



**GREATER
DANDENONG**
City of Opportunity

AGENDA

ORDINARY COUNCIL MEETING

MONDAY, 09 SEPTEMBER 2019
Commencing at 7:00 PM

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

Cr Angela Long (LOA)

1.2 OFFERING OF PRAYER

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening will be offered by Venerable Naotunne Vijitha Thero from the Dhamma Sarana Buddhist Temple, Keysborough, a member of the Greater Dandenong Interfaith Network.

1.3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 26 August 2019.

Recommendation

That the minutes of the Ordinary Meeting of Council held 26 August 2019 be confirmed.

1.4 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 15 August & 20 August to 3 September 2019:

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
15/08/19	Submission Hearing – Meeting Procedure Local Law Review	Youhorn Chea, Matthew Kirwan, Zaynoun Melhem (part), Sean O’Reilly, Maria Sampey, Sophie Tan		- Submission Hearing – Meeting Procedure Local Law Review meeting.
26/08/19	Pre-Council Meeting	Tim Dark (part), Matthew Kirwan, Zaynoun Melhem (part), Jim Memeti, Sean O’Reilly, Sophie Tan (part), Loi Truong	Apologies – Roz Blades AM, Youhorn Chea, Angela Long, Maria Sampey	- Council submission on preliminary options presented by the Victorian Electoral Commission for the Greater Dandenong Electoral Representation Review. - Current investigations into allegations pertaining to the Noble Park Community Centre. - Lions Club Summer Festival event negotiations. - Agenda items for the Council Meeting of 26 August 2019.

1.4 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
30/08/19	Audit Advisory Committee	Matthew Kirwan	Apologies - Roz Blades, Maria Sampey	- Audit Advisory Committee Meeting
02/09/19	Councillor Briefing Session	Youhorn Chea, Tim Dark (part), Matthew Kirwan, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Sophie Tan	Apologies – Roz Blades AM, Angela Long, Maria Sampey, Loi Truong	- Dandenong Market Pty Ltd Annual Report (Cr Jim Memeti disclosed a conflict of interest in this item. He stayed during the presentation but left the meeting for discussion and question time). - Audit Advisory Committee Annual Report – held over. - Updates on VEC's Electoral Representation Review and current service contract dispute. – Dandenong Library meeting space and booking processes. - Recent advocacy meetings between council officers and the Minister for Priority Precincts and Minister for Jobs, Innovation and Trade/Tourism, Sport and Major Events. - Meeting Procedure Local Law Review 2019. - Agenda items for the Council Meeting of 9 September 2019.

Recommendation

That the assemblies of Council listed above be noted.

1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS

2.1 DOCUMENTS FOR TABLING

2.1.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

2.1.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received one new petition, no joint letters, no submissions and two (2) petition updates prior to the Council Meeting of 9 September 2019.

- A petition has been received via change.org from 982 signatories (at time of printing) requesting the Easternats be returned to Sandown Park Raceway. This petition has been forwarded to the relevant Council Business Unit/s for consideration.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

2.1.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
12/08/19	<p><u>DANDENONG OASIS SWIMMING POOL- MAINTAIN 50 METER POOL AND OBJECTION TO THE 25 METER POOL</u></p> <p>To the Council of the City of Greater Dandenong,</p> <p>As regular patrons for many years, the community wishes to express our collective disappointment in the proposed decision to construct a 25m pool. Whilst we are in dire need of a facility upgrade, the 50m pool is an unanimous necessity for the community. The proposed 25m pool does not meet the community needs, in sharing between the swimming squads, lap swimmers, patrons, swimming lessons and recreational users. Furthermore, swim squads won't be able to dive and train properly. The results of the survey from last year is not accurate because the low activity/patronage of the 50m pool is due to the dilapidated quality of the facility. With a new 50m pool that is cleaner and newer, who wouldn't want to come? The new and upgraded 50m pool will attract more patrons, generating more revenue. According to the proposed costs, would it not be more financially sustainable to spend less on a 50m pool for Oasis, than funding a more expensive enclosure upgrade of NPAC. If this facility truly aims to cater for the needs of the community, then the uncompromising and correct changes of providing a 50m pool should be carefully considered. These decisions are integral for posterity.</p>	761	In progress	<p>Tabled Council Meeting 26 August 2019</p> <p>14/08/19 Acknowledgement letter sent to the author of the petition.</p> <p>14/08/19 Referred to Director Community Services</p> <p>15/08/19 Response to the contact person for the petition.</p> <p><i>Thank you for your letter and petition in response to the draft Aquatic Strategy and in support of a 50m pool at the proposed Dandenong aquatic and leisure centre.</i></p> <p><i>The community consultation process for this project has now concluded. However please note that your correspondence, along with all other feedback received is currently being considered by Council, along with the implications to the Aquatic Strategy.</i></p> <p><i>Council will endeavour to finalise the Aquatic Strategy within the coming months, which will determine the ultimate mix of facilities across Greater Dandenong's aquatic and leisure centres. Please note that we will endeavour to keep you informed regarding the outcome of this process.</i></p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

2.1.1 Petitions and Joint Letters (Cont.)

	<p><u>DANDENONG OASIS SWIMMING POOL- MAINTAIN 50 METER POOL AND OBJECTION TO THE 25 METER POOL (CONTD)</u></p>	<p>761</p>	<p>In progress</p>	<p>Further response provided via email 27/08/19: <i>I understand that you called to follow-up on the petition filed at last night's Council Meeting.</i> <i>Please note that this petition, along with all other community feedback has been considered by Council in finalising the Aquatic Strategy and associated recommendations.</i> <i>The revised/final Aquatic Strategy is scheduled to go to the Council Meeting on 23 September for adoption.</i></p>
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If the details of the attachment are unclear, please contact Governance on 8571 1000.

ORDINARY COUNCIL MEETING - AGENDA

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
06/08/19	<p>• Petition Text (Prayer)</p> <p><u>WJ TURNER RESERVE DRAFT MASTER PLAN – CALL FOR NEW COLLABORATIVE SOLUTION</u></p> <p>The Draft Masterplan for WJ Turner Reserve prepared by City of Greater Dandenong (dated July 2019) fails to acknowledge the existing shared use by Silverton Primary School, and other key stakeholders such as Silverton Cricket Club, over 40 years, and severely limits the opportunities for the school to continue to use this space in a flexible way.</p> <p>Silverton Primary School want our almost 500 students and broader school community to have full access to this space and believe that many design elements of the Draft Plan limit this. How can inter-school sports football matches, cricket clinics, cross country, school athletics, annual Twilight Festival, movie nights and colour runs be accommodated with this self-limiting design? Why is a 2.5m path proposed directly across the space with exercise stations that will limit the activities that can take place?</p> <p>The reserve is the home of the Silverton Cricket Club which has:</p> <ul style="list-style-type: none"> - Junior playing list of up to 100 children supported by 150+ parents - Senior playing list of up to 60 - 200+ attendees at Junior/Senior social functions - Community focused & only CGD club who runs the following: Winter School Holiday Program <p>Multicultural Program Community Cup (involving local schools)</p> <p>Girls Cricket</p> <p>Women's Social Team</p> <p>We are calling for a collaborative re-design of the Masterplan, incorporating input and serious consideration and regard for key stakeholders' who have a long history of shared use of the space including Silverton Primary School and Silverton Cricket Club.</p>	708 as at 28/08/19	In Progress	<p>Tabled Council Meeting 12 August 2019</p> <p>7/08/19 Acknowledgement letter sent to the author of the petition.</p> <p>7/08/19 Referred to Director City Planning, Design and Amenity</p> <p>28/08/19 The community consultation period for the WJ Turner draft master plan is open until 8 September 2019. Once the consultation period closes, all submissions, including petitions will be considered, prior to progressing the master plan process.</p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No of Petitioners	Status	Responsible Officer Response
02/09/19	<p>Petition Received via Change.org <u>Bring back the Easternats at Sandown!</u></p> <p>The Easternats at Sandown raceway was the pinnacle of events for car enthusiasts across the state and country. It brought in a large amount of money in for local businesses across the area and provided a safe environment for enthusiasts. Due to a heavy handed approach from both Dandenong city council and Victoria police combined they did their best to cancel the event and succeeded.</p> <p>We provide AA for alcoholics, we provide injecting rooms for drug addicts, Sporting arenas for athletes yet car enthusiasts are the ones bearing the brunt of punishment and lack of facilities via councils, police and the media itself.</p> <p>I say it's time bring back the Easternats at Sandown, to unite as one voice and provide better facilities in Victoria.</p> <p>BRING BACK THE EASTERNATS AT SANDOWN!</p>	982 as at 4/09/19	New	<p>Tabled Council Meeting 9 September 2019</p> <p>2/09/19 Referred to Director City Planning, Design and Amenity</p>

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.1.1 Petitions and Joint Letters (Cont.)

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2.2 STATUTORY PLANNING APPLICATIONS

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)

File Id:	296615
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Submitted Plans Management Plan Location of Objectors

Application Summary

Applicant:	Dimitrovici Pty Ltd
Proposal:	The use and development of the land for a rooming house
Zone:	Residential Growth Zone – Schedule 1
Overlay:	No overlays applicable
Ward:	Red Gum

This application has been brought before the Council because it has received three (3) objections during the advertising process.

The application proposes the use and development of the land for a rooming house. A permit is required pursuant to Clause 32.07-1 and Clause 32.07-8 (RGZ1) of the Greater Dandenong Planning Scheme for the use and development of the land for a rooming house.

The use and development of the land for a rooming house applies specifically to the existing Building 1. Building 1 is already utilised as a rooming house, with nine (9) bedrooms (rooming houses with no more than **nine (9) bedrooms do not require a planning permit**). The reason for this planning application is it is now proposed to alter the existing storage room into a bedroom, resulting in **ten (10) bedrooms within the building**, and therefore triggering a planning permit. It is noted that there is a further building on the lot (Building 2), however this does not form part of the 'planning unit' to be assessed. The term 'planning unit' is one often utilised by VCAT and can refer to part of one lot, or a number of lots. Council is required to assess the 'planning unit'. Furthermore, a planning permit for subdivision has been issued to create individual Titles for these buildings. As such, Building 2 is not to be assessed as part of this application.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site notices and the mailing of notices to adjoining and surrounding owners and occupiers. Three (3) objections were received to the application. Issues raised generally relate to matters of:

- Anti-social behaviour.
- Noise and offsite amenity impacts.
- Car parking and congestion.

Assessment Summary

The proposed land use and development has been assessed against the relevant requirements of the Greater Dandenong Planning Scheme and is considered appropriate to the site and building in which it is located.

The use is well-located within proximity to the Central Dandenong Activity Centre, improving access to nearby services and community facilities, improving sustainable transportation options and providing potential employment opportunities.

With appropriate planning permit conditions and ongoing site management, the proposed use and development will have minimal offsite amenity impacts to adjoining and surrounding residents.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme with this report recommending that the application be supported and that a **Notice of Decision to Grant a Planning Permit** (which provides appeal rights to objectors) be issued containing the conditions as set out in the recommendation.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

Subject Site and Surrounds

Subject Site

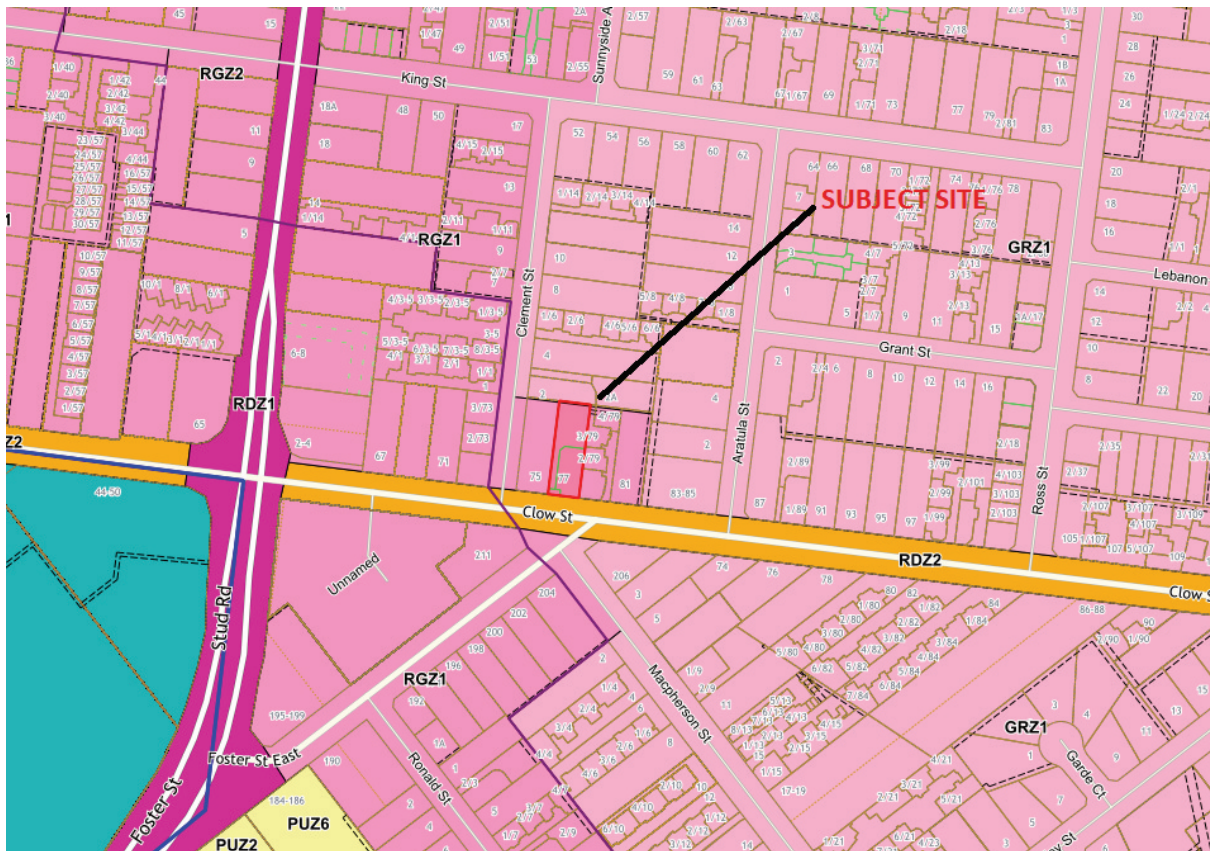
- The subject site is rectangular in shape and affords north-south orientation.
- The subject site is developed with two (2) double storey buildings. Building 1 currently contains nine (9) bedrooms, and as discussed above is the only building subject to this application.
- The design of the buildings is typical of the substantial change area with large first floor footprints resulting in sheer wall across each interface. However, there is significant separation between the first floors of each building.
- The site is currently accessed via an existing crossover to the western side of the frontage.
- The site is currently devoid of any vegetation.

Surrounding Area

- The subject site is located within the Residential Growth Zone on the periphery of the Central Dandenong Activity Centre. To the rear of the site, the land transitions to the General Residential Zone.
- The wider residential area is developed with a mixture of multi-dwelling developments and commercial land uses including a service station, medical centre and fast food premises.
- Multi-dwelling developments in the immediate area are typically of a higher density either apartment style or attached townhouses.
- The site has access to numerous community and commercial facilities including the Dandenong Plaza and a variety of other retail premises in the Central Dandenong Activity Centre.
- The site has access to numerous public transportation options being in close proximity to the Dandenong Railway Station and the Stud Road bus network.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

Locality Plan



Background

Previous Applications

A search of Council records revealed that Council has previously considered the following planning applications for the site:

- PLN12/0612: Planning permit approved on 23/09/2013 for the construction of a three storey building comprising eleven (11) dwellings. The permit has since expired.
- PLN15/0612: Planning application refused on 27/04/2016 for the construction of two (2) double storey dwellings.
- PLN17/0619: Planning permit approved on 27/02/2018 for the development of the land for a second dwelling.
- PLN19/0213: Planning permit approved on 25/06/2019 for the subdivision of the land into two (2) lots.

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

Proposal

The application proposes the use and development of the land for a rooming house. Details of the use are as follows:

- The use will be contained within the existing building 1. As described above, both buildings are existing on the site however the proposed use is specific to dwelling 1 only.
- The proposed use will include the internal rearrangement of the ground floor storage room into proposed bedroom 10 (thus triggering the use of the land for a rooming house).
- The bedrooms will then be leased out independently with other internal and external common areas shared amongst the residents.
- A maximum of 10 occupants will occupy the rooming house.
- The development works proposed relate to the removal and replacement of the external storage room (proposed bedroom 10) door with additional brick work.

A copy of the submitted plans is included as Attachment 1 and a copy of house rules is included as Attachment 2.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required pursuant to:

- Clause 32.07-2: A permit is required to use the land for a rooming house.
- Clause 32.07-8: A permit is required to construct a building or construct or carry out works for a use in Section 2 of Clause 32.07-2.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a Residential Growth Zone Schedule 1 (RGZ1), as is the surrounding area.

The purpose of the RGZ1 outlined at Clause 32.07 is:

- *To implement the Municipal Planning Strategy Statement and the Planning Policy Framework.*
- *To provide housing at increased densities in buildings up to and including four storey buildings.*

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

- *To encourage a diversity of housing types in locations offering good access to services and transport including activity centres and town centres.*
- *To encourage a scale of development that provides a transition between areas of more intensive use and development and other residential areas.*
- *To ensure residential development achieves design objectives specified in a schedule to this zone.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.07-2 (RGZ1), a permit is required to use the land for a rooming house.

Overlay Controls

No overlays affect the subject site or surrounding area.

Planning Policy Framework

The Planning Policy Framework provides a context for spatial planning and decision making by planning and responsible authorities. The Planning Policy Framework is dynamic and will be built upon as planning policy is developed and refined, and changed as the needs of the community change.

The Planning Policy Framework seeks to ensure that the objectives of planning in Victoria (as set out in section 4 of the Act) are fostered through appropriate land use and development planning policies and practices that integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The following Clauses are of relevance to this application:

Settlement (Clause 11.01-1R)

Settlement is outlined at Clause 11.01-1R. Objectives of this Clause include:

- *To promote the sustainable growth of development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.*

Activity Centres (Clause 11.03-1R)

Activity centres is outlined at Clause 11.03-1R. Objectives of this Clause include:

- *To encourage the concertation of major retail, residential, commercial, administrative, entertainment and cultural developments into activity centres that are highly accessible to the community.*

Integrated Housing (Clause 16.01-1S)

Integrated housing is outlined at Clause 16.01-1S. Objectives of this Clause include:

- *To promote a housing market that meets community needs.*

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

Housing Diversity (Clause 16.01-3S)

Housing diversity is outlined at Clause 16.01-3S. Objectives of this Clause include:

- *To provide for a range of housing types to meet diverse needs.*

Land Use and Transport Planning (Clause 18.01-1S)

Land use and transport planning is outlined at Clause 18.01-1S. Objectives of this Clause include:

- *To create a safe and sustainable transport system by integrating land use and transport.*

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07).

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

Land Use (Clause 21.04)

Land use is outlined at Clause 21.04. Relevant objectives of this Clause pertaining to housing and community include:

- *To encourage and facilitate a wide range of housing types and styles which increase diversity and cater for the changing needs of households.*
- *To accommodate an increase in resident population of 15000 in central Dandenong and its periphery by the year 2015.*
- *To optimise residential consolidation around activity centres/transport nodes, and more efficient use of existing urban infrastructure.*
- *To protect the amenity of residential areas adjacent to particular uses and protect sensitive particular uses from residential development.*
- *To improve access to affordable and appropriate housing.*

Built Form (Clause 21.05)

Built form is outlined at Clause 21.05. Relevant objectives of this Clause include:

- *To facilitate high quality building design and architecture.*
- *To facilitate high quality development, which has regard for the surrounding environment and built form.*

Infrastructure and Transportation (Clause 21.07)

Infrastructure and transportation is outlined at Clause 21.07. Objectives of this Clause include:

- *To increase the use of public transport.*
- *To integrate transport and land use.*
- *To promote and facilitate walking and cycling.*
- *To promote significant modal shift away from the car.*
- *To protect residential and other sensitive uses from adverse impacts of vehicular traffic.*

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- *To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a rooming house requires one (1) car parking spaces to each four (4) bedrooms.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 of the Scheme.

Rooming House (Clause 52.23)

The purposes of this provision, Clause 52.23, is:

- *To facilitate the establishment of domestic-scale rooming houses.*

Clause 52.23 provides a number of use and buildings and works exemptions for rooming houses. As the existing building will propose more than 9 bedrooms on the site, the use exemption does not apply and a permit is required for the use of land for a rooming house.

As the use is proposed within an existing building, there are no buildings and works proposed as part of this application.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

Internal

The application was internally referred with the following comments relevant:

Internal Department	Comments
Transport Planning	No objection
Waste and Cleansing	Amended WMP required

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on the site facing Clow Street.

The notification has been carried out correctly and a statutory declaration was received on 27/05/2019.

Council has received three (3) Objectors' objections to date.

Consultation

A consultative meeting was held on 13/06/2019 with objectors and Council representatives in attendance. Whilst the issues were discussed at length there was no resolution and the objections stand as received.

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

Anti-social behaviour

Concerns have been raised regarding anti-social behaviour of future occupants. The behaviour of the future occupants of the building is not a planning consideration. The proposed use is a residential use and is located within a residential area.

Noise and offsite amenity impacts

Concerns have been raised regarding offsite amenity impacts from noise, cigarette smoke, light, music vibration and the like. Conditions can be imposed on any permit issued to manage such offsite impacts, with the addition of an endorsed management plan.

Car parking and congestion

Concerns have been raised regarding the lack of on-site car parking. The proposal complies with the provisions of Clause 52.06-5 with two (2) car parking spaces provided for the rooming house.

Assessment

Use

This application is for the use and development of part of the land for a rooming house. The use component of this application is triggered by the internal rearrangement of the existing storage room to introduce a tenth bedroom. It is important to note that the rooming house use already exists on site, however a planning permit was not required for this given the current operation has no more than nine (9) bedrooms in each building. As such, the key consideration for this proposal is the expansion of the use to include an additional bedroom. If this planning permit application were to be refused, it would not result in the closure of the rooming house use, and rather only prevent the introduction of the tenth bedroom into this building.

The addition of one (1) bedroom in this existing rooming house is likely to have minimal impact on the amenity of the surrounding area and is not considered to result in the use becoming unacceptable in the surrounding context, given the relatively minor nature of this.

In terms of the broader existing use, the use has been in operation on this site since July 2017, with no registered complaints received in relation to it. The subject site is located within an established residential area and is well suited for the rooming house use given that the site is located on the peripheries of Central Dandenong and within easy walking distance of many community facilities and public transport options, as required by the objective of Clause 16.01-2S - Location of residential development.

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

The proposal also seeks to reduce pressure on the urban fringe by providing new housing availabilities and opportunities within an established urban area with good access to services, jobs and transport, thereby ensuring that the housing required for the growing population is facilitated in accordance with the strategies of Clause 16.01-2S - Location of residential development. The proposal also provides housing choice and affordable options that meet the needs of the community, in accordance with Clause 16.01-3S - Housing diversity and Clause 16.01-4S - Housing affordability.

In addition, the proposal meets the objectives and strategies in Clause 21.04 Land Use in encouraging a mix of housing type and style, improving access to affordable and appropriate housing and improving access and use of a major activity centre.

The use also plays an important role in assisting with the homelessness issue across the municipality and wider region. Homelessness is a significant social issue, and it is vital that uses such as that proposed are supported in appropriate locations to provide housing opportunities and reduce homelessness.

With regard to objectors concerns, any permit granted will have appropriate planning permit conditions to limit offsite amenity impacts, with ongoing management of the use to be in accordance with the management plan submitted as part of the application.

A waste management plan has been submitted with the application and deemed adequate with respect to waste rates, number of bins and bin location. The rates have been estimated in accordance with Sustainability Victoria guidelines based on *City of Melbourne – Guidelines for preparing a waste management plan, 2015* which is considered best practice, however Council's Waste and Cleansing department have recommended greater bin sizes as permit conditions (Condition 2).

Whilst the bins will be located within the site frontage, this is considered to be an acceptable location as there is no access between the rear yard and the garage. A permit condition will require the bins to be shown within the frontage and appropriately screened (Condition 1.1). Kerbside collection is considered to be adequate and approved by Council's Waste and Cleansing department subject to the conditions discussed above.

Landscaping treatment of the building remains enforceable under the previous Planning Permit PLN17/0619, with canopy planting required within the rear secluded private open space areas to improve visual screening of works.

Development

The development works proposed is simply the removal and replacement of the external storage room (proposed bedroom 10) door with additional brick work. This is to improve privacy to the proposed bedroom 10 and reduce any internal amenity impacts from the shared areas. The works will not be visible from the streetscape and will provide a consistent materiality across the site and as such is considered to have minimum impact.

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

Car parking

Pursuant to the table at Clause 52.06-5, a rooming house requires one (1) car parking spaces to each four (4) bedrooms. As the proposal has a total of ten (10) bedrooms, two (2) car parking spaces are required and two (2) car parking spaces have been provided within a double garage.

The application was referred to Council's Transport Planning department who have not raised concern with the application. All Clause 52.06-9 design standards for accessway and parking space designs have been assessed under the previous Planning Permit PLN17/0619 and not of relevance to this application.

Conclusion

The application has been assessed against the relevant requirements of the Greater Dandenong Planning Scheme and is considered appropriate to the site in which it is located.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 77 Clow Street DANDENONG VIC 3175 (Lot 1 TP 090445P) (Part) for the use of part of the land for a rooming house in accordance with the plans submitted with the application subject to the following conditions:

1. **Before the use starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
 - 1.1. **Rubbish and recycling bins relocated to the site frontage in accordance with the approved Waste Management Plan. Bin areas must be appropriately screened with a minimum 1.6 metre high enclosing fence to match the existing front fence of the site.**

When approved, these plans will be endorsed and will form part of this permit.

2. **Before the approved use is occupied, a Waste Management Plan (WMP) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The WMP must include details of the collection and disposal of waste and recyclables associated with the land to the satisfaction of the Responsible Authority. The WMP must provide for the following:**
 - 2.1. **Putrescible (red) bins to be increased in volume to 240L with three (3) bins for building 1 and two (2) bins for building 2.**
 - 2.2. **Recycling (yellow) bins to have three (3) bins for building 1 and two (2) bins for building 2.**

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

When approved, the WMP will be endorsed and will form part of this permit.

- 3. The provisions, requirements and recommendations of the endorsed WMP must be implemented and complied with to the satisfaction of the Responsible Authority**
- 4. Except with the prior written consent of the Responsible Authority, the use as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority**
- 5. Except with the prior written consent of the Responsible Authority, the approved use must not commence until all conditions of this permit have been complied with.**
- 6. Before the approved use commences, the building must be provided with external lighting capable of illuminating access to the garage and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land**
- 7. The number of persons residing within the building must not exceed ten (10) persons, except with the further written consent of the Responsible Authority.**
- 8. Car spaces must not be used for any other purpose other than the parking of vehicles in association with residents of and visitors to the land, to the satisfaction of the Responsible Authority. Cars must not be parked on the land other than in one of the car spaces shown on the endorsed plans.**
- 9. The use must operate in accordance with the endorsed management plan, except with the further written consent of the Responsible Authority.**
- 10. The amenity of the area must not be detrimentally affected by the use of land , including through the:**
 - 10.1. Appearance of any building, works or materials.**
 - 10.2. Emission of noise, artificial light, vibration, smell, fumes, smoke, dust, waste water, waste products.**
 - 10.3. Adverse behaviour of residents to or from the land, or**
 - 10.4. In any other way.**
- 11. This permit will expire if one of the following circumstances applies:**
 - 11.1. The use does not start within two (2) years of the date of this permit, or**
 - 11.2. The use is discontinued for a period of two (2) years.**

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six (6) months afterwards.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

Notes:

A Building Approval may be required prior to the commencement of the approved use. This planning permit does not constitute any building approval

Prior to the commencement of the use, the building must comply with the Building Regulations to enable use as a 'rooming house', Public Health and Wellbeing Regulations 2009 and be registered as a 'rooming house' by the Responsible Authority.

A licence is required prior to the commencement of the approved use.

The operator must comply with minimum standards set out in the Residential Tenancies (Rooming House Standards) Regulations 2012.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 77 CLOW STREET, DANDENONG
(PLANNING APPLICATION PLN19/0061)**

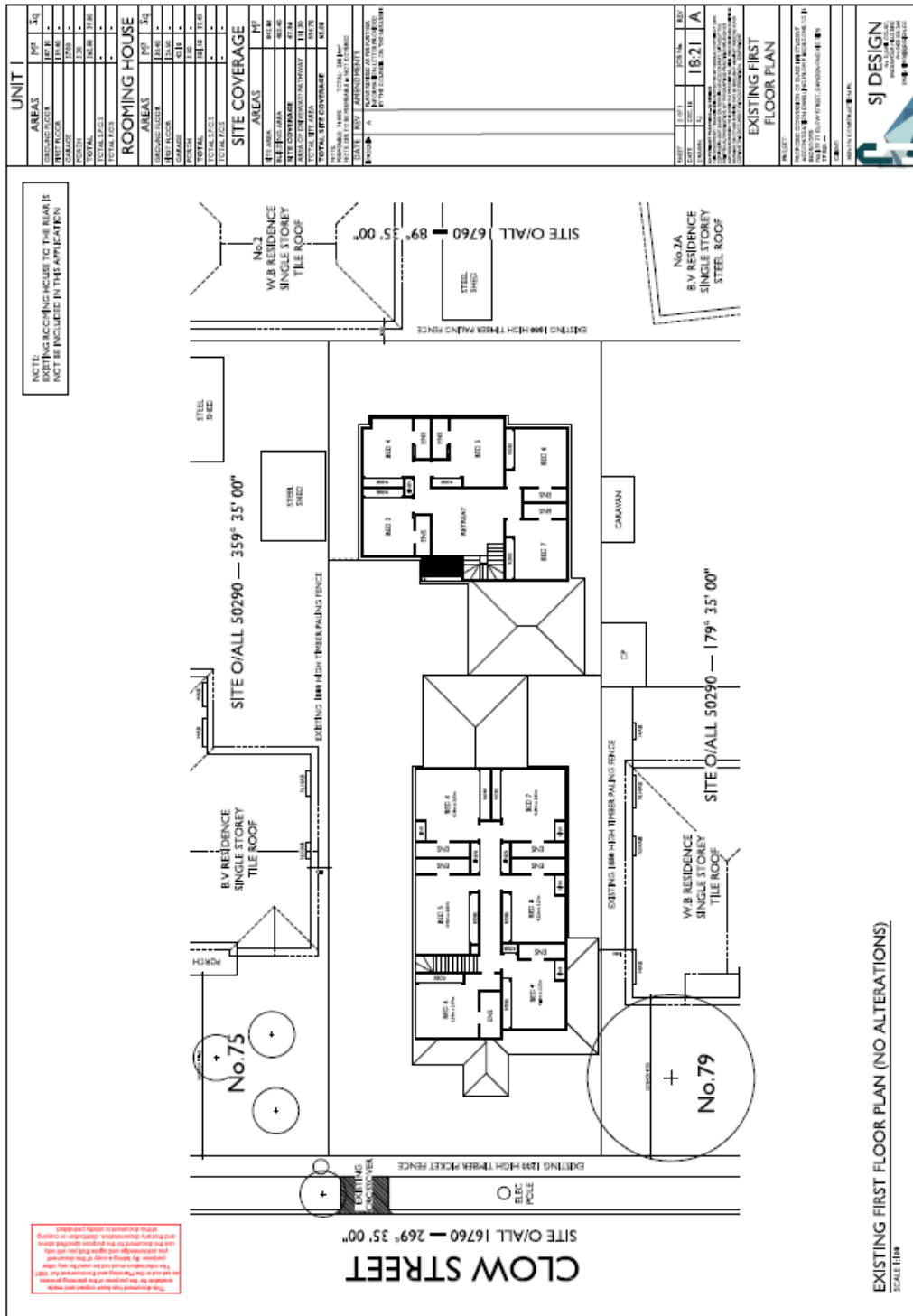
ATTACHMENT 1

SUBMITTED PLANS

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)



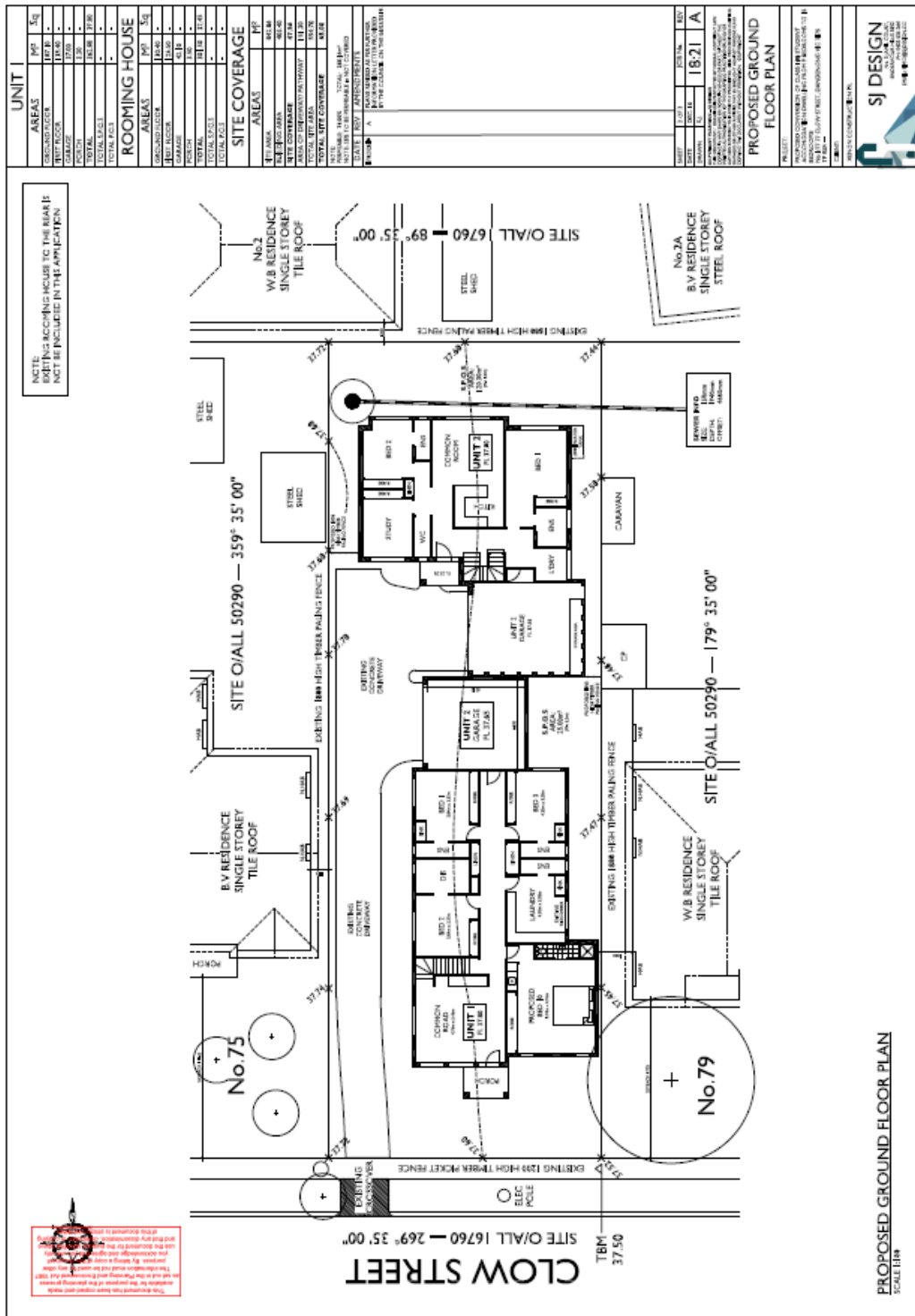
UNIT	
AREAS	M ² SQ
CRENSHAW HOUSE	111.0
W.B. RESIDENCE	111.0
B.V. RESIDENCE	111.0
TOTAL	333.0
AREAS	M ² SQ
CRENSHAW HOUSE	111.0
W.B. RESIDENCE	111.0
B.V. RESIDENCE	111.0
TOTAL	333.0

ROOMING HOUSE	
AREAS	M ² SQ
CRENSHAW HOUSE	111.0
W.B. RESIDENCE	111.0
B.V. RESIDENCE	111.0
TOTAL	333.0

SITE COVERAGE	
AREAS	M ² SQ
CRENSHAW HOUSE	111.0
W.B. RESIDENCE	111.0
B.V. RESIDENCE	111.0
TOTAL	333.0

EXISTING FIRST FLOOR PLAN	
NO. 77	111.0
NO. 75	111.0
NO. 79	111.0
NO. 2A	111.0
NO. 2	111.0
TOTAL	555.0

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
 (Cont.)



**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 77 CLOW STREET, DANDENONG
(PLANNING APPLICATION PLN19/0061)**

ATTACHMENT 2

MANAGEMENT PLAN

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061) (Cont.)

This document has been copied and made available for the purpose of the planning process as set out in the Planning and Environment Act 1987. The information must not be used for any other purpose. By taking a copy of this document you acknowledge and agree that you will only use the document for the purpose specified above and that any dissemination, distribution or copying of this document is strictly prohibited.

House Rules applied for a rooming house

- Keep common areas clean & clear at all times.
- Any spills to be cleaned up immediately/ or contact management to arrange any cleaning requirements.
- All rubbish to be disposed of as soon as possible, or management will dispose.
- Any faults/ damage to be reported to the site manager as soon as possible.
- Keep common room windows closed if the area is being unoccupied
- Keep kitchen area clean at all times to avoid any potential future hazards.
- Turn off all ovens/ stoves to avoid any potential hazards as soon as operation has been completed.
- Wipe all dirty/ muddy feet/ shoes at the door matt to keep the common area as clean as possible.
- NO Smoking in any of the buildings.
- Clothes are to be immediately taken out of the washing machine/ laundry area as soon as washing is complete to avoid any issues with occupants of the building.
- Clothes are to be immediately taken off the clothes lines as soon as the clothing is dry to avoid any issues with occupants of the building.
- Fridge is to be maintained at a reasonable level, any old/ smelly items will be removed by management.
- Front Entry door is to be locked at all times unless occupants are entering and existing the building.
- Anything left in the common area by occupants will be removed by management to avoid any hazard in the future.

Nominated use of outdoor areas

The outdoor areas for each unit will be used as a common area for all occupants of the building where there is potential to take advantage of the areas and enjoy the daylight which is provided.

Procedure for emergency calls to owner's/ site managers to adjoining neighbours

We will provide all adjoining neighbours with a card which will have the contact details of the site manager detailed, which they can call at any time for any issues which may arise in the future. It is also possible a sign to be placed to the front of Unit 1 or 2 to detail any emergency contact details which may be required in case of an emergency.

Contact Person of the person responsible for the management of the site.

At the stage, the owner of the site Stefan Dimitrovici of 12 Frangipani Close, Endeavour Hills will be responsible for any on site management. His mobile number is 0412 878 999.

Stefan will be organised a real estate agent company to be responsible for the management of the site once the construction is complete.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

Management of the premises, internal & external common areas of the houses, waste management arrangements, the management of on-site car parking and the building & landscaping maintenance.

This document has been copied and made available for the purpose of the planning process as set out in the Planning and Environment Act 1987. The information must not be used for any other purpose. By taking a copy of this document you acknowledge and agree that you will only use the document for the purpose specified above and management of on-site car parking and the building & landscaping maintenance of this document is strictly prohibited.

The issues which have been raised for the above will all be managed by a real estate company, who do this on a regular basis. Any on site issues, and management will be thoroughly controlled by the firm and the owner Stefan will be overlooking the site in case the standard of the maintenance is not appropriate.

Proposed maximum numbers of residents

A total of 10 occupants will be occupying the rooming house.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 77 CLOW STREET, DANDENONG
(PLANNING APPLICATION PLN19/0061)**

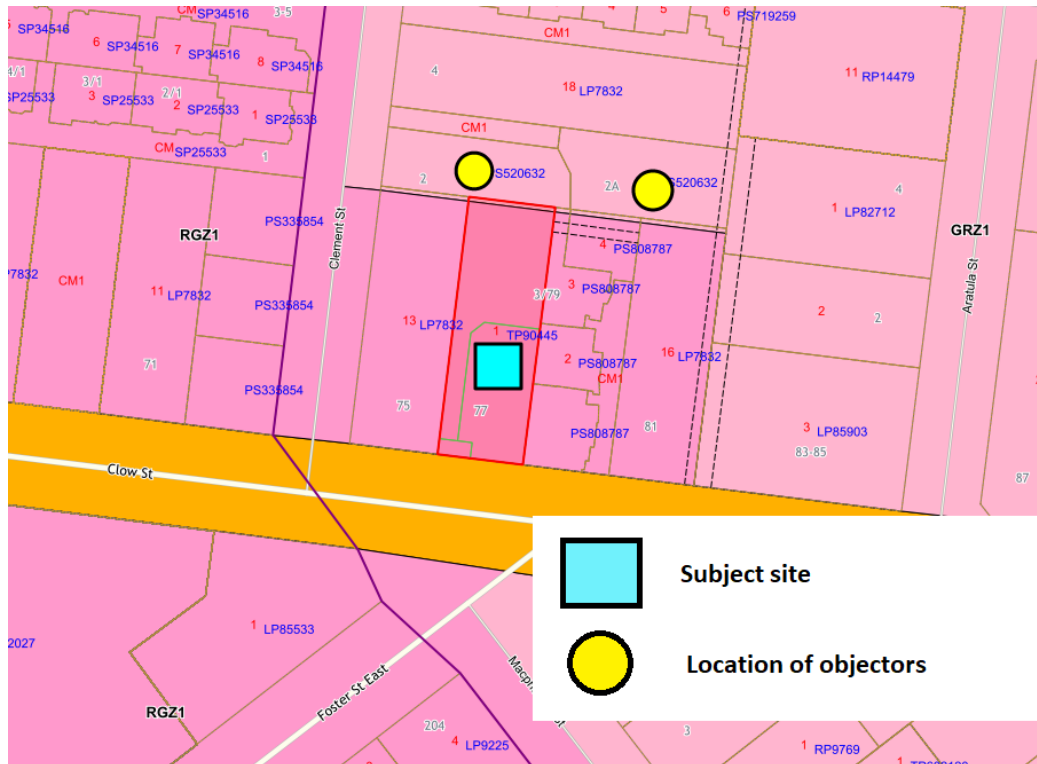
ATTACHMENT 3

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

**2.2.1 Town Planning Application - No. 77 Clow Street, Dandenong (Planning Application PLN19/0061)
(Cont.)**



2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01)

File Id:	466530
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Submitted Plans Location of Objections Existing permit Survey Plan

Application Summary

Applicant:	Maple Media
Proposal:	Amendment to Planning Permit PLN16/0380 to amend the previously endorsed plans (relocation of sign)
Zone:	Industrial 1 Zone
Overlay:	No overlays applicable
Ward:	Red Gum

This application was originally brought before the Council because it had received two (2) objections during the advertising process. At the Council meeting of 26 November 2018, a decision was made to defer the application until a later date to confirm that the sign did not overhang the neighbouring buildings.

This application is therefore brought again before the Council as a result of the previous deferment, with a decision now to be made based on new information, being a site survey submitted by the applicant.

Planning Permit PLN16/0380 was issued by order of the VCAT, with a permit granted on 28/07/2017 for the display of a flood lit, major promotional sky sign. Plans were subsequently endorsed to the permit on the same date.

The applicant has applied for an amendment to Planning Permit PLN16/0380 under Section 72 of the *Planning and Environment Act 1987*. Pursuant to Section 72(1) *a person who is entitled to use or develop land in accordance with a permit may apply to the responsible authority for an amendment to the permit.*

Pursuant to Section 73(1) and (1)(a) an amendment to the permit is treated *as if the application were an application for a permit.* As such, all third party rights apply.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

Specifically, the amendment application seeks the following:

- The relocation of the floodlit major promotional sky sign approximately 30m to the east of the original location.

Objectors Summary

The application was advertised to the surrounding area through the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Overshadowing of solar panels;
- Weather damage; and
- Unstable footings.

Assessment Summary

The key issue in relation to this application is the retrospective relocation of the major promotional sky sign. The sign was erroneously erected approximately 30m to the east of the original permitted location.

This assessment relates to the appropriateness of the relocation and whether compliance with the Greater Dandenong Planning Scheme has been achieved. The sign was originally approved by order of the Tribunal, stating in support of the proposal at Paragraph 4 that:

- *“The proposal is generally consistent with the policy directions for the subject site;*
- *The proposed impact of the sign will be acceptable, particularly as I have required the removal of the three existing signage structures; and*
- *Given VicRoads’ consent to the proposal, the sign’s limited illumination and its position on the site, I am satisfied that the proposal is unlikely to conflict with the existing road signage and generate unacceptable road safety concerns.”*

Whilst the sign was constructed in the incorrect location, there has been no alteration to the signage design or type. Ultimately, the relocation does not represent a drastic change to the previous approval, and the proposal maintains consistency with the relevant provisions of the Greater Dandenong Planning Scheme, and the previous VCAT decision.

The objectors concerns have been considered as part of the application and assessed further below.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for commercial/industrial land uses with this report recommending that the application be supported, and that a **Notice of Decision** (which provides appeal rights to objectors) **to Grant an Amended Permit** be issued containing the conditions as set out in the recommendation.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

Subject Site and Surrounds

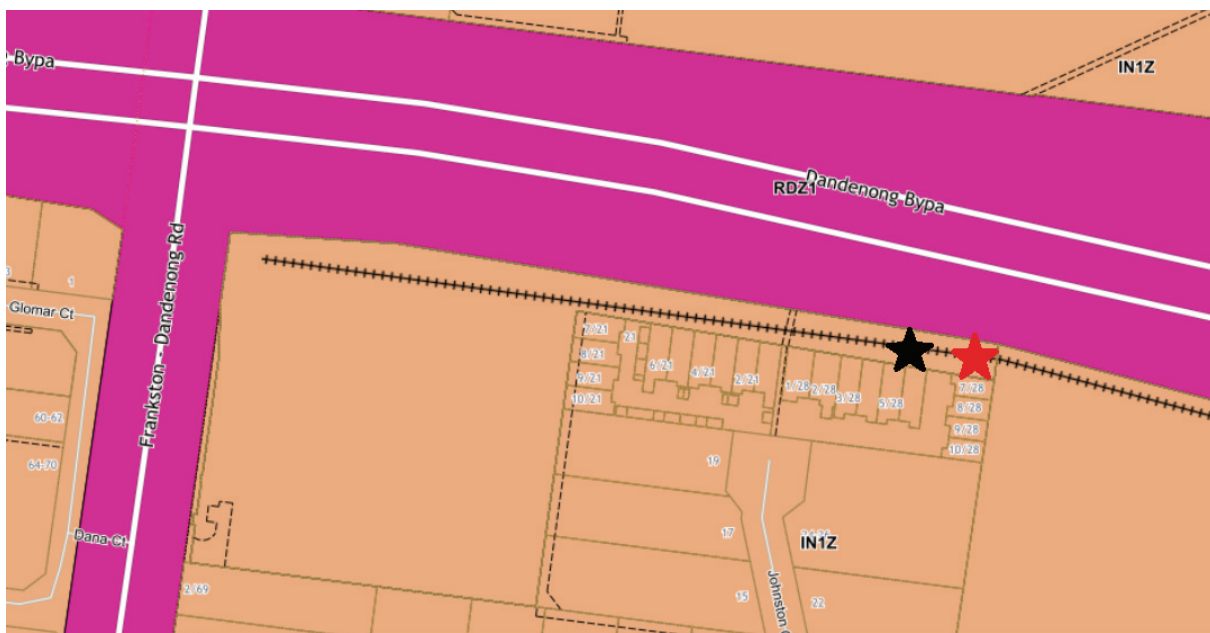
Subject Site

- The subject site is located at the south east corner of the intersection at Frankston-Dandenong Road and the Dandenong Bypass. It is known as the 'Home Quarter Dandenong' and contains a number of large homemaker style stores, and a number of signs including three 9 metre high billboard signs, a 14 metre pylon sign as well as other business identification signage. There are three empty structures for signage along the Dandenong Bypass frontage of the site.

Surrounding Area

- The surrounding area is located within the Industrial 1 Zone and characteristic by a mixture of industrial land uses as well as restricted retail land uses primarily along Frankston-Dandenong Road.
- The site has access to a number of major arterial roads, with direct links to the EastLink Freeway, South Gippsland Highway and the Princes Highway.

Locality Plan



- ★ Proposed sign location
- ★ Previously approved sign location

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

Background

Previous Applications

A search of Council records revealed that Council has previously considered the following planning applications for the site:

- PLN12/0336: Planning permit approved on 10/01/2014 for the creation of an easement.
- PLN13/0238: Planning permit approved on 10/01/2014 for the subdivision of land into two (2) lots.
- PLN15/0687 (and .01iteration): Amended planning permit approved on 27/06/2018 for signage.
- PLN16/0380: Planning permit approved by VCAT on 28/07/2017 for the display of a flood lit, major promotional sky sign.

Looking specifically at the original signage application PLN16/0380, Council originally sought the refusal of the application on grounds of urban design, visual amenity impacts and visual clutter and failing to comply with policy provisions.

The applicant initiated VCAT proceedings, with an initiating order received on 18/01/2017, and a hearing date set for 28/06/2017. As noted above, the Tribunal, stated in support of the proposal at Paragraph 4 that:

- *“The proposal is generally consistent with the policy directions for the subject site;*
- *The proposed impact of the sign will be acceptable, particularly as I have required the removal of the three existing signage structures; and*
- *Given VicRoads’ consent to the proposal, the sign’s limited illumination and its position on the site, I am satisfied that the proposal is unlikely to conflict with the existing road signage and generate unacceptable road safety concerns.”*
- The applicant then sought to apply under ‘secondary consent’ to amend the location of the sign when it was established that it was constructed in the incorrect location. Officers did not support the submission of an application under ‘secondary consent’ as the proposal was deemed to be of ‘significant consequence’ to warrant a formal planning permit amendment process. The applicant subsequently submitted the application subject of this report.

Proposal

The application proposes to Amend Planning Permit PLN17/0106 under Section 72 of the Planning and Environment Act 1987, by way of the following:

Amendment to Endorsed Plans

The applicant seeks to amend the previously endorsed plans to relocate the floodlit major promotional sky sign approximately 30m to the east of the approved location. No reason as to why the sign was repositioned incorrectly has been provided by the applicant.

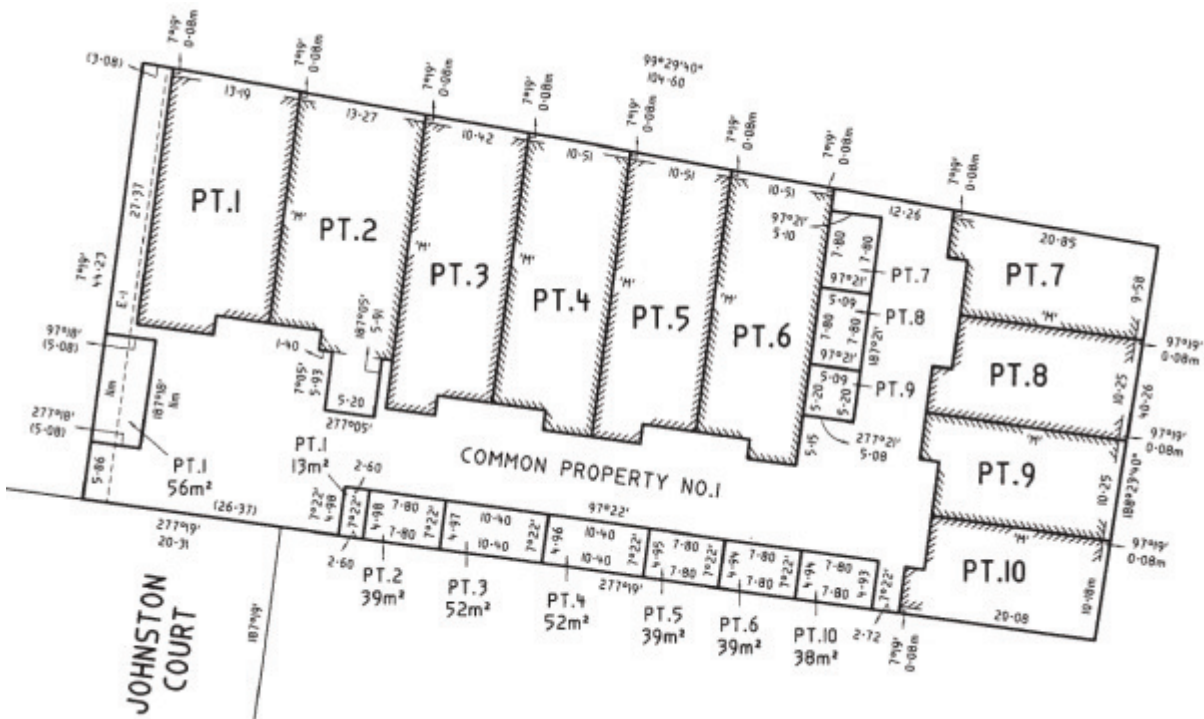
ORDINARY COUNCIL MEETING - AGENDA

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

The relocation also varies the previously approved minimum setback of 4.5m (which was to 7/28 Johnston Court), with new minimum setbacks to the sites southern boundary. These are nominated below (based on the submitted Survey Plan):

- Western panel:
 - Top of sign: Located on the title boundary
 - Bottom of sign: Setback 0.03m from the title boundary
- Eastern panel:
 - Top of sign: Setback 0.05m from the title boundary
 - Bottom of sign: Setback 0.09m from the title boundary.

It is important to note that there is a small common property area maintained between the buildings on Plan of Subdivision 529916W and the respective northern boundary. This is clearly demonstrated below on within the Plan of Subdivision with a setback of 0.08m maintained between the building and the northern boundary:



In addition to the above, the sign will maintain its approved height and width, with the following dimensions outlined:

- Pole height: 15.65m

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

- Sign face: 18.99m x 4.75m
- Width between sign boards: 10m and 13.5m with floodlights included

Based on the survey plan submitted with the application under Attachment 1 and 4 it is noted that the sign is not located over the airspace of any other private property boundary.

A copy of the submitted plans is included as Attachment 1 and 4.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

The applicant has applied for an amendment to Planning Permit PLN17/0106 under Section 72 of the *Planning and Environment Act 1987*. Pursuant to Section 72(1) *a person who is entitled to use or develop land in accordance with a permit may apply to the responsible authority for an amendment to the permit.*

The relevant controls and policies are as follows:

Zoning Controls

Industrial 1 Zone

The subject site is located within the Industrial 1 Zone, as is the surrounding area. Pursuant to Clause 33.01-5, advertising requirements are set out in Clause 52.05 and described as Category 2 – Office and industrial (low limitation).

Overlay Controls

Special Building Overlay

The subject site is affected by the Special Building Overlay. However, the specific location of the sign is outside of the Special Building Overlay area and as such no further consideration necessary.

Planning Policy Framework

Clause 15.01-1S Urban design

Objective:

- *To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.*

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

Strategies:

- *Ensure that development, including signs, minimises detrimental impacts on amenity, on the natural and built environment and on the safety and efficiency of roads.*

Local Planning Policy Framework**Clause 21.05-1 Urban design, character, streetscapes and landscapes**

Objective:

- *To ensure a co-ordinated approach to sign design and placements, in commercial, industrial, residential areas and along road corridors.*

Strategies

- *Ensure that the design and placement of new signs considers the cumulative impact of existing signs on the host building, adjoining buildings and the streetscape.*
- *Encourage signs in appropriate areas to include English and one other language reflecting the cultural aspect of the locality.*
- *Ensure major promotion and sky signs along road corridors are appropriately spaced so as not to dominate the overall setting and to minimise impact on viewing corridors/major view lines.*
- *Ensure signs in residential areas do not dominate the building, the site and the streetscape.*

Clause 22.11 Advertising Signs

Objectives:

- *To ensure that signs are designed, positions and displayed in an appropriate and attractive manner.*
- *To encourage signs that make a positive contribution to both the day and night time character of activity centres.*
- *To improve the appearance of identified gateway locations across the municipality through the effective, sensitive display of signs and the avoidance of proliferation of signs and visual clutter.*

Clause 22.11-3.5 Promotion and major promotion signs within 60m of arterial roads and freeways

There are commercial pressures for the erection of major promotion signs along arterial roads, including freeways, which criss-cross the City of Greater Dandenong. These arterial roads in many instances provide for many people the first impression of the municipality. It is important that the desire to take advantage of the increased viewing opportunities from these roads and gateway locations is balanced with the need to ensure that there is in place clear guidance with regards to sign location and the design elements that need to be incorporated signs.

- *Strongly discourage promotion, major promotion and sky signs along freeways.*
- *The façade of a building can display either a business identification sign or a promotion sign.*

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

- *Signs including sky signs are located/sited in industrial/commercial zones only where it can be demonstrated that signs are spaced at sufficient distance (minimum 1 kilometre spacing) to ensure that they do not dominate the overall setting.*
- *Discourage buntings.*
- *Adhere to the Signage Guidelines contained within the City of Greater Dandenong Gateways Strategy, December 2011.*

Particular Provisions

Clause 52.05 Signs

The subject site is located within a Category 2 – Office and industrial area (low limitation) pursuant to Clause 52.05-12. The purpose of Clause 52.05-12 is:

- *To provide for adequate identification signs and signs that are appropriate to office and industrial areas.*

A permit is required under Clause 52.05-12 to display a flood lit major promotional sky sign.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

A S173 agreement/covenant is registered on the title to this property. This restriction relates to the management and maintenance of the turbine tower on the land. The proposal is not contrary to this restriction.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

External

Pursuant to Section 52 of the Planning and Environment Act 1987, the application was externally referred to:

- VicRoads: No objection to grant of permit with conditions requested (same conditions as original approval, which are already imposed to the permit)

Internal

The application was not required to be internally referred, however Council officers have received verbal confirmation from the Building department indicating that structurally, there are no concerns with the sign.

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.

The notification has been carried out correctly.

Council has received (2) objections to date.

The location of the objectors is shown in Attachment 2.

Consultation

A consultation meeting was not required to be held.

Summary of Grounds of Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Overshadowing of solar panels**

The objectors have raised concerns that the sign would overshadow the existing panels present at 5/28 Johnston Court and any future panels present at 7/28 Johnston Court. A review of the shadow diagrams prepared identifies that no overshadowing would occur of the existing solar panels. When assessing overshadowing impacts, Council officers must only rely on existing built structures – including solar panels – and not what may potentially occur in the future.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

- **Weather damage**

The objector has raised concerns that the during wet weather events, runoff from the sign is constraining site services, and further damaging the soil integrity of the site and surrounds. Photographs have been provided by the objector to demonstrate the extent of runoff affecting the property and land below the sign. Council officers have reviewed the plans and find that a gutter system would be appropriate to manage any potential runoff from the sign, with conditions of permit requiring the provision of said system.

- **Unstable footings**

The objectors have raised concerns regarding the nearby soil integrity of the site and surrounds, stating that the nearby earth is unstable and has been for a number of years. As a result, the construction of the sign would further destabilise the earth, with potential for the sign to collapse. No evidence has been provided to demonstrate this claim, and as such it remains unsubstantiated, noting that Council's Building Department have confirmed verbally that the sign is structurally acceptable.

The applicant has submitted a Certificate of Compliance, demonstrating that the sign structure complies with the provisions of Building Act 1993, and the provisions of performance regulations P2.1 Vol 2 / BP1.1 & BP1.2 of the National Construction Code 2016 and with the relevant Australian Standards.

It is also important to note that structural integrity is not a planning consideration, and rather a matter to be considered under the Building Regulations, which is discussed above.

Assessment

The proposed amendments have been assessed against the relevant provisions of the Greater Dandenong Planning Scheme, including the purpose and intent of the Industrial 1 Zone, the Planning Policy Framework, Local Planning Policy Framework and the particular provisions for Signs.

Council officers find that the proposed amendment is acceptable and would not result in any further impact to the amenity of adjoining or surrounding land. Council officers highlight that this amendment only relates to the relocation of the sign, with the structure itself being previously approved by VCAT. Council must consider previous VCAT decisions in determining relevant applications.

An assessment of the amendment to the endorsed plans is provided below:

Amendment to Endorsed Plans

The applicant seeks to amend the previously endorsed plans to relocate the floodlit major promotional sky sign approximately 30m to the east of the approved location.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

As described above, the relocation also varies the previously approved minimum setback of 4.5m (which was to 7/28 Johnston Court), with new minimum setbacks to the site's southern boundary. These are nominated below (based on the submitted Survey Plan):

- Western panel:
 - Top of sign: Located on the title boundary
 - Bottom of sign: Setback 0.03m to the title boundary

- Eastern panel:
 - Top of sign: Setback 0.05m to the title boundary
 - Bottom of sign: Setback 0.09m to the title boundary.

It is important to note that pursuant to *Maple Media Pty Ltd v Greater Dandenong CC [2017] VCAT 1135*, member Paterson put forward three key issues in relation to the hearing:

- Is the proposal consistent with State and Local Planning Policy?
- Will the proposal create an unacceptable visual impact in the public realm?
- Will the proposal cause confusion with the existing road signage?

This assessment seeks to answer the same three questions with regard to the relocated sign. These are nominated as follows:

- Will the relocated sign maintain consistency with the provisions of the Greater Dandenong Planning Scheme?
- Will the relocated sign results in any further impacts to the site or surrounds?
- Will the relocated sign result in any further road or traffic concerns?

Council officers have reviewed the relevant materials submitted and respond positively to these questions.

Consistency with the provisions of the Greater Dandenong Planning Scheme

Firstly, it is important to note that a number of state wide Planning Scheme Amendments (PSAs) have been implemented into the Planning Scheme since the lodgement of this amendment application. These PSA's do not impact the proposal, and rather they make administrative modifications to Clause names and numbers. The policy remains substantially the same.

