



**GREATER
DANDENONG**
City of Opportunity

AGENDA

ORDINARY COUNCIL MEETING

TUESDAY, 29 JANUARY 2019

Commencing at 7:00 PM

COUNCIL CHAMBERS

225 Lonsdale Street, Dandenong VIC 3175

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1 SWEARING IN OF COUNCILLOR SOPHIE TAN

Councillor Heang Tak vacated his position of Paperbark Ward Councillor on 26 November 2018. On 8 January 2019, the Victorian Electoral Commission (VEC) conducted a countback in accordance with Schedule 3A of the *Local Government Act 1989* and Sophie Tan was declared the Councillor-elect by the VEC's Returning Officer. On 9 January 2019, Sophie Tan took the affirmation of office before the Greater Dandenong Chief Executive Officer in accordance with section 63(2)(a) and (b) of the *Local Government Act 1989* and Part IV, Division 2 of the *Evidence (Miscellaneous Provisions) Act 1958*. The affirmation of office and declaration to abide by the Councillor Code of Conduct is attached for information as required under section 63(1A)(c) of the *Local Government Act 1989*.

City of Greater Dandenong

Ward: Paperbark

Affirmation of Office

Declaration to Abide by the Councillor Code of Conduct

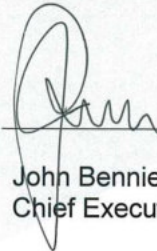
Made under section 63 of the Local Government Act 1989

"I, Sophaneth Tan, solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people in the municipal district of Greater Dandenong and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgement.

I hereby declare that I have read the Councillor Code of Conduct for Greater Dandenong, adopted on 13 February 2017, and declare that I will abide by this Code."



Councillor Sophaneth Tan



John Bennie PSM
Chief Executive Officer

Affirmed and declared at Dandenong Civic Centre, 225 Lonsdale Street,
Dandenong on 9 January 2019.

2 MEETING OPENING

2.1 ATTENDANCE

Apologies

Nil.

2.2 OFFERING OF PRAYER

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening will be offered by Mrs Agnes Kean from the Spiritual Assembly of the Baha'is, a member of the Greater Dandenong Interfaith Network.

2.3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 10 December 2018.

Recommendation

That the minutes of the Ordinary Meeting of Council held 10 December 2018 be confirmed.

2.4 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 10 December 2018 to 23 January 2019:

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
10/12/18	Pre-Council Meeting	Roz Blades, Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Jim Memeti, Sean O'Reilly, Maria Sampey (part), Loi Truong	Apologies – Zaynoun Melhem	<ul style="list-style-type: none"> - Australian Taxation Office Social Club Giving Program which aids not-for-profit groups and communities in Greater Dandenong. - Carols by Candlelight in Harmony Square this coming Friday. - MAV Board elections - Cr O'Reilly seeking Council endorsement to run for Board position. - Agenda items for Council Meeting of 10 December 2018.
21/01/19	Councillor Briefing Session	Roz Blades, Youhorn Chea, Tim Dark (part), Matthew Kirwan (part), Angela Long, Zaynoun Melhem, Sean O'Reilly, Maria Sampey (part), Sophie Tan, Loi Truong	Apologies – Jim Memeti	<ul style="list-style-type: none"> - Athletics Development Plan 2018. - Recreation Reserve Advertising and Promotional Signage Policy. - Parkfield Master Plan Implementation. - Update on progress of the Springvale Community Hub Project. - Electoral Representation Review. - ALGA National Assembly. - Recent Media articles regarding Cricket Facilities. - Agenda items for Council Meeting of 29 January 2019.

Recommendation

That the assemblies of Council listed above be noted.

2.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2.6 CONFIRMATION OF MINUTES OF AUDIT ADVISORY COMMITTEE MEETING

The Audit Advisory Committee held a meeting on 7 December 2018. Minutes of this meeting are presented to Council for adoption.

Recommendation

That the unconfirmed minutes of the Audit Advisory Committee meeting held on 7 December 2018 be adopted.

Item	Topic
1.	The Risk Management report was tabled to the Committee providing an update on Council's progress in relation to the MAV Self-Insurance Scheme, insurance claim statistics and an update on incident observations.
2.	Council's Internal Auditor Crowe Horwath presented a status update on the Internal Audit program, which included; a progress report, a summary of recent reports and publications which may have an impact on local government. Crowe Horwath further tabled an Internal Audit Report on the Dandenong Market Trader Leases and Licences Review, Mobile Plant Management and Immunisation Management. A report on all outstanding internal and external audit recommendations was tabled.
3.	The Audit Advisory Committee discussed the VAGO (Victorian Auditor General's Office) Final Management letter.
4.	The September 2018 quarterly financial performance report (previously tabled to 26/11/18 Council meeting) was presented to the Audit Committee including an update on progress in developing Council's 2018-19 Mid-year Budget. A report on the Mid-Year Budget was tabled at the 10 December 2018 Council meeting.
5.	A presentation was provided to the Committee on Council's performance in the Local Government Performance Reporting Frameworks indicators. The data in this framework is available to the public via the 'KnowYourCouncil' website.

3 OFFICERS' REPORTS

3.1 DOCUMENTS FOR SEALING

3.1.1 Documents for Sealing

File Id: A2683601

Responsible Officer: Director Corporate Services

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

3.1.1 Documents for Sealing (Cont.)**Item Summary**

There are ten [10] items being presented to Council's meeting of 29 January 2019 for signing and sealing as follows:

1. An Instrument of Appointment of Authorised Officer under the provisions of the Local Government Act 1989, Planning and Environment Act 1987, Environment Protection Act 1970, Subdivision Act 1988, Victorian Civil and Administrative Tribunal Act 1998, Sex Work Act 1994, Heritage Act 1995, Land Acquisition and Compensation Act 1986, any Rules, Regulations, Local Laws and other subordinate instruments or delegated legislation (including the Greater Dandenong Planning Scheme) made under the provisions and enactments described; and any other Act, Rules, Regulations, Local Laws and other subordinate instruments or delegated legislation. This authorisation enables the following Council Officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Emily Au;
2. A letter of recognition to Grissel Walmaggia, Greater Dandenong Business for 20 years of service to the City of Greater Dandenong;
3. A letter of recognition to Councillor Loi Truong of Lightwood Ward, for 10 years of service to the City of Greater Dandenong;
4. A letter of appreciation to Heang Meng Tak, former Councillor of the Paperbark Ward, for his service while at the City of Greater Dandenong;
5. A letter of recognition to Leanne Mercieca, Corporate Services for 20 years of service to the City of Greater Dandenong;
6. A letter of recognition to Glenn Arnott, Engineering Services for 30 years of service to the City of Greater Dandenong;
7. Deed of renewal and variation of lease between Greater Dandenong City Council and Telstra Corporation Limited for existing telecommunications facility located at Ross Reserve, Noble Park;
8. A letter of recognition to Miranda Harwood, Corporate Services for 10 years of service to the City of Greater Dandenong;
9. A letter of recognition to Isolde Busch, Community Services for 10 years of service to the City of Greater Dandenong; and
10. A letter of recognition to Lee-Anne McLaren, Community Services for 20 years of service to the City of Greater Dandenong.

Recommendation

That the listed documents be signed and sealed.

3.2 DOCUMENTS FOR TABLING

3.2.1 Documents for Tabling

File Id: qA228025

Responsible Officer: Director Corporate Services

Report Summary

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

Recommendation Summary

This report recommends that the listed items be received.

3.2.1 Documents for Tabling (Cont.)**List of Reports**

Author	Title
Springvale Monash Legal Service Inc.	2018 Annual Report
LaunchVic	Annual Report 1 July 2017 – 30 June 2018
Life Saving Victoria	Annual Report 2017/18
Windana	Annual Review 2018
Victorian Civil and Administrative Tribunal	Annual Report 2017-2018
Metropolitan Fire Brigade (MFB)	Annual Report 2017-2018
Springvale Service for Children	Annual Report 2017-2018
Victorian Aboriginal Child Care Agency	Annual Report 2017-2018
Wellsprings for Women	Annual Report 2017-2018

A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

Recommendation

That the listed items be received.

3.2.2 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

3.2.2 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received no new petitions and no joint letters prior to the Council Meeting of 29 January 2019.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions will be provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1, and the current status of each, be received and noted.

3.2.2 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

3.2.2 Petitions and Joint Letters (Cont.)

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
21/11/18	<p>A petition was received from one hundred and ninety one proponents (191) requesting Council approve the Parkfield Reserve Master Plan dated June 2018 as follows:</p> <p>We the undersigned formally petition the City of Greater Dandenong to approve the Parkfield Reserve Master Plan dated June 2018.</p> <p>We believe the proposed Master Plan would allow growth and participation for the Cricket, Soccer and Tennis clubs at Parkfield Reserve. Attract visitors to use the upgraded play-ground, BBQ facilities and sporting facilities.</p> <p>Provide a walk and cycle path around the reserve to fulfil the local needs that would not endanger the recreational walkers and cyclists while soccer and cricket matches are in play. Provide more car parking. Provide a resolution to the flooding issue or the residential properties along the southern boundary of the reserve. Improve quality of life for the local community.</p>	58	Completed	Report adopted 10 December 2018. Letter forwarded to the head petitioner 12/12/18.

If the details of the attachment are unclear please contact Governance on 8571 1000.

3.2.2 Petitions and Joint Letters (Cont.)

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
14/11/18	<p>A joint letter was received from five Springvale residents regarding safety concerns at Mary Street, Springvale.</p> <p>Many of the issues we constantly face however is due to the public access the open laneway shared with our driveway causes. This gives an easy opportunity for people to walk down and try to get into our cars and homes. Unfortunately, while most of the residents have installed safety roller doors/Crimsafe etc. crimes are still constantly occurring. The only other action that can be taken (ie. Contacting the police) are usually a reactive response and we are hoping to be proactive in reducing these incidents.</p> <p>We would therefore like to ask for the Council's permission to construct a fence at the rear of the property, which would block the traffic coming through the laneway. We have agreed that we are willing to organise this and pay the full cost to have this installed, as we appreciate this is not included in the Council's budget.</p>	5	Completed	Letter to petitioner 28 November 2018.

If the details of the attachment are unclear please contact Governance on 8571 1000.

3.2.2 Petitions and Joint Letters (Cont.)

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
30/10/18	<p>PETITION FOR MORE PARKING AND RESTRICTED SPEED LIMITS AROUND KOTIKO ROAD AND TREBILCO AVENUE, OAK GARDENS, KEYSBOROUGH SOUTH 3173.</p> <p>We would like more parking, on Trebilco Avenue, our proposal would be for a cut into the nature strips, opposite our homes, streets are too narrow to carry traffic, which is going to get worse with the building of some 30 more houses on Newson Street, potentially another 60 cars around this area.</p> <p>I am a corner resident and feel a cut in on our nature strip, also would ease tensions that have built up between our neighbours, some are constantly contacting Council re parking infringements, this would also help through traffic. I would also like a speed limit sign for cars going around this corner, and or speed bumps, as its very dangerous for us getting out of our driveway, which is also hindered by parking opposite our driveway, hence a cut in in the nature strip, would help all residents on this point.</p>	20	Completed	Letter to petitioner 5 December 2018.

If the details of the attachment are unclear please contact Governance on 8571 1000.

3.2.2 Petitions and Joint Letters (Cont.)

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3.2.2 Petitions and Joint Letters (Cont.)

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3.3 STATUTORY PLANNING APPLICATIONS

3.3.1 Planning Decisions Issued by Planning Minister's Delegate - November 2018

File Id:	qA280444
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Planning Declared Area Delegated Decisions - November 2018

Report Summary

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in November 2018.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PDA#.01 or similar, are applications making amendments to previously approved planning permits.

Recommendation

That the items be received and noted.

3.3.1 Planning Decisions Issued by Planning Minister's Delegate - November 2018 (Cont.)

STATUTORY PLANNING APPLICATIONS

**PLANNING DECISIONS ISSUED BY PLANNING MINISTER'S DELEGATE –
NOVEMBER 2018**

ATTACHMENT 1

**PDA DELEGATED DECISIONS ISSUED
NOVEMBER 2018**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.3.1 Planning Decisions Issued by Planning Minister's Delegate - November 2018 (Cont.)

PDA Delegated Decisions Issued 01/11/2018 to 30/11/2018

City of Greater Dandenong

Application ID	Property Address	Applicant	Description	Notes	Authority	Decision	Decision Notified	Ward
PDA18/0002	31 Scott Street DANDENONG VIC 3175	Nicholson Planning and Development Pty Ltd	Multi Dwelling Development x 31 (5 levels plus basement car parking) DECLARED AREA	Residential Growth Zone 1, 1105sqm	Delegate	NOD	07/11/2018	RedGum
Total :							1	

LNICHO

1

03/12/2018

3.3.2 Planning Decisions Issued by Planning Minister's Delegate - December 2018

File Id:	qA280444
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Planning Declared Area Delegated Decisions – December 2018

Report Summary

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in December 2018.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PDA#.01 or similar, are applications making amendments to previously approved planning permits.

Recommendation

That the items be received and noted.

3.3.2 Planning Decisions Issued by Planning Minister's Delegate - December 2018 (Cont.)

STATUTORY PLANNING APPLICATIONS

**PLANNING DECISIONS ISSUED BY PLANNING MINISTER'S DELEGATE –
DECEMBER 2018**

ATTACHMENT 1

**PDA DELEGATED DECISIONS ISSUED
DECEMBER 2018**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.3.3 Planning Delegated Decisions Issued - November 2018

File Id:	qA280
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Planning Delegated Decisions Issued – November 2018

Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in November 2018.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Recommendation

That the items be received and noted.

3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

STATUTORY PLANNING APPLICATIONS

PLANNING DELEGATED DECISIONS ISSUED NOVEMBER 2018

ATTACHMENT 1

**PLANNING DELEGATED DECISIONS ISSUED
NOVEMBER 2018**

PAGES 14 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

City of Greater Dandenong

Planning Delegated Decisions Issued from 01/11/2018 to 30/11/2018

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
1999/329.01	No	33 Avondale Street SPRINGVALE VIC 3171	SperWay Homes	AMENDMENT TO Multi Unit Development (Dual Occupancy)	Under Clause 32.08 a permit is not required to construct or extend one dwelling on a lot between 300 and 500 sqm	Delegate	NotRequire	26/11/2018	Lightwood
PLN03/0211.01	No	121-125 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Motorcycle Accessories Supermarket	AMENDMENT TO Retail Premises	Amend permit to allow motorcycle sales (retail premises)	Delegate	AmendPerm	15/11/2018	RedGum
PLN07/0828.02	No	450-466 Princes Highway NOBLE PARK NORTH VIC 3174	Jones Lang LaSalle (VIC) Pty Ltd	Amendments to Planning Permit No. PLN07/0828.01 allowing Use and Development of restricted retail premises and warehouse with ancillary offices, business identification signage and reduction of car parking in accordance with the endorsed plans by way of amending the permit preamble to include the use of the land (Tenancy 2) for the purpose of a Shop	Amend permit preamble to include use of a warehouse and retail premise on site	Delegate	AmendPerm	23/11/2018	Silverleaf
PLN10/0571.02	No	155 Glasscocks Road DANDENONG SOUTH VIC 3175	Spiire Australia Pty Ltd	AMENDMENT TO Subdivision x 50 and Creation of an Easement	Amend permit preamble to change the wording of what the permit allows to subdivision in accordance with the endorsed plans	Applicant	Withdrawn	15/11/2018	RedGum
PLN10/0809.01	No	164-168 Williams Road DANDENONG SOUTH VIC 3175	Mobius Materials Recovery Pty Ltd	AMENDMENT TO Materials Recycling and Waste Transfer Station	Delete and/or amend various conditions of permit that were unclear, impractical, limited or overly restrictive to more practical requirements and further amendments to include installation of venting for dust collection and installation of roof mounted hoppers	Delegate	AmendPerm	30/11/2018	RedGum

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04/12/2018

3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN12/0606.01	No	41 Hope Street SPRINGVALE VIC 3171	Solde Property Nominees Pty Ltd	Amendment to Planning Permit PLN12/0606 for additional buildings and works (panel lift door to the carport for dwelling 3) and an amendment to the endorsed plans	Amend permit to allow addition of roller door	Delegate	AmendPerm	28/11/2018	Lightwood
PLN14/0137.01	No	9-11 John Street DANDENONG VIC 3175	Orhan Mamudov	AMEND TO Buildings and Works (Industrial Building) and reduction in car parking requirements.	Amend endorsed plans to allow for an increase in building area	Delegate	AmendPerm	09/11/2018	RedGum
PLN14/0659.01	No	1/27-31 Springvale Road SPRINGVALE VIC 3171	Fredman Malina Planning Pty Ltd	Amend the wording of Condition 1.1 of Planning Permit PLN14/0659 to allow for minor relocation of the proposed internally illuminated business identification panel sign including a reduction of its height and width. The current plans endorsed under the permit will also be revised to show the amendments sought above.	Amend Condition 1.1 to allow for the reduction and relocation of proposed signage	Delegate	AmendPerm	30/11/2018	Lightwood

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04/12/2018

3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN14/0789.01	No	20-22 Parsons Avenue SPRINGVALE VIC 3171	CS Town Planning Services	Amendments to Planning Permit No. PLN14/0789 allowing use of the land for a restricted retail premise, construction of buildings and works, a reduction of the car parking requirement and a reduction of the bicycle rate by way of the following Removal of the building extension located at the south-east corner of the building, replaced by a detached pavilion structure Construction of an internal mezzanine floor level External alterations to the existing building, including new first floor windows and replacement of loading bay roller shutter doors with glazing infill (doors & windows) Deletion of Condition 1.1 requiring pedestrian access between the entrance and the footpath Revision of Condition 1.2 requiring a loading bay to be located within the building.	Amend endorsed plans to include new breakout area and mezzanine	Delegate	AmendPerm	13/11/2018	Lightwood
PLN17/0382	No	31 Newcomen Road SPRINGVALE VIC 3171	Archimedium Australia Pty Ltd	Development of the land for two (2) double storey dwellings and one (1) single storey dwelling	General Residential 1 Zone, 94.3sqm	Delegate	PlanPermit	09/11/2018	Lightwood
PLN17/0457	No	256-264 Princes Highway DANDENONG VIC 3175	EPH Enterprises PTY LTD C/- Lisa Stubbs Contour Consultants Pty Ltd	Use and development of the land for a Warehouse (Store), display of advertising signs, and alteration of access to a road in a Road Zone Category 1.	Proposal fails to comply with Clauses 13.05, 13.07, 15.01, 21.07-4, Clauses 34.02 and 65.01.	Delegate	Refusal	01/11/2018	RedGum
PLN17/0542.01	No	1128 Heatherton Road NOBLE PARK VIC 3174	Noble Park RSL Sub Branch Incorporated	AMENDMENT TC: To display two (2) internally illuminated signs, and the display of one (1) internally illuminated and animated business identification panel sign	Proposal fails to satisfy Sections 60 and 61(2) of the Planning and Environment Act 1987	Delegate	Refusal	27/11/2018	Paperbark
PLN17/0593	No	2 Olive Street DANDENONG VIC 3175	Tom Motta Building Designer	Development of the land for twenty-four (24) three storey dwellings	Proposal has been refused by Tribunal VCAT Order P494/2018	Delegate	Refusal	12/11/2018	RedGum
EANTOS								04/12/2018	

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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN17/0800	No	31 Callander Road NOBLE PARK VIC 3174	Innovative Space Design	To develop the land for one (1) double storey dwelling at the rear and alterations and additions to the existing dwelling at the front	General Residential 1 Zone, 6425sqm	Delegate	NOD	30/11/2018	Paperbark
PLN17/0820	No	3-7 Noble Street NOBLE PARK VIC 3174	Micare Ltd	Use and development of the land for a five (5) storey residential aged care facility and a reduction in the bicycle facilities requirement.	Commercial 1 Zone, 2935sqm, aged care facility	Delegate	NOD	14/11/2018	Paperbark
PLN18/0072	No	151 Colemans Road DANDENONG SOUTH VIC 3175	Kwon Architects Pty Ltd	Buildings and Works (Warehouse)	Industrial 1 Zone, 4456.5sqm	Applicant	Withdrawn	23/11/2018	RedGum
PLN18/0074	No	227 Princes Highway DANDENONG VIC 3175	Princes Highway Future Developments Pty Ltd	Development of the land for a six (6) storey apartment building comprising forty (40) dwellings, development of thirty (30) double and triple storey dwellings, all with basement car parking, the use and development of a restaurant, the alteration of access to a Road Zone Category 1 and the removal of two (2) easements.	Residential Growth 1 Zone, 6569sqm	Delegate	PlanPermit	01/11/2018	RedGum
PLN18/0077	No	29 Amiel Street SPRINGVALE VIC 3171	Westurban Group C/- Charis Lu	Development of the land for three (3) dwellings (2 x double storey and 1 x single storey)	General Residential 1 Zone, 752sqm, multi dwelling development x 3, double storey dwelling	Delegate	PlanPermit	09/11/2018	Lightwood
PLN18/0091	No	42 Burden Street SPRINGVALE VIC 3171	RNB Design Solutions	Development of the land for three (3) double storey dwellings	Proposal fails to comply with Clauses 15, 16 and 21.05, 32.08-4, 55.02-1, 22.09-3.1 and 22.09-3.3, 55.03-8, 55.04-7, 55.03-7 and 52.06-9	Delegate	Refusal	13/11/2018	Lightwood
PLN18/0095	No	35 Birmingham Street SPRINGVALE VIC 3171	Peter Wono Utomo	Alterations and additions to the existing dwelling and the construction of one double storey dwelling to the rear	General Residential 1 Zone, 704sqm	Delegate	NOD	30/11/2018	Lightwood
PLN18/0108	No	1517 Heatherton Road DANDENONG NORTH VIC 3175	Entire Design & Construction	Development of the land for two (2) double storey dwellings and alteration of access to a road in a Road Zone Category 1	General Residential 1 Zone, 479sqm	Delegate	PlanPermit	16/11/2018	RedGum
EANTOS				4				04/12/2018	

3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0148	No	3 Springfield Court NOBLE PARK NORTH VIC 3174	Kat Design	Development of the land comprising one (1) new single storey dwelling to the rear of one (1) existing single storey dwelling	General Residential 1 Zone, 760sqm, renovation to existing dwelling, 1 single storey new	Delegate	PlanPermit	09/11/2018	Silverleaf
PLN18/0162.01	No	164 McFees Road DANDENONG NORTH VIC 3175	Jovanka Ninkovic	Amendment to Planning Permit PLN18/0162.02 seeking the removal of Condition 3	No response to further information request	Delegate	Lapsed	01/11/2018	RedGum
PLN18/0187	No	7 Knox Street NOBLE PARK VIC 3174	Stockwood Design	The development of the land for four (4) double storey dwellings	General Residential 1 Zone, 940sqm	Delegate	PlanPermit	22/11/2018	Paperbark
PLN18/0214	No	16 Alamein Street NOBLE PARK VIC 3174	New Edge Studio Pty Ltd	Development of the land for three (3) double storey dwellings and one (1) single storey dwelling	General Residential 1 Zone, 801sqm	Delegate	PlanPermit	05/11/2018	Lightwood
PLN18/0220	No	170 Foster Street DANDENONG VIC 3175	Havkon Pty Ltd	Development of the land for four (4) triple storey dwellings and alteration of access to a road in a Road Zone Category 1 - DECLARED AREA	Residential Growth 1 Zone, 674sqm	Delegate	PlanPermit	16/11/2018	RedGum
PLN18/0236	No	10 Whiteside Street SPRINGVALE VIC 3171	Harland Group	Development of the land for four dwellings (three (3) double storey dwellings and one (1) single storey dwelling)	Proposal fails to comply with Clauses 21.05, 55.02-2, 22.09-3.1, 22.09-3.3, various objectives of Clause 55, Clause 52.06	Delegate	Refusal	05/11/2018	Lightwood
PLN18/0262	No	1/174-186 Atlantic Drive KEYSBOROUGH VIC 3173	Plans In Motion Pty Ltd	Development of the premises for an internal mezzanine floor level with a reduction of the car parking requirement	Industrial 1 Zone, reduce car parking from eleven (11) to eight (8)	Delegate	PlanPermit	01/11/2018	RedGum
PLN18/0294	No	77 Ann Street DANDENONG VIC 3175	Unfold Architecture Pty Ltd	Construction of two (2) double storey dwellings	General Residential 1 Zone, 1115sqm	Applicant	Withdrawn	08/11/2018	RedGum
PLN18/0310	No	9 Bessemer Street SPRINGVALE VIC 3171	Contemporary Design Consultants	The development of the land for four (4) double storey dwellings	Residential Growth 1 Zone, 691sqm	Delegate	PlanPermit	13/11/2018	Lightwood

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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0324	No	1 Olivetree Drive KEYSBOROUGH VIC 3173	Carlisle Homes Land Sales Pty Ltd	Business Identification Signage	General Residential 2 Zone, 559sqm	Delegate	PlanPermit	15/11/2018	RedGum
PLN18/0327	No	877-879 Princes Highway SPRINGVALE VIC 3171	Urban Edge Consultants Pty Ltd	Use and development of the land for a restricted recreation facility, place of assembly and office, alteration of access to a road in a Road Zone Category 1, reduction in bicycle facilities, reduction in car parking requirements and to construct or put up signage	Industrial 1 Zone, 47sqm, canopy, materials & finishes, decking, ramp, 120 patrons	Delegate	PlanPermit	29/11/2018	Lightwood
PLN18/0331	No	38 Green Street NOBLE PARK VIC 3174	Mike Huynh	To develop the land for three (3) double storey dwellings	Residential Growth 1 Zone, 786.46sqm	Delegate	PlanPermit	21/11/2018	Paperbark
PLN18/0332	No	16 Agnes Street NOBLE PARK VIC 3174	Hung Quoc Nguyen	Development of the land for two (2) double storey dwellings and one (1) single storey dwelling	General Residential 1 Zone, 943.61sqm	Delegate	PlanPermit	15/11/2018	Paperbark
PLN18/0345	No	16 Baldwin Avenue NOBLE PARK VIC 3174	Chee-Ky Dunlop	Development of the land for three (3) dwellings comprising two (2) double-storey dwellings and one (1) single-storey dwelling	General Residential 1 Zone, 722.7sqm	Delegate	NOD	22/11/2018	Paperbark
PLN18/0346	No	8 Hooker Avenue SPRINGVALE VIC 3171	Daniel Meszaros	Development of the land for two (2) single storey dwellings (the retention of one (1) existing single storey dwelling to the front and construction of one (1) single storey to the rear)	General Residential 1 Zone, 942sqm	Delegate	PlanPermit	16/11/2018	Lightwood
PLN18/0388	No	107 Herbert Street DANDENONG VIC 3175	Hasan Muminovic	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 848.21sqm	Delegate	PlanPermit	29/11/2018	RedGum
PLN18/0391	No	3/16 Wareham Street SPRINGVALE VIC 3171	Ogee Architects Pty Ltd	Extension of the dwelling within the rear lot (at no. 3/16 Wareham St) from a single storey building into a double storey building	Proposal fails to comply with Clauses 21.05 (Built Form), 22.09-3.1 (Design Principles) and 54 (Neighbourhood character and solar access)	Delegate	Refusal	01/11/2018	Lightwood

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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0396	No	3/52 Smith Road SPRINGVALE VIC 3171	Infografia Design & Development	Construct Buildings and Works and use the land for an Indoor Recreation Facility (Martial Arts Centre)	Proposal fails as the location is not suitable and is contrary to Clause 34.02 (Commercial 2 Zone) and Clause 65 (Decision Guidelines) and jeopardises operation of the established surrounding users	Delegate	Refusal	09/11/2018	Lightwood
PLN18/0403	No	1 Bambra Court NOBLE PARK VIC 3174	Design-E	Development of the land for one (1) double storey dwelling and one (1) single storey dwelling	General Residential 1 Zone, 586sqm	Delegate	PlanPermit	16/11/2018	Lightwood
PLN18/0411	No	3-5 Blissington Street SPRINGVALE VIC 3171	Melbourne Fire Doors Pty Ltd	The development of the land for an extractor system and associated works and a reduction in car parking	No response to further information request	Delegate	Lapsed	01/11/2018	Lightwood
PLN18/0412	No	2 Blissington Street SPRINGVALE VIC 3171	Melbourne Fire Doors Pty Ltd	The development of the land for a ramp	No response to further information request	Delegate	Lapsed	01/11/2018	Lightwood
PLN18/0434	No	63 Grace Street SPRINGVALE VIC 3171	JRichard Designs	Development of the land for one (1) double storey dwelling to the rear of one (1) existing dwelling	Proposal fails to meet Clause 15 (Built Environment and Heritage), Clause 21.05 (Built Form), Clause 22.09-3.1 & 3.3 (Design Principles), various Clauses 55 (Objectives & Standards) and Clause 52.06-9 (Design Standard)	Delegate	Refusal	23/11/2018	Lightwood
PLN18/0436	No	2/16 Regal Drive SPRINGVALE VIC 3171	Change Of Plan (Town Planning Services)	Use of the land for an Education Centre and a reduction in the car parking requirement for an Education Centre.	Proposal fails to comply with Clause 33.01 (Industrial 1 Zone), Clause 65 (Decision Guidelines) and Clause 52.06 (Car Parking)	Delegate	Refusal	29/11/2018	Lightwood
PLN18/0437	No	897 Heatherton Road SPRINGVALE VIC 3171	Life Design Architecture	Development of the land for six (6) dwellings and alteration of access to a road in a RDZ1.	No response to further information request	Delegate	Lapsed	12/11/2018	Lightwood
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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0460	No	118 Hemmings Street DANDENONG VIC 3175	Chaula Architect Pty Ltd	Buildings and Works (Newsagent)	Commercial 1 Zone, 146sqm, extension to rear of shop and addition of car parking	Delegate	PlanPermit	09/11/2018	RedGum
PLN18/0466	No	155C Cleland Street DANDENONG VIC 3175	Aru Design	Development of the land including a building extension and to reduce the car parking requirement	General Residential 1 Zone, 31.85sqm, additional storage space and cool room to rear of shop	Delegate	PlanPermit	29/11/2018	RedGum
PLN18/0468	No	22 Joyce Street SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into three (3) lots	Residential	Delegate	PlanPermit	29/11/2018	Lightwood
PLN18/0476	No	2 Bulong Street DANDENONG VIC 3175	KLM Spatial Pty Ltd	Development of the land for two (2) double storey dwellings	Residential Growth 1 Zone, 64.5sqm	Delegate	PlanPermit	27/11/2018	RedGum
PLN18/0485	No	1 Norris Street NOBLE PARK VIC 3174	Tim Stickley	To develop the land for three (3) double storey dwellings and one (1) single storey dwelling	General Residential 1 Zone, 940.02sqm	Delegate	NOD	30/11/2018	Paperbark
PLN18/0519	No	4 Bridge Road KEYSBOROUGH VIC 3173	Sphere Construction Group Pty Ltd	Subdivision of the land into eight (8) lots and the removal of part of easement E-1 on LP13/118	Industrial	Delegate	PlanPermit	16/11/2018	Paperbark
PLN18/0535	No	1/77-79 Kingsclere Avenue KEYSBOROUGH VIC 3173	Urban Solutions	The double storey extension to three (3) existing dwellings	No response to further information request	Delegate	Lapsed	12/11/2018	Paperbark
PLN18/0536	No	77-97 Edison Road DANDENONG SOUTH VIC 3175	Speedie Development Consultants Pty Ltd	Subdivision of the land into twenty-three (23) lots	Industrial	Delegate	PlanPermit	14/11/2018	RedGum
PLN18/0539	No	27 Lenore Street SPRINGVALE VIC 3171	Min Chen	Use and development of a child care centre and a reduction in the car parking requirements.	General Residential 1 Zone, 387.81sqm, child care centre, 60 children	Applicant	Withdrawn	12/11/2018	Lightwood

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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0545	No	4 John Street DANDENONG VIC 3175	Sevenlea Bay Pty Ltd	Change of Use (Storage)	No response to further information request	Delegate	Lapsed	20/11/2018	RedGum
PLN18/0550	No	5-23 Carter Way DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Development of the land for two (2) storage sheds	Commercial 2 Zone, 2095sqm, two small storage areas under the canopy	Delegate	PlanPermit	01/11/2018	RedGum
PLN18/0557	No	6 Monterey Road DANDENONG SOUTH VIC 3175	Echelon Planning Pty Ltd	The removal of a restrictive covenant	Industrial	Delegate	PlanPermit	30/11/2018	RedGum
PLN18/0559	No	499-523 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Plans In Motion Pty Ltd	Development of the land for an Industrial/Warehouse building	Industrial 1 Zone, 8,665 sqm	Delegate	PlanPermit	21/11/2018	RedGum
PLN18/0561	No	402-418 Corrigan Road KEYSBOROUGH VIC 3173	Minx Architecture	Buildings and works to an existing Education Centre (Primary School)	Neighbourhood Residential 1 Zone, 7012sqm, general internal refurbishment to existing buildings and associated decking	Delegate	PlanPermit	30/11/2018	Paperbark
PLN18/0562	No	171-197 Hammond Road DANDENONG SOUTH VIC 3175	Vaughan Construction Pty Ltd C/- proUrban	Development of the land for a warehouse and reduction in car parking	Industrial 1 Zone, 4905sqm, warehouse and car parking	Delegate	PlanPermit	29/11/2018	RedGum
PLN18/0565	No	67 Patricia Loop KEYSBOROUGH VIC 3173	Supun Senanayake	Development of the land for a rear deck and pergola	Permit not required under Clause 62.02-2 Buildings and Works - Pergola	Delegate	NotRequire	13/11/2018	RedGum
PLN18/0575	No	25 Joy Parade NOBLE PARK VIC 3174	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into four (4) lots	Residential	Delegate	PlanPermit	27/11/2018	Paperbark
PLN18/0591	No	11 Masters Street DANDENONG VIC 3175	Gzim Demirovski	Alterations and extensions to the existing single storey dwelling and the construction of one (1) double storey dwelling to the rear	Residential Growth 1 Zone, 698sqm	Delegate	PlanPermit	13/11/2018	RedGum
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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0592	No	6/20 Wayne Court DANDENONG VIC 3175	Aru Design	Use of the land for a commercial kitchen and to display business identification signage	Permit is not required under Clause 33.01 commercial kitchen (Industry)	Delegate	NotRequire	16/11/2018	RedGum
PLN18/0597	No	36 King Street DANDENONG VIC 3175	B. R. Smith Surveyors	Subdivision x4 SPEAR DECLARED AREA	Residential	Delegate	PlanPermit	29/11/2018	RedGum
PLN18/0601	No	Parkmore Shop P02-P03 2-3P/317-321 Cheltenham Road KEYSBOROUGH VIC 3173	JLL	To display four (4) internally illuminated business identification signs and two (2) electronic signs.	Commercial 1 Zone, business identification signs	Delegate	PlanPermit	28/11/2018	Paperbark
PLN18/0608	No	13 Trafalgar Walk KEYSBOROUGH VIC 3173	Hamilton Property Group	Development of the land for one (1) single storey dwelling	General Residential 2 Zone, 261sqm	Delegate	PlanPermit	21/11/2018	RedGum
PLN18/0610	No	31 Trafalgar Walk KEYSBOROUGH VIC 3173	Hamilton Property Group	Buildings and Works (Dwelling on a lot less than 300sqm)	General Residential 2 Zone, 260sqm, single dwelling	Delegate	PlanPermit	30/11/2018	RedGum
PLN18/0612	No	14/810-818 Princes Highway SPRINGVALE VIC 3171	Schmidt & Pang Architects	Change of use (bean sprout factory)	Commercial 2 Zone, 12sqm, installation of cool room to convert warehouse into a bean sprout production warehouse	Delegate	PlanPermit	30/11/2018	Lightwood
PLN18/0613	No	3A/58 Outlook Drive DANDENONG NORTH VIC 3175	Garrubba & Associates Pty Ltd	Display of business identification signs	Mixed Use Zone, business identification	Delegate	PlanPermit	09/11/2018	Silverleaf
PLN18/0614	Yes	384-394 South Gippsland Highway DANDENONG SOUTH VIC 3175	Long Contracting Pty Ltd	Buildings and works comprising of widening two (2) external roller doors	Commercial 2 Zone, widening of two existing roller door openings	Delegate	PlanPermit	01/11/2018	RedGum
PLN18/0615	No	1/13 Treesbank Avenue SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into two (2) lots	Residential	Delegate	PlanPermit	26/11/2018	Lightwood

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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0616	Yes	11 Park Drive DANDENONG SOUTH VIC 3175	Beau O'Brien	Development of the premises for a mezzanine level extension to the office	Industrial 1 Zone, 156sqm, double storey office addition to existing warehouse in lieu of existing single storey office	Delegate	PlanPermit	20/11/2018	RedGum
PLN18/0620	Yes	11 Red Gum Drive DANDENONG SOUTH VIC 3175	Tasmanian Seafoods Pty Ltd	Buildings and Works (Fence) VICSMART	Industrial 2 Zone, 115metres of chain link mesh fencing at 1.8m high	Delegate	PlanPermit	09/11/2018	RedGum
PLN18/0625	No	7 Newson Street KEYSBOROUGH VIC 3173	Hamilton Property Group	Buildings and Works (Dwelling on a lot less than 300sqm)	General Residential 2 Zone, 260sqm, single storey dwelling	Delegate	PlanPermit	23/11/2018	RedGum
PLN18/0626	Yes	Parkmore Shop P02-P03 2-3P/317-321 Cheltenham Road KEYSBOROUGH VIC 3173	JLL	Buildings and works to an existing office (VicSmart)	Commercial 1 Zone, Alterations to existing shopfront	Delegate	PlanPermit	05/11/2018	Paperbark
PLN18/0629	Yes	44-46 Bakers Road DANDENONG NORTH VIC 3175	Omer Halkic	Subdivision x 2 SPEAR VICSMART	Residential	Delegate	PlanPermit	12/11/2018	Silverleaf
PLN18/0629	Yes	44-46 Bakers Road DANDENONG NORTH VIC 3175	Enesa Halkic	Subdivision x 2 SPEAR VICSMART	Residential	Delegate	PlanPermit	12/11/2018	Silverleaf
PLN18/0629	Yes	44-46 Bakers Road DANDENONG NORTH VIC 3175	Azra Halkic	Subdivision x 2 SPEAR VICSMART	Residential	Delegate	PlanPermit	12/11/2018	Silverleaf
PLN18/0629	Yes	44-46 Bakers Road DANDENONG NORTH VIC 3175	Zejna Halkic	Subdivision x 2 SPEAR VICSMART	Residential	Delegate	PlanPermit	12/11/2018	Silverleaf
PLN18/0632	Yes	1/132-142 Bangholme Road DANDENONG SOUTH VIC 3175	Victoria Property Holdings Pty Ltd	Buildings and Works (Industrial Building Extension) VICSMART	Industrial 2 Zone, 143.60sqm, extension to existing industrial building	Delegate	PlanPermit	12/11/2018	RedGum

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3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0633	No	5/118-120 David Street DANDENONG VIC 3175	Zoltan Hrabovszky	Use of the land for a medical centre	Under Clause 32.08 a permit is not required for a medical centre if the gross floor does not exceed 250sqm and under Clause 52.06-3 a permit is not required if no car parking reduction is sought	Delegate	Not Require	30/11/2018	RedGum
PLN18/0635	No	49 Stephenson Street SPRINGVALE VIC 3171	Arie Cafe & Associates Pty Ltd	Subdivision of the land into three (3) lots	Residential	Delegate	Plan Permit	22/11/2018	Lightwood
PLN18/0636	Yes	68-80 Kirkham Road West KEYSBOROUGH VIC 3173	Osprey Management Pty Ltd c/- Linea Technica Pty Ltd Architects	Development of the land for alterations to Buildings R and S	Industrial 1 Zone, 18sqm, alterations to existing warehouse including construction of new office space	Delegate	Plan Permit	12/11/2018	Paperbark
PLN18/0638	No	40 Gray Street SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into three (3) lots	Residential	Delegate	Plan Permit	27/11/2018	Lightwood
PLN18/0640	Yes	33 Stackpoole Street NOBLE PARK VIC 3174	MG Land Surveyors	Subdivision of the land into two (2) lots	Residential	Delegate	Plan Permit	09/11/2018	Paperbark
PLN18/0645	No	64 Springvale Road SPRINGVALE VIC 3171	Chandana Prum	Subdivision of the land into three (3) lots	Residential	Delegate	Plan Permit	30/11/2018	Lightwood
PLN18/0646	No	39 Boyd Street DANDENONG NORTH VIC 3175	Benchmark Land Surveyors	Subdivision of the land into two (2) lots	Residential	Delegate	Plan Permit	21/11/2018	RedGum
PLN18/0651	No	147 Lightwood Road NOBLE PARK VIC 3174	Nobelius Land Surveyors Pty Ltd	Subdivision x 2 SPEAR	Residential	Delegate	Plan Permit	29/11/2018	Paperbark
PLN18/0660	Yes	2 Efron Street DANDENONG NORTH VIC 3175	Gayana Wijayabandara Dissanayake Mudiyanseelage	Subdivision of the land into two (2) lots	Residential	Delegate	Plan Permit	26/11/2018	RedGum
EANTOS				12				04/12/2018	

3.3.3 Planning Delegated Decisions Issued - November 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0660	Yes	2 Efron Street DANDENONG NORTH VIC 3175	Dilini Hasanga Muhandiramage	Subdivision of the land into two (2) lots	Residential	Delegate	PlanPermit	26/11/2018	RedGum
PLN18/0661	Yes	29D Buckingham Avenue SPRINGVALE VIC 3171	Ibanana Pty Ltd	To display business identification signage	Commercial 1 Zone, business identification	Delegate	PlanPermit	30/11/2018	Lightwood
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EANTOS				13				04/12/2018	

3.3.4 Planning Delegated Decisions Issued - December 2018

File Id:	qA280
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Planning Delegated Decisions Issued – December 2018

Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in December 2018.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Recommendation

That the items be received and noted.

3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

STATUTORY PLANNING APPLICATIONS

PLANNING DELEGATED DECISIONS ISSUED DECEMBER 2018

ATTACHMENT 1

**PLANNING DELEGATED DECISIONS ISSUED
DECEMBER 2018**

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

City of Greater Dandenong

Planning Delegated Decisions Issued from 01/12/2018 to 31/12/2018

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN07/0010.01	No	18 Peace Street SPRINGVALE VIC 3171	David Lock Associates (Aust) Pty Ltd	Amendments to Planning Permit PLN07/0010 allowing 'development of the land for two (2) single storey dwellings. Amend the permit to allow 'development of the land for two (2) dwellings comprising one new double storey dwelling to the front of the site and one existing single storey dwelling to the rear'	Amend permit preamble and ancillary conditions	Delegate	AmendPerm	21/12/2018	Lightwood
PLN08/0667.03	No	120-134 Thomas Murrell Crescent DANDENONG SOUTH VIC 3175	Polytrade Recycling Pty Ltd	Amendment to Planning Permit PLN08/0667.02 to seek consent for external storage, amend Condition 10 of the Planning Permit and amend previously endorsed plans	Amended endorsed plans to reflect what was constructed on the site, amendment to permit condition to allow external storage of recycled materials	Applicant	Withdrawn	19/12/2018	RedGum
PLN13/0319.01	No	11/1-11 Bryants Road DANDENONG VIC 3175	Toni Aburime	Amend Planning Permit to include use of the land for an education centre	Amend permit to allow training from Monday to Saturday 8am to 5pm	Delegate	AmendPerm	19/12/2018	RedGum
PLN14/0642.01	No	345-357 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Super Metal Recycling Pty Ltd	Amendment of Planning Permit no. PLN14/0642 which allows 'To use the southeastern part of the land for materials recycling' as follows: Amend the permit preamble to refer to the use the "eastern part" of the land for materials recycling rather than the "southeastern part". Amend the endorsed plans to allow for the expansion of the materials recycling use to include the eastern part of the land.	Amend permit to allow change to endorsed plans, permit preamble and site address	Delegate	AmendPerm	03/12/2018	RedGum

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3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN14/0659.01	No	1/27-31 Springvale Road SPRINGVALE VIC 3171	Fredman Malina Planning Pty Ltd	Amend the wording of Condition 1.1 of Planning Permit PLN14/0659 to allow for minor relocation of the proposed internally illuminated business identification panel sign including a reduction of its height and width.	Amend Condition 1.1 to allow for the reduction and relocation of proposed signage	Delegate	AmendPerm	11/12/2018	Lightwood
PLN16/0465.01	No	499-523 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	R V Foote & Associates Pty Ltd	AMENDMENT TO Subdivision of the land (creation of a road)	Amend permit to allow Subdivision of Lot 1 on TP 519379Q to create Lot 1 and S2 as well as Road R1 to create part of Prosperity Way and Fox Drive	Delegate	AmendPerm	03/12/2018	RedGum
PLN17/0145.01	No	Building A 1/114-122 Westall Road SPRINGVALE VIC 3171	Lendlease Retirement Living Pty Ltd c/- Tract Consultants	AMENDMENT TO: The development of the land for one five (5) storey accommodation building in association with an existing retirement village, reduction in car parking, and alteration to access to a road in a Road Zone Category 1	Amend permit and endorsed plans to allow addition of 10 units and various changes including basement car parking with no further reduction in car parking as a result of this amendment.	Delegate	AmendPerm	21/12/2018	Lightwood
PLN17/0615	No	49 King Street DANDENONG VIC 3175	Petridis Architects	Development of the land for ten (10) triple storey dwellings	The proposal fails to comply with Clause 21.05 (Built Form), Clause 22.09 (Residential Development and Neighbourhood Character Policy), Clause 55 (Two or More Dwellings on a Lot and Residential Buildings) and Clause 52.06 (Car parking)	Delegate	Refusal	28/12/2018	RedGum
PLN17/0730	No	7 Charlotte Street SPRINGVALE SOUTH VIC 3172	Strait-Line Builders & Drafters Pty Ltd	Development of the land for two dwellings (2) (one double storey and one single storey dwelling to the rear)	General Residential 1 Zone, 527.75sqm	Delegate	PlanPermit	05/12/2018	Lightwood
PLN17/0886	No	42 Futura Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	The use and development of the land for forty (40) warehouse buildings, the reduction of car parking, the removal of an easement and the creation of a reserve	Industrial 1 Zone, 6487sqm, warehouse	Delegate	PlanPermit	21/12/2018	Paperbark

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3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0052.01	No	171-197 Hammond Road DANDENONG SOUTH VIC 3175	Vaughan Constructions Pty Ltd	AMENDMENT TO: Use and development for the land for warehouse and reduction in standard car parking requirement.	Amend permit to allow increase to office component of the development and corresponding car parking, landscaping and signage.	Delegate	AmendPerm	12/12/2018	RedGum
PLN18/0071	No	3 Kemp Street SPRINGVALE VIC 3171	Doan Van Quach C/- Dino Design	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 780sqm	Delegate	PlanPermit	06/12/2018	Lightwood
PLN18/0073	No	43 Jellicoe Street NOBLE PARK VIC 3174	Modarc	Development of the land for two (2) single storey dwellings (comprising a new dwelling to the rear and retaining existing one to the front)	General Residential 1 Zone, 668sqm	Delegate	PlanPermit	14/12/2018	Paperbark
PLN18/0080	No	20 Hughes Crescent DANDENONG NORTH VIC 3175	VKAS Design Group Pty Ltd	To construct two (2) dwellings on the land, comprising one (1) double-storey dwelling and one (1) single-storey dwelling	General Residential 1 Zone, 706sqm	Delegate	PlanPermit	05/12/2018	RedGum
PLN18/0195	No	169-173 Princes Highway DANDENONG VIC 3175	Kwon Architects Pty Ltd	The use and development of the land for a Restaurant, a reduction of car parking and to create/alter access to a road in a Road Zone, Category 1	Commercial 2 Zone, fish shop, butcher shop and 100 seat restaurant	Delegate	PlanPermit	10/12/2018	RedGum
PLN18/0203	No	97-105 Bangholme Road BANGHOLME VIC 3175	Corplex	Buildings and Works (Warehouse)	Industrial 3 Zone, 8653sqm, warehouse with double storey office and car parking.	Delegate	PlanPermit	14/12/2018	RedGum
PLN18/0250	No	43 Emerald Drive SPRINGVALE VIC 3171	KMT Design Group	To develop the land for two (2) double storey dwellings	General Residential 1 Zone, 676.7sqm	Delegate	NOD	27/12/2018	Lightwood
PLN18/0264	No	1/2 Ashdale Court SPRINGVALE VIC 3171	Glentect Pty Ltd	Develop the land for four (4) dwellings (three (3) double storey dwellings and one (1) single storey dwelling)	General 1 Residential Zone, 956sqm	Delegate	PlanPermit	21/12/2018	Lightwood
PLN18/0280	No	25 Hutton Street DANDENONG VIC 3175	Victorian Survey Group Pty Ltd	Subdivision x10 DECLARED AREA SPEAR	Residential	Delegate	PlanPermit	04/12/2018	RedGum

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3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0281	No	47 Sylvia Street DANDENONG NORTH VIC 3175	KatDesign	Development of the land for two (2) dwellings comprising one (1) single storey dwelling to the rear of the existing single storey dwelling and to reduce the car parking requirements.	Neighbourhood Residential 1 Zone, 619sqm	Delegate	NOD	10/12/2018	Silverleaf
PLN18/0282	No	14 Gwenda Street DANDENONG VIC 3175	Dandenong Drafting	Develop the land for three (3) double storey dwellings	Residential Growth 1 Zone, 696sqm	Delegate	PlanPermit	18/12/2018	RedGum
PLN18/0312	No	830-850 Princes Highway SPRINGVALE VIC 3171	Stephen D'Andrea Pty Ltd	To display business identification signage (x1)	Commercial 2 Zone, Sign	Applicant	Withdrawn	10/12/2018	Lightwood
PLN18/0319	No	6-8 Moya Crescent NOBLE PARK VIC 3174	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into two (2) lots	Residential	Delegate	PlanPermit	04/12/2018	Lightwood
PLN18/0350	No	1 Stella Avenue NOBLE PARK VIC 3174	Sefkija Hadzic	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 672sqm	Delegate	PlanPermit	27/12/2018	Paperbark
PLN18/0354	No	10 Boyd Street DANDENONG NORTH VIC 3175	Shuang Xiao	Development of the land for a single storey dwelling to the rear of an existing dwelling	General Residential 1 Zone, 697sqm	Delegate	PlanPermit	28/12/2018	RedGum
PLN18/0423	No	18 Rutherglen Street NOBLE PARK VIC 3174	Poninn Ear	Development of the land for four (4) double storey dwellings	The proposal fails to comply with Clause 21.05 (Built Form), Clause 22.09 (Residential Development and Neighbourhood Character Policy, Clause 55 (Two or more Dwellings on a lot and Residential Buildings) and Clause 52.06 (Car parking)	Delegate	Refusal	31/12/2018	Paperbark
PLN18/0425	No	27 Camellia Avenue NOBLE PARK NORTH VIC 3174	Chee-Ky Dunlop	Development of the land for four (4) dwellings comprising three (3) double storey and one (1) single storey at the rear	General Residential 1 Zone, 857sqm	Delegate	PlanPermit	10/12/2018	Silverleaf
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3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0428	No	145 South Gippsland Highway DANDENONG SOUTH VIC 3175	Plans In Motion Pty Ltd	The development of the land for two (2) warehouse buildings, a reduction of car parking and alteration of access to a road in a Road Zone, Category 1	Commercial 2 Zone, 1449sqm, warehouse x2	Delegate	PlanPermit	27/12/2018	RedGum
PLN18/0445	No	44 Cambria Road KEYSBOROUGH VIC 3173	Tinh Tran	Buildings and Works (Shed)	No response to further information request	Delegate	Lapsed	04/12/2018	Paperbark
PLN18/0448	No	76 St Johns Avenue SPRINGVALE VIC 3171	Pillar Building Design Consultants Pty Ltd	Development of the land for four (4) double storey dwellings	Residential Growth 1 Zone, 615.76sqm	Delegate	NOD	20/12/2018	Lightwood
PLN18/0449	No	79 Bazalgette Crescent DANDENONG SOUTH VIC 3175	Phil Bernardo Drafting Pty Ltd	Development of the land for a warehouse	Industrial 3 Zone, 2261sqm, warehouse and double storey office	Delegate	PlanPermit	20/12/2018	RedGum
PLN18/0455	No	21 Lightwood Road SPRINGVALE VIC 3171	Peter William Hoh	Use and development of the land for 5 shops, development of the land for 9 dwellings and a reduction in the car parking requirements	Residential Growth 1 Zone, 752sqm, 9 x dwellings, 5 x shops	Delegate	PlanPermit	17/12/2018	Lightwood
PLN18/0456	No	8 Mons Parade NOBLE PARK VIC 3174	JG Building Design Group	Development of the land for four (4) double storey dwellings	Residential Growth 2 Zone, 603sqm	Delegate	NOD	27/12/2018	Paperbark
PLN18/0472	No	6 Mana Court NOBLE PARK VIC 3174	Allan Armstrong & Associates	Development of the land for three (3) dwellings comprising two (2) double storey dwellings and a single storey dwelling to the rear	General Residential 1 Zone, 882sqm	Applicant	Withdrawn	04/12/2018	Paperbark
PLN18/0481	No	3 Hampton Court DANDENONG NORTH VIC 3175	Dominic Fruci	The removal of a restrictive covenant	The proposal fails to comply with Section 60(5) of the Planning & Environment Act 1987	Delegate	Refusal	31/12/2018	Silverleaf
PLN18/0487	No	Noble Park Special Development School 41-43 Callander Road NOBLE PARK VIC 3174	The Bridge Inc	Subdivision x 37 SPEAR	Residential	Delegate	PlanPermit	18/12/2018	Paperbark

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3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0488	No	36 Jesson Crescent DANDENONG VIC 3175	Urban House	Development of the land for one (1) single storey dwelling to the rear of one (1) existing dwelling and alterations to the existing dwelling	General Residential 1 Zone, 557.33sqm	Delegate	PlanPermit	20/12/2018	RedGum
PLN18/0490	No	30 Lee Avenue SPRINGVALE VIC 3171	Impact Property Design Pty Ltd	Alterations to the existing single storey dwelling and the construction of one (1) double storey dwelling	General Residential 1 Zone, 624sqm, single dwelling at rear of property	Delegate	PlanPermit	31/12/2018	Lightwood
PLN18/0496	No	6 Springfield Court NOBLE PARK NORTH VIC 3174	Klety Shaw	Development of the land for one (1) single storey dwelling to the rear of an existing dwelling and alterations to the existing dwelling	General Residential 1 Zone, 799.96sqm	Delegate	PlanPermit	27/12/2018	Silverleaf
PLN18/0511	No	5-7 Plunkett Road DANDENONG VIC 3175	Aru Design	Use of the land for car sales and the display of business identification signs	Industrial 1 Zone, motor vehicle sales & rentals	Delegate	PlanPermit	05/12/2018	RedGum
PLN18/0513	No	85-87 Ordish Road DANDENONG SOUTH VIC 3175	KLM Spatial Pty Ltd	Use of the land for Materials Recycling (construction and demolition materials) and associated buildings and works	Industrial 1 Zone, building/construction material & weighbridge	Delegate	PlanPermit	20/12/2018	RedGum
PLN18/0520	No	65-71 Thomas Murrell Crescent DANDENONG SOUTH VIC 3175	Prime Plastics Recyclers	Materials Recycling	No response to further information request	Delegate	Lapsed	03/12/2018	RedGum
PLN18/0523	No	42 Homeligh Road KEYSBOROUGH VIC 3173	Ausco Investment Group	Subdivision x 81 SPEAR	Residential	Delegate	PlanPermit	06/12/2018	RedGum
PLN18/0531	No	1/39-43 Stud Road DANDENONG VIC 3175	B M Walsh & Associates Pty Ltd	Subdivision of the land into six (6) lots	No response to further information request	Delegate	Lapsed	03/12/2018	RedGum
PLN18/0537	No	Highways Tabaret 591-659 Princes Highway SPRINGVALE VIC 3171	Dodd Fuel Installations Pty Ltd	The development of the land for a fuel pump system	General Residential 1 Zone, Urban Floodway Zone, Special Use 1 Zone, alterations and upgrade to fuel compound	Delegate	PlanPermit	12/12/2018	Lightwood

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3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0542	No	35/31 Fiveways Boulevard KEYSBOROUGH VIC 3173	Romaine Sisouw	The use of the land for a contractor's depot and the development of the land for a mezzanine	Commercial 2 Zone, mezzanine, 122sqm	Delegate	PlanPermit	21/12/2018	Paperbark
PLN18/0543	No	7 Loller Street SPRINGVALE VIC 3171	Planning & Design Pty Ltd	Development of the land for two (2) double storey dwellings	The proposal fails to comply with Clause 15 or 15.01 (Built Environment and Heritage), Clause 21.05 (Built Form), Clause 22.09 and various objectives of Clause 55	Delegate	Refusal	24/12/2018	Lightwood
PLN18/0548	No	39 Vision Street DANDENONG SOUTH VIC 3175	Pellicano Investments 4 Pty Ltd	Buildings and Works (Warehouse)	Industrial 1 Zone, 6963sqm, warehouse	Delegate	PlanPermit	12/12/2018	RedGum
PLN18/0556	No	185 Chapel Road KEYSBOROUGH VIC 3173	Daisel Pty Ltd	Subdivision x 20 SPEAR	Residential	Delegate	PlanPermit	11/12/2018	RedGum
PLN18/0560	No	25 Ellendale Road NOBLE PARK VIC 3174	MAAPS Planning Services	Development of the land for three (3) double dwellings	General Residential 1 Zone, 720 sqm	Applicant	Withdrawn	03/12/2018	Paperbark
PLN18/0582	No	65 Pultrey Street DANDENONG VIC 3175	Pagerock Pty Ltd	Change of Use (Shared Housing)	No response to further information request	Delegate	Lapsed	21/12/2018	RedGum
PLN18/0583	No	48 Prosperity Way DANDENONG SOUTH VIC 3175	Plans in Motion Pty Ltd	Development of the land for an industrial building extension with a reduction to car parking requirement	Industrial 1 Zone, 456sqm, warehouse extension and reduction to car parking requirement	Delegate	PlanPermit	19/12/2018	RedGum
PLN18/0585	Yes	754-768 Princes Highway SPRINGVALE VIC 3171	Ario Arc Pty Ltd	Development of the land for a building extension VICSMART	Commercial 2 Zone, 52.70sqm, pergola	Applicant	Withdrawn	20/12/2018	Lightwood
PLN18/0589	No	11 Monterey Road DANDENONG SOUTH VIC 3175	Echelon Planning Pty Ltd	The removal of a restrictive covenant (Instrument N212571N)	Industrial	Delegate	PlanPermit	21/12/2018	RedGum

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3.3.4 Planning Delegated Decisions Issued - December 2018 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0604	No	10-16 Pacific Drive KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Buildings and Works (Warehouse)	Industrial 1 Zone, 2067sqm	Delegate	PlanPermit	10/12/2018	RedGum
PLN18/0627	No	155 Classcocks Road DANDENONG SOUTH VIC 3175	Spire Australia Pty Ltd	Subdivision of land including the creation of a road SPEAR	Industrial	Delegate	PlanPermit	20/12/2018	RedGum
PLN18/0630	No	452 Cheltenham Road KEYSBOROUGH VIC 3173	SB & G-452 Cheltenham Road Keysborough Pty Ltd	Variation and Removal of Easements SPEAR	Residential	Delegate	PlanPermit	18/12/2018	RedGum
PLN18/0656	No	30 Mollison Street DANDENONG NORTH VIC 3175	M J Reddie Surveys Pty Ltd	Subdivision of the land into two (2) lots	Residential	Applicant	Withdrawn	18/12/2018	Silverleaf
PLN18/0666	Yes	1/10 Boileau Street KEYSBOROUGH VIC 3173	The Kiln Room	Buildings and Works (Mezzanine) VICSMART	Industrial 1 Zone, 63sqm, mezzanine	Delegate	PlanPermit	10/12/2018	Paperbark
PLN18/0686	No	1 Helen Court NOBLE PARK VIC 3174	Daninir Jacinovic	Subdivision of the land into two (2) lots	Residential	Delegate	PlanPermit	13/12/2018	Paperbark
PLN18/0694	No	11 Jesson Crescent DANDENONG VIC 3175	Archiden Architecture	Development of the land for three dwellings (3) two double storey dwellings and one single storey dwelling to the rear)	General Residential 1 Zone, 8925sqm	Applicant	Withdrawn	19/12/2018	RedGum
PLN18/0696	No	10 Watt Street SPRINGVALE VIC 3171	Ngo Thi Thu Nga Nguyen	Subdivision x3 SPEAR	Residential	Applicant	Withdrawn	12/12/2018	Lightwood

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3.4 POLICY AND STRATEGY

3.4.1 Review of Council Policies - Use of Fireworks Policy

File Id:	fA4731
Responsible Officer:	Director Corporate Services
Attachments:	Use of Fireworks Policy for Re-adoption. Use of Fireworks Policy for Re-adoption with Marked-up Changes.

