

Agenda

Council Meeting

Monday 25 September 2023, 7:00 pm

Dandenong Civic Centre, 225 Lonsdale Street,
Dandenong, Victoria 3175

greaterdandenong.vic.gov.au



Council Meeting Details

At the time of printing this Agenda, the Council Meeting to be held on Monday 25 September 2023, will be open to the public to attend in person but will be subject to venue seating capacity. This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square. To view the webcast and stay informed about the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

Your Councillors

[Mayor Eden Foster](#)

[Cr Sean O'Reilly](#)

[Deputy Mayor Lana Formoso](#)

[Cr Sophaneth \(Sophie\) Tan](#)

[Cr Tim Dark](#)

[Cr Loi Truong](#)

[Cr Rhonda Garad](#)

[Cr Richard Lim](#)

[Cr Angela Long](#)

[Cr Jim Memeti](#)

[Cr Bob Milkovic](#)



We acknowledge the Traditional Owners and Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters.



(03) 8571 1000



council@cgd.vic.gov.au



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TTY: 133 677

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COUNCIL OBLIGATIONS AND AGENDA REPORTS

Council has several obligations in relation to its Community Vision, Council Plan, Instruments of Legislation and Council policy. These are summarily considered in each Agenda report and further details are added as required. The obligations are as follows:

Community Vision 2040 (Community Vision | Greater Dandenong Council)

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Council Plan 2021-25 (Council Plan 2021-25 | Greater Dandenong Council)

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. The Council Plan has the following key strategic objectives:

- *A socially connected, safe and healthy city*
- *A city that respects and celebrates diversity, our history and the arts*
- *A city of accessible, vibrant centres and neighbourhoods*
- *A green city committed to a sustainable future*
- *A city that supports entrepreneurship, quality education and employment outcomes*
- *A Council that demonstrates leadership and a commitment to investing in the community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These are:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement are to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

Also, in giving effect to the overarching governance principles above, a Council must take into account the following supporting principles:

- a) the community engagement principles (section 56);
- b) the public transparency principles (section 58);
- c) the strategic planning principles (section 89);
- d) the financial management principles (section 101);
- e) the service performance principles (section 106).

Reports in this Agenda will identify when any of the above principles are relevant.



The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services. The objects of the Act are as follows:

- a) to promote, encourage and facilitate the achievement of gender equality and improvement in the status of women; and
- b) to support the identification and elimination of systemic causes of gender inequality in policy, programs and delivery of services in workplaces and communities; and
- c) to recognise that gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience on the basis of Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes; and
- d) to redress disadvantage, address stigma, stereotyping, prejudice and violence, and accommodate persons of different genders by way of structural change; and
- e) to enhance economic and social participation by persons of different genders; and
- f) to further promote the right to equality set out in the Victorian Charter of Human Rights and Responsibilities and the Convention on the Elimination of All Forms of Discrimination against Women.

Council is obligated to think about how its programs and services affect different people and different communities and how we can avoid reinforcing unintentional inequalities. Reports authors must consider the requirements of the *Gender Equality Act 2020* and Council's Diversity, Access and Equity Policy when asking Council to consider or review any issues which have a direct or significant impact on members of the Greater Dandenong community.

Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter). The Charter is founded on the following principles:

- human rights are essential in a democratic and inclusive society that respects the rule of law, human dignity, equality and freedom;
- human rights belong to all people without discrimination, and the diversity of the people of Victoria enhances our community;
- human rights come with responsibilities and must be exercised in a way that respects the human rights of others;
- human rights have a special importance for the Aboriginal people of Victoria, as descendants of Australia's first people, with their diverse spiritual, social, cultural and economic relationship with their traditional lands and waters.

Given this municipality's diversity and inclusiveness, when developing or preparing a report for Council consideration, report authors are required to ensure their report is consistent with the standards set by the Charter.



Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

When developing or preparing a report for Council consideration, report authors are required to consider what impacts their issue has on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy and the requirements of the *Local Government Act 2020* in relation to the overarching principle on climate change and sustainability.

Related Council Policies, Strategies or Frameworks

Report authors will consider how their report aligns with existing Council policies, strategies, frameworks or other documents, how they may affect the decision of this report or are relevant to this process.



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1 MEETING OPENING

1.1 OPENING OF MEETING BY MAYOR

1.2 ATTENDANCE



1.3 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF LAND

Those in the Chamber may stand for this item.

We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respect and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.

1.4 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Paster David Owen from Combined Churches Greater Dandenong.



1.5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Meeting of Council held 11 September 2023.

Recommendation

That the Minutes of the Meeting of Council held 11 September 2023 be confirmed.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

1. complete a disclosure of interest form prior to the meeting;
2. advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting); and
3. leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.



2 OFFICERS REPORTS - PART 1

2.1 PETITIONS AND JOINT LETTERS

2.1.1 Petitions and Joint Letters

Responsible Officer: Manager Governance

Attachments: 1. Petitions and Joint Letters [2.1.1.1 - 3 pages]

Executive Summary

1. Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.
2. Issues raised by petitions and joint letters will be investigated and reported back to Council if required.
3. A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:
 - a) the full text of any petitions or joint letters received;
 - b) petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
 - c) the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.
4. This report recommends that the listed items in Attachment 1, and the current status of each, be received and noted.



Petitions and Joint Letters Tabled

5. Council received no new petitions and no joint letters prior to the Council Meeting of 25 September 2023.

Note: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That this report and its attachment be received and noted.

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
25/07/23	Please note the following is an excerpt from the petition sent to Council and does not contain the letter in its entirety due to its size. I am writing in relation to the Progress St Level Crossing Removal Project (Project), comprising: - the closure of the Progress St level crossing; - construction of a road bridge to provide a connection between Progress St (south of the railway line) and Fowler Road; and - upgrades to Fowler Road and the intersection between Fowler Road and South Gippsland Highway. Issues of concern As you know, there is significant public concern about the Project which, if it were to proceed, would have a detrimental impact for landowners and businesses in the precinct. Examples of the grave concerns raised by stakeholders include: - that the Fowler Road intersection with the South Gippsland Highway will become more congested and dangerous; and - the closure of Progress Street and inferior alternative access arrangements will increase travel times to and from Princes Highway, materially diminishing the capacity (and value) of land to service warehousing and logistics businesses; - concerns about the capacity of Fowler Road to accommodate the volume and size of vehicles of the size that will be diverted from the closure of Progress Street; and - the safety implications of additional traffic on Fowler Road, including increased risk of head-on collisions, sideswiping, pedestrians being run over, and bicycles being sideswiped. We understand that these and other concerns are shared broadly by other property owners and operators in the precinct, as evident by a 765-strong petition opposing the Project which was tabled before Parliament on 22 June 2023. The petition called for the immediate suspension of the Project and for alternative design solutions for the removal of the rail crossing at Progress Street to be considered and implemented.	155	In Progress	Responsible Officer: Director Business, Engineering & Major Projects. Acknowledgment letter sent 31/07/2023 to the head petitioner. Further correspondence occurred on 03/08/2023 between Director Business, Engineering & Major Projects and the head petitioner. A meeting was scheduled for 01/09/2023 with the Local MP, Parliamentary Secretary for Level Crossings, Mayor Eden Foster, the Ward Councillor and Acting CEO Jody Bosman. Letters requesting the specific outcomes from this meeting expected to be sent by 13/09/2023.

If the details of the attachment are unclear please contact Governance on 8571 5235.

ATT 2.1.1.1 Petitions and Joint Letters

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
	What can Council and the elected Councillors do about it? It is imperative that Council take whatever steps are available to it to represent its constituents concerns and preserve the ambition behind the DNEIC – particularly given that Council is identified by Plan Melbourne as a ‘key partner’ for the future of the DNEIC. We recognize that the Project is declared under the <i>Major Transport Projects Facilitation Act 2009</i> (Vic) (MTPF Act), and that as a result, Council’s ordinary regulatory decision making function has been displaced. Even so, Council remains a significant stakeholder and your constituents implore Council to use every opportunity available to it to advocate for their interests. Doing so would align with Council’s role under the <i>Local Government Act 2020</i> (Act) and the Greater Dandenong’s Councillor Code of Conduct and Governance Rules (Rules), which require Councils to provide good governance for the benefit and wellbeing of its community. Council has a responsibility to represent all people that live, participate in, and invest within the municipality and should advocate for the interests of the local community to other communities and government. Opportunities for advocacy include direct engagement with the Level Crossing Removal Project team (being part of the Major Transport Infrastructure Authority), whom we understand has been liaising with Greater Dandenong’s Council, and who will be providing an urgent briefing to Councillors imminently. It may also be appropriate for Council, in due course, to apply for review of the Minister for Planning’s decision under clause 52.03 of the Greater Dandenong Planning Scheme, as is available to it under section 149(1)(a) of the <i>Planning and Environment Act 1987</i> (Vic). As a first step, we respectfully appeal to Councillor Foster and Councillor Memeti to move the attached notice of motion at Annexure 1. What can Council’s CEO do about it? Council’s Chief Executive Officer (CEO), has a responsibility to support the Mayor and Councillors in the performance of their roles and for delivering Council’s strategies and services via efficient and effective day-to-day management of operations. One element of this is ensure that issues of significance are placed before Council for its decision or information; another is to carry out any power, duty or function that is delegated to the CEO by Council or via a Local Law.			

If the details of the attachment are unclear please contact Governance on 8571 5235.

ATT 2.1.1.1 Petitions and Joint Letters

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
	Consistent with these obligations, we ask that Ms Weatherill include the attached petition (Annexure 2) on the agenda for the next Council meeting and ensure that any Council resolution that flows from that motion is implemented without undue delay. More generally, we implore that you, Ms Weatherill, within the constraints of your role and powers, advocate for your constituents and their concerns regarding the Project wherever possible via the following avenues: • Where you are involved with any meetings directly with the Project team, raise the concerns of your constituents and impress the amount of adversity to the Project. • When Project plans are received, ensure that they are properly reviewed, that their content is shared with stakeholders in the community, and that feedback is relayed firmly and promptly. • Ensure that representations from the community, including this letter, are brought to the Councillors attention to keep them fully informed of their constituents concerns and any developments with the Project. • Wherever possible, seek to promote public consultation and information sharing, to ensure that public awareness of Council's decisions and steps taken to implement such decisions is kept high, and that public concerns are kept front of mind for both Councillors and Council officers. • When receiving public questions prior to a Council meeting, facilitate their audience and even if those questions appear repetitive, advise the meeting of that fact to emphasise the community's ongoing and unresolved concerns. Time is of the essence As I am sure you are all aware, there is now an acute sense of urgency in resolving the outstanding concerns of the community. This is because, despite being aware of the issues raised in this letter, the Project team continues to take steps to deliver the Project, including through awarding a contract and advising that works will commence in September 2023. This must stop to enable the legitimate issues raised by the community to be considered and resolved. Please help us to have a voice in this Project that will, as currently proposed, cause immense local pain for no local gain. Please let me know if you have any queries, or if I can provide any other assistance with this matter.			

If the details of the attachment are unclear please contact Governance on 8571 5235.



2.2 STATUTORY PLANNING APPLICATIONS

2.2.1 Town Planning Application - No. 35 Ronald Street, Dandenong (Planning Application No. PLN22/0172)

Responsible Officer: Director City Planning, Design & Amenity

Attachments:

1. Submitted Plans [2.2.1.1 - 18 pages]
2. Location of objectors [2.2.1.2 - 1 page]
3. Clause 55 Assessment [2.2.1.3 - 39 pages]
4. Clause 22 09 Assessment [2.2.1.4 - 7 pages]
5. Clause 52 06 Assessment [2.2.1.5 - 5 pages]

Application Summary

Applicant: Design-E

Proposal: Use and development of the land for one (1) rooming house to the front of an existing rooming house and alterations to the existing rooming house

Zone: General Residential Zone, Schedule 3 (GRZ3)

Overlay: Not applicable

Ward: Dandenong

1. This application is brought before the Council as it has received eleven objections.
2. The application proposes the use and development of the land for one (1) rooming house to the front of an existing rooming house and alterations to the existing rooming house.
3. A planning permit is required under the Greater Dandenong Planning Scheme pursuant to:
 - Clause 32.08-2 (GRZ) for the use of the land for a rooming house,
 - Clause 32.08-6 (GRZ) for the construction or extension of a residential building, and
 - Clause 32.08-9 (GRZ) to construct a building or construct or carry out works for a use in Section 2 of Clause 32.08-2.

Objectors Summary

4. The application was advertised to the surrounding area through the erection of one (1) notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Eleven (11) objections were received to the application. Issues raised generally relate to matters of:
 - Safety for surrounding residents.
 - Noise.
 - Overdevelopment and neighbourhood character.
 - On-street parking and traffic.
 - Inadequate recreational areas.
 - Devaluation of properties in street.
 - Inadequate bedroom sizes for Rooming House 1.
 - Height of boundary fence.



5. The plans have been amended under a Section 57A application and the revised plans include a change in front setback, location of windows and car parking layout including the provision of one (1) disabled car space. The amended plans were readvertised to adjoining owners and occupiers, as well as the objectors, through the provision of letters. One (1) subsequent objection has been received from an original objector to the proposal with one (1) new ground of objection (which has been included above).

Recommendation Summary

6. As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.
7. If the application was to be appealed to the Victorian Civil and Administrative Tribunal (VCAT), it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.



Subject Site and Surrounds

Subject Site

8. The subject site is one (1) residential allotment located on the north-eastern side of Ronald Street, Dandenong.
9. The site is generally rectangular in shape.
10. The site has a frontage of 15.24 metres, a north-western boundary length of 46.07 metres, a north-eastern (rear) boundary length of 17.27 metres and a south-eastern boundary length of 46.09 metres.
11. The overall site area is 748 square metres.
12. A single storey weatherboard dwelling is currently located to the front of the site and a single storey brick rooming house is located to the rear. There are no other buildings on the site.
13. The existing rooming house on the site contains seven bedrooms.
14. Access to the site is via a single crossover adjacent to the north-western corner of the site.
15. In terms of topography, the site slopes from the back towards the south-west corner.
16. There are a number of trees and shrubs within the front yard and along the accessway.

Surrounding Area

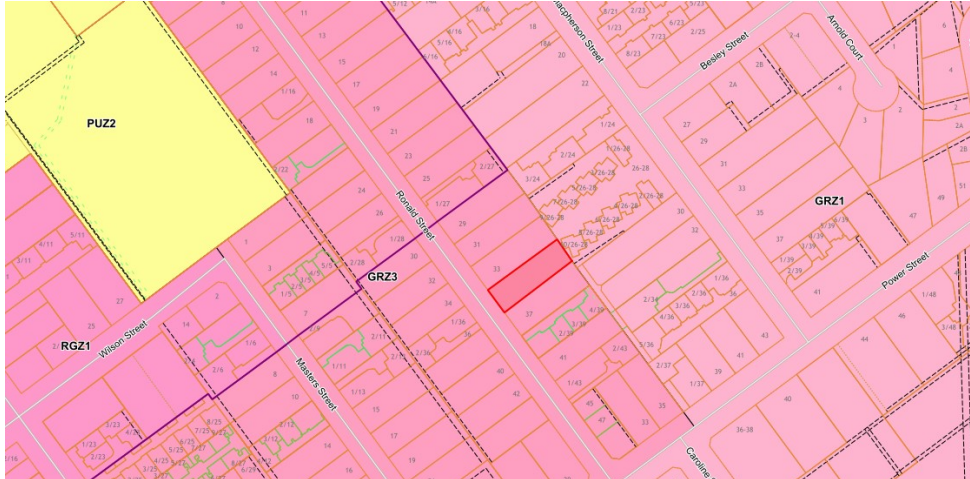
17. The surrounding land along Ronald Street and adjoining streets to the south-west are zoned General Residential Zone – Schedule 3. The General Residential Zone – Schedule 1 abuts the subject site to the rear (north-east) and is also located 110 metres to the south.
18. The Residential Growth Zone – Schedule 1 is located 110 metres to the north-west of the subject site.
19. The Dandenong Activity Centre boundary is located 375 metres to the west of the subject site.
20. Existing development within the immediate area consists of a mixture of single and double storey dwellings with older housing stock slowly being replaced with multi-dwelling developments.
21. The residential properties that directly abut the subject site to the north-west and south-east consist of one (1) single storey dwelling on the lot with a detached garage and single width crossover connecting to Ronald Street.
22. Directly opposite the site, a recent multi-unit development containing two (2) double storey dwellings on a lot with attached garages and a single width crossover connecting to Ronald Street is located. Adjoining this site, there is a mixture of older housing stock of single dwellings on a lot and newer multi-unit development.
23. The residential properties which directly abut the subject site to the north-east (rear) include a multi-unit development consisting of ten (10) single storey dwellings on a double lot with attached garages and one (1) single width crossovers connecting to Macpherson Street for the eight (8) rear unit and two (2) single width crossovers provide independent vehicle access for the front two (2) dwellings. There are also a number of single storey dwellings on the lot connecting to Macpherson Street and single storey multi-unit developments with a single crossover connecting to Macpherson Street.
24. Dandenong Primary School is located 120 metres to the west of the subject site.
25. St Mary's Primary School is located 260 metres to the south of the site.



26. St John's Regional College is located 200 metres to the south-east of the subject site.
27. Robert Booth Reserve is located 450 metres to the east of the subject site.
28. Betula Park Reserve is located 550 metres to the north-east of the subject site.
29. Dandenong Park is located 600 metres to the south-west of the site.

Locality Plan

30. Zoning map of the site and surrounding area.



31. Aerial photograph of the site and surrounding properties (April 2023)





Background

Previous Applications

32. A search of Council records revealed no previous planning applications have been considered for the subject site.
33. From Council records, it appears that the existing rooming house has been operating on the site under an applicable building permit since 2010.

Proposal

34. The application proposes the use and development of the land for one (1) rooming house to the front of an existing rooming house. The existing rooming house located to the rear of the site is proposed to have minor alterations.
35. A maximum of one (1) person per bedroom is proposed to be accommodated on site.

Proposed Rooming House

36. The existing single storey dwelling to the front of the site is proposed to be demolished and a new double storey, seven (7) room rooming house is proposed to be constructed. Three (3) car spaces, including one (1) disabled car space are proposed to be located to the rear of the new rooming house. Two trees along the front boundary are proposed to be removed to accommodate the new rooming house. There is no planning approval required for the removal of either of these trees from the site.
37. The proposed Rooming House to the front of the site will contain:
 - An entry; three (3) bedrooms; a laundry; bathroom; kitchen and living area to the ground floor.
 - The first floor will contain four (4) bedrooms, a bathroom, powder room and study.
 - A secluded private open space (SPOS) area is provided at ground level accessed via the living area with an area of 35sqm.

Existing Rooming House

38. The existing single storey seven (7) room rooming house at the rear of the site is to be retained. Alterations to the existing rooming house include renovations to make the building suitable for disabled residents. An area of private open space is located to the rear of the rooming house which contains minimal vegetation.



39. The details of the proposal are as follows:

Number of storeys	The proposed Rooming House 1 to the front of the site is double storey The existing Rooming House 2 to the rear of the site is single storey (no change)																											
Height	Maximum overall height of 7.67 metres																											
Orientated to	Rooming House 1 is orientated towards Ronald Street Rooming House 2 is orientated towards the shared accessway (no change)																											
External Materials	Render cladding / brick / vertical weatherboard cladding																											
Minimum setbacks	Rooming House 1: <table><tr><td></td><td>Ground Floor</td><td>First Floor</td></tr><tr><td>Southwest</td><td>5.3m</td><td>5.7m</td></tr><tr><td>Northwest</td><td>3.6m</td><td>4.3m</td></tr><tr><td>Northeast</td><td>27.5m</td><td>29.1m</td></tr><tr><td>Southeast</td><td>1.4m</td><td>2.4m</td></tr></table> Rooming House 2 (no change): <table><tr><td></td><td>Ground Floor</td></tr><tr><td>Southwest</td><td>25.30m</td></tr><tr><td>Northwest</td><td>2.00m</td></tr><tr><td>Northeast</td><td>4.79m</td></tr><tr><td>Southeast</td><td>2.20m</td></tr></table>				Ground Floor	First Floor	Southwest	5.3m	5.7m	Northwest	3.6m	4.3m	Northeast	27.5m	29.1m	Southeast	1.4m	2.4m		Ground Floor	Southwest	25.30m	Northwest	2.00m	Northeast	4.79m	Southeast	2.20m
	Ground Floor	First Floor																										
Southwest	5.3m	5.7m																										
Northwest	3.6m	4.3m																										
Northeast	27.5m	29.1m																										
Southeast	1.4m	2.4m																										
	Ground Floor																											
Southwest	25.30m																											
Northwest	2.00m																											
Northeast	4.79m																											
Southeast	2.20m																											
Private Open Space type	The areas of private open spaces for the rooming houses are as follows (in square metres): <table><tr><td></td><td>Rooming House 1</td><td>Rooming House 2 (no change)</td></tr><tr><td>Ground floor private open space (sqm)</td><td>113sqm (inclusive of front setback)</td><td>130sqm</td></tr><tr><td>Ground floor secluded private open space (sqm)</td><td>35sqm with a min. dimension of 5.3m</td><td>60sqm with a min. dimension of 4.5m</td></tr></table>				Rooming House 1	Rooming House 2 (no change)	Ground floor private open space (sqm)	113sqm (inclusive of front setback)	130sqm	Ground floor secluded private open space (sqm)	35sqm with a min. dimension of 5.3m	60sqm with a min. dimension of 4.5m																
	Rooming House 1	Rooming House 2 (no change)																										
Ground floor private open space (sqm)	113sqm (inclusive of front setback)	130sqm																										
Ground floor secluded private open space (sqm)	35sqm with a min. dimension of 5.3m	60sqm with a min. dimension of 4.5m																										
Number of car spaces provided	Three (3) car parking spaces provided.																											
Number of bedrooms per dwelling	Both rooming houses are provided with seven (7) bedrooms.																											



Number of car spaces required	One (1) car parking space required for each four bedrooms provided to a rooming house. As there is a total of fourteen (14) bedrooms across the two (2) rooming houses, this requires three (3) car spaces to be provided. The number of car spaces provided complies with Clause 52.06 (Car Parking).
Type of car parking	The proposal provides three (3) uncovered car spaces, including one (1) disabled car space.
Access	Existing crossover to the western corner is proposed to be retained which has a minimum width of 3.0 metres.
Front fence	No front fence is proposed.
Garden area required	Not applicable as the site is located within the GRZ3

40. A copy of the submitted plans is provided in Attachment 1 to this report.

Financial Implications

41. There are no financial implications associated with this report.

Planning Scheme and Policy Frameworks

42. Pursuant to the Greater Dandenong Planning Scheme. A planning permit is required.

43. A planning permit is required under the Greater Dandenong Planning Scheme pursuant to:

- Clause 32.08-2 (GRZ) for the use of the land for a rooming house,
- Clause 32.08-6 (GRZ) for the construction or extension of a residential building, and
- Clause 32.08-9 (GRZ) to construct a building or construct or carry out works for a use in Section 2 of Clause 32.08-2

Zoning Controls

44. The subject site is located in a General Residential Zone Schedule 3. The land abutting the site to the northeast (rear) is located within the General Residential Zone Schedule 1.

45. The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

46. Pursuant to Clause 32.08-2, a permit is required for the use of a rooming house as the proposal fails to meet the list of exemptions specified under Clause 52.23-2, specifically that the total floor area of all buildings on the land exceeds 300 square metres, more than 12 people would be accommodated and more than 9 bedrooms are provided.



47. Pursuant to Clause 32.08-6, a permit is required for buildings and works as the proposal fails to meet the list of exemptions specified under Clause 52.23-3, specifically the number of bedrooms on the land exceeds 9 and the total floor area of all buildings on the land exceeds 300 square metres.
48. Pursuant to Clause 32.08-9, a permit is required for buildings and works associated with a Section 2 use. As outlined above, the proposed use of the land for a rooming house does not meet the exemptions specified under Clause 52.23-2, making the use of the land a Section 2 use.
49. It is noted that within Schedule 3 to the zone, varied requirements of Clause 55 are set out as follows:
- *Standard B6 (Minimum Street Setback) – As per B6 or 5 metres, whichever is the lesser;*
 - *Standard B8 (Site Coverage) – The site area covered by buildings should not exceed 70%;*
 - *Standard B13 (Landscaping) – 70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees;*
 - *Standard B28 (Private Open Space) – An area of 40 square metres, with one part of private open space to consist of secluded private open space at the side or rear of the dwelling with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room; or, a balcony with a minimum area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; or, a roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.*
 - *Standard B32 (Front Fence Height) – A front fence within 3 metres of a road in a Transport Zone 2 should not exceed 1.5 metres in height, or 1.2 metres for all other streets.*

Overlay Controls

50. No overlays affect the subject site or surrounding area.

State Planning Policy Framework

51. The Operation of the State Planning Policy Framework outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:
- a) To provide for the fair, orderly, economic and sustainable use, and development of land.
 - b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.
 - c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
 - d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.
 - e) To protect public utilities and other facilities for the benefit of the community.
 - f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).
 - g) To balance the present and future interests of all Victorians.



52. In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.
53. **Clause 11 Settlement** states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.
54. **Managing growth** is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.
55. **Clause 15 Built environment and heritage** seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:
- *To create urban environments that are safe, functional and provide good quality environments with a sense of place and cultural identity.*
 - *To achieve architectural and urban design outcomes that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties.*
 - *To encourage land use and development that is consistent with the efficient use of energy and the minimisation of greenhouse gas emissions.*
56. **Clause 16 (Housing)** contains two key objectives, which can be summarised as relating to housing diversity, sustainability of housing and the provision of land for affordable housing.
57. These objectives are reinforced by a number of sub-clauses, including **Clause 16.01-1S (Housing Supply)**, which seeks to facilitate well-located, integrated and diverse housing that meets community needs, and **Clause 16.01-2S (Housing affordability)** which seeks to deliver more affordable housing closer to jobs, transport and services.
58. **Clause 16.01-1R (Housing supply – Metropolitan Melbourne)**, includes several strategies to manage the supply of new housing including increased housing in established areas to create a city of 20-minute neighbourhoods close to existing services, jobs, public transport; as well as a strategy that allows for a range of minimal, incremental and high change residential areas that balance the need to protect valued areas with the need to ensure choice and growth in housing.

Local Planning Policy Framework

59. The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.
60. The MSS is contained within Clause 21 of the Scheme. The MSS at Clause 21.02 focuses on the Municipal Profile, within which the following is noted:
- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*



- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
 - *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
 - *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*
61. A Vision for Greater Dandenong is outlined at Clause 21.03. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.
62. The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:
63. Clause 21.04-1 Housing and community
- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
 - *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
 - *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
 - *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
 - *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
 - *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*
 - *Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.*
 - *Respecting the valued, existing neighbourhood character within incremental and minimal change areas.*
 - *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*



64. Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- *To facilitate high quality building design and architecture.*
 - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
 - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
 - *Encourage innovative architecture and building design.*
- *To facilitate high quality development, which has regard for the surrounding environment and built form.*
 - *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
 - *Promote all aspects of character – physical, environmental, social and cultural.*
 - *Encourage planting and landscape themes, which complement and improve the environment.*
 - *Encourage developments to provide for canopy trees.*
 - *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*
- *To protect and improve streetscapes*
 - *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
 - *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*
- *To ensure landscaping that enhances the built environment*
 - *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
 - *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

65. Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*



- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*
 - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
 - *Promote public realm safety by maximising passive surveillance.*
 - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
 - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
 - *Achieve environmentally sustainable design outcomes;*
 - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
 - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

66. Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

67. Clause 22.09-3.3 provides design principles to sites within the Incremental Change Areas (General Residential Zones).

68. It is policy to:

- *Ensure that new development respects the neighbourhood character of the area and considers the identified future character.*
- *Provide a transition in built form and density at the interface with the Substantial Change areas (zoned RGZ) or Activity Centres (zoned Commercial/Mixed Use/Comprehensive Development Zone).*
- *Achieve a transition in built form from the Incremental Change areas (zoned GRZ) to the surrounding Limited Change areas (zoned NRZ).*
- *Support future housing density at a lower intensity than in Substantial Change Areas, but a higher intensity than in Limited Change Areas.*
- *Encourage consolidation of allotments to increase development potential and achieve improved design outcomes.*
- *Apply the following Design Principles for all residential developments, in addition to those at Clause 22.09-3.1.*



69. Clause 22.09-3.3 (Incremental Change Areas) provides design principles, some of which also relate to the variances of the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines for sites within the General Residential Zone 3 are as follows:

- *Preferred housing type – The preferred housing type for the Incremental Change Area is medium density.*
- *Building Height – The preferred maximum building height for land within the GRZ3 is 3 storeys, including ground level.*
- *Landscaping – Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens, and to protect the outlook of adjoining properties.*
- *Setbacks, Front Boundary and Width – Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.*
- *Private Open Space – Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.*
- *Bulk & Built Form- Residential development should:*
 - *Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;*
 - *Be well articulated through the use of contrast, texture, variation in forms, materials and colours.*
 - *Separation between upper levels of dwellings on a site in the GRZ3 is not generally needed, provided the building portrays a high standard of design and does not result in unreasonable amenity impacts.*

70. An assessment against Clause 22.09 is included as Attachment 3.

Particular Provisions

71. Clause 52.06 (Car Parking) needs to be considered to determine the appropriateness of the car parking provision of the development. The purpose of this Clause is:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*



72. Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.
73. The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.
74. The table at Clause 52.06-5 sets out the car parking requirement that applies to the use of land as follows:

Use	Rate
Rooming House	One (1) to each four (4) bedrooms

75. The proposal meets the required car parking rate with no waiver sought.
76. An application must meet the Design standards for car parking included at Clause 52.06-8.
77. An assessment against this clause is included as Attachment 4.
78. Clause 52.23 (Rooming House) is relevant to the proposal. The purpose of which is "*To facilitate the establishment of domestic-scale rooming houses*".
79. As mentioned previously under the General Residential Zone; pursuant to Clause 32.08-2 a permit is required for the use of a rooming house as the proposal fails to meet the list of exemptions specified under Clause 52.23-2, specifically the total floor area of all buildings on the land which exceeds 300 square metres, more than 12 persons are accommodated, and more than 9 bedrooms are provided.
80. A permit is also required pursuant to Clause 32.08-6 for buildings and works as the proposal fails to meet the list of exemptions specified under Clause 52.23-3, specifically the number of bedrooms on the land exceeds 9 and the total floor area of all buildings on the land exceeds 300 square metres.
81. The proposed buildings and works are associated with a Section 2 use, as outlined above. Pursuant to Clause 32.08-9, planning approval is required for buildings and works associated with a Section 2 use.
82. Pursuant to Clause 55 (Two or more dwellings on a lot and residential buildings) of the Greater Dandenong Planning Scheme, the provisions of this clause apply to an application:
- To construct or extend a residential building.
83. The purposes of Clause 55 are:
- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
 - *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
 - *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
 - *To encourage residential development that is responsive to the site and the neighbourhood.*



84. A development:
- *Must meet all of the objectives of this clause.*
 - *Should meet all of the standards of this clause.*
85. If a zone or schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to a zone applies.
86. An assessment against Clause 55 is included as Attachment 5.

General Provisions

87. Clause 65 – Decision Guidelines need to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan are of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Diversity, Access and Equity

88. It is not considered that the planning assessment of this application raises any diversity issues. The application itself does not have a direct and significant impact on the wider Greater Dandenong community.

Community Safety

89. It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

90. Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

91. The application was not required to be referred to any external referral authorities pursuant to section 55 of the *Planning and Environment Act 1987*.
92. The application was internally referred to the following Council departments for their consideration. The comments provided were considered in the assessment of the application.

Internal Department	
Asset Planning	No objection (no conditions)
Civil Development	No objection (subject to conditions)
Health	No objection (subject to conditions)
Planning Compliance	No objection (subject to conditions)
Transport	No objection (no conditions)
Waste Services	No objection (no conditions)



Advertising

93. The application has been advertised pursuant to section 52 of the *Planning and Environment Act 1987*, by:
- sending notices to the owners and occupiers of adjoining land; and
 - placing a sign on site facing Ronald Street.
94. The notification has been carried out correctly. Council has received eleven (11) objections to date.
95. The Section 57A application was readvertised through the mailing of notices to surrounding owners and occupiers and the objectors. One (1) subsequent objection was received from an original objector which added one (1) ground of objection.
96. The location of objectors/submitters is shown in Attachment 2 to this report.

Summary of Grounds of Submissions/Objections

97. The objections are summarised below (**bold**), followed by the Town Planner's Response (*italics*).

98. **Safety for surrounding residents**

The proposed use is a residential use and is located within a residential area. The development proposes an acceptable level of passive surveillance to the street and to the common accessway and car parking area. Entrances to the buildings are clearly visible from the street and common accessway. Antisocial behaviour and drug and alcohol use in public streets is a matter for the Victoria Police and cannot be controlled by the Planning and Environment Act 1987.

It cannot be presumed that the residents of rooming houses will be criminal, anti-social or undesirable any more than such a presumption can be made in the proposed development of any other dwelling, in any other part of the municipality.

A review of Council's records has revealed that there have been no recent complaints in relation to behaviour/safety issues for the existing seven (7) bedroom rooming house on the site.

99. **Noise**

The proposed use is a residential use and is located within a residential area. As such, it cannot be presumed that unacceptable noise will result from this proposal. If unacceptable noise was to occur, this is regulated by the Environment Protection (Residential Noise) Regulations 2018.

100. **Overdevelopment and neighbourhood character**

The proposal is considered to be in keeping with the local policy of Clause 22.09 Residential Development and Neighbourhood Character for a 748sqm site located within an Incremental Change Area, which supports medium density development.

As the proposal has accommodated the proposed rooming house with an appropriate response to areas of open space, setbacks and landscaping, it is considered that the subject site is suitable for this type of development and the proposal is not an overdevelopment of the site.



It is also considered that the proposal appropriately responds to the existing and preferred neighbourhood character of the area through the proposed setbacks, roof form, use of external colours and materials, the provision of landscaping across the site and the retention of the existing building utilised as a rooming house.

Given the overall compliance with the Greater Dandenong Planning Scheme, it is considered that a development of this type and size is suitable for the site and is an appropriate response to the neighbourhood character of the area.

101. On-street parking and traffic

The proposal complies with Clause 52.06 (Car parking) of the Greater Dandenong Planning Scheme through the provision of three (3) car parking spaces including one (1) disabled car space. The proposal also complies with the design principles of Clause 52.06-9. Access to the site is considered appropriate, providing a single crossover with visibility lines for safe entry and exit of the site.

The increase from one (1) dwelling and a rooming house to two (2) rooming houses on the site may generate a slightly higher rate of traffic within the local area, although it is expected to be very minimal and not create significant issues for traffic within the area.

The application was assessed by Council's Transport Planning Unit who did not raise concerns regarding any increase of traffic within the surrounding area. It is considered that the existing road network is capable of supporting this very slight increase in vehicle movements and would not impact on the ability for emergency vehicles to access the site or surrounding properties.

102. Inadequate recreational areas

An appropriate amount of private open space has been provided for each rooming house to provide for outdoor living. Residential buildings, including rooming houses, are required to meet the objectives in Clause 55.05-4 (Private Open Space) of the Greater Dandenong Planning Scheme. The proposal provides two (2) private open space areas on site, each which exceed the minimum standard set by Standard B28 in Clause 55.05-4 (Private open space). It is considered that the proposal provides for the adequate service and recreation needs of residents given that the proposal meets the standard set by the Greater Dandenong Planning Scheme and is located in close proximity to a number of public open space areas (Dandenong Creek Trail, Dandenong Park, Betula Park Reserve and Robert Booth Reserve).

103. Devalue properties in street

Any potential impact on the value of a neighbouring property is not a consideration under a planning permit application.

104. Inadequate bedroom sizes for Rooming House 1

The bedroom sizes in the proposed rooming house have dimensions ranging between 3.0m and 3.5m (excluding wardrobe). The smallest bedroom is Bedroom 6 which is 3.0m x 3.18m in size and the largest bedroom is Bedroom 7 which is 3.2m x 3.5m in size. The Greater Dandenong Planning Scheme does not specify a minimum bedroom size for a dwelling or for a rooming house and it is considered that the provision of a diversity of bedroom sizes is an appropriate outcome.



105. Height of boundary fence

Concerns have been raised regarding the provision of boundary fencing along the southern boundary. The submitted plans do not clearly show if the existing 1.5 metre high paling fence is to be retained along the rear section of the southern boundary or replaced with a 1.8 metre high timber paling boundary fence as shown opposite the new rooming house. In response to the objector's concerns, the applicant has confirmed via writing that a 1.8 metre high paling fence will be provided along the length of the southern boundary except for where a brick boundary wall already exists. This will be required under Condition 1.5 (if a permit is issued).

Assessment

106. The subject site is located within an established residential area and is well suited for the development of a second rooming house given the site is within close proximity to major road networks, community facilities and public transport. The proposal seeks to provide housing diversity and affordable housing options within Dandenong with the increase from one (1) rooming house to two (2) rooming houses on the site.

Use

107. State planning policies at Clause 16.01 (Residential Development) of the Greater Dandenong Planning Scheme seeks to achieve a range of housing types, including rooming houses, to meet diverse needs of the community, in well-serviced locations. In addition, Clause 16.01-2S seeks to improve housing affordability by increasing choice in housing type, tenure and cost and Clause 15.01-4R seeks to create a city of 20-minute neighbourhoods that give people the ability to meet most of their everyday needs within a 20-minute walk, cycle or local public transport trip from their home.
108. The proposal directly responds to these policies by providing additional low-cost housing options on the periphery of the Dandenong Activity Centre, within a 20-minute walk of the Dandenong Activity Centre and Dandenong Train Station.
109. While rooming houses may not be considered to be a 'traditional' or 'standard' form of housing by some, it is critical that a variety of housing options available for the community, and in particular, affordable housing options. This variety is vital to ensure the on-going housing affordability crisis and cost of living pressures are addressed, and as many people as possible have access to housing.
110. The purpose of the General Residential Zone is (among other things) to encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.
111. The proposed use is residential in nature and is consistent with the residential zoning of the land. As mentioned, the site is on the periphery of the Dandenong Activity Centre, providing good access to transport and services. Therefore, it is considered that the proposed use is appropriate for the site.
112. The scale and intensity of the use is considered appropriate for the following reasons:
- The site has historically been used for rooming house accommodation for many years. The existing rooming house at the rear of the site is to be retained with minor alterations to provide accommodation and access suitable for disabled residents.
 - Approximately 243 square metres of private open space is provided for recreation and service needs of residents.



- A maximum of fourteen (14) occupants are proposed for the site. This is consistent with the number of bedrooms provided (one (1) occupant per bedroom). Permit conditions can ensure that there are no more than fourteen (14) occupants on site at any one time (see conditions 1.1.1 and 10).
- A management plan has been provided to outline operation of the rooming house, including rules for clothes washing facilities, tidiness of the common areas, emergency contact procedures and management of waste. Permit conditions can require implementation and compliance with the management plan (see condition 8).
- The proposal meets the car parking requirements of Clause 52.06 of the Greater Dandenong Planning Scheme.

Development

113. The design of the proposed rooming house is considered appropriate as it supports an increase in diverse low-cost accommodation, located close to services, jobs and public transport. This is supported by **Clause 16.01-2S (Housing affordability)** and **Clause 16.01-1S (Housing Supply)**. This style of accommodation offers housing choice, to support the diverse needs of the community.
114. Clause 22.09 (Residential Development & Neighbourhood Character Policy) identifies existing character, preferred future character and provides design principles across three 'future change areas': Substantial, Incremental and Limited.
115. The subject site forms part of the 'incremental change area'. The 'identified future character' outlined under Clause 22.09-3.3 states the following:
- 'The future character of Incremental Change Areas will evolve over time to contain a greater proportion of well-designed and site responsive medium density infill development that respects the existing neighbourhood character. Future density will be at a lower intensity than in Substantial Change Areas, but a higher intensity than in Limited Change Areas.'*
- 'Residential development will comprise well designed houses, townhouses, units and dual occupancies of up to two (2) storeys with main living areas generally on the ground level. Residential development will give particular consideration to providing appropriate setbacks and private open space areas and high-quality landscaping, including the planting of canopy trees, to protect the amenity of adjoining dwellings and to contribute to the landscape character'.*
116. Design principles for the incremental change area are set out at Clause 22.09-3.3. The proposal meets the design principles set out at Clause 22.09-3.3 as a maximum of two storeys is proposed, ground level living is provided, and a significant amount of space is provided for boundary landscaping and canopy trees.
117. With regard to the preferred character, it is considered the proposal delivers on the objectives of **Clauses 15.01 (Urban Environment)** and **21.05-1 (Built Form)**, which require development to respond to urban design, character, streetscape and landscape issues. The development includes adequate side and rear setbacks for landscaping opportunities, a strong design theme that reinforces the residential nature of the area and the incorporation of other measures to minimise visual impacts and amenity concerns.
118. The proposal's consistency with the identified future character and preferred built form also means that it is in accordance with **Clause 21.05-1 (Urban design, character, streetscapes and landscapes)** and **Clause (21.04-1 Housing and community)**, which reinforce the expectation for development to achieve high quality outcomes that have regard for the surrounding environment and built form.



Clause 22.09 - Residential Development and Neighbourhood Character Policy

119. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09 as the development complies with the Design Principles for all residential development across the municipality and within the Incremental Change Area.
120. An assessment against Clause 22.09 is included as Attachment 4.

Clause 55 Two or more dwellings on a lot and residential buildings & Clause 32.08 General Residential Zone (Schedule 1)

121. Pursuant to Clause 32.08-6, rooming houses are required to meet the objectives of all of Clause 55 except Clause 55.07-1 to 55.07-15 (inclusive). The proposal must also meet the requirements of the varied Schedule 3 to the General Residential Zone.
122. The development meets the objectives and standards of Clause 55, except for the following, which can be met via permit conditions:
123. Clause 55.03-19 (Parking Location) Standard B15.
- Objective:
- *To provide convenient parking for residents and visitor vehicles.*
 - *To protect residents from vehicular noise within developments.*
124. The standard requires that future residents are protected from vehicle noise from within the development. As Bedroom 3 of the proposed rooming house is located in proximity to the shared accessway, the window will be required to be provided with noise attenuation glazing to reduce noise from vehicles entering/ exiting the site (see condition 1.2).
125. Clause 55.06-4 (Site services) Standard B34.
- Objective:
- *To ensure that site services can be installed and easily maintained.*
 - *To ensure that site facilities are accessible, adequate and attractive.*
126. The standard requires the design and layout to provide sufficient space and facilities for services to be installed and maintained efficiently and economically. It is considered that the provision of one clothesline per rooming house is inadequate for the number of occupants proposed. Therefore, a permit condition can be included to require two (2) clothes lines per rooming house (see condition 1.3).
127. The appropriateness of the proposal is further demonstrated by its compliance with **Clause 55 (Two or more dwellings on a lot and Residential buildings)**, which seeks to ensure residential development respects the existing or preferred neighbourhood character while also providing reasonable standards of amenity for new and existing residents.
128. An assessment against Clause 55 is included as Attachment 3.



Clause 52.06 – Car Parking

- 129. Car parking for the proposal has been provided on site with a total of three (3) open car spaces, including one (1) disabled car space located between the two (2) buildings. The existing single crossover is proposed to be retained which provides access to Ronald Street.
- 130. The number of car spaces provided on the site complies with the requirement under Clause 52.06-5 for a rooming house which specifies the requirement of one (1) space to each four (4) bedrooms. There is no provision under Clause 52.06 for any of the car spaces to be covered.
- 131. The parking spaces are located adjacent to the rear of the site and are well screened from the street.
- 132. The application has been assessed against the design standards of Clause 52.06-8 as per the table attached to this report and is considered to comply with all of the design standards.
- 133. An assessment against Clause 52.06 is included as Attachment 4.

Waste Management

- 134. The applicant has submitted a waste management plan nominating collection through Council kerbside waste collection. A fenced external bin storage area is located in a communal area adjacent to the entry to Rooming House 2. The bin storage area would be hidden from view from Ronald Street due to its location at the end of the rear accessway and the 1.8m height of the fence provided to house the bins. A permit condition has also been included to ensure that there is a nominated person responsible for taking bins out on collection day and returning them to their storage location after collection, as this has not been identified within the submitted Management Plan (see condition 1.1.3).

Other matters

Common Areas:

- 135. The proposed rooming house is provided with a shared kitchen/living/dining area of 35 square metres and is to be occupied by a maximum of seven (7) residents.
- 136. While the planning scheme does not require a minimum size for the shared kitchen, living and dining areas, it is considered that these spaces are adequate in size given the number of occupants within each rooming house. However, it is noted that the bench area for Rooming House 1 is small for the number of occupants for the rooming house, particularly if several residents are preparing a meal at the same time. Condition 1.4 will require the bench area to be extended to include the shared wall with Bedroom 3 and through the relocation of the fridge. In addition, a significant amount of Secluded Private Open Space has been provided for each rooming house (well in excess of the minimum standard) to provide for outdoor living.
- 137. Residential buildings, including rooming houses, are required to meet the objectives in Clause 55.05-4 (Private Open Space) of the Greater Dandenong Planning Scheme. The proposal provides two (2) private open space areas on site, each exceeding the minimum standard set by Standard B28 in Clause 55.05-4 (Private open space). In addition, the site is located within close proximity to three (3) local parks/reserves including the newly upgraded and well-appointed Dandenong Park. It is considered that the proposal provides for the adequate service and recreation needs of residents given that the proposal meets the standard set by the Greater Dandenong Planning Scheme and is located in close proximity to a large area of public open space.



Intensity of Use:

138. As density goes (built form) the proposal under consideration might be medium density, but at 14 residents its intensity is not typical. **In considering the matter of intensity of land use of a rooming house, it is in the first instance accepted there is a difference in how a 7-bedroom rooming house will be used as opposed to how a 7-bedroom dwelling accommodating a family on a similar sized piece of land will be used.**
139. There are a number of existing recent multi-unit developments in the area on similarly sized land containing between 4 and 6 dwellings including at 7 Ronald Street, 39 Ronald Street (recently completed) and to the rear of the site at 36 MacPherson Street and 16 MacPherson Street which accommodate **8 - 24 persons** on similar sized land (using a range of 2-4 persons per dwelling).
140. Rooming houses are more intense land uses than family dwellings with similar numbers of residents. In order to maintain an acceptable intensity of land use and to ensure consistency with the proposal's supporting documentation, it is considered appropriate to restrict the number of persons accommodated in each of the rooming houses to 1 person per bedroom. This will ensure a balance in terms of both internal impacts on the site (as explained in terms of the use of common areas described above) and the external impacts on the surrounding area.
141. The above conditions will see an intensity of land use not inconsistent with those of multi-unit developments adjacent to and nearby the application site.

Conclusion

142. The proposed use and development is considered reasonable given that this proposal will provide much needed additional affordable housing options for the community and is appropriately located within a General Residential Zone Schedule 3, on the periphery of the Dandenong Activity Centre close to public transport and services. In addition, the site will operate under a management plan, endorsed and enforceable under the planning permit, to manage daily operations of the rooming house. The development is considered an appropriate design response in terms of visual bulk, height, setbacks, private open space, car parking and landscaping with minimum amenity impacts on the adjoining residential properties and surrounding area. The site provides adequate car parking on site, well setback from property boundaries.
143. The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Policies, and Municipal Strategic Statement as set out in this assessment. It is considered that the application complies with these policies, and it is therefore recommended that the proposal is approved.
144. While it is acknowledged the topic of rooming houses can be a very emotive one and that debate on this topic will invariably make reference to badly run (or even illegal) rooming houses, that emotional content cannot be universally applied or used to justify the refusal of such an application. This particular proposal has been carefully and thoroughly assessed and found to be highly compliant with and in the areas of both policy and the technical expectations/requirements of the Greater Dandenong Planning Scheme.



Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 35 Ronald Street DANDENONG VIC 3175 (Lots 1 and 2 TP 682351Y) for the purpose of the 'Use and development of the land for one (1) rooming house to the front of an existing rooming house and alterations to the existing rooming house' in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
 - 1.1. The Rooming House Management Plan amended to show the following:**
 - 1.1.1. To restrict the maximum occupant numbers on the site to 1 person per bedroom.**
 - 1.1.2. To require the site manager to be contactable at all times and the relevant phone number listed within the Rooming House Management Plan.**
 - 1.1.3. To specify who will be responsible for taking bins to the kerb on collection day and returning them to their storage area after collection.**
 - 1.2. The window to Bedroom 3 of Rooming House 1 provided with noise attenuated glazing;**
 - 1.3. Two (2) clotheslines provided for each rooming house;**
 - 1.4. The kitchen area for Rooming House 1 increased in size with the bench extended to include the shared wall with Bedroom 3 and the fridge relocated;**
 - 1.5. The southern boundary to be provided with a 1.8 metre high timber paling fence. Any reference to the existing 1.5 metre boundary fence to be deleted; and**
 - 1.6. Landscape plans in accordance with Condition 2.**

When approved, these plans will be endorsed and will form part of this permit.

- 2. Before the endorsement of the plans required by Condition 1, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**
 - 2.1. Plans to accord with Condition 1 of this permit;**



- 2.2. The site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;
- 2.3. Details of the proposed layout, type and height of fencing;
- 2.4. Legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;
- 2.5. A plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;
- 2.6. At least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each rooming house;
- 2.7. At least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the front setback of Rooming House 1;
- 2.8. Any paving or deck areas within the secluded open space areas to be on a permeable base; and
- 2.9. All plants must be selected from the recommended species of the City of Greater Dandenong Landscape Plan Guidelines May 2023. The canopy trees must be selected from the medium or large trees categories.

When approved, the amended landscape plan will be endorsed and will form part of this permit.

3. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.
4. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.
5. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.
6. Except with the prior written consent of the Responsible Authority, the approved use must not commence and the new rooming house must not be occupied until all buildings and works and conditions of this permit have been complied with, including the construction of the southern boundary fence.
7. Waste Management must be undertaken in accordance with the endorsed Waste Management Plan to the satisfaction of the Responsible Authority.
8. The use must operate in accordance with the endorsed Rooming House Management Plan, except with the further written consent of the Responsible Authority.
9. Prior to the endorsement of plans, the owner must enter into an agreement under section 173 of the Planning and Environment Act 1987 with the Responsible Authority to provide for the following:



9.1. The telephone number/s with 24 hour access to the operator/manager of the rooming houses must be displayed on the front entry door and circulated to residents and neighbours. The phone number/s displayed and circulated must be kept updated.

9.2. A full time onsite manager must be contactable at all times. There must at all times be an on site manager.

The owner must pay for all reasonable costs (including legal costs) associated with preparing, reviewing, executing and registering the agreement on the certificate of title to the land (including those incurred by the Responsible Authority).

10. Except with the prior written consent of the Responsible Authority, there must be no more than one (1) occupant per bedroom.

11. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.

12. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.

13. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required.

14. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.

15. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.

16. The car parking space for disabled persons designated on the endorsed plan must be clearly set aside for such a purpose and must not be used for any other purpose.

17. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.

18. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.

19. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.



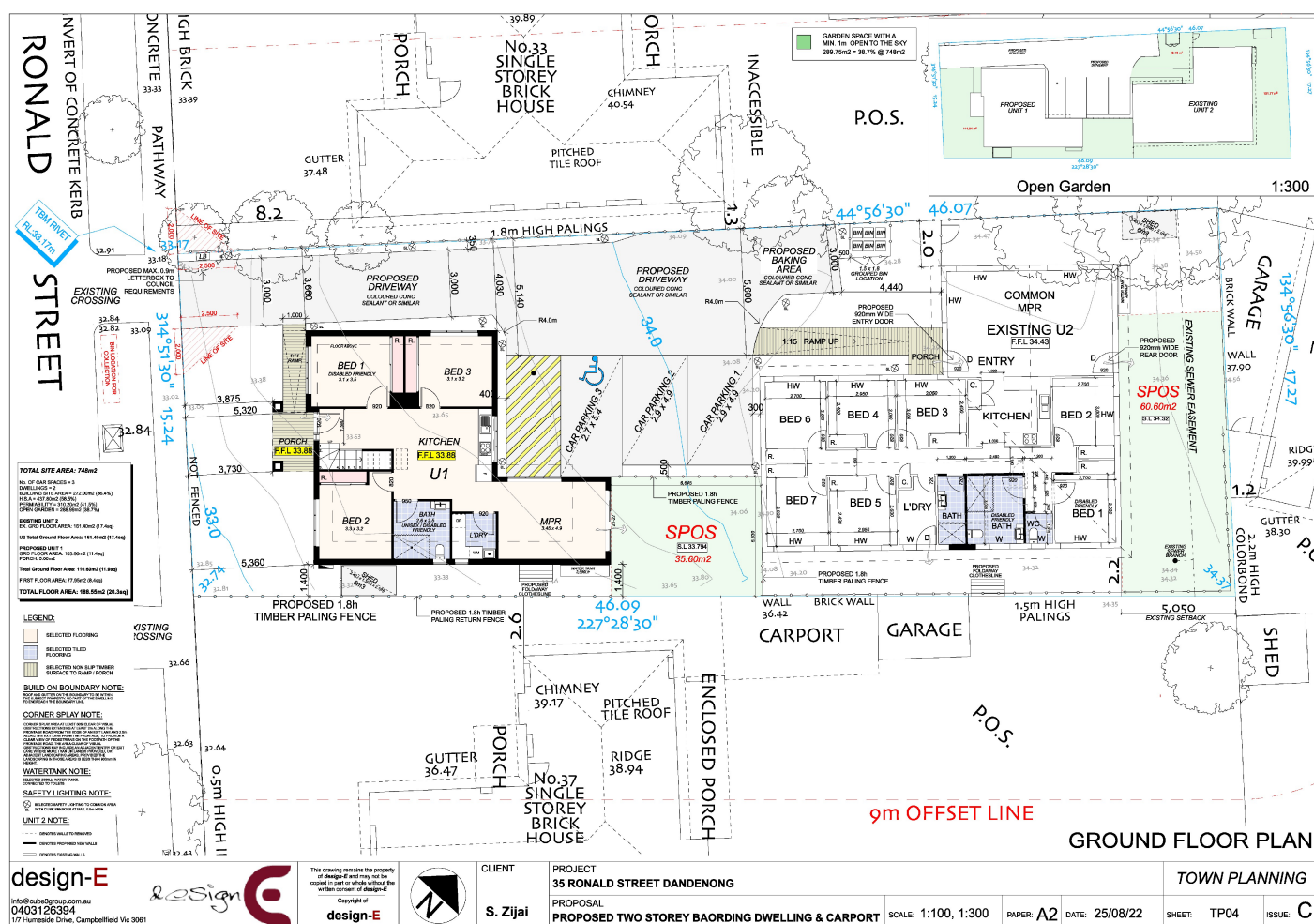
- 20. This permit will expire if one of the following circumstances applies:-**
- 20.1. The development or any stage of it does not start within two (2) years of the date of this permit, or**
 - 20.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**
 - 20.3. The use does not start within one (1) year of the completion of the development, or**
 - 20.4 The use is discontinued for a period of two (2) years.**
- Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.**
- The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:**
- (a) the request for the extension is made within twelve (12) months after the permit expires; and**
 - (b) the development or stage started lawfully before the permit expired.**

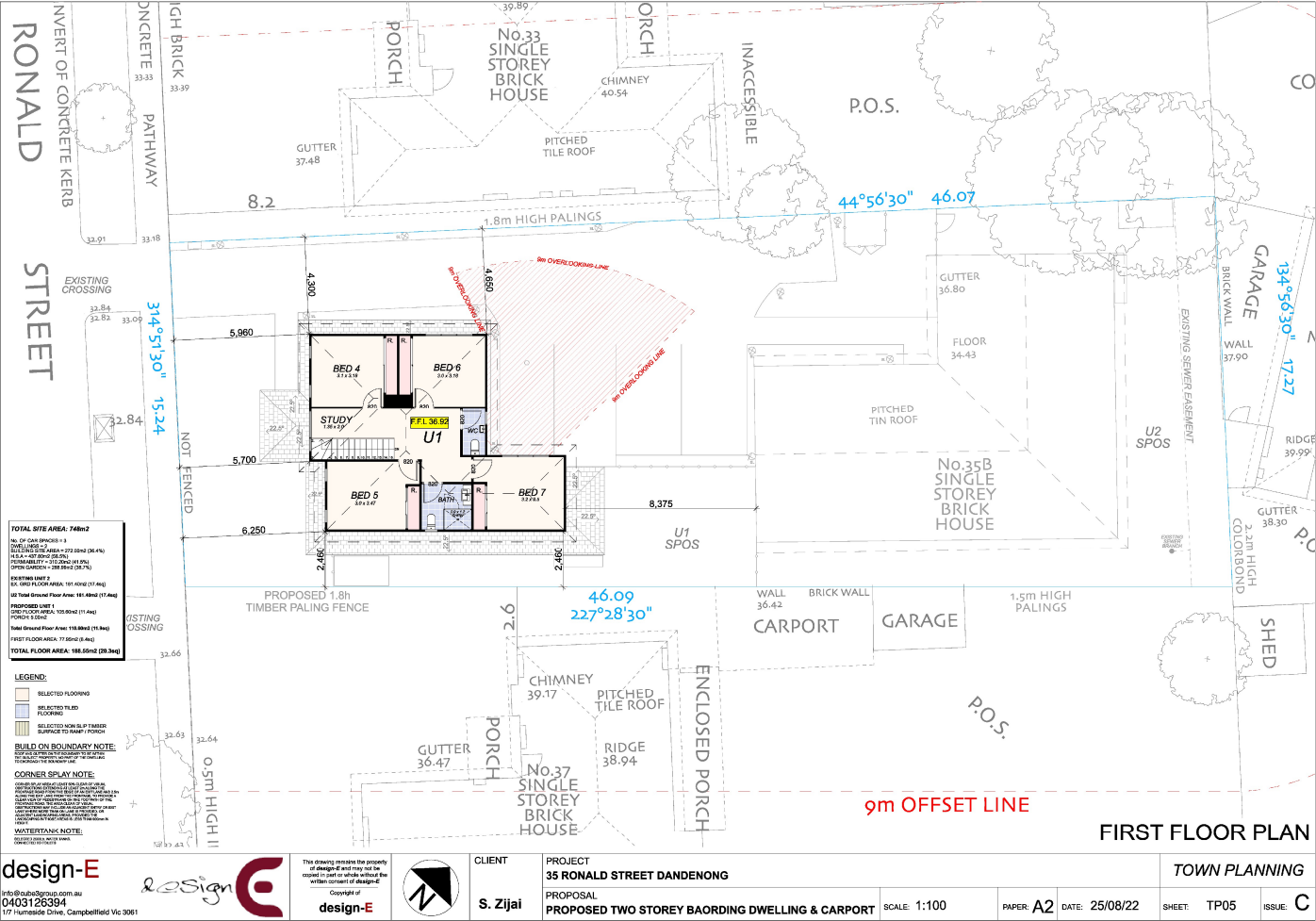
Permit Notes

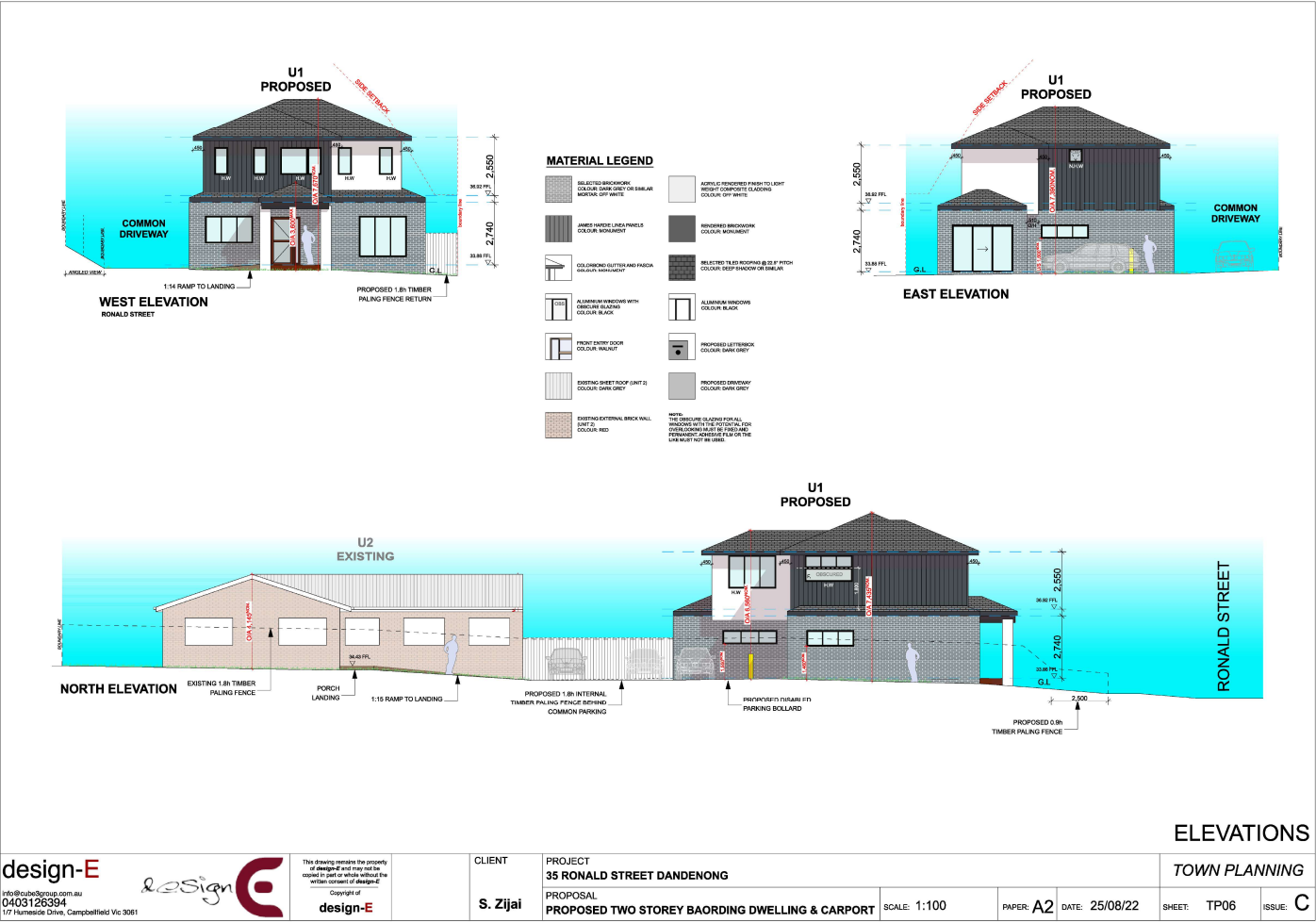
- **A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
 - **Approval of any retention system within the property boundary is required by the relevant building surveyor.**
 - **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
 - **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**
 - **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
 - **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.**
- This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.**
- **Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**



