**Application for a Certificate  
of Compliance**

Use this form to apply for a certificate of compliance under Section 97N of the *Planning and Environment Act 1987.*

Any person may apply to the responsible authority for a certificate stating that an existing use or development of land complies with the requirements of the planning scheme at the date of the certificate, or a certificate stating that a proposed use or development (or part of a proposed use or development) of land would comply with the requirements of the planning scheme at the date of the certificate.

A non-refundable application fee applies (Regulation 15). Planning fees and charges are available on Council’s website.

| **Applicant details** | | |
| --- | --- | --- |
| First name: | Surname: | |
| Business / Company name: | | |
| Postal address: | | |
| Suburb: | | Postcode: |
| Phone:       Mobile: | | |
| Email address: | | |

| **Address of the land** | |
| --- | --- |
| Unit number: | Street number: |
| Street name: | |
| Suburb: | |

|  |
| --- |
| **The proposal** |
| *Describe the way the land is proposed to be used or developed. Attach additional pages if required including any other information and supporting documents (eg. maps, plans, photographs, etc.)* |
|  |
| I have attached additional pages – Number of pages |

|  |  |
| --- | --- |
| **Existing use and/or development** | |
| *Describe the use and/or development for which a certificate is sought. Attach additional pages if required including any other information and supporting documents (eg. maps, plans, photographs, etc.)* | |
|  | |
| I have attached additional pages – Number of pages | |

|  |  |
| --- | --- |
| **Declaration** | |
| I declare that I am the applicant, and that all information in this application is true and correct. | |
| Name: | |
| Signature: | Date: |

|  |  |  |
| --- | --- | --- |
| **Send to Council by** | | |
| **Email:**  council@cgd.vic.gov.au | **Post:**  City of Greater Dandenong PO Box 200 Dandenong VIC 3175 | **In person:**  Planning Service Counter, Level 3, 225 Lonsdale Street, Dandenong  or other Customer Service Centre |

**Please Note:** The request will not be actioned until applicable fees have been paid and all required information has been provided.