Member Paterson noted in the approval of the sign that "*the proposal is generally consistent with the policy directions for the subject site*". Expanding on this, the Member noted that there is State (now just Planning Policy Framework or PPF) and Local policy support for major promotional signs in this location, and relevantly, at Paragraphs 9 and 10:

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

“The policy states that major promotion signs should only be located within the industrial and commercial areas of the municipality and spaced at a distance of at least one kilometre to ensure that they do not dominate the overall setting. The proposal to erect a major promotion sign on this site is generally consistent with these policy directions as the site is located within an industrial zone and there are no other major promotion signs within one kilometre of the site.

Whilst policy supports the placement of a major promotion sign in this location, care needs to be taken to ensure that the design of the sign is an acceptable response to the public realm, particularly as State and local planning policy seek to improve the overall image of the industrial area”.

In addition, the revised setback is considered to be adequate, given that it is not located over any other private property. Whilst the proposed setbacks as demonstrated within the survey plan were not considered by the Tribunal, the merits of the decision still apply, noting that the sign is located at the rear of these properties to avoid any visual amenity impacts, and would not significantly alter the way in which it is viewed upon the streetscape, thus avoiding any visual dominance.

Given that there has been no material change in policy within the PPF or LPPF, and the proposed amendment is for a relocation of approximately 30m with a revised setback being on the boundary, it is considered that the relocation of the sign still maintains benefit from the policy provisions, and the amendment on policy grounds is recommended for support.

Amenity impacts to the site and surrounds

Member Paterson noted in the approval of the sign that *“the proposed impact of the sign will be acceptable, particularly as I have required the removal of the three existing signage structures”*. Council officers wish to note that the three existing signage structures being referred too were three (3) v-frame panel signs, evenly spread across the Dandenong Bypass interface, affording a maximum height of 9m. Member Paterson found that if the v-frame signs were to be used for advertising purposes, the addition of the proposed sign would result in an excessive amount of advertising on the land, resulting in visual clutter and as such should be removed.

Further expanding on the statement above, the Member noted that the sign is located in an area with large industrial buildings and wide arterial roads. The Member found at Paragraph 13 that:

“The context of this site may accommodate a large major promotion sign without detracting from the overall visual appearance of the industrial precinct”.

Given the existing three (3) v-frame panel signs have now been removed (at the direction of the Tribunal), and the as constructed location of the sign maintains an almost like-for-like site context, Council officers find that the impact to amenity is limited, and the sign would not affect the character of the streetscape or any nearby built form.

However, objections have been raised (as discussed above) which relate to overshadowing of solar panels on the building at 5/28 Johnston Court. This is a matter relating to amenity impacts of energy efficiency.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

Whilst these concerns have been raised, a review of the shadow diagrams demonstrates that the extent of shadowing of the sign on the building is minimal and does not impact any solar panels attached to the building. All solar panels have been identified as being located to the front section of the roof of the building.

Furthermore, concerns raised regarding stormwater runoff impacts are considered to be legitimate amenity impacts due to the relocation of the sign and the position of the sign with respect to the abutting title boundary. If the sign was correctly setback and located in its original position it is likely that runoff would not be problematic and result in an extra burden on the abutting buildings drainage and stormwater treatment infrastructure.

During a significant weather event, stormwater runoff from the sign is forced onto the building's roof and has the potential to impact on the drainage infrastructure. In addition, the increased volume from the sign diverts runoff into the ground, which has been described by objectors as being in poor condition. There is a level of uncertainty regarding the increased runoff from the site and the potential long-term effects it may have on the abutting building. As such, conditions of permit will require the provision of a guttering system to be applied to minimise any runoff onto the building.

The remaining claims with respect to footings concerns are outside of the scope of considerations for a planning application.

It is considered that the relocation of the sign still maintains benefit from site context, and the amendment on amenity grounds is recommended for support.

Road and traffic concerns

The original application and this amendment application were both referred to VicRoads pursuant to Section 52 of the *Act* for comment only. In each instance, VicRoads did not object to the proposal subject to the same standard conditions. Member Paterson noted in the approval at Paragraph 21 that *"whilst it is an extremely large sign, I am satisfied it should not unreasonably distract motorists"*

Whilst the sign has been relocated approximately 30m to the west, the context remains almost like-for-like when considering its proximity to the Dandenong Bypass and nearby VicRoads directional signage.

With appropriate permit conditions to ensure that signage does not dazzle or distract drivers due to its colouring and to maintain a luminance no greater than 0.25 cd/m², Council officers are comfortable that the sign will not impact road safety.

Conclusion

As discussed within the Assessment section of this report, the amendment seeks to amend the previously endorsed plans, with no further changes required. Overall Council officers find that the proposal complies with the relevant provisions of the Planning Scheme with the following recommendations outlined below.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)**Recommendation**

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 1/55-67 Frankston – Dandenong Road, DANDENONG SOUTH the display of a flood lit, major promotional sky sign in accordance with the endorsed plans in accordance with the plans submitted with the application subject to the following conditions:

1. Within one (1) month of the date of the amended permit, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:
 - (a) A guttering system located to the bottom railing of the signage structure on each panel ensuring runoff is diverted away from the southern boundary.
 - (b) Amended site plan to accord with land survey plan dated 27 April 2019.All to the satisfaction of the Responsibility Authority.
2. Within two (2) months of the date of the issue of the amended endorsed plans, the guttering system as required by condition 1(a) must be fully installed to the satisfaction of the responsible authority.
3. The location, type and dimensions of the sign, including the words, colours and supporting structure shown on the endorsed plan/s must not be altered without the consent of the responsible authority.
4. Prior to the erection and display of the major promotion sign, the three existing signage structures facing the Dandenong Bypass must be removed to the satisfaction of the responsible authority.
5. Prior to the erection and display of the major promotion sign planning permit PLN10/0486 issued by the responsible authority on 17 May 2011 must be amended to remove reference to the three existing signage structures.
6. The signage must not:
 - (a) Dazzle or distract drivers due to its colouring.
 - (b) Be able to be mistaken for a traffic signal because it has, for example similar colours, red circles, octagons, crosses or triangles.
 - (c) Be able to be mistaken as an instruction to drivers.
7. The approved sign must not be animated in part or whole and flashing, intermittent or moving light/s must not be displayed.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

8. **The intensity of the light in the signage must be limited so as not to cause glare or distraction to motorists or other persons or loss of amenity in the surrounding area, to the satisfaction of the responsible authority.**
9. **Bunting, streamers, flags, windvanes or similar material must not be displayed except with the prior written consent of the responsible authority.**
10. **The sign and supporting structure must be constructed and maintained to the satisfaction of the Responsible authority.**
11. **The luminance of the advertising sign must be such that it does not give a veiling luminance to the driver of greater than 0.25 cd/m² throughout the driver's approach to the advertising sign.**
12. **This permit expires fifteen (15) years after the date it is issued.**

Note

This Permit has been issued at the direction of the Victorian Civil and Administrative Tribunal - Order dated 27 June 2017.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 1/55-67 FRANKSTON-DANDENONG
ROAD (PLANNING APPLICATION NO. PLN16/0380.01)**

ATTACHMENT 1

SUBMITTED PLANS

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

REVISION HISTORY

Rev/Id	CHD	Change Name	Date
C		ISSUE	06/09/2018



maple media

Maple Media

279 Whitehorse Rd. Balaclava 3013, VIC
 T: (03) 9495 1000

New Sign Location

1/55-67 Frankston Dandenong Rd
 Dandenong South
 3175

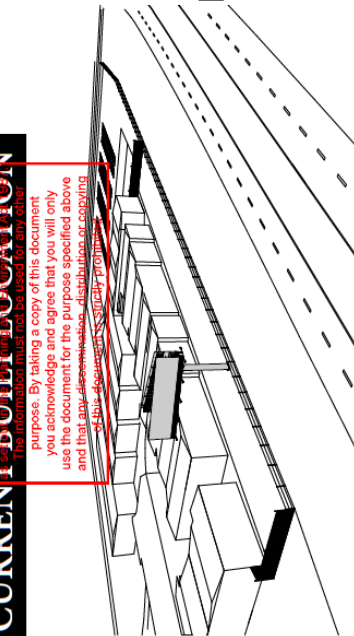
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Scale
 VARIES @ A3

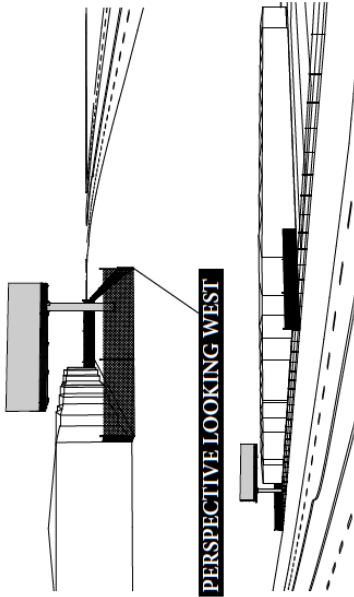
Drawing No.
 TP05

CURRENT BUILT LOCATION

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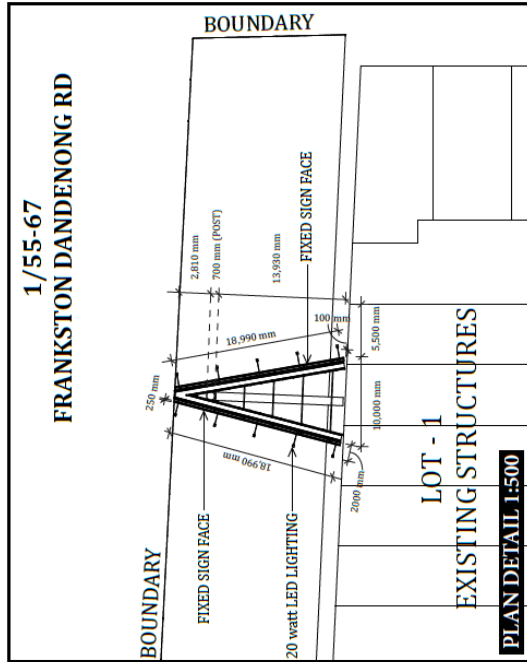
AERIAL LOOKING SOUTH WEST



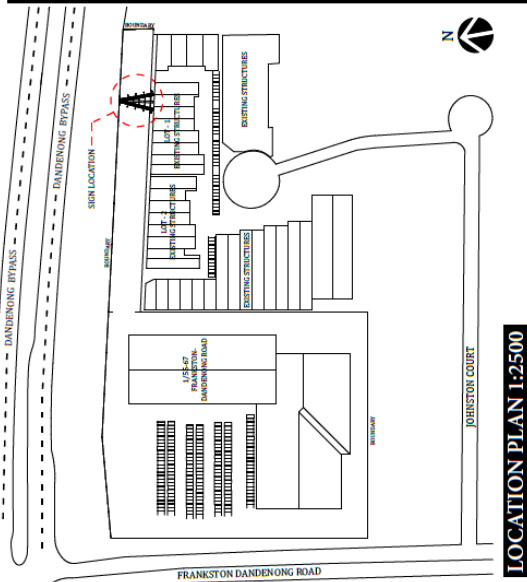
PERSPECTIVE LOOKING WEST



PERSPECTIVE LOOKING EAST



PLAN DETAIL 1:500



LOCATION PLAN 1:2500

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

REVISION HISTORY

Rev#	Chd	Change Name	Date
C		ISSUE	06/09/2018



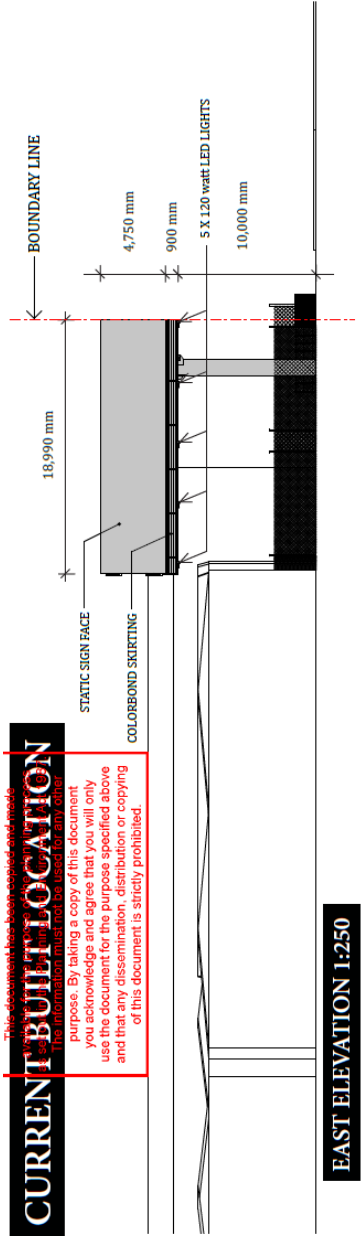
Maple Media
 279 Whitehorse Rd, Balwyn 3013, VIC
 T: (03) 9495 1000

New Sign Location
 1/55-67 Frankston Dandenong Rd
 Dandenong South
 3175
 Site
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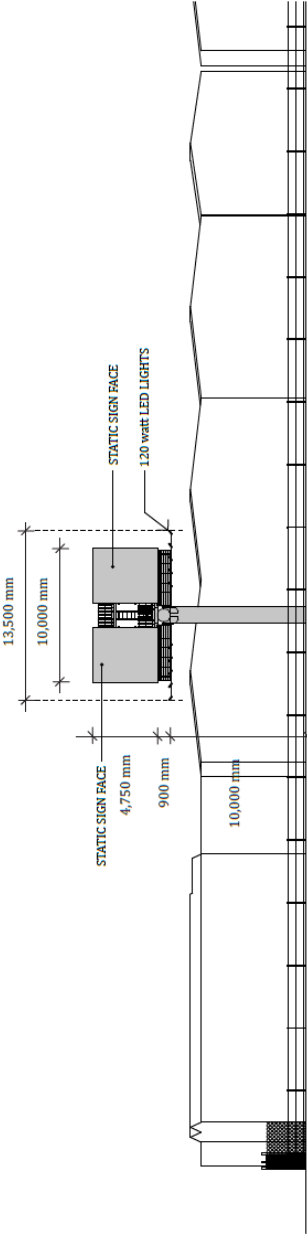
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Scale
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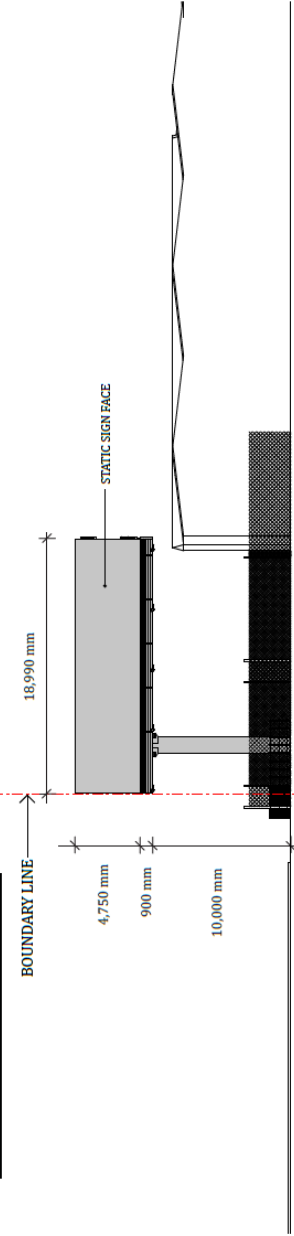
Drawing No.
 T106



EAST ELEVATION 1:250



NORTH ELEVATION 1:250



WEST ELEVATION 1:250

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

REVISION HISTORY

RevID	ChID	Change Name	Date
C		ISSUE	06/09/2018



Maple Media

279 Whitehorse Rd, Balwyn 3013, VIC
 T: (03) 9495 1000

New Sign Location

1/55-67 Frankston Dandenong Rd
 Dandenong South
 3175

Size
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Drawing Title
 SUN STUDY

Scale

Drawing No.
 TP07

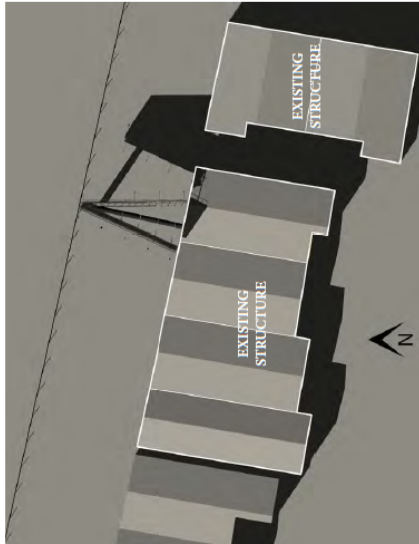
CURRENT BUILT LOCATION
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9AM, 22 SEPTEMBER



12PM, 22 SEPTEMBER



3PM, 22 SEPTEMBER

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 1/55-67 FRANKSTON-DANDENONG
ROAD (PLANNING APPLICATION NO. PLN16/0380.01)**

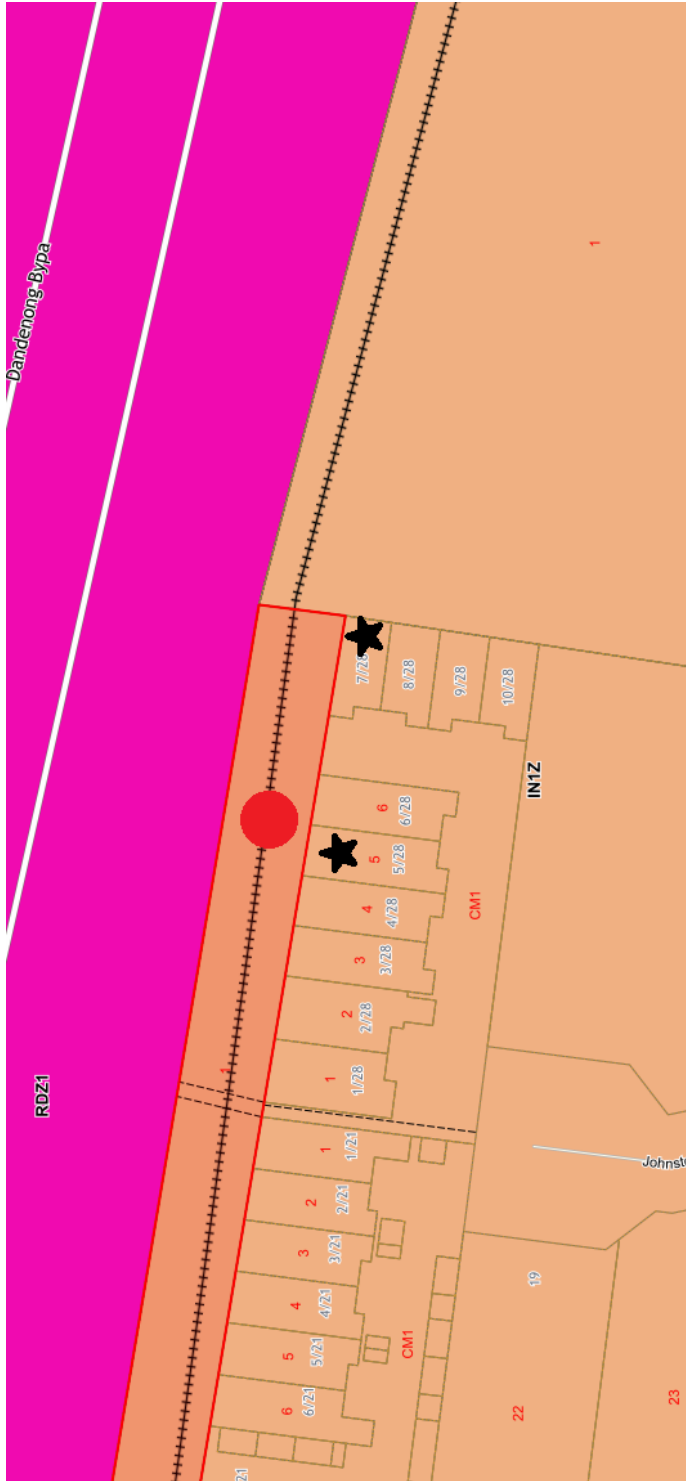
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)



● Approximate location of sign

★ Location of objectors

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 1/55-67 FRANKSTON-DANDENONG
ROAD (PLANNING APPLICATION NO. PLN16/0380.01)**

ATTACHMENT 3

EXISTING PERMIT

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

**PLANNING
PERMIT**

Permit No.: PLN16/0380
Planning Scheme: Greater Dandenong
Planning Scheme
Responsible Authority: Greater Dandenong
City Council

ADDRESS OF THE LAND: 1/55-67 Frankston Dandenong Road DANDENONG
SOUTH VIC 3175
(Lot 1 PS 712733 Vol 11559 Fol 764)

THE PERMIT ALLOWS: The permit allows the display of a flood lit, major
promotional sky sign in accordance with the
endorsed plans

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

- 1 The location, type and dimensions of the sign, including the words, colours and supporting structure shown on the endorsed plan/s must not be altered without the consent of the responsible authority.
- 2 Prior to the erection and display of the major promotion sign, the three existing signage structures facing the Dandenong Bypass must be removed to the satisfaction of the responsible authority.
- 3 Prior to the erection and display of the major promotion sign planning permit PLN10/0486 issued by the responsible authority on 17 May 2011 must be amended to remove reference to the three existing signage structures.
- 4 The signage must not:
 - (a) Dazzle or distract drivers due to its colouring.
 - (b) Be able to be mistaken for a traffic signal because it has, for example similar colours, red circles, octagons, crosses or triangles.
 - (c) Be able to be mistaken as an instruction to drivers.
- 5 The approved sign must not be animated in part or whole and flashing, intermittent or moving light/s must not be displayed.
- 6 The intensity of the light in the signage must be limited so as not to cause glare or distraction to motorists or other persons or loss of amenity in the surrounding area, to the satisfaction of the responsible authority.
- 7 Bunting, streamers, flags, windvanes or similar material must not be displayed except with the prior written consent of the responsible authority.

Continued...

Date Issued 28 July 2017

Signature for and on behalf
of the Responsible Authority



2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

- 2 -

PLANNING PERMIT NO. PLN16/0380

Conditions Continued

- 8 The sign and supporting structure must be constructed and maintained to the satisfaction of the Responsible authority.
- 9 The luminance of the advertising sign must be such that it does not give a veiling luminance to the driver, of greater than 0.25 cd/m², throughout the driver's approach to the advertising sign.
- 10 This permit expires fifteen (15) years after the date it is issued.

Note

This Permit has been issued at the direction of the Victorian Civil and Administrative Tribunal - Order dated 27 June 2017.

End of Permit Conditions

Please check with the responsible authority that this permit is the current permit and can be acted upon.

Date Issued 28 July 2017

Signature for and on behalf
of the Responsible Authority



2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 1/55-67 FRANKSTON-DANDENONG
ROAD (PLANNING APPLICATION NO. PLN16/0380.01)**

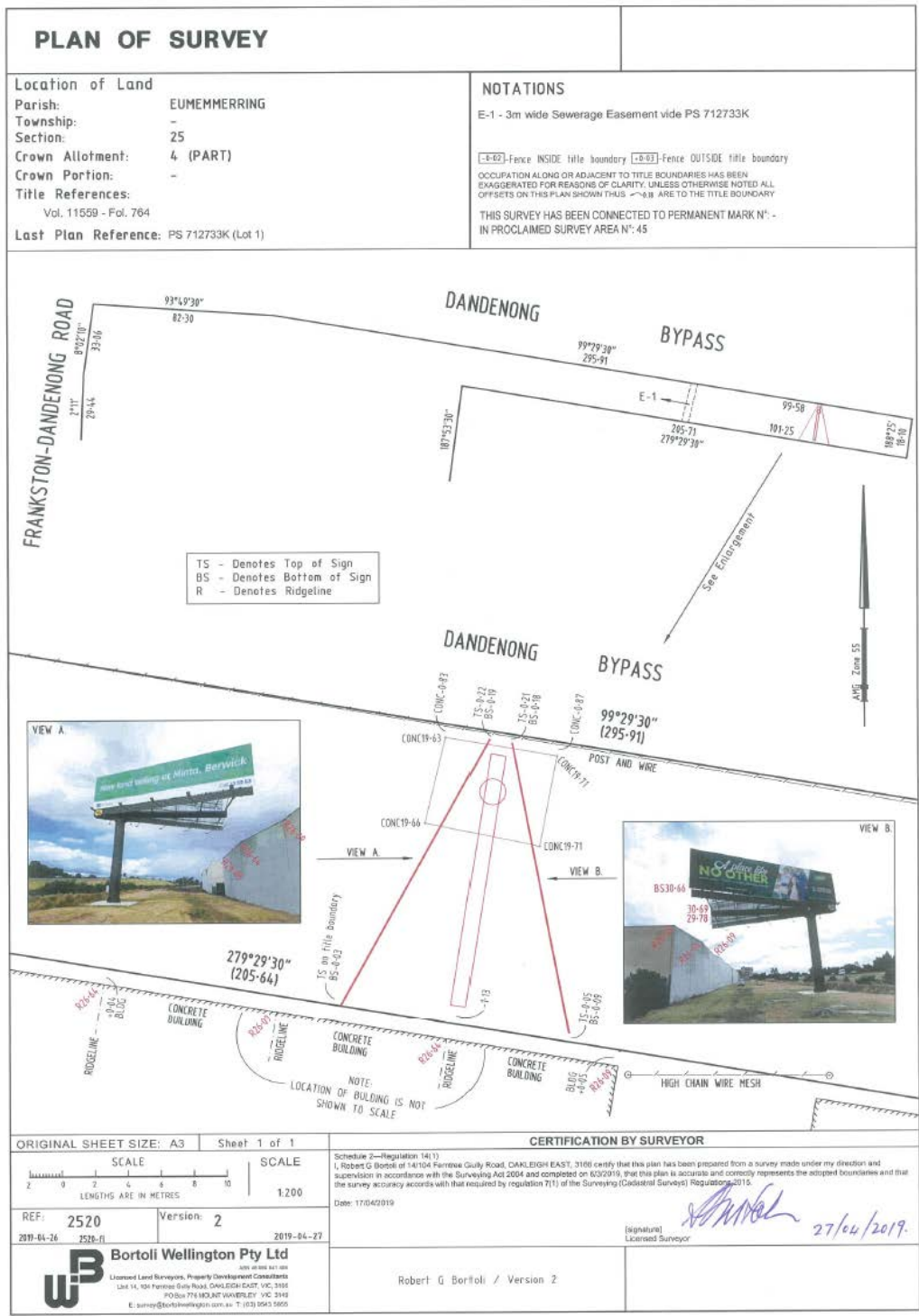
ATTACHMENT 4

SITE SURVEY

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.2 Town Planning Application - No. 1/55-67 Frankston-Dandenong Road, Dandenong South (Planning Application No. PLN16/0380.01) (Cont.)



2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)

File Id:	324440
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Submitted Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant:	3D Design Group
Proposal:	Development of the land for three (3) double storey dwellings
Zone:	General Residential Zone 1
Overlay:	No overlays apply to the subject site
Ward:	Red Gum

The application proposes the development of the land for three (3) double storey buildings. A permit is required pursuant to Clause 32.08-6 of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot.

This application is being brought to Council as six (6) objections were received.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Six (6) objections were received to the application. Issues raised generally relate to matters of:

- Parking/Traffic impacts;
- Loss of privacy due to overlooking;
- Overshadowing; and
- Noise.

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

Assessment Summary

The site is located within an established residential area and is well suited for medium density housing given that the site is zoned for incremental change. The proposal seeks to provide a medium density development which is generally consistent with the emerging pattern of development and the surrounding neighbourhood character. It is noted that the development complies with all the design principles, as demonstrated in the attachments outlined in this report.

The developments compliance with Clause 55 demonstrates that the proposal is an appropriate design response to the site's context and is respectful of the existing neighbourhood character whilst contributing to the preferred neighbourhood character envisaged by Clause 22.09.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

Subject Site and Surrounds

Subject Site

The subject site is located on the eastern side of The Glade, in Dandenong, 30m to the south of the intersection with Wedge Street. It is rectangular in shape, is oriented west-east and has an upwards slope of approximately 1.2m from the front to the rear of the site. It has a western frontage of 15.35m to The Glade, a northern side boundary of 51.5m, an eastern rear boundary of 15.29m and a southern side boundary of 52.78m, giving the site an area of 797m². There are no easements on the subject site. The site is currently occupied by an existing single storey brick veneer dwelling. The site is currently accessed via an existing crossover on the southern side of the western frontage. There is no significant vegetation on the subject site.

Surrounding Area

The subject site is located in a residential area of Dandenong which is bounded by McCrae Street to the west, Foster Street/Stud Road/Clow Street to the north, and Dandenong Creek to the east and south. St Johns Regional College is located approximately 115m to the north-east. St Mary's Primary School is located 305m to the north-west. Bus routes 828, 844 and 893 run along McCrae Street approximately 260m south-west of the subject site. The Dandenong CAD is located approximately 730m to the north-west.

Aerial Photo



2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Proposal

The application proposes the development of the land for three (3) double storey dwellings as follows:

Type of proposal	Multi dwellings
Number of dwellings	Three (3)
Number of bedrooms per dwelling	Dwelling 1 – 3 Dwelling 2 – 3 Dwelling 3 – 3
Levels	Double storey
Height	7.2 metres
Orientated to	Dwelling 1 – The Glade / Dwellings 2 and 3 – Shared driveway
External materials	Brick at ground floor level and a combination of rendered and panel cladding at first floor level
Set backs	<p><i>Ground Floor</i></p> <p>Dwelling 1 – 7.5m front (western) setback, 2m north (side) setback and 4m south (side) setback</p> <p>Dwelling 2 – 1.2m north (side) setback and 4.92m south (side) setback</p> <p>Dwelling 3 – 1.5m north (side) setback, 2.84m east (rear) setback and 3.5m southern (side) setback</p> <p><i>First Floor</i></p> <p>Dwelling 1 – 2.1m side (northern) setback and 4.6m side (southern) setback and 5.6m side (southern) setback</p> <p>Dwelling 2 – 2.1m side (northern) setback and</p> <p>Dwelling 3 – 2.1m side (northern) setback, 3.6m rear (eastern) setback and 3.2m side (southern) setback.</p>

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Open space type	Dwelling 1 – 85.89m ² front yard + 48.2m ² backyard Dwelling 2 – 52.33m ² backyard Dwelling 3 – 54.2m ² backyard
Number of Car parking Spaces provided	Six (6)
Number of Car parking Spaces required	Six (6)
Type of car parking	Dwellings 1 and 2 – Double garage each Dwelling 3 – Single garage with tandem car space in front
Access	Existing access located to the south of the development is to be retained Connects to The Glade to the west Minimum width is 3 metres
Front Fence	No front fence is proposed

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Pursuant to Clause 32.08-6 to construct two or more dwellings on a lot in a General Residential Zone.

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential Zone Schedule 1, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy Statement and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-6, a permit is required to construct two or more dwellings on a lot.

Overlay Controls

No overlays affect the subject site.

Planning Policy Framework

The objectives of Planning in Victoria are outlined in Section 4 of the *Planning and Environment Act 1987* as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.*
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- (e) To protect public utilities and other facilities for the benefit of the community.*
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- (fa) to facilitate the provision of affordable housing in Victoria.*
- (g) To balance the present and future interests of all Victorians.*

In order to achieve those objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

Settlement (Clause 11)

Settlement is outlined at Clause 11, with Clause 11.02-1S relating to Supply of Urban Land. The objective of this Clause is:

- *To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses.*

Built Environment and Heritage (Clause 15)

Planning should promote excellence in the built environment and create places that:

- *Are enjoyable, engaging and comfortable to be in.*
- *Accommodate people of abilities, ages and cultures.*
- *Contribute positively to local character and sense of place.*
- *Reflect the particular characteristics and cultural identity of the community.*
- *Enhance the function, amenity and safety of the public realm.*

Housing (Clause 16)

Clause 16 – Housing – contains the following relevant objectives:

- *Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.*
- *Planning should ensure the long term sustainability of new housing, including access to services, walkability to activity centres, public transport, schools and open space.*
- *Planning for housing should include the provision of land for more affordable housing.*

Clause 16.01-3S – Housing Diversity – contains the following strategies:

- *Ensure housing stock matches changing demand by widening housing choice.*
- *Facilitate diverse housing that offers choice and meets changing household needs through:*
 - *A mix of housing types.*
 - *Adaptable internal dwelling design.*
 - *Universal design.*
- *Encourage the development of well-design medium-density housing that:*
 - *Respects the neighbourhood character.*
 - *Improves housing choice.*
 - *Makes better use of existing infrastructure.*
 - *Improves energy efficiency of housing.*

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

- *Support opportunities for a range of income groups to choose housing in well serviced locations.*
- *Ensure planning for growth areas provides for a mix of housing types through a variety of lot sizes, including higher housing densities in and around activity centres.*

Clause 18 – Transport

Clause 18.01-1S - Land use and transport planning – contains the following relevant strategies:

- *Plan urban development to make jobs and community services more accessible by:*
 - *Ensuring equitable access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.*

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*
- *Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.*
- *Respect the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- *To facilitate high quality building design and architecture.*
 - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
 - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
 - *Encourage innovative architecture and building design.*
 - *Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.*
- *To facilitate high quality development, which has regard for the surrounding environment and built form.*

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

- *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
- *Promote all aspects of character – physical, environmental, social and cultural.*
- *Encourage planting and landscape themes, which complement and improve the environment.*
- *Encourage developments to provide for canopy trees.*
- *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*

- *To protect and improve streetscapes*
 - *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
 - *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*

- *To ensure landscaping that enhances the built environment*
 - *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
 - *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

- *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
- *Promote public realm safety by maximising passive surveillance.*
- *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
- *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
- *Achieve environmentally sustainable design outcomes;*
- *Use quality, durable building materials that are integrated into the overall building form and façade; and*
- *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 (Incremental Change Areas) provides design principles, some of which also relate to the variances to the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines are as follows:

- *Preferred housing type – The preferred housing type for the Incremental Change Area is medium density.*
- *Building Height – The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.*
- *Landscaping – Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties.*
- *Setbacks, front boundary and width – Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carport and garages in the street.*
- *Private Open Space – Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.*
- *Bulk – Residential development should:*
 - *Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;*
 - *Provide separation between dwellings at upper level;*

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

- *Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;*
- *Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.*
- *The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.*
- *Two storey dwellings to the rear of a lot may be considered where:*
 - *The visual impact of the building bulk does not adversely affect the identified future character of the area;*
 - *Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;*
 - *The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;*
 - *Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;*
 - *Upper storey components are well recessed from adjoining sensitive interfaces.*
- *Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.*

An assessment against Clause 22.09 is included as Attachment 3 to this report.

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling. 1 visitor car space is required for visitors to every 5 dwellings for developments of 5 or more dwellings.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two or more dwellings on a lot.*

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause.*
- *Should meet all of the standards of this clause.*

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

An assessment against Clause 55 is included as Attachment 5 to this report.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

External

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the *Planning and Environment Act 1987*.

Internal

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals	
Civil Development	No objections, subject to conditions on permit <i>(see Conditions 6, 7, 8, 9, 10, 12, 13 and 14)</i>
ESD/Sustainability	No objections, subject to conditions on permit <i>(see Conditions 1.7 and 3)</i>
Transport Planning	No objections, subject to a condition on permit <i>(see Condition 1.1)</i>

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Parking Management	No concerns.
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Advertising

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining and surrounding land.
- Placing a sign on site facing The Glade.

The notification has been carried out correctly.

Council has received Objectors1six (6) objections to the application.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was held on 20/06/2019 with the applicant, objectors, Council officers and a Councillor in attendance. The issues were discussed at length and there was no resolution and the objections stand as received.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Parking/traffic impacts – Lack of visitor car parking**

Pursuant to Table 1 to Clause 52.06-5, on site visitor car parking is required at a rate of 1 visitor car space to every 5 dwellings for a development of 5 or more dwellings. As the proposed development is for only 3 dwellings an onsite visitor car space is not required. In addition, each dwelling is provided with two onsite parking spaces, which complies with the requirements of Planning Scheme.

- **Loss of privacy due to overlooking**

The application does not propose any balconies for any of the dwellings, however there are windows on the upper floor to each dwelling. Standard B22 of Clause 55.04-6 (Overlooking objective) notes that a habitable room window should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres.

All habitable room windows on the upper floor elevations would be appropriately screened or would have minimum sill heights of at least 1.7m above finished floor level. As such, there is no unacceptable overlooking from the proposed development to the objector's property under Standard B22 of Clause 55.04-6.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

- **Overshadowing**

A review of the shadow diagrams provided shows that, given the subject site is located to the south-east of the objector's property, they will not be overshadowed by the proposed development at 9am, 10am or 3pm at the Spring Equinox pursuant to Standard B21 of Clause 55.04-5.

- **Noise**

There is no evidence to suggest that the proposed development would result in a level of noise greater than normal for a residential area.

Assessment

The subject site is located within an established residential area and is well suited for the development of medium density housing given that the site is located within easy walking distance of many community facilities and public transport. The proposal also seeks to reduce pressure on the urban fringe by providing three (3) dwellings where previously one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated.

As required by the General Residential Zone that applies to this site, the proposed development has been assessed against the provisions of Clause 55 (full assessment attached as attachment 5) of the Greater Dandenong Planning Scheme and the Schedule 1 to the General Residential Zone. The proposed development has also been assessed against Clause 52.06 (full assessment in attachment 4) and Clause 22.09 (full assessment attached as attachment 3) of the Greater Dandenong Planning Scheme. The proposal complies with all requirements of these clauses except in the instances detailed below, where variations or conditions are required.

Use

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the buildings and works, which is discussed below.

Development

Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 55 *Two or more dwellings on a lot;* and
- Clause 22.09 *Residential Development and Neighbourhood Character.*

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

It is considered that the proposed design response respects the preferred neighbourhood character of the incremental change area by providing a medium density housing typology.

The proposal is of a high quality urban design, with physical recession, articulation, varied use of materials, textures and other visual interest.

The overall layout allows space for acceptable landscaping treatments such as a significant canopy tree and shrubbery plantings within well-proportioned setback areas to allow growth to maturity.

The proposal is also located within an area subject to incremental change with other multi-unit developments of a similar scale and massing being found within the surrounding residential area. The proposal's compliance with Clause 22.09 and Clause 55 (subject to conditions) ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

Clause 22.09 Assessment

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09, and is considered to comply with the requirements of this clause, except in the following instances:

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone - Bulk and Built Form:

This clause outlines a preference for single storey dwellings at the rear of the sites in the incremental change area. However, it goes on to state that two storey dwellings to the rear of a lot may be considered where:

- The visual impact of the building bulk does not adversely affect the identified future character of the area;
- Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;
- The building bulk does not adversely affect the planting and future growth of canopy trees;
- Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; and
- Upper storey components are well recessed from adjoining sensitive interfaces.

While Dwelling 3 would be double storey dwelling, the proposal is considered acceptable in this instance. Good side and rear setbacks are proposed for Dwelling 3 which would be well recessed from adjoining sensitive interfaces to allow for substantial landscaping to lessen the appearance of visual bulk to adjoining properties.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

There would be no overlooking from any upper level habitable room windows of Dwelling 3, and it would not overshadow adjoining properties to any significant extent. The dwelling would also be well articulated and utilises differing materials to soften its impact.

Clause 55 Assessment

The proposal is considered to comply with the requirements of this Clause, except in the following instances:

Clause 55.04-6 Standard B22 – Overlooking objectives

Relevant objective: *“To limit views into existing secluded private open space and habitable room windows”.*

Clause 55.04-7 Standard B23 – Internal views objectives

Relevant objective: *“To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.*

Conditions 1.2, 1.3 and 1.4 require some additional measures to upper level windows of Dwellings 2 and 3 to minimise the potential for internal and external overlooking from the proposed development, and to ensure compliance with these clauses.

Car Parking

The proposal is considered to comply with the requirements of Clause 52.06 with respect to the number of car parking spaces required (Clause 52.06-5) and design standard of car parking (Clause 52.06-9).

Aboriginal Cultural Heritage

The subject site is within an area of Aboriginal Cultural Heritage Sensitivity.

A Cultural Heritage Management Plan is not required as the proposed development is exempt under Regulation 10 of the Aboriginal Heritage Regulations 2018.

The construction of 3 or more dwellings on a lot is an exempt activity as the lot is not within 200m of the coastal waters of Victoria, any sea within the limits of Victoria or the Murray River and the lot is less than 0.11 hectares (or 1,100m²) in size being only 0.0797 hectares or 797m².

Environmentally Sustainable Development

A Built Environment Sustainability Scorecard (BESS) assessment has been submitted with the application. A BESS score of 52% would be achieved by the proposed development which exceeds the best practice requirement of 50%.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)**Conclusion**

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No. 1 The Glade, Dandenong for the ‘Development of the land for three (3) double storey dwellings’ in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions and 3 copies must be provided. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
 - 1.1. A notation stating that letterboxes and all other structures (including visually obstructive fencing and landscaping) must be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Clause 52.06-9 of the Greater Dandenong Planning Scheme.**
 - 1.2. Dwelling 2’s northeast-facing upper level Bedroom 2 window provided with measures to prevent overlooking up to 1.7m above finished floor level.**
 - 1.3. Dwelling 3’s southwest-facing upper level stairwell window provided with a minimum sill height of 1.7m above finished floor level.**
 - 1.4. Dwelling 3’s northeast-facing upper level bedroom windows to have minimum sill heights of 1.7m above finished floor level.**
 - 1.5. Dwelling 3’s northwest-facing upper level stairwell window to be deleted.**
 - 1.6. All fence toppers indicated on overlooking diagrams to be shown on all relevant plans.**
 - 1.7. Initiatives (where applicable) contained within the approved Built Environment Sustainability Scorecard (BESS) assessment.**
 - 1.8. A revised landscape plan in accordance with Condition 2.**

When approved, these plans will be endorsed and will form part of this permit.

- 2. Prior to the endorsement of the plans under Condition 1, before the approved development starts, and before any trees or vegetation are removed, a revised landscape plan to the satisfaction of the Responsible Authority must be submitted**

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

to and approved by the Responsible Authority. The revised landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority and drawn to scale with dimensions provided. The revised landscape plan must show:

- 2.1. plans to accord with Condition 1 of this permit;
- 2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;
- 2.3. details of the proposed layout, type and height of fencing;
- 2.4. legend of all plant types, surfaces, materials and landscape items to be used;
- 2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;
- 2.6. at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling;
- 2.7. improved landscaping to the front of Dwelling 1, including at least one (1) advanced canopy tree with a planting height of 1.5 metres.

When approved, the revised landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the revised landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

3. Prior to the endorsement of the plans under Conditions 1 and 2, a revised Assessment of the development using the Built Environment Sustainability Scorecard must be submitted to address the following:
 - 3.1 A revised energy section that includes the following:
 - 3.1.1. Nominated heating and cooling figures (mj/m²) based on the preliminary energy rating for the development.
 - 3.1.2. Revised star ratings relevant to a ducted heating and cooling system.
 - 3.1.3. Submission of a preliminary energy rating assessment for a sample dwelling (unit 1).

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

3.2. A revised water section that includes the following:

3.2.1. Specified rainwater tank capacity consistent with the plans.

All works must be undertaken in accordance with the approved BESS

assessment to the satisfaction of the Responsible Authority. No alterations to the measures contained within the approved BESS assessment can occur without written consent from the responsible authority.

- 4. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.**
- 5. Except with the prior written consent of the Responsible Authority, the approved dwellings must not be occupied until all buildings and works and the conditions of this permit have been complied with.**
- 6. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.**
- 7. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority..**
- 8. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the LPD approval letter.**
- 9. Approval of drainage plan including any retention system within the property boundary is required.**
- 10. Prior to the drainage plans being approved, a plan checking fee of 0.75% and supervision fee of 2.5% of the estimated cost of works is to be paid to Council**
- 11. Before the approved dwellings are occupied, all piping and ducting above the ground floor storey of the dwellings, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**
- 12. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note all existing vehicle crossing will need to be removed and reinstated with kerb in accordance with Council Standards.**
- 13. Any works undertaken with the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**
- 14. Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

15. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.
16. Before the approved dwellings are occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.
17. Before the approved dwellings are occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

18. Before the approved dwellings are occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.
19. This permit will expire if:-
 - 19.1. The development or any stage of it does not start within two (2) years of the date of this permit, or
 - 19.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a) the request for the extension is made within twelve (12) months after the permit expires; and
- b) the development or stage started lawfully before the permit expired.

Permit Notes:

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.
- Approval of any retention system within the property boundary is required by the relevant building surveyor.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

- **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
- **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**
- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
- **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.**

This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.

- **An application must be made with Council's Parks Department for any street tree removal. Street trees must only be removed by or under the supervision of the Council. Prior to removal of any street tree the replacement cost must be paid to Council.**

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 1 THE GLADE, DANDENONG
(PLANNING APPLICATION NO. PLN19/0030)**

ATTACHMENT 1

SUBMITTED PLANS

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

P1 45 WINDERS STREET
 SINGLE STREET DWELLING - CLASHING - RED
 SINGLE ROOF FORM WITH TILE CLASHING - RED

P2 1 THE GLADE (SUBJECT SITE)
 SINGLE STREET DWELLING - CLASHING - RED
 SINGLE ROOF FORM WITH TILE CLASHING - RED

P3 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - RED
 SINGLE ROOF FORM WITH TILE CLASHING - RED

P4 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - RED
 SINGLE ROOF FORM WITH TILE CLASHING - RED

P5 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - GREEN
 SINGLE ROOF FORM WITH TILE CLASHING - GREEN

P6 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - GREEN
 SINGLE ROOF FORM WITH TILE CLASHING - GREEN

P7 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - GREEN
 SINGLE ROOF FORM WITH TILE CLASHING - GREEN

P8 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - GREEN
 SINGLE ROOF FORM WITH TILE CLASHING - GREEN

P9 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - GREEN
 SINGLE ROOF FORM WITH TILE CLASHING - GREEN

P10 1 THE GLADE
 SINGLE STREET DWELLING - CLASHING - GREEN
 SINGLE ROOF FORM WITH TILE CLASHING - GREEN

EXISTING MULTI-DWELLING DEVELOPMENT 183 WINDERS STREET

EXISTING MULTI-DWELLING DEVELOPMENT 183 OREILL'S STREET

DEVELOPER'S PHOTO LOCATION - REFER TO COUNCIL PLAN

183 WINDERS STREET, DANDENONG VIC 3175
 183 OREILL'S STREET, DANDENONG VIC 3175

THE INFORMATION CONTAINED IN THIS DOCUMENT IS BELIEVED TO BE CORRECT AS AT THE DATE OF PREPARATION. HOWEVER, THE DEVELOPER ACCEPTS NO LIABILITY FOR ANY ERRORS OR OMISSIONS. THIS DOCUMENT IS NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN PERMISSION OF THE DEVELOPER.

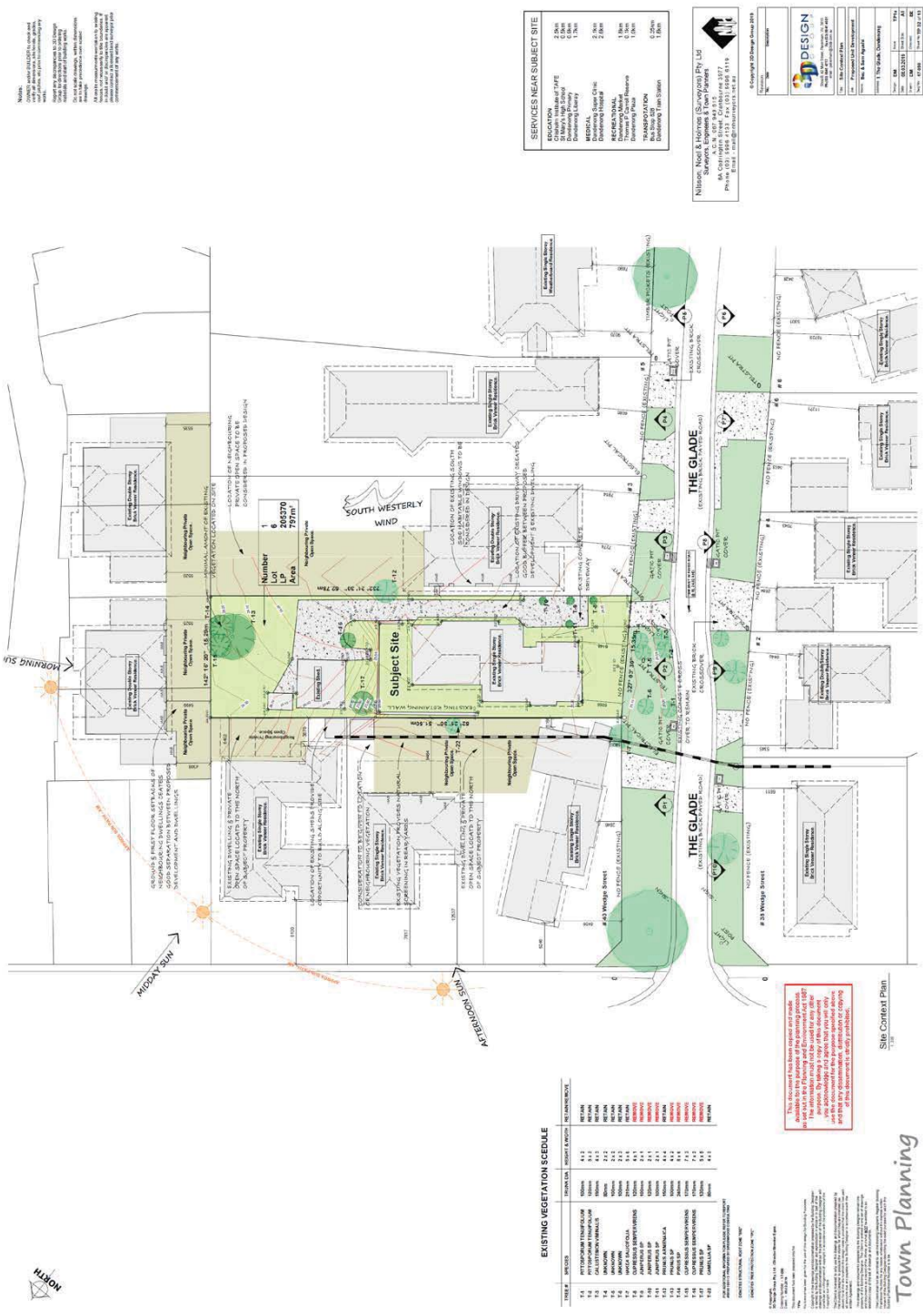
Town Planning

DESIGN

183 WINDERS STREET, DANDENONG VIC 3175
 183 OREILL'S STREET, DANDENONG VIC 3175

183 WINDERS STREET, DANDENONG VIC 3175
 183 OREILL'S STREET, DANDENONG VIC 3175

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)



Notes:
 1. All setbacks are measured from the face of the wall or the face of the fence, unless otherwise indicated.
 2. All setbacks are measured from the face of the wall or the face of the fence, unless otherwise indicated.
 3. All setbacks are measured from the face of the wall or the face of the fence, unless otherwise indicated.
 4. All setbacks are measured from the face of the wall or the face of the fence, unless otherwise indicated.
 5. All setbacks are measured from the face of the wall or the face of the fence, unless otherwise indicated.
 6. All setbacks are measured from the face of the wall or the face of the fence, unless otherwise indicated.

SERVICES NEAR SUBJECT SITE

EDUCATION	Distance
St Mary's High School	1.5km
Dandenong Library	1.5km
Dandenong Senior Centre	2.5km
Dandenong Community Centre	2.5km
Dandenong Primary School	1.5km
Dandenong Secondary School	1.5km
Dandenong TAFE	1.5km
Dandenong TAFE	1.5km

Nilsson, Neal & Horwood (Surveyors) Pty Ltd
 Surveyors Engineers & Town Planners
 46 Conyngham Street, Dandenong VIC 3175
 Phone: +61 3 9594 1111 Fax: +61 3 9594 1112
 Email: info@nilsson.com.au Website: www.nilsson.com.au

DESIGN
 1/111 Dandenong Road, Dandenong VIC 3175
 Phone: +61 3 9594 1111 Fax: +61 3 9594 1112
 Email: info@design.com.au Website: www.design.com.au

Site Contact Plan

Site No.	Site Name	Site Area (sqm)	Site Status
1	1/111 Dandenong Road	1111	Proposed
2	2/111 Dandenong Road	1111	Proposed
3	3/111 Dandenong Road	1111	Proposed
4	4/111 Dandenong Road	1111	Proposed
5	5/111 Dandenong Road	1111	Proposed
6	6/111 Dandenong Road	1111	Proposed
7	7/111 Dandenong Road	1111	Proposed
8	8/111 Dandenong Road	1111	Proposed
9	9/111 Dandenong Road	1111	Proposed
10	10/111 Dandenong Road	1111	Proposed

EXISTING VEGETATION SCHEDULE

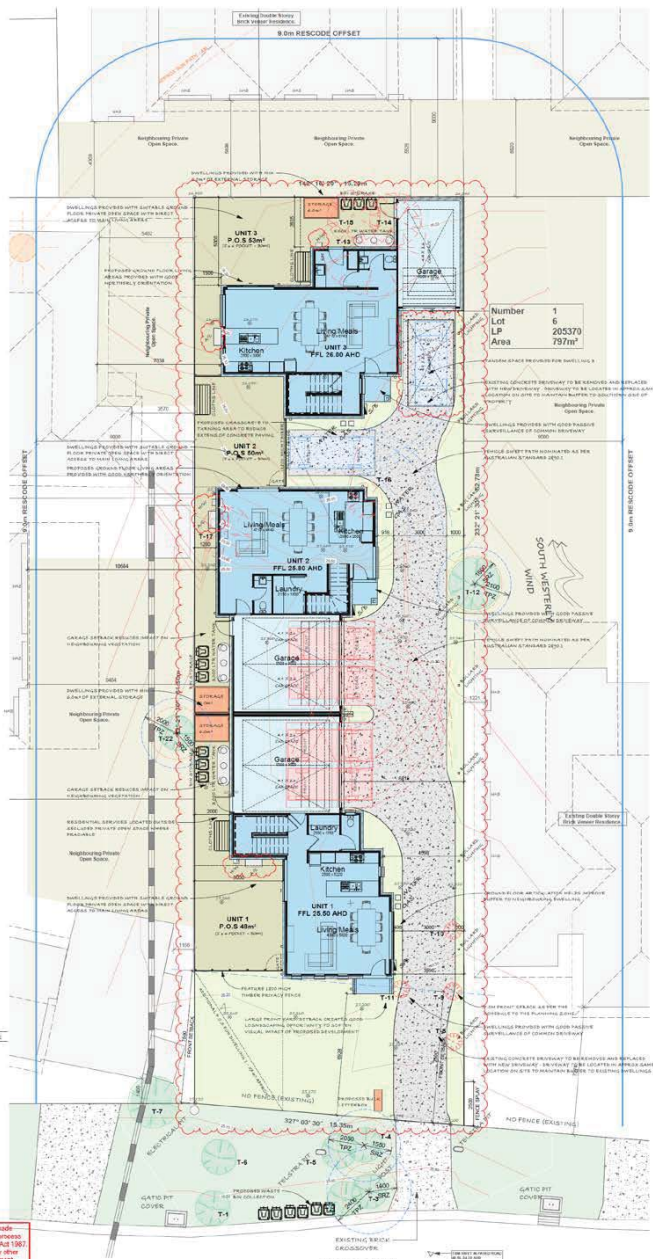
TABLE 1 - VEGETATION	VEGETATION	HEIGHT (M)	SPACING (M)	REMARKS
1.1	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.2	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.3	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.4	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.5	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.6	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.7	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.8	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
1.9	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.0	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.1	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.2	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.3	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.4	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.5	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.6	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.7	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.8	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
2.9	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.0	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.1	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.2	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.3	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.4	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.5	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.6	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.7	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.8	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
3.9	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
4.0	PERFORATED METAL SCREEN	4.2	2.0	RETRACT
4.1	PERFORATED METAL SCREEN	4.2	2.0	RETRACT

Site Contact Plan

This plan shows the location of the subject site and the location of the surrounding sites. The subject site is highlighted in green. The surrounding sites are highlighted in grey. The plan also shows the location of the surrounding streets and the location of the surrounding public facilities.

Town Planning

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)



Notes:
 1. CONSULT WITH THE CITY OF GREATER DANDENONG TO CHECK AND VERIFY ALL DIMENSIONS, SETBACKS, OFFSETS, ETC.
 2. BASED ON INFORMATION TO BE PROVIDED BY THE APPLICANT.
 3. DO NOT USE DIMENSIONS, UNLESS OTHERWISE NOTED TO THE CONTRARY.
 4. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE NOTED.

AREA ANALYSIS		
NAME	AREA	PERCENTAGE
RESIDENTIAL	75%	75%
COMMERCIAL	25%	25%
RECREATIONAL	0%	0%

SERVICES NEAR SUBJECT SITE		
EDUCATION		
Chisholm Institute of TAFE	2.0km	
St Mary's High School	0.5km	
Dandenong Primary	0.5km	
Dandenong Library	1.7km	
MEDICAL		
Dandenong Dental Clinic	2.5km	
Dandenong Hospital	2.0km	
RECREATIONAL		
Dandenong Stadium	1.0km	
Thomas F. Lalor Reserve	0.3km	
Dandenong Plaza	1.0km	
TRANSPORTATION		
Bus Stop 550	0.3km	
Dandenong Train Station	1.0km	

EXISTING VEGETATION SCHEDULE

SPEC #	SPECIES	TRUNK DIA	HEIGHT & WIDTH	NO. PLANTS/TREES
T-1	PITHECOPHORA TERNstroemii	100mm	4.0-5.0	100
T-2	PITHECOPHORA TERNstroemii	100mm	4.0-5.0	100
T-3	CALYPTROGYNUS MONSIEURII	100mm	4.0-5.0	100
T-4	HEBE STRAUCHI	100mm	4.0-5.0	100
T-5	HEBE STRAUCHI	100mm	4.0-5.0	100
T-6	HEBE STRAUCHI	100mm	4.0-5.0	100
T-7	HEBE STRAUCHI	100mm	4.0-5.0	100
T-8	HEBE STRAUCHI	100mm	4.0-5.0	100
T-9	HEBE STRAUCHI	100mm	4.0-5.0	100
T-10	HEBE STRAUCHI	100mm	4.0-5.0	100
T-11	HEBE STRAUCHI	100mm	4.0-5.0	100
T-12	HEBE STRAUCHI	100mm	4.0-5.0	100
T-13	HEBE STRAUCHI	100mm	4.0-5.0	100
T-14	HEBE STRAUCHI	100mm	4.0-5.0	100
T-15	HEBE STRAUCHI	100mm	4.0-5.0	100
T-16	HEBE STRAUCHI	100mm	4.0-5.0	100
T-17	HEBE STRAUCHI	100mm	4.0-5.0	100
T-18	HEBE STRAUCHI	100mm	4.0-5.0	100
T-19	HEBE STRAUCHI	100mm	4.0-5.0	100
T-20	HEBE STRAUCHI	100mm	4.0-5.0	100

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Town Planning

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 8A COFFIELD STREET, DANDENONG VIC 3175
 Phone: 031 5586 1118 Fax: 031 5586 8119
 Email: mail@nhsurveyors.net.au

DESIGN GROUP
 11 The Glade, Dandenong
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2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)



Notes
 CLIENTS AND BUILDERS TO CHECK AND VERIFY DIMENSIONS, SETBACKS, SPACING, AND OFFSETS, AS PRIOR TO COMMENCING ANY WORK.
 DESIGNER NOT RESPONSIBLE FOR CONSTRUCTION OF DEVELOPMENT OR OBTAINING OF ANY PERMITS.
 DO NOT USE DIMENSIONS, UNLESS OTHERWISE SHOWN IN DIMENSIONS, UNLESS OTHERWISE SHOWN IN DIMENSIONS.

