



**GREATER
DANDENONG**
City of Opportunity

MINUTES

ORDINARY COUNCIL MEETING

MONDAY 11 NOVEMBER 2019

Commencing at 7:00 PM

COUNCIL CHAMBERS

225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

Nil.

Councillors Present

Cr Youhorn Chea (Chairperson)

Cr Peter Brown, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Jim Memeti, Cr Zaynoun Melhem, Cr Sean O'Reilly, Cr Maria Sampey, Cr Sophie Tan, Cr Loi Truong.

Officers Present

John Bennie PSM, Chief Executive Officer, Mick Jaensch, Director Corporate Services, Martin Fidler, Director Community Services, Jody Bosman, Director City Planning, Design and Amenity, Paul Kearsley, Director Business, Engineering and Major Projects.

Cr Maria Sampey entered the Chamber at 7.01pm.

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

1.3 OFFERING OF PRAYER

All present remained standing as Sr Wijeyavani (Vani) Wijeyakumar from the Brahma Kumaris World Spiritual University, a member of the Greater Dandenong Interfaith Network, read the opening prayer:

" Good evening everyone, greetings of peace, Om Shanti. The following reflection is along the lines of the Brahma Kumaris teaching of meditation. When I come into the space of meeting of community, cooperation, observation and action, sometimes it is helpful to bring into the awareness, feelings of gentleness, kindness and love, for in this level of awareness, not only is there a powerful sense of the present, there is also a feeling that whatever decisions are made together will be beneficial. May we start by just being kind to yourself, gently allowing the time and space completely for the self, taking a breath in and as you release it allowing the body to become completely comfortable, calm and quiet as though this is time for me, I take another slow and deep breath in, listening a little more deeply, allowing the breath to more fill the body and as I release the breath, allow the breath to be gentle, not pushing, not forcing, not controlling, simply as a natural release. When I release the breath in this way, honouring the timing and the pace of the body, there is an awareness of kindness and we start to move into a gentle relaxed and comfortable presence, present for the meeting ahead. Om Shanti."

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 28 October 2019.

Recommendation

That the minutes of the Ordinary Meeting of Council held 28 October 2019 be confirmed.

MINUTE 1239

Moved by: Cr Angela Long
Seconded by: Cr Sophie Tan

That the minutes of the Ordinary Meeting of Council held 28 October 2019 be confirmed.

CARRIED

1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 24 October to 6 November 2019:

| Date | Meeting Type | Councillors Attending | Councillors Absent | Topics Discussed & Disclosures of Conflict of Interest |
|----------|---------------------|--|--------------------|---|
| 28/10/19 | Pre-Council Meeting | Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan (part), Loi Truong | | <ul style="list-style-type: none">- Open space land purchases (CONFIDENTIAL). Cr Dark disclosed a conflict of interest in this item and left the meeting during discussion.- Strategic land purchase in Dandenong (CONFIDENTIAL). Cr Dark disclosed a conflict of interest in this item and left the meeting during discussion.- Meetings held with State and Federal governments regarding "City Deals" and forward program for 2020.- Recent media coverage in local papers regarding central Dandenong developments.- Agenda items for the Council Meeting of 28 October 2019. |

| Date | Meeting Type | Councillors Attending | Councillors Absent | Topics Discussed & Disclosures of Conflict of Interest |
|------|--------------|--------------------------|-----------------------|--|
| TBA | TBA | TBA | TBA | - TBA |

Recommendation

That the assemblies of Council listed above be noted.

MINUTE 1240

Moved by: Cr Loi Truong
Seconded by: Cr Angela Long

That the assemblies of Council listed above be noted.

CARRIED

1.6 DISCLOSURES OF INTEREST

Nil.

1.7 SWEARING IN OF COUNCILLOR PETER BROWN

Councillor Roz Blades vacated the position of Paperbark Ward Councillor on 12 October 2019. On 11 November 2019, the Victorian Electoral Commission (VEC) conducted a countback in accordance with Schedule 3A of the *Local Government Act 1989* and Peter Brown was declared the Councillor-elect by the VEC's Returning Officer. Peter Brown then took the Oath of Office before the Greater Dandenong City Council Chief Executive Office in accordance with sections 63(1A) and 63(2)(a) and (b) of the *Local Government Act 1989* and Part 2 of the *Oaths and Affirmations Act 2018*. The signed Oath of Office and Declaration to Abide by the Councillor Code of Conduct is attached for information as required under sections 63(1A) and 63(2)(c) of the *Local Government Act 1989*.

1.7 SWEARING IN OF COUNCILLOR PETER BROWN (Cont.)

City of Greater Dandenong

Ward: Paperbark


Oath of Office made under section 63 of the Local Government Act 1989

"I, Peter James Brown, swear by Almighty God that I will undertake the duties of the office of Councillor in the best interests of the people in the municipal district of Greater Dandenong and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1989 or any other Act to the best of my skill and judgement.

I hereby declare that I have read the Councillor Code of Conduct for Greater Dandenong, adopted on 13 February 2017, and declare that I will abide by this Code."



Councillor Peter Brown



John Bennie PSM
Chief Executive Officer

Dandenong Civic Centre, 225 Lonsdale Street, Dandenong
11 November 2019

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

| | |
|----------------------|-----------------------------|
| File Id: | A2683601 |
| Responsible Officer: | Director Corporate Services |

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There are seven [7] items being presented to Council's meeting of 11 November 2019 for signing and sealing as follows:

1. A letter of recognition to Christine Whitley, Community Services for 10 years of service to the City of Greater Dandenong;
2. A letter of recognition to Aurel Torz, City Planning, Design and Amenity Services for 10 years of service to the City of Greater Dandenong;
3. A letter of recognition to Suresh Advani, City Planning, Design and Amenity Services for 10 years of service to the City of Greater Dandenong;
4. A letter of recognition to Beverley MacFarlane, Corporate Services for 20 years of service to the City of Greater Dandenong;
5. A letter of recognition to Cr Angela Long for 20 years of service to the City of Greater Dandenong;
6. A letter of recognition and acknowledgement to Cr Roz Blades AM for her years of service to the Greater Dandenong community as a Councillor and Mayor; and
7. An amended Instrument of Appointment of Authorised Officer under the provisions of *the Local Government Act 1989*, *the Country Fire Authority Act 1958*, the Domestic Animals Act 1994, the Impounding of Livestock Act 1994, the *Environment Protection Act 1970*, the *Infringements Act 2006*, the *Planning and Environment Act 1987*, the *Public Health and Wellbeing Act 2008*, the *Road Management Act 2004*, the *Road Safety Act 1986*, the *Sex Work Act 1994*, the *Subdivisions Act 1988*, the *Summary Offences Act 1966*, the *Tobacco Act 1987*, the *Victorian Civil and Administrative Tribunal Act 1998* and the Regulations made under each of these Acts; the Local Laws made under the *Local Government Act 1989*; and any other Act, Regulation or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This amended instrument enables the following Council officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Christophe Revuelta

2.1.1 Documents for Sealing (Cont.)

Recommendation

That the listed documents be signed and sealed.

MINUTE 1241

Moved by: Cr Tim Dark
Seconded by: Cr Sean O'Reilly

That the listed documents be signed and sealed.

CARRIED

2.2 DOCUMENTS FOR TABLING

2.2.1 Documents for Tabling

| | |
|----------------------|-----------------------------|
| File Id: | qA228025 |
| Responsible Officer: | Director Corporate Services |

Report Summary

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

Recommendation Summary

This report recommends that the listed items be received.

2.2.1 Documents for Tabling (Cont.)

List of Reports

| Author | Title |
|-----------------------------|----------------------------------|
| Energy and Water Ombudsman | Annual Report 2019 |
| Victorian Grants Commission | Annual Report & Submissions 2019 |
| Public Transport Ombudsman | Annual Report 2019 |
| Metropolitan Fire Brigade | Annual Report 2018-2019 |
| Emerson School | Year Book 2018 |
| IBAC | Annual Report 2018-2019 |
| Victoria Legal Aid | Annual Report 2018-2019 |

A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

Recommendation

That the listed items be received.

MINUTE 1242

Moved by: Cr Loi Truong
Seconded by: Cr Sophie Tan

That the listed items be received.

CARRIED

2.2.2 Petitions and Joint Letters

2.2.2.1 Petitions and Joint Letters

| | |
|----------------------|-----------------------------|
| File Id: | qA228025 |
| Responsible Officer: | Director Corporate Services |
| Attachments: | Petitions and Joint Letters |

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

Petitions and Joint Letters Tabled

Council received no new petitions, no joint letters, no submissions and one petition update prior to the Council Meeting of 11 November 2019.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

MINUTE 1243

Moved by: Cr Sean O'Reilly
Seconded by: Cr Zaynoun Melhem

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

CARRIED

2.2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

ORDINARY COUNCIL MEETING - MINUTES

2.2.2.1 Petitions and Joint Letters (Cont.)

| Date Received | Petition Text (Prayer) | No. of Petitioners | Status | Responsible Officer Response |
|---------------|--|--------------------|-----------|--|
| 6/10/19 | <p>• PETITION -REMOVAL OF BICYCLE MARKINGS ON CORRIGAN ROAD</p> <p>To Greater Dandenong Council</p> <p>PRAYER: That the following people request Greater Dandenong Council to remove the bicycle markings from the cycling lanes and make the cycle lane line markings dotted as the new lanes and associated new markings are causing confusion to drivers leading to an increased accidents and increased traffic congestion, particularly causing issues for drivers turning right onto Corrigan Rd. Making these changes will leave the new cycling lanes allowing cyclists to use them, but at the same time eliminate the confusion being experienced by drivers. Given the amount of housing on this road and the amount of schools and churches either along this road or off side streets the needs of the main user of Corrigan Rd, that is car drivers, must be the priority.</p> | 290 as at 16/10/19 | Completed | <p>Thank you for your petition submitted to Council on 16 September 2019 requesting alterations to the line markings which were recently installed on Corrigan Road.</p> <p>The petition requests the markings be altered to remove the bicycle symbols and break the edge line so motorists understand they can travel within the bicycle/parking lane to pass a right turning vehicle.</p> <p>The markings as installed are in accordance with the relevant standards and are consistent with many other roads across the road network. The alterations as proposed by the petition would result in Corrigan Road being inconsistent which can result in greater confusion and higher risk for all road users.</p> <p>Corrigan Road is an important North-South transport link. Council is committed to providing transport choices for residents and visitors including sustainable transport options. As such, this transport corridor is provided for all road users including pedestrians and cyclists and not just for motor vehicle drivers.</p> |

If the details of the attachment are unclear please contact Governance on 8571 1000.

ORDINARY COUNCIL MEETING - MINUTES

2.2.2.1 Petitions and Joint Letters (Cont.)

| Date Received | • Petition Text (Prayer) | No. of Petitioners | Status | Responsible Officer Response |
|---------------|--------------------------|--------------------|--------|---|
| | | | | <p>Given the points discussed above we will not be altering the markings in the way requested by the petition. However our engineers have investigated a variety of community feedback and will be implementing several adjustments to assist with traffic flows and further enhance safety for all road users.</p> <p>Thank you for taking the time to submit the petition to Council.</p> |

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2.2.1 Petitions and Joint Letters (Cont.)

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If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2.2.1 Petitions and Joint Letters (Cont.)

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If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02)

| | |
|----------------------|---|
| File Id: | 345395 |
| Responsible Officer: | Director City Planning Design & Amenity |
| Attachments: | Submitted plans |

Application Summary

| | |
|------------|---|
| Applicant: | Burnley Brewing Pty Ltd |
| Proposal: | To amend Planning Permit No. PLN17/0317.01 to incorporate manufacturing sales and sale and consumption of liquor (producers licence) to be used in association with the existing industry (micro-distillery and micro-brewery). |
| Zone: | Industrial 1 Zone |
| Overlay: | No overlays |
| Ward: | Red Gum |

The application proposes to amend Planning Permit No. PLN17/0317.01 to incorporate manufacturing sales and the sale and consumption of liquor (producers licence) to be used in association with the existing industry (micro-distillery and micro-brewery).

A permit is required pursuant to:

- Clause 33.01-1 (Industrial 1 Zone) - Use land for Manufacturing Sales.
- Clause 52.27 (Licensed Premises) - Use land to sell or consume liquor.

This application is brought before the Council as all applications for a liquor licence (where not associated with a food and drink premises) must be determined at a Council meeting.

Advertising Summary

The application was advertised to the surrounding area through the erection of an onsite notice and the mailing of notices to adjoining and surrounding owners and occupiers.

No objections were received.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)**Assessment Summary**

The proposal has been assessed against the relevant requirements of the Greater Dandenong Planning Scheme and is considered appropriate to the site.

The proposal would improve the economic viability of an existing industry that provides a net benefit to the community by way of employment opportunities, industrial diversity and entertainment, without compromising the local amenity of the existing industrial area.

Appropriate levels of car parking would be provided to ensure that the proposal does not have detrimental impacts on the neighbourhood.

It is considered that the proposal would not result in adverse traffic or noise detriment to the surrounding uses.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to the Planning Policy Frameworks as well as the purpose of the zone which applies to the subject site. This report recommends that the application be supported, and that an **amended permit** be granted subject to conditions as set out in the recommendation.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

Subject Site and Surrounds

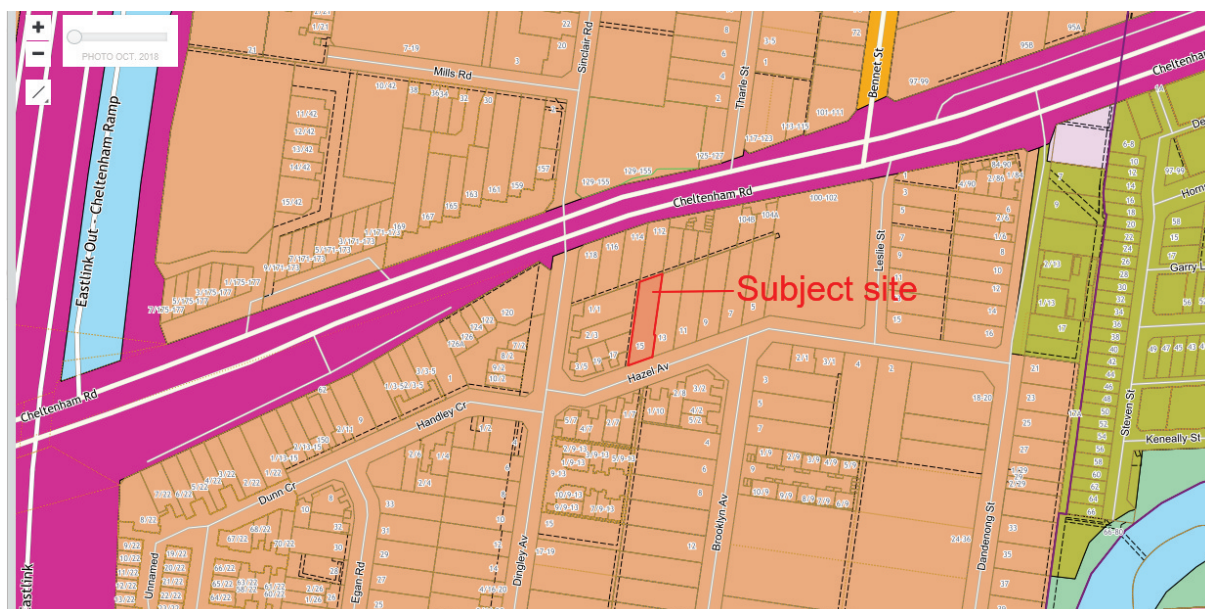
Subject Site

- The subject site is located on the north side of Hazel Avenue, Dandenong, within an established industrial area.
- The site is irregular in shape, with a frontage of 17.5m, a depth of 57.96m and an overall site area of 1014sqm.
- The site has an existing industrial building located to the rear and twelve (12) car parking spaces at the front. The car parking area is accessed via a 6.5m wide crossover on Hazel Avenue.
- The site is currently used for the purpose of industry (micro-distilling and micro-brewery) with ancillary warehousing. The current use has a maximum of 2 staff on the site at any one time. The current operating hours is typically 7am to 4pm Monday to Friday and occasional weekends.

Surrounding Area

- The broader surrounding area is characterised by a mixture of industries, warehouses and restricted retail premises.
- The adjoining property to the north which is accessible from Cheltenham Road, is a food and drink premises.
- The nearest residential development is located 300m to the east.
- The 828 bus routes (Hampton to Berwick Station via Southland Shopping Centre and Dandenong) runs along Cheltenham Road and is within walking distance of the site.

Locality Plan



2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)**Background****Previous Applications**

A search of Council records revealed the following previous planning permits have been issued to the subject site.

- Planning Permit No. 90/0169 was issued on 20 August 1990 for a factory.
- Planning Permit No. PLN17/0317 was issued on 10 August 2017 for the use of the land for the purpose of Industry (micro-distillery). The preamble of the permit was amended on 21 November 2017 to 'Use of the land for the purpose of Industry (micro-distillery and micro-brewery)' and the permit re-numbered to PLN17/0317.01. The permit has no restriction on hours of operation.

Proposal

The application proposes to amend Planning Permit No. PLN17/0317.01 to incorporate manufacturing sales and the sale and consumption of liquor (Producers Licence) in association with the existing industry (micro-distillery and micro-brewery).

The proposed sale and consumption of liquor, referred to as a Cellar Door in the application documents, would allow patrons to taste the products currently produced on the site and to purchase products. Light snacks would also be available.

The proposed use comprises of two (2) components. The proposed 'Day Mode of Operation' which proposes to operate from 11am to 4pm from Monday to Friday and the proposed 'After Hours Mode of Operation' which proposes to operate from 4pm to 10pm from Monday to Friday and 11am to 10pm on Saturday and Sunday.

The proposed 'After Hours Mode of Operation' is the description submitted by the application for the industry on the site. It is noted that the normal business hours of operation of the majority of the surrounding premises are Monday to Friday from 8am to 5pm with some businesses also operating on weekends. Most of the surrounding businesses do not operate on Sunday.

Proposed Day Mode of Operation:

For the proposed Day Mode of Operation, an area within the existing building and adjacent to the existing loading bay would be created for the proposed manufacturing sales and sale and consumption of liquor. This area would be 10m long by 4.15m wide (41.5sqm). A maximum of 50 patrons is proposed.

The proposed hours of operation during business hours (except ANZAC Day) are as follows:

- Monday to Friday 11:00am - 4:00pm

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)**Proposed After-Hours Mode of Operation:**

For the proposed After-Hours Mode of Operation, the loading bay and three (3) existing car spaces at the front of the site would be incorporated into the proposed manufacturing sales and licenced area to form a total area of 178.5sqm. This is to provide an outdoor area for patrons. A maximum of 100 patrons is proposed.

The proposed after hours of operation are as follows:

- Monday to Friday 4:00pm - 10:00pm
- Saturday and Sunday 11:00am -10:00pm

Anzac Day

1:00pm - 9:00pm

Amendment to Condition 6 of the permit

A major part of the proposal is to incorporate three (3) existing car spaces at the front of the site for the proposed After-Hours Mode of Operation into the proposed manufacturing sales and licenced area to create an outdoor seating area for the sale and consumption of liquor. Condition 6 of the current permit restricts the use of the car parking spaces on the site to car parking only and is proposed to be amended.

Condition 6 of the permit currently reads as follow:

'The car parking provided on the land must always be available for use by persons employed on or visiting the subject premises, and no measures may be taken to restrict access to the car park by such persons, all to the satisfaction of the Responsible Authority'

It is proposed to amend Condition 6 to read as follows:

'The car parking provided on the land must always be available for use by persons employed on or visiting the subject premises, and no measures may be taken to restrict access to the car park by such persons, other than in respect of car spaces 6-8 as part of the after-hours cellar door use, all to the satisfaction of the Responsible Authority'

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

No financial resources are impacted by this report.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)**Planning Scheme and Policy Frameworks**

The proposal requires a planning permit under the following clauses of the Greater Dandenong Planning Scheme:

- Clause 33.01-1 - Use land for Manufacturing Sales.
- Clause 52.27 - Use land to sell or consume liquor.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located within the Industrial 1 Zone, as is the surrounding area. The purpose of the Industrial 1 Zone outlined at Clause 33.01 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.*

Pursuant to Clause 33.01-1, a permit is required for the use of the land for Manufacturing Sales.

Overlay Controls

No overlays affect the subject site or surrounding area.

Planning Policy Framework

There are a number of specific objectives contained within the Planning Policy Framework that need to be considered under this application, which follow.

Economic Development (Clause 17)

Under this clause, it notes that planning is to provide for a strong and innovative economy, where all sectors of the economy are critical to economic prosperity, and planning is to contribute to the economic well-being of communities and the State as a whole by supporting and fostering economic growth and development by providing land, facilitating decisions, and resolving land use conflicts so that each district may build on its strengths and achieve its economic potential.

Clause 17.02-1S (Business) has the objective to encourage development which meets the community's needs for retail, entertainment, office and other commercial services and provides net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities.

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

Municipal Profile (Clause 21.02)

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**.

A Vision for Greater Dandenong (Clause 21.03)

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04-2 (Retail, commerce and entertainment) and 21.05-1 (Urban design, character, streetscapes and landscapes).

Land Use (Clause 21.04)

“Economic issues – Greater Dandenong’s retail, commercial, industrial and entertainment uses provide a range of jobs. Strengthening these assets will attract visitors from outside the municipality and improve employment opportunities. With suitable promotion, they could realise increased economic benefits for the City.”

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision are:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that before a new use commence, the number of car parking spaces required under Clause 52.06-5 must be provided on the land.

The required spaces are identified in the table to Clause 52.06-5.

Clause 52.06-5 states that if in calculating the number of car parking spaces the result is not a whole number, the required number of car parking spaces is to be rounded down to the nearest whole number.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

Column B of Clause 52.06-5 applies if any part of the land is identified as being within the Principal Public Transport Network Area.

The subject land is within the Principal Public Transport Network Area and Column B of Clause 52.06-5 is applicable.

Column B in the table at Clause 52.06-5 specifies that the following car parking rate is required:

- 3.5 spaces to each 100 square metres of leasable floor area (Manufacturing Sales).
- 1 car space to each 100 square metres of leasable floor area (Industry).

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 of the Scheme.

Licensed Premises (Clause 52.27)

The purposes of this provision are:

- *To ensure that licensed premises are situated in appropriate locations.*
- *To ensure that the impact of the licensed premises on the amenity of the surrounding area is considered.*

A planning permit is required to use land to sell or consume liquor.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Policy**Alcohol Management Policy**

Council's Alcohol Management Policy has been developed to support the City's economic vitality, while enhancing safety, amenity, health and wellbeing in the City of Greater Dandenong through the effective assessment and enforcement of matters relevant to alcohol supply and use within the municipality.

The Policy is intended to apply to all new liquor licences, including those for events and activities in Council venues. The Policy creates a consistent and integrated approach across planning, regulation, enforcement and community safety activities of Council.

The Policy ensures that applicants for planning permits where a liquor licence is required, prepare an Alcohol Management Plan as part of their application. An Alcohol Management Plan must be completed in order to manage and mitigate potential risks with the provision of alcohol.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

Information Guidelines have been developed to assist applicants with the preparation of Alcohol Management Plans. The draft Guidelines also provide a checklist to explain to applicants how Council planners will assess liquor licence applications and to seek to improve future applicant's understanding of the responsibilities and potential risks associated with the sale of alcohol.

This policy was adopted on 9 December 2013 and re-adopted on 9 April 2018.

Restrictive Covenants

Covenant 1499123 is recorded on the Certificate of Title to the land. The Covenant prohibits the land to be used for manufacture or winning of bricks tiles or pottery ware.

The proposed use of the land for manufacturing sales and sale and consumption of liquor (producers license), would not result in a breach of the covenant.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

Pursuant to Section 52 of the Planning and Environment Act 1987, the application was externally referred to:

| Referral Authority | Referral Type | Comments |
|--|---------------|----------------|
| Victorian Commission for Gambling and Liquor Regulation. | Comment only | No objections. |

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

| | | |
|-----------------|--------------|----------------|
| Victoria Police | Comment only | No objections. |
|-----------------|--------------|----------------|

Internal

The application was internally referred to:

| Department | Comments |
|---------------------|--------------------------------------|
| Transport Planning | No objections subject to conditions. |
| Community Services | No objections subject to conditions. |
| Building Department | No objections subject to conditions. |

The comments provided have been considered in the assessment of the application.

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing one (1) sign on the subject site facing Hazel Avenue.

The notification has been carried out correctly.

No objections have been received to date.

Assessment

The proposal has been assessed against the relevant provisions of the Planning Policy Framework and Local Planning Policy Framework, the zoning of the land and the relevant particular provisions of car parking, licenced premises and the decision guidelines of Clause 65.

Use

To determine the suitability of the use, the Decision Guidelines at Clause 33.01-2 (Industrial 1 Zone) and Clause 52.17 (Licensed Premises) of the Greater Dandenong Planning Scheme need to be considered.

Broadly, the proposal seeks to allow patrons to taste the products currently produced on the site and to purchase products associated with an existing industry that provides a net benefit to the community by way of employment opportunities, industrial diversity and entertainment, without compromising the local amenity of the surrounding land uses. The proposal meets the objectives of Clause 17

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

(Economic Development) and Clause 17.02-1S (Business) of the Planning Policy Framework in that it is considered to meet the community's needs for accessible entertainment facilities located within the municipality.

The nearest residential development is located 300m to the east of the subject site. There is no direct vehicle or pedestrian access from Hazel Avenue to the residential developments. Hazel Avenue connects to Dandenong Street (an Industrial Zone street) to the east and in turn, connects to Cheltenham Road to the north.

With regards to noise, it is considered that the 300m distance of the site from the residential development provides an adequate separation and that the proposed use would not result in substantial noise to the existing residential developments.

The applicant has supplied an Alcohol Management Plan (AMP) that details the house policy for the responsible service of alcohol. This seeks to minimise any anti-social behaviour that can be caused through intoxication.

The AMP documentation has been reviewed by Council's Community Services department who suggested modification including that the venue should not operate on Christmas Day or Good Friday, safety measures to be provided between the loading bay and Cellar Door, details of safe access from the Cellar Door to the toilets and details of strategies to reduce complaints, anti-social behaviour and amenity risks. These could be conditioned (Conditions one (1), two (2) and sixteen (16)).

The Alcohol Management Plan, once endorsed, will form part of this permit, with any performance review measures outlined within the AMP to be strictly adhered to.

In accordance with DPCP Practice Note 61 "Licensed Premises: Assessing Cumulative Impact", a cumulative impact assessment is required if both the clustering and hours of operation tests are met, specifically, if the premises trades *after* 11pm; and in an area where there is a 'cluster' of licensed premises. The site is not within an area which form a cluster of licensed premises, and the proposed hours of operation do not exceed 11pm. As such, there is no trigger for the provisions of a cumulative impact assessment.

However, it is considered that the proposed external seating area over the 3 existing car spaces in the After-Hours Mode of Operation is not appropriate. The proposed tables, chairs, planter boxes and other barriers would create a safety concern that vehicles from car spaces no. 1, 2, 3 and 4 could come into close proximity with the external seating area. It is also considered that the external seating area may encourage patrons to loiter in the driveway outside the external seating area whilst interacting with patrons within the external seating area. Furthermore, the extent of facilities to be set up in this outdoor area creates the potential of them becoming permanent fixtures of the site, which would not be appropriate.

Therefore, it is recommended that the external 'Cellar Door/After Hours' area be removed from the proposed After-Hour Mode of Operation plan. Rather it is recommended that the internal 'Cellar Door/After Hours' area extend further into the 'Warehouse' area to make up for the loss of external seating. This could be conditioned (Condition one (1)).

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

Based on the above, it is considered that the proposal is appropriately located and would be managed to avoid any impact on the amenity of the surrounding area subject to modification to the Alcohol Management Plan and removal of the outdoor seating area.

Car Parking

Car parking provisions are provided under Clause 52.06 of the Planning Scheme. Specifically, the rate for Column B of Clause 52.06-5 is applicable, and is identified as follows:

- 3.5 spaces to each 100 square metres of leasable floor area (Manufacturing Sales).
- 1 car space to each 100 square metres of leasable floor area (Industry).

Proposed Day Mode of Operation:

Based on the scale provided, the existing building is measured to be 515sqm.

During the proposed Day Mode of Operation, an area of 41.5sqm would be set aside for manufacturing sales with the remaining 430.5sqm used for industry (and associated warehousing). As such, the following car parking spaces are required for the proposed use:

- Manufacturing sales: $41.5\text{sqm} \times 3.5 / 100 = 1.5$ (rounded down to 1)
- Industry (excluding the Manufacturing Sales area and loading bay): $430.5\text{sqm} \times 1/100 = 4.3$ (rounded down to 4)

Based on the above, five (5) car parking spaces are required for the proposed use. As the site would have twelve (12) car parking spaces during the Day Mode of Operation, the number of car parking spaces available on the site complies with the Scheme.

A parking survey submitted by the applicant provides a survey of available on-street parking within 300m distance of the site. The survey area does not include any residential streets.

The results of the surveys indicate that there is a moderate demand for on-street parking during the weekday day survey with occupancy recorded between 67%–75% (33–43 vacant car spaces). The minimum number of vacant spaces of 33 vacancies was recorded at 12pm on Thursday 16th August, 2018 (97 parked cars, 75% occupancy).

Whilst there are some available on-street car spaces around the site, they are not solely for the use of the premises.

In addition, although the car parking for the site complies with Scheme, the proposed use includes an area for the consumption of liquor where patrons may stay for an extensive period of time. This is unlike other typical manufacturing sales and would likely to result in the need for more car spaces.

As the site could not accommodate any more car parking, it is recommended that the number of patrons permitted should be reduced. Council's Transport Planning Unit has also reviewed the application and suggested that the number of patrons for the proposed Day Mode of Operation be

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

reduced to 20 patrons as there is insufficient parking on the site to cater for 50 patrons and that the use of on-street parking within an active industrial precinct for patrons is not appropriate due to potential conflict with commercial activities around the site.

Having considered the above, it is recommended that the proposed manufacturing sales and sale and consumption of liquor for the proposed Day Mode of Operation be limited to 20 patrons. This could be conditioned (condition sixteen (16)).

Proposed After-Hours Mode of Operation:

For the proposed After-Hours Mode of Operation, an area of 178.5sqm is set aside for manufacturing sales. The car parking requirement for the proposed After-Hours Mode of Operation are as follow:

- Manufacturing sales: $178.5\text{sqm} \times 3.5 / 100 = 6.25$ (rounded down to 6).
- Industry (excluding the Manufacturing Sales area): $384.1\text{sqm} \times 1/100 = 3.84$ (rounded down to 3)

Based on the above, 9 car parking spaces are required for the proposed use for the proposed After-Hour Mode of Operation. With the recommendation to remove the external 'Cellar Door/After Hours' over the 3 existing car spaces in the above assessment, the site would have 12 available car spaces for the proposed After-Hours Mode of Operation, meeting the car parking requirement of the Scheme.

However, whilst the industry on the site generally operates from 7am to 4pm on Monday to Friday, it is noted that the normal business hours of operation of the majority of the surrounding premises are Monday to Friday from 8am to 5pm. Therefore, it is recommended that the After-Hours Mode of Operation should commence from 5pm onwards and the Day Mode of Operation extended to 5pm. This could be conditioned (condition sixteen (16)).

Whilst some surrounding businesses also operate on weekends, a parking survey provided by the applicant demonstrates that the available on-street car parking around the site could accommodate the proposed After-Hours Mode of Operation.

The parking survey submitted by the applicant shows that lower demands for car parking were recorded during the evenings and weekend with occupancy recorded between 16-45% (77-118 vacant spaces). The minimum number of vacant spaces of 77 vacancies was recorded at 12pm on Saturday 18th August, 2018 (63 parked cars, 45% occupancy).

Council Transport Planning Unit advised that the number of patrons for the proposed after business hours operation is acceptable.

It is considered that the surrounding street networks could cater for any potential overflow of parking.

Loading and Unloading

Loading and unloading is considered under the decision guidelines Clause 65.01.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

During the Day Mode of Operation, the existing loading bay would not be impacted by the proposal and would be operating as per the current use. However, details of barriers between the loading bay and cellar door should be requested to ensure the safety of patrons and measures to provide safe access from the cellar door to the WC. This could be required as a condition of any permit to be granted (Condition 1).

During the After-Hours Mode of Operation, the loading bay would be incorporated into the manufacturing sales and licenced area. Loading and unloading would not be carried out during the After-Hours Mode of Operation and a condition should be included to restrict this (condition fifteen (15)).

Amendment to Permit Preamble

The preamble of the permit should be amended from:

Use of the land for the purpose of Industry (micro-distillery and micro-brewery).

To:

Use of the land for the purpose of Industry (micro-distillery and micro-brewery), Manufacturing Sales and sale and consumption of liquor (Producers Licence).

Amendment to Permit Conditions

Planning permit PLN17/0317.01 contains 14 conditions and 4 notes which would be included on any amended permit to be granted, but would be required to be re-numbered as further explained below.

The requirement for a revised site plan to include safety barriers between the loading bay and cellar door for the proposed Day Mode Operation would be included as Condition 1. The recommendation to remove the external Cellar Door/After Hours area over the 3 existing car spaces would also be included as Condition 1. The revised Alcohol Management Plan would be included as Condition 2. The current conditions therefore, would require to be renumbered accordingly.

Given the recommended removal of the external Cellar Door/After Hours area (over three parking spaces) from the After-Hours Mode of Operation plan, Condition 6 would remain unaltered but would be renumbered to Condition 8 due to the inclusion of Conditions 1 and 2.

New condition fifteen (15) would be included to restrict the loading and unloading to be carried out during the After-Hours Mode of Operation.

New condition sixteen (16) would be included to limit the hours of operation of the proposed manufacturing sales and sale and consumption of liquor.

New conditions seventeen (17) would be included to limit the number of patrons permitted during the manufacturing sales and sale and consumption of liquor.

Whilst there is no condition on the current permit restricting the hours of operation of the existing industrial use, having considered the proposed After-Hours Mode of Operation which would have up to 100 patrons on the site, it is considered that a condition should be included to restrict the industry

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

(micro-distillery and micro-brewery) from operating during proposed After-Hours Mode of Operation to limit operational conflict between the two (2) uses. This could be conditioned (condition eighteen (18)).

Additional conditions nineteen (19) to twenty-seven (27) would be included to govern the proposed manufacturing sales and sale and consumption of liquor on the site.

The condition included by the Environmental Protection Authority (EPA) for the existing industry (micro-distillery and micro-brewery) would be renumbered to condition twenty-eight (28).

The expiring date condition renumbered to Condition 29.

Conclusion

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework and Local Planning Policy Framework, Municipal Strategic Statement, zones, overlays and Clause 65.

Overall it is considered that the proposed manufacturing sales and sale and consumption of liquor are appropriate having regard to the site's location within an established industrial area within an Industrial 1 Zone.

Recommendation

That Council resolves to Grant an amended planning permit in respect of the land known and described as 15 Hazel Avenue, Dandenong, for the use of the land for the purpose of Manufacturing Sales and sale and consumption of liquor (Producers Licence) to be used in conjunction with the existing Industry (micro-distillery and micro-brewery)(micro-distillery and micro-brewery)in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the use starts, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. The use must not commence until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show:**
 - 1.1. On the Day Mode of Operation Plan, details of barriers between the loading bay and the 'Cellar Door' and measures to provide safe access from the Cellar Door to the wc.**

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

1.2 On the After Hours Mode of Operation plan, the external 'Cellar Door/ After Hours' area over the car spaces deleted and the car spaces reinstated. The internal 'Cellar Door/ After Hours' area may be extended further into the Warehouse area to replace the seating numbers removed in the external area.

1.3 The number of patrons permitted by Condition 17 annotated on each plan.

When approved, these plans will be endorsed and will form part of this permit.

2. Before the use starts, a revised Alcohol Management Plan must be submitted to the Responsible Authority for approval. The AMP must provide details of strategies to be implemented in the venue to reduce complaint, anti-social behaviour and risk on:

2.1. Differing managerial and staff roles and processes regarding sale, supply and consumption of alcohol; addressing incidents and emergencies, intoxicated, anti-social or difficult customers; refusal of service; customer and staff safety.

2.2. Evidence of an approved new entrant Responsible Service of Alcohol (RSA) certificate, or evidence of the application for this certificate for all licence applicants.

2.3. Patron to staff ratios for patron numbers, particularly during expected peak times.

2.4. Managing minors' access, preventing alcohol sales and tastings to minors.

2.5. Proactive mechanisms for educating staff on liquor licensing laws and practices.

2.6. A 'Safe Transport' strategy for a patron/s deemed intoxicated/over 0.05.

2.7. House Rules signage that includes a commitment to installing signage at the entry/exit point and in the car park, stating that:

2.7.1. 'Alcohol is not to be consumed in any public places in the municipality such as in the car park and connected areas, and that up to a \$1,000 Local Laws fine applies.'

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)**2.7.2. 'The safety and amenity of, pedestrians, businesses, and property in surrounding areas is to be respected upon leaving the premises.'**

When approved, these plans will be endorsed and will form part of this permit.

3. The use as shown on the endorsed plans must not be altered without the further written consent of the Responsible Authority.
4. Goods, materials, equipment and the like associated with the use of the land must not be displayed or stored outside the building, without the further written consent of the Responsible Authority.
5. The loading and unloading of goods from or to vehicles must only be carried out on the land within the designated loading bay and must not disrupt the circulation and parking of vehicles on the land, all to the satisfaction of the Responsible Authority.
6. The car parking area must be lit if in use of hours of darkness, and all lights must be designed, fitted with suitable baffles and located to prevent any adverse effect on adjoining land, all to the satisfaction of the Responsible Authority.
7. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operators control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.
8. The car parking provided on the land must always be available for use by persons employed on or visiting the subject premises, and no measures may be taken to restrict access to the car park by such persons, all to the satisfaction of the Responsible Authority.
9. The operator under this permit must make all reasonable endeavours to ensure that all vehicles entering and exiting the site do so in a forward direction, all to the satisfaction of the Responsible Authority.
10. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.
11. The amenity of the area must not be detrimentally effected by the use or development on the land, through the:
 - 11.1. Transport of materials, goods or commodities to or from the land.
 - 11.2. Appearance of any building, works or materials.
 - 11.3. Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
 - 11.4. Presence of vermin.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

All to the satisfaction of the Responsible Authority.

- 12. Noise emitted from the premises must not exceed the permissible noise levels determined in accordance with the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1.**
- 13. All wastes must be disposed of to the satisfaction of the Responsible Authority and no liquid waste or polluted waters shall be discharged into a sewer or stormwater drainage system.**
- 14. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.**
- 15. Loading and unloading on the site must not be carried out during the After-Hours Mode of Operation contained in Condition 16 below.**
- 16. Except with the prior written consent of the Responsible Authority, the Manufacturing Sales and sale and consumption of liquor may only operate during the following hours:**
 - 16.1. Day Mode of Operation (except ANZAC Day)**
 - Monday to Friday 11:00am - 5:00pm
 - 16.2. After-Hours Mode of Operation (except ANZAC Day)**
 - Monday to Friday 5:00pm - 10:00pm
 - Saturday and Sunday 11:00am -10:00pm
 - 16.3 ANZAC Day**
 - 1:00pm - 9:00pm

The use may not operate on Christmas Day or Good Friday.

- 17. Except with the prior written consent of the Responsible Authority, no more than 20 patrons may be permitted during the Day Mode of Operation and no more than 100 patrons may be permitted during the After-Hours Mode of Operation.**
- 18. Unless with the written consent of the Responsible Authority, the Industry (micro-distillery and micro-brewery) must not operate during the After-Hours Mode of Operation contained in Condition 16 above.**
- 19. Food may only be served in conjunction with the tastings, and must not be served separately to the tastings, to the satisfaction of the Responsible Authority.**
- 20. Except with the prior written consent of the Responsible Authority, gaming machines, amusement machines, or similar must not be installed or used on the premises.**

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

21. The licensed area shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority and VCGLR (Victorian Commission for Gambling and Liquor Regulation).
22. The use must comply with the endorsed Alcohol Management Plan at all times.
23. All rubbish from the premises must be immediately collected and disposed of in an appropriate receptacle to the satisfaction of the Responsible Authority.
24. The sale and consumption of liquor must comply with the endorsed Alcohol Management Plan at all times.
25. The operator or security staff of the premises must take reasonable steps to ensure that patrons leaving the premises act in an orderly manner and to the extent reasonably practicable must discourage patrons from loitering within the vicinity of surrounding residences.
26. At all times when the approved use is operating, a person over the age of 18 years (Manager) must be present at the premises. The Manager must ensure that activities on the land and the conduct of persons entering, leaving and present on the land do not have a detrimental impact on the amenity of the area to the satisfaction of the Responsible Authority.
27. The operator must authorise the Manager on behalf of the operator to make statements at any time to any officer of the Responsible Authority, the Victoria Police or an authorised person defined under the Liquor Control Reform Act 1998 and to take action in accordance with a direction by such officer.
28. Environmental Protection Authority (EPA) conditions:
 - 28.1. Offensive odours must not be discharged beyond the boundaries of the premises.
 - 28.2. Noise emissions from the premises must comply with the requirements of the State Environment Protection Policies (Control of Noise from Commerce, Industry and Trade) No. N-1.
 - 28.3. A secondary containment system must be provided for liquids which if spilt are likely to cause pollution or pose an environmental hazard, in accordance with the EPA Publication 347 Bunding Guidelines 1992 or as amended.
 - 28.4. Waste water generated at the site must be sent to sewer under a Trade Waste Agreement.

All to the satisfaction of the EPA.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)**29. This permit will expire if:**

29.1. The use does not start within two (2) years of the date of this permit, or

29.2. The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards, the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

Notes:

- **Premises used for the sale or storage of food in any manner whatsoever are to be registered under the Food Act and require Council approval via the Chief Environmental Health Officer before occupation.**
- **Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.**
- **Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.**
- **That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

MINUTE 1244

Moved by: Cr Matthew Kirwan

Seconded by: Cr Angela Long

That Council resolves to Grant an amended planning permit in respect of the land known and described as 15 Hazel Avenue, Dandenong, for the use of the land for the purpose of Manufacturing Sales and sale and consumption of liquor (Producers Licence) to be used in conjunction with the existing Industry (micro-distillery and micro-brewery)(micro-distillery and micro-brewery)in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the use starts, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. The use must not commence until the plans have been approved and endorsed by the**

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show:

- 1.1. On the Day Mode of Operation Plan, details of barriers between the loading bay and the 'Cellar Door' and measures to provide safe access from the Cellar Door to the wc.**
- 1.2 On the After Hours Mode of Operation plan, the external 'Cellar Door/ After Hours' area over the car spaces deleted and the car spaces reinstated. The internal 'Cellar Door/ After Hours' area may be extended further into the Warehouse area to replace the seating numbers removed in the external area.**
- 1.3 The number of patrons permitted by Condition 17 annotated on each plan.**

When approved, these plans will be endorsed and will form part of this permit.

- 2. Before the use starts, a revised Alcohol Management Plan must be submitted to the Responsible Authority for approval. The AMP must provide details of strategies to be implemented in the venue to reduce complaint, anti-social behaviour and risk on:**
 - 2.1. Differing managerial and staff roles and processes regarding sale, supply and consumption of alcohol; addressing incidents and emergencies, intoxicated, anti-social or difficult customers; refusal of service; customer and staff safety.**
 - 2.2. Evidence of an approved new entrant Responsible Service of Alcohol (RSA) certificate, or evidence of the application for this certificate for all licence applicants.**
 - 2.3. Patron to staff ratios for patron numbers, particularly during expected peak times.**
 - 2.4. Managing minors' access, preventing alcohol sales and tastings to minors.**
 - 2.5. Proactive mechanisms for educating staff on liquor licensing laws and practices.**
 - 2.6. A 'Safe Transport' strategy for a patron/s deemed intoxicated/over 0.05.**

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

2.7. House Rules signage that includes a commitment to installing signage at the entry/exit point and in the car park, stating that:

2.7.1. 'Alcohol is not to be consumed in any public places in the municipality such as in the car park and connected areas, and that up to a \$1,000 Local Laws fine applies.'

2.7.2. 'The safety and amenity of, pedestrians, businesses, and property in surrounding areas is to be respected upon leaving the premises.'

When approved, these plans will be endorsed and will form part of this permit.

- 3. The use as shown on the endorsed plans must not be altered without the further written consent of the Responsible Authority.**
- 4. Goods, materials, equipment and the like associated with the use of the land must not be displayed or stored outside the building, without the further written consent of the Responsible Authority.**
- 5. The loading and unloading of goods from or to vehicles must only be carried out on the land within the designated loading bay and must not disrupt the circulation and parking of vehicles on the land, all to the satisfaction of the Responsible Authority.**
- 6. The car parking area must be lit if in use of hours of darkness, and all lights must be designed, fitted with suitable baffles and located to prevent any adverse effect on adjoining land, all to the satisfaction of the Responsible Authority.**
- 7. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operators control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.**
- 8. The car parking provided on the land must always be available for use by persons employed on or visiting the subject premises, and no measures may be taken to restrict access to the car park by such persons, all to the satisfaction of the Responsible Authority.**
- 9. The operator under this permit must make all reasonable endeavours to ensure that all vehicles entering and exiting the site do so in a forward direction, all to the satisfaction of the Responsible Authority.**
- 10. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.**
- 11. The amenity of the area must not be detrimentally effected by the use or development on the land, through the:**
 - 11.1. Transport of materials, goods or commodities to or from the land.**

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

11.2. Appearance of any building, works or materials.

11.3 Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.

11.4 Presence of vermin.

All to the satisfaction of the Responsible Authority.

12. Noise emitted from the premises must not exceed the permissible noise levels determined in accordance with the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1.

13. All wastes must be disposed of to the satisfaction of the Responsible Authority and no liquid waste or polluted waters shall be discharged into a sewer or stormwater drainage system.

14. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.

15. Loading and unloading on the site must not be carried out during the After-Hours Mode of Operation contained in Condition 16 below.

16. Except with the prior written consent of the Responsible Authority, the Manufacturing Sales and sale and consumption of liquor may only operate during the following hours:

16.1. Day Mode of Operation (except ANZAC Day)

- Monday to Friday 11:00am - 5:00pm

16.2. After-Hours Mode of Operation (except ANZAC Day)

- Monday to Friday 5:00pm - 10:00pm
- Saturday and Sunday 11:00am -10:00pm

16.3 ANZAC Day

- 1:00pm - 9:00pm

The use may not operate on Christmas Day or Good Friday.

17. Except with the prior written consent of the Responsible Authority, no more than 20 patrons may be permitted during the Day Mode of Operation and no more than 100 patrons may be permitted during the After-Hours Mode of Operation.

18. Unless with the written consent of the Responsible Authority, the Industry (micro-distillery and micro-brewery) must not operate during the After-Hours Mode of Operation contained in Condition 16 above.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

19. Food may only be served in conjunction with the tastings, and must not be served separately to the tastings, to the satisfaction of the Responsible Authority.
20. Except with the prior written consent of the Responsible Authority, gaming machines, amusement machines, or similar must not be installed or used on the premises.
21. The licensed area shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority and VCGLR (Victorian Commission for Gambling and Liquor Regulation).
22. The use must comply with the endorsed Alcohol Management Plan at all times.
23. All rubbish from the premises must be immediately collected and disposed of in an appropriate receptacle to the satisfaction of the Responsible Authority.
24. The sale and consumption of liquor must comply with the endorsed Alcohol Management Plan at all times.
25. The operator or security staff of the premises must take reasonable steps to ensure that patrons leaving the premises act in an orderly manner and to the extent reasonably practicable must discourage patrons from loitering within the vicinity of surrounding residences.
26. At all times when the approved use is operating, a person over the age of 18 years (Manager) must be present at the premises. The Manager must ensure that activities on the land and the conduct of persons entering, leaving and present on the land do not have a detrimental impact on the amenity of the area to the satisfaction of the Responsible Authority.
27. The operator must authorise the Manager on behalf of the operator to make statements at any time to any officer of the Responsible Authority, the Victoria Police or an authorised person defined under the Liquor Control Reform Act 1998 and to take action in accordance with a direction by such officer.
28. Environmental Protection Authority (EPA) conditions:
 - 28.1. Offensive odours must not be discharged beyond the boundaries of the premises.
 - 28.2. Noise emissions from the premises must comply with the requirements of the State Environment Protection Policies (Control of Noise from Commerce, Industry and Trade) No. N-1.
 - 28.3. A secondary containment system must be provided for liquids which if spilt are likely to cause pollution or pose an environmental hazard, in accordance with the EPA Publication 347 Bunding Guidelines 1992 or as amended.
 - 28.4. Waste water generated at the site must be sent to sewer under a Trade Waste Agreement.

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

All to the satisfaction of the EPA.

29. This permit will expire if:

29.1. The use does not start within two (2) years of the date of this permit, or

29.2. The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards, the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

Notes:

- **Premises used for the sale or storage of food in any manner whatsoever are to be registered under the Food Act and require Council approval via the Chief Environmental Health Officer before occupation.**
- **Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.**
- **Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.**
- **That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

CARRIED

2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 15 HAZEL AVENUE, DANDENONG
(PLANNING APPLICATION NO. PLN17/0317.02)**

ATTACHMENT 1

SUBMITTED PLANS

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

INVEST A PROJECT NAME



2.3.1 Town Planning Application - No. 15 Hazel Avenue, Dandenong (Planning Application No. PLN17/0317.02) (Cont.)



2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226)

| | |
|----------------------|--|
| File Id: | 197165 |
| Responsible Officer: | Director City Planning Design & Amenity |
| Attachments: | Submitted Plans Location of Objectors Clause 55 Assessment Clause 22.09 Assessment Clause 52.06 Assessment |

Application Summary

| | |
|------------|---|
| Applicant: | Fd Architects |
| Proposal: | Construction of six (6) dwellings comprising four (4) triple storey dwellings and two (2) double storey dwellings |
| Zone: | Residential Growth Zone – Schedule 1 |
| Overlay: | Nil |
| Ward: | Paperbark |

This application was brought to Council as it received two (2) objections during the notification period.

The application proposes to construct six (6) dwellings comprising four (4) triple storey dwellings and two (2) double storey dwellings.

A permit is required pursuant to Clause 32.07-5 (RGZ1) of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site notices and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Increased traffic and congestion
- Impact on location of garbage bins collection
- Impact on sewer and/or stormwater runoff
- Overshadowing
- Noise

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

- Devaluation of property values
- Streetscape character

Assessment Summary

The subject site is well suited for medium to high density housing given the subject sites location within close proximity to the Noble Park Activity Centre; Noble Park train station; as well as being located within the Principal Public Transport Network area (PPTN).

The development is considered to be respectful of the neighbourhood character by providing sufficient setbacks from the side and rear boundaries to allow for a reasonable level of landscaping to occur.

The use of varying building materials and finishes to the external walls and staggered setbacks provides a level of articulation breaking up the visual appearance of built form when viewed from the streetscape and adjoining residential properties, satisfying the preferred character outcomes sought for the substantial change area.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development with this report recommending that the application be supported and that a **Notice of Decision to Grant a Permit** (which provides appeal rights to objectors) be issued containing the conditions as set out in the recommendation.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Subject Site and Surrounds****Subject Site**

The subject site is located on the western side of Stuart Street within the residential area of Noble Park. The lot is rectangular in shape with a frontage of 16.5 metres to Stuart Street and depth of 49.58 metres.

- Overall site area 801 square metres.
- The subject site is currently developed with a single storey dwelling and carport.
- In terms of topography the site is relatively flat with a slight slope of approximately 0.7 metres from the eastern side of the site to the western side of the site.
- The site is encumbered by a small easement located in the south/western corner of the site.
- The site contains scattered mature trees and shrubs throughout the site.
- The side and rear boundaries contain paling and cement sheet fences and the front boundary contains a low level timber picket fence.
- Access to the site is via a shared crossover with the neighbouring property to the south.

Surrounding Area

- The directly adjoining property to the north (1-5/ 20 Stuart St) is zoned RGZ1 and is currently developed with five (5) double storey dwellings accessed via a shared driveway adjacent to the southern boundary neighbouring with the subject site.
- Directly to the south the subject site zoning changes to GRZ1 which is currently developed with one single storey dwelling (24 Stuart St) and associated outbuildings (garage and shed). Access to the site is via a shared crossover with the subject site adjacent to the northern side of the neighbouring dwelling. A large brick garage is located at the rear of the dwelling sited on the common boundary with the subject site.
- To the west (rear) the zoning is RGZ1 and is currently developed with six (6) attached double storey dwellings (1-6/25A Leonard St) which is accessed via a shared driveway from Leonard St.
- To the east on the opposite side of Stuart Street the zoning is also RGZ1 developed with one single storey dwelling (21 Stuart St) and associated outbuildings.
- Residential development is undergoing a period of change with double storey multi dwelling developments occurring within the immediate and surrounding area. More recent development to the north of the site within the RGZ1 contains triple storey dwellings.
- Noble Park train station is located approximately 374 metres to the north of the subject site.
- Noble Park Primary School is located 212 metres to the south/east of the subject site.
- Eastlink is located approximately 1.5km to the east of the subject site.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

Locality Plan



Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Proposal

The application proposes the construction of six (6) dwellings, comprising of four (4) triple storey dwellings and two (2) double storey dwellings.

The four (4) triple storey dwellings will be located at the front of the site with the remaining two (2) double storey dwellings at the rear.

Specific dwelling details are as follows:

| | No. of bedrooms | No. of storeys | Car Parking provided | Area of secluded private open space | Type of SPOS |
|------------|-----------------|----------------|----------------------|--------------------------------------|---|
| Dwelling 1 | 2 | 3 | Single garage | 13sqm balcony and 10sqm service yard | First floor balcony and ground floor open space |
| Dwelling 2 | 2 | 3 | Single garage | 13sqm balcony and 10sqm service yard | First floor and ground floor open space balcony |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | | | | |
|------------|---|---|----------------|--------------------------------------|---|
| Dwelling 3 | 2 | 3 | Single garage | 13sqm balcony and 10sqm service yard | First floor balcony and ground floor open space |
| Dwelling 4 | 2 | 3 | Single garage | 13sqm balcony and 10sqm service yard | First floor balcony and ground floor open space |
| Dwelling 5 | 3 | 2 | Single garage | 40sqm | Ground floor open space |
| Dwelling 6 | 3 | 2 | Single carport | 40sqm | Ground floor open space |

Setbacks to the boundaries are predominantly the same for all dwellings, with the exception of dwelling 6 to the rear which includes a wall abutting the boundary. At each dwelling storey, further setback recessions are proposed to improve visual bulk and massing. The table below demonstrates the setbacks from each level and orientation.

| Setbacks | North (side) | East (Street) | South (side) | West (rear) |
|-----------------------|---------------|---------------|---------------|--------------|
| Ground Floor setbacks | 1.03m – 3.07m | 5m | 0 – 5.89m | 3.88m – 4.1m |
| First Floor setbacks | 1.03m – 2.3m | 5.05m | 3.05m - 4.86m | 3.69m |
| Second Floor setbacks | 4.5m | 6.25m | 6.06m | 17.9m |

Access to the site will be via the existing 3-metre-wide crossover adjacent to the southern side of the frontage from Stuart Street to a new 3.3 metre wide shared driveway.

