



**GREATER
DANDENONG**
City of Opportunity

AGENDA

ORDINARY COUNCIL MEETING

MONDAY 9 APRIL 2018

Commencing at 7:00 PM

COUNCIL CHAMBERS

225 Lonsdale Street, Dandenong VIC 3175

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	1
1.1	ATTENDANCE	1
1.2	OFFERING OF PRAYER	1
1.3	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
1.4	ASSEMBLIES OF COUNCIL	2
1.5	DISCLOSURES OF INTEREST	3
2	OFFICERS' REPORTS	4
2.1	DOCUMENTS FOR SEALING	4
	2.1.1 Documents for Sealing	4
2.2	DOCUMENTS FOR TABLING	6
	2.2.1 Petitions and Joint Letters	6
2.3	STATUTORY PLANNING APPLICATIONS	14
	2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396)	14
2.4	POLICY AND STRATEGY	72
	2.4.1 Community Engagement Policy	72
2.5	OTHER	84
	2.5.1 Alcohol Management Policy and Guidelines Annual Review	84
	2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review	103
	2.5.3 List of Registered Correspondence to Mayor and Councillors	163
	2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong	166

	2.5.5	Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018	173
3		NOTICES OF MOTION	176
4		REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS	177
5		QUESTION TIME - PUBLIC	178
6		URGENT BUSINESS	179

1 MEETING OPENING

1.1 ATTENDANCE

Apologies

Cr Sean O'Reilly

1.2 OFFERING OF PRAYER

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening will be offered by Venerable Thich Tien Tam from the Hoa Nghiem Buddhist Temple, a member of the Greater Dandenong Interfaith Network.

1.3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 26 March 2018.

Recommendation

That the minutes of the Ordinary Meeting of Council held 26 March 2018 be confirmed.

1.4 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 22 March to 4 April 2018:

Date	Meeting Type	Councillors Attending	Topics Discussed & Disclosures of Conflict of Interest
26/03/18	Councillor Briefing Session	Roz Blades, Youhorn Chea, Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Loi Truong	<ul style="list-style-type: none">- Recent incidents occurring at Council building in Clow Street, Dandenong.- Agenda items for the Council Meeting of 26 March 2018
3/04/18	Councillor Briefing Session	Roz Blades, Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem (part), Maria Sampey (part), Loi Truong	<ul style="list-style-type: none">- Community partnership and sponsorship policies review.- Industrial land supply and demand (CONFIDENTIAL).- Springvale Community precinct Project Tender Update (CONFIDENTIAL).- Agenda items for the Council Meeting of 9 April 2018.

Recommendation

That the assemblies of Council listed above be noted.

1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

File Id: A2683601

Responsible Officer: Director Corporate Services

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There are two [2] items being presented to Council's meeting of 9 April 2018 for signing and sealing as follows:

1. A letter of recognition to Mick Jaensch, Corporate Services for 10 years of service to the City of Greater Dandenong; and
2. A lease between the City of Greater Dandenong and MSAT (trading as MBE Dandenong) for tenancy 7/225 Lonsdale Street, Dandenong for a term of three years plus two further option terms of one year each.

Recommendation

That the listed documents be signed and sealed.

2.2 DOCUMENTS FOR TABLING

2.2.1 Petitions and Joint Letters

File Id: qA228025
Responsible Officer: Director Corporate Services

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

2.2.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received no new petition and no joint letters prior to the Council Meeting of 9 April 2018.

N.B: A summary of the progress of ongoing change.org petitions has been provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1, and the current status of each, be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
26/2/18	<p>Petition – Prayer letter</p> <p>Residents of Keysborough have requested the following for Orlando Crescent in Keysborough:</p> <ol style="list-style-type: none"> 1. Car parking bays on some nature strips. 2. Erection of play equipment. 3. Redesign of path inside park. 4. BBQ facilities. 	Signed by 12 Keysborough residents.	In Progress	Tabled at Council Meeting 13 March 2018.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Other/Submissions		Content	No of Co-Signatures	Status	Officer Response
Date Received					
June 2017		(Via Change.org) Begin detailed design of an integrated, intergenerational Keysborough South Community Hub. Keysborough South needs Council to urgently start the detailed design of community hub to meet the needs of all ages and interests in a population of over 10,000 residents and still growing.	Currently 111 signatories.	Complete 30/06/17	
April 2017		(Via Change.org) Additional early learning services required for Keysborough by 2018. Residents of Keysborough request that Greater Dandenong Council, deliver on the promise to establish a new maternal and child health centre and kindergarten to meet the growing needs of our community by 2018.	Currently 92 signatories.	Complete 28/6/17 <i>This petition has now closed.</i>	
April 2017		(via Change.org) Cranbourne Pakenham Loop Train Line Extension including Koo-Wee-Rup & Phillip Island. Build a 3 platform station to allow a V-line train to connect Phillip Island – Cranbourne & Pakenham – Koo-Wee-Rup – Melbourne City.	Currently 1317 signatories.	Complete 23/5/17	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Other/Submissions	Date Received	Content	No of Co-Signatures	Status	Officer Response

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Other/Submissions					
	Date Received	Content	No of Co-Signatures	Status	Officer Response

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

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2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396)

File Id:	265675
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Submitted Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant:	Blueprint Pty Ltd
Proposal:	Development of the land for two (2) double storey dwellings
Zone:	Neighbourhood Residential Zone (Schedule 1)
Overlay:	Not Applicable
Ward:	Silverleaf Ward

The application proposes to construct two (2) double storey dwellings, in a side by side arrangement. A permit is required pursuant to Clause 32.09-6 (Neighbourhood Residential Zone) of the Greater Dandenong Planning Scheme for the construction of two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of one (1) on-site notice and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Parking on street & congestion (no parking signs);
- Type of residents living in the proposed development;
- Business use of dwellings;
- Broken fence;
- Existing tree causing damage;
- Problems with emergency access; and
- Crime.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)**Assessment Summary**

The subject site is located within an established residential area and is suited for low and medium density housing given its greater distance from the central spine of the municipality and key activity centres as compared to other areas that have a direct proximity and ready access to the principal public transport network.

The development is generally respectful of the preferred neighbourhood character by way of siting, design, mass, height and bulk. The development provides appropriate parking provision and appropriate open space provision, and complies with both the State and Local Planning Policy Framework. With the inclusion of conditions covering minor matters, the proposal has a high level of compliance with Clause 55 and Clause 22.09 of the Greater Dandenong Planning Scheme.

The proposal seeks a contemporary development design and provides dwellings that add to the diversity of housing available to suit the changing needs of the community. This proposal meets the preferred character of the Limited Change Area, which is to evolve over time to contain a relatively limited number of well-designed and site responsive medium density infill development that respects the existing neighbourhood character.

The Limited Change Area encourages residential development that will give particular consideration to providing appropriate setbacks and private open spaces and high quality landscaping, including the planting of canopy trees, to protect the amenity of adjoining dwellings and to contribute to the landscape character.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Subject Site and Surrounds

Subject Site

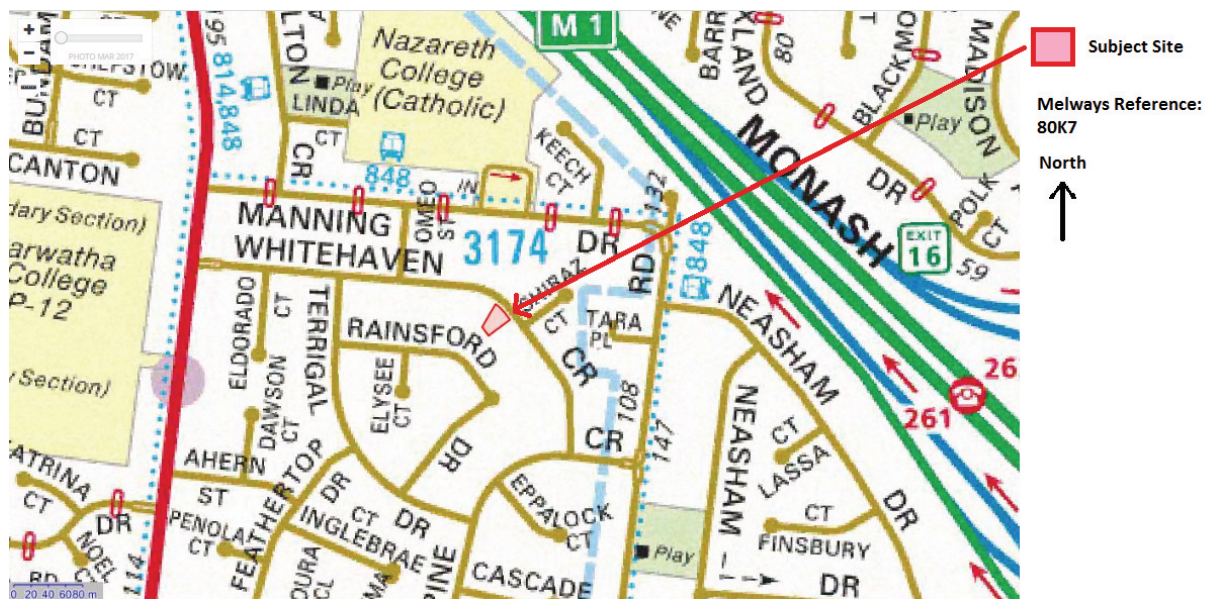
- The subject site is located on the southern side of Whitehaven Crescent, approximately 335 metres east of Jacksons Road.
- The subject site is identified as Lot 357 on LP122508.
- The site is irregular in shape, located on the bend of Whitehaven Crescent, with a frontage of approximately 23.91 metres. The subject site has an overall area of approximately 546.11 square metres.
- The land has a fall of approximately 0.7 metres from the east to the south-west.
- A 2.44 metre wide easement exists along the south-west (rear) boundary for the purpose of drainage and sewerage.
- The site is currently occupied by a single storey brick dwelling with tiled hipped roof. The existing dwelling is to be demolished.
- The site contains no significant vegetation.

Surrounding Area

- The subject site is located within an established residential area, with relatively low levels of infill development, with the exception of the following examples:
 - Two (2) unit developments at 22 and 26 Manning Drive to the north.
 - Two (2) unit developments at 39 Whitehaven Crescent to the north and 57 Whitehaven Crescent to the south-east.
- The remainder of the area generally comprises of single detached dwellings of either single or two storey built form with typical building materials including mostly brick construction with tiled hipped roofs.
- Monash Freeway is located 250 metres to the north-east.
- The area comprises a range of low fences, with some properties having no front fence and others with high fences (some of which still allow for visibility into the front yard).
- The subject site is in close proximity to the following:
 - Nazareth College 106 metres to the north.
 - A playground/park area located between Bakers Road and Neasham Drive 250 metres to the south-east.
 - St. Elizabeth' Catholic School & Parish Centre 360 metres to the south-east.
 - W.J. Turner Reserve 520 metres to the south.
 - Carwatha College 350 metres to the west.
 - Bus Routes along Manning Drive 104 metres to the north, Barkers Road 160 metres to the east, and Jacksons Road 330 metres to the west.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Locality Plan



Background/Previous Applications

A search of Council records revealed that Council has previously considered Planning Application PLN16/0831 for the site; however, this application had lapsed for failure to provide further information.

In respect of this application, upon the completion of advertising of the original application and a consultation meeting being held, the applicant accepted a recommendation to amend the plans to improve internal and external amenity within the development. This assessment is based on the amended plans which were submitted to Council on 1 March 2018.

The revised plans provide for reduction of the ground and first floor layout of the dwellings, increased setbacks from all boundaries (including the front setbacks of the dwellings), increasing the setbacks to the living room from each site boundary to a minimum of 2 metres, removal of storage sheds from the main secluded private open space areas and separation of the first floor wall dividing the dwellings to remove anticipated building bulk.

Proposal

The application proposes the construction of two (2) double storey attached dwellings, in a side by side arrangement, both with a frontage to Whitehaven Crescent.

Dwelling 1 will have a front setback 7.1 metres to the garage located along the side (east) boundary matching the setback of the adjoining property gradually increasing to of 7.34 metres to the dwelling.

A minimum setback width of 1 metre separates the garage and the side boundary increasing to 2 metres midway from the meals area towards the rear of the dwelling.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Dwelling 2 will have a setback of 7.49 metres with the setback increasing to 7.77 metres to the garage located along the side (west) boundary to match the setback of the adjoining property at 26 Whitehaven Crescent.

Both dwellings will contain a bedroom with ensuite and walk in robe, galley kitchen, meals area, family area, powder room and laundry at ground floor. The first floor of both dwellings will contain three (3) bedrooms, WC and a bathroom.

Dwelling 1 will have a private open space area of 63.60 square metres to the front yard, and an area of 59.49 square metres of secluded private open space (with a minimum dimension of 5 metres) and an additional area to the side of the dwelling of approximately 15.7 square metres.

Dwelling 2 will have an area of 45.29 square metres of front yard private open space, and a total area in excess of 51.20 square metres of secluded private open space (with a minimum dimension of 5 metres) and an additional area to the side of the dwelling of approximately 12.7 square metres.

Both dwellings will incorporate brick, stackstone lining, and render at ground floor with the first floor incorporating render and 'weathertex' materials.

The proposal seeks to retain and utilise the existing crossover located to the eastern corner of the site for Dwelling 1 and a proposed single crossover located to the west corner of the site for Dwelling 2. Both dwellings will be provided with a single garage and tandem car parking space in front.

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- *To construct two or more dwellings on a lot under Clause 32.09-6 (Neighbourhood Residential Zone).*

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a Neighbourhood Residential Zone (Schedule 1), as is the surrounding area.

The purpose of the Neighbourhood Residential Zone outlined at Clause 32.09 is:

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*
- *To recognise areas of predominantly single and double storey residential development.*
- *To manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.09-6 a permit is required to construct two or more dwellings on a lot.

Pursuant to Clause 32.09-4 a minimum garden area requirement applies to the current proposal. This clause specifies that a lot size between 501 and 650 square metres requires a minimum 30% of a lot set aside as garden area. The proposal complies with this requirement, having a garden area of approximately - 191 square metres and an overall site area of 546.11 square metres, this equates to approximately 35 per cent of the site as garden area.

Overlay Controls

No overlays affect the subject site or surrounding area.

State Planning Policy Framework

The **Operation of the State Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.*
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- (e) To protect public utilities and other facilities for the benefit of the community.*
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- (g) To balance the present and future interests of all Victorians.*

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

Urban growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- *To create urban environment that is safe, functional and provides good quality environments with a sense of place and cultural identity.*
- *To achieve architectural and urban design outcomes that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties.*
- *To encourage land use and development that is consistent with the efficient use of energy.*

Housing is the focus of **Clause 16** and includes the following provisions:

- *Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.*
- *New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space.*
- *Planning for housing should include providing land for affordable housing.*

Clause 16.01-2 Location of residential development includes an objective that aims to locate new housing in or close to activity centres and employment corridors and at other strategic redevelopment sites that offer good access to services and transport.

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- *To create a safe and sustainable transport system by integrating land-use and transport.*
- *To promote the use of sustainable personal transport.*
- *To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.*

Local Planning Policy Framework

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. Included in the vision are the following points of relevance:

- *A municipality where, central Dandenong, major activity centres, other neighbourhood and local centres function as activity centres where high quality, appropriate, high to medium housing exists in harmony with a thriving and well-managed retail and commercial sector.*
- *A municipality where, housing diversity and choice is promoted in its various attractive neighbourhoods.*

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clause 21.04 (Land Use) and 21.05 (Built Form).

Clause 21.04 Land Use contains the following objectives and strategies which are of relevance to the current application:

1. To encourage and facilitate a wide range of housing types and styles which increase diversity and cater for the changing needs of households.

1.1. Encourage a mix of housing types that better reflects the cross section of the community in Greater Dandenong.

1.3. Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.

2. To respect and improve residential environments.

2.1. Encourage developments to exceed minimum compliance with the requirements of Clauses 54, 55 and 56, where appropriate and identified.

2.2. Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.

Clause 21.05 Built Form contains the following objectives and strategies which are of relevance to the current application:

1. To facilitate high quality building design and architecture.

1.1. Ensure building design is consistent with the preferred character of an area and fully integrates with surrounding environment.

1.2. Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.

1.3. Encourage innovative architecture and building design.

2. To facilitate high quality development, which has regard for the surrounding environment and built form.

2.2. Promote all aspects of character – physical, environmental, social, and cultural.

2.3. Encourage planting and landscape themes, which complement and improve the environment.

2.4. Encourage developments to provide for canopy trees.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

2.5. Recognising valued existing neighbourhood character and promoting desired future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.

7. To protect and improve streetscapes.

7.1. Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.

7.2. Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.

8. To ensure landscaping that enhances the built environment.

8.1. Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.

8.2. Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.

Clause 22.09 Residential Development & Neighbourhood Character Policy sets out Council policy for future residential development within the municipality, identifying which areas are suitable to undergo varied levels of change.

The objectives of this clause are the following:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*
 - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
 - *Promote public realm safety by maximising passive surveillance;*
 - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
- *Achieve environmentally sustainable design outcomes;*
- *Use quality, durable building materials that are integrated into the overall building form and façade; and*
- *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

Clause 22.09-3.1 outlines that it is policy to assess all residential developments against the following design principles, in addition to those specified to each Future Character Area (see *below*):

- *Safety; Landscaping; Car Parking; Setbacks, front boundary and width; Private open space; Bulk and built form; Site design; Materials and finishes; Domestic services normal to a dwellings and building services; and Internal amenity.*

The subject site is identified as being located within future character area – Limited Change – Neighbourhood Residential Zone (NRZ) which outlines the following design principles:

- *Preferred housing type; Building height; Landscaping; Car parking; Setbacks, front boundary and width; Private open space; and Bulk and built form.*

An assessment against Clause 22.09 is included as Attachment 3.

Particular Provisions

Clause 52.06 Car Parking needs to be considered under the current application. The purposes of this provision are:

- *To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Pursuant to Clause 52.06-3 a permit is required to reduce (including reducing to zero) the number of car parking spaces required under Clause 52.06-5.

The proposal provides the required number of car parking spaces for a “dwelling” and therefore, no reduction is sought.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

An assessment against this clause is included as Attachment 4.

Pursuant to **Clause 55 Two or more dwellings on a lot and residential buildings** of the Greater Dandenong Planning Scheme, the provisions of this clause apply to an application:

- To construct two or more dwellings on a lot.

The purpose of this clause is:

- *To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- Must meet all of the objectives of this clause.
- Should meet all of the standards of this clause.

An assessment against this clause is included as Attachment 5.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

A review of the submitted documents has indicated no restrictive covenants on the title.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

External

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the *Planning and Environment Act 1987*.

Internal

The application was internally referred to Council's Asset Planning and Civil Development Departments for their consideration. Both departments had no objection to the application subject to conditions.

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining and surrounding properties;
- Placing a sign on site facing Whitehaven Crescent.

The notification has been carried out correctly.

Council has received two (2) objections to date.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was held on 25 October 2017 with the applicant, objectors and Council representatives in attendance. Whilst the issues were discussed, there was no resolution and the objections/submissions stand as received.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Parking on street & congestion.**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Concerns were raised with regards to the vehicles parking on the street due to the development and increased traffic.

The number of car parking spaces required under Clause 52.06 of the Greater Dandenong Planning Scheme has been provided on the site. Therefore, the number of car parking spaces is considered to be acceptable, and given the proposal only results in one additional dwelling on site, the proposal is highly unlikely to have an adverse impact on traffic flow or parking issues in the surrounding area.

The objector has requested that 'no standing' signs be erected. Council's Transport Department have investigated this matter and have indicated 'no parking' signs are not necessary as the road width is sufficient for traffic movements.

- **Type of residents living in the proposed development.**

This is not a planning matter and therefore cannot be considered.

- **Business use of dwellings.**

Concerns were raised by the objector with regards to the potential for these dwellings (as of right use) to be used for business. This is not proposed as part of this application. The planning scheme controls the use of land and identifies uses that do and do not require planning permits to commence. Before such use begins, consultation with Council's Planning Department will assist in determining whether a permit is / is not required. In some cases, where a home based business is proposed this must comply with specified requirements of Clause 52.11 of the Scheme.

The 'business' also refers to the dwellings being rented. This is not a matter which requires to be considered in the planning context.

- **Broken fence.**

Concerns were raised with regards to a broken boundary fence. However, fencing is a civil matter to be dealt with by the relevant parties. This is not a matter that can be considered under this planning permit application.

- **Existing tree causing damage.**

Concerns were raised with regards to an existing tree on the site which has allegedly been causing damage to the adjoining property. The plans do not indicate any existing trees to be retained on the site. With regards to repair of damage that may have been caused, this is a civil matter between the two property owners; this is not a matter that can be considered under this planning permit application.

- **Emergency access will be a problem.**

Concerns were raised with regards to the ability to exit properties due to the on street parking. As outlined above, the number of car parking spaces required under Clause 52.06 of the Greater Dandenong Planning Scheme has been provided on the site. Therefore, the number of car parking

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

spaces is considered to be acceptable, and given the proposal only results in one additional dwelling on site, the proposal is highly unlikely to have an adverse impact on traffic flow or parking issues in the surrounding area.

- **Crime.**

This is not a planning matter and therefore cannot be considered.

Assessment

The subject site is located within an established residential area and is suited for low and some medium density housing given that the site is located within the 'Limited Change' area at Clause 22.09. The development is considered to be respectful of the proposed neighbourhood character, is designed to minimise energy use, and complies with both the State and Local Planning Policy Framework.

The proposal seeks an acceptable increase in density and adds to the diversity of housing available to suit the changing needs of the community. This development meets the future character sought by Clause 22.09 for 'limited change' areas, which is to evolve over time to contain a relatively limited number of well-designed and site responsive infill development that respects the existing neighbourhood character.

The proposed development has been assessed against the following provisions of the planning scheme:

- Clause 22.09 – Residential development and neighbourhood character policy – (*Attachment 3*)
- Clause 32.09 – Neighbourhood Residential Zone (including Schedule 1)
- Clause 52.06 – Car parking – (*Attachment 4*)
- Clause 55 – Two or more dwellings on the land – (*Attachment 5*)

Clause 22.09 – Residential development and neighbourhood character policy

As noted earlier, it is policy to assess all residential developments against all design principles at Clause 22.09-3.1, in addition to those specific to each Future Change Area, which in this instance is at Clause 22.09-3.4 Limited Change Area – Neighbourhood Residential Zone (NRZ).

The review of the proposal against these respective design principles identified a high level of compliance, with only the following minor inconsistency:

Clause 22.09-3.1 – Design Principles**Domestic services normal to a dwelling and building services**

This design principle requires that in order to minimise the impact of domestic services on the streetscape and amenity of future residents, among other matters, new residential development should ensure these services are visually integrated into the design of the building and be appropriately positioned.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

It is noted that provision has not been made for mail boxes as generally envisaged under this design principle. This matter can be addressed by conditions to be imposed should a permit be issued. *Refer to Condition 1.2 of the permit.*

Clause 32.09 – Neighbourhood Residential Zone (including Schedule 1)

Among the relevant purposes of this zone is to recognise areas of predominately single and double storey residential developments, as well as manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics. When deciding on an application, in this instance, the relevant objectives, standards and decision guidelines of Clause 55.

