

AGENDA

ORDINARY COUNCIL MEETING

MONDAY 11 NOVEMBER 2019 Commencing at 7:00 PM

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

1.3 OFFERING OF PRAYER

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening will be offered by Sr Wijeyavani (Vani) Wijeyakumar from the Brahma Kumaris World Spiritual University, a member of the Greater Dandenong Interfaith Network.

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 28 October 2019.

Recommendation

That the minutes of the Ordinary Meeting of Council held 28 October 2019 be confirmed.

1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 24 October to 6 November 2019:

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
28/10/19	Pre-Council Meeting	Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan (part), Loi Truong		- Open space land purchases (CONFIDENTIAL). Cr Dark disclosed a conflict of interest in this item and left the meeting during discussion Strategic land purchase in Dandenong (CONFIDENTIAL). Cr Dark disclosed a conflict of interest in this item and left the meeting during discussion Meetings held with State and Federal governments regarding "City Deals" and forward program for 2020 Recent media coverage in local papers regarding central Dandenong developments Agenda items for the Council Meeting of 28 October 2019.

1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
TBA	TBA	TBA	TBA	- TBA

Recommendation

That the assemblies of Council listed above be noted.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

File Id: A2683601

Responsible Officer: Director Corporate Services

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There are seven [7] items being presented to Council's meeting of 11 November 2019 for signing and sealing as follows:

- 1. A letter of recognition to Christine Whitley, Community Services for 10 years of service to the City of Greater Dandenong;
- 2. A letter of recognition to Aurel Torz, City Planning, Design and Amenity Services for 10 years of service to the City of Greater Dandenong;
- 3. A letter of recognition to Suresh Advani, City Planning, Design and Amenity Services for 10 years of service to the City of Greater Dandenong;
- 4. A letter of recognition to Beverley MacFarlaine, Corporate Services for 20 years of service to the City of Greater Dandenong;
- 5. A letter of recognition to Cr Angela Long for 20 years of service to the City of Greater Dandenong;
- 6. A letter of recognition and acknowledgement to Cr Roz Blades AM for her years of service to the Greater Dandenong community as a Councillor and Mayor; and
- 7. An amended Instrument of Appointment of Authorised Officer under the provisions of the Local Government Act 1989, the Country Fire Authority Act 1958, the Domestic Animals Act 1994, the Impounding of Livestock Act 1994, the Environment Protection Act1970, the Infringements Act 2006, the Planning and Environment Act 1987, the Public Health and Wellbeing Act2008, the Road Management Act2004, the Road Safety Act1986, the Sex Work Act 1994, the Subdivisions Act 1988, the Summary Offences Act1966, the Tobacco Act 1987, the Victorian Civil and Administrative Tribunal Act 1998 and the Regulations made under each of these Acts; the Local Laws made under the Local Government Act 1989; and any other Act, Regulation or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This amended instrument enables the following Council officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Christophe Revuelta

2.1.1 Documents for Sealing (Cont.)

Recommendation

That the listed documents be signed and sealed.

2.2 DOCUMENTS FOR TABLING

2.2.1 Documents for Tabling

File Id: qA228025

Responsible Officer: Director Corporate Services

Report Summary

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

Recommendation Summary

This report recommends that the listed items be received.

2.2.1 Documents for Tabling (Cont.)

List of Reports

Author	Title
Energy and Water Ombudsman	Annual Report 2019
Victorian Grants Commission	Annual Report & Submissions 2019
Public Transport Ombudsman	Annual Report 2019
Metropolitan Fire Brigade	Annual Report 2018-2019
Emerson School	Year Book 2018
IBAC	Annual Report 2018-2019
Victoria Legal Aid	Annual Report 2018-2019

A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

Recommendation

That the listed items be received.

2.2.2 Petitions and Joint Letters

2.2.2.1 Petitions and Joint Letters

File Id: qA228025

Responsible Officer: Director Corporate Services

Attachments: Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

- 1. the full text of any petitions or joint letters received;
- 2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
- 3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

Petitions and Joint Letters Tabled

Council received no new petitions, no joint letters, no submissions and one petition update prior to the Council Meeting of 11 November 2019.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

Date Received	Petition Text (Prayer)	No. of Petitioner s	Status	Responsible Officer Response
6/10/19	PETITION -REMOVAL OF BICYCLE MARKINGS ON CORRIGAN ROAD To Greater Dandenong Council	290 as at 16/10/19	Completed	Thank you for your petition submitted to Council on 16 September 2019 requesting alterations to the line markings
	PRAYER: That the following people request Greater Dandenong Council to remove the bicycle markings from the cycling lanes and make the cycle			which were recently installed on Corrigan Road.
	The markings dotted as the new lanes and associated new markings are causing confusion to drivers leading to an increased accidents and increased traffic congestion, particularly causing issues for drivers turning right onto Corrigan Rd. Making these changes will leave the new cycling lanes allowing cyclists to use them, but at the same time eliminate the confusion being experienced by drivers. Given the amount of housing on this road and the amount of schools and churches either along this road			The petition requests the markings be altered to remove the bicycle symbols and break the edge line so motorists understand they can travel within the bicycle/parking lane to pass a right turning vehicle.
	or off side streets the needs of the main user of Corrigan Rd, that is car drivers, must be the priority.			The markings as installed are in accordance with the relevant standards and are consistent with many other roads across the road network. The alterations as proposed by the petition would result in Corrigan Road being inconsistent which can result in greater confusion and higher risk for all road users.
				Corrigan Road is an important North-South transport link. Council is committed to providing transport choices for residents and visitors including sustainable transport options. As such, this transport corridor is provided for all road users including pedestrians and cyclists and not just for motor vehicle drivers.

If the details of the attachment are unclear please contact Governance on 8571 1000.

Petition Text (Prayer)

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2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02)

File Id: 345395

Responsible Officer: Director City Planning Design & Amenity

Attachments: Submitted plans

Application Summary

Applicant: Burnley Brewing Pty Ltd

Proposal: To amend Planning Permit No. PLN17/0317.01 to incorporate

manufacturing sales and sale and consumption of liquor (producers

licence) to be used in association with the existing industry

(micro-distillery and micro-brewery).

Zone: Industrial 1 Zone

Overlay: No overlays

Ward: Red Gum

The application proposes to amend Planning Permit No. PLN17/0317.01 to incorporate manufacturing sales and the sale and consumption of liquor (producers licence) to be used in association with the existing industry (micro-distillery and micro-brewery).

A permit is required pursuant to:

- Clause 33.01-1 (Industrial 1 Zone) Use land for Manufacturing Sales.
- Clause 52.27 (Licensed Premises) Use land to sell or consume liquor.

This application is brought before the Council as all applications for a liquor licence (where not associated with a food and drink premises) must be determined at a Council meeting.

Advertising Summary

The application was advertised to the surrounding area through the erection of an onsite notice and the mailing of notices to adjoining and surrounding owners and occupiers.

No objections were received.

Assessment Summary

The proposal has been assessed against the relevant requirements of the Greater Dandenong Planning Scheme and is considered appropriate to the site.

The proposal would improve the economic viability of an existing industry that provides a net benefit to the community by way of employment opportunities, industrial diversity and entertainment, without compromising the local amenity of the existing industrial area.

Appropriate levels of car parking would be provided to ensure that the proposal does not have detrimental impacts on the neighbourhood.

It is considered that the proposal would not result in adverse traffic or noise detriment to the surrounding uses.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to the Planning Policy Frameworks as well as the purpose of the zone which applies to the subject site. This report recommends that the application be supported, and that an **amended permit** be granted subject to conditions as set out in the recommendation.

Subject Site and Surrounds

Subject Site

- The subject site is located on the north side of Hazel Avenue, Dandenong, within an established industrial area.
- The site is irregular in shape, with a frontage of 17.5m, a depth of 57.96m and an overall site area of 1014sqm.
- The site has an existing industrial building located to the rear and twelve (12) car parking spaces at the front. The car parking area is accessed via a 6.5m wide crossover on Hazel Avenue.
- The site is currently used for the purpose of industry (micro-distilling and micro-brewery) with ancillary warehousing. The current use has a maximum of 2 staff on the site at any one time. The current operating hours is typically 7am to 4pm Monday to Friday and occasional weekends.

Surrounding Area

- The broader surrounding area is characterised by a mixture of industries, warehouses and restricted retail premises.
- The adjoining property to the north which is accessible from Cheltenham Road, is a food and drink premises.
- The nearest residential development is located 300m to the east.
- The 828 bus routes (Hampton to Berwick Station via Southland Shopping Centre and Dandenong) runs along Cheltenham Road and is within walking distance of the site.

Locality Plan



Background

Previous Applications

A search of Council records revealed the following previous planning permits have been issued to the subject site.

- Planning Permit No. 90/0169 was issued on 20 August 1990 for a factory.
- Planning Permit No. PLN17/0317 was issued on 10 August 2017 for the use of the land for the purpose of Industry (micro-distillery). The preamble of the permit was amended on 21 November 2017 to 'Use of the land for the purpose of Industry (micro-distillery and micro-brewery)' and the permit re-numbered to PLN17/0317.01. The permit has no restriction on hours of operation.

Proposal

The application proposes to amend Planning Permit No. PLN17/0317.01 to incorporate manufacturing sales and the sale and consumption of liquor (Producers Licence) in association with the existing industry (micro-distillery and micro-brewery).

The proposed sale and consumption of liquor, referred to as a Cellar Door in the application documents, would allow patrons to taste the products currently produced on the site and to purchase products. Light snacks would also be available.

The proposed use comprises of two (2) components. The proposed 'Day Mode of Operation' which proposes to operate from 11am to 4pm from Monday to Friday and the proposed 'After Hours Mode of Operation' which proposes to operate from 4pm to 10pm from Monday to Friday and 11am to 10pm on Saturday and Sunday.

The proposed 'After Hours Mode of Operation' is the description submitted by the application for the industry on the site. It is noted that the normal business hours of operation of the majority of the surrounding premises are Monday to Friday from 8am to 5pm with some businesses also operating on weekends. Most of the surrounding businesses do not operate on Sunday.

Proposed Day Mode of Operation:

For the proposed Day Mode of Operation, an area within the existing building and adjacent to the existing loading bay would be created for the proposed manufacturing sales and sale and consumption of liquor. This area would be 10m long by 4.15m wide (41.5sqm). A maximum of 50 patrons is proposed.

The proposed hours of operation during business hours (except ANZAC Day) are as follows:

Monday to Friday 11:00am - 4:00pm

Proposed After-Hours Mode of Operation:

For the proposed After-Hours Mode of Operation, the loading bay and three (3) existing car spaces at the front of the site would be incorporated into the proposed manufacturing sales and licenced area to form a total area of 178.5sqm. This is to provide an outdoor area for patrons. A maximum of 100 patrons is proposed.

The proposed after hours of operation are as follows:

- Monday to Friday 4:00pm 10:00pm
- Saturday and Sunday 11:00am -10:00pm

Anzac Day

1:00pm - 9:00pm

Amendment to Condition 6 of the permit

A major part of the proposal is to incorporate three (3) existing car spaces at the front of the site for the proposed After-Hours Mode of Operation into the proposed manufacturing sales and licenced area to create an outdoor seating area for the sale and consumption of liquor. Condition 6 of the current permit restricts the use of the car parking spaces on the site to car parking only and is proposed to be amended.

Condition 6 of the permit currently reads as follow:

'The car parking provided on the land must always be available for use by persons employed on or visiting the subject premises, and no measures may be taken to restrict access to the car park by such persons, all to the satisfaction of the Responsible Authority'

It is proposed to amend Condition 6 to read as follows:

'The car parking provided on the land must always be available for use by persons employed on or visiting the subject premises, and no measures may be taken to restrict access to the car park by such persons, other than in respect of car spaces 6-8 as part of the after-hours cellar door use, all to the satisfaction of the Responsible Authority'

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

The proposal requires a planning permit under the following clauses of the Greater Dandenong Planning Scheme:

- Clause 33.01-1 Use land for Manufacturing Sales.
- Clause 52.27 Use land to sell or consume liquor.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located within the Industrial 1 Zone, as is the surrounding area. The purpose of the Industrial 1 Zone outlined at Clause 33.01 is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.

Pursuant to Clause 33.01-1, a permit is required for the use of the land for Manufacturing Sales.

Overlay Controls

No overlays affect the subject site or surrounding area.

Planning Policy Framework

There are a number of specific objectives contained within the Planning Policy Framework that need to be considered under this application, which follow.

Economic Development (Clause 17)

Under this clause, it notes that planning is to provide for a strong and innovative economy, where all sectors of the economy are critical to economic prosperity, and planning is to contribute to the economic well-being of communities and the State as a whole by supporting and fostering economic growth and development by providing land, facilitating decisions, and resolving land use conflicts so that each district may build on its strengths and achieve its economic potential.

Clause 17.02-1S (Business) has the objective to encourage development which meets the community's needs for retail, entertainment, office and other commercial services and provides net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities.

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

Municipal Profile (Clause 21.02)

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**.

A Vision for Greater Dandenong (Clause 21.03)

A Vision for Greater Dandenong is outlined at Clause 21.03.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04-2 (Retail, commerce and entertainment) and 21.05-1 (Urban design, character, streetscapes and landscapes).

Land Use (Clause 21.04)

"Economic issues – Greater Dandenong's retail, commercial, industrial and entertainment uses provide a range of jobs. Strengthening these assets will attract visitors from outside the municipality and improve employment opportunities. With suitable promotion, they could realise increased economic benefits for the City."

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision are:

- To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

Clause 52.06-2 notes that before a new use commence, the number of car parking spaces required under Clause 52.06-5 must be provided on the land.

The required spaces are identified in the table to Clause 52.06-5.

Clause 52.06-5 states that if in calculating the number of car parking spaces the result is not a whole number, the required number of car parking spaces is to be rounded down to the nearest whole number.

Column B of Clause 52.06-5 applies if any part of the land is identified as being within the Principal Public Transport Network Area.

The subject land is within the Principal Public Transport Network Area and Column B of Clause 52.06-5 is applicable.

Column B in the table at Clause 52.06-5 specifies that the following car parking rate is required:

- 3.5 spaces to each 100 square metres of leasable floor area (Manufacturing Sales).
- 1 car space to each 100 square metres of leasable floor area (Industry).

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 of the Scheme.

Licensed Premises (Clause 52.27)

The purposes of this provision are:

- To ensure that licensed premises are situated in appropriate locations.
- To ensure that the impact of the licensed premises on the amenity of the surrounding area is considered.

A planning permit is required to use land to sell or consume liquor.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Policy

Alcohol Management Policy

Council's Alcohol Management Policy has been developed to support the City's economic vitality, while enhancing safety, amenity, health and wellbeing in the City of Greater Dandenong through the effective assessment and enforcement of matters relevant to alcohol supply and use within the municipality.

The Policy is intended to apply to all new liquor licences, including those for events and activities in Council venues. The Policy creates a consistent and integrated approach across planning, regulation, enforcement and community safety activities of Council.

The Policy ensures that applicants for planning permits where a liquor licence is required, prepare an Alcohol Management Plan as part of their application. An Alcohol Management Plan must be completed in order to manage and mitigate potential risks with the provision of alcohol.

Information Guidelineshave been developed to assist applicants with the preparation of Alcohol Management Plans. The draft Guidelines also provide a checklist to explain to applicants how Council planners will assess liquor licence applications and to seek to improve future applicant's understanding of the responsibilities and potential risks associated with the sale of alcohol.

This policy was adopted on 9 December 2013 and re-adopted on 9 April 2018.

Restrictive Covenants

Covenant 1499123 is recorded on the Certificate of Title to the land. The Covenant prohibits the land to be used for manufacture or winning of bricks tiles or pottery ware.

The proposed use of the land for manufacturing sales and sale and consumption of liquor (producers license), would not result in a breach of the covenant.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

Pursuant to Section 52 of the Planning and Environment Act 1987, the application was externally referred to:

Referral Authority	Referral Type	Comments
Victorian Commission for Gambling and Liquor Regulation.	Comment only	No objections.

Victoria Police Comment only No objections.

<u>Internal</u>

The application was internally referred to:

Department	Comments
Transport Planning	No objections subject to conditions.
Community Services	No objections subject to conditions.
Building Department	No objections subject to conditions.

The comments provided have been considered in the assessment of the application.

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing one (1) sign on the subject site facing Hazel Avenue.

The notification has been carried out correctly.

No objections have been received to date.

Assessment

The proposal has been assessed against the relevant provisions of the Planning Policy Framework and Local Planning Policy Framework, the zoning of the land and the relevant particular provisions of car parking, licenced premises and the decision guidelines of Clause 65.

Use

To determine the suitability of the use, the Decision Guidelines at Clause 33.01-2 (Industrial 1 Zone) and Clause 52.17 (Licensed Premises) of the Greater Dandenong Planning Scheme need to be considered.

Broadly, the proposal seeks to allow patrons to taste the products currently produced on the site and to purchase products associated with an existing industry that provides a net benefit to the community by way of employment opportunities, industrial diversity and entertainment, without compromising the local amenity of the surrounding land uses. The proposal meets the objectives of Clause 17

(Economic Development) and Clause 17.02-1S (Business) of the Planning Policy Framework in that it is considered to meet the community's needs for accessible entertainment facilities located within the municipality.

The nearest residential development is located 300m to the east of the subject site. There is no direct vehicle or pedestrian access from Hazel Avenue to the residential developments. Hazel Avenue connects to Dandenong Street (an Industrial Zone street) to the east and in turn, connects to Cheltenham Road to the north.

With regards to noise, it is considered that the 300m distance of the site from the residential development provides an adequate separation and that the proposed use would not result in substantial noise to the existing residential developments.

The applicant has supplied an Alcohol Management Plan (AMP) that details the house policy for the responsible service of alcohol. This seeks to minimise any anti-social behaviour that can be caused through intoxication.

The AMP documentation has been reviewed by Council's Community Services department who suggested modification including that the venue should not operate on Christmas Day or Good Friday, safety measures to be provided between the loading bay and Cellar Door, details of safe access from the Cellar Door to the toilets and details of strategies to reduce complaints, anti-social behaviour and amenity risks. These could be conditioned (Conditions one (1), two (2) and sixteen (16)).

The Alcohol Management Plan, once endorsed, will form part of this permit, with any performance review measures outlined within the AMP to be strictly adhered to.

In accordance with DPCP Practice Note 61 "Licensed Premises: Assessing Cumulative Impact", a cumulative impact assessment is required if <u>both</u> the clustering and hours of operation tests are met, specifically, if the premises trades *after* 11pm; and in an area where there is a 'cluster' of licensed premises. The site is not within an area which form a cluster of licensed premises, and the proposed hours of operation do not exceed 11pm. As such, there is no trigger for the provisions of a cumulative impact assessment.

However, it is considered that the proposed external seating area over the 3 existing car spaces in the After-Hours Mode of Operation is not appropriate. The proposed tables, chairs, planter boxes and other barriers would create a safety concern that vehicles from car spaces no. 1, 2, 3 and 4 could come into close proximity with the external seating area. It is also considered that the external seating area may encourage patrons to loiter in the driveway outside the external seating area whilst interacting with patrons within the external seating area. Furthermore, the extent of facilities to be set up in this outdoor area creates the potential of them becoming permanent fixtures of the site, which would not be appropriate.

Therefore, it is recommended that the external 'Cellar Door/After Hours' area be removed from the proposed After-Hour Mode of Operation plan. Rather it is recommended that the internal 'Cellar Door/ After Hours' area extend further into the 'Warehouse' area to make up for the loss of external seating. This could be conditioned (Condition one (1)).

Based on the above, it is considered that the proposal is appropriately located and would be managed to avoid any impact on the amenity of the surrounding area subject to modification to the Alcohol Management Plan and removal of the outdoor seating area.

Car Parking

Car parking provisions are provided under Clause 52.06 of the Planning Scheme. Specifically, the rate for Column B of Clause 52.06-5 is applicable, and is identified as follows:

- 3.5 spaces to each 100 square metres of leasable floor area (Manufacturing Sales).
- 1 car space to each 100 square metres of leasable floor area (Industry).

Proposed Day Mode of Operation:

Based on the scale provided, the existing building is measured to be 515sqm.

During the proposed Day Mode of Operation, an area of 41.5sqm would be set aside for manufacturing sales with the remaining 430.5sqm used for industry (and associated warehousing). As such, the following car parking spaces are required for the proposed use:

- Manufacturing sales: 41.5sqm x 3.5 / 100 = 1.5 (rounded down to 1)
- Industry (excluding the Manufacturing Sales area and loading bay): 430.5sqm x 1/100 = 4.3 (rounded down to 4)

Based on the above, five (5) car parking spaces are required for the proposed use. As the site would have twelve (12) car parking spaces during the Day Mode of Operation, the number of car parking spaces available on the site complies with the Scheme.

A parking survey submitted by the applicant provides a survey of available on-street parking within 300m distance of the site. The survey area does not include any residential streets.

The results of the surveys indicate that there is a moderate demand for on street parking during the weekday day survey with occupancy recorded between 67 75% (33 43 vacant car spaces). The minimum number of vacant spaces of 33 vacancies was recorded at 12pm on Thursday 16th August, 2018 (97 parked cars, 75% occupancy).

Whilst there are some available on-street car spaces around the site, they are not solely for the use of the premises.

In addition, although the car parking for the site complies with Scheme, the proposed use includes an area for the consumption of liquor where patrons may stay for an extensive period of time. This is unlike other typical manufacturing sales and would likely to result in the need for more car spaces.

As the site could not accommodate any more car parking, it is recommended that the number of patrons permitted should be reduced. Council's Transport Planning Unit has also reviewed the application and suggested that the number of patrons for the proposed Day Mode of Operation be

reduced to 20 patrons as there is insufficient parking on the site to cater for 50 patrons and that the use of on-street parking within an active industrial precinct for patrons is not appropriate due to potential conflict with commercial activities around the site.

Having considered the above, it is recommended that the proposed manufacturing sales and sale and consumption of liquor for the proposed Day Mode of Operation be limited to 20 patrons. This could be conditioned (condition sixteen (16)).

Proposed After-Hours Mode of Operation:

For the proposed After-Hours Mode of Operation, an area of 178.5sqm is set aside for manufacturing sales. The car parking requirement for the proposed After-Hours Mode of Operation are as follow:

- Manufacturing sales: 178.5sqm x 3.5 / 100 = 6.25 (rounded down to 6).
- Industry (excluding the Manufacturing Sales area): 384.1sqm x 1/100 = 3.84 (rounded down to 3)

Based on the above, 9 car parking spaces are required for the proposed use for the proposed After-Hour Mode of Operation. With the recommendation to remove the external 'Cellar Door/After Hours' over the 3 existing car spaces in the above assessment, the site would have 12 available car spaces for the proposed After-Hours Mode of Operation, meeting the car parking requirement of the Scheme.

However, whilst the industry on the site generally operates from 7am to 4pm on Monday to Friday, it is noted that the normal business hours of operation of the majority of the surrounding premises are Monday to Friday from 8am to 5pm. Therefore, it is recommended that the After-Hours Mode of Operation should commence from 5pm onwards and the Day Mode of Operation extended to 5pm. This could be conditioned (condition sixteen (16)).

Whilst some surrounding businesses also operate on weekends, a parking survey provided by the applicant demonstrates that the available on-street car parking around the site could accommodate the proposed After-Hours Mode of Operation.

The parking survey submitted by the applicant shows that lower demands for car parking were recorded during the evenings and weekend with occupancy recorded between 16 45% (77 118 vacant spaces). The minimum number of vacant spaces of 77 vacancies was recorded at 12pm on Saturday 18th August, 2018 (63 parked cars, 45% occupancy).

Council Transport Planning Unit advised that the number of patrons for the proposed after business hours operation is acceptable.

It is considered that the surrounding street networks could cater for any potential overflow of parking.

Loading and Unloading

Loading and unloading is considered under the decision guidelines Clause 65.01.

During the Day Mode of Operation, the existing loading bay would not be impacted by the proposal and would be operating as per the current use. However, details of barriers between the loading bay and cellar door should be requested to ensure the safety of patrons and measures to provide safe access from the cellar door to the WC. This could be required as a condition of any permit to be granted (Condition 1).

During the After-Hours Mode of Operation, the loading bay would be incorporated into the manufacturing sales and licenced area. Loading and unloading would not be carried out during the After-Hours Mode of Operation and a condition should be included to restrict this (condition fifteen (15)).

Amendment to Permit Preamble

The preamble of the permit should be amended from:

Use of the land for the purpose of Industry (micro-distillery and micro-brewery).

To:

Use of the land for the purpose of Industry (micro-distillery and micro-brewery), Manufacturing Sales and sale and consumption of liquor (Producers Licence).

Amendment to Permit Conditions

Planning permit PLN17/0317.01 contains 14 conditions and 4 notes which would be included on any amended permit to be granted, but would be required to be re-numbered as further explained below.

The requirement for a revised site plan to include safety barriers between the loading bay and cellar door for the proposed Day Mode Operation would be included as Condition 1. The recommendation to remove the external Cellar Door/After Hours area over the 3 existing car spaces would also be included as Condition 1. The revised Alcohol Management Plan would be included as Condition 2. The current conditions therefore, would require to be renumbered accordingly.

Given the recommended removal of the external Cellar Door/After Hours area (over three parking spaces) from the After-Hours Mode of Operation plan, Condition 6 would remain unaltered but would be renumbered to Condition 8 due to the inclusion of Conditions 1 and 2.

New condition fifteen (15) would be included to restrict the loading and unloading to be carried out during the After-Hours Mode of Operation.

New condition sixteen (16) would be included to limit the hours of operation of the proposed manufacturing sales and sale and consumption of liquor.

New conditions seventeen (17) would be included to limit the number of patrons permitted during the manufacturing sales and sale and consumption of liquor.

Whilst there is no condition on the current permit restricting the hours of operation of the existing industrial use, having considered the proposed After-Hours Mode of Operation which would have up to 100 patrons on the site, it is considered that a condition should be included to restrict the industry

(micro-distillery and micro-brewery) from operating during proposed After-Hours Mode of Operation to limit operational conflict between the two (2) uses. This could be conditioned (condition eighteen (18)).

Additional conditions nineteen (19) to twenty-seven (27) would be included to govern the proposed manufacturing sales and sale and consumption of liquor on the site.

The condition included by the Environmental Protection Authority (EPA) for the existing industry (micro-distillery and micro-brewery) would be renumbered to condition twenty-eight (28).

The expiring date condition renumbered to Condition 29.

Conclusion

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework and Local Planning Policy Framework, Municipal Strategic Statement, zones, overlays and Clause 65.

Overall it is considered that the proposed manufacturing sales and sale and consumption of liquor are appropriate having regard to the site's location within an established industrial area within an Industrial 1 Zone.

Recommendation

That Council resolves to Grant an amended planning permit in respect of the land known and described as 15 Hazel Avenue, Dandenong, for the use of the land for the purpose of Manufacturing Sales and sale and consumption of liquor (Producers Licence) to be used in conjunction with the existing Industry (micro-distillery and micro-brewery)(micro-distillery and micro-brewery)in accordance with the plans submitted with the application subject to the following conditions:

- Before the use starts, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. The use must not commence until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show:
 - 1.1. On the Day Mode of Operation Plan, details of barriers between the loading bay and the 'Cellar Door' and measures to provide safe access from the Cellar Door to the wc.

- 1.2 On the After Hours Mode of Operation plan, the external 'Cellar Door/ After Hours' area over the car spaces deleted and the car spaces reinstated. The internal 'Cellar Door/ After Hours' area may be extended further into the Warehouse area to replace the seating numbers removed in the external area.
- 1.3 The number of patrons permitted by Condition 17 annotated on each plan.

When approved, these plans will be endorsed and will form part of this permit.

- 2. Before the use starts, a revised Alcohol Management Plan must be submitted to the Responsible Authority for approval. The AMP must provide details of strategies to be implemented in the venue to reduce complaint, anti-social behaviour and risk on:
 - 2.1. Differing managerial and staff roles and processes regarding sale, supply and consumption of alcohol; addressing incidents and emergencies, intoxicated, anti-social or difficult customers; refusal of service; customer and staff safety.
 - 2.2. Evidence of an approved new entrant Responsible Service of Alcohol (RSA) certificate, or evidence of the application for this certificate for all licence applicants.
 - 2.3. Patron to staff ratios for patron numbers, particularly during expected peak times.
 - 2.4. Managing minors' access, preventing alcohol sales and tastings to minors.
 - 2.5. Proactive mechanisms for educating staff on liquor licensing laws and practices.
 - 2.6. A 'Safe Transport' strategy for a patron/s deemed intoxicated/over 0.05.
 - 2.7. House Rules signage that includes a commitment to installing signage at the entry/exit point and in the car park, stating that:
 - 2.7.1. 'Alcohol is not to be consumed in any public places in the municipality such as in the car park and connected areas, and that up to a \$1,000 Local Laws fine applies.'

2.7.2. 'The safety and amenity of, pedestrians, businesses, and property in surrounding areas is to be respected upon leaving the premises.'

When approved, these plans will be endorsed and will form part of this permit.

- 3. The use as shown on the endorsed plans must not be altered without the further written consent of the Responsible Authority.
- 4. Goods, materials, equipment and the like associated with the use of the land must not be displayed or stored outside the building, without the further written consent of the Responsible Authority.
- 5. The loading and unloading of goods from or to vehicles must only be carried out on the land within the designated loading bay and must not disrupt the circulation and parking of vehicles on the land, all to the satisfaction of the Responsible Authority.
- 6. The car parking area must be lit if in use of hours of darkness, and all lights must be designed, fitted with suitable baffles and located to prevent any adverse effect on adjoining land, all to the satisfaction of the Responsible Authority.
- 7. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operators control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.
- 8. The car parking provided on the land must always be available for use by persons employed on or visiting the subject premises, and no measures may be taken to restrict access to the car park by such persons, all to the satisfaction of the Responsible Authority.
- 9. The operator under this permit must make all reasonable endeavours to ensure that all vehicles entering and exiting the site do so in a forward direction, all to the satisfaction of the Responsible Authority.
- 10. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.
- 11. The amenity of the area must not be detrimentally effected by the use or development on the land, through the:
 - 11.1. Transport of materials, goods or commodities to or from the land.
 - 11.2. Appearance of any building, works or materials.
 - 11.3 Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
 - 11.4 Presence of vermin.

All to the satisfaction of the Responsible Authority.

- 12. Noise emitted from the premises must not exceed the permissible noise levels determined in accordance with the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1.
- 13. All wastes must be disposed of to the satisfaction of the Responsible Authority and no liquid waste or polluted waters shall be discharged into a sewer or stormwater drainage system.
- 14. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.
- 15. Loading and unloading on the site must not be carried out during the After-Hours Mode of Operation contained in Condition 16 below.
- 16. Except with the prior written consent of the Responsible Authority, the Manufacturing Sales and sale and consumption of liquor may only operate during the following hours:
 - 16.1. Day Mode of Operation (except ANZAC Day)
 - Monday to Friday 11:00am 5:00pm
 - 16.2. After-Hours Mode of Operation (except ANZAC Day)
 - Monday to Friday 5:00pm 10:00pm
 - Saturday and Sunday 11:00am -10:00pm
 - 16.3 ANZAC Day
 - 1:00pm 9:00pm

The use may not operate on Christmas Day or Good Friday.

- 17. Except with the prior written consent of the Responsible Authority, no more than 20 patrons may be permitted during the Day Mode of Operation and no more than 100 patrons may be permitted during the After-Hours Mode of Operation.
- 18. Unless with the written consent of the Responsible Authority, the Industry (micro-distillery and micro-brewery) must not operate during the After-Hours Mode of Operation contained in Condition 16 above.
- 19. Food may only be served in conjunction with the tastings, and must not be served separately to the tastings, to the satisfaction of the Responsible Authority.
- 20. Except with the prior written consent of the Responsible Authority, gaming machines, amusement machines, or similar must not be installed or used on the premises.

- 21. The licensed area shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority and VCGLR (Victorian Commission for Gambling and Liquor Regulation).
- 22. The use must comply with the endorsed Alcohol Management Plan at all times.
- 23. All rubbish from the premises must be immediately collected and disposed of in an appropriate receptacle to the satisfaction of the Responsible Authority.
- 24. The sale and consumption of liquor must comply with the endorsed Alcohol Management Plan at all times.
- 25. The operator or security staff of the premises must take reasonable steps to ensure that patrons leaving the premises act in an orderly manner and to the extent reasonably practicable must discourage patrons from loitering within the vicinity of surrounding residences.
- 26. At all times when the approved use is operating, a person over the age of 18 years (Manager) must be present at the premises. The Manager must ensure that activities on the land and the conduct of persons entering, leaving and present on the land do not have a detrimental impact on the amenity of the area to the satisfaction of the Responsible Authority.
- 27. The operator must authorise the Manager on behalf of the operator to make statements at any time to any officer of the Responsible Authority, the Victoria Police or an authorised person defined under the Liquor Control Reform Act 1998 and to take action in accordance with a direction by such officer.
- 28. Environmental Protection Authority (EPA) conditions:
 - 28.1. Offensive odours must not be discharged beyond the boundaries of the premises.
 - 28.2. Noise emissions from the premises must comply with the requirements of the State Environment Protection Policies (Control of Noise from Commerce, Industry and Trade) No. N-1.
 - 28.3 A secondary containment system must be provided for liquids which if spilt are likely to cause pollution or pose an environmental hazard, in accordance with the EPA Publication 347 Bunding Guidelines 1992 or as amended.
 - 28.4 Waste water generated at the site must be sent to sewer under a Trade Waste Agreement.

All to the satisfaction of the EPA.

29. This permit will expire if:

- 29.1. The use does not start within two (2) years of the date of this permit, or
- 29.2. The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards, the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

Notes:

- Premises used for the sale or storage of food in any manner whatsoever are to be registered under the Food Act and require Council approval via the Chief Environmental Health Officer before occupation.
- Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.
- Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.
- Except where provided by this permit, the use and development must comply with any previous permits issued to the site.

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 15 HAZEL AVENUE, DANDENONG (PLANNING APPLICATION NO. PLN17/0317.02)

ATTACHMENT 1

SUBMITTED PLANS

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.





File Id: 197165

Responsible Officer: Director City Planning Design & Amenity

Attachments: Submitted Plans

Location of Objectors

Clause 55 Assessment

Clause 22.09 Assessment

Clause 52.06 Assessment

Application Summary

Applicant: Fd Architects

Proposal: Construction of six (6) dwellings comprising four (4) triple storey

dwellings and two (2) double storey dwellings

Zone: Residential Growth Zone – Schedule 1

Overlay: Nil

Ward: Paperbark

This application was brought to Council as it received two (2) objections during the notification period.

The application proposes to construct six (6) dwellings comprising four (4) triple storey dwellings and two (2) double storey dwellings.

A permit is required pursuant to Clause 32.07-5 (RGZ1) of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site notices and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Increased traffic and congestion
- Impact on location of garbage bins collection

- Impact on sewer and/or stormwater runoff
- Overshadowing
- Noise
- Devaluation of property values
- Streetscape character

Assessment Summary

The subject site is well suited for medium to high density housing given the subject sites location within close proximity to the Noble Park Activity Centre; Noble Park train station; as well as being located within the Principal Public Transport Network area (PPTN).

The development is considered to be respectful of the neighbourhood character by providing sufficient setbacks from the side and rear boundaries to allow for a reasonable level of landscaping to occur.

The use of varying building materials and finishes to the external walls and staggered setbacks provides a level of articulation breaking up the visual appearance of built form when viewed from the streetscape and adjoining residential properties, satisfying the preferred character outcomes sought for the substantial change area.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development with this report recommending that the application be supported and that a **Notice of Decisionto Grant a Permit** (which provides appeal rights to objectors) be issued containing the conditions as set out in the recommendation.

Subject Site and Surrounds

Subject Site

The subject site is located on the western side of Stuart Street within the residential area of Noble Park. The lot is rectangular in shape with a frontage of 16.5 metres to Stuart Street and depth of 49.58 metres.

- Overall site area 801 square metres.
- The subject site is currently developed with a single storey dwelling and carport.
- In terms of topography the site is relatively flat with a slight slope of approximately 0.7 metres from the eastern side of the site to the western side of the site.
- The site is encumbered by a small easement located in the south/western corner of the site.
- The site contains scattered mature trees and shrubs throughout the site.
- The side and rear boundaries contain paling and cement sheet fences and the front boundary contains a low level timber picket fence.
- Access to the site is via a shared crossover with the neighbouring property to the south.

Surrounding Area

- The directly adjoining property to the north (1-5/ 20 Stuart St) is zoned RGZ1 and is currently developed with five (5) double storey dwellings accessed via a shared driveway adjacent to the southern boundary neighbouring with the subject site.
- Directly to the south the subject site zoning changes to GRZ1 which is currently developed with
 one single storey dwelling (24 Stuart St) and associated outbuildings (garage and shed). Access
 to the site is via a shared crossover with the subject site adjacent to the northern side of the
 neighbouring dwelling. A large brick garage is located at the rear of the dwelling sited on the
 common boundary with the subject site.
- To the west (rear) the zoning is RGZ1 and is currently developed with six (6) attached double storey dwellings (1-6/25A Leonard St) which is accessed via a shared driveway from Leonard St.
- To the east on the opposite side of Stuart Street the zoning is also RGZ1 developed with one single storey dwelling (21 Stuart St) and associated outbuildings.
- Residential development is undergoing a period of change with double storey multi dwelling developments occurring within the immediate and surrounding area. More recent development to the north of the site within the RGZ1 contains triple storey dwellings.
- Noble Park train station is located approximately 374 metres to the north of the subject site.
- Noble Park Primary School is located 212 metres to the south/east of the subject site.
- Eastlink is located approximately 1.5km to the east of the subject site.

Locality Plan



Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Proposal

The application proposes the construction of six (6) dwellings, comprising of four (4) triple storey dwellings and two (2) double storey dwellings.

The four (4) triple storey dwellings will be located at the front of the site with the remaining two (2) double storey dwellings at the rear.

Specific dwelling details are as follows:

	No. of bedrooms	No. of storeys	Car Parking provided	Area of secluded private open space	Type of SPOS
Dwelling 1	2	3	Single garage	13sqm balcony and 10sqm service yard	First floor balcony and ground floor open space
Dwelling 2	2	3	Single garage	13sqm balcony and 10sqm service yard	First floor and ground floor open space balcony

Dwelling 3	2	3	Single garage	13sqm balcony and 10sqm service yard	First floor balcony and ground floor open space
Dwelling 4	2	3	Single garage	13sqm balcony and 10sqm service yard	First floor balcony and ground floor open space
Dwelling 5	3	2	Single garage	40sqm	Ground floor open space
Dwelling 6	3	2	Single carport	40sqm	Ground floor open space

Setbacks to the boundaries are predominantly the same for all dwellings, with the exception of dwelling 6 to the rear which includes a wall abutting the boundary. At each dwelling storey, further setback recessions are proposed to improve visual bulk and massing. The table below demonstrates the setbacks from each level and orientation.

Setbacks	North (side)	East (Street)	South (side)	West (rear)
Ground Floor setbacks	1.03m – 3.07m	5m	0 – 5.89m	3.88m – 4.1m
First Floor setbacks	1.03m – 2.3m	5.05m	3.05m - 4.86m	3.69m
Second Floor setbacks	4.5m	6.25m	6.06m	17.9m

Access to the site will be via the existing 3-metre-wide crossover adjacent to the southern side of the frontage from Stuart Street to a new 3.3 metre wide shared driveway.

A new 0.9-metre-high brick and timber fence is proposed along the front boundary.

The development will result in the removal of nearly all of the existing vegetation within the subject site with the exception of the large Birch tree located adjacent to the south/eastern front side of the site, which will be retained subject to a tree protection zone (TPZ).

The dwellings will be clad in a mixture of render, brick, painted sheet cladding and timber cladding with pitched tiled roofs.

The overall building height for the triple storey dwellings is 10 metres and the double storey dwellings is 7.24 metres.

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required under:

 Clause 32.07-5 of the Residential Growth Zone Schedule 1 (RGZ1) to construct two or more dwellings on a lot

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a Residential Growth Zone Schedule 1 (RGZ1), as is the surrounding area directly to the north, east and west. Land directly to the south is General Residential Zone Schedule 1 (GRZ1).

The purpose of the RGZ1 outlined at Clause 32.07 is:

- To implement the Municipal Planning Strategy Statement and the Planning Policy Framework.
- To provide housing at increased densities in buildings up to and including four storey buildings.
- To encourage a diversity of housing types in locations offering good access to services and transport including activity centres and town centres.
- To encourage a scale of development that provides a transition between areas of more intensive use and development and other residential areas.
- To ensure residential development achieves design objectives specified in a schedule to this zone.
- To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.

Pursuant to Clause 32.07-5 (RGZ1), a permit is required construct two or more dwellings on a lot.

Overlay Controls

No overlays affect the subject site or surrounding area.

State Planning Policy Framework

The **Operation of the Planning Policy Framework** provides for a context for spatial planning and decision making by planning and responsible authorities.

The **Planning Policy Framework** seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development policies and practices that integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development.

In order to achieve those objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

Managing growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- To create urban environments that are safe, functional and provide good quality environments with a sense of place an cultural identity.
- To achieve architectural and urban design outcomes that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties.
- To encourage land use and development that is consistent with the efficient use of energy and the minimisation of greenhouse gas emissions.

Housing is the focus of **Clause 16** and includes the following provisions:

- Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.
- New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space.
- Planning for housing should include providing land for affordable housing.

Clause 16.01-2S Location of residential development includes an objective that aims to locate new housing in or close to activity centres and employment corridors and at other strategic redevelopment sites that offer good access to services and transport.

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- To create a safe and sustainable transport system by integrating land-use and transport.
- To promote the use of sustainable personal transport.
- To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

"Greater Dandenong's neighbours are the Cities of Casey to the east, Frankston to the south, Kingston to the west, and Monash and Knox to the north. Greater Dandenong is bounded by the Dandenong Creek, Princes Highway, South Gippsland Freeway, Westernport Highway to the east, Thompsons Road to the south, Mornington Peninsula Freeway, Springvale Road, Tootal Road, Heatherton Road and Westall Road to the west and Police Road to the north.

It is a city that has at its doorstep the magnificent Dandenong Ranges and large areas of flora and fauna. Greater Dandenong has extensive areas of open space and includes several areas of significant ecological value, wetlands and remnant woodlands and grassland communities. The creeks and waterways that traverse the city, together with its many areas of historical, aboriginal and vegetative significance, afford the city a composition of diverse environments."

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. Of which the following is of relevance to the proposed development; "A city renowned for its inclusiveness and admired for its cosmopolitan and multicultural lifestyle; a city where a range of arts activities are promoted and different cultures are celebrated as much as tradition and history are celebrated".

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clause 21.05 Built Form and Clause 21.07 Infrastructure and Transportation

- Clause 21.05 Built Form is relevant to the proposal, in particular Clause 21.05-1 Urban design, character, streetscapes and landscapes of which the following objectives are relevant; 1 "To facilitate high quality building design and architecture; 2. To facilitate high quality development, which has regard for the surrounding environment and built form; 6. To ensure that design of the public and private environment supports accessibility and healthy living; 7. To protect and improve streetscapes; and 8. To ensure landscaping that enhances the built environment"
- Clause 21.07 Infrastructure and Transportation, Clause 21.07-1 Physical, Community and Cultural Infrastructure is of relevance to the proposal in particular Objective 2. Which seeks "To manage the impact of discharge of stormwater to minimise pollution and flooding". Clause 21.07-2 Public transport is of relevance with objective 1 seeking "To increase the use of public transport" along with Clause 21.07-3 Walking and cycling, the objective of which is "To promote and facilitate walking and cycling". Clause 21.07-4 Cars and Parking needs to be considered with objectives 1 "To promote significant modal shift away from the car" and 2 "To protect residential and other sensitive uses from adverse impacts of vehicular traffic" of relevance to the proposal.

Clause 22.06 Environmentally Sustainable Development is applicable to all proposed residential and non-residential development. The overarching objective is that development should achieve best practice in environmentally sustainable development from the design stage through to construction and operation.

Clause 22.09 – Residential Development and Neighbourhood character is relevant to the proposal which "provides guidance to manage the evolution of residential neighbourhood character throughout Greater Dandenong into the future. It responds to state and metropolitan planning policy regarding urban form and housing, while respecting valued characteristics of residential neighbourhoods. Based on the City of Greater Dandenong Neighbourhood Character Study (September 2007), the Municipal Strategic Statement divides the residential areas of Greater Dandenong into three 'Future Change Areas': Substantial, Incremental and Limited. This policy identifies the rationale, existing character, identified future character and design principles for each of these areas. The design principles in this policy provide guidance to achieve high quality design and amenity outcomes for all new residential development".

An assessment against this Clause is included as Attachment 4.

Particular Provisions

Clause 52.06 Car Parking needs to be considered under the current application. The purposes of this provision are:

- To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

The table at Clause 52.06-5 sets out the car parking requirement that applies to the use of land as follows:

Use	Rate
Dwelling	One (1) car parking space to each one (1) or two (2) bedroom dwelling; and
	Two (2) car parking spaces to each three (3) or more bedroom dwelling

As the subject site is identified as being within the Principal Public Transport Network Area, there is no requirement to provide for visitor parking.

The proposal meets the required car parking rate with no wavier sought.

An application must meet the Design standards for car parking included at Clause 52.06-8.

An assessment against this Clause is included as Attachment 5.

Clause 55 Two or more dwellings on a lot and residential buildings also needs to be considered under the current application. The purposes of this provision are:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.
- To encourage residential development that provides reasonable standards of amenity for existing and new residents.
- To encourage residential development that is responsive to the site and the neighbourhood

An assessment against Clause 55 is included as Attachment 3.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Plan 2017-2021 - Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

<u>Internal</u>

The application was internally referred to Council's following departments for their consideration;

Internal referral department	Comments
ESD / Sustainability	No objection subject to permit conditions
Transport Planning	No objection subject to permit conditions
Civil Development	No objection subject to permit conditions
Waste and Cleansing	No objection

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site facing Stuart Street

The notification has been carried out correctly.

Council has received two (2) objections to date.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was held on 07/08/2019 with the objectors in attendance. Whilst the issues were discussed at length there was no resolution and the objections stand as received.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

Increased traffic and congestion

The development provides for appropriate on-site car parking in relation to the number of bedrooms within the proposed dwellings with no variation required. Any increased traffic movement associated with the proposed development is considered reasonable and can be readily accommodated within the surrounding street network.

Impact on location of garbage bins/ collection

The applicant has submitted a waste management plan with the application which outlines the estimated waste production from the proposed residential development on the subject site. It is considered that there is sufficient area within the existing nature strip located at the front of the site for future residents of the development to place bins at collection times. Council's Waste and Cleansing department have reviewed the waste management plan with no concerns raised

Impact on sewer and/or stormwater runoff

Permit conditions in relation to sewer and stormwater runoff will form part of the planning permit to ensure that there is no impact of drainage/runoff on neighbouring properties.

Overshadowing

The proposed development has adequately responded to any amenity impacts to the directly adjoining residential properties through the use of appropriate boundary setbacks and building heights to reduce the extent of overshadowing. It is considered that the development complies with the objectives and standards of Clause 55.04-5 for overshadowing.

Noise

Residential noise associated with a dwelling is considered to be normal and reasonable expectation within an urban setting.

Devaluation of property values

Potential devaluation of property values has been long held to not be a planning consideration, and as such is not further discussed in this report.

Streetscape character

The proposed development has appropriately responded to the existing and preferred future neighbourhood character through use of boundary setbacks, building height and proposed external colours and materials which are reflective of other existing residential dwellings within the immediate area. The second floor to the triple storey dwellings has been well recessed and together with the use of skylight windows and sloping roof form give the dwellings the appearance of being double storey when viewed from the street and neighbouring properties. It is considered that the development is consistent with the preferred outcomes sought within the Substantial Change Area.

Assessment

Development and Landscaping

The proposed development of six (6) dwellings comprising four (4) triple storey and two (2) double storey dwellings is considered to be consistent with the planning controls affecting the subject site and is reasonable to allow. The subject site is strategically located within close proximity to the Noble Park Activity Centre and public transport (Noble Park train station and public bus system), making it the ideal location for medium to high density residential development.

The triple storey dwellings are proposed to be located centrally to the site, with a minimum street setback of five (5) metres proposed from the street frontage, providing compliance with Clause 55.03-1 for minimum street setbacks (Standard B6).

In addition, the proposal maintains a consistent street setback with the northern adjoining multi-dwelling development and other similar multi-dwelling developments in the area which vary between 5 to 8 metres.

Council officers note that the proposal has appropriately responded to the preferred neighbourhood character of the Substantial Change Area in terms of building height, physical recessions, depth, roof forms and materiality. The roof form in particular utilises a pitched tiled form which is consistent with other existing dwellings and multi-dwelling developments in the immediate area.

The use of skylights to the second floor of the triple storey dwellings ensures that the triple storey form presents as double storey with a larger roof line when viewed from the street and neighbouring properties.

The dwellings are considered to be of a contemporary design with a mixture of external wall materials and finishes, which are in keeping with the context of the established streetscape character. The balconies provide a level of depth through the site to alleviate the visual bulk and massing from the triple storey height.

As the dwellings are all attached at the ground floor, the design response affords physical separations in order to reduce and break up the extent of visual bulk. The physical separation includes a 2.4 metre separation at the first floor between dwellings 4 and 5; and a 3.4 metre setback at the second floor level between dwellings 2 and 3. This seeks to limit significant visual bulk, with improved articulation through the core of the sites triple storey development, ensuring that it presents as two separate clusters.

Whilst the proposed development is considered to be one of greater intensity compared to residential developments within the immediate area, there is an emergence of medium residential development occurring within the street. The development is considered to contribute to an improved urban character whilst still being respectful the existing surrounding residential interfaces providing an appropriate scaled transition between the proposed development and smaller scale single storey residential dwellings on the directly adjoining lot to the south and double storey multi-dwellings to the north.

The proposed access to the site via a single shared crossover and driveway lessens the impact on the streetscape and result in no change to the extent of existing on-street parking.

The double storey dwellings at the rear of the site have been provided with ground floor private open space directly accessed from the main living areas, whilst the more intensive triple storey dwellings contain main living areas on the first floor in a reverse living arrangement and are provided with balconies ranging in area from 13 to 15 square metres as their main form of private open space.

Sufficient solar access is provided to the dwellings with main living areas and first floor balconies predominantly located on the northern side of the site which allows for a reasonable amount of natural light into the dwellings.

The proposed development provides a reasonable level of landscaping throughout the site to the front, side and rear boundaries and along the shared driveway with the provision of an existing mature tree and proposed canopy trees, resulting in softening of the built form, particularly around the triple storey form.

The trees nominated to the sites side and rear boundaries include the provision of fastigiated trees, which are suitable for growth within confined spaces ensuring that visual bulk and massing from the continuous form is softened appropriately to any adjoining sensitive interface. A condition of permit (Condition 1.1.) will require improved planting along the accessway in the form of medium sized shrubbery.

Council officers have reviewed the proposal against the relevant provisions of Clause 52.06, Clause 55 and Clause 22.09 and note compliance has been achieved with each standard and principle.

Car Parking

Car parking for the proposal has been provided in the form of garages and carports. The parking areas are located adjacent to each of the dwellings, well screened from the street.

Access to the site will be via a single crossover on the southern side of the frontage from Stuart Street providing access to a shared internal accessway. Council Transport Planning officers have deemed the accessway and garages to meet the relevant design standards of Clause 52.06-9.

Pursuant to Clause 52.06-5 the following car parking rates are applicable to the dwellings:

Use	Rate	Proposal	Parking requirement	Proposed parking
1 or 2 bedroom dwellings	1 space per dwelling	6 dwellings	6	6
Visitors to dwellings	N/A – site is within PPTN area	0	0	

As the site is located within the PPTN area Column B of Table 1 is applicable which has no requirement for the provision of visitor car parking. Therefore, the proposal provides the minimum required number of car parking spaces within the subject site, which is six (6) in total.

Vegetation and Tree Impact

The proposal includes the removal of the majority of vegetation from the site with the exception of a mature Birch tree adjacent to the south/eastern front of the site. Permit conditions will require that existing vegetation be retained and protected in accordance with the arborist report prepared with the application.

The remaining vegetation proposed to be removed is not considered to be of any significance to warrant its retention and there is no permit trigger for vegetation removal for the subject site.

ESD and Sustainability matters

Council ESD officers have reviewed the submitted Sustainable Design Assessment (SDA) and find that in the context of the development, this application satisfied Council's expectations for environmental sustainability subject to permit conditions.

The BESS score of 51% meets the best practice bench mark, with the following (but not limited to) ESD initiatives in place to achieve best practice:

- 2000L rainwater tanks for each dwelling with a roof catchment system.
- Water efficient fittings.
- Permeable driveway.
- Bicycle spaces for each dwelling.
- Double glazed windows to all living areas and bedrooms.

Permit conditions seek to ensure that the driveway – which is proposed as permeable – includes cross sectional diagrams and any details on the porosity of the material and sub-surface material (Condition 1.2.). In addition, condition 6 requires a revised energy assessment within the BESS tool, to demonstrate that the energy / thermal performance of the dwellings meets the necessary ratings.

Conclusion

The proposed development of six (6) dwellings comprising four (4) triple storey and two (2) double storey dwellings and associated works is considered reasonable and is of an appropriate design response development in terms of visual bulk, height, setbacks, private open space, car parking and landscaping with minimum amenity impacts on the adjoining residential properties and surrounding area.

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework and Municipal Strategic Statement as set out in this assessment. It is considered that the application complies with these policies and it is therefore recommended that the proposal is approved.

Recommendation

That Council resolves to issue a Notice of Decision to Grant a permit in respect of the land known and described as 22 Stuart Street, Noble Park, for the development of the land for six (6) dwellings comprising four (4) triple storey dwellings and two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:

- 1.1. Landscaping islands located opposite dwelling 2, 3, 4 and 5 garages suitable for medium shrubbery planting with a minimum established height of 2 metres.
- 1.2. A cross section of the driveway that demonstrates the permeability of the driveway.

All to the satisfaction of the Responsible Authority.

- 2. Before the approved development starts, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:
 - 2.1. Plans to accord with Condition 1 of this permit.
 - 2.2. A legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn.
 - 2.3. A plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities.
 - 2.4. Medium sized shrubbery located within the accessway landscaping islands with a minimum established height of two (2) metres.

When approved, the amended landscape plan will be endorsed and will form part of this permit.

- 3. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.
- 4. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.
- 5. At all times, the landscaping must be maintained in good order in accordance with the endorsed landscape plan and schedule to the satisfaction of the Responsible Authority.
- 6. Prior to the construction of the development, the applicant is to submit a revised Sustainable Design Assessment (SDA) to the satisfaction of the responsible authority. The revised SDA must include:
 - 6.1. A revised BESS assessment, energy section that includes the heating and cooling loads (mega joules/m²) and star rating in accordance with the preliminary energy ratings for the respective units.

- 7. The provisions, recommendations and requirements of the endorsed SDA must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SDA must not be altered without the prior written consent of the Responsible Authority
- 8. The provisions, requirements and recommendations of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.
- 9. The provisions, requirements and recommendations of the endorsed Arborist Report must be implemented and complied with to the satisfaction of the Responsible Authority.
- 10. All existing vegetation shown on the endorsed plans to be retained must be suitably marked before any development starts on the land and be adequately protected from damage during the construction process in accordance with the requirements set out in the Arborist Report (Prepared by Peter Yau of PSY Inv Pty Ltd, dated 27/04/2018) all to the satisfaction of the Responsible Authority.
- 11. Once the approved development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.
- 12. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.
- 13. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to the basement, car parking spaces and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.
- 14. Letterboxes and all other structures (including fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Clause 52.06-9 of the Planning Scheme.
- 15. Before the approved building is occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.
- 16. All privacy screens and other measures to prevent overlooking as shown on the endorsed plans must at all times be maintained to the satisfaction of the Responsible Authority.

- 17. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used. All glazing must at all times be maintained to the satisfaction of the Responsible Authority
- 18. Except with the prior written consent of the Responsible Authority, service units, including air conditioning/heating units, must not be located on any of the balcony areas.
- 19. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
- 20. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.
- 21. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required.
- 22. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority.
- 23. This permit will expire if: -
 - 23.1 The development or any stage of it does not start within two (2) years of the date of this permit, or
 - 23.2 The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a. The request for the extension is made within twelve (12) months after the permit expires; and
- b. The development or stage started lawfully before the permit expired.

Permit notes

• A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.

- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.
- A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings
 prior to construction of the crossings. You may be required to apply for a Asset
 Protection Permit from Council's engineering services. Queries regarding engineering
 requirements can be directed to Council's general phone number on 8571 1000.
- No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.
- This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.
- An application must be made with Council's Parks Department for the street tree removal.
 The street tree must only be removed by or under the supervision of the Council. Prior to removal of the tree the replacement cost must be paid to Council.

