



**GREATER
DANDENONG**
City of Opportunity

AGENDA

ORDINARY COUNCIL MEETING

MONDAY 12 FEBRUARY 2018

Commencing at 7:00 PM

COUNCIL CHAMBERS

225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

1.2 OFFERING OF PRAYER

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening will be offered by Cr Roz Blades AM from the Jewish Community, a member of the Greater Dandenong Interfaith Network.

1.3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 29 January 2018.

Recommendation

That the minutes of the Ordinary Meeting of Council held 29 January 2018 be confirmed.

1.4 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 25 January 2018 to 7 February 2018:

Date	Meeting Type	Councillors Attending	Topics Discussed & Disclosures of Conflict of Interest
29/1/18	Councillor Briefing Session	Roz Blades, Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Jim Memeti, Zaynoun Melhem, Sean O'Reilly, Heang Tak, Loi Truong	- Australia Day festival summary - Pop-up drive through recycling day - Agenda items for the Council Meeting of 29 January 2018.
TBA	TBA	TBA	- TBA

Recommendation

That the assemblies of Council listed above be noted.

1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS

2.1 DOCUMENTS FOR SEALING

File Id:	A2683601
Responsible Officer:	Director Corporate Services

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1 DOCUMENTS FOR SEALING (Cont.)

Item Summary

There is one [1] item being presented to Council's meeting of 12 February 2018 for signing and sealing as follows:

1. An Instrument of Appointment of Authorised Officer under the provisions of the Local Government Act 1989, Planning and Environment Act 1987, Environment Protection Act 1970, Subdivision Act 1988, Victorian Civil and Administrative Tribunal Act 1998, Sex Work Act 1994, Heritage Act 1995, Land Acquisition and Compensation Act 1986, any Rules, Regulations and other subordinate instruments or delegated legislation (including the Greater Dandenong Planning Scheme) made under the provisions and enactments described; and any By-Law or Local Laws made from time to time thereunder. This authorisation enables the following Council Officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Heidi Rae Blundy

Recommendation

That the listed documents be signed and sealed.

2.2 DOCUMENTS FOR TABLING

File Id: qA228025

Responsible Officer: Director Corporate Services

Report Summary

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

Recommendation Summary

This report recommends that the listed items be received.

2.2 DOCUMENTS FOR TABLING (Cont.)

List of Reports

Author	Title
Centre for Multicultural Youth (CMY) Voice	Annual Report 2016-2017

A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

Recommendation

That the listed items be received.

2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

2.2.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received no new petitions or joint letters prior to the Council Meeting of 12 February 2018.

N.B: A summary of the progress of ongoing change.org petitions has been provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1, and the current status of each, be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 10 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
8 January 2018	<p>Petition – Cover letter</p> <p>A letter addressed to the President of the School Council Wooranna Park Primary School, Dandenong North.</p> <p>I write to you behalf of all the residents regarding the nuisance of heavy traffic and excessive noise caused by all the hired/booked activities occurring during weeknights and weekends at the Terry O'Connor Centre.</p> <p>We constantly struggle to get out of our driveways through the heavy traffic of vehicles that park and drive up and down Wondalga Avenue and Gibb Street Dandenong North as access to the Terry O'Connor Centre and that many of us residents have been subject to near incidents through these drivers not abiding by the road law.</p> <p>We are only asking as residents and ratepayers to be able to safely and peacefully live in our own home and street.</p> <p>In support of the above, I enclose a petition, footage and audio of the excessive noise and traffic for your perusal, seeking your attention that appropriate and due consideration is taken for a satisfactory outcome.</p> <p>Please note that the City of Greater Dandenong Council has also been provided the above material.</p>	Signed by 17 residents.	In Progress	<p>Tabled at Council Meeting 29 January 2018.</p> <p>Referred to Planning - Residential Amenity Unit 8 January 2018.</p> <p>29/1/18 - Local Law officers have detailed future steps required to address this matter with the head petitioner and adjoining properties.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
29/11/17	<p>To whom it may concern, As residents of the sanctuary estate of the sanctuary estate we take pride in maintaining our homes the best way we can. The trees that have been planted on our nature strips are making it extremely difficult to do this. We are forever cleaning out our gutters, raking leaves, sticks and bark. Our drains are also becoming blocked due to the debris and have to be cleaned every day. These trees are only going to get bigger with the roots coming towards front fences and damaging them.</p> <p>Another issue has been the lakes. Both lakes have become mosquito infested and both are carrying some sort of disease, which we have been told is duck weed. All the water is brown with the leaves sitting at the top. This makes it very dangerous for children who would think walking on it could be safe.</p> <p>Please have a look at the issues raised and come back to me with a response.</p>	36	In Progress	<p>Director Engineering Services</p> <p>Tabled at CM 11 December 2017</p> <p>Response sent 28/12/17</p> <p>RE: Tree & Waterway concerns. Sanctuary Estate, Keysborough South</p> <p>I refer to your letter dated 24 November, 2017 regarding the trees and waterways near your residence at 7 Silver Oak Street, Keysborough.</p> <p>Tree Inspections:</p> <p>Council's Arborist inspected the street trees at Silver Oak Street, Grevillea Street, Jakes Road, Cafardi Boulevard and Donnici Drive, Keysborough on 5th December 2017.</p> <p>Three different species of native trees were found:</p> <ul style="list-style-type: none"> • Wallangarra Gum (Eucalyptus scoparia) • Yellow Gum (Eucalyptus leucoxylon 'Rosea') • Spotted Gum (Corymbia maculata) • Spotted Gum (Corymbia maculata) • Silver Oak Street - Grevillea Street - Jakes Road - Cafardi Boulevard - Donnici Drive <p>The species found are consistent with other native tree plantings in the surrounding area. Native trees, particularly Eucalypts, are a defining characteristic of the streetscapes within the Sanctuary Estate and other streets surrounding Tattersson Park.</p> <p>The trees inspected were generally of good health, structurally sound and were not found to be causing infrastructure damage to kerb or footpath. The trees in general are semi mature and have long life expectancy of greater than 30 years. The nature strips were of a reasonably large size and able accommodate the trees planted.</p> <p>All trees will shed leaves, bark, fruit and other debris as a natural function. It is not possible to have a vibrant street tree population without having some</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
				<p>form of tree debris.</p> <p>A significant amount of recent research has shown that street trees provide immense benefits to the community.</p> <p>Some of the benefits include:</p> <ul style="list-style-type: none"> • Residential property values can increase 5-15 % in streets with trees. • Trees can reduce daytime surface temperatures by between 5-20 degrees • They can reduce air conditioning costs • Trees can help filter airborne pollutants • Trees can absorb sound waves to reduce urban noise • Providing landscape amenity through variation in shape, texture and colour. <p>When considering species to be planted with in a streetscape, many factors are taken into consideration.</p> <p>These include:</p> <ul style="list-style-type: none"> • Characteristic of surrounding area • Availability of above and below ground space for tree roots and canopy • Existing infrastructure and any physical constraints • Quality of soil • Ability to thrive in the location • Water requirements • Avoidance of infrastructure damage <p>The trees in these streets have met these criteria and will be retained and monitored.</p> <p>Council has been developing its Urban Tree Strategy which will be available for public consultation in February 2018. The strategy considers the current status, issues and opportunities for Council managed trees. Your feedback would welcomed through this process.</p> <p>Waterway Inspections:</p> <p>Council Officers inspected the various drainage channels & wetland waterways throughout the Keysborough South area of which the Sanctuary</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
				<p>Lakes estate is situated within.</p> <p>The riparian vegetation, which is maintained by Council, was found to be in good health, coverage and functioning as per the design intention. It was mostly weed free and consistent with the intended aesthetic appearance of the estate.</p> <p>The waterway vegetation was found to be in good health, coverage and functioning as per the design intention. It was mostly weed free however there were some areas that have aquatic weed present. No mosquitoes were present during the site inspection and the water colour/leaf litter seemed to be of an acceptable standard.</p> <p>Please note that Melbourne Water are responsible for the maintenance of the waterway vegetation and the physical water body of which mesquites may breed in. Council have contacted Melbourne Water on your behalf to discuss these matters with you in more detail.</p> <p>For further information regarding the current status or outcomes of this inquiry please contact Council's Conservation & Horticultural Services</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
6/12/17	<p>To whom it may concern,</p> <p>The Dandenong Cranbourne RSL strongly endorses the current proposal to name the Eastlink/Heatherton Rd overpass the "52nd Battalion Bridge". The 52nd Battalion carried from 1918 the Villers Bretonneux battle honour, and was and is, a very proud part of this proud City's history.</p> <p>The 15th Field Regiment, RAA, and the 52nd Battalion both carried the name Dandenong in their regimental titles. Further the naming of the bridge would bookend the Dandenong CBD with the Peace Memorial Bridge over the Dandenong Creek.</p> <p>This would also mark in a permanent way the Centenary of the Armistice.</p> <p>The Dandenong Cranbourne RSL, as a committed corporate citizen, and one committed to the ANZAC values, would be prepared to provide significant financial support.</p> <p><i>(This is not a Council Road)</i></p>	96	Completed	<p>Tabled at CM 11 December 2017</p> <p>This petition was referred onto VicRoads for action.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Other/Submissions		Status	No of Co-Signatures	Officer Response
Date Received	Content			
June 2017	(Via Change.org) Begin detailed design of an integrated, intergenerational Keysborough South Community Hub. Keysborough South needs Council to urgently start the detailed design of community hub to meet the needs of all ages and interests in a population of over 10,000 residents and still growing.	Complete 30/06/17	Currently 111 signatories.	
April 2017	(Via Change.org) Additional early learning services required for Keysborough by 2018. Residents of Keysborough request that Greater Dandenong Council, deliver on the promise to establish a new maternal and child health centre and kindergarten to meet the growing needs of our community by 2018.	Complete 28/6/17	Currently 92 signatories.	
April 2017	(via Change.org) Cranbourne Pakenham Loop Train Line Extension including Koo-Wee-Rup & Phillip Island. Build a 3 platform station to allow a V-line train to connect Phillip Island – Cranbourne & Pakenham – Koo-Wee-Rup – Melbourne City.	Complete 23/5/17	Currently 1263 signatories.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Other/Submissions				
	Date Received	Content	No of Co-Signatures	Status
	Officer Response			

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2.2.1 Petitions and Joint Letters (Cont.)

Other/Submissions					
	Date Received	Content	No of Co-Signatures	Status	Officer Response

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2.2.1 Petitions and Joint Letters (Cont.)

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2.3 FINANCE AND BUDGET

2.3.1 Q2 Quarterly Performance Report

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Council Plan Quarterly Report 1 October
2017–31 December 2017

Financial Report 1 July 2017–31 December 2017

Report Summary

This report details Council's progress for the period 1 October to 31 December 2017 against performance targets outlined in the Council Plan 2017-21 and the Mid-Year Budget 2017-18.

Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Mid-Year Budget for the period ending 31 December 2017.

2.3.1 Q2 Quarterly Performance Report (Cont.)

Background

Council adopted the new Council Plan 2017-21 on Monday 26 June 2017 and the Mid-Year Budget on Monday 11 December 2017.

The Council Plan 2017-21 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2017-21 and Annual Budget 2017-18 are made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.com

Progress against performance targets for the period 1 October to 31 December 2017 is outlined in two components of this report:

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2017-21.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 31 December 2017 including financial performance against the Mid-Year Budget adopted by Council on Monday 11 December 2017.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 October to 31 December 2017

Performance highlights against the Council Plan strategic objectives include:

A vibrant, connected and safe community

- The Tatterson park facility was completed and a community opening was held on Saturday 21 October.
- 341 food premises were inspected.
- Participation in library programs saw a 40.8% increase.
- Over 1,000 survey responses provided feedback on the future of Dandenong Oasis.
- 180 people attended Council's volunteer appreciation event on 5 December at Springvale Town Hall.
- Council's White Ribbon Walk was a highly successful event again in 2017 with approximately 1,000 people in attendance.

2.3.1 Q2 Quarterly Performance Report (Cont.)

A creative city that respects and embraces diversity

- Attendance figures via the door counter at Drum Theatre continue to be high at 53,386 this quarter and 87,729 year to date.
- The Children's Festival held in September saw large crowds once again attending events in our city.
- Council's Reconciliation Plan was endorsed by Council on 27 November.
- The new Positive Ageing Strategy was endorsed by Council in November.
- The Unite Alliance conducted five sessions and an Intergreat event was held which aims to break down the stigma around disability.
- Heritage Hill delivered 6 exhibitions.

A healthy, liveable and sustainable city

- No Indigenous seedlings or street trees were planted this quarter. 350 street trees and 26,772 seedlings have been planted so far this year.
- Changes to low energy lighting are underway at key sites.
- Council's annual report on the Sustainability Strategy was approved by Council in November.
- Path works have been completed at Dandenong Park and a contract for the toilet has been awarded.

A city planned for the future

- The Sustainable Buildings Policy was adopted by Council in October.
- The designs for a major stormwater renewal project are nearing completion and construction is expected to commence in the coming months.
- The Afghan Bazaar cultural precinct stage 3A power undergrounding and new public lighting project is underway with works expected to commence in early 2018.
- The revised Springvale Activity Centre structure plan has been adopted by Council.

A diverse and growing economy

- A new Revitalising Central Dandenong investment prospectus has been completed.
- A draft Social Enterprise Strategy was completed and consultations are currently underway with local social enterprises to further refine the work being done by Council's Economic Development Unit.
- Four workshops/events have been held as part of the food manufacturers' network with an Agribusiness Forum, in partnership with Agribusiness Gippsland, held in October.
- Two 'Gas Masterclass' workshops were held by SEBN in partnership with Sustainability Victoria for local manufacturers to address ways to reduce consumption.

2.3.1 Q2 Quarterly Performance Report (Cont.)

An open and effective Council

- A Paperbark Ward Community Safety Forum was held on 24 October and a Somerfield Residential/Industrial Information Session was held on 30 November.
- Council's total quarterly growth for social media (Facebook, Twitter, Instagram and YouTube CGD official channels combined) was 2.9%.
- Council now has 10,446 Facebook followers and 2,402 on Instagram.
- Council published three editions of The City magazine which were distributed to approximately 57,000 households across the municipality.

Part 2 and Attachment 2: Financial Report for the period 1 July to 31 December 2017

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2017 to 31 December 2017 including financial performance against the Mid-Year Budget adopted by Council on 11 December 2017.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are "non-cash" in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2017 to 31 December 2017 which removes non-cash items and adds back cash items that are excluded from the financial statements.

2.3.1 Q2 Quarterly Performance Report (Cont.)**Management Accounting Summary for the period 1 July 2017 to 31 December 2017**

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE Fav (unfav) \$'000	MD YEAR BUDGET \$'000	ORIGINAL BUDGET \$'000	VARIANCE Fav (unfav) \$'000
Income Statement						
Income	100,671	98,880	1,791	208,724	208,730	(6)
Expenditure	81,344	86,384	5,040	177,883	173,487	(4,396)
Net surplus - ongoing operations	19,327	12,496	6,831	30,841	35,243	(4,402)
Management Accounting reconciliation						
<i>Add back (less) non cash items</i>						
Depreciation	14,873	14,873	-	29,758	29,758	-
Contributions non-monetary assets	(1,461)	(1,500)	39	(15,000)	(15,000)	-
Written down value of assets sold/disposed	2,507	55	2,452	131	131	-
Sub total	15,919	13,428	2,491	14,889	14,889	-
Net operating surplus	35,246	25,924	9,322	45,730	50,132	(4,402)
<i>Add/less non operating cash items</i>						
Capital expenditure	16,813	24,988	8,175	61,241	42,624	(18,617)
Net transfers to (from) reserves	7,026	6,760	(266)	1,224	3,167	1,943
Loan repayments	1,512	1,512	-	3,086	3,086	-
Land acquisition - payment	-	-	-	1,255	1,255	-
Sub total	25,351	33,260	7,909	66,806	50,132	(16,674)
Cash surplus (deficit)	9,895	(7,336)	17,231	(21,076)	-	(21,076)
Accumulated surplus brought forward	-	-	-	21,076	-	21,076
Surplus (deficit) position	9,895	(7,336)	17,231	-	-	-

Results for the period 1 July 2017 to 31 December 2017

The overall management accounting result (after removing non-cash items) for the period 1 July 2017 to 31 December 2017 shows a favourable variance between the budget and actual of \$17.23 million. The variance is mainly due to a favourable surplus from ongoing operations (both higher than anticipated income and lower than anticipated operating expenditure), coupled with the timing of capital expenditure outflows.

Capital expenditure is \$8.18 million lower than year to date budget (with a further \$17.41 million committed at 31 December 2017). The majority of the delayed expenditure relates to property and infrastructure projects.

2.3.1 Q2 Quarterly Performance Report (Cont.)**Income**

Income for the period ended 31 December 2017 is favourable against budget by \$1.79 million. This is primarily due to the following:

Grants – operating (\$1.30 million favourable) – Favourable variance is due to receipt of grants earlier than anticipated, mainly in Home and Community Care (Community Services \$1.34 million).

Other income (\$819,000 favourable) – Favourable variance is due to better than anticipated interest and rental income (Non Directorate \$422,000 and Corporate Services \$199,000).

Statutory fees and fines (\$476,000 favourable) – Favourable variance due to greater than anticipated parking fine revenue, including fees added for unpaid penalty follow up (Parking Management \$441,000).

Rates and waste charges (\$352,000 favourable) – The favourable variance is mainly due to higher than anticipated supplementary rates, interest on rates and Keysborough South Development maintenance levy income (which is transferred to reserves) (Non Directorate \$261,000).

User fees (\$141,000 favourable) – The favourable variance is due to better than anticipated income from subdivision and plan checking fees (Civil Development and Design \$129,000).

These favourable variances are partly offset by unfavourable variances in:

Net gain (loss) on disposal of property, infrastructure, plant and equipment (\$1.07 million unfavourable) – The unfavourable variance is due to higher than anticipated asset write offs as a result of a building demolition at 144 Thomas Street, Dandenong and the write off of land due to a change in ownership from Council. Additionally, the carrying amount of assets disposed is higher than anticipated due to the sale of Springvale parking meter assets (\$230,000).

Grants – capital (\$250,000 unfavourable) – Unfavourable variance due to a delay in receipt of grant funding for the Safe City CCTV System (Round 2) capital project.

2.3.1 Q2 Quarterly Performance Report (Cont.)**Expenditure**

The actual expenditure at 31 December 2017 against the year to date budget is favourable by \$5.04 million. The major variances contributing to this result are in materials and services, employee costs and other expenses.

Materials and services (\$3.80 million favourable) – The major items contributing to this favourable variance are:

- Contract services – timing of works and invoicing (Engineering Services \$1.07 million).
- Consultants, professional services – timing of commencement of projects (Greater Dandenong Business \$337,000, City Planning, Design and Amenity \$306,000, Community Services \$197,000, Engineering Service \$166,000 and Corporate Services \$120,000).
- Utilities – mainly timing of invoices for street lighting and traffic signals (Engineering Services \$347,000).
- Administration costs – timing of expenditure (Community Services \$195,000 and Corporate Service \$101,000).

Employee costs (\$2.19 million favourable) – This favourable variance is mainly as a result of staff recruitment occurring later than planned (Community Services \$1.25 million, Corporate Services \$407,000, Engineering Services \$269,000 and Greater Dandenong Business \$186,000).

Other expenses (\$280,000 favourable) – This favourable variance is due to timing of expenditure for Community Services, mainly in relation to the community grant program (\$324,000).

Capital expenditure

Total capital expenditure at 31 December 2017 was \$16.81 million. A further \$17.41 million was committed at the end of December. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2017-21 for the period 1 October to 31 December 2017 and the Financial Report for the period 1 July to 31 December 2017.

2.3.1 Q2 Quarterly Performance Report (Cont.)**Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

2.3.1 Q2 Quarterly Performance Report (Cont.)

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

Related Council Policies

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The financial position of the Council will be monitored against the approved Amended Budget to ensure that Council achieves its financial goals.

Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted against the performance targets. Council's Finance Department has prepared the financial statements and all other attachments with feedback from all Business Unit Managers.

Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators and the Annual Budget. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is current practice.

Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 October to 31 December 2017 and the financial report for the period 1 July to 31 December 2017.

2.3.1 Q2 Quarterly Performance Report (Cont.)

FINANCE AND BUDGET

Q2 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

**COUNCIL PLAN QUARTERLY REPORT 1
OCTOBER-31 DECEMBER 2017**

PAGES 42 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Q2 Quarterly Performance Report (Cont.)



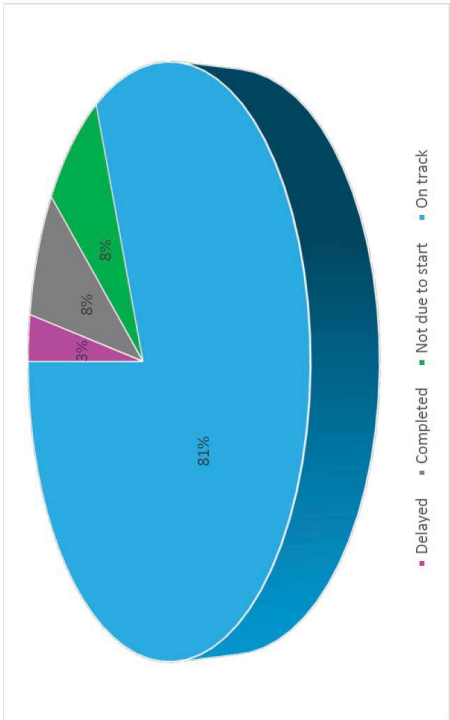
Council Plan
Quarterly Performance Report
Q2 2017-18

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2.3.1 Q2 Quarterly Performance Report (Cont.)



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Council Plan Progress Q2 2017-18










2.3.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 1: A vibrant, connected and safe community
A city with high community participation

Priority	Action	Summary	Status
Advocate for increased employment opportunities, particularly for vulnerable community groups	Develop actions for the Mayoral Youth Employment Taskforce to advocate for improved local levels of youth employment and engagement	The final meeting of the Mayoral Youth Employment Taskforce Action Plan was held in October, followed by the launch of an action plan on 13 November. The action plan consists of four actions which will be implemented throughout 2018.	
	Manage the state-funded Community Revitalising (Postcode) Project to increase employment opportunities for the long-term unemployed and disadvantaged members of the community	The major highlight for this quarter was engagement with the Adecco Group utilising the 1% prototype for a particular client. Over several meetings and jobseeker sessions on behalf of their client - including a specially developed LEAN activity - 18 jobseekers were provisionally accepted. To date, this has not been confirmed due to their client unexpectedly putting the positions on hold. This group of 'work ready' jobseekers are still being assisted through Adecco and other avenues.	
Deliver a welcoming library service and increase engagement opportunities to enhance learning, reading and literacy at all life stages	Develop specific programs to increase library engagement by older residents and those new to the community	40.8% increase in participation in library programs delivered, with 9,649 total program participants during the quarter. Library Services partnered with Dandenong Neighbourhood House to run Robotics for Seniors sessions at Dandenong Library. A total of 28 people attended.	
		Understanding your Pension and Learn Smartphones and Facebook sessions were delivered, targeted at Seniors. A total of 80 people attended. 17 Coffee Club sessions were delivered with 126 attendances over the quarter.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
Increase community participation in physical activity through our leisure, recreation and sports services	Review of the Sports Facilities Plan in order to increase participation opportunities for CALD, all-abilities, female and junior residents	The review of the Sports Facilities Plan is now complete and a revised implementation plan is under development. Current participation rates, building condition and community demands in line with industry standards will determine the prioritisation of future infrastructure projects.	
	Undertake a Sport Participation Survey to determine priorities for the new Recreation Strategy	The Participation Survey is intended to be updated every four years. It is currently planned for 2018-19 as part of a new 'Activate' - subject to funding approval.	
Provide quality and affordable community facilities to enable effective programs and activities for all	Complete and open the new Tatterson Park facility	The facility has been completed. Usage will commence in early January 2018, with the official opening expected in April/May 2018 following the completion of the new synthetic soccer pitch which is currently under construction.	
	Continue work on the Springvale Community Precinct project	Tenders for Stage 2 are out for bidding and are due to close in January 2018.	
Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness	Undertake a feasibility study of Dandenong Oasis	The Future Dandenong Oasis Feasibility Study is currently underway. The initial community consultation phase is complete with over 1,000 surveys received.	
	Continue to participate in the local Greater Dandenong Community Hubs in Schools Strategic Group	The local Greater Dandenong Community Hubs in Schools Strategic Group met in early November 2017.	
	Continue to participate in the state and federally represented school based community hubs Strategic Advisory Group	Council staff attended the State meeting for Community Hubs in School Advisory Group on 13 December 2017.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
	Implement the Community Funding Program including Community Support Grants, Sponsorships, Community Response Grants and Community Partnerships funding	<ul style="list-style-type: none"> 37 Response Grants were approved year to date. Support Grants Round 2 - 95 applications were received and 53 approved totalling \$208,197. Sponsorships Round 2 - 5 applications were received and 4 approved totalling \$20,500. Community Partnership Additional Funding held - 11 applications were received and 5 approved totalling \$118,476. Asylum Seeker Employment Grant funding totalled \$45,000 	●
	Participate in local and regional projects that seek to improve social cohesion and positive youth engagement of young people at risk	Council staff presented at the Deakin University symposium on countering violent extremism and CGD's Creating Change program was showcased at the Youth Affairs Council of Victoria conference. Staff participated in regional initiatives including the Southern Melbourne Child and Youth Area Partnership and youth crime prevention strategic group.	●
Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups	Host the end of year Volunteer Appreciation event	A function for Council Volunteers was held on Tuesday 5 December 2017 at Springvale Town Hall with 180 in attendance.	●
	Promote volunteering and celebrate Council's Volunteers through a recognition event held during National Volunteer Week	National Volunteers Week will take place from 21-27 May 2018 and a recognition event will be held for Council Volunteers during this week.	●
	Review the Greater Dandenong Volunteer Resource Centre	This review commenced in November 2017.	●

2.3.1 Q2 Quarterly Performance Report (Cont.)



A safe community

Priority	Action	Summary	Status
Advocate for increased police resources for our city to assist with reducing crime	Continue to advocate to State Government for additional police resources	Council wrote to Lisa Neville MP, requesting more police resources within the City of Greater Dandenong.	●
Develop safe and well-designed public spaces which encourage public access	Implement master plan for Dandenong Park	Detailed design is underway for stage 2 of the Dandenong Park Northern Precinct. Stage 2 includes the Stan Prior Stage, the community picnic area, new path networks and supporting infrastructure. The construction of the stage 1 shared user path with new lighting and seating has been completed.	●
	Implement master plan for Noble Park Community Space	Council continues to advocate and collaborate with the LXRA on the design and infrastructure requirements for the Noble Park Community Space, which will be a significant urban space and forecourt to the new Noble Park Station as part of the State Government's level crossing removal project.	●
	Implement master plan for Springvale Boulevard	90% of the documentation is to be released in early January 2018.	●
Increase cyber safety awareness in the community	Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsible use of technology	Library Services has maintained eSmart accreditation through information provision to the community, incorporation of cyber safety into Library digital literacy programs and through providing cyber safety updates and tips to Library staff.	●
	Undertake consultation with the Community Safety Advisory Committee to identify and develop a plan in response to emerging online safety issues	The November 2017 meeting of the Community Safety Advisory Committee has been rescheduled to February 2018. Consultation regarding a plan to respond to emerging online safety issues will be conducted at this meeting.	●

2.3.1 Q2 Quarterly Performance Report (Cont.)




Priority	Action	Summary	Status
Promote gender equity, and support the right of women to engage and participate equally in all aspects of community life	Develop a Sport and Recreation Women's Action Plan and guide for sporting clubs to increase female participation	This action plan and review will occur in the first quarter of 2018.	●
Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English	In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, hoon behavior and distractions have on driving abilities	The Speed Alert Mobile (SAM) trailer was active through Q2. Education sessions are on hold due to a VicRoads review of programs. Delivery is anticipated in Q3 and Q4.	●
	In association with RoadSafe South East, continue to advocate for and promote the implementation of Road Safety for New Arrivals road safety programs within the region	RoadSafe South East are considering proposals for the implementation of a trial New Arrivals program involving schools/facilities in Greater Dandenong/Casey.	●
Support those experiencing family violence and work with agencies and Victoria Police to address the causes	Host the 2017 Walk Against Family Violence	The White Ribbon Walk was held on Tuesday 21 November 2017 with approximately 1000 people attending. It is a very successful event for CGD and planning for the 2018 Walk is currently underway.	●
	Support and participate in regional primary prevention of violence against women activities including the Regional Management Forum project and Southern Metropolitan Region Preventing Violence Together Strategy	The Executive Family Violence and Gender Equity Committee is working through a plan for determining internal and external strategies for addressing family violence and promoting gender equity.	●
	Work to protect children from family violence, provide support services to vulnerable families - including delivery of the Greater Dad's program	During this quarter, Family Services engaged 57 families and 172 children, providing 1,572 contact hours of support. A Parenting in the Australian Context information session was held in partnership with Wellsprings for Women, with 12 contacts attending. The Greater Dads program delivered the Kick It To Me program with 3 sessions and 36 contacts.	●

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
Work in partnership with relevant agencies to raise awareness of the harmful effects of alcohol and other drugs	Delivery of Drug and Alcohol project that raises young people's awareness of the harmful effects of substance abuse	Two party safe workshops for young people were delivered (64 contacts).	
	Review Council's Alcohol Management Policy and Guidelines and continue to implement	Council is consulting with Victoria Police and Community Safety Advisory Committee members to gain feedback into the review of Council's Alcohol Management Policy, which will go before Council at the end of February 2018.	