In addition to the above, Schedule 1 to this Clause outlines numerous neighbourhood character objectives in which to consider as part of an application for residential purposes.

Noting the above purposes and character objectives, the proposal has been designed to be cognisant of these requirements ensuring that the double storey built form is respectful of the existing character, as well as being visually pleasing when viewed from the streetscape through the use of various building materials and finishes.

It is considered that the first floor separation between the dwellings is appropriate in context and responds to predominant built form and façade street patterns.

The proposal provides for appropriate front, side and rear setbacks, as well as, garden areas to allow for substantial quality landscaping to protect the amenity and outlook of adjoining properties and contribute to the landscape character.

Clause 52.06 – Car Parking

In relation to car parking, the requirements of Clause 52.06 of the scheme apply. The application has been assessed against the design standards of Clause 52.06-8 as per the table attached to this report. The proposal complies with Clause 52.06 except in the following instances:

Design Standard 1 – Accessways

Pursuant to the standard aims to ensure that developments allow for the clear view of pedestrians on the footpath. As such, it is considered appropriate to require a detailed design of the proposed mailboxes to ensure that there is a clear view of pedestrians by vehicles exiting the site (see condition 1.2).

Clause 55 – Two or more dwellings on a lot and residential buildings

The application has been assessed against the objectives and standards of Clause 55, and demonstrates a high level of compliance, with only the following minor inconsistencies:

Clause 55.03-1 – Street Setback (Standard B6)

Relevant objective(s):

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.*

In respect to front setback requirements it is noted that the front boundary is not straight. It is curved or with a 'crescent-like' shape due to the nature of the layout of the site. The setback gradually increases from 7 metres at No. 30 Whitehaven Crescent (adjoining dwelling located south to proposed Dwelling 1) with Dwelling 1's garage being setback 7.1 metres, gradually increasing to 7.34 metres where it abuts Dwelling 2. Dwelling 2 has a setback of 7.49 metres increasing to 7.77 metres, which is a similar setback of adjoining dwelling located to the north at No. 26 Whitehaven Crescent.

It is noted that the average front setback would equate to 7.25 metres. Whilst the proposed dwelling walls are setback 7.34 and 7.49 metres respectively, it is Dwelling 1's garage front wall that encroaches into the average setback (by 0.15 metre). As the proposal has been designed to provide a substantial front setback across the width of the site, it is considered that a variation in this instance is acceptable and will not impact the existing streetscape pattern.

Clause 55.03-8 – Landscaping (Standard B13)

Relevant objective(s):

- *To encourage development that respects the landscape character of the neighbourhood.*
- *To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.*
- *To provide appropriate landscaping.*
- *To encourage the retention of mature vegetation on the site.*

A landscaping plan has not been provided, and as such a condition on permit (if approved) will require the applicant to provide a comprehensive landscape plan including canopy trees prior to the plans being endorsed (*Refer to Conditions 1.1 and 2*).

Clause 55.06-4 – Site Services (Standard B34)

Relevant objective(s):

- *To ensure that site services can be installed and easily maintained.*
- *To ensure that site facilities are accessible, adequate and attractive.*

The plan does not show mailbox locations. A condition on permit will require the plan to show the location of mailboxes (see condition 1.2).

Conclusion

The proposed development of two attached dwellings on the subject site is considered reasonable and in accordance with the Residential Development and Neighbourhood Character Policy (Limited Change Areas – Neighbourhood Residential Zone). The proposal complies with majority of the design principles which apply when assessing all future developments. The proposed development is

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

considered to be design responsive in terms of safety, car parking, setbacks, front boundary and width, private open space, bulk and built form, site design, materials and finishes, domestic services normal to a dwelling and building services and internal amenity.

In respect to landscaping, it is appropriate to impose conditions which require a comprehensive landscaping plan with inclusion of canopy trees.

The double storey nature of these two dwellings is considered reasonable as this allows for reasonable space around the dwellings for landscaping and private open space areas. Given the site's proximity to Waverley Gardens Activity Centre, public transport, and community facilities including schools and parks, the proposal is considered appropriate.

Subject to conditions of permit, the proposal is generally consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, and the design principle applicable under the policy for residential developments.

Accordingly, it is recommended that a **Notice of Decision** to Issue a Permit be granted.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 28 Whitehaven Crescent NOBLE PARK NORTH VIC 3174, for the purpose of development of the land for two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show;**
 - 1.1. Landscape plan in accordance with Condition 2;**
 - 1.2. Location of mailboxes outside the splayed area and a detailed design to illustrate visibility of pedestrians on the footpath, to be in accordance with Condition 17 of this permit.**

To the satisfaction of the Responsible Authority.

- 2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions and**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

3 copies must be provided. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:

- 2.1 Plans to accord with Condition 1 of this permit;**
- 2.2 the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**
- 2.3 details of the proposed layout, type and height of fencing;**
- 2.4 legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;**
- 2.5 a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**
- 2.6 at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling and within the front yard;**
- 2.7 Two (2) advanced canopy trees with minimum planting height of 1.5 metres in front of each dwelling's frontage;**
- 2.8 any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base.**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the buildings are occupied.

- 3. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 4. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.**
- 5. The layout of the site and size, design and location of the buildings and works permitted must always be in accordance with the endorsed plans, unless with the written consent of the Responsible Authority.**
- 6. Once the development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.**
- 7. The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.**
- 8. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.**
- 9. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required prior to the commencement of works.**
- 10. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Vehicle Crossing permit is required for alteration/removal/reinstatement of existing vehicle crossings and construction of new vehicle crossings. Works are to be in accordance with Council Standards.**
- 11. Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**
- 12. Prior works commencing the developer will need to obtain an Asset Protection Permit from Council.**
- 13. All piping and ducting above the ground floor storey of the building, except for downpipes and spouting, shall be concealed to the satisfaction of the Responsible Authority.**
- 14. Service units, including air conditioning/heating units, must not be located on any of the balcony areas or where they will be visible from any public area.**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 15** **Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 16.** **Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 17.** **Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.**

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.
- 18.** **Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.**
- 19.** **Letterboxes and all other structures (including fencing and landscaping) to be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-8.**
- 20.** **This permit will expire if:**
 - 20.1.** **The development does not start within two (2) years of the date of this permit, or**
 - 20.2.** **The development or any stage of it is not completed within four (4) years of the date of this permit.**
Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

Notes

- **A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You are required to apply for Asset Protection**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.

- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT, NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

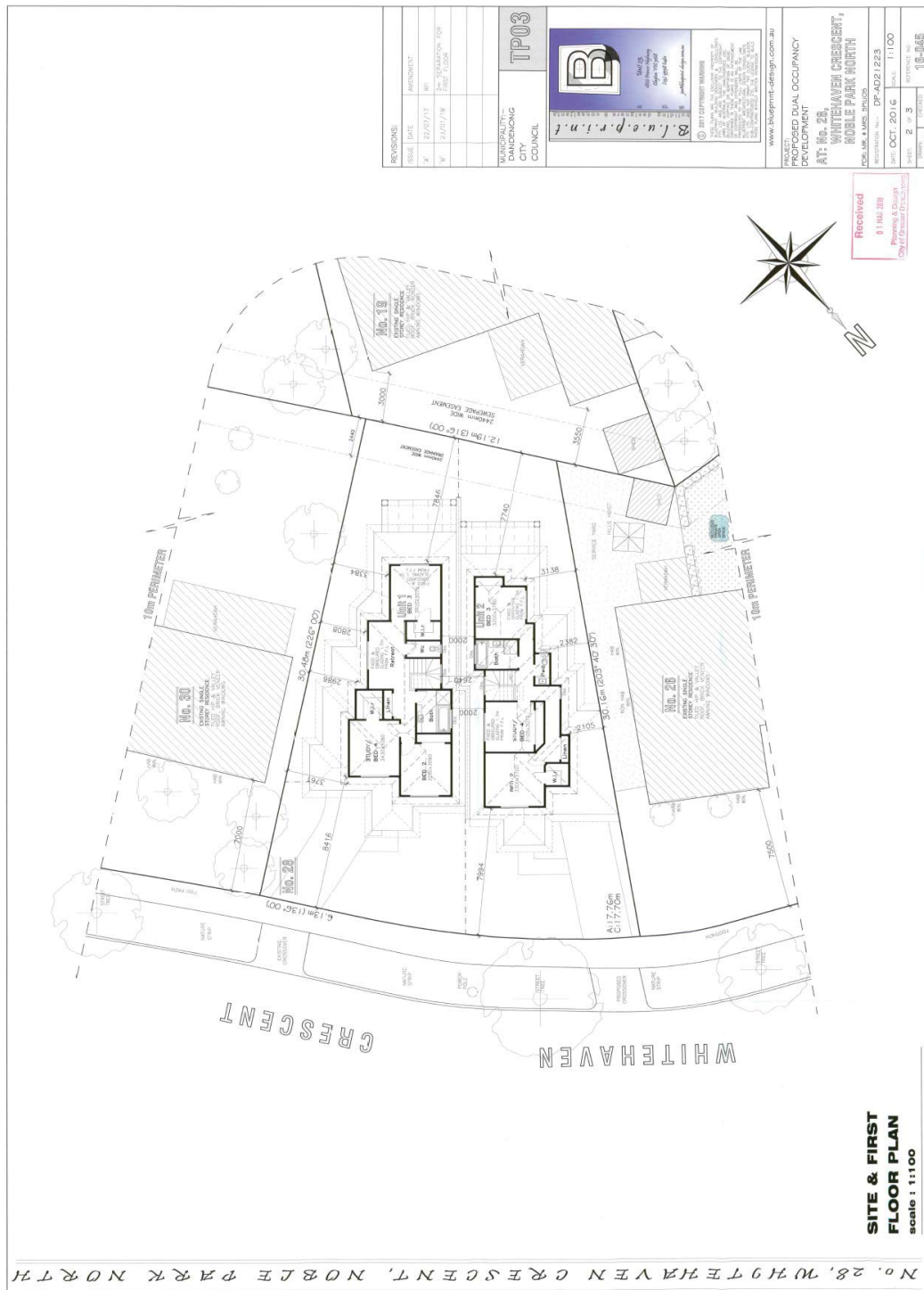
ATTACHMENT 1

SUBMITTED PLANS

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

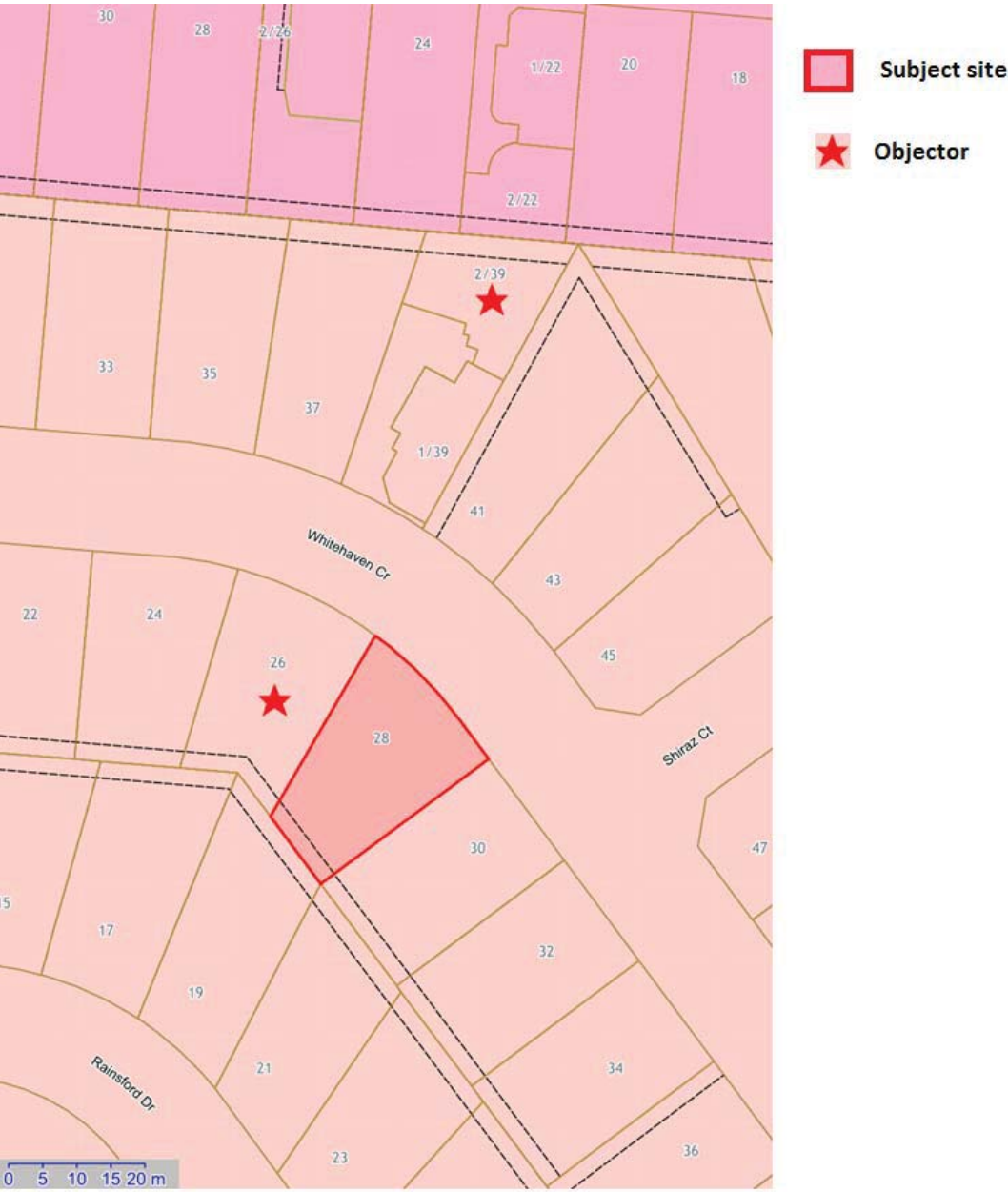
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Assessment Table for Clause 22.09-3.1 – Design Principles		
<p>The subject site is located within the 'Limited change' area at Clause 22.09-3.5 Map 1 – Future Change Areas.</p> <p>Clause 22.09 requires all residential developments to be assessed against the design principles, in addition to those specific to each future Change area.</p> <p>The overarching Design Principles at Clause 22.09-3.1 are as follows:</p>		
Objective	Design Principle	Response
Safety	<p>To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:</p> <ul style="list-style-type: none"> • Incorporate active frontages including ground floor habitable room windows. • Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas. • Use semi-transparent fences to the street frontage. • Light communal spaces including main entrances and car parking areas with high mounted sensor-lights. • Ensure that all main entrances are visible and easily identifiable from the street. • Locate non-habitable rooms such as bathrooms, away from entrances and street frontage. 	✓ Complies
Landscaping	<p>Residential development should:</p> <ul style="list-style-type: none"> • Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries. • Provide substantial, high quality landscaping along vehicular accessways. • Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area. • Planting trees that are common to and perform well in the area. • Avoid the removal of existing mature trees by incorporating their retention into the site design. • Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties. • Ensure that landscaping also addresses the Safety Design Principles. <p>Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.</p> <p>Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced</p>	✓ Complies

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

	<p>impervious surfaces.</p> <p>Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.</p>	
Car parking	<p>The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.</p> <p>On-site car parking should be:</p> <ul style="list-style-type: none"> • well integrated into the design of the building, • generally hidden from view or appropriately screened where necessary, • located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level, <p>Where car parking is located within the front setback it should be:</p> <ul style="list-style-type: none"> • fully located within the site boundary; and • capable of fully accommodating a vehicle between a garage or carport and the site boundary. <p>Developments with basement car parking should consider flooding concerns where applicable.</p>	✓ Complies
Setbacks, front boundary and width	<p>Residential developments should:</p> <ul style="list-style-type: none"> • Provide a front setback with fence design and height in keeping with the predominant street pattern. • Maintain the apparent frontage width pattern. • Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity. • Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting. 	✓ Complies
Private open space	<p>All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.</p> <p>Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the usability of the space.</p> <p>Private open space should be positioned to maximise solar access.</p> <p>Upper floor levels of the same dwelling should avoid encroaching secluded private open</p>	✓ Complies

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

	<p>space areas to ensure the solar access, useability and amenity of the space is not adversely affected.</p> <p>Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.</p>	
Bulk & Built Form	<p>All residential developments should respect the dominant façade pattern of the streetscape by:</p> <ul style="list-style-type: none"> • Using similarly proportioned roof forms, windows, doors and verandahs; and • Maintaining the proportion of wall space to windows and door openings. <p>Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.</p> <p>The development of new dwellings to the rear of existing retained dwellings is discouraged where:</p> <ul style="list-style-type: none"> • The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or • The retention of the existing dwelling detracts from the identified future character. <p>On sites adjacent to identified heritage buildings infill development should respect the adjoining heritage by:</p> <ul style="list-style-type: none"> • Not exceeding the height of the neighbouring significant building; • Minimising the visibility of higher sections of the new building; and • Setting higher sections back at least the depth of one room from the frontage. 	✓ Complies
Site Design	<p>Residential development should:</p> <ul style="list-style-type: none"> • Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties. • Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance. • Ensure that building height, massing and articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening. • Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees. • Provide suitable storage provisions for the management of operational waste. Appropriately locate suitable facilities to 	✓ Complies

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

	encourage public transport use, cycling and walking.	
Materials & Finishes	<p>Residential development should:</p> <ul style="list-style-type: none"> • Use quality, durable building materials and finishes that are designed for residential purposes. • Avoid the use of commercial or industrial style building materials and finishes. • Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials. • Use a consistent simple palette of materials, colours, finishes and architectural detailing. • Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building. 	✓ Complies
Domestic services normal to a dwelling and Building services	<p>In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:</p> <ul style="list-style-type: none"> • Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties. • Be designed to avoid the location of domestic and building services: <ul style="list-style-type: none"> • within secluded private open space areas, including balconies; and • where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	<p>Condition required</p> <p>Mail boxes have not been provided for the dwellings. This requirement will be imposed as a condition on any permit issued.</p>
Internal Amenity	<p>Residential development should:</p> <ul style="list-style-type: none"> • Ensure that dwelling layouts have connectivity between the main living area and private open space. • Be designed to avoid reliance on borrowed light to habitable rooms. • Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening. • Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5. 	✓ Complies

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Assessment Table for Clause 22.09-3.4 – Limited change areas		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
Preferred housing types	The preferred housing type for the Limited Change Area is low density	✓ Complies
Building Height	The maximum building height for land within the NRZ1 is up to 2 storeys, including ground level.	✓ Complies
Landscaping	Residential development should incorporate substantial landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties.	✓ Complies
Car parking	Garages and car parking areas should be located behind buildings, generally hidden from view or recessed so as to not dominate the streetscape.	✓ Complies
Setbacks, front boundary and width	Car access, parking and paving within the front setback should be limited in order to maximise the opportunity for soft landscaping.	✓ Complies
Private open space	Residential development should provide ground level secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ Complies
Bulk & Built Form	<p>Residential development should:</p> <ul style="list-style-type: none"> ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape; provide separation between dwellings at the upper level; retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space; position the more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot. <p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting the amenity of adjoining private secluded open space.</p> <p>Two storey dwellings to the rear of a lot may be considered where:</p> <ul style="list-style-type: none"> the visual impact of the building bulk does not adversely affect the identified future character of the area; overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; the building bulk does not adversely affect the planting and future growth of canopy trees to maturity; sufficient side and rear boundary 	<p>✓ Complies</p> <p>The separation of the first floor levels of the two dwellings removes any perception or appearance of visual bulk.</p> <p>The building elevations are well articulated with a variety of window forms and materials. The proposal incorporates a significant amount of space for landscaping in the front setback and in the rear POS areas for each dwelling.</p> <p>. Neighbouring dwellings are single and double storey of approximately 12m widths. The proposed dwellings, in their side by side arrangement, present as one mass of approximately 13m width, similar to the existing streetscape.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

	<p>landscaping can be provided to screen adjoining properties;</p> <ul style="list-style-type: none">• upper storey components are well recessed from adjoining sensitive interfaces. <p>Residential developments should provide a level of visual interest through the use of contrast, texture and variation of materials.</p>	
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If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

ATTACHMENT 4

CLAUSE 52.06 ASSESSMENT

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Car Parking Assessment Table for Clause 52.06		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
Parking Provision To ensure that car and bicycle parking for residents and visitors is appropriate to the needs of residents.	Car parking for residents should be provided as follows: <ul style="list-style-type: none"> One space for each one or two bedroom dwelling. Two spaces for each three or more bedroom dwelling, with one space under cover. 	✓ Complies
	Studies or studios that are separate rooms must be counted as bedrooms. <ul style="list-style-type: none"> One space for visitors to every 5 dwellings for developments of 5 or more dwellings 	
Design Standard 1 Accessways The provision of car parking should meet the design requirements of this Clause.	Accessways should: <ul style="list-style-type: none"> Be at least 3 metres wide. Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. 	✓ Complies
	If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed so that cars can exit the site in a forward direction.	N/A
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	N/A
	Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in a Road Zone.	N/A
	Have a corner splay or area at least 50 per cent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided.	Condition required Location of mailboxes should be shown and designed to allow for visibility of pedestrians on the footpath. <i>Refer to assessment in the report</i>