Report Summary

Council establishes a number of policies and codes of practice to guide the various operations of the Greater Dandenong City Council. Existing policies and codes of practice are subject to an ongoing review process to ensure that they comply with current legislation and adequately reflect Council's operational requirements. Any changes to existing policies are subject to Council approval. Policies and codes of practice that have become superfluous to Council's needs require abolition by Council.

The following policy has been reviewed in detail and is submitted to Council for re-adoption:

- Use of Fireworks Policy

Recommendation Summary

This reports recommends that the Use of Fireworks Policy be readopted as per Attachment 1.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)**Background**

Policies and Codes of Practice establish clear processes and procedures by which Council conducts its business and activities and ensures that the decision making process is consistent.

Council has established a number of policies and codes of practice to guide the various functions of the City. Existing policies are subject to an ongoing review process to ensure they comply with current legislation and adequately reflect Council's operational requirements.

When Council resolves to adopt a policy and/or code of practice, in the absence of a sunset date, the policy or code remains current until Council resolves to abolish it.

It is critical that Council policies and codes of practice fully reflect the principles, values and issues that Council believes are important as outlined in the Council Plan. Following a detailed review of a Council policy or code of practice it will be submitted to Council for either readoption or abolition to ensure all policies and codes of practice remain current.

A database of all Council policy and code of practice documents is maintained by the Governance Business Unit.

Proposal

The Use of Fireworks Policy be readopted by Council with the following changes to the existing Policy:

- applicants now need to submit evidence of notice delivery to Council in the form of a receipt from a distribution company engaged to undertake delivery or a statutory declaration.
- re-adoption for a further four (4) years.

A copy of the policy seeking readoption with the suggested changes highlighted is provided with this report in Attachment 2.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'**People**

- *Pride* – Best place best people
- *Outdoor Activity and Sports* – Recreation for everyone

Place

- *Sense of Place* – One city many neighbourhoods

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)

- *Safety in Streets and Places* – Feeling and being safe

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Consultation

Council policies and codes of practice are referred to the Executive Management Team for review and evaluation prior to reporting to Council.

Council policies and codes of practice are referred to the Staff Consultative Committee as required.

Conclusion

The policy detailed in this report has been reviewed and updated to ensure consistency with current legislation and Council's operational needs and is submitted to Council for re-adoption with minor changes.

Recommendation

That the Use of Fireworks Policy be re-adopted as per Attachment 1.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICY – USE OF FIREWORKS
POLICY**

ATTACHMENT 1

**USE OF FIREWORKS POLICY FOR RE-
ADOPTION**

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)

Greater Dandenong Policy

USE OF FIREWORKS

Policy Endorsement	Endorsement Required by Council		
EDRMS Object id:	A747160	Authority:	Council
Directorate:	Development Services	Responsible Officer:	Manager Regulatory Services
Policy Type:	Discretionary	Version No:	003
1st Adopted by Council	11 October 2010 Minute No. 631	Last Adopted by Council:	8 October 2012 Minute No. 1394
Review Period:	Every 2 years	Next Review:	January 2021

1. Purpose

To establish clear guidelines for the legitimate use of fireworks within the City of Greater Dandenong.

2. Background

Council is concerned about the potential impact of fireworks on local amenity. As a result of this, an operational policy has been in place for some time, to assist officers and fireworks operators in ensuring that fireworks displays do not unreasonably impact on residential amenity.

The operational policy created restrictions on when, where and for how long fireworks displays could occur. It also placed some very clear responsibilities on operators, in terms of notifying residents about events. The safety aspects of fireworks displays are dealt with through state legislation, which is administered by Worksafe Victoria, so the operational policy did not address those issues.

Over time, the operational policy moved to a formal Council policy, to reinforce Council's commitment to effectively managing the use of fireworks in this municipality.

In 2013, the policy was reviewed, to further clarify the types of events at which Council would support fireworks displays.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)



Greater Dandenong Policy

3. Scope

This policy will apply to all decisions or approvals made by Council Officers, in respect of fireworks displays within the City of Greater Dandenong.

4. References

- Local Government Act 1989
- Summary Offences Act 1966 Section 4 (j)

5. Definitions

Non Profit organisation means:

An organisation that is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect.

'Public events' means:

Events conducted by 'non profit' organisations that occur in public places within the City of Greater Dandenong, and which are open to all members of the public, whether upon payment of a fee or not.

'Public Place' means:

The same as is set out in the Summary Offences Act 1966.

6. Council Policy

- Fireworks displays are only allowed in connection with public events.
- All fireworks displays must be approved in writing by Council.
- Fireworks displays may generally only occur up to 9.30 pm and operators must ensure that:-
 - All residential properties within a 1.5 kilometre radius of the site must receive a notice of the display in their letterboxes no earlier than seven and no later than three days before the display commences. Evidence of notice delivery must be submitted to Council in the form of a receipt from a distribution company engaged to undertake delivery or a statutory declaration.
 - This notice should disclose the nature, duration and times of the display.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)



Greater Dandenong Policy

- It should also advise residents to ensure that their pets are secured within their homes to prevent escaping due to fear of the fireworks display.
- The notice should also include a staffed contact phone number for event organisers for the period of seven (7) days before, during and seven (7) days after the event, should residents have any questions or concerns.
- Contents of the letterbox notice must be approved by Council prior to circulation.
- A Public Notice providing the same information as set out above, and approved by the Council, must be placed in a minimum of 2 local newspapers circulating in the area of where the event is to be held, at least seven days prior to the event.

7. Related Documents

Nil.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICY – USE OF FIREWORKS POLICY

ATTACHMENT 2

**USE OF FIREWORKS POLICY FOR RE-
ADOPTION WITH MARKED-UP CHANGES**

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)

Greater Dandenong Policy

USE OF FIREWORKS

Policy Endorsement	Endorsement Required by Council		
EDRMS Object id:	A747160	Authority:	Council
Directorate:	Development Services	Responsible Officer:	Manager Regulatory Services
Policy Type:	Discretionary	Version No:	003
1st Adopted by Council	11 October 2010 Minute No. 631	Last Adopted by Council:	8 October 2012 Minute No. 1394
Review Period:	Every 2 years	Next Review:	January 2021

1. Purpose

To establish clear guidelines for the legitimate use of fireworks within the City of Greater Dandenong.

2. Background

Council is concerned about the potential impact of fireworks on local amenity. As a result of this, an operational policy has been in place for some time, to assist officers and fireworks operators in ensuring that fireworks displays do not unreasonably impact on residential amenity.

The operational policy created restrictions on when, where and for how long fireworks displays could occur. It also placed some very clear responsibilities on operators, in terms of notifying residents about events. The safety aspects of fireworks displays are dealt with through state legislation, which is administered by Worksafe Victoria, so the operational policy did not address those issues.

Over time, the operational policy moved to a formal Council policy, to reinforce Council's commitment to effectively managing the use of fireworks in this municipality.

In 2013, the policy was reviewed, to further clarify the types of events at which Council would support fireworks displays.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)



Greater Dandenong Policy

3. Scope

This policy will apply to all decisions or approvals made by Council Officers, in respect of fireworks displays within the City of Greater Dandenong.

4. References

- Local Government Act 1989
- Summary Offences Act 1966 Section 4 (j)

5. Definitions

Non Profit organisation means:

An organisation that is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect.

'Public events' means:

Events conducted by 'non profit' organisations that occur in public places within the City of Greater Dandenong, and which are open to all members of the public, whether upon payment of a fee or not.

'Public Place' means:

The same as is set out in the Summary Offences Act 1966.

6. Council Policy

- Fireworks displays are only allowed in connection with public events.
- All fireworks displays must be approved in writing by Council.
- Fireworks displays may generally only occur up to 9.30 pm and operators must ensure that:-
 - All residential properties within a 1.5 kilometre radius of the site must receive a notice of the display in their letterboxes no earlier than **seven (7)** and no later than **three (3)** days before the display commences. **Evidence of notice delivery must be submitted to Council in the form of a receipt from a distribution company engaged to undertake delivery or a statutory declaration.**
 - This notice should disclose the nature, duration and times of the display.

3.4.1 Review of Council Policies - Use of Fireworks Policy (Cont.)



Greater Dandenong Policy

- It should also advise residents to ensure that their pets are secured within their homes to prevent escaping due to fear of the fireworks display.
- The notice should also include a staffed contact phone number for event organisers for the period seven (7) days before, during and seven (7) days after the event, should residents have any questions or concerns.
- Contents of the letterbox notice must be approved by Council prior to circulation.
- A Public Notice providing the same information as set out above, and approved by the Council, must be placed in a minimum of 2 local newspapers circulating in the area of where the event is to be held, at least seven days prior to the event.

7. Related Documents

Nil.

3.4.2 Review of Council Policies - Public Space CCTV Policy

File Id:	fA4731
Responsible Officer:	Director Corporate Services
Attachments:	Public Space CCTV Policy for Re-adoption. Public Space CCTV Policy – Policy for Re-adoption Marked-up with Changes. Safe City CCTV Program Code of Practice with Marked Up Changes

Report Summary

Council establishes a number of policies and codes of practice to guide the various operations of the Greater Dandenong City Council. Existing policies and codes of practice are subject to an ongoing review process to ensure that they comply with current legislation and adequately reflect Council's operational requirements. Any changes to existing policies are subject to Council approval. Policies and codes of practice that have become superfluous to Council's needs require abolition by Council.

The following policy has been reviewed in detail and is submitted to Council for re-adoption:

- Public Space CCTV Policy

Recommendation Summary

This report recommends that the Public Space CCTV Policy be readopted as per Attachment 1 and the changes in the Safe City CCTV Program Code of Practice (Attachment 3) be endorsed.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)**Background**

Policies establish clear processes and procedures by which Council conducts its business and activities and ensures that the decision making process is consistent.

Council has established a number of policies to guide the various functions of the City. Existing policies are subject to an ongoing review process to ensure they comply with current legislation and adequately reflect Council's operational requirements.

When Council resolves to adopt a policy and/or code of practice, in the absence of a sunset date, the policy or code remains current until Council resolves to abolish it.

It is critical that Council policies and codes of practice fully reflect the principles, values and issues that Council believes are important as outlined in the Council Plan. Following a detailed review of a Council policy or code of practice it will be submitted to Council for either readoption or abolition to ensure all policies and codes of practice remain current.

A database of all Council policy documents is maintained by the Governance Business Unit.

Proposal

The Public Space CCTV Policy be readopted by Council with the following changes to the existing policy:

- Introduced and defined the term 'corporate CCTV camera systems' which replaced the term 'Council-owned CCTV cameras system'.
- Included Building Maintenance as the responsible department for managing corporate CCTV camera systems.
- Internal protocols for Council's corporate CCTV camera system to be developed. Protocols will be consistent with the Safe City CCTV Protocols.
- Removed reference to amending the Safe City CCTV Code of Practice and Protocols to incorporate Council owned security systems.
- Reference documents updated
- Review period updated from two to three years.

A copy of the policy seeking readoption with the changes as outlined above is provided as Attachment 2.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Community Plan 'Imagine 2030'

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Consultation

Council policies and codes of practice are referred to the Executive Management Team for review and evaluation prior to reporting to Council.

Council policies and codes of practice are referred to the Staff Consultative Committee as required.

Conclusion

The policy detailed in this report has been reviewed and updated to ensure consistency with current legislation and Council's operational needs and is submitted to Council for re-adoption with a number of changes.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Recommendation

That the Public Space CCTV Policy be readopted as per Attachment 1 of this report and the changes in the Safe City CCTV Program Code of Practice (Attachment 3) be endorsed.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICY – PUBLIC SPACE CCTV
POLICY**

ATTACHMENT 1

**PUBLIC SPACE CCTV POLICY FOR RE-
ADOPTION**

PAGES 7(including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Greater Dandenong Policy

Public Space CCTV Policy

Policy Endorsement:	Endorsement required by Council		
Directorate:	City Planning, Design and Amenity		
Responsible Officer:	Manager Regulatory Services		
Policy Type:	Discretionary		
File Number:		Version No:	002
1 st Adopted by Council	25 July 2016 Minute No. 1457	Last Adopted by Council:	25 July 2016 Minute No. 1457
Review Period:	Three Years	Next Review:	January 2022

1. Purpose

The purpose of this policy is to guide the implementation and ongoing management of current and future public space Closed Circuit Television (CCTV) in the City of Greater Dandenong, including Council's open-space Safe City CCTV Program. The aim of the Safe City CCTV Program is to improve actual and perceived levels of safety, deter instances of crime and anti-social behaviour and promote access to public spaces for residents.

2. Background

Community safety has been identified within the Greater Dandenong Community Plan and the Community Wellbeing Plan as a high priority for action. The importance of this objective has been supported by the community in the course of numerous consultations. Council recognises that the fear of crime impacts upon the perceived and actual levels of safety for residents. In response to these community concerns, Council has initiated a number of community safety initiatives including the Safe City CCTV Program.

CCTV is a tool which is typically used to monitor activity in and around public and private spaces, such as entertainment venues, public transport nodes, airports, central business districts and shopping precincts. In recent years, the uptake of CCTV technology has increased due to improvements in technology, declining costs and a growing appreciation of its attributes (*National Community Crime Prevention Program, undated*).

When used as part of a suite of strategies, CCTV can:

- Deter crime and anti-social behaviour.
- Increase perceived and actual levels of safety.
- Increase the use of the space for legitimate purposes.
- Assist law enforcement agencies in identifying and prosecuting offenders.

The national experience of councils that have installed CCTV and respective local police, indicate that CCTV has contributed to a reduction in vandalism, theft and anti-social behaviour and improved crime prosecution rates and perceptions of safety (*ARTD, 2001*). Evaluations of CCTV initiatives within Greater Dandenong have demonstrated a high level of acceptance among the community for CCTV. The installation of open-space CCTV has been accompanied by an improvement in perceptions of safety and a decline in anti-social and criminal behaviour.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



Greater Dandenong Policy

However an analysis of academic research indicates that there are limitations to the effectiveness of CCTV. Success is largely dictated by its location, monitoring methods and the existence of complementing community safety initiatives.

CCTV in Greater Dandenong

Greater Dandenong embarked on its Safe City CCTV Program in 2009 with the installation of 13 public open space cameras in Menzies Avenue, Dandenong North. In response to favourable community feedback, data obtained during this pilot and ongoing feedback on the effectiveness of CCTV from Victoria Police, Council continues to expand its Safe City CCTV Program in key hotspot localities across the municipality, including central Dandenong, Noble Park and Springvale.

Council also installs and maintains a number of corporate CCTV camera systems in and around municipal buildings and car parks. While a number of these cameras capture vision of public spaces, they do not form part of the open-space Safe City CCTV Program.

In April 2015, Council adopted a series of recommendations arising from a security risk review undertaken by the InteRisk Group. One of the recommendations was to improve CCTV coverage and effectiveness by integrating key corporate CCTV camera systems with the Safe City system. Improvements to Council's key corporate systems over the coming years will allow further opportunities to undertake that integration.

Protocols will be developed to guide the management and use of Council's corporate CCTV systems. Protocols will be consistent with those established for the Safe City CCTV system.

Location of Safe City CCTV cameras

The installation of Safe City CCTV cameras will be preceded by a rigorous process to identify the highest priority locations. Council has designed a site identification matrix to prioritise key hotspot locations with scores assigned based on the following four key indicators:

1. Crime – an assessment of crime data from Victoria Police, Council databases and other sources.
2. Location – an assessment of the types and numbers of facilities within 500 metres, the extent of pedestrian traffic and a determination of whether the location serves a regional or neighbourhood catchment.
3. Health and Wellbeing – a review of perceptions of safety, the ability to access public spaces and proximity to community facilities.
4. Economic – an evaluation of the sites economic attributes such as the level of employment and retail investment and the flow on effects of improved perceptions of safety on retail and commercial activity.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Greater Dandenong Policy

Governance and oversight of CCTV

Council will initiate and maintain a range of governance arrangements to oversee the proper management of CCTV camera systems and use/storage of captured footage. These will include:

1. Regular evaluation of individual CCTV sites to determine effectiveness against its established purpose.
2. The Safe City CCTV Code of Practice and Protocols, which will set out strict guidelines for the maintenance, management and security of applicable CCTV systems, including access to recorded material, management of control rooms, control and operation of cameras, the provision of clear and accessible public information, and the protection of the privacy and rights of the public.
3. Annual external audit of the system. The role of the auditor will include:
 - Monitoring performance and behaviour of system operators/users and recommending investigations in the event of any divergences from established CCTV Procedure and Protocol documents.
 - Maintaining oversight of the CCTV Procedure and Protocol documents and recommending any changes to improve efficiency and effectiveness.
 - Presenting an annual report on the CCTV program to Council.
 - Encouraging public confidence in the CCTV system by ensuring its operations are transparent and subject to public scrutiny.
4. A Memorandum of Understanding has been signed and will be maintained between Council and Victoria Police. The Memorandum of Understanding outlines the role, responsibilities and objectives of each party. Among a variety of matters, the Memorandum of Understanding outlines the circumstances under which Victoria Police will monitor, and respond to CCTV footage, as well as how they can access and use recorded footage.

3. Scope

This policy should be read in conjunction with the Safe City CCTV Code of Practice, Protocols and MOU.

The implementation of the Safe City CCTV program will be managed collaboratively between Council and Victoria Police. The roles and responsibilities of each party are outlined in the Memorandum of Understanding.

Council business units responsible for the Safe City CCTV Program are Regulatory Services, City Improvement and Community Development. Roles and responsibilities of each department include:

Regulatory Services

- Management of day to day operation of the Safe City CCTV program.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Greater Dandenong Policy

- Monitor the compliance of all parties to the Safe City CCTV Protocols and Code of Practice.
- Relationship management with internal and external stakeholders including current and potential funding bodies.
- Maintain contemporary knowledge of relevant laws or other regulations relating to open space surveillance and open space CCTV systems, to ensure compliance.
- Manage and implement the Memorandum of Understanding with Victoria Police in respect to viewing and accessing recorded footage and providing systems training, as required.

City Improvement

- Project management of contracts to deliver CCTV infrastructure.
- Budget management during CCTV installation.

Community Development

- The conduct of community engagement and wider community safety initiatives in support of the CCTV program and its key aims.
- Identification and prioritisation of future Safe City CCTV sites.
- Evaluation of individual CCTV sites to determine effectiveness against established purpose.

Building Maintenance

- Management of day to day operation of Councils corporate CCTV cameras systems.
- Develop the corporate CCTV protocols and monitor the compliance of all parties.

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter.

The Memorandum of Understanding between Council and Victoria Police acknowledges that all parties involved in the implementation and management of the CCTV are bound by the Charter of Human Rights and Responsibilities Act, 2006.

5. References**State-wide Legislation and Guidelines**

- *Privacy and Data Protection Act 2014* (Vic).
- *Freedom of Information Act 1982* (Vic).
- *Evidence Act 2008* (Vic).
- *Charter of Human Rights and Responsibilities Act 2006* (Vic).
- *Public Records Act 1973* (Vic).
- *Surveillance Devices Act 1999* (Vic).
- *Local Government Act 1989* (Vic).
- Office of the Victorian Privacy Commissioner's - Surveillance and Privacy Information Sheet 03.12
- Victorian Ombudsman's Closed Circuit Television in Public Places Guidelines.
- Victorian State Government Guide to Developing CCTV for Public Safety in Victoria

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



Greater Dandenong Policy

Council Plans

- Imagine 2030 – Community Plan 2010-2030.
- Community Wellbeing Plan 2017-2021.
- Community Safety Plan 2015-2022.

6. Definitions

Closed Circuit Television (CCTV) – A surveillance system in which a number of cameras are connected through a closed circuit. The footage taken by the cameras is sent to a television monitor or recorder. CCTV systems consist of cameras, monitors, recorders, interconnecting hardware and support infrastructure.

CCTV Systems – means any physical element of a CCTV system, consisting of assets such as cameras, relay systems, video data storage, viewing and printing devices.

Control room – A secure room where vision from CCTV cameras is displayed on monitors and is only accessible by authorised staff.

Corporate CCTV camera systems – Council installed CCTV systems typically installed in publicly accessible areas of libraries, municipal buildings, car parks and leisure facilities.

Safe City CCTV Program – Council's open-space CCTV system.

Public place - any public highway, road, street bridge, footway, footpath, court, alley, passage, park, garden, reserve or other place of public recreation, resort or thoroughfare notwithstanding that it may be formed on private property.

7. Council Policy

- The City of Greater Dandenong is committed to improving actual and perceived levels of safety through the use of CCTV combined with other community safety initiatives.
- Council will conduct a rigorous risk assessment of potential CCTV sites taking into consideration environmental influences and potential benefits prior to the installation of a CCTV system.
- Along with relevant partners, Council will regularly review current and future CCTV systems to determine whether the purposes of the program are being achieved.

Accountability

- The Safe City CCTV program will be operated fairly, within applicable laws and with due regard to the privacy and rights of residents.
- Council will maintain primary responsibility of the installation, maintenance and operation of public-based CCTV systems.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



Greater Dandenong Policy

Information

- The community will be provided with clear and accessible information in relation to CCTV systems in the form of signage, media promotion and community education campaigns.
- Recorded footage will not exceed the information required to fulfil the purpose of the Safe City CCTV program. The retention of and access to recorded footage will proceed fairly and in accordance with the Code of Practice, Protocols, privacy provisions and relevant legislative requirements.

Partnerships

- Council will establish a CCTV audit process to report on the management of CCTV systems, ensure adherence to agreed operational documents, make recommendations for improvement as necessary and promote public confidence in the Safe City CCTV program.
- Council is committed to working in partnership with Victoria Police to improve community safety, address crime and manage anti-social behaviour in the municipality. Roles, responsibilities and communications related to the program will be conducted in accordance with the Safe City CCTV Code of Practice, Protocols and Memorandum of Understanding.
- Council will continue to work with traders, residents and local community organisations to promote the presence of CCTV and its ability to improve community safety.

8. Related Documents

- Safe City CCTV Code of Practice.
- Safe City CCTV Protocols.
- AS4806.1-2006, Closed circuit television (CCTV) Part 1: Management and operation.
- AS4806.2-2006, Closed circuit television (CCTV) Part 2: Application guidelines.
- AS4806.3-2006, Closed circuit television (CCTV) Part 3: PAL signal timings and levels.
- AS4806.4-2008, Closed circuit television (CCTV) Part 4: Remote video monitoring – Code of Practice.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICY – PUBLIC SPACE CCTV
POLICY**

ATTACHMENT 2

**PUBLIC SPACE CCTV POLICY
FOR RE-ADOPTION MARKED-UP WITH
CHANGES**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Greater Dandenong Policy

Public Space CCTV Policy

Policy Endorsement:	Endorsement required by Council		
Directorate:	City Planning, Design and Amenity		
Responsible Officer:	Manager Regulatory Services		
Policy Type:	Discretionary		
File Number:		Version No:	0024
1 st Adopted by Council	25 July 2016 Minute No. 1457	Last Adopted by Council:	25 July 2016 Minute No. 1457
Review Period:	Two-Three Years	Next Review:	March 2022

1. Purpose

The purpose of this policy is to guide the implementation and ongoing management of current and future public space Closed Circuit Television (CCTV) in the City of Greater Dandenong, including Council's open-space Safe City CCTV Program. The aim of the Safe City CCTV Program is to improve actual and perceived levels of safety, deter instances of crime and anti-social behaviour and promote access to public spaces for residents.

2. Background

Community safety has been identified within the Greater Dandenong Community Plan and the Community Wellbeing Plan as a high priority for action. The importance of this objective has been supported by the community in the course of numerous consultations. Council recognises that the fear of crime impacts upon the perceived and actual levels of safety for residents. In response to these community concerns, Council has initiated a number of community safety initiatives including the Safe City CCTV Program.

CCTV is a tool which is typically used to monitor activity in and around public and private spaces, such as entertainment venues, public transport nodes, airports, central business districts and shopping precincts. In recent years, the uptake of CCTV technology has increased due to improvements in technology, declining costs and a growing appreciation of its attributes (*National Community Crime Prevention Program, undated*).

When used as part of a suite of strategies, CCTV can:

- Deter crime and anti-social behaviour.
- Increase perceived and actual levels of safety.
- Increase the use of the space for legitimate purposes.
- Assist law enforcement agencies in identifying and prosecuting offenders.

The national experience of councils that have installed CCTV and respective local police, indicate that CCTV has contributed to a reduction in vandalism, theft and anti-social behaviour and improved crime prosecution rates and perceptions of safety (*ARTD, 2001*). Evaluations of CCTV initiatives within Greater Dandenong have demonstrated a high level of acceptance among the community for CCTV. The installation of open-space CCTV has been accompanied by an improvement in perceptions of safety and a decline in anti-social and criminal behaviour.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Greater Dandenong Policy

However an analysis of academic research indicates that there are limitations to the effectiveness of CCTV. Success is largely dictated by its location, monitoring methods and the existence of complementing community safety initiatives.

CCTV in Greater Dandenong

Greater Dandenong embarked on its Safe City CCTV Program in 2009 with the installation of 13 public open space cameras in Menzies Avenue, Dandenong North. In response to favourable community feedback, data obtained during this pilot and ongoing feedback on the effectiveness of CCTV from Victoria Police, Council continues to expand its Safe City CCTV Program in key hotspot localities across the municipality, including central Dandenong, and Noble Park and Springvale.

Council also installs and maintains a number of corporate security CCTV camera systems in and around municipal buildings and car parks. While a number of these cameras capture vision of public spaces, they do not form part of the open-space Safe City CCTV Program.

In April 2015, Council adopted a series of recommendations arising from a security risk review undertaken by the InteRisk Group. One of the recommendations was to improve CCTV coverage and effectiveness by integrating key corporate Council-owned security CCTV camera systems with the Safe City system. Improvements to Council's key corporate systems over the coming years. Commencing in 2016 and over the next two years, Council will allow further explore opportunities to undertake that integration.

Protocols will be developed to guide the management and use of Council's corporate CCTV systems. Protocols will be consistent with those established for the Safe City CCTV system.

Amendments to the Safe City CCTV Code of Practice and Protocols will be made to include those key Council-owned security camera systems capturing vision of public spaces into an integrated monitoring approach. This will bring these identified security camera systems in line with the appropriate governance practices currently employed for the Safe City CCTV Program.

Location of Safe City CCTV cameras

The installation of Safe City CCTV cameras will be preceded by a rigorous process to identify the highest priority locations. Council has designed a site identification matrix to prioritise key hotspot locations with scores assigned based on the following four key indicators:

1. Crime – an assessment of crime data from Victoria Police, Council databases and other sources.
2. Location – an assessment of the types and numbers of facilities within 500 metres, the extent of pedestrian traffic and a determination of whether the location serves a regional or neighbourhood catchment.
3. Health and Wellbeing – a review of perceptions of safety, the ability to access public spaces and proximity to community facilities.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



Greater Dandenong Policy

4. Economic – an evaluation of the sites economic attributes such as the level of employment and retail investment and the flow on effects of improved perceptions of safety on retail and commercial activity.

Governance and oversight of CCTV

Council will initiate and maintain a range of governance arrangements to oversee the proper management of CCTV camera systems and use/storage of captured footage. These will include:

1. Regular evaluation of individual CCTV sites to determine effectiveness against its established purpose.
2. The Safe City CCTV Code of Practice and Protocols, which will set out strict guidelines for the maintenance, management and security of applicable CCTV systems, including access to recorded material, management of control rooms, control and operation of cameras, the provision of clear and accessible public information, and the protection of the privacy and rights of the public.
3. Annual external audit of the system. The role of the auditor will include:
 - Monitoring performance and behaviour of system operators/users and recommending investigations in the event of any divergences from established CCTV Procedure and Protocol documents.
 - Maintaining oversight of the CCTV Procedure and Protocol documents and recommending any changes to improve efficiency and effectiveness.
 - Presenting an annual report on the CCTV program to Council.
 - Encouraging public confidence in the CCTV system by ensuring its operations are transparent and subject to public scrutiny.
4. A Memorandum of Understanding has been signed and will be maintained between Council and Victoria Police. The Memorandum of Understanding outlines the role, responsibilities and objectives of each party. Among a variety of matters, the Memorandum of Understanding outlines the circumstances under which Victoria Police will monitor, and respond to CCTV footage, as well as how they can access and use recorded footage.

3. Scope

This policy should be read in conjunction with the Safe City CCTV Code of Practice, Protocols and MOU.

The implementation of the Safe City CCTV program will be managed collaboratively between Council and Victoria Police. The roles and responsibilities of each party are outlined in the Memorandum of Understanding.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Greater Dandenong Policy

Council business units responsible for the Safe City CCTV Program are Regulatory Services, City Improvement and Community Development. Roles and responsibilities of each department include:

Regulatory Services

- Management of day to day operation of the Safe City CCTV program.
- Monitor the compliance of all parties to the Safe City CCTV Protocols and Code of Practice.
- Relationship management with internal and external stakeholders including current and potential funding bodies.
- Maintain contemporary knowledge of relevant laws or other regulations relating to open space surveillance and open space CCTV systems, to ensure compliance.
- Manage and implement the Memorandum of Understanding with Victoria Police in respect to viewing and accessing recorded footage and providing systems training, as required.

City Improvement

- Project management of contracts to deliver CCTV infrastructure.
- Budget management during CCTV installation.

Community Development

- The conduct of community engagement and wider community safety initiatives in support of the CCTV program and its key aims.
- Identification and prioritisation of future Safe City CCTV sites.
- Evaluation of individual CCTV sites to determine effectiveness against established purpose.

Building Maintenance

- Management of day to day operation of Councils corporate CCTV cameras systems.
- Develop the corporate CCTV protocols and monitor the compliance of all parties.

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter.

The Memorandum of Understanding between Council and Victoria Police, ~~will~~ acknowledges that all parties involved in the implementation and management of the CCTV are bound by the Charter of Human Rights and Responsibilities Act, 2006.

5. References**State-wide Legislation and Guidelines**

- *Privacy and Data Protection Act 2014* (Vic).
- *Freedom of Information Act 1982* (Vic).
- *Evidence Act 2008* (Vic).

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

Greater Dandenong Policy

- *Charter of Human Rights and Responsibilities Act 2006* (Vic).
- *Public Records Act 1973* (Vic).
- *Surveillance Devices Act 1999* (Vic).
- *Local Government Act 1989* (Vic).
- Office of the Victorian Privacy Commissioner's - Surveillance ~~and~~ Privacy Information Sheet 03.12
- Victorian Ombudsman's Closed Circuit Television in Public Places Guidelines.
- Victorian State Government Guide to Developing CCTV for Public Safety in Victoria

Council ~~Policies~~Plans

- Imagine 2030 – Community Plan 2010-2030.
- Community Wellbeing Plan 201~~7~~³-20~~21~~¹⁷.
- Community Safety Plan 2015-2022.

6. Definitions

Closed Circuit Television (CCTV) – A surveillance system in which a number of cameras are connected through a closed circuit. The footage taken by the cameras is sent to a television monitor or recorder. CCTV systems consist of cameras, monitors, recorders, interconnecting hardware and support infrastructure.

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Safe City CCTV Program – Council's open-space CCTV system.

Public place - any public highway, road, street bridge, footway, footpath, court, alley, passage, park, garden, reserve or other place of public recreation, resort or thoroughfare notwithstanding that it may be formed on private property.

7. Council Policy

- The City of Greater Dandenong is committed to improving actual and perceived levels of safety through the use of CCTV combined with other community safety initiatives.
- Council will conduct a rigorous risk assessment of potential CCTV sites taking into consideration environmental influences and potential benefits prior to the installation of a CCTV system.
- Along with relevant partners, Council will regularly review current and future CCTV systems to determine whether the purposes of the program are being achieved.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



Greater Dandenong Policy

Accountability

- The Safe City CCTV program will be operated fairly, within applicable laws and with due regard to the privacy and rights of residents.
- Council will maintain primary responsibility of the installation, maintenance and operation of public-based CCTV systems.

Information

- The community will be provided with clear and accessible information in relation to CCTV systems in the form of signage, media promotion and community education campaigns.
- Recorded footage will not exceed the information required to fulfil the purpose of the Safe City CCTV program. The retention of and access to recorded footage will proceed fairly and in accordance with the Code of Practice, Protocols, privacy provisions and relevant legislative requirements.

Partnerships

- Council will establish a CCTV audit process to report on the management of CCTV systems, ensure adherence to agreed operational documents, make recommendations for improvement as necessary and promote public confidence in the Safe City CCTV program.
- Council is committed to working in partnership with Victoria Police to improve community safety, address crime and manage anti-social behaviour in the municipality. Roles, responsibilities and communications related to the program will be conducted in accordance with the Safe City CCTV Code of Practice, Protocols and Memorandum of Understanding.
- Council will continue to work with traders, residents and local community organisations to promote the presence of CCTV and its ability to improve community safety.

8. Related Documents

- Safe City CCTV Code of Practice.
- Safe City CCTV Protocols.
- AS4806.1-2006, Closed circuit television (CCTV) Part 1: Management and operation.
- AS4806.2-2006, Closed circuit television (CCTV) Part 2: Application guidelines.
- AS4806.3-2006, Closed circuit television (CCTV) Part 3: PAL signal timings and levels.
- AS4806.4-2008, Closed circuit television (CCTV) Part 4: Remote video monitoring – Code of Practice.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICY – PUBLIC SPACE CCTV
POLICY**

ATTACHMENT 3

**SAFE CITY PROGRAM CODE OF PRACTICE
WITH MARKED-UP CHANGES**

PAGES 15 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



SAFE CITY CCTV PROGRAM

Code of Practice

2019

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
Code of Practice

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3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



City of Greater Dandenong SAFE CITY CCTV PROGRAM
Code of Practice

1. OVERVIEW

1.1 Key Principles

- 1.1.1. This Code of Practice sets out standards by which the City of Greater Dandenong's Safe City CCTV Program (the program) will be conducted.
- 1.1.2. The Code is based on 12 key principles. In each section the key principle is stated with subsequent explanatory information.
- 1.1.3. The key principles are:

Principle 1

The program will be operated fairly, within applicable law, and only for the purposes for which it is established or which are subsequently agreed in accordance with this Code of Practice.

Principle 2

The program will operate with due regard to the privacy and human rights of individual members of the public. This includes individuals' rights to freedom of religious and political expression and assembly.

Principle 3

The public interest in the operation of the program will be recognised by ensuring operational procedures protect the security and, integrity of the system.

Principle 4

City of Greater Dandenong has primary responsibility for compliance with the purposes and objectives of the program; for the maintenance, management and security of the program and the protection of the interests of the public in relation to the program.

Principle 5

City of Greater Dandenong will be accountable to the community for the effective operation and management of the program.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



City of Greater Dandenong SAFE CITY CCTV PROGRAM
Code of Practice

Principle 6

The community will be provided with clear and easily accessible information in relation to the program.

Principle 7

Regular monitoring and evaluation of the program will be undertaken to identify whether the purposes and objectives are being achieved.

Principle 8

Access to control rooms housing Safe City CCTV systems will be restricted and protected from all unauthorised entry.

Principle 9

Information recorded will not exceed that necessary to fulfill the purpose of the program.

Principle 10

Information will be obtained fairly and in accordance with the privacy provisions of the program.

Principle 11

Access to and retention of, recorded material will only be allowed for the purposes set out in this Code, the MOU with Victoria Police and the related Protocols. Recorded material will be held for a period no longer than is required for the purpose of the Program.

Recorded material may also be accessed or obtained through the provisions of the Freedom of Information Act 1982 and/or via a duly authorised subpoena.

Principle 12

Contact between Council and, Victoria Police and other law enforcement relevant State and Commonwealth agencies in relation to the program, will be conducted strictly in accordance with this Code of Practice.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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2. PRELIMINARY INFORMATION**2.1 Introduction**

City of Greater Dandenong recognises that fear of crime is an important factor that impacts on the actual and perceived safety within the community. City of Greater Dandenong's Community Safety Plan aims to respond to local safety concerns, adopting a pro-active approach to emerging issues identified by Greater Dandenong residents and visitors.

2.2 City of Greater Dandenong Safe City CCTV program

The Safe City CCTV System is Council's open-space CCTV system. It aims to reduce crime and anti-social behaviour whilst improving actual and perceived levels of safety within the municipality. It is operated in partnership with the Victoria Police.

2.3 Code of Practice

Council's Public Space CCTV Policy, Code of Practice and Protocols must be adhered to collectively. The Public Space CCTV Policy guides the implementation and management of current and future public space CCTV. The Code of Practice sets the program direction for the Safe City CCTV program. The protocols provide operational guidance to Council officers, ~~and Police and other relevant State and Commonwealth agencies other law enforcement agencies who that may~~ use the system.

2.4 System Description

A digital system incorporating cameras and HD NVR servers, transmission and monitoring equipment is used throughout the Safe City CCTV Program localities and at nominated police stations (monitoring and recording facilities).

2.5 Camera Design

Specification will be available for viewing upon request.

2.6 Camera Locations

A map with all permanently ~~fixed~~ camera locations is available on the Greater Dandenong website. The map will be updated in accordance with any expansion of the system.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)City of Greater Dandenong SAFE CITY CCTV PROGRAM
Code of Practice**2.7 Accountability for the Program**

City of Greater Dandenong is the owner of the program. Council has ownership and copyright of all recorded information pertaining to the program. The Council's responsibilities in relation to the program are outlined in section five (5) and in the MOU established with Police.

Victoria Police partners with Council in delivering the program. The responsibilities of both agencies are outlined within this Code of Practice and the MOU between the parties. This MOU outlines in detail the roles and responsibilities of both parties.

[Other -relevant State and Commonwealth law enforcement agencies may also be given access to the system. Agencies who access the system will be subject to the responsibilities outlined in this Code and the Safe City CCTV Protocols.](#)

3. CHANGES TO THE PROGRAM AND/OR CODE OF PRACTICE

- 3.1 A minor change to the program or the Code of Practice may be made by the nominated Safe City CCTV Program Responsible Officer. A minor change may be required for the purposes of adjustment of the program or clarification of the Code of Practice.
- 3.2 A major change to the program or the Code of Practice may be made only after consideration by Council's Executive Management Team and endorsement by the Council of the City of Greater Dandenong. A major change is one which will have a significant impact upon the operation of the program or the Code of Practice.
- 3.3 The Safe City CCTV Program Responsible Officer will be appointed by the Chief Executive Officer of the City of Greater Dandenong.
- 3.4 As at 1 January 2019, the appointee is Council's Manager Regulatory Services.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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4. OBJECTIVES**Principle 1**

The program will be operated fairly, within applicable law, and only for the purposes for which it is established or which are subsequently agreed in accordance with this Code of Practice.

Principle 2

The program will operate with due regard to the privacy and human rights of individual members of the public. This includes individuals' rights to freedom of religious and political expression and assembly.

Principle 3

The public interest in the operation of the program will be recognised by ensuring operational procedures protect the security and integrity of the system.

4.1 The key objectives of the program are:

1. To assist in the prevention of:
 - Graffiti
 - Assault
 - Anti-social behaviour
 - Violence
 - Burglary
 - Drug & Alcohol consumption
 - General property damage
2. To improve actual and perceived levels of safety within the City of Greater Dandenong.
3. To assist [Victoria Police](#) ~~Police and other relevant State and Commonwealth law enforcement agencies~~ in the detection and prosecution of offenders.
4. To provide a safe and secure environment for those who live, work and visit the City of Greater Dandenong.
5. To promote [c](#)Community access and use of public spaces.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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6. A line of enquiry for ~~Victoria Police~~ Police and other relevant State and Commonwealth law enforcement agencies and Council Authorised Officers.

5. RESPONSIBILITIES OF THE OWNER OF THE PROGRAM**Principle 4**

City of Greater Dandenong has primary responsibility for compliance with the purposes and objectives of the program; for the maintenance, management and security of the program and the protection of the interests of the public in relation to the program.

- 5.1 City of Greater Dandenong has the primary responsibility for achieving the purpose and objectives of the program. City of Greater Dandenong must also protect the interests of the public in relation to the program.
- 5.2 City of Greater Dandenong will be responsible for:
- Managing contracts for all installation, servicing, maintenance and replacement of all program equipment;
 - Day to day management of the program;
 - Stakeholder consultation with regard to implementation and on-going operation of the program;
 - Overseeing all monitoring, review, auditing and evaluation processes for the program;
 - Promoting the program and providing information to the public and other agencies about its operations;
 - Working with ~~Victoria Police~~ and other relevant State and Commonwealth law enforcement agencies/service providers to ensure all staff are adequately trained for monitoring purposes;
 - Develop and monitor all Policies, Protocols and grievance processes in relation to the Program.

6. ACCOUNTABILITY**Principle 5**

City of Greater Dandenong will be accountable to the community for the effective operation and management of the program.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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- 6.1 The Safe City CCTV Program must comply with all applicable legislation including the Privacy and Data Protection Act 2014, ~~and~~ the Freedom of Information Act 1982 and any related Federal legislation.
- 6.2 City of Greater Dandenong will engage an independent, external auditor (the auditor) to oversee program compliance. The auditor will:
- Conduct a biennial audit of the Safe City CCTV program;
 - Where required, recommend investigations by any party involved in the program, to identify divergences from, or breaches to, the Code of Practice, Protocols or MOUs;
 - Report any divergence from this Code of Practice, Protocols and MOUs;
 - Request steps are undertaken by any party involved in the program to rectify any identified divergences.
 - Provide a report on the outcomes of the audit.

7. PUBLIC INFORMATION**Principle 6**

The community will be provided with clear and easily accessible information in relation to the program.

- 7.1 In accordance with Information Privacy Principles contained in the Privacy and Data Protection Act 2014, the City of Greater Dandenong will take reasonable steps to ensure that clearly visible signs will be displayed around a perimeter area where CCTV cameras are operating. These signs will:
- Inform the public that CCTV cameras are in operation;
 - Allow all people entering the area to make a reasonable approximation of the area covered in the program; and
 - Identify City of Greater Dandenong as the operator of the system. Information including a contact phone number will be provided, to facilitate customer enquiries about the system.
- 7.2 Copies of this Code of Practice will be made available for viewing to the public upon request.
- 7.3 Inquiries in relation to the program and its operation can be made in writing to:

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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Safe City CCTV Program
City of Greater Dandenong
P.O. Box 200
DANDENONG VIC 3175

Alternatively, contact (03) 8571 1000 or email: council@cgd.vic.gov.au.

8. ASSESSMENT OF THE SAFE CITY CCTV PROGRAM**Principle 7**

Regular monitoring and evaluation of the program will be undertaken, to identify whether the purposes and objectives are being achieved.

- 8.1 City of Greater Dandenong will regularly monitor and evaluate the program to ensure that it is achieving its intended purpose and objectives.
- 8.2 ~~The Safe City CCTV Audit Committee will independently evaluate and review the performance of the program.~~
- 8.3 ~~The~~An external auditor will evaluate the performance of the program.
- 8.4 The auditor will report on, and make recommendations to rectify, any divergence from the purposes and objectives of the program.
- 8.4 The results of the biennial audit may be taken into account in the future functioning, management and operation of the Safe City CCTV Program.

9. MANAGEMENT OF CONTROL ROOMS**Principle 8**

Access to control rooms housing Safe City CCTV systems will be restricted and protected from all unauthorised entry.

Personnel will meet the highest standards of probity.

- 9.1 ~~Both Council, Police and Victoria Police law enforcement other relevant State and Commonwealth agencies~~ must adhere to this Code of Practice ~~and~~ Protocols ~~and the MOU between the parties~~, when operating a Control Room and/or acting in a monitoring capacity.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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10. CONTROL AND OPERATION OF CAMERAS**Principle 9**

Information recorded will not exceed that necessary to fulfill the purpose of the program.

Principle 10

Information will be obtained fairly and in accordance with the privacy provisions of the program.

- 10.1 The location of ~~permanently~~ fixed camera ~~sites~~ will be made available to the public.
- 10.2 The use of cameras will be in accordance with this Code of Practice, ~~the MOU with Victoria Police~~ and the related Protocols.
- 10.3 Cameras will not intentionally be used to look into adjacent or nearby private dwellings or buildings, unless it is explicitly for the purpose of following (in real time) alleged participants in a crime, which originated in the public domain. Any misuse will be treated as a breach of this Code.
- 10.4 "Dummy" cameras will not be used.
- 10.5 Only Authorised Council staff, ~~Police, other relevant State and Commonwealth agencies authorised Victoria Police law enforcement members officers~~ and contractors with responsibility for servicing, maintenance and staff training will have access to the equipment and operating controls.
- 10.6 Operators of camera equipment will act in accordance with the highest standards of probity.
- 10.7 Authorised users will be made aware that all recordings are subject to a routine audit by an auditor and may need to justify their interest in a particular member of the public or premises.

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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11. RECORDED MATERIAL**Principle 11**

Access to and retention of, recorded material will only be allowed for the purposes set out in this Code, ~~the MOUs with Victoria Police~~ and the related Protocols. Recorded material will be held for a period no longer than is required for the purpose of the Program.

Recorded material may also be accessed or obtained through the provisions of the Freedom of Information Act 1982 and/or via a duly authorised subpoena.

11.1 Access to and use of recorded material will only take place;

- In compliance with the needs of ~~Police and other relevant State and Commonwealth law enforcement agencies~~ Victoria Police, in connection with ~~one or more of their investigative functions~~ the investigation of a crime;
- In compliance with the needs of City of Greater Dandenong Authorised Officers, in connection with ~~one or more of their investigative functions~~ the investigation of a crime;
- If necessary, for the purpose of legal proceedings;
- When required by a duly authorised subpoena
- Under the provisions of the Freedom of Information Act 1982; and
- As otherwise required or permitted by law.

11.2 Recorded material will not be sold or used for commercial purposes or for the provision of entertainment.

11.3 The showing of recorded material to the public or the use of recorded material by the media will only be allowed once approval is given by the Safe City CCTV Program Responsible Officer or City of Greater Dandenong's Chief Executive Officer and in keeping with Council's policies and procedures, this Code of Practice and the Privacy and Data Protection Act 2014.

11.4 Appropriate security measures will be taken to minimise the likelihood of unauthorised access to, alteration, disclosure, accidental loss or destruction of recorded material.

11.5 All recorded material may be subject to random inspection by the auditor.

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3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)

City of Greater Dandenong SAFE CITY CCTV PROGRAM
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- 11.6 Recorded material will be treated according to legislation and relevant standards, to provide continuity of evidence and to avoid contamination of evidence.
- 11.7 City of Greater Dandenong staff involved with the program are required to adhere to the Council's internal policies and Staff Code of Conduct.
- 11.8 Recorded information will be kept for a minimum period of 30 days and a maximum period of 60 days unless an application is received in accordance with this Code of Practice.

12. BREACHES OF THIS CODE**Principle 12**

Contact between Council, Police and other relevant State and Commonwealth Victoria Police law enforcement agencies in relation to the program, will be conducted strictly in accordance with this Code of Practice.

- 12.1 City of Greater Dandenong has prime responsibility for ensuring that the Code of Practice is adhered to. That responsibility includes ensuring that breaches of the Code are investigated and remedied, to the extent that such breaches of the Code are within the ambit of the City of Greater Dandenong's power to remedy.
- 12.2 All personnel involved in the program have a responsibility to adhere to the Code of Practice.
- 12.3 Complaints in relation to any aspect of the management, operation or monitoring of the program may be made in writing to:

Safe City CCTV Program
City of Greater Dandenong
P.O. Box 200
DANDENONG VIC 3175
Telephone: (03) 8571 1000
Email: council@cgd.vic.gov.au
- 12.4 The Privacy and Data Protection Act 2014 authorises the Office of the Victorian Information Commissioner to receive and investigate complaints about alleged violations of privacy. Any member of the public is entitled to lodge a complaint with Office of the Victorian Information Commissioner. Contact details for the Office of the Victorian Information Commissioner are:

3.4.2 Review of Council Policies - Public Space CCTV Policy (Cont.)



City of Greater Dandenong SAFE CITY CCTV PROGRAM
Code of Practice

Office of the Victorian Information Commissioner
PO Box 24014
Melbourne Vic 3001, Australia
Email enquiries@ovic.vic.gov.au

- 12.5** The City of Greater Dandenong will cooperate with the investigation of any complaint made to the Office of the Victorian Information Commissioner.

3.4.3 Warner Reserve Springvale - Master Plan

File Id:	qA231900
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Warner Reserve Master Plan Report 2018

Report Summary

The Warner Reserve Master Plan 2018 establishes the long term vision and direction for this district park in Springvale. The plan improves and maximises the potential of the reserve to support the development and provision of sporting, recreational and community facilities. Environmental benefits are integrated into the overall plan to support the infrastructure improvements and biodiversity opportunities planned for the reserve. This report provides a summary of the master plan development process, the consultation and the key directions for the master plan.

Recommendation Summary

This report recommends that the Warner Reserve, Springvale Master Plan and staged implementation plan 2018 be adopted by Council.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Background**

In September 2017 Council engaged a consultant team to assist with the preparation of a Master Plan for Warner Reserve. One of the key aims of the master planning process was;

The vision for Warner Reserve is that it shall be a district, multi-purpose park that provides for a broad range of passive and active recreational pursuits, that is well utilised and meets the needs of Springvale's growing population and diverse community profile. It will be recognised as a high quality park with an emphasis on design excellence in terms of landscape, recreational provision and flexibility of use and built form. Warner Reserve will strengthen its links with the Springvale Activity Centre and surrounding residential areas and the future redevelopment of the Sandown Racecourse.

In addressing this aim, key considerations included;

- The spatial planning and functional layout of the reserve has a number of inefficiencies.
- Ensuring that all the sporting facilities meet the current Australian Standards for the codes of sport played at the reserve.
- Ensuring that the master plan process considers both existing uses and future proofs the park to cater for the changing sporting and recreational needs of the community.
- Integration of environmental, economic, sports, club building facilities and social factors which impact the use and character of the Reserve.
- The role of sport, including the existing sporting activities, the sporting clubs and facilities and the future strategic planning of competition sport within the municipality.
- Improvements to the provision of amenities and park infrastructure that supports passive recreation and community gatherings.
- The provision of on-site car parking and the vehicle circulation within the reserve which does not meet demand.
- Existing flooding, drainage issues and land subject to inundation overlay through overland flow and the Mile Creek.
- The future role and opportunity of Mile Creek as a landscaped drainage corridor.
- Establishing strategic connections to the Sandown Racecourse through the Melbourne Racing Club's Master Planning process to 'expand' Warner Reserve's role as an important district open space.
- Provision of open space that meets the future demands of population growth and changes in demographic and cultural groups.
- Strengthening the integration and connectivity between parts of the reserve, especially the park areas divided by the Mile Creek.
- Addressing the low level of tree canopy coverage.
- Local community ideas and aspirations for the reserve.
- The outcomes of a comprehensive community consultation process.
- Council's corporate direction and recommendations from major strategic reports and plans including the Open Space Strategy 2009, Sports Facilities Plan – Implementation Plan 2018, Tennis Plan 2015, Football Soccer Development Plan 2015, Sport and Recreation Participation

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Study 2015, Activate – Sport and Active Recreation Strategy 2014-19, Dog Off-Leash Strategy 2011 and Playground Strategy and Action Plan 2013-23.

- An implementation strategy which allows for the park to be upgraded or redeveloped over a staged program, which includes initiatives that are achievable in the short, medium and longer term.

Site Context

Warner Reserve is located on Furnew Street and Virginia Street, Springvale and is bounded to the east by Racecourse Drive (refer to Figure 1). The Mile Creek runs along the southern boundary of the western precinct of the park and bisects the north east and south east sections of the park. Mile Creek is a major Melbourne Water asset and provides a major drainage channel and corridor through the municipality. At present it is an inaccessible concrete lined channel, however, there may be future development opportunities. There is limited pedestrian bridge crossing points across Mile Creek into the parkland. The two points of crossing are at Flynn Street and Mary Street / Furnew Street. The land uses that surround the reserve include Residential (GRZ1 and RGZ1), and a couple of pockets of Industrial. The eastern interface to Warner Reserve is Sandown Racecourse. The Springvale Activity Centre is located to the south west of the reserve with the Springvale Station approximately 800m walking distance south from the reserve.

Warner Reserve occupies approximately 14.52 Ha, and is classified in The City of Greater Dandenong's Open Space Strategy 2009 as a district park that provides multi use sports and community facilities that will meet the long-term requirements of the broader community. There are three main areas used for active sports recreation, being the eastern multi-purpose shared pitch with two soccer pitches and one turf wicket for cricket, the informal southern soccer pitch and the Springvale North Tennis Club with its eight non cushioned hard courts. The central grass area is used for general recreation as well as being the informal western soccer pitch for overflow soccer use.

There are three main buildings located at Warner Reserve; the Warner Reserve Pavilion (Flynn Street), the Springvale North Tennis Club Pavilion and the public toilet. The two main carparks are associated with the Warner Reserve Pavilion and the Springvale North Tennis Club. Additional car parking is informal on underutilised park land or on street parking.

The landscape of the reserve is essentially divided into four character types:

- The woodland area in the north of the reserve characterised by a mix of remnant and planted native trees in a mostly open and grassy ground plane.
- The open parkland to the north of Mile Creek, between Springvale North Tennis Club and main soccer / cricket field.
- The Mile Creek, which is a deeply incised and formalised drainage channel that is fenced for community safety and has scattered trees along and at the top of the creek bank.
- The south eastern corner of the reserve, to the south of Mile Creek, with a range of scattered mature native trees and open areas.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The park provides a range of passive leisure opportunities, including:

Northern Section of the Reserve

- Large community passive open space area
- Picnic and BBQ area
- Neighbourhood level playground (Furnew Street)
- Shared path through the woodland and open parkland

Southern Section of the Reserve

- Local playground next to Warner Reserve Pavilion
- A chin-lone court – traditional national sport of Myanmar
- Dogs Off Leash area
- Shared path along Mile Creek
- Large passive open space area

Warner Reserve is currently home to:

- Springvale North Tennis Club (150-165 members)
- Springvale South Soccer Club (240 members)
- Noble Park Cricket Club (120 members, overflow venue)

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Figure 1 – Existing Park Facilities Plan

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Master Plan Process**

Extensive community and stakeholder consultation was a very important component of the development of the Warner Reserve Master Plan. The master plan was undertaken in three stages to engage the community, stakeholders and the sports clubs at key milestones throughout the process. The Project Control Group (PCG) met at key milestones during the development of the master plan. The PCG engaged with the Ward Councillors during the three stages of the consultation process. For stage 3, the invitation to attend a 5 June Ward Councillor briefing session on the draft master plan, prior to it being publicly exhibited was extended to all Councillors to attend. .