Number 1
 Lot LP 295370
 Area 797m²

AREA ANALYSIS		
NAME	AREA	PERCENTAGE
ROADS	100m ²	12%
OPEN SPACE	150m ²	19%
IMPERVIOUS	150m ²	19%
PERMEABLE	150m ²	19%

SERVICES NEAR SUBJECT SITE	
EDUCATION	
Clayton Institute of TAFE	2.5km
St Mary's High School	0.5km
Dandenong Primary	0.5km
Dandenong Library	1.2km
MEDICAL	
Dandenong Hospital	2.5km
Dandenong Hospital	2.5km
RECREATIONAL	
Dandenong Market	1.5km
Thomas P. Carroll Reserve	0.5km
Dandenong Plaza	1.0km
TRANSPORTATION	
Bus Stop 105	0.5km
Dandenong Train Station	1.5km

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Town Planning

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 Project No. 19/0030
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 Tel: 03 9594 1111 Fax: 03 9594 1112
 www.designgroup.com.au
 Design Group Pty Ltd
 Project No. 19/0030
 Date: 08/08/2019
 Drawn: [Name] Checked: [Name]
 Scale: 1:1000
 Date: 08/08/2019
 Drawn: [Name] Checked: [Name]

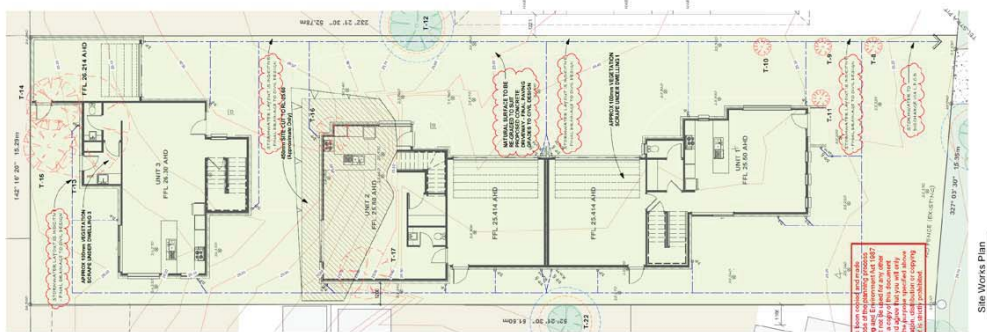
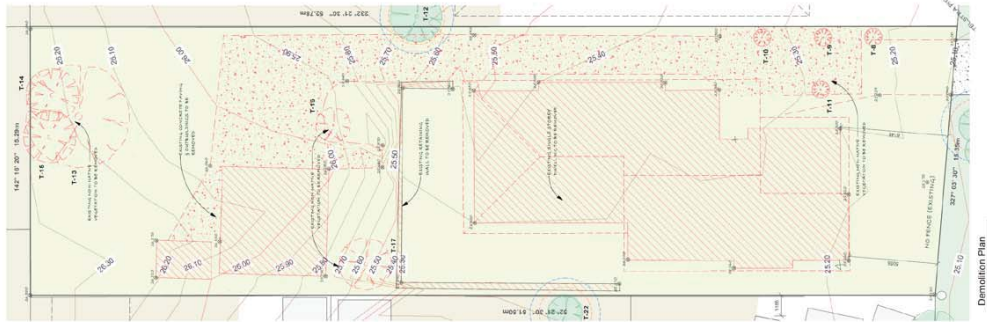
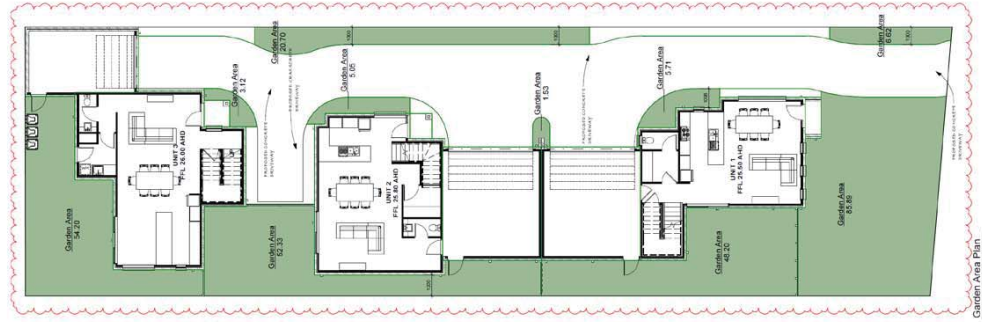
2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)

Notes:
1. All dimensions are in metres unless otherwise stated.
2. All dimensions are to the centre of the wall unless otherwise stated.
3. All dimensions are to the face of the wall unless otherwise stated.
4. All dimensions are to the face of the wall unless otherwise stated.
5. All dimensions are to the face of the wall unless otherwise stated.
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10. All dimensions are to the face of the wall unless otherwise stated.

DESIGN
Town Planning Application
No. 1 The Glade, Dandenong
PLN19/0030

DATE: 28/08/2019
SCALE: 1:500
PROJECT NO.: 19/0030

CLIENT: [REDACTED]
DESIGNER: [REDACTED]
DATE: 28/08/2019



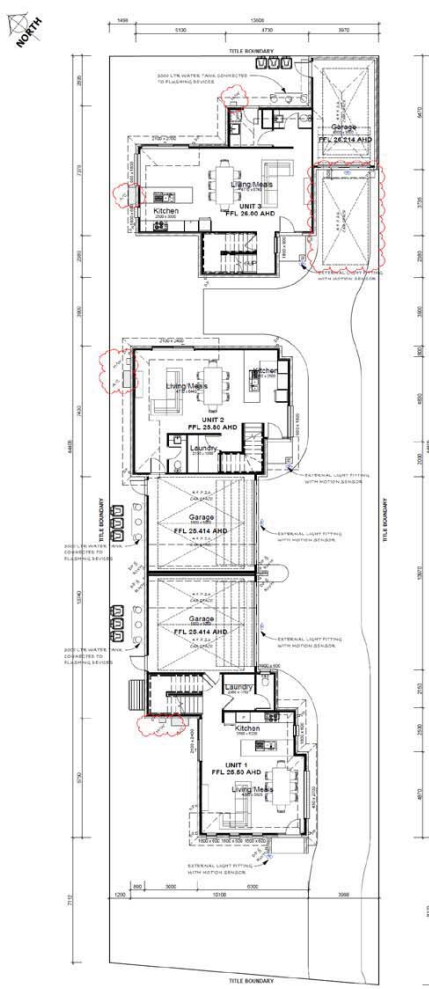
EXISTING VEGETATION SCHEDULE

TREE ID	SPICES	TREES OR SHRUBS	REQUIREMENTS
T1	PERFORATED TROUSERS	SHRUB	RETAIN
T2	COLLIERIA SPICATA	SHRUB	RETAIN
T3	UNIDENTIFIED	SHRUB	RETAIN
T4	UNIDENTIFIED	SHRUB	RETAIN
T5	UNIDENTIFIED	SHRUB	RETAIN
T6	UNIDENTIFIED	SHRUB	RETAIN
T7	UNIDENTIFIED	SHRUB	RETAIN
T8	UNIDENTIFIED	SHRUB	RETAIN
T9	UNIDENTIFIED	SHRUB	RETAIN
T10	UNIDENTIFIED	SHRUB	RETAIN
T11	UNIDENTIFIED	SHRUB	RETAIN
T12	UNIDENTIFIED	SHRUB	RETAIN
T13	UNIDENTIFIED	SHRUB	RETAIN
T14	UNIDENTIFIED	SHRUB	RETAIN
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T16	UNIDENTIFIED	SHRUB	RETAIN
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T28	UNIDENTIFIED	SHRUB	RETAIN
T29	UNIDENTIFIED	SHRUB	RETAIN
T30	UNIDENTIFIED	SHRUB	RETAIN
T31	UNIDENTIFIED	SHRUB	RETAIN
T32	UNIDENTIFIED	SHRUB	RETAIN
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T96	UNIDENTIFIED	SHRUB	RETAIN
T97	UNIDENTIFIED	SHRUB	RETAIN
T98	UNIDENTIFIED	SHRUB	RETAIN
T99	UNIDENTIFIED	SHRUB	RETAIN
T100	UNIDENTIFIED	SHRUB	RETAIN

Notes:
1. All dimensions are in metres unless otherwise stated.
2. All dimensions are to the centre of the wall unless otherwise stated.
3. All dimensions are to the face of the wall unless otherwise stated.
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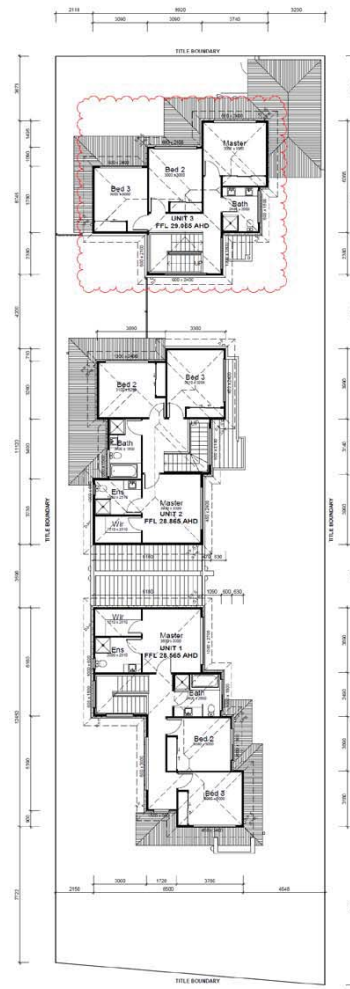
Town Planning

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)



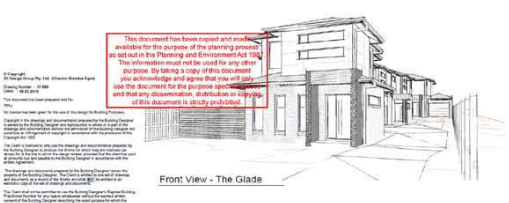
Ground Floor Plan

Area Schedule - Proposed Unit 1	Area Schedule - Proposed Unit 2	Area Schedule - Proposed Unit 3
Area	Area	Area
...



First Floor Plan

Notes:
COUNCIL ARCHITECTS TO CHECK AND VERIFY DIMENSIONS, TO BE PROVIDED BY APPLICANT.
APPLICANT TO PROVIDE ALL DIMENSIONS BY WORK.
APPLICANT TO PROVIDE ALL DIMENSIONS TO BE CHECKED BY APPLICANT FOR ACCURACY.
DO NOT SCALE DRAWINGS, VERIFY DIMENSIONS BY TOOLS AND DIMENSIONS BY WORK.
DO NOT SCALE DRAWINGS, VERIFY DIMENSIONS BY TOOLS AND DIMENSIONS BY WORK.



Front View - The Glade



Internal View - Unit 3

Town Planning

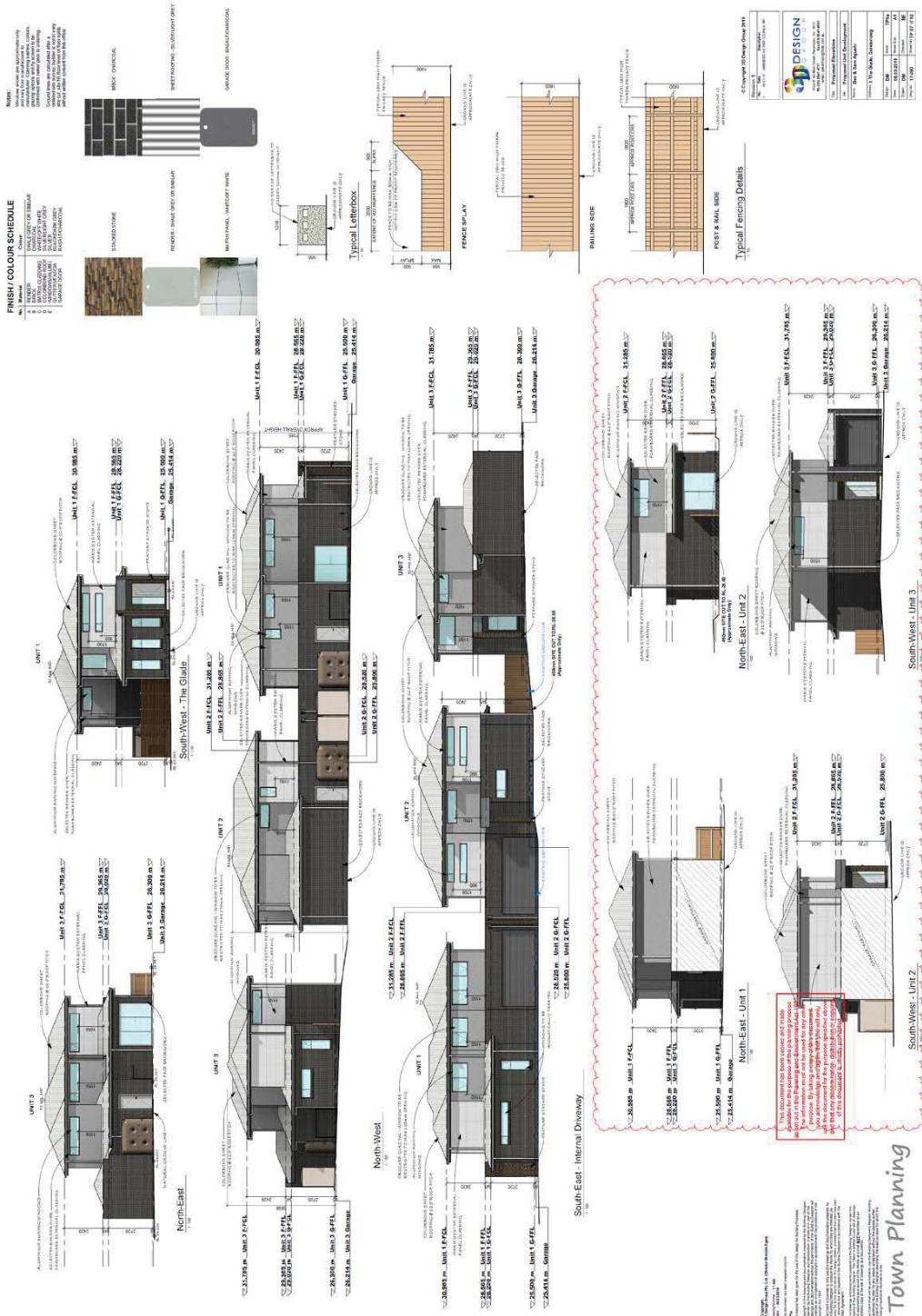
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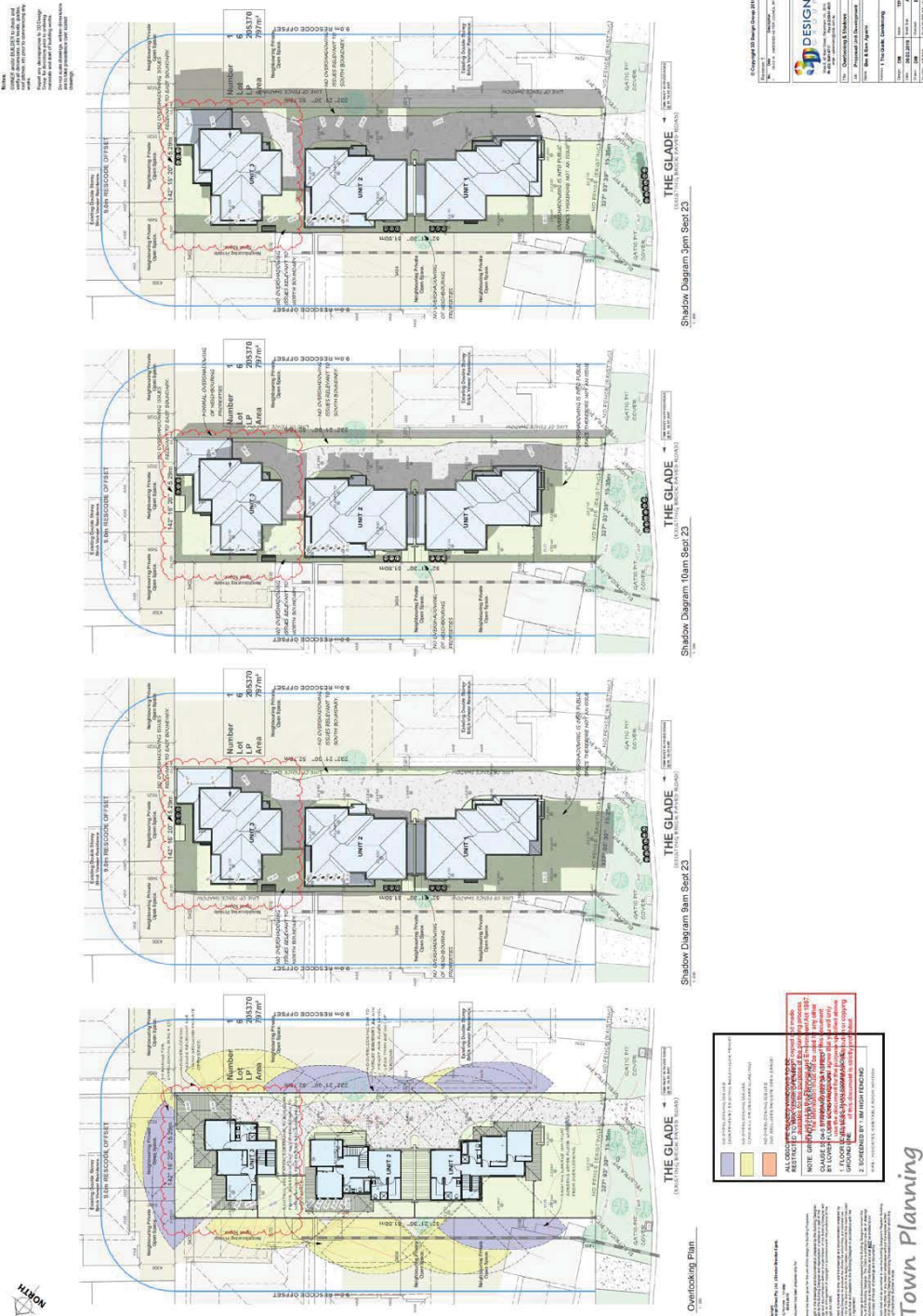
The Final Plans
For: Proposed Unit Development
Unit: 1 The Glade, Dandenong

Issue	Rev	Date
Issue	01	08.21.2019
Issue	02	09.03.2019
Issue	03	09.03.2019

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
 (Cont.)



2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

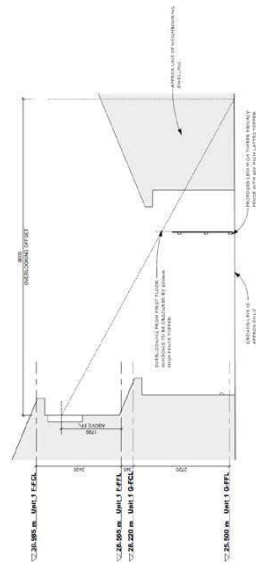


Town Planning

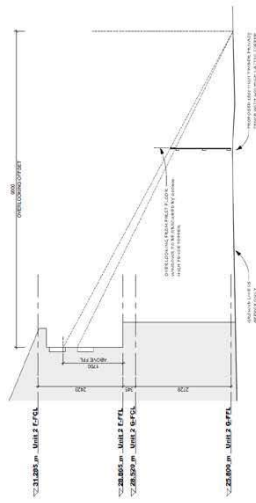
2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Notes:
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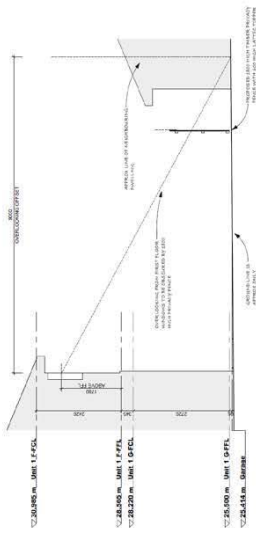
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Project Name	Town Planning Application No. 1 The Glade, Dandenong
Project Address	1 The Glade, Dandenong, VIC 3175
Project Stage	Architectural Drawings
Project Start Date	2019/08/01
Project End Date	2019/09/30
Project Status	Final
Project Manager	David Brown
Project Designer	David Brown
Project Engineer	David Brown
Project Architect	David Brown
Project Surveyor	David Brown
Project Planner	David Brown
Project Drafter	David Brown
Project Checker	David Brown
Project Approver	David Brown



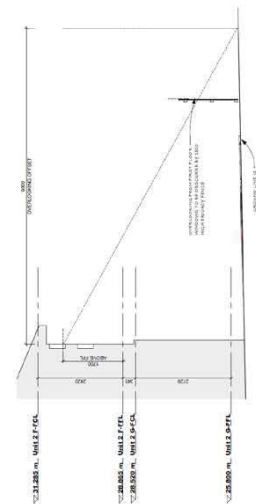
Overlooking - Unit 1 Bedroom 2



Overlooking - Unit 2 Bedroom 3



Overlooking - Unit 1 Master



Overlooking - Unit 2 Master

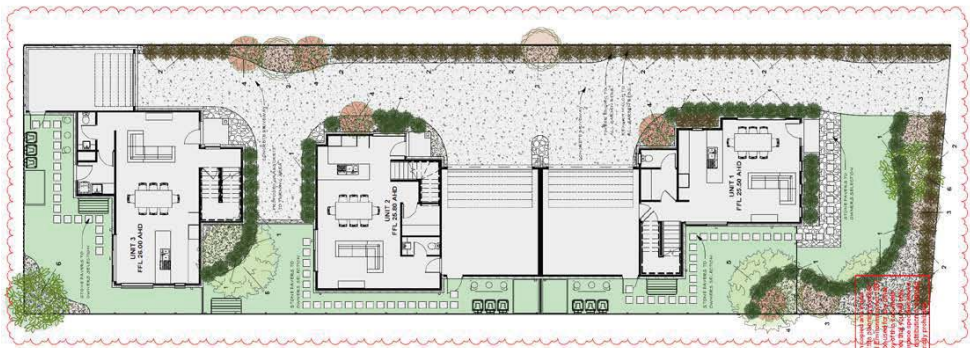
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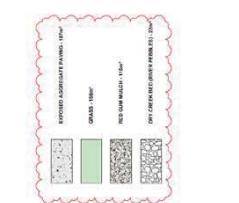
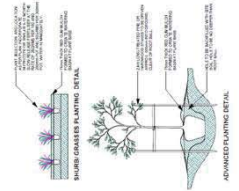
Town Planning

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Symbol	Botanical Name	Common Name	Height & Spread	Quantity
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
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	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14
	POINCELLEA	LAUREL TREE/COLE GRASS	1.5m x 1.5m	14



- General Landscaping Notes:**
1. ALL INFORMATION IN THE FOLLOWING CONTINUES TO APPLY TO THIS PLAN.
 2. ALL LANDSCAPING SHALL BE COMPLETED WITHIN 12 MONTHS OF THE COMMENCEMENT OF THE DEVELOPMENT.
 3. ALL LANDSCAPING SHALL BE COMPLETED WITHIN 12 MONTHS OF THE COMMENCEMENT OF THE DEVELOPMENT.
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 11. ALL LANDSCAPING SHALL BE COMPLETED WITHIN 12 MONTHS OF THE COMMENCEMENT OF THE DEVELOPMENT.
 12. ALL LANDSCAPING SHALL BE COMPLETED WITHIN 12 MONTHS OF THE COMMENCEMENT OF THE DEVELOPMENT.



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Town Planning

Landscape Plan

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 1 THE GLADE, DANDENONG
(PLANNING APPLICATION NO. PLN19/0030)**

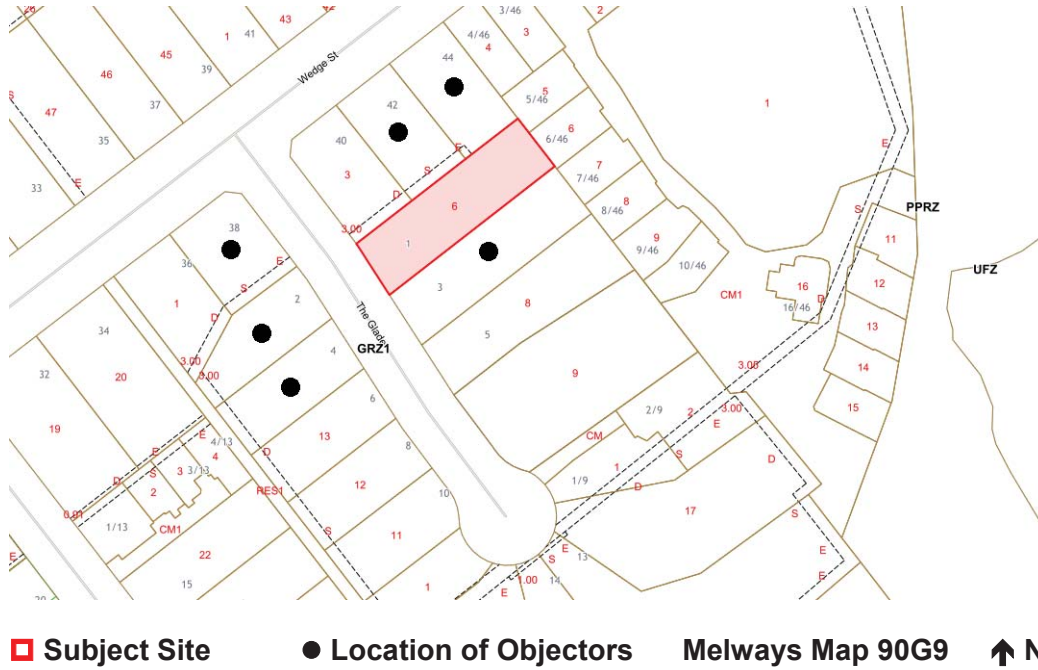
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**



**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 1 THE GLADE, DANDENONG
(PLANNING APPLICATION NO. PLN19/0030)**

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Clause 22.09-3.1 Design Principles for all residential developments</p> <p>To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:</p>	
<p>Safety</p>	<p>Incorporate active frontages including ground floor habitable room windows.</p> <p>Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.</p> <p>Use semi-transparent fences to the street frontage.</p> <p>Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.</p> <p>Ensure that all main entrances are visible and easily identifiable from the street.</p> <p>Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.</p>
<p>Landscaping</p>	<p>Residential development should:</p> <p>Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.</p>
	<p>✓ Principle met All three (3) dwellings would incorporate active frontages including ground floor habitable room windows.</p> <p>✓ Principle met The proposed development maximises the number of habitable room windows on all levels which would overlook the public realm, street, internal accessways and car parking areas.</p> <p>✓ Principle met No front fencing is proposed.</p> <p>✓ Principle met The plans shows bollard lighting along the common accessway.</p> <p>✓ Principle met Each dwelling's main entrance would be visible and easily identifiable from the street.</p> <p>✓ Principle met Non-habitable rooms such as bathrooms are located away from entrances and street frontage.</p> <p>✓ Principle met The proposed development would be capable of providing substantial, high quality on-site landscaping, including screen planting and canopy trees along the ground level western front boundary, northern side boundary and the eastern rear boundary.</p>

If the details of the attachment are unclear, please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Provide substantial, high quality landscaping along vehicular accessways.</p>	<p>✓ Principle met The proposed development would be capable of providing substantial, high quality landscaping along the vehicular accessway.</p>
<p>Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.</p>	<p>✓ Principle met The proposed development would be able to include the planting of at least one substantial canopy tree to the front setback of Dwelling 1 and to each ground level secluded private open space area.</p>
<p>Planting trees that are common to and perform well in the area.</p>	<p>✓ Principle met The proposed development would be capable of planting trees that are common to and perform well in the area.</p>
<p>Avoid the removal of existing mature trees by incorporating their retention into the site design.</p>	<p>✓ Principle met The proposed development would avoid the removal of existing mature trees wherever possible.</p>
<p>Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.</p>	<p>✓ Principle met The proposed development would be capable of using landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.</p>
<p>Ensure that landscaping also addresses the Safety Design Principles.</p>	<p>✓ Principle met The proposed development would be capable of providing landscaping that addresses the Safety Design Principles.</p>
<p>Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.</p>	<p>✓ Principle met The proposed development would be capable of providing canopy trees planted in well proportioned setbacks/private open space that would be sufficient to accommodate their future growth to maturity.</p>
<p>Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.</p>	<p>✓ Principle met The proposed development would be capable of providing landscaping which would minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.</p>

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

	<p>Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.</p>	<p>✓ Principle met The proposed development would be capable of providing landscaping which would be sustainable, drought tolerant and include indigenous species. It would also be supported through the provision of rainwater tanks for each dwelling.</p>
<p>Car parking</p>	<p>The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.</p> <p>On-site car parking should be:</p> <ul style="list-style-type: none"> • Well integrated into the design of the building. • Generally hidden from view or appropriately screened where necessary, • Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. <p>Where car parking is located within the front setback it should be:</p> <ul style="list-style-type: none"> • Fully located within the site boundary; and • Capable of fully accommodating a vehicle between a garage or carport and the site boundary. <p>Developments with basement car parking should consider flooding concerns where applicable.</p>	<p>✓ Principle met The application only proposed one crossover on a 15.35m wide frontage.</p> <p>✓ Principle met On-site car parking would be well integrated into the design of the dwellings, generally hidden from view and located to the side or rear of the site so as to not dominate the streetscape and maximise soft landscaping opportunities at ground level.</p> <p>✓ Principle met No car parking is proposed within the front setback.</p> <p>✓ Principle met Basement car parking is not proposed.</p>
<p>Setbacks, front boundary and width</p>	<p>Residential developments should:</p> <p>Provide a front setback with fence design and height in keeping with the predominant street pattern.</p> <p>Maintain the apparent frontage width pattern.</p> <p>Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.</p> <p>Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.</p>	<p>✓ Principle met The proposed development would provide a front setback which would be in keeping with the predominant street pattern.</p> <p>✓ Principle met The apparent frontage width pattern would be maintained.</p> <p>✓ Principle met Appropriate side setbacks would be provided between buildings to enable screen planting and generous side setbacks are provided along the northern boundary to enable the planting and future growth of trees to maturity.</p> <p>✓ Principle met No front fencing is proposed.</p>

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Private open space	<p>All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.</p> <p>Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.</p> <p>Private open space should be positioned to maximise solar access.</p> <p>Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.</p> <p>Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.</p>	<p>✓ Principle met Each dwelling would provide good quality, useable private open space for each dwelling which would be directly accessible from the main living area.</p> <p>✓ Principle met Ground level private open space areas would be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.</p> <p>✓ Principle met Private open space would be positioned to maximise solar access.</p> <p>✓ Principle met The upper floors of each dwelling would generally avoid encroaching over their respective secluded private open space areas.</p> <p>✓ Principle met There are no upper level dwellings proposed above a separate lower level dwelling.</p>
Bulk & Built Form	<p>All residential developments should respect the dominant façade pattern of the streetscape by:</p> <ul style="list-style-type: none"> Using similarly proportioned roof forms, windows, doors and verandahs; and Maintaining the proportion of wall space to windows and door openings. <p>Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.</p> <p>The development of new dwellings to the rear of existing retained dwellings is discouraged where:</p> <ul style="list-style-type: none"> The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or The retention of the existing dwelling detracts from the identified future character. 	<p>✓ Principle met The proposed dwellings would respect the dominant façade pattern of the streetscape by using similarly proportioned hipped roof forms, windows, doors and front porch and maintaining a similar proportion of wall space to windows and door openings.</p> <p>✓ Principle met No balconies are proposed as part of this development.</p> <p>✓ Principle met The application does not propose to retain the existing dwelling.</p>

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by:</p> <ul style="list-style-type: none"> • Not exceeding the height of the neighbouring significant building; • Minimising the visibility of higher sections of the new building; and • Setting higher sections back at least the depth of one room from the frontage. 	<p>✓ Principle met The site is not adjacent to any identified heritage buildings.</p>
<p>Residential development should:</p> <p>Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.</p> <p>Maximise thermal performance and energy efficiency of the built form by addressing orientation.</p> <p>Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.</p> <p>Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.</p> <p>Provide suitable storage provisions for the management of operational waste</p> <p>Appropriately located suitable facilities to encourage public transport use, cycling and walking.</p>	<p>✓ Principle met The proposed development would generally preserve the amenity of adjoining dwellings through a responsive site design that considers the privacy, solar access and outlook of adjoining properties.</p> <p>✓ Principle met The proposed development would maximise thermal performance and energy efficiency of the built form by addressing orientation and passive design.</p> <p>✓ Principle met The proposed development would generally ensure that building height, massing and articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.</p> <p>✓ Principle met The proposed development would provide sufficient setbacks to accommodate the future growth of new trees.</p> <p>✓ Principle met Rubbish and recycling bins are shown for each dwelling.</p> <p>✓ Principle met Bus routes 828, 844 and 893 run along McCrae Street approximately 260m south-west of the subject site. Residents would be able to walk and cycle to and from the subject site.</p>
<p>Materials &</p> <p>Residential development should:</p>	

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Finishes	Use quality, durable building materials and finishes that are designed for residential purposes.	<p>✓ Principle met The proposed development would comprise of face brick at ground floor level and a combination of rendered and panel cladding at first floor level.</p>
	Avoid the use of commercial or industrial style building materials and finishes.	<p>✓ Principle met The proposed development would not include any commercial or industrial style building materials or finishes.</p>
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials.	<p>✓ Principle met The proposed development would not include any rendered cement sheeting, unarticulated surfaces or excessive repetitive use of materials.</p>
	Use a consistent simple palette of materials, colours finishes and architectural detailing.	<p>✓ Principle met The proposed development would use a consistent simple palette of materials, colour finishes and architectural detailing.</p>
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	<p>✓ Principle met The proposed development would maximise the ongoing affordability and sustainability of residential developments through selection of low maintenance, resource and energy efficient materials and finishes that can be reasonable expected to endure for the life of the building.</p>
	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
Domestic services normal to a dwelling and Building services	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	<p>✓ Principle met Domestic and building services could be visually integrated into the design of the development and appropriately positioned or screened so as not be seen from the street or adjoining properties.</p>
	Be designed to avoid the location of domestic and building services:	<p>✓ Principle met The proposed development has been designed to generally avoid the location of domestic and building services within secluded private open space areas and where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.</p>
	<ul style="list-style-type: none"> • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Internal Amenity	Residential development should:	
	Ensure that dwelling layouts have connectivity between the main living area and private open space.	<p>✓ Principle met The proposed development would ensure that dwelling layouts have connectivity between the main living area and private open space.</p>
	Be designed to avoid reliance on borrowed light to habitable rooms.	<p>✓ Principle met The proposed development has been designed to avoid reliance on borrowed light to habitable rooms.</p>
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	<p>✓ Principle met No balconies are proposed. Habitable room windows would be designed and located to reduce the need for excessive screening.</p>
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	<p>✓ Principle met No dwellings without ground level main living areas are proposed.</p>

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)

<p>Preferred housing type</p>	<p>The preferred housing type for the Incremental Change Area is medium density.</p>	<p>✓ Principle met The proposed development would be a medium density development.</p>
<p>Building Height</p>	<p>The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.</p>	<p>✓ Principle met The proposed development would be a maximum of two storeys in height, including ground level.</p>
<p>Landscaping</p>	<p>Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties</p>	<p>✓ Principle met The proposed development would be capable of using landscaping to create a landscape character, particularly canopy trees in front and rear gardens.</p>
<p>Setbacks, front boundary and width</p>	<p>Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.</p>	<p>✓ Principle met Parking, paving and car access within the front setback would be limited to a single accessway which would maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.</p>
<p>Private open space</p>	<p>Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.</p>	<p>✓ Principle met The proposed development would provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.</p>
<p>Bulk & Built Form</p>	<p>Residential development should: Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape; Provide separation between dwellings at the upper level; Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;</p>	<p>✓ Principle met The proposed development would respect the scale of existing prevailing built form character and would respond to site circumstances. ✓ Principle met The dwellings are proposed to be separated at the upper level. ✓ Principle met There would be a spine of open space at the rear of the subject site.</p>

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>✓ Principle met</p> <p>Dwelling 1 at the front of the site and Dwelling 2 in the centre of the site would be double storey. Dwelling 3 to the rear would also be double storey, however, the upper level components are provided with greater setbacks the ground level components, resulting in a built form which transitions to single storey elements towards the rear of the lot.</p>	<p>Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.</p>	
<p>✓ Principle met, subject to conditions.</p> <p>Dwelling 3 is proposed to be a double storey dwelling, however it has been designed to ensure that the identified future character of the area and the amenity of adjoining properties is respected as it would maximise landscaping opportunities and protect adjoining secluded private open space.</p> <p>With respect to overlooking, Dwelling 3's east facing upper level bedroom windows would both be highlight windows with minimum sill heights of 1.55m above finished floor level. These would not comply with the minimum 1.7m requirement and would directly overlook the secluded private open space areas of the existing properties at 5/46 and 6/46 Wedge Street, undermining their amenity. This can be rectified via a condition of permit, if granted.</p> <p>With regards to overshadowing, the site at 44 Wedge Street to the north-east would not be affected by overshadowing from the proposed Dwelling 3. The sites to the east at 5/46 and 6/46 Wedge Street would not be affected by overshadowing from the proposed Dwelling 3. Only the site to the south at 3 The Glade would be affected by some overshadowing from the proposed Dwelling 3 at 10am and 3pm.</p> <p>The proposed development would be capable of planting and accommodating the future growth of canopy trees along northern side boundary and eastern rear boundaries including near Dwelling 3. As such, sufficient side and rear boundary landscaping would be provided and this would screen adjoining properties.</p>	<p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.</p> <ul style="list-style-type: none"> • Two storey dwellings to the rear of a lot may be considered where: • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces. 	

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>The visual impact of the building bulk would not adversely affect the identified future character of the area. The eastern upper level wall of Dwelling 3 would be setback 3.6m from the eastern boundary, the southern upper level wall of Dwelling 3 would be setback 3.16m from the southern boundary and the northern upper level wall of Dwelling 3 would be setback 2.08m from the northern boundary.</p>	<p>✓ Principle met The proposed development would be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>
<p>Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>	

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 1 THE GLADE, DANDENONG
(PLANNING APPLICATION NO. PLN19/0030)**

ATTACHMENT 4

CLAUSE 52.06 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Design standard 1 - Accessways	Accessways must:	Standard met
<ul style="list-style-type: none"> Be at least 3 metres wide. 	<ul style="list-style-type: none"> Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. 	<p>✓ Standard met The proposed accessway would be a minimum of 3m wide along its entire length.</p>
<ul style="list-style-type: none"> Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. 	<ul style="list-style-type: none"> Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. 	<p>✓ Standard met The proposed accessway would be at least 4.2m wide at changes of direction.</p> <p>✓ Standard met Vehicles associated with Dwelling 3 would be able to exit the site in a forward direction with one manoeuvre.</p>
<ul style="list-style-type: none"> If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction. 	<ul style="list-style-type: none"> Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone. 	<p>✓ Standard met No overhead obstructions are proposed above the accessway.</p> <p>✓ Standard met The accessway would serve six car spaces and cars would be able to exit the site in a forward direction.</p>
<ul style="list-style-type: none"> Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. 	<ul style="list-style-type: none"> If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway. 	<p>✓ Standard met A passing area is not required as less than 10 spaces are proposed.</p> <p>✓ Standard met A corner splay is shown along the frontage road from the edge of the exit lane for the accessway.</p>
<ul style="list-style-type: none"> If entry to the car space is from a road, the width of the accessway may include the road. 		<p>✓ Standard met The Glade is not in a Road Zone.</p> <p>✓ Standard met The entry to the car spaces is not directly from the road.</p>

If the details of the attachment are unclear, please contact Governance on 8571 5235.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Design standard 2 – Car parking spaces</p>	<p>Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.</p> <p>Table 2: Minimum dimensions of car parking spaces and accessways</p> <table border="1"> <thead> <tr> <th>Angle of car parking spaces to access way</th> <th>Accessway width</th> <th>Car space width</th> <th>Car space length</th> </tr> </thead> <tbody> <tr> <td>Parallel</td> <td>3.6 m</td> <td>2.3 m</td> <td>6.7 m</td> </tr> <tr> <td>45°</td> <td>3.5 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>60°</td> <td>4.9 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>90°</td> <td>6.4 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.8 m</td> <td>2.8 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.2 m</td> <td>3.0 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>4.8 m</td> <td>3.2 m</td> <td>4.9 m</td> </tr> </tbody> </table> <p><i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to side widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i></p> <p>A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than:</p> <ul style="list-style-type: none"> • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. <p>Diagram 1 Clearance to car parking spaces</p>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m	<p>✓ Standard met</p> <p>Dwelling 3's tandem car space would have a length of 4.9m and a width of 2.6m.</p>
Angle of car parking spaces to access way	Accessway width	Car space width	Car space length																															
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	4.8 m	3.2 m	4.9 m																															
	<p>✓ Standard met</p> <p>Dwelling 3's tandem car space would have the required 0.3m wide clearance either side of it.</p>																																	

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>✓ Standard met Dwelling 1 and 2's double garages would each be at least 6m long by 5.5m wide. Dwelling 3's single garage would be at least 6m long by 3.5m wide.</p> <p>✓ Standard met Dwelling 3's tandem car space has been provided with at least 0.5m clearance from its respective garage.</p> <p>✓ Standard met Each dwelling has been provided with at least one (1) car space which is under cover</p> <p>✓ Standard met No disabled car parking spaces are proposed.</p> <p>✓ Standard met The accessway would only service three (3) dwellings.</p> <p>✓ Standard met No ramps are proposed.</p> <p>✓ Standard met No ramps are proposed.</p>	<p>Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.</p> <p>Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.</p> <p>Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.</p> <p>Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.</p> <p>Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.</p> <p>Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.</p>	<p>Design standard 3: Gradients</p>													
	<p>Table 3: Ramp gradients</p> <table border="1"> <thead> <tr> <th>Type of car park</th> <th>Length of ramp</th> <th>Maximum grade</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Public car parks</td> <td>20 metres or less</td> <td>1:5 (20%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:6 (16.7%)</td> </tr> <tr> <td rowspan="2">Private or residential car parks</td> <td>20 metres or less</td> <td>1:4 (25%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:5 (20%)</td> </tr> </tbody> </table> <p>Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6:7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.</p>	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	
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ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

	<p>Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.</p>	<p>✓ Standard met This is not relevant.</p>
<p>Design standard 4: Mechanical parking</p>	<p>Mechanical parking may be used to meet the car parking requirement provided:</p> <ul style="list-style-type: none"> • At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. • Car parking spaces that require the operation of the system are not allowed to visitors unless used in a valet parking situation. • The design and operation is to the satisfaction of the responsible authority. 	<p>✓ Standard met No mechanical parking is proposed.</p> <p>✓ Standard met No mechanical parking is proposed.</p> <p>✓ Standard met No mechanical parking is proposed.</p>
<p>Design standard 5: Urban design</p>	<p>Ground level car parking, garage doors and accessways must not visually dominate public space.</p> <p>Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.</p> <p>Design of car parks must take into account their use as entry points to the site.</p> <p>Design of new internal streets in developments must maximise on street parking opportunities.</p>	<p>✓ Standard met Ground level car parking, garage doors and the accessway would not visually dominate public space.</p> <p>✓ Standard met Car parking within each dwelling's garage would be screened with a horizontal cladded garage door.</p> <p>✓ Standard met The proposed development would not include car parking at the entry point of the site</p> <p>The provision of one crossover to The Glade frontage of the site would maximise on street parking opportunities.</p>
<p>Design standard 6: Safety</p>	<p>Car parking must be well lit and clearly signed.</p> <p>The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.</p> <p>Pedestrian access to car parking areas from the street must be convenient.</p>	<p>✓ Standard met The car parking area would be capable of being well lit.</p> <p>✓ Standard met The design of the car parking area would maximise natural surveillance and pedestrian visibility from the adjacent dwellings.</p> <p>✓ Standard met Pedestrian access to the car parking areas from the street would be via the common accessway.</p>

ORDINARY COUNCIL MEETING - AGENDA

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Design standard 7: Landscaping</p>	<p>Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.</p>	<p>✓ Standard met The accessway and car parking within the proposed development would not be high activity parking areas.</p>
	<p>The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.</p>	<p>✓ Standard met The layout of the car parking area would provide for landscaping.</p>
	<p>Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.</p>	<p>✓ Standard met Landscaping and trees could be planted along the accessway to provide shade and shelter and soften the appearance of ground level car parking.</p>
	<p>Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.</p>	<p>✓ Standard met Trees planted with flush grilles are not required for residential developments such as the current proposal.</p>

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 1 THE GLADE, DANDENONG
(PLANNING APPLICATION NO. PLN19/0030)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 18 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

Clause 55.02-1 Neighbourhood character objectives

Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ Standard met The proposed three (3) double storey dwellings in its current form would be appropriate to the neighbourhood and the site. Whilst the existing properties to the north at 40, 42 and 44 Wedge Street all contain single storey dwellings, the existing properties to the east at 5/46, 6/46 and 7/46 Wedge Street all contain double storey dwellings, and the property to the south at 3 The Glade also contains a double storey dwelling.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met The proposed three (3) double storey dwellings would respect the existing and preferred neighbourhood character and respond to the features of the site.

Clause 55.02-2 Residential policy objectives

Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	✓ Standard met A Planning Report was submitted with the application.
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Clause 55.02-3 Dwelling diversity objective

Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: <ul style="list-style-type: none"> • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	✓ Standard met The proposed development is for only three (3) dwellings.
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Clause 55.02-4 Infrastructure objectives

Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ Standard met The proposed development would be connected to reticulated services in this established residential area.
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ Standard met The proposed development of the site for three (3) dwellings would not unreasonably exceed the capacity of utility services and infrastructure.

If the details of the attachment are unclear, please contact Governance on 8571 5235.

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	<p>✓ Standard met</p> <p>There is no evidence to suggest that the subject site is located in an area where utility services or infrastructure have little or no spare capacity.</p>
Clause 55.02-5 Integration with the street objective		
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	<p>✓ Standard met</p> <p>Each dwelling would have vehicle and pedestrian access via the common accessway.</p>
	Developments should be oriented to front existing and proposed streets.	<p>✓ Standard met</p> <p>Dwelling 1 would front The Glade to the west, whilst the other dwellings would front the common accessway.</p>
	High fencing in front of dwellings should be avoided if practicable.	<p>✓ Standard met</p> <p>No front fencing is proposed.</p>
	Development next to existing public open space should be laid out to complement the open space.	<p>✓ Standard met</p> <p>The subject site does not adjoin any public open space.</p>

Clause 55.03-1 Street setback objective

Standard B6	Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone: GRZ: 7.5 metres or as per Table B1, whichever is the lesser.	<p>✓ Standard met</p> <p>Dwelling 1 would have a front setback from The Glade of 7.5m.</p>												
<p>Table B1 Street setback</p> <table border="1" data-bbox="810 1144 1129 1688"> <thead> <tr> <th data-bbox="815 1485 852 1688">Development context</th> <th data-bbox="815 1317 852 1485">Minimum setback from front street (metres)</th> <th data-bbox="815 1144 852 1317">Minimum setback from a side street (metres)</th> </tr> </thead> <tbody> <tr> <td data-bbox="852 1485 967 1688">There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td> <td data-bbox="852 1317 967 1485">The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td> <td data-bbox="852 1144 967 1317">Not applicable</td> </tr> <tr> <td data-bbox="967 1485 1066 1688">There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.</td> <td data-bbox="967 1317 1066 1485">The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td> <td data-bbox="967 1144 1066 1317">Not applicable</td> </tr> <tr> <td data-bbox="1066 1485 1129 1688">There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td> <td data-bbox="1066 1317 1129 1485">6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</td> <td data-bbox="1066 1144 1129 1317">Not applicable</td> </tr> </tbody> </table>			Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable
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2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>The site is on a corner.</p>	<p>If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</p> <p>If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</p>	<p>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser.</p> <p>Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</p>	
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Clause 55.03-2 Building height objective

<p>Standard B7</p>	<p>The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land.</p> <p>GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)</p> <p>If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.</p> <p>Changes of building height between existing buildings and new buildings should be graduated.</p>	<p>✓ Standard met The proposed maximum height is 7.2m.</p> <p>N/A</p> <p>✓ Standard met The adjoining property to the south at 3 The Glade contains a double storey dwelling. The adjoining sites to the north at 40, 42 and 44 Wedge Street contain single storey dwellings.</p>
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Clause 55.03-3 Site coverage objective

<p>Standard B8</p>	<p>The site area covered by buildings should not exceed:</p> <ul style="list-style-type: none"> • The maximum site coverage specified in a schedule to the zone, or • If no maximum site coverage is specified in a schedule to the zone, 60 per cent. <p>GRZ1: 60% (none specified)</p>	<p>✓ Standard met The proposed site coverage would be 38.3%.</p>
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Clause 55.03-4 Permeability objectives

<p>Standard B9</p>	<p>The site area covered by the pervious surfaces should be at least:</p> <ul style="list-style-type: none"> • The minimum areas specified in a schedule to the zone, or • If no minimum is specified in a schedule to the zone, 20 per cent of the site. <p>GRZ1: 30%</p>	<p>✓ Standard met The proposed permeable area would be 39.4%.</p>
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2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Clause 55.03-5 Energy efficiency objectives</p> <p>Standard B10</p>	<p>Buildings should be:</p> <ul style="list-style-type: none"> • Oriented to make appropriate use of solar energy. • Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. <p>Living areas and private open space should be located on the north side of the development, if practicable.</p> <p>Developments should be designed so that solar access to north-facing windows is maximised.</p>	<p>✓ Standard met</p> <p>The proposed dwellings would be oriented to take advantage of solar energy from the east, north and west. They have been sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.</p> <p>✓ Standard met</p> <p>Each dwelling's living area would be located on the northern side of each dwelling. Dwelling 1 and 3's living areas would have access to a north facing windows, whilst Dwelling 2's living area would have access to an east-facing window.</p> <p>Each dwelling's private open space area would be located to the north of each dwelling and each would have a northern aspect.</p> <p>✓ Standard met</p> <p>Dwelling 1 would have one (1) north-facing window which would have solar access at ground floor level and three (3) north-facing windows at first floor level.</p> <p>Dwelling 2 would have no north-facing windows which would have solar access at ground floor level and two (2) north-facing windows at first floor level.</p> <p>Dwelling 3 would have two (2) north-facing windows at ground floor level and one (1) north-facing window which would have solar access at first floor level.</p>
<p>Clause 55.03-6 Open space objective</p> <p>Standard B11</p>	<p>If any public or communal open space is provided on site, it should:</p> <ul style="list-style-type: none"> • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable. 	<p>✓ Standard met</p> <p>No public or communal open space is proposed on site.</p>

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2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

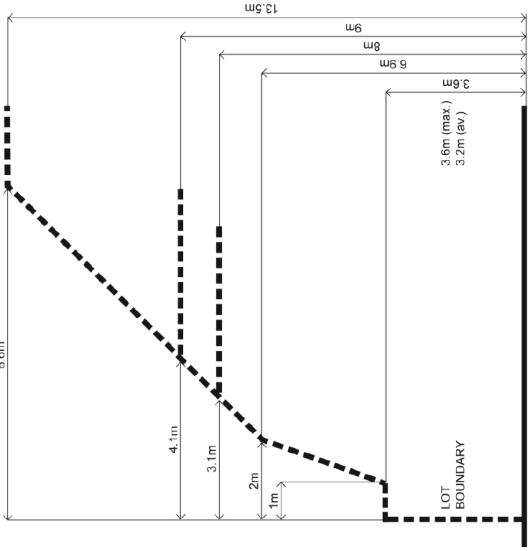
<p>Clause 55.03-7 Safety objective</p>	<p>Standard B12</p>	<p>Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.</p> <p>Planting which creates unsafe spaces along streets and accessways should be avoided.</p> <p>Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.</p> <p>Private spaces within developments should be protected from inappropriate use as public thoroughfares.</p>	<p>✓ Standard met The entry to each dwelling would be visible from The Glade to the west.</p> <p>✓ Standard met The application does not propose any planting which would create unsafe spaces along The Glade or the common accessway.</p> <p>✓ Standard met Dwelling 1 would have three (3) windows at ground floor level facing the common accessway and three (3) windows at first floor level facing the common accessway. Dwelling 2 would have two (2) windows at ground floor level facing the common accessway and three (3) windows at first floor level facing the common accessway. Dwelling 3 would have two (2) windows at ground floor level facing the common accessway and three (3) windows at first floor level facing the common accessway.</p> <p>✓ Standard met Each dwelling's private open space would be protected from inappropriate use as a public thoroughfare.</p>
<p>Clause 55.03-8 Landscaping objectives</p>	<p>Standard B13</p>	<p>The landscape layout and design should:</p> <ul style="list-style-type: none"> • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents. <p>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.</p> <p>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</p>	<p>✓ Standard met A Landscape Plan has been provided.</p> <p>✓ Standard met A Landscape Plan has been provided.</p> <p>✓ Standard met It does not appear as though any trees have been removed from the site in the 12 months prior to the application being made.</p>

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	<p>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.</p> <p>Development should meet any additional landscape requirements specified in a schedule to the zone.</p> <p>All schedules to all residential zones: <i>"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."</i></p>	<p>✓ Standard met A Landscape Plan has been provided.</p> <p>✓ Standard met More than 70% of the ground level western setback would be capable of being planted with substantial landscaping and canopy trees. The northern side and the eastern rear setbacks would also be capable of being planted with substantial landscaping and canopy trees.</p>
<p>Clause 55.03-9 Access objective</p>		
<p>Standard B14</p>	<p>The width of accessways or car spaces should not exceed:</p> <ul style="list-style-type: none"> • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. <p>No more than one single-width crossover should be provided for each dwelling fronting a street.</p> <p>The location of crossovers should maximise retention of on-street car parking spaces.</p> <p>The number of access points to a road in a Road Zone should be minimised.</p> <p>Developments must provide for access for service, emergency and delivery vehicles.</p>	<p>✓ Standard met Less than 40% of The Glade street frontage would be taken up by the common accessway.</p> <p>✓ Standard met Only one (1) single width accessway is proposed.</p> <p>✓ Standard met The retention of the existing crossover would maximise the retention of on-street car parking spaces.</p> <p>✓ Standard met The Glade is not in a Road Zone.</p> <p>✓ Standard met The proposed development would provide access for service, emergency and delivery vehicles.</p>
<p>Clause 55.03-10 Parking location objectives</p>		
<p>Standard B15</p>	<p>Car parking facilities should:</p> <ul style="list-style-type: none"> • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. 	<p>✓ Standard met Car parking facilities for each dwelling would be close and convenient for each dwelling. The garage of each dwelling would be secure and would be capable of being well ventilated.</p>

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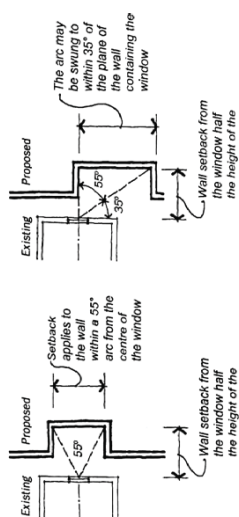
	<p>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.</p>	<p>✓ Standard met Dwelling 1's south-facing ground floor Living/Meals Room window would be setback less than 1m from the common accessway but is proposed to be acoustically treated as is Dwelling 1's south-facing ground floor Kitchen window which is setback approximately 1m from the common accessway.</p>
<p>Clause 55.04-1 Side and rear setbacks objective Standard B17</p>	<p>A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:</p> <ul style="list-style-type: none"> • At least the distance specified in a schedule to the zone, or • If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. <p>Diagram B1 Side and rear setbacks</p>  <p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.</p>	<p>✓ Standard met All dwellings within the proposed development would be setback more than 1m from all boundaries at ground floor level (for all walls not constructed on the boundary). All dwellings within the proposed development would be setback more than 2.05m from all boundaries at first floor level.</p>
		<p>✓ Standard met The proposed development would achieve a minimum 1m setback at ground floor level and 2.05m setback at first floor</p>

**2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030)
 (Cont.)**

	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	level. ✓ Standard met These are not proposed.
Clause 55.04-2 Walls on boundaries objective		
Standard B18	<p>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary.</p> <ul style="list-style-type: none"> • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: <ul style="list-style-type: none"> - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. <p>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.</p> <p>A building on a boundary includes a building set back up to 200mm from a boundary.</p> <p>The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</p>	<p>✓ Standard met Dwelling 3's garage wall on the southern boundary would be less than 10m in length. Dwelling 3's garage wall on the eastern boundary would also be less than 10m in length.</p> <p>✓ Standard met There are no side or rear boundaries which would be fully abutted by a new wall or carport.</p> <p>✓ Standard met Dwelling 3's southern and eastern garage walls would sit on the boundary.</p> <p>✓ Standard met The maximum height of Dwelling 3's southern garage wall on the boundary is less than 3.6m. The maximum height of Dwelling 3's eastern garage wall on the boundary is 3.15m.</p>
Clause 55.04-3 Daylight to existing windows objective		
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	<p>✓ Standard met The existing dwelling to south at 3 The Glade has three (3) north-facing habitable room windows which are setback at least 1.22m from the boundary but includes eaves. The accessway of the proposed development would be located along the southern side of the site and therefore the existing north-facing habitable room windows of 3 The Glade would have at least 1m clear to the sky. The existing dwelling to the north at 40 Wedge Street has no</p>

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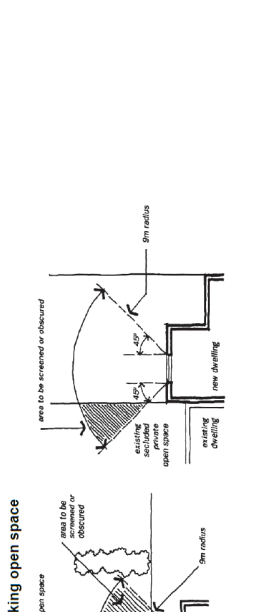
2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>south-facing habitable room windows due to the location of its garage on the southern side of the dwelling.</p> <p>The existing dwelling to the north at 42 Wedge Street has three (3) south-facing habitable room windows but would not be affected by the proposed development as they are already covered by a verandah.</p> <p>The existing dwelling to the north at 44 Wedge Street has no south-facing habitable room windows as both south facing windows are non-habitable.</p> <p>The existing dwellings to the east at 5/46 and 6/46 Wedge Street are setback 5.5m from the shared boundary with the subject site and would have at least 1m clear to the sky.</p> <p>✓ Standard met</p> <p>The existing dwelling at 3 The Glade is setback 1.22m from the shared boundary with the subject site, and the nearest southern wall of Dwelling 1 opposite the existing north-facing habitable room window at 3 The Glade is setback 4.6m from the shared boundary.</p> <p>There are no south-facing habitable room windows at 40, 42 or 44 Wedge Street which would be affected by the proposed development.</p> <p>The existing dwellings at 5/46 and 6/46 Wedge Street are setback 5.5m from the shared boundary with the subject site, and the nearest eastern wall of Dwelling 3 opposite the existing west-facing habitable room window at 6/46 Wedge Street is setback 2.84m from the shared boundary.</p>	<p>Walls or carpports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p> <p>Diagram B2 Daylight to existing windows</p>  <p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p>	
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2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Clause 55.04-4 North-facing windows objective</p>	<p>Standard B20</p> <p>If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.</p> <p>Diagram B3 North-facing windows</p> <p>Standard met</p> <p>The existing north-facing habitable room windows of the existing dwelling at 3 The Glade are within 3m from the shared boundary with the subject site. The accessway of the proposed development would be located along the southern side of the site which would further protect the north-facing windows at 3 The Glade.</p>	<p>A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.</p> <p>Applies where existing HRW is between 20° west and 30° east from north</p>
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2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Clause 55.04-5 Overshadowing open space objective</p>	<p>Standard B21</p> <p>Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.</p> <p>Standard met</p> <p>The existing properties to the east at 5/46 and 6/46 Wedge Street would not be affected by overshadowing from the proposed development.</p> <p>The site to the south at 3 The Glade would have no overshadowing from the proposed development at 9am but would have some overshadowing at 10am and 3pm.</p> <p>The site to the north at 40, 42 and 44 Wedge Street would not be affected by overshadowing from the proposed development.</p> <p>Overall, 75% of the secluded private open space areas of the adjoining properties would receive at least 5 hours of sunlight between 9am and 3pm on September 22.</p> <p>Standard met</p> <p>The existing sunlight to the secluded private open space of the existing adjoining properties is not currently less than the requirements of this standard.</p>
<p>Clause 55.04-6 Overlooking objective</p>	<p>Standard B22</p> <p>A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.</p> <p>Standard met, subject to conditions</p> <p>Dwelling 1's south-facing upper level Bedroom 2 and Master Bedroom windows would be clear however overlooking into the north-facing habitable room windows of the existing dwelling at 3 The Glade would be prevented by the 1.8m high fence with a 0.6m high fence topper along the southern boundary.</p> <p>Dwelling 2's south-facing upper level Master Bedroom and Bedroom 3 windows would be clear however overlooking into the backyard of the existing dwelling at 3 The Glade would be prevented by the 1.8m high fence with a 0.6m high fence topper along the southern boundary.</p> <p>However, Dwelling 3's east-facing bedroom windows, which are proposed to have minimum sill heights of 1.55m above finished floor level would not comply, as minimum sill heights of 1.7m are required. This can be rectified via a condition of permit, if granted.</p> <p>Diagram B4 Overlooking open space</p> 

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	<p>Standard met, subject to conditions</p> <p>Dwelling 1's south-facing upper level Bedroom 2 and Master Bedroom windows would be clear however overlooking into the north-facing habitable room windows of the existing dwelling at 3 The Glade would be prevented by the 1.8m high fence with a 0.6m high fence topper along the southern boundary.</p> <p>Dwelling 2's south-facing upper level Master Bedroom and Bedroom 3 windows would be clear however overlooking into the backyard of the existing dwelling at 3 The Glade would be prevented by the 1.8m high fence with a 0.6m high fence topper along the southern boundary.</p> <p>However, Dwelling 3's east-facing bedroom windows, which are proposed to have minimum sill heights of 1.55m above finished floor level would not comply, as minimum sill heights of 1.7m are required. This can be rectified via a condition of permit, if granted.</p>
<p>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</p> <ul style="list-style-type: none"> • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	<p>Standard met</p> <p>Obscure glazing in any part of a habitable room window below 1.7 metres above floor level is not proposed to be openable.</p> <p>Standard met</p> <p>No external screens are proposed.</p>
<p>Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.</p> <p>Screens used to obscure a view should be:</p> <ul style="list-style-type: none"> • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed and durable. • Designed and coloured to blend in with the development. 	<p>Standard met</p> <p>The existing 1.8m high paling fences on the boundaries should</p>

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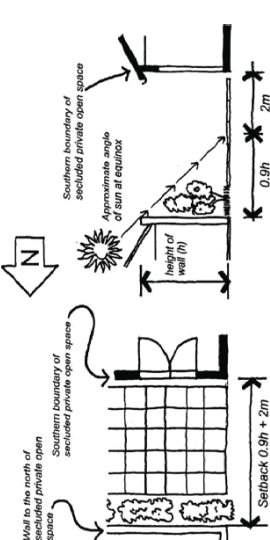
	metres above ground level at the boundary.	prevent any ground floor overlooking.
Clause 55.04-7 Internal views objective		
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	<p>✓ Standard met, subject to conditions Dwelling 1 does not have any east-facing upper level windows and would therefore not overlook Dwelling 2's secluded private open space area. Dwelling 2 does not have any west-facing upper level windows and would therefore not overlook Dwelling 1's secluded private open space area. It does have an east-facing upper level Bedroom 2 window which is clear and has not been provided with any measures to prevent overlooking. This can be rectified via a condition of permit, if granted. Dwelling 3 has a west-facing upper level stairwell window which would have a minimum sill height of 1.55m above finished floor level however this would not prevent overlooking. This can be rectified via a condition of permit, if granted.</p>
Clause 55.04-8 Noise impacts objectives		
Standard B24	<p>Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent dwellings.</p> <p>Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.</p> <p>Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.</p>	<p>✓ Standard met No mechanical plant is proposed to be located near the bedrooms of any immediately adjacent existing dwellings.</p> <p>✓ Standard met The proposed development has taken this into account.</p> <p>✓ Standard met The subject site is not located near a busy road, railway line or industrial area.</p>
Clause 55.05-1 Accessibility objective		
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	<p>✓ Standard met The dwelling entries of the ground floor of each dwelling would be accessible or able to be easily made accessible to people with limited mobility.</p>

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2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Standard B26</p>	<p>Clause 55.05-2 Dwelling entry objective Entries to dwellings and residential buildings should: <ul style="list-style-type: none"> • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry. </p>	<p>✓ Standard met The entry to each dwelling would be visible from The Glade to the west. Each dwelling would have a porch adjoining each front entry which would provide shelter, a sense of personal address and a transitional space around the entry.</p>
<p>Standard B27</p>	<p>Clause 55.05-3 Daylight to new windows objective A window in a habitable room should be located to face: <ul style="list-style-type: none"> • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter. </p>	<p>✓ Standard met All habitable room windows within the proposed development would face an outdoor space clear to the sky or a light court with a minimum area of 3 square metres and a minimum dimension of 1m clear to the sky.</p>
<p>Standard B28</p>	<p>Clause 55.05-4 Private open space objective A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. GRZI: <i>“An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or</i> <i>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area.”</i></p>	<p>✓ Standard met Dwelling 1 would have an 85.89m² front yard and a 48.2m² backyard for a total private open space provision of 134.09m², well in excess of the 50m² required for this dwelling. The secluded private open space area at the side of the dwelling would have an area of 30m² with a minimum dimension of 5m in both directions. Dwelling 2 would have a 52.33m² backyard which would be in excess of the minimum 50m² required for this dwelling. It would include a component of secluded private open space with an area of 30m² with a minimum dimension of 5m in both directions. Dwelling 3 would have a 54.2m² backyard which would be in excess of the 50m² required for this dwelling. It would include a component of secluded private open space with an area of 30m² with a minimum dimension of 5m in both directions.</p>

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<p>Clause 55.05-5 Solar access to open space objective</p> <p>Standard B29</p> <p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p>	<p>Standard met</p> <p>Each dwelling would have an area of private open space located to the north of the dwelling.</p>
<p>Standard met</p> <p>There are no walls on the northern boundary of any dwelling's secluded private open space area.</p>	<p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall.</p> <p>Diagram B5 Solar access to open space</p> 
<p>Clause 55.05-6 Storage objective</p> <p>Standard B30</p> <p>Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.</p>	<p>Standard met</p> <p>Each of the dwellings would have convenient access to at least 6m³ of externally accessible, secure storage space.</p>
<p>Clause 55.06-1 Design detail objective</p> <p>Standard B31</p> <p>The design of buildings, including:</p> <ul style="list-style-type: none"> • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves and parapets, <p>should respect the existing or preferred neighbourhood character.</p> <p>Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.</p>	<p>Standard met</p> <p>The design of the proposed dwellings, including façade articulation and detailing, window and door proportions, roof form and verandahs, eaves and parapets, would respect the existing and preferred neighbourhood character.</p>
<p>Standard met</p> <p>The proposed garages would be visually compatible with the development and the existing or preferred neighbourhood character.</p>	<p>Standard met</p> <p>The proposed garages would be visually compatible with the development and the existing or preferred neighbourhood character.</p>

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

<p>Clause 55.06-2 Front fences objective</p>	<p>Standard B32</p> <p>The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.</p> <ul style="list-style-type: none"> A front fence within 3 metres of a street should not exceed: The maximum height specified in a schedule to the zone, or <p><u>All schedules to all residential zones:</u></p> <p>"Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets"</p> <ul style="list-style-type: none"> If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. <p>Table B3 Maximum front fence height</p> <table border="1" data-bbox="502 1120 614 1668"> <thead> <tr> <th>Street Context</th> <th>Maximum front fence height</th> </tr> </thead> <tbody> <tr> <td>Streets in a Road Zone, Category 1</td> <td>2 metres</td> </tr> <tr> <td>Other streets</td> <td>1.5 metres</td> </tr> </tbody> </table>	Street Context	Maximum front fence height	Streets in a Road Zone, Category 1	2 metres	Other streets	1.5 metres	<p>✓ Standard met No front fencing is proposed.</p> <p>✓ Standard met No front fencing is proposed.</p>
Street Context	Maximum front fence height							
Streets in a Road Zone, Category 1	2 metres							
Other streets	1.5 metres							
<p>Clause 55.06-3 Common property objectives</p>	<p>Standard B33</p> <p>Developments should clearly delineate public, communal and private areas.</p> <p>Common property, where provided, should be functional and capable of efficient management.</p>	<p>✓ Standard met The proposed development would clearly delineate public, communal and private areas.</p> <p>✓ Standard met Common property would be functional and capable of efficient management.</p>						
<p>Clause 55.06-4 Site services objectives</p>	<p>Standard B34</p> <p>The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.</p> <p>Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.</p>	<p>✓ Standard met The design and layout of the proposed development would provide sufficient space and facilities for services to be installed and maintained efficiently and economically.</p> <p>✓ Standard met Rubbish and recycling bins, mailboxes and other site facilities such as clotheslines, storage sheds, rainwater tanks, hot water systems, air conditioning units and electrical, gas and water meters for each dwelling have been shown on the plans.</p>						

2.2.3 Town Planning Application - No. 1 The Glade, Dandenong (Planning Application No. PLN19/0030) (Cont.)

	<p>Bin and recycling enclosures should be located for convenient access by residents.</p> <p>Mailboxes should be provided and located for convenient access as required by Australia Post.</p>	<p>✓ Standard met Rubbish and recycling bins for each dwelling have been shown on the plans.</p> <p>✓ Standard met Mailboxes have been shown on the plans.</p>
--	--	--

2.3 FINANCE AND BUDGET

2.3.1 2018-19 Annual Financial Statements

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Annual Financial Statements
Performance Statement

Report Summary

The preliminary audit of Council's Annual Financial Statements and Performance Statement for the year ended 30 June 2019 has been completed by the Victorian Auditor-General's Office (VAGO) and reviewed by Council's Audit Advisory Committee.