STATUTORY PLANNING APPLICATIONS

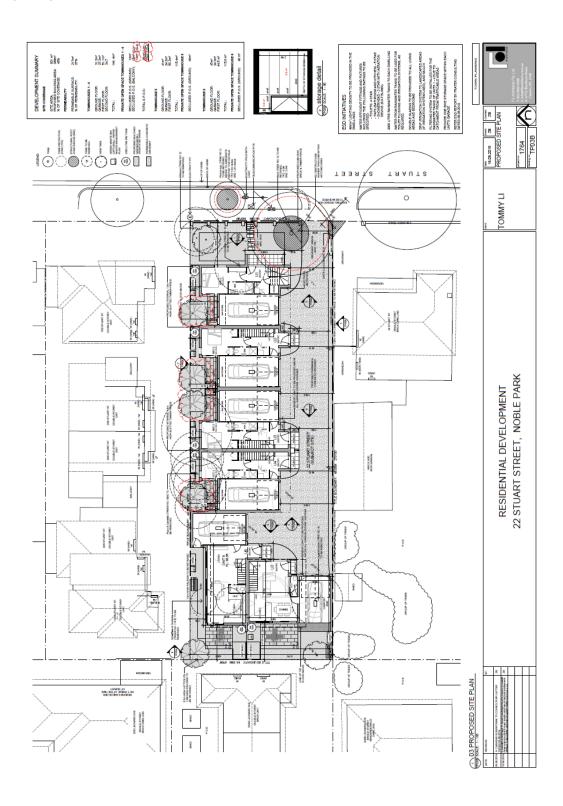
TOWN PLANNING APPLICATION - NO. 22 STUART STREET, NOBLE PARK (PLANNING APPLICATION NO. PLN19/0226)

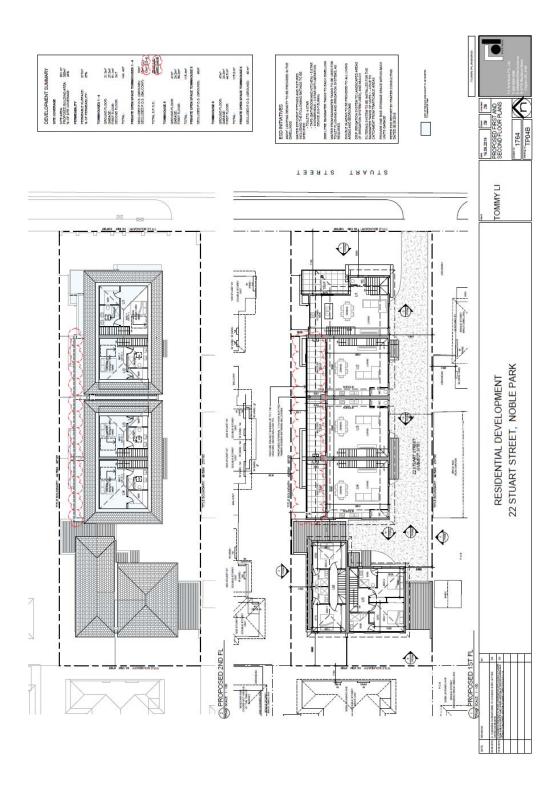
ATTACHMENT 1

SUBMITTED PLANS

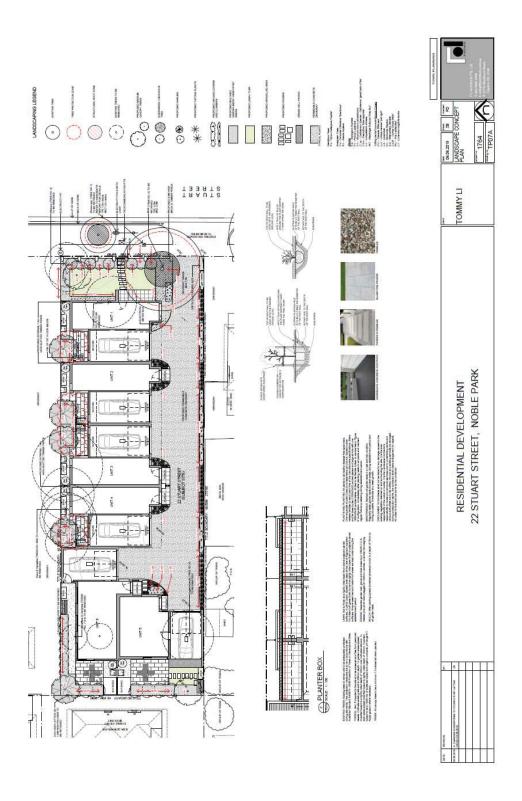
PAGES 6 (including cover)

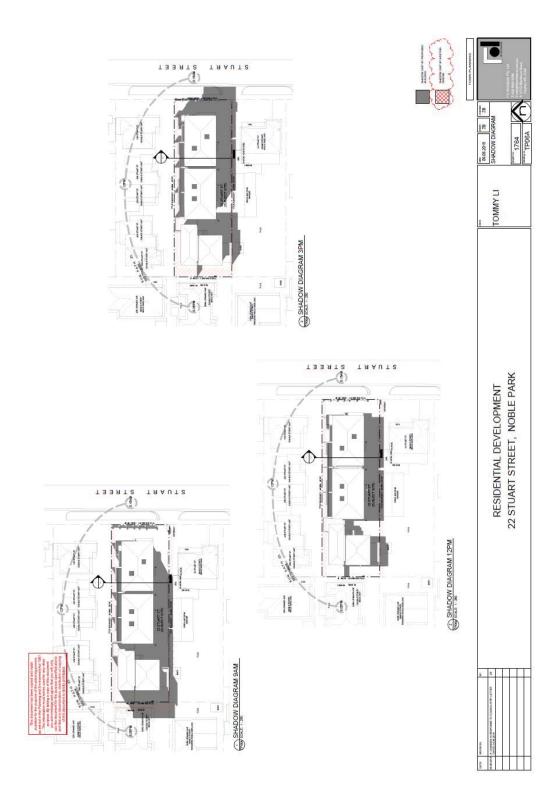
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STATUTORY PLANNING APPLICATIONS

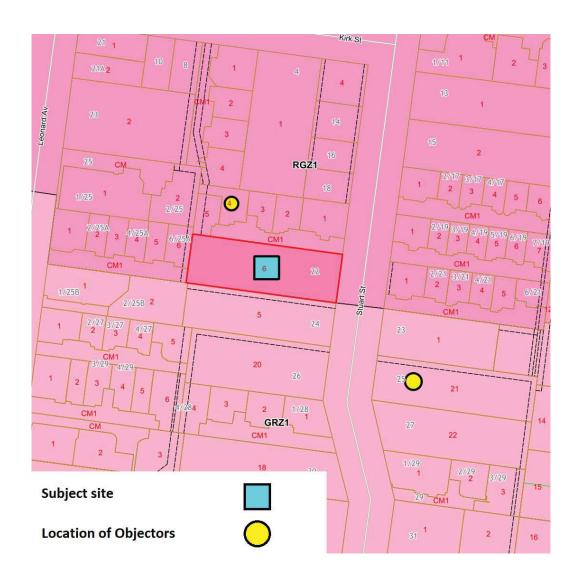
TOWN PLANNING APPLICATION - NO. 22 STUART STREET, NOBLE PARK (PLANNING APPLICATION NO. PLN19/0226)

ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 22 STUART STREET NOBLE PARK (PLANNING APPLICATION NO. PLN19/0226)

ATTACHMENT 3

CLAUSE 55 ASSESSMENT

PAGES 39 (including cover)

Clause 55.02-1 Neighbourhood character objectives

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Title & Objective	Title & Objective Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ Standard met
		Multi dwelling developments are common in area. Mixture of single and double storey. More double storey becoming common.
		Triple storey recently constructed opposite site.
		Lots of re-development happening within immediate area. Proposed development is of similar scale to other existing multi-dwellings in area.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	See Clause 22.09 assessment
euideiines	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	See Clause 22.09 assessment
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

Clause 55.02-2 Resi	2 Residential policy objectives	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	✓ Standard met
Decision	The SPPF and the LPPF including the MSS and local planning policies.	
891100	The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the SFFP and the LPPF, including the MSS and local planning policies.	
	To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:	N/A the development is for 6 dwellings
	 Dwellings with a different number of bedrooms. 	
	At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.	
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

Clause 55.02	Clause 55.02-4 Infrastructure objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage,	✓ Standard met
	drainage, electricity and gas, it available.	The subject site is located in an established area and can easily connect to existing services. Permit conditions can ensure appropriate drainage on site.
	Development should not unreasonably exceed the capacity of utility services and	✓ Standard met
	infrastructure, including reticulated services and roads.	The subject site is located in an established area and can easily connect to existing services. Permit conditions can ensure appropriate drainage on site.
	In areas where utility services or infrastructure have little or no spare capacity, developments	✓ Standard met
	should provide for the upgrading of or mitigation of the impact on services or infrastructure.	The subject site is located in an established area and can easily connect to existing services. Permit conditions can ensure appropriate drainage on site.
Decision	The capacity of the existing infrastructure.	
Guideimes	In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
	If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure.	
	To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

Clause 55.02-5 Integ	-5 Integration with the street objective	
Title & Objective Standards	Standards	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or	✓ Standard met
	ennance local accessibility.	Entries to dwellings visible from street with pedestrian paths provided
	Developments should be oriented to front existing and proposed streets.	✓ Standard met
	High fencing in front of dwellings should be avoided if practicable.	✓ Standard met
		0.9m high front fence
	Development next to existing public open space should be laid out to complement the open space.	N/A the site does not adjoin any existing POS
Decision	Any relevant urban design objective, policy or statement set out in this scheme.	
Salinen	The design response.	
Objective	To integrate the layout of development with the street.	

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Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.
Sallien	The design response.
	Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.
	The visual impact of the building when viewed from the street and from adjoining properties.
	The value of retaining vegetation within the front setback.
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.

The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. RGZ: 13.5 metres discretionary maximum (refer Clause 32.07-8 for details) GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9) NRZ: 9 metres / 2 storeys mandatory maximum (refer Clause 32.09-9) If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height between existing buildings and new buildings should be graduated. Any relevant neighbourhood character objective, policy or statement set out in this scheme. Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land. The design response. The relationship between the proposed building height and the height of existing adjacent buildings. The relationship between the proposed building height dom the street and from adjoining properties. To ensure that the height of buildings respects the existing or preferred neighbourhood character	Title & Objective Standar	Standards	Standard Mot/Standard Not Mot/NA
The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. RGZ: 13.5 metres discretionary maximum (refer Clause 32.07-8 for details) GRZ: 11.5 metres / 3 storeys mandatory maximum (refer Clause 32.08-9) MRZ: 9 metres / 2 storeys mandatory maximum (refer Clause 32.09-9) If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres. Changes of building height between existing buildings and new buildings should be graduated. Any relevant neighbourhood character objective, policy or statement set out in this scheme. Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land. The design response. The design response. The relationship between the proposed building height and the height of existing adjacent buildings. The visual impact of the building when viewed from the street and from adjoining properties. To ensure that the height of buildings respects the existing or preferred neighbourhood character	THE & OBJECTIVE	Otalivai do	Otalidald Medotalidald Not Medina
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GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9) MRZ: 9 metres / 2 storeys mandatory maximum (refer Clause 32.09-9) If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres. Changes of building height between existing buildings and new buildings should be graduated. Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land. The design response. The effect of the slope of the site on the height of the building. The relationship between the proposed building height and the height of existing adjacent buildings. The visual impact of the building when viewed from the street and from adjoining properties. To ensure that the height of buildings respects the existing or preferred neighbourhood character.		RGZ: 13.5 metres discretionary maximum (refer Clause 32.07-8 for details)	
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Changes of building height between existing buildings and new buildings should be graduated. Any relevant neighbourhood character objective, policy or statement set out in this scheme. Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land. The design response. The effect of the slope of the site on the height of the building. The relationship between the proposed building height and the height of existing adjacent buildings. The visual impact of the building when viewed from the street and from adjoining properties. To ensure that the height of buildings respects the existing or preferred neighbourhood character.		If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	N/A
		Changes of building height between existing buildings and new buildings should be graduated.	✓ Standard met
	Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Sallianing	Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
		The design response.	
		The effect of the slope of the site on the height of the building.	
		The relationship between the proposed building height and the height of existing adjacent buildings.	
		The visual impact of the building when viewed from the street and from adjoining properties.	
	Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

Clause 55.03-3 Site	-3 Site coverage objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B8	The site area covered by buildings should not exceed:	✓ Standard met
	 The maximum site coverage specified in a schedule to the zone, or 	RGZ1: 48% proposed site coverage
	• If no maximum site coverage is specified in a schedule to the zone, 60 per cent.	
	<u>RGZ1: 70%</u> <u>RGZ2</u> : 70% <u>RGZ3</u> : 70%	
	GRZ1: 60% (none specified) GRZ2: 60% (none specified)	
	<u>NRZ1</u> : 50%	
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
cuidelines	The design response.	
	The existing site coverage and any constraints imposed by existing development or the features of the site.	
	The site coverage of adjacent properties	
	The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
Objective	To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B9	The site area covered by the pervious surfaces should be at least:	✓ Standard met
	• The minimum areas specified in a schedule to the zone, or	RGZ1: 27% proposed
	• If no minimum is specified in a schedule to the zone, 20 per cent of the site.	
	RGZ1: 20% RGZ2: 20% (none specified) RGZ3: 20% (none specified)	
	<u>GRZ1</u> : 30% <u>GRZ2</u> : 20% (none specified)	
	<u>NRZ1</u> : 40%	
Decision	The design response.	
enidelines	The existing site coverage and any constraints imposed by existing development.	
	The capacity of the drainage network to accommodate additional stormwater.	
	The capacity of the site to absorb run-off.	
	The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.	
Objectives	To reduce the impact of increased stormwater run-off on the drainage system.	
	To facilitate on-site stormwater infiltration.	

Clause 55.03	Clause 55.03-5 Energy efficiency objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B10	Buildings should be:	✓ Standard met
	 Oriented to make appropriate use of solar energy. 	Northern habitable room windows and POS areas
	 Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. 	
	Living areas and private open space should be located on the north side of the development, if practicable.	✓ Standard met
	Developments should be designed so that solar access to north-facing windows is maximised.	✓ Standard met
Decision	The design response.	
sallianino	The size, orientation and slope of the lot.	
	The existing amount of solar access to abutting properties.	
	The availability of solar access to north-facing windows on the site.	
Objectives	To achieve and protect energy efficient dwellings and residential buildings.	
	To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	

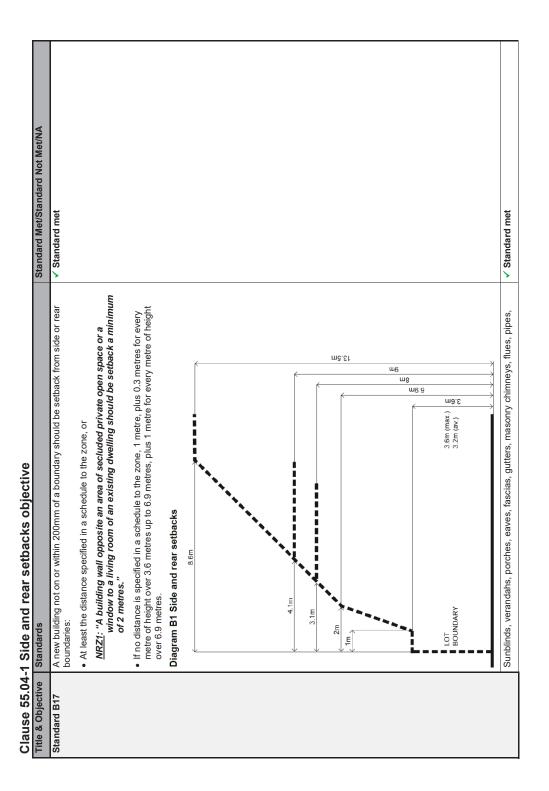
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should:	N/A
	• Be substantially fronted by dwellings, where appropriate.	
	Provide outlook for as many dwellings as practicable.	
	Be designed to protect any natural features on the site.	
	Be accessible and useable.	
Decision Guidelines	Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

Clause 55.03-	Clause 55.03-7 Safety objective	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B12	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	 Standard met Entries are all visible from shared driveway/ street
	Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ Standard met
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	✓ Standard met
	Private spaces within developments should be protected from inappropriate use as public thoroghfares.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

Clause 55.03	Clause 55.03-6 Landscaping objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B13	The landscape layout and design should:	✓ Standard met
	 Protect any predominant landscape features of the neighbourhood. 	
	 Take into account the soil type and drainage patterns of the site. 	
	 Allow for intended vegetation growth and structural protection of buildings. 	
	 In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. 	
	 Provide a safe, attractive and functional environment for residents. 	
	Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	✓ Standard met
	Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made	✓ Standard met
	The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	✓ Standard met
	Development should meet any additional landscape requirements specified in a schedule to	✓ Standard met
	All schedules to all residential zones:	70% landscaping area provided throughout the site. Existing mature Birch tree at front of site retained.
	"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."	Extent of landscaping is consistent with streetscape. Front and rear of site can contain canopy trees.
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines	Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
	The location and size of gardens and the predominant plant types in the neighbourhood.	
	The health of any trees to be removed.	
	Whether a tree was removed to gain a development advantage.	
Objectives	To encourage development that respects the landscape character of the neighbourhood.	
	To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	
	To provide appropriate landscaping.	
	To encourage the retention of mature vegetation on the site.	

Clause 55.03	Clause 55.03-9 Access objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B14	The width of accessways or car spaces should not exceed:	✓ Standard met
	• 33 per cent of the street frontage, or	
	• if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.	
	No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ Standard met
	The location of crossovers should maximise retention of on-street car parking spaces.	✓ Standard met
	The number of access points to a road in a Road Zone should be minimised.	N/A
	Developments must provide for access for service, emergency and delivery vehicles.	✓ Standard met
Decision	The design response.	
saillaning	The impact on neighbourhood character.	
	The reduction of on-street car parking spaces.	
	The effect on any significant vegetation on the site and footpath.	
Objectives	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	

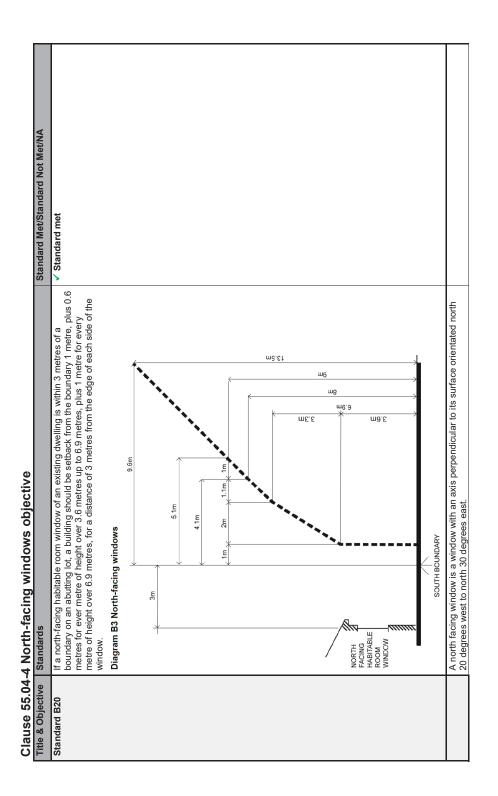
Clause 55.03-10 Par	-iu Parking location objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should:	✓ Standard met
	 Be reasonably close and convenient to dwellings and residential buildings. 	
	• Be secure.	
	 Be well ventilated if enclosed. 	
	Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	
	To protect residents from vehicular noise within developments.	



	domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.	
	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	✓ Standard met
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
sallianing	The design response.	
	The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.	
	Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.	
	Whether the wall abuts a side or rear lane.	
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	

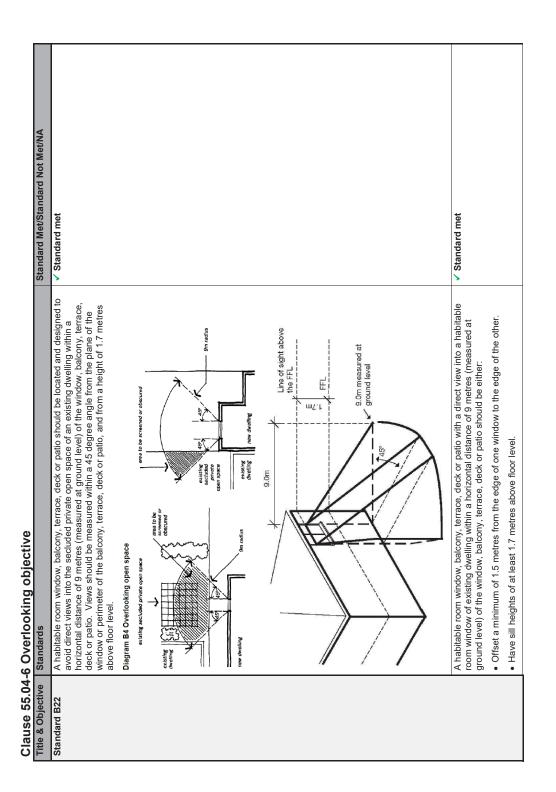
	Standard Met/Standard Not Met/NA	✓ Standard met				Ø		✓ Standard met	✓ Standard met	✓ Standard met											<u> </u>
-2 Walls on boundaries objective	Standards	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:	• For a length of more than the distance specified in the schedule to the zone; or	• If no distance is specified in a schedule to the zone, for a length of more than:	- 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or	 Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, 	whichever is the greater.	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	A building on a boundary includes a building set back up to 200mm from a boundary.	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	The design response.	The extent to which walls on boundaries are part of the neighbourhood character.	The impact on the amenity of existing dwellings.	The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	The orientation of the boundary that the wall is being built on.	The width of the lot.	The extent to which the slope and retaining walls or fences reduce the effective height of the wall.	Whether the wall abuts a side or rear lane.	The need to increase the wall height to screen a box gutter.	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.
Clause 55.04-2 Wal	Title & Objective	Standard B18									Decision	Sallidellines									Objectives

	Standard Met/Standard Not Met/NA	✓ Standard met	✓ Standard met					
Clause 55.04-3 Daylight to existing windows objective	Standards	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window. Diagram B2 Daylight to existing windows	Existing Proposed applies to applies to applies to within a 55° are from the wall setback from the window half the window half the window half the height of the wall setback from the window half the height of the wall setback from the window half the height of the wall setback from the height of the wall height is measured from the wall height is measured from the sexisting window is above ground floor level, the wall height is measured from the	The docion recently to the mindow.	In a design response. The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.	The impact on the amenity of existing dwellings.	To allow adequate daylight into existing habitable room windows.
Clause 55.04	Title & Objective	Standard B19			3000	Decision Guidelines		Objective



	N 20° 30° Applies where existing HRW is between 20° West and 30° east from north
Decision	The design response.
Salines	Existing sunlight to the north-facing habitable room window of the existing dwelling.
	The impact on the amenity of existing dwellings.
Objective	To allow adequate solar access to existing north-facing habitable room windows.

Clause 55.04-5 Over	-5 Overshadowing open space objective	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	✓ Standard met
	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	✓ Standard met
Decision	The design response.	
Guidelines	The impact on the amenity of existing dwellings.	
	Existing sunlight penetration to the secluded private open space of the existing dwelling.	
	The time of day that sunlight will be available to the secluded private open space of the existing dwelling.	
	The effect of a reduction in sunlight on the existing use of the existing secluded private open space.	
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	



	• Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level.	
	 Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	
	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	✓ Standard met
	Screens used to obscure a view should be:	✓ Standard met
	 Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. 	
	 Permanent, fixed and durable. 	
	 Designed and coloured to blend in with the development. 	
	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	✓ Standard met
Decision	The design response.	
Sallaga	The impact on the amenity of the secluded private open space or habitable room window.	
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.	
	The internal daylight to and amenity of the proposed dwelling or residential building.	
Objective	To limit views into existing secluded private open space and habitable room windows.	

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent Standard met of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ Standard met
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

Clause 55.04-	Clause 55.04-8 Noise impacts objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	✓ Standard met
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	✓ Standard met
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To contain noise sources within development that may affect existing dwellings.	
	To protect residents from external noise.	

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should:	✓ Standard met
	Be visible and easily identifiable from streets and other public areas.	
	Provide shelter, a sense of personal address and a transitional space around the entry.	
Objective	To provide each dwelling or residential building with its own sense of identity.	

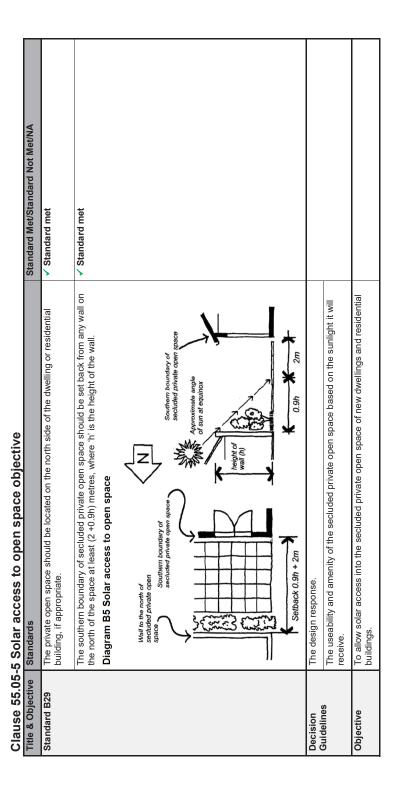
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face:	✓ Standard met
	 An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or 	
	 A verandah provided it is open for at least on third of its perimeter, or 	
	 A carport provided it has two or more open sides and is open for at least on third of its perimeter. 	
Decision	The design response.	
Sallidelliles	Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	

Clause 55.05-3 Daylight to new windows objective

Clause 55.05-4 Private open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B28		✓ Standard met
	specified in a schedule to the zone. RGZ1: None specified	Double storey dwellings provided with ground floor SPOS 40sqm
	RGZZ: "As per B28; or a <u>balcony or rooftop with a minimum area of 10 square</u> metres with a minimum width of 2 metre <u>s</u> that is directly accessible from a living room."	Triple storey dwellings provided with first floor balconies
	RGZ3: "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	
	GRZ1: "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or	
	A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	
	GRZ2: "As per the B28 40 sq m requirement, with the 25 sq m of secluded private open space at ground level having a <u>minimum dimension of 5 metres;</u> or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	
	NRZ1: "An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or	
	A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	

	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:	(RGZ1 only) ✓ Standard met
	 An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or 	
	A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or	
	 A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. 	
	The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	
Decision	The design response.	
Guidelines	The useability of the private open space, including its size and accessibility.	
	The availability of and access to public or communal open space.	
	The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	



Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ Standard met
Objective	To provide adequate storage facilities for each dwelling.	

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including:	✓ Standard met
	 Façade articulation and detailing, 	Use of render, brick, is consistent with materials of
	 Window and door proportions, 	existing medium density dwellings in immediate area.
	Roof form, and	illed roof common in street – proposal matches this
	 Verandahs, eaves and parapets, 	
	should respect the existing or preferred neighbourhood character.	
	Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	 Standard met Garage / carport materials are same as proposed dwellings.
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines	The design response.	
	The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.	
	Whether the design is innovative and of a high architectural standard.	
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

Standard B32 The design building ar A front fen	rds		
\ 			Standard Met/Standard Not Met/NA
• The m	The design of front fences should complement the de building and any front fences on adjoining properties.	sign of the dwelling or residential	✓ Standard met 0.9m high front fence
• The m	A front fence within 3 metres of a street should not exceed:		✓ Standard met
28 //W	 The maximum height specified in a schedule to the zone, or 		0.9m high front fence
	All schedules to all residential zones:	nes:	
"Maxi 1.2 m	"Maximum 1.5 metre height in streets in Roa 1.2 metre maximum height for other streets"	"Waximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets"	
If no maxim in Table B3.	naximum height is specified in ole B3.	 If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. 	
Table B	Table B3 Maximum front fence height	ight	
Street (et Context	Maximum front fence height	
Streets in	s in a Road Zone, Category 1	2 metres	
Other streets	streets	1.5 metres	
Decision Any releva	evant neighbourhood characte	int neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines The des	The design response.		
The sett	back, height and appearance o	The setback, height and appearance of front fences on adjacent properties.	
The exten		to which slope and retaining walls reduce the effective height of the front fence.	
Whether t	r the fence is needed to minimise noise intrusion.	ise noise intrusion.	
Objective To encour	vurage front fence design that er.	To encourage front fence design that respects the existing or preferred neighbourhood character.	

Title & Objective Standards	Standards	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal and private areas.	✓ Standard met
	Common property, where provided, should be functional and capable of efficient management.	✓ Standard met
Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained.	
	To avoid future management difficulties in areas of common ownership.	

Clause 55.06-3 Common property objectives

Clause 55.06-	Clause 55.06-4 Site services objectives	
Title & Objective Standards	Standards	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ Standard met
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✓ Standard met
	Bin and recycling enclosures should be located for convenient access by residents.	✓ Standard met
	Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate and attractive.	

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 22 STUART STREET NOBLE PARK (PLANNING APPLICATION NO. PLN19/0226)

ATTACHMENT 4

CLAUSE 22.09 ASSESSMENT

PAGES 8 (including cover)

Assessment Table for Clause 22
Clause 22.09-3.1 Design Principles for all residential developments

Title /Objective	Principles Principles Principles	Principle met/Principle not met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ Principle met
	Eg th	Each dwelling has ground level entries facing the street. These are clearly visible from the front of the site and driveways
	ise the number of habitable room windows on all levels of residential buildings that overlook the	✓ Principle met
	public realm, streets, laneways, internal access ways and car parking areas. W	Windows to main entries and first floor living areas will overlook the shared driveway.
	Use semi-transparent fences to the street frontage.	N/A
	Ž	No front fence
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	N/A
	Ensure that all main entrances are visible and easily identifiable from the street.	Y Principle met
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	Y Principle met
Landscaping	Residential development should:	
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries. Su the provide substantial, high quality on-site landscaping, including screen planting and canopy trees along the ground level front and side and rear boundaries.	 Principle met Sufficient area of landscaping provided throughout the site. Landscape plan provided.

If the details of the attachment are unclear please contact Governance on 8571 5309.

	Provide substantial, high quality landscaping along vehicular accessways.	✓ Principle met
		Landscaping provided at the front of the site breaks up visual appearance. Existing tree being retained
	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	Principle met Areas are of sufficient size to plant canopy trees as shown on landscape plan
	Planting trees that are common to and perform well in the area.	✓ Principle met
	Avoid the removal of existing mature trees by incorporating their retention into the site design.	✓ Principle met Existing large Birch tree being retained on site.
	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✓ Principle met
	Ensure that landscaping also addresses the Safety Design Principles.	✓ Principle met
	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	✓ Principle met
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	✓ Principle met
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	✓ Principle met
Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	Principle met Single crossover proposed is consistent with streetscape conditions.

If the details of the attachment are unclear please contact Governance on 8571 5309.

	On-site car parking should be:	✓ Principle met
	 Well integrated into the design of the building, 	Garages are setback from the entries of the
	 Generally hidden from view or appropriately screened where necessary, 	dwellings.
	 Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. 	
	Where car parking is located within the front setback it should be:	✓ Principle met
	 Fully located within the site boundary; and 	
	 Capable of fully accommodating a vehicle between a garage or carport and the site boundary. 	
	Developments with basement car parking should consider flooding concerns where applicable.	N/A
Setbacks, front	Residential developments should:	
boundary and width	Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ Principle met
		Front setback is consistent with the streetscape. Low level front fence proposed
	Maintain the apparent frontage width pattern.	✓ Principle met
		Frontage width pattern is maintained
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ Principle met
	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ Principle met
Private open	All residential developments should provide good quality, useable private open space for each dwelling	✓ Principle met
space	directly accessible from the main living area.	Double storey dwellings are provided with ground floor SPOS areas accessed from main living areas. Triple storey dwellings have first floor balconies with small ground floor POS areas
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic	✓ Principle met
	services and outdoor furniture so as to maximise the useability of the space.	Ground POS areas are of reasonable size
	If the details of the attachment are unclear please contact Governance on 8571 5309.	

	Private open space should be positioned to maximise solar access.	✓ Principle met
		POS areas on the northern side.
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✓ Principle met
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	N/A
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by:	✓ Principle met
	 Using similarly proportioned roof forms, windows, doors and verandahs; and 	External materials match the streetscape
	 Maintaining the proportion of wall space to windows and door openings. 	
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	✓ Principle met
	The development of new dwellings to the rear of existing retained dwellings is discouraged where:	N/A
	 The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or 	
	 The retention of the existing dwelling detracts from the identified future character. 	
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by:	N/A
	 Not exceeding the height of the neighbouring significant building; 	
	 Minimising the visibility of higher sections of the new building; and 	
	 Setting higher sections back at least the depth of one room from the frontage. 	
Site Design	Residential development should:	
	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	V Principle met Screening provided to prevent overlooking.
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ Principle met
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5309.

	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ Principle met
	Provide suitable storage provisions for the management of operational waste	✓ Principle met
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met
		Subject site is located within PPTN area
Materials &	Residential development should:	
FINISNES	Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met
		Materials and finished selected appear to be materials common in residential development
	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials.	✓ Principle met
	Use a consistent simple palette of materials, colours finishes and architectural detailing.	✓ Principle met
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ Principle met
Domestic services normal	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
to a dwelling and Building services	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ Principle met
	Be designed to avoid the location of domestic and building services:	✓ Principle met
	 Within secluded private open space areas, including balconies; and 	
	 Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	
Internal Amenity	Residential development should:	

If the details of the attachment are unclear please contact Governance on 8571 5309.

Ensure that dwelling layouts have connectivity between the main living area and private open space.	nd private open space.	✓ Principle met
Be designed to avoid reliance on borrowed light to habitable rooms.		✓ Principle met
Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	to reduce the need for	✓ Principle met
Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	ds of Clauses 55.03-5,	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5309.

Clause 22.09-3.2 Design principles for Substantial Change Areas – Residential Growth Zone (RGZ)

Titles & Objectives	Principles	Principle met/Principle not met/NA
Preferred housing types	The preferred housing types for the Substantial Change Area are medium to high density	Y Principle met The proposal is for the development of four (4) triple storey dwellings and two (2) double storey dwellings
Building Height	The preferred maximum building height for land within the RGZ1 and RGZ2 is up to 4 storeys, including ground level.	Principle met Maximum triple storey with double storey to rear
Bulk & Built Form	Building bulk and height can be relatively uniform throughout the depth of sites, where articulated building elevations and well proportioned ground level setbacks to upper levels are provided at the front, side and rear of buildings to allow for substantial landscaping to soften the built form.	Y Principle met Sufficient area for landscaping provided at the front and rear of the site.
	Upper level tiering may be appropriate in some cases with upper levels recessed from view. Tiered building profiles that result in excessive upper level setbacks should be avoided.	✓ Principle met
	Separation between upper levels of dwellings on a site is not generally needed, provided the building portrays a high standard of design and does not result in unreasonable amenity impacts.	Y Principle met Ground floor is attached, first floor broken up to separate double and triple storey.
	The bulk and mass of the upper levels of any dwelling should not have an unreasonable adverse impact on the amenity of adjacent residential secluded private open spaces.	✓ Principle met
	Residential development should be well articulated through the use of contrast, texture, variation in forms, materials, openings, colours and the inclusion of vertical design elements.	✓ Principle met
Site Design	High density residential developments should provide safe and innovative communal open spaces.	✓ Principle met
Moto: Othor roguinomonte	omonite alex anni. Those our ha formal at the echaptula to the anniforhis zone	

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5309.

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 22 STUART STREET NOBLE PARK (PLANNING APPLICATION NO. PLN19/0226)

ATTACHMENT 5

CLAUSE 52.06 ASSESSMENT

PAGES 6 (including cover)

Assessment Table - Clause 52.06

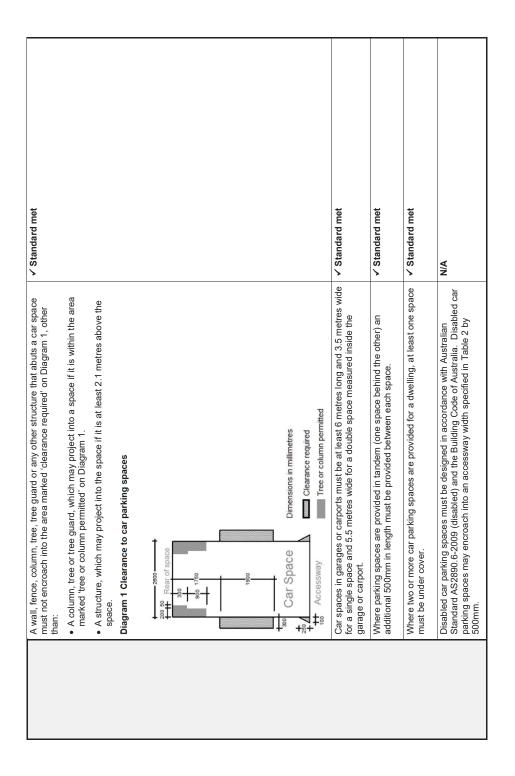
Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Accessways Be at least 3 metres wide. - Have an internal radius of at least 4 metres at changes of direction or intersection or connects to extin a forward direction with one manoeuvre. - Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. - Flowide at least 2.1 metres bedsigned to that cars can exit the site in a forward direction. - If the accessway serves four or more car spaces or connects to a road in a Road direction. - Provide a passing area at the entrance at least 50 percent clear of visual obstructions work and 2.5 metres along the exit lane from the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrants on the foodpath of the frontage road from the road car of visual obstructions may include an adjacent and accessively to our or more car parking spaces is from land in a Road Zone, the accessive year or are at least 50 percent clear of visual obstructions and 2.5 metres along the exit lane from the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage road from the road car of visual obstructions may include an adjacent and visual obstructions may include an adjacent at lands and 2.5 metres along the exit lane strain sponding the exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. If an accessively to four or more car parking spaces is from land in a Road Zone, the groad in the car spaces must be at least 6 metres from the road carriageway. If entry to the car spaces must be at least 6 metres from the carriageway.
--

If the details of the attachment are unclear please contact Governance on 8571 5309.

Design standard 2 – Car parking spaces	Design standard 2 – Car parking spaces and accessways must have the minimum dimensions as outlined ✓ Standard met Car parking spaces in Table 2.	accessways must have	the minimum dimensior	is as outlined	✓ Standard met
	Table 2: Minimum dimensions of car parking spaces and accessways	ensions of car parkin	g spaces and accessv	ways	
	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	
	Parallel	3.6 m	2.3 m	6.7 m	
	45°	3.5 m	2.6 m	4.9 m	
	009	4.9 m	2.6 m	4.9 m	
	06،	6.4 m	2.6 m	4.9 m	
	l	5.8 m	2.8 m	4.9 m	
		5.2 m	3.0 m	4.9 m	
		4.8 m	3.2 m	4.9 m	
	Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard As2890.6-2009 (disabled).	nensions in Table 2 van off street). The dimenses to marked spaces to p 2 are to be used in p 1 except for disabled sitsabled sitsabled.	ry from those shown in Table 2 or sions shown in Table 2 or provide improved operatic interestree to the Austra paces which must achie	he Australian allocate more m and access. ian Standard ve Australian	



Design standard 3:	Accessway grades must not be steeper than 1-10 (10 per cent) within 5 metres of the	steeper than 1:10 (10 per	r cent) within 5 metres of the	✓ Standard met
Gradients	frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	pedestrians and vehicles. The being designed for; pederpark; and the slope and α This does not apply to aα	The design must have regard strian and vehicular traffic onfiguration of the vehicle cessways serving three	
	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.	s of the frontage) must hav	re the maximum grades as g in a forward direction.	N/A
	Table 3: Ramp gradients	adients		
	Type of car park	Length of ramp	Maximum grade	
	Public car parks	20 metres or less	1:5 (20%)	
		longer than 20 metres	1:6 (16.7%)	
	Private or residential car	20 metres or less	1:4 (25%)	
		longer than 20 metres	1:5 (20%)	
	Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	between two sections of rait grade change, or greater must include a transition sottoming.	amp or floor is greater than r than 1:6.7 (15 per cent) for section of at least 2 metres to	N/A
	Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	iment of grade changes of c	greater than 1:5.6 (18 per atisfaction of the responsible	N/A
Design standard 4: Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided: • At least 25 per cent of the mechanical car parking spaces can accommodate a	sed to meet the car parking	j requirement provided: ses can accommodate a	N/A
	Venicle deal arioe reignit of at least 1.0 metres. Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation.	at least 1.0 metres. Lire the operation of the syset parking situation.	stem are not allowed to	N/A
	The design and operation is to the satisfaction of the responsible authority.	to the satisfaction of the re	esponsible authority.	N/A
Design standard 5: Urban design	Ground level car parking, garage doors and accessways must not visually dominate public space.	age doors and accessways		Standard met Carange are well enreaded from the etrestrone facing
				the internal shared driveway.
			+	

	Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	✓ Standard met
	Design of car parks must take into account their use as entry points to the site.	✓ Standard met
	Design of new internal streets in developments must maximise on street parking opportunities.	N/A
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ Standard met
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	N/A

3 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the councillors and/or officers of the City of Greater Dandenong.

Questions from the Gallery

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- b) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- c) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
 - ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- d) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
- i) does not relate to a matter of the type described in section 89(2) of the Act (confidential matters);
 - ii) does not relate to a matter in respect of which Council has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a

Councillor or Council officer; and

- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- e) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Meeting, then the Chairperson and/or Chief Executive Officer:
 - i) must advise the Meeting accordingly; and
 - ii) will make the question available to Councillors upon request.
- f) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.

3 QUESTION TIME - PUBLIC (Cont.)

- g) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- h) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- i) A Councillor or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
- iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- j) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- k) The text of each question asked and the response will be recorded in the minutes of the Meeting.

4 OFFICERS' REPORTS - PART TWO

4.1 CONTRACTS

4.1.1 Contract No 1920-04 Cash Collection Services

File Id: qA 341595

Responsible Officer: Director Engineering Services

Report Summary

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the provision of Cash Collection Services for Council for an initial term of three (3) years with an option of two twelve month extensions at the sole and absolute discretion of Council. This is a Schedule of Rates Contract.

Recommendation Summary

This report recommends that Council awards **Contract No 1920-04 to Care Park Pty Ltd for Cash Collection Services** for the Schedule of Rates as tendered. It is estimated that the cost of this contract over the initial three (3) year term will be Four Hundred and Sixty Three Thousand, Eight Hundred and Thirty Nine Dollars And Thirty Cents (\$463,839.30) including GST of (\$42,167.21).

Introduction

This Contract is for revenue collection from Councils ticket issuing machines and customer service counters and facilities.

Currently there are 119 ticket issuing machines and six facilities that require revenue collection.

This contract requires:

- Revenue Collection (Various frequencies per week) from ticket issuing machines, including counting of the cash and deposit of the cash to Council's nominated bank;
- Revenue Collection (Daily) from Council's three (3) Customer Service Counters plus revenue collection (weekly) from three (3) other nominated Council sites. This will include deposit of the cash and cheques to Council's nominated bank, returning with the deposit and collection report and delivery of a cash float as required.

The scope of this service includes all labour, materials, plant, equipment, overheads and profit for cash collection services.

Tender Process

This tender was advertised in the Age Newspaper on Saturday 20 July 2019 and closed at 2.00pm Thursday 8 August 2019.

Tenderers were requested to submit a Schedule of Rates for the provision of Cash Collection Services at Council's Ticket issuing machines and Customer Service Counters and Facilities.

At the close of the tender advertising period submissions were received from four (4) contractors as indicated below:

- 1. Caesarea Pty Ltd
- 2. Care Park Pty Ltd
- 3. Phoenix Security Group Pty Ltd trading as Security Services Melbourne (SSM)
- 4. Prosegur Australia Pty Ltd

Tender Evaluation

The evaluation panel comprised of – the Team Leader, Parking Compliance, Contract Supervisor and Contracts Officer, with Occupational Health and Safety consultant providing specialist advice.

The Tender submissions were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows: -

	Evaluation Criteria	Weighting
1	Price	40%
2	Relevant Experience and Track Record	20%
3	Capability	20%
4	Conformity to Specification	10%
5	Local Industry	5%
6	Social Procurement	5%
7	OHS Management System	Pass/Fail

Each criterion is ranked on a point score between 0 (Not Acceptable) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

Score	Description
5	Excellent
4	Very Good
3	Good, Better than Average
2	Acceptable
1	Marginally Acceptable (Success Not Assured)
0	Not Acceptable

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

Tenderer	Price Points	Non-Price Points	OH&S	Total Score
Care Park	1.24	2.25	PASS	3.49
Phoenix Security (SSM)	1.10	1.25	Not Assessed	2.35
Caesarea	0.90	1.00	Not Assessed	1.90
Prosegur	0.11	1.65	Not Assessed	1.76

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

At the completion of the tender evaluation process described above, the evaluation panel agreed that the tender submission from **Care Park Pty Ltd** would provide the Best Value outcome for Council for the following reasons;

The Company

Care Park Pty Ltd was established in 1998 in Melbourne, its core business is the provision of car park management services and related deliverables. Care Park currently provides ticket machine and cash collection services for four local councils in Melbourne and they employ 13 staff who currently live within Council's boundary.

Relevant Experience / Track Record

Care Park Pty Ltd have been providing Cash Collection Services to the City of Greater Dandenong for more than 15 years. During that time they have proven to be a reliable contractor in the performance of the services required under this contract and they have shown that they have the level of experience, labour and equipment required to continue to carry out Cash Collection Services to a high standard.

Financial Implications

Based upon the estimated expenditure in the first year of this contract, Council's costs are fully funded within the 2019/2020 Operating Budget. The Manager, Regulatory Services has included future costs for this service in Council's Financial Plan and will seek budget approval for annual expenditure in each subsequent year of this contract.

The estimated cost of this contract is based on the schedule of rates provided for Cash Collection per service counter / facility and per ticket machine and the current collection frequencies.

Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.

Social Procurement

Care Park say that they will advertise for available employment openings from within the Council boundary and they allow for the employment of disadvantaged people where available. They actively seek out recycled materials and they have an ongoing relationship with the Salvation Army.

Local Industry

Care Parks currently employ 13 staff who live within the City of Greater Dandenong municipal boundary and they currently operate an Operations depot at the Hub Arcade Carpark.

Care Park have nominated that they will purchase three major material items with a combined value of over \$83,000 from companies who operate their business from within the Council boundary.

Consultation

During the tender evaluation process and in preparation of this report, relevant Council Officers from Regulatory Services and Council's Occupational Health & Safety were consulted.

Conclusion

At the conclusion of the tender evaluation process the evaluation panel agreed that the tender submission from **Care Park Pty Ltd** represented the best value outcome for Council and should be accepted due to:

- 1) Their conforming and lowest priced tender submission.
 - 2) Their good relevant experience providing Cash Collection Services at ticket issuing machines and facilities for several other Victorian Local Governments and private organisations,
- 3) Their level of experience, staff resources and equipment.
- 4) Their very good working experience and knowledge of Council's Parking Equipment, Customer Service Counters and Facilities gained over more than 15 years.
- 5) Receiving a Pass for their Occupational Health and Safety (OH&S)

Recommendation

That Council:

- 1. accepts the tender submission from Care Park Pty Ltd for the provision of Cash Collection Services for the Schedule of Rates as tendered for an initial term of three (3) years, with the option of two (2) twelve month extensions at the sole and absolute discretion of Council; and the tender submission from Care Park Pty Ltd for the provision of Cash Collection Services for the Schedule of Rates as tendered for an initial term of three (3) years, with the option of two (2) twelve month extensions at the sole and absolute discretion of Council; and
- 2. signs and seals the contract documents when prepared.

File Id: qA404990

Responsible Officer: Director Engineering Services

Report Summary

This report outlines the tender process undertaken to select a suitably qualified contractor for the provision of Sports Ground Lighting and Electrical Upgrade works at Shepley Oval located within Dandenong Park.

Recommendation Summary

This report recommends that Council awards Contract No. 1920-14 to **Commlec Services Pty Ltd** for a fix Lump Sum of Eight Hundred & Two Thousand, Six Hundred & Sixty Seven Dollars and Eighty Cents (\$802,667.80) including GST of \$72,969.80.

Introduction

Shepley Oval in Dandenong presently serves as the home ground of the <u>Dandenong Cricket Club</u> in the <u>Victorian Premier Cricket</u> competition and the <u>Dandenong Stingrays</u> in the <u>TAC Cup</u> football competition.

The current lighting system on the oval is approximately 25 years old at the end of its useful serviceable life, expensive to run and maintain. The light levels are currently well below contemporary sports field lighting and the current Australian standards.

The works under this contract includes the replacement of lighting towers, lights, control units and other supporting electrical infrastructure including new cabling and a power supply upgrade.

The upgraded lighting will provide LED lighting to AFL 200 Lux Semi-Professional Standard and Cricket Class II at 500 Lux on the cricket pitch area and 300 Lux in the outfield. The new lighting standards will allow the facility to host Australian Standard compliant competitive night games, including T20 and day/night cricket, AFLW and pre-season AFL matches while also maximising training opportunities at the reserve.

Tender Process

The tender was advertised on 7 September 2019 in The Age newspaper, Tenders Online and Council's website. The tender closed at 2:00pm on Thursday 26 September 2019.

At the close of the tender advertising period, submissions were received from eight (8) contractors as indication below:

- 1. Commlec Services Pty Ltd
- 2. REES Electrical Pty Ltd
- 3. Wallgates Pty Ltd
- 4. McKechnie & Gillespie P/L
- 5. Contracting Kings
- 6. ANL Lighting Australia (Non-Conforming)
- 7. Lantrak Electrical Services (Non-Conforming)
- 8. SPD Electrics Pty Ltd (Non-Conformation)

Tender Evaluation

The tender evaluation panel comprised of the Coordinator Open Space Projects, **Project** Manager, Capital Works Program Officer and the Contracts & Administration Officer from Council and the consultant engaged by Council for the lighting upgrade design and documentation (HR Consulting Engineers).

The tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	45%
2	Relevant Experience	25%
3	Capability	20%
4	Social Procurement	5%
5	Local Industry	5%

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally Acceptable
0	Not Acceptable

Each submission was assessed and ranked against all evaluation criteria, to ensure that each tenderer met the standards required for Council contractors. A fail in any criterion would automatically exclude a tenderer from further consideration for this contract.

Lantrak Electrical, SPD Electrics Pty Ltd and ANL Lighting Australia were non-conforming tenders, failing to include the tender schedules in their submission. They were therefore excluded from the tender evaluation process. The five (5) conforming submissions were assessed and the weighted attribute points scores resulting from the assessment are shown in the following table:

Tenderer	Price Points	Non-Price Points	Total Score	OHS	EMS
Commlec Services Pty Ltd	1.13	0.20	1.33	Pass	Pass
REES Electrical Pty Ltd	1.12	0.15	1.27	No assessed required	
Wallgates Pty Ltd	1.02	0.25	1.27	No assessed required	
McKechnie & Gillespie P/L	0.96	0.25	1.23	No assess	sed required
Contracting Kings	0.53	0.20	0.73	No assess	sed required

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

Financial Implications

The funding requirement associated with this report is \$783,261.00 ex GST, which is within the current budget allocation of \$815,000.00 ex GST for this project

Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.

Lump Sum – A lump sum contact or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

Social Procurement

Commlec Services Pty Ltd currently employs two (2) staff who resides within the Greater Dandenong Council boundary.

Local Industry

Local electrical suppliers will be used for purchasing of materials and local subcontractors where possible with an anticipated spend of approximately \$125,000.00.

Consultation

Council's Project Officer – Sport and Recreation has consulted with the following organisations with regard to the provision of competition standard lights at Shepley Oval for Cricket and AFL. All organisations agree that this level of lighting will suit their requirements whilst also allowing significant growth for sport at our premier venue.

Organisations consulted with include:

- Dandenong Southern Stingrays Football Club
- AFL Victoria
- Dandenong Cricket Club
- Cricket Victoria

These lights will enable capacity for the clubs to host night games, including T20 and day/night cricket and NAB Cup. In addition, Cricket Victoria and AFL Victoria have advised that this will allow the opportunity for exhibition games by male/female Big Bash cricket, AFLW and pre-season AFL matches. With the addition of the future Shepley Regional Multipurpose Centre both state associations have indicated that regular season Big Bash and AFLW matches may be able to be held at Shepley.

During the tender evaluation process and in the preparation of this report specialist advice was sought from a Lighting Design Consultant and other relevant Council officers including Council's OH&S Advisor

Conclusion

The tender evaluation panel recommends Commlec Services Pty Ltd as Council's preferred tenderer as they have submitted the lowest conforming tender price (within the allocated budget). They have previously undertaken a number of sports ground lighting projects for Council, demonstrating their ability to satisfactorily undertake and complete the projects on time, within budget and to the required standards. The company has considerable broad experience in undertaking sports field lighting projects including the necessary associated electrical works.

Commlec have proven that they have the required levels of experience, staff resources, equipment, management support and supervision capabilities including the appropriate OH&S and Environmental Management Systems.

Recommendation

That Council:

- 1. awards Contract No. 1920-14 to Commlec Services Pty Ltd for a fixed Lump Sum of Eight Hundred & Two Thousand, Six Hundred & Sixty Seven Dollars and Eighty Cents (\$802,667.80) including GST of \$72,969.80; and
- 2 signs and seals the contract documents when prepared.

4.2 POLICY AND STRATEGY

4.2.1 Adoption of Dog Off-Leash Strategy

File Id: A391500

Responsible Officer: Director City Planning Design & Amenity

Attachments: Dog Off-Leash Strategy, November 2019

Appendix 1: Proposed Dog Off-Leash Areas Appendix 2: Consultation Summary Report Appendix 3: Dog Off-Leash Priorities and

costings, November 2019

Report Summary

The *Dog Off-Leash Strategy, November 2019* will facilitate the expansion of the existing off-leash network from 15 to 21 park areas across Greater Dandenong, expand/make changes to three others, and upgrade the facilities in a number of other off-leash areas. The strategy also builds upon the existing Promotion and Education Program of the previous Dog Off-Leash Strategy 2011, in terms of promoting responsible dog ownership and advising residents of changes to the off-leash network.

This report provides a background to the project, details of what the new dog off-leash strategy seeks to achieve, including its financial implications, and the results of the community consultation process undertaken earlier in 2019.

Recommendation Summary

This report recommends that Council adopt the attached *Dog Off-Leash Strategy, November 2019* and commence the implementation plan as detailed in Action Plan 1 of the Strategy.

Background

The City of Greater Dandenong first introduced dog off-leash areas in 2001. Since this time, they have proven extremely popular as they provide a great way for dogs (and their owners) to get regular exercise and socialisation.

The existing Dog Off-Leash Strategy, 2011 is now eight years old and all of the infrastructure actions from this plan have been completed. Two additional dog off-leash areas have been constructed outside of the current strategy and further requests for dog off-leash areas have been received by Council. Consequently, Council's *Domestic Animal Management Plan 2017-2020* sought a review of the dog off-leash strategy (this project). The 2011 strategy nominated Leon Trembath Reserve in Noble Park as being suitable for a dog off-leash area. However, since 2011, with the introduction of the elevated railway line through Noble Park, a new off-leash area underneath the rail line was instead constructed near Ross Reserve in Noble Park. This location is more suitable than Leon Trembath Reserve as it is more central to Noble Park and is not adjacent to a busy road (Corrigan Road).

A review of the number and location of registered dogs across Greater Dandenong revealed that there are currently approximately 530 dogs per off-leash area, which is a high ratio when compared to neighbouring Councils. In addition, a more even distribution of off-leash areas is required across the municipality, with further facilities needed in suburbs of highest dog registration.

In preparing a revised Dog Off-Leash Strategy, a review was conducted of the existing off-leash areas and 11 potential new dog off-leash areas were identified. In April/May 2019 the community were consulted and also asked for their comments on the draft criteria for assessing future new off-leash areas.

This review and the results of the community consultation held earlier in 2019 have culminated in the development of the attached *Dog Off-Leash Strategy, November 2019*.

Proposal

The *Dog Off-Leash Strategy, November 2019* takes a balanced approach between meeting the needs of dog owners and continuing to provide access to public open space for all.

With this balance in mind, the *Dog Off-Leash Strategy, November 2019* will:

- Gradually increase the number of off-leash areas across Greater Dandenong from the current 15 to 21 over a period of 10 years.
- Alter three existing off-leash areas.
- Categorise off-leash areas based on their suitability for small, medium and large sized dogs.
- Provide for consistent infrastructure requirements for these different categories of off-leash areas.
- Have an implementation plan that is fully costed and prioritises the capital infrastructure works and rollout.

- Include a method (or criteria) to determine the suitability of any future parks for dog off-leash activities.
- Promote and educate the community on Council's dog off-leash rules and requirements.

The expansion program will create six new off-leash areas at:

- Clarendon Reserve, Keysborough (initial 12 month trial)
- Burden Park, Springvale South
- Goodman Reserve, Noble Park
- Simpson Reserve, Dandenong North
- Oakwood Park Reserve, Noble Park North
- Keneally Reserve, Dandenong

Alter the existing off-leash areas at:

- Tirhatuan Park, Dandenong North
- Spring Valley Reserve, Springvale South
- Ian Tatterson Leisure Park, Keysborough

Make the following existing 'trial' locations permanent:

- Birkley Court Reserve, Noble Park North
- Fabian Reserve, Keysborough

The expansion of the dog off-leash network and the altering of three existing dog off-leash areas will assist in improving the ratio of dogs per off-leash area.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- Pride Best place best people
- Outdoor Activity and Sports Recreation for everyone
- Lifecycle and Social Support The generations supported

Place

• Safety in Streets and Places – Feeling and being safe

- Appearance of Places Places and buildings
- Travel and Transport Easy to get around

Opportunity

- Education, Learning and Information Knowledge
- Tourism and visitors Diverse and interesting experiences
- Leadershipby the Council The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

A vibrant, connected and safe community

<u>Place</u>

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Dog Off-Leash Strategy, 2011 is Council's current off-leash strategy containing 13 actions
 covering both the expansion of the off-leash network and the provision of additional infrastructure
 in existing off-leash areas. All actions have been completed.
- Domestic Animal Management Plan, 2017-2020. An action from this plan was to prepare a revised Dog Off-Leash Strategy in 2019.
- Open Space Strategy, 2009 aims to achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community.
- Community Wellbeing Plan, 2017-2021 which seeks to improve the health and wellbeing outcomes of the community.
- Activate Sport and Active Recreation Strategy, 2014-2019 has a key outcome of increasing accessibility to off-leash areas particularly for residents who are older, with a disability or find it financially challenging to access these areas.

Related Council Policies

Community Engagement Policy which outlines Council's role in providing activities which enhance opportunities for the community to express their expectations, aspirations and ideas.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

There are no current resources included within the Annual Budget for this purpose. Please refer to Appendix 3 of the attached Dog Off-Leash Strategy for detail regarding the financial implications of this Strategy.

All funding for additional dog off-leash infrastructure will need to be applied for as a capital works bid as part of Council's annual budget process.

There are a number of cost implications that can be broken down in to three categories (note that all costs are at current 2019 rates):

Establishment costs:

- The establishment of six new dog off-leash areas, the altering of three existing off-leash areas and changing two trial locations into permanent off-leash areas will incur costs of \$336,600 over the life of the strategy – which includes costs for design, signage, fencing, rubbish bins and seating.
- Promotional costs (such as the development of new off-leash mapping and brochures) will need to be addressed in the annual operating budget of the Regulatory Services area.
- Other promotional costs such as updating Council's website, articles in Greater Dandenong Council News, and letter drops to residents will need to be included as a business plan update to Council's Regulatory Services Department.

Lifecycle costs:

- The strategy has built in the lifecycle costs of the dog off-leash infrastructure and presently amounts to \$958,000 over 20 years funded through the City Improvement Program (CIP).
- Replacement and repair of signage, fencing or bins can be accommodated within the Asset Renewal Program.

Maintenance and servicing costs:

- Emptying of rubbish bins in dog off-leash areas occurs between 2-5 times per week. Across the network this would equate to \$142,400 per year when the strategy is fully implemented.
- The strategy has factored in a yearly maintenance cost of 1.5 per cent of the cost of the infrastructure per year, amounting to \$14,800 for repair, painting and graffiti removal.
- Other maintenance costs are harder to quantify but are important to consider as they impact on the day to day operation of service teams. For example, any new rubbish bins installed are then added to the program of being emptied, which at some point will reach a point of requiring new staff and equipment, which becomes a significant budget consideration for Council. Extra fencing

can also result in ride on mowers not being able to be used and instead more labour intensive and slower hand mowers being required.