These consultation stages were:

- Stage 1 – Future of Parks – December 2017 to 15 January 2018
- Stage 2 – Warner Reserve Community Engagement - 22 January to 18 March 2018
- Stage 3 – Exhibition of Draft Master Plan – 11 July to 17 August 2018

The community and stakeholder submissions that were received during the consultation process were considered and assessed in the preparation of the final Master Plan and provided the foundation for the design of the draft as well as final master plan.

The table in the consultation section of this report summarises the consultation and engagement process undertaken. In conjunction with the engagement process, the consultant team undertook a thorough analysis and assessment of Warner Reserve to inform the development of the draft master plan. The site analysis and functional assessment of the reserve's facilities included:

- an audit of the existing buildings.
- the existing sports ground facilities, sports code standards for grounds and understanding usage and demand by the established clubs and the community.
- the existing and future strategic role of Warner Reserve with regards to the increasing demand and trend in growth being experienced by the cricket, soccer and tennis clubs.
- the consideration of future trends and demand for sport and recreation and the associated expectations with sporting clubs.
- the growth in population and the need to consider the future potential of the reserve to respond to the various recreational and health and wellbeing needs of the community.
- the passive recreational opportunities available, such as playgrounds and picnic facilities.
- the environmental opportunities.
- the infrastructure in terms of vehicle access, car parking, cycling and pedestrian path networks.
- environmental conditions such as topography and drainage, significant trees and tree canopy coverage, and
- general issues regarding the reserve.

More broadly, the site analysis considered the existing and future strategic role of Warner Reserve.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Summary of key reserve issues and findings**

The key issues regarding Warner Reserve can be summarised as outlined below. Refer to Attachment 1 – Warner Reserve Master Plan Report 2018 for a broader exploration and analysis of the issues and findings.

Access, Circulation and Parking

- While the site is easily accessible from arterial roads and the local street network, there is a lack of clear direction to the site for both vehicles and pedestrians.
- While there is a strong pedestrian path spine, there is a lack of smaller loop trails which may add to the diversity of experience for reserve users;
- Current car parking numbers and access arrangements during larger sporting events are inadequate and require further strategic locations for additional car parking;
- There are conflicts between vehicles using the Springvale North Tennis Club car park and vehicles using Furnew Street.
- Warner Reserve currently has no access from the east, due to the Sandown Racecourse, which is owned by the Melbourne Racing Club.

Buildings and Facilities

- The existing Warner Reserve Pavilion, while a relatively recent structure, does not provide adequate storage space for club activities. This particularly applies to the storage of temporary goals used on the informal western soccer pitch.
- The Warner Reserve Pavilion is generally un-used apart from club activities, particularly during day-time hours. There may be an opportunity for broader use of the facility, particularly by community groups.
- The existing Springvale North Tennis Club building, while in need of some upgrading and additional change / toilet facilities, appears of a suitable size for current club membership and activities.
- The existing toilet block is over 40 years old (constructed in 1977) is an outdated facility which presents as unsafe and is not in accordance with BCA, DDA, Australian Standards requirements and CPTED principles. It is also located in an isolated area of the park, away from the main park activities such as the Furnew Street playground.

Sports Activities and Areas

- The remote nature of the southern soccer pitch has access limitations, has no lighting and supporting infrastructure such as parking and toilet facilities and is removed from the pavilion and main sports fields. The pitch is well utilised however upgrade is required with the introduction of lighting and supporting infrastructure.
- The tennis court surfaces and fencing are poor to moderate and would require replacement or re-surfacing as a priority above building works. Tennis court lighting is also a priority ahead of building works.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

- The central open grass area that is used informally for overflow soccer training and social purposes has boundary lines marked as required and caters for junior training and competition and “friendly” games. It has no lighting and no supporting infrastructure. However, this central area also provides the community with the largest area of grassed open space for informal recreation.
- The chin-lone court on the south side of Mile Creek, near the Flynn Street connecting path is well used and appears to reflect the local community’s enthusiasm for this sport in Springvale.

Landscape and Passive Recreation Areas

- The lack of park infrastructure across the reserve limits the opportunity for larger family or community groups to use the reserve for social gatherings. Examples of such infrastructure requirements include seats, shelters, drinking fountains and barbecues.
- There are limited social recreational opportunities for older children and teenagers.
- Landscaping across the reserve is limited throughout, aside from the northern woodland. There is an opportunity to enhance the open landscape and woodland areas through additional tree planting to provide shade, character and identity, and to contribute to the park’s biodiversity;
- There are a number of undeveloped areas within the reserve, especially south of Mile Creek that have the opportunity to diversify the informal recreation activity offering to include older children’s activity such as basketball, a second chin-lone court and fitness stations.
- The two playgrounds, whilst of a reasonable standard, require improvements to their supporting infrastructure such as a shelter, seats and picnic tables.
- There is a perception of poor safety issue with the existing dog off leash area that needs to be addressed through infrastructure improvements.

Flooding and Hydrology

- The high flood velocities within Mile Creek mean that it will require permanent fencing, thereby limiting its potential for integration with Warner Reserve.
- There is a longer term opportunity to develop a more natural creek form, potentially in association with downstream waterway and flood works within the Sandown Racecourse Master Plan.

Community Consultation Stages and Summary of Submissions**Stage 1****Consultation with Sports Clubs**

Consultation occurred with the Sports Clubs on Monday 11th December 2017 with representatives from the soccer, cricket and tennis clubs. This initial consultation was used to gain as much stakeholder input early in the master plan process to provide guidance on the development of the draft master plan. Refer to Attachment 1 – Warner Reserve Master Plan Report 2018, Appendix B for a detailed analysis of the community engagement findings.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

A summary of the key comments from each club is outlined below.

Springvale North Tennis Club

- The tennis club currently has 150 - 165 members. Membership numbers have grown in the past five years.
- The tennis club is used regularly throughout the week for coaching of tennis. There is limited competition and social tennis played at the club.
- The club's coaching squad is large with 150 adults and children involved in the coaching program.
- The Club is of the view that the clubhouse building is inadequate and does not meet all needs, particularly around the size of the lounge/ social space and change rooms.
- Four of the eight courts are in poor condition, as are existing fences.
- They considered that eight courts are still required however the current condition of the courts is poor and requires resurfacing.
- The Club is of the view that there is an opportunity to provide permanent HotShots courts.
- The floodlights are of poor quality, which has impacted membership. It is the clubs preference that six courts are floodlit. However they noted that two courts have upgrades being completed this financial year.
- There is a lack of exposure of the tennis club on the site.
- The corner at Furnew Street is a safety issue, especially for vehicles parking.

Springvale South Soccer Club

- The soccer club currently has 240 members. Membership has been capped due to the number of pitches available for competition and has been stable for the last five years.
- The club uses the reserve between March and September for training and competition.
- To grow the club's membership base, the club identified that they require two additional pitches.
- The Club has an aspiration to increase its summer soccer program.
- There is a lack of storage for the soccer goals
- The existing provision of car parking is inadequate to cater for training and competition.

Noble Park Cricket Club

- The cricket club currently has 120 members. Membership has been stable for the past five years. The club uses this venue as an overflow ground.
- The cricket club use the Warner Reserve Pavilion as a change facility, but it is not their home base. However, they are very satisfied with the Pavilion's facilities.
- The quality of the turf pitch is average.
- There is an opportunity for a hard wicket on the eastern side the turf table.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Stage 1 Future of Parks Consultation**

The Future of Parks community consultation was undertaken as part of Stage 1 and occurred between 14 December 2017 and 15 January 2018. This consultation was a general consultation regarding the future of parks in the municipality, not a specific park. Using the “Our Say” online engagement platform, the consultation was built around two questions, ‘How [do] you currently use parks?’ and ‘What would make you want to visit them more?’

The consultation was promoted on Council’s website, inviting the community to participate in the Our Say online engagement forum. An article, titled ‘Future plans for local parks’ (pg 18) was also placed in The City Magazine – Dec 2017-Jan 2018 Edition. The article informed the community that the first stage of the master plan process would focus on researching how the parks are currently used and the community’s aspirations for the future and the opportunity for face to face consultation in February 2018.

Our Say online engagement platform.

Total people engaged	Number of ideas	Number of comments	Number of votes on an idea	Ideas viewed
38	32	8	60	438

Total people engaged = number of unique engaged user accounts and represents individual persons

Ideas viewed = the number of times the page was loaded and includes the repeated number of views by individuals

Comment = a person’s response to an idea

Vote = a vote is in response to an idea

There were 2 email submissions:

- Friends of Somerfield Social Club highlighted a wide range of improvements to parks, which are represented in the themes below.
- Resident request for a tennis practice hit up wall near the Springvale North Tennis Club.

The key themes from the Stage 1 Our Say engagement platform is summarised as follows:

- Improved playgrounds (22 combined ideas, votes, and comments)
- Cafes in parks (18 combined ideas, votes, and comments)
- More trees (18 combined ideas, votes, and comments)
- Fitness stations / toilets (11 combined ideas, votes, and comments each)
- Tables / seating (5 combined ideas, votes, and comments)
- Passive recreation, shade, paths (4 combined ideas, votes, and comments each)

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

- Map of parks, artwork, visitor book, parking, wild areas and possum nesting boxes (2 combined ideas, votes, and comments each)

Stage 2**Warner Reserve Community Engagement**

Stage 2 of the community consultation was undertaken between 22 January 2018 and 18 March 2018. This consultation was specific to Warner Reserve. The Stage 2 consultation was used to gain as much community input early in the master plan process to provide guidance on the development of the draft master plan.

The consultation also included an article in The City February 2018, the distribution of a postcard within 1km radius of the park; four posters displayed in the park; the sports club buildings; Council's libraries and customer service counters. A drop in community consultation session in the park was held on Saturday 24 February 9-12pm to enable residents to have a face to face conversation in the park.

The consultation on the "Our Say" online engagement platform was built around the same two questions as stage 1; 'How [do] you currently use parks?' and 'What would make you want to visit them more?' This consultation invited the community to provide comments on Our Say, or provide an email response to Council's 'futureofparks' email or phone a Council officer.

The key themes from the Stage 2 community consultation is summarised as follows:

Our Say online engagement platform

Total people engaged	Number of ideas	Number of comments	Number of votes on an idea	Ideas viewed
20	12	0	22	20

Stage 2 Consultation Engagement Type	Summary of Submissions	Officer Response / recommendation
Stage 2 "Our Say" engagement platform	Support for sport/ exercise spaces and facilities around the park (8 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan
	Support for preservation of park open space and tree cover (19 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

	Support for additional general park infrastructure (12 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan
	Support for activating the park with cultural attractions (9 combined ideas and votes)	Consider in development of the draft master plan
	Support for spaces that engage youth (6 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan
Email Submissions	Various improvements to the Tennis Courts and facilities (1 email)	Recommend for inclusion in development of the draft masterplan
Drop In Community Consultation in the park Saturday 24 February 2018	24 groups had their say on the options and ideas.	
	Support to upgrade the pedestrian bridge over Mile Creek and other park paths. Support for sport/ exercise spaces and facilities around the park. Support for additional general park infrastructure. Support for preservation and enhancement of the natural areas. Support for all-ages play and interactive spaces.	Recommend for inclusion in development of the draft masterplan

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

In summary, the stages 1 and 2 community and stakeholder consultation feedback identified the following:

- Park-users currently view many aspects of the park positively, and wish to retain open, natural spaces. Potential exists for tree planting around the edges of the sports fields and park edges and along the pathways.
- The playground is another popular feature of the reserve, and users wish to preserve this and perhaps expand and update it.
- Significant support exists for improving the overall park amenity through upgrades and additions to general park infrastructure.
- Respondents also requested improved, diversified sport and non-sport spaces.
- Participants would like to see improvements to the park's path network and bridge crossings, as well as additions to amenities such as lighting, drinking fountains, and seating.
- The park currently contains sports grounds utilised by various groups, but there is an opportunity to formalise and diversify the sport and exercise facilities at the reserve. Suggestions included a mixed-use hard court, instalment of exercise stations with gym equipment, and more space for soccer and other informal sports.
- Users suggested that the addition of a youth-oriented space and utilisation of the park for social/cultural activities would activate the reserve, draw in visitors, and diversify uses.
- The soccer, cricket and tennis clubs requested various improvements to the facilities, sports grounds / courts and supporting infrastructure.

Stage 3 – Development of Draft Master Plan

After two rounds of consultation and the functional analysis of the park and facility requirements, a draft master plan was developed over the months of March to May 2018.

The key directions of the publicly exhibited draft master plan, seen in figure 2 were:

- Enhancing the existing northern woodland area as environmental parkland with planting for habitat and biodiversity enhancement; walking trails; and shady seating areas.
- Enhancing the existing pedestrian path within the northern woodland area to create additional loop trails with potential for exercise circuits;
- Retaining the Springvale North Tennis Club in its existing location, while allowing for the upgrade of the courts, review of the car park location and the future upgrade of the tennis club building;
- Utilisation of the open area between the Springvale North Tennis Club and the Warner Reserve Pavilion as an enhanced social sports / community events area with open lawns, shaded areas, shelters and seating.
- Enhancement of the two existing playground areas.
- Extension of the existing Flynn Street car park.
- Retention of the existing eastern soccer pitches / cricket field and pavilion.
- Enhancement of the area south of Mile Creek as an improved passive / community park with informal social sport, play and community gathering and picnic areas and improvements to the dog off leash infrastructure.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

- Potential formalisation of the existing informal junior southern soccer field.
- Activation of the south-eastern corner of the reserve with enhanced provision for active sports, including formal car parking and shelters.
- Future investigation to review opportunities to integrate the Sandown Racecourse Master Planning with the provision of competition and informal sport requirements that align with the functional requirements of managing sports clubs.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Figure 2 – Exhibited Draft Master Plan

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Stage 3 Consultation: Summary of Key response themes to exhibited draft master plan**

The Stage 3 public exhibition of the draft master plan occurred from 11 July 2018 – 17 August 2018. This final stage of consultation was used to present the key directions proposed for Warner Reserve that was in response to the feedback received during stages 1 and 2 of the process. This consultation provided the community with further opportunity to provide feedback that would inform the completion of the master plan.

The consultation occurred on the “Our Say” online platform. All submitters to the Warner Reserve Master Plan stage 2 consultation processes were notified by email of the draft master plan consultation. In addition, posters of the draft master plan were displayed in the park, on the sports club buildings and within Council’s libraries and customer service counters. Email and phone submissions were also received.

The outcome of the stage 3 consultation was an assessment of all stakeholder and community submissions leading to the final master plan for Warner Reserve. Refer to Attachment 1 – Warner Reserve Master Plan Report 2018, Appendix B for a detailed analysis of the community engagement findings.

The key themes from the Stage 3 community consultation is summarised as follows:

Our Say online engagement platform

Number of engaged	Number of ideas	Number of comments	Number of votes	Ideas viewed
6	3	3	6	74

The key themes from the Stage 3 consultation is summarised as follows:

Stage 3 Consultation Engagement Type	Summary of Submissions	Officer Response / recommendation
Stage 3 Our Say engagement platform	Various improvements to the tennis courts (11 combined idea and votes)	Supported by recommendations in the exhibited draft masterplan.
	Improvements to the Tennis Club car parks (11 combined idea and votes)	Supported by recommendations in the exhibited draft masterplan.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

	Fencing the playground from Furnew Street traffic (1 idea)	This concern will be included in the development of the final master plan.
	Concern over proximity of the multi-purpose courts to the residential interface (1 idea)	This concern will be included in the development of the final master plan. A detailed landscape plan would be developed after the completion of the master plan to address this issue.
	Relocating Parkfield Reserve's cycling track to Warner Reserve (1 idea)	Not considered in the exhibited draft masterplan. This idea is not feasible for Warner Reserve.
	Support for the improved landscaping and tree planting (1 idea)	Included in the exhibited draft masterplan.
User Group responses (from the Sporting Clubs)		
Springvale South Soccer Club	<p>Site to be reserved for a future minor pavilion next to the soccer pitch on Virginia Street (southern pitch)</p> <p>Additional bridge across Mile Creek to be included to link the soccer areas closer together.</p> <p>Requested the repair/ upgrade of the playing surface on pitches 1 and 2.</p> <p>Requested formalised pitch with lighting to be located on open grassed space to the west of the Warner Pavilion.</p>	<p>A shelter and a public toilet facility next to the southern soccer pitch are included in the exhibited draft masterplan.</p> <p>An additional pedestrian bridge crossing to link the two soccer areas will be included in the final masterplan.</p> <p>The repair/upgrade of the playing surface on pitches 1 and 2 is included in the exhibited draft master plan.</p> <p>The exhibited draft master plan formalises the southern soccer pitch with lighting and addresses this request.</p>

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

		The formalisation of the grass area west of Warner Pavilion for soccer is not included in the exhibited draft masterplan due to size constraints and the need to balance the reserve with passive recreational open space. However, the grass area is retained for overflow soccer and as a community open space.
Springvale North Tennis Club	<p>New shade structures, seating and a BBQ to be included near the tennis club facilities.</p> <p>Need to consider interface of future improvements to the clubhouse building with the new car park on the south side of the tennis courts.</p>	<p>Included in the exhibited draft master plan.</p> <p>Picnic and bbq areas with seating are proposed for the park area immediately south of the new tennis court car park as well north of the tennis club pavilion between the multi-purpose court, hit up wall and the playground area.</p> <p>The interface of the tennis club building's entrance will be considered as part of the detailed implementation and planning of this future project.</p>
Email Submissions	<p>2 emails related to improvements to the tennis club's courts and lighting and the car parking.</p> <p>1 email related to the proximity of the multi-purpose courts to residential backyards.</p>	<p>Supported by recommendations in the exhibited draft masterplan.</p> <p>This concern has been included in the development of the final master plan.</p>

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Proposal

The Warner Reserve master plan is the exhibited Master Plan with the inclusion of design changes in response to the community engagement outcomes from stage 3. The key master plan directions are outlined below.

Objectives of the Master Plan

The Warner Reserve Master Plan provides a clear direction on how the proposed land uses should be developed, infrastructure, movement and access objectives, built form and environmental initiatives can be developed and implemented to support and balance existing and future park infrastructure and park improvements. Refer to figure 3 – Warner Reserve Master Plan.

The Warner Reserve Master Plan has been developed to balance the following objectives:

- Increasing community participation by developing facilities that will support population growth, future recreational trends and the health and wellbeing of the community.
- Introducing more informal passive and active recreational options for play, exercise and social gatherings and that appeal to a broader cross section of the community
- Strengthening the environmental focus, landscape character and tree canopy coverage across the reserve.
- Asset improvements to the sports grounds and building facilities that benefit the established sports clubs.
- Increasing sports development and participation levels across all age groups and genders
- Enhance the path network for bicycle and pedestrian circulation that can be used by people of all abilities.
- Rationalise vehicle access and parking to respond to the functional requirements of the reserve for recreational and sports club usage.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan

Implementation Priorities



Figure 3 – Warner Reserve Master Plan

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Overall Master Plan**

The overall master plan provides detailed direction in relation to the following elements as well as an implementation plan to guide the capital works program. (Refer to Attachment 1 – Warner Reserve Master Plan Report 2018). The Master Plan recommendations are aligned with the different activity areas within the reserve.

Northern Parkland

Develop the existing northern woodland as the informal parkland with an environmental focus. This includes:

- Enhancement of the existing landscape with new native trees and low level planting for habitat and landscape character;
- Provision of additional paths linking with existing to create walking and jogging loops;
- Provision of seating along paths;
- Provision of exercise equipment along paths to create an exercise circuit.

Springvale North Tennis Club and New Central Carpark

- Retaining the existing location of the Tennis Club complex and undertaking the resurfacing of the courts and replacement of the fencing
- Upgrade of the existing tennis clubhouse, to include:
 - separate male and female change rooms (10m² each), amenities (8m² each), accessible toilet/ shower (7m²),
 - additional equipment storage (15m²)
 - refurbish the lounge/ social space and kitchen.
- Encourage the community to use the tennis courts by introducing Book-a-Court infrastructure.
- Develop a new car park on the southern side of the tennis courts to replace the existing hazardous car park on Furnew Street. This new car park will cater for both the Springvale North Tennis Club and the Central Community Parkland.

Warner Reserve Playground and Multi-court Recreation Space (Furnew Street)

- Retain the existing location of the playground and upgrade the playground to a new district level facility which increases the diversity of play experience through the introduction of nature play elements. Fencing would also be included to the playground to control access to Furnew Street.
- Provision of additional group and family seating and shelters around the playground and multi-use recreation space.
- Provision of a new public toilet facility within proximity of the playground and the multi-court recreation space.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

- Introduce a multi-purpose hard court providing for social basketball, tennis, futsal and table tennis. In association with the hard court, is the opportunity to construct a rebound wall for tennis practice and to further diversify the recreation opportunities within the reserve.

Central Community Parkland

- Develop the existing central open grass area as a multi-use sports and community space.
- Retention of the existing central open grass area at a size suitable for junior soccer / MiniRoos as well as community and social events / social sport;
- Provision of a perimeter path with seating, linked into the adjoining residential street system and the existing Mile Creek path;
- Provision of clusters of picnic shelters / barbecues suitable for larger social / family groups with group seating.

Mile Creek

- Enhance the Mile Creek landscape through the provision of additional woodland trees and low level planting at the top of the existing creek bank.
- Replacement of existing fencing along the creek line with consistent and less visually intrusive black chain mesh fencing;
- Discussions with Melbourne Water to investigate additional tree planting to the grassed banks.

Main Soccer and Cricket Field

- Retain the existing field for current level of competition / training and upgrade the facilities as required.
- Construction of new electronic scoreboards on each of the soccer pitches.
- Consider whether a turf wicket is retained or whether a synthetic cricket wicket pitch is installed instead.

Flynn Street Car Park

- Provide additional car parking to support the existing and future activity, including the enhanced playground next to Warner Reserve Pavilion.
- Provision of up to 40 additional sealed parking spaces to improve access and parking facilities to service the enhanced playground and sports field.
- Expansion of the car park to the east of Davidson Street, as part of the access and parking improvements.
- Provision of a new public toilet to service the central playground and parkland

Southern Community Parkland and Multi-court Recreation Space (South of Mile Creek)

- Develop the area at the end of Morwell Parade, between Flynn Street and Mile Creek, and to the south of the existing soccer pitches as local community parkland servicing the neighbourhood south of the reserve.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

- Provide for youth oriented social sport with the creation of a multi court recreation space to enhance and diversity the recreation offering within the reserve.
- Introduce a multi-purpose hard court area providing for social basketball, volleyball, netball ring, futsal and table tennis.
- Retain the chin-lone court and enhance the area between the chinlone and the multipurpose court with the provision of an additional chinlone court, seating, bbq and picnic shelters and landscaping.
- Provision of additional tree planting for shade and habitat;
- Provision of walking paths creating loops off the existing Flynn Street path;
- Provision of exercise pods for community use, creating an exercise circuit;
- Provision of picnic shelters and group seating;
- Treatment of the existing sewer inspection chamber surface to act as a ball play space.

Dog-Off-Leash Area

- Retain and enhance the existing Dog-Off-Leash area.
- Provision of perimeter fencing to define the dog-off-leash area in response to community safety concerns.
- Provision of support infrastructure such as signage, shelter, dual drinking fountain, seating and a rubbish bin.
- Provision of additional planting for shade and to enhance the Mile Creek environment.

Southern Soccer Pitch

- In response to the growth in soccer, enhance the soccer training capacity by upgrading the soccer field to the south of Mile Creek to include a new synthetic soccer pitch with permanent goals, lighting that is compliant with current Australian Standards for sports lighting for training (100lux) and new coaches boxes.
- Provision of a new combined shelter / multi-cubicle toilet facility
- Provision of a new footbridge over Mile Creek to provide a more direct connection between the southern soccer field and the Warner Reserve pavilion and soccer fields.
- Potential future provision of a modular soccer pavilion with change rooms and storage to service the synthetic soccer pitch.

Virginia Street Carpark

- Encourage the use of the upgraded southern soccer pitch and the upgraded Dog-Off-Leash area through provision of new support facilities.
- Installation of new sealed indented car park , including new kerb and channel and drainage infrastructure;
- Integration of new car park with proposed path system.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Landscape Character and Environmental Improvements

- Protecting the existing trees and increasing the tree canopy cover across the reserve will create a more diverse landscape park experience as well as providing shade.
- Provision of additional trees and low level planting to enhance the habitat and landscape character across Warner Reserve.
- Introducing planted areas for water treatment and water tanks for irrigation is an opportunity associated with the future direction for the Mile Creek and associated Sandown Racecourse Master Plan.

Sandown Racecourse Master Plan

- There is a high level of opportunity to consider the expansion of the sporting fields to accommodate two senior soccer fields and oversized multi-purpose oval to the east of Warner Reserve into the Sandown Racecourse, as an outcome of the master plan process. Enhance the existing boundary with the Sandown Racecourse as informal open space associated with the soccer pitch and retain flexibility of use as potential future community area, subject to Sandown Racecourse development.
- Future-proof opportunities to integrate access, sports grounds and open space connections with the Sandown Racecourse development to the land both north and south of Mile Creek.
- To accommodate the anticipated demand for soccer and cricket, the additional sports field area requirements are;
 - 3 ha Reserve (2 x Senior Soccer/1 x Open-age Cricket) located adjacent to Warner Reserve (north of Mile Creek)
 - 1.5 ha Reserve located adjacent to Warner Reserve (south of Mile Creek)

Adjoining Land Uses

- The existing childcare facilities and car park are recommended to be retained.
- The existing community gardens are recommended to be retained.
- The property between the childcare centre and the community garden is recommended for future consideration in terms of the expansion of Warner Reserve for public open space purposes.

Implementation Plan

- The Implementation Plan provides the guidance on both the design and construction sequence that will need to be undertaken to implement the master plan.
- The implementation of the master plan is subject to the support and funding of capital works bids as part of Council's annual budget process.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Open Space Strategy 2009
- Playground Strategy 2010
- Sport and Recreation Participation Study 2015
- Sports Facility Plan – Implementation Plan 2018
- Tennis Plan 2015
- Football Soccer Development Plan 2015
- Sport and Recreation Participation Study 2015
- Cycling Strategy 2017-24
- Walking Strategy 2015-23
- Activate - Sport and Recreation Strategy 2014-19
- Community Wellbeing Plan 2017-21 and Annual Action Plan

Related Council Policies

The related council policies that are relevant to this process are;

- Asset Management Policy
- Cricket Wickets Policy
- Diversity Access and Equity Policy
- Financial Management Policy
- Multipurpose Use of Community Facilities Policy
- Sports Pavilion Management Policy 2017
- Sports Ground Floodlighting Policy 2015

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The resource requirements associated with this report are \$235,000 compared to the annual budget allocation of \$235,000 for this purpose.

The following funding has been allocated to Warner Reserve this financial year in the 2018/19 in the City Improvement Program (CIP);

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

- \$100,000 has been allocated to implement stage 1 of the Master Plan implementation strategy. The projects being undertaken with this funding are;
 - a site feature and level survey
 - the design and construction documentation of the multi-court recreation spaces (Furnew Street and Southern Community Parkland and Multi-court Recreation area), including the multi-purpose hardcourt for social basketball, tennis, futsal and table tennis, the location for the new toilet block and integrated seating, shelters and bbq areas and general landscape planting.
 - The above works will allow for construction to occur in the next financial year, subject to capital funding being received for 2019/20:
- \$100,000 has been allocated to replace the fencing at the Springvale North Tennis Club (stage 1).
- \$35,000 has been allocated for turf wicket tables works

Future implementation and staging will be dependent on the inclusion of the master plan in Council's long term financial plan. Further, the implementation of the master plan will be subject to the support and funding of capital works bids and opportunities to actively pursue external funding in the following years as part of the budget process.

The staging of the Warner Reserve Master Plan will be developed and guided by the master plan's implementation strategy, which identifies short, medium and long term projects. (Refer to Attachment 1 – Warner Reserve Master Plan Report 2018). The Implementation Plan provides the guidance on both the design and construction sequence that will need to be undertaken to implement the master plan over a ten year plus time frame. The implementation strategy outlines indicative costs to guide the capital infrastructure project works. The funding to implement the projects is subject to the support and funding of capital works bids as part of Council's annual budget process.

The redevelopment of Warner Reserve will represent a significant commitment by Council over the long term. To facilitate the development of the master plan the staged implementation plan outlines the sequential staging of projects and associated cost estimates as a funding guide. A headline figure of approximately \$6.3 million dollars has been estimated to implement all aspects of the proposed master plan.

The building projects in the master plan are intended to be funded out of the Building Facility renewal program steered and directed by the Sports Facility Plan and Asset Renewal Program. The upgrade of the playground would be funded through the Playground Strategy Implementation Program.

Consultation

Extensive community consultation was undertaken at key milestones during the project. This is summarised in the earlier background section of this report. A Project Control Group was established at the commencement of the project and included members from the Executive, Ward Councillors and Council Officers.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The consultation process was structured to inform Councillor and officer views and priorities across Departments before the views of user groups, stakeholders and the wider community were canvassed. This ensured that all viewpoints could be assessed and responded to in light of an understanding of wider Council policies, priorities and preferred directions. A summary of the consultation engagement process is outlined in the table below.

The final consultation and engagement that occurred during stage 3, as summarised in the background section of this report was an extensive and detailed process. The outcome was an assessment of all stakeholder and community submissions leading to the final master plan for Warner Reserve.

Community Engagement Process	Timeframe
Stage 1	
Children's Forum Workshop	23 August 2017
Ward Councillor Briefing 1 <ul style="list-style-type: none"> To brief Ward Councillors that the master plan for Warner Reserve was commencing, present initial opportunities and constraints regarding Warner Reserve and the community consultation process. 	4 December 2017
The City Magazine article – Dec 2017-Jan 2018 Edition	December 2017-January 2018
Stakeholder Consultation with sports clubs	11 December 2017
Our Say Stage 1 (Future of Parks) (generic)	14 December 2017 -15 January 2018
The City Magazine article – Feb 2018 Edition	February 2018
Stage 2	
Our Say Stage 2 (Warner Reserve) – (specific) <ul style="list-style-type: none"> Our Say online forum Email submissions or phone Postcard drop to properties within 1km of park Generic postcard for all four parks used in Council's libraries and community service centres and Australia Day Festival. A1 posters displayed in the park A3 size posters displayed in Council's libraries and community service centres 	22 January 2018 – 18 March

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Drop In Community consultation in the park (Saturday morning)	24 February 2018 (9.00am -12.00pm)
Stage 3	
Development of Draft Master Plan	March 2018 – June 2018
Councillor Briefing 2 - Draft Master Plan <ul style="list-style-type: none"> Ward and all Councillors invited to attend this briefing session on the draft Master Plan prior to it being publicly exhibited for consultation 	5 June 2018
Stage 3 Public Exhibition of Draft Master Plan – <ul style="list-style-type: none"> Our Say online Forum Email submissions or phone A1 posters displayed in the park A3 size posters put up in the sports clubs at Warner Reserve. A3 size posters displayed in Council's libraries and community service centres Email notification to all Stage 2 submitters 	11 July 2018 – 17 August 2018
PCG – Assessment of community engagement submissions received after the publicly exhibited draft master plan	August - September 2018
Finalisation of Master Plan	September – October 2018
Infosum to Councillors on the Master Plan	9 January 2019
Council Meeting – Final Master Plan	29 January 2019

Conclusion

The Warner Reserve Master Plan will enable the transformation of this district park as a community destination for active and passive recreational pursuits with the introduction of multi-purpose sports facilities, supporting paths and park infrastructure and community uses. The planting of trees across the reserve will strengthen the northern woodland and the park's long term relationship with Mile Creek as a biodiversity corridor.

The Master Plan will strengthen and reinforce Warner Reserve's role as a district multi-purpose park that supports the growing sports clubs as well as providing new and improved park and sports ground infrastructure that supports the community's recreational pursuits, that is well utilised and meets the recreational and social needs of the diverse Springvale community.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The master plan has considered the long term future of the reserve by ensuring that the sporting infrastructure caters for existing and future trends in sport and recreation. The inclusion of passive recreational facilities that are integrated with an enhanced landscaped environment will enrich the lives of the community. The Warner Master Plan successfully balances the recreational, social, economic and environmental objectives for the community.

Recommendation

That Council:

1. **notes the Warner Reserve Master Plan has undergone a rigorous process of community and stakeholder engagement. The Warner Reserve Master Plan will respond to the long term future requirements of the community and supports the established growth and development of the reserve for sport and passive recreational pursuits and environmental improvements. It is therefore recommended; and**
2. **adopts the Warner Reserve Springvale Master Plan Report and the staged implementation plan.**

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

POLICY AND STRATEGY

WARNER RESERVE, SPRINGVALE - MASTER PLAN 2018

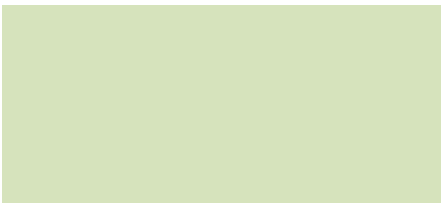
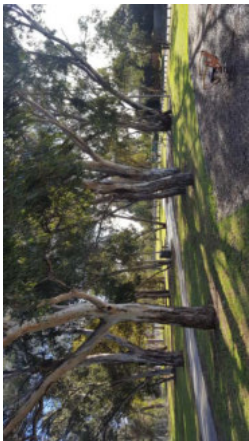
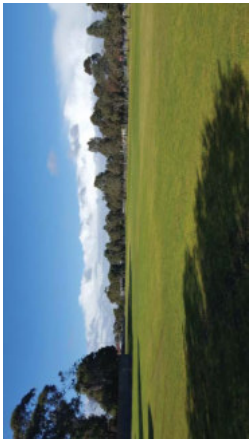
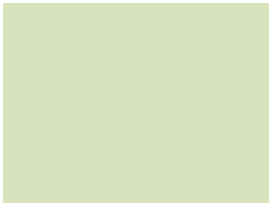
ATTACHMENT 1

**WARNER RESERVE, SPRINGVALE –
MASTER PLAN – FINAL REPORT DECEMBER
2018**

PAGES 79 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Warner Reserve Springvale
Master Plan
Final Report
December 2018

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Prepared for:
CITY OF GREATER DANDENONG

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Introduction

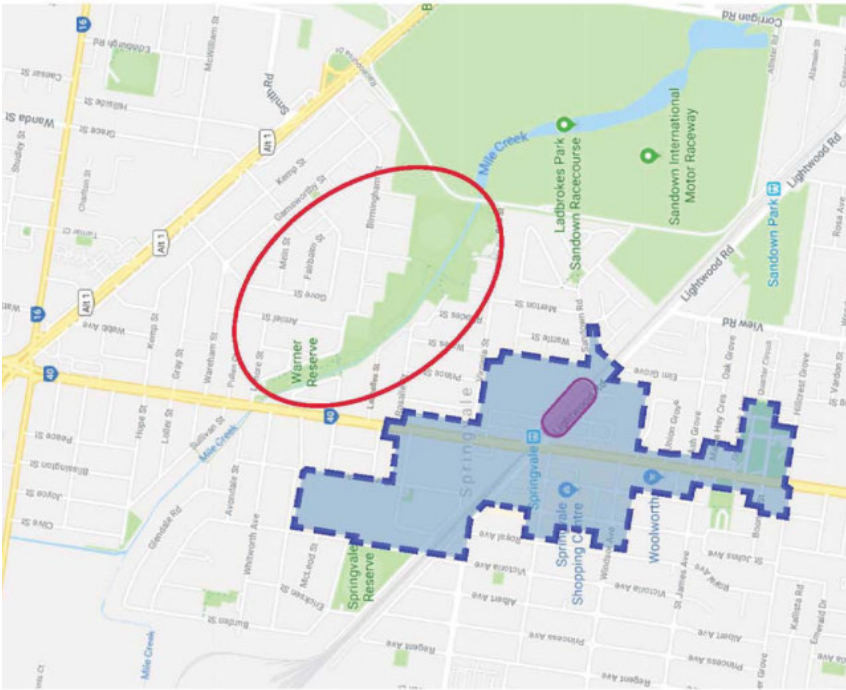


Figure 1: Site Location, Springvale Activity Centre and Springvale Rail Station

Warner Reserve Master Plan

1 INTRODUCTION

1.1 PURPOSE

Warner Reserve occupies approximately 14.52 Ha, and is located on Furnew Street and Virginia Street, Springvale, between Springvale Road and Racecourse Drive.

The Mile Creek runs along the southern boundary of the western precinct of the park and bisects the north east and south east sections of the park. The land uses that surround the reserve include Residential (GRZ1 and RGZ1), and a couple of pockets of Industrial. The eastern interface to Warner Reserve is Sandown Racecourse. The Springvale Activity Centre is located to the south west of the reserve with the Springvale Station approximately 800m walking distance south from the reserve.

The City of Greater Dandenong's Open Space Strategy 2009 identifies Warner Reserve as a district park that provides multi use sports and community facilities that will meet the long-term requirements of the broader community. District Parks are large sized open spaces, individually designed, which provide opportunities for a range of activities, comprising both passive and active recreation, and organised and informal play.

Warner Reserve is also classified as a Sports Reserve, catering for organised (club based) sports with a broad catchment of users. Sports reserves may contain a variety of sporting facilities and associated infrastructure which are generally used and managed for organised sports. Warner Reserve provides facilities and spaces for club-based soccer, cricket and tennis.

The vision for Warner Reserve is that it shall be a district, multi-purpose park that provides for a broad range of passive and active recreational pursuits, that is well utilised and meets the needs of Springvale's growing population and diverse community profile. It will be recognised as a high quality park with an emphasis on design excellence in terms of landscape, recreational provision and flexibility of use and built form. Warner Reserve will strengthen its links with the Springvale Activity Centre and surrounding residential areas and the future redevelopment of the Sandown Racecourse.

Warner Reserve is at a point in time, where a master plan is required to lead the future direction of the reserve.

The location of Warner Reserve is indicated in Figure 1.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan**Introduction****1.2 PROCESS**

The preparation of the Warner Reserve Master Plan has taken the following approach:

Stage 1 Project Inception

- Inception meeting.
- Confirmation of consultation approach.
- Preparation of project plan.
- Site inspection with Council officers.
- Review of background reports.

Stage 2 Background Preparation**Stage 3 Site Analysis / Master Plan Directions**

- Access and circulation review.
- Building review.
- Flooding and hydrology review.
- Landscape assessment.

Stage 4 Community and Stakeholder Consultation: Phase 1

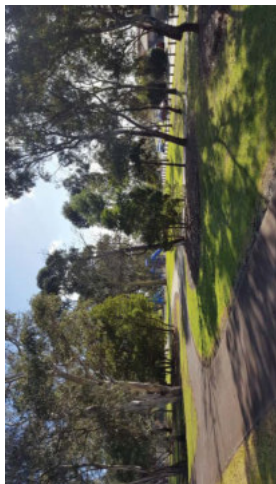
- Meetings with tenant clubs.
- Drop-in session in the park.
- "Our Say" on-line engagement forum to allow response from community members and stakeholder groups.
- Report on findings of meetings and survey responses.

Stage 5 Preliminary Master Plan Development**Stage 6 Draft Master Plan****Stage 7 Community and Stakeholder Consultation: Phase 2**

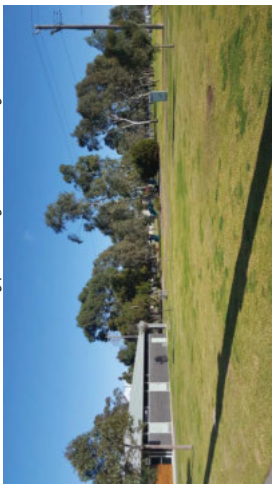
- Display of draft master plan.
- "Our Say" on-line engagement forum to allow responses from community members and stakeholder groups.
- Report on findings of meetings and survey responses.

Stage 8 Final Master Plan and Summary Report

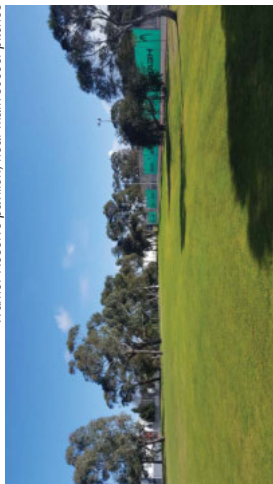
- Refinement of draft master plan and recommendations following Council review.
- Preparation of project costs and implementation.
- Production of summary document outlining process and outcomes.



Existing path through woodland along Furnew Street



Warner Reserve pavilion, near main soccer pitches



Open parkland near Springvale North Tennis Club

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Strategic and Planning Context
2. STRATEGIC and PLANNING CONTEXT A review of relevant legislation, policies and strategic plans was undertaken in order to understand the strategic role of Warner Reserve.	The directions will be achieved through a range of strategic actions including infrastructure upgrades, programming and improved management.
2.1 COUNCIL STRATEGIES	Considerations for the Warner Reserve Master Plan: <ul style="list-style-type: none"> - <i>The Sport and Active Recreation Strategy places a strong emphasis upon encouraging the continued use and enhancement of active sports facilities, such as those at Warner Reserve, to encourage broad participation in physical activity.</i>
2.1.1 Council Plan 2017-2021 (Revised 2018)	2.1.3 Open Space Strategy 2009
The Council Plan outlines the actions that Council will oversee during this four-year timeframe, incorporating six strategic objectives grouped under three key areas:	The Open Space Strategy 2009 maps out how, over the 20 years, the City of Greater Dandenong will achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community.
PEOPLE:	The goal of the strategy is to:
A healthy, active and safe community A city that celebrates its diversity with pride	<ul style="list-style-type: none"> ▪ <i>provide a range of public parks and reserves within walking distance from most residents that are attractive, interesting, safe, readily accessible and comfortable places to be;</i> ▪ <i>provide a comprehensive open space network that delivers environmental, social, health and well-being, and economic benefits to the community.</i>
PLACE:	The strategy outlines a three tiered hierarchy of district, neighbourhood and local reserves and establishes Open Space Provision Goals and Park Development Standards. Together these guide the planning, design, management, and ongoing maintenance of open space.
An environmentally sustainable city A city planned for the future	Considerations for the Warner Reserve Master Plan: <ul style="list-style-type: none"> - <i>The Open Space Strategy makes no specific recommendations which will impact the Warner Reserve Master Plan but defines Warner Reserve as a "District Park". The strategy notes that "District Parks are large sized open spaces, individually designed, which provide opportunities for a range of activities, comprising both passive and active recreation, and organised and informal play." It also indicates that "District Parks may serve as Neighbourhood and Local Parks for surrounding residents, where they meet the minimum amenity and facility requirements for these types of parks".</i>
OPPORTUNITY:	
A thriving and resilient economy A proactive council that listens and leads	
Considerations for the Warner Reserve Master Plan: <ul style="list-style-type: none"> - <i>The Council Plan makes a priority of promoting physical activity, leisure and recreation amongst the Dandenong community.</i> 	
2.1.2 Activate Sport and Active Recreation Strategy 2014-2019	
The Sport and Active Recreation Strategy has the vision of building	
<i>"... active, healthy and successful communities in the City of Greater Dandenong through increased participation in sport and recreation and the provision of well planned, accessible, affordable and sustainable facilities."</i>	
The strategy outlines strategic directions under a number of key themes including:	
<ul style="list-style-type: none"> ▪ <i>Maintaining access to outdoor sporting facilities.</i> ▪ <i>Providing informal recreation opportunities.</i> ▪ <i>Supporting structured sporting opportunities and club viability.</i> 	

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Strategic and Planning Context
<p>2.1.4 Playground Strategy and Action Plan 2013 – 2023</p> <p>The Playground Strategy and Action Plan 2013 sets out a long term plan to achieve a comprehensive playground network that meets the current and future recreational needs of Greater Dandenong residents over the next 20 years.</p> <p>It provides clear design guidelines to improve design standards, around play value, accessibility, integration within the park, artwork integration, community safety and environmental considerations. The Playground Development Action Plan outlines the priority number for each playground's upgrade.</p>	<ul style="list-style-type: none"> ▪ Incorporating the monitoring of dog off-leash areas and the periodic review of the Dog Off-Leash Strategy into Council's Domestic Animal Management Plan planning process; and ▪ Provision for adequate ongoing capital funding for the establishment and ongoing operation of dog off-leash areas. <div data-bbox="411 678 746 1070" style="border: 1px solid black; padding: 5px;"> <p>Considerations for the Warner Reserve Master Plan:</p> <ul style="list-style-type: none"> - The Strategy notes the following: <p>"The City of Greater Dandenong's Asset Management Officers have advised that the existing dog off-leash area to the south of Mile Creek in Warner Reserve is not well utilized because there are perceived community safety concerns in Warner Reserve South due to the extensive cyclone wire fencing (which obscures sight lines in the park), frequent rubbish dumping and vandalism of Council signage. These safety concerns are compounded by the site's relative isolation from other park facilities and car parking. In addition the off-leash area is often wet in winter months, which deters dog walkers from walking through the site. As a result, Asset Management Officers are noting an increasing number of dog walkers exercising their dogs off-leash in Warner Reserve North. This increasing rate of non-compliance is of concern given that Warner Reserve North contains a district and local level playground, as well as numerous other organized sports activities.</p> </div>
<p>2.1.5 Dog off-Leash Strategy 2011</p> <p>The Dog off-Leash Strategy takes a holistic approach to the management and control of dogs in the public open space network and contributes to Council's responsible pet ownership campaign and will encourage greater compliance with relevant Local Laws and Orders, and maps out a way to achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community, over the next 20 years.</p> <p>The key recommendations of the strategy were:</p> <ul style="list-style-type: none"> ▪ A Dog Off-Leash Network Development Plan which will facilitate the expansion of the dog off-leash network from seven parks to thirteen parks; ▪ The introduction of Dog off-Leash Development Standards to guide the provision of ancillary infrastructure (such as bins, signage and fencing) in off-leash areas; ▪ A Dog off-Leash Promotion and Education Program to promote responsible dog ownership and advise residents and park users of changes to the off-leash network; 	<p>Considerations for the Warner Reserve Master Plan:</p> <ul style="list-style-type: none"> - The Strategy notes the following: <p>"The existing playground (installed in 2004) can currently be described as a large neighbourhood playground. It is proposed to elevate this playground to a district level status to serve residents in the Springvale area. Its redevelopment (including design, play theme, siting and integration with the park surrounds) will be considered as part of a master planning process for the park."</p>

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Strategic and Planning Context
<p>2.1.6 Sport and Active Recreation Participation Study 2015</p> <p>The 2015 Sport and Active Recreation Participation Study has been developed to provide a comprehensive understanding of participation trends in Greater Dandenong, to help Council and key stakeholders develop strategies to minimise barriers and increase participation in sport and recreation activities.</p> <p>The Consultation Outcomes Report provides a comprehensive analysis of the top ten most popular sport and active recreation activities in Greater Dandenong. Children's top ten organised sport and active recreation activities (outside of school hours) is also outlined.</p>	<p>2.1.8 Tennis Plan 2015</p> <p>The Tennis Plan 2015 provides a snapshot of the existing situation with respect to tennis in the City of Greater Dandenong and provides a forward approach as to how Council will develop and manage facilities in the future to ensure facilities are sustainable in the long term.</p>
<p>Considerations for the Warner Reserve Master Plan:</p> <ul style="list-style-type: none"> - The Strategy notes the following, which may influence activity provision at the reserve: <p>The 2015 Sport and Active Recreation Participation Study found that 50% of respondents did not engage in the recommended 30 minutes of physical activity on most days of the week, and 54% spent less than 2.5 hours participating in moderate intensive physical activity per week.</p> <p>This low level of physical activity is consistent with the findings of the Victorian Population Health Survey (Greater Dandenong Modelling 2013) which found residents in Greater Dandenong (aged 18 years and over) had lower levels of physical activity than the State average. More specifically, this study found that 34.7% of Greater Dandenong residents did not meet the recommended levels of participation in physical activity, compared to the State average of 24.4%.</p>	<p>Considerations for the Warner Reserve Master Plan:</p> <p>The Tennis Plan provides an analysis of the Springvale North Tennis Club, including membership numbers, projected demand for tennis, infrastructure improvements and investigation of other uses for courts.</p> <p>Identified in the report is that the Springvale North Tennis Club's priority capital and facility maintenance works are:</p> <ol style="list-style-type: none"> 1. Lighting - Poor quality lighting needs addressing in the future. 2. Fencing - Fencing is poor and requires attention in places. <p>High High</p>
<p>2.1.7 Sports Facilities Plan 2018</p> <p>The Sports Facilities Plan 2018 has been undertaken to guide the planning and strategic delivery of new and improved sporting facilities throughout the City of Greater Dandenong.</p> <p>Considerations for the Warner Reserve Master Plan:</p> <ul style="list-style-type: none"> - The Plan identifies the following relevant sports facility priorities for Warner Reserve: <ul style="list-style-type: none"> • Springvale North Tennis Club - pavilion upgrade Medium • Springvale North Tennis Club - fencing replacement Medium • Springvale North Tennis Club - resurface courts 5 – 8 Medium • Springvale North Tennis Club - lighting upgrade (courts 1,2,5,6) Medium • Springvale North Tennis Club - lighting upgrade (courts 7 & 8) Medium 	<p>9</p>

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Strategic and Planning Context
<p>2.2 CITY OF GREATER DANDENONG PLANNING SCHEME</p> <p>Warner Reserve is subject to the requirements of the zones and overlays outlined in the Greater Dandenong Planning Scheme. Refer to Figure 2: Zoning.</p>	<p>Urban Floodway Zone (UFZ)</p> <p>UFZ recognises waterways, major floodpaths, drainage depressions and high hazard areas within urban areas which have the greatest risk and frequency of being affected by flooding. Its purpose is ensure that any development maintains the free passage and temporary storage of floodwater, minimises flood damage and is compatible with flood hazard, local drainage conditions and the minimisation of soil erosion, sedimentation and silt, and to protect water quality and waterways as natural resources.</p>
<p>2.2.1 Zoning</p> <p>Warner Reserve is zoned PPRZ, apart from where the Mile Creek runs through it. The Mile Creek is zoned UFZ and is managed by Melbourne Water.</p>	<p>Under the zone a permit is required to:</p> <ul style="list-style-type: none"> Construct a building or construct or carry out works, including: <ul style="list-style-type: none"> A fence. Roadworks. Bicycle pathways and trails. Public toilets. A domestic swimming pool or spa and associated mechanical and safety equipment if associated with one dwelling on a lot. A pergola or verandah, including an open-sided pergola or verandah to a dwelling with a finished floor level not more than 800mm above ground level and a maximum building height of 3 metres above ground level. A deck, including a deck to a dwelling with a finished floor level not more than 800mm above ground level. A non-domestic disabled access ramp.
<p>Public Park and Recreation Zone (PPRZ)</p> <p>PPRZ recognises areas of public land that are designated as public recreation and open space, and encourages enhancement of the subject land in support of appropriate recreation uses and activities. It also seeks to protect and conserve areas of significance and provide for commercial areas where appropriate.</p>	<p>Under the zone a permit is required to:</p> <ul style="list-style-type: none"> Construct a building or construct or carry out works. This does not apply to: <ul style="list-style-type: none"> Pathways, trails, seating, picnic tables, drinking taps, shelters, barbecues, rubbish bins, security lighting, irrigation, drainage or underground infrastructure. Playground equipment or sporting equipment, provided these facilities do not occupy more than 10 square metres of parkland. Navigational beacons and aids. Planting or landscaping. Fencing that is 1 metre or less in height above ground level. A building or works shown in an incorporated plan which applies to the land. A building or works carried out by or on behalf of a public land manager or Parks Victoria under the Local Government Act 1989, the Reference Areas Act 1978, the National Parks Act 1975, the Fisheries Act 1995, the Wildlife Act 1975, the Forest Act 1958, the Water Industry Act 1994, the Water Act 1989, the Marine Act 1988, the Port of Melbourne Authority Act 1958 or the Crown Land (Reserves) Act 1978. Subdivide land.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

2.2.2 Overlays

Warner Reserve is the subject of a **Land Subject to Inundation Overlay** along Mile Creek, aligned with Urban Floodway Zone.

Beyond the requirements of the Urban Floodway Zone, there are no specific permit requirements associated with the **Land Subject to Inundation Overlay**.

Issues and Opportunities: Implications for the master plan

- The planning context contained within the Greater Dandenong Planning Scheme creates no specific limitations upon park works, other than master plan works such as paths, small structures and toilets, which may require a planning permit under the UFZ.

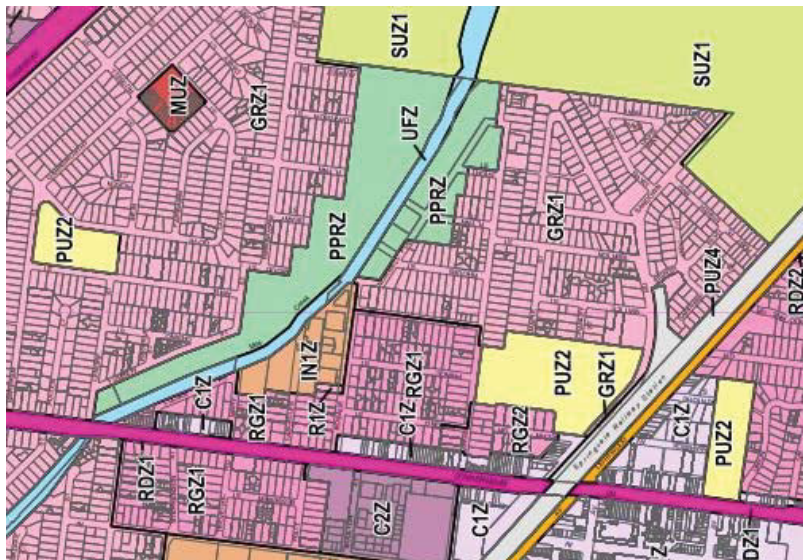


Figure 2: Zoning

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The Site

Warner Reserve Master Plan

3. THE SITE

The overall Warner Reserve site and a number of its key features are highlighted on Figure 3 - Site Plan. The detailed features and elements of the site are described below under the following headings:

- Access, Circulation and Parking
- Buildings
- Sports Activities and Areas
- Landscape and Passive Recreation Areas



Figure 3: Site Plan

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan

3.1 ACCESS, CIRCULATION and PARKING

Vehicle access and parking associated with Warner Reserve was reviewed by One Mile Grid traffic engineers.

The key findings of One Mile Grid's review are outlined below, with their full review attached as Appendix A.

- Access to Warner Reserve from the surrounding arterial road network is from Springvale Road to the west and from Princes Highway to the north and west. The reserve is located approximately 800 metres south of the major intersection of Princes Highway / Police Road / Springvale Road. The routes are highlighted in Figure 3 below.
- Warner Reserve is provided with a number of separate access points from the local road network, via the roads outlined below:
 - Furnew Street, providing extended access along the northern boundary of the reserve;
 - Deany Street, Flynn Street, Davidson Street and Audrey Street from the north, which are all "no-through-roads" which terminate at the reserve;
 - Lucien Avenue and Mary Street, which provide access from Springvale Road to northern footbridge over Mile Creek;
 - Rosalie Street and Morwell Parade, which provide access from Springvale Road to the southern footbridge over Mile Creek;
 - Virginia Street which provide access from Springvale Road to the south-eastern corner of the reserve;
 - Flynn Street and Short Street from the south, which are "no-through-roads" which terminate at the reserve.

These streets and access routes are shown on Figure 3.

- Warner Reserve currently has no access from the east, due to the Sandown Racecourse, which is owned by the Melbourne Racing Club.
- Car parking within and around Warner Reserve is unrestricted and comprises 3 formed car parks within the reserve and kerbside parking on streets which interface with the reserve. The capacity of the three formal car parks is summarised in Table 1 below. The car park locations are indicated on Figure 3.

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The Site

Parking for the Springvale North Tennis Club is accessed directly off Furnew Street, rather than via a specific access / crossing point. This leads to some conflicts between vehicles leaving this parking and vehicles travelling along Furnew Street. This is exacerbated by the proximity of the car park to the Furnew Street / Birmingham Street corner.

	Flynn Street Car Park	Springvale North Tennis Club Car Park	Virginia Street	TOTAL
Formal Parking Spaces	98	25	0	123

Table 1: Formal Parking Provision

	Flynn Street Car Park	Springvale North Tennis Club Car Park	Virginia Street	TOTAL
Summer Peak	40	32	30	102
Winter Peak	140	6	-	146

Table 2: Parking Demand

- Public transport, bicycle and pedestrian routes in the vicinity of Warner Reserve are highlighted on the TravelSmart map in Figure 4. This map reveals that:
 - The site has good public transport accessibility, with multiple transport routes servicing the vicinity of the site.
 - Springvale Railway Station and Sandown Park Railway Station are in close proximity to the reserve.
 - The 813, 814, 885, and 902 bus services operate along Springvale Road.
 - The 800 bus service operates along Princes Highway.
 - The site has connection with residential areas to the west via the Mile Creek shared trail although the extent of this trail is limited.
 - The new Caulfield to Dandenong rail corridor shared path called the 'Djerring Trail' provides improved bicycle access to the reserve from the south.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan

The Site

- Warner Reserve features a number of formed pedestrian paths, in locations summarised below:

- Between the Lenore Street / Furnew Street intersection and the main soccer pavilion. This is a concrete path meandering through the trees in the northern part of the reserve and then closer to the bank of the Mile Creek;
- Between the Lucien Avenue / Mary Street intersection and Furnew Street, via the northern Mile Creek footbridge. This path provides formed access to the existing northern playground;
- Between Flynn Street north and Flynn Street south, via the southern Mile Creek footbridge. This is an important connecting path, not only providing access to Springvale Station for residents north of the reserve, but also providing access to the southern playground and main soccer pavilion;
- Shorter paths connecting Rosalie Street, Short Street and Bird Street, in the south-east, with the Flynn Street connection.