The 2018-19 Annual Financial Statements comprise the consolidated financial statements of Council and the Dandenong Market Pty Ltd. In preparing the consolidated financial statements, all inter-entity balances and transactions have been eliminated in full.

Prior to final certification by VAGO, Council is required to adopt-in-principle the 2018-19 Annual Financial Statements and submit them for certification. As part of the certification process, VAGO may require further minor amendments to the Statements and Council authorisation for the Principal Accounting Officer to make these required changes is sought.

Council is also required to authorise two Councillors to certify these documents in accordance with the Local Government (Planning and Reporting) Regulations 2014. The signed statements will be incorporated in Council's annual report for the year ended 30 June 2019.

Recommendation Summary

This report recommends that Council adopts-in-principle the Annual Financial Statements and Performance Statement for the year ended 30 June 2019 and authorise Council's Principal Accounting Officer to make minor amendments to the Statements as agreed between Council and VAGO. Further that Council nominate Councillor Youhorn Chea and Audit Advisory Committee member Councillor Kirwan to sign the 2018-19 Financial Statements and Performance Statement once agreed changes have been implemented.

2.3.1 2018-19 Annual Financial Statements (Cont.)

Background

Signing of Financial Statements and Performance Statement for the year ended 30 June 2019

The agents of the Victorian Auditor-General, DMG Financial, have completed the audit of the Annual Financial Statements and Performance Statement for the year ended 30 June 2019. An Audit Closing Report was presented to the Audit Advisory Committee on 30 August 2019. The statements remain interim until signed by the Auditor-General. Consequently, Council has not received audit clearance for the attached draft Financial Statements and Performance Statement.

The Audit Advisory Committee is satisfied with the statements and recommends to Council that the statements be adopted in principle and referred to VAGO for final certification.

For the audit to proceed, Council now needs to resolve to (subject to any minor amendments noted under "Consultation" in this report):

- Approve "in principle" the draft Financial Statements and Performance Statement for the year ended 30 June 2019.
- Authorise two Councillors to sign the 30 June 2019 Financial Statements and Performance Statement once any changes recommended or agreed to with the Auditor-General have been made.

The Financial Statements and Performance Statement for the year ended 30 June 2019 will then be incorporated into Council's Annual Report, which is due for lodging with the Minister by 30 September 2019. The Annual Report will then be formally presented to Council as soon as possible after this lodgement for formal adoption.

Proposal

That Council adopt-in-principle the Financial Statements and Performance Statement for the year ended 30 June 2019.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

2.3.1 2018-19 Annual Financial Statements (Cont.)

Opportunity

- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Financial Management Policy

Financial Implications

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014*.

The draft Financial Statements are consolidated accounts of Council and the Dandenong Market Pty Ltd. These statements indicate the financial performance for the year and the financial position at 30 June 2019. Whilst the audit has not yet been finalised, it is not expected that there will be any major changes as a result.

The Comprehensive Income Statement highlights that Greater Dandenong City Council's operating surplus for the year is a consolidated *accounting* surplus result of \$31.28 million in 2018-19. To reach the total comprehensive income result, Council has recorded a net revaluation decrement in fixed asset values of \$48.73 million resulting in a consolidated Comprehensive Income deficit of \$17.45 million in total. Council is reminded that these outcomes are accounting based and do not represent the actual 'cash' outcome of Council for the financial year.

Detailed analysis of operational financial performance for the year ended 30 June 2019 is included in the June 2019 Financial Report and illustrates all significant variations between final outcomes and forecast results and provides a reconciliation to the cash result.

The Performance Statement reports Council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*. It contains the results of the prescribed indicators and measures for service performance, financial performance and sustainable capacity indicators. The Performance Statement is required to be audited and is to be published in the Annual Report 2018-19.

Consultation

The agents of the Auditor-General, DMG Financial, have completed the audit of the Annual Financial Statements and Performance Statement for the year ended 30 June 2019. The Audit Advisory Committee met on 30 August 2019 to review in detail the draft Financial Statements and Performance Statement. The meeting was attended by DMG Financial who presented the audit outcomes. No material issues were raised. The Audit Advisory Committee recommends to Council that the statements be adopted-in-principle.

2.3.1 2018-19 Annual Financial Statements (Cont.)

Conclusion

It is recommended that Council adopt in principle the Financial Statements and Performance Statement for the year ended 30 June 2019 and advance these statements to VAGO for final certification.

Recommendation

That Council:

1. **adopts-in-principle the Financial Statements and the Performance Statement for the year ended 30 June 2019;**
2. **authorises the Principal Accounting Officer to make changes to the Financial and Performance Statements, as agreed with the Auditor-General and that the Audit Advisory Committee be consulted prior to making any material amendment and that material amendments be communicated to Council as soon as practical; and**
3. **Nominates Councillor Youhorn Chea and Councillor Kirwan to sign the 30 June 2019 Financial and Performance Statements once any changes agreed with the auditor have been made.**

2.3.1 2018-19 Annual Financial Statements (Cont.)

FINANCE AND BUDGET

2018-19 FINANCIAL STATEMENTS

ATTACHMENT 1

**ANNUAL FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30 JUNE 2019**

PAGES 67 (including cover)

2.3.1 2018-19 Annual Financial Statements (Cont.)



2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

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2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

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2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Certification of the Financial Statements

In my opinion the accompanying financial statements have been prepared in accordance with the Local Government Act 1989, the Local Government (Planning and Reporting) Regulations 2014, Australian Accounting Standards and other mandatory professional reporting requirements.

Michelle Hansen CPA
Principal Accounting Officer

Date : 9 September 2019

In our opinion the accompanying Financial Statements present fairly the financial transactions of the City of Greater Dandenong for the year ended 30 June 2019 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the Financial Statements to be misleading or inaccurate.

We have been authorised by the Council and by the Local Government (Planning and Reporting) Regulation 2014 on 9 September 2019 to certify the Financial Statements in their final form.

Youhorn Chea
Councillor

Date : 9 September 2019

Matthew Kirwan
Councillor

Date : 9 September 2019

John Bennie PSM
Chief Executive Officer

Date : 9 September 2019

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Independent Auditor's Report

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Comprehensive Income Statement
 For the year ended 30 June 2019

	Note	Consolidated 2019 \$'000	Consolidated 2018 \$'000
Income			
Rates and charges	3.1	140,943	132,808
Statutory fees and fines	3.2	9,471	9,359
User fees	3.3	8,199	8,026
Grants - operating	3.4	34,309	33,029
Grants - capital	3.4	4,068	4,281
Contributions - monetary	3.5	5,269	3,375
Contributions - non-monetary	3.5	7,735	19,169
Net gain on disposal of property, infrastructure, plant and equipment	3.6	457	141
Fair value adjustments for investment property	6.4	-	1,025
Other income	3.7	15,683	15,481
Total income		<u>226,134</u>	<u>226,694</u>
Expenses			
Employee costs	4.1	(75,756)	(72,378)
Materials and services	4.2	(70,130)	(65,557)
Depreciation and amortisation	4.3	(29,064)	(28,202)
Bad and doubtful debts	4.4	26	(1,649)
Borrowing costs	4.5	(3,131)	(3,419)
Fair value adjustments for investment property	6.4	(907)	-
Other expenses	4.6	(15,893)	(8,555)
Total expenses		<u>(194,855)</u>	<u>(179,760)</u>
Surplus for the year		<u>31,279</u>	<u>46,934</u>
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation decrement	9.1(a)	(48,728)	(17,132)
Impairment (loss) reversal	9.1(a)	-	47
Total comprehensive result		<u>(17,449)</u>	<u>29,849</u>

The above Comprehensive Income Statement should be read in conjunction with the accompanying notes.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Balance Sheet
As at 30 June 2019

	Note	Consolidated 2019 \$'000	Consolidated 2018 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1(a)	163,607	154,591
Trade and other receivables	5.1(c)	22,929	19,454
Other assets	5.2	4,473	3,742
Total current assets		<u>191,009</u>	<u>177,787</u>
Non-current assets			
Trade and other receivables	5.1(c)	325	325
Other financial assets	5.1(b)	230	230
Property, infrastructure, plant and equipment	6.2	2,136,629	2,160,766
Investment property	6.4	12,827	11,330
Total non-current assets		<u>2,150,011</u>	<u>2,172,651</u>
Total assets		<u>2,341,020</u>	<u>2,350,438</u>
Liabilities			
Current liabilities			
Trade and other payables	5.3(a)	26,740	21,301
Trust funds and deposits	5.3(b)	35,311	40,218
Provisions	5.5(c)	17,351	16,412
Interest-bearing loans and borrowings	5.4	8,634	3,301
Total current liabilities		<u>88,036</u>	<u>81,232</u>
Non-current liabilities			
Trust funds and deposits	5.3(b)	900	1,287
Provisions	5.5(c)	1,599	1,351
Interest-bearing loans and borrowings	5.4	49,891	48,525
Total non-current liabilities		<u>52,390</u>	<u>51,163</u>
Total liabilities		<u>140,426</u>	<u>132,395</u>
Net assets		<u>2,200,594</u>	<u>2,218,043</u>
Equity			
Accumulated surplus		876,273	857,413
Reserves	9.1(c)	1,324,321	1,360,630
Total equity		<u>2,200,594</u>	<u>2,218,043</u>

The above Balance Sheet should be read in conjunction with the accompanying notes.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Statement of Changes in Equity
 For the year ended 30 June 2019

Consolidated					
2019	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		2,218,043	857,413	1,290,865	69,765
Surplus for the year		31,279	31,279	-	-
Net asset revaluation decrement	9.1(a)	(48,728)	-	(48,728)	-
Revaluation reversal - disposed assets	9.1(a)	-	330	(330)	-
Transfers to other reserves	9.1(b)	-	(21,942)	-	21,942
Transfers from other reserves	9.1(b)	-	9,193	-	(9,193)
Balance at end of the financial year		2,200,594	876,273	1,241,807	82,514

Consolidated					
2018		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		2,188,194	823,671	1,308,037	56,486
Surplus for the year		46,934	46,934	-	-
Net asset revaluation decrement	9.1(a)	(17,132)	-	(17,132)	-
Revaluation reversal - disposed assets	9.1(a)	-	87	(87)	-
Impairment (loss)/reversal in revaluation reserve	9.1(a)	47	-	47	-
Transfers to other reserves	9.1(b)	-	(15,849)	-	15,849
Transfers from other reserves	9.1(b)	-	2,570	-	(2,570)
Balance at end of the financial year		2,218,043	857,413	1,290,865	69,765

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Statement of Cash Flows
For the year ended 30 June 2019

		Consolidated 2019 Inflows/ (Outflows) \$'000	Consolidated 2018 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		140,317	132,752
Statutory fees and fines		6,739	7,259
User fees		8,409	9,247
Grants - operating		34,394	33,085
Grants - capital		3,941	6,449
Contributions - monetary		5,025	3,353
Interest received		3,714	2,916
Trust funds and deposits taken		31,955	39,180
Other receipts		13,468	12,566
Net GST refund		10,376	8,156
Employee costs		(74,515)	(74,073)
Materials and services		(82,796)	(69,014)
Trust funds and deposits repaid		(36,439)	(32,540)
Other payments		(8,446)	(5,420)
Net cash provided by operating activities	9.2	<u>56,142</u>	<u>73,916</u>
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(51,528)	(38,231)
Proceeds from sale of property, infrastructure, plant and equipment		857	648
Net cash used in investing activities		<u>(50,671)</u>	<u>(37,583)</u>
Cash flows from financing activities			
Finance costs		(3,154)	(3,445)
Proceeds from borrowings		10,000	-
Repayment of borrowings		(3,301)	(3,086)
Repayment of other interest-bearing liabilities		-	(1,255)
Net cash provided by (used in) financing activities		<u>3,545</u>	<u>(7,786)</u>
Net increase in cash and cash equivalents		9,016	28,547
Cash and cash equivalents at the beginning of the financial year		154,591	126,044
Cash and cash equivalents at the end of the financial year	5.1(a)	<u>163,607</u>	<u>154,591</u>
Financing arrangements	5.6		
Restrictions on cash assets	5.1		

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Statement of Capital Works
 For the year ended 30 June 2019

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
Property		
Land	1,118	-
Total land	<u>1,118</u>	<u>-</u>
Buildings	22,453	13,780
Leasehold improvements	41	33
Total buildings	<u>22,494</u>	<u>13,813</u>
Investment property	2,337	-
Total investment property	<u>2,337</u>	<u>-</u>
Total property	<u>25,949</u>	<u>13,813</u>
Plant and equipment		
Plant, machinery and equipment	2,942	1,692
Fixtures, fittings and furniture	179	28
Computers and telecommunications	178	139
Library books	842	980
Total plant and equipment	<u>4,141</u>	<u>2,839</u>
Infrastructure		
Roads	6,873	9,742
Bridges	60	191
Footpaths and cycleways	1,999	1,143
Drainage	3,095	1,123
Recreational, leisure and community facilities	1,860	2,861
Parks, open space and streetscapes	7,220	4,173
Off street car parks	2,377	1,256
Total infrastructure	<u>23,484</u>	<u>20,489</u>
Total capital works expenditure	<u>53,574</u>	<u>37,141</u>
Represented by:		
New asset expenditure	22,771	12,052
Asset renewal expenditure	21,025	18,614
Asset upgrade expenditure	9,778	6,475
Asset expansion expenditure	-	-
Total capital works expenditure	<u>53,574</u>	<u>37,141</u>

The above Statement of Capital Works should be read in conjunction with the accompanying notes.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

Overview

The City of Greater Dandenong was established in December 1994 with the amalgamation of the former City of Springvale and former City of Dandenong, and is a body corporate. The Council's main office is located at 225 Lonsdale Street, Dandenong, 3175.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014*.

Significant accounting policies

(a) Basis of accounting

These consolidated financial statements for the year ended 30 June 2019 comprise the results of operations for both Council and its wholly owned subsidiary, namely the Dandenong Market Pty Ltd.

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings and infrastructure (refer to note 6.2 and 8.4).
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 6.2).
- the determination of employee provisions (refer to note 5.5 (a)).
- the determination of landfill provisions (refer to note 5.5 (b)).
- other area requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies and restatement of items in the financial statement due to

The following financial statements and accompanying notes have been amended to reflect reclassification.

- Comprehensive income statement and notes 3.2, 3.3, 3.4 and 4.2
- Statement of Cash Flows
- Commitments - note 5.7(b)
- People and relationships - note 7

Provision for doubtful debts - change in methodology from an aged basis to an expected credit loss model in compliance with changes in Australian Accounting Standard AASB 9 Financial Instruments which results a change in accounting policy (note 4.4).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

Note 1 Performance against budget

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. *The Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of greater than 10 per cent and greater than \$1 million or where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 12 June 2018. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

1.1 Income and expenditure

	Consolidated Actual 2019 \$'000	Council Actual 2019 \$'000	Council Budget 2019 \$'000	Council Variance 2019 \$'000	Ref
		<i>(note 6.3)</i>		<i>Fav (Unfav)</i>	
Income					
Rates and charges	140,943	141,036	139,575	1,461	
Statutory fees and fines	9,471	9,471	7,950	1,521	1.1.1
User fees	8,199	8,199	9,628	(1,429)	1.1.2
Grants - operating	34,309	34,309	28,148	6,161	1.1.3
Grants - capital	4,068	4,068	1,256	2,812	1.1.4
Contributions - monetary	5,269	5,269	2,398	2,871	1.1.5
Contributions - non-monetary	7,735	7,735	15,000	(7,265)	1.1.6
Net gain on disposal of property, infrastructure, plant and equipment	457	457	661	(204)	1.1.7
Other income	15,683	11,368	10,350	1,018	1.1.8
Total income	226,134	221,912	214,966	6,946	
Expenses					
Employee costs	(75,756)	(74,820)	(76,894)	2,074	1.1.9
Materials and services	(70,130)	(66,957)	(63,726)	(3,231)	1.1.10
Bad and doubtful debts	26	72	(1,097)	1,169	1.1.11
Depreciation and amortisation	(29,064)	(29,054)	(29,945)	891	1.1.12
Borrowing costs	(3,131)	(3,131)	(3,171)	40	
Fair value adjustments for investment property	(907)	(907)	-	(907)	1.1.13
Other expenses	(15,893)	(15,732)	(4,767)	(10,965)	1.1.14
Total expenses	(194,855)	(190,529)	(179,600)	(10,929)	
Surplus for the year	31,279	31,383	35,366	(3,983)	

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

1.1 Income and expenditure (continued)

Explanation of material variations

Ref	Item	Explanation
1.1.1	Statutory fees and fines	Statutory fees and fines are \$1.52 million higher than the Original Budget due mainly to: - higher than anticipated parking fine income and Infringement Court cost recoveries (\$1.26 million). - reclassification of subdivision, plan checking and stormwater fees from User Fees to Statutory Fees to reflect the statutory nature of these fees (\$333,000).
1.1.2	User fees	User fee income was \$1.43 million lower than the Original Budget due to: - reclassification of subdivision, plan checking and stormwater fees from User Fees to Statutory Fees to reflect the statutory nature of these fees (\$333,000). - lower Commercial Home and Community Care fee income due to a reduction in the number of clients following the transition of the former Home Care Package clients to Mecwacare, the effect of which was not known at the time of adopting the Original Budget, but it was adjusted through the Mid Year Budget Review (\$384,000). - lower parking ticket machine income caused by a reduction in the number of parking bays requiring payment and lower rates charged within localities across Dandenong Central Activity District (\$426,000).
1.1.3	Grants - operating	Operating grant income was \$6.16 million higher than the Original Budget due to: - higher Community Services program grant funding than expected in the Original Budget for Family Day Care, New Directions - Mothers and Babies, Child First, Playgroups Initiative, Child First, Right@Home, Enhanced Maternal and Child Health, Refugee Immunisation, Drug Strategy and Market Street Occasional Care Centre Community and Sustainability Support. This was due to a number of factors - grant funding relating to 2019-20 programs being received early, growth funding received or grant funding not known at the time of adopting the 2018-19 Original Budget (\$2.47 million). - higher than anticipated Community Care grant income due to the recognition of all grant funding received, however, the Original Budget was based on the grant funding expected to be recognised from estimated target achievement levels (\$1.86 million). - the early distribution of 50% of the 2018-19 and 2019-20 Financial Assistance Grant funding allocation in June of the preceding financial years. The 2018-19 actuals reflect 50% of the 2018-19 allocation and 50% of the 2019-20 allocation. Whilst 100% has effectively been received in 2018-19, both of the allocations were higher than expected in the Original Budget representing a favourable variance of \$791,000.
1.1.4	Grants - capital	Capital grant income was \$2.81 million higher than the Original Budget due to: - grant funding not known at the time of adopting the Original Budget for capital projects including Ross Reserve Upgrade (\$1.22 million), two Black Spot projects (\$416,000) and Safe System Road Infrastructure Program (\$443,000).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

1.1 Income and expenditure (continued)

Explanation of material variations (continued)

Ref	Item	Explanation
1.1.5	Contributions - monetary	The \$2.87 million favourable variance in monetary contributions is due to: - the requirement to recognise Community Infrastructure Levies as income (\$1.54 million). These levies were previously accounted for in the Balance Sheet. The \$1.54 million income recognised in 2018-19 has been transferred to reserves. - a greater level of economic activity than anticipated, resulting in Council receiving higher than budgeted open space contributions from developers (\$793,000). These contributions are restricted in their use and are transferred to reserves at the end of the financial year which are set aside for open space projects. The timing of receipt and amount of open space contributions are difficult to predict. - Developer Contribution Plan (DCP) funding of \$343,000 in relation to the Keysborough South Industrial Buffer capital project which carried over from 2017-18, so was not included in the Original Budget.
1.1.6	Contributions - non-monetary	These contributions represent assets that are transferred to Council's ownership from developers upon completion of subdivisions. Refer to note 3.5 and 6.2 for further details about contributed assets. In 2018-19, they related mainly to land under roads, bridges and footpaths. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict. This item is a non-cash accounting entry.
1.1.7	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	The disposal of property, infrastructure, plant and equipment was \$204,000 unfavourable to the Original Budget mainly due to higher than expected cost of fleet sold (\$214,000). This is a non-cash accounting entry.
1.1.8	Other income	The favourable variance of \$1.02 million in other income is mainly attributable to a higher than anticipated income for: - interest return on investments (\$1.86 million). - unbudgeted contributions from developers for Council to undertake corrective works at open space sites which did not meet the required standard at the time of hand-over to Council (\$277,000). - recoveries for the Team 11 project driven by higher project costs (\$208,000). - asset protection reinstatement recoveries (\$193,000). The above favourable income variances are mostly offset by lower recoveries from member councils in relation to a delay in Spring Valley landfill works (\$2.06 million).
1.1.9	Employee costs	Employee costs were favourable to the 2018-19 Original Budget by \$2.08 million due mainly to lower than anticipated salaries, overtime and associated oncosts as a result of vacant positions, a delay in recruitment and a number of grant funded programs that have been carried over to the 2019-20 financial year. In addition, Fringe Benefits Tax was lower than anticipated. These favourable variances were mostly offset by higher temporary agency staff costs (\$3.13 million).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

1.1 Income and expenditure (continued)

Explanation of material variations (continued)

Ref	Item	Explanation
1.1.10	Materials and services	The \$3.23 million unfavourable variance is due to a number of factors: - \$5.16 million in expenditure in the capital program that was not able to be capitalised to the asset register because it was not capital in nature, it did not meet the capitalisation threshold or it related to non-Council owned assets (\$1.68 million relating to prior year and \$3.48 million relating to the current year). - higher payments to educators in the Family Day Care program due to unbudgeted growth funding not known at the time of adopting the Original Budget (\$985,000), - partly offset by lower costs relating to a delay in Spring Valley landfill works (\$2.57 million).
1.1.11	Bad and doubtful debts	The favourable variance of \$1.17 million in bad and doubtful debts is due to a change in the provision for doubtful debts methodology from an aged basis to an expected credit loss model in compliance with changes in Australian Accounting Standard <i>AASB 9 Financial Instruments</i> (which represents a change in accounting policy).
1.1.12	Depreciation and amortisation	Depreciation expense was lower than the Original Budget due mainly to finalisation of the 2017-18 year end fixed asset balances which occurred after the adoption of the Original Budget. Depreciation expense was revised down during the Mid Year Budget Review to \$29.16 million which is in line with the actual result of \$29.06 million.
1.1.13	Fair value adjustments for investment property	The fair value valuation of investment property is determined annually by independent valuers. Changes to fair value are recorded in the Income Statement each year. Council's investment properties decreased by \$907,000 in 2018-19, which is mainly due to the impact of a commercial shop damaged by fire in 2019. This item is difficult to predict and is not included in the Original Budget. It is a non-cash accounting entry.
1.1.14	Other expenses	The unfavourable variance of \$10.97 million to the 2018-19 Original Budget is due to: - \$4.85 million for Home and Community Care funding received in 2017-18 and 2018-19 where Council is unable to achieve the required target level. Council received advice in January 2019 from the Australian Department of Health that \$3.04 million relating to the funding period 1 July 2017 - 30 June 2018 is required to be returned (to be funded from reserves). It is expected that further amounts will also be required to be returned in relation to the current 2018-19 financial year (\$1.81 million). - \$3.01 million in asset write offs which are not budgeted for as they are difficult to predict and represent a non-cash accounting entry. The asset write offs mainly relate to the renewal and replacement of roads, buildings and footpaths. - \$1.64 million in capital program expenditure relating to non-Council owned assets mainly for undergrounding of power lines in the Bangholme Road and Afghan Precinct projects (represents contribution expenditure). - \$1.27 million relating to a developer reimbursement for expenditure in excess of the mandated amounts on public open space improvements in the Keysborough South Stages 2 and 3 areas. This amount is not covered by the Development Contribution Plan (DCP).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

1.2 Capital works

	Consolidated Actual 2019 \$'000	Council Actual 2019 \$'000	Council Budget 2019 \$'000	Council Variance 2019 \$'000	Ref
				Fav (Unfav)	
Property					
Land	1,118	1,118	3,000	1,882	1.2.1
Total land	1,118	1,118	3,000	1,882	
Buildings	22,453	22,453	27,446	4,993	1.2.2
Leasehold improvements	41	41	100	59	
Total buildings	22,494	22,494	27,546	5,052	
Investment property	2,337	2,337	-	(2,337)	1.2.3
Total investment property	2,337	2,337	-	(2,337)	
Total property	25,949	25,949	30,546	4,597	
Plant and equipment					
Plant, machinery and equipment	2,942	2,942	2,378	(564)	1.2.4
Fixtures, fittings and furniture	179	179	152	(27)	
Computers and telecommunications	178	178	130	(48)	
Library books	842	842	1,161	319	
Total plant and equipment	4,141	4,141	3,821	(320)	
Infrastructure					
Roads	6,873	6,873	7,793	920	1.2.5
Bridges	60	60	687	627	1.2.6
Footpaths and cycleways	1,999	1,999	1,795	(204)	
Drainage	3,095	3,095	3,245	150	
Recreational, leisure and community facilities	1,860	1,860	2,226	366	
Parks, open space and streetscapes	7,220	7,220	8,712	1,492	1.2.7
Off street car parks	2,377	2,377	1,087	(1,290)	1.2.8
Total infrastructure	23,484	23,484	25,545	2,061	
Total capital works expenditure	53,574	53,574	59,912	6,338	
Represented by:					
New asset expenditure	22,771	22,771	27,811	5,040	1.2.9
Asset renewal expenditure	21,025	21,025	21,301	276	
Asset upgrade expenditure	9,778	9,778	10,800	1,022	1.2.10
Total capital works expenditure	53,574	53,574	59,912	6,338	

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

1.2 Capital works (continued)

Explanation of material variations

Ref	Item	Explanation
1.2.1	Land	Acquisitions of land were lower than the 2018-19 Original Budget by \$1.88 million due to a delay in the purchase of a land site for the Keysborough South Community Hub (\$3 million) partly offset by an unbudgeted strategic land acquisition in Lonsdale Street, Dandenong (\$1.12 million).
1.2.2	Buildings	Capital expenditure on buildings was lower than the 2018-19 Original Budget by \$4.99 million due to: - Springvale Community Precinct project (\$5.26 million, caused by a delay in the multi-year project). - Thomas Carroll Pavilion project (\$1.95 million, due to redesign). - Keysborough South Community Hub Building Design project (\$1.00 million, due to the delay in acquiring a land site). Partly offset by Alex Nelson Reserve Pavilion project (\$1.38 million, which was carried over from the prior financial year).
1.2.3	Investment property	The unfavourable variance of \$2.34 million to the 2018-19 Original Budget is due to an strategic property acquisition in Lonsdale Street, Dandenong which was included in the 2019-20 Mid Year Budget Review.
1.2.4	Plant, machinery and equipment	Plant, machinery and equipment experienced an unfavourable variance of \$564,000 to the 2018-19 Original Budget due mainly to the purchase of a specialised jet truck for Council's drainage network (\$590,000) which was carried over from the prior financial year, so wasn't included in the 2018-19 Original Budget.
1.2.5	Roads	Capital expenditure on roads was lower than the 2018-19 Original Budget by \$920,000 due to: - a total favourable variance of \$1.52 million in the Local Road Surface/Rehabilitation Program and Bangholme Road multi-year project due to \$1.80 million that was transferred to operating expenditure as it could not be capitalised to the asset register, mainly caused by the undergrounding of power lines and lighting (works on non-Council assets). - a combination of savings and a delay in the reserve funded Development Contribution Plan (DCP) Perry Road South Upgrade Design project (\$620,000) with \$244,000 to be carried over to the 2019-20 financial year. These favourable variances were partly offset by the Safe System Road Infrastructure Program project which was grant funded and included in the 2018-19 Mid Year Budget Review (\$420,000) and \$842,000 of major road works transferred from operating expenditure as it was considered capital in nature.
1.2.6	Bridges	The favourable variance of \$627,000 to the Original Budget is due to a delay in the DCP Lyndhurst Bridge and Bridge Rectification projects (\$468,000 - both projects to be carried over to the 2019-20 financial year) and lower than anticipated expenditure in relation to the municipal-wide bridges renewal program (\$159,000 program savings).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

1.2 Capital works (continued)

Explanation of material variations

Ref	Item	Explanation
1.2.7	Parks, open space and streetscapes	Capital expenditure on parks, open space and streetscapes was \$1.49 million lower than the 2018-19 Original Budget due mainly to delays in the following projects (to be carried over to the 2019-20 financial year): - Springvale Road Boulevard (\$2.09 million) - Douglas Street, Noble Park - Streetscape Upgrade (\$300,000) - Robert Booth Reserve - Baseball Lighting (\$177,000)
1.2.8	Off street car parks	Off street car parks experienced an unfavourable variance of \$1.29 million to the 2018-19 Original Budget due mainly to the Tatterson Park Car Park and Access Road (\$1.01 million) and Metro 3175 (\$232,000) projects which were carried over from the 2017-18 financial year.
1.2.9	New asset expenditure	Lower than anticipated capital expenditure on new assets of \$7.38 million relates to a delay in two substantial projects which are expected to be carried over to 2019-20 (Springvale Community Precinct \$5.26 million and Keysborough South Community Hub (land acquisition and building design \$4.00 million), partly offset by the Yarraman Oaks Early Learning Facility project not included in the 2018-19 Original Budget as it was carried over from the 2017-18 financial year (\$833,000) and the unbudgeted strategic land acquisition at 275 Lonsdale Street, Dandenong (\$1.12 million).
1.2.10	Asset upgrade expenditure	Asset upgrade expenditure was \$1.02 million lower than anticipated due to: - Bangholme Road (\$906,000) where a significant amount was transferred to operating expenditure because it could not be capitalised to the asset register. - a delay in a number of projects which are expected to be carried over to 2019-20 (Springvale Road Boulevard \$644,000, Thomas Carrol Pavilion \$400,000, DCP Lyndhurst B1 Bridge \$398,000). - a combination of savings and a delay in the reserve funded Development Contribution Plan (DCP) Perry Road South Upgrade Design project (\$620,000) with \$244,000 to be carried over to the 2019-20 financial year. These favourable variances are partly offset by projects not included in the 2018-19 Original Budget as they were carried over from the 2017-18 financial year (Alex Nelson Reserve \$1.37 million and Robert Booth Reserve Pavilion \$705,000).

2.3.1 2018-19 Annual Financial Statements (Cont.)

Notes to the Financial Report

Note 2.1 Analysis of Council results by program

Council delivers its functions and activities through the following programs.

2.1a Chief Executive Office

The Office of the Chief Executive has overall responsibility for the operations of the organisation, and carriage of the Strategic Risk Register. Each member of the executive management team reports to the CEO.

Corporate Services

The Corporate Services directorate is responsible for a broad range of organisational functions including financial planning, marketing and communications, governance, information and telecommunications, organisational development and corporate planning. The departments which make up this directorate include Financial Services, Information Technology, Governance, Customer Service and Civic Facilities, Media and Communications; and People and Procurement.

Greater Dandenong Business

Greater Dandenong Business is responsible for Council's major activity centres, economic development, investment attraction and future growth. Attracting investment and showcasing business are key roles in establishing Greater Dandenong as a regional capital. The departments which make up Greater Dandenong Business include Economic Development, Activity Centres Revitalisation, and South East Business Networks (SEBN).

City Planning Design and Amenity

The City Planning, Design and Amenity directorate is focused on the development of our built and natural environments and ensuring that Council's activities match the community's future needs for facilities, housing, and sustainability. It oversees the functions of Building Services, Planning and Design, and Regulatory Services.

Engineering Services

Engineering Services is primarily focused on roads and footpaths, transport, parks and gardens, waste services, recreational and sporting facilities and Council's capital works program. It includes the departments of City Projects and Asset Improvement, Infrastructure Services and Planning and Transport and Civil Development.

Community Services

Community Services provides direct services to the community across a wide range of programs such as sport and recreation, libraries, youth and families, children's services, festivals and events, support for older people and community advocacy. This directorate manages Community Care, Community Arts, Culture and Libraries, Community Wellbeing and Community Development, Sport and Recreation.

Non-attributable

The items that cannot be reliably attributable to a directorate. For example furniture, fixtures and fittings that cannot be identified by a location or work in progress that cannot be easily allocated across directorate.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

Note 2.1 Analysis of Council results by program

2.1(b) Summary of revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2019					
CEO Services	-	(679)	(679)	-	12
City Planning, Design & Amenity	19,348	(16,861)	2,487	441	78,437
Community Services	24,741	(55,982)	(31,241)	20,991	614,662
Corporate Services	141,591	(27,565)	114,026	12,246	306,167
Engineering Services	35,544	(83,545)	(48,001)	4,434	1,339,849
Greater Dandenong Business	688	(3,932)	(3,244)	265	125
Non-attributable*	-	(1,965)	(1,965)	-	617
Total for Council	221,912	(190,529)	31,383	38,377	2,339,869
Dandenong Market Pty Ltd**	4,222	(4,326)	(104)	-	1,151
Consolidated Total	226,134	(194,855)	31,279	38,377	2,341,020

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2018					
CEO Services	1	(613)	(612)	-	12
City Planning, Design & Amenity	17,199	(16,349)	850	404	74,921
Community Services	23,359	(47,402)	(24,043)	19,333	647,548
Corporate Services	136,863	(26,228)	110,635	11,981	289,632
Engineering Services	43,341	(77,978)	(34,637)	4,619	1,335,282
Greater Dandenong Business	1,675	(3,676)	(2,001)	973	192
Non-attributable*	-	(3,290)	(3,290)	-	1,665
Total for Council	222,438	(175,536)	46,902	37,310	2,349,252
Dandenong Market Pty Ltd**	4,256	(4,224)	32	-	1,186
Consolidated Total	226,694	(179,760)	46,934	37,310	2,350,438

* Non-attributable represents income, expense, grant or asset items that are not specifically attributable to one of the directorates.

** Dandenong Market Pty Ltd (DMPL) income, expense, grant and asset items are adjusted for consolidation adjustment between Council and DMPL - refer note 6.3

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
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Note 3 Funding for the delivery of our services

3.1 Rates and charges

Council uses the Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of the land and all improvements on it, and is determined by independent valuers and certified by the Valuer General Victoria. The valuation base used to calculate general rates for 2018-19 was \$48.37 billion (\$38.96 billion in 2017-18).

Residential	54,657	52,762
Commercial	12,428	12,241
Industrial	49,219	47,103
Farm	434	337
Cultural and recreational	505	438
Waste management charge - residential	19,234	16,342
Supplementary rates and rates adjustment	2,291	1,547
Maintenance levy	1,497	1,381
Interest on rates and charges	678	657
Total rates and charges	140,943	132,808

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2018 and the valuation is first applied to the rating period commencing 1 July 2018.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Infringements and costs	4,730	4,270
Court recoveries	1,916	1,734
Building and town planning fees *	2,162	2,405
Subdivision *	144	430
Land information certificates	89	111
Election fines	13	140
Permits	417	269
Total statutory fees and fines	9,471	9,359

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

* Prior year comparative figures have been amended to reflect the reclassification of subdivision, plan checking and storm water fees from user fees to statutory fees to reflect the statutory nature of these fees.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

	Consolidated	Consolidated
	2019	2018
	\$'000	\$'000
3.3 User fees		
Aged and health services	1,073	1,331
Child care/children's programs	999	950
Parking	3,360	3,250
Registration and other permits	1,789	1,458
Asset protection fees	364	348
Other fees and charges	614	689
Total user fees	8,199	8,026

User fees are recognised as revenue when the service has been provided or Council has otherwise earned the income.

Prior year comparative figures have been amended to reflect the reclassification of subdivision, plan checking and storm water fees from user fees to statutory fees to reflect the statutory nature of these fees.

3.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants		
Commonwealth funded grants	25,102	26,342
State funded grants	13,275	10,968
Total grants received	38,377	37,310

a) Operating grants

Recurrent - Commonwealth Government

Financial Assistance Grants (via Victoria Grants Commission)*	12,206	11,941
Family day care	4,193	3,152
Family & Children	330	325
General home care	7,287	6,951
Libraries	152	110
Maternal and child health*	62	82
Volunteer	-	16

Recurrent - State Government

Aged care	2,633	2,763
Maternal and child health*	2,573	2,206
Family and children services	1,698	1,763
Libraries	1,032	1,008
Community development	107	206
School crossing supervisors	417	306
Other	22	19
Right @ Home	225	427
Community wellbeing*	213	198
Community education	57	57
Emergency management	40	40
Total recurrent operating grants	33,247	31,570

Non-recurrent - Commonwealth Government

Community development	15	20
Community wellbeing	120	-

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
Non-recurrent - State Government		
Environmental planning	234	295
Family and children	61	-
Maternal and child health	71	-
Community development	430	993
Sports and recreation	-	27
Waste management	131	124
Total non-recurrent operating grants	<u>1,062</u>	<u>1,459</u>
Total operating grants	<u>34,309</u>	<u>33,029</u>

* Payments for Financial Assistance Grants received via the Victorian Grants Commission can vary year on year. Whilst 2017-18 and 2018 - 19 financial years reflect 100% of funding received - 50% of the fundings for both year relates to early distribution of the funding in June for the following year.

* Comparative figure for 2017-18 have been amended to reflect the correct classification of funding source from State to Federal for community wellbeing and maternal and child health.

b) Capital grants

Recurrent - Commonwealth Government

Roads to recovery	-	1,348
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Recurrent - State Government

Sports and recreation	47	-
Total recurrent capital grants	<u>47</u>	<u>1,348</u>

Non-recurrent - Commonwealth Government

Sports and recreation - Tatterson Park	311	1,703
Community safety	9	167
Roads	417	527

Non-recurrent - State Government

Roads	397	36
Libraries - Springvale Community Hub	257	205
Sports and recreation	2,630	185
Community education	-	97
Community safety	-	13
Total non-recurrent capital grants	<u>4,021</u>	<u>2,933</u>
Total capital grants	<u>4,068</u>	<u>4,281</u>

Unspent grants received on condition that they be spent in a specific manner

Balance at start of the year	10,689	8,947
Received during the financial year and remained unspent at balance date	11,006	9,636
Received in prior years and spent during the financial year	<u>(9,921)</u>	<u>(7,894)</u>
Balance at end of the year *	<u>11,774</u>	<u>10,689</u>

Grant income is recognised when Council obtains control of the contribution. Control is normally obtained upon receipt (or acquittal) or upon earlier notification that a grant has been secured.

* - The increase in unspent grants at the end of the year in 2019 and 2018 relates to the early distribution by the Victoria Grants Commission of approximately 50% of the Financial Assistance Grants funding for the following financial year (2018-19: \$6.25 million, 2017-18: \$5.92 million).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
3.5 Contributions		
Monetary		
Community contributions <i>(for capital works)</i>	140	23
Other contributions	313	20
Total non-developer contributions	453	43
Open space contributions <i>(for future capital works) *</i>	2,793	2,922
Development infrastructure levies <i>(for capital works completed)</i>	483	410
Community infrastructure levies **	1,540	-
Total developer contributions	4,816	3,332
Total monetary contributions	5,269	3,375
Non-monetary	7,735	19,169
Total contributions	13,004	22,544

* Public open space contributions received during the financial year are transferred to the Open Space Reserve. Refer note 9.1(b).

** During the 2018-19 financial year there was a change in the interpretation assessment for Community Infrastructure Levies which were previously recognised in the balance sheet.

Contributions of non-monetary assets were received in relation to the following asset classes:

Land	4,506	9,179
Buildings	-	225
Infrastructure	3,229	9,765
Total non-monetary contributions	7,735	19,169

Monetary and non-monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

3.6 Net gain (loss) on disposal of property, infrastructure, plant and equipment

<i>Net gain on sale of property, infrastructure, plant and equipment</i>		
Proceeds of sale	857	648
Less carrying amount of assets sold	(400)	(507)
	457	141
Total net gain (loss) on disposal of property, infrastructure, plant and equipment	457	141

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
3.7 Other income		
Interest on investments	3,661	2,922
Interest - other	3	2
Dandenong Market revenue from operations	5,755	5,738
Property rental	1,844	1,665
Other rent	1,102	1,060
Recoveries	2,044	2,960
Other	1,274	1,134
Total other income	<u>15,683</u>	<u>15,481</u>

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Note 4 The cost of delivering services

4.1 a) Employee costs

Wages and salaries	59,230	57,195
WorkCover	1,547	1,694
Casual staff	788	940
Superannuation	5,650	5,416
Long service leave oncost	2,184	1,343
Fringe benefits tax	359	435
Other	5,998	5,355
Total employee costs	<u>75,756</u>	<u>72,378</u>

b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contribution to Local Authorities Superannuation Fund (Vision Super)	397	473
	<u>397</u>	<u>473</u>

Employer contributions payable at reporting date.	-	-
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Accumulation funds

Employer contribution to Local Authorities Superannuation Fund (Vision Super)	3,412	3,353
Employer contribution - other funds	1,852	1,631
	<u>5,264</u>	<u>4,984</u>

Employer contributions payable at reporting date (Dandenong Market Pty Ltd)	1	4
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Refer note 9.3 for further information relating to Council's superannuation obligation.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
4.2 Materials and services		
Waste management service	14,831	13,702
Cleaning services	3,010	2,923
Park maintenance service	5,104	3,848
Educator services	4,226	3,170
Leisure centre maintenance	1,707	1,426
Building maintenance service	3,503	4,107
Security services	1,246	1,037
Meals for delivery	496	571
Library resources	498	305
Property valuation services	194	371
Other contract payments	10,865	10,310
General maintenance	2,895	2,008
Works in progress (unable to be capitalised)	1,683	3,006
Utilities	4,450	4,017
Office administration	5,775	5,585
Information technology	2,433	2,425
Insurance	1,144	850
Consultants and professional services	6,070	5,896
Total materials and services	<u>70,130</u>	<u>65,557</u>

In order to comply with the Local Government Model Financial Report (LGMFR) prior year comparatives have been amended to further breakdown contract payments by major services.

4.3 Depreciation and amortisation

Depreciation		
Property	5,957	5,516
Plant and equipment	3,858	3,886
Infrastructure	19,249	18,800
Total depreciation and amortisation	<u>29,064</u>	<u>28,202</u>

Refer to 6.2 for a more detailed breakdown of depreciation and amortisation charges.

4.4 Bad and doubtful debts

Parking fine debtors	(14)	786
Other debtors	(12)	863
Total bad and doubtful debts	<u>(26)</u>	<u>1,649</u>

Movement in provisions for doubtful debts

Balance at the beginning of the year	2,643	1,768
Reversal of previously recognised provisions AASB 9 adjustment*	(1,114)	-
New provisions recognised during the year	1,042	1,652
Amounts already provided for and written off as uncollectible	(888)	(777)
Amounts provided for but recovered during the year	-	-
Balance at end of year	<u>1,683</u>	<u>2,643</u>

* In accordance with changes to the Australian Accounting Standard AASB 9 Financial Instruments, provision for doubtful debts is recognised on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
4.5 Borrowing costs		
Interest - borrowings	3,131	3,345
Interest - other	-	74
Total borrowing costs	<u>3,131</u>	<u>3,419</u>

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Borrowing costs include interest on bank overdrafts and interest on borrowings.

4.6 Other expenses

Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	88	86
Auditors' remuneration - internal	147	100
Audit - other	1	1
Councillors' allowances	443	434
Council election	35	-
Operating lease / rentals	1,047	1,042
Assets written-off	3,167	2,828
Landfill provisions	16	895
Impairment loss (reversal)	-	(238)
Commonwealth Home Care Support Program - return of unexpended grant funds	4,853	-
Developer reimbursement	1,269	-
Other expenses	783	876
Community grants and contributions	2,404	2,246
Contributions - non Council assets	1,640	285
Total other expenses	<u>15,893</u>	<u>8,555</u>

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
Note 5 Our financial position		
5.1 Financial assets		
(a) Cash and cash equivalents		
Cash on hand	3,492	4,189
Cash at bank	8,818	16,885
Term deposits	151,297	133,517
Total cash and cash equivalents	<u>163,607</u>	<u>154,591</u>
(b) Other financial assets		
Non-current		
<i>Financial assets held for sale</i>		
Unlisted shares - Regional Kitchen Pty Ltd - at fair value	230	230
Total non-current other financial assets	<u>230</u>	<u>230</u>
Total other financial assets	<u>230</u>	<u>230</u>
<i>Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:</i>		
- Trust funds and deposits (note 5.3(b))	36,211	41,505
Total restricted funds	<u>36,211</u>	<u>41,505</u>
Total unrestricted cash and cash equivalents	<u>127,396</u>	<u>113,086</u>
Intended allocations *		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
Employee provisions (note 5.5 (a))	18,039	16,868
Statutory and other reserves (note 9.1(b))	82,514	69,765
Cash held to fund carried forward operational projects	10,286	9,597
Cash held to fund carried forward capital works (net)	16,190	16,659
Total funds subject to intended allocations	<u>127,029</u>	<u>112,889</u>

* Users of the financial report should refer to note 9.1(b) for details of funds held in reserve and note 5.7 for details of existing Council commitments.

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
(c) Trade and other receivables		
Current		
<i>Statutory receivables</i>		
Rates debtors	7,753	7,132
Infringement debtors	8,798	7,119
Provision for doubtful debts - infringements	(968)	(1,897)
Other statutory debtors	2,673	2,738
Provision for doubtful debts - other statutory debtors	(99)	(149)
Net GST receivable	2,296	1,998
<i>Non statutory receivables</i>		
Other debtors	3,092	3,110
Provision for doubtful debts - other debtors	(616)	(597)
Total current trade and other receivables	<u>22,929</u>	<u>19,454</u>
Non-current		
<i>Non statutory receivables</i>		
Narre Warren landfill - financial contribution	252	252
Other debtors - refundable deposit	73	73
Total non-current trade and other receivables	<u>325</u>	<u>325</u>
Total trade and other receivables	<u>23,254</u>	<u>19,779</u>

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised on an expected credit loss model per AASB 9 Financial Instruments. This model considers both historic and forward looking information in determining the level of impairment. Long term receivables are carried at amortised cost using the effective interest rate method.

i) Ageing of receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	669	1,247
Past due by up to 30 days	524	302
Past due between 31 and 180 days	534	512
Past due between 181 and 365 days	157	85
Past due by more than 1 year *	<u>917</u>	<u>692</u>
Total trade and other receivables (excluding statutory receivables)	<u>2,801</u>	<u>2,838</u>

* Prior year comparative figures have been amended to reflect the exclusion of the value of debt that was impaired for Dandenong Market Pty Ltd.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
ii) Ageing of individually impaired receivables		
<p>At balance date, trade and other receivables (excluding statutory receivables) representing financial assets with a nominal value of \$549,000 (2018 \$556,000) were impaired. The amount of the provision raised against these debtors was \$549,000 (2018 \$556,000). They have been individually impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.</p>		
Ageing of all impaired trade and other receivables (excluding statutory receivables)		
Current (not yet due)	16	-
Past due by up to 30 days	20	4
Past due between 31 and 180 days	21	342
Past due between 181 and 365 days	4	211
Past due by more than 1 year	<u>555</u>	<u>40</u>
Total trade and other receivables (excluding statutory receivables)	<u>616</u>	<u>597</u>
5.2 Other assets		
Prepayments	3,060	2,768
Accrued income	1,257	754
Other	<u>156</u>	<u>220</u>
Total other assets	<u>4,473</u>	<u>3,742</u>

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
5.3 Payables		
(a) Trade and other payables		
Trade payables	15,973	16,095
Accrued expenses	10,767	5,206
Total trade and other payables	26,740	21,301
(b) Trust funds and deposits		
Current		
Fire services property levy	738	1,194
Road deposits	2,609	402
Landscape deposits	836	1,042
Open space contributions	1,873	2,683
Development contribution plans (DCP)	26,635	32,510
Other refundable deposits	2,620	2,387
Total current trust funds and deposits	35,311	40,218
Non-current		
Other refundable deposits	900	1,287
Total non-current trust funds and deposits	900	1,287
Total trust funds and deposits	36,211	41,505

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Fire Services Property Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.

Roads and landscape deposits - are taken by Council as a form of surety during the maintenance period of a development or held due to outstanding works identified after the maintenance period which have not been addressed by the contracted builder or developer.

Development contribution plans (DCP) - amounts received from developers relating to the DCP are held as deposits and are a surety for the construction of DCP infrastructure. Upon completion of the infrastructure, Council will refund the developer the deposit. Due to the uncertainty of when the developer may submit a claim for refund, the monies held are treated as a current liability.

Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
5.4 Interest-bearing loans and borrowings		
<i>Current</i>		
Borrowings - secured	8,634	3,301
	<u>8,634</u>	<u>3,301</u>
<i>Non-current</i>		
Borrowings - secured	49,891	48,525
	<u>49,891</u>	<u>48,525</u>
Total interest-bearing loans and borrowings	<u>58,525</u>	<u>51,826</u>

Borrowings are secured over the general rates of Council as per section 141 of the Local Government Act 1989.

a) The maturity profile for Council's borrowings is:

Not later than one year	8,634	3,301
Later than one year and not later than five years	16,725	13,643
Later than five years	<u>33,166</u>	<u>34,882</u>
	<u>58,525</u>	<u>51,826</u>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in the net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest-bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

5.5 Provisions

	Consolidated		Total \$ '000
	Employee \$ '000	Landfill restoration \$ '000	
2019			
Balance at beginning of the financial year	16,868	895	17,763
Additional provisions	8,002	16	8,018
Amounts used	(7,214)	-	(7,214)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	383	-	383
Balance at the end of the financial year	<u>18,039</u>	<u>911</u>	<u>18,950</u>
2018			
Balance at beginning of the financial year	17,081	-	17,081
Additional provisions	6,970	895	7,865
Amounts used	(7,137)	-	(7,137)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(46)	-	(46)
Balance at the end of the financial year	<u>16,868</u>	<u>895</u>	<u>17,763</u>

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
	(a) Employee provisions	
<i>Current provisions expected to be wholly settled within 12 months</i>		
Annual leave	5,935	5,715
Long service leave	869	881
Other	473	407
	<u>7,277</u>	<u>7,003</u>
<i>Current provisions expected to be wholly settled after 12 months</i>		
Annual leave	117	109
Long service leave	9,365	9,204
	<u>9,482</u>	<u>9,313</u>
Total current employee provisions	<u>16,759</u>	<u>16,316</u>
Non-current		
Long service leave	1,280	552
Total non-current employee provisions	<u>1,280</u>	<u>552</u>
<i>Aggregate carrying amount of employee provisions:</i>		
Current	16,759	16,316
Non-current	1,280	552
Total aggregate carrying amount of employee provisions	<u>18,039</u>	<u>16,868</u>

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages, salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

	Consolidated 2019	Consolidated 2018
Key assumptions:		
- discount rate	1.13%	2.33%
- index rate	3.00%	2.50%
- settlement rate long service leave (years)		
long service leave (years)	7	7
annual leave (days)	260	260
(b) Landfill restoration	\$'000	\$'000
Current	592	96
Non-current	319	799
	<u>911</u>	<u>895</u>

The former Springvalley landfill has been closed to the receipt of refuse since December 1998. The former landfill is located between Clarke Road and Springvale Road and the premises was used as a landfill for disposal of waste from 1993 to 1999 under a licence issued by the Environmental Protection Authority (EPA). The landfill is owned by the City of Greater Dandenong and is used as recreational open space. Under the terms of a licence agreement with the Environment Protection Authority (EPA) and Pollution Abatement notices, Council is required to monitor, progressively rehabilitate and conduct rectification works.

The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken including site aftercare and monitoring costs. The expected cost of works has been estimated based on current understanding of work required to progressively rehabilitate the sites to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

The City of Greater Dandenong shares the commitment for rehabilitation and aftercare management of the landfill with other stakeholder Council's. Council's interest or share of the costs is 19.88%. In the financial report for 30 June 2019, Council has an amount of \$911,000 (30 June 2018 \$895,000) as a provision for the restoration of the Springvalley Road landfill site which includes aftercare costs to meet EPA obligations.

Key assumptions:		
- discount rate	1.23%	2.44%
- index rate	2.50%	2.00%
- settlement rate	15 years	15 years

	Consolidated 2019	Consolidated 2018
	\$'000	\$'000
(c) Total provisions summary		
Current	17,351	16,412
Non-current	1,599	1,351
Total provisions	<u>18,950</u>	<u>17,763</u>

5.6 Financing arrangements

Interest-bearing loans and borrowings - secured	58,525	51,826
Credit card facilities	200	200
Bank overdraft	2,500	2,500
Total facilities	<u>61,225</u>	<u>54,526</u>
Used facilities	<u>58,571</u>	<u>51,828</u>
Unused facilities	<u>2,654</u>	<u>2,698</u>

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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5.7 (a) Commitments

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable. All contract commitments are disclosed excluding schedule of rate contracts which vary from year to year depending on the volume of services required.

	Consolidated				Total \$'000
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	
2019					
Operating					
Building maintenance services	2,950	2,730	8,522	2,955	17,157
Cleaning services	2,138	1,732	185	-	4,055
Consultancies	123	38	-	-	161
Garbage collection	7,367	7,634	1,954	-	16,955
Hard waste collection	1,691	1,738	4,589	-	8,018
Leisure centres management services	2,913	2,983	-	-	5,896
Meals for delivery	550	-	-	-	550
Open space management	1,701	276	-	-	1,977
Other contracts	4,789	726	664	-	6,179
Parking management	231	145	-	-	376
Recycling	3,773	3,878	1,006	-	8,657
Works (roads and drains) services	553	32	-	-	585
Dandenong Market Pty Ltd commitments	1,711	1,752	249	-	3,712
Total 2019 Operating	30,490	23,664	17,169	2,955	74,278
Capital					
Buildings	21,488	5,339	-	-	26,827
Roads	5,286	-	-	-	5,286
Drainage	404	-	-	-	404
Parks, open space and streetscapes	850	-	-	-	850
Total 2019 Capital	28,028	5,339	-	-	33,367
2018					
Operating					
Building maintenance services	3,421	2,730	8,355	2,897	17,403
Cleaning services	1,635	1,488	-	-	3,123
Consultancies	205	-	-	-	205
Garbage collection	6,539	6,735	8,724	-	21,998
Hard waste collection	463	-	-	-	463
Leisure centres management services	1,314	-	-	-	1,314
Meals for delivery	495	454	-	-	949
Open space management	1,536	1,015	110	-	2,661
Other contracts	4,868	823	1,411	360	7,462
Parking management	246	251	784	272	1,553
Recycling	4,016	4,097	5,244	-	13,357
Works (roads and drains) services	507	204	-	-	711
Dandenong Market Pty Ltd commitments	1,222	1,224	1,457	-	3,903
Total 2018 Operating	26,467	19,021	26,085	3,529	75,102
Capital					
Buildings	6,188	250	160	-	6,598
Roads	3,305	-	-	-	3,305
Drainage	4,113	-	-	-	4,113
Parks, open space and streetscapes	1,671	-	-	-	1,671
Total 2018 Capital	15,277	250	160	-	15,687

2.3.1 2018-19 Annual Financial Statements (Cont.)

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	Consolidated 2019 \$'000	Consolidated 2018 \$'000
5.7 (b) Operating lease commitments		
At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment, fleet and properties for use within Council's activities. These obligations are not recognised as liabilities.		
Not later than one year	900	834
Later than one year and not later than five years	1,179	1,408
Later than five years	-	13
	<u>2,079</u>	<u>2,255</u>

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Prior year comparative figures have been restated on a consistent basis with the current year commitments.

Note 6 Assets we manage

Note content:

- 6.1 Non-current assets classified as held for sale
- 6.2 Property, infrastructure, plant and equipment
 - (a) Summary of Property, Infrastructure, Plant and Equipment
 - (b) Summary of Work in Progress (WIP)
 - (c) Details of Property Category
 - (d) Details of Plant and Equipment Category
 - (e) Details of Infrastructure Category
 - (f) Recognition
 - (g) Depreciation and Amortisation
 - (h) Revaluation
 - (i) Valuation of Property
 - (j) Valuation of Infrastructure
 - (k) Reconciliation of Specialised Land

- 8.4* Fair value measurement

* This note includes additional details about the fair value hierarchy and impairment of assets.