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Car Parking Assessment Table for Clause 52.06		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
Design Standard 2 Car parking spaces Car parking spaces and accessways should have minimum dimensions.	Minimum car park and accessway dimensions: <ul style="list-style-type: none"> Parallel – 2.3m x 6.7m with a accessway width of 3.6m 45 degrees – 2.6m x 4.9m with a accessway width of 3.5m 60 degrees – 2.6m x 4.9m with a accessway width of 4.9m 90 degrees – 2.6m x 4.9m with a accessway width of 6.4m (refer to the table in 55.06 for more details)	✓ Complies
	A building may project into the space if it is at least 2.1 metres above the space.	✓ Complies
	Car spaces in garages, carports or otherwise constrained by walls should:- <ul style="list-style-type: none"> Single garage 3.5m x 6m Double garage 5.5m x 6 	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Car Parking Assessment Table for Clause 52.06		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
Design Standard 3 Gradients Accessways to ensure safety for pedestrians and vehicles.	Accessway grades should not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles.	✓ Complies
	Ramps (except within 5 metres of the frontage) should have the maximum grades of: <ul style="list-style-type: none"> 20 metres or less 1:5 (20%) Longer than 20 metres 1:6 (16.7%) 	
Design Standard 4 Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided: <ul style="list-style-type: none"> At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. Car parking spaces that require the operation of the system are not allocated to visitors unless used in a valet parking situation. The design and operation is to the satisfaction of the responsible authority. 	N/A
Design Standard 5 Urban Design	Ground level car parking, garage doors and accessways should not visually dominate public space.	✓ Complies
	Car parking within buildings (including visible portions of partly submerged basements) should be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	✓ Complies
Design Standard 6 Safety	Car parking should be well lit and clearly signed.	✓ Complies
	The design of car parks should maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Complies
Design Standard 7 Landscaping	The layout of car parking areas should provide for water sensitive urban design treatment and landscaping.	✓ Complies
	Landscaping and trees should be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Complies
	Ground level car parking spaces should include trees planted with flush grilles. Spacing of trees should be determined having regard to the expected size of the selected species at maturity.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 17 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Assessment against C182 – Schedule 1 to the Neighbourhood Residential Zone		
Requirement of Clause 55	Requirement	Response
Site Coverage Standard B8	Maximum of 50%	✓ Complies
Permeability Standard B9	Minimum of 40%	✓ Complies
Landscaping Standard B13	70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees.	✓ Complies
Side and rear setbacks Standard B17	<p>A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres.</p> <p>All other building walls should be setback a minimum of 1 metre, plus 0.3 for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</p>	<p>✓ Complies</p> <p>It is noted from the revised plans which superseded the advertised plans that the minimum 2 metre setback required from the living room area in each of the dwellings from the boundary has been provided in compliance with the standard</p>
Private Open Space Standard B28	<p>An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area.</p>	<p>✓ Complies</p> <p>The proposal achieves the following:</p> <ul style="list-style-type: none"> • Dwelling 1 – 59.49m² of SPOS (40m² minimum) plus 63.60m² of open space area at the frontage; • Dwelling 2 51.20m² of SPOS (40m² minimum) plus 45.29m² of open space area at the frontage; • Minimum dimension of 5m
Front fence height Standard B32	<p>Maximum 1.5 metre height if streets in Road Zone Category 1</p> <p>1.2 metre maximum height for other streets</p>	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)		
Property Address		
Neighbourhood Character & Infrastructure - Clause 55.02		
Objective	Standard (Summarised)	Complies / Does Not Comply / Variation Required/NA
B1 Neighbourhood Character To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character. To ensure that development responds to the features of the site and the surrounding area.	The design response must be appropriate to the neighbourhood and the site.	✓ Complies
	The proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Complies
B2 Residential Policy To ensure that residential development is provided in accordance with any policy for housing in the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies. To support medium densities in areas where development can take advantage of public transport and community infrastructure and services.	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.	✓ Complies
B3 Dwelling Diversity To encourage a range of dwelling sizes and types in developments of ten or more dwellings.	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: <ul style="list-style-type: none"> ▪ Dwellings with a different number of bedrooms. ▪ At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	- N/A
B4 Infrastructure To ensure development is provided with appropriate utility services and infrastructure. To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ Complies
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ Complies
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

B5 Integration with the Street To integrate the layout of development with the street.	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ Complies
	Development should be oriented to front existing and proposed streets.	✓ Complies
	High fencing in front of dwellings should be avoided if practicable.	✓ Complies
	Development next to existing public open space should be laid out to complement the open space.	- N/A
Site Layout and Building Massing - Clause 55.03		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B6 Street Setback To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.	Walls of buildings should be set back from streets: the distance specified in Table B1. <i>Porches, pergolas and verandahs that are less than 3.6m high and eaves may encroach not more than 2.5m into the setbacks of this standard.</i>	! Variation required
B7 Building Height To ensure that the height of buildings respects the existing or preferred neighbourhood character.	The maximum building height should not exceed 13.5 metres in the Residential Growth Zone (as per Clause 32.07-7), 8 metres in the Neighbourhood Residential Zone (as per Clause 32.09-8) and 9 metres in all other zones (unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 1 metres higher than the maximum prescribed for the relevant zone).	✓ Complies
	Changes of building height between existing buildings and new buildings should be graduated.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

B8 Site Coverage To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	The site area covered by buildings should not exceed 60%. <i>Within the Neighbourhood Residential Zone schedule:</i> Up to a maximum of 50%.	✓ Complies 47.80 per cent building coverage
B9 Permeability To reduce the impact of increased stormwater run-off on the drainage system. To facilitate on-site stormwater infiltration.	At least 20% of the site should not be covered by impervious surfaces. Within the Neighbourhood Residential Zone schedule 1 – Minimum of 40%	✓ Complies 43.50 per cent permeability
B10 Energy Efficiency To achieve and protect energy efficient dwellings and residential buildings. To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	Buildings should be: <ul style="list-style-type: none"> ▪ Oriented to make appropriate use of solar energy. ▪ Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. 	✓ Complies
	Living areas and private open space should be located on the north side of the development, if practicable.	✓ Complies
	Developments should be designed so that solar access to north-facing windows is maximised.	✓ Complies
B11 Open Space To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	If any public or communal open space is provided on site, it should: <ul style="list-style-type: none"> ▪ Be substantially fronted by dwellings, where appropriate. ▪ Provide outlook for as many dwellings as practicable. ▪ Be designed to protect any natural features on the site. ▪ Be accessible and usable. 	- N/A
B12 Safety To ensure the layout of development provides for the safety and security of residents and property.	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	✓ Complies
	Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ Complies
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	✓ Complies
	Private spaces within developments should be protected from inappropriate use as public thoroughfares.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

B13 Landscaping To encourage development that respects the landscape character of the neighbourhood. To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance. To provide appropriate landscaping. To encourage the retention of mature vegetation on the site.	The landscape layout and design should: <ul style="list-style-type: none"> Protect any predominant landscape features of the neighbourhood. Take into account the soil type and drainage patterns of the site. Allow for intended vegetation growth and structural protection of buildings. In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. Provide a safe, attractive and functional environment for residents. 	Condition required
	Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood. Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made.	Condition required
	The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	Condition required
	Within the Neighbourhood Residential Zone Schedule 1: 70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees.	Condition required
B14 Access To ensure vehicle access to and from a development is safe, manageable and convenient. To ensure the number and design of vehicle crossovers respects the neighbourhood character.	The width of accessways or car spaces should not exceed: 33% of the street frontage; or if the width of the street frontage is less than 20 metres, 40% of the street frontage.	✓ Complies
	No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ Complies
	The location of crossovers should maximise the retention of on-street car parking spaces.	✓ Complies
	The number of access points to a road in a Road Zone should be minimised.	- N/A
	Developments must provide for access for service, emergency and delivery vehicles.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

<p>B15 Parking Location To provide convenient parking for resident and visitor vehicles.</p> <p>To avoid parking and traffic difficulties in the development and the neighbourhood.</p> <p>To protect residents from vehicular noise within developments.</p>	<p>Car parking facilities should:</p> <ul style="list-style-type: none"> ▪ Be reasonably close and convenient to dwellings and residential buildings. ▪ Be secure. ▪ Be designed to allow safe and efficient movements within the development. ▪ Be well ventilated if enclosed. ▪ Large parking areas should be broken up with trees, buildings or different surface treatments. 	✓ Complies
	<p>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.</p>	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Amenity Impacts - Clause 55.04		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B17 Side and Rear Setbacks To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	<p>A new building not on or within 200mm of a boundary should be set back from side or rear boundaries:</p> <ul style="list-style-type: none"> 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. <p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.</p> <p>Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.</p> <p>Within the Neighbourhood Residential Zone Schedule 1: A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres.</p> <p>All other building walls should be setback a minimum of 1 metre, plus 0.3 for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</p>	<p>✓ Complies</p> <p>A minimum setback of 1 metre is provided except where the garage abuts the boundary is provided. The required setback under the standard has been achieved.</p> <p>The 2 metre setback to SPOS has been achieved</p>

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Amenity Impacts - Clause 55.04		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B18 Walls on Boundaries To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	<p>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary for a length of more than:</p> <ul style="list-style-type: none"> ▪ 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, <p>or</p> <ul style="list-style-type: none"> ▪ Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. <p>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property boundary.</p> <p>A building on a boundary includes a building set back up to 200m from a boundary.</p> <p>The height of a new wall constructed on or within 200mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</p>	✓ Complies
B19 Daylight to Existing Windows To allow adequate daylight into existing habitable room windows.	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Amenity Impacts - Clause 55.04		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
	<p>Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p> <p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p>	<p>✓ Complies</p>

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Amenity Impacts - Clause 55.04		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B20 North Facing Windows To allow adequate solar access to existing north-facing habitable room windows.	If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window. A north-facing window is a window with an axis perpendicular to its surface oriented north 20 degrees west to north 30 degrees east.	✓ Complies
B21 Overshadowing Open Space To ensure buildings do not significantly overshadow existing secluded private open space.	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9 am and 3 pm on 22 September. If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Amenity Impacts - Clause 55.04		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B22 Overlooking To limit views into existing secluded private open space and habitable room windows.	A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the <u>secluded private open space</u> or <u>habitable room window</u> of an existing dwelling (horizontal 9m rule and from a height of 1.7m above ffl).	✓ Complies
	A habitable room window, balcony, terrace, deck or patio with a direct view should be either: <ul style="list-style-type: none"> Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. Have sill heights of at least 1.7 metres above floor level. Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	✓ Complies
	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	✓ Complies
	Screens used to obscure a view should be: <ul style="list-style-type: none"> Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. Permanent, fixed and durable. Designed and coloured to blend in with the development. This standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	- N/A

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Amenity Impacts - Clause 55.04		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B23 Internal Views To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ Complies
	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	✓ Complies
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take account of noise sources on immediately adjacent properties.	✓ Complies
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ Complies
B24 Noise Impacts To contain noise sources in developments that may affect existing dwellings. To protect residents from external noise.		

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

On-Site Amenity and Facilities - Clause 55.05		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B25 Accessibility To encourage the consideration of the needs of people with limited mobility in the design of developments.	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Complies
B26 Dwelling Entry To provide each dwelling or residential building with its own sense of identity.	Entries to dwellings and residential buildings should: <ul style="list-style-type: none"> ▪ Be visible and easily identifiable from streets and other public areas. ▪ Provide shelter, a sense of personal address and a transitional space around the entry. 	✓ Complies
B27 Daylight to New Windows To allow adequate daylight into new habitable room windows.	A window in a habitable room should be located to face: <ul style="list-style-type: none"> ▪ An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or ▪ A verandah provided it is open for at least one third of its perimeter, or ▪ A carport provided it has two or more open sides and is open for at least one third of its perimeter. 	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

On-Site Amenity and Facilities - Clause 55.05		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B28 Private Open Space To provide adequate private open space for the reasonable recreation and service needs of residents.	<p>A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone.</p> <p>If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:</p> <ul style="list-style-type: none"> ▪ An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or ▪ A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or ▪ A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. <p>The balcony requirements in Clause 55.05-4 do not apply to an apartment development.</p> <p>Within the Neighbourhood Residential Zone Schedule 1:</p> <p>An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area.</p>	<p>✓ Complies</p> <p>A total area of 123.09m² at the ground level is made available for private open space for Dwelling 1. This includes a minimum secluded private open space area of 40m².</p> <p>Total ground level open space area of 96.49m² is made available for Dwelling 2 including a minimum secluded private open space area of 40m².</p>
B29 Solar Access to Open Space To allow solar access into the secluded private open space of new dwellings and residential buildings.	<p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p>	<p>✓ Complies</p> <p>The proposal is well setback from the boundaries allowing solar access penetration into the rooms.</p>

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

On-Site Amenity and Facilities - Clause 55.05		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
	The southern boundary of secluded private open space should be set back from any wall on the north of the space at least (2+0.9h) metres, where 'h' is the height of the wall.	✓ Complies <i>Refer above</i>
B30 Storage To provide adequate storage facilities for each dwelling.	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ Complies
Detailed Design - Clause 55.06		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B31 Design Detail To encourage design detail that respects the existing or preferred neighbourhood character.	The design of buildings, including: <ul style="list-style-type: none"> ▪ Facade articulation and detailing, ▪ Window and door proportions, ▪ Roof form, and ▪ Verandahs, eaves and parapets, ▪ Should respect the existing or preferred neighbourhood character. 	✓ Complies
	Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	✓ Complies
B32 Front Fences To encourage front fence design that respects the existing or preferred neighbourhood character.	The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.	✓ Complies
	A front fence within 3 metres of a street should not exceed: <ul style="list-style-type: none"> ▪ 2m if abutting a Road Zone, Category 1. ▪ 1.5m in any other streets. <p>Within the Neighbourhood Residential Zone Schedule 1: Maximum 1.5 metre height if streets in Road Zone Category 1 1.2 metre maximum height for other streets</p>	✓ Complies
B33 Common Property To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. To avoid future management difficulties in areas of common ownership.	Developments should clearly delineate public, communal and private areas.	✓ Complies
	Common property, where provided, should be functional and capable of efficient management.	✓ Complies

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

On-Site Amenity and Facilities - Clause 55.05		
Objective	Standard	Complies / Does Not Comply / Variation Required / N/A
B34 Site Services To ensure that site services can be installed and easily maintained. To ensure that site facilities are accessible, adequate and attractive.	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ Complies
	Bin and recycling enclosures, mailboxes and other site facilities should be accessible, adequate in size, durable, waterproof and blend in with the development.	✓ Complies
	Mailboxes should be provided and located for convenient access as required by Australia Post.	Condition required It is noted that mailboxes have not been included on the plans. This will be required via condition on any permit issued.

2.4 POLICY AND STRATEGY

2.4.1 Community Engagement Policy

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Community Engagement Policy (Draft)

Report Summary

Council establishes a number of policies and codes of practice to guide the various operations of the Greater Dandenong City Council. Existing policies and codes of practice are subject to an ongoing review process to ensure that they comply with current legislation and adequately reflect Council's operational requirements. Any changes to existing policies are subject to Council approval. Policies and codes of practice that have become superfluous to Council's needs require abolition by Council.

The following policy has been reviewed in detail and is submitted to Council for re-adoption:

- Community Engagement Policy

Recommendation Summary

This reports recommends that the Community Engagement Policy be readopted as attached.

2.4.1 Community Engagement Policy (Cont.)

Background

Policies establish clear processes and procedures by which Council conducts its business and activities and ensures that the decision making process is consistent.

Council has established a number of policies to guide the various functions of the City. Existing policies are subject to an ongoing review process to ensure they comply with current legislation and adequately reflect Council's operational requirements.

When Council resolves to adopt a policy and/or code of practice, in the absence of a sunset date, the policy or code remains current until Council resolves to abolish it.

It is critical that Council policies and codes of practice fully reflect the principles, values and issues that Council believes are important as outlined in the Council Plan. Following a detailed review of a Council policy or code of practice it will be submitted to Council for either readoption or abolition to ensure all policies and codes of practice remain current.

A database of all Council policy documents is maintained by the Governance Business Unit.

In respect of the proposed Community Engagement Policy, it has been significantly changed to meet all of the best practice elements contained within the VAGO Public Participation and Engagement Report, which was delivered in May 2017. Once Council has endorsed the Engagement Policy, the following step will be an extensive review of the engagement framework document that sits behind the higher level Policy.

2.4.1 Community Engagement Policy (Cont.)**Proposal**

The following Policy be readopted by Council:

Subject	Description of change to existing Policy
Community Engagement Policy	<p>The revised policy has been developed in line with the Victorian Auditor-General's Report, "Public Participation and Community Engagement: Local Government Sector" published in May 2017. All of the 'better practice' elements outlined in this report have been included such as when, how and who to engage; monitoring, evaluation, and review; and principles and values.</p> <p>The policy applies to all Council staff and contractors/consultants and provides a guide for Councillors.</p> <p>Council will undertake evaluation processes to ensure continuous improvement with consultation activities.</p> <p>Council will ensure all activities undertaken are in accordance with Council's Privacy Policy.</p>

A copy of the policy seeking readoption is attached to this report.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'**Opportunity**

- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

2.4.1 Community Engagement Policy (Cont.)

Opportunity

- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

Plans

- Council Plan 2017-21
- Community Wellbeing Plan 2017-21

Policies

- Diversity, Access and Equity Policy 2015
- Information Privacy and Health Records Policy 2010
- Language and Communications Policy 2015

Framework

- Community Engagement Planning Framework
- Community Development Framework 2015

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Consultation

The Community Engagement Policy was referred to Councillors, the Executive Management Team and a number of staff right across the organisation involved in community engagement for review and evaluation prior to reporting to Council.

2.4.1 Community Engagement Policy (Cont.)

Conclusion

The policy detailed in this report has been reviewed and found consistent with current legislation and Council's operational needs and is submitted to Council for re-adoption.

It was rewritten in consideration of the Victorian Auditor-General's Report titled 'Public Participation and Community Engagement: Local Government Sector'. This report was published in May 2017 and provides guidance on best practice principles. The policy is also consistent with the International Association for Public Participation (IAP2) Public Participation Spectrum.

Recommendation

That the Community Engagement Policy attached to this report be readopted.

2.4.1 Community Engagement Policy (Cont.)

POLICY AND STRATEGY

COMMUNITY ENGAGEMENT POLICY

ATTACHMENT 1

**COMMUNITY ENGAGEMENT POLICY
(DRAFT)**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

Community Engagement Policy

Policy Endorsement:	Endorsement required by Council		
Directorate:	Corporate Services		
Responsible Officer:	Manager Communications and Customer Service		
Policy Type:	Discretionary		
File Number:	A4882386	Version No:	002
1 st Adopted by Council	14 October 2013 Minute No. 340	Last Adopted by Council:	14 October 2013 Minute No. 340
Review Period:	Every four (4) years	Next Review:	2022

1. Purpose

Council is committed to thorough, transparent and meaningful community engagement that will inform responsible decision making for the benefit of the community. This policy outlines Council's role in providing activities which enhance opportunities for the community to express their expectations, aspirations and ideas. The policy should be applied to projects, activities, plans or processes where the input of community stakeholders can make a valuable contribution to decision making and when changes to services or infrastructure are required.

This policy:

- outlines the principles that guide community engagement
- sets out how and when community engagement activities are undertaken by Council
- aims to ensure engagement methodology is based on the International Association for Public Participation (IAP2) Public Participation Spectrum
- promotes consistency of approach across all Council departments
- seeks to improve Council's engagement processes and outcomes by reporting back to the community.

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

2. Background

The Council Plan 2017-21, developed in early 2017, outlines the strategic objectives and key priorities Council will focus on for its four year term. This policy supports the objective of 'An open and effective Council' in particular the priorities of "A Council connected with the community, providing an effective voice on their behalf" and "Decision making which is transparent and accountable".

Council's policy and operational guidelines are consistent with, and based upon, the IAP2 Public Participation Spectrum, a best practice approach to community engagement that allows for different approaches. This spectrum has been retained as the core foundation for this Policy.

This Policy replaces the former Community Engagement Policy and reflects the intentions of the Council Plan 2017-21.

3. Scope

This Policy applies to all Council staff, contract workers, consultants and all people who engage with the community on behalf of the Greater Dandenong City Council. It also provides a guide to Councillors.

The Policy is supported by a planning framework (the '*Community Engagement Planning Framework*') that provides guidance and procedures for undertaking high quality community engagement.

4. Council Policy

Effective community engagement contributes to increasing the capacity of the community to participate in decision making, the democratic processes of local government and improves knowledge. Council is committed to community strengthening and supporting inclusive and engaging participation by all stakeholders.

Council will:

- ensure that the purpose of engagement is genuine and transparent
- conduct all engagement activities using the IAP2 Public Participation Spectrum
- employ various techniques and approaches to maximise community participation and provide respectful opportunities within reasonable timeframes
- provide information that is clear, easy to understand and accessible to all people
- value all participants' knowledge, expertise and experience and respect the different views and needs of participants
- undertake evaluation processes to ensure continuous improvement with consultation activities
- report back to the community in a timely manner and outline how feedback was considered and/or incorporated into the final outcomes

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

- ensure all activities undertaken are in accordance with Council's Privacy and Personal Information Policy

5. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights and Responsibilities Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter. The Community Engagement Policy and Planning Framework will ensure that stakeholders across the City of Greater Dandenong have an opportunity to participate in public life and inform decision making, consistent with Section 18 of the Charter.

6. Engagement Process

6.1 What is Community Engagement?

Community engagement is the process by which Council provides opportunities for public involvement in Council decision making, community strengthening and capacity building. Engagement occurs in various forms with increasing levels of involvement and is demonstrated by the IAP2 Public Participation Spectrum.

The Greater Dandenong City Council uses the IAP2 framework as the basis in delivery of all its consultation projects. The Community Engagement Planning Framework that supports the Policy aims to maximise community participation and contains a range of engagement techniques that can be used to gain the most effective outcomes.

The Framework includes a set of guidelines for different methodologies and tools for a variety of outcomes across the range of the IAP2 spectrum. This is complemented by a risk assessment to assist with defining the level of community engagement required.

The levels used in the IAP2 Public Participation Spectrum are:

Inform	<i>To provide the public with balanced and objective information to assist them in understanding Council's decisions and/or intentions.</i>
Consult	<i>To obtain public feedback on ideas, alternatives and/or proposals to inform decision making</i>
Involve	<i>To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.</i>
Collaborate	<i>To partner with the public in each aspect of the decision including development of alternatives and the identification of preferred solutions.</i>
Empower	<i>To place final decision making in the hands of the public and build capacity in the community to lead change.</i>

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

6.2 Why do we engage?

Council conducts community engagement activities to improve its strategic planning and service delivery and to better understand the needs and aspirations of the community. Engagement provides a number of benefits to both Council and the community including:

- transparency, integrity and increased trust in Council processes and decisions
- better informed community
- increased community involvement
- community ownership
- improved levels of satisfaction with Council decisions and processes
- improved service planning

Council is also required to undertake legislated consultation processes as part of the development of various corporate and statutory planning documents.

6.3 Who do we engage with?

Greater Dandenong City Council seeks to engage with its entire community and key stakeholders. The community can be defined for the purposes of this policy as people who live, work and play in the City of Greater Dandenong. Our key stakeholders can be defined as groups and individuals who have an interest in the decisions of Council and are directly impacted by their outcomes but do not necessarily reside or work within the city. The target audience is different for each consultation and this is determined by using a matrix as outlined in the Community Engagement Planning Framework.

6.4 When do we engage?

Council will engage with the community and key stakeholders during the planning stages of projects which have a direct impact on the community. Council may also engage regarding changes to services, changes to infrastructure, Council's Budget and strategic plans.

There are some circumstances where Council is mandated by legislation to engage with the community. Where statutory requirements for community engagement are mandated, there may also be clear direction about the methods that must be used. Council is committed to complying with such requirements as a minimum and undertaking further community engagement where issues are of a sensitive or complex nature.

Council may also have circumstances that require an advisory committee, an advisory board, reference committee or working group to monitor contract performance or provide a forum for discussion of key management and strategic direction issues. The membership and terms of reference of such groups may be determined by contractual requirements or via advertisement to the broader community according to an endorsed selection criteria.

Consultation will not occur in circumstances which relate to operational matters, confidential or commercial in confidence information, or when Council must make emergency or safety related decisions.

2.4.1 Community Engagement Policy (Cont.)



Greater Dandenong Policy

6.5 How do we engage?

Create

The planning stage of any consultation is when Council will create a project plan which will determine the purpose of its engagement, the objectives it hopes to achieve, who will be engaged and how.

Engage

The engagement process will be conducted according to Council's overarching objectives as stated in section 4 of this policy.

Communicate

The results of all consultation activities be reported back to the community and key stakeholders in a timely, relevant, understandable and accessible manner to ensure the process is open, transparent and meaningful.

Evaluate

Evaluation is a key component of any engagement process to ensure continuous improvement. All community engagement activities undertaken by Council will be required to undergo an evaluation to determine the success of the project and provide recommendations for future consultations.

