**Submission of Plans to Comply with  
Planning Permit Conditions**

Use this form when submitting plans or other documents that are required to be endorsed as a condition of a planning permit.

You must provide full details of how the requirements of the planning permit condition/s have been complied with and clearly highlight them on the submitted plans.

**Please Note: Any amendments (changes) included on the plans other than those required by the planning permit conditions will not be approved. If other amendments (changes) to the plans are required, please contact Council for advice on how to proceed.**

| **Applicant details** | | |
| --- | --- | --- |
| First name: | Surname: | |
| Business / Company name: | | |
| Postal address: | | |
| Suburb: | | Postcode: |
| Phone:       Mobile: | | |
| Email address: | | |

| **Address of the land to which the permit applies** | |
| --- | --- |
| Unit number: | Street number: |
| Street name: | |
| Suburb: | |

| **Planning permit details** | |
| --- | --- |
| Planning Permit number: | Date Permit issued: |

|  |
| --- |
| **How have the permit conditions been addressed?** |
| *Please list the Planning Permit condition number/s and provide full details of how the requirements of the condition/s have been complied with. Attach additional pages if required.* |
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| **How have the permit conditions been addressed? *…..continued*** |
|  |
| I have attached additional pages – Number of pages |

|  |  |
| --- | --- |
| **Declaration** | |
| I declare that I am the applicant, and that all information in this application is true and correct; and the owner (if not myself) has been notified of the application.  The plans submitted do not contain any further changes beyond what the permit conditions require. | |
| Name: | |
| Signature: | Date: |

|  |  |  |
| --- | --- | --- |
| **Send to Council by** | | |
| **Email:**  council@cgd.vic.gov.au | **Post:**  City of Greater Dandenong PO Box 200 Dandenong VIC 3175 | **In person:**  Planning Service Counter, Level 3, 225 Lonsdale Street, Dandenong  or other Customer Service Centre |

**Please Note:** The request will not be actioned until all required information has been provided.