

Agenda

Council Meeting

Monday 22 September 2025, 7:00 pm

Dandenong Civic Centre, 225 Lonsdale Street,
Dandenong, Victoria 3175

greaterdandenong.vic.gov.au



Council Meeting Details

At the time of printing this Agenda, the Council Meeting to be held on Monday 22 September 2025, will be open to the public to attend in person but will be subject to venue seating capacity. This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square. To view the webcast and stay informed about the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

Your Councillors

[Mayor Jim Memeti](#)

[Cr Bob Milkovic](#)

[Deputy Mayor Sophaneth \(Sophie\) Tan](#)

[Cr Sean O'Reilly](#)

[Cr Phillip Danh](#)

[Cr Loi Truong](#)

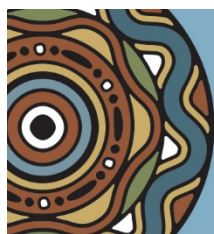
[Cr Isabella Do](#)

[Cr Melinda Yim](#)

[Cr Lana Formoso](#)

[Cr Rhonda Garad](#)

[Cr Alice Phuong Le](#)



We acknowledge the Traditional Owners and Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters.



(03) 8571 1000



council@cgd.vic.gov.au



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TTY: 133 677

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Online: relayservice.gov.au



TIS: 13 14 50



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Bunurong Country

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COUNCIL OBLIGATIONS AND AGENDA REPORTS

Council has several obligations in relation to its Community Vision, Council Plan, Instruments of Legislation and Council policy. These are summarily considered in each Agenda report and further details are added as required. The obligations are as follows:

Community Vision 2040 (Community Vision | Greater Dandenong Council)

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Council Plan 2025-29 (Council Plan 2025-29 | Greater Dandenong Council)

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. The Council Plan has the following key strategic objectives:

- *A socially connected, safe and healthy city*
- *A city that respects and celebrates diversity, our history and the arts*
- *A city of accessible, vibrant centres and places*
- *A green city committed to a sustainable future*
- *A city that supports business, entrepreneurship, quality education and employment outcomes*
- *A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These are:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement are to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

Also, in giving effect to the overarching governance principles above, a Council must take into account the following supporting principles:

- a) the community engagement principles (section 56);
- b) the public transparency principles (section 58);
- c) the strategic planning principles (section 89);
- d) the financial management principles (section 101);
- e) the service performance principles (section 106).

Reports in this Agenda will identify when any of the above principles are relevant.



The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services. The objects of the Act are as follows:

- a) to promote, encourage and facilitate the achievement of gender equality and improvement in the status of women; and
- b) to support the identification and elimination of systemic causes of gender inequality in policy, programs and delivery of services in workplaces and communities; and
- c) to recognise that gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience on the basis of Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes; and
- d) to redress disadvantage, address stigma, stereotyping, prejudice and violence, and accommodate persons of different genders by way of structural change; and
- e) to enhance economic and social participation by persons of different genders; and
- f) to further promote the right to equality set out in the Victorian Charter of Human Rights and Responsibilities and the Convention on the Elimination of All Forms of Discrimination against Women.

Council is obligated to think about how its programs and services affect different people and different communities and how we can avoid reinforcing unintentional inequalities. Reports authors must consider the requirements of the *Gender Equality Act 2020* and Council's Diversity, Access and Equity Policy when asking Council to consider or review any issues which have a direct or significant impact on members of the Greater Dandenong community.

Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter). The Charter is founded on the following principles:

- human rights are essential in a democratic and inclusive society that respects the rule of law, human dignity, equality and freedom;
- human rights belong to all people without discrimination, and the diversity of the people of Victoria enhances our community;
- human rights come with responsibilities and must be exercised in a way that respects the human rights of others;
- human rights have a special importance for the Aboriginal people of Victoria, as descendants of Australia's first people, with their diverse spiritual, social, cultural and economic relationship with their traditional lands and waters.

Given this municipality's diversity and inclusiveness, when developing or preparing a report for Council consideration, report authors are required to ensure their report is consistent with the standards set by the Charter.



Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

When developing or preparing a report for Council consideration, report authors are required to consider what impacts their issue has on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy and the requirements of the *Local Government Act 2020* in relation to the overarching principle on climate change and sustainability.

Related Council Policies, Strategies or Frameworks

Report authors will consider how their report aligns with existing Council policies, strategies, frameworks or other documents, how they may affect the decision of this report or are relevant to this process.



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1 MEETING OPENING

1.1 OPENING OF MEETING BY CHAIR

1.2 ATTENDANCE

Apologies

Cr Bob Milkovic (LoA).



1.3 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF LAND

Those who wish to stand for the acknowledgement to country are welcome to do so.

We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respect and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.

1.4 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Venerable Thammannagama Shantha Wimala, a member of the Greater Dandenong Interfaith Network.



1.5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Meeting of Council held 25 August 2025.

Recommendation

That the Minutes of the Meeting of Council held 25 August 2025 be confirmed.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

1. complete a disclosure of interest form prior to the meeting;
2. advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting); and
3. leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.



2 OFFICERS REPORTS - PART 1

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

Responsible Officer: Manager Governance, Legal & Risk

Attachments: Nil

Officer Recommendation

That the listed documents be signed and sealed.

Executive Summary

1. Under the *Local Government Act 2020*, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council. Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Item Summary

2. There are 2 items being presented to Council's meeting of 22 September 2025 for signing and sealing as follows:
 - a) An Instrument of Appointment of Authorised Officer under the provisions of the *Local Government Act 1989*, the *Local Government Act 2020*, the *Environment Protection Act 2017*, the *Heritage Act 2017*, the *Fire Services Property Levy Act 2013*, the *Land Acquisition and Compensation Act 1986*, the *Planning and Environment Act 1987*, the *Subdivisions Act 1988*, the *Victorian Civil and Administrative Tribunal Act 1998*, and the Regulations made under each of those Acts, the local laws made under the *Local Government Act 1989* or the *Local Government Act 2020*; and any other Act, Regulation, local law or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This instrument enables the following Council officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Damien Tran
 - Madeleine OBrien



2.2 PETITIONS AND JOINT LETTERS

2.2.1 Petitions and Joint Letters

Responsible Officer: Manager Governance, Legal & Risk
Attachments: 1. Petitions & Joint Letters [2.2.1.1 - 2 pages]

Officer Recommendation

That this report and its attachment be received and noted.

Executive Summary

1. Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.
2. Issues raised by petitions and joint letters will be investigated and reported back to Council if required.
3. A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:
 - a) the full text of any petitions or joint letters received;
 - b) petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
 - c) the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Petitions and Joint Letters Tabled

4. Council received 2 new petitions and no joint letters prior to the Council Meeting of 22 September 2025.
 - Council has received a petition (signed by 110 residents) along with a Change.org petition (signed by 102 residents) requesting a delay to the destruction of the 43 mature trees on the Dandenong Wellbeing Centre Project. These petitions have been referred to the appropriate Council Business unit for further action.
 - Council has received a Change.org petition signed by 85 residents requesting to clean up Springvale's streets. This petition has been referred to the appropriate Council Business unit for further action.

Note: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
1/09/2025	<p>Petition · Call to save 43 Dandenong Oasis pool trees - Dandenong, Australia · Change.org</p> <p>Last week August 25, 2025 -Greater Dandenong councillors were informed that as part of the construction of the new Dandenong Wellbeing centre they are going to cut down 43 mature trees on this site. This is the first time council officers have mentioned that trees would be cut down as part of the project and none of this information has been shared publicly, despite the site of the new Dandenong Wellbeing Centre being originally chosen to protect trees on site. In particular, there has been no public disclosure as to which trees will be cut down and why.</p> <p>PETITION That Council delay the destruction of the 43 mature trees on the Dandenong Wellbeing Centre Project site until there has been full disclosure about the location and health of the trees, why they now need to be removed and there has been community consultation on their removal.</p>	<p>110 on paper copy received</p> <p>+</p> <p>107 as at 16/09/25</p>	In Progress	Responsible Officer: Executive Director City Futures
1/09/2025	<p>Petition · Demand Action: Clean Up Springvale's Streets for All - Springvale South, Australia · Change.org</p> <p>Springvale, VIC, Australia is a vibrant suburb known for its delicious cuisine and lively atmosphere. However, the escalating problem of litter, syringes, and homelessness is not only tarnishing the area's image but also affecting the safety and well-being of its residents and visitors. We cannot allow Springvale to suffer from neglect when places like Toorak present a sharp contrast with their clean and safe environment. It's time for the council to step up and restore the pride of Springvale.</p> <p>The streets of Springvale, especially those around the bustling market areas, are often strewn with rubbish and syringes/drugs, posing real hazards to both locals and tourists. This situation is not only unsightly but also unsafe, deterring visitors and</p>	<p>85 as at 8/09/25</p>	In Progress	Responsible Officer: Executive Director Community Strengthening

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
	<p>damaging local businesses. To create a welcoming and pleasant environment, the council must take decisive action.</p> <p>Immediate and effective measures need to be implemented to address this issue. Regular cleaning schedules should be enhanced, and more waste disposal facilities should be installed. Importantly, a comprehensive strategy is needed to tackle the root causes of the litter problem, including more support and services for the homeless community, offering them alternatives and assistance.</p> <p>Safety is paramount, and a long-term plan must be established to ensure the streets remain clean and safe. This includes more frequent patrols and better lighting in darker areas to ensure public safety at all times. Moreover, local businesses can be encouraged to participate in community cleanliness drives, ensuring that their areas are maintained and attractive to customers.</p> <p>Every resident of Springvale deserves to live in a clean and secure environment. A concerted effort from the council, local businesses, and the community is necessary to make this vision a reality. Let's not wait for things to worsen. Urge the council to take immediate action by signing this petition. Together, we can make Springvale a wonderful place for everyone to enjoy.</p>			



2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Planning Delegated Decisions Issued – August 2025

Responsible Officer: Executive Director City Futures

Attachments: 1. Planning Delegated Decisions Issued – August 2025.pdf
[2.3.1.1 - 9 pages]

Officer Recommendation

That the listed items in Attachment 1 to this report be received and noted.

Executive Summary

1. This report provides Council with an update on the exercise of delegation by Council officers.
2. It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in August 2025.
3. It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Greater Dandenong Planning Scheme and Council's policies.
4. Application numbers with a PLA#, PLN#.01 or similar, are applications making amendments to previously approved planning permits.
5. The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Planning Delegated Decisions Issued from 1/08/2025 to 31/08/2025

City of Greater Dandenong

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA24/0111	PlnAppAmd	No	1/28 Tower Court NOBLE PARK VIC 3174	Woolshed Consultants	AMENDMENT TO: Planning Permit 2756	Proposed works do not require a planning permit pursuant to clause 62.02-2	Delegate	NotRequire	19/08/2025	Noble Park
PLA25/0003	PlnAppAmd	No	459-461 Springvale Road SPRINGVALE VIC 3171	Abacus Design & Planning	AMENDMENT TO: Development of the land for eight (8) double storey dwellings on a lot comprising seven (7) double storey dwellings and one (1) single storey dwelling at the rear, and alteration of access to a road in a Transport Zone 2 (PLN21/0172)	Amend endorsed plans	Applicant	Withdrawn	19/08/2025	Springvale Central
PLA25/0015	PlnAppAmd	No	23 Jamieson Way DANDENONG SOUTH VIC 3175	Dale Grant Building Design & Documentation Pty Ltd	AMENDMENT TO: To construct an industrial building and associated works with a reduction in car parking (PLN16/0299)	Amend endorsed plans	Delegate	AmendPerm	28/08/2025	Dandenong
PLA25/0025	PlnAppAmd	No	197 Corrigan Road NOBLE PARK VIC 3174	Aspire Designer Homes	Development of the land for two (2) double storey dwellings (one existing double storey dwelling and one proposed double storey dwelling) and Subdivision of the land into two lots (PLN21/0577)	No response to further information request	Delegate	Lapsed	12/08/2025	Noble Park
PLA25/0035	PlnAppAmd	No	52-62 Waterview Close DANDENONG SOUTH VIC 3175	CCC Ingredients Pty Ltd	AMENDMENT TO: Additions to the existing warehouse building and the development of land for a warehouse and store (PLN19/0015)	Amend endorsed plans	Delegate	AmendPerm	29/08/2025	Dandenong

ATT 2.3.1.1 Planning Delegated Decisions Issued – August 2025.pdf

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA25/0039	PlnAppAmd	No	12 Clement Street DANDENONG VIC 3175	Bancroft and Malone Architects	AMENDMENT TO: Development of the land for a single storey dwelling to the rear of an existing single dwelling and alterations and additions to the existing dwelling (PLN18/0642)	Amend permit conditions and endorsed plans	Delegate	AmendPerm	22/08/2025	Cleeland
PLA25/0215	PlnAppVicA	Yes	33 Kimberly Road DANDENONG SOUTH VIC 3175	Southern Planning Consultants	AMENDMENT TO Development of the land for two (2) warehouses and the reduction of the car parking requirement (PLN23/0041) VICSMART	Amend endorsed plans	Delegate	AmendPerm	01/08/2025	Dandenong
PLN23/0373	PlnApp	No	17 Grace Avenue DANDENONG VIC 3175	ArchiDesign Office	Development of the land for a double-storey dwelling to the rear of an existing single-storey dwelling and alterations to the existing dwelling	General Residential 1 Zone, 660sqm	Delegate	PlanPermit	29/08/2025	Cleeland
PLN24/0414	PlnApp	No	845 Princes Highway SPRINGVALE VIC 3171	Fredman Malina Planning Pty Ltd	Development of the land for four (4) warehouses and alteration of access to a road in a Transport Zone 2	Industrial 1 Zone	Delegate	PlanPermit	06/08/2025	Springvale North
PLN24/0415	PlnApp	No	15 Jesson Crescent DANDENONG VIC 3175	O Alsharbati	Development of the land for a single storey dwelling to the rear of the existing single storey dwelling	General Residential 1 Zone, 563sqm	Delegate	PlanPermit	21/08/2025	Cleeland
PLN24/0425	PlnApp	No	31 Hope Street SPRINGVALE VIC 3171	Westurban Group	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 745sqm	Delegate	PlanPermit	13/08/2025	Springvale North

ATT 2.3.1.1 Planning Delegated Decisions Issued – August 2025.pdf

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN24/0438	PlnApp	No	7 Sapphire Place SPRINGVALE VIC 3171	J Nguyen	Buildings and works (shed over 10sqm in size)	General Residential 1 Zone, 191sqm	Delegate	PlanPermit	19/08/2025	Springvale North
PLN24/0444	PlnApp	No	13-15 Ordish Road DANDENONG SOUTH VIC 3175	Creative Living Innovations Pty Ltd	Use and development of the land for Industry	Industrial 2 Zone	Delegate	PlanPermit	14/08/2025	Dandenong
PLN24/0487	PlnApp	No	23 Ambrie Crescent NOBLE PARK VIC 3174	Jova Drafting Consultants	Development of the land for four (4) double storey dwellings	General Residential 1 Zone, 982sqm	Delegate	NOD	22/08/2025	Yarraman
PLN24/0488	PlnApp	No	36 Claredale Road DANDENONG VIC 3175	Zoneworks	Use and development of the land for a restricted retail premises	Industrial 1 Zone	Delegate	PlanPermit	22/08/2025	Dandenong
PLN24/0494	PlnApp	No	41 Bowman Lane KEYSBOROUGH VIC 3173	P2 Consultants	Development of the land for one (1) double-storey dwelling	Green Wedge A 1 Zone, Urban Floodway Zone	Delegate	PlanPermit	29/08/2025	Keysborough South
PLN24/0500	PlnApp	No	74 Elonera Road NOBLE PARK NORTH VIC 3174	Castra Silex Pty Ltd	Development of the land for two (2) double storey dwellings	No response to further information request	Delegate	Lapsed	12/08/2025	Noble Park North

ATT 2.3.1.1 Planning Delegated Decisions Issued – August 2025.pdf

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN24/0512	PlnApp	No	1/43-63 Princes Highway DANDENONG SOUTH VIC 3175	Alset Australian Sub TC Pty Ltd	Alteration of access to a road in the Transport Zone 2	Commercial 2 Zone	Applicant	Withdrawn	15/08/2025	Dandenong
PLN24/0513	PlnApp	No	3-4/291-293 Corrigan Road KEYSBOROUGH VIC 3173	C Ly	Use of the land for a restaurant, to a display business identification signage, to display a flood lit business identification sign and a waiver of the car parking requirements	Neighbourhood Residential 1 Zone, reduction in the number of car parking spaces	Delegate	PlanPermit	29/08/2025	Keysborough
PLN25/0011	PlnApp	No	2 Stanley Street DANDENONG VIC 3175	Con Tsourounakis	Development of the land for six (6) double storey dwellings	General Residential 3 Zone, 944 sqm	Delegate	NOD	28/08/2025	Dandenong
PLN25/0026	PlnApp	No	23 Jellicoe Street NOBLE PARK VIC 3174	LV Noble Pty Ltd	Subdivision of the land into two (2) lots SPEAR	No response to further information request	Delegate	Lapsed	28/08/2025	Yarraman
PLN25/0050	PlnApp	No	46 Granito Court DANDENONG SOUTH VIC 3175	Catto Group Pty Ltd	Use of the land for a Transfer Station, reduction in car parking requirements and waiver of bicycle facilities requirements	Industrial 2 Zone	Delegate	PlanPermit	29/08/2025	Dandenong
PLN25/0053	PlnApp	No	56 Nockolds Crescent NOBLE PARK VIC 3174	SMART Town Planning Pty Ltd	Subdivision of the land into two (2) lots	No response to further information request	Delegate	Lapsed	18/08/2025	Yarraman

ATT 2.3.1.1 Planning Delegated Decisions Issued – August 2025.pdf

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0060	PlnApp	No	209-235 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Reddys General Services Pty Ltd	Construction of a storage shed and a reduction in the car parking requirements	Industrial 1 Zone	Delegate	PlanPermit	22/08/2025	Dandenong
PLN25/0080	PlnApp	No	1/25 Hydrive Close DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Construct buildings and works and a reduction in the car parking requirement under Clause 52.06 of the Greater Dandenong Planning Scheme	Industrial 1 Zone	Delegate	PlanPermit	22/08/2025	Dandenong
PLN25/0084	PlnApp	No	171 Gladstone Road DANDENONG NORTH VIC 3175	MA Bhatti	To display one (1) non-illuminated home-based business sign	Neighbourhood Residential 1 Zone, 570sqm	Delegate	PlanPermit	22/08/2025	Cleeland
PLN25/0088	PlnApp	No	1/20A Langhorne Street DANDENONG VIC 3175	M Yoon	Display two (2) internally illuminated business identification signs and one (1) non-illuminated business identification sign, waiver of bicycle parking requirement and reduction in car parking requirement associated with a Medical Centre DECLARED AREA	Comprehensive Development 2 Zone	Delegate	PlanPermit	15/08/2025	Dandenong
PLN25/0098	PlnApp	No	41 Birdwood Avenue DANDENONG VIC 3175	Origin Square Property Consulting	Development of the land for three (3) double storey dwellings	No response to further information request	Delegate	Lapsed	22/08/2025	Yarraman

ATT 2.3.1.1 Planning Delegated Decisions Issued – August 2025.pdf

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0105	PlnApp	No	10 Bungaleen Court DANDENONG SOUTH VIC 3175	Lactalis (Australia) Pty Ltd	The variation of restrictive covenant N013807T, removal of items (ii), (iii), (iv) and (v)	Proposal fails to comply with Section 60(5), does not result in an appropriate response with respect to the decision guidelines of Clause 52.02 Easements, Restrictions and Reserves. Proposal fails to provide an appropriate response with respect to the decision guidelines of Clause 65.01.	Delegate	Refusal	12/08/2025	Dandenong
PLN25/0118	PlnApp	No	855-891 Springvale Road KEYSBOROUGH VIC 3173	Haileybury College	Buildings and works for the extension to an early learning centre	General Residential 1 Zone, 280991sqm	Delegate	PlanPermit	20/08/2025	Keysborough South
PLN25/0124	PlnApp	No	1612-1624 Centre Road SPRINGVALE VIC 3171	Vicurban Town Planning Pty Ltd	Building and Works (Replacement front fence and a tank)	Industrial 1 Zone	Delegate	PlanPermit	29/08/2025	Springvale North
PLN25/0125	PlnApp	No	1-5 Lonsdale Street DANDENONG VIC 3175	oOh!media	Display of an electronic and static floodlit major promotion sky sign	Industrial 1 Zone, Commercial 2 Zone	Delegate	NOD	21/08/2025	Dandenong
PLN25/0135	PlnAppVic	Yes	215-221 Greens Road DANDENONG SOUTH VIC 3175	Viva Energy Australia	Buildings and Works (Convenience Store) and the display of signage VICSMART	Industrial 3 Zone	Applicant	Withdrawn	13/08/2025	Dandenong

ATT 2.3.1.1 Planning Delegated Decisions Issued – August 2025.pdf

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0179	PlnApp	No	1 Hornsby Street DANDENONG VIC 3175	Paroissien Grant & Associates Pty Ltd	Removal of Easements E-10 on PS530705D (also known as E-1 on Lot B PS804735T) and E-2 on Lot B PS804735T SPEAR (DECLARED AREA)	Commercial	Delegate	PlanPermit	27/08/2025	Dandenong
PLN25/0212	PlnAppVic	Yes	35-45 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	MCT Constructions	Building and Works (Canopy) VICSMART	Industrial 1 Zone	Delegate	PlanPermit	27/08/2025	Dandenong
PLN25/0221	PlnApp	No	23 Red Hill Road SPRINGVALE VIC 3171	Abacus Design & Planning	Development of the land for two (2) double storey dwellings on a lot	General Residential 1 Zone	Applicant	Withdrawn	28/08/2025	Springvale Central
PLN25/0247	PlnApp	No	58 Ardgowder Road NOBLE PARK VIC 3174	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	21/08/2025	Yarraman
PLN25/0251	PlnAppVic	Yes	42 Grace Park Avenue SPRINGVALE VIC 3171	C Prum	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	06/08/2025	Springvale Central
PLN25/0253	PlnApp	No	3/7 Jones Road DANDENONG VIC 3175	Install a Veranda Pty Ltd	Buildings and Works (Veranda)	General Residential 1 Zone, 134sqm	Applicant	Withdrawn	22/08/2025	Dandenong

ATT 2.3.1.1 Planning Delegated Decisions Issued – August 2025.pdf

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0255	PlnAppVic	Yes	7 Sunnyside Avenue DANDENONG VIC 3175	CLR Surveys	Subdivision of the land into three (3) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	07/08/2025	Cleeland
PLN25/0265	PlnApp	No	11 Bowmore Road NOBLE PARK VIC 3174	C Prum	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	27/08/2025	Yarraman
PLN25/0274	PlnAppVic	Yes	64 Gove Street SPRINGVALE VIC 3171	TAL Pham	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	12/08/2025	Springvale North
PLN25/0284	PlnAppVic	Yes	158C Princes Highway DANDENONG VIC 3175	Bill Jacobs Design Pty Ltd	Construct buildings and works VICSMART	Commercial 2 Zone	Delegate	PlanPermit	18/08/2025	Cleeland
PLN25/0285	PlnAppVic	Yes	36 Edward Avenue DANDENONG VIC 3175	R D Carter and Associates	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	19/08/2025	Cleeland
PLN25/0308	PlnAppVic	Yes	960-966 Heatherton Road SPRINGVALE SOUTH VIC 3172	CJY Architecture	Buildings and Works (Shade Structure) VICSMART	General Residential 1 Zone	Applicant	Withdrawn	26/08/2025	Springvale Central

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
45										



3 PUBLIC QUESTION TIME

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
 - i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
 - ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
 - i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
 - ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
 - iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
 - iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:
 - i) must advise the Meeting accordingly; and
 - ii) will make the question available to Councillors or Members upon request.
 - iii) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- e) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.



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- f) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
 - g) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
 - h) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
 - i) The text of each question asked and the response will be recorded in the minutes of the Meeting.



4 OFFICERS REPORTS - PART 2

4.1 PROCUREMENT

4.1.1 Contract No. 2425-24 Supply, Installation & Maintenance of Parking Meter

Responsible Officer: Executive Director City Futures

Attachments:

1. CONFIDENTIAL REDACTED - 2425 24 Tender Submission Detail and Discussion [4.1.1.1 - 7 pages]
2. CONFIDENTIAL REDACTED - 2425-24 - Confidential - Corporate Scorecard Rieno [4.1.1.2 - 24 pages]

This report contains an attachment which is deemed confidential under s 3(1)(a) of the *Local Government Act* 2020. It contains council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

Purpose

1. To seek approval to award Contract No. 2425-24 for Supply, Installation & Maintenance of Parking Meters (Renewal) to Reino International Pty Ltd trading as Duncan Solutions Australia ABN: 75 079 147 201.

Officer Recommendation

That Council:

1. **AWARDS Contract No. 2425-24 for the Supply, Installation and Maintenance of Parking Meters (Renewal) to Reino International Pty Ltd trading as Duncan Solutions Australia (ABN: 75 079 147 201) for a price of Two Million, Four Hundred and Forty Thousand, Eight Hundred and Sixty Three Dollars (\$2,440,863.00) comprising of a fixed sum for the supply and installation of meters (\$348,894) and yearly maintenance and operating fee components of (\$257,416) with a yearly price increase capped at CPI with initial term of Three (3) Years with Three (3) optional Two (2) Year Extensions available at the discretion of Council (up to a maximum term of Nine (9) years); and**
2. **AUTHORISES the Chief Executive Officer to execute the contract agreements and any associated documentation.**

Executive Summary

2. This report recommends Council awards Contract 2425-24 to Reino International Pty Ltd trading as Duncan Solutions Australia, for a contract value of Two Million, Four Hundred and Forty Thousand, Eight Hundred and Sixty-Three Dollars (\$2,440,863.00).
3. The maximum potential expenditure under this contract includes the purchase of modern (currently manufactured) parking meters to replace approximately 50% of Councils current parking meters including:
 - Hardware purchase
 - Installation
 - Integration with Councils other parking technology



4. The contract also includes an initial three (3) year term for maintenance and operation including fixed costs for:
 - Subscription to meter and payment digital platform and interface
 - Proactive maintenance of meters
 - Provision of a call centre / help desk for users
5. The contract also includes three (3) optional additional (at full Council discretion) contract extensions of two (2) years for the same maintenance and operation costs above.
6. The contract also includes a contingency cost each year to address any reactive maintenance issues associated with vandalism or other unforeseen damage.
7. Maintenance and operation costs may be subject to yearly increases; however, these will be capped at CPI.

Background

8. Greater Dandenong owns around 135 parking meters, which primarily facilitate ticket parking within the municipality at the following locations:
 - Dandenong Activity Centre
 - Dandenong Market
 - The Balmoral 8 Car Park in Springvale
9. These meters are reaching the end of life, with some components due to fail in late 2025. This primarily relates to the card readers on the machines, which will no longer provide the required card payment security to the community.
10. The existing parking meters accept card and cash payments, with around an even split of payments between these two types. The rate of cash use is significantly higher than in any other municipality in Australia.
11. Modern parking meters, as currently manufactured by most suppliers, provide a range of benefits to users and operators, such as:
 - Improved payment security
 - Digital interface and language options
 - Reduced faults and resilience to damage
 - Improved environmental performance through pay by plate (as opposed to paper ticket)
 - Reduced operating costs
12. However, most modern parking meters no longer accept cash payment.
13. Due to the high rate of cash use within Greater Dandenong, it is proposed to retain around 50% of Councils existing meters which accept cash and explore options to retain as much functionality as possible for these meters (discussed later in this report). 50% of Councils parking meters will be replaced with modern parking meters.
14. The above will be undertaken to coincide with a number of improvements to the way the community can pay for parking within Greater Dandenong, including but not limited to pay by app / phone options and a broader range of business parking permits.



15. The proposed changes to parking alongside this renewal project were subject to community consultation with businesses in March 2025. Business feedback relating to the improved range of payment options was supportive, with businesses also providing a range of suggestions to assist with the implementation / transition which will be incorporated into the roll out.
16. Parking meter procurement is relatively complex for a number of reasons, including:
 - The broad range of components required for the system to function (hardware, software, maintenance, call centre etc.)
 - The limited number of companies offering the product (discussed within the Tender Information – Confidential attachment)
 - The link between asset provision and maintenance, due to the limited capacity of additional companies to perform maintenance on meter assets over their life
 - The variety of methods of procurement (options where Council owns the asset and pays for maintenance, or where Council pays for the service and commits to a long-term contract are available)
17. The aim of the tender process for this procurement was to:
 - Ensure best value to Council for the installation and maintenance of parking meters to renew around 50% of Councils meters
 - Reduce financial risk and provide flexibility to Council relating to its ongoing operation of the new meters
 - Enable submissions to include value add proposals relating to retained and improved function of the remainder of Councils existing (cash payment accepting) parking meters

Tender Process

18. This tender was advertised in The Age Newspaper and on Council's e-tendering platform on Saturday 31 May 2025 and at the close of tenders at 2.00PM Friday 20 June 2025 five (5) tender submissions were received as follows:
 - **CARE PARK PTY LTD – ABN 47 083 921 215**
 - **FLOWBIRD AUSTRALIA PTY LTD – ABN 47 122 259 303**
 - **ORIKAN AUSTRALIA PTY LTD – ABN 73 075 154 755**
 - **PARKIQ PTY LTD – ABN 90 144 396 011**
 - **REINO INTERNATIONAL PTY LIMITED – ABN 75 079 147 201**
19. Tenderers were invited to provide options to Council in terms of contract types and costs. For example tenderers were able to submit both a proposal where Council purchases assets and ongoing maintenance, or where Council does not own the asset by pays for the service on an ongoing basis. Depending on the options provided, tenderers provided a Lump Sum price, or alternative payment options, such as a fee per transaction. Most proposals provided a combination of fees, but sufficient information was provided to enable an estimate of the total cost to Council over the life of the contract.
20. Tenderers were also required to be registered and compliant with Rapid Global (Council's Workforce Management Software – Health and Safety Compliance) prior to the tender closing date.



Tender Evaluation

21. The tender evaluation panel comprised Council's Manager Transport & Civil Development, Coordinator Transport, Parking Compliance Coordinator and Procurement Officer.
22. Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Capability & Available Resources	25%
3	Industry Experience & Past Projects	20%
4	Local Industry	5%
5	Social Procurement	5%
6	Environmental	5%
7	OH&S Systems (Pass / Fail)	Pass / Fail
8	Environmental System (Pass / Fail)	Pass / Fail

23. The Evaluation Criteria 1- 6 are given a point score between 0 (Not Acceptable) and 5 (Excellent) as detailed in the following table.
24. Evaluation Criteria 7 and 8 are given a Pass or Fail via Rapid Global (Council's Workforce Management Software – Health and Safety Compliance).
25. Tenders were ranked by panel members against each criterion. Points were awarded on a scale of 0 to 5 based on the score parameters listed below.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable

26. Several tenders provided multiple options for consideration. These are discussed within the Tender Information – Confidential attachment. Only the highest scoring submission from each has been included within this section of the report.



Evaluation Discussion

27. Several tenders provided multiple options for consideration. These are discussed within the Tender Information – Confidential attachment. Only the highest scoring submission from each has been included within this section of the report.
28. Submissions were assessed and ranked against all evaluation criteria, to ensure that the tenderers met the standards required for Council contractors. A “Fail” in any criterion would automatically exclude a tenderer from further consideration for this contract. The weighted attribute points scores resulting from the assessment are shown in the following table:

Price Points	Price Points	Non-Price Points	Total Score	OH&S	EMS	Rapid Global
Care Park	Non-conforming					
Flowbird Australia	0.01	0.35	0.36	PASS	PASS	Registered & Compliant in Rapid Global
Orikan Australia	1.00	0.81	1.81	PASS	PASS	Registered & Compliant in Rapid Global
Parkiq	Non-conforming					
Reino International	1.63	0.87	2.5	PASS	PASS	Registered & Compliant in Rapid Global

Please Note: Rapid Global is a third-party pre-qualification and verification system used by Council and ten (10) other Victorian Councils enabling the sharing of OH&S data. It is a Risk and OH&S system where contractors can upload their Occupational Health & Safety, Risk and Environment Plans and Policies as well as up to date insurances.

29. The two non-conforming submissions were considered so due to only providing part of the services outlined in the specification.
30. At the completion of the tender evaluation process described above, the Evaluation Panel agreed that the tender submission from Reino International Pty Limited ABN: 75 079 147 201 would provide the best value for money outcome to Council for these works under contract.
31. A contract model where Council purchases meter assets and these are covered by a comprehensive maintenance service contract which provides adequate opportunity for Council to review value is the recommended approach.

Value add and recommended contract

32. Reino International Pty Ltd trading as Duncan Solutions Australia submitted a value add proposal for Councils consideration. This relates to the ongoing management of Councils existing (cash payment accepting) parking meters. These meters were manufactured by Duncans Solutions, and with minor alterations (card reader and interface upgrades) a number of benefits can be realised:
- Savings through a consolidated maintenance contract for all parking meters (estimated at around \$10,000 savings per year).
 - Retention of an improved customer parking experience through retaining more payment options



- Improved environmental outcomes, reduced faults and increased enforcement efficiency through converting all meters to “pay by plate” technology (removing paper tickets and printers from meters)
33. The rates Duncan Solutions Australia are able to offer for the above also provide best value for such alterations which has also been evidenced through this tender process.
34. It is recommended that this contract incorporate maintenance for all of Councils parking meters, replacing Councils current schedule of rates contract for meter maintenance (also with Duncan Solutions), to realise this additional value.
35. Other value add proposals submitted by both Duncans Solutions Australia and other tenderers primarily related to reducing the number of meters within the municipality to save costs. These are not recommended at this time as they conflict with Councils current ambition to provide both as high a level of customer experience possible and a smooth transition to new parking payment technologies.

The Company

36. Duncan Solutions is Australia's largest and longest established provider of parking solutions. They are based in New South Wales and have an international presence, serving more than 180 clients across Malaysia, Indonesia, Macau, and within Australia.
37. Duncan Solutions are certified as 'Australian-Made' as all hardware is manufactured in Australia.
38. Reino International Pty Ltd (Reino) was incorporated in June 1997, but had been operating since 1990, and in 2005 Duncan Solutions was formed by the merger of Reino International, Duncan Parking Technology, Citation Management, Enforcement Technology and Reino Parking Systems.

Relevant Experience/Track Record

39. Reino International Pty Ltd / Duncan Solutions Australia have a long and current track record of providing parking meters to Councils within Victoria and elsewhere in Australia. The City of Greater Dandenong's current parking meters were manufactured by Duncan Solutions, and they have been a trusted partner in providing parking solutions within the municipality.
40. Recent meter installation projects in Bayside (Vic), Waverley (NSW) Cambridge (NSW) and Perth (WA) have highlighted successful implementation. Many other Councils including Melbourne and Port Philip within Victoria have Duncans Solutions meters in place and consistently providing high quality service for an extended period.

Corporate Scorecard and Due Diligence

41. A report was run through our third-party corporate scorecard due diligence process and is attached as a confidential attachment. No major risk was identified and a ranking of “satisfactory” was noted on the scorecard with a bank guarantee recommendation provided as detailed below.

Bank Guarantee (5% of the contract Sum)

42. “Consideration should be given to obtaining security in the form of an appropriate Bank Guarantee or Unconditional Performance Bond, for the duration of the contract and any warranty/defects liability period.”
43. As a result of the above findings from the Corporate Scorecard, Council will be seeking an appropriate bank guarantee at 5% of the contract value.



Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

44. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

45. The resource requirements associated with this report are around \$250,000 per year compared to the annual budget allocation of \$310,000 for this purpose. The broader suite of parking technology changes of which this is a component is also anticipated to realise reductions in the cost of cash collection at parking meters.

Asset Implications

46. This item relates to a current CIP project and does/does not change the scope/budget for the project. Stage 1 of the project was initially due for completion in 2024/25 and Stage 2 by December 2025. Stage 1 and Stage 2 will both be delivered by December 2025 under this contract.

Legal/Risk Implications

47. A number of financial risks are discussed within the Tender Information – Confidential attachment. In general, the broader suite of parking technology changes is anticipated to reduce significant risks associated with ongoing collection of cash from meters within the municipality.

Environmental Implications

48. The recommended product represents a significant environmental improvement over the older meter it is replacing. Key to this is a number of design features notably including the removal of printers and printed tickets.

Community Consultation

49. Community consultation was undertaken on the approach to parking payment types in March 2025. There was no requirement for further community consultation prior to procurement.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

50. This report is consistent with the following principles in the Community Vision 2040:

Not Applicable

51. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A socially connected, safe and healthy city
- A city of accessible, vibrant centres and places
- A green city committed to a sustainable future

52. A Council that demonstrates leadership, responsible use of public resources and a commitment to investing in the community



Legislative and Policy Obligations

53. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.
- Related Council Policies, Strategies or Frameworks.

Social Procurement

54. Duncans Solutions Australia are a mature organisation with the following policies and documents in place:

- Corporate Social Responsibility Policy
- Enterprise Agreement
- Employees Policy
- Diversity and Inclusion Policy
- Anti-Discrimination and EEO Policy
- Modern Slavery Policy

55. Evidence of application of their social responsibility is provided through their own procurement and sourcing diligence and recruitment.

Local Industry

56. Reino International / Duncan Solutions have not committed to use of local industry within Greater Dandenong.



4.1.2 Contract No. 2021-49 - Electronic Monitoring & Mobile Security Services Contract Extension (FINAL)

Responsible Officer:	Executive Director City Futures Deputy Director Chief Engineer & Major Projects
Attachments:	1. CONFIDENTIAL REDACTED - CGD Reporting - 12 months [4.1.2.1 - 9 pages] 2. CONFIDENTIAL REDACTED - Protection Pacific Business Profile [4.1.2.2 - 2 pages] 3. CONFIDENTIAL REDACTED - Report Security Contract Aug 25 [4.1.2.3 - 1 page]

Officer Recommendation

That Council:

1. **AWARDS the Electronic Surveillance and Security Services contract final extension to EBN Protective Services Pty Ltd trading as Protection Pacific Security (ABN 83 006 788 807) for a final 12 months from 1 October 2025 to 30 September 2026;**
2. **AUTHORISES the Chief Executive Officer to execute the contract agreements, and any associated documentation with the above contractor.**

Executive Summary

1. This report outlines the process and evaluation for the contract extension for the experienced contractor for the provision of Electronic Surveillance and Security Services Contract 2021-49 for the Greater Dandenong City Council.
2. EBN Protective Services Pty Ltd trading as Protection Pacific Security is an Australian owned company established in 1992, was awarded the Electronic Monitoring and Mobile Security Services contract in October 2021 on an initial contract period of 2 years with 3 contract extension options of 12 months at the sole and absolute discretion of Council. The current contract extension is due to expire on 30 September 2025.

Background

3. In line with the previous Council resolution which foreshadowed a potential review of the market prior to any future new contracts, and on this sought final extension of 12 months, a market scan has been undertaken to ensure that Council continues to achieve value for money, probity, and service quality in the provision of electronic surveillance and security services until such time any new future contracts are developed.
4. A comparative scan was undertaken of EBN Protective Services Ltd trading as Protection Pacific Security and two other major security providers. The key findings were that EBN Protective Services remains cost - competitive and continues to provide tailored, localised service delivery suited to Council needs.
5. No KPI failures or material issues were recorded in this term; service has met or exceeded expectations (incident response, scheduled maintenance, reporting).



6. EBN Protective Services rates remain lower than benchmarked rates obtained from other security providers for comparable roles and services. Refer to confidential attachment for comparable rates.
7. Transition to another provider at this time would involve additional costs (systems handover, access onboarding, re-engineering site procedures) and introduce avoidable risk and transition cost for minimal benefit. Any new procedures and transition plans to be developed would form part of any future new contracts, after this current contract has completed its final term and final extension.
8. The market check and scan confirm that EBN Protective Services remains aligned with market leaders on scope and compliance expectations, while offering local agility and lower total cost.
9. The Greater Dandenong City Council has installed Access Control, CCTV and Electronic Alarm Systems at a number of facilities which require monitoring and maintenance on a continuous basis. For the purposes of monitoring this equipment, Council requires a company to maintain an in-house Control Room with current ASIAL (Australian Security Industry Assoc. Ltd) grading or that complies with AS 2201.2-2004.
10. EBN Protective Services full-service encompasses technical support, security patrol services, lock and unlock services, ad hoc guard services, CCTV, security system, access control installation and ongoing maintenance across all Councils assets.
11. EBN Protective Services actively provides a wealth of complementary services, including training and advisory support to the Council. Their commitment extends beyond contractual obligations, fostering a collaborative partnership.
12. EBN Protective Services places strong emphasis particularly on Occupational Health and Safety (OH&S) and risk management and has the management system and tools in place to ensure safety of their staff and compliance with OH&S/Risk Management/Environmental Management requirements.
13. EBN Protective Services has a team of patrolmen and technical specialists with a registered monitoring control room which enable measurable and reliable outcomes in their performance under the contract.
14. EBN Protective Services has a proven track record and has established a successful and mutually beneficial relationship ensuring seamless services delivery.
15. Work requests and maintenance of hardware and software are performed satisfactorily in accordance with our service levels and requirements. Reporting of adverse events and patrol runs (electronic tagged) are timely and reliable and prompt responses provided when required.
16. Please refer to the confidential attachment to this report for details of contractual / commercial rates, and benchmarking / cost comparisons to industry rates offered within the current market.
17. KPI Performance
 - Locking/unlocking of reserves gates, public toilets and multi-storey car parks are performed reliably and timely (time electronically tagged).
 - Satisfactory annual maintenance servicing of hardware equipment.
 - Provision of daily and weekly reports.
18. Reactionary responses are carried out within acceptable timeframes.



Key Issues and Discussion

Risk Implications – Non-Renewal of Contract

19. The administrative burden of a full tender process including a service review prior to tender.
20. Going to market now may require 12 - 24 weeks, incur transition costs, and operational risk, with no clear evidence of better value or quality at this time. Any additional option or consideration to a possible short month to month rollover may increase administrative churn and pricing uncertainty without benefits over a standard 12-month extension.
21. Onboarding and training new staff on council sites.
22. Loss of in-depth knowledge of the incumbent on Council's assets and software systems may increase risk of equipment/service delivery failure, leading to operation disruptions and inconvenience for staff and the public.
23. Security services disruption during transition period may lead to OHS risks and legal liabilities under the current conditions where homelessness, anti-social behaviours, and substance abuse are prevalent. These adverse events are responded and attended at various sites by the contractor daily.

Contractor Incident Reporting

24. A confidential annual incident report is attached to this report which provides detail on the vast extent of tasks that are serviced and provided by the afterhours patrol officers nightly. Over the course of the last 12 months (Aug24 to Jul25), this has included up to 27,967 incidents, which have been actioned and pro-actively reported by the contractor.
25. These incidents include (but are not limited to) the annual removal of 4,288 unauthorised persons from patrolled sites, 14,305 graffiti damage incidents and 2,629 property damage incidents, as well as the reporting of 1313 doors / gates unable to be secured.
26. It is noted that interactions with unauthorised persons at patrol sites can take time, particularly if the person is homeless, drug affected or mentally unstable, and where there is the potential for any removal from site to escalate. The time taken dealing with these interactions can also on occasion affect both lock up and unlock times.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

27. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

28. This contract has an anticipated annual spend in the order of \$1.7 million (excluding GST) per year, which is accommodated within existing Council operating budgets for building maintenance.

Asset Implications

29. This item does not affect any existing assets.



Legal/Risk Implications

30. There are no legal / risk implications relevant to this report.

Environmental Implications

31. There are no environmental implications relevant to this report.

Gender Impact Assessment

32. A gender impact assessment is not required.

Community Consultation

33. There was no requirement for community consultation.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

34. This report is consistent with the following principles in the Community Vision 2040:

- Safe and peaceful community.

35. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A socially connected, safe and healthy city.

Legislative and Policy Obligations

36. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- Not Applicable



4.2 FINANCE AND BUDGET

4.2.1 June 2025 Financial Report interim results

Responsible Officer: Chief Financial Officer

Attachments: 1. June 2025 Financial Report Interim Results [4.2.1.1 - 61 pages]

Purpose

1. The attached report provides an update of the financial results of Council operations for the year ended 30 June 2025 including financial performance against the Mid-Year Budget adopted by the City of Greater Dandenong on 28 January 2025. At the time of preparation, this report is presented as an interim result as the information has not been signed off by Victorian Auditor General's Office (VAGO).

Officer Recommendation

That Council:

1. **NOTES the financial report for the year ended 30 June 2025 (interim results);**
2. **NOTES the proposed capital and operating carry forwards from the 2024-25 financial year listed in Appendix 5 of the Financial Report which will form the basis of an 2025-26 Amended Budget for management reporting purposes; and**
3. **NOTES the 2024-25 residual cash surplus outcome of \$1.1 million to be referred to the Mid-Year Budget.**

Executive Summary

2. This report presents the Financial Report 1 July 2024 – 30 June 2025 which provides financial performance reporting to the Mid-Year Budget adopted by Council on 28 January 2025.
3. The information in this report has been audited by Council's audit agent however it has not yet been endorsed by the Victorian Auditor-General's Office (VAGO) and may be subject to further change. The report is an interim result prior to the final Annual Report which will be presented at a meeting of Council on 13 October 2025.
4. Appendix 5 of the Financial Report details the proposed capital and operating carry forwards from the 2024-25 financial year.



Background

5. The June 2025 Financial Report is designed to inform Councillors of the financial results of Council operations for the year ended 30 June 2025 including financial performance against the Mid-Year Budget adopted by Council on 28 January 2025.
6. Whilst the financial statements are prepared in accordance with Australian Accounting Standards and present an 'accounting result' for the 2024-25 financial year, they contain several fixed asset accounting items such as depreciation on assets, gifted assets and the written down (book) value of assets sold. These items do not impact on the cash result of Council. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year. The points under the key issues and discussion detail further the management accounting result for the financial year 2024-25.
7. In summary, Greater Dandenong City Council has achieved a positive year-end cash outcome in comparison to its forecast result leaving an estimated residual surplus amount of \$1.1 million to be referred to Mid-Year Budget.



Key Issues and Discussion

8. The following table provides a **Management Accounting Summary Result** of the financial performance for the year ended 30 June 2025 which removes non-cash items and adds back cash items.

Description	FULL YEAR				
	ACTUAL	AMENDED BUDGET	VARIANCE Fav(unfav)	FORECAST	VARIANCE Fav(unfav)
	\$'000	\$'000	\$'000	\$'000	\$'000
Income Statement					
Income	288,449	281,004	7,445	283,911	4,538
Expenditure	257,661	260,014	2,353	259,484	(1,823)
Net surplus - ongoing operations	30,788	20,990	9,798	24,427	6,361
Management Accounting reconciliation					
<i>Add back (less) non cash items</i>					
Depreciation	47,455	47,531	76	47,531	76
Amortisation - right of use assets	660	598	(62)	598	(62)
Amortisation - intangible assets	1	-	(1)	-	(1)
Spring Valley landfill provision adjustment	356	-	(356)	-	(356)
Fair value adjustments - investment property	(175)	-	175	-	175
Contributions non-monetary assets	(6,000)	(7,500)	(1,500)	(7,500)	(1,500)
Assets written off	6,163	-	(6,163)	-	(6,163)
Prior year capital expenditure unable to be capitalised	2,987	-	(2,987)	-	(2,987)
Written down value of assets sold/disposed	110	160	50	50	(60)
Investments in other entities	10	-	(10)	-	(10)
Sub total	51,567	40,789	(10,778)	40,679	(10,888)
Net operating surplus	82,355	61,779	20,576	65,106	(4,527)
<i>Add (less) cash items not included in op result</i>					
Capital expenditure	(60,608)	(98,086)	37,478	(99,056)	38,448
Net transfers from (to) reserves	(10,442)	9,822	(20,264)	9,397	(19,839)
Repayment of borrowings	(3,931)	(3,939)	8	(3,939)	8
Proceeds from borrowings	5,120	5,120	-	5,120	-
Repayment of lease liabilities	(670)	(710)	40	(710)	40
Sub total	(70,531)	(87,793)	17,262	(89,188)	18,657
Cash surplus (deficit)	11,824	(26,014)	37,838	(24,082)	35,906
Accumulated surplus brought forward	26,014	26,014	-	26,014	-
Capital project carry overs (net)	(22,056)	-	(22,056)	-	(22,056)
Operating carry overs (net)	(7,448)	-	(7,448)	-	(7,448)
Financial Assistance Grants funding distributed in advance	(7,238)	-	(7,238)	-	(7,238)
Surplus position	1,096	-	1,096	1,932	(836)

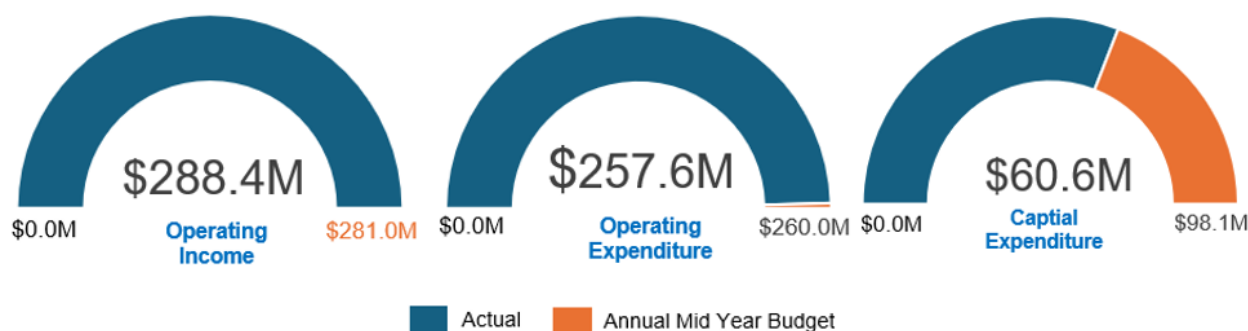
9. The overall management accounting result for the period ended 30 June 2025 shows a positive financial outcome for Council with an accumulated cash surplus result of **\$1.1 million** after consideration of expenditure budgeted in 2024-25 which was unspent but required to be carried forward to the 2025-26 financial year. A full list of operating and capital carry overs is included in **Appendix 5** of the attached June Financial Report.
10. The outcomes to 30 June 2025 are extremely positive in that Council has managed to achieve better actual outcomes than initially forecast in the 2024-25 Annual Mid-Year Budget.