A new 0.9-metre-high brick and timber fence is proposed along the front boundary.

The development will result in the removal of nearly all of the existing vegetation within the subject site with the exception of the large Birch tree located adjacent to the south/eastern front side of the site, which will be retained subject to a tree protection zone (TPZ).

The dwellings will be clad in a mixture of render, brick, painted sheet cladding and timber cladding with pitched tiled roofs.

The overall building height for the triple storey dwellings is 10 metres and the double storey dwellings is 7.24 metres.

A copy of the submitted plans is included as Attachment 1.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required under:

- Clause 32.07-5 of the Residential Growth Zone Schedule 1 (RGZ1) to construct two or more dwellings on a lot

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a Residential Growth Zone Schedule 1 (RGZ1), as is the surrounding area directly to the north, east and west. Land directly to the south is General Residential Zone Schedule 1 (GRZ1).

The purpose of the RGZ1 outlined at Clause 32.07 is:

- *To implement the Municipal Planning Strategy Statement and the Planning Policy Framework.*
- *To provide housing at increased densities in buildings up to and including four storey buildings.*
- *To encourage a diversity of housing types in locations offering good access to services and transport including activity centres and town centres.*
- *To encourage a scale of development that provides a transition between areas of more intensive use and development and other residential areas.*
- *To ensure residential development achieves design objectives specified in a schedule to this zone.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.07-5 (RGZ1), a permit is required construct two or more dwellings on a lot.

Overlay Controls

No overlays affect the subject site or surrounding area.

State Planning Policy Framework

The **Operation of the Planning Policy Framework** provides for a context for spatial planning and decision making by planning and responsible authorities.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

The **Planning Policy Framework** seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development policies and practices that integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development.

In order to achieve those objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

Managing growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- *To create urban environments that are safe, functional and provide good quality environments with a sense of place and cultural identity.*
- *To achieve architectural and urban design outcomes that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties.*
- *To encourage land use and development that is consistent with the efficient use of energy and the minimisation of greenhouse gas emissions.*

Housing is the focus of **Clause 16** and includes the following provisions:

- *Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.*
- *New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space.*
- *Planning for housing should include providing land for affordable housing.*

Clause 16.01-2S Location of residential development includes an objective that aims to locate new housing in or close to activity centres and employment corridors and at other strategic redevelopment sites that offer good access to services and transport.

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- *To create a safe and sustainable transport system by integrating land-use and transport.*
- *To promote the use of sustainable personal transport.*
- *To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.*

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Local Planning Policy Framework**

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

“Greater Dandenong’s neighbours are the Cities of Casey to the east, Frankston to the south, Kingston to the west, and Monash and Knox to the north. Greater Dandenong is bounded by the Dandenong Creek, Princes Highway, South Gippsland Freeway, Westernport Highway to the east, Thompsons Road to the south, Mornington Peninsula Freeway, Springvale Road, Tootal Road, Heatherton Road and Westall Road to the west and Police Road to the north.

It is a city that has at its doorstep the magnificent Dandenong Ranges and large areas of flora and fauna. Greater Dandenong has extensive areas of open space and includes several areas of significant ecological value, wetlands and remnant woodlands and grassland communities. The creeks and waterways that traverse the city, together with its many areas of historical, aboriginal and vegetative significance, afford the city a composition of diverse environments.”

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. Of which the following is of relevance to the proposed development; *“A city renowned for its inclusiveness and admired for its cosmopolitan and multicultural lifestyle; a city where a range of arts activities are promoted and different cultures are celebrated as much as tradition and history are celebrated”*.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clause 21.05 Built Form and Clause 21.07 Infrastructure and Transportation

- **Clause 21.05 Built Form** is relevant to the proposal, in particular **Clause 21.05-1 Urban design, character, streetscapes and landscapes** of which the following objectives are relevant; 1 *“To facilitate high quality building design and architecture*; 2. *To facilitate high quality development, which has regard for the surrounding environment and built form*; 6. *To ensure that design of the public and private environment supports accessibility and healthy living*; 7. *To protect and improve streetscapes*; and 8. *To ensure landscaping that enhances the built environment”*
- **Clause 21.07 Infrastructure and Transportation, Clause 21.07-1 Physical, Community and Cultural Infrastructure** is of relevance to the proposal in particular Objective 2. Which seeks *“To manage the impact of discharge of stormwater to minimise pollution and flooding”*. Clause 21.07-2 Public transport is of relevance with objective 1 seeking *“To increase the use of public transport”* along with Clause 21.07-3 Walking and cycling, the objective of which is *“To promote and facilitate walking and cycling”*. Clause 21.07-4 Cars and Parking needs to be considered with objectives 1 *“To promote significant modal shift away from the car”* and 2 *“To protect residential and other sensitive uses from adverse impacts of vehicular traffic”* of relevance to the proposal.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

Clause 22.06 Environmentally Sustainable Development is applicable to all proposed residential and non-residential development. The overarching objective is that development should achieve best practice in environmentally sustainable development from the design stage through to construction and operation.

Clause 22.09 – Residential Development and Neighbourhood character is relevant to the proposal which *“provides guidance to manage the evolution of residential neighbourhood character throughout Greater Dandenong into the future. It responds to state and metropolitan planning policy regarding urban form and housing, while respecting valued characteristics of residential neighbourhoods. Based on the City of Greater Dandenong Neighbourhood Character Study (September 2007), the Municipal Strategic Statement divides the residential areas of Greater Dandenong into three ‘Future Change Areas’: Substantial, Incremental and Limited. This policy identifies the rationale, existing character, identified future character and design principles for each of these areas. The design principles in this policy provide guidance to achieve high quality design and amenity outcomes for all new residential development”*.

An assessment against this Clause is included as Attachment 4.

Particular Provisions

Clause 52.06 Car Parking needs to be considered under the current application. The purposes of this provision are:

- *To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

The table at Clause 52.06-5 sets out the car parking requirement that applies to the use of land as follows:

| Use | Rate |
|----------|--|
| Dwelling | One (1) car parking space to each one (1) or two (2) bedroom dwelling; and |
| | Two (2) car parking spaces to each three (3) or more bedroom dwelling |

As the subject site is identified as being within the Principal Public Transport Network Area, there is no requirement to provide for visitor parking.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

The proposal meets the required car parking rate with no wavier sought.

An application must meet the Design standards for car parking included at Clause 52.06-8.

An assessment against this Clause is included as Attachment 5.

Clause 55 Two or more dwellings on a lot and residential buildings also needs to be considered under the current application. The purposes of this provision are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood*

An assessment against Clause 55 is included as Attachment 3.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

Internal

The application was internally referred to Council's following departments for their consideration;

| Internal referral department | Comments |
|-------------------------------------|---|
| ESD / Sustainability | No objection subject to permit conditions |
| Transport Planning | No objection subject to permit conditions |
| Civil Development | No objection subject to permit conditions |
| Waste and Cleansing | No objection |

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site facing Stuart Street

The notification has been carried out correctly.

Council has received two (2) objections to date.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was held on 07/08/2019 with the objectors in attendance. Whilst the issues were discussed at length there was no resolution and the objections stand as received.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

Increased traffic and congestion

The development provides for appropriate on-site car parking in relation to the number of bedrooms within the proposed dwellings with no variation required. Any increased traffic movement associated with the proposed development is considered reasonable and can be readily accommodated within the surrounding street network.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Impact on location of garbage bins/ collection**

The applicant has submitted a waste management plan with the application which outlines the estimated waste production from the proposed residential development on the subject site. It is considered that there is sufficient area within the existing nature strip located at the front of the site for future residents of the development to place bins at collection times. Council's Waste and Cleansing department have reviewed the waste management plan with no concerns raised

Impact on sewer and/or stormwater runoff

Permit conditions in relation to sewer and stormwater runoff will form part of the planning permit to ensure that there is no impact of drainage/runoff on neighbouring properties.

Overshadowing

The proposed development has adequately responded to any amenity impacts to the directly adjoining residential properties through the use of appropriate boundary setbacks and building heights to reduce the extent of overshadowing. It is considered that the development complies with the objectives and standards of Clause 55.04-5 for overshadowing.

Noise

Residential noise associated with a dwelling is considered to be normal and reasonable expectation within an urban setting.

Devaluation of property values

Potential devaluation of property values has been long held to not be a planning consideration, and as such is not further discussed in this report.

Streetscape character

The proposed development has appropriately responded to the existing and preferred future neighbourhood character through use of boundary setbacks, building height and proposed external colours and materials which are reflective of other existing residential dwellings within the immediate area. The second floor to the triple storey dwellings has been well recessed and together with the use of skylight windows and sloping roof form give the dwellings the appearance of being double storey when viewed from the street and neighbouring properties. It is considered that the development is consistent with the preferred outcomes sought within the Substantial Change Area.

Assessment**Development and Landscaping**

The proposed development of six (6) dwellings comprising four (4) triple storey and two (2) double storey dwellings is considered to be consistent with the planning controls affecting the subject site and is reasonable to allow. The subject site is strategically located within close proximity to the Noble Park Activity Centre and public transport (Noble Park train station and public bus system), making it the ideal location for medium to high density residential development.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

The triple storey dwellings are proposed to be located centrally to the site, with a minimum street setback of five (5) metres proposed from the street frontage, providing compliance with Clause 55.03-1 for minimum street setbacks (Standard B6).

In addition, the proposal maintains a consistent street setback with the northern adjoining multi-dwelling development and other similar multi-dwelling developments in the area which vary between 5 to 8 metres.

Council officers note that the proposal has appropriately responded to the preferred neighbourhood character of the Substantial Change Area in terms of building height, physical recessions, depth, roof forms and materiality. The roof form in particular utilises a pitched tiled form which is consistent with other existing dwellings and multi-dwelling developments in the immediate area.

The use of skylights to the second floor of the triple storey dwellings ensures that the triple storey form presents as double storey with a larger roof line when viewed from the street and neighbouring properties.

The dwellings are considered to be of a contemporary design with a mixture of external wall materials and finishes, which are in keeping with the context of the established streetscape character. The balconies provide a level of depth through the site to alleviate the visual bulk and massing from the triple storey height.

As the dwellings are all attached at the ground floor, the design response affords physical separations in order to reduce and break up the extent of visual bulk. The physical separation includes a 2.4 metre separation at the first floor between dwellings 4 and 5; and a 3.4 metre setback at the second floor level between dwellings 2 and 3. This seeks to limit significant visual bulk, with improved articulation through the core of the sites triple storey development, ensuring that it presents as two separate clusters.

Whilst the proposed development is considered to be one of greater intensity compared to residential developments within the immediate area, there is an emergence of medium residential development occurring within the street. The development is considered to contribute to an improved urban character whilst still being respectful the existing surrounding residential interfaces providing an appropriate scaled transition between the proposed development and smaller scale single storey residential dwellings on the directly adjoining lot to the south and double storey multi-dwellings to the north.

The proposed access to the site via a single shared crossover and driveway lessens the impact on the streetscape and result in no change to the extent of existing on-street parking.

The double storey dwellings at the rear of the site have been provided with ground floor private open space directly accessed from the main living areas, whilst the more intensive triple storey dwellings contain main living areas on the first floor in a reverse living arrangement and are provided with balconies ranging in area from 13 to 15 square metres as their main form of private open space.

Sufficient solar access is provided to the dwellings with main living areas and first floor balconies predominantly located on the northern side of the site which allows for a reasonable amount of natural light into the dwellings.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

The proposed development provides a reasonable level of landscaping throughout the site to the front, side and rear boundaries and along the shared driveway with the provision of an existing mature tree and proposed canopy trees, resulting in softening of the built form, particularly around the triple storey form.

The trees nominated to the sites side and rear boundaries include the provision of fastigiated trees, which are suitable for growth within confined spaces ensuring that visual bulk and massing from the continuous form is softened appropriately to any adjoining sensitive interface. A condition of permit (Condition 1.1.) will require improved planting along the accessway in the form of medium sized shrubbery.

Council officers have reviewed the proposal against the relevant provisions of Clause 52.06, Clause 55 and Clause 22.09 and note compliance has been achieved with each standard and principle.

Car Parking

Car parking for the proposal has been provided in the form of garages and carports. The parking areas are located adjacent to each of the dwellings, well screened from the street.

Access to the site will be via a single crossover on the southern side of the frontage from Stuart Street providing access to a shared internal accessway. Council Transport Planning officers have deemed the accessway and garages to meet the relevant design standards of Clause 52.06-9.

Pursuant to Clause 52.06-5 the following car parking rates are applicable to the dwellings:

| Use | Rate | Proposal | P a r k i n g requirement | P r o p o s e d parking |
|--------------------------|--------------------------------|-------------|------------------------------|----------------------------|
| 1 or 2 bedroom dwellings | 1 space per dwelling | 6 dwellings | 6 | 6 |
| Visitors to dwellings | N/A – site is within PPTN area | 0 | 0 | |

As the site is located within the PPTN area Column B of Table 1 is applicable which has no requirement for the provision of visitor car parking. Therefore, the proposal provides the minimum required number of car parking spaces within the subject site, which is six (6) in total.

Vegetation and Tree Impact

The proposal includes the removal of the majority of vegetation from the site with the exception of a mature Birch tree adjacent to the south/eastern front of the site. Permit conditions will require that existing vegetation be retained and protected in accordance with the arborist report prepared with the application.

The remaining vegetation proposed to be removed is not considered to be of any significance to warrant its retention and there is no permit trigger for vegetation removal for the subject site.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**ESD and Sustainability matters**

Council ESD officers have reviewed the submitted Sustainable Design Assessment (SDA) and find that in the context of the development, this application satisfied Council's expectations for environmental sustainability subject to permit conditions.

The BESS score of 51% meets the best practice bench mark, with the following (but not limited to) ESD initiatives in place to achieve best practice:

- 2000L rainwater tanks for each dwelling with a roof catchment system.
- Water efficient fittings.
- Permeable driveway.
- Bicycle spaces for each dwelling.
- Double glazed windows to all living areas and bedrooms.

Permit conditions seek to ensure that the driveway – which is proposed as permeable – includes cross sectional diagrams and any details on the porosity of the material and sub-surface material (Condition 1.2.). In addition, condition 6 requires a revised energy assessment within the BESS tool, to demonstrate that the energy / thermal performance of the dwellings meets the necessary ratings.

Conclusion

The proposed development of six (6) dwellings comprising four (4) triple storey and two (2) double storey dwellings and associated works is considered reasonable and is of an appropriate design response development in terms of visual bulk, height, setbacks, private open space, car parking and landscaping with minimum amenity impacts on the adjoining residential properties and surrounding area.

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework and Municipal Strategic Statement as set out in this assessment. It is considered that the application complies with these policies and it is therefore recommended that the proposal is approved.

Recommendation

That Council resolves to issue a Notice of Decision to Grant a permit in respect of the land known and described as 22 Stuart Street, Noble Park, for the development of the land for six (6) dwellings comprising four (4) triple storey dwellings and two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

- 1.1. Landscaping islands located opposite dwelling 2, 3, 4 and 5 garages suitable for medium shrubbery planting with a minimum established height of 2 metres.**
- 1.2. A cross section of the driveway that demonstrates the permeability of the driveway.**

All to the satisfaction of the Responsible Authority.

- 2. Before the approved development starts, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**

- 2.1. Plans to accord with Condition 1 of this permit.**
- 2.2. A legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn.**
- 2.3. A plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities.**
- 2.4. Medium sized shrubbery located within the accessway landscaping islands with a minimum established height of two (2) metres.**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

- 3. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 4. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.**
- 5. At all times, the landscaping must be maintained in good order in accordance with the endorsed landscape plan and schedule to the satisfaction of the Responsible Authority.**
- 6. Prior to the construction of the development, the applicant is to submit a revised Sustainable Design Assessment (SDA) to the satisfaction of the responsible authority. The revised SDA must include:**
 - 6.1. A revised BESS assessment, energy section that includes the heating and cooling loads (mega joules/m²) and star rating in accordance with the preliminary energy ratings for the respective units.**

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

- 7. The provisions, recommendations and requirements of the endorsed SDA must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SDA must not be altered without the prior written consent of the Responsible Authority**
- 8. The provisions, requirements and recommendations of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 9. The provisions, requirements and recommendations of the endorsed Arborist Report must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 10. All existing vegetation shown on the endorsed plans to be retained must be suitably marked before any development starts on the land and be adequately protected from damage during the construction process in accordance with the requirements set out in the Arborist Report (Prepared by Peter Yau of PSY Inv Pty Ltd, dated 27/04/2018) all to the satisfaction of the Responsible Authority.**
- 11. Once the approved development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.**
- 12. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.**
- 13. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to the basement, car parking spaces and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**
- 14. Letterboxes and all other structures (including fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Clause 52.06-9 of the Planning Scheme.**
- 15. Before the approved building is occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.**
- 16. All privacy screens and other measures to prevent overlooking as shown on the endorsed plans must at all times be maintained to the satisfaction of the Responsible Authority.**

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

17. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used. All glazing must at all times be maintained to the satisfaction of the Responsible Authority
18. Except with the prior written consent of the Responsible Authority, service units, including air conditioning/heating units, must not be located on any of the balcony areas.
19. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
20. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.
21. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required.
22. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority.
23. This permit will expire if: -
 - 23.1 The development or any stage of it does not start within two (2) years of the date of this permit, or
 - 23.2 The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a. The request for the extension is made within twelve (12) months after the permit expires; and
- b. The development or stage started lawfully before the permit expired.

Permit notes

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

- **Approval of any retention system within the property boundary is required by the relevant building surveyor.**
- **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
- **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**
- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
- **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.**
- **This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.**
- **An application must be made with Council's Parks Department for the street tree removal. The street tree must only be removed by or under the supervision of the Council. Prior to removal of the tree the replacement cost must be paid to Council.**

MINUTE 1245

Moved by: Cr Tim Dark

Seconded by: Cr Sophie Tan

That Council resolves to issue a Notice of Decision to Grant a permit in respect of the land known and described as 22 Stuart Street, Noble Park, for the development of the land for six (6) dwellings comprising four (4) triple storey dwellings and two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

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- 1.2. A cross section of the driveway that demonstrates the permeability of the driveway.

All to the satisfaction of the Responsible Authority.

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- 2.4. Medium sized shrubbery located within the accessway landscaping islands with a minimum established height of two (2) metres.

When approved, the amended landscape plan will be endorsed and will form part of this permit.

3. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.
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6. Prior to the construction of the development, the applicant is to submit a revised Sustainable Design Assessment (SDA) to the satisfaction of the responsible authority. The revised SDA must include:
 - 6.1. A revised BESS assessment, energy section that includes the heating and cooling loads (mega joules/m²) and star rating in accordance with the preliminary energy ratings for the respective units.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

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Permit notes

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

- **Approval of any retention system within the property boundary is required by the relevant building surveyor.**
- **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
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- **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.**
- **This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.**
- **An application must be made with Council's Parks Department for the street tree removal. The street tree must only be removed by or under the supervision of the Council. Prior to removal of the tree the replacement cost must be paid to Council.**

CARRIED

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 22 STUART STREET, NOBLE PARK
(PLANNING APPLICATION NO. PLN19/0226)**

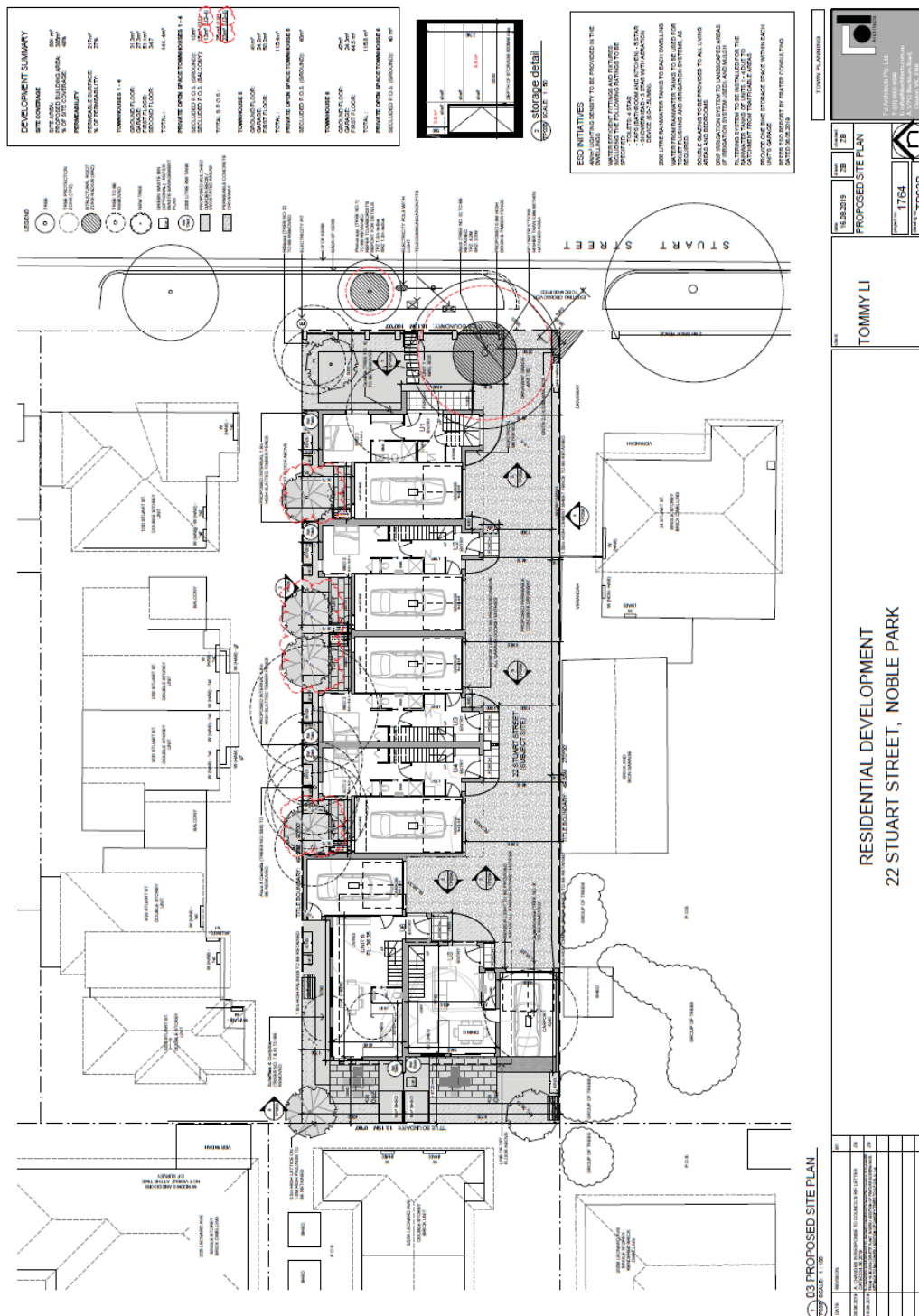
ATTACHMENT 1

SUBMITTED PLANS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))



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RESIDENTIAL DEVELOPMENT
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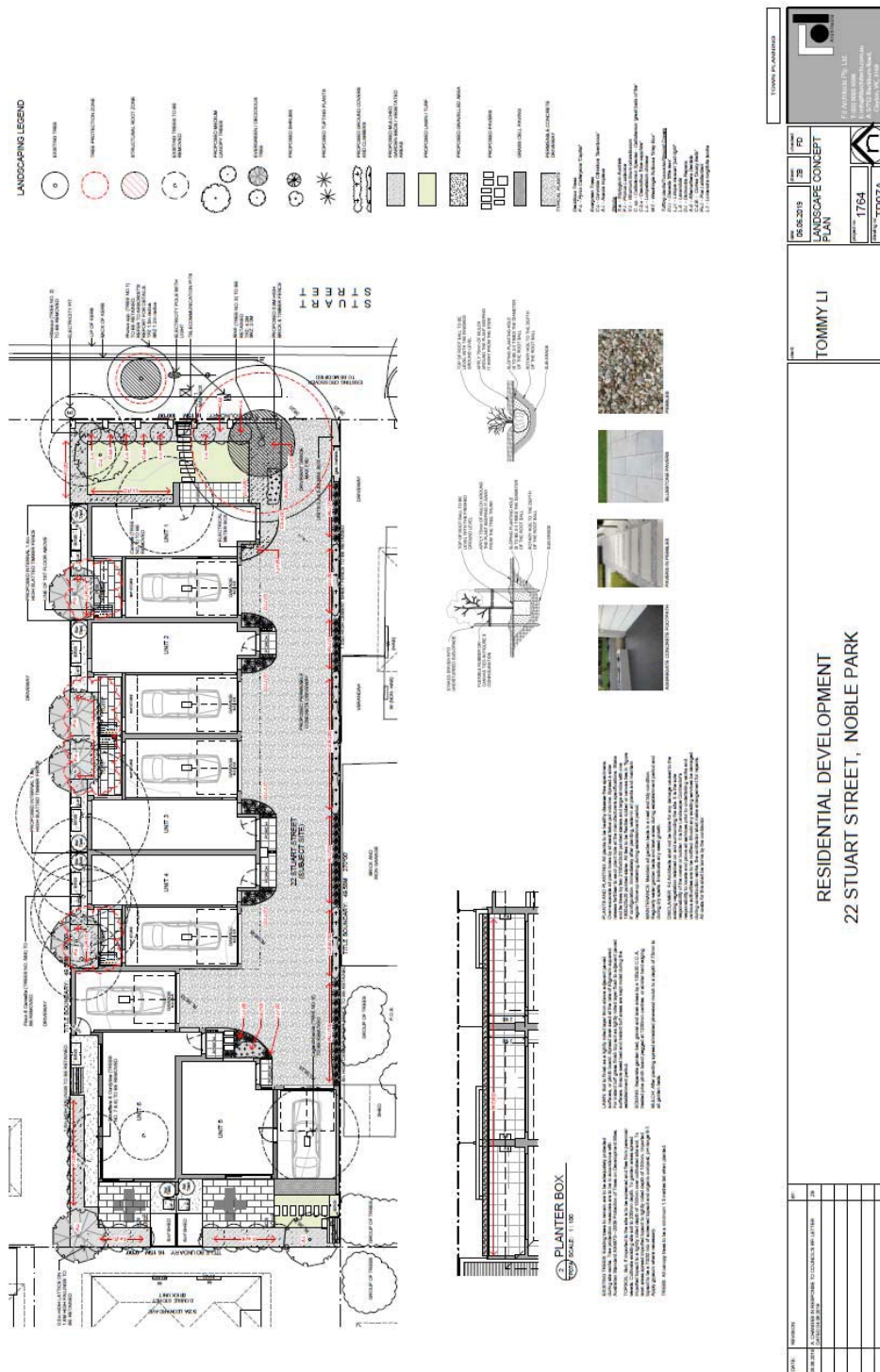
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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))



2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 22 STUART STREET, NOBLE PARK
(PLANNING APPLICATION NO. PLN19/0226)**

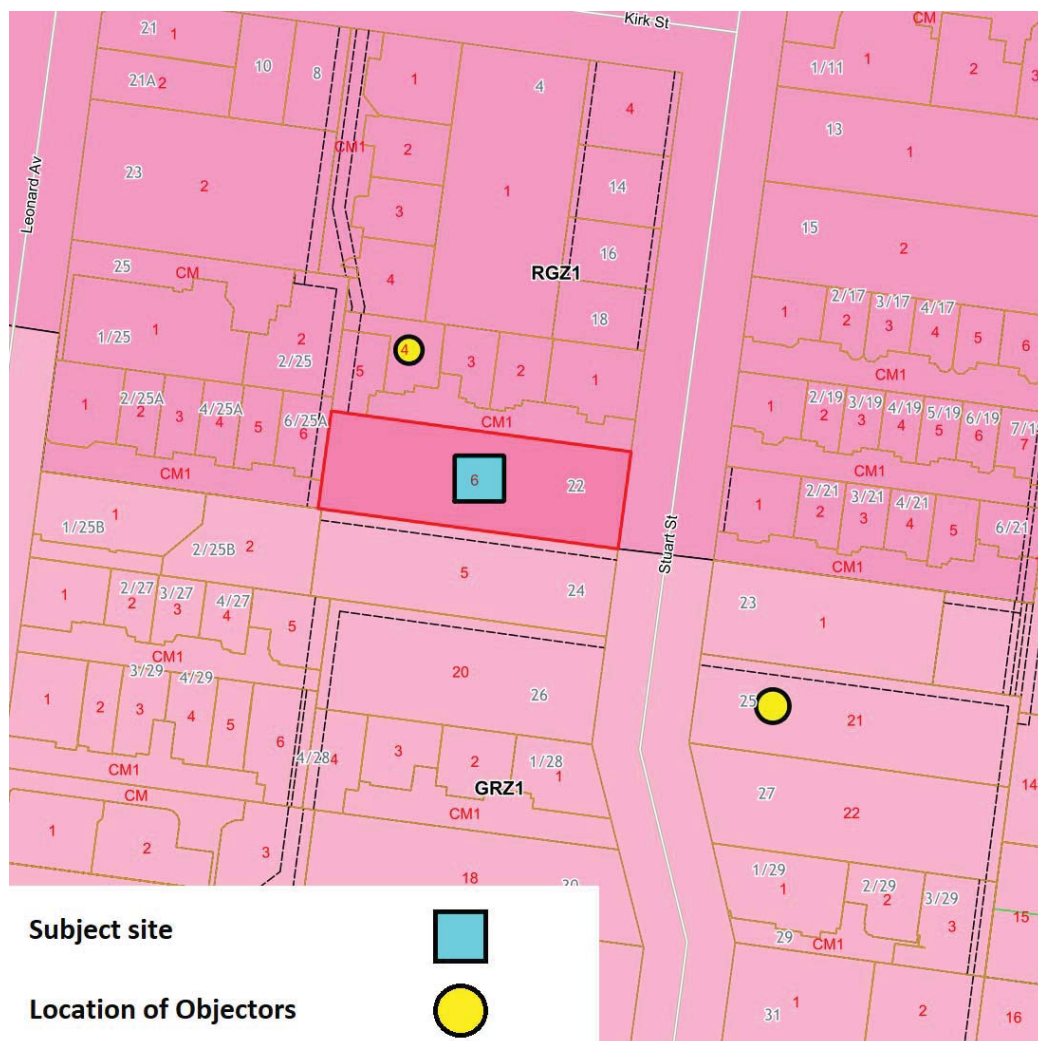
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))



Subject site



Location of Objectors



2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 22 STUART STREET NOBLE PARK
(PLANNING APPLICATION NO. PLN19/0226)**

ATTACHMENT 3

CLAUSE 55 ASSESSMENT

PAGES 39 (including cover)

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)****Clause 55.02-1 Neighbourhood character objectives**

| Title & Objective | Standard (Summarised) | Standard Met/Standard Not Met/NA |
|---------------------|--|---|
| Standard B1 | <p>The design response must be appropriate to the neighbourhood and the site.</p> <p>The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.</p> | <p>✓ Standard met</p> <p>Multi dwelling developments are common in area. Mixture of single and double storey. More double storey becoming common.</p> <p>Triple storey recently constructed opposite site.</p> <p>Lots of re-development happening within immediate area. Proposed development is of similar scale to other existing multi-dwellings in area.</p> <p>✓ Standard met</p> |
| Decision Guidelines | <p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The neighbourhood and site description.</p> <p>The design response.</p> | See Clause 22.09 assessment |
| Objectives | <p>To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.</p> <p>To ensure that development responds to the features of the site and the surrounding area.</p> | See Clause 22.09 assessment |

If the details of the attachment are unclear please contact Governance on 8571 5309.

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.02-2 Residential policy objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|---|----------------------------------|
| Standard B2 | An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies. | ✓ Standard met |
| Decision Guidelines | The SPPF and the LPPF including the MSS and local planning policies. The design response. | |
| Objectives | To ensure that residential development is provided in accordance with any policy for housing in the SPPF and the LPPF, including the MSS and local planning policies. To support medium densities in areas where development can take advantage of public and community infrastructure and services. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.02-3 Dwelling diversity objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|-------------------|--|--|
| Standard B3 | Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: <ul style="list-style-type: none"> • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. | N/A the development is for 6 dwellings |
| Objective | To encourage a range of dwellings sizes and types in developments of ten or more dwellings. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.02-4 Infrastructure objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|---|---|
| Standard B4 | Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available. | Standard met The subject site is located in an established area and can easily connect to existing services. Permit conditions can ensure appropriate drainage on site. |
| | Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads. | Standard met The subject site is located in an established area and can easily connect to existing services. Permit conditions can ensure appropriate drainage on site. |
| | In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure. | Standard met The subject site is located in an established area and can easily connect to existing services. Permit conditions can ensure appropriate drainage on site. |
| Decision Guidelines | The capacity of the existing infrastructure. | |
| | In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970. If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system. | |
| Objectives | To ensure development is provided with appropriate utility services and infrastructure. | |
| | To ensure development does not unreasonably overload the capacity of utility services and infrastructure. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.02-5 Integration with the street objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|---|--|
| Standard B5 | Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility. | ✓ Standard met Entries to dwellings visible from street with pedestrian paths provided |
| | Developments should be oriented to front existing and proposed streets. | ✓ Standard met |
| | High fencing in front of dwellings should be avoided if practicable. | ✓ Standard met 0.9m high front fence |
| | Development next to existing public open space should be laid out to complement the open space. | N/A the site does not adjoin any existing POS |
| Decision Guidelines | Any relevant urban design objective, policy or statement set out in this scheme. | |
| | The design response. | |
| Objective | To integrate the layout of development with the street. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-1 Street setback objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA | | | | | | | | | | | | | | | |
|--|--|---|--|---|--|--|----------------|--|---|----------------|---|--|----------------|--------------------------|--|---|---|
| Standard B6 | <p>Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone:</p> <p>RGZ: 5 metres or as per Table B1, whichever is the lesser.</p> <p>GRZ: 7.5 metres or as per Table B1, whichever is the lesser.</p> <p>NRZ: As per Table B1.</p> <p>Table B1 Street setback</p> <table border="1"> <thead> <tr> <th>Development context</th><th>Minimum setback from front street (metres)</th><th>Minimum setback from a side street (metres)</th></tr> </thead> <tbody> <tr> <td>There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td><td>The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.</td><td>The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td><td>6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</td><td>Not applicable</td></tr> <tr> <td>The site is on a corner.</td><td>If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</td><td>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</td></tr> </tbody> </table> | Development context | Minimum setback from front street (metres) | Minimum setback from a side street (metres) | There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner. | The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser. | Not applicable | There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner. | The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. | Not applicable | There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner. | 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets. | Not applicable | The site is on a corner. | If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets. | Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser. | <p>Standard met</p> <p>5m minimum front setback – consistent with streetscape.</p> |
| Development context | Minimum setback from front street (metres) | Minimum setback from a side street (metres) | | | | | | | | | | | | | | | |
| There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner. | The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser. | Not applicable | | | | | | | | | | | | | | | |
| There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner. | The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. | Not applicable | | | | | | | | | | | | | | | |
| There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner. | 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets. | Not applicable | | | | | | | | | | | | | | | |
| The site is on a corner. | If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets. | Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser. | | | | | | | | | | | | | | | |

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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|----------------------------|--|--|
| Decision Guidelines | Any relevant neighbourhood character objective, policy or statement set out in this scheme. | |
| | The design response. | |
| | Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots. | |
| | The visual impact of the building when viewed from the street and from adjoining properties. | |
| | The value of retaining vegetation within the front setback. | |
| Objective | To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-2 Building height objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|--|---|
| Standard B7 | <p>The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land.</p> <p>RGZ: 13.5 metres <i>discretionary maximum</i> (refer Clause 32.07-8 for details)</p> <p>GRZ: 11 metres / 3 storeys <i>mandatory maximum</i> (refer Clause 32.08-9)</p> <p>NRZ: 9 metres / 2 storeys <i>mandatory maximum</i> (refer Clause 32.09-9)</p> <p>If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.</p> <p>Changes of building height between existing buildings and new buildings should be graduated.</p> | <p>✓ Standard met</p> <p>RGZ Maximum 10.1m overall building height</p> <p>N/A</p> <p>✓ Standard met</p> |
| Decision Guidelines | <p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.</p> <p>The design response.</p> <p>The effect of the slope of the site on the height of the building.</p> <p>The relationship between the proposed building height and the height of existing adjacent buildings.</p> <p>The visual impact of the building when viewed from the street and from adjoining properties.</p> | |
| Objective | To ensure that the height of buildings respects the existing or preferred neighbourhood character | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-3 Site coverage objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|--|--|
| Standard B8 | <p>The site area covered by buildings should not exceed:</p> <ul style="list-style-type: none"> • The maximum site coverage specified in a schedule to the zone, or • If no maximum site coverage is specified in a schedule to the zone, 60 per cent. <p>RGZ1: 70% RGZ2: 70% RGZ3: 70% GRZ1: 60% (none specified) GRZ2: 60% (none specified) NRZ1: 50%</p> | <p>Standard met RGZ1: 48% proposed site coverage</p> |
| Decision Guidelines | <p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development or the features of the site.</p> <p>The site coverage of adjacent properties</p> <p>The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.</p> | |
| Objective | <p>To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.</p> | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-4 Permeability objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|---|---|
| Standard B9 | <p>The site area covered by the pervious surfaces should be at least:</p> <ul style="list-style-type: none"> • The minimum areas specified in a schedule to the zone, or • If no minimum is specified in a schedule to the zone, 20 per cent of the site. <p><u>RGZ1</u>: 20% <u>RGZ2</u>: 20% (<i>none specified</i>) <u>RGZ3</u>: 20% (<i>none specified</i>) <u>GRZ1</u>: 30% <u>GRZ2</u>: 20% (<i>none specified</i>) <u>NRZ1</u>: 40%</p> | <p>Standard met ✓ Standard met RGZ1: 27% proposed</p> |
| Decision Guidelines | <p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development.</p> <p>The capacity of the drainage network to accommodate additional stormwater.</p> <p>The capacity of the site to absorb run-off.</p> <p>The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.</p> | |
| Objectives | <p>To reduce the impact of increased stormwater run-off on the drainage system.</p> <p>To facilitate on-site stormwater infiltration.</p> | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-5 Energy efficiency objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|--|---|
| Standard B10 | <p>Buildings should be:</p> <ul style="list-style-type: none"> • Oriented to make appropriate use of solar energy. • Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. <p>Living areas and private open space should be located on the north side of the development, if practicable.</p> <p>Developments should be designed so that solar access to north-facing windows is maximised.</p> | <p>Standard met</p> <p>Northern habitable room windows and POS areas</p> |
| Decision Guidelines | <p>The design response.</p> <p>The size, orientation and slope of the lot.</p> <p>The existing amount of solar access to abutting properties.</p> <p>The availability of solar access to north-facing windows on the site.</p> <p>To achieve and protect energy efficient dwellings and residential buildings.</p> <p>To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.</p> | <p>Standard met</p> <p>Standard met</p> |
| Objectives | | |

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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-6 Open space objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|--|----------------------------------|
| Standard B11 | <p>If any public or communal open space is provided on site, it should:</p> <ul style="list-style-type: none"> • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable. | N/A |
| Decision Guidelines | <p>Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies.</p> <p>The design response.</p> | |
| Objective | To integrate the layout of development with any public and communal open space provided in or adjacent to the development. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-7 Safety objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|--|---|
| Standard B12 | Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways. | ✓ Standard met Entries are all visible from shared driveway/ street |
| | Planting which creates unsafe spaces along streets and accessways should be avoided. | ✓ Standard met |
| | Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways. | ✓ Standard met |
| | Private spaces within developments should be protected from inappropriate use as public thoroughfares. | ✓ Standard met |
| | The design response. | |
| Decision Guidelines | | |
| Objectives | To ensure the layout of development provides for the safety and security of residents and property. | |

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

Clause 55.03-6 Landscaping objectives

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|--|--|
| Standard B13 | <p>The landscape layout and design should:</p> <ul style="list-style-type: none"> • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents. <p>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.</p> <p>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</p> <p>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.</p> <p>Development should meet any additional landscape requirements specified in a schedule to the zone.</p> <p><i>All schedules to all residential zones:</i></p> <p><i>"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."</i></p> | <p>✓ Standard met</p> <p>✓ Standard met</p> <p>✓ Standard met</p> <p>✓ Standard met</p> <p>✓ Standard met</p> <p>70% landscaping area provided throughout the site. Existing mature Birch tree at front of site retained. Extent of landscaping is consistent with streetscape. Front and rear of site can contain canopy trees.</p> |
| Decision Guidelines | <p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.</p> <p>The design response.</p> <p>The location and size of gardens and the predominant plant types in the neighbourhood.</p> <p>The health of any trees to be removed.</p> <p>Whether a tree was removed to gain a development advantage.</p> | |
| Objectives | <p>To encourage development that respects the landscape character of the neighbourhood.</p> <p>To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.</p> <p>To provide appropriate landscaping.</p> <p>To encourage the retention of mature vegetation on the site.</p> | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-9 Access objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|---|----------------------------------|
| Standard B14 | The width of accessways or car spaces should not exceed: | ✓ Standard met |
| | <ul style="list-style-type: none"> • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. | |
| | No more than one single-width crossover should be provided for each dwelling fronting a street. | ✓ Standard met |
| | The location of crossovers should maximise retention of on-street car parking spaces. | ✓ Standard met |
| | The number of access points to a road in a Road Zone should be minimised. | N/A |
| Decision Guidelines | Developments must provide for access for service, emergency and delivery vehicles. | ✓ Standard met |
| | The design response. | |
| | The impact on neighbourhood character. | |
| | The reduction of on-street car parking spaces. | |
| Objectives | The effect on any significant vegetation on the site and footpath. | |
| | To ensure the number and design of vehicle crossovers respects the neighbourhood character. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.03-10 Parking location objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|---|----------------------------------|
| Standard B15 | Car parking facilities should: <ul style="list-style-type: none"> • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway. | Standard met ✓ Standard met |
| Decision Guidelines | The design response. | |
| Objectives | To provide convenient parking for residents and visitors vehicles. | |
| | To protect residents from vehicular noise within developments. | |

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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

Clause 55.04-1 Side and rear setbacks objective

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|---|---|
| Standard B17 | <p>A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:</p> <ul style="list-style-type: none"> At least the distance specified in a schedule to the zone, or <p>NRZ1: "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres."</p> <ul style="list-style-type: none"> If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. <p>Diagram B1 Side and rear setbacks</p> <p>Diagram B1 Side and rear setbacks</p> <p>8.6m</p> <p>4.1m</p> <p>3.1m</p> <p>2m</p> <p>1m</p> <p>3.6m (max) 3.2m (av)</p> <p>6.9m</p> <p>8m</p> <p>9m</p> <p>13.5m</p> <p>LOT BOUNDARY</p> | <p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met</p> |
| | <p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes,</p> | <p>✓ Standard met</p> |

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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|----------------------------|--|-----------------------|
| | domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard. | |
| | Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard. | ✓ Standard met |
| Decision Guidelines | Any relevant neighbourhood character objective, policy or statement set out in this scheme. | |
| | The design response. | |
| | The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings. | |
| | Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary. | |
| Objectives | Whether the wall abuts a side or rear lane. | |
| | To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.04-2 Walls on boundaries objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|--|---|
| Standard B18 | <p>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:</p> <ul style="list-style-type: none"> • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: <ul style="list-style-type: none"> - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. <p>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.</p> <p>A building on a boundary includes a building set back up to 200mm from a boundary.</p> <p>The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</p> | <p>✓ Standard met</p> <p>✓ Standard met</p> <p>✓ Standard met</p> <p>✓ Standard met</p> |
| Decision Guidelines | <p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The extent to which walls on boundaries are part of the neighbourhood character.</p> <p>The impact on the amenity of existing dwellings.</p> <p>The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.</p> <p>The orientation of the boundary that the wall is being built on.</p> <p>The width of the lot.</p> <p>The extent to which the slope and retaining walls or fences reduce the effective height of the wall.</p> <p>Whether the wall abuts a side or rear lane.</p> <p>The need to increase the wall height to screen a box gutter.</p> | |
| Objectives | <p>To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.</p> | |

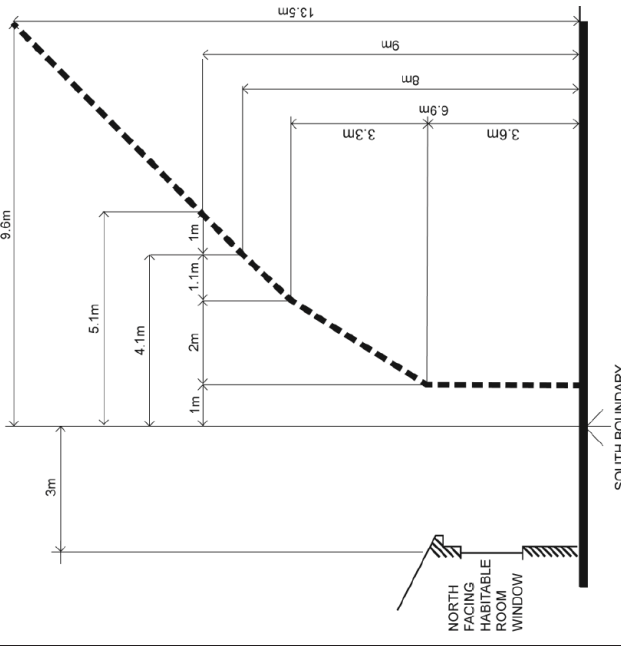
ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.04-3 Daylight to existing windows objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|---|---|
| Standard B19 | <p>Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.</p> <p>Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p> <p>Diagram B2 Daylight to existing windows</p> <p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p> | <p>✓ Standard met</p> <p>✓ Standard met</p> |
| Decision Guidelines | <p>The design response.</p> <p>The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.</p> <p>The impact on the amenity of existing dwellings.</p> | |
| Objective | <p>To allow adequate daylight into existing habitable room windows.</p> | |

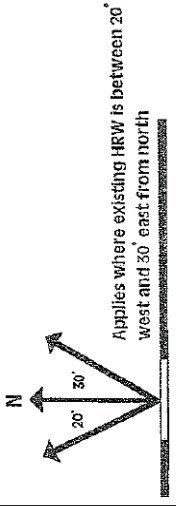
ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.04-4 North-facing windows objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|---|---|
| Standard B20 | <p>If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.</p> <p>Diagram B3 North-facing windows</p>  <p>Diagram B3 North-facing windows</p> <p>The diagram illustrates the setback requirements for a north-facing habitable room window. A dashed line represents the boundary. A solid line represents the building footprint. A north-facing habitable room window is shown. The setback distance is calculated as 1m + 0.6m * height over 3.6m. The diagram shows a 3m setback from the boundary, with a 1m setback from the window edge. The setback distance is 1m + 0.6m * 3.6m = 2.16m. The total setback is 3m + 2.16m = 5.16m. The diagram also shows a 1m setback from the window edge, a 1.1m setback from the window edge, a 2m setback from the window edge, a 4.1m setback from the window edge, a 5.1m setback from the window edge, a 6.9m setback from the window edge, a 9.6m setback from the window edge, a 13.5m setback from the window edge, and a 13.5m setback from the window edge.</p> | <p>Standard met</p> <p>✓ Standard met</p> |
| | <p>A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.</p> | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|---------------------|---|--|
| |  <p>Applies where existing HRW is between 20° west and 30° east from north</p> | |
| Decision Guidelines | The design response. | |
| | Existing sunlight to the north-facing habitable room window of the existing dwelling. | |
| | The impact on the amenity of existing dwellings. | |
| Objective | To allow adequate solar access to existing north-facing habitable room windows. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.04-5 Overshadowing open space objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|---|----------------------------------|
| Standard B21 | <p>Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.</p> <p>If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.</p> | <p>✓ Standard met</p> |
| Decision Guidelines | <p>The design response.</p> <p>The impact on the amenity of existing dwellings.</p> <p>Existing sunlight penetration to the secluded private open space of the existing dwelling.</p> <p>The time of day that sunlight will be available to the secluded private open space of the existing dwelling.</p> <p>The effect of a reduction in sunlight on the existing use of the existing secluded private open space.</p> | <p>✓ Standard met</p> |
| Objective | To ensure buildings do not significantly overshadow existing secluded private open space. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.04-6 Overlooking objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|---|---|
| Standard B22 | <p>A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.</p> <p>Diagram B4 Overlooking open space</p> <p>Diagram B4 Overlooking open space</p> <p>existing dwelling secluded private open space new dwelling 9.0m 1.7m FFL 9.0m measured at ground level 45° 9m radius area to be screened or obscured existing dwelling secluded private open space new dwelling 9.0m 1.7m FFL 9.0m measured at ground level 45° 9m radius area to be screened or obscured</p> | <p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met</p> |
| | <p>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</p> <ul style="list-style-type: none"> • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. | <p>✓ Standard met</p> |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|----------------------------|---|-----------------------|
| | <ul style="list-style-type: none"> Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. | |
| | Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard. | ✓ Standard met |
| | Screens used to obscure a view should be: <ul style="list-style-type: none"> Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. Permanent, fixed and durable. Designed and coloured to blend in with the development. | ✓ Standard met |
| | The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary. | ✓ Standard met |
| Decision Guidelines | The design response. | |
| | The impact on the amenity of the secluded private open space or habitable room window. | |
| | The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings. | |
| | The internal daylight to and amenity of the proposed dwelling or residential building. | |
| Objective | To limit views into existing secluded private open space and habitable room windows. | |

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2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.04-7 Internal views objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|---|----------------------------------|
| Standard B23 | Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development. | ✓ Standard met |
| Decision Guidelines | The design response. | |
| Objective | To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.04-8 Noise impacts objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|---|----------------------------------|
| Standard B24 | Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings. | ✓ Standard met |
| | Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties. | ✓ Standard met |
| | Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms. | ✓ Standard met |
| Decision Guidelines | The design response. | |
| Objectives | To contain noise sources within development that may affect existing dwellings. | |
| | To protect residents from external noise. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.05-1 Accessibility objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|-------------------|--|----------------------------------|
| Standard B25 | The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility. | ✓ Standard met |
| Objective | To encourage the consideration of the needs of people with limited mobility in the design of developments. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.05-2 Dwelling entry objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|-------------------|--|----------------------------------|
| Standard B26 | Entries to dwellings and residential buildings should: <ul style="list-style-type: none">• Be visible and easily identifiable from streets and other public areas.• Provide shelter, a sense of personal address and a transitional space around the entry. | ✓ Standard met |
| Objective | To provide each dwelling or residential building with its own sense of identity. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.05-3 Daylight to new windows objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|--|---|
| Standard B27 | <p>A window in a habitable room should be located to face:</p> <ul style="list-style-type: none"> • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter. | <p>Standard met</p> <p>✓ Standard met</p> |
| Decision Guidelines | <p>The design response.</p> <p>Whether there are other windows in the habitable room which have access to daylight.</p> | |
| Objective | To allow adequate daylight into new habitable room windows. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.05-4 Private open space objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|---|--|
| Standard B28 | <p>A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone.</p> <p>RGZ1: None specified</p> <p>RGZ2: "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from a living room."</p> <p>RGZ3: "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p> <p>GRZ1: "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p> <p>GRZ2: "As per the B28 40 sq m requirement, with the 25 sq m of secluded private open space at ground level having a minimum dimension of 5 metres; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p> <p>NRZ1: "An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p> | <p>Standard met</p> <p>Double storey dwellings provided with ground floor SPOS 40sqm</p> <p>Triple storey dwellings provided with first floor balconies ranging from 13 to 15sqm.</p> |

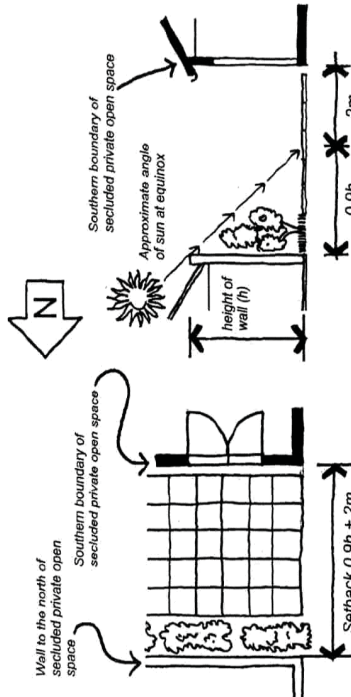
ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|----------------------------|--|-------------------------------|
| | <p>If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:</p> <ul style="list-style-type: none"> • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. <p>The balcony requirements in Clause 55.05-4 do not apply to an apartment development.</p> | (RGZ1 only) ✓ Standard met |
| Decision Guidelines | <p>The design response.</p> <p>The useability of the private open space, including its size and accessibility.</p> <p>The availability of and access to public or communal open space.</p> <p>The orientation of the lot to the street and the sun.</p> | |
| Objective | To provide adequate private open space for the reasonable recreation and service needs of residents. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.05-5 Solar access to open space objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|---------------------|--|---|
| Standard B29 | <p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p> <p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall.</p> <p>Diagram B5 Solar access to open space</p>  | <p>✓ Standard met</p> <p>✓ Standard met</p> |
| Decision Guidelines | The design response. | |
| Objective | <p>The useability and amenity of the secluded private open space based on the sunlight it will receive.</p> <p>To allow solar access into the secluded private open space of new dwellings and residential buildings.</p> | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.05-6 Storage objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|-------------------|--|----------------------------------|
| Standard B30 | Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space. | ✓ Standard met |
| Objective | To provide adequate storage facilities for each dwelling. | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.06-1 Design detail objective**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|--|---|
| Standard B31 | <p>The design of buildings, including:</p> <ul style="list-style-type: none"> • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves and parapets, <p>should respect the existing or preferred neighbourhood character.</p> <p>Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.</p> | <p>Standard met</p> <p>Use of render, brick, is consistent with materials of existing medium density dwellings in immediate area.</p> <p>Tiled roof common in street – proposal matches this</p> |
| Decision Guidelines | <p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.</p> <p>Whether the design is innovative and of a high architectural standard.</p> | <p>Standard met</p> <p>Garage / carport materials are same as proposed dwellings.</p> |
| Objective | <p>To encourage design detail that respects the existing or preferred neighbourhood character.</p> | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.06-2 Front fences objective**

| Title & Objective | | Standards | Standard Met/Standard Not Met/NA | | | | | | |
|------------------------------------|----------------------------|--|----------------------------------|----------------------------|------------------------------------|----------|---------------|------------|---|
| Standard B32 | | <p>The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.</p> <p>A front fence within 3 metres of a street should not exceed:</p> <ul style="list-style-type: none">• The maximum height specified in a schedule to the zone, or <p><i>All schedules to all residential zones:</i></p> <p><i>"Maximum 1.5 metre height in streets in Road Zone Category 1</i> <i>1.2 metre maximum height for other streets"</i></p> <ul style="list-style-type: none">• If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. <p>Table B3 Maximum front fence height</p> <table><tr><th>Street Context</th><th>Maximum front fence height</th></tr><tr><td>Streets in a Road Zone, Category 1</td><td>2 metres</td></tr><tr><td>Other streets</td><td>1.5 metres</td></tr></table> | Street Context | Maximum front fence height | Streets in a Road Zone, Category 1 | 2 metres | Other streets | 1.5 metres | <p>✓ Standard met 0.9m high front fence</p> <p>✓ Standard met 0.9m high front fence</p> |
| Street Context | Maximum front fence height | | | | | | | | |
| Streets in a Road Zone, Category 1 | 2 metres | | | | | | | | |
| Other streets | 1.5 metres | | | | | | | | |
| Decision Guidelines | | <p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The setback, height and appearance of front fences on adjacent properties.</p> <p>The extent to which slope and retaining walls reduce the effective height of the front fence.</p> <p>Whether the fence is needed to minimise noise intrusion.</p> | | | | | | | |
| Objective | | <p>To encourage front fence design that respects the existing or preferred neighbourhood character.</p> | | | | | | | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.06-3 Common property objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|-------------------|--|---|
| Standard B33 | <p>Developments should clearly delineate public, communal and private areas.</p> <p>Common property, where provided, should be functional and capable of efficient management.</p> | <p>✓ Standard met</p> <p>✓ Standard met</p> |
| Objectives | <p>To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained.</p> <p>To avoid future management difficulties in areas of common ownership.</p> | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 55.06-4 Site services objectives**

| Title & Objective | Standards | Standard Met/Standard Not Met/NA |
|----------------------------|--|----------------------------------|
| Standard B34 | The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically. | ✓ Standard met |
| | Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development. | ✓ Standard met |
| | Bin and recycling enclosures should be located for convenient access by residents. | ✓ Standard met |
| | Mailboxes should be provided and located for convenient access as required by Australia Post. | ✓ Standard met |
| | The design response. | |
| Decision Guidelines | To ensure that site services can be installed and easily maintained. | |
| Objectives | To ensure that site facilities are accessible, adequate and attractive. | |

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 22 STUART STREET NOBLE PARK
(PLANNING APPLICATION NO. PLN19/0226)**

ATTACHMENT 4

CLAUSE 22.09 ASSESSMENT

PAGES 8 (including cover)

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Assessment Table for Clause 22****Clause 22.09-3.1 Design Principles for all residential developments**

| Title /Objective | Principles | Principle met/Principle not met/NA |
|--------------------|---|--|
| Safety | To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that: | |
| | Incorporate active frontages including ground floor habitable room windows. | ✓ Principle met Each dwelling has ground level entries facing the street. These are clearly visible from the front of the site and driveways |
| | Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas. | ✓ Principle met Windows to main entries and first floor living areas will overlook the shared driveway. |
| | Use semi-transparent fences to the street frontage. | N/A No front fence |
| | Light communal spaces including main entrances and car parking areas with high mounted sensor-lights. | N/A |
| | Ensure that all main entrances are visible and easily identifiable from the street. | ✓ Principle met |
| | Locate non-habitable rooms such as bathrooms, away from entrances and street frontage. | ✓ Principle met |
| Landscaping | Residential development should: | |
| | Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries. | ✓ Principle met Sufficient area of landscaping provided throughout the site. Landscape plan provided. |

If the details of the attachment are unclear please contact Governance on 8571 5309.