Apart from these paths connecting external areas to the reserve, there are no paths providing internal loop trails of connecting internal park features. The location of the existing pedestrian / shared path network is indicated on Figure 3.

Access, circulation and parking: Implications for the master plan:

Issues / weaknesses

- While the site is easily accessible from arterial roads and the local street network, there is a lack of clear direction to the site for both vehicles and pedestrians;
- While there is a strong pedestrian path spine, there is a lack of smaller loop trails which may add to the diversity of experience for reserve users;
- Current parking and access arrangements during larger sporting events may be inadequate;
- There are conflicts between vehicles using the Springvale North Tennis Club car park and vehicle using Furnew Street.

Strengths / opportunities

- There is the opportunity to extend the car park along the northern boundary of the reserve and provide additional car parking on the southern Virginia Street side to service the sports uses;
- Formal road access is available to all major destinations within the reserve, giving the site flexibility in its usage;
- The reserve is large enough to provide an enhanced pedestrian circulation system for the benefit of regular reserve users;
- There may be opportunity for improved access in the future subject to the outcomes of the Sandown Racecourse Master Plan.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The Site

Warner Reserve Master Plan



Figure 4: Circulation

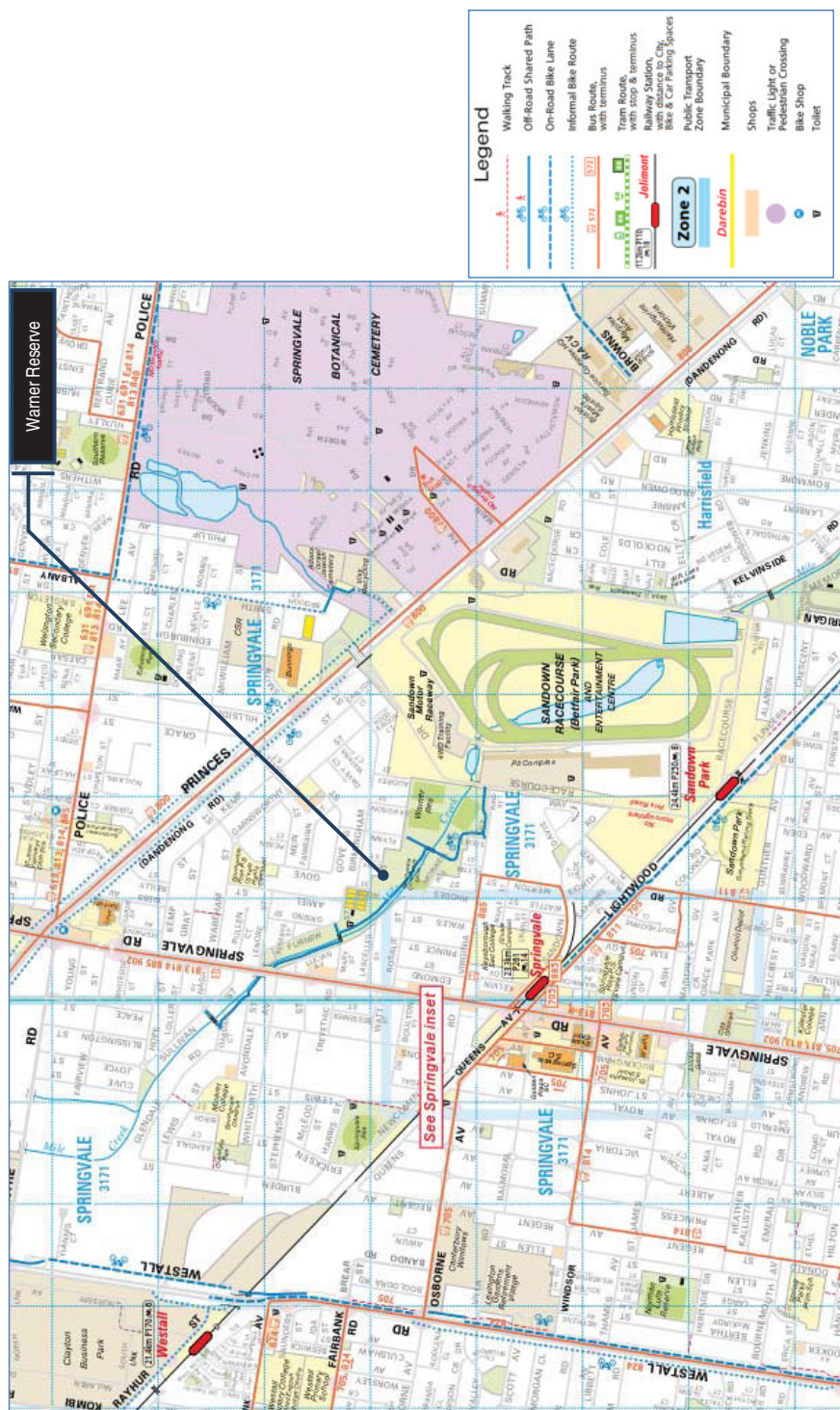
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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The Site

Warner Reserve Master Plan



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Figure 5: TravelSmart Map – Warner Reserve

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	The Site
<div><div><div>3.2 BUILDINGS</div><div>There are three main buildings located at Warner Reserve:</div><div><div><div>▪ Warner Reserve Pavilion (Flynn Street)</div><div>▪ Springvale North Tennis Club Pavilion</div><div>▪ Public Toilet</div></div><div><div>Each of the buildings was reviewed as to its present condition and suitability for purpose. A consultation meeting was also held on site on 11th December 2017, providing representatives of all tenant sporting clubs the opportunity to discuss issues associated with the current buildings.</div><div>A summary of findings is outlined below, with a more detailed outline of the consultation provided in the Engagement Findings report in Appendix B</div><div><div>Warner Reserve Pavilion (Flynn Street)</div><div>The Warner Reserve Pavilion is home to the South Springvale Soccer Club. The Noble Park Cricket Club also use the pavilion for change rooms, however, it is not their home base.</div><div>The Warner Reserve Pavilion is a large pavilion with kiosk & social/function rooms, as well as change rooms. The building is a reasonably recent addition to the reserve, with construction having been completed in 2011.</div><div><div>Issues:</div><div><div>▪ The Springvale North Soccer Club indicates that while the pavilion is generally well suited to its current use, the primary issue is the shortage of storage space. This particularly applies to the storage of temporary goals used on the informal western soccer pitch.</div><div>▪ There are some obvious maintenance issues with external materials, particularly the plywood lining to eave overhangs.</div></div><div><div>Opportunities:</div><div>▪ The pavilion strongly addresses the addresses the soccer pitches to the east; however, there is an opportunity to make a stronger connection to the community zone to the west through enhanced hard and soft landscape and potentially re-orientation of the existing playground.</div></div></div></div></div></div></div></div>	<div>17</div>

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	The Site
<p>Springvale North Tennis Club (Furnew Street)</p> <p>The Tennis Club Pavilion is a small red brick building which would appear to date from the 1970's. The clubhouse is approximately 180sqm in area, and comprises a lounge/ social space with kitchen, male and female toilets, a miscellaneous room, and storage. Whilst the clubroom is well maintained, its appearance and fixtures are dated.</p> <p>It is noted that a review of the City of Greater Dandenong Sports Facility Plan will review in further detail the adequacy of the current building.</p> <p>Issues:</p> <ul style="list-style-type: none"> ▪ The Club is of the view that the clubhouse building is inadequate and does not meet all needs, particularly around the size of the lounge/ social space and change rooms. As noted in Section 2 of this report Council's Tennis Plan (2015) notes that the clubhouse does not have change rooms, and includes the following description, "The clubhouse is very small and could do with additional space for a changing room and toilet upgrade". The 2018 Sports Facilities Plan notes these works as a medium priority. <p>Tennis Victoria has not adopted any formal standards or guidelines for tennis facilities, including the size and components of a clubhouse. The size of most components of a tennis clubhouse will be somewhat dependent on the size and use of a tennis centre, including the number of courts, the number of club members, and the level of activity and use of the centre.</p> <p>At 180sqm, the clubhouse footprint at the Springvale North Tennis Club compares favourably with other tennis facilities with 6 – 8 courts: Keysborough Tennis Club (8 courts) 180sqm; Parkdale Tennis Club (9 courts) 180sqm; Mentone Tennis Club (5 courts) 175sqm; Wellington Tennis Club, Mulgrave Tennis Club (6 courts) 170sqm; Notting Hill -Pinewood Tennis Club (12 courts) 260sqm; and Lum Reserve, Wheelers Hill Tennis Club (6 courts) 230sqm.</p> <p>A scan of other Councils' adopted sports facility standards/ policies reveals a variation exists in the preferred size of tennis clubhouses: Wyndham City Council 200sqm; Brimbank City Council 265sqm; Hobsons Bay City Council 180sqm; and Casey City Council 194sqm. The variations are largely due to different sizes allowed for the lounge/ social space, change rooms, and equipment storage, and some Councils include a first aid room and an accessible toilet.</p>	<ul style="list-style-type: none"> ▪ Whilst the size of the lounge/ social space in the clubhouse is adequate to meet the needs of a tennis club this size, the lack of formal change rooms and an accessible toilet need to be addressed. ▪ The building has no active interface with the reserve. ▪ Four of the eight courts are in poor condition, as are existing fences, are in poor condition and would require replacement or re-surfacing as a priority above building works. ▪ Road access and car parking is problematic, with conflicts occurring between vehicles leaving the existing parking and vehicles travelling around the Furnew Street Birmingham Street corner. ▪ The combined building and court facility acts as a visual and perceptual barrier between the community and the park at this interface, particularly with tennis court fences constraining movement into the reserve from residential areas. <p>Opportunities:</p> <ul style="list-style-type: none"> ▪ The location of the clubhouse is good, being close to the on-street car park, orientating east, and providing good access to all courts via the central path. Should the decision be made to retain the existing building these strengths should be retained and enhanced. ▪ Should a new pavilion be developed there may be potential to either relocate the facility to an alternate location within the reserve, or to provide a positive interface with the reserve. <p>Public Toilet</p> <p>This is an older style brick toilet block located apart from other facilities. The toilet block was constructed in 1977 and due to its age has poor facilities.</p> <p>Issues:</p> <ul style="list-style-type: none"> ▪ The facility does not comply with current DDA, BCA or Australian Standard requirements in relation to accessibility and cubicle layout or dimension. ▪ The location of the facility is isolated from other activity within the reserve.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	The Site
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<p>Buildings: Implications for the master plan:</p> <p>Issues / weaknesses</p> <ul style="list-style-type: none">▪ The existing Warner Reserve Pavilion, while a relatively recent structure, does not provide adequate storage space for club activities.▪ The existing Springvale North Tennis Club building and its associated fencing presents poorly to the reserve and provides no positive interface.▪ The existing toilet block, while centrally located, is an outdated facility which presents as unsafe and is not in accordance with CPTED principles. <p>Strengths / opportunities</p> <ul style="list-style-type: none">▪ The existing Springvale North Tennis Club building, while in need of some updating and additional change / toilet facilities, appears of a suitable size for current club membership and activities.▪ The Warner Reserve Pavilion is generally un-used apart from club activities, particularly during day-time hours. There may be an opportunity for broader use of the facility, particularly by community groups.▪ The City of Greater Dandenong Building Renewal programme has identified a number of potential improvement of the facility including solar panels, security system upgrade and pavement renewal.▪ The opportunity exists to relocate the public toilet block to a preferred location as an outcome of the master plan process.	
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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The Site

Warner Reserve Master Plan



Figure 6: Buildings.

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	The Site
<p>3.3 SPORTS ACTIVITIES and AREAS</p> <p>The club based sporting user groups at Warner Reserve are:</p> <ul style="list-style-type: none"> ▪ South Springvale Soccer Club ▪ Springvale North Tennis Club ▪ Noble Park Cricket Club 	<p>At the time of preparing the master plan, the club was temporarily using the ground on Saturday for 3rd XI & 4th XI competitions. The club also has some Sunday use of the ground for training by the local U15 representative team.</p> <p>The cricket club use the Warner Reserve Pavilion as a change facility, but it is not their home base.</p>
<p>Sports Activities</p> <p>Usage of Warner Reserve by each of the clubs is summarised below:</p>	<p>Ovals</p> <p>Warner Reserve contains a combined soccer / cricket fields with two formal soccer pitches, and a four pitch turf wicket table located centrally between the soccer pitches.</p>
<p>South Springvale Soccer Club</p> <p>The club has 240 members. Membership has been capped due to the number of pitches available for competition and has been stable for the past 5 years.</p> <p>The club fields 2 senior men's teams, 1 senior women's team and 9 junior teams. The club also runs 2 Mini Roos groups.</p> <p>The club uses the reserve between March and September for training on Monday to Thursday evening and for competition on Saturdays and Sundays.</p>	<p>Key characteristics of the soccer / cricket field:</p> <ul style="list-style-type: none"> ○ Aligned in a north - south orientation ○ Approximate playing surface dimensions of 150m x 110m (including run-off areas) ○ Defined by 120mm high perimeter chain mesh fence ○ 4 pitch turf table ○ The entire field has formal drainage, but no irrigation. ○ Includes lighting compliant with current Australian Standards for sports lighting for training (100lux)
<p>Springvale North Tennis Club</p> <p>The club was formed in 1936 and relocated to Warner Reserve in 1978. It has 150-165 members, with membership having grown in the past 5 years.</p> <p>The club has 60 active junior competition members and 40 active senior competition members. This allows for 12 junior teams, 2 senior teams, 2 night teams, and 2 HotShots teams. The club currently has no Saturday permanent teams. The club's coaching squad includes 150 adults and children.</p> <p>The club uses the courts for coaching everyday, for over 50's competition on Thursdays and for social tennis on Sundays.</p>	<p>In addition to the formal soccer / cricket ground, Warner Reserve has two informal soccer pitches.</p> <p>The western field has boundary lines marked as required and caters for junior training and competition and "friendly" games. It has no lighting and no support infrastructure.</p> <p>The southern field is used for training and has a perimeter fence, but no lighting or other support infrastructure. While this field is in good condition it is remote from the soccer pavilion and main pitches, which results in it being less used.</p>
<p>Noble Park Cricket Club</p> <p>The club has 120 members. Membership has been stable for the past 5 years.</p> <p>The club fields 4 senior men's teams and 4 junior teams.</p>	<p>Tennis courts</p> <p>The Springvale North Tennis Club complex includes 8 plexipave courts. The courts are surrounded by a perimeter 2400mm high chain mesh fence. The courts are in poor – moderate condition and are estimated to require reconstruction within 10 years.</p>

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The Site

Warner Reserve Master Plan

Sports Areas and Activities: Implications for the master plan**Issues / Weaknesses**

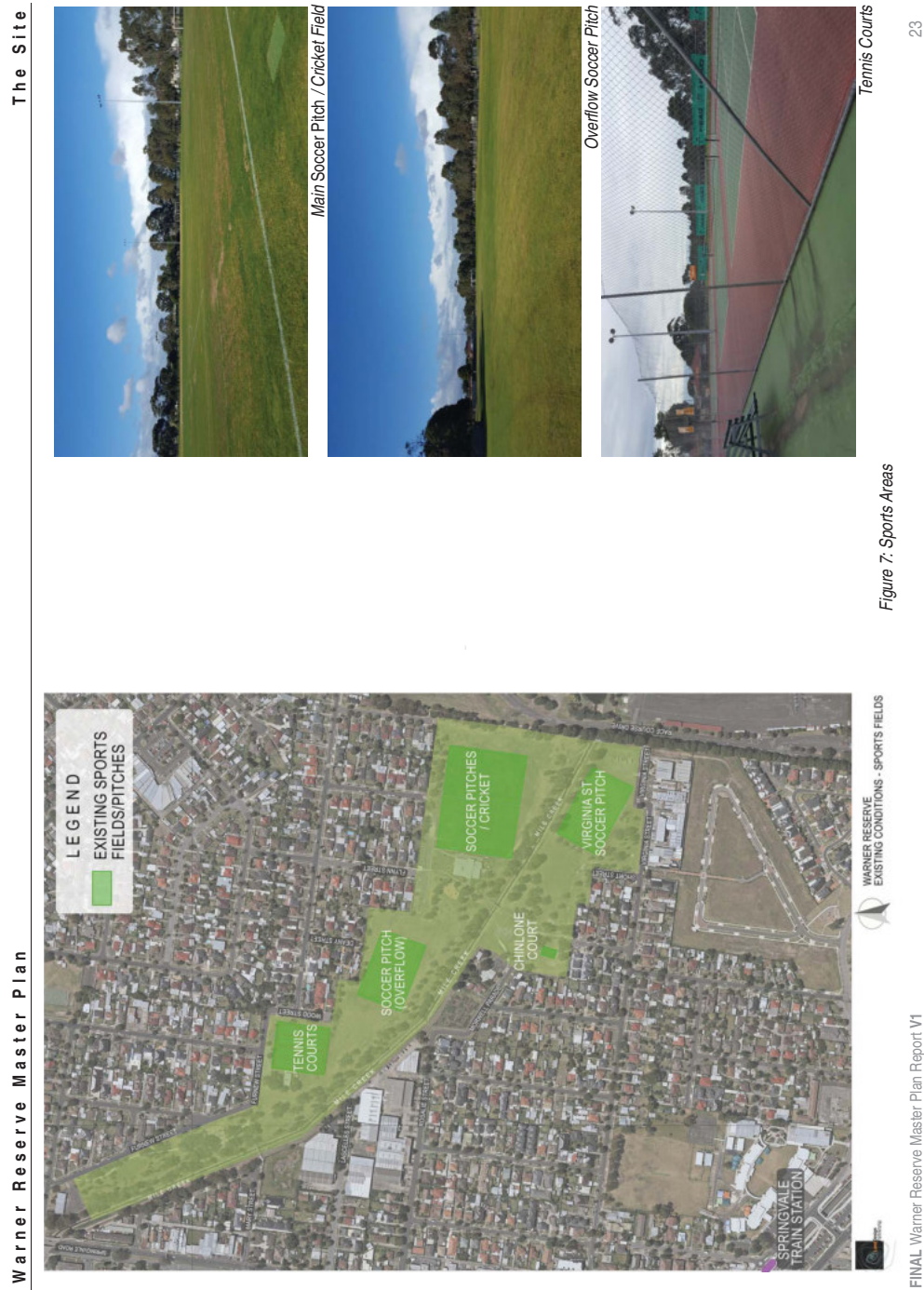
- The remote nature of the southern soccer pitch reduces its effectiveness. This could be overcome through enhanced infrastructure and improved connection to the pavilion / main fields.
- The tennis court surfaces and fencing are in poor – moderate condition and should be a higher priority for replacement than upgrade of the pavilion.

Strengths / opportunities

- There is an opportunity to utilise the informal soccer pitch area at the end of Deany Street for a variety of community or small scale event uses, while retaining the areas for overflow and junior soccer.
- There is an opportunity to construct a new synthetic soccer pitch in the southern area for training purposes.
- There is an opportunity to review the potential for expansion of the sports areas to the east of Warner Reserve as a consideration in the master planning of Sandown Racecourse that responds to the growth in the clubs.

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

3.4 LANDSCAPE and PASSIVE RECREATION AREAS

Landscape and passive recreation areas of the reserve are summarised on Figure 9 below. Key points associated with these areas include:

- The **landscape of the reserve** is essentially divided into four character types:
 - The **woodland area** in the north of the reserve, between 2-6 Lenore Street and the Springvale North Tennis Club. This woodland is characterised by a mix of remnant and planted native trees in a mostly open and grassy groundplane. This landscape has an attractive informal shaded character, with the scattered trees creating a diversity of spaces with both short and long views. The area is attractive to native birds.
 - The **open parkland** to the north of Mile Creek, between Springvale North Tennis Club and main soccer / cricket field. This landscape has a much more open landscape character, which is suited to a range of community activities including active sport, which is the main reserve function in this area.
 - The **Mile Creek**, which is a deeply incised and formalised drainage channel. The channelised and concreted nature of the creek, and the fact that it is required to be fenced for community safety, creates an unfortunate visual contrast with the informal nature of the rest of the Warner Reserve landscape. Scattered trees along and at the top of the Mile Creek bank help to “soften” its visual character and contribute to the biodiversity of the reserve.
 - The **south-eastern corner** of the reserve, to the south of Mile Creek. While separated from the rest of the reserve by Mile Creek, this area has a character similar to both the woodland and the parkland to the north of the creek, with a range of scattered mature native trees, as well as open areas suited to both active sport and passive community recreation. The smaller scale of this area suggests a more local and community oriented character and role.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

The Site

Warner Reserve Master Plan

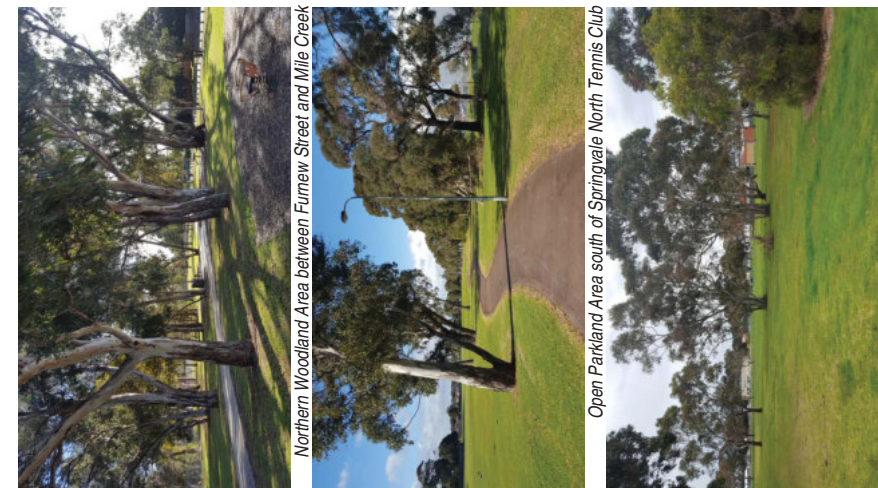


Figure 8: Landscape Character

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	The Site
<ul style="list-style-type: none"> Passive recreation areas and facilities include: <ul style="list-style-type: none"> Two play areas <p>The Warner Reserve West playground is located near the northern Mile Creek footbridge and is classified as a district level playground. It is in good condition and is well used but lacks fencing which may present as safety concern to some users given its proximity to Furnew Street. While the playground is supported by seats, picnic tables and barbecues, it does not provide any formal shelter.</p> <p>The Warner Reserve General playground is located near the Warner Reserve Pavilion, on the Flynn Street connecting path. This playground has been upgraded in the last 4 years and is classified as a neighbourhood level playground. It provides a limited number of picnic tables / seats, but no barbecues or formal shelter.</p> <ul style="list-style-type: none"> Barbecue / picnic facilities <p>As noted above, the reserve provides picnic tables and one barbecue at the Warner Reserve West playground and picnic tables at the Warner Reserve General playground.</p> <ul style="list-style-type: none"> Dog-Off-Leash area <p>A designated Dog-Off-Leash area is located to the south of Mile Creek, at the end of Short Street, between the Flynn Street path and the existing south-eastern soccer pitch. While a designated area, it lacks fencing and support facilities such as water, seats and shelter.</p> <ul style="list-style-type: none"> Seats <p>Park seats are scattered throughout the reserve. These are not generally associated with other designated functions or facilities, other than those located around the playgrounds. The seats are generally located individually and so do not encourage group social interaction.</p>	<ul style="list-style-type: none"> Chin-lone Court <p>Chin-lone is a traditional ball sport played in a variety of south-east Asian countries. An informal court has been established to the south of Mile Creek, near the Flynn Street connecting path. The establishment and use of this court appears to reflect the local community's enthusiasm for this sport in Springvale.</p>
<div> <div>Implications for the master plan</div> <div> <p>Issues / Weaknesses</p> <ul style="list-style-type: none"> The limited park infrastructure across the reserve limits the opportunity for larger family or community groups to use the reserve for social gatherings. Examples of such infrastructure includes seats, shelters, drinking fountains, barbecues etc. Limited social recreational opportunities for older children and teenagers etc. <p>Strengths / opportunities</p> <ul style="list-style-type: none"> There is opportunity to enhance the open landscape associated with the existing sports uses through additional tree planting to provide shade, character and identity, and to contribute to biodiversity. There is an opportunity to use undeveloped areas of the reserve to diversify the informal recreation activity to include older children's activity such as basketball etc. The unplanted grassed upper banks of Mile Creek present some opportunities for additional tree planting for visual amenity and biodiversity benefits. The potential to provide enhanced opportunities for passive recreation should be explored, in line with the objectives of City of Greater Dandenong strategic documents. This would include opportunities for play, walking, seating, group socialising, picnicking and fitness stations. There is an opportunity to provide an enhanced Dog-Off-Leash area to improve the perception of public safety associated with the existing area, and to implement the recommendations of the City of Greater Dandenong Dog-Off-Leash strategy. There is an opportunity to utilise the informal soccer pitch area at the end of Deany Street for a variety of community or small scale event uses, while retaining the areas for overflow and junior soccer. </div> </div>	

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	The Site
<p>3.5 FLOODING and HYDROLOGY</p> <p>A review of the flood patterns and drainage characteristics of Warner Reserve was undertaken by Aquatic Systems Management. A summary of their findings is outlined below:</p> <ul style="list-style-type: none">Warner Reserve is edged, and in some areas bisected, by Mile Creek which has very high velocities when in flood (>4.0 m/s). Access into the creek easement is therefore not advisable, with the safety fence recommended to be retained. Flood velocities are lower at the eastern end of the reserve where the floodwaters pond upstream of the racecourse.Flooding of Mile Creek impacts on Warner Reserve mainly through tailwater conditions created by downstream culverts in the Sandown Racecourse being under sized. In this case floodwater ponds over the eastern end of the reserve affecting areas on both the north and south side of the creek. The Warner Reserve Pavilion floor level is also impacted by flood.Warner Reserve is also impacted by overland flood flows from adjacent catchments to the north and south with overland flows entering the site at a number of points. Overland flows along Furnew Street are exacerbated by the location of the Springvale North Tennis Club complex.There is potential to harvest, treat and reuse stormwater from the local drainage system in the NE corner of the site. This would involve a diversion, treatment and pumping system to large surface storage tanks. Captured and treated water could then be used as an irrigation source, offsetting the use of potable water. Harvesting from Mile Creek may also be possible but will be expensive.A vegetative treatment of the Mile Creek banks could be developed without significant impact on the flood levels.There is also potential to establish a more sinuous and natural creek form for Mile Creek, subject to discussions with Melbourne Water. This is likely, however, to be an expensive and either longer term potential.	<div><p>Implications for the master plan</p><p>Issues / Weaknesses</p><ul style="list-style-type: none">The high flood velocities within Mile Creek mean that it will require permanent fencing, thereby limiting its potential for integration with Warner Reserve.<p>Strengths / opportunities</p><ul style="list-style-type: none">The unplanted grassed upper banks of Mile Creek present some opportunities for additional tree planting for visual amenity and biodiversity benefits.There is a longer term opportunity to develop a more natural creek form, potentially in association with downstream waterway and flood works within the Sandown Racecourse site.There is a longer term opportunity to collect, treat and re-use stormwater for irrigation use within the reserve.</div>

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Master Plan Directions
<p>4. MASTER PLAN DIRECTIONS</p> <p>Arising from the review of the reserve and its use, a series of master plan directions were developed for review with the community. These directions represented a broad summary of potential responses to the identified issues and opportunities.</p> <p>Key master plan directions included:</p> <ul style="list-style-type: none"> Enhancing the existing northern woodland area as environmental parkland with planting for habitat and biodiversity enhancement; walking trails; and shady seating areas. Enhancing the existing pedestrian path within the northern woodland area to create additional loop trails with potential as exercise circuits; Retaining the Springvale North Tennis Club in its existing location, while allowing for the upgrade of the courts, review of the car park location and the future upgrade of the tennis club building; Potential formalisation of the existing informal junior soccer field; Utilisation of the open area between the Springvale North Tennis Club and the Warner Reserve Pavilion as an enhanced social sports / community events area with open lawns, shaded areas, shelters and seating; Enhancement of existing playground areas; Extension of the existing Flynn Street car park; Retention of the existing eastern soccer pitches / cricket field and pavilion; Enhancement of the area south of Mile Creek as an improved passive / community park with informal social sport, play, picnic areas etc; Activation of the south-eastern corner of the reserve with enhanced provision for active sports, including formal car parking; Future investigation to review opportunities to integrate the Sandown Racecourse Master Planning with the provision of competition and informal sport requirements that align with the functional requirements of managing sports clubs. <p>The master plan directions were tested with the community at a "drop in" event at the reserve on Saturday 24th February 2018, and via the City of Greater Dandenong's "Our Say" on-line engagement forum, between 22nd January 2018 and 18th March 2018.</p> <p>Key themes to emerge from the "drop in" event around the master plan directions were:</p> <ul style="list-style-type: none"> Support to upgrade bridges and other park paths Support for sport/exercise spaces and facilities around the park <p>FINAL Warner Reserve Master Plan Report V1</p>	<ul style="list-style-type: none"> Support for additional general park infrastructure Support for preservation and enhancement of the natural areas Support for all-ages play/interactive spaces <p>Key themes to emerge from the "Our Say" online engagement forum around the master plan directions were:</p> <ul style="list-style-type: none"> Support for sport/exercise spaces and facilities around the park Support for preservation of park open space and tree cover Support for additional general park infrastructure Support for activating the park with cultural attractions Support for spaces that engage youth <p>The outcomes of this consultation are outlined fully in the Engagement Findings report in Appendix B.</p> <p>Based on the support expressed during these consultation activities, the master plan directions were developed into a draft master plan.</p>

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Master Plan Recommendations
<p>5. MASTER PLAN RECOMMENDATIONS</p> <p>Based on the support expressed during the consultation activities described in Appendix A, the master plan directions were developed into a draft master plan for a second round of community consultation. The second round of consultation again involved display of the Draft Master Plan on the City of Greater Dandenong's 'Our Say' online engagement forum and the placement of posters in the reserve and other key locations as outlined in Appendix B. Submissions were reviewed and the draft plan formalized into the final master plan. The final master plan is illustrated in Figure 10. The consultation process is outlined fully in the Engagement Findings report in Appendix B</p> <p>The key recommendations as described on the master plan are outlined below:</p> <p>1. Northern Parkland.</p> <p>Develop the existing northern woodland as an informal parkland with an environmental focus, including:</p> <ul style="list-style-type: none"> ▪ Enhancement of the existing landscape with new native trees and low level plantings for habitat and landscape character; ▪ Provision of additional paths linking with existing to create walking and jogging loops; ▪ Provision of seating along paths; ▪ Provision of exercise equipment along paths to create an exercise circuit. <p>2. Springvale North Tennis Club</p> <p>Retain the existing location of the Tennis Club complex and undertake the following:</p> <ul style="list-style-type: none"> ▪ Resurfacing of the courts and replacement of fencing; ▪ Upgrade of the existing clubhouse, to include: <ul style="list-style-type: none"> - separate male and female change rooms (10m2 each), amenities (8m2 each), accessible toilet/ shower (7m2); - additional equipment storage (15m2); - refurbished lounge/ social space and kitchen. ▪ Provision of new car parking, located to also serve the Central Community Parkland (no. 4 below); ▪ Provision of Book-a-Court infrastructure. <p>3. Warner Reserve West Playground</p> <p>Retain the existing location of the playground and enhance as a district playground by:</p> <ul style="list-style-type: none"> ▪ Provision of new playground equipment; ▪ Investigation of additional diversity of play experience through introduction of nature play elements; ▪ Provision of fencing where required to control access to Furnew Street; ▪ Provision of additional group and family seating and shelters around playground; ▪ Provision of a new public toilet facility within proximity of the playground and multicourt recreation space. 	

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Master Plan Recommendations
<p>4. Central Community Parkland Develop the existing informal soccer pitch area as a multi-use sports and community space.</p> <p>This will include:</p> <ul style="list-style-type: none"> ▪ Retention of the existing open lawn area at a size suitable for junior soccer / MiniHoos and informal / overflow soccer competition, as well as community and social events / social sport; ▪ Provision of a perimeter path with seating, linked into the adjoining residential street system and the existing Mile Creek path; ▪ Provision of clusters of picnic shelters / barbecues suitable for larger social / family groups, group / family picnic shelters with group seating. <p>5. Mile Creek Enhance the Mile Creek landscape.</p> <p>This will include:</p> <ul style="list-style-type: none"> ▪ Provision of additional woodland trees and low level planting at the top of the existing creek bank; ▪ Replacement of existing fencing with consistent and less visually intrusive black chain mesh fencing; ▪ Discussions with Melbourne Water to investigate addition of tree planting to grassed banks. <p>6. Multicourt Recreation Space Provide for youth oriented social sport to enhance diversity of the recreation provision within the reserve.</p> <p>This will include:</p> <ul style="list-style-type: none"> ▪ Construction of a hard court providing for social basketball, tennis, futsal and table tennis; ▪ Provision of integrated seating; ▪ Demolition of the existing public toilet block and a construction of a new public toilet that services the multi court recreation space and the playground. <p>7. Main Soccer / Cricket field Retain existing field for current level of competition / training and upgrade facilities as required.</p> <p>This will include:</p> <ul style="list-style-type: none"> ▪ Construction of new electronic scoreboards on each of the soccer pitches. 	

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Master Plan Recommendations
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8. Flynn Street Car Park

Provide additional car parking to support existing and future activity, including enhanced playground (recommendation 14).

- Provision of up to 40 additional sealed parking spaces to improve access and parking facilities to service the enhanced playground and formalised soccer pitch;
- Expansion of the car park to the east of Davidson Street, as part of the access and parking improvements;
- Provision of a public toilet to service the central playground.

9. Southern Soccer Pitch

Provide enhanced soccer training capacity by upgrading the informal field to the south of Mile Creek.

This will include:

- Provision of permanent goals;
- Provision of lighting compliant with current Australian Standards for sports lighting for training (100lux);
- Provision of a new combined shelter / multi-cubicle toilet facility;
- Provision of new footbridge over Mile Creek to provide more direct connection between the southern field and the Warner Reserve Pavilion;
- Provision of new coaches boxes;
- Provision of a new synthetic soccer pitch.

10. Dog-Off-Leash Area

Retain and enhance the existing Dog-Off-Leash area in response to community safety concerns.

This will include:

- Provision of perimeter fencing to define Dog-Off-Leash area;
- Provision of support infrastructure such as signage, winter shelter, dual drinking fountain, seating and a bin with bag dispenser;
- Provision of additional planting for shade and to enhance the Mile Creek environment.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Master Plan Recommendations
<p>11. Sandown Racecourse Master Plan</p> <p>There is a high level of opportunity to consider the expansion of the formal sporting fields into the Sandown Racecourse, as an outcome of the Sandown Park master plan process, to accommodate two senior soccer fields and an oversized multi-purpose oval to the east of Warner Reserve. Enhance the existing boundary with the Sandown Racecourse as informal open space associated with the soccer pitch and retain flexibility of use as potential future community area, subject to Sandown Racecourse development.</p> <p>This will include:</p> <ul style="list-style-type: none"> ■ Provision of additional trees and low level planting to enhance habitat and landscape character; ■ Future proofing opportunities to integrate access, sports grounds and open space connections with the Sandown Racecourse development to land both north and south of Mile Creek. Consider 3 ha Reserve (2 x Senior Soccer/1 x Open-age Cricket) located adjacent to Warner Reserve (north of Mile Creek) and 1.5 ha Reserve located adjacent to Warner Reserve (south of Mile Creek). 	
<p>12. Southern Community Parkland</p> <p>Develop the area at the end of Morwell Parade, between Flynn Street and Mile Creek, and to the south of the existing soccer pitches as local community parkland servicing the neighbourhood south of the reserve.</p> <p>The detail of this area will be subject to detailed design in consultation with the local community, but should consider:</p> <ul style="list-style-type: none"> ■ Creation of a new integrated space for community / social sport e.g. chin lone/volleyball/futsal, including provision of a additional chin lone court ,as well as retaining the existing court; ■ Provision of additional tree planting for shade and habitat; ■ Provision of walking paths creating loops off the existing Flynn Street path; ■ Provision of exercise pods for community use, creating an exercise circuit to the south if the soccer pitches; ■ Provision of picnic shelters and group seating; ■ Treatment of the existing sewer inspection chamber surface to act as a ball play space. 	
<p>13. Central Car Park</p> <p>Develop new car park to replace existing hazardous car park on Furnew Street, providing for both the Springvale North Tennis Club and for the proposed Central Community Parkland (refer recommendation 4).</p> <p>This will include:</p> <ul style="list-style-type: none"> ■ Demolition of existing Furnew Street car park and replacement with grass and planting; ■ Construction of a new sealed car park accessed from Wood Street (including kerb and channel and drainage infrastructure); ■ Provision of path connection from car park to tennis courts, compliant with DDA and Australian Standards; ■ Provision of connection into proposed Central Community Parkland path system. 	

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Master Plan Recommendations
<p>14. Warner Reserve General Playground Broaden general community activity in the eastern areas of Warner Reserve through enhancement of the playground and its surrounds.</p> <p>This will include:</p> <ul style="list-style-type: none"> ▪ Upgrade existing playground through provision of new equipment; ▪ Provide shelter and seating suited to community and family activity; ▪ Provide barbecues to support playground and soccer pavilion activity. 	
<p>15. Virginia Street Car Park Encourage use of the upgraded southern soccer pitch and the upgraded Dog-Off-Leash area through provision of new support facilities.</p> <p>This will include:</p> <ul style="list-style-type: none"> ▪ Installation of new sealed indented car park, including new kerb and channel and drainage infrastructure; ▪ Integration of new car park with proposed path system. 	
<p>16. Child Care Centre Retain existing childcare facilities and car park.</p>	
<p>17. Residential Property Consider future purchase of residential property to consolidate community uses in this area and provide park facilities (seating/tables/shelter etc) in support of community gardens.</p>	
<p>18. Community Gardens Retain existing community garden.</p>	
<p>19. Warner Reserve Pavilion. Retain existing pavilion and address identified storage issues and upgrade as required.</p> <p>This will involve:</p> <ul style="list-style-type: none"> ▪ Construction of a new storage cubicle for temporary infrastructure and equipment; ▪ Provision of solar panels; ▪ Renewal of security system; ▪ Renewal of concrete pavement. 	

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan	Master Plan Recommendations
<p>20. General landscape upgrade. Enhance landscape areas across the reserve.</p> <p>This will involve:</p> <ul style="list-style-type: none">▪ Additional planting of trees and shrubs;▪ Replacement of damaged fencing;▪ Upgrade of park furniture including seating, picnic tables and park way finding signs;▪ Replacement of dead planting.	

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan

Implementation Priorities



Figure 10: Master Plan

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Implementation Priorities

6. IMPLEMENTATION PRIORITIES

Recommendations outlined above which have a works component are prioritised below, along with an indication of potential cost. In each case, where appropriate, costs include assumed design fees and other costs associated with developing the plan to implementation stage.

Priorities assume the following timeframes:

High Priority: Year 2018/19 – 2022/23

Medium Priority: Year 2023/24 – 2027/28

Low Priority: Year 2028/29 onwards

6.1 IMPLEMENTATION PRIORITIES AND COSTS – BY LOCATION

MASTER PLAN REFERENCE / RECOMMENDATION	PRIORITY	OPINION OF PROBABLE COST
1. Northern woodland. 1.1 Construct new path system incorporating trail loops, exercise circuit and park furniture.	High	\$ 200,000
2. Springvale North Tennis Club 2.1 Repair / replace tennis court fencing. 2.2 Reconstruct courts and upgrade lighting – design 2.3 Reconstruct courts and upgrade lighting - construction 2.2 Construct Book-a-Court infrastructure 2.3 Upgrade existing clubhouse, subject to review of Sports Facility Plan.	High High Medium Medium Future	\$ 200,000 \$ 20,000 \$ 1,000,000 \$ 30,000 -
3. Warner Reserve West Playground 3.1 Enhance as a district playground.	Medium	\$ 500,000
4. Central Community Parkland 4.1 Develop the existing informal soccer pitch area as a multi-use sports and community space.	High	\$ 250,000
5. Mile Creek 5.1 Enhance the Mile Creek landscape, including planting and fencing.	On-going	Included in item 20
6. Multicourt Recreation Space 6.1 Provide new toilet facility to replace existing, including demolition and decommissioning existing; construct hard court providing for social basketball, tennis, futsal and table tennis, and including integrated seating; provide shelters and seating for central community parkland.	High	\$ 800,000

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan		Implementation Priorities	
7. Main Soccer / Cricket field 7.1 Construction of new scoreboard		Medium	\$ 60,000
8. Flynn Street Car Park 8.1 Provide additional car parking to support existing and future activity – design 8.2 Provide additional car parking to support existing and future activity – construction		Future Future	- -
9. Southern Soccer Pitch 9.1 Upgrade informal field to the south of Mile Creek - design. 9.2 Provide new toilet facility (to also serve Southern Community Parkland) 9.3 Upgrade informal field to the south of Mile Creek – construction. 9.4 Provide new footbridge over Mile Creek.		High High Medium Medium	\$ 60,000 \$ 200,000 \$ 2,000,000 Included in item 9.3
10. Dog-Off-Leash area 10.1 Provide perimeter fencing, support infrastructure (such as signage, shelter, dual drinking fountain, seating and a bin with bag dispenser) and undertake planting to provide shade and enhance the Mile Creek environment.		High	Included in item 12.2
11. Sandown Racecourse Interface 11.1 Provide additional trees and low level planting to enhance habitat and landscape character, subject to Sandown Racecourse development		Low	Included in item 20
12. Southern Community Parkland 12.1 Local community parkland servicing the neighbourhood south of the reserve - design. 12.2 Local community parkland servicing the neighbourhood south of the reserve - construction.		High Medium	\$ 40,000 \$ 1,000,000
13. Central Car Park 13.1 Develop new car park providing for both the Springvale North Tennis Club and for the central community parkland.		Medium	\$ 500,000
14. Warner Reserve General Playground 14.1 Upgrade the playground and its surrounds		Medium	\$ 200,000
15. Virginia Street Car Park 15.1 Provide new car park and support facilities.		Medium	\$ 200,000
16. Child Care Centre 16.1 Retain existing childcare facilities and car park		On-going	-
17. Residential Property 17.1 Consider future purchase of residential property and provide park facilities (seating/tables/shelter etc)		Future	-

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan		Implementation Priorities	
18. Community Gardens Retain existing community garden.		On-going	-
19. Warner Reserve Pavilion 19.1 Provide new storage cubicle 19.2 Design and install new solar panels. 19.3 Renew concrete pavement around building 19.4 Upgrade security system and software		High High High High	\$30,000 \$58,564 \$80,000 \$25,000
20. General landscape upgrades (including planting, fencing, seating etc) 20.1 Stage 1 20.2 Stage 2 20.3 Stage 3 20.4 Stage 4 20.5 Stage 5 20.6 Stage 6 20.7 Stage 7		On-going	\$100,000 \$30,000 \$30,000 \$30,000 \$30,000 \$30,000 \$30,000
TOTAL 10 YEAR INVESTMENT			\$6,283,564

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Implementation Priorities

6.2 IMPLEMENTATION PRIORITIES AND COSTS – BY YEAR

2019/20:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
6.1	Multicourt Recreation Space, including Toilet Block demolition and replacement	\$800,000
19.2	Warner Reserve Pavilion - Solar Panel Design and Installation	\$58,464
20.2	General landscape upgrade (Stage 2)	\$30,000
2.1	Springvale North Tennis Club - Repair/replacement of tennis court fencing (Stage 2)	\$100,000
19.3	Warner Reserve Pavilion – Renewal of concrete apron around building	\$80,000
19.4	Warner Reserve Pavilion - Upgrade of Security Access Control System & Software	\$25,000
TOTAL		\$1,093,464

2020/21:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
1.1	Northern woodland - Construction of new path system including trail loops and fitness circuit	\$200,000
20.3	General landscape upgrade (Stage 3)	\$30,000
2.4	Springvale North Tennis Club – Book a Court Infrastructure Construction	\$30,000
TOTAL		\$260,000

2021/22:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
20.4	General landscape upgrade (Stage 4)	\$30,000
13.1	Central car park – new car park for Springvale North Tennis Club and the central community parkland, including kerbing, access arrangements, lighting and fencing around tennis courts	\$500,000
19.1	Provide new storage cubicle to man soccer / cricket field.	\$30,000
TOTAL		\$560,000

FINAL Warner Reserve Master Plan Report V1

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Warner Reserve Master Plan** **Implementation Priorities****2022/23:**

MASTER PLAN REFERENCE	RECOMMENDATION	COST
9.2	Southern soccer pitch -new toilet facility	\$200,000
20.5	General landscape upgrade (Stage 5)	\$30,000
9.1 (soccer), 12.1 (multi-use park)	Southern soccer pitch (pitch, lights & fencing) and southern multi-use parkland precinct – design	\$100,000
TOTAL		\$330,000

2023/24:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
20.6	General landscape upgrade (Stage 6)	\$30,000
9.3 (soccer), 12.2 (multi-use park)	Southern soccer pitch (pitch, lights & fencing) and southern multi-use community parkland – construction	\$2,000,000
TOTAL		\$2.03M

2024/25:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
20.7	General landscape upgrade (Stage 7)	\$30,000
7.1	Main soccer / cricket field – Scoreboard installation	\$60,000
2.2	Springvale North Tennis Club - Resurface courts and upgrade lighting court 1 to 8 - design	\$20,000
TOTAL		\$110,000

2025/26:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
2.3	Springvale North Tennis Club - Resurface courts and upgrade lighting court 5 to 8 - construction	\$500,000
3.1	Warner Reserve West - Renewal and upgrade of playground to district level	\$500,000
TOTAL		\$1.0M

FINAL Warner Reserve Master Plan Report V1

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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Implementation Priorities

2026/27:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
2.3	Springvale North Tennis Club - Resurface courts and upgrade lighting court 1 to 4 - construction	\$500,000
		\$500,000

2027/28:

MASTER PLAN REFERENCE	RECOMMENDATION	COST
		\$0
TOTAL		

2028/29:

MASTER PLAN REFERENCE	PROJECT TITLE	COST
14.1	Warner Reserve General Playground - Renewal and upgrade of playground and surrounds	\$200,000
TOTAL		\$200,000

TOTAL 10 YEAR INVESTMENT	\$ 6,283,564
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3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan

Implementation Priorities

APPENDICES

- Appendix A Traffic Report
- Appendix B Community Engagement Report

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Implementation Priorities

Warner Reserve Master Plan

APPENDIX A TRAFFIC REPORT

FINAL Warner Reserve Master Plan Report V1

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**MEMO****Fedrick Wachter Reserve & Warner Reserve, Dandenong**

Masterplan Advice

To	Lindsay Fraser	Date	24 November 2017
Company	Land Design Partnership Pty Ltd		
Copy To			

Existing Conditions**Site Locations**

Frederick Wachter Reserve is located in Keysborough, approximately 1.4 kilometres west of Eastlink and 300 metres north of the intersection of Cheltenham Road and Perry Road, as shown in Figure 1 below. The reserve is directly north of Parkmore Shopping Centre and approximately 1.5 kilometres south west of Yarraman railway Station.

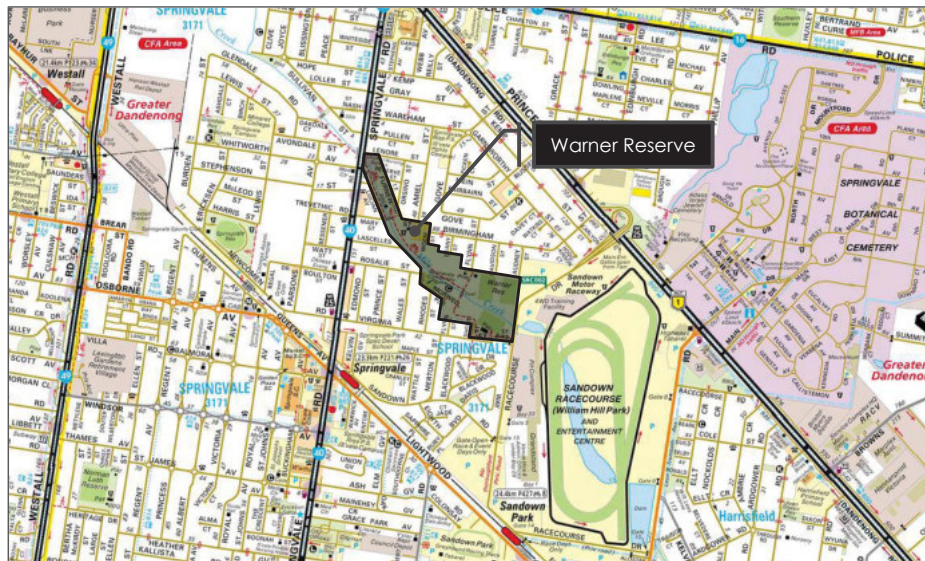
Figure 1 Site Location – Frederick Wachter Reserve



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve is located in Springvale, beginning from Springvale Road at the west end to Sandown Racecourse in the east, as shown in Figure 2 below. The reserve is located within 500 metres of Springvale Railway Station and approximately 800 metres south of major intersection of Princes Highway / Police Road / Springvale Road.

Figure 2 Site Location – Warner Reserve



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

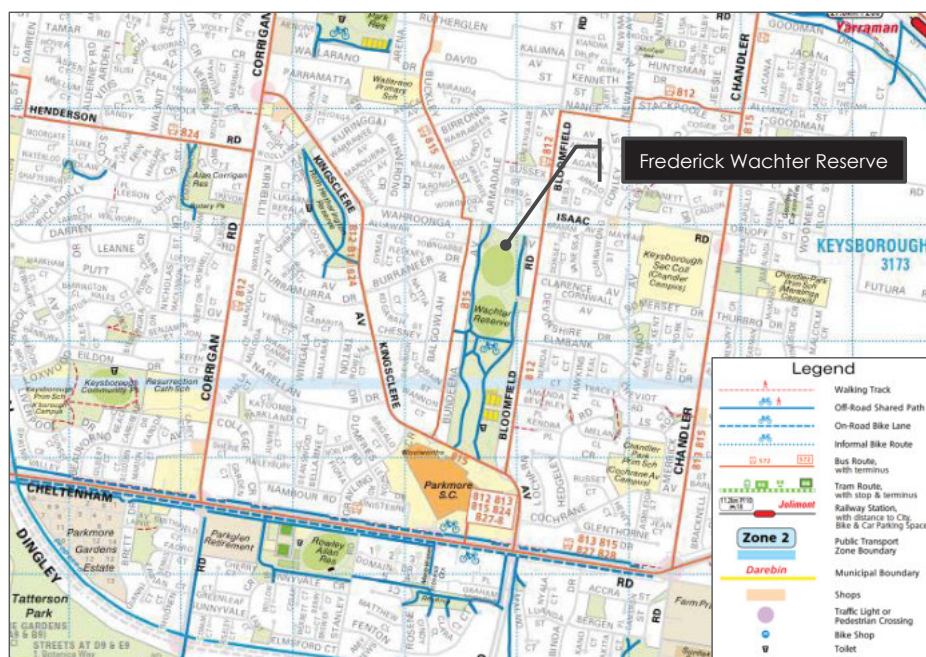


Sustainable Transport

An extract of the TravelSmart Map for the City of Greater Dandenong is shown in Figure 3 and Figure 4, highlighting the public transport, bicycle and pedestrian facilities in the area.

As shown, both reserves have off-road shared paths running through them and bus routes along the nearby road network. Warner Reserve is located within close proximity to Springvale Railway Station and Sandown Park Railway Station.

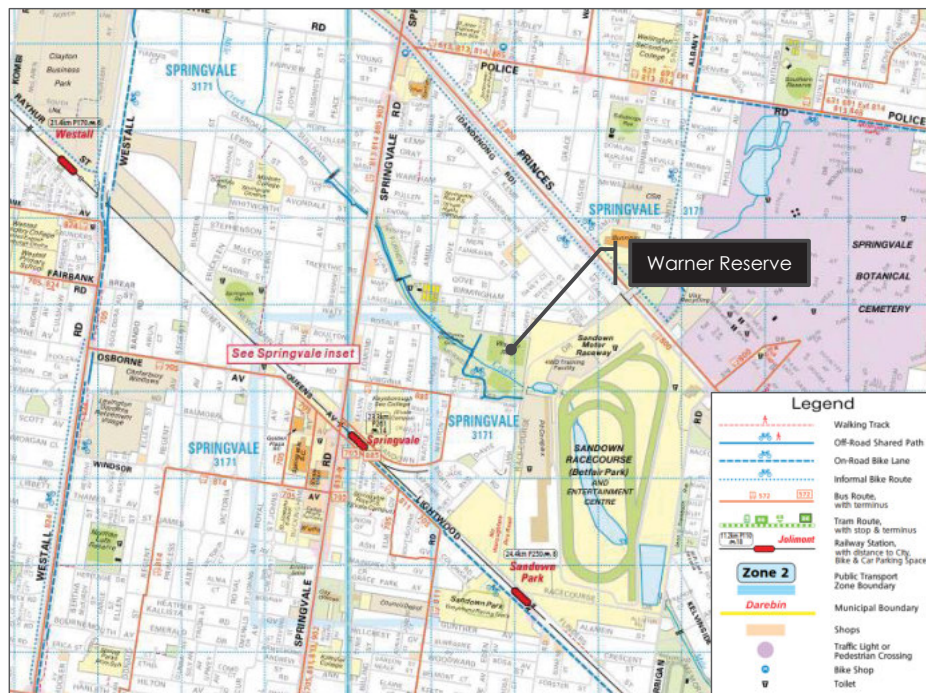
Figure 3 TravelSmart Map – Frederick Wachter Reserve



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Figure 4 TravelSmart Map – Warner Reserve



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Car Parking**

Table 1 represents the anticipated car parking demand for the peak summer and winter periods for Frederick Wachter Reserve and Warner Reserve.

Table 1 Anticipated Car Parking Demand

Period	Car Parking Demand						
	Frederick Wachter Reserve			Warner Reserve			
	North	South	Total	Flynn Street Car Park	Tennis Club	Virginia Street	Total
Summer Peak	66	52	118	40	32	30	102
Winter Peak	53	52	105	140	6	-	146

A detailed breakdown of the car parking demand for the two reserves is attached in Appendix A.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Traffic Volumes

Traffic volume, speed and classification surveys were provided by City of Greater Dandenong at two locations along Kingsclere Avenue which runs along the southern boundary of Wachter Reserve. Both surveys were for a one-week period, from Friday 10th May 2017 to Friday 17th May 2017 for the surveys outside of property no. 173 (south of the reserve), and from Friday 28th August 2017 to Friday 5th May 2017 for the surveys outside of property no. 29 (north of the reserve).

The location of the surveys is shown in Figure 5 and the results are summarised in Table 2 and Table 3 below.

Figure 5 Traffic Volume and Speed Survey Locations

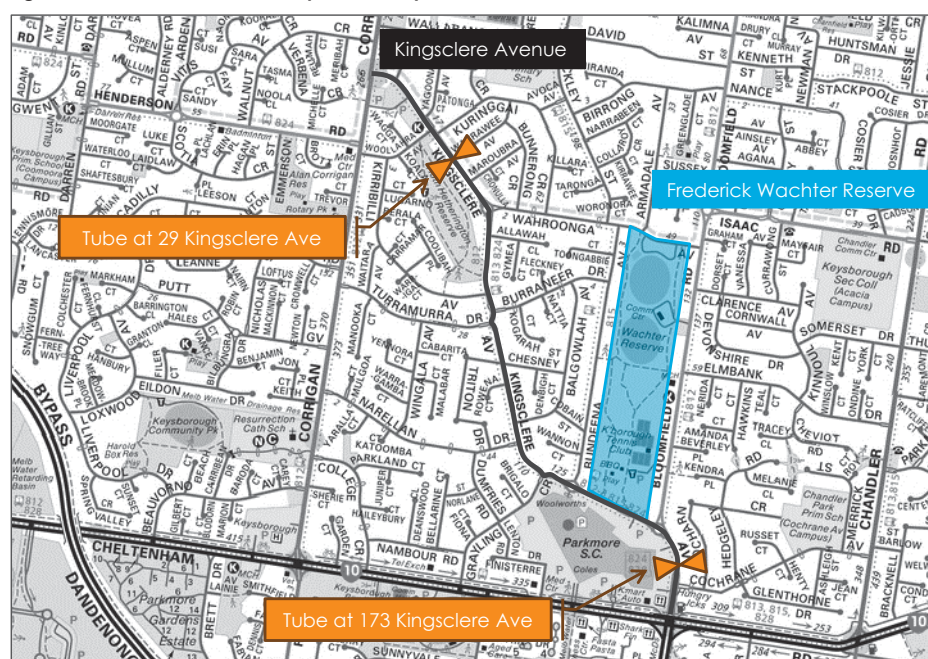


Table 2 Traffic Volume and Speed Surveys – 173 Kingsclere Avenue (south of reserve)

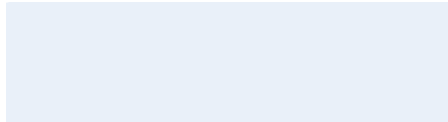
Time Period	Direction	Traffic Volume (vpd)	Average Speed (km/h)	85 th Percentile Speed (km/h)
Weekday Average	Northbound	6,844	42.6	47.0
	Southbound	6,718	45.3	50.1
	Both Directions	13,562	44.0	48.7
7 Day Average	Northbound	6,725	42.9	47.3
	Southbound	6,626	45.4	50.3
	Both Directions	13,351	44.1	48.9

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)**Table 3 Traffic Volume and Speed Surveys – 29 Kingsclere Avenue (north of reserve)**

<i>Time Period</i>	<i>Direction</i>	<i>Traffic Volume (vpd)</i>	<i>Average Speed (km/h)</i>	<i>85th Percentile Speed (km/h)</i>
Weekday Average	Northbound	5,336	49.8	55.7
	Southbound	4,934	50.0	56.2
	Both Directions	10,270	49.9	55.9
7 Day Average	Northbound	5,301	48.9	55.8
	Southbound	4,866	50.7	56.4
	Both Directions	10,167	49.8	56.1

Please do not hesitate to contact Jamie Spratt should you wish to discuss the above.