Enhance

Feedback and recommendations received through the evaluation stage will be used to enhance Council's future activities, improve overall engagement and influence policy reviews.

7. Roles and Responsibilities

Community engagement and the implementation of this policy is the responsibility of all Council service areas, teams and employees as appropriate to their roles. Councillors are responsible for the review and endorsement of the policy and the accompanying planning framework.

8. Related Documents

The following have been prepared and endorsed by the City of Greater Dandenong:

Plans

- Council Plan 2017-21
- Community Wellbeing Plan 2017-21

Policies

- Diversity, Access and Equity Policy 2015
- Privacy and Personal Information Policy
- Language and Communications Policy 2015

2.4.1 Community Engagement Policy (Cont.)



Greater Dandenong Policy

Framework

- Community Engagement Planning Framework
- Community Development Framework 2015

9. References

- Victorian Charter of Human Rights and Responsibilities 2006
- Local Government Act 1989
- Equal Opportunity Act 2010

10. Definitions

The following definitions apply in the reading of this policy:

Community Engagement	Community engagement is the process of involving the community in decision making processes, relationship development or capacity building.
Community	People who live, work and play in Greater Dandenong
Key stakeholders	Groups and individuals who have an interest in the decisions of Council and are directly impacted by their outcomes but do not necessarily reside or work within the city

2.5 OTHER

2.5.1 Alcohol Management Policy and Guidelines Annual Review

File Id:	A4847070
Responsible Officer:	Director Community Services
Attachments:	Alcohol Management Policy

Report Summary

Council's Alcohol Management Policy was adopted by Council on 9 December 2013 and provides Council with a strategic direction to act on matters related to alcohol and associated harms in the City of Greater Dandenong.

The Policy aimed to enhance public safety, security and amenity, and community health and wellbeing through integrated planning, regulation and enforcement, and stakeholder engagement to address matters relevant to alcohol sale, supply and use in the City.

The Policy has been reviewed and the updates continue to reflect the intentions of the Council Plan 2017-21. It is also underpinned by strategic objectives in the City of Greater Dandenong's Community Wellbeing Plan 2017-21 and Community Safety Plan 2015-22.

Recommendation Summary

This report recommends that Council adopt the attached Alcohol Management Policy 2018.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)**Background**

Local Government is a key planning authority that can guide processes to determine where licensed premises and precincts are located. It can shape the built environment by using safer design principles in planning and managing public amenity, and support communities by balancing economic prosperity with positive community health and wellbeing outcomes.

Responsible supply, service and consumption of alcohol can support the vitality of a local economy, for example, by creating employment in the manufacturing, industrial, winery, brewery, hospitality, and retail and tourism sectors.

Despite these positive features, the harmful use of alcohol ranks among the top five risk factors for disease, disability and death across the world (World Health Organisation 2012).

National and State research demonstrates that:

- Across Australia, alcohol contributes to almost half of reported assaults and a third of road crashes, is Australia's second cause of drug-related death, leading to more than 5,500 deaths annually
- The 2016 Australian Personal Safety Survey found alcohol contributed to an average 50% of physical and sexual assaults reported by female respondents and 61% of physical assaults reported by male respondents
- A 2015 VicHealth survey found 18% of Greater Dandenong respondents to be at risk of short-term harm from alcohol consumption
- Greater Dandenong's young people, drivers, pedestrians, and passengers are over-represented in alcohol-related road crashes.

Council's Alcohol Management Policy (2013) has provided a mechanism to work in a coordinated manner across Council and with key stakeholders such as Victoria Police, to manage alcohol sales, supply, use and related harms in the City.

To prevent, reduce and manage alcohol-related harm, the Policy aimed to:

- Utilise policy, harm minimisation, crime prevention and safer design principles when planning for suitable location, and for the mix and density of licensed premises
- Create safer environments by ensuring there is a considered balance between reducing alcohol-related harm in the community, City prosperity and economic vitality
- Minimise the potential for alcohol-related crime, anti-social behaviour, vandalism, disorderly conduct and violence in open space, public realm and private settings
- Improve perceptions of and levels of public safety, security, amenity and wellbeing
- Support and work in partnership with stakeholders to advance advocacy, community health and wellbeing, services and education to reduce alcohol-related harm.

The Policy (2013) applied to all liquor licenses, including events held in Council facilities and on public land. It provided a consistent, integrated approach to alcohol management across Council's planning, regulation, enforcement and community safety activities.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

A key component to support the implementation of the Policy (2013) was the requirement that liquor license applicants submit a mandatory Alcohol Management Plan which was to accompany their planning permit application.

An Alcohol Management Plan assists applicants to understand and demonstrate their ability to implement best practice in operating a licensed premise. It includes risk mitigation strategies to reduce alcohol-related harms and/or loss of amenity in and around the licensed premise.

Where a planning permit was not required, it was the intent of the Policy (2013) that liquor license applicants provided an Alcohol Management Plan in order to manage and mitigate potential risks with the sale, supply and use of alcohol.

'Information Guidelines for Liquor-related Planning Permit Applications' were also developed in 2013 to support implementation of the Policy. The Guidelines include a Checklist that assists liquor license applicants to prepare their Alcohol Management Plan.

The Guidelines were also reviewed with the Policy and require no changes.

The review of the Policy included consultation with key stakeholders across Council and Victoria Police. Victoria Police are the leading authorities that manage liquor licensing and alcohol-related impacts in the City.

Proposal

This report recommends that Council endorse the Alcohol Management Policy (2018). The Policy (2018) includes proposed changes resulting from stakeholder consultation and recommendations to the State Government for legislative and policy reform.

The Policy (2018) aims to create safer environments in and around licensed premises, entertainment precincts, activity centres, open spaces and public and private settings.

The Policy (2018) and Guidelines provide Council with mechanisms to act on matters related to the sale, supply and use of alcohol in the City through integrated planning, considered assessment, regulation and enforcement.

Proposed revisions to the Policy (2013) include:

- Clearer definition on liquor licensing decision-making roles, input and processes across Council areas
- Detailed information on liquor licensing expectations of hirers, users and leasees in Council owned and/or managed facilities and public land
- Increasing Council's leadership role through advocacy for strengthening of Local and Victorian Planning Provisions, maintaining its close partnership with Victoria Police and supporting the Greater Dandenong Liquor Accord.

Council Alcohol Management Policy

The Alcohol Management Policy (2018) supports Council to:

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

- Develop policies to identify suitable locations for certain types of licensed premises
- Assess the suitability of land use for liquor license applications
- Pass and enforce Local Laws to protect public safety, security and amenity, and the cleansing and maintenance of open and public places
- Initiate disciplinary proceedings if planning permit conditions are breached
- Support planning enforcement and collaborate with Victoria Police and other stakeholders to regulate trading hours, patron numbers, liquor license mix and density
- Ensure liquor licensees and operators comply with their liquor license, planning permit, Responsible Service of Alcohol (RSA) and 'good neighbour' obligations
- Promote and support liquor licensing stakeholder forums, other alcohol harm reduction initiatives, and the Greater Dandenong Liquor Accord
- Fulfill statutory, strategic, and social planning obligations within the scope of the Local Government Act 1989, Planning and Environment Act 1987, Liquor Control Reform Act 1998, and Public Health and Wellbeing Act 2008.

The Policy outlines Council roles and its expectations of relevant parties and stakeholders in the management of all matters relating to alcohol use, consumption and related impacts.

This includes but is not limited to:

Private Licensed Premises – such as packaged liquor outlets ('bottle shops'), nightclubs, hotels, bars, restaurants/ cafes, wineries, breweries; places of assembly; social, community, sport, leisure and recreation facilities that propose to be, or are in the City

All Council-owned and/or Managed Facilities – eg, social, sport, recreation, leisure, community halls and centres, and similar for occasions where event/s or function organisers, hirers, users and leasees wish to sell or supply alcohol for consumption

All Non-Liquor Licensed Council-owned and/or Managed Facilities – where a person or organisation is proposing to, or who is, providing alcohol for consumption

All Council-owned and/or Managed Public Land, and Outdoor Private Land - eg, parks, reserves, sports grounds, playing fields, open spaces and public places, plazas, roads, pathways, car parks and similar, and all their related infrastructure.

Council business units working directly within the scope of this Policy include:

City Planning, Design and Amenity – Statutory Planning; Strategic Planning; Building Services; Regulatory Services

Community Services – Community Development; Festivals and Events; Youth Services; Community, Sport and Recreation Facilities

Greater Dandenong Business – Economic Development; Activity Centres Revitalisation; Business Networking; Retail Development

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Corporate Services – Governance; Communications and Customer Service; Civic and Community Facilities; People and Procurement Services.

Community Plan ‘Imagine 2030’ and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan ‘Imagine 2030’. This report is consistent with the following community visions:

Community Plan ‘Imagine 2030’People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and Visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable City
- A city planned for the future

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- National Drug Strategy 2017-2026
- Ministerial Drug and Alcohol Forum: 2017 draft National Alcohol Strategy 2018-2026
- National Preventative Health Taskforce: Australia the Healthiest Country by 2020
- Reducing the Alcohol and Drug Toll: Victoria's Plan 2013-17

The legislation and policy that contributes to these outcomes are as follows:

- Victorian Planning and Environment Act 1987, Section 4(1)
- Victorian Planning Provisions, Clause 52.27 Licensed Premises
- Victorian Liquor Control Reform Act 1998
- Practice Note 61 Licensed Premises: Assessing Cumulative Impact 2011
- Victorian Local Government Act 1989
- Victorian Public Health and Wellbeing Act 2008
- Building Act 1993
- Australian Building Code 2016
- Disability Discrimination Act 1992

Related Council Policies

Council policies and codes of practice that affect the decision of this report and are relevant to this process include the City of Greater Dandenong:

- Council Plan 2017-21
- Municipal Strategic Statement
- Community Wellbeing Plan 2017-21
- Community Safety Plan 2015-22
- Festival and Events Plan 2017-2021
- Community Facilities Management Policy
- Leasing and Licensing of Community Facilities Policy
- Sports Facilities Plan 2015
- Sports Pavilion Management Policy 2015
- Youth Strategy and Action Plan 2016-2019
- Local Economic and Employment Development Policy
- Activity Centres Placemaking Framework
- Noble Park Structure Plan

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

- Springvale Activity Centre Structure Plan
- Open Space Strategy
- Green Wedge Management Plan
- Local Law No.2 – Municipal Amenity, Clause 33 and 34
- Local Law No.3 – Road Management and Asset Protection, Clause 16 and 17
- Local Law No.4 – Municipal Places, Clause 7 and 9
- Footpath Activity Code of Practice, March 2013.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

There are no financial implications associated with this report.

Consultation

The following relevant Council departments and members of the Community Safety Advisory Committee, including Victoria Police were consulted:

- Statutory Planning, Regulatory Services, Residential Amenities, Building Services
- Media and Communications, Civic and Community Facilities
- Festival and Events, Youth Services, Community Advocacy, Sport and Recreation, Community and Social Infrastructure Strategic Planning
- Greater Dandenong Business, Activity Centres Revitalisation
- The Local Area Commander and Liquor Licensing Sergeant of Victoria Police.

Conclusion

The Alcohol Management Policy (2013) was reviewed, is consistent with current legislation and has been updated to meet Council's operational needs and is submitted to Council for readoption.

The Alcohol Management Policy (2018) provides Council with a platform to manage alcohol sales, supply and use, and support community safety, public security and amenity, economic prosperity, and health and wellbeing in the City.

The Policy (2018) provides Council with a consistent and integrated approach across planning, regulation and enforcement, and community safety activities.

Council's alcohol management activities will be reported against objectives in the Community Wellbeing Plan 2017-21 and Community Safety Plan 2015-22.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Recommendation

That the Alcohol Management Policy (2018) attached to this report be adopted.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

OTHER

ALCOHOL MANAGEMENT POLICY AND GUIDELINES ANNUAL REVIEW

ATTACHMENT 1

ALCOHOL MANAGEMENT POLICY

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Alcohol Management Policy

EDMRS Objective ID			
File Number:		Authority:	Council
Directorate:	Community Services	Responsible Officer:	Manager Community Wellbeing
Policy Type:	Discretionary	Version No:	2
1 st Adopted by Council	9 December 2013 Minute No.432	Last Adopted by Council:	9 December 2013 Minute No.432
Review Period:	Four years	Next Review:	2022

1. Purpose

This Alcohol Management Policy provides Council with mechanisms to act on matters related to the supply and consumption of alcohol in the City of Greater Dandenong.

The Policy will guide Council decision-making and:

- Create safer environments in and around licensed premises, entertainment precincts, activity centres, open space and public places
- Minimise the potential for alcohol-related crime, anti-social behaviour, vandalism, disorderly conduct and violence in the public realm and private settings
- Improve perceptions of and levels of public safety, security, amenity and wellbeing
- Support economic vitality and provide safe, enjoyable entertainment options
- Prevent negative impacts of alcohol supply and consumption on the health and wellbeing of individuals, families and communities
- Support liquor licensees to comply with their liquor license, planning permit, Responsible Service of Alcohol (RSA) and 'good neighbour' obligations
- Assist Council to fulfill its statutory, strategic, and social planning obligations within the scope of the Local Government Act 1989, Planning and Environment Act 1987, Liquor Control Reform Act 1998 and Public Health and Wellbeing Act 2008.

2. Background

Local Government is a key authority that can guide planning processes to determine where licensed premises and precincts are located, and protect community health and wellbeing.

Council recognises that alcohol consumption is widely accepted as part of the Australian culture, and plays a role in celebrations, dining, entertainment, sports activities, events and functions.

Responsible supply, service and consumption of alcohol can support the vitality of a local economy, for example, by creating employment in the manufacturing, industrial, winery, brewery, hospitality, and retail and tourism sectors.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Despite these positive features, the harmful use of alcohol ranks among the top five risk factors for disease, disability and death across the world (World Health Organisation 2012).

To prevent and manage alcohol-related harm, Council aims to:

- Apply policy, harm minimisation, crime prevention and safer design principles when planning suitable locations for licensed premises and entertainment precincts
- Create safer environments by ensuring there is a considered balance between minimising alcohol-related harm in the community, City prosperity and economic vitality
- Support, contribute and work in partnership to advance advocacy, positive health and wellbeing, services and education to minimise alcohol-related harm
- Monitor global and local alcohol-related research, trends and policy.

To achieve these aims, Council will apply specifications outlined in the Liquor Control Reform Act 1998, Environment and Planning Act 1987, and Victorian Planning Provisions and:

- Assess and determine liquor license planning permit applications for the use of land to sell or provide alcohol for consumption
- Plan, develop, manage, clean and maintain safe open spaces and public places
- Pass and enforce Local Laws and work with licensed premises to protect public safety, security, amenity and wellbeing
- Support enforcement through collaboration between Victoria Police and Council's and other Authorised Officers
- Initiate compliance proceedings if planning permit conditions are not met
- Work with Victoria Police and other stakeholders to regulate trading hours, patron numbers, land use, and the mix, types and density of liquor licensed premises
- Promote and support the Greater Dandenong Liquor Accord and other alcohol harm minimisation initiatives.

Alcohol Impacts on Health and Community Safety

National and State research demonstrates that:

- Across Australia, alcohol contributes to almost half of reported assaults and a third of road crashes, is Australia's second cause of drug-related death, leading to more than 5,500 deaths annually
- Perceptions of and levels of safety are negatively affected by alcohol use, contributing to anti-social behaviour and violence in public, and a significant level of family violence
- The 2016 Australian Personal Safety Survey found alcohol contributed to an average 50% of physical and sexual assaults reported by female respondents and 61% of physical assaults reported by male respondents
- Alcohol consumption during pregnancy is found to contribute to irreversible developmental disorders in infants and children
- The 2016 National Drug Strategy Survey found 17% of respondents to be at risk of life-time harm from alcohol consumption

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

- A 2015 VicHealth survey found 18% of Greater Dandenong respondents to be at risk of short-term harm from alcohol consumption
- Greater Dandenong's young people, drivers, pedestrians, and passengers are over-represented in alcohol-related road crashes.

Alcohol Availability

Growing evidence highlights that when alcohol is more readily available, it can lead to an increase in alcohol-related harm in the community. Alcohol availability can be influenced by:

- **Outlet Density** – precincts with clusters of licensed premises are known to have higher crime rates and almost twice as many alcohol-related issues
- **Outlet Size** – large warehouse-type packaged liquor outlets can be eight times the size of an average 'bottle shop', and can dominate the alcohol market with their purchasing power, ability to supply large volumes of discounted alcohol and force smaller competitors out of business
- **Licensed Premises Mix and Type** – licensed premises such as hotels, nightclubs, and packaged liquor outlets are associated with an increased likelihood of violence in public places and private settings
- **Late Night Trading Hours** – licensed premises precincts open after 1am are associated with increased negative alcohol-related impacts such as assaults, vandalism and noise
- **Pricing** – a high density of licensed premises, particularly packaged liquor outlets and late night premises can generate competition and drive the price of alcohol products down, and is linked to increased alcohol consumption, especially amongst young people.

3. Scope

Victorian Commission for Gambling and Liquor Regulation

The Victorian Commission for Gambling and Liquor Regulation (VCGLR) is the statutory authority that administers Victoria's gambling and liquor laws. Any person or organisation that intends to supply liquor in Victoria must apply for a liquor license from the VCGLR.

Liquor license applicants must obtain a planning permit or written permission from Council before making an application for a new liquor license from the VCGLR. This includes packaged liquor outlets, or to vary or relocate an existing license.

The VCGLR requires liquor licensees to demonstrate they have taken all reasonable care to identify, manage and control risks associated with obtaining and retaining a liquor license.

City of Greater Dandenong

This Alcohol Management Policy applies to all Council decision-making on alcohol-related matters, liquor licensing, associated planning permits and land use.

Liquor Licensed Premises

This Policy applies to all types of privately operated licensed premises and related statutory planning applications, eg, packaged liquor, nightclubs, restaurants/cafes, a place of assembly, social, community, sport, leisure and recreational venues, that propose to be or are in the City.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

- Prior to granting consent to the VCGLR, Council requires a liquor licence planning permit applicant to prepare an Alcohol Management Plan for Council approval, which comprehensively details the proposal
- Council maintains 'Information Guidelines for Liquor-related Planning Permit Applications' to assist applicants with the process and development of an Alcohol Management Plan, identify alcohol-related risks and implement mitigation strategies to minimise related harms
- An Alcohol Management Plan must outline to the satisfaction of Council the commitment and ability of an applicant or licensee to mitigate risks to compliance, behaviour and amenity associated with their proposal.

Council Facilities

This Policy applies to all Council-owned and/or managed facilities, eg, halls, social, sport, recreational, leisure community centres, and similar, for occasions where event or function organisers, hirers, users and leasees wish to sell or supply alcohol for consumption.

A person or organisation proposing to, or who is, providing alcohol for consumption in a Council-owned and/or managed facility that is not liquor licensed must:

- Ensure they obtain a planning permit if required by the Victorian Planning Provisions, in addition to a liquor license permit from the VCGLR
- Comply with all alcohol management expectations and conditions outlined in any contract entered into with Council and in VCGLR fact sheets, guidelines and legislation
- Obtain the appropriate liquor license from the VCGLR and submit it directly for approval to the relevant Council business unit administering the facility, eg, Civic and Community Facilities, Sport and Recreation, Festivals and Events
- When proposing to sell alcohol directly (over the counter) or indirectly (a membership/entry fee that covers alcohol supply) at a one-off, or short series of events on specified dates, an appropriate liquor license is a Temporary Limited or Renewable Limited license
- When proposing to sell alcohol, a sport, recreation, social or similar club that hires, uses or leases a Council facility is required to obtain an appropriate liquor license, ranging from a Temporary Limited, Renewable Limited, Renewable Limited Club or other suitable liquor license
- If alcohol will not be sold at a one-off event or function in a Council-owned and/or managed facility that is not liquor licensed, the organiser is to ensure a liquor license is not required from the VCGLR if intending to allow BYO alcohol for consumption, and ensure evidence of any VCGLR decision or issued liquor license permit is submitted to the relevant Council business unit for approval.

Public Land

This Policy applies to all Council-owned and/or managed public land in the City, eg, parks, reserves, sports grounds, playing fields, open spaces and places, plazas, roads, pathways, car parks, and similar and all their related infrastructure.

- Council is committed to hosting drug and alcohol-free community events, functions and festivals on all public land

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

- Without a permit, Council's Local Law prohibits the consumption of alcohol or having an open container of alcohol in public places
- Only licensed premises with relevant conditions stipulated in their planning permit, and any required footpath-trading permit, can supply alcohol for consumption in their associated outdoor facility.

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this policy and are consistent with the standards set by the Charter. In particular, as is required by the Human Rights and Responsibilities Charter, this Policy is based on a human rights approach and will be applied to all liquor license applicants equally.

5. References

The alignment of this Policy with relevant Commonwealth, Victorian and Local Government policies and legislation demonstrates a consistent approach to alcohol management.

Relevant Legislation

1. Victorian Planning and Environment Act 1987, Section 4(1)
2. Victorian Planning Provisions, Clause 52.27 Licensed Premises
3. Victorian Liquor Control Reform Act 1998
4. Practice Note 61 Licensed Premises: Assessing Cumulative Impact 2011
5. Victorian Local Government Act 1989
6. Victorian Public Health and Wellbeing Act 2008
7. Building Act 1993
8. Australian Building Code 2016
9. Disability Discrimination Act 1992
10. Local Law No.2 – Municipal Amenity, Clause 33 and 34 (City of Greater Dandenong)
11. Local Law No.3 – Road Management and Asset Protection, Clause 16 and 17 (City of Greater Dandenong)
12. Local Law No.4 – Municipal Places, Clause 7 and 9 (City of Greater Dandenong)
13. City of Greater Dandenong Footpath Activity Code of Practice, March 2013.

Relevant Policies

Various Commonwealth, Victorian and Council strategies and plans that support the principles of the Alcohol Management Policy include:

1. National Drug Strategy 2017-2026
2. Ministerial Drug and Alcohol Forum: 2017 draft National Alcohol Strategy 2018-2026
3. National Preventative Health Taskforce: Australia the Healthiest Country by 2020

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

4. Reducing the Alcohol and Drug Toll: Victoria's Plan 2013-2017
5. City of Greater Dandenong: Council Plan 2017-2021
6. City of Greater Dandenong: Municipal Strategic Statement
7. City of Greater Dandenong: Community Wellbeing Plan 2017-21
8. City of Greater Dandenong: Community Safety Plan 2015-22.

6. Definitions

Alcohol – is a legal and social drug in the form of ethyl alcohol or ethanol that affects people in varied ways, and recommendations on levels of its use aim to minimise health risks.

Alcohol Management Plan – refers to a written document by a liquor licensee, outlining how they will comply with legal obligations associated with alcohol supply and consumption, and procedures that will manage identified risks to compliance, behaviour, and amenity.

Authorised Officer – refers to any Person appointed under Section 224 and 224A (eg, members of Victoria Police and Council) of the Local Government Act 1989.

Council – is the City of Greater Dandenong.

Council Facility, or Land – refers to facilities and buildings or land owned, occupied or vested in the Council, or in respect of which Council has the care and management, and to which the public has access whether an entry fee is paid or not, including a public place.