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
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| | Provide substantial, high quality landscaping along vehicular accessways. | ✓ Principle met Landscaping provided at the front of the site breaks up visual appearance. Existing tree being retained |
| | Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area. | ✓ Principle met Areas are of sufficient size to plant canopy trees as shown on landscape plan |
| | Planting trees that are common to and perform well in the area. | ✓ Principle met |
| | Avoid the removal of existing mature trees by incorporating their retention into the site design. | ✓ Principle met Existing large Birch tree being retained on site. |
| | Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties. | ✓ Principle met |
| | Ensure that landscaping also addresses the Safety Design Principles. | ✓ Principle met |
| | Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity. | ✓ Principle met |
| | Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces. | ✓ Principle met |
| | Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks. | ✓ Principle met |
| | The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres. | ✓ Principle met Single crossover proposed is consistent with streetscape conditions. |
| Car parking | | |

If the details of the attachment are unclear please contact Governance on 8571 5309.

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|------------------------------------|---|---|
| | On-site car parking should be: <ul style="list-style-type: none"> Well integrated into the design of the building, Generally hidden from view or appropriately screened where necessary, Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. | ✓ Principle met Garages are setback from the entries of the dwellings. |
| | Where car parking is located within the front setback it should be: <ul style="list-style-type: none"> Fully located within the site boundary, and Capable of fully accommodating a vehicle between a garage or carport and the site boundary. | ✓ Principle met |
| | Developments with basement car parking should consider flooding concerns where applicable. | N/A |
| Setbacks, front boundary and width | Residential developments should: | |
| | Provide a front setback with fence design and height in keeping with the predominant street pattern. | ✓ Principle met Front setback is consistent with the streetscape. Low level front fence proposed |
| | Maintain the apparent frontage width pattern. | ✓ Principle met Frontage width pattern is maintained |
| | Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity. | ✓ Principle met |
| | Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting. | ✓ Principle met |
| Private open space | All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area. | ✓ Principle met Double storey dwellings are provided with ground floor SPOS areas accessed from main living areas. Triple storey dwellings have first floor balconies with small ground floor POS areas |
| | Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space. | ✓ Principle met Ground POS areas are of reasonable size |

If the details of the attachment are unclear please contact Governance on 8571 5309.

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
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| | Private open space should be positioned to maximise solar access. | ✓ Principle met POS areas on the northern side. |
| | Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected. | ✓ Principle met |
| | Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling. | N/A |
| Bulk & Built Form | All residential developments should respect the dominant façade pattern of the streetscape by: <ul style="list-style-type: none"> Using similarly proportioned roof forms, windows, doors and verandahs; and Maintaining the proportion of wall space to windows and door openings. | ✓ Principle met External materials match the streetscape |
| | Balconies should be designed to reduce the need for screening from adjoining dwellings and properties. | ✓ Principle met |
| | The development of new dwellings to the rear of existing retained dwellings is discouraged where: <ul style="list-style-type: none"> The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or The retention of the existing dwelling detracts from the identified future character. | N/A |
| | On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: <ul style="list-style-type: none"> Not exceeding the height of the neighbouring significant building; Minimising the visibility of higher sections of the new building; and Setting higher sections back at least the depth of one room from the frontage. | N/A |
| Site Design | Residential development should: | |
| | Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties. | ✓ Principle met Screening provided to prevent overlooking. |
| | Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance | ✓ Principle met |
| | Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening. | ✓ Principle met |

If the details of the attachment are unclear please contact Governance on 8571 5309.

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|--|--|---|
| | Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees. | ✓ Principle met |
| | Provide suitable storage provisions for the management of operational waste | ✓ Principle met |
| | Appropriately located suitable facilities to encourage public transport use, cycling and walking. | ✓ Principle met Subject site is located within PPTN area |
| Materials & Finishes | Residential development should: | |
| | Use quality, durable building materials and finishes that are designed for residential purposes. | ✓ Principle met Materials and finished selected appear to be materials common in residential development |
| | Avoid the use of commercial or industrial style building materials and finishes. | ✓ Principle met |
| | Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials. | ✓ Principle met |
| | Use a consistent simple palette of materials, colours finishes and architectural detailing. | ✓ Principle met |
| | Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building. | ✓ Principle met |
| | In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should: | |
| Domestic services normal to a dwelling and Building services | Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties. | ✓ Principle met |
| | Be designed to avoid the location of domestic and building services: <ul style="list-style-type: none"> • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. | ✓ Principle met |
| Internal Amenity | Residential development should: | |

If the details of the attachment are unclear please contact Governance on 8571 5309.

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|--|---|-----------------|
| | Ensure that dwelling layouts have connectivity between the main living area and private open space. | ✓ Principle met |
| | Be designed to avoid reliance on borrowed light to habitable rooms. | ✓ Principle met |
| | Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening. | ✓ Principle met |
| | Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5. | ✓ Principle met |

If the details of the attachment are unclear please contact Governance on 8571 5309.

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Clause 22.09-3.2 Design principles for Substantial Change Areas – Residential Growth Zone (RGZ)**

| Titles & Objectives | Principles | Principle met/Principle not met/NA |
|--------------------------------|--|---|
| Preferred housing types | The preferred housing types for the Substantial Change Area are medium to high density | ✓ Principle met The proposal is for the development of four (4) triple storey dwellings and two (2) double storey dwellings |
| Building Height | The preferred maximum building height for land within the RGZ1 and RGZ2 is up to 4 storeys, including ground level. | ✓ Principle met Maximum triple storey with double storey to rear |
| Bulk & Built Form | Building bulk and height can be relatively uniform throughout the depth of sites, where articulated building elevations and well proportioned ground level setbacks to upper levels are provided at the front, side and rear of buildings to allow for substantial landscaping to soften the built form. | ✓ Principle met Sufficient area for landscaping provided at the front and rear of the site. |
| | Upper level tiering may be appropriate in some cases with upper levels recessed from view. Tiered building profiles that result in excessive upper level setbacks should be avoided. | ✓ Principle met |
| | Separation between upper levels of dwellings on a site is not generally needed, provided the building portrays a high standard of design and does not result in unreasonable amenity impacts. | ✓ Principle met Ground floor is attached, first floor broken up to separate double and triple storey. |
| | The bulk and mass of the upper levels of any dwelling should not have an unreasonable adverse impact on the amenity of adjacent residential secluded private open spaces. | ✓ Principle met |
| | Residential development should be well articulated through the use of contrast, texture, variation in forms, materials, openings, colours and the inclusion of vertical design elements. | ✓ Principle met |
| Site Design | High density residential developments should provide safe and innovative communal open spaces. | ✓ Principle met |

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 22 STUART STREET NOBLE PARK
(PLANNING APPLICATION NO. PLN19/0226)**

ATTACHMENT 5

CLAUSE 52.06 ASSESSMENT

PAGES 6 (including cover)

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))**Assessment Table - Clause 52.06****Clause 52.06-9 Design standards for car parking**

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

| Design Standards | Assessment | Requirement met/Requirement not met/NA |
|--------------------------------|--|--|
| Design standard 1 - Accessways | Accessways must: | ✓ Standard met |
| | • Be at least 3 metres wide. | Single 3m wide crossover |
| | • Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. | ✓ Standard met |
| | • Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. | N/A |
| | • Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. | ✓ Standard met |
| | • If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction. | ✓ Standard met |
| | • Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone. | N/A |
| | • Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. | ✓ Standard met |
| | If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway. | ✓ Standard met |
| | If entry to the car space is from a road, the width of the accessway may include the road. | ✓ Standard met |

If the details of the attachment are unclear please contact Governance on 8571 5309.

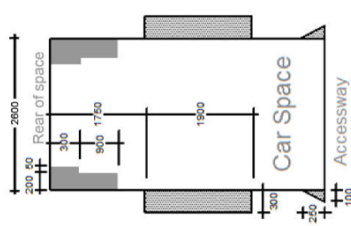
ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | | |
|--|--|-----------------|------------------|
| Design standard 2 – Car parking spaces | Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2. | ✓ Standard met | |
| Table 2: Minimum dimensions of car parking spaces and accessways | | | |
| Angle of car parking spaces to access way | Accessway width | Car space width | Car space length |
| Parallel | 3.6 m | 2.3 m | 6.7 m |
| 45° | 3.5 m | 2.6 m | 4.9 m |
| 60° | 4.9 m | 2.6 m | 4.9 m |
| 90° | 6.4 m | 2.6 m | 4.9 m |
| | 5.8 m | 2.8 m | 4.9 m |
| | 5.2 m | 3.0 m | 4.9 m |
| | 4.8 m | 3.2 m | 4.9 m |
| <i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i> | | | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|--|--|-----------------------|
| | <p>A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than:</p> <ul style="list-style-type: none"> • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. <p>Diagram 1 Clearance to car parking spaces</p>  <p>Dimensions in millimetres</p> <p>Clearance required</p> <p>Tree or column permitted</p> | <p>✓ Standard met</p> |
| | <p>Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.</p> | <p>✓ Standard met</p> |
| | <p>Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.</p> | <p>✓ Standard met</p> |
| | <p>Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.</p> | <p>✓ Standard met</p> |
| | <p>Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.</p> | <p>N/A</p> |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| Design standard 3: Gradients | Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less. | ✓ Standard met | | | | | | | | | | | | | |
|---|---|---|----------------|---------------|------------------|-------------------|-----------|-----------------------|-------------|----------------------------------|-------------------|-----------|-----------------------|-----------|--|
| | Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction. | N/A | | | | | | | | | | | | | |
| | <div>Table 3: Ramp gradients</div> <table><thead><tr><th>Type of car park</th><th>Length of ramp</th><th>Maximum grade</th></tr></thead><tbody><tr><td rowspan="2">Public car parks</td><td>20 metres or less</td><td>1:5 (20%)</td></tr><tr><td>longer than 20 metres</td><td>1:6 (16.7%)</td></tr><tr><td rowspan="2">Private or residential car parks</td><td>20 metres or less</td><td>1:4 (25%)</td></tr><tr><td>longer than 20 metres</td><td>1:5 (20%)</td></tr></tbody></table> | Type of car park | Length of ramp | Maximum grade | Public car parks | 20 metres or less | 1:5 (20%) | longer than 20 metres | 1:6 (16.7%) | Private or residential car parks | 20 metres or less | 1:4 (25%) | longer than 20 metres | 1:5 (20%) | |
| | Type of car park | Length of ramp | Maximum grade | | | | | | | | | | | | |
| | Public car parks | 20 metres or less | 1:5 (20%) | | | | | | | | | | | | |
| longer than 20 metres | | 1:6 (16.7%) | | | | | | | | | | | | | |
| Private or residential car parks | 20 metres or less | 1:4 (25%) | | | | | | | | | | | | | |
| | longer than 20 metres | 1:5 (20%) | | | | | | | | | | | | | |
| Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming. | N/A | | | | | | | | | | | | | | |
| Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority. | N/A | | | | | | | | | | | | | | |
| Design standard 4: Mechanical parking | Mechanical parking may be used to meet the car parking requirement provided: <ul style="list-style-type: none">At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. | N/A | | | | | | | | | | | | | |
| | <ul style="list-style-type: none">Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation. | N/A | | | | | | | | | | | | | |
| | <ul style="list-style-type: none">The design and operation is to the satisfaction of the responsible authority. | N/A | | | | | | | | | | | | | |
| Design standard 5: Urban design | Ground level car parking, garage doors and accessways must not visually dominate public space. | ✓ Standard met Garages are well screened from the streetscape facing the internal shared driveway. | | | | | | | | | | | | | |

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Town Planning Application - No. 22 Stuart Street Noble Park (Planning Application No. PLN19/0226 (Cont.))

| | | |
|---|---|----------------|
| | Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks. | ✓ Standard met |
| | Design of car parks must take into account their use as entry points to the site. | ✓ Standard met |
| | Design of new internal streets in developments must maximise on street parking opportunities. | N/A |
| Design standard 6: Safety | Car parking must be well lit and clearly signed. | ✓ Standard met |
| | The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings. | ✓ Standard met |
| | Pedestrian access to car parking areas from the street must be convenient. | ✓ Standard met |
| | Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas. | ✓ Standard met |
| | The layout of car parking areas must provide for water sensitive urban design treatment and landscaping. | ✓ Standard met |
| Design standard 7: Landscaping | Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths. | ✓ Standard met |
| | Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity. | N/A |

3 QUESTION TIME - PUBLIC

Question

Eric Chen, Dandenong

The properties on Fifth Avenue near the Hemming Street end have no appropriate street lighting and have recently arose some burglary cases. Can Council give us an update on how to light up our street?

This question was paraphrased.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

With regards to the question, because we received the question early, we had the opportunity to perform an inspection. Council officers have received the request for additional lighting in October this year. This request has been investigated and it has been determined that the street illumination levels are low. Council officers are now preparing to consult with affected residents on a proposal for additional street lighting which will generally take about four weeks. Once the feedback from that consultation is received, a decision will then be made on whether to proceed with new street lighting installation. If feedback from the community is positive the new street lighting installation will generally take a further 8-12 weeks which is largely determined by United Energy as they are the ones to install the additional lights.

Question (Verbal)

Ann Westwell, Dandenong North

I appreciate that you have taken notice of the proposal I got together with a few signatures from people that live in the area taking their small dogs for a walk. There is a large area for dogs in general. You can appreciate that if you have a small dog, some of the big dogs are a bit vicious or bit too rough on play and it frightens the small dogs. I have spoken to quite a lot of people particularly people with small dogs who are the ones that walk around the park. If Council goes ahead with the proposal for the dog park for smaller dogs, there are a few questions or suggestions that I would like to put forward.

Question

Cr Matthew Kirwan

Can I just ask a clarifying question? Is Ms Westwell referring to Tirhatuan Park?

Response (Verbal)

Ann Westwell, Dandenong North

Yes. Tirhatuan Park. That is it.

3 QUESTION TIME - PUBLIC (Cont.)

Question (Verbal)

Ann Westwell, Dandenong North

The height and width of the fence has to be looked at slightly different for smaller dogs. As it was erected last time, I do not think any of you members have been around the dog park. People have had to put wires in because the spacing between the fence and where the actual poles finish is quite wide and some of the dogs can get through it. For smaller dogs, obviously the fence has got to be right up to the pole then they cannot get through.

The same principle applies to the height of the fence for small dogs. I take my daughter's dog walking sometimes. In the gateway area, it is on soil so as people keep walking in and out, the pathway now has a dip in it. My daughter's dog can now get underneath that gate so it needs a concrete slab or paving around the gate area where it has been worn down because small dogs can get underneath the gate. Other people that I have talked to in the park that have been to other dog parks say the majority of those other dog parks have double gates.

In terms of the rubbish bins, we have to go outside of the fence to get to the bins while you are trying to keep everybody else's dog inside the fence but you have to go through the gate to get to the bin. The bins should be right beside the fence either inside or outside for both the public and people at the dog park. There are about half a dozen dogs running around and you are trying to keep your own in as well as everybody else's dog because you are trying to do the right thing and dispose of the doggy bag in the rubbish bin. The bin should be at the side of the fence.

Where the large dog park finishes, there is a small area before the actual carpark. That will be the perfect size for small dogs with the drink font that is there for the dogs, easy access, fence side by side, there would not be much cost to extend it and put the font at the other side because you already have the plumbing there.

The other question that somebody asked me is what size and what type of dog would be allowed in the small park? Is it the type of dog or the size of the dog that has to be thought of or do you just leave it up to the general public to do the right thing?

Also, when Council workers are cutting the grass in the dog park, some thoughtless person left the gate open. There were a half dozen dogs running around and the double gate was still wide open. I managed to get one of the gates shut but one of the dogs got out. Can you ensure that Council workers who do the lawns shut the gates before they go in and when they come out. It is a common sense approach and important when there are dogs running around everywhere.

Response

Jody Bosman, Director City Planning, Design and Amenity

Many of these suggestions Ms Westwell has put forward I am pleased to say, are within our proposed strategy, it is very comprehensive. The new Dog Off-Leash Strategy is up for adoption on page 135 of tonight's Agenda. Things like categorising our parks for small medium and large dogs is now part of that strategy including creating areas that are segregated for the smaller dogs. Tirhatuan Park is in fact one of those parks where there will be a small dog off-leash area and the map of that is on page 183 of tonight's Agenda. I think there is a lot in terms of what the questioner has said that fortunately has already been encapsulated within the proposed strategy including infrastructure and

3 QUESTION TIME - PUBLIC (Cont.)

recognising that in the small dogs off-leash area, one does require to have different kinds of fencing. All of that have been specified so when we see the rolling out of our new dog park and we will be looking at 15 to 20 parks from the municipality and the dog off leash area as I say a number of those will have small dog areas too.

Those suggestions for example like the slab, that is more around a maintenance issue and I will have discussions with my colleagues around that.

With regards to ensuring the gates are closed, we will pass those messages on as well.

What I might ask is that if Ms Westwell has had a chance to look at the new Dog Off-Leash Strategy and she has any questions to give us a call and we will be talking through it with her explaining the new strategy. I think what the officers have come up with is a really good policy or good strategy in taking the municipality forward in terms of both infrastructure as well as amenity for dogs and their owners within the municipality.

Comment

Cr Zaynoun Melhem

Thank you to Ms Westwell for her question today. I met her at the dog park with the two little dogs and she has advocated to Cr Sampey previously with her petition. I just want her to know we did take notice of her petition and it is something I have been advocating for about three years since I have been there because I know many of the little dog owners. Councillor Sampey did have a chat to me about this and I had a chat to Ms Westwell and funnily enough we put an application in this year's mid budget so this is a perfect opportunity for me to ask my fellow Councilors to support me in that budget so we can hopefully see Ms Westwell's wishes addressed. It has been put in the budget and if we get the support hopefully it will happen this year and as Mr Bosman said it is in our Off Leash Strategy which we will be moving tonight so it is appropriate timing for her question this evening.

Question

Cr Maria Sampey

What do we classify as a small dog? A pitbull is also a small dog and if somebody has a little poodle or even a little jack russell and there is a pitbull, how do we classify small dogs? Maybe there need to be signs where pitbulls and rottweilers have a different area?

Response

Jody Bosman, Director City Planning, Design and Amenity

I will have a look at what the categorisation is and advise Councillor Sampey but there are many details within the strategy this evening and obviously dogs such as pitbulls need to be registered and not just allowed in the municipality.

4 OFFICERS' REPORTS - PART TWO

4.1 CONTRACTS

4.1.1 Contract No 1920-04 Cash Collection Services

| | |
|----------------------|-------------------------------|
| File Id: | qA 341595 |
| Responsible Officer: | Director Engineering Services |

Report Summary

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the provision of Cash Collection Services for Council for an initial term of three (3) years with an option of two twelve month extensions at the sole and absolute discretion of Council. This is a Schedule of Rates Contract.

Recommendation Summary

This report recommends that Council awards **Contract No 1920-04 to Care Park Pty Ltd for Cash Collection Services** for the Schedule of Rates as tendered. It is estimated that the cost of this contract over the initial three (3) year term will be Four Hundred and Sixty Three Thousand, Eight Hundred and Thirty Nine Dollars And Thirty Cents (\$463,839.30) including GST of (\$42,167.21).

4.1.1 Contract No 1920-04 Cash Collection Services (Cont.)**Introduction**

This Contract is for revenue collection from Councils ticket issuing machines and customer service counters and facilities.

Currently there are 119 ticket issuing machines and six facilities that require revenue collection.

This contract requires:

- Revenue Collection (Various frequencies per week) from ticket issuing machines, including counting of the cash and deposit of the cash to Council's nominated bank;
- Revenue Collection (Daily) from Council's three (3) Customer Service Counters plus revenue collection (weekly) from three (3) other nominated Council sites. This will include deposit of the cash and cheques to Council's nominated bank, returning with the deposit and collection report and delivery of a cash float as required.

The scope of this service includes all labour, materials, plant, equipment, overheads and profit for cash collection services.

Tender Process

This tender was advertised in the Age Newspaper on Saturday 20 July 2019 and closed at 2.00pm Thursday 8 August 2019.

Tenderers were requested to submit a Schedule of Rates for the provision of Cash Collection Services at Council's Ticket issuing machines and Customer Service Counters and Facilities.

At the close of the tender advertising period submissions were received from four (4) contractors as indicated below:

1. **Caesarea Pty Ltd**
2. **Care Park Pty Ltd**
3. **Phoenix Security Group Pty Ltd trading as Security Services Melbourne (SSM)**
4. **Prosegur Australia Pty Ltd**

4.1.1 Contract No 1920-04 Cash Collection Services (Cont.)

Tender Evaluation

The evaluation panel comprised of – the Team Leader, Parking Compliance, Contract Supervisor and Contracts Officer, with Occupational Health and Safety consultant providing specialist advice.

The Tender submissions were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows: -

| | Evaluation Criteria | Weighting |
|---|--------------------------------------|-----------|
| 1 | Price | 40% |
| 2 | Relevant Experience and Track Record | 20% |
| 3 | Capability | 20% |
| 4 | Conformity to Specification | 10% |
| 5 | Local Industry | 5% |
| 6 | Social Procurement | 5% |
| 7 | OHS Management System | Pass/Fail |

Each criterion is ranked on a point score between 0 (Not Acceptable) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

| Score | Description |
|-------|---|
| 5 | Excellent |
| 4 | Very Good |
| 3 | Good, Better than Average |
| 2 | Acceptable |
| 1 | Marginally Acceptable (Success Not Assured) |
| 0 | Not Acceptable |

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

4.1.1 Contract No 1920-04 Cash Collection Services (Cont.)

| Tenderer | Price Points | Non-Price Points | OH&S | Total Score |
|------------------------|---------------------|-------------------------|-----------------|--------------------|
| Care Park | 1.24 | 2.25 | PASS | 3.49 |
| Phoenix Security (SSM) | 1.10 | 1.25 | Not Assessed | 2.35 |
| Caesarea | 0.90 | 1.00 | Not Assessed | 1.90 |
| Prosegur | 0.11 | 1.65 | Not Assessed | 1.76 |

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

At the completion of the tender evaluation process described above, the evaluation panel agreed that the tender submission from **Care Park Pty Ltd** would provide the Best Value outcome for Council for the following reasons;

The Company

Care Park Pty Ltd was established in 1998 in Melbourne, its core business is the provision of car park management services and related deliverables. Care Park currently provides ticket machine and cash collection services for four local councils in Melbourne and they employ 13 staff who currently live within Council's boundary.

Relevant Experience / Track Record

Care Park Pty Ltd have been providing Cash Collection Services to the City of Greater Dandenong for more than 15 years. During that time they have proven to be a reliable contractor in the performance of the services required under this contract and they have shown that they have the level of experience, labour and equipment required to continue to carry out Cash Collection Services to a high standard.

Financial Implications

Based upon the estimated expenditure in the first year of this contract, Council's costs are fully funded within the 2019/2020 Operating Budget. The Manager, Regulatory Services has included future costs for this service in Council's Financial Plan and will seek budget approval for annual expenditure in each subsequent year of this contract.

The estimated cost of this contract is based on the schedule of rates provided for Cash Collection per service counter / facility and per ticket machine and the current collection frequencies.

4.1.1 Contract No 1920-04 Cash Collection Services (Cont.)

Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.

Social Procurement

Care Park say that they will advertise for available employment openings from within the Council boundary and they allow for the employment of disadvantaged people where available. They actively seek out recycled materials and they have an ongoing relationship with the Salvation Army.

Local Industry

Care Parks currently employ 13 staff who live within the City of Greater Dandenong municipal boundary and they currently operate an Operations depot at the Hub Arcade Carpark.

Care Park have nominated that they will purchase three major material items with a combined value of over \$83,000 from companies who operate their business from within the Council boundary.

Consultation

During the tender evaluation process and in preparation of this report, relevant Council Officers from Regulatory Services and Council's Occupational Health & Safety were consulted.

Conclusion

At the conclusion of the tender evaluation process the evaluation panel agreed that the tender submission from **Care Park Pty Ltd** represented the best value outcome for Council and should be accepted due to:

- 1) Their conforming and lowest priced tender submission,
- 2) Their good relevant experience providing Cash Collection Services at ticket issuing machines and facilities for several other Victorian Local Governments and private organisations,
- 3) Their level of experience, staff resources and equipment.
- 4) Their very good working experience and knowledge of Council's Parking Equipment, Customer Service Counters and Facilities gained over more than 15 years.
- 5) Receiving a Pass for their Occupational Health and Safety (OH&S)

4.1.1 Contract No 1920-04 Cash Collection Services (Cont.)

Recommendation

That Council:

1. accepts the tender submission from Care Park Pty Ltd for the provision of Cash Collection Services for the Schedule of Rates as tendered for an initial term of three (3) years, with the option of two (2) twelve month extensions at the sole and absolute discretion of Council; and the tender submission from Care Park Pty Ltd for the provision of Cash Collection Services for the Schedule of Rates as tendered for an initial term of three (3) years, with the option of two (2) twelve month extensions at the sole and absolute discretion of Council; and
2. signs and seals the contract documents when prepared.

MINUTE 1246

Moved by: Cr Angela Long

Seconded by: Cr Matthew Kirwan

That Council:

1. accepts the tender submission from Care Park Pty Ltd for the provision of Cash Collection Services for the Schedule of Rates as tendered for an initial term of three (3) years, with the option of two (2) twelve month extensions at the sole and absolute discretion of Council; and the tender submission from Care Park Pty Ltd for the provision of Cash Collection Services for the Schedule of Rates as tendered for an initial term of three (3) years, with the option of two (2) twelve month extensions at the sole and absolute discretion of Council; and
2. signs and seals the contract documents when prepared.

CARRIED

4.1.2 1920-14 Dandenong Park (Shepley Oval) - Lighting

File Id: qA404990
Responsible Officer: Director Engineering Services

Report Summary

This report outlines the tender process undertaken to select a suitably qualified contractor for the provision of Sports Ground Lighting and Electrical Upgrade works at Shepley Oval located within Dandenong Park.

Recommendation Summary

This report recommends that Council awards Contract No. 1920-14 to **Commlec Services Pty Ltd** for a fix Lump Sum of Eight Hundred & Two Thousand, Six Hundred & Sixty Seven Dollars and Eighty Cents (\$802,667.80) including GST of \$72,969.80.

4.1.2 1920-14 Dandenong Park (Shepley Oval) - Lighting (Cont.)

Introduction

Shepley Oval in Dandenong presently serves as the home ground of the [Dandenong Cricket Club](#) in the [Victorian Premier Cricket](#) competition and the [Dandenong Stingrays](#) in the [TAC Cup](#) football competition.

The current lighting system on the oval is approximately 25 years old at the end of its useful serviceable life, expensive to run and maintain. The light levels are currently well below contemporary sports field lighting and the current Australian standards.

The works under this contract includes the replacement of lighting towers, lights, control units and other supporting electrical infrastructure including new cabling and a power supply upgrade.

The upgraded lighting will provide LED lighting to AFL 200 Lux Semi-Professional Standard and Cricket Class II at 500 Lux on the cricket pitch area and 300 Lux in the outfield. The new lighting standards will allow the facility to host Australian Standard compliant competitive night games, including T20 and day/night cricket, AFLW and pre-season AFL matches while also maximising training opportunities at the reserve.

Tender Process

The tender was advertised on 7 September 2019 in The Age newspaper, Tenders Online and Council's website. The tender closed at 2:00pm on Thursday 26 September 2019.

At the close of the tender advertising period, submissions were received from eight (8) contractors as indication below:

1. Commlec Services Pty Ltd
2. REES Electrical Pty Ltd
3. Wallgates Pty Ltd
4. McKechnie & Gillespie P/L
5. Contracting Kings
6. ANL Lighting Australia (Non-Conforming)
7. Lantrak Electrical Services (Non-Conforming)
8. SPD Electrics Pty Ltd (Non-Conformation)

4.1.2 1920-14 Dandenong Park (Shepley Oval) - Lighting (Cont.)**Tender Evaluation**

The tender evaluation panel comprised of the Coordinator Open Space Projects, **Project** Manager, Capital Works Program Officer and the Contracts & Administration Officer from Council and the consultant engaged by Council for the lighting upgrade design and documentation (HR Consulting Engineers).

The tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

| | Evaluation Criteria | Weighting |
|---|----------------------------|------------------|
| 1 | Price | 45% |
| 2 | Relevant Experience | 25% |
| 3 | Capability | 20% |
| 4 | Social Procurement | 5% |
| 5 | Local Industry | 5% |

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

| Score | Description |
|--------------|---------------------------|
| 5 | Excellent |
| 4 | Very Good |
| 3 | Good, better than average |
| 2 | Acceptable |
| 1 | Marginally Acceptable |
| 0 | Not Acceptable |

Each submission was assessed and ranked against all evaluation criteria, to ensure that each tenderer met the standards required for Council contractors. A fail in any criterion would automatically exclude a tenderer from further consideration for this contract.

4.1.2 1920-14 Dandenong Park (Shepley Oval) - Lighting (Cont.)

Lantrak Electrical, SPD Electrics Pty Ltd and ANL Lighting Australia were non-conforming tenders, failing to include the tender schedules in their submission. They were therefore excluded from the tender evaluation process. The five (5) conforming submissions were assessed and the weighted attribute points scores resulting from the assessment are shown in the following table:

| Tenderer | Price Points | Non-Price Points | Total Score | OHS | EMS |
|---------------------------|--------------|------------------|-------------|----------------------|------|
| Commlec Services Pty Ltd | 1.13 | 0.20 | 1.33 | Pass | Pass |
| REES Electrical Pty Ltd | 1.12 | 0.15 | 1.27 | No assessed required | |
| Wallgates Pty Ltd | 1.02 | 0.25 | 1.27 | No assessed required | |
| McKechnie & Gillespie P/L | 0.96 | 0.25 | 1.23 | No assessed required | |
| Contracting Kings | 0.53 | 0.20 | 0.73 | No assessed required | |

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

Financial Implications

The funding requirement associated with this report is \$783,261.00 ex GST, which is within the current budget allocation of \$815,000.00 ex GST for this project

Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.

Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

Social Procurement

Commlec Services Pty Ltd currently employs two (2) staff who resides within the Greater Dandenong Council boundary.

Local Industry

Local electrical suppliers will be used for purchasing of materials and local subcontractors where possible with an anticipated spend of approximately \$125,000.00.

4.1.2 1920-14 Dandenong Park (Shepley Oval) - Lighting (Cont.)**Consultation**

Council's Project Officer – Sport and Recreation has consulted with the following organisations with regard to the provision of competition standard lights at Shepley Oval for Cricket and AFL. All organisations agree that this level of lighting will suit their requirements whilst also allowing significant growth for sport at our premier venue.

Organisations consulted with include:

- Dandenong Southern Stingrays Football Club
- AFL Victoria
- Dandenong Cricket Club
- Cricket Victoria

These lights will enable capacity for the clubs to host night games, including T20 and day/night cricket and NAB Cup. In addition, Cricket Victoria and AFL Victoria have advised that this will allow the opportunity for exhibition games by male/female Big Bash cricket, AFLW and pre-season AFL matches. With the addition of the future Shepley Regional Multipurpose Centre both state associations have indicated that regular season Big Bash and AFLW matches may be able to be held at Shepley.

During the tender evaluation process and in the preparation of this report specialist advice was sought from a Lighting Design Consultant and other relevant Council officers including Council's OH&S Advisor

Conclusion

The tender evaluation panel recommends Commlec Services Pty Ltd as Council's preferred tenderer as they have submitted the lowest conforming tender price (within the allocated budget). They have previously undertaken a number of sports ground lighting projects for Council, demonstrating their ability to satisfactorily undertake and complete the projects on time, within budget and to the required standards. The company has considerable broad experience in undertaking sports field lighting projects including the necessary associated electrical works.

Commlec have proven that they have the required levels of experience, staff resources, equipment, management support and supervision capabilities including the appropriate OH&S and Environmental Management Systems.

4.1.2 1920-14 Dandenong Park (Shepley Oval) - Lighting (Cont.)

Recommendation

That Council:

- 1. awards Contract No. 1920-14 to Commlec Services Pty Ltd for a fixed Lump Sum of Eight Hundred & Two Thousand, Six Hundred & Sixty Seven Dollars and Eighty Cents (\$802,667.80) including GST of \$72,969.80; and**
- 2 signs and seals the contract documents when prepared.**

MINUTE 1247

Moved by: Cr Angela Long

Seconded by: Cr Matthew Kirwan

That Council:

- 1. awards Contract No. 1920-14 to Commlec Services Pty Ltd for a fixed Lump Sum of Eight Hundred & Two Thousand, Six Hundred & Sixty Seven Dollars and Eighty Cents (\$802,667.80) including GST of \$72,969.80; and**
- 2 signs and seals the contract documents when prepared.**

CARRIED

4.2 POLICY AND STRATEGY

4.2.1 Adoption of Dog Off-Leash Strategy

File Id: A391500

Responsible Officer:

Director City Planning Design & Amenity

Attachments:

Dog Off-Leash Strategy, November 2019
Appendix 1: Proposed Dog Off-Leash Areas
Appendix 2: Consultation Summary Report
Appendix 3: Dog Off-Leash Priorities and
costings, November 2019

Report Summary

The *Dog Off-Leash Strategy, November 2019* will facilitate the expansion of the existing off-leash network from 15 to 21 park areas across Greater Dandenong, expand/make changes to three others, and upgrade the facilities in a number of other off-leash areas. The strategy also builds upon the existing Promotion and Education Program of the previous Dog Off-Leash Strategy 2011, in terms of promoting responsible dog ownership and advising residents of changes to the off-leash network.

This report provides a background to the project, details of what the new dog off-leash strategy seeks to achieve, including its financial implications, and the results of the community consultation process undertaken earlier in 2019.

Recommendation Summary

This report recommends that Council adopt the attached *Dog Off-Leash Strategy, November 2019* and commence the implementation plan as detailed in Action Plan 1 of the Strategy.

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Background

The City of Greater Dandenong first introduced dog off-leash areas in 2001. Since this time, they have proven extremely popular as they provide a great way for dogs (and their owners) to get regular exercise and socialisation.

The existing Dog Off-Leash Strategy, 2011 is now eight years old and all of the infrastructure actions from this plan have been completed. Two additional dog off-leash areas have been constructed outside of the current strategy and further requests for dog off-leash areas have been received by Council. Consequently, Council's *Domestic Animal Management Plan 2017-2020* sought a review of the dog off-leash strategy (this project). The 2011 strategy nominated Leon Trembath Reserve in Noble Park as being suitable for a dog off-leash area. However, since 2011, with the introduction of the elevated railway line through Noble Park, a new off-leash area underneath the rail line was instead constructed near Ross Reserve in Noble Park. This location is more suitable than Leon Trembath Reserve as it is more central to Noble Park and is not adjacent to a busy road (Corrigan Road).

A review of the number and location of registered dogs across Greater Dandenong revealed that there are currently approximately 530 dogs per off-leash area, which is a high ratio when compared to neighbouring Councils. In addition, a more even distribution of off-leash areas is required across the municipality, with further facilities needed in suburbs of highest dog registration.

In preparing a revised Dog Off-Leash Strategy, a review was conducted of the existing off-leash areas and 11 potential new dog off-leash areas were identified. In April/May 2019 the community were consulted and also asked for their comments on the draft criteria for assessing future new off-leash areas.

This review and the results of the community consultation held earlier in 2019 have culminated in the development of the attached *Dog Off-Leash Strategy, November 2019*.

Proposal

The *Dog Off-Leash Strategy, November 2019* takes a balanced approach between meeting the needs of dog owners and continuing to provide access to public open space for all.

With this balance in mind, the *Dog Off-Leash Strategy, November 2019* will:

- Gradually increase the number of off-leash areas across Greater Dandenong from the current 15 to 21 over a period of 10 years.
- Alter three existing off-leash areas.
- Categorise off-leash areas based on their suitability for small, medium and large sized dogs.
- Provide for consistent infrastructure requirements for these different categories of off-leash areas.
- Have an implementation plan that is fully costed and prioritises the capital infrastructure works and rollout.

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

- Include a method (or criteria) to determine the suitability of any future parks for dog off-leash activities.
- Promote and educate the community on Council's dog off-leash rules and requirements.

The expansion program will create six new off-leash areas at:

- Clarendon Reserve, Keysborough (initial 12 month trial)
- Burden Park, Springvale South
- Goodman Reserve, Noble Park
- Simpson Reserve, Dandenong North
- Oakwood Park Reserve, Noble Park North
- Keneally Reserve, Dandenong

Alter the existing off-leash areas at:

- Tirhatuan Park, Dandenong North
- Spring Valley Reserve, Springvale South
- Ian Tattersson Leisure Park, Keysborough

Make the following existing 'trial' locations permanent:

- Birkley Court Reserve, Noble Park North
- Fabian Reserve, Keysborough

The expansion of the dog off-leash network and the altering of three existing dog off-leash areas will assist in improving the ratio of dogs per off-leash area.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Safety in Streets and Places* – Feeling and being safe

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- *Dog Off-Leash Strategy, 2011* is Council's current off-leash strategy containing 13 actions covering both the expansion of the off-leash network and the provision of additional infrastructure in existing off-leash areas. All actions have been completed.
- *Domestic Animal Management Plan, 2017-2020*. An action from this plan was to prepare a revised Dog Off-Leash Strategy in 2019.
- *Open Space Strategy, 2009* aims to achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community.
- *Community Wellbeing Plan, 2017-2021* which seeks to improve the health and wellbeing outcomes of the community.
- *Activate Sport and Active Recreation Strategy, 2014-2019* has a key outcome of increasing accessibility to off-leash areas particularly for residents who are older, with a disability or find it financially challenging to access these areas.

Related Council Policies

Community Engagement Policy which outlines Council's role in providing activities which enhance opportunities for the community to express their expectations, aspirations and ideas.

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

There are no current resources included within the Annual Budget for this purpose. Please refer to Appendix 3 of the attached Dog Off-Leash Strategy for detail regarding the financial implications of this Strategy.

All funding for additional dog off-leash infrastructure will need to be applied for as a capital works bid as part of Council's annual budget process.

There are a number of cost implications that can be broken down in to three categories (note that all costs are at current 2019 rates):

Establishment costs:

- The establishment of six new dog off-leash areas, the altering of three existing off-leash areas and changing two trial locations into permanent off-leash areas will incur costs of \$336,600 over the life of the strategy – which includes costs for design, signage, fencing, rubbish bins and seating.
- Promotional costs (such as the development of new off-leash mapping and brochures) will need to be addressed in the annual operating budget of the Regulatory Services area.
- Other promotional costs such as updating Council's website, articles in Greater Dandenong Council News, and letter drops to residents will need to be included as a business plan update to Council's Regulatory Services Department.

Lifecycle costs:

- The strategy has built in the lifecycle costs of the dog off-leash infrastructure and presently amounts to \$958,000 over 20 years – funded through the City Improvement Program (CIP).
- Replacement and repair of signage, fencing or bins can be accommodated within the Asset Renewal Program.

Maintenance and servicing costs:

- Emptying of rubbish bins in dog off-leash areas occurs between 2-5 times per week. Across the network this would equate to \$142,400 per year when the strategy is fully implemented.
- The strategy has factored in a yearly maintenance cost of 1.5 per cent of the cost of the infrastructure per year, amounting to \$14,800 for repair, painting and graffiti removal.
- Other maintenance costs are harder to quantify but are important to consider as they impact on the day to day operation of service teams. For example, any new rubbish bins installed are then added to the program of being emptied, which at some point will reach a point of requiring new staff and equipment, which becomes a significant budget consideration for Council. Extra fencing

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

can also result in ride on mowers not being able to be used and instead more labour intensive and slower hand mowers being required.

Consultation

The development of the strategy involved extensive internal and community consultation. The Strategy was a collaborative project, developed by the Planning and Design and Regulatory Services Departments.

A comprehensive community consultation program was undertaken over a five week period from April to May 2019.

Large signs were placed in 11 proposed off-leash areas and approximately 250 information postcards were sent to all directly adjoining owners and occupiers of these areas. An article occurred in the *Greater Dandenong Council News* and *Pet News* advising of the project.

Council asked the community:

- What do you think about Greater Dandenong's dog off-leash areas?
- How satisfied are you with the draft method we have used to select the proposed new dog off-leash parks?
- Do you think we have chosen the right locations for the proposed new dog off-leash parks?
- Any other comments?

187 submissions were received to the project, with 46 per cent supportive, 22 per cent supportive with changes (generally not wanting one located at 'X' park), and 36 per cent strongly against either a particular off-leash area, or generally against off-leash areas.

The strategy responded to this by only proceeding with off-leash areas that were generally supported and not those that received strong resistance from the community. The strategy will also trial the Clarendon Reserve off-leash area in Keysborough initially for 12 months to gauge any increased traffic and parking impacts on the local streets. The strategy expands three of the more popular off-leash areas and has responded to infrastructure requests in others.

Refer to the attached *Dog Off-Leash Strategy, Appendix 2 Consultation Summary Report* for further detail.

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)**Conclusion**

While there is demand from dog owners to expand the off-leash network, the presence of dogs off-leash can make other park users feel uncomfortable. This Strategy sets out a careful balance between meeting the needs of dog owners and continuing to provide access to public open space for all.

The Strategy will facilitate the expansion of the existing off-leash network from 15 to 21 park areas across Greater Dandenong and expand/make changes to three others over a period of 10 years. The vast majority of public spaces will still require dogs to be on leash.

The activities and initiatives set out in the Action Plan of the Strategy will be reviewed annually as part of Council's Domestic Animal Management Plan process and annual business planning. This will ensure continued CIP and operational funding to support the expansion and improvement to the off-leash network as detailed in this *Dog Off-Leash Strategy, November 2019*.

Recommendation

That:

Council adopts the Dog Off-Leash Strategy, November 2019;

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to designate these further parks as having Dog Off-Leash areas:

- a. **Ross Reserve, Noble Park**
- b. **Birkley Court Reserve, Noble Park North**
- c. **Clarendon Reserve, Keysborough**
- d. **Burden Park, Springvale South**
- e. **Goodman Reserve, Noble Park**
- f. **Simpson Reserve, Dandenong North**
- g. **Oakwood Park Reserve, Noble Park North**
- h. **Keneally Reserve, Dandenong**

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to amend the size, location and boundaries of the previously designated Dog Off-Leash Areas listed below:

- a. **Tirhatuan Park, Dandenong North**
- b. **Spring Valley Reserve, Springvale South**

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to remove the following park as being designated a Dog Off-Leash Area:

- a. **Leon Trembath Reserve, Noble Park**

Council resolves that the specific size, location and boundaries of the Dog Off-Leash areas as set out in the Dog Off-Leash Strategy, November 2019 may change at detailed design stage.

MINUTE 1248

Moved by: Cr Zaynoun Melhem

Seconded by: Cr Tim Dark

That:

Council adopts the Dog Off-Leash Strategy, November 2019;

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to designate these further parks as having Dog Off-Leash areas:

- a. **Ross Reserve, Noble Park**
- b. **Birkley Court Reserve, Noble Park North**
- c. **Clarendon Reserve, Keysborough**
- d. **Burden Park, Springvale South**
- e. **Goodman Reserve, Noble Park**
- f. **Simpson Reserve, Dandenong North**
- g. **Oakwood Park Reserve, Noble Park North**
- h. **Keneally Reserve, Dandenong**

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to amend the size, location and boundaries of the previously designated Dog Off-Leash Areas listed below:

- a. **Tirhatuan Park, Dandenong North**
- b. **Spring Valley Reserve, Springvale South**

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

In accordance with the provisions of Section D (1) of the order adopted by Council on 27 August 2001, under Section 26(2) of the Domestic Animals Act 1994, Council resolve to remove the following park as being designated a Dog Off-Leash Area:

- a. Leon Trembath Reserve, Noble Park**

Council resolves that the specific size, location and boundaries of the Dog Off-Leash areas as set out in the Dog Off-Leash Strategy, November 2019 may change at detailed design stage.

CARRIED

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 1

**DOG OFF-LEASH STRATEGY, NOVEMBER
2019**

PAGES 33 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 1

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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 2

Executive Summary

The City of Greater Dandenong first introduced dog off-leash areas in 2001. Since this time, they have proven extremely popular as they provide a great way for dogs (and their owners) to get regular exercise and socialisation.

While there is demand from dog owners to expand the off-leash network, the presence of dogs off-leash can make other park users feel uncomfortable. A careful balance is therefore required between meeting the needs of dog owners and continuing to provide access to public open space for all.

With this balance in mind, the dog off-leash strategy will gradually increase the number of off-leash areas from the current 15 to 21 across the municipality, improve the facilities in existing dog off-leash areas, and also expand the size of two existing dog off-leash areas. This expansion and upgrade of off-leash areas is proposed to roll out as a prioritised work program over a ten year timeframe. The funding to implement the projects is subject to the support and funding of capital works bids as part of Council's annual budget process.

The expansion of the dog off-leash network and improvements to existing off-leash areas across Greater Dandenong over a period of time will allow responsible dog owners more opportunity to safely and legally exercise their dogs and allow the community time to adjust to further off-leash facilities being present.

The key outcomes of the Strategy are to:

- Improve and expand the dog off-leash network across Greater Dandenong.
- Increase accessibility to off-leash areas for all residents.
- Have a method (criteria) to determine the suitability of a park for dog off-leash activities.
- Categorise dog off-leash areas based on their suitability for small, medium and large sized dogs and promote this widely.
- Promote and educate the community on Council's off-leash rules.
- Revise mapping and off-leash information on Council's website and communicate updates to registered owners.
- Have an implementation plan that provides guidance and indicative costs to guide the capital infrastructure works for the establishment and ongoing operation of dog off-leash areas *(the future implementation and staging of which is dependent on the inclusion of the Action Plan in Council's Long Term Financial Plan)*.

Review this Strategy in five years (2024) to track progress and determine if any modifications are required to the implementation plan (Action Plan 1).



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 3

1 Background

1.1 Registered dogs in the City of Greater Dandenong

In September 2018 there were approximately 8,000 registered dogs in Greater Dandenong. This figure has fallen from approximately 10,000 in 2013 and 8,400 in 2017. Anecdotally, it is thought that there are a further 2,400 unregistered dogs in Greater Dandenong (or 25-30 per cent more than are registered). This unregistered dog figure is based on the number of dogs that are processed through the pound or returned home by Council officers or other volunteer groups that were registered (or were not) over an 18 month period.

A key objective of Council's *Domestic Animal Management Plan (2017)* is to increase dog and cat registration numbers to be more in line with other Council's.

Table 1: Dog registration rates and number of dog off-leash areas by Council

| Council | Resident Population | No. of Dogs registered | Population per dog | No. dog off-leash areas | Dogs per off-leash area |
|-------------------|---------------------|------------------------|--------------------|-------------------------------|-------------------------|
| Greater Dandenong | 157,200 | 7,992 | 19.6 | 15 | 532 |
| Casey (2017) | 299,301 | 27,218 | 11.0 | Most (600+) | ~45 |
| Monash (2016) | 190,234 | 11,464 | 16.6 | 31 | 370 |
| Kingston (2016) | 153,079 | 15,068 | 10.2 | 29, 4 with exercise equipment | 520 |
| Frankston (2016) | 134,143 | 19,690 | 6.8 | 33 | 656 |

Greater Dandenong has a low number of designated off-leash areas, with only Frankston City Council having fewer off-leash areas available per dog (at 656 dogs per off-leash area) than Greater Dandenong (532 dogs per off-leash area).

In addition, several of Greater Dandenong's existing dog off-leash areas (such as Tirhatuan Park in Dandenong North and Spring Valley Reserve in Springvale South) are located close to our municipal boundaries meaning that they are also being utilised by visitors from outside of the municipality – which adds to their popularity.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 4

1.2 Existing dog off-leash network

Via an Order under the *Domestic Animals Act (1994)*, Council requires all dogs in public places to be on leash, unless they are within a designated off-leash area. Dog off-leash areas only apply to a designated area and not necessarily to an entire park.

To assist in the management of Council's off-leash areas, the following rules apply:

- Dogs must only be off-leash in areas designated by Council.
- Dogs can be exercised off-leash only within these designated areas and must be put back on leash when they leave the sign-posted area.
- Dogs must be no more than 50 metres from the person walking them and under effective control by voice command or hand signal at all times.
- Dogs must remain on-leash in all areas if any club or school sport is being played in the park or reserve.
- Dogs off-leash must not be within 20 metres of a playground at any time.
- Dogs must be wearing a current registration tag at all times when they are outside their owner's property.
- Dogs must not be allowed within 20 metres of a designated cycling path or track, unless they are separated from the track by a fence at least 1.2 metres in height.
- Dogs must not be allowed to chase people or other animals.
- Any droppings left by a dog must be cleaned up and disposed of properly.

Council currently has 15 dog off-leash areas dispersed across the city (as illustrated in Map 1).



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 5

Map 1: Existing Dog Off-Leash Areas in Greater Dandenong



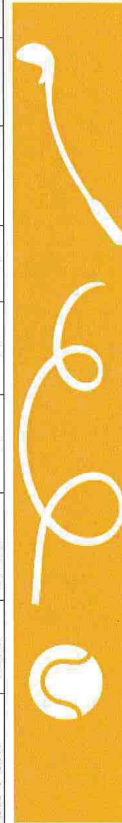
ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

All 15 dog off-leash areas were surveyed for their existing infrastructure provision as detailed in Table 2 below.

