**Application for a Certificate
of Compliance**

Use this form to apply for a certificate of compliance under Section 97N of the *Planning and Environment Act 1987.*

Any person may apply to the responsible authority for a certificate stating that an existing use or development of land complies with the requirements of the planning scheme at the date of the certificate, or a certificate stating that a proposed use or development (or part of a proposed use or development) of land would comply with the requirements of the planning scheme at the date of the certificate.

A non-refundable application fee applies (Regulation 15). Planning fees and charges are available on Council’s website.

| **Applicant details** |
| --- |
| First name:       | Surname:       |
| Business / Company name:       |
| Postal address:       |
| Suburb:       | Postcode:       |
| Phone:       Mobile:       |
| Email address:       |

| **Address of the land** |
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| Unit number:       | Street number:       |
| Street name:       |
| Suburb:       |

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| **The proposal** |
| *Describe the way the land is proposed to be used or developed. Attach additional pages if required including any other information and supporting documents (eg. maps, plans, photographs, etc.)* |
|       |
| [ ]  I have attached additional pages – Number of pages       |

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| **Existing use and/or development** |
| *Describe the use and/or development for which a certificate is sought. Attach additional pages if required including any other information and supporting documents (eg. maps, plans, photographs, etc.)* |
|       |
| [ ]  I have attached additional pages – Number of pages       |

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| **Declaration** |
| I declare that I am the applicant, and that all information in this application is true and correct. |
| Name:      |
| Signature:       | Date:       |

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| **Send to Council by** |
| **Email:**council@cgd.vic.gov.au | **Post:**City of Greater DandenongPO Box 200Dandenong VIC 3175 | **In person:**Planning Service Counter, Level 3, 225 Lonsdale Street, Dandenongor other Customer Service Centre |

**Please Note:** The request will not be actioned until applicable fees have been paid and all required information has been provided.