Consultation

The development of the strategy involved extensive internal and community consultation. The Strategy was a collaborative project, developed by the Planning and Design and Regulatory Services Departments.

A comprehensive community consultation program was undertaken over a five week period from April to May 2019.

Large signs were placed in 11 proposed off-leash areas and approximately 250 information postcards were sent to all directly adjoining owners and occupiers of these areas. An article occurred in the *Greater Dandenong Council News* and *Pet News* advising of the project.

Council asked the community:

- What do you think about Greater Dandenong's dog off-leash areas?
- How satisfied are you with the draft method we have used to select the proposed new dog off-leash parks?
- Do you think we have chosen the right locations for the proposed new dog off-leash parks?
- Any other comments?

187 submissions were received to the project, with 46 per cent supportive, 22 per cent supportive with changes (generally not wanting one located at 'X' park), and 36 per cent strongly against either a particular off-leash area, or generally against off-leash areas.

The strategy responded to this by only proceeding with off-leash areas that were generally supported and not those that received strong resistance from the community. The strategy will also trial the Clarendon Reserve off-leash area in Keysborough initially for 12 months to gauge any increased traffic and parking impacts on the local streets. The strategy expands three of the more popular off-leash areas and has responded to infrastructure requests in others.

Refer to the attached *Dog Off-Leash Strategy, Appendix 2 Consultation Summary Report* for further detail.

ORDINARY COUNCIL MEETING - AGENDA

Conclusion

While there is demand from dog owners to expand the off-leash network, the presence of dogs off-leash can make other park users feel uncomfortable. This Strategy sets out a careful balance between meeting the needs of dog owners and continuing to provide access to public open space for all.

The Strategy will facilitate the expansion of the existing off-leash network from 15 to 21 park areas across Greater Dandenong and expand/make changes to three others over a period of 10 years. The vast majority of public spaces will still require dogs to be on leash.

The activities and initiatives set out in the Action Plan of the Strategy will be reviewed annually as part of Council's Domestic Animal Management Plan process and annual business planning. This will ensure continued CIP and operational funding to support the expansion and improvement to the off-leash network as detailed in this *Dog Off-Leash Strategy, November 2019.*

Recommendation

That:

Council adopts the Dog Off-Leash Strategy, November 2019;

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to designate these further parks as having Dog Off-Leash areas:

- a. Ross Reserve, Noble Park
- b. Birkley Court Reserve, Noble Park North
- c. Clarendon Reserve, Keysborough
- d. Burden Park, Springvale South
- e. Goodman Reserve, Noble Park
- f. Simpson Reserve, Dandenong North
- g. Oakwood Park Reserve, Noble Park North
- h. Keneally Reserve, Dandenong

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to amend the size, location and boundaries of the previously designated Dog Off-Leash Areas listed below:

- a. Tirhatuan Park, Dandenong North
- b. Spring Valley Reserve, Springvale South

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to remove the following park as being designated a Dog Off-Leash Area:

a. Leon Trembath Reserve, Noble Park

Council resolves that the specific size, location and boundaries of the Dog Off-Leash areas as set out in the Dog Off-Leash Strategy, November 2019 may change at detailed design stage.

POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 1

DOG OFF-LEASH STRATEGY, NOVEMBER 2019

PAGES 33 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.





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Appendix 1: Proposed Dog Off-Leash Areas

Appendix 2: Consultation Summary Report

Appendix 3: Dog Off-Leash Priorities and Costings (September 2019)



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Executive Summary

The City of Greater Dandenong first introduced dog off-leash areas in 2001. Since this time, they have proven extremely popular as they provide a great way for dogs (and their owners) to get regular exercise and socialisation.

While there is demand from dog owners to expand the off-leash network, the presence of dogs off-leash can make other park users feel uncomfortable. A careful balance is therefore required between meeting the needs of dog owners and continuing to provide access to public open space for all.

With this balance in mind, the dog off-leash strategy will gradually increase the number of off-leash areas from the current 15 to 21 across the municipality, improve the facilities in existing dog off-leash areas, and also expand the size of two existing dog off-leash areas. This expansion and upgrade of off-leash areas is proposed to roll out as a prioritised work program over a ten year timeframe. The funding to implement the projects is subject to the support and funding of capital works bids as part of Council's annual budget process.

The expansion of the dog off-leash network and improvements to existing off-leash areas across Greater Dandenong over a period of time will allow responsible dog owners more opportunity to safely and legally exercise their dogs and allow the community time to adjust to further off-leash facilities being present.

The key outcomes of the Strategy are to:

- Improve and expand the dog off-leash network across Greater Dandenong.
- · Increase accessibility to off-leash areas for all residents.
- Have a method (criteria) to determine the suitability of a park for dog off-leash activities.
- Categorise dog off-leash areas based on their suitability for small, medium and large sized dogs and promote this widely.
- Promote and educate the community on Council's off-leash rules.
- Revise mapping and off-leash information on Council's website and communicate updates to registered owners.
- Have an implementation plan that provides guidance and indicative costs to guide the
 capital infrastructure works for the establishment and ongoing operation of dog off-leash
 areas (the future implementation and staging of which is dependent on the inclusion of the
 Action Plan in Council's Long Term Financial Plan).

Review this Strategy in five years (2024) to track progress and determine if any modifications are required to the implementation plan (Action Plan 1).



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1 Background

1.1 Registered dogs in the City of Greater Dandenong

In September 2018 there were approximately 8,000 registered dogs in Greater Dandenong. This figure has fallen from approximately 10,000 in 2013 and 8,400 in 2017. Anecdotally, it is thought that there are a further 2,400 unregistered dogs in Greater Dandenong (or 25-30per cent more than are registered). This unregistered dog figure is based on the number of dogs that are processed through the pound or returned home by Council officers or other volunteer groups that were registered (or were not) over an 18 month period.

A key objective of Council's *Domestic Animal Management Plan (2017)* is to increase dog and cat registration numbers to be more in line with other Council's.

Table 1: Dog registration rates and number of dog off-leash areas by Council

Council	Resident Population	No. of Dogs registered	Population per dog	No. dog off-leash areas	Dogs per off-leash area
Greater Dandenong	157,200	7,992	19.6	15	532
Casey (2017)	299,301	27,218	11.0	Most (600+)	~45
Monash (2016)	190,234	11,464	16.6	31	370
Kingston (2016)	153,079	15,068	10.2	29, 4 with exercise equipment	520
Frankston (2016)	134,143	19,690	6.8	33	656

Greater Dandenong has a low number of designated off-leash areas, with only Frankston City Council having fewer off-leash areas available per dog (at 656 dogs per off-leash area) than Greater Dandenong (532 dogs per off-leash area).

In addition, several of Greater Dandenong's existing dog off-leash areas (such as Tirhatuan Park in Dandenong North and Spring Valley Reserve in Springvale South) are located close to our municipal boundaries meaning that they are also being utilised by visitors from outside of the municipality – which adds to their popularity.



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1.2 Existing dog off-leash network

Via an Order under the *Domestic Animals Act (1994)*, Council requires all dogs in public places to be on leash, unless they are within a designated off-leash area. Dog off-leash areas only apply to a designated area and not necessarily to an entire park.

To assist in the management of Council's off-leash areas, the following rules apply:

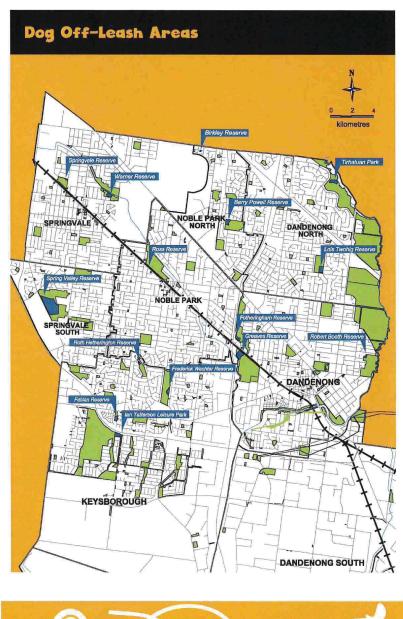
- Dogs must only be off-leash in areas designated by Council.
- Dogs can be exercised off-leash only within these designated areas and must be put back on leash when they leave the sign-posted area.
- Dogs must be no more than 50 metres from the person walking them and under effective control by voice command or hand signal at all times.
- Dogs must remain on-leash in all areas if any club or school sport is being played in the park or reserve.
- Dogs off-leash must not be within 20 metres of a playground at any time.
- Dogs must be wearing a current registration tag at all times when they are outside their owner's property.
- Dogs must not be allowed within 20 metres of a designated cycling path or track, unless they are separated from the track by a fence at least 1.2 metres in height.
- · Dogs must not be allowed to chase people or other animals.
- Any droppings left by a dog must be cleaned up and disposed of properly.

Council currently has 15 dog off-leash areas dispersed across the city (as illustrated in Map 1).



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Map 1: Existing Dog Off-Leash Areas in Greater Dandenong





All 15 dog off-leash areas were surveyed for their existing infrastructure provision as detailed in Table 2 below.

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Table 2: Existing Dog off-leash parks and facilities ordered by size

Springvale Springvale Springvale Springvale Springvale 107,000 V. Large X X X X X X X X X	Reserve Si	Suburb	Size of	Category				Existing facilities	acilities			
Springvale 107,000 V. Large X			off leash sqm		Signage	Seating	Bins	Drink fountain	Shelter	Fully fenced	Bollards	Other
erve Dandenong 20,000 Large X		pringvale outh		V. Large	×						×	
'k Dandenong 12,560 Large X	20100	andenong	20,000	Large	×	×				Part		
K Keysborough 12,500 Large X		andenong orth	12,560	Large	×	×	×	×	×	×		
Noble Park		eysborough	12,500	Large	×	×	×	×		×		Logs
Dandenong 9,370 Medium X X X X North North X X X X X re Springvale 7,670 Medium X X X re Keysborough 6,840 Medium X X X re Dandenong 6,840 Medium X X X re Dandenong 4080 Small X X X reserve Springvale 1490 Small X X X	20.00	oble Park	11,150	Medium	×	×	×	×	×	Part	×	
chter Keysborough 8,100 Medium X X X rve Springvale 7,670 Medium X X X rve Keysborough 6,840 Medium X X X rve Keysborough 6,840 Medium X X X rve Keysborough 4080 Small X X X rigton Keysborough 1950 Small X X X rsserve Springvale 1490 Small X X X	hig	andenong orth	9,370	Medium	×	×	×		×		×	
ve Springvale 7,670 Medium X X X ve Keysborough 6,940 Medium X X X X n Dandenong 6,840 Medium X X X X X n Dandenong 4080 Small X	v Wachter	eysborough	8,100	Medium	×	×	×	×		×		
Ve Keysborough (6,940) Medium (7,840) X		pringvale	7,670	Medium	×		×			Part		
n Dandenong 6,840 Medium X X X X Dandenong 4080 Small X X X X Igton Keysborough 1950 Small X X X sserve Springvale 1490 Small X X X		eysborough	6,940	Medium	×	×	×				×	Trial
Dandenong 4080 Small X X X X Igton Keysborough 1950 Small X X X X sserve Springvale 1490 Small X X X X		andenong	6,840	Medium	×	×	×	×		Part		
ligton Keysborough 1950 Small X X X X eserve Springvale 1490 Small X X X X		andenong	4080	Small	×	×	×	×		×		
eserve Springvale 1490 Small X X X X		eysborough	1950	Small	×	×	×	×		×		
		pringvale	1490	Small	×	×	×	×		×		
Noble Park 1440 Small X North	ourt	Noble Park North	1440	Small	×	×			1			Trial
Ross Reserve Noble Park 1230 Small X X X X X X		oble Park	1230	Small	×	×	×			×		New

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2 Policy context

2.1 State Policy

The *Domestic Animals Act (1994)* allows Councils to impose conditions on the restraint or control of dogs in public spaces, including designating certain areas as being off-leash.

In 2001 Council resolved to require all dogs in public spaces to be on-leash unless they are in a designated off-leash area.

2.2 Council Policy

Dog off-leash strategy (2011)

Council's current dog off-leash strategy was adopted in 2011 and contained 13 actions covering both the expansion of the off-leash network and the provision of additional infrastructure in existing off-leash areas. All actions from this strategy have been completed.

Domestic Animal Management Plan (DAMP) (2017-2020)

As set out in the *Domestic Animals Act (1994)*, Council is required to prepare an animal management plan. This plan seeks to balance the competing needs of animal owners, the broader community and the animals that share people's lives.

Open Space Strategy (2009) (currently being reviewed)

The Open Space Strategy aims to achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community over the next 20 years.

Community Wellbeing Plan (2017-2021)

This Plan seeks to improve the health and wellbeing outcomes of the community with its main goal being to assist residents so that they can live rewarding, healthy and socially connected lives.

Activate Sport and Active Recreation Strategy (2014-2019)

Guides Council in the provision of facilities, services and programs designed to increase participation in sport and active recreation across the city.

A key outcome of this strategy is to increase accessibility to off-leash areas, particularly for residents who are older, with a disability, or find it financially challenging to access these areas.



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Greater Dandenong Walking Strategy (2015-23)

The aim of the Walking Strategy is to increase the number of people walking by activating places, spaces and people through increased promotion, access and opportunity.

An action of the strategy is to Create more off-leash parks consistent with the Greater Dandenong Dog off-leash strategy.



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3 Vision and Objectives

Rather than a stand-alone vision for this strategy, it is pertinent to instead tie in closely with the overall Council vision and goals for managing both animals and open space that already exist

The Dog Off-Leash Strategy is closely aligned with Council *Domestic Animal Management Plan (2017-2020)* which states that Council must outline the ways in which it will:

- · Promote and encourage responsible ownership of cats and dogs.
- · Minimise the potential for dogs and cats to create a nuisance.

Council's Open Space Strategy (2009) is also relevant and seeks to:

- Provide a range of public parks and reserves within walking distance from most residents that are attractive, interesting, safe, readily accessible and comfortable places to be.
- Provide a comprehensive open space network that delivers environmental, social, health and wellbeing, and economic benefits to the community.

In order to achieve the above statements, a series of strategic objectives were developed which guided the preparation of this strategy as follows:

- To balance the needs and wishes of dog owners with the needs of the community for accessible and safe parks.
- To expand the number of dog off-leash areas and ensure a more equitable distribution across the city.
- To minimise potential conflicts between off-leash areas and other park activities.
- To incorporate community views and preferences regarding the management and control
 of dogs in public spaces.
- To encourage greater compliance with local laws through education and information.



Greater Dandenong Dog Off-Leash Strategy Page [10]

4 Community consultation

4.1 Approach used

Council undertook community consultation for this revised strategy over a five week period from April to May 2019.

Large signs were placed in 11 proposed dog off-leash areas and approximately 250 postcards were sent to all directly adjoining owners and occupiers of these parks.

An article was placed in the *Greater Dandenong Council News* (sent to all residents) and *Pet News* (sent to all registered pet owners), as well as prominently on Council's website.

Council asked the community:

- What do you think about Greater Dandenong's dog off-leash areas?
- How satisfied are you with the draft method we have used to select the proposed new dog off-leash parks? (Refer to Section 5.2 of this Strategy for details of the draft method).
- Do you think we have chosen the right locations for the proposed new dog off-leash parks?
- · Any other comments?

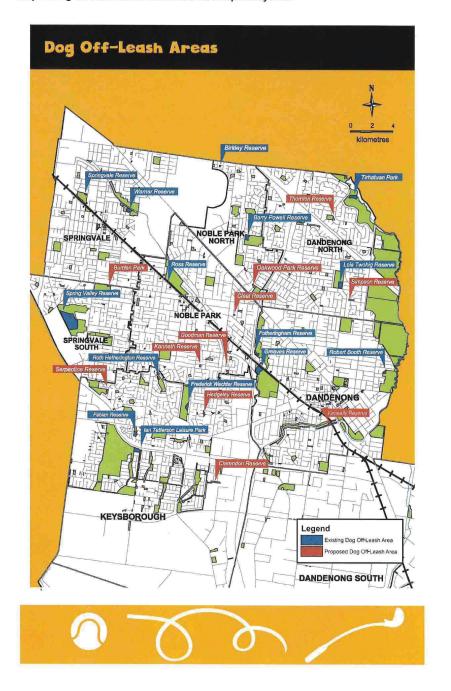


Figure 1: Example of postcard sent to residents adjoining proposed new off-leash parks advising them of the project



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Map 2: Dog off-leash areas consulted on in April/May 2019



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4.2 Consultation summary

A total of 187 submissions were received, with 46per cent supportive, 22per cent supportive with changes (often wanting a dog off-leash area to not be located at 'X' park) and 36per cent strongly against either a particular proposed off-leash area, or generally against off-leash areas.

For further detail on the consultation results, please refer to Appendix 2 Community Consultation Report.



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5 Key Considerations

As a result of the community consultation feedback and the information already known about the operation of our existing dog off-leash areas, there are a number of key considerations for this strategy.

5.1 Balancing the needs of dog owners and other park users

Council's dog off-leash areas provide a great way for dogs (and their owners) to get regular exercise and socialisation – the benefits of which cannot be underestimated.

Increasing the number, quality and spread of off-leash areas will improve accessibility for residents who are older, with a disability, or find it financially challenging to access off-leash areas.

Regular exercise of a dog can also negate nuisance behaviour such as barking at home as pent up energy can be released. Exercise can also provide an avenue to socialise a dog as they are given an opportunity to be trained in how to behave in public spaces with other animals and people.

Activating spaces that are currently underutilised by allowing off-leash activities can also play an important role in making a place feel safer as there are more people out and about.

While there is demand from dog owners to expand the off-leash network, the presence of dogs off-leash can make other park users feel uncomfortable and limit their use of a park. A careful balance is therefore required between meeting the needs of dog owners and continuing to provide access to public open space for all.

5.1.1 Strategy response

With this balance in mind, the dog off-leash strategy will gradually increase the number of off-leash areas from 15 to 21 across the municipality, alter three existing dog off-leash areas and make two existing 'trial' locations permanent.

This expansion will roll out as a prioritised work program over a ten year timeframe, subject to the support and funding of capital works bids as part of Council's annual budget process.

The program will create new off-leash areas at:

- · Clarendon Reserve, Keysborough
- · Burden Park, Springvale South
- Goodman Reserve, Noble Park
- Simpson Reserve, Dandenong North
- Oakwood Park Reserve, Noble Park North
- Keneally Reserve, Dandenong



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Alter the existing off-leash areas at:

- · Tirhatuan Park, Dandenong North
- · Ian Tatterson Leisure Park, Keysborough
- · Spring Valley Reserve, Springvale South

Make the following 'trial' locations permanent:

- · Birkley Court Reserve, Noble Park North
- Fabian Reserve, Keysborough

5.2 Criteria for new parks

There is currently no guidance regarding what makes an appropriate site for dog off-leash activities.

Council's current *Dog off-leash strategy (2011)* has been implemented. During its life, Council increased the number of dog off-leash areas from seven to 13. Two further sites have since been constructed, bringing the total number to 15. The Burden Park Master Plan is currently proposing a dog off-leash area.

The draft method for choosing new dog off-leash parks was based on whether the park:

- · Is in an area of high dog registration.
- Is close to one of the busier parks such as Tatterson Park, Tirhatuan Park or Wachter Reserve.
- · Is flat and drains well.
- · Has any existing infrastructure such as bins, fencing and seating.
- Is easily accessible for locals.
- · Would become too busy if a new dog off-leash area was introduced.
- Has any potential conflicts such as existing playgrounds or conservation areas.

Community consultation found that many submissions were 'mostly' to 'very satisfied' with the proposed method for choosing off-leash parks and thought the method was clear.

5.2.1 Strategy response

- All proposed parks in this strategy have been assessed by this criteria.
- The priority roll out of expansion and improvement is based on the criteria above (See Section 6.1, Table 5).
- Any future off-leash area suggestions will be assessed for its suitability using the above criteria.



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5.3 Consistency and cost of infrastructure

5.3.1 Consistency

It is important that there is a consistency of infrastructure across the off-leash network to allow certainty for users so that if they are to use a certain park, they can expect the same infrastructure as any other off-leash park of that size. Additionally, if users are feeling that a certain park is too busy etc. they can visit a different park confident that the infrastructure will be consistent.

5.3.2 Cost

As the off-leash areas are likely to have lifecycles of 20+ years, it is important to factor in the replacement and maintenance costs across the life of the infrastructure asset.

Table 3 below details the initial costs associated with supplying and installing an 'asset', the interval at which that asset needs to be replaced, and how much per year the new asset will cost Council.

Table 3: Cost of assets

Asset	Cost to supply/install	Replaced every	Annual Maintenance cost
Sign	\$2500	5 years	N/A
Rubbish bins	\$1500	12 years	Emptying bin 3.5 times per week \$5,460
Park bench	\$2000	10 years	1.5% of the value of the
Drinking fountain	\$6000-\$10,000	10 years	 asset - repairing fences, graffiti removal
Fencing/bollards	\$200 per metre/ \$300 each	10-15 years	

There are other ongoing operational costs, which are difficult to quantify such as:

- The 'tipping' point at which new staff or infrastructure (such as a new truck) are needed to
 empty additional rubbish bins introduced as a result of this strategy.
- Extra fencing could result in ride on mowers not being able to be used and instead more labour intensive and slower hand mowers (and equipment) being required.

While these costs are hard to quantify, they are important factors when thinking of expanding the infrastructure network. The siting of new infrastructure must be carefully considered so as not to slow up other Council maintenance works that occur in our reserves.

During the community consultation, some submissions did not agree with expanding the offleash network, but no feedback specific to costs was provided. Many submissions discussed



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the need for various parks to have more rubbish bins, seating, water fountains and shelter and there was support for having different park sizes to cater for different sized dogs.

Some feedback regarding the current park signage was also received. For the most part, it is clear and well received, however some parks (such as Lois Twohig and Tatterson Park) need clearer signage directing people to the off-leash areas.

5.3.3 Strategy response

Each of the existing (and proposed) off-leash areas has been classified as being of small, medium, large or very large size. This will ensure consistency across the off-leash network allowing visitors to know what infrastructure to expect at each park.

Council's website will list each off-leash area and whether it is suitable for small, medium or large dogs as per Table 4 below. It is envisaged that this will encourage a spread of users and may help take some of the pressure off the busier off-leash areas. Additionally, if an owner is feeling uncomfortable in a certain park, they can consult Council's website to locate a more suitable off-leash area for their dog nearby.

Table 4: Infrastructure required by size of off-leash area

Infrastructure required	Size of dog recommendation
Educational signage at entrance	Small to medium sized dogs
Rubbish bin	,
Seating	
As for small	Medium - Small to medium
Trees - Large Canopy Shade	sized dogs
Drinking fountain	Large - All sized dogs
Potential for dog play equipment	
As for medium and large	All sized dogs
Shelter	
	Educational signage at entrance Rubbish bin Seating As for small Trees – Large Canopy Shade Drinking fountain Potential for dog play equipment As for medium and large

Any gaps in the infrastructure provision (old signs, missing bins etc.) have been added to the Strategy Approach at Section 6 of this strategy and will be rolled out in a prioritised order.



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5.4 Fencing

To meet demand, Council has created an additional eight off-leash areas since 2011. New sites have generally been fully enclosed due to safety perceptions. This is, however, not without issue.

In several of the larger fenced off-leash areas, in particular Tirhatuan Park, Frederick Wachter Reserve and Ian Tatterson Leisure Park, there appears to be an attitude from some dog owners that as dogs are fenced in, they do not need to be effectively controlled.

Fencing can also be a negative as it:

- Is visually intrusive and costly to install and maintain.
- · Can cause unnecessary barriers to movement within a park.
- Effectively designates certain sections of parks as exclusively for use of one group (dog owners).
- Can lead to dog owners taking a more casual approach when supervising their dogs as they assume a dog does not need to be as well trained or closely supervised in an enclosed space.
- Can cause access issues if an incident is to occur inside the fenced area.

5.4.1 Strategy response

- While a popular option in recent years fencing is not always necessary and should be used as a last resort.
- Areas where there is no existing use conflict (such as playgrounds or main roads) or areas that have natural depressions or other boundaries (such as existing neighbouring fencing) are better options to additional fencing.



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5.5 Dog waste and plastic dog bags

Council's local law states that dog owners are responsible for removal and appropriate disposal of litter and dog waste. While an owner can be fined for non-compliance, this is a difficult law to enforce as an owner has to be caught doing the wrong thing.

The provision of bins in parks is a popular way to support responsible dog owner behaviour however the issue of Council providing dog bags in our parks is more complex.

On the one hand, it is argued that supplying bags in off-leash areas would increase compliance with Council's local law and encourage dog owners to pick up after their dog. Moreover, the supply of biodegradable bags (instead of dog owners supplying their own plastic bags) could have a positive environmental impact. However, there are concerns that:

- Providing dog bags (and their associated dispensers) incurs significant capital
 expenditure and ongoing maintenance costs to Council a trial some years ago at
 Frederick Wachter Reserve found that the dispenser and bags were repeatedly
 vandalised and stolen with the recommendation at the time being to discontinue their
 use.
- 'Biodegradable' bags have also been shown to be problematic and instead of 'degrading',
 break in to smaller pieces of harmful plastic, or do not break down at all. By their very
 nature they are also not as strong as other plastic bags so break down quickly
 (sometimes while still on the roll) when exposed to weather conditions meaning more
 than one may need to be used at a time.
- Experience at other Councils who supply dog bags has shown up to 30per cent will be lost to theft - sometimes with whole rolls being stolen at a time.
- The mere presence of dog bags does not necessarily influence behaviour particularly as responsible dog owners are already prepared to clean up after their dogs and therefore carry a bag already.
- Dog owners are already in the habit of bringing their own bags, so if Council breaks this
 habit and owners come to rely on dog bags being provided, there may be times when
 they are not available (due to availability or vandalism) and owners instead have to leave
 the dog waste in parks.
- While bags may be supplied at off-leash parks, this is ineffective if the dog relieves itself
 on the journey to the park. Moreover, dog owners also use Council's on-leash parks, so
 this may set a precedent for Council to provide dog bags across our open space network.

5.5.1 Strategy response

- Council's local laws currently require dog owners to carry the appropriate means and to pick up and dispose of their dog's waste. This will continue.
- At least one rubbish bin to be supplied at every off-leash area.
- All promotional materials for dog off-leash areas will promote responsible dog ownership and compliance with Council's local laws and orders, including that owners are responsible for picking up after their dog.



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5.6 Mapping and education

The mapping and some of the information regarding the dog off-leash areas on Council's website is out of date and not interactive.

Signage in the off-leash parks clearly states the rules for the area yet Council officers regularly note dogs off-leash in on leash areas (particularly when walking from an on leash area to an off-leash area).

There are also issues with owners not picking up after their dogs. Non-compliance with rules is further exacerbated as often dog owners are coming from outside of the municipality and may be unfamiliar with Greater Dandenong's off-leash regulations.

5.6.1 Strategy response

- Section 6.2 details all the education and promotional approaches to be used over the life
 of this strategy.
- Updating Council's website and replacing old signage with new signage where required.



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6 Strategy Approach

This Strategy sets out a reasonable and equitable approach to satisfy the needs of dog owners in public spaces while acknowledging the growing recreational needs of other park users. An increase in the number of off-leash facilities over a number of years and infrastructure improvements to many of the existing parks, allows for a fairer spread of good quality off-leash areas across Greater Dandenong.

The vast majority of public spaces will remain on-leash and fully accessible to all park users.

6.1 Expansion of the existing off-leash area - detailed proposal

This Strategy will create off-leash areas in the following six parks across Greater Dandenong:

- · Clarendon Reserve, Keysborough
- Burden Park, Springvale South
- · Goodman Reserve, Noble Park
- · Simpson Reserve, Dandenong North
- · Oakwood Park Reserve, Noble Park North
- · Keneally Reserve, Dandenong

Alter the existing off-leash areas at:

- · Tirhatuan Park, Dandenong North
- Ian Tatterson Leisure Park, Keysborough
- · Spring Valley Reserve, Springvale South

Make the following 'trial' locations permanent:

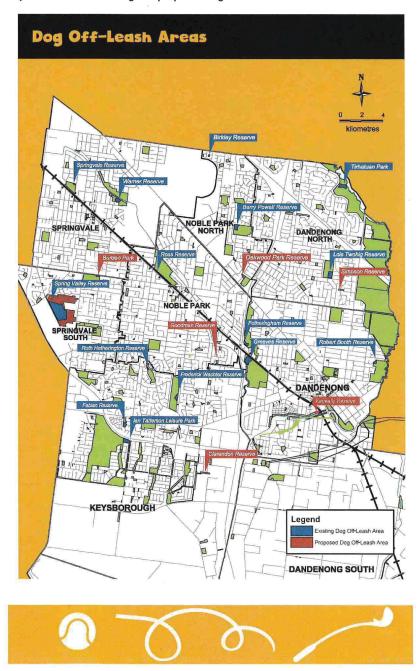
- · Birkley Court Reserve, Noble Park North
- · Fabian Reserve, Keysborough

Map 3 below shows the location of all existing and proposed off-leash areas, with Table 5 providing detail of the prioritised roll out of the expansion or improvements to the off-leash parks.



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Map 3: Location of existing and proposed dog off-leash areas



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Table 5: Proposals for off-leash network

	10 71			Ī				
	Comment	Design concept required for installation	Initial trial for 12 months	Install if trial successful	Way finding sign needed at Springers car park entrance	Investigate separate fenced pen and dog play equipment	¥ .	Effective signage required to negate fencing
quired	Fully	×		Part	×			
Facilities required	Bins Drink Fully fountain fenced	×		×			×	2
ŭ.	Bins	×	×					
	Seating	×		×			×	
	Signage Seating	×	×	×	×		×	×
Category		Large	Medium		Large		Medium	Small
Proposal comment		Extend existing off- leash area to the north and have a separate fully fenced area for	New		Clearer signage		Clearer signage and other infrastructure for a park of this size	New
Priority Reserve		Tirhatuan Park, Dandenong North	Clarendon Reserve.	Keysborough	lan Tatterson Leisure Park, Keysborough		Frederick Wachter Reserve, Keysborough	Burden Park, Springvale South
Priority		~	2		е		4	သ



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	Comment	*	30m length of fencing required along the Simpson Road frontage			Design concept required for installation	Design concept required for installation	
uired	271.00		Part 30 Ric Sir fro			D S :	X P D S S S	
Facilities required	Drink Fully fountain fenced			×				
	Bins	×	×			×	×	
	Seating		×	×		×	×	
要産業	Signage Seating	×	×	×	×	×	×	×
Category		Small	Small	Medium	V. Large	Small	Small	Small
Proposal comment		New	New	Clearer signage and enforcement monitoring	Expansion of existing off-leash area New signage required at 4 main entrances	New	New	Clearer signage
Reserve		Goodman Reserve, Noble Park	Simpson Reserve, Dandenong North	Lois Twohig Reserve, Dandenong North	Spring Valley Reserve, Springvale South	Oakwood Park Reserve, Noble Park North	Keneally Reserve, Dandenong	Roth Hetherington
Priority Reserve		9	2	∞	0	10	11	12



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Priority	Reserve	Proposal comment	Category	ALIAN PRINCIPLE		F	Facilities required	quired	全 独立 化 化二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十
				Signage Seating	Seating	Bins	Bins Drink Fully fountain fenced	Fully fenced	Comment
13	Springvale Reserve, Springvale	Clearer signage	Small	×					
14	Fabian Reserve, Keysborough	Current trial to be made permanent	Medium				×		
15	Warner Reserve, Springvale	Clearer signage and other infrastructure for a park of this size	Medium	×	×		×		Sign needed at Flynn Street car park
16	Birkley Reserve, Noble Park North	Current trial to be made permanent	Small			×			
17	Greaves Reserve, Dandenong	Clearer way finding signage	Large	×					Other infrastructure for a park of this size are cost prohibitive due to locational difficulties with access.
18	Fotheringham Reserve, Dandenong	Requires 1 further perimeter sign near EastLink trail	Medium	×					
Maintain	Robert Booth Reserve, Dandenong	Ongoing maintenance and enforcement patrols	Small	 					
Maintain	Barry J Powell Reserve, Dandenong	Ongoing maintenance and enforcement patrols	Large						
Maintain	Ross Reserve, Noble Park	Ongoing maintenance and enforcement patrols	Small					a	



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6.2 Increasing community awareness

Many of the community concerns raised earlier in relation to the management and control of dogs in public space are not necessarily related to particular sites' designation as off-leash, but the broader issue of responsible dog ownership and compliance with Council's local laws and orders.

If Council is to 'reward' dog owners with greater access to off-leash areas, it is critical that Council also promote responsible dog ownership and educate dog owners on their responsibilities when managing their dogs in public spaces.

Council's *Domestic Animal Management Plan, 2017* already outlines a comprehensive educational program designed to encourage responsible pet ownership via Council's website, printed educational materials, displays in public areas, Council's annual *Pet News* and so on.

The strategy complements these approaches and will involve the following elements:

In-Park promotion and education:

· Council's dog off-leash signage and rules.

As new dog off-leash areas are established:

- Notification to immediately adjoining residents that a new off-leash area is to be implemented.
- 'Opening day' events such as barbecue mornings so Council Officers can be in parks to answer any questions from dog owners or residents.
- Media releases, articles in Pet News and Greater Dandenong Council News as well as website updates to notify that a new dog off-leash area is available for use - and its associated rules.

Other promotional materials:

 Printed (and online) Dog off-leash area brochures at Council's customer service centres and updates to Council's website.



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7 Action Plan Implementation

7.1 Action Plan 1

The Strategy prioritises the expansion of the off-leash network and the provision of infrastructure in existing and proposed dog off-leash areas. New sites have been selected and assessed based on the criteria as described in this strategy.

This Action Plan ensures that these are appropriately sequenced so that they occur in accordance with their priority ranking. The development of a priority list also assists in making budget funding submissions under Council's City Improvement Program (CIP).

The list has been prioritised based on need and popularity of location and is envisaged to roll out over a number of years.

All costings are estimates only, rounded to the nearest hundred dollars, and based on current (2019) rates. Further detailed costings are found at Appendix 3.

Table 6: Priority roll out list with costings

Priority	Reserve	Cost to supply and install (new infrastructure)	Recurring costs over 20 years	Annual service costs	Ongoing maintenance costs per year
1	Tirhatuan Park, Dandenong North	\$34,500 (Stage 1) \$30,000 (Stage 2)	\$163,200	\$16,400	\$3,100
2	Clarendon Reserve, Keysborough	\$15,000 (trial) \$58,500 (after)	\$67,800	\$5,500	\$200
3	lan Tatterson Park, Keysborough	\$18,500 (Stage 1) \$30,000 (Stage 2)	\$130,800	\$10,900	\$2,500
4	Frederick Wachter Reserve, Keysborough	\$15,600	\$32,800	\$10,900	\$1,100
5	Burden Park, Springvale South	\$11,200	\$43,000	\$5,500	\$300
6	Goodman Reserve, Noble Park	\$4,000	\$13,000	\$5,500	\$100
7	Simpson Reserve, Dandenong North	\$12,000	\$14,900	\$5,500	\$200
8	Lois Twohig Reserve, Dandenong North	\$13,300	\$60,100	\$10,900	\$700



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Priority	Reserve	Cost to supply and install (new infrastructure)	Recurring costs over 20 years	Annual service costs	Ongoing maintenance costs per year
9	Spring Valley Reserve, Springvale South	\$10,000	\$31,000	N/A	\$200
10	Oakwood Park Reserve, Noble Park North	\$12,200	\$27,500	\$5,500	\$200
11	Keneally Reserve, Dandenong	\$46,000	\$31,900	\$5,500	\$700
12	Roth Hetherington Reserve, Keysborough	\$2,500	\$49,400	\$5,500	\$900
13	Springvale Reserve, Springvale	\$2,500	\$41,900	\$5,500	\$700
14	Fabian Reserve, Keysborough	\$6,000	\$24,100	\$10,900	\$300
15	Warner Reserve, Springvale	\$10,500	\$40,400	\$5,500	\$300
16	Birkley Reserve, Noble Park North	\$1,500	\$11,900	\$5,500	\$100
17	Greaves Reserve, Dandenong	\$2,500	\$24,000	N/A	\$300
18	Fotheringham Reserve, Dandenong	\$300	\$37,200	\$5,500	\$800
Maintain	Robert Booth Reserve, Dandenong	N/A	\$37,900	\$5,500	\$800
Maintain	Barry J Powell Reserve, Dandenong	N/A	\$38,400	\$5,500	\$500
Maintain	Ross Reserve, Noble Park	N/A	\$36,800	\$10,900	\$800
Totals (es	stimate)	\$336,600	\$958,000	\$142,400	\$14,800



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7.2 Action Plan Item 2

Council's Regulatory Services Department already undertake significant community education regarding animal management and responsible pet ownership so these actions outlined below are specific to off-leash areas.

Initiative	Responsibility	Cost
In park promotion		
Council's Dog off-leash signage – Design.	Regulatory Services	These design costs need to be considered as new signs are rolled out across the network.
Council's Dog off-leash signage – Installation.	City Improvement	These costs have been outlined in Action Plan 1 of this Strategy.
Community notification procedure – as n	ew dog parks are	established
Notification to immediately adjoining residents.	Regulatory Services	Nil (can be absorbed within Council's existing resources and staff capacity).
'Opening day' events such as barbecue mornings so Animal Management Officers can be in parks to answer any questions from dog owners or residents.	Regulatory Services	Nil (can be absorbed within Council's existing resources and staff capacity).
Updating of Council's website reflecting the recommendations of this strategy.	Planning & Design (initially) Regulatory Services (ongoing)	Nil (can be absorbed within Council's existing resources and staff capacity).
Media release and articles in Greater Dandenong Council News and Pet News to advise new residents of change to the off-leash network.	Regulatory Services	Nil (can be absorbed within Council's existing resources and staff capacity).
Other promotional materials		
Printed (and online) Dog off-leash area brochures at Council's customer service centres and updates to Council's website.	Regulatory Services	These costs will need to be included as a business plan update.

If additional off-leash areas are chosen there will be community consultation with local residents to ensure there is general support for the areas before this is rolled out.



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8 Implications

8.1 Financial Implications

Future implementation and staging will be dependent on the inclusion of the Action Plan in Council's long term financial plan. Further, the implementation of the strategy will be subject to the support and funding of capital works bids as part of the budget process.

All funding for additional dog off-leash infrastructure will have to be applied for as a capital works bid as part of Council's annual budget process.

Additional funds will need to be set aside from 2020-21 to further expand and improve on the off-leash network and implement this strategy as outlined in Action Plans 1 and 2.

Accordingly, the implementation of this strategy is a staged process, subject to successful funding bids and is set to occur over a number of years.

There are a number of cost implications for Council that can be broken down in to the three broad categories of establishment, lifecycle and maintenance/servicing costs.

8.1.1 Establishment costs

- The establishment of six new dog off-leash areas, the altering of three existing off-leash areas and changing two trial locations into permanent off-leash areas will incur costs of \$336,600 over the life of the strategy – which includes costs for design, signage, fencing, rubbish bins and seating.
- Some promotional costs (such as the development of new off-leash mapping and brochures) will need to be addressed in the annual operating budget of the Regulatory Services area.
- Other promotional costs such as updating Council's website, articles in Greater Dandenong Council News, and letter drops to residents will need to be included as a business plan update to Council's Regulatory Services Department.

8.1.2 Lifecycle costs

- The strategy has built in the lifecycle costs of the dog off-leash infrastructure and presently amounts to \$958,000 over 20 years – funded through the City Improvement Program (CIP).
- Replacement and repair of signage, fencing or bins can be accommodated within the Asset Renewal Program.



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8.1.3 Maintenance and servicing costs

- Patrolling of the off-leash areas and general park network by the Regulatory Services
 Department can be accommodated within the existing resources of the team.
- Repair of fencing, rubbish bins, signage, removal of graffiti, emptying of rubbish bins –
 which can be accommodated within existing resources and budgets. The strategy has
 factored in a yearly maintenance cost of 1.5per cent of the cost of the infrastructure per
 year. This amounts to \$14,800 per year.
- The main servicing cost involves the emptying of the rubbish bins which in dog off-leash
 areas is between 2-5 times per week. So factoring in an average of 3.5 times per week, it
 costs around \$5460 per bin per year to empty. This results in a servicing cost across the
 completed network of some \$142,400 per year.
- Ongoing maintenance for the website information and brochures (which will require a business plan update for the Regulatory Services Department).

While ongoing maintenance costs are difficult to quantify, they are important and need to be considered especially as they will impact on the day to day operations of service teams. For example, any new rubbish bins installed are then added to the program of being emptied – sometimes up to five times a week in off-leash areas. At some point there is a 'tipping' point where further staff and trucks are required which are a significant budget consideration for Council.

Additionally, the installation of fencing and seating slows down the ability to mow the grass as further obstacles are put in place. It can also mean that larger, faster ride on mowers cannot be used and instead hand mowing is required – again changing the dynamics of staff and the type of equipment they use.

It is expected that management and maintenance costs will be monitored and reported annually as this Strategy is reviewed.

The implementation plan will be subject to review and adjustment annually at the time of CIP development. While this plan is fully costed and prioritised, the expenditure program and roll out of new off-leash areas needs to be balanced against other Council projects and priorities.

8.2 Policy implications

Council currently has a local law in place that requires all dogs in the public realm to be onleash unless in a designated off-leash area. This also enables Council to amend the offleash network by specifying further off-leash or dog prohibited areas or modifying existing off-leash areas, via a Council resolution.

In order to implement this Strategy, a Council resolution is required to specify changes to the off-leash network in accordance with the proposals contained in Action Plan 1.

Council's off-leash rules and general policies pertaining to the presence of dogs in public open space will remain unchanged and continue to be enforced by Council officers.



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9 Monitoring and review

The activities and initiatives set out in the above Action Plans, and the regular monitoring of the off-leash sites will be reviewed each year as part of Council's Domestic Animal Management Plan process and annual business planning. This will ensure continued CIP and operational funding to support the expansion of the off-leash network and the implementation of this Strategy.

This Strategy is to be reviewed in five years' time to track progress and ensure that the priorities are still in line with community expectations and requirements.



POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 2

APPENDIX 1 – PROPOSED DOG OFF-LEASH AREAS

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Appendix 1: Proposed Dog Off-Leash Areas



Appendix 1: Proposed Dog Off-Leash Areas Page | 1

The proposed dog off-leash areas outlined in this Appendix are indicative only and may be subject to review and adjustment as part of the detail design process for each area.

The proposed off-leash location for each park are highlighted in yellow.

NEW - Clarendon Reserve, Keysborough - part of reserve to be off-leash





NEW - Burden Park, Springvale South - part of park to be off-leash





NEW - Goodman Reserve, Noble Park - whole reserve to be off-leash



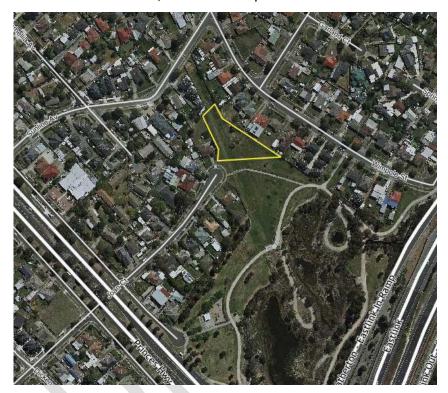


NEW - Simpson Reserve, Dandenong North – whole reserve to be off-leash





NEW - Oakwood Park Reserve, Noble Park North - part of reserve to be off-leash





NEW - Keneally Reserve, Dandenong - part of reserve to be off-leash





EXPANSION - Tirhatuan Park, Dandenong North - to north of current off-leash area





EXPANSION - Spring Valley Reserve, Springvale South – whole of reserve (excluding playground) to be off-leash





ALTERED – Tatterson Park, Keysborough – construct separate training area for 1 on 1 training / play





POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 3

APPENDIX 2 – CONSULTATION SUMMARY REPORT

PAGES 43 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Appendix 2: Community Consultation Report



Appendix 2: Community Consultation Report Page | 1

1 Introduction

1.1 Background

Greater Dandenong City Council undertook community consultation during the formation of the Dog Off-Leash Strategy over a five week period from April to May 2019.

The purpose of this report is to provide a summary of the outcomes of the consultation and where relevant a Council response.

1.2 Consultation Process

Consultation was extensive and involved several different components:

- Direct Notification: Addressed envelopes (approximately 250 in total) containing an
 information postcard were delivered to all owner/occupiers of properties immediately
 adjoining the 11 proposed new dog off-leash parks advising them that the local
 park/section of park adjacent is proposed for off-leash play.
- Signage: Large signs placed in the 11 proposed parks advising that the park is proposed for off-leash play.
- Information in both Pet News (delivered to all registered pet owners) and Greater Dandenong Council News (delivered to all residents of Greater Dandenong) advising of the project.
- Double sided A4 information brochure (with survey) and postcard information available in libraries and customer service centres.
- Staff presence at 'The Big Picnic' at Frederick Wachter Reserve a pet friendly event.
- Staff presence at the Sustainability Festival.
- Information graphic playing on the big screen in Harmony Square.
- All relevant information available on Council's website including an interactive portal and the ability to complete the survey online.
- Social media posts.

The community was asked:

- What do you think about Greater Dandenong's dog off-leash areas?
- How satisfied are you with the draft method we have used to select the proposed new off-leash parks?
- Do you think we have chosen the right locations for the proposed new dog off-leash parks?
- Any other comments?

The draft method for choosing a new dog off-leash park was based on whether the park:

- Is in an area of high dog registration.
- Is close to one of the busier parks such as Tatterson Park, Tirhatuan Park or Wachter Reserve.
- Is flat and drains well.
- Has any existing infrastructure like bins, fencing and seating.
- · Is easily accessible for locals.



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- · Would become too busy if a new dog off-leash area was introduced.
- · Has any potential conflicts such as existing playgrounds or conservation areas.

A total of 187 written submissions were received in the form of the completed surveys, emails and letters as well as several petitions from local residents.

2 Summary of consultation

2.1 Key findings from the submissions

There were many positive comments received:

- Dog off-leash areas allow residents to get fresh air.
- Dog off-leash areas foster community engagement and encourage both dogs and owners to be more active and care for their dogs' physical needs.
- Dog off-leash areas are fantastic and more are needed in residential areas.
- There was strong support for some of the proposed off-leash areas (such as at Burden Park in Springvale South and Oakwood Park in Noble Park North).
- There was general support for the criteria (method) developed for choosing and assessing where new dog off-leash areas should go.

Concerns and annoyances raised included:

- High levels of dog faeces in off-leash areas and also more generally across Greater Dandenong.
- Dogs that are not under control scare children and anecdotes given of dogs attacking other dogs.
- Dog off-leash areas will be noisy with barking and also being in proximity to one will cause resident dogs to bark.
- There are so many off-leash areas within the same area and it will be inconvenient for those who live in local streets.
- There was strong resistance to several smaller off-leash areas next to residential properties (such as in Cleal Court in Noble Park).

 $\label{lem:many submissions made suggestions for improvement including: \\$

- Both specific and general comments regarding further infrastructure at existing dog parks

 such as the need for more rubbish bins, seating, drink fountains and trees.
- Better way finding signage and also specific signage reminding pet owners that if their dogs are aggressive and/or cause injury they should pay all the costs for this.
- The need for plastic bags to be supplied (9 submissions).
- The need for separate fenced off areas for shy or small dogs to use and/or an area where
 one person/dog at a time can use for exercise and training (for 10 minutes at a time).
- · Putting in dog play equipment.
- That all off-leash areas should be fully fenced.



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2.2 Feedback on the proposed parks

All submissions gave a view on the proposed parks in some way or other:

- 46per cent were supportive of dog off-leash areas and of them being expanded often advocating for one of the nominated locations, or more generally a wish for more offleash infrastructure
- 22per cent were supportive of off-leash areas but with changes (often not wishing for one to be located at X location)
- 36per cent were either strongly against any expansion in off-leash areas (usually a specific proposed location near them) or against off-leash areas in general.



The table below summarises feedback received specific to each proposed off-leash area, with a response provided.

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Proposed Dog Off-Leash Area Feedback Received	Feedback Received	Council Response
Clarendon Reserve, Keysborough	There will be increased traffic and dog faeces.	This use will provide a useful buffer between industrial and residential land in an area of disused land.
7 submissions; 3 supporting, 4 objecting including a petition	The proposed location is too remote and will result in anti-	Activating this land and getting people using this space should make the area safer and discourage some of the current antisocial behaviour.
from Soho Court residents	social benaviour.	It is envisaged that most people will walk to the park and are unlikely to use Soho Court to park their cars. Council officers will monitor the situation in Soho Court.
		Rubbish bins will be provided as well as other infrastructure for a park of this size.
		The park is proposed to be trialled off-leash area for a period of 12 months to gauge its interest and impact before more permanent fencing and other infrastructure is put in place.
		Signage and a rubbish bin will be installed initially.
Burden Park, Springvale South	Needs trees and a water	There are trees and a drink fountain present in the immediate area.
10 submissions; all supporting	fountain. Suggest land behind the bowls	This area is in close proximity to Springvale Road and the car parking area for the bowls club.
	club be used instead. Suggest land behind the tennis	The tennis courts are surrounded by walking paths, potentially causing conflict.
	courts be used instead.	Part of this park is proposed to be used for dogs off-leash.



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	-	
Proposed Dog Off-Leash Area Feedback Received	Feedback Received	Council Response
Goodman Reserve, Noble Park 4 submissions; 3 supporting, 1 objecting	Dog park should be fully fenced and have a shelter. Also needs lighting.	Fencing has recently been installed along the Goodman Drive and Beatrice Street frontages in accordance with the Goodman Reserve Park Concept plan. However, this is not a solid barrier to dogs and will mean dogs will need to be under effective control so as not to run out on to the street, as per current Council regulations.
		A bin and seating would be required but no further infrastructure would be required for a dog park of this size. This park is proposed to be used for dogs off-leash.
Simpson Reserve, Dandenong North	Needs to be fenced.	Neighbouring fences would be used as a boundary on three sides and a fence would be installed along the Simpson Drive frontage.
4 submissions; 2 supporting, 2 objecting		This park is proposed to be used for dogs off-leash.
Oakwood Park Reserve, Noble Park North	Noted.	Part of this park is proposed to be used for dogs off-leash.
7 submissions all supporting		
Keneally Reserve, Dandenong 7 submissions: 1 supporting. 6	People do not clean up after their dogs and they are running	Many of the submissions related more broadly to the perceived threat of dogs off-lead and noted non-compliance occurring already in this area.
objecting	around chasing people already.	Initially this area can have bollards demarcating the off-leash area.
		Part of this park is proposed to be used for dogs off-leash.



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Proposed Dog Off-Leash Area Feedback Received	Feedback Received	Council Response
	5	
Thornton Reserve, Dandenong North	Would need to be designed to allow people to still play football and use the playground.	No changes are proposed to this park.
9 submissions; 4 supporting, 5 objecting	There was strong feedback from the local community that this park should remain as a local park.	
Cleal Court, Noble Park 6 submissions; 1 supporting, 4 objecting including a petition signed by 12 residents of Cleal Court	There was strong feedback from the local community that this park should remain as a local park.	No changes are proposed to this park.
Hedgeley Reserve, Keysborough 9 submissions; 3 supporting, 8 objecting	There was strong feedback from the local community that this park should remain as a local park.	No changes are proposed to this park.
Kenneth Reserve, Noble Park 6 submissions; 2 supporting, 4 objecting	There was strong feedback from the local community that this park should remain as a local park.	No changes are proposed to this park.



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For the most part, the community do not want off-leash parks directly adjacent to residential properties and much of the feedback received regarding small local parks was that they were too small, were used by children or were busy walk throughs to schools and shops and would be inappropriate for dogs to be off-leash. For this reason, many of the smaller proposed off-leash parks are not proposed to be converted to dog off-leash areas.

2.3 Feedback on the existing off-leash parks across Greater Dandenong

Of the 15 existing dog off-leash parks, 8 received specific feedback which is summarised in the table below, with a response provided.

Park	Feedback	Council Response
Tirhatuan Park, Dandenong North	Generally positive feedback was received.	Noted.
	Should expand the off-leash area to the north.	Will create a separate area recommended for smaller dogs and investigate the provision of dog training/play equipment.
	Additional water fountain needed near Outlook Drive.	Noted – will address.
Tatterson Park, Keysborough	Should separate small and large dogs and the need for dog play equipment.	Will create a separate training pen and investigate the provision of dog training/play equipment.



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Park	Feedback	Council Response
	Signage is not clear.	Noted – will address.
	Water fountain is boggy.	Noted – will address.
Frederick Wachter Reserve, Keysborough	Needs more seating, shade and another water fountain.	Noted – will provide more seating and an additional water fountain. Shade is considered sufficient.
	Tree roots are becoming exposed.	Noted – will investigate.
	Dogs can get out under the fencing.	Noted – dogs are required to be under effective control.
Lois Twohig Reserve, Noble Park	Off-leash area should be fully fenced and more shade and seating is required.	Clearer signage is required demarcating the off-leash area for this reserve.
		As this is also a playing oval more shade cannot be provided. A further park bench will be recommended to the south of the off-leasl area.
	Pedestrian crossing needed for McFees Road.	Noted – will investigate.
Spring Valley Reserve,	Whole park should be off-leash.	Agree – will make whole park (except playground) off-leash.
	Signs are confusing about which section is on leash and which section is off leash.	Agree – need to examine all signs in this off-leash park and ensure there are bollards within proximity to the north-east (Clarke Road) playground.
Roth Hetherington Reserve, Keysborough	Entrance gate and water fountain do not always work properly.	Noted – will address.
	People leave water containers out which might make dogs sick.	No further infrastructure are required for an off-leash park of this size.



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Park	Feedback	Council Response
Greaves Reserve, Dandenong	Off-leash should be fully fenced as dogs get out and annoy walkers.	Off-leash should be fully fenced as dogs This park has a fence running along the EastLink trail – the off-leash is substantial in size and fully fencing it would be very expensive. It is a requirement that dogs be under effective control when off-leash.
	Should have a shelter.	The size of the off-leash does not require a shelter.
Fotheringham Reserve, Noble Park	Off-leash area should be fully fenced as there is a gap along the EastLink path.	Fotheringham Reserve, Off-leash area should be fully fenced as This park is 3/4 fenced and dogs are required to be under effective Noble Park there is a gap along the EastLink path.



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2.4 Common themes raised

Social benefits

People enjoy the social benefits that come from exercising dogs in designated off-leash areas and many positive comments and anecdotes were given regarding the benefits of exercising dogs off-leash, for both the dog and owner.

Infrastructure provided

On the whole, the existing park infrastructure is sufficient though there were many submissions noted wanting more fencing, rubbish bins, drink fountains and/or shade and trees at specific parks.

Fencing

Many submissions (17per cent) raised the issue of fencing – either wanting all dog off-leash areas to be fenced or that higher fencing is needed at some existing off-leash areas. Another common thread was that there should be separate areas for smaller dogs to play in comfortably.

Dog bags

The specific issue of dog bags was only mentioned in 9 submissions out of 187. This represents some 5per cent of submissions.

Rubbish bins

Slightly more submissions (11 or 6per cent) sought more rubbish bins to allow for the proper disposal of dog waste.

Dog equipment

Several submissions request that off-leash areas have some form of dog training or dog equipment, similar to what other Councils provide.

Non-compliance with existing rules

Issues relating to dog waste not being picked up and dogs running around that are not under effective control across various off-leash (and on-leash) parks came through clearly in the consultation. Several submissions shared experiences of either themselves or their dog being attacked by dogs that are off-leash, of feeling scared or intimated by dogs or a general feeling of not feeling safe around dogs.

Nuisance

Many objecting submissions raised the likelihood of increased barking and dog waste being present as a result of expanding the off-leash area near residential properties.

Further detail is provided in the Summary of Submissions section of this report.



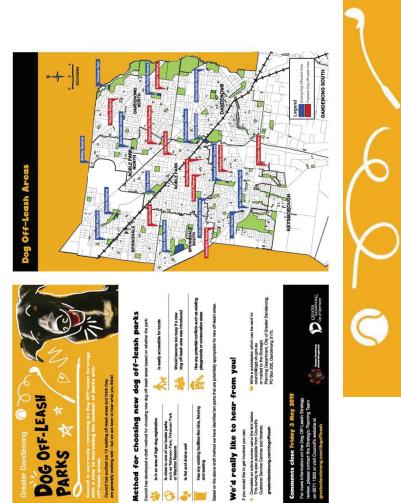
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Consultation material



Summary brochure

Sent to approximately 250 owners and occupiers and available online and at Council customer service centres and libraries.



Dog Off-Leash Information Postcard

Sent to approximately 250 owners and occupiers.



Indicates our dog off-leash areas throughout Groater Dandenong and we want to know your thoughts.

We have identified several parks for potential new dog off-leash areas.

We'd readly like to hear from your houghts.

We'd readly like to hear from your live in or own a property near one of these parks.

We'd readly like to hear from your live in or own a property near one of these parks.

We'd readly like to hear from your live in or own a property near one of these parks.

We'd readly like to hear from your live in or the parks?

How satisfied are you with the draft method we have used to select the proposed new dog off-leash parks?

Do you think we have chosen the right locations for the proposed new dog off-leash parks?

Any other comments?

Comments close friday 3 May 2019

For more information visit us online at greaterdandenong contridogoffiesth

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Feedback form

Available online and in hard copy.



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Feedback form	
Q1. What do you think about Greater Dande	
Q2. How satisfied as you with the draft me	thod we have used to select the proposed
Q3. Do you think we have chosen the right lo	cations for the proposed new dog
off-leash parks?	
Q4. Any other comments?	
(Please attached additional sheets for further comments as	required)
If you would like to be kept informed of the project please complete the following:	Feedback due by Friday 3 May 2019 Send feedback forms and written submissions by:
Name:	Mail:
Address:	Strategic Planning Department City of Greater Dandenong PO Box 200, Dandenong, VIC 3175
Phone No:	Email: council@cgd.vic.gov.au
Email address:	Hand: Any of Council's customer service centres



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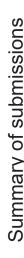
In park posters

Placed in all proposed off-leash areas.