Table 2: Existing Dog off-leash parks and facilities ordered by size

| Reserve | Suburb | Size of off leash sqm | Category | Existing facilities | | | | | | | | |
|---------------------------|------------------|-----------------------|----------|---------------------|---------|------|----------------|---------|--------------|----------|-------|-------|
| | | | | Signage | Seating | Bins | Drink fountain | Shelter | Fully fenced | Bollards | Other | |
| Spring Valley Reserve | Springvale South | 107,000 | V. Large | X | | | | | | | X | |
| Greaves Reserve | Dandenong | 20,000 | Large | X | X | | | | | Part | | |
| Tirhatuan Park | Dandenong North | 12,560 | Large | X | X | X | X | X | | X | | |
| Tatterson Park | Keysborough | 12,500 | Large | X | X | X | X | | | X | | Logs |
| Barry J Powell Reserve | Noble Park North | 11,150 | Medium | X | X | X | X | X | | Part | X | |
| Lois Twohig Reserve | Dandenong North | 9,370 | Medium | X | X | X | | X | | | X | |
| Frederick Wachter Reserve | Keysborough | 8,100 | Medium | X | X | X | X | | | X | | |
| Warner Reserve | Springvale | 7,670 | Medium | X | | | X | | | Part | | |
| Fabian Reserve | Keysborough | 6,940 | Medium | X | X | X | X | | | | X | Trial |
| Fotheringham Reserve | Dandenong | 6,840 | Medium | X | X | X | X | | | Part | | |
| Robert Booth Reserve | Dandenong | 4080 | Small | X | X | X | X | | | X | | |
| Roth Hetherington Reserve | Keysborough | 1950 | Small | X | X | X | X | | | X | | |
| Springvale Reserve | Springvale | 1490 | Small | X | X | X | X | | | X | | |
| Birkley Court Reserve | Noble Park North | 1440 | Small | X | X | X | X | | | | | Trial |
| Ross Reserve | Noble Park | 1230 | Small | X | X | X | X | | | X | | New |



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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2 Policy context

2.1 State Policy

The *Domestic Animals Act (1994)* allows Councils to impose conditions on the restraint or control of dogs in public spaces, including designating certain areas as being off-leash.

In 2001 Council resolved to require all dogs in public spaces to be on-leash unless they are in a designated off-leash area.

2.2 Council Policy

Dog off-leash strategy (2011)

Council's current dog off-leash strategy was adopted in 2011 and contained 13 actions covering both the expansion of the off-leash network and the provision of additional infrastructure in existing off-leash areas. All actions from this strategy have been completed.

Domestic Animal Management Plan (DAMP) (2017-2020)

As set out in the *Domestic Animals Act (1994)*, Council is required to prepare an animal management plan. This plan seeks to balance the competing needs of animal owners, the broader community and the animals that share people's lives.

Open Space Strategy (2009) (currently being reviewed)

The Open Space Strategy aims to achieve a quality public park and reserve network to meet the recreational and social needs of the existing and future Greater Dandenong community over the next 20 years.

Community Wellbeing Plan (2017-2021)

This Plan seeks to improve the health and wellbeing outcomes of the community with its main goal being to assist residents so that they can live rewarding, healthy and socially connected lives.

Activate Sport and Active Recreation Strategy (2014-2019)

Guides Council in the provision of facilities, services and programs designed to increase participation in sport and active recreation across the city.

A key outcome of this strategy is to increase accessibility to off-leash areas, particularly for residents who are older, with a disability, or find it financially challenging to access these areas.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 8

Greater Dandenong Walking Strategy (2015-23)

The aim of the Walking Strategy is to increase the number of people walking by activating places, spaces and people through increased promotion, access and opportunity.

An action of the strategy is to *Create more off-leash parks consistent with the Greater Dandenong Dog off-leash strategy.*



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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3 Vision and Objectives

Rather than a stand-alone vision for this strategy, it is pertinent to instead tie in closely with the overall Council vision and goals for managing both animals and open space that already exist.

The Dog Off-Leash Strategy is closely aligned with Council *Domestic Animal Management Plan (2017-2020)* which states that Council must outline the ways in which it will:

- Promote and encourage responsible ownership of cats and dogs.
- Minimise the potential for dogs and cats to create a nuisance.

Council's *Open Space Strategy (2009)* is also relevant and seeks to:

- Provide a range of public parks and reserves within walking distance from most residents that are attractive, interesting, safe, readily accessible and comfortable places to be.
- Provide a comprehensive open space network that delivers environmental, social, health and wellbeing, and economic benefits to the community.

In order to achieve the above statements, a series of strategic objectives were developed which guided the preparation of this strategy as follows:

- To balance the needs and wishes of dog owners with the needs of the community for accessible and safe parks.
- To expand the number of dog off-leash areas and ensure a more equitable distribution across the city.
- To minimise potential conflicts between off-leash areas and other park activities.
- To incorporate community views and preferences regarding the management and control of dogs in public spaces.
- To encourage greater compliance with local laws through education and information.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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4 Community consultation

4.1 Approach used

Council undertook community consultation for this revised strategy over a five week period from April to May 2019.

Large signs were placed in 11 proposed dog off-leash areas and approximately 250 postcards were sent to all directly adjoining owners and occupiers of these parks.

An article was placed in the *Greater Dandenong Council News* (sent to all residents) and *Pet News* (sent to all registered pet owners), as well as prominently on Council's website.

Council asked the community:

- What do you think about Greater Dandenong's dog off-leash areas?
- How satisfied are you with the draft method we have used to select the proposed new dog off-leash parks? (Refer to Section 5.2 of this Strategy for details of the draft method).
- Do you think we have chosen the right locations for the proposed new dog off-leash parks?
- Any other comments?



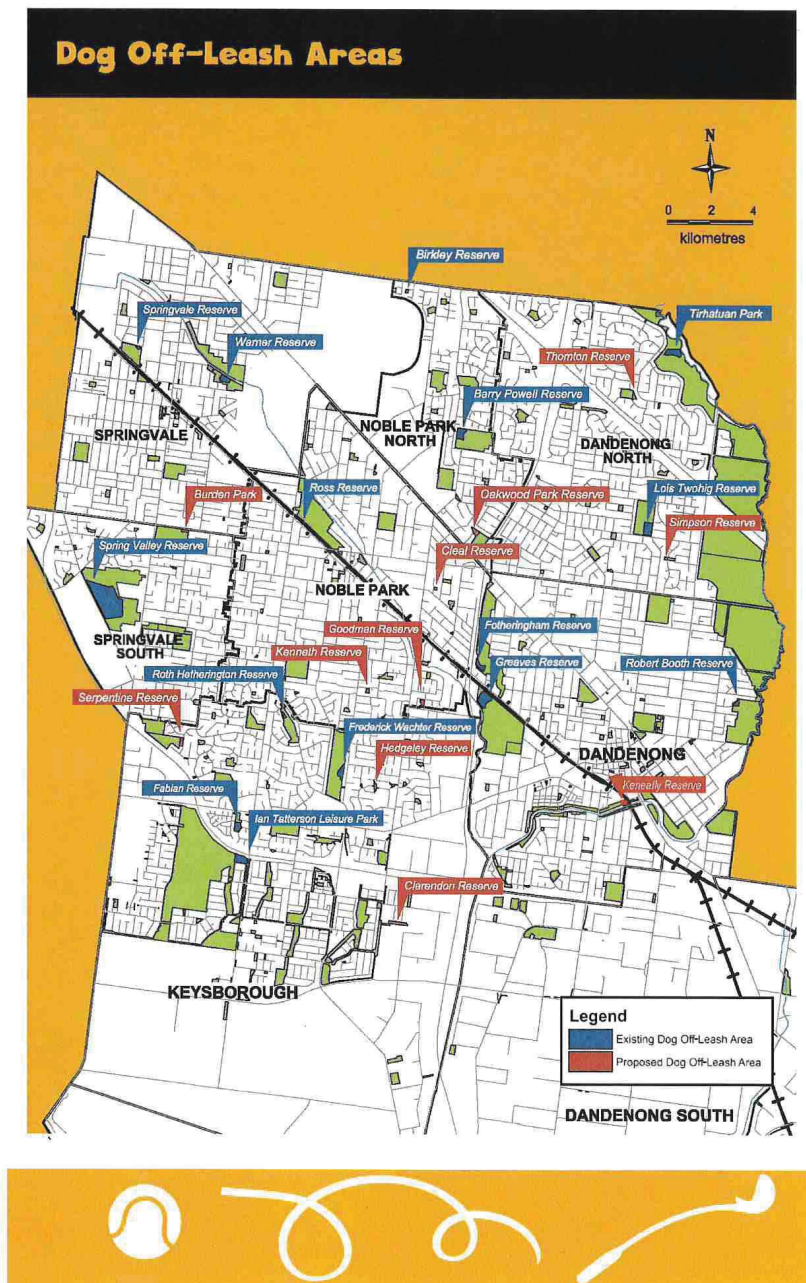
Figure 1: Example of postcard sent to residents adjoining proposed new off-leash parks advising them of the project



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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Map 2: Dog off-leash areas consulted on in April/May 2019



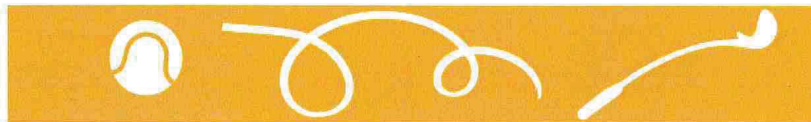
4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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4.2 Consultation summary

A total of 187 submissions were received, with 46per cent supportive, 22per cent supportive with changes (often wanting a dog off-leash area to not be located at 'X' park) and 36per cent strongly against either a particular proposed off-leash area, or generally against off-leash areas.

For further detail on the consultation results, please refer to Appendix 2 Community Consultation Report.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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5 Key Considerations

As a result of the community consultation feedback and the information already known about the operation of our existing dog off-leash areas, there are a number of key considerations for this strategy.

5.1 Balancing the needs of dog owners and other park users

Council's dog off-leash areas provide a great way for dogs (and their owners) to get regular exercise and socialisation – the benefits of which cannot be underestimated.

Increasing the number, quality and spread of off-leash areas will improve accessibility for residents who are older, with a disability, or find it financially challenging to access off-leash areas.

Regular exercise of a dog can also negate nuisance behaviour such as barking at home as pent up energy can be released. Exercise can also provide an avenue to socialise a dog as they are given an opportunity to be trained in how to behave in public spaces with other animals and people.

Activating spaces that are currently underutilised by allowing off-leash activities can also play an important role in making a place feel safer as there are more people out and about.

While there is demand from dog owners to expand the off-leash network, the presence of dogs off-leash can make other park users feel uncomfortable and limit their use of a park. A careful balance is therefore required between meeting the needs of dog owners and continuing to provide access to public open space for all.

5.1.1 Strategy response

With this balance in mind, the dog off-leash strategy will gradually increase the number of off-leash areas from 15 to 21 across the municipality, alter three existing dog off-leash areas and make two existing 'trial' locations permanent.

This expansion will roll out as a prioritised work program over a ten year timeframe, subject to the support and funding of capital works bids as part of Council's annual budget process.

The program will create new off-leash areas at:

- Clarendon Reserve, Keysborough
- Burden Park, Springvale South
- Goodman Reserve, Noble Park
- Simpson Reserve, Dandenong North
- Oakwood Park Reserve, Noble Park North
- Keneally Reserve, Dandenong



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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Alter the existing off-leash areas at:

- Tirhatuan Park, Dandenong North
- Ian Tatterson Leisure Park, Keysborough
- Spring Valley Reserve, Springvale South

Make the following 'trial' locations permanent:

- Birkley Court Reserve, Noble Park North
- Fabian Reserve, Keysborough

5.2 Criteria for new parks

There is currently no guidance regarding what makes an appropriate site for dog off-leash activities.

Council's current *Dog off-leash strategy (2011)* has been implemented. During its life, Council increased the number of dog off-leash areas from seven to 13. Two further sites have since been constructed, bringing the total number to 15. The Burden Park Master Plan is currently proposing a dog off-leash area.

The draft method for choosing new dog off-leash parks was based on whether the park:

- Is in an area of high dog registration.
- Is close to one of the busier parks such as Tatterson Park, Tirhatuan Park or Wachter Reserve.
- Is flat and drains well.
- Has any existing infrastructure such as bins, fencing and seating.
- Is easily accessible for locals.
- Would become too busy if a new dog off-leash area was introduced.
- Has any potential conflicts such as existing playgrounds or conservation areas.

Community consultation found that many submissions were 'mostly' to 'very satisfied' with the proposed method for choosing off-leash parks and thought the method was clear.

5.2.1 Strategy response

- All proposed parks in this strategy have been assessed by this criteria.
- The priority roll out of expansion and improvement is based on the criteria above (See Section 6.1, Table 5).
- Any future off-leash area suggestions will be assessed for its suitability using the above criteria.



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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5.3 Consistency and cost of infrastructure**5.3.1 Consistency**

It is important that there is a consistency of infrastructure across the off-leash network to allow certainty for users so that if they are to use a certain park, they can expect the same infrastructure as any other off-leash park of that size. Additionally, if users are feeling that a certain park is too busy etc. they can visit a different park confident that the infrastructure will be consistent.

5.3.2 Cost

As the off-leash areas are likely to have lifecycles of 20+ years, it is important to factor in the replacement and maintenance costs across the life of the infrastructure asset.

Table 3 below details the initial costs associated with supplying and installing an 'asset', the interval at which that asset needs to be replaced, and how much per year the new asset will cost Council.

Table 3: Cost of assets

| Asset | Cost to supply/install | Replaced every | Annual Maintenance cost |
|-------------------|--------------------------------|----------------|---|
| Sign | \$2500 | 5 years | N/A |
| Rubbish bins | \$1500 | 12 years | Emptying bin 3.5 times per week \$5,460 |
| Park bench | \$2000 | 10 years | 1.5% of the value of the asset - repairing fences, graffiti removal |
| Drinking fountain | \$6000-\$10,000 | 10 years | |
| Fencing/bollards | \$200 per metre/ \$300 each | 10-15 years | |

There are other ongoing operational costs, which are difficult to quantify such as:

- The 'tipping' point at which new staff or infrastructure (such as a new truck) are needed to empty additional rubbish bins introduced as a result of this strategy.
- Extra fencing could result in ride on mowers not being able to be used and instead more labour intensive and slower hand mowers (and equipment) being required.

While these costs are hard to quantify, they are important factors when thinking of expanding the infrastructure network. The siting of new infrastructure must be carefully considered so as not to slow up other Council maintenance works that occur in our reserves.

During the community consultation, some submissions did not agree with expanding the off-leash network, but no feedback specific to costs was provided. Many submissions discussed



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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the need for various parks to have more rubbish bins, seating, water fountains and shelter and there was support for having different park sizes to cater for different sized dogs.

Some feedback regarding the current park signage was also received. For the most part, it is clear and well received, however some parks (such as Lois Twohig and Tattersson Park) need clearer signage directing people to the off-leash areas.

5.3.3 Strategy response

Each of the existing (and proposed) off-leash areas has been classified as being of small, medium, large or very large size. This will ensure consistency across the off-leash network allowing visitors to know what infrastructure to expect at each park.

Council's website will list each off-leash area and whether it is suitable for small, medium or large dogs as per Table 4 below. It is envisaged that this will encourage a spread of users and may help take some of the pressure off the busier off-leash areas. Additionally, if an owner is feeling uncomfortable in a certain park, they can consult Council's website to locate a more suitable off-leash area for their dog nearby.

Table 4: Infrastructure required by size of off-leash area

| Size of DOL area | Infrastructure required | Size of dog recommendation |
|-----------------------------------|----------------------------------|-------------------------------------|
| Small (less than 5000sqm) | Educational signage at entrance | Small to medium sized dogs |
| | Rubbish bin | |
| | Seating | |
| Medium & Large (5001 – 20,000sqm) | As for small | Medium - Small to medium sized dogs |
| | Trees – Large Canopy Shade | Large - All sized dogs |
| | Drinking fountain | |
| | Potential for dog play equipment | |
| Very Large (20,001sqm+) | As for medium and large | All sized dogs |
| | Shelter | |

Any gaps in the infrastructure provision (old signs, missing bins etc.) have been added to the Strategy Approach at Section 6 of this strategy and will be rolled out in a prioritised order.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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5.4 Fencing

To meet demand, Council has created an additional eight off-leash areas since 2011. New sites have generally been fully enclosed due to safety perceptions. This is, however, not without issue.

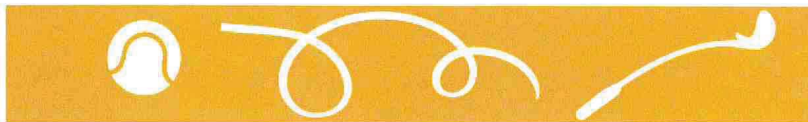
In several of the larger fenced off-leash areas, in particular Tirhatuan Park, Frederick Wachter Reserve and Ian Tattersson Leisure Park, there appears to be an attitude from some dog owners that as dogs are fenced in, they do not need to be effectively controlled.

Fencing can also be a negative as it:

- Is visually intrusive and costly to install and maintain.
- Can cause unnecessary barriers to movement within a park.
- Effectively designates certain sections of parks as exclusively for use of one group (dog owners).
- Can lead to dog owners taking a more casual approach when supervising their dogs as they assume a dog does not need to be as well trained or closely supervised in an enclosed space.
- Can cause access issues if an incident is to occur inside the fenced area.

5.4.1 Strategy response

- While a popular option in recent years fencing is not always necessary and should be used as a last resort.
- Areas where there is no existing use conflict (such as playgrounds or main roads) or areas that have natural depressions or other boundaries (such as existing neighbouring fencing) are better options to additional fencing.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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5.5 Dog waste and plastic dog bags

Council's local law states that dog owners are responsible for removal and appropriate disposal of litter and dog waste. While an owner can be fined for non-compliance, this is a difficult law to enforce as an owner has to be caught doing the wrong thing.

The provision of bins in parks is a popular way to support responsible dog owner behaviour however the issue of Council providing dog bags in our parks is more complex.

On the one hand, it is argued that supplying bags in off-leash areas would increase compliance with Council's local law and encourage dog owners to pick up after their dog. Moreover, the supply of biodegradable bags (instead of dog owners supplying their own plastic bags) could have a positive environmental impact. However, there are concerns that:

- Providing dog bags (and their associated dispensers) incurs significant capital expenditure and ongoing maintenance costs to Council - a trial some years ago at Frederick Wachter Reserve found that the dispenser and bags were repeatedly vandalised and stolen - with the recommendation at the time being to discontinue their use.
- 'Biodegradable' bags have also been shown to be problematic and instead of 'degrading', break in to smaller pieces of harmful plastic, or do not break down at all. By their very nature they are also not as strong as other plastic bags so break down quickly (sometimes while still on the roll) when exposed to weather conditions meaning more than one may need to be used at a time.
- Experience at other Councils who supply dog bags has shown up to 30per cent will be lost to theft - sometimes with whole rolls being stolen at a time.
- The mere presence of dog bags does not necessarily influence behaviour - particularly as responsible dog owners are already prepared to clean up after their dogs and therefore carry a bag already.
- Dog owners are already in the habit of bringing their own bags, so if Council breaks this habit and owners come to rely on dog bags being provided, there may be times when they are not available (due to availability or vandalism) and owners instead have to leave the dog waste in parks.
- While bags may be supplied at off-leash parks, this is ineffective if the dog relieves itself on the journey to the park. Moreover, dog owners also use Council's on-leash parks, so this may set a precedent for Council to provide dog bags across our open space network.

5.5.1 Strategy response

- Council's local laws currently require dog owners to carry the appropriate means and to pick up and dispose of their dog's waste. This will continue.
- At least one rubbish bin to be supplied at every off-leash area.
- All promotional materials for dog off-leash areas will promote responsible dog ownership and compliance with Council's local laws and orders, including that owners are responsible for picking up after their dog.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 19

5.6 Mapping and education

The mapping and some of the information regarding the dog off-leash areas on Council's website is out of date and not interactive.

Signage in the off-leash parks clearly states the rules for the area yet Council officers regularly note dogs off-leash in on leash areas (particularly when walking from an on leash area to an off-leash area).

There are also issues with owners not picking up after their dogs. Non-compliance with rules is further exacerbated as often dog owners are coming from outside of the municipality and may be unfamiliar with Greater Dandenong's off-leash regulations.

5.6.1 Strategy response

- Section 6.2 details all the education and promotional approaches to be used over the life of this strategy.
- Updating Council's website and replacing old signage with new signage where required.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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6 Strategy Approach

This Strategy sets out a reasonable and equitable approach to satisfy the needs of dog owners in public spaces while acknowledging the growing recreational needs of other park users. An increase in the number of off-leash facilities over a number of years and infrastructure improvements to many of the existing parks, allows for a fairer spread of good quality off-leash areas across Greater Dandenong.

The vast majority of public spaces will remain on-leash and fully accessible to all park users.

6.1 Expansion of the existing off-leash area – detailed proposal

This Strategy will create off-leash areas in the following six parks across Greater Dandenong:

- Clarendon Reserve, Keysborough
- Burden Park, Springvale South
- Goodman Reserve, Noble Park
- Simpson Reserve, Dandenong North
- Oakwood Park Reserve, Noble Park North
- Keneally Reserve, Dandenong

Alter the existing off-leash areas at:

- Tirhatuan Park, Dandenong North
- Ian Tatterson Leisure Park, Keysborough
- Spring Valley Reserve, Springvale South

Make the following 'trial' locations permanent:

- Birkley Court Reserve, Noble Park North
- Fabian Reserve, Keysborough

Map 3 below shows the location of all existing and proposed off-leash areas, with Table 5 providing detail of the prioritised roll out of the expansion or improvements to the off-leash parks.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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Map 3: Location of existing and proposed dog off-leash areas



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Table 5: Proposals for off-leash network

| Priority | Reserve | Proposal comment | Category | Facilities required | | | | | Comment |
|----------|---|--|----------|---------------------|---------|------|----------------|--------------|--|
| | | | | Signage | Seating | Bins | Drink fountain | Fully fenced | |
| 1 | Tirhatuan Park, Dandenong North | Extend existing off-leash area to the north and have a separate fully fenced area for smaller dogs | Large | X | X | X | X | X | Design concept required for installation |
| 2 | Clarendon Reserve, Keysborough | New | Medium | X | | X | | | Initial trial for 12 months |
| 3 | Ian Tatterson Leisure Park, Keysborough | Clearer signage | Large | X | X | | X | Part | Install if trial successful |
| 4 | Frederick Wachter Reserve, Keysborough | Clearer signage and other infrastructure for a park of this size | Medium | X | X | | X | | Way finding sign needed at Springers car park entrance |
| 5 | Burden Park, Springvale South | New | Small | X | | | | | Investigate separate fenced pen and dog play equipment |
| | | | | | | | | | Effective signage required to negate fencing |



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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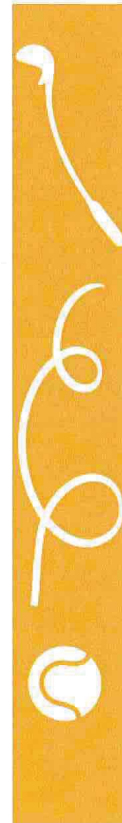
| Priority | Reserve | Proposal comment | Category | Facilities required | | | | | Comment |
|----------|---|--|----------|---------------------|---------|------|----------------|--------------|--|
| | | | | Signage | Seating | Bins | Drink fountain | Fully fenced | |
| 6 | Goodman Reserve, Noble Park | New | Small | X | | X | | | |
| 7 | Simpson Reserve, Dandenong North | New | Small | X | X | X | | Part | 30m length of fencing required along the Simpson Road frontage |
| 8 | Lois Twohig Reserve, Dandenong North | Clearer signage and enforcement monitoring | Medium | X | X | | X | | |
| 9 | Spring Valley Reserve, Springvale South | Expansion of existing off-leash area New signage required at 4 main entrances | V. Large | X | | | | | |
| 10 | Oakwood Park Reserve, Noble Park North | New | Small | X | X | X | | | Design concept required for installation |
| 11 | Keneally Reserve, Dandenong | New | Small | X | X | X | | X | Design concept required for installation |
| 12 | Roth Hetherington Reserve, Keysborough | Clearer signage | Small | X | | | | | |



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

| Priority | Reserve | Proposal comment | Category | Facilities required | | | | | Comment |
|----------|-----------------------------------|--|----------|---------------------|---------|------|----------------|--------------|---|
| | | | | Signage | Seating | Bins | Drink fountain | Fully fenced | |
| 13 | Springvale Reserve, Springvale | Clearer signage | Small | X | | | | | |
| 14 | Fabian Reserve, Keysborough | Current trial to be made permanent | Medium | | | | X | | |
| 15 | Warner Reserve, Springvale | Clearer signage and other infrastructure for a park of this size | Medium | X | X | | X | | Sign needed at Flynn Street car park |
| 16 | Birkley Reserve, Noble Park North | Current trial to be made permanent | Small | | | X | | | |
| 17 | Greaves Reserve, Dandenong | Clearer way finding signage | Large | X | | | | | Other infrastructure for a park of this size are cost prohibitive due to locational difficulties with access. |
| 18 | Fotheringham Reserve, Dandenong | Requires 1 further perimeter sign near EastLink trail | Medium | X | | | | | |
| Maintain | Robert Booth Reserve, Dandenong | Ongoing maintenance and enforcement patrols | Small | | | | | | |
| Maintain | Barry J Powell Reserve, Dandenong | Ongoing maintenance and enforcement patrols | Large | | | | | | |
| Maintain | Ross Reserve, Noble Park | Ongoing maintenance and enforcement patrols | Small | | | | | | |



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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6.2 Increasing community awareness

Many of the community concerns raised earlier in relation to the management and control of dogs in public space are not necessarily related to particular sites' designation as off-leash, but the broader issue of responsible dog ownership and compliance with Council's local laws and orders.

If Council is to 'reward' dog owners with greater access to off-leash areas, it is critical that Council also promote responsible dog ownership and educate dog owners on their responsibilities when managing their dogs in public spaces.

Council's *Domestic Animal Management Plan, 2017* already outlines a comprehensive educational program designed to encourage responsible pet ownership via Council's website, printed educational materials, displays in public areas, Council's annual *Pet News* and so on.

The strategy complements these approaches and will involve the following elements:

In-Park promotion and education:

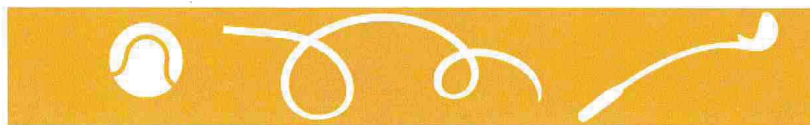
- Council's dog off-leash signage and rules.

As new dog off-leash areas are established:

- Notification to immediately adjoining residents that a new off-leash area is to be implemented.
- 'Opening day' events such as barbecue mornings so Council Officers can be in parks to answer any questions from dog owners or residents.
- Media releases, articles in *Pet News* and *Greater Dandenong Council News* as well as website updates to notify that a new dog off-leash area is available for use - and its associated rules.

Other promotional materials:

- Printed (and online) Dog off-leash area brochures at Council's customer service centres and updates to Council's website.



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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7 Action Plan Implementation**7.1 Action Plan 1**

The Strategy prioritises the expansion of the off-leash network and the provision of infrastructure in existing and proposed dog off-leash areas. New sites have been selected and assessed based on the criteria as described in this strategy.

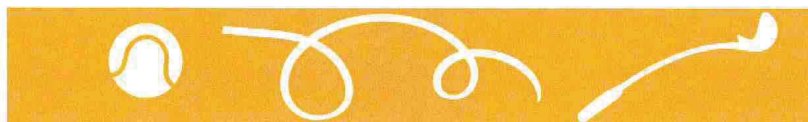
This Action Plan ensures that these are appropriately sequenced so that they occur in accordance with their priority ranking. The development of a priority list also assists in making budget funding submissions under Council's City Improvement Program (CIP).

The list has been prioritised based on need and popularity of location and is envisaged to roll out over a number of years.

All costings are estimates only, rounded to the nearest hundred dollars, and based on current (2019) rates. Further detailed costings are found at Appendix 3.

Table 6: Priority roll out list with costings

| Priority | Reserve | Cost to supply and install (new infrastructure) | Recurring costs over 20 years | Annual service costs | Ongoing maintenance costs per year |
|----------|--|---|-------------------------------|----------------------|------------------------------------|
| 1 | Tirhatuan Park, Dandenong North | \$34,500 (Stage 1) \$30,000 (Stage 2) | \$163,200 | \$16,400 | \$3,100 |
| 2 | Clarendon Reserve, Keysborough | \$15,000 (trial) \$58,500 (after) | \$67,800 | \$5,500 | \$200 |
| 3 | Ian Tatterson Park, Keysborough | \$18,500 (Stage 1) \$30,000 (Stage 2) | \$130,800 | \$10,900 | \$2,500 |
| 4 | Frederick Wachter Reserve, Keysborough | \$15,600 | \$32,800 | \$10,900 | \$1,100 |
| 5 | Burden Park, Springvale South | \$11,200 | \$43,000 | \$5,500 | \$300 |
| 6 | Goodman Reserve, Noble Park | \$4,000 | \$13,000 | \$5,500 | \$100 |
| 7 | Simpson Reserve, Dandenong North | \$12,000 | \$14,900 | \$5,500 | \$200 |
| 8 | Lois Twohig Reserve, Dandenong North | \$13,300 | \$60,100 | \$10,900 | \$700 |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 27

| Priority | Reserve | Cost to supply and install (new infrastructure) | Recurring costs over 20 years | Annual service costs | Ongoing maintenance costs per year |
|--------------------------|---|---|-------------------------------|----------------------|------------------------------------|
| 9 | Spring Valley Reserve, Springvale South | \$10,000 | \$31,000 | N/A | \$200 |
| 10 | Oakwood Park Reserve, Noble Park North | \$12,200 | \$27,500 | \$5,500 | \$200 |
| 11 | Keneally Reserve, Dandenong | \$46,000 | \$31,900 | \$5,500 | \$700 |
| 12 | Roth Hetherington Reserve, Keysborough | \$2,500 | \$49,400 | \$5,500 | \$900 |
| 13 | Springvale Reserve, Springvale | \$2,500 | \$41,900 | \$5,500 | \$700 |
| 14 | Fabian Reserve, Keysborough | \$6,000 | \$24,100 | \$10,900 | \$300 |
| 15 | Warner Reserve, Springvale | \$10,500 | \$40,400 | \$5,500 | \$300 |
| 16 | Birkley Reserve, Noble Park North | \$1,500 | \$11,900 | \$5,500 | \$100 |
| 17 | Greaves Reserve, Dandenong | \$2,500 | \$24,000 | N/A | \$300 |
| 18 | Fotheringham Reserve, Dandenong | \$300 | \$37,200 | \$5,500 | \$800 |
| Maintain | Robert Booth Reserve, Dandenong | N/A | \$37,900 | \$5,500 | \$800 |
| Maintain | Barry J Powell Reserve, Dandenong | N/A | \$38,400 | \$5,500 | \$500 |
| Maintain | Ross Reserve, Noble Park | N/A | \$36,800 | \$10,900 | \$800 |
| Totals (estimate) | | \$336,600 | \$958,000 | \$142,400 | \$14,800 |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

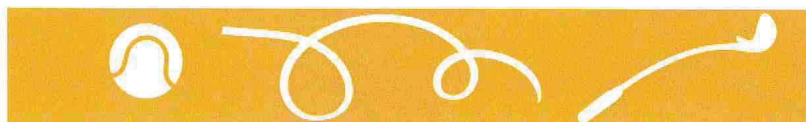
Greater Dandenong Dog Off-Leash Strategy Page | 28

7.2 Action Plan Item 2

Council's Regulatory Services Department already undertake significant community education regarding animal management and responsible pet ownership so these actions outlined below are specific to off-leash areas.

| Initiative | Responsibility | Cost |
|--|--|--|
| <i>In park promotion</i> | | |
| Council's Dog off-leash signage – Design. | Regulatory Services | These design costs need to be considered as new signs are rolled out across the network. |
| Council's Dog off-leash signage – Installation. | City Improvement | These costs have been outlined in Action Plan 1 of this Strategy. |
| <i>Community notification procedure – as new dog parks are established</i> | | |
| Notification to immediately adjoining residents. | Regulatory Services | Nil (can be absorbed within Council's existing resources and staff capacity). |
| 'Opening day' events such as barbecue mornings so Animal Management Officers can be in parks to answer any questions from dog owners or residents. | Regulatory Services | Nil (can be absorbed within Council's existing resources and staff capacity). |
| Updating of Council's website reflecting the recommendations of this strategy. | Planning & Design (initially) Regulatory Services (ongoing) | Nil (can be absorbed within Council's existing resources and staff capacity). |
| Media release and articles in Greater Dandenong Council News and Pet News to advise new residents of change to the off-leash network. | Regulatory Services | Nil (can be absorbed within Council's existing resources and staff capacity). |
| <i>Other promotional materials</i> | | |
| Printed (and online) Dog off-leash area brochures at Council's customer service centres and updates to Council's website. | Regulatory Services | These costs will need to be included as a business plan update. |

If additional off-leash areas are chosen there will be community consultation with local residents to ensure there is general support for the areas before this is rolled out.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 29

8 Implications

8.1 Financial Implications

Future implementation and staging will be dependent on the inclusion of the Action Plan in Council's long term financial plan. Further, the implementation of the strategy will be subject to the support and funding of capital works bids as part of the budget process.

All funding for additional dog off-leash infrastructure will have to be applied for as a capital works bid as part of Council's annual budget process.

Additional funds will need to be set aside from 2020-21 to further expand and improve on the off-leash network and implement this strategy as outlined in Action Plans 1 and 2.

Accordingly, the implementation of this strategy is a staged process, subject to successful funding bids and is set to occur over a number of years.

There are a number of cost implications for Council that can be broken down in to the three broad categories of establishment, lifecycle and maintenance/servicing costs.

8.1.1 Establishment costs

- The establishment of six new dog off-leash areas, the altering of three existing off-leash areas and changing two trial locations into permanent off-leash areas will incur costs of \$336,600 over the life of the strategy – which includes costs for design, signage, fencing, rubbish bins and seating.
- Some promotional costs (such as the development of new off-leash mapping and brochures) will need to be addressed in the annual operating budget of the Regulatory Services area.
- Other promotional costs such as updating Council's website, articles in Greater Dandenong Council News, and letter drops to residents will need to be included as a business plan update to Council's Regulatory Services Department.

8.1.2 Lifecycle costs

- The strategy has built in the lifecycle costs of the dog off-leash infrastructure and presently amounts to \$958,000 over 20 years – funded through the City Improvement Program (CIP).
- Replacement and repair of signage, fencing or bins can be accommodated within the Asset Renewal Program.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 30

8.1.3 Maintenance and servicing costs

- Patrolling of the off-leash areas and general park network by the Regulatory Services Department can be accommodated within the existing resources of the team.
- Repair of fencing, rubbish bins, signage, removal of graffiti, emptying of rubbish bins – which can be accommodated within existing resources and budgets. The strategy has factored in a yearly maintenance cost of 1.5 per cent of the cost of the infrastructure per year. This amounts to \$14,800 per year.
- The main servicing cost involves the emptying of the rubbish bins – which in dog off-leash areas is between 2-5 times per week. So factoring in an average of 3.5 times per week, it costs around \$5460 per bin per year to empty. This results in a servicing cost across the completed network of some \$142,400 per year.
- Ongoing maintenance for the website information and brochures (which will require a business plan update for the Regulatory Services Department).

While ongoing maintenance costs are difficult to quantify, they are important and need to be considered especially as they will impact on the day to day operations of service teams. For example, any new rubbish bins installed are then added to the program of being emptied – sometimes up to five times a week in off-leash areas. At some point there is a 'tipping' point where further staff and trucks are required which are a significant budget consideration for Council.

Additionally, the installation of fencing and seating slows down the ability to mow the grass as further obstacles are put in place. It can also mean that larger, faster ride on mowers cannot be used and instead hand mowing is required – again changing the dynamics of staff and the type of equipment they use.

It is expected that management and maintenance costs will be monitored and reported annually as this Strategy is reviewed.

The implementation plan will be subject to review and adjustment annually at the time of CIP development. While this plan is fully costed and prioritised, the expenditure program and roll out of new off-leash areas needs to be balanced against other Council projects and priorities.

8.2 Policy implications

Council currently has a local law in place that requires all dogs in the public realm to be on-leash unless in a designated off-leash area. This also enables Council to amend the off-leash network by specifying further off-leash or dog prohibited areas or modifying existing off-leash areas, via a Council resolution.

In order to implement this Strategy, a Council resolution is required to specify changes to the off-leash network in accordance with the proposals contained in Action Plan 1.

Council's off-leash rules and general policies pertaining to the presence of dogs in public open space will remain unchanged and continue to be enforced by Council officers.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Greater Dandenong Dog Off-Leash Strategy Page | 31

9 Monitoring and review

The activities and initiatives set out in the above Action Plans, and the regular monitoring of the off-leash sites will be reviewed each year as part of Council's Domestic Animal Management Plan process and annual business planning. This will ensure continued CIP and operational funding to support the expansion of the off-leash network and the implementation of this Strategy.

This Strategy is to be reviewed in five years' time to track progress and ensure that the priorities are still in line with community expectations and requirements.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 2

**APPENDIX 1 – PROPOSED DOG OFF-LEASH
AREAS**

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 1

The proposed dog off-leash areas outlined in this Appendix are indicative only and may be subject to review and adjustment as part of the detail design process for each area.

The proposed off-leash location for each park are highlighted in yellow.

NEW - Clarendon Reserve, Keysborough – part of reserve to be off-leash



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 2

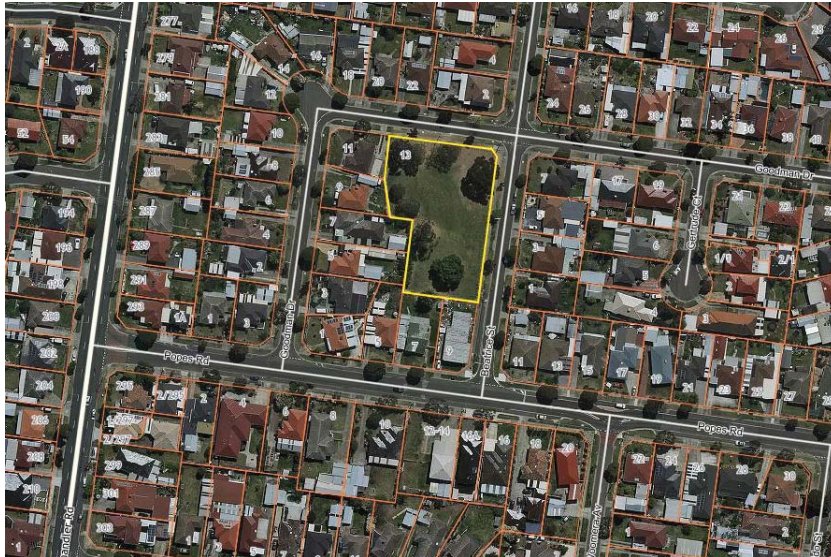
NEW - Burden Park, Springvale South – part of park to be off-leash



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 3

NEW - Goodman Reserve, Noble Park – whole reserve to be off-leash



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 4

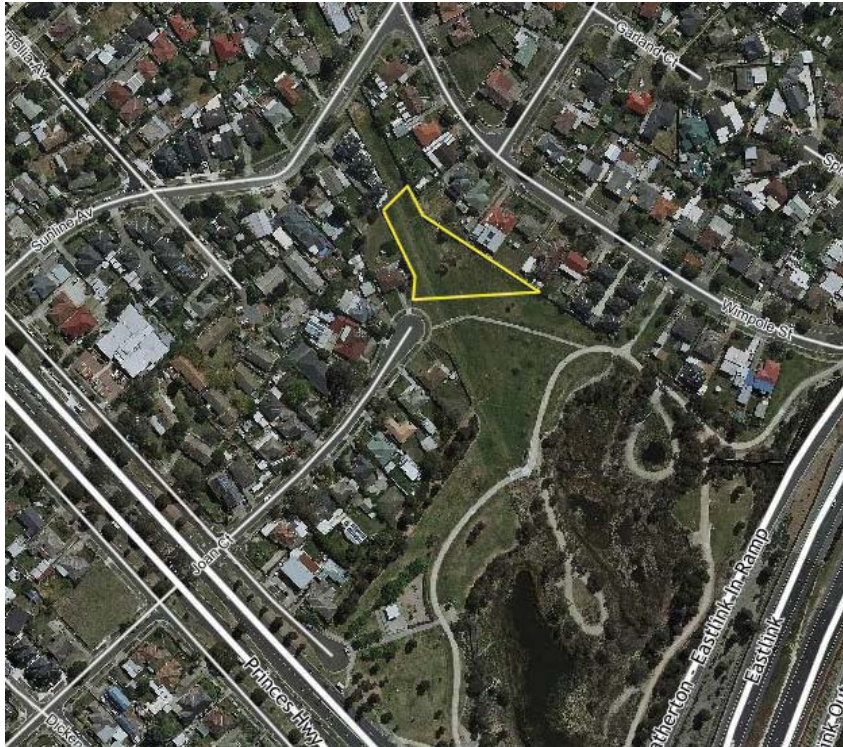
NEW - Simpson Reserve, Dandenong North – whole reserve to be off-leash



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 5

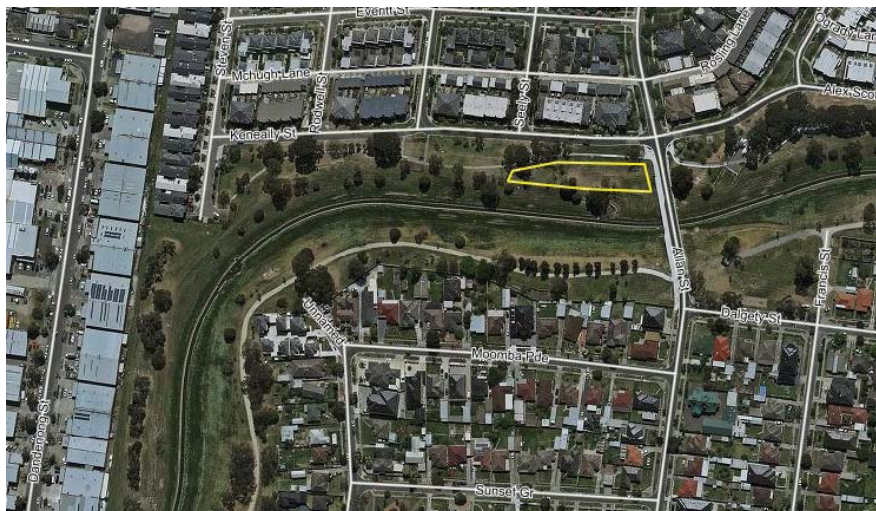
NEW - Oakwood Park Reserve, Noble Park North - part of reserve to be off-leash



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 6

NEW - Keneally Reserve, Dandenong - part of reserve to be off-leash



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 7

EXPANSION - Tirhatuan Park, Dandenong North – to north of current off-leash area



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 8

EXPANSION - Spring Valley Reserve, Springvale South – whole of reserve (excluding playground) to be off-leash



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 1: Proposed Dog Off-Leash Areas Page | 9

ALTERED – Tatterson Park, Keysborough – construct separate training area for 1 on 1 training / play



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 3

**APPENDIX 2 – CONSULTATION SUMMARY
REPORT**

PAGES 43 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 1

1 Introduction

1.1 Background

Greater Dandenong City Council undertook community consultation during the formation of the Dog Off-Leash Strategy over a five week period from April to May 2019.

The purpose of this report is to provide a summary of the outcomes of the consultation and where relevant a Council response.

1.2 Consultation Process

Consultation was extensive and involved several different components:

- *Direct Notification:* Addressed envelopes (approximately 250 in total) containing an information postcard were delivered to all owner/occupiers of properties immediately adjoining the 11 proposed new dog off-leash parks advising them that the local park/section of park adjacent is proposed for off-leash play.
- *Signage:* Large signs placed in the 11 proposed parks advising that the park is proposed for off-leash play.
- Information in both *Pet News* (delivered to all registered pet owners) and *Greater Dandenong Council News* (delivered to all residents of Greater Dandenong) advising of the project.
- Double sided A4 information brochure (with survey) and postcard information available in libraries and customer service centres.
- Staff presence at 'The Big Picnic' at Frederick Wachter Reserve – a pet friendly event.
- Staff presence at the Sustainability Festival.
- Information graphic playing on the big screen in Harmony Square.
- All relevant information available on Council's website including an interactive portal and the ability to complete the survey online.
- Social media posts.

The community was asked:

- What do you think about Greater Dandenong's dog off-leash areas?
- How satisfied are you with the draft method we have used to select the proposed new off-leash parks?
- Do you think we have chosen the right locations for the proposed new dog off-leash parks?
- Any other comments?

The draft method for choosing a new dog off-leash park was based on whether the park:

- Is in an area of high dog registration.
- Is close to one of the busier parks such as Tatterson Park, Tirhatuan Park or Wachter Reserve.
- Is flat and drains well.
- Has any existing infrastructure like bins, fencing and seating.
- Is easily accessible for locals.



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 2

- Would become too busy if a new dog off-leash area was introduced.
- Has any potential conflicts such as existing playgrounds or conservation areas.

A total of 187 written submissions were received in the form of the completed surveys, emails and letters as well as several petitions from local residents.

2 Summary of consultation

2.1 Key findings from the submissions

There were many positive comments received:

- Dog off-leash areas allow residents to get fresh air.
- Dog off-leash areas foster community engagement and encourage both dogs and owners to be more active and care for their dogs' physical needs.
- Dog off-leash areas are fantastic and more are needed in residential areas.
- There was strong support for some of the proposed off-leash areas (such as at Burden Park in Springvale South and Oakwood Park in Noble Park North).
- There was general support for the criteria (method) developed for choosing and assessing where new dog off-leash areas should go.

Concerns and annoyances raised included:

- High levels of dog faeces in off-leash areas and also more generally across Greater Dandenong.
- Dogs that are not under control scare children and anecdotes given of dogs attacking other dogs.
- Dog off-leash areas will be noisy with barking – and also being in proximity to one will cause resident dogs to bark.
- There are so many off-leash areas within the same area and it will be inconvenient for those who live in local streets.
- There was strong resistance to several smaller off-leash areas next to residential properties (such as in Cleal Court in Noble Park).

Many submissions made suggestions for improvement including:

- Both specific and general comments regarding further infrastructure at existing dog parks – such as the need for more rubbish bins, seating, drink fountains and trees.
- Better way finding signage and also specific signage reminding pet owners that if their dogs are aggressive and/or cause injury they should pay all the costs for this.
- The need for plastic bags to be supplied (9 submissions).
- The need for separate fenced off areas for shy or small dogs to use and/or an area where one person/dog at a time can use for exercise and training (for 10 minutes at a time).
- Putting in dog play equipment.
- That all off-leash areas should be fully fenced.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

2.2 Feedback on the proposed parks

All submissions gave a view on the proposed parks in some way or other:

- 46per cent were supportive of dog off-leash areas and of them being expanded – often advocating for one of the nominated locations, or more generally a wish for more off-leash infrastructure
- 22per cent were supportive of off-leash areas but with changes (often not wishing for one to be located at X location)
- 36per cent were either strongly against any expansion in off-leash areas (usually a specific proposed location near them) or against off-leash areas in general.



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 4

The table below summarises feedback received specific to each proposed off-leash area, with a response provided.

| Proposed Dog Off-Leash Area | Feedback Received | Council Response |
|---|--|--|
| Clarendon Reserve, Keysborough 7 submissions; 3 supporting, 4 objecting including a petition from Soho Court residents | There will be increased traffic and dog faeces. The proposed location is too remote and will result in anti-social behaviour. | This use will provide a useful buffer between industrial and residential land in an area of disused land. Activating this land and getting people using this space should make the area safer and discourage some of the current antisocial behaviour. It is envisaged that most people will walk to the park and are unlikely to use Soho Court to park their cars. Council officers will monitor the situation in Soho Court. Rubbish bins will be provided as well as other infrastructure for a park of this size. The park is proposed to be trialled off-leash area for a period of 12 months to gauge its interest and impact before more permanent fencing and other infrastructure is put in place. Signage and a rubbish bin will be installed initially. |
| Burden Park, Springvale South 10 submissions; all supporting | Needs trees and a water fountain. Suggest land behind the bowls club be used instead. Suggest land behind the tennis courts be used instead. | There are trees and a drink fountain present in the immediate area. This area is in close proximity to Springvale Road and the car parking area for the bowls club. The tennis courts are surrounded by walking paths, potentially causing conflict. Part of this park is proposed to be used for dogs off-leash. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 5

| Proposed Dog Off-Leash Area | Feedback Received | Council Response |
|--|---|--|
| Goodman Reserve, Noble Park 4 submissions; 3 supporting, 1 objecting | Dog park should be fully fenced and have a shelter. Also needs lighting. | Fencing has recently been installed along the Goodman Drive and Beatrice Street frontages in accordance with the Goodman Reserve Park Concept plan. However, this is not a solid barrier to dogs and will mean dogs will need to be under effective control so as not to run out on to the street, as per current Council regulations. A bin and seating would be required but no further infrastructure would be required for a dog park of this size. This park is proposed to be used for dogs off-leash. |
| Simpson Reserve, Dandenong North 4 submissions; 2 supporting, 2 objecting | Needs to be fenced. | Neighbouring fences would be used as a boundary on three sides and a fence would be installed along the Simpson Drive frontage. This park is proposed to be used for dogs off-leash. |
| Oakwood Park Reserve, Noble Park North 7 submissions all supporting | Noted. | Part of this park is proposed to be used for dogs off-leash. |
| Keneally Reserve, Dandenong 7 submissions; 1 supporting, 6 objecting | People do not clean up after their dogs and they are running around chasing people already. | Many of the submissions related more broadly to the perceived threat of dogs off-lead and noted non-compliance occurring already in this area. Initially this area can have bollards demarcating the off-leash area. Part of this park is proposed to be used for dogs off-leash. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 6

| Proposed Dog Off-Leash Area | Feedback Received | Council Response |
|--|--|---------------------------------------|
| Thornton Reserve, Dandenong North 9 submissions; 4 supporting, 5 objecting | Would need to be designed to allow people to still play football and use the playground. There was strong feedback from the local community that this park should remain as a local park. | No changes are proposed to this park. |
| Cleal Court, Noble Park 6 submissions; 1 supporting, 4 objecting including a petition signed by 12 residents of Cleal Court | There was strong feedback from the local community that this park should remain as a local park. | No changes are proposed to this park. |
| Hedgeley Reserve, Keysborough 9 submissions; 3 supporting, 8 objecting | There was strong feedback from the local community that this park should remain as a local park. | No changes are proposed to this park. |
| Kenneth Reserve, Noble Park 6 submissions; 2 supporting, 4 objecting | There was strong feedback from the local community that this park should remain as a local park. | No changes are proposed to this park. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

| Proposed Dog Off-Leash Area | Feedback Received | Council Response |
|---|--|---------------------------------------|
| Serpentine Reserve, Keysborough 7 submissions; 2 supporting, 5 objecting | There was strong feedback from the local community that this park should remain as a local park – particularly concerned with the adjoining bushland reserve being impacted. | No changes are proposed to this park. |

For the most part, the community do not want off-leash parks directly adjacent to residential properties and much of the feedback received regarding small local parks was that they were too small, were used by children or were busy walk throughs to schools and shops and would be inappropriate for dogs to be off-leash. For this reason, many of the smaller proposed off-leash parks are not proposed to be converted to dog off-leash areas.

2.3 Feedback on the existing off-leash parks across Greater Dandenong

Of the 15 existing dog off-leash parks, 8 received specific feedback which is summarised in the table below, with a response provided.

| Park | Feedback | Council Response |
|---------------------------------|---|--|
| Tirhatuan Park, Dandenong North | Generally positive feedback was received. | Noted. |
| | Should expand the off-leash area to the north. | Will create a separate area recommended for smaller dogs and investigate the provision of dog training/play equipment. |
| | Additional water fountain needed near Outlook Drive. | Noted – will address. |
| Tatterson Park, Keysborough | Should separate small and large dogs and the need for dog play equipment. | Will create a separate training pen and investigate the provision of dog training/play equipment. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 8

| Park | Feedback | Council Response |
|---|---|--|
| | Signage is not clear. | Noted – will address. |
| | Water fountain is boggy. | Noted – will address. |
| Frederick Wachter Reserve, Keysborough | Needs more seating, shade and another water fountain. | Noted – will provide more seating and an additional water fountain. Shade is considered sufficient. |
| | Tree roots are becoming exposed. | Noted – will investigate. |
| | Dogs can get out under the fencing. | Noted – dogs are required to be under effective control. |
| Lois Twohig Reserve, Noble Park | Off-leash area should be fully fenced and more shade and seating is required. | Clearer signage is required demarcating the off-leash area for this reserve. As this is also a playing oval more shade cannot be provided. A further park bench will be recommended to the south of the off-leash area. |
| | Pedestrian crossing needed for McFees Road. | Noted – will investigate. |
| Spring Valley Reserve, Springvale South | Whole park should be off-leash. | Agree – will make whole park (except playground) off-leash. |
| | Signs are confusing about which section is on leash and which section is off leash. | Agree – need to examine all signs in this off-leash park and ensure there are bollards within proximity to the north-east (Clarke Road) playground. |
| Roth Hetherington Reserve, Keysborough | Entrance gate and water fountain do not always work properly. | Noted – will address. |
| | People leave water containers out which might make dogs sick. | No further infrastructure are required for an off-leash park of this size. |



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 9

| Park | Feedback | Council Response |
|-------------------------------------|--|--|
| Greaves Reserve, Dandenong | Off-leash should be fully fenced as dogs get out and annoy walkers. | This park has a fence running along the EastLink trail – the off-leash is substantial in size and fully fencing it would be very expensive. It is a requirement that dogs be under effective control when off-leash. |
| | Should have a shelter. | The size of the off-leash does not require a shelter. |
| Fotheringham Reserve, Noble Park | Off-leash area should be fully fenced as there is a gap along the EastLink path. | This park is ¾ fenced and dogs are required to be under effective control if off-leash. |



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 10

2.4 Common themes raised

Social benefits

People enjoy the social benefits that come from exercising dogs in designated off-leash areas and many positive comments and anecdotes were given regarding the benefits of exercising dogs off-leash, for both the dog and owner.

Infrastructure provided

On the whole, the existing park infrastructure is sufficient though there were many submissions noted wanting more fencing, rubbish bins, drink fountains and/or shade and trees at specific parks.

Fencing

Many submissions (17per cent) raised the issue of fencing – either wanting all dog off-leash areas to be fenced or that higher fencing is needed at some existing off-leash areas. Another common thread was that there should be separate areas for smaller dogs to play in comfortably.

Dog bags

The specific issue of dog bags was only mentioned in 9 submissions out of 187. This represents some 5per cent of submissions.

Rubbish bins

Slightly more submissions (11 or 6per cent) sought more rubbish bins to allow for the proper disposal of dog waste.