11. The favourable year end cash result was primarily driven by a combination of favourable grant funding, employee cost underspends, higher-than-expected investment income and lower than anticipated contract and maintenance costs in Parks, Waste, Roads and Drains. Council's end-of-year cash surplus of \$1.1 million was achieved after strategic reserve transfers to Major Projects, General - Aged and Community Services and Spring Valley Landfill reserves.
12. The favourable year-end result also had a positive impact on the \$2.5 million allocated at the Mid-Year Budget Review for the demolition works of the Precinct Energy Plant, which was to be funded from the Major Projects Reserve. Council had resolved that, should a surplus be achieved, the reserve transfer would be reduced by the surplus amount, subject to an assessment of financial capacity as at 30 June 2025. Following a comprehensive assessment, sufficient capacity was confirmed, allowing the full \$2.5 million to remain in the Major Projects Reserve.

2024-25 Operating Result

13. For the year ended 30 June 2025, Council achieved a surplus operating result of \$30.8 million which is \$9.8 million better than Annual Mid-Year Budget.



14. The main factors contributing to this result comprise favourable variances in:
- Income (\$7.5 million favourable) – earlier than anticipated Victorian Local Government Grants Commission (\$7.2 million), additional grants in Community Strengthening programs (\$3.08 million), higher than anticipated interest returns on investments (\$2.5 million), monetary contributions from public open space (\$2 million, transferred to reserves) and supplementary rates (\$535,000), partly offset by capital grant and contribution income not recognised as performance obligations have not yet been met (\$7.34 million).
 - Expenditure (\$2.4 million favourable) - due to lower than anticipated employee costs (\$8.43 million, of which approximately 60% relates to grant funded programs with future obligation and acquittal requirements), materials and services (\$4 million), partly offset by two unfavourable fixed asset accounting entries, prior year capital expenditure unable to be capitalised (\$3 million) and assets written off (\$6.2 million).
 - More detailed variance explanations in operating income and expenditure are explained in the attached June 2025 Financial Report Sections B1 – B2 (pages 13 – 17).



15. Capital expenditure for the year ended 30 June 2025 is \$60.6 million which is \$37.5 million favourable to the Annual Mid-Year Budget. This lower-than-budgeted outcome is attributed primarily to key major projects, including the Dandenong Wellbeing Centre (DWC) and the Dandenong New Art (DNA) building, with DWC experiencing a delayed commencement and the DNA project pending the demolition of the adjoining Precinct Energy Plant Building. Both projects are expected to progress significantly in the new financial year.
16. \$30 million of the capital underspend is proposed to be carried over to the 2025-26 financial year (see Appendix 5B of the June Financial Report). The deferrals are due to a range of factors including changes in project scope or requirements, dependencies on third-party authorities and interdependent projects.
17. The capital carry overs were reviewed by the Chief Engineer and Major Projects and Finance in consultation with Project Managers and subsequently the Executive Team.

Financial sustainability

18. While the financial outcome for the 2024-25 year was favourable, Council continues to face significant challenges. Ensuring long-term financial sustainability will require ongoing discipline, strategic planning, and proactive management of emerging risks.
19. Financial sustainability ratios provide Council with insights about its liquidity and operational efficiency. The following table summarises the key financial sustainability performance indicators used by the Victorian Auditor-General's Office (VAGO) to assess the financial sustainability of councils. These are unaudited measures at the time of writing.

2024-25	Net result	Adjusted underlying result	Internal financing	Liquidity	Indebtedness	Capital replacement	Renewal gap
Actual	10.67% ●	3.76% ●	132.24% ●	2.29 ●	22.64% ●	1.21 ●	0.67 ●
Mid Year Budget	7.47% ●	-2.61% ●	71.35% ●	1.69 ●	22.88% ●	2.06 ●	1.19 ●
Original Budget	12.95% ●	4.50% ●	73.46% ●	1.54 ●	30.99% ●	2.68 ●	1.06 ●

20. The above table is a snapshot of the Financial Sustainability VAGO measures for the year ended 30 June 2025. Council achieved favourably in six (6) of the seven (7) VAGO indicators, with the Renewal Gap indicating a challenge. This compares the rate of spending on renewing, restoring and replacing existing assets with depreciation. A result greater than 1 indicates Council is maintaining its existing assets, while less than 1 means its assets are deteriorating faster than they are being renewed/upgraded and future capital expenditure will be required to renew/upgrade assets.
21. The 2024-25 renewal gap actual result (below 1) reflects a 33% increase in depreciation expense due to the componentisation of building assets, alongside delays in key renewal programs such as fleet upgrades and road reconstruction.



Cash management

22. Council continues to manage its cash reserves prudently, ensuring that funds are available to meet operational obligations and support strategic priorities. This disciplined approach is essential to maintaining liquidity and financial resilience.
23. Cash and investments total \$212.53 million at 30 June 2025, comprising \$32.82 million of cash and cash equivalents and \$179.71 million of 'financial assets' (term deposits invested for a period of greater than 90 days). Closing cash and investments include cash on hand, cash equivalents, and financial assets (such as term deposits) that are readily convertible to cash and used to support the organisation's operations. This presentation differs from the cash flow statement, where financial assets are excluded in accordance with accounting standards, to provide a more complete view of liquidity for comparative and user purposes. The working capital ratio result remains sound at 2.29.
24. Total cash/investments at 30 June 2025 have been allocated for specific future purposes and should be read in conjunction with Note 5.1 (intended allocations) in Councils 2024-25 Consolidated Annual Financial Statements and page 26 of the attached June 2025 Financial Report (interim results). Cash amounts are held to fund carried forward projects both capital and operational. Reserves will also be drawn down to fund the significant investment in Dandenong Wellbeing Centre.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

25. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

26. There are no financial implications associated with this report.

Asset Implications

27. This item does not affect any existing assets.

Legal/Risk Implications

28. There are no legal / risk implications relevant to this report.

Environmental Implications

29. There are no environmental implications relevant to this report.

Community Consultation

30. This is an internal financial report with variance commentary assistance sought from Council's management group. No formal external consultation is required under Council's Community Engagement Policy per the Local Government Act 2020.
31. A summary version of this report was presented to the Audit and Risk Committee on 12 September 2025.



Links to Community Vision, Council Plan, Strategy, Notice of Motion

32. This report is consistent with the following principles in the Community Vision 2040:
- Not Applicable
33. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

34. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the *Local Government Act* 2020.
 - Related Council Policies, Strategies or Frameworks.



Financial Report

1 July 2024 to
30 June 2025
Interim results

www.greaterdandenong.vic.gov.au



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Key financial highlights

Period ending 30 June 2025

	Full Year					Full Year				
	Actual	Mid Year Budget	Variance	Var. Status	Original Budget	Forecast	Forecast to Actual	Var. Status	Original Budget	
	\$'000	\$'000	\$'000	%		\$'000	\$'000	%		
Operating Income	288,449	281,004	7,445	3%	✓	283,911	4,538	2%	✓	268,746
Operating Expenses	257,661	260,014	2,353	1%	✓	259,484	1,823	1%	✓	233,934
Operating Surplus	30,788	20,990	9,798	47%	✓	24,427	6,361	26%	✓	34,812

Add (less) cash items / non cash items in operating result

Capital Expenditure	(60,608)	(98,086)	37,478	38%	✓	(99,056)	38,448	39%	✓	(93,474)
Non-Cash Operating Items	51,567	40,789	(10,778)	(26%)	✗	40,679	(10,888)	(27%)	✗	28,143
Loan Repayments	(3,931)	(3,939)	8.00	0%	✓	(3,939)	8	0%	✓	(3,961)
Loan Proceeds	5,120	5,120	-	0%	—	5,120	0	0%	—	21,920
Lease Repayments	(670)	(710)	40.00	6%	✓	(710)	40	6%	✓	(710)
Net transfers from (to) reserves	(10,442)	9,822	(20,264)	(194%)	✗	9,397	(19,839)	(211%)	✗	13,270
Current Year Cash Surplus	11,824	(26,014)	37,838	145%	✓	(24,082)	35,906	149%	✓	-
Accumulated Surplus b/f ¹	26,014	26,014	-			26,014	0			-
Proposed carry overs	(29,504)	-	(29,504)			-	(29,504)			
Financial Assistance Grants funding distributed in advance	(7,238)	-	(7,238)				(7,238)			
Accumulated Cash Surplus	1,096	0	1,096			1,932	(836)			-

Cash/Investment Holdings ²	212,612	168,106	44,506	26%	✓	168,106	44,506	26%	✓	152,429
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Notes

- The Accumulated Surplus brought forward (b/f) represents funds committed to finance capital and operating carry overs.
- Total cash/investments at 30 June 2025 includes cash on hand and financial assets (term deposits invested for a period greater than 90 days) and have been allocated for specific future purposes by Council. Refer to **page 6** for intended allocations.

Budget information

The Original Budget information contained in the report is the budget approved by Council on 24 June 2024. The full year budget in this report reflects the Mid-Year Budget as adopted by Council on 28 January 2025. The full year 2024-25 current forecast is a subject of an extensive review undertaken with departments during March quarter.

Measures of financial sustainability

Financial sustainability ratios provide Council with insights about its liquidity and operational efficiency. The following table summarises the key financial sustainability performance indicators used by the Victorian Auditor-General's Office (VAGO) to assess the financial sustainability of councils. These are unaudited measures at the time of writing.

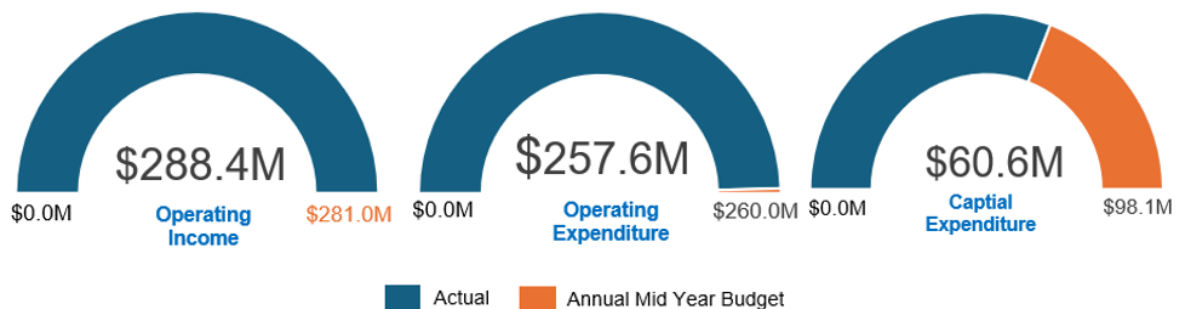
2024-25	Net result	Adjusted underlying result	Internal financing	Liquidity	Indebtedness	Capital replacement	Renewal gap
Actual	10.67% ●	3.76% ●	132.24% ●	2.29 ●	22.64% ●	1.21 ●	0.67 ●
Mid Year Budget	7.47% ●	-2.61% ●	71.35% ●	1.69 ●	22.88% ●	2.06 ●	1.19 ●
Original Budget	12.95% ●	4.50% ●	73.46% ●	1.54 ●	30.99% ●	2.68 ●	1.06 ●

The above is a snapshot of the Financial Sustainability VAGO measures for the year ended 30 June 2025. Council achieved favourably in six (6) of the seven (7) VAGO indicators, with the Renewal Gap indicating a challenge. This compares the rate of spending on renewing, restoring and replacing existing assets with depreciation. A result greater than 1 indicates Council is maintaining its existing assets, while less than 1 means its assets are deteriorating faster than they are being renewed/upgraded and future capital expenditure will be required to renew/upgrade assets.

The 2024-25 actual result (below 1) reflects a 33% increase in depreciation expense due to the componentisation of building assets, alongside delays in key renewal programs such as fleet upgrades and road reconstruction.

Executive Summary

Financial Results



Operating Result

For the year ended 30 June 2025, Council achieved a surplus operating result of \$30.8 million which is \$9.8 million better than Annual Mid-Year Budget. The main factors contributing to this result comprise favourable variances in:

Operating Income (\$7.45 million favourable):

Operating income for the year full year is above budget mainly due to:

- Grant income received in advance from the Victorian Local Government Grants Commission \$7.2 million.
- Additional grants in Community Strengthening programs: \$3.08 million.
- Higher-than-anticipated interest returns on investments: \$2.5 million.
- Monetary contributions from public open space: \$2 million (transferred to reserves).
- Supplementary rates: \$535,000.

These favourable movements are partially offset by unfavourable variances in the Capital Program due to:

- Grant income not recognised as performance obligations were not met: (\$3.12 million)
- Monetary contributions not yet recognised (\$4.22 million).



Operating expenditure (\$2.35 million favourable)

Operating expenditure for the full year came in below budget mainly due to the following:

- Lower employee costs (\$8.43 million) of which \$5.19 million (or more than 60%) relate to grant funded programs with future obligation and require an acquittal.
- Lower than anticipated materials and services (\$3.96 million).

Partly offset by two unfavourable fixed asset accounting entries:

- Prior year capital expenditure unable to be capitalised (\$2.99 million)
- Asset write offs (\$6.16 million)

These accounting entries do not impact on Council's cash position and are not included in the budget as they are difficult to predict.

Capital Result

Capital expenditure for the year ended 30 June 2025 totalled \$60.61 million, which is \$37.45 million below the Annual Mid-Year Budget. This lower-than-budgeted outcome was driven by several factors, including project deferrals, timing adjustments in major infrastructure works, delays identified during procurement and delivery phases.

Operating expenditure in the current year Capital Improvement Program that was not able to be capitalised to the asset register because it was not capital in nature, nor did it meet the relevant capitalisation threshold was \$3.6 million. Examples include:

- Roads to Recovery and Resurfacing Programs (\$1.76 million)
- Footpath Renewal program (\$613,000)
- Public lighting costs (\$410,000)
- Building Renewal programs (\$185,000)
- Parking Meter project management costs (\$141,000)

Detailed variance explanations to the 2024-25 Original Budget are included in Note 2.1.2 in Council's Annual Financial Statements. The difference between the Original Budget and the Mid-Year Budget relates to carry overs from the previous financial year and grant funded projects.

Proposed Capital Carry Overs (Appendix A)

\$30.12 million in gross capital expenditure is proposed to be carried forward to the 2025-26 financial year (refer **Appendix 5B**). The lower expenditure outcome for 2024-25 reflects the timing of project delivery, with funds already committed but not yet expended. This amount represents gross expenditure and is not net of associated income or reserve funding. The deferral is due to a range of factors including delays caused by the economic environment, changes in project scope or requirements, dependencies on third-party authorities, internal resourcing constraints, and interdependent projects.

More than \$16 million (or 53%) of the proposed capital carry forwards relate to multi-year projects including:

- \$5.73 million - Dandenong Wellbeing Centre due to delay in commencement of construction works.
- \$4.94 million - Dandenong New Art, project on hold until Precinct Energy Plant (PEP) building is demolished.
- \$1.66 million - Precinct Energy Plant (PEP) projects x 2.
- \$2.23 million in Keysborough Community Hub due to pending installation of some items, expected to complete by August 2025.
- \$1.42 million in Dandenong Community Hub due to concept design pending to be reviewed.



Cash Position

Cash and investments total \$212.53 million at 30 June 2025, comprising \$32.82 million of cash and cash equivalents and \$179.71 million of 'financial assets' (term deposits invested for a period of greater than 90 days). Closing cash and investments include cash on hand, cash equivalents, and financial assets (such as term deposits) that are readily convertible to cash and used to support the organisation's operations. This presentation differs from the cash flow statement, where financial assets are excluded in accordance with accounting standards, to provide a more complete view of liquidity for comparative and user purposes. The working capital ratio result remains sound at 2.29.

Total cash/investments at 30 June 2025 have been allocated for specific future purposes as follows:

Intended allocations	2025 \$'000
Employee provisions	22,001
Trust funds and deposits	6,111
Development Contribution Plans (DCP) unearned income	41,415
Other contract liabilities (unearned income)	12,688
Statutory and other reserves	105,004
Financial Assistance Grants received in advance of 2025-26	7,238
Sub total	194,457
Forward commitments to 2025-26	
Cash held to fund carried forward operational projects (net)	7,448
Cash held to fund carried forward capital works (net)	22,056
Sub total	29,504
Grand total funds subject to intended allocations	223,961

Notes:

Cash amounts held to fund carried forward projects are inclusive of associated income and reserve funding. The intended allocations balance \$223.96 million is higher than the \$212.53 million held in cash and cash equivalents/financial assets at 30 June as it reflects the timing of cash flows, particularly receivables due after balance date. These receivables are not included in the cash and cash equivalents line but are expected to be realised in the short term, thereby supporting Council's liquidity and capacity to meet its obligations.

Council Reserves

Council's reserves at 30 June 2025 total \$105 million with the most significant being:

- \$49 million Major Project Reserve - \$19.7 million is committed to funding significant infrastructure projects including the development of the Dandenong Wellbeing Centre and Dandenong New Art.
- \$17.4 million relating to Council's contribution reserved for specific expenditure in accordance with the published Development Contribution Plan.
- \$12.7 million Open Space reserves – statutory.

Council also received the early distribution of the Victorian Local Government Grants Commission funding allocation totalling \$7.2 million. This amount has already been budgeted for in 2025-26 and will be adjusted accordingly.



Income Statement

For the period 1 July 2024 - 30 June 2025

		ACTUAL	MID YEAR BUDGET	FULL YEAR VARIANCE	FORECAST	FORECAST vs ACTUALS VARIANCE	ANNUAL ORIGINAL BUDGET
	Note	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income	B1						
Rates and charges		178,238	177,733	505	177,897	341	176,177
Statutory fees and fines		11,693	11,672	21	11,431	262	10,972
User fees		9,448	9,777	(329)	9,138	310	9,812
Grants - operating		48,759	37,837	10,922	39,007	9,752	35,216
Grants - capital		9,676	12,799	(3,123)	12,899	(3,223)	8,625
Contributions - monetary		7,149	9,367	(2,218)	9,626	(2,477)	7,676
Contributions - non-monetary		6,000	7,500	(1,500)	7,500	(1,500)	7,500
Net gain (loss) on disposal of property, infrastructure, plant and equipment		1,395	1,363	32	1,473	(78)	833
Fair value adjustments for investment property		175	-	175	-	175	-
Other income		15,916	12,956	2,960	14,940	976	11,935
Total income		288,449	281,004	7,445	283,911	4,538	268,746
Expenses	B2						
Employee costs		96,659	105,098	8,439	103,822	7,163	99,649
Materials and services		92,247	96,211	3,964	96,947	4,700	88,357
Prior year capital expenditure unable to be capitalised (non-cash)		2,987	-	(2,987)	-	(2,987)	-
Bad and doubtful debts		2,695	1,876	(819)	1,876	(819)	2,026
Depreciation		47,455	47,531	76	47,531	76	34,885
Amortisation - intangible assets		1	-	(1)	-	(1)	-
Amortisation - right of use assets		660	598	(62)	598	(62)	598
Borrowing costs		2,637	2,628	(9)	2,628	(9)	3,184
Finance costs - leases		28	55	27	55	27	55
Investments		10	-	(10)	-	(10)	-
Asset write offs		6,163	-	(6,163)	-	(6,163)	-
Other expenses		6,119	6,017	(102)	6,027	(92)	5,180
Total expenses		257,661	260,014	2,353	259,484	1,823	233,934
Net surplus (deficit)		30,788	20,990	9,798	24,427	6,361	34,812

NOTE

For comments regarding movements in Operating Income and Expenditure items, please refer to explanatory notes located at B1 to B2.

Footnotes:

- (1) Prior year capital expenditure unable to be capitalised (non-cash) represents works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (\$2.99 million). This is a non-cash entry that does not impact on Council's cash position. Refer to Note 32 of this report for further details.
- (2) Asset write offs represent asset renewal and replacement as part of capital work projects and renewal programs (\$6.16 million). Refer to Note 34 of this report for further details.



Balance Sheet

As at 30 June 2025

		2024-25 ACTUAL 30 Jun 2025 \$'000	2023-24 ACTUAL 30 Jun 2024 \$'000	2024-25 MID YEAR BUDGET \$'000	2024-25 ORIGINAL BUDGET \$'000
	Note				
ASSETS					
Current assets	C1				
Cash and cash equivalents		32,822	21,577	23,604	50,429
Financial assets		179,708	172,820	142,000	102,000
Trade and other receivables *		32,253	30,254	30,938	32,208
Other assets		5,895	6,577	6,003	8,104
Total current assets		250,678	231,228	202,545	192,741
Non-current assets	C2				
Property, infrastructure, plant and equipment		3,026,836	2,644,188	2,702,083	2,629,770
Investment property		6,865	6,690	6,690	6,575
Right-of-use assets		680	1,169	1,272	1,758
Intangible assets		-	1	1	25
Trade and other receivables		183	266	266	273
Total non-current assets		3,034,564	2,652,314	2,710,312	2,638,401
Total assets		3,285,242	2,883,542	2,912,857	2,831,142
LIABILITIES					
Current liabilities	C3				
Trade and other payables		25,669	25,837	32,836	32,911
Trust funds and deposits		3,201	4,254	4,304	6,359
Unearned income		54,054	56,518	56,368	58,616
Provisions		21,504	20,847	21,169	21,998
Interest-bearing liabilities		4,379	3,834	4,770	4,802
Lease liabilities		494	594	589	541
Total current liabilities		109,301	111,884	120,036	125,227
Non-current liabilities	C4				
Provisions		1,957	1,475	1,351	1,187
Trust funds and deposits		2,910	2,898	2,956	2,181
Interest-bearing liabilities		43,992	43,348	43,593	60,339
Lease liabilities		244	642	637	1,025
Total non-current liabilities		49,103	48,363	48,537	64,732
Total liabilities		158,404	160,247	168,573	189,959
NET ASSETS	C5	3,126,838	2,723,295	2,744,284	2,641,183
EQUITY					
Accumulated surplus		993,868	973,523	1,004,335	1,040,353
Asset revaluation reserve		2,027,966	1,655,211	1,655,211	1,530,252
Reserves		105,004	94,561	84,738	70,578
TOTAL EQUITY		3,126,838	2,723,295	2,744,284	2,641,183

For comments regarding movements in other Balance Sheet items, please refer to explanatory notes located at C1 to C5.

Cash Flow Statement

		2024-25 ACTUAL as at 30 Jun 2025 Inflows/ (Outflows) \$'000	2024-25 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2024-25 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
	Notes			
Cash flows from operating activities				
Rates and charges		177,052	177,309	175,641
Statutory fees and fines		8,494	9,609	8,574
User fees		10,143	10,761	10,721
Grants - operating		48,334	39,229	37,231
Grants - capital		12,244	12,997	8,625
Contributions - monetary		4,460	10,217	7,676
Interest received		9,675	7,500	6,800
Trust funds and deposits taken		37,862	32,108	29,450
Other receipts		6,538	6,318	5,748
Net GST refund		13,478	16,035	14,963
Employee costs		(95,826)	(104,671)	(98,751)
Materials and services		(111,492)	(108,580)	(103,077)
Short-term, low value and variable lease payments		(694)	(682)	(683)
Trust funds and deposits repaid		(38,853)	(32,000)	(29,181)
Other payments		(5,361)	(6,167)	(5,070)
Net cash provided by operating activities	D1	76,054	69,983	68,667
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment		(57,513)	(98,086)	(93,474)
Proceeds/(payments) of investments		(6,667)	30,820	-
Proceeds from sale of property, infrastructure, plant and equipment		1,505	1,523	993
Net cash used in investing activities	D2	(62,675)	(65,743)	(92,481)
Cash flows from financing activities				
Finance costs		(2,623)	(2,628)	(3,184)
Proceeds from borrowings		5,120	5,120	21,920
Repayment of borrowings		(3,931)	(3,939)	(3,961)
Interest paid - lease liability		(30)	(55)	(55)
Repayment of lease liabilities		(670)	(710)	(710)
Net cash used in financing activities	D3	(2,134)	(2,212)	14,010
Net increase (decrease) in cash and cash equivalents		11,245	2,028	(9,804)
Cash and cash equivalents at the beginning of the year		21,577	21,577	60,233
Cash and cash equivalents at the end of the period		32,822	23,605	50,429
Represented by:				
Operating cash		(141,708)	(127,981)	(94,465)
Restricted cash	D4	174,530	151,586	144,894
Total		32,822	23,605	50,429

Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.

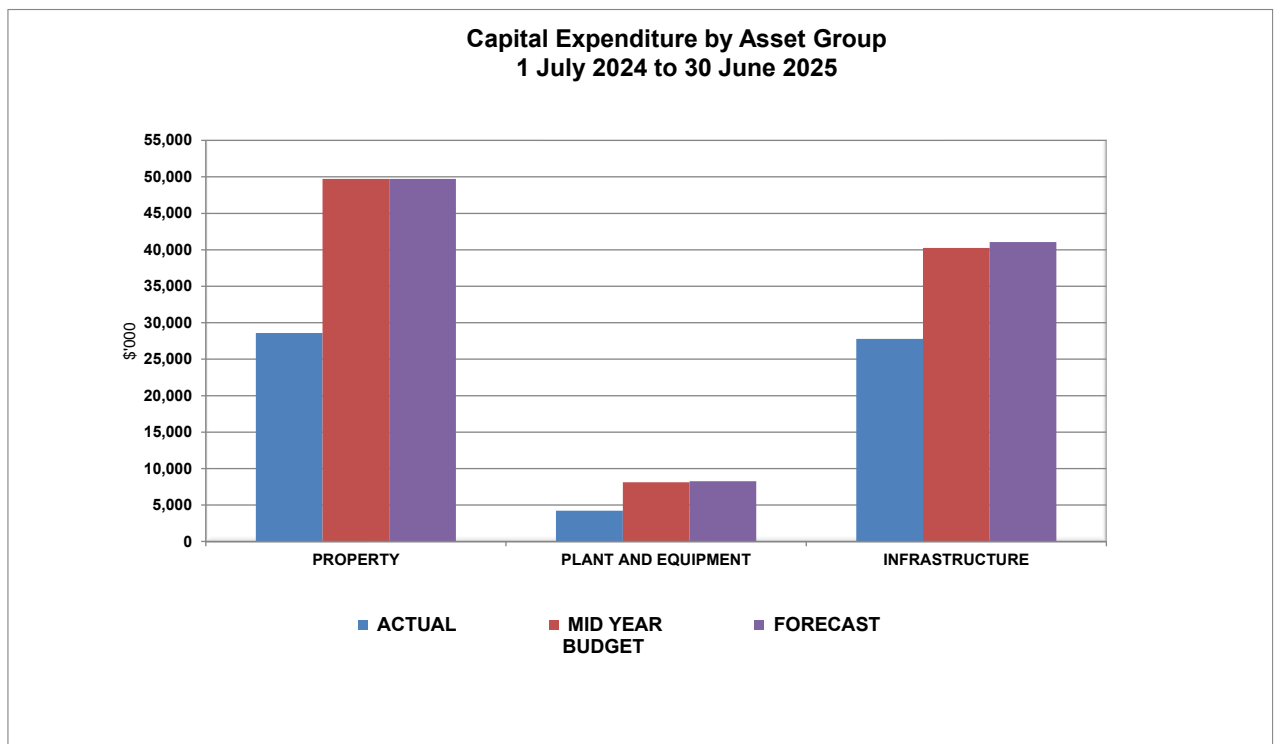
The dissemination of Council's restricted and operating cash is provided in the table in section D4 and the graph "*Restricted and Unrestricted Cash*" in **Appendix 2 Investment Analysis** of this report.

Cash inflows and outflows are inclusive of GST where applicable.

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	FULL YEAR					
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL	ANNUAL ORIGINAL BUDGET
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
PROPERTY	28,589	49,722	21,133	49,729	21,141	58,845
PLANT AND EQUIPMENT	4,231	8,110	3,879	8,260	4,029	7,471
INFRASTRUCTURE	27,789	40,254	12,466	41,066	13,277	27,158
TOTAL EXPENDITURE	60,608	98,086	37,478	99,056	38,447	93,474





Management Accounting Result

For the period 1 July 2024 - 30 June 2025

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are “non-cash” in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The following table provides a management accounting summary of the financial performance for the period 1 July 2024 to 30 June 2025 which removes non-cash items and adds back cash items that are excluded from the financial statements.

Description	FULL YEAR				
	ACTUAL	AMENDED BUDGET	VARIANCE Fav(unfav)	FORECAST	VARIANCE Fav(unfav)
	\$'000	\$'000	\$'000	\$'000	\$'000
Income Statement					
Income	288,449	281,004	7,445	283,911	4,538
Expenditure	257,661	260,014	2,353	259,484	(1,823)
Net surplus - ongoing operations	30,788	20,990	9,798	24,427	6,361
Management Accounting reconciliation					
<u>Add back (less) non cash items</u>					
Depreciation	47,455	47,531	76	47,531	76
Amortisation - right of use assets	660	598	(62)	598	(62)
Amortisation - intangible assets	1	-	(1)	-	(1)
Spring Valley landfill provision adjustment	356	-	(356)	-	(356)
Fair value adjustments - investment property	(175)	-	175	-	175
Contributions non-monetary assets	(6,000)	(7,500)	(1,500)	(7,500)	(1,500)
Assets written off	6,163	-	(6,163)	-	(6,163)
Prior year capital expenditure unable to be capitalised	2,987	-	(2,987)	-	(2,987)
Written down value of assets sold/disposed	110	160	50	50	(60)
Investments in other entities	10	-	(10)	-	(10)
Sub total	51,567	40,789	(10,778)	40,679	(10,888)
Net operating surplus	82,355	61,779	20,576	65,106	(4,527)
<u>Add (less) cash items not included in op result</u>					
Capital expenditure	(60,608)	(98,086)	37,478	(99,056)	38,448
Net transfers from (to) reserves	(10,442)	9,822	(20,264)	9,397	(19,839)
Repayment of borrowings	(3,931)	(3,939)	8	(3,939)	8
Proceeds from borrowings	5,120	5,120	-	5,120	-
Repayment of lease liabilities	(670)	(710)	40	(710)	40
Sub total	(70,531)	(87,793)	17,262	(89,188)	18,657
Cash surplus (deficit)	11,824	(26,014)	37,838	(24,082)	35,906
Accumulated surplus brought forward	26,014	26,014	-	26,014	-
Capital project carry overs (net)	(22,056)	-	(22,056)	-	(22,056)
Operating carry overs (net)	(7,448)	-	(7,448)	-	(7,448)
Financial Assistance Grants funding distributed in advance	(7,238)	-	(7,238)	-	(7,238)
Surplus position	1,096	-	1,096	1,932	(836)



Management Accounting Result

The management accounting result (after removing non-cash items and adjusting for items not in the operating result) at 30 June 2025 shows a favourable variance between budget and actual of \$37.84 million, due to several factors including:

- Delayed capital expenditure (\$37.45 million).
- A \$20.58 million net operating surplus variance after removing non-cash items.

Partly offset by:

- Lower net transfers from reserves (\$20.26 million)

Council's overall cash surplus position at 30 June 2025 is a positive \$1.1 million after adjusting for capital and operating carry forwards and Financial Assistance grants distributed and received early

Notes to the Financial Statements

A. Accounting Policy Notes

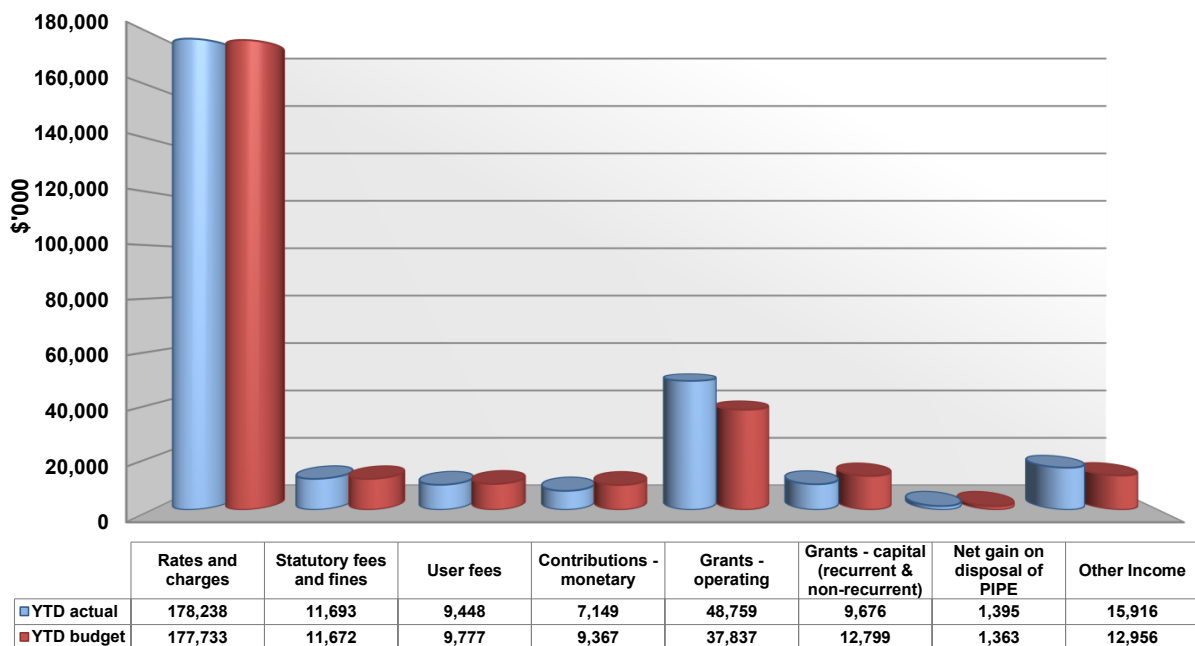
The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

1. **Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. **Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victorian Local Government Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations is recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
3. **Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
4. **Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
5. **Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and Workcover.
6. **Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
7. **Budget information:** The Original Budget information contained in the report is the budget approved by Council on 24 June 2024. The full year annual budget in this report reflects the Mid-Year Budget as adopted by Council on 28 January 2025. The Mid-Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2023-24 and any adjustments identified since the 2024-25 Original Budget was approved in June 2024.
8. **Cash Flow Statement:** Reflects the actual cash movements during the year.
9. **Restricted cash:** These are monies set aside for specific purposes and are not readily available for day-to-day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (e.g. open space contributions) and other funds that are committed towards specific purposes.

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-cash accounting entries such as non-monetary contributions or gifted assets).

**Income from operating activities
for 1 July 2024 - 30 June 2025**



Operating income for the quarter ended 30 June 2025 is \$7.45 million favourable against budget. This is primarily due to the following:

- **Operating Grant (\$10.92 million favourable)** – Favourable variance due to:
 - Early receipt of 50% of Council's 2025-26 Financial Assistance Grant allocation via the Victorian Local Grants Commission (Corporate Accounting \$7.24 million).
 - Additional funding for Home and Community Care (2.73 million), Family Day Care (FDC) program (\$1.17 million), Child First (357,000), Maternal Child and Health (\$188,000)
 - Unbudgeted grants for Housing Innovation (\$350,000), Cladding Rectification (\$84,000), Liveable Communities Liveable Waterways (LCLW)(110,0000) and E-Waste Education (43,000)

Each grant will be offset by associated expenditure. A number of these grants were not fully spent at 30 June 2025 and will be carried over to the 2024-25 financial year (refer to **Appendix 5a** of this report)

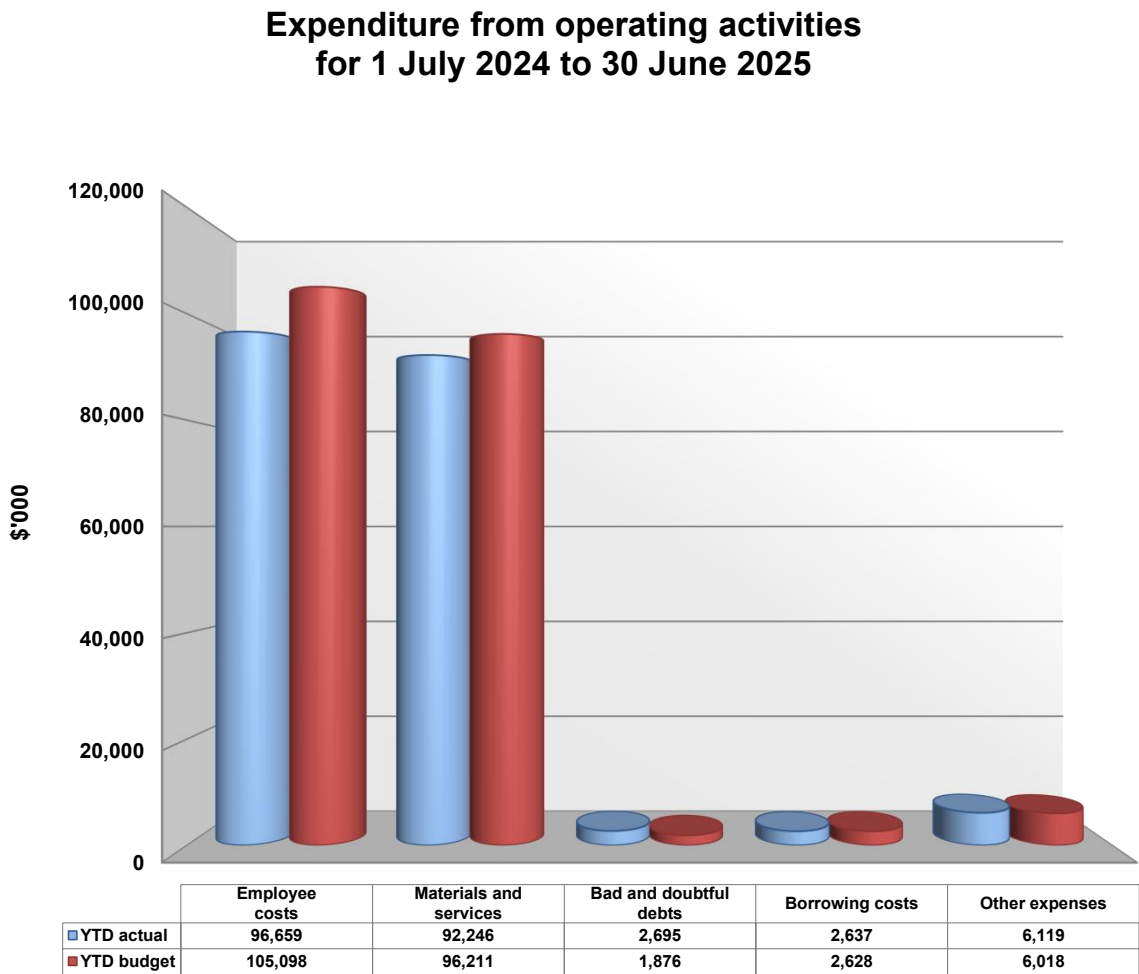
These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Sleep and Settling Initiative (\$821,000). The lower grant income in Community Care is attributable to the ability of Council to employ staff who can meet the physical requirements of the role and perform the services required. This is particularly challenging given the uncertainty in the sector from the Aged Care Reforms and an ageing workforce on limited duties or Workcover. Grant income can only be recognised for satisfied targets, with the remaining grant income received accounted for as 'unearned income' in Council's Balance Sheet. The loss in income in Community Care is partly offset by savings in operating costs (\$1.20 million) predominantly in employee costs.

- **Other income (\$2.96 million favourable)** - Better than anticipated interest returns on investments due to sustained high interest rates combined with greater cash and investment funds due to later than expected capital expenditure (Non-Directorate \$2.47 million). Also contributing was community facility rent, venue hire and recovery income (Community Strengthening \$367,000) and higher than anticipated rent and recovery income (Corporate Development \$108,000).
 - **Rates and charges (\$505,000 favourable)** - Mainly due to higher supplementary rate and interest on rate arrears income (Non-Directorate \$535,000). Amounts above the annual Mid-Year Budget have been transferred to reserves.
 - **Grants – capital (\$3.12 million unfavourable)** – Lower capital grants recognised at 30 June due to performance obligations not yet satisfied. The grant income received has been transferred to unearned income in the Balance Sheet at 30 June 2025 and will be recognised as income in a future year as and when the performance obligations are met (ie – as the capital expenditure is incurred). There are several factors contributing to the delay in completion of capital projects including supply of materials, change in project scope, internal resourcing issues and third-party authority involvement. The grant income expectation and capital expenditure budget will be carried over to the 2025-26 financial year for several capital projects (see **Appendix 5b** of this report), including:
 - Dandenong Wellbeing Centre (\$2.73 Million)
 - Alex Wilkie Wetlands (\$193,000)
 - NPR Muderra Artwork (\$104,000)
 - **Contributions – monetary** (\$2.22 million unfavourable) largely attributed to the Keysborough Community Hub project Development Contributions (\$4.23 million). These will be recognised when practical completion is achieved on this project in July 2025 (2025-26 financial year).
- The above is partly offset by better than anticipated income from public open space contributions. (\$2 million). The nature of these receipts makes timing difficult to predict. These funds have been transferred to reserves.
- **Contributions – non -monetary** (\$1.50 million unfavourable) - Due to lower income from gifted assets. The non-monetary contributions primarily relate to land, land under roads, drains, roads, parks open space and streetscapes and recreational leisure and community facilities. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict. This item does not impact the cash result.



B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).



Operating expenditure for the year ended 30 June 2025 is favourable by \$2.35 million. This is due to large favourable variances in materials and services and employee costs partly offset by two fixed asset accounting entries (prior year capital expenditure unable to be capitalised and asset write offs). The fixed asset accounting entries do not impact Council's cash position and are discussed in more detail in Notes 32 and 34 of this report.

- Materials and services (\$3.96 million favourable) – due to several offsetting variances:**

Favourable

- Due primarily to lower-than-expected waste volumes reflecting the reactive nature of some waste services. Additionally significant underspend in domestic recycling sorting driven by uncertainty surrounding the impact of the Container Deposit Scheme and a renegotiated gate fee (Waste Management 1.42 million).
- Due to service delivery challenges because of resourcing constraints and the transitional phase preceding the implementation of the Parks Service Review (Parks Services \$1.35 million).
- Lower expenditure in the proactive inspection program pending the review of the Works Management System (WMS) (Roads and Drains \$1.22 million)
- Lower contractor costs for PEP building demolition (Building Disposal \$830,000).
- Lower contractor costs in building maintenance \$633,000.
- Lower costs for professional services, legal fees and software maintenance (Corporate Development \$491,000).

Unfavourable

- Family Day Care educator payments \$1.14 million (offset by higher income).

- Employee costs (\$8.44 million)**

Directorate	2024-25 Variance Fav/(unfav) \$	Grant Funded Programs \$	Offset by Lower Income \$	2024-25 Underspend/ (overspend) \$
CAPITAL WORKS PROGRAM	(200,895)	-	-	(200,895)
CEO SERVICES	559,373	-	-	559,373
CITY FUTURES	1,007,947	264,480	138,955	604,512
COMMUNITY STRENGTHENING	6,837,637	4,911,563	106,661	1,819,414
CORPORATE DEVELOPMENT	401,887	-	-	401,887
NON DIRECTORATE	(167,548)	-	-	(167,548)
Total Council	8,438,401	5,176,043	245,616	3,016,742

As depicted in the above table, the underspend is made up of:

- \$5.18 million (or more than 60%) in grant funded programs which represent a future obligation and require an acquittal, caused mainly by a delay in recruitment (mostly in Community Strengthening).
- \$245,615 represents favourable employee costs that are wholly offset by lower income in Community Care (\$106,661) and Statutory Planning (\$138,955).
- The remaining \$3 million underspend in employee costs is due to vacancies throughout the year and extended recruitment timelines. Challenges in sourcing suitably skilled permanent staff across several areas contributed to delays in onboarding, resulting in lower actual expenditure compared to budgeted levels across the following areas:



-
- Community Strengthening (\$1.82 million) – Family Day Care (\$398,000), Maternal and Child Health (\$276,000), Library Services (\$223,000), and Children's Support Services (\$206,000), Community Amenity (\$120,000)
 - City Futures (\$604,000) - Statutory Planning (\$265,000), Keysborough Community Hub (KCH) (\$215,000), Strategic Design and Sustainable Planning (\$208,000), Community Revitalisation (SPEP) (\$208,000), Strategic Transport Planning (\$154,000), Growth and Investment (\$137,000), Building Maintenance (\$91,000), Roads and Drains (\$138,000), and Waste Management (\$90,000). These favourable variances are partly offset by Building (\$228,000), Place Making & Revitalisation (\$131,000) and Civil Development (\$64,000)
 - CEO Services (\$559,000) – Digital Technology (\$329,000), Community Development (162,000) and Asset Management (\$157,000)
 - Corporate Development (\$401,000) - Procurement (\$511,000). This favourable variance is partially offset by People and Change (79,000) and Property and Revenue \$77,000).

C. Balance Sheet

Council's net assets are valued at \$3.13 billion on 30 June 2025.

C1. Current assets

Cash and other assets that can be readily converted to cash.

Cash and cash equivalents (\$32.82 million) – Represent the net amount held by Council in cash or term deposits with a term of less than 90 days.

\$174.53 million of cash and investment funds are 'restricted' for various purposes. The reduction in operating funds at 30 June 2025 is due to the classification of \$179.71 million of term deposits greater than 90 days as 'financial assets'. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**. However, if these term deposits were classified as cash, the operating cash balance would be \$212.53 million.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by ensuring the investment portfolio does not exceed the limits set in the Policy based on the Standard and Poor's Long-Term rating of Authorised Deposit Taking Institutions (ADI) combined with the term of the investment.

Financial assets (\$179.71 million) – Increase in financial assets from 30 June 2024 is due to the make-up of Council's cash and investments holdings at 30 June 2025 with more investments placed with a term of over 90 days and less investments with a term of under 90 days. Overall, Council's cash and investment holdings have increased from the prior year (\$212.53 million at 30 June 2025 compared to \$194.40 million at 30 June 2024).

Trade and other receivables (\$32.25 million) – This balance includes:

- Rate debtors \$17.34 million
- Infringement debtors of \$10 million (net of provision for doubtful debts).
- General debtors \$3.56 million (net of provision for doubtful debts).

The rates collection percentage during 2024-25 (92.61%) was slightly lower from 92.90% in the prior year. As at 30 June 2025, rates arrears remain steady.

The infringement debtors balance at 30 June 2025 was higher than the prior year (2023-24: \$10.88 million).

Other assets (\$5.90 million) – This balance includes:

- Accrued income \$3.27 million – income earned but cash not yet received as at 30 June 2025.
- Prepayments \$2.29 - expenses prepaid at 30 June 2025.
- Other deposits \$342,300 – represents:
 - \$250,000 deposit paid for Metropolitan Resource Recovery Landfill Services Gate Fee,
 - \$8,600 deposit paid to South East Water for 5 Mason Street, Dandenong works,
 - \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract,
 - \$8,700 warranty bond for Soccer Pitch and Community Centre - 9 Memorial Drive, Noble Park.

C2. Non-current assets

Property, infrastructure, plant and equipment (\$3.03 billion) – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

The \$382.65 million increase in property, infrastructure, plant and equipment from the prior year is due to:

- Asset revaluation net increment of \$372.76 million
- Asset acquisitions of \$60.61 million
- Less depreciation expense of \$47.46 million

The 2024-25 asset revaluation increment comprises:

Asset class	Open WDV 1-Jul-24 \$'000	Net Revaluation \$'000	Revaluation Mvmt %
Infrastructure			
Roads - kerb	87,554	108,340	123.7%
Roads - pavement	168,969	46,164	27.3%
Roads - surface	30,120	9,051	30.0%
Sub-total roads	286,643	163,555	57.1%
Footpaths and Cycleways	64,844	47,700	73.6%
Drainage	350,346	156,766	44.7%
Off street car parks	12,309	4,734	38.5%
Total	714,142	372,755	52.2%

Council's 2024-25 asset revaluations have been impacted by two key changes:

1. AASB 13 Amendments
2. ARC360 Replacement Rate Software

AASB 13 Fair Value Amendments

Amendments to AASB 13 are required to be applied in the 2024-25 financial year by not-for-profit public sector entities.

The AASB 13 amendments provide a comprehensive framework for fair value measurement to ensure that assets and liabilities are valued at amounts that could be exchanged in an orderly transaction.

AASB 13 applies to various assets, including land, buildings, and infrastructure, and emphasises the use of market-based valuations where possible. However, for specialised assets (such as Council infrastructure assets), the Current Replacement Cost (CRC) method is typically used.

ARC360 Replacement Rate Software

In 2024-25 Council subscribed to an online software program called 'ARC360' created by a Victorian-based asset valuation firm, Insight Valuations (IV). IV's core business is the provision of financial reporting, insurance and other valuation services focussing on infrastructure and plant and equipment.

The ARC360 software has been used by Council in 2024-25 to determine replacement rates in accordance with AASB 13 amendments, for three asset classes which were scheduled for revaluation this financial year:

- Roads
- Off-street carparks
- Footpaths

Similar to Council's existing replacement rate calculations, ARC360 also uses Rawlinsons rates as inputs.

Significant increases were observed in the 2024-25 replacement rates for these three asset classes: Roads (57%), Footpaths and Cycleways (74%), and Off-street Car Parks (39%).