Harm Minimisation – refers to a range of policies and strategies to minimise alcohol and other drug-related harm on health and wellbeing for individuals, families and communities, and social and economic elements in society.

Liquor – as defined in the Liquor Control Reform Act 1998.

Liquor Accord – refers to an entity made up of liquor industry representatives, Victoria Police, community members and other stakeholders that develops and implements strategies to improve the operation of licensed premises and minimise alcohol-related harm.

Licensed Premises – refers to a venue licensed to sell alcohol for consumption on or off-premises; produce wine or beer, allow BYO alcohol into the venue for consumption; or for wholesale, internet, mail order or one-off sales of alcohol.

Packaged Liquor Outlet – refers to the supply of alcohol in sealed containers for consumption off-premises, eg, bottle shops, a 'drive-thru' attached to a hotel, supermarkets, including retail sales from warehouse-styled and sized premises termed 'Big Box' outlets.

SEM Alcohol Harm Reduction and Outlet Density Project – refers to the South East Melbourne Group of Councils', an advocacy body consisting of Mayors and CEOs auspicing a research and planning project to minimise alcohol-related harm, particularly from packaged liquor.

VCGLR – is the Victorian Commission for Gambling and Liquor Regulation.

7. Council Alcohol Management Policy

This Policy provides Council with methods to work collaboratively across the organisation and with key stakeholders such as Victoria Police, to manage alcohol supply, consumption, and related impacts in the City of Greater Dandenong.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Council business units directly in the scope of this Policy include:

City Planning, Design and Amenity – Statutory Planning; Strategic Planning; Building Services; Regulatory Services

Community Services – Community Development; Festivals and Events; Youth Services; Community, Sport and Recreation Facilities

Greater Dandenong Business – Economic Development; Activities Centres Revitalisation; Business Networking; Retail Development

Corporate Services – Governance; Communications and Customer Service; Civic and Community Facilities; People and Procurement Services

Across-Council Integrated Planning

The following outlines Council roles and its expectations of relevant parties and stakeholders in the management of all matters relating to alcohol management and its impacts.

Council will:

- Utilise harm minimisation, advocacy, crime prevention through environmental design, safer urban design, and integrated planning principles
- In recognition of the complexities resulting from alcohol sales and use, consider all applicable evidence, social, environmental, health, legal and economic factors to support effective decision-making and actions
- Maintain easy-to-understand materials and risk mitigation strategies, in 'Information Guidelines for Liquor-related Planning Permit Applications', to support applicants and licensees to prepare, and planners to assess, an Alcohol Management Plan
- Seek to ensure that applicants demonstrate their commitment, understanding and ability to implement Best Practice in managing licensed premises
- Plan, develop and maintain safe and health-promoting environments and public places in the vicinity of licensed premises and precincts
- Support the City's economic vitality and encourage a balance of licensed premises density and types by providing opportunities for across-Council input on applications
- Undertake GIS mapping of licensed premises in the City to determine their density and types to support decision-making on applications
- Advocate for the strengthening of the Victorian Planning Provisions
- Support the South East Melbourne Group of Councils' Project advocacy for changes to the Victorian Planning Provisions, particularly in relation to packaged liquor outlets
- Consult and plan with the community to support the City's economic vitality and develop safe, secure and enjoyable open spaces and public places
- Work with Victoria Police and the VCGLR to assess and review liquor licence and planning permit applications, and ensure licensee compliance
- Liaise with Victoria Police regarding the planning and management of licensed premises in relation to public safety, security, amenity, and community wellbeing.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Council Civic, Community, Social, Sport and Recreation Facilities

To minimise alcohol-related impacts in Council owned and/or managed facilities and their surrounds and public places, event or function organisers, hirers, users, or leasees; social, community, sport, recreational clubs, groups and similar, are required to:

- Work collaboratively with Council and Victoria Police to reduce the likelihood that licensed events and functions will adversely impact attendees, the surrounding community and amenity
- Submit proof of the endorsed VCGLR liquor license a fortnight before an event or function to the relevant Council business unit for approval, and if directed, to Victoria Police
- Comply with alcohol harm minimisation expectations and requirements in Council documents, leases and contracts, the VCGLR Safe Function Guidelines 2017 and endorsed liquor license
- Comply with Council's bond payment rankings for bookings, eg, one criterion to determine a high-risk event or function is the expected attendance of persons 13-30 years of age
- When directed by Council and/or Victoria Police, complete required documentation, eg:

Council Registration Forms – to be completed by those requesting the hire, use, or lease of Council owned and/or managed facilities or land

Party Safe Program – a Victoria Police initiative to minimise the risk of anti-social behaviour, violence, intoxicated guests and/or gatecrashers at parties and any impact on its surrounds, where organisers can register their event or function on the Victoria Police website at www.police.vic.gov.au

Alcohol, Traffic and/or Risk management plans and Private Security Hire Contracts – that outline to the satisfaction of Council and/or Victoria Police, the organiser's ability to ensure public safety and security, and mitigate compliance, behaviour and amenity risks

Council strongly recommends that all sport, recreation, and similar clubs in the City become a member of the **Good Sports Program** – an Australian Alcohol and Drug Foundation program to prevent alcohol and other drug-related harm in sports clubs.

Council reserves the right to refuse a booking for an event, function or similar if the risk to people, property, public safety, security or amenity is deemed detrimental by Council and/or Victoria Police.

Statutory and Strategic Planning and Building Services

Council's planning units ensure that proposed licensed premises and any associated risks are fully assessed, and that applicants demonstrate their understanding of, commitment and ability to implement best practice in managing licensed premises.

For liquor-related planning permit applications for licensed premises, or amendments to permits, Council Statutory and Strategic Planning units will ensure that:

- An Alcohol Management Plan is prepared by all applicants
- This Policy and the Information Guidelines are provided to planners, applicants and licensees in the course of enquiries, pre- and post-application planning negotiations

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

- All applications are referred to the Community Services directorate for a social impact-related assessment of the proposal
- If an Alcohol Management Plan is supported by Council, it will become a condition of the planning permit, should one be granted
- When making decisions, applications will be determined in accordance with the Greater Dandenong Planning Scheme and any relevant Practice Note/s or subsequent statutory planning legislation or guidance
- Where a Cumulative Impact Assessment is required under Clause 52.27 of the Victorian Planning Provisions, Council will utilise 'Practice Note 61 Licensed Premises: Assessing Cumulative Impact 2011' or subsequent statutory planning legislation or guidance.

For liquor-related planning permit applications for licensed premises, or amendments to permits, Council's Building Services will:

- Provide a determination when sought, with regard to patron capacity or other amenity-related issues in relation to compliance with the Building Act 1993.

Regulation and Enforcement

Council will pursue its statutory and regulatory role in relation to:

- Ensuring licensed premises compliance with Local Laws requirements
- Oversight of outdoor trading areas, eg, footpaths, beer gardens/court yards, rooftop and other similar gardens
- Applications for a liquor license for an event or function in a Council owned and/or managed facility, public land and outdoor private land
- Provision and service of alcohol in Council owned and/or managed facilities
- Provision and service of alcohol at Council events, functions and festivals on public land
- Local Laws governing the possession and consumption of alcohol in public places.

Council and Victoria Police Partnership

Council is committed to collaborating with governments, authorities, relevant organisations and stakeholders to implement measures that minimise alcohol-related harm in the City.

Council will:

- Advocate with and on behalf of Victoria Police regarding liquor licensing and resourcing to address alcohol-related violence in public, activity centres and private settings
- Support Victoria Police in strengthening and promoting liquor licensee and licensed premises membership and involvement in the Greater Dandenong Liquor Accord
- Recommend to licensees of proposed or current licensed premises, that obtains or with an endorsed planning permit that they become a member of the Greater Dandenong Liquor Accord.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Education and Communication

Council's Community Services directorate will embed alcohol management and harm minimisation objectives in Council's Community Wellbeing and Community Safety plans.

The Directorate will support across-Council planning with the aim of balancing community health and wellbeing priorities, economic vitality, public safety, security, and amenity.

Council will demonstrate its leadership role through:

- Its commitment to hosting drug and alcohol-free community events, functions and festivals in its facilities and public land
- Support and advocacy for community programs to protect at-risk groups, eg, young people, from alcohol-related harm and for responsible supply and consumption of alcohol
- Provision and support of education and awareness campaigns, alcohol-free events, functions and festivals, and involvement in local, national or global activities
- Collaboration with the stakeholders, organisations and cultural groups to gain and share understanding of trends and impacts to minimise alcohol-related harm in the community
- Use of social media tools, strategic communications planning, and Council's website to promote alcohol harm minimisation principles, strategies and programs
- Advocacy with and to, stakeholders, decision-makers and other levels of government for legislative and policy reforms to reduce alcohol-related harm in the community
- Participation in joint advocacy with stakeholders for resources and infrastructure, and increased alcohol and other drug treatments, services and programs
- Monitoring of global and local trends, research, best practice strategies, legislation and policy that may affect Council and/or the community of Greater Dandenong.

8. Related Documents

Other relevant legislation, policies, plans and strategies related to this Policy and not detailed in 'References' above, include the City of Greater Dandenong:

- Festival and Events Plan 2017-2021
- Community Facilities Management Policy
- Sports Facilities Plan 2015
- Sports Pavilion Management Policy 2015
- Youth Strategy and Action Plan 2016-2019
- Local Economic and Employment Development Policy
- Activities Centres Placemaking Framework
- Noble Park Structure Plan (under review)
- Springvale Activity Centre Structure Plan
- Open Space Strategy
- Green Wedge Management Plan.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review

File Id:	A4734814
Responsible Officer:	Director Community Services
Attachments:	Year three summary of actions - Asylum Seeker and Refugee Communities Action Plan 2014-2017 Community Consultation submissions Draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021

Report Summary

Council's *Asylum Seeker and Refugee Communities Action Plan 2014-2017* was endorsed in 2014. Since its endorsement, a large number of activities have been implemented by the City of Greater Dandenong and partner organisations. This report provides an annual update on implemented action items.

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* outlines Council's key actions and initiatives to support people seeking asylum and refugees.

This report identifies the six priority areas for people seeking asylum and refugees.

Recommendation Summary

This report recommends that

- Council notes the progress made in the implementation of the Asylum Seeker and Refugee Communities Action Plan 2014-17.
- The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* be adopted by Council.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)**Background**

The City of Greater Dandenong has regularly been acknowledged as a welcoming place that is home to some of the most vulnerable people seeking Australia's protection. Approximately 2000 people seeking asylum reside within the municipality. In 2014 Council endorsed the following:

- Joint Statement on Asylum Seekers Living in the Community
- Asylum Seeker and Refugee Communities Action Plan 2014-17
- Establishment of the Asylum Seeker and Refugee Communities Advisory Committee.

The unity and leadership of the Asylum Seeker and Refugee Communities Advisory Committee members has enabled the progression of many of the identified actions of the Asylum Seeker and Refugee Communities Action Plan 2014-17 over the past four years.

The action plan has provided an effective collaboration opportunity to provide agencies and local organisations with a platform for coordination of support for people seeking asylum and refugees.

The review and development of a new action plan was paramount to assist in supporting creating healthy, safe, sustainable and inclusive communities that celebrates its diversity with pride. The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* reflects Council's strong commitment to refugees and people seeking asylum. The action plan outlines Council's key actions and initiatives to support people seeking asylum and refugees, within Greater Dandenong. The plan gives consideration to high level areas of activity over the next four years, enhancing living conditions for people seeking asylum and refugees.

Proposal

This report recommends that council endorse the draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* including the proposed changes as a result of the community consultation process.

The plan will focus on key priority areas with a strong emphasis on:

- Social Inclusion
- Housing
- Planning and Collaboration
- Employment and Education
- Health
- Advocacy.

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* further enforces Council's existing commitment to welcome people of asylum and refugee background into the community.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)**Summary of feedback**

Since the endorsement of The *Asylum Seeker and Refugee Communities Action Plan 2014-17*, a large number of activities have been implemented by the City of Greater Dandenong and partner organisations. Year three, summary of actions highlights (Attachment 1) include:

- Delivering Community Legal Education (CLE) sessions through the Springvale Monash Legal service at the Asylum Seeker Resource Centre (ASRC) and AMES Australia to educate people seeking asylum and refugees on tenancy rights and responsibilities.
- Storytelling at the Dandenong Library during Cultural Diversity week, encouraged people, including asylum seekers to come dressed in their traditional outfits – a way of expressing the different cultural backgrounds in the municipality.
- Asylum Seeker Prototype pilot under the South Eastern Business Network commenced in February 2018 as part of the Community Revitalisation project. The prototype will seek to improve the job readiness of people seeking asylum and lead to employment.
- Council has continued to advocate for people seeking asylum and refugee rights. The Mayor wrote a letter to the Hon. Peter Dutton MP advocating for policy change for people seeking asylum in relation to visas and wrote to Julian Hill MP, Federal Member for Bruce advocating against the amendment of Section 18C of the Racial Discrimination Act.
- Enliven have celebrated the work of local volunteers from refugee/asylum seeker backgrounds through stories in the local press, hosting of ceremonies attended by a Local MP, and by submitting a successful nomination for the Volunteering Victoria State Awards.

People seeking asylum are amongst the most vulnerable and disadvantaged members of the community due to their limited access to and knowledge of resources and support services. The review and development of a new action plan was paramount to assist in creating healthy, safe, sustainable and inclusive communities that celebrates its diversity with pride.

Council undertook a community consultation process for the development of the draft *Greater Dandenong People Seeking Asylum Action Plan 2018-21* from Wednesday 1 November until Thursday 30 November 2017. Council encouraged input from the community, including people seeking asylum and refugees, and offered two methods of consultation:

- Oursay – an online consultation process
- Drop In Sessions – a paper based process providing the opportunity to answer any queries and clarification of the plan.

A total of 19 submissions (Attachment 2) were received during the consultation period. Submissions reflected a range of organisation and community views and interest areas. Through the community consultation phase the following themes were identified as the key priority areas:

- Social Inclusion
- Housing
- Planning and Collaboration
- Employment and Education

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

- Health
- Advocacy.

The proposed amendments ranged from minor adjustments to the inclusion of additional sections in the draft *Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021* (Attachment 3) including:

- Proactively responding to people seeking asylum and refugee through advocacy priorities.
- Providing assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable City of Greater Dandenong residents.
- Taking a proactive role in advocating for policy changes and additional resourcing and support for people seeking asylum living in the community.
- Ensuring that people seeking asylum and refugees can access various fitness, recreational activities and health support services.

It was also agreed by the Asylum Seeker and Refugee Communities Advisory Committee that changing the name of the new plan to the *Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021* highlights the dignity, significance and humanity of people seeking asylum and refugees.

All submissions have been considered prior to finalising the document for council endorsement.

Community Plan ‘Imagine 2030’ and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan ‘Imagine 2030’. This report is consistent with the following community visions:

Community Plan ‘Imagine 2030’**People**

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- City of Greater Dandenong Children's Plan (2015-19)
- Library Strategy (2018-21)
- City of Greater Dandenong Youth Strategy (2016-19)
- Community Safety Plan for Greater Dandenong 2015-2022
- Safety Plan (2015-22)
- Community Wellbeing Plan (2017-2021)
- Greater Dandenong Housing Strategy (2014-2024)
- Greater Dandenong Sustainability Strategy (2016-2030)
- National Anti-Racism Strategy 2012 – ongoing

Related Council Policies

- Community Engagement Policy and Framework 2013-17
- Diversity, Access and Equity Policy 2015
- Language and Communications Policy and Framework 2015-21

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)**Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* identifies a number of strategic actions to be implemented over the next four years subject to funding and resources.

Council will determine annual priorities as per Council's annual budget process. The majority of actions identified within the plan can be implemented within existing resources, in line with Council's long-term financial plan.

Consultation

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* was informed by the following community consultation:

- OurSay Survey – the draft plan was placed on the City of Greater Dandenong website for a period of 30 days, during which time members of the community and stakeholders were encouraged to provide feedback on its content.
- Drop In Sessions – a paper based process providing the opportunity to answer any queries and clarification of the draft plan.
- Short term weekly meetings of an Asylum Seeker and Refugee Communities Working Group to collate and review information and formulate the draft plan.
- Bi- monthly meetings of the Asylum Seeker and Refugee Communities Advisory Committee.

This approach enabled the development of a comprehensive plan that listened to the views and responded to the needs of people seeking asylum and refugees.

There were 19 submissions received during the consultation phase, which were taken into consideration during the development of this plan.

Conclusion

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* reflects Council's strong commitment to refugees and people seeking asylum. The action plan outlines Council's key actions and initiatives to support people seeking asylum and refugees, within Greater Dandenong.

Council continues to successfully welcome and accommodate the largest number of people seeking asylum and is regularly acknowledged as a welcoming place for some of the most vulnerable people who seek Australia's protection.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

The third year of the Action Plan involved a number of activities and initiatives. In 2018, Council will continue to focus on people seeking asylum and refugees with the implementation of the draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*.

The Asylum Seeker and Refugee Communities Advisory Committee has been critical for the implementation of the Action Plan and coordination of support services in Greater Dandenong. The Advisory Committee will continue to meet bi-monthly and oversee the implementation of the Action Plan.

Recommendation**That:**

1. Council notes the progress made in the implementation of the Asylum Seeker and Refugee Communities Action Plan 2014-17;
2. Council endorses the draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*;
3. all agencies and organisations who have contributed to the process of developing the Plan are thanked for their contributions and provided access to the endorsed *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*; and
4. Council officers arrange a public celebration and launch of the plan by the Mayor on behalf of Council.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

OTHER

ASYLUM SEEKER AND REFUGEE PLAN REVIEW

ATTACHMENT 1

**YEAR THREE SUMMARY OF ACTIONS -
ASYLUM SEEKER AND REFUGEE
COMMUNITIES ACTION PLAN 2014-2017**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Attachment 1 - Asylum Seeker and Refugee Communities Action Plan Year Three Priorities Year 3**The following are actions agreed to be ongoing and specific to asylum seekers throughout the 2014-17 plan**

PLACE - Action Area 2 - Housing Accessibility			
Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for asylum seeker and refugee communities			
No.	Action/Output	Progress	Comments
2.1.1	Continuation of existing training and support to adults seeking asylum, in areas of sourcing short and long term accommodation, the Residential Tenancies Act and referrals to relevant housing support providers (as required).	Completed	4 Activities and items was reported for this output <ul style="list-style-type: none"> Wellsprings for Women have liaised with the Asylum Seekers Resource Centre (ASRC) to refer asylum seekers to their agency to support them in understanding their rights 25 asylum seekers during 2016-17 participated in English, Computer, Sewing and Learning to live in Australia education programs held by the Wellsprings Centre Through Springvale Monash Legal Service, Community Legal Education (CLE) sessions were delivered at ASRC and AMES Australia to educate people seeking asylum and refugees on Tenancy rights and responsibilities Ongoing collaborative partnership established with ASRC to provide ongoing CLE to their classes.
2.4	Encourage the development of accessible, affordable, and suitable housing stock for vulnerable groups (including asylum seekers living in the community) with options including rooming houses.	Completed	3 Activities and items was reported for this output <ul style="list-style-type: none"> New residential developments in our activity centres are encouraged to provide a diversity of housing types to cater for various community needs. This includes supporting the development of affordable and varied accommodation options for aged residents, people with disabilities and people seeking asylum and refugees to ensure their comfort and wellbeing Council will identify vacant and underutilised public and private sites with redevelopment potential and pursue partnership opportunities to deliver social housing outcomes for the community Council will continue to offer rate rebates to vulnerable households in housing stress through Council's Rates and Charges Hardship policy.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

<p>OPPORTUNITY - Action Area 5 - Opportunities for meaningful engagement, skills, education and integration within local communities</p> <p>Expand local volunteering, educational, and employment opportunities for asylum seekers and refugees, and maximise accessibility to the formal employment sector</p>			
No.	Action/Output	Progress	Comments
5.6.2	Research and promote employment programs within Council for asylum seekers who have work rights including new potential opportunities.	Completed	<p>3 Activities and items were reported for this output.</p> <ul style="list-style-type: none"> An Asylum Seeker Prototype Pilot under the South East Business Network (SEBN) commenced in February 2018 as part of the Community Revitalisation project – as recommended by the Asylum Seeker and Refugee working group and approved by the Asylum Seeker and Refugee Advisory Committee last year. The prototype will seek to improve the job readiness of people seeking asylum and lead to employment South East Learning and Employment Network (SELLEN) together with the South East Business Network (SEBN) have hosted several events to assist recently arrived migrants to meet with employers and hear what they are looking for in staff SELLEN hosted South East Careers and Try a Trade, which was attended by 4,000 individuals, many from culturally and linguistically diverse (CALD) backgrounds.
5.7.4	Explore program opportunities (such as the 'Community Links Program') to provide support to adults seeking asylum, with training and referrals in areas of financial management, health and other wellbeing/lifestyle issues.	Completed	<p>4 Activities and items were reported for this output.</p> <ul style="list-style-type: none"> Councils grants program have provided \$156,632 in funding to 42 organisations supporting people seeking asylum and refuge These programs have supported people seeking asylum and refuge to assimilate into the community and help support them in understanding their rights and financial obligations The Arkan Rohingya Community of Australia Inc. received funding to provide an information session on Australian legal values and culture, and equal rights to all people of Australia Springvale Monash Legal Service delivered a youth art project 'Express your rights' which was attended by approximately four asylum seekers.
5.7.5	Ensure that asylum seekers can access various fitness or recreational activities (such as the WaterSafe swimming lessons and low cost School Holiday Programs for children and young people).	Completed	<p>3 Activities and items were reported for this output.</p> <ul style="list-style-type: none"> Dandenong and District Netball association strive to provide low cost programs for all including asylum seekers and refugees St Mary's Netball Club was involved in One Netball. The Australian Post One Netball program is about using the power of the sport to build better neighbourhoods through interaction There are a total of 400 participants including those of migrant and refugee background who partake in the underage junior netball for players under 18 years old.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

OPPORTUNITY - Action Area 6 - Local Community Engagement Proactively respond to local asylum seeker and refugee advocacy priorities		
No.	Action/Output	Progress
6.2.1	The Material Aid Network to focus on enhanced coordination and community based responses to local emergency relief issues.	Completed
Comments 1 Activity and items were reported for this output. <ul style="list-style-type: none"> Council attended the 'Right to Thrive' forum in the S.E to address the diverse needs and challenges of our community. 		
OPPORTUNITY - Action Area 7 – Regional Leadership and Collaboration Build platforms for regional leadership and action on asylum seeker and refugee issues		
No.	Action/Output	Progress
7.1	Take a proactive role in advocating for policy change and additional resourcing and support including education for asylum seekers living in the community.	Completed
Comments 1 Activity and items were reported for this output. <ul style="list-style-type: none"> Council continues to advocate for people seeking asylum and refugee rights. 		