2.3.1 Q2 Quarterly Performance Report (Cont.)

A well informed and connected community with improved health and wellbeing

Priority	Action	Summary	Status
Continue to be a leading partner of the Alliance for Gambling Reform	Implement Gambling advocacy program	Planning for a 2018 public forum has commenced. Letters have been sent to government departments on responsible gambling and legislative reform and a submission for funding has been made to the Responsible Gambling Fund (RGF) for a project to work with the Afghan community. Research and data has been provided to the Gambling Alliance on gambling and ethnic communities, losses by gambling type, and the impact of gambling on health.	
Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan	Implement key activities for Year 1 of the Community Wellbeing Plan 2017-21	The launch of the plan and a workshop have been scheduled for February 2018. The implementation of actions within the plan will occur from this date.	
	Maintain food safety - inspect all registered food premises annually and report outcomes	324 fixed food premises and 17 mobile food vendors on Streatrader were inspected during the quarter.	




2.3.1 Q2 Quarterly Performance Report (Cont.)

Enhanced partnerships with agencies and stakeholder groups to deliver quality services

Priority	Action	Summary	Status
Implement and promote the Greater Dandenong Charitable Fund	Implement the Greater Dandenong Charitable Fund	This has been delayed until 2018 pending the outcomes of the partnership funding and sponsorship reviews.	
Provide community funding programs to increase capacity of strategic partners and community groups	Develop a Stakeholder and Agency Partnership Satisfaction Survey to be conducted annually	The stakeholder and agency partnership satisfaction survey has been completed.	
	Review of Community Grants Program	The Response Grant review was endorsed by Council on 9 October. The Community Partnership and Sponsorship programs review has commenced and will be presented to Council in March 2018.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 2: A creative city that respects and embraces its diversity
A city well known for working together with its community


Priority	Action	Summary	Status
Provide community members of all abilities and backgrounds with access to community and council information, services and events	Implement Council endorsed strategies relating to positive ageing, youth, disability, and asylum seekers and refugees	The new Positive Ageing Strategy was endorsed by Council in November 2017. A facilitated workshop is planned with the Positive Ageing Advisory Committee in late January 2018 to develop a Year One Action Plan. The new Disability Action Plan was successfully launched in November 2017. The Year One actions are currently being developed for consideration by the Disability Advisory Committee in late February 2018.	
	Increase participation and attendance by five per cent through programs and workshops at Drum Theatre	Attendance figures YTD for Drum Theatre were 87,729 via door counter. In Q2 attendance was 53,386. Ticketed attendance was 74,411 for the 2017 calendar year, a 7.97% increase over 2016.	
Provide programs and events for people to participate in community activities and civic life	Host seven festivals and events across the municipality	Five festivals and events have been hosted across the municipality this financial year: 1. Springvale Snow Fest - 30 July 2. Children's Festival - 23 September - 8 October 3. Little Day Out - 1 October 4. Greater Dandenong Carols in Harmony Square - 15 December 5. New Year's Eve - 31 December	

2.3.1 Q2 Quarterly Performance Report (Cont.)

A harmonious community that celebrates diversity





Priority	Action	Summary	Status
Advocate against all forms of discrimination	Deliver initiatives which target racism, discrimination and homophobia, including the Creating Change and Unite Alliance programs	The Unite Alliance conducted five sessions with 36 contacts this quarter. An Intergreat event was held for all abilities, which aims to break down the stigma around disability (110 contacts).	●
Advocate for and assist Asylum Seekers and Refugees living in the community	Develop a new Asylum Seeker and Refugee Action Plan Support the Asylum Seeker and Refugee Communities Committee	Development of a new Action Plan is underway. The People Seeking Asylum and Refugee Action Plan is currently under revision by the Committee. Council staff supported bi-monthly Asylum Seeker and Refugee Advisory Committee meetings.	● ●
Celebrate diversity through a range of cultural activities	Deliver 20 cultural events	The following cultural activities were delivered: [Sub]Urban Studio arts workshops x 21 [Sub]Urban Studio performance x 1 Art Series workshops x 6 Creative workshops x 35 Heritage Tours x 5 White Ribbon Day activity x 1 Cultural Activities at the Drum: Polish Community theatre event x 1 Circus workshops x 2 Seniors Encore performance x 3 Noble Park SC Arts program partnership at the Drum x 1 School performance x 10 Community Dance/Calisthenics performances x 49 Interfaith Annual Gathering x 1	●

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
Value and recognise the local Indigenous community through reconciliation initiatives and responsive Council services	Launch the Reconciliation Action Plan	The Reconciliation Action Plan was endorsed by Council on 27 November.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Increased participation in creative and cultural activities






Priority	Action	Summary	Status
Provide community arts participation for artists, residents and businesses through performances, exhibitions and programs	Promote and support The Hive through 2 arts open days including workshops, exhibitions and open studios	A Heritage Hill arts open day was delivered in Q1 and planning is underway for Q3, including Artist in Residence Open Studios.	
	Promote in excess of 20 arts and cultural heritage exhibitions across Council's cultural facilities	<p>The following activities were promoted:</p> <p>Heritage Hill - 1 x Civic Heritage Collection exhibition, ongoing; 1 x Community exhibition (Artists in Residence)</p> <p>Walker Street Gallery - 1 x Council curated exhibition (Home)</p> <p>Drum Theatre - 1 x Civic Heritage Collection exhibition, ongoing</p> <p>Garnar Lane Lightboxes - 1 x exhibition Jul-Jan</p> <p>Dandenong Library - 1 x Artist and Community collaboration exhibition, ongoing</p> <p>A total of 6 exhibitions were delivered in Q2.</p>	
Provide opportunities for children and young people to participate in civic and community activities	Develop a Children's Advisory Group with students from local schools	The Children's Advisory Group continues to meet and provide advice to Council. The members have helped shape the planning for the continuation of the Children's Advisory Group into 2018.	
	Host the 2017 Children's Forum	The second annual Children's Forum was held on Wednesday 23 August 2017.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
Record, protect and promote local heritage including support of the historical societies and Cultural Heritage Advisory Committee	Promote access to local history only	There were 2,489 page views of Heritage photos on Council's website. Five Heritage/Education Tours were delivered (Heritage Hill). Bruce Patchell interpretive signage is under development (Dandenong).	●
	Support historical societies with programs and exhibitions	Council assisted the Springvale and District Historical Society in their move to temporary premises at Morwell Parade. Cultural Heritage Advisory Committee meetings hosted.	●
Support the role of public art, new installations and maintenance of existing public art assets	Finalise the new Public Art Policy	A Public Art Policy draft document has been prepared. The Arts Advisory Board consultation is scheduled for an inaugural meeting in February 2018.	●
	Promote, develop and implement installations and maintenance of Public Art	A Public Art Asset and Maintenance Register is under development. Bruce Patchell interpretive signage is in design.	●

2.3.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 3: A healthy, liveable and sustainable city
A city that delivers a clean and healthy environment for people to enjoy

Priority	Action	Summary	Status
Advocate to the State Government to better manage landfill costs	Advocate to the State Government that funds generated via the Municipal and Industrial Landfill Levy be used for waste related initiatives, particularly new, innovative and sustainable waste management solutions by Councils	The Service Unit Team Leader attended several Metropolitan Waste & Resource Recovery Group (MWRRG) forums geared towards a tender process for Advanced Waste Resource Recovery Technologies (AWRRT's). Part of that process is developing a business case to put to the State Government for funding support to initiate the introduction of AWRRT's. MWRRG has already received funding on behalf of Melbourne Metropolitan Councils to support the procurement process.	
	Make advocacy submissions on the Lyndhurst landfill to State and Federal Members of Parliament	This will form part of the CGD advocacy document in respect of upcoming elections.	
Amend the Greater Dandenong Planning Scheme (GDPS) by introducing a permanent Vegetation Protection Overlay (VPO) across the green wedge to afford permanent protection to its vegetation	Complete flora and fauna study for an overlay to protect vegetation of value in the Green Wedge	A flora and fauna study for an overlay to protect vegetation of value in the Green Wedge is being completed by an external consultant, which has been revised for delivery by the end of December 2017. Once received a planning scheme amendment for a permanent Vegetation Protection Overlay (VPO) across the green wedge will be commenced.	
Continue to advocate for the earliest possible closure of the Lyndhurst landfill site	Lobby MP's at State and Federal level to acknowledge concerns regarding the deposit of prescribed industrial waste (PIW) at Taylors Rd landfill and commit to a process for selecting a future site for the management of PIW	This will form part of ongoing advocacy activities.	
	Make submissions on relevant State Government policies and strategies when they are exhibited for comment	No State Government policies or strategies are currently being exhibited - submissions will be made as opportunities arise.	

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2.3.1 Q2 Quarterly Performance Report (Cont.)





Priority	Action	Summary	Status
Engage with the community to increase their awareness of the environment and sustainability	Conduct World Wetlands Day community event	This activity is not due to start yet.	●
	Deliver waste education program to increase awareness and engagement	The Waste Education Program for 2017-18 has been finalised and the actions are progressing in accordance with the Plan.	●
	Produce two environmental event community calendars	The Calendar for the first half of the year was developed, published and issued. The second calendar is in production and is scheduled for release in January 2018.	●
	Undertake the annual Sustainability Festival and Awards	Planning is well underway for the festival and awards which will be held in March 2018.	●
Improve diversion from landfill rates	Conduct pop up drive thru recycle days for residents	Drive Thru Drop-off Days have been scheduled for February and June 2018. A communication and marketing strategy has been developed in partnership with Media and Communications and service provider Southern Cross Recycling.	●
	Make submissions on State policy documents relating to the Lyndhurst landfill as the opportunities arise	No State Government policies or strategies are currently being exhibited - submissions will be made as opportunities arise.	●
Protect and enhance the ecological value of land within the municipality	Implement the Green Wedge Management Plan	Planning Scheme Amendment C143 Green Wedge Management Plan was introduced to the Greater Dandenong Planning Scheme with its gazettal in the Government Gazette on 10 August 2017. As of September 2017, 24 of the 94 actions in the Green Wedge Management Plan have now been completed with a further 24 commenced or ongoing. The annual community and stakeholder project update was sent out in October 2017 and council officers continue to monitor outstanding actions.	●

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
	Participate in the Living Links program along Dandenong Creek	The Parks team has continued its attendance, support and contribution to the Living Links Committee with a focus on Dandenong Creek Improvement Projects.	●
	Undertake non-chemical playground weed control project	The non-chemical playground weed control trial concluded in August. A councillor briefing session has been scheduled for 5 February 2018 to report on the results of the trial.	●
Provide proactive waste 'pick up' throughout the municipality combined with a public education campaign	Monitor materials recycling and green waste processing sites across the municipality - report outcomes	YTD eight audits have been conducted with four audits this quarter targeting three skip operations and one plastics recycler. Two planning applications were returned. All outstanding prosecutions have now been resolved. Nil enforcement action arose from 2nd quarter audits. The monitoring of sites requiring additional approvals will be on going. An audit regime continues to return positive outcomes as to compliance and reduced risk.	●



2.3.1 Q2 Quarterly Performance Report (Cont.)

A city that prepares for climate change

Priority	Action	Summary	Status
Ensure new street plantings are compatible with increasing average temperatures, whilst increasing canopy cover throughout the municipality	Promote Indigenous vegetation in open spaces by planting 1250 street trees and 18,000 Indigenous seedlings	No further indigenous plants or street trees have been planted between October and December. Further plantings are scheduled for May 2018. 350 street trees and 26,772 indigenous seedlings have been planted for the year to date.	
Work regionally with the South East Councils Climate Change Alliance (SECCCA)	Commence the Pilot Renewal Energy project	Changes to low energy lighting at key sites is underway with planning for associated solar energy connections being undertaken.	
	Introduce environmental upgrade agreements	Green loans are now available for local businesses through Environmental Upgrade Agreements. The first business signed an EUA agreement in September 2017.	
	Publish the annual report on the Sustainability Strategy	The annual report was published and approved at the 27 November Council meeting.	




2.3.1 Q2 Quarterly Performance Report (Cont.)

A network of quality parks, reserves and sportsgrounds

Priority	Action	Summary	Status
Upgrade Council parks and reserves through the implementation of the Capital Improvement Program	Increase number of off leash areas in parks	The new strategy associated with Council's 2018-22 Domestic Animal Management Plan is not due to commence until the latter part of the four year plan.	
	Undertake Dandenong Park improvements	The path works have been completed and the toilet contract has been let.	



2.3.1 Q2 Quarterly Performance Report (Cont.)

A range of quality streetscapes and public places that build pride

Priority	Action	Summary	Status
Implement graffiti management and hard rubbish dumping initiatives	Deliver Graffiti Clean Up Day	Planning for the Community Clean Up Day is scheduled to begin in January 2018.	
	Deliver the Home Cycle Collection Service	The Home Cycle Collection Service has been scheduled for February 2018. A Communication & marketing strategy has been developed in partnership with CGD's Media and Communications Team and the service provider, Southern Cross Recycling.	
	Deliver the Hot Spot dumped rubbish proactive collection program	The final report on 2016-17 Dumped Rubbish Initiatives was presented to CBS on 20 November and received positive feedback and ongoing support. At Councillor request, a review of the program will take place in Q3 with a view to exploring the expansion of the hot spot areas.	




2.3.1 Q2 Quarterly Performance Report (Cont.)

Infrastructure that supports people and business

Priority	Action	Summary	Status
Increase the length and coverage of the shared path network	Implement the Active Transport Infrastructure Priority Program (shared paths)	<p>The following projects have been delivered:</p> <ul style="list-style-type: none"> -Robert Street x Olive Street pram ramp -Dandenong Street, Missing footpath gap <p>Design underway for projects to be delivered in 17/18. These projects include:</p> <ul style="list-style-type: none"> - Stud Rd - west side - Monash Freeway to Cheam St, footpath - Gladstone Rd between Murray Rd and Heatherton Rd, cycle lanes - Hammond Rd between Logis Boulevard and Dandenong Bypass, shared user path - Cypress Court, footpath -Designs for future years are underway -Dandenong Creek Trail shared user path between Lonsdale St and Station St 	
	Undertake the road resurfacing program	Paths in Dandenong Park and Chapel Road have been completed.	

2.3.1 Q2 Quarterly Performance Report (Cont.)



Strategic Objective 4: A city planned for the future
An adequate supply of residential, commercial and industrial development

Priority	Action	Summary	Status
Appropriately zone sufficient land for ongoing industrial growth and development in the city	Complete the industrial land supply and demand analysis, including market and sensitivity analysis	An industrial land supply and demand analysis, including market and sensitivity analysis has been undertaken by consultants and a draft is currently being reviewed by Council's Executive team.	
Undertake a review of the number of dwellings constructed in each residential zone to ensure the aims of the Municipal Housing Strategy are being met	Commence the development of a new Municipal Strategic Statement	The review of the Municipal Strategic Statement, post the adoption of the Council Plan, has now been fully reviewed by council officers. In the second quarter of the year council officers were advised by the Department of Environment, Land, Water and Planning that a revision of the Victorian Planning Provisions (VPPs) was imminent and that Council might be undertaking work that would need to be redone post the introduction of the revision of the VPPs within the next six months.	
	Integrate and implement the better apartment design guidelines, recent VC planning scheme amendments and revised provisions of Amendment C182 into the assessment of all new applications	We are awaiting the final gazettal of C182 to finish its implementation into the daily operations of the team. This should be occurring in the coming weeks. All other VC amendments have been successfully implemented into the departments operations.	

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2.3.1 Q2 Quarterly Performance Report (Cont.)

Assets planned to meet future community needs

Priority	Action	Summary	Status
Implement best practice planning systems which consistently achieve Local Government Performance Reporting Framework targets	Undertake the major stormwater renewal projects program	Designs are almost complete allowing for tendering and construction in Q3.	
Investigate the development of a municipal wide developer contributions plan for application to new development across the city	Review statutory planning permit processes and fully implement the 'Trapeze' software system into the department	Trapeze has been successfully rolled out to all team members. The next step is reconfiguring the Property and Rating system which is to be rolled out by the beginning of 2018. This will be followed by a fully electronic application process in March 2018.	


2.3.1 Q2 Quarterly Performance Report (Cont.)

Increased sustainability of residential, commercial, industrial and Council developments

Priority	Action	Summary	Status
Ensure that both private and new developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes	Complete the Sustainable Buildings Policy	The Sustainable Buildings Policy was adopted by Council in October 2017.	
	Continue to meet with social housing providers in Greater Dandenong to investigate and facilitate local opportunities	Meetings are held with social housing providers when appropriate, and opportunities to provide social or affordable housing through larger scale residential developments is encouraged and raised with developers.	
	Draft and undertake public exhibition of planning scheme amendment to create a local policy in relation to an ESD performance policy	A letter was received on 22 November from the Minister for Planning authorising Council to prepare Planning Scheme Amendment C201 Environmentally Sustainable Development (ESD) Local Policy. Exhibition of this Amendment C201 will occur in early February 2018.	

2.3.1 Q2 Quarterly Performance Report (Cont.)






Quality public open space provided across the city

Priority	Action	Summary	Status
Increase supply of open space in areas currently deficient and achieve policy benchmark of 4.5ha per 1000 head of population for each of the areas outlined in the Greater Dandenong Open Space Strategy	Commence review of Open Space Strategy	A review of the Open Space Strategy commenced with a review of the 2009 document. A background report has been completed by council officers and a call for consultant's tenders to assist in the preparation of a revised Open Space Strategy closed on 15 December 2017. The successful tenderer will be chosen and appointed early in 2018 to commence the next phase of the project.	




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2.3.1 Q2 Quarterly Performance Report (Cont.)

Revitalised activity centres

Priority	Action	Summary	Status
Deliver a collaborative approach to creating, enhancing and managing great people focused places that respond to and respect the unique qualities of the activity centres	Consult on and develop concept plans for the Hemmings Street streetscape improvement	Project planning for the Hemmings Street Shopping Centre streetscape improvement project is scheduled to commence in January 2018.	
	Develop a 10 year Activity Centre city improvement program for implementing sustainable improvements that have multiple benefits	Ongoing work with the Revitalising Central Dandenong team is progressing. A 10 year plan will be in place by the end of the financial year.	
	Develop master plans for Parkfield, Warner, Wachter and Burden Park Reserves	Park master plans for Warner, Wachter, Burden and Parkfield Reserves are underway. The Ward Councillors were briefed in early December. Initial consultation with the sports clubs also occurred in December. Community consultation for each of the master plans will occur in late January to end of February. Broader consultation seeking the community's views on the municipality's parks to inform the master plan consultation occurred in late December through to mid January.	
	Undertake Afghan Bazaar cultural precinct stage 3A power undergrounding and new public lighting	This project is underway and works are expected to commence in the first quarter of 2018.	
	Undertake Springvale Road Boulevard stage 1 construction and stage 2 design	Stage 1 detailed design is underway with 50% of the tender documentation complete. Design teams for Springvale Boulevard Project and Springvale Community Precinct have met again to share proposals. A four week public exhibition period in October is complete. Council is awaiting VicRoads feedback on the design proposal.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
	Walker Street streetscape stage 1 construction	<p>The construction tender package was publically advertised on 23 September.</p> <p>A precinct bulletin updating stakeholders (tenants and owners) was distributed at the end of September.</p> <p>Appointment of contractors will occur first quarter 2018.</p>	
Review and update activity centre structure plans for Noble Park and Springvale	Review of Noble Park Activity Centre Structure Plan commenced	<p>The review and update of activity centre structure plans for Noble Park have commenced. The Noble Park A.C. background documentation for the Structure Plan is currently being prepared by a consultant and is pending review by Council Officers. A draft Structure Plan is being reviewed by officers and the consultants have now commenced the Height and Setback Study which will be merged with a future draft of the Structure Plan.</p>	
	Review of Springvale Activity Centre Structure Plan finalised and adopted by Council	<p>The revised Springvale A.C. Structure Plan has been adopted by Council. Council officers are in the final stages of preparing Planning Scheme Amendment documentation to introduce a revised Structure Plan policy and Design and Development Overlay into the Planning Scheme. The draft Planning Scheme Amendment will be the subject of a report to Council early in the third quarter with a request to seek authorisation from the Minister of Planning and exhibition of the draft Planning Scheme Amendment.</p>	



2.3.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 5: A diverse and growing economy
A city that is connected to the global economy

Priority	Action	Summary	Status
Continue to promote opportunities for businesses to compete and participate in the global economy	Deliver activities that provide exposure and knowledge of global trends and encourage internationalisation	Global/internationally-focused issues and topics addressed this quarter included looking at new international standards and Lean Leadership - Beyond the Tools. Boeing was a key feature of our Christmas event where they offered companies the opportunity to become suppliers in their global workplace.	●
	Promote grant, trade mission, and business development programs and events in each of the four editions of Stakeholder business magazine and through the e-newsletter series	The December edition of Stakeholder included renewable energy project opportunities, Advancing Victorian Manufacturing initiatives, a Council business delegation to China and a EUA program. Events, programs and grants were featured in the e-Stakeholder newsletters produced and disseminated in the period, including promotion of the small business bus schedule for Greater Dandenong and the Metro Tunnel project briefing session hosted by the South East Melbourne Manufacturers Alliance.	●
	Support the Future of Manufacturing (FoM) globalisation program	FOM #1 Leadership Group continues to go from strength to strength, collectively and collaboratively addressing key management issues and supporting each other within their leadership roles. The globalisation program has been delayed as has the commencement of the Group 3 workshops. It is anticipated that these activities will recommence in the first quarter of 2018.	●


2.3.1 Q2 Quarterly Performance Report (Cont.)

A city that supports the economic contribution, strength and diversity of its industries

Priority	Action	Summary	Status
Market business and investment success stories	Publish four editions of Stakeholder Business Magazine, featuring business investment and success stories	The December edition of Stakeholder was produced featuring investment and exemplar business success stories and was distributed to over 7,000 businesses and external stakeholders. Nine E-Stakeholder newsletters were also produced and disseminated for the period.	
Support the economic sustainability of activity centres by attracting appropriate government, business and community investment	In partnership with Development Victoria update the Revitalising Central Dandenong investment prospectus	New prospectuses, short and long versions, have been completed.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

A city where business and community work together

Priority	Action	Summary	Status
Support, promote and facilitate local social enterprises	Design a social enterprise development program	A draft Social Enterprise (SE) Strategy has been completed following a review of current and past SE activities. Consultations are being conducted with CGD SE's to refine the Economic Development Unit's (EDU) understanding of the issues and opportunities faced by the sector and to determine the detail of future EDU SE support activities.	

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2.3.1 Q2 Quarterly Performance Report (Cont.)

A great place for business



Priority	Action	Summary	Status
Explore, facilitate and promote opportunities for more effective and sustainable engagement and collaboration between the commercial and community sectors operating within the city	Publish a minimum of three articles promoting partnerships between the commercial and social sectors	An article on local business TRY's community garden project and a call out for business leaders to contribute their professional skills to local social sector organisations featured in the December Stakeholder Magazine.	●
Support businesses through education, awareness, collaboration, networking and trade opportunities	Deliver a minimum of five food manufacturers collaborative network events	On 25 October an Agribusiness Forum was held in partnership with Agribusiness Gippsland, making a total of four workshops/events and one site visit year to date.	●
	Hold at least one industry golf day event to raise funds in support of local charities	2018 Charity recipients were announced and the event promoted at the SEBN Christmas Industry Breakfast. A consortia approach between AvoCare and Cornerstone has been agreed with both charities receiving funds raised. An event launch is scheduled for late January/early February, with the actual event taking place on Monday 26 February.	●
	Host a minimum of eight events as part of a small business workshop series	For the Oct-Dec Quarter there were five small business workshops held. This included 'Your business in a digital world' and 'Advanced digital strategies for your business', as well as partner events (Kingston) 'Starting your business right', 'Tax essential for small business', and 'Record keeping for small business'.	●
	Monitor and report the number of network activities conducted - target of 50	This quarter 20 activities were conducted, these included: 2 events; FoM (3 sessions); Network Groups (12); CEO Mentoring (1); and Masterclass Workshops (2). Total YTD = 45	●

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
	Provide activities that encourage opportunities for women and promote women in business	Professional development sessions this quarter included a confidence building 'Impromptu Speaking' workshop. In addition, the diversity of job opportunities now available for women was demonstrated by the speakers at the Showcasing Event, one being a highly successful woman in motor sport. A variety of activities will be on offer throughout 2018.	●
	Provide networks for local industry, promoting best practice and innovation across the manufacturing sector	With the increasing energy issues, SEBN partnered with Sustainability Victoria to deliver two 'Gas Masterclass' workshops for local manufacturers to address ways to reduce consumption. A variety of relevant topics were work-shopped including 'How to Disrupt & Grow in 2017-18', 'Transitioning to ISO 9001:2015', 'Increasing Sales through Referrals', 'Beware Cyber Fraud', and 'Coal Face Update: Traffic Management & WorkSafe Hot Topics'.	●
Work in partnership to support Greater Dandenong businesses, education and training providers to be more sustainable	Develop a micro food business start-up tool	Material has been gathered and Council is currently compiling information to deliver a published document to hand out to businesses and/or clients.	●
	Explore opportunities that promote and encourage 'start-up' businesses	Two of the five small business workshops delivered in the quarter had topics specifically targeting start ups. The December Stakeholder featured a food incubator program supported by local business Chobani, and the upcoming small business bus visits. The Small Business Victoria bus program provides mentoring and information for start-up and micro-small businesses and is due to visit both Dandenong and Springvale next quarter.	●



2.3.1 Q2 Quarterly Performance Report (Cont.)

A resilient employment hub

Priority	Action	Summary	Status
Work collectively with and across government, industry, service providers and educational organisations to facilitate long term solutions to both the supply and demand of employment	Deliver key event for secondary school students that promotes diversity of career opportunities	During this quarter, SEBN has continued to work in partnership with SELLEN to engage key stakeholders in activities that promote career opportunities in addition to Lunch with the Winners. Plans for 2018 include a Rail Careers Expo; Designers & Makers Week; and continued support of local primary schools in their career activities.	
	Lead the Community Revitalisation Employment Project incorporating the One Per Cent initiative	The 1% prototype sessions working with the Chisholm Skills & Job Centre continues to be a key engagement strategy with seven separate employer/jobseeker interview sessions held during the period - including several non-manufacturing companies. There has also been an increase in provider engagement with a number of employment outcomes confirmed. Funding has been received for a new initiative through Vic Health - the Kitchen Challenge and will be implemented during 2018.	