Kind Regards,



Jamie Spratt

Director - Senior Engineer

onemilegrid

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e: jamie.spratt@onemilegrid.com.au

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Appendix A Car Parking Demand



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Anticipated Peak Parking Demands

The anticipated parking demands of the proposed sports grounds are expected to vary depending on what activities are occurring on each of the grounds and also when those peak activities coincide with each other. In order to understand the level of activity on each sporting ground and during what time of the week and year discussions have been held with the applicant. The attendances and corresponding periods are presented in the table attached.

For the purposes of assessment, a parking demand of 0.8 spaces per senior attendee and 0.5 spaces per junior attendee has been adopted. These rates are based on case study data and previous experience with sporting facilities. The anticipated parking demands of the facility are calculated in the attached table, utilising the activity times and attendance information provided.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Table 1 Anticipated Parking Demands – Frederick Wachter Reserve (SUMMER)

Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Summer Weekday	Turf	Mens Cricket Training	4pm – 8pm	15	0.8	12
	Synthetic	U15 Cricket Training	4pm – 8pm	15	0.5	8
	Peak Sub-Total (north)		4pm – 8pm			20
	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			38
	Total					58
Summer Saturday	Turf	Mens Cricket	12pm – 7pm	25	0.8	20
		U15 Cricket – Parkmore CC	7am – 12pm	25	0.5	13
	Synthetic	Mens Cricket – Parkmore CC	12pm – 7pm	25	0.8	20
		U13 Cricket – Noble Park CC	8am – 12pm	25	0.5	13
	Peak Sub-Total (north)		12pm			66
	Tennis	Junior Competition	8:15am – 12:15pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		1:30pm – 7pm			52
	Total					118
Summer Sunday	Tennis	Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			26
	Total					26

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Table 2 Anticipated Parking Demand – Frederick Wachtler Reserve (WINTER)

Scenario	Oval	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Winter Weekday	Turf	Junior Football Training	4pm – 8:30pm	20	0.5	10
	Synthetic	Junior Football Training	4pm – 8:30pm	20	0.5	10
	Peak Sub-Total (north)		4pm – 8:30pm			20
	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			38
	Total					58
Winter Saturday	Turf	Auskick	8am – 12pm	40	0.5	20
		U9-U17 Football Training	12pm – 5pm	20	0.5	10
	Synthetic	Junior Football Matches	8am – 6pm	45	0.5	23
	Peak Sub-Total (north)		12pm			53
	Tennis	Junior Competition	8:15am – 12:15pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		1:30pm – 7pm			52
	Total					105
Winter Sunday	Turf	Junior Football Matches	6:30am – 6pm	45	0.5	23
	Synthetic	Junior Football Matches	6:30am – 6pm	45	0.5	23
	Peak Sub-Total (north)		6:30am – 6pm			46
	Tennis	Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			26
	Total					72

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Table 3 Anticipated Parking Demands – Warner Reserve (SUMMER)

Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Summer Weekday	Virginia Street Pitch	Soccer Training	6:30pm – 8:30pm	30	0.8	24
	Peak Sub-Total (Virginia St)		6:30pm – 8:30pm			24
	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)					18
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)					20
	Total					62
	Virginia Street Pitch	Soccer	10am – 2pm	60	0.5	30
	Peak Sub-Total (Virginia St)		10am – 2pm			30
Summer Saturday	Tennis	Junior Competition	8am – 12pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Peak Sub-Total (Tennis)		1:30pm – 7pm			32
	Turf	Senior Cricket – Noble Park CC	12pm – 7pm	25	0.8	20
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		12pm – 7pm			40
	Total					102
Summer Sunday	Tennis	Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)		N/a			6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		N/a			20
	Total					26

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Table 4 Anticipated Parking Demands – Warner Reserve (WINTER)

Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Winter Weekday	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)		N/a			18
	Turf	Mens Soccer Training	6:30pm – 8:30pm	15	0.8	12
		U12-U16 Womens Soccer Training	6:30pm – 8:30pm	30	0.5	15
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		6:30pm – 8:30pm			47
	Total					65
Winter Saturday	Tennis	Junior Competition	8am – 12pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Peak Sub-Total (Tennis)					32
	Turf	Senior Mens Soccer	9am – 6pm	60	0.8	48
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		9am – 6pm			68
	Total					100
Winter Sunday	Tennis	Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)		N/a			6
	Turf	Juniors, Womens & Miniroos Soccer	8am – 6pm	240	0.5	120
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		8am – 6pm			140
	Total					146

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Implementation Priorities

Warner Reserve Master Plan

APPENDIX B COMMUNITY ENGAGEMENT REPORT

FINAL Warner Reserve Master Plan Report V1

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)



Warner Reserve Engagement Findings

Social Fabric Planning
15 October 2018

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

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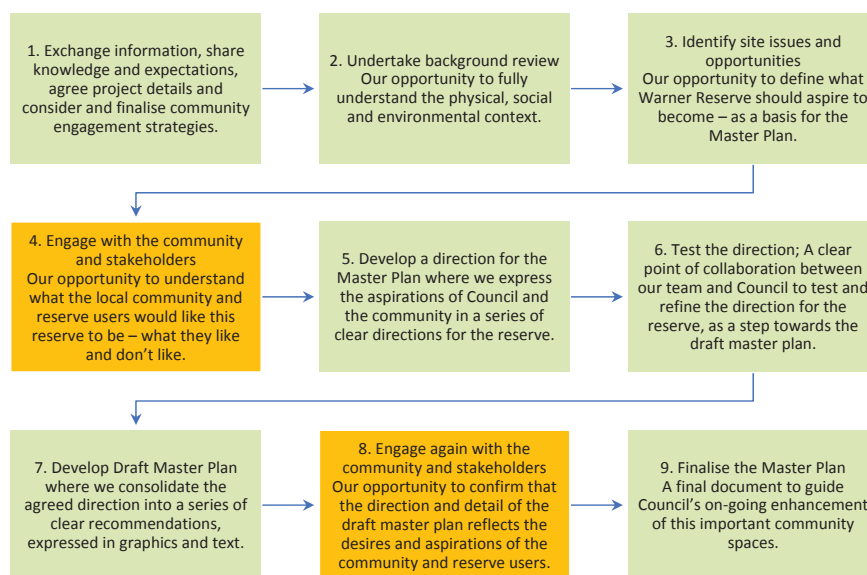
3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

1. PROJECT METHODOLOGY

Social Fabric Planning supported Land Design Partnership to prepare a masterplan for Warner Reserve, Springvale.

The project was undertaken in nine key steps.



The project methodology included two stages of community engagement as shown on Step 4 and Step 8 of the above diagram. Step 4 was undertaken to understand key issues and aspirations for the park prior to the design process. Step 8 was undertaken to test the draft masterplan (post the development of the draft plan).

Based on further discussion with Council's Media and Communications team the Step 4 was later refined into two sub-steps starting with the generic and broad consultation about all parks / open spaces in the municipality and then subsequently was followed by the specific and targeted consultation about the four parks / open spaces that were subject to the master planning process.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

2. COMMUNITY ENGAGEMENT FRAMEWORK

The following table outlines the community engagement framework for this project.

Table 1: Summary of the Community Engagement Framework.

APPROACH	PURPOSE	DESCRIPTION
Council Website City Magazine	To promote project, provide updates, and advertise upcoming consultation opportunities	Advertise Our Say Survey Invite public to comment through email or phone Invite public to the Drop-in Session
Meeting with Sporting Clubs Email correspondence	To understand the key issues and aspirations for the park (prior to design) To test the draft master plan (post design)	Springvale South Soccer Club Noble Park Cricket Club Springvale North Tennis Club
Postcard Posters (Stage 2)	To promote the project (Stage 2) through the means described on the next column.	Distributed postcards at the Australian Day Event in January Letter drop postcards to residents within a 1km radius of the park (prior to Drop-in Sessions) A1 Poster displayed at multiple entries of the park A3 Poster and postcards available at the Sport club rooms, Council's libraries and Council's customer service centres (prior to design)
Posters (Stage 3)	To test the draft masterplan (after stage 2 consultation received) and invite public to comment through Our Say or email or phone no.	A1 draft Masterplan displayed at multiple entries of the park A3 Poster and draft masterplans available at Council's libraries and Council's customer service centres
Our Say Surveys	To understand public aspirations, issues, ideas and opportunities of the municipality's parks in CGD (Stage1) and specifically about Warner Reserve (Stage2). To test public opinion on the draft masterplan (Stage3)	Stage 1-2 asked the community questions such as; How do you currently use our park? What would make you want to visit them more? Stage 3 asked the community questions like; What do you like about the plan? What don't you like? And What are your top 3 priorities?
Drop-in Session	To break down barriers for participating for harder to reach community members To create interest and buzz about the project Advertise Our Say Survey	Face to face engagement with the consultant Activities including ideas by pegboard, feedback on maps, Priority dots. Running Drop-in session while a sporting club is present on-site Postcard

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

3. COMMUNITY ENGAGEMENT PROCESS AND OUTCOME**3.1. The City Magazine Article (Dec 2017 -Jan 2018 Edition)**

The promotion of this project started with a general article explaining about how Council valued the importance of parks and open spaces and why Council was about to undertake the park masterplan project. This article was featured in The City magazine (Dec17-Jan18 edition) that went out to all residents in the municipality with 'watch the space' message for the upcoming up park masterplan consultation. This was also followed by Council's social media posts.

3.2. Our Say – Stage 1

Council provided an opportunity for the community to comment on the parks and open spaces in the City of Greater Dandenong (CGD) in general through the online survey; Our Say-Stage 1 that was open for general public comments during 15 Dec 2017 until 15 Jan 2018.

The Our Say- Stage 1 was built around two main general questions including, "How do you currently use our parks?" and "What would make you want to visit them more?" This was deliberately targeted to a broader audience to provide a broad database that could be used to establish a general design and ideas framework when commencing consultation on each of the four park master plans.

The table below identifies the number of people engaged, the number of ideas presented and the number of votes for the ideas people presented through this Our Say- Stage 1 survey.

Number of people engaged	Number of ideas	Number of comments	Number of votes	Idea views
38	32	8	60	438

Email Submission	1 email
------------------	---------

During OurSay – Stage 1, 38 people engaged in the Our Say consultation, with 32 ideas put forward with 8 comments and 60 votes received on those ideas. The forum pages were viewed 438 times. In addition to that 1 email was received through 'futureofpark' email inbox.

The key themes coming from the broad consultation undertaken in Our Say Stage 1 are summarised in the table below

Theme	No of comments and/ or votes
Playgrounds – including all ages, sensory, adventure	22
Café in parks	18
More trees	18
Adult Fitness Station	11
Provision of toilets	11
Tables/seating	5

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

Passive recreation	4
Shade	4
Paths	4
Map of parks	2
Artwork	2
Visitor book	2
Update velodrome	2
Parking	2
Wild areas	2
Possum nesting boxes	2

As can be seen in the above table, the quality and diversity of playground experiences was the area commented on most with combined 22 comments and votes received about this. The next themes were having cafés in parks and more trees with each combined 18 comments and votes, fitness stations and toilets with 11, tables/seating with 5, passive recreation, shade and paths each with 4 and all other themes each receiving combined 2 comments and votes.

3.3. Engagement with the Sporting Clubs

A consultation meeting was held on 11th December 2017 with representatives from the three sporting clubs operating on the reserve which included:

- Springvale South Soccer Club
- Noble Park Cricket Club
- Springvale North Tennis Club

Springvale South Soccer Club**Club Profile**

- 240 members (capped membership), membership has been stable for the past 5 years
- 2x Mini Roos teams, 9x Junior teams, 2 Senior men teams, 1x Senior women team
- Usage of the pitches: Training – Monday-Thursday; Competition – Sat & Sunday

Key Issues:

- Requires 2 additional pitches
- Lack of storage for goals
- Require two coaches/ player benches for the eastern pitch
- Car park is inadequate
- Aspiration to increase the Club's summer program

Noble Park Cricket Club**Club Profile**

- 120 members, membership has been stable for the past 5 years
- 4x junior teams, 4 senior men teams

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

- Usage of cricket oval: Competition – Saturday for 3rd Nov & 4th Nov, some Sunday uses for training by the Craig U15 representative team.
- Warner Reserve is not the primary home for the club.

Key Issues:

- Quality of turf pitch is average (pavilion is great)
- Opportunity for a hard wicket on the eastern side of the turf table

Other Issues:

- Both Soccer and Cricket clubs have no real use of the playground
- No identified issue with dogs off-leash
- No conflict with residents
- Social team use the ground for soccer and cricket, but no real impact

Springvale North Tennis Club**Club Profile**

- 150-165 members, membership has grown in the past 5 years
- Active competition members: 60 juniors, 40 seniors
- Coaching squad: 150 people
- Usage: Coaching every day, Thursday over 50's, Sunday social tennis, no pennant teams, 12 junior teams, 2 senior teams, 2 night teams, HotShots

Key Issues:

- Considered that 8 courts are still required, condition is poor: perhaps a mixture of hard courts and plexi-cushion
- Opportunity to provide permanent HotShots courts
- Floodlights are poor quality, has impacted membership (prefer that 6 courts be floodlit), however two courts have upgrades being completed this financial year.
- Pavilion considered inadequate, expand and relocate pavilion to maximise views to courts
- Lack of exposure of the tennis club on the site
- Corner at Furnew Street is an issue (safety)

3.4. Postcards and Posters (prior to the draft master plan)

Council prepared generic and specific consultation posters and postcards inviting people to attend the Drop-in Session and/ or to have their say about the four district parks subject to this master planning process. If the community could not attend the drop in session, then their comments could also be provided through OurSay -Stage 2 survey, email or phone. These generic and specific posters and postcards were promoted to the public and residents during late Jan- mid March 2018.

The generic postcards were placed or made available at the following event/ locations:

- Australian Day event on the 26 Jan 2018 at Dandenong Park
- Posters and postcards were placed at Dandenong Library and Dandenong Civic Centre.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

The specific Warner Reserve poster and postcard were promoted via the following means or made available at the following locations:

- Letter drop box to properties within the 1km catchment of the corresponding park occurred during late Jan- early Feb 2018 (2 weeks prior to the Drop-in Sessions)
- The Warner Reserve poster and postcard were placed at the Springvale Library, Springvale Customer Service Counter and Warner Reserve sport club rooms (Cricket/Soccer and Tennis pavilion)
- 4x A1 size posters were displayed at the multiple entry points of the parks

3.5. Our Say – Stage 2 and Email submission

The OurSay- Stage 2 forum was on Council's website from 22 January-18 March 2018. Like in the OurSay-Stage 1, the consultation was built around the same two broad questions including "How do you currently use our park?" and "What would make you want to visit them more?" However, this time it was asked in the context that related to the specific attributes of Warner Reserve for which the masterplan was being prepared.

Number of responses

The table below identifies the number of people engaged, the number of ideas presented and the number of comments and votes for those ideas people presented through this Our Say- Stage2 survey as well as the number of email submissions received through the 'futureofparks' email inbox during the same period of time.

	Number of people engaged	Number of ideas	Number of comments	Number of votes
OurSay Stage 2	20	12	0	22
Email submission	2		2	

During the Our Say-Stage 2 survey 11 individuals contributed 12 ideas, and 20 individuals contributed to those combined 12 ideas and 22 votes. And in addition to the Our Say – Stage2 responses there were another 2 email submissions received through the 'futureofparks' email inbox, which added the total number of people engaged to 22 people during this period of time.

Our Say – Stage 2 key themes

The key themes coming from the consultation undertaken through Our Say-Stage 2 were:

- Support for sport/exercise spaces and facilities around the park
- Support for preservation of park open space and tree cover
- Support for additional general park infrastructure
- Support for activating the park with cultural attractions
- Support for spaces that engage youth

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

Our Say – Stage 2 detailed responses

Some of the more detailed comments coming from the consultation undertaken through Our Say-Stage 2 are elaborated in the below paragraphs.

Support for sport/exercise spaces and facilities around the park

Survey respondents expressed support for more formalised sport and exercise infrastructure. One person requested that there be a basketball court for those that enjoy basketball, while another suggested a cricket/soccer ground that is contained like the tennis court.

Examples of quotes:

“mini fenced cricket/soccer ground like tennis one.”

“you have all the facilities for other sports but have never seen a basketball at Warner Reserve”

“lot of workout benches machines like I saw in some other parks”

Support for preservation of park open space and tree cover

Park users like the open space that Warner Reserve offers. Survey participants would like to see the open space preserved rather than developed, and enhanced through tree planting. One participant suggested that native flowers could beautify the natural areas, while another suggested a water pond.

Examples of quotes:

“please keep all of the parkland”

“leave in a pristine state for future generations to continue to enjoy”

“plenty of canopy tree on the sides and at the entry without hindering the play area”

Support for additional general park infrastructure

As in the drop-in session, survey participants suggested the instalment of general park amenities, including seating, picnic facilities, and drinking fountains. One participant suggested expanding the off-leash dog area, while another recommended nesting boxes for possums and birds to attract wildlife. Respondents favour using recycled materials for new amenities, such as felled river red gums and plastic shopping bags (donated as benches and tables from Woolworths or Coles). Additionally, park-users value the presence of a children's playground, but suggested it might be expanded and shaded.

Examples of quotes:

“timber from felled river red gums from Skyrail would add to its infrastructure eg. seating, tables etc.”

“it would be wonderful and very useful to have possum nesting boxes for the possums and birds installed [...] drinking fountains would be great too”

Support for activating the park with social/cultural attractions

Some ideas from the survey suggested that participants feel the park is currently underutilised in a social/cultural capacity. One respondent commented that Warner Reserve should be advertised, with group

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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park walks to attract more people to the area. Users are also interested in art installations and local festivals in Warner Reserve.

Examples of quotes:

- “walks around local parks to encourage usage, local festivals to encourage participation”
- “add one or two public art pieces celebrating the multi-cultural aspects of the City of Greater Dandenong along the bike trail”

Support for spaces that engage youth

As in the drop-in session, survey respondents expressed satisfaction with the existence of a play space for children along with a desire for similar spaces for young people. One commenter suggested that exercise/gym equipment installation would be suitable, while another simply called for consideration of older children's needs.

Examples of quotes:

- “think about older children. Have things and activities for older children”
- “would be good to see some gym equipment installed for the older kids”

Email submissions during Our Say – Stage 2

The key themes coming from the 2 email submissions including from the Tennis Club received during the Our Say-Stage 2 are summarised in the following dot points:

- Various improvements to the Tennis Courts and facilities
- Missed engagement during the Drop-in Session

3.6. The City Magazine Article (Feb 2018 Edition)

The second article in The City magazine was featured in the February edition to promote the Our Say- Stage 2 survey as well as to invite people to the Drop-in Sessions at the park. This was also followed by Council's social media posts.

3.7. The Drop-in Session at the park

The drop-in session was held on Saturday 24 February 2018 between 9.00am-12pm at the Warner Reserve to provide an opportunity for any residents and public to comment on the ideas presented which would assist in guiding the development of the draft masterplan.

Number of participants and general notes

- 24 groups had their say on the options/ideas
- Some people experienced a language barrier and could not participate
- Additional postcards distributed on the day to encourage online engagement

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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- Some participants dropped-in to the arranged consultation area while others were approached throughout the park (sporting clubs and passers-by)
- Drop-in visitors had a range of ideas and comments regarding the park in its current state as well as its potential future.

Key Themes of Drop-In Session

The key themes coming from the consultation undertaken through the Drop-In session at the park were:

- Support to upgrade overpass and other park paths
- Support for sport/exercise spaces and facilities around the park
- Support for additional general park infrastructure
- Support for preservation and enhancement of the natural areas
- Support for all-ages play/interactive spaces

**Detailed Responses from the Drop-In Session**

Some of the more detailed comments coming from the consultation undertaken through Drop-In sessions are elaborated in the below paragraphs.

Support to upgrade overpass and other park paths

Walking was observed as a popular activity among park users throughout the day, and many participants voiced a desire for more, improved pedestrian and bike paths. In particular, **two** participants suggested that the creek overpasses should be updated and another **two** respondents thought the footpaths and paths could be updated. Support for this is echoed in the respondents' top prioritisation of the "potential to

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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enhance existing area as environmental parklands with planning for habitat, walking trails, and shady areas."

Examples of quotes:

"wider bridge, footpath, and bike path"

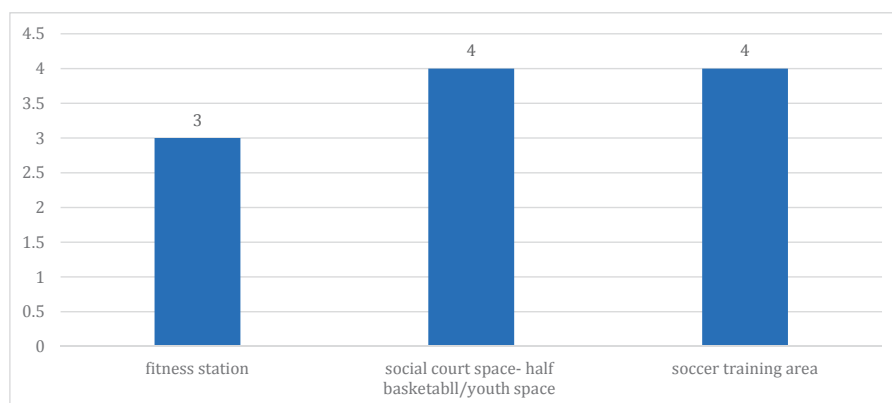
"upgrade paths"

"improve paths over creeks"

Support for sport/exercise spaces and facilities around the park

Some participants suggested the addition of exercise spaces and facilities in the park. Several recommended sport infrastructure, such as a more formalised soccer pitch, while others expressed interest in an exercise station or a flexible addition such as a mixed-use hard court. The potential for a social sports area with open lawns, shaded areas, and shelter, was a top-3 priority for four participants.

Table 1: Summary of ideas relating to sport/exercise spaces and facilities around the park



Examples of quotes:

"soccer pitch – synthetic/mini roos/ lighting/training"

"soccer needs more space"

"exercise station and areas"

"fitness station"

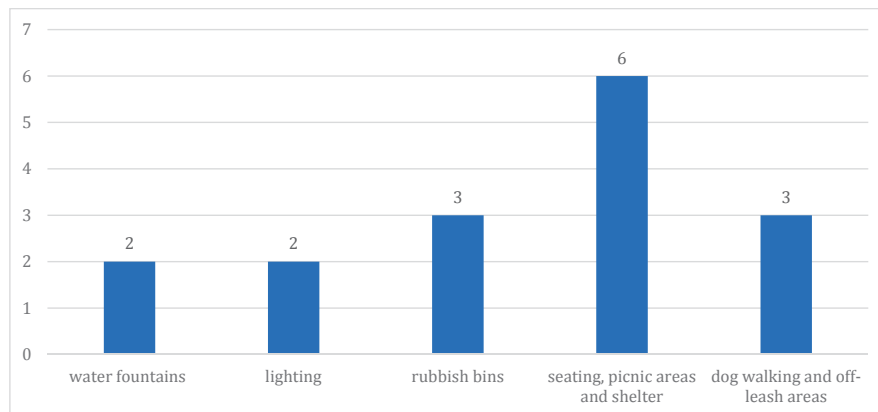
Support for additional general park infrastructure

A significant proportion of responses focused on general park infrastructure. Park-users offered a wide range of suggestions for additions to improve the overall park amenity, especially water fountains, lighting, rubbish bins, seating, picnic areas, dog off-leash area and shelter.

Examples of quotes:

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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*"more shelter throughout"**"water fountains throughout"**"seating and rest spots"**"dog walking facility"***Table 2: Summary of ideas relating to additional general park infrastructure****Support for preservation and enhancement of the natural areas**

The largest number of park-users chose "potential to enhance existing area as environmental parklands with planning for habitat, walking trails, and shady areas" as their first or second priority for Warner Reserve. **Six comments** focused on this theme. Users would like to see the natural woodland areas remain intact, as well as enhancement of the spaces through increased tree cover, and walking paths.

Examples of quotes:

*"more trees throughout"**"support existing habitat"**"increase natural habitat"***Support for all-ages play/interactive spaces**

Park-users would like the park to engage all ages. **Two respondents** noted that while there are some play areas for children, Warner Reserve lacks a space that specifically targets youth. **Two additional respondents** suggested that more family-friendly spaces and activities are needed, so that there is something for every member to enjoy at the park. There is also a desire for the existing play space to be improved/upgraded, perhaps shaded.

Examples of quotes:

"middle year youth space"

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

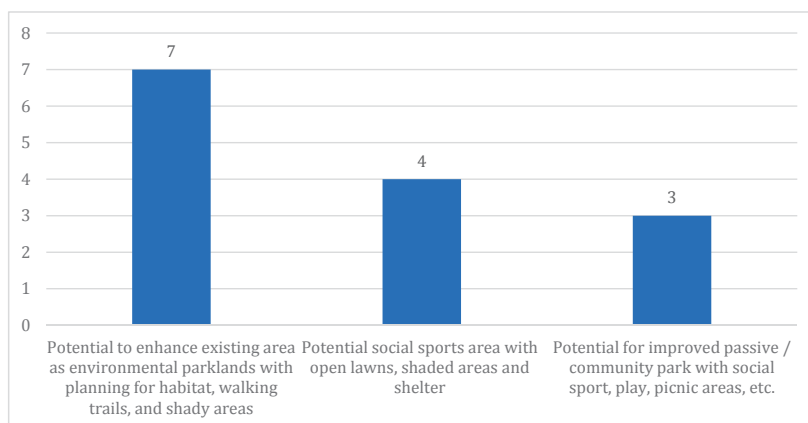
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"family friendly ideas"

"update play space"

Top Priorities

At the drop-in session, park users were able to nominate their top 3 priority areas. The three issues/priority areas with the most responses were:



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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3.8. Development of the Draft Masterplan



3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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3.9. Poster and Display of the Draft Masterplan

The draft options were exhibited during 11 July-17 Aug 2018. Council placed posters and the draft of the masterplan at the following locations:

- 4x A1 size posters of the draft masterplan were displayed at multiple entry points and highly trafficked paths of the parks
- A3 size posters and the draft masterplans were displayed at the Dandenong Library and Springvale Library
- A3 size posters and the draft masterplans were displayed at Council's customer service counters at Dandenong Civic Centre, Springvale, Parkmore Shopping Centre, and Paddy O'Donoghue Centre

The poster included the OurSay link and the email address where people were invited to provide feedback on the draft masterplans through OurSay- Stage 3, email submission or phone.

3.10. Our Say – Stage 3 and Email submissions on the Draft Master Plan

Council provided an opportunity for the community to provide further feedback and comments about the draft masterplan through Our Say – Stage 3, email submissions or phone. The consultation was built around three questions including "Tell us if you support the plan? If not, why not?" and "If you do, what are your top three priorities from the ideas listed on the plan?" This online survey was open for public comments on the OurSay –Stage 3 platform during 11 July – 17 August 2018.

An email notification with the link to the Our Say-Stage3 survey and Council's 'futureofparks' email address were also sent to all respondents from the Our Say-Stage 1 and Stage 2 survey and the previous email submitters. Council officers also contacted representatives of the Sporting Clubs to seek their further feedback on the draft masterplan.

During this stage Council received 6 engagements contributing to the combined 3 ideas + 3 comments + 6 votes through the Our Say-Stage 3 survey. In addition to that, 3 email submissions were also received through Council's 'futureofparks' email inbox. And two feedbacks were received from the two Sporting Clubs. This adds up to a total of 11 engagements.

Key themes of Our Say – Stage 3 and Email Submissions

The key themes coming from the consultation undertaken through the Our Say – Stage 3 are summarised in the following dot points:

- 5 out of the 6 engagements from the Our Say-Stage 3 survey related to the various improvements of the tennis courts requested from the Tennis Club or its members.
- 2 emails also related to the improvement of the tennis club or its car parking.
- The remaining comments relate to the fencing of the playground from Furnew Street, and the concern around the proximity of the proposed multi-purpose/ active courts/ activities to the residential interface (and its potential noise/flying balls/ trespassing issues).
- One feedback suggested the idea of the relocation of Parkfield Reserve's cycling track to Warner Reserve, which was not considered in the draft masterplan.

Detailed comments of Our Say – Stage 3

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

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Improvement to the tennis club facilities from the Tennis Club and its members

- "to reconstruct all the tennis courts and lighting"
- "for indoor facilities to cater for wet/windy/hot/sunny days. Can this be organised with a multi-purpose facility built in Warner Reserve which could cater for tennis/basketball/netball/badminton/volleyball etc?...with the multi-courts a priority would be to have a hitting wall, basketball ring, table tennis etc."
- "the car park behind the tennis club is another priority".
- "the tennis club requires new clubrooms/office/storage/canteen facilities as the current one is inadequate to cater for the community."..."the existing Club house is far too small, not having sufficient space and facility for the girls & boys and accompanying parent on training days, especially on competition days"
- "the courts are quite good but the fencing is quite old and will sometimes make life hard getting balls that end up going underneath."
- "currently the lighting on each courts are limited so any possible upgrade to that would be great."
- "parking bay near Springvale North tennis court needs bit of maintenance. Tall trees, bushy trees needs trimming. We need signs to implement parking and speed limit. Needs proper wheelchairs access."

The proximity between the multi-purpose active courts and the adjoining residential interface

- "I would like to see the court moved elsewhere or have a tall fence barrier set up to prevent balls from flying over onto private property."
- "another concern residents may have is noise levels due to the increased recreational space. It would be ideal to have paths, playgrounds, courts, and other facilities positioned away from properties"

The relocation of the Parkfield Reserve cycling track

- "concurrent with the planned removal of Parkfield Reserve Velodrome, if there is no way to retain it, Warner Reserve could be where the velodrome is relocated due to the large amount of available space."

Fencing around the playground on Furnew Street

- "perhaps it's possible to have a fence around the playground on Furnew Street as the traffic along that street has increased a lot"

Responses from Soccer Club post the draft masterplan

- Site to be reserved for future minor pavilion next to soccer pitch on Virginia Street (southern pitch).
- Additional bridge to be included to link the soccer areas closer together.
- Requested repair/upgrade of playing surface on pitches 1 & 2.
- Requested formalised pitch with lighting to be located on open grassed space to west of pavilion.

Responses from Tennis Club post the draft masterplan

- Need to consider interface of new club entrance with new carpark.
- New shade structures, seating and a BBQ to be included in and around venue.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

4.0. SUMMARY AND WAY FORWARD**4.1. Number of Engagement**

Below is a table that summarises the number of people who engaged during the entire consultation process. As can be seen, Stage 1 had 39 engagements from OurSay forum and email but this covered broad and general responses with regards to open spaces and parks in the entire municipality and did not necessarily relate to Warner Reserve. The Stage 2 consultation had a total 49 people engaged who contributed to combined online ideas, comments, votes, verbal feedbacks and emails specifically on the issues and opportunities related to Warner Reserve prior to the development of the master plan. The Stage 3 consultation had the least number of engagements including 11 people engaged including 5 people from the members of Springvale North Tennis Club. In total the entire consultation generated 99 engagements.

Stage and Type of Engagement	No of Engagements
Stage 1-Our Say (All Parks)	38 engaged from OurSay 1 email
Stage 2-Our Say and Email Submission	20 engagements from OurSay 2 emails
User Group Consultation (Sporting Clubs)	3 people (3 representative groups from the three sporting clubs)
Pop Up Consultation	24 groups
Stage 3-Our Say and Email Response	6 engagements from OurSay 3 emails 2 feedbacks (from 2 sporting clubs)
Total groups engaged during the entire process	99 engagements

4.2. Overview of Stage 2 consultation (prior to masterplan)**Key themes of Stage 2 consultation**

- Park-users currently view many aspects of the park positively, and wish to retain open, natural spaces. Potential exists for tree planting along the edges and pathways.
- The playground is another popular feature of the reserve, and users wish to preserve this and perhaps expand and update it.
- Significant support exists for improving the overall park amenity through upgrades and additions to general park infrastructure.
- Respondents also request improved, diversified sport and non-sport spaces.

Key areas of improvements

- Participants would like to see improvements to the park's path network and overpasses, as well as additions to amenities such as lighting, drinking fountains, and seating.
- The park currently contains sports grounds utilized by various groups, but there is an opportunity to formalize and diversify the sport and exercise facilities at the reserve. Suggestions include a mixed-

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

use hard court, instalment of exercise station with gym equipment, and more space for soccer, amongst others.

- Users suggest that the addition of a youth-oriented space and utilization of the park for social/cultural activities would activate the reserve, draw in visitors, and diversify uses.
- The tennis club requested various improvements to the facilities including 4xAustralian Open courts, HotShot courts, clubhouse, lights, fencing, spectator's benches and car parking.

4.3. Summary of community responses on the draft masterplan

Most of the key themes and feedback received had been considered in the development of the draft master plan exhibited during the Stage 3 of the consultation.

Recommendation for the remaining outstanding feedbacks

The recommendations for the remaining community feedback received during Stage 3 are:

- The addition of fencing along the playground at Furnew Street that can be easily incorporated into the implementation stage that undertakes detailed design and development of the park.
- The draft masterplan will be revised to make the proposed multi-purpose court areas more compact and to be distanced further away from the residential interface. Tall perimeter planting will also be incorporated along the adjoining residential interface.
- The improvements to the tennis courts, lighting, fencing and tennis club's carparks have been considered as part of the draft Master plan.
- The improvements to the tennis court pavilion and facility is not part of the draft Master plan but they can be considered as part of the CGD Sport Facility Plan amongst other competing priorities.
- The suggestion to relocate the Parkfield Reserve's cycling track to the Warner Reserve was not considered necessary due to its unsubstantiated demand and the restricted site constraints.

Recommendation for addressing responses from the Soccer Club post the draft masterplan

- A shelter and a public toilet facility will be added near the southern soccer pitch as part of the final masterplan.
- An additional bridge to be included in the final masterplan to link the soccer areas closer together.
- The repair/upgrade of playing surface on pitches 1 & 2 has been considered in the draft master plan.
- The formalised pitch with lighting to be located on open grassed space to the west of the pavilion is not considered in the final masterplan. However, this need has been addressed by the new formalised southern pitch.

Recommendations for responses from Tennis Club post the draft masterplan

- The interface of the club entrance with the new carpark will be considered in the next detailed design development of the park including the consideration to establish a well-designed and legible way-finding signage system throughout the park.
- The shade structures, seating and a BBQ will be incorporated into the children's playground and multi-purpose court area to the area north of the tennis club pavilion. This will be considered as part of the final masterplan.

3.4.3 Warner Reserve Springvale - Master Plan (Cont.)

Warner Reserve Master Plan Engagement Findings Report October 2018

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan

File Id:	qA377167
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Frederick Wachter Reserve Master Plan Report 2018

Report Summary

The Frederick Wachter Reserve Master Plan 2018 establishes the long term vision and direction for this district park in Keysborough. The plan improves and maximises the potential of the reserve to support the development and provision of sporting, recreational and community facilities and associated festivals and events. Environmental benefits are integrated into the overall plan to support the wetland infrastructure improvements and biodiversity opportunities planned for the reserve. This report provides a summary of the master plan development process, the consultation and the key directions for the master plan.

Recommendation Summary

This report recommends that the Frederick Wachter Reserve, Keysborough Master Plan and staged implementation plan 2018 be adopted by Council.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Background**

In September 2017 Council engaged a consultant team to assist with the preparation of a Master Plan for Frederick Wachter Reserve. One of the key aims of the master planning process was;

The vision for Frederick Wachter Reserve is that it shall be a district multi-purpose park that provides for a broad range of uses that balance and support passive and active recreational pursuits, festivals and events, community uses and environmental considerations for the park. It also continues to be well utilised and meet the needs of Keysborough's growing population and diverse community profile. It will be recognised as a high quality park with an emphasis on design excellence in terms of landscape, environmental, recreational and events provision and flexibility of use and built form. Frederick Wachter Reserve will strengthen its links with the Parkmore Shopping Centre, community and the surrounding residential areas.

In addressing this aim, key considerations included:

- The spatial planning and functional layout of the reserve.
- The central wetland area's existing drainage and retarding issues and further opportunities for environmentally sustainable design opportunities.
- Improvements to the tree canopy coverage and amenity of the reserve for passive recreation.
- Existing provision and future requirements of on-site car parking and the vehicle circulation within the reserve.
- Integration of environmental, economic, sports, club building facilities and social factors which impact the use and character of the Reserve.
- Ensuring that all the sporting facilities meet the current Australian Standards for the codes of sport played at the reserve.
- Ensuring that the master plan process considers both existing uses and future-proofs the park to cater for the changing sporting and recreational needs of the community.
- The required supporting infrastructure to support future provision of sports facilities.
- The role of sport, including the existing sporting activities, the sporting clubs and facilities and the future strategic planning of competition sport within the municipality.
- The provision of a functional layout that supports the reserve's capacity to cater for a range of festivals and events, e.g. Autumn Fest of up to 5000 people.
- The capacity and functional requirements of the Keysborough Tennis Club to support the long term membership and use of the court facilities.
- The role and future options regarding the expansion or amalgamation of the Frederick Wachter Reserve Pavilion and Frederick Wachter Reserve Club Rooms.
- The Playground Strategy's direction to upgrade the 'tired' neighbourhood playground to a district level playground.
- Providing a balance of competition sports uses and facilities with passive or informal active recreation uses and open space.
- Provision of open space that meets the future demands of population growth and changes in demographic and cultural groups.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- Strengthening connections and the interface to the Parkmore Shopping Centre and residential uses.
- Local community ideas and aspirations for the reserve.
- The outcomes of a comprehensive community consultation process.
- Council's corporate direction and recommendations from major strategic reports and plans including the Open Space Strategy 2009, Sports Facilities Plan - Implementation Plan 2018, Tennis Plan 2015, Football Soccer Development Plan 2015, Sport and Recreation Participation Study 2015, Activate - Sport and Active Recreation Strategy 2014-19, Playground Strategy and Action Plan 2013-23 and Dog off-leash Strategy 2011.
- An implementation strategy which allows for the park to be upgraded or redeveloped over a staged program, which includes initiatives that are achievable in the short, medium and longer term.

Site Context

Frederick Wachter Reserve is located on the northern side of Kingsclere Avenue and is directly north of the Parkmore Shopping Centre. Its northern boundary is Wahroonga Avenue. The land use that surrounds the immediate reserve is Residential (GRZ1) in the southern section of the reserve, and to the north NRZ. The reserve is located approximately 400 metres north of Cheltenham Road where there is Mixed Use zoned land. Kingsclere Avenue is a major collector road with a bus service that connects Corrigan Road to Cheltenham Road, Perry Road and the Dandenong Bypass. The road provides important access to the Parkmore Shopping Centre as well as being the southern entry into the reserve. Frederick Wachter Reserve is located approximately 2.2km directly south of the Noble Park Activity Centre and the train station.

Frederick Wachter Reserve is classified as a district park in the Open Space Strategy 2009 and is also a sports reserve. The reserve has an area of approximately 13.5 hectares and is Keysborough's second largest park after Tatterson Park. It is an active and passive district park, providing 2 sports ovals; the tennis club; circuit walking path; neighbourhood playground; cricket nets; two pavilions; a large area for passive open space and picnic area as well as a central wetland. There are mainly scattered mature trees around the perimeter of the park however the canopy coverage for the park is low.

Frederick Wachter Reserve is currently home to:

- Keysborough Tennis Club (300 members)
- Parkmore Pirates Cricket Club (60-85 members)
- Parkmore Junior Football Club (80-100 members)
- Noble Park Cricket Club (120 members) – overflow venue

Frederick Wachter Reserve is also a major venue for Council's community festivals and events. The most prominent of these is Autumn Fest, an annual celebration that's held on a weekend in early April. Autumn Fest is a family and pet friendly community event which attracts up to 5,000 people, providing live entertainment and music; roving performers; sports games; arts and crafts; children's rides; food and market stalls; workshops and interactive family activities.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

The landscape of the reserve is essentially divided into three character types, which also provide a defined range of leisure opportunities:

- The 'Active' Zone from Wairoonga Road to the southern edge of oval 2, with its uses dominated by sports activity. There is a distinct lack of tree planting within this northern section of the reserve.
- The 'Environment' Zone between the southern oval and the tennis club. The central area is distinguished by informal groups of large exotic trees (Oaks and Elms) which appear to pre-date the reserve, as well as by the constructed wetland, dating from 2005. These features provide a distinctive landscape character with a high degree of visual and landscape amenity compared to the rest of the reserve. This area also includes the dog-off-leash area.
- The 'Community' Zone between the tennis club and Kingsclere Avenue. This area also includes the playground and the open grassed area for Autumn Fest. However overall there is a lack of defined activity areas. As with the northern area of the reserve, the southern area lacks vegetation to create spaces and provide shade and scale.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Figure 1 – Existing Park Facilities Plan

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Master Plan Process**

Extensive community and stakeholder consultation was a very important component of the development of the Frederick Wachter Reserve Master Plan. The master plan was undertaken in three stages to engage the community, stakeholders and the sports clubs at key milestones throughout the process. The Project Control Group (PCG) met at key milestones during the development of the master plan. The PCG engaged with the Ward Councillors during the three stages of the consultation process. The Councillors who attended the briefing sessions identified issues and opportunities that the community had spoken to them about early in the process, as well as during the development of the draft master plan. For stage 3, the invitation to attend a 7 June 2018 Ward Councillor briefing session on the draft master plan, prior to it being publicly exhibited was extended to all Councillors to attend.

These consultation stages were:

- Stage 1 – Future of Parks – December 2017 to 15 January 2018
- Stage 2 – Frederick Wachter Reserve Community Engagement - 22 January to 18 March 2018
- Stage 3 – Exhibition of Draft Master Plan – 11 July – 17 August 2018

The community and stakeholder submissions that were received during the consultation process were considered and assessed in the preparation of the final Master Plan and provided the foundation for the design of the draft as well as final master plan.

The table in the consultation section of this report summarises the consultation and engagement process undertaken. In conjunction with the engagement process, the consultant team undertook a thorough analysis and assessment of Frederick Wachter Reserve to inform the development of the draft master plan. The site analysis and functional assessment of the reserve's facilities included:

- an audit of the existing buildings.
- the existing sports ground facilities, sports code standards for grounds and understanding usage and demand by the established clubs and the community.
- the existing and future strategic role of Frederick Wachter Reserve with regards to the increasing demand and trend in growth being experienced by the cricket, football and tennis clubs.
- the consideration of future trends and demand for sport and recreation and the associated expectations with sporting clubs.
- the growth in population and the need to consider the future potential of the reserve to respond to the various recreational and health and wellbeing needs of the community.
- the passive recreational opportunities available, such as playgrounds and picnic facilities.
- the environmental opportunities, especially regarding the central ephemeral wetland.
- the infrastructure in terms of vehicle access, car parking, cycling and pedestrian path networks.
- environmental conditions such as topography and drainage, significant trees and tree canopy coverage, and
- general issues regarding the reserve.

More broadly, the site analysis considered the existing and future strategic role of Frederick Wachter Reserve.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Summary of key reserve issues and findings**

The key issues regarding Frederick Wachter Reserve can be summarised as outlined below. Refer to Attachment 1 – Frederick Wachter Reserve Master Plan Report 2018 for a broader discussion and analysis of the issues and findings.

Access, Circulation and Parking

- While the site is easily accessible from Cheltenham Road, Kingsclere Road, Wairoonga Road and the local street network, there is a lack of clear direction to the site for both vehicles and pedestrians.
- While there are strong pedestrian paths through the reserve, there is a lack of smaller loop trails which may add to the diversity of experience for reserve users;
- Formal parking and access is available to major destinations within the reserve. However, current car parking numbers and access arrangements during larger sporting events and large festivals may be inadequate and require further strategic locations for additional car parking.

Buildings and Facilities

- Frederick Wachter Reserve Clubrooms, Bloomfield Road:
 - The club rooms do not comply with current DDA and Australian Standard requirements for all abilities access, toilet and change facilities.
 - The facility does not meet AFL/Cricket Australia minimum standard for community facility design, with the building particularly lacking unisex facilities and storage.
 - The building has a lack of storage space for the tenant clubs.
 - The building form and orientation currently does not address both adjacent ovals.
- Frederick Wachter Reserve Pavilion, Wairoonga Road:
 - The club rooms do not comply with current DDA and Australian Standard requirements for all abilities access, toilet and change facilities.
 - The facility does not meet AFL/Cricket Australia minimum standard for community facility design, with the building particularly lacking unisex facilities.
 - The separate location of this building, away from the Bloomfield Road pavilion, creates an unnecessary duplication of uses and assets.
 - The building has a lack of storage space for the tenant clubs.
- Keysborough Tennis Club:
 - As Tennis Victoria does not provide guidelines for community tennis pavilions or clubrooms, there are no sport specific guidelines to measure the current facility against, however, there are no apparent capacity or usage issues;
 - The toilet facilities do not comply with current DDA and Australian Standard requirements of accessibility but may be amended through simple renovation.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- Public Toilets:
 - The northern public toilet is a recently constructed facility (2017) and so is compliant with all current requirements and should be retained for the foreseeable term.
 - The southern public toilet (2015) whilst compliant is a single cubicle unit which is not in accordance with Council's current practice. The facility is also isolated, exposed, poorly integrated with other park facilities and does not cater for the number of people utilising the reserve.

Sports Activities and Areas

The northern oval:

- The field is unfenced.
- The entire field has irrigation but no formal drainage.
- The oval's lighting is not compliant with current Australian Standards for sports lighting for training (100lux), the current LUX level is under 100lux. The Sports Facilities Plan – Implementation Plan 2018 identifies the upgrade of lighting as a medium priority.

The southern oval:

- ○ The field is unfenced.
- The entire field has neither formal drainage nor irrigation.
- The field has no lighting
- The southern oval size is 135 x 90 metres (including run-off areas). The smaller size of this oval constrains its capacity to be used for senior competition. It has the capacity to be enlarged to a fully senior AFL/Cricket compliant oval with runoffs however this will involve the removal of some significant and large trees.
- There is a disconnect between the change rooms and the social rooms that service the sports fields, with both buildings being on opposite sides of the northern oval.
- The provision for car parking around the football / cricket pavilion is inadequate.
- With increasing membership the size of the tennis pavilion is beginning to present problems for the Tennis Club.

Landscape and Passive Recreation Areas

- The lack of park infrastructure across the reserve limits the opportunity for larger family or community groups to use the reserve for social gatherings. Examples of such infrastructure requirements include seats, shelters, drinking fountains and barbecues.
- There are limited social recreational opportunities for older children and teenagers.
- The fenced dog-off-leash area is one of the most popular dog-off-leash facilities within the municipality. There is an opportunity to enlarge this space.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- The neighbourhood level playground, installed in 1999 requires significant improvements to its design and offering of play experiences. It is open, exposed and lacks shelter and shade. It is identified in the Playground Strategy Action Plan 2013-23 as being upgraded from a neighbourhood to a district level playground.
- Landscaping, especially tree canopy coverage across the reserve is very limited across the reserve. There is an opportunity to enhance the open landscape and wetland areas through additional tree planting and ephemeral planting to provide shade, character and identity, and to contribute to the park's biodiversity;

Flooding and Hydrology

- The existing wetland does not retain water due to an inappropriate lining. This limits its function as both a visual and a stormwater treatment biodiversity feature.
- The wetland / retarding basin is also relatively small and lacks tree canopy coverage and a strong landscape character. The community have identified the current state of the wetland, especially its lack of permanent water and low biodiversity offering as an important issue that needs to be addressed.
- The reserve is not significantly impacted by flood overland flow paths.
- The site is traversed by three stormwater drains that run from the east to the west. The northern two drains could be intercepted supply the wetland and to harvest, treat and reuse stormwater to offset potable water supply for irrigation to selected areas of the site.

Community Consultation Stages and Summary of Submissions**Stage 1****Email correspondence representing residents of Keysborough who visit Frederick Wachter Reserve (1 October 2017)**

Prior to the stage 1 community engagement commencing in December, correspondence was received from local residents who frequent the reserve. This correspondence, which was also addressed to all Councillors was pivotal in identifying some of the early issues, opportunities and elements of the reserve that the community are passionate about. The key issues expressed were:

- The small wetland is predominantly dry and does not retain water.
- The lack of water in the wetland significantly limits the amount of birdlife frequenting the reserve. The vegetation that grows within and around the wetland is also limited and dried out due to the wetland not performing as a treatment wetland.
- The community would love to see the reserve, especially the wetland area made more into a treatment wetland that holds water, with the surrounds introducing more vegetation and tree canopy coverage that attracts birdlife and other fauna.
- The reserve is an excellent space for families, festival and events, with the dog park used by many people.
- To support the high level of patronage to the park, more infrastructure such as drinking fountains, bench seats and bins are needed.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Consultation with Sports Clubs**

Consultation occurred with the Sports Clubs on Thursday 14th December 2017 with representatives from the three of the four sporting clubs operating within the park. This initial consultation was used to gain as much stakeholder input early in the master plan process to provide guidance on the development of the draft master plan.

A summary of the key comments from each club is outlined below.

Keysborough Tennis Club

- The tennis club currently has 300 members. Membership numbers have doubled in the last five years.
- The tennis club is used regularly throughout the week
- The clubroom's space is challenging and preference would be to extend towards the pergola.
- The quality of the floodlights for courts 2 and 3 is poor.
- An additional court as a longer term option needs consideration.
- Dog walkers letting their dogs off leash adjacent to the clubhouse entrance is an ongoing issue.
- There is some vandalism.

Parkmore Junior Football Club

- The junior football club currently has 80-100 players with membership being variable over the last five years.
- The change rooms within the Club house are considered of poor quality
- The floodlights on the oval are considered to be of poor light quality. The football club have an aspiration to play night games, so the lux level of the lights is an issue.
- Restricted use of the community centre
- The car park sized is inadequate

Noble Park Cricket Club

- The under 13s and under 17s team use the synthetic ground at Frederick Wachter Reserve every Saturday morning.
- Frederick Wachter Reserve is not the primary home of the cricket club. The primary ground is Noble Park Reserve, where they are part of Club Noble. Due to the club having so many teams, that they need to utilise multiple sports grounds to accommodate the club's requirements. Frederick Wachter Reserve is one of these grounds.
- The cricket club currently has 120 members which is spread across multiple sports grounds. Membership numbers have been stable over the last five years.
- There were no key issues expressed at the consultation.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)Parkmore Pirates Cricket Club

The Parkmore Pirates Cricket Club was invited to the meeting but their representatives were unable to attend the meeting. However, the following information is provided on their use of the Frederick Wachter Reserve grounds.

- The Parkmore Pirates Cricket Club has approximately 60 senior male playing members, and approximately 25 social members (15 Male and 10 Female).
- The club is fielding 5 senior teams during this current season. All of the club's teams play in the DDCA in their Turf 2, Turf 2 Reserves, C Grade (Synthetic) as well as two teams in their One-Day Competitions. There is a Twenty20 team (made up of players from their other teams).
- The club trains on the ground on Tuesday and Thursday evenings from 4pm-8pm. It uses the pavilion from 6pm-11pm.
- The club hosts matches on the turf ground every Saturday and on 6 Sundays from 12pm-7pm. It utilises the pavilion from 12pm-midnight.
- It also hosts matches on the synthetic wicket (Oval 2) every Saturday. 12pm-6pm.

Further to the use of the grounds by the Parkmore Pirates Cricket Club, the synthetic ground is also utilised by two other teams (Victoria Vikings CC and Eastern Maroons CC) on all Sundays. It is a secondary ground for both teams.

Stage 1 Future of Parks Consultation

The Future of Parks community consultation was undertaken as part of Stage 1 and occurred between 14 December 2017 and 15 January 2018. This consultation was a general consultation regarding the future of parks in the municipality, not a specific park. Using the "Our Say" online engagement platform, the consultation was built around two questions, 'How [do] you currently use parks?' and 'What would make you want to visit them more?'

The consultation was promoted on Council's website, inviting the community to participate in the Our Say online engagement forum. An article, titled 'Future plans for local parks' (pg 18) was also placed in The City Magazine – Dec 2017-Jan 2018 Edition. The article informed the community that the first stage of the master plan process would focus on researching how the parks are currently used and the community's aspirations for the future and the opportunity for face to face consultation in February 2018.

Our Say online engagement platform.

Total people engaged	Number of ideas	Number of comments	Number of votes on an idea	Ideas viewed
38	32	8	60	438

Total people engaged = number of unique engaged user accounts and represents individual persons.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Ideas viewed =the number of times the page was loaded and includes the repeated number of views by individuals.

Comment =a person's response to an idea.

Vote =a vote is in response to an idea.

There was 1 email submission – Friends of Somerfield Social Club highlighting a wide range of improvements to parks, which are represented in the themes below.

The key themes from the Stage 1 Our Say engagement platform is summarised as follows:

- Improved playgrounds (22 combined ideas, votes, and comments)
- Cafes in parks (18 combined ideas, votes, and comments)
- More trees (18 combined ideas, votes, and comments)
- Fitness stations/toilets (11 combined ideas, votes, and comments each)
- Tables/seating (5 combined ideas, votes, and comments)
- Passive recreation, shade, paths (4 combined ideas, votes, and comments each)
- Map of parks, artwork, visitor book, parking, wild areas and possum nesting boxes (2 combined ideas, votes, and comments each)

Stage 2

Frederick Wachter Reserve Community Engagement

Stage 2 of the community consultation was undertaken between 22 January 2018 and 18 March 2018. This consultation was specific to Frederick Wachter Reserve. The Stage 2 consultation was used to gain as much community input early in the master plan process to provide guidance on the development of the draft master plan.

The consultation also included an article in The City February 2018, the distribution of a postcard within 1km radius of the park; four posters displayed in the park; the sports club buildings; Council's libraries and customer service counters, including Parkmore Shopping Centre. A drop in community consultation session in the park was held on Saturday 24 February 1-4pm to enable residents to have a face to face conversation in the park.

The consultation on the "Our Say" online engagement platform was built around the same two questions as stage 1; 'How [do] you currently use parks?' and 'What would make you want to visit them more?' This consultation invited the community to provide comments on Our Say, or provide an email response to Council's 'futureofparks' email or phone a Council officer.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

The key themes from the Stage 2 community consultation is summarised as follows:

Our Say online engagement platform.

Total people engaged	Number of ideas	Number of comments	Number of votes on an idea	Ideas viewed
23	19	1	36	91

In addition to the Our Say online engagement platform, there were 30 email submissions received through the 'futureofpark' email and 26 groups were consulted during the 'face-to-face' community consultation drop-in session at the park.

Stage 2 Consultation Engagement Type	Summary of Submissions	Officer Response / recommendation
Our Say engagement platform	Support for enhancement of natural areas, particularly the wetlands (22 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan
	Support for shade the existing playground and other community areas (13 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan
	Support for more community facilities (7 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan The library and café is not recommended for inclusion in the development of the draft master plan.
	Support to upgrade existing sport facilities and install fitness equipment (20 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan
	Support for utilisation of the park for more cultural, social programs and events	Recommend for inclusion in development of the draft masterplan

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

	(10 combined ideas and votes)	
	Support for better lighting around the park at night (13 combined ideas and votes)	Recommend for inclusion in development of the draft masterplan
Email submissions	Request for a future library and café on the park (26 emails)	This is not considered in the draft masterplan.
	Request for improved wetlands and dog-off-leash area (2 emails)	Recommend for inclusion in development of the draft masterplan
	Request for a way finding map at the entry points of the park (1 email)	Recommend for inclusion in development of the draft masterplan
	Request to host the Clean Up Australia Day (1 email)	This is separate to this master plan process. Consider as a separate community event.
Drop In Community Consultation in the park Saturday 24 February 2018, 1-4pm	26 groups had their say on the options and ideas. Support for more, improved spaces for children and youth. Support to regenerate the wetlands area. Support for additional or upgraded sports and exercise facilities around the park. Support to improve general park amenities through maintenance and general park infrastructure additions.	Recommend for inclusion in development of the draft masterplan

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

	Support for family and community facilities, especially shelter and seating. Support for improvements to the existing path network. Support to retain the dog park area.	
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In summary, the stages 1 and 2 community and stakeholder consultation feedback identified the following;

- Support for enhancement and regeneration of the natural areas, particularly the wetlands to encourage more local fauna and increase the biodiversity within the park. Currently, the wetlands area is identified by the community as an eyesore. There is a strong community desire for the park to increase its tree canopy coverage and to regenerate the wetlands.
- Support to shade the existing playground and other community areas as there is a lack of shaded areas in the reserve.
- Support for more, improved spaces for children and youth. Ideas included basketball, tennis hit up wall, soccer goals and fitness zones.
- Support for more community facilities, especially shelters, picnic and bbq areas.
- Support to upgrade existing sport facilities and install fitness equipment.
- Support for utilisation of the park for more cultural, social programs and events.
- Support for better lighting around the park at night for general and sports use.
- Support to retain and improve the dog park area.
- Support for improvements to the existing path network.
- Support to improve general park amenity through maintenance and general park infrastructure additions.