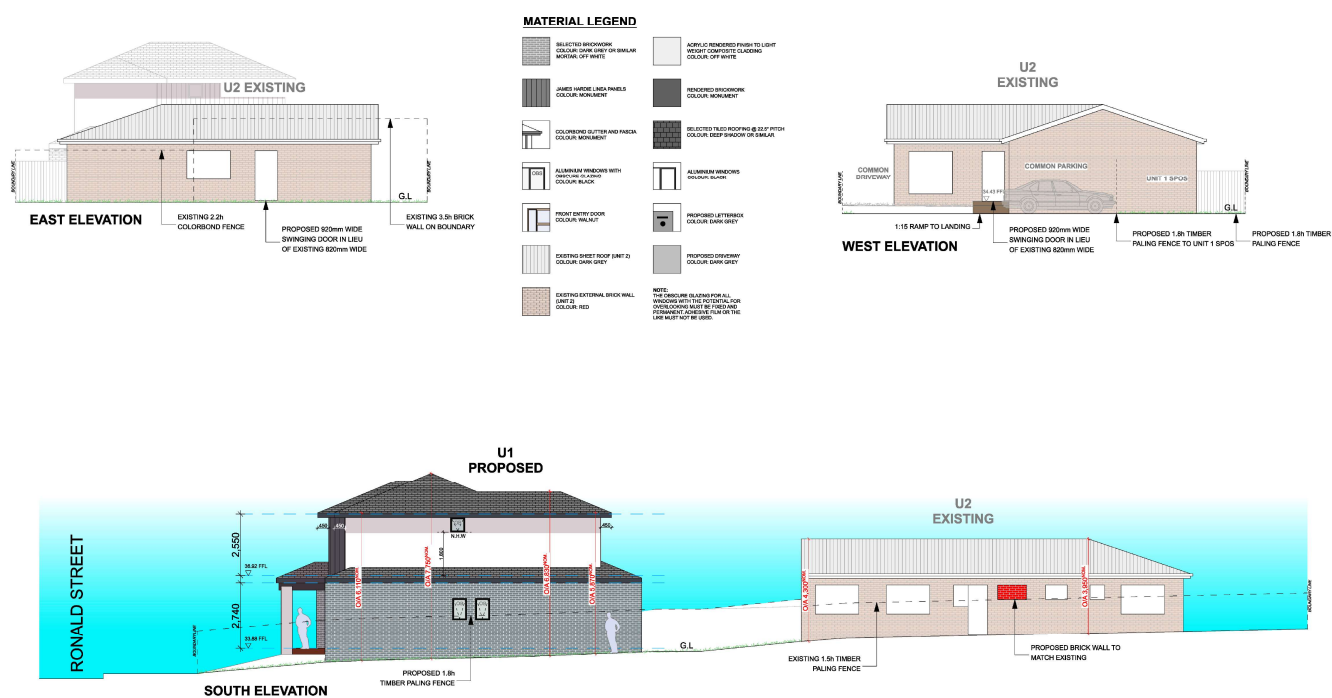
- **Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**
- **Application for Approval of Plans must be lodged with Council's Public Health Department.**
- **Application for Registration under the Public Health & Wellbeing Act must be lodged with Council's Public Health Unit.**
- **Approval of of registration under Public Health & Wellbeing Act is subject to final inspection.**
- **Rooming House Operator Licence must be obtained through CAV – Public Register – rooming house operator.**







ATT 2.2.1.1 Submitted Plans



ELEVATIONS

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CLIENT	
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S. Zijai

PROJECT
35 RONALD STREET DANDENONG

PROPOSAL
PROPOSED TWO STOREY BAORDING DWELLING & CARPORT

SCALE: 1:100

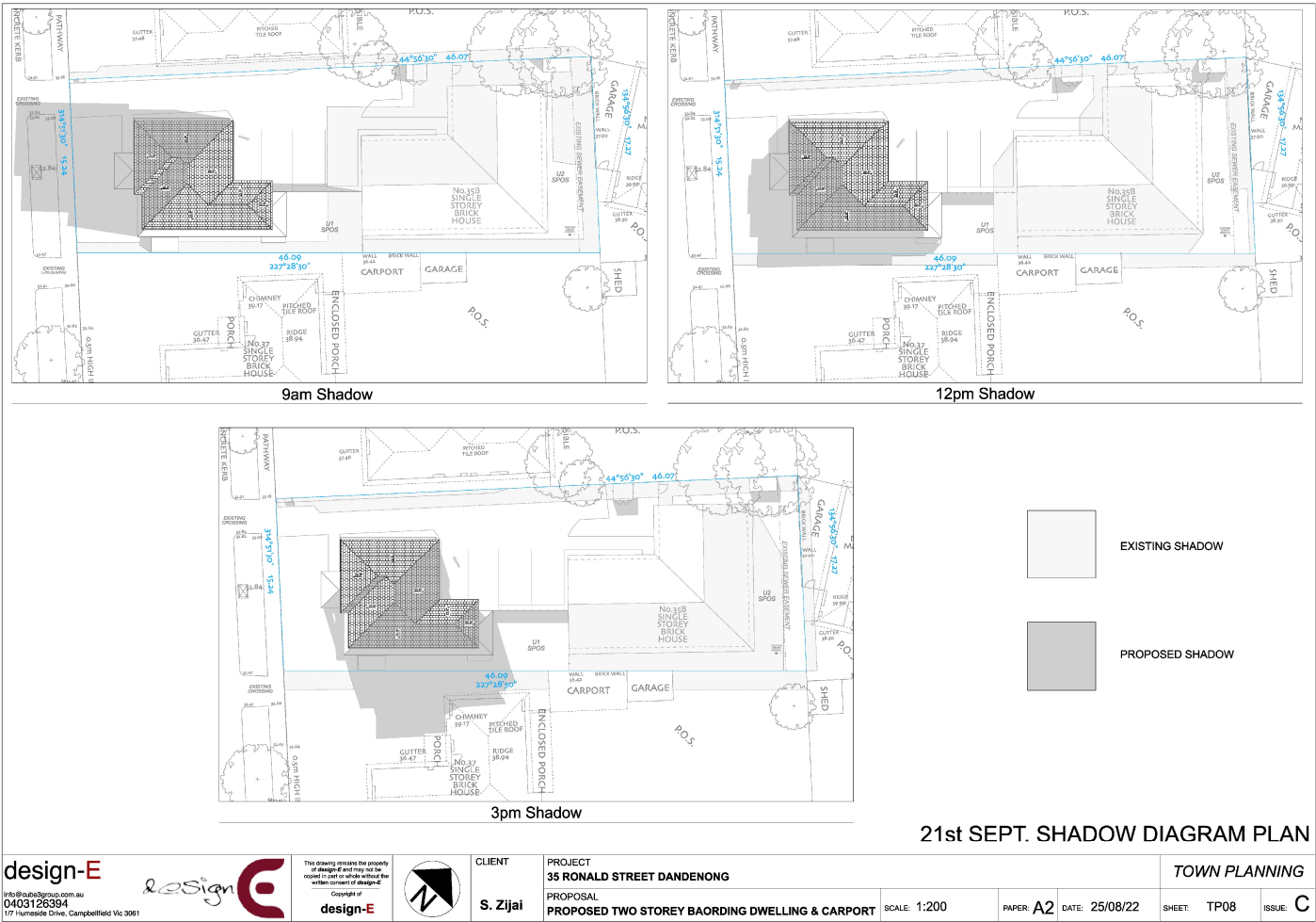
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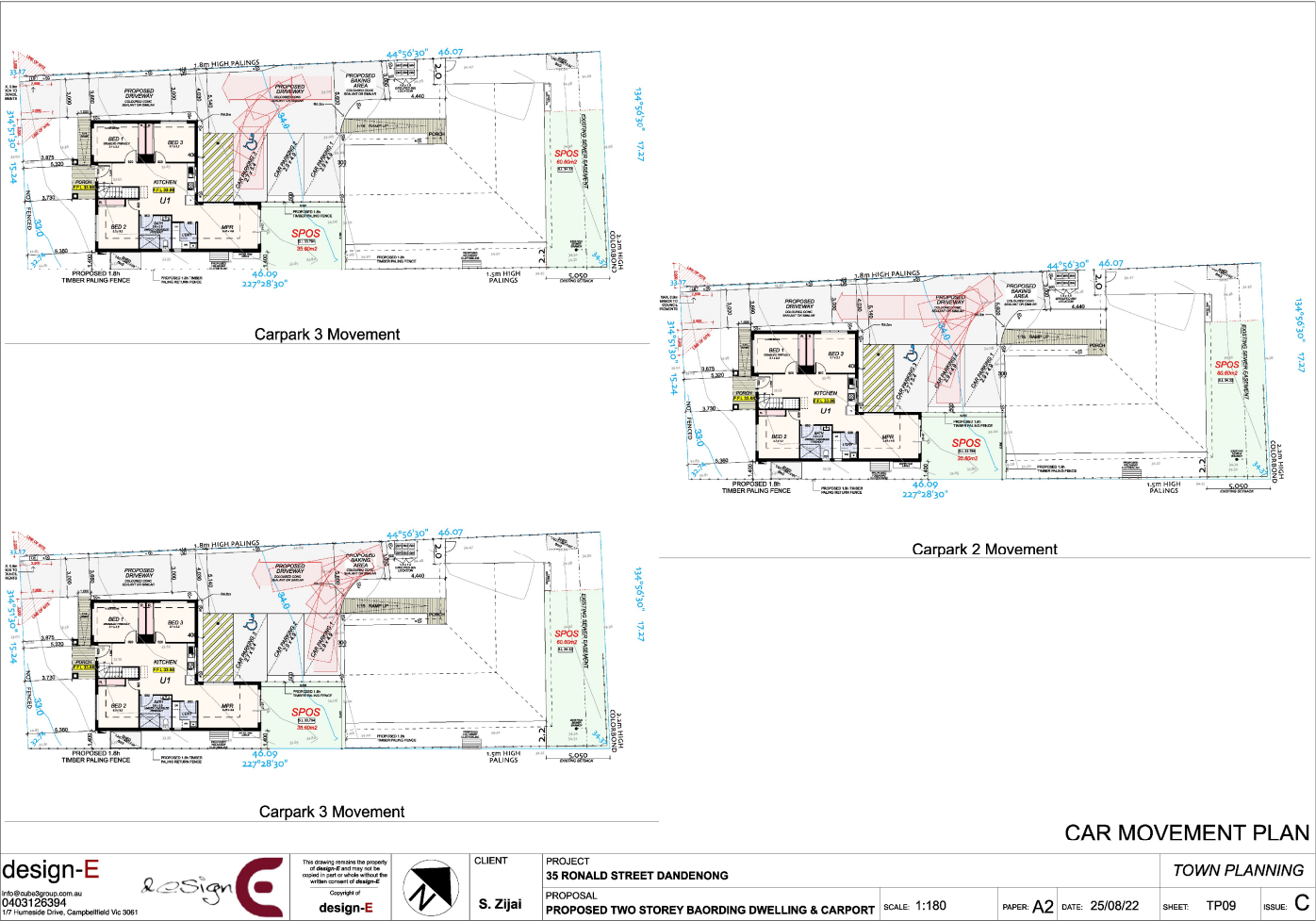
DATE: 25/08/22

TOWN PLANNING

SHEET: TP07

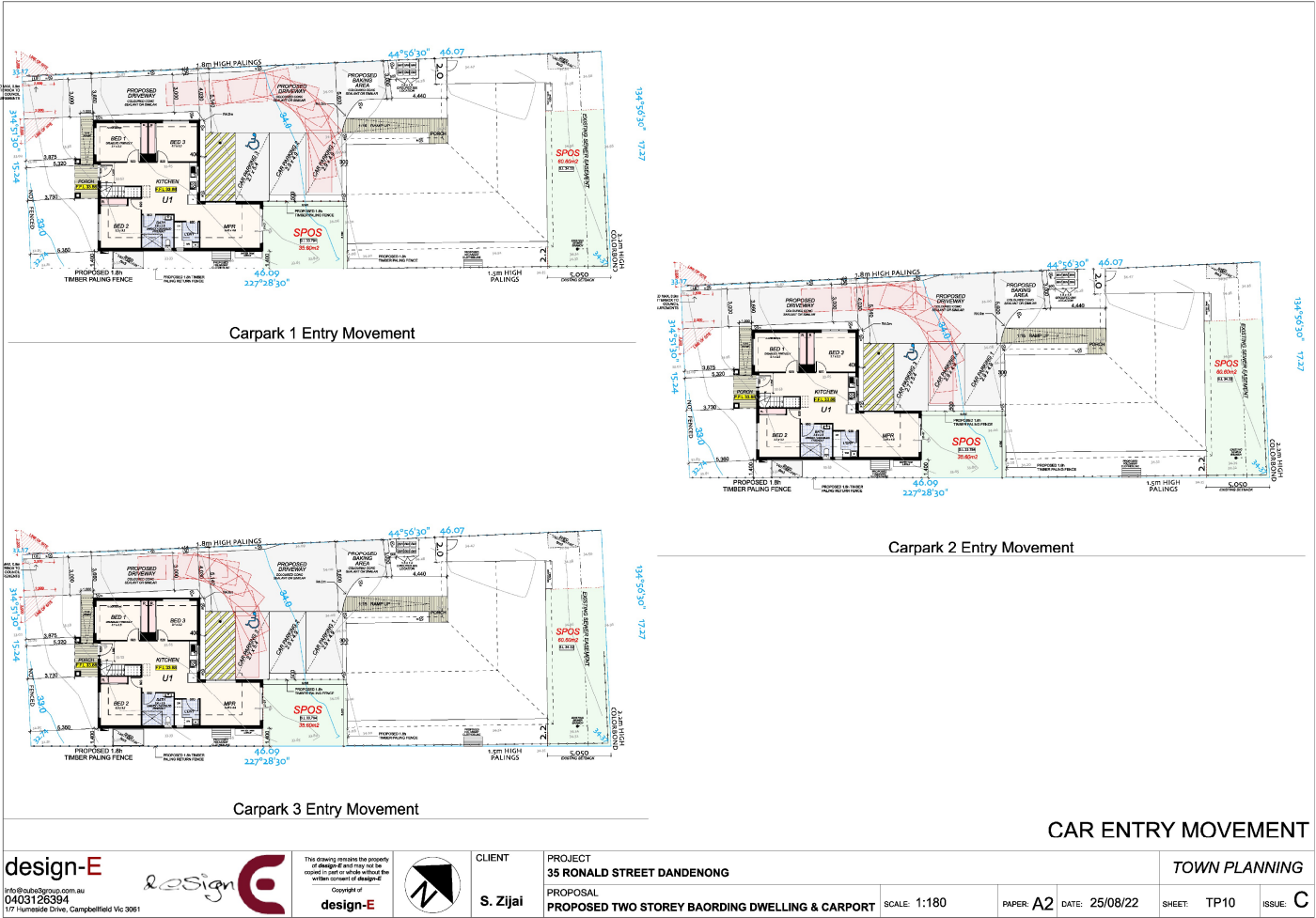
ISSUE: C

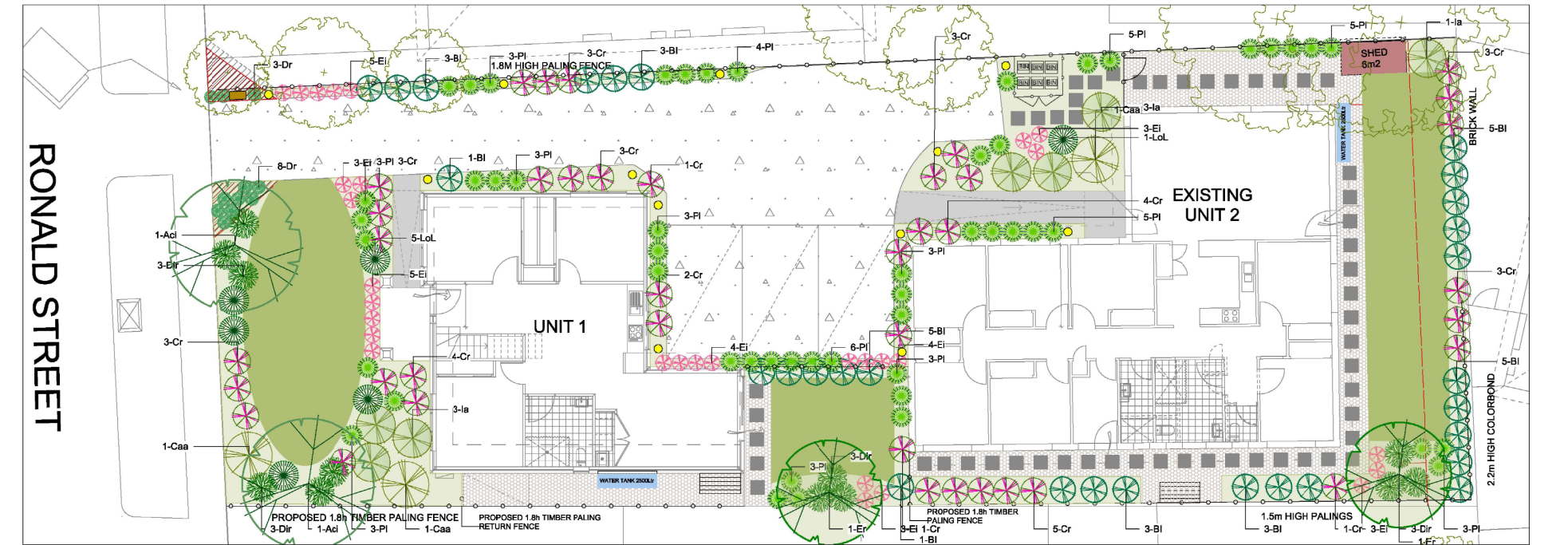




CAR MOVEMENT PLAN

design-E info@auha3group.com.au 0403126394 177 Hummel Drive, Campbellfield Vic 3081		This drawing remains the property of design-E and may not be copied in part or whole without the written consent of design-E.		CLIENT S. Zijai	PROJECT 35 RONALD STREET DANDENONG	SCALE: 1:180	PAPER: A2	DATE: 25/08/22	TOWN PLANNING	
					PROPOSAL PROPOSED TWO STOREY BOARDING DWELLING & CARPORT				SHEET: TP09	ISSUE: C





Specification Notes

Soil Preparation

Crushed rock, concrete spillage and any other material restrictive to plant growth (e.g. large rocks) shall be removed from the site or any planting beds and semi-advanced trees. All trees to be removed shall be stump pulled and all rubble/vegetative spoil is to be removed from site. Existing top soil in planting areas is to be preserved so that it does not receive a additional compaction from site machinery and so that no rubble or building supplies are stored in these areas. No imported top soil is to be used within the root zones of trees to be protected. Any preparation of existing soil for planting within these areas is to be done by hand only. Holes (e.g. as the result of plant removal) and uneven soil levels may be pitched using topsoil as specified below. Any imported topsoil is to be free of weeds, rubble and other materials damaging to plant growth and is to be of a medium texture (sandy loam) with a pH of 6.0-7.0. Top soil is to be laid over a prepared sub-base which has had any materials damaging to plant growth (e.g. rubble and large rocks) removed, spread to the appropriate depth and cultivated into the existing site soil to a minimum depth of 150mm. Imported top soil is to be lightly and uniformly compacted in 150mm layers to a minimum depth of 100mm on lawn areas and 900mm on excavated planting beds.

Weed Removal

All weeds shall be thoroughly removed. All vegetative material, including roots and rhizomes of non-woody perennials and woody suckering weeds, is to be removed or appropriately controlled using chemical means. The stumps of non-suckering woody perennials are to be stump pulled. All vegetative material shall be appropriately disposed of off site in a manner which will not allow the re-establishment elsewhere. Any chemical controls are to be used in accordance with manufacturer's instructions and standard occupational health and safety procedures. Care must be taken to ensure that all trees to be retained are not damaged during weed removal. This also implies that any herbicides used are suitable for use around the vegetation to be retained.

Planting

Planting shall be carried out using accepted horticultural practices with all plants conforming to the species, sizes and quantities indicated on the Landscape Plan and Plant Schedule. Plants shall be thoroughly soaked through immersion in water prior to planting and the planting soil is very dry than the planting hole is also to be filled with water and allowed to drain completely. All plants shall be appropriately hardened off in the nursery. Use plants with the following characteristics: Large healthy root systems with no evidence of root cut or pot bound restriction or damage, vigorous, well established, free from disease and pests and of good form, consistent with the species or variety. Planting holes for shrubs and groundcovers are to be of minimum size 75mm larger than the planting pot in all directions. Semi-advanced tree planting holes are to be the same depth as the rootball and 2-3 times its diameter, with the top of the rootball being at grade. A 75mm high berm is to be constructed at edge of root-ball to hold water. All plants are to be thoroughly watered after planting and slow release fertiliser added at the quantities specified by the manufacturer.

Mulch

Mulch is to be supplied to all garden beds and is to be an organic type laid to a minimum depth of 75mm, consisting of fine dark coloured chipped or shredded pine bark or local Eucalyptus species with not more than 5% fines content by volume (preferably zero fines). The average size of the woodchip must be approximately 10mm x 20mm x 5mm and the maximum length is not to exceed 30mm. Mulch shall be free of damaging matter such as soil, weeds and sticks and is to be stockpiled and thoroughly weathered prior to delivery. Mulch is to be kept back 100mm from the stems of all plants to prevent collar rot.

Edging

All garden beds lawns and crushed rock pathways to be delineated with 100mm x 2.0mm galvanneal edging, secured on to 450mm tapered galvanized with Galvanneal Hex Screws. Top of edging to finish 20mm above finished mulch/lawn/pathway areas.

Irrigation

An approved drip irrigation system is to be supplied to all garden beds. It is the responsibility of the contractor to ensure that all irrigation meets manufacturer specifications. The system is to be connected to mains supply and include a rain-shut off device. All irrigation is to be buried with approx. 50mm of topsoil cover and shall be anchored at regular intervals to ensure the tubing cannot be dislodged.

Repair/Restoration of damaged Nature-strips

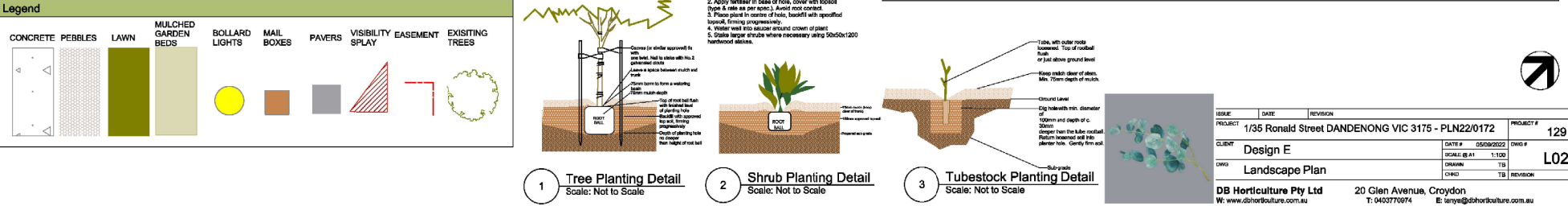
Nature strips are to be restored to current grades with any depressions filled with topsoil to specifications above and lightly compacted in 150mm layers. Areas are then to be re-seeded using an appropriate and matching turf type and the area fenced off to allow the re-establishment of lawn. Re-seeded areas are to be well irrigated and the area supplied with a slow release fertiliser at the quantities recommended by the manufacturer. Any areas of lawn which have failed to germinate (achieve an evenly green 90% covering of a consistent height) are to be re-seeded within one month of original sowing date.

Plant Establishment Period

There shall be a 13 weeks Plant Establishment Period following the approval of Practical Completion by the responsible authority. During this period the landscape contractor shall make good all defects in his/her scope of work. Maintenance and Establishment means the care and maintenance of the contract area by accepted horticultural practices, as well as rectifying any defects that become apparent in the work under normal use. This shall include, but shall not be limited to watering, weeding, pruning, pest and disease control, cultivation, re-staking and replacement of any plants that fail with plants of the same species and size.

Plant List

ID	Qty	Common Name	Botanical Name	Scheduled Size	Mature Height	Mature Spread
Trees						
AcI	2	Lightwood, Wee-tjellan	Acacia implexa	27L	8m	5m
Er	2	Blueberry Ash	Elaeocarpus reticulatus	27L	5 - 10m	4m
Canopy Trees to be planted at a minimum height of 1.5m						
Shrubs						
BI	29	Coastal Banksia 'Sentinel'	Banksia integrifolia fastigiata	30cm	2.5m	1m
Caa	3	Dogwood	Cassinia arcuata	30cm	3 - 5m	1.2 - 2.0m
Cr	39	Common Correa	Correa reflexa	Tube	1.2m	1m
Ei	30	Common Heath	Epacris impressa	Tube	1.5m	0.6m
Ia	7	Australian Indigo	Indigofera australis		1-2m	1-2m
Ground Covers						
Dir	12	Kidney Weed	Dichondra repens	Tube	0.0 - 0.3m	0.9 - 1.2m
Grasses						
Dr	11	Flax Lily	Dianella 'revoluta' Little Rev'	Tube	.5m	.5m
LoL	6	Spiny-headed Mat-Rush	Lomandra longifolia	Tube	0.75 - 0.9m	0.9 - 1.2m
PI	52	Tussock Grass	Poa labillardieri	Tube	0.75 - 0.9m	0.6 - 0.9m
Total	193					



**Rooming House
Management Plan**

September 2022

**35 Ronald Street
DANDENONG 3175**



**HATCH
PLANNING**

Hatch Planning Pty Ltd

Land Use and Development | Subdivision |
Council Assessments | VCAT Representation |
Strategic Planning | Due Diligence Advice



1. Rooming House Management Plan

1.1. Objectives

The primary purpose of this plan is to outline how the proposed rooming house accommodation will maintain a high level of amenity for neighbouring properties and for all lodgers residing on the premises whilst ensuring preference is given to people on low and moderate incomes.

1.2. Site and Context Details

The subject site is located at 35 Ronald Street, Dandenong and is legally described as Lot 1 TP682351. The site is within a predominately residential area, with schools to the north-west and south-east within walking distance of the site. The site is approximately 500 metres walking distance from the Dandenong Plaza and main CBD area of Dandenong.

1.3. Background

This plan was prepared in September 2022, in response to a request for further information from Greater Dandenong City Council.

The proposed Planning Permit Application seeks to develop a second Rooming House on the land, with one house extant.

The Rooming Houses have a combined 14 bedrooms, with 7 in each building.

The Rooming House has the capacity to accommodate 14 residents, including manager.

1.4. Operational Details

1.4.1 Rooming House Manager

The Rooming House accommodation is to be managed by an on-site manager appointed by the owner who will be responsible for ensuring that the site is regularly monitored.

The Rooming House Manager will reside within the building.

The Rooming House Manager is to work in partnership with the owner of the premises to achieve the objectives set out in this Plan of Management. The particular responsibilities of the Rooming House Manager will include:

- Accepting and assessing applications for residence in conjunction with the site owners.
- Enforcing Rooming House Rules
- Attending to any resident complaints
- Preparation of rooms for new residents

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- General maintenance

With the exception of an initial security deposit (see below for details) the Rooming House Manager is not required to accept payments from residents. Rental payments are to be organised through electronic means and paid directly to the nominated account of the owner/operator of the Rooming House. The Rooming House Manager has the authority to evict a resident who is refusing to comply with the House Rules.

The Rooming House Manager must not discriminate against residents on grounds of their race, religious beliefs, ethnicity, gender, sexual orientation or age. The Rooming House Manager must treat residents in a respectful manner and must not under any circumstances, use physical violence other than in self-defence or defence of another person if required.

The Rooming House Manager must not use illegal drugs or engage in any illegal activity. The Rooming House Manager must not consume an excess of alcohol, such as to prevent them from meeting their responsibilities.

The name and 24-hour contact number of the Rooming House Manager will be displayed externally at the front of the premises.

An up-to date accommodation register will be maintained by the Rooming House Manager. This will include the resident's details, length of stay, emergency contact and other information. It will be provided to Council officers upon request.

1.4.2 Complaints Register

The Rooming House manager will be responsible for maintaining a complaint register on site that includes the following information:

- Complaint date and time
- Name, address and contact details of person making the complaint
- Nature of the complaint
- Action undertaken to resolve the complaint
- Follow up and outcome

All complaints will be dealt with by management with 24 hours of notification. If residents, either within the development or from surrounding properties, have complaints of enquiries, the Rooming House Manager will listen to and address those. If required, the Rooming House Manager will liaise between residents and the owner of the property.

The complaints register will be made available to Council or Police upon request. A sample complaint register form is provided at Attachment A

1.4.3 Occupancy Agreement

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Any person who is to occupy a room in the Rooming House is to sign an Occupancy Agreement.

At the time of signing the Occupancy Agreement, the Rooming House Manager will:

- Provide a copy of this Plan of Management to all new residents. The Rooming House Manager will advise the new resident/s that they must read and understand the resident obligations that are set out in the Plan of Management. The new resident/s must sign a statement to the effect that they understand and will abide by those resident obligations.
- Advise the residents that they may potentially be evicted if they breach the resident obligations.
- Enter the ID particulars of the resident (for example, the driver's license number or Passport number) in the Rooming House Accommodation Register.
- Confirm with a prospective resident that they are obligated to reside within the lodging room for a period of no less than three months.

1.4.4 Visitors

Visitors will obey the rules of the Rooming House accommodation and the respective resident will take full responsibility for the actions of their visitors.

1.4.5 Use of Outdoor Communal Area/s

The use of the outdoor communal areas shall be restricted to between the hours of 8:00am and 10:00pm every day. No residents/visitors are to be gathered in any outdoor communal area after 10pm.

No amplified music is permitted at any time within the outdoor communal areas or rooms.

1.5. Criteria for Choosing Residents

The rooms will be advertised on share accommodation websites as well as, where appropriate, newspapers and paper-based mediums. The manager, in conjunction with the owners (as appropriate), will review applications objectively and meet on-site with potential residents, with a preference being given to people on low and moderate incomes.

The potential lodgers will be requested to provide proof of any income or lack thereof. (e.g. any Centrelink/ study support documentation, tax return/group certificate details, current employee details and/ or a copy of a current payslip) to the On-site Manager.

Any availability of disabled rooms will firstly be communicated to local disability organisations, with any disabled applicants being given preference. Where multiple disabled applicants apply for the same disabled rooms, preference will be given to those on low and moderate incomes. The owners will make this decision in conjunction with the manager.

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The incidents and complaints register will be referred to prior to renewing any Occupancy Agreement.

1.6. Minimum furnishings and Max Occupancy

Each room will meet the minimum standards for Rooming Houses under the *Residential Tenancies (Rooming House Standards) Regulations 2012*, including:

- Lockable entry from the hallway;
- A minimum 2 unoccupied, working, safe power outlets;
- Curtains/blinds
- A waste bin with separate compartments for general waste and recyclables and capable of holding at least a single day's waste.
- Bed
- Wardrobe and mirror
- Desk

Each common area will meet the requirements under the *Residential Tenancies (Rooming House Standards) Regulations 2012* for shared areas.

The common room is to be provided with a lounge suite, chairs and flat screen TV. A broom, bucket and mop are to be kept in the 'cleaner's room' for use by lodgers as necessary.

Each boarder shall advise the On-site Manager of any broken furniture or faulty services. The On-site Manager will be responsible for replacement of furniture as required.

1.7. House Rules

House rules will be displayed at entrance of the property, behind each entry door of each room and in the indoor and outdoor common areas.

Lodgers are to respect other lodgers and neighbouring residents and to keep noise at a reasonable level.

The access key to the Rooming House accommodation shall not be given to anybody other than the occupant(s).

Alcohol is not permitted to be consumed in the indoor or outdoor communal areas.

Smoking will not be permitted indoors.

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The use, sale or possession of illegal drugs or any suspicion of such acts being performed in or about the premises or any person found using drugs shall be immediately reported to the Police.

Any lodger failing to observe the rules and any cases of serious misconduct will be dealt with by the Rooming House Manager who may require the lodger to vacate the premises. Examples of serious misconduct include, but are not limited to:

- Drug or alcohol abuse,
- Sexual, racial or religious harassment, theft, or violence.

Lodgers are instructed to call the police if another lodger is performing illegal acts on the property.

Any lodgers inviting visitors to the premises must accept full responsibility for them and their behaviour. In the event of any serious misconduct by the visitor of a lodger, the lodger may also be asked to vacate the premises and be asked to pay for damages, where required.

Live music will not be permissible on the premises at any time.

Loud music or loud television is not permissible.

Lodgers are to ensure all rubbish and recycling is to be deposited within the respective bins provided in the waste bin area.

No visitors are permitted after 10.00pm.

No parties or gatherings are permitted upon the premises after 10.00pm.

There shall only be one party at any one time. Management is to be notified 7 days in advance of any party, the number of persons attending and the reasons for the party. Partygoers shall adhere to all house rules.

No pets are allowed within the Rooming House accommodation at any time.

Car and Bicycle parking spaces are available on a first come first use basis.

Waste management will be undertaken in accordance with the approved Waste Management Plan.

The 'House Rules' are to be displayed in each lodging room.

1.8. Safety and Security

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Residents will ensure their guests are aware of, and abide by the House rules. The owner/operator and/or the Rooming House Manager will not enter residents' rooms other than as allowed under the Act.

Security cameras are permitted to be installed in the common areas.

All residents will be provided with a security key/swipe card (or similar) upon arrival. The security key / swipe card will provide 24 hours access into the premises, to each respective level and entry to individual residents' rooms. The security key/swipe card will not be given to other persons.

Residents must not tamper with (or change) any locks on the premises, or make copies of or obtain additional security keys/swipe cards without the permission of the Rooming House Manager.

1.9. Waste Management

Bins will be provided in the designed waste area and include the separation of the following waste:

- General waste;
- Paper, cardboard, aluminium cans and plastic bottles;
- Organics / green waste; and
- Glass.

Signs in each lodging room will encourage residents to recycle.

Waste management will be undertaken in accordance with the approved Waste Management Plan.

The Rooming House Manager will ensure the common areas are kept clean.

The Rooming House Manager is to ensure that wastes are properly contained within the bins within the waste area. Bins will be taken to the street for collection as required.

The Rooming House Manager is to ensure that any rubbish left around the site is disposed of in an orderly and timely manner.

1.10. Professional Cleaning and Vermin Control

On a weekly basis, sheets will be laundered and changed by a professional cleaning service.

A contracted gardener/ cleaner shall be engaged as required to maintain the appearance and health of all landscaped areas, with the house manager responsible for day to day maintenance.

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All lodgers shall be responsible for disposing their waste into the relevant internal garbage bins.

Professional pest control will occur yearly for general maintenance purposes.

1.11. Fire Safety

In the instance of an emergency evacuation, the Rooming House Manager will direct residents to emergency exits and the emergency assembly point.

Smoke Detectors will be installed in every lodging room, the Rooming House Managers' room and all internal common areas.

In the event of a fire, the fire alarm will sound. It is the duty of the Rooming House Manager to check all rooms and ensure all people leave their rooms. An assembly point will be designated.

The premises will be checked regularly to ensure that fire safety and essential fire safety measures in the building are maintained and that all required exits and egress paths are clear and free of obstructions. The On-site Manager is responsible for ensuring that all common egress pathways within the buildings are kept clear of all combustibles.

A list of emergency telephone numbers (plumbers, electricians, police, fire, ambulance) is to be provided within each lodging room.

Annual certification of fire safety equipment is to be carried out by the operator of the Rooming House.

All doors to the lodging rooms shall be self-closing and shall be lockable but shall be openable from the inside without the need for a key.

Combustible furnishings and fittings will not be permitted on the premises.

1.12. Signage

A sign with the name and contact number of the manager, as well as the name and contact number of the owners, will be placed near the front entry of the property and in a visible position to the public.

A room identification number will be clearly displayed for each lodging room. Signs reminding residents to minimise noise at all times, shall be installed at entry and hallways of the rooming house and the common room.

Internal signage will be displayed in the common room, and will include:

- Maximum number of lodgers per room

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- A copy of this management plan
- House rules
- Emergency egress routes
- Evacuation plan

Schedule showing numerical designation of each room and maximum number of lodgers permitted to accommodate said room is to be displayed on the external wall face of pedestrian entry security points and at lift and fire stair entries on basement level.

1.13. Public Liability

The owner will maintain adequate public liability cover.

1.14. Declaration

A signed declaration must be provided from the licensee/ On-site Manager and each boarder indicating that they have read, understood and will ensure compliance with the approved Plan of Management.

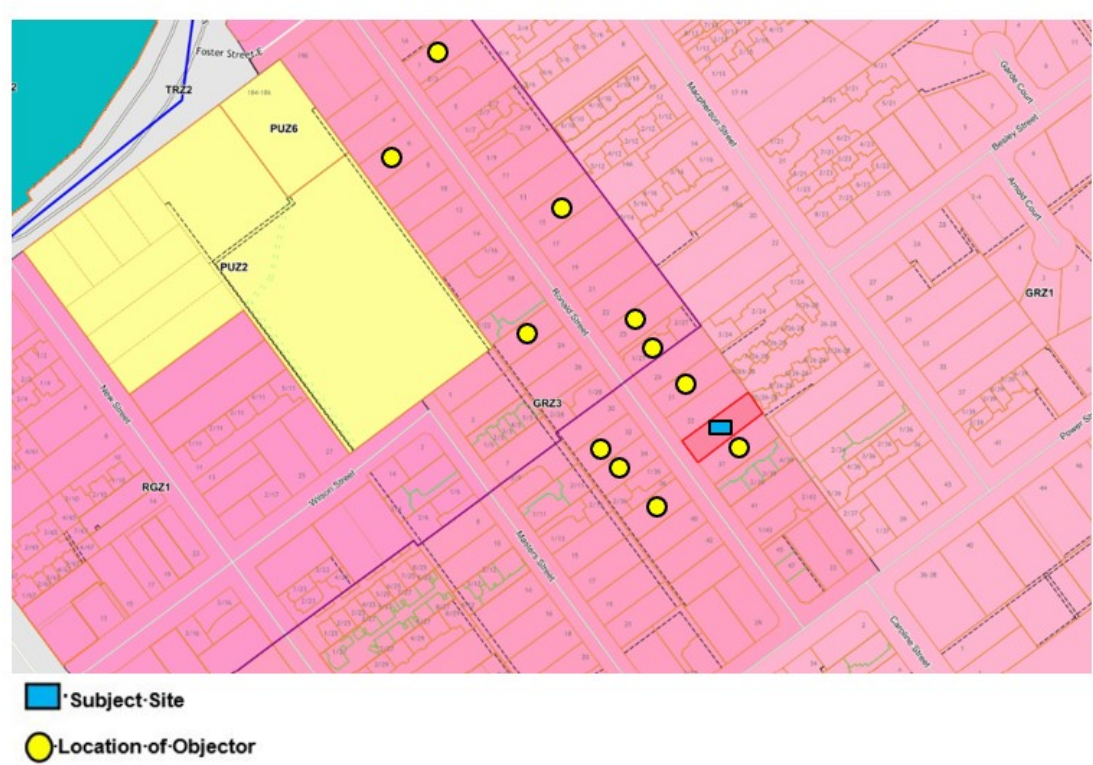
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Appendix A – Amenity / Complaints Register

**Rooming House
35 Ronald Street, Dandenong**

Date	Time	Recorded by	Complainant	Category and issue description	Action/solution



If the details of the attachment are unclear please contact Governance on 8571 5235.

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ Standard met The development is considered to be appropriate to the area through the front and side setbacks, opportunity for landscaping across the site, the built form and use of similar external colours/materials to dwellings in the surrounding area. See Clause 22.09 assessment for further discussion.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met See Clause 22.09 assessment for further discussion.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

Clause 55.02-2 Residential policy objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the PPF and the LPPF, including the MSS and local planning policies.	✓ Standard met
Decision Guidelines	The PPF and the LPPF including the MSS and local planning policies.	
	The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the PPF and the LPPF, including the MSS and local planning policies.	
	To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.	N/A
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

Clause 55.02-4 Infrastructure objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ Standard met Development can be suitably accommodated into infrastructure of the established area.
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ Standard met Development can be suitably accommodated into infrastructure of the established area.
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	✓ Standard met
Decision Guidelines	The capacity of the existing infrastructure.	
	In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
	If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure.	
	To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

Clause 55.02-5 Integration with the street objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ Standard met Each rooming house is accessible by vehicles and pedestrians.
	Developments should be oriented to front existing and proposed streets.	✓ Standard met Rooming house 1 faces Ronald Street and the existing rooming house faces the shared accessway.
	High fencing in front of dwellings should be avoided if practicable.	✓ Standard met No front fence proposed.
	Development next to existing public open space should be laid out to complement the open space.	✓ Standard met
Decision Guidelines	Any relevant urban design objective, policy or statement set out in this scheme.	
	The design response.	
Objective	To integrate the layout of development with the street.	

Clause 55.03-1 Street setback objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA															
Standard B6	Walls of buildings should be set back from streets: - At least the distance specified in a schedule to the zone, or - If no distance is specified in a schedule to the zone, the distance specified in Table B1. Porches, pergolas, and verandahs that are less than 3.6 metres high and eaves may encroach not more than 2.5 metres into the setbacks of this standard <i>RGZ & GRZ3: 5 metres or as per Table B1, whichever is the lesser.</i> Table B1 Street setback <table> <tr> <th data-bbox="461 555 689 608">Development context</th><th data-bbox="689 555 1003 608">Minimum setback from front street (metres)</th><th data-bbox="1003 555 1256 608">Minimum setback from a side street (metres)</th></tr> <tr> <td data-bbox="461 608 689 724">There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td><td data-bbox="689 608 1003 724">The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td><td data-bbox="1003 608 1256 724">Not applicable</td></tr> <tr> <td data-bbox="461 724 689 874">There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.</td><td data-bbox="689 724 1003 874">The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td><td data-bbox="1003 724 1256 874">Not applicable</td></tr> <tr> <td data-bbox="461 874 689 986">There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td><td data-bbox="689 874 1003 986">6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td><td data-bbox="1003 874 1256 986">Not applicable</td></tr> <tr> <td data-bbox="461 986 689 1315">The site is on a corner.</td><td data-bbox="689 986 1003 1315"> If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets. </td><td data-bbox="1003 986 1256 1315"> Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser. </td></tr> </table>	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Not applicable	The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	✓ Standard met A minimum front setback of 5.0m from the front boundary is required. Rooming house 1 is setback 5.3m from the front boundary. The front porch encroaches into the front setback by 1.6m and has a maximum height of 3.6m and therefore meets the requirements for an allowable encroachment.
Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)															
There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable															
There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable															
There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Not applicable															
The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.															
Decision	Any relevant neighbourhood character objective, policy or statement set out in this																

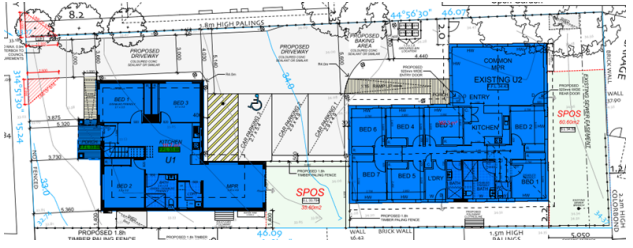
ATT 2.2.1.3 Clause 55 Assessment

Guidelines	scheme.	
	The design response.	
	Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
	The value of retaining vegetation within the front setback.	
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.	

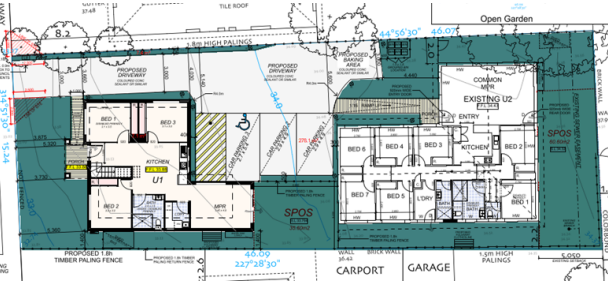
Clause 55.03-2 Building height objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B7	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. <u>GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)</u>	✓ Standard met Rooming house 1 is double storey and has a maximum building height of 7.67m. Rooming house 2 is an existing single storey building and is to be retained.
	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	N/A
	Changes of building height between existing buildings and new buildings should be graduated.	✓ Standard met
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
	The design response.	
	The effect of the slope of the site on the height of the building.	
	The relationship between the proposed building height and the height of existing adjacent buildings.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

Clause 55.03-3 Site coverage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B8	The site area covered by buildings should not exceed: • The maximum site coverage specified in a schedule to the zone, or • If no maximum site coverage is specified in a schedule to the zone, 60 per cent. GRZ3: 70%	✓ Standard met Lot size 748sqm Site coverage – 523.6sqm max Provided: 274sqm or 37% 
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The existing site coverage and any constraints imposed by existing development or the features of the site. The site coverage of adjacent properties The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
Objective	To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

Clause 55.03-4 Permeability and stormwater management objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B9	The site area covered by the pervious surfaces should be at least: • The minimum areas specified in a schedule to the zone, or • If no minimum is specified in a schedule to the zone, 20 per cent of the site. GRZ3: 20% (none specified) The stormwater management system should be designed to: • Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater - Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999). • Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces.	✓ Standard met Required min. 149.6sqm Provided 39% or 292.6sqm 
Decision Guidelines	The design response. The capacity of the site to incorporate stormwater retention and reuse. The existing site coverage and any constraints imposed by existing development. The capacity of the drainage network to accommodate additional stormwater. The capacity of the site to absorb run-off. The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres. Whether the owner has entered into an agreement to contribute to off-site stormwater management in lieu of providing an on-site stormwater management system.	
Objectives	To reduce the impact of increased stormwater run-off on the drainage system. To facilitate on-site stormwater infiltration. To encourage stormwater management that maximises the retention and reuse of stormwater	

Clause 55.03-5 Energy efficiency objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B10	Buildings should be: • Oriented to make appropriate use of solar energy. • Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. • Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged.	✓ Standard met Both the proposed and the existing rooming houses are provided with north-facing windows where possible. The development would not unreasonably reduce the energy efficiency of adjoining dwellings. The adjoining dwellings are not identified as having existing rooftop solar energy systems.
	Living areas and private open space should be located on the north side of the development, if practicable.	✓ Standard met Both rooming houses are provided with north facing SPOS areas.
	Developments should be designed so that solar access to north-facing windows is maximised.	✓ Standard met Both rooming houses provided with north-facing windows.
Decision Guidelines	The design response.	
	The size, orientation and slope of the lot.	
	The existing amount of solar access to abutting properties.	
	The availability of solar access to north-facing windows on the site.	
	The extent to which an existing rooftop solar energy system on an adjoining lot is overshadowed by existing buildings or other permanent structures.	
	Whether the existing rooftop solar energy system on an adjoining lot is appropriately located	
	The effect of overshadowing on an existing rooftop solar energy system on an adjoining lot.	
Objectives	To achieve and protect energy efficient dwellings and residential buildings.	
	To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	

Clause 55.03-6 Open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should: • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable.	N/A No communal or public open space proposed.
Decision Guidelines	Any relevant plan or policy for open space in the PPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

Clause 55.03-7 Safety objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B12	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	✓ Standard met The entrance to the proposed rooming house will be visible from Ronald Street and the entrance to the existing rooming house is visible from the shared accessway.
	Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ Standard met
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	✓ Standard met Sensor lighting has been shown along the accessway, around the car spaces and to the front of each rooming house. There are views of the entrances, shared accessway and the car parking area from habitable areas of both rooming houses.
	Private spaces within developments should be protected from inappropriate use as public thoroughfares.	✓ Standard met Private spaces are delineated by fencing.
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

Clause 55.03-8 Landscaping objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B13	The landscape layout and design should: • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents.	✗ Standard not met, could be met via permit condition, if issued Landscape plan has been provided showing planting across the site which is consistent with landscaping within the immediate area. Landscape plan is based on previous design and needs to be updated to reflect current design.
	Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	✗ Standard not met, could be met via permit condition, if issued Landscape plan has been provided showing planting across the site which is consistent with landscaping within the immediate area. Landscape plan is based on previous design and needs to be updated to reflect current design.
	Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made	✓ Standard met No trees have been removed from the site in the last 12 months.
	The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	✓ Standard met
	Development should meet any additional landscape requirements specified in a schedule to the zone. <u>All schedules to all residential zones:</u> <i>“70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees.”</i>	✓ Standard met 60sqm of the front setback would be set aside for landscaping. As the front setback is 83sqm in size, this equates to 72% of the front setback being available for planting.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any relevant plan or policy for landscape design in the PPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
	The location and size of gardens and the predominant plant types in the neighbourhood.	
	The health of any trees to be removed.	
	Whether a tree was removed to gain a development advantage.	

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Objectives	To encourage development that respects the landscape character of the neighbourhood.	
	To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	
	To provide appropriate landscaping.	
	To encourage the retention of mature vegetation on the site.	

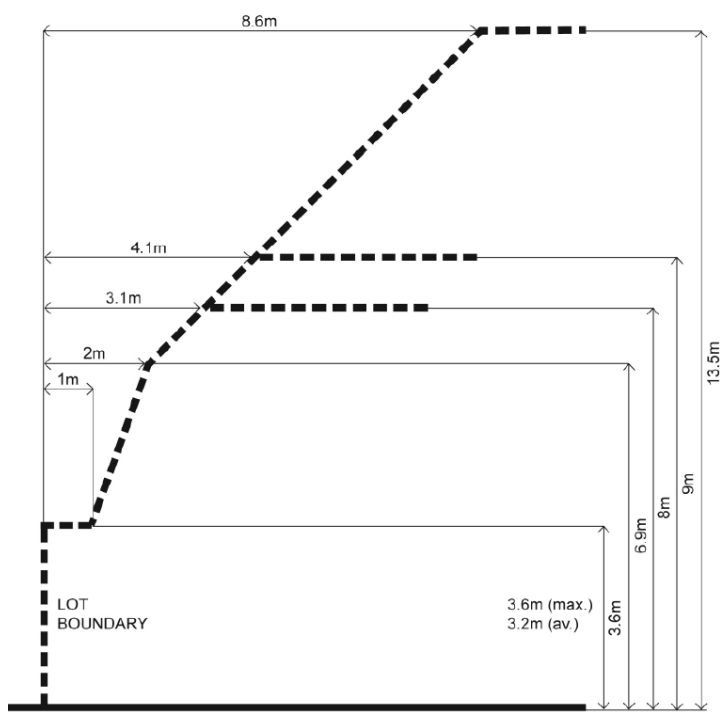
Clause 55.03-9 Access objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B14	The width of accessways or car spaces should not exceed: • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.	✓ Standard met Street frontage to Ronald Street – 15.24m Requirement 6.09m (40%) Provided – 3.0m
	No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ Standard met One crossover for the development is proposed (this is the existing crossover).
	The location of crossovers should maximise retention of on-street car parking spaces.	✓ Standard met
	The number of access points to a road in a Transport Zone 2 or a Transport Zone 3 should be minimised.	N/A
	Developments must provide for access for service, emergency and delivery vehicles.	✓ Standard met
Decision Guidelines	The design response.	
	The impact on neighbourhood character.	
	The reduction of on-street car parking spaces.	
	The effect on any significant vegetation on the site and footpath.	
Objectives	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	

Clause 55.03-10 Parking location objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should: • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed.	✓ Standard met The car parking facilities would be close and convenient for each rooming house.
	Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	✗ Standard not met, could be met via permit condition, if issued The window for Bedroom 3 of the proposed rooming house is setback 400mm from the shared accessway. The sill height of the window is 1.4m above the shared accessway. A condition has been included on the permit (if issued) to require the window to be provided with noise attenuated glazing to ensure vehicle noise is minimized for future residents.
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	
	To protect residents from vehicular noise within developments.	

Clause 55.04-1 Side and rear setbacks objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA																									
Standard B17	A new building not on or within 200mm of a boundary should be setback from side or rear boundaries: - At least the distance specified in a schedule to the zone, or <i>NRZ1: “A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres.”</i> - If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. Diagram B1 Side and rear setbacks  Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.	✓ Standard met Rooming house 1: <table><tr><td></td><td>Ground Floor</td><td>Required</td><td>First Floor</td><td>Required</td></tr><tr><td>Southwest</td><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>Northwest</td><td>3.6m</td><td>1.0m</td><td>4.3m</td><td>1.69m</td></tr><tr><td>Northeast</td><td>27.6m</td><td>1.0m</td><td>29.2m</td><td>1.69m</td></tr><tr><td>Southeast</td><td>1.40m</td><td>1.0m</td><td>2.4m</td><td>1.69m</td></tr></table> Rooming house 2 is existing and is not proposed to be extended.		Ground Floor	Required	First Floor	Required	Southwest	N/A	N/A	N/A	N/A	Northwest	3.6m	1.0m	4.3m	1.69m	Northeast	27.6m	1.0m	29.2m	1.69m	Southeast	1.40m	1.0m	2.4m	1.69m
		Ground Floor	Required	First Floor	Required																						
Southwest	N/A	N/A	N/A	N/A																							
Northwest	3.6m	1.0m	4.3m	1.69m																							
Northeast	27.6m	1.0m	29.2m	1.69m																							
Southeast	1.40m	1.0m	2.4m	1.69m																							

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	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.	
	Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.	
	Whether the wall abuts a side or rear lane.	
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	

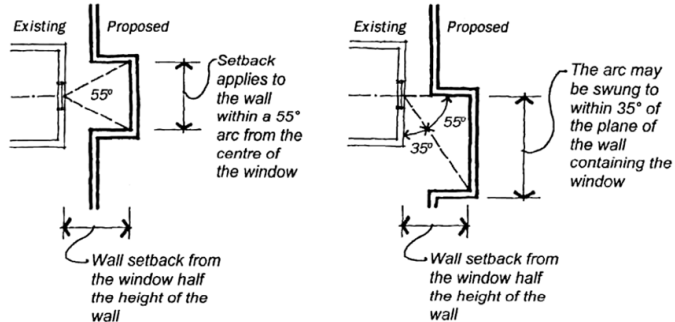
Clause 55.04-2 Walls on boundaries objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary: • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: – 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or – Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater.	N/A
	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	N/A
	A building on a boundary includes a building set back up to 200mm from a boundary.	N/A
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	N/A
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The extent to which walls on boundaries are part of the neighbourhood character.	
	The impact on the amenity of existing dwellings.	
	The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	
	The orientation of the boundary that the wall is being built on.	
	The width of the lot.	
	The extent to which the slope and retaining walls or fences reduce the effective height of the wall.	
	Whether the wall abuts a side or rear lane.	
	The need to increase the wall height to screen a box gutter.	

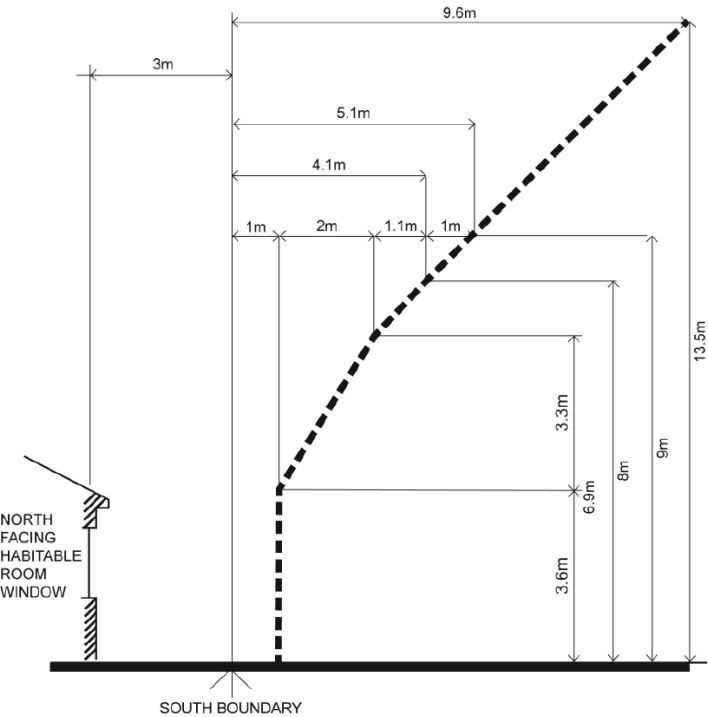
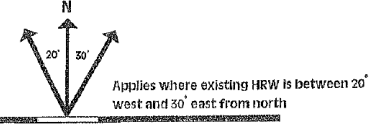
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Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	
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Clause 55.04-3 Daylight to existing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	✓ Standard met Rooming house 1 would be located opposite two (2) windows of the adjoining dwelling to the northwest at 33 Ronald Street. The windows have not been identified as habitable or non-habitable. Part of the wall of the rooming house would be setback 5.4m from the windows. Rooming house 1 would also be located opposite the adjoining dwelling to the southeast at 37 Ronald Street. No windows face the subject site.
	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window. Diagram B2 Daylight to existing windows  Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	✓ Standard met
Decision Guidelines	The design response.	
	The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.	
	The impact on the amenity of existing dwellings.	
Objective	To allow adequate daylight into existing habitable room windows.	

Clause 55.04-4 North-facing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B20	If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window. Diagram B3 North-facing windows  The diagram illustrates the setback requirements for a north-facing habitable room window. It shows a building boundary (solid line) and a setback boundary (dashed line). The setback is 1m from the building boundary, plus 0.6m for every metre of height over 3.6m up to 6.9m, plus 1m for every metre of height over 6.9m. The diagram shows a building with a north-facing habitable room window. The setback boundary is shown as a dashed line. The building boundary is shown as a solid line. The setback is 1m from the building boundary, plus 0.6m for every metre of height over 3.6m up to 6.9m, plus 1m for every metre of height over 6.9m.	N/A
	A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.  Applies where existing HRW is between 20° west and 30° east from north	
Decision Guidelines	The design response. Existing sunlight to the north-facing habitable room window of the existing dwelling.	

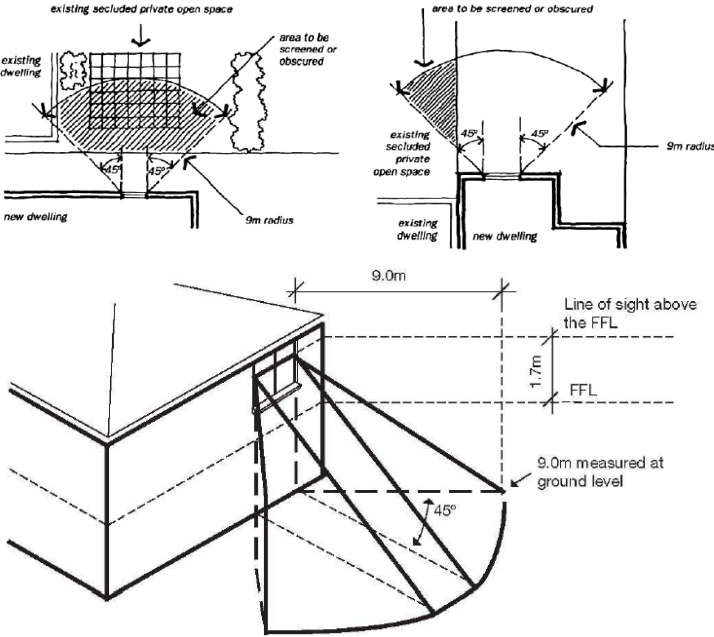
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	The impact on the amenity of existing dwellings.	
Objective	To allow adequate solar access to existing north-facing habitable room windows.	

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	✓ Standard met The secluded private open space areas of the adjoining dwellings would receive a minimum of five hours of sunlight – minimal shadow cast by development.
	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	✓ Standard met
Decision Guidelines	The design response.	
	The impact on the amenity of existing dwellings.	
	Existing sunlight penetration to the secluded private open space of the existing dwelling.	
	The time of day that sunlight will be available to the secluded private open space of the existing dwelling.	
	The effect of a reduction in sunlight on the existing use of the existing secluded private open space.	
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	

Clause 55.04-6 Overlooking objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B22	A habitable room window, balcony, terrace, deck, or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. Diagram B4 Overlooking open space 	✓ Standard met All habitable room windows which have views into SPOS areas of adjoining dwellings are fixed and obscured to 1.7m above FFL.
	A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either: • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.	✓ Standard met All habitable room windows which have views into habitable room windows of adjoining dwellings are fixed and obscured to 1.7m above FFL.

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	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	✓ Standard met
	Screens used to obscure a view should be: • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed, and durable. • Designed and coloured to blend in with the development.	N/A
	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	✓ Standard met
Decision Guidelines	The design response.	
	The impact on the amenity of the secluded private open space or habitable room window.	
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.	
	The internal daylight to and amenity of the proposed dwelling or residential building.	
Objective	To limit views into existing secluded private open space and habitable room windows.	

Clause 55.04-7 Internal views objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ Standard met
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	✓ Standard met No noise sources apparent.
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	✓ Standard met
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To contain noise sources within development that may affect existing dwellings.	
	To protect residents from external noise.	

Clause 55.05-1 Accessibility objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met Ramp provided to the entry of each rooming house.
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry.	✓ Standard met The entrance to each rooming house is provided with an entry point to provide a sense of address and can be identified from the street or the internal accessway.
Objective	To provide each dwelling or residential building with its own sense of identity.	

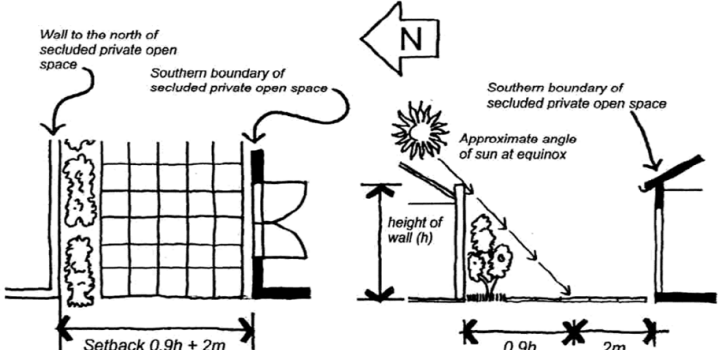
Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face: • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter.	✓ Standard met Each habitable room window of the proposed rooming house is open to the sky.
Decision Guidelines	The design response.	
	Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	

Clause 55.05-4 Private open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. <u>GRZ3:</u> “An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area”	✓ Standard met Ground floor open space as follows: Rooming house 1 – A total area of 50sqm provided to the side and rear of the rooming house, plus the front yard approximately 63sqm in size. A secluded private open space area of 35sqm with a minimum dimension of 5.3 metres with convenient access from a living area. Rooming house 2 – A total area 130sqm provided to the sides and rear of the rooming house, comprising of a secluded private open space area of 60sqm with a minimum dimension of 4.5 metres with convenient access from a living area.
	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of: • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	N/A
Decision Guidelines	The design response.	
	The useability of the private open space, including its size and accessibility.	
	The availability of and access to public or communal open space.	
	The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	

Clause 55.05-5 Solar access to open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B29	The private open space should be located on the north side of the dwelling or residential building, if appropriate.	✓ Standard met Private open space is located on the north side of the rooming houses.
	The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall. Diagram B5 Solar access to open space 	N/A
Decision Guidelines	The design response.	
	The useability and amenity of the secluded private open space based on the sunlight it will receive.	
Objective	To allow solar access into the secluded private open space of new dwellings and residential buildings.	

