



**GREATER
DANDENONG**
City of Opportunity

MINUTES

ORDINARY COUNCIL MEETING

MONDAY 9 APRIL 2018

Commencing at 7:00 PM

COUNCIL CHAMBERS

225 Lonsdale Street, Dandenong VIC 3175

TABLE OF CONTENTS

| ITEM | SUBJECT | PAGE NO |
|------------|---|--------------|
| 1 | MEETING OPENING | 10206 |
| 1.1 | ATTENDANCE | 10206 |
| 1.2 | OFFERING OF PRAYER | 10206 |
| 1.3 | CONFIRMATION OF MINUTES OF PREVIOUS MEETING | 10207 |
| 1.4 | ASSEMBLIES OF COUNCIL | 10208 |
| 1.5 | DISCLOSURES OF INTEREST | 10209 |
| 2 | OFFICERS' REPORTS | 10210 |
| 2.1 | DOCUMENTS FOR SEALING | 10210 |
| | 2.1.1 Documents for Sealing | 10210 |
| 2.2 | DOCUMENTS FOR TABLING | 10212 |
| | 2.2.1 Petitions and Joint Letters | 10212 |
| 2.3 | STATUTORY PLANNING APPLICATIONS | 10220 |
| | 2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) | 10220 |
| 2.4 | POLICY AND STRATEGY | 10285 |
| | 2.4.1 Community Engagement Policy | 10285 |
| 2.5 | OTHER | 10297 |
| | 2.5.1 Alcohol Management Policy and Guidelines Annual Review | 10297 |
| | 2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review | 10317 |
| | 2.5.3 List of Registered Correspondence to Mayor and Councillors | 10379 |
| | 2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong | 10382 |

| | | |
|-------|--|-------|
| 2.5.5 | Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018 | 10389 |
|-------|--|-------|

| | | |
|----------|--------------------------------|--------------|
| 3 | NOTICES OF MOTION | 10392 |
|----------|--------------------------------|--------------|

| | | |
|----------|--|--------------|
| 4 | REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS | 10393 |
|----------|--|--------------|

| | | |
|----------|-------------------------------------|--------------|
| 5 | QUESTION TIME - PUBLIC | 10412 |
|----------|-------------------------------------|--------------|

| | | |
|----------|------------------------------|--------------|
| 6 | URGENT BUSINESS | 10414 |
|----------|------------------------------|--------------|

1 MEETING OPENING

1.1 ATTENDANCE

Apologies

Cr Sean O'Reilly

Councillors Present

Cr Youhorn Chea (Chairperson)

Cr Roz Blades AM, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Zaynoun Melhem, Cr Jim Memeti, Cr Maria Sampey, Cr Heang Tak, Cr Loi Truong

Officers Present

John Bennie PSM, Chief Executive Officer; Jody Bosman, Director City Planning, Design and Amenity; Martin Fidler, Director Community Services; Mick Jaensch, Director Corporate Services; Paul Kearsley, Group Manager, Greater Dandenong Business; Julie Reid, Director Engineering Services

1.2 OFFERING OF PRAYER

All present remained standing as Venerable Thich Tien Tam from the Hoa Nghiem Buddhist Temple, a member of the Greater Dandenong Interfaith Network, read the following prayer:

"It is my pleasure to be here tonight. I would like to invite you for a short meditation, follow your in-breath and out-breath. Breathing in I calm my body, breathing out I smile. Breathing in I know I am breathing in, breathing out I know I am breathing out. Breathing in deeply, breathing out slowly. With the in-breath I smile, with the out-breath I release. Breathing in you aware of the present moment. To the past we owe, to the future we oblige, in the present we are mindful of our thought, speech and action. We always respect each other. We are here to make this city a peaceful and happy place to live for our generations and many generations to come. We promote to live in harmony and mindfulness and take care of our cultural diversity. May the collection wisdom of everyone here today make this possible. Thank you very much."

Cr Zaynoun Melhem left the Chamber at 7:06pm.

1.3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 26 March 2018.

Recommendation

That the minutes of the Ordinary Meeting of Council held 26 March 2018 be confirmed.

MINUTE 596

Moved by: Cr Roz Blades AM

Seconded by: Cr Loi Truong

That the minutes of the Ordinary Meeting of Council held 26 March 2018 be confirmed.

CARRIED

1.4 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 22 March to 4 April 2018:

| Date | Meeting Type | Councillors Attending | Topics Discussed & Disclosures of Conflict of Interest |
|----------|-----------------------------|---|--|
| 26/03/18 | Councillor Briefing Session | Roz Blades, Youhorn Chea, Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Loi Truong | <ul style="list-style-type: none">- Recent incidents occurring at Council building in Clow Street, Dandenong.- Agenda items for the Council Meeting of 26 March 2018 |
| 3/04/18 | Councillor Briefing Session | Roz Blades, Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem (part), Maria Sampey (part), Loi Truong | <ul style="list-style-type: none">- Community partnership and sponsorship policies review.- Industrial land supply and demand (CONFIDENTIAL).- Springvale Community precinct Project Tender Update (CONFIDENTIAL).- Agenda items for the Council Meeting of 9 April 2018. |

Recommendation

That the assemblies of Council listed above be noted.

MINUTE 597

Moved by: Cr Maria Sampey

Seconded by: Cr Tim Dark

That the assemblies of Council listed above be noted.

CARRIED

1.5 DISCLOSURES OF INTEREST

Nil.

2 OFFICERS' REPORTS

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

| | |
|----------------------|-----------------------------|
| File Id: | A2683601 |
| Responsible Officer: | Director Corporate Services |

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There are two [2] items being presented to Council's meeting of 9 April 2018 for signing and sealing as follows:

1. A letter of recognition to Mick Jaensch, Corporate Services for 10 years of service to the City of Greater Dandenong; and
2. A lease between the City of Greater Dandenong and MSAT (trading as MBE Dandenong) for tenancy 7/225 Lonsdale Street, Dandenong for a term of three years plus two further option terms of one year each.

Recommendation

That the listed documents be signed and sealed.

MINUTE 598

Moved by: Cr Roz Blades AM

Seconded by: Cr Heang Tak

That the listed documents be signed and sealed.

CARRIED

2.2 DOCUMENTS FOR TABLING

2.2.1 Petitions and Joint Letters

File Id: qA228025
Responsible Officer: Director Corporate Services

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

2.2.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received no new petition and no joint letters prior to the Council Meeting of 9 April 2018.

N.B: A summary of the progress of ongoing change.org petitions has been provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1, and the current status of each, be received and noted.

MINUTE 599

Moved by: Cr Loi Truong

Seconded by: Cr Maria Sampey

That the listed items detailed in Attachment 1, and the current status of each, be received and noted.

CARRIED

Cr Maria Sampey tabled two petitions from Stall Holders at the Dandenong Market which will be included in the Agenda at the next Ordinary Council Meeting.

2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

| Date Received | Petition Text (Prayer) | No of Petitioners | Status | Responsible Officer Response |
|---------------|---|-------------------------------------|--------------------|--|
| 26/2/18 | <p>Petition – Prayer letter</p> <p>Residents of Keysborough have requested the following for Orlando Crescent in Keysborough:</p> <ol style="list-style-type: none"> 1. Car parking bays on some nature strips. 2. Erection of play equipment. 3. Redesign of path inside park. 4. BBQ facilities. | Signed by 12 Keysborough residents. | In Progress | Tabled at Council Meeting 13 March 2018. |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

| Other/Submissions | | Content | No of Co-Signatures | Status | Officer Response |
|-------------------|--|--|-----------------------------|--|------------------|
| Date Received | | | | | |
| June 2017 | | (Via Change.org) Begin detailed design of an integrated, intergenerational Keysborough South Community Hub. Keysborough South needs Council to urgently start the detailed design of community hub to meet the needs of all ages and interests in a population of over 10,000 residents and still growing. | Currently 111 signatories. | Complete 30/06/17 | |
| April 2017 | | (Via Change.org) Additional early learning services required for Keysborough by 2018. Residents of Keysborough request that Greater Dandenong Council, deliver on the promise to establish a new maternal and child health centre and kindergarten to meet the growing needs of our community by 2018. | Currently 92 signatories. | Complete 28/6/17 <i>This petition has now closed.</i> | |
| April 2017 | | (via Change.org) Cranbourne Pakenham Loop Train Line Extension including Koo-Wee-Rup & Phillip Island. Build a 3 platform station to allow a V-line train to connect Phillip Island – Cranbourne & Pakenham – Koo-Wee-Rup – Melbourne City. | Currently 1317 signatories. | Complete 23/5/17 | |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

Other/Submissions

| Date Received | Content | No of Co-Signatures | Status | Officer Response |
|---------------|---------|---------------------|--------|------------------|
| | | | | |
| | | | | |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

| Other/Submissions | | | | | |
|-------------------|---------------|---------|---------------------|--------|------------------|
| | Date Received | Content | No of Co-Signatures | Status | Officer Response |
| | | | | | |
| | | | | | |
| | | | | | |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.2.1 Petitions and Joint Letters (Cont.)

THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396)

| | |
|----------------------|--|
| File Id: | 265675 |
| Responsible Officer: | Director City Planning Design & Amenity |
| Attachments: | Submitted Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment |

Application Summary

| | |
|------------|---|
| Applicant: | Blueprint Pty Ltd |
| Proposal: | Development of the land for two (2) double storey dwellings |
| Zone: | Neighbourhood Residential Zone (Schedule 1) |
| Overlay: | Not Applicable |
| Ward: | Silverleaf Ward |

The application proposes to construct two (2) double storey dwellings, in a side by side arrangement. A permit is required pursuant to Clause 32.09-6 (Neighbourhood Residential Zone) of the Greater Dandenong Planning Scheme for the construction of two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of one (1) on-site notice and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Parking on street & congestion (no parking signs);
- Type of residents living in the proposed development;
- Business use of dwellings;
- Broken fence;

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- Existing tree causing damage;
- Problems with emergency access; and
- Crime.

Assessment Summary

The subject site is located within an established residential area and is suited for low and medium density housing given its greater distance from the central spine of the municipality and key activity centres as compared to other areas that have a direct proximity and ready access to the principal public transport network.

The development is generally respectful of the preferred neighbourhood character by way of siting, design, mass, height and bulk. The development provides appropriate parking provision and appropriate open space provision, and complies with both the State and Local Planning Policy Framework. With the inclusion of conditions covering minor matters, the proposal has a high level of compliance with Clause 55 and Clause 22.09 of the Greater Dandenong Planning Scheme.

The proposal seeks a contemporary development design and provides dwellings that add to the diversity of housing available to suit the changing needs of the community. This proposal meets the preferred character of the Limited Change Area, which is to evolve over time to contain a relatively limited number of well-designed and site responsive medium density infill development that respects the existing neighbourhood character.

The Limited Change Area encourages residential development that will give particular consideration to providing appropriate setbacks and private open spaces and high quality landscaping, including the planting of canopy trees, to protect the amenity of adjoining dwellings and to contribute to the landscape character.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Subject Site and Surrounds

Subject Site

- The subject site is located on the southern side of Whitehaven Crescent, approximately 335 metres east of Jacksons Road.
- The subject site is identified as Lot 357 on LP122508.
- The site is irregular in shape, located on the bend of Whitehaven Crescent, with a frontage of approximately 23.91 metres. The subject site has an overall area of approximately 546.11 square metres.
- The land has a fall of approximately 0.7 metres from the east to the south-west.
- A 2.44 metre wide easement exists along the south-west (rear) boundary for the purpose of drainage and sewerage.
- The site is currently occupied by a single storey brick dwelling with tiled hipped roof. The existing dwelling is to be demolished.
- The site contains no significant vegetation.

Surrounding Area

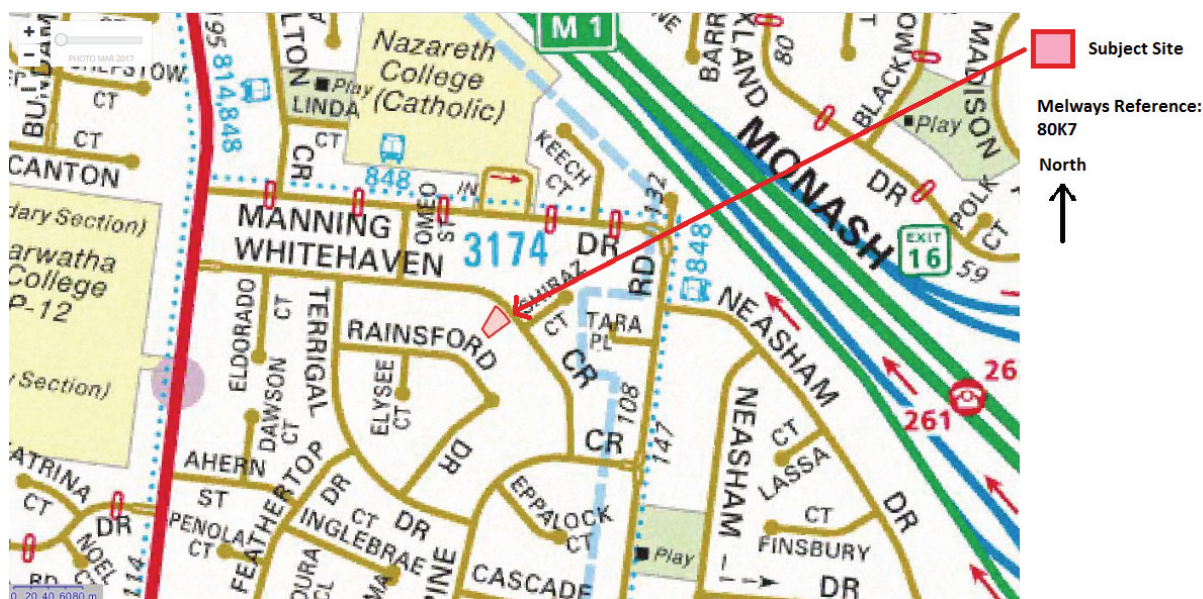
- The subject site is located within an established residential area, with relatively low levels of infill development, with the exception of the following examples:
 - Two (2) unit developments at 22 and 26 Manning Drive to the north.
 - Two (2) unit developments at 39 Whitehaven Crescent to the north and 57 Whitehaven Crescent to the south-east.
- The remainder of the area generally comprises of single detached dwellings of either single or two storey built form with typical building materials including mostly brick construction with tiled hipped roofs.
- Monash Freeway is located 250 metres to the north-east.
- The area comprises a range of low fences, with some properties having no front fence and others with high fences (some of which still allow for visibility into the front yard).
- The subject site is in close proximity to the following:
 - Nazareth College 106 metres to the north.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- A playground/park area located between Bakers Road and Neasham Drive 250 metres to the south-east.
- St. Elizabeth' Catholic School & Parish Centre 360 metres to the south-east.
- W.J. Turner Reserve 520 metres to the south.
- Carwatha College 350 metres to the west.
- Bus Routes along Manning Drive 104 metres to the north, Barkers Road 160 metres to the east, and Jacksons Road 330 metres to the west.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Locality Plan



Background/Previous Applications

A search of Council records revealed that Council has previously considered Planning Application PLN16/0831 for the site; however, this application had lapsed for failure to provide further information.

In respect of this application, upon the completion of advertising of the original application and a consultation meeting being held, the applicant accepted a recommendation to amend the plans to improve internal and external amenity within the development. This assessment is based on the amended plans which were submitted to Council on 1 March 2018.

The revised plans provide for reduction of the ground and first floor layout of the dwellings, increased setbacks from all boundaries (including the front setbacks of the dwellings), increasing the setbacks to the living room from each site boundary to a minimum of 2 metres, removal of storage sheds from the main secluded private open space areas and separation of the first floor wall dividing the dwellings to remove anticipated building bulk.

Proposal

The application proposes the construction of two (2) double storey attached dwellings, in a side by side arrangement, both with a frontage to Whitehaven Crescent.

Dwelling 1 will have a front setback 7.1 metres to the garage located along the side (east) boundary matching the setback of the adjoining property gradually increasing to of 7.34 metres to the dwelling.

A minimum setback width of 1 metre separates the garage and the side boundary increasing to 2 metres midway from the meals area towards the rear of the dwelling.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Dwelling 2 will have a setback of 7.49 metres with the setback increasing to 7.77 metres to the garage located along the side (west) boundary to match the setback of the adjoining property at 26 Whitehaven Crescent.

Both dwellings will contain a bedroom with ensuite and walk in robe, galley kitchen, meals area, family area, powder room and laundry at ground floor. The first floor of both dwellings will contain three (3) bedrooms, WC and a bathroom.

Dwelling 1 will have a private open space area of 63.60 square metres to the front yard, and an area of 59.49 square metres of secluded private open space (with a minimum dimension of 5 metres) and an additional area to the side of the dwelling of approximately 15.7 square metres.

Dwelling 2 will have an area of 45.29 square metres of front yard private open space, and a total area in excess of 51.20 square metres of secluded private open space (with a minimum dimension of 5 metres) and an additional area to the side of the dwelling of approximately 12.7 square metres.

Both dwellings will incorporate brick, stackstone lining, and render at ground floor with the first floor incorporating render and 'weathertex' materials.

The proposal seeks to retain and utilise the existing crossover located to the eastern corner of the site for Dwelling 1 and a proposed single crossover located to the west corner of the site for Dwelling 2. Both dwellings will be provided with a single garage and tandem car parking space in front.

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- *To construct two or more dwellings on a lot under Clause 32.09-6 (Neighbourhood Residential Zone).*

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a Neighbourhood Residential Zone (Schedule 1), as is the surrounding area.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

The purpose of the Neighbourhood Residential Zone outlined at Clause 32.09 is:

- *To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*
- *To recognise areas of predominantly single and double storey residential development.*
- *To manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.09-6 a permit is required to construct two or more dwellings on a lot.

Pursuant to Clause 32.09-4 a minimum garden area requirement applies to the current proposal. This clause specifies that a lot size between 501 and 650 square metres requires a minimum 30% of a lot set aside as garden area. The proposal complies with this requirement, having a garden area of approximately - 191 square metres and an overall site area of 546.11 square metres, this equates to approximately 35 per cent of the site as garden area.

Overlay Controls

No overlays affect the subject site or surrounding area.

State Planning Policy Framework

The **Operation of the State Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.*
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- (e) To protect public utilities and other facilities for the benefit of the community.*

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

(f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).

(g) To balance the present and future interests of all Victorians.

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

Urban growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- *To create urban environment that is safe, functional and provides good quality environments with a sense of place and cultural identity.*
- *To achieve architectural and urban design outcomes that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties.*
- *To encourage land use and development that is consistent with the efficient use of energy.*

Housing is the focus of **Clause 16** and includes the following provisions:

- *Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.*
- *New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space.*
- *Planning for housing should include providing land for affordable housing.*

Clause 16.01-2 Location of residential development includes an objective that aims to locate new housing in or close to activity centres and employment corridors and at other strategic redevelopment sites that offer good access to services and transport.

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- *To create a safe and sustainable transport system by integrating land-use and transport.*

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *To promote the use of sustainable personal transport.*
- *To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.*

Local Planning Policy Framework

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. Included in the vision are the following points of relevance:

- *A municipality where, central Dandenong, major activity centres, other neighbourhood and local centres function as activity centres where high quality, appropriate, high to medium housing exists in harmony with a thriving and well-managed retail and commercial sector.*
- *A municipality where, housing diversity and choice is promoted in its various attractive neighbourhoods.*

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clause 21.04 (Land Use) and 21.05 (Built Form).

Clause 21.04 Land Use contains the following objectives and strategies which are of relevance to the current application:

1. To encourage and facilitate a wide range of housing types and styles which increase diversity and cater for the changing needs of households.

1.1. Encourage a mix of housing types that better reflects the cross section of the community in Greater Dandenong.

1.3. Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.

2. To respect and improve residential environments.

2.1. Encourage developments to exceed minimum compliance with the requirements of Clauses 54, 55 and 56, where appropriate and identified.

2.2. Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.

Clause 21.05 Built Form contains the following objectives and strategies which are of relevance to the current application:

1. To facilitate high quality building design and architecture.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 1.1. Ensure building design is consistent with the preferred character of an area and fully integrates with surrounding environment.*
- 1.2. Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
- 1.3. Encourage innovative architecture and building design.*
- 2. To facilitate high quality development, which has regard for the surrounding environment and built form.*
 - 2.2. Promote all aspects of character – physical, environmental, social, and cultural.*
 - 2.3. Encourage planting and landscape themes, which complement and improve the environment.*
 - 2.4. Encourage developments to provide for canopy trees.*
 - 2.5. Recognising valued existing neighbourhood character and promoting desired future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*
- 7. To protect and improve streetscapes.*
 - 7.1. Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
 - 7.2. Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*
- 8. To ensure landscaping that enhances the built environment.*
 - 8.1. Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
 - 8.2. Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

Clause 22.09 Residential Development & Neighbourhood Character Policy sets out Council policy for future residential development within the municipality, identifying which areas are suitable to undergo varied levels of change.

The objectives of this clause are the following:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*
 - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
 - *Promote public realm safety by maximising passive surveillance;*
 - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
 - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
 - *Achieve environmentally sustainable design outcomes;*
 - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
 - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

Clause 22.09-3.1 outlines that it is policy to assess all residential developments against the following design principles, in addition to those specified to each Future Character Area (see below):

- *Safety; Landscaping; Car Parking; Setbacks, front boundary and width; Private open space; Bulk and built form; Site design; Materials and finishes; Domestic services normal to a dwellings and building services; and Internal amenity.*

The subject site is identified as being located within future character area – Limited Change – Neighbourhood Residential Zone (NRZ) which outlines the following design principles:

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *Preferred housing type; Building height; Landscaping; Car parking; Setbacks, front boundary and width; Private open space; and Bulk and built form.*

An assessment against Clause 22.09 is included as Attachment 3.

Particular Provisions

Clause 52.06 Car Parking needs to be considered under the current application. The purposes of this provision are:

- *To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Pursuant to Clause 52.06-3 a permit is required to reduce (including reducing to zero) the number of car parking spaces required under Clause 52.06-5.

The proposal provides the required number of car parking spaces for a “dwelling” and therefore, no reduction is sought.

An assessment against this clause is included as Attachment 4.

Pursuant to **Clause 55 Two or more dwellings on a lot and residential buildings** of the Greater Dandenong Planning Scheme, the provisions of this clause apply to an application:

- To construct two or more dwellings on a lot.

The purpose of this clause is:

- *To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- Must meet all of the objectives of this clause.
- Should meet all of the standards of this clause.

An assessment against this clause is included as Attachment 5.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

A review of the submitted documents has indicated no restrictive covenants on the title.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Referrals

External

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the *Planning and Environment Act 1987*.

Internal

The application was internally referred to Council's Asset Planning and Civil Development Departments for their consideration. Both departments had no objection to the application subject to conditions.

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining and surrounding properties;
- Placing a sign on site facing Whitehaven Crescent.

The notification has been carried out correctly.

Council has received two (2) objections to date.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was held on 25 October 2017 with the applicant, objectors and Council representatives in attendance. Whilst the issues were discussed, there was no resolution and the objections/submissions stand as received.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Parking on street & congestion.**

Concerns were raised with regards to the vehicles parking on the street due to the development and increased traffic.

The number of car parking spaces required under Clause 52.06 of the Greater Dandenong Planning Scheme has been provided on the site. Therefore, the number of car parking spaces is considered to be acceptable, and given the proposal only results in one additional dwelling on site, the proposal is highly unlikely to have an adverse impact on traffic flow or parking issues in the surrounding area.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

The objector has requested that 'no standing' signs be erected. Council's Transport Department have investigated this matter and have indicated 'no parking' signs are not necessary as the road width is sufficient for traffic movements.

- **Type of residents living in the proposed development.**

This is not a planning matter and therefore cannot be considered.

- **Business use of dwellings.**

Concerns were raised by the objector with regards to the potential for these dwellings (as of right use) to be used for business. This is not proposed as part of this application. The planning scheme controls the use of land and identifies uses that do and do not require planning permits to commence. Before such use begins, consultation with Council's Planning Department will assist in determining whether a permit is / is not required. In some cases, where a home based business is proposed this must comply with specified requirements of Clause 52.11 of the Scheme.

The 'business' also refers to the dwellings being rented. This is not a matter which requires to be considered in the planning context.

- **Broken fence.**

Concerns were raised with regards to a broken boundary fence. However, fencing is a civil matter to be dealt with by the relevant parties. This is not a matter that can be considered under this planning permit application.

- **Existing tree causing damage.**

Concerns were raised with regards to an existing tree on the site which has allegedly been causing damage to the adjoining property. The plans do not indicate any existing trees to be retained on the site. With regards to repair of damage that may have been caused, this is a civil matter between the two property owners; this is not a matter that can be considered under this planning permit application.

- **Emergency access will be a problem.**

Concerns were raised with regards to the ability to exit properties due to the on street parking. As outlined above, the number of car parking spaces required under Clause 52.06 of the Greater Dandenong Planning Scheme has been provided on the site. Therefore, the number of car parking spaces is considered to be acceptable, and given the proposal only results in one additional dwelling on site, the proposal is highly unlikely to have an adverse impact on traffic flow or parking issues in the surrounding area.

- **Crime.**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

This is not a planning matter and therefore cannot be considered.

Assessment

The subject site is located within an established residential area and is suited for low and some medium density housing given that the site is located within the 'Limited Change' area at Clause 22.09. The development is considered to be respectful of the proposed neighbourhood character, is designed to minimise energy use, and complies with both the State and Local Planning Policy Framework.

The proposal seeks an acceptable increase in density and adds to the diversity of housing available to suit the changing needs of the community. This development meets the future character sought by Clause 22.09 for 'limited change' areas, which is to evolve over time to contain a relatively limited number of well-designed and site responsive infill development that respects the existing neighbourhood character.

The proposed development has been assessed against the following provisions of the planning scheme:

- Clause 22.09 – Residential development and neighbourhood character policy – (*Attachment 3*)
- Clause 32.09 – Neighbourhood Residential Zone (including Schedule 1)
- Clause 52.06 – Car parking – (*Attachment 4*)
- Clause 55 – Two or more dwellings on the land – (*Attachment 5*)

Clause 22.09 – Residential development and neighbourhood character policy

As noted earlier, it is policy to assess all residential developments against all design principles at Clause 22.09-3.1, in addition to those specific to each Future Change Area, which in this instance is at Clause 22.09-3.4 Limited Change Area – Neighbourhood Residential Zone (NRZ).

The review of the proposal against these respective design principles identified a high level of compliance, with only the following minor inconsistency:

Clause 22.09-3.1 – Design Principles**Domestic services normal to a dwelling and building services**

This design principle requires that in order to minimise the impact of domestic services on the streetscape and amenity of future residents, among other matters, new residential development should ensure these services are visually integrated into the design of the building and be appropriately positioned.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

It is noted that provision has not been made for mail boxes as generally envisaged under this design principle. This matter can be addressed by conditions to be imposed should a permit be issued. *Refer to Condition 1.2 of the permit.*

Clause 32.09 – Neighbourhood Residential Zone (including Schedule 1)

Among the relevant purposes of this zone is to recognise areas of predominately single and double storey residential developments, as well as manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics. When deciding on an application, in this instance, the relevant objectives, standards and decision guidelines of Clause 55.

In addition to the above, Schedule 1 to this Clause outlines numerous neighbourhood character objectives in which to consider as part of an application for residential purposes.

Noting the above purposes and character objectives, the proposal has been designed to be cognisant of these requirements ensuring that the double storey built form is respectful of the existing character, as well as being visually pleasing when viewed from the streetscape through the use of various building materials and finishes.

It is considered that the first floor separation between the dwellings is appropriate in context and responds to predominant built form and façade street patterns.

The proposal provides for appropriate front, side and rear setbacks, as well as, garden areas to allow for substantial quality landscaping to protect the amenity and outlook of adjoining properties and contribute to the landscape character.

Clause 52.06 – Car Parking

In relation to car parking, the requirements of Clause 52.06 of the scheme apply. The application has been assessed against the design standards of Clause 52.06-8 as per the table attached to this report. The proposal complies with Clause 52.06 except in the following instances:

Design Standard 1 – Accessways

Pursuant to the standard aims to ensure that developments allow for the clear view of pedestrians on the footpath. As such, it is considered appropriate to require a detailed design of the proposed mailboxes to ensure that there is a clear view of pedestrians by vehicles exiting the site (see condition 1.2).

Clause 55 – Two or more dwellings on a lot and residential buildings

The application has been assessed against the objectives and standards of Clause 55, and demonstrates a high level of compliance, with only the following minor inconsistencies:

Clause 55.03-1 – Street Setback (Standard B6)

Relevant objective(s):

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- *To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.*

In respect to front setback requirements it is noted that the front boundary is not straight. It is curved or with a 'crescent-like' shape due to the nature of the layout of the site. The setback gradually increases from 7 metres at No. 30 Whitehaven Crescent (adjoining dwelling located south to proposed Dwelling 1) with Dwelling 1's garage being setback 7.1 metres, gradually increasing to 7.34 metres where it abuts Dwelling 2. Dwelling 2 has a setback of 7.49 metres increasing to 7.77 metres, which is a similar setback of adjoining dwelling located to the north at No. 26 Whitehaven Crescent.