Stage 3 – Development of Draft Master Plan

After two rounds of consultation and the functional analysis of the park and facility requirements, a draft master plan was developed over the months of March to May 2018.

The key directions of the publicly exhibited draft master plan focused on the identified three character areas of the reserve, seen in figure 2 were:

“Active” zone

There is the opportunity to consolidate the northern area of the reserve as a sports focus by retaining and enhancing both existing ovals and existing facilities.

- Installing a small local play / community space near Wahrenonga Avenue to complement and support sports activity in the north of the reserve;

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- Increasing car parking by adding a row of parking spaces to the northern edge of the existing Wahroonga Avenue car park;
- Developing a new pavilion between the two ovals (eastern side) to consolidate the functions of both existing buildings into one structure and to address both existing sports ovals;
- Supporting the new pavilion through additional car parking areas;

“Environment” zone

There is the opportunity to enhance the central area of the reserve as an environmental focus through new tree planting and rejuvenation and enlargement of the existing wetland to include walking paths, boardwalks and picnic and seating areas.

“Community” zone

There is the opportunity to develop the southern area of the reserve as a community parkland focus through the development of spaces such as an open events / performance lawn; a youth plaza; a district playground and an enhanced social and picnic area.

- Extending and enhancing the existing pedestrian paths and creating trail loops and exercise stations;
- Enlarging the existing Tennis Club car park to serve the new community parkland activities.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Figure 2 – Exhibited Draft Master Plan

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Stage 3 Consultation: Summary of Key response themes to exhibited draft master plan**

The Stage 3 public exhibition of the draft master plan occurred from 11 July 2018 – 17 August 2018. This final stage of consultation was used to present the key directions proposed for Frederick Wachter Reserve that was in response to the feedback received during stages 1 and 2 of the process. This consultation provided the community with further opportunity to provide feedback that would inform the completion of the master plan.

The consultation occurred on the “Our Say” online platform. All submitters to the Frederick Wachter Reserve Master Plan stage 2 consultation processes were notified by email of the draft master plan consultation. In addition, posters of the draft master plan were displayed in the park, on the sports club buildings and within Council’s libraries and customer service counters. Email and phone submissions were also received.

The outcome of the stage 3 consultation was an assessment of all stakeholder and community submissions leading to the final master plan for Frederick Wachter Reserve. Refer to Attachment 1 – Frederick Wachter Reserve Master Plan Report 2018, Appendix B for a detailed analysis of the community engagement findings.

The key themes from the Stage 3 community consultation is summarised as follows:

Our Say online engagement platform

Number of engaged	Number of ideas	Number of comments	Number of votes	Ideas viewed
4	3	1	0	42

The key themes from the Stage 3 consultation is summarised as follows:

Stage 3 Consultation Engagement Type	Summary of Submissions	Officer Response / recommendation
Our Say engagement platform	Request for improvement to the dog-off-leash area (2 combined idea and comment)	Supported by recommendations in the exhibited draft masterplan.
	Request for a library at the park (1 idea)	Not considered in the exhibited draft masterplan

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

	Request for a labyrinth in the park (1 idea)	Not considered in the exhibited draft masterplan This idea is noted to be incorporated into Tatterson Park, Keysborough
Email submission	(1 email) Keysborough Tennis Club: Request for bollard lighting along the access pathway to the dog off leash area	This concern will be taken into account in the development of the final master plan and future implementation works.

Proposal

The Frederick Wachter Reserve master plan is the exhibited Master Plan with the inclusion of design changes in response to the community engagement outcomes from stage 3. The key master plan directions are outlined below.

Objectives of the Master Plan

The Frederick Wachter Reserve Master Plan provides a clear direction on how the proposed land uses should be developed, infrastructure, movement and access objectives, built form and environmental initiatives can be developed and implemented to support and balance existing and future park infrastructure and park improvements. Refer to figure 3 – Frederick Wachter Reserve Master Plan.

The Frederick Wachter Reserve Master Plan has been developed to balance the following objectives:

- Increasing community participation by developing facilities that will support population growth, future recreational trends and the health and wellbeing of the community.
- Introducing more informal passive and active recreational options for play, exercise and social gatherings and that appeal to a broader cross section of the community
- Undertaking significant environmental improvements to the central wetland precinct that address retention of water, tree canopy coverage, ephemeral planting, biodiversity and supporting community infrastructure.
- Enhance the environmental attributes through increased tree canopy coverage.
- Asset improvements to the sports grounds and building facilities that benefit the established sports clubs.
- Increasing sports development and participation levels across all age groups and genders.
- Enhance the circuit path network for bicycle and pedestrian circulation that can be used by people of all abilities.
- Rationalise vehicle access and parking to respond to the functional requirements of the reserve for recreational and sports club usage.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- Improving the facilities and enlarging the popular fenced dog-off-leash area.



Figure 3 – Frederick Wachter Reserve Master Plan

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Overall Master Plan**

The overall master plan provides detailed direction in relation to the following elements as well as an implementation plan to guide the capital works program. (Please refer to Attachment 1 – Frederick Wachter Reserve Master Plan Report 2018). The Master Plan recommendations have been developed for the different areas within the reserve.

“Active Zone” – Northern Section of Park**Northern Sports Fields**

- Retain the existing sports fields and cricket nets, existing uses, and upgrade the facilities, including installation of perimeter fencing around the northern oval.
- Upgrade and installation of lighting to appropriate training standard on the northern oval;
- Provision of new coaches boxes on the northern oval.
- Potential for future expansion of the existing southern oval, including the installation of lighting to appropriate training standard and installation of coaches boxes.
- Provision of formal drainage to the northern oval
- Increase the tree canopy coverage around the perimeter of the ovals and car parks to provide shade and spatial definition.

Northern Car Parking

- Enhance parking to support sport and community uses in the northern part of the reserve.
- Provision of additional parking along the edge of the existing northern car park, to support both the main sports field and the new local community space.
- Provision of additional parking on the eastern wing of both fields to support pavilion uses.

Local Community Space

- Create a new local community space for the use of residents to the north of the reserve as well as by visitors during sports events.
- Demolition of the existing Frederick Wachter Reserve Club Rooms (Wahroonga Avenue). This will enable the consolidation of the building assets into a single centrally located pavilion;
- Retention of the existing public toilet;
- Provision of new picnic shelters with barbecue and group seating;
- Provision of new exercise / active play space.

New Sports Pavilion

- Design and develop a new pavilion to consolidate the two existing pavilions, as well as the maintenance shed function, into a single structure
- Provide a new sports pavilion to replace existing northern pavilion.
- Ensure that the new pavilion is oriented to both ovals;
- Ensure that access and facilities are provided for all abilities.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

“Environment” zone

Wetland

- Enhance the existing wetland as a sustainable water treatment, biodiversity and landscape feature.
- Reconstruction of the wetland to enlarge the area of water, and provide sealed impermeable liner so as to have a wetland with permanent water and ephemeral treatment areas;
- Interception of the two northern stormwater drains to redirect water into the wetland for treatment and storage and provide an enhanced landscape feature for the reserve.
- Provision of additional open water, removal of weeds and enhancement of native bird habitat;
- Provision of planted areas for water treatment;
- Provision of boardwalks and seated areas interacting with the wetland.

Central Woodland

- Build upon the existing informal scattering of trees to create a new woodland area around the expanded wetland and to create a distinctive landscape character between the northern sports area and the southern community focus area.
- Planting of a diverse mix of tree species to supplement and complement existing trees;
- Provision of additional seats and shelter to provide shaded seating locations;
- Construction of enhanced walking path loops.

Dog Off-Leash Area

- Retain and extend the existing ‘dog-off-leash’ area.
- Provision of additional fencing to extend the area to the north.
- Provision of additional amenities for dog owners including shelters, dual drinking fountain, bag dispensers, seating and a bin.

“Community” zone

Multicourt Recreation Space

- Provide for youth oriented social sport to enhance diversity of the recreation provision within the reserve.
- Construction of multi-purpose hard courts providing for social basketball, tennis hit up wall, futsal and table tennis;
- Provision of integrated seating, drinking stations, shade and shelter;

Southern Playground Space

- Upgrade the existing neighbourhood playground space to a district level facility.
- Provide for a range of play opportunities including traditional play equipment, social or group play structures and nature play areas;

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- Maintain clear visual and physical connections between the play space, the picnic area and the multi-use recreation space;
- Provide new formal shade structures and seating.

Community Lawn

- Create an enhanced open lawn space suitable for social sports and community events (e.g. Autumn Fest).
- Construct new paths to provide structure and access to the lawn space;
- Plant new trees to visually define the lawn space;
- Provision fitness stations / exercise equipment around the path network.

Picnic and Social Gathering Area

- Create an enlarged picnic space to provide for larger family social groups as well as individuals and small group gatherings.
- Provide additional seating, barbeques and large contemporary shelters suitable for large groups;
- Provide direct access from the Tennis Club car park to the picnic area;
- Ensure there is a clear visual connection with the new play space, the open lawn and the multi-use recreation space;
- Provide a new multi-cubicle City of Greater Dandenong standard toilet facility to replace the existing single Exceloo automated facility.

Keysborough Tennis Club and Car Park

- Retain existing tennis courts and clubhouse, and provide upgrades to circulation and access.
- Upgrade existing access through new ramps and accessible amenities
- Upgrade the two en-tout-cas courts to plexipave subject to demand;
- Allow for the future refurbishment of the existing clubhouse when required to provide a facility that is compliant with DDA and unisex requirements;
- Allow for an additional future court when required.
- Install bollard lighting or similar from the car park to the entrance of the tennis facility.
- Enhance existing tennis club car park to provide for and support the new activities within the 'Community Zone'.
- Extend the existing car park to the south to provide 50% additional capacity to support the enhanced play space and multi-use recreation area.

Entry Gateways

- Provide formal points of entry from Kingsclere Avenue into the park.
- Connect the formalised entry points with the existing path network and proposed new multi use recreation area;
- Provision of feature pavement integrated with the Kingsclere Avenue footpath;
- Installation of seating to invite entry into the reserve.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**General Landscape Improvements**

- Protecting the existing trees and significantly increasing the tree canopy cover across the reserve will create a more diverse landscape park experience as well as providing shade.
- Provision of additional trees and low level planting to enhance the habitat and landscape character across Wachter Reserve.
- Provision of clusters of picnic shelters / barbecues suitable for larger social / family groups with group seating.
- Provision of more park furniture across the reserve, particularly seating.

Implementation Plan

- The Implementation Plan provides the guidance on both the design and construction sequence that will need to be undertaken to implement the master plan.
- The implementation of the master plan is subject to the support and funding of capital works bids as part of Council's annual budget process.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'**People**

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Open Space Strategy 2009
- Playground Strategy and Action Plan 2013-2023
- Sport and Recreation Participation Study 2015
- Sports Facility Plan – Implementation Plan 2018
- Tennis Plan 2015
- Football Soccer Development Plan 2015
- Cycling Strategy 2017-24
- Walking Strategy 2015-23
- Activate - Sport and Recreation Strategy 2014-19
- Dog Off Leash Strategy 2011
- Community Wellbeing Plan 2017-21 and Annual Action Plan

Related Council Policies

The related council policies that are relevant to this process are;

- Asset Management Policy
- Cricket Wickets Policy
- Diversity Access and Equity Policy
- Financial Management Policy
- Multipurpose Use of Community Facilities Policy

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

- Sports Pavilion Management Policy 2017
- Sports Ground Floodlighting Policy 2015

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The resource requirements associated with this report are \$170,000 compared to the annual budget allocation of \$170,000 for this purpose.

The following funding has been allocated to Frederick Wachter Reserve this financial year in the 2018/19 in the City Improvement Program (CIP) to implement stage 1 of the planned Master Plan implementation strategy.

- \$100,000 – A site feature and level survey and the design and construction documentation of the wetland and woodland area to allow for construction to occur in the next financial year, subject to capital funding being received for 2019/20:
- \$50,000 – Tree planting plan for the entire reserve to allow for the planting of trees in 2019.
- \$20,000 – Tennis Club – Design of DDA ramps and accessible toilet

Future implementation and staging will be dependent on the inclusion of the master plan in Council's long term financial plan. Further, the implementation of the master plan will be subject to the support and funding of capital works bids and opportunities to actively pursue external funding in the following years as part of the budget process.

The staging of the Frederick Wachter Reserve Master Plan will be developed and guided by the master plan's implementation strategy, which identifies short, medium and long term projects. (Refer to Attachment 1 – Frederick Wachter Reserve Master Plan Report 2018). The Implementation Plan provides the guidance on both the design and construction sequence that will need to be undertaken to implement the master plan over a ten year plus time frame. The implementation strategy outlines indicative costs to guide the capital infrastructure project works. The funding to implement the projects is subject to the support and funding of capital works bids as part of Council's annual budget process.

The redevelopment of Frederick Wachter Reserve will represent a significant commitment by Council over the long term. To facilitate the development of the master plan the staged implementation plan outlines the sequential staging of projects and associated cost estimates as a funding guide. A headline figure of approximately \$11.77 million dollars has been estimated to implement the master plan.

The building projects in the master plan are intended to be funded out of the Building Facility renewal program steered and directed by the Sports Facility Plan and Asset Renewal Program. The upgrade of the playground would be funded through the Playground Strategy Implementation Program.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Consultation**

Extensive community consultation was undertaken at key milestones during the project. This is summarised in the earlier background section of this report. A Project Control Group was established at the commencement of the project and included members from the Executive, Ward Councillors and Council Officers.

The consultation process was structured to inform Councillor and officer views and priorities across Departments before the views of user groups, stakeholders and the wider community were canvassed. This ensured that all viewpoints could be assessed and responded to in light of an understanding of wider Council policies, priorities and preferred directions. A summary of the consultation engagement process is outlined in the table below.

The final consultation and engagement that occurred during stage 3, as summarised in the background section of this report was an extensive and detailed process. The outcome was an assessment of all stakeholder and community submissions leading to the final master plan for Frederick Wachter Reserve.

Community Engagement Process	Timeframe
Stage 1	
Children's Forum Workshop	23 August 2017
Ward Councillor Briefing 1 <ul style="list-style-type: none"> To brief Ward Councillors that the master plan for Frederick Wachter Reserve was commencing, present initial opportunities and constraints regarding Frederick Wachter Reserve and the community consultation process. 	4 December 2017
The City Magazine article – Dec 2017-Jan 2018 Edition	December 2017-January 2018
Stakeholder Consultation with sports clubs (Keysborough Tennis Club, Cricket Club and Noble Park Club)	14 December 2017
Our Say Stage 1 (Future of Parks) (generic)	14 December 2017 -15 January 2018
The City Magazine article – Feb 2018 Edition	February 2018
Stage 2	
Our Say Stage 2 (Frederick Wachter Reserve) – (specific) <ul style="list-style-type: none"> Our Say online forum 	22 January 2018 – 18 March

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

<ul style="list-style-type: none"> Email submissions or phone Postcard drop to properties within 1km of park Generic postcard for all four parks used in Council's libraries and community service centres and Australia Day Festival. A1 posters displayed in the park A3 size posters displayed in Council's libraries and community service centres, including Parkmore Shopping Centre 	
Drop In Community consultation in the park (Saturday afternoon)	24 February 2018 (1.00pm -4.00pm)
Autumn Fest – <ul style="list-style-type: none"> attendance at Council's Marquee to engage with community members 	8 April 2018
Stage 3	
Development of Draft Master Plan	March 2018 – June 2018
Ward Councillor Briefing 2 - Draft Master Plan <ul style="list-style-type: none"> Ward and all Councillors invited to attend this briefing session on the draft Master Plan prior to it being publicly exhibited for consultation 	7 June 2018
Stage 3 Public Exhibition of Draft Master Plan – <ul style="list-style-type: none"> Our Say online Forum Email submissions or phone A1 posters displayed in the park A3 size posters put up in the sports clubs at Frederick Wachter Reserve. A3 size posters displayed in Council's libraries and community service centres Email notification to all Stage 2 submitters 	11 July 2018 – 17 August 2018
PCG – Assessment of community engagement submissions received after the publicly exhibited draft master plan	August - September 2018
Finalisation of Master Plan	September – October 2018
Infosum to Councillors on Master Plan	9 January 2019

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Council Meeting – Final Master Plan	29 January 2019
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Conclusion

The Frederick Wachter Reserve Master Plan will enable the transformation of this district park as a community destination for active and passive recreational pursuits with the introduction of multi-purpose sports facilities, supporting paths and park infrastructure and community uses. The expansion of the central wetland and woodland environment will strengthen the biodiversity of the parkland as well as provide a significant destination for the local community to enjoy. The planting of trees across the reserve will enable an urban forest canopy to be developed across the reserve that frames the sporting uses as well as providing long term shade and environmental benefits for the community.

The Master Plan will strengthen and reinforce Frederick Wachter Reserve's role as a district multi-purpose park that supports the growing sports clubs as well as providing new and improved park and sports ground infrastructure that supports the community's recreational pursuits, that is well utilised and meets the recreational and social needs of the diverse Keysborough community.

The master plan has considered the long term future of the reserve by ensuring that the sporting infrastructure caters for existing and future trends in sport and recreation. The inclusion of passive recreational facilities that are integrated with an enhanced landscaped environment will enrich the lives of the community. The Frederick Wachter Reserve Master Plan successfully balances the recreational, social, economic and environmental objectives for the community.

Recommendation**That Council:**

- 1. notes the Frederick Wachter Reserve Master Plan has undergone a rigorous process of community and stakeholder engagement. The Frederick Wachter Reserve Master Plan will respond to the long term future requirements of the community and supports the established growth and development of the reserve for sport and passive recreational pursuits and environmental improvements. It is therefore recommended; and**
- 2. adopts the Frederick Wachter Reserve Noble Park Master Plan Report and the staged implementation plan.**

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

POLICY AND STRATEGY

FREDERICK WACHTER RESERVE, KEYSBOROUGH – MASTER PLAN

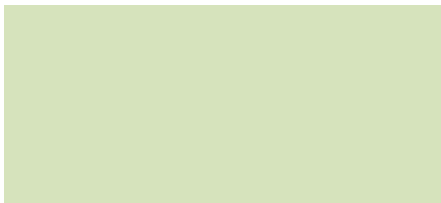
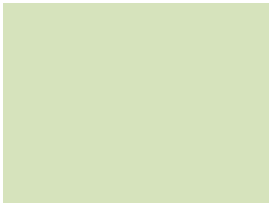
ATTACHMENT 1

**FREDERICK WACHTER RESERVE
KEYSBOROUGH MASTER PLAN – FINAL
REPORT DECEMBER 2018**

PAGES 76 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Frederick Wachter Reserve Keysborough
Master Plan

Final Report
December 2018

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Prepared for:
CITY OF GREATER DANDENONG

Prepared by Project Consultants:

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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan

Introduction

1 INTRODUCTION

1.1 PURPOSE

Frederick Wachter Reserve occupies approximately 13.5 Ha, and is located on Kingsclere Avenue, Keysborough.

The Reserve is directly north of the Parkmore Shopping Centre, which is a privately owned and managed (GPT) major activity centre servicing Keysborough. The land use that surrounds the immediate reserve is Residential (GRZ1). Beyond the immediate surround of the reserve Residential (NRZ) exists to the north of the reserve. Approximately 400 metres south of the reserve is Cheltenham Road where there is Mixed Use zoned land.

The City of Greater Dandenong's Open Space Strategy 2009 identifies Frederick Wachter Reserve as a district park that provides multi use sports and community facilities that will meet the long-term requirements of the broader community. District Parks are large sized open spaces, individually designed, which provide opportunities for a range of activities, comprising both passive and active recreation, and organised and informal play.

Frederick Wachter Reserve is also classified as a Sports Reserve, catering for mainly organised (club based) sports with a broad catchment of users. Sports reserves may contain a variety of sporting facilities and associated infrastructure which are generally used and managed for organised sports. Frederick Wachter Reserve provides facilities and spaces for club-based cricket, football and tennis.

Frederick Wachter Reserve is also a major venue for Council's community festivals and events. The most prominent of these is Autumn Fest, an annual celebration that's held on a weekend in early April. Autumn Fest is a family and pet friendlycommunity event which attracts up to 5,000 people, providing live entertainment and music, roving performers, sports games, arts and crafts, children's rides, workshops and interactive family activities. Food stalls and market stalls also sell their goods at the event.

The vision for Frederick Wachter Reserve is that it shall be a district, multi-purpose park that provides for a broad range of uses that balance and support passive and active recreational pursuits, festivals and events, community uses and environmental considerations for the park. It also continues to be well utilised and meet the needs of Keysborough's growing population and diverse community profile. It will be recognised as a high quality park with an emphasis on design excellence in terms of landscape, environmental, recreational and events provision

FINAL Frederick Wachter Reserve Master Plan Report V1

and flexibility of use and built form. Frederick Wachter Reserve will strengthen its links with the Parkmore Shopping Centre, community and the surrounding residential areas.

Frederick Wachter Reserve is at a point in time, where a master plan is required to lead the future direction of the reserve.

The location of Frederick Wachter Reserve is indicated in Figure 1.

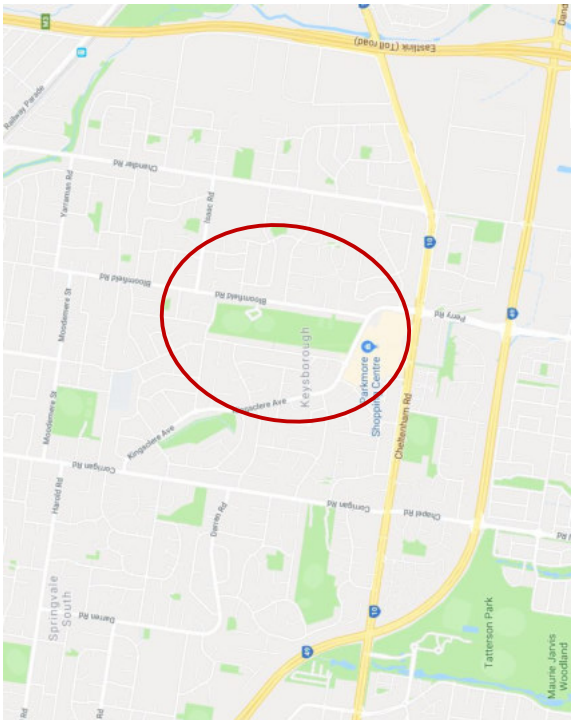


Figure 1: Site Location

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan

Introduction

1.2 PROCESS

The preparation of the Frederick Wachter Reserve Master Plan has taken the following approach:

Stage 1 Project Inception

- Inception meeting.
- Confirmation of consultation approach.
- Preparation of project plan.
- Site inspection with Council officers.
- Review of background reports

Stage 2 Background Preparation

Stage 3 Site Analysis / Master Plan Directions

- Access and circulation review.
- Building review.
- Flooding and hydrology review.
- Landscape assessment.

Stage 4 Community and Stakeholder Consultation: Phase 1

- Meetings with tenant clubs.
- Pop-up event in the park.
- 'Our Say' on-line engagement forum to allow response from community members and stakeholder groups.
- Report on findings of meetings and survey responses.

Stage 5 Preliminary Master Plan Development

Stage 6 Draft Master Plan

Stage 7 Community and Stakeholder Consultation: Phase 2

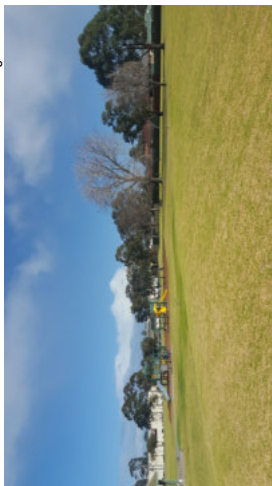
- Display of draft master plan.
- 'Our Say' on-line engagement forum to allow responses from community members and stakeholder groups.
- Report on findings of meetings and survey responses.

Stage 8 Final Master Plan and Summary Report

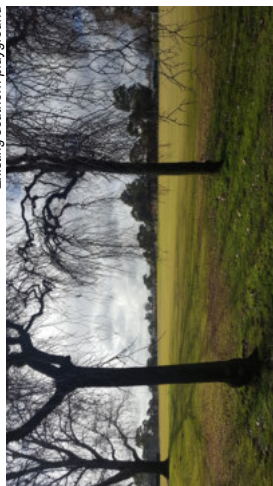
- Refinement of draft master plan and recommendations following Council review.
- Preparation of project costs and implementation plan.
- Production of summary document outlining process and outcomes.



Existing wetland



Existing southern playground



Southern sports field

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Strategic and Planning Context

Frederick Wachter Reserve Master Plan

2. STRATEGIC and PLANNING CONTEXT

A review of relevant legislation, policies and strategic plans was undertaken in order to understand the strategic role of Frederick Wachter Reserve.

2.1 COUNCIL STRATEGIES

2.1.1 Council Plan 2017-21 (Revised 2018)

The Council Plan outlines the actions that Council will oversee during this four-year timeframe, incorporating six strategic objectives grouped under three key areas:

- PEOPLE:** A healthy, active and safe community
A city that celebrates its diversity with pride
- PLACE:** An environmentally sustainable city
A city planned for the future
- OPPORTUNITY:** A thriving and resilient economy
A proactive council that listens and leads

Considerations for the Frederick Wachter Reserve Master Plan:

- The Council Plan makes a priority of promoting physical activity, leisure and recreation amongst the Dandenong community

2.1.2 Activate Sport and Active Recreation Strategy 2014-2019

The Sport and Active Recreation Strategy has the vision of building

“... active, healthy and successful communities in the City of Greater Dandenong through increased participation in sport and recreation and the provision of well planned, accessible, affordable and sustainable facilities.”

The strategy outlines strategic directions under a number of key themes including:

- Maintaining access to outdoor sporting facilities.
- Providing informal recreation opportunities.
- Supporting structured sporting opportunities and club viability.

FINAL Frederick Wachter Reserve Master Plan Report V1

The directions will be achieved through a range of strategic actions including infrastructure upgrades, programming and improved management.

Considerations for the Frederick Wachter Reserve Master Plan:

- The Sport and Active Recreation Strategy places a strong emphasis upon encouraging the continued use and enhancement of active sports facilities, such as those at Frederick Wachter Reserve, to encourage broad participation in physical activity.

2.1.3 Open Space Strategy 2009

The Open Space Strategy 2009 maps out how, over the 20 years, the City of Greater Dandenong will achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community.

The goal of the strategy is to:

- provide a range of public parks and reserves within walking distance from most residents that are attractive, interesting, safe, readily accessible and comfortable places to be
- provide a comprehensive open space network that delivers environmental, social, health and well-being, and economic benefits to the community

The strategy outlines a three tiered hierarchy of district, neighbourhood and local reserves and establishes Open Space Provision Goals and Park Development Standards. Together these guide the planning, design, management, and ongoing maintenance of open space.

Considerations for the Frederick Wachter Reserve Master Plan:

- The Open Space Strategy makes no specific recommendations which will impact the Frederick Wachter Reserve Master Plan but defines Frederick Wachter Reserve as a “District” park. The strategy notes that “District Parks are large sized open spaces, individually designed, which provide opportunities for a range of activities, comprising both passive and active recreation, and organised and informal play.” It also indicates that “District Parks may serve as Neighbourhood and Local Parks for surrounding residents, where they meet the minimum amenity and facility requirements for these types of parks”

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	Strategic and Planning Context
<p>2.1.4 Playground Strategy and Action Plan 2013 – 2023</p> <p>The Playground Strategy and Action Plan 2013 sets out a long term plan to achieve a comprehensive playground network that meets the current and future recreational needs of Greater Dandenong residents over the next 20 years.</p> <p>It provides clear design guidelines to improve design standards, around play value, accessibility, integration within the park, artwork integration, community safety and environmental considerations. The Playground Development Action Plan outlines the priority number for each playground's upgrade.</p>	<ul style="list-style-type: none"> ▪ Incorporating the monitoring of dog off-leash areas and the periodic review of the Dog Off-Leash Strategy into Council's Domestic Animal Management Plan planning process; and ▪ Provision for adequate ongoing capital funding for the establishment and ongoing operation of dog off-leash areas.
<p>Considerations for the Frederick Wachter Reserve Master Plan:</p> <ul style="list-style-type: none"> - The Strategy notes the following in relation to the existing Wachter Reserve Playground: "It is proposed to elevate this neighbourhood playground to a lower end district level playground in the longer term." 	<p>Considerations for the Frederick Wachter Reserve Master Plan:</p> <ul style="list-style-type: none"> - The Strategy notes the following: <ul style="list-style-type: none"> "At present, only one of Council's dog off-leash areas (Frederick Wachter Reserve) provides a bag dispenser, which was installed on a trial basis. Although popular with dog owners using this off-leash area, maintenance of the bag dispenser has been an ongoing problem for Council. As well as the ongoing supply cost to keep the bags stocked, the dispenser has been replaced once and fixed numerous times over the last 18 months due to vandalism. This trial of the bag dispenser at Frederick Wachter Reserve suggests that it is not feasible to supply doggy bags at every off-leash area. and "This reserve contains the most popular and heavily utilized dog off-leash area in the City. Establishing an additional off-leash area at a nearby reserve is warranted as it may help to relieve pressure on the dog off-leash area at Frederick Wachter Reserve. Park users and dog owners using this reserve raised concerns with the existing fencing along the perimeter of this off-leash area. Specifically, that dogs can crawl underneath the fencing and escape from the off-leash area and that the area should be gated at both ends. As already discussed earlier, completely enclosing/gating the off-leash area is inconsistent with Council policy. When the fencing is due for replacement as part of Council's maintenance program, the type of fencing being used will be re-evaluated. <p>Recommendation: - Continue to maintain the existing dog off-leash area. As discussed earlier (Section 3.2.3), the bag dispenser should be removed. Review the fencing being used at this off-leash area when it is due for replacement."</p>
<p>2.1.5 Dog off-Leash Strategy 2011</p> <p>The Dog off-Leash Strategy takes a holistic approach to the management and control of dogs in the public open space network and contributes to Council's responsible pet ownership campaign and will encourage greater compliance with relevant Local Laws and Orders, maps out a way to achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community, over the next 20 years.</p> <p>The key recommendations of the strategy included:</p> <ul style="list-style-type: none"> ▪ A Dog Off-Leash Network Development Plan which will facilitate the expansion of the dog off-leash network from seven parks to thirteen parks; ▪ The introduction of Dog off-Leash Development Standards to guide the provision of ancillary infrastructure (such as bins, signage and fencing) in off-leash areas; ▪ A Dog off-Leash Promotion and Education Program to promote responsible dog ownership and advise residents and park users of changes to the off-leash network; 	

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	Strategic and Planning Context
<p>2.1.6 Sport and Active Recreation Participation Study 2015</p> <p>The 2015 Sport and Active Recreation Participation Study has been developed to provide a comprehensive understanding of participation trends in Greater Dandenong, to help Council and key stakeholders develop strategies to minimise barriers and increase participation in sport and recreation activities.</p> <p>The Consultation Outcomes Report provides a comprehensive analysis of the top ten most popular sport and active recreation activities in Greater Dandenong. Children's top ten organised sport and active recreation activities (outside of school hours) is also outlined.</p> <p>Considerations for the Frederick Wachter Reserve Master Plan:</p> <ul style="list-style-type: none"> - The Strategy notes the following, which may influence activity provision at the reserve: <ul style="list-style-type: none"> - "The 2015 Sport and Active Recreation Participation Study found that 50% of respondents did not engage in the recommended 30 minutes of physical activity on most days of the week, and 64% spent less than 2.5 hours participating in moderate intensive physical activity per week. - This low level of physical activity is consistent with the findings of the Victorian Population Health Survey (Greater Dandenong Modelling 2013) which found residents in Greater Dandenong (aged 18 years and over) had lower levels of physical activity than the State average. More specifically, this study found that 34.7% of Greater Dandenong residents did not meet the recommended levels of participation in physical activity, compared to the State average of 24.4%." - The Strategy also recognises two suggestions from the community regarding the reserve – the provision of a skate park and some dissatisfaction with the material of the existing Lilydale Toppings paths. 	<p>2.1.7 Sports Facilities Plan 2018</p> <p>The Sports Facilities Plan 2018 has been undertaken to guide the planning and strategic delivery of new and improved sporting facilities throughout the City of Greater Dandenong.</p> <p>Considerations for the Frederick Wachter Reserve Master Plan:</p> <p>Implementation Priorities</p> <ul style="list-style-type: none"> ■ Keysborough Tennis Club - construction of accessible toilet and ramps <i>High</i> ■ Pavilion redevelopment <i>Medium</i> ■ Keysborough Tennis Club – resurface of two remaining courts to synthetic grass <i>Medium</i> ■ Lighting upgrade (training standard) – oval 1 <i>Medium</i> ■ Lighting upgrade (training standard) – oval 2 <i>Low</i> ■ Lighting upgrade (training standard) <i>Medium</i>
<p>2.1.8 Tennis Plan 2015</p> <p>The Tennis Plan 2015 provides a snapshot of the existing situation with respect to tennis in the City of Greater Dandenong and provides a forward approach as to how Council will develop and manage facilities in the future to ensure facilities are sustainable in the long term.</p> <p>Considerations for the Frederick Wachter Reserve Master Plan:</p> <p>The Tennis Plan provides an analysis of the Keysborough Tennis Club, including membership numbers, projected demand for tennis, and infrastructure improvement and investigation of other uses for courts, such as parties and Tennis Victoria's 'Opening Up Tennis' program.</p> <p>The report notes that:</p> <ul style="list-style-type: none"> - The remaining two en-bout-cas courts at the Keysborough Tennis Club require resurfacing in the future to bring consistency to this club and provide a more cost effective playing surface. The club's preferred surface for these two courts is sand filled artificial grass." - Addressing "tree concerns and issues, and general grass management surrounding courts (external to fencing) ...would make considerable differences to the club and facility in general, and are outside of club expertise." <p>The report also identifies the future potential for an "additional synthetic grass court with lighting to be constructed in the park adjacent to the back courts."</p>	

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

2.2 CITY OF GREATER DANDENONG PLANNING SCHEME

Frederick Wachter Reserve is subject to the requirements of the zones and overlays outlined in the Greater Dandenong Planning Scheme. Refer to Figure 2: Zoning.

2.2.1 Zoning

Frederick Wachter Reserve is zoned PPRZ.

Public Park and Recreation Zone (PPRZ)

PPRZ recognises areas of public land that are designated as public recreation and open space, and encourages enhancement of the subject land in support of appropriate recreation uses and activities. It also seeks to protect and conserve areas of significance and provide for commercial areas where appropriate.

Under the zone a permit is required to:

- Construct a building or construct or carry out works. This does not apply to:
 - Pathways, trails, seating, picnic tables, drinking taps, shelters, barbecues, rubbish bins, security lighting, irrigation, drainage or underground infrastructure.
 - Playground equipment or sporting equipment, provided these facilities do not occupy more than 10 square metres of parkland.
 - Navigational beacons and aids.
 - Planting or landscaping.
 - Fencing that is 1 metre or less in height above ground level.
 - A building or works shown in an incorporated plan which applies to the land.
 - A building or works carried out by or on behalf of a public land manager or Parks Victoria under the Local Government Act 1989, the Reference Areas Act 1978, the National Parks Act 1975, the Fisheries Act 1995, the Wildlife Act 1975, the Forest Act 1958, the Water Industry Act 1994, the Water Act 1989, the Marine Act 1988, the Port of Melbourne Authority Act 1958 or the Crown Land (Reserves) Act 1978.

- Subdivide land.

2.2.2 Overlays

Frederick Wachter Reserve is not the subject of any overlays within the planning scheme.

Issues and Opportunities: Implications for the master plan

- The planning context contained within the Greater Dandenong Planning Scheme creates no specific limitations upon park works, other than works which may require a planning permit under the PPRZ.

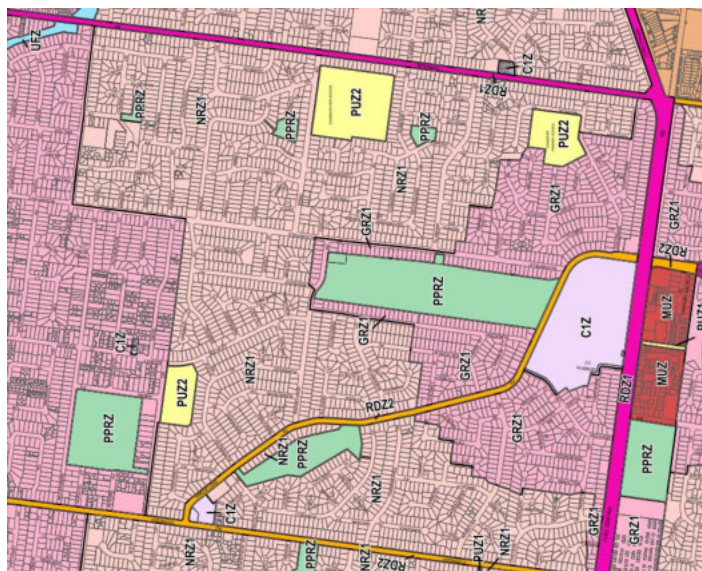


Figure 2: Zoning

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

3. THE SITE

The overall Wachter Reserve site and a number of its key features are highlighted on Figure 3 - Site Plan. The detailed features and elements of the site are described below under the following headings:

- Access, Circulation and Parking
- Buildings
- Sports Activities and Areas
- Landscape and Passive Recreation Areas



Figure 3: Site Plan

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan

The Site

3.1 ACCESS, CIRCULATION and PARKING

Vehicle access and parking associated with Frederick Wachter Reserve was reviewed by One Mile Grid traffic engineers.

The key findings of One Mile Grid's review are outlined below, with their full review attached as Appendix A.

- Frederick Wachter Reserve is located in Keysborough, approximately 1.4 kilometres west of Eastlink and 300 metres north of the intersection of Cheltenham Road and Perry Road. The reserve is directly north of Parkmore Shopping Centre and approximately 2.5 kilometres south west of Yarraman railway station.
- Access to Frederick Wachter Reserve from the surrounding arterial road network is from Cheltenham Road, via Kingsclere Avenue.
- Frederick Wachter Reserve is provided with a number of separate access points from the local road network, via the roads and the laneway outlined below:
 - Wairoonga Avenue, providing extended access along the extent of the northern boundary of the reserve from Bloomfield Road, Bundeena Avenue and Armadale Avenue;
 - Bloomfield Avenue, providing two separate points of access to both the Frederick Wachter Reserve pavilion and the Keysborough Tennis Club and public car park;
 - Pedestrian access is also available from the 4m wide mid-block laneway from Bundeena Avenue;
 - Kingsclere Avenue, providing access from both the arterial and local road networks to the southern frontage of the reserve, which is its main public interface. Kingsclere Avenue is a major point of exposure for Frederick Wachter Reserve, delivering visitors via private vehicle and bus, and providing a key point of interface with Parkmore Shopping Centre.

These streets and access points are shown on Figure 3.

- Car parking within and around Frederick Wachter Reserve is unrestricted and comprises 3 formalised car parks within the reserve and kerbside parking on streets which interface with the reserve. The capacity of the three formal car parks is summarised in Table 1 below. The car park locations are indicated on Figure 3.

	Northern (Sports Field) Car Parks (2)	Southern (Tennis Club) Car Park	TOTAL
Formal Parking Spaces	78	40 (30 marked)	118

Table 1: Formal Parking Provision

	Northern (Sports Field) Car Parks (2)	Southern (Tennis Club) Car Park	TOTAL
Summer Peak	66	52	118
Winter Peak	53	52	105

Table 2: Parking Demand

- Public transport, bicycle and pedestrian routes in the vicinity of Frederick Wachter Reserve are highlighted on the TravelSmart map in Figure 4. This map reveals that:
 - The site has good public transport accessibility, with multiple transport routes servicing the vicinity of the site.
 - Yarraman Station is located 2.5 kilometres north-east of the reserve.
 - The 812, 813, 815, 824, and 827-8 bus services operate along Cheltenham Road and along Kingsclere Avenue, delivering visitors to the bust stop adjoining Frederick Wachter Reserve.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan

The Site

- Frederick Wachter Reserve features a number of formed pedestrian paths, in locations summarised below and on figure 3:
 - Between Cheltenham Road and Wairoonga Avenue, broadly along the western boundary of the reserve. This is a Lilydale Toppings path along a meandering alignment;
 - Between Cheltenham Road and the Keysborough Tennis club, and from there to Wairoonga Avenue along the eastern boundary of the reserve. This is a Lilydale toppings path;
 - Along the eastern edge of the existing wetland. This is a mixed material path;
 - Via a narrow path between the properties at 39 and 41 Bundeena Avenue. This connects into the existing path which runs along the eastern boundary of the reserve, but does not provide connection across the reserve.
- Notably, these paths generally provide access through the reserve, but, other than the wetland path described, do not create formed internal walking circuits.

Access, circulation and parking: Implications for the master plan:

Issues / weaknesses

- While the site is easily accessible from Cheltenham Road / Kingsdere Avenue and the local street network, there is a lack of clear direction to the site for both vehicles and pedestrians;
- While there are strong pedestrian paths through the reserve, there is a lack of smaller loop trails which may add to the diversity of experience for reserve users;
- Current parking and access arrangements during larger sporting events may be inadequate.

Strengths / opportunities

- Capacity for parking to cater for key sporting events appears sufficient;
- Formal parking and access is available to major destinations within the reserve;
- The reserve is large enough to provide an enhanced pedestrian circulation system for the benefit of regular reserve users.



The Site



Figure 5: TravelSmart Map – Frederick Wachter Reserve

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	The Site
<p>3.2 BUILDINGS</p> <p>There are five main buildings located at Frederick Wachter Reserve:</p> <ul style="list-style-type: none"> Frederick Wachter Reserve Pavilion (cricket) Frederick Wachter Reserve Club Rooms (Junior football change rooms) Keysborough Tennis Club Public Toilet (north) Public Toilet (south) Maintenance shed (minor building) <p>Each of the buildings was reviewed as to its present condition and suitability for purpose. A consultation meeting was also held on site on 14th December 2017, providing representatives of all tenant sporting clubs the opportunity to discuss issues associated with the current buildings.</p> <p>A summary of findings is outlined below, with a more detailed outline of the consultation provided in the Engagement Findings report in Appendix B:</p> <p>Frederick Wachter Reserve Pavilion (Bloomfield Road)</p> <p>The Frederick Wachter Reserve Pavilion is home to the Southern Pirates Cricket Club, and also has minor use by the Noble Park Cricket Club and the Parkmore Junior Football Club. It is an older style brown brick building, with low pitched roof and wide overhang. It is likely to date from the 1970s. The rear of the building is a fenced barbecue and picnic area for the use of tenant clubs. The pavilion is currently used as senior football/cricket club change rooms.</p> <p>Issues:</p> <ul style="list-style-type: none"> Toilet and change facilities are not compliant with current DDA and Australian Standard requirements. The facility does not meet AFL/Cricket Australia minimum standard for community facility design, particularly lacking unisex facilities and storage. The majority of the facility is club social rooms. These are entirely managed, with all uses determined, by the cricket club. The range of spaces and facilities does not comply with the current AFL Community Facility Guidelines. The building does not provide compliant all abilities access. The building form and orientation does not currently address both adjacent ovals. <p>Opportunities:</p> <ul style="list-style-type: none"> The replacement of the existing pavilion would allow for a new facility complying with relevant AFL and Cricket Australia guidelines, as well as DDA and Australian Standard requirements. A new pavilion could be located further west to address both ovals and provide for additional parking and access to the east of the building. <p>Frederick Wachter Reserve Club Rooms (Wahroonga Road)</p> <p>This is a smaller orange brick pavilion with an undercover area facing east. It is currently used as junior football change rooms.</p> <p>Issues:</p> <ul style="list-style-type: none"> The separate location of this building, away from the Frederick Wachter Reserve pavilion, creates an unnecessary duplication of uses and assets. Toilet and change facilities are not compliant with current DDA and Australian Standard requirements. The facility does not meet AFL/Cricket Australia minimum standard for community facility design, particularly lacking unisex facilities. The building does not provide compliant all abilities access. <p>Opportunities:</p> <ul style="list-style-type: none"> Demolish pavilion and consolidate uses in new pavilion at Bloomfield Road. <p>Keysborough Tennis Club</p> <p>This is an older style brick pavilion which appears to have been constructed in the 1980s.</p> <p>Issues:</p> <ul style="list-style-type: none"> As Tennis Victoria does not provide guidelines for community tennis pavilions or clubrooms, there are no sport specific guidelines to measure the current facility against, however, there are no apparent capacity or usage issues. Toilet facilities are unlikely to comply with current DDA and Australian Standard requirements of accessibility but may be amended through simple renovation. The City of Greater Dandenong Sports Facilities Plan identifies the following: <ul style="list-style-type: none"> 2018/19: – Design of Accessible Toilet and ramps 2019/20: – Construction of Accessible Toilet and ramps <p>Opportunities:</p> <ul style="list-style-type: none"> The current location of the pavilion is suitable for future expansion should the need arise. 	<p>Opportunities:</p> <ul style="list-style-type: none"> The replacement of the existing pavilion would allow for a new facility complying with relevant AFL and Cricket Australia guidelines, as well as DDA and Australian Standard requirements. A new pavilion could be located further west to address both ovals and provide for additional parking and access to the east of the building. <p>Frederick Wachter Reserve Club Rooms (Wahroonga Road)</p> <p>This is a smaller orange brick pavilion with an undercover area facing east. It is currently used as junior football change rooms.</p> <p>Issues:</p> <ul style="list-style-type: none"> The separate location of this building, away from the Frederick Wachter Reserve pavilion, creates an unnecessary duplication of uses and assets. Toilet and change facilities are not compliant with current DDA and Australian Standard requirements. The facility does not meet AFL/Cricket Australia minimum standard for community facility design, particularly lacking unisex facilities. The building does not provide compliant all abilities access. <p>Opportunities:</p> <ul style="list-style-type: none"> Demolish pavilion and consolidate uses in new pavilion at Bloomfield Road. <p>Keysborough Tennis Club</p> <p>This is an older style brick pavilion which appears to have been constructed in the 1980s.</p> <p>Issues:</p> <ul style="list-style-type: none"> As Tennis Victoria does not provide guidelines for community tennis pavilions or clubrooms, there are no sport specific guidelines to measure the current facility against, however, there are no apparent capacity or usage issues. Toilet facilities are unlikely to comply with current DDA and Australian Standard requirements of accessibility but may be amended through simple renovation. The City of Greater Dandenong Sports Facilities Plan identifies the following: <ul style="list-style-type: none"> 2018/19: – Design of Accessible Toilet and ramps 2019/20: – Construction of Accessible Toilet and ramps <p>Opportunities:</p> <ul style="list-style-type: none"> The current location of the pavilion is suitable for future expansion should the need arise.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	The Site
<p>Public Toilet (north)</p> <p>This is a recently constructed facility (2017) and so is compliant with all current requirements and should be retained for the foreseeable term.</p> <p>Public Toilet (south)</p> <p>This is a recently constructed (2015) automated toilet, compliant with all current requirements.</p> <p>Issues:</p> <ul style="list-style-type: none"> The facility is in an exposed and isolated location within the reserve and is not related to other facilities. The facility is a single cubicle unit, which is not in accordance with City of Greater Dandenong current practice. The City of Greater Dandenong has moved away from the provision of automated public toilet facilities since the installation of this unit. <p>Opportunities:</p> <ul style="list-style-type: none"> To consolidate a new facility in accordance with City of Greater Dandenong current practice, in association with any enhancements to the nearby picnic and play areas. To provide a larger facility, with an increased number of cubicles to cater for the needs of the local community as well as increased visitation associated with playground and picnic area enhancements. <p>Maintenance shed</p> <p>This is a painted brick shed with a single roller door.</p> <p>Issues:</p> <ul style="list-style-type: none"> The small size of the shed is potentially problematic should the maintenance requirements of the reserve increase. The shed is remotely located from convenient vehicle access and parking. 	<p>Opportunities:</p> <ul style="list-style-type: none"> Demolish & co-locate a new shed with an upgraded pavilion at the Bloomfield Road site. <div style="background-color: #e6ffe6; padding: 10px; border: 1px solid black;"> <p>Buildings: Implications for the master plan:</p> <p>Issues / weaknesses</p> <ul style="list-style-type: none"> The Frederick Wachter Reserve Pavilion does not meet current SSA or DDA / Australian Standard requirements; The Frederick Wachter Reserve Pavilion is poorly oriented to the associated sports fields; The Frederick Wachter Reserve Clubrooms duplicate the function of the main football / cricket pavilion; The existing southern toilet block is isolated and exposed, and poorly integrated with nearby park facilities; The existing maintenance shed is isolated and lacks formal access. <p>Strengths / opportunities</p> <ul style="list-style-type: none"> The existing Keysborough Tennis Club building is well oriented to its adjoining courts and provides opportunity for future expansion as required; The northern toilet block is a recent facility compliant with relevant requirements, and could be better used through the location of additional park activities nearby. </div>



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	The Site
<p>3.3 SPORTS ACTIVITIES and AREAS</p> <p>The club based sporting user groups at Frederick Wachter Reserve are:</p> <ul style="list-style-type: none"> ■ Parkmore Pirates Cricket Club ■ Parkmore Junior Football Club ■ Keysborough North Tennis Club ■ Noble Park Cricket Club <p><u>Sports Activities</u></p> <p>Usage of Frederick Wachter Reserve by each of the clubs is summarised below:</p> <p>Parkmore Pirates Cricket Club</p> <p>The club fields teams in Turf 2, Turf 5, Turf 6, C Grade and One Day competitions.</p> <p>The club uses both ovals between October and March at the following times:</p> <ul style="list-style-type: none"> ■ Oval 1 for training on Tuesday to Thursday evenings; ■ Oval 1 for competition on Saturday; ■ Oval 2 for training on Wednesday and Thursday evenings; ■ Oval 2 for competition on Saturdays. <p>Parkmore Junior Football Club</p> <p>The club has 80 – 100 players.. Membership has been variable for the past 5 years.</p> <p>The club fields one U10 team, one U13 team and one U17 team (combined with Springvale Districts).</p> <p>The club uses both ovals between March and September at the following times:</p> <ul style="list-style-type: none"> ■ for training on Monday to Friday evening; ■ for competition and training on Saturdays; ■ for competition on Sundays. 	<p>Keysborough North Tennis Club</p> <p>The club has 300 members, with membership having doubled in the last five years. Of these, there are 60 junior and 40 senior competition members. This allows for 11 junior teams, 2 pennant teams, 2–3 mid-week night teams, and 4 HotShots teams.</p> <p>The club's coaching squad includes 200 adults and children.</p> <p>The club uses the courts for coaching from Monday to Friday, for HotShots on Sunday and for social tennis on Wednesdays. A minimum of three courts are available for members at all times.</p> <p>Noble Park Cricket Club</p> <p>The club has 120 members. Membership has been stable for the past 5 years.</p> <p>The club fields 4 senior men's teams and 4 junior teams.</p> <p>At the time of preparing the master plan, the club was temporarily using Oval 2 on Saturday for Under 13 competition.</p> <p>Ovals</p> <p>Frederick Wachter Reserve contains two football / cricket fields. The northern field has Australian Rules Football goals and a four pitch turf wicket table.</p> <p>The southern field caters for junior training and competition. It has no supporting infrastructure.</p> <p>Key characteristics of the northern field:</p> <ul style="list-style-type: none"> ○ Aligned in a north - south orientation ○ Approximate playing surface dimensions of 145m x 115m (excluding run-off areas) ○ The field is unfenced ○ 4 pitch turf table ○ Australian Rules Football goals ○ The entire field has irrigation but no formal drainage.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

The Site

Frederick Wachter Reserve Master Plan

- Includes lighting however is not compliant with current Australian Standards for sports lighting for training (100lux), the current LUX level is under 100lux. The City of Greater Dandenong Sports Facilities Plan – Implementation Plan 2018 identifies the upgrade of lighting as a medium priority.

Key characteristics of the southern field:

- Aligned slightly west of north - south orientation
- Approximate playing surface dimensions of 135 x 90m (including run-off areas)
- The field is unfenced
- Single synthetic cricket pitch
- Australian Rules Football goals
- The field has no formal drainage, irrigation or lighting.

In addition to the two fields, Frederick Wachter Reserve has a three pitch cricket practice facility. This is a relatively new facility having been constructed in 2015.

Tennis courts

The Keysborough Tennis Club complex includes six acrylic surfacing courts and two en-lout-cas courts. The courts are surrounded by a perimeter 2400mm high chain mesh fence. The courts are in good condition.

The City of Greater Dandenong Sports Facilities Plan – Implementation Plan 2018 identifies resurfacing of the two remaining tennis courts with synthetic grass beyond the 10 year life of the plan.

Sports Areas and Activities: Implications for the master plan**Issues / Weaknesses**

- There is a disconnect between the change rooms and the social rooms that service the sports fields, with both buildings being on opposite sides of the northern oval.
- The provision for car parking around the football / cricket pavilion is inadequate.
- With increasing membership the size of the tennis pavilion is beginning to present problems for the Tennis Club.
- Existing tennis court lighting is considered poor quality by the Tennis Club.

Strengths / Opportunities:

- Integrate the change rooms and social rooms into one building located between both sports field fields.
- Pending demand, plan for the future addition of 1 court for the Keysborough North Tennis Club in the area north of the courts.
- There does not appear to be a need for additional sports facilities on the site and the layout of current spaces appears appropriate, however there is an opportunity to increase the size of the southern oval to diversify its use.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

The Site

Frederick Wachter Reserve Master Plan



Figure 7: Sports Areas.

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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	The Site
<p>3.4 LANDSCAPE and PASSIVE RECREATION AREAS</p> <p>Landscape and passive recreation areas of the reserve are summarised on Figure 7 below. Key points associated with these areas include:</p> <ul style="list-style-type: none"> ▪ The landscape of the reserve is essentially divided into three character types: <ul style="list-style-type: none"> ○ The “Active” zone, from Wairoonga Road to the southern edge of oval 2. <p>With uses dominated by sports activity, the northern landscape is typically undifferentiated and lacking in visual and spatial amenity. Without any change in uses, the opportunity remains for, at least, the simple of planting of trees to the perimeter of ovals and car parks to provide shade and spatial definition.</p> <p>There is also an opportunity to introduce a community use in the north-western corner of the reserve, with a new play space, a covered seating / picnic area, and potentially a fitness station to supplement the existing toilet and car park.</p> ○ The “Environment” zone, between the southern oval and the tennis club. <p>The central area is distinguished by informal groups of large exotic trees (Oaks and Elms) which appear to pre-date the reserve, as well as by the constructed wetland, dating from 2005. These features provide a distinctive landscape character with a high degree of visual and landscape amenity compared to the rest of the reserve. This area, and the wetland in particular, are prized by the local community who wish to see the area enhanced in its environmental qualities.</p> <p>Specifically, the wetland does not hold water adequately and so is often dry. Its enhancement would not only provide for an improved landscape character but also improve the biodiversity characteristics of the reserve.</p> <p>A clear opportunity is to enhance the existing character through renewal of the wetland, new planting, landscape development and passive infrastructure such as seating, shelters and wetland boardwalks to contribute to the park environment.</p> <p>The central area also includes the existing off-leash dog park, located at the rear of Bloomfield Road, which is a popular space with a character suited to the adjacent parkland.</p> 	<ul style="list-style-type: none"> ○ The “Community zone”, between the tennis courts and Kingsclere Avenue <p>As with the northern area of the reserve, the southern area lacks vegetation to create spaces and provide shade and scale. There is also a lack of defined activity, providing an opportunity to redefine this area as a community focus. This may involve:</p> <ul style="list-style-type: none"> - the enhancement of the playground to a district level facility; - the introduction of a youth-oriented space with mixed-use hard courts providing for a variety of social sport; - additional shelters and barbecue facilities; - the definition of an events space close to Parkmore Shopping Centre, with potential performance facilities, access to car parking, appropriate power provision etc.; - New tree planting for shade and spatial definition.