A high-level review of recent actual capitalisations was performed to confirm the validity of the significant increases.

These increases suggest that Council's current replacement rate calculators may be undervaluing its fixed assets. As a result, drainage assets - being the most material asset class within the Infrastructure category - were also revalued.

The remaining Infrastructure asset classes, including Bridges, Recreational, Leisure and Community Facilities, and Parks, Open Space and Streetscapes, are scheduled for revaluation in 2025-26.

All replacement rate calculations have also been updated to factor in AASB 13 amendments including disruption costs, site preparation costs and costs to restore assets of other entities (where relevant).

Roads revaluation (31 May 2025)

The net revaluation increment of \$164 million for Council's road assets is a significant revaluation movement in 2024-25 (57%).

Road assets are split into three components: kerb, pavement and surface.

Kerb

Previously, Council used specific contractor rates to calculate the replacement rates of kerb assets. The ARC360 software estimated a significant increase in the kerb replacement rate (around 180%) after taking into account siteworks, laying of kerb and AASB 13 overheads (site preparation and disruption costs). The high level review of recent capitalisations did not support the full increase. It was therefore decided to calculate a replacement rate that was 50% of the ARC360 rate and 50% of the recent capitalisation rate. Overall, the revaluation movement of kerbs is 123%.

Pavement

The 27% increase in the pavement replacement rates from the last revaluation in May 2023 is mainly due to increased pavement laying costs per unit, factoring in leveling and grading of the sub-base and incorporating AASB 13 overheads (site preparation and disruption costs).



Surface

91% of Council's road surface comprises asphalt material. The increase in replacement rate since the last revaluation in May 2023 is primarily due to using a different Rawlinson's input for asphalt wearing course. The new rate uses an asphalt input for works less than 5,000m².

Footpaths and Cycleways revaluation (31 May 2025)

93% of Council's footpaths are concrete and this unit rate has increased by 84% from \$60.78 in 2023 to \$111.76 in 2025.

The 74% revaluation increase is primarily due to the movement in the concrete footpaths unit rate since the last revaluation in May 2023. This is largely attributed to the replacement of the sand bed with a crushed rock base, following reassessment with the valuer and asset team. This adjustment reflects a more accurate representation of current construction standards. Additional increases came from the inclusion of concrete curing, which had previously been omitted from Council's replacement rate calculation, and a 21% rise in concrete prices driven by energy costs, labour shortages, supply chain disruptions, and environmental regulations.

Off-street Car Parks revaluation (31 May 2025)

The largest components of this asset class comprise carpark pavement (58%) and asphalt surface (22%).

The main contributors to the 39% revaluation increase in this asset class stem from a reassessment of the core construction activities and the introduction of new cost components. The most substantial rise came from the laying of the pavement base and sub base as a result of an increase in the cost of materials combined with a more appropriate Rawlinsons cost index input. Additionally, rising excavation costs and inclusion of AASB 13 overheads (site preparation and disruption costs) contributed to the increase.

Drainage revaluation (31 May 2025)

The recent revaluation of drainage assets has resulted in a notable increase of 45% in the fair value of drainage pipe and pit assets, primarily driven by cost escalations and two key changes in cost assumptions and construction inputs:

- Disposal of excavated material: A new input has been included to account for the cost of disposing of excavated soil, which was previously excluded. This reflects a more accurate representation of site preparation requirements.
- AASB 13 amendments: The inclusion of AASB 13 overheads (site preparation and disruption costs).

Investment property (\$6.87 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets on an annual basis is recorded in the Comprehensive Income Statement and these assets are not depreciated. Investment property experienced a \$175,000 increase in value during 2024-25.

Right-of-use assets (\$680,000) – Represents leased (right-of-use) assets and includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements.

Intangible assets (\$0) – Represents computer software assets. These values are reflected after recognising the associated amortisation expense. The decrease in this asset value is due to more recent acquisitions of computer software being generally expensed instead of capitalised as an asset, due to software as a service and license periods.

Trade and other receivables (\$183,000) – represent non-current receivables of \$179,194 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and \$3,078 for Council's share of funds in South East Metropolitan Advanced Waste Processing Pty Ltd.

C3. Current liabilities

Debts due to be repaid within 12 months.

Trade and other payables (\$25.67 million) – This balance includes trade creditors arising from operations and capital works.

Trust funds and deposits (\$3.20 million) – Trust funds and deposits includes other refundable monies in respect of:

- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$30,241). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Other deposits (\$1.72 million).
- Landscape deposits (\$995,508).
- Road deposits (\$289,506).
- Open space contributions (\$162,295).

Unearned income (\$54.06 million) – Represents income not yet earned based on specific performance obligations that were not complete at 30 June 2025 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$41.41 million).
- Operating grants (\$7.17 million).
- Capital grants (\$3.01 million).
- Other (\$2.47 million).



Provisions (\$21.50 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$12,05 million.
 - Annual leave entitlements - \$8.61 million.
 - Rostered days off (RDO) - \$735,000.
- Landfill provision - \$101,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing liabilities (\$4.38 million) – Represents the repayment of long-term borrowings expected during 2025-26.

Lease liabilities (\$494,000) - Represents the lease repayments in respect of the right-of-use assets that are payable during 2025-26.

C4. Non-current liabilities

Debts due to be repaid in future years.

Provisions (\$1.96 million) – Represents the provisions estimated to be paid beyond the 2024-25 financial year and comprises of long service leave entitlements for employees (\$598,000) and landfill provision for restoration of Spring Valley landfill site (\$1.36 million) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$2.91 million) – Represents deposits that are payable beyond the 2024-25 financial year and comprises asset protection bonds of \$2,59 million, landscape deposits of \$211,000 and contractor deposits of \$115,000.

Interest-bearing liabilities (\$43.99 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

Lease liabilities (\$244,000) – Represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Future maintenance reserve
- Digital Technology Reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions

D. Cash Flow Statement

Cash and investment holdings total \$32.82 million as at 30 June 2025, an increase of \$11.25 million since 30 June 2024. Total cash and investment holdings are made up of operating cash (significantly reduced* to -\$141.71 million due to the classification of term deposits over 90 days as financial assets) and restricted cash (\$174.53 million). Please refer below for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

* The decrease in operating funds as at 30 June 2025 is primarily due to the reclassification of \$179.71 million in term deposits (with maturities over 90 days) as 'financial assets' rather than cash. If these deposits were classified as cash, the operating cash balance would be \$212.53 million.

Cash flows from operating activities – net inflow of \$76.05 million.

The major inflows are rates (\$177.05 million), trust funds and deposits taken (\$37.86 million), grants - operating (\$48.33 million), user fees (\$10.14 million) and statutory fees and fines (\$8.49 million).

The major outflows are materials and services (\$111.49 million), employee costs (\$95.83 million) and trust funds and deposits repaid (\$38.85 million).

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government. From 1 July 2025 this is now the Emergency Services Volunteer Fund Levy.

Cash flows from investing activities – net outflow of \$62.68 million, including:

- \$57.51 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$6.67 million relates to cash outflow for term deposits with a maturity of greater than three months.
- \$1.51 million proceeds on asset sales mainly relating to land sales of \$900,000..

Cash flows from financing activities – outflow of \$2.13 million.

Council incurred \$2.62 million in finance costs on its borrowings, received \$5.12 million in proceeds from borrowings and repaid \$3.93 million of existing borrowings. In addition, Council repaid \$700,000 of its lease liabilities as at 30 June 2025.

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.



Type of restricted cash	30-Jun-25	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	17,428	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	6,726	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	6,000	To fund acquisitions of new open space land.
Major projects reserve	49,265	Funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	3,682	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	5,454	Rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	169	To meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	715	To meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	236	To fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	4,013	To fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	6,436	Funds set aside for the aged care reforms.
Future maintenance reserve	3,792	Contribution funds for future works to address level crossing removal authority defects.
Digital Technology reserve	1,088	To fund digital technology uplift.
Total reserve funds	105,004	
Employee provisions	\$'000	
Long service leave	12,653	Funds to meet long service leave commitments.
Annual leave and other	9,348	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	22,001	
Trust funds and deposits	\$'000	
Fire services property levy (FSPL)	30	Payable to State Revenue Office – legislative req.
Open space contributions	162	Pending completion of works.
Landscape deposits	1,206	Pending completion of works.
Road deposits	290	Pending completion of works.
Other trust funds and deposits	4,423	Refundable upon finalisation of programs.
Total trust funds and deposits	6,111	
Other restricted funds	\$'000	
DCP unearned income	41,415	Pending completion of works by developers.
Other unearned income	12,688	Pending completion of performance obligations.
Other restricted funds	54,103	
Total restricted cash	187,219	

E. Statement of Capital Works

Total capital expenditure as at 30 June 2025 was \$60.61 million. The following **CIP Expenditure Report** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major variances are reported if the variance is greater than \$300,000. Please note that the variances detailed below are the total of all asset classes by project whereas the Capital Expenditure report details the variances separately by asset class and project.

A number of capital projects listed below are proposed to be carried over to the 2025-26 financial year. A total of \$30.13 million in gross capital works expenditure has been identified as proposed carry forward commitments to 2025-26. These projects are listed in Appendix 5 – Capital and Operating Carry Over's from 2024-25 to 2025-26.

Property

- **1631 Art Gallery PEP Building (\$562,000 favourable)** – Structural issues were identified during the redevelopment design phase. As a result, the building is now scheduled for demolition instead of refurbishment. Discussions are currently underway with the funding authority to explore options for repurposing the allocated funds. Proposed to be carried over to 2025-26 financial year.
- **1869 Dandenong Community Hub (\$1.42 million favourable)** - This is a multiyear project - workshops with the external working group have been held on the concept. Proposed to be carried over to 2025-26 financial year.
-
- **3041 Dandenong Civic Centre Rectification (483.000 favourable)** - This is a multiyear staged project - stage 2 is complete, stage 3 is out to tender with a contractor to be appointed in August 2025. Proposed to be carried over to 2025-26 financial year.
-
- **3207 Building Renewal Aquatic/Leisure Dandenong Stadium (\$997,000 favourable)** – Project scope has increased and now requires an investigation to the floor substructure system. Design has commenced for these works and will be constructed in 25/26. Proposed to be carried over to 2025-26 financial year.
-
- **3548 Keysborough Community Hub (KCH) (\$2.23 million favourable)** – Project is close to completion. There are some items which won't be installed until August 2025 and payments could not be finalised this year. Proposed to be carried over to 2025-26 financial year.
-
- **3717 Springvale Reserve (\$325,000 favourable)** -This is a multiyear project - the kitchen refurbishment is complete, and the club has moved in, with defect repairs are underway. Design for the next stage is underway - a power supply offer has been made to United Energy. Proposed to be carried over to 2025-26 financial year.
-
- **3906 Dandenong New Art (\$5.03 million favourable)** - This project has been on hold until PEP building is demolished. Council has now decided to progress with this project, incorporating the remaining budget from the Vanity Lane project that has now ceased. Proposed to be carried over to 2025-26 financial year.
-



- **3974 Dandenong Wellbeing Centre (\$5.73 million favourable)** - Due to a delay in awarding the Head Contractor contract, hence delaying construction commencement. Proposed to be carried over to 2025-26 financial year.
- **4069 PEP Redevelopment (1.17 million favourable)** - Delayed due to change in project scope or requirements expected to be completed December 2025. Proposed to be carried over to 2025-26 financial year.
- **4185 Dandenong Market Fire & Compliance (570,000 favourable)** - Building compliance projects will be ongoing at the market over the next 2 financial years. Proposed to be carried over to 2025-26 financial year.
- **3941 Police Paddocks Grandstand (\$434,000 favourable)** This grant-funded project, initiated several years ago, underwent a change in scope, with its obligations fulfilled through other projects in prior years. The project has been fully acquitted.

Plant and Equipment

- **1445 Fleet Renewal Program (\$1.89 million favourable)** - Equipment purchases including street sweepers, compactors, and parks machinery, required extensive consultation and specification review. Suppliers lead times for specialised equipment exceeded 12 months, making delivery within 2024-25 unfeasible. Additional procurement decisions, such as a second sweeper due to model discontinuation, increased the total value beyond \$1 million, extending approval timelines. Parks machinery was ordered following the Parks Service Review, with delivery expected in the following financial year. Proposed to be carried over to 2025-26 financial year.
- **3147 Parking Machines (\$600,000 favourable)** - Timing for delivery of project has been determined through engagement with Councillors and the ability to procure in this space. A recent ACCC investigation affecting the only two suppliers of parking meters were finalised in May. Deadline for whole project remains late 2025. Asset procurement which is the key cost within the project is now anticipated to be August / September as opposed to May / Jun as originally forecast. Proposed to be carried over to 2025-26 financial year.
- **4162 CCTV Renewal Program (\$1.00 million favourable)** - The procurement process for Phase 1 and 2 experienced delays due to staffing changes and leave periods. Despite this, Phase 1 has been successfully progressed and includes licensing for 1,000 cameras over 5 years, an additional 6-month license extension secured at no extra cost, all necessary hardware to support implementation. These outcomes position the project for efficient deployment and long-term value.
- Phase 2 is currently on the initial stage and will be finalised this financial year. Proposed to be carried over to 2025-26 financial year.

Infrastructure

- **4012 Alex Wilkie Wetlands (\$331,000 favourable)** - Alex Wilkie Project, funded through DEECA's Better Parks and Playgrounds program, cover planning, consultation, and design activities in line with the funding agreement. Construction is scheduled to begin in July 2025, with remaining funds allocated to materials and landscape works throughout 2025–26. Proposed to be carried over to 2025-26 financial year.

- **4164 Dandenong CBD LED Upgrade (\$409,000 favourable)** - The favourable variance is due to \$409,000 in project costs being transferred to operating expenditure within the Capital Improvement Program. These costs could not be capitalised in the asset register, either because they were not capital in nature or fell below the capitalisation threshold.
- **4234 Rosswood Tennis Lighting (\$368,000 favourable)** - This project was delayed due to Melbourne Water preparing a short term permit to complete works on their land. Proposed to be carried over to 2025-26 financial year.
- **1679 Parkfield Reserve Master Plan (\$315,000 favourable)** - The acrylic surfacing needs to be applied in consistent warm weather and therefore this cannot be done until around October/November. We also need to make the 'leftover' area between the new courts and the pavilion useable. Proposed to be carried over to 2025-26 financial year.
- **3231 Road Reconstruction Program (\$3.29 million favourable)** - Procurement for the Pillars Road and Hammond Road reconstruction projects were completed in 2024–25, with contracts awarded. Pillars Road is on hold due to delays with South East Water's Dingley Recycled Water Main project. Hammond Road has also been delayed due to contractor availability and weather, with construction now scheduled for July 2025. Proposed to be carried over to 2025-26 financial year.
- **3404 Black Spot – Brady Road Dandenong (\$366,000 favourable)** - 90% of work completed. Outstanding item is electrical work and currently waiting for United Energy approval to proceed. The favourable variance is proposed to be carried over to 2025-26 financial year.
- **3752 Roads to Recovery (\$647,000 favourable)** - The favourable variance is due to \$587,000 in project costs being transferred to operating expenditure within the Capital Improvement Program, as they could not be capitalised, either due to their nature or falling below the capitalisation threshold. This resulted in a net favourable variance of \$60,000.
- **3753 Road Resurfacing Program (1.14 million favourable)** - As part of the 2024-25 Road Reconstruction Program, procurement for the Pillars Road project has been completed and the contract awarded. Construction has been delayed due to the Dingley Recycled Water Main project—managed by South East Water—which overlaps with the site and is running behind schedule. As a result, the Pillars Road works are on hold, and funding is proposed to be carried forward to the next financial year.
- **3992 DCP Perry Road Widening (\$3.70 million favourable)** – Stage 1 and 2 works are complete. Efficient project delivery has created some savings. A significant amount of funding for this project was from Council's Development Contribution Reserve which has not been drawn down at 30 June.
- **4263 LRCI 4 Produce Drive, Dandenong (\$414,000 unfavourable)** - is due to a new project number being created after the budget was struck. This project is grant-funded and based on grant reporting, is complete and delivered within budget.

General

- **0000 Not Applicable (\$1.74 million unfavourable)** – Relates to items that have been transferred from operating because they meet the asset capitalisation criteria. For instance, building and road works allocated to operating but assessed as being capital in nature.



APPENDIX 1 - CIP Expenditure Report

	FULL YEAR			FULL YEAR FORECAST	FORECAST vs ACTUAL VARIANCE	ANNUAL ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE			
	\$	\$	\$	\$		\$
PROPERTY						
Buildings						
0000. Not Applicable	418,160	-	(418,160)	-	(418,160)	-
1631. Art Gallery PEP Bldg	-	562,061	562,061	562,061	562,061	-
1869. Dandenong Community Hub	-	1,551,226	1,551,226	1,551,226	1,551,226	-
1943. Air Fryer Crowe Pavilion	23,739	15,000	(8,739)	22,739	(1,000)	-
3004. Bldg Renewal Aq/Leis D'ong Oasis	66,680	180,000	113,320	180,000	113,320	110,000
3041. Dandenong Civic Ctr Rectification	116,923	600,000	483,077	600,000	483,077	600,000
3093. Dandenong Nth Senior Citizen	3,758	65,000	61,242	65,000	61,242	65,000
3207. Bldg Renewal Aq/Leis D'ong Stadium	143,467	1,140,000	996,533	490,000	346,533	490,000
3224. Ross Res Athletics Pav. Amenities	65,553	50,000	(15,553)	50,000	(15,553)	50,000
3267. Lois Twohig Gerry Sweet Pavilion	4,000	30,000	26,000	30,000	26,000	30,000
3271. Bldg Renewal Aq/Leis Gloria Pyke	38,201	32,000	(6,201)	32,000	(6,201)	32,000
3303. NP Comm Ctr Building 2	22,403	50,000	27,597	50,000	27,597	50,000
3324. Bldg Renewal Aq/Leis Springers	20,358	158,000	137,642	158,000	137,642	158,000
3455. Burden Park Masterplan Implem.	17,941	65,000	47,059	65,000	47,059	65,000
3479. Darren Reserve Kindergarten	11,395	90,000	78,605	90,000	78,605	90,000
3483. Dandenong Sth Kinder HVAC	26,593	40,000	13,407	40,000	13,407	40,000
3548. Keysborough Community Hub (KCH)	18,984,459	21,212,975	2,228,516	21,212,975	2,228,516	19,736,000
3717. Springvale Reserve	527,591	852,511	324,920	852,511	324,920	-
3793. Dandenong Market Square	4,125	38,005	33,880	38,005	33,880	-
3820. Bldg Renewal Aq/Leis NPAC	800	85,000	84,200	85,000	84,200	85,000
3876. Bldg Renewal Fixt/Fitt Bathroom	236,177	354,000	117,823	354,000	117,823	160,000
3878. Bldg Renewal Lift	48,053	148,300	100,248	148,300	100,248	148,300
3879. Building Renewal Minor Works	33,880	19,000	(14,880)	19,000	(14,880)	-
3883. Bldg Renewal Fixt/Fitt Kitch & Mech	356,507	406,000	49,493	406,000	49,493	200,000
3904. Bldg Renewal Theatre	15,650	53,000	37,350	53,000	37,350	53,000
3906. Dandenong New Art	182,766	5,209,297	5,026,531	5,209,297	5,026,531	-
3946. Bldg Renewal Aquat/Leis	163,944	210,740	46,796	210,740	46,796	-
3955. Chandler MCH/Kinder Windows	4,545	90,000	85,455	90,000	85,455	90,000
3974. D'ong Wellbeing Centre	4,547,913	10,278,646	5,730,733	10,278,646	5,730,733	35,000,000
4001. Dandenong Market Bazaar Bird Net	-	185,000	185,000	185,000	185,000	185,000
4003. Springvale Res Masterplan Implem.	1,500	90,000	88,500	90,000	88,500	90,000
4067. Lyndale Sec. College Kitchen	431,288	594,877	163,589	594,877	163,589	-
4069. PEP Redevelopment	82,520	1,254,465	1,171,945	1,254,465	1,171,945	-
4104. Security Program	-	220,000	220,000	220,000	220,000	220,000
4105. Police Paddocks Water Main	21,374	144,100	122,727	144,100	122,727	-
4106. 2330-22/23 D'ong Civic Hot Water	-	93,280	93,280	93,280	93,280	-
4126. Dandenong Day Nursery Cafe Blinds	-	35,000	35,000	35,000	35,000	35,000
4132. Heritage Hill (Laurel)	4,972	60,000	55,028	60,000	55,028	-
4142. Dandenong Market Carpark Bollards	1,683	12,000	10,318	12,000	10,318	-
4144. Dandenong Civic Ctr Library Ccpt	-	6,700	6,700	6,700	6,700	-
4148. Noble Park Mobile Library Service	-	17,356	17,356	17,356	17,356	-
4184. Dandenong Market - Lift	435	175,000	174,565	175,000	174,565	-
4185. D'ong Market Fire & Compliance	172,907	743,003	570,096	743,003	570,096	-
4202. Gas Transition Program	24,763	145,000	120,237	145,000	120,237	145,000
4203. Lois Twohig Curator Shed Storage	158,792	176,422	17,630	176,422	17,630	176,422
4219. Bldg Renewal Fixt/Fitt Paddy O'Don	299,054	250,000	(49,054)	250,000	(49,054)	250,000
4220. Bldg Renewal Fixt/Fitt General	168,430	257,000	88,570	257,000	88,570	257,000
4221. Ian Tattersson Masterplan Implem.	32,364	30,000	(2,364)	30,000	(2,364)	30,000
4222. NPAC Pump & Pipework	-	5,000	5,000	5,000	5,000	5,000
4238. Bldg Renewal Fixt/Fitt Fifth Ave	90,000	200,000	110,000	200,000	110,000	200,000
4294. Dandenong Stadium Flooring	-	-	-	650,000	650,000	-
Leasehold Improvements						
3941. Police Paddocks Grandstand	-	433,660	433,660	433,660	433,660	-
Land						
4201. 9A Blissington Street, Springvale	1,012,856	1,008,134	(4,722)	1,008,134	(4,722)	-
Total property	28,588,520	49,721,758	21,133,238	49,729,497	21,140,977	58,845,722



Financial Report for the period 1 July 2024 – 30 June 2025

	FULL YEAR			FULL YEAR FORECAST	FORECAST vs ACTUAL VARIANCE	ANNUAL ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE			
	\$	\$	\$	\$		\$
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
0000. Not Applicable	49,318	-	(49,318)	-	(49,318)	-
1188. HACC Minor works	-	50,000	50,000	50,000	50,000	-
1445. Fleet Renewal Program	2,128,063	4,017,000	1,888,937	4,017,000	1,888,937	2,980,000
1447. Fleet New Program	73,091	-	(73,091)	-	(73,091)	-
Library books						
3104. Library Strategy Books & Resources	889,335	1,100,000	210,665	1,100,000	210,665	1,100,000
Computers and telecommunications						
0000. Not Applicable	121,532	-	(121,532)	-	(121,532)	-
3147. Parking Machines	483	600,000	599,517	600,000	599,517	600,000
3740. Drum Theatre Improvements	9,926	10,000	74	10,000	74	10,000
3957. Audio Visual Renewal Program	57,135	59,000	1,865	59,000	1,865	59,000
4007. Merit CRM Replacement	-	88,050	88,050	88,050	88,050	-
4052. LRCI3 Optical Fibre Various	9,807	10,028	221	10,028	221	-
4104. Security Program	-	40,000	40,000	40,000	40,000	-
4153. Hemmings Park Radio Wi-Fi	10,383	10,434	51	10,434	51	-
4154. Various Locations People Counters	-	31,088	31,088	31,088	31,088	-
4162. CCTV Renewal Program	443,224	1,447,000	1,003,776	1,262,730	819,506	2,097,000
4223. Dandenong Library Book Sorter	-	250,000	250,000	250,000	250,000	250,000
4224. Dandenong Civic Ctr UPS Server	161,743	149,575	(12,168)	299,575	137,832	149,575
4251. LRCI4 CCTV / Optic Fibre	184,439	-	(184,439)	184,270	(169)	-
Fixtures, fittings and furniture						
0000. Not Applicable	19,321	-	(19,321)	-	(19,321)	-
3314. Furn Renewal Community Hubs	24,886	138,000	113,114	138,000	113,114	115,000
3959. Emergency Relief Centre Equipment	30,990	60,000	29,010	60,000	29,010	60,000
4151. Public Art Renewal Program	17,610	50,000	32,390	50,000	32,390	50,000
Total plant and equipment	4,231,286	8,110,175	3,878,889	8,260,175	4,028,889	7,470,575
INFRASTRUCTURE						
Parks, open space and streetscapes						
0000. Not Applicable	589,077	-	(589,077)	-	(589,077)	-
3442. NPR Noble Park Revitalisation	50,071	297,864	247,793	295,606	245,535	-
3581. Dandenong Memorial Cenotaph & POF	134,689	90,000	(44,689)	90,000	(44,689)	90,000
3849. Frederick Wachtel Playground	39,317	73,788	34,471	73,788	34,471	-
3931. Guardrail Renewal Program	65,176	80,000	14,824	80,000	14,824	-
3932. Passive Open Space Renewal Program	23,597	65,000	41,403	65,000	41,403	65,000
3973. Signage Renewal Program	56,090	90,000	33,910	90,000	33,910	90,000
4012. Alex Wilkie Wetlands	38,575	370,000	331,425	370,000	331,425	320,000
4027. NPR Ian Street Streetscape	3,331	3,331	-	3,331	-	-
4032. Hemmings Street Precinct	-	130,043	130,043	130,043	130,043	-
4062. NPR Muderra Artwork	31,769	169,228	137,459	169,228	137,459	-
4066. George Andrews Field 2 Lighting	228,814	400,000	171,186	390,000	161,186	400,000
4124. Thomas Carroll West Oval Lighting	230,227	350,900	120,673	341,080	110,853	350,900
4134. Lighting Renewal Prg	581	-	(581)	581	0	-
4163. Lighting Program Open Space	364,109	410,550	46,441	410,550	46,441	-
4164. Dandy CBD LED Upgrade	-	409,204	409,204	409,640	409,640	-
4167. Ian Tatt Lsr Prk LEDStg1	169,509	129,689	(39,820)	169,509	-	-
4175. Springvale Revit ActPLAN	-	250,000	250,000	250,000	250,000	-
4191. Railway Parade Shopping Centre	9,852	99,833	89,981	99,833	89,981	-
4199. Lois Twohig Oval 1 Lighting	243,136	353,000	109,864	353,000	109,864	353,000
4207. Noble Park Reserve Carpark & Picnic	20,750	60,000	39,250	60,000	39,250	60,000
4208. Warner Reserve Masterplan Implem.	19,788	80,000	60,212	80,000	60,212	80,000
4209. Dandenong Stadium Carpark Lighting	-	10,000	10,000	10,000	10,000	10,000
4210. Gerard Reserve Furn. & Landscape	4,719	5,000	282	5,000	282	5,000
4211. Heyington Cres Furn. & Landscape	20,000	20,000	0	20,000	0	20,000
4212. Gatley Crt Res Furn. & Landscape	5,262	5,000	(262)	5,000	(262)	5,000
4213. View Road Furn & Landscape	7,073	5,000	(2,073)	5,000	(2,073)	5,000
4214. Thornton Reserve Open Space	92,138	100,000	7,862	100,000	7,862	100,000
4215. Railway Parade Pocket Park	77,147	80,000	2,853	80,000	2,853	80,000
4216. Greenglade Res Furn. & Landscape	80,281	80,000	(281)	80,000	(281)	80,000
4217. LRCI4 Dand CBD Rd & Ped. Lighting	29,683	150,000	120,317	150,000	120,317	150,000
4218. Lois Twohig Oval 1 Soccer Fencing	156,391	150,000	(6,391)	150,000	(6,391)	150,000
4234. Rosswood Tennis Lighting	31,662	400,000	368,338	390,000	358,338	400,000
4235. Greaves Res Oval 4 Lighting	443,093	584,200	141,107	574,200	131,107	584,200
4237. Barry Powell Oval 1 Fencing	121,747	142,000	20,253	142,000	20,253	142,000
4243. Frank Street Open Spaces	58,879	58,852	(27)	58,852	(27)	-



	FULL YEAR			FULL YEAR FORECAST	FORECAST vs ACTUAL VARIANCE	ANNUAL ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE			
	\$	\$	\$	\$		\$
INFRASTRUCTURE						
Recreational, leisure and community facilities						
0000. Not Applicable	216,790	-	(216,790)	-	(216,790)	-
1679. Parkfield Reserve Master Plan	635,274	950,195	314,921	950,195	314,921	950,195
1859. Rowley Allan Res Masterplan Implem.	-	30,000	30,000	30,000	30,000	30,000
3029. Playground Improvements	23,098	20,000	(3,098)	23,098	-	20,000
3033. Edinburgh Res. Playground	4,831	5,000	169	5,000	169	5,000
3209. Active Reserve Prog Facilities	115,037	135,000	19,963	135,000	19,963	135,000
3631. Dandenong Park Masterplan Implem	5,820	50,000	44,180	50,000	44,180	50,000
3925. ARP Fencing Program	194,734	200,000	5,266	200,000	5,266	200,000
4031. Ross Reserve Soccer Pitch	683	-	(683)	683	0	-
4120. Ross Reserve Athletics Track	245,104	321,360	76,256	321,360	76,256	-
4125. Greaves Reserve Masterplan	25,408	40,000	14,593	40,000	14,593	40,000
4135. Arkwright Drive Wetlands	96,296	178,006	81,710	178,006	81,710	-
4157. Springvale Reserve Playground	36,447	46,993	10,546	46,993	10,546	-
4161. Frederick Wachter Res. Recreation	59,227	58,360	(867)	58,360	(867)	-
4195. Barry Powell Masterplan Implem.	699,312	708,673	9,361	708,673	9,361	90,000
4205. Pencil Park Hid Grv - Playgrd	73,564	80,000	6,436	80,000	6,436	80,000
4206. ARP Goal Post Program	71,815	80,000	8,185	80,000	8,185	80,000
4221. Ian Tatterson Masterplan Implem.	80,007	80,000	(7)	80,000	(7)	80,000
4229. ISDP Fotheringham Res Oval Drainage	218,438	250,000	31,562	250,000	31,562	250,000
4230. ISDP Ian Tatterson Oval 1 Drainage	343,428	400,000	56,572	400,000	56,572	400,000
4231. ISDP Coomoora Res. East Drainage	116,049	100,000	(16,049)	100,000	(16,049)	100,000
4232. ISDP Dandenong Park Irrigation	28,684	40,000	11,316	40,000	11,316	40,000
4233. Greaves Res Fit Playgrd Rec'n Zone	290,070	300,000	9,930	300,000	9,930	300,000
4240. Alex Nelson Ground Scoreboard	92,166	85,000	(7,166)	85,000	(7,166)	85,000
Roads						
0000. Not Applicable	253,302	-	(253,302)	-	(253,302)	-
3231. Road Reconstruction Program	5,239,276	8,527,105	3,287,829	7,843,568	2,604,292	6,446,941
3373. Kerb & Channel Renewal	26,233	-	(26,233)	-	(26,233)	-
3404. Black Spot - Brady Rd, Dandenong	803,105	1,168,902	365,797	1,168,902	365,797	-
3418. LATM New Program	58,642	40,213	(18,429)	40,213	(18,429)	-
3752. Roads to Recovery Prg	1,354,709	2,001,424	646,715	2,001,424	646,715	-
3753. Road Resurfacing Program	3,798,842	4,940,716	1,141,874	4,940,716	1,141,874	4,940,716
3754. Road Rehabilitation Program	1,448,860	1,425,548	(23,312)	1,425,548	(23,312)	1,425,548
3992. DCP Perry Rd Stage 3 (KR01c)	3,042,884	6,745,880	3,702,996	6,745,880	3,702,996	4,987,410
4059. Outlook Dve Blackspot PG	6,421	-	(6,421)	6,700	279	-
4060. Railway Pde Blackspot PG	408,196	410,945	2,749	410,945	2,749	-
4061. Browns Rd Blackspot PG	39,969	68,367	28,398	68,367	28,398	-
4064. NPR Laneway Activation P	1,150	-	(1,150)	2,258	1,108	-
4187. Black Spot Prog.- Hammond Rd Lodgis	3,900	86,354	82,454	86,354	82,454	-
4188. Black Spot Prog.-Athol Rd/Springval	193,994	311,904	117,910	311,904	117,910	-
4189. Black Spot Prog.-View Rd, S/Vale	195,170	247,584	52,414	247,584	52,414	-
4190. Black Spot - Woodlee St, Dandenong	169,167	174,423	5,256	174,423	5,256	-
4225. Dandenong Market Road Safety	88,614	175,000	86,386	175,000	86,386	175,000
4263. LRCI 4 Produce Dve, Dandenong	414,188	-	(414,188)	414,188	(0)	-
4295. LRCI 4 Gladstone Road (Gerard)	272,722	-	(272,722)	269,349	(3,373)	-
Bridges						
4034. LRCI3 Hammond Road Bridge	-	66,575	66,575	66,575	66,575	-
Footpath and cycleways						
1747. Barry Powell Masterplan Implem.	86,898	100,000	13,102	100,000	13,102	100,000
3174. Active Transport ATIPP	247,912	247,913	1	247,913	1	-
3355. Footpath Renewal Program	604,520	757,217	152,697	1,457,217	852,697	757,217
4239. Langhorne Place Decking	140,701	200,000	59,300	200,000	59,300	200,000
4250. Fowler Road Level X Removal Proj	29,325	-	(29,325)	100,000	70,675	-
Off street car parks						
4003. Springvale Res Masterplan Implem.	37,770	50,000	12,230	50,000	12,230	50,000
4033. LRCI3 The Crescent	-	19,616	19,616	19,616	19,616	-
4049. LRCI3 Robert Booth Bess	-	14,243	14,243	14,243	14,243	-
4186. D'hong Market Struct Rectification	21,145	225,000	203,855	225,000	203,855	-



Financial Report for the period 1 July 2024 – 30 June 2025

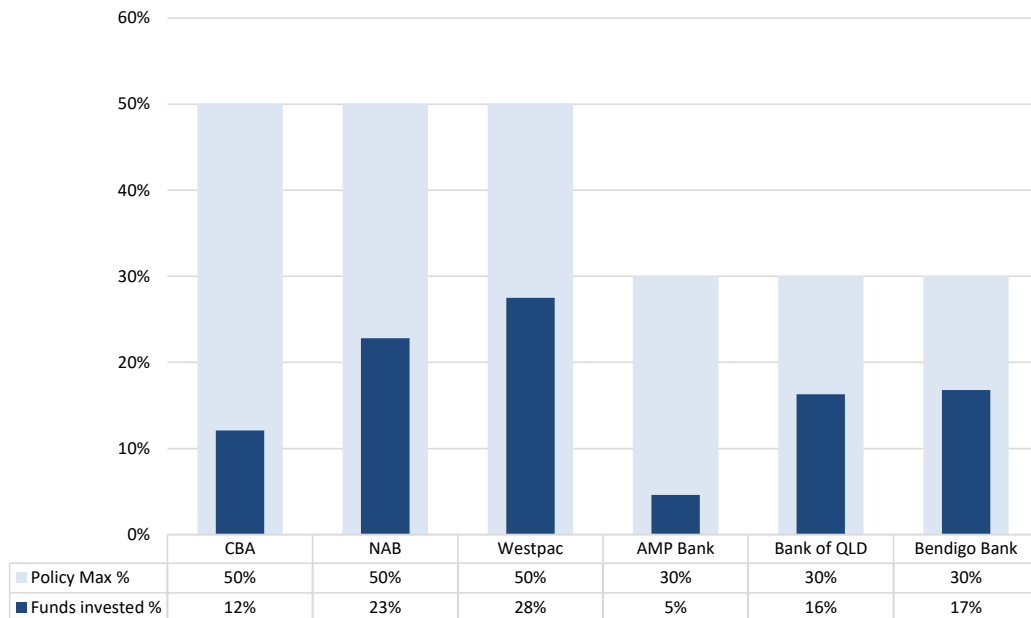
	FULL YEAR					
	ACTUAL	MID YEAR BUDGET	VARIANCE	FULL YEAR FORECAST	FORECAST vs ACTUAL VARIANCE	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$		\$
INFRASTRUCTURE						
Drainage						
0000. Not Applicable	73,487	-	(73,487)	-	(73,487)	-
4010. LRCI2 Callander Road	23,347	299,791	276,444	299,791	276,444	-
4156. Victoria Avenue New GPT	408,382	488,627	80,245	488,627	80,245	-
4226. Drainage Renewal Works Program	722,052	1,000,000	277,948	1,000,000	277,948	1,000,000
4227. Drainage Reactive Works Program	454,892	600,000	145,108	600,000	145,108	600,000
Total infrastructure	27,788,588	40,254,416	12,465,828	41,065,914	13,277,326	27,158,127
GRAND TOTAL	60,608,394	98,086,349	37,477,955	99,055,586	38,447,192	93,474,424

CIP Glossary

Abbrev.	Description
ARP	Active Reserves Program
ATIPP	Active Transport Infrastructure Priority Program
CBD	Central Business District
CRM	Customer Relationship Management
DCP	Development Contributions Plan
GPT	Gross Pollutant Trap
HACC	Home and Community Care
HVAC	Heating, Ventilation and Air Conditioning
ISDP	Irrigation and/or Sportsground Drainage Program
LED	Light-Emitting Diode
LRCI	Local Roads Community Infrastructure
NP	Noble Park
NPAC	Noble Park Aquatic Centre
NPR	Noble Park Revitalisation
PEP	Precinct Energy Plant
POF	Pillars of Freedom
UPS	Uninterruptible Power Supply

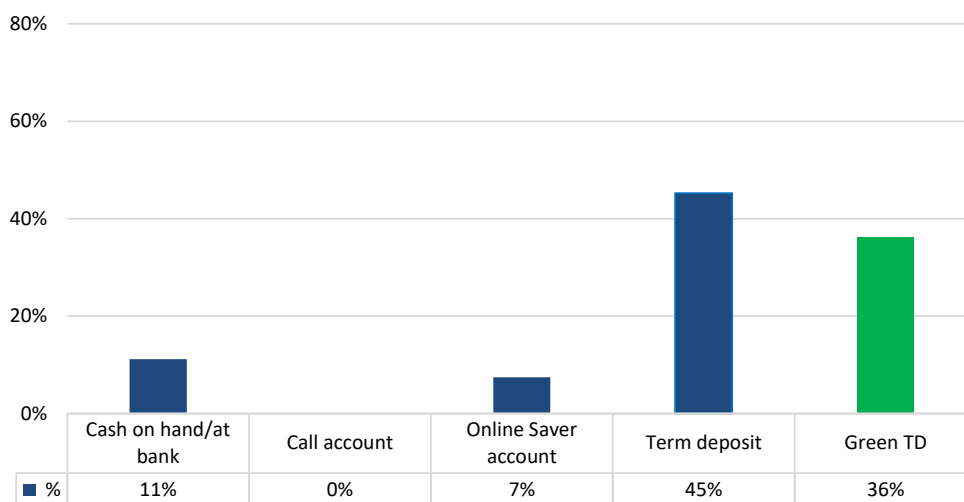
APPENDIX 2 – Investment Analysis

Individual Institution (ADI) limits



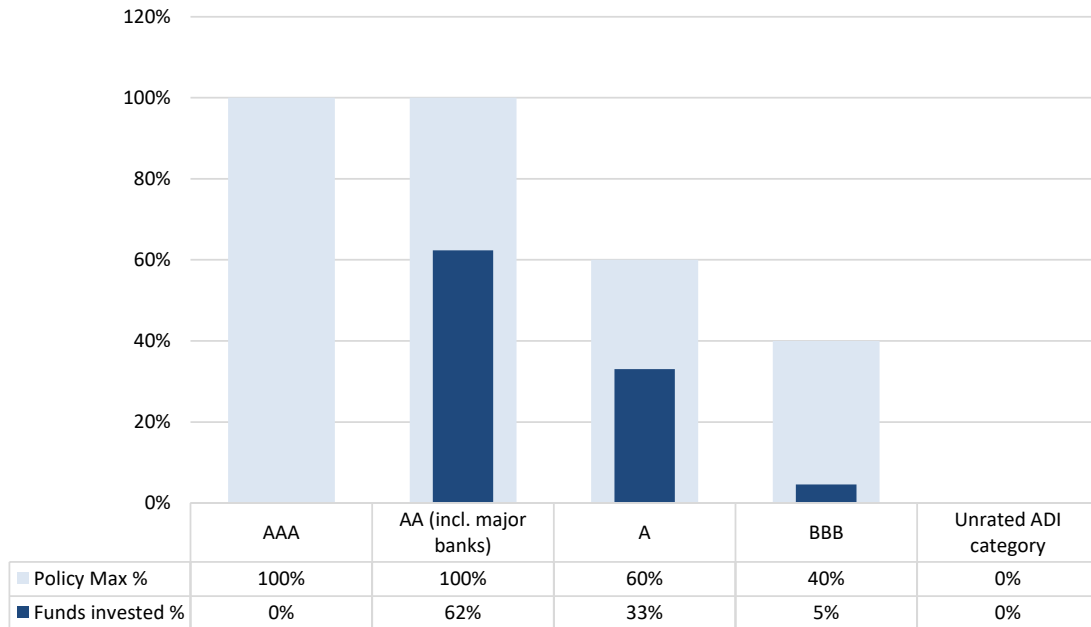
Policy limit – Council's Investment Policy limits funds invested in AAA category Authorised Deposit Institutions (ADI) to a maximum of 60%, 50% with AA category or major bank, 40% with A category ADIs, 30% with BBB category ADIs and 0% in unrated ADIs.

Portfolio Products

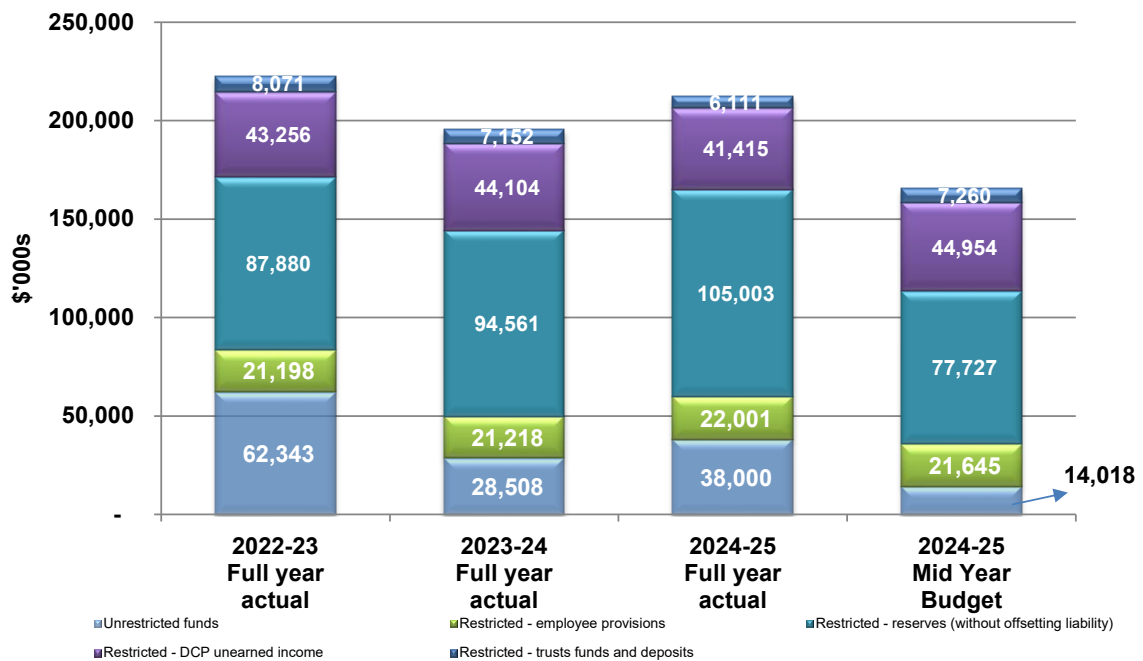


Note re Green deposits: 36% (or \$77.3 million) was invested at 30 June 2025. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds. Investments held with Bendigo Bank fall under this category as this institution does not invest in fossil fuels.

Investment portfolio by credit rating

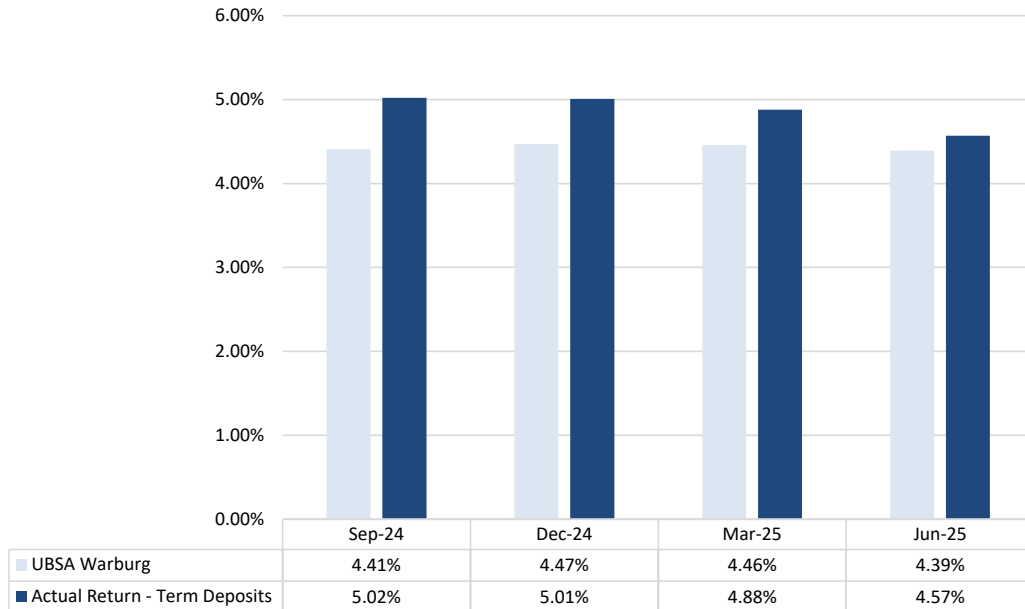


Restricted and unrestricted cash balances

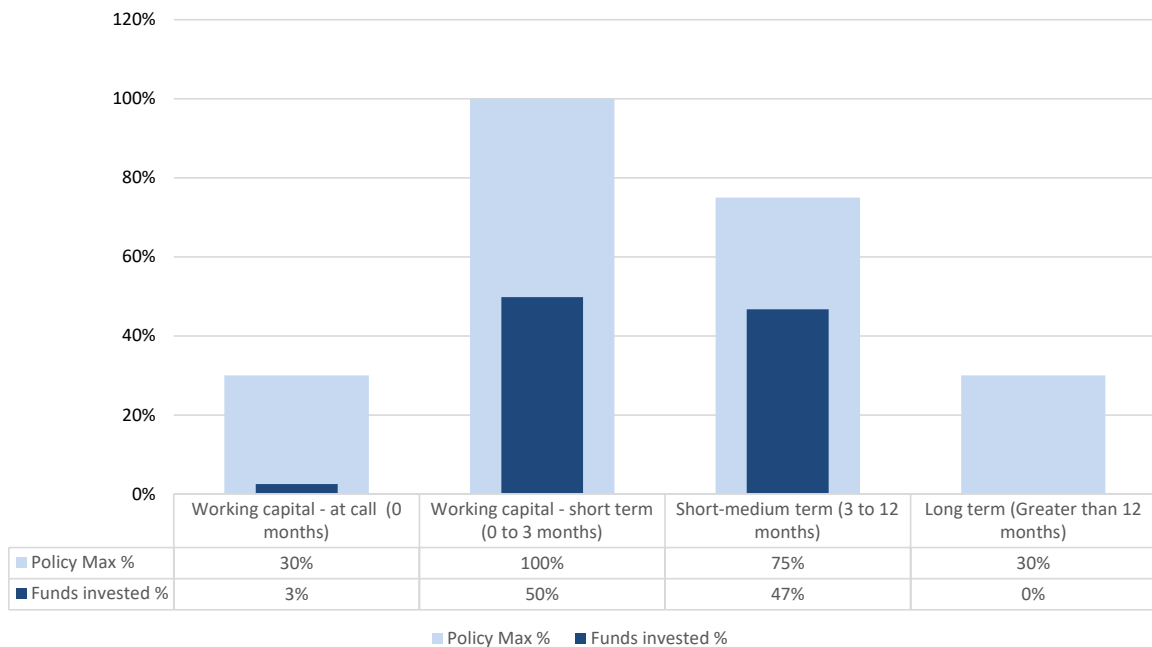


Note – the unrestricted cash balance at 30 June 2025 does not reconcile to the Statement of Cash Flows for the purposes of the above graph as the term deposits over 90 days classified as ‘financial assets’ have been included as cash here.

Benchmark Indicator - Term/Green Deposits



Maturity Targets



Note - The above graph includes both cash and investments.