It is noted that the average front setback would equate to 7.25 metres. Whilst the proposed dwelling walls are setback 7.34 and 7.49 metres respectively, it is Dwelling 1's garage front wall that encroaches into the average setback (by 0.15 metre). As the proposal has been designed to provide a substantial front setback across the width of the site, it is considered that a variation in this instance is acceptable and will not impact the existing streetscape pattern.

Clause 55.03-8 – Landscaping (Standard B13)

Relevant objective(s):

- *To encourage development that respects the landscape character of the neighbourhood.*
- *To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.*
- *To provide appropriate landscaping.*
- *To encourage the retention of mature vegetation on the site.*

A landscaping plan has not been provided, and as such a condition on permit (if approved) will require the applicant to provide a comprehensive landscape plan including canopy trees prior to the plans being endorsed (*Refer to Conditions 1.1 and 2*).

Clause 55.06-4 – Site Services (Standard B34)

Relevant objective(s):

- *To ensure that site services can be installed and easily maintained.*
- *To ensure that site facilities are accessible, adequate and attractive.*

The plan does not show mailbox locations. A condition on permit will require the plan to show the location of mailboxes (see condition 1.2).

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)**Conclusion**

The proposed development of two attached dwellings on the subject site is considered reasonable and in accordance with the Residential Development and Neighbourhood Character Policy (Limited Change Areas – Neighbourhood Residential Zone). The proposal complies with majority of the design principles which apply when assessing all future developments. The proposed development is considered to be design responsive in terms of safety, car parking, setbacks, front boundary and width, private open space, bulk and built form, site design, materials and finishes, domestic services normal to a dwelling and building services and internal amenity.

In respect to landscaping, it is appropriate to impose conditions which require a comprehensive landscaping plan with inclusion of canopy trees.

The double storey nature of these two dwellings is considered reasonable as this allows for reasonable space around the dwellings for landscaping and private open space areas. Given the site's proximity to Waverley Gardens Activity Centre, public transport, and community facilities including schools and parks, the proposal is considered appropriate.

Subject to conditions of permit, the proposal is generally consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, and the design principle applicable under the policy for residential developments.

Accordingly, it is recommended that a **Notice of Decision** to Issue a Permit be granted.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 28 Whitehaven Crescent NOBLE PARK NORTH VIC 3174, for the purpose of development of the land for two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show;**
 - 1.1. Landscape plan in accordance with Condition 2;**
 - 1.2. Location of mailboxes outside the splayed area and a detailed design to illustrate visibility of pedestrians on the footpath, to be in accordance with Condition 17 of this permit.**

To the satisfaction of the Responsible Authority.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions and 3 copies must be provided. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**

- 2.1 Plans to accord with Condition 1 of this permit;**
- 2.2 the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**
- 2.3 details of the proposed layout, type and height of fencing;**
- 2.4 legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;**
- 2.5 a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**
- 2.6 at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling and within the front yard;**
- 2.7 Two (2) advanced canopy trees with minimum planting height of 1.5 metres in front of each dwelling's frontage;**
- 2.8 any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base.**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the buildings are occupied.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

3. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.
4. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.
5. The layout of the site and size, design and location of the buildings and works permitted must always be in accordance with the endorsed plans, unless with the written consent of the Responsible Authority.
6. Once the development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.
7. The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.
8. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.
9. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required prior to the commencement of works.
10. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Vehicle Crossing permit is required for alteration/removal/reinstatement of existing vehicle crossings and construction of new vehicle crossings. Works are to be in accordance with Council Standards.
11. Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.
12. Prior works commencing the developer will need to obtain an Asset Protection Permit from Council.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 13. All piping and ducting above the ground floor storey of the building, except for downpipes and spouting, shall be concealed to the satisfaction of the Responsible Authority.**
- 14. Service units, including air conditioning/heating units, must not be located on any of the balcony areas or where they will be visible from any public area.**
- 15. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 16. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 17. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.**

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.
- 18. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.**
- 19. Letterboxes and all other structures (including fencing and landscaping) to be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-8.**
- 20. This permit will expire if:**
 - 20.1. The development does not start within two (2) years of the date of this permit, or**
 - 20.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

Notes

- **A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You are required to apply for Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
- **Approval of any retention system within the property boundary is required by the relevant building surveyor.**
- **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
- **The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.**
- **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**

Cr Zaynoun Melhem returned to the Chamber at 7:13pm.

MINUTE 600

Moved by: Cr Maria Sampey

Seconded by: Cr Zaynoun Melhem

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 28 Whitehaven Crescent NOBLE PARK NORTH VIC 3174, for the purpose of development of the land for two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 1. Before the development starts, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show;**

- 1.1. Landscape plan in accordance with Condition 2;**

- 1.2. Location of mailboxes outside the splayed area and a detailed design to illustrate visibility of pedestrians on the footpath, to be in accordance with Condition 17 of this permit.**

To the satisfaction of the Responsible Authority.

- 2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions and 3 copies must be provided. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**

- 2.1 Plans to accord with Condition 1 of this permit;**

- 2.2 the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**

- 2.3 details of the proposed layout, type and height of fencing;**

- 2.4 legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;**

- 2.5 a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 2.6 at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling and within the front yard;**
- 2.7 Two (2) advanced canopy trees with minimum planting height of 1.5 metres in front of each dwelling's frontage;**
- 2.8 any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base.**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the buildings are occupied.

- 3. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.**
- 4. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.**
- 5. The layout of the site and size, design and location of the buildings and works permitted must always be in accordance with the endorsed plans, unless with the written consent of the Responsible Authority.**
- 6. Once the development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.**
- 7. The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.**
- 8. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 9. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required prior to the commencement of works.**
- 10. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Vehicle Crossing permit is required for alteration/removal/reinstatement of existing vehicle crossings and construction of new vehicle crossings. Works are to be in accordance with Council Standards.**
- 11. Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**
- 12. Prior works commencing the developer will need to obtain an Asset Protection Permit from Council.**
- 13. All piping and ducting above the ground floor storey of the building, except for downpipes and spouting, shall be concealed to the satisfaction of the Responsible Authority.**
- 14. Service units, including air conditioning/heating units, must not be located on any of the balcony areas or where they will be visible from any public area.**
- 15. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 16. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 17. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.**

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- 18. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.**
- 19. Letterboxes and all other structures (including fencing and landscaping) to be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-8.**
- 20. This permit will expire if:**
 - 20.1. The development does not start within two (2) years of the date of this permit, or**
 - 20.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

Notes

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
- A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You are required to apply for Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
- Approval of any retention system within the property boundary is required by the relevant building surveyor.**
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

- The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

CARRIED

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT, NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

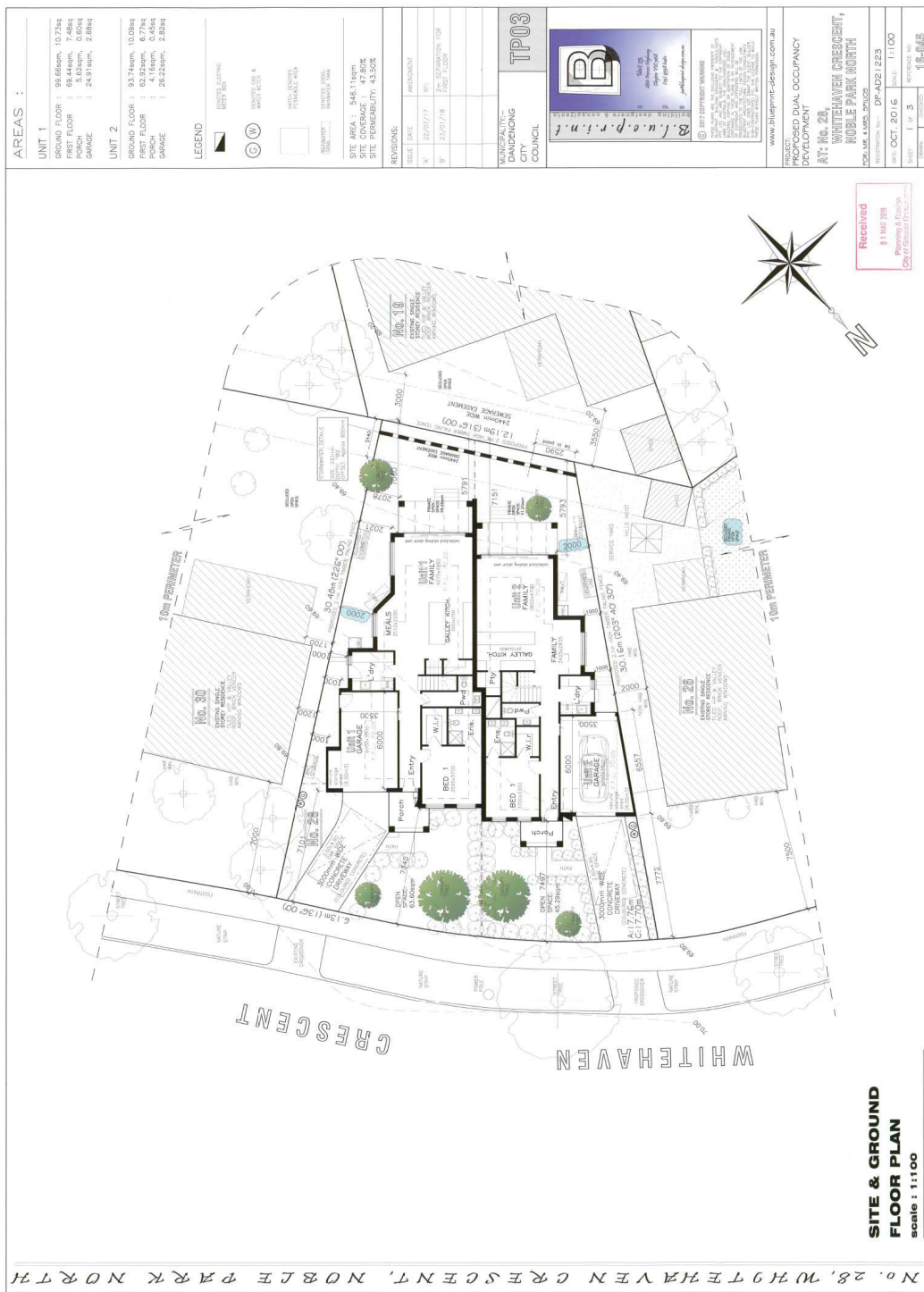
ATTACHMENT 1

SUBMITTED PLANS

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

N^o. 28, WYTHGTEHAVEN CRESCENT, NOBLE PARK NORTH



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

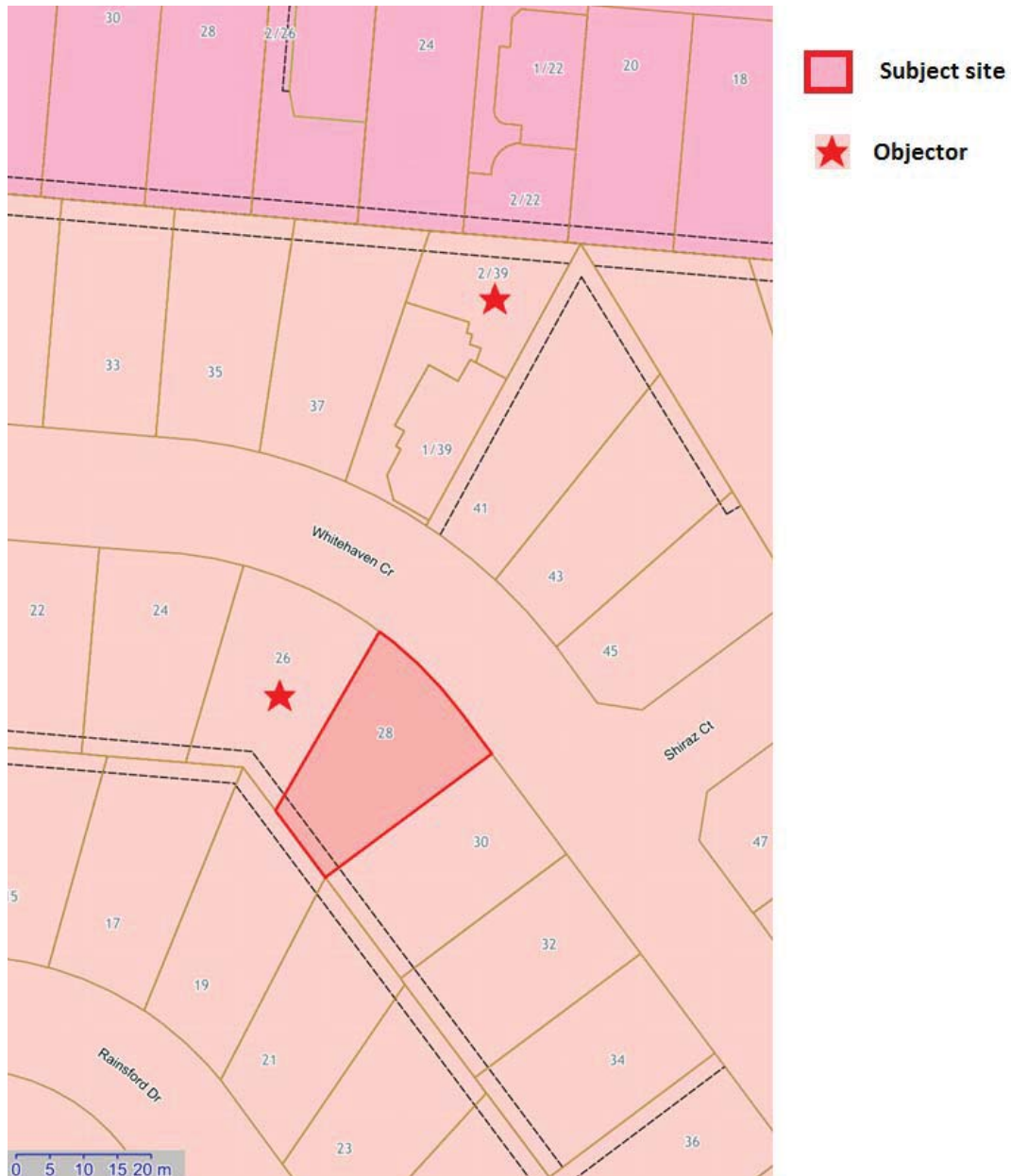
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)



2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Assessment Table for Clause 22.09-3.1 – Design Principles | | |
|---|---|------------|
| <p>The subject site is located within the 'Limited change' area at Clause 22.09-3.5 Map 1 – Future Change Areas.</p> <p>Clause 22.09 requires all residential developments to be assessed against the design principles, in addition to those specific to each future Change area.</p> <p>The overarching Design Principles at Clause 22.09-3.1 are as follows:</p> | | |
| Objective | Design Principle | Response |
| Safety | <p>To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:</p> <ul style="list-style-type: none"> • Incorporate active frontages including ground floor habitable room windows. • Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas. • Use semi-transparent fences to the street frontage. • Light communal spaces including main entrances and car parking areas with high mounted sensor-lights. • Ensure that all main entrances are visible and easily identifiable from the street. • Locate non-habitable rooms such as bathrooms, away from entrances and street frontage. | ✓ Complies |
| Landscaping | <p>Residential development should:</p> <ul style="list-style-type: none"> • Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries. • Provide substantial, high quality landscaping along vehicular accessways. • Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area. • Planting trees that are common to and perform well in the area. • Avoid the removal of existing mature trees by incorporating their retention into the site design. • Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties. • Ensure that landscaping also addresses the Safety Design Principles. <p>Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.</p> <p>Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced</p> | ✓ Complies |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|------------------------------------|--|-------------------|
| | <p>impervious surfaces.</p> <p>Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.</p> | |
| Car parking | <p>The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.</p> <p>On-site car parking should be:</p> <ul style="list-style-type: none"> • well integrated into the design of the building, • generally hidden from view or appropriately screened where necessary, • located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level, <p>Where car parking is located within the front setback it should be:</p> <ul style="list-style-type: none"> • fully located within the site boundary; and • capable of fully accommodating a vehicle between a garage or carport and the site boundary. <p>Developments with basement car parking should consider flooding concerns where applicable.</p> | ✓ Complies |
| Setbacks, front boundary and width | <p>Residential developments should:</p> <ul style="list-style-type: none"> • Provide a front setback with fence design and height in keeping with the predominant street pattern. • Maintain the apparent frontage width pattern. • Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity. • Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting. | ✓ Complies |
| Private open space | <p>All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.</p> <p>Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the usability of the space.</p> <p>Private open space should be positioned to maximise solar access.</p> <p>Upper floor levels of the same dwelling should avoid encroaching secluded private open</p> | ✓ Complies |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|-------------------|--|-------------------|
| | <p>space areas to ensure the solar access, useability and amenity of the space is not adversely affected.</p> <p>Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.</p> | |
| Bulk & Built Form | <p>All residential developments should respect the dominant façade pattern of the streetscape by:</p> <ul style="list-style-type: none"> • Using similarly proportioned roof forms, windows, doors and verandahs; and • Maintaining the proportion of wall space to windows and door openings. <p>Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.</p> <p>The development of new dwellings to the rear of existing retained dwellings is discouraged where:</p> <ul style="list-style-type: none"> • The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or • The retention of the existing dwelling detracts from the identified future character. <p>On sites adjacent to identified heritage buildings infill development should respect the adjoining heritage by:</p> <ul style="list-style-type: none"> • Not exceeding the height of the neighbouring significant building; • Minimising the visibility of higher sections of the new building; and • Setting higher sections back at least the depth of one room from the frontage. | ✓ Complies |
| Site Design | <p>Residential development should:</p> <ul style="list-style-type: none"> • Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties. • Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance. • Ensure that building height, massing and articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening. • Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees. • Provide suitable storage provisions for the management of operational waste. Appropriately locate suitable facilities to | ✓ Complies |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|--|--|---|
| | encourage public transport use, cycling and walking. | |
| Materials & Finishes | <p>Residential development should:</p> <ul style="list-style-type: none"> • Use quality, durable building materials and finishes that are designed for residential purposes. • Avoid the use of commercial or industrial style building materials and finishes. • Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials. • Use a consistent simple palette of materials, colours, finishes and architectural detailing. • Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building. | ✓ Complies |
| Domestic services normal to a dwelling and Building services | <p>In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:</p> <ul style="list-style-type: none"> • Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties. • Be designed to avoid the location of domestic and building services: <ul style="list-style-type: none"> • within secluded private open space areas, including balconies; and • where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. | <p>Condition required</p> <p>Mail boxes have not been provided for the dwellings. This requirement will be imposed as a condition on any permit issued.</p> |
| Internal Amenity | <p>Residential development should:</p> <ul style="list-style-type: none"> • Ensure that dwelling layouts have connectivity between the main living area and private open space. • Be designed to avoid reliance on borrowed light to habitable rooms. • Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening. • Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5. | ✓ Complies |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Assessment Table for Clause 22.09-3.4 – Limited change areas | | |
|--|---|--|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| Preferred housing types | The preferred housing type for the Limited Change Area is low density | ✓ Complies |
| Building Height | The maximum building height for land within the NRZ1 is up to 2 storeys, including ground level. | ✓ Complies |
| Landscaping | Residential development should incorporate substantial landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties. | ✓ Complies |
| Car parking | Garages and car parking areas should be located behind buildings, generally hidden from view or recessed so as to not dominate the streetscape. | ✓ Complies |
| Setbacks, front boundary and width | Car access, parking and paving within the front setback should be limited in order to maximise the opportunity for soft landscaping. | ✓ Complies |
| Private open space | Residential development should provide ground level secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing. | ✓ Complies |
| Bulk & Built Form | <p>Residential development should:</p> <ul style="list-style-type: none"> ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape; provide separation between dwellings at the upper level; retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space; position the more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot. <p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting the amenity of adjoining private secluded open space.</p> <p>Two storey dwellings to the rear of a lot may be considered where:</p> <ul style="list-style-type: none"> the visual impact of the building bulk does not adversely affect the identified future character of the area; overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; the building bulk does not adversely affect the planting and future growth of canopy trees to maturity; sufficient side and rear boundary | <p>✓ Complies</p> <p>The separation of the first floor levels of the two dwellings removes any perception or appearance of visual bulk.</p> <p>The building elevations are well articulated with a variety of window forms and materials. The proposal incorporates a significant amount of space for landscaping in the front setback and in the rear POS areas for each dwelling.</p> <p>. Neighbouring dwellings are single and double storey of approximately 12m widths. The proposed dwellings, in their side by side arrangement, present as one mass of approximately 13m width, similar to the existing streetscape.</p> |

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|--|--|--|
| | <p>landscaping can be provided to screen adjoining properties;</p> <ul style="list-style-type: none">• upper storey components are well recessed from adjoining sensitive interfaces. <p>Residential developments should provide a level of visual interest through the use of contrast, texture and variation of materials.</p> | |
|--|--|--|