Clause 55.05-6 Storage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ Standard met Each rooming house provided with a minimum 6 cubic metres of external storage in form of a storage shed.
Objective	To provide adequate storage facilities for each dwelling.	

Clause 55.06-1 Design detail objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including: • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves, and parapets, should respect the existing or preferred neighbourhood character.	✓ Standard met The proposed front setback, external materials and roof form is consistent with the existing and preferred character of the area.
	Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	✓ Standard met Car parking located to the rear.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.	
	Whether the design is innovative and of a high architectural standard.	
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

Clause 55.06-2 Front fences objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA					
Standard B32	The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.	✓ Standard met No front fence proposed.					
	A front fence within 3 metres of a street should not exceed: - The maximum height specified in a schedule to the zone, or <u>All schedules to all residential zones:</u> <i>“Maximum 1.5 metre height in streets in Transport Road Zone 2 1.2 metre maximum height for other streets”</i> - If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. Table B3 Maximum front fence height <table><tr><th>Street Context</th><th>Maximum front fence height</th></tr><tr><td>Streets in a Transport Zone 2</td><td>2 metres</td></tr><tr><td>Other streets</td><td>1.5 metres</td></tr></table>	Street Context	Maximum front fence height	Streets in a Transport Zone 2	2 metres	Other streets	1.5 metres
Street Context	Maximum front fence height						
Streets in a Transport Zone 2	2 metres						
Other streets	1.5 metres						
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.						
	The design response.						
	The setback, height and appearance of front fences on adjacent properties.						
	The extent to which slope and retaining walls reduce the effective height of the front fence.						
	Whether the fence is needed to minimise noise intrusion.						
Objective	To encourage front fence design that respects the existing or preferred neighbourhood character.						

Clause 55.06-3 Common property objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal, and private areas.	✓ Standard met Private spaces delineated by fencing and vegetation.
	Common property, where provided, should be functional and capable of efficient management.	✓ Standard met
Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive, and easily maintained.	
	To avoid future management difficulties in areas of common ownership.	

Clause 55.06-4 Site services objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ Standard met Sewer pipe located within the rear yard of Rooming House 2. No works are proposed in close proximity to the pipe.
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✗ Standard not met, could be met via permit condition, if issued Mailbox located adjacent to front boundary. Clotheslines, storage sheds and water tanks located in rear yards outside prime SPOS areas. A fenced communal bin storage area is provided. As both rooming houses are for seven residents, the provision of one (1) clothesline per rooming house is considered inadequate. Two (2) clotheslines per rooming house are required to be provided via a permit condition, if issued.
	Bin and recycling enclosures should be located for convenient access by residents.	✓ Standard met
	Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate, and attractive.	

Assessment Table for Clause 22.09

Clause 22.09-3.1 Design Principles for all residential developments

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ Principle met Each rooming house is provided with active frontages.
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✓ Principle met Both rooming houses have multiple habitable room windows which overlook the public realm, the internal car parking area and the accessway.
	Use semi-transparent fences to the street frontage.	✓ Principle met No front fence is proposed.
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✓ Principle met Security lighting provided.
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ Principle met The entrance to the new rooming house would be easily identifiable from the street. The entrance to the existing rooming house will be visible from the shared accessway.
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ Principle met Bathrooms are not provided adjacent to the entry way.
Landscaping	Residential development should:	
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.	✗ Principle not met, could be met via permit condition, if issued A landscape plan has been submitted which is inconsistent with the current layout of the proposed development. Permit condition can require the landscape plan to be updated.
	Provide substantial, high quality landscaping along vehicular accessways.	
	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	
	Planting trees that are common to and perform well in the area.	
	Avoid the removal of existing mature trees by incorporating their retention into the site design.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	
	Ensure that landscaping also addresses the Safety Design Principles.	
	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	
Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	✓ Principle met The existing single crossover is to be retained.
	On-site car parking should be: - Well integrated into the design of the building, - Generally hidden from view or appropriately screened where necessary, - Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level.	✓ Principle met Parking is located to the rear of the new rooming house and would not be visible from Ronald Street.
	Where car parking is located within the front setback it should be: - Fully located within the site boundary; and - Capable of fully accommodating a vehicle between a garage or carport and the site boundary.	N/A No car parking proposed within the front setback.
	Developments with basement car parking should consider flooding concerns where applicable.	N/A No basement car parking proposed.
Setbacks, front boundary and width	Residential developments should:	
	Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ Principle met
	Maintain the apparent frontage width pattern.	✓ Principle met
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ Principle met Sufficient setbacks provided.
	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ Principle met No front fence is proposed.

If the details of the attachment are unclear please contact Governance on 8571 5309.

Private open space	All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.	✓ Principle met Quality useable private open space is provided directly from the main living area.
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.	✓ Principle met POS areas are suitably sized to enable provision of site services outside the prime SPOS area and to enable boundary planting.
	Private open space should be positioned to maximise solar access.	✓ Principle met Secluded private open spaces would be orientated to achieve ample solar access.
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✓ Principle met Proposed new rooming house is double storey and does not encroach over the SPOS area.
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	N/A
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by: - Using similarly proportioned roof forms, windows, doors, and verandahs, and - Maintaining the proportion of wall space to windows and door openings.	✓ Principle met The new rooming house respects the dominant pattern of development along Ronald Street through the proposed pitched roof form, window sizes, setbacks and choice of external colours and materials.
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	N/A No balconies proposed.
	The development of new dwellings to the rear of existing retained dwellings is discouraged where: - The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or - The retention of the existing dwelling detracts from the identified future character.	N/A
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: - Not exceeding the height of the neighbouring significant building; - Minimising the visibility of higher sections of the new building; and - Setting higher sections back at least the depth of one room from the frontage.	N/A No heritage building on the site or on adjoining land.
Site Design	Residential development should:	

If the details of the attachment are unclear please contact Governance on 8571 5309.

	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	✓ Principle met Design is responsive to abutting lots.
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ Principle met Large windows are proposed to enable thermal performance and lessen reliance on artificial heating and cooling.
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ Principle met The proposed ground and first floor setbacks of the proposed rooming house would provide a sensitive response to existing residential interfaces and the streetscape.
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ Principle met
	Provide suitable storage provisions for the management of operational waste	✓ Principle met Storage areas are provided.
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met The site is well placed within close proximity to public transport.
Materials & Finishes	Residential development should:	
	Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met The materials proposed are face brickwork, rendered brick and cladding with tiled roofing, which are durable and complementary to existing dwellings in the immediate vicinity.
	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met Materials are suited to residential developments.
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces, and excessive repetitive use of materials.	✓ Principle met
	Use a consistent simple palette of materials, colours, finishes and architectural detailing.	✓ Principle met
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ Principle met The materials chosen are durable

If the details of the attachment are unclear please contact Governance on 8571 5309.

Domestic services normal to a dwelling and Building services	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ Principle met
	Be designed to avoid the location of domestic and building services: • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.	✓ Principle met
Internal Amenity	Residential development should:	
	Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ Principle met Connectivity is provided between POS areas and main living area of the rooming houses.
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ Principle met No borrowed light is relied upon.
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	✓ Principle met No balconies proposed. Only one (1) habitable room window is required to be obscured/screened.
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	N/A

If the details of the attachment are unclear please contact Governance on 8571 5309.

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Preferred housing type	The preferred housing type for the Incremental Change Area is medium density.	✓ Principle met The proposal is for one new rooming house and the retention of an existing rooming house with minor alterations.
Building Height	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level. The preferred maximum building height for land within the GRZ3 is 3 storeys, including ground level.	✓ Principle met The proposed rooming house is double storey and the existing rooming house is single storey.
Landscaping	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✗ Principle not met, could be met via permit condition, if issued Sufficient areas for landscaping provided on site to provide a suitable landscaped character as demonstrated in submitted landscape plan. If a permit is issued, the landscape plan can be required to be updated to show the current design and previous design shown.
Setbacks, front boundary and width	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	✓ Principle met Parking located to the rear.
Private open space	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ Principle met Each building is provided with SPOS areas to the rear.
Bulk & Built Form	Residential development should:	
	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	✓ Principle met The proposed building is double storey and appropriately responds to the built form character of the area through the provision of sufficient setbacks, roof form and opportunity for landscaping.

If the details of the attachment are unclear please contact Governance on 8571 5309.

	Be well articulated through the use of contrast, texture, variation in forms, materials and colours.	✓ Principle met Suitable articulation is achieved through the staggered setbacks and variety of external colours and materials selected.
	Residential development in the GRZ1 and GRZ2 should:	
	Provide separation between dwellings at the upper level;	N/A Site is located within the GRZ3.
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	N/A Site is located within the GRZ3.
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	N/A Site is located within the GRZ3.
	Within the GRZ1 and GRZ2 the rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.	N/A Site is located within the GRZ3.
	Two storey dwellings to the rear of a lot in the GRZ1 and GRZ2 may be considered where: • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces.	N/A Site is located within the GRZ3.
	Separation between upper levels of dwellings on a site in the GRZ3 is not generally needed, provided the building portrays a high standard of design and does not result in unreasonable amenity impacts.	✓ Principle met The proposed rooming house is double storey and the existing rooming house to be retained is single storey.

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5309.

Assessment Table - Clause 52.06

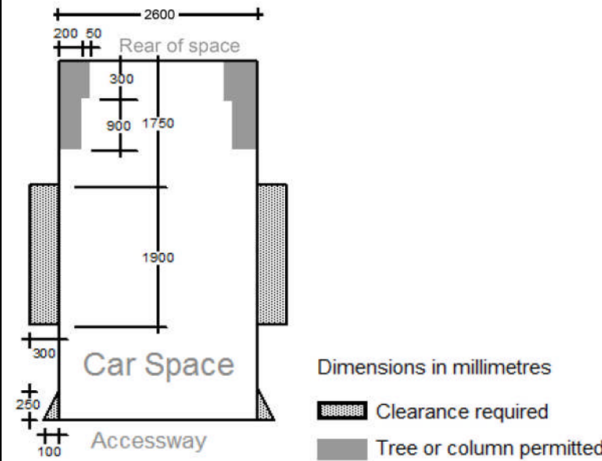
Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise.

Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Design Standards	Assessment	Requirement met/Requirement not met/NA
Design standard 1 - Accessways	Accessways must:	✓ Standard met The accessway is 3m wide.
	• Be at least 3 metres wide.	
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	✓ Standard met
	• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.	N/A
	• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.	✓ Standard met No overhead obstructions below 2.1 metres.
	• If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.	N/A
	• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.	N/A
	• Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.	✓ Standard met Notations have been provided on the plans.
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	N/A The site is not adjacent to a Road Zone.
	If entry to the car space is from a road, the width of the accessway may include the road.	✓ Standard met

If the details of the attachment are unclear please contact Governance on 8571 5309.

A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than: • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. Diagram 1 Clearance to car parking spaces  Diagram 1 shows a car space with dimensions in millimetres. The car space is 1900mm wide and 2600mm long. The rear of the space is 1750mm wide. The clearance required area is 200mm wide on the sides and 50mm wide at the rear. The tree or column permitted area is 300mm wide on the sides and 900mm wide at the rear. The accessway is 100mm wide. Dimensions are in millimetres.	✓ Standard met
Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.	N/A
Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.	NA No tandem car spaces proposed.
Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.	N/A Car spaces are not allocated to either rooming house.
Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	✓ Standard met

	Design of car parks must take into account their use as entry points to the site.	✓ Standard met Proposed car parks are appropriate.
	Design of new internal streets in developments must maximise on street parking opportunities.	✓ Standard met
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met Security lighting provided.
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ Standard met
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met Planting can be incorporated along the accessway and around the car spaces.
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ Standard met



2.2.2 Planning Decisions Issued by Planning Minister's Delegate – August 2023

Responsible Officer: Director City Planning, Design & Amenity
Attachments: Nil

Executive Summary

1. This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.
2. No decisions were reported for the month of August 2023.

Recommendation

That the report be noted.



2.2.3 Planning Delegated Decisions Issued – August 2023

Responsible Officer: Director City Planning, Design & Amenity

Attachments: 1. Planning Delegated Decisions Issued - August 2023
[2.2.3.1 - 13 pages]

Executive Summary

1. This report provides Council with an update on the exercise of delegation by Council officers.
2. It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in August 2023.
3. It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Greater Dandenong Planning Scheme and Council's policies.
4. Application numbers with a PLA#, PLN#.01 or similar, are applications making amendments to previously approved planning permits.
5. The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Recommendation

That the items listed in Attachment 1 to this report be received and noted.

Planning Delegated Decisions Issued from 01/08/2023 to 31/08/2023

City of Greater Dandenong

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA22/0016	PlnAppAmd	No	1/7 Tooronga Street DANDENONG NORTH VIC 3175	MP Kakkassery	AMENDMENT TO: To use and develop the land for one (1) single storey dwelling and associated car parking to the rear of the existing dwelling in accordance with the endorsed plans (98/270)	Amend endorsed plans to allow veranda extension and addition and alteration of fences	Delegate	AmendPerm	08/08/2023	Cleeland
PLA22/0126	PlnAppAmd	No	1/90 Regent Avenue SPRINGVALE VIC 3171	P Pham	AMENDMENT TO: Development of the land for three (3) dwellings (two double storey dwellings and one existing single storey dwelling to the rear to be retained) (PLN17/0316)	Amend endorsed plans to construct a retaining wall at 700mm high	Delegate	AmendPerm	03/08/2023	Springvale Central
PLA23/0022	PlnAppAmd	No	1-29 National Drive DANDENONG SOUTH VIC 3175	Pellcorp Pty Ltd	AMENDMENT TO Buildings and works and a reduction of the car parking requirement (PLN15/0322)	Amend permit to allow construction of 2 new warehouses and permit amendments to Conditions 1 and 8	Delegate	AmendPerm	10/08/2023	Dandenong
PLA23/0026	PlnAppAmd	No	247-263 Greens Road DANDENONG SOUTH VIC 3175	Pomeroy Pacific Pty Ltd	AMENDMENT TO: The use and development of the land for warehousing, offices, medical centre, convenience restaurant and food and drink Premises; Buildings and works in association with a service station, and alteration to access to a road in a Road Zone, Category 1 and to display three (3) internally illuminated business identification signs (PLN16/0046)	Amend planning permit to allow changes to permit preamble and change use of ground floor level from supermarket and shop to a medical centre and office	Delegate	AmendPerm	09/08/2023	Dandenong

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA23/0040	PlnAppAmd	No	392 Princes Highway NOBLE PARK NORTH VIC 3174	Crosier Scott & Associates Pty Ltd	AMENDMENT TO: Buildings and works and to display internally illuminated business identification signs, electronic signs and alteration of access to a Transport Zone 2 (PLN22/0036)	Amend endorsed plans to include a pylon sign and removal of brick wall	Delegate	AmendPerm	21/08/2023	Noble Park North
PLA23/0043	PlnAppAmd	No	865 Taylors Road DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	AMENDMENT TO: Development of the land for three (3) warehouse buildings and one (1) industry building and a reduction in car parking requirements (PLN21/0607)	Amend permit to allow change in use to allow for Industry Use	Delegate	AmendPerm	31/08/2023	Dandenong
PLA23/0046	PlnAppAmd	No	48-60 Popes Road KEYSBOROUGH VIC 3173	Vaughan Constructions Pty Ltd	AMENDMENT TO: Use and development of the land for Industry (Food Manufacturing) (PLN22/0426)	Amend endorsed plans to change design layout	Delegate	AmendPerm	31/08/2023	Noble Park
PLA23/0049	PlnAppAmd	No	48 Windsor Avenue SPRINGVALE VIC 3171	Studio A2 Architects	AMENDMENT TO: Development of the land for six (6) double storey dwellings, reduction of a visitor car space and varying (re-align) a sewerage/drainage easement (PLN21/0213)	Amend permit to add condition relating to secondary consent	Delegate	AmendPerm	17/08/2023	Springvale Central
PLA23/0056	PlnAppAmd	No	110-116 Bangholme Road DANDENONG SOUTH VIC 3175	Hilton Bangholme Road Pty Ltd	AMENDMENT TO: To display an electronic, illuminated business identification sign (PLN22/0198)	Amend endorsed plans to update signage dimensions	Delegate	AmendPerm	30/08/2023	Dandenong
PLA23/0059	PlnAppAmd	No	20 Orgill Street DANDENONG VIC 3175	OAM Alsharbati	AMENDMENT TO: Development of the land for two (2) double storey dwellings (PLN18/0270)	Amend permit conditions relating to units 1 and 2 in relation to upper floor bedroom 1 and unit 2 installation of a gate at front fence	Applicant	AmendPerm	29/08/2023	Dandenong

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN20/0540	PlnApp	No	1/2 Wattle Street SPRINGVALE VIC 3171	Abacus Design & Planning	Development of the land for twenty-one (21) dwellings (eight (8) double-storey dwellings and thirteen (13) triple-storey dwellings)	Proposal fails to meet the objectives of Clause 15 (Built Environment and Heritage), Clause 21.05 (Built Form), Clause 22.09-3.1 (Residential Development & Neighbourhood Character Policy), Clause 22.06 (Environmentally Sustainable Development), Clause 55 and Clause 65	Delegate	Refusal	29/08/2023	Springvale North
PLN21/0464	PlnApp	No	21 Lipton Drive DANDENONG NORTH VIC 3175	D Francis	Construction of two (2) double storey dwellings	Neighbourhood Residential 1 Zone, 675sqm	Delegate	PlanPermit	30/08/2023	Dandenong North
PLN22/0089	PlnApp	No	20 Bulong Street DANDENONG VIC 3175	DW Architects and Interiors	Development of the land for three (3) double-storey dwellings	General Residential 3 Zone, 579sqm	Delegate	PlanPermit	31/08/2023	Yarraman
PLN22/0120	PlnApp	No	25 Latimer Street NOBLE PARK VIC 3174	K Arumugananthan	Development of the land for three (3) dwellings comprising two (2) double-storey dwellings and one (1) single storey-dwelling to the rear	General Residential 1 Zone, 765sqm	Delegate	NOD	23/08/2023	Noble Park
PLN22/0216	PlnApp	No	18 King George Parade DANDENONG VIC 3175	O Alsharbati	Development of the land for three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling to the rear)	General Residential 1 Zone, 696sqm	Delegate	PlanPermit	21/08/2023	Yarraman

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN22/0285	PlnApp	No	7 Sunline Avenue NOBLE PARK NORTH VIC 3174	Landking Design	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 611sqm	Delegate	NOD	30/08/2023	Noble Park North
PLN22/0352	PlnApp	No	19 Jennings Street NOBLE PARK VIC 3174	Vibe Building Design	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 565sqm	Delegate	PlanPermit	17/08/2023	Springvale Central
PLN22/0358	PlnApp	No	1/1A Jenkins Street NOBLE PARK VIC 3174	M.J.Reddie Surveys Pty Ltd	Removal of easements E-1 and E-2 for the purpose of an easement of carriageway SPEAR	Residential	Delegate	PlanPermit	14/08/2023	Yarraman
PLN22/0519	PlnApp	No	3-5 Hammond Road DANDENONG VIC 3175	ArchiDesign Office	Use and development for restricted retail premises and motor repairs, and a reduction in car parking DECLARED AREA	Proposal is inconsistent with Clauses 13.07-1S Land Use Compatibility, 15.01-S Building design, 21.04-1 Land Use, 21.05 Built form, 22.07-2 (Central Dandenong Local Planning Policy) and Clause 65 Decision Guidelines	Delegate	Refusal	11/08/2023	Dandenong
PLN22/0522	PlnApp	No	3/1 Brooklyn Avenue DANDENONG VIC 3175	S Kroyherr	The use of the land for Car Sales	Industrial 1 Zone, motor vehicle sales	Delegate	PlanPermit	28/08/2023	Dandenong

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN22/0529	PlnApp	No	269-271 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Aliro Group	To display one (1) internally illuminated business identification sign and three (3) direction signs	Industrial 1 Zone, internally illuminated freestanding pylon business identification and three single sided non-illuminated directional signs	Delegate	PlanPermit	28/08/2023	Dandenong
PLN22/0535	PlnApp	No	2 Liege Avenue NOBLE PARK VIC 3174	Nobelius Land Surveyors Pty Ltd	Development of the land for five (5) dwellings (four double storey dwellings and one single storey dwelling to the rear) and subdivision of the land into five (5) lots	General Residential 1 Zone, 1012sqm	Delegate	PlanPermit	30/08/2023	Yarraman
PLN22/0560	PlnApp	No	18 Warwick Avenue SPRINGVALE VIC 3171	Amplitel	Buildings and Works (Telecommunication Facility)	Commercial 1 Zone, upgrade to existing telstra telecommunications tower	Delegate	NOD	30/08/2023	Springvale Central
PLN22/0604	PlnApp	No	4 Healey Road DANDENONG SOUTH VIC 3175	ESR Investment Nominees 3 (Australia) Pty Ltd	Buildings and works (Warehouse), a reduction of the car parking requirements, to display and erect one (1) illuminated business identification sign and one (1) direction sign.	Industrial 1 Zone, 10,590sqm, demolition of existing warehouse and construction of a new warehouse, installation of business identification (including 1 x internally illuminated) and way finding signage and reduce number of car parking spaces	Applicant	Withdrawn	01/08/2023	Dandenong
PLN23/0002	PlnApp	No	1-19 South Park Drive DANDENONG SOUTH VIC 3175	365 Studio	Development of the land for an industrial building	Industrial 2 Zone, small extension to existing warehouse and new site location for waste collection	Delegate	PlanPermit	29/08/2023	Dandenong

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0019	PlnApp	No	91 Bakers Road DANDENONG NORTH VIC 3175	OAM Alsharbati	Development of the land for a double-storey dwelling to the side of an existing single-storey dwelling and alterations to the existing dwelling	Neighbourhood Residential 1 Zone, 710sqm	Delegate	NOD	10/08/2023	Noble Park North
PLN23/0022	PlnApp	No	63 Elliott Road DANDENONG SOUTH VIC 3175	Skedia Planning Services	Use and Development of the land for Motor Vehicle Sales	Industrial 1 Zone, motor vehicle sales	Delegate	PlanPermit	31/08/2023	Dandenong
PLN23/0038	PlnApp	No	12 Waranga Street DANDENONG NORTH VIC 3175	Jova Drafting Consultants	The development of the land for two (2) double storey dwellings	Neighbourhood Residential 1 Zone, 646sqm	Delegate	PlanPermit	23/08/2023	Dandenong North
PLN23/0054	PlnApp	No	180-182 Springvale Road SPRINGVALE VIC 3171	OAM Alsharbati	Use of the land for the purposes of a Place of Assembly and an Indoor Recreation Facility and display of business identification signage	Commercial 1 Zone, Shisha Lounge and Billiards, 16 patrons, business identification signage x 2	Delegate	PlanPermit	18/08/2023	Springvale North
PLN23/0089	PlnApp	No	88/22 Dunn Crescent DANDENONG VIC 3175	S Kroyherr	Use of the land for Car Sales	Industrial 1 Zone, motor vehicle sales	Delegate	PlanPermit	15/08/2023	Dandenong
PLN23/0104	PlnApp	No	11 MacPherson Street DANDENONG VIC 3175	Durable Design Pty Ltd	Development of the land for five (5) triple storey dwellings	No response to further information request	Delegate	Lapsed	09/08/2023	Dandenong

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0116	PlnApp	No	96-108 Bangholme Road DANDENONG SOUTH VIC 3175	Hargreaves Design Group	Buildings and works and a reduction in the car parking requirements of Clause 52.06	Industrial 2 Zone, 618.38sqm, warehouse and office extension	Delegate	PlanPermit	08/08/2023	Dandenong
PLN23/0123	PlnApp	No	17 Elm Grove SPRINGVALE VIC 3171	V & D Lam Holdings Pty Ltd	Development of the land for four (4) double storey dwellings	No response to further information request	Delegate	Lapsed	02/08/2023	Springvale Central
PLN23/0126	PlnApp	No	15 Barron Court DANDENONG NORTH VIC 3175	Summit Building Design	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 536sqm	Delegate	PlanPermit	28/08/2023	Noble Park North
PLN23/0140	PlnApp	No	37-47 Vision Street DANDENONG SOUTH VIC 3175	CS Town Planning Services	Development of the land for two (2) fuel tanks in association with an existing industrial building	Industrial 1 Zone, install a 70,000 litre diesel tank to fuel trucks	Delegate	PlanPermit	28/08/2023	Dandenong
PLN23/0143	PlnApp	No	7 Frances Drive DANDENONG SOUTH VIC 3175	Phil Bernardo Drafting Pty Ltd	Development of the land for a warehouse building	Industrial 1 Zone, 1136sqm, warehouse with ancillary office and reduce number of car spaces by 18	Delegate	PlanPermit	11/08/2023	Dandenong
PLN23/0148	PlnApp	No	44 Garnsworthy Street SPRINGVALE VIC 3171	GR Robinson	Development of the land for one (1) dwelling above an existing shop	Mixed Use Zone, residential first floor addition to ground floor shopfront	Delegate	PlanPermit	11/08/2023	Springvale North

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0154	PlnApp	No	7 Avondale Street SPRINGVALE VIC 3171	SP Richards	Buildings and Works (Dwelling extension)	Mixed Use Zone	Applicant	Withdrawn	04/08/2023	Springvale North
PLN23/0156	PlnApp	No	46 Theodore Avenue NOBLE PARK VIC 3174	Jova Drafting Consultants	Development of the land for three dwellings (3) (two double storey dwellings and one single storey dwelling to the rear)	No response to further information request	Delegate	Lapsed	09/08/2023	Noble Park
PLN23/0157	PlnApp	No	21 Goodall Close DANDENONG SOUTH VIC 3175	Australand Property Holdings Pty Ltd	Removal of two (2) reserves SPEAR	No response to further information request	Delegate	Lapsed	09/08/2023	Dandenong
PLN23/0171	PlnApp	No	39-41 Pultney Street DANDENONG VIC 3175	New Edge Studio Pty Ltd	Development of the land for a three storey building containing offices and child care centre DECLARED AREA	Comprehensive Development 2 Zone, 2320sqm, three-storey mixed used commercial development with childcare and office spaces	Applicant	Withdrawn	10/08/2023	Dandenong
PLN23/0181	PlnApp	No	21-59 Thomas Street DANDENONG VIC 3175	Stephen D'Andrea Pty Ltd	Use and development of the land for warehouses, development of the land for offices DECLARED AREA	Commercial Development 2 Zone, 819sqm, construction of 4 warehouses and 2 double storey office buildings and reduce number of car parking by 23 spaces	Applicant	Withdrawn	03/08/2023	Dandenong
PLN23/0182	PlnApp	No	Parkmore Shop A01 1A/317-321 Cheltenham Road KEYSBOROUGH VIC 3173	Victorian Hoarding and Construction	Buildings and works (external alterations to the facade)	Commercial 1 Zone, facade alterations	Delegate	PlanPermit	29/08/2023	Keysborough

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0199	PlnApp	No	244-264 Greens Road DANDENONG SOUTH VIC 3175	Diadem	To display three (3) business identification signs	Industrial 2 Zone, Wall/fence mounted signage for pedestrian and vehicular traffic	Delegate	PlanPermit	14/08/2023	Dandenong
PLN23/0200	PlnApp	No	42A Stud Road DANDENONG VIC 3175	Multifield Constructions	Alteration of access to a road in a Transport 2 Zone	General Residential 1 Zone	Delegate	PlanPermit	29/08/2023	Cleeland
PLN23/0203	PlnApp	No	5/450-466 Princes Highway NOBLE PARK NORTH VIC 3174	Revo Property Co #9	Use of the land for a Restricted Recreation Facility, the display of business identification and promotion signage and to alter access to a Transport Zone 2	Commercial 2 Zone, Gymnasium/Health Club	Delegate	PlanPermit	14/08/2023	Noble Park North
PLN23/0211	PlnApp	No	1/43-47 Fiveways Boulevard KEYSBOROUGH VIC 3173	Dynamic Planning and Developments	The display of business identification signage and promotional signage	Commercial 2 Zone, upgrade to business identification signage	Delegate	PlanPermit	28/08/2023	Keysborough
PLN23/0218	PlnApp	No	4 Jellicoe Street NOBLE PARK VIC 3174	D Mandic	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 744sqm	Applicant	Withdrawn	01/08/2023	Yarraman
PLN23/0227	PlnApp/Vic	Yes	29/191-195 Greens Road DANDENONG SOUTH VIC 3175	Taar-Qeel Motor Traders Pty Ltd	To display one (1) business identification sign VICSMART	No response to further information request	Delegate	Lapsed	17/08/2023	Dandenong

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0236	PlnApp	No	70 Quantum Close DANDENONG SOUTH VIC 3175	Dale Grant Building Design & Documentation Pty Ltd	Construction of three (3) warehouses to the rear of an existing building, subdivision of the land into four (4) lots and a reduction in the car parking requirements of Clause 52.06	No response to further information request	Delegate	Lapsed	04/08/2023	Dandenong
PLN23/0241	PlnApp	No	1636 Centre Road SPRINGVALE VIC 3171	Springvale Business Park Development Company Pty Ltd	Staged subdivision of the land SPEAR	Industrial	Delegate	PlanPermit	08/08/2023	Springvale North
PLN23/0250	PlnApp	No	3 McFarlane Crescent DANDENONG VIC 3175	Buckerfield Architects	Development of the land for four (4) double storey dwellings	No response to further information request	Delegate	Lapsed	17/08/2023	Cleeland
PLN23/0269	PlnApp	No	65 Riverend Road BANGHOLME VIC 3175	Cornish College	Buildings and works (Alteration of verandah)	Green Wedge 1 Zone, Special Use 6 Zone, alterations to existing roof line, stairs and deck	Delegate	PlanPermit	30/08/2023	Keysborough South
PLN23/0278	PlnApp	No	7 Aegean Court KEYSBOROUGH VIC 3173	Aegean Developments Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Industrial	Delegate	PlanPermit	28/08/2023	Keysborough South
PLN23/0284	PlnApp	No	3 Larbert Road NOBLE PARK VIC 3174	K Tor, LS Ki	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	15/08/2023	Springvale North

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0293	PlnApp	No	9 Colemans Road DANDENONG SOUTH VIC 3175	Frankston Concrete Products	Buildings and Works	Industrial 1 Zone, 1157sqm, construction of storage shed and reduce number of car parking spaces	Delegate	PlanPermit	29/08/2023	Dandenong
PLN23/0296	PlnApp	No	1-3 Gladstone Road DANDENONG VIC 3175	Breese Pitt Dixon Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Commercial	Delegate	PlanPermit	28/08/2023	Cleeland
PLN23/0305	PlnApp	No	100 South Gippsland Highway DANDENONG SOUTH VIC 3175	Major Graphic Signs P/L	Display of five (5) business identification signs	Industrial 1 Zone, Transport 2 Zone, business identification	Delegate	PlanPermit	28/08/2023	Dandenong
PLN23/0310	PlnApp	No	1/94 Regent Avenue SPRINGVALE VIC 3171	G Georgiou, C Georgiou	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	16/08/2023	Springvale Central
PLN23/0311	PlnApp/Vic	Yes	3/4 Bridge Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Development of the land for an internal mezzanine floor level VICSMART	Industrial 1 Zone	Delegate	PlanPermit	04/08/2023	Noble Park
PLN23/0312	PlnApp	No	1/1 Gell Court NOBLE PARK VIC 3174	MS Rahimi, K Rahimi	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	29/08/2023	Yarraman

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0313	PlnAppVic	Yes	28 Dawn Avenue DANDENONG VIC 3175	A Mihailidis	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	07/08/2023	Dandenong
PLN23/0327	PlnAppVic	Yes	D 5/2A Westall Road SPRINGVALE VIC 3171	Victorian Smart Planning Permit Application Services	Building and Works (Mezzanine) VICSMART	Industrial 1 Zone	Delegate	PlanPermit	09/08/2023	Springvale North
PLN23/0331	PlnApp	No	14 Eckford Street DANDENONG VIC 3175	Peter Richards Surveying	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	25/08/2023	Dandenong
PLN23/0338	PlnApp	No	41-59 Colemans Road DANDENONG SOUTH VIC 3175	FDC Construction & Fitout (Vic) Pty Ltd	To display one (1) internally illuminated business identification signage	Industrial 1 Zone, replacement of business identification pylon	Delegate	PlanPermit	30/08/2023	Dandenong
PLN23/0344	PlnAppVic	Yes	45-49 Gaine Road DANDENONG SOUTH VIC 3175	Erect A Rack	Buildings and works (Mezzanine) and a reduction in the car parking requirements VICSMART	Commercial 2 Zone, 5130sqm	Delegate	PlanPermit	25/08/2023	Dandenong
PLN23/0350	PlnAppVic	Yes	38 Smith Road SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	25/08/2023	Springvale North

ATT 2.2.3.1 Planning Delegated Decisions Issued - August 2023

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0355	PlnApp	No	1/1435 Heatherton Road DANDENONG NORTH VIC 3175	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	29/08/2023	Cleeland

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3 PUBLIC QUESTION TIME

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
 - i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
 - ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
 - i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
 - ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
 - iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
 - iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:
 - i) must advise the Meeting accordingly; and
 - ii) will make the question available to Councillors or Members upon request.
 - iii) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- e) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.



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- f) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
 - g) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
 - h) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
 - i) The text of each question asked and the response will be recorded in the minutes of the Meeting.



4 OFFICERS REPORTS - PART 2

4.1 CONTRACTS

4.1.1 Contract No. 2223-41 Traffic Signal Maintenance Services

Responsible Officer: Director Business, Engineering & Major Projects
Attachments: Nil

Executive Summary

1. This report details the tender process undertaken by Council to select a suitably qualified and experienced contractor to carry out the proactive and reactive maintenance of traffic signals and associated components under the control of the City of Greater Dandenong. The initial contract term is three (3) years from the date of commencement with an option to extend the contract by two (2) one-year extensions at the sole and absolute discretion of Council. This is a Lump Sum and a Schedule of Rates based contract.
2. This report recommends that Council awards Contract No. 2223-41 for the provision of Traffic Signal Maintenance Services to L&M Traffic Services Pty Ltd ABN 52 637 033 857 for a fixed lump sum price (Proactive Maintenance) for the first year of the contract of Fifty Two Thousand and Twenty Dollars (\$52,020.00) including GST plus a Schedule of Rates for (Reactive Maintenance) services as required, for an initial period of three (3) years with both the fixed lump sum & schedule of rates components indexed to CPI on an annual basis.



Background

3. Infrastructure Services and Planning - Works Service Unit maintains and services Council's Infrastructure Assets in accordance with the requirements of the Road Management Act, Council's Road Management Plan (RMP), Council's various Asset Management Plans and Council's rate payers' expectations (Customer Service).
4. This Contract is integral for the safety of all road users that travel within the municipality ensuring sound traffic movements and safety at all pedestrian crossings and intersections.
5. The Works Services Unit seeks to Tender this Service "Traffic Signal Maintenance" due to the technical complexities, and expertise required to facilitate these activities. The successful Contractor will be Department of Transport (DoT) pre-qualified to carry out these services on behalf of CGD (City of Greater Dandenong).
6. Council does not have any in house capabilities to carry out this Service and submit this report to Council on the above recommendation.

Tender Process

7. This tender was publicly advertised in The Age Newspaper on Saturday 22 April 2023 and closed at 2pm on Thursday 1 June 2023. At the close of the advertising period two (2) tender responses were received from the following companies:
 - a. Hi-Lux technical services ABN 79 006 654 691
 - b. L&M Traffic Services Pty Ltd ABN 52 637 033 857

Tender Evaluation

8. The tender evaluation panel comprised of Infrastructure & Utilities Contracts Coordinator, Service Unit Leader – Works & Fleet and Contracts Officer. The tenders were evaluated using Council's Weighted Attribute Value Selection method. The evaluation criteria included in the tender documents and the allocated weighting used to evaluate the tenders were as follows:

	Evaluation Criteria	Weighting
1	Tendered Price	40%
2	Relevant Experience – Business	15%
3	Relevant Experience – Technical Works	15%
4	Capability and Resources	15%
5	Social Procurement	5%
6	Local Industry	5%
7	Environmental	5%

9. The submissions were assessed and ranked against all evaluation criteria, to ensure that the tenders met the standards required for Council contractors. A fail in any criterion would automatically exclude the tender from further consideration for this contract.

Tenderer	OHS and EMS	Price Points	Non-Price Points	Total Score
L & M Traffic Services Pty Ltd	Compliant in Rapid Global	1.36	2.71	4.07
Hi-lux technical services	Non-compliant in Rapid Global	0.64	1.80	2.44



10. The tender evaluation panel agreed that L&M Traffic Services Pty Ltd ABN 52 637 033 857 should be awarded the contract, they have scored highest overall in non-price and price points. L&M Traffic Services has been providing this service for Council for over 12 months and during this time have performed well within the current contract.
11. The submission from L&M Traffic Services Pty Ltd ABN 52 637 033 857 provides Council with value for money and the least amount of risk to Council and the community due to continuity of service.
12. The evaluation matrix and other supporting documents have been placed in the relevant Objective Contract Procurement file.

Financial Implications

13. The resource requirements associated with this report are \$52K for proactive works and an allowance of up to \$58K for reactive works (based on current patterns and trends) per annum compared to the annual budget allocation of \$110K per annum for this purpose.

Social Procurement

14. In their submission L&M Traffic Services Pty Ltd ABN 52 637 033 857 have outlined some of the positive social outcomes from gaining this contract could include 'direct employment and engagement with the community or via means of purchasing and procuring goods and materials from Local Businesses and to engage organisations that specialise in Indigenous Employment'.

Local Industry

15. L&M Traffic Services Pty Ltd ABN 52 637 033 857 are a local business based in Dandenong South, they have 28 years' experience in their industry. In their submission they have indicated major items including consumable materials and vehicle maintenance will be purchased from multiple businesses operating within the Greater Dandenong boundary. The total value of local content and major items are estimated to be \$95K over the term of the contract.

Community and Stakeholder Consultation

16. This matter is not subject to Council's Community Engagement Policy under the *Local Government Act 2020* and Council's Community Engagement Planning Framework.

Legislative and Policy Obligations

17. This report has considered Council's legislative and policy obligations as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - The *Gender Equality Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Climate Change and Sustainability.



Conclusion

18. At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submission from L&M Traffic Services Pty Ltd ABN 52 637 033 857 is the best value outcome from Council and should be accepted due to:
- a. Their conforming and lowest priced tender submission;
 - b. Their relevant experience working with Victorian government authorities and private organisations on similar projects;
 - c. Their level of experience, staff resources and listed equipment to service this contract;
 - d. They are registered and pre-qualified with Rapid Global (Council's Contractor Risk Management Compliance database); and
 - e. They have satisfactorily provided Traffic Signal Maintenance services to Council for several years.

Recommendation

That Council:

1. **awards contract No.2223-41 for the Provision of Traffic Signal Maintenance Services to L&M Traffic Services Pty Ltd ABN 52 637 033 857 for a fixed lump sum price (Proactive Maintenance) for the first year of the contract of Fifty Two Thousand and Twenty Dollars (\$52,020.00) including GST plus a Schedule of Rates for (Reactive Maintenance) services as required for an initial period of three (3) years with both the fixed lump sum & schedule of rates components indexed to CPI on an annual basis;**
2. **reserves the option to extend the initial contract term by two (2) one-year extensions at the sole and absolute discretion of Council; and**
3. **authorises the Chief Executive Officer to execute the contract agreements and any associated documentation with the successful contractor, when prepared.**



4.1.2 Contract No. 2223-50 Concrete, Drainage & Asphalt Maintenance Services

This report was deferred at the Council Meeting of 11 September 2023 so that officers could share further information with Councillors. That information has been provided to Councillors and it is again tabled for Council's consideration.

Responsible Officer: Director Business, Engineering & Major Projects
Attachments: Nil

Executive Summary

1. This report outlines the tender process undertaken to select a panel of suitably qualified and experienced contractors for the provision of Concrete, Drainage and Asphalt Maintenance Services within the City of Greater Dandenong (CGD). This is a Schedule of Rates based contract.
2. The initial contract term is two (2) years from the date of commencement, with an option to extend the contract by three (3), twelve (12) month extensions at the sole and absolute discretion of Council.
3. This report recommends that Council awards Contract 2223-50 to a panel of five (5) contractors comprising:
 - The Trustee for Morison Family Trust trading as Morison's Concreting Pty Ltd – ABN 80 112 475 812;
 - Comar Constructions Pty Ltd – ABN 94 082 210 231;
 - The Trustee for The Urban C.C.G. Trust trading as Urban Civil Construction Group Pty Ltd – ABN 68 287 516 753;
 - Paper Street Pty Ltd Trading as Metro plant & Civil Services – ABN 81 152 055 359; and
 - The Trustee for Lazzaro Family Trust trading as Lazzaro Concrete Works Pty Ltd – ABN 11 798 654 054.
4. The estimated budget expenditure for this contract over the initial two (2) year term is Five Million Dollars (\$5,000,000.00) excluding GST.



Background

5. This is a Schedule of Rates contract designed to meet the planned and reactive maintenance requirements of Council in streets, roads and parks.
6. The work to be executed under this specification consists of Concrete asset repair/renewal, Asphalt patching works and Drainage maintenance repair works at various locations across the City of Greater Dandenong and is instructed by the Superintendent throughout the term of the contract.
7. The work shall consist of all Labour, plant, and equipment to carry out Concrete, Asphalt and Drainage works.
8. Works will be clearly defined into two (2) categories, 'Cyclic Maintenance Works' and 'Minor Works' therefore tenderers were requested to supply a schedule of rates to cover all associated costs per unit of service in each category.
9. Cyclic Maintenance Works - will be divided into areas consisting of footpaths, kerb & channel and drainage works. These works are generated from customer requests and Council's inspection programs. All Cyclic works issued will be completed within the same financial year to keep within Council's programming and budgeting requirements.
10. Minor Maintenance Works - will comprise of smaller urgent works consisting of footpath, pavers, kerb and channel, drainage works and asset protection reinstatements spread around the city. Minor works will be generated outside of cyclic maintenance works, these works will be generated from customer requests, asset protection inspections or at the request of the Superintendent.

Tender Process

11. This tender was advertised in The Age Newspaper and on Council's website on Saturday 27 May 2023 and at the close of tenders at 2.00PM Thursday 15 June 2023 seventeen (17) tender submissions were received as follows:
 - 1) **A and G Concrete Constructions Pty Ltd**
 - 2) **Accomplished Plumbing Services Pty Ltd Trading as APS Drainage and Civil**
 - 3) **The Trustee for Blue Peak Constructions Family Trust Trading as Blue Peak Constructions**
 - 4) **The Trustee for Burgermeister Family Trust Trading as Burstruct**
 - 5) **Comar Constructions Pty Ltd**
 - 6) **Fourteen Roads Pty Ltd**
 - 7) **The Trustee for Bazzucchini Family Trust Trading as Gondola Paving**
 - 8) **The Trustee for Lazzaro Family Trust Trading as Lazzaro Concrete Works Pty Ltd**
 - 9) **Main Street Civil Pty Ltd**
 - 10) **Paper Street Pty Ltd Trading as Metro Plant & Civil Services**
 - 11) **The Trustee for Morison Family Trust Trading as Morison's Concreting Pty Ltd**
 - 12) **The Trustee for Novacon Group Unit Trust Trading as Novacon Group**
 - 13) **Prestige Paving Pty Ltd**
 - 14) **The Trustee for Parente Paving Civil Unit Trust Trading as Parente Paving Civil Pty Ltd**
 - 15) **Ultimate Civil Pty Ltd**
 - 16) **The Trustee for The Urban C.C.G. Trust Trading as Urban Civil Construction Group Pty Ltd**
 - 17) **Victorian Infrastructure Services Pty Ltd**



12. Tenderers were required to complete and submit all of Council's tender schedules including the submission of a schedule of rates and prices per item for the services specified detailed in Schedule 1 – Schedule of Rates of the tender document.
13. Tenderers were also required to be registered with Rapid Global (Council's Workforce Management Software – Health and Safety Compliance) prior to the tender closing date.

Tender Evaluation

14. The evaluation panel consisted of Council's Team Leader Works Services Unit, Works Foreperson, Infrastructure & Utilities Contracts Coordinator, Works Planner and Contracts Officer with Occupational Health & Safety and Environmental Management consultants providing specialist advice.
15. The Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Relevant Experience – In Business	15%
3	Relevant Experience – Technical Works	15%
4	Capability – Including Similar Contracts, Personnel and Plant & Equipment	15%
5	Social Procurement	7.5%
6	Local Industry	7.5%
7	OH&S Systems (Pass / Fail)	Pass / Fail
8	Environmental System (Pass / Fail)	Pass / Fail

16. The Evaluation Criteria 1- 6 are given a point score between 0 (Not Acceptable) and 5 (Excellent) as detailed in the following table:
17. Evaluation Criteria 7 and 8 are given a Pass or Fail via the Rapid Global (Council's Workforce Management Software – Health and Safety Compliance).

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable

18. Each submission was assessed against all evaluation criteria, to ensure that the tenderers met the standards required for Council contractors. A fail in any criterion would automatically exclude tenderers from further consideration for this contract.
19. The tender submission from the following tenderer was deemed Non Conforming and they were not evaluated.
 - The trustee for Burgermeister Family Trust trading as Burstruct – The tenderer did not complete any of Council's non price tender schedules.



20. All other submissions were assessed against all the evaluation criteria to ensure that the tenderers met the standards required for Council contractors. The weighted attribute points scores resulting from the assessment are shown in the following table:

Price Points	Price Points	Non-Price Points	Total Score	OH&S	EMS	Rapid Global
Morison's Concreting	0.89	2.65	3.54	PASS	PASS	Registered & Compliant in Rapid Global
Comar Constructions	0.84	2.47	3.31	PASS	PASS	Registered & Compliant in Rapid Global
Urban Civil Construction Group	1.22	2.08	3.30	PASS	PASS	Registered & Compliant in Rapid Global
Metro Plant & Civil Services	1.02	2.27	3.29	PASS	PASS	Registered & Compliant in Rapid Global
Lazzaro Concrete Works	1.15	2.03	3.18	PASS	PASS	Registered & Compliant in Rapid Global
Parente Paving Civil	1.37	1.79	3.16	Not Assessed	Not Assessed	Registered – Not Compliant in Rapid Global
Ultimate Civil	1.29	1.79	3.08	PASS	PASS	Registered & Compliant in Rapid Global
Novacon Group	1.26	1.54	2.80	PASS	PASS	Registered – Not Compliant in Rapid Global
Gondola Paving	0.55	2.24	2.79	PASS	PASS	Registered & Compliant in Rapid Global
A and G Concrete Construction	0.64	2.02	2.66	PASS	PASS	Registered & Compliant in Rapid Global
Victorian Infrastructure Services	0.98	1.68	2.66	Not Assessed	Not Assessed	Registered – Not Compliant in Rapid Global
APS Drainage and Civil	0.73	1.86	2.59	PASS	PASS	Registered & Compliant in Rapid Global
Fourteen Roads	1.43	1.07	2.50	PASS	PASS	Registered & Compliant in Rapid Global
Blue Peak Constructions	0.82	1.55	2.37	PASS	PASS	Registered & Compliant in Rapid Global
Prestige Paving	0.78	1.54	2.32	PASS	PASS	Registered & Compliant in Rapid Global
Main Street Civil	1.30	0.85	2.15	Not Assessed	Not Assessed	Registered – Not Compliant in Rapid Global
Burstruct		Non Conforming – Due to the non completion of all of Council's Non Price Tender Schedules				



Note:

The higher the price score – lower the tendered price.

The higher the non-price score – represents better capability and capacity to undertake the service.

21. Based on the above point scores the evaluation panel agreed that Contracts should be awarded to the following panel of five (5) contractors: (1) Morison's Concreting Pty Ltd; (2) Comar Constructions; (3) Urban Civil Construction Group Pty Ltd. (4) Metro Plant & Civil Services and (5) Lazzaro Concrete Works Pty Ltd.

22. **Morison's Concreting Pty Ltd**

The Company:

Morison's Concreting is a medium sized contractor established in 1992. They employ six (6) experienced crew members plus the Director and administration staff. Their office and depot are located in Dandenong South. They are registered and compliant in Rapid Global

23. **Relevant Experience/Track Record**

Morison's Concreting are a very capable contractor, they currently provide Council with all of the services required under this contract. Morison's have been a Greater Dandenong contractor for more than 20 years and have provided an excellent service during that time.

24. **Comar Constructions Pty Ltd**

The Company:

Comar Constructions is a medium sized contractor that has been operating in excess of 20 years. They employ nine (9) experienced crew members plus the Director and administration staff. They are registered and compliant in Rapid Global

25. **Relevant Experience/Track Record**

Comar Constructions are a very capable contractor, they currently provide Council with all of the services required for this contract under the capital works contract. Comar have been a Greater Dandenong contractor for more than 15 years and have provided an excellent service during that time

26. **Urban Civil Construction Group Pty Ltd**

The Company:

Urban Civil Construction Group is a medium sized contractor that has been in operation for more than ten (10) years, they employ nine (9) experienced works crew members plus the Director and administration staff. Their office and depot are located in Dandenong. They are registered and compliant in Rapid Global

27. **Relevant Experience/Track Record**

Urban Civil Construction Group are a capable contractor with over 30 years' experience in the industry. They currently provide Council with the services required under this contract and their director has been a Greater Dandenong contractor for over 20 years. They are registered and compliant with Rapid Global.



28. **Metro Plant & Civil Services**

The Company:

Metro Plant & Civil Services is a medium sized contractor that has been operating in excess of 12 years. They employ six (6) experienced crew members plus administration staff. They are registered and compliant in Rapid Global.

29. **Relevant Experience/Track Record**

Metro Plant & Civil Services currently hold multiple similar contracts with other local governments and have a proven track record of quality works completed within time frames and budgets, this has been confirmed with reference checks from past and present clients of theirs.

30. **Lazzaro Concrete Works Pty Ltd**

The Company:

Lazzaro Concrete Works are a small sized contractor that has been operating in excess of 20 years. They employ five (5) experienced crew members plus administration staff. Their office and Depot are located in Dandenong. They are registered and compliant in Rapid Global

31. **Relevant Experience/Track Record**

Lazzaro Concrete Works currently hold multiple similar contracts with two (2) other local governments and have a proven track record of quality works completed within time frames and budgets, this has been confirmed with reference checks from past and present clients of theirs

Financial Implications

32. This is a Schedule of Rates Contract.

33. The approved annual budget for works associated with this contract is \$2,500,000.00 excluding GST for the financial year 2023/2024 and expected budget for 2024/2025 is \$2,500,000.00.

34. The estimated budget expenditure for this contract over the initial two (2) year term is \$5,000,000.00 (Five Million Dollars) (excluding GST)

Note:

Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is performed.

Social Procurement

35. **Comar Constructions**

Comar has a long term working relationship with current employees and contractors, where any employment opportunities arise, Comar would encourage and favour local recruitment to fulfill any requirements.

36. Comar abides by the Equal Opportunity Act. They have an all-inclusive approach to all employment opportunities within their company. Comar has a Corporate Social Responsibility Policy.



37. Lazzaro Concrete Works

Lazzaro Concrete Works are a local City of Greater Dandenong business. Lazzaro seeks to employ trainees & engages in apprenticeship programs to encourage young people to join the industry.

38. Lazzaro encourages people of all backgrounds to apply for vacant positions and does not discriminate against any people or persons. Lazzaro says that they have employed several early school leavers and provided training opportunities to these staff members.

39. Lazzaro says that they employ by word of mouth and are eager to provide employment and training opportunities to the disadvantaged and are keen to partner with local government and agencies.

40. Metro Plant & Civil Services

Metro says that they are actively recruiting for more staff from the area, with advertising underway on Seek and Gumtree. Previously they have advertised on Jobsearch and have worked with Matchworks employment services and will consider other local organisations. Metro commits to engaging local suppliers & employees.

41. Metro says that if they are successful with their submission, they will contact local organisations such as Uniting Employment Services for any recruitment that they require.

42. Morison's Concreting

Have provided many policies with their Site Management & Safety Coordination Plan in Rapid Global including; Discrimination, Harassment & Workplace Bullying Policy, Corporate Social Responsibility Policy and Child Safe Standards Policy.

They say they are committed to furthering training opportunities for employee and will always engage and seek local Greater Dandenong employees, currently they have seven (7).

43. Morison's says that they are already providing employment to a number of people who reside in the city and that they also engage suppliers from this precinct and support local businesses. They have a Corporate Social Responsibility Policy that details their commitment to corporate governance, the workplace, the environment and a Code of Conduct for all personnel

44. Urban Civil Construction Group

Urban Civil are a local City of Greater Dandenong business.

Urban Civil commits to providing employment and training opportunities in the municipality by using local labour supply companies and training providers. Urban Civil have employees from a blend of ethnicities including an indigenous person.

45. Urban Civil support the Southern Migrant & Refugee Centre in Dandenong and they will return profits to the local community by supporting local retailers and suppliers by purchasing plant, equipment, consumables and vehicles.



Local Industry

	LOCAL CONTENT				
Contractor	Labour	Materials	Plant	Supervision	Other
Morison's Concreting	(100%) \$1.15M	(100%) \$2.27M	(100%) \$1.8M	(100%) \$360K	Office located in Carrum Downs. Estimated costs based on three (3) year contract on previous work * Listed four (4) Major items to be purchased from business in CGD. Total \$2.2M
Comar Constructions	(0%) \$0	(0%) \$0	(0%) \$0	(0%) \$0	Office located in Hallam with Depot in Keysborough. Listed six (6) Major items to be purchased from business in CGD. Have long standing relationships with many CGD business
Urban Civil Construction Group	(40%) \$0	(25%) \$0	(20%) \$0	(15%) \$0	YES office & depot located in Dandenong Sth. Listed three (3) Major items to be purchased from business in CGD
Metro Plant & Civil Services	(50%) \$0	(100%) \$0	(100%) \$0	(50%) \$0	Office & Depot location in Highett & North Melbourne. Eight (8) staff live in CGD. Listed three (3) Major items to be purchased from business in CGD.
Lazzaro Concrete Works	(100%) \$100K	(100%) \$100K	(100%) \$100K	(100%) \$100K	Office & Depot located in Dandenong. Ten (10) staff live in CGD. Listed three (3) Major items to be purchased from business in CGD.

Community and Stakeholder Consultation

46. During the tender evaluation process and in preparation of this report, relevant Council Officers from Council's Operations Centre and Council's Occupational Health & Safety and Environmental Planning were consulted.
47. This matter is not subject to Council's Community Engagement Policy under the *Local Government Act 2020* and Council's Community Engagement Planning Framework.

Legislative and Policy Obligations

48. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the Local Government Act 2020.
 - The Gender Equality Act 2020.
 - Victorian Charter of Human Rights and Responsibilities 2006.
 - Climate Change and Sustainability.



Conclusion

49. At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submissions from; 1) Morison's Concreting Pty Ltd, 2) Comar Constructions Pty Ltd 3) Urban Civil Construction Group Pty Ltd, 4) Metro Plant & Civil Services, 5) Lazzaro Concrete Works Pty Ltd demonstrated the relevant experience and capability to qualify them as contract panel members for Contract 2223-50 Concrete, Drainage and Asphalt Maintenance Services.
50. The Evaluation Matrix and other supporting documents have been placed in the relevant Objective Contract Procurement file.

Recommendation

That Council:

1. **awards Contract No. 2223-50 for Concrete, Drainage and Asphalt Maintenance Services to a panel of five (5) contractors for two (2) years comprising:**
 - **The Trustee for Morison Family Trust trading as Morison's Concreting Pty Ltd – ABN 80 112 475 812;**
 - **Comar Constructions Pty Ltd – ABN 94 082 210 231;**
 - **The Trustee for The Urban C.C.G. Trust trading as Urban Civil Construction Group Pty Ltd – ABN 68 287 516 753;**
 - **Paper Street Pty Ltd Trading as Metro plant & Civil Ser and: vices – ABN 81 152 055 359; and**
 - **The Trustee for Lazzaro Family Trust trading as Lazzaro Concrete Works Pty Ltd – ABN 11 798 654 054.**
2. **reserves the option to extend the initial contract term by three (3) x twelve (12) month extensions at the sole and absolute discretion of Council; and**
3. **authorises the Chief Executive Officer to execute the contract agreements, any associated documentation with the successful contractor/s and execution of any contract extensions.**



4.2 OTHER

4.2.1 Progress Street Level Crossing Removal Project

Responsible Officer: Director Business, Engineering & Major Projects

Attachments: Nil

Executive Summary

1. This report provides a summary of the proposed solution chosen by the Victorian State Government to remove the level crossing at Progress Street, Dandenong South and outlines local business community's concerns.
2. This report provides an update on the outcomes of a meeting held on 1 September 2023 between the State and Council representatives and notes undertakings made to address unanswered questions and respond to requests for improved effective and transparent communication to the community.
3. This report notes our formal request to the Minister for Transport and Infrastructure sent on 8th August 2023 to halt all work on the Progress Street level crossing removal project, due to community concerns.



Background

4. The Level Crossing Removal Project (LXRP) was established by the Victorian State Government to oversee one of the largest rail infrastructure projects in the state's history.
5. LXRP is part of the Major Transport Infrastructure Authority and projects fall under Victoria's Big Build. Central to the project is the elimination of 110 level crossings across metropolitan Melbourne by 2030, in addition to other rail network upgrades such as new train stations, track duplication and train stabling yards.
6. The State Government announced the removal of the Progress Street, Dandenong South level crossing in July 2021. The Minister for Planning pursuant to the Major Transport Project Facilitation Act 2009 designated via Victorian Government Gazette dated 8 March 2023 specific areas of land for the Progress Street Level Crossing Removal Project declared by the Premier to be a declared project pursuant to the Act.
7. The project website advises that *"The State, following an assessment of options, has confirmed its intention to remove the level crossing by building a new road bridge connecting Progress Street to Fowler Road. The new road bridge will provide businesses in this busy industrial precinct with safer access to Princes Highway via South Gippsland Highway including signalisation to improve traffic flow and ease congestion."*
8. The Project received Minister for Planning approval in April 2023 under clause 52.03 of the Greater Dandenong Planning Scheme. Council received advice to this effect via correspondence from the Minister dated 7 April 2023. The contract for the project delivery was awarded in June 2023. An alliance comprising Fulton Hogan Construction, Metro Trains Melbourne and the LXRP will deliver \$171 million-dollar contract to remove three (3) level crossings at Station Street, Beaconsfield; Station Street, Officer and Progress Street, Dandenong South.
9. Site establishment and early works are planned to commence in September 2023. Major construction work is programmed to start in late 2023, Progress Street closure is scheduled for late 2024 and the project is scheduled for completion in 2025. We understand that a temporary traffic diversion will operate for a number of months to connect Nathan Road with Hallam Valley Road via Australia Post land.

Key Points / Issues / Discussion

10. The Nathan Road industrial precinct is land-locked with all current access for public traffic provided by the Progress Street connection to Princes Highway. Approximately 21 businesses operate from within this estate. Major businesses operate within this area including Australia Post.
11. Council is not aware of any State commitment to provide alternative access to the industrial precinct to the future extension of the Dandenong Bypass, which is unlikely to be constructed within the next 10-year period. The LXRP team has cited increased longer-term safety improvement in the context of more trains following the lines' increased capacity when the metro-tunnel is fully-operational – and consequent additional down time for the existing boom gates as a reason for not supporting a "do nothing" approach which has been canvassed by some local businesses.



12. Local businesses have expressed significant public concerns about the proposed project solution, including the following:
 - the Fowler Road intersection with the South Gippsland Highway will become more congested; and
 - the closure of Progress Street and inferior alternative access arrangements, potentially increasing travel times via the Princes Highway for some businesses, materially diminishing the capacity (and value) of land to service warehousing and logistic businesses;
 - concerns about the capacity of Fowler Road to accommodate the volume and size of vehicles that will be diverted; and
 - the safety implications of additional traffic on Fowler Road, including increased risk of head-on collisions, sideswiping and pedestrian/cyclist safety.
13. Local businesses have sought support to abandon the current proposed solution and to support an alternative that would retain the Progress Street connection to the Princes Highway.
14. It should be noted that the LXRP team has advised that this is a design and construct contract. As such, the project is required to prepare a “Road Safety Audit” and “Safety in Design workshop” at both the Detailed Design and Final Design stages, in addition to pre-opening and post opening Road Safety Audits. We understand that although the contract had been awarded to the alliance in June, work on refining the design to give consideration to ongoing stakeholder engagement/feedback is still taking place.
15. Design development for this project is being undertaken in conjunction with road management authorities (Department of Transport and Planning as well as Greater Dandenong City Council) and relevant utility agencies (eg. Melbourne Water).

Financial Implications

16. There are no immediate financial implications associated with this report. However, should the solution being pursued by the Project be constructed certain assets including Fowler Road will be handed back to Council upon completion and may therefore pose financial risk in the ongoing management and maintenance of a road carrying significantly more heavy traffic. This is also likely to require pavement rehabilitation much sooner than the existing situation. Other liabilities could relate to the road experiencing some of the problems being suggested by the local businesses which may warrant further intervention by Council. It is also assumed that the proposed Fowler Road shared user path, will become an asset for which Council will be the responsible asset and maintenance manager with consequential additional costs.

Community and Stakeholder Consultation

17. The LXRP team has undertaken the consultation process for this project which has included:
 - Early community consultation in October 2022.
 - The first online Business engagement forum in March 2023.
 - A second online Business engagement forum in June 2023.
18. Consultation has included visitors to the Engage Victoria platform, community updates distributed to businesses in the area, letters sent to landowners and local business engagement including face to face meetings.