6.1 Non-current assets classified as held for sale

Non-current assets classified as held for sale (including disposal groups) are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification. At 30 June 2019, there were no non-current assets classified as held for sale.

2.3.1 2018-19 Annual Financial Statements (Cont.)

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Note 6.2 Property, infrastructure, plant and equipment

(a) SUMMARY OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

(net carrying amount)

	At fair value/cost 30 June 2018	Acquisitions * (Smt Cap Wlths)	Contributions (Note 3.5)	Revaluation (Note 9.1(a))	Depreciation & amortisation (Note 4.3)	Impairment (loss) / reversal (Note 4.6 & 9.1(a))	Disposals (Note 3.6)	Write Offs (Note 4.2 & 4.6)	Transfers (Note 6.2(b))	At fair value/cost 30 June 2019
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	1,192,732	1,112	4,506	(70,452)	-	-	-	-	87	1,127,985
Buildings	249,137	7,224	-	-	(5,957)	-	-	(588)	5,423	255,239
Plant and equipment	11,637	4,433	-	-	(3,858)	-	(400)	(15)	197	11,994
Infrastructure	684,248	10,660	3,229	21,724	(19,249)	-	-	(2,564)	10,915	708,963
Work in progress (WIP)	23,012	27,741	-	-	-	-	-	(1,683)	(16,622)	32,448
	2,160,766	51,170	7,735	(48,728)	(29,064)	-	(400)	(4,850)	-	2,136,629

* The acquisitions of property, infrastructure, plant and equipment above of \$51.17 million differs to the total capital expenditure of \$53.57 million in the Statement of Capital Works due to \$2.40 million acquisitions/capital expenditure relating to Investment Property assets which are (Note 6.4) not included in Note 6.2(a) above.

(b) SUMMARY OF WORK IN PROGRESS

	Opening WIP 30 June 2018	Additions	Transfers	Write Offs	Closing WIP 30 June 2019
	\$'000	\$'000	\$'000	\$'000	\$'000
Property	9,045	15,029	(5,483)	(611)	17,980
Plant and equipment	44	160	(26)	(18)	160
Infrastructure	13,923	12,552	(11,113)	(1,054)	14,308
Total	23,012	27,741	(16,622)	(1,683)	32,448

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2.3.1 2018-19 Annual Financial Statements (Cont.)

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Consolidated

(C) PROPERTY

	* Land - specialised \$'000	Land - non-specialised \$'000	Total land \$'000	Buildings - specialised \$'000	Leasehold improvements \$'000	Total buildings \$'000	Work in progress \$'000	TOTAL PROPERTY \$'000
Opening balance at 1 July 2018								
At cost	44,031	-	44,031	-	2,001	2,001	9,045	55,077
At fair value	974,001	174,700	1,148,701	387,834	-	387,834	-	1,536,535
Accumulated depreciation	-	-	-	(139,544)	(1,154)	(140,698)	-	(140,698)
	1,018,032	174,700	1,192,732	248,290	847	249,137	9,045	1,450,914
Movements in fair value/cost								
Additions at cost	2	-	2	-	846	846	15,029	15,877
Additions at fair value	-	1,110	1,110	6,378	-	6,378	-	7,488
Contributed assets at cost	485	-	485	-	-	-	-	485
Contributed assets at fair value	1,384	2,637	4,021	-	-	-	-	4,021
Revaluation increments (decrements)	(66,169)	(4,283)	(70,452)	-	-	-	-	(70,452)
Fair value/cost of assets disposed	-	-	-	-	-	-	-	-
Fair value/cost of assets written off	-	-	-	(1,504)	-	(1,504)	(611)	(2,115)
Transfers in (out)	87	-	87	4,814	614	5,428	(5,483)	32
	(64,211)	(536)	(64,747)	9,688	1,460	11,148	8,935	(44,664)
Movements in accumulated depreciation								
Depreciation and amortisation	-	-	-	(5,802)	(155)	(5,957)	-	(5,957)
Accumulated depreciation of contributed assets	-	-	-	-	-	-	-	-
Accumulated depreciation of write offs	-	-	-	916	-	916	-	916
Impairment loss/(reversal) in revaluation reserve	-	-	-	-	-	-	-	-
Revaluation (increments) decrements	-	-	-	(5)	-	(5)	-	(5)
Transfers (in)/out	-	-	-	(4,891)	(155)	(5,046)	-	(5,046)
	44,605	-	44,605	-	3,461	3,461	17,980	66,046
Closing balance at 30 June 2019								
At cost	44,605	-	44,605	-	3,461	3,461	17,980	66,046
At fair value	909,216	174,164	1,083,380	397,522	-	397,522	-	1,480,902
Accumulated depreciation	-	-	-	(144,435)	(1,309)	(145,744)	-	(145,744)
	953,821	174,164	1,127,985	253,087	2,152	255,239	17,980	1,401,204

* Refer to note 6.2(k) for a reconciliation of specialised land.

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2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong 2018-19 Financial Report

Notes to the Financial Report

Consolidated

(d) PLANT AND EQUIPMENT

	Plant, machinery and equipment	Fixtures, fittings and furniture	Computers and telecomm's	Library books	Work in progress	TOTAL PLANT AND EQUIPMENT
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance at 1 July 2018						
At cost	15,301	7,032	6,574	7,163	44	36,114
Accumulated depreciation	(8,953)	(5,831)	(5,576)	(4,073)	-	(24,433)
	6,348	1,201	998	3,090	44	11,681
Movements in cost						
Acquisition of assets at cost	2,839	198	557	839	160	4,593
Cost of assets disposed	(2,493)	-	-	-	-	(2,493)
Cost of assets written off	(2)	-	-	(67)	(18)	(87)
Transfers in (out)	-	37	121	-	(26)	132
	344	235	678	772	116	2,145
Movements in accumulated depreciation						
Depreciation and amortisation	(1,750)	(477)	(602)	(1,029)	-	(3,858)
Accumulated depreciation of disposals	2,093	-	-	-	-	2,093
Accumulated depreciation of write offs	2	-	-	52	-	54
Transfers (in) out	-	39	-	-	-	39
	345	(438)	(602)	(977)	-	(1,672)
Closing balance at 30 June 2019						
At cost	15,645	7,267	7,252	7,935	160	38,259
Accumulated depreciation	(8,608)	(6,269)	(6,178)	(5,050)	-	(26,105)
	7,037	998	1,074	2,885	160	12,154

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2.3.1 2018-19 Annual Financial Statements (Cont.)

2018-19 Financial Report

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City of Greater Dandenong

(e) INFRASTRUCTURE	2018-19 Financial Report										Consolidated GRAND TOTAL PROPERTY, PLANT & EQUIP, INFRASTR. \$'000	
	Roads \$'000	Bridges \$'000	Footpaths and cycleways \$'000	Drainage \$'000	Recreational, leisure and community facilities \$'000	Parks, open space and streetscapes \$'000	Off street car parks \$'000	Work in progress \$'000	TOTAL INFRASTRUCTURE \$'000			
Opening balance at 1 July 2018												
At cost	-	-	-	-	38,259	43,303	-	13,923	95,485	186,676		
At fair value	473,159	64,272	79,256	400,377	-	-	16,276	-	1,033,340	2,569,875		
Accumulated depreciation	(201,248)	(17,346)	(21,436)	(141,269)	(18,069)	(25,772)	(5,514)	-	(430,654)	(595,785)		
	271,911	46,926	57,820	259,108	20,190	17,531	10,762	13,923	698,171	2,160,766		
Movements in fair value/cost												
Acquisition of assets at cost	-	-	-	-	1,168	896	-	12,552	14,616	35,086		
Acquisition of assets at fair value	5,209	-	1,992	320	-	-	1,075	-	8,596	16,084		
Contributed assets at cost	-	-	-	-	-	-	-	-	-	485		
Contributed assets at fair value	1,472	400	418	1,027	-	-	-	-	3,317	7,338		
Revaluation increments (decrements)	19,305	-	5,301	20,859	-	-	311	-	45,776	(24,676)		
Fair value/cost of assets disposed	-	-	-	-	-	-	-	-	-	(2,493)		
Fair value/cost of assets written off	(4,065)	-	(840)	(353)	(129)	(140)	(263)	(1,054)	(6,844)	(9,046)		
Transfers in (out)	6,628	96	690	1,128	819	1,437	151	(11,113)	(164)	-		
	28,549	496	7,561	22,981	1,858	2,193	1,274	385	65,297	22,778		
Movements in accumulated depreciation												
Depreciation and amortisation	(9,101)	(830)	(1,946)	(3,965)	(1,633)	(1,470)	(304)	-	(19,249)	(29,064)		
Accumulated depreciation of contributed assets	(27)	(34)	(17)	(10)	-	-	-	-	(88)	(88)		
Accumulated depreciation of disposals	-	-	-	-	-	-	-	-	-	2,093		
Accumulated depreciation of write offs	2,512	-	280	108	116	119	91	-	3,226	4,196		
Revaluation (increments) decrements	(11,623)	-	(5,114)	(7,737)	-	-	422	-	(24,052)	(24,052)		
Impairment loss/(reversal) in revaluation reserve	-	-	-	-	-	-	-	-	-	-		
Impairment loss/(reversal) in operating result	-	-	-	-	-	-	-	-	-	-		
Transfers (in) out	-	-	-	-	(34)	-	-	-	(34)	-		
	(18,239)	(864)	(6,797)	(11,604)	(1,551)	(1,351)	209	-	(40,197)	(46,915)		
Closing balance at 30 June 2019												
At cost	-	-	-	-	40,117	45,496	-	14,308	99,921	204,226		
At fair value	501,708	64,768	86,817	423,358	-	-	17,550	-	1,094,201	2,575,103		
Accumulated depreciation	(219,487)	(18,210)	(28,233)	(152,873)	(19,620)	(27,123)	(5,305)	-	(470,851)	(642,700)		
	282,221	46,558	58,584	270,485	20,497	18,373	12,245	14,308	723,271	2,136,629		

2.3.1 2018-19 Annual Financial Statements (Cont.)

Notes to the Financial Report

(f) Recognition

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 6.2 have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Recognition thresholds

Council has set a threshold limit for all classes of assets (refer section (g) of this note), which means that all assets with a value equal or greater than this threshold are recognised in these financial statements.

Land under roads

In accordance with options available under Australian Accounting Standards, Council has opted to recognise all land under roads acquired after 30 June 2008 using the cost basis. Council does not recognise land under roads that it controlled prior to that period in its financial report.

Finance leases

Council does not have any financial leases.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, leasehold improvements are amortised over a 5 to 21 year period.

(g) Depreciation and amortisation

All asset classes except land, land under roads and art works, having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are depreciated on the basis that they are assessed as having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

(g) Depreciation and amortisation (continued)

Depreciation periods used are listed below and are consistent with the prior year unless marked with an *.

	Depreciation period (years)	Threshold limit \$'000
<i>Property</i>		
<i>Land</i>		
Land	N/A	-
Land under roads	N/A	-
<i>Buildings</i>		
Buildings	50-100	5
Leasehold improvements	Lease term	-
<i>Plant and equipment</i>		
<i>Plant and equipment</i>		
Heavy plant and equipment	7	2
Buses, quads and trailers	10	2
Light plant and equipment, passenger and light commercial vehicles	5	2
<i>Fixtures, fittings and furniture</i>		
Fixtures, fittings, furniture and equipment	6	2
Musical instruments	20	2
Art works	N/A	2
<i>Computers and telecommunications</i>		
Software, hand held devices / mobile phones	3	2
Hardware and equipment	5	2
Library books	5	-
<i>Infrastructure</i>		
<i>Roads</i>		
Seal	12-20	20
Substructure	100	20
Kerb and channel	15-80	5
Existing local area traffic management (LATM) devices	5-30	5
New local area traffic management (LATM) devices	5-30	-
On-street car parks	20-100	5
Bridges	20-100	5
Footpaths and cycleways	10-50	-
<i>Drainage</i>		
New pipes and pits	100	-
Existing pipes and pits	100	5
Gross pollutant traps	50	5
<i>Recreational, leisure and community facilities</i>		
<i>Recreational equipment and facilities, electronic screens, scoreboards.</i>		
<i>Sportsgrounds, grass (turf), courts, hardstand, other ground surfaces.</i>		
<i>Minor structures (sporting, shade structures and retaining walls),</i>		
irrigation, sportsfield drainage, controllers, sensors, water tanks/pumps.	10-20	2
Playgrounds	15	2
Outdoor pools	50	2
<i>Parks, open space and streetscapes</i>		
Open space furniture, fencing, bollards and gates.	10-50	2
Flood prevention - retarding/detention basins	20	2
Surface drainage - unformed open drains, water quality devices - wetlands, rain gardens and bioretention swales.	10	2
Surface drainage - formed open drains. Public art.	50	2
Signs, parking meters, ticket machines and equipment.	10-20	2
Lighting, passive grass/surface, horticultural plantings and gardens, natural bush and vegetation.	10-20	2
Off street car parks	20-100	5

2.3.1 2018-19 Annual Financial Statements (Cont.)

Notes to the Financial Report

(h) Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than land under roads, leasehold improvements, recreational, leisure and community facilities, parks, open space and streetscapes and plant and equipment are measured at their fair value, being the amount for which the assets could be exchanged between knowledgeable willing parties in an arm's length transaction. Subsequent to the initial recognition of assets, non-current physical assets (other than the asset classes detailed directly above) are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At reporting date each year, Council reviews the carrying value of the individual classes of assets to ensure that each asset class materially approximates its fair value. Where the carrying value materially differs from the fair value, the class of assets is revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details of the fair value hierarchy are included in Note 8.4 and are explained below for each asset class.

In addition, Council undertakes a formal revaluation of land, buildings and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by appropriately experienced Council officers or independent experts.

Where assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense, in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
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Specialised land is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restrictions of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 85%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently, land values range between \$14 and \$2,800 per square metre.

	909,216	974,001
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Note - Specialised land valued at fair value disclosed here, excludes land under roads which are valued at cost.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

6.2 Property, infrastructure, plant and equipment (continued)

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
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(h) Revaluation (continued)

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and range from \$320 to \$52,000 per square metre. The remaining useful lives of specialised buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

	253,087	248,290
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Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	670,093	646,527
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Note - Infrastructure assets at fair value disclosed here, excludes 'Recreational, leisure and community facilities', 'Parks, open space and streetscapes' and 'Work in progress' which are valued at cost.

(i) Valuation of Property

Valuation of land and buildings

The last formal valuation of land and buildings at 1 January 2018 was undertaken by qualified independent valuers, Proval (Vic) Pty Ltd. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Since the last formal revaluation of land at 1 January 2018, the residential sector of the property market has experienced an average 8% decrease, whilst commercial and industrial sectors have increased. The majority of Council's land is in the residential sector. An indexed revaluation of all land at fair value was performed at 1 January 2019 resulting in a decrement of \$70.45 million (8.12%).

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Any significant movements in the unobservable inputs for land will have a significant impact on the fair value of these assets.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

6.2 Property, infrastructure, plant and equipment (continued)

(i) Valuation of Property (continued)

Details of the written down value of Council's land and buildings and information about the fair value hierarchy** as at 30 June 2019 are as follows:

	Non-specialised		Specialised	Date of last valuation
	Level 1	Level 2	Level 3	
Land *	-	174,164	909,216	01-Jan-19
Buildings *	-	-	253,087	01-Jan-18
Total written down value	-	174,164	1,162,303	

* Land at fair value excludes land under roads which are valued at cost and buildings at fair value excludes leasehold improvements which are valued at cost.

** Additional details about the fair value hierarchy can be found in Note 8.4.

Land under roads

Land under roads is valued at cost based on Council valuation for acquisitions after 30 June 2008. Deemed cost valuations have been undertaken using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement. The acquisitions for the year include new assets from subdivision activity.

(j) Valuation of Infrastructure

Valuation of infrastructure assets at fair value (except 'Parks, open space and streetscapes' and 'Recreational, leisure and community facilities' which are valued at cost, and bridges which are independently valued) has been determined in accordance with a Council valuation. Four infrastructure asset classes were revalued at 30 June 2019 which included roads, footpaths and cycleways, drainage and off-street car parks resulting in a net increment of \$21.72 million in 2018-19. The fair value of infrastructure is valued using the depreciated replacement cost method. This cost represents the replacement cost of the asset after applying depreciation rates on a useful life basis. Where condition data was available for assets, remaining useful life was revised based on condition. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

The valuation of bridges at 31 March 2017 was undertaken by qualified independent valuers, Sterling Group and WT Partnership. The methodology used depreciated replacement costs to quantify fair value and remaining useful life was revised based on condition.

Details of the written down value of Council's infrastructure and information about the fair value hierarchy as at 30 June 2019 are as follows:

	Non-specialised		Specialised	Date of last valuation
	Level 1	Level 2	Level 3	
Roads	-	-	282,221	Jun-19
Bridges	-	-	46,558	Mar-17
Footpaths and cycleways	-	-	58,584	Jun-19
Drainage	-	-	270,485	Jun-19
Off street car parks	-	-	12,245	Jun-19
Total written down value	-	-	670,093	

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

6.2 Property, infrastructure, plant and equipment (continued)

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
(k) Reconciliation of specialised land at fair value *		
Parks and reserves	604,882	652,460
Floodway	9,528	9,410
Public use	21,637	23,320
Industrial	46,813	39,964
Other	226,356	248,847
Total specialised land	909,216	974,001

* Excludes land under roads which represents specialised land valued at cost.

2.3.1 2018-19 Annual Financial Statements (Cont.)

Notes to the Financial Report

Note 6.3 Investments in associates, joint arrangements and subsidiaries

Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

At balance date there were no committees of management that was controlled by the Council.

Principles of consolidation

Subsidiaries are all entities over which Council has control. Council controls an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Council. They are deconsolidated from the date that control ceases.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements.

In the process of preparing consolidated financial statements all material transactions and balances between consolidated entities are eliminated.

Entities consolidated into Council include:

- Dandenong Market Pty Ltd

Reconciliation of Council, The Dandenong Market Pty Ltd (DMPL) and consolidated accounts

Dandenong Market Pty Ltd manages the Dandenong Market on the terms set out in a management service agreement dated 30 November 2012 between Dandenong Market Pty Ltd and City of Greater Dandenong. The management service agreement runs concurrently with the Lease Agreement (50 years) and provides for annual agreement extensions at Council's discretion. An extension has been exercised by Council up to 30 June 2020. The following Comprehensive Income Statement, Balance Sheet and Statement of Cash Flows has been provided to show the individual financial positions of the Council and The Dandenong Market Pty Ltd and consolidated accounts for the 2018-19 financial year. These financial statements should be read in conjunction with the accompanying notes in the financial report.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

Comprehensive Income Statement
For the year ended 30 June 2019
Consolidated

	Council 2019 \$'000	DMPL 2019 \$'000	Consolidation Adjustment 2019 \$'000	Consolidated Accounts 2019 \$'000
Income				
Rates and charges	141,036	-	(93)	140,943
Statutory fees and fines	9,471	-	-	9,471
User fees	8,199	-	-	8,199
Grants - operating	34,309	-	-	34,309
Grants - capital	4,068	-	-	4,068
Contributions - monetary	5,269	-	-	5,269
Contributions - non-monetary	7,735	-	-	7,735
Net gain on disposal of property, infrastructure, plant and equipment	457	-	-	457
Fair value adjustments for investment property	-	-	-	-
Other income	11,368	5,905	(1,590)	15,683
Total income	221,912	5,905	(1,683)	226,134
Expenses				
Employee costs	(74,820)	(984)	48	(75,756)
Materials and services	(66,957)	(3,361)	188	(70,130)
Bad and doubtful debts	72	(46)	-	26
Depreciation and amortisation	(29,054)	(10)	-	(29,064)
Borrowing costs	(3,131)	-	-	(3,131)
Fair value adjustments for investment property	(907)	-	-	(907)
Other expenses	(15,732)	(1,608)	1,447	(15,893)
Total expenses	(190,529)	(6,009)	1,683	(194,855)
Net surplus for the year	31,383	(104)	-	31,279
Other comprehensive income				
Items that will not be reclassified to surplus or deficit in future periods				
Net asset revaluation decrement	(48,728)	-	-	(48,728)
Impairment (loss)/reversal	-	-	-	-
Total comprehensive result	(17,345)	(104)	-	(17,449)

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

Balance Sheet
As at 30 June 2019
Consolidated

	Council 2019 \$'000	DMPL 2019 \$'000	Consolidation Adjustment 2019 \$'000	Consolidated Accounts 2019 \$'000
Assets				
Current assets				
Cash and cash equivalents	162,637	970	-	163,607
Trade and other receivables	22,791	138	-	22,929
Other assets	4,444	40	(11)	4,473
Total current assets	189,872	1,148	(11)	191,009
Non-current assets				
Trade and other receivables	325	-	-	325
Other financial assets	230	-	-	230
Property, infrastructure, plant and equipment	2,136,615	14	-	2,136,629
Investment property	12,827	-	-	12,827
Total non-current assets	2,149,997	14	-	2,150,011
Total assets	2,339,869	1,162	(11)	2,341,020
Liabilities				
Current liabilities				
Trade and other payables	26,299	452	(11)	26,740
Trust funds and deposits	35,069	242	-	35,311
Provisions	17,296	55	-	17,351
Interest-bearing loans and borrowings	8,634	-	-	8,634
Total current liabilities	87,298	749	(11)	88,036
Non-current liabilities				
Trust funds and deposits	900	-	-	900
Provisions	1,537	62	-	1,599
Interest-bearing loans and borrowings	49,891	-	-	49,891
Total non-current liabilities	52,328	62	-	52,390
Total liabilities	139,626	811	(11)	140,426
Net assets	2,200,243	351	-	2,200,594
Equity				
Accumulated surplus	875,922	351	-	876,273
Reserves	1,324,321	-	-	1,324,321
Total equity	2,200,243	351	-	2,200,594

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Statement of Cash Flows
For the year ended 30 June 2019
Consolidated

	Council 2019 \$'000	DMPL 2019 \$'000	Consolidation Adjustment 2019 \$'000	Consolidated Accounts 2019 \$'000
Cash flows from operating activities				
Rates and charges	140,410		(93)	140,317
Statutory fees and fines	6,739			6,739
User fees	8,409			8,409
Grants - operating	34,394			34,394
Grants - capital	3,941			3,941
Contributions - monetary	5,025			5,025
Interest received	3,707	7		3,714
Trust funds and deposits taken	31,902	53		31,955
Other receipts	8,826	6,526	(1,884)	13,468
Net GST refund/(payments)	10,506	(130)		10,376
Employee costs	(73,607)	(962)	54	(74,515)
Materials and services	(79,205)	(5,463)	1,872	(82,796)
Trust funds and deposits repaid	(36,423)	(16)		(36,439)
Other payments	(8,439)	(58)	51	(8,446)
Net cash provided by operating activities	56,185	(43)	-	56,142
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment	(51,528)	-	-	(51,528)
Proceeds from sale of property, infrastructure, plant and equipment	857	-	-	857
Net cash used in investing activities	(50,671)	-	-	(50,671)
Cash flows from financing activities				
Finance costs	(3,154)	-	-	(3,154)
Proceeds from borrowings	10,000			10,000
Repayment of borrowings	(3,301)			(3,301)
Net cash provided by financing activities	3,545	-	-	3,545
Net increase in cash and cash equivalents	9,059	(43)	-	9,016
Cash and cash equivalents at the beginning of the financial year	153,578	1,013		154,591
Cash and cash equivalents at the end of the financial year	162,637	970	-	163,607

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
6.4 Investment property		
Balance at beginning of financial year	11,330	10,305
Additions	2,404	-
Fair value adjustments	<u>(907)</u>	<u>1,025</u>
Balance at end of financial year	<u>12,827</u>	<u>11,330</u>

Valuation of investment property

Valuation of investment property has been determined in accordance with an independent valuation by Proval (Vic) Pty Ltd who have recent experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property.

Investment property, comprising retail complexes, are held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Comprehensive Income Statement in the period that they arise. Investment property are not subject to depreciation. Rental income from the leasing of investment properties is recognised in the Comprehensive Income Statement on a straight line basis over the lease term.

At 30 June 2019, one investment property building was impaired by fire damage. This has been reflected in the fair value valuation at 30 June 2019 and an overall fair value decrement was recognised as an expense in the Comprehensive Income Statement in 2018-19.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Related parties

Parent entity

City of Greater Dandenong

Subsidiaries

Dandenong Market Pty Ltd - detailed in note 6.3

(b) Key Management Personnels

Details of persons holding the position of Councillors or other members of key management personnel at any time during the year are:

Councillors	2019 No.	2018 No.
From 9 January 2019 to Current		
Councillor Sophie Tan		
From 1 July 2018 to Current		
Councillor Roz Blades AM (Mayor 16 November 2018 - Current)		
Councillor Youhorn Chea (Mayor 17 November 2017 - 15 November 2018)		
Councillor Jim Memeti		
Councillor Matthew Kirwan		
Councillor Angela Long		
Councillor Sean O'Reilly		
Councillor Maria Sampey		
Councillor Loi Truong		
Councillor Tim Dark		
Councillor Zaynoun Melhem		
From 1 July 2018 to 24 November 2018		
Councillor Heang Tak		
Total number of Councillors	<u>12</u>	<u>11</u>
Other Key Management Personnel		
Mick Jaensch - Director Corporate Services		
Jody Bosman - Director City Planning, Design and Amenity		
Martin Fidler - Director Community Services		
Julie Reid - Director Engineering Services		
Paul Kearsley - Group Manager Greater Dandenong Business		
	<u>5</u>	<u>5</u>
Chief Executive Officer		
John Bennie PSM	<u>1</u>	<u>1</u>
Total key management personnel	<u>18</u>	<u>17</u>
Dandenong Market Board Members		
Ms Julie Busch - Director		
Mr Franz Madlener - Director		
Mr Tom Mollenkopf - Director		
Mr Tim Cockayne - Director		
Ms Donna McMaster - Director		
General Manager		
Total number of Dandenong Market Board Members	<u>6</u>	<u>6</u>

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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(c) Remuneration of Key Management Personnel	Consolidated	
	2019 \$'000	2018 \$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits*	2,518	2,453
Long-term benefits	57	49
Post employment benefit	160	152
Termination benefits	-	-
	2,735	2,654

The numbers of key management personnel, whose total remuneration from Council and any related entities fall within the following bands:	2019		2018	
		No.		No.
\$10,000 - \$19,999		2		-
\$20,000 - \$29,999		4		4
\$30,000 - \$39,999		9		10
\$60,000 - \$69,999 ¹		1		1
\$80,000 - \$89,999 ¹		1		1
\$230,000 - \$239,999		1		1
\$270,000 - \$279,999 *		-		2
\$280,000 - \$289,999 *		3		2
\$290,000 - \$299,999 *		1		1
\$310,000 - \$319,999		1		-
\$410,000 - \$419,999		-		1
\$430,000 - \$439,999		1		-
Total		24		23

"Total remuneration" comprises base salary, superannuation, annual leave entitlements, long service leave entitlements, allowances and fringe benefits tax paid by Council.

¹ 2017-18 comparative figures have been amended to include the car benefit provided to Mayor during their mayoral term and the . This has resulted in change in income band.

*Comparative figures have been amended due to an allowance that was included twice in calculating the "Total remuneration" and to include the accrued annual leave entitlements for the year in calculating the "Total remuneration". These amendments have resulted in net reduction of \$38,000 and also change in income bands for key management personnels.

(d) Senior Officers remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$148,000.

The number of Senior Officers are shown below in their relevant income bands:

Income range:			
< \$147,999		-	-
\$148,000 - \$149,999		4	5
\$150,000 - \$159,999		7	5
\$160,000 - \$169,999		11	9
\$170,000 - \$179,999		2	2
\$180,000 - \$189,999		2	4
\$190,000 - \$199,999		6	7
\$200,000 - \$209,999		2	-
\$210,000 - \$219,999		2	-
\$220,000 - \$229,999		1	1
		37	33
Total remuneration for the reporting year for Senior Officers included above, amounted to:*		\$'000 6,431	\$'000 5,831

"Total remuneration" comprises base salary, superannuation, annual leave entitlements, long service leave entitlements, allowances and fringe benefits tax paid by Council.

*Comparative figures have been amended due to an allowance that was duplicated in calculating the "Total remuneration". This has resulted in a reduction of income by \$11,000 and a reduction in the number of senior officers by one.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

7.2 Related party disclosure

(a) Transactions with related parties

(i) During 2018-19 Council entered into the following transactions with related party Dandenong Market Pty Ltd (DMPL).

	2019 Excl GST \$'000	2018 Excl GST \$'000
Received from DMPL		
Rent received	1,447	1,378
Refund of gift vouchers not redeemed by the Council	11	10
Total received	1,458	1,388
Paid to DMPL		
Contributions for festival/events	82	81
Payment for Gift vouchers	48	50
Payment for other items	13	-
Total paid	143	131

Councillor Memeti has a financial interest in a stall at Dandenong Market. The financial arrangements are at arms length based on commercial terms. A number of related parties have minority shareholdings in public companies, which have dealings with the Council from time to time.

(ii) During the financial year ended 30 June 2019, John Bennie CEO was a non-executive board member of the following organisations to which Council has paid the following amounts:

MAV Insurance (which operates under the umbrella of Municipal Association of Victoria) a value of \$2.15 million (2017-18 \$1.42 million), the transaction was for the provision of Workcare self-insurance scheme
 Community Chef \$517,000 (2017-18 \$525,000) agreement for delivery of meals.
 Chisholm institute \$26,000 (2017-18 \$13,000) for the provision of external training courses.

(b) Outstanding balances with related parties

The following transaction was outstanding at 30 June
 Refund of gift vouchers not redeemed by the Council

11	10
11	10

(c) Loans to/from related parties

No loans were made, guaranteed or secured by the Council to related parties during 2018-19 (2017-18 \$nil).

(d) Commitments to/from related parties

Under the Management Services Agreement with Dandenong Market Pty Ltd (DMPL) an extension has been exercised up to 30 June 2020.

A commitment for rent of the Market premises is as follows

1,447	1,447
1,447	1,447

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

(a) Contingent assets

	Consolidated 2019 \$'000	Consolidated 2018 \$'000
Operating lease receivables		

The Council has entered into commercial property leases on selected properties. These properties are held under operating leases and have remaining non-cancellable lease terms of between 1 and 50 years.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

Not later than one year	1,724	1,783
Later than one year and not later than five years	2,702	3,094
Later than five years	274	354
	<u>4,700</u>	<u>5,231</u>

Developer contributions

Greater Dandenong acquires infrastructure assets, such as local roads, footpaths, kerb and channel and drains etc, from developers, as subdivisional contributions. The amount and value of assets acquired depends on the size of the development and the level of growth within the municipality. Developers construct infrastructure assets which are vested with Council when Council issues a Statement of Compliance. These assets are brought to account as revenue (Contributions – Non Monetary Assets) and capitalised. At reporting date, developers had commenced construction of assets that will eventually be transferred to the Council subject to Council issuing a Statement of Compliance. Council cannot reliably measure the value of the assets involved prior to completion and the timing of recognition.

(b) Contingent liabilities

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Future superannuation contributions

In addition to the disclosed contributions, Council has paid unfunded liability payments to Vision Super totalling Nil during 2018-19 year (Nil for 2017-18). At 30 June 2019 the outstanding contribution of \$1,000 relates to Dandenong Market Pty Ltd and there were no loans issued from or to the above schemes.

The expected contributions to be paid to the defined benefit category of Vision Super for the year ending 30 June 2020 is estimated to be \$409,120.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

Development Contribution Plans (DCP)

Council has three sites that are subject to formal development contribution plans, two are in Keysborough and one in Lyndhurst. All three sites are covered by a DCP.

A DCP provides the framework for the provision and funding of infrastructure to facilitate the set development area and the purpose of a DCP is to provide a "fair distribution of costs for works and services, including roads, traffic management and community facilities to all the proper servicing in the area".

New development in each of the areas is required to meet its share of the total cost of delivering the required infrastructure works – as measured by its projected share of usage – through development contributions collected under the DCP's. The balance of works not covered by development contributions has been agreed to be funded by Council. The total value of these works is estimated to be around \$14.7 million.

Landfills

The City of Greater Dandenong may be liable for the consequences of disposing refuse at a number of legacy landfill sites. A legacy site refers to a landfill that has been decommissioned and is no longer receiving waste. At balance date Council is unable to assess whether there are any financial implications.

(c) Guarantees for loans to other entities

Financial guarantee contracts are not recognised as a liability in the Balance Sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the Balance Sheet are disclosed below.

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

As at 30 June 2019, Council's maximum potential exposure is as follows:

Entities	Amount outstanding	Amount outstanding	Year loan commenced
	30 June 2019 \$'000	30 June 2018 \$'000	
Dandenong Basketball Association	-	50	14 July 2004
Keysborough Bowls Club Inc.	110	123	18 May 2015
Total Guarantees for loans to other entities	110	173	

(d) Legal actions

Council is presently involved in a number of confidential legal matters, which are being conducted through Council's solicitors. The estimated potential financial effect of these matters may be up to \$1.56 million (\$856,000 as at 30 June 2018).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2017-18 Financial Report

Notes to the Financial Report

Note 8.2 Change in accounting standards

The following new Australian Accounting Standards have been issued or amended and are not mandatory for the 30 June 2019 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Pronouncement	AASB 15 Revenue from Contracts with Customers
Background	The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measuring encompasses estimation by the entity of the amount expected to be entitled for performing under the contract.
Impact/action	The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.
Effective date	Periods beginning on or after 1 January 2019.

Pronouncement	AASB 16 Leases
Background	This standard sets out the principles for the recognition, measurement, presentation and disclosure of leases. The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capturing the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the right-of-use asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.
Impact/action	Council has elected to adopt the modified retrospective approach to the transition to the new lease standard. This will mean that only existing operating leases for non low value assets, with remaining terms greater than 12 months, will be recognised on transition (1 July 2019). Based on our current lease commitments and an assumption of a continuation of the current leasing arrangements. Council expects that the transition to the new standard will see the initial recognition of \$2.8 million lease related assets and an equivalent liability.
Effective date	Periods beginning on or after 1 January 2019.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Pronouncement	<i>AASB 1058 Income for Not-for-Profit Entities.</i>
Background	This standard is expected to apply to certain transactions currently accounted for under AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable a not-for-profit entity to further its objectives.
Impact/action	Impacts on the level and nature of the disclosures will be assessed based on the eventual implications arising from the application of this standard.
Effective date	Periods beginning on or after 1 January 2019.

Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statements may not equate due to rounding.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product
- monitoring of return on investment
- benchmarking of returns and comparison with budget

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant area of credit risk exists in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with
- we may require collateral where appropriate and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal. Rates debtors are secured by a charge over the rateable property. Council has assessed that 11% of parking infringement debts owing to Council are unlikely to be collected and has raised a provision for doubtful debts over those debts based on an assessment of collectability. The collection of long overdue parking infringement debts is managed by Fines Victoria.

Refer note 5.1 for financial assets which are determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provides a guarantee for another party. Details of Council's contingent liabilities are disclosed in note 8.1.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral (in respect to non-rate debtors).

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements we will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained

- has readily accessible standby facilities and other funding arrangements in place
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments
- monitors budget to actual performance on a regular basis and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the Balance Sheet and the amounts related to financial guarantees disclosed in note 8.1, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at note 5.4.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +1% and -1% in market interest rates (AUD) from year-end rates of 1.15%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

2.3.1 2018-19 Annual Financial Statements (Cont.)

Notes to the Financial Report

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 'Fair value measurement', aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities.

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable.

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

8.6 Adjustments directly to equity

There were no adjustments to opening equity balances in the 2018-19 financial year.

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City of Greater Dandenong

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Notes to the Financial Report

Note 9 Other matters

9.1 Reserves

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Reversal of previous valuations for assets disposed \$'000	Impairment loss (credited against previous increments)/ reversal \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves					
2019					
Property					
Land	867,966	(70,452)	-	-	797,514
Buildings	25,102	-	(330)	-	24,772
	<u>893,068</u>	<u>(70,452)</u>	<u>(330)</u>	<u>-</u>	<u>822,286</u>
Infrastructure					
Roads	188,977	7,681	-	-	196,658
Bridges	20,324	-	-	-	20,324
Footpaths and cycleways	15,101	188	-	-	15,289
Drainage	170,324	13,122	-	-	183,446
Off street car parks	3,071	733	-	-	3,804
	<u>397,797</u>	<u>21,724</u>	<u>-</u>	<u>-</u>	<u>419,521</u>
Total asset revaluation reserves	1,290,865	(48,728)	(330)	-	1,241,807
2018					
Property					
Land	883,045	(15,027)	(52)	-	867,966
Buildings	27,195	(2,105)	(35)	47	25,102
	<u>910,240</u>	<u>(17,132)</u>	<u>(87)</u>	<u>47</u>	<u>893,068</u>
Infrastructure					
Roads	188,977	-	-	-	188,977
Bridges	20,324	-	-	-	20,324
Footpaths and cycleways	15,101	-	-	-	15,101
Drainage	170,324	-	-	-	170,324
Off street car parks	3,071	-	-	-	3,071
	<u>397,797</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>397,797</u>
Total asset revaluation reserves	1,308,037	(17,132)	(87)	47	1,290,865

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets, as described in accounting policy note 6.2.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

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Notes to the Financial Report

	Balance at beginning of reporting period \$'000	Transfer to accumulated surplus \$'000	Transfer from accumulated surplus \$'000	Balance at end of reporting period \$'000
9.1 Reserves (continued)				
<i>(b) Other reserves</i>				
2019				
Insurance reserve	876	(35)	146	987
Re-vegetation reserves	334	(62)	-	272
Open space - planning, development and improvements	9,220	(2,843)	2,793	9,170
Open space - acquisitions	6,000	(82)	-	5,918
Keysborough South maintenance levy	1,508	(1,392)	1,497	1,613
Major projects reserve	28,663	(200)	10,347	38,810
General reserve	3,880	(3,040)	-	840
Council funded development contributions reserve	12,702	(259)	3,260	15,703
Spring Valley landfill rehabilitation	1,064	(140)	-	924
Springvale Activity Precinct - parking and development	166	(70)	139	235
Dandenong Activity Precinct - parking and development	452	(1,070)	1,000	382
Local Government Funding Vehicle	4,900	-	-	4,900
Grants in advance reserve	-	-	1,220	1,220
Keysborough South Community Infrastructure Levies	-	-	1,540	1,540
Total other reserves	69,765	(9,193)	21,942	82,514
2018				
Insurance reserve	625	(54)	305	876
Re-vegetation reserves	371	(37)	-	334
Open space - planning, development and improvements	6,642	(343)	2,921	9,220
Open space - acquisitions	6,000	-	-	6,000
Keysborough South maintenance levy	1,178	(1,051)	1,381	1,508
Major projects reserve	21,952	(279)	6,990	28,663
General reserve	1,780	-	2,100	3,880
Council funded development contributions reserve	11,729	(27)	1,000	12,702
Spring Valley landfill rehabilitation	1,011	(29)	82	1,064
Springvale Activity Precinct - parking and development	298	(202)	70	166
Dandenong Activity Precinct - parking and development	-	(548)	1,000	452
Local Government Funding Vehicle	4,900	-	-	4,900
Grants in advance reserve	-	-	-	-
Keysborough South Community Infrastructure Levies	-	-	-	-
Total other reserves	56,486	(2,570)	15,849	69,765

Nature and purpose of other reserves:

Insurance reserve

The insurance reserve has been created to meet large and unexpected policy excesses on multiple insurance claims.

Re-vegetation reserves

The purpose of this reserve fund is to meet native re-vegetation requirements on Council's reserves.

Open space - planning, development and improvements

Funds set aside in this reserve will be utilised exclusively for allocation towards enhancing the City's open space via planning, development and improvements.

Open space - acquisitions

Funds set aside in this reserve will be utilised exclusively for open space land acquisitions.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

9.1 Reserves (continued)

(b) Other reserves (continued)

Keysborough South maintenance levy

This reserve has been established to ensure full accountability of the levies received for the Keysborough and Somerfield Estates reflecting costs of maintaining an additional 15% open space beyond that of traditional estates.

Major projects reserve

The major projects reserve holds proceeds from the sale of Council's property assets or surplus Council funds and will be utilised for investing in other properties or funding future major projects.

General reserve

This reserve relates to financial impacts of future aged care sector reforms.

Council funded development contributions reserve

The reserve for Council funded development contribution plans holds funds in respect of Council's contribution to the two major developments in Dandenong South (C87) and Keysborough (C36).

Spring Valley landfill rehabilitation reserve

The purpose of this reserve is to rehabilitate the Spring Valley landfill site at Clarke Road, Springvale South.

Springvale Activity Precinct parking and development reserve

The purpose of the reserve is to fund development in the Springvale Activity Centre.

Dandenong Activity Precinct parking and development reserve

The purpose of the reserve is to fund development in the Dandenong Activity Centre.

Local Government Funding Vehicle

The purpose of this reserve is to provide for the \$4.90 million principal repayment required on maturity of the interest-only Local Government Funding Vehicle (LGFV) in 2019-20 and to provide future borrowing capacity for major infrastructure projects.

Grants in advance reserve

This reserve holds funds from capital grants received in advance of the project works.

Keysborough South Community Infrastructure Levies

These reserve funds relate to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.

		Consolidated 2019 \$'000	Consolidated 2018 \$'000
(c) Total reserves summary	Note		
Asset revaluation reserve	9.1(a)	1,241,807	1,290,865
Other reserves	9.2(b)	82,514	69,765
Total reserves		1,324,321	1,360,630

9.2 Reconciliation of cash flows from operating activities to surplus

Surplus for the year	31,279	46,934
Depreciation and amortisation	29,064	28,202
impairment loss (reversal)	-	(238)
Gain on disposal of property, infrastructure, plant and equipment	(457)	(141)
Fair value adjustments	907	(1,025)
Contributions of non-monetary assets	(7,735)	(19,169)
Works in progress unable to be capitalised (expensed)	1,683	3,006
Assets written-off	3,167	2,828
Borrowing costs	3,131	3,419
Change in assets and liabilities		
Increase (decrease) in trade and other receivables	(3,475)	333
(Decrease) increase in trust funds and deposits	(5,294)	6,057
Increase in other assets	(731)	(1,113)
Increase in trade and other payables	3,416	4,141
Increase in provisions	1,187	682
Net cash provided by operating activities	56,142	73,916

2.3.1 2018-19 Annual Financial Statements (Cont.)

Notes to the Financial Report

9.3 Superannuation

The Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2019, this was 9.5% required under Superannuation Guarantee legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of the Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2018, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 106.0%.

The financial assumptions used to calculate the VBIs were:

Net investment returns	6.0% pa
Salary information	3.5% pa
Price inflation (CPI)	2.0% pa

Vision Super has advised that the estimated VBI at quarter ended 30 June 2019 was 107.1%.

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2018 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2018 interim actuarial investigation conducted by the Fund Actuary, the Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2019, this rate was 9.5% of members' salaries (9.5% in 2017 - 18). This rate will increase in line with any increases in the SG contribution rate.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

2.3.1 2018-19 Annual Financial Statements (Cont.)

City of Greater Dandenong

2018-19 Financial Report

Notes to the Financial Report

The 2018 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2018 and a full actuarial investigation was conducted as at 30 June 2017.

The Fund's actuarial investigations identified the following for the Defined Benefit category of which Council is a contributing employer:

	2018 \$ million	2017 \$ million
A VBI surplus	131.9	69.8
A total service liability surplus	218.3	193.5
A discounted accrued benefits surplus	249.1	228.8

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2018.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2018.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2018.

The Council was notified of the 30 June 2018 VBI during August 2018 (2017: in August 2017)

2019 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2019 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2019.

Superannuation contributions

Scheme	Type of scheme	Rate	Consolidated 2019	Consolidated 2018
			\$'000	\$'000
Vision Super	Defined benefits	9.50%	397	473
Vision Super	Accumulation	9.50%	3,412	3,353
Other funds	Accumulation	9.50%	1,852	1,631

There were no payments made to Vision Super unfunded liability during 2018-19 (2017-18 - \$nil).

As at 30 June 2019 outstanding contribution payable of \$1,000 relates to Dandenong Market Pty Ltd and no loans issued from or to the above schemes.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2020 is \$409,120.

2.3.1 2018-19 Annual Financial Statements (Cont.)

FINANCE AND BUDGET

2018-19 FINANCIAL STATEMENTS

ATTACHMENT 2

**PERFORMANCE STATEMENT FOR THE
YEAR ENDED 30 JUNE 2019**

PAGES 17 (including cover)

2.3.1 2018-19 Annual Financial Statements (Cont.)



2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement

Description of Municipality

The City of Greater Dandenong encompasses an area of 129 kilometres in Melbourne's south-east, approximately 35 kilometres from the central business district. Greater Dandenong has a population of over 160,000 people and is the most multicultural municipality in Australia, with residents from over 150 different birthplaces.

This adds a wealth of diversity to the city through a range of cultural experiences. The city has a vibrant economy in both the retail and manufacturing sectors and is renowned as the manufacturing hub of Victoria. The wholesale trade, health care, and retail trade sectors also provide a significant proportion of employment opportunities.

Sustainable Capacity Indicators

For the year ended 30 June 2019

Indicator/Measure	Result				Material Variations
	2016	2017	2018	2019	
Population					
<i>Expenses per head of municipal population</i> [Total expenses/Municipal population]	\$1,105.51	\$1,053.75	\$1,069.38	\$1,147.12	
<i>Infrastructure per head of municipal population</i> [Value of infrastructure/Municipal population]	\$6,033.37	\$5,945.59	\$5,897.18	\$6,072.65	
<i>Population density per length of road</i> [Municipal population/Kilometres of local roads]	219.77	235.59	238.93	237.46	
Own-source revenue					
<i>Own-source revenue per head of municipal population</i> [Own-source revenue/Municipal population]	\$947.90	\$962.44	\$990.47	\$1,026.71	
Recurrent grants					
<i>Recurrent grants per head of municipal population</i> [Recurrent grants/Municipal population]	\$174.51	\$243.18	\$199.76	\$200.45	
Disadvantage					
<i>Relative socio-economic</i> [Index of Relative Socio-economic Disadvantage by decile]	1	1	1	1	

2.3.1 2018-19 Annual Financial Statements (Cont.)



Definitions

“adjusted underlying revenue” means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

“infrastructure” means non-current fixed assets comprising a number of asset classes including roads, drains, footpaths and cycleways, bridges, off-street car parks, recreational leisure and community facilities and parks, open space and streetscapes

“local road” means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

“population” means the resident population estimated by council

“own-source revenue” means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

“relative socio-economic disadvantage”, in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

“SEIFA” means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its website.

“unrestricted cash” means all cash and cash equivalents other than restricted cash.

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement

Service Performance Indicators

For the year ended 30 June 2019

<i>Indicator/Measure</i>	Result \$				Material Variations
	2016	2017	2018	2019	
Aquatic Facilities <i>Utilisation</i> <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities/Municipal population]	4.44	4.31	4.06	4.08	
Animal Management <i>Health and Safety</i> <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	25	26	31	29	Council experienced a 24 per cent reduction in combined dog attack/ rushes in the 2018–19 financial year compared with 2017–18. This represents a 22 per cent reduction in offences prosecuted through the Magistrates Court.
Food Safety <i>Health and Safety</i> <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up/Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100	100.00%	100.00%	100.00%	100.00%	
Governance <i>Satisfaction</i> <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	61	63	63	61	

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)



Indicator/Measure	Result \$				Material Variations
	2016	2017	2018	2019	
Home and Community Care (HACC)					
<i>Participation</i> <i>Participation in the HACC service</i> [Number of people that received a HACC service/ Municipal target population for HACC services] x100	13.55%	N/A	N/A		Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<i>Participation</i> <i>Participation in the HACC service by CALD people</i> [Number of CALD people who receive a HACC service/ Municipal target population in relation to CALD people for HACC services] x100	12.23%	N/A	N/A		Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Libraries					
<i>Participation</i> <i>Active library members</i> [Number of active library members/Municipal population] x100	33.06%	20.23%	19.22%	11.32%	Council's active member numbers have declined this year due to the removal of PC users within the calculation. In previous years this data has been unable to be extracted however system changes have enabled their exclusion this year.
Maternal and Child Health					
<i>Participation</i> <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year)/ Number of children enrolled in the MCH service] x100	79.66%	79.15%	77.56%	75.11%	
<i>Participation</i> <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year)/Number of Aboriginal children enrolled in the MCH service] x100	56.60%	77.03%	75.15%	70.25%	

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement

Service Performance Indicators

For the year ended 30 June 2019

Indicator/Measure	Result				Material Variations
	2016	2017	2018	2019	
Roads <i>Satisfaction</i> Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	66	65	69	67	
Statutory Planning <i>Decision making</i> Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application/Number of VCAT decisions in relation to planning applications] x100	42.31%	56.41%	23.53%	35.71%	Since the gazettal of a number of Planning Scheme Amendments, VCAT have given more weight to these policies, resulting in an increase in Council decisions being affirmed by VCAT. It is anticipated that going forward we will see more consistency in decision making between Council and VCAT.
Waste Collection <i>Waste diversion</i> Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins/Weight of garbage, recyclables and green organics collected from kerbside bins] x100	46.40%	47.36%	46.17%	46.40%	

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)



Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the *Aboriginal Heritage Act 2006*

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English

"class 1 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the Food Act 1984

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the *Home and Community Care Act 1985* of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the *Home and Community Care Act 1985* of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement

Financial Performance Indicators

For the year ended 30 June 2019

Dimension / Indicator / measure	Result \$				Forecast \$				Material Variations and Comments
	2016	2017	2018	2019	2020	2021	2022	2023	
Efficiency									
Revenue level									
Average residential rate per residential property assessment	\$1,192.35	\$1,234.43	\$1,258.93	\$1,327.20	\$1,361.91	\$1,378.63	\$1,396.39	\$1,412.36	
[Residential rate revenue / Number of residential property assessments]									
Expenditure level									
Expenses per property assessment	\$2,675.09	\$2,644.92	\$2,701.55	\$2,889.34	\$2,848.05	\$2,840.77	\$2,859.82	\$2,885.91	
[Total expenses / Number of property assessments]									
Workforce turnover									
Resignations and terminations compared to average staff									
[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x 100	7.97%	9.67%	9.83%	9.90%	10.00%	10.00%	10.00%	10.00%	

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)



Financial Performance Indicators

For the year ended 30 June 2019

Dimension / Indicator / measure	Result \$				Forecast \$			Material Variations and Comments
	2016	2017	2018	2019	2020	2021	2023	
Liquidity Working capital Current assets compared to current liabilities [Current assets/Current liabilities] x100	178.97%	202.31%	219.30%	217.50%	159.74%	168.45%	183.92%	The forecast years for working capital are expected to decrease as closing cash holdings return to normal levels. Forward forecasts do not project delays in grant funded programs and capital project payments as reflected in the prior actual years.
Unrestricted cash Unrestricted cash compared to current liabilities [Unrestricted cash/Current liabilities] x100	57.85%	81.02%	86.14%	91.68%	64.26%	64.79%	77.28%	Future years are not comparable to prior year actual results as forecast years do not project capital expenditure delays or unspent grants.
Obligations Asset renewal Asset renewal compared to depreciation [Asset renewal expense/Asset depreciation] x100	73.03%	68.33%	66.03%	72.37%	99.92%	84.44%	74.82%	Based on asset renewal budgets and timing of major projects. The increase in 2019-20 due to planned major project expenditure (Springvale Community Precinct).

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement

Financial Performance Indicators

For the year ended 30 June 2019

Dimension / Indicator / measure	Result \$				Forecast \$			Material Variations and Comments	
	2016	2017	2018	2019	2020	2021	2022		2023
Loans and borrowings Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100	48.52%	43.62%	39.60%	42.15%	41.68%	38.40%	35.16%	32.02%	The result over the 2018-19 and 2019-20 years is steady and reflects loan borrowings of \$10 million in both years and also due to Council retiring existing debt (Local Government Funding Vehicle \$4.9 million) which is proposed to be repaid in full in 2019-20. The decrease in this measure in forward years is due to a combination of higher rate revenue (2.5% rate cap plus favourable supplementary valuations) and lower finance costs and principal repayments as Council continues to reduce the outstanding loan balances.

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)



Financial Performance Indicators

For the year ended 30 June 2019

Dimension / indicator / measure	Result \$				Forecast \$			Material Variations and Comments	
	2016	2017	2018	2019	2020	2021	2022		2023
Loans and borrowings (continued) Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings/Rate revenue] x100	7.07%	5.44%	4.99%	4.65%	8.27%	4.40%	4.26%	4.13%	The increase in 2019-20 reflects Council retiring existing debt (Local Government Funding Vehicle \$4.9 million) which is proposed to be repaid in full in 2019-20. Council continues to reduce outstanding loan balances thereafter.
Indebtedness Non-current liabilities compared to own source revenue [Non-current liabilities/ Own source revenue] x100	39.99%	34.57%	31.45%	30.69%	33.94%	31.57%	28.86%	26.16%	Forward years are forecast to decrease reflecting the reduction in scheduled and planned repayment of principal on Council's existing borrowings.

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)



Financial Performance Indicators

For the year ended 30 June 2018

Dimension / Indicator / measure	Result \$				Forecast \$			Material Variations and Comments	
	2016	2017	2018	2019	2020	2021	2022		2023
Operating position Adjusted underlying result (or deficit) [(Adjusted underlying surplus (deficit)/Adjusted underlying revenue] x100	1.87%	12.82%	10.89%	7.15%	8.24%	8.94%	9.61%	9.86%	The decrease in adjusted underlying surplus is mainly due to an increase in expenditure (\$4.85 million) for the recovery of unspent grants relating to the Commonwealth Home Support Program for 2017-18 (\$3.04 million) and 2018-19 (\$1.81 million) where Council is unable to achieve the required target level. These amounts are required to be returned and are part funded from quarantined reserve funds. Also contributing is a \$1.27 million developer reimbursement for expenditure in excess of the mandated amounts on public open space improvements not covered by the Development Contribution Plan.

Performance Statement

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement

Financial Performance Indicators

For the year ended 30 June 2019

Dimension / Indicator / measure	Result \$					Forecast \$			Material Variations and Comments
	2016	2017	2018	2019	2020	2021	2022	2023	
Stability Rates concentration Rates compared to adjusted underlying revenue [(Rate revenue / Adjusted underlying revenue) x100]	69.59%	64.71%	66.44%	67.67%	70.37%	71.46%	71.93%	72.49%	
Rates effort Rates compared to property values [(Rate revenue/Capital improved value of rateable properties in the municipality) x100]	0.31%	0.32%	0.33%	0.28%	0.30%	0.29%	0.29%	0.28%	The lower result is due a 24.13% increase in 2018-19 property values compared to rate revenue only increasing by the rate cap of 2.25% plus the effect of supplementary valuations.

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)**Definitions**

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS "current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

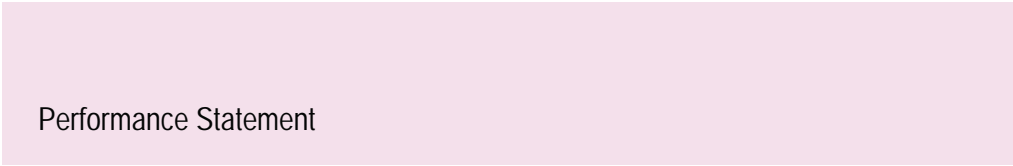
"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement

Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 12 June 2018 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting Council.

Performance Statement

2.3.1 2018-19 Annual Financial Statements (Cont.)

Performance Statement
For the year ended 30 June 2019

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

Michelle Hansen CPA
Principal Accounting Officer

Date: 9 September 2019

In our opinion, the accompanying performance statement of the City of Greater Dandenong for the year ended 30 June 2018 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.

Youhorn Chea
Councillor

Date: 9 September 2019

Matthew Kirwan
Councillor

Date: 9 September 2019

John Bennie PSM
Chief Executive Officer

Date: 9 September 2019

2.3.2 June 2019 Financial Report (interim results)

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Financial Report – 1 July 2018 to 30 June 2019
(interim results)

Report Summary

The purpose of this report is to present to Council the June 2019 Financial Report. This report is designed to provide financial performance reporting against the Mid-Year Budget adopted by Council on 10 December 2018.

Status of financial information

The information in this report has been audited by Council's audit agent however it has not yet been endorsed by the Victorian Auditor General (VAGO) and may be subject to further change. At the time of preparation, this report is presented as an interim result prior to the final Annual Report which will be available on 30 September in accordance with Section 131 of the *Local Government Act 1989*. The report has been presented in the quarterly financial report format that provides greater detail to Council on the respective variations between the actual outcomes compared to the Original Budget and the Mid-Year Budget amounts.

Recommendation Summary

This report recommends that the financial report for the year ended 30 June 2019 be noted by Council including the proposed capital and operating carry forwards from the 2018-19 financial year listed in (**Appendix 4**) of the financial report will form the basis of an 2019-20 Amended Budget for management reporting purposes.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Background

The attached financial report is designed to inform Councillors of the results of Council operations for the year ended 30 June 2019 including financial performance against the Mid-Year Budget adopted by Council on 10 December 2018.

At the time of preparation, this report is presented as an interim result. The information in this report has not been signed off by VAGO.

The financial report incorporates a set of financial statements and a Directorate analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis
- Capital and Operating Carry Over's from 2018-19 to 2019-20

Whilst the financial statements are prepared in accordance with Australian Accounting Standards, they contain several items which are "non-cash" in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the year ended 30 June 2019 which removes non-cash items and adds back cash items.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Management Accounting Summary as at 30 June 2019

Description	FULL YEAR ACTUAL \$'000	ANNUAL MID YEAR BUDGET \$'000	VARIANCE Fav (unfav) \$'000	FULL YEAR FORECAST \$'000	VARIANCE Fav (unfav) \$'000
Income Statement					
Income	221,912	217,560	4,352	217,507	(53)
Expenditure	190,529	185,598	(4,931)	185,130	468
Net surplus - ongoing operations	31,383	31,962	(579)	32,377	415
Management Accounting reconciliation					
<i>Add back (less) non cash items</i>					
Depreciation	29,054	29,159	(105)	29,159	-
Spring Valley landfill provision adjustment	16	-	16	-	-
Fair value adjustments - investment property	907	-	907	-	-
Contributions non-monetary assets	(7,735)	(15,000)	7,265	(15,000)	-
Assets written off	3,167	-	3,167	-	-
Prior year capital expenditure unable to be capitalised	1,683	-	1,683	-	-
Written down value of assets sold/disposed	400	186	214	246	60
Sub total	27,492	14,345	13,147	14,405	60
Net operating surplus	58,875	46,307	12,568	46,782	475
<i>Add/less non operating cash items</i>					
Capital expenditure	53,574	77,429	23,855	79,079	(1,650)
Net transfers to (from) reserves	12,749	3,797	(8,952)	1,803	1,994
Loan repayments	3,301	3,301	-	3,301	-
Loan proceeds	(10,000)	(10,000)	-	(10,000)	-
Sub total	59,624	74,527	14,903	74,183	344
Cash surplus (deficit)	(749)	(28,220)	27,471	(27,401)	819
Accumulated surplus brought forward	28,220	28,220	-	28,220	-
Capital project carry overs (net)	(16,190)	-	(16,190)	-	-
Operating carry overs (net)	(4,035)	-	(4,035)	-	-
Financial Assistance Grants funding distributed in advance	(6,251)	-	(6,251)	-	-
Surplus (deficit) position	995	-	995	819	819

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Results of the year ended 30 June 2019

The overall management accounting result for the period ended 30 June 2019 shows a positive financial outcome for Council with an accumulated cash surplus result of \$995,000 after consideration of expenditure budgeted in 2018-19 which was unspent but required to be carried forward to the 2019-20 financial year. A full list of operating and capital carry overs is included in **Appendix 4** of this financial report.

The favourable cash surplus result is mainly due to the following variations:

- Employee cost savings across the organisation due to position vacancies and a delay in recruitment. \$2.23 million relates to unspent grant funded programs to be carried forward.
- Favourable interest returns on investments due to higher cash and investment balances due to a delay in capital and operating cash outflows.

Offset partly by

- Higher than anticipated net transfers to reserves.

Mid-Year Budget cash surplus allocation

In terms of the accumulated outcome as at the end of 2018-19, the accumulated cash surplus result is \$995,000 after consideration of capital and operating carry overs. The allocation of this surplus will be considered by Council as part of the Mid-Year Budget review in December 2019.

2018-19 Result (net surplus – ongoing operations)

The full year surplus for 2018-19 is \$31.38 million, which is \$579,000 unfavourable to the Mid-Year Budget.

The net operating surplus excluding non-cash items is a favourable variance of \$12.57 million, which is mainly due to:

- Higher operating grants - Financial Assistance Grants for 2019-20 paid in advance of \$6.25 million.
- Lower employee costs – across all Directorates \$6.06 million (\$2.23 million of this relates to unspent grant funded programs to be carried forward).

Partly offset by \$4.85 million relating to Council's obligation to return unexpended grant funds to the Commonwealth Government relating to targets not achieved for Home Support Programs.

Detailed comments about some of the significant variances contributing to the financial year outcomes are included below.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Income

Income for the period ended 30 June 2019 is favourable against budget. This is primarily due to the following:

Grants – operating (\$8.96 million favourable) – The favourable variance relates to:

- Early receipt of \$6.25 million (50%) of the 2019-20 Financial Assistance Grant via the Victorian Grants Commission in June 2019 (Corporate Services).
- Higher than anticipated funding received (Family Day Care \$940,000, Home and Community Care (HACC) \$653,000, National Respite for Carers \$289,000 and Planned Activity Group \$117,000).
- Receipt of unbudgeted grant (Refugee Immunisation Project \$189,000).

Contributions - monetary (\$2.17 million favourable) – Better than anticipated income from public open space contributions (Planning and Design \$2.33 million). This favourable variance is partly offset by the delay in recognition of contributions from the Developer Contributions Plan (DCP) for the Keysborough South Industrial Buffer project and Lyndhurst B1 Bridge due to a delay in project completion, and a contribution of \$50,000 that is no longer going to be received for the roundabout at Chapel and Homeleigh Roads (Capital Works Program \$336,000).