2.3.1 Q2 Quarterly Performance Report (Cont.)

A tourist destination attracting new visitors

Priority	Action	Summary	Status
Undertake effective marketing, events and tourism activities to promote Greater Dandenong	Host 15 cultural and food tours across Dandenong and Springvale	Two tours were conducted in this period. 1 scheduled Little India Tour and 1 Group Booking - Food Lovers Tour in Dandenong.	
	Implement a visitor attraction marketing program	Work continues in this space. Tourism Brochure Stands have been installed at four locations across the municipality, Dandenong/Springvale Libraries, Drum Theatre and the Paddy O'Donoghue Centre. The recent tourism videos have been released and accommodation venues have been utilising them in their inhouse TV's, WIN TV ran the videos as commercials over the Christmas holidays and our tourism operators have been connected to industry partners to further promote their venues to the wider community, both local and interstate.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 6: An open and effective Council
A Council connected with the community, providing an effective voice on their behalf







Priority	Action	Summary	Status
Continue to be a strong advocate on issues of community importance which are beyond Council authority	Achieve an index score of 62 or higher for community consultation and advocacy (Community Satisfaction Survey)	This survey will be conducted in Q3 and the results will be released in approximately May 2018.	
	Maintain a detailed 'advocacy' register on Council's website and prepare an updated Advocacy document for distribution to local Members of Parliament	A detailed advocacy register is available on Council's website and checked regularly for updates. The most current 'Key Advocacy Issues' document is also available. Prominent issues this quarter included the level crossing removal project, community safety, gambling reform, improved public transport and the Dandenong South Inland Port. Work will now commence on key issues for the 2018 State Election.	
	Plan, develop and execute effective media and public information campaigns on matters of significance to the Greater Dandenong community	Council continues to advocate across a number of important issues including dumped rubbish, road safety, improved public transport options in Dandenong South, additional funding for maternal and child health, sustainability messaging, a school for Keysborough South area, appropriate open spaces underneath the elevated rail project, additional support for the manufacturing sector and tighter legislation around gambling and pokies.	
Undertake proactive communication on key issues to foster community understanding	Facilitate Community Forums as requested by Councillors	The Paperbark Ward Community Safety Forum was held on Tuesday 24 October and a Somerfield Residential/Industrial Information Session on Thursday 30 November	
	Grow Council's social media following by ten per cent	Total quarterly growth for social media (Facebook, Twitter, Instagram and YouTube CGD Official Channels combined) = 2.9%	

2.3.1 Q2 Quarterly Performance Report (Cont.)




Priority	Action	Summary	Status
		<p>Facebook - 10,446 total followers, 285 posts sent, 5,773 engagements, 309,991 post reach (organic and paid)</p> <p>Twitter – 4,023 total followers, 46 tweets sent, 95 mentions, 47 link clicks, 21 retweets</p> <p>Instagram – 2,402 total followers, 44 posts, 1,728 likes, 48 comments, 40 average engagements per post</p> <p>YouTube – 31 total subscribers, 22,555 views, 27,608 minutes watched</p>	
	Prepare, publish and distribute monthly editions of 'The City' magazine detailing Council news, event and initiatives	<p>Council has published three editions of The City during this quarter and distributed them to approximately 57,000 households in the City of Greater Dandenong. This included our bumper edition for December/January and the Community Calendar. The magazine continues to be an important information and educational resource for people living in the City of Greater Dandenong and is also produced in an e-news format highlighting the key articles for each edition.</p>	●

2.3.1 Q2 Quarterly Performance Report (Cont.)



A well-managed and high performing Council

Priority	Action	Summary	Status
Continually review service delivery methods and quality incorporating feedback from the community	Complete a review of the Meeting Procedure Local Law and the delegations register	The review has commenced however this will be held over until LGA legislative changes have been enacted.	
	Undertake a review of all Council services including seeking community feedback on desired future service levels	All departments have completed their Service Statements. These will now be subjected to Executive review by mid-February with a plan established for a Council review of these statements by March/April. A plan will then be formulated on how to incorporate community feedback on service levels.	
Ensure best practice risk management through the implementation of the Risk Management Strategy	Implement the Pulse Corporate Reporting and Risk Management System across Council for improved performance reporting, risk identification and mitigation	All managers have been provided with one on one training. Currently they are all updating the existing risks on the register and advising of any new risks to be included.	
Maintain and annually review Council's Long Term Financial Strategy to ensure financial sustainability	Annually review the Long Term Financial Strategy and seek Council adoption of the revised framework	The 2019-23 Long Term Financial Strategy (LTFS) was reviewed by the Executive Management Team on 5 December 2017. The LTFS report is currently being drafted and is due to be presented to Council at the Council Leadership Retreat scheduled for 23-24 February 2018.	
Maintain Council as an employer of choice and provide a safe work environment	Develop a Revenue and Rating Strategy in line with the requirements of the new Local Government Act	This is to be actioned once the requirements of the new Local Government Act are known.	
	Complete a Workforce Management Plan in line with the requirements of the new Local Government Act	Work has commenced to look at what the requirements of a Workforce Management Plan may include. This will be dependent upon the Local Government Act Review being finalised.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Summary	Status
	Develop and implement actions that allow Council to meet the mandatory thresholds of the National Audit Tool for workplace safety as outlined by the MAV Workcover Self-Insurance program	Documents related to workplace safety and that are required to meet self-insurance thresholds will be developed and reviewed by Council according to a timeline set out by the MAV. This timeline starts with OHS Policy then procedures such as OHS responsibilities and consultation/communication.	
Provide high quality, timely customer service	Achieve a customer satisfaction rating equal to or greater than 76 in the annual LGV customer satisfaction survey	This survey will be conducted in February/March 2018 and the results released in approximately May 2018.	
Seek to establish and maintain strategic partnerships and alliances which enhance Council performance	Proactively work with the MAV and VLGA to ensure that Council maximizes the partnership value provided by these two industry groups	Governance continues to pursue meaningful opportunities to work with strategic partners.	

2.3.1 Q2 Quarterly Performance Report (Cont.)*An innovative and technologically connected Council*

Priority	Action	Summary	Status
Implement the Digital Strategy	Continue to implement the Digital Strategy and publish to the community the outcomes achieved against the prior year	Accessibility training has been booked in for February. A Webstar redevelopment is in progress to improve internal digital communications. IT continues to progress online forms some of which are now live on the website.	
	Grow the number of registered users of Council's digital property portal by 50%	Registered users of the property portal on 27 June 2017 totalled 1,047. As at 11 December 2017 the number of registered users was 1,506. This is an increase of 44% since June 2017 with Council on track to reach the target of 50%.	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Decision making which is transparent and accountable

Priority	Action	Summary	Status
Continue to implement mechanisms that enhance community access and understanding of Council decision making and the role of Council	Achieve an index score of 61 or higher for Making decisions in the interest of the community (Community Satisfaction Survey)	This survey will be conducted in February/March 2018 and the results released in approximately May 2018.	●
	Review the Council Plan 2017-21 and develop the Annual Plan 2018-19	This project will commence as part of the business plan process in early 2018.	●
	Review the potential benefits of establishing a citizen jury for the City of Greater Dandenong and report to Council on the respective costs and benefits and seek a Council decision	This action will be considered once Council has been presented with the Service Review information which is likely to commence from April 2018.	●
Ensure compliance with the Local Government Act and Councillor/Staff Codes of Conduct	Continue to promote the requirements of the Councillor and staff codes of conduct	CGD's Staff And Councillor Codes of Conduct have been updated with reference to the Child Safe Policy. Articles were placed on Council's intranet to advise staff of the updates.	●
	Prepare the organisation for compliance with the outcomes described in the draft of the new Local Government Act	Amendments to the Local Government Act 1989 have not yet been enacted.	●

2.3.1 Q2 Quarterly Performance Report (Cont.)

FINANCE AND BUDGET

Q2 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

**FINANCIAL REPORT 1 JULY 2017-31
DECEMBER 2017**

PAGES 52 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Q2 Quarterly Performance Report (Cont.)

A large rectangular graphic with a dark blue header bar at the top. The main body of the graphic has a vertical gradient from dark blue at the top to light purple at the bottom. The text 'Financial Report' and '1 July 2017 – 31 December 2017' is centered in white.

Financial Report
1 July 2017 – 31 December 2017

2.3.1 Q2 Quarterly Performance Report (Cont.)

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2.3.1 Q2 Quarterly Performance Report (Cont.)

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2.3.1 Q2 Quarterly Performance Report (Cont.)

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2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

CGD – Operating Result

For the period 1 July 2017 – 31 December 2017

Note	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income	B1				
Rates and charges	67,587	67,235	352	132,258	132,258
Statutory fees and fines	4,348	3,872	476	7,958	7,610
User fees	4,574	4,433	141	9,191	9,203
Grants - operating	15,218	13,918	1,300	26,909	30,085
Grants - capital	2,078	2,328	(250)	4,911	2,932
Contributions - monetary	1,059	1,000	59	2,914	2,000
Contributions - non-monetary	1,461	1,500	(39)	15,000	15,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment	(777)	290	(1,067)	592	522
Other income	5,123	4,304	819	8,991	9,120
Total income	100,671	98,880	1,791	208,724	208,730
Expenses	B2				
Employee costs	34,645	36,830	2,185	78,620	76,265
Materials and services	26,278	30,082	3,804	60,414	58,374
Prior year capital expenditure unable to be capitalised (non-cash)	1,215	-	(1,215)	-	-
Bad and doubtful debts	435	421	(14)	879	879
Depreciation and amortisation	14,873	14,873	-	29,758	29,758
Borrowing costs	1,751	1,751	-	3,419	3,419
Other expenses	2,147	2,427	280	4,793	4,792
Total expenses	81,344	86,384	5,040	177,883	173,487
Net surplus (deficit)	19,327	12,496	6,831	30,841	35,243

Overview

As at 31 December 2017, Council's net surplus result recorded a favourable variance to budget of \$6.83 million. This is due to:

- Favourable income year to date:
 - Receipt of operating grants earlier than anticipated (Community Services \$1.34 million), mainly in Home and Community Care.
 - Better than anticipated income from statutory fees and fines (City Planning, Design and Amenity \$466,000).
 - Better than anticipated interest and rental income (Non Directorate \$422,000 and Corporate Services \$199,000).
 - Greater than anticipated supplementary valuations as a result of a more buoyant property market than forecast (Non-Directorate \$261,000).

This variance is partly offset by a loss on the disposal of fixed assets caused by higher than anticipated carrying amount of assets disposed/written off (non-cash item) (Non Directorate \$1.07 million).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

- Lower year to date expenditure in:
 - Materials and services (Engineering Services \$1.44 million, Community Services \$1.12 million, Corporate Services \$453,000, City Planning, Design and Amenity \$405,000 and Greater Dandenong Business \$368,000).
 - Employee costs (Community Services \$1.25 million, Corporate Services \$407,000, Engineering Services \$269,000 and Greater Dandenong Business \$186,000).

This variance is partly offset by prior year capital expenditure unable to be capitalised (Non Directorate \$1.22 million), which is a non-cash accounting entry.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Balance Sheet

As at 31 December 2017

	Note	2017-18 ACTUAL 31 Dec 2017 \$'000	2016-17 ACTUAL 30 Jun 2017 \$'000	2016-17 ACTUAL 31 Dec 2016 \$'000	2017-18 MID YEAR BUDGET \$'000
ASSETS					
Current assets	C1				
Cash and cash equivalents		141,698	125,304	117,985	108,507
Trade and other receivables ¹		73,936	19,703	70,296	17,724
Other assets		2,303	2,601	534	2,151
Non-current assets classified as held for sale		-	-	490	-
Total current assets		217,937	147,608	189,305	128,382
Non-current assets	C2				
Property, infrastructure, plant and equipment		2,156,704	2,155,810	1,905,803	2,202,162
Investment property		10,305	10,305	10,325	10,305
Other financial assets		230	230	230	230
Trade and other receivables		334	334	331	334
Total non-current assets		2,167,573	2,166,679	1,916,689	2,213,031
Total assets		2,385,510	2,314,287	2,105,994	2,341,413
LIABILITIES					
Current liabilities	C3				
Trade and other payables		5,096	17,954	8,217	18,248
Prepaid rates ¹		64,646	-	61,802	-
Trust funds and deposits ²		35,602	34,268	30,448	34,268
Provisions		16,419	16,399	16,493	16,718
Other interest-bearing liabilities		1,255	1,255	1,184	-
Interest-bearing loans and borrowings		1,574	3,086	1,469	3,301
Total current liabilities		124,592	72,962	119,613	72,535
Non current liabilities	C4				
Provisions		776	625	576	638
Trust funds and deposits		1,218	1,103	1,150	1,103
Other interest-bearing liabilities		-	-	1,255	-
Interest-bearing loans and borrowings		51,826	51,826	54,912	48,525
Total non-current liabilities		53,820	53,554	57,893	50,266
Total liabilities		178,412	126,516	177,506	122,801
NET ASSETS	C5	2,207,098	2,187,771	1,928,488	2,218,612
EQUITY					
Accumulated surplus		835,549	823,248	774,053	852,865
Asset revaluation reserve		1,308,037	1,308,037	1,103,891	1,308,037
Reserves		63,512	56,486	50,544	57,710
TOTAL EQUITY		2,207,098	2,187,771	1,928,488	2,218,612

1. Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. Trust funds and deposits include fire services property levies collected by Council on behalf of the State Government. These monies are remitted to the State Revenue Office 28 days after each quarterly rate instalment date. The majority of the trust funds and deposits balance relates to Development Contribution Plan levies totalling \$27.25 million at 31 December 2017.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Cash Flow Statement

For the period 1 July 2017 - 31 December 2017

	2017-18 ACTUAL 31 Dec 2017 Inflows/ (Outflows) \$'000	2017-18 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2017-18 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	75,684	132,258	131,977
Statutory fees and fines	3,678	6,992	6,531
User fees	3,925	12,626	10,038
Grants - operating	15,550	28,998	32,036
Grants - capital	4,266	4,911	2,932
Contributions	1,059	2,914	2,000
Interest	1,236	1,759	1,756
Trust funds and deposits taken	23,187	30,000	25,500
Other receipts	3,817	8,027	8,162
Net GST refund	3,838	8,841	6,906
Employee costs	(35,727)	(78,288)	(75,460)
Materials and services	(34,007)	(72,285)	(67,886)
Trust funds and deposits repaid	(22,105)	(30,000)	(27,500)
Other payments	(2,284)	(5,272)	(5,271)
Net cash provided by operating activities	42,117	51,481	51,721
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(23,009)	(61,241)	(42,624)
Proceeds from sale of property, plant and equipment	515	723	653
Net cash used in investing activities	(22,494)	(60,518)	(41,971)
Cash flows from financing activities			
Finance costs	(1,717)	(3,419)	(3,419)
Repayment of other interest-bearing liabilities	-	(1,255)	(1,255)
Repayment of interest-bearing loans	(1,512)	(3,086)	(3,086)
Net cash used in financing activities	(3,229)	(7,760)	(7,760)
Net increase (decrease) in cash	16,394	(16,797)	1,990
Cash and cash equivalents at the beginning of the year	125,304	125,304	87,274
Cash and cash equivalents at the end of the period	141,698	108,507	89,264
Represented by:			
Operating cash	24,171	(1,930)	(2,817)
Restricted cash	117,527	110,437	92,081
Total	141,698	108,507	89,264

- Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.
- The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in **Appendix 2 Investment Analysis** in this report.
- Cash inflows and outflows are inclusive of GST where applicable.

2.3.1 Q2 Quarterly Performance Report (Cont.)



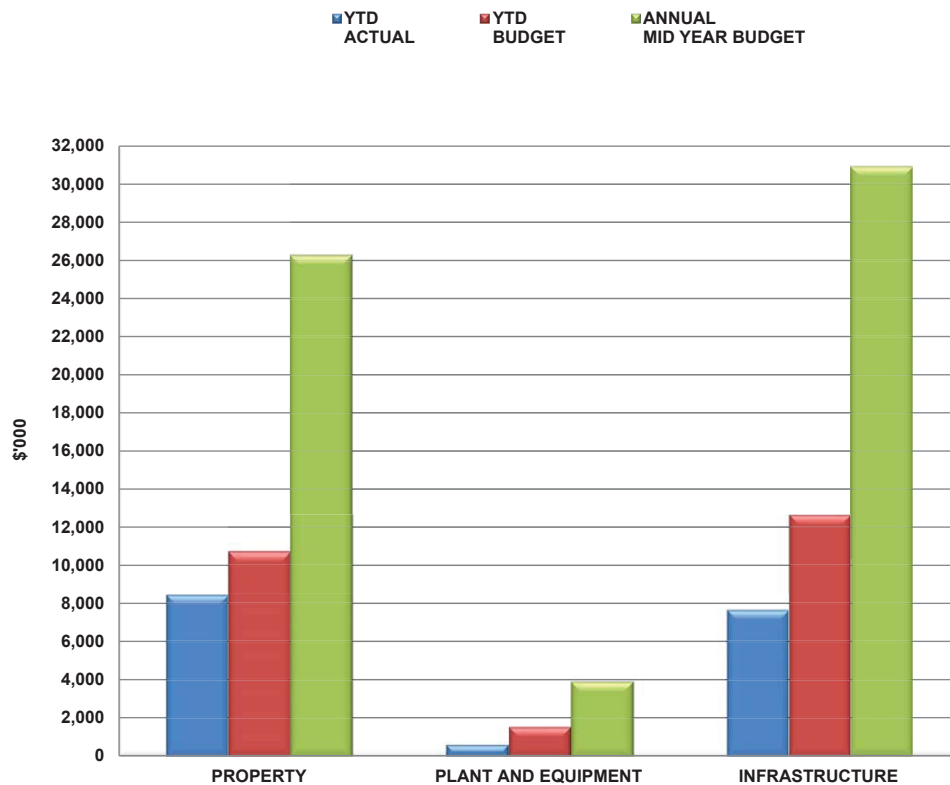
Financial Report for the period 1 July 2017 – 31 December 2017

Capital Expenditure Statement

For the period 1 July 2017 - 31 December 2017

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	8,472	10,743	2,272	5,890	26,306	16,790
PLANT AND EQUIPMENT	672	1,604	932	1,348	3,966	4,102
INFRASTRUCTURE	7,670	12,640	4,971	10,169	30,969	21,732
TOTAL EXPENDITURE	16,813	24,988	8,175	17,407	61,242	42,624



2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

1. **Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. **Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. All grants are recognised as income when cash is received. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
3. **Fees and charges:** Most fees and charges are recognised when cash is received. Where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received.
4. **Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
5. **Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and WorkCover.
6. **Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
7. **Budget information:** The Original Budget information contained in the report is the budget approved by Council on 26 June 2017. The year to date budget in this report reflects the Mid Year Budget as adopted by Council on 11 December 2017. The Mid Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2016-17 and any adjustments identified since the 2017-18 Original Budget was approved in June 2017. The Mid Year Budget represents the latest financial position for Council.
8. **Cash Flow Statement:** Reflects the actual cash movements during the year.
9. **Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

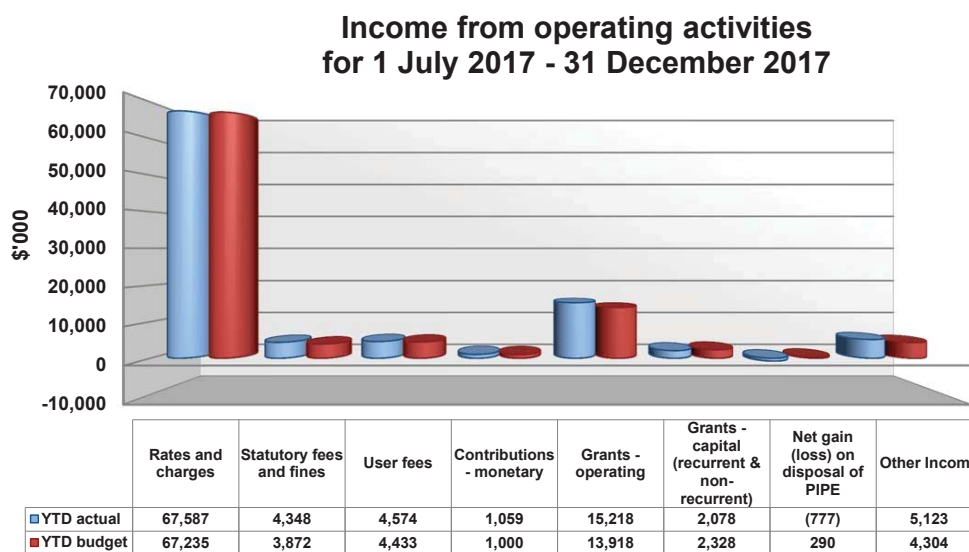
2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-monetary contributions or gifted assets which represent a non-cash accounting entry).



Income for the period ended 31 December 2017 is favourable against budget. This is primarily due to the following:

Grants – operating (\$1.30 million favourable) – Favourable variance is due to receipt of grants earlier than anticipated, mainly in Home and Community Care (Community Services \$1.34 million).

Other income (\$819,000 favourable) – Favourable variance is due to better than anticipated interest and rental income (Non Directorate \$421,000 and Corporate Services \$199,000).

Statutory fees and fines (\$476,000 favourable) – Favourable variance due to greater than anticipated parking fine revenue, including fees added for unpaid penalty follow up (Parking Management \$441,000).

Rates and waste charges (\$352,000 favourable) – The favourable variance is mainly due to higher than anticipated supplementary rates, interest on rates and Keysborough South Development maintenance levy income (which is transferred to reserves) (Non-Directorate \$261,000).

User fees (\$141,000 favourable) – The favourable variance is due to better than anticipated income from subdivision and plan checking fees (Civil Development and Design \$129,000).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

These favourable variances are partly offset by unfavourable variances in:

Net gain (loss) on disposal of property, infrastructure, plant and equipment (\$1.07 million unfavourable) – The unfavourable variance is due to higher than anticipated asset write offs as a result of a building demolition at 144 Thomas Street, Dandenong and the write off of land due to a change in ownership from Council to Melbourne Water. Additionally, the carrying amount of assets disposed is higher than anticipated due to the sale of Springvale parking meter assets (\$230,000).

Grants – capital (\$250,000 unfavourable) – Unfavourable variance due to a delay in receipt of grant funding for the Safe City CCTV System (Round 2) capital project.

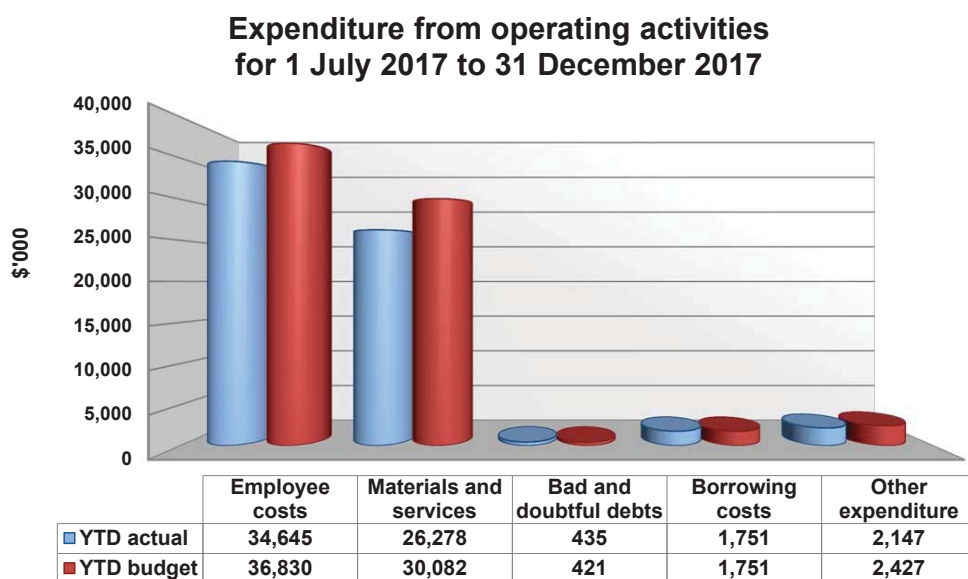
2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excluding depreciation which is a non-cash accounting entry).



The actual expenditure at 31 December 2017 against the year to date budget is favourable by \$5.04 million. The major variances contributing to this result are in materials and services, employee costs and other expenses.

Materials and services (\$3.80 million favourable) – The major items contributing to this variance are:

- Contract services – timing of works and invoicing (Engineering Services \$1.07 million).
- Consultants, professional services – timing of commencement of projects (Greater Dandenong Business \$337,000, City Planning, Design and Amenity \$306,000, Community Services \$197,000, Engineering Service \$166,000 and Corporate Services \$120,000).
- Utilities – mainly timing of invoices for street lighting and traffic signals (Engineering Services \$347,000).
- Administration costs – timing of expenditure (Community Services \$195,000 and Corporate Service \$101,000).

Employee costs (\$2.18 million favourable) – This favourable variance is mainly as a result of staff recruitment occurring later than planned (Community Services \$1.25 million, Corporate Services \$407,000, Engineering Services \$269,000 and Greater Dandenong Business \$186,000).

Other expenses (\$280,000 favourable) – This favourable variance is due to timing of expenditure for Community Services (\$324,000), mainly due to the Community grant program.

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

C. Balance Sheet

Council's net assets are valued at \$2.22 billion at the end of December 2017.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$141.70 million) – This represents the amount held by Council in cash or term deposits. Please note that this amount includes \$117.53 million of funds “restricted” for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of “A”.

Trade and other receivables (\$73.94 million) – This balance includes:

- Rate debtors stood at \$62.42 million at the end of December. Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- General debtors \$6.94 million (net of provision for doubtful debts).
- Infringement debtors of \$4.58 million (net of provision for doubtful debts).

Other assets (\$2.30 million) – This balance includes:

- Accrued income \$2.28 million – income earned but cash not yet received at 31 December 2017.
- Prepayments \$26,000 - expenses prepaid at 31 December 2017.

C2. Non-current assets

Non-current assets (\$2.17 billion) – Includes \$2.16 billion of Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$10.31 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Other non-current debtors include:

- Other financial assets - \$230,000 shares relating to Regional Kitchen Pty Ltd.
- Trade and other receivables - \$260,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and \$74,000 refundable deposit paid to Community Chef for the supply of meals to Council's Meals on Wheels operation.

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

C3. Current liabilities (debts due to be repaid within 12 months)

Trade and other payables (\$5.10 million) - Comprises trade creditors arising from operations and capital works.

Trust funds and deposits (\$35.60 million) – Trust funds and deposits includes other refundable monies in respect of:

- Development Contribution Plans (DCP) (\$27.25 million).
- Open space contributions (\$3.63 million).
- Other deposits (\$1.75 million).
- Fire services property levy funds collected but not yet paid on to the State Revenue Office (\$1.17 million). These amounts are due to be remitted to the State Revenue Office in accordance with legislative timeframes.
- Landscape deposits (\$1.16 million).
- Road deposits (\$643,000).

Provisions (\$16.42 million) – Comprises employee entitlement provisions relating to long service leave entitlements of \$10.14 million, annual leave entitlements of \$5.85 million and a \$426,000 provision for rostered days off (RDO).

Other interest-bearing liabilities (\$1.26 million) - Council entered into an agreement with VicTrack and Development Victoria (formerly Places Victoria) to purchase a land parcel in the Dandenong Railway Precinct. The purchase price was established by the Valuer General Victoria, Council paid a 10% deposit in 2014-15 with the balance to be paid in equal instalments over three years, with the final instalment in June 2018. The amount here represents the final instalment to be repaid in 2017-18.

Interest-bearing loans and borrowings (\$1.57 million) – Represents the amount to be repaid on borrowings during 2017-18.

C4. Non-current liabilities (debts due to be repaid in future years)

Provisions (\$776,000) – Represents long service leave entitlements for employees estimated to be paid beyond the 2017-18 financial year.

Trust funds and deposits (\$1.22 million) – Represents deposits that are payable beyond the 2017-18 financial year and comprises landscape deposits of \$1.09 million and contractor deposits of \$127,000.

Interest-bearing loans and borrowings (\$51.83 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

The discretionary reserves are:

- Major projects reserve (D)
- Insurance fund reserve (D)
- Council funded – Development Contribution Plans reserve (D)
- Spring Valley landfill rehabilitation reserve (D)
- Local Government Funding Vehicle (LGFV) – sinking fund (D)
- Springvale Activity Precinct – Parking and Development reserve (D)
- Native re-vegetation reserves (D)
- Keysborough South Maintenance Levy reserve (D)
- General reserve (Aged Care) (D)
- Dandenong Activity Precinct – Parking and Development reserve (D)

The statutory reserves are:

- Open space – planning, development and improvements (S)
- Open space – land acquisitions (S)

D. Cash Flow Statement

Cash and investment holdings total \$141.70 million as at 31 December 2017 which has increased by \$16.39 million since 30 June 2017. Total cash and investment holdings are made up of operating cash (\$24.17 million) and restricted cash (\$117.53 million).

Please refer to the next page for a detailed listing of Restricted Cash which is set aside for specific purposes.

Cash flows from operating activities – net inflow of \$42.12 million. The major inflows are rates \$75.68 million, trust funds and deposits taken \$23.19 million, grants \$19.82 million, user fees \$3.93 million and statutory fees and fines \$3.68 million. The major outflows are employee costs \$35.73 million, materials and services \$34.01 million and trust funds and deposits repaid \$22.11 million. Trust funds and deposits taken and repaid mainly relate to developer contribution funds and fire services property levies. The remittance of the fire services property levy (FSPL) and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – are a net outflow of \$22.49 million and include:

- \$23.01 million for capital works expenditure. The detailed capital works schedule is included in this report as **Appendix 1**. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$515,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – is an outflow of \$3.23 million. Council incurred \$1.72 million in finance costs on its borrowings and repaid \$1.51 million on existing loans.

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	31 Dec 2017 \$'000	Notes
Reserve funds		
Council funded Development Contribution Plans (DCP) reserve	12,722	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	7,014	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	6,000	To fund acquisitions of new open space land.
Major projects reserve	25,391	Holds funds realised from the sale of Council's property assets and will be utilised for investing in other properties.
Keysborough South Maintenance Levy	2,165	Reserve for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	1,006	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	351	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	917	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Local Government Funding Vehicle (LGFV) – sinking fund	4,900	The purpose of this reserve is to provide for the \$4.90 million principal repayment required on maturity of the interest-only Local Government Funding Vehicle (LGFV) in 2019-20 and to provide future borrowing capacity for major infrastructure projects.
Springvale Activity Precinct Parking and Development reserve	285	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	981	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	1,780	Funds set aside for the aged care reforms.
Total reserve funds	63,512	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

Type	31 Dec 2017 \$'000	Notes
Employee provisions		
Long service leave	10,921	Funds set aside to meet long service leave commitments.
Annual leave and other	6,274	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	17,195	
Trust funds and deposits		
Development Contribution Plans	27,247	Pending completion of works.
Fire services property levy collected and due	1,169	Payable to State Revenue Office – legislative requirement.
Open space contributions	3,633	Pending completion of works.
Landscape deposits	2,255	Pending completion of works.
Road deposits	643	Pending completion of works.
Other trust funds and deposits	1,873	Refundable upon finalisation of programs.
Total trust funds and deposits	36,820	
Total restricted cash	117,527	

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

E. Statement of Capital Works

Total capital expenditure at 31 December 2017 was \$16.81 million. A further \$17.41 million was committed at the end of December. The **Capital Expenditure Report (Appendix 1)** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Plant and Equipment

- **1445 Fleet Purchases (\$903,000 favourable)** - Annual program in progress - 5% completed (with a further 22% committed and currently awaiting delivery).

Infrastructure

- **3756 Local Road Rehabilitation Program – Bangholme (\$714,000 favourable)** – The majority of the piped drainage has been completed with some pipes to be installed across Bangholme Road in 2018. Electrical and street lighting works will also commence in 2018. A detour will be set up early in January to divert through traffic around the works allowing the road pavement construction to commence. With minimal days lost to inclement weather the works are progressing on program with completion expected in August 2018.
- **3794 Tatterson Park Masterplan – Car Park and Access Road (\$693,000 favourable)** – Tender evaluation report being prepared for submission to Council in January 2018.
- **3498 Walker Street Dandenong - Streetscape (\$537,000 favourable)** – The tender recommendation report for this project was approved at the December Council meeting, however the recommended contractor has advised that they are no longer in a position to complete the project. Council officers are working through options on how to proceed with the works to ensure the project is not delayed and the quality of the work is maintained.
- **3631 Dandenong Park Master Plan (\$429,000 favourable)** – The shared user access pathway including lighting and furniture has been completed. The next stage in the overall Master Plan implementation is the construction of a new toilet facility for which the contract has been awarded for construction. Works on the new facility are expected to commence early in 2018.
- **3490 Springvale Road Boulevard (\$399,000 favourable)** – Detailed design nearing completion. Council is working with VicRoads to secure approval for project. VicRoads have concerns with removal of centre median that needs to be resolved before plans and tender package can be finalised.