Dog equipment

Several submissions request that off-leash areas have some form of dog training or dog equipment, similar to what other Councils provide.

Non-compliance with existing rules

Issues relating to dog waste not being picked up and dogs running around that are not under effective control across various off-leash (and on-leash) parks came through clearly in the consultation. Several submissions shared experiences of either themselves or their dog being attacked by dogs that are off-leash, of feeling scared or intimidated by dogs or a general feeling of not feeling safe around dogs.

Nuisance

Many objecting submissions raised the likelihood of increased barking and dog waste being present as a result of expanding the off-leash area near residential properties.

Further detail is provided in the Summary of Submissions section of this report.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 11

Consultation material



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Summary brochure

Sent to approximately 250 owners and occupiers and available online and at Council customer service centres and libraries.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Dog Off-Leash Information Postcard

Sent to approximately 250 owners and occupiers.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 14

Feedback form

Available online and in hard copy.



Feedback form

Q1. What do you think about Greater Dandenong's dog off-leash areas?

.....
.....
.....

Q2. How satisfied are you with the draft method we have used to select the proposed new dog off-leash parks?

.....
.....
.....

Q3. Do you think we have chosen the right locations for the proposed new dog off-leash parks?

.....
.....
.....

Q4. Any other comments?

.....
.....
.....

(Please attach additional sheets for further comments as required)

If you would like to be kept informed of the project please complete the following:

Name:

Address:

Phone No:

Email address:

Feedback due by Friday 3 May 2019

Send feedback forms and written submissions by:

Mail:
Strategic Planning Department
City of Greater Dandenong
PO Box 200, Dandenong, VIC 3175

Email: council@cgd.vic.gov.au

Hand: Any of Council's customer service centres



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 15

In park posters

Placed in all proposed off-leash areas.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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Summary of submissions



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | | Summary of points raised | |
|------------------------|-----------------------------------|----------------|----------------|---|--|
| Sub # | Park | Support/Object | Theme | | |
| 1 | Serpentine Reserve, Keysborough | Object | Environmental | Bushland adjacent to reserve is of National Trust Significance. | |
| 2 | Hedgeley Reserve, Keysborough | Object | Safety | There are incidents of dog let free without owner in our neighbourhood which has scared my kids and others as well. This park is a frequent route taken by children to the nearby primary school. | |
| 3 | Simpsons Reserve, Dandenong North | Support | Support | Fully supports off-leash park at this location. | |
| 4 | Goodman Reserve, Noble Park | Object | Non-compliance | Dogs are already running around in this reserve jumping on children. | |
| 5 | Burden Park, Springvale South | Support | Safety | Sick of children crying and being scared to walk in their local park. | |
| 6 | Kenneth Reserve, Noble Park | Object | Social | Happy dogs and owners are also part of a healthy community. | |
| | | | Infrastructure | Council should provide signs and facilities to cater for such usage. | |
| | | | Proposed park | Not only is it too small to cater for human and dog, but there is 14 surrounding parks/reserves with off leash areas all within a 10km radius from Kenneth street. | |
| | | | Non-compliance | Most dog owners are respectful and pick up after their dogs, however there are many owners who do not. | |
| | | | Nuisance | The thought of multiple barking dogs waking up my 3 month old baby irritates me beyond belief. | |
| 7 | | Support | Existing park | Dog owners should use these areas if their dogs are sociable with other dogs. | |
| 8 | | Support | Criteria | It's a great start. | |
| | | | Existing park | Great quality parks for the benefit of dogs. | |
| | | | Criteria | Excellent choice of criteria to determine best location for new dog parks. | |
| 9 | | Support | Existing park | They are a fantastic idea, need more of them around residential areas. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | |
|------------------------|--|----------------------|----------------|
| Sub # | Park | Support/Object | Theme |
| | | | Criteria |
| | | | Proposed park |
| 10 | | Support | Criteria |
| | | | Proposed park |
| 11 | | Support | Existing park |
| | | | Criteria |
| 12 | | Support | Proposed park |
| 13 | Tirhatuan Park, Dandenong North | Support with changes | Proposed park |
| 14 | Tirhatuan Park, Dandenong North | Support with changes | Proposed park |
| | | | Infrastructure |
| 15 | Cleal Court, Noble Park | Object | Safety |
| 16 | Hedgeley Reserve, Keysborough | Object | Safety |
| 17 | Frederick Wachter Reserve, Keysborough | Support | Existing park |

Summary of points raised
 Very satisfied accessibility via paths is very important.
 Definitely need one in the Keysborough South area for the new residential properties.

Very happy.
 Yes some are quite close to me and I can see it being a future off-leash park.

A great safe place for our dogs to socialise and exercise safely.

Agree.

Yes agree with locations.

If our dog was younger I would use the off leash areas.

Use Tirhatuan Park every day and would like to see it increased in size by expanding the area to the north down to the creek.

Tirhatuan Park is a great space for dogs and owners. Would like to see it increased in size using the vacant land adjoining the existing area.

Would like water facilities at the entrance closest to Outlook Drive and water fountains around the existing park to be changed over to a bowl at a low level for dogs when they are being walked around the park on the leash.

During school holidays a lot of local kids (up to 15 at a time) play in the reserve and there are safety issues if dogs are running around off-leash.

During school time and after many kids use the area and it would be dangerous for kids who are really afraid of dogs.

It is a good size, friendly and there is water for dogs and people.
 Good seating.



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | | Summary of points raised | |
|------------------------|--|----------------------|----------------|---|--|
| Sub # | Park | Support/Object | Theme | | |
| 18 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | Use Wachter once a week - it is close by so walkable - could do with more seating and more shade would be good. | |
| 19 | Tirhatuan Park, Dandenong North | Support | Criteria | Fine. | |
| | | | Existing park | Use Tirhatuan Reserve even though Wachter Reserve is closer to house but people at Tirhatuan are more in control of their dogs. | |
| | | | Infrastructure | Extra water fountain needed at Wachter Reserve. | |
| | | | Proposed park | Kenneth Reserve would be good for off leash. | |
| 20 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | Not enough seating, water, no dog poo bags. The park area at Wachter is getting very heavy use and the tree roots and ground is very void of grass. Extra mulching around roots needed. | |
| 21 | | Support | Criteria | Looks like you are listening to the hundreds of pet owners. | |
| | | | Proposed park | Convenient for locals, good place for dogs to socialise, good for dogs to run around. | |
| | | | Criteria | It is really good but it should also include an option for smaller dogs. | |
| | | | Safety | You don't see many small dogs at off-leash parks, this is because they are often not safe. | |
| 22 | | Support | Existing park | West Cranbourne - has play equipment, has poo bags, big bins, toilets. | |
| 23 | Frederick Wachter Reserve, Keysborough | Support | Existing park | Uses Wachter and Chapel Road in Elsternwick which is a large park with dog poo bags, informal policing of dog bags and dog plays with its friends. | |
| 24 | | Support with changes | Infrastructure | More toilets? | |
| | | | Safety | Don't use them, prefers to walk in streets - concerned about other dogs. | |
| | | | Criteria | Looks good. | |
| | | | Infrastructure | More in Springvale - central, near station. Need a lot more shade - shade is really important. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 20

| Summary of submissions | | | | Summary of points raised | |
|------------------------|---|----------------|--|--|--|
| Sub # | Park | Support/Object | Theme | | |
| 25 | | Support | Existing park | Uses Ballan Park in Frankston. It is not fenced and is nice and big. Mount Martha dog beach is great to swim with the dog. | |
| 26 | | Support | Safety | Doesn't use off leash areas as dog is small and use a reserve across the road for dog to run in (not designated off leash). | |
| 27 | Frederick Wachter Reserve, Keysborough | Support | Social Infrastructure | Wachter Reserve has a good variety of dogs and knows the owners. Need dog bags and a place for kids to play while dogs play. | |
| 28 | Ross Reserve Roth Hetherington Reserve | Support | Existing park Infrastructure | Would use Ross Reserve but waiting for grass to grow. Very local and lots of small dogs. Gates don't always lock properly. The gate and water fountain near the bin are a bit dodgy. People leave containers full of water for dogs but I always tip them out as the water could make dogs sick. | |
| 29 | Burden Park Frederick Wachter Reserve, Keysborough | Support | Proposed park Existing park Criteria Infrastructure | This would be good. Wachter is great - really good fenced area. Support. Should be fully fenced parks - away from playgrounds - trees, and seats, more water fountains. | |
| 30 | Frederick Wachter Reserve, Keysborough | Support | Existing park | It is a bit busy but I like it. | |
| 31 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | Walk over to Wachter every morning. Huge space with sufficient, secure fencing. Needs more seating. | |
| 32 | | Support | Social Criteria | Dog off leash areas are important for dog owners and the community. No issues. | |
| 33 | Tirhatuan Park, Dandenong North | Support | Infrastructure | Dog off leash areas are important for dog owners and the community. Goes to Tirhatuan Park after work, it is really busy and the grass needs time to recover and grow. Also uses Chelsea Beach. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | | Summary of points raised | |
|------------------------|--|----------------------|----------------|---|--|
| Sub # | Park | Support/Object | Theme | | |
| 34 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | Has noticed at Tirhatuan Park owners are often busy chatting and not looking at their dogs. Needs more toilets and bins. | |
| 35 | Frederick Wachter Reserve, Keysborough | Support | Existing park | Mower person is leaving grass cuttings in reserve which dogs are rolling in. | |
| 36 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | Wachter is close to home. Fencing is good and there is good interaction with dogs as well as socialising with other people. | |
| | | | Infrastructure | Late at night there is no lighting - rely on tennis court lights. | |
| | | | Infrastructure | They are a great resource, but underutilised. They do need to be better fenced and more waste bins scattered through would help with the dog waste situation. | |
| | | | Criteria | Seems well placed. | |
| 37 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | Wachter Reserve has lots of room and nice dogs. Little dogs can get out from under the fencing. | |
| 38 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | Not enough seating so have bought in plastic chairs and there is not enough water fountains so have bought in own bowls to fill up. | |
| | Hedgeley Reserve, Keysborough | Object | Proposed park | Would have to fence as lots of school children use this reserve. | |
| 39 | Burden Park, Springvale South | Object | Existing parks | Do not like them and would like to see parks without bike riding. | |
| 40 | | Support with changes | Proposed park | Not enough in Springvale area so Burden Park very necessary. Need off leash fenced area with shade and seating so that you can throw a stick or ball for a dog without fear it will go outside area. Also suitable for all sized dogs. There are no off leash areas in Heatherton/Springvale/ Lightwood/Corrigan Road boundary. Lots of dog walkers who do not have cars to drive to other areas. | |
| 41 | | Support | Support | Very well planned. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | | |
|------------------------|--|----------------------|----------------|--|
| Sub # | Park | Support/Object | Theme | Summary of points raised |
| 42 | Burden Park, Springvale South | Support | Criteria | Very satisfied. |
| 43 | Fotheringham Reserve, Dandenong | Support with changes | Support | Excellent idea. |
| 44 | | Support | Criteria | Somewhat satisfied. |
| 45 | Frederick Wachter Reserve, Keysborough | Support | Infrastructure | It lacks interest to keep my dog and I there for long. |
| | Tatterson Park, Keysborough | | Criteria | Neither satisfied nor dissatisfied. |
| | | | Support | Love it! |
| | | | Criteria | Very satisfied. |
| | | | Infrastructure | A sheltered area with some built-in seating would help. And lights are needed within the park as it's scary at night. |
| | | | | Took me a week to find the off-leash area as the signage wasn't clear. I thought it was pointing me to the woodlands, which I actually loved the idea of! But alas, I found the park and was disappointed at how bland it was, and the water fountain is constantly muddy around it, so I can't go there as my dog would get the car dirty afterwards. |
| | Hedgeley Reserve, Keysborough | | Proposed park | Strongly support this becoming off-leash. |
| 46 | | Support with changes | Criteria | Very satisfied. |
| | | | Proposed park | Definitely need more of them. |
| | | | Criteria | Somewhat satisfied. |
| | | | Infrastructure | All parks should be fenced |
| 47 | | Support | Proposed park | It is a wonderful idea I have a husky that won't come back on the recall so these parks are a fantastic |
| 48 | | Support with changes | Criteria | Very satisfied. |
| | | | Safety | More fully fenced off leash parks so when walking past with my dogs on lead, I don't have to be concerned about dogs leaving off leash areas. Also some small fully fenced off leash areas with one gate with the rule that if you are in the area you can say no to some other |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | |
|------------------------|-----------------------------------|----------------------|--|
| Sub # | Park | Support/Object | Theme |
| | | | Summary of points raised |
| | | | dog entering the area, but also with the provision that you don't stop the other person for long and leave after a few minutes. |
| 49 | Thornton Reserve, Dandenong North | Support | Criteria Neither satisfied nor dissatisfied. Proposed park Supports new Dandenong North location. Criteria Somewhat satisfied. |
| 50 | Hedgeley Reserve, Keysborough | Object | Safety Some of the chosen (proposed) locations are not suitable for dog off-leash parks, as they are in the densely populated areas, where children are likely to be playing, or elderly using the walkways to the shops / amenities. Criteria Very dissatisfied. |
| 51 | | Support with changes | Infrastructure The parks need ramps, tubes, large tyres for the dogs. Drainage for water (no puddles) and more tables and seats. And higher fences. Criteria Somewhat satisfied. |
| 52 | | Object | Social All parks need to be inviting for people and dogs. Safety Too many small kids playing at park may not be comfortable. Criteria Very dissatisfied. |
| 53 | Hedgeley Reserve, Keysborough | Object | Safety Definitely not this park. Too small, too many kids pass though it on the way to and from school, too close to many houses. Criteria Very satisfied, great idea in the right location. What about the park off Chandler Road? |
| 54 | | Support | Proposed park It's great, especially they get to have that little freedom and get themselves tired. |
| 55 | | Support | Proposed park Would use them frequently since our dogs love to walk around. Would be safe and wouldn't have to worry about them running onto the road. Criteria Somewhat satisfied. |
| 56 | Tattersson Park, Keysborough | Support with changes | Infrastructure Needs more facilities e.g. BBQ and playgrounds near fenced off area. Need more equipment for dogs. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | Summary of points raised | |
|------------------------|-----------------------------------|----------------------|-------------------------------|---|
| Sub # | Park | Support/Object | Theme | |
| | | | Separating sizes | Need to think about small dog and big dog separation. Being an owner of a small dog have often been to Tatterson park and most times big dogs bully smaller dogs. Would be nice to keep them separate so own sized dogs can play with each other. |
| 57 | Thornton Reserve, Dandenong North | Support with changes | Criteria Proposed park | Somewhat satisfied. This is not the right location. It does not meet your own criteria of being flat. If this park is to be off leash, then a specific part of it should be set apart with appropriate signs and fences similar to Tirhatuan park. |
| 58 | | Support | Criteria Fencing Social | Somewhat dissatisfied. Generally a good idea if parks are fenced. Great, very well scattered, good for socialising dogs and owners, therefore great for getting to know neighbours and community spirit. |
| 59 | | Support | Criteria Support | Very satisfied. Great. |
| 60 | Robert Booth Reserve, Dandenong | Support | Criteria Existing park | Very satisfied. We love the one at Bess Court (rear of Clow Street reserve) as it is quieter than some of the others. |
| 61 | Clarendon Reserve, Keysborough | Object | Criteria Proposed park | Somewhat satisfied. Please find another place. |
| 62 | | Support | Criteria Existing park | Very dissatisfied. The proposed off-leash would be perfect. I've been to the existing off-leash park for years now, and have noticed some dogs don't get along very well. The more parks, the better for owners with new or smaller dogs. Should be constructed as soon as possible. |
| 63 | | Support with changes | Criteria Non-compliance | Very satisfied. Not all owners clean up from their dogs. If park has dual usage this is an issue. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

| Summary of submissions | | | | Summary of points raised | |
|------------------------|---------------------------------|----------------|----------------|---|--|
| Sub # | Park | Support/Object | Theme | | |
| 64 | | Object | Criteria | Neither satisfied nor dissatisfied. | |
| | | | Non-compliance | Why do walking paths have dirty dog poo everywhere? Dog owners need better education. | |
| 65 | Clarendon Reserve, Keysborough | Support | Proposed park | Strongly support the proposed Clarendon Reserve. As a Somerfield resident, it will be much more accessible to me than any of the existing or other newly proposed areas. | |
| | | | Criteria | Very satisfied. They look reasonably dispersed although some areas of southern Keysborough (e.g. Somerfield estate) and Springvale South seem under served. | |
| 66 | Burden Park, Springvale South | Support | Proposed park | We need more off leash parks. I have to drive to get to one. It would be good if burden park would become an off leash park. | |
| | | | Criteria | Neither satisfied nor dissatisfied. | |
| 67 | Serpentine Reserve, Keysborough | Support | Proposed park | Good. | |
| | | | Criteria | Very satisfied. | |
| 68 | Burden Park, Springvale South | Support | Social | It's a good way to socialize with people in your area and very good for the connection to people from other countries and fantastic for your health and wellbeing. | |
| | | | Proposed park | Brilliant. | |
| | | | Fencing | Gates so that way the dog does not run on the road. Piece of land next to the bowls club could be used. My dog would love a run in there. You could decorate it and make it look like a safari would bring lots of people there from other areas. | |
| | | | Criteria | Very satisfied. | |
| 69 | | Object | Non-compliance | I don't care about dog off-leash or dog on-leash I do care about dog owners cleaning up after their dogs and keep the parks clean. | |
| | | | Criteria | Neither satisfied nor dissatisfied. | |
| 70 | | Support | Proposed park | Good and great if you can identify more proposed areas to turn into off leash dog parks. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | Support/Object | Theme | Summary of points raised |
|------------------------|--|----------------------|----------------|---------------------------|---|
| Sub # | Park | | | | |
| 71 | Lois Twohig Reserve, Dandenong North | Support | | Criteria Existing park | Somewhat satisfied. I regularly visit Lois Twohig Park and having added the work out equipment it is even better. |
| | Goodman Reserve, Noble Park | | | Proposed park | The Goodman reserve is an excellent location for a small dog off the leash park I have grown up opposite this park, my mother still lives there and I often take her dog over to the park for a run but am nervous as its easy for the dog to run on to the road. |
| | Greaves Reserve, Dandenong | | | Fencing Safety | Will it be fenced? Not easily accessible and anti-social behaviour nearby. |
| 72 | Oakwood Park Reserve, Noble Park North | Support | | Criteria Proposed park | Very satisfied. Oakwood Park/Joan Court good location. |
| | | | | Criteria | Somewhat satisfied. |
| 73 | Clarendon Reserve, Keysborough | Support | | Proposed park | Currently do not have very many options as to where to take our dog, the proposed park at the back of Soho Court and Wonderland Estate is just minutes from our house and would be perfect to take our little dog for a run around off-leash. |
| 74 | | Support with changes | | Criteria | Very satisfied. |
| | | | | Criteria | Somewhat dissatisfied. Inadequate and requires expansion. |
| 75 | | Support with changes | | Criteria | Somewhat satisfied. |
| | | | | Fencing | If there are many green spaces which can then be fenced. |
| 76 | Hedgeley Reserve, Keysborough | Support with changes | | Proposed park | Is a walk through connecting the streets. |
| | | | | Criteria | Somewhat satisfied. |
| | | | | Fencing | Would not like to see this fenced. |



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | Theme | Summary of points raised |
|------------------------|--|----------------------|---------------------------------------|--|
| Sub # | Park | Support/Object | Theme | Summary of points raised |
| 77 | Lois Twohig Reserve, Dandenong North | Support with changes | Existing park | Its great size wise however we often find the park being utilised for football matches or by dirt bikes. The soccer players usually yell at us when our dog is there and tell us to get off the field. And the noise of the dirt bikes scare the dogs quite a bit. |
| 78 | Tirhatuan Park, Dandenong North | Support with changes | Criteria Fencing | Somewhat satisfied. Locations seem okay, would be great if more of the existing and new ones were enclosed/fenced off. |
| 79 | Thornton Reserve, Dandenong North | Support with changes | Criteria Proposed park | Somewhat satisfied. Unsure that Riddell Reserve (Thornton Reserve) should be off-leash. |
| 80 | Goodman Reserve, Noble Park | Object | Criteria Proposed park | Somewhat satisfied. They are an excellent community facility. Goodman Reserve is not appropriate as there is a commercial business next door and this area is already busy without adding further foot traffic. |
| | | | Safety | Young children go to the milkbar and there could be issues with dogs and children. There is not adequate parking for people that will drive their dogs to the park. Goodman Reserve borders on a dangerous cross intersection dogs would also be in danger if they run out of the space. There is also not adequate lighting for people wanting to use the space in the evening. |
| | Greaves Reserve, Dandenong | | Non-compliance | Greaves Reserve park is not securely fenced around the entire perimeter. Have witnessed dogs running out the gaps and not being under command by owners and annoying others on the walking path. |
| | Frederick Wachter Reserve, Keysborough | Support | Social | Frederick Wachter has a good community of people that visit and socialise. |
| 81 | Tirhatuan Park, Dandenong North | Support with changes | Criteria Existing park Criteria | Somewhat satisfied. Do not use local off-leash park as it is too big for our dog. Somewhat satisfied. |



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | | Summary of points raised | |
|------------------------|--|----------------------|---------------|--|--|
| Sub # | Park | Support/Object | Theme | | |
| 82 | Cleal Court, Noble Park | Object | Safety | The proposal states it not be enclosed, which is also not considerate of nearby residents and potentially dangerous for dogs (running onto the road). | |
| | | | Nuisance | The reserve has housing both next to and behind it and dogs have the potential of disrupting the neighbourhood. | |
| | | | Criteria | Neither satisfied nor dissatisfied | |
| 83 | Frederick Wachter Reserve, Keysborough | Support with changes | Fencing | Fencing could be a bit higher for medium to large sized dogs. | |
| | | | Criteria | Somewhat satisfied. | |
| 84 | | Object | Nuisance | Very inconvenient for local residents. | |
| | | | Criteria | Very dissatisfied. | |
| 85 | | Object | Proposed park | Too close together. | |
| | | | Criteria | Very dissatisfied. | |
| 86 | Kenneth Reserve, Noble Park | Object | Proposed park | Do not put a dog park on Kenneth Street. | |
| | | | Criteria | Very dissatisfied. | |
| 87 | | Support with changes | Criteria | They are currently well distributed. Ideal areas along Mile Creek Reserve that could be considered. | |
| | | | Dog bags | Dog bag dispensers should be installed to encourage people to pick up waste. | |
| 88 | Simpson Reserve | Support | Criteria | Very satisfied. Simpson Drive dog park please. | |
| 89 | | Support | Social | Off leash areas are very important. | |
| | | | Criteria | Somewhat satisfied. | |
| 90 | Hedgeley Reserve, Keysborough | Object | Safety | The walkways through Hedgeley Park are narrow with not a lot of space beside the paths. How would off leash areas be fenced? You can't have dogs off leash confronting young kids going to Chandler Park school. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

| Summary of submissions | | | | Summary of points raised | |
|------------------------|----------------------------------|----------------|----------------|--------------------------|---|
| Sub # | Park | Support/Object | Theme | | |
| | | | Non-compliance | | Many people already walk their dogs through this area but do not pick up after their dogs. Some people even bring their dogs by car so the dogs can use the park as a toilet. |
| | | | Criteria | | Very dissatisfied. |
| 91 | Burden Park, Springvale South | Support | Proposed park | | Great idea for a Dog park at the Burden Park site. |
| | | | Criteria | | Very satisfied. |
| 92 | Simpson Reserve, Dandenong North | Object | Proposed park | | Simpson Reserve is too small for dogs to run freely. |
| | | Support | Criteria | | Very satisfied. |
| 93 | Burden Park, Springvale South | Support | Criteria | | Very satisfied. Burden Park. |
| 94 | | Object | Criteria | | Very dissatisfied. Do not do them at all. |
| 95 | | Object | Criteria | | Very dissatisfied. Not a good idea. |
| 96 | | Support | Social | | It will encourage social aspects in the area. |
| | | | Criteria | | Very satisfied. |
| 97 | | Object | Criteria | | Neither satisfied nor dissatisfied. |
| 98 | | Object | Safety | | Not safe. |
| | | | Criteria | | Very dissatisfied. Not a good idea. |
| 99 | | Object | Safety | | Having a dog off-leash park would create a scared environment as there are people, even children who are scared of dogs. This will also hold a safety issue to the community as the dogs may not be properly trained how to act around strangers. |
| | | | Criteria | | Very dissatisfied. |
| 100 | | Object | Safety | | It can be dangerous for those that have a fear of dogs and potentially dangerous to anyone as there is no control of a dog off leash area. |
| | | | Nuisance | | Surrounded by many homes and can be a nuisance. |
| | | | Criteria | | Very dissatisfied. |
| 101 | Kenneth Reserve, Noble Park | Object | Criteria | | Very dissatisfied. No off-leash in Kenneth Reserve. |



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | |
|------------------------|--------------------------------------|----------------------|------------------|
| Sub # | Park | Support/Object | Theme |
| 102 | Kenneth Reserve, Noble Park | Object | Criteria |
| 103 | | Support | Proposed park |
| 104 | Thornton Reserve, Dandenong North | Object | Criteria |
| | | | Non-compliance |
| | | | Safety |
| | | | Criteria |
| | Tirhatuan Park, Dandenong North | Support | Existing park |
| 105 | | Support with changes | Separating sizes |
| 106 | | Support | Criteria |
| 107 | Lois Twohig Reserve, Dandenong North | Object | Infrastructure |

Summary of points raised

Very dissatisfied. No off-leash in Kenneth Reserve.

The location chosen in my local area is perfect for an off-leash park. It is already a popular area for people that walk their dogs, so making it an off-leash location will make it even better.

Very satisfied.

Made several complaints to the Dandenong Council regarding large dogs and dogs roaming free, not being picked up after and approaching children at the playground.

It is not ideal because houses surround the park's boundaries, there is a playground in the middle.

Somewhat dissatisfied.

Tirhatuan park is accessible only by a short walk, there is no need to make the entire park dog off-leash. People do it anyway and it's not a dog off-leash area.

Would like a park for dogs 10kg or under so all the tiny dogs can play together without the big ones bossy and rough and tumble antics.

Somewhat satisfied.

Very satisfied. Scattered around yet all very local and close.

There is no fencing and you get fined if your dog wanders off the path and onto the next oval. Even when there is NO sport being played.

The current area needs fencing, needs at least one bin at McFees Road, needs a pedestrian crossing to the entrance on McFees Road.

There is barely any shade in the off the leash area- please plant more trees and fence off the area. More seating is also required - there are only two bench seats in the off the leash area.

Often people playing/practicing on the dog off-leash oval and there is conflict.



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4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

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| Summary of submissions | | | | Summary of points raised | |
|------------------------|--|----------------------|----------------|---|--|
| Sub # | Park | Support/Object | Theme | | |
| 108 | Oakwood Park Reserve, Noble Park North | Support with changes | Criteria | Somewhat dissatisfied. | |
| | | | Criteria | Somewhat satisfied. There needs to be off-leash at this park. | |
| | | | Dog bags | There needs to be plastic bags provided to clean up after your dog. | |
| 109 | Oakwood Park Reserve, Noble Park North | Support with changes | Criteria | Very satisfied. Would love them all to have drinking fountains. | |
| 110 | | Object | Criteria | Neither satisfied nor dissatisfied. | |
| 111 | Serpentine Reserve, Keysborough | Object | Nuisance | Will stress my own dog out seeing other dogs in this park. It in the heart of a residential area right near homes of locals with dogs. | |
| | | | Criteria | Very dissatisfied. | |
| 112 | Thornton Reserve, Dandenong North | Support | Criteria | Very satisfied. Live directly opposite Riddle Street so would like to see this one go ahead. | |
| 113 | Hedgeley Reserve, Keysborough | Object | Nuisance | This is a well used thoroughfare for pedestrians and cycling and I do not want to have go through packs of dogs to go about my business. This is a residential area. | |
| | | | Criteria | Very dissatisfied. | |
| 114 | Oakwood Park Reserve, Noble Park North | Support | Criteria | Very satisfied. Put one at Oakwood Park. | |
| | | | Infrastructure | Need more bins and water for the dogs. | |
| 115 | | Support | Criteria | Very satisfied. Excellent location close to home. | |
| 116 | | Object | Criteria | Very dissatisfied. Already plenty within reasonable distances. Some are too small. | |
| 117 | | Support | Criteria | Very satisfied. | |
| 118 | | Object | Nuisance | I'm concerned that once an area becomes an off leash park, the traffic within the area may increase which may also directly impact on the amount of noise generated by patrons as well as dogs. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 32

| Summary of submissions | | | |
|------------------------|--------------------------------------|----------------------|----------------|
| Sub # | Park | Support/Object | Theme |
| | | | Criteria |
| 119 | Cleal Court, Noble Park | Object | Criteria |
| 120 | | Support with changes | Criteria |
| 121 | Cleal Court, Noble Park | Object | Criteria |
| | | | Safety |
| 122 | | Support | Criteria |
| 123 | | Support | Non-compliance |
| 124 | Lois Twohig Reserve, Dandenong North | Object | Criteria |
| 125 | | Support with changes | Criteria |

Summary of points raised

Somewhat satisfied. Great idea but somewhat reserved about the impact it may have within my locality.

Somewhat dissatisfied. Please consider open spaces away from homes.

Very satisfied. Need to be bigger with more cover and shade.

Very dissatisfied. Cleal Court is not suitable for off-leash.

There are kids in the streets and older people walking and I think they will not be safe.

Somewhat satisfied.

Need bins and water in them.

North Dandenong dog park is particularly good, some around Noble Park people do not control their dogs.

Very satisfied. Closer to where I live.

Lois Twohig needs to be fenced.

Put signs up at Lois Twohig reserve stating where the off leash part is.

Somewhat dissatisfied.

Very dissatisfied. It is disappointing that there is only one proposed in Keysborough South - there is a lot of new development so this space should be prioritised.

While the Parks are great there should be some that can be used by greyhounds. i.e. space that council authorises greyhound owners to use to exercise their greyhounds so that having them off leash does not breach legislation.



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 33

| Summary of submissions | | | |
|------------------------|---|----------------------|--|
| Sub # | Park | Support/Object | Theme |
| 126 | Ross Reserve, Noble Park | Support with changes | Existing park |
| | | | Criteria |
| | | | Fencing |
| 127 | Cleal Court, Noble Park | Support | Social |
| 128 | Burden Park, Springvale South | Support with changes | Criteria |
| | | | Criteria |
| | | | Fencing |
| 129 | Spring Valley Reserve, Springvale South | Support | Existing park |
| 130 | | Support with changes | Criteria |
| | | | Infrastructure |
| 131 | Tirhatuan Park, Dandenong North | Support with changes | Infrastructure |
| 132 | | Support | Criteria |
| 133 | Serpentine Reserve, Keysborough | Object | Environmental |
| | | | Non-compliance |
| | | | Criteria |
| 134 | | Support | Criteria |
| | | | Summary of points raised |
| | | | When will the Ross Reserve off-leash area actually be opened? It has been there for months but locked. The grass is not going to grow anymore. |
| | | | Somewhat satisfied. |
| | | | Off-leash parks are great but should always be fully fenced. |
| | | | Great idea - will be a good location for those with dogs to bring their pets. It will promote owners to be more active. |
| | | | Very satisfied. Please approve the Cleal Court Reserve. |
| | | | Somewhat satisfied. |
| | | | Burden park should have a fenced area not an open one and be suitable for all sized dogs. |
| | | | They are great. There are several we could drive to. We used to enjoy the huge area at Spring Valley being an off-leash area. Now only some parts of it are off-leash. Would be great if it was totally off-leash. |
| | | | Somewhat satisfied. |
| | | | Somewhat dissatisfied. They are very hard to get to for me. |
| | | | More water available for dogs. |
| | | | Needs more grass. |
| | | | Very satisfied. |
| | | | Somewhat satisfied. Would be fantastic to have a few more around. |
| | | | Bushland adjacent to reserve is of National Trust Significance. |
| | | | We often walk through 'off leash parks' and notice that there are 'droppings' around. at present there are two fresh piles of droppings in the conservation bushland adjacent to our property. |
| | | | Very dissatisfied. This location is unsatisfactory. |
| | | | Very satisfied. Very good facilities have been introduced and we look forward to more areas. Perhaps another large area for dogs to explore. Treed areas for wandering through. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 34

| Summary of submissions | | | |
|------------------------|-----------------------------------|----------------|---|
| Sub # | Park | Support/Object | Theme |
| 135 | Keneally Reserve, Dandenong | Support | Existing park Criteria |
| | | | Proposed park |
| 136 | Thornton Reserve, Dandenong North | Object | Safety |
| 137 | Tirhatuan Park, Dandenong North | Support | Non-compliance Existing park Separating sizes Fencing Social Existing park Non-compliance Safety |
| 138 | | Support | Existing park Non-compliance Safety |
| 139 | | Support | Infrastructure Criteria |
| 140 | Dalget Street South | Support | Existing park |

Summary of points raised

CGD excels at providing excellent off leash areas. Satisfied. However I don't agree that dog registrations are necessarily indicative of dog populations.

Please consider the area at the end of Steven Street in Metro Village. Would foster community engagement and provide opportunities for Council Officers to education residents on issues such as dog ownership and rubbish collection responsibilities.

Not a good idea. It is a play children park. There is play equipment there to encourage outdoor play.

It is a play children park, cannot have dogs running around loose and dog mess left behind

Dog park is great. Nice area at Tirhatuan Park.

Segregated dog area at Tirhatuan would be lovely.

Dog areas with fencing would be great. I would not let my dog off at an unfenced area.

Different off dog lead areas to socialise would be fantastic.

Great park.

Need dog waste picked up every time.

They are great but need more safety measures as many irresponsible owners.

Maybe have a high active yard, medium active yard and lower active park. Could have 3 sections in 1 park. Maybe have a supervisor on duty.

Great.

More like this park.



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 35

| Summary of submissions | | | Theme | Summary of points raised |
|------------------------|---|----------------------|---|---|
| Sub # | Park | Support/Object | | |
| 141 | | Support | Social | Done well, dogs need dog time away from home and benefit from health, anxiety, behavioural problems, all sorts. |
| 142 | Clarendon Reserve, Keysborough | Object | Criteria Nuisance Safety | Very but not everyone is going to like it. Petition from 6 residents of Soho Court. Will result in an increase in traffic and parking in Soho Court. Dogs barking will be a problem. Dogs will attack children and adults as dogs will need to be dropped off while owner looks for a car park. Area chosen is at the end of Soho Court and surrounded by fencing - it will increase illegal activities in the street. Increase in dog waste on nature strips. |
| 143 | Greaves Reserve, Dandenong Fotheringham Reserve, Dandenong | Support with changes | Non-compliance Fencing Infrastructure | Essential to provide fencing to ground and be fenced off completely. Some only fenced on three sides. Needs a shelter with seat, rubbish bins and drink fountains. |
| 144 | Oakwood Park Reserve, Noble Park North | Support | Proposed park Support | Like to see one for central Dandenong near Dandenong Hospital or Dandenong South or Dandenong Market. Supports becoming off-leash. |
| 145 | Clarendon Reserve, Keysborough | Object | Non-compliance | Dog owners do not pick up their dog and the dogs will dig up the path ways. |
| 146 | Oakwood Park Reserve, Noble Park North | Support | Support | Have 2 dogs that I would walk every day. Support this idea for this park |
| 147 | | Support with changes | Fencing | All off-leash areas should be fenced. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 36

| Summary of submissions | | | | Summary of points raised | |
|------------------------|---|----------------------|---------------------------|--|--|
| Sub # | Park | Support/Object | Theme | | |
| 148 | Cleal Court, Noble Park | Object | Safety | Petition from 13 residents of Cleal Court objecting to off leash for various safety and amenity reasons. | |
| 149 | Thornton Reserve, Dandenong North | Object | Nuisance Existing park | Would not like the extra traffic that will come. | |
| 150 | Spring Valley Reserve, Springvale South | Support with changes | Existing park | Tirhatuan Park is close by. | |
| | | | | Used to use this reserve but very unclear which areas are on- and off-leash. | |
| | | | Safety | Have had my dog chased by other dogs. | |
| | | | Separating sizes | Suggest a closed fenced off area for smaller/medium sized dogs to play in similar to one at Aranga Reserve in Donvale. It has rules around if the enclosed area is in use, people need to ask before entering or greeting a dog. | |
| | | | Dog equipment | Dog obstacle course would be good. | |
| | Burden Park, Springvale South | | Proposed park | Area behind the tennis court with an enclosed fenced area would be suitable. | |
| | | | Fencing | Need to fence along Heatherton Road and Olympia Avenue. | |
| | Serpentine Reserve, Keysborough | | Fencing | Needs to be fenced and exclude large dogs. | |
| | | | Criteria | Somewhat dissatisfied. | |
| 151 | | Support | Criteria | Very satisfied. Would be great to have more. | |
| 152 | | Support | Criteria | Neither satisfied nor dissatisfied. Very necessary. | |
| 153 | Hedgeley Reserve, Keysborough | Support with changes | Safety | Area is a thoroughfare for children going to and from school. Are children going to have to walk through an off lead area to get to and from school? | |
| | | | Criteria | Somewhat satisfied. The ones I have seen seem to be working and are in good condition. | |
| 154 | Serpentine Reserve, Keysborough | Object | Existing park | Generally not well serviced. | |
| | | | Infrastructure | Need more bins, better trees and landscaping and drinking fountains and toilets. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 37

| Summary of submissions | | | |
|------------------------|--|----------------------|------------------|
| Sub # | Park | Support/Object | Theme |
| | | | Dog bags |
| | | | Proposed park |
| | | | Safety |
| | | | Non-compliance |
| 155 | Serpentine Reserve, Keysborough | Object | Environmental |
| | | | Nuisance |
| | | | Proposed park |
| | | | Safety |
| | | | Criteria |
| 156 | Ross Reserve, Noble Park | Support with changes | Existing park |
| | | | Non-compliance |
| | | | Criteria |
| 157 | Frederick Wachter Reserve, Keysborough | Support with changes | Infrastructure |
| | | | Separating sizes |

Summary of points raised

Need multiple stands with dog bags to encourage people to do the right thing. Almost every other park I have been to provides black dog bags.

Not suitable. It does not drain well, does not have bins or dog bags and the grass and flora will be damaged. The park is more or less just a large open area in front of the woodland. Unsure of how the woodland area will be secured to keep dogs out.

The road is already too busy with parents accessing the primary school.

Park is already being used for off-leash.

This park backs on to land that has prolific amounts of wildlife and is a release area for many shelters.

Backs on to residential properties and dogs off the lead have attempted to dig under the fence to gain access to my dog.

Gets very wet and soggy and does not drain well.

Many children utilise this space and to access the playground on the other side.

Neither satisfied nor dissatisfied. The concept is great overall but not in this particular location.

Still waiting for Ross Reserve to open.

There are not enough responsible dog owners for this to work.

Neither satisfied nor dissatisfied.

Needs a further water fountain near the cricket club.

Hope more areas could be allocated to their own 'size'. This way smaller dogs will feel less intimidated.



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 38

| Summary of submissions | | | Summary of points raised | |
|------------------------|-----------------------------------|----------------|--------------------------|--|
| Sub # | Park | Support/Object | Theme | |
| | Kenneth Reserve, Noble Park | | Proposed park | Creating a couple of off-leash parks within the boundary of Princes Highway, Corrigan Road, Yarraman Road and Chandler Road would be good. Looks like a great size for trialling the park allocation for dog size only. |
| 158 | | Object | Criteria | Very satisfied. |
| 159 | Clarendon Reserve, Keysborough | Object | Criteria | Very dissatisfied. There are already an adequate number of off-leash parks. An increase deprives current users of public space. |
| | | | Proposed park | The proposed off-leash is small with remote access and no real parking options. |
| | | | Criteria | Somewhat dissatisfied. We need more off leash walking tracks not just small enclosed pens where small dogs get attached and picked on by larger dogs. |
| 160 | | Object | Criteria | Somewhat dissatisfied. |
| | | | Safety | Some of the proposed locations are not suitable and would potentially affect local residents' safety. |
| 161 | Simpson Reserve, Dandenong North | Object | Existing park | Not Simpson Reserve, especially if it is not going to be fenced. |
| | | | Criteria | Somewhat dissatisfied. |
| 162 | Thornton Reserve, Dandenong North | Object | Nuisance | My dog will bark a lot which will disturb myself and my neighbours if the off-leash goes ahead. |
| | | | Proposed park | Tirhatuan Park is very close. How would neighbouring houses of dog parks get out of their back fences with a dog fence there? |
| | | | Criteria | Somewhat satisfied. |
| | | | Social | They are great as they encourage dog owners to become more active in caring for their dogs' physical activity as well as themselves. |
| 163 | | Support | Criteria | Very satisfied. |
| 164 | | Support | Criteria | Very satisfied. Fantastic great size. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 39

| Summary of submissions | | | | |
|------------------------|--|----------------------|-----------------|--|
| Sub # | Park | Support/Object | Theme | Summary of points raised |
| 165 | | Support with changes | Dog equipment | Need more dog parks with play and training equipment for dogs. |
| | | | Dog bags | Parks need dog bags. |
| | | | Infrastructure | Need to be well lit in winter. |
| | | | Criteria | Somewhat dissatisfied. The location of the parks seems appropriate. |
| 166 | Oakwood Park Reserve, Noble Park North | Support with changes | Criteria | Somewhat satisfied. |
| | | | Infrastructure | Needs signage to remind pet owners that if there dog is aggressive and causes injury to other dogs then they should bare the financial cost. |
| 167 | Thornton Reserve, Dandenong North | Object | Nuisance | There will be lots of barking and it will cause a lot of noise and disruption. Children will then not have anywhere to play. |
| | | | Criteria | Very dissatisfied. There is a lovely off-lead up the road at Tirhatuan Park. |
| 168 | Hedgeley Reserve, Keysborough | Object | Safety | School children walk through this reserve and it poses danger to both children and dogs. |
| 169 | | | Criteria | Neither satisfied nor dissatisfied. |
| 170 | | Support | Criteria | Somewhat satisfied. Need more. |
| | | | Criteria | Very satisfied. They are great places to meet people and a safe place for dogs to play. |
| 171 | | Support with changes | Separating dogs | Smaller dogs should have sectioned off areas from larger dogs who are too boisterous. |
| 172 | | Support with changes | Separating dogs | Smaller dogs should have a separate training pen. |
| 173 | Keneally Reserve, Dandenong | Support with changes | Safety | Some of the locations are good, others are not. If the off-leash is very close to traffic and close to a playground then it poses a risk to both children and animals. I suggest choosing areas that are isolated. |
| | | | Criteria | Very satisfied. |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 40

| Summary of submissions | | | | Summary of points raised | |
|------------------------|-----------------------------|----------------------|----------------|--|--|
| Sub # | Park | Support/Object | Theme | | |
| 174 | Keneally Reserve, Dandenong | Support with changes | Safety | There is too much easy access for the dogs to run off into the water if it is not blocked off. | |
| 175 | Keneally Reserve, Dandenong | Object | Criteria | Somewhat satisfied. | |
| | | | Safety | Location is not suitable as there is a walking path through a narrow reserve. It would be dangerous to children and other dogs. | |
| | | | Environmental | There are a large number of native birds that feed on the ground. | |
| | | | Non-compliance | Many dogs are not trained property and they are not under 'effective control'. They also need to be picking up after their dogs. | |
| | | | Criteria | Somewhat dissatisfied. The corner of Cheltenham Road and George's Street is a better option and is currently underused. | |
| 176 | | Support | Dog equipment | Would love some parks with dog equipment. | |
| | | | Criteria | Neither satisfied nor dissatisfied. Some good locations are picked however I think it would be good to consider one in the metro village estate. | |
| 177 | | Object | Criteria | Very dissatisfied. Way too little, always behind other councils. | |
| 178 | | Support | Criteria | Very satisfied. | |
| 179 | | Support | Criteria | Somewhat satisfied. Great idea and much needed. | |
| 180 | Keneally Reserve, Dandenong | Support | Criteria | Very satisfied. | |
| 181 | Keneally Reserve, Dandenong | Object | Proposed park | Not in the right location. This location has a footpath, cycling path and playground. | |
| | | | Non-compliance | Dogs chase people on the street and do not pick up after their dogs. | |
| | | | Criteria | Very dissatisfied. | |
| 182 | | Object | Non-compliance | Owners do not pick up after their dogs and my children are chased. | |
| | | | Criteria | Very dissatisfied. | |



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 2: Community Consultation Report Page | 41

| Summary of submissions | | | | |
|------------------------|------------------------------------|----------------------|----------------------------|---|
| Sub # | Park | Support/Object | Theme | Summary of points raised |
| 183 | | Support | Criteria Infrastructure | Very satisfied. There needs to be good lighting. |
| 184 | Goodman Reserve, Noble Park | Support | Criteria | Very satisfied. Would Council consider renaming the reserve Macjack Reserve? |
| 185 | Keneally Reserve, Dandenong | Object | Fencing Safety | Some work has been done in this park recently but will the park be fenced? Very sad we are going to have wild dogs running around. Neighbours are fearful of dog attack. Please keep them leashed. |
| 186 | Keneally Reserve, Dandenong | Object | Non-compliance | People are already bringing their dogs to this reserve to run off-leash. These dogs chase people and urinate on my letterbox. Owners do not pick up after their dogs. |
| 187 | Tirhatuan Park, Dandenong North | Support with changes | Safety Separating dogs | Children are terrified. A 20 person petition received requesting an additional off-leash area for smaller dogs alongside the existing off-leash area. |



4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

POLICY & STRATEGY

ADOPTION OF DOG OFF-LEASH STRATEGY

ATTACHMENT 4

**APPENDIX 3 – DOG OFF-LEASH PRIORITIES
AND COSTINGS, NOVEMBER 2019**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 3: Dog off-leash priorities costings (November 2019)

| Priority | Reserve | Hierarchy | Existing facilities | Value of existing facilities | New facilities required | Est. cost to supply and install (new) | Est. recurring costs over a 20 year period - all infrastructure | Est. annual service costs | Other - design | Yearly maintenance costs - 1.5% of value of infrastructure |
|----------|---|---|--|---|--|---|---|---|---|--|
| 1 | Tiriatuan Park, Dandenong North Suitable for medium to large sized dogs | Large District Passive DOL size: 13480sqm | 2 x Educational signs at east and west DOL entrances 2 x entrance gates to DOL area 3 x Park benches 2 x Rubbish bins 1 x Drink fountain at east entrance Fully fenced (approx. 520m) 1 x shelter with table and seating | \$5,000 \$6,000 \$5,000 \$6,000 \$104,000 \$20,000 | 1 x Educational sign at 112A Somerset Drive entrance to reserve Extend DOL to the north and fully fence a smaller pen which would require: 1 x Educational sign to west 1 x Park bench 1 x Rubbish bin Part fencing (approx. 100m) Design concepts for dog play equipment Dog play equipment | \$2,500 \$30,000 | \$22,500 \$30,000 | \$163,200 | \$3,128 | |
| 2 | Clarendon Reserve, Keysborough Suitable for all sized dogs Trial this park for 12 months before permanent fencing put in place | Medium District Linear DOL size: 7960sqm | Existing boundary fencing for much of the northern and southern boundaries Barbed wire fencing along 2-6 Bend Road property boundary | N/A | Design of signage 3 x Educational signs - 2 at northern entrances and 1 at western entrance 1 x Educational sign (way finding sign) along existing path 2 x Rubbish bins (1 to occur after trial) 2 x Seating (to occur after trial) 1 x Drink fountain (to occur after trial) Fencing (partial) approx. 240m (to occur after trial) Investigate provision of lighting (to occur after trial) | \$3,500 \$7,500 \$2,500 \$15,000 (initial) \$98,500 (after trial) | \$67,800 | \$5,460 | TBA | \$173 |
| | | | Totals | \$144,000 | | \$64,500 | \$163,200 | \$16,380 | | \$3,128 |

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 3: Dog off-leash priorities costings (November 2019)

| Priority | Reserve | Hierarchy | Existing facilities | Value of existing facilities | New facilities required | Est. cost to supply and install (new) | Est. recurring costs over a 20 year period - all infrastructure | Est. annual service costs | Other - design | Yearly maintenance costs - 1.5% of value of infrastructure |
|----------|---|-----------------------------|--|------------------------------|--|---------------------------------------|---|---------------------------|----------------|--|
| 3 | Ian Tattersson Park, Keysborough | Large District Sports | 1 x Educational sign at Springers car park incorrectly oriented | \$2,500 | 1 x New and correctly oriented Educational sign at Springers car park near playground stating DOL 5-10min walk | \$2,500 | \$15,000 | | | |
| | | Suitable for all sized dogs | 2 x entrance gates to DOL area | | | | | | | |
| | | DOL size: 12560sqm | 2 x Educational signs | \$5,000 | | | \$15,000 | | | |
| | | | 2 x Park benches | \$4,000 | | | \$4,000 | | | |
| | | | 2 x Rubbish bins | \$3,000 | | | \$4,800 | \$10,920 | | |
| | | | 1 x Drink fountain at west entrance | \$6,000 | | | \$6,000 | | | |
| | | | Fully fenced (approx. 480m) | \$96,000 | | | \$48,000 | | | |
| | | | Logs for play | | | | | | | |
| | | | | | Fencing for separate training pen (approx. 80m) | \$16,000 | \$8,000 | | | |
| | | | | | Design concepts for dog play equipment | | | | TBC | |
| | | | | | Dog play equipment | \$30,000 | \$30,000 | | | |
| | | | Totals | \$116,500 | | \$48,500 | \$130,800 | \$10,920 | | \$2,475 |
| 4 | Frederick Wachter Reserve, Keysborough | Medium District Sports | 1 x Information sign along Kingsclere Avenue | \$2,500 | | | | | | |
| | Suitable for small to medium sized dogs | DOL size: 8100sqm | 1 x Educational sign at north entrance (old) | \$2,500 | 2 x New and correctly oriented Educational sign at north and south entrances | \$5,000 | \$22,500 | | | |
| | | | 3 x entrance gates to DOL area | | 2 x Perimeter signs at north and south entrances | \$600 | \$300 | | | |
| | | | 2 x Rubbish bins at north and south entrance | \$3,000 | | | | \$10,920 | | |
| | | | 4 x Park benches | \$8,000 | 2 x Park benches | \$4,000 | \$4,000 | | | |
| | | | 1 x Drink fountain | \$6,000 | 1 x Drink fountain to south | \$6,000 | \$6,000 | | | |
| | | | Fully fenced (approx. 180m) with neighbouring fencing used to east | \$36,000 | | | | | | |
| | | | Informal chairs and water bowls | | | | | | | |
| | | | Totals | \$58,000 | | \$15,600 | \$32,800 | \$10,920 | | \$1,104 |

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 3: Dog off-leash priorities costings (November 2019)

| Priority | Reserve | Hierarchy | Existing facilities | Value of existing facilities | New facilities required | Est. cost to supply and install (new) | Est. recurring costs over a 20 year period - all infrastructure | Est. annual service costs | Other - design | Yearly maintenance costs - 1.5% of value of infrastructure |
|----------|---|---|--|---|--|---|--|---|----------------------------------|--|
| 5 | Burden Park, Springvale South Suitable for small to medium sized dogs | Small District Sports DOL size: 2500sqm | 2 x Park benches 1 x Rubbish bin 1 x Drink fountain Toilets in wider area Totals | \$4,000 \$1,500 \$6,000 \$11,500 | 4 x Educational signs at each corner of DOL area 4 x Perimeter signs Totals | \$10,000 \$1,200 \$11,200 | \$4,000 \$2,400 \$6,000 \$30,000 \$600 \$43,000 | \$5,460 \$5,460 | \$341 | |
| 6 | Goodman Reserve, Noble Park Suitable for small to medium sized dogs | Small Local Passive DOL size: 3036sqm | Fencing along northern and eastern boundaries 2 x Park benches Totals | N/A \$4,000 \$4,000 | 1 x Educational sign 1 x Rubbish bin Totals | \$2,500 \$1,500 \$4,000 | \$4,000 \$7,500 \$1,500 \$13,000 | \$5,460 \$5,460 | \$120 | |
| 7 | Simpson Reserve, Dandenong North Suitable for small dogs | Small Local Passive DOL size: 1100sqm | Totals | N/A \$0 | 1 x Rubbish bin 1 x Park bench Fencing to Simpson Drive approx. 30m Totals | \$1,500 \$2,000 \$6,000 \$12,000 | \$2,400 \$2,000 \$5,000 \$22,500 \$31,900 | \$5,460 \$5,460 | \$180 | |
| 8 | Lois Twohig Reserve, Dandenong North Suitable for small to medium sized dogs | Medium District Sports DOL size: 9370sqm | 1 x Educational sign on north-west side of DOL area (old) 1 x Perimeter sign 3 x Park benches 2 x Rubbish bins 1 x shelter with table and seating Totals | \$2,500 \$300 \$4,500 \$4,000 \$20,000 \$31,300 | 1 x Park bench to south 1 x Drink fountain Totals | \$300 \$2,000 \$4,800 \$20,000 \$6,000 \$31,300 | \$6,500 \$4,800 \$20,000 \$6,000 \$60,100 | \$10,920 \$10,920 | \$669 | |

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 3: Dog off-leash priorities costings (November 2019)

| Priority | Reserve | Hierarchy | Existing facilities | Value of existing facilities | New facilities required | Est. cost to supply and install (new) | Est. recurring costs over a 20 year period - all infrastructure | Est. annual service costs | Other - design | Yearly maintenance costs - 1.5% of value of infrastructure |
|----------|--|---|---|------------------------------|--|---------------------------------------|---|---------------------------|----------------|--|
| 9 | Spring Valley Reserve, Springvale South | Very large N'hood Passive DOL size: 107,100sqm (current) | 2 x educational signs (not oriented correctly) | \$5,000 | 4 x Educational signs at main entrances/car parks - 2 at Clarke Road entrances, 2 at Springvale Road entrances | \$10,000 | \$30,000 | | | |
| | | | Perimeter bollards which should be repositioned | \$2,000 | | | \$1,000 | | | |
| | Oakwood Park Reserve, Noble Park North | Small N'hood Passive DOL Size: 1300sqm | Totals | \$7,000 | | \$10,000 | \$31,000 | | | \$180 |
| | | | N/A | N/A | 3 x Educational signs; 1 at playground entrance, 1 x loan Court, 1 x Wimpole Street | \$7,500 | \$22,500 | | | |
| 10 | Suitable for small to medium sized dogs | | | | 2 x Perimeter signs at north and south entrances | \$600 | \$300 | | | |
| | | | | | 2 x Perimeter signs at wetland | \$600 | \$300 | | | |
| | Keneally Reserve, Dandenong | Small N'hood Passive | | | 1 x Rubbish bin | \$1,500 | \$2,400 | | | |
| | | | | | 1 x Park Bench | \$2,000 | \$2,000 | \$5,460 | | |
| 11 | Suitable for small to medium sized dogs | | Totals | \$0 | 1 x Educational sign | \$12,200 | \$27,500 | \$5,460 | | \$183 |
| | | | N/A | | | \$2,500 | \$7,500 | | | |
| | | | | | 1 x Rubbish bin | \$1,500 | \$2,400 | | | |
| | | | | | 1 x Park Bench | \$2,000 | \$2,000 | | | |
| 12 | Roth Hetherington Reserve, Keilorborough | Small N'hood Passive DOL size: 1950 | | | Fully fenced (approx. 200m) | \$40,000 | \$20,000 | | | |
| | | | | | | \$46,000 | \$31,900 | \$5,460 | | \$690 |
| | Suitable for small to medium sized dogs | | 1 x Educational sign | \$2,500 | 1 x Educational sign at Kingsclere Avenue entrance to the reserve | \$2,500 | \$15,000 | | | |
| | | | | | 1 x Rubbish bin | \$1,500 | | \$2,400 | \$5,460 | |
| 13 | Suitable for small to medium sized dogs | | 3 x Park benches | \$6,000 | | | \$6,000 | | | |
| | | | 1 x Drink fountain | \$6,000 | | | \$6,000 | | | |
| | Springdale Reserve, Springvale | Small District Sports DOL size: 1490sqm | Fully fenced (approx. 200m) | \$40,000 | | | \$20,000 | | | |
| | | | Totals | \$56,000 | | \$2,500 | \$49,400 | \$5,460 | | \$878 |
| | Suitable for small to medium sized dogs | | 1 x Educational sign at Harris Street entrance | \$2,500 | 1 x Educational sign at grandstand entrance | \$2,500 | \$15,000 | | | |
| | | | | | 1 x Rubbish bin | \$1,500 | | \$2,400 | \$5,460 | |
| | | | 1 x Park Bench | \$2,000 | | | \$2,000 | | | |
| | | | 1 x Drink fountain | \$6,000 | | | \$6,000 | | | |
| | | | Fully fenced (approx. 165m) | \$33,000 | | | \$16,500 | | | |
| | | | Totals | \$45,000 | | \$2,500 | \$41,900 | \$5,460 | | \$713 |

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 3: Dog off-leash priorities costings (November 2019)

| Priority | Reserve | Hierarchy | Existing facilities | Value of existing facilities | New facilities required | Est. cost to supply and install (new) | Est. recurring costs over a 20 year period - all infrastructure | Est. annual service costs | Other - design | Yearly maintenance costs - 1.5% of value of infrastructure |
|----------|---|--|---|------------------------------|--|---------------------------------------|---|---------------------------|----------------|--|
| 14 | Fabian Reserve, Keysborough Suitable for all sized dogs | Medium Local Passive DOL size: 6940sqm | 2 x Educational signs | \$5,000 | | | \$15,000 | | | |
| | | | 2 x Perimeter signs at smaller entrances | \$600 | | | \$300 | | | |
| | | | 2 x Rubbish bins | \$3,000 | | | \$4,800 | \$10,920 | | |
| | | | 2 x Park benches | \$4,000 | | | \$4,000 | | | |
| | | | Totals | \$12,600 | 1 x Drink fountain | \$6,000 | \$24,100 | \$10,920 | | \$279 |
| 15 | Warner Reserve, Springvale Suitable for all sized dogs | Medium District Sports DOL size: 7670sqm | 3 x Educational signs | \$7,500 | 1 x Educational sign at Flynn Street entrance | \$2,500 | \$30,000 | | | |
| | | | 1 x Rubbish bin | \$1,500 | | | \$2,400 | \$5,460 | | |
| | | | Partly fenced with chain wire down to creek | | | | | | | |
| | | | | | 1 x Park bench | \$2,000 | \$2,000 | | | |
| | | | | | 1 x Drink fountain | \$6,000 | \$6,000 | | | |
| | | | Totals | \$9,000 | | \$10,500 | \$40,400 | \$5,460 | | \$293 |
| 16 | Birkley Reserve, Noble Park North Suitable for small to medium sized dogs | Small Local Passive DOL size: 1440sqm | 1 x Educational sign | \$2,500 | | | \$7,500 | | | |
| | | | 1 x Park Bench | \$2,000 | | | \$2,000 | | | |
| | | | Total | \$4,500 | 1 x Rubbish bin | \$1,500 | \$2,400 | \$5,460 | | \$90 |
| 17 | Graeves Reserve, Dandenong Suitable for all sized dogs | Large District Sports DOL size: 20,000sqm | 1 x Educational sign | \$2,500 | 1 x Educational sign (way finding) near Show Place | \$2,500 | \$15,000 | | | |
| | | | 1 x table with seating | \$2,000 | | | \$2,000 | | | |
| | | | Partly fenced to EastLink trail (approx. 70m) | \$14,000 | | | \$7,000 | | | |
| | | | Totals | \$18,500 | | \$2,500 | \$24,000 | \$0 | | \$315 |
| 18 | Fotheringham Reserve, Dandenong Suitable for all sized dogs | Medium District Sports DOL size: 6840sqm | 1 x Educational sign | \$2,500 | | | \$7,500 | | | |
| | | | 1 x Perimeter sign | \$300 | 1 x Perimeter sign for southern entrance gate | \$300 | \$300 | | | |
| | | | 1 x Rubbish bin | \$1,500 | | | \$2,400 | \$5,460 | | |
| | | | 1 x Drink fountain | \$6,000 | | | \$6,000 | | | |
| | | | Partly fenced (approx. 210m) | \$42,000 | | | \$21,000 | | | |
| | | | Informal log seating | | | | | | | |
| | | | Totals | \$52,300 | | \$300 | \$37,200 | \$5,460 | | \$789 |

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Adoption of Dog Off-Leash Strategy (Cont.)