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

The following is the agreed priority action items for the 2017 year (by the Asylum Seeker and Refugee Advisory Committee) from the 2014-17 Plan

PEOPLE - Action Area 1 - Welcoming and Inclusive Communities Support the development of inclusive, respectful and equitable communities that foster health and wellbeing			
No	Action/Output	Progress	Outcome
1.2.2	Facilitate community events which influence greater understanding and recognition about refugee rights, journeys and experiences such as Refugee Week, Cultural Diversity Week and others.	Completed	2 Activities and items were reported for this output. <ul style="list-style-type: none"> Storytelling at the Dandenong and Springvale Library during Cultural Diversity week, encouraged people, including asylum seekers to come dressed in their traditional outfits– a way of expressing the different cultural backgrounds in the municipality A Fashion Parade established by South Sudanese women to display their traditional African handmade clothing inspired by contemporary fashion was held at the Dandenong Market in August 2017. Some members were of asylum seeker background and a good example of the contributions they make to the community.
PLACE - Action Area 4 – Evidence Based Planning and Advocacy Develop and expand space for stakeholders to facilitate collaborative local research with asylum seeker and refugee communities			
No	Action/Output	Progress	Outcome
4.3.2	The social enterprise initiative tailors mentoring programs for asylum seekers and refugees. Intensive business skill support programs are available.	Completed	3 Activities and items were reported for this output. <ul style="list-style-type: none"> Enliven have celebrated the work of local volunteers from refugee/asylum seeker backgrounds through stories in the local press, hosting of ceremonies attended by a Local MP, and by submitting a successful nomination for the Volunteering Victoria State Awards. All of which positively promote the contribution of these volunteers to the community SELLEN reported at the Winners Event lunch, attended by 220 students, three of the four speakers were from a Culturally and Linguistically Diverse (CALD) background Springvale Monash Legal Service reported several clients seeking asylum received legal advice regarding tenancy rights, with some referred to Victorian Civil and Administrative Tribunal (VCAT).
OPPORTUNITY - Action Area 5 - Opportunities for meaningful engagement, skills, education and integration within local communities			

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Expand local volunteering, educational, and employment opportunities for asylum seekers and refugees, and maximise accessibility to the formal employment sector			
No.	Action/Objective	Progress	Outcomes
5.1.1	Promote volunteering among communities and encourage local businesses, agencies and not for profit organisations to host volunteers in roles that can expand social support networks and increase future employment opportunities.	Completed	1 Activity and items were reported for this output. <ul style="list-style-type: none"> The Volunteer Resource Centre ran a short-term pilot program called the Skilled Mentor Program which assisted people in gaining employment in their chosen field. The program assisted over 25 people, all of which were born outside of Australia and had worked in their professional field internationally.
5.1.2	Volunteer opportunities for people seeking asylum to gain experience which could lead to employment within Council or broader community employment opportunities.	Completed	3 Activities and items were reported for this output. <ul style="list-style-type: none"> Many new arrivals have gained experience and skills by volunteering with Council's Environmental Health Program, Community Care Program, Youth Services through FREEZA and Young Leaders and within Council's Library, Arts and Heritage programs Council's Volunteer Program provided information sessions to youth services Impact group which have many new arrivals seeking asylum, educating them on the topic of 'Volunteering – A Pathway to Employment' Council's Volunteer Program also participates annually at the 'Youth Active Citizenship through volunteering' Forum held at Chisolm TAFE. 50% of attendees at the forum were young people who were newly arrived and seeking asylum.
5.4.2 and 5.4.4	Enhance opportunities for a variety of English language skills and activities to occur such as formal language classes, conversational classes and informal language skills sessions. Literacy opportunities are pursued in a variety of community accessible locations and settings to maximize uptake.	Completed	4 Activities and items were reported for this output. <ul style="list-style-type: none"> Asylum seeker women at Wellsprings for women have participated in a diverse range of programs including English, Computers, Sewing and Mentoring, with some who are skilled volunteering as tutors in the homework support programs Enliven have offered volunteering and training opportunities to members of the local Afghan and Tamil communities which include people seeking asylum and refuge Volunteers at Enliven have been trained to deliver health literacy and health promotion messages to members of their community in language and in community settings Evaluation of this program indicates an increased understanding of health, mental health and self-reported confidence in accessing local health services and supports among participants in these information sessions.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

5.5.2	Promote case studies of employers who employ staff of refugee backgrounds.	<p>4 Activities and items were reported for this output. SEBN is actively working to strengthen employment opportunities for people experiencing disadvantage including asylum seekers through the following activities:</p> <ul style="list-style-type: none"> • Management of the State Government funded Community Revitalisation project which incorporates the 1% Project reported on last year and a new Career Education Association of Victoria (CEAV) employment project which will initially include a group of 10 Asylum Seeker jobseekers through a dedicated program which commenced in February 2018 • Greater Dandenong Employment Taskforce which is a collaborative network of key organisations committed to improving employment outcomes across the region – focussing on the disadvantaged/disengaged individuals including Asylum Seekers • Councils Economic Development Unit (EDU) produces a Social Enterprise Network Newsletter as social enterprises are a frequently used medium to engage with migrants and asylum seekers • Councils Activity Centres Revitalisation (ACR) team lead projects including engaging people of refugee and asylum seeker background through pre-design consultant and engagements. These include: <ul style="list-style-type: none"> o Indian Cultural Precinct o Afghan Bazaar Cultural Precinct streetscape upgrade o Springvale Road Boulevard Project o Springvale Laneway project o Enterprise Interpretive Signage Project.
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2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

OTHER

ASYLUM SEEKER AND REFUGEE PLAN REVIEW

ATTACHMENT 2

COMMUNITY CONSULTATION SUBMISSIONS

PAGES 17 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan YES NO	Response
SUBMISSION 1: Resident		
1. How should we address these priorities? There should be more classes available to help the asylum seekers learn English. Have health checks available to them as needed.	No	1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 4.3 Part A page 16 indicates, Council will provide opportunities to increase English language skills and improve literacy levels.
2. What should our top three priorities be for supporting asylum seekers and refugees? Education, Health – Mental and Physical and housing	No	2. Outcome 5.1.2 Part A page 17 indicates, Council will encourage and support local community groups and organisations (such as health services) to work with people seeking asylum and refugee communities.
3. Have affordable housing for them. I know that my answers are not that helpful because I am not sure how we would go about getting these 3 things for them but I do feel that these things are a priority.	Yes	3. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Outcome 2.1 Part A page 13 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> • Increase social and affordable housing for people seeking asylum and refugees • Greater Dandenong Housing Strategy 2014-24 implemented • Asylum Seeker and Refugee Advisory committee and working group members to be engaged in the strategy review.

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 1

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan YES NO	Response
SUBMISSION 2: Resident		
I would like to see the priorities of: 1. Funding job placement programs. 2. Creating social housing (general but including people seeking asylum) above council car parks near shopping strips. 3. Creating awareness campaigns of the meaning of asylum and/or the humanitarian situation of asylum seekers.	Yes <	

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 2

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
4. Funding start up business and business support networks.	Yes		4. The following amendment has been made to the draft People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 4.2.1 Part A page 15 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> • Work with Greater Dandenong South East Business Networks and Education Taskforce as an existing platform for engaging with regional employers to identify opportunities to build connections between refugee communities and business.
5. Creating social networks with the existing communities in Dandenong.		No	5. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 3.1.2 Part A page 13 indicates, Council will provide opportunities for meaningful and active engagement to occur at Council and community run facilities (such as community based English classes, small group conversation and mentoring).
6. Increased funding of community agencies by Council.		No	6. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 6.1.3 Part A page 18 indicates, improved funding for material aid services in Greater Dandenong assisting people seeking asylum and refugees.
7. Mental Health of people seeking Asylum.	Yes		7. The following amendment has been made to the draft People Seeking Asylum and Refugees Action Plan 2018-2021.

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 3

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan YES NO	Response
		Action 5.1 Part A page 17 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> improve the health and wellbeing of people seeking asylum and refugees through collaborative planning and enhancing health promoting services and opportunities.
SUBMISSION 3: Resident		
Why not build social housing above Council car parks and include provision for asylum seekers?	Yes	The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 2 – Housing Part A page 13 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum.
SUBMISSION 4: Resident		
With everything that is going on at a national level what are Greater Dandenong advocacy positions given that so many of its residents are either people seeking asylum or are refugees (i.e. formerly seeking asylum). When I read "The Age" I never see Greater Dandenong Council's positions made clear.	Yes	The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 6 – Advocacy Part A, page 18 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> proactively respond to people seeking asylum and refugee through advocacy priorities.

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 4

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
SUBMISSION 5: Resident			
Tackling the isolation faced by people seeking asylum should be a priority. Being disconnected must be terrible for their mental health.	Yes		<p>The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action 5.1 Part B page 22 has been re-written and whole section re-written indicates Council will:</p> <ul style="list-style-type: none">improve the health and wellbeing of people seeking asylum and refugees through collaborative planning and enhancing health promoting services and opportunities.
SUBMISSION 6: Resident			
Until I saw this consultation I had never heard of the Asylum Seeker and Refugee Communities Action Plan 2014-17 and I think I take a fair amount of interest in what the Council does so heaven help what the average resident has heard about this plan. So as well as the Council being more ambitious this time around (now that I have read the plan) in tackling the welfare of asylum seekers I think they need to tell the broader community about what they are doing and what being an asylum seekers in community detention in Greater Dandenong is like - they are a silent part of our community.		No	<p>Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action 1.1 Part A page 11 indicates, Council will promote the City of Greater Dandenong as welcoming and inclusive to people seeking asylum and refugees.</p> <p>Action 1.2 Part A page 12 indicates, Council will promote positive messages about people seeking asylum and refugees and their contribution to the community.</p>
SUBMISSION 7: Resident			
Greater Dandenong Council should help asylum seekers with work rights find jobs. That will be what will get them out of poverty.		No	<p>Comment is noted and included in the draft Greater Dandenong People Seeking Asylum Action and Refugees Plan 2018-2021.</p> <p>Action area 4 – Employment and Education Part A page 15 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal</p>

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 5

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan YES NO	Response
		employment sector.
SUBMISSION 8: CFA officer		
Emergency services CFA, Victoria police, Australian federal police and SES would like to be part of their learning curriculum throughout the year to educate them on emergency services, the role of EM services, volunteer or career pathways etc. As emergency services we're finding some community based organisations are hard to find or private groups, we would like to see more of emergency services and our programs run on a yearly basis to address any issues, break barriers and have an emergency 'aware community'.	No	Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 1.1.2 Part A page 11 indicates, Council will continue inclusion of people seeking asylum and refugees through events that are accessible to the community. and Output area 3.2.1 Part A page 14 indicates, Council will continue to improve access to facilities and services for agencies that support people seeking asylum and refugees within Greater Dandenong.
SUBMISSION 9: Resident		
1. Get Universities & TAFE's to offer Higher Education degree to BVE's TPV, and permanent visa holders to access Higher Education who are living in Greater Dandenong.	No	1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 4.1 Part A page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees.
2. Get enterprises and companies Paid Internship which eventually lead to Full time Employment for Asylum Seekers and refugees.	No	2. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities. and

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 6

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan YES NO	Response
<p>3. Mentorship and \$20,000 grants specifically for Asylum Seekers on BVE's, TPV, PPV and citizen from refugees background to start Business.</p> <p>4. Settlements support activities (e.g. book reading (Shahnama) and storytelling etc. for elderly) for mature residence from Asylum Seekers and Refugees, also support activities for adult e.g. (Afghan Bowling - Sangirak).</p>	<p>No</p> <p>No</p>	<p>Action area 4.4 Part A page 16 links organisations supporting people seeking asylum and refugees (who have work rights) to the Social Enterprise network.</p> <p>3. Action 4.4 Part A outcome page 16 indicates, Council will provide:</p> <ul style="list-style-type: none"> • Enterprises for people seeking asylum and refugees • Funding opportunities pursued • Increased participation in social enterprise activities. <p>4. Action 3.1 Part A page 13 indicates, Council will ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees.</p>
SUBMISSION 10: Resident		
<p>1. Higher Education for Asylum Seekers and Refugees with BVE, TPV, PPV and settled citizens from Refugee background.</p> <p>2. Paid Internship and Full time Employment opportunity for refugees.</p>	<p>No</p> <p>No</p>	<p>1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action area Part A 4.1 page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees.</p> <p>2. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities. Action area 4.4 links organisations supporting people seeking asylum and refugees (who have work rights) to the Social Enterprise network.</p>

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 7

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
3. Mentorship and \$20,000 grants specifically for refugees to start Business.		No	3. Action 4.4 Part A page 16 outcome indicates Council will provide: <ul style="list-style-type: none">• Enterprises for people seeking asylum and refugees• Funding opportunities pursued• Increased participation in social enterprise activities.
4. Settlements support activities (e.g. elderly) and for mature residence from Asylum Seekers and Refugees.		No	4. Action 3.1 Part A page 13 indicates, Council will ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees.
SUBMISSION 11: Resident			
Strategies by Council: 1. Council to lead Advocacy and campaigns lobbying for fairness and human rights for asylum seekers including promoting their value and contribution to our community.	Yes		1. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 6 – Advocacy Part A, page 18 has been re-written and whole section reviewed indicating Council will <ul style="list-style-type: none">• proactively respond to people seeking asylum and refugee through advocacy priorities.
2. Provide work experience placements for qualified asylum seekers in various Council departments to help them gain local experience... Link business mentors to asylum seekers interested in establishing own businesses - Create a funding stream for asylum seekers involved in social enterprises.		No	2. Action area 4.1 Part A page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees.

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 8

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
3. Involve asylum seekers in Council events by giving them a key role- support funding local engagement opportunities especially through neighbourhood houses.		No	3. Output area 3.1.2 Part A page 13 indicates, Council will provide opportunities for meaningful and active engagement to occur at council and community run facilities and services such as community based English classes, small group conversation and mentoring. and Action 4.4 Part A page 16 outcome indicates Council will provide: <ul style="list-style-type: none"> • Enterprises for people seeking asylum and refugees • Funding opportunities pursued • Increased participation in social enterprise activities.
SUBMISSION 12: Resident			
1. Providing as much information as possible, including forums, Q&A's, guest speakers from asylum seekers who have come to Australia, sharing their stories and experiences, opportunities to get asylum seekers better.		No	1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 1.1.2 Part A page 11 indicates, Council will continue inclusion of people seeking asylum and refugees through events that are accessible to the community.
2. Increased Government assistance, both within Australia and for overseas and in special countries and for special purposes to assist and relocate displaced people and refugees, including asylum seekers.	Yes		2. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 6.1.2 Part A page 18 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> • advocate and lobby Federal and State Governments through various activities which will aim to influence political, economic and social

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 9

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
3. Provide more financial incentives to employers to give asylum seekers a go with employment. Provide assistance and expertise in learning English and other education opportunities.		No	systems (e.g. housing, employment, education, financial support and health). 3. Action area 4.1 Part A page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees. and Output area 3.1.2 Part A page 13 indicates, Council will provide opportunities for meaningful and active engagement to occur at council and community run facilities and services such as community based English classes, small group conversation and mentoring.
4. Provide education and encouragement to asylum seekers to be accepted to be part of and mix into the community, to be part of decision making etc.		No	4. Outcome area 1.1.2 Part A page 11 indicates, CGD is widely promoted as a welcoming place for people seeking asylum and refugees.
SUBMISSION 13: Resident			
1. Community: Give them the security of a community by connecting them with people who speak the same language. This will help them slowly transition into Australia and our culture. Rather than it being a shock, they can integrate at their own pace.		No	1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 1 – Social Inclusion Part A page 11 indicates, Council will support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.
2. English: Provide them with English lessons at varying levels, depending on what level they are at. This is essential for any non-speaking migrant who comes to Australia. I have seen many examples of migrants mostly interacting with		No	2. Output area 3.1.1 Part A page 13 indicates, Council will maintain and continually improve library services, internet access and English as an additional language resource.

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 10

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
<p>people from their country or culture and not learning English well enough. This limits them from having access to the same opportunities as most other Australians.</p> <p>3. Financial Support: This will be essential for most new migrants and refugees who are arriving here from war-torn or dangerous countries/situations. It is imperative to help them in as many ways possible to have a solid foundation to build their new lives on.</p>	Yes		<p>3. The following amendment has been made to the Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21.</p> <p>Output area 6.1.2 Part A page 18 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> • advocate and lobby Federal and State Government through various activities which will aim to influence political, economic, social systems (e.g. housing, employment, education, financial support and health).
SUBMISSION 14: Resident			
1. Network/Social options		No	<p>1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum Action Plan 2018-2021.</p> <p>Action area 1 – Social Inclusion Part A page 11 indicates, Council will support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.</p>
2. Provide opportunity to be busy		No	<p>2. Action area 4 – Employment and Education Part A, page 15 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector.</p>

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 11

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
3. Support employers to employ refugees		No	3. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities.
4. Provide a safe space	Yes		4. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action 3.1 Part A page 13 indicates, Council will ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees.
SUBMISSION 15: Resident			
1. Employment & Housing	Yes		1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 2 – Housing Part B page 19 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum. Action area 4 – Employment and Education Part B page 21 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximize accessibility to the formal employment sector.

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 12

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
2. Mental Health & Counselling		No	2. Action area 5 – Health Part B page 22 indicates, Council will provide rewarding, healthy and socially connected lives for people seeking asylum and refugees.
3. Advocating for more secure visas (permanent with work rights) (Integration cannot be achieved if asylum seekers are forcibly segregated by visa policy)	Yes		3. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 6.2 Part B, page 22 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> take a proactive role in advocating for policy change for people seeking asylum in relation to visas.
4. Create social housing and secure work (avoid perception that asylum seekers and refugees bring crime or poverty)		No	4. Output area 2.1.1 Part A, page 13 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> continue to implement the Greater Dandenong Housing Strategy and provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents. and <ul style="list-style-type: none"> Action area 4 – Employment and Education Part B page 21 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees.
SUBMISSION 16: Resident			
1. Creating awareness campaigns of the meaning of asylum and the humanitarian situation of asylum seekers.	Yes		1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. The following amendment has been made to the draft

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 13

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
<p>2. Funding in placement programs.</p> <p>3. Creating social housing for all especially those that are seeking asylum above places like Council car parks near shopping strips.</p>	Yes	No	<p>Greater Dandenong People Seeking Asylum and Refugees Action plan 2018-21.</p> <p>Action area 6 – Advocacy Part A page 18 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> proactively respond to people seeking asylum and refugee through advocacy priorities. <p>2. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities.</p> <p>3. Output area 2.1.1 Part A, page 13 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> continue to implement the Greater Dandenong Housing Strategy and provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents.
SUBMISSION 17: Resident			
1. Help people to rent houses or unites to coordinate with government.	Yes		<p>1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action area 2 – Housing Part A, page 13 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 14

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
2. Help us to get free course in order to assist us for working. Should help kids to pay school charge.		No	short and long term local housing options for people seeking asylum.
3. Educate landlords that refugees and asylum seekers receive some money from the government and can pay rent. There is a misconception that we can't pay our rent. Resources to educate landlords	Yes		2. Output area 3.1.2 Part A, page 13 indicates Council will provide opportunities for meaningful and active engagement to occur at Council and community run facilities and services (such as community based English classes, small group conversation and mentoring). 3. Action area 2 – Housing Part A, page 13 has been re-written and reviewed indicating Council will: • advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum.
SUBMISSION 18: Resident			
Support to find work		No	Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 4 – Employment and Education Part B page 21 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees.
SUBMISSION 19: Resident			
1. My personal opinion is to support the refugees and asylum seekers with Government housing because the rental houses are very expensive and most of the people cannot afford to rent accommodation. It would be good if more investment is done on government housing.	Yes		1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 15

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Summary of Submission	Amendment to Policy/Plan		Response
	YES	NO	
<p>2. Evening class of English and computer is also very important and will be very helpful.</p> <p>3. It is good idea if these issues and problems are raised with central government, local councils, parliament and senate and I hope all parties come to an agreement and accept these proposals.</p> <p>4. I also have a special recommendation to council to arrange some awareness programs about the risks and disadvantages of using drugs and alcohol. Also they should arrange free sports activities and excessive programs for adults.</p>	Yes	No	<p>Action area 2 – Housing Part A, page 13 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum. <p>2. Output area 3.1.1 Part A page 13 indicates, Council will maintain and continually improve library services, internet access and English as an additional language resource.</p> <p>3. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action area 6 – Advocacy Part A, page 18 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> proactively respond to people seeking asylum and refugee through advocacy priorities. <p>4. Action area 1 – Social Inclusion page 11 indicates, Council will support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.</p>

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

OTHER

ASYLUM SEEKER AND REFUGEE PLAN REVIEW

ATTACHMENT 3

**DRAFT GREATER DANDENONG PEOPLE
SEEKING ASYLUM AND REFUGEES ACTION
PLAN 2018-2021**

PAGES 29 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



Greater Dandenong
People Seeking Asylum
and Refugees Action Plan
2018-2021

A collaborative plan for the
Greater Dandenong Community



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

contents

1	Mayor's foreword	15	Action Area 4: Employment & Education
2	Message from the Working Group Councillors	17	Action Area 5: Health
3	Introduction	18	Action Area 6: Advocacy
4	Background	19	Part B: Specific, measurable, time-limited actions
5	The role of the City of Greater Dandenong	19	Action Area 1: Social Inclusion
6	What is the Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021?	20	Action Area 2: Housing
7	Working together	20	Action Area 3: Planning & Collaboration
8	Demographic overview	21	Action Area 4: Employment & Education
9	What are the priorities?	22	Action Area 5: Health
10	Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021	22	Action Area 6: Advocacy
11	Part A: Ongoing actions	24	Appendix
	11 Action Area 1: Social Inclusion	24	Appendix A: Strategies and Plans
	13 Action Area 2: Housing	24	Appendix B: Partners and Stakeholders
	13 Action Area 3: Planning & Collaboration		



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Mayor's foreword



As Mayor of the City of Greater Dandenong I am proud to endorse the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21.

This action plan outlines a range of support services for people seeking asylum and refugees in the Greater Dandenong community. It recognises that these residents are among the most vulnerable members of our community and provides a collaborative approach to supporting them.

Census data released by the Australian Bureau of Statistics in 2017 revealed that Greater Dandenong is now the most culturally diverse community in Australia. Our residents come from 157 different birthplaces, and each year we welcome new residents from all over the world.

Many residents who have migrated to the Greater Dandenong area have origins in countries that are currently or have recently experienced conflict, violence and displacement. People seeking asylum and refugees face a complex range of issues when they come to Australia and while many community and volunteer organisations work to assist them it can be challenging.

The Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21 follows on from the previous plan and is just one part of a wider range of initiatives for people seeking asylum and refugees living in our community.

I feel honoured to present this plan to the broader Greater Dandenong community, and encourage everyone to read



and embrace the actions contained in this document. I see this plan as a reinforcement of those values and hope it will help us continue to build an inclusive and culturally vibrant community here in Greater Dandenong.

Youhorn Chea
Greater Dandenong Mayor

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Message from the Working Group Councillors



**Councillor
Roz Blades AM**
Paperbark Ward

This Greater Dandenong People Seeking Asylum and Refugees Plan explores how we can work together to assist people seeking asylum and refugees living in our community.

It is important to note that there has been a lot of good work done on this front, but there is always more to be done in support of our newly arrived residents.

Greater Dandenong prides itself on being a welcome and inclusive community, particularly when it comes to people seeking asylum and refugees. As our community grows, so too does the need for support.