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	Summary of points raised	Bushland adjacent to reserve is of National Trust Significance.	There are incidents of dog let free without owner in our	neighbourhood which has scared my kids and others as well. This park is a frequent route taken by children to the nearby primary		Fully supports off-leash park at this location.	Dogs are already running around in this reserve jumping on children.		Sick of children crying and being scared to walk in their local park.	Happy dogs and owners are also part of a healthy community.	Council should provide signs and facilities to cater for such usage.	Not only is it too small to cater for human and dog, but there is 14	surrounding parks/reserves with off leash areas all within a 10km	radius from Kenneth street.	Most dog owners are respectful and pick up after their dogs, however	there are many owners who do not.	The thought of multiple barking dogs waking up my 3 month old baby	Illiates file beyond belief.	Dog owners should use these areas if their dogs are sociable with	ogs.	It's a great start.	Great quality parks for the benefit of dogs.	Excellent choice of criteria to determine best location for new dog		They are a fantastic idea, need more of them around residential	
	Summ	Bushla	There a	neighb This pa	school.	Fully su	Dogs a		Sick of	Нарру	Counci	Not on	surrour	radius 1	Most de	there a	The tho	IIIIIales	Dog ow	other dogs.	It's a gr	Great c	Excelle	parks.	They a	areas.
	Theme	Environmental	Safety			Support	Non-	compliance	Safety	Social	Infrastructure	Proposed park			Non-	compliance	Nuisance		Existing park		Criteria	Existing park	Criteria		Existing park	
	Support/Object Theme	Object	Object			Support	Object			Support		Object							Support			Support			Support	
Summary of submissions	Park	Serpentine Reserve, Keysborough	Hedgeley Reserve,	Keysborough		Simpsons Reserve, Dandenong North	Goodman Reserve,	Noble Park		Burden Park,	Springvale South	Kenneth Reserve,	Noble Park													
Summs	# qnS	-	2			က	4			2		9						ı	7			8			6	



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Summ	Summary of submissions			
# qnS	Sub # Park	Support/Object Theme	Theme	Summary of points raised
			Criteria	Very satisfied accessibility via paths is very important.
			Proposed park	Definitely need one in the Keysborough South area for the new
				residential properties.
10		Support	Criteria	Very happy.
			Proposed park	Yes some are quite close to me and I can see it being a future off-
				leash park.
11		Support	Existing park	A great safe place for our dogs to socialise and exercise safely.
			Criteria	Agree.
			Proposed park	Yes agree with locations.
12		Support	Proposed park	If our dog was younger I would use the off leash areas.
13	Tirhatuan Park,	Support with	Proposed park	Use Tirhatuan Park every day and would like to see it increased in
	Dandenong North	changes		size by expanding the area to the north down to the creek.
14	Tirhatuan Park,	Support with	Proposed park	Tirhatuan Park is a great space for dogs and owners. Would like to
	Dandenong North	changes		see it increased in size using the vacant land adjoining the existing
				area.
			Infrastructure	Would like water facilities at the entrance closest to Outlook Drive and
				water fountains around the existing park to be changed over to a bowl
				at a low level for dogs when they are being walked around the park
				on the leash.
15	Cleal Court, Noble	Object	Safety	During school holidays a lot of local kids (up to 15 at a time) play in
	Park			the reserve and there are safety issues if dogs are running around off-
				leash.
16	Hedgeley Reserve,	Object	Safety	During school time and after many kids use the area and it would be
	Keysborough			dangerous for kids who are really afraid of dogs.
17	Frederick Wachter	Support	Existing park	It is a good size, friendly and there is water for dogs and people.
	Reserve,			Good seating.
	Keysborough			



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Summ	Summary of submissions			
# qns	Park	Support/Object Theme	Theme	Summary of points raised
18	Frederick Wachter	Support	Infrastructure	Use Wachter once a week - it is close by so walkable - could do with
	Reserve,			more seating and more shade would be good.
	Keysborough		Criteria	Fine.
19	Tirhatuan Park,	Support	Existing park	Use Tirhatuan Reserve even though Wachter Reserve is closer to
	Dandenong North			house but people at Tirhatuan are more in control of their dogs.
			Infrastructure	Extra water fountain needed at Wachter Reserve.
	Kenneth Reserve	Support	Proposed park	Kenneth Reserve would be good for off leash.
20	Frederick Wachter	Support	Infrastructure	Not enough seating, water, no dog poo bags. The park area at
	Reserve,			Wachter is getting very heavy use and the tree roots and ground is
	Keysborough			very void of grass. Extra mulching around roots needed.
			Criteria	Looks like you are listening to the hundreds of pet owners.
21		Support	Proposed park	Convenient for locals, good place for dogs to socialise, good for dogs
				to run around.
			Criteria	It is really good but it should also include an option for smaller dogs.
			Safety	You don't see many small dogs at off-leash parks, this is because
				they are often not safe.
22		Support	Existing park	West Cranbourne - has play equipment, has poo bags, big bins,
				toilets.
23	Frederick Wachter	Support	Existing park	Uses Wachter and Chapel Road in Elsternwick which is a large park
	Reserve,			with dog poo bags, informal policing of dog bags and dog plays with
	Keysborough			its friends.
			Infrastructure	More toilets?
24		Support with	Safety	Don't use them, prefers to walk in streets - concerned about other
		changes		dogs.
			Criteria	Looks good.
			Infrastructure	More in Springvale - central, near station. Need a lot more shade -
				shade is really important.



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Summs	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
25		Support	Existing park	Uses Ballan Park in Frankston. It is not fenced and is nice and big. Mount Martha dog beach is great to swim with the dog.
26		Support	Safety	Doesn't use off leash areas as dog is small and use a reserve across the road for dog to run in (not designated off leash).
27	Frederick Wachter	Support	Social	Wachter Reserve has a good variety of dogs and knows the owners.
	Reserve, Keysborough		Infrastructure	Need dog bags and a place for kids to play while dogs play.
	Ross Reserve		Existing park	Would use Ross Reserve but waiting for grass to grow.
28	Roth Hetherington	Support	Infrastructure	Very local and lots of small dogs. Gates don't always lock properly.
	Reserve			The gate and water fountain near the bin are a bit dodgy. People
				leave containers full of water for dogs but I always tip them out as the
				water could make dogs sick.
	Burden Park		Proposed park	This would be good.
29	Frederick Wachter	Support	Existing park	Wachter is great - really good fenced area.
	Reserve,		Criteria	Support.
	Keysborough		Infrastructure	Should be fully fenced parks - away from playgrounds - trees, and
				seats, more water fountains.
30	Frederick Wachter	Support	Existing park	It is a bit busy but I like it.
	Reserve,			
	Keysborough			
31	Frederick Wachter	Support	Infrastructure	Walk over to Wachter every morning. Huge space with sufficient,
	Reserve, Keysborough			secure fencing. Needs more seating.
32		Support	Social	Dog off leash areas are important for dog owners and the community.
			Criteria	No issues.
			Infrastructure	Dog off leash areas are important for dog owners and the community.
33	Tirhatuan Park,	Support	Infrastructure	Goes to Tirhatuan Park after work, it is really busy and the grass
	Dandenong North			needs time to recover and grow. Also uses Chelsea Beach.



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Summs	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
				Has noticed at Tirhatuan Park owners are often busy chatting and not
				looking at their dogs. Needs more tollets and bins.
34	Frederick Wachter	Support	Infrastructure	Mower person is leaving grass cuttings in reserve which dogs are
	Reserve,			rolling in.
	Keysborough			
35	Frederick Wachter	Support	Existing park	Wachter is close to home. Fencing is good and there is good
	Reserve,			interaction with dogs as well as socialising with other people.
	Keysborough		Infrastructure	Late at night there is no lighting - rely on tennis court lights.
36	Frederick Wachter	Support	Infrastructure	They are a great resource, but underutilised. They do need to be
	Reserve,			better fenced and more waste bins scattered through would help with
	Keysborough			the dog waste situation.
			Criteria	Seems well placed.
37	Frederick Wachter	Support	Infrastructure	Wachter Reserve has lots of room and nice dogs. Little dogs can get
	Reserve,			out from under the fencing.
	Keysborough			
38	Frederick Wachter	Support	Infrastructure	Not enough seating so have bought in plastic chairs and there is not
	Reserve,			enough water fountains so have bought in own bowls to fill up.
	Keysborough			
	Hedgeley Reserve,	Object	Proposed park	Would have to fence as lots of school children use this reserve.
	Keysborough			
39		Object	Existing parks	Do not like them and would like to see parks without bike riding.
40	Burden Park,	Support with	Proposed park	Not enough in Springvale area so Burden Park very necessary.
	Springvale South	changes		Need off leash fenced area with shade and seating so that you can
				throw a stick or ball for a dog without fear it will go outside area. Also
				suitable for all sized dogs. There are no off leash areas in
				Heatherton/Springvale/ Lightwood/Corrigan Road boundary. Lots of
				dog walkers who do not have cars to drive to other areas.
41		Support	Support	Very well planned.



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Summ	Summary of submissions			
# qnS	Park	Support/Object Theme	Theme	Summary of points raised
			Criteria	Very satisfied.
42	Burden Park,	Support	Support	Excellent idea.
	Springvale South		Criteria	Somewhat satisfied.
43	Fotheringham	Support with	Infrastructure	It lacks interest to keep my dog and I there for long.
	Reserve, Dandenong	changes	Criteria	Neither satisfied nor dissatisfied.
44		Support	Support	Love it!
			Criteria	Very satisfied.
45	Frederick Wachter	Support	Infrastructure	A sheltered area with some built-in seating would help. And lights are
	Reserve,			needed within the park as it's scary at night.
	Keysborough			
	Tatterson Park,			Took me a week to find the off-leash area as the signage wasn't
	Keysborough			clear. I thought it was pointing me to the woodlands, which I actually
				loved the idea of! But alas, I found the park and was disappointed at
				how bland it was, and the water fountain is constantly muddy around
				it, so I can't go there as my dog would get the car dirty afterwards.
	Hedgeley Reserve,		Proposed park	Strongly support this becoming off-leash.
	Keysborough		Criteria	Very satisfied.
46		Support with	Proposed park	Definitely need more of them.
		changes	Criteria	Somewhat satisfied.
			Infrastructure	All parks should be fenced
47		Support	Proposed park	It is a wonderful idea I have a husky that won't come back on the
				recall so these parks are a fantastic
			Criteria	Very satisfied.
48		Support with	Safety	More fully fenced off leash parks so when walking past with my dogs
		changes		on lead, I don't have to be concerned about dogs leaving off leash
				areas. Also some small fully fenced off leash areas with one gate
				with the rule that if you are in the area you can say no to some other



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Summ	Summary of submissions			
# qnS	Park	Support/Object Theme	Theme	Summary of points raised
				dog entering the area, but also with the provision that you don't stop
				the other person for long and leave after a few minutes.
			Criteria	Neither satisfied nor dissatisfied.
49	Thornton Reserve,	Support	Proposed park	Supports new Dandenong North location.
	Dandenong North		Criteria	Somewhat satisfied.
20	Hedgeley Reserve,	Object	Safety	Some of the chosen (proposed) locations are not suitable for dog off-
	Keysborough		,	leash parks, as they are in the densely populated areas, where
				children are likely to be playing, or elderly using the walkways to the
				shops / amenities.
			Criteria	Very dissatisfied.
51		Support with	Infrastructure	The parks need ramps, tubes, large tyres for the dogs. Drainage for
		changes		water (no puddles) and more tables and seats. And higher fences.
			Criteria	Somewhat satisfied.
			Social	All parks need to be inviting for people and dogs.
52		Object	Safety	Too many small kids playing at park may not be comfortable.
			Criteria	Very dissatisfied.
53	Hedgeley Reserve,	Object	Safety	Definitely not this park. Too small, too many kids pass though it on
	Keysborough			the way to and from school, too close to many houses.
			Criteria	Very satisfied, great idea in the right location. What about the park off
				Chandler Road?
54		Support	Proposed park	It's great, especially they get to have that little freedom and get
				themselves tired.
22		Support	Proposed park	Would use them frequently since our dogs love to walk around. Would
				be safe and wouldn't have to worry about them running onto the road.
			Criteria	Somewhat satisfied.
26	Tatterson Park,	Support with	Infrastructure	Needs more facilities e.g. BBQ and playgrounds near fenced off area.
	Keysborough	changes		Need more equipment for dogs.



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Summ	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
			Separating	Need to think about small dog and big dog separation. Being an
			sizes	owner of a small dog have often been to Tatterson park and most
				times big dogs bully smaller dogs. Would be nice to keep them
				separate so own sized dogs can play with each other.
			Criteria	Somewhat satisfied.
22	Thornton Reserve,	Support with	Proposed park	This is not the right location. It does not meet your own criteria of
	Dandenong North	changes		being flat. If this park is to be off leash, then a specific part of it should
				be set apart with appropriate signs and fences similar to Tirhatuan
				park.
			Criteria	Somewhat dissatisfied.
			Fencing	Generally a good idea if parks are fenced.
28		Support	Social	Great, very well scattered, good for socialising dogs and owners,
				therefore great for getting to know neighbours and community spirit.
			Criteria	Very satisfied.
26		Support	Support	Great.
			Criteria	Very satisfied.
09	Robert Booth	Support	Existing park	We love the one at Bess Court (rear of Clow Street reserve) as it is
	Reserve, Dandenong			quieter than some of the others.
			Criteria	Somewhat satisfied.
61	Clarendon Reserve,	Object	Proposed park	Please find another place.
	Keysborough		Criteria	Very dissatisfied.
62		Support	Existing park	The proposed off-leash would be perfect. I've been to the existing off-
				leash park for years now, and have noticed some dogs don't get
				along very well. The more parks, the better for owners with new or
				smaller dogs. Should be constructed as soon as possible.
			Criteria	Very satisfied.
63		Support with	Non-	Not all owners clean up from their dogs. If park has dual usage this is
		changes	compliance	an issue.



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E E E	Summary of Submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
			Criteria	Neither satisfied nor dissatisfied.
64		Object	Non-	Why do walking paths have dirty dog poo everywhere? Dog owners
			compliance	need better education.
92	Clarendon Reserve,	Support	Proposed park	Strongly support the proposed Clarendon Reserve. As a Somerfield
	Keysborough			resident, it will be much more accessible to me than any of the
				existing or other newly proposed areas.
			Criteria	Very satisfied. They look reasonably dispersed although some areas
				of southern Keysborough (e.g. Somerfield estate) and Springvale
				South seem under served.
99	Burden Park,	Support	Proposed park	We need more off leash parks. I have to drive to get to one. It would
	Springvale South			be good if burden park would become an off leash park.
			Criteria	Neither satisfied nor dissatisfied.
29	Serpentine Reserve,	Support	Proposed park	Good.
	Keysborough		Criteria	Very satisfied.
89	Burden Park,	Support	Social	It's a good way to socialize with people in your area and very good for
	Springvale South			the connection to people from other countries and fantastic for your
				health and wellbeing.
			Proposed park	Brilliant.
			Fencing	Gates so that way the dog does not run on the road. Piece of land
				next to the bowls club could be used. My dog would love a run in
				there. You could decorate it and make it look like a safari would bring
				lots of people there from other areas.
			Criteria	Very satisfied.
69		Object	-uoN	I don't care about dog off-leash or dog on-leash I do care about dog
			compliance	owners cleaning up after their dogs and keep the parks clean.
			Criteria	Neither satisfied nor dissatisfied.
20		Support	Proposed park	Good and great if you can identify more proposed areas to turn into
				off leash dog parks.



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Summ	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
			Criteria	Somewhat satisfied.
71	Lois Twohig Reserve,	Support	Existing park	I regularly visit Lois Twohig Park and having added the work out equipment it is even better
			7,	The Oceanics and in the second
	Goodman Reserve,		Proposed park	The Goodman reserve is an excellent location for a small dog off the
	Noble Park			leash park I have grown up opposite this park, my mother still lives
				there and I often take her dog over to the park for a run but am
				nervous as its easy for the dog to run on to the road.
			Fencing	Will it be fenced?
	Greaves Reserve,		Safety	Not easily accessible and anti-social behaviour nearby.
	Dandenong			
			Criteria	Very satisfied.
72	Oakwood Park	Support	Proposed park	Oakwood Park/Joan Court good location.
	Reserve, Noble Park North		Criteria	Somewhat satisfied.
73	Clarendon Reserve,	Support	Proposed park	Currently do not have very many options as to where to take our dog,
	Keysborough			the proposed park at the back of Soho Court and Wonderland Estate
				is just minutes from our house and would be perfect to take our little
				dog for a run around off-leash.
			Criteria	Very satisfied.
74		Support with	Criteria	Somewhat dissatisfied. Inadequate and requires expansion.
		changes		
75		Support with changes	Criteria	Somewhat satisfied.
			Fencing	If there are many green spaces which can then be fenced.
9/	Hedgeley Reserve,	Support with	Proposed park	Is a walk through connecting the streets.
	Keysborough	changes	Criteria	Somewhat satisfied.
			Fencing	Would not like to see this fenced.



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# anc	_	Support/Object neme	I neme	Summary of points raised
77	Lois Twohig Reserve,	Support with	Existing park	Its great size wise however we often find the park being utilised for
	Dandenong North	changes		football matches or by dirt bikes. The soccer players usually yell at us
		,		when our dog is there and tell us to get off the field. And the noise of
				the dirt bikes scare the dogs quite a bit.
			Criteria	Somewhat satisfied.
78	Tirhatuan Park,	Support with	Fencing	Locations seem okay, would be great if more of the existing and new
	Dandenong North	changes		ones were enclosed/fenced off.
			Criteria	Somewhat satisfied.
6/	Thornton Reserve,	Support with	Proposed park	Unsure that Riddell Reserve (Thornton Reserve) should be off-leash.
	Dandenong North	changes	Criteria	Somewhat satisfied. They are an excellent community facility.
80	Goodman Reserve,	Object	Proposed park	Goodman Reserve is not appropriate as there is a commercial
	Noble Park			business next door and this area is already busy without adding
				further foot traffic.
			Safety	Young children go to the milkbar and there could be issues with dogs
				and children. There is not adequate parking for people that will drive
				their dogs to the park. Goodman Reserve borders on a dangerous
				cross intersection dogs would also be in danger if they run out of the
				space. There is also not adequate lighting for people wanting to use
				the space in the evening.
	Greaves Reserve,		Non-	Greaves Reserve park is not securely fenced around the entire
	Dandenong		compliance	perimeter. Have witnessed dogs running out the gaps and not being
				under command by owners and annoying others on the walking path.
	Frederick Wachter	Support	Social	Frederick Watcher has a good community of people that visit and
	Reserve,			socialise.
	Keysborough			
			Criteria	Somewhat satisfied.
81	Tirhatuan Park,	Support with	Existing park	Do not use local off-leash park as it is too big for our dog.
	Dandenong North	changes	Criteria	Somewhat satisfied.



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Summ	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
82	Cleal Court, Noble	Object	Safety	The proposal states it not be enclosed, which is also not considerate
	Park			of nearby residents and potentially dangerous for dogs (running onto the road).
			Nuisance	The reserve has housing both next to and behind it and dogs have
				the potential of disrupting the neighbourhood.
			Criteria	Neither satisfied nor dissatisfied
83	Frederick Wachter	Support with	Fencing	Fencing could be a bit higher for medium to large sized dogs.
	Reserve,	changes	Criteria	Somewhat satisfied.
	Keysborough			
84		Object	Nuisance	Very inconvenient for local residents.
			Criteria	Very dissatisfied.
82		Object	Proposed park	Too close together.
			Criteria	Very dissatisfied.
98	Kenneth Reserve,	Object	Proposed park	Do not put a dog park on Kenneth Street.
	Noble Park		Criteria	Very dissatisfied.
87		Support with	Criteria	They are currently well distributed. Ideal areas along Mile Creek
		changes		Reserve that could be considered.
			Dog bags	Dog bag dispensers should be installed to encourage people to pick
				up waste.
88	Simpson Reserve	Support	Criteria	Very satisfied. Simpson Drive dog park please.
88		Support	Social	Off leash areas are very important.
			Criteria	Somewhat satisfied.
06	Hedgeley Reserve,	Object	Safety	The walkways through Hedgeley Park are narrow with not a lot of
	Keysborough			space beside the paths. How would off leash areas be fenced? You
				can't have dogs off leash confronting young kids going to Chandler
				Park school.



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Summs	Summary of submissions			
# qnS	Park	Support/Object Theme	Theme	Summary of points raised
			-uoN	Many people already walk their dogs through this area but do not pick
			compliance	up after their dogs. Some people even bring their dogs by car so the
				dogs can use the park as a toilet.
			Criteria	Very dissatisfied.
91	Burden Park,	Support	Proposed park	Great idea for a Dog park at the Burden Park site.
	Springvale South		Criteria	Very satisfied.
95	Simpson Reserve,	Object	Proposed park	Simpson Reserve is too small for dogs to run freely.
	Dandenong North	Support	Criteria	Very satisfied.
93	Burden Park,	Support	Criteria	Very satisfied. Burden Park.
	Springvale South			
94		Object	Criteria	Very dissatisfied. Do not do them at all.
92		Object	Criteria	Very dissatisfied. Not a good idea.
96		Support	Social	It will encourage social aspects in the area.
			Criteria	Very satisfied.
26		Object	Criteria	Neither satisfied nor dissatisfied.
86		Object	Safety	Not safe.
			Criteria	Very dissatisfied. Not a good idea.
66		Object	Safety	Having a dog off-leash park would create a scared environment as
				there are people, even children who are scared of dogs. This will also
				hold a safety issue to the community as the dogs may not be properly
				trained how to act around strangers.
			Criteria	Very dissatisfied.
100		Object	Safety	It can be dangerous for those that have a fear of dogs and potentially
				dangerous to anyone as there is no control of a dog off leash area.
			Nuisance	Surrounded by many homes and can be a nuisance.
			Criteria	Very dissatisfied.
101	Kenneth Reserve, Noble Park	Object	Criteria	Very dissatisfied. No off-leash in Kenneth Reserve.



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Summ	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
102	Kenneth Reserve, Noble Park	Object	Criteria	Very dissatisfied. No off-leash in Kenneth Reserve.
103		Support	Proposed park	The location chosen in my local area is perfect for an off-leash park. It is already a popular area for people that walk their dogs, so making it an off-leash location will make it even better.
			Criteria	Very satisfied.
104	Thornton Reserve,	Object	Non-	Made several complaints to the Dandenong Council regarding large
	Dandenong North		compliance	dogs and dogs roaming free, not being picked up after and
				approaching children at the playground.
			Safety	It is not ideal because houses surround the park's boundaries, there
				is a playground in the middle.
			Criteria	Somewhat dissatisfied.
	Tirhatuan Park,	Support	Existing park	Tirhatuan park is accessible only by a short walk, there is no need to
	Dandenong North			make the entire park dog off-leash. People do it anyway and it's not a
				dog off-leash area.
105		Support with	Separating	Would like a park for dogs 10kg or under so all the tiny dogs can play
		changes	sizes	together without the big ones bossy and rough and tumble antics.
			Criteria	Somewhat satisfied.
106		Support	Criteria	Very satisfied. Scattered around yet all very local and close.
107	Lois Twohig Reserve,	Object	Infrastructure	There is no fencing and you get fined if your dog wanders off the path
	Dandenong North			and onto the next oval. Even when there is NO sport being played.
				The current area needs fencing, needs at least one bin at McFees
				Road, needs a pedestrian crossing to the entrance on McFees Road.
				There is barely any shade in the off the leash area- please plant more
				trees and fence off the area. More seating is also required - there are
				only two bench seats in the off the leash area.
				Often people playing/practicing on the dog off-leash oval and there is
				conflict.



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Summs	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
			Criteria	Somewhat dissatisfied.
108	Oakwood Park	Support with	Criteria	Somewhat satisfied. There needs to be off-leash at this park.
	Reserve, Noble Park North	changes	Dog bags	There needs to be plastic bags provided to clean up after your dog.
109	Oakwood Park	Support with	Criteria	Very satisfied. Would love them all to have drinking fountains.
	Reserve, Noble Park North	changes		
110		Object	Criteria	Neither satisfied nor dissatisfied.
111	Serpentine Reserve,	Object	Nuisance	Will stress my own dog out seeing other dogs in this park. It in the
	Keysborough			heart of a residential area right near homes of locals with dogs.
			Criteria	Very dissatisfied.
112	Thornton Reserve,	Support	Criteria	Very satisfied. Live directly opposite Riddle Street so would like to see
	Dandenong North			this one go ahead.
113	Hedgeley Reserve,	Object	Nuisance	This is a well used thoroughfare for pedestrians and cycling and I do
	Keysborough			not want to have go through packs of dogs to go about my business.
				This is a residential area.
			Criteria	Very dissatisfied.
114	Oakwood Park	Support	Criteria	Very satisfied. Put one at Oakwood Park.
	Reserve, Noble Park North		Infrastructure	Need more bins and water for the dogs.
115		Support	Criteria	Very satisfied. Excellent location close to home.
116		Object	Criteria	Very dissatisfied. Already plenty within reasonable distances. Some
				are too small.
117		Support	Criteria	Very satisfied.
118		Object	Nuisance	I'm concerned that once an area becomes an off leash park, the
				traffic within the area may increase which may also directly impact on
				the amount of noise generated by patrons as well as dogs.



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Summ	Summary of submissions			
# qnS	Park	Support/Object Theme	Theme	Summary of points raised
			Criteria	Somewhat satisfied. Great idea but somewhat reserved about the
				impact it may have within my locality.
119	Cleal Court, Noble	Object	Criteria	Somewhat dissatisfied. Please consider open spaces away from
	Park			homes.
120		Support with	Criteria	Very satisfied. Need to be bigger with more cover and shade.
		changes		
121	Cleal Court, Noble	Object	Criteria	Very dissatisfied. Cleal Court is not suitable for off-leash.
	Park			
			Safety	There are kids in the streets and older people walking and I think they
				will not be safe.
122		Support	Criteria	Somewhat satisfied.
			Infrastructure	Need bins and water in them.
123		Support	Non-	North Dandenong dog park is particularly good, some around Noble
			compliance	Park people do not control their dogs.
			Criteria	Very satisfied. Closer to where I live.
124	Lois Twohig Reserve,	Object	Fencing	Lois Twohig needs to be fenced.
	Dandenong North		Infrastructure	Put signs up at Lois Twohig reserve stating where the off leash part
				is.
			Criteria	Somewhat dissatisfied.
125		Support with	Criteria	Very dissatisfied. It is disappointing that there is only one proposed in
		changes		Keysborough South - there is a lot of new development so this space
				should be prioritised.
			Separating	While the Parks are great there should be some that can be used by
			sizes	greyhounds. i.e. space that council authorises greyhound owners to
				use to exercise their greyhounds so that having them off leash does
				not breach legislation.



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Summ	Summary of submissions			
# qnS	Park	Support/Object Theme	Theme	Summary of points raised
126	Ross Reserve, Noble	Support with	Existing park	When will the Ross Reserve off-leash area actually be opened? It has
	Park	changes		been there for months but locked. The grass is not going to grow
				anymore.
			Criteria	Somewhat satisfied.
			Fencing	Off-leash parks are great but should always be fully fenced.
127	Cleal Court, Noble	Support	Social	Great idea - will be a good location for those with dogs to bring their
	Park			pets. It will promote owners to be more active.
			Criteria	Very satisfied. Please approve the Cleal Court Reserve.
128	Burden Park,	Support with	Criteria	Somewhat satisfied.
	Springvale South	changes	Fencing	Burden park should have a fenced area not an open one and be
			'	suitable for all sized dogs.
129	Spring Valley	Support	Existing park	They are great. There are several we could drive to. We used to enjoy
	Reserve, Springvale			the huge area at Spring Valley being an off-leash area. Now only
	South			some parts of it are off-leash. Would be great if it was totally off-leash.
			Criteria	Somewhat satisfied.
130		Support with	Criteria	Somewhat dissatisfied. They are very hard to get to for me.
		changes	Infrastructure	More water available for dogs.
131	Tirhatuan Park,	Support with	Infrastructure	Needs more grass.
	Dandenong North	changes	Criteria	Very satisfied.
132		Support	Criteria	Somewhat satisfied. Would be fantastic to have a few more around.
133	Serpentine Reserve,	Object	Environmental	Bushland adjacent to reserve is of National Trust Significance.
	Keysborough		Non-	We often walk through 'off leash parks' and notice that there are
			compliance	'droppings' around. at present there are two fresh piles of droppings in
				the conservation bushland adjacent to our property.
			Criteria	Very dissatisfied. This location is unsatisfactory.
134		Support	Criteria	Very satisfied. Very good facilities have been introduced and we look
				forward to more areas. Perhaps another large area for dogs to
				explore. Treed areas for wandering through.



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Summ	Summary of submissions			
# qns	Park	Support/Object	Theme	Summary of points raised
135	Keneally Reserve,	Support	Existing park	CGD excels at providing excellent off leash areas.
	Dandenong		Criteria	Satisfied. However I don't agree that dog registrations are necessarily
				indicative of dog populations.
			Proposed park	Please consider the area at the end of Steven Street in Metro Village.
				Would foster community engagement and provide opportunities for
				Council Officers to education residents on issues such as dog
				ownership and rubbish collection responsibilities.
136	Thornton Reserve,	Object	Safety	Not a good idea. It is a play children park. There is play equipment
	Dandenong North			there to encourage outdoor play.
			Non-	It is a play children park, cannot have dogs running around loose and
			compliance	dog mess left behind
137	Tirhatuan Park,	Support	Existing park	Dog park is great. Nice area at Tirhatuan Park.
	Dandenong North		Separating	Segregated dog area at Tirhatuan would be lovely.
			sizes	
			Fencing	Dog areas with fencing would be great. I would not let my dog off at
				an unfenced area.
			Social	Different off dog lead areas to socialise would be fantastic.
138		Support	Existing park	Great park.
			Non-	Need dog waste picked up every time.
			compliance	
139		Support	Safety	They are great but need more safety measures as many irresponsible
				owners.
			Infrastructure	Maybe have a high active yard, medium active yard and lower active
				park. Could have 3 sections in 1 park. Maybe have a supervisor on
				duty.
			Criteria	Great.
140	Dalget Street South	Support	Existing park	More like this park.



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	Summary of points raised	Done well, dogs need dog time away from home and benefit from	nealth, anxiety, benavioural problems, all sorts.	Very but not everyone is going to like it.	Petition from 6 residents of Soho Court. Will result in an increase in	traffic and parking in Soho Court.	Dogs barking will be a problem.	Dogs will attack children and adults as dogs will need to be dropped	off while owner looks for a car park.	Area chosen is at the end of Soho Court and surrounded by fencing -	it will increase illegal activities in the street.	Increase in dog waste on nature strips.		Essential to provide fencing to ground and be fenced off completely.	Some only fenced on three sides.	Needs a shelter with seat, rubbish bins and drink fountains.		Like to see one for central Dandenong near Dandenong Hospital or Dandenong South or Dandenong Market.	Supports becoming off-leash.			Dog owners do not pick up their dog and the dogs will dig up the path	ways.	Have 2 dogs that I would walk every day. Support this idea for this	park		All off-leash areas should be fenced.	
	Theme	Social		Criteria	Nuisance			Safety				Non-	compliance	Fencing		Infrastructure		Proposed park	Support			Non-	compliance	Support			Fencing	
	Support/Object Theme	Support			Object									Support with	changes				Support	•		Object		Support			Support with	changes
Summary of submissions	Park				Clarendon Reserve,	Keysborough								Greaves Reserve,	Dandenong	Fotheringham	Reserve, Dandenong		Oakwood Park	Reserve, Noble Park	North	Clarendon Reserve,	Keysborough	Oakwood Park	Reserve, Noble Park	North		
Summs	# qns	141			142									143					144			145		146			147	



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Summ	Summary of submissions			
# qns	Park	Support/Object	Theme	Summary of points raised
148	Cleal Court, Noble	Object	Safety	Petition from 13 residents of Cleal Court objecting to off leash for
	Park			various safety and amenity reasons.
149	Thornton Reserve,	Object	Nuisance	Would not like the extra traffic that will come.
	Dandenong North		Existing park	Tirhatuan Park is close by.
150	Spring Valley	Support with	Existing park	Used to use this reserve but very unclear which areas are on- and off-
	Reserve, Springvale	changes		leash.
	South		Safety	Have had my dog chased by other dogs.
			Separating	Suggest a closed fenced off area for smaller/medium sized dogs to
			sizes	play in similar to one at Aranga Reserve in Donvale. It has rules
				around if the enclosed area is in use, people need to ask before
				entering or greeting a dog.
			Dog	Dog obstacle course would be good.
			equipment	
	Burden Park,		Proposed park	Area behind the tennis court with an enclosed fenced area would be
	Springvale South			suitable.
			Fencing	Need to fence along Heatherton Road and Olympia Avenue.
	Serpentine Reserve,		Fencing	Needs to be fenced and exclude large dogs.
	Keysborough		Criteria	Somewhat dissatisfied.
151		Support	Criteria	Very satisfied. Would be great to have more.
152		Support	Criteria	Neither satisfied nor dissatisfied. Very necessary.
153	Hedgeley Reserve,	Support with	Safety	Area is a thoroughfare for children going to and from school. Are
	Keysborough	changes		children going to have to walk through an off lead area to get to and
				from school?
			Criteria	Somewhat satisfied. The ones I have seen seem to be working and
				are in good condition.
154	Serpentine Reserve,	Object	Existing park	Generally not well serviced.
	Keysborough		Infrastructure	Need more bins, better trees and landscaping and drinking fountains
				and toilets.



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Summ	Summary of submissions			
# qns	Park	Support/Object	Theme	Summary of points raised
			Dog bags	Need multiple stands with dog bags to encourage people to do the
				right thing. Almost every other park I have been to provides black dog
				bags.
			Proposed park	Not suitable. It does not drain well, does not have bins or dog bags
				and the grass and flora will be damaged. The park is more or less just
				a large open area in front of the woodland. Unsure of how the
				woodland area will be secured to keep dogs out.
			Safety	The road is already too busy with parents accessing the primary
				school.
			Non-	Park is already being used for off-leash.
			compliance	
155	Serpentine Reserve,	Object	Environmental	This park backs on to land that has prolific amounts of wildlife and is a
	Keysborough			release area for many shelters.
			Nuisance	Backs on to residential properties and dogs off the lead have
				attempted to dig under the fence to gain access to my dog.
			Proposed park	Gets very wet and soggy and does not drain well.
			Safety	Many children utilise this space and to access the playground on the
				other side.
			Criteria	Neither satisfied nor dissatisfied. The concept is great overall but not
				in this particular location.
156	Ross Reserve, Noble	Support with	Existing park	Still waiting for Ross Reserve to open.
	Park	changes	Non-	There are not enough responsible dog owners for this to work.
			compliance	
			Criteria	Neither satisfied nor dissatisfied.
157	Frederick Wachter	Support with	Infrastructure	Needs a further water fountain near the cricket club.
	Reserve,	changes	Separating	Hope more areas could be allocated to their own 'size'. This way
	Keysborough		sizes	smaller dogs will feel less intimidated.



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Summ	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
			Proposed park	Creating a couple of off-leash parks within the boundary of Princes
				Highway, Corrigan Road, Yarraman Road and Chandler Road would
				be good.
	Kenneth Reserve,			Looks like a great size for trialling the park allocation for dog size
	Noble Park			only.
			Criteria	Very satisfied.
158		Object	Criteria	Very dissatisfied. There are already an adequate number of off-leash
				parks. An increase deprives current users of public space.
159	Clarendon Reserve,	Object	Proposed park	The proposed off-leash is small with remote access and no real
	Keysborough			parking options.
			Criteria	Somewhat dissatisfied. We need more off leash walking tracks not
				just small enclosed pens where small dogs get attached and picked
				on by larger dogs.
160		Object	Criteria	Somewhat dissatisfied.
			Safety	Some of the proposed locations are not suitable and would potentially
				affect local residents' safety.
161	Simpson Reserve,	Object	Existing park	Not Simpson Reserve, especially if it is not going to be fenced.
	Dandenong North		Criteria	Somewhat dissatisfied.
162	Thornton Reserve,	Object	Nuisance	My dog will bark a lot which will disturb myself and my neighbours if
	Dandenong North			the off-leash goes ahead.
			Proposed park	Tirhatuan Park is very close. How would neighbouring houses of dog
				parks get out of their back fences with a dog fence there?
			Criteria	Somewhat satisfied.
			Social	They are great as they encourage dog owners to become more active
				in caring for their dogs' physical activity as well as themselves.
163		Support	Criteria	Very satisfied.
164		Support	Criteria	Very satisfied. Fantastic great size.



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	points raised	Need more dog parks with play and training equipment for dogs.		ng bags.	all lit in winter.	Somewhat dissatisfied. The location of the parks seems appropriate.	isfied.	Needs signage to remind pet owners that if there dog is aggressive	and causes injury to other dogs then they should bare the financial		There will be lots of barking and it will cause a lot of noise and	disruption. Children will then not have anywhere to play.	Very dissatisfied. There is a lovely off-lead up the road at Tirhatuan		School children walk through this reserve and it poses danger to both	ogs.	Neither satisfied nor dissatisfied.	Somewhat satisfied. Need more.	Very satisfied. They are great places to meet people and a safe place	Jy.	Smaller dogs should have sectioned off areas from larger dogs who	ons.	Smaller dogs should have a separate training pen.		Some of the locations are good, others are not. If the off-leash is very	close to traffic and close to a playground then it poses a risk to both	children and animals. I suggest choosing areas that are isolated.	
	Summary of points raised	Need more do		Parks need dog bags.	Need to be well lit in winter.	Somewhat dis	Somewhat satisfied	Needs signag	and causes in	cost.	There will be	disruption. Ch	Very dissatisfi	Park.	School childre	children and dogs.	Neither satisfi	Somewhat sa	Very satisfied	for dogs to play.	Smaller dogs	are too boisterous.	Smaller dogs		Some of the k	close to traffic	children and a	Von, potiofod
	Theme	Dog	equipment	Dog bags	Infrastructure	Criteria	Criteria	Infrastructure			Nuisance		Criteria		Safety		Criteria	Criteria	Criteria		Separating	soop	Separating	sbop	Safety			Critoria
	Support/Object	Support with	changes				Support with	changes			Object				Object			Support	Support		Support with	changes	Support with	changes	Support with	changes		
Summary of submissions	Park						Oakwood Park	Reserve, Noble Park	North		Thornton Reserve,	Dandenong North			Hedgeley Reserve,	Keysborough									Keneally Reserve,	Dandenong		
Summs	# qnS	165					166				167				168			169	170		171		172		173			



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Summ	Summary of submissions			
# qnS	Park	Support/Object	Theme	Summary of points raised
174	Keneally Reserve,	Support with	Safety	There is too much easy access for the dogs to run off into the water if
	Dandenong	changes		it is not blocked off.
			Criteria	Somewhat satisfied.
175	Keneally Reserve,	Object	Safety	Location is not suitable as there is a walking path through a narrow
	Dandenong			reserve. It would be dangerous to children and other dogs.
			Environmental	There are a large number of native birds that feed on the ground.
			Non-	Many dogs are not trained property and they are not under 'effective
			compliance	control'. They also need to be picking up after their dogs.
			Criteria	Somewhat dissatisfied. The corner of Cheltenham Road and
				George's Street is a better option and is currently underused.
176		Support	Dog	Would love some parks with dog equipment.
			equipment	
			Criteria	Neither satisfied nor dissatisfied. Some good locations are picked
				however I think it would be good to consider one in the metro village
				estate.
177		Object	Criteria	Very dissatisfied. Way too little, always behind other councils.
178		Support	Criteria	Very satisfied.
179		Support	Criteria	Somewhat satisfied. Great idea and much needed.
180	Keneally Reserve,	Support	Criteria	Very satisfied.
	Dandenong			
181	Keneally Reserve,	Object	Proposed park	Not in the right location. This location has a footpath, cycling path and
	Dandenong			playground.
			Non-	Dogs chase people on the street and do not pick up after their dogs.
			compliance	
			Criteria	Very dissatisfied.
182		Object	Non-	Owners do not pick up after their dogs and my children are chased.
			compliance	
			Criteria	Very dissatisfied.



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Summ	Summary of submissions			
Sub # Park	Park	Support/Object Theme	Theme	Summary of points raised
183		Support	Criteria	Very satisfied.
			Infrastructure	There needs to be good lighting.
184	Goodman Reserve,	Support	Criteria	Very satisfied. Would Council consider renaming the reserve Macjack
	Noble Park			Reserve?
			Fencing	Some work has been done in this park recently but will the park be
				fenced?
185	Keneally Reserve,	Object	Safety	Very sad we are going to have wild dogs running around. Neighbours
	Dandenong			are fearful of dog attack. Please keep them leashed.
186	Keneally Reserve,	Object	Non-	People are already bringing their dogs to this reserve to run off-leash.
	Dandenong		compliance	These dogs chase people and urinate on my letterbox. Owners do not
				pick up after their dogs.
			Safety	Children are terrified.
187	Tirhatuan Park,	Support with	Separating	A 20 person petition received requesting an additional off-leash area
	Dandenong North	changes	sbop	for smaller dogs alongside the existing off-leash area.



POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 4

APPENDIX 3 – DOG OFF-LEASH PRIORITIES AND COSTINGS, NOVEMBER 2019

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

						ı			l	
Priority	Reserve	Hierarchy	Existing facilities	Value of existing facilities	New facilities required	Est. cost to supply and install (new)	Est. recurring costs over a 20 year period - all infrastructure	Est. annual Other- service costs design	Other - design	Yearly maintenance costs - 1.5% of value of
										infrastructure
1	Tirhatuan Park, Dandenong North	Large District Passive	2 x Educational signs at east and west DOL entrances	\$5,000	1 x Educational sign at 112A Somerset Drive entrance to reserve	\$2,500	\$22,500			
	Suitable for medium to large sized dogs	DOL size: 13480sqm	2 x entrance gates to DOL area							
			3 x Park benches	\$6,000			\$6,000			
			2 x Rubbish bins	\$3,000			\$4,800	\$10,920		
			1 x Drink fountain at east entrance	\$6,000	1 x Drink fountain to west	\$6,000	\$6,000			
			Fully fenced (approx. 520m)	\$104,000			\$52,000			
			1 x shelter with table and seating	\$20,000			\$20,000			
					Extend DOL to the north and fully					
					fence a smaller pen which would					
							100			
					sign to west		\$7,500			
						\$2,000	\$2,000			
							\$2,400	\$5,460		
						\$20,000	\$10,000			
					Design concepts for dog play				TBC	
					Dog play equipment		\$30,000			
			Totals	\$144,000		\$64,500	\$163,200	\$16,380		\$3,128
7	Clarendon Reserve, Keysborough	Medium District Linear	Existing boundary fencing for much of the northern and southern boundaries	N/A	Design of signage	\$3,500				
	Suitable for all sized dogs		Barbed wire fencing along 2-6 Bend		3 x Educational signs - 2 at	\$7,500	\$22,500			
			Road property boundary		+					
	Trial this park for 12 months before permanent fencing put in place				n (way finding g path	\$2,500	\$7,500			
					2 x Rubbish bins (1 to occur after trial)	\$1500 \$1500 (after trial)	\$3,000	\$5,460		
					2 x Seating (to occur after trial)	\$3000 (after trial)	\$4,800			
					1x Drink fountain (to occur after trial)	\$6000 (after trial)	\$6,000			
					Fencing (partial) approx. 240m (to \$48,000 (after trial) occur after trial)	\$48,000 (after trial)	\$24,000			
					Investigate provision of lighting (to TBA occur after trial)	TBA	TBA	TBA	TBA	
			Totals	0\$		\$15,000 (initial)	\$67,800	\$5,460		\$173
						\$58,500 (after trial)				

Reserve Hierarchy Existing facilities Value of New facilities required existing exis	Existing facilities Value of existing existing facilities	Value of existing		New facilities required		Est. cost to supply and install (new)	Est. recurring costs over a 20	Est. annual Other- service costs design	Other - design	Yearly maintenance
facilities	facilities	facilities	acilities				year period - all infrastructure			costs - 1.5% of value of infrastructure
Nevelocation and Tatterson Park, Contraction Large 1x Educational sign at Springers car park \$2,500 1x New and correctly oriented Nevelocation and Contractive oriented Sports Educational sign at Springers car park springers car park springers car springers car springers car springers car springers car springers. Sports Sports 5-10min walk	1 x Educational sign at Springers car park \$2,500 incorrectly oriented			1 x New and correctly Educational sign at Spi park near playground : 5-10min walk	- 4	\$2,500	\$15,000			
Suitable for all sized dogs DOL size: 2x entrance gates to DOL area 12560sqm		2 x entrance gates to DOL area								
	2 x Educational signs	gns	5,000				\$15,000			
			4,000				\$4,000			
			3,000				\$4,800	\$10,920		
ntrance	ntrance	ntrance	9,000				\$6,000			
Fully fenced (approx. 480m) \$96,000			96,000				\$48,000			
Logs for play	Logs for play	Logs for play								
Fencing for separate training pen \$16,000 (approx. 80m)	Fencing for separa (approx. 80m)	Fencing for separa (approx. 80m)	Fencing for separa (approx. 80m)	Fencing for separa (approx. 80m)	te training pen	\$16,000	\$8,000			
Design concepts for dog play	Design concepts f	Design concepts f	Design concepts f	Design concepts f	or dog play				TBC	
Dog play equipment	Dog play equipme	Dog play equipme	Dog play equipme	Dog play equipme		\$30,000	\$30,000			
Totals \$116,500	\$116,500	\$116,500				\$48,500	\$130,800	\$10,920		\$2,475
Frederick Wachter Medium 1.x Information sign along Kingsclere \$2,500 Reserve, Keysborrough District Avenue Sonts Sports	1 x Information sign along Kingsclere Avenue		2,500							
DOL size: 1 x Educational sign at north entrance \$2,500	1x Educational sign at north entrance \$2,500	lucational sign at north entrance \$2,500		2 x New and corre		\$5,000	\$22,500			
medium sized dogs 8100sqm (old) Educational sign at north and south entrances	(old)		Educational sign a south entrances	Educational sign a south entrances	t north and					
3 x entrance gates to DOL area 2 x Perimeter signs at north and			2 x Perimeter sign	2 x Perimeter sign		009\$	\$300			
south entrances				south entrances						
2 x Rubbish bins at north and south \$3,000 entrance	sh bins at north and south	sh bins at north and south	3,000					\$10,920		
4 x Park benches \$8,000 2 x Park benches	\$8,000	\$8,000		2 x Park benches		\$4,000	\$4,000			
	000'9\$	000'9\$		1 x Drink fountain		\$6,000	\$6,000			
Fully fenced (approx. 180m) with \$36,000			000'98							
neighbouring fencing used to east	neighbouring fencing used to east	neighbouring fencing used to east								
al chairs and water bowls	al chairs and water bowls	al chairs and water bowls								
Totals \$58,000			158,000			\$15,600	\$32,800	\$10,920		\$1,104

or the state of		Hammelen	Policies for all tales	Andrea of	L	Part agent he assessing		Tatalan And		Vecult
Á	PA Jacan		ranning tarillares	existing facilities	ואבא ופרווויהם ובאחוובת	and install (new)	costs over a 20 year period - all infrastructure	service costs design	design	maintenance costs - 1.5% of value of infrastructure
ភ	Burden Park, Springvale South	Small District	2 x Park benches	\$4,000			\$4,000			
	Suitable for small to medium sized dogs	Sports DOL size: 2500sam	1 x Rubbish bin	\$1,500			\$2,400	\$5,460		
	b	-	1 x Drink fountain	\$6,000			\$6,000			
			Toilets in wider area							
					4 x Educational signs at each corner of DOL area	\$10,000	\$30,000			
					4 x Perimeter signs	\$1,200	\$600			
			Totals	\$11,500		\$11,200	\$43,000	\$5,460		\$341
9	Goodman Reserve, Noble Small Park Local Passi	Small Local Passive	Fencing along northern and eastern boundaries	N/A						
	Suitable for small to medium sized dogs	DOL size: 3036sqm	2 x Park benches	\$4,000			\$4,000			
					1 x Educational sign	\$2,500	\$7,500			
					1 x Rubbish bin	\$1,500	\$1,500	\$5,460		
			Totals	\$4,000		\$4,000	\$13,000	\$5,460		\$120
7	Simpson Reserve, Dandenong North	Small Local Passive	N/A	N/A	1 x Educational sign	\$2,500	\$7,500			
	Suitable for small dogs	DOL size: 1100sqm			1 x Rubbish bin	\$1,500	\$2,400	\$5,460		
					1 x Park bench	\$2,000	\$2,000			
					Fencing to Simpson Drive approx. 30m	\$6,000	\$3,000			
			Totals	\$0		\$12,000	\$14,900	\$5,460		\$180
∞	Lois Twohig Reserve, Dandenong North	Medium District Sports	1 x Educational sign on north-west side of DOL area (old)	\$2,500	2 x Educational sign	\$5,000	\$22,500			
	Suitable for small to medium sized dogs	DOL size: 9370sqm	1 x Perimeter sign	\$300	1 x Perimeter sign	\$300	\$300			
	,		3 x Park benches	\$4,500	1 x Park bench to south	\$2,000	\$6,500			
				\$4,000			\$4,800	\$10,920		
			1 x shelter with table and seating	\$20,000			\$20,000			
			Totals	\$31.300	1 x Drink fountain	\$6,000	\$6,000	\$10.920		\$669
_	_		lotals	531,300		2.13,300	SPO.TOO	210.320		2002

Priority	Reserve	Hierarchy	Existing facilities	Value of existing facilities	New facilities required	Est. cost to supply and install (new)	Est. recurring costs over a 20 year period - all infrastructure	Est. annual Other-service costs design	Other - design	Yearly maintenance costs - 1.5% of value of infrastructure
6	Spring Valley Reserve, Springvale South	Very large N'hood Passive	2 x educational signs (not oriented correctly)	\$5,000	4 x Educational signs at main entrances/car parks - 2 at Clarke Road entrances, 2 at Springvale Road entrances	\$10,000	\$30,000			
	Suitable for all sized dogs	DOL size: 107,100sqm (current)	Perimeter bollards which should be repositioned	\$2,000			\$1,000			
			Totals	\$7,000		\$10,000	\$31,000			\$180
10	Oakwood Park Reserve, Noble Park North	Small N'hood Passive	N/A	N/A	3 x Educational signs; 1 at playground entrance, 1 x Joan Court, 1 x Wimpole Street	005′2\$	\$22,500			
	Suitable for small to medium sized dogs	DOL size: 1300sqm			h and	009\$	\$300			
	,				2 x Perimeter signs at wetland	\$600	\$300			
					1 x Rubbish bin	\$1,500	\$2,400			
					1 x Park bench	\$2,000	\$2,000	\$5,460		
			Totals	\$0		\$12,200	\$27,500	\$5,460		\$183
11	Keneally Reserve, Dandenong	Small N'hood Passive	N/A		1 x Educational sign	\$2,500	\$7,500			
	Suitable for small to medium sized dogs				1 x Rubbish bin	\$1,500	\$2,400	\$5,460		
					1 x Park Bench	\$2,000	\$2,000			
					Fully fenced (approx. 200m)	\$40,000	\$20,000			
			Totals	\$0		\$46,000	\$31,900	\$5,460		\$690
12	Roth Hetherington Reserve, Keysborough	Small N'hood Passive	1 x Educational sign	\$2,500	1 x Educational sign at Kingsclere Avenue entrance to the reserve	\$2,500	\$15,000			
	Suitable for small to medium sized dogs	DOL size: 1950	1 x Rubbish bin	\$1,500			\$2,400	\$5,460		
			3 x Park benches	\$6,000			\$6,000			
			1 x Drink fountain	\$6,000			\$6,000			
			Fully fenced (approx. 200m)	\$40,000			\$20,000			
			Totals	\$56,000	\$2,500	\$2,500	\$49,400	\$5,460		\$878
13	Springvale Reserve, Springvale	Small District Sports	1 x Educational sign at Harris Street entrance	\$2,500	1 x Educational sign at grandstand entrance	\$2,500	\$15,000			
	Suitable for small to medium sized dogs	DOL size:	1 × Rubbish bin	\$1,500			\$2,400	\$5,460		
	Þ		1 x Park Bench	\$2,000			\$2,000			
			1 x Drink fountain	\$6,000			\$6,000			
			Fully fenced (approx. 165m)	\$33,000			\$16,500	-		
			Totals	\$45,000		\$2,500	\$41,900	\$5,460	_	\$713

Priority	Reserve	Hierarchy	Existing facilities	Value of existing facilities	New facilities required	Est. cost to supply and install (new)	Est. recurring costs over a 20 year period - all infrastructure	Est. annual service costs	Other - design	Yearly maintenance costs - 1.5% of value of infrastructure
14	Fabian Reserve, Keysborough	Medium Local Passive	2 x Educational signs	\$5,000			\$15,000			
	Suitable for all sized dogs	DOL size: 6940sqm	2 x Perimeter signs at smaller entrances \$600	\$600			\$300			
			2 x Rubbish bins	\$3,000			\$4,800	\$10,920		
				\$4,000		000	\$4,000			
			Totals		1 X Drink Tountain	\$6,000	\$24.100	\$10.920		\$279
15	Warner Reserve,	Medium	cational signs	\$7,500	1 x Educational sign at Flynn Street \$2,500	\$2,500	\$30,000	25/274		
1	Springvale	District Sports			entrance					
	Suitable for all sized dogs		1 x Rubbish bin	\$1,500			\$2,400	\$5,460		
			Partly fenced with chain wire down to creek							
					1 x Park bench	\$2,000	\$2,000			
					1 x Drink fountain	\$6,000	\$6,000			
				\$9,000		\$10,500	\$40,400	\$5,460		\$293
16	Birkley Reserve, Noble Park North	Small Local Passive	1× Educational sign	\$2,500			\$7,500			
	Suitable for small to medium sized dogs	DOL size: 1440sqm	1 x Park Bench	\$2,000			\$2,000			
					1 x Rubbish bin	\$1,500	\$2,400	\$5,460		
				\$4,500		\$1,500	\$11,900	\$5,460		06\$
17	Greaves Reseve, Dandenong	Large District Sports	1× Educational sign	\$2,500	1 x Educational sign (way finding) near Show Place	\$2,500	\$15,000			
	Suitable for all sized dogs		1 x table with seating	\$2,000			\$2,000			
			Partly fenced to EastLink trail (approx. 70m)	\$14,000			\$7,000			
			Totals	\$18,500		\$2,500	\$24,000	\$0		\$315
18	Fotheringham Reserve, Dandenong	Medium District Sports	n				\$7,500			
	Suitable for all sized dogs		gn		1 x Perimeter sign for southern entrance gate	\$300	\$300			
				\$1,500			\$2,400	\$5,460		
				\$6,000			\$6,000			
				\$42,000			\$21,000			
			Totals	\$52,300		\$300	\$37,200	\$5,460		\$789

Est. annual service costs 10,920 \$10,920 \$5,460 \$5,460 Est. recurring costs over a 20 year period - all infrastructure \$3**7,900** \$8,000 \$20,000 **\$36,800** \$4,800 **\$50,000** \$2,500 **\$32,900** \$4,000 \$40,000 \$55,000 Value of existing facilities \$3,000 \$8,000 iollards demarcating DOL area Park benches x Access gates Large District Sports > DOL size: 11150sqm Ross Reserve, Noble Park Small
District
Sports
Suitable for small to DOL size:
medium sized dogs 1230sqm Small
District
Sports
DOL size: Suitable for all sized dogs Barry Powell Reserve, Noble Park North suitable for small to nedium sized dogs

4.2.2 Q1 Quarterly Performance Report

File Id:

Responsible Officer: Director Corporate Services

Attachments: Quarterly Performance Report 1 July – 30

September 2019

Financial Report 1 July – 30 September 2019

Report Summary

This report details Council's progress for the period 1 July to 30 September 2019 against performance targets outlined in the Council Plan 2017-21 and the Amended Budget 2019-20.

Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Amended Budget for the period ending 30 September 2019.

Background

Council adopted the Council Plan 2017-21 (Revised 2019) and Annual Plan 2019-20 on Tuesday 11 June 2019, and the Amended Budget on Monday 9 September 2019.

The Council Plan 2017-21 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2017-21 and Annual Budget 2019-20 are made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.com

Progress against performance targets for the period 1 July to 30 September 2019 is outlined in two components of this report:

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2017-21.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 30 September 2019 including financial performance against the Amended Budget adopted by Council on Monday 9 September 2019.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 July to 30 September 2019

Performance highlights against the Council Plan strategic objectives include:

A vibrant, connected and safe community

- Youth and Family Services delivered 25 sessions including Young Leaders, Holiday Activities Committee and Climate Changers.
- 408 food premises were inspected (30 per cent).
- 897 children and adolescents were immunised.
- Snowfest attracted approximately 40,000 attendees.

A creative city that respects and embraces diversity

- Six artists were selected from 20 entrants for the Home exhibition.
- The final screening program for Short Cuts Film Festival was selected from almost 200 entries.
- Nine arts and cultural heritage exhibitions were presented.
- 28 community arts opportunities were provided including Nebula in Harmony Square, Cultural Threads Open Day, life drawing, and Arts Series workshops.

A healthy, liveable and sustainable city

- Key waste activities conducted included 24 primary and secondary school sessions, three composting workshops and seven community engagement sessions.
- The draft Climate Change Strategy is under development.
- Four inspections have taken place of materials recycling and green waste processing sites.
- Over 50 per cent of Council's capital works program is at procurement, construction or completion phase.
- Catchment 11 Stage 4 has been completed as part of the stormwater renewals projects program.

A city planned for the future

- Council is currently liaising with the Victorian Planning Authority and Melbourne Racing Club on the development of a Sandown Master Plan.
- The Public Transport Advocacy Statement has been finalised and videos will be filmed to accompany the launch.
- Tatterson Park has been nominated as the location for the Keysborough South Community Hub and community consultation has been conducted prior to a decision by Council.
- Council adopted the Aquatic Strategy on 23 September and detailed planning is underway to commence the project as a priority.
- The Springvale Community Precinct is tracking well for building completion in Q4.

A diverse and growing economy

- 21 business network activities were conducted.
- The delayed Real Estate and Developer forum was held in September.
- Six food and cultural tours were conducted.
- SEBN's annual 'Lunch with the Winners' was held on 3 September with 155 students and teachers in attendance.
- A Social Enterprise Development Program has been drafted and is being implemented.

An open and effective Council

- One Councillor Community Forum was facilitated for Paperbark Ward.
- Stage three of the website redevelopment has commenced and a significant amount of site development work has been done.
- The initial Service Review process was completed in July.
- Council's Governance and legislative compliance framework was audited, no breaches or non-compliances were recorded.