Rates and waste charges (\$949,000 favourable) – The favourable variance is mainly due to higher than anticipated supplementary rates (Corporate Services \$870,000) and supplementary and additional waste rates (Waste Services \$80,000).

Statutory fees and fines (\$818,000 favourable) – Favourable variance due to greater than anticipated parking fine revenue, including fees added for unpaid penalty follow up (Parking Management \$820,000).

Other income (\$815,000 favourable) – Favourable variance is due to better than anticipated interest (Non Directorate \$1.86 million), recovery and rental income for Council properties and facilities, Microsoft licensing, higher income from Mayoral event (Corporate Services \$182,000), extension of Level Crossing Removal Project (City Planning, Design and Amenities \$114,000) and recovery income relating to Monash Drive wetland works and annual valuation implementation (Corporate Accounting \$102,000). This is partly offset by lower recovery income from member councils due to a delay in scheduled restoration works for Spring Valley Landfill (Engineering Services \$1.46 million).

These favourable variances are partly offset by unfavourable variances in:

Contributions – non-monetary (\$7.27 million unfavourable) – Lower than anticipated income from gifted assets. The nature of these receipts makes timing difficult to predict. This is a non-cash accounting entry.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Grants – capital (\$974,000 unfavourable) – Unfavourable variance due to delay in receipt of grant funding for Ross Reserve (\$763,000), Thomas Carroll Pavilion (\$225,000), Springvale Community Precinct (\$51,000) and Yarraman Oaks Primary Early Years Learning Facility (\$33,000), combined with lower funding matched to lower project spending for Safe System Road Infrastructure Program (\$57,000).

This unfavourable variance is partly offset by the early receipt of grant funding for Springvale Reserve Cricket Net Replacement (\$90,000) combined with unbudgeted 'Book a Court' grant income for Lois Twohig Reserve Tennis Club (\$20,000), Springvale North Tennis Club (\$20,000), Springvale South Tennis Club (\$20,000) and Burden Park Tennis Club (\$20,000).

User fees (\$911,000 unfavourable) – Due to reclassification of sub-division fee income to 'Statutory fees and fines' (Engineering Services \$375,000), lower than expected income from client based services such as Family Day Care and Food Services (Community Services \$297,000), as well as lower income from parking ticket machines and meters (City Planning, Design and Amenity \$247,000).

Expenditure

The actual expenditure at 30 June 2019 is unfavourable to the Mid-Year Budget by \$4.93 million. The major variances contributing to this result are other expenses, asset write offs (non-cash), prior year capital expenditure unable to be capitalised (non-cash) and fair value adjustment (non-cash), partly offset by lower employee costs, bad and doubtful debts and materials and services.

Other expenses (\$7.59 million unfavourable) - Unfavourable variance mainly due to the estimated amount of Government grants to be returned due to not achieving targets in 2017-18 and 2018-19 for the Commonwealth Home and Support Program (CHSP), National Respite for Carers, HACC – Home Maintenance and Planned Activity Group (Community Care \$4.79 million) (refer to Note 24 ii for further details), works on non-Council assets which cannot be capitalised to the asset register but were budgeted in the Capital Program (Capital Works Program \$1.64 million) and reimbursement to a developer for expenditure in excess of the mandated amounts on public open space improvements (Non Directorate \$1.25 million).

Asset write offs (non-cash) (\$3.17 million unfavourable) - Unfavourable variance mainly due to the renewal and replacement of roads, buildings and footpaths (Non Directorate). This is a non-cash accounting entry.

Prior year capital expenditure unable to be capitalised (non-cash) (\$1.68 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council assets (Corporate Accounting \$1.68 million). This is a non-cash accounting entry that does not impact on Council's cash position.

Fair value adjustments for investment property (\$907,000 unfavourable) – Represents the adjustment to fair value of investment property assets in accordance with Australian Accounting Standards as these assets are not subject to depreciation. This year's adjustment mainly relates to fire damage of a commercial shop building. This is a non-cash accounting entry (Non Directorate).

2.3.2 June 2019 Financial Report (interim results) (Cont.)

These unfavourable variances are partly offset by favourable variances in:

Employee costs (\$6.06 million favourable) – This favourable variance is due to leave patterns, vacant positions and recruitment occurring later than planned across all directorates (Community Services \$3.76 million, Engineering Services \$691,000, Corporate Services \$623,000, City Planning, Design and Amenity \$560,000 and Greater Dandenong Business \$328,000) and year-end adjustments to employee entitlement provisions (Non-Directorate \$132,000).

Bad and doubtful debts (\$1.31 million favourable) – The favourable variance of \$1.31 million in bad and doubtful debts mainly due to a change in the provision for doubtful debts methodology from an aged basis to an expected credit loss model in compliance with changes in Australian Accounting Standard *AASB 9 Financial Instruments*. This model considers both historic and forward-looking information in determining the level of impairment

Materials and services (\$899,000 favourable)

– The major items contributing to this variance are:

- Contract services – lower expenditure than anticipated due to delays in restoration works at Spring Valley Landfill, lower expenditure for road and drain works due to a \$1.20 million transfer to the Capital Program for works assessed as capital in nature, lower demand for garden and hard waste (Engineering Services \$4.28 million), which is partly offset by higher payments to educators in Family Day Care matched by higher grant income (Community Services \$1.33 million).
- Utilities – lower expenditure for street lighting (due to lower than anticipated public lighting operation, maintenance and repair (OMR) costs and savings in the street lighting light-emitting diode (LED) replacement program), gas and telephone costs (Engineering Services \$278,000, Community Services \$120,000 and Corporate Services \$92,000).
- Consultants, professional services – lower than anticipated expenditure due to delay in commencement of projects and reduced use of legal services (City Planning, Design and Amenity \$237,000, Greater Dandenong Business \$198,000 and Corporate Services \$113,000).

These favourable variances are partly offset by current year expenses incurred in the Capital Improvement Program (CIP) that were unable to be capitalised to the asset register as they do not satisfy the asset recognition criteria because they were under the capitalisation threshold, not capital in nature or related to non-Council assets (Capital Works Program \$3.48 million).

Capital expenditure

Full year capital works gross expenditure achieved is \$53.57 million, which is \$23.86 million favourable against Mid-Year Budget. Capital project carry over's totalling \$16.19 million (net) are included in Appendix 4 – 'Capital and Operating Carry Over's from 2018-19 to 2019-20. The full year capital works expenditure also includes \$2.34 million of operating expenditure as it meets the asset recognition criteria.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Opportunity

- An open and effective Council

Financial Implications

The City of Greater Dandenong completed the 2018-19 financial year in a sound financial position. This will now allow Council to further consider the allocation of surplus funds through the Mid-Year Budget review process in the 2019-20 financial year.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Conclusion

The financial operation of Council is a significant business with Council overseeing operational expenditures of around \$190 million combined with capital works and debt repayments of another \$57 million. Council actively manages the financial performance of Council over the course of the financial year and it is pleasing on these significant dollar amounts, that Council has delivered a result that is within budget with a resulting surplus that is equivalent to 0.52% of our total spend.

Recommendation

That Council notes the financial report for the year ended 30 June 2019 including the proposed capital and operating carry over's from the 2018-19 financial year listed in Appendix 4 of the financial report which will form the basis of the 2019-20 amended budget for management reporting purposes.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

FINANCE AND BUDGET

JUNE 2019 FINANCIAL REPORT (INTERIM RESULTS)

ATTACHMENT 1

**FINANCIAL REPORT
1 JULY 2018-30 JUNE 2019 (INTERIM
RESULTS)**

PAGES 56 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 June 2019 Financial Report (interim results) (Cont.)

The graphic consists of a 4x3 grid of circular elements on a yellow background. The second row contains text: 'Financial Report' and 'Interim result' in the first circle, '1 July 2018 to 30 June 2019' in the third circle, and a central circle with a photograph of tree cones. The grid includes various images: a blue arch sculpture, a clock tower, a white flowering tree, a child's face, pink flowers, and a stylized 'LEAP' logo. Several circles contain pie charts with different color schemes (red, purple, teal, orange).

2.3.2 June 2019 Financial Report (interim results) (Cont.)

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2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CGD – Operating Result

For the period 1 July 2018 – 30 June 2019

Note	FULL YEAR					ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income	B1					
Rates and charges	141,036	140,087	949	140,786	250	139,575
Statutory fees and fines	9,471	8,653	818	9,022	449	7,950
User fees	8,199	9,110	(911)	8,229	(30)	9,628
Grants - operating	34,309	25,352	8,957	24,912	9,397	28,148
Grants - capital	4,068	5,042	(974)	4,319	(251)	1,256
Contributions - monetary	5,269	3,102	2,167	3,530	1,739	2,398
Contributions - non-monetary	7,735	15,000	(7,265)	15,000	(7,265)	15,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment	457	661	(204)	621	(164)	661
Other income	11,368	10,553	815	10,325	1,043	10,350
Total income	221,912	217,560	4,352	216,744	5,168	214,966
Expenses	B2					
Employee costs	74,820	80,884	6,064	79,067	4,247	76,894
Materials and services	65,273	66,172	899	64,406	(867)	63,726
Prior year capital expenditure unable to be capitalised (non-cash)	1,684	-	(1,684)	-	(1,684)	-
Bad and doubtful debts	(72)	1,239	1,311	1,239	1,311	1,097
Depreciation and amortisation	29,054	29,159	105	29,159	105	29,945
Borrowing costs	3,131	3,171	40	3,171	40	3,171
Fair value adjustments expense	907	-	(907)	-	(907)	-
Asset write offs	3,167	-	(3,167)	-	(3,167)	-
Other expenses	12,565	4,973	(7,592)	8,088	(4,477)	4,767
Total expenses	190,529	185,598	(4,931)	185,130	(5,399)	179,600
Net surplus (deficit)	31,383	31,962	(579)	31,614	(231)	35,366

Overview

Council achieved a net surplus result of \$31.38 million at 30 June 2019, which represents an unfavourable variance to the Mid-Year Budget of \$579,000.

Four of the larger unfavourable variances relate to non-cash accounting entries for fixed asset/capital items that total \$13.02 million:

- Contributions – monetary (\$7.27 million unfavourable).
- Asset write offs (\$3.17 million unfavourable).
- Prior year capital expenditure unable to be capitalised (\$1.68 million unfavourable).
- Fair value adjustments for investment (\$907,000 unfavourable).

The net surplus result, excluding these non-cash items is a favourable variance of \$12.44 million, which is mainly due to:

- Higher operating grants - Financial Assistance Grants for 2019-20 paid in advance \$6.2 million
- Lower employee costs – across all Directorates \$6.06 million (\$2.23 million of this relates to unspent grant funded programs to be carried forward).

Partly offset by \$4.85 million relating to Council's obligation to return unspent grants to the Commonwealth Government relating to targets not achieved for Home Support Programs.

For detailed variance explanations, refer to section B1 for income items and B2 for expenditure items.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Balance Sheet

As at 30 June 2019

		2018-19 ACTUAL 30 Jun 2019 \$'000	2017-18 ACTUAL 30 Jun 2018 \$'000	2018-19 MID YEAR BUDGET \$'000	2018-19 ORIGINAL BUDGET \$'000
	Note				
ASSETS					
Current assets	C1				
Cash and cash equivalents		162,637	153,578	132,572	108,026
Trade and other receivables		22,791	19,324	19,350	18,498
Other assets		4,444	3,723	2,274	2,194
Total current assets		189,872	176,625	154,196	128,718
Non-current assets	C2				
Property, infrastructure, plant and equipment		2,136,615	2,160,742	2,223,826	2,245,138
Investment property		12,827	11,330	11,330	10,305
Other financial assets		230	230	230	230
Trade and other receivables		325	325	325	334
Total non-current assets		2,149,997	2,172,627	2,235,711	2,256,007
Total assets		2,339,869	2,349,252	2,389,907	2,384,725
LIABILITIES					
Current liabilities	C3				
Trade and other payables		26,299	20,864	20,822	19,658
Trust funds and deposits ¹		35,069	40,013	42,013	34,768
Provisions		17,296	16,361	16,397	17,414
Interest-bearing loans and borrowings		8,634	3,301	8,496	8,496
Total current liabilities		87,298	80,539	87,728	80,336
Non-current liabilities	C4				
Provisions		1,537	1,313	1,313	657
Trust funds and deposits		900	1,287	1,287	1,103
Interest-bearing loans and borrowings		49,891	48,525	50,029	50,029
Total non-current liabilities		52,328	51,125	52,629	51,789
Total liabilities		139,626	131,664	140,357	132,125
NET ASSETS	C5	2,200,243	2,217,588	2,249,550	2,252,600
EQUITY					
Accumulated surplus		875,922	856,958	885,123	889,438
Asset revaluation reserve		1,241,807	1,290,865	1,290,865	1,308,037
Reserves		82,514	69,765	73,562	55,125
TOTAL EQUITY		2,200,243	2,217,588	2,249,550	2,252,600

1. Trust funds and deposits include fire services property levies collected by Council on behalf of the State Government. These monies are remitted to the State Revenue Office 28 days after each quarterly rate instalment date. The majority of the trust funds and deposits balance relates to Development Contribution Plan levies totalling \$26.64 million at 30 June 2019.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Cash Flow Statement

For the period 1 July 2018 – 30 June 2019

	2018-19 ACTUAL 30 Jun 2019 Inflows/ (Outflows) \$'000	2018-19 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2018-19 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	140,410	140,061	139,183
Statutory fees and fines	6,739	7,414	6,594
User fees	8,409	10,021	10,448
Grants - operating	34,394	27,292	29,821
Grants - capital	3,941	5,042	1,256
Contributions	5,025	3,102	2,398
Interest	3,707	1,792	1,787
Trust funds and deposits taken	31,902	34,000	30,500
Other receipts	8,826	9,722	9,499
Net GST refund	10,506	11,045	9,264
Employee costs	(73,607)	(80,848)	(76,179)
Materials and services	(79,205)	(79,125)	(74,719)
Trust funds and deposits repaid	(36,423)	(32,000)	(30,000)
Other payments	(8,439)	(5,470)	(5,244)
Net cash provided by operating activities	56,185	52,048	54,608
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(51,528)	(77,429)	(59,912)
Proceeds from sale of property, plant and equipment	857	847	847
Net cash used in investing activities	(50,671)	(76,582)	(59,065)
Cash flows from financing activities			
Finance costs	(3,154)	(3,171)	(3,171)
Proceeds from interest-bearing loans	10,000	10,000	10,000
Repayment of interest-bearing loans	(3,301)	(3,301)	(3,301)
Net cash provided by (used in) financing activities	3,545	3,528	3,528
Net increase (decrease) in cash	9,059	(21,006)	(929)
Cash and cash equivalents at the beginning of the year	153,578	153,578	108,955
Cash and cash equivalents at the end of the period	162,637	132,572	108,026
Represented by:			
Operating cash	26,232	(1,105)	(1,041)
Restricted cash	136,405	133,677	109,067
Total	162,637	132,572	108,026

2.3.2 June 2019 Financial Report (interim results) (Cont.)



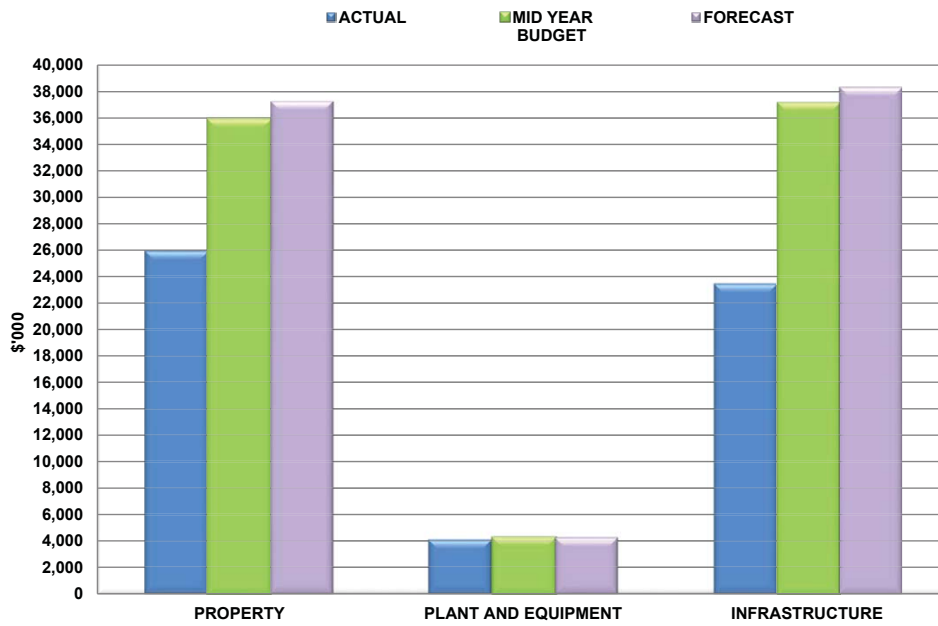
Financial Report for the period 1 July 2018 – 30 June 2019

Capital Expenditure Statement

For the period 1 July 2018 - 30 June 2019

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	FULL YEAR				
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	ORIGINAL BUDGET \$'000
PROPERTY	25,948	35,918	9,971	37,260	30,546
PLANT AND EQUIPMENT	4,142	4,386	244	4,386	3,821
INFRASTRUCTURE	23,484	37,125	13,641	38,333	25,545
TOTAL EXPENDITURE	53,574	77,429	23,856	79,979	59,912



2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

- 1. Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant Funding allocation from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. All grants are recognised as income when cash is received. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- 3. Fees and charges:** Most fees and charges are recognised when cash is received. Where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received.
- 4. Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
- 5. Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it exceeds the capitalisation threshold and results in assets which have a useful life in excess of one year.
- 7. Budget information:** The Original Budget information contained in the report is the budget approved by Council on 12 June 2018. The budget in this report reflects the Mid Year Budget as adopted by Council on 10 December 2018. The Mid Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2017-18 and any adjustments identified since the 2018-19 Original Budget was approved in June 2018. The Mid Year Budget represents the latest financial position for Council.
- 8. Cash Flow Statement:** Reflects the actual cash movements during the year.
- 9. Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

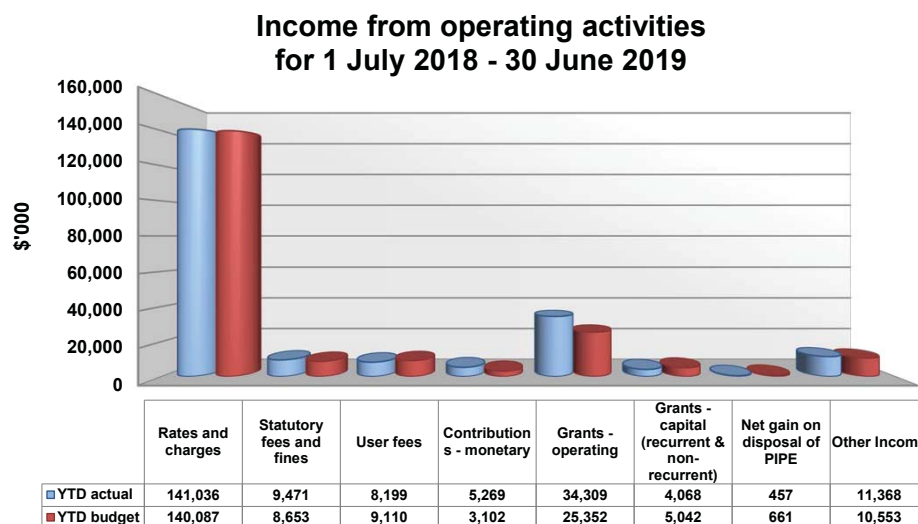
2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-monetary contributions or gifted assets and fair value adjustments for investment property which represent non-cash accounting entries).



Income for the period ended 30 June 2019 is favourable against budget. This is primarily due to the following:

Grants – operating (\$8.96 million favourable) – The favourable variance relates to:

- Early receipt of \$6.25 million (50%) of the 2019-20 Financial Assistance Grant via the Victorian Grants Commission in June 2019 (Corporate Services).
- Receipt of unbudgeted grant (Refugee Immunisation Project \$189,000).
- Higher than anticipated funding received (Family Day Care \$940,000, Home and Community Care (HACC) \$653,000, National Respite for Carers \$289,000 and Planned Activity Group \$117,000).

Contributions - monetary (\$2.17 million favourable) – Better than anticipated income from public open space contributions (Planning and Design \$2.33 million). This favourable variance is partly offset by the delay in recognition of contributions from the Developer Contributions Plan (DCP) for the Keysborough South Industrial Buffer project and Lyndhurst B1 Bridge due to a delay in project completion, and a contribution of \$50,000 that is no longer going to be received for the roundabout at Chapel and Homeleigh Roads (Capital Works Program \$336,000).

Rates and waste charges (\$949,000 favourable) – The favourable variance is mainly due to higher than anticipated supplementary rates (Corporate Services \$870,000) and supplementary and additional waste rates (Waste Services \$80,000).

2.3.2 June 2019 Financial Report (interim results) (Cont.)Financial Report for the period 1 July 2018 – 30 June 2019

Statutory fees and fines (\$818,000 favourable) – Favourable variance due to greater than anticipated parking fine revenue, including fees added for unpaid penalty follow up (Parking Management \$820,000).

Other income (\$815,000 favourable) – Favourable variance is due to better than anticipated interest (Non Directorate \$1.86 million), recovery and rental income for Council properties and facilities, Microsoft licensing, higher income from Mayoral event (Corporate Services \$182,000), extension of Level Crossing Removal Project (City Planning, Design and Amenities \$114,000) and recovery income relating to Monash Drive wetland works and annual valuation implementation (Corporate Accounting \$102,000). This is partly offset by lower recovery income from member councils due to a delay in scheduled restoration works for Spring Valley Landfill (Engineering Services \$1.46 million).

These favourable variances are partly offset by unfavourable variances in:

Contributions – non-monetary (\$7.27 million unfavourable) – Lower than anticipated income from gifted assets. The nature of these receipts makes timing difficult to predict. This is a non-cash accounting entry.

Grants – capital (\$974,000 unfavourable) – Unfavourable variance due to delay in receipt of grant funding for Ross Reserve (\$763,000), Thomas Carroll Pavilion (\$225,000), Springvale Community Precinct (\$51,000) and Yarraman Oaks Primary Early Years Learning Facility (\$33,000), combined with lower funding matched to lower project spending for Safe System Road Infrastructure Program (\$57,000).

This unfavourable variance is partly offset by the early receipt of grant funding for Springvale Reserve Cricket Net Replacement (\$90,000) combined with unbudgeted 'Book a Court' grant income for Lois Twohig Reserve Tennis Club (\$20,000), Springvale North Tennis Club (\$20,000), Springvale South Tennis Club (\$20,000) and Burden Park Tennis Club (\$20,000).

User fees (\$911,000 unfavourable) – Due to reclassification of sub-division fee income to 'Statutory fees and fines' (Engineering Services \$375,000), lower than expected income from client based services such as Family Day Care and Food Services (Community Services \$297,000), as well as lower income from parking ticket machines and meters (City Planning, Design and Amenity \$247,000).

2.3.2 June 2019 Financial Report (interim results) (Cont.)

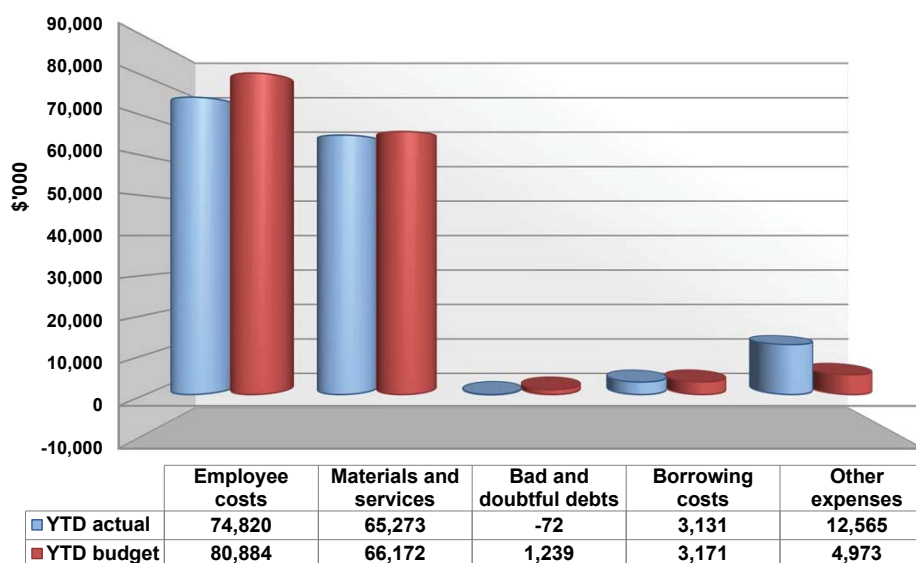


Financial Report for the period 1 July 2018 – 30 June 2019

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excluding depreciation, prior year capital expenditure unable to be capitalised and asset write offs which are non-cash accounting entries).

**Expenditure from operating activities
 for 1 July 2018 to 30 June 2019**



The actual expenditure at 30 June 2019 is unfavourable to the Mid Year Budget by \$4.93 million. The major variances contributing to this result are other expenses, asset write offs (non-cash), prior year capital expenditure unable to be capitalised (non-cash) and fair value adjustment (non-cash), partly offset by lower employee costs, bad and doubtful debts and materials and services.

Other expenses (\$7.59 million unfavourable) - Unfavourable variance mainly due to the estimated amount of Government grants to be returned due to not achieving targets in 2017-18 and 2018-19 for the Commonwealth Home and Support Program (CHSP), National Respite for Carers, HACC – Home Maintenance and Planned Activity Group (Community Care \$4.79 million) (refer to Notes 24 ii for further details), works on non-Council assets which cannot be capitalised to the asset register but were budgeted in the Capital Program (Capital Works Program \$1.64 million) and reimbursement to a developer for expenditure in excess of the mandated amounts on public open space improvements (Non Directorate \$1.25 million).

Asset write offs (non-cash) (\$3.17 million unfavourable) - Unfavourable variance mainly due to the renewal and replacement of roads, buildings and footpaths (Non Directorate). This is a non-cash accounting entry.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Prior year capital expenditure unable to be capitalised (non-cash) (\$1.68 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council assets (Corporate Accounting \$1.68 million). This is a non-cash accounting entry that does not impact on Council's cash position.

Fair value adjustments for investment property (\$907,000 unfavourable) – Represents the adjustment to fair value of investment property assets in accordance with Australian Accounting Standards as these assets are not subject to depreciation. This year's adjustment mainly relates to fire damage of a commercial shop building. This is a non-cash accounting entry (Non Directorate).

These unfavourable variances are partly offset by favourable variances in:

Employee costs (\$6.06 million favourable) – This favourable variance is due to leave patterns, vacant positions and recruitment occurring later than planned across all directorates (Community Services \$3.76 million, Engineering Services \$691,000, Corporate Services \$623,000, City Planning, Design and Amenity \$560,000 and Greater Dandenong Business \$328,000) and year end adjustments to employee entitlement provisions (Non-Directorate \$132,000).

Bad and doubtful debts (\$1.31 million favourable) – The favourable variance of \$1.31 million in bad and doubtful debts mainly due to a change in the provision for doubtful debts methodology from an aged basis to an expected credit loss model in compliance with changes in Australian Accounting Standard *AASB 9 Financial Instruments* (which represents a change in accounting policy).

Materials and services (\$899,000 favourable) – The major items contributing to this variance are:

- Contract services – lower expenditure than anticipated due to delays in restoration works at Spring Valley Landfill, lower expenditure for road and drain works due to a \$1.20 million transfer to the Capital Program for works assessed as capital in nature, lower demand for garden and hard waste (Engineering Services \$4.28 million), which is partly offset by higher payments to educators in Family Day Care matched by higher grant income (Community Services \$1.33 million).
- Utilities – lower expenditure for street lighting (due to lower than anticipated public lighting operation, maintenance and repair (OMR) costs and savings in the street lighting light-emitting diode (LED) replacement program), gas and telephone costs (Engineering Services \$278,000, Community Services \$120,000 and Corporate Services \$92,000).
- Consultants, professional services – lower than anticipated expenditure due to delay in commencement of projects and reduced use of legal services (City Planning, Design and Amenity \$237,000, Greater Dandenong Business \$198,000 and Corporate Services \$113,000).

These favourable variances are partly offset by current year expenses incurred in the Capital Improvement Program (CIP) that were unable to be capitalised to the asset register as they do not satisfy the asset recognition criteria because they were under the capitalisation threshold, not capital in nature or related to non-Council assets (Capital Works Program \$3.48 million).

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

C. Balance Sheet

Council's net assets are valued at \$2.20 billion at the end of June 2019.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$162.64 million) – This represents the amount held by Council in cash or term deposits. Please note that this amount includes \$136.41 million of funds “restricted” for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of “A”.

Trade and other receivables (\$22.79 million) – This balance includes:

- Rate debtors \$7.75 million
- General debtors \$7.21 million (net of provision for doubtful debts).
- Infringement debtors of \$7.83 million (net of provision for doubtful debts).

Other assets (\$4.44 million) – This balance includes:

- Accrued income \$1.24 million – income earned but cash not yet received at 30 June 2019.
- Prepayments \$3.05 million - expenses prepaid at 30 June 2019.
- Other deposits \$157,000 – represents \$82,000 deposit paid for purchase of property at 77 Herbert Street, Dandenong and \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract.

C2. Non-current assets

Non-current assets (\$2.15 billion) – Includes \$2.14 billion of Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$12.83 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Other non-current debtors include:

- Other financial assets - \$230,000 shares relating to Regional Kitchen Pty Ltd.
- Trade and other receivables - \$252,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and \$73,000 refundable deposit paid to Community Chef for the supply of meals to Council's Meals on Wheels operation.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

C3. Current liabilities (debts due to be repaid within 12 months)

Trade and other payables (\$26.30 million) - Comprises trade creditors arising from operations and capital works.

Trust funds and deposits (\$35.07 million) – Trust funds and deposits includes other refundable monies in respect of:

- Development Contribution Plans (DCP) (\$26.63 million).
- Road deposits (\$2.61 million).
- Other deposits (\$2.38 million).
- Open space contributions (\$1.87 million).
- Landscape deposits (\$836,000).
- Fire services property levy funds collected but not yet paid on to the State Revenue Office (\$738,000). These amounts are due to be remitted to the State Revenue Office in accordance with legislative timeframes.

Provisions (\$17.30 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Long service leave entitlements - \$10.23 million.
- Annual leave entitlements - \$6.00 million.
- Rostered days off (RDO) - \$473,000.
- Landfill provision - \$592,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space.

Interest-bearing loans and borrowings (\$8.63 million) – \$3.70 million relates to outstanding amount to be repaid on long term borrowings during 2019-20 and \$4.90 million relates to repayment of the Local Government Funding Vehicle (LGFV) due in November 2019.

C4. Non-current liabilities (debts due to be repaid in future years)

Provisions (\$1.54 million) – Represents the provisions estimated to be paid beyond the 2018-19 financial year and comprises long service leave entitlements for employees (\$1.22 million) and landfill provision for restoration of Spring Valley landfill site (\$319,000).

Trust funds and deposits (\$900,000) – Represents deposits that are payable beyond the 2018-19 financial year and comprises landscape deposits of \$796,000 and contractor deposits of \$104,000.

Interest-bearing loans and borrowings (\$49.89 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

The discretionary reserves are:

- Major projects reserve (D)
- Insurance fund reserve (D)
- Council funded – Development Contribution Plans reserve (D)
- Spring Valley landfill rehabilitation reserve (D)
- Local Government Funding Vehicle (LGFV) – sinking fund (D)
- Native re-vegetation reserves (D)
- Keysborough South Maintenance Levy reserve (D)
- General reserve (Aged Care) (D)
- Dandenong Activity Precinct – Parking and Development reserve (D)
- Springvale Activity Precinct – Parking and Development reserve (D)
- Grants in Advance Reserve (D)
- Keysborough South Community Infrastructure Levies (D)

The statutory reserves are:

- Open space – planning, development and improvements (S)
- Open space – land acquisitions (S)

D. Cash Flow Statement

Cash and investment holdings total \$162.64 million as at 30 June 2019 which has increased by \$9.06 million since 30 June 2018. Total cash and investment holdings are made up of operating cash (\$26.23 million) and restricted cash (\$136.41 million).

Please refer to the next page for a detailed listing of Restricted Cash which is set aside for specific purposes.

Cash flows from operating activities – net inflow of \$56.19 million. The major inflows are rates \$140.41 million, grants \$38.34 million, trust funds and deposits taken \$31.90 million, other income \$8.83 million, user fees \$8.41 million and statutory fees and fines \$6.74 million. The major outflows are employee costs \$73.61 million, materials and services \$79.21 million and trust funds and deposits repaid \$36.42 million.

Trust funds and deposits taken and repaid mainly relate to developer contribution funds and fire services property levies. The remittance of the fire services property levy (FSPL) and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – are a net outflow of \$50.67 million and include:

- \$51.53 million for capital works expenditure. The detailed capital works schedule is included in this report as **Appendix 1**. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$857,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – is an inflow of \$3.55 million. Council incurred \$3.15 million in finance costs on its borrowings and repaid \$3.30 million on existing loans. Proceeds from new loan borrowings of \$10.00 million were drawn down for the purpose of completing the Springvale Community Precinct project.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	30 June 2019 \$'000	Notes
Reserve funds		
Council funded Development Contribution Plans (DCP) reserve	15,703	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	9,170	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	5,918	To fund acquisitions of new open space land.
Major projects reserve	38,810	Holds funds realised from the sale of Council's property assets and will be utilised for investing in other properties.
Keysborough South Maintenance Levy	1,613	Reserve for specific maintenance expenditure relating to this area.
Keysborough South Community Infrastructure Levies	1,540	This reserve fund relates to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.
Spring Valley landfill rehabilitation	924	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	272	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	987	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Local Government Funding Vehicle (LGFV) – sinking fund	4,900	The purpose of this reserve is to provide for the \$4.90 million principal repayment required on maturity of the interest-only Local Government Funding Vehicle (LGFV) in 2019-20 and to provide future borrowing capacity for major infrastructure projects.
Springvale Activity Precinct Parking and Development reserve	235	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	382	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	840	Funds set aside for the aged care reforms.
Grants in Advance reserve	1,220	Funds set aside for capital grants received in advance of the financial year to which the project works will occur.
Total reserve funds	82,514	

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Type	30 June 2019 \$'000	Notes
Employee provisions		
Long service leave	11,452	Funds set aside to meet long service leave commitments.
Annual leave and other	6,470	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	17,922	
Trust funds and deposits		
Development Contribution Plans	26,635	Pending completion of works.
Fire services property levy collected and due	738	Payable to State Revenue Office – legislative requirement.
Open space contributions	1,873	Pending completion of works.
Landscape deposits	1,632	Pending completion of works.
Road deposits	2,609	Pending completion of works.
Other trust funds and deposits	2,482	Refundable upon finalisation of programs.
Total trust funds and deposits	35,969	
Total restricted cash	136,405	

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

E. Statement of Capital Works

Total capital expenditure at 30 June 2019 was \$53.57 million. Appendix 1 contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

A number of capital projects listed below are proposed to be carried over to the 2019-20 financial year. A total of \$16.19 million (net) in capital works has been identified as proposed carry forward commitments to 2019-20. These projects are listed in Appendix 4 – Capital and Operating Carry Over's from 2018-19 to 2019-20.

Property

- **3043 Springvale Community Precinct (\$4.55 million favourable)** – Asbestos remediation has delayed the overall Springvale Community Precinct project. The Springvale Library project remains on track, however on a tight schedule due to the Southern façade material being taken off the market and procurement required. The ground floor and level one slabs have been completed and structural steel has been erected in the Western grid. Works in the Northern landscape are on track, with all underground services in and the concrete pour of the bandstand complete. A carry over to 2019-20 of \$4.20 million has been proposed.
- **3548 Keysborough South Community Hub Development (\$3.13 million favourable)** – Pending land acquisition/location. This favourable variance will be carried over to 2019-20, mostly funded by a \$3.00 million transfer from the Major Projects Reserve.
- **3219 Thomas Carroll Pavilion (\$2.38 million favourable)** – Tender documentation is currently being completed and available for tender by mid July 2019. Evaluation and approval target is by end of August 2019.
- **3069 Property Acquisition (\$1.12 million unfavourable)** – Relates to a strategic property purchase at 275 Lonsdale Street, Dandenong.
- **3792 Dandenong Market Back of House – Cool room (\$411,000 favourable)** – Works have been delayed due to challenging coordination with stakeholders and the impact of works on their business trade. A combined Dandenong Market carry over to 2019-20 of \$359,000 is proposed.
- **3875 Building Renewal Program – Public Toilet (\$354,000 favourable)** – Program work deferred pending review and update of Public Toilet Strategy.

Infrastructure

- **3490 Springvale Road Boulevard (\$3.19 million favourable)** – Tender for stage one construction has been advertised and now closed. There was only one submission however the tenderer did not have VicRoads pre-qualification, a requirement VicRoads has indicated may be enforced. Stage two design has been submitted and reviewed by Council. Work is now well underway on the next iteration of the design, which is expected to be received by end of June. A carry over to 2019-20 of \$3.18 million has been proposed, partly funded by \$1.03 million from reserves.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

- **3756 Local Road Rehabilitation Program – Bangholme Road (\$1.16 million favourable)** – Works have reached practical completion for this project. The favourable variance relates to \$1.29 million that was transferred to operating expenditure because it could not be capitalised to the asset register. Relates mainly to works on non-Council assets (undergrounding of power lines and public lighting).
- **3141 Thomas Street Precinct Entrance (Afghan) (\$654,000 favourable)** – Contract has been awarded. There is a 10 week procurement period for street furniture and specialist pavers and kerb stone. This project is a proposed carry over to 2019-20 in the amount of \$244,000 (funded from the DCP Reserve). The remaining \$375,000 represents project savings offset by a reduction in the required transfer from the DCP reserve.
- **3992 DCP – Perry Road South Upgrade (\$619,000 favourable)** – Detailed designs for the first stage of Perry Road Upgrade are nearing completion. Stages two and three will follow in the new financial year. Detailed designs for stage two and three are expected to be complete in October and December 2019 respectively. This project is a proposed carry over to 2019-20 in the amount of \$244,000 (funded from Council's DCP reserve). The remaining \$375,000 represents lower than anticipated project expenditure offset by a reduction in the required transfer from the DCP reserve (nil cash impact).
- **3753 Local Road Surface/Rehabilitation Program (\$616,000 favourable)** – Committed works have been completed. The favourable variance is due to \$510,000 transferred to operating expenditure because it was not capital in nature.
- **3498 Walker Street Dandenong – Streetscape (\$544,000 favourable)** – Project completed. As this project was funded by reserves, the favourable variance means that a greater balance can remain in reserves.
- **3129 Drainage Program (\$529,000 favourable)** – The construction contract for catchment 11 has been awarded to contractor. The first three stages are complete. The final stage (stage four) has been brought forward from 2019-20 and is currently underway. This early start of stage four works will allow us to take advantage of the June school holidays when working around schools in the area. It is anticipated that the final stage is to be completed in July 2019. Design of catchment 9 and 16 has been awarded and modelling work has commenced. This design package will address a series of flooding issues identified within these catchments. The flood modelling work is complete with the design of the mitigation measures currently underway. This design work will continue in 2019-20. A carry over to 2019-20 of \$529,000 is proposed.
- **3631 Dandenong Park Master Plan (\$517,000 favourable)** – The toilet block has been completed. Stage 2 works including the Stan Prior stage, seating, ball play area and paths have reached practical completion with some outstanding issues requiring resolution. The recent wet and cold weather has delayed the surface treatment for the multi-purpose playing court. A carry over to 2019-20 of \$517,000 has been proposed.
- **3887 Silverleaf Ward Capital Contingency Fund (\$505,000 favourable)** – Funding will be carried forward to the 2019-20 financial year and will be combined with the Wal Turner Reserve Master Plan Implementation project.
- **3794 Tatterson Park Master Plan (\$451,000 favourable)** – Stage two has been completed. The favourable variance relates to \$344,000 transferred to operating expenditure because it wasn't capital in nature and \$108,000 proposed to be carried over to 2019-20.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

- **3993 DCP – Lyndhurst B1 Bridge (\$398,000 favourable)** – Melbourne Water is waiting on the plan from the design consultant. This project is a proposed carry over to 2019-20 (fully funded from reserves).
- **3019 Major Drainage Renewal Program (\$387,000 favourable)** – Relates to Princes Highway and Elonera Road (stage two). Re-tendering closed 4 July 2019 and report to be presented to Council by the end of July 2019. This project is a proposed carry over to 2019-20.
- **3174 Active Transport Infrastructure Priority Program (\$305,000 favourable)** – Practical completion inspection has been completed for Heatherton Road, however work for the tactile ground surface indicators installation is still outstanding. Construction for Hammond Road shared user path has commenced and will continue into 2019-20 financial year. The \$305,000 favourable variance relates to \$120,000 transferred to operating expenditure because it was not capital in nature and a proposed carry over to 2019-20 of \$185,000.
- **3231 Local Road Upgrade and Reconstruction (\$383,000 favourable)** – Construction of Bangholme Road is complete and partial completion issued. Design for Abbots Road widening is underway with functional layout plans already approved. There will be considerable work in the detailed design phase of this project with overhead electrical asset relocations and traffic signals to be detailed. Designs for Chandler Road will not proceed due to lack of support from the traffic engineering department and VicRoads. Pillars Road feasibility study is complete. This project is a proposed carry over to 2019-20.
- **3747 Streetscapes – Activity Centres (\$300,000 favourable), and**
- **3886 Douglas Street Noble Park Streetscape Upgrade (\$300,000 favourable)**
These two projects are considered together. Redesign of Douglas Street, Noble Park is underway with lighting plan, traffic signal plans, civil plans and landscape plans completed and under final review. Awaiting VicRoads and United Energy approvals. Stages three and four will be reversed due to the outstanding authority approvals. These projects have been significantly delayed as the design is reconciled against the new Level Crossing Removal Authority (LXRA) assets in the area. These projects are proposed to be carried over to 2019-20.

General

- **0000 Not Applicable (\$2.34 million unfavourable)** – Relates to items that have been transferred from operating because they meet the asset capitalisation criteria. For instance, building and road works allocated to operating but assessed as being capital in nature. Offset by favourable variance in operating expenditure in these areas.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Appendix 1

Capital Expenditure

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CIP Expenditure

	FULL YEAR					ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	
	\$	\$	\$	\$	\$	\$
PROPERTY						
Buildings						
0000. Expenditure transferred from operating to capita	464,656	-	(464,656)	-	(464,656)	-
3015. Robert Booth Reserve Pavilion	705,252	615,933	(89,319)	644,147	(61,105)	-
3037. Jan Wilson Cctr	47,193	50,000	2,807	50,000	2,807	-
3043. Springvale Community Precinct	13,264,140	17,814,011	4,549,871	17,814,011	4,549,871	18,528,799
3100. Pilot Renewable Energy Program	-	77,239	77,239	77,239	77,239	-
3177. Dandenong Civic Ctr-HVAC Gas Boiler	250,212	-	(250,212)	280,000	29,788	-
3178. OHS Priority Projects	31,802	-	(31,802)	23,000	(8,802)	-
3179. Shepley Regional Multipurpose Ctre	123,456	-	(123,456)	89,146	(34,310)	-
3199. IT System - Tom Houlahan Centre	-	31,386	31,386	31,386	31,386	-
3200. Masonic Hall	178,006	200,000	21,994	200,000	21,994	200,000
3219. Thomas Carroll Pavilion	45,528	2,425,000	2,379,472	2,425,000	2,379,472	2,000,000
3235. Alex Nelson Reserve	1,379,967	1,339,509	(40,458)	1,339,509	(40,458)	-
3251. Building Large Renewal-Alex Wilkie	363,523	400,000	36,477	400,000	36,477	-
3255. Yarraman Oaks Primary NEYLF	833,211	720,087	(113,124)	1,024,910	191,699	-
3257. 144 Thomas Street Car Park	406,084	330,000	(76,084)	330,000	(76,084)	330,000
3304. Operations Centre-Security Improve.	74,782	50,000	(24,782)	50,000	(24,782)	50,000
3315. D'ong Indoor Sports Stad MPIn Imp	-	108,500	108,500	108,500	108,500	-
3512. Menzies Ave Res Hall - Kitchen	36,310	50,000	13,690	50,000	13,690	50,000
3548. Keysborough South Community Hub Dev	-	-	-	-	-	1,000,000
3617. Tom Houlahan Ctre - Improv. Works	254,019	175,005	(79,014)	254,636	617	100,000
3772. Dandenong Market car park	12,498	40,000	27,502	40,000	27,502	-
3783. Dandenong Market Alfresco	204,293	31,034	(173,259)	204,210	(83)	-
3792. Dandenong Mkt Back of House-Coolm	371,324	782,112	410,788	571,451	200,127	350,000
3793. Dandenong Market Utility Srv Infra	43,080	175,682	132,602	175,682	132,602	100,000
3801. Dandenong Civic Ctre Impl.Solar Pan	145,815	120,000	(25,815)	120,000	(25,815)	120,000
3802. Building Energy Efficiency Program	215,404	510,922	295,518	310,922	95,518	510,922
3803. Building Capital Program Minor Work	10,919	215,000	204,081	215,000	204,081	215,000
3804. CCTV/Security Capital Program	125,356	170,000	44,644	170,000	44,644	170,000
3805. Municipal Early Years Infrac. Plan	58,911	80,000	21,089	80,000	21,089	80,000
3806. Drum Theatre - Motorise Light Bars	-	176,000	176,000	176,000	176,000	176,000
3807. Drum Theatre - Auditorium Chairs	576	200,000	199,424	200,000	199,424	200,000
3808. Drum Theatre - Design Lighting Upgr	-	26,608	26,608	26,608	26,608	26,608
3809. Dandenong Mkt Convert Analogue CCTV	85,712	50,000	(35,712)	87,485	1,773	50,000
3810. D'ong Nth Senior Citizen Ctr Hall	266,253	200,000	(66,253)	200,000	(66,253)	200,000
3811. Walker St Multi-deck Car Pk Roof	194,831	175,000	(19,831)	175,000	(19,831)	175,000
3812. The Castle Armytage Hall	16,237	15,000	(1,237)	15,000	(1,237)	15,000
3813. Shalimar Kindergarten MCH	-	30,000	30,000	30,000	30,000	30,000
3814. D'ong Nth Senior Citizen Ctr Latha	27,719	40,000	12,281	40,000	12,281	40,000
3815. Frederick Wachter Res.Tennis Club	8,376	20,000	11,624	20,000	11,624	20,000
3816. Springvale Town Hall Stage	31,590	26,000	(5,590)	31,590	-	26,000
3817. Civic Archive Extension of Building	9,900	40,000	30,100	40,000	30,100	40,000
3818. Rowley Allan Res Football Pavilion	7,610	116,000	108,390	116,000	108,390	116,000
3872. Building Renewal Prg.-Reactive Work	138,181	200,000	61,819	200,000	61,819	200,000
3873. Building Renewal Prg.- DDA	210,024	200,000	(10,024)	200,000	(10,024)	200,000
3874. Building Renewal Prg.- HVAC	137,506	174,900	37,394	174,900	37,394	174,900
3875. Building Renewal Prg.-Public Toilet	125,707	480,000	354,293	95,257	(30,450)	480,000
3876. Building Renewal Prg.- Bathroom	203,393	233,600	30,207	233,600	30,207	233,600
3877. Building Renewal Prg.- Flooring	146,883	236,500	89,617	236,500	89,617	236,500
3878. Building Renewal Prg.- Lift Refurb.	99,358	85,000	(14,358)	85,000	(14,358)	85,000
3879. Building Renewal Prg.- Minor Works	495,798	354,450	(141,348)	354,450	(141,348)	354,450
3880. Building Renewal Prg.- Roof	86,196	145,000	58,804	145,000	58,804	145,000
3881. Building Renewal Prg.- Structure	226,088	102,965	(123,123)	102,965	(123,123)	102,965
3882. Building Renewal Prg.- Disposal	34,228	50,000	15,772	50,000	15,772	50,000
3883. Building Renewal Prg.- Kitchen & Eq	105,458	200,000	94,542	200,000	94,542	200,000
3884. Building Renewal Prg.-Oasis Spa	-	35,000	35,000	35,000	35,000	35,000
3885. Building Renewal Prg.-Oasis Sand	12,788	30,000	17,212	30,000	17,212	30,000
3897. Frederick Wachter Resv. Clubrooms	36,937	40,000	3,063	40,000	3,063	-
3899. Noble Park Aquatic Ctre-Sand Replm.	85,269	110,000	24,731	110,000	24,731	-
3902. Ross Reserve Pavilion	13,460	-	(13,460)	-	(13,460)	-

Note – "0000 Not applicable" projects relate to items that have been transferred from operating because they meet the asset capitalisation criteria. These items have been budgeted for in the Income Statement.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CIP Expenditure

	FULL YEAR					
	ACTUAL \$	MID YEAR BUDGET \$	VARIANCE \$	FORECAST \$	FORECAST vs ACTUAL VARIANCE \$	ORIGINAL BUDGET \$
Investment Property						
3069. Property Acquisition **	2,336,810	2,336,810	-	2,336,810	-	-
Leasehold Improvements						
3165. Police Paddocks Pavilion	40,940	46,552	5,612	46,552	5,612	-
3819. Police Paddocks Res. Concept Plan	-	100,000	100,000	100,000	100,000	100,000
Land						
3069. Property Acquisition *	1,118,445	-	(1,118,445)	1,115,688	(2,757)	-
3548. Keysborough South Community Hub Dev	-	3,132,229	3,132,229	3,132,229	3,132,229	3,000,000
Total property	25,948,013	35,919,034	9,971,021	37,260,383	11,312,370	30,546,744
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
0000. Expenditure transferred from operating to capital	7,050	-	(7,050)	-	(7,050)	-
1445. Fleet Purchases	2,874,518	2,962,900	88,382	2,962,900	88,382	2,262,900
3820. Noble Park Aquatic Ctr Mechan.&Pump	60,898	25,000	(35,898)	25,000	(35,898)	25,000
3821. Oasis Leisure Ctr Mechan. & Pump	-	90,000	90,000	90,000	90,000	90,000
Library books						
3104. Library Resources	841,931	975,712	133,781	975,712	133,781	1,160,712
Computers and telecommunications						
0000. Expenditure transferred from operating to capital	111,365	-	(111,365)	-	(111,365)	-
3276. Council website redevelopment	-	60,000	60,000	60,000	60,000	60,000
3826. Upgrade ADSL Locations to Radio	21,406	25,000	3,594	25,000	3,594	25,000
3827. Increase Wi-Fi Cover-Variou Locatn	45,335	45,000	(335)	45,000	(335)	45,000
Fixtures, fittings and furniture						
0000. Expenditure transferred from operating to capital	52,556	-	(52,556)	-	(52,556)	-
3314. Public hall equipment	34,225	50,000	15,775	50,000	15,775	50,000
3822. Australia Day Recipients Tribute	0	15,000	15,000	15,000	15,000	15,000
3823. Jan Wilson Community Ctr Furniture	28,180	30,000	1820.17	30,000	1,820	30,000
3824. Vaccine Fridge	8,955	11,000	2,045	11,000	2,045	11,000
3825. Living Treasures Tribute	11,070	46,200	35,130	46,200	35,130	46,200
3898. Robert Booth Alex Nelson&Thomas Pav	44,348	50,000	5,652	50,000	5,652	-
Total plant and equipment	4,141,838	4,385,812	243,974	4,385,812	243,974	3,820,812
INFRASTRUCTURE						
Parks, open space and streetscapes						
0000. Expenditure transferred from operating to capital	213,969	-	(213,969)	-	(213,969)	-
3027. Fence renewal at sport & passive pk	183,348	200,000	16,652	200,000	16,652	200,000
3028. Park Furniture Renewal	50,112	50,000	(112)	50,000	(112)	50,000
3141. Thomas St Precinct Enhance(Afghan)	181,132	835,604	654,472	835,604	654,472	400,000
3192. Douglas st. s/scape improv.proj.	4,270	290,482	286,212	290,482	286,212	-
3208. Local Passive Res.(Park Land)-Var.	31,652	29,871	(1,781)	29,871	(1,781)	-
3248. DCP Keysh. Sth Industrial Buffer	30,729	309,514	278,785	309,514	278,785	-
3256. Safer Community Fund Mobile CCTV	28,733	20,317	(8,416)	20,317	(8,416)	-
3258. Robert Booth Reserve Baseball Light	637,838	815,000	177,162	815,000	177,162	815,000
3448. Passive Park Fence Renewal Program	41,230	50,000	8,770	50,000	8,770	50,000
3490. Springvale Road Boulevard	55,741	3,247,168	3,191,427	3,247,168	3,191,427	2,150,000
3498. Walker St D'ngong-Streetscape	1,525,078	2,069,406	544,328	2,069,406	544,328	1,000,000
3603. Metro 3175 Open Space Stage 1	144,035	180,000	35,965	180,000	35,965	180,000
3631. Dandenong Park Master Plan	2,673,037	3,190,494	517,457	3,190,494	517,457	1,500,000
3649. Open Space Master plan	10,750	236,000	225,250	236,000	225,250	-

Notes –

* Relates to a strategic property purchase at 275 Lonsdale Street, Dandenong.

** Relates to the strategic purchase of a commercial shop at 266-270 Lonsdale Street, Dandenong.

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2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CIP Expenditure

	FULL YEAR					ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	
	\$	\$	\$	\$	\$	\$
3747. Streetscapes - Activity Centres	-	300,000	300,000	300,000	300,000	-
3835. Park Signage Renewal Program	-	30,000	30,000	30,000	30,000	30,000
3847. Decorative Public Light. Renewal Pr	202,458	230,000	27,542	230,000	27,542	230,000
3848. Nhood Activity Ctre Framework Impl	7,560	50,000	42,440	50,000	42,440	50,000
3849. Frederick Watcher Res. Master Plan	60,906	150,000	89,094	150,000	89,094	150,000
3850. Vessels of Light Refurbish 5 Public	11,929	14,000	2,071	14,000	2,071	14,000
3851. Sport Ground Sub Surface Drainage	49,645	221,000	171,355	221,000	171,355	221,000
3852. Warner Res. Master Plan Impl.	20,627	100,000	79,373	100,000	79,373	100,000
3853. Parkfield Res. Master Plan Impl.	177,631	100,000	(77,631)	550,000	372,369	100,000
3854. Burden Park Res. Master Plan Imp.	70,675	100,000	29,325	550,000	479,325	100,000
3855. Park Renewal Program	184,100	210,000	25,900	210,000	25,900	210,000
3856. Warner Res. Tennis Club Replace Fen	94,618	100,000	5,383	100,000	5,383	100,000
3857. Tatterson Park Passive Park Renewal	51,121	50,000	(1,121)	50,000	(1,121)	50,000
3858. Coomooora Res. Floodlight Install.	8,830	10,000	1,170	10,000	1,170	10,000
3859. Police Paddocks S'ball Fencing	-	100,000	100,000	100,000	100,000	100,000
3860. Heritage Lights Refurb. & Restor.	14,670	40,000	25,330	40,000	25,330	40,000
3861. Dandenong Bike Trail Sign. & Infrs	30,000	30,000	-	30,000	-	30,000
3862. Lonsdale St. Joint Use Poles	34,750	40,000	5,250	40,000	5,250	40,000
3863. Greaves Res. Wayfinding Signage	-	40,000	40,000	40,000	40,000	40,000
3864. Dandenong Creek Trail Solar Powered	13,478	20,000	6,522	20,000	6,522	20,000
3865. Tatterson Park Light Upgrade Oval 1	26,358	30,000	3,643	30,000	3,643	30,000
3866. D'nhong Indoor Sports Stad Showcrt	-	40,000	40,000	-	-	40,000
3867. Keysborough Bowls Club Floodlight	125,986	100,000	(25,986)	100,000	(25,986)	100,000
3868. Brady Rd. Shop Precint Furn. & CCTV	117,146	202,000	84,854	144,757	27,611	202,000
3869. Alan Corrigan Reserve Lights	62,477	60,000	(2,477)	60,000	(2,477)	60,000
3886. Douglas St.NPark Streetscape Upgr	-	300,000	300,000	300,000	300,000	300,000
3888. Dandenong Precinct Cultural Signs	21,445	26,993	5,548	26,993	5,548	-
3889. Warner Reserve New Coaches Boxes	17,426	20,000	2,574	20,771	3,345	-
3892. LXRA CCTV Works	-	60,000	60,000	60,000	60,000	-
3896. Fotheringham Resv. Addition Interpr	4,545	5,000	455	5,000	455	-
Recreational, leisure and community facilities						
0000. Expenditure transferred from operating to capital	318,459	-	(318,459)	-	(318,459)	-
3029. Playground Improvements	409,639	507,727	98,088	507,727	98,088	430,000
3420. Lois Twohig Res.Tennis Club BkaCrt	11,769	-	(11,769)	20,000	8,231	-
3421. Springvale Nth Tennis Club BkaCrt	17,281	-	(17,281)	20,000	2,719	-
3587. Irrigation Check Meters-Sportsground	81,149	71,200	(9,949)	71,200	(9,949)	71,200
3622. Rosswood Tennis Club	286,174	285,000	(1,174)	285,000	(1,174)	-
3651. Springvale Activity Centre-Laneways	4,111	200,000	195,889	200,000	195,889	200,000
3837. Greaves Res.Tennis Court Resurf.	269,703	500,000	230,297	500,000	230,297	500,000
3838. Ross Res.Turf Wicket Tables	-	35,000	35,000	35,000	35,000	35,000
3839. Warner Res.Turf Wicket Tables	-	35,000	35,000	35,000	35,000	35,000
3840. Alex Nelson Res. Cricket Net Replac	169,232	175,000	5,768	175,000	5,768	175,000
3841. All Abilities Playground Concept	4,800	150,000	145,200	150,000	145,200	150,000
3842. Lois Twohig Res.Exercise & Fitness	103,048	110,000	6,952	110,000	6,952	110,000
3843. Police Paddocks S'ball Dug Out Shel	-	20,000	20,000	20,000	20,000	20,000
3844. Tatterson Park Stage 1A ImplP'grd	49,045	200,000	150,955	200,000	150,955	200,000
3845. Norman Luth Res. Shade Options	13,400	80,000	66,600	80,000	66,600	80,000
3846. George Andrews Res.TRY Build Contai	32,095	280,000	247,905	280,000	247,905	220,000
3894. Lois Twohig Resv.Electronic S'board	46,867	70,000	23,133	70,000	23,133	-
3895. Lois Twohig Resv. Shade Shelters	43,633	60,000	16,367	60,000	16,367	-
Roads						
0000. Expenditure transferred from operating to capital	841,873	-	(841,873)	-	(841,873)	-
3161. Black Spot Prog.-Athol Rd/Noble St	4,778	-	(4,778)	-	(4,778)	-
9410.3171. Roads - Thomas & Scott St Signalisation	7,560	-	(7,560)	-	(7,560)	-
3187. Black Spot Prog.-Ellen St, S/Vale	7,657	-	(7,657)	-	(7,657)	-
3188. Black Spot Prog.- Halton Rd, D/nong	5,045	-	(5,045)	-	(5,045)	-
3189. Black Spot Prog. Lightwood Rd,S/val	11,974	-	(11,974)	11,974	(0)	-
3190. Black Spot Prog.- Oakwood Ave,D/nong	9,579	-	(9,579)	-	(9,579)	-
3231. Local Road Upgrade & Reconstruction	314,119	697,425	383,306	697,425	383,306	697,425
3246. Black Spot Prog-Birdwood & Wilma Av	4,653	165,062	160,410	153,088	148,436	-

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2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CIP Expenditure

	FULL YEAR					ORIGINAL BUDGET
	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	
	\$	\$	\$	\$	\$	\$
3247. Black Spot Prog-River End Rd *	(16,870)	45,583	62,453	45,583	62,453	-
3373. Municipal wide, Kerb and Channel	106,966	350,000	243,034	350,000	243,034	350,000
3418. Municipal Wide-LATM post audit	1,048,938	1,268,090	219,152	1,268,090	219,152	850,000
3495. Safe System Road Infrastructure Prg	419,703	500,000	80,297	500,000	80,297	-
3753. Local Road Surf./Rehab. Prg.	3,106,392	3,721,910	615,518	3,721,910	615,518	3,721,910
3756. Local Road Rehab.Program-Bangholme	243,757	1,400,656	1,156,899	1,524,750	1,280,993	1,150,000
3828. Activity Centre Proj. Mason St	20,580	242,000	221,420	242,000	221,420	25,000
3829. Active Transport Infra Priority Rd.	50,000	55,000	5,000	55,000	5,000	55,000
3830. Springvale Rd Warwick Ave Rd Link	-	50,000	50,000	50,000	50,000	50,000
3831. Bakers Rd, D'ning Nth Alter.Cross	8,800	35,000	26,200	35,000	26,200	35,000
3890. Black Spot Prog-Thomas St/Scott St	191,459	309,250	117,791	309,250	117,791	-
3891. Black Spot Prog-Windsor/Regent Ave	158,330	107,350	(50,980)	107,350	(50,980)	-
3991. DCP-Chapel Rd Btw Villiers &Donnici	88,408	-	(88,408)	240,000	151,593	-
3992. DCP - Perry Road South Upgrade	239,399	858,751	619,352	858,751	619,352	858,751
Bridges						
3185. Municipal Wide - Bridges	59,705	219,000	159,295	219,000	159,295	219,000
3832. Bridge Rectification Works Survey	-	70,000	70,000	70,000	70,000	70,000
3993. DCP - Lyndhurst B1 Bridge	-	397,535	397,535	397,535	397,535	397,535
Footpath and cycleways						
0000. Expenditure transferred from operating to capital	71,992	-	(71,992)	-	(71,992)	-
3174. Active Transport Infra.Priority Pat	260,109	565,155	305,046	565,155	305,046	295,000
3355. Municipal Wide-Footpath Renewal	1,604,306	1,400,000	(204,306)	1,400,000	(204,306)	1,400,000
3833. Dandenong Creek Shared Path Stage1B	-	30,000	30,000	30,000	30,000	30,000
3834. Green Wedge Projects Design	62,545	70,000	7,455	70,000	7,455	70,000
Off street car parks						
0000. Expenditure transferred from operating to capital	52,179	-	(52,179)	-	(52,179)	-
3303. Noble Park Community Centre	-	50,000	50,000	50,000	50,000	-
3662. Metro 3175	231,821	130,127	(101,694)	130,127	(101,694)	-
3794. Tatterson Park Masterplan	2,011,053	2,462,247	451,194	2,462,247	451,194	1,000,000
3870. Keysborough Sth & Meridian Estate	44,282	50,000	5,718	50,000	5,718	50,000
3871. Queens Ave. Additional Car Park	32,627	37,000	4,373	37,000	4,373	37,000
3901. Ross Reserve Access Road	5,234	-	(5,234)	-	(5,234)	-
Drainage						
0000. Expenditure transferred from operating to capita	210,568	-	(210,568)	-	(210,568)	-
3019. Major Drainage Renewal Prg.	12,941	400,000	387,059	400,000	387,059	400,000
3129. Drainage program	2,782,596	3,311,424	528,828	3,311,424	528,828	2,305,000
3558. Pit Cover Replacement Program	-	100,000	100,000	100,000	100,000	100,000
3728. Minor S/water Renewal Works	70,804	185,000	114,196	185,000	114,196	185,000
3729. Major stormwater works	1,750	-	(1,750)	-	(1,750)	-
3836. Water Quality Program	16,136	255,000	238,864	255,000	238,864	255,000
3887. Silverleaf Ward Cap ContingencyFund	-	505,000	505,000	505,000	505,000	-
Total infrastructure	23,484,181	37,125,341	13,641,160	38,332,963	14,848,782	25,544,821
GRAND TOTAL	53,574,031	77,430,187	23,856,155	79,979,158	26,405,126	59,912,377

Notes –

* Negative balance relates to a credit for a prior year invoice.