APPENDIX 3 – Directorate Analysis

Total Operating Results

CGD BY DIRECTORATE

	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income						
Chief Executive Office	456	84	372	126	330	20
Corporate Development	2,929	2,762	167	2,824	105	1,962
City Futures	42,426	40,924	1,502	40,742	1,684	40,890
Community Strengthening	41,465	37,871	3,594	38,918	2,547	35,219
Non-Directorate ^(a)	188,678	179,576	9,102	181,304	7,374	176,514
Capital Works Program	12,606	19,947	(7,341)	20,047	(7,441)	14,301
Total income	288,560	281,164	7,396	283,961	4,599	268,906
Expenses						
Chief Executive Office	12,075	13,733	1,658	13,503	1,428	13,305
Corporate Development	19,313	20,222	909	20,652	1,339	19,234
City Futures	91,063	97,716	6,653	96,159	5,096	92,110
Community Strengthening	68,474	75,141	6,667	75,818	7,344	67,950
Non-Directorate ^(a)	63,079	53,362	(9,717)	53,402	(9,677)	41,495
Capital Works Program	3,768	-	(3,768)	-	(3,768)	-
Total expenses	257,772	260,174	2,402	259,534	1,762	234,094
Net surplus (deficit)	30,788	20,990	9,798	24,427	6,361	34,812

Footnote:

(a) Non-Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation. The unfavourable variance in Non-Directorate at 30 June 2025 is due mainly to:

- 'Asset write offs' of \$6.16 million which represent asset renewal and replacement as part of capital work projects and renewal programs. Refer to Note 34 of this report for further details.
- 'Prior year capital expenditure unable to be capitalised (non-cash)' of \$2.99 million which represents works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets. Refer to Note 32 of this report for further details.

These are both fixed asset accounting entries that do not impact on Council's cash position.



General Note:

Total income and total expenditure may differ to the operating result presented earlier in this report due to the treatment of proceeds from asset sales and associated written down value.

CEO DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income							
Grants - operating	1	386	20	366	56	330	20
Contributions - monetary		68	64	4	68	-	-
Other income		2	-	2	2	-	-
Total income		456	84	372	126	330	20
Expenses							
Employee costs	2	6,036	6,596	560	6,361	325	6,446
Materials and services	3	5,296	6,357	1,061	6,348	1,052	6,241
Other expenses		743	780	37	794	51	618
Total expenses		12,075	13,733	1,658	13,503	1,428	13,305
Net surplus (deficit)		(11,619)	(13,649)	2,030	(13,377)	1,758	(13,285)

BUSINESS UNITS

		FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income							
Digital Technology	1	-	-	1	1	-	-
Strategic Growth & Advocacy		455	84	371	125	330	20
Total income		456	84	372	126	330	20
Expenses							
CEO		900	768	(132)	822	(78)	710
Digital Technology		6,955	8,472	1,517	8,315	1,360	8,558
Strategic Growth & Advocacy		4,220	4,493	273	4,366	146	4,037
Total expenses		12,075	13,733	1,658	13,503	1,428	13,305
Net surplus (deficit)		(11,619)	(13,649)	2,030	(13,377)	1,758	(13,285)



Chief Executive Office

Income

Note 1 **Grants Operating (\$366,000 favourable)** primarily due to unbudgeted housing innovation grant (Strategic Growth & Advocacy Executive \$350,000)

Expenditure

Note 2 **Employee costs (\$560,000 favourable)** – Due mainly to the delay in recruitment of vacant positions throughout the financial year (Digital Technology Executive \$329,000, Community Development \$162,000 and Asset Management \$157,000)

This favourable variance is partly offset by higher salary costs due to backfill of position on sick leave (CEO \$86,000).

Note 3 **Materials and services (\$1.06 million favourable)** – Expenditure on software maintenance and professional services related to condition audits has been lower than anticipated.

Lower than anticipated software implementation costs of \$1.05 million due to a deferral of the replacement of Council's finance system whilst an Enterprise Resource Planning (ERP) business case is assessed. This has been transferred to the Digital Technology Reserve.

Other lower spend at 30 June is in Technical Services \$244,000 and Asset Management \$217,000.

This favourable variance is partly offset by unbudgeted professional services expenditure related to the Housing Innovations Support Program. However, this has been grant-funded, and the corresponding grant income provides an offsetting amount (Strategic Growth & Advocacy \$350,000)



CORPORATE DEVELOPMENT DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income							
Statutory fees and fines		144	100	44	112	32	100
User fees		24	9	15	20	4	9
Asset sales		900	900	-	900	-	-
Other income	4	1,861	1,753	108	1,792	69	1,853
Total income		2,929	2,762	167	2,824	105	1,962
Expenses							
Employee costs	5	12,723	13,124	401	13,195	472	12,759
Materials and services	6	5,711	6,202	491	6,557	846	5,599
Carrying amount of assets sold	7	78	-	(78)	-	(78)	-
Other expenses	8	801	896	95	900	99	876
Total expenses		19,313	20,222	909	20,652	1,339	19,234
Net surplus (deficit)		(16,384)	(17,460)	1,076	(17,828)	1,444	(17,272)

BUSINESS UNITS

	FULL YEAR					ANNUAL ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUALS VARIANCE	
Notes	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Communications & Customer Experience	1	-	1	1	-	-
Governance, Legal & Risk	2,696	2,568	128	2,608	88	1,768
Financial Services	221	194	27	215	6	194
People and Change	11	-	11	-	11	-
Total income	2,929	2,762	167	2,824	105	1,962
Expenses						
Corporate Development Executive	675	898	223	793	118	825
Communications & Customer Experience	4,459	4,509	50	4,457	(2)	4,464
Governance, Legal & Risk	6,384	6,488	104	6,860	476	6,135
Financial Services	4,094	4,764	670	4,746	652	4,643
People and Change	3,701	3,563	(138)	3,796	95	3,167
Total expenses	19,313	20,222	909	20,652	1,339	19,234
Net surplus (deficit)	(16,384)	(17,460)	1,076	(17,828)	1,444	(17,272)



Corporate Development Directorate

Income

Note 4 Other income (\$108,000 favourable) – Due to higher rent and recovery income (Dandenong Market \$84,000 and Risk Management \$21,000).

Expenditure

Note 5 Employee costs (\$401,000 favourable) – Delay and timing of recruitment of vacant positions during the financial year and lower corporate training costs (Procurement \$511,000, and Property Revenue \$77,000).

This favourable variance is partly offset by higher agency staff costs (People and Change Executive \$79,000) and a staff departure (Corporate Development Executive \$55,000)

Note 6 Materials and services (\$491,000 favourable) – Due to lower costs for professional services, legal fees and software maintenance (Corporate Development Executive \$275,000, Members of Council \$101,000, Property Management Administration \$69,000, Procurement \$62,000 and Communications and Customer Experience).

This favourable variance is partially offset by higher insurance claims (Risk Management \$88,000).

Note 7 Carrying Amount of Assets Sold (\$78,000 unfavourable) – Due to asset disposals, notably Beck Court Land and Fleet Sales (Property Assets \$78,000)

Note 8 Other expenses (\$95,000 favourable) – Due to lower internal audit costs and other expenses (Governance \$46,000 and Members of Council \$35,000).



CITY FUTURES DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ANNUAL ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUALS VARIANCE \$'000	
Income							
Rates and charges		27,221	27,248	(27)	27,248	(27)	27,248
Statutory fees and fines	9	2,401	2,829	(428)	2,415	(14)	2,949
User fees	10	5,663	5,935	(272)	5,571	92	5,980
Grants - operating	11	613	372	241	456	157	432
Contributions - monetary	12	4,151	2,155	1,996	2,409	1,742	2,000
Asset sales		605	623	(18)	623	(18)	993
Other income		1,772	1,762	10	2,020	(248)	1,288
Total income		42,426	40,924	1,502	40,742	1,684	40,890
Expenses							
Employee costs	13	31,413	32,421	1,008	31,851	438	32,501
Materials and services	14	58,852	64,848	5,996	63,985	5,133	59,161
Bad and doubtful debts	15	470	16	(454)	16	(454)	16
Carrying amount of assets sold	16	32	160	128	50	18	160
Other expenses		296	271	(25)	257	(39)	272
Total expenses		91,063	97,716	6,653	96,159	5,096	92,110
Net surplus (deficit)		(48,637)	(56,792)	8,155	(55,417)	6,780	(51,220)



CITY FUTURES DIRECTORATE

BUSINESS UNITS

	ACTUAL	MID YEAR BUDGET	FULL YEAR VARIANCE	FORECAST	FORECAST vs ACTUALS VARIANCE	ANNUAL ORIGINAL BUDGET
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Business Development & Investment	189	234	(45)	196	(7)	394
Chief Engineering & Major Projects	45	25	20	34	11	36
Infrastructure Services	29,279	28,954	325	29,217	62	29,130
Building & Compliance Services	2,519	3,382	(863)	2,654	(135)	2,836
Statutory Planning	5,549	3,692	1,857	3,925	1,624	3,809
Strategic & Environmental Planning	5	26	(21)	26	(21)	26
Transport & Civil Development	4,840	4,611	229	4,690	150	4,659
Total income	42,426	40,924	1,502	40,742	1,684	40,890
Expenses						
City Futures Exec.	536	493	(43)	525	(11)	493
Business Development & Investment	3,526	3,878	352	3,839	313	3,476
Chief Engineering & Major Projects	15,178	16,828	1,650	16,878	1,700	13,929
Infrastructure Services	55,694	60,266	4,572	58,736	3,042	58,699
Building & Compliance Services	5,458	5,002	(456)	5,146	(312)	4,488
Statutory Planning	3,031	3,195	164	2,984	(47)	3,375
Strategic & Environmental Planning	2,817	3,175	358	3,098	281	2,741
Transport & Civil Development	4,823	4,879	56	4,953	130	4,909
Total expenses	91,063	97,716	6,653	96,159	5,096	92,110
Net surplus (deficit)	(48,637)	(56,792)	8,155	(55,417)	6,780	(51,220)

Income

Note 9 Statutory fees and fines (\$428,000 unfavourable) - Lower Statutory Fines (Health \$143,000) and for Planning applications (Statutory Planning \$192,000)

Note 10 User fees (\$272,000 unfavourable) – Lower fees (Health \$459,000) partly offset by higher fee income from ticket machines (Parking Infrastructure Management \$187,000).

Note 11 Grants - operating (\$241,000 favourable) – Unbudgeted grant funding received for the Cladding Rectification Program, Liveable Communities Liveable Waterways Program and E-Waste education (Building \$84,000, Parks Services \$65,000, Strategic Asset Planning \$45,000 and Waste Management \$43,000).

Note 12 Contributions – monetary (\$2 million favourable) – Higher public open space contributions received. The nature of these receipts makes timing difficult to predict. These funds have been transferred to reserves.



City Futures Directorate

Expenditure

Note 13 Employee costs (\$1.01 million favourable) – Recruitment delays throughout the financial year in (Statutory Planning \$265,000, Keysborough Community Hub \$215,000, Strategic Design and Sustainable Planning \$208,000, Community Revitalisation (SPEP) \$208,000, Strategic Transport Planning \$154,000, Growth and Investment \$137,000, Building Maintenance \$91,000, Roads and Drains \$138,000, and Waste Management \$90,000).

This underspend is partially offset by employee and temporary agency costs in (Building \$228,000, Place Making and Revitalisation \$131,000 and Civil Development and Design \$64,000).

Note 14 Materials and services (\$6.00 million favourable) – Lower expenditure across several areas including:

- Parks Services (\$1.35 million underspend) - the lower expenditure outcome reflects a misalignment between planned service delivery and actual implementation, primarily due to resourcing constraints and the transitional phase leading up to the implementation of the Parks Services Review. As a result, several scheduled activities were either deferred or delivered at a reduced scale.
- Lower maintenance works due to a reduced proactive inspection program, pending the review of the Works Management System (WMS). An interim system, Asset Vision, is currently being trialled (Roads and Drains \$1.22 million).
- Collection and disposal of hard waste, domestic garbage, and commingled recyclables, as well as the processing of FOGO green waste. These are reactive services with tonnages that are difficult to forecast accurately. The budget was based on an estimated 36,800 tonnes, while actual volumes came in at 33,277. Additionally, the underspend on domestic recycling sorting is largely attributed to the uncertain impact of the Container Deposit Scheme (CDS), combined with a renegotiated gate fee at the commencement of the new contract. It is important to note that this cost may increase in future periods due to the high level of contamination within this waste stream. (Waste Management \$1.42 million).
- Contractor costs for the PEP building demolition and building maintenance (Building Disposal \$830,000 and Building Maintenance \$633,000).
- Lower contract costs (Spring Valley Landfill \$188,000)
- Graffiti removal, stained footpath and sweeping activity (Cleansing \$234,000).
- Promotions, newsletters, and professional services primarily related to the Dandenong Master Plan, along with consultancy services for the Central Dandenong Development Facilitation Study and Manufacturing (Growth and Investment \$120,000, Place Making & Revitalisation \$81,000 and Business & Employment).
- Lower costs for fuel, cost of fleet sold and fringe benefits tax (Fleet Management \$151,000).
- Consultants and professional services (Strategic Design and Sustainability Planning \$98,000 and Master Plan Concept and Development \$60,000).

Note 15 Bad and Doubtful Debts (\$454,000 unfavourable) – This variance primarily relates to a long-outstanding receivable associated with a legacy operational arrangement.

Note 16 Carrying amount of assets sold (\$128,000 favourable) – Lower amount of fleet vehicles sold (Fleet Management \$128,000).



COMMUNITY STRENGTHENING DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR			FORECAST	FORECAST vs ACTUALS VARIANCE	ANNUAL ORIGINAL BUDGET
		ACTUAL	MID YEAR BUDGET	VARIANCE			
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income							
Statutory fees and fines	17	8,967	8,744	223	8,840	127	7,924
User fees	18	3,760	3,833	(73)	3,547	213	3,823
Grants - operating	19	26,594	23,517	3,077	24,568	2,026	21,695
Other income	20	2,144	1,777	367	1,963	181	1,777
Total income		41,465	37,871	3,594	38,918	2,547	35,219
Expenses							
Employee costs	21	45,234	52,071	6,837	51,528	6,294	46,731
Materials and services	22	18,498	18,301	(197)	19,515	1,017	16,854
Bad and doubtful debts	23	2,232	1,860	(372)	1,860	(372)	2,010
Other expenses	24	2,510	2,909	399	2,915	405	2,355
Total expenses		68,474	75,141	6,667	75,818	7,344	67,950
Net surplus (deficit)		(27,009)	(37,270)	10,261	(36,900)	9,891	(32,731)

BUSINESS UNITS

		FULL YEAR			FORECAST	FORECAST vs ACTUALS VARIANCE	ANNUAL ORIGINAL BUDGET
		ACTUAL	MID YEAR BUDGET	VARIANCE			
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income							
Community Wellbeing		15,686	14,987	699	15,802	(116)	13,138
Community Care		11,999	9,786	2,213	9,691	2,308	9,786
Creative & Engaged City		3,120	2,769	351	2,910	210	2,786
Safe, Active & Connected Communities		541	551	(10)	540	1	551
Community Amenity		10,119	9,778	341	9,975	144	8,958
Total income		41,465	37,871	3,594	38,918	2,547	35,219
Expenses							
Community Strengthening Executive		581	654	73	656	75	654
Community Wellbeing		20,667	26,131	5,464	26,340	5,673	20,058
Community Care		13,116	14,318	1,202	14,088	972	14,042
Creative & Engaged City		13,840	13,744	(96)	14,143	303	13,610
Safe, Active & Connected Communities		9,883	9,845	(38)	10,028	145	9,465
Community Amenity		10,217	10,211	(6)	10,329	112	9,911
Special Projects		170	238	68	234	64	210
Total expenses		68,474	75,141	6,667	75,818	7,344	67,950
Net surplus (deficit)		(27,009)	(37,270)	10,261	(36,900)	9,891	(32,731)

Community Strengthening Directorate

Income

Note 17 Statutory fees and fines (\$223,000 favourable) - Due to better than anticipated income from parking infringements and statutory recoveries to date (Parking Management \$202,000).

Note 18 Users fees (\$73,000 unfavourable) – Mainly due to lower than anticipated fee income due to reduced service provision or demand (Home and Community Care \$86,000)

Note 16 Grants - operating (\$3.08 favourable) – comprising:

Home and Community Care \$2.32 million of prior year Community Care grant income transferred from unearned income due to the cessation of the Regional Assessment Service program at 30 June 2024 and final grant acquittal outcomes.

Additional/unbudgeted or earlier than anticipated:

- Family Day Care \$1.17 million (partly offset by higher educator payments)
- Maternal Child and Health \$188,000.
- Child First \$357,000.

These favourable variances are partly offset by:

Lower than anticipated grant funding recognised to date based on satisfied performance obligations for:

- Sleep & Settling Initiative \$821,000.
- HACC Home Maintenance \$373,000.
- Planned Activity Group \$119,000.

Lower grant funding due to cessation of program:

- Market Street Occasional Care Centre Operational \$222,000 (now handed over to Springvale Services for Children).

Note 20 Other income (\$367,000 favourable) - Due to income from rent, venue hire and recoveries (Civic Facilities \$138,000, Festivals and Events \$35,000, Emergency Management \$53,000, Children's Support Services \$35,000, Library and Information Services \$25,000, The Drum Theatre \$24,000, Senior Citizen Facilities \$34,000, Jan Wilson Community Centre \$29,000 and General Law Enforcement \$19,000, and HACC Co-ordination \$19,000).

These are partially offset by lower recovery income for the Sports Planning (\$65,000).



Expenses

Note 21 Employee costs (\$6.84 million favorable)

Community Strengthening Directorate	2024-25 Variance Fav/(unfav) \$	Grant Funded Programs \$	Offset by Lower Income \$	2024-25 Underspend/ (overspend) \$
COMMUNITY AMENITY	210,025	0	0	210,025
COMMUNITY CARE	925,278	0	106,661	818,617
COMMUNITY STRENGTHENING EXECUTIVE	(80,814)	0	0	(80,814)
COMMUNITY WELLBEING	6,212,027	4,911,563	0	1,300,464
SAFE, ACTIVE & CONNECTED COMMUNITIES	(174,039)	0	0	(174,039)
SPECIAL PROJECTS	1,591	0	0	1,591
CREATIVE AND ENGAGED CITY	(256,431)	0	0	(256,431)
Grand Total	6,837,637	4,911,563	106,661	1,819,414

The \$6.84 million favourable variance comprises:

- \$4.92 million or 72% relates to grant funded programs which represent a future obligation and require an acquittal, caused mainly by a delay in recruitment (Enhanced Maternal and Child Health Program \$1.70 million, Sleep and Settling Initiative \$839,000, Child First \$604,000, Pre-School Field Officer \$417,000 Children's Support Services \$393,000, Maternal and Child Health \$285,000, Drug Strategy \$284,000 Playgroups Initiative \$258,000, and Health Children and Young People \$71,000).
- \$106,661 in Community Care is offset by lower fee income and grant funding due to lower than anticipated achievement of targets and service levels. This is due to ongoing resourcing challenges including the inability to recruit staff due to uncertainty caused by the Aged Care Reforms combined with an ageing workforce on limited duties or Workcover.
- The remaining \$1.82 million underspend in employee costs represents delays occurring in the recruitment of vacant positions during the financial year in the following areas:
 - Family Day Care (\$398,000)
 - Maternal and Child Health (\$276,000)
 - Library and Information Services (\$223,000)
 - Children Support Services (\$206,000)
 - Community Amenity Administration (\$120,000)
 - Youth Leadership (\$82,000)
 - Youth and Family Support (\$115,000)
 - Immunisation (\$67,000)
 - Animal Management (\$65,000)
 - Festivals & Events (\$65,000)
 - Youth Development (\$53,000)

The above underspend is partly offset by higher employee costs in (Community Precinct Operations \$273,000, Civic Facilities \$107,000, Safe, Active & Connected Communities \$83,000 and Emergency Management \$78,000) and casual salaries at The Drum Theatre (\$89,000).



Note 22 **Materials and services (\$197,000 unfavourable)** – Due to higher expenditure for Family Day Care educator payments of \$1.14 million (offset by higher income).

The unfavourable variances above are partly offset by lower

- Exhibitions, events, special projects and promotions (Festivals and Events \$70,000 and Cultural Development \$65,000).
- Council efforts to minimise animal pound contract price escalations (Animal Management \$187,000).
- Grant funded project costs (Market Street Occasional Operational \$244,000 and Drug Strategy \$163,000).
- Costs budgeted in Materials and Services but partly incurred in employee costs (Aged Care Reform \$149,000).
- Library resources digital subscriptions and asset purchases (Library and Information Services \$71,000).

Note 23 **Bad and doubtful Debts (\$372,000 unfavourable)** – due to an increase in the provision of doubtful debts primarily relating to parking infringements (Parking Management \$317,000).

Note 24 **Other expenses (\$399,000 favourable)** – due to lower costs for PYP Linkages (\$252,000) funding recall combined with lower partnership and grant allocation Community Funding (\$146,000)



NON-DIRECTORATE

OPERATING RESULT

		ACTUAL	MID YEAR	VARIANCE	FORECAST	FORECAST	ANNUAL
	Notes	\$'000	BUDGET	\$'000	\$'000	vs ACTUALS	ORIGINAL
			\$'000	\$'000		VARIANCE	BUDGET
					\$'000	\$'000	\$'000
Income							
Rates and charges	25	151,018	150,483	535	150,647	371	148,928
Statutory fees and fines	26	182	-	182	64	118	-
Grants - operating	27	21,166	13,928	7,238	13,928	7,238	13,069
Contributions - non-monetary	28	6,000	7,500	(1,500)	7,500	(1,500)	7,500
Fair value adjustments for investment property	29	175	-	175	-	175	-
Other income	30	10,137	7,665	2,472	9,165	972	7,017
Total income		188,678	179,576	9,102	181,304	7,374	176,514
Expenses							
Employee costs	31	1,053	886	(167)	886	(167)	1,209
Materials and services		546	504	(42)	543	(3)	504
Prior year capital expenditure unable to be capitalised (non-cash)	32	2,987	-	(2,987)	-	(2,987)	-
Bad and doubtful debts		(8)	-	8	-	8	-
Depreciation	33	47,454	47,530	76	47,530	76	34,886
Amortisation - intangible assets		1	-	(1)	-	(1)	-
Amortisation - right of use assets		660	598	(62)	598	(62)	598
Borrowing costs		2,637	2,628	(9)	2,628	(9)	3,184
Finance costs - leases		28	55	27	55	27	55
Investments		10	-	(10)	-	(10)	-
Asset write offs	34	6,164	-	(6,164)	-	(6,164)	-
Other expenses	35	1,547	1,161	(386)	1,162	(385)	1,059
Total expenses		63,079	53,362	(9,717)	53,402	(9,677)	41,495
Net surplus (deficit)		125,599	126,214	(615)	127,902	(2,303)	135,019

BUSINESS UNITS

		ACTUAL	MID YEAR	FULL YEAR	FORECAST	FORECAST	ANNUAL
		\$'000	BUDGET	VARIANCE	\$'000	vs ACTUALS	ORIGINAL
			\$'000	\$'000		VARIANCE	BUDGET
					\$'000	\$'000	\$'000
Income							
Corporate Accounting		188,678	179,576	9,102	181,304	7,374	176,514
Total income		188,678	179,576	9,102	181,304	7,374	176,514
Expenses							
Corporate Accounting		63,079	53,362	(9,717)	53,402	(9,677)	41,495
Total expenses		63,079	53,362	(9,717)	53,402	(9,677)	41,495
Net surplus (deficit)		125,599	126,214	(615)	127,902	(2,303)	135,019

Note - Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.

Non-Directorate

Income

Note 25 Rates and charges (\$535,000 favourable) - Higher supplementary rate and interest on rate arrears (Corporate Accounting \$535,000). The higher than budgeted outcome has been transferred to the Major Projects Reserve.

Note 26 Statutory fees and fines (\$182,000 favourable) - Due to fine income from Victorian Electoral Commission penalties relating to the last Council election (Corporate Accounting \$182,000).

Note 27 Grants - Operating (\$7.24 million favourable) - Due to receiving 50% of the Victorian Local Government Grants Commission grant income for 2025-26 in this financial year.

Note 28 Contributions Non-monetary (\$1.50 million unfavourable) - Lower income from gifted assets. The non-monetary contributions primarily relate to land, land under roads, drains, roads, parks open space and streetscapes and recreational leisure and community facilities. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict. This item does not impact the cash result.

Note 29 Fair Value Adjustments for Investment Property (\$175,000 favourable) - Due to building investment revaluation. Please note there is no revaluation movement in investment for land this financial year.

Note 30 Other income (\$2.47 million favourable) – The \$2.47 million positive variance is mainly due to interest income (Corporate Accounting). Better-than-expected returns on investments, driven by the Reserve Bank of Australia maintaining interest rates at higher levels for longer than initially forecast in the budget. This was further supported by higher average cash and investment balances, resulting from lower-than-forecast capital outflows due to project deferrals and timing adjustments.

Expenditure

Note 21 Employee costs (\$167,000 unfavourable) and relates to Council's contribution to the ceased Workcover Scheme 3 year anniversary review. The amount represents council's share in the scheme's deficiency (Corporate Accounting \$167,000).

Note 32 Prior year capital expenditure unable to be capitalised (non-cash) (\$2.99 million unfavourable) prior year capital expenditure included in works-in-progress being non-capital in nature, not meeting capitalisation thresholds or relating to Council owned assets (Corporate Accounting \$2.98 million). This is due to:

- \$1,49 million of capital works that were under the capitalisation threshold for the relevant asset class (predominantly Buildings, Parks, Open Space and Streetscapes, Recreational, Leisure and Community Facilities and Roads Surface).
- \$869,142 due to the engineering assessment of the PEP building on Halpin Way in Dandenong that has determined that the building is not suitable for public use and may not withstand a significant earthquake. As a result of this evaluation, Council has decided to demolish the PEP building, which has led to a write-off of prior year capital expenditure.
- \$374,638 for repairs and maintenance (predominantly road patching works which is not considered to be capital in nature) occurring in the road renewal programs.
- \$224,546 for non-Council assets (such as driveways, crossings and South-East Water asset works).

Note 33 Depreciation (\$76,000 favourable) – The favourable variance is primarily due to changes in the estimated useful life of building assets following componentisation. Previously, building assets had a useful life ranging from 60 to 100 years. For the 2024-25 financial year, budgeted depreciation forecast applied an average useful life of 62 years resulting in a variance in the building asset class.

Additionally, discrepancies between budgeted and actual depreciation are expected across other asset classes due to differences in timing of asset additions and disposals.

Note 34 Asset write offs (\$6.16 million unfavourable) – Arising mainly from disposals, asset renewal, and replacement works undertaken as part of capital projects. This item is not budgeted due to its unpredictable nature and is recorded as a non-cash accounting entry.

Bridge Assets - Two vehicle bridges have been written off during the year due to the following reasons:

- Jones/Bennet Street Bridge: Ownership transferred to VicTrack – \$792,000.
- Chapel Road (Tyers Lane) Bridge: Removed and replaced with a stormwater pipe – \$222,000.

Building Assets - A total of \$1.27 million has been written off in the building asset category, in line with the asset renewal policy. These works include:

- Ground floor HVAC upgrade
- Sewer pipeline and pump replacement
- Fire detection system
- Guttering
- Demolition and construction of new toilet facilities
- Ancillary services
- Fit out and fittings

Infrastructure Renewal - Approximately \$3.8 million in infrastructure assets have been replaced under Council's capital renewal programs. These replacements span across the following asset categories:

- Roads – \$1.6 million
- Recreational, Leisure & Community Facilities – \$203,000
- Parks, Open Space & Streetscapes – \$552,000
- Off-Street Car Parks – \$650,000
- Footpaths & Cycleways – \$495,000
- Drainage – \$265,000

Note 35 Other expenses (384,000 unfavourable) – Landfill provision movement – non-cash (Corporate Accounting \$377,000).



CAPITAL WORKS PROGRAM

OPERATING RESULT

		ACTUAL	MID YEAR	FULL YEAR	ANNUAL	ANNUAL	FORECAST	FORECAST	ANNUAL
	Notes	\$'000	BUDGET	VARIANCE	AMENDED	MID YEAR		vs ACTUALS	ORIGINAL
		\$'000	\$'000	\$'000	BUDGET	BUDGET	\$'000	VARIANCE	BUDGET
					\$'000	\$'000		\$'000	\$'000
Income									
Grants - capital	36	9,676	12,799	(3,123)	14,462	12,799	12,899	(3,223)	8,625
Contributions - monetary	37	2,930	7,148	(4,218)	7,123	7,148	7,148	(4,218)	5,676
Total income		12,606	19,947	(7,341)	21,585	19,947	20,047	(7,441)	14,301
Expenses									
Employee costs	38	201	-	(201)	-	-	-	(201)	-
Materials and services	39	3,345	-	(3,345)	-	-	-	(3,345)	-
Other expenses	40	222	-	(222)	-	-	-	(222)	-
Total expenses		3,768	-	(3,768)	-	-	-	(3,768)	-
Net surplus (deficit)		8,838	19,947	(11,109)	21,585	19,947	20,047	(11,209)	14,301

Income

Note 36 Grants Capital (\$3.12 million unfavourable) – - Unfavourable variance due mainly to grant income not able to be recognised where performance obligations were not yet satisfied at 30 June 2025. The grant income received has been transferred to 'Unearned Income' in the Balance Sheet at 30 June 2025 and will be recognised as income in future years as and when the performance obligations are satisfied (ie. as capital expenditure is spent/incurred on the relevant projects). The unfavourable income variance relates to numerous grants funded projects/programs and the income expectations will be carried over to 2025-26 to match the associated capital expenditure budget carry over:

- Dandenong Wellbeing Centre (\$2.73 million)
- Alex Wilkie Wetlands (\$193,000)
- NPR Muderra Artwork (\$104,000)

Note 37 Contributions (\$4.22 million unfavourable) - Development Contributions Plan (DCP) contribution income not yet recognised as it is based on satisfied performance obligations on completion of Keysborough Community Hub. Practical completion was reached in July 2025 and income will be carried forward and recognised at that point.

Expense

Note 38 Employee costs (\$201,000 unfavourable) – Comprises of current year employee costs for the capital program that was not able to be capitalised to the asset register because it was not capital in nature, or did not meet the relevant capitalisation thresholds. Relates mainly to parking machines (\$201,000)

Note 39 Materials and Services (\$3.35 unfavourable) - Comprises current year expenditure in the CIP program that was not able to be capitalised to the asset register because it was not capital in nature, or it did not meet the relevant capitalisation threshold (\$3.6 million).

Note 40 Other expenses (\$222,000 unfavourable) – Represents Council's contributions to assets that are not Council controlled and therefore cannot be capitalised to the asset register but were budgeted in the Capital program. For example, Dandenong New Art (\$89,000).



APPENDIX 4 - Operating Initiatives

Operating initiative project	2024-25 YTD Actuals \$	2024-25 YTD Budget \$	YTD Var. (Unfav) / Fav \$	2024-25 Original Budget \$	Project update 30 June
City Futures					
Spring Valley Open Space Master Plan (former landfill site)	0	60,000	60,000	60,000	Stage 1 community engagement and initial background research were completed in 2024–25. The Spring Valley Reserve Master Plan project has been carried forward into 2025–26 due to significant delays. Direction on how to proceed has now been received, and the project is expected to progress in the current financial year.
Cyber Risk High Security Access Upgrade	117,631	95,000	(22,631)	95,000	There was a Budget Variance (\$22,631) due to incompatibility issues with existing reader hardware at several Integriti Sites. This issue was unforeseen and resulted in additional reader hardware requiring replacement at an additional cost to the original contractor quotation. New high security fobs/cards are currently being rolled out to key stakeholders to replace old proximity fobs/cards. There is an issue with the high security card compatibility with CGD printers, hence a delay in issuing new high security cards/fobs to council staff. CGD IT area are looking at temporary solutions to the printer problem. The printer issue has pushed out the completion time of this project.
Urban Forest Strategy Implementation - Landscape Improvements (seven parks per annum)	49,859	80,000	30,141	80,000	Favourable end of year position due to timing & resource constraints.
Noble Park Revitalisation program	0	18,000	18,000	18,000	Noble Park Program - Project completed.
Springvale Revitalisation Action Plan (implementation of actions)	100,393	100,000	(393)	100,000	Springvale RAP - Multicultural Place Concept Design completed. Parklets design completed. Fabrication to commence soon.
Sub-total	267,884	353,000	85,116	353,000	



Financial Report for the period 1 July 2024 – 30 June 2025

Operating initiative project	2024-25 YTD Actuals \$	2024-25 YTD Budget \$	YTD Var. (Unfav) / Fav \$	2024-25 Original Budget \$	Project update 31 March
Community Strengthening					
Heritage Hill Interpretation Development	13,600	15,000	1,400	15,000	Consultant appointed following EOI process. Key stakeholder consultation including internal stakeholders and external such as BLCAC and historical societies, research/literature review, historical research, audience analysis and site visits undertaken to inform draft report. Comprehensive project report delivered, to be used to inform future work plans / budget bids.
Contribution to Noble Park Country Fire Authority for Automated External Defibrillator (AED) Cabinet	346	2,000	1,654	2,000	Project completed December 2024.
Sub-total	13,946	17,000	3,054	17,000	
Total	281,830	370,000	88,170	370,000	

Notes:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget (for example, "Greening Our City" tree strategy)
- ongoing initiatives (greater than one year)
- carry overs of prior year operating initiatives



APPENDIX 5 – Capital and Operating Carry Overs from 2024-25 to 2025-26

APPENDIX 5A – OPERATING CARRY OVERS

NO.	DESCRIPTION [Sub Account]	CARRY OVER TYPE	FUNDING SOURCE		EXPENSE \$	NET \$
			INCOME \$	RESERVES \$		
GRANT FUNDED PROJECTS & PROGRAMS						
CEO SERVICES						
Strategic Growth and Advocacy						
A1	Empowering Communities	Unspent grant	(20,000)	0	62,298	42,298
			(20,000)	0	62,298	42,298
CEO SERVICES			(20,000)	0	62,298	42,298
CITY FUTURES						
Building and Compliance Services						
A2	Local Government Capacity Building Grant (High Risk Waste Sites)	Unspent grant	0	0	55,802	55,802
A3	Cladding Rectification Program [4200]	Unspent grant	0	0	85,315	85,315
			0	0	141,117	141,117
Business Development and Investment						
A4	Noble Park Revitalisation - Calendar of Activations [1837]	Unspent grant	0	0	9,814	9,814
A5	Community Revitalisation (SPEP)	Unspent grant	0	0	39,062	39,062
A6	Central Dandenong Development Facilitation Study [2461]	Unspent grant	0	0	28,097	28,097
			0	0	76,973	76,973
Infrastructure Services						
A7	Liveable Communities, Liveable Waterways Program - Robert Booth [2613]	Unspent grant	0	0	22,065	22,065
A8	Liveable Communities, Liveable Waterways Program - Dandenong Climate Response [2611]	Unspent grant	0	0	10,000	10,000
A9	Brady Road Reserve, Lower Dandenong Creek [2612]	Unspent grant	0	0	27,000	27,000
			0	0	59,065	59,065
Transport and Civil Development						
A10	Liveable Communities, Liveable Waterways Program - 4292 Flood Hotspot Stage 2 [2607]	Unspent grant	0	0	45,000	45,000
			0	0	45,000	45,000
CITY FUTURES			0	0	322,155	322,155



NO.	DESCRIPTION [Sub Account]	CARRY OVER TYPE	FUNDING SOURCE		EXPENSE \$	NET \$
			INCOME \$	RESERVES \$		

GRANT FUNDED PROJECTS & PROGRAMS

COMMUNITY STRENGTHENING

Community Care

A11	Transitions Support [2615]	Unspent grant	0	0	10,000	10,000
A12	PYP Linkages	Unspent grant	0	0	289,559	289,559
			0	0	299,559	299,559

Creative and Engaged City

A13	Libraries After Dark [1769]	Unspent grant	0	0	17,131	17,131
A14	PEP Creative Activation Project [1913]	Unspent grant	0	0	95,412	95,412
A15	Home 25 [1833]	Unspent grant	0	0	69,873	69,873
			0	0	182,416	182,416

Community Wellbeing

A16	Kindergarten Modelling [1317]	Unspent grant	0	0	15,584	15,584
A17	Essential Enrolment [2156]	Unspent grant	0	0	135,207	135,207
A18	Three Year Old Kindergarten Planning [2157]	Unspent grant	0	0	168,489	168,489
A19	Outreach Support CALD [2460]	Unspent grant	0	0	129,193	129,193
A20	Playgroups Initiative	Unspent grant	0	0	346,819	346,819
A21	Child First	Unspent grant	0	0	1,005,035	1,005,035
A22	Preschool Field Officer	Unspent grant	(121,484)	0	414,789	293,305
A23	Enhanced Maternal and Child Health Program	Unspent grant	0	0	1,690,166	1,690,166
A24	Best Start	Unspent grant	(51,006)	0	71,870	20,864
A25	Drug Strategy	Unspent grant	0	0	455,035	455,035
A26	Maternal and Child Health Additional Support [1910]	Unspent grant	0	0	273,477	273,477
A27	Sleep and Settling Program	Unspent grant	(847,679)	0	847,679	0
A28	Healthy Children and Young People	Unspent grant	0	0	86,419	86,419
			(1,020,169)	0	5,639,762	4,619,593

COMMUNITY STRENGTHENING (1,020,169) 0 6,121,737 5,101,568

TOTAL GRANT FUNDED PROJECTS & PROGRAMS (1,040,169) 0 6,506,190 5,466,021

GRANTS BUDGETED IN 2025-26 (RECEIVED EARLY)

NON DIRECTORATE

Corporate Accounting

A29	Victoria Local Government Grants Commission 2025-26 Financial Assistance Grant Allocation	Early grant	7,238,338	0	0	7,238,338
-----	---	-------------	-----------	---	---	-----------

TOTAL GRANTS RECEIVED IN ADVANCE 7,238,338 0 0 7,238,338



NO.		DESCRIPTION [Sub Account]	CARRY OVER TYPE	FUNDING SOURCE		INCOME	RESERVES	EXPENSE	NET
						\$	\$	\$	\$
OTHER OPERATING CARRY OVERS									
CEO SERVICES									
A30	Asset Condition Audits	Recurrent budget committed	0	0	100,000	100,000			
CITY FUTURES									
A31	Dandenong Market Precinct Master Plan [4245]	Operating initiative	0	0	66,562	66,562			
A32	Building Demolition - Vanity Lane 275 Lonsdale [1629]	Operating initiative	0	(50,345)	50,345	0			
A33	Building Demolition - 75A Whitworth Ave Springvale [4246]	Operating initiative	0	0	81,582	81,582			
A34	Building Demolition - 9A Blissington St Springvale [4201]	Operating initiative	0	(76,899)	76,899	0			
A35	Building Demolition - PEP [4069]	One off 2024-25 Mid Year Budget Adjustment	0	0	1,400,000	1,400,000			
A36	Spring Valley Landfill	Operating initiative	(158,822)	(39,408)	198,230	0			
A37	Community Housing Trees	One off contribution in 2024-25	0	0	116,526	116,526			
A38	Spring Valley Reserve Master Plan development [1748]	Operating initiative	0	0	60,000	60,000			
			(158,822)	(166,652)	2,050,144	1,724,670			
CORPORATE DEVELOPMENT									
A39	Occupational Health and Safety Review	Operating initiative	0	0	116,825	116,825			
A40	Procurement Templates	One off 2024-25 Mid Year Budget Adjustment	0	0	40,000	40,000			
			0	0	156,825	156,825			
			(158,822)	(166,652)	2,306,969	1,981,495			
TOTAL OPERATING CARRY OVERS			6,039,347	(166,652)	8,813,159	14,685,854			



APPENDIX 5B – CAPITAL CARRY OVERS

NO.	PROJECT DESCRIPTION	SUB ACCT	FUNDING SOURCE		EXPEND-ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED FINISH DATE
			RESERVE \$	INCOME \$				
Grant related projects								
B1	Black Spot - Brady Road, Dandenong	3404	0	(365,797)	365,797	0	Grant related, Third party action	Dec-25
B2	Roads to Recovery	3752	0	(59,904)	59,904	0	Grant related, Other projects	Jun-26
B3	Dandenong Wellbeing Centre	3974	0	(1,814,627)	5,730,733	3,916,106	Grant related, Multi-year	Apr-27
B4	Alex Wilkie Wetlands	4012	0	(193,479)	331,425	137,946	Grant related, Multi-year	Jun-26
B5	Noble Park Revitalisation (NPR) Muderra Artwork	4062	0	(104,402)	137,459	33,057	Grant related, Third party action	Dec-25
B6	Lyndale Secondary College Kitchen	4067	0	(80,000)	163,589	83,589	Grant related, Third party action	Sep-25
B7	Precinct Energy Plan (PEP) Redevelopment	4069	0	(294,033)	1,094,032	799,999	Grant related, Multi-year, Project	Dec-25
B8	Black Spot Program - Hammond Road Lodgis	4187	0	(82,454)	82,454	0	Grant related, Third party action	Dec-25
B9	Black Spot Program - View Road, Springvale	4189	0	(52,414)	52,414	0	Grant related, Multi-year	Dec-25
B10	Railway Parade Shopping Centre	4191	0	(7,594)	7,594	0	Grant related, Other projects	Jun-26
B11	Dandenong Market Road Safety	4225	0	(86,386)	86,386	0	Grant related, Third party action	Dec-25
			0	(3,141,090)	8,111,787	4,970,697		
Renewal program projects								
B12	Fleet Renewal Program	1445	0	0	1,810,194	1,810,194	Third party action	Dec-25
B13	Building Renewal Aquatic / Leisure Dandenong Oasis	3004	0	0	113,320	113,320	Third party action	Dec-25
B14	Building Renewal Aquatic / Leisure Dandenong Stadium	3207	0	0	298,290	298,290	Project scope, Third party action	Dec-25
B15	Road Reconstruction Program	3231	0	0	2,552,461	2,552,461	Third party action	Jan-26
B16	Building Renewal Aquatic / Leisure Springers	3324	0	0	135,536	135,536	Project scope, Third party action	Dec-25
B17	Building Renewal Aquatic / Leisure Noble Park Aquatic Centre (NPAC)	3820	0	0	84,200	84,200	Third party action	Dec-25
B18	Building Renewal Fixtures / Fittings Bathroom <small>Note - \$100,000 of this carry over relates to Dandenong Market and is proposed to be transferred to sub account 4185 in 2025-26.</small>	3876	0	0	115,127	115,127	Project scope, Third party action	Dec-25
B19	Building Renewal Lift	3878	0	0	26,500	26,500	Third party action	Jun-26
B20	Building Renewal Aquatic / Leisure	3946	0	0	5,371	5,371	Project scope	Dec-25
B21	CCTV Renewal Program	4162	0	0	819,337	819,337	Project scope	Jun-26
B22	Building Renewal Fixtures / Fittings General	4220	0	0	88,570	88,570	Project scope, Third party action	Dec-25
B23	Building Renewal Fixtures / Fittings Fifth Avenue	4238	0	0	110,000	110,000	Third party action	Dec-25
			0	0	6,158,906	6,158,906		



NO.	PROJECT DESCRIPTION	SUB ACCT	FUNDING SOURCE		EXPEND-ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED FINISH DATE
			RESERVE \$	INCOME \$				
Capital project carry overs								
B24	Dandenong New Art (DNA)	3906	0	0	4,936,004	4,936,004	On hold, Other project	Dec-27
B25	Art Gallery PEP Building	1631	0	0	562,061	562,061	Project scope, Other project	Dec-25
B26	Dandenong Community Hub	1869	(700,734)	0	1,415,544	714,810	On hold, Other project	Jun-26
B27	Rowley Allan Reserves Masterplan Implementation	1859	0	0	30,000	30,000	Internal resourcing, Community	Mar-26
B28	Parkfield Reserve Master Plan	1679	0	0	314,921	314,921	Weather impact	Mar-26
B29	Dandenong Civic Center Rectification	3041	0	0	430,127	430,127	Multi-year	Jun-26
B30	Dandenong North Senior Citizens	3093	0	0	61,242	61,242	Third party action	Jun-26
B31	Parking Meters	3147	0	0	458,158	458,158	Third party action	Dec-25
B32	Noble Park Commercial Centre Building 2	3303	0	0	27,597	27,597	Third party action	Dec-25
B33	NPR Noble Park Revitalisation	3442	0	0	247,793	247,793	Third party action	Dec-25
B34	Burden Park Masterplan Implementation	3455	0	0	47,059	47,059	Internal resourcing	Jun-26
B35	Darren Reserve Kindergarten	3479	0	0	78,605	78,605	Third party action	Sep-25
B36	Keysborough Community Hub (KCH)	3548	0	(4,228,000)	2,228,516	(1,999,484)	Multi-year	Dec-25
B37	Dandenong Park Masterplan Implementation	3631	0	0	44,180	44,180	Third party action	Nov-25
B38	Springvale Reserve	3717	0	0	324,920	324,920	Multi-year	Dec-25
B39	Dandenong Market Square <small>Note - It is proposed that this carry over be transferred and combined with the carry over in sub account 4185.</small>	3793	0	0	33,880	33,880	Multi-year, Project scope	Jun-26
B40	Frederick Wachter Playground	3849	0	0	34,471	34,471	Third party action	Dec-25
B41	Chandler Maternal Child Health and Kindergarten Windows	3955	0	0	85,455	85,455	Third party action	Sep-25
B42	Emergency Relief Centre Equipment	3959	0	0	29,010	29,010	Third party action	Jun-26
B43	Dandenong Market Bazaar Bird Netting	4001	0	0	185,000	185,000	Project scope	Dec-25
B44	Springvale Reserve Masterplan Implementation	4003	0	0	100,730	100,730	Third party action	Mar-26
B45	Callander Road Easement	4010	0	0	276,444	276,444	Third party action	Jun-26
B46	George Andrews Field 2 Lighting	4066	0	0	171,186	171,186	Third party action	Dec-25
B47	Security Program	4104	0	0	260,000	260,000	Third party action	Jun-26
B48	Police Paddocks Water Maintenance	4105	0	0	122,727	122,727	Third party action	Jun-26
B49	Dandenong Civic Hot Water	4106	0	0	93,280	93,280	Other project, Third party action	Jun-26
B50	Greaves Reserve Masterplan	4125	0	0	14,593	14,593	Third party action	Dec-25
B51	Dandenong Day Nursery Cafe Blinds	4126	0	0	35,000	35,000	Third party action	Sep-25



NO.	PROJECT DESCRIPTION	SUB ACCT	FUNDING SOURCE		EXPEND-ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	EXPECTED FINISH DATE
			RESERVE \$	INCOME \$				
Capital project carry overs								
B52	Heritage Hill (Laurel)	4132	0	0	55,028	55,028	Third party action	Jun-26
B53	Dandenong Market Carpark Bollards <small>Note - It is proposed that this carry over be transferred and combined with the carry over in sub account 4186.</small>	4142	0	0	10,318	10,318	Project scope	Jun-26
B54	Noble Park Mobile Library Service	4148	0	0	17,356	17,356	Third party action	Jun-26
B55	Various Locations People Counters	4154	0	0	31,088	31,088	Third party action	Feb-26
B56	Dandy CBD LED Upgrade	4164	0	0	122,456	122,456	Project scope, Third party action	Dec-25
B57	Springvale Revitalisation Activation Plan	4175	0	0	250,000	250,000	Multi-year, Third party action	Dec-25
B58	Dandenong Market - Lift	4184	0	0	174,565	174,565	Project scope	Jun-26
B59	Dandenong Market Fire & Compliance	4185	0	0	570,096	570,096	Multi-year	Jun-27
B60	Dandenong Market Structure Rectification	4186	0	0	203,855	203,855	Project scope	Jun-26
B61	Gas Transition Program	4202	0	0	120,237	120,237	Project scope	Jun-26
B62	Noble Park Reserve Carpark and Picnic	4207	0	0	39,250	39,250	Project scope	Sep-25
B63	Warner Reserve Masterplan Implementation	4208	0	0	60,212	60,212	Third party action	Nov-25
B64	Noble Park Aquatic Centre Pump and Pipework	4222	0	0	5,000	5,000	Third party action	Sep-25
B65	Dandenong Library Book Sorter	4223	0	0	250,000	250,000	Internal resourcing	Oct-25
B66	Dandenong Civic Centre UPS Server	4224	0	0	137,832	137,832	Third party action	Sep-25
B67	Rosswood Tennis Lighting	4234	0	0	368,338	368,338	Third party action	Sep-25
B68	Greaves Reserves Oval 4 Lighting	4235	0	0	141,107	141,107	Third party action	Sep-25
B69	Dandenong Stadium Flooring	4294	0	0	650,000	650,000	Project scope	Jun-26
			(700,734)	(4,228,000)	15,855,241	10,926,507		
Total capital carry overs			(700,734)	(7,369,090)	30,125,934	22,056,110		

KEY:

Projects with a practical completion (PC) date expected by the end of the first quarter of 2025-26.

REASONS FOR CARRY OVER (DELAY DUE TO):**Reason for carry over**

Economic conditions
Project scope
Third party action
Other project
Grant related
Community sensitive
Weather impact
Internal resourcing
MYB
Multi-year
On hold

Details

Impacted by economic environment, supply-chain, challenges sourcing suppliers, etc.
Change in project scope/requirements
Dependent on or delayed due to third party or authority, including Council departments/teams.
Dependency on other project's progress
Project is grant funded
Community sensitive
Timing of works needs to consider weather/season
Internal resourcing issues
Project was added at Mid-Year Budget
Multi-year project (with insufficient funding available in the next financial year)
Project on hold/will be deferred



4.2.2 2024-25 Annual Financial Statements

Responsible Officer: Chief Financial Officer

Attachments:

1. Annual Financial Report 2024-25 [4.2.2.1 - 80 pages]
2. Performance Statement 2024-25 [4.2.2.2 - 17 pages]

Officer Recommendation

That Council:

1. **APPROVES- IN- PRINCIPLE** the Consolidated Annual Financial Statements and the Performance Statement for the year ended 30 June 2025;
2. **AUTHORISES** the Principal Accounting Officer to make changes to the Financial and Performance Statements, as agreed with the Victorian Auditor-General's Office, that the Audit and Risk Committee be consulted prior to making any material amendment, and that material amendments be communicated to Council as soon as practical; and
3. **NOMINATES** Councillor Memeti (Mayor) and Councillor Garad to sign the 30 June 2025 Consolidated Annual Financial Statements and Performance Statements.