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

ATTACHMENT 4

CLAUSE 52.06 ASSESSMENT

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Car Parking Assessment Table for Clause 52.06 | | |
|---|--|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| Parking Provision To ensure that car and bicycle parking for residents and visitors is appropriate to the needs of residents. | Car parking for residents should be provided as follows: <ul style="list-style-type: none"> One space for each one or two bedroom dwelling. Two spaces for each three or more bedroom dwelling, with one space under cover. | ✓ Complies |
| | Studies or studios that are separate rooms must be counted as bedrooms. <ul style="list-style-type: none"> One space for visitors to every 5 dwellings for developments of 5 or more dwellings | |
| Design Standard 1 Accessways The provision of car parking should meet the design requirements of this Clause. | Accessways should: <ul style="list-style-type: none"> Be at least 3 metres wide. Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. | ✓ Complies |
| | If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed so that cars can exit the site in a forward direction. | N/A |
| | If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway. | N/A |
| | Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in a Road Zone. | N/A |
| | Have a corner splay or area at least 50 per cent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided. | Condition required Location of mailboxes should be shown and designed to allow for visibility of pedestrians on the footpath. <i>Refer to assessment in the report</i> |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Car Parking Assessment Table for Clause 52.06 | | |
|--|--|--|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| Design Standard 2 Car parking spaces Car parking spaces and accessways should have minimum dimensions. | Minimum car park and accessway dimensions: <ul style="list-style-type: none"> Parallel – 2.3m x 6.7m with a accessway width of 3.6m 45 degrees – 2.6m x 4.9m with a accessway width of 3.5m 60 degrees – 2.6m x 4.9m with a accessway width of 4.9m 90 degrees – 2.6m x 4.9m with a accessway width of 6.4m (refer to the table in 55.06 for more details) | ✓ Complies |
| | A building may project into the space if it is at least 2.1 metres above the space. | ✓ Complies |
| | Car spaces in garages, carports or otherwise constrained by walls should:- <ul style="list-style-type: none"> Single garage 3.5m x 6m Double garage 5.5m x 6 | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Car Parking Assessment Table for Clause 52.06 | | |
|---|---|--|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| Design Standard 3 Gradients Accessways to ensure safety for pedestrians and vehicles. | Accessway grades should not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. | ✓ Complies |
| | Ramps (except within 5 metres of the frontage) should have the maximum grades of: <ul style="list-style-type: none"> ▪ 20 metres or less 1:5 (20%) ▪ Longer than 20 metres 1:6 (16.7%) | |
| Design Standard 4 Mechanical parking | Mechanical parking may be used to meet the car parking requirement provided: <ul style="list-style-type: none"> ▪ At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. ▪ Car parking spaces that require the operation of the system are not allocated to visitors unless used in a valet parking situation. ▪ The design and operation is to the satisfaction of the responsible authority. | N/A |
| Design Standard 5 Urban Design | Ground level car parking, garage doors and accessways should not visually dominate public space. | ✓ Complies |
| | Car parking within buildings (including visible portions of partly submerged basements) should be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks. | ✓ Complies |
| Design Standard 6 Safety | Car parking should be well lit and clearly signed. | ✓ Complies |
| | The design of car parks should maximise natural surveillance and pedestrian visibility from adjacent buildings. | ✓ Complies |
| Design Standard 7 Landscaping | The layout of car parking areas should provide for water sensitive urban design treatment and landscaping. | ✓ Complies |
| | Landscaping and trees should be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths. | ✓ Complies |
| | Ground level car parking spaces should include trees planted with flush grilles. Spacing of trees should be determined having regard to the expected size of the selected species at maturity. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - 28 WHITEHAVEN CRESCENT NOBLE
PARK NORTH (PLANNING APPLICATION NO. PLN17/0396)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 17 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Assessment against C182 – Schedule 1 to the Neighbourhood Residential Zone | | |
|---|---|--|
| Requirement of Clause 55 | Requirement | Response |
| Site Coverage Standard B8 | Maximum of 50% | ✓ Complies |
| Permeability Standard B9 | Minimum of 40% | ✓ Complies |
| Landscaping Standard B13 | 70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees. | ✓ Complies |
| Side and rear setbacks Standard B17 | <p>A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres.</p> <p>All other building walls should be setback a minimum of 1 metre, plus 0.3 for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</p> | <p>✓ Complies</p> <p>It is noted from the revised plans which superseded the advertised plans that the minimum 2 metre setback required from the living room area in each of the dwellings from the boundary has been provided in compliance with the standard</p> |
| Private Open Space Standard B28 | <p>An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area.</p> | <p>✓ Complies</p> <p>The proposal achieves the following:</p> <ul style="list-style-type: none"> • Dwelling 1 – 59.49m² of SPOS (40m² minimum) plus 63.60m² of open space area at the frontage; • Dwelling 2 51.20m² of SPOS (40m² minimum) plus 45.29m² of open space area at the frontage; • Minimum dimension of 5m |
| Front fence height Standard B32 | <p>Maximum 1.5 metre height if streets in Road Zone Category 1</p> <p>1.2 metre maximum height for other streets</p> | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55) | | |
|---|---|--|
| Property Address | | |
| Neighbourhood Character & Infrastructure - Clause 55.02 | | |
| Objective | Standard (Summarised) | Complies / Does Not Comply / Variation Required/NA |
| B1 Neighbourhood Character To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character. To ensure that development responds to the features of the site and the surrounding area. | The design response must be appropriate to the neighbourhood and the site. | ✓ Complies |
| | The proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site. | ✓ Complies |
| B2 Residential Policy To ensure that residential development is provided in accordance with any policy for housing in the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies. To support medium densities in areas where development can take advantage of public transport and community infrastructure and services. | An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies. | ✓ Complies |
| B3 Dwelling Diversity To encourage a range of dwelling sizes and types in developments of ten or more dwellings. | Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: <ul style="list-style-type: none"> ▪ Dwellings with a different number of bedrooms. ▪ At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. | - N/A |
| B4 Infrastructure To ensure development is provided with appropriate utility services and infrastructure. To ensure development does not unreasonably overload the capacity of utility services and infrastructure. | Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available. | ✓ Complies |
| | Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads. | ✓ Complies |
| | In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|--|---|--|
| B5 Integration with the Street To integrate the layout of development with the street. | Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility. | ✓ Complies |
| | Development should be oriented to front existing and proposed streets. | ✓ Complies |
| | High fencing in front of dwellings should be avoided if practicable. | ✓ Complies |
| | Development next to existing public open space should be laid out to complement the open space. | - N/A |
| Site Layout and Building Massing - Clause 55.03 | | |
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B6 Street Setback To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site. | Walls of buildings should be set back from streets: the distance specified in Table B1. <i>Porches, pergolas and verandahs that are less than 3.6m high and eaves may encroach not more than 2.5m into the setbacks of this standard.</i> | ! Variation required |
| B7 Building Height To ensure that the height of buildings respects the existing or preferred neighbourhood character. | The maximum building height should not exceed 13.5 metres in the Residential Growth Zone (as per Clause 32.07-7), 8 metres in the Neighbourhood Residential Zone (as per Clause 32.09-8) and 9 metres in all other zones (unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 1 metres higher than the maximum prescribed for the relevant zone). | ✓ Complies |
| | Changes of building height between existing buildings and new buildings should be graduated. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|--|--|---|
| B8 Site Coverage To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site. | The site area covered by buildings should not exceed 60%. <i>Within the Neighbourhood Residential Zone schedule:</i> Up to a maximum of 50%. | ✓ Complies 47.80 per cent building coverage |
| B9 Permeability To reduce the impact of increased stormwater run-off on the drainage system. To facilitate on-site stormwater infiltration. | At least 20% of the site should not be covered by impervious surfaces. Within the Neighbourhood Residential Zone schedule 1 – Minimum of 40% | ✓ Complies 43.50 per cent permeability |
| B10 Energy Efficiency To achieve and protect energy efficient dwellings and residential buildings. To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy. | Buildings should be: <ul style="list-style-type: none"> ▪ Oriented to make appropriate use of solar energy. ▪ Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. | ✓ Complies |
| | Living areas and private open space should be located on the north side of the development, if practicable. | ✓ Complies |
| | Developments should be designed so that solar access to north-facing windows is maximised. | ✓ Complies |
| B11 Open Space To integrate the layout of development with any public and communal open space provided in or adjacent to the development. | If any public or communal open space is provided on site, it should: <ul style="list-style-type: none"> ▪ Be substantially fronted by dwellings, where appropriate. ▪ Provide outlook for as many dwellings as practicable. ▪ Be designed to protect any natural features on the site. ▪ Be accessible and usable. | - N/A |
| B12 Safety To ensure the layout of development provides for the safety and security of residents and property. | Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways. | ✓ Complies |
| | Planting which creates unsafe spaces along streets and accessways should be avoided. | ✓ Complies |
| | Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways. | ✓ Complies |
| | Private spaces within developments should be protected from inappropriate use as public thoroughfares. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|--|---|--------------------|
| B13 Landscaping To encourage development that respects the landscape character of the neighbourhood. To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance. To provide appropriate landscaping. To encourage the retention of mature vegetation on the site. | The landscape layout and design should: <ul style="list-style-type: none"> Protect any predominant landscape features of the neighbourhood. Take into account the soil type and drainage patterns of the site. Allow for intended vegetation growth and structural protection of buildings. In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. Provide a safe, attractive and functional environment for residents. | Condition required |
| | Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood. Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made. | Condition required |
| | The landscape design should specify landscape themes, vegetation (location and species), paving and lighting. | Condition required |
| | Within the Neighbourhood Residential Zone Schedule 1: 70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees. | Condition required |
| B14 Access To ensure vehicle access to and from a development is safe, manageable and convenient. To ensure the number and design of vehicle crossovers respects the neighbourhood character. | The width of accessways or car spaces should not exceed: 33% of the street frontage; or if the width of the street frontage is less than 20 metres, 40% of the street frontage. | ✓ Complies |
| | No more than one single-width crossover should be provided for each dwelling fronting a street. | ✓ Complies |
| | The location of crossovers should maximise the retention of on-street car parking spaces. | ✓ Complies |
| | The number of access points to a road in a Road Zone should be minimised. | - N/A |
| | Developments must provide for access for service, emergency and delivery vehicles. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| | | |
|---|--|------------|
| <p>B15 Parking Location</p> <p>To provide convenient parking for resident and visitor vehicles.</p> <p>To avoid parking and traffic difficulties in the development and the neighbourhood.</p> <p>To protect residents from vehicular noise within developments.</p> | <p>Car parking facilities should:</p> <ul style="list-style-type: none"> ▪ Be reasonably close and convenient to dwellings and residential buildings. ▪ Be secure. ▪ Be designed to allow safe and efficient movements within the development. ▪ Be well ventilated if enclosed. ▪ Large parking areas should be broken up with trees, buildings or different surface treatments. | ✓ Complies |
| | <p>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.</p> | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Amenity Impacts - Clause 55.04 | | |
|---|--|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B17 Side and Rear Setbacks To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings. | <p>A new building not on or within 200mm of a boundary should be set back from side or rear boundaries:</p> <ul style="list-style-type: none"> 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. <p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.</p> <p>Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.</p> <p>Within the Neighbourhood Residential Zone Schedule 1: A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres.</p> <p>All other building walls should be setback a minimum of 1 metre, plus 0.3 for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</p> | <p>✓ Complies</p> <p>A minimum setback of 1 metre is provided except where the garage abuts the boundary is provided. The required setback under the standard has been achieved.</p> <p>The 2 metre setback to SPOS has been achieved</p> |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Amenity Impacts - Clause 55.04 | | |
|---|--|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B18 Walls on Boundaries To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings. | <p>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary for a length of more than:</p> <ul style="list-style-type: none"> 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, <p>or</p> <ul style="list-style-type: none"> Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. <p>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property boundary.</p> <p>A building on a boundary includes a building set back up to 200m from a boundary.</p> <p>The height of a new wall constructed on or within 200mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</p> | ✓ Complies |
| B19 Daylight to Existing Windows To allow adequate daylight into existing habitable room windows. | Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Amenity Impacts - Clause 55.04 | | |
|--------------------------------|---|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| | <p>Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p> <p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p> | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Amenity Impacts - Clause 55.04 | | |
|--|---|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B20 North Facing Windows To allow adequate solar access to existing north-facing habitable room windows. | If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window. A north-facing window is a window with an axis perpendicular to its surface oriented north 20 degrees west to north 30 degrees east. | ✓ Complies |
| B21 Overshadowing Open Space To ensure buildings do not significantly overshadow existing secluded private open space. | Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9 am and 3 pm on 22 September. If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Amenity Impacts - Clause 55.04 | | |
|--|---|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B22 Overlooking To limit views into existing secluded private open space and habitable room windows. | A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the <u>secluded private open space</u> or <u>habitable room window</u> of an existing dwelling (horizontal 9m rule and from a height of 1.7m above ffl). | ✓ Complies |
| | A habitable room window, balcony, terrace, deck or patio with a direct view should be either: <ul style="list-style-type: none"> Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. Have sill heights of at least 1.7 metres above floor level. Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. | ✓ Complies |
| | Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard. | ✓ Complies |
| | Screens used to obscure a view should be: <ul style="list-style-type: none"> Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. Permanent, fixed and durable. Designed and coloured to blend in with the development. This standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary. | - N/A |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| Amenity Impacts - Clause 55.04 | | |
|--|---|--|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B23 Internal Views To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development. | Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development. | ✓ Complies |
| | B24 Noise Impacts To contain noise sources in developments that may affect existing dwellings. | ✓ Complies |
| | To protect residents from external noise. Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take account of noise sources on immediately adjacent properties. | ✓ Complies |
| | Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| On-Site Amenity and Facilities - Clause 55.05 | | |
|--|---|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B25 Accessibility To encourage the consideration of the needs of people with limited mobility in the design of developments. | The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility. | ✓ Complies |
| B26 Dwelling Entry To provide each dwelling or residential building with its own sense of identity. | Entries to dwellings and residential buildings should: <ul style="list-style-type: none"> ▪ Be visible and easily identifiable from streets and other public areas. ▪ Provide shelter, a sense of personal address and a transitional space around the entry. | ✓ Complies |
| B27 Daylight to New Windows To allow adequate daylight into new habitable room windows. | A window in a habitable room should be located to face: <ul style="list-style-type: none"> ▪ An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or ▪ A verandah provided it is open for at least one third of its perimeter, or ▪ A carport provided it has two or more open sides and is open for at least one third of its perimeter. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| On-Site Amenity and Facilities - Clause 55.05 | | |
|---|---|---|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B28 Private Open Space To provide adequate private open space for the reasonable recreation and service needs of residents. | <p>A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone.</p> <p>If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:</p> <ul style="list-style-type: none"> ▪ An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or ▪ A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or ▪ A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. <p>The balcony requirements in Clause 55.05-4 do not apply to an apartment development.</p> <p>Within the Neighbourhood Residential Zone Schedule 1:</p> <p>An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area.</p> | <p>✓ Complies</p> <p>A total area of 123.09m² at the ground level is made available for private open space for Dwelling 1. This includes a minimum secluded private open space area of 40m².</p> <p>Total ground level open space area of 96.49m² is made available for Dwelling 2 including a minimum secluded private open space area of 40m².</p> |
| B29 Solar Access to Open Space To allow solar access into the secluded private open space of new dwellings and residential buildings. | <p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p> | <p>✓ Complies</p> <p>The proposal is well setback from the boundaries allowing solar access penetration into the rooms.</p> |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| On-Site Amenity and Facilities - Clause 55.05 | | |
|---|--|--|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| | The southern boundary of secluded private open space should be set back from any wall on the north of the space at least (2+0.9h) metres, where 'h' is the height of the wall. | ✓ Complies <i>Refer above</i> |
| B30 Storage To provide adequate storage facilities for each dwelling. | Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space. | ✓ Complies |
| Detailed Design - Clause 55.06 | | |
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B31 Design Detail To encourage design detail that respects the existing or preferred neighbourhood character. | The design of buildings, including: <ul style="list-style-type: none"> ▪ Facade articulation and detailing, ▪ Window and door proportions, ▪ Roof form, and ▪ Verandahs, eaves and parapets, ▪ Should respect the existing or preferred neighbourhood character. | ✓ Complies |
| | Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character. | ✓ Complies |
| B32 Front Fences To encourage front fence design that respects the existing or preferred neighbourhood character. | The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties. | ✓ Complies |
| | A front fence within 3 metres of a street should not exceed: <ul style="list-style-type: none"> ▪ 2m if abutting a Road Zone, Category 1. ▪ 1.5m in any other streets. <p>Within the Neighbourhood Residential Zone Schedule 1: Maximum 1.5 metre height if streets in Road Zone Category 1 1.2 metre maximum height for other streets</p> | ✓ Complies |
| B33 Common Property To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. To avoid future management difficulties in areas of common ownership. | Developments should clearly delineate public, communal and private areas. | ✓ Complies |
| | Common property, where provided, should be functional and capable of efficient management. | ✓ Complies |

2.3.1 Town Planning Application - 28 Whitehaven Crescent Noble Park North VIC 3174 (Planning Application No. PLN17/0396) (Cont.)

| On-Site Amenity and Facilities - Clause 55.05 | | |
|---|--|--|
| Objective | Standard | Complies / Does Not Comply / Variation Required / N/A |
| B34 Site Services To ensure that site services can be installed and easily maintained. To ensure that site facilities are accessible, adequate and attractive. | The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically. | ✓ Complies |
| | Bin and recycling enclosures, mailboxes and other site facilities should be accessible, adequate in size, durable, waterproof and blend in with the development. | ✓ Complies |
| | Mailboxes should be provided and located for convenient access as required by Australia Post. | Condition required It is noted that mailboxes have not been included on the plans. This will be required via condition on any permit issued. |

2.4 POLICY AND STRATEGY

2.4.1 Community Engagement Policy

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Community Engagement Policy (Draft)

Report Summary

Council establishes a number of policies and codes of practice to guide the various operations of the Greater Dandenong City Council. Existing policies and codes of practice are subject to an ongoing review process to ensure that they comply with current legislation and adequately reflect Council's operational requirements. Any changes to existing policies are subject to Council approval. Policies and codes of practice that have become superfluous to Council's needs require abolition by Council.

The following policy has been reviewed in detail and is submitted to Council for re-adoption:

- Community Engagement Policy

Recommendation Summary

This reports recommends that the Community Engagement Policy be readopted as attached.

2.4.1 Community Engagement Policy (Cont.)

Background

Policies establish clear processes and procedures by which Council conducts its business and activities and ensures that the decision making process is consistent.

Council has established a number of policies to guide the various functions of the City. Existing policies are subject to an ongoing review process to ensure they comply with current legislation and adequately reflect Council's operational requirements.

When Council resolves to adopt a policy and/or code of practice, in the absence of a sunset date, the policy or code remains current until Council resolves to abolish it.

It is critical that Council policies and codes of practice fully reflect the principles, values and issues that Council believes are important as outlined in the Council Plan. Following a detailed review of a Council policy or code of practice it will be submitted to Council for either readoption or abolition to ensure all policies and codes of practice remain current.

A database of all Council policy documents is maintained by the Governance Business Unit.

In respect of the proposed Community Engagement Policy, it has been significantly changed to meet all of the best practice elements contained within the VAGO Public Participation and Engagement Report, which was delivered in May 2017. Once Council has endorsed the Engagement Policy, the following step will be an extensive review of the engagement framework document that sits behind the higher level Policy.

2.4.1 Community Engagement Policy (Cont.)**Proposal**

The following Policy be readopted by Council:

| Subject | Description of change to existing Policy |
|-----------------------------|---|
| Community Engagement Policy | <p>The revised policy has been developed in line with the Victorian Auditor-General's Report, "Public Participation and Community Engagement: Local Government Sector" published in May 2017. All of the 'better practice' elements outlined in this report have been included such as when, how and who to engage; monitoring, evaluation, and review; and principles and values.</p> <p>The policy applies to all Council staff and contractors/consultants and provides a guide for Councillors.</p> <p>Council will undertake evaluation processes to ensure continuous improvement with consultation activities.</p> <p>Council will ensure all activities undertaken are in accordance with Council's Privacy Policy.</p> |

A copy of the policy seeking readoption is attached to this report.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'**Opportunity**

- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

2.4.1 Community Engagement Policy (Cont.)

Opportunity

- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

Plans

- Council Plan 2017-21
- Community Wellbeing Plan 2017-21

Policies

- Diversity, Access and Equity Policy 2015
- Information Privacy and Health Records Policy 2010
- Language and Communications Policy 2015

Framework

- Community Engagement Planning Framework
- Community Development Framework 2015

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Consultation

The Community Engagement Policy was referred to Councillors, the Executive Management Team and a number of staff right across the organisation involved in community engagement for review and evaluation prior to reporting to Council.

2.4.1 Community Engagement Policy (Cont.)

Conclusion

The policy detailed in this report has been reviewed and found consistent with current legislation and Council's operational needs and is submitted to Council for re-adoption.

It was rewritten in consideration of the Victorian Auditor-General's Report titled 'Public Participation and Community Engagement: Local Government Sector'. This report was published in May 2017 and provides guidance on best practice principles. The policy is also consistent with the International Association for Public Participation (IAP2) Public Participation Spectrum.

Recommendation

That the Community Engagement Policy attached to this report be readopted.

MINUTE 601

Moved by: Cr Matthew Kirwan

Seconded by: Cr Heang Tak

That the Community Engagement Policy attached to this report be readopted.

CARRIED

2.4.1 Community Engagement Policy (Cont.)

POLICY AND STRATEGY

COMMUNITY ENGAGEMENT POLICY

ATTACHMENT 1

**COMMUNITY ENGAGEMENT POLICY
(DRAFT)**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

Community Engagement Policy

| | | | |
|------------------------------------|---|--------------------------|-----------------------------------|
| Policy Endorsement: | Endorsement required by Council | | |
| Directorate: | Corporate Services | | |
| Responsible Officer: | Manager Communications and Customer Service | | |
| Policy Type: | Discretionary | | |
| File Number: | A4882386 | Version No: | 002 |
| 1 st Adopted by Council | 14 October 2013 Minute No. 340 | Last Adopted by Council: | 14 October 2013 Minute No. 340 |
| Review Period: | Every four (4) years | Next Review: | 2022 |

1. Purpose

Council is committed to thorough, transparent and meaningful community engagement that will inform responsible decision making for the benefit of the community. This policy outlines Council's role in providing activities which enhance opportunities for the community to express their expectations, aspirations and ideas. The policy should be applied to projects, activities, plans or processes where the input of community stakeholders can make a valuable contribution to decision making and when changes to services or infrastructure are required.

This policy:

- outlines the principles that guide community engagement
- sets out how and when community engagement activities are undertaken by Council
- aims to ensure engagement methodology is based on the International Association for Public Participation (IAP2) Public Participation Spectrum
- promotes consistency of approach across all Council departments
- seeks to improve Council's engagement processes and outcomes by reporting back to the community.

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

2. Background

The Council Plan 2017-21, developed in early 2017, outlines the strategic objectives and key priorities Council will focus on for its four year term. This policy supports the objective of 'An open and effective Council' in particular the priorities of "A Council connected with the community, providing an effective voice on their behalf" and "Decision making which is transparent and accountable".

Council's policy and operational guidelines are consistent with, and based upon, the IAP2 Public Participation Spectrum, a best practice approach to community engagement that allows for different approaches. This spectrum has been retained as the core foundation for this Policy.

This Policy replaces the former Community Engagement Policy and reflects the intentions of the Council Plan 2017-21.

3. Scope

This Policy applies to all Council staff, contract workers, consultants and all people who engage with the community on behalf of the Greater Dandenong City Council. It also provides a guide to Councillors.

The Policy is supported by a planning framework (the '*Community Engagement Planning Framework*') that provides guidance and procedures for undertaking high quality community engagement.

4. Council Policy

Effective community engagement contributes to increasing the capacity of the community to participate in decision making, the democratic processes of local government and improves knowledge. Council is committed to community strengthening and supporting inclusive and engaging participation by all stakeholders.

Council will:

- ensure that the purpose of engagement is genuine and transparent
- conduct all engagement activities using the IAP2 Public Participation Spectrum
- employ various techniques and approaches to maximise community participation and provide respectful opportunities within reasonable timeframes
- provide information that is clear, easy to understand and accessible to all people
- value all participants' knowledge, expertise and experience and respect the different views and needs of participants
- undertake evaluation processes to ensure continuous improvement with consultation activities
- report back to the community in a timely manner and outline how feedback was considered and/or incorporated into the final outcomes

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

- ensure all activities undertaken are in accordance with Council's Privacy and Personal Information Policy

5. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights and Responsibilities Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter. The Community Engagement Policy and Planning Framework will ensure that stakeholders across the City of Greater Dandenong have an opportunity to participate in public life and inform decision making, consistent with Section 18 of the Charter.

6. Engagement Process

6.1 What is Community Engagement?

Community engagement is the process by which Council provides opportunities for public involvement in Council decision making, community strengthening and capacity building. Engagement occurs in various forms with increasing levels of involvement and is demonstrated by the IAP2 Public Participation Spectrum.

The Greater Dandenong City Council uses the IAP2 framework as the basis in delivery of all its consultation projects. The Community Engagement Planning Framework that supports the Policy aims to maximise community participation and contains a range of engagement techniques that can be used to gain the most effective outcomes.

The Framework includes a set of guidelines for different methodologies and tools for a variety of outcomes across the range of the IAP2 spectrum. This is complemented by a risk assessment to assist with defining the level of community engagement required.

The levels used in the IAP2 Public Participation Spectrum are:

| | |
|--------------------|---|
| Inform | <i>To provide the public with balanced and objective information to assist them in understanding Council's decisions and/or intentions.</i> |
| Consult | <i>To obtain public feedback on ideas, alternatives and/or proposals to inform decision making</i> |
| Involve | <i>To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.</i> |
| Collaborate | <i>To partner with the public in each aspect of the decision including development of alternatives and the identification of preferred solutions.</i> |
| Empower | <i>To place final decision making in the hands of the public and build capacity in the community to lead change.</i> |

2.4.1 Community Engagement Policy (Cont.)

Greater Dandenong Policy

6.2 Why do we engage?

Council conducts community engagement activities to improve its strategic planning and service delivery and to better understand the needs and aspirations of the community. Engagement provides a number of benefits to both Council and the community including:

- transparency, integrity and increased trust in Council processes and decisions
- better informed community
- increased community involvement
- community ownership
- improved levels of satisfaction with Council decisions and processes
- improved service planning

Council is also required to undertake legislated consultation processes as part of the development of various corporate and statutory planning documents.

6.3 Who do we engage with?

Greater Dandenong City Council seeks to engage with its entire community and key stakeholders. The community can be defined for the purposes of this policy as people who live, work and play in the City of Greater Dandenong. Our key stakeholders can be defined as groups and individuals who have an interest in the decisions of Council and are directly impacted by their outcomes but do not necessarily reside or work within the city. The target audience is different for each consultation and this is determined by using a matrix as outlined in the Community Engagement Planning Framework.

6.4 When do we engage?

Council will engage with the community and key stakeholders during the planning stages of projects which have a direct impact on the community. Council may also engage regarding changes to services, changes to infrastructure, Council's Budget and strategic plans.

There are some circumstances where Council is mandated by legislation to engage with the community. Where statutory requirements for community engagement are mandated, there may also be clear direction about the methods that must be used. Council is committed to complying with such requirements as a minimum and undertaking further community engagement where issues are of a sensitive or complex nature.

Council may also have circumstances that require an advisory committee, an advisory board, reference committee or working group to monitor contract performance or provide a forum for discussion of key management and strategic direction issues. The membership and terms of reference of such groups may be determined by contractual requirements or via advertisement to the broader community according to an endorsed selection criteria.

Consultation will not occur in circumstances which relate to operational matters, confidential or commercial in confidence information, or when Council must make emergency or safety related decisions.

2.4.1 Community Engagement Policy (Cont.)



Greater Dandenong Policy

6.5 How do we engage?

Create

The planning stage of any consultation is when Council will create a project plan which will determine the purpose of its engagement, the objectives it hopes to achieve, who will be engaged and how.

Engage

The engagement process will be conducted according to Council's overarching objectives as stated in section 4 of this policy.

Communicate

The results of all consultation activities be reported back to the community and key stakeholders in a timely, relevant, understandable and accessible manner to ensure the process is open, transparent and meaningful.

Evaluate

Evaluation is a key component of any engagement process to ensure continuous improvement. All community engagement activities undertaken by Council will be required to undergo an evaluation to determine the success of the project and provide recommendations for future consultations.

Enhance

Feedback and recommendations received through the evaluation stage will be used to enhance Council's future activities, improve overall engagement and influence policy reviews.

7. Roles and Responsibilities

Community engagement and the implementation of this policy is the responsibility of all Council service areas, teams and employees as appropriate to their roles. Councillors are responsible for the review and endorsement of the policy and the accompanying planning framework.

8. Related Documents

The following have been prepared and endorsed by the City of Greater Dandenong:

Plans

- Council Plan 2017-21
- Community Wellbeing Plan 2017-21

Policies

- Diversity, Access and Equity Policy 2015
- Privacy and Personal Information Policy
- Language and Communications Policy 2015

2.4.1 Community Engagement Policy (Cont.)



Greater Dandenong Policy

Framework

- Community Engagement Planning Framework
- Community Development Framework 2015

9. References

- Victorian Charter of Human Rights and Responsibilities 2006
- Local Government Act 1989
- Equal Opportunity Act 2010

10. Definitions

The following definitions apply in the reading of this policy:

| | |
|-----------------------------|---|
| Community Engagement | Community engagement is the process of involving the community in decision making processes, relationship development or capacity building. |
| Community | People who live, work and play in Greater Dandenong |
| Key stakeholders | Groups and individuals who have an interest in the decisions of Council and are directly impacted by their outcomes but do not necessarily reside or work within the city |

2.5 OTHER

2.5.1 Alcohol Management Policy and Guidelines Annual Review

| | |
|----------------------|-----------------------------|
| File Id: | A4847070 |
| Responsible Officer: | Director Community Services |
| Attachments: | Alcohol Management Policy |

Report Summary

Council's Alcohol Management Policy was adopted by Council on 9 December 2013 and provides Council with a strategic direction to act on matters related to alcohol and associated harms in the City of Greater Dandenong.

The Policy aimed to enhance public safety, security and amenity, and community health and wellbeing through integrated planning, regulation and enforcement, and stakeholder engagement to address matters relevant to alcohol sale, supply and use in the City.

The Policy has been reviewed and the updates continue to reflect the intentions of the Council Plan 2017-21. It is also underpinned by strategic objectives in the City of Greater Dandenong's Community Wellbeing Plan 2017-21 and Community Safety Plan 2015-22.

Recommendation Summary

This report recommends that Council adopt the attached Alcohol Management Policy 2018.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)**Background**

Local Government is a key planning authority that can guide processes to determine where licensed premises and precincts are located. It can shape the built environment by using safer design principles in planning and managing public amenity, and support communities by balancing economic prosperity with positive community health and wellbeing outcomes.

Responsible supply, service and consumption of alcohol can support the vitality of a local economy, for example, by creating employment in the manufacturing, industrial, winery, brewery, hospitality, and retail and tourism sectors.

Despite these positive features, the harmful use of alcohol ranks among the top five risk factors for disease, disability and death across the world (World Health Organisation 2012).

National and State research demonstrates that:

- Across Australia, alcohol contributes to almost half of reported assaults and a third of road crashes, is Australia's second cause of drug-related death, leading to more than 5,500 deaths annually
- The 2016 Australian Personal Safety Survey found alcohol contributed to an average 50% of physical and sexual assaults reported by female respondents and 61% of physical assaults reported by male respondents
- A 2015 VicHealth survey found 18% of Greater Dandenong respondents to be at risk of short-term harm from alcohol consumption
- Greater Dandenong's young people, drivers, pedestrians, and passengers are over-represented in alcohol-related road crashes.

Council's Alcohol Management Policy (2013) has provided a mechanism to work in a coordinated manner across Council and with key stakeholders such as Victoria Police, to manage alcohol sales, supply, use and related harms in the City.

To prevent, reduce and manage alcohol-related harm, the Policy aimed to:

- Utilise policy, harm minimisation, crime prevention and safer design principles when planning for suitable location, and for the mix and density of licensed premises
- Create safer environments by ensuring there is a considered balance between reducing alcohol-related harm in the community, City prosperity and economic vitality
- Minimise the potential for alcohol-related crime, anti-social behaviour, vandalism, disorderly conduct and violence in open space, public realm and private settings

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

- Improve perceptions of and levels of public safety, security, amenity and wellbeing
- Support and work in partnership with stakeholders to advance advocacy, community health and wellbeing, services and education to reduce alcohol-related harm.

The Policy (2013) applied to all liquor licenses, including events held in Council facilities and on public land. It provided a consistent, integrated approach to alcohol management across Council's planning, regulation, enforcement and community safety activities.

A key component to support the implementation of the Policy (2013) was the requirement that liquor license applicants submit a mandatory Alcohol Management Plan which was to accompany their planning permit application.

An Alcohol Management Plan assists applicants to understand and demonstrate their ability to implement best practice in operating a licensed premise. It includes risk mitigation strategies to reduce alcohol-related harms and/or loss of amenity in and around the licensed premise.

Where a planning permit was not required, it was the intent of the Policy (2013) that liquor license applicants provided an Alcohol Management Plan in order to manage and mitigate potential risks with the sale, supply and use of alcohol.

'Information Guidelines for Liquor-related Planning Permit Applications' were also developed in 2013 to support implementation of the Policy. The Guidelines include a Checklist that assists liquor license applicants to prepare their Alcohol Management Plan.

The Guidelines were also reviewed with the Policy and require no changes.

The review of the Policy included consultation with key stakeholders across Council and Victoria Police. Victoria Police are the leading authorities that manage liquor licensing and alcohol-related impacts in the City.

Proposal

This report recommends that Council endorse the Alcohol Management Policy (2018). The Policy (2018) includes proposed changes resulting from stakeholder consultation and recommendations to the State Government for legislative and policy reform.

The Policy (2018) aims to create safer environments in and around licensed premises, entertainment precincts, activity centres, open spaces and public and private settings.

The Policy (2018) and Guidelines provide Council with mechanisms to act on matters related to the sale, supply and use of alcohol in the City through integrated planning, considered assessment, regulation and enforcement.

Proposed revisions to the Policy (2013) include:

- Clearer definition on liquor licensing decision-making roles, input and processes across Council areas

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

- Detailed information on liquor licensing expectations of hirers, users and leasees in Council owned and/or managed facilities and public land
- Increasing Council's leadership role through advocacy for strengthening of Local and Victorian Planning Provisions, maintaining its close partnership with Victoria Police and supporting the Greater Dandenong Liquor Accord.

Council Alcohol Management Policy

The Alcohol Management Policy (2018) supports Council to:

- Develop policies to identify suitable locations for certain types of licensed premises
- Assess the suitability of land use for liquor license applications
- Pass and enforce Local Laws to protect public safety, security and amenity, and the cleansing and maintenance of open and public places
- Initiate disciplinary proceedings if planning permit conditions are breached
- Support planning enforcement and collaborate with Victoria Police and other stakeholders to regulate trading hours, patron numbers, liquor license mix and density
- Ensure liquor licensees and operators comply with their liquor license, planning permit, Responsible Service of Alcohol (RSA) and 'good neighbour' obligations
- Promote and support liquor licensing stakeholder forums, other alcohol harm reduction initiatives, and the Greater Dandenong Liquor Accord
- Fulfill statutory, strategic, and social planning obligations within the scope of the Local Government Act 1989, Planning and Environment Act 1987, Liquor Control Reform Act 1998, and Public Health and Wellbeing Act 2008.

The Policy outlines Council roles and its expectations of relevant parties and stakeholders in the management of all matters relating to alcohol use, consumption and related impacts.

This includes but is not limited to:

Private Licensed Premises – such as packaged liquor outlets ('bottle shops'), nightclubs, hotels, bars, restaurants/ cafes, wineries, breweries; places of assembly; social, community, sport, leisure and recreation facilities that propose to be, or are in the City

All Council-owned and/or Managed Facilities – eg, social, sport, recreation, leisure, community halls and centres, and similar for occasions where event/s or function organisers, hirers, users and leasees wish to sell or supply alcohol for consumption

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

All Non-Liquor Licensed Council-owned and/or Managed Facilities – where a person or organisation is proposing to, or who is, providing alcohol for consumption

All Council-owned and/or Managed Public Land, and Outdoor Private Land - eg, parks, reserves, sports grounds, playing fields, open spaces and public places, plazas, roads, pathways, car parks and similar, and all their related infrastructure.

Council business units working directly within the scope of this Policy include:

City Planning, Design and Amenity – Statutory Planning; Strategic Planning; Building Services; Regulatory Services

Community Services – Community Development; Festivals and Events; Youth Services; Community, Sport and Recreation Facilities

Greater Dandenong Business – Economic Development; Activity Centres Revitalisation; Business Networking; Retail Development

Corporate Services – Governance; Communications and Customer Service; Civic and Community Facilities; People and Procurement Services.