Buidings

- **3235 Alex Nelson Reserve (\$431,000 favourable)** – Pavilion due for demolition mid-January. Currently looking for larger change rooms. Project scheduled for completion June 2018.
- **3251 Building Renewal Projects (\$409,000 favourable)** - Various stages of completion for works at a number of buildings, kindergartens, pavilions and clubs throughout the municipality.

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2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

- **3015 Robert Booth Reserve Pavilion (\$391,000 favourable)** – Screw piles have been installed and concrete slab poured. Steel works scheduled for mid January 2018. Project scheduled for completion in June 2018.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Appendix 1

Capital Expenditure

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

CIP Expenditure

For the period 1 July 2017 - 31 December 2017

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PROPERTY						
Buildings						
3004. Dandenong Oasis	-	2,150	2,150	-	5,000	5,000
3015. Robert Booth Reserve Pavillion	64,585	455,982	391,397	1,836,449	2,041,122	-
3037. Jan Wilson Cctr	2,086	129,000	126,914	288,210	300,000	300,000
3043. Springvale Community Precinct	3,421,328	3,342,859	(78,469)	253,833	8,179,800	6,449,125
3050. Old D'ning Civic Office-39 Clow St	1,991	-	(1,991)	-	-	-
3068. Lyndale Pavilion	-	13,325	13,325	-	30,989	-
3079. Disability Building Audit Works	32,077	86,000	53,923	291	200,000	200,000
3100. Pilot Renewable Energy Program	-	43,000	43,000	-	100,000	100,000
3132. Keysborough Reserve	-	27,950	27,950	-	65,000	-
3146. Kindergarten Expansion Grant	-	6,757	6,757	1	15,716	-
3151. Community Facilities Security Impro	1,930	16,125	14,195	-	37,500	37,500
3199. IT System - Tom Houlahan Centre	-	13,497	13,497	-	31,386	-
3200. Masonic Hall	104,908	85,909	(18,999)	138,984	230,786	-
3219. Thomas Carroll Pavilion	-	25,800	25,800	-	60,000	60,000
3235. Alex Nelson Reserve	48,256	479,090	430,834	1,991,188	2,209,087	-
3251. Building Large Renewal Projects	966,536	1,375,300	408,764	1,018,897	4,045,000	4,045,000
3255. Yarraman Oaks Primary NEYLF	10,380	285,468	275,088	1,955	1,263,880	-
3263. Noble Park Aquatic Centre	-	6,450	6,450	-	15,000	15,000
3300. D'ning Basketball/Volleyball Ctr	-	26,278	26,278	585	61,111	-
3305. Tatterson Park Pavilion	3,004,752	2,611,920	(392,832)	91,027	3,211,000	3,211,000
3315. Dandenong Stadium Master Pln Impl.	7,500	53,750	46,250	9,000	125,000	125,000
3316. Dandenong Stadium Master Plan	-	-	-	-	23,100	-
3359. Shepley Oval (Pultney St)	9,353	84,810	75,458	72,522	197,233	-
3361. Springers-Various Works	6,500	34,400	27,900	1,159	80,000	80,000
3363. Wal Turner Res-Pav. Extension	6,420	322,555	316,135	41,210	948,691	900,000
3541. Kitchen Upgrade Program-Various	73,975	86,000	12,025	21,497	200,000	200,000
3548. Keysborough South Community Hub Dev	12,462	62,217	49,755	1,908	144,691	-
3590. Bilbungra Kindergarten	-	-	-	-	25,000	-
3593. Corrigan Rex Kindergarten	-	-	-	-	25,000	-
3594. Dandenong Day Nursery	-	-	-	-	25,000	-
3597. Heatherhill Kindergarten	-	-	-	-	22,000	-
3617. Tom Houlahan Ctre - Improv. Works	3,300	38,700	35,400	8,650	90,000	90,000
3633. Dandenong CAD Seagull Control	38,584	70,000	31,416	10,105	70,000	-
3638. Menzies Avenue	60,856	95,704	34,848	-	222,566	222,566
3703. Clow Street Maternal & Child Health	-	-	-	180	-	-
3711. Springvale North Tennis Club	119,088	88,685	(30,403)	12,955	206,246	30,000
3783. Dandenong Market Alfresco	-	75,250	75,250	10,290	175,000	175,000
3788. Dandenong Oasis Plant Works	-	13,292	13,292	-	30,907	15,000
3789. Dandenong Civic Ctr Minor Office	-	8,600	8,600	-	20,000	-
3792. Dandenong Mkt Back of House-Coolrm	458,520	437,855	(20,665)	79,088	1,018,266	350,000
3793. Dandenong Market Utility Srv Infra	16,353	43,000	26,647	-	100,000	100,000
Leasehold Improvements						
3165. Police Paddocks Pavilion	-	34,400	34,400	-	80,000	80,000
Land						
3069. Property Acquisition	-	161,250	161,250	-	375,000	-
Total property	8,471,739	10,743,328	2,271,589	5,889,985	26,306,077	16,790,191

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

CIP Expenditure

For the period 1 July 2017 - 31 December 2017

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
1445. Fleet Purchases	72,972	976,260	903,288	590,008	2,531,500	2,728,500
3740. Drum Theatre Improvements	-	19,350	19,350	-	45,000	45,000
Library books						
3104. Library Resources	483,549	499,106	15,557	720,314	1,160,712	1,160,712
Computers and telecommunications						
3167. Mobile Version of Jobs At Dnong Web	14,875	8,600	(6,275)	-	20,000	20,000
3168. Health Manager Software	80,450	44,142	(36,308)	-	102,650	102,650
3521. GIS Software Website Integration	19,742	28,000	8,258	7,380	40,000	-
3596. Trapeze IT S/ware Statutory Plan.	-	9,230	9,230	9,449	21,473	-
Fixtures, fittings and furniture						
3314. Public hall equipment	-	19,350	19,350	21,181	45,000	45,000
Total plant and equipment	671,588	1,604,038	932,450	1,348,332	3,966,335	4,101,862
INFRASTRUCTURE						
Parks, open space and streetscapes						
3028. Park Furniture Renewal	13,994	21,500	7,506	-	50,000	50,000
3030. Public Litter Bin Renewal Project	-	-	-	707	-	-
3135. Sandown Rd. streetscape S/vale Rd.	16,801	73,993	57,192	5,780	172,074	-
3141. Thomas St Precinct Enhance(Afghan)	12,555	201,736	189,181	25,130	469,151	400,000
3147. Parking management equipment	-	-	-	506	-	-
3166. Comm.Safe-Hemmings Park Upg Light	-	-	-	9,504	15,000	-
3192. Douglas st. s/scape improv.proj.	-	98,763	98,763	-	290,482	-
3205. Safe City CCTV System - Round 2	46,231	237,284	191,053	33,383	551,826	455,137
3208. Local Passive Res.(Park Land)-Var.	40,096	88,150	48,054	6,605	205,000	205,000
3243. Little India	17,500	4,935	(12,565)	3,750	11,476	-
3245. Greaves Reserve Floodlight	4,550	258,000	253,450	421,042	600,000	600,000
3248. DCP Keysb. Sth Industrial Buffer	6,200	-	(6,200)	85,920	700,000	-
3253. CCTV Implementation	30,466	51,600	21,134	4,532	120,000	-
3256. Safer Community Fund Mobile CCTV	-	21,500	21,500	-	81,788	-
3324. Springers Leisure Centre,Keysbor.	-	21,500	21,500	-	50,000	50,000
3332. Lonsdale Street Streetscapes	90,466	36,550	(53,916)	-	85,000	85,000
3432. Car Park Lighting Program	77,390	127,072	49,682	2,307	189,772	110,000
3490. Springvale Road Boulevard	48,487	447,794	399,307	87,128	1,317,040	1,150,000
3498. Walker St D'ngong-Streetscape	6,750	544,000	537,250	11,273	1,600,000	1,600,000
3603. Metro 3175 Open Space Stage 1	-	4,085	4,085	-	9,500	-
3612. Keysborough Bowls Club	-	21,500	21,500	43,680	50,000	50,000
3614. DCP Sarah Lands Keysborough Sth	300,092	247,444	(52,648)	161,591	527,328	-
3615. George Andrews Ticket Box & Light.	10,986	17,200	6,214	19,000	40,000	40,000
3618. Springvale Act. Ctr-Pilts Gdns Strat	2,450	-	(2,450)	8,328	-	-
3631. Dandenong Park Master Plan	583,762	1,023,114	429,352	366,411	2,369,566	1,500,000
3649. Open Space Master plan	-	83,300	83,300	-	245,000	-
3651. Springvale Activity Centre-Laneways	32,717	43,000	10,283	31,283	100,000	100,000
3717. Springvale Reserve	-	2,150	2,150	-	5,000	-
3747. Streetscapes - Activity Centres	-	102,000	102,000	-	300,000	-
3790. Harmony Square Add. Table & Seat	47,427	19,957	(27,470)	24,662	46,412	-

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

CIP Expenditure

For the period 1 July 2017 - 31 December 2017

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
Recreational, leisure and community facilities						
3029. Playground Improvements	9,278	219,300	210,022	68,180	510,000	510,000
3047. Noble Park Reserve	-	98,900	98,900	-	230,000	230,000
3056. 8 Balmoral Ave - S/Vale	18,989	40,960	21,971	9,527	95,259	-
3193. Warner & Greaves Reserve Sub Surfac	656	86,430	85,774	175,133	201,000	201,000
3207. Dandenong Stadium Multi Purpose	4,891	6,450	1,559	-	15,000	15,000
3209. Active Reserves Program	-	9,203	9,203	-	21,405	-
3210. Turf Wicket Table Renewal Works	-	107,930	107,930	-	251,000	251,000
3244. Extension of Public Place Recycling	2,719	3,850	1,131	13,837	8,951	-
3305. Tatterson Park Pavilion	88,206	724,550	636,344	1,494,523	1,685,000	1,685,000
3332. Lonsdale Street Streetscapes	-	30,100	30,100	-	70,000	70,000
3459. Frank Holohan Reserve	20,706	9,072	(11,634)	9,726	21,096	-
3612. Keysborough Bowls Club	-	4,706	4,706	-	10,945	-
3622. Rosswood Tennis Club	144,220	86,000	(58,220)	38,285	200,000	200,000
Roads						
3161. Black Spot Prog.-Athol Rd/Noble St	255,910	102,793	(153,117)	24,864	239,051	-
3171. Thomas & Scott St Signalisation	12,750	172,000	159,250	8,975	400,000	400,000
3187. Black Spot Prog.-Ellen St, S/Vale	60,773	3,598	(57,175)	20,219	8,371	-
3188. Black Spot Prog.- Halton Rd, D/nong	15,690	-	(15,690)	5,925	-	-
3189. Black Spot Prog. Lightwood Rd,S/val	66,495	84,056	17,561	44,878	195,480	-
3190. Black Spot Prog.- Oakwood Ave,D/non	36,666	15,992	(20,674)	23,991	37,194	-
3246. Black Spot Prog-Birdwood & Wilma Av	13,275	-	(13,275)	7,625	406,600	-
3247. Black Spot Prog-River End Rd	-	-	-	1,800	119,700	-
3287. Menzies Ave Safety	67,695	42,465	(25,230)	2,182	98,758	-
3373. Municipal wide, Kerb and Channel	212,625	129,000	(83,625)	87,550	300,000	300,000
3418. Municipal Wide,LATM post audit	73,943	193,500	119,557	196,108	450,000	450,000
3651. Springvale Activity Centre-Laneways	-	6,645	6,645	-	15,452	-
3752. Local Road Rehab.Prg-Implement R2R	1,071,855	963,825	(108,030)	263,492	1,348,010	674,005
3753. Local Road Surf./Rehabit. Prg.	1,556,565	1,258,180	(298,385)	1,207,878	2,925,995	2,925,995
3756. Local Road Rehab.Program-Bangholme	953,708	1,667,828	714,120	3,926,491	3,928,666	1,955,050
3994. DCP - Abbots Road	6,023	-	(6,023)	-	-	-
Footpath and cycleways						
3172. Park Paths Upgrade Program	-	12,900	12,900	-	30,000	30,000
3174. Active Transport Infra. Priority Pr	63,676	189,472	125,796	69,123	485,631	300,000
3355. Municipal Wide-Footpath Renewal	578,033	602,000	23,967	676,367	1,400,000	1,400,000
3461. Arena Square shared path	2,238	12,795	10,557	-	29,757	-
Off street car parks						
3303. Noble Park Community Centre	-	17,000	17,000	-	50,000	-
3463. Dandenong City Soccer Club	158,819	161,912	3,093	120,320	376,534	-
3662. Metro 3175	24,730	67,052	42,322	3,712	155,937	-
3794. Tatterson Park Masterplan	64,551	757,168	692,617	205,501	2,226,962	2,000,000
Drainage						
3129. Drainage program	391,114	621,440	230,326	78,697	1,445,206	965,000
3176. Meridian Estate Drainage	75,000	32,250	(42,750)	-	75,000	75,000
3558. Pit Cover Replacement Program	4,657	43,000	38,343	-	100,000	100,000
3728. Minor S/water Renewal Works	174,151	86,000	(88,151)	18,666	200,000	200,000
3729. Major stormwater works	40,383	172,000	131,617	12,483	400,000	400,000
Total infrastructure	7,669,910	12,640,449	4,970,539	10,168,580	30,969,375	21,732,187
GRAND TOTAL	16,813,237	24,987,815	8,174,578	17,406,897	61,241,787	42,624,240

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Appendix 2

Investment Analysis

2.3.1 Q2 Quarterly Performance Report (Cont.)

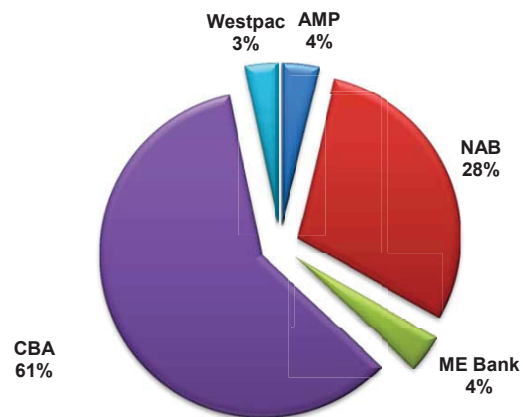


Financial Report for the period 1 July 2017 – 31 December 2017

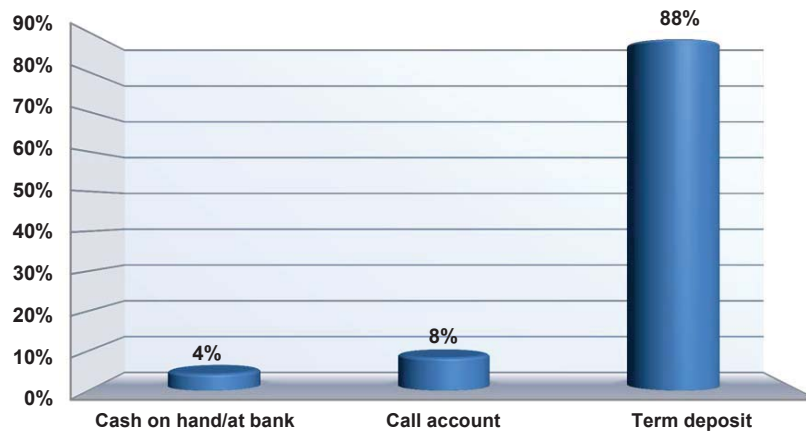
Cash and Investments

For the period 1 July 2017 - 31 December 2017

Investment Institutions



Portfolio Products



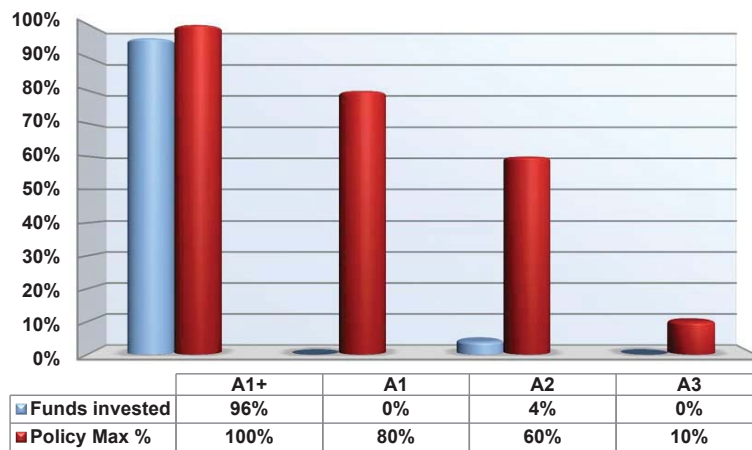
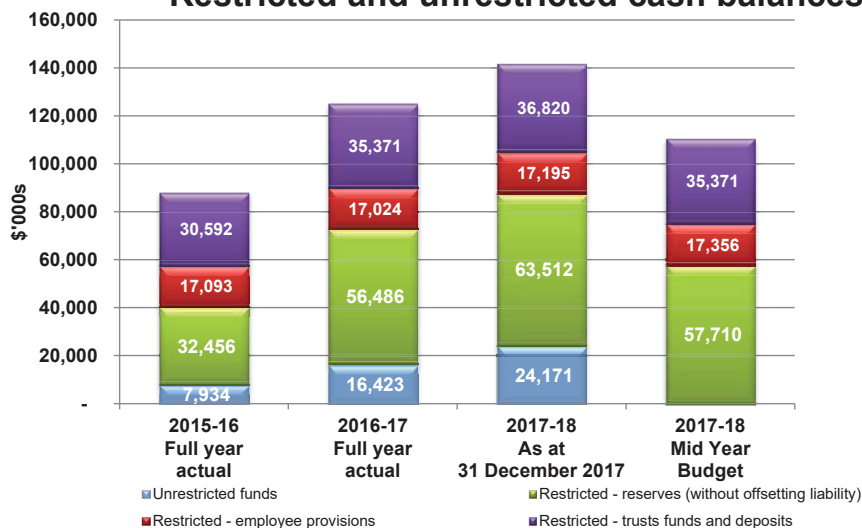
2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Cash and Investments

For the period 1 July 2017 - 31 December 2017

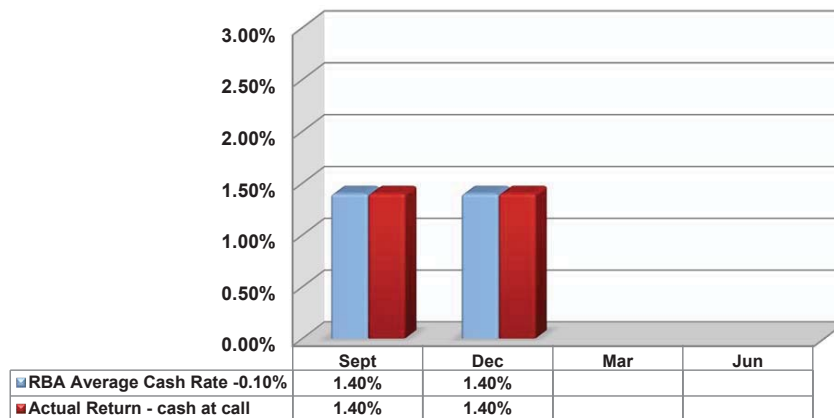
Investment Credit Rating**Restricted and unrestricted cash balances**

2.3.1 Q2 Quarterly Performance Report (Cont.)

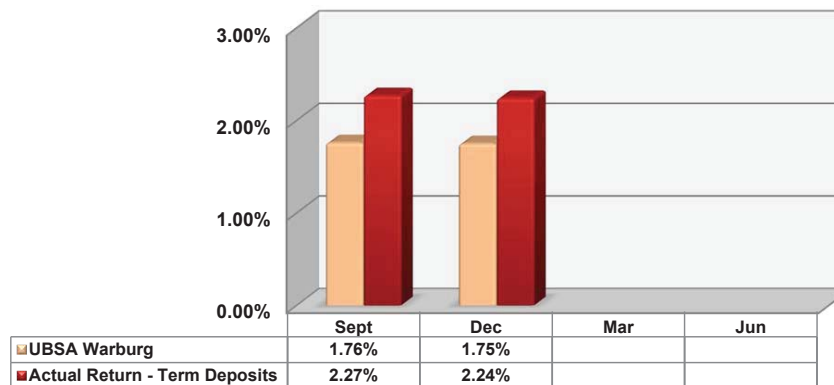


Financial Report for the period 1 July 2017 – 31 December 2017

Benchmark Indicator - Cash at Call

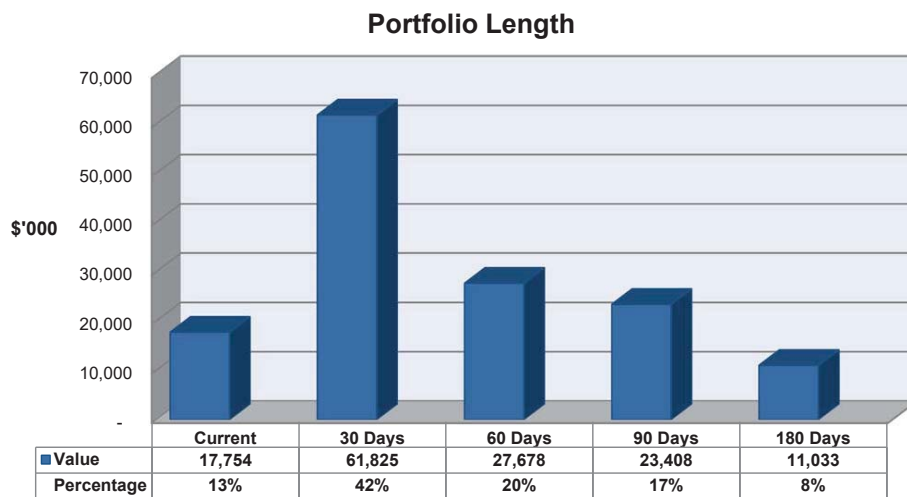


Benchmark Indicator - Term Deposits



2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017



2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Appendix 3

Directorate Analysis

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Total Operating Results

For the period 1 July 2017 - 31 December 2017

CGD BY DIRECTORATE

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Chief Executive Office	-	-	-	-	-
Greater Dandenong Business	159	87	72	325	75
Corporate Services	2,111	1,896	215	3,779	3,759
Engineering Services	9,799	9,290	509	19,085	19,744
City Planning Design and Amenity	7,573	7,084	489	13,995	13,616
Community Services	13,646	12,363	1,283	24,445	23,188
Non-Directorate ^(a)	66,598	65,886	712	141,432	145,548
Capital Works Program	2,078	2,328	(250)	5,795	2,932
Total income	101,964	98,934	3,030	208,856	208,862
Expenses					
Chief Executive Office	283	316	33	618	574
Greater Dandenong Business	1,469	2,017	548	3,923	3,398
Corporate Services	10,294	11,103	809	21,163	20,957
Engineering Services	24,588	26,236	1,648	54,636	54,661
City Planning Design and Amenity	7,279	7,702	423	16,127	15,634
Community Services	19,271	21,973	2,702	46,455	43,302
Non-Directorate ^(a)	19,453	17,091	(2,362)	35,093	35,093
Capital Works Program	-	-	-	-	-
Total expenses	82,637	86,438	3,801	178,015	173,619
Net surplus (deficit)	19,327	12,496	6,831	30,841	35,243

^(a) Non Directorate includes non attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note - Total income and expenditure differs to the operating result on page 1 due to the treatment of proceeds from asset sales and associated written down value.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

CEO Directorate Operating Results

For the period 1 July 2017 - 31 December 2017

CEO DIRECTORATE						
Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000	
Income						
Rates and charges	-	-	-	-	-	-
Statutory fees and fines	-	-	-	-	-	-
User fees	-	-	-	-	-	-
Grants - operating	-	-	-	-	-	-
Grants - capital	-	-	-	-	-	-
Contributions - monetary	-	-	-	-	-	-
Contributions - non-monetary	-	-	-	-	-	-
Asset sales	-	-	-	-	-	-
Other income	-	-	-	-	-	-
Total income	-	-	-	-	-	-
Expenses						
Employee costs	218	242	24	504	504	
Materials and services	62	71	9	108	64	
Bad and doubtful debts	-	-	-	-	-	-
Depreciation and amortisation	-	-	-	-	-	-
Borrowing costs	-	-	-	-	-	-
Carrying amount of assets sold	-	-	-	-	-	-
Other expenses	3	3	-	6	6	
Total expenses	283	316	33	618	574	
Net surplus (deficit)	(283)	(316)	33	(618)	(574)	

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS					
	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
CEO	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
CEO	283	316	33	618	574
Total expenses	283	316	33	618	574
Net surplus (deficit)	(283)	(316)	33	(618)	(574)

Notes:

No comments required for this directorate.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Greater Dandenong Business Group Operating Results

For the period 1 July 2017 - 31 December 2017

GREATER DANDENONG BUSINESS GROUP						
Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000	
Income						
Rates and charges	-	-	-	-	-	-
Statutory fees and fines	-	-	-	-	-	-
User fees	-	3	(3)	5	5	5
Grants - operating	1	110	50	60	220	-
Grants - capital	-	-	-	-	-	-
Contributions - monetary	-	-	-	30	-	-
Contributions - non-monetary	-	-	-	-	-	-
Asset sales	-	-	-	-	-	-
Other income	-	49	34	15	70	70
Total income		159	87	72	325	75
Expenses						
Employee costs	2	962	1,148	186	2,384	2,021
Materials and services	3	423	791	368	1,364	1,202
Bad and doubtful debts	-	-	-	-	-	-
Depreciation and amortisation	-	-	-	-	-	-
Borrowing costs	-	-	-	-	-	-
Carrying amount of assets sold	-	-	-	-	-	-
Other expenses	-	84	78	(6)	175	175
Total expenses		1,469	2,017	548	3,923	3,398
Net surplus (deficit)		(1,310)	(1,930)	620	(3,598)	(3,323)

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS					
	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Greater Dandenong Business Executive	9	-	9	-	-
Business Networks	145	75	70	300	50
Activity Centres Revitalisation	-	3	(3)	6	6
Economic Development	5	9	(4)	19	19
Total income	159	87	72	325	75
Expenses					
Greater Dandenong Business Executive	154	154	-	319	318
Business Networks	320	694	374	1,151	626
Activity Centres Revitalisation	429	459	30	963	964
Economic Development	566	710	144	1,490	1,490
Total expenses	1,469	2,017	548	3,923	3,398
Net surplus (deficit)	(1,310)	(1,930)	620	(3,598)	(3,323)

Notes:**Income**

Note 1 Grants – operating (\$60,000 favourable) – Favourable variance due to receipt of Community Revitalisation grant earlier than anticipated (Business Network \$50,000).

Expenditure

Note 2 Employee costs (\$186,000 favourable) – The favourable variance is due to lower salary costs caused by vacant positions (Community Revitalisation Project \$116,000, Economic Development \$32,000 and Activity Centres Revitalisation \$30,000).

Note 3 Materials and services (\$368,000 favourable) – The favourable variance is due to timing of commencement of projects (Business Networks \$275,000 and Economic Development \$82,000).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Corporate Services Directorate Operating Results

For the period 1 July 2017 - 31 December 2017

CORPORATE SERVICES DIRECTORATE						
	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	-	-	-
Statutory fees and fines		60	51	9	102	102
User fees		12	6	6	12	12
Grants - operating		-	-	-	-	-
Grants - capital		-	-	-	-	-
Contributions - monetary		-	-	-	-	-
Contributions - non-monetary		-	-	-	-	-
Asset sales		-	-	-	-	-
Other income	4	2,039	1,839	200	3,665	3,645
Total income		2,111	1,896	215	3,779	3,759
Expenses						
Employee costs	5	5,892	6,299	407	13,083	12,944
Materials and services	6	3,693	4,146	453	6,659	6,592
Bad and doubtful debts		-	-	-	-	-
Depreciation and amortisation		-	-	-	-	-
Borrowing costs		-	-	-	-	-
Carrying amount of assets sold		-	-	-	-	-
Other expenses	7	709	658	(51)	1,421	1,421
Total expenses		10,294	11,103	809	21,163	20,957
Net surplus (deficit)		(8,183)	(9,207)	1,024	(17,384)	(17,198)

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Corporate Services Executive	6	-	6	-	-
Communications and Customer Service	466	321	145	638	638
Governance	1,469	1,418	51	2,817	2,797
Information Technology	4	-	4	-	-
Financial Services	144	148	(4)	306	306
People and Procurement Services	22	9	13	18	18
Total income	2,111	1,896	215	3,779	3,759
Expenses					
Corporate Services Executive	224	218	(6)	558	558
Communications and Customer Service	2,523	2,878	355	5,959	5,959
Governance	1,379	1,547	168	3,003	2,983
Information Technology	2,577	2,658	81	4,316	4,262
Financial Services	1,312	1,402	90	2,917	2,917
People and Procurement Services	2,279	2,400	121	4,410	4,278
Total expenses	10,294	11,103	809	21,163	20,957
Net surplus (deficit)	(8,183)	(9,207)	1,024	(17,384)	(17,198)

Notes:**Income****Note 4 Other income (\$200,000 favourable) –** The favourable variance is due to:

- Higher than anticipated rental income to date across a number of venues including Springvale Town Hall, Springvale Reserve, Menzies Avenue and Dandenong Civic Centre (Civic Facilities \$130,000). This is due mainly to rental income that was prepaid at 30 June 2017 for events to occur in the 2017-18 financial year. This favourable variance is not permanent and is expected to balance across the year.
- Higher than anticipated rental and recovery income received from tenants to date (Property Management \$49,000).
- Better than anticipated rental income received from Senior Citizen Centres (Senior Citizen Facilities \$17,000).