Executive Summary

1. The 2024-25 Annual Financial Statements comprise the consolidated financial statements of Council, Dandenong Market Pty Ltd and South East Leisure Pty Ltd. In preparing the consolidated financial statements, all inter-entity balances and transactions have been eliminated in full.
2. The preliminary audit of Council's Annual Financial Statements and Performance Statement for the year ended 30 June 2025 has been completed by the Victorian Auditor-General's Office (VAGO) and reviewed by Council's Audit and Risk Committee.
3. Prior to final certification by VAGO, Council is required to adopt-in-principle the 2024-25 Annual Financial Statements and submit them for certification. As part of the certification process, VAGO may require further minor amendments to the Statements and Council authorisation for the Principal Accounting Officer to make these changes is sought.
4. Council is also required to authorise two Councillors to certify these documents in accordance with the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*. The signed statements will be incorporated in Council's annual report for the year ended 30 June 2025 and the annual report will be presented to Council by 13 October 2025.
5. This report recommends that Council adopts-in-principle the Consolidated Annual Financial Statements and Performance Statement for the year ended 30 June 2025, authorises the Principal Accounting Officer to make changes in certain circumstances and nominates Councillor Memeti (Mayor) and Audit and Risk Committee member Councillor Garad to sign the 2024-25 Consolidated Annual Financial Statements and Performance Statement.



Background

6. The agents of VAGO, RSD Audit, have completed the audit of the Annual Financial Statements and Performance Statement for the year ended 30 June 2025. The Audit Closing Report was presented to the Audit and Risk Committee on 12 September 2025. The statements remain interim until signed by the Auditor-General. Council has received verbal audit clearance from VAGO for the attached Financial and Performance Statements.

Key Points / Issues / Discussion

Signing of Financial Statements and Performance Statement for the year ended 30 June 2025

7. The Audit and Risk Committee is satisfied with the statements and recommends to Council that the statements be adopted in principle and referred to VAGO for final certification.
8. For the audit to proceed, Council now needs to resolve to (subject to any minor amendments noted under "Consultation" in this report):
 - 1) Approve "in principle" the draft Consolidated Annual Financial Statements and Performance Statement for the year ended 30 June 2025.
 - 2) Authorise two (2) Councillors to sign the 30 June 2025 Consolidated Annual Financial Statements and Performance Statement once any changes recommended or agreed to with the Auditor-General have been made.
9. The Financial Statements and Performance Statement for the year ended 30 June 2025 will be incorporated into Council's Annual Report, which is to be presented at a Council meeting open to the public on 13 October 2025.

Financial Implications

10. The draft Financial Statements are consolidated accounts of Council, Dandenong Market Pty Ltd and South East Leisure Pty Ltd. These statements indicate the financial performance for the year and the financial position at 30 June 2025. Verbal audit clearance has been received from VAGO and it is not expected that there will any further changes to the Statements as a result.
11. The Comprehensive Income Statement highlights that Greater Dandenong City Council's operating surplus for the year is a consolidated accounting surplus result of \$30.91 million in 2024-25. To reach the total comprehensive income result, Council has recorded a net revaluation increment in fixed asset values of \$372.76 million (across a range of asset classes as detailed in note 9.1 of the attached 2024-25 Financial Report) resulting in a consolidated Comprehensive Income surplus of \$403.67 million in total. Council is reminded that these outcomes are accounting based and do not represent the actual 'cash' outcome of Council for the financial year.
12. Detailed analysis of operational financial performance for the year ended 30 June 2025 is included in the June 2025 Financial Report and illustrates all significant variations between final outcomes and forecast results and provides a reconciliation to the cash result.



Performance Statement

13. The Performance Statement reports Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. It contains the results of the prescribed indicators and measures for service performance, financial performance and sustainable capacity indicators. The Performance Statement is also required to be audited, certified and published in the Annual Report 2024-25.

Community and Stakeholder Consultation

14. The agents of the Auditor-General, RSD Audit, have completed the audit of the Annual Financial Statements and Performance Statement for the year ended 30 June 2025. The Audit and Risk Committee met on 12 September 2025 to review in detail the draft Financial Statements and Performance Statement. The meeting was attended by RSD Audit who presented the audit outcomes. No material issues were raised. The Audit and Risk Committee recommends to Council that the statements be adopted-in-principle.
15. The Financial Statements and Performance Statement will be included in Council's Annual Report which will be published on Council's website once audit clearance certification has been received from VAGO and it has been formally approved by Council.

Links to the Community Vision and Council Plan

16. This report is consistent with the following principles in the Community Vision 2040:
- Education, training, entrepreneurship and employment opportunities.
 - Sustainable environment.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
 - Art and culture.
17. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
- A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

18. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the Local Government Act 2020.
 - Victorian Charter of Human Rights and Responsibilities 2006.
 - Climate Change and Sustainability.



Conclusion

19. It is recommended that Council adopt in principle the Financial Statements and Performance Statement for the year ended 30 June 2025 and advance these statements to VAGO for final certification.



Consolidated Financial Report

For the year ended
30 June 2025

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Certification of the Consolidated Financial Statements

In my opinion the accompanying consolidated financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.

Michelle Hansen CPA
Principal Accounting Officer

Date: 22 September 2025
Dandenong

In our opinion the accompanying consolidated financial statements present fairly the consolidated financial transactions of the Greater Dandenong City Council for the year ended 30 June 2025 and the consolidated financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the consolidated financial statements in their final form.

Mayor Jim Memeti

Date: 22 September 2025
Dandenong

Councillor Rhonda Garad

Date: 22 September 2025
Dandenong

Sanjay Manivasagasivam
Acting Chief Executive Officer

Date: 22 September 2025
Dandenong

Independent Auditor's Report

Comprehensive Income Statement

For the year ended 30 June 2025

	Note	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Income / Revenue			
Rates and charges	3.1	178,130	171,109
Statutory fees and fines	3.2	11,693	11,218
User fees	3.3	14,973	13,844
Grants - operating	3.4	48,785	26,058
Grants - capital	3.4	9,676	8,282
Contributions - monetary	3.5	7,149	3,305
Contributions - non-monetary	3.5	6,000	12,098
Net gain on disposal of property, infrastructure, plant and equipment	3.6	1,395	604
Fair value adjustments for investment property	6.4	175	115
Other income	3.7	27,563	25,971
Total income / revenue		305,539	272,604
Expenses			
Employee costs	4.1	106,375	102,319
Materials and services	4.2	101,528	102,858
Depreciation	4.3	47,645	35,881
Amortisation - intangible assets	4.4	20	44
Depreciation - right-of-use assets	4.5	661	715
Allowance for impairment losses	4.6	2,743	3,267
Borrowing costs	4.7	2,669	2,575
Finance costs - leases	4.8	28	41
Other expenses	4.9	12,957	12,617
Total expenses		274,626	260,317
Surplus for the year		30,913	12,287
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation gain	9.1(a)	372,755	125,688
Impairment loss of previous revaluation	9.1(a)	-	(729)
Total other comprehensive income		372,755	124,959
Total comprehensive result		403,668	137,246

The above Comprehensive Income Statement should be read in conjunction with the accompanying notes.

Greater Dandenong City Council

2024-25 Financial Report

Balance Sheet

As at 30 June 2025

	Note	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1(a)	36,758	25,170
Trade and other receivables	5.1(c)	32,584	30,802
Other financial assets	5.1(b)	179,708	172,820
Inventories	5.2(a)	67	69
Prepayments	5.2(b)	2,373	1,222
Other assets	5.2(c)	3,531	5,396
Total current assets		255,021	235,479
Non-current assets			
Trade and other receivables	5.1(c)	183	266
Property, infrastructure, plant and equipment	6.2	3,027,341	2,644,801
Investment property	6.4	6,865	6,690
Right-of-use assets	5.8	680	1,169
Intangible assets	5.2(c)	19	40
Total non-current assets		3,035,088	2,652,966
Total assets		3,290,109	2,888,445
Liabilities			
Current liabilities			
Trade and other payables	5.3(a)	27,545	27,816
Trust funds and deposits	5.3(b)	3,808	4,825
Contract and other liabilities	5.3(c)	54,103	56,677
Provisions	5.5	21,872	21,135
Other interest-bearing liabilities	5.4(b)	107	99
Interest-bearing liabilities	5.4(a)	4,379	3,834
Lease liabilities	5.8	494	594
Total current liabilities		112,308	114,980
Non-current liabilities			
Trust funds and deposits	5.3(b)	2,910	2,898
Provisions	5.5	2,062	1,560
Other interest-bearing liabilities	5.4(b)	193	285
Interest-bearing liabilities	5.4(a)	43,992	43,348
Lease liabilities	5.8	244	642
Total non-current liabilities		49,401	48,733
Total liabilities		161,709	163,713
Net assets		3,128,400	2,724,732
Equity			
Accumulated surplus		995,430	974,960
Reserves	9.1(c)	2,132,970	1,749,772
Total equity		3,128,400	2,724,732

The above Balance Sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2025

Consolidated					
		Total	Accumulated	Revaluation	Other
2025	Note	\$'000	Surplus \$'000	Reserve \$'000	Reserves \$'000
Balance at beginning of the financial year		2,724,732	974,960	1,655,211	94,561
Surplus for the year		30,913	30,913	-	-
Net asset revaluation gain	9.1(a)	372,755	-	372,755	-
Transfers to other reserves	9.1(b)	-	(22,487)	-	22,487
Transfers from other reserves	9.1(b)	-	12,044	-	(12,044)
Balance at end of the financial year		3,128,400	995,430	2,027,966	105,004

Consolidated					
		Total	Accumulated	Revaluation	Other
2024		\$'000	Surplus \$'000	Reserve \$'000	Reserves \$'000
Balance at beginning of the financial year		2,587,486	969,354	1,530,252	87,880
Surplus for the year		12,287	12,287	-	-
Net asset revaluation gain	9.1(a)	125,688	-	125,688	-
Impairment (loss) reversal of previous revaluation	9.1(a)	(729)	-	(729)	-
Transfers to other reserves	9.1(b)	-	(17,475)	-	17,475
Transfers from other reserves	9.1(b)	-	10,794	-	(10,794)
Balance at end of the financial year		2,724,732	974,960	1,655,211	94,561

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2025

		Consolidated 2025 Inflows/ (Outflows) \$'000	Consolidated 2024 Inflows/ (Outflows) \$'000
	Note		
Cash flows from operating activities			
Rates and charges		176,944	169,741
Statutory fees and fines		8,494	8,550
User fees		15,668	14,065
Grants - operating		48,360	23,777
Grants - capital		12,244	8,240
Contributions - monetary		4,460	4,153
Interest received		9,785	7,919
Trust funds and deposits taken		37,862	33,731
Other receipts		21,043	19,324
Net GST refund		12,545	12,052
Employee costs		(105,188)	(101,634)
Materials and services		(120,050)	(104,078)
Short-term, low value and variable lease payment		(696)	(727)
Trust funds and deposits repaid		(38,853)	(34,359)
Other payments		(6,005)	(4,963)
Net cash provided by operating activities	9.2	<u>76,613</u>	<u>55,791</u>
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(57,595)	(53,271)
Proceeds from sale of property, infrastructure, plant and equipment		1,505	628
Payments for investments		(371,810)	(338,033)
Proceeds from sale of investments		365,143	290,054
Net cash used in investing activities		<u>(62,757)</u>	<u>(100,622)</u>
Cash flows from financing activities			
Finance costs		(2,655)	(2,591)
Proceeds from borrowings		5,120	1,000
Repayment of borrowings		(3,931)	(3,597)
Repayment of other interest-bearing liabilities		(102)	(81)
Interest paid - lease liability		(30)	(43)
Repayment of lease liabilities		(670)	(680)
Net cash used in financing activities		<u>(2,268)</u>	<u>(5,992)</u>
Net increase (decrease) in cash and cash equivalents		11,588	(50,823)
Cash and cash equivalents at the beginning of the financial year		25,170	75,993
Cash and cash equivalents at the end of the financial year	5.1(a)	<u>36,758</u>	<u>25,170</u>
Financing arrangements	5.6		

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended 30 June 2025

	Note	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Property			
Land		1,013	10
Total land		<u>1,013</u>	<u>10</u>
Buildings		27,576	15,412
Total buildings		<u>27,576</u>	<u>15,412</u>
Total property	2.1.2	<u>28,589</u>	<u>15,422</u>
Plant and equipment			
Plant, machinery and equipment		2,324	2,259
Fixtures, fittings and furniture		98	49
Computers and telecommunications		1,002	940
Library books		889	791
Total plant and equipment	2.1.2	<u>4,313</u>	<u>4,039</u>
Infrastructure			
Roads		17,820	13,299
Bridges		-	343
Footpaths and cycleways		1,109	700
Drainage		1,682	1,002
Recreational, leisure and community facilities		3,672	9,616
Parks, open space and streetscapes		3,447	5,684
Off street car parks		59	66
Total infrastructure	2.1.2	<u>27,789</u>	<u>30,710</u>
Total capital works expenditure	2.1.2	<u>60,691</u>	<u>50,171</u>
Represented by:			
New asset expenditure		28,899	13,582
Asset renewal expenditure		24,710	21,713
Asset upgrade expenditure		7,082	14,876
Total capital works expenditure		<u>60,691</u>	<u>50,171</u>

The above Statement of Capital Works should be read in conjunction with the accompanying notes.

Notes to the Consolidated Financial Report

Note

1 OVERVIEW

The Greater Dandenong City Council was established in December 1994 with the amalgamation of the former City of Springvale and former City of Dandenong, and is a body corporate. The Council's main office is located at 225 Lonsdale Street, Dandenong, 3175.

Statement of compliance

These consolidated financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

Accounting policy information

1.1 Basis of accounting

These consolidated financial statements for the year ended 30 June 2025 comprise the results of operations for both Council and its wholly owned subsidiaries, namely the Dandenong Market Pty Ltd and South East Leisure Pty Ltd. Refer to Note 6.3 for further details of Council's subsidiaries.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Specific accounting policies applied are disclosed in sections where the related balance or financial statement matter is disclosed.

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Notes to the Consolidated Financial Report

Note

1 Overview (continued)

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings and infrastructure (refer to note 6.2 and 8.4).
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 6.2).
- the determination of employee provisions (refer to note 5.5(a)).
- the determination of landfill provisions (refer to note 5.5(b)).
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of *AASB 15 Revenue from Contracts with Customers* or *AASB 1058 Income of Not-for-Profit Entities* (refer to note 3).
- the determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to note 5.8).
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation. Disclosure has been made of any material changes to comparatives (refer to note 10). It is noted that there have been no material changes to comparatives.

Goods and Services Tax (GST)

Income and expenses are recognised net of the amount of associated GST. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

1.2 Impact of emergencies and natural disasters

During 2024-25 there were no notable emergencies or natural disasters that impacted Council's operations.

Notes to the Consolidated Financial Report

Note

2 ANALYSIS OF OUR RESULTS

2.1 Performance against budget

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. *The Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of greater than 10 per cent and greater than \$1 million or where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 24 June 2024 (known as the Adopted Budget). The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

2.1.1 Income / Revenue and expenditure

	Consolidated	Council	Council	Council	Council	Note
	Actual	Actual	Budget	Variance	Variance	
	2025	2025	2025			2.1.1
	\$'000	\$'000	\$'000	\$'000	%	Ref
		(note 6.3)		Fav (Unfav)	Fav (Unfav)	
Income / Revenue						
Rates and charges	178,130	178,238	176,177	2,061	1.2%	
Statutory fees and fines	11,693	11,693	10,972	721	6.6%	
User fees	14,973	9,448	9,812	(364)	(3.7%)	
Grants - operating	48,785	48,759	35,216	13,543	38.5%	(a)
Grants - capital	9,676	9,676	8,625	1,051	12.2%	(b)
Contributions - monetary	7,149	7,149	7,676	(527)	(6.9%)	
Contributions - non-monetary	6,000	6,000	7,500	(1,500)	(20.0%)	(c)
Net gain on disposal of property, infrastructure, plant and equipment	1,395	1,395	833	562	67.5%	
Fair value adjustments for investment property	175	175	-	175	100.0%	
Other income	27,563	15,916	11,935	3,981	33.4%	(d)
Total income / revenue	305,539	288,449	268,746	19,703	7.3%	
Expenses						
Employee costs	106,375	96,659	99,649	2,990	3.0%	
Materials and services	101,528	95,234	88,357	(6,877)	(7.8%)	(e)
Depreciation	47,645	47,455	34,885	(12,570)	(36.0%)	(f)
Amortisation - intangible assets	20	-	-	-	0.0%	
Depreciation - right-of-use assets	661	661	598	(63)	(10.5%)	
Allowance for impairment losses	2,743	2,695	2,026	(669)	(33.0%)	
Borrowing costs	2,669	2,637	3,184	547	17.2%	
Finance costs - leases	28	28	55	27	49.1%	
Other expenses	12,957	12,292	5,180	(7,112)	(137.3%)	(g)
Total expenses	274,626	257,661	233,934	(23,727)	10.1%	
Surplus for the year	30,913	30,788	34,812	4,024	11.6%	

Notes to the Consolidated Financial Report

Note

2.1.1 Income / revenue and expenditure (continued)

Explanation of material variations

Ref	Item	Explanation
(a)	Grants - operating	<p>Operating grant income was \$13.54 million higher due to:</p> <ul style="list-style-type: none"> - Early distribution of 50% of Council's 2025-26 Financial Assistance grant allocation via the Victorian Local Government Grants Commission (VLGGC) (\$7.24 million) combined with a better than anticipated 2024-25 allocation (\$859,000). - \$2.32 million of prior year Community Care grant income transferred from unearned income due to the cessation of the Regional Assessment Service program at 30 June 2024 and final grant acquittal outcomes. - Higher than anticipated Family Day Care grant income due to an expanded program, mostly offset by higher program expenditure (\$1.17 million). - Additional grant funding for the Child First program (\$763,000) and unbudgeted grant income (\$350,000) for the Housing Innovation Support program which were advised after the adoption of Council's budget.
(b)	Grants - capital	<p>Capital grant income was \$1.05 million favourable to budget due to:</p> <ul style="list-style-type: none"> - Grant funded projects carried over from the previous financial year (notably Keysborough Community Hub \$1.88 million, Black Spot Works Program projects \$1.26 million and Springvale Reserve \$553,000). Carry overs are not included in the adopted budget. - Funding advised after adoption of Council's budget (Roads to Recovery \$1.88 million, Black Spot Works Program \$685,000, Parkfield Reserve \$325,000 and Greaves Reserve Oval 4 Lighting \$250,000). <p>These favourable variances were partly offset by a delay in the Dandenong Wellbeing Centre multi-year project which means that the grant funding received is not able to be recognised in the Income Statement yet (\$6.18 million).</p>
(c)	Contributions - non-monetary	<p>These contributions represent assets that are transferred to Council's ownership from developers upon completion of subdivisions. Refer to Note 6.2(a) for further details about contributed assets. In 2024-25, non-monetary contributions relate mainly to land titles (land reserves and land under roads), roads, drainage and footpath assets transferred to Council. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict.</p>
(d)	Other income	<p>Other income is \$3.98 million favourable to budget due to:</p> <ul style="list-style-type: none"> - \$3.17 million higher interest return on investments, driven by the Reserve Bank of Australia maintaining interest rates at higher levels for longer than initially forecast in the budget. - \$378,000 higher than budgeted recovery income relating to prior year expenditure for a legal matter and a storm event, partly offset by lower partner council contributions (\$133,000) for works at Spring Valley Landfill driven by lower expenditure at the site. - Better than anticipated income from the Container Deposit Scheme (\$123,000) and casual parks hire (\$112,000).

Notes to the Consolidated Financial Report

Note

2.1.1 Income / revenue and expenditure (continued)

Explanation of material variations (continued)

Ref	Item	Explanation
(e)	Materials and services	<p>The unfavourable variance to budget of \$6.88 million is attributable to:</p> <ul style="list-style-type: none"> - \$6.34 million in capital expenditure that was not able to be capitalised to the asset register because it was not capital in nature, it did not meet the capitalisation threshold or it related to non-Council owned assets (\$3.35 million relating to current year capital expenditure and \$2.99 million relating to prior year capital expenditure in works in progress). - \$1.88 million in costs to demolish the Precinct Energy Plant (PEP) building due to structural deficiencies that mean it is not suitable for public use. - Higher legal costs (\$1.11 million) particularly in relation to a proposed Sandown Racecourse development and an ongoing legal matter. - Higher Family Day Care contract services expenditure as a result of an expanded program (\$1.17 million), offset by higher grant income. <p>These unfavourable variances are partly offset by:</p> <ul style="list-style-type: none"> - A \$1.45 million reduction in contract costs for Roads and Drains primarily due to the suspension of proactive inspection programs, which typically generate most of the works. This suspension was caused by a lack of asset condition data from the current works management system. Reactive maintenance has continued as normal. - Waste Management (\$1.41 million) lower expected waste collection and processing costs, driven by reduced waste volumes and lower than expected contract gate fee, particularly in recycling. - Lower software implementation costs of \$1.05 million due to a deferral of the replacement of Council's finance system whilst an Enterprise Resource Planning (ERP) business case is assessed.
(f)	Depreciation	<p>The \$12.57 million unfavourable variance to the budget is due primarily to the componentisation of Council's building assets into 3 components in the 2023-24 financial year: substructure, ancillary services and, fixtures and fittings. The useful life on substructure remained consistent (100 years), however, the latter two components had a change in useful life from 100 years to 20 years, thus increasing the depreciation expense significantly.</p>
(g)	Other expenses	<p>The unfavourable variance of \$7.11 million to the budget is due to:</p> <ul style="list-style-type: none"> - \$6.16 million in asset write offs which are not budgeted for as they are difficult to predict. The asset write offs mainly relate to the renewal and replacement of roads, buildings, bridges and off street car parks. - An increase in the provision for remediation of Spring Valley Landfill of \$356,000. - Donation of two mobile Closed Circuit Television (CCTV) trailers to Victoria Police (\$172,000). - Higher than budgeted Victorian Electoral Commission costs for the 2024 Council election (\$108,000).

Notes to the Consolidated Financial Report

Note

2.1.2 Capital works

	Consolidated Actual 2025 \$'000	Council Actual 2025 \$'000	Council Budget 2025 \$'000	Council Variance \$'000 <i>Fav (Unfav)</i>	Council Variance % <i>Fav (Unfav)</i>	Note 2.1.2 Ref
Property						
Land	1,013	1,013	-	(1,013)	(100.00%)	(a)
Total land	1,013	1,013	-	(1,013)	(100.00%)	
Buildings	27,576	27,576	58,845	31,269	53.14%	(b)
Total buildings	27,576	27,576	58,845	31,269	53.14%	
Total property	28,589	28,589	58,845	30,256	51.42%	
Plant and equipment						
Plant, machinery and equipment	2,324	2,250	2,980	730	24.50%	
Fixtures, fittings and furniture	98	93	225	132	58.67%	
Computers and telecommunications	1,002	999	3,166	2,167	68.45%	(c)
Library books	889	889	1,100	211	19.18%	
Total plant and equipment	4,313	4,231	7,471	3,240	43.37%	
Infrastructure						
Roads	17,820	17,820	17,976	156	0.87%	
Footpaths and cycleways	1,109	1,109	1,057	(52)	(4.92%)	
Drainage	1,682	1,682	1,600	(82)	(5.13%)	
Recreational, leisure and community facilities	3,672	3,672	2,935	(737)	(25.11%)	
Parks, open space and streetscapes	3,447	3,447	3,540	93	2.63%	
Off street car parks	59	59	50	(9)	(18.00%)	
Total infrastructure	27,789	27,789	27,158	(631)	(2.32%)	
Total capital works expenditure	60,691	60,609	93,474	32,865	35.16%	
Represented by:						
New asset expenditure	28,899	28,817	56,646	27,829	49.13%	(d)
Asset renewal expenditure	24,710	24,710	27,301	2,591	9.49%	(e)
Asset upgrade expenditure	7,082	7,082	9,527	2,445	25.66%	(f)
Total capital works expenditure	60,691	60,609	93,474	32,865	35.16%	

2.1.2 Capital works (continued)

Explanation of material variations

Ref	Item	Explanation
(a)	Land	A \$1.01 million strategic property acquisition in Blissington Street, Springvale (funded by internal reserves) for the purpose of expanding open space for the community.

Notes to the Consolidated Financial Report

Note

2.1.2 Capital works (continued)

Explanation of material variations

Ref	Item	Explanation
(b)	Buildings	Lower expenditure of \$31.27 million due mainly to the Dandenong Wellbeing Centre major project (\$30.45 million). This project is now progressing well with the construction contract awarded in April 2025 and active works underway to deliver this important community facility. Unspent funds will be carried over to the 2025-26 financial year to support project delivery.
(c)	Computers and telecommunications	The favourable variance of \$2.17 million to the budget is due primarily to a delay in progressing two projects that will be carried over to the 2025-26 year: - \$1.65 million CCTV infrastructure - \$458,000 parking meters.
(d)	New asset expenditure	The \$27.83 million favourable budget variance is mainly due to lower-than-expected spending on two major projects - the Dandenong Wellbeing Centre and the Keysborough Community Hub as at 30 June 2025 (\$31.20 million). Construction of the Dandenong Wellbeing Centre is underway, and the Keysborough Community Hub received practical completion in July 2025. Any remaining funds at 30 June 2025 will be carried forward into the 2025-26 financial year. This favourable result is partly offset by: - A \$1.01 million unbudgeted property purchase in Blissington Street, Springvale to expand open space. - \$1.81 million in Black Spot road safety projects carried over from the prior financial year (2023-24), which were not included in the adopted budget. - \$408,000 in expenditure for the Victoria Avenue Gross Pollutant Trap (GPT) project, which was partly carried over from 2023-24.
(e)	Asset renewal expenditure	Capital renewal expenditure was \$2.59 million lower than budget, primarily due to lower expenditure across several projects and programs, most of which will be carried over to the 2025-26 financial year: - \$2.35 million in the Road Resurfacing and Reconstruction program, with \$1.17 million reclassified to operating expenditure as it was not considered capital in nature. - \$1.65 million in CCTV infrastructure. - \$852,000 Fleet Renewal program. - \$600,000 Parking meters. These favourable variances were partly offset by the following unbudgeted capital items: - \$1.74 million transferred from operating expenditure following reassessment as capital in nature. - \$1.35 million in Roads to Recovery grant-funded works.
(f)	Asset upgrade expenditure	Asset upgrade expenditure was \$2.45 million below budget, primarily due to the Perry Road widening project which had a carry over from the prior year of \$1.76 million and benefited from contract costs coming in lower than originally estimated.

Notes to the Consolidated Financial Report

Note

2.2 Analysis of Council results by program

2.2.1 Council delivers its functions and activities through the following programs.

Chief Executive Office (CEO)

The Chief Executive Office includes the CEO, Digital Technology and Strategic Growth and Advocacy functions.

The Chief Executive Office has overall responsibility for the operations of the organisation. Each member of the executive team reports to the CEO.

The Digital Technology unit is responsible for the provision of cost-effective information and telecommunication solutions to staff and councillors.

Strategic Growth and Advocacy is responsible for Council's organisational strategy and performance; asset management; and advocacy functions. The business units within this department include Asset Management, Community Advocacy, and Corporate Planning and Performance.

City Futures

City Futures is responsible for a large range of Council activities including parks and waste, roads and transport, major projects, sustainability, statutory planning, growth and investment, place making and revitalisation. It has a key focus on the development of our built and natural environments and ensuring that Council's activities match the community's future needs for facilities, housing, and sustainability.

The departments which make up City Futures are Business Development and Investment, Chief Engineer and Major Projects, Infrastructure Services, Statutory Planning, Strategic and Environmental Planning, and Transport and Civil Development.

Community Strengthening

Community Strengthening provides direct services to the community across a wide range of programs such as sport and recreation, libraries, youth and families, children's services, festivals and events, support for older people and community safety. This directorate manages Community Amenity, Creative and Engaged City; Community Care; Community Wellbeing; and Safe, Active and Connected Communities.

Corporate Development

Corporate Development covers a broad range of organisational functions including financial planning, communications, customer experience, governance, risk management and organisational development. The departments within this directorate include Financial Services; Governance, Legal and Risk; Communications and Customer Experience; and People and Change.

Non-attributable

The items that cannot be reliably attributable to a directorate. For example furniture, fixtures and fittings that cannot be identified by a location or work in progress that cannot be easily allocated to a directorate.

Notes to the Consolidated Financial Report

Note

2.2 Analysis of Council results by program

2.2.2 Summary of income / revenue, expenses, assets and capital expenses by program

	Income / Revenue	Expenses	Surplus/ (Deficit)	Grants included in income / revenue	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2025					
Chief Executive Office	456	12,075	(11,619)	386	1,398
City Futures	60,921	120,414	(59,493)	10,289	2,192,479
Community Strengthening	41,465	95,919	(54,454)	26,594	741,294
Corporate Development	185,607	26,265	159,342	21,166	350,045
Non-attributable*	-	2,988	(2,988)	-	26
Council Total	288,449	257,661	30,788	58,435	3,285,242
Dandenong Market Pty Ltd	7,447	7,377	70	-	2,792
South East Leisure Pty Ltd	13,913	13,858	55	26	2,250
Consolidated elimination	(4,270)	(4,270)	-	-	(175)
Consolidated Total	305,539	274,626	30,913	58,461	3,290,109

	Income / Revenue	Expenses	Surplus/ (Deficit)	Grants included in income / revenue	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2024					
Chief Executive Office	289	12,329	(12,040)	222	360
City Futures	58,868	119,109	(60,241)	9,370	1,805,030
Community Strengthening	40,924	79,447	(38,523)	24,135	748,158
Corporate Development	157,318	26,375	130,943	569	329,711
Non-attributable*	-	8,054	(8,054)	-	283
Total for Council	257,399	245,314	12,085	34,296	2,883,542
Dandenong Market Pty Ltd	6,886	6,736	150	-	2,685
South East Leisure Pty Ltd	12,646	12,594	52	44	3,297
Consolidation elimination	(4,327)	(4,327)	-	-	(1,079)
Consolidated Total	272,604	260,317	12,287	34,340	2,888,445

* Non-attributable represents income and expense items that are not specifically attributable to one of the directorates.

Notes to the Consolidated Financial Report

Note

Consolidated 2025 \$'000	Consolidated 2024 \$'000
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3 FUNDING FOR THE DELIVERY OF OUR SERVICES

3.1 Rates and charges

Council uses the Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of the land and all improvements on it, and is determined by independent valuers and certified by the Valuer General Victoria. The valuation base used to calculate general rates for 2024-25 was \$67.11 billion (\$64.44 billion in 2023-24).

Residential	61,081	59,675
Commercial	13,066	12,818
Industrial	70,812	67,494
Farm	522	501
Cultural and recreational	506	519
Waste management charge - residential	27,115	26,185
Supplementary rates and rates adjustment	1,878	999
Maintenance levy	1,796	1,735
Interest on rates and charges	1,354	1,183
Total rates and charges	178,130	171,109

The date of the general revaluation of land for rating purposes within the municipal district was 1 January 2024 and the valuation was first applied in the rating year commencing 1 July 2024.

Annual rates and charges are recognised as income when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Infringements and costs	6,628	6,376
Court recoveries	2,418	2,308
Building and town planning fees	1,817	1,948
Subdivision	154	63
Land information certificates	144	128
Election fines	182	67
Permits	350	328
Total statutory fees and fines	11,693	11,218

Statutory fees and fines (including parking fees and fines) are recognised as income when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
3.3 User fees		
Aged and health services	1,237	1,149
Leisure centre and recreation	5,524	4,744
Child care/children's programs	1,697	1,791
Parking	3,542	3,278
Registration and other permits	1,881	1,850
Asset protection fees	445	458
Other fees and charges	647	574
Total user fees	14,973	13,844
User fees by timing of revenue recognition		
User fees recognised over time	390	278
User fees recognised at point in time	14,583	13,566
Total user fees	14,973	13,844

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

3.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants

Commonwealth funded grants	41,996	17,824
State funded grants	16,456	16,507
Other grant sources	9	9
Total grants received	58,461	34,340

a) Operating grants

Recurrent - Commonwealth Government

Financial Assistance Grants (via Victoria Local Government Grants Commission)*	21,166	568
Family Day Care	7,091	7,201
General Home Care **	7,495	5,792
Family, Youth and Children Services	-	366
Libraries	246	252
Immunisation	13	15
	36,011	14,194

* Financial Assistance Grants received via the Victorian Local Government Grants Commission can vary year to year due to timing differences in distributions. In 2024-25, approximately 150% of the annual allocation is reflected - comprising 100% of the 2024-25 funding and an early distribution of 50% of the 2025-26 allocation received in June 2025. By contrast, 100% of the 2023-24 allocation was received early in 2022-23. The 2023-24 amount shown represents the adjustment between the preliminary and confirmed funding allocations.

** The increase in General Home Care grants is due primarily to \$1.8 million of prior year grant income transferred from unearned income due to the cessation of the Regional Assessment Service program at 30 June 2024 and final grant acquittal outcomes.

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
3.4 Funding from other levels of government (continued)		
a) Operating grants (continued)		
<i>Recurrent - State Government</i>		
Aged Care	2,794	1,005
Maternal and Child Health	2,774	2,618
Family, Youth and Children Services	3,161	2,960
Libraries	1,137	1,137
School Crossing Supervisors	556	540
General Home Care	426	421
Education and Employment	160	480
Community Health	184	260
Open Space and Environment	-	212
Immunisation	78	86
Emergency Management	40	-
Volunteer Services	8	8
	<u>11,318</u>	<u>9,727</u>
Total recurrent operating grants	47,329	23,921
<i>Non-recurrent - Commonwealth Government</i>		
Immunisation	-	100
Family, Youth and Children Services	10	50
Arts and Culture	61	-
General Home Care	10	-
Community Development	-	22
Libraries	1	1
	<u>82</u>	<u>173</u>
<i>Non-recurrent - State Government</i>		
Community Development	594	501
Immunisation	-	301
Waste Management	29	68
Family, Youth and Children Services	286	394
Maternal and Child Health	-	166
Community Safety	219	200
Open Space and Environment	211	219
COVID Safety and Support	-	60
South East Leisure Pty Ltd	26	44
Other	-	2
	<u>1,365</u>	<u>1,955</u>
<i>Non-recurrent - Other</i>		
Arts and Culture	9	9
	<u>9</u>	<u>9</u>
Total non-recurrent operating grants	1,456	2,137
Total operating grants	48,785	26,058

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
3.4 Funding from other levels of government (continued)		
b) Capital grants		
<i>Recurrent - Commonwealth Government</i>		
Roads to Recovery	1,881	969
<i>Non-recurrent - Commonwealth Government</i>		
Local Roads Community Infrastructure Program	1,109	1,044
Black Spot Program	1,949	1,404
Buildings	924	-
Parks, Open Space and Streetscapes	40	40
	<u>4,022</u>	<u>2,488</u>
<i>Non-recurrent - State Government</i>		
Buildings and Leaseholds	2,597	2,462
Parks, Open Space and Streetscapes	657	1,873
Noble Park Revitalisation Program	26	490
Recreational, Leisure and Community Facilities	275	-
Footpaths and Cycleways	118	-
Plant, Machinery and Equipment	50	-
	<u>3,723</u>	<u>4,825</u>
<i>Non-recurrent - Other</i>		
Recreational, Leisure and Community Facilities	50	-
	<u>50</u>	<u>-</u>
Total non-recurrent capital grants	<u>7,795</u>	<u>7,313</u>
Total capital grants	<u>9,676</u>	<u>8,282</u>

(c) Recognition of grant income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with *AASB 15 Revenue from Contracts with Customers*. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the point in time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies *AASB 1058 Income of Not-for-Profit Entities*.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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3.4 Funding from other levels of government (continued)

(c) Recognition of grant income (continued)

Income recognised under AASB 1058 Income of Not-for-Profit

Entities

General purpose	21,166	568
Specific purpose grants to acquire non-financial assets	9,676	8,282
Other specific purpose grants	13,905	15,163

Revenue recognised under AASB 15 Revenue from Contracts with Customers

Specific purpose grants	13,714	10,327
	<u>58,461</u>	<u>34,340</u>

d) Unspent grants for income recognised under AASB 1058

The unspent grant income disclosed below relates to contracts that do not have sufficiently specific performance obligations. The income for these contracts is recognised when Council obtains control of the contribution, which is normally upon receipt. For details of grant funding recognised under AASB 15 and relating to unsatisfied performance obligations and transfers to construct a recognisable non-financial to be controlled by Council, please refer to Note 5.3(c).

Operating

Balance at start of the year	5,912	20,866
Received during the financial year and remained unspent at balance date	11,543	5,471
Received in prior years and spent during the financial year	<u>(4,772)</u>	<u>(20,425)</u>
Balance at year end*	<u>12,683</u>	<u>5,912</u>

Unspent grants are determined and disclosed on a cash basis.

* The large balance of unspent operating grants in the 2025 year relates to the early distribution by the Victorian Local Government Grants Commission of 50% of the Financial Assistance Grants allocation for the following financial year (2025: \$7.24 million and 2024: \$0).

3.5 Contributions

Monetary

Community contributions (for capital works)	9	16
Other contributions	248	91
Total non-developer contributions	<u>257</u>	<u>107</u>

Open space contributions (for future capital works) **

Development infrastructure levies (for capital works completed)	3,996	2,288
	<u>2,896</u>	<u>910</u>
Total developer contributions	<u>6,892</u>	<u>3,198</u>
Total monetary contributions	<u>7,149</u>	<u>3,305</u>

Non-monetary	6,000	12,098
Total contributions	<u>13,149</u>	<u>15,403</u>

** Public open space contributions received during the financial year are transferred to the Open Space Planning, Development and Improvements Reserve. Refer note 9.1(b).

Notes to the Consolidated Financial Report

Note

Consolidated 2025 \$'000	Consolidated 2024 \$'000
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3.5 Contributions (continued)

Contributions of non-monetary assets were received in relation to the following asset classes:

Land	3,796	1,640
Infrastructure	2,204	10,458
Total non-monetary contributions	6,000	12,098

Monetary and non monetary contributions are recognised as income at their fair value when Council obtains control over the contributed asset.

3.6 Net gain on disposal of property, infrastructure, plant and equipment

Proceeds of sale	1,505	628
Less carrying amount of assets sold	(110)	(24)
	1,395	604
Total net gain on disposal of property, infrastructure, plant and equipment	1,395	604

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income

Interest on investments	9,975	9,593
Interest - other	62	-
Dandenong Market Pty Ltd - revenue from operations	6,807	6,028
Investment property rental	1,566	1,607
Other rent	4,164	3,915
Recoveries	1,773	1,965
South East Leisure Pty Ltd	1,750	1,542
Dandenong Market Pty Ltd - other income	434	449
Other	1,032	872
Total other income	27,563	25,971

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Notes to the Consolidated Financial Report

Note

Consolidated 2025 \$'000	Consolidated 2024 \$'000
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4 THE COST OF DELIVERING SERVICES

4.1 a) Employee costs

Wages and salaries	82,602	80,172
WorkCover	2,685	2,349
Casual staff	1,423	1,091
Superannuation	9,723	8,885
Long service leave oncost	2,333	1,844
Fringe benefits tax	342	392
Other	7,267	7,586
Total employee costs	106,375	102,319

b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contribution to Local Authorities Superannuation Fund (Vision Super)

312	312
<u>312</u>	<u>312</u>

Employer contributions payable at reporting date.

41	34
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Accumulation funds

Employer contribution to Local Authorities Superannuation Fund (Vision Super)

3,798	3,771
5,438	4,772
<u>9,236</u>	<u>8,543</u>

Employer contribution - other funds

Employer contributions payable at reporting date.

335	313
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Contributions made exclude amounts accrued at balance date. Refer note 9.3 for further information relating to Council's superannuation obligation.

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
4.2 Materials and services		
Waste management	20,734	20,643
Parks maintenance	11,314	8,840
Other contract payments	10,102	11,430
Consultants and professional services	7,404	7,424
Cleaning services	7,311	7,103
Educator services	7,093	7,187
General maintenance	6,698	5,888
Office administration	6,282	6,534
Utilities	6,076	5,218
Information technology	5,934	5,472
Building maintenance	3,435	3,546
Works in progress (unable to be capitalised)	2,987	8,054
Insurance	2,360	1,832
Security services	2,254	2,187
Library resources	578	587
Meals for delivery	425	354
Cash collection services	269	205
Property valuation services	147	120
Springvalley landfill rehabilitation and monitoring costs	125	234
Total materials and services	101,528	102,858

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

4.3 Depreciation

Property	15,799	8,559
Plant and equipment	4,176	4,202
Infrastructure	27,670	23,120
Total depreciation	47,645	35,881

Refer to 6.2 for a more detailed breakdown of depreciation charges.

4.4 Amortisation - intangible assets

Software	20	44
Total amortisation - intangible assets	20	44

4.5 Depreciation - right-of-use assets

Property	428	430
Vehicles	20	46
IT and office equipment	213	239
Total depreciation - right-of-use assets	661	715

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
4.6 Allowance for impairment losses		
Parking fine debtors	1,925	2,268
Other debtors	771	995
Dandenong Market Pty Ltd	44	3
South East Leisure Pty Ltd	3	1
Total allowance for impairment losses	2,743	3,267
Movement in allowance for impairment losses in respect of debtors		
Balance at the beginning of the year	3,208	2,260
New allowances recognised during the year	2,743	3,267
Amounts already allowed for and written off as uncollectible	(1,907)	(2,319)
Balance at end of year	4,044	3,208
An allowance for impairment losses in respect of debtors is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.		
4.7 Borrowing costs		
Interest - borrowings	2,637	2,537
Interest - other interest-bearing liabilities	32	38
Total borrowing costs	2,669	2,575
Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.		
4.8 Finance costs - leases		
Interest - lease liabilities	28	41
Finance costs - leases	28	41
4.9 Other expenses		
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	110	123
Auditors' remuneration - Internal Audit	130	171
Auditors' remuneration - Other	3	-
Councillors' allowances	538	514
Council elections	859	129
Operating lease / rentals	725	768
Assets written-off	6,163	6,754
Landfill provision	356	90
Impairment loss	-	56
South East Leisure Pty Ltd	198	192
Dandenong Market Pty Ltd	512	287
Other expenses	831	878
Community grants and contributions	2,532	2,655
Total other expenses	12,957	12,617

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
5 INVESTING IN AND FINANCING OUR OPERATIONS		
5.1 Financial assets		
(a) Cash and cash equivalents		
Cash on hand	16	14
Cash at bank	29,243	25,156
Term deposits	7,499	-
Total cash and cash equivalents	36,758	25,170
(b) Other financial assets		
Current		
Term deposits	179,708	172,820
Total current other financial assets	179,708	172,820
Total other financial assets	179,708	172,820
Total cash and cash equivalents and other financial assets	216,466	197,990
Cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
- Trust funds and deposits (note 5.3(b))	6,718	7,723
Total restricted funds	6,718	7,723
Total unrestricted cash and cash equivalents	209,748	190,267
Council further restricts its cash and cash equivalents by the following intended allocations:		
Intended allocations *	Council 2025 \$'000	Council 2024 \$'000
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
Employee provisions (note 5.5 (a))	22,474	21,591
Development Contribution Plans (DCP) unearned income (note 5.3 (c))	41,415	44,104
Other contract liabilities (note 5.3 (c))	12,688	12,573
Statutory and other reserves (note 9.1(b))	105,004	94,561
Cash held to fund carried forward operational projects (net) **	14,686	6,770
Cash held to fund carried forward capital works (net) **	22,056	18,455
Total funds subject to intended allocations	218,323	198,054
Council's unrestricted cash and cash equivalents	(8,575)	(7,787)

* Users of the financial report should refer to note 9.1(b) for details of funds held in reserve and note 5.7 for details of existing Council commitments.

** Cash amounts held to fund carried forward projects are exclusive of associated reserve funding.

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
5.1 Financial assets (continued)		
Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.		
Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.		
Other financial assets including term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.		
(c) Trade and other receivables		
Current		
<i>Statutory receivables</i>		
Rates debtors	17,346	15,960
Infringement debtors	11,906	10,884
Allowance for expected credit loss - infringements	(1,906)	(1,522)
Other statutory debtors	245	291
Allowance for expected credit loss - other debtors	(116)	(88)
Net GST receivable	2,635	1,854
<i>Non statutory receivables</i>		
Other debtors	4,496	5,021
Allowance for expected credit loss - other debtors	(2,022)	(1,598)
Total current trade and other receivables	32,584	30,802
Non-current		
<i>Non statutory receivables</i>		
Narre Warren landfill - financial contribution	180	192
South East Metropolitan Advanced Waste Processing Pty Ltd	3	-
Other debtors - refundable deposit	-	74
Total non-current trade and other receivables	183	266
Total trade and other receivables	32,767	31,068
Short term receivables are carried at invoice amount. An allowance for expected credit losses is recognised based on past experience and other objective evidence of expected losses. Long term receivables are carried at amortised cost using the effective interest rate method.		
i) Ageing of receivables		
The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:		
Current (not yet due)	604	986
Past due by up to 30 days	525	297
Past due between 31 and 180 days	404	982
Past due between 181 and 365 days	224	122
Past due by more than 1 year	900	1,302
Total trade and other receivables	2,657	3,689

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
5.1 Financial assets (continued)		
c) Trade and other receivables (continued)		
ii) Ageing of individually impaired receivables		
At balance date, other debtors representing financial assets with a nominal value of \$2.02 million (2024: \$1.59 million) were impaired. The amount of the allowance raised against these debtors was \$2.02 million (2024: \$1.59 million). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.		
Ageing of all impaired trade and other receivables (excluding statutory receivables)		
Current (not yet due)	30	56
Past due by up to 30 days	2	16
Past due between 31 and 180 days	5	31
Past due between 181 and 365 days	50	83
Past due by more than 1 year	1,935	1,412
Total trade and other receivables	2,022	1,598
5.2 Non-financial assets		
a) Inventories		
Inventories held for distribution	67	69
Total inventories	67	69
Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.		
b) Prepayments		
Prepayments	2,373	1,222
Total prepayments	2,373	1,222
c) Other assets		
Accrued income	3,189	4,729
Other	342	667
Total other assets	3,531	5,396

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
5.2 Non-financial assets (continued)		
(c) Intangible assets		
Software	19	40
Total intangible assets	19	40
 <i>Software</i>		
Gross carrying amount		
Balance at 1 July 2024	3,050	3,050
Balance at 30 June 2025	3,050	3,050
Accumulated amortisation and impairment		
Balance at 1 July 2024	(3,010)	(2,966)
Amortisation expense	(21)	(44)
Balance at 30 June 2025	(3,031)	(3,010)
Net book value at 30 June 2024	40	84
Net book value at 30 June 2025	19	40

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life (3 years for Computer Software). Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

Notes to the Consolidated Financial Report

Note

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
5.3 Payables, trust funds and deposits and contract and other liabilities		
(a) Trade and other payables		
Current		
<i>Non-statutory payables</i>		
Trade payables	17,470	17,454
Accrued expenses	9,939	10,124
<i>Statutory payables</i>		
Net GST payable	136	238
Total current trade and other payables	27,545	27,816
(b) Trust funds and deposits		
Current		
Fire services property levy	30	877
Road deposits	290	429
Landscape deposits	996	1,044
Open space contributions	162	212
Other refundable deposits	2,330	2,263
Total current trust funds and deposits	3,808	4,825
Non-current		
Other refundable deposits	2,910	2,898
Total non-current trust funds and deposits	2,910	2,898
Total trust funds and deposits	6,718	7,723
Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.		
Purpose and nature of items		
Fire Services Property Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.		
Road and landscape deposits - are taken by Council as a form of surety during the maintenance period of a development or held due to outstanding works identified after the maintenance period which have not been addressed by the contracted builder or developer.		
Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.		
(c) Contract and other liabilities		
Contract liabilities		
Current		
Grants received in advance - operating grants *	7,171	8,162
Grants received in advance - capital grants *	3,012	2,177
Unearned income / revenue - Development Contribution Plans (DCP) *	41,415	44,104
Other	2,505	2,234
Total contract liabilities	54,103	56,677

* Movement reconciliations for 2025 provided on the following pages.

Notes to the Consolidated Financial Report

Note

5.3 (c) Contract and other liabilities (continued)

Contract liabilities

Contract liabilities reflect consideration received in advance from customers in respect of operating grants with sufficiently specific performance obligations. For example, Home and Community Care grant funding to perform a set number of service hours or meals for clients. Contract liabilities are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

Revenue from contracts (AASB 15)	Consolidated 2025				
	Opening balance	Income received during current year	Income refunded	Income recognised due to satisfied obligations	Closing balance of unsatisfied obligations
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating grants					
Home and Community Care *	7,310	9,356	(82)	(10,259)	6,325
Family, Youth and Children	835	3,415	-	(3,404)	846
Parks and Open Space	8	-	-	(8)	-
Other	9	34	-	(43)	-
	8,162	12,805	(82)	(13,714)	7,171

Performance obligations under the above operating grants are based on the contract agreement and generally relate to the number of service hours or meals provided.

* The most significant item above relates to grants received by Council's Community Care department from the Commonwealth Government for the Commonwealth Home Support Program (CHSP) and the Victorian Government for the Home and Community Care (HACC) Program for Younger People (PYP). The \$6.33 million relates to unsatisfied performance obligations from 2022-23, 2023-24 and 2024-25. These funds were received under an agreement that was initially to end in 2019 but due to delays in implementing the new Aged Care Reform Agenda Council has been receiving one- or two-year contract extensions in recent years. The current CHSP contract extension now finishes 30 June 2027. The combining of Home Care Packages (HCP) and CHSP into the new In Home Support Program is currently due to commence 1 July 2027.