Community Plan ‘Imagine 2030’ and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan ‘Imagine 2030’. This report is consistent with the following community visions:

Community Plan ‘Imagine 2030’

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and Visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable City
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- National Drug Strategy 2017-2026
- Ministerial Drug and Alcohol Forum: 2017 draft National Alcohol Strategy 2018-2026
- National Preventative Health Taskforce: Australia the Healthiest Country by 2020
- Reducing the Alcohol and Drug Toll: Victoria's Plan 2013-17

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

The legislation and policy that contributes to these outcomes are as follows:

- Victorian Planning and Environment Act 1987, Section 4(1)
- Victorian Planning Provisions, Clause 52.27 Licensed Premises
- Victorian Liquor Control Reform Act 1998
- Practice Note 61 Licensed Premises: Assessing Cumulative Impact 2011
- Victorian Local Government Act 1989
- Victorian Public Health and Wellbeing Act 2008
- Building Act 1993
- Australian Building Code 2016
- Disability Discrimination Act 1992

Related Council Policies

Council policies and codes of practice that affect the decision of this report and are relevant to this process include the City of Greater Dandenong:

- Council Plan 2017-21
- Municipal Strategic Statement
- Community Wellbeing Plan 2017-21
- Community Safety Plan 2015-22
- Festival and Events Plan 2017-2021
- Community Facilities Management Policy
- Leasing and Licensing of Community Facilities Policy
- Sports Facilities Plan 2015
- Sports Pavilion Management Policy 2015
- Youth Strategy and Action Plan 2016-2019

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

- Local Economic and Employment Development Policy
- Activity Centres Placemaking Framework
- Noble Park Structure Plan
- Springvale Activity Centre Structure Plan
- Open Space Strategy
- Green Wedge Management Plan
- Local Law No.2 – Municipal Amenity, Clause 33 and 34
- Local Law No.3 – Road Management and Asset Protection, Clause 16 and 17
- Local Law No.4 – Municipal Places, Clause 7 and 9
- Footpath Activity Code of Practice, March 2013.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

There are no financial implications associated with this report.

Consultation

The following relevant Council departments and members of the Community Safety Advisory Committee, including Victoria Police were consulted:

- Statutory Planning, Regulatory Services, Residential Amenities, Building Services
- Media and Communications, Civic and Community Facilities
- Festival and Events, Youth Services, Community Advocacy, Sport and Recreation, Community and Social Infrastructure Strategic Planning
- Greater Dandenong Business, Activity Centres Revitalisation
- The Local Area Commander and Liquor Licensing Sergeant of Victoria Police.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Conclusion

The Alcohol Management Policy (2013) was reviewed, is consistent with current legislation and has been updated to meet Council's operational needs and is submitted to Council for readoption.

The Alcohol Management Policy (2018) provides Council with a platform to manage alcohol sales, supply and use, and support community safety, public security and amenity, economic prosperity, and health and wellbeing in the City.

The Policy (2018) provides Council with a consistent and integrated approach across planning, regulation and enforcement, and community safety activities.

Council's alcohol management activities will be reported against objectives in the Community Wellbeing Plan 2017-21 and Community Safety Plan 2015-22.

Recommendation

That the Alcohol Management Policy (2018) attached to this report be adopted.

MINUTE 602

Moved by: Cr Matthew Kirwan

Seconded by: Cr Roz Blades AM

That the Alcohol Management Policy (2018) attached to this report be adopted.

CARRIED

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

OTHER

ALCOHOL MANAGEMENT POLICY AND GUIDELINES ANNUAL REVIEW

ATTACHMENT 1

ALCOHOL MANAGEMENT POLICY

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Alcohol Management Policy

| | | | |
|------------------------------------|----------------------------------|-----------------------------|----------------------------------|
| EDMRS Objective ID | | | |
| File Number: | | Authority: | Council |
| Directorate: | Community Services | Responsible Officer: | Manager Community Wellbeing |
| Policy Type: | Discretionary | Version No: | 2 |
| 1 st Adopted by Council | 9 December 2013 Minute No.432 | Last Adopted by Council: | 9 December 2013 Minute No.432 |
| Review Period: | Four years | Next Review: | 2022 |

1. Purpose

This Alcohol Management Policy provides Council with mechanisms to act on matters related to the supply and consumption of alcohol in the City of Greater Dandenong.

The Policy will guide Council decision-making and:

- Create safer environments in and around licensed premises, entertainment precincts, activity centres, open space and public places
- Minimise the potential for alcohol-related crime, anti-social behaviour, vandalism, disorderly conduct and violence in the public realm and private settings
- Improve perceptions of and levels of public safety, security, amenity and wellbeing
- Support economic vitality and provide safe, enjoyable entertainment options
- Prevent negative impacts of alcohol supply and consumption on the health and wellbeing of individuals, families and communities
- Support liquor licensees to comply with their liquor license, planning permit, Responsible Service of Alcohol (RSA) and 'good neighbour' obligations
- Assist Council to fulfill its statutory, strategic, and social planning obligations within the scope of the Local Government Act 1989, Planning and Environment Act 1987, Liquor Control Reform Act 1998 and Public Health and Wellbeing Act 2008.

2. Background

Local Government is a key authority that can guide planning processes to determine where licensed premises and precincts are located, and protect community health and wellbeing.

Council recognises that alcohol consumption is widely accepted as part of the Australian culture, and plays a role in celebrations, dining, entertainment, sports activities, events and functions.

Responsible supply, service and consumption of alcohol can support the vitality of a local economy, for example, by creating employment in the manufacturing, industrial, winery, brewery, hospitality, and retail and tourism sectors.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Despite these positive features, the harmful use of alcohol ranks among the top five risk factors for disease, disability and death across the world (World Health Organisation 2012).

To prevent and manage alcohol-related harm, Council aims to:

- Apply policy, harm minimisation, crime prevention and safer design principles when planning suitable locations for licensed premises and entertainment precincts
- Create safer environments by ensuring there is a considered balance between minimising alcohol-related harm in the community, City prosperity and economic vitality
- Support, contribute and work in partnership to advance advocacy, positive health and wellbeing, services and education to minimise alcohol-related harm
- Monitor global and local alcohol-related research, trends and policy.

To achieve these aims, Council will apply specifications outlined in the Liquor Control Reform Act 1998, Environment and Planning Act 1987, and Victorian Planning Provisions and:

- Assess and determine liquor license planning permit applications for the use of land to sell or provide alcohol for consumption
- Plan, develop, manage, clean and maintain safe open spaces and public places
- Pass and enforce Local Laws and work with licensed premises to protect public safety, security, amenity and wellbeing
- Support enforcement through collaboration between Victoria Police and Council's and other Authorised Officers
- Initiate compliance proceedings if planning permit conditions are not met
- Work with Victoria Police and other stakeholders to regulate trading hours, patron numbers, land use, and the mix, types and density of liquor licensed premises
- Promote and support the Greater Dandenong Liquor Accord and other alcohol harm minimisation initiatives.

Alcohol Impacts on Health and Community Safety

National and State research demonstrates that:

- Across Australia, alcohol contributes to almost half of reported assaults and a third of road crashes, is Australia's second cause of drug-related death, leading to more than 5,500 deaths annually
- Perceptions of and levels of safety are negatively affected by alcohol use, contributing to anti-social behaviour and violence in public, and a significant level of family violence
- The 2016 Australian Personal Safety Survey found alcohol contributed to an average 50% of physical and sexual assaults reported by female respondents and 61% of physical assaults reported by male respondents
- Alcohol consumption during pregnancy is found to contribute to irreversible developmental disorders in infants and children
- The 2016 National Drug Strategy Survey found 17% of respondents to be at risk of life-time harm from alcohol consumption

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

- A 2015 VicHealth survey found 18% of Greater Dandenong respondents to be at risk of short-term harm from alcohol consumption
- Greater Dandenong's young people, drivers, pedestrians, and passengers are over-represented in alcohol-related road crashes.

Alcohol Availability

Growing evidence highlights that when alcohol is more readily available, it can lead to an increase in alcohol-related harm in the community. Alcohol availability can be influenced by:

- **Outlet Density** – precincts with clusters of licensed premises are known to have higher crime rates and almost twice as many alcohol-related issues
- **Outlet Size** – large warehouse-type packaged liquor outlets can be eight times the size of an average 'bottle shop', and can dominate the alcohol market with their purchasing power, ability to supply large volumes of discounted alcohol and force smaller competitors out of business
- **Licensed Premises Mix and Type** – licensed premises such as hotels, nightclubs, and packaged liquor outlets are associated with an increased likelihood of violence in public places and private settings
- **Late Night Trading Hours** – licensed premises precincts open after 1am are associated with increased negative alcohol-related impacts such as assaults, vandalism and noise
- **Pricing** – a high density of licensed premises, particularly packaged liquor outlets and late night premises can generate competition and drive the price of alcohol products down, and is linked to increased alcohol consumption, especially amongst young people.

3. Scope

Victorian Commission for Gambling and Liquor Regulation

The Victorian Commission for Gambling and Liquor Regulation (VCGLR) is the statutory authority that administers Victoria's gambling and liquor laws. Any person or organisation that intends to supply liquor in Victoria must apply for a liquor license from the VCGLR.

Liquor license applicants must obtain a planning permit or written permission from Council before making an application for a new liquor license from the VCGLR. This includes packaged liquor outlets, or to vary or relocate an existing license.

The VCGLR requires liquor licensees to demonstrate they have taken all reasonable care to identify, manage and control risks associated with obtaining and retaining a liquor license.

City of Greater Dandenong

This Alcohol Management Policy applies to all Council decision-making on alcohol-related matters, liquor licensing, associated planning permits and land use.

Liquor Licensed Premises

This Policy applies to all types of privately operated licensed premises and related statutory planning applications, eg, packaged liquor, nightclubs, restaurants/cafes, a place of assembly, social, community, sport, leisure and recreational venues, that propose to be or are in the City.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

- Prior to granting consent to the VCGLR, Council requires a liquor licence planning permit applicant to prepare an Alcohol Management Plan for Council approval, which comprehensively details the proposal
- Council maintains 'Information Guidelines for Liquor-related Planning Permit Applications' to assist applicants with the process and development of an Alcohol Management Plan, identify alcohol-related risks and implement mitigation strategies to minimise related harms
- An Alcohol Management Plan must outline to the satisfaction of Council the commitment and ability of an applicant or licensee to mitigate risks to compliance, behaviour and amenity associated with their proposal.

Council Facilities

This Policy applies to all Council-owned and/or managed facilities, eg, halls, social, sport, recreational, leisure community centres, and similar, for occasions where event or function organisers, hirers, users and leasees wish to sell or supply alcohol for consumption.

A person or organisation proposing to, or who is, providing alcohol for consumption in a Council-owned and/or managed facility that is not liquor licensed must:

- Ensure they obtain a planning permit if required by the Victorian Planning Provisions, in addition to a liquor license permit from the VCGLR
- Comply with all alcohol management expectations and conditions outlined in any contract entered into with Council and in VCGLR fact sheets, guidelines and legislation
- Obtain the appropriate liquor license from the VCGLR and submit it directly for approval to the relevant Council business unit administering the facility, eg, Civic and Community Facilities, Sport and Recreation, Festivals and Events
- When proposing to sell alcohol directly (over the counter) or indirectly (a membership/entry fee that covers alcohol supply) at a one-off, or short series of events on specified dates, an appropriate liquor license is a Temporary Limited or Renewable Limited license
- When proposing to sell alcohol, a sport, recreation, social or similar club that hires, uses or leases a Council facility is required to obtain an appropriate liquor license, ranging from a Temporary Limited, Renewable Limited, Renewable Limited Club or other suitable liquor license
- If alcohol will not be sold at a one-off event or function in a Council-owned and/or managed facility that is not liquor licensed, the organiser is to ensure a liquor license is not required from the VCGLR if intending to allow BYO alcohol for consumption, and ensure evidence of any VCGLR decision or issued liquor license permit is submitted to the relevant Council business unit for approval.

Public Land

This Policy applies to all Council-owned and/or managed public land in the City, eg, parks, reserves, sports grounds, playing fields, open spaces and places, plazas, roads, pathways, car parks, and similar and all their related infrastructure.

- Council is committed to hosting drug and alcohol-free community events, functions and festivals on all public land

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

- Without a permit, Council's Local Law prohibits the consumption of alcohol or having an open container of alcohol in public places
- Only licensed premises with relevant conditions stipulated in their planning permit, and any required footpath-trading permit, can supply alcohol for consumption in their associated outdoor facility.

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this policy and are consistent with the standards set by the Charter. In particular, as is required by the Human Rights and Responsibilities Charter, this Policy is based on a human rights approach and will be applied to all liquor license applicants equally.

5. References

The alignment of this Policy with relevant Commonwealth, Victorian and Local Government policies and legislation demonstrates a consistent approach to alcohol management.

Relevant Legislation

1. Victorian Planning and Environment Act 1987, Section 4(1)
2. Victorian Planning Provisions, Clause 52.27 Licensed Premises
3. Victorian Liquor Control Reform Act 1998
4. Practice Note 61 Licensed Premises: Assessing Cumulative Impact 2011
5. Victorian Local Government Act 1989
6. Victorian Public Health and Wellbeing Act 2008
7. Building Act 1993
8. Australian Building Code 2016
9. Disability Discrimination Act 1992
10. Local Law No.2 – Municipal Amenity, Clause 33 and 34 (City of Greater Dandenong)
11. Local Law No.3 – Road Management and Asset Protection, Clause 16 and 17 (City of Greater Dandenong)
12. Local Law No.4 – Municipal Places, Clause 7 and 9 (City of Greater Dandenong)
13. City of Greater Dandenong Footpath Activity Code of Practice, March 2013.

Relevant Policies

Various Commonwealth, Victorian and Council strategies and plans that support the principles of the Alcohol Management Policy include:

1. National Drug Strategy 2017-2026
2. Ministerial Drug and Alcohol Forum: 2017 draft National Alcohol Strategy 2018-2026
3. National Preventative Health Taskforce: Australia the Healthiest Country by 2020

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

4. Reducing the Alcohol and Drug Toll: Victoria's Plan 2013-2017
5. City of Greater Dandenong: Council Plan 2017-2021
6. City of Greater Dandenong: Municipal Strategic Statement
7. City of Greater Dandenong: Community Wellbeing Plan 2017-21
8. City of Greater Dandenong: Community Safety Plan 2015-22.

6. Definitions

Alcohol – is a legal and social drug in the form of ethyl alcohol or ethanol that affects people in varied ways, and recommendations on levels of its use aim to minimise health risks.

Alcohol Management Plan – refers to a written document by a liquor licensee, outlining how they will comply with legal obligations associated with alcohol supply and consumption, and procedures that will manage identified risks to compliance, behaviour, and amenity.

Authorised Officer – refers to any Person appointed under Section 224 and 224A (eg, members of Victoria Police and Council) of the Local Government Act 1989.

Council – is the City of Greater Dandenong.

Council Facility, or Land – refers to facilities and buildings or land owned, occupied or vested in the Council, or in respect of which Council has the care and management, and to which the public has access whether an entry fee is paid or not, including a public place.

Harm Minimisation – refers to a range of policies and strategies to minimise alcohol and other drug-related harm on health and wellbeing for individuals, families and communities, and social and economic elements in society.

Liquor – as defined in the Liquor Control Reform Act 1998.

Liquor Accord – refers to an entity made up of liquor industry representatives, Victoria Police, community members and other stakeholders that develops and implements strategies to improve the operation of licensed premises and minimise alcohol-related harm.

Licensed Premises – refers to a venue licensed to sell alcohol for consumption on or off-premises; produce wine or beer, allow BYO alcohol into the venue for consumption; or for wholesale, internet, mail order or one-off sales of alcohol.

Packaged Liquor Outlet – refers to the supply of alcohol in sealed containers for consumption off-premises, eg, bottle shops, a 'drive-thru' attached to a hotel, supermarkets, including retail sales from warehouse-styled and sized premises termed 'Big Box' outlets.

SEM Alcohol Harm Reduction and Outlet Density Project – refers to the South East Melbourne Group of Councils', an advocacy body consisting of Mayors and CEOs auspicing a research and planning project to minimise alcohol-related harm, particularly from packaged liquor.

VCGLR – is the Victorian Commission for Gambling and Liquor Regulation.

7. Council Alcohol Management Policy

This Policy provides Council with methods to work collaboratively across the organisation and with key stakeholders such as Victoria Police, to manage alcohol supply, consumption, and related impacts in the City of Greater Dandenong.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Council business units directly in the scope of this Policy include:

City Planning, Design and Amenity – Statutory Planning; Strategic Planning; Building Services; Regulatory Services

Community Services – Community Development; Festivals and Events; Youth Services; Community, Sport and Recreation Facilities

Greater Dandenong Business – Economic Development; Activities Centres Revitalisation; Business Networking; Retail Development

Corporate Services – Governance; Communications and Customer Service; Civic and Community Facilities; People and Procurement Services

Across-Council Integrated Planning

The following outlines Council roles and its expectations of relevant parties and stakeholders in the management of all matters relating to alcohol management and its impacts.

Council will:

- Utilise harm minimisation, advocacy, crime prevention through environmental design, safer urban design, and integrated planning principles
- In recognition of the complexities resulting from alcohol sales and use, consider all applicable evidence, social, environmental, health, legal and economic factors to support effective decision-making and actions
- Maintain easy-to-understand materials and risk mitigation strategies, in 'Information Guidelines for Liquor-related Planning Permit Applications', to support applicants and licensees to prepare, and planners to assess, an Alcohol Management Plan
- Seek to ensure that applicants demonstrate their commitment, understanding and ability to implement Best Practice in managing licensed premises
- Plan, develop and maintain safe and health-promoting environments and public places in the vicinity of licensed premises and precincts
- Support the City's economic vitality and encourage a balance of licensed premises density and types by providing opportunities for across-Council input on applications
- Undertake GIS mapping of licensed premises in the City to determine their density and types to support decision-making on applications
- Advocate for the strengthening of the Victorian Planning Provisions
- Support the South East Melbourne Group of Councils' Project advocacy for changes to the Victorian Planning Provisions, particularly in relation to packaged liquor outlets
- Consult and plan with the community to support the City's economic vitality and develop safe, secure and enjoyable open spaces and public places
- Work with Victoria Police and the VCGLR to assess and review liquor licence and planning permit applications, and ensure licensee compliance
- Liaise with Victoria Police regarding the planning and management of licensed premises in relation to public safety, security, amenity, and community wellbeing.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Council Civic, Community, Social, Sport and Recreation Facilities

To minimise alcohol-related impacts in Council owned and/or managed facilities and their surrounds and public places, event or function organisers, hirers, users, or leasees; social, community, sport, recreational clubs, groups and similar, are required to:

- Work collaboratively with Council and Victoria Police to reduce the likelihood that licensed events and functions will adversely impact attendees, the surrounding community and amenity
- Submit proof of the endorsed VCGLR liquor license a fortnight before an event or function to the relevant Council business unit for approval, and if directed, to Victoria Police
- Comply with alcohol harm minimisation expectations and requirements in Council documents, leases and contracts, the VCGLR Safe Function Guidelines 2017 and endorsed liquor license
- Comply with Council's bond payment rankings for bookings, eg, one criterion to determine a high-risk event or function is the expected attendance of persons 13-30 years of age
- When directed by Council and/or Victoria Police, complete required documentation, eg:

Council Registration Forms – to be completed by those requesting the hire, use, or lease of Council owned and/or managed facilities or land

Party Safe Program – a Victoria Police initiative to minimise the risk of anti-social behaviour, violence, intoxicated guests and/or gatecrashers at parties and any impact on its surrounds, where organisers can register their event or function on the Victoria Police website at www.police.vic.gov.au

Alcohol, Traffic and/or Risk management plans and Private Security Hire Contracts – that outline to the satisfaction of Council and/or Victoria Police, the organiser's ability to ensure public safety and security, and mitigate compliance, behaviour and amenity risks

Council strongly recommends that all sport, recreation, and similar clubs in the City become a member of the **Good Sports Program** – an Australian Alcohol and Drug Foundation program to prevent alcohol and other drug-related harm in sports clubs.

Council reserves the right to refuse a booking for an event, function or similar if the risk to people, property, public safety, security or amenity is deemed detrimental by Council and/or Victoria Police.

Statutory and Strategic Planning and Building Services

Council's planning units ensure that proposed licensed premises and any associated risks are fully assessed, and that applicants demonstrate their understanding of, commitment and ability to implement best practice in managing licensed premises.

For liquor-related planning permit applications for licensed premises, or amendments to permits, Council Statutory and Strategic Planning units will ensure that:

- An Alcohol Management Plan is prepared by all applicants
- This Policy and the Information Guidelines are provided to planners, applicants and licensees in the course of enquiries, pre- and post-application planning negotiations

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)



Greater Dandenong Policy

- All applications are referred to the Community Services directorate for a social impact-related assessment of the proposal
- If an Alcohol Management Plan is supported by Council, it will become a condition of the planning permit, should one be granted
- When making decisions, applications will be determined in accordance with the Greater Dandenong Planning Scheme and any relevant Practice Note/s or subsequent statutory planning legislation or guidance
- Where a Cumulative Impact Assessment is required under Clause 52.27 of the Victorian Planning Provisions, Council will utilise 'Practice Note 61 Licensed Premises: Assessing Cumulative Impact 2011' or subsequent statutory planning legislation or guidance.

For liquor-related planning permit applications for licensed premises, or amendments to permits, Council's Building Services will:

- Provide a determination when sought, with regard to patron capacity or other amenity-related issues in relation to compliance with the Building Act 1993.

Regulation and Enforcement

Council will pursue its statutory and regulatory role in relation to:

- Ensuring licensed premises compliance with Local Laws requirements
- Oversight of outdoor trading areas, eg, footpaths, beer gardens/court yards, rooftop and other similar gardens
- Applications for a liquor license for an event or function in a Council owned and/or managed facility, public land and outdoor private land
- Provision and service of alcohol in Council owned and/or managed facilities
- Provision and service of alcohol at Council events, functions and festivals on public land
- Local Laws governing the possession and consumption of alcohol in public places.

Council and Victoria Police Partnership

Council is committed to collaborating with governments, authorities, relevant organisations and stakeholders to implement measures that minimise alcohol-related harm in the City.

Council will:

- Advocate with and on behalf of Victoria Police regarding liquor licensing and resourcing to address alcohol-related violence in public, activity centres and private settings
- Support Victoria Police in strengthening and promoting liquor licensee and licensed premises membership and involvement in the Greater Dandenong Liquor Accord
- Recommend to licensees of proposed or current licensed premises, that obtains or with an endorsed planning permit that they become a member of the Greater Dandenong Liquor Accord.

2.5.1 Alcohol Management Policy and Guidelines Annual Review (Cont.)

Greater Dandenong Policy

Education and Communication

Council's Community Services directorate will embed alcohol management and harm minimisation objectives in Council's Community Wellbeing and Community Safety plans.

The Directorate will support across-Council planning with the aim of balancing community health and wellbeing priorities, economic vitality, public safety, security, and amenity.

Council will demonstrate its leadership role through:

- Its commitment to hosting drug and alcohol-free community events, functions and festivals in its facilities and public land
- Support and advocacy for community programs to protect at-risk groups, eg, young people, from alcohol-related harm and for responsible supply and consumption of alcohol
- Provision and support of education and awareness campaigns, alcohol-free events, functions and festivals, and involvement in local, national or global activities
- Collaboration with the stakeholders, organisations and cultural groups to gain and share understanding of trends and impacts to minimise alcohol-related harm in the community
- Use of social media tools, strategic communications planning, and Council's website to promote alcohol harm minimisation principles, strategies and programs
- Advocacy with and to, stakeholders, decision-makers and other levels of government for legislative and policy reforms to reduce alcohol-related harm in the community
- Participation in joint advocacy with stakeholders for resources and infrastructure, and increased alcohol and other drug treatments, services and programs
- Monitoring of global and local trends, research, best practice strategies, legislation and policy that may affect Council and/or the community of Greater Dandenong.

8. Related Documents

Other relevant legislation, policies, plans and strategies related to this Policy and not detailed in 'References' above, include the City of Greater Dandenong:

- Festival and Events Plan 2017-2021
- Community Facilities Management Policy
- Sports Facilities Plan 2015
- Sports Pavilion Management Policy 2015
- Youth Strategy and Action Plan 2016-2019
- Local Economic and Employment Development Policy
- Activities Centres Placemaking Framework
- Noble Park Structure Plan (under review)
- Springvale Activity Centre Structure Plan
- Open Space Strategy
- Green Wedge Management Plan.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review

| | |
|----------------------|---|
| File Id: | A4734814 |
| Responsible Officer: | Director Community Services |
| Attachments: | Year three summary of actions - Asylum Seeker and Refugee Communities Action Plan 2014-2017 Community Consultation submissions Draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021 |

Report Summary

Council's *Asylum Seeker and Refugee Communities Action Plan 2014-2017* was endorsed in 2014. Since its endorsement, a large number of activities have been implemented by the City of Greater Dandenong and partner organisations. This report provides an annual update on implemented action items.

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* outlines Council's key actions and initiatives to support people seeking asylum and refugees.

This report identifies the six priority areas for people seeking asylum and refugees.

Recommendation Summary

This report recommends that

- Council notes the progress made in the implementation of the Asylum Seeker and Refugee Communities Action Plan 2014-17.
- The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* be adopted by Council.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)**Background**

The City of Greater Dandenong has regularly been acknowledged as a welcoming place that is home to some of the most vulnerable people seeking Australia's protection. Approximately 2000 people seeking asylum reside within the municipality. In 2014 Council endorsed the following:

- Joint Statement on Asylum Seekers Living in the Community
- Asylum Seeker and Refugee Communities Action Plan 2014-17
- Establishment of the Asylum Seeker and Refugee Communities Advisory Committee.

The unity and leadership of the Asylum Seeker and Refugee Communities Advisory Committee members has enabled the progression of many of the identified actions of the Asylum Seeker and Refugee Communities Action Plan 2014-17 over the past four years.

The action plan has provided an effective collaboration opportunity to provide agencies and local organisations with a platform for coordination of support for people seeking asylum and refugees.

The review and development of a new action plan was paramount to assist in supporting creating healthy, safe, sustainable and inclusive communities that celebrates its diversity with pride. The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* reflects Council's strong commitment to refugees and people seeking asylum. The action plan outlines Council's key actions and initiatives to support people seeking asylum and refugees, within Greater Dandenong. The plan gives consideration to high level areas of activity over the next four years, enhancing living conditions for people seeking asylum and refugees.

Proposal

This report recommends that council endorse the draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* including the proposed changes as a result of the community consultation process.

The plan will focus on key priority areas with a strong emphasis on:

- Social Inclusion
- Housing
- Planning and Collaboration
- Employment and Education
- Health
- Advocacy.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* further enforces Council's existing commitment to welcome people of asylum and refugee background into the community.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)**Summary of feedback**

Since the endorsement of The *Asylum Seeker and Refugee Communities Action Plan 2014-17*, a large number of activities have been implemented by the City of Greater Dandenong and partner organisations. Year three, summary of actions highlights (Attachment 1) include:

- Delivering Community Legal Education (CLE) sessions through the Springvale Monash Legal service at the Asylum Seeker Resource Centre (ASRC) and AMES Australia to educate people seeking asylum and refugees on tenancy rights and responsibilities.
- Storytelling at the Dandenong Library during Cultural Diversity week, encouraged people, including asylum seekers to come dressed in their traditional outfits – a way of expressing the different cultural backgrounds in the municipality.
- Asylum Seeker Prototype pilot under the South Eastern Business Network commenced in February 2018 as part of the Community Revitalisation project. The prototype will seek to improve the job readiness of people seeking asylum and lead to employment.
- Council has continued to advocate for people seeking asylum and refugee rights. The Mayor wrote a letter to the Hon. Peter Dutton MP advocating for policy change for people seeking asylum in relation to visas and wrote to Julian Hill MP, Federal Member for Bruce advocating against the amendment of Section 18C of the Racial Discrimination Act.
- Enliven have celebrated the work of local volunteers from refugee/asylum seeker backgrounds through stories in the local press, hosting of ceremonies attended by a Local MP, and by submitting a successful nomination for the Volunteering Victoria State Awards.

People seeking asylum are amongst the most vulnerable and disadvantaged members of the community due to their limited access to and knowledge of resources and support services. The review and development of a new action plan was paramount to assist in creating healthy, safe, sustainable and inclusive communities that celebrates its diversity with pride.

Council undertook a community consultation process for the development of the draft *Greater Dandenong People Seeking Asylum Action Plan 2018-21* from Wednesday 1 November until Thursday 30 November 2017. Council encouraged input from the community, including people seeking asylum and refugees, and offered two methods of consultation:

- Oursay – an online consultation process
- Drop In Sessions – a paper based process providing the opportunity to answer any queries and clarification of the plan.

A total of 19 submissions (Attachment 2) were received during the consultation period. Submissions reflected a range of organisation and community views and interest areas. Through the community consultation phase the following themes were identified as the key priority areas:

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

- Social Inclusion
- Housing
- Planning and Collaboration
- Employment and Education
- Health
- Advocacy.