Expenditure

Note 5 Employee costs (\$407,000 favourable) – The favourable variance is primarily due to lower salary costs caused by vacant positions (Community Facilities Management \$173,000 and Finance \$35,000), timing of program delivery (Occupational, Health and Safety \$117,000), vacancies and leave taken (Information Technology \$62,000, Call and Service Centres \$19,000 and Governance \$24,000) and timing of training (Members of Council \$14,000).

This favourable variance has been offset by corporate training programs delivered earlier than anticipated (Organisational Development Executive \$66,000) and greater than anticipated use of casual staff (Risk Management \$12,000).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Note 6 Materials and services (\$453,000 favourable) – The main items contributing to the favourable variance include:

- Information technology (\$111,000) – lower than anticipated expenditure for systems maintenance (Technical Services \$41,000, Business Systems \$28,000, Governance \$28,000 and Organisational Development Executive \$9,000).
- Delay in receipt of invoices for council publications, postage, promotions and community education (Communications and Customer Service Executive \$51,000).
- Utilities (\$57,000) – timing of transacting utility, rates and land tax relating to Council's commercial properties (Property Management Administration \$16,000), delay in receipt of telephony invoices (Technical Services \$15,000), and timing of utility costs for community centres (Senior Citizen Centres \$6,000, Jan Wilson Community Centre \$6,000 and Paddy O'Donoghue Centre \$5,000).
- Consultants, professional services (\$120,000) – delay in receipt of invoices (Organisational Development Executive \$52,000, Contracts \$28,000, Risk Management \$11,000 and Governance \$11,000).

Note 7 Other expenses (\$51,000 unfavourable) – Unfavourable variance due to timing of lease rentals (Technical Services \$54,000).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Engineering Services Directorate Operating Results

For the period 1 July 2017 - 31 December 2017

ENGINEERING SERVICES DIRECTORATE

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	8	8,374	8,282	92	16,519	16,519
Statutory fees and fines		-	-	-	-	-
User fees	9	480	356	124	972	972
Grants - operating		152	152	-	183	177
Grants - capital		-	-	-	-	-
Contributions - monetary		-	-	-	-	-
Contributions - non-monetary		-	-	-	-	-
Asset sales	10	436	275	161	653	653
Other income	11	357	225	132	758	1,423
Total income		9,799	9,290	509	19,085	19,744
Expenses						
Employee costs	12	7,541	7,810	269	16,452	16,611
Materials and services	13	16,815	18,254	1,439	37,819	37,671
Bad and doubtful debts		1	8	7	16	16
Depreciation and amortisation		-	-	-	-	-
Borrowing costs		-	-	-	-	-
Carrying amount of assets sold	14	114	55	(59)	131	131
Other expenses		117	109	(8)	218	232
Total expenses		24,588	26,236	1,648	54,636	54,661
Net surplus (deficit)		(14,789)	(16,946)	2,157	(35,551)	(34,917)

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Engineering Services Executive	-	-	-	-	-
Infrastructure Services	9,131	8,859	272	17,963	18,622
City Projects and Asset Improvement	99	-	99	-	-
Infrastructure Planning	569	431	138	1,122	1,122
Total income	9,799	9,290	509	19,085	19,744
Expenses					
Engineering Services Executive	188	181	(7)	384	384
Infrastructure Services	19,280	20,722	1,442	43,217	43,252
City Projects and Asset Improvement	4,305	4,358	53	9,032	9,032
Infrastructure Planning	815	975	160	2,003	1,993
Total expenses	24,588	26,236	1,648	54,636	54,661
Net surplus (deficit)	(14,789)	(16,946)	2,157	(35,551)	(34,917)

Notes:**Income**

Note 8 Rates and charges - waste (\$92,000 favourable) – The favourable variance is due to better than anticipated income for additional waste services and supplementary waste charges.

Note 9 User fees (\$124,000 favourable) – Favourable variance due to higher than anticipated subdivision and plan checking fees to date (Civil Development and Design \$129,000).

Note 10 Asset sales (\$161,000 favourable) – Favourable variance due to higher than anticipated proceeds from the sale of plant and fleet.

Note 11 Other income (\$132,000 favourable) – The majority of this favourable variance is due to unbudgeted recovery income relating to outstanding building defects for the Civic Centre and the Noble Park Aquatic Centre (Building Maintenance \$99,000).

Expenditure

Note 12 Employee costs (\$269,000 favourable) - The favourable variance is due to delay in recruitment (Roads and Drains \$168,000, Asset Protection \$82,000, Asset Management \$38,000 Infrastructure Services and Planning Executive \$36,000 and Parks Services \$31,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Cleansing \$62,000 and City Projects and Asset Improvement Executive \$25,000) and lower motor vehicle recovery costs (Fleet Management \$23,000).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Note 13 Materials and services (\$1.44 million favourable) - The favourable variance is due to the timing of works and delay in receipt of invoices from contractors (Waste Management \$378,000, Cleansing \$162,000, Parks Services \$137,000, Building Maintenance \$103,000 and Roads \$93,000), lower than anticipated street lighting and traffic signal costs and delay in receipt of consultancy and professional services invoices to date (Asset Planning \$503,000).

Note 14 Carrying amount of assets sold (\$59,000 unfavourable) – Higher than anticipated carrying amount of assets sold to date due to sales occurring earlier than anticipated (matched by higher asset sale proceeds). This is a non-cash accounting entry.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

City Planning, Design & Amenity Directorate Results

For the period 1 July 2017 - 31 December 2017

CITY PLANNING, DESIGN & AMENITY

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	-	-	-
Statutory fees and fines	15	4,222	3,755	467	7,791	7,508
User fees	16	2,839	2,735	104	5,295	5,308
Grants - operating	17	359	462	(103)	509	496
Grants - capital		-	-	-	-	-
Contributions - monetary		-	-	-	-	-
Contributions - non-monetary		-	-	-	-	-
Asset sales		-	-	-	-	-
Other income		153	132	21	400	304
Total income		7,573	7,084	489	13,995	13,616
Expenses						
Employee costs		5,720	5,763	43	11,970	11,838
Materials and services	18	1,064	1,469	405	3,204	2,848
Bad and doubtful debts		432	412	(20)	863	863
Depreciation and amortisation		-	-	-	-	-
Borrowing costs		-	-	-	-	-
Carrying amount of assets sold		-	-	-	-	-
Other expenses		63	58	(5)	90	85
Total expenses		7,279	7,702	423	16,127	15,634
Net surplus (deficit)		294	(618)	912	(2,132)	(2,018)

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
City Planning, Design and Amenity Exec.	96	96	-	208	207
Building Services	336	278	58	652	556
Planning and Design	1,204	1,084	120	2,192	2,130
Regulatory Services	5,937	5,626	311	10,943	10,723
Total income	7,573	7,084	489	13,995	13,616
Expenses					
City Planning, Design and Amenity Exec.	305	334	29	666	644
Building Services	579	601	22	1,213	1,117
Planning and Design	2,179	2,480	301	5,418	5,340
Regulatory Services	4,216	4,287	71	8,830	8,533
Total expenses	7,279	7,702	423	16,127	15,634
Net surplus (deficit)	294	(618)	912	(2,132)	(2,018)

Notes:**Income**

Note 15 Statutory fees and fines (\$467,000 favourable) – The favourable variance is due to better than anticipated income from parking fines and recovery of collection costs (Parking Management \$441,000), higher than anticipated income from planning applications (Statutory Planning \$112,000) and building fees (Building \$58,000).

This favourable variance is partly offset by lower income due to seasonal trends and will balance by year end (General Law Enforcement \$65,000, Healthwise \$51,000 and Planning Enforcement \$22,000).

Note 16 User fees (\$104,000 favourable) – Favourable variance due to better than anticipated income from car parking (Parking Management \$46,000 and Car Parks \$15,000) and fees for new premises (Healthwise \$39,000).

Note 17 Grants - operating (\$103,000 unfavourable) – Unfavourable variance due to a delay in receipt of grant funding (School Crossing Supervisors \$106,000).

Expenditure

Note 18 Materials and services (\$405,000 favourable) – The favourable variance is due to a number of projects commencing later than anticipated (Strategic Design and Sustainability Planning \$204,000) and delay in receipt of invoices (Level Crossing Removal Project \$45,000, Car Parks \$43,000, Residential Amenity Administration \$39,000, Animal Management \$32,000, Healthwise \$31,000, Cladding Taskforce \$30,000, and Planning Enforcement \$25,000).

This favourable variance is partly offset by higher than anticipated statutory fees in relation to collection of unpaid fines which are fully offset by additional related income (Parking Management \$69,000).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Community Services Directorate Operating Results

For the period 1 July 2017 - 31 December 2017

COMMUNITY SERVICES DIRECTORATE						
	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	-	-	-
Statutory fees and fines		-	-	-	-	-
User fees	19	1,243	1,334	(91)	2,906	2,906
Grants - operating	20	11,588	10,245	1,343	19,979	18,837
Grants - capital		-	-	-	-	-
Contributions - monetary		-	-	-	-	-
Contributions - non-monetary		-	-	-	-	-
Asset sales		-	-	-	-	-
Other income		815	784	31	1,560	1,445
Total income		13,646	12,363	1,283	24,445	23,188
Expenses						
Employee costs	21	14,304	15,558	1,254	33,111	31,231
Materials and services	22	4,030	5,154	1,124	10,795	9,532
Bad and doubtful debts		1	1	-	-	-
Depreciation and amortisation		-	-	-	-	-
Borrowing costs		-	-	-	-	-
Carrying amount of assets sold		-	-	-	-	-
Other expenses	23	936	1,260	324	2,549	2,539
Total expenses		19,271	21,973	2,702	46,455	43,302
Net surplus (deficit)		(5,625)	(9,610)	3,985	(22,010)	(20,114)

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Community Services Executive	79	59	20	105	-
Community Wellbeing	4,695	5,132	(437)	10,743	9,652
Community Care	7,098	5,471	1,627	11,121	11,170
Community Arts, Culture and Libraries	1,774	1,701	73	2,476	2,366
Total income	13,646	12,363	1,283	24,445	23,188
Expenses					
Community Services Executive	408	341	(67)	595	438
Community Wellbeing	8,513	10,462	1,949	22,353	19,824
Community Care	5,945	6,474	529	13,626	13,375
Community Arts, Culture and Libraries	4,405	4,696	291	9,881	9,665
Total expenses	19,271	21,973	2,702	46,455	43,302
Net surplus (deficit)	(5,625)	(9,610)	3,985	(22,010)	(20,114)

Notes:**Income**

Note 19 User fees (\$91,000 unfavourable) – Unfavourable variance due to lower than expected income from client based services, which vary throughout the year and are matched by lower program expenditure (Home and Community Care \$116,000, Family Day Care \$90,000 and Food Services \$24,000).

This variance is partly offset by higher than anticipated income from other client based services (Commercial Aged Care \$148,000).

Note 20 Grants – operating (\$1.34 million favourable) - Favourable variance due to:

Grants received earlier than anticipated for variable client based services:

- Home and Community Care \$1.33 million.
- Planned Activity Group \$190,000

Grants received earlier than anticipated:

- Child First \$135,000
- National Respite for Carers \$96,000
- Right@Home \$62,000
- Senior Citizens Centres \$24,000
- Library and Information Service \$20,000
- Drug Strategy \$11,000

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

This favourable variance is partially offset by:

Grants lower than budget for variable client based services:

- Family Day Care \$455,000 (matched by lower program expenditure).

Delay in receipt of grants for:

- Immunisation \$33,000
- Community Transport \$25,000
- Playgroups Initiative \$25,000
- Freeza \$11,000

Expenses

Note 21 Employee costs (\$1.25 million favourable) - Favourable variance due to delay in recruitment (Home and Community Care \$265,000, Child First \$213,000, Maternal and Child Health \$173,000, Right@Home \$162,000, Youth Activity Services \$103,000, National Respite for Carers \$87,000, Access and Quality Systems \$85,000, Planned Activity Group \$81,000, Library and Information Services \$81,000, Family Day Care \$69,000, Playgroups Initiative \$64,000, Cultural Development \$56,000, Community Property \$46,000, Enhanced MCH Program \$48,000, Pre-School Field Officer \$36,000, Sports Planning \$34,000 and Preventative Health \$33,000).

This favourable variance is offset by:

- Higher salary recovery costs (Commercial Aged Care \$146,000).
- Immunisation programs delivered in advance of recovery funding being received (Immunisation \$104,000).
- Higher than anticipated use of casual labour to date (Drum Theatre \$80,000).
- Payment of entitlements for departing employee (Community Services Executive \$72,000).

Note 22 Materials and services (\$1.12 million favourable) – The favourable variance is due to:

- Lower payment to educators year to date (Family Day Care \$503,000). This is a client based service that varies throughout the year and is matched by lower fee and grant income.
- Professional services (\$197,000) – timing of projects and delay in receipt of invoices (Community Hub Early Years \$61,000, New Directions – Mothers and Babies \$50,000, Child First \$62,000, Team 11 Project \$31,000 and Leisure Centres \$30,000).
- Timing of delivery of event projects (Festival and Events \$77,000 and Cultural Development \$51,000).
- Information technology (\$85,000) – delay in receipt of invoices (Library and Information Services \$67,000 and Home and Community Care \$18,000).
- Electricity (\$50,000) – timing of invoices mainly for Tattersson Park Community and Sports Centre (\$8,000), 39A Clow Street (\$7,000), Library and Information Services (\$7,000), Home and Community Care (\$6,000) and Food Services (\$6,000).

Note 23 Other expenses (\$324,000 favourable) – Favourable variance due to delay in receipt of invoices for partnerships (Community Funding \$256,000), timing of delivery of program (Learning Driver Mentor Program \$23,000), accommodation costs (HACC – Assessments and Team Leaders \$16,000) and rental equipment (Library and Information Service \$13,000).

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Non-Directorate Operating Results

For the period 1 July 2017 - 31 December 2017

NON-DIRECTORATE						
	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	24	59,214	58,953	261	115,740	115,740
Statutory fees and fines		66	66	-	66	-
User fees		-	-	-	-	-
Grants - operating		3,009	3,009	-	6,018	10,575
Grants - capital		-	-	-	-	-
Contributions - monetary	25	1,059	1,000	59	2,000	2,000
Contributions - non-monetary		1,461	1,500	(39)	15,000	15,000
Asset sales		79	70	9	70	-
Other income	26	1,710	1,288	422	2,538	2,233
Total income		66,598	65,886	712	141,432	145,548
Expenses						
Employee costs		9	11	2	1,117	1,117
Materials and services		192	196	4	465	465
Prior year capital expenditure unable to be capitalised (non-cash)	27	1,215	-	(1,215)	-	-
Bad and doubtful debts		-	-	-	-	-
Depreciation and amortisation		14,873	14,873	-	29,758	29,758
Borrowing costs		1,751	1,751	-	3,419	3,419
Carrying amount of assets sold	28	1,178	-	(1,178)	-	-
Other expenses		235	260	25	334	334
Total expenses		19,453	17,091	(2,362)	35,093	35,093
Net surplus (deficit)		47,145	48,795	(1,650)	106,339	110,455

Non Directorate includes non attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Governance	9	-	9	-	-
Corporate Accounting	65,530	64,886	644	139,432	143,548
Planning and Design	1,059	1,000	59	2,000	2,000
Total income	66,598	65,886	712	141,432	145,548
Expenses					
Governance	1	-	(1)	30	30
Corporate Accounting	19,452	17,091	(2,361)	35,063	35,063
Planning and Design	-	-	-	-	-
Total expenses	19,453	17,091	(2,362)	35,093	35,093
Net surplus (deficit)	47,145	48,795	(1,650)	106,339	110,455

Non Directorate includes non attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.

Notes:**Income**

Note 24 Rates and charges (\$261,000 favourable) – Favourable permanent variance due to greater than anticipated supplementary valuations as a result of a more buoyant property market than forecast.

Note 25 Contributions – monetary (\$59,000 favourable) – Better than anticipated income from public open space contributions. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves.

Note 26 Other income (\$422,000 favourable) – The favourable variance in interest revenue is due mainly to higher opening cash balances at the start of the financial year, resulting from the timing and delay of operating and capital cash outflows in the prior year (\$526,000).

This favourable variance is partly offset by a delay in receipt of funding for the administration of the fire services levy (\$105,000).

Expenses

Note 27 Prior year capital expenditure unable to be capitalised (\$1.22 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$926,000). Mainly due to non-capital items and amounts under the capitalisation threshold in the building renewal program and street lighting (non-Council assets). This is a non-cash accounting entry.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Note 28 Carrying amount of assets sold (\$1.18 million unfavourable) – Unfavourable variance due to assets written off - mainly demolition of 144 Thomas Street Dandenong (\$414,000), land at Reserve 2, 44 Hope Street Springvale which is no longer Council owned (\$276,000) and the carrying amount of Springvale parking meter assets sold (\$230,000). This is a non-cash accounting entry.

2.3.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2017 – 31 December 2017

Capital Works Program Operating Results

For the period 1 July 2017 - 31 December 2017

CAPITAL WORKS PROGRAM						
	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	-	-	-
Statutory fees and fines		-	-	-	-	-
User fees		-	-	-	-	-
Grants - operating		-	-	-	-	-
Grants - capital	29	2,078	2,328	(250)	4,911	2,932
Contributions - monetary		-	-	-	884	-
Contributions - non-monetary		-	-	-	-	-
Asset sales		-	-	-	-	-
Other income		-	-	-	-	-
Total income		2,078	2,328	(250)	5,795	2,932
Expenses						
Employee costs		-	-	-	-	-
Materials and services		-	-	-	-	-
Bad and doubtful debts		-	-	-	-	-
Depreciation and amortisation		-	-	-	-	-
Borrowing costs		-	-	-	-	-
Carrying amount of assets sold		-	-	-	-	-
Other expenses		-	-	-	-	-
Total expenses		-	-	-	-	-
Net surplus (deficit)		2,078	2,328	(250)	5,795	2,932

2.3.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2017 – 31 December 2017

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Capital Works Program	2,078	2,328	(250)	5,795	2,932
Total income	2,078	2,328	(250)	5,795	2,932
Expenses					
Capital Works Program	-	-	-	-	-
Total expenses	-	-	-	-	-
Net surplus (deficit)	2,078	2,328	(250)	5,795	2,932

Notes:**Income**

Note 29 Grants – capital (\$250,000 unfavourable) – Unfavourable variance due to delay in receipt of Safe City CCTV – Round 2 grant (\$260,000).

2.4 POLICY AND STRATEGY

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028

File Id:	qA358040
Responsible Officer:	Director Engineering Services
Attachments:	"Greening Our City" Urban Tree Strategy 2018 – 2028

Report Summary

The draft "Greening Our City" Urban Tree Strategy 2018 – 2028 was presented to councillors at the Councillor Briefing Session held on 4 December 2017 for their feedback, prior to the draft Strategy being released for community exhibition for a 28 day period during February 2018. Following this consultation phase, Councillor and community feedback will be considered and the Strategy updated for final consideration by councillors, before being formally recommended for adoption.

Recommendation Summary

This report recommends that Council adopt the draft "Greening Our City" Urban Tree Strategy 2018 – 2028 and that it is released for community exhibition for a 28 day period during March 2018, and then brought back to Council to consider the community feedback before formally adopting the strategy.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)**Background**

Council has an important financial, environmental and community investment in its street trees. The current Street Tree Strategy known as "Leafy Legacy" was developed in 2002 and a revised Strategy is now required. The development of a new strategy required the following important steps:

1. Strategy review
2. Data collection & review
3. Data interpretation
4. Operational procedures review
5. Internal stakeholder workshops and consultation
6. Research of other similar strategies across local government and industry.

The comprehensive work undertaken for each of these steps was necessary to develop a draft Strategy.

The draft "Greening Our City" Urban Tree Strategy 2018 – 2028 was presented to Council at a Councillor Briefing Session on 4 December 2017, providing councillors the opportunity to offer their feedback in order to finalise a "draft" Strategy prior to seeking community feedback via a public consultation phase.

Proposal

This report recommends that Council adopts the draft "Greening Our City" Urban Tree Strategy 2018 – 2028 and that it is released for community exhibition for a 28 day period during February 2018. It will then be brought back to Council to consider the community feedback and endorse the strategy before it is formally presented to Council for adoption.

The draft "Greening Our City" Urban Tree Strategy 2018 – 2028 considers the current status, issues and opportunities for Council managed trees, namely the street and park trees within Greater Dandenong. The largest issue facing Council is that there is low canopy cover in its streets and parks to provide the benefits needed by the community, in particular shade. Greater Dandenong's overall tree canopy is only 9.9% which is the lowest of all metro Melbourne Municipalities on the eastern side of Melbourne. The low tree canopy cover can be attributed to the large industrial areas across Greater Dandenong where there are relatively few trees and agricultural area to the south of Dandenong cleared of trees for farming.

Increased tree planting in the residential areas of the municipality will not only improve the overall canopy cover of the city but will provide benefit where it is most needed as well as enhancing the municipality's already established streetscapes.

To address this, the Strategy includes a 15 year tree replacement program which is consistent with a "business as usual" approach and funding projected in the Long Term Financial Strategy.

In order to mitigate the "heat Island effect and its impact on the climate the City Planning, Design & Amenity Directorate will investigate developing an Urban Forest Policy within the Greater Dandenong Planning Scheme. This is to ensure that all future developments, residential, commercial and industrial;

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

support the objective of increasing the canopy cover across the city in achieving improved environmental and climatic outcomes for the city. The development of this policy will support the delivery of the "Future Considerations" section within the draft Urban Tree Strategy.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'.

People

- *Outdoor Activity and Sports* – Recreation for everyone

Place

- *Sense of Place* – One city many neighbourhoods
- *Appearance of Places* – Places and buildings

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community

Place

- A healthy, liveable and sustainable city

Council has set a clear target to '*Increase the quality and quantity of vegetation cover on Council land that contributes to a net gain throughout the municipality to increase canopy cover across the municipality*'.

Open Space Strategy 2009 aims to provide a comprehensive network of open space that delivers environmental, social and economic benefits to the community. Park trees are identified as a key component determining quality of open space. This Strategy is now under review.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

The Strategy includes a 15 year tree replacement program which is consistent with a “business as usual” approach and funding projected in the Long Term Financial Strategy.

Consultation

Council Officers attended an initial Councillor Briefing Session in March 2017 when councillors provided direction on the scope of the Strategy. A draft Strategy was presented to councillors at a further briefing on 4 December 2017 when final comments were provided in order to prepare the Strategy for community consultation.

Extensive consultation also occurred prior to the Councillor Briefing Sessions which included:

- Workshops, meetings and interviews with stakeholder council officers
- Assessments of the Strategies across local government
- Expert consultant advice.
- Consultation with Director City Planning, Design & Amenity on the “Future Considerations” associated with the city planning considerations and future strategic approaches.

Conclusion

The “Greening Our City” Urban Tree Strategy 2018 – 2028 is a 10 year plan that provides an important strategic direction and actions to suitably manage council’s tree population and improve our streetscapes over a 10 year period, providing a long lasting benefit on the appearance of our city as well as providing environmental benefits. The Strategy includes Action Plans necessary to deliver the strategic objectives of the Strategy, which will be reviewed annually and their progress reported on via the Annual Report to Council.

Recommendation

That Council adopts the draft “Greening Our City” Urban Tree Strategy 2018 – 2028 and that it be placed on community exhibition for a 28 day period during February 2018, and then brought back to Council.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

POLICY AND STRATEGY

"GREENING OUR CITY" URBAN TREE STRATEGY 2018-2028

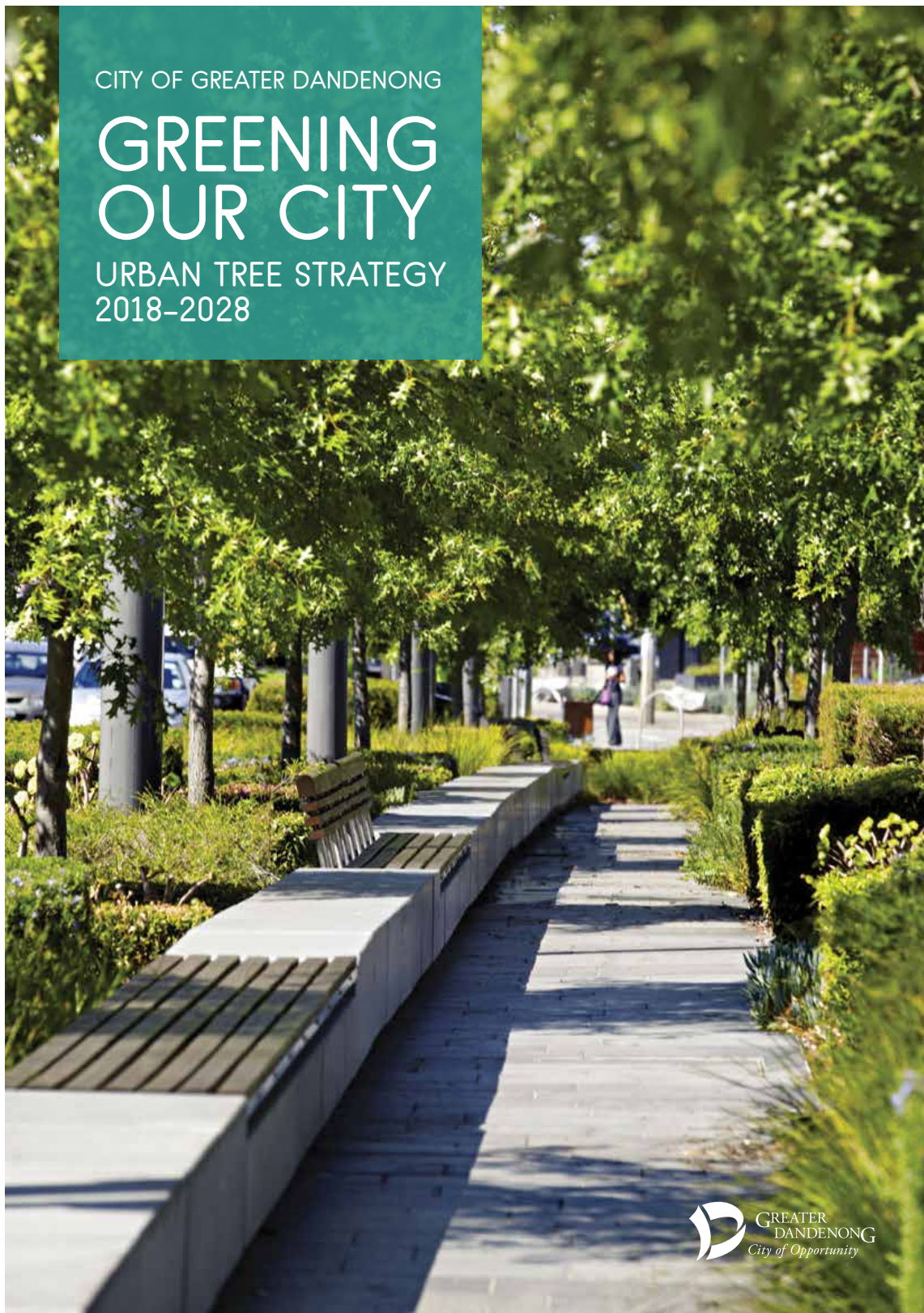
ATTACHMENT 1

**CITY OF GREATER DANDENONG
GREENING OUR CITY URBAN TREE
STRATEGY 2018-2028**

PAGES 45 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



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2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



APPROXIMATELY
55,000
STREET TREES ARE MANAGED BY
THE CITY OF GREATER DANDENONG



9.9%
IS THE STREET OVERALL
TREE CANOPY COVER FOR
THE MUNICIPALITY



10,249
VACANT STREET TREE SITES
ACROSS THE CITY THAT ARE
READY TO BE PLANTED

2 | GREENING OUR CITY



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

EXECUTIVE SUMMARY

The City of Greater Dandenong manages 55,000 street trees and a significant number of park trees. These trees form part of Greater Dandenong's urban forest which is the sum of all urban trees in the municipality, private and public trees. The urban forest is a very valuable and influential asset for The City of Greater Dandenong as it provides a raft of interconnected environment, social and economic benefits to the community such as shade, streetscape amenity, air pollution reduction and habitat for wildlife. The street tree population alone is worth an estimated \$182million.

Council's Urban Tree Strategy considers the current status, issues and opportunities for Council managed trees, namely the street and park trees of Greater Dandenong. The largest issue facing Council is that there are simply not enough street or park trees to provide the benefits needed by the community, in particular shade. Greater Dandenong's overall tree canopy is only 9.9 per cent which is the lowest of all metro Melbourne Municipalities on the eastern side of Melbourne.