Community groups including local church groups, volunteers and service organisations are all committed to delivering grassroots support as best they can, but there is so much to be done.

In recognising a growing need for support, Council established the Asylum Seeker and Refugee Communities Advisory Committee. This group works closely with agencies who are delivering support on the ground.

This plan will continue to support the good work carried out in our community. I fully support this plan wish to thank all of the agencies and individuals who have contributed to its development.

Roz Blades AM



**Councillor
Matthew Kirwan**
Red Gum Ward

We have around 2,000 people seeking asylum living in Greater Dandenong waiting for a decision by the Federal Government to see if they can stay permanently. They face many basic humanitarian challenges that can only be faced effectively by a courageous Council that is itself taking action and also importantly by Council supporting and working together with local non-profit agencies and volunteer groups.

This plan builds on the achievements of the previous plan and reflects the changing policy environment. Poverty is still a critical issue, particularly for those people seeking asylum whose Centrelink managed payments have been cut off. Four years ago, few people

seeking asylum had work rights. Now most do, so employment is an issue we can and must tackle. Mental health issues have also become more prominent.

There is also much work to do to improve understanding in the broader Greater Dandenong community regarding the challenges faced by people seeking asylum and even their existence as a large component of our community.

I look forward to working to achieve the outcomes of this plan and thank everyone who has contributed to the development of it.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Introduction

Each year, millions of people flee war-torn countries in hope of finding a better future. The United Nations High Commissioner for Refugees estimated that 65.6 million people were forcibly displaced from their homes in the year 2016 alone – that's an average of 20 individuals per minute.

By the end of 2016, there were approximately 2 million new claims for asylum worldwide.

In September 2017, approximately 8,400 people seeking asylum were living in Victoria, with approximately 2,000 of these asylum seekers residing in Greater Dandenong – the largest number in any Victorian municipality.

The substantial representation of recent settlers and people seeking asylum in Greater Dandenong, combined with the economic and social vulnerability of many, make these communities a high priority for Council, and the challenge of addressing their needs, a significant task in the region.



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Background

People seeking asylum are among the most vulnerable and disadvantaged members of the community due to their limited access to and knowledge of resources and support services. The actions in the Action Plan relate to people seeking asylum and refugees and aims to help support them in overcoming the many challenges they face.

The United Nations Refugee Convention defines a refugee as a person "who owing to a well founded fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group or political opinion, is outside the country of his nationality and is unable or, owing to such fear, is unwilling to avail himself of the protection of that country; or who, not having a nationality and being outside the country of his former habitual residence as a result of such

events, is unable or, owing to such fear, is unwilling to return to it."

The conditions and entitlements of people who are seeking asylum and living in the community vary depending on the Federal Government policy at the time of their arrival (and potentially other factors). Some people are offered 'bridging visas' where people can live within local communities, while others live within various forms of detention facilities. The complexities of visa entitlements in relation to healthcare, employment, social services, housing means that people seeking asylum often face different entitlements and conditions.



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

The role of the City of Greater Dandenong

The City of Greater Dandenong is the most culturally diverse community in Australia, with residents from 157 birth places and 64% of its population born overseas.

We welcome refugees and people seeking asylum to our municipality, and are committed to supporting these vulnerable members of our community. As a Refugee Welcome Zone since 2014, Council has made a national commitment to welcome people of refugee backgrounds into the community – demonstrating compassion and enhancing cultural and religious diversity across the municipality.

Council is dedicated to creating healthy, safe, sustainable and inclusive communities and celebrates its diversity with pride, as outlined within the Council Plan (2017-2021) and Imagine 2030 Community Plan.

Our plan further reflects our strong commitment to refugees and people seeking asylum.

Council Position Statement

Council developed the Greater Dandenong Refugees and Asylum Seeker Statement in 2002 and is the blueprint behind the Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021. The Asylum Seeker Statement describes the position and strategic commitments of Council with respect to people seeking asylum and refugees. The plan should be viewed in the context of the overarching principles and commitments as outlined in the Council Plan and Council's Refugee and Asylum Seeker Statement.

To read the complete the version of the Council position statement please visit www.greaterdandenong.com



GREATER DANDENONG PEOPLE SEEKING ASYLUM AND REFUGEES ACTION PLAN 2018-2021

5

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

What is the Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021?

The Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021 outlines Council's key actions and initiatives to support people seeking asylum and refugees, within Greater Dandenong. The actions contained in the Action Plan complement those enclosed in the Council Plan and are an extension of the 2014-17 Asylum Seeker and Refugee Communities Action Plan. People seeking asylum and refugees are vulnerable members of the community. The aim of the Plan is to give consideration to high level areas of activity over the next four years.

How to read this Action Plan:

Action – Each action outlines a process or initiative to contribute to achieving outcomes.

Outputs – The results to be achieved after implementation of actions identified.

Outcomes – The expected progress to be reached upon delivery of outputs.

Responsibility – The Council directorate or other party that has the carriage of the action item.

Monitor and Review – This plan will be reviewed and updated annually to ensure it meets the needs of the Greater Dandenong community and enable Council to identify and respond to emerging issues as and when they arise.

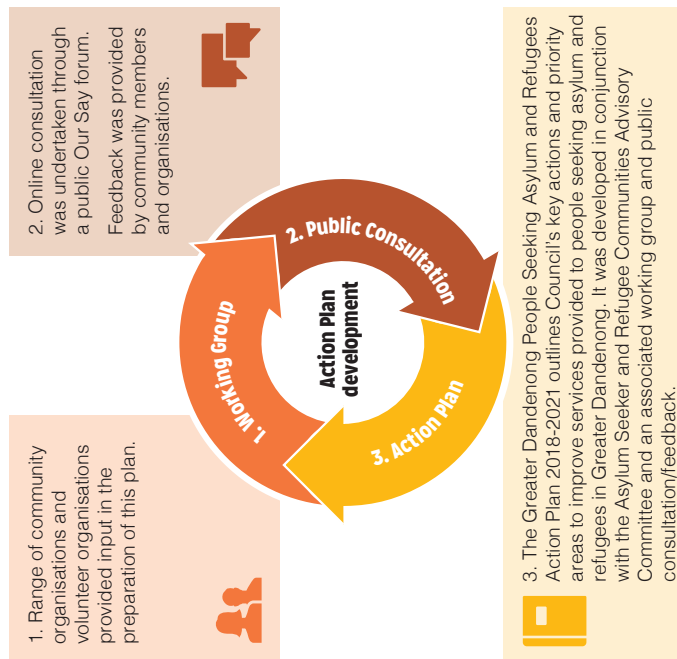
Timeframe – Part A of the Plan will be ongoing and priorities listed will be delivered throughout the life of the plan.

Reporting – Council will report to the community annually on its progress against the Action Plan through summary documents on the City of Greater Dandenong Website.

Part A identifies actions to be delivered over the next four years

Part B of the Plan are priority areas to be delivered over a 12 month period.

How was the Action Plan developed?



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Working together

Asylum Seeker and Refugee Communities Advisory Committee

The Asylum Seeker and Refugee Communities Advisory Committee is comprised of Council staff, Councillors, representatives of agencies, volunteer groups and community members, including people previously seeking asylum. A significant role for the Committee is monitoring the implementation of the action plan and the formulation of annual updates. The Committee allows Council to consult with the community and enable a better understanding of the many issues people seeking asylum and refugees face.

Through joint efforts with the Asylum Seeker and Refugee Communities Advisory Committee (ASRAC) we were able to deliver a plan that addresses the priority areas of concern for people seeking asylum and refugees.

Working Groups

Working groups play a vital role in implementing particular actions or roles of the Advisory Committee.

For example the People Seeking Asylum Employment Working Group was established to identify priority themes or action areas as a focus for implementation.

Collaboration between Council, agencies and volunteer groups in our working groups provides us the opportunity to work together, identify emerging issues and identify further opportunities for teamwork to improve services provided for people seeking asylum and refugees.

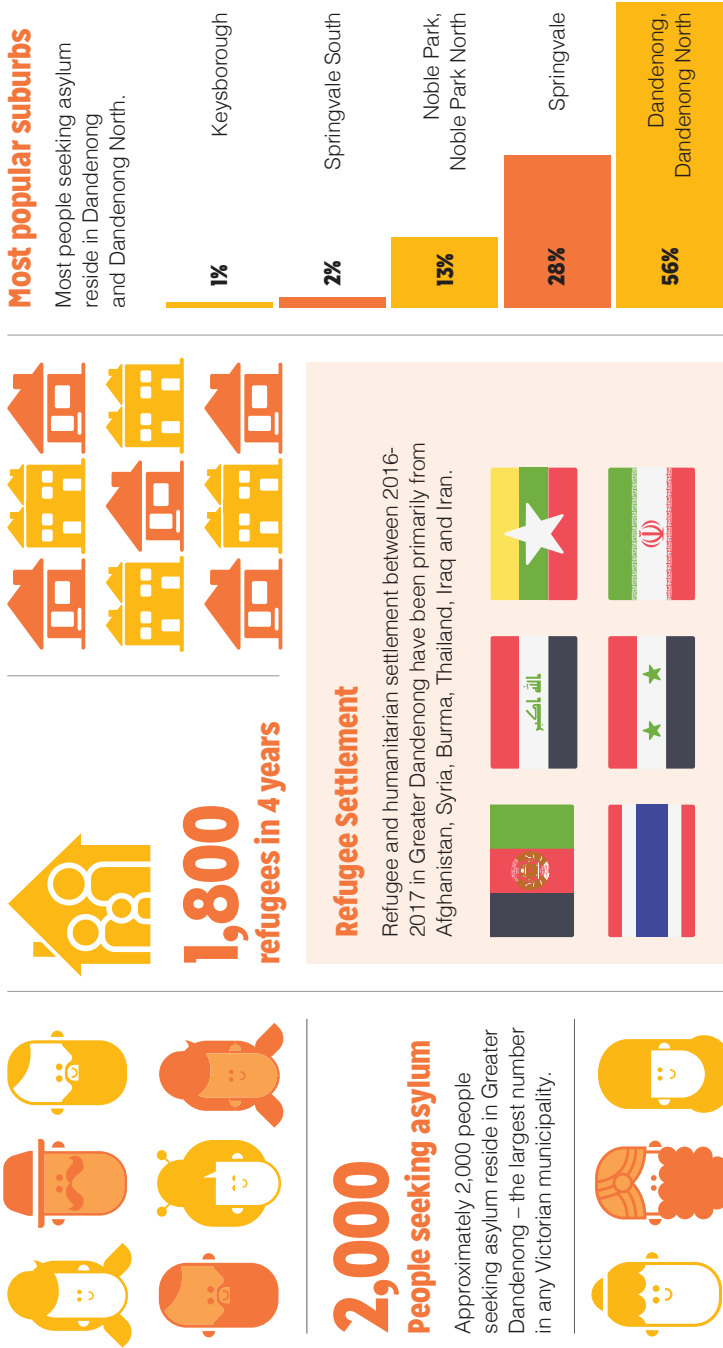
Updates on the activities of the working groups will be reported back to the Asylum Seeker and Refugee Communities Advisory Committee.



GREATER DANDENONG PEOPLE SEEKING ASYLUM AND REFUGEES ACTION PLAN 2018-2021

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Demographic overview





8
CITY OF GREATER DANDENONG

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

What are the priorities?

Through collaboration with community members and service providers, a working group and the Asylum Seeker and Refugee Communities Advisory Committee six areas of concern for people seeking asylum and refugees were identified.

 1. Social Inclusion Support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.	 2. Housing Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum.	 3. Planning and Collaboration Ensure facilities are useful for people seeking asylum and refugee communities. Build platforms for regional leadership and action on people seeking asylum and refugee issues.
 4. Employment and Education Provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector.	 5. Advocacy Proactively respond to people seeking asylum and refugees through advocacy priorities.	 6. Health Create rewarding healthy and socially connected lives for people seeking asylum and refugees.

GREATER DANDENONG PEOPLE SEEKING ASYLUM AND REFUGEES ACTION PLAN 2018-2021

9

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Part A Ongoing actions

Action Area 1 Social Inclusion

Support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.

Action	Output	Outcome	Lead Responsibility
1.1 Promote the City of Greater Dandenong as welcoming and inclusive to people seeking asylum and refugees.	<p>1.1.1 Continue to promote Greater Dandenong as a welcoming place for people seeking asylum and refugees using a range of targeted communication methods. For example:</p> <ul style="list-style-type: none"> • Promotional tools such as public banners • Displays in public spaces such as libraries and other Council Buildings • Local stories in 'The City' magazine. <p>1.1.2 Continue inclusion of people seeking asylum and refugees through events that are accessible to the community.</p> <p>1.1.3 Actively promote Greater Dandenong as a Refugee Welcome Zone.</p>	The municipality is widely promoted as a welcoming place for people seeking asylum and refugees.	City of Greater Dandenong (Community Development and Media & Communications)
	<p>People seeking asylum and refugees are considered and included in activities, information and promotions throughout the City of Greater Dandenong.</p> <ul style="list-style-type: none"> • Broad promotion of Greater Dandenong as a Refugee Welcome Zone • Participation in Refugee Welcome Zone state-wide and national activities • Recognition at events and in speeches. 		City of Greater Dandenong (Community Development and Media & Communications)

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 1 Social Inclusion (continued)

Action	Output	Outcome	Lead Responsibility
	1.1.4 Service agencies and local volunteer groups develop, update, coordinate and distribute welcome materials and local familiarisation information.	Specific welcome materials for people seeking asylum and refugees are included in local orientation packs and circulated through a range of local channels.	City of Greater Dandenong (Community Development and Media & Communications) All agencies & volunteer groups
	1.1.5 Ensure that information is relevant and accessible to people seeking asylum and refugees.	Information is available in appropriate languages and formats and is available widely.	City of Greater Dandenong (Community Development and Media & Communications)
	1.2 Promote positive messages about people seeking asylum and refugees and their contribution to the community.		All Agencies
	1.2.1 Continue to support community leaders to speak publicly about people seeking asylum and refugees. Articles in 'The City' magazine and shown on the Harmony Square Big screen.	Community leaders supported to speak publicly and positively about people seeking asylum and refugees.	City of Greater Dandenong (Community Development and Media & Communications)
	1.3 Provide opportunities for creative expression and skill development.		
	1.3.1 Provide opportunities for people seeking asylum and refugees to use artistic skills and exhibit or perform as a means to develop their skills, and build creative expression.	People seeking asylum and refugees with artistic abilities/interests engaged and supported by an artist in residency program or other means.	City of Greater Dandenong (Community Arts, Culture and Library Services) All agencies
	1.4 Encourage people seeking asylum and refugees to participate in local community life and in leadership roles.		
	1.4.1 Continue to work with local agencies to identify and up skill people seeking asylum and refugee backgrounds to develop their leadership capabilities, opportunities and roles.	Local leadership positions are filled by people seeking asylum and refugee backgrounds.	City of Greater Dandenong (Community Development and Media & Communications)

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 2
Housing

Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum.

Action	Output	Outcome	Lead Responsibility
2.1 Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for vulnerable people including people seeking asylum and refugee communities.	2.1.1 Continue to implement the Greater Dandenong Housing Strategy and provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents.	<ul style="list-style-type: none"> Increased social and affordable housing for people seeking asylum and refugees. Greater Dandenong Housing Strategy 2014-24 implemented. Asylum Seeker and Refugee Advisory Committee and Working Group members to be engaged in the strategy review. 	City Planning, Design and Amenity (with assistance from Community Development)

Action Area 3
Planning & Collaboration

Ensure facilities are useful for people seeking asylum and refugee communities. Build platforms for regional leadership and action on people seeking asylum and refugee issues.

Action	Output	Outcome	Lead Responsibility
3.1 Ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees.	3.1.1 Maintain and continually improve library services, internet access and English as an additional language resource.	People seeking asylum increasingly access library resources and participate in tailored activities.	City of Greater Dandenong (Library Services)
	3.1.2 Provide opportunities for meaningful and active engagement to occur at Council and community run facilities and services (such as community based English classes, small group conversation and mentoring).	Public spaces for language classes mapped and published and widely distributed.	City of Greater Dandenong (Community Development, Facilities and Recreation and Library Services)
			All agencies
			Neighbourhood Houses

GREATER DANDENONG PEOPLE SEEKING ASYLUM AND REFUGEES ACTION PLAN 2018-2021

13

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 3 Planning & Collaboration (continued)

Action	Output	Outcome	Lead Responsibility
	3.1.3 Provide information about the availability of accessible and affordable local meeting spaces and other opportunities for people seeking asylum and refugees and the volunteers working with them.	Information regarding accessible facilities and services is developed, published and widely distributed.	City of Greater Dandenong (Community Development) All agencies Neighbourhood Houses
3.2 Determine potential opportunities for greater partnerships between agencies, Neighbourhood Houses, schools and community groups to improve people seeking asylum and refugee's access to community facilities.	3.2.1 Continue to improve access to facilities and services for agencies that support people seeking asylum and refugees within Greater Dandenong.	Facilities and services are assessed for capacity to meet the needs of service providers and people seeking asylum.	All agencies Neighbourhood Houses Schools
3.3 Work with partners to undertake local research and disseminate appropriate publications and information to assist with planning and delivery of services to people seeking asylum.	3.3.1 Support local evidence based planning processes to identify and address the needs of people seeking asylum and refugees.	<ul style="list-style-type: none"> Local research data credibility and relevance is continually improved. Local service provider responses are well planned and collaborative. 	City of Greater Dandenong (Community Development) All agencies

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 4 Employment & Education

Provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector.

Action	Output	Outcome	Lead Responsibility
4.1 Build linkages to foster access to education and other pathways for people seeking asylum and refugees.	4.1.1 Promote existing scholarship opportunities, and affordable training options. 4.1.2 Support young people in the transition to further education and/or employment.	Information about educational opportunities published and distributed to people seeking asylum and refugees. <ul style="list-style-type: none"> Greater Dandenong Youth Strategy 2016-19 implemented. Schools and youth services are more aware of the access challenges and scholarship opportunities Improved transition experienced by young people seeking asylum and refugees to further education of employment. 	City of Greater Dandenong (Community Development) All agencies City of Greater Dandenong Youth Services All agencies working with young people seeking asylum
4.2 Build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities.	4.2.1 Work with Greater Dandenong South East Business Networks and Education Taskforce as an existing platform for engaging with regional employers to identify opportunities to build connections between refugee communities and business. 4.2.2 Support the Asylum Seeker and Refugees Communities Advisory Committee and its working groups to facilitate information sharing and coordinate planning to increase the employment of people seeking asylum.	Demonstrated work with the business community to provide opportunities for people seeking asylum (who have work rights) and refugees. Increase employment opportunities for people seeking asylum in the Dandenong municipality.	City of Greater Dandenong (South East Business Networks) City of Greater Dandenong (Community Development) Asylum Seeker and Refugee Communities Advisory Committee

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)**Action Area 4**
Employment & Education (continued)

Action	Output	Outcome	Lead Responsibility
4.3 Provide opportunities to increase English language skills and improve literacy levels.	4.3.1 Continue to provide opportunities for English language enhancement for women through playgroup programs and where child care can be provided. 4.3.2 Industry Specific English Language SEL courses to complement employment opportunities in the CGD.	Improved English language skills and literacy levels. Guide to English language and literacy options provided on Council's website and through libraries. Increase in job matches particularly in areas of skill demand and growth areas such as Healthcare and Social Assistance, Construction, Retail and Hospitality.	City of Greater Dandenong (Community Development and Library Services)
4.4 Link organisations supporting people seeking asylum and refugees (who have work rights) to the Social Enterprise network.	4.4.1 People seeking asylum and refugees have access to pathways, advice and opportunities for social enterprises.	<ul style="list-style-type: none"> Enterprises for people seeking asylum and refugees Funding opportunities pursued Increased participation in social enterprise activities. 	City of Greater Dandenong (Economic Development Unit) All agencies
4.5 Encourage and support local agencies and groups to provide volunteering opportunities for people seeking asylum.	4.5.1 Work through established local networks and services (e.g. Greater Dandenong Volunteer Resource Service) to identify support and training needs in respect of engaging people seeking asylum as volunteers and organise activities to meet those needs.	People seeking asylum have increased opportunities to volunteer.	Greater Dandenong Volunteer Resource Service
4.6 Ensure that cultural competency training which is provided to local service agency staff is tailored and available for volunteers.	4.6.1 Provide cultural competency training (including information about the use of interpreters and translations) to small volunteer based organisations.	Cultural competency training is delivered to volunteers and staff and is available outside of standard business hours.	City of Greater Dandenong (Community Development)

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 5 Health

Create rewarding, healthy and socially connected lives for people seeking asylum and refugees.

Action	Output	Outcome	Lead Responsibility
5.1 Improve the health and wellbeing of people seeking asylum and refugees through collaborative planning and enhancing health services and opportunities.	5.1.1 Ensure that people seeking asylum and refugees can access various fitness, recreational activities and health services.	People seeking asylum can access various fitness, recreational activities and health services.	City of Greater Dandenong (Community Development) Health support service's
	5.1.2 Encourage and support local community groups and organisations (such as sports clubs) to work with people seeking asylum and refugee communities.	<ul style="list-style-type: none"> People seeking asylum have opportunities to participate in programs which improve their personal health and wellbeing. Access to health and wellbeing programs is actively promoted. 	City of Greater Dandenong (Community Development and Sport and Recreation.) Local sporting clubs
	5.1.3 Encourage community based and collaborative approaches to the provision of material aid and food that responds to the evolving needs of people seeking asylum and refugees within Greater Dandenong.	<ul style="list-style-type: none"> Enhanced coordination and collaboration within Material Aid providers. Material Aid Network reviewed and modified. 	City of Greater Dandenong (Community Development) Agencies and volunteer groups providing material aid

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 6 Advocacy

Proactively respond to people seeking asylum and refugee through advocacy priorities

Action	Output	Outcome	Lead Responsibility
6.1 Take a proactive role in advocating for policy changes and additional resourcing and supports for people seeking asylum living in the community.	6.1.1 Where appropriate, participate in regional activities and advocacy opportunities which provide improved service outcomes within Greater Dandenong.	<ul style="list-style-type: none"> • Service humanitarian outcomes for people seeking asylum living in Greater Dandenong • Improved housing, employment, education, financial support and health outcomes for people seeking asylum living in Greater Dandenong. 	City of Greater Dandenong (Community Development) All Agencies
	6.1.2 Advocate and lobby Federal and State governments through various activities which will aim to influence political, economic and social systems (e.g. housing, employment, education, financial support and health).	<ul style="list-style-type: none"> • Provide advocacy information to other agencies to enable better decision making and influence • Dissemination of advocacy position to all other Victorian Councils and the media where appropriate • Participation in regional activities and advocacy opportunities. 	City of Greater Dandenong (Community Development) All Agencies
	6.1.3 Advocate to Federal and State governments to support via funding and assistance to local service providers to maintain and expand their material aid services and support to people seeking asylum and refugees.	<ul style="list-style-type: none"> • Improved funding for material aid services in Greater Dandenong assisting people seeking asylum and refugees. 	City of Greater Dandenong (Community Development) All Agencies

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Part B Specific, measureable, time-limited actions

The following are priority areas to be delivered over a 12 month period.