The proposed amendments ranged from minor adjustments to the inclusion of additional sections in the draft *Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021* (Attachment 3) including:

- Proactively responding to people seeking asylum and refugee through advocacy priorities.
- Providing assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable City of Greater Dandenong residents.
- Taking a proactive role in advocating for policy changes and additional resourcing and support for people seeking asylum living in the community.
- Ensuring that people seeking asylum and refugees can access various fitness, recreational activities and health support services.

It was also agreed by the Asylum Seeker and Refugee Communities Advisory Committee that changing the name of the new plan to the *Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021* highlights the dignity, significance and humanity of people seeking asylum and refugees.

All submissions have been considered prior to finalising the document for council endorsement.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'**People**

- *Pride* – Best place best people

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- City of Greater Dandenong Children's Plan (2015-19)
- Library Strategy (2018-21)
- City of Greater Dandenong Youth Strategy (2016-19)
- Community Safety Plan for Greater Dandenong 2015-2022
- Safety Plan (2015-22)
- Community Wellbeing Plan (2017-2021)
- Greater Dandenong Housing Strategy (2014-2024)
- Greater Dandenong Sustainability Strategy (2016-2030)
- National Anti-Racism Strategy 2012 – ongoing

Related Council Policies

- Community Engagement Policy and Framework 2013-17
- Diversity, Access and Equity Policy 2015
- Language and Communications Policy and Framework 2015-21

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* identifies a number of strategic actions to be implemented over the next four years subject to funding and resources.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Council will determine annual priorities as per Council's annual budget process. The majority of actions identified within the plan can be implemented within existing resources, in line with Council's long-term financial plan.

Consultation

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* was informed by the following community consultation:

- OurSay Survey – the draft plan was placed on the City of Greater Dandenong website for a period of 30 days, during which time members of the community and stakeholders were encouraged to provide feedback on its content.
- Drop In Sessions – a paper based process providing the opportunity to answer any queries and clarification of the draft plan.
- Short term weekly meetings of an Asylum Seeker and Refugee Communities Working Group to collate and review information and formulate the draft plan.
- Bi- monthly meetings of the Asylum Seeker and Refugee Communities Advisory Committee.

This approach enabled the development of a comprehensive plan that listened to the views and responded to the needs of people seeking asylum and refugees.

There were 19 submissions received during the consultation phase, which were taken into consideration during the development of this plan.

Conclusion

The draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021* reflects Council's strong commitment to refugees and people seeking asylum. The action plan outlines Council's key actions and initiatives to support people seeking asylum and refugees, within Greater Dandenong.

Council continues to successfully welcome and accommodate the largest number of people seeking asylum and is regularly acknowledged as a welcoming place for some of the most vulnerable people who seek Australia's protection.

The third year of the Action Plan involved a number of activities and initiatives. In 2018, Council will continue to focus on people seeking asylum and refugees with the implementation of the draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*.

The Asylum Seeker and Refugee Communities Advisory Committee has been critical for the implementation of the Action Plan and coordination of support services in Greater Dandenong. The Advisory Committee will continue to meet bi-monthly and oversee the implementation of the Action Plan.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Recommendation

That:

- 1. Council notes the progress made in the implementation of the Asylum Seeker and Refugee Communities Action Plan 2014-17;**
- 2. Council endorses the draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*;**
- 3. all agencies and organisations who have contributed to the process of developing the Plan are thanked for their contributions and provided access to the endorsed *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*; and**
- 4. Council officers arrange a public celebration and launch of the plan by the Mayor on behalf of Council.**

MINUTE 603

Moved by: Cr Roz Blades AM

Seconded by: Cr Matthew Kirwan

That:

- 1. Council notes the progress made in the implementation of the Asylum Seeker and Refugee Communities Action Plan 2014-17;**
- 2. Council endorses the draft *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*;**
- 3. all agencies and organisations who have contributed to the process of developing the Plan are thanked for their contributions and provided access to the endorsed *Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021*; and**
- 4. Council officers arrange a public celebration and launch of the plan by the Mayor on behalf of Council.**

CARRIED

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

OTHER

ASYLUM SEEKER AND REFUGEE PLAN REVIEW

ATTACHMENT 1

**YEAR THREE SUMMARY OF ACTIONS -
ASYLUM SEEKER AND REFUGEE
COMMUNITIES ACTION PLAN 2014-2017**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Attachment 1 - Asylum Seeker and Refugee Communities Action Plan Year Three Priorities Year 3

The following are actions agreed to be ongoing and specific to asylum seekers throughout the 2014-17 plan

| PLACE - Action Area 2 - Housing Accessibility | | | |
|--|--|-----------|---|
| Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for asylum seeker and refugee communities | | | |
| No. | Action/Output | Progress | Comments |
| 2.1.1 | Continuation of existing training and support to adults seeking asylum, in areas of sourcing short and long term accommodation, the Residential Tenancies Act and referrals to relevant housing support providers (as required). | Completed | 4 Activities and items was reported for this output <ul style="list-style-type: none"> Wellsprings for Women have liaised with the Asylum Seekers Resource Centre (ASRC) to refer asylum seekers to their agency to support them in understanding their rights 25 asylum seekers during 2016-17 participated in English, Computer, Sewing and Learning to live in Australia education programs held by the Wellsprings Centre Through Springvale Monash Legal Service, Community Legal Education (CLE) sessions were delivered at ASRC and AMES Australia to educate people seeking asylum and refugees on Tenancy rights and responsibilities Ongoing collaborative partnership established with ASRC to provide ongoing CLE to their classes. |
| 2.4 | Encourage the development of accessible, affordable, and suitable housing stock for vulnerable groups (including asylum seekers living in the community) with options including rooming houses. | Completed | 3 Activities and items was reported for this output <ul style="list-style-type: none"> New residential developments in our activity centres are encouraged to provide a diversity of housing types to cater for various community needs. This includes supporting the development of affordable and varied accommodation options for aged residents, people with disabilities and people seeking asylum and refugees to ensure their comfort and wellbeing Council will identify vacant and underutilised public and private sites with redevelopment potential and pursue partnership opportunities to deliver social housing outcomes for the community Council will continue to offer rate rebates to vulnerable households in housing stress through Council's Rates and Charges Hardship policy. |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| <p>OPPORTUNITY - Action Area 5 - Opportunities for meaningful engagement, skills, education and integration within local communities</p> <p>Expand local volunteering, educational, and employment opportunities for asylum seekers and refugees, and maximise accessibility to the formal employment sector</p> | | | |
|--|---|-----------|---|
| No. | Action/Output | Progress | Comments |
| 5.6.2 | Research and promote employment programs within Council for asylum seekers who have work rights including new potential opportunities. | Completed | <p>3 Activities and items were reported for this output.</p> <ul style="list-style-type: none"> An Asylum Seeker Prototype Pilot under the South East Business Network (SEBN) commenced in February 2018 as part of the Community Revitalisation project – as recommended by the Asylum Seeker and Refugee working group and approved by the Asylum Seeker and Refugee Advisory Committee last year. The prototype will seek to improve the job readiness of people seeking asylum and lead to employment South East Learning and Employment Network (SELLEN) together with the South East Business Network (SEBN) have hosted several events to assist recently arrived migrants to meet with employers and hear what they are looking for in staff SELLEN hosted South East Careers and Try a Trade, which was attended by 4,000 individuals, many from culturally and linguistically diverse (CALD) backgrounds. |
| 5.7.4 | Explore program opportunities (such as the 'Community Links Program') to provide support to adults seeking asylum, with training and referrals in areas of financial management, health and other wellbeing/lifestyle issues. | Completed | <p>4 Activities and items were reported for this output.</p> <ul style="list-style-type: none"> Councils grants program have provided \$156,632 in funding to 42 organisations supporting people seeking asylum and refuge These programs have supported people seeking asylum and refuge to assimilate into the community and help support them in understanding their rights and financial obligations The Arkan Rohingya Community of Australia Inc. received funding to provide an information session on Australian legal values and culture, and equal rights to all people of Australia Springvale Monash Legal Service delivered a youth art project 'Express your rights' which was attended by approximately four asylum seekers. |
| 5.7.5 | Ensure that asylum seekers can access various fitness or recreational activities (such as the WaterSafe swimming lessons and low cost School Holiday Programs for children and young people). | Completed | <p>3 Activities and items were reported for this output.</p> <ul style="list-style-type: none"> Dandenong and District Netball association strive to provide low cost programs for all including asylum seekers and refugees St Mary's Netball Club was involved in One Netball. The Australian Post One Netball program is about using the power of the sport to build better neighbourhoods through interaction There are a total of 400 participants including those of migrant and refugee background who partake in the underage junior netball for players under 18 years old. |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| OPPORTUNITY - Action Area 6 - Local Community Engagement Proactively respond to local asylum seeker and refugee advocacy priorities | | |
|---|---|------------------|
| No. | Action/Output | Progress |
| 6.2.1 | The Material Aid Network to focus on enhanced coordination and community based responses to local emergency relief issues. | Completed |
| Comments 1 Activity and items were reported for this output. <ul style="list-style-type: none"> Council attended the 'Right to Thrive' forum in the S.E to address the diverse needs and challenges of our community. | | |
| OPPORTUNITY - Action Area 7 – Regional Leadership and Collaboration Build platforms for regional leadership and action on asylum seeker and refugee issues | | |
| No. | Action/Output | Progress |
| 7.1 | Take a proactive role in advocating for policy change and additional resourcing and support including education for asylum seekers living in the community. | Completed |
| Comments 1 Activity and items were reported for this output. <ul style="list-style-type: none"> Council continues to advocate for people seeking asylum and refugee rights. | | |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

The following is the agreed priority action items for the 2017 year (by the Asylum Seeker and Refugee Advisory Committee) from the 2014-17 Plan

| PEOPLE - Action Area 1 - Welcoming and Inclusive Communities Support the development of inclusive, respectful and equitable communities that foster health and wellbeing | | | |
|---|--|-----------|---|
| No | Action/Output | Progress | Outcome |
| 1.2.2 | Facilitate community events which influence greater understanding and recognition about refugee rights, journeys and experiences such as Refugee Week, Cultural Diversity Week and others. | Completed | 2 Activities and items were reported for this output. <ul style="list-style-type: none"> Storytelling at the Dandenong and Springvale Library during Cultural Diversity week, encouraged people, including asylum seekers to come dressed in their traditional outfits– a way of expressing the different cultural backgrounds in the municipality A Fashion Parade established by South Sudanese women to display their traditional African handmade clothing inspired by contemporary fashion was held at the Dandenong Market in August 2017. Some members were of asylum seeker background and a good example of the contributions they make to the community. |
| PLACE - Action Area 4 – Evidence Based Planning and Advocacy Develop and expand space for stakeholders to facilitate collaborative local research with asylum seeker and refugee communities | | | |
| No | Action/Output | Progress | Outcome |
| 4.3.2 | The social enterprise initiative tailors mentoring programs for asylum seekers and refugees. Intensive business skill support programs are available. | Completed | 3 Activities and items were reported for this output. <ul style="list-style-type: none"> Enliven have celebrated the work of local volunteers from refugee/asylum seeker backgrounds through stories in the local press, hosting of ceremonies attended by a Local MP, and by submitting a successful nomination for the Volunteering Victoria State Awards. All of which positively promote the contribution of these volunteers to the community SELLEN reported at the Winners Event lunch, attended by 220 students, three of the four speakers were from a Culturally and Linguistically Diverse (CALD) background Springvale Monash Legal Service reported several clients seeking asylum received legal advice regarding tenancy rights, with some referred to Victorian Civil and Administrative Tribunal (VCAT). |
| OPPORTUNITY - Action Area 5 - Opportunities for meaningful engagement, skills, education and integration within local communities | | | |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Expand local volunteering, educational, and employment opportunities for asylum seekers and refugees, and maximise accessibility to the formal employment sector | | | |
|--|--|------------------|---|
| No. | Action/Objective | Progress | Outcomes |
| 5.1.1 | Promote volunteering among communities and encourage local businesses, agencies and not for profit organisations to host volunteers in roles that can expand social support networks and increase future employment opportunities. | Completed | 1 Activity and items were reported for this output. <ul style="list-style-type: none"> The Volunteer Resource Centre ran a short-term pilot program called the Skilled Mentor Program which assisted people in gaining employment in their chosen field. The program assisted over 25 people, all of which were born outside of Australia and had worked in their professional field internationally. |
| 5.1.2 | Volunteer opportunities for people seeking asylum to gain experience which could lead to employment within Council or broader community employment opportunities. | Completed | 3 Activities and items were reported for this output. <ul style="list-style-type: none"> Many new arrivals have gained experience and skills by volunteering with Council's Environmental Health Program, Community Care Program, Youth Services through FREEZA and Young Leaders and within Council's Library, Arts and Heritage programs Council's Volunteer Program provided information sessions to youth services Impact group which have many new arrivals seeking asylum, educating them on the topic of 'Volunteering – A Pathway to Employment' Council's Volunteer Program also participates annually at the 'Youth Active Citizenship through volunteering' Forum held at Chisolm TAFE. 50% of attendees at the forum were young people who were newly arrived and seeking asylum. |
| 5.4.2 and 5.4.4 | Enhance opportunities for a variety of English language skills and activities to occur such as formal language classes, conversational classes and informal language skills sessions. Literacy opportunities are pursued in a variety of community accessible locations and settings to maximize uptake. | Completed | 4 Activities and items were reported for this output. <ul style="list-style-type: none"> Asylum seeker women at Wellsprings for women have participated in a diverse range of programs including English, Computers, Sewing and Mentoring, with some who are skilled volunteering as tutors in the homework support programs Enliven have offered volunteering and training opportunities to members of the local Afghan and Tamil communities which include people seeking asylum and refuge Volunteers at Enliven have been trained to deliver health literacy and health promotion messages to members of their community in language and in community settings Evaluation of this program indicates an increased understanding of health, mental health and self-reported confidence in accessing local health services and supports among participants in these information sessions. |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| | | | |
|-------|--|--|---|
| 5.5.2 | Promote case studies of employers who employ staff of refugee backgrounds. | | <p>4 Activities and items were reported for this output. SEBN is actively working to strengthen employment opportunities for people experiencing disadvantage including asylum seekers through the following activities:</p> <ul style="list-style-type: none"> • Management of the State Government funded Community Revitalisation project which incorporates the 1% Project reported on last year and a new Career Education Association of Victoria (CEAV) employment project which will initially include a group of 10 Asylum Seeker jobseekers through a dedicated program which commenced in February 2018 • Greater Dandenong Employment Taskforce which is a collaborative network of key organisations committed to improving employment outcomes across the region – focussing on the disadvantaged/disengaged individuals including Asylum Seekers • Councils Economic Development Unit (EDU) produces a Social Enterprise Network Newsletter as social enterprises are a frequently used medium to engage with migrants and asylum seekers • Councils Activity Centres Revitalisation (ACR) team lead projects including engaging people of refugee and asylum seeker background through pre-design consultant and engagements. These include: <ul style="list-style-type: none"> o Indian Cultural Precinct o Afghan Bazaar Cultural Precinct streetscape upgrade o Springvale Road Boulevard Project o Springvale Laneway project o Enterprise Interpretive Signage Project. |
|-------|--|--|---|

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

OTHER

ASYLUM SEEKER AND REFUGEE PLAN REVIEW

ATTACHMENT 2

COMMUNITY CONSULTATION SUBMISSIONS

PAGES 17 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan YES NO | Response |
|--|------------------------------------|--|
| SUBMISSION 1: Resident | | |
| 1. How should we address these priorities? There should be more classes available to help the asylum seekers learn English. Have health checks available to them as needed. | No | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 4.3 Part A page 16 indicates, Council will provide opportunities to increase English language skills and improve literacy levels. |
| 2. What should our top three priorities be for supporting asylum seekers and refugees? Education, Health – Mental and Physical and housing | No | 2. Outcome 5.1.2 Part A page 17 indicates, Council will encourage and support local community groups and organisations (such as health services) to work with people seeking asylum and refugee communities. |
| 3. Have affordable housing for them. I know that my answers are not that helpful because I am not sure how we would go about getting these 3 things for them but I do feel that these things are a priority. | Yes | 3. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Outcome 2.1 Part A page 13 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> • Increase social and affordable housing for people seeking asylum and refugees • Greater Dandenong Housing Strategy 2014-24 implemented • Asylum Seeker and Refugee Advisory committee and working group members to be engaged in the strategy review. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 1

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | | Amendment to Policy/Plan | | Response |
|--|--|--------------------------|----|---|
| | | YES | NO | |
| SUBMISSION 2: Resident | | | | |
| I would like to see the priorities of: | | | | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018 -2021. Action area 4.3.2 Part A page 16, indicates industry specific English language courses to complement employment opportunities in the CGD. 2. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21. Output area 2.1.1 Part A page 13 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none">continue to implement the Greater Dandenong Housing Strategy and provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents. 3. The following amendment has been made to the draft People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 6.1. Part A page 18 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none">take a proactive role in advocating for policy changes and additional resourcing and supports for people seeking asylum living in the community. |
| 1. Funding job placement programs. | | | No | |
| 2. Creating social housing (general but including people seeking asylum) above council car parks near shopping strips. | | Yes | | |
| 3. Creating awareness campaigns of the meaning of asylum and/or the humanitarian situation of asylum seekers. | | Yes | | |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 2

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|---|--------------------------|----|---|
| | YES | NO | |
| 4. Funding start up business and business support networks. | Yes | | 4. The following amendment has been made to the draft People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 4.2.1 Part A page 15 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> • Work with Greater Dandenong South East Business Networks and Education Taskforce as an existing platform for engaging with regional employers to identify opportunities to build connections between refugee communities and business. |
| 5. Creating social networks with the existing communities in Dandenong. | | No | 5. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 3.1.2 Part A page 13 indicates, Council will provide opportunities for meaningful and active engagement to occur at Council and community run facilities (such as community based English classes, small group conversation and mentoring). |
| 6. Increased funding of community agencies by Council. | | No | 6. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 6.1.3 Part A page 18 indicates, improved funding for material aid services in Greater Dandenong assisting people seeking asylum and refugees. |
| 7. Mental Health of people seeking Asylum. | Yes | | 7. The following amendment has been made to the draft People Seeking Asylum and Refugees Action Plan 2018-2021. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 3

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan YES NO | Response |
|---|------------------------------------|--|
| | | Action 5.1 Part A page 17 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> improve the health and wellbeing of people seeking asylum and refugees through collaborative planning and enhancing health promoting services and opportunities. |
| SUBMISSION 3: Resident | | |
| Why not build social housing above Council car parks and include provision for asylum seekers? | Yes | The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 2 – Housing Part A page 13 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum. |
| SUBMISSION 4: Resident | | |
| With everything that is going on at a national level what are Greater Dandenong advocacy positions given that so many of its residents are either people seeking asylum or are refugees (i.e. formerly seeking asylum). When I read "The Age" I never see Greater Dandenong Council's positions made clear. | Yes | The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 6 – Advocacy Part A, page 18 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> proactively respond to people seeking asylum and refugee through advocacy priorities. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 4

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan YES NO | Response |
|--|------------------------------------|---|
| SUBMISSION 5: Resident | | |
| Tackling the isolation faced by people seeking asylum should be a priority. Being disconnected must be terrible for their mental health. | Yes | <p>The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action 5.1 Part B page 22 has been re-written and whole section re-written indicates Council will:</p> <ul style="list-style-type: none"> improve the health and wellbeing of people seeking asylum and refugees through collaborative planning and enhancing health promoting services and opportunities. |
| SUBMISSION 6: Resident | | |
| Until I saw this consultation I had never heard of the Asylum Seeker and Refugee Communities Action Plan 2014-17 and I think I take a fair amount of interest in what the Council does so heaven help what the average resident has heard about this plan. So as well as the Council being more ambitious this time around (now that I have read the plan) in tackling the welfare of asylum seekers I think they need to tell the broader community about what they are doing and what being an asylum seekers in community detention in Greater Dandenong is like - they are a silent part of our community. | No | <p>Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action 1.1 Part A page 11 indicates, Council will promote the City of Greater Dandenong as welcoming and inclusive to people seeking asylum and refugees.</p> <p>Action 1.2 Part A page 12 indicates, Council will promote positive messages about people seeking asylum and refugees and their contribution to the community.</p> |
| SUBMISSION 7: Resident | | |
| Greater Dandenong Council should help asylum seekers with work rights find jobs. That will be what will get them out of poverty. | No | <p>Comment is noted and included in the draft Greater Dandenong People Seeking Asylum Action and Refugees Plan 2018-2021.</p> <p>Action area 4 – Employment and Education Part A page 15 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal</p> |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 5

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan YES NO | Response |
|--|------------------------------------|--|
| | | employment sector. |
| SUBMISSION 8: CFA officer | | |
| Emergency services CFA, Victoria police, Australian federal police and SES would like to be part of their learning curriculum throughout the year to educate them on emergency services, the role of EM services, volunteer or career pathways etc. As emergency services we're finding some community based organisations are hard to find or private groups, we would like to see more of emergency services and our programs run on a yearly basis to address any issues, break barriers and have an emergency 'aware community'. | No | Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 1.1.2 Part A page 11 indicates, Council will continue inclusion of people seeking asylum and refugees through events that are accessible to the community. and Output area 3.2.1 Part A page 14 indicates, Council will continue to improve access to facilities and services for agencies that support people seeking asylum and refugees within Greater Dandenong. |
| SUBMISSION 9: Resident | | |
| 1. Get Universities & TAFE's to offer Higher Education degree to BVE's TPV, and permanent visa holders to access Higher Education who are living in Greater Dandenong. | No | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 4.1 Part A page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees. |
| 2. Get enterprises and companies Paid Internship which eventually lead to Full time Employment for Asylum Seekers and refugees. | No | 2. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities. and |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 6

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|---|--------------------------|----|---|
| | YES | NO | |
| 3. Mentorship and \$20,000 grants specifically for Asylum Seekers on BVE's, TPV, PPV and citizen from refugees background to start Business. | | No | Action area 4.4 Part A page 16 links organisations supporting people seeking asylum and refugees (who have work rights) to the Social Enterprise network. 3. Action 4.4 Part A outcome page 16 indicates, Council will provide: <ul style="list-style-type: none"> • Enterprises for people seeking asylum and refugees • Funding opportunities pursued • Increased participation in social enterprise activities. |
| 4. Settlements support activities (e.g. book reading (Shahnama) and storytelling etc. for elderly) for mature residence from Asylum Seekers and Refugees, also support activities for adult e.g. (Afghan Bowling - Sangirak). | | No | 4. Action 3.1 Part A page 13 indicates, Council will ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees. |
| SUBMISSION 10: Resident | | | |
| 1. Higher Education for Asylum Seekers and Refugees with BVE, TPV, PPV and settled citizens from Refugee background. | | No | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area Part A 4.1 page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees. |
| 2. Paid Internship and Full time Employment opportunity for refugees. | | No | 2. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities. Action area 4.4 links organisations supporting people seeking asylum and refugees (who have work rights) to the Social Enterprise network. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 7

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|--|--------------------------|----|--|
| | YES | NO | |
| 3. Mentorship and \$20,000 grants specifically for refugees to start Business. | | No | 3. Action 4.4 Part A page 16 outcome indicates Council will provide: <ul style="list-style-type: none"> • Enterprises for people seeking asylum and refugees • Funding opportunities pursued • Increased participation in social enterprise activities. |
| 4. Settlements support activities (e.g. elderly) and for mature residence from Asylum Seekers and Refugees. | | No | 4. Action 3.1 Part A page 13 indicates, Council will ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees. |
| SUBMISSION 11: Resident | | | |
| Strategies by Council: | Yes | | 1. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 6 – Advocacy Part A, page 18 has been re-written and whole section reviewed indicating Council will proactively respond to people seeking asylum and refugee through advocacy priorities. |
| 1. Council to lead Advocacy and campaigns lobbying for fairness and human rights for asylum seekers including promoting their value and contribution to our community. | | | |
| 2. Provide work experience placements for qualified asylum seekers in various Council departments to help them gain local experience... Link business mentors to asylum seekers interested in establishing own businesses - Create a funding stream for asylum seekers involved in social enterprises. | | No | 2. Action area 4.1 Part A page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 8

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|--|--------------------------|----|--|
| | YES | NO | |
| 3. Involve asylum seekers in Council events by giving them a key role- support funding local engagement opportunities especially through neighbourhood houses. | | No | 3. Output area 3.1.2 Part A page 13 indicates, Council will provide opportunities for meaningful and active engagement to occur at council and community run facilities and services such as community based English classes, small group conversation and mentoring. and Action 4.4 Part A page 16 outcome indicates Council will provide: <ul style="list-style-type: none"> • Enterprises for people seeking asylum and refugees • Funding opportunities pursued • Increased participation in social enterprise activities. |
| SUBMISSION 12: Resident | | | |
| 1. Providing as much information as possible, including forums, Q&A's, guest speakers from asylum seekers who have come to Australia, sharing their stories and experiences, opportunities to get asylum seekers better. | | No | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 1.1.2 Part A page 11 indicates, Council will continue inclusion of people seeking asylum and refugees through events that are accessible to the community. |
| 2. Increased Government assistance, both within Australia and for overseas and in special countries and for special purposes to assist and relocate displaced people and refugees, including asylum seekers. | Yes | | 2. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Output area 6.1.2 Part A page 18 has been re-written and whole section reviewed indicating Council will: <ul style="list-style-type: none"> • advocate and lobby Federal and State Governments through various activities which will aim to influence political, economic and social |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 9

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|---|--------------------------|----|--|
| | YES | NO | |
| 3. Provide more financial incentives to employers to give asylum seekers a go with employment. Provide assistance and expertise in learning English and other education opportunities. | | No | systems (e.g. housing, employment, education, financial support and health). 3. Action area 4.1 Part A page 15 indicates, Council will build linkages to foster access to education and other pathways for people seeking asylum and refugees. and Output area 3.1.2 Part A page 13 indicates, Council will provide opportunities for meaningful and active engagement to occur at council and community run facilities and services such as community based English classes, small group conversation and mentoring. |
| 4. Provide education and encouragement to asylum seekers to be accepted to be part of and mix into the community, to be part of decision making etc. | | No | 4. Outcome area 1.1.2 Part A page 11 indicates, CGD is widely promoted as a welcoming place for people seeking asylum and refugees. |
| SUBMISSION 13: Resident | | | |
| 1. Community: Give them the security of a community by connecting them with people who speak the same language. This will help them slowly transition into Australia and our culture. Rather than it being a shock, they can integrate at their own pace. | | No | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 1 – Social Inclusion Part A page 11 indicates, Council will support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees. |
| 2. English: Provide them with English lessons at varying levels, depending on what level they are at. This is essential for any non-speaking migrant who comes to Australia. I have seen many examples of migrants mostly interacting with | | No | 2. Output area 3.1.1 Part A page 13 indicates, Council will maintain and continually improve library services, internet access and English as an additional language resource. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 10

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan YES NO | Response |
|---|------------------------------------|--|
| <p>people from their country or culture and not learning English well enough. This limits them from having access to the same opportunities as most other Australians.</p> <p>3. Financial Support: This will be essential for most new migrants and refugees who are arriving here from war-torn or dangerous countries/situations. It is imperative to help them in as many ways possible to have a solid foundation to build their new lives on.</p> | Yes | <p>3. The following amendment has been made to the Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21.</p> <p>Output area 6.1.2 Part A page 18 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> • advocate and lobby Federal and State Government through various activities which will aim to influence political, economic, social systems (e.g. housing, employment, education, financial support and health). |
| SUBMISSION 14: Resident | | |
| 1. Network/Social options | No | <p>1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum Action Plan 2018-2021.</p> <p>Action area 1 – Social Inclusion Part A page 11 indicates, Council will support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.</p> |
| 2. Provide opportunity to be busy | No | <p>2. Action area 4 – Employment and Education Part A, page 15 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector.</p> |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 11

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|---|--------------------------|----|---|
| | YES | NO | |
| 3. Support employers to employ refugees | | No | 3. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities. |
| 4. Provide a safe space | Yes | | 4. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action 3.1 Part A page 13 indicates, Council will ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees. |
| SUBMISSION 15: Resident | | | |
| 1. Employment & Housing | Yes | | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 2 – Housing Part B page 19 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum. Action area 4 – Employment and Education Part B page 21 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximize accessibility to the formal employment sector. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 12

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|--|--------------------------|----|---|
| | YES | NO | |
| 2. Mental Health & Counselling | | No | 2. Action area 5 – Health Part B page 22 indicates, Council will provide rewarding, healthy and socially connected lives for people seeking asylum and refugees. |
| 3. Advocating for more secure visas (permanent with work rights) (Integration cannot be achieved if asylum seekers are forcibly segregated by visa policy) | Yes | | 3. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 6.2 Part B, page 22 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> take a proactive role in advocating for policy change for people seeking asylum in relation to visas. |
| 4. Create social housing and secure work (avoid perception that asylum seekers and refugees bring crime or poverty) | | No | 4. Output area 2.1.1 Part A, page 13 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> continue to implement the Greater Dandenong Housing Strategy and provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents. and <ul style="list-style-type: none"> Action area 4 – Employment and Education Part B page 21 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees. |
| SUBMISSION 16: Resident | | | |
| 1. Creating awareness campaigns of the meaning of asylum and the humanitarian situation of asylum seekers. | Yes | | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. The following amendment has been made to the draft |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 13