Planting more trees, whilst the primary objective for Council moving forward, is not as simple as digging a hole and planting a tree. Careful planning must ensure that our streetscapes contain adequate space to accommodate trees, that the right species is chosen and that ongoing maintenance and risk management is undertaken to create safe and amenable streetscapes. The existing tree population also needs careful management and planning, to ensure a healthy and attractive tree population.

The Urban Tree Strategy has set a vision for:

"A healthy, green and resilient urban forest that is well managed, protected and provides benefits to the Community".

The key objectives that Council aims to work towards are:

1. Greening our City
2. Demonstrate best practice in urban tree management
3. Manage the interface between trees and infrastructure
4. Engage and educate the community about the importance of trees

A series of actions and targets have been set to lay the groundwork for Council's ongoing tree programs for the next ten years. By strategically planting more trees in locations of greatest need and following a set of best practice technical and management guidelines, Council hopes to have increased canopy cover to 15 per cent by 2028.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

INTRODUCTION

Urban trees are an important backdrop to the environment where people live, work and spend time. Each urban tree in Greater Dandenong is part of an urban forest population that helps to provide shade, absorb air pollution, filter stormwater, provide habitat to animals and improve the character and feel of Greater Dandenong's streetscapes. Natural shade from urban trees is very important in streets and parks to help cool the landscape during summer and to provide protection to people during periods of hot weather, especially to those people who are more vulnerable to heat than others.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

Urban trees include those in streets, parks, along urban waterways, within front and backyards, in carparks and along transport corridors. Whilst they're all very important components of the urban forest, this Urban Tree Strategy will consider only those trees that are managed and maintained by the City of Greater Dandenong which are the urban street and park trees.

There are approximately 55,000 street trees currently managed by Council and a significant number of park trees. The 55,000 street trees are together worth approximately \$182 million, making them a valuable Council asset. However, while they are healthy, well-structured and made up of a diverse array of species, there are simply not enough of them in Greater Dandenong to provide the benefits needed by the community. At just 9.9 per cent the City of Greater Dandenong's tree canopy cover is very low compared to other Victorian Local Government Authorities, indicating the deficiency in shade for protecting people. Added to this, there are currently over 10,000 vacant tree sites across urban Greater Dandenong streetscapes and a low number of large canopied trees that provide adequate shading across the entire city.

Council is facing a series of future challenges such as climate change, increasing populations and urban development. A well planned and managed urban tree population can help Greater Dandenong face these challenges by becoming healthier, more liveable and sustainable.

Council's Urban Tree Strategy sets the direction for managing Council's street and park trees so that maximum benefits can be derived whilst minimising risk. The Strategy will ensure that Council receives a positive return on its investment by making the street and park tree program more strategic, targeted and cost efficient.

VISION

A healthy, green and resilient urban forest that is well managed protected and provides benefits to the Community.

OBJECTIVES

Council has set four clear objectives to guide actions for urban trees.

1. Greening our City

Council will aim to increase existing tree canopy cover by filling all of the vacant street tree sites and renewing old or unsuitable trees across the Municipality

2. Demonstrate best practice in urban tree management

Utilising the detailed tree inventory, Council will make evidence based decisions to ensure a proactive tree planting and maintenance program utilising the new set of technical guidelines

3. Manage the interface between trees and infrastructure

Council will proactively manage unsuitable tree species within streetscapes and transition towards more suitable species.

4. Engage and educate the community about the importance of trees

Council will aim to engage with a diverse array of the community in consultations, tree planting days and engagement.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

CONTEXT AND SCOPE

The City of Greater Dandenong already acknowledges the key role that urban trees play in the region's overall liveability and in contributing to community health and wellbeing. The Urban Tree Strategy now fills the gap in determining how Council will increase canopy cover to benefit those in most need.

Council Plan 2017-21 prioritises a healthy, liveable and sustainable City with trees and the natural environment. Council hopes to achieve a city that *"delivers a clean and healthy environment for people to enjoy"* by planting street trees.

The Sustainability Strategy 2016-30 looks to provide a more liveable, well-planned, clean and healthy City. Council have set a clear target to *'Increase the quality and quantity of vegetation cover on Council land that contributes to a net gain throughout the municipality to increase canopy cover across the municipality'*.

Open Space Strategy 2009 aims to provide a comprehensive network of open space that delivers environmental, social and economic benefits to the community. Park trees are identified as a key component determining quality of open space. This Strategy is now under review.

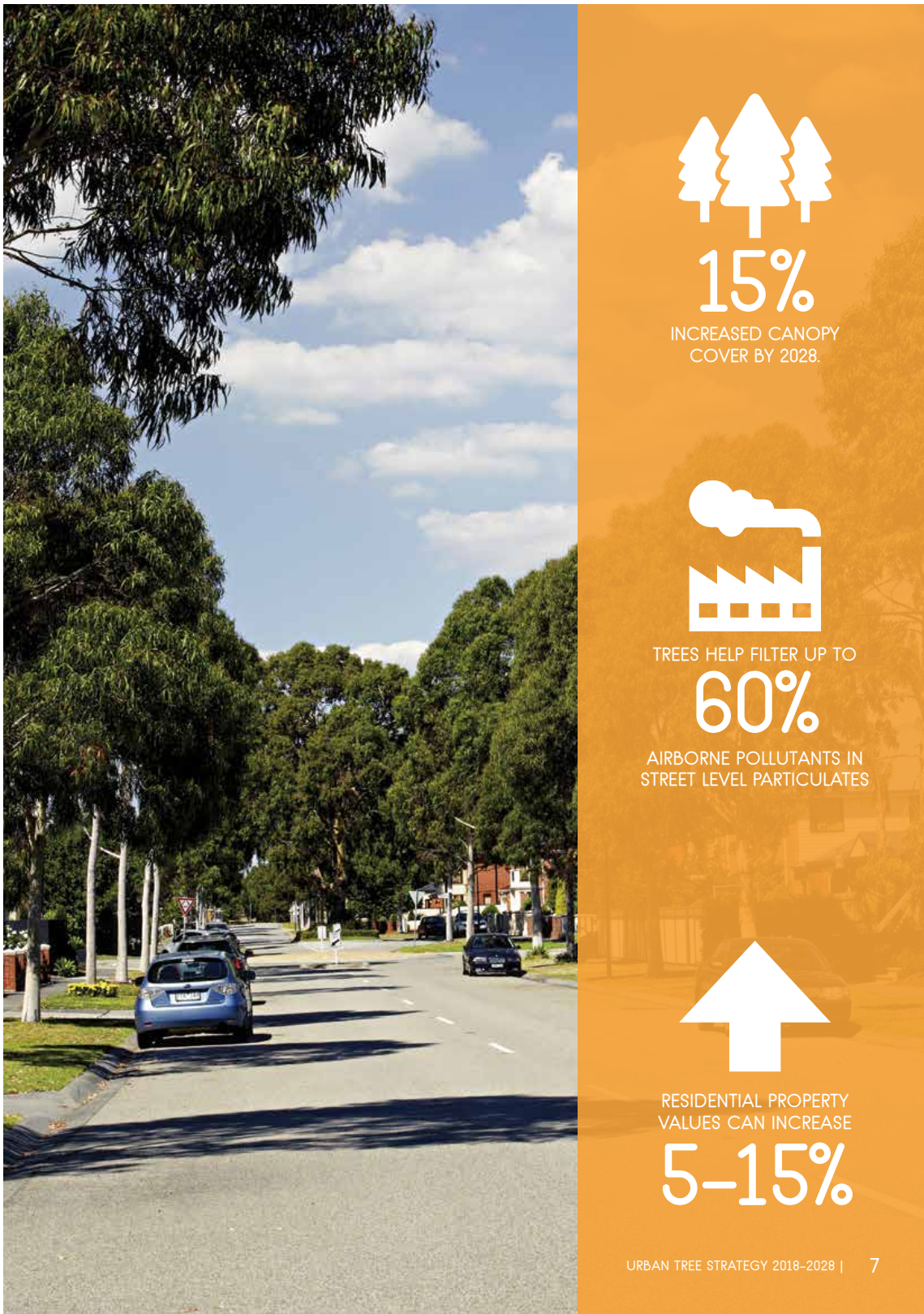
The Urban Tree Strategy analyses the benefits, issues and opportunities for Greater Dandenong's public street and park tree population.

Private trees, whilst an important component of the overall urban forest, are covered through separate processes using planning and local laws. Council does not have the ability to determine species planted on private land, nor administer their removal or renewal. A different set of planning decisions are required for trees on private land as well as significant community education and engagement. Hence, they are not included as part of this Strategy.

Trees in conservation reserves, bushland and regional parks, whilst managed by Council are managed through Bushland Management Plans, Masterplans or a Parks Asset Management program with a primary focus of enhancing environmental benefits. They already have their own detailed management framework and are also therefore not covered by this Urban Tree Strategy.



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

BENEFITS OF URBAN TREES

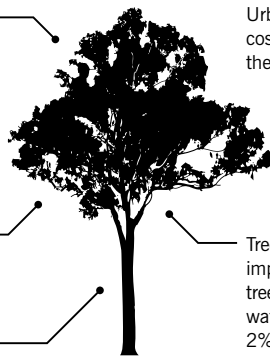
Urban trees provide many benefits and are one of the most cost effective means for local government to maximise social, environmental and economic benefits collectively from operational and capital programs.

ENVIRONMENTAL BENEFITS

Trees help filter airborne pollutants and there is up to a 60 per cent reduction in street level particulates where trees are present.

Through photosynthesis a tree can absorb up to 150 kg of CO₂ per annum, some of which is sequestered within the wood of the tree.

Trees provide wildlife habitats for many species.



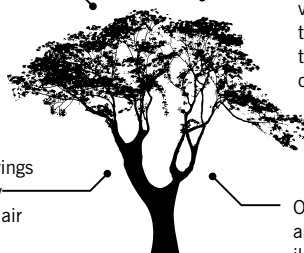
Shade trees reduce daytime surface temperatures by between 5-20°C. Urban canopy trees are one of the most cost effective mechanisms for reducing the urban heat island effect.

Trees can regulate stormwater flow and improve water quality. For every 5% of tree cover added to a landscape, storm water runoff is reduced by approximately 2%. This reduces localised flooding and pressure on the existing drainage systems.

ECONOMIC BENEFITS

Trees incorporated into commercial and retail precincts can increase business income by 20 per cent.

Appropriately placed trees in the residential landscape can realise savings up to 58 per cent and businesses by as much as 50 per cent on daytime air conditioning.



Residential property values can increase 5-15% in streets with street trees compared to nearby streets with no street trees. Appraised property values of homes that are adjacent to parks and open spaces are typically 8-20% higher than those of comparable properties elsewhere.

Office workers with a view of nature are more productive, report fewer illnesses, and have higher job satisfaction.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)**AMENITY**

Trees enhance urban areas, and large, mature street trees are found to be the most important indicator of attractiveness in a community.

Trees can provide landscape amenity through their variation in shape, texture and colour.

Trees help frame and screen views, and provide integration of landscape and scale to the built environment.

Trees can absorb sound waves to reduce urban noise.

SOCIAL

Spending time near trees improves physical and mental health by increasing energy level and speed of recovery, while decreasing blood pressure and stress.

Children function better than usual after activities in green settings and that the "greener" a child's play area, the less severe their attention deficit symptoms. Exposure to nature while young can influence a person's lifelong attitudes to environmental protection.

Trees can provide protection against skin cancer by reducing UV-B exposure (the most damaging type of solar radiation) by about half.

Reduced air pollution from the presence of trees helps to ameliorate respiratory problems, such as asthma, the leading serious chronic illness among children.

Trees can create a 1-2°C reduction in an extreme heat event, which can significantly reduce heat mortality rates for old and frail people.

Trees help build community by promoting contact, encouraging physical activity, reducing stress and stimulating social cohesion, with reduced crime and increased public safety.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

GREATER DANDENONG'S TREE ANALYSIS

CANOPY COVER

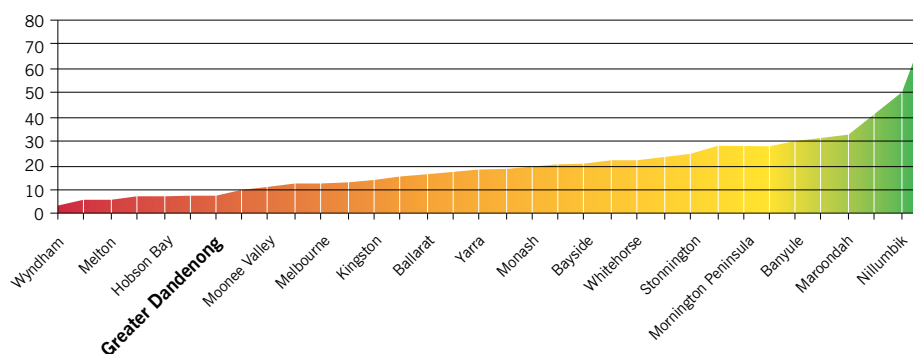
Tree canopy cover is the measure of the area of tree canopy when viewed from above, and is recorded as a percentage of total land area. A study of Australia's urban tree canopy coverage was undertaken in 2014 using a point sampling tool called i-Tree canopy (www.canopy.itreetools.org).

Canopy cover for the whole Municipality of Greater Dandenong was measured at approximately 9.9 per cent. This figure includes all trees across the municipality: private and public, along waterways and road reserves, carparks etc. A breakdown between public and private canopy cover was not

included within this study. When compared to other Municipalities across Metropolitan Melbourne, City of Greater Dandenong's tree canopy cover is very low. In fact, Greater Dandenong has the lowest canopy cover on the whole eastern side of Melbourne (Sustainability Strategy, 2016)

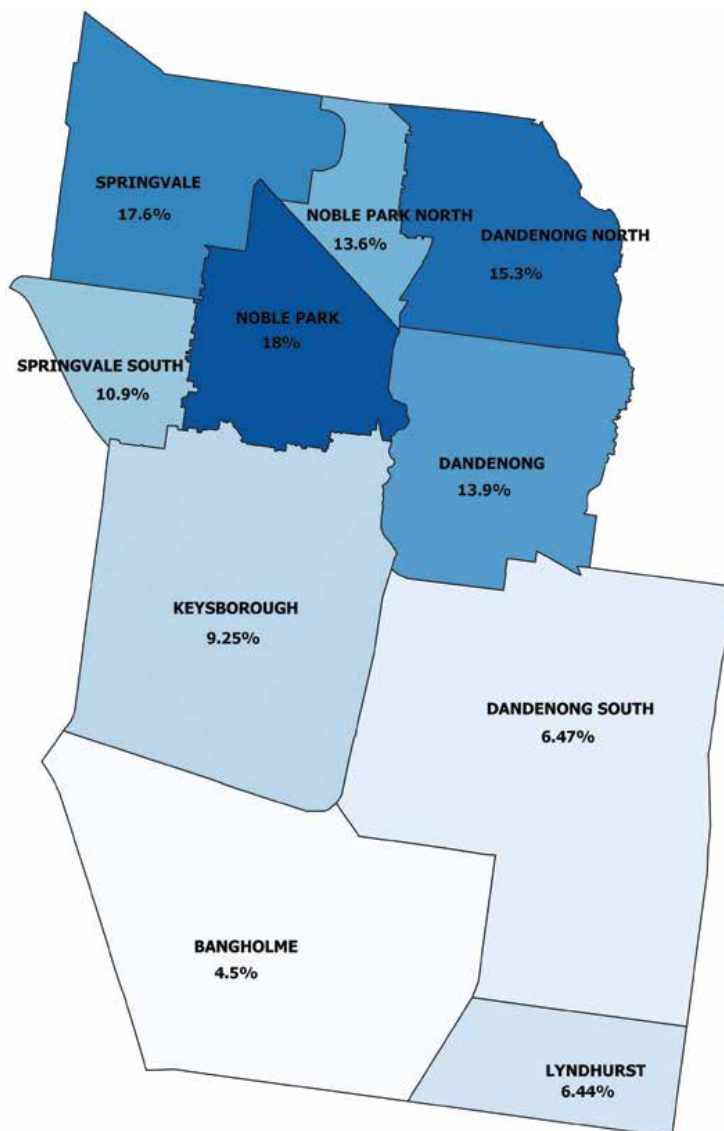
Canopy cover was also measured in a more recent analysis for each suburb. Noble Park and Springvale had the highest canopy covers at over 15 per cent, whilst to the South, Bangholme and Lyndhurst had the lowest recording only 4.5 per cent and 6.4 per cent respectively. Given that Keysborough and Bangholme are zoned as Green Wedge, it is surprising that there is so little tree canopy cover.

Canopy cover %'s for Local Government Authorities across Victoria (Jacobs et al, 2014)



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

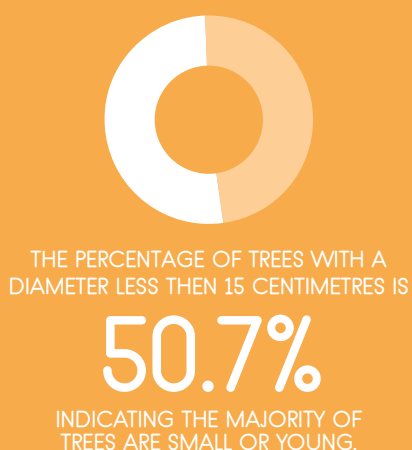
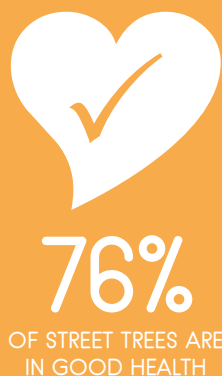
TREE CANOPY COVER FOR GREATER DANDENONG



The reasons for the lower canopy coverage particularly in the south of the city can be attributed to a variety of contributing factors including:

- Forestry of River Red Gum woodlands which provided timber for the building of Melbourne's docks.
- The southern section of the municipality being drained swampland.
- Past and present agricultural and industrial land use.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



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CURRENT STREET TREE POPULATION ANALYSIS

In 2016, data was collected for every street tree in Greater Dandenong and compiled into a tree inventory. This data is now available within Council's asset management and GIS systems. As mentioned, there is currently limited data collected for public trees located in parks and reserves or other Council managed facilities, however Council recognises that these trees are equally as important for providing benefits to the community.

Summary of street tree analysis:

- City of Greater Dandenong has a total number of 55,276 street trees
- Together they are worth approximately \$182 million, with an annual return of \$122,800 in environmental benefits
- There are approximately 240 different species and cultivars
- 76 per cent of street trees are in good health
- 90 per cent of street trees have good structure
- There are 10,249 identified vacant tree planting sites within streets

VALUE OF GREATER DANDENONG'S STREET TREES

Data held for each of Dandenong's street trees was inputted into an urban tree valuation model called i-Tree Eco, to provide a dollar value of the population of 55,276 street trees.

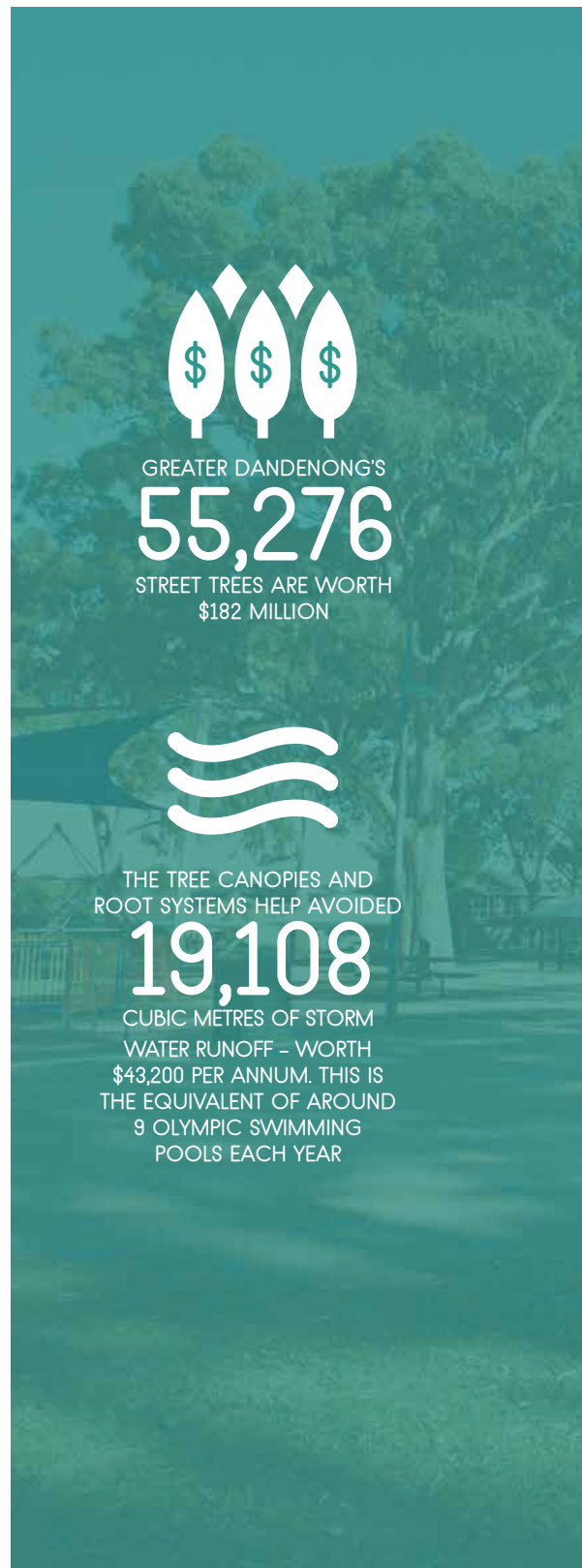
The i-Tree analysis provides data about the environmental services that trees provide and attributes provides a structural value to each tree. Structural value is the the value of the tree based on the cost of having to replace the tree and grow it to a similar size and function.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

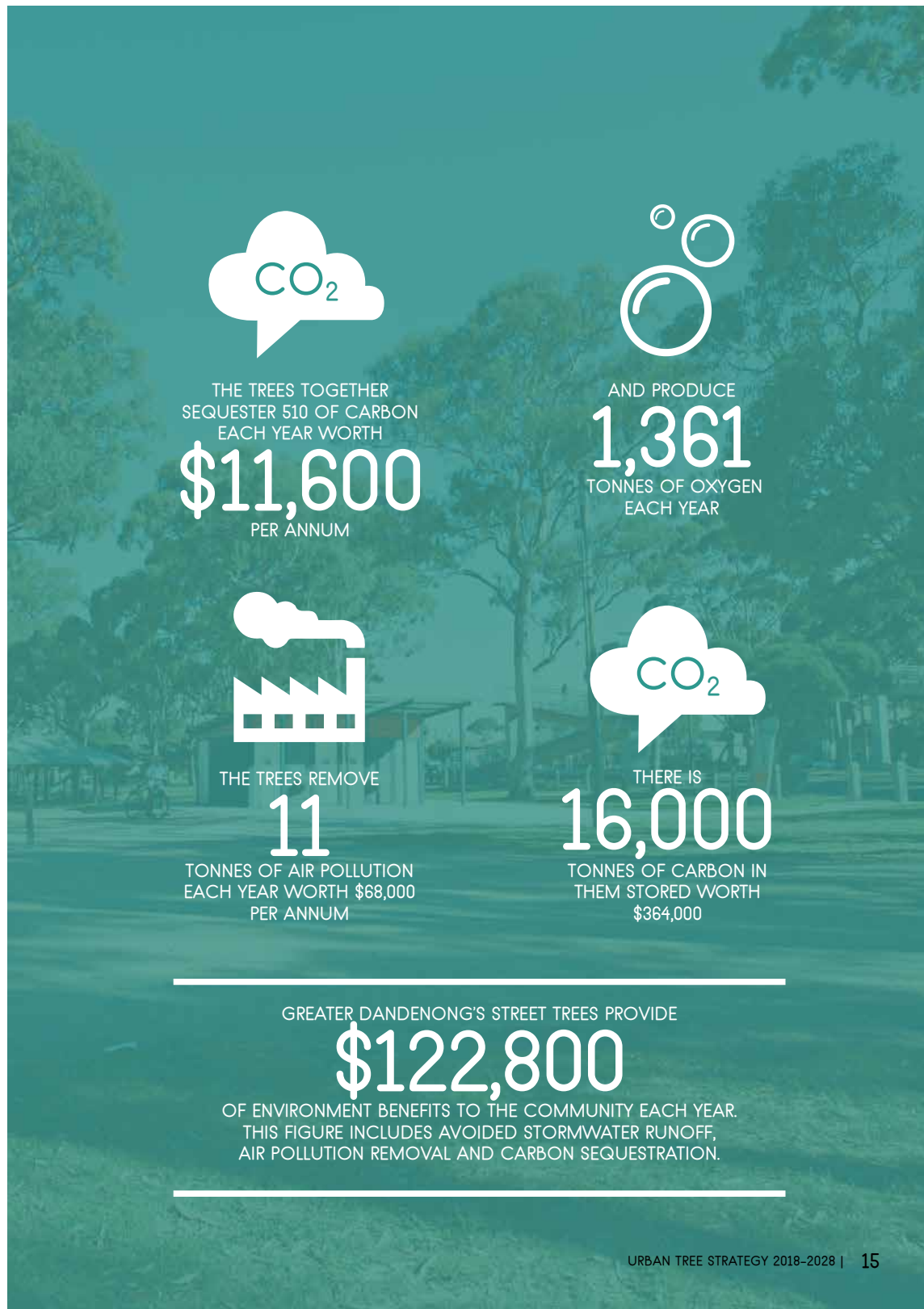


2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

SUMMARY OF THE I-TREE ASSESSMENT RESULTS



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)**SPECIES DIVERSITY**

A street tree population is healthier and more resilient the more diverse it is. This includes the diversity of species within it. Best practice suggests that no one species within a population should exceed between 5-10% of the total number. The table below suggests that Greater Dandenong's street tree population sits within these guidelines and is considered diverse. It is also worth noting that Greater Dandenong's street tree population would be considered typical across municipal Melbourne.

Of the most common species listed above, 11 are native to Australia and five are exotic.

The two most common species are both paperbarks and together make up nearly 11 per cent of the population. It should be noted that Council has not been planting either of these species for a number of years now, however Snow-in-summer has proven itself as an adaptable urban tree specimen, well suited to pruning under powerlines.

The Lagerstroemia's together make up 4.8% of the population and are likely to increase as they are regularly planted in streetscapes.

Table 1. Most common species – greater than 1000 in number

SPECIES	NUMBER	% OF TOTAL POPULATION
Melaleuca linariifolia (Snow-in-summer)	3138	5.7%
Melaleuca styphelioides (Prickly-leaved Paperbark)	2822	5.1%
Lophostemon confertus (Queensland Brush Box)	2606	4.7%
Prunus cerasifera 'Nigra' (Purple-leaved Cherry Plum)	2363	4.3%
Corymbia maculata (Spotted Gum)	2097	3.8%
Eucalyptus camaldulensis (River Red Gum)	2014	3.6%
Lagunaria patersonii (Norfolk Island Hibiscus)	1743	3.1%
Lagerstroemia indica (Crepe Myrtle)	1645	3.0%
Callistemon viminalis (Bottle Brush)	1546	2.8%
Pyrus calleryana (Callery's Pear)	1336	2.4%
Eucalyptus leucoxylon (Yellow Gum)	1335	2.4%
Tristaniopsis laurina (Kanooka)	1321	2.4%
Angophora costata (Smooth-barked Apple)	1243	2.2%
Melaleuca quinquenervia (Flat-leaved Paperbark)	1119	2.0%
Acer campestre 'Evelyn' Hedge Maple cultivar)	1060	1.9%
Lagerstroemia indica X L. fauriei 'Biloxi' (Biloxi Crepe Myrtle)	1012	1.8%

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

UNSUITABLE SPECIES

There are two species in the most common list that have proven themselves unsuitable for Greater Dandenong's streetscapes and have been excluded from the preferred species list.

Melaleuca styphelioides are very fast growing and cause significant problems when planted under powerlines. They can grow to twice the size of the *Melaleuca linariifolia* and as a result, they are frequently involved in lifted footpaths and kerb in smaller nature strips. Added to this, their stature and form make them an undesirable species for streetscape amenity and character. Given they are the second most populous street tree species, reducing their numbers will need to be done with careful planning and management so as to not reduce overall canopy cover or streetscape amenity.

Lagunaria patersonia have also been categorized as problematic in the public realm, not least for the irritating fibres in their seed pods and their low aesthetic value. They are also unsuitable for planting under powerlines and have also been involved in a number of infrastructure conflicts in smaller nature strips.

These species will be gradually transitioned out of the tree population. This means removing them over an extended period of time and replacing them with more suitable species. Trees under powerlines will be prioritised. Given the large number of both species it is not anticipated to remove all of these trees. Additional budget allocation will assist with significant reduction in the number of these trees and a reduction in damage to public infrastructure.

Existing infrastructure and physical constraints to be considered when planting the right tree.



Melaleuca styphelioides



Lagunaria patersonia

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)**MOST COMMONLY PLANTED SPECIES**

88 different tree species and/or cultivars have been planted in Greater Dandenong over the last 11 years (2004-2015). Table 2 lists the most commonly planted trees during this 11-year period.

In general, the list in Table 2 comprises medium to smaller statured trees.

Table 2: Most commonly planted species since 2004.