Part 2 and Attachment 2: Financial Report for the period 1 July to 30 September 2019

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2019 to 30 September 2019 including financial performance against the Amended Budget adopted by Council on 9 September 2019.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are "non-cash" in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2019 to 30 September 2019 which removes non-cash items and adds back cash items that are excluded from the financial statements.

Management Accounting Summary for the period 1 July 2019 to 30 September 2019

	YI	EAR TODAT	E		FULL YE AR	
Description	ACTUAL \$'000		VARIANCE Fav (unfav) \$'000	AME NDE D BUDGET \$'000	ORIGINAL BUDGET \$'000	VARIANCE Fav (unfav) \$'000
Income Statement						
Income	54,671	53.238	1.433	219,198	224,726	(5,528)
Expenditure	41,779	45,431	3,652	191,932	187,806	(4,126)
Net surplus - ongoing operations	12,892	7,807	5,085	27,266	36,920	(9,654)
Management Accounting reconciliation						
Add back (less) non cash items						
Depreciation	7.451	7.451	-	29.816	29.816	
Contributions non-monetary assets	-	-		(15,000)	(15,000)	_
Prior year capital expenditure unable to be						
capitalised	182	7.0	182	-	-	0.70
Written down value of assets sold/disposed	83	30	53	300	300	_
Sub total	7,716	7,481	235	15,116	15,116	-
Net operating surplus	20,608	15,288	5,320	42,382	52,036	(9,654)
Add/less non operating cash items						
Capital expenditure	9.977	11.219	1.242	91,258	69,289	(21,969)
Net transfers to (from) reserves	(2,003)	(515)	1,488	(20,896)	(15,749)	5,147
Loan repayments	916	880	(36)	8,496	8,496	-
Loan proceeds	7.0	74	10	(10,000)	(10,000)	2.7
Sub total	8,890	11,584	2,694	68,858	52,036	(16,822)
Cash surplus (deficit)	11,718	3,704	8,014	(26,476)	-	(26,476)
Accumulated surplus brought forward		**	-	27,471	-	27,471
Surplus (deficit) position	11,718	3,704	8,014	995	2	995

Results for the period 1 July 2019 to 30 September 2019

The overall management accounting result (after removing non-cash items) for the period 1 July 2019 to 30 September 2019 shows a favourable variance between the budget and actual of \$8.01 million. The variance is mainly due to a favourable surplus from ongoing operations (both lower than anticipated operating expenditure and higher than anticipated income), higher than anticipated transfers from reserves and lower than anticipated capital expenditure to date.

Capital expenditure is \$1.24 million lower than the year to date budget (with a further \$21.68 million committed at 30 September 2019). Most of the delayed expenditure relates to property and infrastructure projects.

INCOME

Income for the period ended 30 September 2019 is favourable against budget. This is primarily due to the following:

Grants – operating (\$675,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$302,000), receipt of unbudgeted grants for New Directions – Mothers and Babies, Drug Strategy and Market Street Occasional Care Centre Operational (\$163,000) and Home and Community Care grants received earlier than anticipated (\$139,000). The permanent variances will be reflected in the Mid-Year Budget.

Other income (\$399,000 favourable) – Favourable variance due to better than anticipated interest, Civic Facilities rental income, asset protection reinstatement income and property management recovery income (Non-Directorate \$187,000, Engineering Services \$121,000 and Corporate Services \$84,000).

Rates and waste charges (\$197,000 favourable) – The favourable variance is mainly due to the timing of income recognition for additional waste services and supplementary waste charges – not expected to be permanent (Engineering Services \$123,000).

Contributions – monetary (\$158,000 favourable) – Favourable variance due to unbudgeted income received from developer in lieu of future maintenance responsibilities at Logis Offset Reserves (Engineering Services \$162,000).

Net gain on disposal of property, infrastructure, plant and equipment (\$134,000 favourable) – The favourable variance is due mainly to higher than anticipated proceeds on the sale of fleet and plant to date (Fleet Management \$134,000).

These favourable variances are partly offset by unfavourable variances in:

User fees (\$156,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and parking ticket machines/meters (City Planning, Design and Amenity \$98,000).

EXPENDITURE

The actual expenditure at 30 September 2019 against the year to date budget is favourable by \$3.65 million. The major variances contributing to this result are in materials and services and employee costs.

Materials and services (\$2.24 million favourable) – The major items contributing to this variance are:

- Contract services (\$1.53 million) timing of works and invoicing (Engineering Services \$1.71 million).
- Utilities (\$279,000) mainly due to delay in commencement of street lighting replacement program and the timing of invoices for street lighting and traffic signals (Engineering Services \$242,000).

- Consultants, professional services (\$242,000) timing of commencement of projects (Engineering Services \$129,000, Corporate Services \$106,000 and City Planning, Design and Amenity \$68,000).
- Administration costs (\$205,000) timing of expenditure (Corporate Service \$121,000, and Community Services \$63,000).

Employee costs (\$1.44 million favourable) – This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$762,000, City Planning, Design and Amenity \$354,000, Engineering Services \$2450,000 and Corporate Services \$77,000).

Capital expenditure

Total capital expenditure at 30 September 2019 was \$9.98 million. A further \$21.68 million was committed at the end of September. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2017-21 for the period 1 July to 30 September 2019 and the Financial Report for the period 1 July to 30 September 2019.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People 1

- Pride Best place best people
- Cultural Diversity Model multicultural community
- Outdoor Activity and Sports Recreation for everyone
- Lifecycle and Social Support The generations supported

Place

- Sense of Place One city many neighbourhoods
- Safety in Streets and Places Feeling and being safe
- Appearance of Places Places and buildings
- Travel and Transport Easy to get around

Opportunity

• Education, Learning and Information – Knowledge

- Jobs and Business Opportunities Prosperous and affordable
- Tourism and visitors Diverse and interesting experiences
- Leadershipby the Council The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

<u>People</u>

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

Related Council Policies

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The financial position of the Council will be monitored against the approved Amended Budget to ensure that Council achieves its financial goals.

Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from all Business Unit Managers.

ORDINARY COUNCIL MEETING - AGENDA

4.2.2 Q1 Quarterly Performance Report (Cont.)

Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators and the Annual Budget. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is current practice.

Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 July to 30 September 2019 and the financial report for the period 1 July to 30 September 2019.

POLICY & STRATEGY

Q1 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

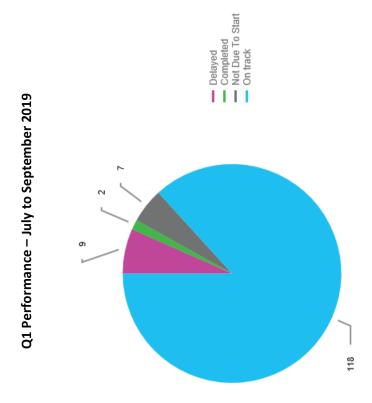
QUARTERLY PERFORMANCE REPORT 1 JULY - 30 SEPTEMBER 2019

PAGES 46 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



Council Plan Performance Report Q1 2019-20



Strategic Objective 1: A vibrant, connected and safe community A city with high community participation

people in September, promoting local volunteer opportunities as quiet/prayer space, an Auslan Interpreter for the main stage and early 2020, Council is aiming to partner with Reclink (and YMCA) currently in development, with the draft discussion paper nearly Springvale Snow Fest was delivered on 28 July attracting 40,000, with 49 per cent local residents, and generating a net economic In addition to the annual Young Womens Gala Day to be held in and Councillors prior to the end of the year. Extensive research and consultation has been conducted to identify gaps and opportunities. completed. The discussion paper is due to be presented to EMT The two day IMPACT volunteering program engaged 17 young approximately 250 local people as performers and volunteers and seven local community groups participated. February 2020 where a month of activities will be run at local The Make Your Move Physical Activity Strategy 2020-30 is Inspirations program in August, engaging 27 students and to create and coordinate a Womens Recreation month in benefit of \$638,000. Accessibility provisions included a Youth and Family Services delivered the two day Work leisure centres, community centres and sporting hubs. removal of pedestrian blockages. The event engaged promoting local career pathways. pathways to paid employment. Develop and deliver a program of festivals and events across the City that are accessible and sporting opportunities as part of the 'Make Your Move' initiative sustainable and contribute to the creativity inclusive, financially and environmentally opportunities in the City of Greater Dandenong to inform the new Sports and Active Recreation Strategy Implement female physical activities and alternative sporting and physical activity employment capability of young people Deliver initiatives which enhance the Investigate the gaps and demand for and vibrancy of Greater Dandenong Increase community participation in physical activity through our leisure, Advocate for increased employment recreation and sports services opportunities, particularly for vulnerable community groups

Priority	Action	Progress	Status
Provide quality and affordable community facilities to enable effective programs and activities for all	Manage the new permanent Pop Up Park (constructed by Development Victoria)	Defects monitoring is ongoing. CGD is not accepting handover until the defects have been rectified to Council's satisfaction. Risk factors are still present.	
Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness	Implement the new Community Partnership and Sponsorship Funding Program and review the Community Support and Response Grants policy	Community Response Grants and Community Support Grants policies have been reviewed with new programs successfully endorsed. The funding team is preparing timeline communications, awareness raising, and assessment panel recruitment of the new program prior to grant rounds opening in Q3.	
	Support young people to participate in civic and community activities which enhance leadership and personal development	Youth and Family Services delivered leadership programs including: - Young Leaders (12 sessions, 202 contacts) - Holiday Activities Committee (7 sessions, 116 contacts) - Climate Changers (6 sessions, 53 contacts) Youth and Family Services supported seven young people to participate in the Southern Metropolitan Forum in September, where they provided feedback on local issues to State Government representatives.	
Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups	Increase opportunities for volunteering across different programs of Council and through the Greater Dandenong Volunteer Resource Service	Additional volunteers were engaged in a range of Council programs including a Digitisation Program, Planned Activity Program, Immunisation Program, and Literacy Program. In addition Volunteers were provided with a new opportunity to assist Council conduct community surveys on Climate Change.	

A safe community

Council assisted Victoria Police to tackle anti-social behaviour by issues for the Plan. The Homelessness Working Group under the updating our Municipal Emergency Management Plans (MEMP). necessitated our Non-Major Emergency Activation Protocol be Victoria Police on a monthly basis to coordinate public domain Public Domain Issues Group of the Community Safety Advisory The Safe City CCTV system has been maintained in accordance speeding issues raised by the public were passed onto Victoria Committee met on 30 May 2019. This group has continued to the timeframes specified. A review of the plan and submission Actions outlined in the DAMP are on track to be completed in Improvement Plan (2018-21), the City of Greater Dandenong The Public Domain Issues Group met on 15 August and will continue to meet on a quarterly basis. Council meets with For example, changes to the arrangements with Red Cross of its outcome to Animal Welfare Victoria is required by 3 Planning Committee (MEMPC) are actively reviewing and and members of our Municipal Emergency Management the utilisation of the SAM trailer. Hooning and excessive with specified performance standards with no major As part of our Emergency Management Continuous meet on a bi-monthly basis, or as needs arise. interruptions this quarter. Police for enforcement November. Establish additional working groups to focus on the implementation of actions from the Review the Municipal Emergency Management Implement the Domestic Animal Management Plan 2017-20 enforcement of speeding and hoon behaviour, through ongoing liaison and data provision accordance with specified performance Maintain the Safe City CCTV system in Plan as part of ongoing continuous Assist Victoria Police with targeted Community Safety Plan 2015-22 improvement activities standards resources for our city to assist with Develop safe and well-designed public spaces which encourage Advocate for increased police reducing crime public access

Priority	Action	Progress	Status
	Review the Youth Strategy 2016-19 and develop a new Youth and Family Plan	A Project Management Group has been formed comprising key staff from Youth and Family Services and Children's Services. The Project Management Group has met regularly throughout this quarter, developed a project brief and now will begin the development of the new integrated plan.	
Increase cyber safety awareness in the community	Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsive use of technology	Accreditation has been maintained with eSmart messages incorporated in digital literacy. Library programming and information provided to the community and staff.	
Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English	In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, hoon behaviour and distractions have on driving abilities	Programs are available for schools, sporting clubs etc. through RoadSafe South East. There was no take up in $Q_{\rm L}$.	
	Provide ongoing funds for local road safety treatments to address priority locations, where the greatest road safety risks are identified (via Council's Local Area Traffic Management prioritisation program)	Funding is provided within Council's budget and matched by the Victorian Government. Community consultation has commenced for traffic calming treatments at 11 sites within the Keysborough south area.	
Support those experiencing family violence and work with agencies and Victoria Police to address the causes	Deliver support services for vulnerable families, including those experiencing or at risk of, family violence	During this quarter, Family Support engaged 83 families and 195 children, providing 2,554 contact hours of support.	
	Host the 2019 Walk Against Family Violence	Planning for the 2019 Walk is in progress.	

A well informed and connected community with improved health and wellbeing

Status					
Progress	The pilot phase of this program entitled 'Healthy Sports Clubs' is currently running, with this phase of the program finishing as of February 2020 and the program to go 'live' and be fully implemented across CGD, Casey and Cardinia by the winter season 2020 (April). Additional targets have been incorporated into the program which has created a well rounded health and wellbeing focus to the program.	A total of 408 of the 1,382 (30%) food premises were inspected during the period July to September.	The Public Health Unit continued to work closely with DHHS including participating in the FoodTrader co-design workshop, incident management meetings for the investigation into an unregistered beauty premises in Springvale, Southern Metro Regional Managers meeting and continuing to implement the Food Safety Risk Assessment Project. The team also participated in EHPA professional development including attending the Food Special Interest Group, Regional Group meeting and the Public Health and Weilbeing Special Interest Group.	875 adolescents were immunised according to the Victorian Secondary School vaccination program and the NIP	897 children and adolescents were immunised this quarter according to the National Immunisation Program (excluding adolescents immunised under the Victorian Secondary School program).
Action	In conjunction with Monash Health work with clubs to ensure the provision of healthy club environments through the implementation of programs such as the responsible service of alcohol, healthy eating and the promotion of smoke free environments	Maintain food safety - inspect all registered food premises annually and report outcomes	Maintain food safety and public health standards - interact with other local authorities, Environmental Health Professionals Australia (EHPA), Municipal Association of Victoria (MAV), and State Government departments	Monitor adolescent immunisation rates and report on the number of adolescents immunised according to the National Immunisation Program (NIP) Secondary School Program	Monitor immunisation rates and report on the number of children and adolescents under 20 years of age immunised according to the National Immunisation Program (NIP)
Priority	Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan				

Priority	Action	Progress	Status
	Report on services and initiatives targeting vulnerable people in the community who may be at roof being unimmunised or under incoming the community of the com	Seven immunisation sessions per month are available to families with children aged 6 months - 19 years of age, with access to interpreting.	
	,	An expanded Refugee Immunisation project is available aimed at creating better access to vaccination.	
		A weekly immunisation advice and catch up service is held at the Civic Centre for families with children overdue for immunisation, and vaccine hesitant families seeking further advice.	
		A multilingual Community Liaison Officer has been employed.	
		A recall strategy has been developed for children listed as due or overdue on Australian Immunisation Register.	
		Access to immunisation has been provided for vulnerable students enrolled at Berry Street and Oakwood Community Schools offering catch up immunisation in addition to secondary school vaccination program.	

Priority	Action	Progress	Status
	Review the Reconciliation Action Plan 2017-19 and develop a new four year Action Plan	Council's first Reconciliation Action Plan has been granted an extension to June 2020.	
		The process of developing a second Reconciliation Action Plan has begun. A sub-committee of the RAP Working Group will support this work alongside the Engagement Officer and engage all departments in Council.	
		The RAP Barometer survey was completed in March 2019 and submitted to Reconciliation Australia. Subsequently, the RAP Survey was recently completed in July 2019 and this tracks Council's progress with the current RAP forming part of the review process by Reconciliation Australia.	
		The second RAP currently proposed will be a Stretch RAP, which is the next level above the current Innovate RAP. The length of the next RAP will be recommended to be four years, however this will form part of the review process which has just begun.	
		The new RAP will be implemented from 2020-24.	
	Support vulnerable families and children through the delivery of the expanded Enhanced Maternal and Child Health Program	The first quarter has seen a review of current processes, a gap and SWOT analysis undertaken to inform the plans for expansion.	

Enhanced partnerships with agencies and stakeholder groups to deliver quality services

Priority	Action	Progress	Status
Provide community funding programs to increase capacity of strategic partners and community groups	Assist organisations, funded through the existing Partnership Funding Program, transition to the new grant programs	Officers have met with all current recipients and have provided an explanation of the new guidelines. Officers are currently preparing for the Q2 meeting with recipients to assist them to identify/report on outcomes of current funding and prepare for the future round opening.	
	Work with key stakeholders to develop an improved Community Transport Program for older frail residents and residents with a disability to foster greater social connectedness and health and wellbeing	A forum was held in August 2019 with the clubs that receive free transport. Various issues about eligibility and service demand were discussed and a follow up meeting is scheduled for November 2019. Further work about the transport needs of the community and stakeholder engagement is underway with a report to Council expected in the first half of 2020.	

A city well known for working together with its community

Strategic Objective 2: A creative city that respects and embraces its diversity

Priority	Action	Progress	Status
Provide community members of all abilities and backgrounds with access to community and council information, services and events	Host a Disability Expo to promote opportunities for engagement in sport and physical activity	Planning discussions have commenced however, a date has yet to be booked in. In 2020, it is planned the event will expand to incorporate more disability sports not just wheelchair sports. Attendees of the 2019 event have expressed interest in being a part of planning for all disability sports events and programs moving forward. The aim is to establish a working group to assist with the promotion and planning of disability sports in future.	
	Implement Year Three actions of the Disability Action Plan 2017-23	Actions from years one and two (short term) of the Disability Action Plan 2017-23 have been reviewed. Medium term actions have been prioritised and actions commenced.	
	Implement Year Three actions of the Positive Ageing Strategy 2017-25	Actions from years one and two (short term) of the Positive Ageing Strategy 2017-25 have been reviewed. Medium term actions have been prioritised and actions commenced.	
	Monitor and analyse the recommendations of the Aged Care Quality and Safety Royal Commission to advise Council of the possible impacts for older residents of Greater Dandenong into the future	Regular discussions have occurred with the Positive Ageing Advisory Committee about the progress of the Royal Commission and planning for the release of the interim report has commenced	
Provide programs and events for people to participate in community activities and civic life	Continue to prototype collective impact grant program	An externally facilitated workshop was held with all agencies participating (but one currently experiencing restructure). Agencies identified service gaps and potential initiatives to address these gaps. Agencies further identified some of the challenges and learnings from the collaborative approach to working, building their capacity to work collaboratively in the future.	

A harmonious community that celebrates diversity

community understanding of the LGBTQI community in Greater Dandenong, three recommendations have been completed. These are: services for LGBTI community on the Council website and Council services using the GLHV inclusive practice audit tool or the postponed, which will be combined with the gender audit of Council policies and processes commencing in the second quarter of 2019-20. Based on the four recommendations made to Council in Notice of Six artists were selected from 20 entrants for exhibition. Each artist was matched with an appropriate mentor to supporting LGBTI recognition, inclusion and community understanding, to apply for state funded or local include references to national, state and local support The final recommendation on conducting an internal audit of Motion 40 on improving the recognition of, inclusion of and undertake community consultations to gain further encourage LGBTI community groups, or agencies Australian Workplace Equality Index (AWEI) tool has been A partnership agreement was finalised with IKEA understanding of community views related publications; and community grants. support them. Springvale. approaches for LGBTQI inclusion in Council Deliver the Home exhibition and program that features artists from refugee backgrounds including people seeking Continue to review and implement programs and services Advocate for and assist Asylum Seekers and Refugees living in the Advocate against all forms of discrimination community

Priority	Action	Progress	Status
	Implement Year Two of the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21	The Multicultural Advisory Committee and People Seeking Asylum Advisory Committee (IVAPSAAC) were combined to form the Multicultural and People Seeking Asylum Advisory Committee in 2018-19. The consolidated committee completed their tenure in June 2019 and finalised the Year Two actions for the People Seeking Asylum and Refugee Action Plan 2018-21. The new MAPSAAC has 15 sexternal members representing stakeholder organisations and community residents. Councillors and officers are also represented in the committee. The new Committee will have their first meeting on 1 October and will plan for implementation of the Year Two actions.	
Celebrate diversity through a range of cultural activities	Provide support and guidance to community organised festivals, events and cultural celebrations	Provide support and guidance to community organised events were supported and delivered organised festivals, events and cultural during Q1.	

Festival Director Richard Moore was featured in interviews The final screening program was selected from almost 200 partnership with Youthworx, engaged with 16 local young Radio promotion through both Smooth FM and RRR was undertaken. people over three months to produce three new short about the festival on both Artshub and Screenhub. The Short Cuts Production Programs, delivered in Attendance at Walker Street Gallery was: 3,147 Three at Walker Street Gallery- Gallery One One at Walker Street Gallery- Gallery Two Attendance at Heritage Hill was: 1,279 Two Heritage Exhibitions at Heritage Two Art Exhibitions at Heritage Hill One at Garnar Lane Lightboxes Nine exhibitions presented in Q1: films about life in CGD. entries. Increased participation in creative and cultural activities Deliver at least 12 arts and cultural heritage exhibitions and supporting programs annually through cultural facilities Deliver the 2019 Short Cuts Film Festival participation for artists, residents and businesses through performances, exhibitions and programs Provide community arts

Status)	d to		he oart of	he Aart of	he aart of uly.	he bart of uly. Ng Libraries.	he Jart of Uly. Ig Libraries.	he lart of uly. ig Libraries. v of Laurel	he lart of uly. Ig Libraries. of Laurel e history of	he art of uly. Ig Libraries. of Laurel e history of	he art of uly. g Libraries. f of Laurel e history of he Zephyr stival.	he art of uly. By Libraries. Cof Laurel e history of he Zephyr stival.	he lart of uly. g Libraries. r of Laurel e history of stival. mma in	he art of uly. Ig Libraries. of Laurel e history of the Zephyr stival. ma in
			Council and Wellsprings for Women collaborated to develop an intergenerational weaving program.	A Threads cultural fashion show was held with the	entrepreneurs movement club at The Urum as part of Cultural Threads	novement club at Tne Drum as pa s	entrepreneurs movement club at Ine Drum as part Cultural Threads Destination: 40,00 people attended Springvale Snowfest in July.	entrepreneurs movement club at Ine Drum as part or Cultural Threads Destination: 40,00 people attended Springvale Snowfest in July. The STEAM festival was presented by Dandenong Libraries.	novement club at Ine urum as pa s ttended Springvale Snowfest in Jul ival was presented by Dandenong	entrepreneurs movement ciub at the Drum as part of Cultural Threads Destination: 40,00 people attended Springvale Snowfest in July. The STEAM festival was presented by Dandenong Libraries and Heritage: An exhibition was held on the 150th anniversary of Laurel Lodge.	entrepreneurs movement club at the Drum as part or Cultural Threads Destination: 40,00 people attended Springvale Snowfest in July. The STEAM festival was presented by Dandenong Libraries. An exhibition was held on the 150th anniversary of Laurel Lodge. Work continued on the publication capturing the history of the City of Greater Dandenong.	novement club at one brunn as pa tended Springvale Snowfest in Julival was presented by Dandenong as held on the 150th anniversary of 1 on the publication capturing the ter Dandenong.	entrepreneurs movement club at the Drum as part of Cultural Threads Destination: 40,00 people attended Springvale Snowfest in July. The STEAM festival was presented by Dandenong Librarie: An exhibition was held on the 150th anniversary of Laurel Lodge. Work continued on the publication capturing the history of the City of Greater Dandenong. Venues: Heritage Hill and Walker Street Gallery hosted the Zephyr exhibition, a key part of the Cultural Threads Festival.	entrepreneurs movement club at the brum as part of Cultural Threads Destination: 40,00 people attended Springvale Snowfest in July. The STEAM festival was presented by Dandenong Librad Heritage: An exhibition was held on the 150th anniversary of La Lodge. Work continued on the publication capturing the histothe City of Greater Dandenong. Heritage Hill and Walker Street Gallery hosted the Zep exhibition, a key part of the Cultural Threads Festival. The Drum presented Zlodziej (Theit) a crime drama in Polish that attracted high attendances.	is the business of the continuous passes in the continuous standard by Dandenong as held on the 150th anniversary of the publication capturing the ter Dandenong. I walker Street Gallery hosted the part of the Cultural Threads Fest inted Zhodziej (Theft) a crime dran extend high attendances.	novement club at one brunn as past incomment club at one brunn as past and as presented by Dandenong as held on the 150th anniversary (and the publication capturing the ter Dandenong. I on the publication capturing the ter Dandenong. I on the Dandenong. I was all clutural Threads Fest one of the Cultural Threads Fest one of t
Progress	Activities included:	community connection:	Council and Wells develop an intergrant develop and intergrant development dev	 A Threads cultura entrepreneurs mc Cultural Threads 		Cultural Destination:	Cultural Destination: • 40,00 people atte	Cultural Destination: 40,00 people atte	Cultural Destination:	Cultural Destination: • 40,00 people atte • The STEAM festiv: History and Heritage: • An exhibition was Lodge.	 Cultural Destination: 40,00 people attended Springv. The STEAM festival was present History and Heritage: An exhibition was held on the 1 Lodge. Work continued on the publicat the City of Greater Dandenong. 	Cultural Destination: 40,00 people atte The STEAM festiva: History and Heritage: Ladge. Work continued of the City of Greate Cultural Venues:	A0,00 people atte The STEAM festival History and Heritage: An exhibition was Lodge. Work continued of the City of Greate Cultural Venues: Heritage Hill and Vexibition, a key permitted of Exhibition, a key permitted of Exhibition of Exhibition of Exhibition of Exhibition, a key permitted of Exhibition of	A0,00 people atte The STEAM festivalistory and Heritage: An exhibition was Lodge. Work continued of the City of Greate Cultural Venues: Heritage Hill and Venues: Heritage Hill and Venues: The Drum present Polish that attract Polish that attract	A0.00 people attence The STEAM festival v History and Heritage: An exhibition was he Lodge. Work continued on the City of Greater E Cultural Venues: Heritage Hill and We exhibition, a key par exhibition, a key par Polish that attracted Polish that attracted Partnerships and Evaluation:	 Cultural Destination: 40,00 people attended Springw The STEAM festival was present History and Heritage:
	Implement Year Four actions of the Greater Dandenong Arts and Cultural Heritage															
Action	Implement Dandenong	Strategy 2016-26														
Priority																

Priority	Action	Progress	Status
	s for	The Drum Theatre presented a range of events to ensure all ages with quality theatre.	
	the Encore seniors program, family and children's program as well as general	Encore seniors program:	
	programming with broad appeal	The Broadway I Love	
		 Wingspan - Celebrating the Songs of Paul McCartney. 	
		Children's program:	
		 Four sell out performances of the Wiggles On Tour 	
		The Cat in the Hat	
		 Chitty Chitty Bang Bang Inr 	
		Comedy/Drama program:	
		Spencer	
		Dance program:	
		 Victorian State Ballet's Beauty and The Beast 	

Priority	Action	Progress Status	ns
	Promote and support artists locally through engagement, networking, residency and development activities	The 'Our Beat' monthly performance platform was presented at The Drum to promote collaboration and development among local artists.	
		A presentation was made to Dandenong High School on careers in the arts.	
		 The GRID series project to unearth and support local musical talent in the South East region was supported. 	
		 The Home poetry book was launched, inviting the writers to read their poems publidy in the library. 	
		A Connection Art Space residency initiative was developed.	
		 Artist in residence Brooke Hyrons was hosted. 	
		An Artist conversation series was held at The Drum	
	Promote greater artist engagement through The Drum's programs, performances and workshops	A number of creative and cultural development programs have commenced as part of the Drum program to promote greater engagement with our local artists. These include:	
		An artist conversation series	
		Our Beat, a monthly performance platform	
		An Afrobeat dance workshop	
		The Grounded Project Workshop series in partnership with Dixon House and Footprints Inc	
		 The commencement of a community devised theatre/theatre making program piece exploring the collective identity of CGD. 	

Priority	Action	Progress	Status
	Provide 20 community arts participation	28 Opportunities were provided:	
	opportunities for artists, residents and businesses through performance and	Nebula in Harmony Square: One	
	exhibition programs and other projects	 Artist Rute Chaves (Dandenong & Springvale Library, Dandenong Market, and Parkmore Shopping Centre): Four 	
		 Lace Artist Lindy DeWijn (Springvale Neighbourhood House and the Open Door): Two 	
		 Cultural Threads Open Day (Heritage Hill): One 	
		 Partnership with youth services and wellsprings for women: One 	
		 Susannah Langley and Social Knitwork (Dandenong): One 	
		 Arts Series workshops(Springvale and Dandenong Library): Two 	
		 Life Drawing (Heritage Hill): Seven 	
		 Plush Toy Artist Cat Rabbit (Heritage Hill): Two 	
		 Jewellery Maker Emma Grace (Heritage Hill): Three 	
		 Craftivist Workshop (Heritage Hill): One 	
		 Katie West Natural Dying (Walker Street Gallery): One 	
		 Artist Kitiya Palaskas (Heritage Hill): One 	
Provide opportunities for children and young people to participate in civic and community activities	Host the 2019 Children's Forum	Planning for the Children's Forum continues with the event scheduled for 23 October.	
Record, protect and promote local	Enhance Council's ability to store and	Council adopted the Cultural Heritage and Civic Collection Policy.	
nerriage including support of the historical societies and Cultural Heritage Advisory Committee	protect its heritage collection	Exploration of options to expand Council's Civic Archive have commenced, including a feasibility study into the extension of the current archive facility.	

Priority	Action	Progress	Status
	Publish and launch the History of the City of Greater Dandenong (1994-2019)	ublish and launch the History of the City of The first draft of the 25 year history of Greater Dandenong publication has been completed with feedback reported to the author and publishers. The next draft is expected to be completed during the next quarter with the launch on track for early 2020.	

Strategic Objective 3: A healthy, liveable and sustainable city A city that delivers a clean and healthy environment for people to enjoy

Priority	Action	Progress Progress	Status
Engage with the community to increase their awareness of the environment and sustainability	Develop and deliver a 2019-20 Waste Education Program	The 2019-20 Waste Education Plan has been approved, with the program currently being delivered.	
בואו סוויים מוס פפרשות הוא		Some of the first quarter key highlights:	
		 Primary and Secondary School delivery - YTD 24 Sessions to 575 students 	
		 Community Engagement Sessions - YTD 7 Sessions to 190 participants 	
		 Workshops - YTD 3 Composting and Back to Earth videos promoted to the community 	
		 Two Shopping Centre promotions of the E-Waste Ban and a Civic Centre Display 	
	Finalise and implement the Greater Dandenong Plastics Policy	Staff from various departments have provided feedback on the draft Policy which will be incorporated.	
	Finalise the approach for a Community Environment/Sustainability Centre	Recommendations from the Feasibility Study and engagement with EMT/Councillors has resulted in a CIP Bid being prepared for the establishment of a mobile Community Environment Centre.	
	Implement Year Four of the Greater Dandenong Sustainability Strategy 2016-30	Council continues to implement and report on the priorities and objectives outlined in the Sustainability Strategy.	
	Undertake the Sustainability Festival and awards	Council staff are preparing for the 2019 Sustainability Awards Night, which will be held on Monday 18 November 2019.	

Priority	Action	Progress	Status
Improve diversion from landfill rates	Investigate, in conjunction with the Metropolitan Waste and Resource Recovery Group, and report	Council is represented on the following MWRRG procurement Working Groups:	
	on alternate waste treatments to increase resource recovery and remove the reliance on landfill	Advanced Waste Processing (South-east Metro Melbourne). Recyclables Receivables & Sorting (Melbourne Metro) Landfill & Transfer Station Services (Melbourne Metro)	
		All three contracts are geared towards increased resource recovery.	
Protect and enhance the ecological value of land within the municipality	Commence the development of the Urban Forest Strategy	The development of the Urban Forest Strategy has commenced and progression of the development of the Strategy will be reported to Council prior to the end of the second quarter.	
	Implement Year Five actions of the Greater Dandenong Green Wedge Management Plan 2015-35	A year five review of the actions and outcomes of the Greater Dandenong Green Wedge Management Plan 2015-35 Action Plan has commenced and is on track to be reported to Council by the third quarter.	
	Implement Year Two of the Urban Tree Strategy 2018-23	Year two of the strategy is now underway. Action items are reported quarterly by officers.	
Provide proactive waste 'pick up' throughout the municipality	Implement Year Five of the Urban Waste and Litter Strategy 2015-20	A revised Waste and Litter Strategy Action Plan is in place for 2019-20. All actions are recorded and reported on quarterly.	
combined with a public education campaign	Monitor materials recycling and green waste processing sites across the municipality	Four inspections have been conducted. The focus is on revising commercial scale material recycling plants with an emphasis on	
		emissions off site causing ongoing amenity issues and stock/fuel	
		conditions.	

Council staff are currently preparing the 2018-19 Annual Sustainability Report. The draft strategy is currently under development. Publish the annual report on the Sustainability Strategy Develop the draft Climate Change Strategy A city that prepares for climate change Work regionally with the South East Councils Climate Change Alliance (SECCCA) Develop and complete a Climate Change Strategy

currently in progress, construction and on ground work is expected to commence in the first quarter of the 2020 calendar year. Concept and detailed design for the planned Northern Precinct is The planned works for this financial year consist of the following elements in the Northern Precinct of the park: upgrade and renewal of the Foster Street interface including the "Rotary Wheel" other general park and landscape improvements. Construction of a new "tan running track" A network of quality parks, reserves and sportsgrounds Undertake Dandenong Park improvements as per the Dandenong Park Masterplan 2017 Upgrade Council parks and reserves through the implementation of the Capital Improvement Program

A range of quality streets	treetscapes and public places that build pride	ild pride	
Priority	Action	Progress	Sta
Implement graffiti management and hard rubbish dumping initiatives	Deliver Graffiti Clean Up Day	The Community Clean Up Day will be organised next quarter.	

Infrastructure that supports people and business

Priority	Action	Progress	Status
Increase the length and coverage of the shared path network	Deliver Council's Capital Works Program	The delivery of the program is progressing well with over 50 per cent of the works in procurement, construction or complete.	
	Develop a policy framework for increased social activity on local streets, for example street parties and temporary playgrounds	A grant application for 1,000 Play Streets has been submitted. If successful, this will trial street play on a number of streets with Victorian Government support.	
	Implement the Active Transport Infrastructure Priority Program improving pedestrian and cycling infrastructure	Projects have been determined and designs have commenced.	
	Undertake the road resurfacing program	Works are progressing well with most of the preplanning underway.	
	Undertake the stormwater renewal projects program	There are three major drainage upgrades programmed for this year. Catchment 11 Stage 4 is complete. Elonera Road Stage 2 has been awarded and will commence construction shortly and Wimpole/Doonbrae Ave will go to tender shortly.	

Strategic Objective 4: A city planned for the future

An adequate supply of residential, commercial and industrial development

Status			
Progress	Council is currently liaising with the Victorian Planning Authority and Melbourne Racing Club (MRC) on the development of a Sandown Master Plan. The MRC have recently submitted a planning scheme amendment to Council for this development, which is now to be reviewed and assessed.	Total applications received = 53. A total of 45 were completed within the required timeframe (85 per cent).	This is a DELWP led project, and Council continues to wait for DELWP to provide their timetable to introduce changes resulting from PSA VC148 (Planning Policy Framework) into the Greater Dandenong Planning Scheme. Until then, there is no further work that officers can undertake on this project. It is currently estimated by DELWP that the project will commence at the end of the final quarter of 2019-20.
Action	Develop the Sandown Master Plan in conjunction with the Victorian Planning Authority and Melbourne Racing Club	Support the organisation's town planning activities by dealing with department referrals in a timely manner, in compliance with the Subdivision Act	Translate the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework in conjunction with DEWLP
Priority	Appropriately zone sufficient land for Develop the Sandown Master Plan in ongoing industrial growth and conjunction with the Victorian Plannir development in the city Authority and Melbourne Racing Club		

Further planning has been undertaken for the Stadium, including Survey analysis to inform the plan has been completed. Council The overall precinct project is tracking satisfactorily for building commence the project as a priority. A scope of work is currently The Aquatic Strategy was adopted by Council on 23 September. is awaiting State Government advice regarding Movement and This project will commence once Dandenong South, Springvale filming. It is anticipated that this project will be finalised in Q2 accompany the launch, scripts have been prepared ready for and Noble Park have been completed. These are waiting for a staged implementation proposal. Ongoing discussions are Tatterson Park has been proposed as a location. Community consultation has been conducted and a final decision will be Detailed planning has occurred including a business case to The document has been finalised. Videos will be filmed to Department of Transport advice on Movement and Place classification. being finalised in consultation with Sport and Recreation Victoria. completion in the fourth quarter of this financial year. being held with a broad range of stakeholders. Place classifications. made by Council. Finalise a Multi Modal Transport Infrastructure Continue advocacy for the proposed 'Team 11' implementation of priority actions, including detailed planning for the replacement of Dandenong Oasis and expansion of NPAC Finalise the Aquatic Strategy and commence Statement and advocate in accordance with League team for Dandenong and the south east including the construction of the Springvale Deliver the second part of stage two of the Infrastructure Plan for Noble Park Activity stadium in central Dandenong and an A Keysborough South Community Hub and undertake detailed design works for the Springvale Community Precinct project Launch the Public Transport Advocacy Finalise the acquisition of land for the Plan for Dandenong Activity Centre Assets planned to meet future community needs Develop a Multi Modal Transport Community Hub and Library the Statement Centre facility contributions plan for application to new development across the city Advocate for improved transport options Investigate the development of a municipal wide developer

Priority	Action	Progress	Status
	Review and implement the Municipal Early Years Infrastructure Plan	A three year old capacity assessment report was completed for Ernst and Young.	

Council has been meeting with a number of community housing providers and associations. A report will be presented to Councillors on 21 October which will provide guidance on what social housing projects Council would like to pursue. Increased sustainability of residential, commercial, industrial and Council developments Meet with social housing providers to investigate and facilitate local opportunities developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes Ensure that both private and new

Quality public open space provided across the city

Status		
Progress	The Discussion Paper is completed and has been out for public comment. The draft strategy is now under development	Officers continue to identify opportunities to acquire properties that assist in delivering more open space in gap areas. Additional potential purchases will be presented to Councillors in Q2.
Action	Complete the revised Open Space Strategy	Implement Open Space Acquisition Targets
Priority	Increase supply of open space in areas currently deficient and achieve	policy benchmark of 4.5ha per 1000 head of population for each of the areas outlined in the Greater Dandening Open Space Strategy
	Progress	Action Complete the revised Open Space Strategy The Discussion Paper is completed and has been out for public comment. The draft strategy is now under development

Revitalised activity centres

The Noble Park Activity Centre Structure Plan is under preparation The completed Springvale Activity Centre Structure Plan Planning Scheme Amendment was submitted in September 2019 to DELWP prior to presentation to Council at the end of Q2 2019-20. This will accordance with the requirements of the Planning & Environment Act 1989. The new Planning Scheme Amendment (PSA) number designated Panel for consideration. The Planning Panel Hearing is scheduled RCD Phase 2 is on hold pending work underway aligned with the Dandenong Sports and Events centre and Webster Street level Minister for Planning as PSA C213. PSA C213 was exhibited from submissions were noted and referred with the PSA to a Planning to replace PSA C182 part 2 was accepted and authorised by the May to June 2019, post exhibition details and submissions were recommendations will be the subject of a Council Report once it to commence on 15 October. The Planning Panel report and its then enable the preparation of a Planning Scheme Amendment for public exhibition of the inclusion of the Noble Park Activity authorisation the Amendments will be publicly exhibited in Centre Structure Plans to the Greater Dandenong Planning for Ministerial authorisation. Upon receipt of Ministerial the subject of a report to Council in August 2019 where has been received by officers. crossing removal projects. Complete the Planning Scheme Amendments for Springvale and Noble Park Activity Centre Finalise the C182 (Residential Zones Review) Advocate for phase two of the Revitalising Central Dandenong project Structure Plans in preparation for public exhibition Part 2 Park and Springvale Activity Centres Deliver a collaborative approach to update policy provisions for Noble creating, enhancing and managing great people focused places that Amend the Greater Dandenong Planning Scheme to include and

Priority	Action	Progress S:	Status
respond to and respect the unique qualities of the activity centres	Implement staged delivery of the Afghan Bazaar Cultural Precinct streetscape	Givil works (Stage 3B) in the Afghan Bazaar Cultural precinct are nearing completion. The scope included new pavements, realigned curbs, new street trees and street funiture. Planning work will commence shortly to prepare adjusted plans for the final stage of undergrounding and civil works to Walker Street.	
	Implement staged delivery of the Springvale Boulevard Project	Stage 1 & 2 works are now combined to minimise disruption & attract more prospective tenderers. Documentation will be finalised once VicRoads outline the latest requirements. Construction is expected to commence during 2020 and be completed during 2021.	
	Implement the Indian Cultural Precinct Framework	Stage 4 - Shop front and business signage improvement is underway (planning and quoting) involving approximately nine shops in the north east section of the precinct.	
		 A leading consultant has been engaged to assist with developing a Marketing Action Plan for the Indian Precinct with input from traders. 	
		 New vehicle signage at key intersections around the Indian and Afghan Precincts has been installed to assist with way finding. 	
		 The Indian Cultural Precinct Taskforce continues to meet and oversee the State Government grant expenditure. 	
	Monitor the 10 year infrastructure Plan for the Activity Centres	New projects for delivery in 2019-20 have been planned and are underway. The current focus is on carry forward projects held up due to other agency delays being cleared for works to commence in a timely manner.	

Priority	Action	Progress	Status
	Monitor, implement and promote Activity Centre parking changes	The Lonsdale Street NoM is a key focus with a strategy to enhance ongoing visitation to central Dandenong being explored. Planning for PODS also underway for central Dandenong with Springvale to follow.	
	Redevelop the Masonic Hall Art Gallery	The final design package is progressing with an issues register under consideration and peer review underway. The planning permit has been lodged and a land ownership pathway has been identified and is progressing via Development Victoria.	

Strategic Objective 5: A diverse and growing economy *A city that is connected to the global economy*

Priority	Action	Progress	Status
Continue to promote opportunities for businesses to compete and participate in the global economy	Deliver activities to business and industry that provide awareness and exposure to global trends and markets	Activities have included the delivery of a 'future' focus in relation to the Future of Work and future-proofing business, in addition to Industry 4.0 and what it means for manufacturers. The majority of the SEBN activities are based on the future / global trends and 'good practice' which provide good insights for our local companies to explore. It is intended to begin a program of export-oriented activities, including a specific focus on the Netherlands and the EU, during the first quarter of 2020.	
	Promote grant, trade mission and business development programs and facilitate local business participation	This is an ongoing task with opportunities promoted through the EDU's communication channels such as Talking Business, e-Talking Business and Linkedin. The unit will also promote in one-on-one conversations or at relevant events as required.	
	Support the Future of Manufacturing program and the development of the Manufacturing Connectivity Centre	The Future of Manufacturing (FOM) Group #1 continue to meet monthly, supporting each other through many and varied leadership and manufacturing issues. FOM Group #2 participants are now being revisited to determine progress and an appetite for forming a second regular network as per FOM #1. A report will be provided at the conclusion of the review. The connectivity Centre concept has undergone further development and has been put forward for consideration in its new enhanced format as part of the SEM Gities project.	

A city that supports the economic contribution, strength and diversity of its industries

Status				
Progress	Research is being conducted into high performing prospectus' from other Councils.	A partnership with the City of Casey and Cardinia Shire Council enabled Council to produce a workshop on compliance, facilitated by the Victorian Chamber of Commerce and Industry. This free event was well received with 54 bookings. Over 50 per cent of guests were local to Greater Dandenong, this indicates conlaboration with neighbouring Councils is an exercise worth continuing. The second event was managed by Sustainability Victoria and facilitated by the Energy Efficiency Council. This was a paid event and saw four participants booked (20 seats available). A number of reasons can be associated with the low turnout, most notable is the ambiguous marketing material supplied. Recommendations have been provided to Sustainability Victoria for future consideration. Looking ahead to Q2, October will mark Work Health and Safety Month and a number of workshops have been planned to support this theme. Two other topics are scheduled focusing on cash flow and brand protection.	Council has secured two confirmed workshops to be delivered with Ausindustry and currently working on securing other speakers, confirming topics and liaising with neighbouring Councils to coshare on various themes which are industry driven.	The delayed real estate and developer forum for 2018 was delivered in September 2019. The program for the 2020 event is currently being investigated.
Action	Develop an Activity Centre's investment prospectus	Deliver a minimum of eight events as part of a small business workshop series	Deliver a minimum of five food manufacturers collaborative network events	Host the annual Real Estate and Developer Forum
Priority	Market business and investment success stories	Support the economic sustainability of activity centres by attracting appropriate government, business and community investment		

A Social Enterprise (SE) Development Program has been drafted and focused on the research/investigation phase of the program, which seeks to understand the current landscape of the SE sector and to identify best practice from a Council perspective. This has included Discussions with a number of local SEs has also been a key focus, as to offer and communicate to SEs moving forward, which will be tailored according to industry trends, best practice and local needs. sector. All of this research will inform the support Council chooses one-on-one meetings with peak bodies such as Social Traders, Social Ventures Australia and State Government representatives. Discussions with other Councils across Australia who are actively participating or looking to engage further in this space have well as the collation of existing Council offerings available to the is in the process of being implemented. The EDU is currently included Knox, City of Melbourne, Casey and Paramatta. A city where business and community work together Develop and deliver a program for social enterprises Support, promote and facilitate local social enterprises

particular interest is that women participating in the BSL Stepping Stones program which we support, as well as the Ignite program, have also joined the WIB network, further enhancing their knowledge and connection to peers. Awareness & Personal Leadership as well as Your Inner Coach to course venue and recipient charity. Regular meetings are being incorporated mentoring through our Experts in Residence. Of Preparation has commenced for the 2020 event including the Total network activities for the quarter are 21, which includes Startup Program and One Per $\operatorname{Cent/Community}$ Revitalisation (total 13). Events (1); Programs (4); Workshops (1) and Networks (15). Additional activities incorporating businesses include Ignite build both capacity and capability. In addition a number of women participated in our Ignite Startup sessions which WIB network activities this quarter have addressed Selfscheduled with the sponsors. Monitor and report the number of network activities conducted with a target of 50 Host the CGD-industry "Take a Swing" golf day event to raise funds in support of local charities opportunities for women and promote Provide activities that encourage women in business education, awareness, collaboration, networking and trade opportunities Support businesses through

A great place for business

A resilient employment hub

highlighting to their audience that there are many pathways to event. The 2019 panellists were an impressive group of young understanding of the term 'work readiness' and an exploration SELLEN, was held on 3 September at Springvale Town Hall and jobseekers experiencing disadvantage. The CEAV continues to Several businesses also provided sponsorship support for the support sending 17 staff to interact with the young people at their tables and sharing their own career journeys over lunch. The Greater Dandenong Regional Employment Taskforce held a facilitated workshop to identify key activities for the coming network has been established for and by employers who are Dandenong Schools. Local businesses were generous in their unding provided by Dept of Jobs Precincts & Regions (DJPR). edition is currently in production and on track for delivery in the first week of the month. people who shared their diverse and varied career journeys success. Preparation will begin early in the New Year for the The March, June and September editions have been successfully published and well received, and the December SEBN's annual 'Lunch with the Winners', in partnership with assessments in an extension to the CR project with further The One Percent Project is continuing through a range of committed to the One Percent principles. The group are activities. Advocacy to employers is ongoing and a new of best practice in recruitment/on-the-job support for currently focusing on two specific issues - an agreed attended by 155 students and teachers from Greater provide career guidance and employment readiness 2020 event. /ear. and focus on continuing to develop the capacity of Deliver a key event for secondary school students that promotes diversity of career opportunities Oversee and implement the One Per Cent project the disadvantaged/disengaged jobseekers in our Publish four editions of 'Talking Business' magazine and relevant e-newsletters community organisations to facilitate long term Work collectively with and across solutions to both the supply and government, industry, service providers and educational demand of employment

A brand for the food and cultural tours has been finalised and strategic advertising has been bought in six unique tourism and gourmand publications. Recent efforts have seen The Age food writer visit Springvale and review thirteen different restaurants. Discussions are underway to include a survey in the Christmas edition of Talking Business to allow residents to give feedback regarding tourism in their backyard. Council has successfully delivered six food and cultural tours. They were all well received and feedback was positive. Implement a visitor attraction marketing program to attract visitors and keep local residents aware of activities and events Host 15 cultural and food tours across A tourist destination attracting new visitors Dandenong and Springvale Undertake effective marketing, events and tourism activities to promote Greater Dandenong

Strategic Objective 6: An open and effective Council

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Council's website and prepare an updated an					ncil's website and prepare an updated an ocacy document for distribution to local thin thers of Parliament rail rail litate Community Forums as requested by Or
Cour	Cour	Cour advo Mem	Cour advo Mem	Cour advo Mem	Cour advo Merita de la contra del contra de la contra del la
	advocacy document for distribution to local this quarter was the addition of information about Council				>

Priority	Action	Progress	Status
understanding	Grow Council's social media following by 10 per cent from a base figure of 19,000	Total quarterly growth (Facebook, Twitter, Instagram, YouTube and LinkedIn CGD Official Channels combined) = 6.1%	
		Facebook – 12,937 total followers, 172 posts sent, 33,374 engagements, 233,867 post reach (organic and paid). Total growth = 2.8%	
		Twitter – 4,459 total followers, 51 tweets sent, 331 engagements, 29 link clicks, 36 retweets. Total growth = 1.2%	
		Instagram – 3,170 total followers, 56 posts, 1,514 engagements, 56 comments, 27 average engagements per post. Total growth = 3.6%	
		YouTube – 591 total subscribers, 17,749 views, 21, 846 minutes watched. Total growth = 5.9%	
		LinkedIn – 4,178 followers, 37 posts, 1,603 engagements, 1,168 clicks. Total growth = 11.8%	
	Implement and promote the new Community Engagement Framework	The new Community Engagement Framework is now complete and awaiting final sign off. Once approved this and the Community Engagement Toolkit will be rolled out across the organisation.	
	Review and continue implementing the Language and Communication Action Plan	The Language and Communications Policy is up for review in 2019 and discussions are underway to evaluate where this framework would best fit under the Community Engagement Framework of Council.	

time and have received full audit clearance by the legislated time frame of 30 September.

completion of the Annual Financial Statements for the year ended 30 June 2019

Maintain sound financial practices by

sustainability

and receive full audit clearance by the

egislated time frame of 30 September

including compliance with the Model

Financial Report)

The 2018-19 Annual Financial Statements were completed on

Refresher online training will be created, once the Pulse module new Local Government Bill is passed by Parliament and it can be This project will commence pending the outcomes of the review Council completed its initial Service Review process in July 2019. Quarterly updates against these review items are now due and were completed for the September quarter as part of the CEO The Audit Advisory Committee will review its charter once the Register format, underlying terms and menu options, and this update is finalised, and hands-on training will be delivered to Business Units as part of repopulating the risk register. The Governance and legislative compliance framework was will flow into an update of the risk management policy and The Risk Team has undertaken an update of the Pulse Risk implementation over the next year. No breaches or nonaudited with a number of recommendations made for assessed what changes to its role are required. of the Local Government Act. compliances recorded. KPO's report. guidelines. Enhance the Pulse risk management system compliance across the organisation through the ongoing management of the legislative Complete and implement the outcomes of reporting, risk identification and mitigation across Council for improved performance Develop a Revenue and Rating Strategy Review and update the Audit Advisory Ensure Local Government Act general A well-managed and high performing Council the Council's Service Reviews Committee Charter compliance system methods and quality incorporating Continually review service delivery feedback from the community Council's Long Term Financial Strategy to ensure financial Maintain and annually review implementation of the Risk Ensure best practice risk management through the Management Strategy

Priority	Action	Progress	Status
	Review the Long Term Financial Strategy and seek Council adoption of the revised framework	The Long Term Financial Strategy will commence in October 2019.	
Maintain Council as an employer of choice and provide a safe work environment	Complete a Workforce Management Plan	Council is currently waiting to see the final form of these legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan.	
	Complete the development of a CEO remuneration policy	Council is currently waiting to see the final form of these legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan.	
	Develop a professional development and training program for Councillors	Some benchmarking with other Councils has been undertaken and collated.	
Provide high quality, timely customer service	Achieve an index score of 76 or higher for customer satisfaction (Community Satisfaction Survey)	The Community Satisfaction Survey will be conducted in February/March 2020.	
	Maintain all public registers required in accordance with the Local Government Act and associated regulations	All Public Registers have been maintained and updated as required in accordance with Local Government Act 1989 and associated Regulations.	
Seek to establish and maintain strategic partnerships and alliances which enhance Council performance	Manage the effective leasing of Council's commercial property portfolio including seeking new lease opportunities for spaces which are currently vacant	Council's commercial property portfolio has been effectively managed during this first quarter with all lettable commercial properties being occupied and targets being met.	

An innovative and technologically connected Council

The screen is an integral part of the overall precinct project which is tracking satisfactorily for building completion in the fourth quarter of this financial year. project are leading the way in being a digital first Council and will consultation was undertaken on the new menu structures and a significant amount of the site development work has been done. The next priority is to review and update all content, prior to the Discussions commenced for the implementation of the Planning which is constantly changing and evolving. The new website and The Digital Strategy is now in its final year. Council is in the early One external form was completed - Online Budget Consultation. Council has participated in the Better Approvals Project with a form to be developed in Q2. organisation into 2021 and respond to a digital environment intranet project and initiatives such as the Better Approvals Portal after visiting Manningham's Planning Department to Stage 3 of the website project has commenced. Extensive discuss their Planning Portal Project and demonstration. stages of developing a new digital strategy to take the help inform the development of this new strategy. building and testing phases. 2016-20 and undertake a review of progress to inform the development of a new strategy in 2020 Deliver a second Urban Screen as part of the Springvale Community Precinct project Continue to develop on-line digital forms to supplement current manual processes and Continue to implement the Digital Strategy Complete Stage 3 of Council's intranet and promote these products to the community corporate website redevelopment Implement the Digital Strategy

A consultation plan is currently being developed for the 2020-21 Budget consultation. Activities will commence in October. The review of the Council Plan 2017-21 and development of the Annual Plan 2020-21 will commence in January 2020. commenced in April and has proceeded as required under the current Local Government Act. A new MPLL is expected to be Negotiations have commenced with the VEC regarding the preliminary CEO's List. The Community Satisfaction Survey will be conducted in A review of the Meeting Procedure Local Law (MMPL) The 2020-21 Budget timelines have been developed. presented and endorsed by Council in Q2. February/March 2020. Review the Council Plan 2017-21 and develop Finalise the review of the Meeting Procedure Produce and adopt the Annual Budget by 30 June 2020 in line with the new requirements of the Local Government Act Continue planning preparations for the 2020 Council election including the completion of Decision making which is transparent and accountable community (Community Satisfaction Survey) Undertake community consultation for the Annual Budget 2020-21 Achieve an index score of 61 or higher for making decisions in the interest of the an electoral review of Council's ward structure in partnership with the VEC the Annual Plan 2020-21 Government Act and Councillor/Staff Codes of Conduct Continue to implement mechanisms that enhance community access and understanding of Council decision Ensure compliance with the Local making and the role of Council

POLICY & STRATEGY

Q1 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

FINANCIAL REPORT 1 JULY - 30 SEPTEMBER 2019

PAGES 45 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



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Financial Report for the period 1 July 2019 – 30 September 2019

CGD – Operating Result For the period 1 July 2019 - 30 September 2019

		YTD ACTUAL	YTD	YTD VARIANCE	ANNUAL AMENDED BUDGET	ANNUAL ORIGINAL BUDGET
	Note	\$'000	\$'000	\$'000	\$'000	\$'000
Income	В1					
Rates and charges		38,337	38,140	197	145,942	145,942
Statutory fees and fines		2,350	2,324	26	9,333	9,333
User fees		2,376	2,532	(156)	8,435	8,435
Grants - operating		7,698	7,023	675	23,215	29,453
Grants - capital		250	250	-	3,023	2,794
Contributions - monetary		948	790	158	3,310	2,829
Contributions - non-monetary		-	-	-	15,000	15,000
Net gain (loss) on disposal of property,						
infrastructure, plant and equipment		258	124	134	317	317
Other income		2,454	2,055	399	10,623	10,623
Total income		54,671	53,238	1,433	219,198	224,726
_						
Expenses	B2	40.000	00.000	4 400	00.004	00.447
Employee costs		18,826	20,262	1,436	82,821	80,417
Materials and services		13,141	15,385	2,244	69,414	67,851
Prior year capital expenditure unable to						
be capitalised (non-cash)		182	-	(182)		
Bad and doubtful debts		5	40	35	1,299	1,299
Depreciation and amortisation		7,451	7,451	-	29,816	29,816
Borrowing costs		816	901	85	3,414	3,414
Other expenses		1,358	1,392	34	5,168	5,009
Total expenses		41,779	45,431	3,652	191,932	187,806
Not complete (deficit)		40.000	7.007	F.005	07.000	20.000
Net surplus (deficit)		12,892	7,807	5,085	27,266	36,920

Overview

The surplus at 30 September 2019 is favourable to budget by \$5.09 million. This is largely due to lower expenditure to date across the organisation in:

- Materials and services (Engineering Services \$2.20 million).
- Employee costs (Community Services \$762,000, City Planning, Design and Amenity \$354,000 and Engineering Services \$245,000).
- Grants operating (Community Services \$651,000).
- Other income (Non-Directorate \$187,000, Engineering Services \$121,000 and Corporate Services \$84,000).
- Rates and charges (Engineering \$123,000).
- Contributions monetary (Engineering Services \$162,000).

 Net gain on disposal of property, infrastructure, plant and equipment (Engineering Services \$134,000).