19. It is understood that the LXP team intended to release the following information in August, however this has been delayed - and not available at the time of preparing this report:
 - (a) Community Update inc. Artist impressions,
 - (b) Consultation Summary and,
 - (c) Technical Traffic Factsheet.
20. Councillors received a project update from the LXP team at its Councillor Briefing Session held on 7 August 2023, following which Councillors agreed to write via the Mayor to the Minister for Transport and Infrastructure seeking an immediate halt work being undertaken by the Project Alliance on the Progress Street level crossing removal and seeking an urgent meeting with the Minister. This letter was sent on 8 August 2023 and copied to the State member for Dandenong.
21. The Ward Councillor met with several business representatives on 15 August to discuss their concerns.
22. State Government representatives including the Honourable Gabrielle Williams MP; Lee Tarlamis OAM MP; a Senior Advisor from Minister Jacinta Allan's office as well as senior officers from the LXP met on Friday 1 September 2023 with the Mayor, the Ward Councillor, the Acting CEO and engineering officers from the Council.
23. Key concerns were emphasised by Council representatives, and whilst State representatives addressed some of these, several questions raised require further resolution, including a commitment to improve effective, consistent and transparent communication with the community.
24. Subsequently, letters have been sent to the Local Member, as well as the Minister for Transport and Infrastructure and the LXP requesting that:
 - The reasons be explained as to why a partial construction of the future Dandenong Bypass extension within the State-owned road reservation, was not considered as a viable alternative link to the South Gippsland Highway rather than Fowler Road.
 - work on the project be halted until the LXP Project Team adequately and transparently address the following:
 - o Refreshed, consistent and transparent engagement with all stakeholders explaining the key rationale for eliminating all grade separation options and concluding to pursue the current option; this should also be published on the Project's Victoria Big Build webpage.
 - o How Fowler Road will be upgraded to address all the concerns raised; these include:
 - Levels of congestion as well as unnecessary vehicle delays presently witnessed and potentially to be exacerbated while heavy vehicles manoeuvre to access businesses along its length
 - How the significant additional traffic generated by businesses along Nathan Road will be managed given the many driveways along Fowler Road and current issues with delays mentioned above
 - Addressing safe passage along Fowler Road for the large number of Australia Post bikes and tricycles in addition to commuter cyclists and pedestrians
 - Accommodating safe turning movements for very large heavy vehicles through the Fowler/South Gippsland Hwy intersection.



Links to the Community Vision and Council Plan

25. This report is consistent with the following principles in the Community Vision 2040:
- Education, training, entrepreneurship and employment opportunities.
26. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- A city of accessible, vibrant centres and neighbourhoods.
 - A city that supports entrepreneurship, quality education and employment outcomes.
 - A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

27. This report has considered Council's legislative and policy obligations as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the Local Government Act 2020.

Conclusion

28. Council appreciates that while the meeting between the Victorian Government and Council representatives touched on various aspects of the design process, Councillors and the local business community, continue to have unanswered questions, specifically regarding concerns about the effectiveness of consultation and the appropriateness of the Fowler Road solution given its constraints.
29. Council awaits a formal response to its latest correspondence with the Minister for Transport and Infrastructure as well as from the State Member for Dandenong.

Recommendation

That Council notes this report.



4.2.2 Draft Minutes of the Positive Ageing Advisory Committee Meeting - 10 August 2023

Responsible Officer: Director Community Strengthening

Attachments: 1. Draft Minutes of Positive Ageing Advisory Committee Meeting
10 August 2023 [4.2.2.1 - 3 pages]

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the Positive Ageing Advisory Committee meeting held on 10 August 2023 as provided in Attachment 1 to this report be noted by Council.



Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.

Links to the Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Education, training, entrepreneurship and employment opportunities.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
8. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and neighbourhoods.
 - A city that supports entrepreneurship, quality education and employment outcomes.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Related Council Policies, Strategies or Frameworks.

Recommendation

That Council notes the Draft Minutes of the meeting for the Positive Ageing Advisory Committee as provided in Attachment 1 to this report.

Advisory Committee or Reference Group Name: Positive Ageing Advisory Committee (PAAC)

Date of Meeting: 10 August 2023

Time of Meeting: 1.30pm–3.30pm

Meeting Location: Springvale Community Hub
5 Hillcrest Grove, Springvale
Community Rooms 6

Also via Microsoft Teams

Attendees: Lauris Attard, Carol Drummond, Maria Erdeg, Christine Green, Jeanette Keane, Julie Klok- (Chair), Erica Moulang, Director Community Strengthening (City of Greater Dandenong [CGD]), Manager Community Care (CGD), Coordinator Community Access (CGD)

Apologies: Betty Gracias, Positive Ageing Team Leader (CGD)

Minutes: Positive Ageing Support Officer (CGD)

Item No.	Item	Action	Action By
1.	Welcome & Apologies <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i> The chair welcomed all present and apologies noted.		
2.	Previous Minutes & Business Arising April 2023 minutes were accepted – moved Erica Moulang and seconded Lauris Attard.		
3.	Introduction new Committee Member Our new Committee member introduced herself and spoke of her role as President of U3A Dandenong explaining that it is run solely by volunteers, providing activities for retirees, as well as offering an environment where it is easy for people to make friends. A second position held is the Legatee for the Dandenong and Noble Park Legacy widows, facilitating social contact between the widows. Committee members followed by sharing a short introduction about themselves and extended a warm welcome to our new Committee Member.		

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.	Introduction Director Community Strengthening The Director Community Strengthening introduced herself to the Committee and spoke of both her understanding of and passion for Aged Care. After expressing how much she was enjoying her role, Director Community Strengthening identified some of the key priorities within the directorate. These include the current aged care reforms, community consultation and implementing the various strategies across Council and Community Strengthening. The Chair congratulated the Committee Members and Community Care team on their work in aged care to date.		
5.	Update on Aged Care Reform The Manager Community Care informed the Committee that the Commonwealth Government is still refining their aged care in home support program model, extending its implementation date to June 2025. Council has commenced a review process of its future in aged care and is required to make a decision by December 2023 regarding services beyond June 2024. Extensive community consultation will occur over the coming months with online surveys, focus groups, interviews and a deliberative panel planned. The Director Community Strengthening advised the Committee that they would have multiple opportunities to participate in the consultation including participation on a Steering Committee. Positive Ageing Advisory Committee Members were invited and encouraged to put themselves forward if they were interested in sitting on this Steering Committee.	Provide regular updates. Apply for Steering Committee position.	Manager Community Care Positive Ageing Advisory Committee Members
6.	Update Strategic Documents The Coordinator Community Access presented two documents to the Committee being the Council Plan 2021-2025 and Annual Plan 2023. Detailed information within the plans was conveyed highlighting the three key areas in terms of older people. The Chair pointed out that image of an older person on the covers perpetuates negative stereotypes of older people. The Manager Community Care advised that since the COVID pandemic there is a greater focus for in home support for older people with many not wanting to move to Residential Aged Care. The Commonwealth Home Support Program is less costly than Residential Aged	Provide updates. Media department to be informed.	Coordinator Community Access Coordinator Community Access

If the details of the attachment are unclear please contact Governance on 8571 5235.

	Care. There is an ongoing shortage of many workers in aged care including Occupational Therapy professionals causing waiting times up to several months for Allied Health services.		
7.	Update Seniors Dance and Festival Council received positive feedback from the Seniors Dance which was held in July. High numbers of bookings for the dance, day trips and information sessions align with the feedback from the social connection survey. After such a great response, we have booked two more Seniors Dances for October and December 2023. An update on the progress of the Seniors Festival was given. The Festival was advertised in the previous Positive Ageing "Living Well" Newsletter and will also be in the next newsletter. The promotion of Our Centenarian event is progressing well, and we have three Centenarians registered so far. Committee members are encouraged to ask around within their networks for potential guests for this event.	Provide regular updates. Share flyer with Committee Members.	Coordinator Community Access Positive Ageing Support Officer
8.	Other Business Consumer rights to receive paper receipts Our research into paper receipts included our enquiry to the Australian Competition and Consumer Commission (ACCC) asking "Do consumers who want purchase receipts, in particular Seniors who do not have electronic devices, have the right to receive a paper receipt?" The ACCC responded stating that "Whether a paper receipt must be provided is not specified under our legislation". Additionally, the ACCC provided us with information about other types of proof of purchase. Lifts not working in Dandenong Market A Committee Member advised that lifts at the market are not working.	Provide update. Report concern about market lifts.	Positive Ageing Support Officer Coordinator Community Access
Meeting Closed 3.22 pm			

If the details of the attachment are unclear please contact Governance on 8571 5235.



4.2.3 Draft Minutes of Disability Advisory Committee Meeting - 21 August 2023

Responsible Officer: Director Community Strengthening

Attachments: 1. Draft Minutes of Disability Advisory Committee Meeting
21 August 2023 [4.2.3.1 - 4 pages]

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the Disability Advisory Committee meeting held on 21 August 2023 as provided in Attachment 1 to this report be noted by Council.



Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.

Links to the Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Education, training, entrepreneurship and employment opportunities.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
8. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and neighbourhoods.
 - A city that supports entrepreneurship, quality education and employment outcomes.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Related Council Policies, Strategies or Frameworks.

Recommendation

That Council notes the Draft Minutes of the meeting for the Disability Advisory Committee as provided in Attachment 1 to this report

Advisory Committee or Reference Group Name: Disability Advisory Committee (DAC) Meeting

Date of Meeting: Monday 21 August 2023

Time of Meeting: 4.00pm–5.30pm

Meeting Location: Dandenong Civic Centre - 225 Lonsdale St, Dandenong
Meeting Room 2NE/NW
Microsoft Teams

Attendees: Pradeep Hewavitharana, Catherine Rampant, Lyn Bates, Imran Maniar, Lisa Ashton, Acting Manager Community Care - Chair (City of Greater Dandenong [CGD]), Disability Planning Officer (CGD)

Apologies: Frank Cutuli, Deborah Lee, Lionel Gee, Norma Seip, Kristina Drmic, Cr Long (CGD)

Minutes: Business Support Officer (CGD)

Item No.	Item	Action	Action By
1.	Welcome and Apologies <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i> An apology from our Chair was provided and agreed by all present that the Acting Manager Community Care would chair this meeting. The Chair welcomed all present and apologies noted.		
2.	Previous Minutes and Business Arising No outstanding items.		
3.	Introduction of New Committee Member – Lisa Ashton New Committee member introduced herself as the Family Violence and Disability Practice Leader with Wayss. She is excited to join DAC to represent the needs and wellbeing of those with a disability and assist in achieving a safer and more inclusive community. Committee members followed by sharing a short introduction about themselves and extended a warm welcome to our new Committee Member.		

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.	Council's Strategic Documents The Acting Manager Community Care discussed two Council Strategic Documents, Council Plan 2021-25 and the Annual Plan 2023-24. The Council Plan 2021-25 (Revised 2023) was adopted at the Council Meeting on Monday 26 June 2023. It has been developed after an extensive consultation process with our community and key stakeholders. This plan reflects the community vision developed by the Greater Dandenong People's Panel and aims to address the key areas of importance for our community. The Annual Plan 2023-24 outlines the specific activities and projects Council will undertake during the financial year. These actions will help Council achieve the objectives of the Council Plan and progress will be reported quarterly to the community. The Annual Plan includes Council's strategic objective 1, 'A socially connected, safe and healthy city.' This aim is to ensure Council's services and supports are inclusive of people with a disability and their carers.	For noting.	
5.	Aged Care Reform The Acting Manager Community Care provided a summary of the aged care reform to date including: • Council has resolved to undertake the development of an options paper to assist in consideration of all future opportunities for Council in aged care services post June 2024 • Significant consultation process will be undertaken with clients, staff, unions, other key stakeholders and the broader community • Consultation includes online surveys, focus groups and a deliberative panel • DAC members are encouraged to participate in the community consultation including joining the Steering Committee	Provide regular updates and information on community consultation.	Acting Manager Community Care
6.	CGD Disability Action Plan (DAP) 2017-2023 The Disability Planning Officer provided an update on priorities to consider in the development of the next Plan including: • Statistics – increasing numbers of people with disabilities, particularly as people get older • Attitudinal Change – priority in both the State and Commonwealth's plans. Discussed a video from the Department of Social Service's project into 'Improving Responsiveness towards people with disability summary' • Hidden Disability – commitment to making sure people with a disability have access to opportunities and support so they can participate fully in the community, including those with invisible disabilities. Discussed a video from the Merri-bek City Council on 'Invisible Disabilities – Voices of lived		

If the details of the attachment are unclear please contact Governance on 8571 5235.

	experiences – Maya' • Universal Design – ensure policies, buildings, environment, programs and services are accessible to as many people as possible, inclusive of age, level of ability or any other differentiating factors • Housing – make more housing accessible for people with a disability in conjunction with Greater Dandenong Housing Strategy 2014-2024 Council will engage an intern through the Australian Network on Disability's Stepping into Internship Program, a paid internship scheme that matches university students with a disability to gain vital work experience to assist with the community consultation phase of the DAP review. Discussion was held on how to present the plan including recommending a summary brochure version.	Provide update on community consultation plans.	Acting Manager Community Care
7.	Come and Try Dates The Disability Planning Officer provided a summary of upcoming events including: • <i>National Disability Insurance Scheme (NDIS) Review Forum</i> An online webinar to be held on Tuesday 22 August hosted by the NDIS Review Panel for people with disabilities and families • <i>Try Before You Ride</i> Travellers Aid and Melbourne's public transport operators are inviting the public on Thursday 19 October from 10.30am-2pm at Southern Cross Station to familiarise themselves with safe travel on the public transport network The Strategic and Environmental Planning team have a short survey seeking ideas for Greater Dandenong Sustainability Festival to be held in February 2024. DAC members are invited to provide feedback and circulate the survey which will help identify areas of interest to include.	Email further information on upcoming events to the Committee. Email survey to the Committee.	
8.	International Day for People with a Disability Discussion was held on how to promote International Day for People with Disability to be held on Sunday 3 December including: • Holding an event, a week prior or around Sunday 3 December • Promote awareness, understanding and inclusion of people with a disability • Organise a guest speaker with disability to speak and share their story • Encourage attitudinal change • Have an article in the Greater Dandenong Council News and feature the DAC members and the important forum the Committee holds	Provide any ideas on activities.	Committee Members

If the details of the attachment are unclear please contact Governance on 8571 5235.

	in identifying current and future issues		
8.	NDIS Updates/ Members Issues Committee member advised the South Eastern Polio Support Group are organising an event on Wednesday 25 October. Council will be holding an event to celebrate the centenarians during Senior's Festival in October.	Provide information to Community Inclusion Officer to promote. For more information contact Council's Positive Ageing Team	Committee Member Committee Members
Meeting Closed at 5.30pm			

If the details of the attachment are unclear please contact Governance on 8571 5235.



4.2.4 List of Registered Correspondence to Mayor and Councillors

Responsible Officer: Manager Governance

Attachments: 1. Correspondence Received 4-15 September 2023
[4.2.4.1 - 2 pages]

Executive Summary

1. Subsequent to past Council resolutions in relation to the listing of registered incoming correspondence addressed to the Mayor and Councillors, Attachment 1 to this report provides a list of this correspondence for the period 4-15 September 2023.

Recommendation

That the listed items for the period 4-15 September 2023 provided in Attachment 1 to this report be received and noted.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 04/09/23 & 15/09/23 - for officer action - total = 4

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A letter to Cr Milkovic from a Dandenong North resident seeking assistance with five different Council matters.	05-Sep-23	06-Sep-23	fA290297	Mayor & Councillors
A letter to the Mayor from a Mulgrave resident objecting to a parking infringement issued at No. 8 Balmoral multideck carpark in Springvale.	08-Sep-23	11-Sep-23	fA290606	Mayor & Councillors
A letter to Cr Dark from a Keysborough resident requesting reconsideration of an infringement issued for depositing donations outside a Keysborough charity store.	09-Sep-23	11-Sep-23	fA290623	Mayor & Councillors
A letter to Cr Lim from a Noble Park resident regarding the ongoing state of, and rubbish at, a neighbour's property in Heatherton Road Noble Park.	04-Sep-23	11-Sep-23	fA290628	Mayor & Councillors

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 04/09/23 & 15/09/23 - for information only - total = 7

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
An invitation to the Mayor from Emerson School to celebrate its 50th Year Anniversary in October 2023.	30-Aug-23	04-Sep-23	A10137034	Mayor & Councillors
An invitation to the Mayor from the Melbourne Malayalee Federation Inc to attend its Onam Onam function and also discuss the further development of its property in Frankston-Dandenong Road.	03-Sep-23 11-Sep-23	04-Sep-23 11-Sep-23	A10137808 A10164122	Mayor & Councillors
An email to the Mayor from the Asbestos Safety and Eradication Agency regarding consultation for Phase Three of the Asbestos National Strategic Plan.	04-Sep-23	04-Sep-23	A10140175	Mayor & Councillors
A response to the Mayor from a Dandenong North resident in relation to their involvement in a Community Panel reviewing aged and disability services.	11-Sep-23	11-Sep-23	A10164536	Mayor & Councillors
An email to the Mayor from Form and Light Pty Ltd regarding Hess Architectural Lighting and Form technology.	11-Sep-23	11-Sep-23	A10165059	Mayor & Councillors
An invitation to Councillors from Make a Difference to attend the launch of the 2023 Emergency Relief Directory during Anti-Poverty Week (15-21 October 2023).	14-Sep-23	14-Sep-23	A10175800	Mayor & Councillors

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.



4.2.5 Report on Matters Discussed at Councillor Briefing Sessions and Pre-Council Meetings

Responsible Officer: Manager Governance

Attachments: Nil

Executive Summary

1. As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.
2. The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings during the period 14 August – 11 September 2023.
3. This report recommends that the information contained within it be received and noted.



Background

4. The Executive Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meeting on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.
5. To ensure transparency in this process matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council Meetings during the period 14 August – 11 September 2023.

Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1.	General Discussion Councillors and council officers briefly discussed the following matters: a) expressions of interest for Little Day Out performers; b) update on iCook Foods matter; c) proposed functional restructure of the organisation; d) the Progress Street, Dandenong South level crossing; e) issues at the No.8 multideck carpark in Springvale; f) signage around the Springvale activity centre; and g) Agenda items for the Council Meeting held 14 August 2023.	Pre-Council Meeting (PCM) - 14 August 2023
2.	Vietnamese Museum Proposal <i>CONFIDENTIAL ITEM under section 3(1)(g) of the Local Government Act 2020.</i>	Councillor Briefing Session (CBS) – 21 August 2023
3.	Aged Care Reforms Update Councillors were provided with a comprehensive plan to determine Council's future role in aged and community care service delivery.	CBS – 21 August 2023
4.	Operation Sandon Review Councillors were provided with a review of the Independent Broad-Based Anti-Corruption Commission's Operation Sandon Special Report and its possible future impacts on Council and the local government sector.	CBS – 21 August 2023



Item		Councillor Briefing Session/Pre-Council Meeting
5.	<i>Councillor Attendance at Events</i> Councillors were presented with a guide for Councillor attendance at both council and external events to ensure there is consistency and clarity across the organisation.	<i>CBS – 21 August 2023</i>
6.	<i>General Discussion</i> Councillors and council officers briefly discussed the following matters: a) Springvale Community Hub café matters; b) the cessation of PRIME vaccination funding; c) updates on Council's philanthropic land purchase in Dandenong; d) independent assessments being undertaken within the organisation; e) permit parking at the No.8 multideck carpark in Springvale; f) Pilates programming at the Noble Park Aquatic Centre (NPAC); and g) Agenda items for the Council Meeting held 28 August 2023.	<i>CBS – 21 August 2023</i>
7.	<i>General Discussion</i> Councillors and council officers briefly discussed the following matters: a) hours of opening and permit parking at the No.8 multideck carpark in Springvale; b) possibility of purchasing a new traffic camera for Greater Dandenong and c) Agenda items for the Council Meeting held 28 August 2023.	<i>PCM – 28 August 2023</i>
8.	<i>Council Plan Engagement Plan</i> Councillors were presented with a proposed engagement plan for development of the Community Vision and Council Plan 2025-2029 (in accordance with the <i>Local Government Act 2020</i>).	<i>CBS – 4 September 2023</i>



Item		Councillor Briefing Session/Pre-Council Meeting
9.	Year End Cash result/CIP Update Councillors were presented with the financial results of the 2022-2023 financial year prior to them being audited by the Victorian Auditor General's Office, noted by the Audit and Risk Committee and then received by Council at a future Council Meeting. Councillors were also updated with the performance and progress of the 2022-2023 city improvement program.	CBS – 4 September 2023
10.	Customer Charter Review Council's Customer Charter has recently been reviewed and was discussed with Councillors prior to it been opened to community consultation.	CBS – 4 September 2023
11.	General Discussion Councillors and council officers briefly discussed the following matters: a) the Progress Street, Dandenong South level crossing; b) Australia Day awards nominations (now open); and c) Agenda items for the Council Meeting held 11 September 2023	CBS – 4 September 2023
12.	General Discussion Councillors and council officers briefly discussed the following matters: a) the Progress Street, Dandenong South level crossing; b) Australia Day awards nominations (now open); and c) Agenda items for the Council Meeting held 11 September 2023	PCM – 11 September 2023

Apologies

- Councillors Foster, Long, Memeti and O'Reilly submitted apologies for the Pre-Council Meeting held on 14 August 2023. Cr Tan did not attend the Pre-Council Meeting held on 14 August 2023.
- Councillor Long submitted an apology for the Councillor Briefing Session held on 21 August 2023.
- Councillors Long and Milkovic submitted apologies for the Pre-Council Meeting held on 28 August 2023.
- Councillors Dark, Long and Tan submitted apologies for the Councillor Briefing Session held on 4 September 2023.
- Councillors Formoso, Long and Tan did not attend the Pre-Council Meeting held on 11 September 2023.



Legislative and Policy Obligations

11. Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.
12. Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the *Local Government Act 2020*) in that the transparency of Council actions and information is ensured.

Recommendation

That:

1. the information contained in this report be received and noted; and
2. the information discussed at the above listed Councillor Briefing Session on 21 August 2023 that was declared confidential under section 3(1) of the *Local Government Act 2020* in Item 2 above remains confidential until further advisement unless that information forms the subject of a subsequent Council report.



4.2.6 Proposed Agreement to Lease and Lease for 10 Market Street, Dandenong

Responsible Officer: Manager Governance
Attachments: Nil

Executive Summary

1. This report considers a proposed Agreement to Lease and long-term Lease of Council's property at 10 Market Street, Dandenong to WAYYS Ltd.
2. This report recommends that Council endorses the terms of the Agreement to Lease and the Lease and authorises the Chief Executive Officer to sign any documentation on Council's behalf.



Background

3. Council purchased the property known as 10 Market Street, Dandenong and identified as Lots 1, 2 and 3, TP 821939R, Vol 11189, Fol 176 (the Land) on 3 February 2022 for philanthropic purposes.
4. A Heads of Agreement between Greater Dandenong City Council and WAYSS Ltd was signed on 15 August 2022 setting out the basis and most of the essential terms which both parties would proceed to negotiate the required documents to effect the Agreement to Lease and Lease to WAYSS Ltd.
5. WAYSS Ltd exists to support people who are homeless, or at risk of homelessness, and people who have experienced family violence to access safe, secure and affordable housing in Greater Dandenong, Casey and Cardinia.
6. The Heads of Agreement was based on the understanding between the parties that the land would only be used for the purposes of developing social housing accommodation and operating social housing purposes for the term of the Lease.

Key Points / Issues / Discussion

7. There was a substantial delay in establishing a builder for the development works and subsequently gaining planning permission. However, now that aspect is completed, the Agreement to Lease and Lease can be finalised.
8. The Principal Terms of these documents are as follows:
 - a) The Land will be handed over to the Tenant for the purpose of carrying out the development works seven days after execution (signing) of the Agreement to Lease.
 - b) Lease commencement will be the day after the development works (to construct buildings on the Land for the permitted use and to be carried out by the Tenant) are deemed to be completed.
 - c) The term of the Lease will be for 30 years with no option for a further term.
 - d) Rental of \$1 per annum (this is nominal and if demanded by the Landlord). No rent review will be conducted during the term.
 - e) Permitted use of the Land is social and affordable housing in accordance with the Tenant's obligations as a registered housing provider under the *Housing Act 1983*.
 - f) Other conditions are inclusive of, but are not limited to, the following:
 - Council and the Tenant will work together to agree on the nature and design of any development works on the Land;
 - The Tenant is solely responsible for the cost of any development works on the Land;
 - The Tenant is responsible for applying for and obtaining all planning, building and other approvals for any development works from all the relevant authorities at its sole cost;
 - The Tenant will own the buildings constructed under the development works (Premises) and any other improvements which arise during the Lease term. At the end of the Lease term (including by way of termination), all buildings and improvements (Premises) will become the property of Council without any payment or compensation;



- The Tenant is responsible for all repairs and maintenance required to the Premises and any buildings, fixtures, plant, equipment or fittings and must keep the Land and Premises, in good condition and repair throughout the term of the Lease; and
- The Tenant is responsible for the connection and payment of all utilities, including telecommunications servicing the Land from the Agreement to Lease commencement date and the Premises from the Lease commencement date.

Financial Implications

9. There are no financial implications associated with this report. Costs associated with developing the Agreement to Lease and the Lease have been absorbed into existing budget allocations.

Community and Stakeholder Consultation

10. In accordance with section 115 of the *Local Government Act* 2020, Council's intention to enter into the proposed Agreement for Lease and Lease with WAYYS Ltd was advertised on Council's website on 6 September 2022 and in the Dandenong Journal Star on 13 September 2023. The closing date for submissions was 4 October 2022. No submissions were received.

Links to the Community Vision and Council Plan

11. This report is consistent with the Council's Community Vision 2040 and strategic objectives in the Council Plan 2021-25.

Legislative and Policy Obligations

12. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda.

Conclusion

13. Plans for the development works have been approved, a planning permit has been granted and a builder is ready to start on the development works. It is now recommended that the land be handed over to WAYSS Ltd by way of the documentation described in this report to commence and manage this significant and important social project for Greater Dandenong.

Recommendation

That Council, noting that no objections were received in relation to its intention to lease 10 Market Street, Dandenong to WAYYS Ltd for the purposes of social housing:

- 1. notes the terms of the Agreement to Lease and Lease as outlined in this report;**
- 2. authorises the Chief Executive Officer to sign the Agreement to Lease;**
- 3. arranges for the Lease to be fully executed (including the signing and sealing of the Lease by Council); and**
- 4. holds the fully executed Lease until the development works are completed.**



4.2.7 Program for Refugee Immunisation, Monitoring and Education (PRIME) - Cessation and Advocacy

Responsible Officer: Director Community Strengthening

Attachments: Nil

Executive Summary

1. This report outlines the serious public health risks associated with Victorian State Government's decision to cease funding for the Program for Refugee Immunisation Monitoring and Education (PRIME), its effect on the refugee and asylum seeker community in the South-East Metropolitan Area, and Council's current advocacy efforts.



Background

2. In July 2023 the Victorian State Government announced the cessation of funding for the Program for Refugee Immunisation Monitoring and Education (PRIME) on 31 December 2023.
3. The Program has been auspiced by City of Greater Dandenong (CGD) since 2017.
4. PRIME has supported catch-up immunisation in refugee background and asylum seeker communities. Additionally, and now under the umbrella of PRIME, the State Government has historically funded Council to deliver a place-based immunisation catch up program at the Noble Park English Language School (NPELS) since 2013, building on a program that has run for 30+ years. As a result of its inclusion under PRIME, this program has also ended.
5. The Covid-19 pandemic highlighted significant inequity in immunisation and health service access for culturally and linguistically diverse (CALD) communities in Victoria.
6. PRIME confirms that refugee communities in Victoria are markedly under-vaccinated, and existing models of care in Victoria do not achieve adequate immunisation benchmarks for these communities. PRIME is a targeted program developed to directly address these inequities, along with the flow on social, educational, and economic effects of being under-immunised.
7. Since inception, PRIME has increased vaccination coverage from 24% to 84% in refugee and asylum seeker populations of all ages, with children in PRIME represented at 94%, adolescents at 89.3% and adults at 78.8%. Additionally, PRIME catch-up completion in adolescents includes HPV vaccination and thus adolescents' coverage is significantly higher than Victorian adolescents overall.
8. With PRIME ceasing, it is anticipated that immunisation coverage in refugee cohorts to reduce back to around 30% in the north and less than 10% in the southeast - this will leave more than 80% of refugee background Victorians un- or under-immunised.
9. This funding cessation will impact the refugee and asylum seeker community in obtaining timely and complete vaccination, as well as the protection of the broader community. Additionally, these circumstances result in family Centrelink payments being at risk, and limits access to early childhood services due to 'No jab, No pay' and 'No jab, No play' legislation.
10. More broadly, high public immunisation levels are a critical safety net, not just for our refugee community, but the state-wide population at large, ensuring that protection from preventable diseases is always maximised.
11. AMES Australia data indicates that the South-East receives 45% of the overall Victorian humanitarian intake, and when including secondary movement to Dandenong, that further increases to 50%. Based on 2022-23 humanitarian intake, and the Government announcement of an additional 16,500 places for Afghani nationals, we anticipate more than 4680 people settle in the Dandenong and Casey areas over the next four (4) years.
12. Given this unprecedented level of intake, the known shortfalls in the primary care system; and the evidence-based outcomes of PRIME in effectively and efficiently addressing these shortfalls, arguably, the Victorian Government should be considering the expansion of PRIME to the western metropolitan and regional Victoria, rather than program cessation in the community with the highest settlement rates in Australia.
13. This report seeks to highlight the known issues and risks the decision to cease PRIME presents.



Key Points / Issues / Discussion

14. **Evidence shows only 4% of newly arrived refugee and asylum seeker communities are vaccinated** upon their arrival into Australia. As two (2) of the most vulnerable, marginalised and disadvantage population groups in the community, new arrivals face several barriers in accessing immunisation, including:

- lack of familiarity with the health system
- limited understanding of preventative health care
- suspicion of immunisation campaigns
- low, if any, English proficiency, and
- lost/incomplete immunisation records.

These barriers are further compounded by the existing primary care system:

- Lack of GP expertise/capability in establishing complex immunisation catch-up schedules including culturally appropriate follow up and reminder systems. Also, GPs don't currently have access to the system incorporating international vaccination records, nor the certification to administer abridged vaccine program to people 11 years and over.
- Access to appointments with GPs for refugees and asylum seekers requiring catch-up vaccination are limited, with increasing numbers of primary care providers refusing to provide catch up immunisation due to the complexity and time it takes to provide this service. Those that are providing catch-up vaccinations may charge an administrative fee to the client, further creating barriers to access.
- A lack of culturally appropriate and specialised services with bilingual nurse immunisers that can effectively support this vulnerable population. Use of interpreters is a high-cost approach and does not enable an efficient or responsive service.
- Significant rates of vaccine administration errors in the primary care system, with 99.7% of vaccine errors in 2020-22 occurring in general practice (289/290).

15. Errors/inconsistencies in Australian Immunisation Register (AIR) data are more prevalent for patients in the primary care system. Of the 22.5% of patients impacted by data inaccuracies, 97.9% occurred through primary care reporting (2572/2628). While not clinically significant, these errors create issues for individuals in terms of Medicare, childcare and other support mechanisms. In recognition of these issues, over the past five (5) years the primary care system itself (SEPHN) has provided more than \$277,000 to the City of Greater Dandenong's PRIME team to undertake data cleaning, and other support activities. Not only is the PRIME team achieving higher completion rates in a timelier, cost effective and culturally appropriate way; the team are also correcting the many, and ongoing errors made within the primary care system. This has also led to education being provided to assist in improving primary nurses' knowledge regarding immunisation.

16. By providing local, culturally appropriate, place-based access to immunisation services, PRIME addresses these issues, and has achieved immunisation coverage that is comparable to Victorian immunisation coverage for children and adolescents, with an average catch-up for clients through PRIME being completed 9.5 months faster than those accessing catchups through the primary care system.



17. Broader risks of ceasing PRIME:

- **Public health risk of outbreaks of vaccine preventable diseases in an unvaccinated community.** PRIME data shows 4% of refugee populations were vaccinated on arrival to the City of Greater Dandenong, putting this priority population at risk of vaccine preventable disease and exposing our wider community to potential outbreaks of serious vaccine preventable disease e.g., measles and meningococcal disease. The access issues identified will result in much lower and slower completion rates, leading to ongoing, heightened risk of outbreak of infectious diseases such as measles and chicken pox.
- **Increasing the pressure of an already 'stressed' primary care system.** With an increased humanitarian intake to the SE region over the next 4 years, the decision to cease PRIME will directly result in the need for over 6500 additional GP appointments in the City of Greater Dandenong per annum. With already extended wait period for appointments and estimates around GP shortages across Australia, this increased demand will undoubtedly increase pressure on the hospital system, be it because of increased vaccine preventable diseases in the community or the demand for GP appointments outstripping supply, forcing patients to attend hospital emergency departments for non-emergency care.
- **Reduction in overall childhood immunisation coverage.** Transitioning catch-up vaccination to primary care will further reduce overall immunisation coverage. Australian Immunisation Register data from June 2023 for overdue children in the City of Greater Dandenong demonstrates that more than 70% of the children recorded as overdue are clients of the primary care system.
- **Delays in catch-up vaccination will result in significant interruptions to Centrelink.** Delays for children in receiving catch-up vaccination impacts families under the 'No Jab, No Pay' and 'No Jab, No Play' legislation that can affect childcare eligibility, kindergarten, schooling and early years support, Centrelink family payments and ultimately impact ability to enter the workforce and effectively settle in the community.
- **High probability of disease outbreak at a large language school.** At multiple points over the past 10 years, the Department of Health has identified refugee children attending Noble Park English Language School (NPELS) are a high risk, priority group for immunisation. In recognition of this, funding to vaccinate these children has been provided since 2014, with thousands of vulnerable children being immunised since conception. The success of this program is largely dependent on the culturally safe, place-based approach of the program. Again, statistics show children accessing this school will likely triple over the next six (6) years. NPELS is incorporated within PRIME, and therefore would also cease in December 2023, leading to a high probability of outbreaks such as measles in a school environment.
- **Inability to innovate and create long term, sustainable efficiencies for all Victorians.** Also incorporated within PRIME is a current 'Abridged Catch-up Program', unique to the City of Greater Dandenong. This program has proven effective in reducing the number of injections adolescents need to receive to gain the same level of protection and has proven to reduce time, resources and costs associated with catch-up immunisations and will now be ceased.



Financial Implications

18. The PRIME program in its current form costs \$602k per year to administer.

Community and Stakeholder Consultation

19. In seeking to understand the decision by the Victorian State Government to cease the funding for PRIME, and advocate for the continuation of funding, Council has written/advocated to the following entities:

- Julian Hill MP, Federal Member for Bruce, Parliament of Australia
- Gabrielle Williams MP, State Member for Dandenong
- Victorian Department of Health
- Commonwealth Department of Home Affairs
- South-East Metropolitan Primary Health Network
- Shire of Whittlesea – PRIME partner
- Asylum Seeker Resource Centre - PRIME partner
- City of Melbourne
- Victorian Refugee Health Network
- Royal Children's Hospital
- Monash Children's Hospital
- AMES Australia
- South-East Metropolitan Public Health Unit
- Monash Refugee Health Service
- Noble Park English Language School
- Foundation House
- Friends of Refugees
- Life Without Barriers
- South-East Community Links
- South Migrant Resource Centre
- Wellsprings for Women
- Chisolm TAFE
- Springvale Learning and Activities Centre
- Springvale Neighbourhood House
- Spectrum

20. There has been a high level of support from these entities, including a number directly advocating on behalf of Council to support our ongoing efforts.

21. Of significant concern is advice that the South East Primary Health Network were not consulted in this decision to transition this service to the primary care system, and they mirror our concerns in terms of GP capability and capacity to effectively administer the refugee and asylum seeker immunisation program. Indicatively, of 107 GP practices Council have contacted to establish capacity to take referrals, only 14 have indicated capacity to take a limited number of referrals – noting thought that none have access to the system incorporating international vaccination records.

22. At time of writing this report, the questions posed the Department of Health regarding this matter remain unanswered and despite all evidence provided, have not reconsidered their position.



Links to the Community Vision and Council Plan

23. This report is consistent with the following principles in the Community Vision 2040:

- Embrace diversity and multiculturalism.

24. This report is consistent with the following strategic objectives from the Council Plan 2021-25:

- A socially connected, safe and healthy city.
- A Council that demonstrates leadership and a commitment to investing in the community.

Conclusion

25. Supported catch-up immunisation in refugee background and asylum seeker communities addresses inequity in immunisation and health service access for culturally and linguistically diverse communities in Victoria. Refugee communities in Victoria are markedly under-vaccinated, and existing models of care in Victoria do not achieve adequate immunisation benchmarks for these communities. PRIME as a targeted program directly addresses these inequities.

26. The cessation of funding for the Program for Refugee Immunisation Monitoring and Education (PRIME) on 31 December 2023 will adversely impact the refugee and asylum seeker community in obtaining timely and complete vaccination, and subsequently create a public health risk of outbreaks of vaccine preventable diseases in an unvaccinated community.

Recommendation

That Council:

- 1. notes with concern the Victorian State Government's decision to cease funding for the Program for Refugee Immunisation Monitoring and Education (PRIME);**
- 2. continues and strengthens advocacy efforts to understand the decisions underpinning the funding cessation, and**
- 3. further reports the progress of advocacy efforts and outcomes in October 2023.**



4.3 FINANCE AND BUDGET

4.3.1 June 2023 Financial Report (interim results)

Responsible Officer: Executive Manager Finance and IT

Attachments: 1. June 2023 Financial Report [4.3.1.1 - 65 pages]

Executive Summary

1. This report presents the Financial Report 1 July 2022 – 30 June 2023 which provides financial performance reporting to the Mid-Year Budget adopted by Council on 12 December 2022.
2. The information in this report has been audited by Council's audit agent however it has not yet been endorsed by the Victorian Auditor-General's Office (VAGO) and may be subject to further change. The report is an interim result prior to the final Annual Report which will be presented to Council at a meeting open to the public on 23 October 2023 in accordance with Section 98(1) of the Local Government Act 2020. The report has been presented in the quarterly financial report format that provides greater detail to Council on the respective variations between the actual outcomes compared to the Original Budget and the Mid-Year Budget amounts.
3. This report recommends that Council note the proposed capital and operating carry forwards from the 2023-24 financial year listed in **Appendix 5** of the financial report which will form the basis of an 2023-24 Amended Budget for management reporting purposes and approve the \$3 million transfer to the Major Projects Reserve from the 2022-23 residual cash surplus, leaving \$899,000 to be referred to the Mid-Year Budget.



Background

4. The attached report is designed to inform Councillors of the financial results of Council operations for the year ended 30 June 2023 including financial performance against the Mid-Year Budget adopted by Council on 12 December 2022.
5. At the time of preparation, this report is presented as an interim result as the information has not been signed off by VAGO.

Key Points / Issues / Discussion

Management Accounting Summary as at 30 June 2023

6. Whilst the financial statements are prepared in accordance with Australian Accounting Standards and present an 'accounting result' for the 2022-23 financial year, they contain several fixed asset accounting items such as depreciation on assets, gifted assets and the written down (book) value of assets sold. These items do not impact on the cash result of Council. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.
7. The following table provides a management accounting summary of the financial performance for the year ended 30 June 2023 which removes non-cash items and adds back cash items.



Management Accounting Summary as at 30 June 2023

Description	FULL YEAR			FORECAST	VARIANCE Fav(unfav) \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE Fav(unfav) \$'000		
Income Statement					
Income	263,034	246,422	16,612	249,310	13,724
Expenditure	229,811	222,825	(6,986)	222,487	(7,324)
Net surplus - ongoing operations	33,223	23,597	9,626	26,823	6,400
Management Accounting reconciliation					
<i>Add back (less) non cash items</i>					
Depreciation	32,732	32,943	211	32,943	211
Amortisation - right of use assets	727	604	(123)	604	(123)
Amortisation - intangible assets	91	60	(31)	60	(31)
Narre Warren landfill debtor adjustment	7	-	(7)	-	(7)
Fair value adjustments - investment property	(228)	-	228	-	228
Contributions non-monetary assets	(14,804)	(10,000)	4,804	(10,000)	4,804
Assets written off	3,427	-	(3,427)	-	(3,427)
Prior year capital expenditure unable to be capitalised	8,978	-	(8,978)	-	(8,978)
Written down value of assets sold/disposed	75	261	186	261	186
Sub total	31,005	23,868	(7,137)	23,868	(7,137)
Net operating surplus	64,228	47,465	16,763	50,691	13,537
<i>Add/less non operating cash items</i>					
Capital expenditure	48,844	86,425	37,581	86,425	37,581
Net transfers to (from) reserves	16,479	(291)	(16,770)	1,987	(14,492)
Repayment of borrowings	3,484	3,484	-	3,484	-
Repayment of lease liabilities	695	710	15	710	15
Sub total	69,502	90,328	20,826	92,606	23,104
Cash surplus (deficit)	(5,274)	(42,863)	37,589	(41,915)	36,641
Accumulated surplus brought forward	42,863	42,863	-	42,863	-
Capital project carry overs (net)	(12,050)	-	(12,050)	-	(12,050)
Capital projects immediately required	(1,000)	-	(1,000)	-	(1,000)
Operating carry overs (net)	(8,425)	-	(8,425)	-	(8,425)
Financial Assistance Grants funding distributed in advance	(12,215)	-	(12,215)	-	(12,215)
Surplus (deficit) position	3,899	-	3,899	948	2,951

Results of the year ended 30 June 2023

8. The overall management accounting result for the period ended 30 June 2023 shows a positive financial outcome for Council with an accumulated cash surplus result of \$3.90 million after consideration of expenditure budgeted in 2022-23 which was unspent but required to be carried forward to the 2023-24 financial year. A full list of operating and capital carry overs is included in **Appendix 5B** of the attached June financial report.



9. The capital carry overs were reviewed by the Services and Assets Steering Committee (SASC) on 20 July 2023 and by the Executive Team on the 22 August 2023. There are two (2) renewal capital projects immediately necessary at the Dandenong Market relating to lift, fire services and car parking rectification works totalling \$1 million. It is proposed that these projects be funded from the 2022-23 underspend in the renewal program. These items have been included in Attachment B - Capital Carry Overs.
10. The outcomes to 30 June 2023 are extremely positive in that Council has managed to achieve better actual outcomes than initially forecast in the 2022-23 Annual Mid-Year Budget.
11. While the impacts of the pandemic are predominantly behind us, the economic environment with rising inflation and interest rates have impacted (both favourably and unfavourably) on Council's operating result and capital program. Service levels and demand were difficult to predict as we navigated a changing economic environment with rising construction costs, supply chain issues and widespread staff resourcing challenges combined with changed activity levels in the post-COVID environment. The favourable year end cash result is mainly due to an underspend in the capital program and salary costs across Council. Council's interest return on investments have well exceeded Mid-Year Budget expectations and have appropriately been transferred to the Major Projects Reserve (total \$2.6 million).
12. Council approved drawdowns from its Major Projects Reserve totalling \$2.67 million as part of its 2022-23 Adopted and Mid-Year Budgets:
 - \$1.54 million to fund the final stage of the Noble Park Aquatic Centre (NPAC) - Health and Wellbeing Gymnasium Redevelopment
 - \$1.13 million to fund Stage 1 Construction of Dandenong Wellbeing Centre (Oasis)

Due to better actual outcomes at 30 June, the above \$2.67 million was not required to be drawn down from the Major Projects Reserve and was funded from Council's positive year end cash position.

Mid-Year Budget cash surplus allocation

13. Council's Major Project Reserve as forecast in the Long-Term Financial Plan will mostly be consumed by outflows for the funding of the major capital works projects over the next three (3) years (Keysborough South Community Hub, Dandenong Wellbeing Centre and Dandenong Community Hub). This leaves little contingency for future outflows that may arise where Council is required to source major funding when there is no option but to utilise cash reserves. The need for Council to finance a greater share of capital projects using reserve funds into the future is also likely as the level of discretionary capital funding available becomes scarce. This relates to Council's forecast strategic investment decisions built into the Long-Term Financial Plan.
14. It is proposed that \$3 million from the 2022-23 favourable year end outcome be transferred to the Major Projects Reserve, leaving a residual cash surplus outcome of \$899,000 after consideration of capital and operating carry overs to refer to the Mid-Year Budget Review in December 2023. The financial capability to retain an additional \$3 million in reserve is a positive outcome.



2022-23 Result

15. For the year ended 30 June 2023, Council achieved a surplus operating result of \$33.22 million which is \$9.63 million better than the Mid-Year budget. The variances in operating income and expenditure are explained in the attached June 2023 Financial Report at Sections B1-B2 (pages 9-14).
16. Capital expenditure for 2022-23 was \$48.84 million which was \$37.58 million favourable against the Mid-Year Budget. The main items contributing to this variance are outlined on page 3 of the attached June 2023 Financial Report.

Carry overs from 2022-23

17. Appendix 5 of the attached financial report includes details of proposed carry overs from 2022-23 to 2023-24 (Appendix 5A – Operating \$20.64 million (net), Appendix 5B – Capital \$13.05 million (net)). The carry overs will form the basis of an 2023-24 Amended Budget for management reporting purposes.

Financial Implications

18. Economic uncertainty pertaining to rising inflation, construction costs and interest rates continued to impact Councils operating environment in 2022-23. Whilst the surplus for Council to consider through the Mid-Year Budget process is \$899,000, there will likely be further budget variations that will occur in the period to 1 December 2023 which may be either positive or negative in terms of impacting on the amount for consideration. A full listing of these variances will be tabled as part of the 2023-24 Mid-Year Budget Review process.

Community and Stakeholder Consultation

19. This is an internal financial report with variance commentary assistance sought from Council's management group. No formal external consultation is required under Council's Community Engagement Policy per the *Local Government Act 2020*.
20. A summary version of this report was presented to the Audit and Risk Committee on 15 September.

Links to the Community Vision and Council Plan

21. This report is consistent with the following principles in the Community Vision 2040:
 - Education, training, entrepreneurship and employment opportunities.
 - Sustainable environment.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
 - Art and culture.
22. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
 - A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

23. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.
- The *Gender Equality Act 2020*.
- *Victorian Charter of Human Rights and Responsibilities 2006*.
- Climate Change and Sustainability.
- Related Council Policies, Strategies or Frameworks.

Conclusion

24. The financial operation of Council is a significant business with Council overseeing budgeted operational expenditures of around \$219 million, combined with capital works and debt repayments of another \$58 million. Council actively manages the financial performance of Council over the course of the financial year, particularly in light of the economic environment during 2022-23. It is pleasing that Council has delivered a favourable surplus result compared to the budget.

Recommendation

That Council:

- 1. notes the financial report for the year ended 30 June 2023 (interim results) including the proposed capital and operating carry forwards from the 2022-23 financial year listed in Appendix 5 of the financial report which will form the basis of an 2023-24 Amended Budget for management reporting purposes; and**
- 2. approves \$3 million transfer to the Major Projects Reserve from the 2022-23 residual cash surplus, leaving \$899,000 to be referred to the Mid-Year Budget.**

Financial Report

(interim results)

1 July 2022 to 30 June 2023



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Key financial highlights

Financial year ending 30 June 2023

	Full Year					Full Year				
	Actual \$'000	MYB Budget \$'000	Variance \$'000	Var. %	Status Var.	Current Forecast \$'000	Variance to MYB \$'000	Var. %	Status Var.	Original Budget \$'000
Operating Income	263,034	246,422	16,612	7%	✓	249,310	2,888	1%	✓	237,365
Operating Expenses	229,811	222,825	(6,986)	-3%	—	222,486	339	0%	✓	210,801
Surplus/Deficit	33,223	23,597	9,626	41%	✓	26,824	3,227	14%	✓	26,564
Capital expenditure	48,844	86,425	37,581	43%	✓	86,425	0	0%	✓	55,590
Cash and investments	195,113	143,447	51,666	36%	✓	143,447	0	0%	✓	126,900

Status legend:

- ✓ Above budgeted revenue or under budgeted expenditure.
- Below budgeted revenue or over budgeted expenditure by less than 10%
- ✗ Below budgeted revenue or over budgeted expenditure by 10% or greater

Budget information

The Original Budget information contained in the report is the budget approved by Council on 27 June 2022. The full year budget in this report reflects the Mid-Year Budget as adopted by Council on 12 December 2022. The 2022-23 full year forecast is the subject of an extensive review undertaken with departments during the March quarter.

Executive Summary

Operating Result

For the year ended 30 June 2023 Council achieved a surplus operating result of \$33.22 million which is \$9.63 million better than the Mid-Year budget. The main factors contributing to this result comprise:

- **Income** (\$16.61 million favourable) due to:
 - The early distribution of 100% of Council's 2023-24 Financial Assistance grant allocation in 2022-23 (\$12.94 million).
 - Better than anticipated interest returns on investments (\$3.56 million) combined with favourable supplementary rates (\$701,000) and interest on rates (\$753,000). These variances have been transferred to the Major Projects reserve.
 - Contributions – non-monetary representing gifted assets (\$4.80 million).

Partly offset by an unfavourable variance in capital grant income based on delay in progression of the relevant grant funded projects (\$6.42 million).
- **Operating expenditure** (\$6.99 million unfavourable) due to unfavourable materials and services (\$6.50 million), prior year capital expenditure unable to be capitalised (\$8.98 million) and asset write offs (\$3.43 million) partly offset by a substantial favourable variance in employee costs (\$13.38 million).

More detailed variance explanations are included in the body of this report.

Capital Result

Capital expenditure for the year ended 30 June 2023 is \$48.84 million which is \$37.58 million favourable against the Mid-Year Budget.

This variance is due to:

- \$25.28 million in capital expenditure budgets proposed to be carried over to the 2023-24 financial year (see **Appendix B** of this report). There are various reasons for the delay in a number of projects due to economic environment, a change in project scope or requirements, a third party or authority, internal resourcing issues and interdependent projects.
- Operating expenditure in the current year Capital Improvement Program that was not able to be capitalised to the asset register because it was not capital in nature nor did it meet the relevant capitalisation threshold (\$7.64 million). Examples include:
 - Kerb and Channel Resurfacing program (\$1.26 million) due to maintenance works and costs below the capitalisation threshold.
 - Springvale Road Boulevard (\$785,000) costs related to temporary lighting and traffic signals, works on Telstra and VicRoads assets and plant purchases.
 - Rosewood Downs Primary School Maternal and Child Health (\$649,000) Council's contribution to works on a non-Council asset.
 - Ross Reserve Pavilion (\$559,000) costs either not capital in nature or under the capitalisation threshold.
- Underspend in the Capital Improvement Program, primarily in renewal programs (\$4.8 million) which will not be carried forward. Examples include:
 - Road Reconstruction and Resurfacing programs (\$3.8 million) due to limited availability of contractors to complete works within required timeframe.
 - Drainage Renewal program (\$280,000).
 - Building Renewal programs (\$271,000).

Detailed variance explanations to the 2022-23 Original Budget are included in Note 2.1.2 in Council's Annual Financial Statements. The difference between the Original Budget and the Mid-Year Budget relates to carry overs from the previous financial year and grant funded projects.

Cash Position

Cash and investments total \$195.11 million at 30 June 2023. This comprises \$72.24 million of cash and cash equivalents and \$122.87 million of 'financial assets' (term deposits invested for a period of greater than 90 days).

Cash and investments are higher than anticipated in the Mid-Year Budget at 30 June 2023 due mainly to the delay in capital expenditure outflows.

The working capital ratio result is strong at 2.06.

Income Statement

For the period 1 July 2022 – 30 June 2023

	Note	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income	B1						
Rates and charges		163,630	162,173	1,457	163,185	445	162,081
Statutory fees and fines		8,918	9,569	(651)	9,283	(365)	9,696
User fees		8,270	8,589	(319)	8,393	(123)	9,389
Grants - operating		41,894	27,423	14,471	27,812	14,082	33,940
Grants - capital		9,763	16,182	(6,419)	16,182	(6,419)	3,518
Contributions - monetary		2,393	4,546	(2,153)	4,563	(2,170)	3,447
Contributions - non-monetary		14,804	10,000	4,804	10,000	4,804	10,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment		719	445	274	445	274	445
Fair value adjustments for investment property		228	-	228	-	228	-
Other income		12,415	7,495	4,920	9,447	2,968	4,849
Total income		263,034	246,422	16,612	249,310	13,724	237,365
Expenses	B2						
Employee costs		85,195	98,579	13,384	94,792	9,597	91,636
Materials and services		87,386	80,887	(6,499)	84,642	(2,744)	75,427
Prior year capital expenditure unable to be capitalised (non-cash)		8,978	-	(8,978)	-	(8,978)	-
Bad and doubtful debts		2,802	1,953	(849)	1,954	(848)	1,953
Depreciation		32,732	32,943	211	32,943	211	33,943
Amortisation - intangible assets		91	60	(31)	60	(31)	60
Amortisation - right of use assets		726	604	(122)	604	(122)	604
Borrowing costs		2,665	2,665	-	2,665	-	2,667
Finance costs - leases		52	22	(30)	22	(30)	22
Asset write offs		3,427	-	(3,427)	-	(3,427)	-
Other expenses		5,757	5,112	(645)	4,804	(953)	4,489
Total expenses		229,811	222,825	(6,986)	222,486	339	210,801
Net surplus (deficit)		33,223	23,597	9,626	26,824	6,399	26,564

NOTES

For comments regarding movements in Operating Income and Expenditure items, please refer to explanatory notes located at B1 to B2.

In the above Income Statement:

- *Prior year capital expenditure unable to be capitalised (non-cash)* represents works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$8.98 million). This is a non-cash entry that does not impact on Council's cash position. Refer to Note 35 of this report for further details.
- *Asset write offs* represent asset renewal and replacement as part of capital work projects and renewal programs. Refer to Note 38 of this report for further details.

Balance Sheet

As at 30 June 2023

	Note	2022-23 ACTUAL 30 Jun 2023 \$'000	2021-22 ACTUAL 30 Jun 2022 \$'000	2022-23 MID YEAR BUDGET \$'000	2022-23 ORIGINAL BUDGET \$'000
ASSETS					
Current assets	C1				
Cash and cash equivalents		72,244	30,212	143,447	126,900
Financial assets		122,869	150,504	-	-
Trade and other receivables		30,705	29,840	26,937	28,088
Other assets		9,310	9,077	5,773	4,085
Total current assets		235,128	219,633	176,157	159,073
Non-current assets	C2				
Property, infrastructure, plant and equipment		2,507,665	2,431,571	2,494,792	2,549,552
Investment property		6,575	6,336	6,336	10,860
Right-of-use assets		1,554	1,846	1,942	1,191
Intangible assets		25	116	56	102
Trade and other receivables		273	281	281	295
Total non-current assets		2,516,092	2,440,150	2,503,407	2,562,000
Total assets		2,751,220	2,659,783	2,679,564	2,721,073
LIABILITIES					
Current liabilities	C3				
Trade and other payables		24,505	23,749	25,933	23,714
Trust funds and deposits		5,959	4,521	4,870	4,870
Unearned income		58,816	55,791	52,693	52,293
Provisions		20,954	21,730	22,083	22,986
Interest-bearing liabilities		3,597	3,484	3,597	4,196
Lease liabilities		548	524	520	570
Total current liabilities		114,379	109,799	109,696	108,629
Non-current liabilities	C4				
Provisions		1,258	1,113	1,003	1,289
Trust funds and deposits		2,112	2,409	2,409	2,035
Interest-bearing liabilities		46,182	49,779	46,182	51,704
Lease liabilities		1,038	1,324	1,318	442
Total non-current liabilities		50,590	54,625	50,912	55,470
Total liabilities		164,969	164,424	160,608	164,099
NET ASSETS		2,586,251	2,495,359	2,518,956	2,556,974
EQUITY					
	C5				
Accumulated surplus		968,119	954,375	978,263	992,642
Asset revaluation reserve		1,530,252	1,472,583	1,472,583	1,511,604
Reserves		87,880	68,401	68,110	52,728
TOTAL EQUITY		2,586,251	2,495,359	2,518,956	2,556,974

NOTES

For comments regarding movements in other Balance Sheet items, please refer to explanatory notes located at C1 to C5.

Financial assets comprise term deposits invested for a period greater than 90 days at 30 June 2023.

Cash Flow Statement as at 30 June 2023

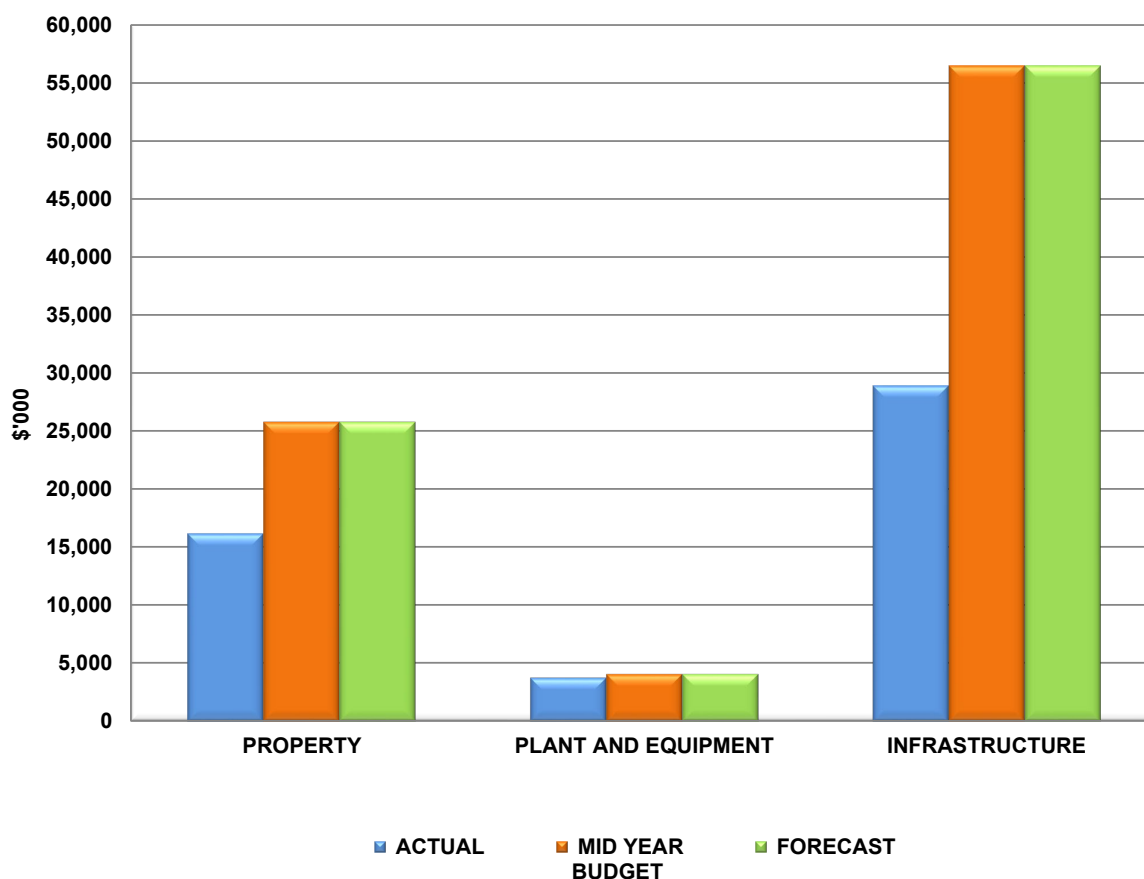
	2022-23 ACTUAL as at 30 Jun 2023 Inflows/ (Outflows) \$'000	2022-23 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2022-23 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	163,005	162,605	161,639
Statutory fees and fines	7,008	8,031	7,203
User fees	7,767	8,950	9,996
Grants - operating	44,678	28,868	36,122
Grants - capital	6,499	16,504	3,518
Contributions - monetary	5,189	3,546	3,447
Interest received	5,504	2,171	499
Trust funds and deposits taken	29,464	30,549	28,102
Other receipts	8,557	9,036	4,855
Net GST refund	12,363	13,409	9,997
Employee costs	(85,580)	(98,151)	(90,698)
Materials and services	(99,875)	(94,364)	(88,018)
Short-term, low value and variable lease payments	(731)	(569)	(569)
Trust funds and deposits repaid	(28,499)	(30,200)	(28,102)
Other payments	(5,924)	(5,054)	(4,369)
Net cash provided by operating activities	69,425	55,331	53,622
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(49,182)	(86,425)	(55,590)
(Payments) proceeds for investments	27,912	150,504	-
Proceeds from sale of property, infrastructure, plant & equip	794	706	706
Net cash provided by investing activities	(20,476)	64,785	(54,884)
Cash flows from financing activities			
Finance costs	(2,684)	(2,665)	(2,667)
Proceeds from borrowings	-	-	6,120
Repayment of borrowings	(3,484)	(3,484)	(3,484)
Interest paid - lease liability	(53)	(22)	(22)
Repayment of lease liabilities	(696)	(710)	(710)
Net cash used in financing activities	(6,917)	(6,881)	(763)
Net increase (decrease) in cash and cash equivalents	42,032	113,235	(2,025)
Cash and cash equivalents at the beginning of the year	30,212	30,212	128,925
Cash and cash equivalents at the end of the period	72,244	143,447	126,900
Represented by:			
Operating cash	(88,161)	17,276	43,593
Restricted cash	160,405	126,171	83,307
Total	72,244	143,447	126,900

NOTES - Details of Council's cash movements are contained in **Note D - Cash Flow Statement** and the dissemination of restricted and operating cash is in **Appendix 2 Investment Analysis**. Cash inflows/outflows are inclusive of GST where applicable.