SPECIES	NUMBER
Brachychiton populneus (Kurrajong)	1134
Eucalyptus leucoxylon 'Euky Dwarf' (Dwarf Yellow Gum)	1098
Eucalyptus pauciflora 'Little Snowman' (Dwarf Snow Gum)	1074
Pyrus calleryana 'Capital' (Capital Callery Pear)	1025
Lagerstroemia indica x L. fauriei 'Zuni' (Crepe Myrtle cultivar)	1014
Acer campestre 'Evelyn' (Queen Elizabeth Hedge Maple)	1003
Malus ioensis 'Plena' (Bechtel's Crabapple)	879
Syzygium floribundum (Weeping Lilly Pilly)	866
Lagerstroemia indica x L. fauriei 'Biloxi' (Crepe Myrtle cultivar)	805
Lagerstroemia indica x L. fauriei 'Sioux' (Crepe Myrtle cultivar)	788

The collective number of *Crepe Myrtles* planted during this period is 2,954 which is approximately 14.5 per cent of all new trees planted making it the most commonly planted tree type within the City. Council will need to monitor its use of Crepe Myrtles into the future to ensure that they do not become over dominant within the overall population.

SPECIES SELECTION

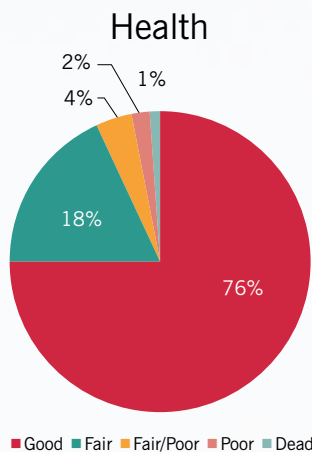
When considering species to be planted within a particular location, Council select species that are listed on the preferred Species list and consider the following:

- Availability of above and below ground space for tree roots and canopy
- Existing infrastructure and any physical constraints e.g. powerlines
- Quality of soil
- Ability to thrive in the location
- Water requirements
- Potential for infrastructure damage

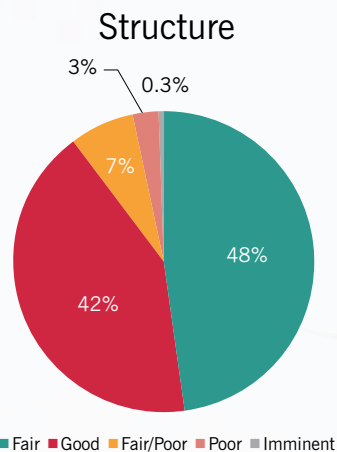


Lagerstroemia indica (Crepe Myrtle) in flower

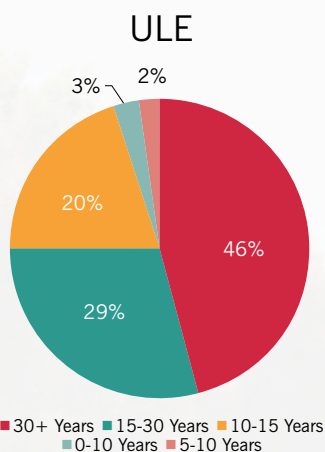
2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

**TREE HEALTH**

The majority of street trees are in good (76%) or fair (18%) health. A management objective will be to remove and replace the 7% fair to poor, poor and/or dead trees.

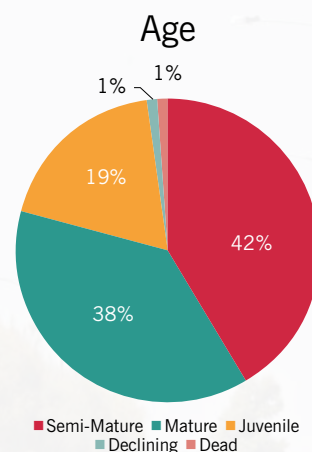
**TREE STRUCTURE**

The majority of trees have Fair (48%) or Good (42%) tree structure. A management objective will be to remove the 3.3% trees with poor or imminent structural defects.

**USEFUL LIFE EXPECTANCY (ULE)**

Useful life expectancy is the amount of time a tree is estimated to remain in the landscape before it needs to be removed and replaced. Tree health, age, structure and site appropriateness are all considered when allocating a tree its ULE.

75% of street trees have a long (30+ years) to moderate (15-30 years) ULE. Again, as with health and structure, a management objective would be to carefully manage the 5% of trees with a low ULE (0-5 years and 5-10 years) for eventual removal and replacement.

**TREE AGE**

Tree age analysis aligns closely with the ULE results. 18% of street trees are juvenile, which are newly planted and 42% are semi-mature which are still actively growing and yet to achieve their expected size in the location. Best practice stipulates that juvenile trees should represent around 40% of the population, semi-mature 30%, mature 20% and over mature 10% of the population.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)**VACANT STREET TREE SITES**

Based on the existing street tree inventory data, 10,249 vacant tree site planting opportunities have been identified across the City. Each year Council removes around 935 trees per year and plants around 1,700 trees, resulting in a current net gain each year of approximately 765 trees.

In order to fill the 10,249 vacant sites and reach a full street tree stocking rate within a 10 year period, Council will need to be planting about 2,178 trees per annum.

It is understood that there are likely to be large opportunities for planting more trees in parks and reserves as well.



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



60%

OF TREE POPULATION IS
JUVENILE OR SEMI MATURE.



1,700

NUMBER OF TREES PLANTED
EACH YEAR BY COUNCIL



88

NUMBER OF SPECIES AND/OR
CULTIVATORS PLANTED FROM
2004-2015

URBAN TREE STRATEGY 2018-2028 | 21

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

OPPORTUNITIES AND ISSUES FOR GREATER DANDENONG'S TREES

THE URBAN HEAT ISLAND EFFECT

An emerging issue facing all Australian cities, in particular Melbourne and Greater Dandenong, is the Urban Heat Island Effect, whereby the built-up urban area becomes warmer than the surrounding countryside, particularly at night. There is ample evidence now demonstrating that this artificial heat build-up is impacting on human health and compromising the quality of the environments that people live in. Evidence also now demonstrates the ability of trees and irrigated vegetation in mitigating this heat. By shading hard surfaces, trees can stop the absorption of heat into the landscape and they can cool the air through their function of evapotranspiration, particularly at night.

The Satellite image shown in Figure 1 demonstrates the various areas across the City that are displaying hotter surface temperatures than others. Of note are the heat islands over the activity centres and the Dandenong South Industrial area. The Activity Centres are important to note because they also contain the highest levels of pedestrian activity across the Municipality. As mentioned, urban trees are an efficient and cost effective solution for mitigating urban heat. Providing shade and thermal comfort for pedestrians, especially in areas of high pedestrian activity will need to be considered for improving the overall liveability of the municipality.

Opportunity: Planting large canopied trees in suitable locations to mitigate urban heat



Shade trees reduce daytime surface temperatures by between 5-20°C. A strategically placed tree in an urban area can reduce ambient temperatures by 2-5°C. Trees can be one of the most effective mechanisms for reducing the urban heat island effect

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

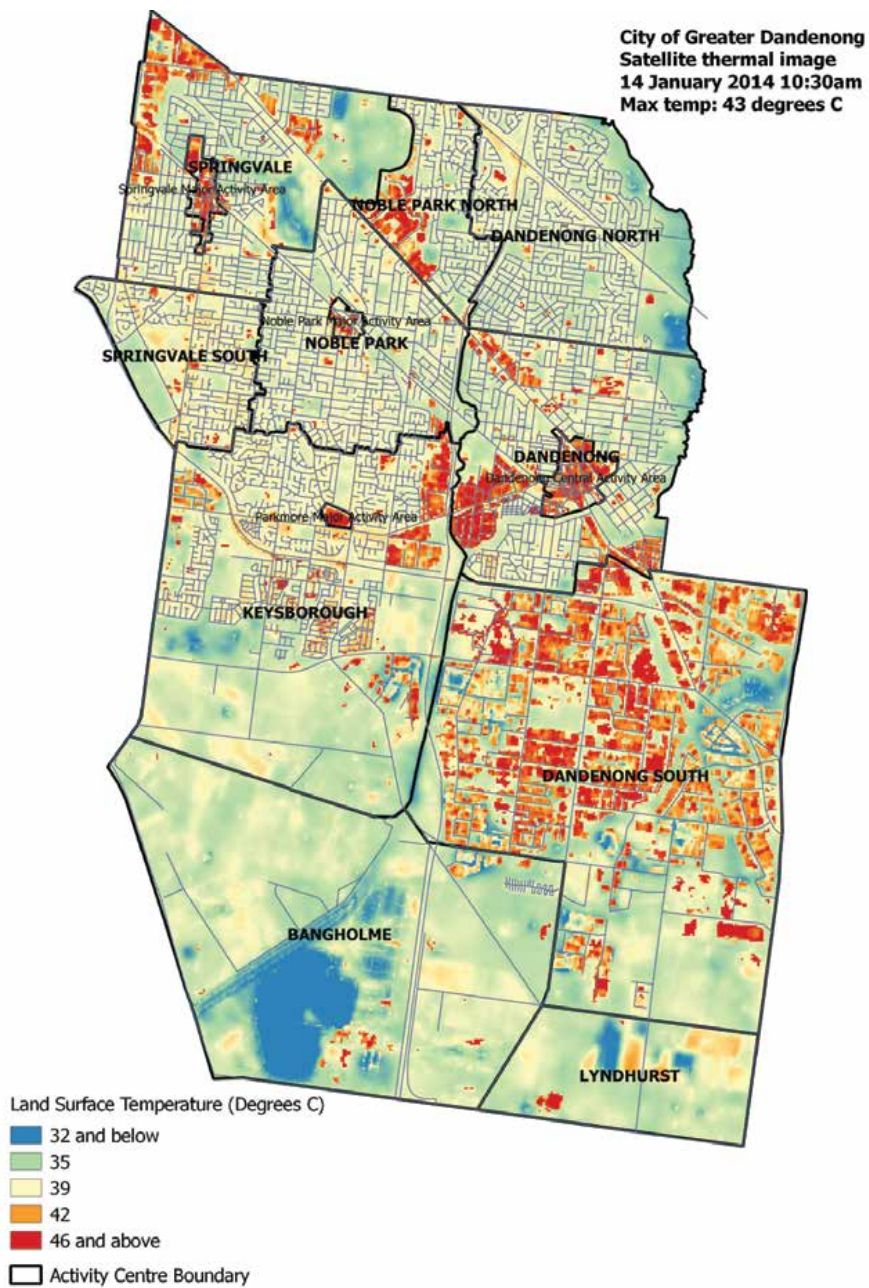
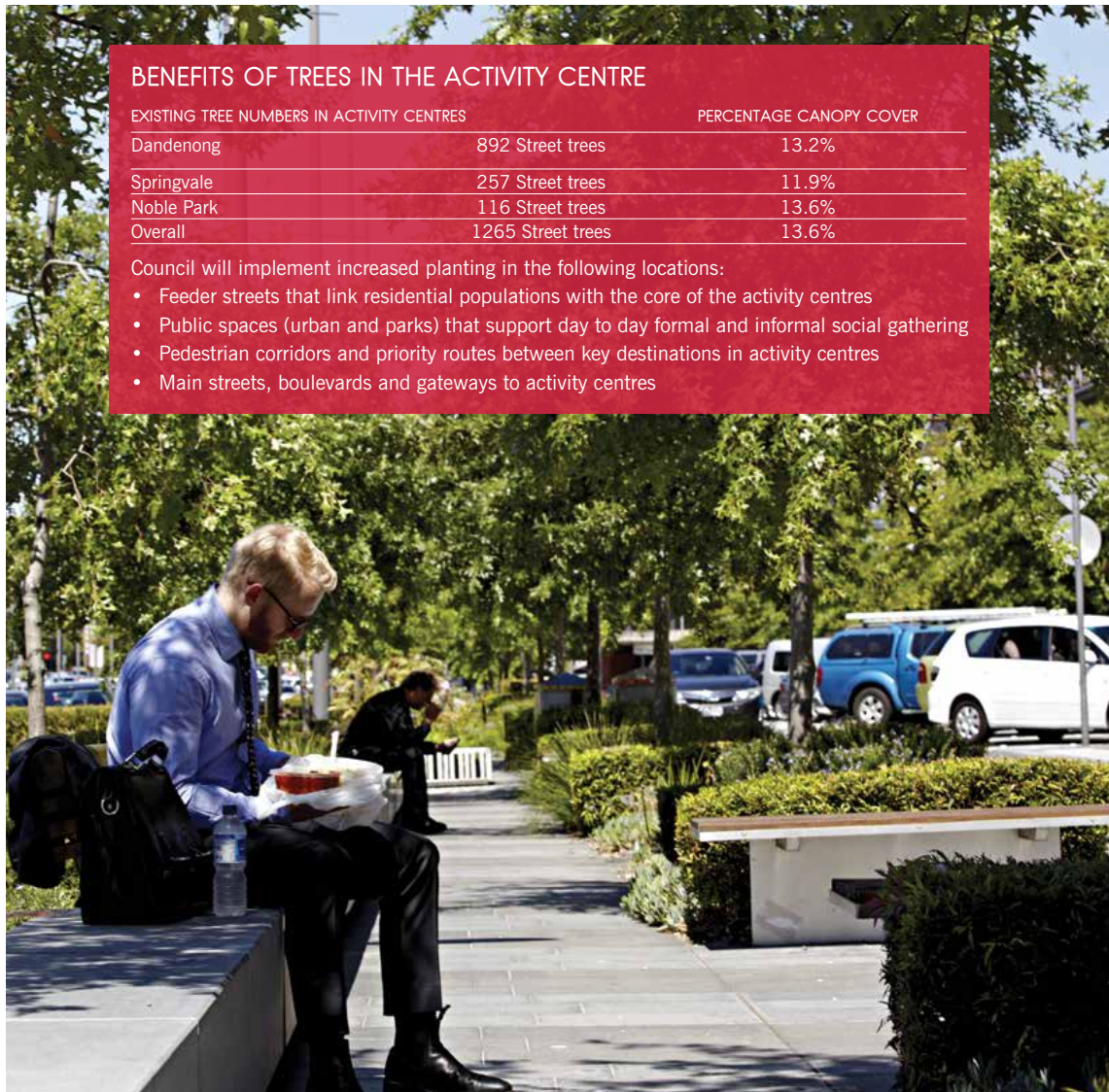


Figure 1: Satellite thermal image of Greater Dandenong showing hotspots

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)**ACTIVITY CENTRES**

Activity Centres in Greater Dandenong are demonstrated hotspots, they are a place of high pedestrian activity and are major public transport hubs. As a result, urban design and renewal in these centres must prioritise the planting of natural shade, but also the use of materials that reflect, not absorb heat. These areas will be a challenge for Council as they are predominantly made up of hard surfaces and contain many pieces of hard infrastructure such as buildings, awnings, overhead powerlines, underground surfaces etc. Finding adequate space to plant trees so that they will thrive and grow to their maximum

potential will be important as will the use of special design technologies like structural cells and permeable paving to improve growing conditions for trees.

Opportunity: Prioritise planting of shade trees with Greater Dandenong's Activity Centres

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

SOCIAL VULNERABILITY TO HEAT

Considerable work has been conducted in Melbourne by researchers at Monash University to determine which members of the population are more vulnerable to urban heat. Knowing where these vulnerable people are located helps Council to prioritise certain locations for heat reduction strategies such as street and park tree planting. Members of the community who are most at risk of heat related illness are:

- Older people who live alone
- Young children
- The most socio-economically disadvantaged

Using 2011 Census based data, areas of social vulnerability have been mapped.

Areas of concentrated social vulnerability have been mapped alongside hotspots demonstrating areas of overlap. Both Springvale and Dandenong are clear opportunities for increasing natural shade to help protect vulnerable community members from heat. Kindergartens have been mapped as the most commonly used facility for young children. Streets linking socially vulnerable communities to services such as kindergartens, schools and activity centres are also clear opportunities for a street tree planting program.

Opportunity: Prioritising the planting of trees where hotspots intersect with areas of high pedestrian activity and social vulnerability

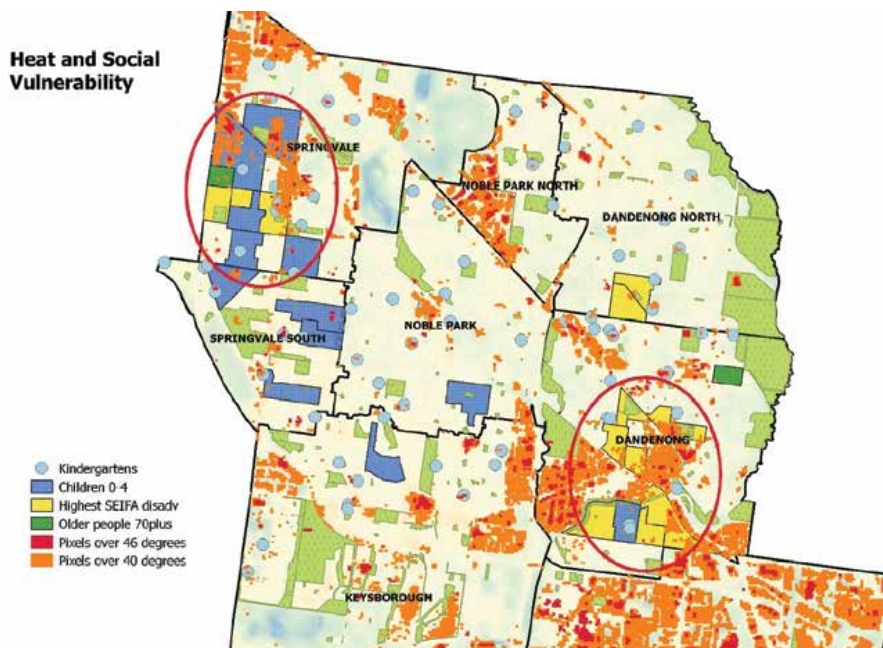


Figure 2: Social vulnerability across Greater Dandenong mapped with hotspots

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)**OPPORTUNITIES AND ISSUES FOR GREATER DANDENONG'S TREES****CLIMATE CHANGE**

Climate change is expected to bring warmer temperatures, wetter winters, drier summers and increasing rates of bushfire and insect infestations. Three predicted changes to climatic conditions that could impact on trees within the City directly are:

Reduction in average surface water availability. In Melbourne the average long-term stream flow into water supply catchments could be reduced by up to 11 per cent by 2020, and as much as 35 per cent by 2050.

The average annual number of days above 35 degrees Celsius is likely to increase from 9 days currently experienced in Melbourne to up to 26 days by 2070 without global action to reduce emissions.

Changes to the frequency of extreme weather:

Increased frequencies of occurrence of extreme weather events. For example, a 5 per cent increase in rainfall intensity will see the current one-in-130-year event become a one-in-100 year event

Droughts are likely to increase in relative frequency, intensity and duration. Dry conditions that currently occur on average one in every four years might occur up to one in three years by 2030

More intense rainfall events – Annual average increases in the intensity of heavy rainfall events are expected to be about 0.9 per cent with the strongest increases in winter and summer.

It is expected that these effects will interact with existing urban stresses such as air pollution, soil compaction and heat island effects. Managing for tree health will become increasingly important, and selection of tree species tolerant of extended drought, increased heat and insect infestation will become a necessity.

Opportunity: Continue to update Greater Dandenong's street and park tree species lists ensuring that Greater Dandenong is planting trees that are able to adapt to changing climates whilst continuing to provide maximum benefits.

WATER MANAGEMENT

Water is a critical component of healthy urban landscapes, including trees and yet drainage systems have been expertly designed to divert all stormwater away from urban areas as quickly as possible. Trees planted in concrete pavements will use their root systems to seek water and nutrients wherever possible if they are not irrigated. Without water, landscapes and certain tree species become vulnerable and are not able to maximise their environmental, social and economic benefits. Further to this, climate change modelling would suggest that annual rainfall is likely to reduce, further decreasing the availability of water for tree health.

In order to overcome this, Council has the opportunity to consider the following when planting street and park trees:

Using water sensitive urban design, including passive stormwater capture, to retain as much stormwater in the urban landscape as possible for the benefit of trees and to help mitigate the urban heat island effect (www.greaterdandenong.com/document/25978/water-sensitive-urban-design)

Select resilient, heat tolerant and drought tolerant species where possible

Providing adequate underground growing space for tree roots and soil moisture retention

Opportunity: integrate smarter growing conditions for newly planted trees including better soil volumes and stormwater infiltration capacity

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

INFRASTRUCTURE AND TREES



As trees grow towards full maturity, their growing space requirements increase. If adequate space has not been allocated for tree roots or crowns, then conflicts between trees and surrounding infrastructure such as roads, drains and footpaths can arise. Inappropriately selected and planted tree species from the past are currently increasing the risk of conflict with infrastructure. There are two particular species in Greater Dandenong that are deemed unsuitable for planting in streetscapes, namely *Lagunaria patersonni* and *Melaleuca styphelioides*. In recent years, as these trees reach maturity, they have been involved in a number of infrastructure conflicts.

Opportunity: Develop budget allocation for a program to remove and replace undesirable tree species to avoid further damage to infrastructure.

URBAN DEVELOPMENT

The urban population for Greater Dandenong is predicted to increase by 22 per cent by 2040 (greaterdandenong.com). Urban development, renewal and infill will occur across the urbanised area of Greater Dandenong to house these new residents and also the expected increase in workers. Unfortunately, with development can come conflict between established trees and infrastructure. These conflicts can incur maintenance and infrastructure damage costs and may also compromise the health and vitality of the tree. Development has also anecdotally been a cause for street tree removals.

Potential impacts can come from:

- Increasing the size and number of vehicle crossovers and other hard surfaces
- Reduction of available space and quality soil volume for existing and new trees.
- Installation of underground services with subsequent tree root impacts.
- Altering existing soil properties such as compaction, lowering or raising soil levels and nutrient status.

There are new technologies and design features that can be used in streetscape and urban design to help reduce the conflicts between hard infrastructure and trees. Such technologies include porous pavements, structural cells, structural soils as well as trenching. Soil Profile Rebuilding (SPR) is also a technique that can be used to improve the structure of soils following development that can allow better tree growth.

Council will also need to continue to ensure that the most suitable species are chosen for individual locations to minimise infrastructure conflicts.

Opportunity: Ensure appropriate growing conditions are created for new trees, plant the right tree in the right place and ensure protection mechanisms are in place for all street trees to prevent damage or removal for development.



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



11–35%

REDUCTION IN AVERAGE LONGTERM
STREAM-FLOW INTO WAYER SUPPLY
CATCHMENT BT 2050



35°C

AVERAGE NUMBER OF DAYS ABOVE
35°C WILL INCREASE FROM 9 DAYS
TO 26 DAYS BY 2017



0.9%

EXPECTED ANNUAL AVERAGE
INCREASES IN THE INTENSITY OF
HEAVY RAINFALL

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COMMUNITY PERCEPTIONS OF TREES

In general, the community values the role that street and park trees play in a healthy, liveable, urban environment. Many would acknowledge that their benefits far outweigh their annoyances.

However, there still exist some very real and perceived fears of urban trees. Some community members fear dropping limbs, trees being 'messy' or doing damage to adjacent infrastructure and that resources would be better spent on other community assets. There is also a strong association of native trees with bushfires.

In order to see the general community perception of public trees improve Council will need to engage in the following:

- Greater community consultation and education to a more diverse range of the community
- Improved access to web based information on Greater Dandenong's trees in various languages
- Develop a community tree planting program that encourages a diverse array of Greater Dandenong residents to be involved, participating together in outdoor activities
- Strong Council leadership on tree planting within the media
- Strengthening relationships with developers and enforcing guidelines on street tree planting in new developments

Opportunity: Develop and implement a plan to engage, consult, involve and educate the Greater Dandenong community to further understand the importance of a healthy tree population and to be involved in helping to plant it.



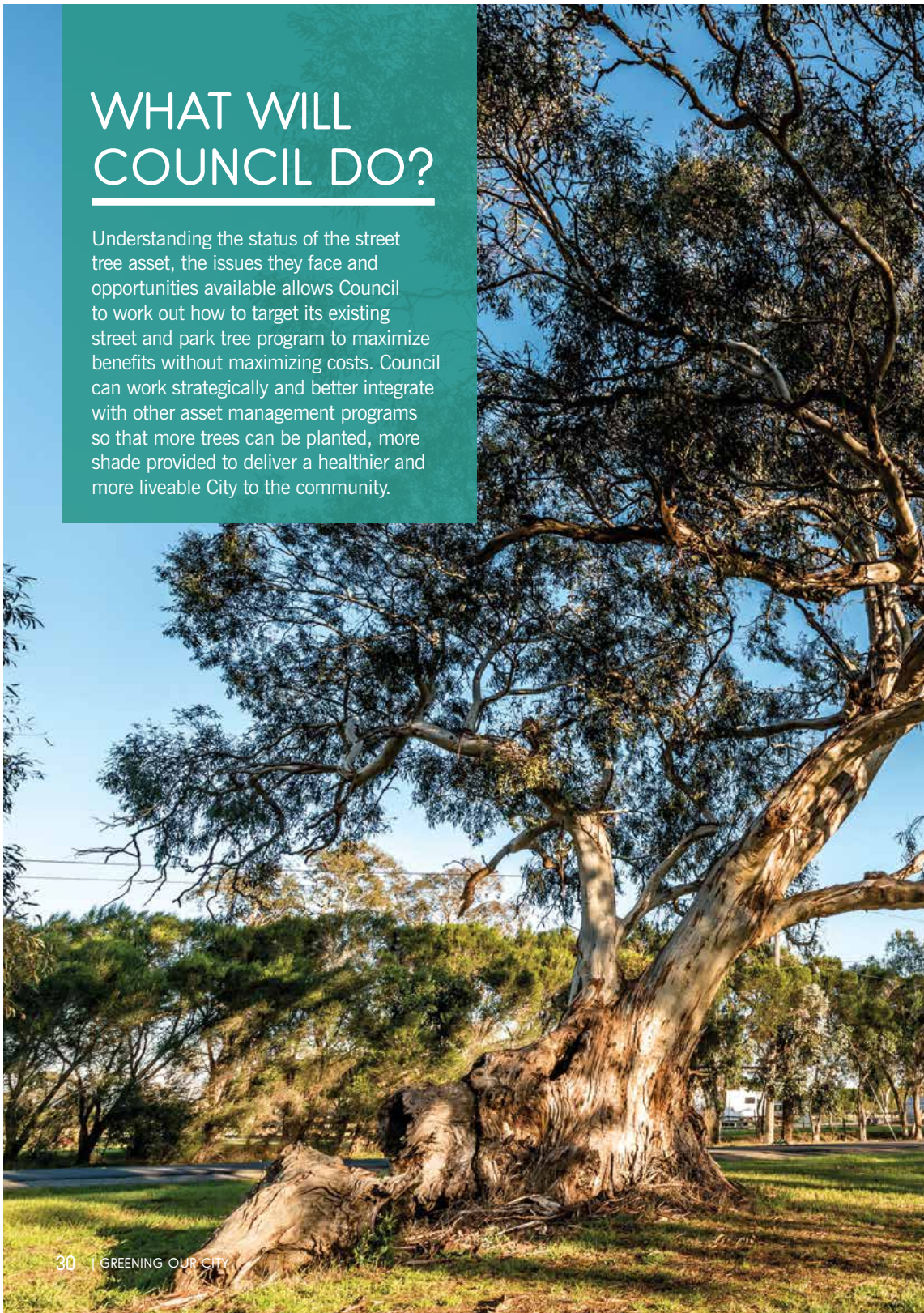
2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

WHAT WILL COUNCIL DO?

Understanding the status of the street tree asset, the issues they face and opportunities available allows Council to work out how to target its existing street and park tree program to maximize benefits without maximizing costs. Council can work strategically and better integrate with other asset management programs so that more trees can be planted, more shade provided to deliver a healthier and more liveable City to the community.