Financial Report for the period 1 July 2019 – 30 September 2019

Balance Sheet

As at 30 September 2019

		2019-20 ACTUAL	2018-19 ACTUAL	2019-20 AMENDED	2019-20 ORIGINAL
		30 Sep 2019	30 Jun 2019	BUDGET	BUDGET
	Note	\$'000	\$'000	\$'000	\$'000
ASSETS					
Current assets	C1				
Cash and cash equivalents		174,902	162,637	115,872	119,349
Trade and other receivables 1		121,574	22,791	23,161	20,092
Other assets		357	4,444	2,702	2,320
Total current assets		296,833	189,872	141,735	141,761
Non-current assets	C2				
Property, infrastructure, plant and equipment		2,138,874	2,136,615	2,212,757	2,280,489
Investment property		12,827	12,827	12,827	11,330
Other financial assets		230	230	230	230
Trade and other receivables		325	325	325	325
Total non-current assets		2,152,256	2,149,997	2,226,139	2,292,374
Total assets		2,449,089	2,339,869	2,367,874	2,434,135
LIABILITIES					
Current liabilities	C3				
Trade and other payables		11,283	26,299	24,101	24,822
Trust funds and deposits ²		40,201	35,069	37,069	44,013
Provisions		17,352	17.296	16.742	17,016
Interest-bearing loans and borrowings		7,718	8,634	2,894	2,894
Total current liabilities		183,668	87,298	80,806	88,745
Non-current liabilities	C4				
Provisions		1,569	1,537	1,524	846
Trust funds and deposits		826	900	900	1,287
Interest-bearing loans and borrowings		49,891	49,891	57,135	57,135
Total non-current liabilities		52,286	52,328	59,559	59,268
Total liabilities		235,954	139,626	140,365	148,013
NET ACCETS	C5	2 242 425	2 200 242	2 227 500	2 200 422
NET ASSETS	Co	2,213,135	2,200,243	2,227,509	2,286,122
EQUITY					
Accumulated surplus		890,817	875,922	924,084	941,100
Asset revaluation reserve		1,241,807	1,241,807	1,241,807	1,290,865
Reserves		80,511	82,514	61,618	54,157
TOTAL EQUITY		2,213,135	2,200,243	2,227,509	2,286,122

Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly
instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in
the Income Statement is a monthly accrual of the rates determined for the year in July.

Trust funds and deposits include fire services property levies collected by Council on behalf of the State Government.
These monies are remitted to the State Revenue Office 28 days after each quarterly rate instalment date. The majority of
the trust funds and deposits balance relates to Development Contribution Plan levies totalling \$26.06 million at 30
September 2019.



Financial Report for the period 1 July 2019 – 30 September 2019

Cash Flow Statement

	2019-20 ACTUAL 30 Sep 2019 Inflows/ (Outflows) \$'000	2019-20 ANNUAL AMENDED BUDGET Inflows/ (Outflows) \$'000	2019-20 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	44,257	145,942	145,643
Statutory fees and fines	1,543	7,664	7,731
User fees	2,866	9,279	9,129
Grants - operating	7,706	24,958	31,195
Grants - capital	746	3,023	2,794
Contributions	1,214	3,310	2,829
Interest	711	2,006	2,001
Trust funds and deposits taken	9,142	35,000	34,500
Other receipts	1,883	9,541	9,541
Net GST refund	2,937	13,073	10,705
Employee costs	(19,831)	(82,821)	(79,714)
Materials and services	(17,413)	(86,504)	(78,307)
Trust funds and deposits repaid	(3,266)	(33,000)	(32,500)
Other payments	(1,420)	(5,685)	(5,510)
Net cash provided by operating activities	31,075	45,786	60,037
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(17,476)	(91,258)	(69,289)
Proceeds from sale of property, plant and equipment	343	617	617
Net cash used in investing activities	(17,133)	(90,641)	(68,672)
Cash flows from financing activities			
Finance costs	(761)	(3,414)	(3,414)
Proceeds from interest-bearing loans	- ′	10,000	10,000
Repayment of interest-bearing loans	(916)	(8,496)	(8,496)
Net cash provided by (used in) financing activities	(1,677)	(1,910)	(1,910)
Net increase (decrease) in cash	12,265	(46,765)	(10,545)
Cash and cash equivalents at the beginning of the year	162,637	162,637	129,894
Cash and cash equivalents at the end of the period	174,902	115,872	119,349
Represented by:			
Operating cash	35,354	(8,968)	2,374
Restricted cash	139,548	124,840	116,975
Total	174,902	115,872	119,349

Details regarding Council's cash movements are contained in Note D - Cash Flow Statement.
 The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in Appendix 2 Investment Analysis in this report.
 Cash inflows and outflows are inclusive of GST where applicable.

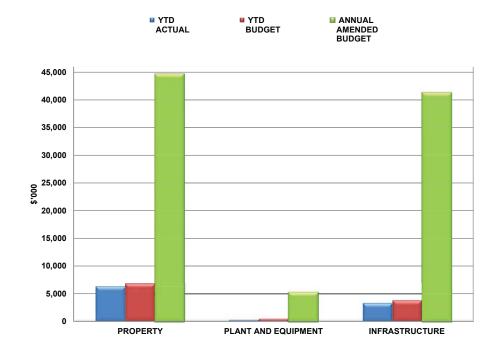


Financial Report for the period 1 July 2019 – 30 September 2019

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in $\bf Appendix~1$ – $\bf Capital~Expenditure.$

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	6,318	6,860	543	14,192	44,698	33,950
PLANT AND EQUIPMENT	322	537	215	805	5,245	5,195
INFRASTRUCTURE	3,337	3,822	485	6,678	41,315	30,144
TOTAL EXPENDITURE	9,977	11,219	1,242	21,676	91,258	69,289





Financial Report for the period 1 July 2019 – 30 September 2019

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

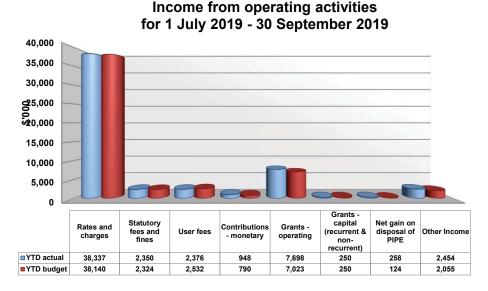
- Rate revenue: Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue: Council receives two types of grants, namely a General Purpose Grant (from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. All grants are recognised as income when cash is received. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- Fees and charges: Most fees and charges are recognised when cash is received. Where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received.
- 4. Contributions cash: Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see note 9 below).
- Employee costs: Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure: The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information: The Original Budget information contained in the report is the budget approved by Council on 11 June 2019. The year to date budget in this report reflects the Amended Budget as adopted by Council on 9 September 2019. The Amended Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2018-19.
- 8. Cash Flow Statement: Reflects the actual cash movements during the year.
- 9. Restricted cash: These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.



Financial Report for the period 1 July 2019 – 30 September 2019

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-monetary contributions or gifted assets which represent non-cash accounting entries).



Income for the period ended 30 September 2019 is favourable against budget. This is primarily due to the following:

Grants – operating (\$675,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$302,000), receipt of unbudgeted grants for New Directions – Mothers and Babies, Drug Strategy and Market Street Occasional Care Centre Operational (\$163,000) and Home and Community Care grants received earlier than anticipated (\$139,000). The permanent variances will be reflected in the Mid-Year Budget.

Other income (\$399,000 favourable) – Favourable variance due to better than anticipated interest, Civic Facilities rental income, asset protection reinstatement income and property management recovery income (Non-Directorate \$187,000, Engineering Services \$121,000 and Corporate Services \$84,000).

Rates and waste charges (\$197,000 favourable) – The favourable variance is mainly due to the timing of income recognition for additional waste services and supplementary waste charges – not expected to be permanent (Engineering Services \$123,000).

Contributions – monetary (\$158,000 favourable) – Favourable variance due to unbudgeted income received from developer in lieu of future maintenance responsibilities at Logis Offset Reserves (Engineering Services \$162,000).



Financial Report for the period 1 July 2019 – 30 September 2019

Net gain on disposal of property, infrastructure, plant and equipment (\$134,000 favourable) – The favourable variance is due mainly to higher than anticipated proceeds on the sale of fleet and plant to date (Fleet Management \$134,000).

These favourable variances are partly offset by unfavourable variances in:

User fees (\$156,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and on-street parking ticket machines/meters (City Planning, Design and Amenity \$98,000).

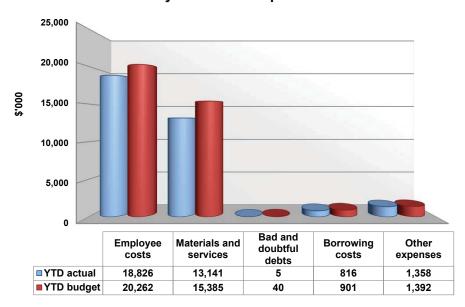


Financial Report for the period 1 July 2019 – 30 September 2019

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes depreciation, asset write offs and prior year capital expenditure unable to be capitalised which represent non-cash accounting entries).

Expenditure from operating activities for 1 July 2019 to 30 September 2019



The actual expenditure at 30 September 2019 against the year to date budget is favourable by \$3.65 million. The major variances contributing to this result are in materials and services and employee costs.

Materials and services (\$2.24 million favourable) – The major items contributing to this variance are:

- Contract services (\$1.53 million) timing of works and invoicing (Engineering Services \$1.71 million)
- Utilities (\$279,000) mainly due to delay in commencement of street lighting replacement program
 and the timing of invoices for street lighting and traffic signals (Engineering Services \$242,000).
- Consultants, professional services (\$242,000) timing of commencement of projects (Engineering Services \$129,000, Corporate Services \$106,000 and City Planning, Design and Amenity \$68,000).
- Administration costs (\$205,000) timing of expenditure (Corporate Service \$121,000, and Community Services \$63,000).

Employee costs (\$1.44 million favourable) – This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$762,000, City Planning, Design and Amenity \$354,000, Engineering Services \$2450,000 and Corporate Services \$77,000).



Financial Report for the period 1 July 2019 – 30 September 2019

C. Balance Sheet

Council's net assets are valued at \$2.21 billion at the end of September 2019.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$174.90 million) – This represents the amount held by Council in cash or term deposits. Please note that this amount includes \$139.55 million of funds "restricted" for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of "A".

Trade and other receivables (\$121.57 million) – This balance includes:

- Rate debtors of \$107.08 million at the end of September. Rate revenue (excluding supplementary
 rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct
 debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in
 the Income Statement is a monthly accrual of the rates determined for the year in July.
- Infringement debtors of \$8.63 million (net of provision for doubtful debts).
- General debtors \$5.86 million (net of provision for doubtful debts).

Other assets (\$357,000) - This balance includes:

- Accrued income \$275,000 income earned but cash not yet received at 30 September 2019.
- Other deposits \$75,000 represents deposit for Metropolitan Resource Recovery organic waste processing contract.
- Prepayments \$7,000 expenses prepaid at 30 September 2019.

C2. Non-current assets

Non-current assets (\$2.15 billion) – Includes \$2.14 billion of Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset

Investment property (\$12.83 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Other non-current debtors include:

- Trade and other receivables \$252,000 for Council's share of funds held in trust by Whitehorse City
 Council relating to the former Narre Warren landfill site and \$73,000 refundable deposit paid to
 Community Chef for the supply of meals to Council's Meals on Wheels operation.
- Other financial assets \$230,000 shares relating to Regional Kitchen Pty Ltd.



Financial Report for the period 1 July 2019 – 30 September 2019

C3. Current liabilities (debts due to be repaid within 12 months)

Trade and other payables (\$11.28 million) - Comprises trade creditors arising from operations and capital works.

Trust funds and deposits (\$40.20 million) – Trust funds and deposits includes other refundable monies in respect of:

- Development Contribution Plans (DCP) (\$26.06 million).
- Fire services property levy funds collected but not yet paid on to the State Revenue Office (\$7.26 million). These amounts are due to be remitted to the State Revenue Office in accordance with legislative timeframes.
- Road deposits (\$2.65 million).
- Other deposits (\$2.49 million).
- Open space contributions (\$1.06 million).
- Landscape deposits (\$685,000).

Provisions (\$17.35 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - o Long service leave entitlements \$10.23 million.
 - o Annual leave entitlements \$6.05 million.
 - o Rostered days off (RDO) \$473,000.
- Landfill provision \$592,000 provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing loans and borrowings (\$7.72 million) – \$2.82 million relates to the required repayment of long term borrowings during 2019-20 and \$4.90 million relates to repayment of the Local Government Funding Vehicle (LGFV) due in November 2019.

C4. Non-current liabilities (debts due to be repaid in future years)

Provisions (\$1.57 million) – Represents the provisions estimated to be paid beyond the 2019-20 financial year and comprises long service leave entitlements for employees (\$1.25 million) and landfill provision for restoration of Spring Valley landfill site (\$319,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$826,000) – Represents deposits that are payable beyond the 2019-20 financial year and comprises landscape deposits of \$722,000 and contractor deposits of \$104,000.

Interest-bearing loans and borrowings (\$49.89 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.



Financial Report for the period 1 July 2019 – 30 September 2019

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- · Insurance fund reserve
- Council funded Development Contribution Plans reserve
- · Spring Valley landfill rehabilitation reserve
- Local Government Funding Vehicle (LGFV) sinking fund
- Springvale Activity Precinct Parking and Development reserve
- Dandenong Activity Precinct Parking and Development reserve
- · Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Grants in Advance reserve

The statutory reserves are:

- Open space planning, development and improvements
- Open space land acquisitions
- Keysborough South Community Infrastructure Levies

D. Cash Flow Statement

Cash and investment holdings total \$174.90 million as at 30 September 2019 which has increased by \$12.27 million since 30 June 2019. Total cash and investment holdings are made up of operating cash (\$35.35 million) and restricted cash (\$139.55 million).

Please refer to the next page for a detailed listing of Restricted Cash which is set aside for specific purposes

Cash flows from operating activities – net inflow of \$31.08 million. The major inflows are rates \$44.26 million, trust funds and deposits taken \$9.14 million, grants \$8.45 million, user fees \$2.87 million and statutory fees and fines \$1.54 million. The major outflows are employee costs \$19.83 million, materials and services \$17.41 million and trust funds and deposits repaid \$3.27 million. Trust funds and deposits taken and repaid mainly relate to developer contribution funds and fire services property levies. The remittance of the fire services property levy (FSPL) and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – are a net outflow of \$17.13 million and include:

- \$17.48 million for capital works expenditure. The detailed capital works schedule is included in this
 report as Appendix 1. Please note the difference between the two capital expenditure amounts is
 due to the movement in capital trade creditors at the start and end of the reporting period. Appendix
 1 is on an accrual basis.
- \$343,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – is an outflow of \$1.68 million. Council incurred \$761,000 in finance costs on its borrowings and repaid \$916,000 on existing loans.



Financial Report for the period 1 July 2019 – 30 September 2019

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Туре	30 Sep 2019 \$'000	Notes
Reserve funds		
Council funded Development Contribution Plans (DCP) reserve	16,645	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	9,931	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	4,406	To fund acquisitions of new open space land.
Major projects reserve	35,365	Holds funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	2,903	Reserved for specific maintenance expenditure relating to this area.
Keysborough South Community Infrastructure Levies	1,540	This reserve fund relates to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.
Spring Valley landfill rehabilitation	918	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	258	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	978	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Local Government Funding Vehicle (LGFV) – sinking fund	4,900	The purpose of this reserve is to provide for the \$4.90 million principal repayment required on maturity of the interest-only Local Government Funding Vehicle (LGFV) in 2019-20 and to provide future borrowing capacity for major infrastructure projects.
Springvale Activity Precinct Parking and Development reserve	236	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	375	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	840	Funds set aside for the aged care reforms.
Grants in Advance reserve	1,216	Funds set aside for capital grants received in advance of the financial year to which the project works will occur.
Total reserve funds	80,511	



Financial Report for the period 1 July 2019 – 30 September 2019

Туре	30 Sep 2019 \$'000	Notes
Employee provisions		
Long service leave	11,484	Funds set aside to meet long service leave commitments.
Annual leave and other	6,526	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	18,010	
Tweet founds and denseits		
Trust funds and deposits		
Development Contribution Plans	26,056	Pending completion of works.
Fire services property levy collected and due	7,265	Payable to State Revenue Office – legislative requirement.
Open space contributions	1,055	Pending completion of works.
Landscape deposits	1,407	Pending completion of works.
Road deposits	2,650	Pending completion of works.
Other trust funds and deposits	2,594	Refundable upon finalisation of programs.
Total trust funds and deposits	41,027	
Total restricted cash	139,548	

ORDINARY COUNCIL MEETING - AGENDA

GREATER DANDENONG

City of Opportunity

Financial Report for the period 1 July 2019 – 30 September 2019

E. Statement of Capital Works

Total capital expenditure at 30 September 2019 was \$9.98 million. A further \$21.68 million was committed at the end of September. The **Capital Expenditure Report (Appendix 1)** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Property

- 3043 Springvale Community Precinct (\$1.41 million favourable) –The Springvale Library and Community Hub remains on track for completion in the second quarter of 2020 for the main building, and the third quarter of 2020 for the western landscape. The program is susceptible to provisional delay claims (i.e. inclement weather) and completion dates are subject to change. External cladding is nearing completion and the roof sheeting is well underway. Over the next month it is expected that the UFAD (under floor air distribution system) will commence. The Northern landscape progresses with the bandstand canopy steel erected, and the toilet block continuing to take form. Playground equipment installation has also commenced. The south eastern car park off Hillcrest Grove has now had the kerbs complete and asphalting is due, it is expected to reopen to the public in early November 2019.
- 2116 77 Herbert Street Dandenong (\$866,000 unfavourable) Unbudgeted property
 acquisition for creation of additional open space in the city. This property purchase will be funded
 from the Open Space Acquisitions reserve which will be reflected in the 2019-20 Mid-Year Budget
 in December.
- 2117 89 Douglas Street Noble Park (\$647,000 unfavourable) Unbudgeted property
 acquisition for creation of additional open space in the city. This property purchase will be funded
 from the Open Space Acquisitions reserve which will be reflected in the 2019-20 Mid-Year Budget
 in December.



Financial Report for the period 1 July 2019 – 30 September 2019

Appendix 1

Capital **Expenditure**



Financial Report for the period 1 July 2019 – 30 September 2019

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PROPERTY						
Buildings						
3015. Robert Booth Reserve Pavillion	_	_	_	1,110	_	_
3043. Springvale Community Precinct	4.200.508	5.610.914	1.410.406	12.555.516	26,307,076	22.105.652
3177. Dandenong Civic Ctr-HVAC Gas Boiler	13,989	-	(13,989)	-	-	-
3178. OHS Priority Projects		-		4,240	-	-
3219. Thomas Carroll Pavilion	68,433	114,000	45,567	9,491	2,368,572	-
3235. Alex Nelson Reserve	-	-	-	17,465	-	-
3251. Building Large Renewal	107	-	(107)	-	-	-
3255. Yarraman Oaks Primary NEYLF	3,179	-	(3,179)	5,204	-	-
3548. Keysborough South Community Hub Dev	6,150	7,800	1,650	-	1,000,000	1,000,000
3792. Dandenong Mkt Back of House-Coolrm	85,878	237,122	151,244	241,051	1,558,798	1,200,000
3801. Dandenong Civic Ctre Impl.Solar Pan	1,920	-	(1,920)	-	-	-
3802. Building Energy Efficiency Program	29,201	77,160	47,960	27,665	281,347	235,218
3803. Building Capital Program Minor Work	3,655	17,565	13,911	-	160,000	160,000
3804. CCTV/Security Capital Program	15,790	15,609	(181)	103,553	106,000	106,000
3805. Municipal Early Years Infrast. Plan	358	5,652	5,294	-	65,000	65,000
3806. Drum Theatre - Motorise Light Bars	-	70,000	70,000	-	176,000	-
3807. Drum Theatre - Auditorium Chairs	204,345	349,424	145,079	87,576	349,424	150,000
3808. Drum Theatre - Design Lighting Upgr	-	-	-	3,691	-	-
3811. Walker St Multi-deck Car Pk Roof	3,500	-	(3,500)	148,490	-	-
3813. Shalimar Kindergarten MCH	-	-		36,370	30,000	-
3814. D'nong Nth Senior Citizen Ctr Latha	-	-	-	-	500,000	500,000
3817. Civic Archive Extension of Building	8,915	9,000	85	-	30,100	-
3818. Rowley Allan Res Football Pavilion	-	-	-	98,104	108,390	-
3872. Building Renewal PrgReactive Work	507	-	(507)	28,487	-	-
3873. Building Renewal Prg DDA	-	1,739	1,739	1,616	20,000	20,000
3874. Building Renewal Prg HVAC	27,700	36,870	9,170	-	130,000	130,000
3875. Building Renewal PrgPublic Toilet	-	-	-	6,500	-	-
3876. Building Renewal Prg Bathroom	450	36,696	36,246	304,888	422,000	422,000
3877. Building Renewal Prg Flooring	-	16,348	16,348	3,182	188,000	188,000
3878. Building Renewal Prg Lift Refurb.	-	53,913	53,913	269,400	620,000	620,000
3879. Building Renewal Prg Minor Works	55,684	59,189	3,505	32,526	460,176	460,176
3880. Building Renewal Prg Roof	-	10,000	10,000	8,008	115,000	115,000
3881. Building Renewal Prg Structure	-	-	-	14,781	-	-
3883. Building Renewal Prg Kitchen & Eq	45,689	36,713	(8,976)	152,359	313,000	313,000
3903. D'nong Mkt - 10 Yr Plan Imp	-	6,087	6,087	11,180	70,000	70,000
3904. Building Renewal Prg Theatre	5,164	31,878	26,714	7,584	312,000	312,000
3905. Building Renewal Prg Window	-	15,478	15,478	-	178,000	178,000
3906. Greater D'nong Gallery of Art	-	-	-	9,450	5,000,000	5,000,000
3907. Warner Reserve Toilet (North)	-	17,391	17,391	2,925	200,000	200,000
3908. Oasis/NPAC Design Dev't	4,150	3,643	(507)	-	300,000	300,000
Leasehold Improvements						
3819. Police Paddocks Res. Concept Plan	10.608	10.000	(608)	_	100.000	_
3941. Police Paddocks Res. Grandstand	-	-	-	-	100,000	100,000
Land						
2116. 77 Herbert Street Dandenong	865,694	_	(865,694)	_	_	_
2117. 89 Douglas Street Noble Park	646,925	_	(646,925)	_	_	_
3548. Keysborough South Community Hub Dev	9,112	10,000	888	-	3,129,077	-
Total property	6,317,610	6,860,192	542.582	14,192,411	44,697,959	33,950,045

Note re Land 2116 and 2117 – these unbudgeted purchases will be funded from the Open Space – Acquisitions reserve and reflected in the Mid-Year Budget.



Financial Report for the period 1 July 2019 – 30 September 2019

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
	•	Ψ	Ÿ	φ	•	Ÿ
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
1445. Fleet Purchases	36,978	230,478	193,500	68,017	2,262,000	2,262,000
3909. Drum Theatre Manlifter	-	1,043	1,043	-	12,000	12,000
Library books						
3104. Library Resources	273,040	277,881	4,841	697,537	973,828	973,828
Computers and telecommunications	_				000 000	000 000
3910. Security Software (Priority 1&2)	-	-	-	_	200,000	200,000
3911. Dandenong Stadium Wi-Fi 3912. Noble Park Civic Optic Wi-Fi	-	-	-	_	10,000 220,000	10,000 220,000
3913. People Counters Installation	-	-	-	-	46,000	46,000
3914. Asset Management System	_	_	_	_	820,735	820,735
3915. MCH (ADSL to Radio)	_	_	_	_	28,000	28,000
3916. Multi-Media/Broadcast Prg	-	-	-	-	196,458	196,458
3917. Procurenet (IT) System	-	-	-	-	40,000	40,000
3918. Drum Theatre Ticketing System	-	-	-	-	30,000	30,000
3919. Digital Infrastructure (Website)	-	-	-	-	256,000	256,000
Fixtures, fittings and furniture						
3314. Public hall equipment	11,897	19,652	7,755	39,715	100,000	100,000
3822. Australia Day Recipents Tribute	-	8,000	8,000	-	15,000	-
3825. Living Treasures Tribute	-	-	-	-	35,130	-
Total plant and equipment	321,915	537,055	215,140	805,269	5,245,151	5,195,021
INFRASTRUCTURE Parks, open space and streetscapes	054	0.000	7744		400.000	100.000
1747. Barry Powell Reserve Master Plan 1748. Spring Valley Reserve Master Plan	951	8,696	7,744	-	100,000 50,000	100,000 50,000
1796. Wal Turner Reserve Master Plan	5.409	8.478	3.070	2,500	1,005,000	500,000
3065. Public Place Recycling Bin Instal.	-	10.174	10.174	2,000	117.000	117.000
3141. Thomas St Precinct Enhance(Afghan)	866	9,935	9,069	371,462	359,805	
3192. Douglas st. s/scape improv.proj.	-	-	-	-	586,212	_
3248. DCP Keysb. Sth Industrial Buffer	-	-	-	-	87,758	-
3258. Robert Booth Reserve Baseball Light	122,215	125,000	2,785	73,708	177,162	-
3490. Springvale Road Boulevard	63,085	99,000	35,915	115,451	4,177,196	1,000,000
3498. Walker St D'nong-Streetscape				106,927	100,000	
3631. Dandenong Park Master Plan	214,901	289,030	74,129	192,357	2,017,457	1,500,000
3649. Open Space Master plan 3747. Streetscapes - Activity Centres	-	-	-	87,500	300,000	-
3835. Park Signage Renewal Program	-	15,652	15,652	45,330	180,000	180,000
3848. Hemmings SC Streetscape	12.717	28.278	15,561	10.145	342.440	300.000
3849. Frederick Watcher Res. Master Plan	13,555	6,957	(6,599)	14,129	1,089,094	1,000,000
3852. Warner Res. Master Plan Impl.	11,000	10.000	(1,000)	52,750	79,373	-
3853. Parkfield Res. Master Plan Impl.	2,570	9,765	7,195	34,452	572,369	200,000
3854. Burden Park Res. Master Plan Imp.	14,586	19,130	4,544	36,200	924,789	450,000
3867. Keysborough Bowls Club Floodlight	2,340	-	(2,340)	-	-	-
3892. LXRA CCTV Works	-	-	.5.	-	60,000	-
3896. Fotheringham Resv. Addition Interpr	980	-	(980)	-	-	-
3900. Ross Reserve Plaza/Play/Oval/Path	3,630	28,161	24,531	2,400	930,000	930,000
3929. Act Crt Strat Plan Imp - D'nong 3930. Act Crt Strat Plan Imp - NPark	6,510	8,478	1,968	2,400	500,000 360,000	500,000 360,000
3930. Act Crt Strat Plan Imp - NPark 3931. Guardrail Upgrade Program	-	17,391	17.391		200,000	200,000
3932. Open Space Infra Renewal Prg	11,286	35,752	24,466	63.074	292,500	292,500
3933. Sports Lighting Plan Imp.	26,366	189,422	163,056	29,135	2,150,000	2,150,000
3934. Parking Sensor Implementation	-		-		345,000	345,000
3936. Glendale Reserve Landscaping	-	-	-	-	150,000	150,000
3940. Ross Reserve Comm Ctr Car Park	-	-	-	-	500,000	500,000



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CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
Recreational, leisure and community facilities						
3029. Playground Improvements	_	31,304	31,304	_	360,000	360,000
3399. Springvale Reserve Cricket Net Repl	9.529	20.000	10.471	_	230.000	230.000
3420. Lois Twohig Res.Tennis Club BkaCrt	707	1,000	293	1.199	8,231	200,000
3421. Springvale Nth Tennis Club BkaCrt	431	1,000	569	1,938	2,719	_
3430. Springvale South Tennis Bka Crt	-	-	-	13,813	20,000	_
3433. Burden Park Tennis Bka Crt	_	_	_	15,654	20,000	_
3651. Springvale Activity Centre-Laneways	_	_	_	1,980	195,889	_
3794. Tatterson Park Masterplan	1,527	2,174	647	-	810,000	810,000
3837. Greaves Res.Tennis Court Resurf.	-	´-	-	119,038	230,297	-
3841. All Abilities Playground Concept	_	-	_	63,822	69,652	_
3843. Police Paddocks S'ball Dug Out Shel	-	-	_	-	20,000	-
3844. Tatterson Park Stage 1A Impl.P'grd	-	-	_	36,800	150,955	-
3846. George Andrews Res.TRY Build Contai	520	5,000	4,480	285,993	247,905	-
3856. Warner Res. Tennis Club Replace Fen	933	8,696	7,763	7,229	100,000	100,000
3900. Ross Reserve Plaza/Play/Oval/Path	-	-	-	-	2,000,000	2,000,000
3924. Alex Nelson Reserve Fencing	-	-	-	18,182	25,000	25,000
3925. Active Fencing Program	21,562	17,391	(4,171)	69,578	200,000	200,000
3926. Sports Facilities Plan Imp.	-	-	- '	4,500	1,058,000	1,058,000
3927. Chandler Rd Reserve Exercise Eq.	_	-	-	50,000	50,000	50,000
3928. Rowley Allan Reserve Netball Crts	-	-	-	-	50,000	50,000
Roads						
3231. Local Road Upgrade & Reconstruction	76,594	47,913	(28,681)	157,098	383,306	_
3373. Municipal wide, Kerb and Channel	20,953	46,491	25,539	300,589	500,000	500,000
3418. Municipal Wide,LATM post audit	204,034	207,652	3,619	50,026	960,448	750,000
3753. Local Road Surf./Rehabit. Prg.	162,978	233,609	70,630	385,086	4,425,000	4,425,000
3756. Local Road Rehab.Program-Bangholme	-	-	-	12,000	-	-
3828. Activity Centre Proj. Mason St	800	1,087	287	20,701	521,420	300,000
3831. Bakers Rd, D'nong Nth Alter.Cross	-		-		26,200	
3920. Homeleigh Rd Reconstruction	28,745	99,486	70,741	816,312	844,838	844,838
3921. Glasscocks Rd Rehab/Sealing		· -	· -	-	30,000	30,000
3922. Disabled Parking Infra Prg	-	-	-	-	40,000	40,000
3923. Cheltenham Rd/Chandler Rd	_	-	-	9,250	250,000	250,000
3938. Kerb & Channel Resurfacing Program	422,632	300,000	(122,632)	870,012	300,000	300,000
3942. Black Spot Works Program	26,553	20,000	(6,553)	25,853	158,396	-
3990. DCP - Chapel Rd Upg & Traffic Lght	2,904	6,139	3,235	980,909	1,220,597	1,220,597
3991. DCP-Chapel Rd Btw Villiers &Donnici	88,390	75,796	(12,594)	75,007	151,592	-
3992. DCP - Perry Road South Upgrade	45,749	30,550	(15,199)	166,446	244,399	-
Bridges						
3185. Municipal Wide - Bridges	-	-	-	-	20,000	20,000
3832. Bridge Rectification Works Survey	37,900	30,000	(7,900)	37,697	69,050	-
3993. DCP - Lyndhurst B1 Bridge	-	-	-	-	397,535	-
Footpath and cycleways						
3174. Active Transport Infra. Priority Pat	229,832	240,435	10,603	66,241	535,456	350,000
3355. Municipal Wide-Footpath Renewal	790,058	684,722	(105,336)	295,786	1,400,000	1,400,000
Off street car parks						
3662. Metro 3175	-	-	-	24,794	-	_
3794. Tatterson Park Masterplan	576	2,921	2,346	-	1,943,677	1,836,094
3901. Ross Reserve Access Road	11,628	-,521	(11,628)	645	205,155	.,500,004
3937. Car Park Renewal Program	-	16,087	16,087	-	185,000	185,000
Drainage						
3019. Major Drainage Renewal Prg.	66.010	65.870	(140)	1.900	587.059	200.000
3129. Drainage program	572.745	676.784	104.039	323.384	1,963,828	1,435,000
3558. Pit Cover Replacement Program	5,7,7,5	8,696	8,696	45,455	100,000	100,000
3939. Drainage Reactive Renewal Program	-	21,739	21,739	85,938	250,000	250,000
Total infrastructure	3,337,256	3,821,842	484,586	6,678,372	41,314,759	30,144,029
GRAND TOTAL	9,976,781	11,219,088	1,242,307	21,676,052	91,257,869	69,289,094

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Appendix 2

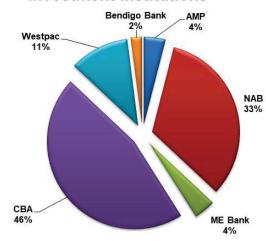
Investment Analysis



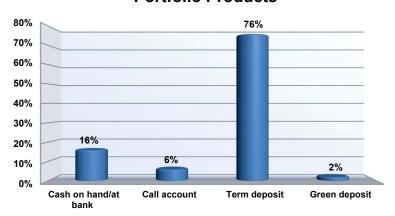
Financial Report for the period 1 July 2019 – 30 September 2019

Cash and Investments

Investment Institutions



Portfolio Products

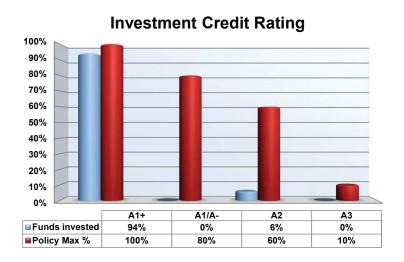


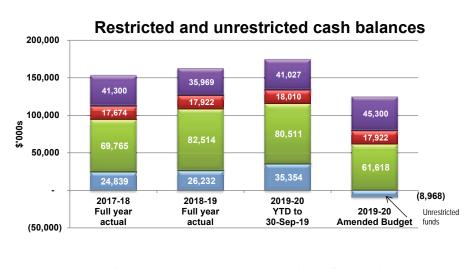
Note: Green deposit: 2% (or \$2 million) was invested at 30 September 2019. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.



Financial Report for the period 1 July 2019 – 30 September 2019

Cash and Investments





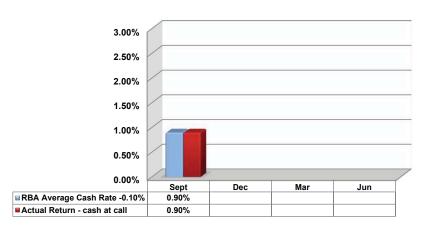
■Restricted - employee provisions

■Restricted - reserves (without offsetting liability)
■Restricted - trusts funds and deposits

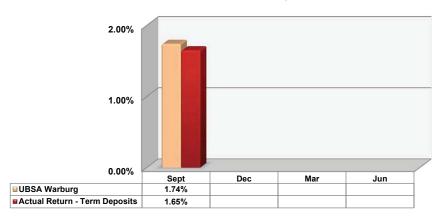


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Benchmark Indicator - Cash at Call

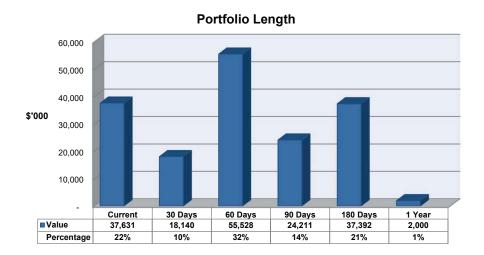


Benchmark Indicator - Term Deposits





Financial Report for the period 1 July 2019 – 30 September 2019





Financial Report for the period 1 July 2019 – 30 September 2019

Appendix 3

Directorate Analysis



Financial Report for the period 1 July 2019 – 30 September 2019

Total Operating Results

CGD BY DIRECTORATE

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Chief Executive Office	_	-	-	_	_
Greater Dandenong Business	78	28	50	128	128
Corporate Services	1,140	1,052	88	4,253	4,253
Engineering Services	6,157	5,726	431	24,745	24,744
City Planning Design and Amenity	4,431	4,391	40	14,373	14,363
Community Services	6,637	5,993	644	20,871	20,867
Non-Directorate (a)	36,063	35,828	235	150,797	157,049
Capital Works Program	250	250	_	4,331	3,622
Total income	54,756	53,268	1,488	219,498	225,026
Expenses					
Chief Executive Office	197	196	(1)	668	668
Greater Dandenong Business	879	849	(30)	4,176	3,588
Corporate Services	6,636	6,962	326	22,290	22,290
Engineering Services	10,149	12,518	2,369	63,988	63,786
City Planning Design and Amenity	3,590	3,944	354	17,413	17,228
Community Services	11,634	12,301	667	48,824	45,673
Non-Directorate (a)	8,779	8,691	(88)	34,873	34,873
Capital Works Program	-	-	-	-	-
Total expenses	41,864	45,461	3,597	192,232	188,106
Net surplus (deficit)	12,892	7,807	5,085	27,266	36,920

⁽a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note. Total income and total expenditure may differ to the operating result on the previous page due to the treatment of proceeds from asset sales and associated written down value.



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CEO DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	-	-	-
Statutory fees and fines		_	-	-	-	-
User fees		_	-	_	_	_
Grants - operating		_	-	-	-	-
Grants - capital		_	-	_	_	-
Contributions - monetary		_	-	_	_	_
Contributions - non-monetary		_	-	_	_	_
Asset sales		_	-	-	-	-
Other income		_	-	_	_	-
Total income				-	-	-
Expenses						
Employee costs		146	141	(5)	568	568
Materials and services		51	53	2	94	94
Other expenses		-	2	2	6	6
Total expenses		197	196	(1)	668	668
Net surplus (deficit)		(197)	(196)	(1)	(668)	(668)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
CEO	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
CEO	197	196	(1)	668	668
Total expenses	197	196	(1)	668	668
Net surplus (deficit)	(197)	(196)	(1)	(668)	(668)

Notes:

No comments required for this directorate.



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GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Statutory fees and fines		_		_	_	_
User fees		_	1	(1)	6	6
Grants - operating	1	60	-	60	10	10
Grants - capital		_	-	_	-	_
Other income		18	27	(9)	112	112
Total income		78	28	50	128	128
Expenses						
Employee costs		574	576	2	2,321	2,178
Materials and services		294	255	(39)	1,675	1,265
Other expenses		11	18	7	180	145
Total expenses		879	849	(30)	4,176	3,588
Net surplus (deficit)		(801)	(821)	20	(4,048)	(3,460)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Greater Dandenong Business Executive	-	14	(14)	56	56
Business Networks	78	13	65	60	60
Activity Centres Revitalisation	-	1	(1)	6	6
Economic Development	-	-	-	6	6
Total income	78	28	50	128	128
Expenses					
Greater Dandenong Business Executive	139	114	(25)	459	459
Business Networks	332	242	(90)	980	740
Activity Centres Revitalisation	208	249	41	1,311	963
Economic Development	200	244	44	1,426	1,426
Total expenses	879	849	(30)	4,176	3,588
Net surplus (deficit)	(801)	(821)	20	(4,048)	(3,460)



Financial Report for the period 1 July 2019 – 30 September 2019

Notes:

<u>Income</u>

Note 1 Grants - operating (\$60,000 favourable) - Favourable variance due to receipt of unbudgeted grant for the Community Revitalisation Project, which will be referred to the Mid-Year Budget Review and offset by associated project expenditure (Business Networks \$60,000).



Financial Report for the period 1 July 2019 – 30 September 2019

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		_	_	_	_	_
Statutory fees and fines		27	27	_	109	109
User fees		8	3	5	12	12
Grants - operating		-	-	_	41	41
Other income	2	1,105	1,022	83	4,091	4,091
Total income		1,140	1,052	88	4,253	4,253
Expenses						
Employee costs	3	3,289	3,366	77	13,552	13,552
Materials and services	4	2,929	3,109	180	6,988	6,988
Bad and doubtful debts		-	_	_	_	-
Other expenses	5	418	487	69	1,750	1,750
Total expenses		6,636	6,962	326	22,290	22,290
Net surplus (deficit)		(5,496)	(5,910)	414	(18,037)	(18,037)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Corporate Services Executive Communications and Customer Service	229	- 181	48	727	727
	229 848		48 55		
Governance		793		3,173	3,173
Information Technology	2	-	2	-	-
Financial Services	54	75	(21)	301	301
People and Procurement Services	7	3	4	52	52
Total income	1,140	1,052	88	4,253	4,253
_					
Expenses					
Corporate Services Executive	114	138	24	597	597
Communications and Customer Service	1,256	1,415	159	5,855	5,855
Governance	732	844	112	3,173	3,173
Information Technology	2,115	2,158	43	4,973	4,973
Financial Services	716	706	(10)	2,807	2,807
People and Procurement Services	1,703	1,701	(2)	4,885	4,885
Total expenses	6,636	6,962	326	22,290	22,290
Net surplus (deficit)	(5,496)	(5,910)	414	(18,037)	(18,037)



Financial Report for the period 1 July 2019 - 30 September 2019

Notes:

Income

Note 2 Other income (\$83,000 favourable) – The favourable variance is primarily due to higher than anticipated property management rental recoveries (Property Management \$74,000) and rental income to date (Civic Facilities \$30,000, Senior Citizen Facilities \$14,000, Jan Wilson Community Centre \$13,000 and Paddy O'Donoghue Centre \$11,000,) which is expected to balance out as the year progresses.

This is partly offset by lower than anticipated recovery of outstanding rates debtors (\$21,000) and lower rental income (Dandenong Market \$20,000), which will be addressed at the Mid-Year Budget Review.

Expenditure

Note 3 Employee costs (\$77,000 favourable) – The favourable variance is primarily due to lower salary costs caused by vacant positions and a reduction in the use of casuals (Call and Service Centre \$34,000), timing of delivery of programs (Occupational, Health and Safety \$42,000), reduced hours for staff (Governance \$12,000) and lower than anticipated training to date (Members of Council \$10,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Organisational Development Executive \$43,000).

Note 4 Materials and services (\$180,000 favourable) – The main items contributing to the favourable variance include:

- Administration costs (\$121,000) lower than anticipated costs for Council publications, postage, community education, subscriptions and printing and stationery (Communications and Customer Service Executive \$34,000, Records Management \$34,000, People and Procurement \$16,000 and Members of Council \$12,000).
- Consultants, professional services (\$106,000) delay in receipt of invoices and timing of projects (Organisational Development Executive \$32,000, Property Revenue \$24,000, Communications and Customer Service Executive \$12,000, Call and Service Centres \$12,000 and Risk Management \$10,000).
- Utilities (\$33,000) delay in receipt of invoices for telephone, rates, water and electricity (Technical Services \$8,000, Property Management Administration \$7,000, Dandenong Market \$4,000, Senior Citizen Facilities \$3,000 and The Castle \$3,000).
- Materials, maintenance and services (\$25,000) delay in receipt of invoices (Civic Facilities \$14,000, Print Shop \$5,000 and Property Management \$3,000).

This favourable variance is partly offset by higher than anticipated costs to date for supplementary valuations (Property Revenue \$55,000), insurance premiums (Risk Management \$47,000) and software maintenance (Risk Management \$15,000 and Contracts \$11,000).

Note 5 Other expenses (\$69,000 favourable) – The main items contributing to the favourable variance include delay in receipt of invoices for contributions (Emergency Management \$20,000), operating lease/rentals (Technical Services \$16,000) and internal audit services (Corporate Services Executive \$9,000) combined with lower than anticipated Councillor allowances to date (Members of Council \$10,000).



Financial Report for the period 1 July 2019 – 30 September 2019

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	6	5,173	5,050	123	20,049	20,049
Statutory fees and fines	7	60	127	(67)	509	509
User fees		130	164	(34)	655	655
Grants - operating	8	77	140	(63)	139	139
Contributions - monetary	9	162	-	162	1	1
Asset sales	10	343	154	189	617	617
Other income	11	212	91	121	2,775	2,774
Total income		6,157	5,726	431	24,745	24,744
Expenses						
Employee costs	12	4,075	4,319	244	17,789	17,789
Materials and services	13	5,945	8,139	2,194	45,686	45,561
Bad and doubtful debts		-	3	3	10	10
Carrying amount of assets sold	14	85	30	(55)	300	300
Other expenses		44	27	(17)	203	126
Total expenses		10,149	12,518	2,369	63,988	63,786
Net surplus (deficit)		(3,992)	(6,792)	2,800	(39,243)	(39,042)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Engineering Services Executive	-	_	_	_	_
Infrastructure Services	5,812	5,378	434	23,353	23,353
City Projects and Asset Improvement	7	5	2	18	18
Infrastructure Planning	338	343	(5)	1,374	1,373
Total income	6,157	5,726	431	24,745	24,744
Expenses					
Engineering Services Executive	65	104	39	418	418
Infrastructure Services	7,666	9,927	2,261	51,427	51,225
City Projects and Asset Improvement	1,899	1,950	51	9,933	9,933
Infrastructure Planning	519	537	18	2,210	2,210
Total expenses	10,149	12,518	2,369	63,988	63,786
Net surplus (deficit)	(3,992)	(6,792)	2,800	(39,243)	(39,042)



Financial Report for the period 1 July 2019 - 30 September 2019

Notes:

Income

- **Note 6** Rates and charges waste (\$123,000 favourable) Favourable variance due to the timing of income recognition for additional waste services and supplementary waste charges (expected to balance across the year).
- **Note 7** Statutory fees and fines (\$67,000 unfavourable) Unfavourable variance due to lower than anticipated income from sub-division, drainage plan approval and plan checking fees to date (Civil Development and Design \$67,000).
- **Note 8** Grants operating (\$63,000 unfavourable) Unfavourable variance due to delay in receipt of grant funding for Our Catchment Our Communities project (Parks Services \$63,000).
- **Note 9 Contributions monetary (\$162,000 favourable)** Favourable variance due to unbudgeted income (\$162,000) from the developer in lieu of future maintenance (six years) of the Logis native vegetation reserve (Parks Services). This will be included in the 2019-20 Mid-Year Budget Review.
- **Note 10** Asset sales (\$189,000 favourable) Favourable variance due to higher than anticipated proceeds from fleet and plant sales to date (Fleet Management \$189,000).
- **Note 11** Other income (\$121,000 favourable) Favourable variance due to higher than anticipated recovery income for asset protection reinstatements (Asset Protection \$71,000) and casual hire fees of sporting ovals and athletic tracks (Parks Services \$15,000), combined with unbudgeted recoveries for Lonsdale Street NBN paving repairs incurred in 2018-19 (to be reflected in the Mid-Year Budget) (Roads and Drains \$28,000).

This favourable variance is partly offset by a delay in invoicing partner councils for recoveries relating to works at Spring Valley Landfill – anticipated to be raised in October (Waste Management \$23,000).

Expenditure

Note 12 Employee costs (\$244,000 favourable) – Favourable variance due to delay in recruitment (Parks Services \$126,000, Engineering Services Executive \$39,000, Asset Management \$34,000, Civil Development and Design \$28,000, Infrastructure Services and Planning Executive \$25,000 and Roads and Drains \$20,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs (City Projects and Asset Improvement Executive \$37,000) and unbudgeted salaries unable to be allocated to the capital works program (CIP Major Projects \$18,000).

- Note 13 Materials and services (\$2.19 million favourable) The favourable variance is due to the timing of works and delay in receipt of invoices from contractors (Parks Services \$641,000, Waste Management \$448,000, Roads and Drains \$381,000, Cleansing \$189,000, Building Maintenance \$116,000 and Fleet Management \$56,000) and lower than anticipated street lighting replacement program costs to date (Asset Management \$182,000).
- Note 14 Carrying amount of assets sold (\$55,000 unfavourable) Higher than anticipated carrying amount of assets sold to date. This is a non-cash accounting entry.



Financial Report for the period 1 July 2019 – 30 September 2019

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	_	_	-
Statutory fees and fines	15	2,263	2,170	93	8,715	8,715
User fees	16	1,697	1,795	(98)	5,130	5,130
Grants - operating		467	419	48	447	437
Contributions - monetary		-	-	_	_	-
Other income		4	7	(3)	81	81
Total income		4,431	4,391	40	14,373	14,363
Expenses						
Employee costs	17	2,855	3,209	354	12,978	12,978
Materials and services		677	646	(31)	3,059	2,874
Bad and doubtful debts		2	35	33	1,286	1,286
Other expenses		56	54	(2)	90	90
Total expenses		3,590	3,944	354	17,413	17,228
Net surplus (deficit)		841	447	394	(3,040)	(2,865)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
City Planning, Design and Amenity Exec.	_	_	_	_	_
Building Services	936	1,121	(185)	2,043	2,043
Planning and Design	426	539	(113)	2,167	2,157
Regulatory Services	3,069	2,731	338	10,163	10,163
Total income	4,431	4,391	40	14,373	14,363
Expenses					
City Planning, Design and Amenity Exec.	119	113	(6)	472	472
Building Services	635	740	105	3,052	3,052
Planning and Design	1,055	1,354	299	5,665	5,480
Regulatory Services	1,781	1,737	(44)	8,224	8,224
Total expenses	3,590	3,944	354	17,413	17,228
Net surplus (deficit)	841	447	394	(3,040)	(2,865)



Financial Report for the period 1 July 2019 – 30 September 2019

Notes:

Income

Note 15 Statutory fees and fines (\$93,000 favourable) – The favourable variance is due to better than anticipated income from parking fines, recovery of collection costs (Parking Management \$259,000) and animal fines (Animal Management \$54,000).

This favourable variance is partly offset by lower than anticipated planning applications (Statutory Planning \$118,000), local law fines (General Law Enforcement \$37,000), health and food infringements (Health \$27,000) and planning compliance fines (Planning Compliance \$21,000).

Note 16 User fees (\$98,000 unfavourable) – Unfavourable variance is due to lower than anticipated food registration renewal income which is expected to correct in coming months (Healthwise \$115,000) and lower than anticipated parking income for on street ticket machines/meters (Parking Management \$30,000).

This unfavourable variance is partly offset by higher than anticipated off street car park permit and parking fee income (Car Parks \$46,000).

Expenditure

Note 17 Employee costs (\$354,000 favourable) – Favourable variance due to delay in recruitment and extended leave taken (Statutory Planning \$140,000, Planning Enforcement \$79,000, Strategic Design and Sustainability Planning \$76,000, Building \$30,000, Animal Management \$28,000 and Regulatory Services Administration \$24,000).

This favourable variance is offset by higher than anticipated use of temporary staff (General Law Enforcement \$24,000 and Health \$10,000).



Financial Report for the period 1 July 2019 – 30 September 2019

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
User fees		542	570	(28)	2,633	2,633
Grants - operating	18	5,668	5,016	652	16,793	16,789
Grants - capital		-	-	-	-	-
Contributions - monetary		2	_	2	_	-
Other income		425	407	18	1,445	1,445
Total income		6,637	5,993	644	20,871	20,867
Expenses						
Employee costs	19	7,889	8,651	762	34,818	32,557
Materials and services	20	3,147	3,093	(54)	11,396	10,554
Bad and doubtful debts		3	3	-	3	3
Other expenses		595	554	(41)	2,607	2,559
Total expenses		11,634	12,301	667	48,824	45,673
Net surplus (deficit)		(4,997)	(6,308)	1,311	(27,953)	(24,806)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Community Services Executive	_	_	_	_	_
Community Wellbeing	2,701	2,150	551	8,582	8,582
Community Care	2.492	2,328	164	9.410	9,410
Community Arts, Culture and Libraries	1,253	1,324	(71)	2,257	2,257
Community Development, Sports and	,	,	, ,	ŕ	ŕ
Recreation	191	191	-	622	618
Total income	6,637	5,993	644	20,871	20,867
_					
Expenses					
Community Services Executive	102	107	5	486	486
Community Wellbeing	3,485	3,989	504	16,263	13,371
Community Care	3,194	3,253	59	13,253	13,253
Community Arts, Culture and Libraries		0 000	129	10 600	10,609
Community 7 (16), Culture and Elbranee	2,764	2,893	129	10,609	10,009
Community Development, Sports and	2,764	2,893	129	10,009	10,009
	2,764	2,893	(30)	8,213	7,954
Community Development, Sports and	, -	,			·



Financial Report for the period 1 July 2019 - 30 September 2019

Notes:

Income

Note 18 Grants – operating (\$652,000 favourable) - Favourable variance due to:

Grants received earlier than anticipated:

- Library and Information Service \$38,000
- Child First \$13,000

Grants higher than budget for variable client based services:

Home and Community Care \$139,000

Unbudgeted grant funding (to be referred to the 2019-20 Mid-Year Budget with associated expenditure):

- Family Day Care \$302,000
- New Directions Mothers and Babies \$82,000
- Market Street Occasional Care Centre Operational \$48,000
- Drug Strategy \$32,000

Expenses

Note 19 Employee costs (\$762,000 favourable) - Favourable variance due to delay in recruitment (Child First \$231,000, Maternal and Child Health \$118,000, Home and Community Care \$150,000, Enhanced MCH Program \$117,000, Library and Information Services \$97,000, Playgroup Initiative \$93,000, Pre-School Field Officer \$49,000, Food Services \$46,000, Children Support Services \$45,000, HACC Co-ordinator \$24,000, Festivals and Events \$18,000, Right@Home \$16,000, Planned Activity Group \$14,000, Senior Citizens Centres \$14,000, Refugee Immunisation \$10,000 and Family Day Care \$10,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Drum Theatre \$67,000 and HACC – Home Maintenance \$53,000), unbudgeted salaries to be resolved in the Mid-Year Budget (Community Funding \$25,000 and New Directions – Mothers and Babies \$20,000), higher than anticipated casual salary costs (Community Property \$14,000) and higher overtime costs (Sports Planning \$14,000).

Note 20 Material and services (\$54,000 unfavourable) – Unfavourable variance due to:

- Contract services (\$197,000) higher payments to educators (Family Day Care \$217,000). This is
 a client based service that varies throughout the year and matches the higher grant income in this
 program. This will be adjusted in the Mid-Year Budget Review.
- Unbudgeted service expenditure which is offset by unbudgeted grant income (to be referred to the 2019-20 Mid-Year Budget Review) (Market Street Occasional Care Centre Operational \$43,000).
- Expenditure occurring earlier than anticipated (Library and Information Services \$18,000).
- Higher than anticipated expenditure for professional services, consultancy costs and materials/consumables (HACC-Home Maintenance \$29,000 and Sports Planning \$55,000).

This unfavourable variance is offset by a delay in receipt of invoices, commencement of projects and lower utility costs (Community Development \$72,000, Festivals and Events \$38,000, Drum Theatre \$36,000, Child First \$30,000, Food Services \$23,000, New Directions - Mothers and Babies \$22,000, Drug Strategy \$20,000 and Market Street Occasional Child Care Centre \$17,000.



Financial Report for the period 1 July 2019 – 30 September 2019

NON-DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	21	33,164	33,090	74	125,893	125,893
Grants - operating		1,426	1,447	(21)	5,787	12,039
Contributions - monetary		784	790	(6)	2,000	2,000
Contributions - non-monetary		-	-	-	15,000	15,000
Other income	22	689	501	188	2,117	2,117
Total income		36,063	35,828	235	150,797	157,049
Expenses Employee costs Materials and services		- 98	- 88	- (10)	796 514	796 514
Prior year capital expenditure unable to be capitalised (non-cash)	23	182	-	(182)	-	-
Depreciation and amortisation		7,451	7,451	-	29,816	29,816
Borrowing costs	24	816	901	85	3,414	3,414
Other expenses		232	251	19	333	333
Total expenses		8,779	8,691	(88)	34,873	34,873
Net surplus (deficit)		27,284	27,137	147	115,924	122,176

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Governance	_	-	_	_	_
Corporate Accounting	35,279	35,038	241	148,797	155,049
Planning and Design	784	790	(6)	2,000	2,000
Total income	36,063	35,828	235	150,797	157,049
Expenses					
Governance	3	_	(3)	30	30
Corporate Accounting	8,766	8,689	(77)	34,833	34,833
Planning and Design	10	2	(8)	10	10
Total expenses	8,779	8,691	(88)	34,873	34,873
Net surplus (deficit)	27,284	27,137	147	115,924	122,176

Non Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.



Financial Report for the period 1 July 2019 – 30 September 2019

Notes:

Income

Note 21 Rates and charges (\$74,000 favourable) – Favourable variance due mainly due to slightly higher Keysborough Maintenance levies than anticipated (Corporate Accounting \$43,000).

Note 22 Other income (\$188,000 favourable) – Favourable variance due to better than anticipated interest income attributable to higher opening cash and investment balances at the start of the financial year, resulting from the timing and delay of operating and capital cash outflows in the prior year (Corporate Accounting).

Expenditure

Note 23 Prior year capital expenditure unable to be capitalised (non-cash) (\$182,000 unfavourable) –This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$182,000). This is a non-cash entry that does not impact on Council's cash position.

Note 24 Borrowing costs (\$85,000 favourable) – Favourable variance in interest charges on loans due to lower interest rate achieved on new loan borrowings drawn down in June 2019 (Corporate Accounting \$85,000). These savings will be reflected in the 2019-20 Mid-Year Budget.



Financial Report for the period 1 July 2019 – 30 September 2019

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Grants - capital		250	250	-	3,023	2,794
Contributions - monetary		-	-	-	1,308	828
Contributions - non-monetary		-	-	-	-	-
Other income		-	-	-	-	-
Total income		250	250	•	4,331	3,622
Expenses						
Employee costs		-	-	-	-	-
Materials and services		-	-	-	-	-
Other expenses		-	-	-	-	-
Total expenses		-	-	-	-	-
Net surplus (deficit)		250	250		4,331	3,622

Notes:

No comments required for this directorate.



Financial Report for the period 1 July 2019 – 30 September 2019

Appendix 4

Operating Initiatives



Financial Report for the period 1 July 2019 – 30 September 2019

Operating Initiatives

Operating initiative project	YTD Actuals \$	YTD Budget \$	YTD Variance (Unfav) Fav	2019-20 Full Year Budget \$	Project update - 30 September 2019
Greater Dandenong Business					
Employee Partnership project	47,017	-	(47,017)		This budget will be reallocated to salaries in the 2019-20 Mid Year Budget. It relates to the continuation of Community Revitalisation activities and new employee partnership activities. Therefore, reporting is not required going forward as it relates to a salary initiative.
	47,017	-	(47,017)	100,000	
Community Services					
Feasibility Study - New	-	-	-	50,000	The brief to source a project consultant to assist
Library in Noble					with the feasibility study is in the process of
Park/Keysborough					being finalised.
Feasibility Study -	-	-	-	50,000	Project brief is currently in development.
Dandenong Community Hub					Consultant expected to be engaged by end of calendar year.
	-	-	-	100,000	
Engineering Services					
Public Lighting LED Upgrade Program partly offset by energy savings	18,306	200,000	181,694	400,000	Discussions held with United Energy and project managing consultant to initiate process, agree and establish staged program of upgrade works.
Building Disposal Program (Dandenong West Kindergarten)	-	-	-	60,000	Services to property disconnected. Seeking quotes to demolish building.
Building Disposal Program (Sandown Park	-	-	-	60,000	Services to property disconnected. Seeking quotes to demolish building.
Building Disposal Program (Springvale Reserve Scoreboard Garage)	-	-	-	50,000	Seeking quotes to disconnect services.
Aboriginal Scar Tree - Stabilisation	-	-	-	15,000	Council officers expect to appoint a suitably qualified and experienced consultant to undertake a cultural heritage management plan for the tree in November. The plan is expected to be completed by the end of May 2020.
Feasibility Study - Yarraman	_		_	50.000	Project brief is currently in development.
Railway Station shared path					Consultant expected to be engaged by end of calendar year.
Sandown Enhanced Integrated Water	8,500	10,000	1,500	30,000	Progressing well. Awaiting response from Melbourne Water before moving to next stage of
Management Plan	26,806	210,000	102 104	665,000	the study.
City Diamaine, Decien and Asset		210,000	183,194	000,000	
City Planning, Design and Ame	-			20.000	Fac proposal is being proposed by ac
Reconciliation of existing Master Plans - Greaves	-	-	-		Fee proposal is being prepared by consultant. The project is expected to commence in
0	-	-	-	20,000	
Corporate Services Dandenong Night Market	-	-	-	87,000	The Night Market is not yet due to start and will be trialled in January 2020 (once a week over four weeks).
	-	-	-	87,000	
TOTAL	73,824	210,000	136,176	972,000	



Financial Report for the period 1 July 2019 – 30 September 2019

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget (eg 'Greening Our City' Tree Strategy)
- ongoing initiatives
- carry overs of prior year operating initiatives

4.2.3 Procurement Policy

File Id:

Responsible Officer: Director Corporate Services

Attachments: Procurement Policy

Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

Council previously adopted its Procurement Policy in May 2017 and the Policy now requires review. The revised Policy is now submitted to Council for readoption.