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	FULL YEAR					ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
PROPERTY	16,187	25,839	9,652	25,839	9,652	17,461
PLANT AND EQUIPMENT	3,786	4,114	328	4,114	328	1,047
INFRASTRUCTURE	28,871	56,472	27,601	56,472	27,601	37,084
TOTAL EXPENDITURE	48,844	86,425	37,581	86,425	37,581	55,590



Notes to the Financial Statements

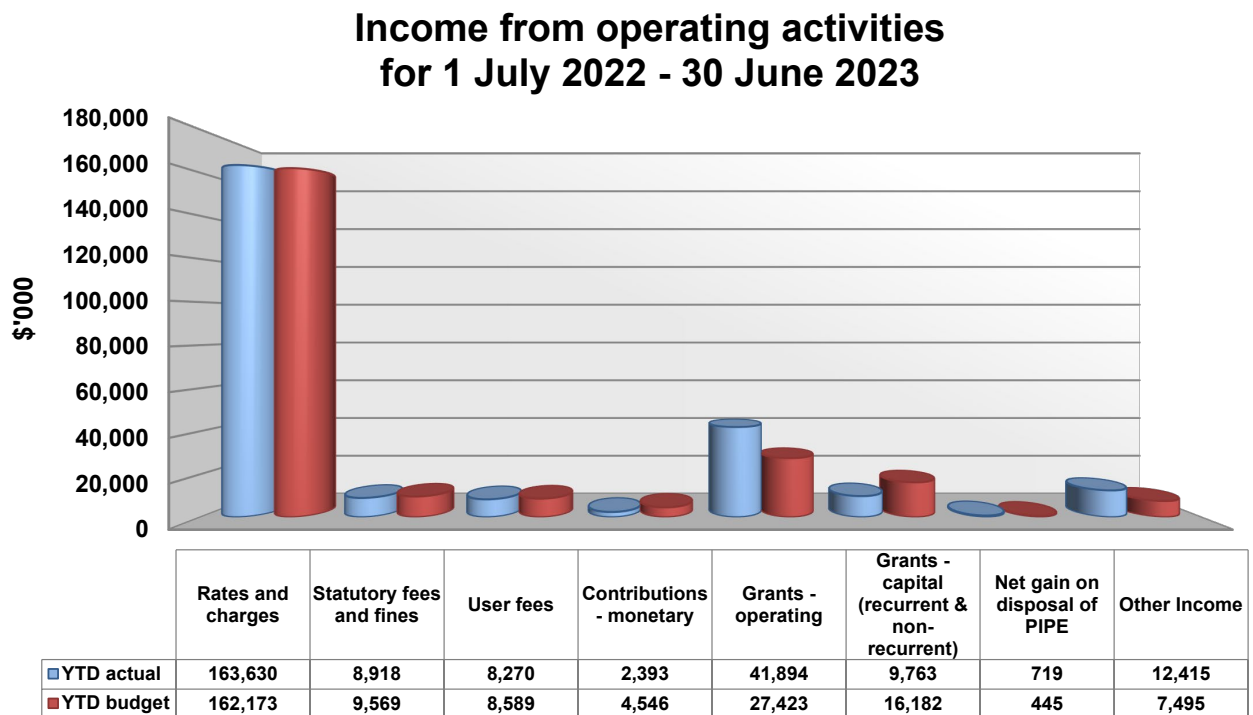
A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

1. **Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. **Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Local Government Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations is recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
3. **Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
4. **Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
5. **Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
6. **Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
7. **Budget information:** The Original Budget information contained in the report is the budget approved by Council on 27 June 2022. The Mid-Year Budget was adopted by Council on 12 December 2022. The Mid-Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2021-22 and any adjustments identified since the 2022-23 Original Budget was approved in June 2022.
8. **Cash Flow Statement:** Reflects the actual cash movements during the year.
9. **Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-cash accounting entries such as non-monetary contributions, fair value adjustments for investment property and gifted assets).



Income for the period ended 30 June 2023 is \$16.61 million favourable against budget. This is primarily due to the following:

Grants – operating (\$14.47 million favourable) – Favourable variance due to:

- Early receipt of 100% of Council's 2023-24 Financial Assistance Grant allocation via the Victorian Local Government Grants Commission (Corporate Accounting \$12.94 million).
- Additional funding received for Family Day Care (\$2.19 million), Child First (\$174,000) and Maternal and Child Health (\$63,000).
- Unbudgeted grants for Peri Urban Weed Management, Climate Future Plots, Urban Forest, Fotheringham Billabong Corridors of Green projects (Parks \$398,000), Waste Management (\$369,000), Market Street Occasional Child Care Centre - Operational (\$218,000), Immunisation (\$160,000), Feasibility Study Afghan Community (Major Projects \$100,000), Council Rapid Antigen Test Program (Emergency Management \$90,000) and Noble Park Community Family Fun Day and Australia Day (Festival and Events \$70,000).

Each grant will be offset by associated expenditure. A number of these grants were not fully spent at 30 June 2023 and will be carried over to the 2023-24 financial year (refer to **Appendix 5a** of this report).

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Community Care (\$2.78 million) and Sleep and Settling Initiative (\$839,000). The lower grant income in Community Care is attributable to the ability of Council to employ staff who can meet the physical requirements of the role and perform the services required. This is particularly challenging given the uncertainty in the sector from the Aged Care Reforms and an ageing workforce on limited duties or Workcover. Grant income can only be recognised for satisfied targets, with the remaining grant income received accounted for as 'unearned income' in Council's Balance Sheet. The loss in income in Community Care is partly offset by savings in operating costs (\$2.30 million) predominantly in employee costs.

Other income (\$4.92 million favourable) – Mainly due to interest returns on investments as a result of higher than anticipated interest rates (Non-Directorate \$3.56 million). The favourable variance to Mid-Year Budget has been transferred to reserves.

Contributions – non-monetary (\$4.80 million favourable) – Represents gifted assets. Predominantly relates to land titles transferred to Council. This is a fixed asset accounting entry that does not impact Council's cash result. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict.

Rates and charges (\$1.46 million favourable) - Better than anticipated income from supplementary rates and interest on rates (Non-Directorate \$1.41 million). The favourable variance to Mid-Year Budget has been transferred to reserves.

These favourable income variances are partly offset by unfavourable variances in:

Grants – capital (\$6.42 million unfavourable) – Unfavourable variance due mainly to grant income not recognised where performance obligations were not yet satisfied at 30 June 2023. The grant income received has been transferred to unearned income in the Balance Sheet at 30 June 2023 and will be recognised as income in a future year as and when the performance obligations are met (ie – as the capital expenditure is incurred).

There are a number of factors contributing to the delay in completion of capital projects including supply of materials, change in project scope, internal resourcing issues and third-party authority involvement. The grant income expectation and capital expenditure budget will be carried over to the 2023-24 financial year for a number of capital projects (see **Appendix 5b** of this report), including:

- Black Spot Works Program (\$1.86 million)
- Keysborough South Community Hub (\$1.22 million)
- Local Road Community Infrastructure Program Phases 2 and 3 (\$1.13 million)
- Precinct Energy Plant (PEP) Redevelopment (\$800,000)
- Noble Park Revitalisation Program – multiple projects (\$775,000)

Contributions – monetary (\$2.15 million unfavourable) – Unfavourable variance due to Development Contribution Plan (DCP) contribution income for Perry Road (\$1.45 million) and Abbotts Road (\$910,000) projects not yet completed. This contribution income budget is proposed to be carried over to the 2023-24 financial year and will be recognised when practical completion is achieved on these projects.

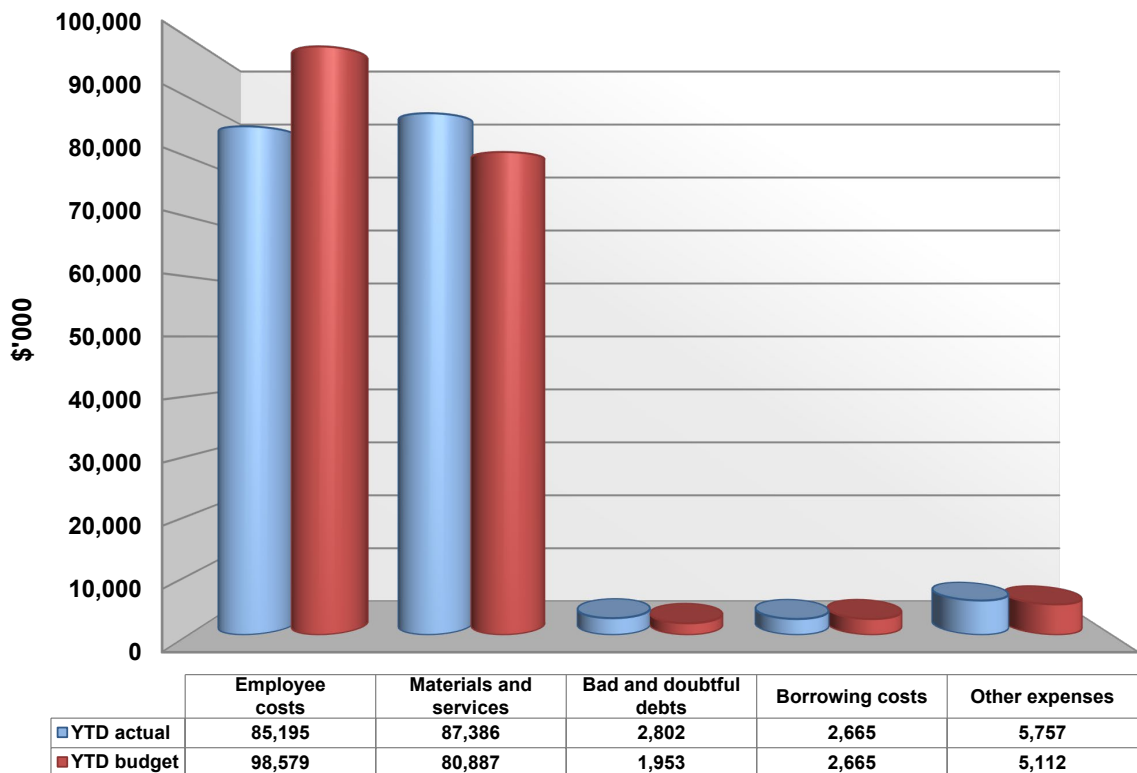
Statutory fees and fines (\$651,000 unfavourable) – Mainly due to lower than anticipated income from planning applications (City Planning, Design and Amenity \$366,000).

User fees (\$319,000 unfavourable) – Mainly due to lower than anticipated income for building inspection fees and permits, parking permits and ticket machines (City Planning, Design and Amenity \$318,000).

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).

Expenditure from operating activities for 1 July 2022 to 30 June 2023



Actual expenditure at 30 June 2023 against budget is unfavourable by \$6.99 million. The major contributors are higher than budgeted materials and services, prior year capital works expenditure and asset write offs that are unable to be capitalised, partly off by lower employee costs.

Materials and services (\$6.50 million unfavourable) – Due to several offsetting items including:

Unfavourable

- Operating expenditure in the current year Capital Improvement Program that is not able to be capitalised to the asset register because it was not capital in nature, or it did not meet the relevant capitalisation threshold (\$6.16 million). Refer to the Capital Result section at the start of this report for further detail.
- Higher payments to educators for the increased service delivery of the Family Day Care program (\$2.22 million) offset by additional levies received.

- Insurance (\$704,000) - higher than anticipated liability claims (Risk Management \$695,000) due to six claims exceeding Council's insurance premium excess of \$100,000.

Favourable

- Administration costs (\$676,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Strengthening \$342,000, Greater Dandenong Business \$109,000, Corporate Services \$102,000, Non-Directorate \$62,000 and Engineering Services \$60,000).
- Utilities (\$288,000) – mainly due to lower than anticipated electricity and water costs (Engineering Services \$249,000 and Corporate Services \$114,000).

Prior year capital expenditure unable to be capitalised (non-cash) (\$8.98 million unfavourable) –

This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is an accounting entry that does not impact on Council's cash position. It is not included in the budget as it is difficult to predict.

Examples of non-capital expenditure includes asset relocation, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning. The main contributors to the \$8.98 million result include amounts unable to be capitalised to the asset register because they are:

- Repairs and maintenance costs (\$2.06 million) including tree planting, maintenance and watering, garden bed maintenance, building floor repairs, road patching, earth and soil works and removal of asbestos.
- Less than the capitalisation threshold in the Fixed Asset Accounting Policy (\$1.97 million).
- Contribution costs on non-Council assets (\$1.84 million) including public lighting, undergrounding of power and VicRoads speed humps and traffic signals.
- Not capital in nature relating to studies, surveys and concept plans (\$1.18 million) including business case preparation for Dandenong Wellbeing Centre, tender drawings and specifications for Noble Park Aquatic Centre gym redevelopment, concept designs and tender works for Ross Reserve and Thomas Carroll pavilions and feasibility studies for the Guardrail program.

This expense is significantly higher than prior years due to a concerted focus to review as much works in progress (WIP) as possible during 2022-23. In the prior two years, the requisite attention hasn't been able to be given to WIP due to challenges created by a lack of staff continuity in the Finance Fixed Asset team and implementation of the new asset management system (Assetic).

Asset write offs (\$3.43 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to asset renewal and replacement of kerb and channel, footpaths and road surface assets. Additionally, 2022-23 saw the replacement of the Springvale City Office and Noble Park Community Centre car parks, the Thomas Carroll pavilion, the Ross Reserve athletics track, the Rowley Allan Reserve netball court and the Dandenong Creek Trail bike path. This item is not budgeted as it is difficult to predict and is a non-cash accounting entry.

Bad and doubtful debts (\$849,000 unfavourable) – Mainly due to provision for outstanding debts over 90 days which are currently in dispute.

Other expenses (\$645,000 unfavourable) – Mainly due to Capital Improvement Program expenditure which represents works on assets that are not owned or controlled by Council controlled and therefore cannot be capitalised to the asset register. For example, Council's contribution to the works at Rosewood Downs Primary School. This expenditure was budgeted in the Capital program.

These unfavourable expenditure variances are partly offset by favourable variance in:

Employee costs (\$13.38 million favourable) – favourable variance mainly attributed to two components:

<i>Component</i>	<i>Favourable variance (million)</i>
Grant funded programs	\$6.01
Employee cost savings across the organisation	\$7.38
Total employee cost favourable variance	\$13.38

During 2022-23, Council has been significantly impacted by skilled staff shortages in a tight labour market, coupled with staff taking extended or parental leave and the delays in filling vacant positions as a result of the required recruitment process. Additionally, the decision to hold off recruitment of a number of key positions until the incoming CEO commenced requiring internal staff to act in higher positions also contributed to salary savings in 2022-23.

Grant funded programs

The \$6.01 million favourable variance in grant funded programs predominantly relates (70%) to recurrent funding for three Community Strengthening programs:

- Child First \$1.72 million
- Enhanced Maternal and Child Health \$1.66 million
- Sleep and Settling \$826,000

Council has experienced challenges in recruiting sufficient staff in these programs, particularly the qualified staff required to work in Maternal and Child Health. These challenges have contributed to higher amounts of funding being carried over to the 2023-24 financial year. These programs are required to be acquitted.

Other employee cost savings

Year-end employee entitlement provisions were favourable to Mid-Year Budget by \$769,000 due to the increase in interest rates at 30 June 2023 which resulted in lower leave provisions due to discounted future values. In addition, the Fringe Benefits Tax (FBT) cost for car parking benefits was also \$100,000 lower than anticipated.

Employment cost savings other than grant funded programs

- **Community Strengthening \$2.76 million (6%)** primarily in Community Care (\$1.49 million) due to inability to recruit staff due to uncertainty caused by the Aged Care Reforms combined with an ageing workforce on limited duties or Workcover. It is noted that this favourable variance in Community Care is wholly offset by a \$2.80 million unfavourable income variance due to insufficient resources to achieve targets which means grant income is not able to be recognised. Additionally, Maternal and Child Health experienced salary savings of \$599,000 due to the inability to recruit skilled staff and Family Day Care was \$342,000 favourable to the Mid-Year Budget due to delay in recruitment.

- **Business, Engineering and Major Projects \$1.65 million (7%)** mainly in Parks Services (\$345,000), Infrastructure Services and Planning Executive (\$237,000) and Asset Management (including AMS Implementation) (\$237,000). These savings are primarily due to staff vacancies, the delay in filling positions due to the recruitment process and a change in the approach to the rollout of the new asset/works management system (Assetic).
- **City Planning, Design and Amenity \$982,000 (7%)** mostly in Statutory Planning (\$417,000) due to deliberate delays in recruitment of vacant positions to offset lower planning permit application activity and reduced income, combined with difficulties recruiting skilled staff to vacant positions. Also contributing to the favourable variance was Strategic Design and Sustainability Planning (\$401,000) and Regulatory Services Administration (\$193,000) due to vacant positions and a delay in recruitment.
- **Corporate Services \$900,000 (6%)** comprising favourable variances in Call and Service Centres (\$337,000) due to delay in recruitment of vacant positions, Information Technology (\$277,000) due to interim structure arrangement, vacant positions and a transition to retirement and Urban Screen (\$160,000) due to a decision not to recruit a vacant position which did not impact service levels.

C. Balance Sheet

Council's net assets are valued at \$2.75 billion as at 30 June 2023.

C1. Current assets

Cash and other assets that can be readily converted to cash.

Cash and cash equivalents (\$72.24 million) – Represent the net amount held by Council in cash or term deposits with a term of less than 90 days.

\$149.76 million of cash and investment funds are 'restricted' for various purposes. The reduction in operating funds at 30 June 2023 is due to the classification of \$122.87 million of term deposits greater than 90 days as 'financial assets'. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**. However, if these term deposits were classified as cash, the operating cash balance would be \$45.36 million.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by ensuring the investment portfolio does not exceed the limits set in the Policy based on the Standard and Poor's Long-Term rating of Authorised Deposit Taking Institutions (ADI) combined with the term of the investment.

Financial assets (\$122.87 million) – Decrease in financial assets from 30 June 2022 is due to the make-up of Council's cash and investments holdings at 30 June 2023 with more investments placed with a term of under 90 days and less investments with a term of over 90 days. Overall, Council's cash and investment holdings have increased 8% from the prior year (\$195.11 million at 30 June 2023 compared to \$180.72 million at 30 June 2022).

Trade and other receivables (\$30.70 million) – This balance includes:

- Rate debtors \$15.32 million
- Infringement debtors of \$9.31 million (net of provision for doubtful debts).
- General debtors \$6.07 million (net of provision for doubtful debts).

The rates collection percentage for 2022-23 was 90.73% (2021-22: 92.06%). The increase in rates debtors at 30 June 2023 is due to two years of not recovering outstanding rate debts due to the COVID-19 pandemic combined with the more recent economic impacts of high inflation and interest rates. Overdue notices were issued to all accounts in arrears by over two years in the last quarter of 2022-23. Council's pre-COVID rates collection generally sits at around 94.5%.

The infringement debtors balance at 30 June 2023 was consistent with the prior year (2021-22: \$9.32 million).

Other assets (\$5.34 million) – This balance includes:

- Accrued income \$4.80 million – income earned but cash not yet received as at 30 June 2023.
- Other deposits \$559,000 – represents \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract, \$250,000 deposit paid for Metropolitan Resource Recovery Landfill Services Gate Fee and \$234,000 deposit paid to South East Water for 5 Mason Street, Dandenong works.

C2. Non-current assets

Property, infrastructure, plant and equipment (\$2.43 billion) – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

The \$76.1 million increase in property, infrastructure, plant and equipment from the prior year is due to:

- Asset revaluation net increment of \$57.67 million
- Asset acquisitions of \$48.83 million
- Less depreciation expense of \$32.73 million

The 2022-23 asset revaluation increment comprises:

Asset class	Open WDV 1-Jul-22 \$'000	Net Revaluation \$'000	Revaluation Mvmt %
Property			
Buildings	285,086	34,839	12.2%
Infrastructure			
Roads - surface	25,542	2,113	8.3%
Roads - pavement	160,290	12,436	7.8%
Roads - kerb	83,299	5,039	6.0%
Off-street car parks	14,382	(475)	(3.3%)
Footpaths	61,714	3,717	6.0%
Total	630,313	57,669	9.1%

Buildings revaluation (31 May 2023)

The revaluation increment of \$34.84 million for Council's building assets is the most significant revaluation movement in 2022-23. The revaluation was an indexed revaluation based on a movement of 11.78% in the replacement costs of buildings in Melbourne provided by Council's external valuer Patel Dore Pty Ltd.

In determining this index, Patel Dore considered information contained within the Rawlinson's Australian Construction Handbook 2023, construction costs from their other local and state government clients and body corporate clients and their experience within the property industry.

This percentage increase since the last full revaluation conducted on 1 January 2022 is consistent with the movement in construction costs during this period. 2022 was characterised by labour shortages, increasing costs and an unpredictable supply of materials, continual rising interest rates and inflation costs and increasing fuel and energy costs.

Roads revaluation (31 May 2023)

The roads asset class is made up of three components: surface, pavement and kerb. The roads asset class was last revalued in June 2019 and were scheduled for revaluation in 2022-23. Overall, roads were incremented by \$19.59 million (7.3%) during 2022-23 based on the current replacement unit rates of roads. The replacement unit rates for roads are predominantly sourced from the Rawlinson's Construction Handbook (February 2023 update).

Off-street car parks revaluation (31 May 2023)

The off-street car park asset class was last revalued in June 2019 and was scheduled for revaluation in 2022-23. The replacement unit rates for off-street car parks are predominantly sourced from the Rawlinson's Construction Handbook (February 2023 update). Overall, off-street car parks decreased by \$475,000 (3%) during 2022-23 caused mainly by the capitalisation of six new car parks constructed since the last revaluation (four at Springvale Community Precinct) where the capital value was higher than the fair value based on unit rates. The decrements on these recent capitalisations offset the overall increment of replacement unit rates since the last revaluation in 2019, resulting in an overall decrement.

Footpaths revaluation (31 May 2023)

Footpath and cycleway assets were incremented by \$3.72 million (6%) in 2022-23 as a result of a review of Council's replacement unit rates of footpaths, which indicated a material movement since the last revaluation was conducted in June 2021. The replacement unit rates for footpaths are predominantly sourced from the Rawlinson's Construction Handbook (February 2023 update). The revaluation increase in 2022-23 was mostly due to the increase in concrete costs (the majority of Council's footpaths are made of concrete).

Investment property (\$6.58 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets on an annual basis is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Right-of-use assets (\$1.55 million) – Represents leased (right-of-use) assets and includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements.

Intangible assets (\$25,000) – Represents computer software assets. These values are reflected after recognising the associated amortisation expense.

Trade and other receivables (\$273,000) – \$200,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and a \$73,000 refundable bond with Western Health (originally related to Community Chef) which is expected to be returned upon completion of the contract.

C3. Current liabilities

Debts due to be repaid within 12 months.

Trade and other payables (\$24.50 million) – This balance includes trade creditors arising from operations and capital works.

Trust funds and deposits (\$5.96 million) – Trust funds and deposits includes other refundable monies in respect of:

- Other deposits (\$2.83 million).
- Landscape deposits (\$1.17 million).
- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$932,000). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Road deposits (\$576,000).
- Open space contributions (\$446,000).

Unearned income (\$58.82 million) – Represents income not yet earned based on specific performance obligations that were not complete at 30 June 2023 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$43.26 million).
- Operating grants (\$10.01 million).
- Capital grants (\$3.57 million).
- Other (\$980,000).

Provisions (\$20.95 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$11.99 million.
 - Annual leave entitlements - \$8.18 million.
 - Rostered days off (RDO) - \$533,000.
- Landfill provision - \$294,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing liabilities (\$3.60 million) – Represents the repayment of long-term borrowings expected during 2023-24.

Lease liabilities (\$548,000) - Represents the lease repayments in respect of the right-of-use assets that are payable during 2023-24.

C4. Non-current liabilities

Debts due to be repaid in future years.

Provisions (\$1.26 million) – Represents the provisions estimated to be paid beyond the 2022-23 financial year and comprises of long service leave entitlements for employees (\$538,000) and landfill provision for restoration of Spring Valley landfill site (\$720,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$2.11 million) – Represents deposits that are payable beyond the 2022-23 financial year and comprises asset protection bonds of \$1.74 million, landscape deposits of \$302,000 and contractor deposits of \$65,000.

Interest-bearing liabilities (\$46.18 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

Lease liabilities (\$1.04 million) – Represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Grants in advance reserve
- Future maintenance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions

D. Cash Flow Statement

Cash and investment holdings total \$72.24 million as at 30 June 2023, an increase of \$42.03 million since 30 June 2022. Total cash and investment holdings are made up of operating cash (significantly reduced to \$77.51 million due to the classification of term deposits over 90 days as financial assets) and restricted cash (\$149.76 million). Please refer below for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

Cash flows from operating activities – net inflow of \$69.43 million.

The major inflows are rates (\$163.00 million), grants (\$51.18 million), trust funds and deposits taken (\$29.46 million), contributions (\$5.19 million), statutory fees and fines (\$7.00 million) and user fees (\$7.77 million).

The major outflows are materials and services (\$99.88 million), employee costs (\$85.58 million) and trust funds and deposits repaid (\$28.50 million).

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – net outflow of \$20.48 million, including:

- \$49.18 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$27.91 million relates to cash outflow for term deposits with a maturity of greater than three months.
- \$794,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – outflow of \$6.92 million.

Council incurred \$2.68 million in finance costs on its borrowings and repaid \$3.48 million of existing borrowings. In addition, Council repaid \$696,000 of its lease liabilities in the year ended 30 June 2023.

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	30-Jun-23	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	19,546	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	2,309	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	6,000	To fund acquisitions of new open space land.
Major projects reserve	42,566	Funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.

Type	30-Jun-23	Notes
Keysborough South Maintenance Levy	2,581	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	3,148	Rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	229	To meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	469	To meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	235	To fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	3,074	To fund development in the Dandenong Activity Centre.
Grants received in advance	720	Represents grants received in advance.
General reserve (Aged Care)	2,662	Funds set aside for the aged care reforms.
Future maintenance reserve	4,341	Contribution funds for future works to address level crossing removal authority defects.
Total reserve funds	87,880	
Employee provisions	\$'000	
Long service leave	12,483	Funds to meet long service leave commitments.
Annual leave and other	8,715	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	21,198	
Trust funds and deposits	\$'000	
Fire services property levy (FSPL) collected and due	932	Payable to State Revenue Office – legislative requirement.
Open space contributions	446	Pending completion of works.
Landscape deposits	1,167	Pending completion of works.
Road deposits	576	Pending completion of works.
Other trust funds and deposits	4,950	Refundable upon finalisation of programs.
Total trust funds and deposits	8,071	
Other restricted funds	\$'000	
DCP unearned income	43,256	Pending completion of works by developers.
Other restricted funds	43,256	
Total restricted cash	160,405	

E. Statement of Capital Works

Total capital expenditure at 30 June 2023 was \$48.84 million. Appendix 1 contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

A number of capital projects listed below are proposed to be carried over to the 2023-24 financial year. A total of \$12.05 million (net) in capital works has been identified as proposed carry forward commitments to 2023-24. These projects are listed in Appendix 5 – Capital and Operating Carry Over's from 2022-23 to 2023-24.

Property

- **3548 Keysborough South Community Hub (\$2.55 million favourable)** – The contract has been awarded. Awaiting building permit for Stage 1. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **3906 Dandenong Gallery of Art (\$1.64 million favourable)** – Council is currently in the process of terminating contract with current contractor and Council to continue works. \$256,000 of project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). The remaining favourable variance of \$1.38 million is proposed to be carried over to the 2023-24 financial year.
- **3902 Ross Reserve Pavilion (\$906,000 million favourable)** – Project mainly complete. There are minor outstanding works required for the certificate of occupancy including rainwater tank connection and access ramps. Minor defect rectifications are underway. Expected to be finalised in August 2023. \$559,000 of project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). The remaining favourable variance of \$347,000 is proposed to be carried over to the 2023-24 financial year.
- **4111 Rosewood Downs Primary School MCH (\$771,000 favourable)** – Reviewing and confirming scope with stakeholders. The favourable variance is proposed to be carried over to the 2023-24 financial year. \$649,000 of project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register – Council's contribution to works on a non-Council asset. The remaining favourable variance of \$122,000 is proposed to be carried over to the 2023-24 financial year.
- **3219 Thomas Carroll Pavilion (\$649,000 favourable)** – Most of the works have been completed with flooring, electrical, amenities, door installation, plumbing and pump for water tank, retaining walls, kitchen benches for ice machine and painting still be to be completed. \$174,000 of project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). The remaining favourable variance of \$475,000 is proposed to be carried over to the 2023-24 financial year.

- **1631 Art Gallery PEP Building (\$574,000 favourable)** – Tender for architectural services (concept and detailed design) under review by the tender evaluation panel, expected to be appointed mid-late July 2023. Co-design currently out for tender and expected to be appointed mid-late July. First floor activation works underway and continuing to include internal wall demolition and hydraulic services. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **3941 Police Paddocks Grandstand (\$435,000 favourable)** – Updated cost plan received by the Club and under review with Council. This is a grant funded project expected to be completed in 2023-24. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **4003 Springvale Reserve (\$352,000 favourable)** – Project complete. \$107,000 of project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). The remaining favourable variance of \$245,000 represents an underspend in the capital program in 2022-23.
- **4109 Bains Pavilion (\$349,000 favourable)** – Internal review of options underway. The favourable variance is proposed to be carried over to the 2023-24 financial year.

Plant and equipment

- **4007 Merit CRM Replacement (\$500,000 favourable)** – \$412,000 has been expended in 2022-23 for this software replacement project. However, it has been transferred to operating expenditure as it relates to a cloud software product and is not able to be capitalised to the asset register. The software implementation will be completed in 2023. Consultant provided a sample historical data load into the test system and is currently reviewing data mapping of historical data. The favourable variance of \$88,000 is proposed to be carried over to the 2023-24 financial year.

Infrastructure

- **3992 Perry Road DCP (\$4.23 million favourable)** – Contract has been awarded. Delays due to service authorities' approvals and materials availability (supply of concrete pipes). Commencement of work is planned in 2023-24 financial year. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **3753 Road Resurfacing Program (\$3.01 million favourable)** – Resurfacing and associated works on 40 roads are completed. Kerb and channel work for all roads are completed. \$291,000 of project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). The remaining favourable variance of \$2.72 million represents an underspend in the capital program in 2022-23 which have been caused by the limited availability of contractors to complete the works within the required timeframe.
- **3754 Road Rehabilitation Program (\$2.50 million favourable)** – Ordish Road was nominated for reconstruction in 2022-23. However, due to the lengthy process of geotechnical investigation and pavement design, carried out by the design contractor, the finalisation of the design took longer than anticipated. The contract was awarded in May 2023. This favourable variance combined with \$618,000 from the Road Reconstruction Program (3231) below are proposed to be carried over to complete the Ordish Road project.

- **1629 Vanity Lane 275 Lonsdale Street (\$1.99 million favourable)** – Awaiting demolition of the fire damaged building facing Lonsdale Street and backing into Vanity Lane. Tender for demolition work is complete. Once approval is received from neighbours, tender will be advertised, and a contractor will be appointed within 7-8 weeks. In the meantime, the project working group will continue discussions regarding solutions for site access (machinery, plants, delivery trucks, etc) to manage demolition impact on pedestrians and parking. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **3231 Road Reconstruction Program (\$1.73 million favourable)** – Ordish Road was nominated for reconstruction in 2022-23. However, due to the lengthy process of geotechnical investigation and pavement design, carried out by the design contractor, the finalisation of the design took longer than anticipated. The contract was awarded in May 2023. \$618,000 of this favourable variance is proposed to be carried over to the 2023-24 financial year for Ordish Road Reconstruction. The remaining balance represents an underspend in the Capital Improvement Program for 2022-23.
- **3938 Kerb and Channel Resurfacing (\$1.26 million favourable)** – Kerb and channel works for road resurfacing of 23 road sections are completed. \$1.26 million in project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). Mostly relates to maintenance expenditure or asset works under the capitalisation threshold in Council's Fixed Asset Policy. This renewal program was fully expended in 2022-23.
- **4116 Drainage Catchment 38A (\$1.20 million favourable)** – Project required to be rescoped. Payment to be made to Melbourne Water for flood modelling which will help inform the rescope of the project. \$425,000 is proposed to be carried over to the 2023-24 financial year for the Melbourne Water contribution with the remaining favourable variance an underspend in the capital program.
- **3080 Local Roads Community Infrastructure Program Phase 2 (LRCI2) DCP-L102 Abbotts Road (\$1.17 million favourable)** – Civil works of Stage 1 and 2 have been completed. Public lighting is not completed yet. Commissioning of Taylors Road traffic signals is awaiting authorities' approvals. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **4120 Ross Reserve Athletic Track (\$1.03 million favourable)** – Construction works commenced on site in March and the expected construction timeframe to be completed is approximately twelve months. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **3942 Black Spot Works Program (\$953,000 favourable)** – This is a grant funded project. Initial design had to change due to unexpected underground services on site. There is a 1.5 metre diameter barrel drain along the nature strip on south bound of Corrigan Road which limits the space for traffic light pedestal footings. There were new drainage and water main installation projects being carried out recently. Therefore, the design had to change with significant additional civil works including deviating the existing footpath, trenching under the barrel drain, footing types, etc. Due to design changes, there has been a notable delay in the supply of custom-made traffic signal mast arms, custom-made reinforcement cages for footings and other essential structural elements. Corrigan and Harold Road traffic signal installation has commenced. The favourable variance is proposed to be carried over to the 2023-24 financial year.

- **3490 Springvale Road Boulevard (\$841,000 favourable)** – Variance is due to project costs transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). These costs related to temporary lighting and traffic signals, works relating to Telstra and VicRoads assets and plant purchases. The total of both capital and operating expenditure for this project was \$841,000 (favourable variance of \$57,000 to Mid-Year Budget).
- **4069 Pep Redevelopment (\$727,000 favourable)** – This is a grant funded project and expected to be completed in May 2024. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **3849 Fred Wachter Playground (\$687,000 favourable)** – Landscape works for wetlands have been completed. Playground onsite works commenced in May and anticipated completion in September 2023. Delay in project caused by supply chain issues with the playground equipment coming from overseas. Construction works are now underway. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **4009 LRCI2 Colemans Road (\$609,000 favourable)** – The Colemans Road project was completed in the prior year. The budget relates to a carry-over of unspent grant funding. Council is liaising with the funding body about reallocating this amount to other projects or refunding.
- **4066 George Andrews Reserve Lights (\$473,000 favourable)** – Tender evaluation is currently underway. Project flagged for carry over as this is a multi-year project. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **4060 Railway Parade Blackspot (\$471,000 favourable)** – This is a grant funded project and works are to commence in the 2023-24 financial year. Delivery set for June 2024. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **4027 Noble Park revitalisation – Ian Street Streetscape (\$449,000 favourable)** – Civil works are completed. Artwork phase to follow. This is a grant funded project. \$144,000 of project costs were transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). The remaining favourable variance of \$305,000 is proposed to be carried over to the 2023-24 financial year.
- **4061 Browns Road Blackspot PG (\$427,000 favourable)** – This is a grant funded project and works to commence in the 2023-24 financial year. Delivery set for June 2024. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **4034 Local Road Community Infrastructure Phase 3 (LRCI3) Program - Hammond Road Bridge (\$420,000 favourable)** – Melbourne Water permit application has been submitted and Council is waiting for the work permit to be issued. Council has provided a letter to emphasize the importance of this bridge renewal project. This is a grant funded project. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **4065 Noble Park Revitalisation Program - Leonard Avenue Streetscape (\$398,000 favourable)** – Construction underway. The favourable variance is proposed to be carried over to the 2023-24 financial year.
- **3442 Noble Park Revitalisation Program (\$342,000 favourable)** – Project works have not commenced yet. This is a grant funded project. The favourable variance is proposed to be carried over to the 2023-24 financial year.

- **4031 Ross Reserve Soccer Pitch (\$339,000 favourable)** – Construction works are well underway, however there have been delays with sewer main relocation issues with South East Water. Works are expected to be completed by the end of August 2023. The favourable variance is proposed to be carried over to the 2023-24 financial year.

General

- **0000 Not Applicable (\$1.61 million unfavourable)** – Relates to items that have been transferred from operating because they meet the asset capitalisation criteria. For instance, building and road works allocated to operating but assessed as being capital in nature. Offset by favourable variance in operating expenditure in these areas.

APPENDIX 1 - Capital Expenditure Report

	FULL YEAR					
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
PROPERTY						
Buildings						
0000. Not Applicable	107,866	-	(107,866)	-	-	-
1631. 2434-22/23 Art Gallery PEP Bldg	24,677	598,345	573,668	598,345	573,668	250,000
1796. 2029-20/21 Wal Turner Reserve	112,243	129,705	17,463	129,705	17,463	-
1818. 1622-19/20 Walker St Carpark	157,927	167,986	10,059	167,986	10,059	-
1869. 2234-22/23 D'nong Community Hub	35,875	280,685	244,810	280,685	244,810	400,000
3044. 2056-21/22 Roof Safety Program	-	157,000	157,000	157,000	157,000	-
3179. 2108-21/22 Shepley Oval	206,705	-	(206,705)	-	(206,705)	-
3219. 1943-20/21 Thomas Carroll Pavilion	3,570,605	4,220,005	649,400	4,220,005	649,400	-
3543. 2165-21/22 Public Toilet Program	284,978	404,139	119,161	404,139	119,161	-
3547. 1504-19/20 George Andrews Reserve	240,306	322,395	82,089	322,395	82,089	-
3548. 2313-22/23 Keysb Sth Community Hub	300,166	2,850,000	2,549,834	2,850,000	2,549,834	10,679,000
3793. 1583-19/20 Dandenong Market Square	22,739	91,573	68,834	91,573	68,834	-
3817. 2356-22/23 Civic Archive Building	51,688	40,000	(11,688)	40,000	(11,688)	40,000
3820. 2367-22/23 N'Park Aquatic Ctr NPAC	-	36,500	36,500	36,500	36,500	36,500
3873. 1541-19/20 Bldg Renewal DDA	112,786	180,000	67,214	180,000	67,214	180,000
3876. 2264-22/23 Bldg Renewal Bathroom	65,463	75,000	9,537	75,000	9,537	75,000
3877. 2270-22/23 Bldg Renewal Flooring	67,246	65,000	(2,246)	65,000	(2,246)	65,000
3879. 2275-22/23 Bldg Renewal Minor Wrks	111,616	177,000	65,384	177,000	65,384	177,000
3880. 2278-22/23 Bldg Renewal Roof	52,050	170,000	117,950	170,000	117,950	170,000
3883. 2321-22/23 Bldg Renewal Kitchen/Eq	232,346	220,000	(12,346)	220,000	(12,346)	220,000
3902. 1928-20/21 Ross Reserve Pavilion	2,846,740	3,707,996	861,256	3,707,996	861,256	-
3904. 2280-22/23 Bldg Renewal Theatre	454,244	500,000	45,756	500,000	45,756	500,000
3906. 1916-20/21 Dandenong Gallery of Art	303,442	1,944,331	1,640,889	1,944,331	1,640,889	-
3946. 2260-22/23 Bldg Renewal Aquat/Leis	315,221	298,000	(17,221)	298,000	(17,221)	298,000
3949. 1785-20/21 NPAC Redevelopment	2,590,653	2,484,781	(105,872)	2,484,781	(105,872)	-
3952. 1927-20/21 Springvale Lib/Civic Ctr	600	62,215	61,615	62,215	61,615	-
3974. 2235-22/23 D'nong Wellbeing Centre	1,331,949	1,126,430	(205,519)	1,126,430	(205,519)	1,830,000
4002. 2145-21/22 Springvale Reserve	8,500	-	(8,500)	-	(8,500)	-
4003. 2054-21/22 Springvale Reserve	658,041	1,010,000	351,959	1,010,000	351,959	-
4004. 1764-19/20 8 Balmoral Avenue	1,083,287	825,818	(257,469)	825,818	(257,469)	-
4042. NPR N'Park Comm Ctr Bldg Upgrade	94,989	172,251	77,262	172,251	77,262	-
4067. 2467-22/23 Lyndale Sec Coll Kitchen	-	75,000	75,000	75,000	75,000	-
4069. 2434-22/23 Pep Redevelopment	73,005	800,000	726,995	800,000	726,995	-
4070. 2572-22/23 LyndaleSC Veranda Design	-	75,000	75,000	75,000	75,000	-
4100. 2239-22/23 D'nong Sports Event Ctr	-	-	-	-	-	500,000
4101. 2236-22/23 Heritage Kinder Fort	3,213	20,000	16,787	20,000	16,787	20,000
4102. 2237-22/23 Heritage Kinder Outdoor	-	20,000	20,000	20,000	20,000	20,000
4103. 2238-22/23 D'nong Sth Kindergarten	34,272	20,000	(14,272)	20,000	(14,272)	20,000
4104. 2328-22/23 Security Program	26,908	30,000	3,092	30,000	3,092	30,000
4105. 2311-22/23 Police Padck Water Main	5,900	150,000	144,100	150,000	144,100	150,000
4106. 2330-22/23 D'nong Civic Hot Water	6,720	100,000	93,280	100,000	93,280	100,000
4107. 2327-22/23 Springvale Town Hall	11,583	40,000	28,417	40,000	28,417	40,000
4108. 2109-21/22 Table Tennis Centre	-	-	-	-	-	440,000
4109. 2167-22/23 Bains Pavilion	1,125	350,000	348,875	350,000	348,875	350,000
4139. 2436-22/23 Dandenong Market HVAC	176,205	170,000	(6,205)	170,000	(6,205)	-
Investment Property						
0000. Not Applicable	10,640	-	(10,640)	-	-	-

	FULL YEAR					
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
PROPERTY						
Leasehold Improvements						
0000. Not Applicable	20,911	-	(20,911)	-	(20,911)	-
3941. 1767-19/20 Police Padck Grandstand	-	434,860	434,860	434,860	434,860	-
4006. 1671-19/20 Police Padck Function Rm	269,485	280,700	11,215	280,700	11,215	-
4028. 2131-21/22 Police Padck Bat Cage	88,874	85,326	(3,548)	85,326	(3,548)	-
4110. 2233-22/23 Rosewd Downs PS Kinder	13,256	100,000	86,744	100,000	86,744	100,000
4111. 2247-22/23 Rosewd Downs PS MCH	-	771,000	771,000	771,000	771,000	771,000
Total property	16,187,045	25,839,041	9,651,996	25,839,041	9,651,996	17,461,500
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
0000. Not Applicable	217,819	-	(217,819)	-	-	-
1445. 1702-19/20 Fleet Purchases	1,793,393	1,750,000	(43,393)	1,750,000	(43,393)	-
1447. 1957-20/21 Fleet New Program	192,200	249,970	57,770	249,970	57,770	-
4044. NPR Pedestrian Counters S/City	7,900	25,000	17,100	25,000	17,100	-
Library books						
3104. 2314-22/23 Library Strategy	816,626	878,000	61,374	878,000	61,374	878,000
Computers and telecommunications						
0000. Not Applicable	70,084	-	(70,084)	-	(70,084)	-
3902. 1928-20/21 Ross Reserve Pavilion	-	45,000	45,000	45,000	45,000	-
3957. 2291-22/23 Audio Visual Renewal	58,155	96,000	37,845	96,000	37,845	96,000
4007. 1713-19/20 Merit CRM Replacement	-	499,578	499,578	499,578	499,578	-
4052. LRCI3 Optical Fibre Various	487,806	498,000	10,194	498,000	10,194	-
4112. 2371-22/23 Keysborough Food Svcs	10,803	10,000	(803)	10,000	(803)	10,000
4113. 2343-22/23 D'ong Civic Microphones	15,500	17,500	2,000	17,500	2,000	17,500
Fixtures, fittings and furniture						
0000. Not Applicable	82,000	-	(82,000)	-	(82,000)	-
3314. 2289-22/23 Furniture Renewal Prg	34,123	45,000	10,877	45,000	10,877	45,000
Total plant and equipment	3,786,410	4,114,048	327,638	4,114,048	327,638	1,046,500
INFRASTRUCTURE						
Parks, open space and streetscapes						
0000. Not Applicable	409,263	-	(409,263)	-	(409,263)	-
1629. 2231-22/23 Vanity Lane 275 Lonsdale	5,310	1,995,331	1,990,021	1,995,331	1,990,021	800,000
1747. 2170-22/23 Barry Powell Reserve	-	95,947	95,947	95,947	95,947	-
1818. 1622-19/20 Walker St Carpark	27,322	-	(27,322)	-	(27,322)	-
2126. 1740-19/20 Herbert St Pocket Park	86,071	155,204	69,133	155,204	69,133	-
3065. 1760-19/20 Public Recycling Bin Prg	-	55,000	55,000	55,000	55,000	-
3442. 2426-22/23 NPR Noble Park Revital'n	-	342,418	342,418	342,418	342,418	300,000
3490. 1912-20/21 Springvale Road Blvd	58,659	900,000	841,341	900,000	841,341	-
3631. 1949-20/21 Dandenong Park	5,991	67,734	61,743	67,734	61,743	-
3849. 2201-22/23 Fred Wachter Playground	100,000	430,578	330,578	430,578	330,578	-
3853. 2186-22/23 Parkfield Rsrve Cricket	-	134,524	134,524	134,524	134,524	-
3854. 1795-20/21 Burden Park Reserve	26,493	40,000	13,507	40,000	13,507	40,000
3900. 1542-19/20 Ross Reserve Landscape	223,421	316,705	93,284	316,705	93,284	-
3931. 2248-22/23 Guardrail Program	50,400	213,411	163,011	213,411	163,011	100,000
3932. 2296-22/23 Passive O/Space Renewal	292,476	342,000	49,524	342,000	49,524	342,000



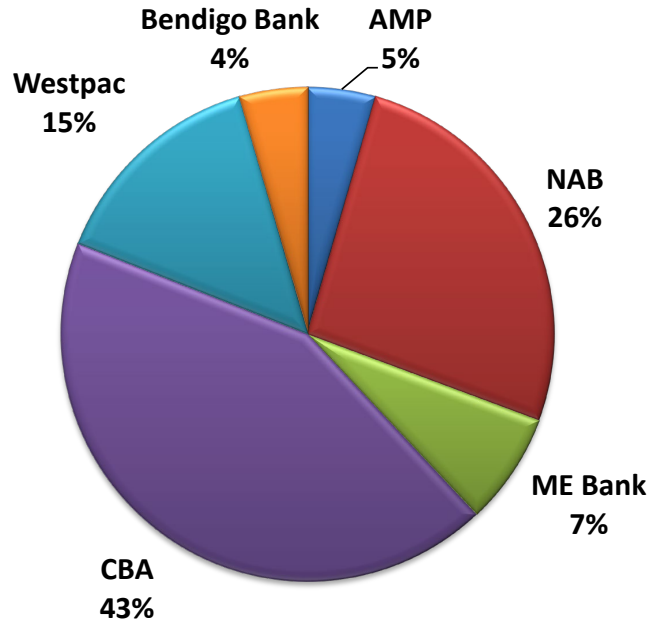
	FULL YEAR					
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE						
Parks, open space and streetscapes						
3934. 1763-19/20 Parking Sensor Implement	41,957	298,397	256,440	298,397	256,440	-
3966. 2111-21/22 Tirhatuan Park	152,745	150,000	(2,745)	150,000	(2,745)	150,000
3977. 1996-20/21 LXRA Rectification Works	-	40,644	40,644	40,644	40,644	-
4012. 1800-20/21 Alex Wilkie Wetlands	-	50,000	50,000	50,000	50,000	-
4014. 1366-19/20 NPR Frank Street	426,297	457,932	31,635	457,932	31,635	-
4018. 2101-21/22 Tirhatuan Park Wetland	25,068	35,705	10,637	35,705	10,637	-
4020. 2225-22/23 LRCI3 Railway Parade SC	401,854	615,596	213,742	615,596	213,742	83,000
4027. 1920-20/21 NPR Ian St Street Scape	393,765	842,620	448,855	842,620	448,855	-
4030. 1529-19/20 Tatterson Park Oval 1	163,743	159,329	(4,414)	159,329	(4,414)	-
4032. 1138-18/19 Hemmings St Precinct	98,598	313,372	214,774	313,372	214,774	-
4038. NPR Transformed Public Art	-	26,087	26,087	26,087	26,087	-
4043. NPR Leonard/Buckley Streetscape	76,726	108,126	31,400	108,126	31,400	-
4062. 2561-22/23 NPR Muderra Artwork	336	80,000	79,664	80,000	79,664	-
4063. 2562-22/23 NPR Ukranian Mural	18,210	20,000	1,790	20,000	1,790	-
4065. 2564-22/23 NPR Leonard Av St-Scape	176,921	575,000	398,079	575,000	398,079	-
4134. 2305-22/23 Lighting Renewal Prg	250,108	285,000	34,892	285,000	34,892	285,000
4135. 2433-22/23 Arkwright Drive Wetlands	21,994	200,000	178,006	200,000	178,006	200,000
4136. 1519-19/20 Norine Cox Reserve	-	50,000	50,000	50,000	50,000	50,000
4137. 2001-20/21 Kenneth Reserve	14,380	40,000	25,620	40,000	25,620	40,000
4141. 2560-22/23 Keshava Mural Thunder FC	-	30,000	30,000	30,000	30,000	-
Recreational, leisure and community facilities						
0000. Not Applicable	348,242	-	(348,242)	-	(348,242)	-
1747. 2170-22/23 Barry Powell Reserve	331,598	233,146	(98,453)	233,146	(98,453)	20,000
1859. 2114-21/22 Rowley Allan Reserve	29,838	29,165	(674)	29,165	(674)	-
3209. 2428-22/23 Active Reserves Renewal	244,951	280,000	35,049	280,000	35,049	280,000
3518. 1987-20/21 Harmony Square	3,945	20,000	16,055	20,000	16,055	-
3794. 1872-20/21 Tatterson Park	464,519	500,000	35,481	500,000	35,481	500,000
3849. 2201-22/23 Fred Wachter Playground	777,695	1,133,876	356,181	1,133,876	356,181	750,000
3853. 2186-22/23 Parkfield Rsrve Cricket	303,630	229,547	(74,083)	229,547	(74,083)	50,000
3854. 1795-20/21 Burden Park Reserve	649,765	608,881	(40,884)	608,881	(40,884)	-
3900. 1542-19/20 Ross Reserve Landscape	-	42,886	42,886	42,886	42,886	-
3936. 2124-21/22 Glendale Reserve	309,522	330,000	20,478	330,000	20,478	330,000
3969. 1641-19/20 Thomas Carroll P'ground	247,699	250,000	2,301	250,000	2,301	-
4024. 2129-21/22 Noble Park Reserve	80,000	80,000	-	80,000	-	-
4031. 1499-19/20 Ross Reserve SoccerPitch	1,211,815	1,550,603	338,788	1,550,603	338,788	-
4066. 2411-22/23 George Andrews Rsv Light	26,670	500,000	473,330	500,000	473,330	-
4117. 2191-22/23 Ross Reserve Scoreboards	232,934	246,000	13,066	246,000	13,066	246,000
4118. 2432-22/23 Thomas Carroll Cricket	65,333	40,000	(25,333)	40,000	(25,333)	40,000
4119. 1843-20/21 Fred Wachter Tennis Lght	365,657	367,710	2,053	367,710	2,053	367,710
4120. 1589-19/20 Ross Reserve Ath Track	1,465,562	2,500,000	1,034,438	2,500,000	1,034,438	2,500,000
4121. 2339-22/23 Children Services Prg	73,417	80,000	6,583	80,000	6,583	80,000
4122. 2176-22/23 Fred Wachter North Lght	16,200	10,000	(6,200)	10,000	(6,200)	10,000
4123. 2192-22/23 Ross Reserve Lighting	406,391	450,000	43,609	450,000	43,609	450,000
4124. 2194-22/23 Thomas Carroll Oval1 Lgt	293,040	311,064	18,024	311,064	18,024	311,064
4125. 2181-22/23 Greaves Reserve	29,000	20,000	(9,000)	20,000	(9,000)	20,000
4126. 2332-22/23 D'ngong Day Nursery	-	45,000	45,000	45,000	45,000	45,000
4127. 2404-22/23 Ross Reserve Bball Light	151,379	160,000	8,621	160,000	8,621	160,000
4128. 1314-18/19 Tyers Lane Reserve	33,214	40,000	6,786	40,000	6,786	40,000
4129. 2406-22/23 Parkfield Rsrve Scoreb'd	72,152	70,000	(2,152)	70,000	(2,152)	70,000
4130. 2146-21/22 Drinking Fountain Prg	42,762	40,000	(2,762)	40,000	(2,762)	40,000
4131. 2431-22/23 Parkland Reserve	21,468	40,000	18,533	40,000	18,533	40,000
4140. 2401-22/23 Coolavin Rsv Fitness Eqpt	30,340	30,000	(340)	30,000	(340)	-

	FULL YEAR					
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE						
Roads						
0000. Not Applicable	120,299	-	(120,299)	-	(120,299)	-
3080. 2232-22/23 LRCI2 DCP-L102 AbbottsRd	2,963,066	4,128,155	1,165,088	4,128,155	1,165,088	2,500,000
3231. 2256-22/23 Road Reconstruction Prg	1,272,241	3,000,000	1,727,759	3,000,000	1,727,759	3,000,000
3373. 2249-22/23 Kerb & Channel Renewal	321,231	500,000	178,769	500,000	178,769	500,000
3418. 2345-22/23 LATM New Program	675,701	928,889	253,188	928,889	253,188	500,000
3752. 2254-22/23 Roads to Recovery Prg	929,121	1,017,807	88,686	1,017,807	88,686	1,017,807
3753. 2253-22/23 Road Resurfacing Prg	2,992,293	6,000,000	3,007,707	6,000,000	3,007,707	6,000,000
3754. 2255-22/23 Road Rehabilitation Prg	-	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
3828. 1685-19/20 Mason Street	399,116	422,852	23,736	422,852	23,736	-
3938. 2250-22/23 Kerb & Channel Resurf	237,923	1,500,000	1,262,077	1,500,000	1,262,077	1,500,000
3942. 1784-20/21 Black Spot Works Program	666,379	1,619,203	952,824	1,619,203	952,824	-
3961. 1978-20/21 Road Reconstruction Pgm	115,657	-	(115,657)	-	(115,657)	-
3962. 1478-19/20 Bakers Road Service Road	128,611	151,916	23,305	151,916	23,305	-
3992. 1399-19/20 Perry Road DCP-KR01a	35,100	4,267,983	4,232,883	4,267,983	4,232,883	4,267,983
4009. 2105-21/22 LRCI2 Colemans Rd	-	609,453	609,453	609,453	609,453	-
4059. 2557-22/23 OUTLOOK DVE BLACKSPC	3,664	152,000	148,336	152,000	148,336	-
4060. 2558-22/23 RAILWAY PDE BLACKSPO1	12,520	484,000	471,480	484,000	471,480	-
4061. 2559-22/23 Browns Rd Blackspot PG	5,916	433,000	427,084	433,000	427,084	-
4064. 2563-22/23 NPR Laneway Activation P	-	100,000	100,000	100,000	100,000	-
4138. 2257-22/23 LATM Renewal Program	45,612	150,000	104,388	150,000	104,388	150,000
Bridges						
2514. Bridge Maintenance	83,900	-	-	-	(83,900)	-
3185. 2240-22/23 Bridge Renewal Program	83,900	270,000	186,100	270,000	186,100	270,000
4034. 2243-22/23 LRCI3 Hammond Rd Bridge	419	420,000	419,581	420,000	419,581	-
4045. 2242-22/23 LRCI3 D'hong Creek Bridge	-	100,000	100,000	100,000	100,000	-
4046. 2244-22/23 LRCI3 Abbotts Rd Bridge	-	100,000	100,000	100,000	100,000	-
Footpath and cycleways						
0000. Not Applicable	80,277	-	(80,277)	-	(80,277)	-
3174. 2103-21/22 Active Transport ATIPP	540,242	592,000	51,758	592,000	51,758	500,000
3355. 2251-22/23 Footpath Renewal Prg	1,185,065	1,400,000	214,935	1,400,000	214,935	1,400,000
3589. 1546-19/20 Dandenong Creek Trail	26,973	18,688	(8,285)	18,688	(8,285)	-
4114. 2304-22/23 Pram Ramp Renewal Prg	-	100,000	100,000	100,000	100,000	100,000
Off street car parks						
1747. 2170-22/23 Barry Powell Reserve	-	23,847	23,847	23,847	23,847	-
4033. 1914-20/21 LRCI3 The Crescent	215,384	135,000	(80,384)	135,000	(80,384)	-
4048. 2287-22/23 LRCI3 Fred. Wachter Rsv	63,395	100,000	36,605	100,000	36,605	-
4049. 2288-22/23 LRCI3 Robert Booth-Bess	170,534	200,000	29,466	200,000	29,466	-
Drainage						
0000. Not Applicable	138,032	-	(138,032)	-	(138,032)	-
3019. 2246-22/23 Drainage Renewal Prg	1,363,490	1,537,000	173,510	1,537,000	173,510	1,537,000
3558. 1970-20/21 Pit Renewal Program	19,363	100,000	80,637	100,000	80,637	100,000
3939. 2245-22/23 Drainage Reactive Prg	260,107	500,000	239,893	500,000	239,893	500,000
4010. 1380-19/20 LRCI2 Callander Rd	1,234,165	1,205,924	(28,241)	1,205,924	(28,241)	-
4115. 2424-22/23 Pit Renewal Rd Resurf	688,343	800,000	111,657	800,000	111,657	800,000
4116. 1998-20/21 Drainage Catchment 38A	-	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Total infrastructure	28,870,981	56,472,253	27,601,272	56,472,253	27,601,272	37,082,564
GRAND TOTAL	48,844,437	86,425,342	37,580,906	86,425,342	37,580,906	55,590,564

APPENDIX 2 – Investment Analysis

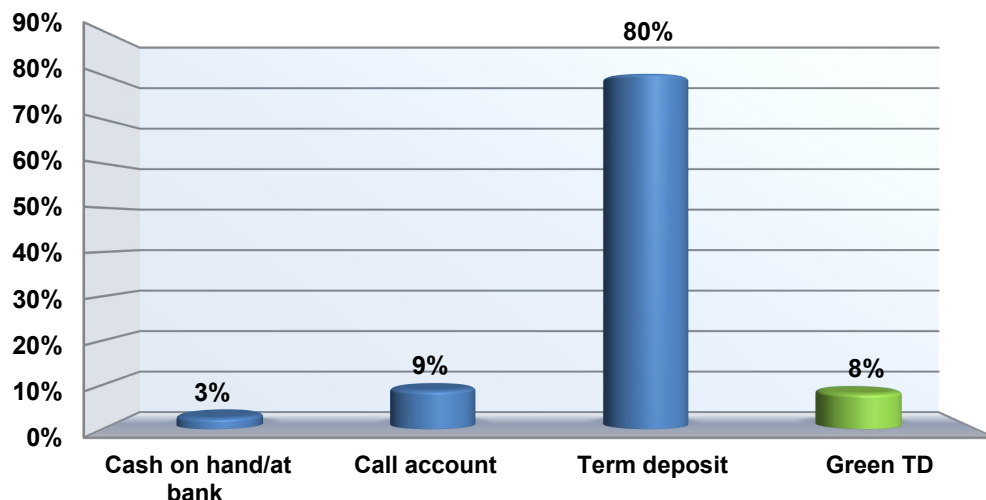
Cash and Investments

Investment Institutions



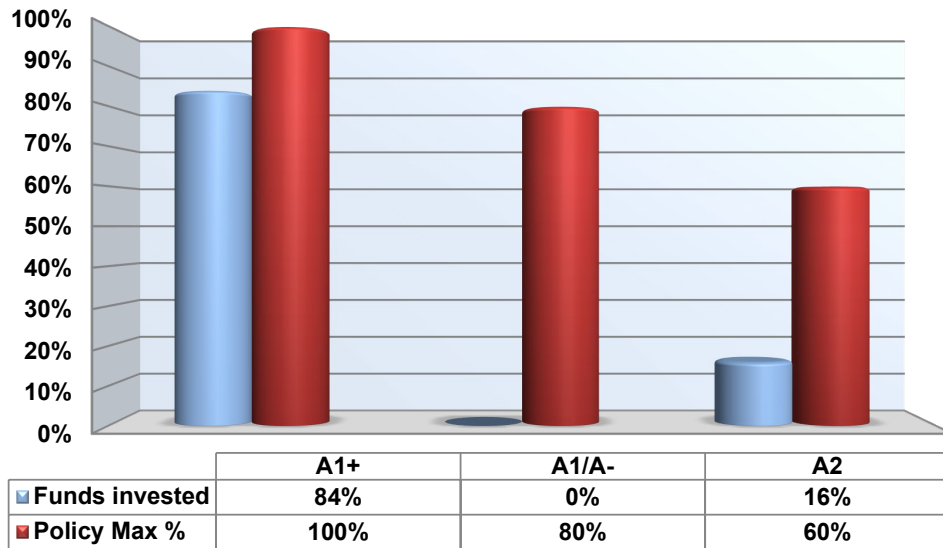
Policy limit - no single institution shall comprise more than 35% of the total investment portfolio, unless the investment is with Council's banker (CBA).