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|---|--------------------------|----|--|
| | YES | NO | |
| <p>2. Funding in placement programs.</p> <p>3. Creating social housing for all especially those that are seeking asylum above places like Council car parks near shopping strips.</p> | Yes | No | <p>Greater Dandenong People Seeking Asylum and Refugees Action plan 2018-21.</p> <p>Action area 6 – Advocacy Part A page 18 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> proactively respond to people seeking asylum and refugee through advocacy priorities. <p>2. Action area 4.2 Part A page 15 indicates, Council will build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities.</p> <p>3. Output area 2.1.1 Part A, page 13 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> continue to implement the Greater Dandenong Housing Strategy and provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents. |
| SUBMISSION 17: Resident | | | |
| 1. Help people to rent houses or unites to coordinate with government. | Yes | | <p>1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021.</p> <p>Action area 2 – Housing Part A, page 13 has been re-written and reviewed indicating Council will:</p> <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 14

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|--|--------------------------|----|--|
| | YES | NO | |
| 2. Help us to get free course in order to assist us for working. Should help kids to pay school charge. | | No | short and long term local housing options for people seeking asylum. |
| 3. Educate landlords that refugees and asylum seekers receive some money from the government and can pay rent. There is a misconception that we can't pay our rent. Resources to educate landlords | Yes | | 2. Output area 3.1.2 Part A, page 13 indicates Council will provide opportunities for meaningful and active engagement to occur at Council and community run facilities and services (such as community based English classes, small group conversation and mentoring). 3. Action area 2 – Housing Part A, page 13 has been re-written and reviewed indicating Council will: • advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum. |
| SUBMISSION 18: Resident | | | |
| Support to find work | | No | Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 4 – Employment and Education Part B page 21 indicates, Council will provide local employment, educational and volunteering opportunities for people seeking asylum and refugees. |
| SUBMISSION 19: Resident | | | |
| 1. My personal opinion is to support the refugees and asylum seekers with Government housing because the rental houses are very expensive and most of the people cannot afford to rent accommodation. It would be good if more investment is done on government housing. | Yes | | 1. Comment is noted and included in the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. |

Summary of Community Submissions and Responses draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-21

Page 15

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

| Summary of Submission | Amendment to Policy/Plan | | Response |
|--|--------------------------|----|---|
| | YES | NO | |
| 2. Evening class of English and computer is also very important and will be very helpful. | | No | Action area 2 – Housing Part A, page 13 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum. |
| 3. It is good idea if these issues and problems are raised with central government, local councils, parliament and senate and I hope all parties come to an agreement and accept these proposals. | Yes | | 2. Output area 3.1.1 Part A page 13 indicates, Council will maintain and continually improve library services, internet access and English as an additional language resource. 3. The following amendment has been made to the draft Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021. Action area 6 – Advocacy Part A, page 18 has been re-written and reviewed indicating Council will: <ul style="list-style-type: none"> proactively respond to people seeking asylum and refugee through advocacy priorities. |
| 4. I also have a special recommendation to council to arrange some awareness programs about the risks and disadvantages of using drugs and alcohol. Also they should arrange free sports activities and excessive programs for adults. | | No | 4. Action area 1 – Social Inclusion page 11 indicates, Council will support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees. |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

OTHER

ASYLUM SEEKER AND REFUGEE PLAN REVIEW

ATTACHMENT 3

**DRAFT GREATER DANDENONG PEOPLE
SEEKING ASYLUM AND REFUGEES ACTION
PLAN 2018-2021**

PAGES 29 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



Greater Dandenong
People Seeking Asylum
and Refugees Action Plan
2018-2021

A collaborative plan for the
Greater Dandenong Community



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

contents

| | | | |
|----|---|----|---|
| 1 | Mayor's foreword | 15 | Action Area 4: Employment & Education |
| 2 | Message from the Working Group Councillors | 17 | Action Area 5: Health |
| 3 | Introduction | 18 | Action Area 6: Advocacy |
| 4 | Background | 19 | Part B: Specific, measurable, time-limited actions |
| 5 | The role of the City of Greater Dandenong | 19 | Action Area 1: Social Inclusion |
| 6 | What is the Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021? | 20 | Action Area 2: Housing |
| 7 | Working together | 20 | Action Area 3: Planning & Collaboration |
| 8 | Demographic overview | 21 | Action Area 4: Employment & Education |
| 9 | What are the priorities? | 22 | Action Area 5: Health |
| 10 | Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021 | 22 | Action Area 6: Advocacy |
| 11 | Part A: Ongoing actions | 24 | Appendix |
| | 11 Action Area 1: Social Inclusion | 24 | Appendix A: Strategies and Plans |
| | 13 Action Area 2: Housing | 24 | Appendix B: Partners and Stakeholders |
| | 13 Action Area 3: Planning & Collaboration | | |



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Mayor's foreword



As Mayor of the City of Greater Dandenong I am proud to endorse the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21.

This action plan outlines a range of support services for people seeking asylum and refugees in the Greater Dandenong community. It recognises that these residents are among the most vulnerable members of our community and provides a collaborative approach to supporting them.

Census data released by the Australian Bureau of Statistics in 2017 revealed that Greater Dandenong is now the most culturally diverse community in Australia. Our residents come from 157 different birthplaces, and each year we welcome new residents from all over the world.

Many residents who have migrated to the Greater Dandenong area have origins in countries that are currently or have recently experienced conflict, violence and displacement. People seeking asylum and refugees face a complex range of issues when they come to Australia and while many community and volunteer organisations work to assist them it can be challenging.

The Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21 follows on from the previous plan and is just one part of a wider range of initiatives for people seeking asylum and refugees living in our community.

I feel honoured to present this plan to the broader Greater Dandenong community, and encourage everyone to read



and embrace the actions contained in this document. I see this plan as a reinforcement of those values and hope it will help us continue to build an inclusive and culturally vibrant community here in Greater Dandenong.

Youhorn Chea
Greater Dandenong Mayor

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Message from the Working Group Councillors



**Councillor
Roz Blades AM**
Paperbark Ward

This Greater Dandenong People Seeking Asylum and Refugees Plan explores how we can work together to assist people seeking asylum and refugees living in our community.

It is important to note that there has been a lot of good work done on this front, but there is always more to be done in support of our newly arrived residents.

Greater Dandenong prides itself on being a welcome and inclusive community, particularly when it comes to people seeking asylum and refugees. As our community grows, so too does the need for support.

Community groups including local church groups, volunteers and service organisations are all committed to delivering grassroots support as best they can, but there is so much to be done.

In recognising a growing need for support, Council established the Asylum Seeker and Refugee Communities Advisory Committee. This group works closely with agencies who are delivering support on the ground.

This plan will continue to support the good work carried out in our community. I fully support this plan wish to thank all of the agencies and individuals who have contributed to its development.

Roz Blades AM



**Councillor
Matthew Kirwan**
Red Gum Ward

We have around 2,000 people seeking asylum living in Greater Dandenong waiting for a decision by the Federal Government to see if they can stay permanently. They face many basic humanitarian challenges that can only be faced effectively by a courageous Council that is itself taking action and also importantly by Council supporting and working together with local non-profit agencies and volunteer groups.

This plan builds on the achievements of the previous plan and reflects the changing policy environment. Poverty is still a critical issue, particularly for those people seeking asylum whose Centrelink managed payments have been cut off. Four years ago, few people

seeking asylum had work rights. Now most do, so employment is an issue we can and must tackle. Mental health issues have also become more prominent.

There is also much work to do to improve understanding in the broader Greater Dandenong community regarding the challenges faced by people seeking asylum and even their existence as a large component of our community.

I look forward to working to achieve the outcomes of this plan and thank everyone who has contributed to the development of it.

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Introduction

Each year, millions of people flee war-torn countries in hope of finding a better future. The United Nations High Commissioner for Refugees estimated that 65.6 million people were forcibly displaced from their homes in the year 2016 alone – that's an average of 20 individuals per minute.

By the end of 2016, there were approximately 2 million new claims for asylum worldwide.

In September 2017, approximately 8,400 people seeking asylum were living in Victoria, with approximately 2,000 of these asylum seekers residing in Greater Dandenong – the largest number in any Victorian municipality.

The substantial representation of recent settlers and people seeking asylum in Greater Dandenong, combined with the economic and social vulnerability of many, make these communities a high priority for Council, and the challenge of addressing their needs, a significant task in the region.



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Background

People seeking asylum are among the most vulnerable and disadvantaged members of the community due to their limited access to and knowledge of resources and support services. The actions in the Action Plan relate to people seeking asylum and refugees and aims to help support them in overcoming the many challenges they face.

The United Nations Refugee Convention defines a refugee as a person "who owing to a well found fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group or political opinion, is outside the country of his nationality and is unable or, owing to such fear, is unwilling to avail himself of the protection of that country; or who, not having a nationality and being outside the country of his former habitual residence as a result of such

events, is unable or, owing to such fear, is unwilling to return to it."

The conditions and entitlements of people who are seeking asylum and living in the community vary depending on the Federal Government policy at the time of their arrival (and potentially other factors). Some people are offered 'bridging visas' where people can live within local communities, while others live within various forms of detention facilities. The complexities of visa entitlements in relation to healthcare, employment, social services, housing means that people seeking asylum often face different entitlements and conditions.



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

The role of the City of Greater Dandenong

The City of Greater Dandenong is the most culturally diverse community in Australia, with residents from 157 birth places and 64% of its population born overseas.

We welcome refugees and people seeking asylum to our municipality, and are committed to supporting these vulnerable members of our community. As a Refugee Welcome Zone since 2014, Council has made a national commitment to welcome people of refugee backgrounds into the community – demonstrating compassion and enhancing cultural and religious diversity across the municipality.

Council is dedicated to creating healthy, safe, sustainable and inclusive communities and celebrates its diversity with pride, as outlined within the Council Plan (2017-2021) and Imagine 2030 Community Plan.

Our plan further reflects our strong commitment to refugees and people seeking asylum.

Council Position Statement

Council developed the Greater Dandenong Refugees and Asylum Seeker Statement in 2002 and is the blueprint behind the Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021. The Asylum Seeker Statement describes the position and strategic commitments of Council with respect to people seeking asylum and refugees. The plan should be viewed in the context of the overarching principles and commitments as outlined in the Council Plan and Council's Refugee and Asylum Seeker Statement.

To read the complete the version of the Council position statement please visit www.greaterdandenong.com



GREATER DANDENONG PEOPLE SEEKING ASYLUM AND REFUGEES ACTION PLAN 2018-2021

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

What is the Greater Dandenong People Seeking Asylum and Refugees Plan 2018-2021?

The Greater Dandenong People Seeking Asylum and Refugees Action Plan 2018-2021 outlines Council's key actions and initiatives to support people seeking asylum and refugees, within Greater Dandenong. The actions contained in the Action Plan complement those enclosed in the Council Plan and are an extension of the 2014-17 Asylum Seeker and Refugee Communities Action Plan. People seeking asylum and refugees are vulnerable members of the community. The aim of the Plan is to give consideration to high level areas of activity over the next four years.

How to read this Action Plan:

Action – Each action outlines a process or initiative to contribute to achieving outcomes.

Outputs – The results to be achieved after implementation of actions identified.

Outcomes – The expected progress to be reached upon delivery of outputs.

Responsibility – The Council directorate or other party that has the carriage of the action item.

Monitor and Review – This plan will be reviewed and updated annually to ensure it meets the needs of the Greater Dandenong community and enable Council to identify and respond to emerging issues as and when they arise.

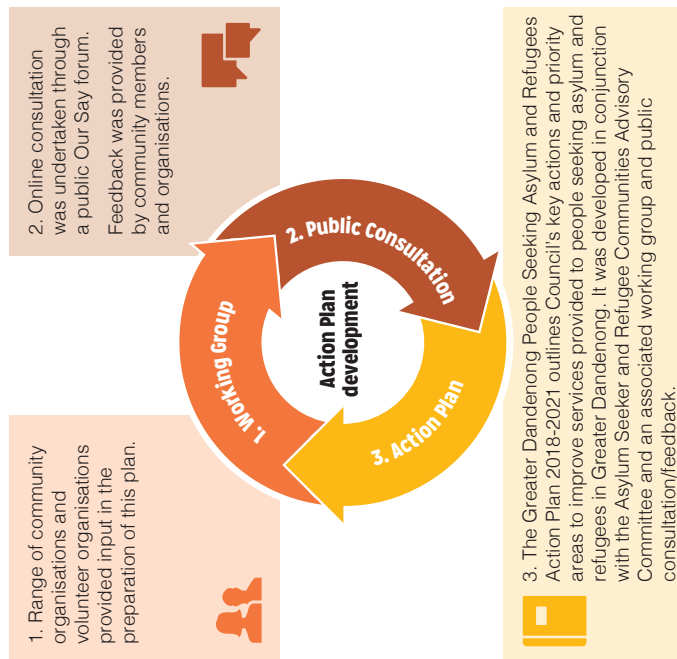
Timeframe – Part A of the Plan will be ongoing and priorities listed will be delivered throughout the life of the plan.

Reporting – Council will report to the community annually on its progress against the Action Plan through summary documents on the City of Greater Dandenong Website.

Part A identifies actions to be delivered over the next four years

Part B of the Plan are priority areas to be delivered over a 12 month period.

How was the Action Plan developed?



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Working together

Asylum Seeker and Refugee Communities Advisory Committee

The Asylum Seeker and Refugee Communities Advisory Committee is comprised of Council staff, Councillors, representatives of agencies, volunteer groups and community members, including people previously seeking asylum. A significant role for the Committee is monitoring the implementation of the action plan and the formulation of annual updates. The Committee allows Council to consult with the community and enable a better understanding of the many issues people seeking asylum and refugees face.

Through joint efforts with the Asylum Seeker and Refugee Communities Advisory Committee (ASRAC) we were able to deliver a plan that addresses the priority areas of concern for people seeking asylum and refugees.

Working Groups

Working groups play a vital role in implementing particular actions or roles of the Advisory Committee.

For example the People Seeking Asylum Employment Working Group was established to identify priority themes or action areas as a focus for implementation.

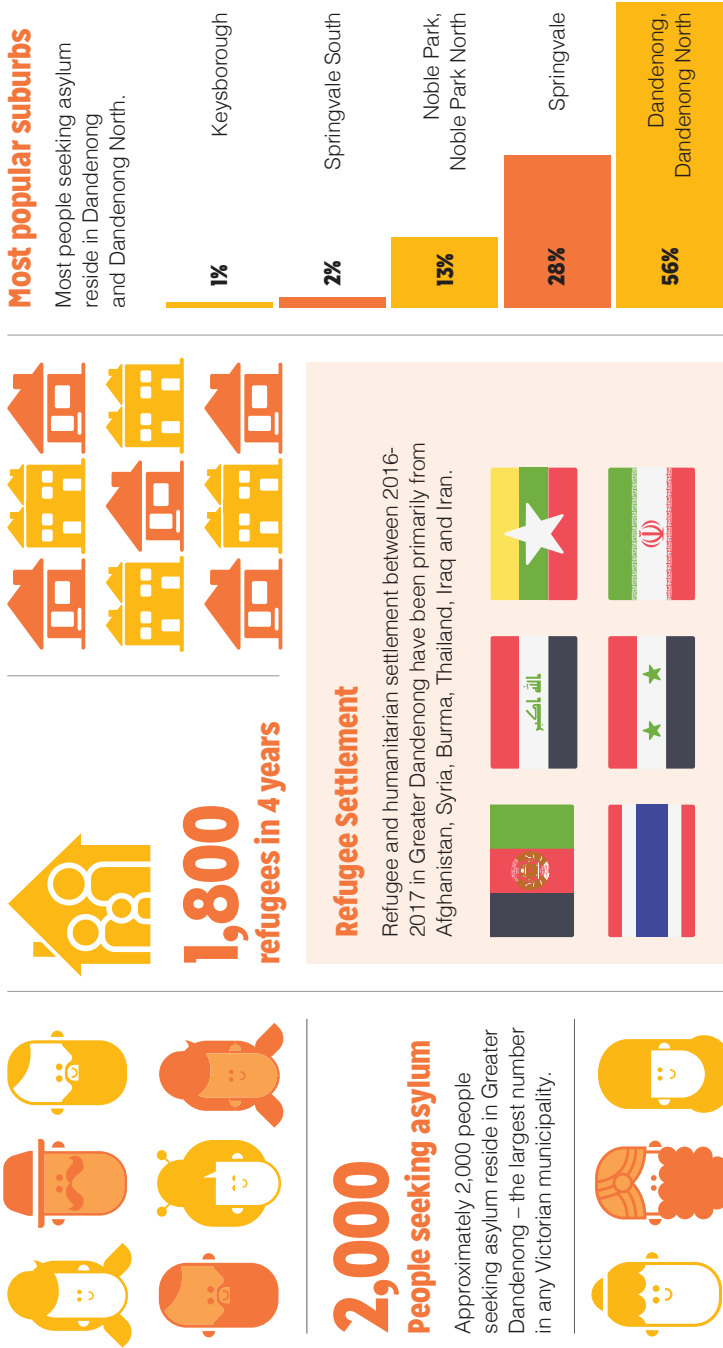
Collaboration between Council, agencies and volunteer groups in our working groups provides us the opportunity to work together, identify emerging issues and identify further opportunities for teamwork to improve services provided for people seeking asylum and refugees.

Updates on the activities of the working groups will be reported back to the Asylum Seeker and Refugee Communities Advisory Committee.



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)







Demographic overview



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

What are the priorities?

Through collaboration with community members and service providers, a working group and the Asylum Seeker and Refugee Communities Advisory Committee six areas of concern for people seeking asylum and refugees were identified.

| | | |
|--|--|---|
|  1. Social Inclusion Support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees. |  2. Housing Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum. |  3. Planning and Collaboration Ensure facilities are useful for people seeking asylum and refugee communities. Build platforms for regional leadership and action on people seeking asylum and refugee issues. |
|  4. Employment and Education Provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector. |  5. Advocacy Proactively respond to people seeking asylum and refugees through advocacy priorities. |  6. Health Create rewarding healthy and socially connected lives for people seeking asylum and refugees. |

GREATER DANDENONG PEOPLE SEEKING ASYLUM AND REFUGEES ACTION PLAN 2018-2021

9

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Part A Ongoing actions

Action Area 1 Social Inclusion

Support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.

| Action | Output | Outcome | Lead Responsibility |
|---|--|--|--|
| 1.1 Promote the City of Greater Dandenong as welcoming and inclusive to people seeking asylum and refugees. | <p>1.1.1 Continue to promote Greater Dandenong as a welcoming place for people seeking asylum and refugees using a range of targeted communication methods. For example:</p> <ul style="list-style-type: none"> • Promotional tools such as public banners • Displays in public spaces such as libraries and other Council Buildings • Local stories in 'The City' magazine. <p>1.1.2 Continue inclusion of people seeking asylum and refugees through events that are accessible to the community.</p> | The municipality is widely promoted as a welcoming place for people seeking asylum and refugees. | City of Greater Dandenong (Community Development and Media & Communications) |
| | <p>1.1.3 Actively promote Greater Dandenong as a Refugee Welcome Zone.</p> | <p>People seeking asylum and refugees are considered and included in activities, information and promotions throughout the City of Greater Dandenong.</p> <ul style="list-style-type: none"> • Broad promotion of Greater Dandenong as a Refugee Welcome Zone • Participation in Refugee Welcome Zone state-wide and national activities • Recognition at events and in speeches. | City of Greater Dandenong (Community Development and Media & Communications) |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 1 Social Inclusion (continued)

| Action | Output | Outcome | Lead Responsibility |
|--------|---|---|---|
| | 1.1.4 Service agencies and local volunteer groups develop, update, coordinate and distribute welcome materials and local familiarisation information. | Specific welcome materials for people seeking asylum and refugees are included in local orientation packs and circulated through a range of local channels. | City of Greater Dandenong (Community Development and Media & Communications) All agencies & volunteer groups |
| | 1.1.5 Ensure that information is relevant and accessible to people seeking asylum and refugees. | Information is available in appropriate languages and formats and is available widely. | City of Greater Dandenong (Community Development and Media & Communications) |
| | 1.2 Promote positive messages about people seeking asylum and refugees and their contribution to the community. | | All Agencies |
| | 1.2.1 Continue to support community leaders to speak publicly about people seeking asylum and refugees. Articles in 'The City' magazine and shown on the Harmony Square Big screen. | Community leaders supported to speak publicly and positively about people seeking asylum and refugees. | City of Greater Dandenong (Community Development and Media & Communications) |
| | 1.3 Provide opportunities for creative expression and skill development. | | |
| | 1.3.1 Provide opportunities for people seeking asylum and refugees to use artistic skills and exhibit or perform as a means to develop their skills, and build creative expression. | People seeking asylum and refugees with artistic abilities/interests engaged and supported by an artist in residency program or other means. | City of Greater Dandenong (Community Arts, Culture and Library Services) All agencies |
| | 1.4 Encourage people seeking asylum and refugees to participate in local community life and in leadership roles. | | |
| | 1.4.1 Continue to work with local agencies to identify and up skill people seeking asylum and refugee backgrounds to develop their leadership capabilities, opportunities and roles. | Local leadership positions are filled by people seeking asylum and refugee backgrounds. | City of Greater Dandenong (Community Development and Media & Communications) |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 2 Housing

Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum.

| Action | Output | Outcome | Lead Responsibility |
|--|--|--|--|
| 2.1 Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for vulnerable people including people seeking asylum and refugee communities. | 2.1.1 Continue to implement the Greater Dandenong Housing Strategy and provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents. | <ul style="list-style-type: none"> Increased social and affordable housing for people seeking asylum and refugees. Greater Dandenong Housing Strategy 2014-24 implemented. Asylum Seeker and Refugee Advisory Committee and Working Group members to be engaged in the strategy review. | City Planning, Design and Amenity (with assistance from Community Development) |

Action Area 3 Planning & Collaboration

Ensure facilities are useful for people seeking asylum and refugee communities. Build platforms for regional leadership and action on people seeking asylum and refugee issues.

| Action | Output | Outcome | Lead Responsibility |
|---|--|---|---|
| 3.1 Ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees. | 3.1.1 Maintain and continually improve library services, internet access and English as an additional language resource. | People seeking asylum increasingly access library resources and participate in tailored activities. | City of Greater Dandenong (Library Services) |
| | 3.1.2 Provide opportunities for meaningful and active engagement to occur at Council and community run facilities and services (such as community based English classes, small group conversation and mentoring). | Public spaces for language classes mapped and published and widely distributed. | City of Greater Dandenong (Community Development, Facilities and Recreation and Library Services) |
| | | | All agencies Neighbourhood Houses |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 3 Planning & Collaboration (continued)

| Action | Output | Outcome | Lead Responsibility |
|---|--|--|---|
| | 3.1.3 Provide information about the availability of accessible and affordable local meeting spaces and other opportunities for people seeking asylum and refugees and the volunteers working with them. | Information regarding accessible facilities and services is developed, published and widely distributed. | City of Greater Dandenong (Community Development) All agencies Neighbourhood Houses |
| 3.2 Determine potential opportunities for greater partnerships between agencies, Neighbourhood Houses, schools and community groups to improve people seeking asylum and refugee's access to community facilities. | 3.2.1 Continue to improve access to facilities and services for agencies that support people seeking asylum and refugees within Greater Dandenong. | Facilities and services are assessed for capacity to meet the needs of service providers and people seeking asylum. | All agencies Neighbourhood Houses Schools |
| 3.3 Work with partners to undertake local research and disseminate appropriate publications and information to assist with planning and delivery of services to people seeking asylum. | 3.3.1 Support local evidence based planning processes to identify and address the needs of people seeking asylum and refugees. | <ul style="list-style-type: none"> Local research data credibility and relevance is continually improved. Local service provider responses are well planned and collaborative. | City of Greater Dandenong (Community Development) All agencies |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 4 Employment & Education

Provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector.

| Action | Output | Outcome | Lead Responsibility |
|--|---|--|---|
| 4.1 Build linkages to foster access to education and other pathways for people seeking asylum and refugees. | 4.1.1 Promote existing scholarship opportunities, and affordable training options. 4.1.2 Support young people in the transition to further education and/or employment. | Information about educational opportunities published and distributed to people seeking asylum and refugees. <ul style="list-style-type: none"> Greater Dandenong Youth Strategy 2016-19 implemented. Schools and youth services are more aware of the access challenges and scholarship opportunities Improved transition experienced by young people seeking asylum and refugees to further education of employment. | City of Greater Dandenong (Community Development) All agencies City of Greater Dandenong Youth Services All agencies working with young people seeking asylum |
| 4.2 Build linkages between communities, business, local organisations and government to enhance skills and increase employment opportunities. | 4.2.1 Work with Greater Dandenong South East Business Networks and Education Taskforce as an existing platform for engaging with regional employers to identify opportunities to build connections between refugee communities and business. 4.2.2 Support the Asylum Seeker and Refugees Communities Advisory Committee and its working groups to facilitate information sharing and coordinate planning to increase the employment of people seeking asylum. | Demonstrated work with the business community to provide opportunities for people seeking asylum (who have work rights) and refugees. Increase employment opportunities for people seeking asylum in the Dandenong municipality. | City of Greater Dandenong (South East Business Networks) City of Greater Dandenong (Community Development) Asylum Seeker and Refugee Communities Advisory Committee |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 4 Employment & Education (continued)

| Action | Output | Outcome | Lead Responsibility |
|---|--|---|--|
| 4.3 Provide opportunities to increase English language skills and improve literacy levels. | 4.3.1 Continue to provide opportunities for English language enhancement for women through playgroup programs and where child care can be provided. 4.3.2 Industry Specific English Language SEL courses to complement employment opportunities in the CGD. | Improved English language skills and literacy levels. Guide to English language and literacy options provided on Council's website and through libraries. Increase in job matches particularly in areas of skill demand and growth areas such as Healthcare and Social Assistance, Construction, Retail and Hospitality. | City of Greater Dandenong (Community Development and Library Services) |
| 4.4 Link organisations supporting people seeking asylum and refugees (who have work rights) to the Social Enterprise network. | 4.4.1 People seeking asylum and refugees have access to pathways, advice and opportunities for social enterprises. | <ul style="list-style-type: none"> Enterprises for people seeking asylum and refugees Funding opportunities pursued Increased participation in social enterprise activities. | City of Greater Dandenong (Economic Development Unit) All agencies |
| 4.5 Encourage and support local agencies and groups to provide volunteering opportunities for people seeking asylum. | 4.5.1 Work through established local networks and services (e.g. Greater Dandenong Volunteer Resource Service) to identify support and training needs in respect of engaging people seeking asylum as volunteers and organise activities to meet those needs. | People seeking asylum have increased opportunities to volunteer. | Greater Dandenong Volunteer Resource Service |
| 4.6 Ensure that cultural competency training which is provided to local service agency staff is tailored and available for volunteers. | 4.6.1 Provide cultural competency training (including information about the use of interpreters and translations) to small volunteer based organisations. | Cultural competency training is delivered to volunteers and staff and is available outside of standard business hours. | City of Greater Dandenong (Community Development) |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 5 Health

Create rewarding, healthy and socially connected lives for people seeking asylum and refugees.

| Action | Output | Outcome | Lead Responsibility |
|--|--|---|---|
| 5.1 Improve the health and wellbeing of people seeking asylum and refugees through collaborative planning and enhancing health services and opportunities. | 5.1.1 Ensure that people seeking asylum and refugees can access various fitness, recreational activities and health services. | People seeking asylum can access various fitness, recreational activities and health services. | City of Greater Dandenong (Community Development) Health support service's |
| | 5.1.2 Encourage and support local community groups and organisations (such as sports clubs) to work with people seeking asylum and refugee communities. | <ul style="list-style-type: none"> People seeking asylum have opportunities to participate in programs which improve their personal health and wellbeing. Access to health and wellbeing programs is actively promoted. | City of Greater Dandenong (Community Development and Sport and Recreation.) Local sporting clubs |
| | 5.1.3 Encourage community based and collaborative approaches to the provision of material aid and food that responds to the evolving needs of people seeking asylum and refugees within Greater Dandenong. | <ul style="list-style-type: none"> Enhanced coordination and collaboration within Material Aid providers. Material Aid Network reviewed and modified. | City of Greater Dandenong (Community Development) Agencies and volunteer groups providing material aid |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 6 Advocacy

Proactively respond to people seeking asylum and refugee through advocacy priorities

| Action | Output | Outcome | Lead Responsibility |
|---|--|---|---|
| 6.1 Take a proactive role in advocating for policy changes and additional resourcing and supports for people seeking asylum living in the community. | 6.1.1 Where appropriate, participate in regional activities and advocacy opportunities which provide improved service outcomes within Greater Dandenong. | <ul style="list-style-type: none"> • Service humanitarian outcomes for people seeking asylum living in Greater Dandenong • Improved housing, employment, education, financial support and health outcomes for people seeking asylum living in Greater Dandenong. | City of Greater Dandenong (Community Development) All Agencies |
| | 6.1.2 Advocate and lobby Federal and State governments through various activities which will aim to influence political, economic and social systems (e.g. housing, employment, education, financial support and health). | <ul style="list-style-type: none"> • Provide advocacy information to other agencies to enable better decision making and influence • Dissemination of advocacy position to all other Victorian Councils and the media where appropriate • Participation in regional activities and advocacy opportunities. | City of Greater Dandenong (Community Development) All Agencies |
| | 6.1.3 Advocate to Federal and State governments to support via funding and assistance to local service providers to maintain and expand their material aid services and support to people seeking asylum and refugees. | <ul style="list-style-type: none"> • Improved funding for material aid services in Greater Dandenong assisting people seeking asylum and refugees. | City of Greater Dandenong (Community Development) All Agencies |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Part B Specific, measureable, time-limited actions

The following are priority areas to be delivered over a 12 month period.