Other liabilities

Council receives grant consideration from a variety of funding bodies to support the construction of nominated property and infrastructure assets. Grant consideration is recognised as income following specific guidance under AASB 1058 as the asset is constructed. Income is recognised to the extent of costs incurred-to-date because the costs of construction most closely reflect the stage of completion of the asset. As such, Council has deferred recognition of a portion of the grant consideration received as a liability for outstanding obligations.

The table on the following page outlines the various capital grants Council has recognised as income under AASB 1058 based on the stage of completion of the asset.

Notes to the Consolidated Financial Report

Note

5.3 (c) Contract and other liabilities (continued)

The closing balance of transfers received to construct a recognisable non-financial asset to be controlled by Council represents a liability (unearned income) arising from the transfer at balance date.

Transfers to construct a recognisable non-financial asset to be controlled by Council (AASB 1058)	Consolidated 2025				
	Opening balance	Income received and/or accrued	Income refunded	Income recognised due to satisfied obligations	Closing balance of unsatisfied obligations
	\$'000	\$'000	\$'000	\$'000	\$'000
Capital grants					
Alex Wilkie Reserve	55	110	-	(27)	138
Black Spot Program	-	2,368	-	(1,949)	418
Dandenong Library Parents, Multi Faith and Quiet Study Spaces Project	-	319	-	-	319
Dandenong Wellbeing Centre	-	2,000	-	(924)	1,076
Greaves Reserve Public Recreation Infrastructure Stage 2	-	225	-	-	225
Intangibles (AI Chatbot)	-	100	-	-	100
Keysborough Community Hub	384	1,500	-	(1,884)	-
Local Roads Community Infrastructure Program	15	1,094	-	(1,109)	-
Lyndale Secondary College Pavilion	22	8	-	(30)	-
Noble Park Revitalisation Program	131	-	-	(26)	104
Open Space and Streetscapes (Ian, Hemmings and Frank Streets)	142	-	-	(142)	-
Other	91	48	(14)	(89)	36
Parkfield Reserve Tennis Court	248	78	-	(325)	1
Railway Parade Streetscape	100	-	-	(92)	8
Redevelopment of former Precinct Energy Plant (PEP) building	454	-	-	(160)	294
Roads to Recovery	-	1,941	-	(1,881)	60
Safe System Pedestrian Infrastructure	175	-	-	(89)	86
Sportsground Lighting (George Andrews, WJ Turner, Lois Twohig, Rowley Allan and Greaves reserves)	360	183	-	(396)	147
Springvale Reserve (various)	-	553	-	(553)	-
	2,177	10,527	(14)	(9,676)	3,012

Council's obligations under the above transfers are to construct a Property, Infrastructure, Plant and Equipment asset and this obligation is considered to be satisfied as the capital project expenditure to construct the asset is progressively incurred.

Notes to the Consolidated Financial Report

Note

5.3 (c) Unearned income / revenue (continued)

Transfers to construct a recognisable non-financial asset to be controlled by Council (AASB 1058)	Consolidated 2025				
	Opening balance	Income deferred during current year	Income recognised due to satisfied obligations	Developer reimburse- ments	Closing balance of unsatisfied obligations
	\$'000	\$'000	\$'000	\$'000	\$'000
Development Contribution Plans (DCP)					
Keysborough Residential DCP	28,846	-	-	-	28,846
Dandenong Industrial DCP (Keysborough & Lyndhurst)	15,258	206	(2,895)	-	12,569
	44,104	206	(2,895)	-	41,415

The satisfaction of DCP obligations depends on development activity and the construction of assets by developers. Income / revenue is recognised on practical completion of the asset.

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
5.4 Interest-bearing liabilities		

(a) Interest-bearing loans and borrowings

Current

Other borrowings - secured	4,379	3,834
	<u>4,379</u>	<u>3,834</u>

Non-current

Other borrowings - secured	43,992	43,348
	<u>43,992</u>	<u>43,348</u>

Total interest-bearing liabilities	<u>48,371</u>	<u>47,182</u>
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Borrowings are secured over the general rates of Council.

(b) Other interest-bearing loans and borrowings

Current

Other borrowings - secured	107	99
	<u>107</u>	<u>99</u>

Non-current

Borrowings - secured	193	285
	<u>193</u>	<u>285</u>

Total other interest-bearing loans and borrowings	<u>300</u>	<u>384</u>
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Other interest-bearing loans and borrowings relates to a finance lease entered into by South East Leisure Pty Ltd to lease and subsequently purchase gym equipment. Council is a guarantor to this finance lease.

Notes to the Consolidated Financial Report

Note	Consolidated	Consolidated
	2025	2024
	\$'000	\$'000
5.4 Interest-bearing liabilities (continued)		
(c) Maturity profile		
The maturity profile for Council's borrowings is:		
Not later than one year	4,486	3,933
Later than one year and not later than five years	18,159	12,592
Later than five years	26,026	31,041
	48,671	47,566

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities based on contractual repayment terms at every balance date.

In classifying borrowings as current or non-current Council considers whether at balance date it has the right to defer settlement of the liability for at least twelve months after the reporting period. Council's loan arrangements include covenants based on Council's financial performance and position at the end of the reporting period. These covenants are assessed for compliance after the reporting period based on specified financial ratios.

Notes to the Consolidated Financial Report

Note

5.5 Provisions

	Consolidated	
	Employee	Landfill
		restoration
	\$'000	\$'000
		Total
		\$'000
2025		
Balance at beginning of the financial year	21,591	1,104
Additional provisions	9,540	470
Amounts used	(8,933)	(130)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	276	16
Balance at the end of the financial year	22,474	1,460
<i>Provisions - current</i>	21,771	101
<i>Provisions - non-current</i>	703	1,359
	22,474	1,460
2024		
Balance at beginning of the financial year	21,584	1,014
Additional provisions	9,142	443
Amounts used	(9,110)	(234)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(25)	(119)
Balance at the end of the financial year	21,591	1,104
<i>Provisions - current</i>	20,906	229
<i>Provisions - non-current</i>	685	875
	21,591	1,104
	Consolidated	Consolidated
	2025	2024
	\$'000	\$'000
(a) Employee provisions		
<i>Current provisions expected to be wholly settled within 12 months</i>		
Annual leave	8,459	8,017
Long service leave	1,041	1,005
Other	735	620
	10,235	9,642
<i>Current provisions expected to be wholly settled after 12 months</i>		
Annual leave	454	477
Long service leave	11,082	10,787
	11,536	11,264
Total current employee provisions	21,771	20,906
<i>Non-current</i>		
Long service leave	703	685
Total non-current employee provisions	703	685
<i>Aggregate carrying amount of employee provisions:</i>		
Current	21,771	20,906
Non-current	703	685
Total aggregate carrying amount of employee provisions	22,474	21,591

Notes to the Consolidated Financial Report

Note

5.5 Provisions (continued)

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Annual leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

	Consolidated 2025	Consolidated 2024
Key assumptions:		
- discount rate	3.67%	4.05%
- index rate	3.50%	3.50%
(b) Landfill restoration	\$'000	\$'000
Current	101	229
Non-current	1,359	875
Total provision for landfill restoration	1,460	1,104

The former Springvalley landfill has been closed to the receipt of refuse since December 1998. The former landfill is located between Clarke Road and Springvale Road and the premises was used as a landfill for disposal of waste from 1993 to 1999 under a licence issued by the Environmental Protection Authority (EPA). The landfill is owned by the Greater Dandenong City Council and is used as recreational open space. Under the terms of a licence agreement with the Environment Protection Authority (EPA) and Pollution Abatement notices, Council is required to monitor, progressively rehabilitate and conduct rectification works.

Notes to the Consolidated Financial Report

Note

5.5 Provisions (continued)

Council is obligated to restore the former Springvalley landfill site to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken including site aftercare and monitoring costs. The expected cost of works has been estimated based on current understanding of work required to progressively rehabilitate the sites to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Council reviews the landfill restoration provision on an annual basis, including the key assumptions listed below.

The Greater Dandenong City Council shares the commitment for rehabilitation and aftercare management of the landfill with other stakeholder Council's. Council's interest or share of the costs is 19.88%. In the financial report for 30 June 2025, Council has an amount of \$1.46 million (30 June 2024 \$1.10 million) as a provision for the restoration of the Springvalley Road landfill site which includes aftercare costs to meet EPA obligations.

	Consolidated 2025	Consolidated 2024
Key assumptions:		
- discount rate	3.89%	4.26%
- index rate	3.00%	3.00%
- settlement period	15 years	15 years

5.6 Financing arrangements

Bank overdraft	2,500	2,500
Credit card facilities	200	200
Interest-bearing liabilities - secured	48,371	47,182
Other interest-bearing liabilities - secured	300	384
Total facilities	51,371	50,266
Used facilities	48,675	47,611
Unused facilities	2,696	2,655

Notes to the Consolidated Financial Report

Note

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(a) Commitments for expenditure

	Consolidated				Total \$'000
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	
2025					
Operating					
Animal pound services	438	-	-	-	438
Building maintenance services	2,180	55	51	-	2,286
Building Demolition	1,852	-	-	-	1,852
Cleaning services	3,019	584	-	-	3,603
Dandenong Market Pty Ltd commitments	2,765	2,849	419	-	6,033
Festivals and events	259	-	-	-	259
Garbage collection (incl. garden waste)	9,291	9,041	4,076	-	22,408
Hard waste and dumped rubbish	2,311	-	-	-	2,311
Meals for delivery	306	-	-	-	306
Open space management	33	204	-	-	237
Other contracts	1,120	456	1,368	-	2,944
Parking management	90	-	-	-	90
Recycling	1,069	-	-	-	1,069
Renewable electricity	489	489	977	-	1,955
South East Leisure Pty Ltd commitments	1,324	223	9	-	1,556
Works (Roads and drains) services	627	14	-	-	641
Total operating	27,173	13,915	6,900	-	47,988
Capital					
Buildings *	68,640	35,209	-	-	103,849
Drainage	626	626	156	-	1,408
Parks, open space and streetscapes	5,671	1,580	4	-	7,255
Roads	102	-	-	-	102
Total capital commitments	75,039	37,415	160	-	112,614
Total commitments 2025	102,212	51,330	7,060	-	160,602

* Capital contract commitments for building projects have increased significantly in 2024-25 following Council's appointment of ADCO Constructions Pty Ltd to deliver the landmark Dandenong Wellbeing Centre project.

Notes to the Consolidated Financial Report

Note

5.7 Commitments

(a) Commitments for expenditure (continued)

	Consolidated				Total \$'000
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	
2024					
Operating					
Animal pound services	151	107	-	-	258
Building maintenance services	2,893	212	307	-	3,412
Cleaning services	1,109	1,084	1,945	-	4,138
Dandenong Market Pty Ltd commitments	2,569	2,145	2,160	362	7,236
Festivals and events*				-	-
Garbage collection (incl. garden waste)*	8,055	5,826	12,300	142	26,323
Hard waste and dumped rubbish	562	500	850	-	1,912
Meals for delivery	230	-	-	-	230
Open space management	128	-	-	-	128
Other contracts	1,318	345	1,001	-	2,664
Parking management	55	-	-	-	55
Recycling*	450	450	1,935	-	2,835
Renewable electricity	489	489	1,466	-	2,444
South East Leisure Pty Ltd commitments	1,042	1,082	30	-	2,154
Works (roads and drains) services	441	119	-	-	560
Total operating commitments	19,492	12,359	21,994	504	54,349
Capital					
Buildings	13,245	5	4	-	13,254
Drainage	953	-	-	-	953
Parks, open space and streetscapes	1,267	1,525	5,803	-	8,595
Roads	317	-	-	-	317
Total capital commitments	15,782	1,530	5,807	-	23,119
Total commitments 2024	35,274	13,889	27,801	504	77,468

Note* - Comparative figures from the prior year have been updated ensuring consistent treatment across both financial years.

(b) Operating lease receivables

The Council has entered into commercial property leases on selected properties. These properties are held under operating leases and have remaining non-cancellable lease terms of between 1 and 50 years. All leases include a CPI based revision of the rental charge annually.

Future undiscounted minimum rentals receivable under non-cancellable operating leases are as follows:

	Consolidated	
	2025 \$'000	2024 \$'000
Not later than one year	1,181	1,034
Later than one year and not later than five years	2,089	1,827
Later than five years	102	200
	3,372	3,061

Notes to the Consolidated Financial Report

Note

5.8 Leases

At inception of a contract, Council assesses whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- Council has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- Council has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Under *AASB 16 Leases*, Council as a not-for-profit entity has elected not to measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Notes to the Consolidated Financial Report

Note

5.8 Leases (continued)

<i>Right-of-use assets</i>	Property	Consolidated		Total
		Vehicles	IT and Office Equip.	
	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2024	803	23	343	1,169
Additions/lease modifications	110	-	62	172
Depreciation charge	(428)	(20)	(213)	(661)
Balance at 30 June 2025	485	3	192	680

<i>Lease liabilities</i>	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Maturity analysis - contractual undiscounted cash flows:		
Less than one year	508	622
One to five years	247	658
Total undiscounted lease liabilities as at 30 June	755	1,280
Lease liabilities included in the Balance Sheet at 30 June:		
Current	494	594
Non-current	244	642
Total lease liabilities	738	1,236

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000). This includes IT and office related equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Expenses relating to:		
Leases of low value assets	725	768
Total	725	768

Non-cancellable lease commitments - short-term and low-value leases

Commitments for minimum lease payments for short-term and low-value leases are payable as follows:

Within one year	697	389
Later than one year but not later than five years	755	373
Total lease commitments	1,452	762

Notes to the Consolidated Financial Report

Note

6 ASSETS WE MANAGE

Note content:

- 6.1 Non-current assets classified as held for sale
- 6.2 Property, infrastructure, plant and equipment
 - (a) Summary of Property, Infrastructure, Plant and Equipment
 - (b) Summary of Work in Progress (WIP)
 - (c) Property
 - (d) Plant and Equipment
 - (e) Infrastructure
 - (f) Recognition
 - (g) Depreciation
 - (h) Valuation
 - (i) Reconciliation of Specialised Land

- 8.4* Fair value measurement

** This note includes additional details about the fair value hierarchy and impairment of assets.*

6.1 Non-current assets classified as held for sale

Non-current assets classified as held for sale are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets and related liabilities are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed within 12 months from the date of classification.

There are no non-current assets classified as held for sale at 30 June 2025.

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

Consolidated

(a) SUMMARY OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (net carrying amount)

	Carrying amount 30 June 2024	Acquisitions	Contributions	Revaluation	Depreciation	Impairment (loss) / reversal	Disposals	Write Offs	Transfers	Carrying amount 30 June 2025
<i>(Related FS note)</i>		<i>Stmnt Cap Works</i>	<i>(Note 3.5)</i>	<i>(Note 9.1(a))</i>	<i>(Note 4.3)</i>	<i>(Note 4.9 and 9.1(a))</i>	<i>(Note 3.6)</i>	<i>(Note 4.2 & 4.9)</i>		
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	1,404,199	1,008	3,796	-	-	-	(52)	-	10	1,408,961
Buildings	330,919	1,340	-	-	(15,799)	-	-	(1,268)	4,315	319,507
Plant and equipment	12,207	3,551	-	-	(4,176)	-	(31)	(54)	1,064	12,561
Infrastructure	851,388	5,438	2,204	372,755	(27,670)	-	(27)	(4,840)	12,905	1,212,153
Work in progress (WIP)	46,086	49,354	-	-	-	-	-	(2,987)	(18,294)	74,159
Total carrying amount	2,644,799	60,691	6,000	372,755	(47,645)	-	(110)	(9,149)	-	3,027,341

(b) SUMMARY OF WORK IN PROGRESS

	* Opening WIP	Additions	Transfers	Write Offs	Closing WIP
	\$'000	\$'000	\$'000	\$'000	\$'000
Property	25,076	26,366	(4,325)	(906)	46,211
Plant and equipment	799	802	(1,064)	(61)	476
Infrastructure	20,211	22,186	(12,905)	(2,020)	27,472
Total	46,086	49,354	(18,294)	(2,987)	74,159

* The opening WIP balance at 1 July 2024 has been reclassified across property, infrastructure, and plant and equipment to reflect the correct categorisation. While the overall WIP opening balance remains unchanged, the allocation between asset classes has been updated from the 2023-24 Financial Statements.

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

Consolidated

(c) PROPERTY

	* Land - specialised	* Land under roads - specialised	Land - non- specialised	Total land	Buildings - specialised	Leasehold improvements	Total buildings	Work in progress	TOTAL PROPERTY
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At cost 1 July 2024	-	-	-	-	-	3,740	3,740	25,076	28,816
At fair value 1 July 2024	1,119,498	92,381	192,320	1,404,199	569,412	-	569,412	-	1,973,611
Accumulated depreciation at 1 July 2024	-	-	-	-	(240,204)	(2,029)	(242,233)	-	(242,233)
	1,119,498	92,381	192,320	1,404,199	329,208	1,711	330,919	25,076	1,760,194
Movements in fair value/cost									
Additions	-	-	1,008	1,008	1,128	212	1,340	26,366	28,714
Contributed assets	2,740	1,056	-	3,796	-	-	-	-	3,796
Fair value/cost of assets disposed	-	(52)	-	(52)	-	-	-	-	(52)
Fair value/cost of assets written off	-	-	-	-	(2,315)	-	(2,315)	(906)	(3,221)
Transfers in (out)	-	-	10	10	4,240	75	4,315	(4,325)	-
	2,740	1,004	1,018	4,762	3,053	287	3,340	21,135	29,237
Movements in accumulated depreciation									
Depreciation	-	-	-	-	(15,665)	(134)	(15,799)	-	(15,799)
Accumulated depreciation of write offs	-	-	-	-	1,047	-	1,047	-	1,047
	-	-	-	-	(14,618)	(134)	(14,752)	-	(14,752)
At cost 30 June 2025	-	-	-	-	-	4,027	4,027	46,211	50,238
At fair value 30 June 2025	1,122,238	93,385	193,338	1,408,961	572,465	-	572,465	-	1,981,426
Accumulated depreciation at 30 June 2025	-	-	-	-	(254,822)	(2,163)	(256,985)	-	(256,985)
Carrying amount	1,122,238	93,385	193,338	1,408,961	317,643	1,864	319,507	46,211	1,774,679

* Refer to note 6.2(i) for a reconciliation of specialised land at fair value.

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

Consolidated

(d) PLANT AND EQUIPMENT

	Plant, machinery and equipment	Fixtures, fittings and furniture	Computers and telecomm's	Library books	Work in progress	TOTAL PLANT AND EQUIPMENT
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2024	17,724	9,302	8,730	11,754	799	48,309
Accumulated depreciation at 1 July 2024	(10,851)	(8,098)	(6,922)	(9,432)	-	(35,303)
	6,873	1,204	1,808	2,322	799	13,006
Movements in cost						
Additions	2,286	90	294	881	802	4,353
Cost of assets disposed	(1,488)	-	-	-	-	(1,488)
Cost of assets written off	(202)	(66)	-	-	(61)	(329)
Transfers in (out)	54	66	937	7	(1,064)	-
	650	90	1,231	888	(323)	2,536
Movements in accumulated depreciation						
Depreciation	(2,128)	(384)	(927)	(737)	-	(4,176)
Accumulated depreciation of disposals	1,457	-	-	-	-	1,457
Accumulated depreciation of write offs	164	50	-	-	-	214
	(507)	(334)	(927)	(737)	-	(2,505)
At fair value 30 June 2025	18,374	9,392	9,961	12,642	476	50,845
Accumulated depreciation at 30 June 2025	(11,358)	(8,432)	(7,849)	(10,169)	-	(37,808)
Carrying amount	7,016	960	2,112	2,473	476	13,037

Notes to the Consolidated Financial Report

Note 6.2 Property, infrastructure, plant and equipment

(e) INFRASTRUCTURE

Consolidated

GRAND TOTAL
PROPERTY,
PLANT &
EQUIP,
INFRAST.

	Roads	Bridges	Footpaths and cycleways	Drainage	Recreational, leisure and community facilities	Parks, open space and streetscapes	Off street car parks	Work in progress	TOTAL INFRA- STRUCTURE	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At cost 1 July 2024	-	-	-	-	-	-	-	20,211	20,211	97,336
At fair value 1 July 2024	567,315	84,251	108,318	561,158	66,453	56,804	19,154	-	1,463,453	3,437,064
Accumulated depreciation at 1 July 2024	(280,672)	(28,802)	(43,474)	(210,812)	(23,744)	(17,716)	(6,845)	-	(612,065)	(889,601)
	286,643	55,449	64,844	350,346	42,709	39,088	12,309	20,211	871,599	2,644,799
Movements in fair value/cost										
Additions	2,727	-	383	603	452	1,263	10	22,186	27,624	60,691
Contributed assets	1,703	-	177	593	-	-	-	-	2,473	6,269
Revaluation increments	340,919	-	84,894	257,099	-	-	7,718	-	690,630	690,630
Fair value/cost of assets disposed	(57)	-	(14)	-	-	-	-	-	(71)	(1,611)
Fair value/cost of assets written off	(4,771)	(1,423)	(882)	(468)	(523)	(755)	(958)	(2,020)	(11,800)	(15,350)
Transfers in (out)	2,975	-	502	2,295	3,966	2,931	236	(12,905)	-	-
	343,496	(1,423)	85,060	260,122	3,895	3,439	7,006	7,261	708,856	740,629
Movements in accumulated depreciation										
Depreciation	(9,622)	(1,065)	(2,507)	(5,819)	(4,310)	(3,984)	(363)	-	(27,670)	(47,645)
Accumulated depreciation of contributed assets	(213)	-	(18)	(38)	-	-	-	-	(269)	(269)
Accumulated depreciation of disposals	40	-	4	-	-	-	-	-	44	1,501
Accumulated depreciation of write offs	3,111	408	387	203	319	203	309	-	4,940	6,201
Revaluation (increments) decrements	(177,364)	-	(37,194)	(100,333)	-	-	(2,984)	-	(317,875)	(317,875)
Transfers in (out)	(26)	-	41	9	(11)	-	(13)	-	-	-
	(184,074)	(657)	(39,287)	(105,978)	(4,002)	(3,781)	(3,051)	-	(340,830)	(358,087)
At cost 30 June 2025	-	-	-	-	-	-	-	27,472	27,472	128,555
At fair value 30 June 2025	910,811	82,828	193,378	821,280	70,348	60,243	26,160	-	2,165,048	4,146,474
Accumulated depreciation at 30 June 2025	(464,746)	(29,459)	(82,761)	(316,790)	(27,746)	(21,497)	(9,896)	-	(952,895)	(1,247,688)
Carrying amount	446,065	53,369	110,617	504,490	42,602	38,746	16,264	27,472	1,239,625	3,027,341

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(f) Recognition

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. Refer also to Note 8.4 for further disclosure regarding fair value measurement.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 6.2(g) have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises all land under roads acquired after 30 June 2008 at fair value. Council does not recognise land under roads that it controlled prior to that period in its financial report.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, leasehold improvements are amortised over a 5 to 30 year period.

(g) Depreciation

All asset classes except land, land under roads and art works, having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Straight line depreciation is charged based on the residual useful life as determined each year.

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(g) Depreciation (continued)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless marked with an *.

Council has also set a threshold limit for all classes of assets, which means that all assets with a value equal or greater than this threshold are recognised in these financial statements.

	Depreciation period (years)	Threshold limit \$'000
<i>Property</i>		
Land		
Land	N/A	-
Land under roads	N/A	-
Buildings		
Building components:		
Superstructure	100	10
Ancillary services	20	5
Fitout and fittings	20	5
Leasehold improvements	Lease term	5
<i>Plant and equipment</i>		
Plant and equipment		
Heavy plant and equipment	7	3
Buses, quads and trailers	10	3
Light plant and equipment, passenger and light commercial vehicles	5	3
Fixtures, fittings and furniture		
Fixtures, fittings, furniture and equipment	6	3
Musical instruments	20	3
Art works	N/A	3
Computers and telecommunications		
Hand held devices / mobile phones	5	3
Hardware and equipment	5	3
Library resources	5	-
<i>Infrastructure</i>		
Roads		
Seal	12-20	20
Substructure	100	20
Kerb and channel	15-80	5
Local Area Traffic Management (LATM) devices	5-30	2
On-street car parks	20-100	5
Bridges	20-100	5
Footpaths and cycleways	10-50	5

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(g) Depreciation (continued)

Asset recognition thresholds and depreciation periods

	Depreciation period (years)	Threshold limit \$'000
<i>Infrastructure (continued)</i>		
Drainage		
Pipes	100	5
Pits	100	2
Gross pollutant traps	50	5
Recreational, leisure and community facilities		
Recreational equipment and facilities, minor outdoor electronic screens, signs and scoreboards. Sportsgrounds, grass (turf), courts, hardstand, other ground surfaces. Minor structures (sporting, shade structures and retaining walls), irrigation, sportsfield drainage, controllers, sensors, water tanks/pumps.	10-20	3
Major outdoor LED screens	5	3
Playgrounds	15	3
Outdoor pools	50	3
Parks, open space and streetscapes		
Open space furniture, fencing, bollards and gates.	10-50	3
Flood prevention - retarding/detention basins	20	3
Surface drainage - unformed open drains, water quality devices - wetlands, rain gardens and bioretention swales.	10	3
Surface drainage - formed open drains. Public art.	50	3
Signs, parking meters, ticket machines and equipment.	10-20	3
Lighting, landscaping, passive grass/surface and gardens.	10-20	3
Off street car parks	20-100	5

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(h) Valuation

Valuation of land and buildings

The last formal valuation of land and buildings at 1 January 2024 was undertaken by qualified independent valuers, Patel Dore Valuers Pty Ltd. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

The next valuation of land and buildings is scheduled for 1 January 2026.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Any significant movements in the unobservable inputs for land will have a significant impact on the fair value of these assets.

The date and type of the current valuation is detailed in the following table.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2025 are as follows:

	<i>Non-specialised</i>		<i>Specialised</i>	Date of last valuation	Type of valuation
	Level 1	Level 2	Level 3		
	\$'000s	\$'000s	\$'000s		
Land	-	193,338	1,122,238	01-Jan-24	Full
Land under roads	-	-	93,385	01-Jan-24	Full
Buildings *	-	-	317,643	01-Jan-24	Full
Total written down value	-	193,338	1,533,266		

* Buildings at fair value excludes leasehold improvements which are valued at cost.

Additional details about the fair value hierarchy (Levels 1-3) can be found in Note 8.4.

Valuation of Infrastructure

Valuation of infrastructure assets at fair value has been determined in accordance with a Council valuation or using an appropriate index.

The valuation is at fair value based on current replacement cost less accumulated depreciation at the date of valuation.

The date and type of the current valuation is detailed in the following table. The indexed revaluations that were conducted in the prior year used CPI index as the basis of the valuation.

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(h) Valuation

Valuation of Infrastructure (continued)

Details of Council's infrastructure and information about the fair value hierarchy as at 30 June 2025 are as follows:

	<i>Non-specialised</i>		<i>Specialised</i>	Date of valuation	Type of valuation
	Level 1	Level 2	Level 3		
	\$'000s	\$'000s	\$'000s		
Roads	-	-	446,065	01-May-25	Full
Bridges	-	-	53,369	01-Jun-24	Index
Footpaths and cycleways	-	-	110,617	01-May-25	Full
Drainage	-	-	504,490	01-May-25	Full
Recreational, leisure and community facilities	-	-	42,602	01-May-24	Index
Parks, open space and streetscapes	-	-	38,746	01-May-24	Index
Off street car parks	-	-	16,264	01-May-25	Full
Total written down value	-	-	1,212,153		

During 2024-25, Council adopted ARC360, an online asset valuation platform developed by Insight Valuations, to enhance the accuracy and transparency of infrastructure asset replacement rates. The transition from spreadsheet-based models to ARC360 enabled more granular assessments incorporating asset-specific features, location, and updated construction inputs, which along with input cost increases, resulted in significant revaluation increases across Roads, Footpaths and Cycleways, Off-street Car Parks and Drainage. These increases also reflect the application of AASB 13 amendments, including site preparation and disruption costs, which contributed \$40.4 million to the overall revaluation increment. Valuations were undertaken by Ashay Prabhu, MIE(Aust), CPEng, NPER (Membership 1102199), a qualified valuer with over 25 years' experience in infrastructure asset valuation.

As part of this process, Council also incorporated recent amendments to AASB 13, which require the inclusion of overheads related to site preparation and disruption. These overheads are estimated to account for approximately 10-11% of the total infrastructure asset revaluation increase of \$372.8 million in 2024-25. The remaining infrastructure asset classes are scheduled for a similar review in the 2025-26 financial year.

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads are valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restrictions of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 98%. Where there is an assessed advantage (such as location, frontage, access and zoning), land values have been increased by 3% to 55%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently, land values range between \$2 and \$7,250 per square metre.

Specialised buildings are valued using a current replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and range from \$340 to \$66,000 per square metre. The remaining useful lives of specialised buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Notes to the Consolidated Financial Report

Note

6.2 Property, infrastructure, plant and equipment (continued)

(h) Valuation

Valuation of Infrastructure (continued)

Infrastructure assets are valued based on the current replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Note - 'Work in progress' is valued at cost.

(i) Reconciliation of specialised land at fair value *

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Parks and reserves	648,055	648,055
Floodway	7,615	7,615
Public use	23,160	23,160
Industrial	121,769	112,746
Other	415,024	420,303
Total specialised land	1,215,623	1,211,879

Notes to the Consolidated Financial Report

Note

6.3 Investments in associates, joint arrangements and subsidiaries

a) Principles of consolidation

The consolidated financial statements of Council incorporate all entities controlled by Council as at 30 June 2025, and their income and expenses for that part of the reporting period in which control existed. Subsidiaries are all entities over which Council has control. Council controls an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Council. They are deconsolidated from the date that control ceases.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements.

Entities consolidated into Council are Dandenong Market Pty Ltd and South East Leisure Pty Ltd.

Reconciliation of Council, its subsidiaries and consolidated accounts

Dandenong Market Pty Ltd

Dandenong Market Pty Ltd (DMPL) is a wholly owned subsidiary company of the Greater Dandenong City Council, established in 2012. DMPL is managed in accordance with the terms set out in a Management Service Agreement which was updated and approved by Council on the 25 August 2021. This Agreement took effect from 1 July 2021 and continues until 30 June 2026. The Management Service Agreement runs concurrently with the Lease Agreement (50 years) and provides for annual agreement extensions at Council's discretion.

In recent years, the broader economic environment has presented ongoing challenges, with rising interest rates and cost-of-living pressures contributing to a decline in business confidence. These conditions have placed sustained pressure on DMPL's revenue streams, while operational costs have continued to rise.

Despite these headwinds, DMPL delivered a stronger than forecast financial return in 2024-25, reflecting prudent management and resilience in a difficult market. Looking ahead, a return is also budgeted for 2025-26, and DMPL remains focused on adapting to economic conditions while continuing to deliver value to Council and the community.

South East Leisure Pty Ltd

South East Leisure Pty Ltd (SEL) is another wholly owned subsidiary company of the Greater Dandenong City Council, established in 2021 and commenced operations from 1 July 2022. SEL manages and operates four leisure centres on the terms set out in a Management Services Agreement dated September 2021 from 1 July 2022 through to 30 June 2032:

- Dandenong Oasis
- Noble Park Aquatic Centre (NPAC)
- Springers Leisure Centre
- Dandenong Stadium.

Council also granted a lease to SEL in respect of each of the four major leisure facilities which runs concurrently with the Management Services Agreement for the next 10 years.

Notes to the Consolidated Financial Report

Note

6.3 a) Principles of consolidation (continued)

The following Comprehensive Income Statement, Balance Sheet and Statement of Cash Flows has been provided to show the individual financial positions of the Council, The Dandenong Market Pty Ltd, South East Leisure Pty Ltd and consolidated accounts for the 2024-25 financial year. These financial statements should be read in conjunction with the accompanying notes in the financial report.

Comprehensive Income Statement For the year ended 30 June 2025 Consolidated

	Council	DMPL	SEL	Consolidation Adjustment	Consolidated Accounts
	2025	2025	2025	2025	2025
	\$'000	\$'000	\$'000	\$'000	\$'000
Income / revenue					
Rates and charges	178,238	-	-	(108)	178,130
Statutory fees and fines	11,693	-	-	-	11,693
User fees	9,448	-	5,528	(3)	14,973
Grants - operating	48,759	-	26	-	48,785
Grants - capital	9,676	-	-	-	9,676
Contributions - monetary	7,149	-	-	-	7,149
Contributions - non-monetary	6,000	-	-	-	6,000
Net gain on disposal of property, infrastructure, plant and equipment	1,395	-	-	-	1,395
Fair value adjustments for investment property	175	-	-	-	175
Other income	15,916	7,447	8,359	(4,159)	27,563
Total income / revenue	288,449	7,447	13,913	(4,270)	305,539
Expenses					
Employee costs	96,659	1,770	7,946	-	106,375
Materials and services	95,234	4,609	5,468	(3,783)	101,528
Depreciation	47,455	20	170	-	47,645
Amortisation - intangible assets	-	-	20	-	20
Depreciation - right-of-use assets	661	-	-	-	661
Allowance for impairment losses	2,695	47	1	-	2,743
Borrowing costs	2,637	-	32	-	2,669
Finance costs - leases	28	-	-	-	28
Other expenses	12,292	931	221	(487)	12,957
Total expenses	257,661	7,377	13,858	(4,270)	274,626
Surplus for the year	30,788	70	55	-	30,913
Other comprehensive income Items that will not be reclassified to surplus or deficit in future periods					
Net asset revaluation gain	372,755	-	-	-	372,755
Total comprehensive result	403,543	70	55	-	403,668

Notes to the Consolidated Financial Report

Note

6.3 a) Principles of consolidation (continued)

Balance Sheet As at 30 June 2025 Consolidated

	Council 2025 \$'000	DMPL 2025 \$'000	SEL 2025 \$'000	Consolidation Adjustment 2025 \$'000	Consolidated Accounts 2025 \$'000
Assets					
Current assets					
Cash and cash equivalents	32,822	2,556	1,380	-	36,758
Trade and other receivables	32,253	161	260	(90)	32,584
Other financial assets	179,708	-	-	-	179,708
Inventories	-	-	67	-	67
Prepayments	2,287	25	61	-	2,373
Other assets	3,608	8	-	(85)	3,531
Total current assets	250,678	2,750	1,768	(175)	255,021
Non-current assets					
Trade and other receivables	183	-	-	-	183
Property, infrastructure, plant and equipment	3,026,836	42	463	-	3,027,341
Investment property	6,865	-	-	-	6,865
Right-of-use assets	680	-	-	-	680
Intangible assets	-	-	19	-	19
Total non-current assets	3,034,564	42	482	-	3,035,088
Total assets	3,285,242	2,792	2,250	(175)	3,290,109
Liabilities					
Current liabilities					
Trade and other payables	25,669	1,005	1,046	(175)	27,545
Trust funds and deposits	3,201	607	-	-	3,808
Contract and other liabilities	54,054	5	44	-	54,103
Provisions	21,504	89	279	-	21,872
Other interest-bearing liabilities	-	-	107	-	107
Interest-bearing liabilities	4,379	-	-	-	4,379
Lease liabilities	494	-	-	-	494
Total current liabilities	109,301	1,706	1,476	(175)	112,308
Non-current liabilities					
Trust funds and deposits	2,910	-	-	-	2,910
Provisions	1,957	9	96	-	2,062
Other interest-bearing liabilities	-	-	193	-	193
Interest-bearing liabilities	43,992	-	-	-	43,992
Lease liabilities	244	-	-	-	244
Total non-current liabilities	49,103	9	289	-	49,401
Total liabilities	158,404	1,715	1,765	(175)	161,709
Net assets	3,126,838	1,077	485	-	3,128,400
Equity					
Accumulated surplus	993,868	1,077	485	-	995,430
Reserves	2,132,970	-	-	-	2,132,970
Total equity	3,126,838	1,077	485	-	3,128,400

Notes to the Consolidated Financial Report

Note

6.3 a) Principles of consolidation (continued)

Statement of Cash Flows For the year ended 30 June 2025 Consolidated

	Council 2025 \$'000	DMPL 2025 \$'000	SEL 2025 \$'000	Consolidation Adjustment 2025 \$'000	Consolidated Accounts 2025 \$'000
Cash flows from operating activities					
Rates and charges	177,052	-	-	(108)	176,944
Statutory fees and fines	8,494	-	-	-	8,494
User fees	10,143	-	5,528	(3)	15,668
Grants - operating	48,334	-	73	(47)	48,360
Grants - capital	12,244	-	-	-	12,244
Contributions - monetary	4,460	-	-	-	4,460
Interest received	9,675	49	62	(1)	9,785
Trust funds and deposits taken	37,862	-	-	-	37,862
Other receipts	6,538	8,244	9,788	(3,527)	21,043
Net GST refund / (payment)	13,478	(216)	(1,903)	1,186	12,545
Employee costs	(95,826)	(1,773)	(6,490)	(1,099)	(105,188)
Materials and services	(111,492)	(6,156)	(6,662)	4,260	(120,050)
Short-term, low value and variable lease payments	(694)	(2)	-	-	(696)
Trust funds and deposits repaid	(38,853)	-	-	-	(38,853)
Other payments	(5,361)	-	-	(644)	(6,005)
Net cash provided by operating activities	76,054	146	396	17	76,613
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(57,513)	(32)	(33)	(17)	(57,595)
Proceeds from sale of property, infrastructure, plant and equipment	1,505	-	-	-	1,505
Payments for investments	(371,810)	-	-	-	(371,810)
Proceeds from sale of investments	365,143	-	-	-	365,143
Net cash used in investing activities	(62,675)	(32)	(33)	(17)	(62,757)
Cash flows from financing activities					
Finance costs	(2,623)	-	(32)	-	(2,655)
Proceeds from borrowings	5,120	-	-	-	5,120
Repayment of borrowings	(3,931)	-	-	-	(3,931)
Repayment of other interest-bearing liabilities	-	-	(102)	-	(102)
Interest paid - lease liability	(30)	-	-	-	(30)
Repayment of lease liabilities	(670)	-	-	-	(670)
Net cash used in financing activities	(2,134)	-	(134)	-	(2,268)
Net increase in cash and cash equivalents	11,245	114	229	-	11,588
Cash and cash equivalents at the beginning of the financial year	21,577	2,442	1,151	-	25,170
Cash and cash equivalents at the end of the financial year	32,822	2,556	1,380	-	36,758

Notes to the Consolidated Financial Report

Note	Consolidated	Consolidated
	2025	2024
	\$'000	\$'000

6.3 Investments in associates, joint arrangements and subsidiaries

(b) Committees

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

At balance date there were no committees of management controlled by the Council.

6.4 Investment property

Balance at beginning of financial year	6,690	6,575
Fair value adjustments	175	115
Balance at end of financial year	6,865	6,690

Valuation of investment property

Investment property, comprising retail complexes, are held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Comprehensive Income Statement in the period that they arise. Investment property are not subject to depreciation. Rental income from the leasing of investment properties is recognised in the Comprehensive Income Statement on a straight line basis over the lease term.

Valuation of investment property has been determined in accordance with an independent valuation by Patel Dore Valuers who have recent experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property.

Notes to the Consolidated Financial Report

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Related parties

Parent entity
City of Greater Dandenong

Subsidiaries
Dandenong Market Pty Ltd - detailed in note 6.3
South East Leisure Pty Ltd - detailed in note 6.3

(b) Key Management Personnel

Key management personnel (KMP) are those people with the authority and responsibility for planning, directing and controlling the activities of City of Greater Dandenong. The Councillors, Chief Executive Officer, Executive Directors and Executive Managers are deemed KMP.

Details of KMP at any time during the year are:

Councillors	Consolidated 2025 No.	Consolidated 2024 No.
From 1 July 2024 to current		
Councillor Jim Memeti	Mayor, 18 November 2024 - current	
Councillor Sophie Tan	Deputy Mayor, 18 November 2024 - current	
Councillor Lana Formoso	Mayor, 10 October 2023 - 10 November 2024	
Councillor Sean O'Reilly		
Councillor Loi Truong		
Councillor Bob Milkovic		
Councillor Rhonda Garad		
Councillor Phillip Danh		
From 11 November 2024 to current		
Councillor Isabella Do		
Councillor Melinda Yim		
Councillor Alice Phuong Le		
From 1 July 2024 to 10 November 2024		
Councillor Tim Dark		
Councillor Angela Long		
Councillor Richard Lim	Deputy Mayor, 10 November 2023 - 10 November 2024	

Total number of Councillors	14	12
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Notes to the Consolidated Financial Report

7.1 Council and key management remuneration (continued)

(b) Key Management Personnel (continued)

	Consolidated 2025 No.	Consolidated 2024 No.
Other key management personnel		
Peta Gillies - Executive Director Community Strengthening		
Sanjay Manivasagasivam - Executive Director City Futures		
Marjan Hajjari - Executive Manager Strategic Growth and Advocacy		
Yuri Guzman - Chief Information Officer		
Michelle Hansen - Chief Financial Officer (Executive member from 10 March 2025)		
Andrew Foley - Executive Director Corporate Development (1 July 2024 - 7 March 2025)		
Total number of other key management personnel	6	9
Chief Executive Officer		
Jacqui Weatherill	1	1
Total key management personnel	21	22
Dandenong Market Board Members		
Board Members	5	6
Executives	3	3
Total number of Dandenong Market Board Members	8	9
South East Leisure Board Members		
Board Members	6	5
General Managers	4	4
Chief Executive Officer	1	1
Total number of South East Leisure Board Members	11	10

(c) Remuneration of Key Management Personnel

Remuneration comprises employee benefits including all forms of consideration paid, payable or provided by Council, or on behalf of the Council, in exchange for services rendered. Remuneration of Key Management Personnel and Other senior staff is disclosed in the following categories.

Short-term employee benefits include amounts such as wages, salaries, annual leave or sick leave that are usually paid or payable on a regular basis, as well as non-monetary benefits such as allowances and free or subsidised goods or services.

Other long-term employee benefits include long service leave, other long service benefits or deferred compensation.

Post-employment benefits include pensions, and other retirement benefits paid or payable on a discrete basis when employment has ceased.

Termination benefits include termination of employment payments, such as severance packages.

Notes to the Consolidated Financial Report

7.1 Council and key management remuneration (continued)

(c) Remuneration of Key Management Personnel (continued)

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits	4,404	3,779
Long-term benefits	40	50
Post employment benefit	410	353
Termination benefits	141	620
	4,995	4,802

The numbers of key management personnel, whose total remuneration from Council and any related entities fall within the following bands:

	No.	No.
\$1 - \$9,999	-	1
\$10,000 - \$19,999	5	3
\$20,000 - \$29,999	8	6
\$30,000 - \$39,999	5	7
\$40,000 - \$49,999	4	5
\$50,000 - \$59,999	1	1
\$60,000 - \$69,999	1	-
\$70,000 - \$79,999	-	1
\$80,000 - \$89,999	1	-
\$90,000 - \$99,999	-	1
\$100,000 - \$109,999	2	1
\$110,000 - \$119,999	2	-
\$120,000 - \$129,999	-	1
\$130,000 - \$139,999	-	1
\$160,000 - \$169,999	-	3
\$180,000 - \$189,999	-	2
\$190,000 - \$199,999	-	1
\$200,000 - \$209,999	3	1
\$210,000 - \$219,999	1	-
\$220,000 - \$229,999	1	-
\$230,000 - \$239,999	-	1
\$240,000 - \$249,999	-	1
\$250,000 - \$259,999	1	-
\$260,000 - \$269,999	1	-
\$270,000 - \$279,999	1	-
\$280,000 - \$289,999	1	-
\$320,000 - \$329,999	-	1
\$340,000 - \$349,999	2	-
\$410,000 - \$419,999	-	1
\$420,000 - \$429,999	1	1
\$430,000 - \$439,999	-	-
\$440,000 - \$449,999	1	-
\$600,000 - \$609,999	-	1
Total	42	41

Notes to the Consolidated Financial Report

7.1 Council and key management remuneration (continued)

(d) Remuneration of other senior staff

Other senior staff are officers of Council, other than Key Management Personnel, whose total remuneration exceeds \$170,000 and who report directly to a member of the KMP.

The number of Senior Officers are shown below in their relevant income bands:

Income range:		Consolidated 2025	Consolidated 2024
		No.	No.
\$170,000 - \$179,999		2	-
\$180,000 - \$189,999		1	-
\$190,000 - \$199,999		5	3
\$200,000 - \$209,999		3	2
\$210,000 - \$219,999		1	4
\$220,000 - \$229,999		2	1
\$230,000 - \$239,999		1	2
\$240,000 - \$249,999		2	1
\$250,000 - \$259,999		1	1
\$290,000 - \$299,999		1	-
		<u>19</u>	<u>14</u>
Total remuneration for the reporting year for Senior Officers included above, amounted to:		<u>\$'000</u> 4,051	<u>\$'000</u> 3,061

7.2 Related party disclosure

(a) Transactions with related parties

(i) During 2024-25 Council entered into the following transactions with related parties Dandenong Market Pty Ltd (DMPL) and South East Leisure Pty Ltd (SEL).

	Consolidated 2025	Consolidated 2024
	Excl GST \$'000	Excl GST \$'000
Dandenong Market Pty Ltd		
Received from DMPL		
Rent received	406	264
Other charges	<u>108</u>	<u>103</u>
Total received	<u>514</u>	<u>367</u>
Paid to DMPL		
Contributions for festival/events	80	82
Payment for gift vouchers	7	2
Payment for other items	<u>120</u>	<u>315</u>
Total paid	<u>207</u>	<u>399</u>

Councillor Memeti has a financial interest in a stall at Dandenong Market. The financial arrangements are at arms length based on commercial terms. A number of related parties have minority shareholdings in public companies, which have dealings with the Council from time to time.

Notes to the Consolidated Financial Report

7.2 Related party disclosure (continued)

(a) Transactions with related parties (continued)

	Consolidated 2025 Excl GST \$'000	Consolidated 2024 Excl GST \$'000
South East Leisure Pty Ltd		
Received from SEL		
Other reimbursements	4	4
Total received	4	4
Paid to SEL		
Management fee	3,505	3,406
Payment for other items	40	135
Total paid	3,545	3,541

(b) Outstanding balances with related parties

The following transaction was outstanding at 30 June

Other reimbursements	2	20
	2	20

(c) Loans to/from related parties

On the 26 September 2022, Council resolved to serve as a guarantor for the finance lease facility in favour of South East Leisure Pty Ltd. The amount outstanding at 30 June 2025 is \$362,918.

(d) Commitments to/from related parties

Dandenong Market Pty Ltd

Under the Management Services Agreement with Dandenong Market Pty Ltd (DMPL) an extension has been exercised up to 30 June 2026.

A commitment for rent of the Market premises is as follows	372	322
	372	322

South East Leisure Pty Ltd

Under the Management Services Agreement Council appoints South East Leisure Pty Ltd to provide management services to Council, Council is required to pay a Management Fee under the terms and conditions of the Management Services Agreement which ends 30 June 2032.

A commitment to pay a Management Fee to South East Leisure Pty Ltd	3,637	3,505
	3,637	3,505

Notes to the Consolidated Financial Report

Note

8 MANAGING UNCERTAINTIES

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

(a) Contingent assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council.

The following are potential contingent assets to be considered by Council.

Developer contributions

Greater Dandenong acquires infrastructure assets, such as local roads, footpaths, kerb and channel and drains etc, from developers, as subdivisional contributions. The amount and value of assets acquired depends on the size of the development and the level of growth within the municipality. Developers construct infrastructure assets which are vested with Council when Council issues a Statement of Compliance. These assets are brought to account as revenue (Contributions – Non-Monetary) and capitalised. At reporting date, developers had commenced construction of assets that will eventually be transferred to the Council subject to Council issuing a Statement of Compliance. Council cannot reliably measure the value of the assets involved prior to completion and the timing of recognition.

(b) Contingent liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because:
 - it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
 - the amount of the obligation cannot be measured with sufficient reliability.

The following are potential contingent liabilities to be considered by Council.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 9.3. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Notes to the Consolidated Financial Report

Note

8.1 (b) Contingent liabilities (continued)

Development Contribution Plans (DCP)

Council has three sites that are subject to formal development contribution plans, two are in Keysborough and one in Lyndhurst. All three sites are covered by a DCP.

A DCP provides the framework for the provision and funding of infrastructure to facilitate the set development area and the purpose of a DCP is to provide a "fair distribution of costs for works and services, including roads, traffic management and community facilities to all the proper servicing in the area".

New development in each of the areas is required to meet its share of the total cost of delivering the required infrastructure works – as measured by its projected share of usage – through development contributions collected under the DCP's. The balance of works not covered by development contributions has been agreed to be funded by Council. The total value of these works is estimated to be around \$10 million.

Landfills

The Greater Dandenong City Council may be liable for the consequences of disposing refuse at a number of legacy landfill sites. A legacy site refers to a landfill that has been decommissioned and is no longer receiving waste. At balance date Council is unable to assess whether there are any financial implications.

Legal actions

Council is presently involved in a number of confidential legal matters, which are being conducted through Council's solicitors. The estimated potential financial effect of these matters may be up to \$2.15 million (\$1.0 million as at 30 June 2024).

MAV Workcare

Council was a participant of the MAV WorkCare Scheme. The MAV WorkCare Scheme provided workers compensation insurance. MAV WorkCare commenced business on 1 November 2017 and the last day the Scheme operated as a self-insurer was 30 June 2021. In accordance with the *Workplace Injury Rehabilitation and Compensation Act 2013*, there is a six year liability period following the cessation of the Scheme (to 30 June 2027). During the liability period, adjustment payments may be required. Since 30 June 2021, Council has paid \$1.39 million in adjustment payments (2024-25: \$29,327 and 2023-24: \$32,260). The determination of any adjustment payments is dependent upon revised actuarial assessments of the Scheme's tail claims liabilities as undertaken by Work Safe Victoria. If required, adjustments will occur at the 3-year and 6-year points during the liability period, and will affect participating members. The 30 June 2024 marks the three-year anniversary of the schemes cessation. In August 2025, Council received an invoice for an additional adjustment payment of \$447,000 which will be paid in 2025-26.