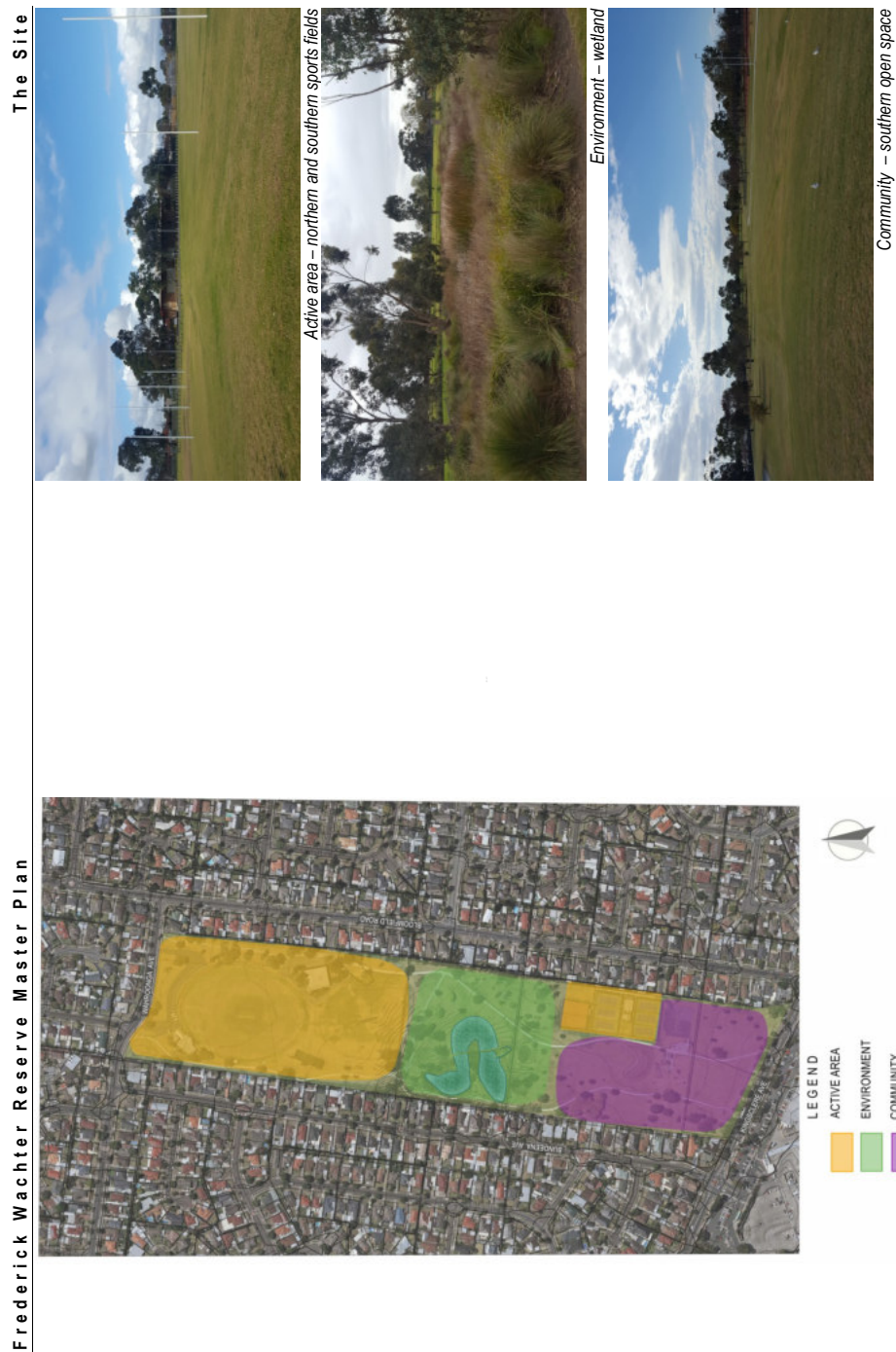


Figure 8: Landscape Character

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	The Site
<div><div><div><div>▪ Passive recreation areas and facilities include:</div><div><div>○ Playspace</div><div><p>The playspace is located in the southern part of the reserve, close to the Keysborough Tennis Club car park. It was installed in 1999 and is classified as a district level playground. It is in reasonable condition and is well used but is open and exposed, lacking shade and shelter.</p><p>The large open area which the playground sits within, and its use as an event venue, suggest the opportunity to enhance the playground to provide a more diverse range of activity.</p><p>As a district playground, this should include provision for a comprehensive range of age groups i.e. 0-4, 5-10, 11-15, 16+ etc. As a district playground it should also provide for a range of play experiences, offering complexity and challenge, social play opportunities and creative play through the use of natural and sensory materials.</p><div><div>○ Barbecue / picnic facilities</div><div><p>The reserve provides four picnic tables (two beneath a picnic shelter) and one barbecue in the southern part of the reserve.</p><p>While these facilities are in support of the existing playground, they are quite old and are only in reasonable condition.</p><div><div>○ Dog-Off-Leash area</div><div><p>A designated fenced Dog-Off-Leash area is located to the north of the Keysborough Tennis Club. This is one of the most popular Dog-Off-Leash facilities in the City of Greater Dandenong.</p><p>The Dog-Off-Leash Strategy identifies the opportunity to enlarge the space.</p></div></div></div></div></div></div></div></div></div>	<div><div><div><div>○ Seats</div><div><p>Park seats are scattered throughout the reserve. These are not generally associated with other designated functions or facilities, other than those located near the existing wetland. The seats are generally located individually and so do not encourage group social interaction.</p></div></div></div><div><div><div><div><div>Implications for the master plan</div><div>Issues / Weaknesses</div><div><div><div>▪ The limited park infrastructure across the reserve limits the opportunity for larger family or community groups to use the reserve for social gatherings. Examples of such infrastructure includes seats, shelters, drinking fountains, barbecues etc.</div><div><div>▪ There is limited provision for informal active recreation, such as social basketball or exercise / fitness within the reserve.</div></div></div><div>Strengths / opportunities</div><div><div><div>▪ There is opportunity to enhance the landscape associated with the existing sports uses through additional tree planting to provide shade, character and identity, and to contribute to biodiversity</div><div><div>▪ There is opportunity to reconstruct the central wetland as a landscape and biodiversity element and provide visual interest to the reserve.</div><div><div>▪ Enhanced opportunities for passive recreation should be provided, in line with the objectives of City of Greater Dandenong strategic documents. This would include opportunities for playgrounds, informal play and exercise, walking, seating, group socialising, picnicking and so on.</div><div><div>▪ There is an opportunity to extend the Dog-Off-Leash area, and to implement the recommendations of the City of Greater Dandenong Dog-Off-Leash strategy.</div><div><div>▪ There is strong potential to develop the open landscape to the south of the reserve as general community parkland with extensive tree planting and a variety of recreation and community event opportunities.</div></div></div></div></div></div></div></div></div></div></div></div></div>

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

3.5 FLOODING and HYDROLOGY

A review of the flood patterns and drainage characteristics of Frederick Wachter Reserve was undertaken by Aquatic Systems Management. A summary of their findings is outlined below:

- Wachter Reserve is not significantly impacted by flood overland flow paths. There is a low point on the lower south-western boundary where local off reserve sheet flow accumulates causing nuisance flooding. There is an opportunity to relieve this through a shallow overland flow path to Kingsclere Avenue.
- The site is traversed by three stormwater drains that run from the east to the west. The northern two could be intercepted to harvest, treat and reuse stormwater to offset potable water supply for irrigation to selected areas of the site.
- The northern drain could have a small diversion inserted to supply the wetland and the reuse scheme.
- The existing wetland should be re-developed with an impermeable liner, recontouring, topsoiling and replanting to be a functional and more sustainable system that treats part of the reuse flows.
- The middle stormwater drain could also be diverted to a second wetland /treatment system prior to discharging to a central lift pump station to the reuse storage tanks. It is likely that a minimum of 2x275Kl tanks may be needed. Irrigation from these will offset a significant part of the potable water supply use for the site as a sustainability response to climate change.

Implications for the master plan
Issues / Weaknesses <ul style="list-style-type: none">▪ The existing wetland does not retain water due to an inappropriate lining. This limits its function as both a visual and a stormwater treatment biodiversity feature, and means that it lacks general appeal as a landscape feature..
Strengths / opportunities <ul style="list-style-type: none">▪ The reconstruction and re-shaping of the existing wetland would provide the opportunity to both treat and store stormwater and provide an enhanced landscape feature for the reserve.▪ There is a longer term opportunity to intercept existing stormwater drains and then collect, treat and re-use stormwater for irrigation use within the reserve.



Existing wetland
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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	Master Plan Directions
<p>4. MASTER PLAN DIRECTIONS</p> <p>Arising from the review of the site and its use, a series of master plan directions were developed for review with the community. These directions represented a broad summary of potential responses to the identified issues and opportunities.</p> <p>Key master plan directions for each of the three character areas in the reserve are outlined below:</p> <ul style="list-style-type: none"> ▪ “Active” zone: There is potential to consolidate the northern area of the reserve as a sports focus by retaining and enhancing both existing ovals and existing facilities. ▪ “Environment” zone: There is potential to enhance the central area of the reserve as an environmental focus through new tree planting and rejuvenation of the existing wetland. ▪ “Community” zone: There is potential to develop the southern area of the reserve as a community parkland focus through the development of spaces such as an open events / performance lawn; a youth plaza; a district playground and an enhanced social and picnic area. <p>Within this overall framework, more specific directions included:</p> <ul style="list-style-type: none"> ▪ Installing a small local play / community space near Wairoonga Avenue to complement and support sports activity in the north of the reserve; ▪ Increasing car parking by adding a row of parking spaces to the northern edge of the existing Wairoonga Avenue car park; ▪ Developing a new pavilion to consolidate the functions of both existing buildings into one structure addressing both existing sports ovals; ▪ Supporting the new pavilion through additional car parking areas; ▪ Extending and enhancing the existing pedestrian paths and creating trail loops and exercise stations; ▪ Enlarging the existing Tennis Club car park to serve the new community parkland activities. 	<p>The master plan directions were tested with the community at a “drop in” event at the reserve on Saturday 24th February 2018, between 1pm and 4pm, and via the City of Greater Dandenong’s “Our Say” online engagement forum, between 22nd January 2018 and 18th March 2018.</p> <p>Key themes to emerge from the “drop in” event around the master plan directions were:</p> <ul style="list-style-type: none"> ▪ Support for more, improved spaces for children and youth ▪ Support to regenerate the wetlands area ▪ Support for additional or upgraded sport and exercise facilities around the park ▪ Support to improve general park amenity through maintenance and general park infrastructure additions ▪ Support for family and community facilities, especially shelter and seating ▪ Support for improvements to the existing path network ▪ Support to retain the dog park area <p>Key themes to emerge from the “Our Say” online engagement forum around the master plan directions were:</p> <ul style="list-style-type: none"> ▪ Support for enhancement of natural areas, particularly the wetlands ▪ Support to shade the existing playground and other community areas ▪ Support for more community facilities ▪ Support to upgrade existing sport facilities and install fitness equipment ▪ Support for utilisation of the park for more cultural, social programs and events ▪ Support for better lighting around the park at night <p>The outcomes of this consultation are outlined fully in the Engagement Findings report in Appendix B.</p> <p>Based on the support expressed during these consultation activities, the master plan directions were developed into a draft master plan.</p>

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Frederick Wachter Reserve Master Plan****Master Plan Recommendations****5. MASTER PLAN RECOMMENDATIONS**

Based on the support expressed during the consultation activities described in Appendix B, the master plan directions were developed into a draft master plan for a second round of community consultation. The second round of consultation again involved display of the Draft Master Plan on the City of Greater Dandenong's 'Our Say' online engagement forum. Submissions were the reviewed and the draft plan formalized into the final master plan. The final master plan is illustrated in figure 10. The consultation process is outlined fully in the Engagement Findings report in Appendix B

The key recommendations as described on the master plan are outlined below:

1. Northern Sports Fields.

Retain the existing sports fields and cricket nets, and existing uses, and upgrade facilities.

This will include:

- Upgrade and installation of lighting to appropriate training standard;
- Provision of new coaches boxes;
- Potential for future expansion of the existing southern oval;
- Provision of formal drainage to the northern oval.

2. Northern Car Parking

Enhance parking to support sport and community uses in the northern part of the reserve.

This will include:

- Provision of additional parking along the edge of the existing northern car park, to support both the main sports field and the new local community space (refer no. 3 below). Total number of additional spaces is subject to detailed design;
- Provision of additional parking on the eastern wing of both fields to support pavilion uses. Total number of additional spaces is subject to detailed design.

3. Local Community Space

Create new local community space for the use of residents to the north of the reserve, as well as by visitors during sports events.

This will include:

- Demolition of the existing Frederick Wachter Reserve Clubrooms;
- Retention of the existing public toilet (north);
- Provision of new picnic shelters with barbecue and group seating;
- Provision of new exercise / active play space.

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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	Master Plan Recommendations
<p>4. Wetland Enhance the existing wetland as a water treatment, biodiversity and landscape feature.</p> <p>This will include:</p>	<ul style="list-style-type: none"> ▪ Reconstruction of the wetland to enlarge the area of water, and provide sealed liner; ▪ Interception of drainage and direction of water into wetland; ▪ Provision of additional open water, removal of weeds and enhancement of native bird habitat; ▪ Provision of planted areas for water treatment; ▪ Provision of boardwalks and seated areas interacting with the wetland.
<p>5. Central Woodland Build upon existing informal scattering of trees to create a new woodland.</p> <p>This will include:</p>	<ul style="list-style-type: none"> ▪ Planting of a diverse mix of tree species to supplement and complement existing trees; ▪ Provision of additional seats and shelter to provide shaded seating locations; ▪ Construction of enhanced walking path loops.
<p>6. Dog-Off-Leash Area Retain and extend the existing 'dog off leash' area.</p> <p>This will include:</p>	<ul style="list-style-type: none"> ▪ Realignment of fencing to widen the area to the north. The current area of the dog-off-leash area is just under 8,000m²; ▪ Provision of additional amenities for dog owners including shelters, dual drinking fountain, seating and a bin.
<p>7. Multicourt Recreation Space Provide for youth oriented social sport to enhance diversity of the recreation provision within the reserve.</p> <p>This will include:</p>	<ul style="list-style-type: none"> ▪ Construction of hard courts providing for social basketball, tennis practice, futsal and table tennis; ▪ Provision of integrated seating; ▪ Allowance for skate and scooter activities..

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	Master Plan Recommendations
<p>8. Southern Playground Upgrade existing neighbourhood playground to a district level facility.</p> <p>This will include:</p>	<ul style="list-style-type: none"> ▪ Provision for a range of play opportunities including traditional play equipment, social or group play structures and nature play areas; ▪ Maintaining clear visual and physical connections between the play space, the picnic area (refer no. 10 below) and the multi-use recreation space; ▪ Provision of new formal shade structures.
<p>9. Community Lawn Create enhanced open lawn space suitable for social sports and community events (e.g. Autumn Fest).</p> <p>This will include:</p>	<ul style="list-style-type: none"> ▪ Construction of new paths to provide structure and access to the lawn space; ▪ Planting of new trees to visually define the lawn space; ▪ Provision of fitness stations / exercise equipment.
<p>10. Picnic / Social Area Create an enlarged picnic space to provide for larger family social groups as well as individuals and small group gatherings.</p> <p>This will include:</p>	<ul style="list-style-type: none"> ▪ Provision of additional seating, barbeques and large contemporary shelters suitable for large groups; ▪ Provision of direct access from the Tennis Club car park; ▪ Ensuring clear visual connection with the new play space, the open lawn and the multi-use recreation space; ▪ Provision of a new multi-cubicle City of Greater Dandenong standard toilet facility to replace the existing single cubicle automated facility.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Frederick Wachter Reserve Master Plan****Master Plan Recommendations****11. Path Network**

Enhance the existing path system to create a more diverse experience for park users.

This will include:

- Extending the existing path system to create a more diverse walking path network incorporating a diverse range of loops and environmental experiences;
- Provision of major exercise space involving a cluster of fitness stations ;
- Provision of individual exercise equipment stations at appropriate locations along the path network.

12. New Sports Pavilion

Provide new sports pavilion to replace existing northern pavilion.

This will include:

- Developing a new pavilion to consolidate the two existing pavilions, as well as the maintenance shed function, into a single structure;
- Ensuring that the new pavilion is oriented to both ovals;
- Ensuring that access and facilities are provided for all abilities.

13. Keysborough Tennis Club

Retain existing tennis courts and clubhouse, and provide upgrades to circulation and access.

This will include:

- Upgrade existing access through new ramps and accessible amenities;
- Upgrading two en-tout-cas courts to acrylic surfacing, subject to demand;
- Allowing for upgrade of clubhouse when required to provide a more active interface to the park;
- Allowing for additional court when required;
- Installation of bollard lighting or similar from car park to entrance of tennis facility.

14. Tennis Club Car Park

Enhance existing car park to provide for new activities.

This will include:

- Extension of existing car park to south to provide 50% additional capacity to support enhanced play space and multi-use recreation area. This would allow for around 30 additional spaces.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Master Plan Recommendations

15. Entry “Gateways”
Provide formal points of entry from Kingsclere Avenue

This will include:

- Connection of formalised entry points with existing path network;
- Provision of feature pavement integrated with the Kingsclere Avenue footpath;
- Installation of seating to invite entry into the reserve.

16. General Landscape Improvements
Upgrade existing landscape to improve visual and physical amenity.

This will include:

- Tree planting;
- Detailed shrub and ground cover areas;
- Landscape furniture upgrade (seats, bollards etc.);
- Wayfinding signs throughout the park.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



WACHTER RESERVE, KEYSBOROUGH - MASTER PLAN

SCALE 1:100 @ A1 DECEMBER 2019



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Implementation Priorities

6. IMPLEMENTATION PRIORITIES

Recommendations outlined above which have a works component are prioritised below, along with an indication of potential cost. In each case, where appropriate, costs include assumed design fees and other costs associated with developing the plan to implementation stage.

Priorities assume the following timeframes:

High Priority: Year 2018/19 – 2022/23

Medium Priority: Year 2023/24 – 2027/28

Low Priority: Year 2028/29 onwards

6.1 IMPLEMENTATION PRIORITIES AND COSTS – BY LOCATION

RECOMMENDATION	PRIORITY	OPINION OF PROBABLE COST
1. Northern Sports Fields. 1.1 Upgrade lighting to both ovals to training standard – design (northern and southern ovals). 1.2 Upgrade lighting to both ovals to training standard – construction (northern oval) 1.3 Install new coaches boxes (northern oval) 1.4 Demolish existing coaches boxes (northern oval) 1.5 Install drainage to northern oval 1.6 Enlarge southern oval, including provision of lighting and coaches boxes - design 1.7 Enlarge southern oval, including provision of lighting and coaches boxes – construction	High Medium Medium Low Low Low	\$ 10,000 \$ 500,000 \$ 20,000 \$ 5,000 \$ 55,000 \$ 50,000 \$ 1,000,000
2. Northern Car Parking 2.1 Enhance parking in the northern part of the reserve - design. 2.2 Enhance parking in the northern part of the reserve (including parking to new pavilion) - construction	High Medium	\$ 50,000 \$ 800,000
3. Local Community Space 3.1 Create new local community space for the use of residents to the north of the reserve, as well as by visitors during sports events.	Medium	\$ 200,000
4. Wetland 4.1 Enhance the existing wetland – design 4.2 Enhance the existing wetland – construction	High High	\$ 75,000 \$ 1,000,000
5. Central Woodland 5.1 Build upon existing informal scattering of trees to create a new woodland	Medium	Included in item 16.1

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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan		Implementation Priorities	
6. Dog-Off-Leash Area 6.1 Retain and enhance the existing 'dog off-leash' area		High	\$ 50,000
7. Multi-court Recreation Space 7.1 Provide for youth oriented social sport to enhance diversity of the recreation provision within the reserve - design. 7.2 Provide for youth oriented social sport to enhance diversity of the recreation provision within the reserve – construction		High High	\$ 70,000 \$ 500,000
8. Southern Playspace 8.1 Upgrade existing neighbourhood playspace to a district level facility – design 8.2 Upgrade existing neighbourhood playspace to a district level facility – construction		High High	\$ 80,000 \$ 500,000
9. Community Lawn 9.1 Create enhanced open lawn space suitable for social sports and community events (e.g. Autumn Fest).		High	\$ 75,000
10. Picnic / Social Area 10.1 Create an enlarged picnic space to provide for larger family social groups as well as individual and small group gatherings, including toilet upgrade.		High	\$ 500,000
11. Path Network 11.1 Enhance the existing path system to create a more diverse experience for park users – including exercise facilities and shelters.		Medium	\$ 250,000
12. New Sports Pavilion 12.1 Provide new sports pavilion to replace existing northern pavilion – concept design. 12.2 Provide new sports pavilion to replace existing northern pavilion – detailed design 12.3 Provide new sports pavilion to replace existing northern pavilion – construction.		Medium Medium Medium	\$ 50,000 \$ 150,000 \$ 5,000,000
13. Keysborough Tennis Club 13.1 Upgrade existing access through new ramps and accessible amenities - design. 13.2 Upgrade existing access through new ramps and accessible amenities - construction.		High High	\$ 20,000 \$ 200,000
14. Tennis Club Car Park 14.1 Extend existing car park to provide for new activities - design. 14.2 Extend existing car park to provide for new activities – construction.		High High	\$ 50,000 \$ 150,000

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan	Implementation Priorities	
15. Entry "Gateways" 15.1 Provide formal points of entry from Kingsclere Avenue	Medium	\$ 200,000
16. General landscape upgrades 16.1 Stage 1 16.2 Stage 2 16.3 Stage 3 16.4 Stage 4 16.5 Stage 5 16.6 Stage 6 16.7 Stage 7 16.8 Stage 8 16.9 Stage 9	On-going	\$ 75,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000
TOTAL 10 YEAR INVESTMENT		\$11,765,000

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Frederick Wachter Reserve Master Plan** **Implementation Priorities****6.2 IMPLEMENTATION PRIORITIES AND COSTS – BY YEAR****2018/19:**

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
4.1, 16.1	Implementation of initial recommendations of Masterplan at Wachter Reserve including tree planting and design of wetlands including boardwalk and landscaping	\$150,000
13.1	Tennis Club - DDA Ramp and installation of accessible toilet design	\$20,000
TOTAL		\$170,000

2019/20:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
13.2	Tennis Club - DDA Ramp and installation of accessible toilet construction	\$200,000
8.1	District level Playground - Design	\$80,000
16.2	General Landscape Improvement	\$10,000
4.2	Wetland Construction (Boardwalk, BBQ, Picnic Area, Lining) – Stage 1	\$500,000
TOTAL		\$790,000

2020/21:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
8.2	District level Playground - Construction	\$500,000
16.3	General Landscape Improvement	\$10,000
9.1	Passive park renewal in conjunction with the playground renewal - Park Furniture and Fencing	\$75,000
4.2	Wetland Construction (Boardwalk, BBQ, Picnic Area, Lining) – Stage 2	\$500,000
TOTAL		\$1,085M

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Frederick Wachter Reserve Master Plan** Implementation Priorities**2021/22:**

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
7.1, 14.1	Southern Carpark Design and Multiuse Recreations Zone	\$120,000
10.1	Kingsclere Entry, Picnic and Toilet Area	\$500,000
16.4	General Landscape Improvement	\$10,000
6.1	Retain and enhance dog-off-leash area	\$50,000
TOTAL		\$680,000

2022/23:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
7.2, 4.2	Southern Carpark and multiuse zone Construction	\$650,000
1.1	Lighting Upgrade (Training Standard) - Design North and South Ovals 1 & 2	\$10,000
16.5	General Landscape Improvement	\$10,000
TOTAL		\$670,000

2023/24:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
1.3	New Coaches Boxes x 2	\$20,000
1.2	Lighting Upgrade (Training Standard) - Construction Oval 1	\$500,000
16.6	General Landscape Improvement	\$10,000
TOTAL		\$530,000

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Frederick Wachter Reserve Master Plan** **Implementation Priorities****2024/25:**

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
16.7	General Landscape Improvement	\$10,000
12.1	Pavilion Redevelopment (Consolidation of Clubrooms & Pavilion) - Concept Plan	\$50,000
3.1	Create new local community space, including play equipment, fitness equipment and seating	\$200,000
TOTAL		\$260,000

2025/26:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
1.4	Building - Frederick Wachter Reserve Coaches Box (Brick) Demolition	\$5,000
16.8	General Landscape Improvement	\$10,000
12.2	Pavilion Redevelopment - Detailed Design	\$150,000
15.6	Provide formal entry pints from Kingsclere Avenue	\$200,000
TOTAL		\$365,000

2026/27:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
12.3	Pavilion Redevelopment - Construction	\$5.0M
16.9	General Landscape Improvement	\$10,000
2.1	Enhance northern car park and provide new parking to east o northern field – design.	\$50,000
11.1	Exercise and Picnic Shelters	\$250,000
TOTAL		\$5.31M

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Frederick Wachter Reserve Master Plan** **Implementation Priorities****2027/28:**

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
2.2	Enhance northern car park and provide new parking to east of northern field – construction	\$300,000
2.2	New car parks at new northern pavilion	\$500,000
TOTAL		\$800,000

2028/29:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
1.6	Enlarge Southern Oval Expansion, Lights, Scoreboard and Coaching Boxes - Design	\$50,000
1.5	Drainage to northern oval	\$55,000
TOTAL		\$105,000

2029/30:

MASTER PLAN REFERENCE.	RECOMMENDATION	COST
1.6	Enlarge Southern Oval Expansion, Lights, Scoreboard and Coaching Boxes - Construction	\$1.0M
TOTAL		\$1.0M

TOTAL 10 YEAR INVESTMENT		\$11,765,000
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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Implementation Priorities

Frederick Wachter Reserve Master Plan

APPENDICES

- Appendix A Traffic Report
- Appendix B Community Engagement Report

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Implementation Priorities

Frederick Wachter Reserve Master Plan

APPENDIX A TRAFFIC REPORT

FINAL Frederick Wachter Reserve Master Plan Report V1

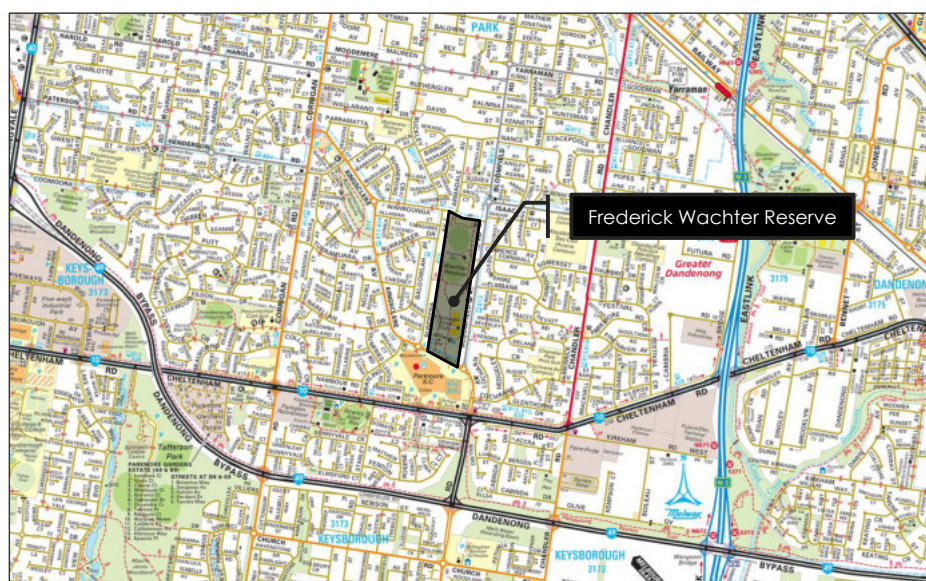
3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**MEMO****Fedrick Wachter Reserve & Warner Reserve, Dandenong**

Masterplan Advice

To	Lindsay Fraser	Date	24 November 2017
Company	Land Design Partnership Pty Ltd		
Copy To			

Existing Conditions**Site Locations**

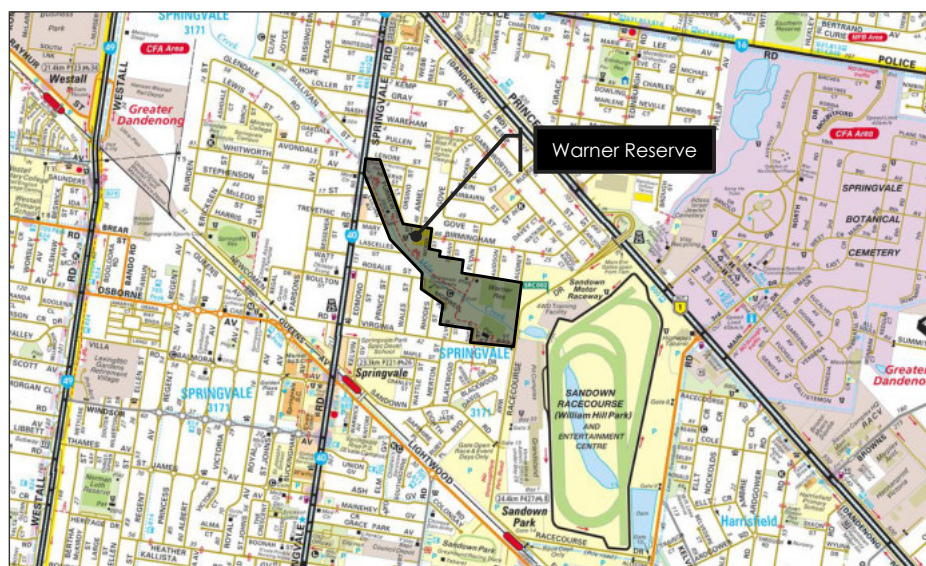
Frederick Wachter Reserve is located in Keysborough, approximately 1.4 kilometres west of Eastlink and 300 metres north of the intersection of Cheltenham Road and Perry Road, as shown in Figure 1 below. The reserve is directly north of Parkmore Shopping Centre and approximately 1.5 kilometres south west of Yarraman railway Station.

Figure 1 Site Location – Frederick Wachter Reserve

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Warner Reserve is located in Springvale, beginning from Springvale Road at the west end to Sandown Racecourse in the east, as shown in Figure 2 below. The reserve is located within 500 metres of Springvale Railway Station and approximately 800 metres south of major intersection of Princes Highway / Police Road / Springvale Road.

Figure 2 Site Location – Warner Reserve



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

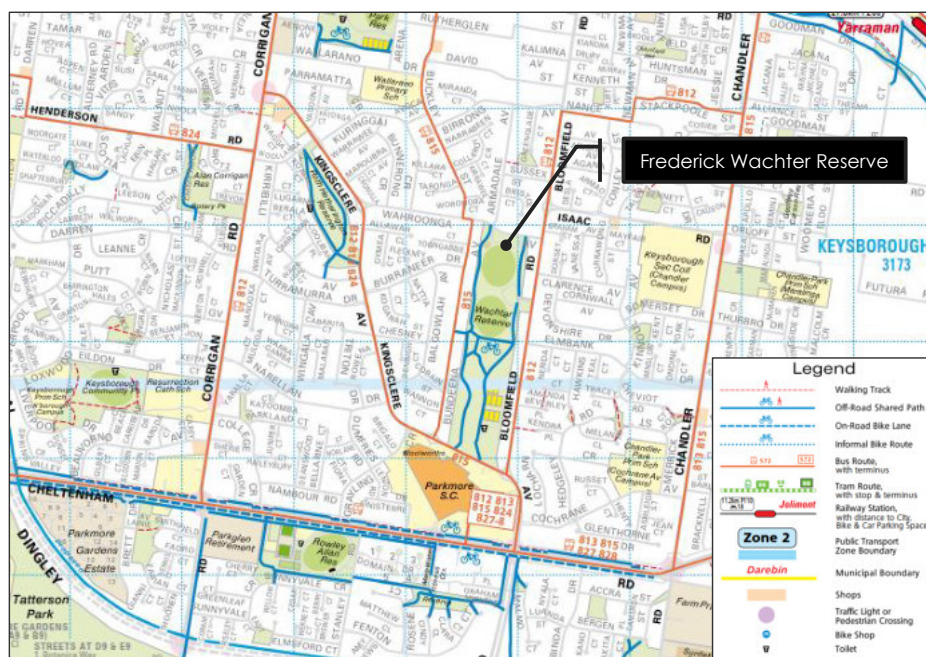


Sustainable Transport

An extract of the TravelSmart Map for the City of Greater Dandenong is shown in Figure 3 and Figure 4, highlighting the public transport, bicycle and pedestrian facilities in the area.

As shown, both reserves have off-road shared paths running through them and bus routes along the nearby road network. Warner Reserve is located within close proximity to Springvale Railway Station and Sandown Park Railway Station.

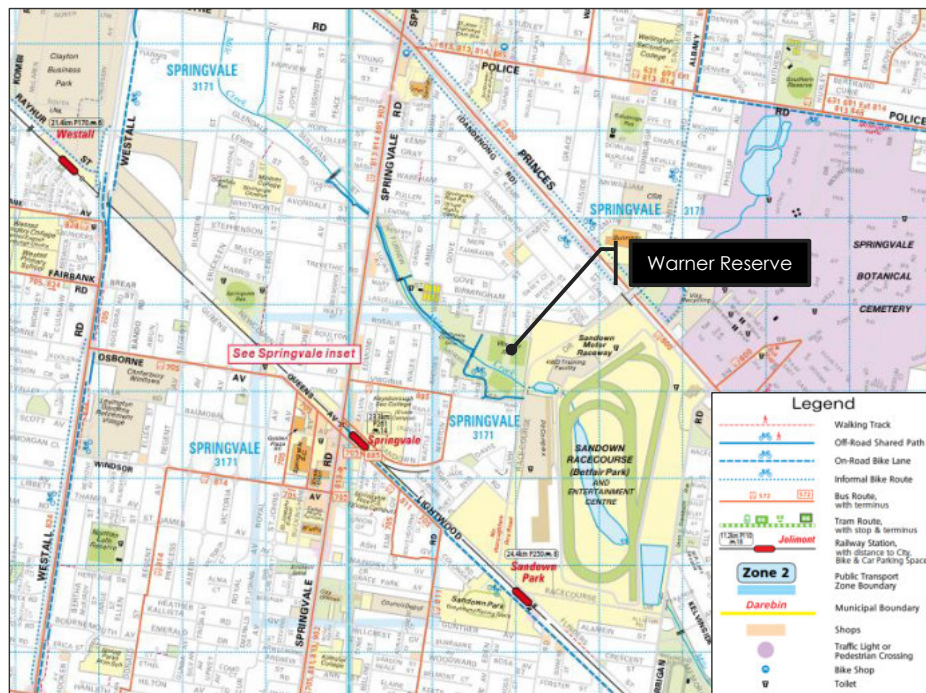
Figure 3 **TravelSmart Map – Frederick Wachter Reserve**



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Figure 4 TravelSmart Map – Warner Reserve



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Car Parking**

Table 1 represents the anticipated car parking demand for the peak summer and winter periods for Frederick Wachter Reserve and Warner Reserve.

Table 1 Anticipated Car Parking Demand

Period	Car Parking Demand						
	Frederick Wachter Reserve			Warner Reserve			
	North	South	Total	Flynn Street Car Park	Tennis Club	Virginia Street	Total
Summer Peak	66	52	118	40	32	30	102
Winter Peak	53	52	105	140	6	-	146

A detailed breakdown of the car parking demand for the two reserves is attached in Appendix A.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Traffic Volumes

Traffic volume, speed and classification surveys were provided by City of Greater Dandenong at two locations along Kingsclere Avenue which runs along the southern boundary of Wachter Reserve. Both surveys were for a one-week period, from Friday 10th May 2017 to Friday 17th May 2017 for the surveys outside of property no. 173 (south of the reserve), and from Friday 28th August 2017 to Friday 5th May 2017 for the surveys outside of property no. 29 (north of the reserve).

The location of the surveys is shown in Figure 5 and the results are summarised in Table 2 and Table 3 below.

Figure 5 Traffic Volume and Speed Survey Locations

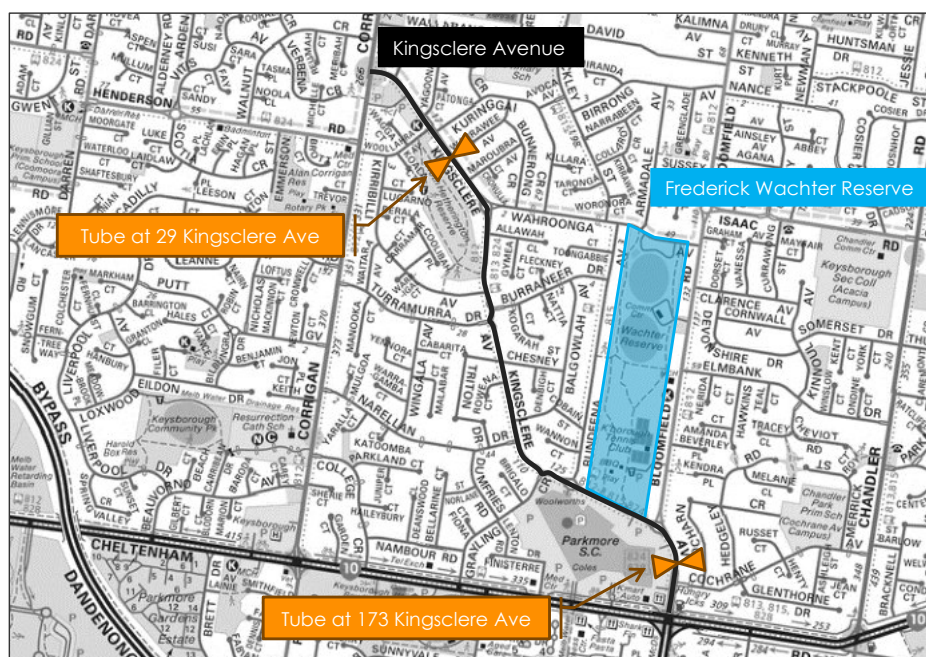


Table 2 Traffic Volume and Speed Surveys – 173 Kingsclere Avenue (south of reserve)

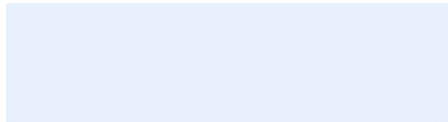
Time Period	Direction	Traffic Volume (vpd)	Average Speed (km/h)	85 th Percentile Speed (km/h)
Weekday Average	Northbound	6,844	42.6	47.0
	Southbound	6,718	45.3	50.1
	Both Directions	13,562	44.0	48.7
7 Day Average	Northbound	6,725	42.9	47.3
	Southbound	6,626	45.4	50.3
	Both Directions	13,351	44.1	48.9

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)**Table 3 Traffic Volume and Speed Surveys – 29 Kingsclere Avenue (north of reserve)**

<i>Time Period</i>	<i>Direction</i>	<i>Traffic Volume (vpd)</i>	<i>Average Speed (km/h)</i>	<i>85th Percentile Speed (km/h)</i>
Weekday Average	Northbound	5,336	49.8	55.7
	Southbound	4,934	50.0	56.2
	Both Directions	10,270	49.9	55.9
7 Day Average	Northbound	5,301	48.9	55.8
	Southbound	4,866	50.7	56.4
	Both Directions	10,167	49.8	56.1

Please do not hesitate to contact Jamie Spratt should you wish to discuss the above.

Kind Regards,



Jamie Spratt

Director - Senior Engineer

onemilegrid

m: 0401 154 825

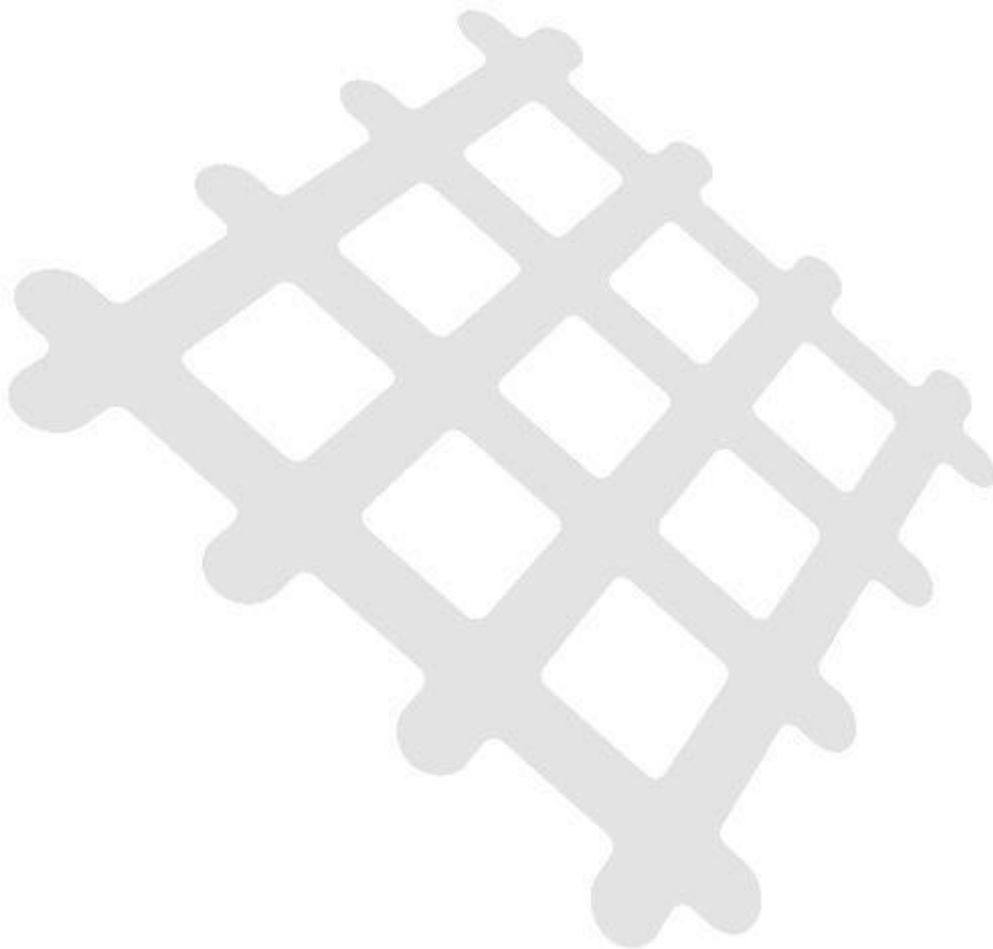
d: (03) 9982 9715

e: jamie.spratt@onemilegrid.com.au

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Appendix A Car Parking Demand



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Anticipated Peak Parking Demands

The anticipated parking demands of the proposed sports grounds are expected to vary depending on what activities are occurring on each of the grounds and also when those peak activities coincide with each other. In order to understand the level of activity on each sporting ground and during what time of the week and year discussions have been held with the applicant. The attendances and corresponding periods are presented in the table attached.

For the purposes of assessment, a parking demand of 0.8 spaces per senior attendee and 0.5 spaces per junior attendee has been adopted. These rates are based on case study data and previous experience with sporting facilities. The anticipated parking demands of the facility are calculated in the attached table, utilising the activity times and attendance information provided.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Table 1 Anticipated Parking Demands – Frederick Wachter Reserve (SUMMER)

Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Summer Weekday	Turf	Mens Cricket Training	4pm – 8pm	15	0.8	12
	Synthetic	U15 Cricket Training	4pm – 8pm	15	0.5	8
	Peak Sub-Total (north)		4pm – 8pm			20
	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			38
Summer Saturday	Total					58
	Turf	Mens Cricket	12pm – 7pm	25	0.8	20
		U15 Cricket – Parkmore CC	7am – 12pm	25	0.5	13
	Synthetic	Mens Cricket – Parkmore CC	12pm – 7pm	25	0.8	20
		U13 Cricket – Noble Park CC	8am – 12pm	25	0.5	13
	Peak Sub-Total (north)		12pm			66
	Tennis	Junior Competition	8:15am – 12:15pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		1:30pm – 7pm			52
Summer Sunday	Total					118
	Tennis	Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			26
	Total					26

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Table 2 Anticipated Parking Demand – Frederick Wachter Reserve (WINTER)

Scenario	Oval	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Winter Weekday	Turf	Junior Football Training	4pm – 8:30pm	20	0.5	10
	Synthetic	Junior Football Training	4pm – 8:30pm	20	0.5	10
	Peak Sub-Total (north)		4pm – 8:30pm			20
	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			38
	Total					58
Winter Saturday	Turf	Auskick	8am – 12pm	40	0.5	20
		U9-U17 Football Training	12pm – 5pm	20	0.5	10
	Synthetic	Junior Football Matches	8am – 6pm	45	0.5	23
	Peak Sub-Total (north)		12pm			53
	Tennis	Junior Competition	8:15am – 12:15pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		1:30pm – 7pm			52
	Total					105
Winter Sunday	Turf	Junior Football Matches	6:30am – 6pm	45	0.5	23
	Synthetic	Junior Football Matches	6:30am – 6pm	45	0.5	23
	Peak Sub-Total (north)		6:30am – 6pm			46
	Tennis	Social	All Day	8	0.8	6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (south)		N/a			26
	Total					72

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Table 3 Anticipated Parking Demands – Warner Reserve (SUMMER)

Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Summer Weekday	Virginia Street Pitch	Soccer Training	6:30pm – 8:30pm	30	0.8	24
	Peak Sub-Total (Virginia St)		6:30pm – 8:30pm			24
	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)					18
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)					20
	Total					62
Summer Saturday	Virginia Street Pitch	Soccer	10am – 2pm	60	0.5	30
	Peak Sub-Total (Virginia St)		10am – 2pm			30
	Tennis	Junior Competition	8am – 12pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Peak Sub-Total (Tennis)		1:30pm – 7pm			32
	Turf	Senior Cricket – Noble Park CC	12pm – 7pm	25	0.8	20
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		12pm – 7pm			40
	Total					102
Summer Sunday	Tennis	Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)		N/a			6
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		N/a			20
	Total					26

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Table 4 Anticipated Parking Demands – Warner Reserve (WINTER)

Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Winter Weekday	Tennis	Training	All Day	15	0.8	12
		Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)		N/a			18
	Turf	Mens Soccer Training	6:30pm – 8:30pm	15	0.8	12
		U12-U16 Womens Soccer Training	6:30pm – 8:30pm	30	0.5	15
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		6:30pm – 8:30pm			47
	Total					65
Winter Saturday	Tennis	Junior Competition	8am – 12pm	20	0.5	10
		Senior Competition	1:30pm – 7pm	40	0.8	32
	Peak Sub-Total (Tennis)					32
	Turf	Senior Mens Soccer	9am – 6pm	60	0.8	48
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		9am – 6pm			68
	Total					100
Winter Sunday	Tennis	Social	All Day	8	0.8	6
	Peak Sub-Total (Tennis)		N/a			6
	Turf	Juniors, Womens & Miniros Soccer	8am – 6pm	240	0.5	120
	Playground	No Activity	N/a	N/a	20	20
	Peak Sub-Total (Flynn St)		8am – 6pm			140
	Total					146

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Implementation Priorities

Frederick Wachter Reserve Master Plan

APPENDIX B COMMUNITY ENGAGEMENT REPORT

FINAL Frederick Wachter Reserve Master Plan Report V1

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)



Frederick Wachter Reserve Engagement Findings

Social Fabric Planning
15 October 2018

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

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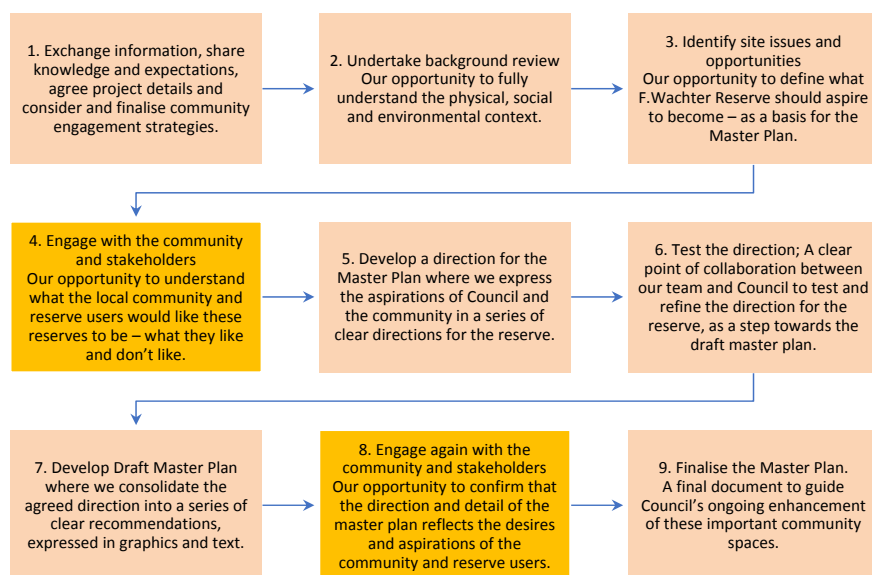
3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

1.0 PROJECT METHODOLOGY

Social Fabric Planning supported Land Design Partnership to prepare a masterplan for Warner Reserve, Springvale.

The project was undertaken in nine key steps.



The project methodology includes two stages of community engagement as shown on Step 4 and the Step 8 of the above diagram. Step 4 was undertaken to understand key issues and aspirations for the park prior to the design process. Step 8 was undertaken to test the draft masterplan (post the development of the draft plan).

Based on further discussion with Council's Media and Communications team Step 4 was later refined into two sub-steps starting with the generic and broad consultation about all parks / open spaces in the municipality and then subsequently was followed by the specific and targeted consultation about the four parks / open spaces that were subject to the master planning process.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

2.0 COMMUNITY ENGAGEMENT FRAMEWORK

The following table outlines the community engagement framework for this project.

Table 1: Summary of the Community Engagement Framework.

APPROACH	PURPOSE	DESCRIPTION
Council Website City Magazine	To promote project, provide updates, and advertise upcoming consultation opportunities	Advertise Our Say Survey Invite public to comment through email or phone Invite public to the Drop-in Session
Meeting with Sporting Clubs Email correspondence	To understand the key issues and aspirations for the park (prior to design) To test the draft master plan	Parkmore Junior Football Club Noble Park Cricket Club Keysborough Tennis Club Parkmore Pirates Cricket Club Southern Pirates Cricket Club
Postcard Posters (Stage 2)	To promote the project (Stage 2) through the means described on the next column.	Distributed postcards at the Australia Day Event in January Letter drop postcards to residents within a 1km radius of the park (prior to Drop-in Session) A1 Poster displayed at multiple entries of the park A3 Poster and postcards available at the Sport club rooms, Council's libraries and Council's customer service centres (prior to design)
Posters (Stage 3)	To test the draft masterplan (after consultation) and invite public to comment through Our Say or email or phone .	A1 draft Masterplan displayed at multiple entries of the park A3 Poster and draft masterplans available at Council's libraries and Council's customer service centres
Our Say Surveys	To understand public aspirations, issues, ideas and opportunities of the municipality's parks in CGD (Stage1) and specifically about F. Wachter Reserve (Stage2). To test public opinion on the draft masterplan (Stage3)	Stage 1-2 asked the community questions such as; How you currently use our park? What would make you want to visit them more? Stage 3 asked the community questions like; What do you like about the plan? What you don't like? And What are your top 3 priorities?
Drop-in Session	To break down barriers for participating for harder to reach community members To create interest and buzz about the project Advertise Our Say Survey	Face to face engagement with the consultant Activities including ideas by pegboard, feedback on maps, Priority dots. Running Drop-in session while a sporting club is present on-site Postcard
Marquee at the Autumn Fest	To reach and engage community members and festival attendant that may not be aware of the project	Posters Face to face engagement with the consultant Collecting contact details from interested community members

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

3.0 COMMUNITY ENGAGEMENT PROCESS AND OUTCOME**3.1. The City Magazine Article (Dec 2017 -Jan 2018 Edition)**

The promotion of this project started with a general article explaining about how Council valued the importance of parks and open spaces and why Council was about to undertake the park masterplan project. This article was featured in The City magazine (Dec17-Jan18 edition) that went out to all residents in the municipality with 'watch the space' message for the upcoming park masterplan consultation. This was also followed by Council's social media posts.

3.2. Our Say – Stage 1

Council provided an opportunity for the community to comment on the parks and open spaces in the City of Greater Dandenong (CGD) in general through the online survey; Our Say-Stage 1 that was open for general public comments during 15 Dec 2017 until 15 Jan 2018.

The Our Say- Stage 1 was built around two main general questions including "How do you currently use our parks?" and "What would make you want to visit them more?" This was deliberately targeted to a broader audience to provide a broad database that could be used to establish a general design and ideas framework when commencing consultation on each of the four park master plans.

The table below identifies the number of people engaged, the number of ideas presented and the number of votes for the ideas people presented through this Our Say- Stage1 survey.

Number of people engaged	Number of ideas	Number of comments	Number of votes	Idea views
38	32	8	60	438

Email Submission	1 email
------------------	---------

During OurSay – Stage 1, 38 people engaged in the Our Say consultation, with 32 ideas put forward with 8 comments and 60 votes received on those ideas. The forum pages were viewed 438 times. In addition to that 1 email was received through 'futureofpark' email inbox.

The key themes coming from the broad consultation undertaken in Our Say Stage 1 are summarised in the table below

Theme	No of comments and/ or votes
Playgrounds – including all ages, sensory, adventure	22
Café in parks	18
More trees	18
Adult Fitness Station	11
Provision of toilets	11
Tables/seating	5

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

Passive recreation	4
Shade	4
Paths	4
Map of parks	2
Artwork	2
Visitor book	2
Update velodrome	2
Parking	2
Wild areas	2
Possum nesting boxes	2

As can be seen in the above table, the quality and diversity of playground experiences was the area commented on most with combined 22 comments and votes received about this. The next themes were having cafés in parks and more trees with each combined 18 comments and votes, fitness stations and toilets with 11, tables/seating with 5, passive recreation, shade and paths each with 4 and all other themes each receiving combined 2 comments and votes.

3.3. Engagement with the Sporting Clubs

A consultation meeting was held on 14th December 2017 with representatives from three out of the four sporting clubs operating on the park. This included:

- Parkmore Junior Football Club
- Noble Park Cricket Club
- Keysborough Tennis Club
- The Parkmore Pirates Cricket Club and Southern Pirates Cricket Club were invited to the meeting but their representatives were unable to attend the meeting.

Parkmore Junior Football Club**Club Profile**

- 80-100 players, membership variable for the past 5 years
- 1x U10, 1xU13 boys, 1xU17 amalgamated with South East Metropolitan Junior Football League
- Usage of Oval: Training – Tuesday, Thursday & Friday; Competition – Sunday
- Auskick on Saturday: 20 participants

Key Issues:

- Poor quality of change rooms
- Poor quality floodlights
- Restricted use of the community centre
- Car park is inadequate
- Aspiration to play night games

Noble Park Cricket Club**Club Profile**

- 120 members, membership has been stable for the past 5 years

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

- 4x junior teams, 4 senior men teams
- Usage of cricket oval: Competition – Saturday for U13
- Frederick Wachter Reserve is not the primary home for the club

Key Issues:

- Expressed no comment

Keysborough Tennis Club**Club Profile**

- 300 members, membership has doubled in the past 5 years
- Active competition members: 60 juniors, 40 seniors
- Coaching squad: 200 people
- Usage: Coaching Monday-Friday & Sunday (HotShots), Wed: social tennis
- No pennant team, 11 junior teams, 2 senior teams, 2-3 mid-week teams, Existing 6 courts can be used for HotShots program

Key Issues:

- Additional court – not critical but a longer term option
- Pavilion space is challenging – extend towards the pergola
- Floodlights are poor quality (courts 2 & 3)
- Dog walkers letting dogs off leash adjacent to club entrance
- Some vandalism

3.4. Postcards and Posters (prior to the draft master plan Drop in Session)

Council prepared generic and specific consultation posters and postcards inviting people to attend the Drop-in Sessions and/ or to have their say about the four district parks subject to this master planning process. If the community could not attend the drop in session, then their comments could also be provided through OurSay –Stage2 survey, email or phone. These generic and specific posters and postcards were promoted to the public and residents during late Jan- mid March 2018.

The generic postcards were placed or made available at the following event/ locations:

- Australian Day event on the 26 Jan 2018 at Dandenong Park
- Posters and postcards were placed at Dandenong Library and Dandenong Civic Centre.

The specific F. Wachter Reserve poster and postcard were promoted via the following means or made available at the following locations:

- Letter drop box to properties within the 1km catchment of the corresponding park occurred during late Jan- early Feb 2018 (2 weeks prior to the Drop-in Sessions)
- The F. Wachter Reserve poster and postcard were placed at the Council's customer service counter at the Parkmore Shopping Centre and F. Wachter Reserve sport club rooms
- 4x A1 size posters were displayed at the multiple entry points of the parks

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

3.5. Our Say – Stage 2 and Email submission

The OurSay- Stage 2 forum was on Council's website from 22 January-18 March 2018. Like in the OurSay - Stage 1, the consultation was built around the same two broad questions including "How do you currently use our park?" and "What would make you want to visit them more?" However, this time it was asked in the context that related to the specific attributes of F. Wachter Reserve for which the masterplan was being prepared.

Number of responses

The table below identifies the number of people engaged, the number of ideas presented and the number of comments and votes for those ideas people presented through this Our Say- Stage2 survey as well as the number of email submissions received through the 'futureofparks' email inbox during the same period of time.

	Number of people engaged	Number of ideas	Number of comments	Number of votes
OurSay Stage 2	23	19	1	36
Email address	30		30	

As can be seen in the above table, 23 people engaged through the Our Say-Stage 2 survey with 19 ideas put forward, 1 comment and 36 votes received on those ideas. And in addition to the Our Say – Stage2 responses there were another 30 email submissions received through the 'futureofparks' email inbox, which add to the total number of people engaged to 53 people (53 engagements) during this period of time.

Our Say – Stage 2 key themes

The key themes coming from the consultation undertaken through Our Say-Stage 2 were:

- Support for enhancement of natural areas, particularly the wetlands
- Support to shade the existing playground and other community areas
- Support for more community facilities
- Support to upgrade existing sport facilities and install fitness equipment
- Support for utilisation of the park for more cultural, social programs and events
- Support for better lighting around the park at night

Our Say – Stage 2 detailed responses

Some of the more detailed comments coming from the consultation undertaken through Our Say-Stage 2 are elaborated in the below paragraphs.

Support for enhancement of natural areas, particularly the wetlands

Many online survey respondents wish for the park's natural areas to be improved through tree planting and a regeneration of the wetlands. Currently, the wetlands area seems to be more of an eyesore rather

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

than a feature, with several respondents commenting that this used to be their favourite park spot. Significant support exists to enhance the park's tree cover, perhaps with river red gums, and regenerate the wetlands area, in the hopes that this will attract more local fauna.