Portfolio Products

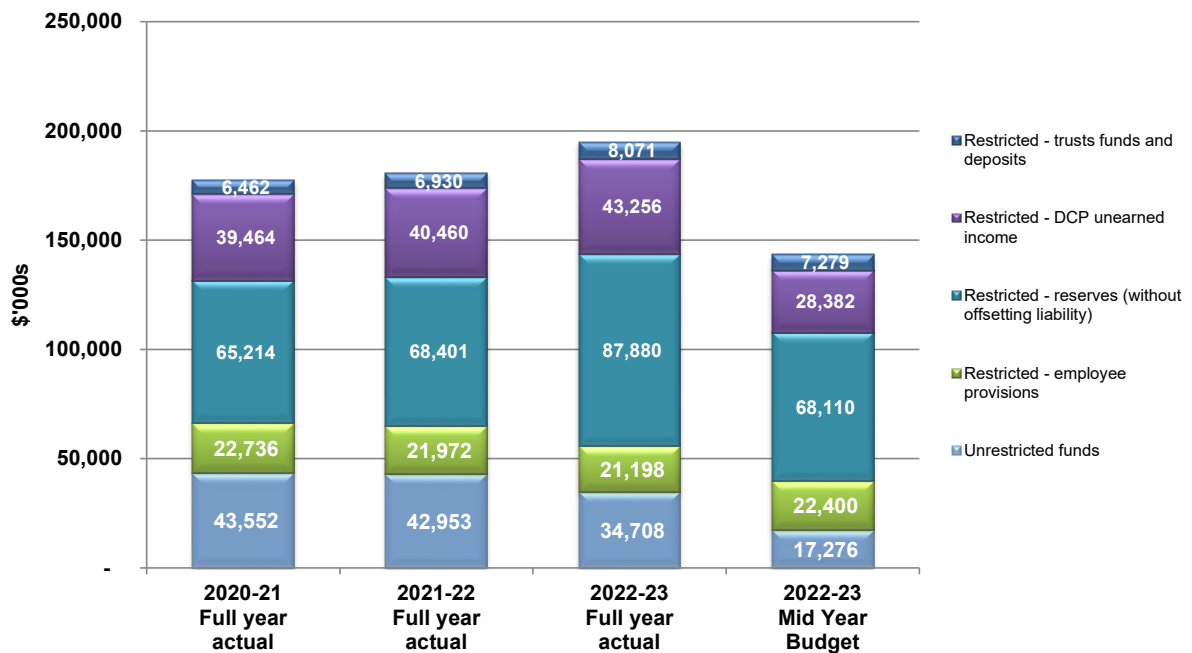


Note: Green deposit: 8% (or \$15.8 million) was invested at 30 June 2023. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

Investment Credit Rating

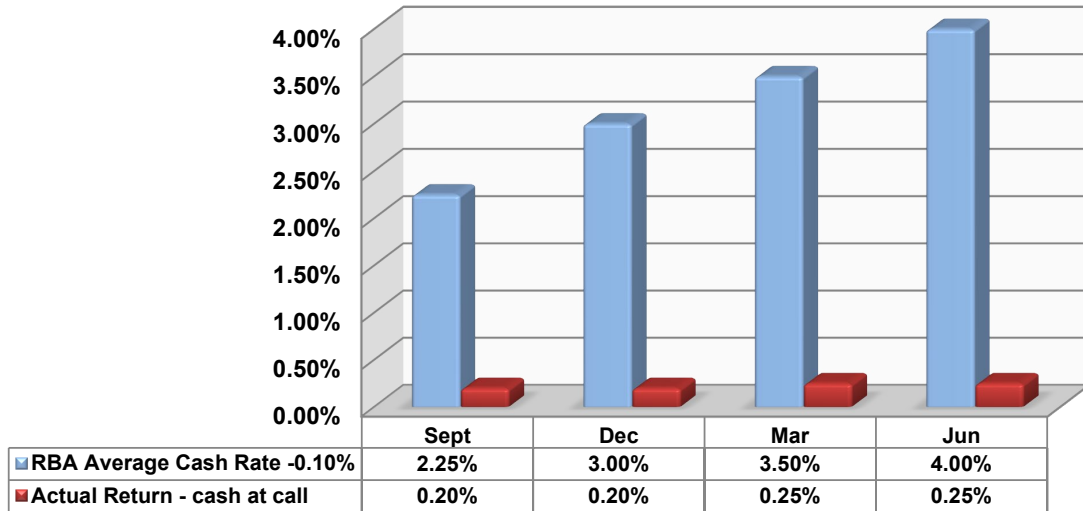


Restricted and unrestricted cash balances

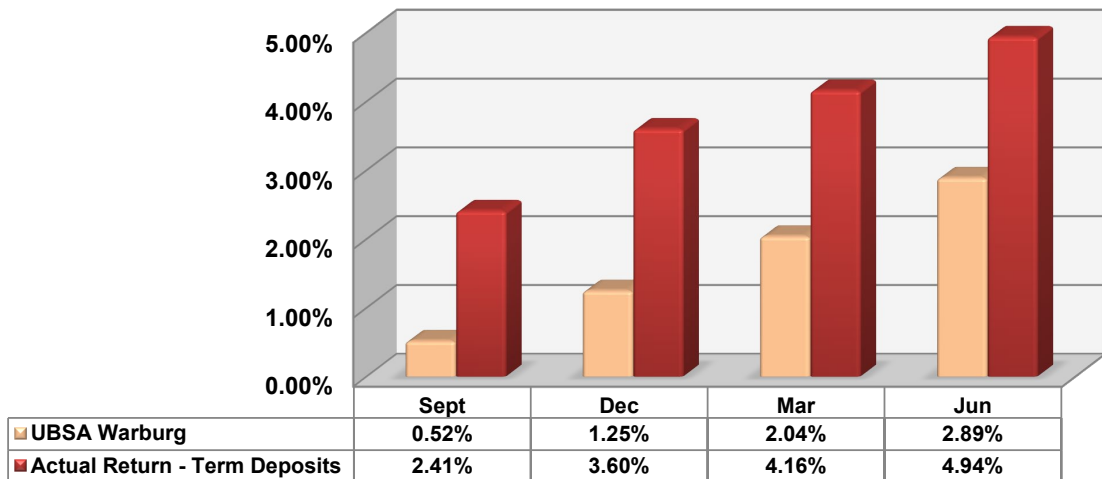


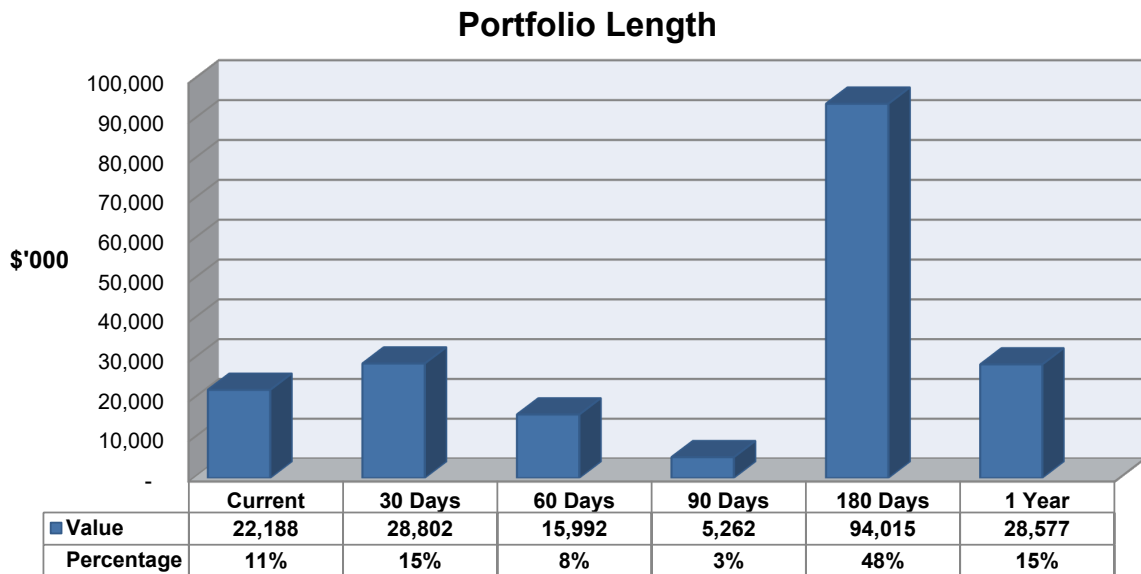
Note – the unrestricted cash balance portrayed here does not reconcile to the Statement of Cash Flows. For the purposes of the above graph the \$122.87 million of term deposits over 90 days classified as 'financial assets' has been included as cash here.

Benchmark Indicator - Cash at Call



Benchmark Indicator - Term/Green Deposits





The above graph depicts the liquidity of Council's cash and investments. That is, when Council can access this cash. The days above refer to the number of days remaining until maturity of the term deposit and includes both cash and investments.

APPENDIX 3 – Directorate Analysis

Total Operating Results

CGD BY DIRECTORATE

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income						
Chief Executive Office	-	-	-	-	-	-
Greater Dandenong Business	558	496	62	584	(26)	363
Corporate Services	3,244	2,402	842	2,426	818	2,442
Engineering Services	28,889	28,318	571	28,648	241	27,510
City Planning Design and Amenity	14,792	15,200	(408)	15,087	(295)	15,985
Community Services	27,207	26,490	717	26,637	570	24,613
Non-Directorate ^(a)	178,163	155,048	23,115	157,461	20,702	161,746
Capital Works Program	10,257	18,728	(8,471)	18,728	(8,471)	4,965
Total income	263,110	246,682	16,428	249,571	13,539	237,624
Expenses						
Chief Executive Office	813	668	(145)	795	(18)	668
Greater Dandenong Business	3,736	4,906	1,170	4,889	1,153	4,056
Corporate Services	23,936	24,587	651	24,442	506	24,346
Engineering Services	70,498	71,792	1,294	72,399	1,901	69,103
City Planning Design and Amenity	19,483	20,003	520	19,542	59	19,773
Community Services	53,764	61,902	8,138	61,334	7,570	53,038
Non-Directorate ^{(1) & (2)}	50,015	39,227	(10,788)	39,346	(10,669)	40,076
Capital Works Program	7,642	-	(7,642)	-	(7,642)	-
Total expenses	229,887	223,085	(6,802)	222,747	(7,140)	211,060
Net surplus (deficit)	33,223	23,597	9,626	26,824	6,399	26,564

Notes

- Total income and total expenditure may differ to the operating result presented earlier in this report due to the treatment of proceeds from asset sales and associated written down value.
- Non-Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary asset contributions, finance costs and depreciation. Non-Directorate also includes 'Prior year capital expenditure unable to be capitalised (non-cash)' which represents works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$8.98 million). Refer to Note 35 of this report for further details.
- Additionally, Non-Directorate also includes 'Asset write offs' which represent asset renewal and replacement as part of capital work projects and renewal programs. This is a non-cash entry that does not impact on Council's cash position. Refer to Note 38 of this report for further details.

CEO DIRECTORATE

OPERATING RESULT

Notes	FULL YEAR						ANNUAL ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000		
Income							
Other income	-	-	-	-	-	-	-
Total income	-	-	-	-	-	-	-
Expenses							
Employee costs 1	695	585	(110)	696	1		585
Materials and services	111	78	(33)	96	(15)		78
Other expenses	7	5	(2)	3	(4)		5
Total expenses	813	668	(145)	795	(18)		668
Net surplus (deficit)	(813)	(668)	(145)	(795)	(18)		(668)

BUSINESS UNITS

	FULL YEAR						ANNUAL ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000		
Income							
CEO	-	-	-	-	-	-	-
Total income	-	-	-	-	-	-	-
Expenses							
CEO	813	668	(145)	795	(18)		668
Total expenses	813	668	(145)	795	(18)		668
Net surplus (deficit)	(813)	(668)	(145)	(795)	(18)		(668)

Expenditure

Note 1 Employee costs (\$110,000 unfavourable) – Unfavourable variance due to settlement of entitlements on termination of the outgoing CEO.

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

	Notes	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income							
User fees		-	6	(6)	6	(6)	6
Grants - operating	2	527	433	94	533	(6)	300
Other income		31	57	(26)	45	(14)	57
Total income		558	496	62	584	(26)	363
Expenses							
Employee costs	3	2,621	2,965	344	2,858	237	2,687
Materials and services	4	980	1,801	821	1,897	917	1,239
Other expenses		135	140	5	134	(1)	130
Total expenses		3,736	4,906	1,170	4,889	1,153	4,056
Net surplus (deficit)		(3,178)	(4,410)	1,232	(4,305)	1,127	(3,693)

BUSINESS UNITS

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income						
Business Networks	375	401	(26)	391	(16)	351
Business and Revitalisation	77	89	(12)	89	(12)	6
Major Projects	100	-	100	100	-	-
Economic Development	6	6	-	4	2	6
Total income	558	496	62	584	(26)	363
Expenses						
Business Engineering & Major Projects Executive	428	409	(19)	399	(29)	409
Business Networks	808	1,363	555	1,341	533	1,007
Business and Revitalisation	1,297	1,543	246	1,556	259	1,103
Major Projects	180	196	16	295	115	196
Economic Development	1,023	1,395	372	1,298	275	1,341
Total expenses	3,736	4,906	1,170	4,889	1,153	4,056
Net surplus (deficit)	(3,178)	(4,410)	1,232	(4,305)	1,127	(3,693)

Greater Dandenong Business

Income

Note 2 Grants – operating (\$94,000 favourable) – Receipt of unbudgeted grant for Feasibility Study Afghan Community (Major Projects \$100,000). This grant will be offset by associated expenditure and any unspent grant funds at 30 June 2023 will be carried over to the next financial year.

Expenditure

Note 3 Employee costs (\$344,000 favourable) – Favourable variance due to delay in recruitment and lower than anticipated temporary agency staff costs (Business Networks \$148,000, Community Revitalisation \$137,000 and Economic Development \$121,000). Any unspent grant funding relating to the Community Revitalisation project (\$137,000) will be carried over to the next financial year.

Note 4 Materials and services (\$821,000 favourable) – Favourable variance mainly due to lower than anticipated professional services and contractor costs due to a delay in commencing or implementing programs (Business Networks \$283,000, Placemaking and Revitalisation \$211,000, Economic Development \$208,000, Community Revitalisation \$132,000 and Indian Cultural Precinct \$93,000).

Any unspent grant funding relating to the Community Revitalisation program and the Indian Cultural Precinct project will be carried over to the next financial year.

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

		FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUALS VARIANCE	
Notes		\$'000	\$'000	\$'000	\$'000	\$'000	
Income							
Statutory fees and fines		113	102	11	102	11	102
User fees		29	22	7	22	7	22
Grants - operating	5	177	54	123	46	131	94
Other income	6	2,925	2,224	701	2,256	669	2,224
Total income		3,244	2,402	842	2,426	818	2,442
Expenses							
Employee costs	7	14,187	15,086	899	14,454	267	14,945
Materials and services	8	8,371	8,131	(240)	8,523	152	8,031
Other expenses		1,378	1,370	(8)	1,465	87	1,370
Total expenses		23,936	24,587	651	24,442	506	24,346
Net surplus (deficit)		(20,692)	(22,185)	1,493	(22,016)	1,324	(21,904)

BUSINESS UNITS

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		MID YEAR			FORECAST vs ACTUALS	
	ACTUAL \$'000	BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	VARIANCE \$'000	
Income						
Communications and Customer Service	795	656	139	701	94	656
Governance	1,362	1,340	22	1,227	135	1,340
Information Technology	10	-	10	9	1	-
Financial Services	555	322	233	189	366	322
People Culture and Innovation Services	522	84	438	300	222	124
Total income	3,244	2,402	842	2,426	818	2,442
Expenses						
Corporate Services Executive	148	279	131	216	68	279
Communications and Customer Service	5,160	5,850	690	5,441	281	5,850
Governance	3,157	3,207	50	3,198	41	3,207
Information Technology	5,250	5,877	627	5,871	621	5,777
Financial Services	3,371	3,183	(188)	3,061	(310)	3,183
People Culture and Innovation Services	6,850	6,191	(659)	6,655	(195)	6,050
Total expenses	23,936	24,587	651	24,442	506	24,346
Net surplus (deficit)	(20,692)	(22,185)	1,493	(22,016)	1,324	(21,904)

Corporate Services Directorate

Income

Note 5 Grants – operating (\$123,000 favourable) – Receipt of unbudgeted grant funding for Rapid Antigen Test Program (Emergency Management \$123,000). This grant will be offset by associated expenditure and any unspent grant funds at 30 June 2023 will be carried over to the next financial year.

Note 6 Other income (\$701,000 favourable) – Favourable variance due to higher than anticipated rental and recovery income (Emergency Management \$203,000, Risk Management \$90,000, Senior Citizen Centres \$68,000, Civic Facilities \$53,000 and Jan Wilson Community Centre \$33,000).

This overall favourable variance in 'Other Income' is partly offset by lower than anticipated outstanding rate debt recovery income (and associated legal expenditure) due to the decision not to recommence debt recovery until early 2023 (Property Revenue \$221,000).

Expenditure

Note 7 Employee costs (\$899,000 favourable) – Favourable variance due to delay in recruitment and lower than anticipated casual salaries, temporary agency staff costs and training costs (Call and Services Centres \$317,000, Information Technology Executive \$256,000, Urban Screen \$156,000, Civic Facilities \$125,000, Governance \$58,000, Organisational Development Executive \$57,000 and Communications and Customer Service Executive \$54,000).

This favourable variance is partly offset by an unbudgeted staffing matter (Records \$53,000) and unbudgeted positions which are grant funded (Emergency Management \$79,000).

Note 8 Materials and services (\$240,000 unfavourable) – Unfavourable variance due to higher than anticipated insurance claims with six claims exceeding Council's \$100,000 excess (Risk Management \$712,000), legal costs for debt recovery of outstanding rate debtors (Property Revenue \$180,000), subscriptions (Governance \$71,000) and professional services (Communications and Customer Service Executive \$54,000).

This unfavourable variance is partly offset by a delay in commencing and implementing projects (Business Systems \$295,000 and Technical Services \$187,000), lower postage, courier, occupancy, administration and professional services costs (Records Management \$55,000, Organisational Development Executive \$55,000, Property Management Administration \$48,000, Contracts \$45,000 and Members of Council \$33,000).

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

		FULL YEAR					
			MID YEAR		FORECAST	FORECAST	ANNUAL
		ACTUAL	BUDGET	VARIANCE	vs ACTUALS	VARIANCE	ORIGINAL
Notes		\$'000	\$'000	\$'000	\$'000	\$'000	BUDGET
							\$'000
Income							
Rates and charges		25,005	24,958	47	24,958	47	24,958
Statutory fees and fines		244	259	(15)	245	(1)	396
User fees		522	565	(43)	530	(8)	565
Grants - operating	9	894	107	787	292	602	-
Contributions - monetary		3	-	3	-	3	-
Asset sales	10	794	706	88	706	88	706
Other income	11	1,427	1,723	(296)	1,917	(490)	885
Total income		28,889	28,318	571	28,648	241	27,510
Expenses							
Employee costs	12	18,628	19,614	986	18,959	331	19,545
Materials and services	13	50,907	51,782	875	53,043	2,136	49,162
Bad and doubtful debts	14	815	-	(815)	1	(814)	-
Carrying amount of assets sold	15	75	261	186	261	186	261
Other expenses	16	73	135	62	135	62	135
Total expenses		70,498	71,792	1,294	72,399	1,901	69,103
Net surplus (deficit)		(41,609)	(43,474)	1,865	(43,751)	2,142	(41,593)

BUSINESS UNITS

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		MID YEAR	VARIANCE	FORECAST	FORECAST vs ACTUALS VARIANCE	
	ACTUAL \$'000	BUDGET \$'000	\$'000	\$'000	\$'000	
Income						
Infrastructure Services and Planning	27,828	27,133	695	27,526	302	26,189
City Improvement	33	19	14	21	12	19
Transport and Civil Development	1,028	1,166	(138)	1,101	(73)	1,302
Total income	28,889	28,318	571	28,648	241	27,510
Expenses						
Infrastructure Services and Planning	56,136	57,501	1,365	57,271	1,135	55,899
City Improvement	12,079	11,951	(128)	12,841	762	10,865
Transport and Civil Development	2,283	2,340	57	2,287	4	2,339
Total expenses	70,498	71,792	1,294	72,399	1,901	69,103
Net surplus (deficit)	(41,609)	(43,474)	1,865	(43,751)	2,142	(41,593)

Engineering Services Directorate

Income

Note 9 Grants - operating (\$787,000 favourable) – Favourable variance due to unbudgeted grant funding for Food Organics Garden Organics (FOGO) (Waste Management \$369,000) and Park Services grants for Peri Urban Weed Management (\$170,000), Climate Future Plots (\$153,000), Urban Forest (\$35,000) and Fotheringham Billabong (\$22,000) which will be matched by expenditure and any unspent grant funds at 30 June 2023 will be carried over to the next financial year.

Note 10 Asset sales (\$88,000 favourable) – Favourable variance due to sale of fleet assets delayed from the previous year due to COVID-19 related disruptions (Fleet Management \$88,000).

Note 11 Other income (\$296,000 unfavourable) – Unfavourable variance due to lower than anticipated recoveries from partner councils based on the cost of works undertaken in 2022-23 (Spring Valley Landfill \$593,000).

This unfavourable variance is offset by a rebate from Victorian Energy Efficiency Certificate program for LED streetlight replacements (Strategic Asset Planning \$195,000) and funds received from developers following handover of open space assets (Parks Services \$179,000).

Expenditure

Note 12 Employee costs (\$986,000 favourable) – Favourable variance due to delay in recruitment, vacant positions and lower temporary agency staff costs (Parks Services \$297,000, Infrastructure Services and Planning Executive \$228,000, Asset Management System (AMS) Implementation \$168,000, Roads and Drains \$160,000, Waste Management \$138,000, Asset Management \$108,000 and Cleansing \$102,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff and casual salary costs (CIP Implementation \$118,000, City Improvement Executive \$67,000, Civil Development and Design \$37,000 and Strategic Asset Planning \$13,000).

Note 13 Materials and services (\$875,000 favourable) – Favourable variance due to lower than anticipated waste-related expenditure, contractor expenditure for sealed road maintenance, major road patching, graffiti removal, vandalism repairs, street lighting maintenance, equipment maintenance, reactionary maintenance, community education, fire and essential services (CIP Implementation \$230,000, Asset Management \$138,000, Building Disposal Program \$137,000, Cleansing \$111,000, Waste Management \$92,000, AMS Implementation \$89,000, Strategic Asset Planning \$75,000, Asset Protection \$60,000, Fleet Management \$49,000 and Transport \$37,000).

In addition, the commissioning of the groundwater interception drain and upgrades to the EDL gas system at Spring Valley Landfill have been delayed to 2023-24. This favourable variance of \$801,000 will be carried over to 2023-24. Council shares responsibility for these costs with three partner councils and will recover 80.12% of this variation. Council's share of the costs (19.88%) is funded from reserves.

These favourable variances are partly offset by higher than anticipated security and cleaning services, fuel costs, software maintenance, contract and professional services (Parks Services \$540,000, Building Maintenance \$326,000, Roads and Drains \$47,000, City Improvement Executive \$26,000 and Strategic Transport Planning \$21,000).

Note 14 Bad and doubtful debts (\$815,000 unfavourable) – Unfavourable variance due to a provision for debts outstanding for over 90 days (Spring Valley Landfill \$812,000).

Note 15 Carrying amount of assets sold (\$186,000 favourable) - Lower than anticipated carrying amount of assets sold. This is a non-cash accounting entry (Fleet Management \$186,000).

Note 16 Other expenses (\$62,000 favourable) – Favourable variance mainly due to Council not signing up to the Advanced Waste Processing scheme (Waste \$31,000) combined with lower than anticipated expenditure (Building Maintenance \$23,000).

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

		FULL YEAR					ANNUAL ORIGINAL BUDGET
		ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUALS VARIANCE	
Notes		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income							
Statutory fees and fines	17	8,552	9,198	(646)	8,927	(375)	9,198
User fees	18	4,739	5,057	(318)	4,972	(233)	5,857
Grants - operating		670	704	(34)	770	(100)	689
Other income	19	831	241	590	418	413	241
Total income		14,792	15,200	(408)	15,087	(295)	15,985
Expenses							
Employee costs	20	13,440	14,422	982	13,723	283	14,422
Materials and services	21	4,043	3,580	(463)	3,811	(232)	3,350
Bad and doubtful debts		1,949	1,943	(6)	1,945	(4)	1,943
Other expenses		51	58	7	63	12	58
Total expenses		19,483	20,003	520	19,542	59	19,773
Net surplus (deficit)		(4,691)	(4,803)	112	(4,455)	(236)	(3,788)

BUSINESS UNITS

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		MID YEAR		FORECAST	FORECAST vs ACTUALS	
	ACTUAL \$'000	BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	VARIANCE \$'000	
Income						
Building and Compliance Services	3,128	2,656	472	2,911	217	2,656
Statutory Planning	1,524	1,980	(456)	1,835	(311)	1,980
Strategic & Environmental Planning	6	24	(18)	7	(1)	24
Regulatory Services	10,134	10,540	(406)	10,334	(200)	11,325
Total income	14,792	15,200	(408)	15,087	(295)	15,985
Expenses						
City Planning, Design and Amenity Exec.	455	471	16	467	12	471
Building and Compliance Services	5,141	4,491	(650)	4,696	(445)	4,276
Statutory Planning	2,932	3,189	257	2,973	41	3,059
Strategic & Environmental Planning	1,874	2,386	512	2,120	246	2,386
Regulatory Services	9,081	9,466	385	9,286	205	9,581
Total expenses	19,483	20,003	520	19,542	59	19,773
Net surplus (deficit)	(4,691)	(4,803)	112	(4,455)	(236)	(3,788)

City Planning, Design and Amenity Directorate

Income

Note 17 Statutory fees and fines (\$646,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated statutory fee income in relation to planning and sub-division applications (Statutory Planning \$390,000) and building services (\$80,000), general law enforcement (\$45,000) and property and stormwater information and lodgement requests (Civil Development and Design \$46,000).

Note 18 User fees (\$318,000 unfavourable) – Unfavourable variance due to lower than anticipated income from permit and planning applications, inspection fees and parking fees (Building \$192,000, Car Parks \$262,000 and Statutory Planning \$65,000).

This unfavourable variance is partly offset by higher than anticipated income from Streetrader permits (Health \$285,000).

Note 19 Other income (\$590,000 favourable) – Favourable variance due to higher recovery income matched by higher than anticipated legal costs (Health \$560,000).

Expenditure

Note 20 Employee costs (\$982,000 favourable) – Favourable variance due to a deliberate decision not to recruit vacant positions to match planning activity, challenges in recruiting skilled staff and delay in recruitment of vacant positions (Statutory Planning \$389,000, Strategic Design and Sustainability Planning \$383,000, Regulatory Services Administration \$185,000, General Law Enforcement \$146,000, Animal Management \$96,000, Public Safety and Security \$58,000, Building \$57,000 and Parking Management \$43,000).

This favourable variance is offset by higher than anticipated temporary staff costs (Health \$195,000) and casual salaries (School Crossing \$160,000).

Note 21 Materials and services (\$463,000 unfavourable) – Unfavourable variance due to higher than anticipated expenditure for legal, software maintenance, contract and professional services (Health \$527,000, Animal Management \$314,000, Statutory Planning \$138,000, Planning Compliance \$44,000 and Building \$30,000).

This unfavourable variance is partly offset by lower than anticipated statutory fine lodgement fees, contractor and professional services expenditure (Local Government Capacity Building grant program \$226,000, Parking Management \$166,000, Strategic Design and Sustainability Planning \$132,000 and Public Safety and Security \$42,000). Any unspent grant funding will be carried over to the 2023-24 financial year.

COMMUNITY STRENGTHENING DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income							
User fees		2,979	2,939	40	2,862	117	2,939
Grants - operating	22	23,177	22,610	567	22,657	520	20,733
Contributions - monetary		18	-	18	17	1	-
Other income	23	1,033	941	92	1,101	(68)	941
Total income		27,207	26,490	717	26,637	570	24,613
Expenses							
Employee costs	24	35,313	43,946	8,633	41,995	6,682	37,503
Materials and services	25	16,346	14,974	(1,372)	16,758	412	13,025
Bad and doubtful debts		38	8	(30)	8	(30)	8
Amortisation - right of use assets		6	6	-	6	-	6
Other expenses	26	2,061	2,968	907	2,567	506	2,496
Total expenses		53,764	61,902	8,138	61,334	7,570	53,038
Net surplus (deficit)		(26,557)	(35,412)	8,855	(34,697)	8,140	(28,425)

BUSINESS UNITS

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		MID YEAR			FORECAST vs ACTUALS	
	ACTUAL \$'000	BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	VARIANCE \$'000	
Income						
Community Wellbeing	15,393	12,960	2,433	14,871	522	11,454
Community Care	9,072	10,734	(1,662)	8,959	113	10,734
Community Arts, Culture and Libraries	2,032	2,088	(56)	2,034	(2)	1,757
Community Development, Sports and Recreation	710	708	2	773	(63)	668
Total income	27,207	26,490	717	26,637	570	24,613
Expenses						
Community Strengthening Executive	786	729	(57)	717	(69)	729
Community Wellbeing	19,653	24,434	4,781	25,643	5,990	17,716
Community Care	12,595	14,892	2,297	13,476	881	14,555
Community Arts, Culture and Libraries	10,946	11,436	490	11,320	374	10,776
Community Development, Sports and Recreation	9,784	10,411	627	10,178	394	9,262
Total expenses	53,764	61,902	8,138	61,334	7,570	53,038
Net surplus (deficit)	(26,557)	(35,412)	8,855	(34,697)	8,140	(28,425)

Community Strengthening Directorate

Income

Note 22 Grants – operating (\$567,000 favourable) - comprising:

Additional grant funding received:

- Family Day Care \$2.19 million
- Market Street Occasional Care Centre Operational \$218,000
- Child First \$174,000
- Immunisation \$160,000
- Pre-School Field Officer \$85,000
- Festival and Events \$70,000
- Maternal and Child Health \$63,000
- Library Services \$45,000
- Playgroup Initiative \$31,000
- HACC Co-ordination \$24,000
- Healthy Children and Young People \$20,000
- Children's Support Services \$18,000

Where these grants have not been offset by associated expenditure, it is proposed to carry forward these unspent grant funds to 2023-24.

These favourable variances are partly offset by:

Lower than anticipated grant funding recognised based on satisfied performance obligations for:

- Sleep and Settling Initiative \$839,000
- HACC – Assessments and Team Leaders \$726,000
- Home and Community Care \$393,000
- HACC – Home Maintenance \$309,000
- Planned Activity Group \$177,000
- Food Services \$70,000
- Community Development \$40,000

The grant funding for any unmet target obligations for these programs is recorded in the Balance Sheet as 'Unearned Income' at 30 June 2023.

Note 23 Other income (\$92,000 favourable) – Favourable variance due to higher than anticipated recovery income (Children's Support Services \$40,000, Drum Theatre \$12,000 and Community Hub Early Years \$11,000) and traineeship subsidy income (Home and Community Care \$124,000).

This favourable variance is partly offset by lower than anticipated income (Library Services \$65,000 and Festival and Events \$37,000).

Expenditure

Note 24 Employee costs (\$8.63 million favourable) – the favourable variance is mainly attributed to two components:

<i>Component</i>	<i>Favourable variance (million)</i>
Grant funded programs	\$5.87
Employee cost savings across the directorate	\$2.76
Total employee cost favourable variance	\$8.63

During 2022-23, Council has been significantly impacted by skilled staff shortages in a tight labour market, coupled with staff taking extended or parental leave and the delays in filling vacant positions as a result of the required recruitment process.

Grant funded programs

The \$5.87 million favourable variance in grant funded programs predominantly relates (70%) to recurrent funding for three programs:

- Child First \$1.72 million
- Enhanced Maternal and Child Health \$1.66 million
- Sleep and Settling \$826,000

Council has experienced challenges in recruiting sufficient staff in these programs, particularly the qualified staff required to work in Maternal and Child Health. These challenges have contributed to higher amounts of funding being carried over to the 2023-24 financial year. These programs are required to be acquitted.

Other grant funded programs with favourable variances at 30 June 2023 that will require an acquittal include Playgroups Initiative (\$391,000), Children's Support Services (\$375,000), Preschool Field Officer (\$317,000), Drug Strategy (\$191,000) and Best Start (\$187,000).

Employment cost savings other than grant funded programs

- **Community Care \$1.49 million (11.5%)** due to inability to recruit staff due to uncertainty caused by the Aged Care Reforms combined with an ageing workforce on limited duties or Workcover. It is noted that this favourable variance in Community Care is wholly offset by a \$2.80 million unfavourable income variance due to insufficient resources to achieve targets which means grant income is not able to be recognised. Departmental variance comprises Home and Community Care \$694,000, HACC Co-ordination \$175,000, Planned Activity Group \$156,000, HACC – Home Maintenance \$156,000, HACC – Assessments and Team Leaders \$109,000, Community Transport \$72,000, Food Services \$43,000, Access and Quality Systems \$35,000, Community Care Executive \$33,000 and Positive Ageing (Senior Citizens) \$19,000.
- **Community Wellbeing \$1.17 million (6.5%)** mainly in Maternal and Child Health (\$599,000) due to vacant positions and the inability to recruit skilled staff. Vacant positions and delay in recruitment meant that Family Day Care (\$342,000) and the Youth teams (Youth Development \$105,000, Youth Leadership \$70,000, Youth and Family Support \$55,000 and Youth Engagement \$23,000) also experienced favourable variances for 2022-23.

- **Community Arts, Culture and Libraries \$91,000 (1.0%)** favourable variances in Community Arts, Cultural and Library Executive (\$174,000) due to the decision not to recruit a new Manager until the new CEO commenced, combined with vacant positions and a delay in recruitment in Library Services (\$122,000) more than offset higher than anticipated salaries at the Drum Theatre (\$228,000).
- **Community Development, Sport and Recreation \$53,000 (1.7%)** favourable variances in Community Property due to a change in staff hours (\$64,000), Sports Planning (\$40,000) and Community Development, Sport and Recreation Executive (\$20,000) from vacant positions and a delay in recruitment, more than offset higher than anticipated salaries in Community Funding (\$48,000) and Community Development (\$29,000).

Note 25 Materials and services (\$1.37 million unfavourable) – Unfavourable variance is due to higher educator payments relating to expanded care program which is offset by higher grant income (Family Day Care \$2.17 million), professional services, software maintenance, promotions and materials (New Directions – Mothers & Babies \$65,000, Community Funding \$64,000, Maternal and Child Health \$49,000, Festival and Events \$45,000, Market Street Occasional Child Care Centre \$32,000, Child First \$25,000, COVID-Safe Outdoor Activation \$24,000, Community Strengthening Executive \$20,000, Community Transport \$19,000 and Community Development, Sports and Recreation Executive \$10,000), combined with unbudgeted payment to finalise the 2021-22 contract (Leisure Centres \$52,000) and higher utilities (mainly electricity which is partly offset by recovery income in Sports Planning \$116,000).

This unfavourable variance is partly offset by lower than anticipated expenditure for materials, consultants, professional services, utilities and events (Food Services \$201,000, Cultural Development \$190,000, Library Services \$122,000, Drug Strategy \$85,000, Empowering Communities \$84,000, Healthy Children and Young People \$41,000, Community Development \$41,000, HACC – Home Maintenance \$34,000, Children Support Services \$32,000, HACC – Assessments and Team Leaders \$26,000, Sleep and Settling Initiative \$17,000, HACC Co-ordination \$17,000, Community Care Executive \$16,000, Cultural Venues \$15,000 and The Drum Theatre \$16,000), service delivery (Planned Activity Group \$35,000 and Home and Community Care \$73,000) and delay in commencing projects (PYP Linkages \$87,000).

Note 26 Other expenses (\$907,000 favourable) – Favourable variance is mainly due to lower than anticipated community support grant payments due to the two-year grant allocation (year 1: 2022-23, year 2: 2023-24) not being fully subscribed and partnership expenditure (Community Funding \$497,000) combined with a delay in commencement of programs (PYP Linkages \$292,000 and Empowering Communities \$106,000).

NON-DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUALS VARIANCE	
		\$'000	\$'000	\$'000	\$'000	\$'000	
Income							
Rates and charges	27	138,625	137,215	1,410	138,227	398	137,123
Statutory fees and fines		10	10	-	10	-	-
Grants - operating	28	16,450	3,514	12,936	3,514	12,936	12,122
Contributions - monetary	29	2,175	2,000	175	2,000	175	2,000
Contributions - non-monetary	30	14,805	10,000	4,805	10,000	4,805	10,000
Fair value adjustments for investment property	31	228	-	228	-	228	-
Other income	32	5,870	2,309	3,561	3,710	2,160	501
Total income		178,163	155,048	23,115	157,461	20,702	161,746
Expenses							
Employee costs	33	311	1,962	1,651	2,107	1,796	1,951
Materials and services	34	465	542	77	515	50	542
Prior year capital expenditure unable to be capitalised (non-cash)	35	8,978	-	(8,978)	-	(8,978)	-
Depreciation	36	32,732	32,943	211	32,943	211	33,943
Amortisation - intangible assets		91	60	(31)	60	(31)	60
Amortisation - right of use assets	37	721	598	(123)	598	(123)	598
Borrowing costs		2,665	2,665	-	2,665	-	2,667
Finance costs - leases		52	22	(30)	22	(30)	22
Asset write offs	38	3,427	-	(3,427)	-	(3,427)	-
Other expenses	39	573	435	(138)	436	(137)	293
Total expenses		50,015	39,227	(10,788)	39,346	(10,669)	40,076
Net surplus (deficit)		128,148	115,821	12,327	118,115	10,033	121,670

BUSINESS UNITS

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST vs ACTUALS		
				FORECAST \$'000	VARIANCE \$'000	
Income						
Governance	1	-	1	-	1	-
Corporate Accounting	175,991	153,048	22,943	155,461	20,530	159,746
Planning and Design	2,171	2,000	171	2,000	171	2,000
Total income	178,163	155,048	23,115	157,461	20,702	161,746
Expenses						
Governance	9	30	21	30	21	30
Corporate Accounting	49,992	39,179	(10,813)	39,298	(10,694)	40,028
Planning and Design	14	18	4	18	4	18
Total expenses	50,015	39,227	(10,788)	39,346	(10,669)	40,076
Net surplus (deficit)	128,148	115,821	12,327	118,115	10,033	121,670

Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs. Non attributable COVID-19 pandemic costs are included here.

Non-Directorate

Income

Note 27 Rates and charges (\$1.41 million favourable) – Favourable variance due mainly to better than anticipated income from supplementary rates and interest on rates (Corporate Accounting). The favourable variances to Mid-Year Budget have been transferred to reserves.

Note 28 Grants - operating (\$12.94 million favourable) – Primarily due to the receipt of 100% of the Financial Assistance Grant allocation for 2023-24 earlier than anticipated (Corporate Accounting \$12.94 million).

Note 29 Contributions – monetary (\$175,000 favourable) – Better than anticipated income from public open space contributions. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves (Statutory Planning).

Note 30 Contributions – non-monetary (\$4.81 million favourable) – Better than anticipated income from gifted assets. The non-monetary contributions primarily relate to land, land under roads, drains, footpaths, roads and kerb and channel. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict. This item does not impact the cash result.

Note 31 Fair value adjustments for investments (\$228,000 favourable) – Represents the adjustment to fair value of investment property assets in accordance with Australian Accounting Standards. These assets are not subject to depreciation.

Note 32 Other income (\$3.56 million favourable) – Better than anticipated interest return on investments due to higher interest rates (Corporate Accounting). The favourable variance to Mid-Year Budget has been transferred to reserves.

Expenditure

Note 33 Employee costs (\$1.65 million favourable) – Favourable variance due lower than anticipated employee entitlement provisions caused by a decrease in the number of hours owing (annual leave, rostered days off (RDO) and long service leave) and the number of staff, combined with the effect of discount rates which were higher than anticipated at balance date, which reduces the value of the non-current long service leave provision (and therefore the expense).

Note 34 Materials and services (\$77,000 favourable) – Lower than anticipated bank charges (Corporate Accounting \$83,000).

Note 35 Prior year capital expenditure unable to be capitalised (non-cash) (\$8.98 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is an accounting entry that does not impact on Council's cash position. It is not included in the budget as it is difficult to predict.

Examples of non-capital expenditure includes asset relocation, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

The main contributors to the \$8.98 million result in 2022-23 include amounts unable to be capitalised to the asset register because they are:

- Repairs and maintenance costs (\$2.06 million) including tree planting, maintenance and watering, garden bed maintenance, building floor repairs, road patching, earth and soil works and removal of asbestos.
- Less than the capitalisation threshold in the Fixed Asset Accounting Policy (\$1.97 million).
- Contribution costs on non-Council assets (\$1.84 million) including public lighting, undergrounding of power and VicRoads speed humps and traffic signals.
- Not capital in nature relating to studies, surveys and concept plans (\$1.18 million) including business case preparation for Dandenong Wellbeing Centre, tender drawings and specifications for Noble Park Aquatic Centre gym redevelopment, concept designs and tender works for Ross Reserve and Thomas Carroll pavilions and feasibility studies for the Guardrail program.

Note 36 Depreciation (\$211,000 favourable) – Favourable variance due to the finalisation of fixed asset capitalisations and revaluations for the 2022-23 financial year. This is a non-cash accounting entry (Corporate Accounting).

Note 37 Amortisation – right of use assets (\$123,000 unfavourable) – This variance is associated with the accounting treatment pertaining to assets leased for a period greater than twelve months, of which there were a higher than anticipated level at year end.

Note 38 Asset write offs (\$3.42 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to asset renewal and replacement of kerb and channel, footpaths and road surface assets. Additionally, 2022-23 saw the replacement of the Springvale City Office and Noble Park Community Centre car parks, the Thomas Carroll pavilion, the Ross Reserve athletics track, the Rowley Allan Reserve netball court and the Dandenong Creek Trail bike path. This item is not budgeted as it is difficult to predict and is a non-cash accounting entry.

Note 39 Other expenses (\$138,000 unfavourable) – Unfavourable variance mainly due to provision for landfill rehabilitation movement of Council's estimated share of costs to be spent at Spring Valley Landfill over the next ten years in relation to rehabilitation and monitoring (Corporate Accounting \$145,000).

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income							
Grants - capital	40	9,763	16,182	(6,419)	16,182	(6,419)	3,518
Contributions - monetary	41	197	2,546	(2,349)	2,546	(2,349)	1,447
Other income	42	297	-	297	-	297	-
Total income		10,257	18,728	(8,471)	18,728	(8,471)	4,965
Expenses							
Employee costs		-	-	-	-	-	-
Materials and services	43	6,163	-	(6,163)	-	(6,163)	-
Other expenses	44	1,479	-	(1,479)	-	(1,479)	-
Total expenses		7,642	-	(7,642)	-	(7,642)	-
Net surplus (deficit)		2,615	18,728	(16,113)	18,728	(16,113)	4,965

Income

Note 40 Grants - capital (\$6.42 million unfavourable) – Unfavourable variance due mainly to grant income not able to be recognised where performance obligations are not yet satisfied at 30 June 2023. The grant income received has been transferred to 'Unearned Income' in the Balance Sheet at 30 June 2023 and will be recognised as income in future years as and when the performance obligations are met (ie. as capital expenditure is spent/incurred on the relevant projects).

Variance relates to numerous grant funded projects/programs including:

- Black Spot Works Program (\$1.86 million)
- Keysborough South Community Hub (\$1.22 million)
- Local Road Community Infrastructure Program Phases 2 and 3 (\$1.13 million)
- Precinct Energy Plant (PEP) Redevelopment (\$800,000)
- Noble Park Revitalisation Program – multiple projects (\$775,000)
- George Andrews Reserve Lighting (\$173,000)
- Police Paddocks Grandstand (\$172,000)
- Thomas Carroll Pavilion (\$100,000)

These grant income expectations will be carried over to 2023-24 to match the associated capital expenditure budget carry over.

Note 41 Contributions – monetary (\$2.35 million unfavourable) – Unfavourable variance due to DCP contribution income for the Perry Road (\$1.45 million) and Abbotts Road (\$910,000) projects not yet completed at 30 June 2023. This contribution income budget is proposed to be carried over to the 2023-24 financial year.

Note 42 Other income (\$297,000 favourable) – Favourable variance due to recovery of income from the termination of contract for the Dandenong Gallery of Art. This favourable variance will be carried over to 2023-24 as Council will continue the works inhouse.

Expenditure

Note 43 Materials and services (\$6.16 million unfavourable) – Comprises current year expenditure in the CIP program that is not able to be capitalised to the asset register because it was not capital in nature, or it did not meet the relevant capitalisation threshold. Relates mainly to operating costs identified in the Road, Kerb and Channel Resurfacing, Footpath and Drainage Renewal Programs, Ross Reserve Pavilion and implementation of the new Merit CRM system (Cloud software is not capital).

Note 44 Other expenses (\$1.48 million unfavourable) – Represents Council's contributions to assets that are not Council controlled and therefore cannot be capitalised to the asset register but were budgeted in the Capital program. For example, Rosewood Downs Primary School Maternal and Child Health Council's contribution to works on a non-Council asset (\$649,000).

APPENDIX 4 - Operating Initiatives

Operating initiative project	2022-23 Full Year Actuals \$	2022-23 Full Year Budget \$	Full Year Variance (Unfav) Fav \$	Project update 30 June 2023
Community Services				
Barry Powell Sports Pavilion - Concept design	103,922	80,000	(23,922)	Project complete.
Sub-total	103,922	80,000	(23,922)	
Business, Engineering and Major Projects				
Springvale Revitalisation Feasibility Study	51,938	70,000	18,062	Background research completed. Stakeholder Engagement Summary report completed.
Landscaping - Robinson Street and Princes Highway Intersection	106,348	188,000	81,652	Project complete. No carry over to 2023-24 required.
Building demolition - 280 Lonsdale Street, Dandenong	-	60,591	60,591	Project on hold. No carry over to 2023-24.
Building demolition - 275 Lonsdale Street, Dandenong	-	92,115	92,115	Discussions underway with neighbouring properties for the protection works element of the building permit application process. This budget is proposed to be carried over to 2023-24.
Building demolition - 49 View Road, Springvale	89,176	78,737	(10,439)	Demolition complete.
Sub-total	247,461	489,443	241,982	
Total Operating Initiatives	351,383	569,443	218,060	

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget
- ongoing initiatives

APPENDIX 5 – Capital and Operating Carry Overs from 2022-23 to 2023-24

APPENDIX 5A – OPERATING CARRY OVERS

			FUNDING SOURCE			
NO.	DESCRIPTION [Sub Account]	CARRY OVER TYPE	INCOME \$	RESERVES \$	EXPENSE \$	NET \$
GRANT FUNDED PROJECTS & PROGRAMS						
BUSINESS, ENGINEERING & MAJOR PROJECTS						
Business and Revitalisation						
A1	Noble Park Revitalisation - Calendar of Activations [1837]	Unspent grant	(6,000)	0	70,000	64,000
A2	Indian Cultural Precinct	Unspent grant	0	0	88,552	88,552
A3	Outdoor Eating and Entertainment Package	Unspent grant	0	0	18,910	18,910
			(6,000)	0	177,462	171,462
Business Networks						
A4	Community Revitalisation (Strengthening Pathways to Economic Participation)	Unspent grant	0	0	244,593	244,593
			0	0	244,593	244,593
Major Projects						
A5	Afghan Community Centre Feasibility Study [2234]	Unspent grant	0	0	74,770	74,770
			0	0	74,770	74,770
Economic Development						
A6	Central Dandenong Development Facilitation Study [2461]	Unspent grant	0	0	36,097	36,097
			0	0	36,097	36,097
Infrastructure Services & Planning						
A7	Our Catchments Our Communities Urban Forest [2583]	Unspent grant	0	0	35,000	35,000
A8	Connecting to Country [1835]	Unspent grant	0	0	50,000	50,000
A9	Peri-Urban Weed Management Program 2023-25 [2563]	Unspent grant	0	0	55,693	55,693
A10	Liveable Communities, Liveable Waterways Program - Fotheringham Billabong [2585]	Unspent grant	0	0	22,000	22,000
A11	Liveable Communities, Liveable Waterways Program - Climate Future Plots [2584]	Unspent grant	0	0	153,488	153,488
			0	0	316,181	316,181
SUB-TOTAL BUSINESS, ENGINEERING & MAJOR PROJECTS			(6,000)	0	849,103	843,103

APPENDIX 5A – OPERATING CARRY OVERS

NO.	DESCRIPTION [Sub Account]	CARRY OVER TYPE	FUNDING SOURCE		EXPENSE \$	NET \$
			INCOME \$	RESERVES \$		
CITY PLANNING, DESIGN & AMENITY						
Building Compliance Services						
A12	Local Government Capacity Building Grant (High Risk Waste Sites)	Unspent grant	(106,231)	0	234,733	128,502
A13	Animal Welfare Program [1971]	Unspent grant	(1,500)	0	13,636	12,136
SUB-TOTAL CITY PLANNING, DESIGN & AMENITY			(107,731)	0	248,369	140,638
COMMUNITY STRENGTHENING						
Community Arts, Cultural & Library						
A14	Local History Grants program [2486]	Unspent grant	0	0	15,000	15,000
A15	Libraries After Dark [1769]	Unspent grant	0	0	31,303	31,303
A16	Digital Literacy for Seniors [1665]	Unspent grant	0	0	41,497	41,497
A17	Family Literacy (Lets Read) [1697]	Unspent grant	0	0	25,674	25,674
A18	PEP Creative Activation Project [1913]	Unspent grant	0	0	117,958	117,958
			0	0	231,432	231,432
Community Care						
A19	HACC-PYP Service Development (Support HACC-PYP clients to transition to NDIS) [1562]	Unspent grant	0	0	45,352	45,352
A20	Allied Health Brokerage	Unspent grant	0	0	31,137	31,137
A21	Regional Assessment Services (RAS) Surge Funding 2021-22 and 2022-23 [2588]	Unspent grant	0	0	91,807	91,807
A22	PYP Linkages	Unspent grant	0	0	413,606	413,606
			0	0	581,902	581,902
Community Development Sport and Recreation						
A23	Noble Park Community Centre Business Plan (Noble Park Revitalisation Program) [2490]	Unspent grant	0	0	11,186	11,186
A24	Healthy Children and Young People	Unspent grant	0	0	66,140	66,140
A25	Empowering Communities	Unspent grant	0	0	275,812	275,812
			0	0	353,138	353,138

APPENDIX 5A – OPERATING CARRY OVERS

NO. DESCRIPTION [Sub Account]			FUNDING SOURCE			
CARRY OVER TYPE			INCOME \$	RESERVES \$	EXPENSE \$	NET \$
Community Wellbeing						
A26	Childrens Support Services (3-year-old Kindergarten Planning) [2157]	Unspent grant	(45,000)	0	339,640	294,640
A27	Outreach Support CALD [2460]	Unspent grant	0	0	48,166	48,166
A28	Kindergarten Modelling [1317]	Unspent grant	0	0	82,000	82,000
A29	Playgrounds Initiative	Unspent grant	0	0	435,446	435,446
A30	Child First	Unspent grant	0	0	1,792,225	1,792,225
A31	Preschool Field Officers	Unspent grant	0	0	396,499	396,499
A32	Market Street Occasional Child Care Centre - Sustainability Support [1800]	Unspent grant	0	0	42,096	42,096
A33	Market Street Occasional Child Care Centre - Community Support [1181]	Unspent grant	0	0	149,389	149,389
A34	Hey Grant	Unspent grant	0	0	10,000	10,000
A35	Enhanced Maternal and Child Health Program	Unspent grant	0	0	1,644,183	1,644,183
A36	Best Start	Unspent grant	0	0	167,791	167,791
A37	Drug Strategy	Unspent grant	0	0	291,212	291,212
A38	Maternal and Child Health Additional Support [1910]	Unspent grant	0	0	201,368	201,368
A39	Maternal and Child Health CALD CPR First Aid [1827]	Unspent grant	0	0	8,233	8,233
A40	New Directions - Mothers and Babies	Unspent grant	0	0	60,619	60,619
A41	Sleep and Settling Program	Unspent grant	(838,749)	0	845,633	6,884
A42	SEMPHN Immunisation Project [1685]	Unspent grant	0	0	125,998	125,998
			(883,749)	0	6,640,498	5,756,749
SUB-TOTAL COMMUNITY STRENGTHENING			(883,749)	0	7,806,970	6,923,221
CORPORATE SERVICES						
People, Culture and Innovation Services						
A43	Council Rapid Antigen Test (RAT) program [2495]	Unspent grant	0	0	50,760	50,760
SUB-TOTAL CORPORATE SERVICES			0	0	50,760	50,760
TOTAL GRANT FUNDED PROJECTS & PROGRAMS			(997,480)	0	8,955,202	7,957,722

APPENDIX 5A – OPERATING CARRY OVERS

NO.	DESCRIPTION [Sub Account]	CARRY OVER TYPE	FUNDING SOURCE		EXPENSE	NET
			INCOME	RESERVES		
			\$	\$	\$	\$
GRANTS BUDGETED IN 2023-24 (RECEIVED EARLY)						
NON DIRECTORATE						
Corporate Accounting						
A44	Victorian Local Government Grants Commission (VLGGC)	Early grant	12,215,112	0	0	12,215,112
TOTAL GRANTS RECEIVED IN ADVANCE			12,215,112	0	0	12,215,112
OTHER OPERATING CARRY OVERS						
BUSINESS, ENGINEERING & MAJOR PROJECTS						
A45	Developer Handover Works [1809]	Developer contributions	0	0	95,094	95,094
A46	Spring Valley Landfill	Operating initiative	(591,754)	(146,831)	738,585	0
A47	Asset Management System (AMS) Implementation Project	Operating initiative	0	0	55,000	55,000
A48	Vanity Lane 275 Lonsdale Building Demolition [1629]	Operating initiative	0	(92,115)	92,115	0
			(591,754)	(238,946)	980,794	150,094
CORPORATE SERVICES						
A49	Emergency Management Recovery Income	Operating initiative	0	0	176,627	176,627
			0	0	176,627	176,627
COMMUNITY STRENGTHENING						
A50	Aged Care Reform Consulting	Operating initiative	0	(13,420)	13,420	0
A51	Anti-Poverty Collective Impact Grant Program	Council resolution	0	0	96,169	96,169
A52	Community Arts, Culture and Libraries - Community Facilities Framework	Committed contract	0	0	44,413	44,413
			0	(13,420)	154,002	140,582
TOTAL OTHER CARRY OVER AMOUNTS			(591,754)	(252,366)	1,311,423	467,303
TOTAL OPERATING CARRY OVERS			10,625,878	(252,366)	10,266,625	20,640,137

APPENDIX 5B – CAPITAL CARRY OVERS

NO.	PROJECT DESCRIPTION	FUNDING SOURCE		EXPEND- ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED COMPLETION DATE
		RESERVE \$	INCOME \$				

Capital projects recommended for carry over from 2022-23

B1	1957-20/21 Fleet New Program (Fleet Purchase - Mobile Eco Centre/Community Environment Centre)	0	0	57,770	57,770	Third party, Internal resourcing, Economic conditions	Oct-23
B2	2231-22/23 Vanity Lane - Construction of Streetscape (Stage 3)	(1,585,276)	0	1,985,276	400,000	Other project	Jun-24
B3	2434-22/23 Precinct Energy Plant (PEP) - Detailed Design (Stage 2)	(573,668)	0	573,668	0	Grant related, Multi-year	May-24
B4	2234-22/23 Dandenong Community Hub - Design Development (Stage 2)	0	0	244,810	244,810	Multi-year	Jun-24
B5	2232-22/23 Abbotts Road (Section 2 Between Taylors Road and National Drive) - Widening (Construct Stage 1 of 3) * <i>DCP funding</i>	0	(910,244)	350,000	(560,244)	Third party	Aug-23
B6	1943-20/21 Thomas P Carroll Reserve Crowe Pavilion - Construction/Refurbishment (Stage 2 of 2) * <i>Grant funded project</i>	0	(100,000)	475,310	375,310	Project scope, Third party, Economic conditions	Aug-23
B7	2256-22/23 Road Reconstruction Program <i>* Note this is a renewal project, but is recommended by the Services and Assets Steering Committee (SASC) to be carried over (refer Attachment C for further details).</i>	0	0	618,451	618,451	Third party	Sep-23
B8	2345-22/23 Local Area Traffic Management (LATM) Program - New	0	0	223,719	223,719	Other project	Aug-23
B9	2426-22/23 Noble Park Revitalisation	0	0	200,000	200,000	Grant related	Jun-24
B10	1504-19/20 George Andrews Reserve - Extension to Whittle Pavilion Kitchen	0	0	78,210	78,210	Other reason/s	Aug-23
B11	2313-22/23 Keysborough South Community Hub - Construction (Stage 3) <i>* Grant funded project</i>	(114,823)	(1,224,574)	2,430,089	1,090,692	Multi-year	Jun-24
B12	Roads to Recovery Program <i>* Grant funded project</i>	0	(88,686)	88,686	0	Grant related	Jun-24

KEY:

Projects with a practical completion (PC) date expected by the end of the first quarter of 2023-24.

APPENDIX 5B – CAPITAL CARRY OVERS

NO.	PROJECT DESCRIPTION	FUNDING SOURCE		EXPEND- ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED COMPLETION DATE
		RESERVE \$	INCOME \$				
B13	2255-22/23 Road Rehabilitation Program <i>* Note this is a renewal project, but is recommended by SASC to be carried over (refer Attachment C for further details).</i>	0	0	2,500,000	2,500,000	Third party	Sep-23
B14	1583-19/20 Dandenong Market (Market Square) - Provision of Services Design (Stage 3 of 4)	0	0	68,834	68,834	Other project, Project scope, Third party	Dec-23
B15	2201-22/23 Frederick Wachter Reserve - District Playground Construction and Passive Park Upgrade (Stage 2 of 2)	0	0	615,946	615,946	Third party	Sep-23
B16	2186-22/23 Parkfield Reserve <i>* Grant funded project</i>	0	(18,247)	53,418	35,171	Grant related	Dec-23
B17	2278-22/23 Building Renewal Roof <i>* Note this is a renewal project, but is recommended by SASC to be carried over (refer Attachment C for further details).</i>	0	0	117,950	117,950	Third party	Jan-24
B18	1542-19/20 Ross Reserve - General Park and Landscape Improvements (Plaza, Playground, Oval and Tan Track)	0	0	134,279	134,279	Other project	Aug-23
B19	1928-20/21 Ross Reserve New Pavilion (Football) - Construction (Stage 2 of 2)	0	0	347,465	347,465	Multi-year	Sep-23
B20	1916-20/21 Dandenong New Art (DNA 5 Mason Street) - Construct (Stage 2 of 2)	0	0	1,681,181	1,681,181	Multi-year	Jun-24
B21	1767-19/20 Police Paddocks Reserve Grandstand <i>* Grant funded project</i>	0	(171,800)	433,660	261,860	Grant related	Jun-24
B22	2466-23/24 Black Spot Works Program <i>* Grant funded project</i>	0	(813,585)	870,788	57,203	Third party	Sep-23
B23	1478-19/20 Halton Road - Pedestrian Crossing Point	0	0	23,305	23,305	Community sensitive, Project scope, Third party	Aug-23
B24	Dandenong Wellbeing Centre - Oasis Replacement <i>* Expenditure exceeded Mid Year Budget in 2022-23 (refer Attachment C for further details).</i>	347,814	0	(347,814)	0	Multi-year	Jun-26
B25	1996-20/21 Level Crossing Removal Project - Caulfield to Dandenong (LCRP-CTD) Rectification Works - Flinders Street Streetscape	(40,644)	0	40,644	0	Internal resourcing, Grant related	Jun-24

KEY:

Projects with a practical completion (PC) date expected by the end of the first quarter of 2023-24.

APPENDIX 5B – CAPITAL CARRY OVERS

NO.	PROJECT DESCRIPTION	FUNDING SOURCE		EXPEND-ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED COMPLETION DATE
		RESERVE \$	INCOME \$				
B26	1399-19/20 Perry Road - Construction and Widening from Greens Road to Pacific Drive (Stage 1 of 3) DCP-KR01a <i>* DCP funding</i>	(2,785,536)	(1,447,347)	4,232,883	0	Third party, Community sensitive, Multi-year	Sep-24
B27	1713-19/20 Merit CRM Replacement	0	0	88,050	88,050	Internal resourcing	Dec-23
B28	1800-20/21 Alex Wilkie Wetlands	0	0	50,000	50,000	Internal resourcing	Dec-23
B29	2225-22/23 Railway Parade Shopping Strip - Streetscape Upgrade Construction <i>* LRCI phase 3 grant funded project</i>	0	(128,724)	213,742	85,018	Grant related, Multi-year, Other project	Jul-23
B30	1920-20/21 Ian Street - Streetscape Upgrade Construction <i>* Noble Park Revitalisation grant funded project</i>	0	(216,938)	305,221	88,283	Grant related, Internal resourcing, Other project, Project scope	Dec-23
B31	1499-19/20 Ross Reserve - Synthetic Soccer Pitch	0	0	338,081	338,081	Third party	Aug-23
B32	1138-18/19 Hemmings St Precinct	0	(90,146)	141,320	51,174	Grant related	Dec-23
B33	1914-20/21 The Crescent Car Park <i>* LRCI phase 3 grant funded project</i>	0	(35,000)	19,616	(15,384)	Grant related	Dec-23
B34	2243-22/23 Hammond Road - Bridge Renewal <i>* LRCI phase 3 grant funded project</i>	0	(519,581)	519,581	0	Grant related, Third party, MYB	Sep-24
B35	Noble Park Community Centre Building Upgrade <i>* Noble Park Revitalisation grant funded project</i>	0	(36,305)	41,752	5,447	MYB	Dec-23
B36	Leonard/Buckley Streetscape <i>* Noble Park Revitalisation grant funded project</i>	0	(27,305)	31,400	4,095	MYB	Dec-23
B37	Pedestrian Counters Smart City <i>* Noble Park Revitalisation grant funded project</i>	0	0	12,491	12,491	MYB	Dec-23
B38	2244-22/23 Abbots Road Bridge <i>* LRCI phase 3 grant funded project</i>	0	(100,000)	100,000	0	Grant related	Jun-24
B39	2288-22/23 Robert Booth Bess Car Park <i>* LRCI phase 3 grant funded project</i>	0	(14,243)	14,243	0	Grant related	Dec-23
B40	Optical Fibres Various Locations <i>* LRCI phase 3 grant funded project</i>	0	(10,194)	10,194	0	Grant related	Dec-23
B41	2557-23/24 Outlook Drive, Dandenong North <i>* Blackspot grant funded project</i>	0	(148,336)	148,336	0	Grant related	Jun-24

KEY:

Projects with a practical completion (PC) date expected by the end of the first quarter of 2023-24.

APPENDIX 5B – CAPITAL CARRY OVERS

NO.	PROJECT DESCRIPTION	FUNDING SOURCE		EXPEND- ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED COMPLETION DATE
		RESERVE \$	INCOME \$				
B42	2558-23/24 Railway Parade, Noble Park <i>* Blackspot grant funded project</i>	0	(471,480)	471,480	0	Grant related	Jun-24
B43	2559-23/24 Browns Road, Noble Park North <i>* Blackspot grant funded project</i>	0	(427,083)	427,083	0	Grant related	Jun-24
B44	2561-23/24 Mudeera Way Asphalt Artwork <i>* Noble Park Revitalisation grant funded project</i>	0	(67,714)	79,664	11,950	Grant related	Nov-23
B45	2563-23/24 Laneway Activation Program <i>* Noble Park Revitalisation grant funded project</i>	0	(85,000)	100,000	15,000	Grant related	Dec-23
B46	2564-23/24 Leonard Avenue Streetscape <i>* Noble Park Revitalisation grant funded project</i>	0	(348,786)	398,079	49,293	MYB, Multi-year	Sep-23
B47	2411-22/23 George Andrews Reserve - Lighting Upgrade	0	(173,330)	473,330	300,000	Multi-year, Grant related, MYB	Feb-24
B48	2467-23/24 Lyndale Secondary College Pavilion - Kitchen Upgrade Detailed Design (MYB)	0	(80,000)	144,800	64,800	MYB	Jun-24
B49	2434-22/23 Precinct Energy Plant (PEP) Redevelopment	0	(726,995)	726,995	0	Grant related, Multi-year	May-24
B50	2311-22/23 Police Paddocks Reserve - Water Main Renewal	0	0	144,100	144,100	Third party	Dec-23
B51	2330-22/23 Dandenong Civic Centre - Domestic Hot Water Renewal	0	0	93,280	93,280	Third party	Feb-24
B52	2167-22/23 Barry Powell Reserve (Bains Pavilion) - Redevelopment Detailed Design (Stage 2 of 4)	0	0	348,875	348,875	Project scope, Community sensitive, Third party	Jun-24
B53	2247-22/23 Rosewood Downs Primary School - Maternal and Child Health and Community Facilities	0	0	122,070	122,070	Third party	Sep-23
B54	1998-20/21 Drainage Catchment 38A	0	0	425,000	425,000	Project scope, Third party	Sep-23
B55	1589-19/20 Ross Reserve - Athletics Track Reconstruction	0	0	988,115	988,115	Multi-year	Mar-24
B56	2433-22/23 Arkwright Drive Wetlands - Contamination and Rehabilitation	0	0	178,006	178,006	Project scope	Dec-23
B57	2560-23/24 George Andrews Reserve - Keshava Mural Artwork	0	0	30,000	30,000	MYB	Aug-23
		(4,752,133)	(8,481,643)	25,283,433	12,049,657		

KEY:

Projects with a practical completion (PC) date expected by the end of the first quarter of 2023-24.