"0000 Not applicable" projects relate to items that have been transferred from operating because they meet the asset capitalisation criteria. These items have been budgeted for in the Income Statement.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Appendix 2

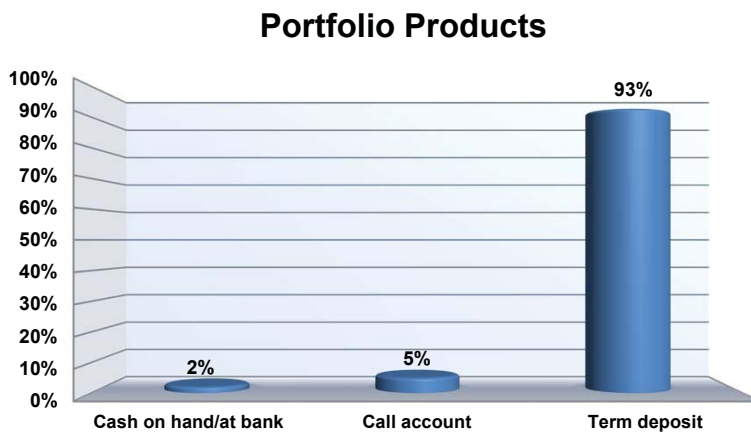
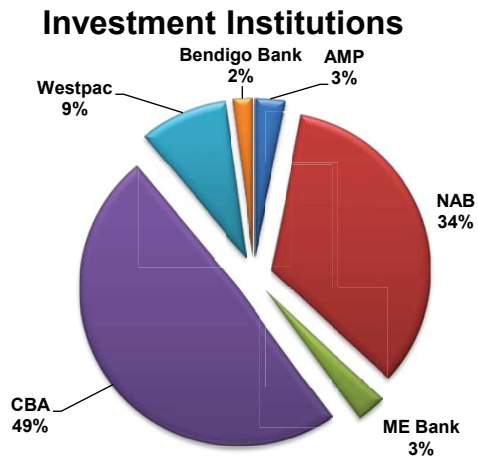
Investment Analysis

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Cash and Investments
For the period 1 July 2018 - 30 June 2019



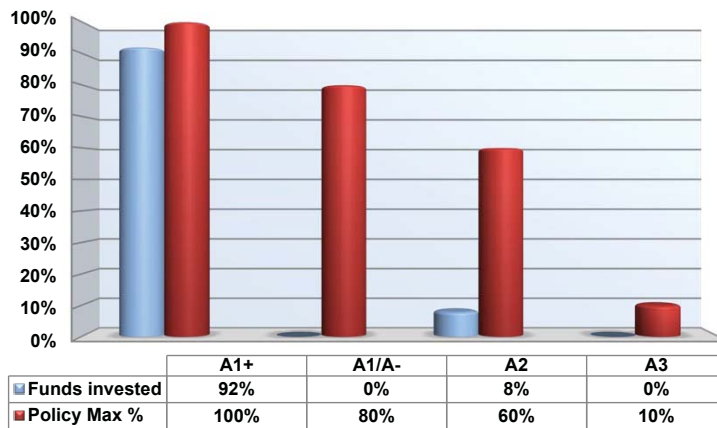
2.3.2 June 2019 Financial Report (interim results) (Cont.)



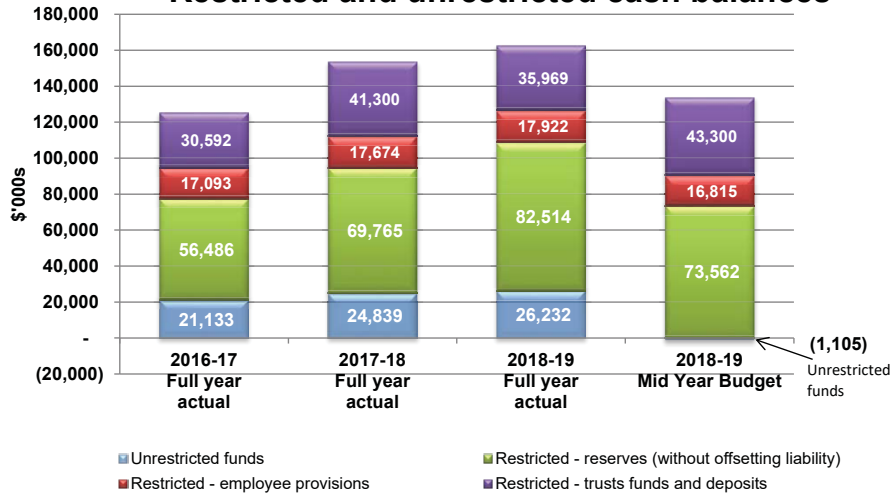
Financial Report for the period 1 July 2018 – 30 June 2019

Cash and Investments
 For the period 1 July 2018 - 30 June 2019

Investment Credit Rating



Restricted and unrestricted cash balances

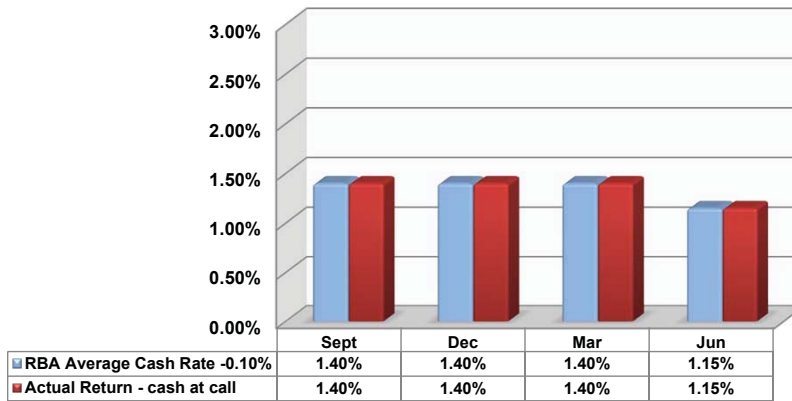


2.3.2 June 2019 Financial Report (interim results) (Cont.)

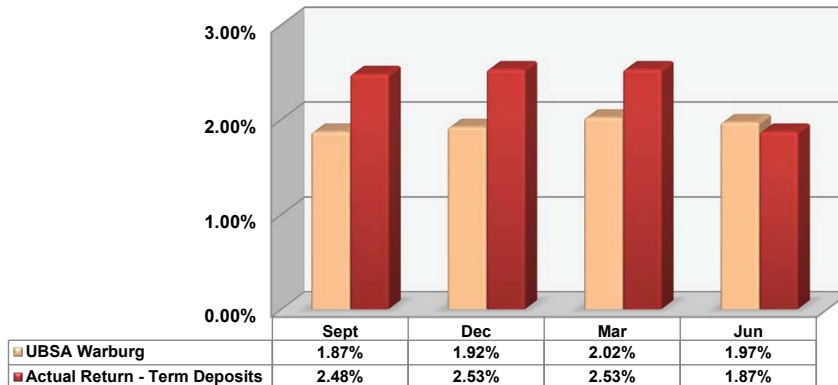


Financial Report for the period 1 July 2018 – 30 June 2019

Benchmark Indicator - Cash at Call



Benchmark Indicator - Term Deposits

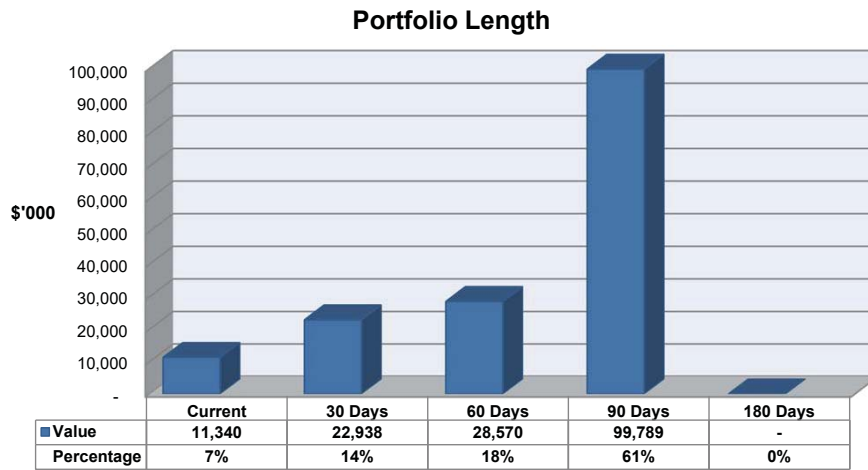


Lower actual return most likely due to the extended period of low interest rates due to increased uncertainty in the economy.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019



2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Appendix 3

Directorate Analysis

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Total Operating Results
For the period 1 July 2018 - 30 June 2019

CGD BY DIRECTORATE

	FULL YEAR					
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ORIGINAL BUDGET \$'000
Income						
Chief Executive Office	-	-	-	-	-	-
Greater Dandenong Business	688	555	133	683	5	330
Corporate Services	4,232	4,054	178	4,196	36	4,054
Engineering Services	23,016	24,384	(1,368)	22,790	226	24,173
City Planning Design and Amenity	15,014	14,500	514	14,368	646	13,859
Community Services	24,741	22,515	2,226	21,730	3,011	20,552
Non-Directorate ^(a)	149,828	145,637	4,191	147,457	2,371	150,530
Capital Works Program	4,793	6,103	(1,310)	5,765	(972)	1,654
Total income	222,312	217,748	4,564	216,989	5,323	215,152
Expenses						
Chief Executive Office	679	640	(39)	657	(22)	640
Greater Dandenong Business	3,924	4,807	883	4,788	864	3,644
Corporate Services	20,320	21,288	968	21,214	894	21,095
Engineering Services	56,108	61,380	5,272	57,961	1,853	61,173
City Planning Design and Amenity	14,752	16,696	1,944	16,540	1,788	16,263
Community Services	49,064	46,835	(2,229)	50,064	1,000	41,892
Non-Directorate ^(a)	40,931	34,140	(6,791)	34,151	(6,780)	35,079
Capital Works Program	5,151	-	(5,151)	-	(5,151)	-
Total expenses	190,929	185,786	(5,143)	185,375	(5,554)	179,786
Net surplus (deficit)	31,383	31,962	(579)	31,614	(231)	35,366

^(a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note - Total income and expenditure differs to the operating result on page 1 due to the treatment of proceeds from asset sales and associated written down value.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CEO DIRECTORATE

OPERATING RESULT

Notes	FULL YEAR						ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000		
Income							
Rates and charges	-	-	-	-	-	-	-
Statutory fees and fines	-	-	-	-	-	-	-
User fees	-	-	-	-	-	-	-
Grants - operating	-	-	-	-	-	-	-
Grants - capital	-	-	-	-	-	-	-
Contributions - monetary	-	-	-	-	-	-	-
Contributions - non-monetary	-	-	-	-	-	-	-
Asset sales	-	-	-	-	-	-	-
Other income	-	-	-	-	-	-	-
Total income	-	-	-	-	-	-	-
Expenses							
Employee costs	573	542	(31)	553	(20)	542	
Materials and services	99	92	(7)	98	(1)	92	
Bad and doubtful debts	-	-	-	-	-	-	
Depreciation and amortisation	-	-	-	-	-	-	
Borrowing costs	-	-	-	-	-	-	
Carrying amount of assets sold	-	-	-	-	-	-	
Other expenses	7	6	(1)	6	(1)	6	
Total expenses	679	640	(39)	657	(22)	640	
Net surplus (deficit)	(679)	(640)	(39)	(657)	(22)	(640)	

BUSINESS UNITS

Notes	FULL YEAR						ORIGINAL BUDGET \$'000
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000		
Income							
CEO	-	-	-	-	-	-	-
Total income	-	-	-	-	-	-	-
Expenses							
CEO	679	640	(39)	657	(22)	640	
Total expenses	679	640	(39)	657	(22)	640	
Net surplus (deficit)	(679)	(640)	(39)	(657)	(22)	(640)	

Notes:

No comments required for this directorate.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Rates and charges		-	-	-	-	-	-
Statutory fees and fines		-	-	-	-	-	-
User fees	2	5	5	(3)	5	(3)	5
Grants - operating		265	223	42	250	15	133
Grants - capital		-	-	-	-	-	-
Contributions - monetary		8	-	8	8	-	-
Contributions - non-monetary		-	-	-	-	-	-
Asset sales		-	-	-	-	-	-
Other income	1	413	327	86	420	(7)	192
Total income		688	555	133	683	5	330
Expenses							
Employee costs	2	2,266	2,594	328	2,420	154	2,242
Materials and services	3	1,508	2,032	524	2,182	674	1,248
Bad and doubtful debts		-	-	-	-	-	-
Depreciation and amortisation		-	-	-	-	-	-
Borrowing costs		-	-	-	-	-	-
Carrying amount of assets sold		-	-	-	-	-	-
Other expenses		150	181	31	186	36	154
Total expenses		3,924	4,807	883	4,788	864	3,644
Net surplus (deficit)		(3,236)	(4,252)	1,016	(4,105)	869	(3,314)

BUSINESS UNITS

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Greater Dandenong Business Executive		329	256	73	334	(5)	121
Business Networks		295	274	21	301	(6)	184
Activity Centres Revitalisation		38	5	33	41	(3)	5
Economic Development		26	20	6	7	19	20
Total income		688	555	133	683	5	330
Expenses							
Greater Dandenong Business Executive		779	691	(88)	789	10	518
Business Networks		1,027	1,315	288	1,307	280	763
Activity Centres Revitalisation		993	1,388	395	1,374	381	950
Economic Development		1,125	1,413	288	1,318	193	1,413
Total expenses		3,924	4,807	883	4,788	864	3,644
Net surplus (deficit)		(3,236)	(4,252)	1,016	(4,105)	869	(3,314)

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Notes:

Income

Note 1 Other income (\$86,000 favourable) – The favourable variance is primarily due to higher than anticipated A-League recovery income driven by higher project costs (Team 11 Project \$73,000) and unbudgeted recovery of prior year legal costs (Activity Centres Revitalisation \$28,000).

This favourable variance is offset by lower than anticipated income from attendance to seminars (Business Networks \$20,000).

Expenditure

Note 2 Employee costs (\$328,000 favourable) – The favourable variance is due to lower salary costs caused by vacant positions, extended leave taken by staff and lower than anticipated hours worked (Community Revitalisation Project \$205,000, Economic Development \$88,000, Activity Centres Revitalisation \$30,000 and Business Networking \$28,000). The favourable variance in the Community Revitalisation Project at 30 June 2019 is a proposed carry over to the 2019-20 financial year.

Note 3 Materials and services (\$524,000 favourable) – A delay in commencement of projects has resulted in lower than anticipated costs in the following areas:

- Consultants, professional services (\$198,000) – Indian Cultural Precinct (\$187,000), Economic Development (\$52,000) and Business Networks (\$32,000). Partly offset by higher expenditure in legal costs (Team 11 Project \$87,000).
- Administration costs (\$167,000) – in particular, lower expenditure for newsletters, publications and events (Economic Development \$108,000, Indian Cultural Precinct \$45,000 and Community Revitalisation Project \$15,000).
- Materials, maintenance and services (\$97,000) - Indian Cultural Precinct (\$88,000).
- Contract services (\$58,000) - in Activity Centres Revitalisation (\$36,000) and Economic Development (\$23,000).

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Rates and charges		-	-	-	-	-	-
Statutory fees and fines		89	104	(15)	104	(15)	104
User fees		23	12	11	18	5	12
Grants - operating		40	41	(1)	40	-	41
Grants - capital		-	-	-	-	-	-
Contributions - monetary		-	-	-	-	-	-
Asset sales		-	-	-	-	-	-
Other income	4	4,080	3,897	183	4,034	46	3,897
Total income		4,232	4,054	178	4,196	36	4,054
Expenses							
Employee costs	5	12,529	13,153	624	12,988	459	13,004
Materials and services	6	6,192	6,585	393	6,646	454	6,541
Bad and doubtful debts		-	-	-	-	-	-
Carrying amount of assets sold		-	-	-	-	-	-
Other expenses		1,599	1,550	(49)	1,580	(19)	1,550
Total expenses		20,320	21,288	968	21,214	894	21,095
Net surplus (deficit)		(16,088)	(17,234)	1,146	(17,018)	930	(17,041)

BUSINESS UNITS

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Corporate Services Executive		-	-	-	-	-	-
Communications and Customer Service		782	704	78	709	73	704
Governance		3,095	3,022	73	3,080	15	3,022
Information Technology		45	-	45	43	2	-
Financial Services		233	276	(43)	285	(52)	276
People and Procurement Services		77	52	25	79	(2)	52
Total income		4,232	4,054	178	4,196	36	4,054
Expenses							
Corporate Services Executive		546	571	25	554	8	571
Communications and Customer Service		5,393	5,839	446	5,686	293	5,839
Governance		2,936	3,021	85	3,066	130	3,021
Information Technology		4,208	4,480	272	4,491	283	4,392
Financial Services		2,560	2,697	137	2,700	140	2,651
People and Procurement Services		4,677	4,680	3	4,717	40	4,621
Total expenses		20,320	21,288	968	21,214	894	21,095
Net surplus (deficit)		(16,088)	(17,234)	1,146	(17,018)	930	(17,041)

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Notes:

Income

Note 4 Other income (\$183,000 favourable) – The favourable variance is primarily due to higher than anticipated rental and recoveries income (Senior Citizen Facilities \$38,000, Property Management Administration \$38,000 and Jan Wilson Community Centre \$36,000). In addition, higher income has been received for the Annual Mayoral Event which is offset by associated donation expenditure (Members of Council \$33,000), unbudgeted Microsoft licences recovery income (Information Technology \$45,000) which is offset by licence expenditure, and lower than anticipated rate debtor recoveries (Property Revenue \$28,000).

Expenditure

Note 5 Employee costs (\$624,000 favourable) – The favourable variance is primarily due to lower salary costs caused by vacant positions, a reduction in the use of casuals and changed working conditions (Call and Service Centres \$203,000, Civic Facilities \$98,000, Financial Services \$53,000, IT Executive \$51,000, Property Revenue \$31,000, Governance \$27,000, Corporate Services Executive \$17,000, and Records Management \$16,000), lower than anticipated program (Occupational, Health and Safety \$157,000) and training expenditure (Members of Council \$17,000).

This unfavourable variance is partly offset by higher temporary agency staff costs (Organisational Development Executive \$59,000).

Note 6 Materials and services (\$393,000 favourable) – The main items contributing to the favourable variance include:

- Information technology expenditure across directorate (\$263,000) – lower than anticipated hardware and software expenditure (Technical Services \$113,000, Business Systems \$79,000 and Organisational Development Executive \$47,000).
- Consultants, professional services (\$113,000) – lower than anticipated legal costs (Property Revenue \$48,000, Risk Management \$39,000, Organisational Development Executive \$36,000, Governance \$17,000, Property Management Administration \$15,000, Business Systems \$15,000, Civic Facilities \$13,000 and Emergency Management \$9,000). This variance is partly offset by higher consultancy costs (Technical Services \$36,000, Contracts \$25,000, Jan Wilson Community Centre \$17,000 and Southern Screen \$10,000).
- Administration costs (\$96,000) – lower than anticipated costs for Council publications, postage, community education, subscriptions and catering (Communications and Customer Service Executive \$90,000, Governance \$15,000, Property Revenue \$12,000 and Records Management \$9,000). Partly offset by unbudgeted advertising costs (Organisational Development Executive \$33,000).
- Utilities (\$92,000) – lower than anticipated utilities, rates and land tax for community centres (Civic Facilities \$14,000, Paddy O'Donoghue Centre \$12,000 and Senior Citizens Facilities \$10,000) and telephone costs (Technical Services \$20,000 and Members of Council \$15,000).

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Rates and charges	7	19,431	19,352	79	19,458	(27)	19,352
Statutory fees and fines	8	333	162	171	441	(108)	-
User fees	9	536	912	(376)	593	(57)	1,000
Grants - operating	10	365	280	85	280	85	143
Grants - capital		-	-	-	-	-	-
Contributions - monetary	11	140	-	140	-	140	-
Contributions - non-monetary		-	-	-	-	-	-
Asset sales		838	847	(9)	847	(9)	847
Other income	12	1,373	2,831	(1,458)	1,171	202	2,831
Total income		23,016	24,384	(1,368)	22,790	226	24,173
Expenses							
Employee costs	13	16,355	17,046	691	16,664	309	16,971
Materials and services	14	39,232	43,907	4,675	40,775	1,543	43,875
Bad and doubtful debts		-	16	16	16	16	16
Depreciation and amortisation		-	-	-	-	-	-
Borrowing costs		-	-	-	-	-	-
Carrying amount of assets sold	15	400	186	(214)	246	(154)	186
Other expenses	16	121	225	104	260	139	125
Total expenses		56,108	61,380	5,272	57,961	1,853	61,173
Net surplus (deficit)		(33,092)	(36,996)	3,904	(35,171)	2,079	(37,000)

BUSINESS UNITS

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Engineering Services Executive		-	-	-	-	-	-
Infrastructure Services		21,645	23,138	(1,493)	21,557	88	23,002
City Projects and Asset Improvement		24	18	6	18	6	18
Infrastructure Planning		1,347	1,228	119	1,215	132	1,153
Total income		23,016	24,384	(1,368)	22,790	226	24,173
Expenses							
Engineering Services Executive		398	398	-	390	(8)	398
Infrastructure Services		44,240	49,551	5,311	46,037	1,797	49,494
City Projects and Asset Improvement		9,583	9,299	(284)	9,476	(107)	9,289
Infrastructure Planning		1,887	2,132	245	2,058	171	1,992
Total expenses		56,108	61,380	5,272	57,961	1,853	61,173
Net surplus (deficit)		(33,092)	(36,996)	3,904	(35,171)	2,079	(37,000)

ORDINARY COUNCIL MEETING - AGENDA

2.3.2 June 2019 Financial Report (interim results) (Cont.)

Financial Report for the period 1 July 2018 – 30 June 2019

Notes:**Income**

Note 7 Rates and charges - waste (\$79,000 favourable) – The favourable variance is due to better than anticipated income for additional waste services and supplementary waste charges.

Note 8 Statutory fees and fines (\$171,000 favourable) – The favourable variance is due to a reclassification of sub-division fee income to 'Statutory Fees' previously recognised and budgeted in 'User Fees' (Civil Development and Design \$144,000). The budget for sub-division fees is under 'User Fees' but actuals have been moved to 'Statutory Fees'. Actual sub-division fees for 2018-19 were \$134,000 lower than anticipated in the Mid Year Budget due to lower sub-division development activity than forecast.

Note 9 User fees (\$376,000 unfavourable) – Unfavourable variance due to the reclassification of sub-division fees to 'Statutory Fees' as per Note 8 above (Civil Development and Design \$278,000) and lower than anticipated drainage plan approval fee income (Civil Development and Design \$18,000), combined with lower than anticipated asset protection fee income and pre-commencement inspection fee income (Asset Protection \$89,000).

Note 10 Grants – operating (\$85,000 favourable) – Favourable variance due to receipt of unbudgeted grant income for Caring for Our Local Environment (Parks Services \$62,000), Corridors of Green (Parks Services \$20,000) and Sustainability Victoria E-Waste Education (Waste Management \$7,000).

Note 11 Contributions – monetary (\$140,000 favourable) – Favourable variance due to an unbudgeted contribution in lieu of parking which has been transferred to the Springvale Activity Centre parking and development reserve (Strategic Transport Planning \$140,000).

Note 12 Other income (\$1.46 million unfavourable) – Unfavourable variance mainly due to delay in scheduled restoration works for Spring Valley Landfill and therefore recovery from stakeholder councils is not yet required. These works are anticipated to commence during the 2019-20 year.

This unfavourable variance is partly offset by unbudgeted income for developer handover works (Parks \$383,000) which is offset by unbudgeted expenditure and higher than anticipated recovery of income for asset protection reinstatements (Asset Protection \$185,000).

Expenditure

Note 13 Employee costs (\$691,000 favourable) – Favourable variance due to delay in recruitment (Parks Services \$255,000, Roads and Drains \$218,000, Infrastructure Services and Planning Executive \$107,000, Asset Protection \$101,000, Transport \$68,000, Fleet Management \$68,000, Civil Development and Design \$51,000 and Asset Management \$22,000) and reduced hours as staff member transitions to retirement (CIP Implementation \$32,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs (City Projects and Asset Improvement Executive \$143,000), unbudgeted costs for maternity leave payments (Building Maintenance \$42,000) and maternity leave payments unable to be transferred to the capital program (CIP Major Projects \$41,000).

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

- Note 14 Materials and services (\$4.68 million favourable)** - The favourable variance is due to:
- Environment Protection Authority (EPA) yet to confirm scope of works for Spring Valley Landfill (\$2.47 million) delaying scheduled restoration works to 2019-20.
 - Lower contractor expenditure (Roads and Drains \$1.08 million and Cleansing \$364,000) due mainly to \$1.20 million in road and drain works that were assessed as being capital in nature and were transferred to the Capital Program so that the works could be capitalised to the asset register.
 - Lower demand for garden and hard waste, domestic recycling and tipping fees (Waste Services \$630,000).
 - Lower than anticipated expenditure for street lighting due mainly to savings in public lighting operation, maintenance and repair (OMR) costs and the street lighting light emitting diode (LED) replacement program (Asset Management \$464,000).

This favourable variance is partly offset by unbudgeted developer handover works (offset by other income) and higher than anticipated expenditure for park maintenance (Parks \$312,000).

Note 15 Carrying amount of assets sold (\$214,000 unfavourable) - Higher than anticipated carrying amount of assets sold to date (Fleet Management). This is a non-cash accounting entry.

Note 16 Other expenses (\$104,000 favourable) - Favourable variance due to lower than anticipated contributions for Spring Valley Landfill adjacent temple works due to a delay in the project (\$77,000) and lower than anticipated other expenditure offset by higher expenditure in other areas such as security and cleaning services (Building Maintenance \$48,000).

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Rates and charges		-	-	-	-	-	-
Statutory fees and fines	17	9,036	8,387	649	8,473	563	7,846
User fees	18	5,265	5,512	(247)	5,172	93	5,532
Grants - operating		441	443	(2)	443	(2)	323
Grants - capital		-	-	-	-	-	-
Contributions - monetary		-	-	-	-	-	-
Asset sales		-	-	-	-	-	-
Other income	19	272	158	114	280	(8)	158
Total income		15,014	14,500	514	14,368	646	13,859
Expenses							
Employee costs	20	11,686	12,245	559	11,869	183	12,190
Materials and services	21	3,067	3,150	83	3,359	292	2,895
Bad and doubtful debts	22	(102)	1,223	1,325	1,223	1,325	1,081
Carrying amount of assets sold		-	-	-	-	-	-
Other expenses		101	78	(23)	89	(12)	97
Total expenses		14,752	16,696	1,944	16,540	1,788	16,263
Net surplus (deficit)		262	(2,196)	2,458	(2,172)	2,434	(2,404)

BUSINESS UNITS

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
City Planning, Design and Amenity Exec.		198	80	118	181	17	80
Building Services		748	640	108	751	(3)	557
Planning and Design		1,787	2,122	(335)	1,918	(131)	2,112
Regulatory Services		12,281	11,658	623	11,518	763	11,110
Total income		15,014	14,500	514	14,368	646	13,859
Expenses							
City Planning, Design and Amenity Exec.		586	535	(51)	630	44	535
Building Services		1,209	1,197	(12)	1,222	13	1,144
Planning and Design		4,856	5,600	744	5,224	368	5,344
Regulatory Services		8,101	9,364	1,263	9,464	1,363	9,240
Total expenses		14,752	16,696	1,944	16,540	1,788	16,263
Net surplus (deficit)		262	(2,196)	2,458	(2,172)	2,434	(2,404)

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Notes:

Income

Note 17 Statutory fees and fines (\$649,000 favourable) – Favourable variance is due to better than anticipated income from fines and recoveries (Parking Management \$821,000 and Planning Enforcement \$116,000) and hoarding, lodgement and permit fees (Building Services \$118,000).

This favourable variance is partly offset by a reduction in planning application fee income due to lower development activity matched by lower salary costs (Statutory Planning \$271,000), lower than anticipated health/food infringements as well as a change in the street traders' registration process (Healthwise \$112,000) and lower statutory income (General Law Enforcement \$65,000).

Note 18 User fees (\$247,000 unfavourable) – Unfavourable variance due to lower than anticipated income from on street parking ticket machines/meters caused by a reduction in the number of parking bays requiring payment and lower rates charged within localities across Dandenong Central Activity District (Parking Management \$426,000).

This unfavourable variance is partly offset by better than anticipated income from off street car park ticket machines and permits (Car Parks \$103,000), fee income (Healthwise \$81,000) and animal registration permit income (Animal Management \$46,000).

Note 19 Other income (\$114,000 favourable) – Favourable variance due to income for extension of Level Crossing Removal Project (\$118,000), offset by higher project expenditure.

Expenditure

Note 20 Employee costs (\$559,000 favourable) – Favourable variance due to delay in recruitment (Statutory Planning \$363,000, Regulatory Services Administration \$69,000, Public Safety and Security \$63,000, Planning Enforcement \$37,000, Parking Management \$36,000, Strategic Design and Sustainability Planning \$28,000, General Law Enforcement \$24,000 and Animal Management \$27,000).

This favourable variance is partly offset by changes in salary options (School Crossing Supervisors \$78,000).

Note 21 Materials and services (\$83,000 favourable) – Favourable variance due to delay in commencement of projects (Strategic Design and Sustainability Planning \$418,000) and lower than anticipated electricity and community education (Public Safety and Security \$27,000).

This favourable variance is partly offset by higher than anticipated statutory lodgement fees (Parking Management \$186,000 and Animal Management \$67,000), legal costs (Statutory Planning \$61,000 and Healthwise \$37,000) and extension of the Level Crossing Removal Project to 31 December 2018 which is matched by funding (\$42,000).

Note 22 Bad and doubtful debts (\$1.33 million favourable) – Favourable variance due mainly to lower than anticipated bad and doubtful debts expense due to a change in the provision for doubtful debts methodology from an aged basis to an expected credit loss model in compliance with changes in Australian Accounting Standard *AASB 9 Financial Instruments* (which represents a change in accounting policy) (Parking Management \$936,000, General Law Enforcement \$189,000, Animal Management \$86,000, Healthwise \$58,000, Planning Enforcement \$36,000).

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR				FORECAST vs ACTUAL VARIANCE \$'000	ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000		
Income							
Rates and charges		-	-	-	-	-	-
Statutory fees and fines		-	-	-	-	-	-
User fees	23	2,372	2,669	(297)	2,440	(68)	3,079
Grants - operating	24	20,991	18,411	2,580	17,943	3,048	16,094
Grants - capital		-	-	-	-	-	-
Contributions - monetary		63	41	22	76	(13)	-
Asset sales		-	-	-	-	-	-
Other income	25	1,315	1,394	(79)	1,271	44	1,379
Total income		24,741	22,515	2,226	21,730	3,011	20,552
Expenses							
Employee costs	26	30,577	34,337	3,760	33,579	3,002	30,806
Materials and services	27	11,193	9,913	(1,280)	10,834	(359)	8,584
Bad and doubtful debts		(17)	1	18	-	17	1
Carrying amount of assets sold		-	-	-	-	-	-
Other expenses	28	7,311	2,584	(4,727)	5,651	(1,660)	2,501
Total expenses		49,064	46,835	(2,229)	50,064	1,000	41,892
Net surplus (deficit)		(24,323)	(24,320)	(3)	(28,334)	4,011	(21,340)

BUSINESS UNITS

	Notes	FULL YEAR				FORECAST vs ACTUAL VARIANCE \$'000	ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000		
Income							
Community Services Executive		-	-	-	-	-	-
Community Wellbeing		10,685	9,509	1,176	9,789	896	8,129
Community Care		11,013	9,966	1,047	9,077	1,936	9,659
Community Arts, Culture and Libraries		2,101	2,408	(307)	2,145	(44)	2,196
Community Development, Sports and Recreation		942	632	310	719	223	568
Total income		24,741	22,515	2,226	21,730	3,011	20,552
Expenses							
Community Services Executive		445	452	7	450	5	452
Community Wellbeing		13,994	16,411	2,417	16,554	2,560	12,836
Community Care		17,497	12,914	(4,583)	15,642	(1,855)	12,689
Community Arts, Culture and Libraries		10,058	10,264	206	10,326	268	9,691
Community Development, Sports and Recreation		7,070	6,794	(276)	7,092	22	6,224
Total expenses		49,064	46,835	(2,229)	50,064	1,000	41,892
Net surplus (deficit)		(24,323)	(24,320)	(3)	(28,334)	4,011	(21,340)

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Notes:

Income

Note 23 User fees (\$297,000 unfavourable) – Unfavourable variance due to lower than expected fee income (Family Day Care \$84,000 and Food Services \$74,000 - the former matched by lower program expenditure and the latter offset by higher grant income). Also, lower than anticipated theatre, rental and sponsorship income contributed to this unfavourable variance (Drum Theatre \$86,000).

Note 24 Grants – operating (\$2.58 million favourable) – Favourable variance due to:

Grants higher than budget for variable client based services:

- Family Day Care \$940,000 (mostly matched by higher payments to educators)
- Home and Community Care (HACC) \$653,000 ^(Note ii)
- National Respite for Carers \$289,000 ^(Note ii)
- Planned Activity Group \$117,000 ^(Note ii)
- Food Services \$77,000 ^(Note ii)

Unbudgeted grant funding received for:

- Refugee Immunisation Project \$188,000 (partly relates to early distribution of 2019-20 funding).
- Community Development \$165,000 – relates to Metropolitan Partner Development fund (MPDF) Social Isolation Project.
- Community Funding (Neighbourhood House Program) \$54,000
- Immunisation \$44,000 – relates mainly to early distribution of Noble Park English Language School (NPELS) 2019-20 funding.
- Children Support Service \$31,000 – relates to unbudgeted 3 year old Kindergarten Planning grant.
- Market Street Occasional Care Centre - operational \$12,000 (Council had temporary management responsibilities of this Centre in June 2019).

Additional funding received:

- Child First \$17,000
- Sports Planning \$12,000

The favourable variance is partially offset by:

Lower than anticipated grant funding for:

- Maternal and Child Health (MCH) \$30,000 – lower MCH program funding, partly offset by unbudgeted grant funding for Family Violence and Graduate Placement Projects.
- Pre-school Field Officer \$11,000

Note 24 - Additional notes:

- Unspent grant funding will be carried over to 2019-20 – see Appendix 4(A)
- Commonwealth Home Support Program (CHSP) unspent grant funding at 30 June 2019

Council has recognised all CHSP grant income received in 2018-19, however, the Mid Year Budget only included estimated grant income based on anticipated target achievement. Given the required targets were not able to be met, Council has also recognised accrued expenditure in other expenses (Note 28) in various Community Care programs to extent that it expects to refund grant funding.

2.3.2 June 2019 Financial Report (interim results) (Cont.)Financial Report for the period 1 July 2018 – 30 June 2019

This is due mainly to the Aged Care Reform Agenda, which has seen the State and Federal Governments undertaking separate responsibilities for In Home Support Programs depending on the age of the client. This reform has moved from a predominantly integrated block funded program to separate programs where funding is based almost solely on the achievement of targets. During the 2016-17 and 2017-18 financial years, it was expected that grant funding would be required to be returned/refunded, so estimated amounts were transferred to reserves.

Council received advice in January 2019 from the Australian Department of Health that \$3.04 million relating to the 2017-18 funding period is required to be returned. Additionally, it is estimated that \$1.81 million will be required to be returned in relation to the 2018-19 financial year. In total, \$4.85 million has been accrued to recognise Council's obligation to return unspent grants to the Commonwealth Government relating to targets not achieved.

Note 25 Other income (\$79,000 unfavourable) - Unfavourable variance mainly due to lower than anticipated income from rental and salary recoveries (Drum Theatre \$185,000 and Festival and Events \$31,000). This unfavourable variance is partly offset by better than anticipated rental income from sporting clubs (Sports Planning \$61,000) and recovery income and rent (Family Day Care \$28,000, Market Street Occasional Care Centre - Operational \$22,000 and Youth Activity Service \$16,000).

Expenses

Note 26 Employee costs (\$3.76 million favourable) - Favourable variance due to delay in recruitment (Maternal and Child Health \$447,000, Cultural Development \$218,000, Youth Engagement \$187,000, Access and Quality Systems \$109,000, Children Support Services \$127,000, Senior Citizens Centres \$102,000, Youth and Family Support \$61,000, Community Property \$47,000, Youth Development \$66,000, Community Development \$51,000 and Food Services \$54,000), staff on extended leave (Library Services \$176,000, Family Day Care \$88,000, Planned Activity Group \$106,000, HACC – Assessment and Team Leaders \$81,000, Preventative Health \$42,000, Community Funding \$30,000 and Community Care Executive \$33,000) and lower salary recovery expense (National Respite for Carers \$48,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs (HACC – Home Maintenance \$129,000, Festivals and Events \$82,000, Sports Planning \$30,000 and Drum Theatre \$29,000), unbudgeted staff for a new program (Refugee Immunisation \$55,000) which is offset with unbudgeted grant income and higher than anticipated expenditure associated with new department (Community Development, Sports and Recreation Executive \$36,000).

Of the favourable employee cost variance of \$3.76 million, \$2.02 million relates to grant funded programs in Community Services which require an acquittal (Child First \$727,000, Playgroups Initiative \$340,000, Right@Home \$284,000, Enhanced MCH Program \$280,000, New Directions – Mothers and Babies \$161,000, Preschool Field Officer \$98,000, Drug Strategy \$89,000 and Best Start \$35,000). Any unspent grant funds relating to these programs will be carried forward to the 2019-20 financial year.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

- Note 27 Materials and services (\$1.28 million unfavourable)** - Unfavourable variance due to:
- Contract services (\$1.33 million) – mainly relates to higher payments to educators (Family Day Care \$985,000) due to higher grant income received.
 - IT costs (\$83,000) – due to higher than anticipated expenditure for software maintenance (Library Services \$46,000, Home and Community Care \$32,000 and Community Funding \$14,000).
 - Administration costs (\$64,000) – higher than anticipated expenditure for advertising, promotions, events and community education (Preventative Health \$51,000, Festivals and Events \$50,000, Library and Information Service \$32,000, Maternal and Child Health \$12,000, New Directions – Mothers and Babies \$7,000 and Family Day Care \$7,000), which is partly offset by lower than anticipated expenditure for community education, printing, bus hire, promotions and events (Community Development \$45,000, Youth Activity Service \$27,000, Market Street Occasional Child Care Centre \$22,000 and Drug Strategy \$22,000).
- This unfavourable variance is offset by the following favourable variances:
- Utilities (\$120,000) – lower expenditure for Drum Theatre (\$35,000), Mills Reserve (\$15,000), HACC (\$12,000), Cultural Venues (\$12,000), Maternal and Child Health (\$9,000), Planned Activity Group (\$8,000), 39A Clow Street (\$8,000), Immunisation (\$7,000) and Family Day Care (\$5,000).
 - Materials and maintenance (\$38,000) – lower than anticipated expenditure (Food Services \$100,000, Library and Information Service \$56,000, New Directions – Mothers and Babies \$32,000, Family Day Care \$21,000, Drum Theatre \$16,000, Playgroups Initiative \$14,000, Market Street Occasional Child Care Centre \$14,000), which is partly offset by higher than anticipated expenditure (HACC \$157,000 and HACC – Home Maintenance \$61,000).
- Note 28 Other expenses (\$4.73 million unfavourable)** - Unfavourable variance due to the estimated Government grant funding to be returned due to not achieving all agreed targets (Home and Community Care \$3.96 million, National Respite for Carers \$637,000, HACC – Home Maintenance \$338,000 and Planned Activity Group \$177,000). Refer to Note 24 ii for further details.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

NON-DIRECTORATE

OPERATING RESULT

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Rates and charges	29	121,605	120,736	869	121,328	277	120,223
Statutory fees and fines		13	-	13	4	9	-
Grants - operating		12,206	5,955	6,251	5,955	6,251	11,415
Contributions - monetary	31	4,333	2,000	2,333	2,000	2,333	2,000
Contributions - non-monetary	32	7,735	15,000	(7,265)	15,000	(7,265)	15,000
Asset sales		20	-	20	20	-	-
Other income	33	3,916	1,946	1,970	3,150	766	1,892
Total income		149,828	145,637	4,191	147,457	2,371	150,530
Expenses							
Employee costs	34	836	968	132	995	159	1,140
Materials and services		502	492	(10)	510	8	492
Prior year capital expenditure unable to be capitalised (non-cash)		1,684	-	(1,684)	-	(1,684)	-
Bad and doubtful debts	35	47	-	(47)	-	(47)	-
Depreciation and amortisation	36	29,054	29,159	105	29,159	105	29,945
Borrowing costs		3,131	3,171	40	3,171	40	3,171
Carrying amount of assets sold		-	-	-	-	-	-
Fair value adjustments expense	37	907	-	(907)	-	(907)	-
Asset write offs	38	3,167	-	(3,167)	-	(3,167)	-
Other expenses	39	1,603	350	(1,253)	316	(1,287)	331
Total expenses		40,931	34,140	(6,791)	34,151	(6,780)	35,079
Net surplus (deficit)		108,897	111,497	(2,600)	113,306	(4,409)	115,451

BUSINESS UNITS

	Notes	FULL YEAR					ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	
Income							
Governance		20	-	20	19	1	-
Corporate Accounting		145,475	143,637	1,838	145,438	37	148,530
Planning and Design		4,333	2,000	2,333	2,000	2,333	2,000
Total income		149,828	145,637	4,191	147,457	2,371	150,530
Expenses							
Governance		8	30	22	30	22	30
Corporate Accounting		39,634	34,110	(5,524)	34,103	(5,531)	35,049
Planning and Design		1,289	-	(1,289)	18	(1,271)	-
Total expenses		40,931	34,140	(6,791)	34,151	(6,780)	35,079
Net surplus (deficit)		108,897	111,497	(2,600)	113,306	(4,409)	115,451

Non Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Notes:

Income

Note 29 Rates and charges (\$869,000 favourable) – Favourable variance due mainly to greater than anticipated supplementary valuations as a result of a more buoyant property market than expected.

Note 30 Grants – operating (\$6.25 million favourable) – The favourable variance is due to the early receipt of \$6.25 million (50%) of the 2019-20 Financial Assistance Grant via the Victorian Grants Commission in June 2019 (Corporate Services).

Note 31 Contributions – monetary (\$2.33 million favourable) – Mainly better than anticipated income from public open space contributions. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves.

Note 32 Contributions – non-monetary (\$7.27 million unfavourable) – Lower than anticipated income from gifted assets, which is subject to the level of sub-division development activity. The nature of these receipts makes timing difficult to predict. This is a non-cash accounting entry.

Note 33 Other income (\$1.97 million favourable) – Due primarily to the favourable variance in interest revenue as a result of higher cash balances during the financial year, caused by the timing and delay of operating and capital cash outflows.

Expenses

Note 34 Employee costs (\$132,000 favourable) – Favourable variance due to lower than anticipated year-end adjustments to provision for employee entitlements as at 30 June 2019.

Note 35 Prior year capital expenditure unable to be capitalised (\$1.68 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council controlled assets (Corporate Accounting \$1.68 million). This is a non-cash accounting entry that does not impact on Council's cash position.

Note 36 Depreciation and amortisation (\$105,000 favourable) – Favourable variance due to the finalisation of fixed asset capitalisations and revaluations for the 2018-19 financial year. This is a non-cash accounting entry (Corporate Accounting).

Note 37 Fair value adjustments for investment property (\$907,000 unfavourable) – Represents the adjustment to fair value of investment property assets in accordance with Australian Accounting Standards as these assets are not subject to depreciation. This is a non-cash accounting entry. The fair value adjustment expense of \$907,000 relates mainly to a commercial shop damaged by fire.

Note 38 Asset write offs (\$3.17 million unfavourable) – Unfavourable variance mainly due to the renewal and replacement of roads, buildings and footpaths. These are non-cash accounting entries.

Note 39 Other expenses (\$1.25 million unfavourable) – Unfavourable variance relates to a developer reimbursement for expenditure in excess of the mandated amounts on public open space improvements in the Keysborough South Stages 2 and 3 areas. This amount is not covered by the Development Contribution Plan. This is a non-cash accounting entry.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	FULL YEAR				FORECAST vs ACTUAL VARIANCE \$'000	ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000		
Income							
Rates and charges		-	-	-	-	-	-
Statutory fees and fines		-	-	-	-	-	-
User fees		-	-	-	-	-	-
Grants - operating		-	-	-	-	-	-
Grants - capital	40	4,068	5,042	(974)	4,319	(251)	1,256
Contributions - monetary	41	725	1,061	(336)	1,446	(721)	398
Contributions - non-monetary		-	-	-	-	-	-
Asset sales		-	-	-	-	-	-
Other income		-	-	-	-	-	-
Total income		4,793	6,103	(1,310)	5,765	(972)	1,654
Expenses							
Employee costs		1	-	(1)	-	(1)	-
Materials and services	42	3,480	-	(3,480)	-	(3,480)	-
Bad and doubtful debts		-	-	-	-	-	-
Depreciation and amortisation		-	-	-	-	-	-
Borrowing costs		-	-	-	-	-	-
Carrying amount of assets sold		-	-	-	-	-	-
Other expenses	43	1,670	-	(1,670)	-	(1,670)	-
Total expenses		5,151	-	(5,151)	-	(5,151)	-
Net surplus (deficit)		(358)	6,103	(6,461)	5,765	(6,123)	1,654

BUSINESS UNITS

	Notes	FULL YEAR				FORECAST vs ACTUAL VARIANCE \$'000	ORIGINAL BUDGET \$'000
		ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000		
Income							
Capital Works Program		4,793	6,103	(1,310)	5,765	(972)	1,654
Total income		4,793	6,103	(1,310)	5,765	(972)	1,654
Expenses							
Capital Works Program		5,151	-	(5,151)	-	(5,151)	-
Total expenses		5,151	-	(5,151)	-	(5,151)	-
Net surplus (deficit)		(358)	6,103	(6,461)	5,765	(6,123)	1,654

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Notes:

Income

Note 40 Grants – capital (\$974,000 unfavourable) – Unfavourable variance due to delay in receipt of grant funding for Ross Reserve (\$763,000), Thomas Carroll Pavilion (\$225,000), Springvale Community Precinct (\$51,000) and Yarraman Oaks Primary Early Years Learning Facility (\$33,000). Additionally, lower Safe System Road Infrastructure Program funding was caused by lower than anticipated program expenditure (\$57,000).

This unfavourable variance is partly offset by the early receipt of grant funding for Springvale Reserve Cricket Net Replacement (\$90,000) and unbudgeted grant funding for 'Book a Court' projects at Lois Twohig Reserve Tennis Club (\$20,000), Springvale North Tennis Club (\$20,000), Springvale South Tennis Club (\$20,000) and Burden Park Tennis Club (\$20,000).

Note 41 Contributions - monetary (\$336,000 unfavourable) – Lower than anticipated monetary contributions relate mainly to delays in the following DCP projects for Lyndhurst B1 Bridge (\$398,000) and Keysborough South Industrial Buffer (\$153,000). As a result, the DCP contribution income cannot be recognised yet. Additionally, a contribution for Roundabout Chapel and Homeleigh Roads is no longer expected to be received (\$50,000).

This variance is partly offset by unbudgeted contribution for Dandenong Civic Centre HVAC Gas Boiler (\$242,000) and unbudgeted external contribution funding for the DCP Keysborough South Industrial Buffer project (\$22,000).

Expenses

Note 42 Materials and services (\$3.48 million unfavourable) – Comprises expenditure in the CIP program that is not able to be capitalised to the asset register because it was not capital in nature or it did not meet the relevant capitalisation threshold.

Note 43 Other expenses (\$1.67 million unfavourable) – Represents Council's contributions to assets that are not Council controlled and therefore cannot be capitalised to the asset register, but were budgeted in the Capital program.

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

Appendix 4

Capital and Operating Carry Over's from 2018-19 to 2019-20

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

City of Greater Dandenong
A - OPERATING CARRY OVERS TO 2019-20

NO.	DESCRIPTION	SUB ACT'Y	INCOME \$	RESERVES \$	EXPEND-ITURE \$	NET TOTAL \$
GRANT FUNDED PROJECTS AND PROGRAMS						
COMMUNITY SERVICES						
Community Development, Facilities and Recreation						
A1	Sports Planning (Sport and Recreation Strategy)	2218	(3,000)	0	10,253	7,253
A2	Community Funding (Neighbourhood House)	2982	0	0	29,020	29,020
A3	Community Development (Metropolitan Partner Development Fund (MPDF) Social Isolation)	3503	0	0	165,000	165,000
A4	Community Development (Aboriginal Trainee)	3503	0	0	15,923	15,923
A5	Community Development (Free from Family Violence)	3503	0	0	21,397	21,397
			(3,000)	0	241,593	238,593
Community Wellbeing						
A6	Childrens Support Services (Essential Enrolment)	2906	0	0	13,426	13,426
A7	Childrens Support Services (3 year old Kindergarten Planning)	2906	0	0	30,700	30,700
A8	Playgroups Initiative	2915	0	0	357,355	357,355
A9	Child First	2917	0	0	949,832	949,832
A10	Pre-school Field Officer	2920	0	0	107,924	107,924
A11	Market Street Occasional Care Centre (Community and Sustainability Support)	2951	0	0	78,720	78,720
A12	Enhanced Maternal and Child Health	2958	0	0	302,207	302,207
A13	Best Start	2959	0	0	28,809	28,809
A14	Drug Strategy	2960	0	0	169,619	169,619
A15	Community Hub Early Years	2977	0	0	84,632	84,632
A16	Maternal and Child Health (Family Violence)	3401	0	0	15,568	15,568
A17	Maternal and Child Health (Graduate Placement)	3401	0	0	10,000	10,000
A18	Right@Home	3404	0	0	318,402	318,402
A19	New Directions - Mothers and Babies	3406	0	0	197,407	197,407
A20	Immunisation - Noble Park English Language School (NPELS)	3489	0	0	83,235	83,235
A21	Immunisation - South Eastern Melbourne Primary Health Network (SEMPHN)	3489	0	0	11,837	11,837
A22	Refugee Immunisation	3490	0	0	130,786	130,786
			0	0	2,890,459	2,890,459
CITY PLANNING, DESIGN AND AMENITY						
Planning and Design						
A23	Living Rivers	2645	(10,000)	0	34,834	24,834
			(10,000)	0	34,834	24,834
GREATER DANDENONG BUSINESS						
Activity Centres Revitalisation						
A24	Indian Cultural Precinct	2251	0	0	347,211	347,211
			0	0	347,211	347,211
Business Networks						
A25	Community Revitalisation (incl. Career Education)	0902	0	0	199,703	199,703
A26	LaunchVic	0903	0	0	41,305	41,305
			0	0	241,008	241,008
ENGINEERING SERVICES						
Infrastructure Services						
A27	Parks Services (Peri Urban Weed Management)	2643	0	0	43,241	43,241
A28	Parks Services (Corridors of Green)	2643	0	0	20,000	20,000
A29	Parks Services (Caring for our Local Environment)	2643	0	0	62,000	62,000
			0	0	125,241	125,241
Sub-total operating carry overs (grants)			(13,000)	0	3,880,346	3,867,346

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

**City of Greater Dandenong
 A - OPERATING CARRY OVERS TO 2019-20**

NO.	DESCRIPTION	SUB ACT'Y	INCOME \$	RESERVES \$	EXPEND- ITURE \$	NET TOTAL \$
GRANTS BUDGETED IN 2019-20, BUT RECEIVED EARLY IN 2018-19						
A30	Financial Assistance Grant allocation (50% of 2019-20)	1302	6,250,803	0	0	6,250,803
Sub-total grant adjustment for early receipts			6,250,803	0	0	6,250,803
OTHER INITIATIVES & PROJECTS						
COMMUNITY SERVICES						
Community Development, Facilities and Recreation						
A31	Sports Planning - Leisure Facility Management Models	2218	0	0	17,850	17,850
			0	0	17,850	17,850
CITY PLANNING, DESIGN AND AMENITY						
Planning and Design						
A32	JC Mills Reserve Master Plan - Oasis	2645	0		50,000	50,000
A33	Spring Valley Landfill Master Plan	2645	0		100,000	100,000
			0		150,000	150,000
ENGINEERING SERVICES						
Infrastructure Services						
A34	Spring Valley Landfill - Temple Works (reserve funded)	2643	0	(77,287)	77,287	0
			0	(77,287)	77,287	0
Sub-total operating carry overs (other initiatives/projects)			0	(77,287)	245,137	167,850
GRAND TOTAL			6,237,803	(77,287)	4,125,483	10,285,999

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

City of Greater Dandenong
B - CAPITAL CARRY OVERS TO 2019-20

NO.	PROJECT DESCRIPTION	SUB ACCT	FUNDING SOURCE		EXPEND-ITURE \$	NET TOTAL \$
			RESERVE \$	INCOME \$		
B1	Keysborough South Community Hub Land Purchase (Stage 1)	3548	(3,000,000)	0	3,129,077	129,077
B2	Dandenong Market projects: - Car Park - Alfresco - Deli - Back of House Upgrade (Stage 3) - Utility Services Infrastructure - Convert Analogue CCTV <i>* Net carry over allocated to Deli - Back of House Upgrade (3792)</i>	Net of 3772 3783 3792 3793 3809 to 3792	0	0	358,798	358,798
B3	Springvale Road Boulevard - Design (Stage 2) and Implementation (Stage 1)	3490	(1,027,196)	0	3,177,196	2,150,000
B4	Open Space Master Plan <i>* Carry over reallocation to Ross Reserve Access Road (3901)</i>	3649 3901 3902 to 3901	0	0	205,155	205,155
B5	Activity Centre streetscape enhancement (council wide) <i>* Carry over reallocation to Douglas Street Noble Park - Streetscape Upgrade (3192)</i>	3747 to 3192	0	0	300,000	300,000
B6	Activity Centres Projects (Transport) - Mason Street Realignment (Design)	3828	0	0	221,420	221,420
B7	Silverleaf Ward Capital Contingency Fund <i>* Carry over reallocation to Wal Turner Reserve Master Plan (1796)</i>	3887 to 1796	0	0	505,000	505,000
B8	Black Spot Program (various projects): - Athol Road / Noble Street - Ellen Street, Springvale - Halton Road, Dandenong - Lightwood Road, Springvale - Oakwood Avenue, Dandenong - Birdwood and Wilma Avenue - River End Road - Thomas Street / Scott Street - Windsor / Regent Avenue <i>* Carry over reallocation to new Black Spot Works Program project (3942)</i>	Net of 3161 3187 3188 3189 3190 3246 3247 3890 3891 to 3942	0	0	158,396	158,396
B9	Douglas Street Noble Park - Streetscape	3192	0	0	286,212	286,212
B10	Building Energy Efficiency Program	3802	0	0	46,129	46,129
B11	Drainage Capital Program	3129	0	0	528,828	528,828
B12	Springvale Library/Community Hub - Stage 2 (Construction)	3043	0	(50,902)	4,201,424	4,150,522
B13	Thomas P Carroll Reserve Crowe Pavilion - Construction/Refurbishment	3219	0	(225,000)	2,368,572	2,143,572

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

City of Greater Dandenong
B - CAPITAL CARRY OVERS TO 2019-20

NO.	PROJECT DESCRIPTION	SUB ACCT	FUNDING SOURCE		EXPEND-ITURE \$	NET TOTAL \$
			RESERVE \$	INCOME \$		
B14	Police Paddocks Reserve - Concept Plan and Construct	3819	0	0	100,000	100,000
B15	George Andrews Reserve - TRY Build Container Opposite Grandstand	3846	0	0	247,905	247,905
B16	Australia Day Recipients Tribute	3822	0	0	15,000	15,000
B17	Living Treasures Tribute	3825	0	0	35,130	35,130
B18	Noble Park Civic Space - Optic Fibre Wi-Fi Connection (Stage 1)	3892	0	0	60,000	60,000
B19	Afghan Bazaar - Streetscape Enhancement Project (Stage 4)	3141	0	0	359,805	359,805
B20	Robert Booth Reserve - Floodlighting	3258	0	(10,000)	177,162	167,162
B21	Local Area Traffic Management Program	3418	0	0	210,448	210,448
B22	Lois Twohig Reserve - Tennis Book a Court Infrastructure (Grant Funded)	3420	0	0	8,231	8,231
B23	Springvale North Tennis Club - Tennis Book a Court Infrastructure (Grant Funded)	3421	0	0	2,719	2,719
B24	Walker Street - Streetscape Upgrade (Stage 2)	3498	0	0	100,000	100,000
B25	Dandenong Park - Master Plan Implementation (Stage 3)	3631	0	0	517,457	517,457
B26	Springvale Activity Centre - Laneway Project - Canopy Implementation	3651	0	0	195,889	195,889
B27	Tatterson Park - Master Plan Implementation (Stage 2)	3794	0	0	107,583	107,583
B28	Bakers Road, Dandenong North - Alternative Crossing Point	3831	0	0	26,200	26,200
B29	Ross Reserve All Abilities Playground - Concept and Detailed Design	3841	0	0	69,652	69,652
B30	Police Paddocks (Softball) - Dug Out Shelter on Diamonds 1 and 2	3843	0	0	20,000	20,000
B31	Tatterson Park - Stage 1A Implementation Playground Upgrade	3844	(150,955)	0	150,955	0
B32	Neighbourhood Activity Centre Framework Implementation	3848	0	0	42,440	42,440
B33	Frederick Wachter Reserve - Master Plan Implementation	3849	0	0	89,094	89,094
B34	Warner Reserve - Master Plan	3852	0	0	79,373	79,373
B35	Parkfield Reserve - Master Plan	3853	(272,369)	0	372,369	100,000
B36	Burden Park Reserve - Master Plan Implementation	3854	(374,789)	0	474,789	100,000
B37	Douglas Street, Noble Park - Streetscape Upgrade (Leonard Avenue Precinct) <i>* Carry over reallocation to Douglas Street Noble Park - Streetscape Upgrade (3192)</i>	3886 to 3192	0	0	300,000	300,000
B38	DCP - Perry Road South Upgrade (Design)	3992	(244,399)	0	244,399	0

2.3.2 June 2019 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2018 – 30 June 2019

**City of Greater Dandenong
B - CAPITAL CARRY OVERS TO 2019-20**

NO.	PROJECT DESCRIPTION	SUB ACCT	FUNDING SOURCE		EXPEND-ITURE \$	NET TOTAL \$
			RESERVE \$	INCOME \$		
B39	DCP - Lyndhurst B1 Bridge (Design)	3993	0	(397,535)	397,535	0
B40	DCP - Keysborough South Industrial Buffer	3248	0	0	87,758	87,758
B41	Springvale South - Tennis Book a Court Infrastructure (Grant Funded)	3430	0	0	20,000	20,000
B42	Burden Park - Tennis Book a Court Infrastructure (Grant Funded)	3433	0	0	20,000	20,000
B43	Active Transport Infrastructure Priority Program (ATIPP) - Paths	3174	0	0	185,456	185,456
B44	Bridge Rectification Works - Survey and	3832	0	0	69,050	69,050
B45	Drum Theatre - Motorise Lighting Bars	3806	0	0	176,000	176,000
B46	Drum Theatre - Auditorium Chairs	3807	0	0	199,424	199,424
B47	Rowley Allan Reserve Football Pavilion - External Access	3818	0	0	108,390	108,390
B48	Major Drainage Renewal - Princes Highway and Elonera Road (Stage 2) <i>* Note this is a <u>renewal</u> project, but is recommended by the Steering and Assets Committee to be carried over.</i>	3019	0	0	387,059	387,059
B49	Greaves Reserve - Tennis Court Resurfacing	3837	0	0	230,297	230,297
B50	Chapel Road Footpath & Kerb Upgrade - Between Donnici Drive and Villiers Road	3991	0	(82,794)	151,592	68,798
B51	Yarraman Oaks Primary NEYLF <i>* Project finished in 2018-19 - final grant acquittal and grant payment outstanding at 30 June 2019</i>	3255	0	(32,500)	0	(32,500)
B52	Springvale Reserve Cricket Net Replacement <i>* Grant funding budgeted in 2019-20 but received early in 2018-19</i>	3399	0	90,000	0	90,000
B53	Local Road Design, Upgrade and Reconstruction Program (Abbotts Road Design - additional lanes).	3231	0	0	383,306	383,306
B54	Shalimar Kindergarten Maternal and Child Health (MCH) - Community and Waiting Room Design	3813	0	0	30,000	30,000
B55	Civic Archive - Extension of Building (Feasibility and Design)	3817	0	0	30,100	30,100
Total capital carry overs			(5,069,708)	(708,731)	21,968,775	16,190,336

2.4 POLICY AND STRATEGY

2.4.1 Review of Council Policies - Policies for Abolition

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Medical Centres – Town Planning Policy
Medical Centres – Town Planning Code of Practice
Active Ageing Policy
Greater Dandenong Charitable Fund Policy

Report Summary

Council policies and codes of practice are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

A recent review of Council's Policies and Codes of Practice has identified a number of policies and codes of practices that are superfluous to Council's needs due to them being superseded by updated policies or strategies.