Action Area 1 Social Inclusion

Support the development of inclusive, respectful and equitable communities for people seeking asylum and refugees.

| Action | Output | Outcome | Lead Responsibility | Timeframe |
|---|---|---|---|-------------|
| 1.1 Promote the City of Greater Dandenong as welcoming and inclusive to people seeking asylum and refugees. | <p>1.1.1 Welcome materials and orientation pack focus tested with community members, volunteers and local ethno specific agencies.</p> <p>1.1.2 Interactive activities at two major Council events in 2018.</p> | <ul style="list-style-type: none"> Local orientation packs and welcome materials updated and reflective of community's literacy and community needs. Understanding of the lives and experiences of people seeking asylum. | City of Greater Dandenong (Community Development) All agencies | End of 2018 |

Action Area 2 Housing

Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for people seeking asylum.

| Action | Output | Outcome | Lead Responsibility | Timeframe |
|---|---|--|--|-------------|
| 2.1 Advocate for adequate resource allocations and innovative approaches to improve accessibility to short and long term local housing options for vulnerable people including people seeking asylum and refugee communities. | <p>2.1.1 Investigate opportunities for creating social housing for vulnerable groups (including people seeking asylum and refugee communities) above Council car parks or other Council properties including actively seeking partnerships with State Government or non-profits.</p> | <ul style="list-style-type: none"> Information about the feasibility of these social housing options and potential next steps to implement is presented to Council. | City Planning, Design and Amenity (with assistance from Community Development) | End of 2018 |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 3 Planning & Collaboration

Ensure facilities are useful for people seeking asylum and refugee communities. Build platforms for regional leadership and action on people seeking asylum and refugee issues.

| Action | Output | Outcome | Lead Responsibility | Timeframe |
|---|--|---|---|-------------|
| 3.1 Assist material aid providers to coordinate their support of people seeking asylum and refugees communities. | 3.1.1 Asylum Seeker and Refugee Communities Advisory Committee working group is established to achieve a solution to the distribution of material aid for people seeking asylum and refugees. | <ul style="list-style-type: none"> Proposed solution is implemented by the appropriate service providers. | City of Greater Dandenong (Community Development) | End of 2018 |
| 3.2 Ensure that facilities and services provide a safe and welcoming place for people seeking asylum and refugees. | 3.2.1 Conduct an audit of Council Customer Service Centres, utilising anonymous community members. | <ul style="list-style-type: none"> Quality improvements tasks are identified and implemented to enhance a welcoming environment of Council Customer Service Centres. | City of Greater Dandenong (Community Development) | End of 2018 |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 4 Employment & Education

Provide local employment, educational and volunteering opportunities for people seeking asylum and refugees, and maximise accessibility to the formal employment sector.

| Action | Output | Outcome | Lead Responsibility | Timeframe |
|---|--|---|---|-------------|
| 4.1 Support employment opportunities for difficult to employ cohorts. | 4.1.1 People seeking asylum employment prototype funded and implemented. | <ul style="list-style-type: none"> Establish a model that can be used ongoing to assist employment opportunities for people seeking asylum and refugees. | City of Greater Dandenong (Community Development and Greater Dandenong Business Unit) | End of 2018 |
| 4.2 Establish co-ordinated Local Learning Network (LLN) and employability skills training information. | 4.2.1 Encourage all agencies promoting LLN and employability skills to collaborate to ensure access across the municipalities in daytime, evening and weekend programs operating both part time and fulltime. 4.2.2 Collaborate and disseminate accurate and impartial information about LLN programs and pathways to employment. | <ul style="list-style-type: none"> Work experience leading to employment. | All agencies City of Greater Dandenong (Community Development) | End of 2018 |
| 4.3 Research and promote employment programs for people seeking asylum who have work rights including new potential opportunities. | 4.3.1 Further analysis for matching of employment opportunities and works readiness of people seeking asylum. | <ul style="list-style-type: none"> People seeking asylum and refugees are well informed and have access to information about the LLN. | All agencies City of Greater Dandenong (Community Development) | End of 2018 |
| | 4.3.1 Further analysis for matching of employment opportunities and works readiness of people seeking asylum. | <ul style="list-style-type: none"> Local service provider responses are well planned and collaborative. | All agencies City of Greater Dandenong (Community Development) | End of 2018 |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Action Area 5 Health

Create rewarding, healthy and socially connected lives for people seeking asylum and refugees.

| Action | Output | Outcome | Lead Responsibility | Timeframe |
|--|--|--|--|-------------|
| 5.1 Provide the information and resources required to assist people seeking asylum and refugees to make choices about their health and health care. | 5.1.1 Information about health and mental health supports is available and meets the communication and literacy needs of community members. | <ul style="list-style-type: none"> Information about available health and mental health services and important messages regarding accessing supports is available in 'welcome materials' as well as at the Council Customer Services Centres and external facilities. | City of Greater Dandenong (Community Development and Media and Communications in partnership with Monash Health and enliven) | End of 2018 |

Action Area 6 Advocacy

Proactively respond to people seeking asylum and refugee through advocacy priorities.

| Action | Output | Outcome | Lead Responsibility | Timeframe |
|--|---|--|---|-------------|
| 6.1 Take a proactive role in advocating for additional public transport resources. | 6.1.1 Advocate to the Minister of Public Transport through various activities which will aim to increase the public transport infrastructure and frequency within Greater Dandenong. | <ul style="list-style-type: none"> Advocacy documents prepared and forwarded to the relevant Minister(s). | City of Greater Dandenong (Community Development) | End of 2018 |
| 6.2 Take a proactive role in advocating for policy change for people seeking asylum in relation to visas. | 6.2.1 Advocate to Federal and State Government through various activities which will enable people seeking asylum and refugees to have access to better rights. | <ul style="list-style-type: none"> People seeking asylum will have access to work rights, Medicare and Status Resolution Support Services Payment at all stages of their claim for protection. Temporary protection visas to be abolished and all people found to be refugees to be granted permanent protection and family reunion. People on temporary visas will have equal access to higher education, apprenticeships and disability support services to those with permanent residency. | All agencies City of Greater Dandenong (Community Development) | End of 2018 |

CITY OF GREATER DANDENONG

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)

Appendix

Appendix A
Strategies and Plans

The strategies and plans that have helped inform this People Seeking Asylum and Refugee Action Plan:

- Asylum Seeker and Refugee Communities Action Plan 2014-17
- Community Wellbeing Plan 2017-2021
- Council 2017-2021
- Greater Dandenong Housing Strategy 2014-2024
- Imagine 2030

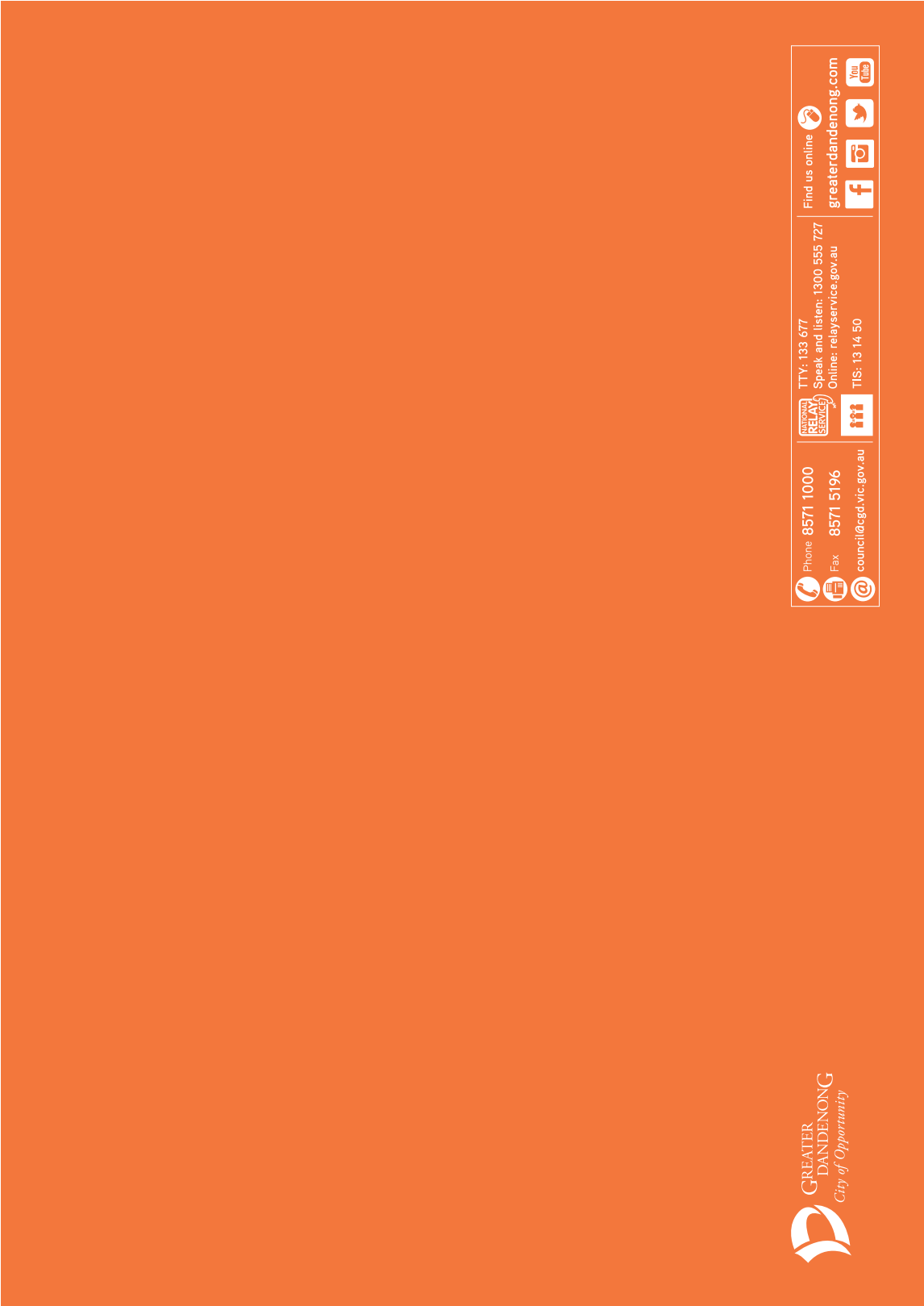
Appendix B
Partners and Stakeholders

| | |
|---|---|
| AMES Australia | Friends of Refugees |
| Asylum Seeker Resource Centre | Life Without Barriers |
| Avocare | Monash Health |
| Brotherhood of St Laurence | Red Cross |
| Chis olm Institute of TAFE | South East Community Links |
| Dandenong Neighbourhood House | Southern Migrant and Refugee Centre |
| Department of Education and Training | Springvale Learning and Activity Centre |
| Department of Premier and Cabinet enliven | Springvale Monash Legal Service |
| | Springvale Neighbourhood House |
| | Wellsprings for Women |

2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



2.5.2 Asylum Seeker and Refugee Plan and Action Plan Review (Cont.)



 Phone 8571 1000

 Fax 8571 5196

 council@cgd.vic.gov.au

 TTY: 133 677

 Speak and listen: 1300 555 727

 Online: relay.service.gov.au

 TIS: 13 14 50

 Find us online

 greaterdandenong.com







2.5.3 List of Registered Correspondence to Mayor and Councillors

| | |
|----------------------|---|
| File Id: | qA283304 |
| Responsible Officer: | Director Corporate Services |
| Attachments: | Correspondence Received 5–16 March 2018 |

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 5-16 March 2018.

Recommendation

That the listed items provided in Attachment 1 for the period 5-16 March 2018 be received and noted.

MINUTE 604

Moved by: Cr Angela Long
Seconded by: Cr Heang Tak

That the listed items provided in Attachment 1 for the period 5-16 March 2018 be received and noted.

CARRIED

2.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND
COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED 5 - 16
MARCH 2018**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 05/03/18 & 16/03/18 - for officer action - total = 2

| Correspondence Name | Date Created | Objective ID | User Assigned |
|---|--------------|--------------|----------------------------|
| Letter from Shadow Minister for Local Government requesting Council's submission responding to the exposure draft of the Local Government Bill. | 14-Mar-18 | fa138934 | Corporate Services |
| Inquiry from user of Jan Wilson Community Centre regarding the funding of gym equipment. | 9-Mar-18 | A4864286 | Civic Facilities |
| Letter to the Mayor from young student in Sri Lanka inviting Mayor to visit her home and provide assistance. | 6-Mar-18 | fa138618 | Mayor & Councillors Office |

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 05/03/18 & 16/03/18 - for information only - total = 2

| Correspondence Name | Date Created | Objective ID | User Assigned |
|---|--------------|--------------|----------------------------|
| Response to Mayor's letter from Greyhounds Entertainment regarding their renewal of existing gaming machine entitlements. | 8-Mar-18 | A4861397 | Mayor & Councillors Office |
| Letter of acknowledgement from the Minister for Regional Development regarding Council's support for a third airport in Melbourne's South East. Letter has been forwarded to Minister for Planning. | 8-Mar-18 | A4861398 | Mayor & Councillors Office |

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Locality Plan

Report Summary

This report seeks endorsement of the renaming of Dawn Reserve, located on the corner of Sunset Grove in Dandenong, to Custerson Reserve.

Recommendation Summary

This report recommends that Council endorses the proposed name of Custerson Reserve for the land currently known as Dawn Reserve and undertakes the required community consultation regarding the new name for a period of 30 days.

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)**Background**

27-35 Dawn Avenue, Dandenong (cnr Sunset Grove) is currently known as Dawn Reserve and was named by default due to its location on Dawn Avenue. It is a small and pleasant reserve of approximately 910 square metres that provides children's playground equipment, a picnic area and pedestrian walkways from Conway Street through to Sunset Grove for the local community (see Attachment 1).

In 2012, Cr Matthew Kirwan expressed a desire for the reserve to be named after local identity Des Custerson (Desmond Ignatius Custerson). At that time, Council did not pursue the naming proposal as naming the reserve after Des Custerson would conflict with the principles of the Guidelines for Geographic Place Names Victoria 2010.

Des Custerson passed away in April 2016. Des was a well-known Dandenong identity and, with his wife Maureen, started the Chubbies Dance Band. They remained the core members of the band for 50 years. The Chubbies Dance Band played at the old Workingman's Club in Dandenong and was the first band to play there when it was renovated. The band was the heart and soul of the well-known Lyndale Dance and raised funds for the Dandenong & District Hospital for 28 years. The band also played at dances all over Victoria to raise funds for charities such as the Make-A-Wish Foundation, Yooralla, the Helicopter Search & Rescue Service and local churches and communities. Des played the last gig with the Chubbies Dance Band at aged 84.

Des also had a long association with the St Mary's Parish Football Club (he coached the Midgets for almost 15 years) and the Dandenong Football Club, through his son Neil. Des and Maureen lived in Sunset Grove, Dandenong for over 25 years with their five children. They were well known and respected in the local community. Des and Maureen embraced the diversity of Dandenong and always welcomed new migrants to the area. He was a gentle and ethical man that shared his love of Dandenong and football with his neighbours.

Councillors have now requested that the renaming proposal is pursued to honour the contributions Des made to the local and wider community of Dandenong.

Three pieces of work set the standard for how Council, a naming authority, can name a place in Victoria. The naming of places must adhere to the legislation prescribed by the *Geographic Place Names Act 1998* and subsequently the guidelines set out in "*Naming Rules for Places in Victoria*". Council also has a policy on the Naming of Places and Naming and Numbering of Roads which basically defers to the "*Guidelines for Geographic Place Names Victoria 2010*", the publication that has now been replaced by the 2016 version "*Naming Rules for Places in Victoria*" (previously mentioned).

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

The *Naming Rules for Places in Victoria (2016)* require that the proposed renaming of a place be endorsed by Council and that consultation with the community is undertaken according to the guidelines outlined in sections 4 & 7. Proposed names must also adhere to the general principles outlined in section 2 which ensure that no ambiguity, confusion, errors or discrimination are caused by the renaming process. In particular, Principle H prescribes the guidelines for the use of commemorative names such as what is proposed in this report. The names of people still alive must be avoided and surnames should only be used (avoiding the use of given names along with the surname). Initials of a given name within a proposal will not be accepted by the Registrar of Geographic Names.

A request for “in principle” support for a place name has been lodged with the Registrar of Geographic Names but at the time of writing this report, Council had not received a response. It is anticipated that the name will be accepted by the Registrar as it complies with the naming principles outlined in *Naming Rules for Places in Victoria (2016)* and the name of “Custerson” is not used anywhere else within the municipality to name a place or street.

Given the profile of Des Custerson within the community and the location of the subject reserve (near where the Custerson family lived for a significant time), it is appropriate that Dawn Reserve be named after Des Custerson.

Proposal

It is proposed that Dawn Reserve, located at 27-35 Dawn Avenue, Dandenong be renamed Custerson Reserve and that the required community consultation be commenced.

Community Plan ‘Imagine 2030’ and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan ‘Imagine 2030’. This report is consistent with the following community visions:

Community Plan ‘Imagine 2030’**People**

- *Pride* – Best place best people
- *Outdoor Activity and Sports* – Recreation for everyone

Place

- *Sense of Place* – One city many neighbourhoods
- *Appearance of Places* – Places and buildings

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

Opportunity

- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A creative city that respects and embraces diversity

Related Council Policies

This report complies with Council's Naming of Places and Naming and Numbering of Roads Policy.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

Some expense will be involved in the consultation phase of this proposal and any new signage required at the reserve once the process is completed. However these costs can be accommodated within current budget allocations.

Consultation

Councillors discussed this naming proposal at Councillor Briefing Sessions held on 12 November 2012 and 17 July 2017. Advice has been sought from the Office of Geographic Names prior to the production of this report.

The proposal was discussed at length by telephone with Rosemary Ahrens, the daughter of Des and Maureen Custerson and briefly with Maureen Custerson on 9 March 2018. The family is fully supportive of the name change and provided Council with the history of Des' contributions to the local community which are outlined in this report.

Section 7 of the *Naming Rules for Places in Victoria (2016)* requires a Naming Authority (Council) to undertake consultation. As the proposed renaming does not affect individual addresses it is proposed to advertise the new name in the local newspapers circulating in the area and support that advertising with letters to residents in the immediate vicinity of the reserve, on Council's website and through social media. Any objections will be considered for a period of 30 days. If no valid objections are received, the name will be submitted for final approval by the Registrar of Geographic Names and changes made to the VicNames register. If any objections are received a further report will be submitted to Council for consideration of those objections and further public consultation may be required.

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

Recommendation

That Council:

1. **endorses that the reserve located at 27-35 Dawn Avenue, Dandenong, be renamed from Dawn Reserve to Custerson Reserve; and**
2. **officers undertake the required community consultation outlined in this report and submit an application seeking adoption of the name Custerson Reserve to the Office of Geographic Names once that consultation has been completed.**

MINUTE 605

Moved by: Cr Matthew Kirwan

Seconded by: Cr Roz Blades AM

That:

1. **Council officers submit an “In Principle Support Request Form” to the Office of Geographic Names to rename the reserve located at 27-35 Dawn Avenue, Dandenong from Dawn Reserve to Des Custerson Reserve;**
2. **if the Office of Geographic Names is supportive of the name Des Custerson Reserve, Council endorses that the reserve located at 27-35 Dawn Avenue, Dandenong be renamed from Dawn Reserve to Des Custerson Reserve;**
3. **if the Office of Geographic Names is NOT supportive of the name Des Custerson Reserve, Council endorses that the reserve located at 27-35 Dawn Avenue, Dandenong be renamed from Dawn Reserve to Custerson Reserve; and**
4. **Council officers undertake the required community consultation outlined in this report and submit an application seeking adoption of the Council-endorsed name of the reserve to the Office of Geographic Names once that consultation is completed.**

CARRIED

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

OTHER

**PROPOSED RENAMING OF DAWN RESERVE, 27-35 DAWN AVENUE,
DANDENONG**

ATTACHMENT 1

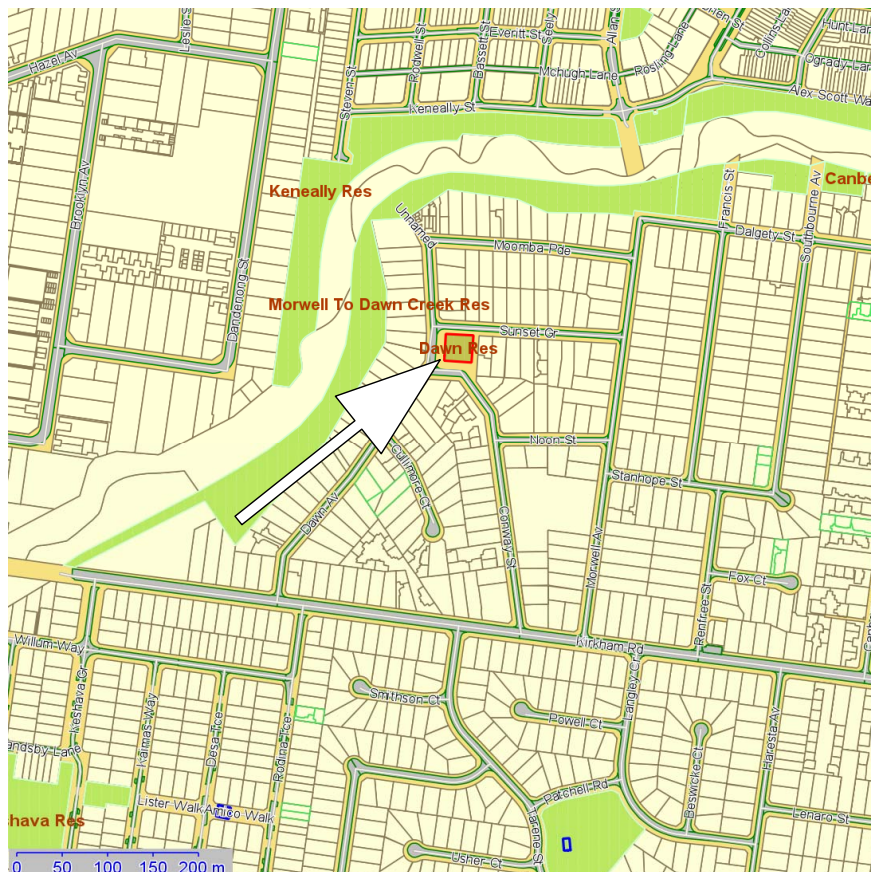
LOCALITY PLAN

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.4 Proposed Renaming of Dawn Reserve, 27-35 Dawn Avenue, Dandenong (Cont.)

Attachment 1 – Locality Plan



2.5.5 Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018

File Id: fA25545

Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions in March 2018.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

2.5.5 Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018 (Cont.)**Matters Presented for Discussion**

| Item | | Briefing Session |
|----------|--|----------------------|
| 1 | <p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) Fire at Council reserve over the weekend damaging 15 native trees (which will survive) but with no other assets damaged.</p> <p>b) Recycling assistance package from the Government will be received until the end of June 2018 (CONFIDENTIAL).</p> <p>c) Councillor bus tours scheduled for later in the month.</p> <p>d) Community Support Grant request required for April function (before grants will be formally considered) – Cr Chea disclosed a conflict of interest in this item.</p> <p>e) Equipment available at the Jan Wilson Community Centre for users.</p> <p>f) Agenda items for the Council meeting of 13 March 2018.</p> | 13 March 2018 |
| 2 | <p><i>Parking Workshop (CONFIDENTIAL in part)</i></p> <p>Councillors were provided with an update on recent parking survey data, current management initiatives and future parking provisions for the Dandenong, Springvale and Noble Park activity centres. Council support was sought to continue the new and current management practices pertaining to parking in activity centres.</p> | 19 March 2018 |
| 3 | <p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) the proposed Keysborough Community Hub;</p> <p>b) AutumnFest and its promotion; and</p> <p>c) Agenda items for the Council meeting of 26 March 2018.</p> | 19 March 2018 |

Apologies

- Councillor Matthew Kirwan and Councillor Heang Tak submitted apologies for the Councillor Briefing Session on 13 March 2018.
- Councillor Zaynoun Melhem and Councillor Loi Truong submitted apologies for the Councillor Briefing Session on 19 March 2018.

2.5.5 Report on Matters Discussed at Councillor Briefing Sessions - 13 & 19 March 2018 (Cont.)

Recommendation

That:

- 1. the information contained in this report be received and noted; and**
 - 2. the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 1(b) & 2 by the Chief Executive Officer under Sections 77 and 89 of the Local Government Act remain confidential until further advisement unless that information was the subject of a subsequent Council report.**
-

Cr Tim Dark left the Chamber at 7:30pm.

MINUTE 606

Moved by: Cr Loi Truong
Seconded by: Cr Heang Tak

That:

- 1. the information contained in this report be received and noted; and**
- 2. the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 1(b) & 2 by the Chief Executive Officer under Sections 77 and 89 of the Local Government Act remain confidential until further advisement unless that information was the subject of a subsequent Council report.**

CARRIED

3 NOTICES OF MOTION

Nil.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

Cr Loi Truong left the Chamber at 7:32pm.

Comment

Cr Heang Tak

I would like to highlight an event I attended which was the Sri Lankan New Year along with the Mayor, Councillor Chea and Councillor Blades. It was well attended and also attended by the Ambassador, the High Commissioner and Members of Parliament. I thought the food, the entertainment and performances were fantastic and a great showcase for our multi-cultural community. I would like to congratulate the organiser, the volunteers and also to pass on thanks from the organiser to our Council for the kind assistance in providing assistance to help make yesterday's events possible. It was a fantastic day and the weather was also a blessing. I also take this opportunity to congratulate our Council and the Mayor, Councillor Chea who spoke well and representing Council at the event.

Cr Tim Dark returned to the Chamber at 7:34pm.

Comment

Cr Roz Blades AM

Last week, I met with Premier Daniel Andrews at Ross Reserve, Noble Park along with Council staff and the Mayor, Councillor Chea. The Premier's office contacted us to arrange the meeting to discuss submissions made by this Council for \$2 million towards an all abilities playground. I see this as a positive step and hopefully those funds will be forthcoming in the May Budget.

I also attended the Cambodian New Year celebrations at Springvale Town Hall with Councillor Dark, Councillor Tak and the Mayor, Councillor Chea. The Springvale Town Hall looked terrific and apparent why it is one of the iconic halls in Greater Dandenong when you see everyone in it with a working sound system and heating and cooling. It was a lovely night.

On Sunday 8 April 2018, I attended the Autumn Fest at Watcher Reserve, Keysborough. Over 3,000 people attended this event. This was followed by the Tamil New Year celebration at Greaves Reserve in Dandenong which was a phenomenal occasion put on by the Tamil community. All of the work they do is phenomenal and there were Federal and State Members of Parliament in attendance. The Governor of Sri Lanka attended this grand occasion and the Mayor, Councillor Chea spoke at the event.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

I am unsure if Councillors are aware of the Interfaith Network tours where people visit from all over the state and sometimes from interstate, to visit our temples and our places of worship that are organised by Helen Heath, Interfaith Network Development Officer. Helen does a phenomenal job in liaising between the network and all of the different temples and it is a highlight for our community in Greater Dandenong that she does that.

Question

Cr Roz Blades AM

I have a question from the Manager of the Noble Park Community Centre regarding the Ross Reserve Master Plan in relation to the carpark. The Manager is concerned about the lack of car parking as it relates to the community centre and aware that there is a Master Plan the Council are looking at. Can the parking issue part of this Master Plan be expedited?

Cr Loi Truong returned to the Chamber at 7:36pm.

Response

Jody Bosman, Director City Planning, Design and Amenity

As Councillor Blades pointed out, it is part of the Master Plan and within that Master Plan, there are a number of competing priorities with the provision of car parking for the community centre being one of them. Councillor Blades also mentioned that Council has over the last few months been strongly advocating for the all abilities playground and that is within the vicinity of the Noble Park Community Centre. The timing and delivery of that all abilities playground is dependent on the success of Council's advocacy and the development of the carpark. Any works in that area would have to be tied into the outcome of that advocacy so there would be no point in trying to deliver the carpark independent of a successful advocacy approach. We are awaiting the outcome of Council's advocacy to the State Government and in that regard I will keep all Councillors updated and how that will affect the time of a number of priorities, including parking at the community centre.

Question

Cr Roz Blades AM

Could Mr Bosman contact the Manager of the Noble Park Community Centre to explain that?