2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

ACTION PLAN

Objective 1:

Greening our City

Targets:

- Increase tree canopy cover for the Municipality to 15 per cent by 2028
- Reduce vacant street tree sites down to 0 by 2028

ACTION	MEASURE	RESPONSIBILITY	TIME FRAME
Implement the 10 Year Tree Planting Program	<ul style="list-style-type: none"> • Audit of tree data 	<ul style="list-style-type: none"> • Parks Unit 	Year 10 (30/06/2028)
Ensure recognition of the Urban Tree Strategy in key strategic and policy documents, such as Council Plan, Sustainability Strategy, Health and Wellbeing Strategy.	<ul style="list-style-type: none"> • All relevant Council documents to reference Urban Tree Strategy vision and objectives 	<ul style="list-style-type: none"> • Infrastructure Services • Planning • Statutory planning • Corporate Planning 	Year 10 (30/06/2028)
Seek additional Government funding opportunities for tree planting programs and monitoring e.g. Smart Cities or 20 Million Trees programs	<ul style="list-style-type: none"> • Additional funding granted each year for tree planting programs • Number of grants applied for 	<ul style="list-style-type: none"> • Parks Unit • Grants Officer 	Year One – ongoing annually (30/06/2019-30/06/2028)
Develop Tree Planting and Protection Guidelines for developers	<ul style="list-style-type: none"> • Guidelines completed and in operation 	<ul style="list-style-type: none"> • Parks Unit • Statutory Planning • Civil Development 	Year One (30/06/2028)
Ensure that sufficient space is maintained for existing trees and for new tree planting. Providing appropriate space (rooting volume) for trees	<ul style="list-style-type: none"> • Guidelines for species selection and tree planting completed and in operation 	<ul style="list-style-type: none"> • Parks Unit • Statutory Planning • Civil Development 	Year One (30/06/2018)
Investigate opportunities for establishing wildlife corridor links where appropriate.	<ul style="list-style-type: none"> • Completion of two Wildlife corridor links tree plantings 	<ul style="list-style-type: none"> • Parks Unit • Sustainable Planning and Environment 	Year Five (30/06/2023)
Establish an urban forest/tree working group to regularly meet to discuss tree management issues and opportunities for urban trees.	<ul style="list-style-type: none"> • At least two meetings are conducted each year 	<ul style="list-style-type: none"> • Parks Unit • Planning & Design • Statutory Planning • Activity Centre Revitalisation • Civil Development • Roads and Drains • City Improvement 	Year Two – ongoing annually (30/06/2019-30/06/2028)

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

ACTION PLAN**Objective 2:**

Demonstrate Best Practice Urban Tree Management

Targets:

- Reduce the number of trees with low useful life expectancy from 5 per cent to 2 per cent by 2028
- Reduce percentage of trees with poor and imminent structure from 3 per cent to 1 per cent by 2028

ACTION	MEASURE	RESPONSIBILITY	TIME FRAME
Implement the 2018 Arboriculture Operations Manual	• Guidelines in place	• Parks Unit	Year One (30/06/2018)
Implement the 2018 species list for street and park tree planting	• Species list in place	• Parks Unit	Year One (30/06/2018)
Collect full park tree inventory	• Audit of park trees data	• Parks Unit • Asset Management	Year Five (30/06/2023)
Integrate and communicate with internal departments to streamline all asset works including trees to minimise future program conflicts	• Two asset meetings with other asset managers per year to integrate programs	• Engineering Services	Year One – ongoing annually (30/06/2019-30/06/2028)
Maintain proactive tree management programming and provide adequate resources to minimise risk and ensure best practice is maintained	• Quantified reduction in storm damaged tree removals	• Parks Unit	Year One – ongoing annually (30/06/2019-30/06/2028)
Systematically assess all street and park trees to mitigate tree risk for residents and visitors to the City.	• Tree inspections completed as per cyclic pruning contract 1516-03A	• Parks Unit • Arboricultural Contractors	Year Two – ongoing biannually (30/11/2019-30/06/2028)
Use passive storm water irrigation in new tree planting areas where possible. Introduce water sensitive urban design (WSUD) initiatives where possible. Establish irrigation water requirements and water budgets for urban trees and landscapes.	• Establishment of two passive stormwater infiltration systems	• Parks Unit • City Improvement • Activity Centre Revitalisation	Year Five (30/06/2023)
Maintain accurate and current data and documentation for the management of Council's tree assets.	• Audit tree data	• Parks Unit • Asset Management	Year 10 (30/06/2028)

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

Objective 3:

Manage the interface between trees and infrastructure

Targets:

- Reduce percentage of *Melaleuca styphelioides* from 5.1 per cent to 3 per cent by 2028
- Reduce percentage of *Lagunaria patersonia* from 3.1 per cent to 2 per cent by 2028

ACTION	MEASURE	RESPONSIBILITY	TIME FRAME
Reduce the percentages of <i>Melaleuca styphelioides</i> and <i>Lagunaria patersonia</i> within the street tree population	<ul style="list-style-type: none"> • Audit of tree data 	<ul style="list-style-type: none"> • Parks Unit 	Year 10 (30/06/2028)
Suitable species to be planted in suitable locations every time to mitigate potential conflicts with infrastructure and to reduce long-term risk.	<ul style="list-style-type: none"> • Quantified reduction of tree related lifted footpaths measured through cyclic footpath inspections • Benchmark to be established after year five 	<ul style="list-style-type: none"> • Parks Unit • Roads and Drains Unit • City improvement 	Year Five – ongoing (30/6/2028)
Implement a range of strategies including infrastructure re-design solutions, selective root pruning and the removal of trees where damage cannot be rectified through other Arboricultural techniques.	<ul style="list-style-type: none"> • Quantified reduction of tree related lifted footpaths measured through cyclic footpath inspections • Benchmark to be established after year five 	<ul style="list-style-type: none"> • Parks Unit • Roads and Drains Unit • City improvement 	Year Five – ongoing (30/06/2023-30/06/2028)
In areas of high density e.g. activity centres, investigate the use of structural cells and soils to create healthier growing conditions for trees	<ul style="list-style-type: none"> • Audit of tree population in Activity Centres 	<ul style="list-style-type: none"> • Parks Unit • Activity Centres Revitalisation 	Year 10 (30/06/2028)
Continue to build relationships with utility service providers and other landholders, such as LXRA, United Energy and VicRoads to minimise the impacts of works on the urban tree population. Co-ordinate with service providers and other Council departments to ensure sustainable management of public managed trees.	<ul style="list-style-type: none"> • Meetings attended, noted and documented • Audit of declared high bush fire risk area trees completed by October each year 	<ul style="list-style-type: none"> • Parks Unit 	Year One – ongoing annually (30/06/2019-30/06/2028)
Protect Council trees from development and other activities that threaten their health and viability and minimise the conflict between trees and infrastructure where possible.	<ul style="list-style-type: none"> • Guidelines in place 	<ul style="list-style-type: none"> • Parks Unit • Planning & Design • Civil Development 	Year One (30/06/2018)

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

ACTION PLAN**Objective 4:**

Engage and educate the community about the importance of trees

Targets:

- Run 6 annual planting days within reserves each year
- Run 5 indigenous planting days in schools each year
- Run 6 "Adopt a Park" programs with local schools each year

ACTION	MEASURE	RESPONSIBILITY	TIME FRAME
Consult with the community about all major projects involving tree removal and tree planting.	<ul style="list-style-type: none"> • Five positive media releases and articles published in 'The City' • Notification signs established in parks before major tree planting programs 	<ul style="list-style-type: none"> • Parks Unit • Media and Communications • City Improvements • Activity Centres Revitalisation 	Year One – ongoing annually (30/06/2019-30/06/2028)
Notify residents of upcoming tree planting projects in their street.	<ul style="list-style-type: none"> • Tree planting notification cards completed and in operation • Notification documented by planting contractor through monthly contract reports 	<ul style="list-style-type: none"> • Parks Unit • Planting contractor • Open Space Projects 	Year One – ongoing annually (30/06/2018-30/06/2028)
Update the information content of Council's webpage for trees to reflect updated knowledge and practices adopted within this Strategy and the guidelines	<ul style="list-style-type: none"> • Website to contain Urban tree strategy, and electrical lines clearance plan 	<ul style="list-style-type: none"> • Parks Unit • Media and Communications 	Year One – ongoing annually (30/06/2018-30/06/2028)
Hold tree planting days in line with National Tree Day	<ul style="list-style-type: none"> • Planting days completed 	<ul style="list-style-type: none"> • Parks Unit 	Year One – ongoing annually (30/06/2019-30/06/2028)

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

IMPLEMENTATION

10 YEAR TREE PLANTING PROGRAM

The primary delivery tool for implementing Council's Urban Tree Strategy vision will be the 10-year planting plan. The objectives of this plan are to:

- fill prioritised vacant street tree sites
- renew poor quality streetscapes
- plant shade trees in parks of most need and
- develop significant avenues throughout the municipality.

A number of streets, parks and opportunity sites have been identified for tree planting within the 10 Year Planting Plan which were prioritised by:

- those streets with high street tree vacancy rates, trees with low ULE and number of inappropriate or declining trees
- those parks with no to low existing tree canopy cover
- those areas across the municipality that were more socially vulnerable than others and therefore required more shade to protect people and to provide greater amenity
- those areas that provided opportunities for biodiversity and habitat links or mitigation of localised flooding.

The 10-year planting plan effectively supersedes Council's current street and park tree planting program. It is targeted, strategic and evidence based. Each year, the relevant residents will be notified and consulted regarding the locations and species selected for their street or park.

CITY OF GREATER DANDENONG ARBORICULTURE OPERATIONS MANUAL

Technical Guidelines have been developed to support this Strategy and outline current best arboricultural practice for tree management, including all relevant Australian Standards. The guidelines include a Species Planting List that has been recently been updated to remove non performing species and include other species that are new and to be trialed.

- Areas of management covered include:
- Tree risk management
- Managing and decision making for conflicts with infrastructure
- Species selection and tree planting
- Tree pruning
- Plant health care and integrated pest management
- Tree root management
- Tree protection of Council managed trees
- Tree removal and retention guideline



URBAN TREE STRATEGY 2018-2028 | 35

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

PERFORMANCE MONITORING AND REVIEW

Performance monitoring and ongoing review will be important to ensure that best practice guidelines remain current and that programs are on track to deliver the visions and objectives as set out in this Strategy.

Changes to climate, technologies, resource allocations and community expectations will all necessitate regular reviews of the way that Council manage its urban tree population.

The following review points will occur:

Every 2 years: Strategy actions, progress towards targets and technical guidelines are to be reviewed.

In 10 years (2028): The Strategy itself will be reviewed and updated. At this 10-year marker point, Council will also remeasure the canopy cover, reaudit its tree inventory and measure the achievement of its targets in readiness for an updated Strategy.

FUTURE CONSIDERATIONS

Whilst the scope of this Strategy was limited to park and street trees, there are some considerations for Council to consider in the future. These considerations would strengthen Council's ability to plan for and manage the whole urban tree population, namely the urban forest. This could extend to trees in private realm, within carparks and on other government owned land. Considerations as follows:

1. Investigate tree regulations for the protection of private trees:
 - Undertake further landscape and/or canopy analysis to identify where and what may need protection.
 - Identify canopy coverage over private land compared to public land.
 - Investigate the feasibility of a significant tree register in protecting private trees
 - Incorporate tree protection regulations within the Planning Scheme.
 - Initiate education programs to strengthen the importance of protecting trees; located on both private and public land.
2. Investigate the planning scheme's ability to provide adequate space for future trees in private developments, especially sub-divisions.
3. Investigate canopy coverage within Council managed car parks and investigate planting systems that could see trees successfully incorporated.
4. Develop an urban forest strategy, which aligns planting programs such as the 10-year planting program with other potential planting programs for Activity Centres, major parks and reserves, other Council facilities as well as strengthening Council's planning and local laws framework for protecting private trees.

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

GLOSSARY

Biodiversity: The variety of all life forms on earth: the different plants, animals and micro-organisms and the ecosystems in which they are a part

Canopy cover: the measure of the area of tree canopy when viewed from above, and is recorded as a percentage of total land area

Carbon sequestration: the ability of trees to absorb carbon dioxide from the atmosphere through their leaves

Ecosystem: A community of organisms interacting with each other in their environment

Evapotranspiration: the movement of water from the landscape to the atmosphere through vegetative matter by the process of evaporation and transpiration

I-Tree Eco: A model built by the United States Forestry Service that analyses certain tree parameters in conjunction with air quality measures to determine an environmental value of a tree. The value includes air pollution, carbon sequestration and storage, energy saving benefits, stormwater flow reductions and a structural value, allocating an overall figure of worth on a population of urban trees.

Liveability: As assessment of what a place is like to live in, taking into account environmental quality, crime and safety, education and health provision, access to shops and services, recreational facilities and cultural activities.

Particulates: microscopic solid or liquid matter that are suspended in the air. PM10 and PM 2.5 are found in urban air and are known to be harmful to human health.

Photosynthesis: the process by which plants use sunlight, water and carbon dioxide to produce nutrients including oxygen.

SEIFA: Socio-Economic Index for Areas which categorises census parcels based on socio-economic advantage or disadvantage.

Soil nutrient cycling: The process of storing and transforming nutrients such as carbon, nitrogen, phosphorus, and other *nutrients* via exchanges with tree roots.

Stormwater interception: the halt or reduced flow of stormwater into the drainage system for re-use

Urban density: the number of people inhabiting a given urbanised area

Urban ecology: is the scientific study of the relation of living organisms with each other and their surroundings in the context of an urban environment.

Urban Forest: the sum of all urban trees including those on public and private land

Urban Heat Island Effect: when urban areas are warmer than surrounding rural areas due to heat retention in hard surfaces. This build-up of heat is re-radiated at night time, increasing air temperatures which can have serious human health consequences particularly during heatwaves. The UHI effect can be mitigated by a range of factors. The most cost effective and efficient mitigation tool is an increase in tree canopy cover.

Useful Life Expectancy: the amount of time a tree is estimated to remain in the landscape before it needs to be removed and replaced.

Vacant tree sites: sites within streets that could house a street tree but are currently vacant due to tree removal, vandalism or because a tree had never been planted.

Water sensitive urban design: is the integration of the water cycle into urban planning and design by recognising all water streams in the urban environment as a potential resource e.g. rainwater, stormwater, grey water and blackwater. WSUD is often used to describe the infrastructure built to capture and reuse stormwater

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

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2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)

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2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)













2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



Produced by Treelogic and Urban Forest Consulting,
in conjunction with officers, executives and councillors,
and community members from the City of Greater
Dandenong, 2017

2.4.1 "Greening Our City" Urban Tree Strategy 2018-2028 (Cont.)



 Phone 8571 1000	 TTY: 133 677	Find us online 
 Fax 8571 5196	Speak and listen: 1300 555 727	greaterdandenong.com
 council@cgd.vic.gov.au	 Online: relayservice.gov.au	   
	TIS: 13 14 50	

2.5 OTHER

2.5.1 Leave of Absence - Councillor Tim Dark

File Id:

Responsible Officer:

Director Corporate Services

Report Summary

Councillor (Cr) Tim Dark requests a Leave of Absence from 25 June to 5 August 2018 inclusive. This Leave of Absence would include the Council Meetings of 25 June, 9 July and 23 July 2018.

Recommendation Summary

This report recommends that a leave of Absence be granted to Cr Tim Dark for the period requested.

2.5.1 Leave of Absence - Councillor Tim Dark (Cont.)

Background

This Leave of Absence has been requested for personal reasons.

This report is submitted in conjunction with Council's current Meeting Procedure Local Law and section 66B of the *Local Government Act* 1989 (LGA). Further, under section 69(2) of the LGA, Council cannot unreasonably refuse to grant leave.

This Leave of Absence would include the Council Meetings of 25 June, 9 July and 23 July 2018 and the scheduled Councillor Briefing Sessions of 2 July, 16 July and 30 July 2018 (tentative at this stage).

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Conclusion

It is recommended that Cr Dark's request for a Leave of Absence from 25 June to 5 August 2018 be granted. If granted it will be inclusive of three Council Meetings dated 25 June, 9 July and 16 July 2018.

Recommendation

That Council grants a Leave of Absence to Cr Tim Dark for the period 25 June to 5 August 2018 (inclusive) which includes the Ordinary Council Meetings of 25 June, 9 July and 16 July 2018.

2.5.2 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 8 January 2018-19 January 2018

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 8 January 2018-19 January 2018.

Recommendation

That the listed items provided in Attachment 1 for the period 8 January 2018-19 January 2018 be received and noted.

2.5.2 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND
COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED 8 JANUARY
-19 JANUARY 2018**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.2 List of Registered Correspondence to Mayor and Councillors (Cont.)**Objective**

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 08/01/2018 & 19/01/2018 - for officer action - total = 0

**Objective**

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 08/01/2018 & 19/01/2018 - for information only - total =

1

Correspondence Name

Letter of concern regarding a property in Dandenong North

Date Created
08-Jan-18Objective ID
fA135921User Assigned
Mayor & Councillors EA

2.5.3 Report on Matters Discussed at Councillor Briefing Sessions - 22 January 2018

File Id: fA25545

Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions in January 2018.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

2.5.3 Report on Matters Discussed at Councillor Briefing Sessions - 22 January 2018 (Cont.)**Matters Presented for Discussion**

Item		Briefing Session
1	<p><i>Steam Weeding Trial in Playgrounds</i></p> <p>Councillors were presented with the results stemming from a 12 month trial measuring the effectiveness of steam weeding treatment. Councillor input was sought regarding a preferred approach to the future treatment of weeds in playgrounds.</p>	<i>22 January 2018</i>
2	<p><i>Local Government Act Review</i></p> <p>Councillors were briefed on the highlights of the major changes to the draft Local Government Act Bill released in December 2017. Councillor input was sought regarding a submission to Local Government Victoria on the draft Local Government Act Bill.</p>	<i>22 January 2018</i>
3	<p><i>Meeting Procedure Local Law (MPLL)</i></p> <p>Councillor input was sought regarding timeframes surrounding the proposed review of Council's current Meeting Procedure Local Law.</p>	<i>22 January 2018</i>
4	<p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) Recent Council run festival updates. b) Council's City Improvement Plan projects. c) Agenda items for the Council meeting of 29 January 2018.</p>	<i>22 January 2018</i>

Apologies

- Nil.

Recommendation

That the information contained in this report be received and noted.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017

File Id:	A4719564
Responsible Officer:	Director Community Services
Attachments:	Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Minute No. 295

Report Summary

This report responds to Notice of Motion No. 26: Working with Community Organisations in Greater Dandenong to Further Gambling Reform, of 10 July 2017.

It presents a summary of activities planned for 2018, largely in collaboration with the Alliance for Gambling Reform, to inform community organisations and residents about gambling issues and engage them in efforts to advocate for gambling reform and relieve the burden of gambling losses upon our community.

Recommendation Summary

This report recommends that Council take note of, and extend its support to, planned initiatives to address the negative influence of gambling upon the community of Greater Dandenong.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

Background

The impact of gambling has been a subject of concern for Council, in view of the high levels of losses to electronic gaming machines ('pokies' or EGMs) incurred by the community, coupled with its relatively low incomes and high unemployment rates.

Presently, 956 EGMs operate in this municipality, representing 7.7 EGMS per 1,000 adults, substantially more than the State average of 5.2 per 1,000 adults.

In 2016/17, losses to EGMs in fifteen hotels and clubs in Greater Dandenong exceeded \$118 million, equivalent to \$325,000 per day, or \$956 per adult each year – the highest annual rate of losses in Victoria. Among the one in seven adults who use EGMs in this community, these losses are equivalent to an average of 22% of their gross income, a figure unsurpassed in this State.

Between the introduction of EGMs into Victoria in 1992/3 and June 2017, more than \$3 billion (in 2017 dollars) has been lost to EGMs within Greater Dandenong alone – equivalent to \$55,000 per household.

Research conducted by the Productivity Commission reveals that approximately 3% of adults experience severe gambling problems. Those most severely affected by gambling problems include people with limited educations, low incomes or without paid employment, with consequences that include personal distresses; disruption of work; family discord, violence and breakup; crime; and homelessness.

In addition to the above losses, a further estimated \$142 million is lost to other legal forms of gambling by residents of this municipality each year. Of particular concern is the rise of sports betting, where losses in Victoria rose by over 800% during the five years from 2010/11 to 2015/16.

Council's response to gambling-related issues is detailed in its Electronic Gaming Policy 2014 which sets clear directions for advocacy for:

- reform
- informing and engaging the community
- monitoring gambling trends
- research and policy developments
- responding to applications for gambling venues or machines.

Proposal

This report outlines the ways in which Council will inform residents and community organisations about the extent and nature of problems in Greater Dandenong and sources of assistance for those experiencing gambling problems, while engaging them in efforts to achieve gambling reform.

In 2018, Council will communicate with community organisations through its website, print and social media, e-newsletters, and more conventional avenues such as brochures, posters, public forums and events, and community development activities.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

Many of these initiatives will be conducted in collaboration with the Alliance for Gambling reform. Formed in mid-2015, the Alliance unites councils, community organisations and residents to advocate for gambling reform, with a core membership including Tim Costello, Dr Charles Livingstone, the Salvation Army, Brotherhood of St Laurence, the Victorian Local Governance Association, Municipal Association of Victoria and other Victorian councils.

Greater Dandenong Council is a founding and financial member of the Alliance and will continue to work closely with it in 2018 to support its public campaigns for gambling reform as follows:

Public Forum and Events

A public forum about gambling issues, to feature Tim Costello, Gamblers Help representatives and other speakers is to be held on 21 February 2018 at the Dandenong Civic Centre. The forum will be extensively promoted to community organisations and other stakeholders through The City magazine, social media, e-newsletters to community groups and posters. To amplify the messages conveyed at the forum, its outcomes will be communicated to community organisations and residents by email, social media, and its gambling webpage.

A mayoral letter will be sent to community agencies and schools outlining the key messages conveyed at the forum, reviewing Council's activities in the field, and inviting local organisations and agencies to formally register their support for gambling reform on Council's website, as an illustration of the breadth of local, community support for Council's advocacy goals.

Community Development

In October 2017, Council applied to the Victorian Responsible Gambling Foundation for funding under its *Prevention Grants for Culturally and Linguistically Diverse Communities* to inform members of the Afghan community about:

- the impact and hazards of gambling
- sources of assistance to people with gambling-related problems.

If funded, the project would be conducted in partnership with Afghan community and social organisations, in the period February to December 2018.

Gamblers Help Southern will promote the gambling harm prevention program 'Love the Game not the Odds' among local sporting organisations and at sports forums throughout the year.

Social Media

Information about gambling issues will continue to be promoted to community organisations and residents through Council's Facebook page. Some will amplify messages prepared by the Alliance while others will be generated by Council, including a sequence of posts based on gambling statistics.

Discussions have also been held with the Alliance about the possibility of creating short videos featuring prominent identities in this field to enhance these social media posts.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

E-newsletters

E-newsletters, detailing the nature and impact of gambling in Greater Dandenong and recounting Council's efforts to advocate for reform, will be sent to community organisations to inform them about gambling issues and to encourage them to join and participate in the Alliance.

Website

Council's website incorporates up-to-date information, links to resources, and details of Alliance and Council activities, supplemented with information about sources of assistance to those with gambling problems. A key feature of the website is information about Council's collaboration with the Alliance which invites readers to learn more about this organisation and participate in its activities.

Big Screen and all Council Screens and Social Media

Videos about gambling-related issues will continue to be aired digitally, including those prepared by the Alliance, Gambler's Help advertisements and the video illustrating the rate of losses to gambling machines in our community.

Print Media

In partnership with the Alliance, Council will promote and support local print media coverage of gambling-related issues, to inform residents and community organisations about the scale and impact of gambling in our community, and encourage their participation in advocating for reform.

An article in The City February edition, will promote the forum on gambling issues.

Brochures, Banners and Signage

Brochures about gambling, prepared in collaboration with the Alliance, will be distributed to community centres and sporting venues in 2018.

Council will distribute brochures about gambling reform at its Australia Day function, planned for 26 January at Dandenong Park.

Stand-up banners reflecting Alliance themes are currently situated at Council's Dandenong and Springvale customer service centres and Oasis. Further banners will be installed at the other sporting venues, including the Noble Park Aquatic Centre, Springers and the Dandenong Basketball Stadium.

Monitoring Gambling Trends

Council examines information about local and state-wide gambling trends and research, disseminating this information to relevant stakeholders.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

Responses to Gambling Applications

During the years from 2007 to 2018, Council has received eight applications for increases in gambling machine numbers at existing venues, or for new gambling venues.

The Victorian Commission for Gambling and Liquor Regulation (VCGLR) has shown an increasing receptiveness to submissions by community organisations and members. This development presents significant new opportunities for the engagement of local organisations and residents in gambling applications.

Council will publicly inform community groups and residents of any future applications and their entitlement to present submissions to the VCGLR on their own behalf, through advertisements in local newspapers.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Community Wellbeing Plan 2017-2021

Related Council Policies

Greater Dandenong Electronic Gaming Policy 2014.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

There are no financial implications associated with this report.

Consultation

Extensive consultation was conducted in the development of the Greater Dandenong Electronic Gaming Policy 2014, which forms the foundation for the proposals outlined in this report. The Electronic Gaming Policy is due for review in October 2018.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

Conclusion

The planned initiatives are a means to communicate information about gambling to residents, key stakeholders and community organisations, and to encourage them to partner with Council and the Alliance to advance the cause of gambling reform.

These measures form an essential feature of Council's efforts to advocate for gambling reform and ease the impacts of gambling.

Recommendation

That Council note the initiatives reviewed in this report, to engage community organisations in responding to gambling issues in 2018.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

OTHER

**RESPONSE TO NOTICE OF MOTION NO 26 - WORKING WITH
COMMUNITY ORGANISATIONS IN GREATER DANDENONG TO FURTHER
GAMBLING REFORM - COUNCIL MEETING RESOLUTION 170710 -
MINUTE NO. 295**

ATTACHMENT 1

**NOTICE OF MOTION NO 26 - WORKING WITH
COMMUNITY ORGANISATIONS IN GREATER
DANDENONG TO FURTHER GAMBLING
REFORM - MINUTE NO. 295**

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

City of Greater Dandenong

ORDINARY COUNCIL MEETING MINUTES

MONDAY 10 JULY 2017

3.3 Notice of Motion No. 26 - Working with community organisations in Greater Dandenong to further gambling reform

Responsible Officer:

Director Community Services

Author:

Cr Matthew Kirwan

Preamble

In 2014 this Council was a leading member of the City of Monash led multi-Council *Enough Pokies* campaign leading up to the State Election. One of the actions undertaken was emailing all community organisations in the municipality to ask them to join the *Enough Pokies* campaign and be prepared to be listed on the Greater Dandenong website as having done so and committing to supporting the platform. A number of different local community organisations signed up, many of them having experienced first-hand the impact of problem gambling. With the support of these organisations and the *Enough Pokies* campaign a community forum was held in Dandenong about the issue of problem gambling and the need for gambling reform.

One of the challenges then was the time taken for the Boards of community organisations to decide whether to join and also the fact that our engagement with these community organisations and the engagement of the *Enough Pokies* campaign in general was limited due to this being done so soon prior to the 2014 State Election.

As the report endorsed by Council on the 13th June, 2017 noted, supporting the Alliance to meet the challenges of the 2018 State election presents an important opportunity to secure legislative changes to benefit all Councils and their communities.

This notice of motion initiates similar contact with community organisations that occurred in 2014 but this time much earlier to allow for much more effective engagement and potential collaboration.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

City of Greater Dandenong

ORDINARY COUNCIL MEETING MINUTES

MONDAY 10 JULY 2017

3.3 Notice of Motion No. 26 - Working with community organisations in Greater Dandenong to further gambling reform (Cont.)

Motion

That Council:

1. considers how it can engage with community organisations, clubs, schools and churches in Greater Dandenong to inform them of both Council's and the Alliance's gambling reform positions, and partner with them on advocacy about gambling and gambling reform through the use of its existing contacts database (within the boundaries set by privacy legislation) and social media platforms, and completes this action prior to 30 September 2017;
2. progressively updates the existing Gambling sub-site on the Greater Dandenong website with community organisations, clubs, schools and churches as they sign up; and
3. officers prepare a report to Council by February 2018 at the latest in relation to options for Council to best work with these local community partners, the Alliance for Gambling Reform itself and options for our gambling advocacy approach in general (including recommendations) leading up to the 2018 State election.

MINUTE 295

Moved by: Cr Matthew Kirwan

Seconded by: Cr Sean O'Reilly

That Council:

1. considers how it can engage with community organisations, clubs, schools and churches in Greater Dandenong to inform them of both Council's and the Alliance's gambling reform positions, and partner with them on advocacy about gambling and gambling reform through the use of its existing contacts database (within the boundaries set by privacy legislation) and social media platforms, and completes this action prior to 30 September 2017.
2. progressively updates the existing Gambling sub-site on the Greater Dandenong website with community organisations, clubs, schools and churches as they sign up.
3. officers prepare a report to Council by February 2018 at the latest in relation to options for Council to best work with these local community partners, the Alliance for Gambling Reform itself and options for our gambling advocacy approach in general (including recommendations) leading up to the 2018 State election; and
4. notes that all content on the City of Greater Dandenong's website or through any other of its other intermediaries is provided with the intention that it not be used for political party purposes.

2.5.4 Response to Notice of Motion No 26 - Working With Community Organisations in Greater Dandenong To Further Gambling Reform - Council Meeting Resolution Minute No. 295 - 10 July 2017 (Cont.)

City of Greater Dandenong

ORDINARY COUNCIL MEETING MINUTES

MONDAY 10 JULY 2017

3.3 Notice of Motion No. 26 - Working with community organisations in Greater Dandenong to further gambling reform (Cont.)

CARRIED

3 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

5 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the councillors and/or officers of the City of Greater Dandenong.

Questions from the Gallery

1. Members of the public may submit questions from the gallery by completing a '*Ask a Question at a Council meeting*' form available at Council meetings and at www.greaterdandenong.com under Council - Council Meetings. Questions are limited to a maximum of three (3) questions per individual and a maximum of 300 words per question including the preamble.

2. Questions will be read aloud and in most cases an answer will be given on the spot. However, sometimes a councillor/officer may indicate that they require further time to research an answer. In this case the answer will be made in writing to the person who asked the question and may also appear in the Question Time Responses section at www.greaterdandenong.com under Council - Council Meetings.

3. Questions will be answered unless the Chairperson and/or Chief Executive Officer has determined that the relevant question relates to:

- personnel matters,
- the personal hardship of any resident or ratepayers,
- industrial matters,
- contractual matters,
- proposed developments,
- legal advice,
- matters affecting the security of Council property,
- any other matter which Council considers would prejudice the Council or any person,
- a matter which may disadvantage Council or any person,
- a matter in respect of which Council has no power to act,
- a question that is defamatory, indecent, abusive or objectionable in language or substance and is asked to embarrass a Councillor or Council officer,
- a question that is repetitive of a question already answered (whether at the same or an earlier meeting).

No debate or discussion of a question or an answer shall be permitted other than for the purposes of clarification.

Every question will receive a written reply, even if it is answered at the meeting.

6 URGENT BUSINESS

No business may be admitted as urgent business unless it:

1. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
2. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.