APPENDIX 5B – CAPITAL CARRY OVERS

NO.	PROJECT DESCRIPTION	FUNDING SOURCE		EXPEND- ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED COMPLETION DATE
		RESERVE \$	INCOME \$				
Capital projects immediately required							
B58	Dandenong Market - Lift	0	0	175,000	175,000	Not applicable	Jun-24
B59	Dandenong Market - Fire Services	0	0	600,000	600,000	Not applicable	Jun-24
B60	Dandenong Market - Car Park Recitification works	0	0	225,000	225,000	Not applicable	Jun-24
		0	0	1,000,000	1,000,000		
Total capital carry overs		(4,752,133)	(8,481,643)	26,283,433	13,049,657		

KEY:

Projects with a practical completion (PC) date expected by the end of the first quarter of 2023-24.

REASONS FOR CARRY OVER (DELAY DUE TO):**Reason for carry over**

Economic conditions
 Project scope
 Third party
 Other project
 Grant related
 Community sensitive
 Internal resourcing
 MYB
 Multi-year
 On hold



4.3.2 2022-23 Annual Financial Statements

Responsible Officer:	Executive Manager Finance and IT
Attachments:	1. Annual Financial Statements 2022-23 [4.3.2.1 - 81 pages] 2. Performance Statement 2022-23 [4.3.2.2 - 15 pages]

Executive Summary

1. The 2022-23 Annual Financial Statements comprise the consolidated financial statements of Council, Dandenong Market Pty Ltd and South East Leisure Pty Ltd. In preparing the consolidated financial statements, all inter-entity balances and transactions have been eliminated in full.
2. The preliminary audit of Council's Annual Financial Statements and Performance Statement for the year ended 30 June 2023 has been completed by the Victorian Auditor-General's Office (VAGO) and reviewed by Council's Audit and Risk Committee.
3. Prior to final certification by VAGO, Council is required to adopt-in-principle the 2022-23 Annual Financial Statements and submit them for certification. As part of the certification process, VAGO may require further minor amendments to the Statements and Council authorisation for the Principal Accounting Officer to make these changes is sought.
4. Council is also required to authorise two Councillors to certify these documents in accordance with the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*. The signed statements will be incorporated in Council's annual report for the year ended 30 June 2023 and the annual report will be presented to Council by 23 October 2023.
5. This report recommends that Council adopts-in-principle the Annual Financial Statements and Performance Statement for the year ended 30 June 2023, authorises the Principal Accounting Officer to make changes in certain circumstances and nominates Councillor Foster (Mayor) and Audit and Risk Committee member Councillor Garad to sign the 2022-23 Financial Statements and Performance Statement.

Background

6. The agents of the Victorian Auditor-General, RSD Audit, have completed the audit of the Annual Financial Statements and Performance Statement for the year ended 30 June 2023. A draft Audit Closing Report was presented to the Audit and Risk Committee on 15 September 2023. The statements remain interim until signed by the Auditor-General. Consequently, at the time of preparing this report, Council has not received audit clearance from VAGO for the attached Financial and Performance Statements.

Key Points / Issues / Discussion

Signing of Financial Statements and Performance Statement for the year ended 30 June 2023

7. The Audit and Risk Committee is satisfied with the statements and recommends to Council that the statements be adopted in principle and referred to VAGO for final certification.
8. For the audit to proceed, Council now needs to resolve to (subject to any minor amendments noted under “Consultation” in this report):
 - Approve “in principle” the draft Financial Statements and Performance Statement for the year ended 30 June 2023.
 - Authorise two (2) Councillors to sign the 30 June 2023 Financial Statements and Performance Statement once any changes recommended or agreed to with the Auditor-General have been made.
9. The Financial Statements and Performance Statement for the year ended 30 June 2023 will be incorporated into Council’s Annual Report, which is to be presented at a Council meeting open to the public on 23 October 2023.

Financial Implications

10. The draft Financial Statements are consolidated accounts of Council, Dandenong Market Pty Ltd and South East Leisure Pty Ltd. These statements indicate the financial performance for the year and the financial position at 30 June 2023. Whilst the audit has not yet been finalised by VAGO, it is not expected that there will be any major changes as a result.
11. The Comprehensive Income Statement highlights that Greater Dandenong City Council’s operating surplus for the year is a consolidated accounting surplus result of \$33.38 million in 2022-23. To reach the total comprehensive income result, Council has recorded a net revaluation increment in fixed asset values of \$57.67 million (mainly buildings) resulting in a consolidated Comprehensive Income surplus of \$91.05 million in total. Council is reminded that these outcomes are accounting based and do not represent the actual ‘cash’ outcome of Council for the financial year.
12. Detailed analysis of operational financial performance for the year ended 30 June 2023 is included in the June 2023 Financial Report and illustrates all significant variations between final outcomes and forecast results and provides a reconciliation to the cash result.

Performance Statement

13. The Performance Statement reports Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. It contains the results of the prescribed indicators and measures for service performance, financial performance and sustainable capacity indicators. The Performance Statement is also required to be audited, certified and published in the Annual Report 2022-23.

Community and Stakeholder Consultation

14. The agents of the Auditor-General, RSD Audit, have completed the audit of the Annual Financial Statements and Performance Statement for the year ended 30 June 2023. The Audit and Risk Committee met on 15 September 2023 to review in detail the draft Financial Statements and Performance Statement. The meeting was attended by RSD Audit who presented the audit outcomes. No material issues were raised. The Audit and Risk Committee recommends to Council that the statements be adopted-in-principle.
15. The Financial Statements and Performance Statement will be included in Council's Annual Report which will be published on Council's website once audit clearance has been received from VAGO and it has been formally approved by Council.

Links to the Community Vision and Council Plan

16. This report is consistent with the following principles in the Community Vision 2040:
- Education, training, entrepreneurship and employment opportunities.
 - Sustainable environment.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
 - Art and culture.
17. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

18. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the Local Government Act 2020.
 - Victorian Charter of Human Rights and Responsibilities 2006.
 - Climate Change and Sustainability.

Conclusion

19. It is recommended that Council adopt in principle the Financial Statements and Performance Statement for the year ended 30 June 2023 and advance these statements to VAGO for final certification.

Recommendation

That Council:

1. **adopts-in-principle the Consolidated Financial Statements and the Performance Statement for the year ended 30 June 2023;**
2. **authorises the Principal Accounting Officer to make changes to the Financial and Performance Statements, as agreed with the Victorian Auditor-General's Office, that the Audit and Risk Committee be consulted prior to making any material amendment, and that material amendments be communicated to Council as soon as practical; and**
3. **nominates Councillor Foster (Mayor) and Councillor Garad to sign the 30 June 2023 Financial and Performance Statements.**



Financial Statements

For the year ended 30 June 2023



2022-23

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Certification of the Consolidated Financial Statements

In my opinion the accompanying consolidated financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.

Michelle Hansen CPA
Principal Accounting Officer

Date : 25 September 2023
Dandenong

In our opinion the accompanying consolidated financial statements present fairly the consolidated financial transactions of the Greater Dandenong City Council for the year ended 30 June 2023 and the consolidated financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the consolidated financial statements in their final form.

Eden Foster
Mayor

Date : 25 September 2023
Dandenong

Rhonda Garad
Councillor

Date : 25 September 2023
Dandenong

Jacqui Weatherill
Chief Executive Officer

Date : 25 September 2023
Dandenong

Independent Auditor's Report

Comprehensive Income Statement

For the year ended 30 June 2023

	Note	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Income / Revenue			
Rates and charges	3.1	163,528	156,711
Statutory fees and fines	3.2	8,917	7,633
User fees	3.3	11,771	6,812
Grants - operating	3.4	41,913	40,225
Grants - capital	3.4	9,763	13,919
Contributions - monetary	3.5	2,393	8,069
Contributions - non-monetary	3.5	14,804	3,685
Net gain on disposal of property, infrastructure, plant and equipment	3.6	719	482
Fair value adjustments for investment property	6.4	228	-
Other income	3.7	22,358	11,947
Total income / revenue		276,394	249,483
Expenses			
Employee costs	4.1	(93,472)	(86,252)
Materials and services	4.2	(100,788)	(85,892)
Depreciation	4.3	(32,849)	(32,416)
Amortisation - intangible assets	4.4	(111)	(103)
Amortisation - right-of-use assets	4.5	(726)	(664)
Bad and doubtful debts - allowance for impairment losses	4.6	(2,818)	(1,487)
Borrowing costs	4.7	(2,687)	(2,803)
Finance costs - leases	4.8	(52)	(30)
Fair value adjustments for investment property	6.4	-	(99)
Other expenses	4.9	(9,515)	(5,802)
Total expenses		(243,018)	(215,548)
Surplus for the year		33,376	33,935
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment (decrement)	9.1(a)	57,669	(39,021)
Total other comprehensive income		57,669	(39,021)
Total comprehensive result		91,045	(5,086)

The above Comprehensive Income Statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2023

	Note	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1(a)	75,993	33,343
Trade and other receivables	5.1(c)	31,161	30,180
Other financial assets	5.1(b)	122,869	150,504
Inventories	5.2(a)	62	19
Prepayments	5.2(b)	3,098	2,003
Other assets	5.2(b)	5,355	5,904
Total current assets		238,538	221,953
Non-current assets			
Trade and other receivables	5.1(c)	273	281
Property, infrastructure, plant and equipment	6.2	2,508,343	2,431,765
Investment property	6.4	6,575	6,336
Right-of-use assets	5.8	1,554	1,846
Intangible assets	5.2(c)	84	195
Total non-current assets		2,516,829	2,440,423
Total assets		2,755,367	2,662,376
Liabilities			
Current liabilities			
Trade and other payables	5.3(a)	25,988	24,629
Trust funds and deposits	5.3(b)	6,473	4,980
Unearned income / revenue	5.3(c)	58,880	55,822
Provisions	5.5(c)	21,277	21,864
Other interest-bearing liabilities	5.4(b)	92	-
Interest-bearing liabilities	5.4(a)	3,597	3,484
Lease liabilities	5.8	548	524
Total current liabilities		116,855	111,303
Non-current liabilities			
Trust funds and deposits	5.3(b)	2,112	2,409
Provisions	5.5(c)	1,321	1,120
Other interest-bearing liabilities	5.4(b)	373	-
Interest-bearing liabilities	5.4(a)	46,182	49,779
Lease liabilities	5.8	1,038	1,324
Total non-current liabilities		51,026	54,632
Total liabilities		167,881	165,935
Net assets		2,587,486	2,496,441
Equity			
Accumulated surplus		969,354	955,457
Reserves	9.1(c)	1,618,132	1,540,984
Total equity		2,587,486	2,496,441

The above Balance Sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2023

Consolidated					
		Total	Accumulated	Revaluation	Other
		\$'000	Surplus	Reserve	Reserves
2023	Note		\$'000	\$'000	\$'000
Balance at beginning of the financial year		2,496,441	955,457	1,472,583	68,401
Surplus for the year		33,376	33,376	-	-
Net asset revaluation increment	9.1(a)	57,669	-	57,669	-
Transfers to other reserves	9.1(b)	-	(26,874)	-	26,874
Transfers from other reserves	9.1(b)	-	7,395	-	(7,395)
Balance at end of the financial year		2,587,486	969,354	1,530,252	87,880

Consolidated					
		Total	Accumulated	Revaluation	Other
		\$'000	Surplus	Reserve	Reserves
2022			\$'000	\$'000	\$'000
Balance at beginning of the financial year		2,501,527	924,709	1,511,604	65,214
Surplus for the year		33,935	33,935	-	-
Net asset revaluation increment	9.1(a)	(39,021)	-	(39,021)	-
Revaluation reversal - disposed assets	9.1(a)	-	-	-	-
Impairment (loss) reversal of previous revaluation	9.1(a)	-	-	-	-
Transfers to other reserves	9.1(b)	-	(22,197)	-	22,197
Transfers from other reserves	9.1(b)	-	19,010	-	(19,010)
Balance at end of the financial year		2,496,441	955,457	1,472,583	68,401

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2023

		Consolidated 2023 Inflows/ (Outflows) \$'000	Consolidated 2022 Inflows/ (Outflows) \$'000
	Note		
Cash flows from operating activities			
Rates and charges		162,903	154,253
Statutory fees and fines		7,007	5,795
User fees		11,268	6,600
Grants - operating		44,697	43,187
Grants - capital		6,499	4,483
Contributions - monetary		5,189	9,065
Interest received		5,520	358
Trust funds and deposits taken		29,580	31,586
Other receipts		20,063	13,389
Net GST refund		11,534	10,462
Employee costs		(93,612)	(86,710)
Materials and services		(104,901)	(98,870)
Short-term, low value and variable lease payment		(756)	(730)
Trust funds and deposits repaid		(28,560)	(30,651)
Other payments		(6,289)	(4,849)
Net cash provided by operating activities	9.2	70,142	57,368
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(49,214)	(46,205)
Proceeds from sale of property, infrastructure, plant and equipment		794	551
Proceeds (payments) for investments		27,912	(150,504)
Net cash used in investing activities		(20,508)	(196,158)
Cash flows from financing activities			
Finance costs		(2,706)	(2,815)
Proceeds from borrowings		-	-
Repayment of borrowings		(3,484)	(3,373)
Repayment of other interest-bearing liabilities		(45)	-
Interest paid - lease liability		(53)	(26)
Repayment of lease liabilities		(696)	(674)
Net cash used in financing activities		(6,984)	(6,888)
Net increase (decrease) in cash and cash equivalents		42,650	(145,678)
Cash and cash equivalents at the beginning of the financial year		33,343	179,021
Cash and cash equivalents at the end of the financial year	5.1(a)	75,993	33,343
Financing arrangements	5.6		

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended 30 June 2023

	Note	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Property			
Land		-	6,155
Total land		-	6,155
Buildings		15,784	14,573
Leasehold improvements		393	528
Total buildings		16,177	15,101
Total property	2.1.2	16,177	21,256
Plant and equipment			
Plant, machinery and equipment		2,235	1,313
Fixtures, fittings and furniture		124	186
Computers and telecommunications		642	80
Library books		817	761
Total plant and equipment	2.1.2	3,818	2,340
Infrastructure			
Roads		10,923	10,983
Bridges		84	60
Footpaths and cycleways		1,833	1,586
Drainage		3,704	1,574
Recreational, leisure and community facilities		8,329	3,300
Parks, open space and streetscapes		3,548	10,741
Off street car parks		449	122
Total infrastructure	2.1.2	28,870	28,366
Sub-total capital works expenditure <i>(Property, infrastructure, plant and equipment)</i>	2.1.2	48,865	51,962
Investment property		11	5
Intangibles - software		-	80
Total capital works expenditure <i>(This includes Property, infrastructure, plant and equipment, Investment property and Intangibles)</i>	2.1.2	48,876	52,047
Represented by:			
New asset expenditure		6,666	12,176
Asset renewal expenditure		20,207	16,509
Asset upgrade expenditure		19,564	19,209
Asset expansion expenditure		2,439	4,153
Total capital works expenditure		48,876	52,047

The above Statement of Capital Works should be read in conjunction with the accompanying notes.

Notes to the Consolidated Financial Report

Note

1 OVERVIEW

The Greater Dandenong City Council was established in December 1994 with the amalgamation of the former City of Springvale and former City of Dandenong, and is a body corporate. The Council's main office is located at 225 Lonsdale Street, Dandenong, 3175.

Statement of compliance

These consolidated financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

Significant accounting policies

1.1 Basis of accounting

These consolidated financial statements for the year ended 30 June 2023 comprise the results of operations for both Council and its wholly owned subsidiaries, namely the Dandenong Market Pty Ltd and South East Leisure Pty Ltd. South East Leisure Pty Ltd was established on 7 July 2021 and commenced operations on 1 July 2022. The 2022-23 financial year is the first full year of operations for South East Leisure (for further details refer to Note 6.3).

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Accounting policies applied are disclosed in sections where the related balance or financial statement matter is disclosed.

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Notes to the Consolidated Financial Report

Note

1 Overview (continued)

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AASB's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings and infrastructure (refer to note 6.2 and 8.4).
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 6.2).
- the determination of employee provisions (refer to note 5.5(a)).
- the determination of landfill provisions (refer to note 5.5(b)).
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of *AASB 15 Revenue from Contracts with Customers* or *AASB 1058 Income of Not-for-Profit Entities* (refer to note 3).
- the determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to note 5.8).
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation. Disclosure has been made of any material changes to comparatives (refer to note 10). It is noted that there have been no material changes to comparatives.

Goods and Services Tax (GST)

Income and expenses are recognised net of the amount of associated GST. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

1.2 COVID-19

During 2022-23 the COVID-19 pandemic has not had any significant impacts on Council's financial operations and service obligations.

Notes to the Consolidated Financial Report

Note

2 ANALYSIS OF OUR RESULTS

2.1 Performance against budget

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. *The Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of greater than 10 per cent and greater than \$1 million or where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 27 June 2022. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

2.1.1 Income / Revenue and expenditure

	Consolidated Actual 2023 \$'000	Council Actual 2023 \$'000 (note 6.3)	Council Budget 2023 \$'000	Council Variance Fav (Unfav)	Council Variance Fav (Unfav) %	Note 2.1.1 Ref
Income / Revenue						
Rates and charges	163,528	163,630	162,081	1,549	1.0%	
Statutory fees and fines	8,917	8,918	9,696	(778)	(8.0%)	
User fees	11,771	8,270	9,389	(1,119)	(11.9%)	(a)
Grants - operating	41,913	41,894	33,940	7,954	23.4%	(b)
Grants - capital	9,763	9,763	3,518	6,245	177.5%	(c)
Contributions - monetary	2,393	2,393	3,447	(1,054)	(30.6%)	(d)
Contributions - non-monetary	14,804	14,804	10,000	4,804	48.0%	(e)
Net gain on disposal of property, infrastructure, plant and equipment	719	719	445	274	61.6%	
Fair value adjustments for investment property	228	228	-	228	100.0%	
Other income	22,358	12,415	4,849	7,566	156.0%	(f)
Total income / revenue	276,394	263,034	237,365	25,669	10.8%	
Expenses						
Employee costs	(93,472)	(85,195)	(91,636)	6,441	7.0%	
Materials and services	(100,788)	(96,364)	(75,427)	(20,937)	(27.8%)	(g)
Depreciation	(32,849)	(32,732)	(33,943)	1,211	3.6%	
Amortisation - intangible assets	(111)	(91)	(60)	(31)	(51.7%)	
Amortisation - right of use assets	(726)	(726)	(604)	(122)	(20.2%)	
Bad and doubtful debts - allowance for impairment losses	(2,818)	(2,802)	(1,953)	(849)	(43.5%)	
Borrowing costs	(2,687)	(2,665)	(2,667)	2	0.1%	
Finance costs - leases	(52)	(52)	(22)	(30)	(136.4%)	
Other expenses	(9,515)	(9,184)	(4,489)	(4,695)	(104.6%)	(h)
Total expenses	(243,018)	(229,811)	(210,801)	(19,010)	(9.0%)	
Surplus for the year	33,376	33,223	26,564	6,659	25.1%	

Notes to the Consolidated Financial Report

Note

2.1.1 Income / revenue and expenditure (continued)

Explanation of material variations

Ref	Item	Explanation
(a)	User fees	User fee income was \$1.12 million lower than the Original Budget due to: - lower car park ticket machine and parking meter income (\$871,000) due to reduced activity in the central business districts. - lower than anticipated income from Building permits / inspections and Planning permits (\$420,000) mostly due to economic impacts contributing to lower construction activity levels.
(b)	Grants - operating	Operating grant income was \$7.95 million higher than the Original Budget due to: - the early distribution of 100% of Council's 2023-24 Financial Assistance grant allocation via the Victorian Local Government Grants Commission (VLGGC) (\$4.14 million). - higher than anticipated Family Day Care grant income due to increased service delivery during COVID (\$2.19 million). - unbudgeted grant income for various projects which were either advised after the adoption of Council's Original Budget or relate to grant-funded projects carried over from 2021-22 including Refugee Immunisation PRIME (\$513,000), Waste Management (\$369,000), Child First (\$398,000) and Market Street Occasional Child Care Centre (\$218,000). These favourable variances were partly offset by \$1.64 million lower than anticipated Home and Community Care grant funding recognised based on target achievement, restricted due to staff shortages.
(c)	Grants - capital	Capital grant income was \$6.25 million favourable to the Original Budget due to several grant funded projects carried over from the previous financial year (Local Roads Community Infrastructure - \$2.66 million, Ross Reserve Soccer Pitch - \$1.01 million, Noble Park Aquatic Centre gym redevelopment - \$940,000 and Burden Park Reserve - \$484,000) and funding advised after the adoption of Council's budget (Noble Park Revitalisation projects \$1.25 million and Black Spot Works Program \$828,000). These favourable variances were partly offset by a delay in the Keysborough South Community Hub project to 2023-24 which means that the grant funding received is not able to be recognised in the Income Statement yet (\$2.39 million).
(d)	Contributions - monetary	Monetary contributions were \$1.45 million unfavourable to the Original Budget mainly due to a delay in the Perry Road project to 2023-24 which means that the Development Contribution Plan (DCP) income related to this DCP project is not yet able to be recognised in the Income Statement (recognised on completion).

Notes to the Consolidated Financial Report

Note

2.1.1 Income / revenue and expenditure (continued)

Explanation of material variations (continued)

Ref	Item	Explanation
(e)	Contributions - non-monetary	These contributions represent assets that are transferred to Council's ownership from developers upon completion of subdivisions. Refer to Note 6.2(a) for further details about contributed assets. In 2022-23, they relate mainly to land titles transferred to Council. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict. This item does not impact the cash result.
(f)	Other income	Other income is \$7.57 million favourable to the Original Budget due to: - \$5.26 million higher interest return on investments as a result of economic conditions (transferred to reserves). - \$1.94 million in higher than anticipated recovery income relating to legal costs (\$565,000), partner council contributions to works at the Spring Valley Landfill (\$244,000), a contract dispute (\$296,000) and reimbursement of the debt recovery actions taken in relation to outstanding rate debtors (\$221,000).
(g)	Materials and services	The unfavourable variance of \$20.94 million is attributable to: - \$15.14 in capital expenditure that was not able to be capitalised to the asset register because it was not capital in nature, it did not meet the capitalisation threshold or it related to non-Council owned assets (\$6.16 million relating to current year capital expenditure and \$8.98 million relating to prior year capital expenditure in work in progress). - higher than anticipated Family Day Care contract services expenditure as a result of an expanded program (\$2.17 million). - higher park maintenance contract costs particularly for playgrounds, trees and roadside mowing (\$870,000). - higher than anticipated legal costs (\$864,000), mainly in Health (\$509,000) and Property Revenue for debt recovery of outstanding rates which are recovered (\$218,000). - increased insurance claims (\$682,000) relating to seven claims where the cost exceeded Council's excess and were referred to Council's insurer. - a delay in completion of the Noble Park Aquatic Centre gym redevelopment project resulting in a lower operational result for leisure centres (\$380,000).
(h)	Other expenses	The unfavourable variance of \$4.70 million to the Original Budget is due to: - \$3.43 million in asset write offs which are not budgeted for as they are difficult to predict and do not impact the cash result. The asset write offs mainly relate to the renewal and replacement of off street car parks, recreational, leisure and community facilities, footpaths and cycleways and buildings. - \$834,000 in capital improvement program costs relating to non-Council-owned assets (mainly contributions to Rosewood Downs Primary School Maternal and Child Health). These costs are not able to be capitalised to Council's asset register.

Notes to the Consolidated Financial Report

Note

2.1.2 Capital works

	Consolidated Actual 2023 \$'000	Council Actual 2023 \$'000	Council Budget 2023 \$'000	Council Variance \$'000 Fav (Unfav)	Council Variance % Fav (Unfav)	Note 2.1.2 Ref
Property						
Buildings	15,784	15,784	16,590	806	4.86%	
Leasehold improvements	393	393	871	478	54.88%	
Total buildings	16,177	16,177	17,461	1,284	7.35%	
Total property	16,177	16,177	17,461	1,284	7.35%	
Plant and equipment						
Plant, machinery and equipment	2,235	2,211	0	(2,211)	100.00%	(a)
Fixtures, fittings and furniture	124	116	45	(71)	(157.78%)	
Computers and telecommunications	642	642	124	(518)	(417.74%)	
Library books	817	817	878	61	6.95%	
Total plant and equipment	3,818	3,786	1,047	(2,739)	(261.60%)	
Infrastructure						
Roads	10,923	10,923	21,935	11,012	50.20%	(b)
Bridges	84	84	270	186	68.89%	
Footpaths and cycleways	1,833	1,833	2,000	167	8.35%	
Drainage	3,704	3,704	4,137	433	10.47%	
Recreational, leisure and community facilities	8,329	8,329	6,350	(1,979)	(31.17%)	(c)
Parks, open space and streetscapes	3,548	3,548	2,390	(1,158)	(48.45%)	(d)
Off street car parks	449	449	-	(449)	(100.00%)	
Total infrastructure	28,870	28,870	37,082	8,212	22.15%	
Sub-total	48,865	48,833	55,590	6,757	12.16%	
<i>(Property, infrastructure, plant and equipment)</i>						
Investment property	11	11	-	(11)	(100.00%)	
Total capital works expenditure	48,876	48,844	55,590	6,746	12.14%	
<i>(Property, infrastructure, plant & equip, Investment property & Intangibles)</i>						
Represented by:						
New asset expenditure	6,666	6,634	13,780	7,146	51.86%	(e)
Asset renewal expenditure	20,207	20,207	26,374	6,167	23.38%	(f)
Asset upgrade expenditure	19,564	19,564	15,436	(4,128)	(26.74%)	(g)
Asset expansion expenditure	2,439	2,439	-	(2,439)	(100.00%)	(h)
Total capital works expenditure	48,876	48,844	55,590	6,746	12.14%	

Notes to the Consolidated Financial Report

Note

2.1.2 Capital works (continued)

Explanation of material variations

Ref	Item	Explanation
(a)	Plant, machinery and equipment	The unfavourable variance of \$2.21 million to the Budget is due to \$2 million in the fleet renewal program budget carried over from 2021-22. This carry over was caused by the COVID-19 impact on the manufacturing and supply of automotive plant and equipment in the prior year. There were a number of fleet items on order at 30 June 2022 that were delayed to 2022-23. Carry overs are not included in the Budget.
(b)	Roads	The favourable variance of \$11.01 million to the Budget is mainly due to: - projects not complete at 30 June 2023 which will be carried over to the 2023-24 financial year, including Ordish Road reconstruction caused by a lengthy process of geotechnical investigation and pavement design (\$3.12 million) and Perry Road (\$4.23 million) caused by requirement for service authorities' approval and materials availability (supply of concrete pipes). - an underspend in the Road Resurfacing / Reconstruction / Rehabilitation programs as a result of limited availability of contractors to complete works within the required timeframe (\$4.12 million).
(c)	Recreational, leisure and community facilities	The unfavourable variance of \$1.98 million to the Budget is due mainly to the Ross Reserve Athletic Soccer Pitch (\$1.21 million) and Burden Park Reserve (\$650,000) projects that were carried over from the 2021-22 year. Carry overs are not included in the Budget.
(d)	Parks, open space and streetscapes	Capital expenditure on parks, open space and streetscapes was \$1.16 million higher than the Budget due to a combination of factors including: - Noble Park Revitalisation grant funded projects included in the Mid-Year Budget such as Frank Street, Ian Street and Leonard Avenue Streetscape projects (\$697,000) - \$409,000 of capital works transferred from operating expenditure because it satisfied asset recognition criteria but was budgeted in operating expenditure in the Budget, mainly open space furniture such as tree grates, guards and pits. - three projects carried over from the 2021-22 financial year including Ross Reserve Landscaping project (\$223,000), Local Roads Community Infrastructure Phase 3 project for Railway Parade Shopping Centre (\$320,000) and Tatterson Park Oval 1 project (\$164,000). Carry overs are not included in the Budget. These unfavourable variances are partly offset by a delay in the Vanity Lane project (\$795,000) awaiting demolition of a fire damaged building combined with detailed design refinements informed by additional feature survey work and engineering advice on site conditions. This project will be carried over to the 2023-24 financial year.

Notes to the Consolidated Financial Report

Note

2.1.2 Capital works (continued)

Explanation of material variations

Ref	Item	Explanation
(e)	New asset expenditure	New asset expenditure was \$7.15 million lower than anticipated in the Budget due to the deferral of \$10.38 million in capital expenditure budget for the Keysborough South Community Hub major project to 2023-24 (adjusted in the Mid-Year Budget), partly offset by three projects carried over from the 2021-22 financial year including Ross Reserve Soccer Pitch (\$1.21 million), 8 Balmoral Avenue Car Park (\$1.08 million) and Local Roads and Community Infrastructure Optical Fibre various locations (\$488,000). Carry overs are not included in the Budget.
(f)	Asset renewal expenditure	Asset renewal expenditure was \$6.17 million lower than anticipated in the Budget due to the favourable variance in the Road Resurfacing / Rehabilitation / Reconstruction programs detailed in 2.1.2 (b) above, partly offset by the unfavourable variance in the fleet renewal program (detailed in 2.1.2 (a) above) and \$1.61 million of capital works transferred from operating expenditure because it satisfied asset recognition criteria but was budgeted in operating expenditure in the Budget.
(g)	Asset upgrade expenditure	Asset upgrade expenditure was \$4.13 million higher than anticipated in the Budget due to unfavourable variances caused by carry overs from 2021-22 for the Thomas Carroll pavilion (\$3.57 million), Ross Reserve pavilion (\$2.85 million) and Local Roads Community Infrastructure Callander Road (\$1.23 million) projects. Carry overs are not included in the Budget. These unfavourable variances are partly offset by favourable variances caused by delays in the Perry Road (\$4.2 million), Drainage Catchment 38A (\$1.2 million) and Ross Reserve Athletics Track (\$1.03 million) projects. Perry Road and Ross Reserve Athletics Track will be carried over to 2023-24, while Drainage Catchment 38A will be partly carried over (\$425,000) with the remaining balance representing savings as the project needs to be re-scoped.
(h)	Asset expansion expenditure	Asset expansion expenditure was \$2.44 million higher than anticipated in the Budget due to the Noble Park Aquatic Centre gym redevelopment project (\$2.44 million) which was carried over from the 2021-22 financial year. Carry overs are not included in the Budget.

Notes to the Consolidated Financial Report

Note

2.2 Analysis of Council results by program

2.2.1 Council delivers its functions and activities through the following programs.

Chief Executive Office (CEO)

The Office of the Chief Executive has overall responsibility for the operations of the organisation, and carriage of the Strategic Risk Register. Each member of the executive management team reports to the CEO.

Corporate Services

The Corporate Services directorate is responsible for a broad range of organisational functions including financial planning, marketing and communications, governance, information and telecommunications, organisational development and corporate planning. The departments which make up this directorate include Financial Services, Information Technology, Governance, Customer Service and Civic Facilities, Media and Communications and People Culture and Innovation Services.

Business, Engineering and Major Projects

Greater Dandenong Business

Greater Dandenong Business is responsible for Council's major activity centres, economic development, investment attraction and future growth. Attracting investment and showcasing business are key roles in establishing Greater Dandenong as a regional capital. The departments which make up Greater Dandenong Business include Economic Development, Business and Revitalisation, Major Projects and South East Business Networks (SEBN).

Engineering Services

Engineering Services is primarily focused on roads and footpaths, transport, parks and gardens, waste services, recreational and sporting facilities and Council's capital works program. It includes the departments of City Improvement, Infrastructure Services and Planning and Transport and Civil Development.

City Planning Design and Amenity

The City Planning, Design and Amenity directorate is focused on the development of our built and natural environments and ensuring that Council's activities match the community's future needs for facilities, housing, and sustainability. It oversees the functions of Building and Compliance Services, Statutory Planning, Strategic and Environmental Planning and Regulatory Services.

Community Strengthening

Community Strengthening provides direct services to the community across a wide range of programs such as sport and recreation, libraries, youth and families, children's services, festivals and events, support for older people and community advocacy. This directorate manages Community Care, Community Arts, Culture and Libraries, Community Wellbeing and Community Development, Sport and Recreation. This Directorate was previously named Community Services in 2021-22.

Non-attributable

The items that cannot be reliably attributable to a directorate. For example furniture, fixtures and fittings that cannot be identified by a location or work in progress that cannot be easily allocated across directorate.

Notes to the Consolidated Financial Report

Note

2.2 Analysis of Council results by program

2.2.2 Summary of income / revenue, expenses, assets and capital expenses by program

	Income / Revenue	Expenses	Surplus/ (Deficit)	Grants included in income / revenue	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2023					
CEO Services	-	(813)	(813)	-	5
Corporate Services	166,602	(30,231)	136,371	16,434	332,132
Business, Engineering & Major Projects	54,433	(106,661)	(52,228)	11,184	1,660,960
City Planning, Design & Amenity	14,792	(20,241)	(5,449)	670	117,237
Community Strengthening	27,207	(62,884)	(35,677)	23,369	738,077
Non-attributable*	-	(8,981)	(8,981)	-	134
Council Total	263,034	(229,811)	33,223	51,657	2,848,545
Dandenong Market Pty Ltd	6,146	(6,017)	129	-	2,138
South East Leisure Pty Ltd	11,464	(11,440)	24	19	3,344
Consolidated elimination	(4,250)	4,250	-	-	(1,335)
Consolidated Total	276,394	(243,018)	33,376	51,676	2,852,692

	Income / Revenue	Expenses	Surplus/ (Deficit)	Grants included in income / revenue	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
CEO Services	-	(668)	(668)	-	-
Corporate Services	156,834	(28,708)	128,126	15,800	307,128
Business, Engineering & Major Projects **	46,791	(97,666)	(50,875)	15,033	1,539,605
City Planning, Design & Amenity	14,723	(19,320)	(4,597)	801	113,537
Community Strengthening **	26,422	(62,205)	(35,783)	22,510	699,374
Non-attributable*	-	(2,597)	(2,597)	-	139
Total for Council	244,770	(211,164)	33,606	54,144	2,659,783
Dandenong Market Pty Ltd	4,846	(4,870)	(24)	-	1,897
South East Leisure Pty Ltd	1,680	(1,327)	353	-	1,915
Consolidation elimination	(1,813)	1,813	-	-	(1,219)
Consolidated Total	249,483	(215,548)	33,935	54,144	2,662,376

* Non-attributable represents income and expense items that are not specifically attributable to one of the directorates.

** Prior year comparatives have been amended to more accurately classify operating income and expenditure for the Capital Improvement Program from Community Strengthening to Business, Engineering and Major Projects.

Notes to the Consolidated Financial Report

Note

Consolidated 2023 \$'000	Consolidated 2022 \$'000
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3 FUNDING FOR THE DELIVERY OF OUR SERVICES

3.1 Rates and charges

Council uses the Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of the land and all improvements on it, and is determined by independent valuers and certified by the Valuer General Victoria. The valuation base used to calculate general rates for 2022-23 was \$59.36 billion (\$50.10 billion in 2021-22).

Residential	58,243	58,613
Commercial	12,242	12,424
Industrial	62,298	57,848
Farm	458	478
Cultural and recreational	558	437
Waste management charge - residential	24,829	23,187
Supplementary rates and rates adjustment	1,963	1,472
Maintenance levy	1,697	1,647
Interest on rates and charges	1,240	605
Total rates and charges	163,528	156,711

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2022 and the valuation is first applied to the rating period commencing 1 July 2022.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Infringements and costs	4,933	3,571
Court recoveries	1,661	1,260
Building and town planning fees	1,818	2,122
Subdivision	146	233
Land information certificates	112	136
Election fines	10	83
Permits	237	228
Total statutory fees and fines	8,917	7,633

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
3.3 User fees		
Aged and health services	941	1,090
Leisure centre and recreation	3,504	-
Child care/children's programs	1,749	1,565
Parking	2,530	1,632
Registration and other permits	2,018	1,624
Asset protection fees	472	444
Other fees and charges	557	457
Total user fees	11,771	6,812
User fees by timing of revenue recognition		
User fees recognised over time	281	313
User fees recognised at point in time	11,490	6,499
Total user fees	11,771	6,812

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

3.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants

Commonwealth funded grants	34,361	33,602
State funded grants	17,296	20,511
Other grant sources	19	31
Total grants received	51,676	54,144

a) Operating grants

Recurrent - Commonwealth Government

Financial Assistance Grants (via Victoria Local Government Grants Commission)*	16,258	15,107
Family Day Care	6,534	5,976
General Home Care	6,247	5,807
Family, Youth and Children Services	352	343
Libraries	261	170
Immunisation	18	10
Volunteer Services	13	18
	29,683	27,431

* Payments for Financial Assistance Grants received via the Victorian Local Government Grants Commission can vary year on year. Due to early distributions, 2022-23 reflects 125% of funding received (100% of 2023-24 and 25% of 2022-23) and the 2021-22 financial year reflects 125% of funding received (75% of 2022-23 and 50% of 2021-22).

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
3.4 Funding from other levels of government (continued)		
a) Operating grants (continued)		
<i>Recurrent - State Government</i>		
Aged Care	1,018	1,650
Maternal and Child Health	2,374	2,456
Family, Youth and Children Services	2,658	2,012
Libraries	1,178	1,126
General Home Care	492	-
Community Health	232	238
Immunisation	138	135
COVID Safety and Support	192	620
School Crossing Supervisors	524	441
Emergency Management	87	138
Education and Employment	350	350
Open Space and Environment	213	324
Volunteer Services	8	8
	<u>9,464</u>	<u>9,498</u>
Total recurrent operating grants	39,147	36,929
<i>Non-recurrent - Commonwealth Government</i>		
Family, Youth and Children Services	110	70
Libraries	-	72
Immunisation	126	-
COVID Safety and Support	-	20
	<u>236</u>	<u>162</u>
<i>Non-recurrent - State Government</i>		
Community Development	488	55
Immunisation	513	-
Aged Care	92	107
Waste Management	369	167
Emergency Management	-	46
COVID Safety and Support	90	1,085
Family, Youth and Children Services	284	371
Maternal and Child Health	41	234
Community Health	-	207
Community Safety	200	280
Libraries	-	60
Transport and Access	-	27
Sports and Recreation	-	90
Open Space and Environment	398	80
Education and Employment	-	133
Arts and Culture	3	161
South East Leisure	19	-
Other	14	-
	<u>2,511</u>	<u>3,103</u>
<i>Non-recurrent - Other</i>		
Community Development	-	31
Transport and Access	19	-
	<u>-</u>	<u>31</u>
Total non-recurrent operating grants	2,766	3,296
Total operating grants	41,913	40,225

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
3.4 Funding from other levels of government (continued)		
b) Capital grants		
<i>Recurrent - Commonwealth Government</i>		
Roads to Recovery	929	1,512
<i>Non-recurrent - Commonwealth Government</i>		
Local Roads Community Infrastructure Program	2,657	3,376
Black Spot Program	828	1,109
Sports and Recreation	28	12
	<u>3,513</u>	<u>4,497</u>
<i>Non-recurrent - State Government</i>		
Sports and recreation	2,903	5,688
Parks, Open Space and Streetscapes	1,681	1,737
Community Safety	-	186
Noble Park Revitalisation Program	400	183
Footpaths and Cycleways	-	49
Community Facilities	337	67
	<u>5,321</u>	<u>7,910</u>
Total non-recurrent capital grants	<u>8,834</u>	<u>12,407</u>
Total capital grants	<u>9,763</u>	<u>13,919</u>

(c) Recognition of grant income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with AASB 15 *Revenue from Contracts with Customers*. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies AASB 1058 *Income of Not-for-Profit Entities*.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

Income recognised under AASB 1058 *Income of Not-for-Profit Entities*

General purpose	16,258	15,107
Specific purpose grants to acquire non-financial assets	9,763	13,919
Other specific purpose grants	15,505	15,823

Revenue recognised under AASB 15 *Revenue from Contracts with Customers*

Specific purpose grants	10,150	9,295
	<u>51,676</u>	<u>54,144</u>

Notes to the Consolidated Financial Report

Note

Consolidated 2023 \$'000	Consolidated 2022 \$'000
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3.4 Funding from other levels of government (continued)

d) Unspent grants received on condition that they be spent in a specific manner

The unspent grant income disclosed below relate to contracts that do not have sufficiently specific performance obligations. The income for these contracts are recognised when Council obtains control of the contribution, which is normally upon receipt. For details of grant funding relating to unsatisfied performance obligations and transfers to construct a recognisable non-financial to be controlled by Council, please refer to Note 5.3(c) for further details.

Operating

Balance at start of the year	16,449	12,684
Received during the financial year and remained unspent at balance date	18,672	14,725
Received in prior years and spent during the financial year	(14,255)	(10,960)
Balance at year end*	20,866	16,449

Unspent grants are determined and disclosed on a cash basis.

* The large balance of unspent operating grants in the 2023 and 2022 years relates to the early distribution by the Victoria Local Government Grants Commission of 100% and 75% respectively of the Financial Assistance Grants funding for the following financial year (2023: \$12.94 million and 2022: \$9.15 million).

3.5 Contributions

Monetary

Community contributions (for capital works)	197	47
Level Crossing Removal Maintenance	-	4,685
Other contributions	25	277
Total non-developer contributions	222	5,009
Open space contributions (for future capital works) (note 3.5(a))	2,171	3,060
Total developer contributions	2,171	3,060
Total monetary contributions	2,393	8,069
Non-monetary	14,804	3,685
Total contributions	17,197	11,754

Contributions of non-monetary assets were received in relation to the following asset classes:

Land	14,000	192
Infrastructure	804	3,493
Total non-monetary contributions	14,804	3,685

Monetary and non-monetary contributions are recognised as revenue at their fair value, when Council obtains control over the contributed asset.

Additional note:

(a) Public open space contributions received during the financial year are transferred to the Open Space Planning, Development and Improvements Reserve. Refer note 9.1(b).

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
3.6 Net gain on disposal of property, infrastructure, plant and equipment		
Proceeds of sale	794	551
Less carrying amount of assets sold	(75)	(69)
	<u>719</u>	<u>482</u>
Total net gain on disposal of property, infrastructure, plant and equipment	<u>719</u>	<u>482</u>

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income

Interest on investments	5,760	615
Dandenong Market revenue from operations	5,967	4,813
Investment property rental	1,553	1,513
Other rent	3,598	648
Recoveries	3,431	4,066
Other	2,049	292
Total other income	<u>22,358</u>	<u>11,947</u>

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
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4 THE COST OF DELIVERING SERVICES

4.1 a) Employee costs

Wages and salaries	74,770	68,510
WorkCover	1,435	2,582
Casual staff	1,062	962
Superannuation	7,871	6,838
Long service leave oncost	1,707	981
Fringe benefits tax	528	281
Other	6,099	6,098
Total employee costs	93,472	86,252

b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contribution to Local Authorities Superannuation Fund (Vision Super)

321	342
<u>321</u>	<u>342</u>

Employer contributions payable at reporting date.

- -

Accumulation funds

Employer contribution to Local Authorities Superannuation Fund (Vision Super)

3,610	3,512
3,908	2,963
<u>7,518</u>	<u>6,475</u>

Employer contribution - other funds

Employer contributions payable at reporting date.

284 -

Contributions made exclude amounts accrued at balance date. Refer note 9.3 for further information relating to Council's superannuation obligation.

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
4.2 Materials and services		
Waste management	20,040	17,343
Other contract payments	10,264	9,028
Works in progress (unable to be capitalised)	8,978	2,593
Park maintenance	8,637	7,476
Office administration	6,993	6,671
General maintenance	6,670	3,862
Cleaning services	6,740	4,515
Educator services	6,559	6,001
Consultants and professional services	6,271	6,645
Information technology	4,797	3,378
Utilities	4,970	3,850
Building maintenance	3,640	3,405
Insurance	2,343	1,523
Security services	1,911	1,584
Springvalley landfill rehabilitation and monitoring costs	724	3,045
Library resources	542	550
Meals for delivery	348	424
Cash collection services	201	178
Property valuation services	108	128
Leisure centre contract *	52	3,693
Total materials and services	100,788	85,892

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

* South East Leisure (Council's wholly owned entity) now manages Council's leisure and aquatic facilities with 2022-23 being the first full year of operations.

4.3 Depreciation

Property	6,845	7,065
Plant and equipment	3,903	3,855
Infrastructure	22,101	21,496
Total depreciation	32,849	32,416

Refer to 6.2 for a more detailed breakdown of depreciation charges.

4.4 Amortisation - intangible assets

Software	111	103
Total amortisation - intangible assets	111	103

4.5 Amortisation - right-of-use assets

Property	416	387
Vehicles	71	54
IT and office equipment	239	223
Total Amortisation - right-of-use assets	726	664

Refer to 5.8 for a more detailed breakdown of amortisation charges on right of use assets.

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
4.6 Bad and doubtful debts - allowance for impairment losses		
Parking fine debtors	1,544	1,180
Other debtors	1,258	307
Dandenong Market Pty Ltd	(6)	-
South East Leisure Pty Ltd	22	-
Total bad and doubtful debts - allowance for impairment losses	2,818	1,487

Movement in allowance for impairment losses in respect of debtors

Balance at the beginning of the year	1,376	1,734
New provisions recognised during the year	2,818	1,485
Amounts already provided for and written off as uncollectible	(1,934)	(1,843)
Amounts provided for but recovered during the year	-	-
Balance at end of year	2,260	1,376

An allowance for impairment losses in respect of debtors is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

4.7 Borrowing costs

Interest - borrowings	2,665	2,800
Interest - other interest-bearing liabilities	22	-
Interest - other	-	3
Total borrowing costs	2,687	2,803

Borrowing costs are recognised as an expense in the period in which they are incurred. Borrowing costs include interest on bank overdrafts and interest on borrowings.

4.8 Finance costs - leases

Interest - lease liabilities	52	30
Finance costs - leases	52	30

4.9 Other expenses

Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	124	85
Auditors' remuneration - Internal Audit	32	75
Auditors' remuneration - Other	4	9
Councillors' allowances	516	487
Council election	2	20
Operating lease / rentals	742	574
Assets written-off	3,427	991
Landfill provision	144	(184)
Other expenses	1,566	1,142
Community grants and contributions	2,958	2,603
Total other expenses	9,515	5,802

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
5 OUR FINANCIAL POSITION		
5.1 Financial assets		
(a) Cash and cash equivalents		
Cash on hand*	5,053	5,772
Cash at bank*	20,884	14,056
Term deposits	50,056	13,515
Total cash and cash equivalents	75,993	33,343
(b) Other financial assets		
Current		
Term deposits - current	122,869	150,504
Total current other financial assets	122,869	150,504
Total other financial assets	122,869	150,504
Total financial assets	198,862	183,847

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Other financial assets include term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

* The prior year comparatives for cash on hand and cash at bank have been restated to reflect the correct classification.

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
5.1 Financial assets (continued)		
(c) Trade and other receivables		
Current		
<i>Statutory receivables</i>		
Rates debtors	15,325	13,432
Infringement debtors	10,342	10,350
Provision for doubtful debts - infringements	(1,035)	(1,035)
Other statutory debtors	539	707
Provision for doubtful debts - other statutory debtors	(69)	(37)
Net GST receivable	2,012	2,322
<i>Non statutory receivables</i>		
Other debtors	5,203	4,745
Provision for doubtful debts - other debtors	(1,156)	(304)
Total current trade and other receivables	31,161	30,180
Non-current		
<i>Non statutory receivables</i>		
Narre Warren landfill - financial contribution	200	208
Other debtors - refundable deposit	73	73
Total non-current trade and other receivables	273	281
Total trade and other receivables	31,434	30,461

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised on an expected credit loss model per *AASB 9 Financial Instruments*. This model considers both historic and forward looking information in determining the level of impairment. Long term receivables are carried at amortised cost using the effective interest rate method.

i) Ageing of receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	1,610	1,287
Past due by up to 30 days	307	185
Past due between 31 and 180 days	526	854
Past due between 181 and 365 days	792	616
Past due by more than 1 year	1,085	1,780
Total trade and other receivables (excluding statutory receivables)	4,320	4,722

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
5.1 Financial assets (continued)		
c) Trade and other receivables (continued)		
ii) Ageing of individually impaired receivables		
At balance date, trade and other receivables (excluding statutory receivables) representing financial assets with a nominal value of \$1.02 million (2022 \$213,500) were impaired. The amount of the provision raised against these debtors was \$1.02 million (2022 \$213,500). They have been individually impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.		
Ageing of all impaired trade and other receivables (excluding statutory receivables)		
Current (not yet due)	63	19
Past due by up to 30 days	4	4
Past due between 31 and 180 days	37	19
Past due between 181 and 365 days	372	7
Past due by more than 1 year	680	254
Total trade and other receivables (excluding statutory receivables)	1,156	303
5.2 Non-financial assets		
a) Inventories		
Inventories held for distribution	62	19
Total inventories	62	19
Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.		
b) Other assets		
Prepayments	3,098	2,003
Accrued income	4,796	5,345
Other	559	559
Total other assets	8,453	7,907

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
5.2 Non-financial assets (continued)		
(c) Intangible assets		
Software	84	195
Total intangible assets	84	195
 <i>Software</i>		
Gross carrying amount		
Balance at 1 July	3,050	2,954
Transfer from work in progress	-	12
Other additions	-	84
Balance at 30 June	3,050	3,050
Accumulated amortisation and impairment		
Balance at 1 July	(2,855)	(2,752)
Amortisation expense	(111)	(103)
Balance at 30 June	(2,966)	(2,855)
Net book value at start of year	195	202
Net book value at end of year	84	195

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life (3 years for Computer Software). Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

Notes to the Consolidated Financial Report

Note

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
5.3 Payables, trust funds and deposits and unearned income / revenue		
(a) Trade and other payables		
Current		
<i>Non-statutory payables</i>		
Trade payables	16,756	17,736
Accrued expenses	9,051	6,766
<i>Statutory payables</i>		
Net GST payable	181	127
Total current trade and other payables	25,988	24,629
(b) Trust funds and deposits		
Current		
Fire services property levy	932	816
Road deposits	576	394
Landscape deposits	1,167	1,124
Open space contributions	446	270
Other refundable deposits	3,352	2,376
Total current trust funds and deposits	6,473	4,980
Non-current		
Other refundable deposits	2,112	2,409
Total non-current trust funds and deposits	2,112	2,409
Total trust funds and deposits	8,585	7,389
Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.		
Purpose and nature of items		
Fire Services Property Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.		
Road and landscape deposits - are taken by Council as a form of surety during the maintenance period of a development or held due to outstanding works identified after the maintenance period which have not been addressed by the contracted builder or developer.		
Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.		
(c) Unearned income / revenue		
Current		
Grants received in advance - operating grants *	10,012	8,253
Grants received in advance - capital grants *	3,568	5,550
Unearned income / revenue - Development Contribution Plans (DCP) *	43,256	40,460
Other	2,044	1,559
Total current unearned income / revenue	58,880	55,822

* Movement reconciliations for 2023 provided on the following pages.

Notes to the Consolidated Financial Report

Note

5.3 (c) Unearned income / revenue (continued)

Unearned income / revenue represents contract liabilities and reflect consideration received in advance from customers, mostly in respect of operating and capital grants. Also, relates to relevant parking permits and hall hire income received in advance of service provision. Unearned income / revenue are derecognised and recorded as revenue when promised goods and services are transferred to the customer.

	Consolidated			
	2022 Opening balance	2023 Income received during current year	2023 Income recognised due to satisfied obligations	2023 Closing balance of unsatisfied obligations
	\$'000	\$'000	\$'000	\$'000
Revenue from contracts (AASB 15)				
<i>Operating grants</i>				
Home and Community Care *	7,513	9,026	(7,349)	9,190
Families and Children	624	2,866	(2,694)	796
Parks and Open Space	107	8	(107)	8
Other	9	9	-	18
	8,253	11,909	(10,150)	10,012

Performance obligations under the above operating grants are based on the contract agreement and generally relate to the number of service hours or meals provided.

* The most significant item above relates to grants received by Council's Community Care department from the Commonwealth Government for the Commonwealth Home Support Program (CHSP) and the Victorian Government for the HACC Program for Younger People (PYP). The \$9.19 million relates to unsatisfied performance obligations from 2019-20, 2020-21, 2021-22 and 2022-23. These funds were received under an agreement that was initially to end in 2019 but due to delays in implementing the new Aged Care Reform Agenda Council has been receiving one year contract extensions for the 2019-20, 2020-21, 2021-22 and 2022-23 years. The current contract extension now finishes 30 June 2024. The Commonwealth Government recently announced that they are delaying the implementation of the new In Home Support Program until 1 July 2024.

Notes to the Consolidated Financial Report

Note

5.3 (c) Unearned income / revenue (continued)

The closing balance of transfers received to construct a recognisable non-financial asset to be controlled by Council represents a liability (unearned income) arising from the transfer at balance date.

	Consolidated			
	2022 Opening balance	2023 Income received or accrued	2023 Income recognised due to satisfied obligations	2023 Closing balance of unsatisfied obligations
	\$'000	\$'000	\$'000	\$'000
Transfers to construct a recognisable non-financial asset to be controlled by Council (AASB 1058)				
Capital grants				
Black Spot Works Program	45	852	(828)	69
Burden Park Tennis Redevelopment	384	100	(484)	-
Frank Street Open Space	389	-	(389)	-
Frederick Wachter Reserve Playground	-	300	(300)	-
George Andrews Reserve - Pitch 1 Lighting	-	180	(27)	153
Hemmings Street Precinct	128	-	(109)	19
Herbert Street Pocket Park	19	136	(155)	-
Home and Community Care Minor Equipment	-	50	-	50
Ian Street Streetscape	606	68	(457)	217
Keysborough South Community Hub	1,132	-	(106)	1,026
Keysborough Tennis Facility Lighting	165	19	(184)	-
Local Roads Community Infrastructure (LRCI)	297	2,850	(2,657)	490
Noble Park Aquatic Centre redevelopment (gym)	890	50	(940)	-
Noble Park Revitalisation	308	649	(400)	557
Parkfield Reserve Cricket Net	15	13	(28)	-
Police Paddocks - Grandstand (Frank Holohan Soccer Complex) and Infrastructure	153	-	(1)	152
Redevelopment of former Precinct Energy Plant (PEP)	-	800	(73)	727
Roads to Recovery	2	1,035	(929)	108
Ross Reserve Oval 2 LED Lighting	-	230	(230)	-
Ross Reserve Playground, Plaza, Path and Oval	79	80	(159)	-
Ross Reserve Synthetic Soccer Pitch	834	175	(1,009)	-
Safety, Security and Space Activation	-	158	(158)	-
Thomas Carroll Reserve Pavilion and Lighting	104	36	(140)	-
	5,550	7,781	(9,763)	3,568

Council's obligations under the above transfers are to construct a Property, Infrastructure, Plant and Equipment asset and this obligation is considered to be satisfied as the capital project expenditure to construct the asset is progressively incurred.

Notes to the Consolidated Financial Report

Note

5.3 (c) Unearned income / revenue (continued)

	Consolidated			
	2022 Opening balance	2023 Income deferred during current year	2023 Developer reimburse- ments	2023 Closing balance of unsatisfied obligations
Transfers to construct a recognisable non-financial asset to be controlled by Council (AASB 1058)	\$'000	\$'000	\$'000	\$'000
Development Contribution Plans (DCP)				
Keysborough Residential DCP	26,522	2,303	-	28,825
Dandenong Industrial DCP (Keysborough & Lyndhurst)	13,938	493	-	14,431
	40,460	2,796	-	43,256

The satisfaction of DCP obligations depends on development activity and the construction of assets by developers. Income / revenue is recognised on practical completion of the asset.

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
5.4 Interest-bearing liabilities		
(a) Interest-bearing loans and borrowings		
<i>Current</i>		
Other borrowings - secured	3,597	3,484
	3,597	3,484
<i>Non-current</i>		
Other borrowings - secured	46,182	49,779
	46,182	49,779
Total interest-bearing liabilities	49,779	53,263

Borrowings are secured over the general rates of Council.

(b) Other Interest-bearing loans and borrowings

<i>Current</i>		
Other borrowings - secured	92	-
	92	-
<i>Non-current</i>		
Borrowings - secured	373	-
	373	-
Total other interest-bearing loans and borrowings	465	-

Other interest-bearing loans and borrowings relates to a finance lease entered into by South East Leisure to lease and subsequently purchase gym equipment. Council is guarantor to this finance lease.

Notes to the Consolidated Financial Report

Note

Consolidated	Consolidated
2023	2022
\$'000	\$'000

5.4 Interest-bearing liabilities (continued)

(c) Maturity profile

The maturity profile for Council's borrowings is:

Not later than one year	3,689	3,484
Later than one year and not later than five years	16,139	15,196
Later than five years	30,416	34,583
	<u>50,244</u>	<u>53,263</u>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in the net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest-bearing liabilities. The Council determines the classification of its interest-bearing liabilities at initial recognition.

Notes to the Consolidated Financial Report

Note

5.5 Provisions

	Employee \$'000	Consolidated Landfill restoration \$'000	Total \$'000
2023			
Balance at beginning of the financial year	22,114	870	22,984
Additional provisions	8,083	324	8,407
Amounts used	(8,290)	(158)	(8,448)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(323)	(22)	(345)
Balance at the end of the financial year	21,584	1,014	22,598
<i>Provisions - current</i>	20,983	294	21,277
<i>Provisions - non-current</i>	601	720	1,321
	21,584	1,014	22,598
2022			
Balance at beginning of the financial year	22,908	1,054	23,962
Additional provisions	7,599	85	7,684
Amounts used	(7,418)	(250)	(7,668)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(975)	(19)	(994)
Balance at the end of the financial year	22,114	870	22,984
<i>Provisions - current</i>	21,680	184	21,864
<i>Provisions - non-current</i>	434	686	1,120
	22,114	870	22,984
(a) Employee provisions		Consolidated 2023 \$'000	Consolidated 2022 \$'000
<i>Current provisions expected to be wholly settled within 12 months</i>			
Annual leave		7,924	8,029
Long service leave		1,124	905
Other		533	545
		9,581	9,479
<i>Current provisions expected to be wholly settled after 12 months</i>			
Annual leave		538	624
Long service leave		10,864	11,577
		11,402	12,201
Total current employee provisions		20,983	21,680
<i>Non-current</i>			
Long service leave		601	434
Total non-current employee provisions		601	434
<i>Aggregate carrying amount of employee provisions:</i>			
Current		20,983	21,680
Non-current		601	434
Total aggregate carrying amount of employee provisions		21,584	22,114
The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.			

Notes to the Consolidated Financial Report

Note

5.5 Provisions (continued)

Annual leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

	Consolidated 2023	Consolidated 2022
Key assumptions:		
- discount rate	4.05%	2.48%
- index rate	3.50%	3.50%
- settlement rate long service leave (years)		
long service leave (years)	7	7
annual leave (days)	260	260
(b) Landfill restoration	\$'000	\$'000
Current	294	184
Non-current	720	686
Total provision for landfill restoration	1,014	870

The former Springvalley landfill has been closed to the receipt of refuse since December 1998. The former landfill is located between Clarke Road and Springvale Road and the premises was used as a landfill for disposal of waste from 1993 to 1999 under a licence issued by the Environmental Protection Authority (EPA). The landfill is owned by the Greater Dandenong City Council and is used as recreational open space. Under the terms of a licence agreement with the Environment Protection Authority (EPA) and Pollution Abatement notices, Council is required to monitor, progressively rehabilitate and conduct rectification works.

Council is obligated to restore the former Springvalley landfill site to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken including site aftercare and monitoring costs. The expected cost of works has been estimated based on current understanding of work required to progressively rehabilitate the sites to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Council reviews the landfill restoration provision on an annual basis, including the key assumptions listed below.

Notes to the Consolidated Financial Report

Note

5.5 Provisions (continued)

The Greater Dandenong City Council shares the commitment for rehabilitation and aftercare management of the landfill with other stakeholder Council's. Council's interest or share of the costs is 19.88%. In the financial report for 30 June 2023, Council has an amount of \$1 million (30 June 2022 \$871,000) as a provision for the restoration of the Springvalley Road landfill site which includes aftercare costs to meet EPA obligations.

	Consolidated 2023	Consolidated 2022
Key assumptions:		
- discount rate	4.05%	3.50%
- index rate	3.50%	3.50%
- settlement rate	15 years	15 years

5.6 Financing arrangements

Bank overdraft	2,500	2,500
Credit card facilities	200	200
Interest-bearing liabilities - secured	49,779	53,263
Other interest-bearing liabilities - secured	465	-
Total facilities	52,944	55,963
Used facilities	51,188	53,269
Unused facilities	1,756	2,694

Notes to the Consolidated Financial Report

Note

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(a) Commitments for expenditure

	Consolidated				Total \$'000
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	
2023					
Operating					
Animal pound services	290	-	-	-	290
Building maintenance services	5,234	3,972	-	-	9,206
Cleaning services	2,949	801	107	-	3,857
Dandenong Market Pty Ltd commitments	2,486	2,569	4,257	-	9,312
Garbage collection (incl. garden waste)	6,936	7,144	18,421	3,839	36,340
Hard waste and dumped rubbish	925	-	-	-	925
Meals for delivery	440	-	-	-	440
Open space management	1,117	-	-	-	1,117
Other contracts	859	95	-	-	954
Parking management	70	30	-	-	100
Recycling	2,384	1,900	4,477	-	8,761
Renewable electricity	610	610	1,830	120	3,170
South East Leisure commitments	1,054	1,078	1,096	72	3,300
Works (roads and drains) services	617	601	222	-	1,440
Total Operating Commitments	25,971	18,800	30,410	4,031	79,212
Capital					
Buildings	891	120	190	-	1,201
Drainage	92	-	-	-	92
Parks, open space and streetscapes	2,797	4,475	-	-	7,272
Roads	5,224	621	-	-	5,845
Total Capital Commitments	9,004	5,216	190	-	14,410
Total Commitments 2023	34,975	24,016	30,600	4,031	93,622

Notes to the Consolidated Financial Report

Note

5.7 Commitments

(a) Commitments for expenditure (continued)

	Consolidated				Total \$'000
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	
2022					
Operating					
Animal pound services	300	-	-	-	300
Building maintenance services	3,192	3,116	-	-	6,308
Cleaning services	2,725	2,337	-	-	5,062
Dandenong Market Pty Ltd commitments	2,409	2,465	6,803	-	11,677
Garbage collection (incl. garden waste)	6,293	2,065	6,836	2,510	17,704
Hard waste collection	2,368	-	-	-	2,368
Meals for delivery	560	-	-	-	560
Open space management	2,841	522	-	-	3,363
Other contracts	939	199	92	-	1,230
Parking management	175	75	75	-	325
Recycling	3,807	588	-	-	4,395
Renewable electricity	610	610	1,830	610	3,660
Works (roads and drains) services	143	-	-	-	143
Total Operating Commitments	26,362	11,977	15,636	3,120	57,095
Capital					
Buildings	14,631	170	190	-	14,991
Drainage	2,267	-	-	-	2,267
Parks, open space and streetscapes	5,774	-	-	-	5,774
Roads	4,102	-	-	-	4,102
Total Capital Commitments	26,774	170	190	-	27,134
Total Commitments 2022	53,136	12,147	15,826	3,120	84,229

(b) Operating lease receivables

The Council has entered into commercial property leases on selected properties. These properties are held under operating leases and have remaining non-cancellable lease terms of between 1 and 50 years. All leases include a CPI based revision of the rental charge annually.