Recommendation Summary

This report recommends that the Procurement Policy be readopted as per Attachment 1.

Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2017-21 or as required by legislation. Policies promote consistency across the organisation and enable the community to be familiar with the principles behind administrative and council decisions.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is automatically revoked upon readoption of the latest version of that policy.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

Proposal

It is proposed that the Procurement Policy be readopted by Council with the following changes:

- Changes to the Procurement thresholds in Section 2.3.2.3 in respect of quotations
- Changes in the Tender Criteria section 2.4 to provide for a minimum allocation of 15% for all tenders to consider local supplier/social procurement and environmental sustainability factors. (the previous version required 5% for local and 5% for social)
- Recognition of Councils responsibilities under the Modern Slavery Act (section 2.4.1)
- Other minor changes marked in red text in the Attachment.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- Jobs and Business Opportunities Prosperous and affordable
- Leadershipby the Council The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Opportunity

- A diverse and growing economy
- An open and effective Council

Financial Implications

No financial resources are impacted by this report.

Consultation

Prior to reporting to Council, the Procurement Policy was reviewed and evaluated by the:

- Procurement Steering Committee
- Audit Advisory Committee

Conclusions

A review of the Procurement Policy was conducted and is now presented to Council for readoption.

The principal objective of the review was to ensure that the policy is current with legislative requirements and remained relevant and up-to-date.

Recommendation

That the Procurement Policy be readopted as per Attachment 1.

POLICY & STRATEGY

PROCUREMENT POLICY

ATTACHMENT 1

PROCUREMENT POLICY

PAGES 34 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - AGENDA



Greater Dandenong Policy

Procurement Policy

File number:	A37214	Authority:	Council
Directorate:	Corporate Services	Responsible Officer:	Manager People and Procurement Services
Policy Type:	Compliance	Version No:	006
1st Adopted by	9 November 2009	Last Adopted by	2017
Council	Minute No. 334		Minute No.
Review Period:	In each financial year	Next Review:	June 2021

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Greater Dandenong Policy

1 Principles

This Policy has been developed to meet the requirements of Section 186A of the *Local Government Act 1989* as amended on 19 November 2008 with consideration given to meet Section 3C of the Act (Objectives of Council)

1.1 Background

Greater Dandenong City Council:

- Recognises that:
 - Developing a procurement strategy and adopting appropriate best practice contracting and procurement principles, policies, processes and procedures for all goods, services and works by Council, will enhance achievement of Council objectives.
 - The elements of best practice applicable to local government procurement incorporate:
 - broad principles covering ethics, value for money, responsibilities and accountabilities;
 - guidelines giving effect to those principles;
 - a system of delegations (i.e. the authorisation of officers to approve a range of functions in the procurement process);
 - procurement processes, with appropriate procedures covering minor simple procurement to high value complex procurement; and
 - a professional approach to all tenders undertaken.
- Requires that Council's procurement activities:
 - o support Council's corporate strategies, aims and objectives;
 - take a long term strategic view of procurement needs while continually assessing, reviewing and auditing procedures, strategy and objectives; provide a robust and transparent audit trail which ensures that procurement projects are
 - provide a robust and transparent audit trail which ensures that procurement projects are delivered on time, within cost constraints and that the needs of end users are fully met;
 - o are conducted, and are seen to be conducted, in an impartial, fair and ethical manner;
 - o achieve value for money and quality in the acquisition of goods, services and works;
 - ensure that risk is identified, assessed and managed at all stages of the procurement process:
 - use strategic procurement practices and innovative procurement solutions, in particular making use of collaboration and partnership opportunities;
 - comply with legislation (including Risk Management, Occupational Health and Safety and Competition and Consumer Legislation), Council policies or other requirements, ensuring that all staff responsible for procurement and contract management are aware of and adhere to the legislative requirements, Victoria's Charter of Human Rights and Responsibilities, Council standards and best practice;
 - support business in the local community where possible.



Greater Dandenong Policy

1.2 Scope

This Procurement Policy is made under Section 186A of the Local Government Act 1989.

This section of the Act requires Council to prepare, approve and comply with a procurement policy encompassing the principles, processes and procedures applied to all purchases of goods, services and works by Council.

This policy applies to all contracting and procurement activities at Council and is binding upon Councillors, Council officers and temporary employees, contractors and consultants while engaged by Council.

1.3 Purpose

It is the council policy that all purchasing decisions have the objective of ensuring a best value outcome for the community. A best value outcome takes into account the need for prudent financial management, a competitive and fairly treated local procurement environment, optimum sustainability outcomes and addressing local social disadvantage concerns.

The purpose of this Policy is to

- provide policy and guidance to Council to allow consistency and control over procurement activities:
- demonstrate accountability and value for money to rate payers;
- provide guidance on ethical behaviour in public sector purchasing;
- demonstrate the application of elements of best practice in purchasing;
- increase the probability of obtaining the right outcome when purchasing goods and services; and
- further strengthen local communities by exploring ways to generate local employment and procurement opportunities.

1.4 Treatment of GST

All monetary values related to this policy include GST except, where specifically stated otherwise.



Greater Dandenong Policy

1.5 Definitions and Abbreviations

Term	Definition	
Act	Local Government Act 1989.	
Commercial in Confidence	Information that, if released, may prejudice the business dealings of the party (e.g. discounts, rebates, profits, methodologies and process information). It is information provided for a specific purpose that is not to be used for any other purpose than set out in the initial document.	
Conditions of Tendering	Rules governing the content and submission of tenders and the conduct of the tendering process.	
Contract Management	The process that ensures both parties to a contract fully meet their respective obligations as efficiently and effectively as possible, in order to deliver the business and operational objectives required from the contract and in particular, to provide value for money.	
Council Staff (Council Representative / Contracts Officer/ Superintendent)	Includes full time and part-time Council officers, and temporary employees, contractors and consultants while engaged by the Council.	
Conflict of Interest	Refer to section 77A of the Act.	
Corporate Social Responsibility (CSR)	Corporate Social Responsibility (CSR) is about taking positive action to demonstrate Council's commitment to the local community and environment on which it impacts. This includes sustainability, social procurement and support for local industries	
Delegation	A power handed down by the Council or Chief Executive Officer in an instrument to enable a delegate to act on Council's behalf.	
Emergency	Sudden or unexpected occurrence requiring immediate action.	
e-Procurement	e-Procurement is integral to the overall development of procurement processes and involves the use of electronic systems to acquire goods services and works.	
Expression of Interest (EOI)	An invitation for persons to submit an EOI for the provision of the goods, services and works which generally set out in the overview of requirements contained in the document. This invitation is not an offer or a contract.	



Greater Dandenong Policy

Term	Definition
Local Supplier	Local suppliers are defined as businesses that are either based in the south-east region of Melbourne, perform the majority of their manufacturing in this region or employ a significant number of Greater Dandenong residents in their business.
Preferred Tenderer	A process whereby Council determines the preferred tenderer arising from a tender process, subject to ongoing negotiations with that tenderer in respect of tender received. This may include negotiations on price, tender conditions and tender outcomes.
Probity	The dictionary definition of probity refers to uprightness, honesty, proper and ethical conduct and propriety in dealings. Within Government, the word "probity" is often used in a general sense to mean "good process." A procurement process that conforms to the expected standards of probity is one in which clear procedures that are consistent with the Council's policies and legislation are established, understood and followed from the outset. These procedures need to consider the legitimate interests of suppliers and ensure that all potential suppliers are treated equitably.
Probity Advisor	Commonly an observer in dealings with tenderers and the evaluation panel at presentations and interviews. The probity advisors would be available to answer questions and provide advice to the evaluation team and/or steering committee.
Probity Auditor	Primarily reviews all processes and documentation throughout the procurement process and provides a report on their findings at the conclusion of the process.
Panel Contract Arrangements	A contract that sets out rates for goods and services which are available for the term of the agreement. However, no commitment is made under the agreement to purchase a specified value or quantity of goods or services.
Procurement ⁱ	Procurement is the whole process of acquisition of external goods, services and works. This process spans the whole life cycle from initial concept through to the end of the useful life of an asset (including disposal) or the end of a service contract.
Social Enterprise	A social enterprise is a revenue-generating business with primarily social objectives whose surpluses are reinvested for that purpose in the business or in the community, rather than being driven by the need to deliver profit to shareholders and owners.



Greater Dandenong Policy

Term	Definition
Social Procurement	Social Procurement uses Procurement processes and purchasing power to generate positive social outcomes in addition to the delivery of efficient goods, services and works.
Sustainability ⁱⁱ	Activities that meet the needs for goods, works and services in a way that achieves value for money on a whole of life basis in terms of generating benefits not only to Council, but also to society and the economy, while minimising damage to the environment.
Tender Process	The process of inviting parties to submit a tender by public advertisement, followed by evaluation of submissions and selection of a successful bidder or tenderer.
Thresholds	The value above which a procurement, unless exempt, is subject to the mandatory procurement processes.
Quotation Process	The process of inviting parties to submit a quotation followed by evaluation of submissions and selection of a successful bidder or tenderer.
`Value For Money	Value for Money in procurement is about selecting the supply of goods, services and works taking into account both cost and noncost factors including:
	contribution to the advancement of the Council's priorities;
	non-cost factors such as fitness for purpose, quality, service and support, project delivery, risk, economic contribution to the South East region, financial capacity; and
	cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works.



Greater Dandenong Policy

2 Effective legislative and policy compliance

2.1 Ethics and Probity

2.1.1 Requirement

The Council's procurement activities shall be performed with integrity and in a manner able to withstand the closest possible scrutiny.

2.1.2 Conduct of Councillors and Council Staff

2.1.2.1 General

Councillors and Council Staff shall at all times conduct themselves in ways that are ethical and will:

- treat potential and existing suppliers with equality and fairness;
- not seek or receive personal gain;
- maintain confidentiality of competing companies information, such as pricing, specifications, quotation, tender, bid, or any other commercial or proprietary information;
- present a high standard of professionalism and probity;
- deal with suppliers in an honest and impartial manner that does not allow conflicts of interest;
- provide all suppliers and tenderers with the same information and equal opportunity;
- be able to account for all decisions and provide feedback on them, and
- maintain fair, equitable and non-discriminatory procedures for addressing complaints and concerns raised by suppliers or members of the community regarding Council's procurement activities.

2.1.2.2 Members of Professional Bodies

Councillors and Council Staff belonging to professional organisations shall, in addition to the obligations detailed in this policy, ensure that they adhere to any code of ethics or professional standards required by that body. (for example IPWEA Tendering code of practice)

2.1.3 Tender and Quotation Processes

All tender and quotation processes shall be conducted in accordance with the requirements of this policy, the Procurement Manual and any associated procedures, relevant legislation, relevant Australian Standards and the Act.



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2.1.4 Conflict of Interest

Councillors and Council Staff shall at all times avoid situations in which private interest's or conflict of interest might reasonably be deemed to have the potential to conflict, with their Council duties.

Councillors and Council staff involved in the procurement process, in particular preparing tender documentation, including writing tender specifications, opening and downloading of tenders and evaluation of tenders MUST not do so where that person or any member of their immediate family has a direct or indirect interest, or holds a position of influence or power in a business undertaking tendering for the work.

The onus is on the Councillor and Council Staff involved, to promptly declare a direct or indirect, actual or potential, conflict of interest to Council.

2.1.5 Fair and Honest Dealing

All prospective contractors and suppliers must be afforded an equal opportunity to tender or quote. Impartiality must be maintained in selecting contractors and suppliers so that it can withstand public scrutiny.

The commercial interests of existing and potential suppliers must be protected.

Confidentiality of information provided by existing and prospective suppliers must be maintained at all times, particularly commercially sensitive material such as, but not limited to prices (other than the price of the successful tenderer's own fixed price lump sum contract), discounts, rebates, profit, manufacturing and product information.

2.1.6 Accountability and Transparency

Accountability in procurement means being able to explain and provide evidence on the process followed. The test of accountability is that an independent third party must be able to see clearly that a process has been followed and that the process is fair and reasonable.

The processes by which all procurement activities are conducted will be in accordance with this Procurement Policy and related Council policies and procedures.

Additionally

- all Council Staff are required to comply with the Code of Conduct for Council Staff, accordingly they must be able to account for all procurement decisions made over the lifecycle of all goods, services and works purchased by the Council and provide feedback on them:
- Council staff responsible for procurement decisions must undertake periodic training in procurement processes and responsibilities.
- all procurement activities are to leave an audit trail for monitoring and reporting purposes and as a principle contain a double authorisation process;



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 Councillors must not direct or influence a member of Council staff in the exercise of any power in the performance of any duty or function.

2.1.7 Gifts and Hospitality

All Councillors and Council Staff must adhere to Council's Gifts and Hospitality Policy.

2.1.8 Disclosure of Information

Information received by the Council that is Commercial in Confidence must not be disclosed and is to be stored in a secure location.

Councillors and Council Staff are to protect the integrity of the process by refusing to release or discuss the following:

- information disclosed by organisations in tenders, quotation or during tender negotiations;
- all information that is Commercial in Confidence; and
- pre-contract information including but not limited to information provided in quotes and tenders or subsequently provided in pre-contract negotiations.

Councillors and Council Staff are to avoid references to current or proposed contracts in discussion with acquaintances or outside interests.

Discussion with potential suppliers during tender evaluations should not go beyond the extent necessary to resolve doubt or clarify on what is being offered by that supplier. At no stage should any discussion be entered into which could have potential contractual implications prior to the contract approval process being finalised.

Tenderers are however advised that a report on a tender process may be presented at an open meeting of Council, and some information arising from the tender will be publicly available.

2.1.9 Council's Expectations of Suppliers

It is Council's expectation that whilst participating in tendering or quotation processes suppliers must not approach, or request any other person to approach, any Councillor or Council Staff to solicit support for their bid or otherwise seek to influence the outcome of the process.

The bid of any supplier who engages in this type of conduct may not be considered further by Council.

If a supplier is aware of or concerned about any improper practices being undertaken by Council Staff in relation to procurement activities, they are requested to contact Council's Protected Disclosure Co-ordinator.



Greater Dandenong Policy

2.2 Governance

2.2.1 Structure

The Council shall:

- establish a procurement management responsibility structure and delegations ensuring accountability, traceability and auditable procurement decisions.
- ensure that the Council's procurement structure:
 - o encourages competition
 - is flexible enough to purchase in a timely manner the diverse range of goods, works and services required by Council;
 - ensures that prospective contractors and suppliers are afforded an equal opportunity to tender/quote;
 - ensures that policies that impinge on the purchasing policies and practices are communicated and implemented.

2.2.2 Standards

The Council's procurement activities shall be carried out to the professional standards required by best practice and in compliance with:

- the Act;
- Council's policies and procedures;
- Council's Procurement Manual;
- Councillor and Staff Code of Conduct;
- Local Government Procurement Best Practice Guidelines; and
- other relevant legislative and policy requirements, such as, but not limited to the Competition and Consumer Act, Charter of Human Rights and Responsibilities Act, Goods Act and the Environment Protection Act, National Competition and Competitive Neutrality.



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2.2.3 Methods

The Council's standard methods for purchasing goods, services and works shall be by:

- purchasing card;
- purchase order following a quotation process;
- under contract following a tender or quotation process; or
- under purchasing schemes including collaborative purchasing arrangements with other councils and commercial schemes such as provided by Procurement Australia, Municipal Association of Victoria Procurement, Supply Clusters of Australia, State Purchase Contracts, Whole of Victorian Government Contracts and the Construction Suppliers Register.

The only exceptions to the above are where procurements fall within the defined list of exclusions as contained in the Act and the Best Practice Procurement Guidelines 2013:

Under sub-section 186(1) of the Act, councils must expose all purchases of goods, services or works which reach the thresholds to public tender. However, the legislation allows for specific circumstances where a council may enter into a contract without first undertaking the public tender. These circumstances are:

- where the council has resolved that the contract must be entered into because of an emergency
- where the contract is entered into with a council acting as the agent for a group of councils and the council has otherwise complied with this Act
- where the contract is entered into in accordance with arrangements approved by the Minister for the purposes of this sub-section
- the contract is a type of contract that has been exempted from this section by regulation which currently only applies to contracts for the provision of legal services.

For the purposes of this section the following transactions are not considered to be procurements of goods and services and are exempt from the requirements to raise purchase orders/ seek quotations or procure under a tender process:

- Rate Refunds
- Refunds to Community Care clients
- Trust Refunds
- Employee Re-imbursements
- Utilities
- Australia Post
- Grants and Sponsorships
- Memberships and Subscriptions
- Couriers
- Petty Cash
- Seminars and conferences
- Travel related expenses



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Typically, a multi-stage tender process may commence with a registration/expression of interest stage followed by a tender process involving the organisations selected as a result of the registration of interest stage.

Expressions of Interest (EOI) may be appropriate where:

- Council wishes to consider ahead of the formal tender process such issues as whether those tendering possess the necessary technical, managerial and financial resources to successfully complete the project;
- tendering costs are likely to be high and Council seeks to ensure that companies incapable
 of supplying the requirement don't incur unnecessary expense;
- Council wishes to determine the level of interest of suppliers or vendors in tendering for the provision of goods, services or works;
- it is necessary to pre-qualify suppliers and goods to need defined standards; and
- Council is required to gain a greater understanding of its needs, the availability of relevant goods and services and the likely costs.

2.2.4 Responsible Financial Management

The principle of responsible financial management shall be applied to all procurement activities. Where the tender sum exceeds budget allocation, Council will review scope of project or ensure that appropriate funding is available within its overall budgeted resources. Council reports on tenders must identify the financial implications of each tender process.

Council Staff must not authorise the expenditure of funds in excess of their financial delegations. Council funds must be used efficiently and effectively to procure goods, services and works and every attempt must be made to contain the costs of the procurement process without compromising any of the procurement principles set out in this Policy.

2.2.5 Probity Advisor/Auditor

Council will consider the appointment of a probity advisor or probity auditor for tender requests based on the nature and complexity of the proposed procurement having regard to the level of risk involved. As a guideline, procurements which are greater than \$5 million should include a report from either a probity advisor and/or probity auditor. Councils contract initiation forms will provide for the relevant Director to review and recommend the appointment of a probity advisor or probity auditor where deemed necessary.



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2.3 Procurement Thresholds and Competition

2.3.1 Requirement

Council's procurement thresholds will be amended from time to time to alter minimum spend competition thresholds, but at all times clear guidelines will be provided. These will be decided based on the size and complexity of the proposed procurement activities.

2.3.2 Minimum Spend Competition Thresholds

The minimum spend competitive thresholds are as follows:

- \$150,000 for Goods and Services contracts
- \$200,000 for Works (Building and Civil) contracts

For purchases with a contract value at those levels or above, State Legislation requires Council to conduct a public tender process which must be carried out by Council's Contracts Unit. A 'Contract Value' is determined over the life of a contract, and not as an annual sum in the case of an Annual Supply Contract. The contract value also includes GST, as Council is required by law to make contract payments inclusive of GST.

Notwithstanding the foregoing public tender thresholds, CGD Purchasing Procedures now require staff to contact the Contracts Unit for any purchase expected to be \$50,000 \$100,000 or more. This is a mandatory requirement aimed at ensuring due process has been established.

2.3.2.1 Tenders

Purchase of all goods, services and works for which the estimated expenditure exceeds the compulsory tender thresholds pursuant to Section 186 of the Act, must be undertaken by public tender unless approved exemptions are available.

As a general rule, Council will consider the threshold to apply over a one-year period but Council will determine the optimum period for the contract, on the basis of value for money and the efficiency and effectiveness of the procurement and then assess the value of the contract. Council may undertake a public tender where the value of goods, works and services does not reach the threshold sums. These may be situations where a public tender is preferred or prudent, managing risk considerations are paramount, or there is a desire for greater transparency of the procurement.



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Council will not accept late tenders, the exception being where it can be substantiated that:

- there was a Council related system failure/interruptions in the case of submission of an electronic tender, or
- access was denied or hindered in relation to the tender box.

The Manager People and Procurement can accept a late tender where it can be determined the above circumstances prevailed at the time of attempted lodgement.

If the nature of a proposed procurement and the characteristics of the market are such that the public tender process would lead to a better result for the Council, public tenders may be called for purchase of goods, services and works for which the estimated expenditure is less than the compulsory tender thresholds.

Where significant amounts are spent in aggregate on one supplier, or for one service, over time, Council will assess whether greater savings can be achieved by tendering. For this purpose, at least two financial accounting periods of category expenditure will be analysed with each category being individually assessed based on its own unique characteristics.

2.3.2.2 Preferred Tenderer

Following the completion of a tender process and tender evaluation, Council may reach an outcome where it has a preferred tenderer but is not in position to accept the tender due to a range of potential factors. In these cases Council may endorse a tenderer as the preferred tenderer subject to ongoing negotiation.

Without limiting the generality of the previous paragraph, this stage of the tender process may involve:

- The preferred tender refining their tender, including investigating any value management proposals put forward by Council
- Council and the preferred tenderer negotiating the contract documents including by:
 - The tenderer withdrawing some or all of its qualifications;
 - The tenderer modifying some or all of its qualifications; or
 - Council accepting in whole or in part some of all of the preferred tenderers qualifications.
- If the preferred tenderer desires to do so, re-submitting their tender to Council.
- The preferred tenderer confirming to Council in writing that the offer contained in their Tender (or, if relevant, revised Tender), is binding and will be open for acceptance by Council for up to 90 days from the date of such written confirmation; and



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2.3.2.3 Quotations

For purchases of goods, services and works having a total valuation of less than compulsory tender thresholds Council will maintain a formalised system of procurement requirements.

Quotes must be obtained within the following parameters if the required works or service are not already covered by an existing Annual Supply contract.

- A minimum of one written quote be obtained for purchases under \$10,000(letter, fax, email)
- A minimum of two written quotes be obtained for all purchases between \$10,000 and under \$100,000(letter, fax, email)
- A minimum of three written quotes be obtained for all purchases between \$100,000 and under \$150k

For any quotes over \$100k, please consult with the Contracts Unit.

Situations may arise where the required number of quotations cannot be obtained due a range of factors including where there may only be one supplier or where Council due to previous commitments must continue to use a single supplier. Where the required quotes cannot be obtained permission must be sought from the CEO to be excluded from this requirement.

Similarly, where an emergency event requires that quotations cannot be obtained, the procurement must be endorsed by the relevant Director either prior to the procurement or if necessary after the emergency event.

2.3.2.4 Purchasing Cards

Purchasing cards are available for the low cost and of high volume purchases of goods and services. They must be used in accordance with Council's Purchasing Card policy and are not to be used for personal use.

2.3.2.5 Petty Cash

A petty cash system operates to reimburse legitimate, urgent and operational business expenses incurred by Council staff in the conduct of Council activities.

The maximum claim for petty cash is \$100 (inclusive of GST) and must be authorised by the requesting officer's supervisor. Amounts in excess of this threshold may be approved in emergency cases by the Manager Finance and IT.



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2.3.2.6 Agency

Council may use the services of a third party agent to undertake a tender on its behalf. Where this engagement is determined Council will:

- endorse the tender and contract specifications, conditions and other contract documentation before public tenders are called;
- ensure proper procurement processes and procedures are in place;
- make a decision to either accept one of the tenders or reject all tenders as allowed by the Act, including reviewing the evaluation panels' assessment of submissions and recommendation to select one tender or a panel of tenderers; and
- exercise discretion in accepting one of the tenders and merely rely on the work undertaken by the agent.

2.3.2.7 Emergencies

Council will enter into a contract, the value of which reaches the threshold amounts, for the provision of goods, services or works without first putting that contract to public tender, if it is resolved that the contract must be entered into because of an emergency.

2.3.2.8 Ministerial Exemption

The Minister for Local Government may exercise his or her discretionary power to approve an arrangement for the purposes of the Act, a contract that Council wishes to enter into without first exposing that contract to public tender. Ministerial exemptions will only be sought in exceptional circumstances.

2.4 Tender Criteria and Weightings

Tender criteria and weighting percentages must be established prior to seeking tenders and will be set having regard for the nature and type of the procurement and the objectives of Council in respect of each specific procurement.

The types of tender criteria that Council will consider in respect of each tender include:

- Price
- Experience
- Capability
- Capacity
- Methodology
- Track Record (Past Performance
- Innovative Work Practices
- Appreciation of the Task
- · Management and Technical skills
- Resources
- Local SME Industry impact



Greater Dandenong Policy

- Social and Sustainable Procurement
- Modern Slavery
- OH&S
- Environmental Management Systems
- Quality Management Systems

The price weighting must form a minimum 40% of the tender weighting unless special circumstances are determined by the relevant Director having regard to tenders requiring innovative input and methodology. A lower price weighting results in a high price having a relatively low impact on the total score.

As part of its corporate social responsibility objectives and to achieve the objectives of Council strategies, a minimum tender weighting of 15% for sustainable procurement will be applied to all tenders. Social procurement is procurement that has the most positive environmental, social and economic impacts possible across the entire life cycle and that strives to minimise adverse impacts.

- Social procurement aspects (e.g. social enterprises, fair trade, and social responsibility)
- Economic development (e.g. Businesses operating in the Municipality, or have a presence in the Municipality, Employing staff from the Municipality).
- Environmental (Use of recycled materials, innovation to reduce wastage or use sustainable materials such as crushed concrete, disposal of waste etc)

Not all three sub-criterions will be applied to all categories; it will be determined at the pre-planning stage of the tender by the project manager in consultation with the contracts unit and approved by the relevant Director.

2.4.1 Modern Slavery Act

Council is committed to doing all that it can to prevent slavery and human trafficking in its corporate activities and to ensuring as far as is practicable that its supply chains are free from slavery and/or human trafficking.

Council will ensure all tenders take into consideration all relevant ethical supply chain provisions identified in the Modern Slavery Act 2018, by introducing a new schedule for Contractors to complete.

2.5 Tender Evaluation Panels

Tender evaluation panels will be established having regard to the size and complexity of the procurement. As a minimum the panel shall comprise of three members. Complex procurements may also have a larger number of participants on the evaluation panel

Where the procurement is particular complex or involves matters that require specialist knowledge, Council will engage independent external advisers to form part of the tender evaluation panel. External advisors may act as independent observers, in an advisory capacity or form part of the



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evaluation/selection panel. Where the latter applies independent advisors must not form the majority of the evaluation panel.

Council procurement staff may either form part of the tender evaluation panel or act as procurement advisors to the tender evaluation panel.



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2.6 Delegation of Authority

2.6.1 Requirement

Delegations define the limitations within which Council Staff are permitted to work. Delegation of procurement authority allows specified Council Staff to approve certain purchases, quotations, tender and contractual processes without prior referral to the Council. This enables Council to conduct procurement activities in an efficient and timely manner whilst maintaining transparency and integrity.

Procurement delegations ensure accountability and provide confidence to Council and the public that purchasing activities are dealt with at the appropriate level.

As such, Council has delegated responsibilities as detailed below relating to the expenditure of funds for the purchase of goods, services and works, the acceptance of quotes and tenders and for Contract Management activities.

2.6.2 Delegations

2.6.2.1 Council Staff

Council maintains a documented record of authorised procurement delegations, identifying Council officers authorised to make such procurement commitments in respect of goods, services and works on behalf of Council, including but not limited to the followingⁱⁱⁱ:

- power to authorise and issue order forms for goods and services;
- power to enter into contracts within approved budget;
- sign letters of acceptance on behalf of Council to enter into contracts; and
- contract term extensions and contract variations.

The requisition and authorisation of purchases cannot be processed by the same officer.

2.6.2.2 Delegations Reserved for the Tender Board and Council

Tenders that have a value of between \$200,000 and \$500,000 will require a detailed evaluation report to be prepared and will be considered by the Tender Board which comprises of all members of the Executive Management Team. Tender recommendations where approved will be authorised by the Chief Executive Officer and a register of approvals tabled quarterly to Council for noting.

Tender recommendations where the expenditure is over \$500,000 will be reported to Council for formal consideration. Reports are to clearly show the weightings for each category and the scoring achieved by each tenderer. Reports should also clearly state whether there has been a Pass/Fail for Occupational Health and Safety and Environmental Management Systems. Where a tenderer fails a mandatory assessment criteria no further evaluation of the tender will occur.



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2.7 Internal Controls

The Council will establish and maintain procurement processes that will ensure:

- more than one person is involved in and responsible for a transaction end to end;
- transparency in the procurement process;
- a clearly documented audit trail exists for procurement activities;
- appropriate authorisations are obtained and documented; and
- systems are in place for appropriate monitoring and performance measurement.

2.8 Commercial Information

Procurement activities will be carried out in a way that supports Council Staff in meeting their obligations to ensure information of a commercially sensitive or confidential nature is obtained, stored, processed, published (where applicable) in an appropriate manner in accordance with the relevant Council guidelines.

2.9 Risk Management

2.9.1 General

Risk Management is to be appropriately applied at all stages of procurement activities which will be properly planned and carried out in a manner that will protect and enhance the Council's capability to prevent, withstand and recover from interruption to the supply of goods services and works.

Risk management will be carried out in accordance with the stated requirements in the Risk Management Policy and the Guidelines for OH&S Management of Contractors and any Federal or State regulatory requirements.

2.9.2 Supply by Contract

The provision of goods, services and works by contract potentially exposes the Council to risk. The Council will minimise its risk exposure by measures such as:

- standardising contracts to include current, relevant clauses;
- requiring security deposits where appropriate;
- referring specifications to relevant experts;
- requiring contractual agreement before commencement;
- use of or reference to relevant Australian Standards (or equivalent); and
- effectively managing the contract including monitoring and enforcing performance.



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2.9.3 OH&S and Other Mandatory Requirements

Council undertakes due diligence activities on all suppliers to ensure compliance to legislative and business requirements. Council requires all contractors, service providers and volunteers to comply with all OH&S legislative requirements. These are mandatory requirements and non-compliance will disqualify prospective suppliers. Suppliers must provide evidence of insurances in providing goods, services or works. Council currently uses the Rapid Global system where contractors can enter all details and pre-qualify for submission of tenders.

2.10 Contract Terms & Payment Terms

All contractual relationships must be documented in writing based on standard terms and conditions.

Where this is not possible, approval must be sought from the appropriate member of Council Staff listed in the Delegations section or above. A request for such an approval should be supported with procurement and legal advice as relevant.

All contractors must obey and ensure that its employees, sub-contractors and agents obey any Acts, regulations, local laws and by-laws in any way applicable to the performance of a contract. All contractors must also comply with the terms of any relevant Commonwealth and State industrial instruments in respect to its employees and ensure that any agents and sub-contractors of the contractor also comply with these obligations.

To protect the best interests of the Council, terms and conditions must be settled in advance of any commitment being made with a supplier. Any exceptions to doing this expose the Council to risk and thus must be authorised by the appropriate member of Council Staff.

Council payment terms provide that vendor invoices are paid on a 30 day cycle, generally within 30 days from the date of the invoice and after completion/receipt of the goods, services or works whichever is the latter. Payment terms are only changed with the approval of the Manager Finance and IT. The preferred payment method is by electronic funds transfer, directly to the relevant bank. Bank account details are obtained for all new vendors whenever possible, except for credit card payments.

2.11 Endorsement

Council Staff must not endorse any products or services. This clause should not be read to preclude Council staff from providing references to other agencies on Councils experience with contractors or services or from presenting to industry forums on similar matters.

2.12 Dispute Resolution

All Council contracts shall incorporate dispute management and alternative dispute resolution provisions to minimise the potential for legal action.



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2.13 Contract Management

The purpose of contract management is to ensure that the Council, and where applicable its clients, receive the goods, services or works provided to the required standards of quality and quantity as intended by the contract by:

- establishing a system reinforcing the performance of both parties' responsibilities and obligations under the contract;
- ensuring adherence with Council's Risk Management framework and compliance with applicable Occupational Health and Safety procedures; and
- providing a means for the early recognition of issues and performance problems and the identification of solutions.

Contracts are to be proactively managed by the member of Council Staff responsible for the delivery of the contracted goods, services or works to ensure the Council receives Value for Money.

2.14 e-Procurement

e-Procurement is integral to the overall development of procurement processes and involves the use of an electronic system to acquire goods, services and works.

By utilising e-procurement the aim is to:

- reduce transaction costs;
- make processes more efficient;
- improve management information and visibility of spend;
- · increasing control and consistency of processes; and
- improve spend compliance.



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3 Demonstrate sustained value

3.1 Integration with Council Strategy

The Council procurement strategy shall support its corporate strategies, aims and objectives, including but not limited to:

- A vibrant, connected and safe community
- A healthy, liveable and sustainable city
- A diverse and growing economy
- A creative city that respects and embraces diversity
- A city planned for the future
- An open and effective Council

3.2 Achieving Value for Money

3.2.1 Requirement

The Council's procurement activities will be carried out on the basis of obtaining Value for Money. Lowest price is not necessarily an indicator of value for money and cost is not the only factor for assessing value for money. Other factors such as technical capability to meet specification, risk management, environment and occupational health and safety, financial capacity, economic contribution to the Greater Dandenong region, sustainability, quality, customer service, resource management, continuous improvement, fitness for purpose and social considerations may be considered in assessing competing companies' submissions.

3.2.2 Approach

This will be facilitated by:

- developing, implementing and managing procurement strategies that support the coordination and streamlining of activities throughout;
- effective use of competition;
- using schedule of rates and panel contract arrangements where appropriate;
- identifying and rectifying inefficiencies in procurement processes;
- pursuing innovative practices
- more emphasis placed on procurement planning processes;
- developing a more cost efficient tender process including appropriate use of e-solutions;
- providing competent advice in terms of available products and agreements;
- working with suppliers to create relationships that are professional and productive, and are appropriate to the value and importance of the goods, services and works being acquired;
- undertaking analysis of Council's category spending patterns; and
- ensuring procurement effort corresponds with risk and expected return.



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3.2.3 Role of Specifications

Specifications used in quotations, tenders and contracts are to support and contribute to the Council's Value for Money objectives through being written in a manner that:

- ensures impartiality and objectivity as reasonably practicable;
- encourages the use of standard products;
- is written in a manner that is brief and clear;
- encourages sustainability; and
- eliminates unnecessarily stringent requirements.

3.3 Performance Measure and Continuous Improvement

Council will establish an appropriate management and reporting systems to monitor performance against targets and compliance with procurement policies, procedures and controls. Procurement procedures, practices and costs will be benchmarked externally.

Procurement will use the performance measurements developed to:

- highlight trend and exceptions where necessary to enhance performance;
- improve the internal efficiency of the procurement process and where relevant the performance of suppliers; and
- facilitate relevant programs to drive improvement in procurement to eliminate waste and inefficiencies across key spend categories.

3.4 Corporate Social Responsibility

Corporate Social Responsibility (CSR) is about taking positive action to deliver the Council's commitment to the local community and environment on which it impacts. This means the Council maximising the social, environmental and economic benefits of the services they provide across the community and minimising the negative aspects of their activities.

The Council integrates CSR into its organisational policies and practices through social procurement, sustainable procurement and procurement supporting local businesses.



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3.5 Sustainable Procurement

Council is committed to reducing its environment impacts and operating in a socially, financially and environmentally responsible manner. The Greater Dandenong Sustainability Strategy 2016-2030 has as a goal to increase sustainability outcomes via procurement.

Council will encourage the design and use of products and services which have minimal impact on the environment and human health. This includes, but is not limited to:

- Recycling
- Waste Management
- Emissions Management
- Water Conservation
- Energy Management, and
- Green Building Design

Council shall encourage suppliers to adopt good environmental practices and requires suppliers to have an Environmental Management System.

Council will actively promote green procurement throughout its supply chain and where possible consider selection which has minimum environmental impact. The Council aims to achieve this by:

- Taking into account the need to minimise emissions and reducing the negative impacts of transportation when purchasing goods and services;
- Taking steps to minimise carbon dioxide and other greenhouse gas emissions through the detailed consideration of products and services procured;
- Considering the environmental performance of all suppliers and contractors and encouraging them to conduct their operations in an environmentally sensitive manner;
- Selecting products/services that have a minimal effect on the depletion of natural resources and biodiversity;
- Giving a preference to Fairtrade, or equivalent and ethically sourced and produced goods and services;
- Ensuring all relevant procurement contracts and tenders contain sustainability specifications as appropriate to the product and service being procured.
- Training Council staff with procurement responsibilities on sustainability considerations within the procurement process.
- Reducing and eliminating as far as is practicable the use and consumption of single use and soft plastics across its corporate operations including festivals, events and applicable activities on any land or building owned and managed by Council.

3.6 Social Procurement

Social procurement is the process of generating positive social outcomes through the delivery of goods, services and works. Social procurement is a key mechanism by which to generate wider social benefits by providing a mechanism for linking and integrating social and economic agendas.



Greater Dandenong Policy

Social procurement can effectively contribute to building stronger communities and meeting social objectives and in particular facilitating employment opportunities to target disadvantaged communities and groups in the Greater Dandenong region.

3.6.1 Social Enterprises

A social enterprise is a revenue-generating business with primarily social objectives whose surpluses are reinvested for that purpose in the business or in the community, rather than being driven by the need to deliver profit to shareholders and owners. These organisations are commonly referred to as social benefit suppliers and they include social enterprises, Australian Disability Enterprises, Fair Trade Businesses and Indigenous Businesses and can also include women owned and minority owned businesses.

Council will identify opportunities to work with social enterprises and other not-for-profit businesses in the Greater Dandenong region which deliver social outcomes as part of doing business, either directly or as part of our supply chain. Commitment to social enterprises is a key goal of *Achieving Greater Dandenong's Potential: A Local Economic and Employment Development Strategy for our City.*

3.6.2 Supporting Local Businesses

Council is committed to buying from local businesses where such purchases may be justified on value for money grounds, while remaining compliant with the Competition and Consumer Act 2010 and other fair trading legislation requirements.

Wherever practicable, Council will fully examine the benefits available through purchasing goods, services or works from suppliers/contractors within the Greater Dandenong region. This is a key goal of Achieving Greater Dandenong's Potential: A Local Economic and Employment Development Strategy for our City.

Council will also seek from prospective suppliers/contractors, where applicable, what economic contribution they will make to this region.

3.6.3. Collaboration with the Industry Capability Network (ICN)

Council has committed to further engaging with local suppliers through collaboration with the ICN. Wherever practicable, Council will utilise ICN's network to alert local suppliers of relevant work opportunities with Council.



Greater Dandenong Policy

4 Application of a consistent standard approach

4.1 Standard Processes

The Council will provide effective commercial arrangements covering standard products and standard service provisions across the Council to enable employees to source requirements in an efficient manner

This will be achieved via a combination of the following areas:

- use of Council's preferred supplier system;
- pricing where relevant;
- processes, procedures and techniques;
- tools and business systems e.g. e-tendering, e-quotation sourcing arrangements;
- reporting requirements; and
- application of standard contract terms and conditions.

4.2 Performance Indicators and Management Information

A list of indicators will be developed to measure procurement performance. They will include criteria such as:

- the proportion of spend against corporate contracts; and
- user and supplier satisfaction levels measuring the success of procurement initiatives e.g. procurement cards.

Councils current procurement systems and frameworks don't presently readily allow the extraction of data based on what procurement spend relates to social and sustainable procurement. Further work will be undertaken over the duration of this Policy to implement performance indicators on these spending categories.



Greater Dandenong Policy

5 Build and maintain supply relationships

Council recognises that in order to achieve sustainable value, appropriate relationships must be developed and maintained with suppliers.

5.1 Developing and Managing Suppliers

Council recognises the importance of effective and open working relationships with its suppliers, and is committed to the following:

- managing existing suppliers, to ensure the benefits are delivered;
- maintaining approved preferred supplier lists and compliance with Council's requirements for insurances, OH&S etc.; and
- developing new suppliers and improving the capability of existing suppliers where appropriate.

5.2 Supply Market Development

A wide range of suppliers will be encouraged to compete for Council work.

5.3 Relationship Management

Council is committed to developing constructive long-term relationships with suppliers. It is important that the Council identifies its key suppliers so that its efforts are focused to best effect. Such areas may include:

- size of spend across the Council;
- criticality of goods / services supplier, to the delivery of the authorities services;
- availability of substitutes; and
- market share and strategic share of suppliers.

5.4 Communication

External communication is very important in ensuring a healthy interest from potential suppliers and partners to Council. The external website will be developed and updated to provide:

- information about Council and how to become an approved supplier;
- guidelines for doing business with Council;
- standard documentation used in the procurement process;
- links to other relevant sites; and
- where applicable, a list of upcoming tenders.



Greater Dandenong Policy

6 Continual improvement

Council will focus on developing and maintaining effective working relationships with external and internal stakeholders, to assist in delivery of Council's strategic objectives.

Council's procurement strategy aims to support Council's objectives by implementing continuous improvement and value for money opportunities in the following areas:

Technology

Develop innovative procurement techniques, tools and methods.

• Process and Governance

 Procurement activities shall be performed with integrity and withstand closest possible scrutiny.

People and Skills

 Maintain the level of knowledge, skill and expertise of staff in respect to procurement processes and procedures.

• Strategy and Organisation

 Review buying patterns across Council and deliver savings from tendering goods and services, as appropriate.

· Leadership and Influence

 Adopt best practice procurement and contracting principles, policies, processes and procedures.

• Sourcing and Collaboration

 Realise opportunities from increased economies of scale through collaboration with other Council's and public sector agencies for particular goods and services.

Supplier Management

 Source and maintain suppliers that demonstrate compliance with Council's regulatory requirements and support key stakeholder requirements.



Greater Dandenong Policy

References

- **Procurement and Contract Manual**
- City of Greater Dandenong ~ Contract Management Manual Version 5.4 February 2013 ;
- AS 4120 1994 'Code of Tendering'
- Council Minute 4.5 (95) of Meeting 27 February, 2006 Approving the use of Procurement Australia, Municipal Association of Victoria Procurement and State and Federal Government contracts;
- Councillors Code of Conduct
- Contractors Code of Conduct
- City of Greater Dandenong Disability Policy 9 August 2010
- Freedom of Information Act 1982;
- Information Privacy Act 2000
- Fair Work Act 2009
- Fraud and Corruption Prevention and Control Policy
- MAV Model Procurement Policy August 2011
- Gifts & Hospitality Policy
- Occupational Health & Safety Policy
- Risk Management Policy
- Staff Code of Conduct
- Council Purchasing Card Policy
- Greater Dandenong Sustainability strategy 2016-2030
 Achieving Greater Dandenong's potential A Local Economic and Employment Development Strategy for our city
- Sustainable Water Use Plan
- Local Government Act 1989
- Best Value Principles Act 1999;
- National Competition Policy;
- Competition and Consumer Act 2010
- Human Rights and Responsibilities Act 2006
- Disability Act 2006 & Regulations 2007
- City of Greater Dandenong Disability Policy 9 August 2010
- Victorian Local Government Best Practice Procurement Guidelines 2013
- Social Procurement: A Guide for Victorian Local Government October 2010.
- Modern Slavery Act 2018
- Modern Slavery Act 2018 Draft Guidance for reporting entities.
- City of Greater Dandenong Plastics Policy

4.3 OTHER

4.3.1 Keysborough South Community Hub Site Selection

File Id:

Responsible Officer: Director Community Services

Attachments: Keysborough South Community Hub Tatterson

Park Site Options Consultation Outcomes Report

Report Summary

This paper outlines the outcome of the community consultation undertaken for the Keysborough South Community Hub site options and recommends a preferred site within Tatterson Park for the facility.

Recommendation Summary

This report resolves that both proposed sites within Tatterson Park are suitable for the Keysborough South Community Hub, however recommends that Council endorse 'Option 2 – Corner of Chapel Road and Villiers Road' due to the site's accessibility and central location for the Keysborough South community.

Background

The City of Greater Dandenong is committed to establishing a community hub in Keysborough South where a range of services, programs and flexible meeting spaces will be provided for the community.

Keysborough South has experienced significant housing development and population growth over recent years, having increased from 5,516 residents in 2012 to 11,838 in 2019. This surge in population has led to a significant increase in the demand for community services, in particular early years' children's services. These services, in addition to a range of multi-purpose meeting rooms and spaces will be provided at the community hub, providing opportunities for a variety of activities and programs to be offered for the community.

Council has undertaken extensive planning and consultation over a number of years for the proposed community hub and has recently announced Tatterson Park as the selected location for the facility.

Two potential locations within Tatterson Park were identified for consideration and have been the subject of a recent community consultation process and site assessment, to help inform the selection of the most appropriate location. These site options are summarised below:

Option 1: North of Oval 1

- Co-located with community facilities (i.e. Springers Leisure Centre)
- Close proximity to regional playground
- Accessible via Villiers Road (Chapel Road), Cheltenham Road and Lake Edge Drive
- Large undeveloped area within the reserve.

Option 2: Corner of Chapel Road and Villiers Road (existing dog park)

- Prominent location of Chapel Road and Dandenong Bypass
- Easily accessible to residential areas
- Located on future bus route
- Land available for new dog park within reserve.

For both options, a new access road into Tatterson Park is proposed from Chapel Road via Villiers Road. This road will improve access for local residents east of the reserve to the large range of facilities in Tatterson Park. This long-planned Villiers Road extension is proposed to be completed as part of the project, in accordance with the Tatterson Park Master Plan (2004).

Community feedback was sought on the proposed site options within Tatterson Park. A total of 556 responses were received, which included:

- Community survey 541 received
- Written submissions 15 received

Consultation Outcomes

In summary, the community is divided on the preferred siting option for the community hub, with a similar number of responses recorded for both options.

- Option 1 North of Oval 1: 49.7% (269 responses)
- Option 2 Corner of Chapel and Villiers Road: 48.7% (264 responses)
- Neither option: 1.5% (8 responses)

The attached Consultation Outcomes Report provides detailed results from the consultation process, however the following key reasons were provided for respondents site choice:

Rationale for Site Option 1 – North of Oval 1:

- Reduced impact on nearby residential properties (noise, traffic, amenity).
- Less traffic congestion / concerns about Chapel Road and Villiers Road intersection (associated with option 2).
- Co-location with other community facilities and use of existing infrastructure.
- Central location to broader community / all estates with multiple access points.
- Negates need to relocate dog park, which has established shade trees.
- Use of spacious undeveloped area.

Rationale for Site Option 2 – Corner Chapel Road and Villiers Road (existing dog park):

- Closer to residential areas (i.e. Somerfield Estate), primary school and shopping centre.
- High profile / visible location on Chapel Road and Dandenong Bypass, enhancing the exposure of community hub activities.
- Easily accessible including a higher level of walkability.
- Accessible via public transport / located on bus route.
- Leads to a more even distribution of community facilities, rather than consolidating in one location (i.e. around Springers Leisure Centre).

Site Assessment

A detailed site assessment has been undertaken to determine the most appropriate location for the community hub within Tatterson Park. This assessment has considered the outcome of the consultation process in addition to the following:

- 1. General Siting Considerations including site profile and conditions, planning considerations, impact on neighbouring properties and facilities and design and cost implications.
- 2. Community Hub Framework Principles including central location, accessibility, co-location with existing facilities / where people already visit, ability to provide a variety of services, integrated service delivery and adaptable to future changing needs.

The site assessment resulted in similar scores for both site options and found that both sites would be suitable for the community hub, due to a range of different strengths.

Consultation between Council Officers and Councillors was then undertaken to discuss the advantages and disadvantages associated with each site.

In conclusion, it was found that whilst both suits are suitable for the community hub, 'Option 2 – Corner Chapel Road and Villiers Road' was preferred due to its high level of accessibility, location on a proposed public transport route and its central location for Keysborough South residents.

Proposal

This report acknowledges the strengths and suitability of each site option within Tatterson Park and proposes that Council endorse 'Option 2 – Corner Chapel Road and Villiers Road' (existing dog park) as the preferred site for the Keysborough South Community Hub.

This site has been identified as the most appropriate location for the following key reasons:

- Central location within Keysborough South (closer to residential areas).
- Highly accessible location via:
 - Public transport new / future bus route along Chapel Road.
 - Walking / cycling connectivity to new primary school and residential areas via Chapel Road path network.
 - Vehicular access via Chapel Road / Villiers Road and new access road through Tatterson Park (connecting to Cheltenham Road and Lake Edge Drive).
- High profile / highly visible location.
- Site suitable / sufficient size for community hub, with design to avoid / minimise impact of existing trees and consider potential need for noise attenuation strategies (due to proximity of Bypass).
- Ability to relocate dog park within the reserve
- Potential for coordinated service provision and programming with other co-located facilities within Tatterson Park (site approximately 700m from Springers Leisure Centre).

Confirmation of the selected site for the Keysborough South Community will enable Council to proceed with the project via the appointment of an architect (following a tender period) and commencement of the design and documentation of the facility.

It is also proposed that Council proceed with the development of a new access road into Tatterson Park via Villiers Road, to improve access into the reserve for residents living east of the reserve. It will also ensure easy access to the community hub site for residents living to the west of Tatterson Park

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People 1

- Pride Best place best people
- Cultural Diversity Model multicultural community
- Outdoor Activity and Sports Recreation for everyone
- Lifecycle and Social Support The generations supported

Place

- Sense of Place One city many neighbourhoods
- Safety in Streets and Places Feeling and being safe
- Appearance of Places Places and buildings
- Travel and Transport Easy to get around

Opportunity

- Education, Learning and Information Knowledge
- Jobs and Business Opportunities Prosperous and affordable
- Tourism and visitors Diverse and interesting experiences
- Leadershipby the Council The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- City of Greater Dandenong Children's Plan
- Tatterson Park Master Plan

Related Council Policies

- Community Hubs Framework
- Community Engagement Policy

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

The financial implications of both site options have been considered as part of the assessment process.

In summary, site option 1 has cost savings associated with the ability to utilise existing infrastructure (including car parking and children's playground) and negates the need to relocate the existing dog park to a new location within the reserve.

Council allocated funding in the 2019/20 financial year to purchase land for the community hub, which is no longer required following Council's decision to locate the community hub within Tatterson Park. These savings should therefore be redirected to the additional cost associated with site option 2.

Further funding for the community hub has also been allocated in 2019/20 for the design and documentation process. Funding to commence the construction of the community hub is allocated for 2020/21 as part of Council's Long-Term Financial Strategy.

Consultation

A community consultation process was undertaken from 4 September to 24 September to seek community feedback about the proposed site options for the Keysborough South Community Hub.

This process was undertaken in accordance with Council's Community Engagement Policy and Community Engagement Planning Framework and involved a range of different consultation opportunities. These opportunities targeted the local Keysborough / Keysborough South community and were promoted via website and social media posts, a mail-out to local residents, media release, displays at key locations and an email to interested residents, community groups and local community services.

A total of 556 responses were received from community surveys, including on-line and hard copy surveys and public submissions. Further opportunities for engagement were provided via a drop-in session at the Keysborough South Shopping Centre and phone conversations with interested residents.

The results of this consultation process are summarised in the body of this report and detailed in the attached Consultation Outcomes Report.

Conclusion

The Keysborough South Community Hub is a much-anticipated community facility that has been the subject of extensive planning and consultation over a number of years.

Recent community consultation undertaken for the preferred location within Tatterson Park identified similar levels of support for both site options.

A subsequent site assessment found that both sites have a range of strengths that would be suitable for the community hub. However, after further consultation and analysis, site option 2 – located on the corner of Chapel Road and Villiers Road (existing dog park) has been identified as the preferred location for the Keysborough South Community Hub, which is now recommended for Council endorsement.

Recommendation

That Council:

- 1. notes that both site options within Tatterson Park are suitable for the Keysborough South Community Hub, as highlighted by the outcomes of the community consultation;
- endorses 'Option 2 Corner Chapel Road and Villiers Road' as the selected site for the Keysborough South Community Hub due to its high level of accessibility and central location for the Keysborough South community; and
- 3. advises the community of this decision.

OTHER

KEYSBOROUGH SOUTH COMMUNITY HUB SITE SELECTION

ATTACHMENT 1

KEYSBOROUGH SOUTH COMMUNITY HUB TATTERSON PARK SITE OPTIONS CONSULTATION OUTCOMES REPORT

PAGES 29 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



KEYSBOROUGH SOUTH COMMUNITY HUB

TATTERSON PARK SITE OPTIONS

Consultation Outcomes Report

October 2019



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Introduction

This report provides the results from the community consultation process that was undertaken regarding the proposed site options for the Keysborough South Community Hub.

The consultation and engagement process endeavoured to seek public feedback on the two proposed locations within Tatterson Park for the community hub in addition to general comments / feedback. These site options included:

Option 1: North of oval 1

Option 2: Corner of Chapel Road and Villiers Road (existing dog park)

The consultation process was also used as an opportunity to announce Council's intention to extend Villiers Road into Tatterson Park, to improve access for local residents from the east of the Reserve.

Consultation Methodology

The consultation process was undertaken over a three-week period from 4 September to 24 September 2019. Consultation opportunities were promoted broadly throughout the Keysborough / Keysborough South area in order to maximise community awareness and engagement. This included:

- Website and social media channels (including local FB pages)
- Mail-out to local residents (within close proximity to proposed site options)
- Drop in session held at Keysborough South Shopping Centre
- Email to previously interested residents / stakeholders
- Email distribution to local children services including kindergartens, child care centres, family day care providers, MCH service, playgroups and schools.
- Email distribution to other community services and groups including Tatterson Park user groups, local youth service providers, Keysborough Learning Centre, Keysborough Senior Citizens Club, Parkglen Retirement Village and Somerfield Social Club.
- Displays and hard copies of flyers / surveys located at:
 - o Local shopping centres Keysborough South and Parkmore
 - o Springers Leisure Centre
 - o Villiers Road Dog Park (corflute signs displayed on fence)
 - o Dandenong Civic Centre
 - o Keysborough Children's Centre
- Media release

Consultation Outcomes

The community were provided with a range of opportunities to 'have their say', in which the following responses were received:

- 1. Community survey 541 surveys received
 - a. On-line survey 446 surveys
 - b. Hardcopy survey 95 surveys
- 2. Written submissions 16 received

Summary of Key Findings

A total of <u>557 surveys and submissions</u> were received during the community consultation phase of the Keysborough South Community Hub site selection process.

In summary, the community is divided on the most appropriate location for the community hub, with similar levels of support for both proposed site options.

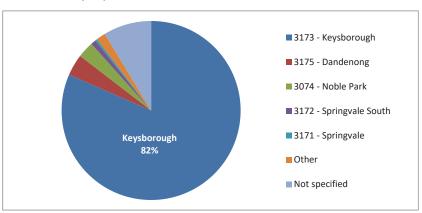
Option 1 – North of Oval 1: 49.1%
 Option 2 – Corner of Chapel and Villiers Road: 48.7%
 Neither option: 2.2%

The outcomes of the consultation process are summarised below and detailed in Appendix 1.

Community Survey

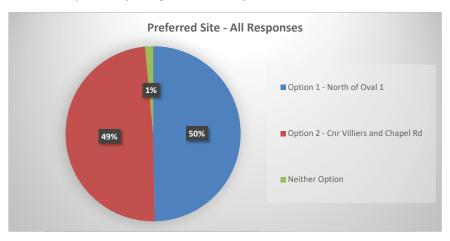
A total of <u>541 surveys</u> were completed, which included 446 on-line surveys and 95 hard copy surveys. A summary of the survey results is provided below.

Post Code of Survey Respondents



- 82% of respondents (442) reside in the Keysborough / Keysborough South.
- $\bullet \quad$ 90% of respondents (486) reside in the City of Greater Dandenong.
- 2% (9) of respondents come from areas outside of the municipality and 9% (46) of respondents did not provide their post code area.

Preferred Site Option for Keysborough South Community Hub



- Survey respondents were divided on the preferred siting option for the Keysborough South Community Hub, with a similar number of responses recorded for both options.
 - Option 1 North of Oval 1: 269 responses or 49.7%
 - o Option 2 Corner of Chapel and Villiers Road: 264 responses or 48.7%
 - o Neither option: 8 responses or 1.5%
- When reviewing the preferences of Keysborough / Keysborough South respondents alone (post code area 3173), Option 1 received a slightly higher response rate (55.7% or 246 responses), compared to Option 2 (43.0% or 190 responses).

Reason for Site Choice / General Comments

A total of 226 surveys included comments to support their site preference and / or general comments about the community hub. These comments are summarised below and detailed in Appendix 1.

Rationale for Site Option 1 – North of Oval 1:

- Reduced impact on nearby residential properties (noise, traffic, amenity).
- Less traffic congestion / concerns about Chapel Road and Villiers Road intersection (associated with option 2).
- $\bullet \quad \hbox{Co-location with other community facilities and use of existing infrastructure}.$
- Central location to broader community / all estates with multiple access points.
- Negates need to relocate dog park, which has established shade trees.
- Use of spacious undeveloped area.

Rationale for Site Option 2 – Corner Chapel Road and Villiers Road (existing dog park):

- Closer to residential areas (i.e. Somerfield Estate), primary school and shopping centre.
- High profile / visible location on Chapel Road and Dandenong Bypass, enhancing the exposure of community hub activities.

4

- · Easily accessible including a higher level of walkability.
- · Accessible via public transport / located on bus route.
- Leads to a more even distribution of community facilities, rather than consolidating in one location (i.e. around Springers Leisure Centre).

Other Comments:

- Concern about noise from Dandenong Bypass and query need for sound attenuation
- Support for environmentally sustainable facility (i.e. 6 Green Star zero net emissions building).
- Some concern that neither location is ideal or central enough to Keysborough South.
- Some concern about the overall need for the community hub and additional early year's children's services and associated resource requirements.
- Varied suggestions about facility inclusions such as library / digital access and sufficient car parking.