Notes to the Consolidated Financial Report

Note

8.1 (c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the Balance Sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the Balance Sheet are disclosed below.

As at 30 June 2025, Council's maximum potential exposure is as follows:

Entities	Amount outstanding 30 June 2025 \$'000	Amount outstanding 30 June 2024 \$'000	Date commenced
Keysborough Bowls Club Inc.	23	31	18 May 2015
Total Guarantees for loans to other entities	23	31	

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2025 reporting period. Council assesses the impact of these new standards. As at 30 June 2025 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2025 that are expected to impact Council.

In September 2024 the Australian Accounting Standards Board (AASB) issued two Australian Sustainability Reporting Standards (ASRS). This followed Commonwealth legislation establishing Australia's sustainability reporting framework. Relevant entities will be required to undertake mandatory reporting of climate-related disclosures in future financial years. Public sector application issues remain under consideration and Council will continue to monitor developments and potential implications for future financial years.

Notes to the Consolidated Financial Report

Note

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk. We do not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 2020*. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product
- monitoring of return on investment and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in the Balance Sheet. Particularly significant area of credit risk exists in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with
- we may require collateral where appropriate and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Notes to the Consolidated Financial Report

Note

8.3 (c) Credit risk (continued)

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal. Rates debtors are secured by a charge over the rateable property. Council has assessed that 16% of parking infringement debts owing to Council are unlikely to be collected and has raised a provision for doubtful debts over those debts based on an assessment of collectability. The collection of long overdue parking infringement debts is managed by Fines Victoria.

Refer note 5.1 for financial assets which are determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the Balance Sheet, such as when Council provides a guarantee for another party. Details of Council's contingent liabilities are disclosed in note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any allowance for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements we will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained.
- has readily accessible standby facilities and other funding arrangements in place.
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments.
- monitors budget to actual performance on a regular basis, and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the Balance Sheet and the amounts related to financial guarantees disclosed in note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at note 5.4.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +1% and - 1% in market interest rates (AUD) from year-end rates of 4.57%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Consolidated Financial Report

Note

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. *AASB 13 'Fair value measurement'*, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

Council has considered the amendments to *AASB 13 Fair Value Measurement* that apply for the 2024-25 financial year as a result of AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities. For assets, where the Council adopts a current replacement cost approach to determine fair value, the Council now considers the inclusion of site preparation costs, disruption costs and costs to restore another entity's assets in the underlying valuation.

The AASB 13 amendments apply prospectively, comparative figures have not been restated.

The AASB 13 amendments have impacted Council's financial statements as follows: The current replacement cost of Council assets, such as infrastructure assets, has increased by \$40.4 million due to the inclusion of site preparation costs, disruption costs and costs to restore another entity's assets.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities.

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable.

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, works in progress and leasehold improvements are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. For assets valued at cost, the carrying amount is considered to approximate fair value given short useful lives. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Notes to the Consolidated Financial Report

Note

8.4 Fair value measurement (continued)

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 5 years. The valuation is performed either by experienced council officers or independent experts. The following table sets out the frequency of revaluations by asset class.

Asset class	Revaluation frequency
Land	1 to 2 years
Buildings	1 to 2 years
Roads	2 to 5 years
Bridges	2 to 5 years
Footpaths and cycleways	2 to 5 years
Drainage	2 to 5 years
Off street car parks	2 to 5 years

Where the assets are revalued, the revaluation increases are credited directly to the asset revaluation reserve except to the extent that an increase reverses a prior year decrease for that class of asset that had been recognised as an expense in which case the increase is recognised as revenue up to the amount of the expense. Revaluation decreases are recognised as an expense except where prior increases are included in the asset revaluation reserve for that class of asset in which case the decrease is taken to the reserve to the extent of the remaining increases. Within the same class of assets, revaluation increases and decreases within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

There were no impairment adjustments at 30 June 2025. The prior year impairment adjustments at 30 June 2024 included two buildings: an uninhabitable building and a fire-damaged building (total impairment loss of \$729,000 in the asset revaluation reserve in Note 9.1(a)) and 60 parking meter assets which became obsolete in 2025 due to advances in card payment security technology (impairment loss of \$56,000 in other expenses in Note 4.9).

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

8.6 Adjustments directly to equity

There were no adjustments to opening equity balances in the 2024-25 financial year.

Notes to the Consolidated Financial Report

Note

9 OTHER MATTERS

9.1 Reserves

	Balance at beginning of reporting period \$'000	Increase (decrease) \$'000	Reversal of previous valuations for assets disposed \$'000	Impairment loss (credited against previous increments)/ reversal \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves					
2025					
Property					
Land	1,025,776	-	-	-	1,025,776
Buildings	75,851	-	-	-	75,851
	1,101,627	-	-	-	1,101,627
Infrastructure					
Roads	216,246	163,555	-	-	379,801
Bridges	31,829	-	-	-	31,829
Footpaths and cycleways	22,752	47,700	-	-	70,452
Drainage	270,429	156,766	-	-	427,195
Off street car parks	3,329	4,734	-	-	8,063
Parks, open space and streetscapes	4,516	-	-	-	4,516
Recreational, leisure and community facilities	4,483	-	-	-	4,483
	553,584	372,755	-	-	926,339
Total asset revaluation reserves	1,655,211	372,755	-	-	2,027,966
2024					
Property					
Land	963,143	62,633	-	-	1,025,776
Buildings	74,677	1,903	-	(729)	75,851
	1,037,820	64,536	-	(729)	1,101,627
Infrastructure					
Roads	216,246	-	-	-	216,246
Bridges	26,141	5,688	-	-	31,829
Footpaths and cycleways	22,752	-	-	-	22,752
Drainage	223,964	46,465	-	-	270,429
Off street car parks	3,329	-	-	-	3,329
Parks, open space and streetscapes	-	4,516	-	-	4,516
Recreational, leisure and community facilities	-	4,483	-	-	4,483
	492,432	61,152	-	-	553,584
Total asset revaluation reserves	1,530,252	125,688	-	(729)	1,655,211

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets, as described in accounting policy note 6.2(h).

Notes to the Consolidated Financial Report

Note

	Balance at beginning of reporting period \$'000	Transfer to accumulated surplus \$'000	Transfer from accumulated surplus \$'000	Balance at end of reporting period \$'000
9.1 Reserves (continued)				
(b) Other reserves				
2025				
Insurance reserve	469	-	246	715
Re-vegetation reserves	200	(30)	-	170
Open space - planning, development and improvements	3,756	(1,026)	3,997	6,727
Open space - acquisitions	6,000	(1,026)	1,026	6,000
Keysborough South maintenance levy	3,008	(1,122)	1,796	3,682
Major projects reserve	49,308	(8,501)	8,457	49,264
General reserve	4,155	(34)	2,315	6,436
Council funded development contributions reserve	16,314	(31)	1,145	17,428
Spring Valley landfill rehabilitation	4,063	(25)	1,417	5,455
Springvale Activity Precinct - parking and development	235	-	-	235
Dandenong Activity Precinct - parking and development	3,013	(1)	1,000	4,012
Future maintenance reserve	4,040	(248)	-	3,792
Digital technology reserve	-	-	1,088	1,088
Total other reserves	94,561	(12,044)	22,487	105,004
2024				
Insurance reserve	469	-	-	469
Re-vegetation reserves	229	(29)	-	200
Open space - planning, development and improvements	2,309	(841)	2,288	3,756
Open space - acquisitions	6,000	(10)	10	6,000
Keysborough South maintenance levy	2,581	(1,308)	1,735	3,008
Major projects reserve	42,566	(2,172)	8,914	49,308
General reserve	2,662	(245)	1,738	4,155
Council funded development contributions reserve	19,546	(4,421)	1,189	16,314
Spring Valley landfill rehabilitation	3,148	(36)	951	4,063
Springvale Activity Precinct - parking and development	235	-	-	235
Dandenong Activity Precinct - parking and development	3,074	(711)	650	3,013
Future maintenance reserve	4,341	(301)	-	4,040
Grants in Advance	720	(720)	-	-
Total other reserves	87,880	(10,794)	17,475	94,561

Notes to the Consolidated Financial Report

Note

9.1 Reserves (continued)

(b) Other reserves (continued)

Nature and purpose of other reserves:

Insurance reserve

The insurance reserve has been created to meet large and unexpected policy excesses on multiple insurance claims.

Re-vegetation reserves

The purpose of this reserve fund is to meet native re-vegetation requirements on Council's reserves.

Open space - planning, development and improvements

Funds set aside in this reserve will be utilised exclusively for allocation towards enhancing the City's open space via planning, development and improvements.

Open space - acquisitions

Funds set aside in this reserve will be utilised exclusively for open space land acquisitions.

Keysborough South maintenance levy

This reserve has been established to ensure full accountability of the levies received for the Keysborough and Somerfield Estates reflecting costs of maintaining an additional 15% open space beyond that of traditional estates.

Major projects reserve

The major projects reserve holds proceeds from the sale of Council's property assets or surplus Council funds and will be utilised for investing in other properties or funding future major projects.

General reserve

This reserve relates to financial impacts of future aged care sector reforms and fixed term contracts in community service programs.

Council funded development contributions reserve

The reserve for Council funded development contribution plans holds funds in respect of Council's contribution to the two major developments in Dandenong South (C87) and Keysborough (C36).

Spring Valley landfill rehabilitation reserve

The purpose of this reserve is to rehabilitate the Spring Valley landfill site at Clarke Road, Springvale South.

Springvale Activity Precinct - parking and development reserve

The purpose of the reserve is to fund development in the Springvale Activity Centre.

Dandenong Activity Precinct - parking and development reserve

The purpose of the reserve is to fund development in the Dandenong Activity Centre.

Future maintenance reserve

This reserve holds contribution funds for future works to address level crossing removal authority defects.

Digital Technology reserve

This reserve is dedicated to advancing Council's digital capabilities. This reserve supports initiatives that drive innovation, improve operational efficiency, enhance customer and employee experiences, and ensure long-term technological resilience.

Notes to the Consolidated Financial Report

Note

9.1 Reserves (continued)

		Consolidated 2025 \$'000	Consolidated 2024 \$'000
(c) Total reserves summary	Note		
Asset revaluation reserve	9.1(a)	2,027,966	1,655,211
Other reserves	9.1(b)	105,004	94,561
Total reserves		2,132,970	1,749,772

9.2 Reconciliation of cash flows from operating activities to surplus

Surplus for the year	30,913	12,287
Non-cash adjustments:		
Depreciation	47,645	35,881
Amortisation intangible assets	20	44
Depreciation right of use assets	661	715
Impairment loss	-	56
Investments in other entities	10	-
Gain on disposal of property, infrastructure, plant and equipment	(1,395)	(604)
Fair value adjustments for investment property	(175)	(115)
Contributions of non-monetary assets	(6,000)	(12,098)
Works in progress (unable to be capitalised)	2,987	8,054
Assets written-off	6,163	6,754
Borrowing costs	2,669	2,575
Finance cost - leases	28	41
Other interest bearing liabilities net present value adjustment	18	-
Change in assets and liabilities		
(Increase)/decrease in trade and other receivables	(2,529)	366
(Increase)/decrease in prepayments	1,313	(137)
Increase/(decrease) in trust funds and deposits taken/repaid	(1,005)	(862)
Increase/(decrease) in trade and other payables	(3,377)	4,947
Increase/(decrease) in contract and other liabilities	(2,574)	(2,203)
Increase in provisions	1,239	97
(Increase)/decrease in inventories	2	(7)
Net cash provided by operating activities	76,613	55,791

Notes to the Consolidated Financial Report

Note

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

Obligations for contributions to the Fund are recognised as an expense in Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation category, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2025, this was 11.5% as required under Superannuation Guarantee (SG) legislation (2024:11.0%)).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary. As at 30 June 2024, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category as at 30 June 2024 (of which Council is a contributing employer) was 105.4%. The financial assumptions used to calculate the VBI were:

- Net investment returns	5.60% pa
- Salary information	3.50% pa
- Price inflation (CPI)	2.70% pa

As at 30 June 2025, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category. It is expected to be completed by 31 October 2025.

Vision Super has advised that the VBI at 30 June 2025 was 110.5%. Council was notified of the 30 June 2025 VBI during August 2025 (2024: August 2024). The financial assumptions used to calculate this VBI were:

- Net investment returns	5.70% pa
- Salary information	3.50% pa
- Price inflation (CPI)	2.60% pa

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2024 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Notes to the Consolidated Financial Report

Note

9.3 Superannuation (continued)

Employer contributions

(a) Regular contributions

On the basis of the results of the 2024 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund’s Defined Benefit category at rates determined by the Fund’s Trustee. For the year ended 30 June 2025, this rate was 11.5% of members' salaries (11.0% in 2023-24). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2023 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

(b) Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category’s VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 98% from 26 July 2024 (previously 97%).

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund’s participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund’s Defined Benefit category, together with the employer’s payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer’s successor.

The 2024 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2024 while a full investigation was conducted as at 30 June 2023.

The Fund’s actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	2024 (Triennial) \$ million	2023 (Interim) \$ million
- A VBI surplus	108.4	84.7
- A total service liability surplus	141.4	123.6
- A discounted accrued benefits surplus	156.7	141.9

Notes to the Consolidated Financial Report

Note

9.3 Superannuation (continued)

The VBI surplus means that the market value of the fund’s assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2024.

The total service liability surplus means that the current value of the assets in the Fund’s Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2024.

The discounted accrued benefit surplus means that the current value of the assets in the Fund’s Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2024.

The 2025 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund’s position as at 30 June 2025 as the Fund provides lifetime pensions in the Defined Benefit category.

Vision Super has advised that the VBI at 30 June 2025 was 110.5%. Council was notified of the 30 June 2025 VBI during August 2025 (2024: August 2024). The financial assumptions used to calculate this VBI were:

- Net investment returns	5.70% pa
- Salary information	3.50% pa
- Price inflation (CPI)	2.60% pa

It is anticipated that this actuarial investigation will be completed by 31 October 2025.

The 2023 triennial investigation

The last triennial actuarial investigation conducted prior to 30 June 2023 was at 30 June 2020. This actuarial investigation was completed by 31 December 2020. The financial assumptions for the purposes of that investigation was:

	2023 Triennial investigation	2020 Triennial investigation
- Net investment return	5.7% pa	5.6% pa
- Salary inflation	3.5% pa	2.5% pa for the first two years and 2.75% pa thereafter
- Price inflation	2.8% pa	2.0% pa

Notes to the Consolidated Financial Report

Note

9.3 Superannuation (continued)

Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2025 are detailed below:

Scheme	Type of scheme	Rate	Consolidated	Consolidated
			2025	2024
			\$'000	\$'000
Vision Super	Defined benefits	11.5% (2024: 11.0%)	312	312
Vision Super	Accumulation	11.5% (2024: 11.0%)	3,798	3,771
Other funds	Accumulation	11.5% (2024: 11.0%)	5,438	4,772

In addition to the above contributions, Council has paid \$0 unfunded liability payments to Vision Super in 2024-25 (2023-24: \$0).

There were \$376,000 contributions outstanding and no loans issued from or to the above schemes as at 30 June 2025.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2026 is \$322,000.

10 Change in Accounting Policy

There have been no changes to accounting policies in the 2024-25 year.
There are no pending accounting standards that are likely to have a material impact on Council.



Greater Dandenong City Council

Performance Statement

For the year ended 30 June 2025

Performance Statement
For the year ended 30 June 2025



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Performance Statement

For the year ended 30 June 2025

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Michelle Hansen CPA
Principal Accounting Officer

Date: 22 September 2025
Dandenong

In our opinion, the accompanying performance statement of the Greater Dandenong City Council for the year ended 30 June 2025 presents fairly the results of Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify this performance statement in its final form.

Jim Memeti
Mayor

Date: 22 September 2025
Dandenong

Rhonda Garad
Councillor

Date: 22 September 2025
Dandenong

Sanjay Manivasagasivam
Acting Chief Executive Officer

Date: 22 September 2025
Dandenong

Performance Statement
For the year ended 30 June 2025



Victorian Auditor-General’s Office Audit Report

Performance Statement

For the year ended 30 June 2025



Section 1 - Description of municipality

The City of Greater Dandenong encompasses an area of 129 kilometres in Melbourne's south-east, approximately 35 kilometres from the central business district. Greater Dandenong has a population of over 167,000 people and is the most multicultural municipality in Australia, with residents from over 150 different birthplaces. This adds a wealth of diversity to the city through a range of cultural experiences. The city has a vibrant economy in both the retail and manufacturing sectors and is renowned as the manufacturing hub of Victoria. The wholesale trade, health care, and retail trade sectors also provide a significant proportion of employment opportunities.

Performance Statement

For the year ended 30 June 2025

Section 2 – Service performance indicators

Service / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Material Variations and Comments
Aquatic Facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	2.27	3.82	4.60	N/A	4.89	The utilisation of the aquatic facilities is the number of visits divided by the population and has returned to the pre-COVID figures seen in 2018 and 2019.
Animal Management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	100.0%	100.0%	100.0%	N/A	100.0%	Council continues to achieve 100% success.
Food Safety Health and safety <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x 100	100.0%	100.0%	100.0%	N/A	100.0%	Council continues to achieve 100% success.
Governance Consultation and engagement <i>Satisfaction with community consultation and engagement</i> [Community satisfaction rating out of 100 with the consultation and engagement efforts of Council]	59	59	58	61	77	Council changed providers for the Community Satisfaction Survey in 2025 and took a face-to-face, door-knocking approach. The results following this change showed a considerable increase in satisfaction.

Performance Statement

For the year ended 30 June 2025

Section 2 – Service performance indicators (continued)

Service / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Material Variations and Comments
Libraries Participation <i>Library membership</i> [percentage of the population that are registered library members] x 100	N/A	N/A	33.47%	N/A	35.64%	Audited indicator commencing 2024.
Maternal and Child Health (MCH) Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100	72.31%	70.31%	72.81%	N/A	72.22%	
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100	83.33%	81.30%	74.17%	N/A	82.40%	This year has seen an increase in the number of Aboriginal Children due to Key Age and Stage consultations. There has also been a targeted approach by an Aboriginal Maternal and Child Health Nurse to engage with Aboriginal families.

Performance Statement

For the year ended 30 June 2025

Section 2 – Service performance indicators (continued)

Service / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Material Variations and Comments
Roads Condition <i>Sealed local roads below the intervention level</i> [Percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal]	94.58%	98.37%	97.82%	95.50%	99.94%	
Statutory Planning Service standard <i>Planning applications decided within the relevant required time</i> [Percentage of planning application decisions made within the relevant required time]	89.93%	78.97%	81.64%	83.00%	84.28%	
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	47.96%	45.25%	47.71%	48.00%	46.46%	

Performance Statement

For the year ended 30 June 2025

Section 3 – Financial performance indicators

For the year ended 30 June 2025

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Efficiency										
Expenditure level										
Expenses per property assessment [Total expenses / Number of property assessments]	\$3,108.28	\$3,354.91	\$3,561.83	\$3,396.60	\$3,712.00	\$3,781.21	\$3,802.21	\$3,857.65	\$3,920.88	
Revenue level										
Average rate per property assessment [General rates and Municipal charges / Number of property assessments]	\$1,925.49	\$1,972.70	\$2,053.24	N/A	\$2,122.97	\$2,203.77	\$2,263.23	\$2,323.89	\$2,385.68	
Liquidity										
Working capital										
Current assets compared to current liabilities [Current assets / Current liabilities] x 100	200.03%	205.57%	206.67%	153.91%	229.35%	148.44%	148.99%	150.76%	151.12%	The 2025 actual result was greater than the target due mainly to delayed capital expenditure. The forecast working capital ratio for forthcoming years is projected to decrease as closing cash holdings return to normal levels. Council's cash reserves will also be drawn down to fund the Dandenong Wellbeing Centre major capital project.

Performance Statement

For the year ended 30 June 2025

Section 3 – Financial performance indicators (continued)

For the year ended 30 June 2025

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Liquidity										
Unrestricted cash										
Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x 100	(29.51%)	15.01%	(21.56%)	N/A	(29.06%)	3.84%	2.19%	-1.24%	-2.69%	The negative indicator result for 2025 is primarily due to \$179.7 million in investments that are required to be classified as 'other financial assets' as the term deposit period exceeds 90 days. If these investments were included in the ratio calculation, the ratio result would be a positive 135% for 2025. Future years are not comparable as they do not project capital expenditure delays or unspent grants.
Obligations										
Loans and borrowings										
Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x 100	34.33%	30.74%	27.84%	N/A	27.41%	43.96%	56.28%	50.61%	45.08%	The upwards trend in future years relates to planned borrowings to fund the Dandenong Wellbeing Centre major capital project.
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x 100	3.99%	3.81%	3.63%	N/A	3.71%	4.78%	6.95%	7.27%	7.00%	The upwards trend in future years relates to planned borrowings to fund the Dandenong Wellbeing Centre major capital project.

Performance Statement

For the year ended 30 June 2025

Section 3 – Financial performance indicators (continued)

For the year ended 30 June 2025

Dimension / <i>indicator</i> / <i>measure</i> [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Obligations (continued)										
<i>Indebtedness</i>										
<i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x 100	30.54%	26.05%	23.29%	N/A	22.64%	35.93%	46.04%	41.48%	37.21%	The upwards trend in future years relates to planned borrowings to fund the Dandenong Wellbeing Centre major capital project.
<i>Asset renewal and upgrade</i>										
<i>Asset renewal and upgrade compared to depreciation</i> [Asset renewal and asset upgrade expense / Asset depreciation] x 100	110.26%	121.50%	102.50%	105.57%	66.99%	219.35%	149.11%	75.81%	75.36%	The 2025 result reflects a 33% increase in depreciation expense due to the componentisation of building assets, alongside delays in key renewal programs such as fleet upgrades and road reconstruction. The forecast ratios for 2026 and 2027 are influenced by increased renewal works, primarily driven by the Dandenong Wellbeing Centre major project.

Performance Statement

For the year ended 30 June 2025

Section 3 – Financial performance indicators (continued)

For the year ended 30 June 2025

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Operating position										
Adjusted underlying result										
Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x 100	6.39%	3.04%	(4.50%)	N/A	3.76%	-1.59%	-1.53%	-1.32%	-1.53%	The positive ratio result for 2025 is primarily driven by increased operating grants, reflecting the timing of Financial Assistance Grant distributions. This uplift has been partially offset by higher depreciation expense. Looking ahead, adjusted underlying deficits are projected in future years due to rate capping, rising costs, and the progression of the significant Dandenong Wellbeing Centre project. Council remains committed to addressing these future challenges with transparency and accountability.
Stability										
Rates concentration										
Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x 100	68.79%	68.32%	72.20%	71.22%	65.90%	70.52%	71.86%	72.48%	73.23%	
Rates effort										
Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x 100	0.31%	0.27%	0.26%	N/A	0.26%	0.26%	0.26%	0.27%	0.27%	

Performance Statement

For the year ended 30 June 2025

Section 4 – Sustainable capacity indicators

For the year ended 30 June 2025

Indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Results 2025	Material Variations and Comments
Population <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,293.37	\$1,445.16	\$1,497.72	\$1,540.13	
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$6,772.05	\$7,343.30	\$7,570.52	\$9,670.62	The increase in the 2024 ratio result is due to fair value asset revaluations of the roads, footpaths and cycleways, drainage and off-street car parks asset classes during 2024-25.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	235.17	228.47	234.73	240.20	
Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,095.59	\$1,221.10	\$1,268.07	\$1,296.28	

Performance Statement

For the year ended 30 June 2025

Section 4 – Sustainable capacity indicators

For the year ended 30 June 2025

Indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Results 2025	Material Variations and Comments
Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$235.45	\$252.02	\$151.96	\$294.15	This ratio result is affected by the timing of Financial Assistance Grant payments, which are sometimes received in advance of the financial year they relate to. In 2023, the result reflects 125% of the grant allocation due to an early receipt of 100% of the 2023-24 grant allocation plus 25% of the 2022-23 allocation). No early payment was received in 2024, resulting in a lower reported figure. In contrast, the 2025 result includes 150% of the grant allocation (100% from 2024-25 and 50% early from 2025-26), contributing to a higher ratio outcome.
Disadvantage <i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	1.00	1.00	1.00	1.00	
Workforce turnover <i>Percentage of staff turnover</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x 100	17.06%	12.92%	12.52%	12.25%	

Performance Statement

For the year ended 30 June 2025

Section 5. Notes to the accounts

5.1 Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed service performance, financial performance and sustainable capacity indicators and measures together with a description of the municipal district and an explanation of material variations in the results and notes to the accounts. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics or the Council's satisfaction survey provider).

The performance statement presents the actual results for the current year and the previous three years, along with the current year's target, if mandated by the *Local Government (Planning and Reporting) Regulations 2020*. Additionally, for the prescribed financial performance indicators and measures, the performance statement includes the target budget for the current year and the results forecast for the period 2025-26 to 2028-29 as published in Council's Budget and Long Term Financial Plan (copies can be obtained by contacting Council).

The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

Important note:

The financial indicator information included in the Performance Statement relates to the 2024-25 results of Council. It does not represent Consolidated results.

Performance Statement

For the year ended 30 June 2025

5.2 Definitions

Key term	Definition
Aboriginal children	means a child who is an Aboriginal person
Aboriginal person	has the same meaning as in the Aboriginal Heritage Act 2006
adjusted underlying revenue	means total income other than: <ul style="list-style-type: none"> • non-recurrent grants used to fund capital expenditure; and • non-monetary asset contributions; and • contributions to fund capital expenditure from sources other than those referred to above
adjusted underlying surplus (or deficit)	means adjusted underlying revenue less total expenditure
annual report	means an annual report prepared by a council under section 98 of the Act
asset renewal expenditure	means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability
asset upgrade expenditure	means expenditure that— (a) enhances an existing asset to provide a higher level of service; or (b) extends the life of the asset beyond its original life
critical non-compliance outcome notification	means a notification received by council under section 19N(3) or (4) of the Food Act 1984 , or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health
current assets	has the same meaning as in the Australian Accounting Standards
current liabilities	has the same meaning as in the Australian Accounting Standards
food premises	has the same meaning as in the Food Act 1984
intervention level	means the level set for the condition of a road beyond which a council will not allow the road to deteriorate and will need to intervene
local road	means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004
major non-compliance outcome notification	means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken
MCH	means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age
non-current assets	means all assets other than current assets
non-current liabilities	means all liabilities other than current liabilities

Performance Statement

For the year ended 30 June 2025

Key term	Definition
non-recurrent grant	means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Financial Plan
own-source revenue	means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)
population	means the resident population estimated by council
rate revenue	means revenue from general rates, municipal charges, service rates and service charges
recurrent grant	means a grant other than a non-recurrent grant
relative socio-economic disadvantage	in relation to a municipal district, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipal district is located according to the Index of Relative Socio-Economic Disadvantage of SEIFA
residential rates	means revenue from general rates, municipal charges, service rates and service charges levied on residential properties
restricted cash	means cash, cash equivalents and financial assets, within the meaning of the Australian Accounting Standards, not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year
SEIFA	means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet site
unrestricted cash	means all cash and cash equivalents other than restricted cash

5.3 Other matters

Overview of 2025

During the 2024-25 financial year, Council achieved stronger-than-expected interest returns on investments, driven by sustained high interest rates and increased cash holdings. These higher cash balances were largely due to delays in delivering multi-year capital projects.

The 2024-25 year was governed by a rate cap of 2.75%, reflecting the broader inflationary pressures affecting both organisations and households. Despite this constraint, progress continued on key infrastructure projects, including the completion of the Keysborough Community Hub in July 2025 and ongoing development of the Dandenong Wellbeing Centre.

Operating grants were higher than the previous year, largely due to the timing of Financial Assistance grant distributions, contributing to a more favourable financial outcome. This was partially offset by increased depreciation expenses, following the componentisation of building assets.



4.3 OTHER

4.3.1 S6 Instrument of Delegation by Council to Members of Council Staff and S18 Instrument of Sub- Delegation under the Environment Protection Act 2017

Responsible Officer:	Executive Manager Strategy Growth & Advocacy
Attachments:	<ol style="list-style-type: none">1. Attachment 1 - Section 11 of the Local Government Act 2020 [4.3.1.1 - 2 pages]2. Attachment 2 - S 6 Instrument of Delegation by Council to Members of Staff 251020 [4.3.1.2 - 145 pages]3. Attachment 3 - S 18 Instrument of Sub- Delegation under the Environment Protection Act 2017 251020 [4.3.1.3 - 6 pages]

Officer Recommendation 1

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, Greater Dandenong City Council (Council) **RESOLVES** that:

1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the *S6 Instrument of Delegation to members of Council staff (Attachment 2)*, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument. The Instrument comes into force immediately once the common seal of Council is affixed to the Instrument;
2. On the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and
3. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Officer Recommendation 2

In the exercise of the power conferred by s 437(2) of the *Environment Protection Act 2017* and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, Greater Dandenong City Council (Council) **RESOLVES THAT:**

1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the *S18 Instrument of Sub-delegation to members of Council staff (Attachment 3)*, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument;
2. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument; and
3. The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.



Executive Summary

1. In accordance with section 11(7) of the *Local Government Act 2020*, provided as **Attachment 1**, Council is required to review and update its Instruments of Delegation within 12 months of a general election.
2. The last review of Council's S6 Instrument of Delegation made directly to staff was conducted in August 2022.
3. This report presents:
 - An updated S6 Instrument of Delegation by Council to Members of Council Staff, reflecting changes to legislation, conditions and limitations, and delegate titles since August 2022.
 - A new S18 Instrument of Sub-Delegation, required under the *Environment Protection Act 2017*, to enable Council officers to perform statutory duties under this legislation.

Background

4. Council, as a statutory body, is responsible for carrying out various powers, duties and functions under a range of State legislation and Council's Local Laws under the *Local Government Act 2020*.
5. Council and the Chief Executive Officer (CEO) may delegate many powers, duties and functions to Council officers, particularly those of an administrative or operational nature, those that require officers with certain qualifications to undertake them and those that generally do not require formal Council consideration. Delegation is an important tool which allows for the efficient and effective function of the organisation.
6. The S6 Instrument of Delegation by Council to members of Council Staff (**Attachment 2**), provided by Maddocks Law Firm, includes all recent legislative updates and conditions/limitations specifically for Greater Dandenong City Council.
7. The S18 Instrument of Sub-Delegation (**Attachment 3**) is essential for Council to meet its obligations under the *Environment Protection Act 2017*, particularly in relation to environmental health and protection. It enables authorised officers to perform functions related to environmental compliance and enforcement. This is a new delegation required due to an update in the legislation.
8. Whilst the Local Government Act 2020 only allows Council to delegate to the CEO or delegated committees, other Acts do contain provisions that allow Council to directly delegate powers, duties and functions to staff.
9. These Acts often include clauses that explicitly empower Council to delegate to staff, and in some cases, do not permit sub-delegation, making direct delegation necessary.
10. To support this approach, Maddocks Law Firm provide regular updates to Victorian Councils, including Greater Dandenong, on delegation formats and maintains that direct delegation is appropriate under these other legislative frameworks.



11. Examples of legislation where Council can still delegate directly to Council staff are:

- a. *Domestic Animals Act 1994*
- b. *Food Act 1984*
- c. *Heritage Act 2017*
- d. *Local Government Act 1989*
- e. *Planning and Environment Act 1987*
- f. *Residential Tenancies Act 1997*
- g. *Road Management Act 2004*

12. Regulations:

- a. *Planning and Environment Regulations 2015*
- b. *Planning and Environment (Fees) Regulations 2016*
- c. *Road Management (General) Regulations 2016*
- d. *Road Management (Works and Infrastructure) Regulations 2015*
- e. *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024*

Key Issues and Discussion

13. Delegations are where a member of Council staff is empowered to act on Council's behalf. The decision of the delegate is deemed to be a decision of Council. Powers, duties and functions are delegated to a Council position.
14. The S6 Instrument of Delegation by Council to Members of Council Staff is a key administrative tool that delegates powers from Council-to-Council staff to ensures staff can continue to act on Council's behalf in accordance with updated legislative requirements.
15. The document has been reviewed by internal staff and the Executive Leadership Team. Minor updates have been made to formatting and position titles to reflect current organisational structure.
16. The S18 Instrument of Sub-Delegation under the Environment Protection Act 2017 is a new Instrument to Greater Dandenong City Council. The Environment Protection Authority (EPA) allows councils to appoint officers under the Environmental Protection Act 2017. These officers can then be provided with specific EPA powers.
17. The Environment Protection Act 2017 supports the EPA and other authorities in reducing pollution and managing waste. Recent legislative changes have enabled the EPA to delegate specific powers to local councils. As a result, it is now necessary for Council to formally delegate these functions to relevant staff to ensure they are exercised appropriately and in accordance with legislative requirements.
18. Both instruments have been reviewed in consultation with Maddocks Law Firm to ensure legal accuracy and operational relevance.



Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

19. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

20. There are no financial implications with the development and establishment of Instruments of Delegation and all resources required are taken from existing budget and resource allocations.

21. Instruments of Delegation do not affect the salaries of the positions that receive delegated authority to act on behalf of Council.

Asset Implications

22. This item does not affect any existing assets.

Legal/Risk Implications

23. The updates mitigate risk by ensuring Council's delegations are current and compliant with relevant legislation.

Environmental Implications

24. The S18 Instrument supports Council's environmental responsibilities under the *Environment Protection Act 2017*, enhancing its ability to respond to environmental issues.

Community Consultation

25. Delegations are internal administrative tools. There is no requirement for Council to consult with the community in relation to delegations, however under Council's Public Transparency Policy and section 11(8) of the *Local Government Act 2020*, these Instruments of Delegation must be made available to the public.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

26. This report is consistent with the following principles in the Community Vision 2040:

- Not Applicable

27. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- Not Applicable

Legislative and Policy Obligations

28. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.
- Related Council Policies, Strategies or Frameworks.

Attachment 1 – Section 11 of the *Local Government Act 2020*

- (1) A Council may by instrument of delegation delegate to:
 - (a) the members of a delegated committee; or
 - (b) the Chief Executive Officer;
 - (c) any power, duty or function of a Council under this Act or any other Act other than a power, duty or function specified in subsection (2).
- (2) The following are specified for the purposes of subsection (1) (*these things cannot be delegated to the CEO*):
 - (a) the power of delegation (*to the CEO*);
 - (b) the power to elect a Mayor or Deputy Mayor;
 - (c) the power to grant a reasonable request for leave under section 35;
 - (d) subject to subsection (3), the power to appoint the Chief Executive Officer, whether on a permanent or acting basis;
 - (e) the power to make any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - (f) the power to approve or amend the Council Plan;
 - (g) the power to adopt or amend any policy that the Council is required to adopt under this Act;
 - (h) the power to adopt or amend the Governance Rules;
 - (i) the power to appoint the chair or the members to a delegated committee;
 - (j) the power to make, amend or revoke a local law;
 - (k) the power to approve the budget or revised budget;
 - (l) the power to borrow money;
 - (m) subject to section 181H(1)(b) of the Local Government Act 1989, the power to declare general rates, municipal charges, service rates and charges and special rates and charges;
 - (n) any power, duty or function prescribed by the regulations for the purposes of this subsection.
- (3) A Council may delegate to the Chief Executive Officer the power to appoint an Acting Chief Executive Officer for a period not exceeding 28 days.
- (4) A delegation may be made subject to any conditions or limitations specified in the instrument of delegation.
- (5) A delegation that includes the power to enter into a contract or make any expenditure must specify a maximum monetary limit that cannot be exceeded.
- (6) A member of a delegated committee to whom a delegation is given under subsection (1)(a) can only exercise the delegation while acting as a member of the delegated committee at a meeting of the delegated committee.

- (7) A Council must review, within the period of 12 months after a general election, all delegations which have been made under this section and are still in force.
- (8) A Council must keep a public register of delegations made under this section.
- (9) Unless sooner revoked, a delegation made by a Council under the *Local Government Act 1989* continues in force until 1 September 2020.



INSTRUMENT OF DELEGATION

S6 INSTRUMENT OF DELEGATION – BY COUNCIL TO MEMBERS OF COUNCIL STAFF

20 OCTOBER 2025

Preamble

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1. this Instrument of Delegation is authorised by a resolution of Council passed 22 September 2025; and
 - 2.2. the delegation:
 - 2.2.1. comes into force immediately when the common seal of Council is affixed to this Instrument of Delegation or where the Chief Executive Officer of Council is authorised under resolution, the Chief Executive Officer executes the Instrument of Delegation;
 - 2.2.2. remains in force until varied or revoked;
 - 2.2.3. is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
 - 2.2.4. must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3. the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 2.3.2. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategyadopted by Council;
 - 2.3.3. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

The Common Seal of the Greater Dandenong)
City Council was hereunto affixed in the presence of:)

.....
Signed by:

Jacqueline Weatherill
Chief Executive Officer

Instrument of Delegation – S6 Instrument of Delegation by Council to Members of Council Staff

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

.....
Signed by:
Mayor, Cr Jim Memeti

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

Delegation Sources

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Positions

Position
Chief Executive Officer
Chief Financial Officer
Chief Infrastructure Officer
Coordinator Asset Management
Coordinator Climate & Open Space Planning
Coordinator Planning Compliance
Coordinator Public Health
Coordinator Statutory Planning
Coordinator Strategic Planning
Executive Director City Futures
Executive Director Strategy and Corporate Services

Position
Manager Business Development & Investment
Manager City Development
Manager City Works
Manager Community Amenity and Compliance
Manager Financial Services
Manager Governance, Integrity, Legal & Risk
Manager Infrastructure Strategy
Manager Organisational Planning and Strategy
Manager Parks and Open Space
Manager Strategic & Environmental Planning
Manager Strategic Communications and Engagement
Municipal Building Surveyor
Senior Environmental Health Officer
Senior Planning Compliance Officer
Service Unit Leader - Fleet
Team Leader Administration Building & Compliance Services
Team Leader Planning Support

Position
Works Supervisor

Positions Groups

Positions Group	Positions
Asset Management Engineers	Asset Management Engineer 1, Asset Management Engineer 2
Civil Development Engineers	Civil Development Engineer 1, Coordinator Civil Development & Asset Protection, Civil Development Engineer 2
Environmental Health Officers	Environmental Health Officer 1, Environmental Health Officer 2, Environmental Health Officer 3, Environmental Health Officer 4, Environmental Health Officer 5, Environmental Health Officer 6, Environmental Health Officer 7
Planning Compliance Officers	Planning Compliance Officer 1, Planning Compliance Officer 2, Planning Compliance Officer 3
Principal Statutory Planners	Principal Statutory Planner 1, Principal Statutory Planner 2, Principal Statutory Planner 3
Principal Strategic Planners	Principal Strategic Planner 1, Principal Strategic Planner 2, Principal Strategic Planner 3
Senior Statutory Planners	Senior Statutory Planner 1, Senior Statutory Planner (Project Planner), Senior Statutory Planner 2, Senior Statutory Planner 3
Senior Strategic Planners	Senior Strategic Planner 1, Senior Strategic Planner 2
Statutory Planners	Statutory Planner 1, Statutory Planner 2, Statutory Planner 3
Strategic Planners	Strategic Planner
Team Leader Statutory Planners	Team Leader Statutory Planning 1, Team Leader Statutory Planning 2, Team Leader Statutory Planning 3

S6 Instrument of Delegation - Members of Staff

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 7	Power to enter into a written agreement with a caravan park owner	Manager City Development, Executive Director City Futures	
r 10	Function of receiving application for registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 11	Function of receiving application for renewal of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(4) & (5)	Duty to issue certificate of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 14(1)	Function of receiving notice of transfer of ownership.	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 14(3)	Power to determine where notice of transfer is displayed	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 15(1)	Duty to transfer registration to new caravan park owner	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 15(2)	Duty to issue a certificate of transfer of registration	Coordinator Public Health, Manager City Development,	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Executive Director City Futures	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Manager City Development, Executive Director City Futures	
r 17	Duty to keep register of caravan parks	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 21(2)	Duty to consult with relevant emergency services agencies	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 24(2)	Power to consult with relevant floodplain management authority	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 39(3)	Function of receiving installation certificate	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Domestic Animals Act 1994			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	Executive Director City Futures, Manager Community Amenity and Compliance	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority. Subject to s 19FA(2), which requires a time limit for compliance

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19FA(1) cont.			to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19NA(1) cont.		Officer, Executive Director City Futures	
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
	Power to register or renew the registration of a food premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Manager City Development, Executive Director City Futures, Manager Community Amenity and Compliance	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38E(4)	Duty to register the food premises when conditions are satisfied	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of	Environmental Health Officers, Coordinator Public Health,	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 39(2) cont.	registration before the registration of the food premises is renewed	Senior Environmental Health Officer	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 40F	Power to cancel registration of food premises	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 43	Duty to maintain records of registration	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering, or renewing registration of a component of a food business	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	Environmental Health Officers, Coordinator Public Health, Manager City Development, Executive Director City Futures	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures	Where Council is the registration authority

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 116	Power to sub-delegate Executive Director's functions, duties or powers	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Infrastructure Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	<p>Must first obtain Executive Director's written consent</p> <p>Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation</p>

Local Government Act 1989			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer	<p>The only member of staff who can be a delegate is the CEO.</p>

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 8A(5)	Function of receiving notice of the Minister's decision	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 12B(1)	Duty to review planning scheme	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 12B(2)	Duty to review planning scheme at direction of Minister	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.12B(5) cont.		Futures, Manager Strategic & Environmental Planning	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 17(1)	Duty of giving copy amendment to the planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 17(2)	Duty of giving copy s 173 agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19 cont.			amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 22(1)	Duty to consider all submissions received before the date specified in the notice	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Chief Infrastructure Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	During the inspection period

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 27(2)	Power to apply for exemption if panel's report not received	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 28(1)	Duty to notify the Minister if abandoning an amendment	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 30(4)(a)	Duty to say if amendment has lapsed	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 30(4)(b)	Duty to provide information in writing upon request	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 32(2)	Duty to give more notice if required	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 33(1)	Duty to give more notice of changes to an amendment	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 36(2)	Duty to give notice of approval of amendment	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 38(5)	Duty to give notice of revocation of an amendment	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 40(1)	Function of lodging copy of approved amendment	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity and is a planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46AW	Function of being consulted by the Minister	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GP	Function of receiving a notice under s 46GO	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GX(2) cont.	plan	Strategic & Environmental Planning, Chief Financial Officer	
s 46GY(1)	Duty to keep proper and separate accounts and records	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where the Council is the planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(2)(a) cont.			This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	<p>If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the development agency</p>
s 46GZ(9)	Function of receiving the fee simple in the land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(9) cont.			contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer, Executive Director City Futures	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer, Chief Financial Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager City Works, Manager Parks and Open Space, Manager Strategic & Environmental Planning	
s 46Q(1)	Duty to keep proper accounts of levies paid	Chief Executive Officer, Manager Financial Services, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Manager Financial Services, Chief Financial Officer	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Manager Infrastructure Strategy, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Financial Services, Manager City Works, Chief Financial Officer	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager City Works, Manager Strategic & Environmental Planning, Manager Parks and Open Space	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Financial Services, Manager City Works, Manager Strategic & Environmental Planning, Chief Financial Officer, Manager Parks and Open Space	
s 46QD	Duty to prepare report and give a report to the Minister	Chief Executive Officer, Chief Financial Officer, Executive Director City Futures	Where Council is a collecting agency or development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Chief Executive Officer, Executive Director City Futures	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	Chief Executive Officer, Executive Director City Futures	
s 47	Power to decide that an application for a planning permit does not comply with that Act	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50(4)	Duty to amend application	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50(5)	Power to refuse to amend application	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50(6)	Duty to make note of amendment to application in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 50A(1)	Power to make amendment to application	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50A(4)	Duty to note amendment to application in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(3)	Power to give any further notice of an application where appropriate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 54(1)	Power to require the applicant to provide more information	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 54(1B)	Duty to specify the lapse date for an application	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57A(5)	Power to refuse to amend application	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57A(6)	Duty to note amendments to application in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57B(1)	Duty to determine whether and to whom notice should be given	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57C(1)	Duty to give copy of amended application to referral authority	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 58	Duty to consider every application for a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 58A	Power to request advice from the Planning Application Committee	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 60	Duty to consider certain matters	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 60(1A)	Duty to consider certain matters	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	<p>The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006</p> <hr/> <p>Limitation - except where:</p> <ul style="list-style-type: none"> - more than three (3) objections have been received*; or - an application that deals with matters as detailed by the Planning Scheme relating to electronic gaming machines, refuse disposal facilities or the sex industry. <p>* Except Townhouse and Low Rise Code compliant developments assessed under Clause 55 where approval must</p>

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 61(1) cont.			be granted and no third party appeal rights apply.
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Chief Executive Officer, Executive Director City Futures	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Chief Executive Officer, Executive Director City Futures	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(1)	Duty to include certain conditions in deciding to grant a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(2)	Power to include other conditions	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64(5)	Duty to give each objector a copy of an exempt decision	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 69(1A)	Function of receiving application for extension of time to complete development	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 69(2)	Power to extend time	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures	
s 71(1)	Power to correct certain mistakes	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 71(2)	Duty to note corrections in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 73	Power to decide to grant amendment subject to conditions	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 74	Duty to issue amended permit to applicant if no objectors	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 83	Function of being respondent to an appeal	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 83B	Duty to give or publish notice of application for review	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84AB	Power to agree to confining a review by the Tribunal	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Team Leader Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 91(2)	Duty to comply with the directions of VCAT	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 93(2)	Duty to give notice of VCAT order to stop development	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 95(3)	Function of referring certain applications to the Minister	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 95(4)	Duty to comply with an order or direction	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96F	Duty to consider the panel's report under s 96E	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96H(3)	Power to give notice in compliance with Minister's direction	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96J	Duty to issue permit as directed by the Minister	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96K	Duty to comply with direction of the Minister to give notice of refusal	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Chief Executive Officer, Executive Director City Futures	
s 97C	Power to request Minister to decide the application	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97MH	Duty to provide information or assistance to the Planning Application Committee	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97Q(4)	Duty to comply with directions of VCAT	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 101	Function of receiving claim for expenses in conjunction with claim	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 103	Power to reject a claim for compensation in certain circumstances	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s.107(1)	Function of receiving claim for compensation	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 107(3)	Power to agree to extend time for making claim	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 114(1)	Power to apply to the VCAT for an enforcement order	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 123(1)	Power to carry out work required by enforcement order and recover costs	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Chief Executive Officer, Executive Director City Futures	Except Crown Land
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Community Amenity and Compliance	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 129	Function of recovering penalties	Coordinator Planning Compliance, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 130(5)	Power to allow person served with an infringement notice further time	Coordinator Planning Compliance, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 149A(1)	Power to refer a matter to the VCAT for determination	Team Leader Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Team Leader Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 149B	Power to apply to the Tribunal for a declaration.	Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 171(2)(g)	Power to grant and reserve easements	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	Where Council is the development agency specified in an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 173(1)	Power to enter into agreement covering matters set out in s 174	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning, Manager Parks and Open Space	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Coordinator Planning Compliance, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Development & Investment, Manager City Works, Manager Strategic & Environmental Planning	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 178A(1)	Function of receiving application to amend or end an agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178A(5)	Power to propose to amend or end an agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178C(4)	Function of determining how to give notice under s 178C(2)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	If no objections are made under s 178D Must consider matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(2)(c)	Power to refuse to amend or end the agreement	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 179(2)	Duty to make available copy of each agreement available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 179(2) cont.		Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 181	Duty to apply to the Registrar of Titles to record the agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 182	Power to enforce an agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic &	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 184F(5) cont.		Environmental Planning	
s 184G(2)	Duty to comply with a direction of the Tribunal	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184G(3)	Duty to give notice as directed by the Tribunal	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Team Leader Planning Support, Manager Strategic & Environmental Planning	
s 198(1)	Function to receive application for planning certificate	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 199(1)	Duty to give planning certificate to applicant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 201(1)	Function of receiving application for declaration of underlying zoning	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 201(3)	Duty to make declaration	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development &	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Investment, Manager Strategic & Environmental Planning	
-	Power to give written authorisation in accordance with a provision of a planning scheme	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	

Residential Tenancies Act 1997

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Coordinator Public Health, Manager City Development, Executive Director City Futures	
s 522(1)	Power to give a compliance notice to a person	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Chief Executive Officer, Executive Director City Futures	
s 525(4)	Duty to issue identity card to authorised officers	Chief Executive Officer, Executive Director City Futures	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 526A(3)	Function of receiving report of inspection	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Manager City Development, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(9)(b)	Duty to advise Registrar	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 12(10)	Duty to notify of decision made	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 15(2)	Duty to include details of arrangement in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 16(7)	Power to enter into an arrangement under s 15	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 16(8)	Duty to enter details of determination in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 17(2)	Duty to register public road in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18(1)	Power to designate ancillary area	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(4)	Duty to specify details of discontinuance in public roads register	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 19(5)	Duty to ensure public roads register is available for public inspection	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 21	Function of replying to request for information or advice	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic Communications and Engagement, Manager City Works	
s 22(5)	Duty to give effect to a direction under s 22	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 40(1)	Duty to inspect, maintain and repair a public road.	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 42(1)	Power to declare a public road as a controlled access road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 49	Power to develop and publish a road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 51	Power to determine standards by incorporating the standards in a road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 54(2)	Duty to give notice of proposal to make a road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 54(6)	Power to amend road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 54(7)	Duty to incorporate the amendments into the road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 63(1)	Power to consent to conduct of works on road	Civil Development Engineers, Manager Infrastructure Strategy, Works Supervisor, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works, Service Unit Leader - Fleet, Manager Parks and Open Space	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
s 67(3)	Power to request information	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager Community Amenity and Compliance, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 68(2)	Power to request information	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager Community Amenity and Compliance, Manager City Works	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	Chief Executive Officer	
s 72	Duty to issue an identity card to each authorised officer	Chief Executive Officer, Executive Director City Futures	
s 85	Function of receiving report from authorised officer	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 86	Duty to keep register re s 85 matters	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 87(1)	Function of receiving complaints	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 87(2)	Duty to investigate complaint and provide report	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager Community Amenity and Compliance, Manager City Works	
s 112(2)	Power to recover damages in court	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 116	Power to cause or carry out inspection	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 119(2)	Function of consulting with the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 121(1)	Power to enter into an agreement in respect of works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 122(1)	Power to charge and recover fees	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 123(1)	Power to charge for any service	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 2 cl 5	Duty to publish notice of declaration	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the infrastructure manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 16(1)	Power to consent to proposed works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl18(1)	Power to enter into an agreement	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the responsible road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is the responsible authority
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is not the responsible authority but the relevant land is within Council's municipal district

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 8(1)	Duty to conduct reviews of road management plan	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	
r 9(2)	Duty to produce written report of review of road management plan and make report available	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
r 13(1)	Duty to publish notice of amendments to road management plan	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	
r 16(3)	Power to issue permit	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 23(2)	Power to make submission to Tribunal	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management (Works and Infrastructure) Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority



INSTRUMENT OF DELEGATION

S18 INSTRUMENT OF SUB-DELEGATION UNDER THE ENVIRONMENT PROTECTION ACT 2017

20 OCTOBER 2025

Preamble

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the Environment Protection Act 2017 ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. this Instrument of Sub-Delegation is authorised by a resolution of Council passed on 22 September 2025 pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021;
3. the delegation:
 - 3.1 comes into force immediately once the common seal of Council is affixed to this Instrument of Sub-Delegation;
 - 3.2 remains in force until varied or revoked;
 - 3.3 is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and
 - 3.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
4. this Instrument of Sub-Delegation is subject to the following limitations:
 - 4.1 the powers, duties and functions described in column and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
 - 4.1.1 onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
 - 4.1.2 noise from the construction, demolition or removal of residential premises;
5. the delegate must not determine the issue, take the action or do the act or thing:
 - 5.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 5.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - a. policy; or
 - b. strategyadopted by Council;
 - 5.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 5.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Instrument of Delegation - S18 Instrument of Sub-Delegation under the Environment Protection Act 2017 continued:

The **Common Seal of the Greater Dandenong**)
City Council was hereunto affixed in the presence of:)

.....
Signed by:
Jacqueline Weatherill
Chief Executive Officer

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

.....
Signed by:
Mayor, Cr Jim Memeti

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

Delegation Sources

- Environment Protection Act 2017

Positions

Position
Coordinator Public Health
Manager City Development
Senior Environmental Health Officer

Positions Groups

Positions Group	Positions
Environmental Health Officers	Environmental Health Officer 1, Environmental Health Officer 2, Environmental Health Officer 3, Environmental Health Officer 4, Environmental Health Officer 5, Environmental Health Officer 6, Environmental Health Officer 7

S18 Instrument of Sub-Delegation under the Environment Protection Act 2017

Environment Protection Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 271	Power to issue improvement notice	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 272	Power to issue prohibition notice	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 279	Power to amend a notice	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 358	Functions of the Environment Protection Authority	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	

Environment Protection Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 359(2)	Power to give advice to persons with duties or obligations	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	



4.3.2 Audit and Risk Committee - Appointment of Chair

Responsible Officer: Executive Manager Strategy Growth & Advocacy
Attachments: Nil

Officer Recommendation

That Council:

1. **NOTES** the recent resignation of Geoff Harry as Chair of the Audit and Risk Committee due to personal reasons, and thanks him for his outstanding service and leadership in this role; and
2. **APPOINTS** Michael Shatter as the Audit and Risk Committee Chair for an interim period until the future membership of the Audit and Risk Committee is resolved.

