|  |  |
| --- | --- |
|  | **Application for Local Law Permit General** |

| **Application details** |
| --- |
| Applicant name: |
| Business name: |
| Business address: |
| Phone number/mobile: |
| Email: |
| Address or location/s where the proposed activity will occur (if different from above): |
| Type of permit (please describe the activity you want to undertake ie; building work outside permitted hours) |
| Describe any equipment or other items that might be placed on Council land during this activity: |
| **Application checklist**  Have you attached:  Site plan (see template provided on rear)?  Proof of identification/business registration?  Pictures, diagrams or details of items to be placed on footpath or other Council land?  Proof of public liability insurance?  Permit fee? (if applicable) |
|  |
| I warrant that the information provided in this application is true and correct. I agree to abide by all terms and conditions specified in the permit.  Signature of applicant: Date: |

| **Local law permit site plan** |
| --- |
| Applicant/business name: |
| Address |
| Contact person |
| Phone/mobile: |
| Email: |

**Draw in bold pen**

Site address

Adjoining property

Adjoining property

**Pedestrian**

**zone width?**

**…………metres**

**Activity zone width? Total footpath width?**

**.............metres**

**…………metres**

**Kerb Zone 0.75m**

Draw locations of

any existing street Draw locations of

furniture, bins etc proposed display, equipment etc

**Placement plan checklist (please tick off each item)**

Your business name  
 Dimensions written on plan where required?  
 Any existing street furniture drawn on plan?  
 Proposed locations and number of equipment or other item drawn on plan?

|  |  |  |  |
| --- | --- | --- | --- |
| **Return completed form to the City of Greater Dandenong** | | | |
| **By mail:**  City of Greater Dandenong PO Box 200 DANDENONG VIC 3175 | | **In person:** at a Council customer service centre   * **Dandenong:** 225 Lonsdale St * **Parkmore:** A7, Parkmore Shopping Centre, Cheltenham Road, Keysborough | |
|  | |  | |

We respect your privacy. We will not sell or give away your personal information, unless required by law. Occasionally, we may use your details for our own research purposes or to let you know about other council information. If you want to see your personal data, modify your details, or if you receive information from us you do not want in the future please contact Council on 8571 1000.

****