Written Submissions

A total of 16 submissions were received during the consultation period, which included:

- Four (4) submissions supported site option 1
- Seven (7) submissions supported site option 2; and
- Four (4) submissions that provided general comments (with no specific site preference)
- One (1) submission of consolidated feedback from the Keysborough Chinese Community including 81 signed responses (results incorporated with survey data).

A summary of these submissions is provided below and detailed in Appendix 1.

- Support for site option 1 which is away from residential properties and will minimise traffic congestion and danger / risk to children.
- 2. Support for site option 2 (corner of Chapel and Villiers Roads).
- 3. Support for site option 2 (corner of Chapel and Villiers Roads).
- 4. Proposed inclusions for consideration including a meeting room (for 50-60 people), semi commercial kitchen, storage facilities, covered outdoor space, community garden (Rotary Club).
- 5. Support for site option 2 (corner of Chapel and Villiers Roads).
- 6. Support for site option 2 which is easily accessible from the Bypass and Chapel Road and separate from the Springers Leisure Centre.
- 7. Support for site option 1 which will utilise existing community facilities and playground, however query public transport options. Support extension of existing car parking and installation of sound barrier along the Bypass. Query potential for adjoining library service / digital access for youth and WASEMA Friendship Café to help welcome isolated women.
- 8. Support community hub and query provisions / activities for carers who reside in the area.
- 9. Support for both site options. Suggest both sites need noise protection from the Bypass.
- 10. Disappointed that Council did not purchase land 10 years ago. Support for site option 2 due to the visible location, walkability and location on a bus route.

Features for inclusion: access road via Villiers Rd, 6 green star building, flexible community rooms, a mobile working environment, exterior toilets and taps, wall space for public art, amphitheatre, high ceilings / natural light, large foyer, library access point, data projectors, bike repair station, playground, café / community kitchen, alfresco dining, community garden, wet areas for arts etc.

- 11. Preference for site option 1, away from homes.
- 12. Preference for site option 2, corner Chapel and Villiers Roads
- 13. Concern about Chapel Road and Villiers Road intersection and barking dogs. Preference for site option 1 due to issues associated with noise, traffic, loss of trees, proximity to Dandenong Bypass, small size of site and potential to reduce value of houses in Villiers Road.
- 14. Concern from Keysborough Community Children's Centre about the potential impact on the community hub on their Centre's viability, due to the close proximity of the site/s and proposed inclusion of child care. The KCCC propose that a) the community hub be built on the other side of Keysborough South; b) the scope of the hub be reviewed to include MCH and sessional kindergarten only, due to the recent increase in the number of childcare centres / places in the area.
- 15. Consolidation of feedback from the Keysborough Chinese Community, which included 81 signed responses. This included 79 votes in favour of option 2 (corner Villiers and Chapel Road) and 2 votes in favour of option 1 (north of oval 1). (Results included in overall survey results.)
- 16. Concern that the location is not centrally located within the community, with option two being the preferred out of the available options.

Suggest further consultation and needs analysis be undertaken due to the time that has elapsed since previous planning. Consideration of 1) not opening a community child care facility in the new hub; 2) moving the current community childcare facility into the new hub; 3) moving the current Keysborough sessional kinder and MCH into the new hub. Proposed list of facility / design inclusions also provided.

Appendix 1 - Detailed Consultation Results

1. Community Surveys - Written Comments

A total of 226 completed surveys included written comments and / or rationale for their preferred site option. These comments are detailed below and have been grouped under key themes . However it is noted that some comments include multiple themes.

Comments in favour of Site Option 1 - North of Oval 1:

A total of 94 surveys included comments / rationale in favour of site option 1 (and in opposition to option 2) for the community hub.

Distance from residential properties

- 1. It's not close to residential houses as it'll may upset residents
- 2. May have overflow of cars parked on street parking when there is a function
- 3. Functions may cause noise issues with residents

I live in Villiers Rd Keysborough and with the existing dog park, it can get very busy and noisy even too early during the weekends. Villiers Rd can get very congested too with too many parked cars when a lot dogs are in the dog park.

If the Community Hub is built in Option1, some of the advantages are the following:

- 1. Less noise in the residential houses
- 2. Develop the large area in the north of oval 1
- 3. Save the existing mature eucalyptus trees in the existing dog area.
- 4. Less car congestion in the Villiers Rd residential houses
- 5. As this will be community hub, the north of oval 1 would be an ideal location for developments as it has the space for the improvements
- 6. The north of oval 1 would be a lot closer access from Cheltenham Rd via the Springers access.

It is unfair to on the existing homes to add such a large centre to Villiers Road. There is so much available land near Springers with other facilities in the area such as Tatterson Park and Springers so it makes sense to add another great facility to this area.

The area already has the infrastructure set up including existing car park. It has no residential around it that will affect people homes and livelihoods.

Too close to residents

Villiers Road is so tight for 2 way traffic as well as parked cars.

It's best having the hub near the community sporting fields that have play grounds already.

Please use common sense and think of all the home owners who live over the road and surrounding streets.

There has been many traffic accidents at the corner of Bypass and Chaple road. We don't want more cars in our streets.

Utilising existing facilities. Not too close to people's homes

We live close to both locations. Option 2 is considering an already congested residential space. Chapel Road in Morning peak times is a disgrace. The constant building of unnecessary new residences has caused massive traffic issues. Which council obviously either did not plan properly or ignored, to line their pockets. Further to this, what about the congestion to the people living in existing residences directly opposite? It would also bring issues after hours with the car parking area where people will no doubt use it for illegal activity such as drug crime.

Option 1 is away from residential areas, in its own space and comes off a main road which is easily accessible and will assist in not adding to further issues in the option 2 space. Please consider carefully and ask yourselves if you lived in a house on Villiers Road, would you want this across the road instead of a

beautiful parkland space?

Traffic concerns

Build on existing springers land. Villiers road too crowded and busy. Dangerous intersection as its near the bypass

Better traffic

Better traffic management

Chapel and Villiers already hard enough to get out off this will add even more traffic dramas for us locals

Chapel does not need anymore traffic! With Sirius college, the new Keysborough Gardens PS and new shops, the road can't handle the traffic during peak hour/school zones. Option 1 is therefore much better for all local residents and those with children attending the schools

Chapel Rd will be too crowded

Chapel Road is becoming far too busy with the number of townhouses built to date; and no doubt many more to come. I am already unsure how the infrastructure is going to handle the new school opening next year, so Option 1 would be best to alleviate any additional traffic spilling out onto Chapel Road, including parking.

Villiers road option is too close to the intersection of bypass and chapel street which already gets so busy and many accidents

Option 2 will be a nightmare! With the new school opening in 2020, there is already very heavy traffic on chapel road everyday with many drivers using chapel road to access all local school in the area: New Keysborough Gardens School, Resurection school, Sirius College, Lighthouse college, Hayleybury, and the kinders at corner of chapel and cheltenham road. If site 2 is selected, people coming from Parkmore/Dandenong/Noble park area will very like access the hub via Chapel Road/Villiers Road, increasing the traffic jam there making this nightmare even worse!

I choose option 1 because Option 2 will generate additional traffic congestion on chapel road which is already running at more than full capacity making morning and afternoon commute a nightmare

I don't even know where oval 1 is but I can imagine better access for traffic. Option 2 cannot cope with the increase traffic load during peak times. Turning right from Villiers to Chapel is not possible. Turning right from Chapel to Villiers is also difficult and dangerous as Chapel merges from 2 lanes to 1. I'm aware there are alternative entrances/exits but chapel road entrance/exit will still be heavily used.

It seems more logical to put somewhere that will be super busy.. away from the bypass

Less congestion to currently accident prone dandenong bypass and chapel road

Less traffic congestion at intersection of chapel/dandy bypass

Traffic flow would be better with option 1

 $Location \ of \ option \ 2 \ will \ be \ a \ potentially \ safety \ risk \ for \ pedestrians \ and \ drivers \ due \ to \ new \ traffic \ in \ and \ out \ the \ hub$

Option 1 has adequate access via the roads & parking to this site

Option 2 would be chaotic with Chapel rd/ Villiers rd already congested & too much of an impact on the residents on Villiers Rd & surrounding streets

Option 2 may cause traffic delays due to new school and gen traffic

Option 2 will make traffic a nightmare on the chapel & villier rd bottle neck. At least with option 1 the shared facilities with springers has more access to everyone. Lots of different entry points for option 1.

Please not at the dog park! We cannot get out of our street on dog park busy days and the council won't even put in a keep clear from chapel road into Villiers street! This is just crazy and a TERRIBLE idea for ontion 2!

Prefer not right on chapel road as this is already very busy

Safety for walkers, cyclists and drivers will potentially be a serious problem with the location of option 2

Could you imagine the congestion of having the hub attached to Chapel Rd with all the other traffic that's going to be created with more townhouses and the new school.

The intersection of Dandenong bypass and chapel rd is now becoming a major concern with weekly accidents occurring. With extra pedestrians around with option 2, how could one think it would be safe for children to be around this area

The existing dog park off Chapel Road is amazing so option 2 would destroy that. Option 2 would also cause too much traffic turning from Chapel Road and affect Chapel Road usage during peak times in the morning causing lots of delay for the houses within Keysborough which rely on Chapel Road and Perry Road as their only access onto the bypass

There is already way too much traffic on the single lane Chapel road, with the new school also due to open soon, Chapel road will be a nightmare

There is too much traffic on chapel road. Building in option 2 will make matters worst.

Too much traffic already on the corner of Chapel and Dandenong bypass.

Too busy a road area for right near Dandy bypass! Springers is perfect location to add a community hub.

Too much traffic on Chapel road already with schools.

Traffic concerns on chapel road.

Traffic on chapel Rd at the Dandenong bypass intersection is horrific at peak, probably best not have this to close to there

Central / accessible location

Central for all estates

Better accessibility from Cheltenham Rd and more parking available at Springers so back streets won't get crowded. The current dog park is well used and it would be a shame to lose the already built park with established trees.

Close to my area better facility

Convenient location

Easy to find

Easy, nearby

It's closer to my home and it links up with springers and the playground

More central to all of Keysborough

Option 1 is good. You can Accessible via Villiers Rd (Chapel Rd), Cheltenham Rd and Lake Edge Drive. More options to get to the location.

Option 2 is horrible. There is already traffic congestion in chapel road. next year the primary school will open that will add more congestion. School hours makes it very hard to travel in this road. please dont plan anything in this area its is going to be a nightmare.

The location will spread the traffic as it is suggested that the hub will be able to be accessed from 3 locations rather than just off Chapel Road which is already congested and that's before the new school opens too!

Both locations make the hub accessible for all of Keysborough not just the new development which I believe is critical in bringing the whole suburb together.

MY only hesitation in option 1 is the provision of adequate, well lit and accessible footpaths to encourage people to walk to the hub rather than drive.

Co-location with existing facilities and infrastructure

All facilities in one area. Prospect of further development if required at a later date

Option 2 may create more traffic problems.

Assessable to playground and will be subjected to less traffic noise compared to option 2

Close proximity to others community facilities and regional playground. Large undeveloped area already

exists

Close to existing infrastructure, parking playground and springers, will add life to an unused area.

Close to leisure centre. One location for two stops

Close to Springers and accessed by smaller and quieter streets. Also saves money as won't have to rebuild a dog park

Close to springers

Closer to all current community amenities

Closer to existing playground and Springers Leisure Centre

Larger area for the community Hub

Closer to other community facilities/playground. Have more parking space area developed already nearer to the leisure centre

Closer to playground and away from heavy traffic

Closer to Springers Leisure Centre available for users of Community Hub

Closer to Springers Facility

Closer to springers and doesn't disrupt the dog park and loose more gum trees

Co-located with community facilities (i.e. Springers Leisure Centre)

co located with community facilities

Co-located with community facilities (i.e. Springers Leisure Centre)

Easy access to all other facilities

Good to have co-location of facilities including sharing of car parking, and to leave Option 2 to natural vegetation. Also, less disturbance to residential areas

Great Idea. Would be better to have both complexes close and even better that the playground in close considering you are catering for children's services.

I prefer to have the new planned building located as close as possible to the other existing buildings for aesthetic reasons and to leave the parkland area where the existing dog park area is. I believe option 1 also allows the increased car traffic to park in the main area where cars currently park next to the Springers Leisure Centre.

Existing infrastructure.

Maybe option 1 only because of more car parking spacers. Need sound barrier along Dandenong bypass. Option 2 is more open to the residents so either is OK

Near the springer leisure centre and option 1 is more established.

This option is the best option because it would be more amenable to transport for access and residents already see the area as an address to access community services.

Retention of existing dog park

Like the dog park having big established trees for shade

Do not remove the existing dog park, that is a nice space. Prefer the facility to be located near to Springers

I love the dog park

Like the location of existing dog park looking over street

The council already recently spent money on creating the dog park which in option 2 you want to remove & rebuild elsewhere; this means the money already spent was a waste & will need to spent again to relocate it 150m away.

To keep the dog park available.

Other / General Comments

10

Better facility

Use of undeveloped area

It is closer to similar areas of proposed service (football ovals, springers leisure centre). Chapel Road and Villiers road can barely handle the influx of traffic due to the bypass and new dog park and building such a large hub would cause even more stand still. Site one has the parking, traffic and space capacity to provide a great starting point for a community hub. The dog park has been a great addition to the community and honestly has been a delight to break up the monotony of houses that all look the same.

OPTION 1 please:)

Love that this option is in a quieter area, surrounded by more trees.

And you have you those beautiful old trees in the current dog park, why knock them down?

Option 1 is great for child care facilities (x7)

Option 1 the location is quieter and even more spacious. In addition, it offers more parking spaces and easier to get access from main rd.

Option 1 would be perfectly embrace with the surrounding facilities and larger area It's also more conveniently for residences.

Whereas option 2 will surely make the traffic at and around corner of Dandenong Bypass and Chapel Road busier, consequently it poses a serious risk to safety of drivers and pedestrians.

Option 2 has no room for such a project. We already have enough narrow residential streets in Keysborough South, where there are too many cars parked and difficult for traffic to flow through, god forbid if there is an emergency and we need an ambulance. Residents in the area will also suffer from lack of privacy from the front and have parking issues. Keep everything at Tatterson Park where all facilities are located and in access of all recreational activities and parking/land space.

Option 2 is located too close to the bypass and hence, too noisy for the children.

Option one is undeveloped & has better road access. Roads on site 2 are already so congested you'd be doing double the work and receiving double the complaints

There are more trees

There is so much space available in Tatterson Park. Chapel Rd/Villiers is busy as it is and Chapel is only going to get busier with the new school. Option 1 is also more accessible by bus.

Would also like to suggest that facilities such as:

- ~ A community kitchen
- $\stackrel{\cdot}{\sim}$ Child care facilities (room or area designated for children)
- ~ Meeting room/s with internet, projector and screen are available Other than:
- ~ Community rooms, which too require internet, chairs and tables suitable for activities such as info sessions, sewing classes, arts and crafts, training etc.

You don't have to move the dog park and seems there would be less congestion with cars coming in and out of chapel rd.

Would also be good to include a library.

Comments in favour of Site Option 2 - Corner Chapel Road and Villiers Road:

A total of 132 surveys included comments / rationale in support of Ootion 2 for the community hub.

Proximity to residential area

Actually closer to Keysborough South, and easier access for keysborough south residents.

close proximity to Keysborough South. Also the location provides easy access.

Closer to my home (x7)

Closer to the Keysborough south residential area / community (x8)

Closer / nearby (x4)

More convenient for residents (x3)

It will benefit more residents (x2)

Close to neighbourhood and bus stop.

Closer access for families in Keysborough South that do not drive.

Close to the new primary school.

Closer to main residential areas and shopping centre

Community hub should be in the middle of new South Keysborough - Somerfield is big area with many families

Easier for Keysborough south residents

I think this location would better benefit the residents of the new estates of Keysborough.

Easy access and closer to the newly developed residential areas.

Easy Access from main road and better location for the summerfield residences

More close to more people.

More easily visible and closer for residents of Keysborough South

Although No#1 is much closer to my house, No#2 would be my choice for our C.H. That location is in the centre of our developing great Keysborough benefitting the resident from everywhere. And the new traffic pattern would be much easier to design and fulfil as it is in the open area.

Option 1 is not within close proximity to Keysborough south residents. Option 2 will be located on the same street as the primary school and shopping centre

The Community hub should be more easily accessible by the estate residents and both proposed sites are not ideal. But option 2 is the better one of the 2.

Easily accessible to residential areas and public transport available. Potentially more parking available without impacting Springers Leisure Centre.

Easily accessible

Easy access (x4)

Better access, easier to drive and park.

Better location. More accessible

Easier to get to and walk to if needed! Existing facilities are far to walk with a pram even from Somerfield estate!

Easier access. Less congestion on Cheltenham Road.

Easy access to the facility's from Dandenong Bypass

I would prefer the community centre to be at the dog park so that it's easier to get to for everyone else

Easy to get there find a way

Easy access to hub and bit away from water body.

Its walking distance to get there for me

More parking and easier to access

Located near Chapel Rd. and Dandy bypass and residential area as well as being located on future bus route.

Easily accessible via public transport

Accessibility by public transport

Being on the future bus route will make it more accessible for more people

Better accessibility for all with the future bus route.

Bus access / route (x2)

Better location for families and easier access for people with multiple transportation options

Where possible, Council should be making public and active transport access to community facilities the easiest option. Option 2 is located closer to residential areas, incentivising residents to walk rather than drive. Additionally, it would easily be accessible by bus via the future bus route.

Council should also advocate for future bus route to be frequent and consider walkable paths/raised pedestrian crossings on both sides of Chapel Rd around Villiers Rd for pedestrian safety.

Creating the most environmentally friendly hub is very important to me and Option 2 (as it well served by 3 bus routes unlike the other alternative) is the best option in that regard. Good bus access is vital. As is a 6 Green Star building. (x2)

I have chosen option 2 as it provides good public transport access, supports community hub to act as a third place, first 6 green star zero emissions building and support social enterprise.

Great location, easy access, possible bus route close by.

It is accessible by bus and in a more prominent area.

It is located on a future bus route and this is essential if you are to service the majority of ratepayers, we are an aging population and driving may not always be possible.

More accessible via public transport

The public transport access is best in this option and as someone involved in the arts in the community I would also say it could incorporate public art well.

Site suitability – general

Better location (x4)

More convenient location (x2)

More prominent position (x2)

Better environment and easier to park

Better layout and location.

Easy access to the site. Will also liven up a bland space

Peaceful location, not mixed with sports facilities at Tatterson facility

More safe for kids.

Will stand out on major road and be on a bus route. Building should be 6 Green Star Zero Net Emissions and use natural materials to blend in with the native. Greens on the site

If you can put the building in the north west corner away from the residents that way it will be more accessible to the residents. The other option will be out of sight and out of mind for most residents. Take the most prominent location and have it set back way of the street.

It would be more accessible by the public and as a community hub- it would great to have the street frontage to engage members of our more.

More conveniently located, has busy traffic, easier for resident to become aware of any community events that would organise in the Hub.

Nice place.

Option 2 is much more prominent and more obvious, so easier for new members of the community to see and become aware of the centre, closer to the road for those needing to get buses, and more central in the neighbourhood. Familiarity helps people to become aware of, and more likely to use, services, especially if they can see others coming and going from them. Being close to the road may also feel safer for vulnerable members of the community when it is darker in winter.

It would be great it this hub carried on the trend of sustainability that Council has started, by seeking 6 Green Star accreditation - which will also save on running costs long into the future.

This is closer and easier to get to for us. I would also think it would block freeway noise for the homes in Villiers street.

This is predominant spot, bus route and dog space is more important for future increase of population.

This site gives the hub more exposure leading to greater use.

Would be good to have a community centre at the dog park position and have parking situated inside this space. Frees up the street.

Walking distance from home. Option 1 is very close to springer. No need to be together. Option 2 is close to the new primary school and KCCC, convenience.

Concern re: proximity to Springers Leisure Centre

Away from Springers

For the reason of not interfering with parklands and grass lands close to tatterson park

Full of building around Springers. Not so many people really use dog parks. It is really a waste. we can use part of the dog park to establish our new hub.

Easier access, and less competition for parking etc with people visiting Springers. It will also help to open up that currently under used corner of the park

 $Option\ 1\ will\ increase\ traffic\ and\ buildings\ around\ Springers\ Leisure\ Centre.\ Parking\ may\ be\ an\ issue$

Less traffic clogging up the area around Springers etc.

Need more activity around chapel road area, already a lot happening at Springers leisure centre. Location is ideal just off the Bypass.

No other community facilities nearby Option 2. Option 1 is already close to springers. Would be nice to have a spread of available facilities. (x2)

Option 1 is already crowded. For such option 2 will be bit far from existing facilities. With own parking. Hardly people can find parking on a nice day near existing facilities. When Springers has big function it is vey crowded.

Springer Leisure centre already has some facilities. It should be closure to Villiers Road. Thanks.

Springer leisure centre benefit lots people already. Option 2 will let more people/area benefit from community centre.

Springers has got some facilities already plus no such facilities been built near Somerfield area

Environmental considerations

Community hubs should be as accessible as possible to serve its community best from all walks of life. With several current bus routes near it and with a route planned to be close to it, I believe Option 2 is the best option to use. I also think that ensuring that highest possible Green Star rating for the site would be beneficial in ensuring its value in the city as well as keeping the City of Dandenong on the cutting edge, and I advocate for it to be built at the 6 star rating.

It's the more environmentally sustainable option, also can you please consider installing a 6 Green Star

(Zero Net Emissions) building. Thank you for your time.

In line with council's commitment to being one of Australia most sustainable cities by 2030, please ensure this building is environmentally sustainable, with zero net emissions and at least 6 green star.

More likely to get community participation due to residential accessibility Councils first 6 star sustainability rating needs to be in the public eye.

Please make this a 6 Green Star zero net emissions building. We need to be doing all we can and more to tackle climate change and Council should lead the way on this. Option 2 will also help with this by being much more accessible, especially by public transport.

A commercial kitchen, along with larger community spaces and storage areas, should also be added.

Facility inclusions

I feel the young families starting to occupy Keysborough we need these facilities in this area.

Is there any chance for a community library or swimming pools?

Keysborough Community Hub should build a local library, the nearest library is too far (in Dandenong Council building). Many retired/senior residents in Keysborough do not have access to own transport. Local bus 709 does not go to Dandenong at all. The hub should be like a place to relax and gather for locals.

Nicely located. Would be great to have some sports facilities like table tennis etc, kids activities like chess, scouts, reading, yoga

Population in Keysborough has doubled over the past years. The people living near here need badly a place for sports and cultural activities. (x3)

We already have childcare centre going to be built in the vacant land previously Master located and KCcc. We need a library in option one area.

Dog park considerations

I'd like the dog park moved closer to more residents' houses.

I live close to chapel road and I think having a community centre at the dog park would mean the dog park is located at a better place. The dog park will be close to the leisure centre- it would make more sense.

General / other comments

- more parking
- the dog park will not be completely eradicated
- includes a new playground to the area
- closer to Somerfield estate- currently we take children to Springvale for vaccinations
- easier to access

Easily accessible to more residents. Concern about the noise from Dandenong bypass. Maybe upgrade to noise barrier along by pass (x2)

Easily accessible. Playground. Ample parking

Don't forget you have a Keysborough Learning Centre on Corrigan Rd within the Keysborough Community Park. Corrigan Rd turns into Chapel Rd. And it's just over the road from option 2. Option 2 is better because if you want people to use the community centre you need to have EASY access eg Bus Service! Plus it will be the Retirement Centre people occupied and happy. The closer to Parkmore Shopping Centre the better as that where ALL THE PEOPLE ARE.. I live in Noble Park about 10 minutes down the road and I would like to use it as it will have more variety of activities than Noble Park Community Centre... Eg They offer "basket making" ONLY at Keysborough Learning Centre and not at Noble Park.

I prefer this option because the alternative locates the Hub in a very busy part of the park, close to large car parks. The Hub will make an already busy area, busier. This has the potential to put children at greater risk of injury from cars.

The alternative is a quieter, residential location. It is on a bus route which would make it much easier for families without cars to attend. This will potentially increase new families accessing MCH services on a

more regular basis. It also offers an alternative to families wishing to reduce their environmental impact by reducing the use of their car for short trips.

The bonus of this option also is that construction can proceed without having to consider and work around the constraints (existing car parks, facilities and patrons, many of whom are young children) imposed by the existing facilities at Option 1

Good for old people by the way.

A prominent location with easy access for residents. Future bus route will increase accessibility to residents without cars. Not far from Keysborough South school and shopping centre. Unique location for a unique community activities facility. Surrounded by beautiful green and leafy area.

KLC provides programs for residence 'around' the City of Greater Dandenong, covering people residing in Keysborough, Springvale, Noble Park, Dingley, and Dandenong. KLC is based on Corrigan Road, therefore, option 2 locality will be better suited. Moreover, not only the locality but working closely with the 'Keysborough South Community Hub' will provide sustainability for our local citizens seeing us working in partnerships as we work together to deliver programs at the Hub.

Neither of the two choices are great to be honest. Ideally the hub should be located on Westwood Bvld where there is still ample, unused space in the park. Also having it on Westwood Blvd would mean that the easternmost residents of Keysborough South, would at least have one council service nearby. However, if the choice has already been made for us, Option 2

New houses have been being built in Keysborough and population has been increasing. On Average each household pays city council 200 dollars per month yet we don't have amenities we need. We definitely need a place to exercise, to meet friends, to do group activities in our neighborhood.

Other General Comments

Seven (7) surveys included general comments that did not support either proposed site option.

Other comments:

Neither for the following reasons

Option 1 is not in the heart of Keysborough South. And current way to exist from Springers Leisure Centre is very convoluted and therefore increases the risk of an accident. It may also deter people from returning to the hub for future visits/appointments.

Option 2 is not good because the dog park should not be moved inwards as it may restrict pedestrian access through the parklands. Situating a childcare/kindergarten and community hub on the corner of a busy intersection is not ideal as well as it is anticipated that peak hour traffic into and out of Villiers Road will cause havoc and stress on parents/carers. And accidents at that intersection are not uncommon.

Neither this area is open space! Renovate Springers and open up the new \$11 million pavilion for public use. This is a knee jerk reaction to a small section of our community who EXPECT everything to go their way. CGD has 52 kinders listed and this is not private providers! Adding more kinders is not sustainable! There are 11 community centres listed with Lathman Cres opening up and many outreach halls and venues that are being used, again building on a open space is sacrificial. Council and developers are to blame for this debacle, the shopping centre precinct could have been better utilised we didn't need a petrol station and Mc Donald's. It is not near a transport route. Disgusting use of ratepayers money when the rest of the municipality is left scrambling for anything (slim pickings) This section of Keysborough are a burden on our community and have done nothing to integrate into existing infrastructure saying it was never good enough and they wanted better, well we would like some say in why this proposal SHOULD NOT be built on OUR green space. Sack the council if they vote in favour of this proposal and for once listen to the residents in other wards.

Should be an option 3. Not Tatterson Park AT ALL. This is open pace not GRZ. It is a park for the community to enjoy. We have 52 kinders and 11 community centres in CGD.

No one bring this up but Keysborough need big swimming pool tatterson park got space and we are

deserve it closes pool Cheltenham waves it's actually too far so please I hope someone listen and do something about it.

This proposal is flawed! Neither options are ideal and there is no 3rd option! Why would you add congestion to a residential street and want to build on open space. This shows the lack of foresight. Too many other facilities will be affected by this. robbing Peter to pay Paul and other facilities will close through lack of support. Extremely disappointing that this is even being mooted.

Why are we building on open space? We should be preserving open space at all cost! This proposal was not known about a month ago and now shabam now here it is ready to be realised This survey is not comprehensive enough one question with 2 options and that's it! This is a done deal regardless of what the residents really think, no thought to how more buildings will not protect our fragile environment and water ways Very disappointing that this proposal has even seen the light of day. residents are being treated like pawns in a game of chess there is only one winner! If you are going to do consultation then listen and don't say we will fudge the results regardless of what the opinion is! If there was survey on council performance the result would be a solid F!

With 2 new childcare on Cheltenham Rd plus existing facilities in the general area they won't all survive so who is going to take responsibility for that? Terribly sad that green space is going to be built on when new facilities are opening to accommodate this community! Talk about have your cake and eat it as well. If Crs are debating on other spending how do they think this is going to be funded? It is not wanted nor needed Renovate Springers!

2. Written Submissions

A total of 16 submissions were received as part of the community consultation process for the Keysborough South Community Hub Site Selection. These submissions are detailed below.

Submission	Comments		
1	Option 1 preferred. It not near / close to houses. Already existing car park when required. - Away from built up residential area. - Excess traffic and noise. Congestion small street. - Car park not big enough to accommodate the facility. - Danger to young children – lots of children ride their bikes and walk around area.		
2	My option for Keysborough South Hub is option 2 which is at the corner of Chapel and Villiers Rd. Please consider this option.		
3	I would like to submit my preference as a resident of Keysborough South for the Community Hub Site location to be: Option 2 - corner Chapel Road and Villiers Road (existing dog park)		
4	Although Rotary Noble Park Keysborough has only just learned of the planned Keysborough Community Hub development, we would like to put forward some general thoughts. At we probably might only use it on an ad hoc basis, we would like to see it incorporate: - A Meeting Room which could accommodate at least 50 - 60 people. - A semi-commercial kitchen which would be suitable for an outside caterer to use. This should also have a Boiling water unit and an automatic (hands free) handwash basin. - Storage facilities for various groups. Often members have to take home banners, meeting regalia etc. Some would only need a small cupboard, others more space. This should be considered before fit-out. - Covered outdoor space with access to water and bins. e.g a Verandah space. Rotary is often asked to provide a bbq/sausage sizzle for various groups and would like to be undercover. - There are often requests for a Community Garden. This would also then require a storage shed or other area for tools etc. Thank you for the opportunity to have some small input into this project.		
5	I would like to consider option 2 which is corner of Chapel and Villiers Road. Thank you!!!		
6	Option 2 preferred. Easy access from the Bypass and Chapel Street. Separate from the already busy car park at Springers Leisure Centre. Please allow for plenty of car parks.		
7	Thank you for the facts list, from which have understood that the population in the area has increased over 50% within the past seven years; I imagine that the new demographics are heavily represented by young families with children.		
	For this reason, choose Option 1 which will utilise existing community facilities and close-by playground area.		
	What are the considerations, actions taken, as regards to public transport for this option and that area in particular?		
	Others on the Facebook consultation page make mention of extending current parking facilities and further noted sound barriers, which too, are solid points for consideration.		

Submission	n Comments				
	Has there been any further thought regarding other adjoining services i.e. a library or extending the hub's use for digital access learning in the future, in particular to youth?				
	It is my hope that one day in 2022, will be able to establish a WASEMA Friendship Cafe in this new complex, so as to welcome isolated women in the area with their children.				
8	As a carer who lives in the area I'm please that a new community hub is being organised. I wonder if there will be any provisions, activities for carers that reside in the area. I myself, care primarily for two people with complex health problems, and two elderly people. Unfortunately, I have become particularly unwell and don't travel well. It would be great if				
	there was something local for me to attend for a short time during week. I believe there are no facilities for carers in the local area at all. It would be great if they were made available.				
9 (3 submission s from 1	Option #2 because its easily seen from Chapel Rd. It's more accessible to the public. The other site is hidden and out of sight. Won't be as popular as #2 because #2 is in a prominent position.				
author)	Both options are good for the site to be built. Option 2 is best for easy access to the residents.				
	Option 1 is better with more parking available. Both sites need noise protection from Dandenong bypass. Hope you choose the best location for the residents. Thank you				
	Looked at both sites, option 1 will take advantage of car parking there and the play ground close by. More things to do at option 1. When building a road to it the soil could be used as a barrier to the noise from Dandenong bypass. The noise from the bypass could be silence by building mounds of soil along the boundary. Thank you				
10	It is extremely disappointing that Council did not purchase land as part of the original essential infrastructure planning 10 odd years ago. Instead the community is left with two limited options eating into open space provision that was carefully planned all those years ago.				
	Therefore with the limited options my choice for the Keysborough South is option 2 for the following reasons;				
	A Community Hub on Chapel Road will be visible from Dandenong Bypass and I feel this will create more community vibe that being slapped on the outer of a cluster of disconnected buildings in the middle of parkland in the most northern position possible, furthest away from the majority of the community.				
	Higher residential walkability score. From a wider residential pool residents including from north of Dandenong Bypass. The other option has light commercial to the north. The other option is a longer walking distance for people with prams which may encourage higher car usage behaviour. It is along the property with the practice to leave the infill area to the cart of 20 min site.				
	 Is in closer alignment with attempting to keep the infill area to the east a 20min city rather than increasing walkability further from shopping centres, primary school and GP. 				
	Access to new proposed bus route. Springers section of the park doesn't provide public transport this close.				
	The community believes both options must have the following features; 1) Access road as per original master plan to the rest of the park via Villiers. 2) 6 Green Star building achieving zero net emissions (inc. solar panels, water tanks, plus recycled water in keeping with Somerfield building requirements)				

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Submission	Comments			
	 Flexibility community rooms that can be combined into bigger rooms. To ensure that the building remains a 3rd place and grows with the generational life cycle of the suburb. 			
	ability to use as a mobile working environment			
	5) Exterior toilets for after-hour usage of outdoor areas. For example during daylight hours.			
	6) Flexible wall space for public art			
	7) Outdoor mini ampitheatre,			
	8) High ceilings, natural light			
	9) Large foyer designed to be a third space			
	10) Library access point			
	11) built in data projectors, usb charging stations, other smart technologies12) External drinking taps integrated with dog bowl			
	 Bike repair station as part of the external section of building. Supports biking along Dandenong Bypass trail. 			
	14) Outdoor playground intergenerational not just toddlers. Ties in with exercise track circle			
	 15) Complies with Standards childcare seperate to MCH i.e Multiple doors for access 16) Community kitchen (commercial size so usable for functions) 17) Dog Park remains the same size as currently available 			
	Both options should have the following features 1) aesthetic exterior with contrast and natural materials, 2) cafe,			
	3) cafe/community kitchen 4) alfresco dining area linked to 5) community garden			
	5) community garden6) wet areas to allow arts activities./short courses.			
	Comparing the two options the following should also be considered. Residents on Villiers Road will be impacted by through traffic with either outcome. Option 1 while this option is further away from residents it is also hidden away from residents that do not have young children. If you compare Paddy O'Doughue to Noble Park Community Centre and Keysborough Learning Centre. Many newer residents are unaware that Noble Park Community Centre or Keysborough Learning Centre existing as they are so tucked away.			
	Thank you for your time in advance.			
11	Option 1 preferred. Away from homes.			
12	I choose option 2 - corner of Chapel Rd and Villiers Rd Thank you			
13	We live in the Villiers Rd area and during peak hour, it is very difficult for us to turn right onto the Chapel Rd from Villiers due to too many cars/traffic.			
	During the peak hour, we have to go around at the back road to go to work (Braeside and Dandenong South).			
	Even when turning left from Villiers onto Chapel, in some occasion cars are speeding.			
	There was an incident in March this year where the other half was turning right onto the Chapel Rd from Villiers and a car was coming fast and hit her car.			
	The other driver drove away and the other half was terribly shaken. We have reported the incident to the police, however, the other driver was not found.			

Submission	Comments			
	I have also sent a letter to Vicroads about the situation/congestion on Chapel Rd and the have replied that they will look into it in the next review (not sure when that will be).			
	I hope you can assist with the Council to put in place something to help the residents on Villiers Rd with the traffic. Thanks.			
	BTW,			
	With regards to the dog park, there are dogs that are barking too early in the morning, specially when they are chasing cars driving along on Villiers Rd.			
	Can the council do something about this.			
	We are hoping also that the new Community Hub will be built in the Option 1 , away from the Villiers Rd residential.			
	Issues with Noise, Traffic, Cutting down the big trees, too close to the Dandy bypass traffic, area is too small for the development, will bring the prices of the houses down in the Villiers area.			
14	The Keysborough Community Children's Centre (KCCC) would like to make the following submission for the Keysborough South Hub.			
	In terms of the locations on offer we feel that both significantly impact our own centre. We feel that with yet another childcare centre in the close proximity to our centre our enrolments will be affected which will lead to impact on our viability as a centre.			
	 We would like to propose two options: That the Keysborough South Hub be built on the other side of the Keysborough South			
	that we can mitigate any impact the building of the Keysborough South Hub has on our centre. We hope that the Keysborough South Hub offers more facilities for a multi-generational rather than just seemly only catering for the under-fives.			
15	Consolidated feedback provided from the Keysborough Chinese Community with signed responses from 81 people. This included 79 in favour of option 2, and 2 responses in favour of option 1. (These results have been incorporated into the overall survey results.)			

Submission	Comments			
16	I wish to make a submission for the consultation process on the proposed Keysborough South Community Hub. It is promising that the City of Greater Dandenong (CGD) has moved forward in the design and location of the Hub that has been promised to the community of the area located in the South of Keysborough for some years. While I believe that this hub presented in the proposal will ensure that some of the needs of the growing community of thousands of residents in this recently released land I still feel that there are still some highly important needs that CGD needs to consider and implement before the plans become a reality.			
	The key concerns that I wish to address in my submission relate to the location, proposed facilities and the structural concepts of the building.			
	Although the location offers the benefit of a currently utilised facility of the CGD and therefore offers a notable location that is in public view it does exclude it from being centrally located within the community that the facility is designed to cater for the needs for. I would also argue that on the Tatterson Park location there is already a community facility with meeting rooms, recreational facilities, play spaces and childcare facility. My question to the consultation committee would be – are these facilities already in place actively used by residents of the Keysborough South Community? Or do the residents feel that this location lacks community feel and is more accessible to regional residents. If given no other choice then option 2 is my preferred option to the two that have been presented.			
	I believe that CGD should consider a location that is more central to the residents of South Keysborough – and thus propose that the site be located in an area such as the open space/recreation area of Westwood boulevard and Stanley road. This area is already actively used by multi-generational members of the local area for recreational and family time. The open space grass area inderutilised as the grass is patchy and uneven thus would be an ideal location for a community hub that would strength the already utilised area with much needed toilets and community rooms for active involvement of the community. This location would mean that many residents are within easy walking distance so would reduce carbon emissions in accessing the facilities that a community hub would offer. The location is also high-profile area with many residents travelling past the site, along with the bus service that has a stop at the site. This location is also within walking distance of an aged care facility and thus maybe able to offer a service to the older members of the Keysborough South Community.			
	The consultation documents produced by CGD refer to the facilities as being previously determined by the community – perhaps this maybe the case, yet the only consultation that the community has had in relation to the facilities was years ago. Now that this project is moving ahead, I feel that the community should once again be consulted on the essentials services that the hub would offer as I believe that these needs have changed over the past six years while this project has been negotiated with CGD.			
	During the delay in acquiring land several changes have occurred to the Keysborough South area. There is now a commercial childcare facility located on Cheltenham Road and several in the proposal or building phase. Therefore, the need for an additional childcare facility in the southern part of Keysborough would perhaps not be a viable option. The current community childcare facility (Keysborough Community Childcare's Centre) has a rating of exceeding national standards and is highly regarded as a quality centre within the local community. If another Community Centre was to open within a kilometre of this centre one of two things could occur – the other centre would struggle to find children for the places available and therefore would be a financial liability or the current centre would begin to not fill it's classrooms and as such staff would lose their jobs and the centre would struggle to be financial viable. Perhaps CGD should consider one of the following: 1. Not opening a community childcare facility in the new hub – thus allowing for more space for the occasional centre and maternal health nurse facility. 2. Considering moving the current community childcare facility into the new hub – thus allowing for an expansion of facilities and ensure that the team of childcare facilitators can continue to offer an exceeding national standards service without cost cuts due to growing competition. 3. Move the current Keysborough sessional kinder and maternal health centres into the new hub allowing for the Keysborough Community Children's Centre to expand through the whole residence at 364 Cheltenham Road allowing for an increase in the capacity of the centre and thus the ability to offer more places to children in the area.			
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Submission Comments

After looking through the consultation documents for the new Keysborough South Hub I'm concerned that several design concepts have not been considered. Could CGD please ensure that the following facilities are part of this hub:

- Commercial kitchen to allow for a café/catering facility for community events and a meeting place that can easily be catered
- Community kitchen facility for access to cooking facilities for community groups to offer selfmanaged catering options at their events.
- External toilet facilities to increase usability of the play area surrounding the Hub. Thus, access can be made without the need for the Hub to be open at the time.
- Community garden as most backyards lack the land to have fresh produce growing and can provide a place for like-minded individuals to share ideas along with promotion of sustainability living.
- Meeting rooms of multiple sizes to cater for different community groups
- Free wi-fi and study facilities including computer access to allow for multi-generation use of the facilities to study for school or perhaps have access to a word processing facility to apply for employment or communicate with family friends.
- 6-star environment rating and zero net emissions The building requirements within the local
 community had high environmental rating on the houses built, thus the Hub should also
 reflect this. The building should be built to be sustainable and a exemplar building for future
 designs with sustainability including solar panels and batteries to reduce the demand on the
 grid.
- High ceilings to ensure that the Hub is modern and inviting
- Open and large foyer area to allow for multiple uses
- Library access point with the ability to have a mobile library facility for the local community to use
- Natural light with blinds to allow for community presentations. Natural light will ensure that
 electricity demand will be less as lights will only be needed during the evening. By installing
 blinds on the windows, the glare and thus data projections can be clearly seen.
- Multi-media facilities in community rooms with many community meetings now requiring data projection facilities and speakers these should be installed with the build to reduce the

need for extension cords and trip hazards. It may also lead to the use of the hub for extensive community groups and training providers.

- Outdoor seating and meeting areas to allow for community members to meet around the community garden or have a cuppa while discussing community events. Perhaps even a min amphitheatre to allow for meetings and events.
- An extensive playground that has multi-age facilities including motor skills development for
 young children (climbing frames) and social facilities for older children (half court with soccer
 goals) similar facilities to the very popular Westwood boulevard and Stanley road park would
 be appropriate.
- External decorative features that are natural and inline with the design features of the estate while maintaining a progressive timely look that is inviting.
- Multiple access areas so that the kindergarten can operate without impacting on the community events and so that the community events making use of the rooms and foyer can do so without impeding on new mums and their babies making their appointment to the MCH team. It is also important that for the safety of the children in the kindergarten facility that a double gate with pin code access separates them from the general community meeting rooms section of the building.
- Consideration for multi-billing of the amenities. The several services running out of the Hub
 would have different electrical and amenity needs and thus provisions should be set up for
 split billing unless CGD is willing to oversee the payment of these amenities in a more
 equitable way.

Submission	Comments
	Our community has waited a significant amount of time for this Hub and we would like to ensure that the facilities and set up are done right to ensure that the hub is able to be used by all in the local area. It is important that a rush job of putting the Hub in a location that is convenient to CGD that is not convenient for the residents of the Keysborough South community doesn't happen – take the time and get this right so that the community will enjoy the services this hub can offer for future years as it becomes the heart of our community. The community would like to make sure that CGD listens to the community rather than rushing this through without appropriate consultation.

Appendix 2 - Consultation Material



25





4.3.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 14 & 21 October 2019

File Id: fA25545

Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in October 2019.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

4.3.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 14 & 21 October 2019 (Cont.)

Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	General Discussion Councillors and Council officers briefly discussed the following	14 October 2019
	 topics: a. Resignation of Cr Roz Blades and countback provisions. Countback to be held by VEC at 10.30am on 11 November 2019 in the Council Chamber at the Dandenong Civic Centre. b. Agenda items for the Council Meeting of 14 October 2019. 	
2	Corrigan Road Line Marking Update Councillors were updated on the traffic review which has been completed in Corrigan Road since line-marking was undertaken. Information was also provided on minor modifications to be made.	21 October 2019
3	Response to Notice of Motion No. 68 Councillors were presented with the findings of an investigation undertaken into the traffic impacts of Dandenong North Primary School on the surrounding residential area as part of Notice of Motion No. 68.	21 October 2019
4	Social Housing Options for Greater Dandenong Councillor support was sought to advocate to the State Government and explore partnering with housing organisations to deliver social housing projects.	21 October 2019
5	Keysborough South Community Hub – Consultation outcomes and site selection Councillor consideration was sought regarding the community consultation outcomes and preferred site for the Keysborough South Community Hub within Tatterson Park, Keysborough.	21 October 2019

4.3.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 14 & 21 October 2019 (Cont.)

6	220 Chapel Road, Keysborough South – Planning Application PLN17/0370 (Mixed use residential & commercial development) Councillor feedback was sought regarding amended plans for this development. A Council report will follow to adopt a formal position on this application.	21 October 2019
7	Procurement Policy Councillor input was sought on a draft amended Procurement Policy prior to it being tabled at a future Council Meeting.	21 October 2019
8	 General Discussion Councillors and Council officers briefly discussed the following topics: a. Public toilet cleaning contractor issues. b. Motions for constitutional change for VLGA Annual Meeting in November 2019. c. Agenda items for the Council Meeting of 28 October 2019. 	21 October 2019

Apologies

Councillor Loi Truong did not attend the Pre-Council Meeting on 14 October 2019.

Recommendation

That the information contained in this report be received and noted.

4.3.3 List of Registered Correspondence to Mayor and Councillors

File Id: qA283304

Responsible Officer: Director Corporate Services

Attachments: Correspondence Received 21 October – 1

November 2019

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 21 October – 1 November 2019.

Recommendation

That the listed items provided in Attachment 1 for the period 21 October – 1 November 2019 be received and noted.

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND COUNCILLORS

ATTACHMENT 1

CORRESPONDENCE RECEIVED21 OCTOBER – 1 NOVEMBER 2019

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 21/10/19 & 01/11/19 - for officer action - total = 1

Mayor & Councillors EA fA181531 26-Oct-19 Letter from Geelong landowner seeking solutions to generate funds for councils through land resales after rezoning.

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

Correspondences addressed to the Mayor and Councillors received between 21/10/19 & 01/11/19 - for information only - total = Nil

Date Record Created

Correspondence Name
This page has been left intentionally blank.

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

5 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257)

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Responsible Officer: Director City Planning Design & Amenity

Author: Cr Maria Sampey

Motion

That Council rescinds the following motion made at its Council Meeting of 28 October 2019 (Minute Number 1226):

"That Council resolves to Grant a planning permit in respect of the land known and described as 70 Ordish Road (Lot 1 on Title Plan 205351Q) for the use and development of the land for a waste-to-energy facility in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the use and development starts, one copy of an amended plan/plans drawn to scale and dimensioned, must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans submitted with the application, but modified to include:
 - 1.1. Revised rainwater tank capacity as per Condition 2.1.
 - 1.2. Removal of reference to future signage.

All to the satisfaction of the Responsible authority.

2. Prior to the endorsement of plans under Condition 1, an amended Sustainable Management Plan (SMP) must be submitted to and approved by the Responsible Authority. When approved, the amended SMP will be endorsed and will form part

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

of this permit. The amended SMP must be generally in accordance with the SMP (prepared by SMEC, Ref 30041688 dated April 16 2019), but modified to include or show:

- 2.1. Revised water section of the SMP and BESS assessment that specifies a rainwater tank capacity of a minimum 10,000L.
- 2.2. Further information on the proposed education centre, including how it demonstrates an innovative outcome compared to other education centres in the region to justify the BESS innovation credits claimed
- 2.3. Clarification on the supply of energy to the office area and overall development, with reference to the facility output and solar PV panels installed.
- 2.4. Provision of a letter of agreement between the applicant and Melbourne Water that specifies the contribution paid for stormwater quality offsets as part of the drainage scheme works.
- 2.5. Provision of the relevant stormwater modelling outputs and treatment measures on site (should the condition above not be accepted by the responsible authority).
- 2.6. Revised stormwater management plan that specifies the type of triple interceptor pit and litter trap in the appendix of the report (see Condition 3 stormwater management plan)
- 2.7. Submission of a JV3 modelling report to the appendix of the SMP when complete.
- The provisions, recommendations and requirements of the endorsed SMP must be implemented and complied with to the satisfaction of the Responsible Authority.
 The endorsed SMP must not be altered without the prior written consent of the Responsible Authority.
- 4. Prior to the occupation of the development, a report from the author of the SMP, approved under this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to the satisfaction of the Responsible Authority and must confirm all measures specified in the SMP have been implemented in accordance with the approved Plan.
- 5. Prior to the commencement of the development, an amended Stormwater Management Plan (StMP) must be submitted to and approved by the Responsible Authority. When approved, the amended StMP will be endorsed and will form part of this permit. The amended StMP must be generally in accordance with the StMP (prepared by SMEC, Ref 30041688 dated April 10 July 2018), but modified to include or show:

- 5.1 Notice of Motion No. 72 (Rescission Motion) Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)
 - 5.1. Specification of the proposed stormwater treatment systems (including triple interceptor pits and litter traps)
 - 5.2. Product information (including treatment performance specifications) as part of the plan)
 - 5.3. Information on the proposed maintenance program for the proposed treatment systems.
 - 5.4. Supporting water quality modelling to demonstrate best practice stormwater water quality standards have been met if applicable.
- 6. The provisions, recommendations and requirements of the endorsed StMP must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed StMP must not be altered without the prior written consent of the Responsible Authority.
- 7. Prior to the commencement of the development, a Construction Management Plan (CMP) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The CMP must include details about how the construction will be undertaken so it has minimal impact on the environment, including but not limited to:
 - 7.1. Full work schedule/construction management plan for each individual stage to ascertain impacts on surrounding properties.
 - 7.2. Public/worker access and safety issues.
 - 7.3. Hours of construction activity (including at what stage "out of hours works" are proposed and what type of works are to be conducted outside the hours of operation.
 - 7.4. The location of hoardings, hoists and workers' amenities.
 - 7.5. The location of public precautions, loading zones, site sheds, materials, cranes and crane/hoisting zones, gantries and any other construction related items or equipment to be located in any street.
 - 7.6. Details as to how traffic and pedestrian safety and amenity will be controlled within the vicinity of the land and its surrounds.
 - 7.7. The provision of a traffic management plan, including detailed plans that show the areas required for and the nature of items to be placed on any street during all stages of construction in accordance with approval by the responsible Building Surveyor, entry and exit points for construction vehicles (including temporary and permanent vehicle crossings), traffic

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- management during construction including road closures/ road occupation/footpath closures, work zones/ construction zones to accommodate vehicles and deliveries.
- 7.8. Service connections/road and footpath openings and anticipated impact on public land during the connection of different services.
- 7.9. Measures to be used to protect Council infrastructure from damage.
- 7.10. A list of all environmental hazards that the activities on-site pose such as contaminated soil, materials and waste, dust, stormwater contamination from run-off and wash-waters sediment from the site on roads, construction noise, hours of operation, vibration, washing of concrete trucks and other vehicles and machinery, spillage from refuelling cranes and other vehicles and machinery etc.
- 7.11. Protection measures that will be undertaken to minimise the risk of the above hazards being realised.
- 7.12. Regular monitoring/inspections of the above protection measures.
- 7.13. Identification as to who will be responsible for managing all of the above issues.
- 8. When approved, the CMP will be endorsed and will form part of this permit. The provisions, requirements and recommendations of the endorsed CMP must be implemented and complied with to the satisfaction of the Responsible Authority.
- 9. The provisions, requirements and recommendations of the endorsed Litter Management Plan (SMEC, 17 April 2019) must be implemented and complied with to the satisfaction of the Responsible Authority.
- 10. The provisions, requirements and recommendations of the endorsed Noise Emissions Assessment (Watson Moss Growcott Acoustics, 22 March 2019) must be implemented and complied with to the satisfaction of the Responsible Authority.
- 11. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.
- 12. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the use is commenced.
- 13. At all times, the landscaping must be maintained in good order in accordance with the endorsed landscape plan and schedule to the satisfaction of the Responsible Authority.

- 5.1 Notice of Motion No. 72 (Rescission Motion) Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)
- 14. The use and development as shown on the endorsed plans must not be altered without the further written consent of the Responsible Authority.
- 15. Once the approved development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.
- 16. Once the use is commenced, the land may only be used for the permitted use and the use must be conducted to the satisfaction of the Responsible Authority.
- 17. Except with the prior written consent of the Responsible Authority, the approved use must not commence, and the land must not be occupied until all buildings and works, and conditions of this permit have been complied with.
- 18. The approved development must not start until a Works Approval has been obtained from the Environment Protection Authority.
- 19. All residual 'bottom ash' must be regularly removed from the land on at least a weekly basis. All vehicles removing waste must have fully secured and contained loads to the satisfaction of the Responsible Authority.
- 20. Waste must not be stockpiled, displayed or stored outside the building, without the further written consent of the Responsible Authority.
- 21. Prior to the occupation of the development, the area(s) set-aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:
 - 21.1. Constructed in accordance with the endorsed plan/s.
 - 21.2. Properly formed to such levels that they can be used in accordance with the plans.
 - 21.3. Surfaced with an all-weather sealcoat.
 - 21.4. Drained to the legal point of discharge.
 - 21.5. Line-marked to indicate each car space and all access lanes.

Parking areas and access lanes must be kept available for these purposes at all times

- 22. In areas set aside for car parking, measures must be taken to prevent damage to fences or landscaping areas, all to the satisfaction of the Responsible Authority.
- 23. The car parking provided on the land must always be kept available for its intended purpose at all times. No measures must be taken to restrict access to the car park.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 24. The car parking area must be lit if in use during the hours of darkness and all lights must be designed and fitted with suitable baffles. The lighting must be positioned to prevent any adverse effect on adjoining land and must not be considered excessive for the area, all to the satisfaction of the Responsible Authority.
- 25. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operator's control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.
- 26. The operator under this permit must make all reasonable endeavours to ensure that all vehicles entering and exiting the site do so in a forward direction, all to the satisfaction of the Responsible Authority.
- 27. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.
- 28. The loading and unloading of goods from vehicles must only be carried out on the land within the designated loading bay(s) and must not disrupt the circulation and parking of vehicles on the land.
- 29. The site operator must endeavour to prevent site boundary commercial vehicles queuing on arrival along the public access road. Accordingly, access/ driveways/ roadways/ aisles providing access to loading areas on-site must not be gated during operating hours of feature control points (i.e. boom gates., guardhouse or similar) without suitable queuing space on site, all to the satisfaction of the Responsible Authority.
- 30. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing/s no longer required must be removed and the land, footpath and kerb and channel reinstated, and the nature strip sown with grass, all to the satisfaction of the Responsible Authority.
- 31. A sign(s) not exceeding 0.3 square metres, must be provided directing drivers to the area set aside for carparking and must be located and maintained all to the satisfaction of the Responsible Authority.
- 32. Floor levels shown on the endorsed plan(s) must not be altered or modified without the further written consent of the Responsible Authority.
- 33. Provision must be made for the drainage of the site including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
- 34. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority.

- 5.1 Notice of Motion No. 72 (Rescission Motion) Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)
- 35. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the Legal Point of Discharge (LPD) approval letter. Approval of drainage plan including any retention system within the property boundary is required
- 36. Noise emitted from the premises, mechanical plant and equipment must not exceed the permissible noise levels determined in accordance with the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1.
- 37. The amenity of the area must not be detrimentally affected by the use or development on the land, through the:
 - 37.1. Transport of materials, goods or commodities to or from the land.
 - 37.2. Appearance of any stockpiled waste.
 - 37.3. Emission of noise, artificial light, vibration, smell, fumes, litter, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
 - 37.4. Presence of vermin.

All to the satisfaction of the Responsible Authority.

- 38. All wastes must be disposed of to the satisfaction of the Responsible Authority and no liquid waste or polluted waters shall be discharged into a sewer or stormwater drainage system.
- 39. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.
- 40. Before the occupation of the development starts, landscaping works as shown on the endorsed plan/s must be completed and then maintained, all to the satisfaction of the Responsible Authority.
- 41. This permit will expire if one of the following circumstances applies: -
 - 41.1. The development or any stage of it does not start within three (3) years of the date of this permit, or
 - 41.2. The development or any stage of it is not completed within six (6) years of the date of this permit, or
 - 41.3. The use does not start within one (1) year of the completion of the development, or
 - 41.4. The use is discontinued for a period of two (2) years.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a. The request for the extension is made within twelve (12) months after the permit expires; and
- b. The development or stage started lawfully before the permit expired.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

Permit Notes

The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.

A Vehicle Crossing Permit must be obtained from Council for the vehicular crossing prior to construction of the crossing.

Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.

Any works undertaken within the road reservation and easements will require the developer to obtain a civil works permit from Council.

A building approval may be required prior to the commencement of the approved works.

Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.

Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.

Prior to the final design being completed, the applicant should consult with Council's Infrastructure Planning Department in regard to the legal point of discharge for the site.

EPA Note:

The permit operator (occupier) is advised they are required to comply with the *Waste Management Policy (Combustible Recyclable and Waste Materials)*, as published in Government Gazette No. S397 on 28 August 2018 to ensure that combustible and recyclable waste materials are managed and stored in a manner that minimises the risks of harm to human health and environment. Non-compliance with this policy could lead to sanctions under the *Environment Protection Act 1970*."

5.2 Notice of Motion No. 73 - Town Planning Application - No. 70 Ordish Road, Dandenong South (Planning Application No. PLN19/0257)

File Id:

Responsible Officer: Director City Planning Design & Amenity

Author: Cr Maria Sampey

Preamble

This is a major application. It involves a waste-to-energy facility whereby up to 100,000 tonnes of waste will be incinerated per year.

The Works Approval for the proposed facility has not been assessed by the EPA and as such Council does not know the technical elements of the proposal to ensure that they are appropriate from an environmental perspective and ensure the safety of our community.

Also there has not been any community consultation which is essential for a facility of this size and potential impact.

With a facility of this type and scale it is important that Council gather first all the above-mentioned information and then make an informed decision.

Motion

That Council resolves to defer the determination of the Town Planning Application - No. 70 Ordish Road, Dandenong South (Planning Application No. 19/0257) until such time that:

- the EPA Works Audit is fully complete, and that Councillors have been presented and briefed by the EPA with all of the outcomes of this, including but not limited to emissions assessments, environmental impact assessments and site and environmental management plans;
- 2. following the EPA Works Audit being complete an informal exhibition of the proposed development for a minimum of 28 days take place allowing informal submissions and questions responded to throughout the submission period by Greater Dandenong officers and subsequent to the exhibition, submitters being invited to a weekday evening consultation session for their questions and views to be heard (to which Councillors would also be invited). As part of that exhibition the full results of the EPA Works Audit would be made available to the public to view; and

5.2 Notice of Motion No. 73 - Town Planning Application - No. 70 Ordish Road, Dandenong South (Planning Application No. PLN19/0257) (Cont.)

3. following the completion of 1 and 2 above, an officer's report come to a Council meeting for a decision, including the officer's response to any objections from submitters and the full results made publicly available from the EPA Works Audit including emissions assessments, environmental impact assessments and site and environmental management plans.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.