Appendix 3: Dog off-leash priorities costings (November 2019)

| Priority | Reserve | Hierarchy | Existing facilities | Value of existing facilities | New facilities required | Est. cost to supply and install (new) | Est. recurring costs over a 20 year period - all infrastructure | Est. annual service costs | Other - design | Yearly maintenance costs - 1.5% of value of infrastructure |
|----------------|--|---|---|---|-------------------------|---------------------------------------|--|---------------------------|----------------|--|
| Maintain | Robert Booth Reserve, Dandenong Suitable for small to medium sized dogs | Small District Sports DOL size: 4080sqm | 1 x Educational sign 2 x Access gates 1 x Rubbish bin 2 x Park benches 1 x Drink fountain Fully fenced (approx 180m) with neighbouring fencing used also Total | \$2,500 \$1,500 \$4,000 \$6,000 \$36,000 \$50,000 | N/A | N/A | \$7,500 \$2,400 \$54,000 \$6,000 \$18,000 \$37,900 | \$5,460 | | \$750 |
| Maintain | Barry Powell Reserve, Noble Park North Suitable for all sized dogs | Large District Sports DOL size: 11150sqm | 1 x Educational sign Bollards demarcating DOL area 1 x Rubbish bin 1 x Park Bench 1 x Drink fountain 1 x shelter with table and seating Partly fenced by neighbours Total | \$2,500 \$900 \$1,500 \$2,000 \$6,000 \$20,000 \$32,900 | N/A | N/A | \$7,500 \$450 \$2,400 \$52,000 \$6,000 \$20,000 \$38,350 | \$5,460 | | \$494 |
| Maintain | Ros Reserve, Noble Park Suitable for small to medium sized dogs | Small District Sports DOL size: 1230sqm | 2 x tables with seating 2 x Rubbish bins 4 x Park benches Fully fenced (approx. 200m) Total | \$4,000 \$3,000 \$8,000 \$40,000 \$55,000 | N/A | N/A | \$4,000 \$4,800 \$8,000 \$20,000 \$36,800 | \$10,920 | | \$825 |
| Totals: | | | | \$708,100 | | \$336,600 | \$957,950 | \$141,960 | | \$14,669 |

4.2.2 Q1 Quarterly Performance Report

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Quarterly Performance Report 1 July – 30
September 2019

Financial Report 1 July – 30 September 2019

Report Summary

This report details Council's progress for the period 1 July to 30 September 2019 against performance targets outlined in the Council Plan 2017-21 and the Amended Budget 2019-20.

Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Amended Budget for the period ending 30 September 2019.

4.2.2 Q1 Quarterly Performance Report (Cont.)**Background**

Council adopted the Council Plan 2017-21 (Revised 2019) and Annual Plan 2019-20 on Tuesday 11 June 2019, and the Amended Budget on Monday 9 September 2019.

The Council Plan 2017-21 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2017-21 and Annual Budget 2019-20 are made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.com

Progress against performance targets for the period 1 July to 30 September 2019 is outlined in two components of this report:

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2017-21.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 30 September 2019 including financial performance against the Amended Budget adopted by Council on Monday 9 September 2019.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 July to 30 September 2019

Performance highlights against the Council Plan strategic objectives include:

A vibrant, connected and safe community

- Youth and Family Services delivered 25 sessions including Young Leaders, Holiday Activities Committee and Climate Changers.
- 408 food premises were inspected (30 per cent).
- 897 children and adolescents were immunised.
- Snowfest attracted approximately 40,000 attendees.

A creative city that respects and embraces diversity

- Six artists were selected from 20 entrants for the Home exhibition.
- The final screening program for Short Cuts Film Festival was selected from almost 200 entries.
- Nine arts and cultural heritage exhibitions were presented.
- 28 community arts opportunities were provided including Nebula in Harmony Square, Cultural Threads Open Day, life drawing, and Arts Series workshops.

4.2.2 Q1 Quarterly Performance Report (Cont.)

A healthy, liveable and sustainable city

- Key waste activities conducted included 24 primary and secondary school sessions, three composting workshops and seven community engagement sessions.
- The draft Climate Change Strategy is under development.
- Four inspections have taken place of materials recycling and green waste processing sites.
- Over 50 per cent of Council's capital works program is at procurement, construction or completion phase.
- Catchment 11 Stage 4 has been completed as part of the stormwater renewals projects program.

A city planned for the future

- Council is currently liaising with the Victorian Planning Authority and Melbourne Racing Club on the development of a Sandown Master Plan.
- The Public Transport Advocacy Statement has been finalised and videos will be filmed to accompany the launch.
- Tatterson Park has been nominated as the location for the Keysborough South Community Hub and community consultation has been conducted prior to a decision by Council.
- Council adopted the Aquatic Strategy on 23 September and detailed planning is underway to commence the project as a priority.
- The Springvale Community Precinct is tracking well for building completion in Q4.

A diverse and growing economy

- 21 business network activities were conducted.
- The delayed Real Estate and Developer forum was held in September.
- Six food and cultural tours were conducted.
- SEBN's annual 'Lunch with the Winners' was held on 3 September with 155 students and teachers in attendance.
- A Social Enterprise Development Program has been drafted and is being implemented.

An open and effective Council

- One Councillor Community Forum was facilitated for Paperbark Ward.
- Stage three of the website redevelopment has commenced and a significant amount of site development work has been done.
- The initial Service Review process was completed in July.
- Council's Governance and legislative compliance framework was audited, no breaches or non-compliances were recorded.

Part 2 and Attachment 2: Financial Report for the period 1 July to 30 September 2019

4.2.2 Q1 Quarterly Performance Report (Cont.)

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2019 to 30 September 2019 including financial performance against the Amended Budget adopted by Council on 9 September 2019.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are “non-cash” in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2019 to 30 September 2019 which removes non-cash items and adds back cash items that are excluded from the financial statements.

4.2.2 Q1 Quarterly Performance Report (Cont.)

**Management Accounting Summary
for the period 1 July 2019 to 30 September 2019**

| Description | YEAR TO DATE | | | FULL YEAR | | |
|---|------------------|-----------------------------|-----------------------------------|-----------------------------|------------------------------|-----------------------------------|
| | ACTUAL \$'000 | AMENDED BUDGET \$'000 | VARIANCE Fav (unfav) \$'000 | AMENDED BUDGET \$'000 | ORIGINAL BUDGET \$'000 | VARIANCE Fav (unfav) \$'000 |
| Income Statement | | | | | | |
| Income | 54,671 | 53,238 | 1,433 | 219,198 | 224,726 | (5,528) |
| Expenditure | 41,779 | 45,431 | 3,652 | 191,932 | 187,806 | (4,126) |
| Net surplus - ongoing operations | 12,892 | 7,807 | 5,085 | 27,266 | 36,920 | (9,654) |
| Management Accounting reconciliation | | | | | | |
| <i>Add back (less) non cash items</i> | | | | | | |
| Depreciation | 7,451 | 7,451 | - | 29,816 | 29,816 | - |
| Contributions non-monetary assets | - | - | - | (15,000) | (15,000) | - |
| Prior year capital expenditure unable to be capitalised | 182 | - | 182 | - | - | - |
| Written down value of assets sold/disposed | 83 | 30 | 53 | 300 | 300 | - |
| Sub total | 7,716 | 7,481 | 235 | 15,116 | 15,116 | - |
| Net operating surplus | 20,608 | 15,288 | 5,320 | 42,382 | 52,036 | (9,654) |
| <i>Add/less non operating cash items</i> | | | | | | |
| Capital expenditure | 9,977 | 11,219 | 1,242 | 91,258 | 69,289 | (21,969) |
| Net transfers to (from) reserves | (2,003) | (515) | 1,488 | (20,896) | (15,749) | 5,147 |
| Loan repayments | 916 | 880 | (36) | 8,496 | 8,496 | - |
| Loan proceeds | - | - | - | (10,000) | (10,000) | - |
| Sub total | 8,890 | 11,584 | 2,694 | 68,858 | 52,036 | (16,822) |
| Cash surplus (deficit) | 11,718 | 3,704 | 8,014 | (26,476) | - | (26,476) |
| Accumulated surplus brought forward | - | - | - | 27,471 | - | 27,471 |
| Surplus (deficit) position | 11,718 | 3,704 | 8,014 | 995 | - | 995 |

Results for the period 1 July 2019 to 30 September 2019

The overall management accounting result (after removing non-cash items) for the period 1 July 2019 to 30 September 2019 shows a favourable variance between the budget and actual of \$8.01 million. The variance is mainly due to a favourable surplus from ongoing operations (both lower than anticipated operating expenditure and higher than anticipated income), higher than anticipated transfers from reserves and lower than anticipated capital expenditure to date.

Capital expenditure is \$1.24 million lower than the year to date budget (with a further \$21.68 million committed at 30 September 2019). Most of the delayed expenditure relates to property and infrastructure projects.

4.2.2 Q1 Quarterly Performance Report (Cont.)

INCOME

Income for the period ended 30 September 2019 is favourable against budget. This is primarily due to the following:

Grants – operating (\$675,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$302,000), receipt of unbudgeted grants for New Directions – Mothers and Babies, Drug Strategy and Market Street Occasional Care Centre Operational (\$163,000) and Home and Community Care grants received earlier than anticipated (\$139,000). The permanent variances will be reflected in the Mid-Year Budget.

Other income (\$399,000 favourable) – Favourable variance due to better than anticipated interest, Civic Facilities rental income, asset protection reinstatement income and property management recovery income (Non-Directorate \$187,000, Engineering Services \$121,000 and Corporate Services \$84,000).

Rates and waste charges (\$197,000 favourable) – The favourable variance is mainly due to the timing of income recognition for additional waste services and supplementary waste charges – not expected to be permanent (Engineering Services \$123,000).

Contributions – monetary (\$158,000 favourable) – Favourable variance due to unbudgeted income received from developer in lieu of future maintenance responsibilities at Logis Offset Reserves (Engineering Services \$162,000).

Net gain on disposal of property, infrastructure, plant and equipment (\$134,000 favourable) – The favourable variance is due mainly to higher than anticipated proceeds on the sale of fleet and plant to date (Fleet Management \$134,000).

These favourable variances are partly offset by unfavourable variances in:

User fees (\$156,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and parking ticket machines/meters (City Planning, Design and Amenity \$98,000).

EXPENDITURE

The actual expenditure at 30 September 2019 against the year to date budget is favourable by \$3.65 million. The major variances contributing to this result are in materials and services and employee costs.

Materials and services (\$2.24 million favourable) – The major items contributing to this variance are:

- Contract services (\$1.53 million) – timing of works and invoicing (Engineering Services \$1.71 million).
- Utilities (\$279,000) – mainly due to delay in commencement of street lighting replacement program and the timing of invoices for street lighting and traffic signals (Engineering Services \$242,000).

4.2.2 Q1 Quarterly Performance Report (Cont.)

- Consultants, professional services (\$242,000) – timing of commencement of projects (Engineering Services \$129,000, Corporate Services \$106,000 and City Planning, Design and Amenity \$68,000).
- Administration costs (\$205,000) – timing of expenditure (Corporate Service \$121,000, and Community Services \$63,000).

Employee costs (\$1.44 million favourable) – This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$762,000, City Planning, Design and Amenity \$354,000, Engineering Services \$2450,000 and Corporate Services \$77,000).

Capital expenditure

Total capital expenditure at 30 September 2019 was \$9.98 million. A further \$21.68 million was committed at the end of September. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2017-21 for the period 1 July to 30 September 2019 and the Financial Report for the period 1 July to 30 September 2019.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge

4.2.2 Q1 Quarterly Performance Report (Cont.)

- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

Related Council Policies

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The financial position of the Council will be monitored against the approved Amended Budget to ensure that Council achieves its financial goals.

Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from all Business Unit Managers.

4.2.2 Q1 Quarterly Performance Report (Cont.)**Conclusion**

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators and the Annual Budget. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is current practice.

Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 July to 30 September 2019 and the financial report for the period 1 July to 30 September 2019.

MINUTE 1249

Moved by: Cr Matthew Kirwan

Seconded by: Cr Sean O'Reilly

That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 July to 30 September 2019 and the financial report for the period 1 July to 30 September 2019.

CARRIED

4.2.2 Q1 Quarterly Performance Report (Cont.)

POLICY & STRATEGY

Q1 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

**QUARTERLY PERFORMANCE REPORT
1 JULY – 30 SEPTEMBER 2019**

PAGES 46 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

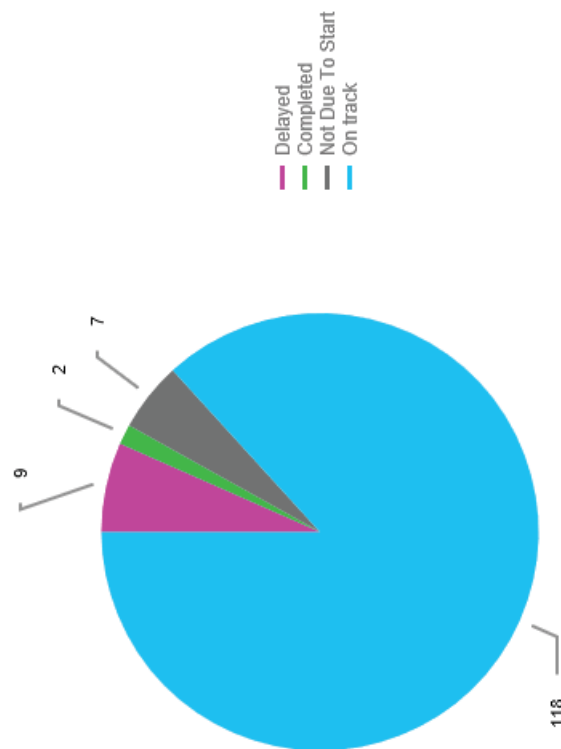
4.2.2 Q1 Quarterly Performance Report (Cont.)



Council Plan
Performance Report
Q1 2019-20

4.2.2 Q1 Quarterly Performance Report (Cont.)





Q1 Performance – July to September 2019



ORDINARY COUNCIL MEETING - MINUTES





4.2.2 Q1 Quarterly Performance Report (Cont.)

Strategic Objective 1: A vibrant, connected and safe community
A city with high community participation

| Priority | Action | Progress | Status |
|---|---|---|---|
| Advocate for increased employment opportunities, particularly for vulnerable community groups | Deliver initiatives which enhance the employment capability of young people | Youth and Family Services delivered the two day Work Inspirations program in August, engaging 27 students and promoting local career pathways. The two day IMPACT volunteering program engaged 17 young people in September, promoting local volunteer opportunities as pathways to paid employment. |  |
| Increase community participation in physical activity through our leisure, recreation and sports services | Develop and deliver a program of festivals and events across the City that are accessible and inclusive, financially and environmentally sustainable and contribute to the creativity and vibrancy of Greater Dandenong | Springvale Snow Fest was delivered on 28 July attracting 40,000, with 49 per cent local residents, and generating a net economic benefit of \$638,000. Accessibility provisions included a quiet/prayer space, an Auslan Interpreter for the main stage and removal of pedestrian blockages. The event engaged approximately 250 local people as performers and volunteers and seven local community groups participated. |  |
| | Implement female physical activities and sporting opportunities as part of the 'Make Your Move' initiative | In addition to the annual Young Womens Gala Day to be held in early 2020, Council is aiming to partner with Redlink (and YMCA) to create and coordinate a Womens Recreation month in February 2020 where a month of activities will be run at local leisure centres, community centres and sporting hubs. |  |
| | Investigate the gaps and demand for alternative sporting and physical activity opportunities in the City of Greater Dandenong to inform the new Sports and Active Recreation Strategy | The Make Your Move Physical Activity Strategy 2020-30 is currently in development, with the draft discussion paper nearly completed. The discussion paper is due to be presented to EMT and Councillors prior to the end of the year. Extensive research and consultation has been conducted to identify gaps and opportunities. |  |






ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|---|---|--|---|
| Provide quality and affordable community facilities to enable effective programs and activities for all | Manage the new permanent Pop Up Park (constructed by Development Victoria) | Defects monitoring is ongoing. CGD is not accepting handover until the defects have been rectified to Council's satisfaction. Risk factors are still present. |  |
| Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness | Implement the new Community Partnership and Sponsorship Funding Program and review the Community Support and Response Grants policy | Community Response Grants and Community Support Grants policies have been reviewed with new programs successfully endorsed. The funding team is preparing timeline communications, awareness raising, and assessment panel recruitment of the new program prior to grant rounds opening in Q3. |  |
| | Support young people to participate in civic and community activities which enhance leadership and personal development | Youth and Family Services delivered leadership programs including: - Young Leaders (12 sessions, 202 contacts) - Holiday Activities Committee (7 sessions, 116 contacts) - Climate Changers (6 sessions, 53 contacts) Youth and Family Services supported seven young people to participate in the Southern Metropolitan Forum in September, where they provided feedback on local issues to State Government representatives. |  |
| Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups | Increase opportunities for volunteering across different programs of Council and through the Greater Dandenong Volunteer Resource Service | Additional volunteers were engaged in a range of Council programs including a Digitisation Program, Planned Activity Program, Immunisation Program, and Literacy Program. In addition Volunteers were provided with a new opportunity to assist Council conduct community surveys on Climate Change. |  |







ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| <i>A safe community</i> | | | |
|--|---|--|---|
| Priority | Action | Progress | Status |
| Advocate for increased police resources for our city to assist with reducing crime | Assist Victoria Police with targeted enforcement of speeding and hoon behaviour, through ongoing liaison and data provision | Council assisted Victoria Police to tackle anti-social behaviour by the utilisation of the SAM trailer. Hooning and excessive speeding issues raised by the public were passed onto Victoria Police for enforcement. |  |
| | Establish additional working groups to focus on the implementation of actions from the Community Safety Plan 2015-22 | The Public Domain Issues Group met on 15 August and will continue to meet on a quarterly basis. Council meets with Victoria Police on a monthly basis to coordinate public domain issues for the Plan. The Homelessness Working Group under the Public Domain Issues Group of the Community Safety Advisory Committee met on 30 May 2019. This group has continued to meet on a bi-monthly basis, or as needs arise. |  |
| Develop safe and well-designed public spaces which encourage public access | Implement the Domestic Animal Management Plan 2017-20 | Actions outlined in the DAMP are on track to be completed in the timeframes specified. A review of the plan and submission of its outcome to Animal Welfare Victoria is required by 3 November. |  |
| | Maintain the Safe City CCTV system in accordance with specified performance standards | The Safe City CCTV system has been maintained in accordance with specified performance standards with no major interruptions this quarter. |  |
| | Review the Municipal Emergency Management Plan as part of ongoing continuous improvement activities | As part of our Emergency Management Continuous Improvement Plan (2018-21), the City of Greater Dandenong and members of our Municipal Emergency Management Planning Committee (MEMPC) are actively reviewing and updating our Municipal Emergency Management Plans (MEMP). For example, changes to the arrangements with Red Cross necessitated our Non-Major Emergency Activation Protocol be revised. |  |

ORDINARY COUNCIL MEETING - MINUTES






4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|---|---|--|--|
| | Review the Youth Strategy 2016-19 and develop a new Youth and Family Plan | A Project Management Group has been formed comprising key staff from Youth and Family Services and Children's Services. The Project Management Group has met regularly throughout this quarter, developed a project brief and now will begin the development of the new integrated plan. |  |
| Increase cyber safety awareness in the community | Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsive use of technology | Accreditation has been maintained with eSmart messages incorporated in digital literacy Library programming and information provided to the community and staff. |  |
| Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English | In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, hoorn behaviour and distractions have on driving abilities | Programs are available for schools, sporting clubs etc. through RoadSafe South East. There was no take up in Q1. |  |
| | Provide ongoing funds for local road safety treatments to address priority locations, where the greatest road safety risks are identified (via Council's Local Area Traffic Management prioritisation program) | Funding is provided within Council's budget and matched by the Victorian Government. Community consultation has commenced for traffic calming treatments at 11 sites within the Keysborough south area. |  |
| Support those experiencing family violence and work with agencies and Victoria Police to address the causes | Deliver support services for vulnerable families, including those experiencing or at risk of, family violence | During this quarter, Family Support engaged 83 families and 195 children, providing 2,554 contact hours of support. |  |
| | Host the 2019 Walk Against Family Violence | Planning for the 2019 Walk is in progress. |  |

ORDINARY COUNCIL MEETING - MINUTES


4.2.2 Q1 Quarterly Performance Report (Cont.)

A well informed and connected community with improved health and wellbeing

| Priority | Action | Progress | Status |
|---|---|---|--|
| Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan | In conjunction with Monash Health work with clubs to ensure the provision of healthy club environments through the implementation of programs such as the responsible service of alcohol, healthy eating and the promotion of smoke free environments | The pilot phase of this program entitled 'Healthy Sports Clubs' is currently running, with this phase of the program finishing as of February 2020 and the program to go 'live' and be fully implemented across CGD, Casey and Cardinia by the winter season 2020 (April). Additional targets have been incorporated into the program which has created a well rounded health and wellbeing focus to the program. |  |
| | Maintain food safety - inspect all registered food premises annually and report outcomes | A total of 408 of the 1,382 (30%) food premises were inspected during the period July to September. |  |
| | Maintain food safety and public health standards - interact with other local authorities, Environmental Health Professionals Australia (EHPA), Municipal Association of Victoria (MAV), and State Government departments | The Public Health Unit continued to work closely with DHHS including participating in the FoodTracer co-design workshop, incident management meetings for the investigation into an unregistered beauty premises in Springvale, Southern Metro Regional Managers meeting and continuing to implement the Food Safety Risk Assessment Project. The team also participated in EHPA professional development including attending the Food Special Interest Group, Regional Group meeting and the Public Health and Wellbeing Special Interest Group. |  |
| | Monitor adolescent immunisation rates and report on the number of adolescents immunised according to the National Immunisation Program (NIP) Secondary School Program | 875 adolescents were immunised according to the Victorian Secondary School vaccination program and the NIP |  |
| | Monitor immunisation rates and report on the number of children and adolescents under 20 years of age immunised according to the National Immunisation Program (NIP) | 897 children and adolescents were immunised this quarter according to the National Immunisation Program (excluding adolescents immunised under the Victorian Secondary School program) . |  |



ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|----------|--|--|---|
| | Report on services and initiatives targeting vulnerable people in the community who may be at risk of being unimmunised or under immunised | <p>Seven immunisation sessions per month are available to families with children aged 6 months - 19 years of age, with access to interpreting.</p> <p>An expanded Refugee Immunisation project is available aimed at creating better access to vaccination.</p> <p>A weekly immunisation advice and catch up service is held at the Civic Centre for families with children overdue for immunisation, and vaccine hesitant families seeking further advice.</p> <p>A multilingual Community Liaison Officer has been employed.</p> <p>A recall strategy has been developed for children listed as due or overdue on Australian Immunisation Register.</p> <p>Access to immunisation has been provided for vulnerable students enrolled at Berry Street and Oakwood Community Schools offering catch up immunisation in addition to secondary school vaccination program.</p> |  |

ORDINARY COUNCIL MEETING - MINUTES



4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|----------|--|--|---|
| | Review the Reconciliation Action Plan 2017-19 and develop a new four year Action Plan | <p>Council's first Reconciliation Action Plan has been granted an extension to June 2020.</p> <p>The process of developing a second Reconciliation Action Plan has begun. A sub-committee of the RAP Working Group will support this work alongside the Engagement Officer and engage all departments in Council.</p> <p>The RAP Barometer survey was completed in March 2019 and submitted to Reconciliation Australia. Subsequently, the RAP Survey was recently completed in July 2019 and this tracks Council's progress with the current RAP forming part of the review process by Reconciliation Australia.</p> <p>The second RAP currently proposed will be a Stretch RAP which is the next level above the current Innovate RAP. The length of the next RAP will be recommended to be four years, however this will form part of the review process which has just begun.</p> <p>The new RAP will be implemented from 2020-24.</p> |  |
| | Support vulnerable families and children through the delivery of the expanded Enhanced Maternal and Child Health Program | The first quarter has seen a review of current processes, a gap and SWOT analysis undertaken to inform the plans for expansion. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)






Enhanced partnerships with agencies and stakeholder groups to deliver quality services

| Priority | Action | Progress | Status |
|--|---|--|---|
| Provide community funding programs to increase capacity of strategic partners and community groups | Assist organisations, funded through the existing Partnership Funding Program, transition to the new grant programs | Officers have met with all current recipients and have provided an explanation of the new guidelines. Officers are currently preparing for the Q2 meeting with recipients to assist them to identify/report on outcomes of current funding and prepare for the future round opening. |  |
| | Work with key stakeholders to develop an improved Community Transport Program for older frail residents and residents with a disability to foster greater social connectedness and health and wellbeing | A forum was held in August 2019 with the clubs that receive free transport. Various issues about eligibility and service demand were discussed and a follow up meeting is scheduled for November 2019. Further work about the transport needs of the community and stakeholder engagement is underway with a report to Council expected in the first half of 2020. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Strategic Objective 2: A creative city that respects and embraces its diversity
A city well known for working together with its community

| Priority | Action | Progress | Status |
|--|---|---|---|
| Provide community members of all abilities and backgrounds with access to community and council information, services and events | Host a Disability Expo to promote opportunities for engagement in sport and physical activity | Planning discussions have commenced however, a date has yet to be booked in. In 2020, it is planned the event will expand to incorporate more disability sports not just wheelchair sports. Attendees of the 2019 event have expressed interest in being a part of planning for all disability sports events and programs moving forward. The aim is to establish a working group to assist with the promotion and planning of disability sports in future. |  |
| | Implement Year Three actions of the Disability Action Plan 2017-23 | Actions from years one and two (short term) of the Disability Action Plan 2017-23 have been reviewed. Medium term actions have been prioritised and actions commenced. |  |
| | Implement Year Three actions of the Positive Ageing Strategy 2017-25 | Actions from years one and two (short term) of the Positive Ageing Strategy 2017-25 have been reviewed. Medium term actions have been prioritised and actions commenced. |  |
| | Monitor and analyse the recommendations of the Aged Care Quality and Safety Royal Commission to advise Council of the possible impacts for older residents of Greater Dandenong into the future | Regular discussions have occurred with the Positive Ageing Advisory Committee about the progress of the Royal Commission and planning for the release of the interim report has commenced |  |
| | Continue to prototype collective impact grant program | An externally facilitated workshop was held with all agencies participating (but one currently experiencing restructuring). Agencies identified service gaps and potential initiatives to address these gaps. Agencies further identified some of the challenges and learnings from the collaborative approach to working, building their capacity to work collaboratively in the future. |  |
| Provide programs and events for people to participate in community activities and civic life | | | |

ORDINARY COUNCIL MEETING - MINUTES



4.2.2 Q1 Quarterly Performance Report (Cont.)

A harmonious community that celebrates diversity

| Priority | Action | Progress | Status |
|---|--|---|---|
| Advocate against all forms of discrimination | Continue to review and implement approaches for LGBTQI inclusion in Council programs and services | <p>Based on the four recommendations made to Council in Notice of Motion 40 on improving the recognition of, inclusion of and community understanding of the LGBTQI community in Greater Dandenong, three recommendations have been completed. These are:</p> <ul style="list-style-type: none"> undertake community consultations to gain further understanding of community views include references to national, state and local support services for LGBTQI community on the Council website and related publications; and encourage LGBTQI community groups, or agencies supporting LGBTQI recognition, inclusion and community understanding, to apply for state funded or local community grants. <p>The final recommendation on conducting an internal audit of Council services using the GLHV inclusive practice audit tool or the Australian Workplace Equality Index (AWEI) tool has been postponed, which will be combined with the gender audit of Council policies and processes commencing in the second quarter of 2019-20.</p> |  |
| Advocate for and assist Asylum Seekers and Refugees living in the community | Deliver the Home exhibition and program that features artists from refugee backgrounds including people seeking asylum | <ul style="list-style-type: none"> Six artists were selected from 20 entrants for exhibition. Each artist was matched with an appropriate mentor to support them. A partnership agreement was finalised with IKEA Springvale. |  |

ORDINARY COUNCIL MEETING - MINUTES


4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|--|---|--|---|
| | Implement Year Two of the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21 | The Multicultural Advisory Committee and People Seeking Asylum Advisory Committee (MAPSAAC) were combined to form the Multicultural and People Seeking Asylum Advisory Committee in 2018-19. The consolidated committee completed their tenure in June 2019 and finalised the Year Two actions for the People Seeking Asylum and Refugee Action Plan 2018-21. The new MAPSAAC has 15 external members representing stakeholder organisations and community residents. Councillors and officers are also represented in the committee. The new Committee will have their first meeting on 1 October and will plan for implementation of the Year Two actions. |  |
| Celebrate diversity through a range of cultural activities | Provide support and guidance to community organised festivals, events and cultural celebrations | Five community organised events were supported and delivered during Q1. |  |

ORDINARY COUNCIL MEETING - MINUTES


4.2.2 Q1 Quarterly Performance Report (Cont.)

Increased participation in creative and cultural activities

| Priority | Action | Progress | Status |
|---|---|--|---|
| Provide community arts participation for artists, residents and businesses through performances, exhibitions and programs | Deliver at least 12 arts and cultural heritage exhibitions and supporting programs annually through cultural facilities | <p>Nine exhibitions presented in Q1:</p> <ul style="list-style-type: none"> • Three at Walker Street Gallery- Gallery One • One at Walker Street Gallery- Gallery Two • Two Art Exhibitions at Heritage Hill • Two Heritage Exhibitions at Heritage • One at Garnar Lane Lightboxes • Attendance at Heritage Hill was: 1,279 • Attendance at Walker Street Gallery was: 3,147 |  |
| | Deliver the 2019 Short Cuts Film Festival | <ul style="list-style-type: none"> • The final screening program was selected from almost 200 entries. • The Short Cuts Production Programs, delivered in partnership with Youthworx, engaged with 16 local young people over three months to produce three new short films about life in CGD. • Festival Director Richard Moore was featured in interviews about the festival on both Artshub and Screenhub. • Radio promotion through both Smooth FM and RRR was undertaken. | |


ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|----------|--|---|---|
| | Implement Year Four actions of the Greater Dandenong Arts and Cultural Heritage Strategy 2016-26 | <p>Activities included:</p> <p><i>Community Connection:</i></p> <ul style="list-style-type: none"> • Council and Wellsprings for Women collaborated to develop an intergenerational weaving program. • A Threads cultural fashion show was held with the entrepreneurs movement club at The Drum as part of Cultural Threads <p><i>Cultural Destination:</i></p> <ul style="list-style-type: none"> • 40,00 people attended Springvale Snowfest in July. • The STEAM festival was presented by Dandenong Libraries. <p><i>History and Heritage:</i></p> <ul style="list-style-type: none"> • An exhibition was held on the 150th anniversary of Laurel Lodge. • Work continued on the publication capturing the history of the City of Greater Dandenong. <p><i>Cultural Venues:</i></p> <ul style="list-style-type: none"> • Heritage Hill and Walker Street Gallery hosted the Zephyr exhibition, a key part of the Cultural Threads Festival. • The Drum presented Złodziej (Theft) a crime drama in Polish that attracted high attendances. <p><i>Partnerships and Evaluation:</i></p> <ul style="list-style-type: none"> • Culture 21 Lab was undertaken • The Culture Counts cultural impact assessment tool trial was completed. |  |



ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|----------|--|--|---|
| | Present a season of professional performances consisting of varied genres for the Encore seniors program, family and children's program as well as general programming with broad appeal | <p>The Drum Theatre presented a range of events to ensure all ages were able to engage with quality theatre.</p> <p><i>Encore seniors program:</i></p> <ul style="list-style-type: none"> • The Broadway I Love • Wingspan - Celebrating the Songs of Paul McCartney. <p><i>Children's program:</i></p> <ul style="list-style-type: none"> • Four sell out performances of the Wiggles On Tour • The Cat in the Hat • Chitty Chitty Bang Bang Jr <p><i>Comedy/Drama program:</i></p> <ul style="list-style-type: none"> • Spencer <p><i>Dance program:</i></p> <ul style="list-style-type: none"> • Victorian State Ballet's Beauty and The Beast |  |




ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)


| Priority | Action | Progress | Status |
|----------|--|---|---|
| | Promote and support artists locally through engagement, networking, residency and development activities | <ul style="list-style-type: none"> The 'Our Beat' monthly performance platform was presented at The Drum to promote collaboration and development among local artists. A presentation was made to Dandenong High School on careers in the arts. The GRID series project to unearth and support local musical talent in the South East region was supported. The Home poetry book was launched, inviting the writers to read their poems publicly in the library. A Connection Art Space residency initiative was developed. Artist in residence Brooke Hyrons was hosted. An Artist conversation series was held at The Drum |  |
| | Promote greater artist engagement through The Drum's programs, performances and workshops | <p>A number of creative and cultural development programs have commenced as part of the Drum program to promote greater engagement with our local artists. These include:</p> <ul style="list-style-type: none"> An artist conversation series Our Beat, a monthly performance platform An Afrobeat dance workshop The Grounded Project Workshop series in partnership with Dixon House and Footprints Inc The commencement of a community devised theatre/theatre making program piece exploring the collective identity of CGD. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|---|--|--|---|
| | Provide 20 community arts participation opportunities for artists, residents and businesses through performance and exhibition programs and other projects | <p>28 Opportunities were provided:</p> <ul style="list-style-type: none"> • Nebula in Harmony Square: One • Artist Rute Chaves (Dandenong & Springvale Library, Dandenong Market, and Parkmore Shopping Centre): Four • Lace Artist Lindy DeWijn (Springvale Neighbourhood House and the Open Door): Two • Cultural Threads Open Day (Heritage Hill): One • Partnership with youth services and wellsprings for women: One • Susannah Langley and Social Knitwork (Dandenong): One • Arts Series workshops(Springvale and Dandenong Library): Two • Life Drawing (Heritage Hill): Seven • Plush Toy Artist Cat Rabbit (Heritage Hill): Two • Jewellery Maker Emma Grace (Heritage Hill): Three • Craftivist Workshop (Heritage Hill): One • Katie West Natural Dying (Walker Street Gallery): One • Artist Kitiya Palaskas (Heritage Hill): One |  |
| Provide opportunities for children and young people to participate in civic and community activities | Host the 2019 Children's Forum | Planning for the Children's Forum continues with the event scheduled for 23 October. |  |
| Record, protect and promote local heritage including support of the historical societies and Cultural Heritage Advisory Committee | Enhance Council's ability to store and protect its heritage collection | Council adopted the Cultural Heritage and Civic Collection Policy. Exploration of options to expand Council's Civic Archive have commenced, including a feasibility study into the extension of the current archive facility. |  |






4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|----------|---|---|---|
| | Publish and launch the History of the City of Greater Dandenong (1994-2019) | The first draft of the 25 year history of Greater Dandenong publication has been completed with feedback reported to the author and publishers. The next draft is expected to be completed during the next quarter with the launch on track for early 2020. |  |

ORDINARY COUNCIL MEETING - MINUTES







4.2.2 Q1 Quarterly Performance Report (Cont.)

Strategic Objective 3: A healthy, liveable and sustainable city
A city that delivers a clean and healthy environment for people to enjoy

| Priority | Action | Progress | Status |
|---|--|--|--|
| Engage with the community to increase their awareness of the environment and sustainability | Develop and deliver a 2019-20 Waste Education Program | <p>The 2019-20 Waste Education Plan has been approved, with the program currently being delivered.</p> <p>Some of the first quarter key highlights:</p> <ul style="list-style-type: none"> • Primary and Secondary School delivery - YTD 24 Sessions to 575 students • Community Engagement Sessions - YTD 7 Sessions to 190 participants • Workshops - YTD 3 Composting and Back to Earth videos promoted to the community • Two Shopping Centre promotions of the E-Waste Ban and a Civic Centre Display |  |
| | Finalise and implement the Greater Dandenong Plastics Policy | Staff from various departments have provided feedback on the draft Policy which will be incorporated. |  |
| | Finalise the approach for a Community Environment/Sustainability Centre | Recommendations from the Feasibility Study and engagement with EMT/Councillors has resulted in a CIP Bid being prepared for the establishment of a mobile Community Environment Centre. |  |
| | Implement Year Four of the Greater Dandenong Sustainability Strategy 2016-30 | Council continues to implement and report on the priorities and objectives outlined in the Sustainability Strategy. |  |
| | Undertake the Sustainability Festival and awards | Council staff are preparing for the 2019 Sustainability Awards Night, which will be held on Monday 18 November 2019. |  |



ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|---|---|---|---|
| Improve diversion from landfill rates | Investigate, in conjunction with the Metropolitan Waste and Resource Recovery Group, and report on alternate waste treatments to increase resource recovery and remove the reliance on landfill | Council is represented on the following MWRRG procurement Working Groups: 1. Advanced Waste Processing (South-east Metro Melbourne). 2. Recyclables Receivables & Sorting (Melbourne Metro) 3. Landfill & Transfer Station Services (Melbourne Metro) All three contracts are geared towards increased resource recovery. |  |
| Protect and enhance the ecological value of land within the municipality | Commence the development of the Urban Forest Strategy | The development of the Urban Forest Strategy has commenced and progression of the development of the Strategy will be reported to Council prior to the end of the second quarter. |  |
| | Implement Year Five actions of the Greater Dandenong Green Wedge Management Plan 2015-35 | A year five review of the actions and outcomes of the Greater Dandenong Green Wedge Management Plan 2015-35 Action Plan has commenced and is on track to be reported to Council by the third quarter. |  |
| | Implement Year Two of the Urban Tree Strategy 2018-23 | Year two of the strategy is now underway. Action items are reported quarterly by officers. |  |
| Provide proactive waste 'pick up' throughout the municipality combined with a public education campaign | Implement Year Five of the Urban Waste and Litter Strategy 2015-20 | A revised Waste and Litter Strategy Action Plan is in place for 2019-20. All actions are recorded and reported on quarterly. |  |
| | Monitor materials recycling and green waste processing sites across the municipality | Four inspections have been conducted. The focus is on revising commercial scale material recycling plants with an emphasis on emissions off site causing ongoing amenity issues and stock/fuel loads in designated areas according to the planning permit conditions. |  |

4.2.2 Q1 Quarterly Performance Report (Cont.)


A city that prepares for climate change

| Priority | Action | Progress | Status |
|---|--|---|---|
| Develop and complete a Climate Change Strategy | Develop the draft Climate Change Strategy | The draft strategy is currently under development. |  |
| Work regionally with the South East Councils Climate Change Alliance (SECCCA) | Publish the annual report on the Sustainability Strategy | Council staff are currently preparing the 2018-19 Annual Sustainability Report. |  |


ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

A network of quality parks, reserves and sportsgrounds

| Priority | Action | Progress | Status |
|--|---|--|---|
| Upgrade Council parks and reserves through the implementation of the Capital Improvement Program | Undertake Dandenong Park improvements as per the Dandenong Park Masterplan 2017 | <p>The planned works for this financial year consist of the following elements in the Northern Precinct of the park:</p> <ul style="list-style-type: none"> • Construction of a new "tan running track" • upgrade and renewal of the Foster Street interface including the "Rotary Wheel" • other general park and landscape improvements. <p>Concept and detailed design for the planned Northern Precinct is currently in progress, construction and on ground work is expected to commence in the first quarter of the 2020 calendar year.</p> |  |






4.2.2 Q1 Quarterly Performance Report (Cont.)

| A range of quality streetscapes and public places that build pride | | | |
|--|-------------------------------|--|---|
| Priority | Action | Progress | Status |
| Implement graffiti management and hard rubbish dumping initiatives | Deliver Graffiti Clean Up Day | The Community Clean Up Day will be organised next quarter. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)




Infrastructure that supports people and business

| Priority | Action | Progress | Status |
|---|---|--|---|
| Increase the length and coverage of the shared path network | Deliver Council's Capital Works Program | The delivery of the program is progressing well with over 50 per cent of the works in procurement, construction or complete. |  |
| | Develop a policy framework for increased social activity on local streets, for example street parties and temporary playgrounds | A grant application for 1,000 Play Streets has been submitted. If successful, this will trial street play on a number of streets with Victorian Government support. |  |
| | Implement the Active Transport Infrastructure Priority Program improving pedestrian and cycling infrastructure | Projects have been determined and designs have commenced. |  |
| | Undertake the road resurfacing program | Works are progressing well with most of the preplanning underway. |  |
| | Undertake the stormwater renewal projects program | There are three major drainage upgrades programmed for this year. Catchment 11 Stage 4 is complete. Elonera Road Stage 2 has been awarded and will commence construction shortly and Wimpole/Doonbrae Ave will go to tender shortly. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)








Strategic Objective 4: A city planned for the future
An adequate supply of residential, commercial and industrial development

| Priority | Action | Progress | Status |
|--|---|---|---|
| Appropriately zone sufficient land for ongoing industrial growth and development in the city | Develop the Sandown Master Plan in conjunction with the Victorian Planning Authority and Melbourne Racing Club | Council is currently liaising with the Victorian Planning Authority and Melbourne Racing Club (MRC) on the development of a Sandown Master Plan. The MRC have recently submitted a planning scheme amendment to Council for this development, which is now to be reviewed and assessed. |  |
| | Support the organisation's town planning activities by dealing with department referrals in a timely manner, in compliance with the Subdivision Act | Total applications received = 53. A total of 45 were completed within the required timeframe (85 per cent). |  |
| | Translate the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework in conjunction with DEWLP | This is a DELWP led project, and Council continues to wait for DELWP to provide their timetable to introduce changes resulting from PSA VC148 (Planning Policy Framework) into the Greater Dandenong Planning Scheme. Until then, there is no further work that officers can undertake on this project. It is currently estimated by DELWP that the project will commence at the end of the final quarter of 2019-20. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

Assets planned to meet future community needs


| Priority | Action | Progress | Status |
|---|---|---|---|
| Advocate for improved transport options | Develop a Multi Modal Transport Infrastructure Plan for Noble Park Activity Centre | Survey analysis to inform the plan has been completed. Council is awaiting State Government advice regarding Movement and Place classifications. |  |
| | Finalise a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre | This project will commence once Dandenong South, Springvale and Noble Park have been completed. These are waiting for Department of Transport advice on Movement and Place classification. |  |
| | Launch the Public Transport Advocacy Statement and advocate in accordance with the Statement | The document has been finalised. Videos will be filmed to accompany the launch, scripts have been prepared ready for filming. It is anticipated that this project will be finalised in Q2. |  |
| Investigate the development of a municipal wide developer contributions plan for application to new development across the city | Continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east | Further planning has been undertaken for the Stadium, including a staged implementation proposal. Ongoing discussions are being held with a broad range of stakeholders. |  |
| | Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library | The overall precinct project is tracking satisfactorily for building completion in the fourth quarter of this financial year. |  |
| | Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility | Tatterson Park has been proposed as a location. Community consultation has been conducted and a final decision will be made by Council. |  |
| | Finalise the Aquatic Strategy and commence implementation of priority actions, including detailed planning for the replacement of Dandenong Oasis and expansion of NPAC | The Aquatic Strategy was adopted by Council on 23 September. Detailed planning has occurred including a business case to commence the project as a priority. A scope of work is currently being finalised in consultation with Sport and Recreation Victoria. |  |

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|----------|--|--|---|
| | Review and implement the Municipal Early Years Infrastructure Plan | A three year old capacity assessment report was completed for Ernst and Young. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)*Increased sustainability of residential, commercial, industrial and Council developments*

| Priority | Action | Progress | Status |
|---|--|---|---|
| Ensure that both private and new developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes | Meet with social housing providers to investigate and facilitate local opportunities | Council has been meeting with a number of community housing providers and associations. A report will be presented to Councillors on 21 October which will provide guidance on what social housing projects Council would like to pursue. |  |

4.2.2 Q1 Quarterly Performance Report (Cont.)




Quality public open space provided across the city

| Priority | Action | Progress | Status |
|--|--|--|---|
| Increase supply of open space in areas currently deficient and achieve policy benchmark of 4.5ha per 1000 head of population for each of the areas outlined in the Greater Dandenong Open Space Strategy | Complete the revised Open Space Strategy | The Discussion Paper is completed and has been out for public comment. The draft strategy is now under development |  |
| | Implement Open Space Acquisition Targets | Officers continue to identify opportunities to acquire properties that assist in delivering more open space in gap areas. Additional potential purchases will be presented to Councillors in Q2. |  |

ORDINARY COUNCIL MEETING - MINUTES





4.2.2 Q1 Quarterly Performance Report (Cont.)

Revitalised activity centres



| Priority | Action | Progress | Status |
|--|--|---|---|
| Amend the Greater Dandenong Planning Scheme to include and update policy provisions for Noble Park and Springvale Activity Centres | Complete the Planning Scheme Amendments for Springvale and Noble Park Activity Centre Structure Plans in preparation for public exhibition | <p>The Noble Park Activity Centre Structure Plan is under preparation prior to presentation to Council at the end of Q2 2019-20. This will then enable the preparation of a Planning Scheme Amendment for public exhibition of the inclusion of the Noble Park Activity Centre Structure Plans to the Greater Dandenong Planning Scheme.</p> <p>The completed Springvale Activity Centre Structure Plan Planning Scheme Amendment was submitted in September 2019 to DELWP for Ministerial authorisation. Upon receipt of Ministerial authorisation the Amendments will be publicly exhibited in accordance with the requirements of the Planning & Environment Act 1989.</p> |  |
| | Finalise the C182 (Residential Zones Review) Part 2 | The new Planning Scheme Amendment (PSA) number designated to replace PSA C182 part 2 was accepted and authorised by the Minister for Planning as PSA C213. PSA C213 was exhibited from May to June 2019, post exhibition details and submissions were the subject of a report to Council in August 2019 where submissions were noted and referred with the PSA to a Planning Panel for consideration. The Planning Panel Hearing is scheduled to commence on 15 October. The Planning Panel report and its recommendations will be the subject of a Council Report once it has been received by officers. |  |
| Deliver a collaborative approach to creating, enhancing and managing great people focused places that | Advocate for phase two of the Revitalising Central Dandenong project | RCD Phase 2 is on hold pending work underway aligned with the Dandenong Sports and Events centre and Webster Street level crossing removal projects. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|---|--|--|---|
| respond to and respect the unique qualities of the activity centres | Implement staged delivery of the Afghan Bazaar Cultural Precinct streetscape | Civil works (Stage 3B) in the Afghan Bazaar Cultural precinct are nearing completion. The scope included new pavements, realigned curbs, new street trees and street furniture. Planning work will commence shortly to prepare adjusted plans for the final stage of undergrounding and civil works to Walker Street. |  |
| | Implement staged delivery of the Springvale Boulevard Project | Stage 1 & 2 works are now combined to minimise disruption & attract more prospective tenderers. Documentation will be finalised once VicRoads outline the latest requirements. Construction is expected to commence during 2020 and be completed during 2021. |  |
| | Implement the Indian Cultural Precinct Framework | <ul style="list-style-type: none"> Stage 4 - Shop front and business signage improvement is underway (planning and quoting) involving approximately nine shops in the north east section of the precinct. A leading consultant has been engaged to assist with developing a Marketing Action Plan for the Indian Precinct with input from traders. New vehicle signage at key intersections around the Indian and Afghan Precincts has been installed to assist with way finding. The Indian Cultural Precinct Taskforce continues to meet and oversee the State Government grant expenditure. |  |
| | Monitor the 10 year Infrastructure Plan for the Activity Centres | New projects for delivery in 2019-20 have been planned and are underway. The current focus is on carry forward projects held up due to other agency delays being cleared for works to commence in a timely manner. |  |




4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|----------|--|---|---|
| | Monitor, implement and promote Activity Centre parking changes | The Lonsdale Street NoM is a key focus with a strategy to enhance ongoing visitation to central Dandenong being explored. Planning for PODS also underway for central Dandenong with Springvale to follow. |  |
| | Redevelop the Masonic Hall Art Gallery | The final design package is progressing with an issues register under consideration and peer review underway. The planning permit has been lodged and a land ownership pathway has been identified and is progressing via Development Victoria. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)