Action Area 1 Social Inclusion

Support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.

Action	Output	Outcome	Lead Responsibility	Timeframe
1.1 Promote the City of Greater Dandenong as welcoming and inclusive to people seeking asylum and refugees.	1.1.1 Welcome materials and orientation pack focus tested with community members, volunteers and local ethno specific agencies. 1.1.2 Interactive activities at two major Council events in 2018.	<ul style="list-style-type: none"> Local orientation packs and welcome materials updated and reflective of community's literacy and community needs. Understanding of the lives and experiences of people seeking asylum. 	City of Greater Dandenong (Community Development) All agencies	End of 2018

Action Area 2 Housing

Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum.

Action	Output	Outcome	Lead Responsibility	Timeframe
2.1 Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for vulnerable people including people seeking asylum and refugee communities.	2.1.1 Investigate opportunities for creating social housing for vulnerable groups (including people seeking asylum and refugee communities) above Council car parks or other Council properties including actively seeking partnerships with State Government or non-profits.	<ul style="list-style-type: none"> Information about the feasibility of these social housing options and potential next steps to implement is presented to Council. 	City Planning, Design and Amenity (with assistance from Community Development)	End of 2018

GREATER DANDENONG PEOPLE SEEKING ASYLUM AND REFUGEES ACTION PLAN 2018-2021

19

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 3 Planning & Collaboration

Ensure facilities are useful for people seeking asylum and refugee communities. Build platforms for regional leadership and action on people seeking asylum and refugee issues.

Action	Output	Outcome	Lead Responsibility	Timeframe
3.1 Assist material aid providers to coordinate their support of people seeking asylum and refugees communities.	3.1.1 Asylum Seeker and Refugee Communities Advisory Committee working group is established to achieve a solution to the distribution of material aid for people seeking asylum and refugees.	<ul style="list-style-type: none"> Proposed solution is implemented by the appropriate service providers. 	City of Greater Dandenong (Community Development)	End of 2018
3.2 Ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees.	3.2.1 Conduct an audit of Council Customer Service Centres, utilising anonymous community members.	<ul style="list-style-type: none"> Quality improvements tasks are identified and implemented to enhance a welcoming environment of Council Customer Service Centres. 	City of Greater Dandenong (Community Development)	End of 2018

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)**Action Area 4**
Employment & Education

Provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector.

Action	Output	Outcome	Lead Responsibility	Timeframe
4.1 Support employment opportunities for difficult to employ cohorts.	4.1.1 People seeking asylum employment prototype funded and implemented.	<ul style="list-style-type: none"> Establish a model that can be used ongoing to assist employment opportunities for people seeking asylum and refugees. 	City of Greater Dandenong (Community Development and Greater Dandenong Business Unit)	End of 2018
4.2 Establish co-ordinated Local Learning Network (LLN) and employability skills training information.	4.2.1 Encourage all agencies promoting LLN and employability skills to collaborate to ensure access across the municipalities in daytime, evening and weekend programs operating both part time and fulltime. 4.2.2 Collaborate and disseminate accurate and impartial information about LLN programs and pathways to employment.	<ul style="list-style-type: none"> Work experience leading to employment. 	All agencies City of Greater Dandenong (Community Development)	End of 2018
4.3 Research and promote employment programs for people seeking asylum who have work rights including new potential opportunities.	4.3.1 Further analysis for matching of employment opportunities and works readiness of people seeking asylum.	<ul style="list-style-type: none"> People seeking asylum and refugees are well informed and have access to information about the LLN. 	All agencies City of Greater Dandenong (Community Development)	End of 2018
		<ul style="list-style-type: none"> Local service provider responses are well planned and collaborative. 	All agencies City of Greater Dandenong (Community Development)	End of 2018

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 5 Health

Create rewarding, healthy and socially connected lives for people seeking asylum and refugees.

Action	Output	Outcome	Lead Responsibility	Timeframe
5.1 Provide the information and resources required to assist people seeking asylum and refugees to make choices about their health and health care.	5.1.1 Information about health and mental health supports is available and meets the communication and literacy needs of community members.	<ul style="list-style-type: none"> Information about available health and mental health services and important messages regarding accessing supports is available in 'welcome materials' as well as at the Council Customer Services Centres and external facilities. 	City of Greater Dandenong (Community Development and Media and Communications in partnership with Monash Health and enliven)	End of 2018

Action Area 6 Advocacy

Proactively respond to people seeking asylum and refugee through advocacy priorities.

Action	Output	Outcome	Lead Responsibility	Timeframe
6.1 Take a proactive role in advocating for additional public transport resources.	6.1.1 Advocate to the Minister of Public Transport through various activities which will aim to increase the public transport infrastructure and frequency within Greater Dandenong.	<ul style="list-style-type: none"> Advocacy documents prepared and forwarded to the relevant Minister(s). 	City of Greater Dandenong (Community Development)	End of 2018
6.2 Take a proactive role in advocating for policy change for people seeking asylum in relation to visas.	6.2.1 Advocate to Federal and State Government through various activities which will enable people seeking asylum and refugees to have access to better rights.	<ul style="list-style-type: none"> People seeking asylum will have access to work rights, Medicare and Status Resolution Support Services Payment at all stages of their claim for protection. Temporary protection visas to be abolished and all people found to be refugees to be granted permanent protection and family reunion. People on temporary visas will have equal access to higher education, apprenticeships and disability support services to those with permanent residency. 	All agencies City of Greater Dandenong (Community Development)	End of 2018

CITY OF GREATER DANDENONG

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Appendix

Appendix A
Strategies and Plans

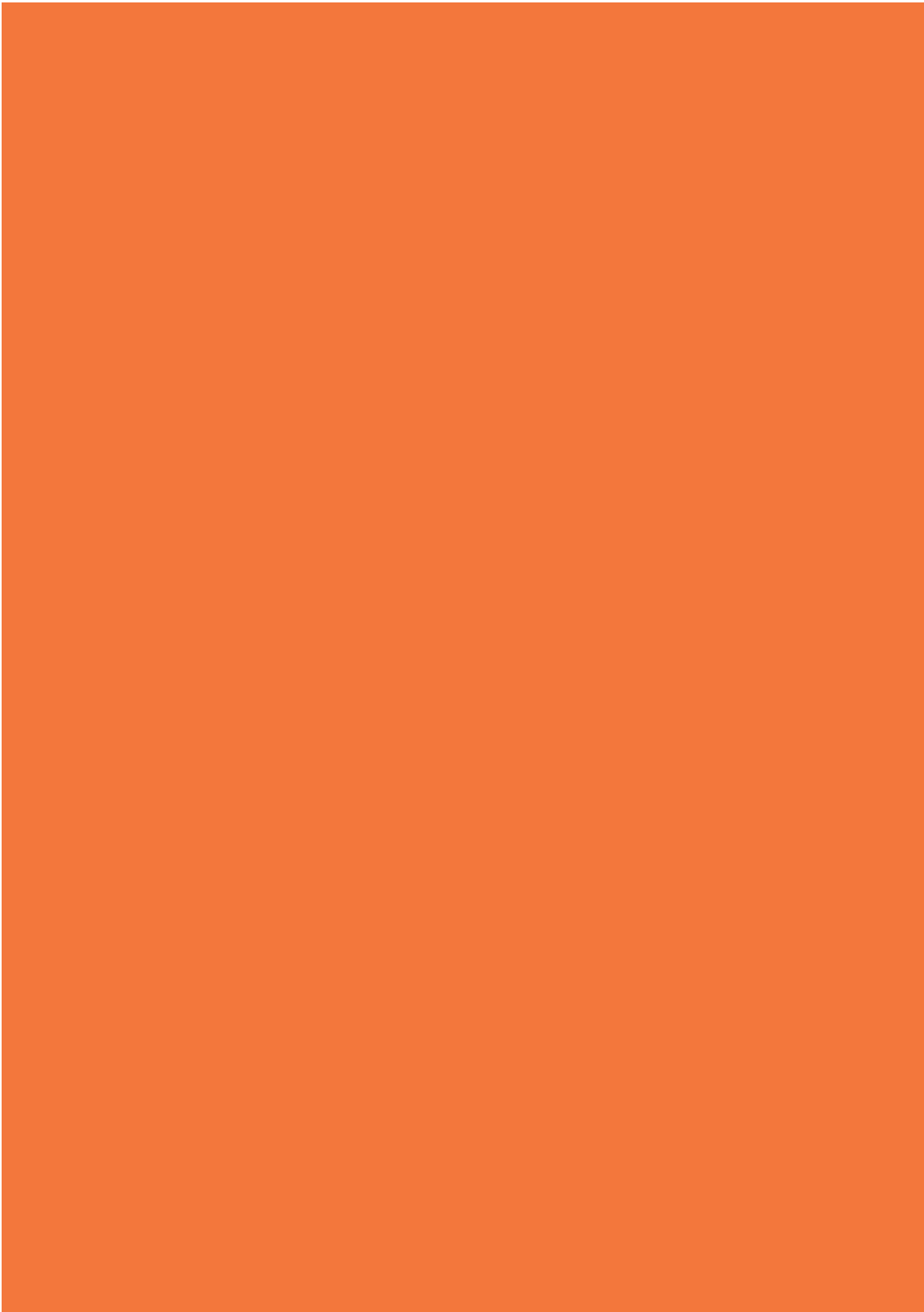
The strategies and plans that have helped inform this People Seeking Asylum and Refugee Action Plan:

- Asylum Seeker and Refugee Communities Action Plan 2014-17
- Community Wellbeing Plan 2017-2021
- Council 2017-2021
- Greater Dandenong Housing Strategy 2014-2024
- Imagine 2030

Appendix B
Partners and Stakeholders

AMES Australia	Friends of Refugees
Asylum Seeker Resource Centre	Life Without Barriers
Avocare	Monash Health
Brotherhood of St Laurence	Red Cross
Chis olm Institute of TAFE	South East Community Links
Dandenong Neighbourhood House	Southern Migrant and Refugee Centre
Department of Education and Training	Springvale Learning and Activity Centre
Department of Premier and Cabinet enliven	Springvale Monash Legal Service
	Springvale Neighbourhood House
	Wellsprings for Women

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



2.5.3 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 5–16 March 2018

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 5-16 March 2018.

Recommendation

That the listed items provided in Attachment 1 for the period 5-16 March 2018 be received and noted.

2.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND
COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED 5 - 16
MARCH 2018**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 05/03/18 & 16/03/18 - for officer action - total = 2

Correspondence Name	Date Created	Objective ID	User Assigned
Letter from Shadow Minister for Local Government requesting Council's submission responding to the exposure draft of the Local Government Bill.	14-Mar-18	fa138934	Corporate Services
Inquiry from user of Jan Wilson Community Centre regarding the funding of gym equipment.	9-Mar-18	A4864286	Civic Facilities
Letter to the Mayor from young student in Sri Lanka inviting Mayor to visit her home and provide assistance.	6-Mar-18	fa138618	Mayor & Councillors Office

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 05/03/18 & 16/03/18 - for information only - total = 2

Correspondence Name	Date Created	Objective ID	User Assigned
Response to Mayor's letter from Greyhounds Entertainment regarding their renewal of existing gaming machine entitlements.	8-Mar-18	A4861397	Mayor & Councillors Office
Letter of acknowledgement from the Minister for Regional Development regarding Council's support for a third airport in Melbourne's South East. Letter has been forwarded to Minister for Planning.	8-Mar-18	A4861398	Mayor & Councillors Office

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Locality Plan

Report Summary

This report seeks endorsement of the renaming of Dawn Reserve, located on the corner of Sunset Grove in Dandenong, to Custerson Reserve.

Recommendation Summary

This report recommends that Council endorses the proposed name of Custerson Reserve for the land currently known as Dawn Reserve and undertakes the required community consultation regarding the new name for a period of 30 days.

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)**Background**

27-35 Dawn Avenue, Dandenong (cnr Sunset Grove) is currently known as Dawn Reserve and was named by default due to its location on Dawn Avenue. It is a small and pleasant reserve of approximately 910 square metres that provides children's playground equipment, a picnic area and pedestrian walkways from Conway Street through to Sunset Grove for the local community (see Attachment 1).

In 2012, Cr Matthew Kirwan expressed a desire for the reserve to be named after local identity Des Custerson (Desmond Ignatius Custerson). At that time, Council did not pursue the naming proposal as naming the reserve after Des Custerson would conflict with the principles of the Guidelines for Geographic Place Names Victoria 2010.

Des Custerson passed away in April 2016. Des was a well-known Dandenong identity and, with his wife Maureen, started the Chubbies Dance Band. They remained the core members of the band for 50 years. The Chubbies Dance Band played at the old Workingman's Club in Dandenong and was the first band to play there when it was renovated. The band was the heart and soul of the well-known Lyndale Dance and raised funds for the Dandenong & District Hospital for 28 years. The band also played at dances all over Victoria to raise funds for charities such as the Make-A-Wish Foundation, Yooralla, the Helicopter Search & Rescue Service and local churches and communities. Des played the last gig with the Chubbies Dance Band at aged 84.

Des also had a long association with the St Mary's Parish Football Club (he coached the Midgets for almost 15 years) and the Dandenong Football Club, through his son Neil. Des and Maureen lived in Sunset Grove, Dandenong for over 25 years with their five children. They were well known and respected in the local community. Des and Maureen embraced the diversity of Dandenong and always welcomed new migrants to the area. He was a gentle and ethical man that shared his love of Dandenong and football with his neighbours.

Councillors have now requested that the renaming proposal is pursued to honour the contributions Des made to the local and wider community of Dandenong.

Three pieces of work set the standard for how Council, a naming authority, can name a place in Victoria. The naming of places must adhere to the legislation prescribed by the *Geographic Place Names Act 1998* and subsequently the guidelines set out in "*Naming Rules for Places in Victoria*". Council also has a policy on the Naming of Places and Naming and Numbering of Roads which basically defers to the "*Guidelines for Geographic Place Names Victoria 2010*", the publication that has now been replaced by the 2016 version "*Naming Rules for Places in Victoria*" (previously mentioned).

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

The *Naming Rules for Places in Victoria (2016)* require that the proposed renaming of a place be endorsed by Council and that consultation with the community is undertaken according to the guidelines outlined in sections 4 & 7. Proposed names must also adhere to the general principles outlined in section 2 which ensure that no ambiguity, confusion, errors or discrimination are caused by the renaming process. In particular, Principle H prescribes the guidelines for the use of commemorative names such as what is proposed in this report. The names of people still alive must be avoided and surnames should only be used (avoiding the use of given names along with the surname). Initials of a given name within a proposal will not be accepted by the Registrar of Geographic Names.

A request for “in principle” support for a place name has been lodged with the Registrar of Geographic Names but at the time of writing this report, Council had not received a response. It is anticipated that the name will be accepted by the Registrar as it complies with the naming principles outlined in

Naming Rules for Places in Victoria (2016)

and the name of “Custerson” is not used anywhere else within the municipality to name a place or street.

Given the profile of Des Custerson within the community and the location of the subject reserve (near where the Custerson family lived for a significant time), it is appropriate that Dawn Reserve be named after Des Custerson.

Proposal

It is proposed that Dawn Reserve, located at 27-35 Dawn Avenue, Dandenong be renamed Custerson Reserve and that the required community consultation be commenced.

Community Plan ‘Imagine 2030’ and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan ‘Imagine 2030’. This report is consistent with the following community visions:

Community Plan ‘Imagine 2030’**People**

- *Pride* – Best place best people
- *Outdoor Activity and Sports* – Recreation for everyone

Place

- *Sense of Place* – One city many neighbourhoods
- *Appearance of Places* – Places and buildings

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

Opportunity

- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A creative city that respects and embraces diversity

Related Council Policies

This report complies with Council's Naming of Places and Naming and Numbering of Roads Policy.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

Some expense will be involved in the consultation phase of this proposal and any new signage required at the reserve once the process is completed. However these costs can be accommodated within current budget allocations.

Consultation

Councillors discussed this naming proposal at Councillor Briefing Sessions held on 12 November 2012 and 17 July 2017. Advice has been sought from the Office of Geographic Names prior to the production of this report.

The proposal was discussed at length by telephone with Rosemary Ahrens, the daughter of Des and Maureen Custerson and briefly with Maureen Custerson on 9 March 2018. The family is fully supportive of the name change and provided Council with the history of Des' contributions to the local community which are outlined in this report.

Section 7 of the *Naming Rules for Places in Victoria (2016)* requires a Naming Authority (Council) to undertake consultation. As the proposed renaming does not affect individual addresses it is proposed to advertise the new name in the local newspapers circulating in the area and support that advertising with letters to residents in the immediate vicinity of the reserve, on Council's website and through social media. Any objections will be considered for a period of 30 days. If no valid objections are received, the name will be submitted for final approval by the Registrar of Geographic Names and changes made to the VicNames register. If any objections are received a further report will be submitted to Council for consideration of those objections and further public consultation may be required.

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

Recommendation

That Council:

1. **endorses that the reserve located at 27-35 Dawn Avenue, Dandenong, be renamed from Dawn Reserve to Custerson Reserve; and**
2. **officers undertake the required community consultation outlined in this report and submit an application seeking adoption of the name Custerson Reserve to the Office of Geographic Names once that consultation has been completed.**

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

OTHER

**PROPOSED RENAMING OF DAWN RESERVE, 27-35 DAWN AVENUE,
DANDENONG**

ATTACHMENT 1

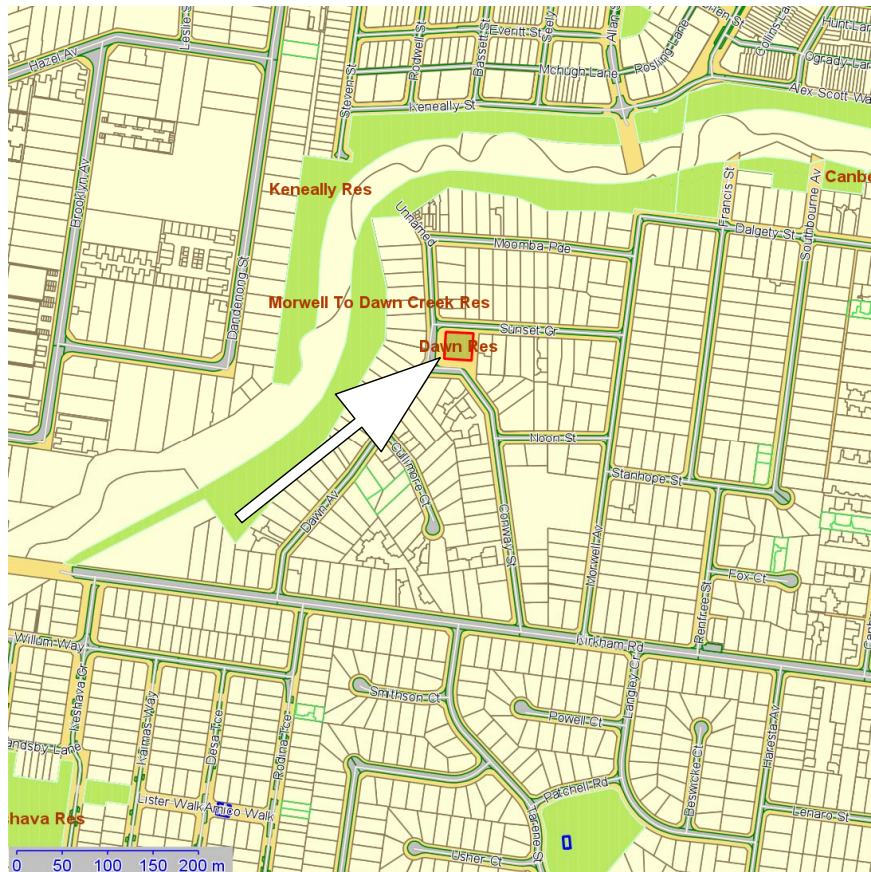
LOCALITY PLAN

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

Attachment 1 – Locality Plan



2.5.5 Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018

File Id: fA25545

Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions in March 2018.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

2.5.5 Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018 (Cont.)**Matters Presented for Discussion**

Item		Briefing Session
1	<p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) Fire at Council reserve over the weekend damaging 15 native trees (which will survive) but with no other assets damaged.</p> <p>b) Recycling assistance package from the Government will be received until the end of June 2018 (CONFIDENTIAL).</p> <p>c) Councillor bus tours scheduled for later in the month.</p> <p>d) Community Support Grant request required for April function (before grants will be formally considered) – Cr Chea disclosed a conflict of interest in this item.</p> <p>e) Equipment available at the Jan Wilson Community Centre for users.</p> <p>f) Agenda items for the Council meeting of 13 March 2018.</p>	13 March 2018
2	<p><i>Parking Workshop (CONFIDENTIAL in part)</i></p> <p>Councillors were provided with an update on recent parking survey data, current management initiatives and future parking provisions for the Dandenong, Springvale and Noble Park activity centres. Council support was sought to continue the new and current management practices pertaining to parking in activity centres.</p>	19 March 2018
3	<p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) the proposed Keysborough Community Hub;</p> <p>b) AutumnFest and its promotion; and</p> <p>c) Agenda items for the Council meeting of 26 March 2018.</p>	19 March 2018

Apologies

- Councillor Matthew Kirwan and Councillor Heang Tak submitted apologies for the Councillor Briefing Session on 13 March 2018.
- Councillor Zaynoun Melhem and Councillor Loi Truong submitted apologies for the Councillor Briefing Session on 19 March 2018.

2.5.5 Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018 (Cont.)

Recommendation

That:

- 1. the information contained in this report be received and noted; and**
- 2. the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 1(b) & 2 by the Chief Executive Officer under Sections 77 and 89 of the Local Government Act remain confidential until further advisement unless that information was the subject of a subsequent Council report.**

3 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

5 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the councillors and/or officers of the City of Greater Dandenong.

Questions from the Gallery

1. Members of the public may submit questions from the gallery by completing a '*Ask a Question at a Council meeting*' form available at Council meetings and at www.greaterdandenong.com under Council - Council Meetings. Questions are limited to a maximum of three (3) questions per individual and a maximum of 300 words per question including the preamble.

2. Questions will be read aloud and in most cases an answer will be given on the spot. However, sometimes a councillor/officer may indicate that they require further time to research an answer. In this case the answer will be made in writing to the person who asked the question and may also appear in the Question Time Responses section at www.greaterdandenong.com under Council - Council Meetings.

3. Questions will be answered unless the Chairperson and/or Chief Executive Officer has determined that the relevant question relates to:

- personnel matters,
- the personal hardship of any resident or ratepayers,
- industrial matters,
- contractual matters,
- proposed developments,
- legal advice,
- matters affecting the security of Council property,
- any other matter which Council considers would prejudice the Council or any person,
- a matter which may disadvantage Council or any person,
- a matter in respect of which Council has no power to act,
- a question that is defamatory, indecent, abusive or objectionable in language or substance and is asked to embarrass a Councillor or Council officer,
- a question that is repetitive of a question already answered (whether at the same or an earlier meeting).

No debate or discussion of a question or an answer shall be permitted other than for the purposes of clarification.

Every question will receive a written reply, even if it is answered at the meeting.

6 URGENT BUSINESS

No business may be admitted as urgent business unless it:

1. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
2. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.