Future undiscounted minimum rentals receivable under non-cancellable operating leases are as follows:

	Consolidated	
	2023 \$'000	2022 \$'000
Not later than one year	1,306	1,408
Later than one year and not later than five years	1,555	2,150
Later than five years	51	140
	2,912	3,698

Notes to the Consolidated Financial Report

Note

5.8 Leases

At inception of a contract, Council assesses whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- Council has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- Council has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Under *AASB 16 Leases*, Council as a not-for-profit entity has elected not to measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Notes to the Consolidated Financial Report

Note

5.8 Leases (continued)

Right-of-use Assets	Property	Consolidated		Total
		Vehicles	IT and Office Equip.	
	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2022	1,185	60	601	1,846
Additions/lease modifications	190	79	165	434
Amortisation charge	(416)	(71)	(239)	(726)
Balance at 30 June 2023	959	68	527	1,554
Balance at 1 July 2021	294	20	249	563
Additions/lease modifications	1,278	94	575	1,947
Amortisation charge	(387)	(54)	(223)	(664)
Balance at 30 June 2022	1,185	60	601	1,846

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Lease Liabilities		
Maturity analysis - contractual undiscounted cash flows:		
Less than one year	586	570
One to five years	1,079	1,392
More than five years	-	-
Total undiscounted lease liabilities as at 30 June	1,665	1,962
Lease liabilities included in the Balance Sheet at 30 June:		
Current	548	524
Non-current	1,038	1,324
Total lease liabilities	1,586	1,848

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000). This includes IT and office related equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Expenses relating to:		
Leases of low value assets	742	574
Total	742	574

Variable lease payments (not included in measurement of lease liabilities)

Variable lease payments	-	-
Total	-	-

Variable lease payments are those that depend on an index or a rate, for example payments linked to the consumer price index, a benchmark interest rate or changes in market rental rates.

Non-cancellable lease commitments - short-term and low-value leases

Commitments for minimum lease payments for short-term and low-value leases are payable as follows:

Within one year	657	680
Later than one year but not later than five years	864	595
Total lease commitments	1,521	1,275

Notes to the Consolidated Financial Report

Note

6 ASSETS WE MANAGE

Note content:

- 6.1 Non-current assets classified as held for sale
- 6.2 Property, infrastructure, plant and equipment
 - (a) Summary of Property, Infrastructure, Plant and Equipment
 - (b) Summary of Work in Progress (WIP)
 - (c) Property
 - (d) Plant and Equipment
 - (e) Infrastructure
 - (f) Recognition
 - (g) Depreciation
 - (h) Valuation
 - (i) Reconciliation of Specialised Land

- 8.4* Fair value measurement

** This note includes additional details about the fair value hierarchy and impairment of assets.*

6.1 Non-current assets classified as held for sale

Non-current assets classified as held for sale are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets and related liabilities are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed within 12 months from the date of classification.

There are no non-current assets classified as held for sale at 30 June 2023.

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

Consolidated

(a) SUMMARY OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (net carrying amount)

	Carrying amount 1 July 2022 <i>(Related FS note)</i>	Acquisitions <i>Stmnt Cap Works</i>	Contributions <i>(Note 3.5)</i>	Revaluation <i>(Note 9.1(a))</i>	Depreciation <i>(Note 4.3)</i>	Impairment (loss) / reversal * <i>(Note 4.9 and 9.1(a))</i>	Disposals <i>(Note 3.6)</i>	Write Offs <i>(Note 4.2 & 4.9)</i>	Transfers	Carrying amount 30 June 2023
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	1,325,926	-	14,000	-	-	-	-	-	-	1,339,926
Buildings	287,010	7,147	-	34,839	(6,845)	-	-	(386)	13,220	334,985
Plant and equipment	11,817	4,284	-	-	(3,903)	-	(75)	-	215	12,338
Infrastructure	751,148	7,156	804	22,830	(22,101)	-	-	(3,041)	15,771	772,567
Work in progress (WIP)	55,864	30,847	-	-	-	-	-	(8,978)	(29,206)	48,527
Total carrying amount	2,431,765	49,434	14,804	57,669	(32,849)	-	(75)	(12,405)	-	2,508,343

(b) SUMMARY OF WORK IN PROGRESS

	Opening WIP \$'000	Additions \$'000	Transfers \$'000	Write Offs \$'000	Closing WIP \$'000
Property	23,197	8,395	(13,654)	(1,361)	16,577
Plant and equipment	175	316	(132)	(43)	316
Infrastructure	32,492	22,136	(15,420)	(7,574)	31,634
Total	55,864	30,847	(29,206)	(8,978)	48,527

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

Consolidated

(c) PROPERTY

	* Land - specialised \$'000	Land - non- specialised \$'000	Total land \$'000	Buildings - specialised \$'000	Leasehold improvem'ts \$'000	Total buildings \$'000	Work in progress \$'000	TOTAL PROPERTY \$'000
Opening balance at 1 July 2022								
At cost	47,019	-	47,019	-	3,709	3,709	23,197	73,925
At fair value	1,094,492	184,415	1,278,907	492,202	-	492,202	-	1,771,109
Accumulated depreciation	-	-	-	(207,116)	(1,785)	(208,901)	-	(208,901)
	1,141,511	184,415	1,325,926	285,086	1,924	287,010	23,197	1,636,133
Movements in fair value/cost								
Additions at cost	-	-	-	-	31	31	8,395	8,426
Additions at fair value	-	-	-	7,116	-	7,116	-	7,116
Contributed assets at cost	1,100	-	1,100	-	-	-	-	1,100
Contributed assets at fair value	8,630	4,270	12,900	-	-	-	-	12,900
Revaluation increments (decrements)	-	-	-	59,695	-	59,695	-	59,695
Fair value/cost of assets written off	-	-	-	(2,602)	-	(2,602)	(1,361)	(3,963)
Transfers in (out)	-	-	-	13,220	-	13,220	(13,654)	(434)
	9,730	4,270	14,000	77,429	31	77,460	(6,620)	84,840
Movements in accumulated depreciation								
Depreciation	-	-	-	(6,722)	(123)	(6,845)	-	(6,845)
Accumulated depreciation of write offs	-	-	-	2,216	-	2,216	-	2,216
Revaluation (increments) decrements	-	-	-	(24,856)	-	(24,856)	-	(24,856)
	-	-	-	(29,362)	(123)	(29,485)	-	(29,485)
Closing balance at 30 June 2023								
At cost	48,119	-	48,119	-	3,740	3,740	16,577	68,436
At fair value	1,103,122	188,685	1,291,807	569,631	-	569,631	-	1,861,438
Accumulated depreciation	-	-	-	(236,478)	(1,908)	(238,386)	-	(238,386)
Carrying amount	1,151,241	188,685	1,339,926	333,153	1,832	334,985	16,577	1,691,488

* Refer to note 6.2(i) for a reconciliation of specialised land at fair value.

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

Consolidated

(d) PLANT AND EQUIPMENT

	Plant, machinery and equipment	Fixtures, fittings and furniture	Computers and telecomm's	Library books	Work in progress	TOTAL PLANT AND EQUIPMENT
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance at 1 July 2022						
At cost	15,561	8,977	7,398	10,152	175	42,263
Accumulated depreciation	(9,563)	(7,479)	(5,390)	(7,839)	-	(30,271)
	5,998	1,498	2,008	2,313	175	11,992
Movements in cost						
Acquisition of assets at cost	2,880	187	407	810	316	4,600
Cost of assets disposed	(1,562)	(6)	-	-	-	(1,568)
Cost of assets written off	-	-	-	-	(43)	(43)
Transfers in (out)	-	179	28	8	(132)	83
	1,318	360	435	818	141	3,072
Movements in accumulated depreciation						
Depreciation	(1,969)	(423)	(700)	(811)	-	(3,903)
Accumulated depreciation of disposals	1,487	6	-	-	-	1,493
	(482)	(417)	(700)	(811)	-	(2,410)
Closing balance at 30 June 2023						
At cost	16,879	9,337	7,833	10,970	316	45,335
Accumulated depreciation	(10,045)	(7,896)	(6,090)	(8,650)	-	(32,681)
Carrying amount	6,834	1,441	1,743	2,320	316	12,654

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

(e) INFRASTRUCTURE

Consolidated

GRAND TOTAL PROPERTY, PLANT & EQUIP, INFRAST. \$'000

	Roads	Bridges	Footpaths and cycleways	Drainage	Recreational, leisure and community facilities	Parks, open space and streetscapes	Off street car parks	Work in progress	TOTAL INFRA- STRUCTURE	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Opening balance at 1 July 2022										
At cost	-	10	-	-	46,528	55,887	-	32,492	134,917	251,105
At fair value	514,456	75,326	97,561	475,794	-	-	20,572	-	1,183,709	2,954,818
Accumulated depreciation	(245,326)	(24,276)	(35,845)	(167,446)	(24,240)	(31,663)	(6,190)	-	(534,986)	(774,158)
	269,130	51,060	61,716	308,348	22,288	24,224	14,382	32,492	783,640	2,431,765
Movements in fair value/cost										
Acquisition of assets at cost	-	-	-	-	2,861	1,204	-	22,136	26,201	39,227
Acquisition of assets at fair value	1,334	278	808	487	-	-	184	-	3,091	10,207
Contributed assets at cost	-	-	-	-	-	-	-	-	-	1,100
Contributed assets at fair value	420	-	58	343	-	-	-	-	821	13,721
Revaluation increments (decrements)	41,505	-	7,172	-	-	-	247	-	48,924	108,619
Fair value/cost of assets disposed	-	-	-	-	-	-	-	-	-	(1,568)
Fair value/cost of assets written off	(1,880)	(305)	(962)	(321)	(1,737)	(6,997)	(1,300)	(7,574)	(21,076)	(25,082)
Transfers in (out)	3,931	333	1,906	1,661	4,124	3,737	79	(15,420)	351	-
	45,310	306	8,982	2,170	5,248	(2,056)	(790)	(858)	58,312	146,224
Movements in accumulated depreciation										
Depreciation	(9,528)	(961)	(2,161)	(4,801)	(2,318)	(1,999)	(333)	-	(22,101)	(32,849)
Accumulated depreciation of contributed assets	(12)	-	(1)	(4)	-	-	-	-	(17)	(17)
Accumulated depreciation of disposals	-	-	-	-	-	-	-	-	-	1,493
Accumulated depreciation of write offs	1,492	198	209	147	1,235	6,794	386	-	10,461	12,677
Revaluation (increments) decrements	(21,917)	-	(3,455)	-	-	-	(722)	-	(26,094)	(50,950)
	(29,965)	(763)	(5,408)	(4,658)	(1,083)	4,795	(669)	-	(37,751)	(69,646)
Closing balance at 30 June 2023										
At cost	-	10	-	-	51,776	53,831	-	31,634	137,251	251,022
At fair value	559,766	75,632	106,543	477,964	-	-	19,782	-	1,239,687	3,101,125
Accumulated depreciation	(275,291)	(25,039)	(41,253)	(172,104)	(25,323)	(26,868)	(6,859)	-	(572,737)	(843,804)
Carrying amount	284,475	50,603	65,290	305,860	26,453	26,963	12,923	31,634	804,201	2,508,343

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(f) Recognition

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 6.2(g) have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

In accordance with options available under Australian Accounting Standards, Council has opted to recognise all land under roads acquired after 30 June 2008 using the cost basis. Council does not recognise land under roads that it controlled prior to that period in its financial report.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, leasehold improvements are amortised over a 5 to 21 year period.

(g) Depreciation

All asset classes except land, land under roads and art works, having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are depreciated on the basis that they are assessed as having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(g) Depreciation (continued)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year.

Council has also set a threshold limit for all classes of assets, which means that all assets with a value equal or greater than this threshold are recognised in these financial statements.

	Depreciation period (years)	Threshold limit \$'000
<i>Property</i>		
Land		
Land	N/A	-
Land under roads	N/A	-
Buildings	50-100	5
Leasehold improvements	Lease term	5
<i>Plant and equipment</i>		
Plant and equipment		
Heavy plant and equipment	7	3
Buses, quads and trailers	10	3
Light plant and equipment, passenger and light commercial vehicles	5	3
Fixtures, fittings and furniture		
Fixtures, fittings, furniture and equipment	6	3
Musical instruments	20	3
Art works	N/A	3
Computers and telecommunications		
Hand held devices / mobile phones	5	3
Hardware and equipment	5	3
Library resources	5	-
<i>Infrastructure</i>		
Roads		
Seal	12-20	20
Substructure	100	20
Kerb and channel	15-80	5
Local Area Traffic Management (LATM) devices	5-30	2
On-street car parks	20-100	5
Bridges	20-100	5
Footpaths and cycleways	10-50	5
Drainage		
Pipes	100	5
Pits	100	2
Gross pollutant traps	50	5

Notes to the Consolidated Financial Report

6.2 Property, infrastructure, plant and equipment (continued)

(g) Depreciation (continued)

Asset recognition thresholds and depreciation periods

	Depreciation period (years)	Threshold limit \$'000
<i>Infrastructure (continued)</i>		
Recreational, leisure and community facilities		
Recreational equipment and facilities, minor outdoor electronic screens, signs and scoreboards. Sportsgrounds, grass (turf), courts, hardstand, other ground surfaces. Minor structures (sporting, shade structures and retaining walls), irrigation, sportsfield drainage, controllers, sensors, water tanks/pumps.	10-20	3
Major outdoor LED screens	5	3
Playgrounds	15	3
Outdoor pools	50	3
Parks, open space and streetscapes		
Open space furniture, fencing, bollards and gates.	10-50	3
Flood prevention - retarding/detention basins	20	3
Surface drainage - unformed open drains, water quality devices - wetlands, rain gardens and bioretention swales.	10	3
Surface drainage - formed open drains. Public art.	50	3
Signs, parking meters, ticket machines and equipment.	10-20	3
Lighting, landscaping, passive grass/surface and gardens.	10-20	3
Off street car parks	20-100	5

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(h) Valuation

Subsequent to the initial recognition of assets, non-current physical assets, other than land under roads, leasehold improvements, recreational, leisure and community facilities, parks, open space and streetscapes and plant and equipment are measured at their fair value, being the amount for which the assets could be exchanged between knowledgeable willing parties in an arm's length transaction. Subsequent to the initial recognition of assets, non-current physical assets (other than the asset classes detailed directly above) are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At reporting date each year, Council reviews the carrying value of the individual classes of assets to ensure that each asset class materially approximates its fair value. Where the carrying value materially differs from the fair value, the class of assets is revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details of the fair value hierarchy are included in Note 8.4 and are explained below for each asset class.

In addition, Council undertakes a formal revaluation of land, buildings and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by appropriately experienced Council officers or independent experts.

Where assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense, in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Valuation of land and buildings

The last formal valuation of land and buildings at 1 January 2022 was undertaken by qualified independent valuers, Patel Dore Valuers Pty Ltd. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Given the economic environment of high inflation and rising construction costs, the buildings asset class was subject to an indexed revaluation at 31 May 2023 which recognised an increment of \$34.84 million (11.78%) based on indexation provided by ProVal Pty Ltd valuers.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(h) Valuation

Valuation of land and buildings (continued)

Any significant movements in the unobservable inputs for land will have a significant impact on the fair value of these assets.

The date and type of the current valuation is detailed in the following table. An indexed based revaluation was conducted in the current year for buildings. This valuation was based on an assessment by Patel Dore Valuers of information contained in Rawlinsons Australian Construction Handbook 2023, construction costs of local and state government projects and their property industry experience. A full revaluation of building assets will be conducted in 2023-24.

Details of the written down value of Council's land and buildings and information about the fair value hierarchy** as at 30 June 2023 are as follows:

	<i>Non-specialised</i>		<i>Specialised</i>	Date of last valuation	Type of valuation
	Level 1	Level 2	Level 3		
	\$'000s	\$'000s	\$'000s		
Land *	-	188,685	1,103,122	01-Jan-22	Full
Buildings *	-	-	333,153	31-May-23	Index
Total written down value	-	188,685	1,436,275		

* Land at fair value excludes land under roads which are valued at cost and buildings at fair value excludes leasehold improvements which are valued at cost.

** Additional details about the fair value hierarchy can be found in Note 8.4.

Land under roads

Land under roads is valued at cost based on Council valuation for acquisitions after 30 June 2008. Deemed cost valuations have been undertaken using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement. The acquisitions for the year include new assets from subdivision activity.

Valuation of Infrastructure

Valuation of infrastructure assets at fair value (except 'Parks, open space and streetscapes' and 'Recreational, leisure and community facilities' which are valued at cost, and bridges which are independently valued) has been determined in accordance with a Council valuation.

The fair value of infrastructure is valued using the current replacement cost method. This cost represents the replacement cost of the asset after applying depreciation rates on a useful life basis. Where condition data was available for assets, remaining useful life was revised based on condition. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(h) Valuation

Valuation of Infrastructure (continued)

The date and type of the current valuation is detailed in the following table.

Details of the written down value of Council's infrastructure and information about the fair value hierarchy as at 30 June 2023 are as follows:

	<i>Non-specialised</i>		<i>Specialised</i>	Date of valuation	Type of valuation
	Level 1	Level 2	Level 3		
	\$'000s	\$'000s	\$'000s		
Roads	-	-	284,475	May-23	Full
Bridges	-	-	50,603	Jan-22	Full
Footpaths and cycleways	-	-	65,290	May-23	Full
Drainage	-	-	305,860	May-22	Full
Off street car parks	-	-	12,923	May-23	Full
Total written down value	-	-	719,151		

Infrastructure assets valued at fair value are subject to an annual review of replacement rates. This review uses several inputs which are mainly sourced from the February 2023 update of the Rawlinsons Australian Construction Handbook. At balance date, adjustments have not been made to the fair value valuation of bridges and drainage assets as the fair value valuation has not moved materially, by 10% or more, since the last revaluation. The Roads, Footpaths and Cycleways and Off-Street Car Park asset classes were subject to a Council valuation and revalued at 31 May 2023 based on the unit rate review indicating a material movement since the last revaluation. The revaluation movements comprised: Roads (increment of \$19.59 million or 7.3%), Footpaths and Cycleways (increment of \$3.72 million or 6%) and Off-Street Car Parks (decrement of \$475,000 or -3.3%). These assets are specialised assets classified at level three under AASB 13. This means that the fair value valuations are based on techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

Description of significant unobservable inputs into level 3 valuations

Specialised land is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restrictions of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 93%. Where there is an assessed advantage, land values have been increased by 5% to 45%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently, land values range between \$197 and \$1,739 per square metre.

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(h) Valuation

Description of significant unobservable inputs into level 3 valuations (continued)

Specialised buildings are valued using a current replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and range from \$320 to \$58,500 per square metre. The remaining useful lives of specialised buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the current replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Note - Infrastructure assets at fair value excludes 'Recreational, leisure and community facilities', 'Parks, open space and streetscapes' and 'Work in progress' which are valued at cost.

(i) Reconciliation of specialised land at fair value *

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Parks and reserves	711,740	711,740
Floodway	7,000	7,000
Public use	23,550	23,550
Industrial	52,080	46,665
Other	308,752	305,537
Total specialised land	1,103,122	1,094,492

* Excludes land under roads which represents specialised land valued at cost.

Notes to the Consolidated Financial Report

Note

6.3 Investments in associates, joint arrangements and subsidiaries

a) Principles of consolidation

Subsidiaries are all entities over which Council has control. Council controls an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Council. They are deconsolidated from the date that control ceases.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements.

In the process of preparing consolidated financial statements all material transactions and balances between consolidated entities are eliminated.

Entities consolidated into Council include Dandenong Market Pty Ltd and South East Leisure Pty Ltd.

Reconciliation of Council, it's subsidiaries and consolidated accounts

Dandenong Market Pty Ltd

Dandenong Market Pty Ltd (DMPL) is a wholly owned subsidiary company of the Greater Dandenong City Council, established in 2012. DMPL is managed in accordance with the terms set out in a Management Service Agreement which was updated and approved by Council on the 25 August 2021. This Agreement supersedes and replaces the November 2012 agreement and took effect from 1 July 2021 and continues until 30 June 2026. The Management Service Agreement runs concurrently with the Lease Agreement (50 years) and provides for annual agreement extensions at Council's discretion.

In recognition of the substantial resources to rebuild DMPL following disrupted trading during the pandemic, Council continued to waive the requirement for DMPL to pay a return to Council in 2022-23. The economic impacts of the pandemic including higher interest rates and cost of living pressures have driven confidence down, particularly for Market traders. Revenues continue to be under pressure and costs continue to inflate.

Council provided DMPL with a letter of support ensuring the long-term viability of the Market given the concerns that the economic environment may continue to curb revenue growth and costs increases. A return is budgeted for in 2023-24, however is not at previous return levels.

South East Leisure Pty Ltd

South East Leisure Pty Ltd (SEL) is another wholly owned subsidiary company of the Greater Dandenong City Council, established in 2021 and commenced operations from 1 July 2022. SEL manages and operates four leisure centres on the terms set out in a Management Services Agreement dated September 2021 from 1 July 2022 through to 30 June 2032:

- Dandenong Oasis
- Noble Park Aquatic Centre (NPAC)
- Springers Leisure Centre
- Dandenong Stadium.

Council also granted a lease to SEL in respect of each of the four major leisure facilities which runs concurrently with the Management Services Agreement for the next 10 years.

During the 2022-23 financial year, Council provided funding of \$831,000 (GST exclusive) representing Quarter 1 of the 2023-24 Management Services Fee in advance of 30 June 2023 to assist SEL with working capital.

Council provided SEL with a letter of support ensuring the long-term viability of the leisure centre operations.

Notes to the Consolidated Financial Report

Note

6.3 a) Principles of consolidation (continued)

The following Comprehensive Income Statement, Balance Sheet and Statement of Cash Flows has been provided to show the individual financial positions of the Council, The Dandenong Market Pty Ltd, South East Leisure Pty Ltd and consolidated accounts for the 2022-23 financial year. These financial statements should be read in conjunction with the accompanying notes in the financial report.

Comprehensive Income Statement

For the year ended 30 June 2023

Consolidated

	Council	DMPL	SEL	Consolidation	Consolidated
	2023	2023	2023	Adjustment	Accounts
	\$'000	\$'000	\$'000	2023	2023
				\$'000	\$'000
Income / revenue					
Rates and charges	163,630	-	-	(102)	163,528
Statutory fees and fines	8,918	-	-	(1)	8,917
User fees	8,270	-	3,514	(13)	11,771
Grants - operating	41,894	-	19	-	41,913
Grants - capital	9,763	-	-	-	9,763
Contributions - monetary	2,393	-	-	-	2,393
Contributions - non-monetary	14,804	-	-	-	14,804
Net gain on disposal of property, infrastructure, plant and equipment	719	-	-	-	719
Fair value adjustments for investment property	228	-	-	-	228
Other income	12,415	6,146	7,931	(4,134)	22,358
Total income / revenue	263,034	6,146	11,464	(4,250)	276,394
Expenses					
Employee costs	(85,195)	(1,533)	(6,744)	-	(93,472)
Materials and services	(96,364)	(4,140)	(4,384)	4,100	(100,788)
Depreciation	(32,732)	(29)	(88)	-	(32,849)
Amortisation - intangible assets	(91)	-	(20)	-	(111)
Amortisation - right of use assets	(726)	-	-	-	(726)
Bad and doubtful debts - allowance for impairment losses	(2,802)	6	(22)	-	(2,818)
Borrowing costs	(2,665)	-	(22)	-	(2,687)
Finance costs - leases	(52)	-	-	-	(52)
Net loss on disposal of property, infrastructure, plant and equipment	-	-	-	-	-
Fair value adjustments for investment property	-	-	-	-	-
Other expenses	(9,184)	(321)	(160)	150	(9,515)
Total expenses	(229,811)	(6,017)	(11,440)	4,250	(243,018)
Surplus for the year	33,223	129	24	-	33,376
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods					
Net asset revaluation increment	155,171	-	-	-	155,171
Total comprehensive result	188,394	129	24	-	188,547

Notes to the Consolidated Financial Report

Note

6.3 a) Principles of consolidation (continued)

Balance Sheet As at 30 June 2023 Consolidated

	Council	DMPL	SEL	Consolidation Adjustment	Consolidated Accounts
	2023	2023	2023	2023	2023
	\$'000	\$'000	\$'000	\$'000	\$'000
Assets					
Current assets					
Cash and cash equivalents	72,244	1,928	1,821	-	75,993
Trade and other receivables	30,705	136	741	(421)	31,161
Other financial assets	122,869	-	-	-	122,869
Inventories	-	-	62	-	62
Prepayments	3,965	11	36	(914)	3,098
Other assets	5,345	10	-	-	5,355
Total current assets	235,128	2,085	2,660	(1,335)	238,538
Non-current assets					
Trade and other receivables	273	-	-	-	273
Property, infrastructure, plant and equipment	2,507,665	53	625	-	2,508,343
Investment property	6,575	-	-	-	6,575
Right-of-use assets	1,554	-	-	-	1,554
Intangible assets	25	-	59	-	84
Total non-current assets	2,516,092	53	684	-	2,516,829
Total assets	2,751,220	2,138	3,344	(1,335)	2,755,367
Liabilities					
Current liabilities					
Trade and other payables	24,505	596	1,307	(420)	25,988
Trust funds and deposits	5,959	514	-	-	6,473
Unearned income / revenue	58,816	44	934	(914)	58,880
Provisions	20,954	110	213	-	21,277
Other interest-bearing liabilities	-	-	92	-	92
Interest-bearing liabilities	3,597	-	-	-	3,597
Lease liabilities	548	-	-	-	548
Total current liabilities	114,379	1,264	2,546	(1,334)	116,855
Non-current liabilities					
Trust funds and deposits	2,112	-	-	-	2,112
Provisions	1,258	16	47	-	1,321
Other interest-bearing liabilities	-	-	373	-	373
Interest-bearing liabilities	46,182	-	-	-	46,182
Lease liabilities	1,038	-	-	-	1,038
Total non-current liabilities	50,590	16	420	-	51,026
Total liabilities	164,969	1,280	2,966	(1,334)	167,881
Net assets	2,586,251	858	378	(1)	2,587,486
Equity					
Accumulated surplus	968,119	858	378	(1)	969,354
Reserves	1,618,132	-	-	-	1,618,132
Total equity	2,586,251	858	378	(1)	2,587,486

Notes to the Consolidated Financial Report

Note

6.3 a) Principles of consolidation (continued)

Statement of Cash Flows For the year ended 30 June 2023 Consolidated

	Council 2023 \$'000	DMPL 2023 \$'000	SEL 2023 \$'000	Consolidation Adjustment 2023 \$'000	Consolidated Accounts 2023 \$'000
Cash flows from operating activities					
Rates and charges	163,005	-	-	(102)	162,903
Statutory fees and fines	7,008	-	-	(1)	7,007
User fees	7,767	-	3,514	(13)	11,268
Grants - operating	44,678	-	12	7	44,697
Grants - capital	6,499	-	-	-	6,499
Contributions - monetary	5,189	-	-	-	5,189
Interest received	5,504	16	-	-	5,520
Trust funds and deposits taken	29,464	116	-	-	29,580
Other receipts	8,557	7,008	6,984	(2,486)	20,063
Net GST refund / (payment)	12,363	(206)	(623)	-	11,534
Employee costs	(85,580)	(1,515)	(4,176)	(2,341)	(93,612)
Materials and services	(99,875)	(4,847)	(5,480)	5,301	(104,901)
Short-term, low value and variable lease payments	(731)	(25)	-	-	(756)
Trust funds and deposits repaid	(28,499)	(61)	-	-	(28,560)
Other payments	(5,924)	-	-	(365)	(6,289)
Net cash provided by operating activities	69,425	486	231	-	70,142
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(49,182)	(16)	(16)	-	(49,214)
Proceeds from sale of property, infrastructure, plant and equipment	794	-	-	-	794
Payments for investments	27,912	-	-	-	27,912
Net cash used in investing activities	(20,476)	(16)	(16)	-	(20,508)
Cash flows from financing activities					
Finance costs	(2,684)	-	(22)	-	(2,706)
Repayment of other interest-bearing liabilities	-	-	(45)	-	(45)
Repayment of borrowings	(3,484)	-	-	-	(3,484)
Interest paid - lease liability	(53)	-	-	-	(53)
Repayment of lease liabilities	(696)	-	-	-	(696)
Net cash used in financing	(6,917)	-	(67)	-	(6,984)
Net increase in cash and cash equivalents	42,032	470	148	-	42,650
Cash and cash equivalents at the beginning of the financial year	30,212	1,458	1,673	-	33,343
Cash and cash equivalents at the end of the financial year	72,244	1,928	1,821	-	75,993

Notes to the Consolidated Financial Report

Note

Consolidated	Consolidated
2023	2022
\$'000	\$'000

6.3 Investments in associates, joint arrangements and subsidiaries

(b) Community Asset Committee

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

At balance date there were no committees of management controlled by the Council.

6.4 Investment property

Balance at beginning of financial year	6,336	10,860
Additions	11	15
Transfers to property, infrastructure, plant and equipment	-	(4,440)
Fair value adjustments	228	(99)
Balance at end of financial year	<u>6,575</u>	<u>6,336</u>

Valuation of investment property

Investment property, comprising retail complexes, are held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Comprehensive Income Statement in the period that they arise. Investment property are not subject to depreciation. Rental income from the leasing of investment properties is recognised in the Comprehensive Income Statement on a straight line basis over the lease term.

Valuation of investment property has been determined in accordance with an independent valuation by Patel Dore Valuers who have recent experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property.

Notes to the Consolidated Financial Report

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Related parties

Parent entity

City of Greater Dandenong

Subsidiaries

Dandenong Market Pty Ltd - detailed in note 6.3

South East Leisure Pty Ltd - detailed in note 6.3

(b) Key Management Personnel

Key management personnel (KMP) are those people with the authority and responsibility for planning, directing and controlling the activities of City of Greater Dandenong. The Councillors, Chief Executive Officer, Directors and Executive Managers are deemed KMP.

Details of KMP at any time during the year are:

	Consolidated 2023 No.	Consolidated 2022 No.
Councillors		
From 1 July 2022 to Current		
Councillor Eden Foster	Mayor, 10 November 2022 to Current and Deputy Mayor 20 November 2021 to 10 November 2022	
Councillor Lana Formoso	Deputy Mayor 10 November 2022 to Current	
Councillor Jim Memeti	Mayor, 11 November 2021 to 10 November 2022	
Councillor Sophie Tan		
Councillor Angela Long		
Councillor Sean O'Reilly		
Councillor Loi Truong		
Councillor Tim Dark		
Councillor Bob Milkovic		
Councillor Rhonda Garad		
Councillor Richard Lim		
Total number of Councillors	11	11
Other key management personnel		
Jody Bosman - Director City Planning, Design and Amenity		
Paul Kearsley - Director Business, Engineering and Major Projects		
Michelle Hansen - Executive Manager Finance and Information Technology		
Kylie Sprague - Executive Manager Media and Communications		
Marcus Foster - Acting Director Community Strengthening (part year)		
Jim Davine - Acting Director Community Strengthening (part year)		
Martin Fidler - Director Community Strengthening		
Peta Gillies - Director Community Strengthening (17 April 2023 - Current)		
Total number of other Key Management Personnel	8	6
Chief Executive Officer		
Jacqui Weatherill (19 December 2022 - current)	1	-
John Bennie PSM (1 July 2022 - 30 November 2022)	1	1
Total key management personnel	21	18

Notes to the Consolidated Financial Report

7.1 Council and key management remuneration (continued)

(b) Key Management Personnel (continued)

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Dandenong Market Board Members		
Board Members	5	5
Executives	4	3
Total number of Dandenong Market Board Members	9	8
South East Leisure Board Members		
Board Members	5	5
General Managers	4	3
Chief Executive Officer	1	1
Total number of South East Leisure Board Members	10	9

(c) Remuneration of Key Management Personnel

Remuneration comprises employee benefits including all forms of consideration paid, payable or provided by Council, or on behalf of the Council, in exchange for services rendered. Remuneration of Key Management Personnel and Other senior staff is disclosed in the following categories.

Short-term employee benefits include amounts such as wages, salaries, annual leave or sick leave that are usually paid or payable on a regular basis, as well as non-monetary benefits such as allowances and free or subsidised goods or services.

Other long-term employee benefits include long service leave, other long service benefits or deferred compensation.

Post-employment benefits include pensions, and other retirement benefits paid or payable on a discrete basis when employment has ceased.

Termination benefits include termination of employment payments, such as severance packages.

Total remuneration of key management personnel was as follows:

Short-term benefits	4,028	3,218
Long-term benefits	64	45
Post employment benefit	334	276
Termination benefits	-	-
	4,426	3,539

Notes to the Consolidated Financial Report

7.1 Council and key management remuneration (continued)

(c) Remuneration of Key Management Personnel

The numbers of key management personnel, whose total remuneration from Council and any related entities fall within the following bands:

	Consolidated 2023 No.	Consolidated 2022 No.
\$10,000 - \$19,999	-	1
\$20,000 - \$29,999	8	8
\$30,000 - \$39,999	8	10
\$40,000 - \$49,999	2	1
\$50,000 - \$59,999	1	1
\$60,000 - \$69,999	3	1
\$70,000 - \$79,999	1	3
\$80,000 - \$89,999	1	-
\$100,000 - \$109,999	-	1
\$110,000 - \$119,999	2	-
\$120,000 - \$129,999	1	1
\$150,000 - \$159,999	2	-
\$170,000 - \$179,999	1	1
\$180,000 - \$189,999	3	-
\$220,000 - \$229,999	1	-
\$230,000 - \$239,999	1	-
\$240,000 - \$249,999	1	2
\$270,000 - \$279,999	-	2
\$280,000 - \$289,999	1	-
\$300,000 - \$309,999	-	1
\$310,000 - \$319,999	1	-
\$330,000 - \$339,999	1	1
\$400,000 - \$409,999	1	-
\$440,000 - \$449,999	-	1
Total	40	35

(d) Senior Officers remuneration

Consolidated 2023 No.	Consolidated 2022 No.
-----------------------------	-----------------------------

Other senior staff are officers of Council, other than Key Management Personnel: *

- a) whose total annual remuneration exceeds \$160,000 and
- b) who report directly to a member of the KMP.

The number of Senior Officers are shown below in their relevant income bands:

Income range:

\$160,000 - \$169,999	1	1
\$170,000 - \$179,999	1	2
\$180,000 - \$189,999	4	3
\$190,000 - \$199,999	4	1
\$200,000 - \$209,999	4	2
\$210,000 - \$219,999	-	2
\$220,000 - \$229,999	2	2
\$230,000 - \$239,999	1	2
	17	15

Total remuneration for the reporting year for Senior Officers included above, amounted to:

\$'000	\$'000
3,347	3,029

* Due to a definitional change the comparative figures in this note may not align with the previous year's annual report, which included disclosure of senior officers as defined in the *Local Government Act 1989*.

Notes to the Consolidated Financial Report

7.2 Related party disclosure

(a) Transactions with related parties

(i) During 2022-23 Council entered into the following transactions with related parties Dandenong Market Pty Ltd (DMPL) and South East Leisure Pty Ltd (SEL).

	Consolidated 2023 Excl GST \$'000	Consolidated 2022 Excl GST \$'000
Dandenong Market Pty Ltd		
Received from DMPL		
Other charges	103	102
Total received	103	102
Paid to DMPL		
Contributions for festival/events	130	-
Payment for gift vouchers	24	17
Payment for other items	22	9
Total paid	176	26

Councillor Memeti has a financial interest in a stall at Dandenong Market. The financial arrangements are at arms length based on commercial terms. A number of related parties have minority shareholdings in public companies, which have dealings with the Council from time to time.

	2023 Excl GST \$'000	2022 Excl GST \$'000
South East Leisure Pty Ltd		
Received from SEL		
Other reimbursements	8	3
Total received	8	3
Paid to SEL		
Establishment funding	-	1,680
Management fee *	3,161	1,207
Payment for other items	45	2
Total paid	3,206	2,889

* The Management Fee includes advanced payments relating to the following financial year to assist SEL with working capital requirements (\$830,000 in 2022-23 and \$1.2 million 2021-22).

Notes to the Consolidated Financial Report

7.2 Related party disclosure (continued)

(a) Transactions with related parties (continued)

(ii) During the financial year ended 30 June 2023, John Bennie CEO (until 30 November 2022) was a non-executive board member of the following organisations to which Council has paid the following amounts;

- MAV Insurance (which operates under the umbrella of Municipal Association of Victoria, noting that the MAV Workcare Insurance Scheme ceased operation on 30 June 2021). A value of \$1.2 million (2021-22 \$871,000) was paid for the provision of Local Government Liability insurance and claim excesses paid. A further value of \$33,500 was paid as contribution to the ceased MAV Insurance Scheme fund (2021-22 \$1.3 million was paid as a wind down payment of the MAV Insurance Scheme).

- Chisholm Institute \$34,000 (2021-22 \$69,000) for the provision of external training courses.

(b) Outstanding balances with related parties

	Consolidated 2023 Excl GST \$'000	Consolidated 2022 Excl GST \$'000
The following transaction was outstanding at 30 June		
Refund of gift vouchers not redeemed by the Council	-	-
Other reimbursements	<u>2</u>	<u>3</u>
	<u>2</u>	<u>3</u>

(c) Loans to/from related parties

On the 26 September 2022, Council resolved to serve as a guarantor for the finance lease facility in favour of South East Leisure Pty Ltd. The amount outstanding at 30 June 2023 is \$630,494.

(d) Commitments to/from related parties

Dandenong Market Pty Ltd

Under the Management Services Agreement with Dandenong Market Pty Ltd (DMPL) an extension has been exercised up to 30 June 2026.

A commitment for rent of the Market premises is as follows *

238	-
<u>238</u>	<u>-</u>

Whilst the pandemic restrictions eased during the previous financial year, macro issues continued to impact the economy during 2022-23. These issues, including but not limited to higher interest rates and cost of living pressures, drove down business confidence, particularly for Dandenong Market Traders. In response Council waived the requirement for DMPL to pay a return to Council in 2022-23 (2021-22 \$nil) to allow the Market to re-establish its business in the current environment. Council is expecting a return from the Dandenong Market in 2022-23.

South East Leisure Pty Ltd

Under the Management Services Agreement Council appoints South East Leisure Pty Ltd to provide management services to Council, Council is required to pay a Management Fee under the terms and conditions of the Management Services Agreement which ends 30 June 2032.

A commitment to pay a Management Fee to South East Leisure Pty Ltd

2,492	2,662
<u>2,492</u>	<u>2,662</u>

Notes to the Consolidated Financial Report

Note

8 MANAGING UNCERTAINTIES

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

(a) Contingent assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council.

The following are potential contingent asset to be considered by Council.

Developer contributions

Greater Dandenong acquires infrastructure assets, such as local roads, footpaths, kerb and channel and drains etc, from developers, as subdivisional contributions. The amount and value of assets acquired depends on the size of the development and the level of growth within the municipality. Developers construct infrastructure assets which are vested with Council when Council issues a Statement of Compliance. These assets are brought to account as revenue (Contributions – Non Monetary Assets) and capitalised. At reporting date, developers had commenced construction of assets that will eventually be transferred to the Council subject to Council issuing a Statement of Compliance. Council cannot reliably measure the value of the assets involved prior to completion and the timing of recognition.

(b) Contingent liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because:
 - it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
 - the amount of the obligation cannot be measured with sufficient reliability.

The following are potential contingencies to be considered by Council.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Notes to the Consolidated Financial Report

Note

8.1 (b) Contingent liabilities (continued)

Development Contribution Plans (DCP)

Council has three sites that are subject to formal development contribution plans, two are in Keysborough and one in Lyndhurst. All three sites are covered by a DCP.

A DCP provides the framework for the provision and funding of infrastructure to facilitate the set development area and the purpose of a DCP is to provide a "fair distribution of costs for works and services, including roads, traffic management and community facilities to all the proper servicing in the area".

New development in each of the areas is required to meet its share of the total cost of delivering the required infrastructure works – as measured by its projected share of usage – through development contributions collected under the DCP's. The balance of works not covered by development contributions has been agreed to be funded by Council. The total value of these works is estimated to be around \$16.2 million.

Landfills

The Greater Dandenong City Council may be liable for the consequences of disposing refuse at a number of legacy landfill sites. A legacy site refers to a landfill that has been decommissioned and is no longer receiving waste. At balance date Council is unable to assess whether there are any financial implications.

Legal actions

Council is presently involved in a number of confidential legal matters, which are being conducted through Council's solicitors. The estimated potential financial effect of these matters may be up to \$1.5 million (\$1.4 million as at 30 June 2022).

MAV Workcare

Council was a participant of the MAV WorkCare Scheme. The MAV WorkCare Scheme provided workers compensation insurance. MAV WorkCare commenced business on 1 November 2017 and the last day the Scheme operated as a self-insurer was 30 June 2021. In accordance with the *Workplace Injury Rehabilitation and Compensation Act 2013*, there is a six year liability period following the cessation of the Scheme (to 30 June 2027). During the liability period, adjustment payments may be required. Since 30 June 2021, Council has paid \$1.33 million in adjustment payments (2022-23: \$33,500, 2021-22: \$1.30 million). The determination of any adjustment payments is dependent upon revised actuarial assessments of the Scheme's tail claims liabilities as undertaken by Work Safe Victoria. If required, adjustments will occur at the 3-year and 6-year points during the liability period, and will affect participating members.

Notes to the Consolidated Financial Report

Note

8.1 (c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the Balance Sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the Balance Sheet are disclosed below.

As at 30 June 2023, Council's maximum potential exposure is as follows:

Entities	Amount outstanding 30 June 2023 \$'000	Amount outstanding 30 June 2022 \$'000	Date commenced
Keysborough Bowls Club Inc.	48	64	18 May 2015
Total Guarantees for loans to other entities	48	64	

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2023 reporting period. Council assesses the impact of these new standards. As at 30 June 2023 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2023 that are expected to impact Council.

Notes to the Consolidated Financial Report

Note

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk. We do not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 2020. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product
- monitoring of return on investment and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in the Balance Sheet. Particularly significant area of credit risk exists in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with
- we may require collateral where appropriate and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Notes to the Consolidated Financial Report

Note

8.3 (c) Credit risk (continued)

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal. Rates debtors are secured by a charge over the rateable property. Council has assessed that 10% of parking infringement debts owing to Council are unlikely to be collected and has raised a provision for doubtful debts over those debts based on an assessment of collectability. The collection of long overdue parking infringement debts is managed by Fines Victoria.

Refer note 5.1 for financial assets which are determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the Balance Sheet, such as when Council provides a guarantee for another party. Details of Council's contingent liabilities are disclosed in note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the Balance Sheet and notes to the financial statements. Council does not hold any collateral (in respect to non-rate debtors).

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements we will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained.
- has readily accessible standby facilities and other funding arrangements in place.
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments.
- monitors budget to actual performance on a regular basis, and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the Balance Sheet and the amounts related to financial guarantees disclosed in note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at note 5.4.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +1% and - 1% in market interest rates (AUD) from year-end rates of 4.10%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Consolidated Financial Report

Note

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 'Fair value measurement', aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities.

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable.

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, works in progress, land under roads, leasehold improvements, parks, open space and streetscapes and recreational, leisure and community facilities are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. For assets valued at cost, the carrying amount is considered to approximate fair value given short useful lives. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 2 to 5 years. The valuation is performed either by experienced council officers or independent experts. The following table sets out the frequency of revaluations by asset class.

Notes to the Consolidated Financial Report

Note

8.4 Fair value measurement (continued)

Asset class	Revaluation frequency
Land	1 to 2 years
Buildings	1 to 2 years
Roads	4 to 5 years
Bridges	4 to 5 years
Footpaths and cycleways	4 to 5 years
Drainage	4 to 5 years
Off street car parks	4 to 5 years

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

There are no required impairment adjustments at 30 June 2023.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

8.6 Adjustments directly to equity

There were no adjustments to opening equity balances in the 2022-23 financial year.

Notes to the Consolidated Financial Report

Note

9 OTHER MATTERS

9.1 Reserves

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Reversal of previous valuations for assets disposed \$'000	Impairment loss (credited against previous increments)/ reversal \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves					
2023					
Property					
Land	963,143	-	-	-	963,143
Buildings	39,838	34,839	-	-	74,677
	1,002,981	34,839	-	-	1,037,820
Infrastructure					
Roads	196,658	19,588	-	-	216,246
Bridges	26,141	-	-	-	26,141
Footpaths and cycleways	19,035	3,717	-	-	22,752
Drainage	223,964	-	-	-	223,964
Off street car parks	3,804	(475)	-	-	3,329
	469,602	22,830	-	-	492,432
Total asset revaluation reserves	1,472,583	57,669	-	-	1,530,252
2022					
Property					
Land	1,046,048	(82,905)	-	-	963,143
Buildings	42,289	(2,451)	-	-	39,838
	1,088,337	(85,356)	-	-	1,002,981
Infrastructure					
Roads	196,658	-	-	-	196,658
Bridges	20,324	5,817	-	-	26,141
Footpaths and cycleways	19,035	-	-	-	19,035
Drainage	183,446	40,518	-	-	223,964
Off street car parks	3,804	-	-	-	3,804
	423,267	46,335	-	-	469,602
Total asset revaluation reserves	1,511,604	(39,021)	-	-	1,472,583

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets, as described in accounting policy note 6.2(h).

Notes to the Consolidated Financial Report

Note

	Balance at beginning of reporting period \$'000	Transfer to accumulated surplus \$'000	Transfer from accumulated surplus \$'000	Balance at end of reporting period \$'000
9.1 Reserves (continued)				
<i>(b) Other reserves</i>				
2023				
Insurance reserve	325	-	144	469
Re-vegetation reserves	280	(51)	-	229
Open space - planning, development and improvements	2,942	(2,804)	2,171	2,309
Open space - acquisitions	6,000	(1,989)	1,989	6,000
Keysborough South maintenance levy	2,330	(1,446)	1,697	2,581
Major projects reserve	26,218	-	16,348	42,566
General reserve	1,102	(6)	1,566	2,662
Council funded development contributions reserve	19,505	(363)	404	19,546
Spring Valley landfill rehabilitation	2,985	(168)	331	3,148
Springvale Activity Precinct - parking and development	235	-	-	235
Dandenong Activity Precinct - parking and development	1,866	(296)	1,504	3,074
Future maintenance reserve	4,613	(272)	-	4,341
Grants in Advance	-	-	720	720
Total other reserves	68,401	(7,395)	26,874	87,880
2022				
Insurance reserve	906	(1,327)	746	325
Re-vegetation reserves	343	(63)	-	280
Open space - planning, development and improvements	4,386	(4,504)	3,060	2,942
Open space - acquisitions	6,000	(3,939)	3,939	6,000
Keysborough South maintenance levy	1,947	(1,264)	1,647	2,330
Major projects reserve	27,358	(6,072)	4,932	26,218
General reserve	1,102	-	-	1,102
Council funded development contributions reserve	19,646	(644)	503	19,505
Spring Valley landfill rehabilitation	1,558	(608)	2,035	2,985
Springvale Activity Precinct - parking and development	235	-	-	235
Dandenong Activity Precinct - parking and development	1,527	(311)	650	1,866
Future maintenance reserve	206	(278)	4,685	4,613
Total other reserves	65,214	(19,010)	22,197	68,401

Notes to the Consolidated Financial Report

Note

9.1 Reserves (continued)

(b) Other reserves (continued)

Nature and purpose of other reserves:

Insurance reserve

The insurance reserve has been created to meet large and unexpected policy excesses on multiple insurance claims.

Re-vegetation reserves

The purpose of this reserve fund is to meet native re-vegetation requirements on Council's reserves.

Open space - planning, development and improvements

Funds set aside in this reserve will be utilised exclusively for allocation towards enhancing the City's open space via planning, development and improvements.

Open space - acquisitions

Funds set aside in this reserve will be utilised exclusively for open space land acquisitions.

Keysborough South maintenance levy

This reserve has been established to ensure full accountability of the levies received for the Keysborough and Somerfield Estates reflecting costs of maintaining an additional 15% open space beyond that of traditional estates.

Major projects reserve

The major projects reserve holds proceeds from the sale of Council's property assets or surplus Council funds and will be utilised for investing in other properties or funding future major projects.

General reserve

This reserve relates to financial impacts of future aged care sector reforms.

Council funded development contributions reserve

The reserve for Council funded development contribution plans holds funds in respect of Council's contribution to the two major developments in Dandenong South (C87) and Keysborough (C36).

Spring Valley landfill rehabilitation reserve

The purpose of this reserve is to rehabilitate the Spring Valley landfill site at Clarke Road, Springvale South.

Springvale Activity Precinct - parking and development reserve

The purpose of the reserve is to fund development in the Springvale Activity Centre.

Dandenong Activity Precinct - parking and development reserve

The purpose of the reserve is to fund development in the Dandenong Activity Centre.

Future maintenance reserve

This reserve holds contribution funds for future works to address level crossing removal authority defects.

Keysborough South Community Infrastructure Levies

These reserve funds relate to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.

		Consolidated 2023 \$'000	Consolidated 2022 \$'000
(c) Total reserves summary	Note		
Asset revaluation reserve	9.1(a)	1,530,252	1,472,583
Other reserves	9.1(b)	87,880	68,401
Total reserves		1,618,132	1,540,984

Notes to the Consolidated Financial Report

Note

9.2 Reconciliation of cash flows from operating activities to surplus

	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Surplus for the year	33,376	33,935
Depreciation	32,849	32,416
Amortisation intangible assets	111	103
Amortisation right of use assets	726	664
Gain on disposal of property, infrastructure, plant and equipment	(719)	(482)
Fair value adjustments for investment property	(228)	99
Contributions of non-monetary assets	(14,804)	(3,685)
Works in progress (unable to be capitalised)	8,978	2,593
Assets written-off	3,427	991
Borrowing costs	2,687	2,803
Finance cost - leases	52	30
Other interest bearing liabilities net present value adjustment	(59)	-
Change in assets and liabilities		
Increase in trade and other receivables	(973)	(3,499)
Increase in prepayments/other assets	(866)	(2,988)
Increase in trust funds and deposits	1,196	507
Increase/(decrease) in trade and other payables	1,717	(555)
Increase/(decrease) in unearned income/revenue	3,058	(4,586)
Decrease in provisions	(386)	(978)
Net cash provided by operating activities	70,142	57,368

Notes to the Consolidated Financial Report

Note

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

Obligations for contributions to the Fund are recognised as an expense in Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation category, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2023, this was 10.5% as required under Superannuation Guarantee (SG) legislation (2022:10.0%)).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of the Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of *AASB 119 - Employee Benefits*.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary. A triennial actuarial investigation is currently underway for the Defined Benefit category which is expected to be completed by 31 December 2023. Council was notified of the 30 June 2023 VBI during August 2023 (2022: August 2022). The financial assumptions used to calculate the 30 June 2023 VBI were:

- Net investment returns	5.70% pa
- Salary information	3.50% pa
- Price inflation (CPI)	2.80% pa

As at 30 June 2022, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 102.2%. The financial assumptions used to calculate the VBI were:

- Net investment returns	5.5% pa
- Salary information	2.5% pa to 30 June 2023, and 3.5% pa thereafter
- Price inflation (CPI)	3.0% pa

Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021).

Vision Super has advised that the estimated VBI at June 2023 was 104.1%.

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2022 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Notes to the Consolidated Financial Report

Note

9.3 Superannuation (continued)

Employer contributions

(a) Regular contributions

On the basis of the results of the 2022 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2023, this rate was 10.5% of members' salaries (10.0% in 2021-22). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2022 interim valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

(b) Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

The 2022 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2022 and the last full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	2022	2021
	(Interim)	(Interim)
	\$ million	\$ million
- A VBI surplus	44.6	214.7
- A total service liability surplus	105.8	270.3
- A discounted accrued benefits surplus	111.9	285.2

Notes to the Consolidated Financial Report

Note

9.3 Superannuation (continued)

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2022.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2022.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2022.

The 2023 triennial actuarial investigation

A triennial actuarial investigation is being conducted for the Fund's position as at 30 June 2023. It is anticipated that this actuarial investigation will be completed by 31 December 2023. The financial assumptions for the purposes of this investigation are:

	2023 Triennial investigation	2020 Triennial investigation
- Net investment return	5.7% pa	5.6% pa
- Salary inflation	3.5% pa	2.5% pa for the first two years and 2.75% pa thereafter
- Price inflation	2.8% pa	2.0% pa

Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2023 are detailed below:

Scheme	Type of scheme	Rate	Consolidated 2023 \$'000	Consolidated 2022 \$'000
Vision Super	Defined benefits	10.5% (2022: 10.0%)	321	342
Vision Super	Accumulation	10.5% (2022: 10.0%)	3,610	3,512
Other funds	Accumulation	10.5% (2022: 10.0%)	3,908	2,963

Council did not make any unfunded liability payments to Vision Super during 2022-23 (2021-22 - \$nil).

There were \$284,477 contributions outstanding and no loans issued from or to the above schemes as at 30 June 2023.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2024 is \$347,434.

10 Change in Accounting Policy

There have been no changes to accounting policies in the 2022-23 year.

There are no pending accounting standards that are likely to have a material impact on Council.



Performance Statement

For the year ended 30 June 2023



Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Description of municipality

The City of Greater Dandenong encompasses an area of 129 kilometres in Melbourne's south-east, approximately 35 kilometres from the central business district. Greater Dandenong has a population of over 163,000 people and is the most multicultural municipality in Australia, with residents from over 150 different birthplaces. This adds a wealth of diversity to the city through a range of cultural experiences. The city has a vibrant economy in both the retail and manufacturing sectors and is renowned as the manufacturing hub of Victoria. The wholesale trade, health care, and retail trade sectors also provide a significant proportion of employment opportunities.

Sustainable Capacity Indicators For the year ended 30 June 2023					
Indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Material Variations and Comments
Population <i>Expenses per head of municipal population</i> <i>[Total expenses / Municipal population]</i>	\$1,185.36	\$1,248.17	\$1,293.37	\$1,445.16	The increase in expenses for 2023 is mainly due to capital expenditure that was not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (current year capital expenditure \$7.64 million and prior year capital expenditure \$8.98 million). This trend is not anticipated to occur in future years.
<i>Infrastructure per head of municipal population</i> <i>[Value of infrastructure / Municipal population]</i>	\$6,160.62	\$6,198.26	\$6,772.05	\$7,343.30	
<i>Population density per length of road</i> <i>[Municipal population / Kilometres of local roads]</i>	243.62	242.95	235.17	228.47	

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Sustainable Capacity Indicators (continued) For the year ended 30 June 2023					
Indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Material Variations and Comments
Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,001.25	\$1,021.92	\$1,095.59	\$1,221.10	The increase in own-source revenue is attributable to better interest returns on investments due to high interest rates, increased parking and registration/permit fees as a result of increased business and development activity combined with higher infringement income based on an increased number of infringements issued in 2023.
Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$181.62	\$204.26	\$235.45	\$252.02	
Disadvantage <i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	1.00	1.00	1.00	1.00	
Workforce turnover <i>Percentage of staff turnover</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x 100	10.5%	18.4%	17.1%	12.9%	The number of terminations decreased from 2022 particularly in the Communications and Customer Service, Building and Compliance Services and Regulatory Services departments.

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Service Performance Indicators For the year ended 30 June 2023					
Service / indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Material Variations and Comments
Aquatic Facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	2.98	1.52	2.27	3.82	Visits to Council's aquatic centres have continued to increase post the COVID-19 pandemic.
Animal Management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	100.0%	100.0%	100.0%	100.0%	
Food Safety Health and safety <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x 100	100.0%	100.0%	100.0%	100.0%	
Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	63.00	63.00	62.00	60.00	

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Service Performance Indicators (continued) For the year ended 30 June 2023					
Indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Material Variations and Comments
Libraries Participation <i>Active library borrowers in municipality</i> [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	10.00%	16.95%	7.98%	8.15%	
Maternal and Child Health (MCH) Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100	73.15%	73.54%	72.31%	70.31%	
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100	72.65%	78.15%	83.33%	81.30%	
Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	68.00	69.00	66.00	63.00	

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Service Performance Indicators (continued) For the year ended 30 June 2023					
Indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Material Variations and Comments
Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x 100	29.73%	50.00%	30.77%	41.67%	Council has continued to implement all policies within its Planning Scheme and has seen greater support of these policies from the Victorian Civil and Administration Tribunal (VCAT).
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	48.51%	47.81%	47.96%	45.25%	Targeted education for the culturally and linguistically diverse (CALD) community is being undertaken to improve the diversion rate.

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library borrower" means a member of a library who has borrowed a book or e-resource from the library

"annual report" means an annual report prepared by a council under section 98 of the Act

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Definitions (continued)

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Financial Performance Indicators For the year ended 30 June 2023									
Dimension / <i>indicator</i> / <i>measure</i>	Results 2020	Results 2021	Results 2022	Results 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Material Variations and Comments
Efficiency									
<i>Expenditure level</i>									
<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,991.75	\$3,122.88	\$3,108.28	\$3,354.91	\$3,196.69	\$3,263.23	\$3,326.12	\$3,365.97	
<i>Revenue level</i>									
<i>Average rate per property assessment</i> [General rates and Municipal charges / Number of property assessments]	\$1,838.75	\$1,889.44	\$1,925.49	\$1,972.70	\$2,069.48	\$2,105.63	\$2,145.01	\$2,184.84	The forecast indicator results for 2024-2027 differ to the 2024-2033 Long Term Financial Plan to reflect the correct calculation of the indicator here.
Liquidity									
<i>Working capital</i>									
<i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x 100	205.46%	190.05%	200.03%	205.57%	161.77%	144.54%	139.65%	141.85%	The forecast working capital ratio for forthcoming years is projected to decrease as closing cash holdings return to normal levels and as Council's cash reserves are drawn down to fund major capital projects including Keysborough Community Hub and replacement of Dandenong Oasis.

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Financial Performance Indicators For the year ended 30 June 2023									
Dimension / indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Material Variations and Comments
Liquidity Unrestricted cash Unrestricted cash compared to current liabilities $[\text{Unrestricted cash} / \text{Current liabilities}] \times 100$	103.14%	113.27%	-29.51%	15.01%	113.74%	98.16%	88.78%	86.77%	The unrestricted cash ratio had a negative result in 2022 and a low result in 2023 due to \$150.5 million and \$122.9 million respectively invested in term deposits with maturity periods in excess of 90 days at 30 June, classified as 'other financial assets' not cash. However, if these term deposits were classified as cash the indicator result would have been 107.56% for 2022 and 122.43% for 2023. Future years are not comparable as they do not project capital expenditure delays or unspent grants.
Obligations Loans and borrowings Loans and borrowings compared to rates $[\text{Interest bearing loans and borrowings} / \text{Rate revenue}] \times 100$	41.72%	37.58%	34.33%	30.74%	30.98%	49.14%	56.97%	57.21%	The ratio reduction from the prior year is due to \$3.48 million reduction in borrowings due to loan repayments, partly offset by higher rate revenue. This ratio is forecast to increase in the forthcoming years due to planned borrowings to fund major capital works projects (Keysborough South Community Hub and replacement of Dandenong Oasis) over the 2024 to 2026 financial years.

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Financial Performance Indicators (continued) For the year ended 30 June 2023									
Dimension / indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Material Variations and Comments
Obligations (continued)									
Loans and borrowings (continued)									
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x 100	8.16%	4.11%	3.99%	3.81%	3.81%	4.83%	6.32%	7.21%	The higher 2020 result is due to the full repayment of the \$4.9 million Local Government Funding Vehicle (LGFV) in November 2019. The upwards trend in future years relates to planned borrowings to fund major capital projects detailed above.
Indebtedness									
Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x 100	34.74%	33.06%	30.54%	26.05%	26.45%	41.35%	47.41%	47.25%	The upwards trend in future years relates to planned borrowings to fund major capital projects detailed above.
Asset renewal and upgrade									
Asset renewal and upgrade compared to depreciation [Asset renewal and asset upgrade expense / Asset depreciation] x 100	113.10%	90.33%	110.26%	121.50%	107.43%	273.31%	168.52%	85.59%	This ratio increased from the prior year due to a \$4.05 million increase in asset renewal and upgrade expenditure as a result of the following projects: Thomas Carroll Pavilion, Ross Reserve Athletics Track, Road Reconstruction and Resurfacing programs and the Drainage Renewal program. The forecast ratio results in 2025 and 2026 are due to increased renewal works associated with the replacement of Dandenong Oasis.

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Financial Performance Indicators (continued) For the year ended 30 June 2023									
Dimension / indicator / measure	Results 2020	Results 2021	Results 2022	Results 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Material Variations and Comments
Operating position Adjusted underlying result Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x 100	0.61%	1.43%	6.39%	3.04%	6.45%	4.29%	3.71%	3.88%	The dip in the 2023 ratio result is primarily due to higher expenditure for capital costs unable to be capitalised to the asset register (expensed) resulting in a lower underlying surplus. The future years forecast a return to pre-COVID operating levels. The forecast indicator result for 2025 differs to the 2024-2033 Long Term Financial Plan to reflect the correct calculation of the indicator here.
Stability Rates concentration Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x 100	71.56%	70.70%	68.79%	68.32%	72.02%	71.53%	73.62%	73.92%	
Rates effort Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x 100	0.29%	0.30%	0.31%	0.27%	0.26%	0.26%	0.26%	0.27%	The decrease in the 2023 ratio result is due to a 19% increase in the capital improved value of rateable properties in the municipality from 2022 to 2023.

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Other Information

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the Council's 2023-24 Budget and 2023-24 to 2032-33 Long Term Financial Plan. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by Council in its 2023-24 Budget and 2023-24 to 2032-33 Long Term Financial Plan on 26 June 2023 and which forms part of the council plan. The financial plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The Budget and Financial Plan can be obtained by contacting Council.

Please note that the financial indicator information included in the Performance Statement relates to 2022-23 Council results (not Consolidated).

Performance Statement

For the year ended 30 June 2023

City of Greater Dandenong

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Michelle Hansen CPA
Principal Accounting Officer

Date: 25 September 2023
Dandenong

In our opinion, the accompanying performance statement of the Greater Dandenong City Council for the year ended 30 June 2023 presents fairly the results of Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify this performance statement in its final form.

Eden Foster
Mayor

Date: 25 September 2023
Dandenong

Rhonda Garad
Councillor

Date: 25 September 2023
Dandenong

Jacqui Weatherill
Chief Executive Officer

Date: 25 September 2023
Dandenong



5 NOTICES OF MOTION

A Notice of Motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for them to give each Councillor at least 72-hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.



6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principal purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.



7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a) relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b) cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.



8 CLOSE OF BUSINESS