Strategic Objective 5: A diverse and growing economy
A city that is connected to the global economy

| Priority | Action | Progress | Status |
|---|--|---|---|
| Continue to promote opportunities for businesses to compete and participate in the global economy | Deliver activities to business and industry that provide awareness and exposure to global trends and markets | Activities have included the delivery of a 'future' focus in relation to the Future of Work and future-proofing business, in addition to Industry 4.0 and what it means for manufacturers. The majority of the SEBN activities are based on the future / global trends and 'good practice' which provide good insights for our local companies to explore. It is intended to begin a program of export-oriented activities, including a specific focus on the Netherlands and the EU, during the first quarter of 2020. |  |
| | Promote grant, trade mission and business development programs and facilitate local business participation | This is an ongoing task with opportunities promoted through the EDU's communication channels such as Talking Business, e-Talking Business and LinkedIn. The unit will also promote in one-on-one conversations or at relevant events as required. |  |
| | Support the Future of Manufacturing program and the development of the Manufacturing Connectivity Centre | The Future of Manufacturing (FOM) Group #1 continue to meet monthly, supporting each other through many and varied leadership and manufacturing issues. FOM Group #2 participants are now being revisited to determine progress and an appetite for forming a second regular network as per FOM #1. A report will be provided at the conclusion of the review. The Connectivity Centre concept has undergone further development and has been put forward for consideration in its new enhanced format as part of the SEM Cities project. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)


A city that supports the economic contribution, strength and diversity of its industries

| Priority | Action | Progress | Status |
|---|---|--|---|
| Market business and investment success stories | Develop an Activity Centre's investment prospectus | Research is being conducted into high performing prospectus' from other Councils. |  |
| Support the economic sustainability of activity centres by attracting appropriate government, business and community investment | Deliver a minimum of eight events as part of a small business workshop series | A partnership with the City of Casey and Cardinia Shire Council enabled Council to produce a workshop on compliance, facilitated by the Victorian Chamber of Commerce and Industry. This free event was well received with 54 bookings. Over 50 per cent of guests were local to Greater Dandenong, this indicates collaboration with neighbouring Councils is an exercise worth continuing. The second event was managed by Sustainability Victoria and facilitated by the Energy Efficiency Council. This was a paid event and saw four participants booked (20 seats available). A number of reasons can be associated with the low turnout, most notable is the ambiguous marketing material supplied. Recommendations have been provided to Sustainability Victoria for future consideration. Looking ahead to Q2, October will mark Work Health and Safety Month and a number of workshops have been planned to support this theme. Two other topics are scheduled focusing on cash flow and brand protection. |  |
| | Deliver a minimum of five food manufacturers collaborative network events | Council has secured two confirmed workshops to be delivered with AusIndustry and currently working on securing other speakers, confirming topics and liaising with neighbouring Councils to coshare on various themes which are industry driven. |  |
| | Host the annual Real Estate and Developer Forum | The delayed real estate and developer forum for 2018 was delivered in September 2019. The program for the 2020 event is currently being investigated. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)




A city where business and community work together

| Priority | Action | Progress | Status |
|--|--|--|---|
| Support, promote and facilitate local social enterprises | Develop and deliver a program for social enterprises | <p>A Social Enterprise (SE) Development Program has been drafted and is in the process of being implemented. The EDU is currently focused on the research/investigation phase of the program, which seeks to understand the current landscape of the SE sector and to identify best practice from a Council perspective. This has included one-on-one meetings with peak bodies such as Social Traders, Social Ventures Australia and State Government representatives. Discussions with other Councils across Australia who are actively participating or looking to engage further in this space have included Knox, City of Melbourne, Casey and Paramatta.</p> <p>Discussions with a number of local SEs has also been a key focus, as well as the collation of existing Council offerings available to the sector. All of this research will inform the support Council chooses to offer and communicate to SEs moving forward, which will be tailored according to industry trends, best practice and local needs.</p> |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)




A great place for business

| Priority | Action | Progress | Status |
|--|--|---|---|
| Support businesses through education, awareness, collaboration, networking and trade opportunities | Host the CGD-industry "Take a Swing" golf day event to raise funds in support of local charities | Preparation has commenced for the 2020 event including the course venue and recipient charity. Regular meetings are being scheduled with the sponsors. |  |
| | Monitor and report the number of network activities conducted with a target of 50 | Total network activities for the quarter are 21, which includes Events (1); Programs (4); Workshops (1) and Networks (15). Additional activities incorporating businesses include Ignite Startup Program and One Per Cent/Community Revitalisation (total 13). |  |
| | Provide activities that encourage opportunities for women and promote women in business | WIB network activities this quarter have addressed Self-Awareness & Personal Leadership as well as Your Inner Coach to build both capacity and capability. In addition a number of women participated in our Ignite Startup sessions which incorporated mentoring through our Experts in Residence. Of particular interest is that women participating in the BSL 'Stepping Stones' program which we support, as well as the Ignite program, have also joined the WIB network, further enhancing their knowledge and connection to peers. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



A resilient employment hub

| Priority | Action | Progress | Status |
|---|--|--|--|
| Work collectively with and across government, industry, service providers and educational organisations to facilitate long term solutions to both the supply and demand of employment | Deliver a key event for secondary school students that promotes diversity of career opportunities | SEBN's annual 'Lunch with the Winners', in partnership with SELLEN, was held on 3 September at Springvale Town Hall and attended by 155 students and teachers from Greater Dandenong Schools. Local businesses were generous in their support sending 17 staff to interact with the young people at their tables and sharing their own career journeys over lunch. Several businesses also provided sponsorship support for the event. The 2019 panellists were an impressive group of young people who shared their diverse and varied career journeys highlighting to their audience that there are many pathways to success. Preparation will begin early in the New Year for the 2020 event. |  |
| | Oversee and implement the One Per Cent project and focus on continuing to develop the capacity of the disadvantaged/disengaged jobseekers in our community | The One Percent Project is continuing through a range of activities. Advocacy to employers is ongoing and a new network has been established for and by employers who are committed to the One Percent principles. The group are currently focusing on two specific issues - an agreed understanding of the term 'work readiness' and an exploration of best practice in recruitment/on-the-job support for jobseekers experiencing disadvantage. The CEAV continues to provide career guidance and employment readiness assessments in an extension to the CR project with further funding provided by Dept of Jobs Precincts & Regions (DJPR). The Greater Dandenong Regional Employment Taskforce held a facilitated workshop to identify key activities for the coming year. |  |
| | Publish four editions of 'Talking Business' magazine and relevant e-newsletters | The March, June and September editions have been successfully published and well received, and the December edition is currently in production and on track for delivery in the first week of the month. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)




A tourist destination attracting new visitors

| Priority | Action | Progress | Status |
|---|--|---|---|
| Undertake effective marketing, events and tourism activities to promote Greater Dandenong | Host 15 cultural and food tours across Dandenong and Springvale | Council has successfully delivered six food and cultural tours. They were all well received and feedback was positive. |  |
| | Implement a visitor attraction marketing program to attract visitors and keep local residents aware of activities and events | A brand for the food and cultural tours has been finalised and strategic advertising has been bought in six unique tourism and gourmand publications. Recent efforts have seen The Age food writer visit Springvale and review thirteen different restaurants. Discussions are underway to include a survey in the Christmas edition of Talking Business to allow residents to give feedback regarding tourism in their backyard. |  |

ORDINARY COUNCIL MEETING - MINUTES




4.2.2 Q1 Quarterly Performance Report (Cont.)

Strategic Objective 6: An open and effective Council*A Council connected with the community, providing an effective voice on their behalf*

| Priority | Action | Progress | Status |
|---|---|---|---|
| Continue to be a strong advocate on issues of community importance which are beyond Council authority | Achieve an index score of 62 or higher for community consultation and advocacy (Community Satisfaction Survey) | The Community Satisfaction Survey will be conducted in February/March 2020. |  |
| | Maintain a detailed advocacy register on Council's website and prepare an updated advocacy document for distribution to local Members of Parliament | A detailed advocacy register is available on Council's website, and is checked and updated at least monthly. The key update this quarter was the addition of information about Council supporting the 'Raise the Rate' campaign, a federal initiative to raise minimum payments for the unemployed in light of high living costs. |  |
| Undertake proactive communication on key issues to foster community | Facilitate Community Forums as requested by Councillors | One ward meeting was held during this quarter on 25 September 2019 for Paperbark Ward. |  |

ORDINARY COUNCIL MEETING - MINUTES







4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|---------------|---|--|---|
| understanding | Grow Council's social media following by 10 per cent from a base figure of 19,000 | <p>Total quarterly growth (Facebook, Twitter, Instagram, YouTube and LinkedIn CGD Official Channels combined) = 6.1%</p> <p>Facebook – 12,937 total followers, 172 posts sent, 33,374 engagements, 233,867 post reach (organic and paid). Total growth = 2.8%</p> <p>Twitter – 4,459 total followers, 51 tweets sent, 331 engagements, 29 link clicks, 36 retweets. Total growth = 1.2%</p> <p>Instagram – 3,170 total followers, 56 posts, 1,514 engagements, 56 comments, 27 average engagements per post. Total growth = 3.6%</p> <p>YouTube – 591 total subscribers, 17,749 views, 21, 846 minutes watched. Total growth = 5.9%</p> <p>LinkedIn – 4,178 followers, 37 posts, 1,603 engagements, 1,168 clicks. Total growth = 11.8%</p> |  |
| | Implement and promote the new Community Engagement Framework | The new Community Engagement Framework is now complete and awaiting final sign off. Once approved this and the Community Engagement Toolkit will be rolled out across the organisation. |  |
| | Review and continue implementing the Language and Communication Action Plan | The Language and Communications Policy is up for review in 2019 and discussions are underway to evaluate where this framework would best fit under the Community Engagement Framework of Council. |  |

ORDINARY COUNCIL MEETING - MINUTES








4.2.2 Q1 Quarterly Performance Report (Cont.)

A well-managed and high performing Council

| Priority | Action | Progress | Status |
|--|--|--|--|
| Continually review service delivery methods and quality incorporating feedback from the community | Complete and implement the outcomes of the Council's Service Reviews | Council completed its initial Service Review process in July 2019. Quarterly updates against these review items are now due and were completed for the September quarter as part of the CEO KPO's report. |  |
| Ensure best practice risk management through the implementation of the Risk Management Strategy | Enhance the Pulse risk management system across Council for improved performance reporting, risk identification and mitigation | The Risk Team has undertaken an update of the Pulse Risk Register format, underlying terms and menu options, and this will flow into an update of the risk management policy and guidelines. Refresher online training will be created, once the Pulse module update is finalised, and hands-on training will be delivered to Business Units as part of repopulating the risk register. |  |
| | Ensure Local Government Act general compliance across the organisation through the ongoing management of the legislative compliance system | The Governance and legislative compliance framework was audited with a number of recommendations made for implementation over the next year. No breaches or non-compliances recorded. |  |
| | Review and update the Audit Advisory Committee Charter | The Audit Advisory Committee will review its charter once the new Local Government Bill is passed by Parliament and it can be assessed what changes to its role are required. |  |
| Maintain and annually review Council's Long Term Financial Strategy to ensure financial sustainability | Develop a Revenue and Rating Strategy | This project will commence pending the outcomes of the review of the Local Government Act. |  |
| | Maintain sound financial practices by completion of the Annual Financial Statements for the year ended 30 June 2019 and receive full audit clearance by the legislated time frame of 30 September (including compliance with the Model Financial Report) | The 2018-19 Annual Financial Statements were completed on time and have received full audit clearance by the legislated time frame of 30 September. |  |

ORDINARY COUNCIL MEETING - MINUTES





4.2.2 Q1 Quarterly Performance Report (Cont.)

| Priority | Action | Progress | Status |
|---|---|--|---|
| | Review the Long Term Financial Strategy and seek Council adoption of the revised framework | The Long Term Financial Strategy will commence in October 2019. |  |
| Maintain Council as an employer of choice and provide a safe work environment | Complete a Workforce Management Plan | Council is currently waiting to see the final form of these legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan. |  |
| | Complete the development of a CEO remuneration policy | Council is currently waiting to see the final form of these legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan. |  |
| | Develop a professional development and training program for Councillors | Some benchmarking with other Councils has been undertaken and collated. |  |
| Provide high quality, timely customer service | Achieve an index score of 76 or higher for customer satisfaction (Community Satisfaction Survey) | The Community Satisfaction Survey will be conducted in February/March 2020. |  |
| | Maintain all public registers required in accordance with the Local Government Act and associated regulations | All Public Registers have been maintained and updated as required in accordance with Local Government Act 1989 and associated Regulations. |  |
| Seek to establish and maintain strategic partnerships and alliances which enhance Council performance | Manage the effective leasing of Council's commercial property portfolio including seeking new lease opportunities for spaces which are currently vacant | Council's commercial property portfolio has been effectively managed during this first quarter with all lettable commercial properties being occupied and targets being met. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)







An innovative and technologically connected Council

| Priority | Action | Progress | Status |
|--------------------------------|---|---|---|
| Implement the Digital Strategy | Complete Stage 3 of Council's intranet and corporate website redevelopment | Stage 3 of the website project has commenced. Extensive consultation was undertaken on the new menu structures and a significant amount of the site development work has been done. The next priority is to review and update all content, prior to the building and testing phases. |  |
| | Continue to develop on-line digital forms to supplement current manual processes and promote these products to the community | One external form was completed - Online Budget Consultation. Discussions commenced for the implementation of the Planning Portal after visiting Manningham's Planning Department to discuss their Planning Portal Project and demonstration. Council has participated in the Better Approvals Project with a form to be developed in Q2. |  |
| | Continue to implement the Digital Strategy 2016-20 and undertake a review of progress to inform the development of a new strategy in 2020 | The Digital Strategy is now in its final year. Council is in the early stages of developing a new digital strategy to take the organisation into 2021 and respond to a digital environment which is constantly changing and evolving. The new website and intranet project and initiatives such as the Better Approvals project are leading the way in being a digital first Council and will help inform the development of this new strategy. |  |
| | Deliver a second Urban Screen as part of the Springvale Community Precinct project | The screen is an integral part of the overall precinct project which is tracking satisfactorily for building completion in the fourth quarter of this financial year. |  |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

Decision making which is transparent and accountable

| Priority | Action | Progress | Status |
|---|--|--|---|
| Continue to implement mechanisms that enhance community access and understanding of Council decision making and the role of Council | Achieve an index score of 61 or higher for making decisions in the interest of the community (Community Satisfaction Survey) | The Community Satisfaction Survey will be conducted in February/March 2020. |  |
| | Review the Council Plan 2017-21 and develop the Annual Plan 2020-21 | The review of the Council Plan 2017-21 and development of the Annual Plan 2020-21 will commence in January 2020. |  |
| | Undertake community consultation for the Annual Budget 2020-21 | A consultation plan is currently being developed for the 2020-21 Budget consultation. Activities will commence in October. |  |
| Ensure compliance with the Local Government Act and Councillor/Staff Codes of Conduct | Continue planning preparations for the 2020 Council election including the completion of an electoral review of Council's ward structure in partnership with the VEC | Negotiations have commenced with the VEC regarding the preliminary CEO's List. |  |
| | Finalise the review of the Meeting Procedure Local Law | A review of the Meeting Procedure Local Law (MMPL) commenced in April and has proceeded as required under the current Local Government Act. A new MPL is expected to be presented and endorsed by Council in Q2. |  |
| | Produce and adopt the Annual Budget by 30 June 2020 in line with the new requirements of the Local Government Act | The 2020-21 Budget timelines have been developed. |  |

4.2.2 Q1 Quarterly Performance Report (Cont.)

POLICY & STRATEGY

Q1 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

**FINANCIAL REPORT
1 JULY – 30 SEPTEMBER 2019**

PAGES 45 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.2 Q1 Quarterly Performance Report (Cont.)



4.2.2 Q1 Quarterly Performance Report (Cont.)

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4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CGD – Operating Result

For the period 1 July 2019 - 30 September 2019

| Note | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|---|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | B1 | | | | |
| Rates and charges | 38,337 | 38,140 | 197 | 145,942 | 145,942 |
| Statutory fees and fines | 2,350 | 2,324 | 26 | 9,333 | 9,333 |
| User fees | 2,376 | 2,532 | (156) | 8,435 | 8,435 |
| Grants - operating | 7,698 | 7,023 | 675 | 23,215 | 29,453 |
| Grants - capital | 250 | 250 | - | 3,023 | 2,794 |
| Contributions - monetary | 948 | 790 | 158 | 3,310 | 2,829 |
| Contributions - non-monetary | - | - | - | 15,000 | 15,000 |
| Net gain (loss) on disposal of property, infrastructure, plant and equipment | 258 | 124 | 134 | 317 | 317 |
| Other income | 2,454 | 2,055 | 399 | 10,623 | 10,623 |
| Total income | 54,671 | 53,238 | 1,433 | 219,198 | 224,726 |
| Expenses | B2 | | | | |
| Employee costs | 18,826 | 20,262 | 1,436 | 82,821 | 80,417 |
| Materials and services | 13,141 | 15,385 | 2,244 | 69,414 | 67,851 |
| Prior year capital expenditure unable to be capitalised (non-cash) | 182 | - | (182) | - | - |
| Bad and doubtful debts | 5 | 40 | 35 | 1,299 | 1,299 |
| Depreciation and amortisation | 7,451 | 7,451 | - | 29,816 | 29,816 |
| Borrowing costs | 816 | 901 | 85 | 3,414 | 3,414 |
| Other expenses | 1,358 | 1,392 | 34 | 5,168 | 5,009 |
| Total expenses | 41,779 | 45,431 | 3,652 | 191,932 | 187,806 |
| Net surplus (deficit) | 12,892 | 7,807 | 5,085 | 27,266 | 36,920 |

Overview

The surplus at 30 September 2019 is favourable to budget by \$5.09 million. This is largely due to lower expenditure to date across the organisation in:

- Materials and services (Engineering Services \$2.20 million).
- Employee costs (Community Services \$762,000, City Planning, Design and Amenity \$354,000 and Engineering Services \$245,000).
- Grants – operating (Community Services \$651,000).
- Other income (Non-Directorate \$187,000, Engineering Services \$121,000 and Corporate Services \$84,000).
- Rates and charges (Engineering \$123,000).
- Contributions – monetary (Engineering Services \$162,000).
- Net gain on disposal of property, infrastructure, plant and equipment (Engineering Services \$134,000).

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Balance Sheet As at 30 September 2019

| | Note | 2019-20 ACTUAL 30 Sep 2019 \$'000 | 2018-19 ACTUAL 30 Jun 2019 \$'000 | 2019-20 AMENDED BUDGET \$'000 | 2019-20 ORIGINAL BUDGET \$'000 |
|---|-----------|--|--|--|---|
| ASSETS | | | | | |
| Current assets | C1 | | | | |
| Cash and cash equivalents | | 174,902 | 162,637 | 115,872 | 119,349 |
| Trade and other receivables ¹ | | 121,574 | 22,791 | 23,161 | 20,092 |
| Other assets | | 357 | 4,444 | 2,702 | 2,320 |
| Total current assets | | 296,833 | 189,872 | 141,735 | 141,761 |
| Non-current assets | C2 | | | | |
| Property, infrastructure, plant and equipment | | 2,138,874 | 2,136,615 | 2,212,757 | 2,280,489 |
| Investment property | | 12,827 | 12,827 | 12,827 | 11,330 |
| Other financial assets | | 230 | 230 | 230 | 230 |
| Trade and other receivables | | 325 | 325 | 325 | 325 |
| Total non-current assets | | 2,152,256 | 2,149,997 | 2,226,139 | 2,292,374 |
| Total assets | | 2,449,089 | 2,339,869 | 2,367,874 | 2,434,135 |
| LIABILITIES | | | | | |
| Current liabilities | C3 | | | | |
| Trade and other payables | | 11,283 | 26,299 | 24,101 | 24,822 |
| Trust funds and deposits ² | | 40,201 | 35,069 | 37,069 | 44,013 |
| Provisions | | 17,352 | 17,296 | 16,742 | 17,016 |
| Interest-bearing loans and borrowings | | 7,718 | 8,634 | 2,894 | 2,894 |
| Total current liabilities | | 183,668 | 87,298 | 80,806 | 88,745 |
| Non-current liabilities | C4 | | | | |
| Provisions | | 1,569 | 1,537 | 1,524 | 846 |
| Trust funds and deposits | | 826 | 900 | 900 | 1,287 |
| Interest-bearing loans and borrowings | | 49,891 | 49,891 | 57,135 | 57,135 |
| Total non-current liabilities | | 52,286 | 52,328 | 59,559 | 59,268 |
| Total liabilities | | 235,954 | 139,626 | 140,365 | 148,013 |
| NET ASSETS | C5 | 2,213,135 | 2,200,243 | 2,227,509 | 2,286,122 |
| EQUITY | | | | | |
| Accumulated surplus | | 890,817 | 875,922 | 924,084 | 941,100 |
| Asset revaluation reserve | | 1,241,807 | 1,241,807 | 1,241,807 | 1,290,865 |
| Reserves | | 80,511 | 82,514 | 61,618 | 54,157 |
| TOTAL EQUITY | | 2,213,135 | 2,200,243 | 2,227,509 | 2,286,122 |

1. Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. Trust funds and deposits include fire services property levies collected by Council on behalf of the State Government. These monies are remitted to the State Revenue Office 28 days after each quarterly rate instalment date. The majority of the trust funds and deposits balance relates to Development Contribution Plan levies totalling \$26.06 million at 30 September 2019.

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Cash Flow Statement

| | 2019-20 ACTUAL 30 Sep 2019 Inflows/ (Outflows) \$'000 | 2019-20 ANNUAL AMENDED BUDGET Inflows/ (Outflows) \$'000 | 2019-20 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000 |
|--|--|--|---|
| Cash flows from operating activities | | | |
| Rates and charges | 44,257 | 145,942 | 145,643 |
| Statutory fees and fines | 1,543 | 7,664 | 7,731 |
| User fees | 2,866 | 9,279 | 9,129 |
| Grants - operating | 7,706 | 24,958 | 31,195 |
| Grants - capital | 746 | 3,023 | 2,794 |
| Contributions | 1,214 | 3,310 | 2,829 |
| Interest | 711 | 2,006 | 2,001 |
| Trust funds and deposits taken | 9,142 | 35,000 | 34,500 |
| Other receipts | 1,883 | 9,541 | 9,541 |
| Net GST refund | 2,937 | 13,073 | 10,705 |
| Employee costs | (19,831) | (82,821) | (79,714) |
| Materials and services | (17,413) | (86,504) | (78,307) |
| Trust funds and deposits repaid | (3,266) | (33,000) | (32,500) |
| Other payments | (1,420) | (5,685) | (5,510) |
| Net cash provided by operating activities | 31,075 | 45,786 | 60,037 |
| Cash flows from investing activities | | | |
| Payments for property, infrastructure, plant and equipment | (17,476) | (91,258) | (69,289) |
| Proceeds from sale of property, plant and equipment | 343 | 617 | 617 |
| Net cash used in investing activities | (17,133) | (90,641) | (68,672) |
| Cash flows from financing activities | | | |
| Finance costs | (761) | (3,414) | (3,414) |
| Proceeds from interest-bearing loans | - | 10,000 | 10,000 |
| Repayment of interest-bearing loans | (916) | (8,496) | (8,496) |
| Net cash provided by (used in) financing activities | (1,677) | (1,910) | (1,910) |
| Net increase (decrease) in cash | 12,265 | (46,765) | (10,545) |
| Cash and cash equivalents at the beginning of the year | 162,637 | 162,637 | 129,894 |
| Cash and cash equivalents at the end of the period | 174,902 | 115,872 | 119,349 |
| Represented by: | | | |
| Operating cash | 35,354 | (8,968) | 2,374 |
| Restricted cash | 139,548 | 124,840 | 116,975 |
| Total | 174,902 | 115,872 | 119,349 |

- Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.
- The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in **Appendix 2 Investment Analysis** in this report.
- Cash inflows and outflows are inclusive of GST where applicable.

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

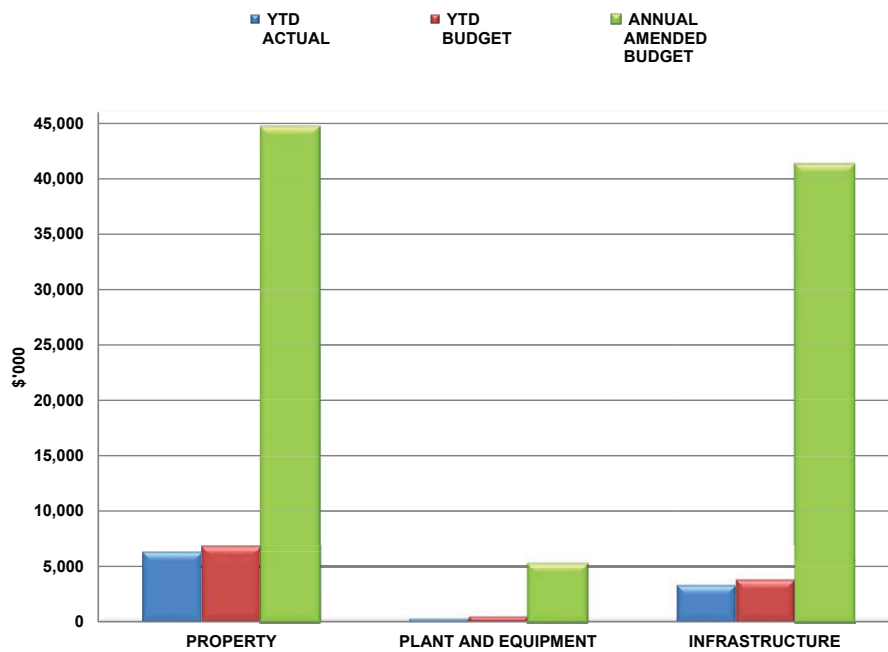


Financial Report for the period 1 July 2019 – 30 September 2019

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

| | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | COMMIT \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|--------------------------|-------------------------|-------------------------|---------------------------|------------------|---------------------------------------|--|
| PROPERTY | 6,318 | 6,860 | 543 | 14,192 | 44,698 | 33,950 |
| PLANT AND EQUIPMENT | 322 | 537 | 215 | 805 | 5,245 | 5,195 |
| INFRASTRUCTURE | 3,337 | 3,822 | 485 | 6,678 | 41,315 | 30,144 |
| TOTAL EXPENDITURE | 9,977 | 11,219 | 1,242 | 21,676 | 91,258 | 69,289 |



4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

Notes to the Financial Statements**A. Accounting Policy Notes**

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

1. **Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. **Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. All grants are recognised as income when cash is received. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
3. **Fees and charges:** Most fees and charges are recognised when cash is received. Where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received.
4. **Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
5. **Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
6. **Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
7. **Budget information:** The Original Budget information contained in the report is the budget approved by Council on 11 June 2019. The year to date budget in this report reflects the Amended Budget as adopted by Council on 9 September 2019. The Amended Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2018-19.
8. **Cash Flow Statement:** Reflects the actual cash movements during the year.
9. **Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

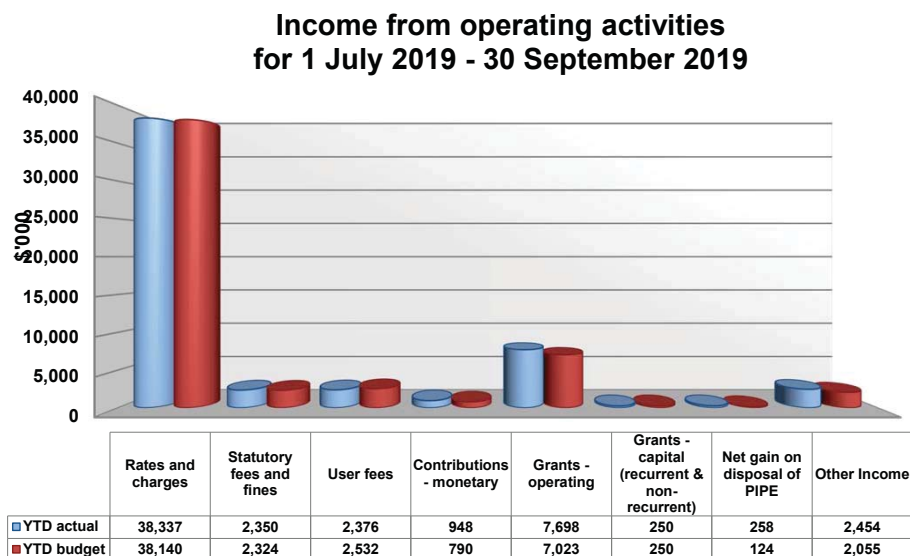
4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-monetary contributions or gifted assets which represent non-cash accounting entries).



Income for the period ended 30 September 2019 is favourable against budget. This is primarily due to the following:

Grants – operating (\$675,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$302,000), receipt of unbudgeted grants for New Directions – Mothers and Babies, Drug Strategy and Market Street Occasional Care Centre Operational (\$163,000) and Home and Community Care grants received earlier than anticipated (\$139,000). The permanent variances will be reflected in the Mid-Year Budget.

Other income (\$399,000 favourable) – Favourable variance due to better than anticipated interest, Civic Facilities rental income, asset protection reinstatement income and property management recovery income (Non-Directorate \$187,000, Engineering Services \$121,000 and Corporate Services \$84,000).

Rates and waste charges (\$197,000 favourable) – The favourable variance is mainly due to the timing of income recognition for additional waste services and supplementary waste charges – not expected to be permanent (Engineering Services \$123,000).

Contributions – monetary (\$158,000 favourable) – Favourable variance due to unbudgeted income received from developer in lieu of future maintenance responsibilities at Logis Offset Reserves (Engineering Services \$162,000).

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Net gain on disposal of property, infrastructure, plant and equipment (\$134,000 favourable) – The favourable variance is due mainly to higher than anticipated proceeds on the sale of fleet and plant to date (Fleet Management \$134,000).

These favourable variances are partly offset by unfavourable variances in:

User fees (\$156,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and on-street parking ticket machines/meters (City Planning, Design and Amenity \$98,000).

4.2.2 Q1 Quarterly Performance Report (Cont.)

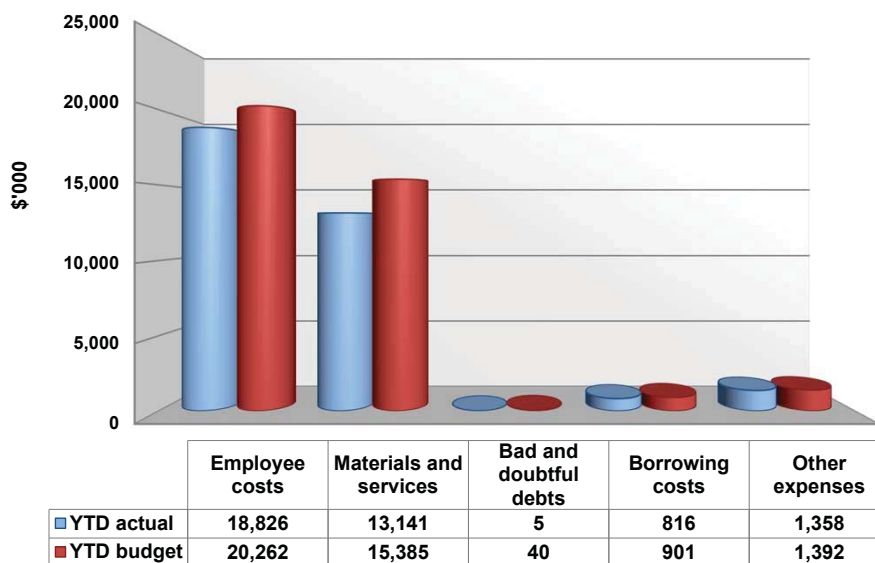


Financial Report for the period 1 July 2019 – 30 September 2019

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes depreciation, asset write offs and prior year capital expenditure unable to be capitalised which represent non-cash accounting entries).

**Expenditure from operating activities
for 1 July 2019 to 30 September 2019**



The actual expenditure at 30 September 2019 against the year to date budget is favourable by \$3.65 million. The major variances contributing to this result are in materials and services and employee costs.

Materials and services (\$2.24 million favourable) – The major items contributing to this variance are:

- Contract services (\$1.53 million) – timing of works and invoicing (Engineering Services \$1.71 million).
- Utilities (\$279,000) – mainly due to delay in commencement of street lighting replacement program and the timing of invoices for street lighting and traffic signals (Engineering Services \$242,000).
- Consultants, professional services (\$242,000) – timing of commencement of projects (Engineering Services \$129,000, Corporate Services \$106,000 and City Planning, Design and Amenity \$68,000).
- Administration costs (\$205,000) – timing of expenditure (Corporate Service \$121,000, and Community Services \$63,000).

Employee costs (\$1.44 million favourable) – This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$762,000, City Planning, Design and Amenity \$354,000, Engineering Services \$2450,000 and Corporate Services \$77,000).

4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

C. Balance Sheet

Council's net assets are valued at \$2.21 billion at the end of September 2019.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$174.90 million) – This represents the amount held by Council in cash or term deposits. Please note that this amount includes \$139.55 million of funds "restricted" for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of "A".

Trade and other receivables (\$121.57 million) – This balance includes:

- Rate debtors of \$107.08 million at the end of September. Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- Infringement debtors of \$8.63 million (net of provision for doubtful debts).
- General debtors \$5.86 million (net of provision for doubtful debts).

Other assets (\$357,000) – This balance includes:

- Accrued income \$275,000 – income earned but cash not yet received at 30 September 2019.
- Other deposits \$75,000 – represents deposit for Metropolitan Resource Recovery organic waste processing contract.
- Prepayments \$7,000 - expenses prepaid at 30 September 2019.

C2. Non-current assets

Non-current assets (\$2.15 billion) – Includes \$2.14 billion of Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$12.83 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Other non-current debtors include:

- Trade and other receivables - \$252,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and \$73,000 refundable deposit paid to Community Chef for the supply of meals to Council's Meals on Wheels operation.
- Other financial assets - \$230,000 shares relating to Regional Kitchen Pty Ltd.

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

C3. Current liabilities (debts due to be repaid within 12 months)

Trade and other payables (\$11.28 million) - Comprises trade creditors arising from operations and capital works.

Trust funds and deposits (\$40.20 million) – Trust funds and deposits includes other refundable monies in respect of:

- Development Contribution Plans (DCP) (\$26.06 million).
- Fire services property levy funds collected but not yet paid on to the State Revenue Office (\$7.26 million). These amounts are due to be remitted to the State Revenue Office in accordance with legislative timeframes.
- Road deposits (\$2.65 million).
- Other deposits (\$2.49 million).
- Open space contributions (\$1.06 million).
- Landscape deposits (\$685,000).

Provisions (\$17.35 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$10.23 million.
 - Annual leave entitlements - \$6.05 million.
 - Rostered days off (RDO) - \$473,000.
- Landfill provision - \$592,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing loans and borrowings (\$7.72 million) – \$2.82 million relates to the required repayment of long term borrowings during 2019-20 and \$4.90 million relates to repayment of the Local Government Funding Vehicle (LGFV) due in November 2019.

C4. Non-current liabilities (debts due to be repaid in future years)

Provisions (\$1.57 million) – Represents the provisions estimated to be paid beyond the 2019-20 financial year and comprises long service leave entitlements for employees (\$1.25 million) and landfill provision for restoration of Spring Valley landfill site (\$319,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$826,000) – Represents deposits that are payable beyond the 2019-20 financial year and comprises landscape deposits of \$722,000 and contractor deposits of \$104,000.

Interest-bearing loans and borrowings (\$49.89 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Local Government Funding Vehicle (LGFV) – sinking fund
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Grants in Advance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions
- Keysborough South Community Infrastructure Levies

D. Cash Flow Statement

Cash and investment holdings total \$174.90 million as at 30 September 2019 which has increased by \$12.27 million since 30 June 2019. Total cash and investment holdings are made up of operating cash (\$35.35 million) and restricted cash (\$139.55 million).

Please refer to the next page for a detailed listing of Restricted Cash which is set aside for specific purposes.

Cash flows from operating activities – net inflow of \$31.08 million. The major inflows are rates \$44.26 million, trust funds and deposits taken \$9.14 million, grants \$8.45 million, user fees \$2.87 million and statutory fees and fines \$1.54 million. The major outflows are employee costs \$19.83 million, materials and services \$17.41 million and trust funds and deposits repaid \$3.27 million. Trust funds and deposits taken and repaid mainly relate to developer contribution funds and fire services property levies. The remittance of the fire services property levy (FSPL) and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – are a net outflow of \$17.13 million and include:

- \$17.48 million for capital works expenditure. The detailed capital works schedule is included in this report as **Appendix 1**. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$343,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – is an outflow of \$1.68 million. Council incurred \$761,000 in finance costs on its borrowings and repaid \$916,000 on existing loans.

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

| Type | 30 Sep 2019 \$'000 | Notes |
|--|-----------------------|---|
| Reserve funds | | |
| Council funded Development Contribution Plans (DCP) reserve | 16,645 | Reserved for specific expenditure in accordance with the published DCP. |
| Open space – planning, development and improvements | 9,931 | Reserved for enhancing the City's open space by planning, development and improvements. |
| Open space – acquisitions | 4,406 | To fund acquisitions of new open space land. |
| Major projects reserve | 35,365 | Holds funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects. |
| Keysborough South Maintenance Levy | 2,903 | Reserved for specific maintenance expenditure relating to this area. |
| Keysborough South Community Infrastructure Levies | 1,540 | This reserve fund relates to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan. |
| Spring Valley landfill rehabilitation | 918 | This reserve is for the rehabilitation of the Spring Valley landfill site. |
| Re-vegetation reserves | 258 | These funds are to meet native re-vegetation requirements on Council's reserves. |
| Insurance fund reserve | 978 | This fund has been created to meet large and unexpected policy excesses on multiple insurance claims. |
| Local Government Funding Vehicle (LGFV) – sinking fund | 4,900 | The purpose of this reserve is to provide for the \$4.90 million principal repayment required on maturity of the interest-only Local Government Funding Vehicle (LGFV) in 2019-20 and to provide future borrowing capacity for major infrastructure projects. |
| Springvale Activity Precinct Parking and Development reserve | 236 | This reserve is to fund development in the Springvale Activity Centre. |
| Dandenong Activity Precinct Parking and Development reserve | 375 | This reserve is to fund development in the Dandenong Activity Centre. |
| General reserve (Aged Care) | 840 | Funds set aside for the aged care reforms. |
| Grants in Advance reserve | 1,216 | Funds set aside for capital grants received in advance of the financial year to which the project works will occur. |
| Total reserve funds | 80,511 | |

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

| Type | 30 Sep 2019 \$'000 | Notes |
|---|-----------------------|---|
| Employee provisions | | |
| Long service leave | 11,484 | Funds set aside to meet long service leave commitments. |
| Annual leave and other | 6,526 | Funds set aside to meet annual leave and rostered days off (RDO) commitments. |
| Employee provisions | 18,010 | |
| Trust funds and deposits | | |
| Development Contribution Plans | 26,056 | Pending completion of works. |
| Fire services property levy collected and due | 7,265 | Payable to State Revenue Office – legislative requirement. |
| Open space contributions | 1,055 | Pending completion of works. |
| Landscape deposits | 1,407 | Pending completion of works. |
| Road deposits | 2,650 | Pending completion of works. |
| Other trust funds and deposits | 2,594 | Refundable upon finalisation of programs. |
| Total trust funds and deposits | 41,027 | |
| Total restricted cash | 139,548 | |

4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

E. Statement of Capital Works

Total capital expenditure at 30 September 2019 was \$9.98 million. A further \$21.68 million was committed at the end of September. The **Capital Expenditure Report (Appendix 1)** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Property

- **3043 Springvale Community Precinct (\$1.41 million favourable)** –The Springvale Library and Community Hub remains on track for completion in the second quarter of 2020 for the main building, and the third quarter of 2020 for the western landscape. The program is susceptible to provisional delay claims (i.e. inclement weather) and completion dates are subject to change. External cladding is nearing completion and the roof sheeting is well underway. Over the next month it is expected that the UFAD (under floor air distribution system) will commence. The Northern landscape progresses with the bandstand canopy steel erected, and the toilet block continuing to take form. Playground equipment installation has also commenced. The south eastern car park off Hillcrest Grove has now had the kerbs complete and asphaltting is due, it is expected to reopen to the public in early November 2019.
- **2116 77 Herbert Street Dandenong (\$866,000 unfavourable)** – Unbudgeted property acquisition for creation of additional open space in the city. This property purchase will be funded from the Open Space - Acquisitions reserve which will be reflected in the 2019-20 Mid-Year Budget in December.
- **2117 89 Douglas Street Noble Park (\$647,000 unfavourable)** – Unbudgeted property acquisition for creation of additional open space in the city. This property purchase will be funded from the Open Space - Acquisitions reserve which will be reflected in the 2019-20 Mid-Year Budget in December.

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Appendix 1

Capital Expenditure

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CIP Expenditure Report

| | YTD ACTUAL \$ | YTD BUDGET \$ | YTD VARIANCE \$ | COMMIT \$ | ANNUAL AMENDED BUDGET \$ | ANNUAL ORIGINAL BUDGET \$ |
|---|---------------------|---------------------|-----------------------|-------------------|-----------------------------------|------------------------------------|
| PROPERTY | | | | | | |
| Buildings | | | | | | |
| 3015. Robert Booth Reserve Pavillion | - | - | - | 1,110 | - | - |
| 3043. Springvale Community Precinct | 4,200,508 | 5,610,914 | 1,410,406 | 12,555,516 | 26,307,076 | 22,105,652 |
| 3177. Dandenong Civic Ctr-HVAC Gas Boiler | 13,989 | - | (13,989) | - | - | - |
| 3178. OHS Priority Projects | - | - | - | 4,240 | - | - |
| 3219. Thomas Carroll Pavillion | 68,433 | 114,000 | 45,567 | 9,491 | 2,368,572 | - |
| 3235. Alex Nelson Reserve | - | - | - | 17,465 | - | - |
| 3251. Building Large Renewal | 107 | - | (107) | - | - | - |
| 3255. Yarraman Oaks Primary NEYLF | 3,179 | - | (3,179) | 5,204 | - | - |
| 3548. Keysborough South Community Hub Dev | 6,150 | 7,800 | 1,650 | - | 1,000,000 | 1,000,000 |
| 3792. Dandenong Mkt Back of House-Coolrm | 85,878 | 237,122 | 151,244 | 241,051 | 1,558,798 | 1,200,000 |
| 3801. Dandenong Civic Ctr Impl.Solar Pan | 1,920 | - | (1,920) | - | - | - |
| 3802. Building Energy Efficiency Program | 29,201 | 77,160 | 47,960 | 27,665 | 281,347 | 235,218 |
| 3803. Building Capital Program Minor Work | 3,655 | 17,565 | 13,911 | - | 160,000 | 160,000 |
| 3804. CCTV/Security Capital Program | 15,790 | 15,609 | (181) | 103,553 | 106,000 | 106,000 |
| 3805. Municipal Early Years Infrast. Plan | 358 | 5,652 | 5,294 | - | 65,000 | 65,000 |
| 3806. Drum Theatre - Motorise Light Bars | - | 70,000 | 70,000 | - | 176,000 | - |
| 3807. Drum Theatre - Auditorium Chairs | 204,345 | 349,424 | 145,079 | 87,576 | 349,424 | 150,000 |
| 3808. Drum Theatre - Design Lighting Upgr | - | - | - | 3,691 | - | - |
| 3811. Walker St Multi-deck Car Pk Roof | 3,500 | - | (3,500) | 148,490 | - | - |
| 3813. Shalimar Kindergarten MCH | - | - | - | 36,370 | 30,000 | - |
| 3814. D'ning Nth Senior Citizen Ctr Latha | - | - | - | - | 500,000 | 500,000 |
| 3817. Civic Archive Extension of Building | 8,915 | 9,000 | 85 | - | 30,100 | - |
| 3818. Rowley Allan Res Football Pavillion | - | - | - | 98,104 | 108,390 | - |
| 3872. Building Renewal Prg.-Reactive Work | 507 | - | (507) | 28,487 | - | - |
| 3873. Building Renewal Prg.- DDA | - | 1,739 | 1,739 | 1,616 | 20,000 | 20,000 |
| 3874. Building Renewal Prg.- HVAC | 27,700 | 36,870 | 9,170 | - | 130,000 | 130,000 |
| 3875. Building Renewal Prg.-Public Toilet | - | - | - | 6,500 | - | - |
| 3876. Building Renewal Prg.- Bathroom | 450 | 36,696 | 36,246 | 304,888 | 422,000 | 422,000 |
| 3877. Building Renewal Prg.- Flooring | - | 16,348 | 16,348 | 3,182 | 188,000 | 188,000 |
| 3878. Building Renewal Prg.- Lift Refurb. | - | 53,913 | 53,913 | 269,400 | 620,000 | 620,000 |
| 3879. Building Renewal Prg.- Minor Works | 55,684 | 59,189 | 3,505 | 32,526 | 460,176 | 460,176 |
| 3880. Building Renewal Prg.- Roof | - | 10,000 | 10,000 | 8,008 | 115,000 | 115,000 |
| 3881. Building Renewal Prg.- Structure | - | - | - | 14,781 | - | - |
| 3883. Building Renewal Prg.- Kitchen & Eq | 45,689 | 36,713 | (8,976) | 152,359 | 313,000 | 313,000 |
| 3903. D'ning Mkt - 10 Yr Plan Imp | - | 6,087 | 6,087 | 11,180 | 70,000 | 70,000 |
| 3904. Building Renewal Prg.- Theatre | 5,164 | 31,878 | 26,714 | 7,584 | 312,000 | 312,000 |
| 3905. Building Renewal Prg.- Window | - | 15,478 | 15,478 | - | 178,000 | 178,000 |
| 3906. Greater D'ning Gallery of Art | - | - | - | 9,450 | 5,000,000 | 5,000,000 |
| 3907. Warner Reserve Toilet (North) | - | 17,391 | 17,391 | 2,925 | 200,000 | 200,000 |
| 3908. Oasis/NPAC Design Dev't | 4,150 | 3,643 | (507) | - | 300,000 | 300,000 |
| Leasehold Improvements | | | | | | |
| 3819. Police Paddocks Res. Concept Plan | 10,608 | 10,000 | (608) | - | 100,000 | - |
| 3941. Police Paddocks Res. Grandstand | - | - | - | - | 100,000 | 100,000 |
| Land | | | | | | |
| 2116. 77 Herbert Street Dandenong | 865,694 | - | (865,694) | - | - | - |
| 2117. 89 Douglas Street Noble Park | 646,925 | - | (646,925) | - | - | - |
| 3548. Keysborough South Community Hub Dev | 9,112 | 10,000 | 888 | - | 3,129,077 | - |
| Total property | 6,317,610 | 6,860,192 | 542,582 | 14,192,411 | 44,697,959 | 33,950,045 |

Note re Land 2116 and 2117 – these unbudgeted purchases will be funded from the Open Space – Acquisitions reserve and reflected in the Mid-Year Budget.