Executive Summary

1. In accordance with Council's Audit and Risk Committee Charter 2023 Council must appoint an external independent committee member to the position of Chair.
2. This report recommends Mr Michael Shatter (independent external member) be appointed as Chair of Council's Audit and Risk Committee for an interim period until the future membership of the Committee is resolved.
3. Since appointed in 2024 as an external member of the Committee Mr Shatter has performed his role with the Audit and Risk Committee in a professional and diligent fashion and has added value to Council through his contributions. This interim appointment as Chair is supported by Committee members and was discussed at the Audit and Risk Committee Meeting held 12 September 2025.

Background

4. In accordance with section 53(1) of the Local Government Act 2020, Council must establish an Audit and Risk Committee. The committee acts in an advisory capacity to the Council and reports directly to the Council.
5. In accordance with section 53(4) of the Local Government Act 2020, the Chair must be an independent member of the Committee as it cannot be a Councillor. Mr Geoff Harry, the most recent Committee Chair has resigned from his role and the Committee itself effective from Friday 12 September 2025. Mr Geoff Harry's term as Chair was due to conclude on 25 November 2025. This early resignation necessitated the Committee to elect an interim Chair.
6. In accordance with section 54(1) A Council must prepare and approve an Audit and Risk Committee Charter. Section 54(2) states the charter must specify the functions and responsibilities of the Committee.
7. Council's Audit and Risk Committee Charter was adopted by Council on 24 July 2023. The Charter provides that the Chair be an annual appointment by Council. Council's structure is five (5) members, three (3) of who are external independent persons.



Key Issues and Discussion

8. The report recommends that Council appoints Mr Michael Shatter as Chair for an interim period until the future membership of the Committee is resolved.

Governance Compliance

Operating Budget Implications

9. There are no financial implications associated with this report.

Community Consultation

10. There was no legislative requirement for community consultation.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

11. This report is consistent with the following principles in the Community Vision 2040:
 - Not Applicable
12. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

13. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.



4.3.3 Back Your Neighbour Canberra and Sydney Advocacy

Responsible Officer: Executive Manager Strategy Growth & Advocacy
Attachments: Nil

Officer Recommendation

That Council NOTES the outcomes of the Back Your Neighbour advocacy conducted in Canberra and Sydney delegations from 2 to 5 September 2025.

Executive Summary

1. The Back Your Neighbour delegation meetings were held in Canberra and Sydney from 2 to 5 September 2025, as part of the Mayoral and Councillor Taskforce Supporting People Seeking Asylum advocacy work.
2. Taskforce Chair, Mayor Cr Jim Memeti was approved to travel interstate and participate in this delegation at the Council meeting on 11 August 2025.
3. A total of 13 meetings took place in Canberra and seven meetings were held in Sydney. This report is to update Council in relation to the advocacy outcomes achieved during the Back Your Neighbour advocacy delegations.

Background

4. In 2018, Greater Dandenong City Council established the Mayoral and Councillor Taskforce Supporting People Seeking Asylum. Since then, the Taskforce has grown to include over 40 councils across Australia. Greater Dandenong continues to lead the Taskforce's 'Back Your Neighbour' advocacy campaign, with the appointed mayor serving as Chair.
5. Council has been proactively leading strategic, direct lobbying with a cross-section of stakeholders since the 2022 federal election, collaborating with the refugee sector and peak bodies, raising awareness of campaign priorities and growing the Council membership of the Taskforce.
6. As part of the Taskforce's bipartisan political engagement strategy, the Taskforce holds annual delegations to Canberra to meet with Federal Members of Parliament about the Back Your Neighbour campaign.
7. As delegated Chair of the Taskforce, successive mayors of Greater Dandenong have played an active role in these delegations, helping to elevate the campaign's priorities at the federal level.
8. This year, the Back Your Neighbour delegation meetings were scheduled in Canberra and Sydney from 2 to 5 September 2025.
9. Mayor Cr Jim Memeti was approved to travel interstate and participate in this delegation at the Council meeting on 11 August 2025.
10. This report is to update Council in relation to the advocacy outcomes achieved during the delegation.



Key Issues and Discussion

11. From 2 to 3 September 2025, representatives of the Taskforce held combined 13 meetings in Canberra with Federal Members of Parliament and their advisors. These meetings focused on the Back Your Neighbour national advocacy campaign priorities.
12. Mayor Cr Jim Memeti attended meetings with a lived experience delegate and Council support officer, including meeting with Susan Templeman MP, Madonna Jarrett MP, Mark Dreyfus MP, Sam Lim MP and ACT Minister for Multicultural Affairs, Michael Petterson MLA.
13. Discussions centred on resolving the long-term legacy caseload and support for people seeking asylum, particularly by raising awareness about visa uncertainty and improving access to essential services.
14. Additionally, Mayor Cr Jim Memeti attended seven meetings in Sydney with a Taskforce Councillor representative and support officer from 4-5 September. The meetings included one with Capital Cities Lord Mayors and six others with six individual Greater Sydney councils.
15. These meetings aimed to strengthen the national coalition of Taskforce councils and advance advocacy for inclusive communities and refugee protection.
16. Positive support for the campaign was received from the Lord Mayors of Melbourne, Adelaide, Perth, Hobart and Sydney and productive meetings were undertaken with Blacktown City Council, Strathfield City Council, Randwick City Council, Bayside City Council, Lane Cove Council and Parramatta City Council.
17. All Mayor and Councillor representatives who heard directly about the Taskforce's achievements were keen to participate in the Taskforce and follow-up resources to support joining the Taskforce has been supplied to all Councils since the meetings.
18. For more information on the campaign visit the [Back Your Neighbour website](#).

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

19. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

20. There are no financial implications associated with this report.

Asset Implications

21. This item does not affect any existing assets.

Legal/Risk Implications

22. Identify if there are any legal or risk implications.

Environmental Implications

23. There are no environmental implications relevant to this report.

Gender Impact Assessment

24. A gender impact assessment is not required.
25. There was no requirement for community consultation.



Links to Community Vision, Council Plan, Strategy, Notice of Motion

26. This report is consistent with the following principles in the Community Vision 2040:

- Embrace diversity and multiculturalism.

27. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A socially connected, safe and healthy city.

Legislative and Policy Obligations

28. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- Not Applicable



4.3.4 New Cultural Heritage Advisory Committee Members

Responsible Officer:	Executive Director Community Strengthening
Attachments:	<ol style="list-style-type: none">1. Recommended Applicants for the Cultural Heritage Advisory Committee [4.3.4.1 - 1 page]2. Cultural Heritage Advisory Committee - Updated Terms of Reference 2025 [4.3.4.2 - 17 pages]

Officer Recommendation

That Council:

1. **APPROVES** the appointment of the following four (4) applicants (per Attachment 1) as independent members of the Cultural Heritage Advisory Committee for a two (2) year term from 30 September 2025 to 30 September 2027:
 - a. Elise Jordan
 - b. Yin Cheng Jin
 - c. Grissel Walmaggia; and
 - d. Jayani De Silva
2. **APPROVES** the updated Cultural Heritage Advisory Committee Terms of Reference (per Attachment 2); and
3. **NOTES** that the Mayor of the City of Greater Dandenong will write to the proposed applicants to confirm their appointment to the Cultural Heritage Advisory Committee for a two (2) year term from 30 September 2025 to 30 September 2027.

Executive Summary

1. This report outlines the process undertaken to appoint new members to the Cultural Heritage Advisory Committee for the 2025–2027 term and seeks endorsement of the four (4) recommended applicants listed in Attachment 1.
2. This report also seeks endorsement for the minor administrative changes to the Cultural Heritage Advisory Terms of Reference (Attachment 2).

Background

3. The Cultural Heritage Advisory Committee supports Council's strong commitment to engaging the community in a genuine and meaningful way by bringing together local knowledge, expertise and stakeholders to support Council's decision-making process. This is in alignment with the Greater Dandenong Council Plan 2021-25 and the objectives of Council's Community Engagement Policy and Framework.



4. At the meeting on 15 May 2025, the Cultural Heritage Advisory Committee agreed to maintain their current Terms of Reference with minor changes to reflect recent job title updates within Council.
5. The Committee's Terms of Reference stipulate that the Committee will consist of up to two (2) Community Representatives, up to three (3) Independent Professional members, Councillor and senior Council officer, and a representative from three (3) local collecting organisations including the Springvale District Historical Society, Dandenong Historical Society and Spirit of Enterprise Project.
6. With the conclusion of the Cultural Heritage Advisory Committee's term on 15 May 2025, expressions of interest (EOI) for Independent Professional and Community representatives were advertised. This included promotion through local media, Council's website, social media, e- News, and targeted outreach via heritage professional network forums, networks and institutional partnerships. This campaign took place for 29 days, from 5 June to 3 July 2025. As part of this process, the opportunity was also shared with the Bunurong Land Council Aboriginal Corporation.

Discussion

7. Following the EOI process, a total of eight (8) applications were received and assessed against the selection criteria. All applications were of high calibre and were submitted both locally and from across Melbourne.
8. A selection panel was convened to assess nominations and make a recommendation to Council for consideration and endorsement. The selection process, which included phone interviews, reference checks, pre-requisite checks, was conducted in accordance with the Terms of Reference.
9. The four (4) applicants listed in Attachment 1 are distinguished by their significant experience and strong community awareness and are therefore recommended for endorsement to the Cultural Heritage Advisory Committee.

Financial Implications

10. There are no financial implications associated with this report.

Links to Community Vision and Council Plan

11. This report is consistent with the following principles in the Community Vision 2040:
 - Embrace diversity and multiculturalism.
 - Art and culture.
12. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and places.
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.



Legislative and Policy Obligations

13. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the *Local Government Act 2020*.
 - The *Gender Equality Act 2020*
 - *Victorian Charter of Human Rights and Responsibilities* 2006.
 - Related Council Policies, Strategies or Frameworks including *Discover/Create/Share City of Greater Dandenong Arts, Culture and Heritage Strategy 2022-2026*.

Recommended Applicants for the Cultural Heritage Advisory Committee

Independent Professional Members	<p>Elise Jordan Elise Jordan is an Associate at Rez Architects, currently undertaking architectural registrations. She brings professional experience in architecture with a focus on thoughtful contextual sensitivity design. She has experiences working on projects within the Greater Dandenong area. Notably, her firm has supported local businesses in collaboration with Greater Dandenong Council, was a finalist in the 2023 South East Business Awards, and regularly sponsors local exhibitions held at Dandenong Square. Elise is motivated to join the Advisory Committee by a strong belief in the role that cultural heritage plays in shaping inclusive, meaningful, and connected communities. She is eager to collaborate with the Committee to help balance thoughtful development with heritage conservation, ensuring that the area's unique identity is respected and celebrated for future generations.</p>
	<p>Yin Cheng Jin Yin Cheng Jin is a former Curator at the Shanghai Museum and current Committee member of the National Heritage Conservation Committee. Yin Cheng hopes to contribute his knowledge and skill to the community of Greater Dandenong from a historical and artistic perspective in relation to heritage. One of his key goals, through open dialogue and knowledge-sharing, is to avoid misunderstanding on the protection and conservation of items and concepts. While working at Shanghai Museum, Yin Cheng worked on the acquisitions, valuations, and art conservator of artworks and historical items. He has also contributed opinions to universities, galleries, and museums regarding authentication, valuation, and conservation of objects. Yin Cheng is a former member of the National Trust of Australia (Victoria) Public Art Committee.</p>
Community Members	<p>Grissel Walmaggia Grissel Walmaggia has lived and worked in the City of Greater Dandenong for 27 years. She has developed a deep appreciation for the area's rich cultural tapestry and historic significance. While working as a Council staff member, she has collaborated with the Heritage Officer and contributed to various initiatives that celebrate and preserve the local heritage of Greater Dandenong. A notable project that Grissel was involved with was the development of cultural precinct walks and interpretive signage that highlight significant locations within the community. Additionally, she has worked on crafting historic narratives that delve into the evolution of Greater Dandenong's commercial retail activity centres. Her motivation for joining the Advisory Committee stems from a commitment to ensuring that the Greater Dandenong community's diverse stories and histories are acknowledged and preserved.</p>
	<p>Jayani De Silva Jayani De Silva is an overseas-qualified architect with academic training in architectural history and world heritage conservation. Her studies included the restoration of historic buildings and principles of designing in a manner that is sympathetic to heritage character. Jayani is driven by a deep appreciation for cultural heritage. She is currently a Statutory Planner, employed at Baw Baw Shire Council. Jayani has hands-on experience in the planning assessments of properties affected by the Heritage Overlay and possesses a thorough understanding of Cause 43.01 of the Planning Scheme. She is confident in interpreting heritage statements and citations and consistently applies this knowledge to ensure heritage values are preserved while facilitating appropriate development outcomes. Jayani migrated to Australia in 2011, with Dandenong being her first place of residence and she continues to feel a deep personal connection to the community and its rich heritage architecture.</p>

Cultural Heritage Advisory Committee Terms of Reference 2025

Date Adopted:

Review Date:



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1. Purpose

Establishment of the Cultural Heritage Advisory Committee (CHAC) aligns with the Greater Dandenong Council Plan 2025-29 and the objectives of Council's Community Engagement Policy and Framework and contributes to Council's strong commitment to engaging the community in a genuine and meaningful way by bringing together local knowledge, expertise and stakeholders to support Council's decision-making process.

The City of Greater Dandenong is home to a rich and diverse heritage. Council is committed to the protection, management and celebration of the region's tangible and intangible cultural heritage, including the development and management of Council's Civic and Cultural Heritage Collection and support for local historical societies.

Heritage, for the purposes of this document, refers to:

City of Greater Dandenong's legacy that is inherited from past generations, maintained in the present and bestowed for the benefit of future generations. This includes Indigenous and multicultural heritage as well as physical objects and places that we inherit from the past and pass on to future generations to use, learn from and be inspired by. Our heritage invites us to reflect on where we came from and imagine how we would like things to be in the future.

CHAC has been established to provide high-level support, specialised independent knowledge and advocacy for the implementation of Greater Dandenong's vision for heritage as outlined in the Arts, Culture and Heritage Strategy 2022-26:

A vibrant City that celebrates and represents the richly diverse stories of its people; supports local creative and cultural activity and economy to thrive; and enables all to participate, enjoy and be inspired by arts, culture and heritage.

2. Objectives

The objectives of the Cultural Heritage Advisory Committee are to:

- Provide high level advice to Council in relation to strategic direction of Greater Dandenong's cultural heritage work, including any issues that may have the potential to impact on the development and delivery of the City's heritage program
- Provide specialised independent knowledge to support the implementation of heritage components of the Arts, Culture and Heritage Strategy and any related Council policy Greater Dandenong City Council.
- Consider, identify and advocate for resources, partnerships and funding opportunities to successfully implement Council's established priorities and work program
- Provide advice and report on opportunities to further promote heritage in the municipality • Provide balanced advice around community needs, changing

- trends and professional best practice, including review and input into development of plans, policies and procedures
- Provide advice to ensure that the heritage program supports cultural diversity and the distinctive cultural heritage of our communities, and empowers and embraces Aboriginal and Torres Strait Islander peoples' cultures and experiences
- Provide advice in relation to the collection development, management and display of Council's heritage collections
- Provide a forum for best practice and innovation to inform the best outcomes for the City.

Working Groups may also be created in order to provide more detailed advice to fulfil any of the objectives listed above.

3. Term of Appointment

Community and Independent professional members will hold office for a term of two (2) years. At the conclusion of their term members may re-apply for membership but may only be appointed for three (3) consecutive terms as part of their tenor before retiring, unless otherwise resolved by Council.

Requirements for re-appointment of Advisory Committee Members will follow the same selection process as set out in this Terms of Reference.

An individual who has held membership for three (3) consecutive terms must take a twelve (12) month break before being eligible for re-appointment.

Terms of Reference are to be endorsed at an Ordinary Meeting of Council.

4. Role of Advisory Committee

The role of the Cultural Heritage Advisory Committee is to engage with the community and report to Council by providing appropriate advice and recommendations on matters relevant to the Terms of Reference in order to assist in the facilitation of informed and effective decision-making.

All recommendations made by the Advisory Committee require consideration and endorsement at an Ordinary Meeting of Council before being acted on.

Independent Professional Members Role

Specific responsibilities of the Independent Professional Member Representatives are to:

- Prepare for, attend, actively participate and be punctual to meetings
- Have an interest in and awareness of the history and cultural heritage of the local area
- Share specialist knowledge and expertise as appropriate

- Discuss issues openly and respect confidentiality
- Provide recommendations as required
- Act in accordance with the Advisory Committee's Terms of Reference and Council Code of Conduct - Staff
- Provide an invoice for payment in a timely manner

Community Members Role

Specific responsibilities of the Community Member Representatives are to:

- Prepare for, attend, actively participate and be punctual to meetings
- Act in accordance with the Advisory Committee's Terms of Reference and Council Code of Conduct - Staff

Local Collecting Organisations Role

Specific responsibilities of the Local Collecting Organisations members are to:

- Prepare for, attend, actively participate and be punctual to meetings
- Share specialist knowledge and expertise as appropriate, including in relation to the local collecting organisation they represent
- Facilitate communication between the Committee and local collecting organisation
- Discuss issues openly and respect confidentiality
- Provide recommendations as required
- Act in accordance with the Advisory Committee's Terms of Reference and Council Code of Conduct - Staff

5. Councillor Representatives

The nominated Councillor Representative/s to the Cultural Heritage Advisory Committee will:

- Be appointed by Council at the Annual Statutory Meeting of Council
- Actively participate in Advisory Committee Meetings
- Facilitate communication between the Committee and Council
- Act in accordance with Council's Code of Conduct – Councillors

6. Chairperson

The role of the Chairperson is to ensure:

- All meetings are conducted in accordance with the Council's Governance Rule
- Liaise with Council's Manager Creative and Engaged City and administrative support office for the purpose of Agenda and Minute preparation.

- Obtain consensus from all advisory committee members when developing recommendations to Council.
- Foster a positive working relationship amongst all Advisory Committee members
- Ensure all members are given equal opportunity to participate in Committee discussions
- Keep members informed of developments and activities between meetings
- Present recommendations and feedback to Council as required
- Act in accordance with Council's Code of Conduct – Staff

The Councillor/s appointed by Council at its Annual Statutory Meeting will act as Chairperson at all Meetings.

The Chairperson shall be an external non-council member elected by the Committee.

The term of the Chair is aligned with the term of the Advisory Committee.

In the absence of the Chairperson from a meeting, the meeting will appoint an appropriate acting Chairperson.

7. Council Officer Representative

The Role of the Council Officer representative with voting rights is to:

- Liaise with the Chairperson and Council's administrative support office for the purpose of Agenda and Minute preparation.
- Foster a positive working relationship amongst Advisory Committee members and Council
- Keep members informed of developments and activities between meetings
- Present recommendations and feedback to Council as required
- Advise the committee on the progress or outcomes of matters before Council
- Actively participate in Advisory Committee Meetings
- Act in accordance with the Council's Code of Conduct - Staff

8. Committee Member Responsibilities

Specific responsibilities of the Cultural Heritage Advisory Committee are to:

- Prepare for, attend, actively participate and be punctual to meetings
- Annually evaluate the performance and review the Committee's priorities for the following year

Conflicts of Interest

Any matter deemed by a member to represent a Conflict of Interest shall be reported to the Chairperson either prior to a meeting or before the specific item is discussed. Disclosure must include the nature of the relevant interest

A member who has a direct or indirect conflict of interest (i.e. Interest by close association, financial interest, conflicting duty, personal gain or loss) regarding an item to be considered or discussed by the Committee, must leave the meeting and remain absent until the conclusion of the discussion.

The conflict of interest, including the nature of the interest will be recorded in the meeting minutes including the time the member left the meeting and the time they re-joined the meeting.

If a community member nominates for Local State or Federal elections, they must stand down from their position from the time they declare they have nominated until the results of the election are announced. If a member is Elected, they will be required to resign from their current position on the Committee.

Media Protocols

All Advisory Committee members must act in accordance with Council's Media Policy and refer all media enquiries to Council's Media and Communication Department for a response.

The Mayor of the day remains the spokesperson for all Council activities, Advisory Committee members are not to represent the Committee or Council to the media or on social media, unless approved by the Manager Media and Communications.

Terms and Conditions

All members of the Cultural Heritage Advisory Committee will be required to accept and sign the agreed Terms and Conditions as part of their membership.

Disclosure of Personal Details

In accordance with Council's Transparency Policy, members name, qualifications and current committee position will be listed on Council's website.

Code of Conduct

All members of the Cultural Heritage Advisory Committee will be required to abide by Council's Code of Conduct - Staff (which includes volunteers).

Authority Constraints

The Cultural Heritage Advisory Committee has no authority to:

- Expend money on behalf of Council
- Commit Council to any arrangements
- Consider any matter outside its area of reference
- Direct Council Officer in the performance of their duties

9. Membership and Appointment of Community Representatives

Membership

The Membership will comprise of:

- Up to 3 independent professional members – appointed by resolution of Council
- Up to 2 Community members – appointed by resolution of Council
- Up to 2 Councillor representatives – appointed at Council's Annual Statutory Meeting
- Local collecting organisation / members including, but not limited to:
 - 1 representative from Dandenong and District Historical Society
 - 1 representative from Springvale and District Historical Society
 - 1 representative from the Spirit of Enterprise Project
- 1 Senior Council Officer from Community Strengthening Directorate

Appointment of Community Representatives

Community Representatives will be appointed by Resolution of the Council following recommendation by a Selection Panel.

Community Representative Memberships are voluntary roles.

Community Members will be representatives of the Council's diverse and multicultural community including local groups, agencies, businesses, schools and local residents.

Appointment of Community Organisation / Group Representatives

Where Council seeks membership from a specific community organisation or group, the organisation or group may nominate their preferred representative by providing written advice to Council.

Resignation, Removal and Vacancies

Members of the Cultural Heritage Advisory Committee may resign from their position on the committee at any time by providing written notice to the Chairperson of their intention to resign.

Council reserves the right to remove members from their Advisory Committee positions when there is a demonstrated failure to meet the obligations outlined in the Terms of Reference.

Should a vacancy arise for a community representative, during the tenure of the Committee, the vacancy shall be addressed through the formation of a Selection Panel and the Selection Process set out in the Terms of Reference.

Vacancies of organisational or group representatives will be filled by direct nomination of the relevant organisation or group.

If a vacancy arises less than six months prior to the end of committee's term, the committee may resolve to leave the vacancy unfilled for the interim.

The term for any member appointed part way through the tenure of the Cultural Heritage Advisory Committee shall expire in line with the other members of the Advisory Committee.

If Council receives a request for membership in addition to the appointed members, such a request will only be considered if a vacancy exists or Council resolves otherwise.

Induction

New members will be required to undergo an induction process as soon as possible after their appointment to the Committee to ensure they are familiar with relevant Council documents, process and operating requirements, including but not limited to:

- Overview of Council
- Council Plan 2025-29
- Arts, Culture and Heritage Strategy 2022-26
- Community Plan 2030
- Budget Process
- Reporting Requirements
- Community Engagement Policy and Framework
- Transparency Policy
- Conflicts of Interest
- Privacy and Personal Data Policy
- Victoria Charter of Human Rights and Responsibilities
- Media Policy
- Appropriate Workplace Behaviours Policy
- Diversity, Access and Equity Policy
- Code of Conduct – Staff
- Code of Conduct – Councillors
- Governance Rules

Co-opted Members and Non-Member Attendance

The Advisory Group may invite suitably skilled persons (either professional or community based) to join the group in an advisory capacity for a specific purpose and period of time.

Relevant senior officers from across Council Departments may be invited to attend the Advisory Committee to provide advice and input as needed to assist the Committee in their deliberations.

Co-opt members, invited community members and invited council officers do not have any voting rights.

10. Selection Criteria for Community Members

Community representatives of the Cultural Heritage Advisory Committee must be able to demonstrate the following skills, competencies, interests and experience relevant to the purpose of the Advisory Committee:

- An interest in local community development, including an understanding of its social, cultural, linguistic environment and economic influences
- Be aware of the activities, interest and concerns of the local community
- Broad community networks and linkages
- An ability to cooperate with others and work as a team.
- Capacity to embrace diversity and equal opportunity
- Willingness to provide advice and guidance to council regarding trends and opportunities in community engagement, community development or programs and services within the municipality
- An understanding of the priorities as identified in the council plan 2025-29
- Ability to prepare for and actively participate in scheduled meetings in a positive, fair and unbiased manner
- Capacity to act in the best interest of the community at all times and look beyond personal concerns and individual interests
- Capacity to commit to the advisory committee for the required duration and attend the majority of scheduled meetings
- Willingness to celebrate the success and achievements of the Committee

11. Community and Independent Professional Representation Selection Process

Community representatives will be called for by advertising in the local media and on Council's website and other suitable forums.

Suitably qualified and experienced community representatives may be invited to nominate.

A nomination form must be completed by interested representatives and all nominations must be submitted by the published due date prior to being assessed against the Criteria for Community Members.

Officers may seek further information from nominees or their referees as part of the selection process.

A recommendation regarding preferred nominees for the Cultural Heritage Advisory Committee will be prepared for the consideration and endorsement at an Ordinary Meeting of Council.

Successful Nominees will be formally notified by Council in writing as soon as practical after Council endorsement.

Membership of the Cultural Heritage Advisory Committee is a voluntary position.

12. Community and Independent Professional Member Selection Panel

The selection panel will comprise:

- A senior member of Council (CEO or Executive Director – or delegated Manager)
- Manager Creative and Engaged City
- Coordinator Experiences and Partnership, Creative and Engaged City

Once the Cultural Heritage Advisory Committee has been appointed, the selection panel will be disbanded.

13. Voting Rights and Decision Making

It is preferable that recommendations of the Cultural Heritage Advisory Committee are made by consensus however there may be circumstances where a matter is decided by a vote.

Quorum

The quorum for the Advisory Committee must be half plus one, which is the majority of the number of Committee Members with voting rights.

If a quorum is not present within 30 mins of the schedule start of the meeting the meeting must reconvene at a suitable time.

A quorum must be maintained for voting purposes.

Voting

Each member is entitled to one (1) vote. The Chairperson may exercise a casting vote should this be necessary.

Votes shall be taken by a show of hands and recorded in the minutes of the meeting.

Councillors, Council Officers and guest who are not members of the committee are not entitled to vote.

14. Scheduled Meetings and Participation

The Cultural Heritage Advisory Committee will meet quarterly. Additional meetings may be scheduled as agreed by the Committee.

It is intended that each meeting shall not exceed two (2) hours in duration. If a meeting is to extend beyond this time a vote shall be taken by show of hands to decide if the meeting shall continue or be reconvened at another time.

Under special circumstances a meeting may be cancelled, re-scheduled or extended.

All meetings shall be held at the Council's venues or in a virtual environment as required.

It is anticipated that members will be required to commit a minimum of 2 scheduled meetings each year.

15. Administration and Reporting of Minutes and Recommendations to Council

Administration Support and Distribution of Agendas and Minutes

The management of the Advisory Committee will be overseen by the Manager, Creative and Engaged City.

Administration support will be provided by Councils' business support officer to assist the Advisory Committee to function efficiently and effectively, including but not limited to servicing all scheduled Advisory Committee meetings and the timely preparation and distribution Agendas and Minutes.

All Committee Members are able to submit an Agenda item in accordance with the Terms of Reference.

Agenda items must be submitted to Council's (either the Chairperson or Council Officer Representative with Voting Rights) no less than ten (10) days prior to the finalisation and distribution of the agenda.

The Chairperson in consultation with the (Council Officer Representative with voting rights) will be responsible for coordinating the preparation and distribution of Agendas.

Agendas will be made available to Committee Members no less than five (5) working days prior to a scheduled committee meeting.

Minutes will be distributed in a timely manner to all members to ensure accuracy prior to formal endorsement by the Committee at a subsequent meeting.

Endorsed Minutes will be routinely reported to an Ordinary Meeting of Council for noting.

Attendance and Record of Meetings

All attendance, apologies, conflicts of interests, recommendations and outcomes will be recorded in the Minutes of all meetings held where a quorum is present.

In the event that a member cannot attend, an apology must be received. Future participation of a member may be reviewed for non-attendance of two consecutive meetings without an apology.

Advisory Committee members will be expected to demonstrate their commitment and due diligence by the preparation for, attendance at and active participation in Advisory Committee meetings.

16. Working Groups

Working Groups of the Advisory Committee may be established at the discretion of the Cultural Heritage Advisory Committee.

Working Groups may be developed to implement particular actions or roles of the Advisory Committee. The establishment of a working group will be conducted under specific objectives and/or expected outcomes and timelines, which will be determined by the Advisory Committee.

The Advisory Committee will determine the role, responsibility and resourcing of working groups. It will retain the ability to conclude a working group or the group's formal relationship with the Advisory Committee at its discretion and/or at the achievement of its objectives.

Should specialist members of Working Groups require payment for their services, this is undertaken following agreement by the Executive Director Community Strengthening.

17. Reporting and Requirements

The minutes of meetings where a quorum is present must be routinely reported to an Ordinary Meeting of Council for noting.

Periodic progress reports on the activities and outcomes of the Advisory Committee will be reported to a Councillor Briefing Meeting or via the Councillor's weekly newsletter (Infosum).

Additional advice and/or recommendations by the committee may also be provided to Council through Infosum or a scheduled Councillor Briefing Session where appropriate.

18. Confidentiality

Information discussed, received, used or created by the Cultural Heritage Advisory Committee deemed confidential, must not be disclosed to any person who is not a member of the committee.

Any member who discloses information that they know or should reasonably know to be confidential will be found in breach of the Terms of Reference.

The Cultural Heritage Advisory Committee must act in accordance with Council's Transparency Policy and the Public Transparency Principles as outlined in the Local Government Act 2020.

19. Freedom of Information

All documents produced by or relating to the Advisory Committee that are not publicly available or deemed confidential are subject to the *Freedom of Information Act 1982*.

20. Breaches

The City of Greater Dandenong by resolution of Council may terminate a Committee member's appointment for breaching the Terms of Reference set out in this document and/or Council's Code of Conduct – Staff/Councillor.

All members of the Cultural Heritage Advisory Committee will be required to accept and sign the Terms and Conditions statement.

21. Evaluation and Review

A review of the Advisory Committee will be undertaken every twelve (12) months to ensure the purpose, membership and operations of the committee remain effective and in line with Council objectives.

Appropriate changes to the purpose and outcomes of the Committee and amendments to the Terms of Reference maybe made as part of the review process.

The Cultural Heritage Advisory Committee Terms of Reference will be reviewed prior to the appointment of a new committee by the Cultural Heritage Department and re-endorsed at an Ordinary Meeting of Council, unless otherwise advised by Council.

Council has the right to conclude the Advisory Committee by resolution of Council at any time if it is found that the Committee is no longer beneficial to the needs of the Community.

22. Contact

Natasha Petkovic Jeremic
Manager Creative and Engaged City
City of Greater Dandenong
225 Lonsdale Street, Dandenong
PO Box 200
Dandenong 3175
Tel: 8571 1000
council@cgd.vic.gov.au

23. Terms and Conditions

I agree to:

- ✓ Give consent for my name and email address to be made available in the public realm as a direct result of my involvement on the Cultural Heritage Advisory Committee. Greater Dandenong City Council is required to comply with the Privacy and Data Protection Act 2014 (Vic) in relation to the collection, use, storage, security and disclosure of personal information. If you have any questions or concerns about how Council handles your personal information, please contact Council's Privacy Officer on 8571 5100 a copy of Council's Privacy and Personal Information Policy is available on Council's website www.greaterdandenong.vic.gov.au. Modification or withdrawal of consent may be made in writing at any time to Council's Privacy Officer, however any changes to the use of your name or email will only apply from the date Council receives your withdrawal or modification of the consent, any information published prior is unable to be withdrawn from publication.
- ✓ Attend the Cultural Heritage Advisory Committee meetings and provide apologies in advance where attendance is not possible.
- ✓ Act in an advisory capacity by disseminating authorised information within the community and to provide insight and advice to inform the Strategic Plan.
- ✓ Respect the ideas and beliefs of all members and provide an atmosphere where all members feel comfortable to participate.
- ✓ Contribute in a positive way to finding solutions to issues or concerns.
- ✓ At all times act in good faith, with honesty and integrity and apply the skills and expertise I possess with diligence and care.
- ✓ Represent the views of my organisation, interest group or community and not individual views at odds with my organisation or group.
- ✓ Notify Council of any potential conflict of interest that may arise with respect to my participation on the Cultural Heritage Advisory Committee.
- ✓ Allow my comments from the meetings to be noted in the written and recorded minutes.
- ✓ Allow Council to promote my participation in the Cultural Heritage Advisory Committee in order to facilitate community feedback and participation.
- ✓ Not disseminate confidential or personal information that is discussed at the Cultural Heritage Advisory Committee meetings as advised by the Cultural Heritage Advisory Committee chair.
- ✓ Act in accordance with Council's Media Policy and not make any media comment on behalf of Council or the Cultural Heritage Advisory Committee unless approved by the Media and Communications Department.
- ✓ Adhere to the relevant Council Policies and Guidelines.

Signed: _____

Name: _____

Date: _____



4.3.5 Report on Matters Discussed at Councillor Briefing Sessions and Pre-Council Meetings

Responsible Officer: Manager Governance
Attachments: Nil

Officer Recommendation

That Council RECEIVES and NOTES the information contained in this report.

Executive Summary

1. As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.
2. The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings during the period 25 August – 15 September 2025.

Background

3. The Executive Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meetings on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.
4. To ensure transparency in this process, matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council meetings during the period 25 August – 15 September 2025.

**Matters Presented for Discussion**

Item		Councillor Briefing Session/Pre-Council Meeting
1	General Discussion Councillors and Council officers briefly discussed the following items: <ul style="list-style-type: none">a. Leadership program launch for community;b. Proposed Tree removal for the Dandenong Wellbeing Centre project;c. Organisational realignment; and Agenda items for the Council meeting of 25 August 2025.	Pre-Council Meeting (PCM) – 25 August 2025
2	Social Media Training Councillors were provided training on Freedom of expression and communication, lawful constraints on those freedoms, posting in the capacity of a Councillor vs a private capacity and other consideration.	Councillor Briefing Session (CBS) – 1 September 2025
3	Vegetation Removal for Dandenong Wellbeing Centre CONFIDENTIAL under s 3(1) of the Local Government Act 2020.	Councillor Briefing Session (CBS) – 1 September 2025
4	Road Renaming Process - Cheltenham Road Underpass and Webster Street East of Rail Line Councillors were briefed on the process to rename the Cheltenham Road Underpass and Webster Street East of Rail line after 2 former Living Treasures	Councillor Briefing Session (CBS) – 1 September 2025
5	Contract No. 2021-49 - Electronic Monitoring & Mobile Security Services Contract Extension (FINAL) CONFIDENTIAL under s 3(1) of the Local Government Act 2020.	Councillor Briefing Session (CBS) – 1 September 2025
6	2024-25 Year End Cash Result and Carry Overs to Next Financial Year Councillors were briefed on the actual outcomes of the 2024-25 budget, the carry over of surplus into 2025-26 and also discussed future applications	Councillor Briefing Session (CBS) – 1 September 2025
7	Council Meeting Schedule 2026 (Revisited) Councillors were briefed on a proposal to move from 2 Council Meetings per month to 1 Council Meeting per month.	Councillor Briefing Session (CBS) – 1 September 2025
8	General Discussion Councillors and Council officers briefly discussed the following items: <ul style="list-style-type: none">a. Australia Day Awards Process;b. 275 Lonsdale Street, Public Consultation;c. Rooming Houses;d. One tree per child policy and tree planting; and	Councillor Briefing Session (CBS) – 1 September 2025



Item		Councillor Briefing Session/Pre-Council Meeting
	Agenda items for the Council meeting of 22 September 2025.	
9	Councillor Personal Development Training – Governance Matters	Councillor Personal Development Training – 8 September 2025
10	Young Leaders Presentation to Councillors Greater Dandenong Young Leaders presented an overview of the Youth Summit 2025 and its findings, which identified Anxiety, Stress from School and Study and Motivation as the top 3 challenges identified by Year 9 & 10 Students in Greater Dandenong.	Councillor Briefing Session (CBS) – 15 September 2025
11	Glass Bin Implementation Overview Councillors were briefed on the Victorian Government's Kerbside Waste Reforms 10-year action plan and the introduction of a kerbside glass recycle bins in 2027	Councillor Briefing Session (CBS) – 15 September 2025
12	Sustainability Advisory Committee - Revised Terms of Reference Councillors were briefed on the revised Sustainability Advisory Committee Terms of Reference which will be presented to Council for Adoption on 27 October 2025	Councillor Briefing Session (CBS) – 15 September 2025
13	S6 and S18 Instrument of Delegation from Council to Members of Council Staff - Review Update Councillors were briefed on the recent review of its Instrument of Delegations as required under the Local Government Act 2020. The Delegations will be presented to Council for adoption on 22 September 2025.	Councillor Briefing Session (CBS) – 15 September 2025
14	Noble Park Community Centre – Disability Discrimination Act Facilities Councillors were briefed on the proposed internal refurbishment of the Noble Park Community Centre including the Building 1 Kitchenette and Building 2 bathrooms to include ambulant toilets and the construction of a new Disability Discrimination Act accessible bathroom.	Councillor Briefing Session (CBS) – 15 September 2025
15	General Discussion Councillors and Council officers briefly discussed the following items: <ul style="list-style-type: none">a. Draft Budget Timelines;b. Resignation of Audit and Risk Committee Chair;c. Australian Day Award Extended Nomination Period; and Agenda items for the Council meeting of 22 September 2025.	Councillor Briefing Session (CBS) – 15 September 2025



Apologies

5. Councillor Lana Formoso, Councillor Bob Milkovic, Councillor Loi Truong, and Councillor Isabella Do submitted apologies for the Pre-Council Meeting on 25 August 2025.
6. Councillor Sophie Tan and Councillor Bob Milkovic submitted apologies for the Councillor Briefing Session on 1 September 2025.
7. Councillor Bob Milkovic submitted an apology for the Councillor Personal Development Training on 8 September 2025.
8. Councillor Alice Phuong Le and Bob Milkovic submitted apologies for the Councillor Briefing Session on 15 September 2025.

Legislative and Policy Obligations

9. Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.
10. Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the *Local Government Act 2020*) in that the transparency of Council actions and information is ensured.



4.3.6 List of Registered Correspondence to Mayor and Councillors

Responsible Officer: Manager Governance, Legal & Risk
Attachments: 1. List of Registered Correspondence to Mayor and Councillors [4.3.6.1 - 2 pages]

Officer Recommendation

That the listed items for the period 18 August to 12 September 2025 provided in Attachment 1 to this report be received and noted.

Executive Summary

1. Subsequent to past Council resolutions in relation to the listing of registered incoming correspondence addressed to the Mayor and Councillors, Attachment 1 to this report provides a list of this correspondence for the period 18 August to 12 September 2025.



Correspondences addressed to the Mayor and Councillors received between 18/08/25 & 12/09/25 - for officer action - total = 3

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
An email from City of Casey Transparency Advocate regarding a Councillor's GoFundMe campaign page.	4-Sep-25	4-Sep-25	fA360383	Mayor & Councillors Office
An email from City of Casey Transparency Advocate regarding Council's stance on councillors' social media activities.	8-Sep-25	8-Sep-25	fA360641	Mayor & Councillors Office
An email from the CEO of Women's Health in the South East to the Mayor regarding a regional strategy and partnership meeting request.	18-Aug-25	18-Aug-25	fA358204	Mayor & Councillors Office

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 18/08/25 & 12/09/25 - for information only - total = 10

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
An email from the Minister for Local Government confirming approved funding for Council libraries under the Premiers' Reading Challenge Book Fund.	22-Aug-25	22-Aug-25	A12321990	Mayor & Councillors Office
An invitation from the Australian Chamber of Commerce and Industry for the Mayor to the launch of the Future Makers initiative with the Minister for Women.	25-Aug-25	25-Aug-25	A12325750	Mayor & Councillors Office
An email from the Australian Embassy in Phnom Penh commending Council's letter of support for the Thailand-Cambodia ceasefire.	25-Aug-25	25-Aug-25	A12325313	Mayor & Councillors Office
An email from a community member regarding tree removal concerns at the Dandenong Oasis redevelopment site.	27-Aug-25	27-Aug-25	A12332406	Mayor & Councillors Office
An invitation from the Australian Local Government Association for the Mayor to attend the 2025 National Local Roads, Transport and Infrastructure Congress in Bendigo.	28-Aug-25	28-Aug-25	A12337217	Mayor & Councillors Office
An invitation from the Dandenong Table Tennis Association for councillors to attend visit during league night.	28-Aug-25	28-Aug-25	A12337977	Mayor & Councillors Office
An email from Jews Against the Occupation '48 opposing the Combat Antisemitism Movement Summit.	29-Aug-25	1-Sep-25	A12347381	Mayor & Councillors Office
A letter from Muslim Votes Matter opposing the Combat Antisemitism Movement summit.	29-Aug-25	1-Sep-25	A12347112	Mayor & Councillors Office
A letter from the Department of Foreign Affairs and Trade regarding the final report and government response to the Foreign Arrangements Scheme review.	2-Sep-25	2-Sep-25	A12355270	Mayor & Councillors Office
An invitation from Conversation at the Crossroads for the Mayor to attend a public dialogue on global power shifts and Australia's post-US future.	5-Sep-25	5-Sep-25	A12369384	Mayor & Councillors Office

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.



5 NOTICES OF MOTION

5.1 NOTICE OF MOTION NO.11 - HATE HAS NO HOME: STANDING IN SOLIDARITY WITH OUR COMMUNITY

Responsible Officer: Executive Director Community Strengthening

Author: Cr Phillip Danh

Preamble

1. On 31 August 2025, extremist groups staged coordinated displays of hate and division across several Australian cities which also included the use of Nazi symbolism and rhetoric.
2. Greater Dandenong is the proud home of Australia's most multicultural community, with residents from over 150 countries speaking over 200 different languages and dialects.
3. Greater Dandenong has been a proud Refugee Welcome Zone since 2002, reflecting the Council's long-standing commitment to welcoming refugees and supporting newly arrived migrants to contribute and enrich the fabric of our communities.

Motion

That Council:

1. **CONDEMNS** in the strongest possible terms, the extremist Nazi demonstrations and public displays of hate that were deliberately staged across various Australian cities on 31 August 2025;
2. **CONDEMNS** the attack on Camp Sovereignty and **REAFFIRMS** our unwavering support to our First Nations communities and our ongoing commitment to reconciliation through truth-telling, treaty, respect and justice;
3. **REJECTS** any attempts that seek to divide our community on the basis of race, ethnicity, religion or cultural background;
4. **ACKNOWLEDGES** the fear and distress experienced by members of our community as a result of racism or xenophobia;
5. **CONTINUES** to work with Victoria Police and all levels of Government to promote harmony, safety and unity in our communities;
6. **STANDS IN SOLIDARITY** with our diverse community and commits to continuing to work with community leaders and our migrant communities to ensure our municipality remains open, inclusive and welcoming for everyone; and
7. **RECOGNISES** and **CELEBRATES** the contributions of our proud migrant communities in Greater Dandenong and across Australia who have forged our great nation's rich social, cultural and economic fabric.



5.2 NOTICE OF MOTION NO.12 - DANDENONG WELLBEING CENTRE TREES

Responsible Officer: Executive Director City Futures
Author: Cr Isabella Do

Preamble

1. Councillors were recently informed that 43 trees are scheduled for removal at the Dandenong Wellbeing Centre (DWC) Site, with 21 trees already removed since May 2025. While some trees have been assessed as having low retention value, this framework does not account for biodiversity or ecological function. Cutting down canopy trees should be a last resort, as their loss cannot be quickly or easily replaced.
2. The recently released [National Climate Risk Assessment](#) by the Australian Climate Service (Australia's first nationally comprehensive analysis on how climate change could affect the systems we rely on) reported that Australia is already experiencing dangerous levels of warming, with cities like Melbourne projected to see a 260% increase in heat-related deaths under a 3°C scenario. Outer urban areas such as Dandenong are especially vulnerable due to demographic and infrastructure factors.
3. Canopy trees provide immediate cooling, shade, and air quality benefits that cannot be replicated by new plantings for at least five to ten years. Their retention is a low-cost, high-impact climate adaptation measure that aligns with national recommendations for nature-based solutions and urban resilience.
4. Greater Dandenong's own [Urban Tree Strategy](#) highlights the importance of canopy trees in delivering economic, social, and environmental benefits, including shade, streetscape amenity, air pollution reduction, habitat for wildlife, and climate resilience.
5. This motion seeks to preserve the remaining 22 trees at the DWC site as a practical and precautionary response to escalating climate risks, while allowing for future removal only if absolutely necessary.

Motion

That Council:

1. **REQUESTS** officers to prepare a report to be presented at the Council Meeting scheduled for 27 October 2025, outlining options to retain each of the remaining 22 trees, including:
 - a) Allowing trees to remain in place without negative interference (such as removal, root disturbance, or compaction);
 - b) Identifying supportive actions that may assist in tree retention, such as removing concrete collars, improving soil conditions, or adjusting surrounding infrastructure; and
 - c) Options to assess feasibility of retaining each tree by integrating it into the design.
2. **REQUESTS** that the report include:
 - a) A clear map and identification of the remaining trees.



3. **COMMITTS to a precautionary approach, whereby any future removal of the remaining trees must be:**
 - a) **Based on clear evidence of risk; and**
 - b) **Followed by replacement in accordance with the original landscape plan and Council's canopy coverage targets; and**
4. **ENSURES transparency by publishing any future assessments, decisions, or actions regarding these trees on Council's website.**



6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principal purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.



7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a) relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b) cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.



8 CLOSE OF BUSINESS