Response

Jody Bosman, Director City Planning, Design and Amenity

Yes.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Comment****Cr Roz Blades AM**

Tonight at the Drum Theatre the national television program 'Q&A' is being broadcasted and I am unsure what will be discussed there but I have something I would like to read for the media, for the people who watch the webcast and for the Council as well. We are Australia's most culturally diverse community and home to over 160,000 residents from 157 birthplaces. We have 57,000 households with 64 percent of our residents born overseas, 70 percent of residents speak languages other than English, 130 different languages are spoken and 2,000 asylum seekers living in Greater Dandenong, the highest in Victoria. Our residents represent 70 different faiths, we are home to 1525 businesses, there are 77,000 jobs and we have an annual output of \$28 billion. In Dandenong South, approximately 23,000 people are employed and we contribute \$3.2 billion to the regional economy.

Comment**Cr Tim Dark**

It is very exciting to see works occurring in Paperbark Ward and through the last budget, we were able to advocate for quite a few different policies in particular the Noble Park Reserve Nets which are now well and truly underway and are starting to look fantastic. We have also been able to finish and finalise the overall design for Yarraman Oaks Primary School's Early Learning Centre in Noble Park. This is a key part of Paperbark Ward located on the northern end and it is basically able to feed into schools, allowing them to have access to more buildings, while also allowing us to provide services a lot closer for a family unit to not have far to travel. It is very exciting to see that we have got a state-of-the-art and a very nicely designed facility that will be built shortly.

Question**Cr Tim Dark**

Recently I was alerted to the retirement of leading firefighter Ron Harris of the Springvale Fire Brigade after 37 years of service to the Brigade. Ron Harris was there when I first joined the Country Fire Authority (CFA). Over 37 years he has attended thousands of jobs within the City of Greater Dandenong and been well and truly a cornerstone of Springvale Fire Brigade. If there was anything you ever needed to know about the Keysborough, Noble Park or Springvale Fire Brigade areas, he was the walking encyclopaedia for information. I wish to congratulate him and request that a letter be sent from the Mayor congratulating him on his 37 years as a local firefighter.

This request was noted for further action.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Comment

Cr Tim Dark

Some great news has been received from the Victorian Parliament. I moved a Notice of Motion about the Charities Amendment Act whereby we wrote to the Members of Parliament expressing our concern for the Charities Amendment Act. This was going to rip thousands and thousands of dollars out of our local places of worship and it was very, very good to hear that the Bill that Ms Patten, an Australian Politician has moved, has been found unconstitutional. The reason it was found unconstitutional was because there are definitions and protections within the Australian Constitution about affecting any religious organisation. Thank you very much to my colleagues that did support the Charities Amendment Act and hopefully we will now see the end of that matter.

Question

Cr Maria Sampey

I attended a few functions during the week but the issue that I would like to discuss tonight is the new kitchen that is being built at the Jan Wilson Centre, Noble Park North. Last year an amount of \$300,000 was allocated towards the kitchen and was subsequently increased to \$315,000. What was the extra \$15,000 spent on?

Response

Julie Reid, Director Engineering Services

I will take that question on notice.

Question

Cr Maria Sampey

Various meetings occurred with community groups, caterers, myself and officers. When were the plans changed without notifying the groups and caterers of the changes?

Response

John Bennie PSM, Chief Executive Officer

Councillor Sampey had previously asked a number of these questions and it was my understanding that these were to be addressed at the Councillor Briefing Session on Monday 16 April 2018, so I aim for an answer to those questions to be provided on that night.

Question

Cr Maria Sampey

I would still like to ask the questions tonight and maybe answers can be provided at the Briefing. When the community group met, there was a pull down window that was going to be made smaller but now the roller door has been installed which was not discussed at the meeting. Why has a ledge been installed which is making it extremely hard for community groups to serve their meals and cups of tea because they cannot reach that small ledge? It does not comply with Occupational Health and Safety. Why was it installed when it was not there in the first place?

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response

Julie Reid, Director Engineering Services

I will take that question on notice.

Question

Cr Maria Sampey

Next to the stove near the door, a cupboard and bench were supposed to be installed. Who changed the plans because now there is an electrical cord for the two stoves on both sides which is exposed and may be an Occupational Health and Safety issue?

Response

Julie Reid, Director Engineering Services

I will take that question on notice.

Question

Cr Maria Sampey

The stainless steel tables that have been supplied must be of inferior stainless steel as in less than a month it is so severely scratched and looks absolutely disgusting. I had a look and I cannot believe how ruined it is. Also during rainy weather, rain came through the canopy above the stove which flooded the kitchen. This is the quality of the workmanship that we are putting up with. There are four fridges in the storeroom, so I do not know why there are four fridges. Why have two small double sinks been installed instead of two large double sinks that were supposed to be next to the stove so that big saucepans could be washed which was discussed at the time with community groups and caterers? The sink that was next to the window and next to the basketball area already had the plumbing there. It was discussed in meetings that was going to be where the fruit and vegetables were going to be washed and that sink has not even been installed. On the other side where you need the two big sinks for washing the saucepans, there are two little sinks for washing fruit and vegetables. It is not a workable kitchen. It was also discussed with community groups and caterers about cupboards being installed under the benches in the kitchen. Why were the cupboards not installed in the kitchen because there is only open shelving which is not workable for the community groups? One key has been allocated for all the cupboards. There are quite a few community groups and they all want their own key for their own cupboards and only one key has been allocated for all the cupboards. I think that when we are spending \$315,000 of ratepayer's money we need to get it right. Last year more than \$200,000 was spent on the Menzies Avenue kitchen and it is not workable either and we are allocating another \$50,000 to address the issues at that location.

Response

Julie Reid, Director Engineering Services

I have listened to the statements and will take the questions on notice.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Cr Roz Blades left the Chamber at 7:59pm.

Comment

Cr Zaynoun Melhem

We had a great week in the Silverleaf Ward. This is one of the most religious weeks for my faith, the Easter week over the last two weeks. I spent the majority of the two weeks at Easter prayers and it was throughout the whole municipality. We have quite a few Orthodox faiths in the City of Greater Dandenong and that includes a Serbian Orthodox, a Macedonian Orthodox, the Lebanese Orthodox and the Greek Orthodox. It was really good to go out there and see those community leaders that got together and it was a fantastic Easter weekend with many celebrations. Many of those Dandenong facilities were being utilised, including many of our community facilities for those celebrations and it was great to be a part of that. I wish everyone a Happy Easter and I hope their Easter and their year ahead will be as good as mine.

Comment

Cr Angela Long

This is one of the events that I have attended since my last formal meeting.

On Thursday 29 March 2018, I attended the Sandown Greyhounds for the Greater Dandenong Plate and Easter kids' fun night. It was a great night and thanks should go to the Sandown Greyhounds for putting on this event once again.

Comment

Cr Matthew Kirwan

A few comments regarding yesterday's Autumn Fest event before I turn to questions. I would like to publicly thank all the staff that worked on the event in terms of the range of the activities I thought was the best ever. I received great feedback from those that attended the event on the day but also people who shared their personal experiences with me on social media and by email that night. I received suggestions on things to improve, such as the festival being a little bit less spread out and more places to sit under the shade. It would have been great to have more signs with the program and to have some entertainment for residents without children. They were all minor issues compared to everything that was right about the event. I think the main thing that we need to work on now is how to promote the event better.

Question

Cr Matthew Kirwan

My first question relates to the Draft Urban Tree Strategy. How many responses did we receive to the new Draft Urban Tree Strategy, what were some of the common themes, what are the next steps and when do we think the Strategy will be coming to Council for adoption?

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response**Julie Reid, Director Engineering Services**

Yes the Draft Urban Tree Strategy called Greening Our City was well received by the community. We received a total of 77 submissions in response to it. Of these 77 submissions, 68 were of a similar nature and were in relation to the planting of more vegetation and the protection of existing vegetation including trees on private property. The other 9 submissions related to specific tree requests. Council staff are currently assessing the responses and will provide a report to Council in due course. No date has been set for that report back to Council yet but we will be scheduling that soon.

Question**Cr Matthew Kirwan**

My next question relates to a very topical matter on this Council with happily a bit of a different slant than normal. It is relating to our public toilets but it is about complaints that I have received from residents on how often they are cleaned. How often are the public toilets cleaned and can we please have a review of the cleaning cycles? I have received complaints that our public toilets are not clean enough, both the bowls and basins and also in terms of general use of the toilets. Menzies Avenue in Dandenong North and Douglas Street in Noble Park are particular examples but the problem is a general one.

Response**Julie Reid, Director Engineering Services**

The toilets are cleaned by Council's contractor and varies from a frequency of once per day to three times per day, seven days per week. The frequency of the cleaning program depends on the location and usage of the facility. The two toilets in question are cleaned with the following frequency; the Douglas Street toilet is cleaned three times per day seven days per week and in addition to this, the toilet block is also monitored and cleaned when required by Council's cleaning staff, twice daily between the scheduled contracted cleans. Menzies Avenue toilet is cleaned once per day seven days per week by our external contractor. These sites will be monitored to consider if the programs require adjusting. However, Council has not received any requests for cleaning over the past 12 months at either site apart from the retrieval of one syringe, removal of graffiti and the rectification of a plumbing matter.

Question**Cr Matthew Kirwan**

Can Councillors obtain details of the cleaning cycles for the other public toilets in the Municipality?

Response**Julie Reid, Director Engineering Services**

I will circulate that schedule.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Question****Cr Matthew Kirwan**

My next question refers to the earlier Item 2.4.1 - Community Engagement Policy. Now that the Community Engagement Policy has been endorsed, what is the time for a review of the Community Engagement Framework and supporting documents, including the terms of reference for advisory committees, terms of reference for community reference groups and guidelines for community forums and Ward meetings in particular; and or community engagement planned on those further documents, as mentioned previously? I think these mechanisms are working well but I have had particular suggestions for improvement. Some of these were expressed to me from Advisory Committee members themselves.

Response**Mick Jaensch, Director Corporate Services**

The timeline for the review of the Community Engagement Framework would be towards the back end of the 2018 calendar year. We are more than happy to engage with individual Councillors at an early point in the engagement process. We will look to meet one-on-one with interested Councillors and bring back the draft Community Engagement Framework towards the end of this year. At this stage there are not any plans to review the other associated documents that Councillor Kirwan has referred to. They may well be reviewed further into 2019 but there are no immediate plans to review those at this point.

Question**Cr Matthew Kirwan**

I had a resident contact me about littering and dumping of rubbish within the Meridian Estate so on Easter Monday I drove around the Estate. The resident was not wrong and there were a number of instances of dumping around the creek which I logged as Merit Requests. What was more noticeable was the amount of littering throughout the estate and the actual littering was the worst I had ever seen in Greater Dandenong both in the verges that take the place of nature strips in much of the estate but also in Keshava Reserve. The resident said a lot of this was to do with the overfilling of rubbish bins and there was plenty of evidence of this. I saw more overfull rubbish bins at the estate than I have seen in the rest of Greater Dandenong. Can Council do a targeted waste education campaign for that estate followed by some enforcement activities?

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Response****Julie Reid, Director Engineering Services**

Yes, Council officers will arrange an assessment of the Meridian Estate and Keshava Reserve and arrange the pickup of litter as soon as practicable. With regards to the public place litter, Meridian Estate and Keshava Reserve litter collection programs and public litter bin emptying is as follows: the Keshava Reserve's litter is picked up on a Monday morning on a monthly basis by Council's contractor in addition to the cyclic mowing where litter is picked up before the activity is commenced. In the Meridian Estate and Keshava Reserve, public litter bins are emptied weekly on Tuesday and Friday by Council's cleansing staff. Council's Litter Prevention officer will investigate the littering issues further and then in conjunction with Local Laws and cleansing staff put in place an appropriate education and compliance program.

Comment**Cr Matthew Kirwan**

Regarding Keshava Reserve, Dandenong, the littering was worse on the other side than where the playground and the bins were. That related to the overfilling of bins on the street that the wind had blown onto the reserve rather than necessarily just littering in the reserve itself.

Question**Cr Matthew Kirwan**

My next question relates to the story that was in the Dandenong Journal today. It is very concerning to note the situation that Avocare is in that was reported. I think all Councillors know the great work that they do assisting the disadvantaged, particularly the hungry in our community. Can we contact them to see how we can assist in their survival?

Response**Martin Fidler, Director Community Services**

Council's Economic Development Unit and South East Business Network have been in contact with Avocare to offer assistance and are utilising their extensive database to contact the businesses or the business community to request urgent assistance. Council's community funding team have also provided Avocare with information and assistance regarding the Council Grants Program. Community services staff are also providing advice regarding opportunities for co-location and partnerships with local organisations. We will continue to be in contact with Avocare and provide as much support and assistance as we can.

Question**Cr Matthew Kirwan**

Firework displays for events and I am talking about legal displays for community events, seem to be increasing in Greater Dandenong. I have been receiving complaints about them from two sources. One is from residents who are not getting notified as was the case on Saturday 24 March 2018, where there were fireworks at Sandown Racecourse and two residents had informed me that they were not notified. The area around Sandown Racecourse is an area where I often hear there are firework displays and people do not receive notifications. One resident has since been told by a staff member

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

- *"I have informed this event organiser that if it was found that no attempt was made to comply with the Council's firework police in regard to a letterbox drop, Council may look at limiting opportunities for his group to utilise fireworks at events for the foreseeable future."* I was very concerned when the resident told me this because the word was used that we only may look at limit at not supporting that event and I stress 'may restrict their opportunities', not that we were actually going to enforce our policy and prosecute. Secondly, regular event organisers who are doing the right thing are annoyed when there seems to be, in their minds, no consequences for event organisers who do not follow Council's policy. What enforcement takes place at events that do not follow the notification requirements? Over the last two years, how many fines did Council issue and if there have been no fines issued, why not?

Response

Jody Bosman, Director City Planning, Design and Amenity

Council's legal authority to control firework displays is set out in the *Summary Offences Act 1966*. The particular section in the Act reads, *"Any person who sets off fireworks in a public place without first obtaining the permission of the local authority is guilty of an offence."* There are no provisions in this section to enable Council to place conditions on that approval and therefore no capacity for Council to enforce any such conditions to prosecution. The only offence that can therefore be committed is to set off fireworks in a public place without first obtaining permission. There is no infringement penalty associated with that offence and it must therefore be prosecuted in the Magistrates' Court. If officers become aware of events occurring without permission, a prosecution will almost certainly follow provided evidentiary requirements are met. To answer Councillor Kirwan's question about prosecutions, over the last two years no such circumstances have arisen. We have received no evidence over the last two years that could lead to a prosecution. If officers become aware of a fireworks operator conducting an unauthorised event in contravention of any legal requirements or conditions, the course of action available could or would be to refuse that operator permission for future events. Before making such a decision however, officers need to follow the principles of natural justice by allowing the operator reasonable opportunity to explain the failure. After having followed that process and becoming satisfied that operator negligence was the cause of the failure, officers will take the appropriate action. As I stated earlier, there has been no evidence over the last two years that there has been a case to prosecute in the Magistrates' Court.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

Jody Bosman, Director City Planning, Design and Amenity mentioned Council's policy detailing certain distances away from the display, residents have to be notified of an upcoming display. Is that a guideline by Council that has no legal weight?

Response

Jody Bosman, Director City Planning, Design and Amenity

That is not a prosecutable offence, but again, my enquiries in preparation for tonight is that even the event that Councillor Kirwan mentioned on 24 March 2018, public notification did take place. I am not saying that these two particular people had their post boxes for whatever reason, missed or not missed, but the evidence that we have and our file notes show that in fact our policy and the notification requirements were complied with by the operator.

Question

Cr Matthew Kirwan

In the case of an event where it is proven that an event organiser has not notified residents, what can we do about it? Can we issue an infringement or refuse future events? Are there cases where we have found that notification has not been performed in the last 12 months where we have not issued a permit for an event for the following year?

Response

Jody Bosman, Director City Planning, Design and Amenity

We have not found a case in the last 12 months where that has happened but hypothetically where it does happen, one cannot prosecute and can only prosecute for failing to have applied for a permit. What it does mean is that the next time such an operator does apply for a permit Council could withhold granting such a permit under failure that they have not complied with Council policy. We do have that leverage in terms of future dealings with them but in terms of what we can prosecute before the Magistrates' Court, the letterbox drop would be Council's policy, the prosecution would be under the Summary Offences Act, failure, discharging fireworks without the authority of the Council.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

My final substantive question relates to questions I asked at the last Council meeting but also they are questions I have asked in some form or another since last November at various Council meetings. The last Council meeting, I mentioned three questions relating to waste energy via incineration regarding specific wording I put to the Metropolitan Wastes and Recovery Local Government Forum in February 2018 without a response at that time.

The questions were;

A) Arguably one of the challenges with the waste energy plan is that emissions can only be profiled once the input material, that is the feed-stock, has been determined in detail so, you need to have a pretty good idea of the percentages of plastic, paper, wood, being burnt, before the emissions can accurately be determined. Until then it is not difficult to make any public health assessments about possible emissions, is it?

B) How will the waste energy plants reduce greenhouse gases and thus be considered green energy that is often a claim from waste to energy to plants? Does it not depend on how the emissions are measured? Some argue that Carbon Dioxide (CO₂) produced by burning via mass like paper and wood should not be included when calculating greenhouse gas emissions from incineration because those emissions would have occurred anyway in the natural environment. If left to decompose naturally those emissions would look likely occur over many decades and not several hours.

C) Is there not a serious risk that building waste to energy plants reduce the level of recycling? Have we received an answer to those three questions yet from the Metropolitan Local Government Waste and Recovery Group or given any indication from them when we will receive an answer?

Response

Julie Reid, Director Engineering Services

Yes, this is a matter for the Metropolitan Waste and Resource Recovery Group to respond to. We have been in contact with their offices on a couple of occasions now and asked for a response to these questions. We have asked for them to come through before we are faced with having to sign a second Memorandum of Understanding in relation to this particular joint matter and once we receive these we will advise Council as soon as possible. We have not been given an indication as to when we are expecting the answers to those.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Jim Memeti

I have heard from a few residents regarding registering online and paying for animal registration. They tell me that they have had a few problems in trying to pay for it. Does Mick Jaensch, Director Corporate Services know of any problems that we have had?

Response

Mick Jaensch, Director Corporate Services

I am not aware and would be very keen to hear what the problems are and see what can be resolved.

Comment

Cr Jim Memeti

I would like to mention the question I raised last fortnight about installing a bus shelter on the corner of Hammond and Kirkham Road, Dandenong. I have received feedback that the shelter will be installed within a month. I am really happy that we will have that seat at the bus shelter soon.

Question

Cr Jim Memeti

We had a presentation last week and a concern to me is that fines issued in Greater Dandenong have increased 60 percent over the last 12 months. Can Councillors receive a breakdown of these fines?

Response

Jody Bosman, Director City Planning, Design and Amenity

I will take that question on notice.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Cr Tim Dark and Councillor Zaynoun Melhem left the Chamber at 8:12pm.

Comment

Cr Loi Truong

I would like to remind you about the opening of the new South Eastern Melbourne Vietnamese Associations Council (SEMVAC) office on Saturday 14 April 2018. They have sent out many invitations and we will strive to attend and encourage them to keep on doing what they have done to help the people in our communities.

Comment

Cr Youhorn Chea, Mayor

On Thursday 29 March 2018, I attended the Sandown Racing Club. Many children attended this Easter kid fun night which was a great event for residents and in particular the children.

I also met with the Premier Daniel Andrews at Ross Reserve, Noble Park along with Councillor Blades and Jody Bosman, Director City Planning, Design and Amenity to discuss the Master Plan.

On Saturday 7 April 2018, we celebrated not only the Cambodian New Year but also the New Year of the Indian, Sri Lankan, Laos, Thai, and Burmese communities. Approximately over 400 people attended Springvale Town Hall and as Councillor Blades mentioned earlier, the Hall is fantastic. I would like to thank all officers who have done such a great job. It is wonderful.

On Sunday 8 April 2018, I attended a parade event by the Sikh community. Over 1,000 people dressed in traditional dress in front of the Dandenong Plaza and also with Victoria Police who came together in their uniforms to parade from the Plaza to Dandenong Park. Later that day, I attended the Autumn Festival along with Councillor Kirwan, Councillor Dark, Councillor Blades, and Councillor O'Reilly. With over 1,000 people attending, it was a fantastic event with great weather on the day. Later that day, I attended the New Year event organised by the Sri Lankan community at the Dandenong Showgrounds. This also included the Tamil community and they worked together as one. It was a fantastic event with at least 2,000 people attending.

The Mayor then tabled the following events:

Tuesday, 27 March 2018

- Victoria Police - Southern Metropolitan Region Division 3 Award Ceremony

Thursday, 29 March 2018

- Sandown Greyhound Racing Club Greater Dandenong Plate and Easter Fun Night

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Friday, 30 March 2018

- Birthday celebration of Kwan Yin, Goddess of Mercy and Compassion and inauguration of the 12th Committee of The Chin Lien Chinese Association of Australia

Saturday, 31 March 2018 – Monday 2 April 2018

- World Khmer Conference, Dandenong

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice at the previous Council meeting. A copy of the responses is provided as an attachment.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

COUNCILLOR QUESTIONS TAKEN ON NOTICE

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Response | Summary of Response |
|-------------------------|-------------------|--|-------------------------------|------------------|---|
| 26/03/18 CQT5 | Cr Jim Memeti | Tatterson Park Tatterson Park, Keysborough is fantastic with over \$11 million dollars spent but people in the community ask me when is the synthetic pitch going to be ready? | Director Engineering Services | 29/3/18 | I wish to advise that the pitch will be completed and ready to use in early May, 2018 (subject to weather conditions). |
| 26/03/18 CQT6 | Cr Jim Memeti | Speeding Over the last couple of weeks I have had more people call me than normal about the dangerous speed levels on the Dandenong Bypass. Motorists there are either speeding very quickly or sometimes what they call 'dragging' each other which means that they are racing each other and when they do that they are very loud. I am concerned that some of the residents said that it is not good that is happening on the Dandenong Bypass. Can this be investigated? I know Council probably cannot do much but we need to pass on the message to Victoria Police. I have said to the local residents that they also should be calling Victoria Police but we will do our bit as well. | Director Engineering Services | 29/3/18 | Council's Traffic Engineers have maintained regular communications and good relationships with the Victorian Police Dandenong Highway Patrol Unit. VicPol are well aware of the speeding issues along the bypass however, we will again request that speed enforcement activities continue and be increased as their resources permit. The speed limit on the bypass is set at 80km/h and is considered appropriate for an urban arterial with regular signalised intersections along it's length. |
| 26/03/18 CQT21 | Cr Matthew Kirwan | Waste & Recycling Has the Metropolitan Waste and Recovery Group, before they present that second MOU to a Council meeting for adoption, have they committed to obtaining answers to those questions? | Director Engineering Services | 29/3/18 | Further to your request made at Council on 26 March, 2018 for the Metropolitan Waste and Resource Recovery Group (MWRRG) to respond to your questions relating to the Advanced Waste and Resource Recovery Technologies (AWRRT) tender, I can confirm that Council's Service Unit Leader of Parks & Waste, Mr. Phil Robertson, has resent your |

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

1 / 4

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Response | Summary of Response |
|--------------------------------|--------------------------|--|-------------------------------------|-------------------------|--|
| 26/03/18 CQT23 | Cr Zaynoun Melhem | Traffic Management Another question that I have asked previously in Council meetings is in regards to speeding on Brady Road, Noble Park. I was also asked the question that in regards to the potential of a wombat crossing, like they have in Menzies Avenue that has recently been installed. I discussed it with Councillor Kirwan and he said they have been really effective. What is the likelihood and the process of potentially putting some wombat crossings in for Brady Road, as it is quite a busy activity centre with quite high speeds through there, just to make it a bit safer for the community. | Director Engineering Services | 29/3/18 | <p>questions to the MWRRG requesting a response. Phil has emphasised the importance of receiving a response in advance of council considering its position on the second MOU which will commit Greater Dandenong to a procurement process. This response will be forwarded to you as soon as we are in receipt of it.</p> <p>Brady Rd serves a very different function to Menzies Ave within the road network. Menzies Ave is a 0.8km long, local collector with approximately 3,500 vehicles per day, with the main purpose of providing direct access to the adjacent residential areas. Brady Rd however, is a 1.6km long, local arterial, carrying over 10,000 vehicles per day, and serves a significant traffic carrying function providing access across the Monash Freeway linking to Stud Rd.</p> <p>Given the functional purpose of Brady Rd, the provision of elevated platforms, including wombat crossings, is not considered best practice and as such, is an unlikely treatment to be used should further traffic calming treatments be considered.</p> <p>Speeding issues have previously been raised with Councils Traffic Engineers who have then sought assistance from the Victorian Police with respect to enforcement activities. Council also places the Speed Alert Mobile (SAM)</p> |

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

2 / 4

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Response | Summary of Response |
|-------------------------|----------------------|---|-------------------------------------|------------------|--|
| 26/03/18 CQT24 | Cr Zaynoun Melhem | Tree Policy In regards to Councils tree policy I know as a part of that strategy we are removing quite a number of trees and obviously replanting new ones. There are some trees that as part of Council's strategy over a certain amount of years will be looking to remove those trees. Often with that I find that the trees are not being removed. Maybe they will be pruned and trimmed back. Why can't Council remove these trees if they are going to be removed in the future anyway? | Director Engineering Services | 29/3/18 | <p>trailer on Brady Rd, to provide instant visual feedback to motorists regarding their travel speeds. Council officers will again submit a request to the VicPol for further speed enforcement activities on Brady Rd.</p> <p>As a general rule and in determining what treatment (maintenance work or removal) is to be delivered to specific trees, Council's Arborists take a number of factors into consideration such as the following:</p> <ul style="list-style-type: none"> • Is the tree causing or likely to cause any infrastructure damage? • Is the tree in poor or declining health? • Has the tree reached or is approaching its likely life expectancy? • Is the tree damaged or has poor form, detracting from the appearance of the local amenity? • Does the tree pose a safety risk? • Would the removal of the tree be detrimental to the overall appearance of the immediate area? • What is the priority for removal, considerate of other programmed works and the annual budget capacity? • Are there any social or other community considerations that need to be considered? |

3 / 4

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Response | Summary of Response |
|--------------------------------|--------------------------|---|-----------------------------------|-------------------------|---|
| 26/03/18 CQT28 | Cr Roz Blades AM | Food Donations At the last Council meeting I asked a bit about food waste. I read out the appalling statistics of food waste and I have received an answer back as to who does what in terms of food waste in Greater Dandenong. Is some way that the Council can contribute to that? Council support organisations like Avocare and SecondBite who provide waste food to people without it but is there some more input that council can have? | Director Community Services | 03/04/18 | Ideally, it would be desirable to remove all non-preferred tree species when maintenance works have been identified however their management should be considerate of the factors above to remain financially, environmentally and socially sustainable. A meeting has been arranged for this purpose on Monday 16 April at 5pm. |

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

5 QUESTION TIME - PUBLIC

Question

Alexis Protopopov, Dandenong South

In relation to cars speeding along Allan Street through to Morwell Avenue, Dandenong and also reports that during recent Easter Church services, most of the cars were speeding in the vicinity of the services. She is requesting three more speed humps on the bridges that will slow the cars down or put up a speed camera on Moomba Parade in Dandenong, having written to the highway patrol to monitor this. I have written a letter to ask them to keep their eyes on it and the matter is brought to Council's attention.

This question was paraphrased by the Chief Executive Officer.

Cr Roz Blades AM returned to the Chamber at 8:14pm.

Response

Julie Reid, Director Engineering Services

Thank you for your question highlighting resident's concerns within appropriate vehicle speed across the bridge on Allan Street, Dandenong. Council has been monitoring vehicle speeds along Allan Street with our most recent data collected in August last year. This identified both speeds and volumes were appropriate for the function of the road. In particular the 85th percentile speed, which is the speed at which 85 percent of vehicles are travelling at or below was recorded at 48.6 kilometres an hour. Under the posted 50 kilometre an hour speed limit.

This identifies the vast majority of motorists are travelling within the speed limit, with Allan Street not considered a priority for future traffic calming at this time. That is not to say that some motorists are not driving at inappropriate speeds and if residents witness such behaviour they are encouraged to contact Victoria Police to report anti-social driving so the Police may better target any enforcement activities.

5 QUESTION TIME - PUBLIC (Cont.)

Question

Colin Riddiford, Dandenong North

Is it possible for the Council to arrange random calls at local reserves where there is a problem with illegal users removing covers from the cricket pitches and riding motorised bikes, scooters etc over the ovals tearing up the surfaces? If this can happen it will save many dollars in repairs and maintenance.

Response

Jody Bosman, Director City Planning, Design and Amenity

I can assure Mr Riddiford that this is a matter that we are aware of and do factor into the controlling of our reserves. Identified hotspots across the Municipality are given a greater degree of attention by officers and if Mr Riddiford would like to identify the particular reserve or reserves he refers to, we can investigate if they are in that category and consider what further action might be appropriate.

6 URGENT BUSINESS

No urgent business was considered.

The meeting closed at 8.16PM.

Confirmed: / /

CHAIRPERSON