Example quotes:

"need to encourage natural habitat and native animals with planting"

"I would love to see more lush plants and the lake back with the water feature, it used to be my favourite place as a kid"

"Council should make the most of the little wetland area"

Support to shade the existing playground and other community areas

Survey participants are concerned about the lack of shaded areas in the reserve, and in particular the playground. According to one user the lack of shade renders the playground practically unusable in the summer. Some suggest shade sails. Other areas are lacking of shade according to respondents, including the large grass area with the tennis club and the existing picnic tables.

Example quotes:

"extra shade sails in over the existing playground"

"more shade"

"the park also requires extensive shade cover over the playground and picnic tables and chairs"

Support for more community facilities

The desire for more picnic/bbq facilities was mentioned by several participants. One respondent pointed out that Wachter Reserve is an appropriate location for community facilities due to its proximity to public transport. This position is corroborated by others, who acknowledge its convenience to Keysborough and the Parkmore shopping centre. In addition to bbq and picnic facilities, survey participants suggested a library, coffee shop, toilets, and seating for larger groups.

Example quotes:

"I would like to see more BBQ's, family sized seating where we can bring a cake to celebrate that birthday"

"more BBQ s similar to Insect Park in Keysborough South"

Support to upgrade existing sport facilities and install fitness equipment

Some respondents see a necessity to upgrade the existing cricket facilities. One respondent commented that the existing change room facilities are not adequate for shared use by male and female clubs. Another suggested a fence be placed around cricket ovals to protect players and spectators during matches. While several respondents noted that they regularly use the tennis facilities, it was also suggested that these could be added to, to include a practice wall or a basketball court. Park-users would also like to see fitness stations, or gym equipment installed. Some suggested that this would better accommodate all ages.

Example quotes:

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

"lately we've been seeing old people doing stretches and exercises on the kids playground. (Not that there's anything wrong) but would like to suggest if we could have an exercise playground for Wachter Reserve"

"fitness stations i.e. chin up bars, etc"

"the change rooms are in desperate need of an upgrade"

"open field to kick the soccer ball around but we got no ring and net to shoot hoops"

Support for utilisation of the park for more cultural, social programs and events

There is some concern that the park is currently underutilised. Respondents had some ideas regarding how the park might be activated with cultural, social, and entertainment events, programs, and infrastructure.

Example quotes:

"incorporate a public art piece celebrating the vibrant and multi-cultural characteristics of the City of Greater Dandenong"

"please keep the reserve and hold events here as you do in Dandenong Park [...] Night outdoor movies, parkrun on Saturday Mornings, Geo Tag sites, Orienteering for little ones, pop up food park for the late teens"

"Council parks should be used for occasional markets as well"

"plaques to commemorate the history of the area, population growth, and war service"

"I want to see G rated interactive artwork"

Support for better lighting around the park at night

Respondents suggest that better lighting would improve perceptions of safety in the park at night, as well as facilitate activity at all hours. As one participant explained, in the winter it is difficult to continue evening sports on the ovals with the current amount of lighting. Another suggested that lighting be installed along the walking track.

Example quotes:

"extra lights for security at night and to encourage more people to be active"

"the oval nearest to Bloomfield Avenue needs better lighting for winter sports"

Email submissions during Our Say – Stage 2

The key themes coming from the 30 email submissions received during the Our Say-Stage 2 are summarised in the following dot points:

- 26 out of the 30 email submissions requested Council to locate a future library and café on the park
- 2 comments requested an improvement to the wetland and dog off leash area
- 1 comment requested a way finding map at the entry points of the park
- 1 comment requested the park to be used as a venue for Clean Up Australia Day.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

3.6. The City Magazine Article (Feb 2018 Edition)

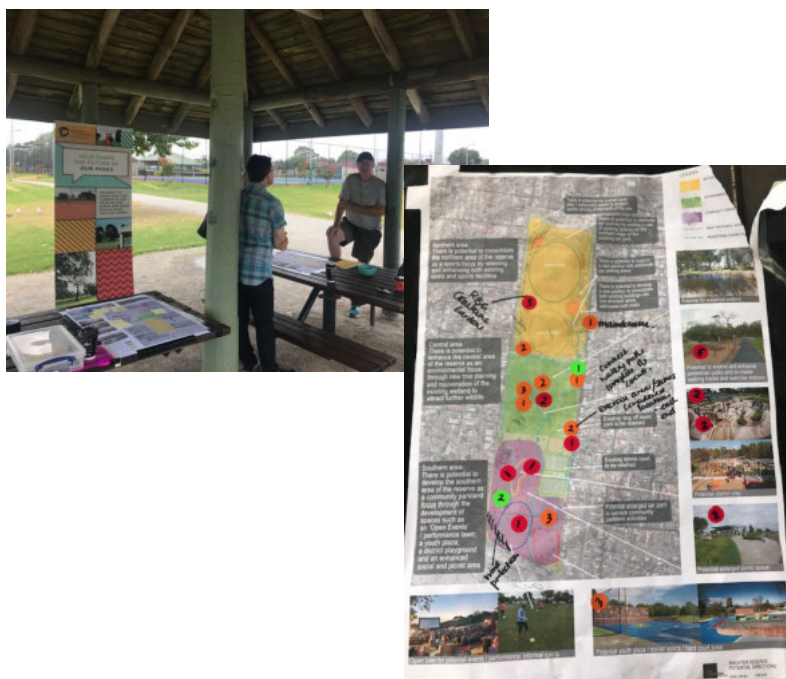
The second article in The City magazine was featured in the February edition to promote the Our Say-Stage2 survey as well as to invite people to the Drop-in Sessions at the park. This was also followed by Council's social media posts.

3.7. The Drop-in Session at the park

The drop-in session was held on Saturday 24 February 2018 between 1.00pm-4pm at the F. Wachter Reserve to provide an opportunity for any residents and public to comment on the ideas presented which would assist in guiding the development of the draft masterplan.

Number of participants and general notes

- 26 groups through and had their say on the options/ideas
- Additional postcards distributed on the day to encourage online engagement.
- The outdoor drop-in session in F. Wachter Reserve was challenged significantly by wet, windy weather.
- The consultant team recorded park-users' general comments regarding the park.
- Some participants dropped in to the arranged consultation area while others were approached throughout the park (sporting clubs and playground users).
- Drop-in visitors had a range of ideas and comments regarding the park in its current state as well as its potential future.



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3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

Key Themes of Drop-In Session

The key themes coming from the consultation undertaken through the Drop-In session at the park are:

- Support for more, improved spaces for children and youth
- Support to regenerate the wetlands area
- Support for additional or upgraded sport and exercise facilities around the park
- Support to improve general park amenity through maintenance and general park infrastructure additions
- Support for family and community facilities, especially shelter and seating
- Support for improvements to the existing path network
- Support to retain the dog park area

Detailed Response of Drop-In Session

Some of the more detailed comments coming from the consultation undertaken through Drop-In sessions are elaborated in the below paragraphs.

Support for more, improved spaces for children and youth

Three participants suggested the park could better accommodate youth. Most responses simply point out the lack of spaces targeting youth. One respondent proposed a skate park. For children, while there is a playground located in the middle of Wachter Reserve, it is not shaded, which several participants noted. Others suggested that the play area could be improved, or that another playground was needed.

Examples of quotes:

"big swing - stuff for older kids"

"more for teenagers"

"more playgrounds"

Support to regenerate the wetlands area

The park contains a wetland area near the dog park. However, **eight** park users expressed dissatisfaction with the current state of the wetlands. One noted that there is drainage feeding into the wetlands areas. Several suggested that this area be regenerated through cleaning and upgrades.

Examples of quotes:

"wetlands upgrades"

"clean wetlands"

Support for additional or upgraded sport and exercise facilities around the park

Three participants expressed interest in the addition of sport or exercise areas in the park, including rugby, volleyball, soccer, basketball, and a general fitness area. At the north end of the park are two cricket ovals. Cricket players agreed that the grounds are in excellent condition, but the sports rooms and canteen facility could be improved.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

Example quotes:

"basketball / tennis"

"soccer facilities"

"fitness zones"

Support to improve general park amenity through maintenance and general park infrastructure additions

Five responses from park-users focus on general park amenity. Participants suggested that the park needs some general maintenance and improvement. More specifically, park-users requested rubbish bins, additional lighting, drinking fountains, shade sails, and toilets. One respondent also suggested that Wi-Fi would be a valuable addition.

Example quotes:

"more lighting"

"drinking taps throughout"

"rubbish and supermarket trolleys"

Support for family and community facilities, especially shelter and seating

In addition to general park infrastructure additions, **ten** respondents also requested additional family and community spaces with shelter, BBQ facilities, tables, and seating areas. Two people noted that more spaces with these facilities are needed so that the park can better accommodate large family and community events. One participant suggested that more such facilities be located in the middle of the park so that they are not limited to the southern side.

Example quotes:

"more community facilities in middle"

"shelter big family events"

"shade and seating areas"

Support for improvements to the existing path network

Wachter Reserve has a path network that runs predominately north/south along the park borders. **Five** park-users expressed interest in joining and improving some of these existing paths, perhaps to form a complete loop. One respondent suggested a paved running track in addition to the existing paths.

Example quotes:

"join the track"

"continue walking loop around park"

"path improvements"

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

Support to retain the dog park area

Two comments from the day mention dogs or the dog park in the central area of the reserve. Some users appear to be concerned for the safety of small dogs or puppies in the general dog park area. Others wish to ensure that the area is preserved. One participant suggested that dog waste bags be added to the area.

Example quotes:

"small dog - not safe"

"protect the dog areas"

"dog park bags"

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

3.8. Development of the Draft Masterplan



3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

3.9. Poster and Display of the Draft Masterplan

The draft options were exhibited during 11 July-17 Aug 2018. Council placed posters and drafts of the master plans at the following locations:

- 4x A1 size posters of the draft masterplan were displayed at multiple entry points and highly trafficked path of the parks
- A3 size posters and the draft masterplans were displayed at the Dandenong Library and Springvale Library
- A3 size posters and the draft masterplans were displayed at Council's customer service counters at Dandenong Civic Centre, Springvale, Parkmore Shopping Centre, and Paddy O'Donoghue Centre

The poster included the OurSay link and the email address where people were invited to provide feedback on the draft masterplans through OurSay- Stage 3, email submission or phone.

3.10. Our Say – Stage 3 and Email submissions on Draft Master Plan

Council provided an opportunity for the community to provide further feedback and comments about the draft masterplan through Our Say – Stage 3, email submissions or phone. The consultation was built around three questions including "Tell us if you support the plan? If not, why not?", and "If you do, what are your top three priorities from the ideas listed on the plan?" This online survey was open for public comment on the OurSay –Stage 3 platform during 11 July – 17 August 2018.

An email notification with the link to the Our Say-Stage 3 survey and Council's 'futureofparks' email address were also sent to all respondents from the Our Say-Stage 1 and Stage 2 survey and the previous email submitters. Council officer also contacted representatives of the Sporting Clubs to seek their further feedback on the draft masterplan.

During this stage Council received 4 responses from 4 individuals (3 ideas + 1 comment) through the Our Say-Stage3 survey. In addition to that one email submission was also received from the Keysborough Tennis Club. This adds up to a total of 5 engagements.

Key themes of Our Say – Stage 3 and Email Submissions

The key themes coming from the consultation undertaken through the Our Say – Stage 3 are summarised in the following dot points:

- Improvements to the dog off leash area
- A Library at the park
- A labyrinth in the park
- Bollard lighting along the access pathway to the dog off-leash area (between the tennis courts and residential fencing) to improve safety.

Detailed comments of Our Say – Stage 3**Improvements to the dog off-leash area**

- "I would love 1 x additional bin at the dog park. A covered area inside the dog park also."
- "There is not enough areas for off leash dogs."

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

A neighbourhood library

- "In the longer term (after Springvale is completed) I would like to see a neighbourhood library at this location."

A labyrinth for City of Greater Dandenong

- "For your consideration my proposal for a community space that has a labyrinth... Today people around the world use the labyrinth to quiet the mind, find balance, to encourage meditative states, insight and celebrations. They are open to all people as a non-denominational, cross-cultural tool of wellbeing."

Email submissions during Our Say – Stage 3

Response from Keysborough Tennis Club on the draft masterplan

- Bollard lighting to be installed in space between courts and residential fence, which is a walkway to/from the tennis facility and the dog off-leash. To provide public safety in this space.

4.0 SUMMARY AND WAY FORWARD

4.1 Number of Engagement

Below is a table that summarises the number of people who engaged during the entire consultation process. As can be seen, Stage 1 had 39 engagements from OurSay and email but this covered broad and general responses with regards to open spaces/ parks in the entire municipality and did not necessarily relate to F. Wachter Reserve. The Stage 2 consultation had a total 82 engagements who contributed to combined online ideas, comments, votes, verbal feedbacks, and emails specifically on the issues and opportunities related to F. Wachter Reserve prior to the development of the master plan. The Stage 3 consultation had the least number of 5 engagements including 3 comments relating to the draft masterplan and 2 others that did not specifically relate to the attributes of the draft masterplan. In total, the entire consultation generated 126 engagements.

Stage and Type of Engagement	No. of Engagements
Stage 1-Our Say (All Parks)	38 engaged from OurSay 1 email
Stage 2-Our Say and Email Submission	23 engaged from OurSay 30 emails
User Group Consultation (Sporting Clubs)	3 representative groups from the three clubs
Pop Up Consultation	26 groups
Stage 3-Our Say and Email Response	4 engaged from OurSay 1 email (from Tennis Club)
Total groups engaged during the entire process	126 engagements

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

4.2. Overview of Stage 2 consultation (prior to masterplan)

Responses from the Our Say – Stage 2 online survey and the Drop-in session often found common ground, indicating a level of community consensus regarding the future direction of F. Wachter Reserve.

The majority of responses from the email submissions mainly related to consideration of a community library with potential for a café, which is not being considered as an option for Frederick Wachter Reserve.

Key themes of Stage 2 consultation

- Overall, participants believe that a regeneration of the wetlands area would significantly impact overall park beauty and amenity. Many respondents noted that, while the wetlands used to be a park attraction, they have fallen somewhat into disrepair and are no longer a park feature. Many recommended that the wetlands should be cleaned and regenerated to attract native wildlife as well as park users.
- Park-users noted a lack of spaces that target youth, and the need for upgrades to the children's playground. Some suggest that the provision of exercise equipment would better serve the interests of more age groups.
- Provision and maintenance of park facilities could also improve, especially that of shelter areas, play areas, and sport and fitness spaces.

Key areas of improvements

Participants have also requested more or improved general and community facilities, including:

- play areas (4 comments)
- shelter (4 comments)
- seating (3 comments)
- drinking fountains (3 comments)
- rubbish bins (2 comments)
- toilets (2 comments)
- barbecue (1 comment)
- lighting (1 comments)

Other highlighted comments of Stage 2 consultation

- There were four comments for additional community areas, as well as the existing playground, to be shaded and improved.
- There were three comments regarding the existing park facilities, respondents wish to retain the dog park area and improve the path network.
- Potential exists for Wachter Reserve to host more cultural and social programs and activities to activate the park. This could include art pieces, local markets, outdoor movies, etc.
- Sport and fitness facilities in the park were discussed by three participants and suggested the installation of outdoor gym equipment.

3.4.4 Frederick Wachter Reserve, Keysborough – Master Plan (Cont.)

Frederick Wachter Reserve Master Plan Engagement Findings Report October 2018

4.3. Summary of community responses on the draft masterplan

Except for the idea relating to the community library with potential for a café, which is not being considered as an option, all of the other key ideas and themes from the feedback has been considered in the development of the final master plan exhibited during the Stage 3 consultation.

The remaining relevant community feedback received during Stage 3 related to the minor detailed design improvement such as adding bins, and bollard lighting that can be easily incorporated in the next detailed design and development of the park.

The recommendations for the two other feedback ideas are:

- The community library with potential for a café is not being considered due to it being outside the scope of this park masterplan project. Community Services Directorate has advised that this community facility be considered as part of a broader long term Council Strategy. .
- The labyrinth suggestion has been noted and it has been recommended for incorporation into Tatterson Park as an alternative appropriate park location; for example, the expansion of Tatterson Park District Playground or Tatterson Park woodland.

3.5 OTHER

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018

File Id:

Responsible Officer:

Director Community Services

Attachments:

Minutes of Meeting on 19 November 2018

Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

Recommendation Summary

This report recommends that the Minutes of the Disability Advisory Committee meeting provided in Attachment to this report be noted and endorsed by Council.

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the Minutes are provided as attachments to this report.

Proposal

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A creative city that respects and embraces diversity

Opportunity

- An open and effective Council

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

Recommendation

That Council notes and endorses the Minutes of meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

OTHER

**MINUTES OF DISABILITY ADVISORY COMMITTEE MEETING – 19
NOVEMBER 2019**

ATTACHMENT 1

**MINUTES OF MEETING HELD ON
MONDAY 19 NOVEMBER 2018**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

1

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

Advisory Committee or Reference Group Name: Disability Advisory Committee

Date of Meeting: Monday 19 November 2018

Time of Meeting: 3.30 – 5pm

Meeting Location: Room 2NE/NW
City of Greater Dandenong Civic Centre
225 Lonsdale Street, Dandenong

Attendees:

Cr Angela Long (part), Estell (Stella) Carew, Julie Clarke, Leigh Ducane, Lionel Gee (part), Sharon Harris, Pradeep Hewavitharana, Jennifer La Brooy, Phillip Toovey, Mandy Gatliff, Jayne Kierce, Chris Stewart, Dianne Hebard (minute taker)

Apologies:

Marg Harvey

Guests:

Julie Trigg (City of Greater Dandenong – NDIS Project Officer)
Lindsay Fraser (Land Design Partnership)
Jo Cannington (Ethos Urban)
Tammy (Wallara)

Minutes:

Item No.	Item	Action	Action By
1.	Welcome & apologies Meeting attendees introduced themselves		
2.	Business arising from previous minutes NDIS Feedback A committee member provided some feedback on his National Disability Insurance Scheme (NDIS) planning meeting. Discussion as follows: <ul style="list-style-type: none"> • He received some TAFE funding as part of his NDIS plan. • He had a pre plan meeting with support staff from an agency he has been involved with • He outlined what was required at the planning meeting, such as identification • His First Plan did not cover all of the supports he previously had in place, so some one-on-one day support has been changed to group support which is working so far • Mandy queried if people know what to do to be prepared. Sharon mentioned it was all detailed on the NDIS website • Phillip said it helps to have the support of a service provider • It is standard for the applicant to meet at the offices of the National Disability Insurance 		

2

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

	<p>Agency (NDIA) for the planning meeting</p> <ul style="list-style-type: none"> Jennifer asked if the applicant needed a list of past supports. The general response was that this was not required. Pradeep asked about the time line for planning. It was estimated this takes about four or five weeks. Phillip enquired how long it takes to find out if the plan is finalised before it is activated. The response was that this takes about four to six weeks, but the plan activation can be backdated by two weeks. Mandy noted that it appears there is no checking whether the information is correct from the planning meeting. Phillip noted that the service provider is not told as soon as a plan is activated, so there may be funding implications. Another Committee member has had her plan done and they came to her home for the planning meeting Another Committee member has had his interview rescheduled, as the consultant was sick. His plan is still to be done. <p><u>Line Marking Langhorne Place</u></p> <ul style="list-style-type: none"> Stella had raised the issue that the lines marked on the treads and risers on the steps at this location, to identify them as tripping hazards, had faded making the marking hard to see Council has now repainted the lines and has this listed in an ongoing maintenance program Sharon commented her dissatisfaction on Council's timeliness in addressing disability issues Phillip noted that this Committee is not Council's avenue for dealing with specific issues such as Sharon had mentioned. Chris explained that if issues are raised through the usual process they are provided a reference number for follow up Julie complimented Chris for following up the line marking issue so promptly. <p><u>Upgrades – Bus Stop access Princes Highway</u> Chris and Stella recently visited the bus stops along Princes Highway and took photos where there are access issues. The photos have been sent, with a request to correct them, to the Public Transport Authority who will follow up on the request.</p>		
3.	<p>All Abilities Playground</p> <ul style="list-style-type: none"> Presentation on the All Abilities Playground Project by Lindsay Fraser from Land Design Partnership and Jo Cannington from Ethos Urban An extensive consultation process is about to commence. Who will be consulted is yet to be finalised. Lindsay presented some information on the project: <ul style="list-style-type: none"> Project Brief Description of "all abilities" 		

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

	<ul style="list-style-type: none"> ○ It will be a large playground and will attract people from the region, not just the local area ○ It will cater to a range of physical abilities and other needs and will be about more than just access ○ The project team needs to speak to as many groups as they can ○ The playspace will include quiet/separate space and also be designed to be comfortable for the family and others ○ The project team was listed ○ Some pictures of other similar playgrounds and other projects from the project team were shown ○ Timing was discussed. Council has some funds to be spent by 2020, hence they need to be ready to call for tender by June 2019. • Jo explained the consultation process, including: <ul style="list-style-type: none"> ○ There have not been any recent "all abilities" playgrounds designed ○ The design will draw upon past experience and best practice ○ The playground will consider sensory experience ○ Examples of issues to consider include toilet facilities, fencing and links with other parts of Ross Reserve ○ The approach for consultation will include workshop, surveys, interviews, visiting playgrounds ○ The general community will be consulted ○ A list of targeted stakeholders needs to be confirmed • The Committee was asked for questions <ul style="list-style-type: none"> ○ Pradeep asked if a Changing Places facility will be added. Sharon also suggested this was needed and thought it should be funded as part of the project. ○ Lindsay advised that there is no definition or age barrier to accessing the playspace ○ Julie asked if it will have a chair swing (Liberty Swing) like the one at Licola's Lions Club. This will be considered. ○ Jennifer asked that cultural background be considered for signage ○ Sharon asked that they tap into kindergartens for input ○ Julie advised there is a good example of a playground in the Malvern area ○ The Committee were asked to pass on to Jayne any other parks of which they are aware that the project team can research ○ Phillip thought the playground would work best if it was attractive for adults as well as children ○ It could be useful to talk to school children in mainstream schools as part of the consultation, as their opinion can be quite insightful. ○ Phillip wanted to ensure that if there is a 		
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If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

	<p>Liberty Swing it is incorporated into the design and functionality</p> <ul style="list-style-type: none"> ○ Sharon noted that children love colour ○ Stakeholder Groups - who should be tapped into: <ul style="list-style-type: none"> ▪ Children services ▪ Kindergartens ▪ Special development schools ▪ Youth clubs ▪ Large integrated schools ▪ Maternal & child health ▪ Gardening groups in the area (re inclusion of edible gardens) ▪ Scout groups • Jo will check back in on the Committee when they are at Phase 2 • The Committee were asked to feed back any other groups for Stakeholders 	<p>Feedback ASAP, via Jayne Kierce, of Stakeholders for the consultation</p>	<p>Committee members</p>
4.	<p>NDIS Update <u>NDIS transition issues in the City of Greater Dandenong</u></p> <ul style="list-style-type: none"> • Julie Trigg (NDIS Project worker with CGD) spoke to the Committee about the NDIS transition: <ul style="list-style-type: none"> ○ She has been in the role since the end of May ○ She obtains a list every couple of weeks, from the NDIA, that updates where people are at with NDIS. The information can be a little delayed. This list shows where people are up to on their plan and she can talk to them. ○ Julie works on access, planning and implementation ○ Access – she can help people find information. The information is only on the NDIS website, but Julie can help them work through this information. She encourages people to apply and can post printed information out to them. There are now three booklets available (which will be translated into a few languages) - "About NDIS"; "Planning", which helps set goals, and; "Using Your Plan". ○ Julie can also promote information sessions and send out information to people. She is working with the Local Area Coordinator (LAC) and promoting information sessions that are available in other languages in particular. ○ Implementation – clients are not knowing what to do or who to contact and what to ask ○ Lionel stated that people need the right information, education and support. For example how to pay for services, as they are not shown how to do this. ○ Julie Clarke gave an example of someone who received a package but it was not utilised as the client was unsure what to do next. Julie Trigg helped her and was 		

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If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

	<p>thanked for her empathy on the other end of the phone line.</p> <ul style="list-style-type: none"> o Julie Trigg explained that Council does not stop services once a plan has been approved, until the client has transitioned to new services o Julie can provide anyone with a hard copy of the information booklets <p><u>Discussion</u></p> <ul style="list-style-type: none"> • Phillip – attended NDIS conference and advised that the Government is unveiling a new employment task force, with the aim of increasing employment • Some people are in supported employment, but if those are excluded from the statistics it leaves only 1.5% of NDIS participants in employment • Mandy noted it was a common concern that information on government services is now primarily only available online and not everyone has or wants to have access to the internet. Phillip said providers give families and others information from the internet, otherwise people may not have access. He mentioned that providers are not funded to give this information. NDIS survey revealed that many providers are considering closure. • Sharon asked who to go to if it is not working properly. There is a NDIS Quality and Safeguards Commission that NDIS prospective clients can talk to or they can contact their Federal MP. There was agreement that there is a need for advocacy services. Julie noted there are not any advocacy organisations listed on the NDIS or other websites • Chris mentioned the group "Every Australian Counts" who looks at the point of view of the end user. Phillip mentioned they do town hall meetings around the country. Chris also mentioned that people can register to receive their updates. He will organise the their contact details to be sent out with the minutes • Mandy said a number of people receiving NDIS funding is expected to be 260,000 people, costing approximately \$22 billion • NDIS Plans will vary and the second plan could be completely different. A draft plan for feedback is not sent to clients and therefore this could be an issue. • Chris asked Julie Trigg about what are the estimates of people who did not expect to get a plan, but this is not known. People who expected to get a plan, but did not, who are currently receiving Council services funded through the State Government HACC-PYP Program will continue to do so. New clients who are not eligible for the NDIS but may be eligible for the HACC-PYP Program can apply to Council for an assessment to determine eligibility for the HACC-PYP Program. 		
		<ul style="list-style-type: none"> • Council will continue to monitor NDIS CGD rollout and provide updates at DAC meetings. • Committee members are also encouraged to provide feedback on NDIS at DAC meetings. 	Mandy Gatliff
5.	<p>International Day of People with a Disability</p> <p>There were a couple of ideas for International Day of People with a Disability that could not be appropriately</p>	Committee members to provide feedback to	

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.1 Minutes of Disability Advisory Committee Meeting - 19 November 2018 (Cont.)

	resourced within the timeframes so the committee agreed to defer the event until 2019. Council will seek further input from the committee for future planning.	Council via Jayne Kierce ASAP	
6.	Other Business <ul style="list-style-type: none"> Vicroads are doing a review of the Disability Parking Scheme. They are trying to have a scheme that is fairer, more responsive to policing of the scheme and easier to understand. Sharon would like them to consider wider space for getting a wheelchair off the roof of a car. Mandy, on behalf of Council, thanked everyone for their passion and work done over the year. She also acknowledged Phillip who has been with the Bridge Inc for 30 years. 	Chris Stewart will continue to monitor the review and update the Committee as necessary.	Chris Stewart
	Meeting finished 5.12pm		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018

File Id:

Responsible Officer:

Director Community Services

Attachments:

Minutes of Meeting on 13 September 2018

Minutes of Meeting on 11 October 2018

Minutes of Meeting on 8 November 2018

Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

Recommendation Summary

This report recommends that the Minutes of the Positive Ageing Advisory Committee meeting provided in Attachments to this report be noted and endorsed by Council.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the Minutes are provided as attachments to this report.

Proposal

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A creative city that respects and embraces diversity

Opportunity

- An open and effective Council

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

Recommendation

That Council notes and endorses the Minutes of meetings for the Positive Ageing Advisory Committee as provided in Attachments 1 to 3 to this report.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

OTHER

**MINUTES OF POSITIVE AGEING ADVISORY COMMITTEE
MEETINGS – 13 SEPTEMBER, 11 OCTOBER & 8 NOVEMBER 2018**

ATTACHMENT 1

**MINUTES OF MEETING
HELD ON 13 SEPTEMBER 2018**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

Advisory Committee or Reference Group Name: Positive Ageing Advisory Committee

Date of Meeting: 13 September 2018

Time of Meeting: 1.30pm - 3pm

Meeting Location: Community Care Office, 383-385 Springvale Road, Springvale

Attendees:

Committee: Christine Green (Chair), Shirley Constantine, Maria Erdeg, Milena France, Morrie Hartman, Antoine Claude Joseph, Angela Kyriakopoulos (by telephone), Merle Mitchell, Erica Moulang

Councillors: Councillor M Sampey (City of Greater Dandenong), Councillor R Blades (City of Greater Dandenong) - Part

Council Officers: Mandy Gatliff (City of Greater Dandenong), Jayne Kierce (City of Greater Dandenong), Dianne Hebard (City of Greater Dandenong – minute taker)

Guests:

Koula Kalaitzoglou (City of Greater Dandenong – Libraries)

Apologies:

Julie Klok, Sue Eede, Carol Drummond

Minutes:

Item No.	Item	Action	Action By
1.	Welcome and Introductions <ul style="list-style-type: none"> Welcome from the Chair 		
2.	Previous Minutes & Business Arising <ul style="list-style-type: none"> Apologies noted August Minutes were accepted by Erica Moulang and seconded by Maria Erdeg 		
3.	Positive Ageing Implementation Plan Draft - Information <ul style="list-style-type: none"> Jayne discussed the need to work out how to get information out to people. Council is updating its website to help people find out how to access My Aged Care Jayne asked the Committee for suggestions, with responses including: <ul style="list-style-type: none"> go through community groups such as ethnic groups face to face via the libraries extend to various community groups like 		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<p>Probus and U3A</p> <ul style="list-style-type: none"> o churches of different language groups • Mandy mentioned how the currency of information was important. She also mentioned that there was a new initiative in the Victorian State Budget "Community Participation for seniors from emerging Communities" in the LGAs of CGD and Brimbank. \$100K in State Government funds has been given to Australian Unity to manage the project. To date no contact has been made with Council about this project, Mandy is following up. • Jayne asked for ideas on how to get the information to people who are not connected to groups, responses included: <ul style="list-style-type: none"> o places where people congregate, such as supermarkets; pubs; clubs; the Plaza; train stations; cafes; permanent residents in caravan parks; where free lunch is provided at churches; places where people go to obtain food parcels; chemists; medical practices; radiologist clinics • Jayne asked the Committee what is the information that needs to get out to the community, with responses including: <ul style="list-style-type: none"> o show people where they can go for information o limit what goes out as too much information is confusing and timing is important. Example given where people attending NDIS information sessions 12 months ago, but are now asking for as much information as they can get, now that it is impacting them. o some information from GPs is not always correct, for example, people being told to register for My Aged Care, even if they don't need anything. Rather they should be directed to them for information. o provide information of Council services, such as contact details on a brochure. 		
4.	<p>Library digital strategy/library programs for older people</p> <p>Introduction of guest speaker, Koula Kalaitzoglou, Library Program and Learning Coordinator from the City of Greater Dandenong – Libraries.</p> <p>Koula talked about programs the Library is running for older people.</p> <p>They are always looking at new ideas and running new programs, then evaluating them. There are various digital programs on offer, including:</p> <ul style="list-style-type: none"> o Introduction to Digital Literacy o Introduction to iPads 		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<ul style="list-style-type: none"> ○ Scan Savvy seniors <p>The library also has book discussion groups, as well as a social network at the Dandenong library that has grown from a few people to 15 - 20 people each week.</p> <p>Koula asked the Committee what other types of programs could be of interest to seniors, at the Libraries and in their outreach programs. Responses included:</p> <ul style="list-style-type: none"> ○ Discussion on availability of different language books. Koula explained they have a collection process they must follow and spoke about the home library, where library staff and volunteers can do the browsing for a resident. ○ Morrie suggested they put some information up on a wall to show people how it works ○ Erica queried whether their digital sessions show how to access material on loan. Yes, they do and staff can provide a one-on-one digital tech assist session. 		
5.	<p>Seniors Festival/Positive Ageing Strategy Launch Update</p> <ul style="list-style-type: none"> • Planning for the launch all on track and the strategy is currently being printed • Seniors Festival book has been well received • The Committee were asked to come along to the opening, to support the launch. 	Attendance at launch	All
6.	<p>Draft Charter of Aged Care Rights</p> <p>Mandy asked for feedback on the above draft charter that Council can submit. Alternatively, Committee members can submit feedback themselves. Discussions included:</p> <ul style="list-style-type: none"> • How to ensure the rights of people are respected. This relates to all services to elder people. • Christine spoke about the need to hear the person, as often people don't listen to them. • Complaints processes and the steps of acknowledgement and response. Mandy suggested add to wording "to know what the process is and that it is acknowledged and dealt with". • Mandy thinks it is missing "informed consent" and how services treat that person with respect. • Morrie discussed his Community Guardian role, which includes being an advocate. • The Committee were asked to email Jayne or Mandy regarding feedback on the draft charter. 	Send feedback to Mandy by 1/10/18 or submit directly	All
7.	<p>Positive Ageing Advisory Committee Updates:</p> <ul style="list-style-type: none"> • Future Guest Speakers Maree Keenan from Bushland Open Space will attend next month's meeting. Tony Barca from Waste will attend November's meeting and focus on recycling. <p>Discussed service available where bins can be</p>		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	put out by the rubbish collector. <ul style="list-style-type: none"> • Information Project/COTA COTA has applied for extension of funding from the Andrews Foundation. 		
8.	Other Business <ul style="list-style-type: none"> • Cr Blades highlighted a Seniors Festival event at 2pm on Wednesday 10 October at the Paddy O'Donoghue Centre. A speaker from the RACV will talk on "Safety in the Home". Any literature for seniors can be put out at the event and there is an arrangement to park in the carpark next door. • It was noted Christine will be away for the next two meetings. • Mandy reminded the Committee about the Multicultural Dance (Friday 21 September). Discussed some prizes that have been donated. 		
9.	Close <ul style="list-style-type: none"> • Meeting closed 3pm 		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

OTHER

**MINUTES OF POSITIVE AGEING ADVISORY COMMITTEE
MEETINGS – 13 SEPTEMBER, 11 OCTOBER & 8 NOVEMBER 2018**

ATTACHMENT 2

**MINUTES OF MEETING HELD
ON 11 OCTOBER 2018**

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

Advisory Committee or Reference Group Name: Positive Ageing Advisory Committee

Date of Meeting: 11 October 2018

Time of Meeting: 1.30pm - 3pm

Meeting Location: Community Care Office, 383-385 Springvale Road, Springvale

Attendees:

Julie Klok (Chair), Shirley Constantine, Carol Drummond, Sue Eede, Maria Erdeg, Morrie Hartman, Antoine Claude Joseph, Merle Mitchell, Erica Moulang, Jayne Kierce (City of Greater Dandenong), Dianne Hebard (City of Greater Dandenong – minute taker)

Apologies:

Councillor M Sampey (City of Greater Dandenong), Councillor R Blades (City of Greater Dandenong), Milena France, Christine Green, Angela Kyriakopoulos, Mandy Gatliff (City of Greater Dandenong)

Minutes:

Item No.	Item	Action	Action By
1.	Welcome and Introductions Welcome from the Chair		
2.	Previous Minutes & Business Arising <ul style="list-style-type: none"> • Apologies noted • September Minutes were accepted by Morrie Hartman and seconded by Shirley Constantine • Discussion held on Positive Ageing Implementation Plan: <ul style="list-style-type: none"> ◦ Shirley advised they had the Council representative speak recently at Probus and suggested it would have been better to provide more examples and take more brochures. Jayne thanked Shirley for the feedback and explained that we now have some funding we can use to explain how the My Aged Care system works. ◦ One of the PAAC committee members stated that a review of her husband's package was being undertaken by The Kingston Centre, and they had been left a survey. They have been waiting for some time for services appropriate to the level of the approved package. General discussion was held on packages and services. Jayne explained a little about the system and that there were delays due to limited resources available. Carol 		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<p>asked if Council is lobbying regarding this. Jayne explained that Council advocates through various channels including the State and through peak bodies about the service needs of the community. Jayne advised there were 105,000 people who are waiting but they usually go on a lower package with some services, until the higher package is available.</p> <ul style="list-style-type: none"> Updating of Council's website is a work in progress Mandy has followed up regarding "Community participation for seniors from emerging communities" and attended the launch. The program is to help people with a CALD background have access to information, including Seniors Cards, as an example. Work had been started in Brimbank and it will be applied in Greater Dandenong. Mandy will keep the Committee updated Jayne advised that ideas on the needs of the community will be included in preparing the Positive Ageing Action Plan Following the presentation by the Library, Julie made the following comments: <ul style="list-style-type: none"> mentioned the Vault and that she found it useful. She asked if the Committee could have someone come and show how it works and also explain about saving passwords queried why a library (not CGD's) would be charging to source a book from another library mentioned Kanopy, another service of the library, for free streaming of movies which is a great resource. Committee members are still getting their head around the draft Charter of Aged Care Rights. The Multicultural Seniors Dance was very successful, with about 420 attendants. 	<p>Will update committee when further information is available</p> <p>Arrange with Library for demonstration</p> <p>Check with Library for possible reason</p>	<p>Mandy Gatliff</p> <p>Jayne Kierce</p> <p>Jayne Kierce</p>
3.	<p>Aged Care Royal Commission Terms of Reference</p> <ul style="list-style-type: none"> Copy of the Terms of Reference was handed out to the Committee and general discussion regarding it was held. Julie enquired whether there would be a simple language version. Discussed that the Press Release could fit this description. Committee members asked if Council could put in a submission to the Royal Commission Antoine queried actions for dementia. Jayne gave examples of what Council 		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<p>does – actions in the Diversity Plan and dementia training for staff</p> <ul style="list-style-type: none"> • Antoine also asked about the future of adults with autism and dementia. Jayne explained the Disability Action plan includes supporting children with autism and acknowledged the need to think about adults. • Merle asked if Council, as a high priority, could put in resources, seek feedback from the Committee and make a submission to the Commission. Julie acknowledged that the role of the Committee was an advisory role to Council and suggested the need to identify what aspects should be the focus for this municipality. Moved by Antoine and seconded by Carol. 	<p>Follow up Council's position re submission to the Commission</p> <p>Provide feedback on issues</p>	<p>Mandy Gatliff</p> <p>All Committee members</p>
4.	<p>Embolden Conference Feedback</p> <p>Antoine and Maria attended this conference over the past couple of days. They discussed the various speakers and dignitaries, with topics including: indigenous leadership and disability, ageism, issues of older people, examples of elder abuse, dementia (including a movie and attendance by the couple in the movie). Antoine gave a thank you to Council for organising attendance and transport. He said it was a good learning experience.</p>		
5.	<p>Seniors Festival Feedback</p> <ul style="list-style-type: none"> • Discussed the activities and launch of the Positive Ageing Strategy • Jayne provided a copy of the Strategy booklet and brochure. Julie suggested that Committee members could leave a copy with their local doctor. • RACV presentation on Safety as part of the Noble Park Action Forum was discussed. It was felt it was very useful. • Sue attended some exercise classes at the Jan Wilson Centre • Jayne will provide some feedback from the activities at a future meeting • Sue went to Government House for the Senior of the Year awards and a tour of some of the rooms. She was impressed by being picked up by Council's bus and driven to the front door, then driven back home. 		
6.	<p>Positive Ageing Advisory Committee Updates:</p> <ul style="list-style-type: none"> • Information project/COTA – COTA are asking for an extension of funding from the Andrews Foundation and Mandy is seeking the approval to use some CHSP 		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<p>funding. The Living Labs project was, broadly, about getting out information regarding My Aged Care. Merle wrote to Mandy, just before she commenced leave, thinking the Committee need to drop the other idea and just concentrate on the information aspect. There would need a lot of people putting in a lot of effort into the Living Labs concept and there are not enough resources. She, supported by the Committee, agreed not to proceed with the Living Labs concept. Jayne told the Committee about the Information Hub, for which tenders are being sought, however the organisation has to be independent from service providers</p> <ul style="list-style-type: none"> • Council Budget consultation – Council has given the community an opportunity to comment on where they would like the money to be used • Community Care Realignment – Jayne outlined that, following the resignation of our Social Support Coordinator and the resignation of the coordinator looking after home maintenance staff and rostering staff, Council took the opportunity, with consultation with staff, to realign the structure and some roles Council will now have a Positive Ageing Team Leader and Support Officer. The Positive Ageing Team leader will be responsible for monitoring the implementation of the Positive Ageing Strategy. • Transport Provider Forum – there have been over 500 responses to a transport survey. The next step is a forum for Transport Providers, to determine what we can all do to support the community. Following that will be some public consultations. Updates will be provided to the Committee as this progresses. It was noted that Council has started some extra bus runs however they have not been taken up yet. Discussed that the previous circular bus run in Dandenong was discontinued some time ago as there were not many users. • Meeting frequency/December meeting – Discussed and decided to meet in November, but not hold any meetings in December or January. Recommence meetings in February and reflect back on the past year and decide what to concentrate on over the next year. 	<p>Mandy to liaise with COTA on more information on the new Australian Government Information Hubs tender</p> <p>Consultation on Budget - closes 19/10/2018</p> <p>For noting</p> <p>Update Committee on progress</p>	<p>Mandy Gatliff</p> <p>Opportunity for all Committee members</p> <p>Jayne Kierce/Mandy Gatliff</p>
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If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

7.	Other Business <ul style="list-style-type: none"> • Erica mentioned the homelessness in Dandenong. She thought the Committee was going to hear from someone from Council's Planning area about barriers of housing. She asked if we would be able to have a speaker arranged for next year. Merle mentioned about a cheap housing investment system that exists. • Julie asked about meeting with the Disability Advisory Committee. Jayne will check with senior officers if this is appropriate • Merle asked if they could have the contact details of the Committee members. 	Arrange speaker from Planning department Enquire about meeting between the two Committees Provide contact details to Committee members	Jayne Kierce Jayne Kierce/Mandy Gatliff Jayne Kierce
8.	Meeting closed 3pm		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

OTHER

**MINUTES OF POSITIVE AGEING ADVISORY COMMITTEE
MEETINGS – 13 SEPTEMBER, 11 OCTOBER & 8 NOVEMBER 2018**

ATTACHMENT 3

**MINUTES OF MEETING HELD
ON 9 NOVEMBER 2018**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

Advisory Committee or Reference Group Name: Positive Ageing Advisory Committee

Date of Meeting: 8 November 2018

Time of Meeting: 1.30pm - 3pm

Meeting Location: Community Care Office, 383-385 Springvale Road, Springvale

Attendees:

Julie Klok (Chair), Shirley Constantine, Sue Eede, Maria Erdeg, Milena France, Morrie Hartman, Antoine Claude Joseph, Angela Kyriakopoulos (by phone), Merle Mitchell, Mandy Gatliff (City of Greater Dandenong), Dianne Hebard (City of Greater Dandenong – minute taker), Vickie Lawless (City of Greater Dandenong), Chris Stewart (City of Greater Dandenong)

Apologies:

Councillor M Sampey (City of Greater Dandenong), Councillor R Blades (City of Greater Dandenong), Carol Drummond, Christine Green, Erica Moulang, Jayne Kierce (City of Greater Dandenong)

Minutes:

Item No.	Item	Action	Action By
1.	Welcome and Introductions Welcome from the Chair		
2.	Previous Minutes & Business Arising <ul style="list-style-type: none"> Apologies noted October Minutes were accepted by Maria Erdeg and seconded by Sue Eede Update to Council's website – continues to be a work in progress Australian Unity Emerging Communities Project – Mandy has not received any further information, despite having emailed the Project Manager. Discussed the project, which is basically the step before My Aged Care, for newly arrived migrants who are not connected to any services. Discussed other Councils who may be involved in the project. The Vault – more information will be sought from Library Services. Library loans – Mandy explained advice received from CGD's Library regarding charges. Inter library loans are free in Victoria (whether they are in the Swift consortia or not). Library's in other states may charge and academic libraries charge \$17.20 per item loaned. CGD Library Services checks first with the borrower before proceeding with an inter library loan if a fee is payable. Some public libraries pass 	<p>Will continue to try and make contact and find out more about the project.</p> <p>Further information to be sought by Library Services</p>	<p>Mandy</p> <p>Natalie Brown</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<p>on the sender's charge and some public libraries charge a handling fee, but not CGD.</p> <ul style="list-style-type: none"> Public libraries in Victoria are running a campaign – "Libraries Change Lives". Noted that libraries support literacy and other various events and activities that support community connectedness. Draft Charter of Aged Care Rights – there has not been any further feedback Transport Provider forum – listed on agenda Meeting frequency – listed on agenda Speaker from Planning Department – Jayne is arranging a visitor to attend a meeting early next year Meeting with Disability Advisory Committee – to be advised Contact list request – Mandy will bring a form to the next meeting for everyone to sign their agreement for details to be shared 	<p>Information on "Libraries change lives" campaign available in local libraries or on library websites</p> <p>Arrange speaker from Planning</p> <p>Agreement form for February 2019 meeting</p>	<p>All interested persons</p> <p>Jayne</p> <p>Mandy</p>
3.	<p>Challenges for older people and people with a disability accessing taxis</p> <p>Chris Stewart, Disability Planning Officer, provided a summary of his background relative to this topic. He spoke on the current system including:</p> <ul style="list-style-type: none"> All taxi companies have a complaints mechanism that clients can make use of. The trip receipt should have details of the trip (time, driver etc). Suggested to follow up with taxi company if there is no response within a week. If there has not been a response within two weeks, contact the State organisation that governs these point to point transport services – Commercial Passenger Vehicle Industry. Discussion held on the commercial passenger industry Multipurpose taxi program was outlined. There are two taxi cards, one which provides 50% discount on trips up to \$120, for ambulant passengers, and the other that includes a lifting fee of \$18 paid to the driver where the passenger has a wheel chair or walking frame, utilising a Wheelchair Accessible Taxi. Noted there is often a lack of taxis around school drop off and pick up times, being peak usage times. Legislation is being prepared to cover the revised industry. Work is being done on issues such as training and customer expectation Merle advised that she has had better experience with Uber services. Noted that drivers are rated each time via a 	<p>This information will inform the Community Transport Review to be undertaken in 2019.</p>	<p>Mandy</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<p>phone app and they are taken off the road for bad ratings.</p> <ul style="list-style-type: none"> Discussed how trips can be pricey even with the discount card however there is some flexibility The industry has four commissioners who concentrate on disability issues There are three subsidy systems in Victoria – 1. Victoria's own system; 2. NDIS subsidy plan; and 3. A national scheme to assist people to go to work. Passengers use one or the other or may be able to use a combination. Discussion held around driver training in this deregulated industry. Mandy will bring this up at the Disability Advisory Committee meeting. Julie asked that the concerns of the Committee be passed on, including concerns about training and timeliness and barriers, also the need for information to go out to the community. Chris will provide a recent Powerpoint presentation about these issues, to be circulated with the minutes. 	<p>To be an item on the agenda at the next DAC meeting</p> <p>Circulate Powerpoint presentation</p>	<p>Mandy/Jayne</p> <p>Chris/Dianne</p>
4.	<p>Seniors Festival Attendance and Feedback Comparison with last year's festival:</p> <ul style="list-style-type: none"> Activities – 93 (63 in 17/18) Attendances – 6,049 (3136 in 17/18) Highest attended events were: <ul style="list-style-type: none"> Multicultural Dance (420) Afternoon Dance (180) SMRC – Cultural Connections (180) Some events had very little attendance Highlight – establishment of the Seniors Festival Planning Group Next year – New roles currently being recruited within the realigned Community Care will allow dedicated staff to develop strong connections with seniors clubs and groups and implementation of the Positive Ageing Strategy. Julie suggested the PAAC meetings have helped put the positive ageing on the agenda. Shirley advised Dandenong U3A will be 25 years old next year and will apply for a Community grant from Council, to celebrate. 	<p>Planning for the 2019 Seniors Festival will commence in early 2019. The new Positive Ageing Team Leader will be responsible for the planning of the Seniors Festival</p>	
5.	<p>Aged Care Royal Commission</p> <ul style="list-style-type: none"> There is not much to report at this stage. Commissioners have been appointed but there has not been any information regarding submissions. Mandy will keep 	<p>Monitor information regarding submissions to the Commission</p>	<p>Mandy</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<ul style="list-style-type: none"> In regard to My Aged Care Assessment staff have provided feedback that the system is bedding down and working well in most cases. COTA Living Labs Project – it is now unlikely we will be able to source the additional funding necessary for this project. 		
7.	<p>Other Business</p> <ul style="list-style-type: none"> Implementation of the Positive Ageing Strategy – Mandy complimented Jayne Kierce on this work in addition to her other work over the past couple of years. The implementation of the Strategy will be a key focus of the Positive Ageing Team Leader role currently being recruited Terms of Reference over the next year – the PAAC is an advisory committee, advising Council on issues relating to older people. Discussed the possibility of using the Committee members as ambassadors to go out into the community to seek views of other people and provide feedback to the Committee The committee members were asked what they see as their role and what are the issues – <ul style="list-style-type: none"> Volunteers – need to come up with ideas for new volunteer programs. An example being the Friendly Visiting program There was discussion about how the Positive Ageing Strategy will be monitored. Milena would like to know which priorities have been addressed, which are still to be addressed and which are no longer a priority. Mandy suggested this could be looked at on an annual basis at the February meeting and use it as a planning meeting for the forthcoming year Maria would like a review of the last year Shirley would like to promote U3A, which has programs running and would like to get more people to participate. Mandy stressed that Council is not able to promote one organisation over another. Morrie raised concerns of insurance and liability in personal visiting programs. He also noted many people in the community 	<p>The Terms of Reference for all Council Advisory Committees are to be reviewed in the first part of 2019. The PAAC will be kept updated about this review.</p>	Mandy

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.2 Minutes of Positive Ageing Advisory Committee Meetings - 13 September, 11 October & 8 November 2018 (Cont.)

	<p>are not aware of what Council does. There is also the SMRC which has funding for seniors groups and looking at how to foster greater connections between seniors groups.</p> <ul style="list-style-type: none"> ○ Milena asked how to reach groups who are not in formal groups. Mandy advised SMRC may help and there is also work being done by Councils' Community Development Unit with new arrivals • Chris asked if the Committee would be able to provide feedback to PTAC on relevant taxi related issues into the future. This was agreed. • Mandy, on behalf of Council, gave appreciation for everyone's input and a thank you for their contribution throughout the year. She wished all a happy Christmas. • Julie thanked Mandy and her team for the great job they have done in supporting PAAC and ensuring issues affecting older people in the CGD community are promoted. 		
8.	Meeting closed 3.25pm		

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.3 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 19 November 2018 – 4 January 2019

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 19 November 2018 – 4 January 2019.

Recommendation

That the listed items provided in Attachment 1 for the period 19 November 2018 – 4 January 2019 be received and noted.

3.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND
COUNCILLORS**

ATTACHMENT 1

**PDA CORRESPONDENCE RECEIVED 19
NOVEMBER 2018 – 4 JANUARY 2019**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

3.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)**Objective**

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 19/11/18 & 04/01/19 - for officer action - total = 5

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Query from North Dandenong resident regarding Civic Centre basement carparking.	06-Dec-18	17-Dec-18	fA154297	CPDA Executive
Request from Doveton Special Soccer School for Council to make a donation or sponsor the School.	10-Dec-18	11-Dec-18	fA154051	Mayor & Councillors EA
Complaint from resident regarding state of the reserve behind the Springvale Special Developmental School.	18-Nov-18	20-Nov-18	fA152797	Mayor & Councillors EA
Complaint from Springvale property owner regarding the state of the streets of Springvale.	10-Dec-18	10-Dec-18	fA154019	Mayor & Councillors EA
Query regarding the location of a statue of Ghandi dedicated to India's contribution to the ANZAC's Gallipoli campaign.	14-Dec-18	14-Dec-18	fA154224	Greater Dandenong Business

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 19/11/18 & 04/01/19 - for information only - total = 13

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Invitation from the Lord Mayor of Brisbane in relation to the Asia Pacific Cities Summit and Mayors Forum being held in Brisbane in July 2019.	09-Nov-18	20-Nov-18	A5394342	Mayor & Councillors EA
Letter from Mayor of Darebin Council seeking interest in establishing a task force for advocacy in relation to major Federal Aged Care Funding Reforms to Commonwealth Home Support Program (CHSP) services.	19-Nov-18	20-Nov-18	A5395527	Mayor & Councillors EA
Letter from Jenny Mikakos MP showcasing the 2018 Premier's Volunteer Champions Awards.	23-Oct-18	21-Nov-18	A5397842	Mayor & Councillors EA

3.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective CONNECTED. COLLABORATIVE. COMMUNITY.					Correspondences addressed to the Mayor and Councillors received between 19/11/18 & 04/01/19 - for information only - total = 13		
Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned			
Letter from Wellsprings for Women congratulating the Mayor, Cr Roz Blades AM, on her recent election.	22-Nov-18	26-Nov-18	A5413477	Mayor & Councillors EA			
Response to invitation to participate as an executive member of the Local Government Mayoral Taskforce for Supporting People Seeking Asylum.	21-Nov-18	30-Nov-18	A5423549	Mayor & Councillors EA			
Response from the Minister for Immigration, Citizenship and Multicultural Affairs to Mayor's letter about recent changes to the Status Resolution Support Services (SRSS) program.	26-Nov-18	03-Dec-18	A5425999	Mayor & Councillors EA			
Letter of thanks from the Department of Home Affairs for Mayor's continued support of Australian citizenship ceremonies.	27-Nov-18	03-Dec-18	A5426000	Mayor & Councillors EA			
Letter from the Victorian Afghan Association's Network Inc. congratulating the Mayor, Cr Roz Blades AM, on her recent election.	18-Dec-18	21-Dec-18	A5478516	Mayor & Councillors EA			
Letter from CT Management Group congratulating the Mayor, Cr Roz Blades AM, on her recent election.	13-Dec-18	21-Dec-18	A5478521	Mayor & Councillors EA			
Letter advising that TRY Australia is a grant recipient of the 2018 SUEZ Community Grants Program.	24-Dec-18	24-Dec-18	A5481826	Mayor & Councillors EA			
Letter advising that Springvale Neighbourhood House is a grant recipient of the 2018 SUEZ Community Grants Program.	24-Dec-18	24-Dec-18	A5481827	Mayor & Councillors EA			
Letter from Keep Beautiful Australia regarding the Tidy Towns - Sustainable Communities Awards for 2019.	20-Dec-18	27-Dec-18	A5483532	Mayor & Councillors EA			

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

3.5.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 26 November, 3 & 10 December 2018

File Id: fA25545

Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in November & December 2018.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

3.5.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 26 November, 3 & 10 December 2018 (Cont.)
Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><i>General Discussion</i></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none"> a) Waste management issues experienced due to heavy rainfalls. b) Resignation of Cr Heang Tak and process of filling of extraordinary vacancy by Victorian Electoral Commission. c) Street numbering issue, Neasham Drive, Dandenong North. d) Agenda items for the Council Meeting of 10 December 2018. 	<i>26 November 2018</i>
2	<p><i>Community Safety Night</i></p> <p>Statistical data and aspects of community safety were discussed with representative members of Victoria Police.</p>	<i>3 December 2018</i>
3	<p><i>General Discussion</i></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none"> a) Nominations for the Australia Day Awards 2019. b) Council's representation at a recent Planning Scheme Amendment Panel hearing. c) Agenda items for the Council Meeting of 10 December 2018. (<i>Council officer Paul Kearsley disclosed a Conflict of Interest in Item 2.6.8. of the Agenda for this Council Meeting.</i>) 	<i>3 December 2018</i>

3.5.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 26 November, 3 & 10 December 2018 (Cont.)

4	<i>General Discussion</i> Councillors and Council officers briefly discussed the following topics: a) Australian Taxation Office Social Club Giving Program which aids not-for-profit groups and communities in Greater Dandenong. b) Carols by Candlelight event in Harmony Square. c) MAV Board elections - Cr O'Reilly sought Council endorsement to run for Board position and was subsequently elected. d) Agenda items for the Council Meeting of 10 December 2018.	<i>10 December 2018</i>
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Apologies

- Councillor Sean O'Reilly submitted an apology for the Councillor Briefing Session on 26 November 2018.
- Councillor Zaynoun Melhem submitted an apology for the Councillor Briefing Session on 10 December 2018.

Recommendation

That the information contained in this report be received and noted.

4 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

5 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

6 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the councillors and/or officers of the City of Greater Dandenong.

Questions from the Gallery

1. Members of the public may submit questions from the gallery by completing a '*Ask a Question at a Council meeting*' form available at Council meetings and at www.greaterdandenong.com under Council - Council Meetings. Questions are limited to a maximum of three (3) questions per individual and a maximum of 300 words per question including the preamble.

2. Questions will be read aloud and in most cases an answer will be given on the spot. However, sometimes a councillor/officer may indicate that they require further time to research an answer. In this case the answer will be made in writing to the person who asked the question and may also appear in the Question Time Responses section at www.greaterdandenong.com under Council - Council Meetings.

3. Questions will be answered unless the Chairperson and/or Chief Executive Officer has determined that the relevant question relates to:

- personnel matters,
- the personal hardship of any resident or ratepayers,
- industrial matters,
- contractual matters,
- proposed developments,
- legal advice,
- matters affecting the security of Council property,
- any other matter which Council considers would prejudice the Council or any person,
- a matter which may disadvantage Council or any person,
- a matter in respect of which Council has no power to act,
- a question that is defamatory, indecent, abusive or objectionable in language or substance and is asked to embarrass a Councillor or Council officer,
- a question that is repetitive of a question already answered (whether at the same or an earlier meeting).

No debate or discussion of a question or an answer shall be permitted other than for the purposes of clarification.

Every question will receive a written reply, even if it is answered at the meeting.

7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

1. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
2. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.