Recommendation Summary

This report recommends that the following policies and codes of practice be abolished as they have been superseded by updated policies, legislation or strategies:

- Medical Centres – Town Planning Policy
- Medical Centres – Town Planning Code of Practice
- Active Ageing Policy
- Greater Dandenong Charitable Fund Policy

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. From time to time these policies may be superseded or superfluous to Council's needs and require formal abolition by Council.

In a recent review of Council's policies and codes of practice, four (4) policies and two (2) codes of practice were found to be superfluous to Council's needs and this report recommends that they be abolished.

Proposal

It is proposed that the following policies and codes of practice be abolished:

Medical Centres Town Planning Policy	This policy has been superseded by the Local Planning Policy Clause 21.04 (Land Use) and clause 21.05 (Built Form).
Medical Centres Town Planning Code of Practice	This code of practice has been superseded by the Local Planning Policy Clause 21.04 (Land Use) and clause 21.05 (Built Form).
Active Aging Policy	This policy has been superseded by Council's Positive Ageing Strategy.
Greater Dandenong Charitable Fund Policy	This policy has been superseded by Council's Community Partnership Funding Policy.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- *Leadership by the Council* – The leading Council

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Opportunity

- An open and effective Council

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Consultation

Prior to reporting to Council the policies and codes of practice attached to this report were referred to the Executive Management Team.

Conclusions

Following a recent review of Council's policies and codes of practice the policies and codes of practice attached to this report are presented to Council for abolition.

The principal objective of the review was to identify policies and codes of practice that were either superfluous to Council's needs or superseded by other policies, strategies and or legislation.

Recommendation

That the policies and codes of practice provided in Attachments 1- 4 to this report be abolished.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – FOR ABOLITION

ATTACHMENT 1

**POLICY - MEDICAL CENTRES TOWN
PLANNING**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



POLICY

**MEDICAL CENTRES
TOWN PLANNING**

Council Position

To ensure medical centres within the City are developed and/or located in a manner so as to benefit the community and protect existing amenity

Objectives

- To ensure that near housing, building design must be consistent with the overall scale and character of the residential area and must prevent loss of privacy and amenity to neighbours.
- To ensure that in both residential and commercial areas, matters such as setbacks, height and privacy, car parking and access, and signage and advertising may be set by the Code of Practice.

Key Linkages

Greater Dandenong Planning Scheme.

Planning and Environment Act.

Advertising - Code of Practice.

Original Date adopted by Council:	30 July 1998
Last endorsed by Council:	14 May 2007
Responsible Group:	Development Services
Review Cycle:	Annually
Next Review:	May 2008

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – FOR ABOLITION

ATTACHMENT 2

**CODE OF PRACTICE - MEDICAL CENTRES
TOWN PLANNING**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



CODE OF PRACTICE

MEDICAL CENTRES TOWN PLANNING

1. Building Design

Performance Measure

- Near housing, building design must be consistent with the overall scale and character of the residential area and must prevent loss of privacy and amenity to the neighbourhood.
- In commercial areas, it must be attractive and integrate with adjacent developments aesthetically as well as practically.

Appearance

Buildings must be designed to harmonise with neighbouring buildings' appearance and be consistent with building scale and character in the neighbourhood, including:

- Roof type/pitch.
- Window placement/style.
- Building materials.
- Setbacks.

Height

Buildings must be designed to reflect their neighbours' residential scale and minimise overshadowing of any adjoining residential properties. Adjacent to housing, they will generally be limited to one storey.

Privacy

Buildings must be designed and located to avoid overlooking of any adjoining residential properties.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

2. Setbacks from Residential Zones

Performance Measure

Consistency of frontage set-backs must be maintained within a streetscape in order to maintain and reinforce its character, to provide adequate space for landscaping and to protect the amenity of any adjoining residential properties.

Building Setbacks

Frontage

- 6 metres from any residential street frontage or a distance generally consistent with buildings on adjoining properties (with frontage to the same street).
- In commercial areas, front setbacks may be required over partial or whole frontages to protect and enhance the character of the area.

Sideage and Rear Setbacks

- 1.8 meters from any street sideage and 3 meters from any other property boundary in residential areas.
- In commercial areas, no setback is required unless it is adjacent to housing or for a site specific reason.

Parking Setback

For new buildings, generally car parking is encouraged within the frontage area and where approved, it must be set back a minimum distance of 6 meters from the frontage. A reduction to 3 meters may be considered where parking is still well landscaped and where traffic hazards will not be created by congestion in the access drive.

For existing buildings in Residential areas, car parking should be provided at the rear of the building to ensure that the front streetscape is retained.

3. Car Parking and Access

The provisions of Clause 52.06 of the planning scheme and Council's parking policy apply.

Care should be taken in selecting existing dwellings, as the access lanes to car parking areas at the rear of the building may not comply with the standards required under the provisions of the Planning Scheme.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

4. Advertising Signs

The provisions of Clause 52.05 of the planning scheme and Council's advertising policy apply.

5. Conversion of Existing Buildings

Performance Measure

Where an existing building is to be converted to medical consulting rooms, all policy requirements and planning scheme provisions should be satisfied, especially in relation to the provision of adequate car parking and landscape setbacks.

In converting existing buildings, the provisions of this policy will apply in full, except those relating to building setbacks, which will not be applied to existing parts of the buildings.

6. Opening Hours

The permitted hours of operation of a medical centre must be restricted to avoid detriment to the amenity of the neighbourhood.

The hours Council will normally consider reasonable for a medical centre in a residential area are:

Monday to Friday	8:00am to 7:00pm
Saturday	8:00am to 1:00pm

to be a standard condition, should no hours of operation be specified.

Council will consider extended hours if they will not cause detriment to the neighbourhood.

7. Preferred Locations

Preferred locations for Medical Centres are:

- Within commercial areas or abutting such areas (if in a Residential Zone).
- On corner allotments, which allows vehicular access off a side street to the car park at the rear of the premises.
- On major or collector type roads.

Locations to be avoided are:

- Residential properties which could isolate other residential properties between commercial or other non-residential uses.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

- Mid-block, where the use is proposed to establish between residential properties and access is only available from the frontage.
- Minor roads in Residential areas, where the use could cause additional traffic to be introduced into what are generally low trafficked streets.

Original Date adopted by Council:	30 July 1998
Last Endorsed by Council:	14 May 2007
Directorate:	Development Services
Review Cycle	Annually
Next Review:	May 2008
File Reference:	98-00396-01

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – FOR ABOLITION

ATTACHMENT 3

ACTIVE AGEING POLICY

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Active Ageing Policy

File Number:	A1721302	Authority:	Council
Directorate:	Community Services	Responsible Officer:	Manager, Community Care and Libraries
Policy Type:		Version No:	001
1 st Adopted by Council	24 September 2012 Minute No. 1379	Last Adopted by Council:	24 Sept 2012 Minute No.1379
Review Period:	Every three years	Next Review:	August 2015

1. Purpose

This policy outlines the guiding principles for the City of Dandenong's approach to planning and developing communities that are tailored to meet the specific needs of older people. This policy also outlines Council's commitment to delivering services for the most frail older people in the community.

2. Background

This is a policy statement in relation to Council's commitment to older people. Older people are defined as people who have retired from the workforce. This includes fit and active early retirees through to more frail residents who are living in supported residential care.

3. Scope

This policy applies to all Councillors, Council staff, contract staff and volunteers.

This policy is to be read in conjunction with Ageing is About Living Strategy and Action Plan 2012-2015.

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter. In particular, Council is committed to ensuring that older people have:

- *Freedom of expression:* Council is committed to ensuring that all residents have the right to express their views within the context of the law and respect for the rights of others;
- *The right to vote and to participate in public life:* Council is committed to ensuring that older people have the same opportunities as others in the community to

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

participate in community life. Council is aware that older people can become increasingly socially isolated. Council has developed specific strategies and approaches focused on increasing the opportunities for older people to participate in public life;

- *The right to a fair hearing;*
- *The right to be free from discrimination and to be equal before the law; and*
- *The right to privacy.*

5. References

This is first time that Council has developed an Active Ageing Policy. The Policy is related to the Disability Action Plan Edition 2 and City of Dandenong Health and Wellbeing Plan 2010-2013.

6. Definitions

It is difficult to define 'ageing'. Chronological age is becoming a less useful predictor of patterns of living, with older people being increasingly diverse in their characteristics. In general, people are remaining fitter and healthier for longer.

Council recognises that a range of factors impact on the health and wellbeing of older people and that this is strongly influenced by socio-economic factors. The evidence indicates that the most disadvantaged people in the community have a lower life expectancy than the most advantaged. To support all people in the community as they become older, this policy focuses primarily on people who have retired from full-time work. It takes account of the needs of active people as well as the more frail and vulnerable members of the community.

7. Council Policy

Statement of Commitment

Council is committed to developing and improving neighbourhoods and communities across the municipality to encourage and promote the active engagement of older people and support them to live independently in the community for as long as possible. To achieve this, Council has developed strategies which are and will continue to be, implemented across all areas of Council. These are outlined in Council's Older Persons Strategy, "Ageing is about Living: strategic directions to facilitate the health and wellbeing of older people in Greater Dandenong, 2012-2015".

Context

This policy and the supporting strategic plan are guided by the World Health Organisation (WHO) "Age Friendly Cities" framework. The key directions of this framework focus on:

- Mobility and Transport;
- Outdoor Spaces and Buildings;

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- Housing;
- Social Participation;
- Communication and Information;
- Respect and Social inclusion;
- Civic Participation and Employment; and
- Service Delivery.

Guiding Principles

Greater Dandenong believes that ageing is about living. The following principles will guide Council actions over the next three years and assist in creating a City where all older people can live their lives to the fullest. Council will know it has achieved the vision when:

- Older people are respected and valued. Every older person has the right to be treated with dignity and respect;
- Older people have opportunities to participate fully in all aspects of community life;
- Older people have opportunities to continue to learn and develop;
- Older people are provided with opportunities to communicate their opinions, to influence decisions being made that affect them and their community, and have an opportunity to shape their community and local services;
- The cultural and ethnic identity and diversity of our older residents are appreciated and add to the social, environmental and economic well-being of the community;
- Older people know about the services that are available and know their rights and responsibilities;
- Discrimination against residents because they are older is not tolerated, with Council working in partnership with the community to eliminate such prejudice;
- Older people are empowered to make choices that enable them to live satisfying lives and lead healthy lifestyles; and
- Older people are able to live with confidence and in safety.

Role of Council

Planning and service development

Council has a long-standing commitment to ensuring that older people are respected in the community and have access to a range of services and activities that enable them to live happy and fulfilling lives. Council's role spans the four dimensions of the environments of Health Framework:

- Built Environment;

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- Social Environment;
- Economic Environment; and
- Natural Environment.

Each area of Council with responsibility for these environments has developed strategies and actions that are focussed on the needs of residents, including the specific concerns of older people. These have been referenced in the Action Plan.

Specifically, by engaging with the community, local businesses and service providers, Council can contribute to achieving a community that respects older people and supports them to remain active members of the community through:

- Providing leadership;
- Planning, developing and advocating for community infrastructure and support systems;
- Promoting and encouraging the positive contribution of older people through volunteering;
- Advocating for, and modelling, the inclusion of older people in paid employment;
- Eradicating ageism and discrimination against older people; and
- Delivering responsive and innovative services, which promote the health and wellbeing of older people and assists them to remain independent.

Service Delivery

Council is committed to providing an integrated service delivery model to older people with a single point of entry to services.

Council's is committed to continuing to provide direct care services for older people. This includes providing a range of community based services, in the context of an integrated model of care. The service components include:

- Home Care;
- Personal Care;
- Respite Care;
- Packaged care and case management;
- Home Maintenance;
- Food Services;
- Community Transport;
- Planned Activity Groups;

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- Volunteer services; and
- Support to a range of seniors' groups.

Policy Implementation

1. Council will develop and implement actions in line with the principles outlined in this policy.
2. Strategies to achieve the vision are outlined in the three-year strategy. The accompanying Action Plan to the strategy brings together the actions across all Council departments. This will ensure coordination and consistency in implementing this policy.
3. Council will be accountable to the community for the implementation of this policy through annual review of the strategy and seeking feedback from the community and other stakeholders.

8. Related Documents

Council Plan 2009-2012;
City of Greater Dandenong Community Plan 2030;
City of Dandenong Health and Wellbeing Plan 2010-2013;
Older Persons Strategy;
Environmental and Sustainability Strategy 2009;
Economic Development Strategy;
Economic Development Policy;
Disability Action Plan Edition 2
Marketing and Communications Strategy 2006;
Multicultural Communications Strategy 2010;
Library 2020 Strategy;
Cultural Diversity Plan 2010-2015;
Neighbourhood Houses and Community Centres Future Directions Plan 2010-2015;
Ageing is About Living Strategy and Action Plan 2012-2015.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – FOR ABOLITION

ATTACHMENT 4

**GREATER DANDENONG CHARITABLE FUND
POLICY**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Greater Dandenong Charitable Fund

Policy Endorsement:	Endorsement required by Council		
Directorate:	Community Services		
Responsible Officer:	Manager, Community Development Facilities and Recreation		
Policy Type:	Discretionary		
File Number:		Version No:	001
1 st Adopted by Council			
Last Adopted by Council:	27 July 2015, Minute No: 1026		
Policy Effective from:			
Review Period:	Every four (4) years	Next Review:	July 2019

1. Purpose

This purpose of this policy is to provide a framework for the development, management and operation of the Greater Dandenong Charitable Fund. Council will operate the Fund in accordance with the guidelines and requirements of the Lord Mayor's Charitable Foundation (LMCF) and in response to local needs and best interests of the Greater Dandenong community.

2. Background

Council recognises the significant role played by community groups in providing essential and important charitable community services, activities and events. These foster community participation or help address social disadvantage, social inclusion, diversity and harmony within the municipality. Council will support the activities of registered charitable organisations through the Greater Dandenong Charitable Fund.

A Charitable Fund seeks to build a permanent pool of investment funds from which the investment income is used to support local communities through grants to suitable entities with Deductible Gift Recipient (DGR) and/or Tax Concession Charity (TCC) status.

In 2006 the LMCF introduced the Local Government Charitable Fund Account Scheme, offering local governments the opportunity to establish a charitable fund account to benefit people living in their municipalities and to encourage Victorian metropolitan councils to foster corporate giving and philanthropy.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

3. Scope

This policy covers all grant related and fundraising activities provided by Council as part of the work of the Greater Dandenong Charitable Fund. It could include but is not limited to:

- Mayoral activities and events
- Corporate events
- Art Shows
- Race days
- Golf days
- Donations and Bequests

4. Human Rights and Responsibilities Charter – Compatibility Statement

This Policy does not directly affect people's rights and responsibilities as specified in the Victorian Human Rights and Responsibilities Charter. However, the aims of this Policy support and uphold the intentions of the Human Rights and Responsibilities Charter.

5. Definitions

Charitable Fund Grant:	A sum of money given for a specific purpose and subject to conditions including that the money is used for an agreed purpose. The purpose may include improving the quality of life of residents by increasing opportunities for participation and social inclusion.
Charitable Organisation	To be eligible to receive Charitable Fund Grants recipients must have Deductible Gift Recipient (DGR) status as covered by the Income tax Assessment Act 1997 and be endorsed as a taxation Concession Charity.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

6. Council Policy

Policy Statement

The Greater Dandenong Charitable Fund supports programs that work to improve the quality of life of residents by increasing opportunities for participation and social inclusion and addressing social disadvantage. This is achieved by providing funds for registered charities to enhance their work and to achieve positive and tangible benefits for residents of Greater Dandenong.

The Greater Dandenong Charitable Fund is established as a sub-fund of the Lord Mayors Charitable Foundation under the Lord Mayors Local Government Charitable Fund Scheme.

The goals of the Charitable Fund are consistent with the Greater Dandenong Imagine 20130 Community Plan, the Council Plan and the Community Wellbeing Plan.

Goals

The goals of the Charitable Fund are to:

- Enhance community strengthening through community and business collaboration and partnerships
- Develop local solutions to local issues and to enhance community pride
- Respond to demonstrated need to create connected, inclusive and resilient communities in Greater Dandenong.

Implementation Principles

The Greater Dandenong Charitable Fund will be implemented according to the requirement of the Lord Mayors Charitable Foundation and the Fund Operating Procedures as attached.

The Greater Dandenong Advisory Panel will be responsible for setting the grant levels in accordance with the funds available from the Fund.

2.4.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Annual priority areas will be determined by the Advisory Panel and Council will be advised.

The Greater Dandenong Charitable Fund Advisory Panel will be responsible for calling for applications, assessing the applications against the criteria as per the Fund Guidelines and making recommendations to the Lord Mayors Charitable Foundation.

Charitable Fund Grants will be limited to one-off grants for an activity or purpose.

The Greater Dandenong Advisory Panel in conjunction with the Lord Mayors Charitable Foundation will determine the grant application process when sufficient funds are held in the Charitable Fund.

Funded charities will be recognised annually through publicity and a recognition event.

Council will review and report on the Charitable Fund operations, management and accountabilities on an annual basis.

7. Related Documents

7a. City of Greater Dandenong Plans

- Council Plan 2013-17
- Greater Dandenong Community Plan: Imagine 2030
- Community Wellbeing Plan 2013-17
- A Local Economic and Employment Development Strategy for our City

7b. Greater Dandenong Charitable Fund Documents

- Charitable Fund Operating Procedures
- Charitable Fund Guidelines

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries

File Id:	A5988040
Responsible Officer:	Director Corporate Services
Attachments:	Draft Policy - Order of Precedence/Hosting of Dignitaries

Report Summary

Council establishes a number of policies and codes of practice to guide the various operations of the Greater Dandenong City Council.

Council has developed the attached policy to define the Order of Precedence at Council-sponsored and Council-run events and functions, providing a consistent guide to the ceremonial status of arrangements and the correct order in which dignitaries are to be introduced, acknowledged and seated at such events.

The policy also provides guidelines to the community and other external groups when inviting the Mayor and Councillors to attend external functions and events.

Recommendation Summary

This report recommends that the Order of Precedence/Hosting of Dignitaries Policy provided in Attachment 1 be adopted for a period of four (4) years.

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)

Background

The City of Greater Dandenong both sponsors and organises numerous meetings, ceremonies and events each year that extend invitations to VIP's, dignitaries and guests of honour. As there is no official protocol on the Order of Precedence at a Local Government level, this policy has been developed to define the Order of Precedence that should be followed at Council-sponsored and Council-run events. In this context, an order of precedence is an order of hierarchy for speakers and guests at these events.

The guidelines in the attached policy have been developed specifically for Greater Dandenong City Council organised and sponsored events and should be used with a flexible approach to enhance the efficiency and effectiveness of official proceedings at such events.

External events and functions organised by State and Federal Government departments are conducted under their own orders of precedence and the guidelines set out in this policy may not be followed in some instances.

Proposal

It is proposed that the Order of Precedence/Hosting of Dignitaries Policy provided in Attachment 1 to this report be adopted by Council for a period of four (4) years.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Leadership by the Council – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Opportunity

- An open and effective Council

Related Council Policies

Council's Plaques, memorials and Interpretive Signage Policy

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

The Order of Precedence/Hosting of Dignitaries Policy was referred to the Executive Management Team and Councillors for consideration prior to reporting to Council.

Conclusion

The Order of Precedence/Hosting of Dignitaries Policy attached to this report is consistent with Council's operational needs and is submitted to Council for adoption for a period of four (4) years.

Recommendation

That the Order of Precedence/Hosting of Dignitaries Policy provided in Attachment 1 to this report be adopted.

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICIES – ORDER OF PRECEDENCE/HOSTING
DIGNITARIES**

ATTACHMENT 1

**DRAFT POLICY – ORDER OF
PRECEDENCE/HOSTING OF DIGNITARIES**

PAGES 8 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)



Greater Dandenong Policy

Draft Policy - Order of Precedence/Hosting of Dignitaries Policy

Policy Endorsement:	Endorsement required by Council		
Policies superseded by this policy:	Not applicable		
Directorate:	Corporate Services		
Responsible Officer:	Manager Governance		
Policy Type:	Discretionary		
File Number:		Version No:	001
1 st Adopted by Council		Last Adopted by Council:	Minute No.
Review Period:	4 years	Next Review:	2023

1. Purpose

This policy has been developed to define the order of precedence at Council sponsored and organised events and functions and enhances the efficiency and effectiveness of the official proceedings at such events. It also provides guidelines for:

- acknowledging, addressing and seating Councillors, executive staff, dignitaries and guests at Council-organised functions and events; and
- acknowledging, addressing and seating Councillors and executive staff at external events.

2. Background

Both Federal and State Governments in Australia generally have an Order of Precedence Protocol to consistently guide the ceremonial status of arrangements and the correct order in which introductions, acknowledgements and seating arrangements are to be made.

Greater Dandenong City Council sponsors and organises numerous meetings, ceremonies and events each year and extends invitations to VIP's, dignitaries and guests of honour. Given Greater Dandenong Council's participation in, and organisation of, many varied events in and around the municipality, it is prudent to provide a consistent approach to the acknowledgment of the Mayor and Councillors, VIPs, dignitaries and guests in attendance at Council functions and events. It is also prudent to consider the provision of guidelines to external groups when they are inviting the Mayor Councillors to attend external functions and events.

As there is no official protocol on the order of precedence at a Local Government level, this policy has been developed to define the order of precedence that should be followed at Council-sponsored and Council-run events.

This policy identifies the Mayor of the City of Greater Dandenong as the official representative of the municipality and as the host for all Council-organised events when in attendance. As a result, the Mayor should be ranked highest in the order of precedence despite the order listed under the protocols for both the State and Federal governments.

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)



Greater Dandenong Policy

The guidelines in this policy have been developed specifically for Council-organised events and external events to which the Mayor and Councillors are invited and should be used with a flexible approach.

3. Scope

This policy applies to:

- all Council organised events in which the Mayor and Councillors, VIPs, executive staff and/or dignitaries may be in attendance;
- all Council sponsored events where Council contributions are greater than \$5,000. (e.g. the Springvale Lunar Festival, where the event is organised by an external organisation but Council's contribution exceeds \$5,000);
- external events at which the Mayor, Councillors or executive staff are attending.

Where the State or Federal Government are also a major sponsor of, or in attendance at, a Council-organised event, Council officers must liaise directly with the relevant Minister's office in relation to the Order of Precedence, however this policy will serve as the overarching guideline.

During the period preceding either a State or Federal Government election the Department of Prime Minister and Cabinet and the Department of Premier and Cabinet Caretaker Convention Guidelines must be adhered to when considering public events either organised or sponsored by Council. During such periods, Council officers should ensure that Council's apolitical nature is upheld and parliamentarians are not invited to speak on any matters other than those relating to the event. No campaigning will be permitted at Council events during a Federal or State Election caretaker period.

4. Human Rights and Responsibilities Charter – Compatibility Statement

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this Policy but is not relevant to its contents.

5. References

- Table of Precedence for the Commonwealth of Australia as Gazetted in Special Gazette No. S206 on Tuesday 5 October 1982.
- Department of Prime Minister and Cabinet Caretaker Convention Guidelines
- Department of Premier and Cabinet Caretaker Convention Guidelines

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)



Greater Dandenong Policy

6. Definitions

Order of Precedence	is a sequential hierarchy of perceived importance of people. It is most often used in the context of people by many organisations and governments for formal and state occasions and especially where diplomats are present. Note that a person's position in an order of precedence is not necessarily an indication of functional importance but rather an indication of ceremonial or historical relevance.
Principal Speaker	is usually a VIP or dignitary especially invited to the event, such as the Premier or a Minister.
Guest of Honour	is usually someone who is being honoured for their achievements or contributions to the event.

7. Council Policy

Order of Precedence at Greater Dandenong City Council-Organised Events

The Mayor is the official representative of the City of Greater Dandenong and, as such, should be recognised as the official host of all Council-organised events, if attending the event.

The Mayor should be introduced first at Council-organised events if in attendance, even in the presence of State and Federal elected Members of Parliament. In this instance the running sheet should be provided to any Members of Parliament attending to ensure the Order of Precedence proposed is acceptable to them. Common sense does need to prevail and at times the Order of Precedence may need to be changed based on the person, purpose and events at hand.

Assuming that a Member of the Royal Family is not present, the following order of precedence for speakers would normally apply to those attending:

1. Introduction by the Master of Ceremonies (MC);
2. Welcome by the Mayor;
3. Introduction of the principal speaker or guest of honour (by MC);
4. Main speech by principal speaker or guest of honour;
5. Speeches by other dignitaries;
6. Conclusion by MC;

Note that this may need to vary from time to time, for example when both State and Federal politicians are in attendance and speaking.

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)



Greater Dandenong Policy

Seating, Welcomes and Introductions

The order of precedence outlined in this policy applies equally to welcoming guests, seating arrangements and introductions of official parties at Council-organised events.

As a general rule for Council-organised functions and events, dignitaries should be recognised or welcomed in the following order:

- Mayor of the Municipality or Councillor representing the Mayor
- Premier of Victoria
- Ministers
- Members of Parliament
- Other Councillors
- Guests of Honour
- Council Executive
- Other guests

Where a significant community event within the municipality has been organised by Council, all Councillors present at the official ceremony should be seated prominently with any dignitaries, even if they are not speaking as part of the official proceedings.

Community Grant Sponsored Events

Where Council has contributed \$5,000 or above to a community event but Council is not the organiser, the order of precedence outlined in this policy should equally apply to the event and made part of the requirements of the grant.

External Community Events

Where the Mayor and Councillors or executive staff have been invited to an external community event within the municipality, the order of precedence may be altered to firstly acknowledge the officials within the organisation managing the event. The order of precedence for speakers may then be as follows:

1. Introduction by the Master of Ceremonies (MC);
2. Welcome by the host's official representative/patron;
3. Introduction to/welcome by the Mayor;
4. Introduction of the principal speaker or guest of honour (by MC);
5. Main speech by principal speaker or guest of honour;
6. Speeches by other dignitaries;
7. Conclusion by MC;

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)



Greater Dandenong Policy

As a general rule for external events, dignitaries should be recognised or welcomed in the following order:

- Host Organisation's Officials
- Premier of Victoria
- Mayor of the Municipality or Councillor representing the Mayor
- Ministers
- Members of Parliament
- Other Councillors
- Guests of Honour
- Council Executive

The order of precedence at external community events will take the form that the host organisation chooses, however, due honour and respect should be given to the Mayor as the first citizen of the municipality.

It is important to understand that external events and functions organised by State and Federal government departments are conducted under their own orders of precedence and in some instances, these events may not acknowledge the requirements of this policy when inviting Greater Dandenong City Council's Mayor, Councillors or executive staff to these events.

Important Points to Note

Note that in all instances, if the Prime Minister is in attendance, then they must always be welcomed or introduced first (before the Mayor).

Introductions or speeches by other dignitaries should take place in order of hierarchy (elected officials followed by appointed officials). If there is no distinction in hierarchy, then speeches/introductions should take place at the discretion of the event organiser in consultation with a council representative from the Governance Business Unit.

Although not recommended, on occasions it may be necessary to reverse the order of precedence so that the highest ranked officials/guests of honour are introduced last. This will depend on the format of the event however and should not be done without the consent of those who will be impacted or their representative.

A person acting on behalf of any of another dignitary shall enjoy the precedence of the person for whom he/she is acting with the understanding that, if there is more than one person holding the same level of stature as the person acting on behalf of another, then they will take precedence after other persons with the same stature who are attending in their own right.

State or Federal representatives invited to local functions might insist on being accorded the same degree of precedence they enjoy on a government list, so it is extremely important that questions of precedence be determined prior to any event.

Attendance and correct names, titles and pronunciation should be confirmed in advance to avoid offending participants.

If in doubt, please contact the Governance Business Unit on telephone 8571 5216 for advice.

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)



Greater Dandenong Policy

8. Related Documents

- CGD's Civic Event Guide
- CGD's Plaques, Memorials and Interpretive Signage Policy
- Appendix 1 (to this document) - CGD's General Guide to the Order of Precedence at Local Functions and Events (Handout)

2.4.2 Proposed Policy - Order of Precedence/Hosting Dignitaries (Cont.)



Greater Dandenong Policy

9. Appendix 1



QUICK GUIDE TO THE ORDER OF PRECEDENCE AT GREATER DANDENONG EVENTS

It is important that when conducting a function or event that due honour and respect is accorded to invited guests and dignitaries when determining seating and introduction arrangements.

As first citizen of the municipality and the elected representative of the ratepayers of the Greater Dandenong City Council, the Mayor, as a general rule, takes precedence at Council organised and sponsored local functions and events before any other person.

However, this order of precedence does not apply to official functions conducted by State or Federal Government departments. In this instance the State or Federal Member would take precedence.

As a general rule for Council-organised functions and events, dignitaries should be recognised in the following order:

- Mayor of the Municipality or Councillor representing the Mayor;
- Premier of Victoria
- Ministers;
- Members of Parliament;
- Other Councillors;
- Guests of Honour
- Council Executive
- Other Guests

Introductions and seating arrangements should be made in order of hierarchy. If there is no distinction in hierarchy after the Mayor then introductions, speeches and seating should take place at the discretion of the event organiser in consultation with a council representative from the Governance Business Unit.

If the Prime Minister is in attendance the order of precedence must be changed and they must be welcomed and introduced first.

If you have invited the Prime Minister, Premier or a Minister to your function, there are several protocols that may need to be observed during the event. Further guidance is best sought by contacting the relevant dignitaries office.

A person acting on behalf of any of another dignitary shall enjoy the precedence of the person for whom he/she is acting with the understanding that, if there is more than one person holding the same level of stature as the person acting on behalf of another, then they will take precedence after other persons with the same stature who are attending in their own right.

State or Federal representatives invited to local functions might insist on being accorded the same degree of precedence they enjoy on a government list, so it is extremely important that questions of precedence be determined prior to any event.

Federal and State Election Caretaker periods must be considered when planning Council organised or sponsored events at which Parliamentarians are invited to speak.

If you have any questions please contact the Office of the Mayor on 8571 5230 or Council's Governance Unit on 8571 5347 or read the entire policy at www.greaterdandenong.com. For a details regarding the Victorian Government's Order of Precedence protocols go to: www.dpc.vic.gov.au/index.php/policies/protocol/victorian-table-of-precedence

2.4.3 Community Response Grants Policy Review

File Id:	A5969139
Responsible Officer:	Director Community Services
Attachments:	Community Response Grants Policy – Marked Up with changes. Community Response Grants Policy – For Re-adoption

Report Summary

The current Community Response Grants Program (CRGP) Policy was adopted 9 October 2017. A further review has occurred in 2019 to strengthen alignment with program reviews across the entire suite of grants within the Community Funding Program.

Community funding is a key role of local government in supporting and strengthening communities. Council recognises that financial assistance through a fit-for-purpose grant program can support individuals to achieve success in their chosen endeavour and enhance community support to groups to provide genuine benefit to their members. Council also recognises the need for a responsive, simple and small grant program aligned with the Council Plan.

The 2017 policy changes successfully improved grant timeliness, predictability for applicants, and administrative efficiency for Council.

This current review identifies further opportunities to improve and clarify grant purpose and eligibility criteria, strengthen pathways for supporting new and emerging community groups and improve mechanisms for budget allocation.

Recommendation Summary

This report recommends that Council readopts the updated Community Response Grants Policy.

2.4.3 Community Response Grants Policy Review (Cont.)

Background

Policies establish a framework by which Council conducts its business activities and ensures that the decision-making process is consistent. Council has established a number of policies to guide its responsibilities to the City of Greater Dandenong community and it is critical that these policies and codes of practice reflect the principles outlined in the Council Plan.

Existing policies are subject to ongoing review and compliance. The current Community Response Grants Policy was adopted on 9 October 2017 with a short-term review scheduled to follow. The 2017 policy changes successfully improved grant timeliness, predictability for applicants, and provided better administrative efficiency for Council. This current policy review was completed in June 2019 to align with the broader grants program and strengthen outcomes.

The review evaluated key council plans, strategies and policies, analysed community feedback from grant application forms and information sessions, benchmarked against six other local government authorities and conducted internal consultation with relevant business units.

The current review has identified the following opportunities to strengthen the Community Response Grants:

- clarification of grant purpose and eligibility criteria, including scope of grant project activities and times;
- increased funding level caps to provide proportional support for larger community groups;
- limiting the lead time an applicant may submit an application prior to commencing the project activity. This will improve funding availability for responsive needs;
- strengthening pathways for supporting new and emerging community group;
- creating quarterly budget allocation to ensure availability of funds throughout the financial year; and
- the creation of a formal review process for applications presenting a potential risk or being more suited to an alternative grant program.

Proposal

It is proposed that the Community Response Grants Policy be readopted by Council with the following changes:

- Section 5. References - dates for quoted policies and frameworks updated to read 'current'.
- Section 6. Definitions - Updated.
- Section 7.2 Policy Principles - building on the Commonwealth Grant Guideline Principles (2013) and adapting this to the City of Greater Dandenong context.
- Section 7.4 Program Aims - adjustment to embody policy purpose statements.
- Section 7.5 Implementation Principles - refined to support achievement of policy purpose.

The aims of the Community Response Grants Program are to:

2.4.3 Community Response Grants Policy Review (Cont.)

- encourage individuals who are residents of the City of Greater Dandenong to develop their talents and abilities and achieve their goals and ambitions;
- support small not-for-profit community groups and clubs that receive minimal or no funding;
- create opportunities for new non-profit community groups, clubs and/or associations who have recently established or have not previously accessed Council's grants program, to support their development and the running of activities; and
- support not-for-profit groups to deliver small, responsive community led projects and initiatives open to the wider Greater Dandenong community.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

2.4.3 Community Response Grants Policy Review (Cont.)

Place

- A healthy, liveable and sustainable city

Opportunity

- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Council Plan 2017-21
- Community Wellbeing Plan 2017-21

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Consultation

Prior to presenting this report to Council for endorsement the Community Response Grants Policy was reviewed and evaluated by:

- feedback provided by community organisations through the online application feedback section of the CRGP application form;
- feedback provided at grants information sessions and general community correspondence;
- feedback and outcomes of Community Funding public consultation undertaken in November 2018;
- benchmarking with other Councils and their small grants programs;
- Council's Executive Management Team; and
- Council's Staff Consultative Committee including representatives from:
 - Community Development, Sport and Recreation, Community Care, Civic Facilities, Arts and Cultural Development, Festivals and Events, Sustainability Planning, Maternal Child Health and Youth Services.

Conclusions

A review of the Community Response Grants Policy was conducted and is now presented to Council for readoption.

2.4.3 Community Response Grants Policy Review (Cont.)

The principal objective of the review was to ensure that the policy is current with legislative requirements and aligns with grants program reviews across the whole Community Funding Program.

Recommendation

That the Community Response Grants Policy be readopted as per Attachment 1.

2.4.3 Community Response Grants Policy Review (Cont.)

POLICY AND STRATEGY

COMMUNITY RESPONSE GRANTS POLICY REVIEW

ATTACHMENT 1

**COMMUNITY RESPONSE GRANTS POLICY –
MARKED UP WITH CHANGES**

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

Community Response Grants Policy

<u>Endorsement required by Council</u>		<u>A6025453</u>		Authority:	Council
<u>Community Response Grants Policy</u>					
<u>Community Services</u>					
<u>Manager Community Development, Sport and Recreation</u>					
<u>Discretionary</u>					
<u>A5850280</u>	<u>Version No:</u>	<u>3</u>			
<u>22 September 2014</u> <u>Minute No. 712</u>	<u>Last Adopted by Council:</u>	<u>9 October 2017</u> <u>Minute No. 406</u>			
<u>3 years</u>	<u>Next Review:</u>	<u>June 2018</u>			
EDRMS Objective ID:					
Directorate:	<u>Community Services</u>		Responsible Officer:	<u>Manager Community Wellbeing Development, Sport and Recreation</u>	
Policy Type:	<u>Discretionary</u>		Version No:	<u>3</u>	
1st Adopted by Council	<u>22 September 2014</u> <u>Minute No. 712</u>		Last Adopted by Council:	<u>9 October 2017</u> <u>Minute No. 406</u>	
Review Period:	<u>Annually 3 years</u>		Next Review:	<u>June 2018</u> <u>2022</u>	
Policy Endorsement:	<u>Endorsement required by Council</u>				
Policy Superseded by this Policy	<u>Community Response Grants Policy</u>				
Directorate:	<u>Community Services</u>				
Responsible Officer:	<u>Manager Community Development, Sport and Recreation</u>				
Policy Type:	<u>Discretionary</u>				
File Number:	<u>A6025453</u>	Version No:	<u>3</u>		
1st Adopted by Council	<u>22 September 2014</u> <u>Minute No. 712</u>	Last Adopted by Council:	<u>9 October 2017</u> <u>Minute No. 406</u>		

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

<u>Review Period:</u>	<u>3 years</u>	<u>Next Review:</u>	<u>June 2022</u>
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1. Purpose

The purpose of this Policy is to provide a framework for the operation and delivery of the Community Response Grants Program.

2. Background

Council recognises that financial assistance through a Community Response Grant can support individuals or community groups to achieve success in their chosen endeavour or activity. Council also recognises the need for a responsive, simple and small grant program that aligns with the Council Plan. ~~Community Response Grants provide a sense of wellbeing, celebration and success which in turn helps to strengthen communities and build capacity.~~

3. Scope

This Policy applies to monetary grants provided through the Community Response Grants Program and applies to Council staff, Councillors, grant recipients and other parties that may become involved in the grants process.

This policy strengthens Council's position to deliver good practice grants administration and meet requirements under the Local Government Act 1989 and the Local Government Amendment Bill 2014 Section 195A – Prohibition of Councillors discretionary funds.

4. Human Rights and Responsibilities Charter – Compatibility Statement

The aims of this Policy support and uphold the intentions of the Human Rights and Responsibilities Charter.

5. References

- Endorsed at the Ordinary Council Meeting ~~28 August~~ 9 October 2017
- Council Plan 2017-21
- Community Development Framework ~~November~~ 2015
- Community Engagement Policy 2018~~3~~
- Diversity, Access and Equity Policy 2015
- Electronic Gaming Policy 2018
- Disability Policy 2017
- Language and Communication Policy 2015

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

6. Definitions

The following definitions apply in the reading of this Policy.

Grant	A payment of money by Council to an individual or community group for an agreed purpose and subject to conditions
Individuals	Residents of the City of Greater Dandenong (excluding Council staff)
Community Groups	Not-for-profit or voluntary groups that receive minimal or no funding to run group activities or programs that provide benefit to members and/or the wider community. Includes groups deemed to be providing services and activities that involve and benefit residents of the City of Greater Dandenong, such as sporting and hobby clubs, seniors groups, youth groups, children's and families groups, cultural groups, service clubs, environmental groups, <u>emergency services volunteer groups</u> and social support groups (e.g. disability support groups).
Schools	Primary and secondary schools in the City of Greater Dandenong only in relation to grant applications for activities that are not part of core school curriculum and include the broader community.
<u>Legal Entity</u>	<u>An incorporated association, a co-operative, company limited by guarantee or trust.</u>

7. Council Policy

7.1 Policy Statement

The Community Response Grants Program provides opportunities for individuals and community groups, including schools, to apply for small grants through a simple and convenient application process that is open throughout the year.

7.2 Policy Principles

The Policy upholds and reinforces the Commonwealth Grant Guideline principles (2013):

- Robust planning and design
- Collaboration and partnerships
- Proportionality
- Outcomes orientation
- Achieving value with public money
- Governance and accountability
- Probity and transparency.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

7.3 Program Principles (Community Development Framework)

- Asset based - Building resilience by identifying the strengths that exist within a community and helping harness these to address issues that affect them. ~~(Asset based)~~
- Place based - Focusing on neighbourhoods and places where people meet to identify community needs and understand opportunities for improvement. ~~(Place based)~~
- Needs and outcomes focused - Involving residents in finding solutions to their needs and helping community leaders to foster positive change in their communities. ~~(Needs and outcomes focused)~~
- Connecting people - Supporting residents' active participation in their local community and encouraging them to work together on common goals. ~~(Connecting people)~~
- Civic participation - Supporting and linking residents together to make a difference in the civic life of their community and developing the skills, knowledge, values, and motivation to make the difference through political and non-political processes. ~~(Civic participation)~~
- Partnerships and relationships - Establishing partnerships and relationships with community members and organisations to develop trust and collaboration with council. ~~(Partnerships and relationships)~~
- Funding focus - Helping to secure community funding and resources that support community initiatives. ~~(Funding focus)~~
- Access and equity - Delivering initiatives that are developed in a manner that is respectful of diversity and promotes equity and equal access for all. ~~(Access and equity)~~

7.4 Program aims Aims and categories

The aims of the Community Response Grants Program are to:

- Encourage individuals who are residents of the City of Greater Dandenong to develop their talents and abilities to achieve their goals and ambitions.
- Support small not-for-profit community groups and clubs that receive minimal or no funding.
- Create opportunities for new not-for-profit community groups, clubs and/or associations who have recently established or have not previously accessed Council's grants program, to support their development and running of activities.
- Support not-for-profit groups to deliver small, responsive community led projects and initiatives open to the wider Greater Dandenong community.

Category 1 – Individuals

~~To support individuals who are residents of City of Greater Dandenong that have been invited (unpaid) to participate in an elite level sporting tournament, artistic or cultural performance, scientific, technological, environmental or sustainability related activity,~~

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

community sector or civil society forum, or to receive a highly esteemed individual award in their chosen area of expertise:

- Up to \$250 for state level activities
- Up to \$350 for inter-state or national level activities
- Up to \$500 for international level activities.
- **Category 2 – Community Group Membership Activities**
To support not for profit community groups that receive minimal or no funding, and who meet on a regular basis to address issues of isolation and active community involvement, or who undertake physical and social activities to improve health and wellbeing for their membership. Activities must involve and benefit residents of the City of Greater Dandenong:
 - \$750 for groups with up to 50 members
 - \$1000 for groups with over 50 members.Grants can be used to cover expenses associated with membership activities such as transport costs, refreshments, insurance, events, meeting room or venue hire fees, minor equipment and day to day expenses. Grants may not be used to cover organisation salaries or payments to members of the group.
- **Category 3 – Community Group One Off Activities**
To support not for profit community groups to deliver small one-off community led initiatives that involve and benefit residents of the City of Greater Dandenong, eg establishing a new group, events and celebrations open to all of the community.
To support primary and secondary schools for activities that are not part of core school curriculum and include the broader community:
 - Up to \$1000.Grant funds may be used for project costs such as meeting or venue hire, refreshments, transport, relevant costs. Grants may not be used to cover organisation salaries or payments to members of the group.

7.5 Implementation Principles

- **Budget**
 - ~~will be determined~~ by Council through the annual budget process.
 - Allocated on a quarterly basis by Team Leader of Community Funding.
- **Assessment and Decision making**
 - Officers will conduct an eligibility check on all applications received.
 - Officers will assess applications and make funding recommendations against criteria.
 - Where an application is deemed to not fit within the purpose or aims of the Community Response Grants Program, or present a potential risk, officers may:
 - Seek additional information from the applicant – to be provided within two weeks of contact; and/or.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

- Refer application to Team Leader of Community Funding for formal review – who may approve or decline the application, and where available refer applicant to an alternative suitable grant program.
- Decision making is under delegation from the Council to the Director Community Services.
- Unless further information is requested by officers, applicants will receive formal notification of outcomes within four weeks of submission.
- ~~The Operating Procedures (attached to this policy) will outline clear eligibility criteria, objective assessment criteria and a fair, accountable and transparent process for determining grants.~~
- ~~Two internal officers, Senior Coordinator, Manager will be involved in the assessment process.~~
- ~~Decision making is under delegation from the Council to the Director Community Services.~~
 - Reporting to Council for noting of successful grants to be included with Corporate Quarterly Reporting.
 - Reporting to the public to be in the Annual Report.
- Program
 - Funding amounts are set for individuals and community groups within this policy via ~~three-four~~ categories.
 - Grants will be fully funded where all applicable criteria ~~is~~ met.
 - Applications for grants can be made at any time of the year and applicants will be notified of the outcome within four weeks of application.
 - Only one grant per group per annum ~~per annum~~ under the Community Response Grants Program.
 - Only one grant per individual in their lifetime ~~24 months.~~
 - ~~Will close once budget has been fully expended each year.~~
- Conditions
 - Grants will be subject to conditions which will be outlined in the notification letter.
 - Grant recipients will be required to acquit grants, including reporting on expenditure of grant funds, and the results and benefits of funded activities.
 - Where grant recipients fail to comply with conditions Council shall take appropriate action, such as designating the group as ineligible for further grants or taking action to reclaim funds already paid, dependent on the specific circumstances of the case.
- Promotion and Communications
 - ~~The Community Response Grant Program will be widely promoted to ensure all residents of City of Greater Dandenong have access to this program.~~
 - ~~Successful grants will be reported to Councillors via Corporate Quarterly Reporting.~~
 - ~~Response Grants will be promoted to community through multiple platforms including Council's website, social media, The City, big screen and the community funding newsletter.~~
 - ~~Celebration~~

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

~~Each year recognition of grantees and activities will take place.~~

Eligibility and Assessment criteria

~~Eligibility and assessment criteria have been established to improve efficiency and effectiveness of Council's process and responsive outcome for the community.~~

~~Eligibility Criteria:~~

- ~~• The applicant is either:~~
 - ~~○ An individual invited to participate in an event/activity at a state, national or international level in an unpaid capacity, or~~
 - ~~○ A not for profit community group that meets on a regular basis to address issues of isolation and active community involvement, or~~
 - ~~○ A not for profit community group delivering a small one-off community led initiative open to the community.~~
- ~~• The applicant has a bank account in their name or has an auspice.~~
- ~~• For individuals, the applicant is based in the City of Greater Dandenong.~~
- ~~• For groups, the activity (including those outside the municipality) involves and benefits residents of the City of Greater Dandenong.~~
- ~~• The applicant has no outstanding acquittals.~~
- ~~• The applicant, when an individual, has not previously received a Response Grant (limit of one Response Grant per individual in lifetime).~~
- ~~• The applicant, when a group, has not received funding from the Community Response Grants Program this financial year.~~
- ~~• The applicant, when a group, is not applying for funding Grants cover organisation salaries or payments to members of the group.~~

~~Assessment Criteria:~~

- ~~• The activity is aligned to the Council Plan or other endorsed Council strategies, plans or policies.~~
- ~~• The activity (depending on the category) displays individual, membership or broad community involvement.~~
- ~~• The activity displays individual or community benefits.~~
- ~~• The project plan is realistic.~~
- ~~• The budget is accurate, reasonable and related to the application.~~

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

8. Related Documents

- ~~Community Response Grants Operating Procedures.~~
- Community Response Grants Program Guidelines.

2.4.3 Community Response Grants Policy Review (Cont.)

POLICY AND STRATEGY

COMMUNITY RESPONSE GRANTS POLICY REVIEW

ATTACHMENT 2

**COMMUNITY RESPONSE GRANTS POLICY –
FOR READOPTION**

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

Community Response Grants Policy

Policy Endorsement:	Endorsement required by Council		
Policy Superseded by this Policy	Community Response Grants Policy		
Directorate:	Community Services		
Responsible Officer:	Manager Community Development, Sport and Recreation		
Policy Type:	Discretionary		
File Number:	A5850280	Version No:	3
1 st Adopted by Council	22 September 2014 Minute No. 712	Last Adopted by Council:	9 October 2017 Minute No. 406
Review Period:	3 years	Next Review:	June 2022

1. Purpose

The purpose of this Policy is to provide a framework for the operation and delivery of the Community Response Grants Program.

2. Background

Council recognises that financial assistance through a Community Response Grant can support individuals or community groups to achieve success in their chosen endeavour or activity. Council also recognises the need for a responsive, simple and small grant program that aligns with the Council Plan.

3. Scope

This Policy applies to monetary grants provided through the Community Response Grants Program and applies to Council staff, Councillors, grant recipients and other parties that may become involved in the grants process.

This policy strengthens Council's position to deliver good practice grants administration and meet requirements under the *Local Government Act 1989* and the Local Government Amendment Bill 2014 Section 195A – Prohibition of Councillors discretionary funds.

4. Human Rights and Responsibilities Charter – Compatibility Statement

The aims of this Policy support and uphold the intentions of the Human Rights and Responsibilities Charter.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

5. References

- Endorsement at the Ordinary Council Meeting 9 October 2017
- Council Plan (current)
- Community Development Framework November (current)
- Community Engagement Policy (current)
- Diversity, Access and Equity Policy (current)
- Electronic Gaming Policy (current)
- Disability Policy (current)
- Language and Communication Policy (current)

6. Definitions

The following definitions apply in the reading of this Policy.

Grant	A payment of money by Council to an individual or community group for an agreed purpose and subject to conditions.
Individuals	Residents of the City of Greater Dandenong (excluding Council staff).
Community Groups	Not-for-profit or voluntary groups that receive minimal or no funding to run group activities or programs that provide benefit to members and/or the wider community. Includes groups deemed to be providing services and activities that involve and benefit residents of the City of Greater Dandenong, such as sporting and hobby clubs, seniors' groups, youth groups, children's and family's groups, cultural groups, service clubs, environmental groups, emergency services volunteer groups and social support groups (e.g. disability support groups).
Schools	Primary and secondary schools in the City of Greater Dandenong only in relation to grant applications for activities that are not part of the core school curriculum and include the broader community.
Legal Entity	An incorporated association, a co-operative, company limited by guarantee or trust.

7. Council Policy

7.1 Policy Statement

The Community Response Grants Program provides opportunities for individuals and community groups, including schools, to apply for small grants through a simple and convenient application process that is open throughout the year.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

7.2 Policy Principles

The Policy upholds and reinforces the Commonwealth Grant Guideline principles (2013):

- Robust planning and design
- Collaboration and partnerships
- Proportionality
- Outcomes orientation
- Achieving value with public money
- Governance and accountability
- Probity and transparency.

7.3 Program Principles (Community Development Framework)

- Asset based - building resilience by identifying the strengths that exist within a community and helping harness these to address issues that affect them.
- Place based - focusing on neighbourhoods and places where people meet to identify community needs and understand opportunities for improvement.
- Needs and outcomes focused - involving residents in finding solutions to their needs and helping community leaders to foster positive change in their communities.
- Connecting people - supporting residents' active participation in their local community and encouraging them to work together on common goals.
- Civic participation - supporting and linking residents together to make a difference in the civic life of their community and developing the skills, knowledge, values, and motivation to make the difference through political and non-political processes.
- Partnerships and relationships - establishing partnerships and relationships with community members and organisations to develop trust and collaboration with council.
- Funding focus - helping to secure community funding and resources that support community initiatives.
- Access and equity - delivering initiatives that are developed in a manner that is respectful of diversity and promotes equity and equal access for all.

7.4 Program Aims

The aims of the Community Response Grants Program are to:

- Encourage individuals who are residents of the City of Greater Dandenong to develop their talents and abilities to achieve their goals and ambitions.
- Support small not-for-profit community groups and clubs that receive minimal or no funding.
- Create opportunities for new not-for-profit community groups, clubs and/or associations who have recently established or have not previously accessed Council's grants program, to support their development and running of activities.
- Support not-for-profit groups to deliver small, responsive community led projects and initiatives open to the wider Greater Dandenong community.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

7.5 Implementation Principles

- Budget
 - Determined by Council through the annual budget process.
 - Allocated on a quarterly basis.
- Assessment and Decision making
 - Officers will conduct an eligibility check on all applications received.
 - Officers will assess applications and make funding recommendations against criteria.
 - Where an application is deemed to not fit within the purpose or aims of the Community Response Grants Program, or present a potential risk, officers may:
 - Seek additional information from the applicant – to be provided within two weeks of contact; and/or,
 - Refer application to Team Leader of Community Funding for formal review – who may approve or decline the application, and where available refer applicant to an alternative suitable grant program.
 - Decision making is under delegation from the Council to the Director Community Services.
 - Unless further information is requested by officers, applicants will receive formal notification of outcomes within four weeks of submission.
 - Reporting to Council for noting of successful grants to be included with Corporate Quarterly Reporting.
 - Reporting to the public to be in the Annual Report.
- Program
 - Funding amounts are set for individuals and community groups within this policy via four categories.
 - Grants will be fully funded where all applicable criteria are met.
 - Applications for grants can be made at any time of the year and applicants will be notified of the outcome within four weeks of application.
 - Only one grant per group per annum under the Community Response Grants Program.
 - Only one grant per individual in 24 months.
- Conditions
 - Grants will be subject to conditions which will be outlined in the notification letter.
 - Grant recipients will be required to acquit grants, including reporting on expenditure of grant funds, and the results and benefits of funded activities.
 - Where grant recipients fail to comply with conditions Council shall take appropriate action, such as designating the group as ineligible for further grants or taking action to reclaim funds already paid, dependent on the specific circumstances of the case.
- Promotion and Communications
 - The Community Response Grant Program will be widely promoted to ensure all residents of City of Greater Dandenong have access to this program.

2.4.3 Community Response Grants Policy Review (Cont.)



Greater Dandenong Policy

8. Related Documents

- Community Response Grants Program Guidelines.

2.5 OTHER

2.5.1 Leave of Absence - Cr Roz Blades AM (Mayor)

File Id:

Responsible Officer:

Director Corporate Services

Report Summary

Councillor (Cr) Roz Blades AM (Mayor) requests a Leave of Absence from 9-23 September 2019 (inclusive). This Leave of Absence includes tonight's Ordinary Council Meeting and the Ordinary Council Meeting scheduled for 23 September 2019.

Recommendation Summary

This report recommends that this Leave of Absence be granted to Cr Blades for the period requested.

2.5.1 Leave of Absence - Cr Roz Blades AM (Mayor) (Cont.)

Background

This Leave of Absence has been requested for personal reasons.

This report is submitted in conjunction with Council's current Meeting Procedure Local Law and section 66B of the *Local Government Act 1989* (the Act). Further, under section 69(2) of the Act, Council must not unreasonably refuse to grant leave.

This Leave of Absence includes the Ordinary Meetings of Council scheduled for tonight and 23 September 2019 and will include an apology for the Councillor Briefing Session scheduled on 16 September 2019.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Conclusion

It is proposed that Cr Blades' request for a Leave of Absence from 9-23 September 2019 (inclusive) be granted. If granted, it will be inclusive of two Ordinary Meetings of Council dated 9 and 23 September 2019.

Recommendation

That Council grants a Leave of Absence to Councillor Roz Blades AM (Mayor) for the period 9-23 September (inclusive) which includes the Ordinary Meetings of Council dated 9 and 23 September 2019 and notes Councillor Blades' apology within the Minutes for those meetings.

2.5.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 12 & 19 August 2019

File Id: fA25545
Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in August 2019.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

2.5.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 12 & 19 August 2019 (Cont.)**Matters Presented for Discussion**

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p>General Discussion</p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none"> a) Update on the progress of the strategic south-east advanced waste processing business case timeline. b) Recent incident involving local two local football (soccer) clubs. c) Victorian Government's Chain of Parks scheme. d) Format of the proposed night market at Dandenong Market. e) Possible rebate schemes for pensioners for solar power in 2019-2020. f) Agenda items for the Council Meeting of 12 August 2019. 	12 August 2019
2	<p>VEC Preliminary Report</p> <p>Council discussed the Victorian Electoral Commission's (VEC) Preliminary Report for the Electoral Representation Review including the two options (A) and (B) that were presented by the VEC. Council determined to lodge a submission to the VEC prior to the 11 September 2019 closing date.</p>	19 August 2019
3	<p>Lyndale Pavilion Lease and Future Plans</p> <p>Councillors were provided with future plans for the Lyndale Pavilion along with future leasing arrangements between Council and Lyndale Secondary College. A draft Masterplan will be presented to Council for endorsement at a future Council Meeting.</p>	19 August 2019
4	<p>Aquatic Strategy</p> <p>Councillors were presented with an overview of community feedback received in response to the draft Aquatic Strategy proposing a 25mx10 lane pool at the new Dandenong facility and an alternate Strategy proposing a 50mx8 lane pool for consideration. The final Aquatic Strategy, which includes a municipal-wide approach to aquatics provision (including Noble Park Aquatic Centre redevelopment), will be presented to a future Council Meeting for adoption.</p>	19 August 2019

2.5.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 12 & 19 August 2019 (Cont.)

5	2018-2019 Financial Year End Councillors were provided with information in respect to the cash position of Council as at 30 June 2019. Capital works completed and rolled over during the past financial year were discussed.	19 August 2019
6	General Discussion Councillors and Council officers briefly discussed the following topics: a) Current performance of a Council contractor under dispute. b) MAV State Council Meeting. c) Operational matters needing follow-up. d) Agenda items for the Council Meeting of 26 August 2019.	19 August 2019
7	CEO/Councillors Only Session CONFIDENTIAL	19 August 2019

Apologies

- Councillor Roz Blades AM, Councillor Angela Long and Councillor Jim Memeti submitted apologies for the Pre-Council Meeting on 12 August 2019.
- Councillor Roz Blades AM, Councillor Angela Long, Councillor Zaynoun Melhem and Councillor Jim Memeti submitted apologies for the Councillor Briefing Session on 19 August 2019.

Recommendation

That:

1. **the information contained in this report be received and noted; and**
2. **the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 7 by the Chief Executive Officer under Sections 77 and 89 of the *Local Government Act 1989* remain confidential until further advisement unless that information forms the subject of a subsequent Council report.**

2.5.3 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 19 – 30 August 2019

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 19 – 30 August 2019.

Recommendation

That the listed items provided in Attachment 1 for the period 19 – 30 August 2019 be received and noted.

2.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO
MAYOR AND COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED
19 – 30 AUGUST 2019**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 19/08/19 & 30/08/19 - for officer action - total = 6

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Resident concerns regarding "beggars" on CGD streets, line marking in Ann Street and smells emanating from Afghan butchers along Thomas Street.	27-Aug-19	28-Aug-19	FA171886	Mayor & Councillors EA
A request to the Mayor from a Noble Park resident to withdraw a parking infringement incurred in June 2019.	30-Aug-19	30-Aug-19	FA171999	Mayor & Councillors EA
A request from a Keysborough resident for action to protect the community from midnight parties and noise from a property in Piccadilly Crescent, Keysborough.	18-Aug-19	19-Aug-19	FA171441	Mayor & Councillors EA
A resident request regarding signage about the Barry Powell consultation.	17-Aug-19	19-Aug-19	FA171448	CPDA
Question from a Greater Dandenong resident regarding the CEO's contract renewal (received directly by a Councillor).		21-Aug-19		Crs Sampey and Kirwan
Response to the August plans for consultation for Wal Turner Reserve from a parent from Silverton primary School (received directly by a Councillor).	22-Aug-19	22-Aug-19	FA171688	CPDA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

2.5.3 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 19/08/19 & 30/08/19 - for information only - total = 4

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Letter advising Mayor of appointment to Southern Metropolitan Cemeteries Trust Community Advisory Committee.	08-Aug-19	21-Aug-19	A6025590	Mayor & Councillors EA
Letter to Mayor from Hume City Council requesting support of the MAV's "Rescue our Recycling" Campaign.	16-Aug-19	22-Aug-19	A6029120	Mayor & Councillors EA
Letter of complaint from a Springvale resident regarding a property in Whitworth Avenue, Springvale with back yard rubbish causing a health risk to neighbours.		29-Aug-19	A6046497	Mayor & Councillors EA
Letter from the Minister for Planning advising of the adoption and approval of Amendment C218GDAN to the Greater Dandenong Planning Scheme.	26-Aug-19	29-Aug-19	A6046498	CPDA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

3 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

5 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the councillors and/or officers of the City of Greater Dandenong.

Questions from the Gallery

1. Members of the public may submit questions from the gallery by completing a '*Ask a Question at a Council meeting*' form available at Council meetings and at www.greaterdandenong.com under Council - Council Meetings. Questions are limited to a maximum of three (3) questions per individual and a maximum of 300 words per question including the preamble.

2. Questions will be read aloud and in most cases an answer will be given on the spot. However, sometimes a councillor/officer may indicate that they require further time to research an answer. In this case the answer will be made in writing to the person who asked the question and may also appear in the Question Time Responses section at www.greaterdandenong.com under Council - Council Meetings.

3. Questions will be answered unless the Chairperson and/or Chief Executive Officer has determined that the relevant question relates to:

- personnel matters,
- the personal hardship of any resident or ratepayers,
- industrial matters,
- contractual matters,
- proposed developments,
- legal advice,
- matters affecting the security of Council property,
- any other matter which Council considers would prejudice the Council or any person,
- a matter which may disadvantage Council or any person,
- a matter in respect of which Council has no power to act,
- a question that is defamatory, indecent, abusive or objectionable in language or substance and is asked to embarrass a Councillor or Council officer,
- a question that is repetitive of a question already answered (whether at the same or an earlier meeting).

No debate or discussion of a question or an answer shall be permitted other than for the purposes of clarification.

Every question will receive a written reply, even if it is answered at the meeting.

6 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.