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CIP Expenditure Report

| | YTD ACTUAL \$ | YTD BUDGET \$ | YTD VARIANCE \$ | COMMIT \$ | ANNUAL AMENDED BUDGET \$ | ANNUAL ORIGINAL BUDGET \$ |
|---|---------------------|---------------------|-----------------------|----------------|-----------------------------------|------------------------------------|
| PLANT AND EQUIPMENT | | | | | | |
| Plant, machinery and equipment | | | | | | |
| 1445. Fleet Purchases | 36,978 | 230,478 | 193,500 | 68,017 | 2,262,000 | 2,262,000 |
| 3909. Drum Theatre Manlifter | - | 1,043 | 1,043 | - | 12,000 | 12,000 |
| Library books | | | | | | |
| 3104. Library Resources | 273,040 | 277,881 | 4,841 | 697,537 | 973,828 | 973,828 |
| Computers and telecommunications | | | | | | |
| 3910. Security Software (Priority 1&2) | - | - | - | - | 200,000 | 200,000 |
| 3911. Dandenong Stadium Wi-Fi | - | - | - | - | 10,000 | 10,000 |
| 3912. Noble Park Civic Optic Wi-Fi | - | - | - | - | 220,000 | 220,000 |
| 3913. People Counters Installation | - | - | - | - | 46,000 | 46,000 |
| 3914. Asset Management System | - | - | - | - | 820,735 | 820,735 |
| 3915. MCH (ADSL to Radio) | - | - | - | - | 28,000 | 28,000 |
| 3916. Multi-Media/Broadcast Prg | - | - | - | - | 196,458 | 196,458 |
| 3917. Procurement (IT) System | - | - | - | - | 40,000 | 40,000 |
| 3918. Drum Theatre Ticketing System | - | - | - | - | 30,000 | 30,000 |
| 3919. Digital Infrastructure (Website) | - | - | - | - | 256,000 | 256,000 |
| Fixtures, fittings and furniture | | | | | | |
| 3314. Public hall equipment | 11,897 | 19,652 | 7,755 | 39,715 | 100,000 | 100,000 |
| 3822. Australia Day Recipients Tribute | - | 8,000 | 8,000 | - | 15,000 | - |
| 3825. Living Treasures Tribute | - | - | - | - | 35,130 | - |
| Total plant and equipment | 321,915 | 537,055 | 215,140 | 805,269 | 5,245,151 | 5,195,021 |
| INFRASTRUCTURE | | | | | | |
| Parks, open space and streetscapes | | | | | | |
| 1747. Barry Powell Reserve Master Plan | 951 | 8,696 | 7,744 | - | 100,000 | 100,000 |
| 1748. Spring Valley Reserve Master Plan | - | - | - | - | 50,000 | 50,000 |
| 1796. Wal Turner Reserve Master Plan | 5,409 | 8,478 | 3,070 | 2,500 | 1,005,000 | 500,000 |
| 3065. Public Place Recycling Bin Instal. | - | 10,174 | 10,174 | - | 117,000 | 117,000 |
| 3141. Thomas St Precinct Enhance(Afghan) | 866 | 9,935 | 9,069 | 371,462 | 359,805 | - |
| 3192. Douglas st. s/scape improv.proj. | - | - | - | - | 586,212 | - |
| 3248. DCP Keysb. Sth Industrial Buffer | - | - | - | - | 87,758 | - |
| 3258. Robert Booth Reserve Baseball Light | 122,215 | 125,000 | 2,785 | 73,708 | 177,162 | - |
| 3490. Springvale Road Boulevard | 63,085 | 99,000 | 35,915 | 115,451 | 4,177,196 | 1,000,000 |
| 3498. Walker St D'ngong-Streetscape | - | - | - | 106,927 | 100,000 | - |
| 3631. Dandenong Park Master Plan | 214,901 | 289,030 | 74,129 | 192,357 | 2,017,457 | 1,500,000 |
| 3649. Open Space Master plan | - | - | - | 87,500 | - | - |
| 3747. Streetscapes - Activity Centres | - | - | - | - | 300,000 | - |
| 3835. Park Signage Renewal Program | - | 15,652 | 15,652 | 45,330 | 180,000 | 180,000 |
| 3848. Hemmings SC Streetscape | 12,717 | 28,278 | 15,561 | 10,145 | 342,440 | 300,000 |
| 3849. Frederick Watcher Res. Master Plan | 13,555 | 6,957 | (6,599) | 14,129 | 1,089,094 | 1,000,000 |
| 3852. Warner Res. Master Plan Impl. | 11,000 | 10,000 | (1,000) | 52,750 | 79,373 | - |
| 3853. Parkfield Res. Master Plan Impl. | 2,570 | 9,765 | 7,195 | 34,452 | 572,369 | 200,000 |
| 3854. Burden Park Res. Master Plan Impl. | 14,586 | 19,130 | 4,544 | 36,200 | 924,789 | 450,000 |
| 3867. Keysborough Bowls Club Floodlight | 2,340 | - | (2,340) | - | - | - |
| 3892. LXRA CCTV Works | - | - | - | - | 60,000 | - |
| 3896. Fotheringham Resv. Addition Interpr | 980 | - | (980) | - | - | - |
| 3900. Ross Reserve Plaza/Play/Oval/Path | 3,630 | 28,161 | 24,531 | - | 930,000 | 930,000 |
| 3929. Act Crt Strat Plan Imp - D'ngong | 6,510 | 8,478 | 1,968 | 2,400 | 500,000 | 500,000 |
| 3930. Act Crt Strat Plan Imp - NPark | - | - | - | - | 360,000 | 360,000 |
| 3931. Guardrail Upgrade Program | - | 17,391 | 17,391 | - | 200,000 | 200,000 |
| 3932. Open Space Infra Renewal Prg | 11,286 | 35,752 | 24,466 | 63,074 | 292,500 | 292,500 |
| 3933. Sports Lighting Plan Imp. | 26,366 | 189,422 | 163,056 | 29,135 | 2,150,000 | 2,150,000 |
| 3934. Parking Sensor Implementation | - | - | - | - | 345,000 | 345,000 |
| 3936. Glendale Reserve Landscaping | - | - | - | - | 150,000 | 150,000 |
| 3940. Ross Reserve Comm Ctr Car Park | - | - | - | - | 500,000 | 500,000 |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CIP Expenditure Report

| | YTD ACTUAL \$ | YTD BUDGET \$ | YTD VARIANCE \$ | COMMIT \$ | ANNUAL AMENDED BUDGET \$ | ANNUAL ORIGINAL BUDGET \$ |
|---|---------------------|---------------------|-----------------------|-------------------|-----------------------------------|------------------------------------|
| Recreational, leisure and community facilities | | | | | | |
| 3029. Playground Improvements | - | 31,304 | 31,304 | - | 360,000 | 360,000 |
| 3399. Springvale Reserve Cricket Net Repl | 9,529 | 20,000 | 10,471 | - | 230,000 | 230,000 |
| 3420. Lois Twhig Res. Tennis Club BkaCrt | 707 | 1,000 | 293 | 1,199 | 8,231 | - |
| 3421. Springvale Nth Tennis Club BkaCrt | 431 | 1,000 | 569 | 1,938 | 2,719 | - |
| 3430. Springvale South Tennis Bka Crt | - | - | - | 13,813 | 20,000 | - |
| 3433. Burden Park Tennis Bka Crt | - | - | - | 15,654 | 20,000 | - |
| 3651. Springvale Activity Centre-Laneways | - | - | - | 1,980 | 195,889 | - |
| 3794. Tatterson Park Masterplan | 1,527 | 2,174 | 647 | - | 810,000 | 810,000 |
| 3837. Greaves Res. Tennis Court Resurf. | - | - | - | 119,038 | 230,297 | - |
| 3841. All Abilities Playground Concept | - | - | - | 63,822 | 69,652 | - |
| 3843. Police Paddocks S'ball Dug Out Shel | - | - | - | - | 20,000 | - |
| 3844. Tatterson Park Stage 1A Impl.P'grd | - | - | - | 36,800 | 150,955 | - |
| 3846. George Andrews Res.TRY Build Contai | 520 | 5,000 | 4,480 | 285,993 | 247,905 | - |
| 3856. Warner Res. Tennis Club Replace Fen | 933 | 8,696 | 7,763 | 7,229 | 100,000 | 100,000 |
| 3900. Ross Reserve Plaza/Play/Oval/Path | - | - | - | - | 2,000,000 | 2,000,000 |
| 3924. Alex Nelson Reserve Fencing | - | - | - | 18,182 | 25,000 | 25,000 |
| 3925. Active Fencing Program | 21,562 | 17,391 | (4,171) | 69,578 | 200,000 | 200,000 |
| 3926. Sports Facilities Plan Imp. | - | - | - | 4,500 | 1,058,000 | 1,058,000 |
| 3927. Chandler Rd Reserve Exercise Eq. | - | - | - | 50,000 | 50,000 | 50,000 |
| 3928. Rowley Allan Reserve Netball Crts | - | - | - | - | 50,000 | 50,000 |
| Roads | | | | | | |
| 3231. Local Road Upgrade & Reconstruction | 76,594 | 47,913 | (28,681) | 157,098 | 383,306 | - |
| 3373. Municipal wide, Kerb and Channel | 20,953 | 46,491 | 25,539 | 300,589 | 500,000 | 500,000 |
| 3418. Municipal Wide,LATM post audit | 204,034 | 207,652 | 3,619 | 50,026 | 960,448 | 750,000 |
| 3753. Local Road Surf./Rehabit. Prg. | 162,978 | 233,609 | 70,630 | 385,086 | 4,425,000 | 4,425,000 |
| 3756. Local Road Rehab.Program-Bangholme | - | - | - | 12,000 | - | - |
| 3828. Activity Centre Proj. Mason St | 800 | 1,087 | 287 | 20,701 | 521,420 | 300,000 |
| 3831. Bakers Rd, D'nhong Nth Alter.Cross | - | - | - | - | 26,200 | - |
| 3920. Homeleigh Rd Reconstruction | 28,745 | 99,486 | 70,741 | 816,312 | 844,838 | 844,838 |
| 3921. Glasscocks Rd Rehab/Sealing | - | - | - | - | 30,000 | 30,000 |
| 3922. Disabled Parking Infra Prg | - | - | - | - | 40,000 | 40,000 |
| 3923. Cheltenham Rd/Chandler Rd | - | - | - | 9,250 | 250,000 | 250,000 |
| 3938. Kerb & Channel Resurfacing Program | 422,632 | 300,000 | (122,632) | 870,012 | 300,000 | 300,000 |
| 3942. Black Spot Works Program | 26,553 | 20,000 | (6,553) | 25,853 | 158,396 | - |
| 3990. DCP - Chapel Rd Upg & Traffic Lght | 2,904 | 6,139 | 3,235 | 980,909 | 1,220,597 | 1,220,597 |
| 3991. DCP-Chapel Rd Btw Villiers &Donnici | 88,390 | 75,796 | (12,594) | 75,007 | 151,592 | - |
| 3992. DCP - Perry Road South Upgrade | 45,749 | 30,550 | (15,199) | 166,446 | 244,399 | - |
| Bridges | | | | | | |
| 3185. Municipal Wide - Bridges | - | - | - | - | 20,000 | 20,000 |
| 3832. Bridge Rectification Works Survey | 37,900 | 30,000 | (7,900) | 37,697 | 69,050 | - |
| 3993. DCP - Lyndhurst B1 Bridge | - | - | - | - | 397,535 | - |
| Footpath and cycleways | | | | | | |
| 3174. Active Transport Infra.Priority Pat | 229,832 | 240,435 | 10,603 | 66,241 | 535,456 | 350,000 |
| 3355. Municipal Wide-Footpath Renewal | 790,058 | 684,722 | (105,336) | 295,786 | 1,400,000 | 1,400,000 |
| Off street car parks | | | | | | |
| 3662. Metro 3175 | - | - | - | 24,794 | - | - |
| 3794. Tatterson Park Masterplan | 576 | 2,921 | 2,346 | - | 1,943,677 | 1,836,094 |
| 3901. Ross Reserve Access Road | 11,628 | - | (11,628) | 645 | 205,155 | - |
| 3937. Car Park Renewal Program | - | 16,087 | 16,087 | - | 185,000 | 185,000 |
| Drainage | | | | | | |
| 3019. Major Drainage Renewal Prg. | 66,010 | 65,870 | (140) | 1,900 | 587,059 | 200,000 |
| 3129. Drainage program | 572,745 | 676,784 | 104,039 | 323,384 | 1,963,828 | 1,435,000 |
| 3558. Pitt Cover Replacement Program | - | 8,696 | 8,696 | 45,455 | 100,000 | 100,000 |
| 3939. Drainage Reactive Renewal Program | - | 21,739 | 21,739 | 85,938 | 250,000 | 250,000 |
| Total infrastructure | 3,337,256 | 3,821,842 | 484,586 | 6,678,372 | 41,314,759 | 30,144,029 |
| GRAND TOTAL | 9,976,781 | 11,219,088 | 1,242,307 | 21,676,052 | 91,257,869 | 69,289,094 |

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Appendix 2

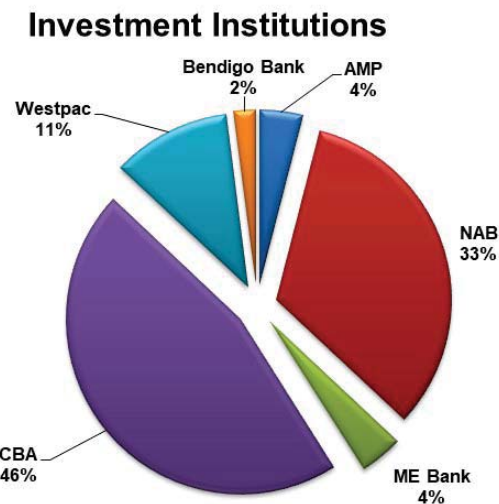
Investment Analysis

4.2.2 Q1 Quarterly Performance Report (Cont.)

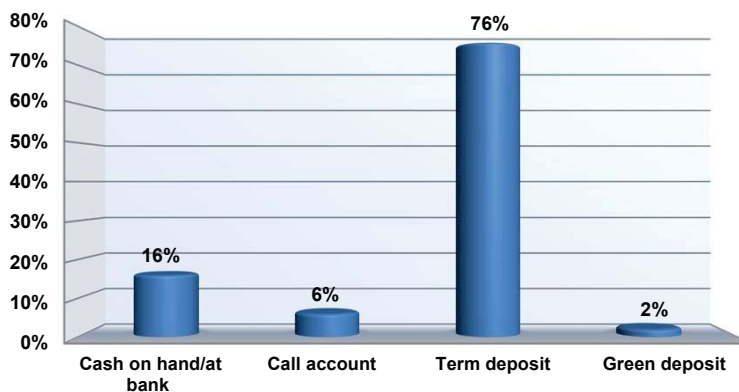


Financial Report for the period 1 July 2019 – 30 September 2019

Cash and Investments



Portfolio Products



Note: Green deposit: 2% (or \$2 million) was invested at 30 September 2019. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

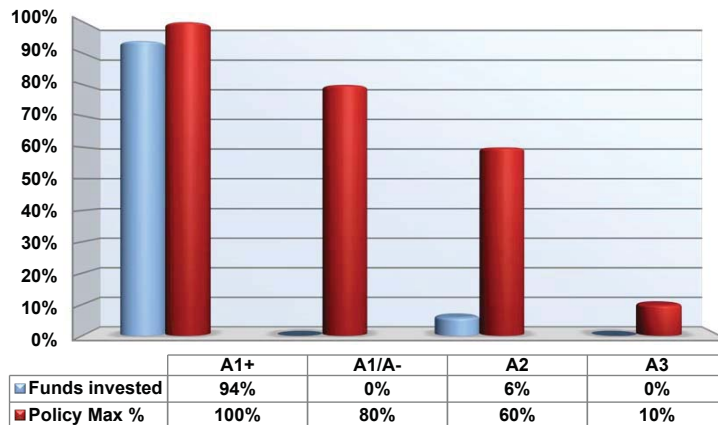
4.2.2 Q1 Quarterly Performance Report (Cont.)



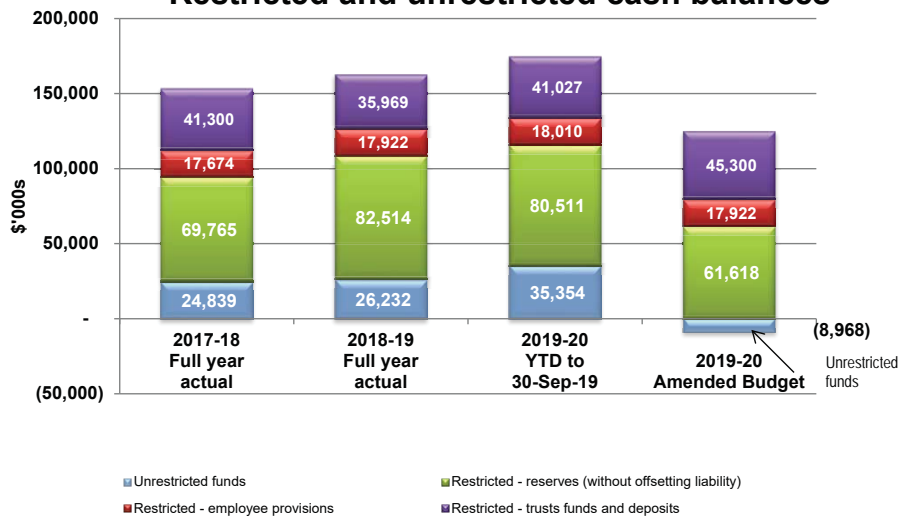
Financial Report for the period 1 July 2019 – 30 September 2019

Cash and Investments

Investment Credit Rating



Restricted and unrestricted cash balances



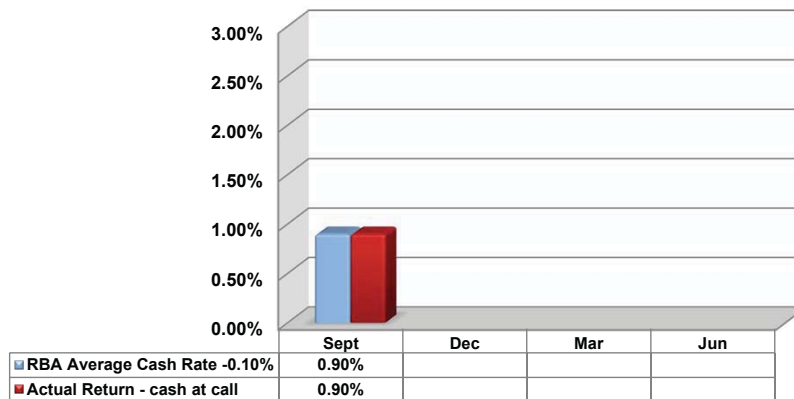
ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)

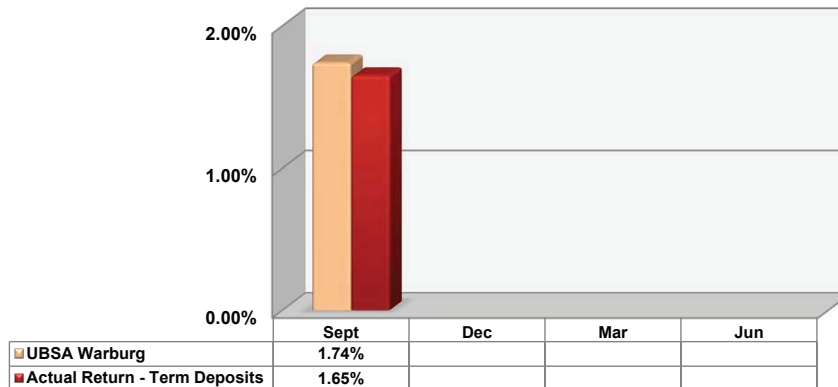


Financial Report for the period 1 July 2019 – 30 September 2019

Benchmark Indicator - Cash at Call



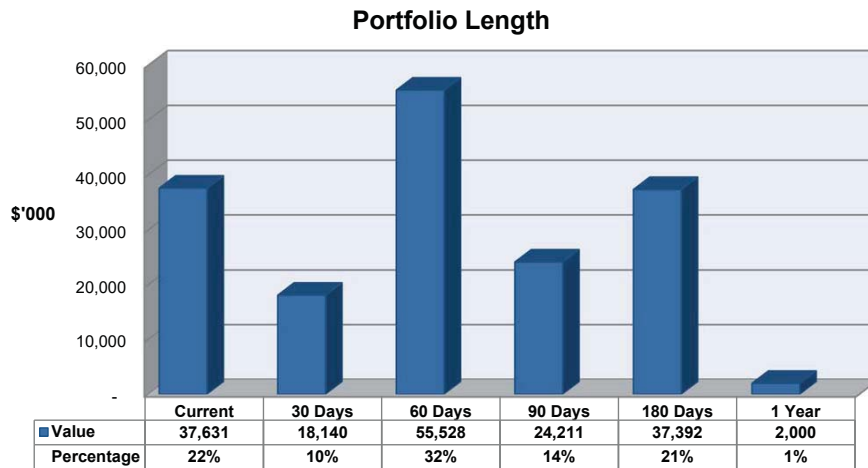
Benchmark Indicator - Term Deposits



4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019



4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Appendix 3

Directorate Analysis

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Total Operating Results

CGD BY DIRECTORATE

| | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|----------------------------------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | |
| Chief Executive Office | - | - | - | - | - |
| Greater Dandenong Business | 78 | 28 | 50 | 128 | 128 |
| Corporate Services | 1,140 | 1,052 | 88 | 4,253 | 4,253 |
| Engineering Services | 6,157 | 5,726 | 431 | 24,745 | 24,744 |
| City Planning Design and Amenity | 4,431 | 4,391 | 40 | 14,373 | 14,363 |
| Community Services | 6,637 | 5,993 | 644 | 20,871 | 20,867 |
| Non-Directorate ^(a) | 36,063 | 35,828 | 235 | 150,797 | 157,049 |
| Capital Works Program | 250 | 250 | - | 4,331 | 3,622 |
| Total income | 54,756 | 53,268 | 1,488 | 219,498 | 225,026 |
| Expenses | | | | | |
| Chief Executive Office | 197 | 196 | (1) | 668 | 668 |
| Greater Dandenong Business | 879 | 849 | (30) | 4,176 | 3,588 |
| Corporate Services | 6,636 | 6,962 | 326 | 22,290 | 22,290 |
| Engineering Services | 10,149 | 12,518 | 2,369 | 63,988 | 63,786 |
| City Planning Design and Amenity | 3,590 | 3,944 | 354 | 17,413 | 17,228 |
| Community Services | 11,634 | 12,301 | 667 | 48,824 | 45,673 |
| Non-Directorate ^(a) | 8,779 | 8,691 | (88) | 34,873 | 34,873 |
| Capital Works Program | - | - | - | - | - |
| Total expenses | 41,864 | 45,461 | 3,597 | 192,232 | 188,106 |
| Net surplus (deficit) | 12,892 | 7,807 | 5,085 | 27,266 | 36,920 |

^(a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note. Total income and total expenditure may differ to the operating result on the previous page due to the treatment of proceeds from asset sales and associated written down value.

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CEO DIRECTORATE

OPERATING RESULT

| Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | |
| Rates and charges | - | - | - | - | - |
| Statutory fees and fines | - | - | - | - | - |
| User fees | - | - | - | - | - |
| Grants - operating | - | - | - | - | - |
| Grants - capital | - | - | - | - | - |
| Contributions - monetary | - | - | - | - | - |
| Contributions - non-monetary | - | - | - | - | - |
| Asset sales | - | - | - | - | - |
| Other income | - | - | - | - | - |
| Total income | - | - | - | - | - |
| Expenses | | | | | |
| Employee costs | 146 | 141 | (5) | 568 | 568 |
| Materials and services | 51 | 53 | 2 | 94 | 94 |
| Other expenses | - | 2 | 2 | 6 | 6 |
| Total expenses | 197 | 196 | (1) | 668 | 668 |
| Net surplus (deficit) | (197) | (196) | (1) | (668) | (668) |

BUSINESS UNITS

| | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | |
| CEO | - | - | - | - | - |
| Total income | - | - | - | - | - |
| Expenses | | | | | |
| CEO | 197 | 196 | (1) | 668 | 668 |
| Total expenses | 197 | 196 | (1) | 668 | 668 |
| Net surplus (deficit) | (197) | (196) | (1) | (668) | (668) |

Notes:

No comments required for this directorate.

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

| | Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|-------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Statutory fees and fines | | - | - | - | - | - |
| User fees | | - | 1 | (1) | 6 | 6 |
| Grants - operating | 1 | 60 | - | 60 | 10 | 10 |
| Grants - capital | | - | - | - | - | - |
| Other income | | 18 | 27 | (9) | 112 | 112 |
| Total income | | 78 | 28 | 50 | 128 | 128 |
| Expenses | | | | | | |
| Employee costs | | 574 | 576 | 2 | 2,321 | 2,178 |
| Materials and services | | 294 | 255 | (39) | 1,675 | 1,265 |
| Other expenses | | 11 | 18 | 7 | 180 | 145 |
| Total expenses | | 879 | 849 | (30) | 4,176 | 3,588 |
| Net surplus (deficit) | | (801) | (821) | 20 | (4,048) | (3,460) |

BUSINESS UNITS

| | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|--------------------------------------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | |
| Greater Dandenong Business Executive | - | 14 | (14) | 56 | 56 |
| Business Networks | 78 | 13 | 65 | 60 | 60 |
| Activity Centres Revitalisation | - | 1 | (1) | 6 | 6 |
| Economic Development | - | - | - | 6 | 6 |
| Total income | 78 | 28 | 50 | 128 | 128 |
| Expenses | | | | | |
| Greater Dandenong Business Executive | 139 | 114 | (25) | 459 | 459 |
| Business Networks | 332 | 242 | (90) | 980 | 740 |
| Activity Centres Revitalisation | 208 | 249 | 41 | 1,311 | 963 |
| Economic Development | 200 | 244 | 44 | 1,426 | 1,426 |
| Total expenses | 879 | 849 | (30) | 4,176 | 3,588 |
| Net surplus (deficit) | (801) | (821) | 20 | (4,048) | (3,460) |

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Notes:

Income

Note 1 **Grants - operating (\$60,000 favourable)** – Favourable variance due to receipt of unbudgeted grant for the Community Revitalisation Project, which will be referred to the Mid-Year Budget Review and offset by associated project expenditure (Business Networks \$60,000).

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

| | Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|-------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Rates and charges | | - | - | - | - | - |
| Statutory fees and fines | | 27 | 27 | - | 109 | 109 |
| User fees | | 8 | 3 | 5 | 12 | 12 |
| Grants - operating | | - | - | - | 41 | 41 |
| Other income | 2 | 1,105 | 1,022 | 83 | 4,091 | 4,091 |
| Total income | | 1,140 | 1,052 | 88 | 4,253 | 4,253 |
| Expenses | | | | | | |
| Employee costs | 3 | 3,289 | 3,366 | 77 | 13,552 | 13,552 |
| Materials and services | 4 | 2,929 | 3,109 | 180 | 6,988 | 6,988 |
| Bad and doubtful debts | | - | - | - | - | - |
| Other expenses | 5 | 418 | 487 | 69 | 1,750 | 1,750 |
| Total expenses | | 6,636 | 6,962 | 326 | 22,290 | 22,290 |
| Net surplus (deficit) | | (5,496) | (5,910) | 414 | (18,037) | (18,037) |

BUSINESS UNITS

| | | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|-------------------------------------|--|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Corporate Services Executive | | - | - | - | - | - |
| Communications and Customer Service | | 229 | 181 | 48 | 727 | 727 |
| Governance | | 848 | 793 | 55 | 3,173 | 3,173 |
| Information Technology | | 2 | - | 2 | - | - |
| Financial Services | | 54 | 75 | (21) | 301 | 301 |
| People and Procurement Services | | 7 | 3 | 4 | 52 | 52 |
| Total income | | 1,140 | 1,052 | 88 | 4,253 | 4,253 |
| Expenses | | | | | | |
| Corporate Services Executive | | 114 | 138 | 24 | 597 | 597 |
| Communications and Customer Service | | 1,256 | 1,415 | 159 | 5,855 | 5,855 |
| Governance | | 732 | 844 | 112 | 3,173 | 3,173 |
| Information Technology | | 2,115 | 2,158 | 43 | 4,973 | 4,973 |
| Financial Services | | 716 | 706 | (10) | 2,807 | 2,807 |
| People and Procurement Services | | 1,703 | 1,701 | (2) | 4,885 | 4,885 |
| Total expenses | | 6,636 | 6,962 | 326 | 22,290 | 22,290 |
| Net surplus (deficit) | | (5,496) | (5,910) | 414 | (18,037) | (18,037) |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

Notes:**Income**

Note 2 Other income (\$83,000 favourable) – The favourable variance is primarily due to higher than anticipated property management rental recoveries (Property Management \$74,000) and rental income to date (Civic Facilities \$30,000, Senior Citizen Facilities \$14,000, Jan Wilson Community Centre \$13,000 and Paddy O'Donoghue Centre \$11,000,) which is expected to balance out as the year progresses.

This is partly offset by lower than anticipated recovery of outstanding rates debtors (\$21,000) and lower rental income (Dandenong Market \$20,000), which will be addressed at the Mid-Year Budget Review.

Expenditure

Note 3 Employee costs (\$77,000 favourable) – The favourable variance is primarily due to lower salary costs caused by vacant positions and a reduction in the use of casuals (Call and Service Centre \$34,000), timing of delivery of programs (Occupational, Health and Safety \$42,000), reduced hours for staff (Governance \$12,000) and lower than anticipated training to date (Members of Council \$10,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Organisational Development Executive \$43,000).

Note 4 Materials and services (\$180,000 favourable) – The main items contributing to the favourable variance include:

- Administration costs (\$121,000) – lower than anticipated costs for Council publications, postage, community education, subscriptions and printing and stationery (Communications and Customer Service Executive \$34,000, Records Management \$34,000, People and Procurement \$16,000 and Members of Council \$12,000).
- Consultants, professional services (\$106,000) – delay in receipt of invoices and timing of projects (Organisational Development Executive \$32,000, Property Revenue \$24,000, Communications and Customer Service Executive \$12,000, Call and Service Centres \$12,000 and Risk Management \$10,000).
- Utilities (\$33,000) – delay in receipt of invoices for telephone, rates, water and electricity (Technical Services \$8,000, Property Management Administration \$7,000, Dandenong Market \$4,000, Senior Citizen Facilities \$3,000 and The Castle \$3,000).
- Materials, maintenance and services (\$25,000) – delay in receipt of invoices (Civic Facilities \$14,000, Print Shop \$5,000 and Property Management \$3,000).

This favourable variance is partly offset by higher than anticipated costs to date for supplementary valuations (Property Revenue \$55,000), insurance premiums (Risk Management \$47,000) and software maintenance (Risk Management \$15,000 and Contracts \$11,000).

Note 5 Other expenses (\$69,000 favourable) – The main items contributing to the favourable variance include delay in receipt of invoices for contributions (Emergency Management \$20,000), operating lease/rentals (Technical Services \$16,000) and internal audit services (Corporate Services Executive \$9,000) combined with lower than anticipated Councillor allowances to date (Members of Council \$10,000).

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

| | Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|--------------------------------|-------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Rates and charges | 6 | 5,173 | 5,050 | 123 | 20,049 | 20,049 |
| Statutory fees and fines | 7 | 60 | 127 | (67) | 509 | 509 |
| User fees | | 130 | 164 | (34) | 655 | 655 |
| Grants - operating | 8 | 77 | 140 | (63) | 139 | 139 |
| Contributions - monetary | 9 | 162 | - | 162 | 1 | 1 |
| Asset sales | 10 | 343 | 154 | 189 | 617 | 617 |
| Other income | 11 | 212 | 91 | 121 | 2,775 | 2,774 |
| Total income | | 6,157 | 5,726 | 431 | 24,745 | 24,744 |
| Expenses | | | | | | |
| Employee costs | 12 | 4,075 | 4,319 | 244 | 17,789 | 17,789 |
| Materials and services | 13 | 5,945 | 8,139 | 2,194 | 45,686 | 45,561 |
| Bad and doubtful debts | | - | 3 | 3 | 10 | 10 |
| Carrying amount of assets sold | 14 | 85 | 30 | (55) | 300 | 300 |
| Other expenses | | 44 | 27 | (17) | 203 | 126 |
| Total expenses | | 10,149 | 12,518 | 2,369 | 63,988 | 63,786 |
| Net surplus (deficit) | | (3,992) | (6,792) | 2,800 | (39,243) | (39,042) |

BUSINESS UNITS

| | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|-------------------------------------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | |
| Engineering Services Executive | - | - | - | - | - |
| Infrastructure Services | 5,812 | 5,378 | 434 | 23,353 | 23,353 |
| City Projects and Asset Improvement | 7 | 5 | 2 | 18 | 18 |
| Infrastructure Planning | 338 | 343 | (5) | 1,374 | 1,373 |
| Total income | 6,157 | 5,726 | 431 | 24,745 | 24,744 |
| Expenses | | | | | |
| Engineering Services Executive | 65 | 104 | 39 | 418 | 418 |
| Infrastructure Services | 7,666 | 9,927 | 2,261 | 51,427 | 51,225 |
| City Projects and Asset Improvement | 1,899 | 1,950 | 51 | 9,933 | 9,933 |
| Infrastructure Planning | 519 | 537 | 18 | 2,210 | 2,210 |
| Total expenses | 10,149 | 12,518 | 2,369 | 63,988 | 63,786 |
| Net surplus (deficit) | (3,992) | (6,792) | 2,800 | (39,243) | (39,042) |

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Notes:

Income

Note 6 Rates and charges - waste (\$123,000 favourable) – Favourable variance due to the timing of income recognition for additional waste services and supplementary waste charges (expected to balance across the year).

Note 7 Statutory fees and fines (\$67,000 unfavourable) – Unfavourable variance due to lower than anticipated income from sub-division, drainage plan approval and plan checking fees to date (Civil Development and Design \$67,000).

Note 8 Grants – operating (\$63,000 unfavourable) – Unfavourable variance due to delay in receipt of grant funding for Our Catchment Our Communities project (Parks Services \$63,000).

Note 9 Contributions – monetary (\$162,000 favourable) – Favourable variance due to unbudgeted income (\$162,000) from the developer in lieu of future maintenance (six years) of the Logis native vegetation reserve (Parks Services). This will be included in the 2019-20 Mid-Year Budget Review.

Note 10 Asset sales (\$189,000 favourable) – Favourable variance due to higher than anticipated proceeds from fleet and plant sales to date (Fleet Management \$189,000).

Note 11 Other income (\$121,000 favourable) – Favourable variance due to higher than anticipated recovery income for asset protection reinstatements (Asset Protection \$71,000) and casual hire fees of sporting ovals and athletic tracks (Parks Services \$15,000), combined with unbudgeted recoveries for Lonsdale Street NBN paving repairs incurred in 2018-19 (to be reflected in the Mid-Year Budget) (Roads and Drains \$28,000).

This favourable variance is partly offset by a delay in invoicing partner councils for recoveries relating to works at Spring Valley Landfill – anticipated to be raised in October (Waste Management \$23,000).

Expenditure

Note 12 Employee costs (\$244,000 favourable) – Favourable variance due to delay in recruitment (Parks Services \$126,000, Engineering Services Executive \$39,000, Asset Management \$34,000, Civil Development and Design \$28,000, Infrastructure Services and Planning Executive \$25,000 and Roads and Drains \$20,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs (City Projects and Asset Improvement Executive \$37,000) and unbudgeted salaries unable to be allocated to the capital works program (CIP Major Projects \$18,000).

Note 13 Materials and services (\$2.19 million favourable) - The favourable variance is due to the timing of works and delay in receipt of invoices from contractors (Parks Services \$641,000, Waste Management \$448,000, Roads and Drains \$381,000, Cleansing \$189,000, Building Maintenance \$116,000 and Fleet Management \$56,000) and lower than anticipated street lighting replacement program costs to date (Asset Management \$182,000).

Note 14 Carrying amount of assets sold (\$55,000 unfavourable) - Higher than anticipated carrying amount of assets sold to date. This is a non-cash accounting entry.

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

| | Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|-------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Rates and charges | | - | - | - | - | - |
| Statutory fees and fines | 15 | 2,263 | 2,170 | 93 | 8,715 | 8,715 |
| User fees | 16 | 1,697 | 1,795 | (98) | 5,130 | 5,130 |
| Grants - operating | | 467 | 419 | 48 | 447 | 437 |
| Contributions - monetary | | - | - | - | - | - |
| Other income | | 4 | 7 | (3) | 81 | 81 |
| Total income | | 4,431 | 4,391 | 40 | 14,373 | 14,363 |
| Expenses | | | | | | |
| Employee costs | 17 | 2,855 | 3,209 | 354 | 12,978 | 12,978 |
| Materials and services | | 677 | 646 | (31) | 3,059 | 2,874 |
| Bad and doubtful debts | | 2 | 35 | 33 | 1,286 | 1,286 |
| Other expenses | | 56 | 54 | (2) | 90 | 90 |
| Total expenses | | 3,590 | 3,944 | 354 | 17,413 | 17,228 |
| Net surplus (deficit) | | 841 | 447 | 394 | (3,040) | (2,865) |

BUSINESS UNITS

| | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|---|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | |
| City Planning, Design and Amenity Exec. | - | - | - | - | - |
| Building Services | 936 | 1,121 | (185) | 2,043 | 2,043 |
| Planning and Design | 426 | 539 | (113) | 2,167 | 2,157 |
| Regulatory Services | 3,069 | 2,731 | 338 | 10,163 | 10,163 |
| Total income | 4,431 | 4,391 | 40 | 14,373 | 14,363 |
| Expenses | | | | | |
| City Planning, Design and Amenity Exec. | 119 | 113 | (6) | 472 | 472 |
| Building Services | 635 | 740 | 105 | 3,052 | 3,052 |
| Planning and Design | 1,055 | 1,354 | 299 | 5,665 | 5,480 |
| Regulatory Services | 1,781 | 1,737 | (44) | 8,224 | 8,224 |
| Total expenses | 3,590 | 3,944 | 354 | 17,413 | 17,228 |
| Net surplus (deficit) | 841 | 447 | 394 | (3,040) | (2,865) |

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

Notes:**Income**

Note 15 Statutory fees and fines (\$93,000 favourable) – The favourable variance is due to better than anticipated income from parking fines, recovery of collection costs (Parking Management \$259,000) and animal fines (Animal Management \$54,000).

This favourable variance is partly offset by lower than anticipated planning applications (Statutory Planning \$118,000), local law fines (General Law Enforcement \$37,000), health and food infringements (Health \$27,000) and planning compliance fines (Planning Compliance \$21,000).

Note 16 User fees (\$98,000 unfavourable) – Unfavourable variance is due to lower than anticipated food registration renewal income which is expected to correct in coming months (Healthwise \$115,000) and lower than anticipated parking income for on street ticket machines/meters (Parking Management \$30,000).

This unfavourable variance is partly offset by higher than anticipated off street car park permit and parking fee income (Car Parks \$46,000).

Expenditure

Note 17 Employee costs (\$354,000 favourable) – Favourable variance due to delay in recruitment and extended leave taken (Statutory Planning \$140,000, Planning Enforcement \$79,000, Strategic Design and Sustainability Planning \$76,000, Building \$30,000, Animal Management \$28,000 and Regulatory Services Administration \$24,000).

This favourable variance is offset by higher than anticipated use of temporary staff (General Law Enforcement \$24,000 and Health \$10,000).

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

| | Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|-------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| User fees | | 542 | 570 | (28) | 2,633 | 2,633 |
| Grants - operating | 18 | 5,668 | 5,016 | 652 | 16,793 | 16,789 |
| Grants - capital | | - | - | - | - | - |
| Contributions - monetary | | 2 | - | 2 | - | - |
| Other income | | 425 | 407 | 18 | 1,445 | 1,445 |
| Total income | | 6,637 | 5,993 | 644 | 20,871 | 20,867 |
| Expenses | | | | | | |
| Employee costs | 19 | 7,889 | 8,651 | 762 | 34,818 | 32,557 |
| Materials and services | 20 | 3,147 | 3,093 | (54) | 11,396 | 10,554 |
| Bad and doubtful debts | | 3 | 3 | - | 3 | 3 |
| Other expenses | | 595 | 554 | (41) | 2,607 | 2,559 |
| Total expenses | | 11,634 | 12,301 | 667 | 48,824 | 45,673 |
| Net surplus (deficit) | | (4,997) | (6,308) | 1,311 | (27,953) | (24,806) |

BUSINESS UNITS

| | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|--|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | |
| Community Services Executive | - | - | - | - | - |
| Community Wellbeing | 2,701 | 2,150 | 551 | 8,582 | 8,582 |
| Community Care | 2,492 | 2,328 | 164 | 9,410 | 9,410 |
| Community Arts, Culture and Libraries | 1,253 | 1,324 | (71) | 2,257 | 2,257 |
| Community Development, Sports and Recreation | 191 | 191 | - | 622 | 618 |
| Total income | 6,637 | 5,993 | 644 | 20,871 | 20,867 |
| Expenses | | | | | |
| Community Services Executive | 102 | 107 | 5 | 486 | 486 |
| Community Wellbeing | 3,485 | 3,989 | 504 | 16,263 | 13,371 |
| Community Care | 3,194 | 3,253 | 59 | 13,253 | 13,253 |
| Community Arts, Culture and Libraries | 2,764 | 2,893 | 129 | 10,609 | 10,609 |
| Community Development, Sports and Recreation | 2,089 | 2,059 | (30) | 8,213 | 7,954 |
| Total expenses | 11,634 | 12,301 | 667 | 48,824 | 45,673 |
| Net surplus (deficit) | (4,997) | (6,308) | 1,311 | (27,953) | (24,806) |

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Notes:

Income

Note 18 Grants – operating (\$652,000 favourable) - Favourable variance due to:

Grants received earlier than anticipated:

- Library and Information Service \$38,000
- Child First \$13,000

Grants higher than budget for variable client based services:

- Home and Community Care \$139,000

Unbudgeted grant funding (to be referred to the 2019-20 Mid-Year Budget with associated expenditure):

- Family Day Care \$302,000
- New Directions – Mothers and Babies \$82,000
- Market Street Occasional Care Centre Operational \$48,000
- Drug Strategy \$32,000

Expenses

Note 19 Employee costs (\$762,000 favourable) - Favourable variance due to delay in recruitment (Child First \$231,000, Maternal and Child Health \$118,000, Home and Community Care \$150,000, Enhanced MCH Program \$117,000, Library and Information Services \$97,000, Playgroup Initiative \$93,000, Pre-School Field Officer \$49,000, Food Services \$46,000, Children Support Services \$45,000, HACC Co-ordinator \$24,000, Festivals and Events \$18,000, Right@Home \$16,000, Planned Activity Group \$14,000, Senior Citizens Centres \$14,000, Refugee Immunisation \$10,000 and Family Day Care \$10,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Drum Theatre \$67,000 and HACC – Home Maintenance \$53,000), unbudgeted salaries to be resolved in the Mid-Year Budget (Community Funding \$25,000 and New Directions – Mothers and Babies \$20,000), higher than anticipated casual salary costs (Community Property \$14,000) and higher overtime costs (Sports Planning \$14,000).

Note 20 Material and services (\$54,000 unfavourable) – Unfavourable variance due to:

- Contract services (\$197,000) - higher payments to educators (Family Day Care \$217,000). This is a client based service that varies throughout the year and matches the higher grant income in this program. This will be adjusted in the Mid-Year Budget Review.
- Unbudgeted service expenditure which is offset by unbudgeted grant income (to be referred to the 2019-20 Mid-Year Budget Review) (Market Street Occasional Care Centre Operational \$43,000).
- Expenditure occurring earlier than anticipated (Library and Information Services \$18,000).
- Higher than anticipated expenditure for professional services, consultancy costs and materials/consumables (HACC-Home Maintenance \$29,000 and Sports Planning \$55,000).

This unfavourable variance is offset by a delay in receipt of invoices, commencement of projects and lower utility costs (Community Development \$72,000, Festivals and Events \$38,000, Drum Theatre \$36,000, Child First \$30,000, Food Services \$23,000, New Directions - Mothers and Babies \$22,000, Drug Strategy \$20,000 and Market Street Occasional Child Care Centre \$17,000).

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

NON-DIRECTORATE

OPERATING RESULT

| | Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|--|-------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Rates and charges | 21 | 33,164 | 33,090 | 74 | 125,893 | 125,893 |
| Grants - operating | | 1,426 | 1,447 | (21) | 5,787 | 12,039 |
| Contributions - monetary | | 784 | 790 | (6) | 2,000 | 2,000 |
| Contributions - non-monetary | | - | - | - | 15,000 | 15,000 |
| Other income | 22 | 689 | 501 | 188 | 2,117 | 2,117 |
| Total income | | 36,063 | 35,828 | 235 | 150,797 | 157,049 |
| Expenses | | | | | | |
| Employee costs | | - | - | - | 796 | 796 |
| Materials and services | | 98 | 88 | (10) | 514 | 514 |
| Prior year capital expenditure unable to be capitalised (non-cash) | 23 | 182 | - | (182) | - | - |
| Depreciation and amortisation | | 7,451 | 7,451 | - | 29,816 | 29,816 |
| Borrowing costs | 24 | 816 | 901 | 85 | 3,414 | 3,414 |
| Other expenses | | 232 | 251 | 19 | 333 | 333 |
| Total expenses | | 8,779 | 8,691 | (88) | 34,873 | 34,873 |
| Net surplus (deficit) | | 27,284 | 27,137 | 147 | 115,924 | 122,176 |

BUSINESS UNITS

| | | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|--|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Governance | | - | - | - | - | - |
| Corporate Accounting | | 35,279 | 35,038 | 241 | 148,797 | 155,049 |
| Planning and Design | | 784 | 790 | (6) | 2,000 | 2,000 |
| Total income | | 36,063 | 35,828 | 235 | 150,797 | 157,049 |
| Expenses | | | | | | |
| Governance | | 3 | - | (3) | 30 | 30 |
| Corporate Accounting | | 8,766 | 8,689 | (77) | 34,833 | 34,833 |
| Planning and Design | | 10 | 2 | (8) | 10 | 10 |
| Total expenses | | 8,779 | 8,691 | (88) | 34,873 | 34,873 |
| Net surplus (deficit) | | 27,284 | 27,137 | 147 | 115,924 | 122,176 |

Non Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.

ORDINARY COUNCIL MEETING - MINUTES

4.2.2 Q1 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 30 September 2019

Notes:**Income**

Note 21 Rates and charges (\$74,000 favourable) – Favourable variance due mainly due to slightly higher Keysborough Maintenance levies than anticipated (Corporate Accounting \$43,000).

Note 22 Other income (\$188,000 favourable) – Favourable variance due to better than anticipated interest income attributable to higher opening cash and investment balances at the start of the financial year, resulting from the timing and delay of operating and capital cash outflows in the prior year (Corporate Accounting).

Expenditure

Note 23 Prior year capital expenditure unable to be capitalised (non-cash) (\$182,000 unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$182,000). This is a non-cash entry that does not impact on Council's cash position.

Note 24 Borrowing costs (\$85,000 favourable) – Favourable variance in interest charges on loans due to lower interest rate achieved on new loan borrowings drawn down in June 2019 (Corporate Accounting \$85,000). These savings will be reflected in the 2019-20 Mid-Year Budget.

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

CAPITAL WORKS PROGRAM

OPERATING RESULT

| | Notes | YTD ACTUAL \$'000 | YTD BUDGET \$'000 | YTD VARIANCE \$'000 | ANNUAL AMENDED BUDGET \$'000 | ANNUAL ORIGINAL BUDGET \$'000 |
|------------------------------|-------|-------------------------|-------------------------|---------------------------|---------------------------------------|--|
| Income | | | | | | |
| Grants - capital | | 250 | 250 | - | 3,023 | 2,794 |
| Contributions - monetary | | - | - | - | 1,308 | 828 |
| Contributions - non-monetary | | - | - | - | - | - |
| Other income | | - | - | - | - | - |
| Total income | | 250 | 250 | - | 4,331 | 3,622 |
| Expenses | | | | | | |
| Employee costs | | - | - | - | - | - |
| Materials and services | | - | - | - | - | - |
| Other expenses | | - | - | - | - | - |
| Total expenses | | - | - | - | - | - |
| Net surplus (deficit) | | 250 | 250 | - | 4,331 | 3,622 |

Notes:

No comments required for this directorate.

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Appendix 4

Operating Initiatives

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Operating Initiatives

| Operating initiative project | YTD Actuals \$ | YTD Budget \$ | YTD Variance (Unfav) Fav \$ | 2019-20 Full Year Budget \$ | Project update - 30 September 2019 |
|---|----------------|----------------|-----------------------------|-----------------------------|---|
| Greater Dandenong Business | | | | | |
| Employee Partnership project | 47,017 | - | (47,017) | 100,000 | This budget will be reallocated to salaries in the 2019-20 Mid Year Budget. It relates to the continuation of Community Revitalisation activities and new employee partnership activities. Therefore, reporting is not required going forward as it relates to a salary initiative. |
| | 47,017 | - | (47,017) | 100,000 | |
| Community Services | | | | | |
| Feasibility Study - New Library in Noble Park/Keysborough | - | - | - | 50,000 | The brief to source a project consultant to assist with the feasibility study is in the process of being finalised. |
| Feasibility Study - Dandenong Community Hub | - | - | - | 50,000 | Project brief is currently in development. Consultant expected to be engaged by end of calendar year. |
| | - | - | - | 100,000 | |
| Engineering Services | | | | | |
| Public Lighting LED Upgrade Program partly offset by energy savings | 18,306 | 200,000 | 181,694 | 400,000 | Discussions held with United Energy and project managing consultant to initiate process, agree and establish staged program of upgrade works. |
| Building Disposal Program (Dandenong West Kindergarten) | - | - | - | 60,000 | Services to property disconnected. Seeking quotes to demolish building. |
| Building Disposal Program (Sandown Park) | - | - | - | 60,000 | Services to property disconnected. Seeking quotes to demolish building. |
| Building Disposal Program (Springvale Reserve Scoreboard Garage) | - | - | - | 50,000 | Seeking quotes to disconnect services. |
| Aboriginal Scar Tree - Stabilisation | - | - | - | 15,000 | Council officers expect to appoint a suitably qualified and experienced consultant to undertake a cultural heritage management plan for the tree in November. The plan is expected to be completed by the end of May 2020. |
| Feasibility Study - Yarraman Railway Station shared path | - | - | - | 50,000 | Project brief is currently in development. Consultant expected to be engaged by end of calendar year. |
| Sandown Enhanced Integrated Water Management Plan | 8,500 | 10,000 | 1,500 | 30,000 | Progressing well. Awaiting response from Melbourne Water before moving to next stage of the study. |
| | 26,806 | 210,000 | 183,194 | 665,000 | |
| City Planning, Design and Amenity | | | | | |
| Reconciliation of existing Master Plans - Greaves | - | - | - | 20,000 | Fee proposal is being prepared by consultant. The project is expected to commence in |
| | - | - | - | 20,000 | |
| Corporate Services | | | | | |
| Dandenong Night Market | - | - | - | 87,000 | The Night Market is not yet due to start and will be trialled in January 2020 (once a week over four weeks). |
| | - | - | - | 87,000 | |
| TOTAL | 73,824 | 210,000 | 136,176 | 972,000 | |

4.2.2 Q1 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 30 September 2019

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget (eg - 'Greening Our City' Tree Strategy)
- ongoing initiatives
- carry overs of prior year operating initiatives

4.2.3 Procurement Policy

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Procurement Policy

Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

Council previously adopted its Procurement Policy in May 2017 and the Policy now requires review. The revised Policy is now submitted to Council for readoption.

Recommendation Summary

This report recommends that the Procurement Policy be readopted as per Attachment 1.

4.2.3 Procurement Policy (Cont.)

Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2017-21 or as required by legislation. Policies promote consistency across the organisation and enable the community to be familiar with the principles behind administrative and council decisions.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is automatically revoked upon readoption of the latest version of that policy.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

Proposal

It is proposed that the Procurement Policy be readopted by Council with the following changes:

- Changes to the Procurement thresholds in Section 2.3.2.3 in respect of quotations
- Changes in the Tender Criteria section 2.4 to provide for a minimum allocation of 15% for all tenders to consider local supplier/social procurement and environmental sustainability factors. (the previous version required 5% for local and 5% for social)
- Recognition of Council's responsibilities under the Modern Slavery Act (section 2.4.1)
- Other minor changes marked in red text in the Attachment.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- *Jobs and Business Opportunities* – Prosperous and affordable
- *Leadership by the Council* – The leading Council

4.2.3 Procurement Policy (Cont.)

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Opportunity

- A diverse and growing economy
- An open and effective Council

Financial Implications

No financial resources are impacted by this report.

Consultation

Prior to reporting to Council, the Procurement Policy was reviewed and evaluated by the:

- Procurement Steering Committee
- Audit Advisory Committee

Conclusions

A review of the Procurement Policy was conducted and is now presented to Council for readoption.

The principal objective of the review was to ensure that the policy is current with legislative requirements and remained relevant and up-to-date.

Recommendation

That the Procurement Policy be readopted as per Attachment 1.

Moved by: Cr Matthew Kirwan
Seconded by: Cr Sean O'Reilly

That the Procurement Policy be readopted as per Attachment 1.

MINUTE 1250

Moved by: Cr Matthew Kirwan
Seconded by: Cr Sean O'Reilly

That the Procurement Policy be readopted as per Attachment 1.

CARRIED

Cr Loi Truong left the Chamber at 7.30pm.

4.2.3 Procurement Policy (Cont.)

POLICY & STRATEGY

PROCUREMENT POLICY

ATTACHMENT 1

PROCUREMENT POLICY

PAGES 34 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

Procurement Policy

| | | | |
|------------------------------------|-----------------------------------|--------------------------|---|
| File number: | A37214 | Authority: | Council |
| Directorate: | Corporate Services | Responsible Officer: | Manager People and Procurement Services |
| Policy Type: | Compliance | Version No: | 006 |
| 1 st Adopted by Council | 9 November 2009 Minute No. 334 | Last Adopted by Council: | 2017 Minute No. |
| Review Period: | In each financial year | Next Review: | June 2021 |

4.2.3 Procurement Policy (Cont.)

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4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

1 Principles

This Policy has been developed to meet the requirements of Section 186A of the *Local Government Act 1989* as amended on 19 November 2008 with consideration given to meet Section 3C of the Act (Objectives of Council)

1.1 Background

Greater Dandenong City Council:

- Recognises that:
 - Developing a procurement strategy and adopting appropriate best practice contracting and procurement principles, policies, processes and procedures for all goods, services and works by Council, will enhance achievement of Council objectives.
 - The elements of best practice applicable to local government procurement incorporate:
 - broad principles covering ethics, value for money, responsibilities and accountabilities;
 - guidelines giving effect to those principles;
 - a system of delegations (i.e. the authorisation of officers to approve a range of functions in the procurement process);
 - procurement processes, with appropriate procedures covering minor simple procurement to high value complex procurement; and
 - a professional approach to all tenders undertaken.
- Requires that Council's procurement activities:
 - support Council's corporate strategies, aims and objectives;
 - take a long term strategic view of procurement needs while continually assessing, reviewing and auditing procedures, strategy and objectives;
 - provide a robust and transparent audit trail which ensures that procurement projects are delivered on time, within cost constraints and that the needs of end users are fully met;
 - are conducted, and are seen to be conducted, in an impartial, fair and ethical manner;
 - achieve value for money and quality in the acquisition of goods, services and works;
 - ensure that risk is identified, assessed and managed at all stages of the procurement process;
 - use strategic procurement practices and innovative procurement solutions, in particular making use of collaboration and partnership opportunities;
 - comply with legislation (including Risk Management, Occupational Health and Safety and Competition and Consumer Legislation), Council policies or other requirements, ensuring that all staff responsible for procurement and contract management are aware of and adhere to the legislative requirements, Victoria's Charter of Human Rights and Responsibilities, Council standards and best practice;
 - support business in the local community where possible.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

1.2 Scope

This Procurement Policy is made under Section 186A of the *Local Government Act 1989*.

This section of the Act requires Council to prepare, approve and comply with a procurement policy encompassing the principles, processes and procedures applied to all purchases of goods, services and works by Council.

This policy applies to all contracting and procurement activities at Council and is binding upon Councillors, Council officers and temporary employees, contractors and consultants while engaged by Council.

1.3 Purpose

It is the council policy that all purchasing decisions have the objective of ensuring a best value outcome for the community. A best value outcome takes into account the need for prudent financial management, a competitive and fairly treated local procurement environment, optimum sustainability outcomes and addressing local social disadvantage concerns.

The purpose of this Policy is to

- provide policy and guidance to Council to allow consistency and control over procurement activities;
- demonstrate accountability and value for money to rate payers;
- provide guidance on ethical behaviour in public sector purchasing;
- demonstrate the application of elements of best practice in purchasing;
- increase the probability of obtaining the right outcome when purchasing goods and services; and
- further strengthen local communities by exploring ways to generate local employment and procurement opportunities.

1.4 Treatment of GST

All monetary values related to this policy **include GST** except, where specifically stated otherwise.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

1.5 Definitions and Abbreviations

| Term | Definition |
|--|---|
| Act | <i>Local Government Act 1989.</i> |
| Commercial in Confidence | Information that, if released, may prejudice the business dealings of the party (e.g. discounts, rebates, profits, methodologies and process information). It is information provided for a specific purpose that is not to be used for any other purpose than set out in the initial document. |
| Conditions of Tendering | Rules governing the content and submission of tenders and the conduct of the tendering process. |
| Contract Management | The process that ensures both parties to a contract fully meet their respective obligations as efficiently and effectively as possible, in order to deliver the business and operational objectives required from the contract and in particular, to provide value for money. |
| Council Staff (Council Representative / Contracts Officer/ Superintendent) | Includes full time and part-time Council officers, and temporary employees, contractors and consultants while engaged by the Council. |
| Conflict of Interest | Refer to section 77A of the Act. |
| Corporate Social Responsibility (CSR) | Corporate Social Responsibility (CSR) is about taking positive action to demonstrate Council's commitment to the local community and environment on which it impacts. This includes sustainability, social procurement and support for local industries |
| Delegation | A power handed down by the Council or Chief Executive Officer in an instrument to enable a delegate to act on Council's behalf. |
| Emergency | Sudden or unexpected occurrence requiring immediate action. |
| e-Procurement | e-Procurement is integral to the overall development of procurement processes and involves the use of electronic systems to acquire goods services and works. |
| Expression of Interest (EOI) | An invitation for persons to submit an EOI for the provision of the goods, services and works which generally set out in the overview of requirements contained in the document. This invitation is not an offer or a contract. |

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

| Term | Definition |
|-----------------------------|--|
| Local Supplier | Local suppliers are defined as businesses that are either based in the south-east region of Melbourne, perform the majority of their manufacturing in this region or employ a significant number of Greater Dandenong residents in their business. |
| Preferred Tenderer | A process whereby Council determines the preferred tenderer arising from a tender process, subject to ongoing negotiations with that tenderer in respect of tender received. This may include negotiations on price, tender conditions and tender outcomes. |
| Probity | The dictionary definition of probity refers to uprightness, honesty, proper and ethical conduct and propriety in dealings. Within Government, the word "probity" is often used in a general sense to mean "good process." A procurement process that conforms to the expected standards of probity is one in which clear procedures that are consistent with the Council's policies and legislation are established, understood and followed from the outset. These procedures need to consider the legitimate interests of suppliers and ensure that all potential suppliers are treated equitably. |
| Probity Advisor | Commonly an observer in dealings with tenderers and the evaluation panel at presentations and interviews. The probity advisors would be available to answer questions and provide advice to the evaluation team and/or steering committee. |
| Probity Auditor | Primarily reviews all processes and documentation throughout the procurement process and provides a report on their findings at the conclusion of the process. |
| Panel Contract Arrangements | A contract that sets out rates for goods and services which are available for the term of the agreement. However, no commitment is made under the agreement to purchase a specified value or quantity of goods or services. |
| Procurement ⁱ | Procurement is the whole process of acquisition of external goods, services and works. This process spans the whole life cycle from initial concept through to the end of the useful life of an asset (including disposal) or the end of a service contract. |
| Social Enterprise | A social enterprise is a revenue-generating business with primarily social objectives whose surpluses are reinvested for that purpose in the business or in the community, rather than being driven by the need to deliver profit to shareholders and owners. |

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

| Term | Definition |
|------------------------------|--|
| Social Procurement | Social Procurement uses Procurement processes and purchasing power to generate positive social outcomes in addition to the delivery of efficient goods, services and works. |
| Sustainability ⁱⁱ | Activities that meet the needs for goods, works and services in a way that achieves value for money on a whole of life basis in terms of generating benefits not only to Council, but also to society and the economy, while minimising damage to the environment. |
| Tender Process | The process of inviting parties to submit a tender by public advertisement, followed by evaluation of submissions and selection of a successful bidder or tenderer. |
| Thresholds | The value above which a procurement, unless exempt, is subject to the mandatory procurement processes. |
| Quotation Process | The process of inviting parties to submit a quotation followed by evaluation of submissions and selection of a successful bidder or tenderer. |
| Value For Money | <p>Value for Money in procurement is about selecting the supply of goods, services and works taking into account both cost and non-cost factors including:</p> <ul style="list-style-type: none">• contribution to the advancement of the Council's priorities;• non-cost factors such as fitness for purpose, quality, service and support, project delivery, risk, economic contribution to the South East region, financial capacity; and• cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works. |

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2 Effective legislative and policy compliance

2.1 Ethics and Probity

2.1.1 Requirement

The Council's procurement activities shall be performed with integrity and in a manner able to withstand the closest possible scrutiny.

2.1.2 Conduct of Councillors and Council Staff

2.1.2.1 General

Councillors and Council Staff shall at all times conduct themselves in ways that are ethical and will:

- treat potential and existing suppliers with equality and fairness;
- not seek or receive personal gain;
- maintain confidentiality of competing companies information, such as pricing, specifications, quotation, tender, bid, or any other commercial or proprietary information;
- present a high standard of professionalism and probity;
- deal with suppliers in an honest and impartial manner that does not allow conflicts of interest;
- provide all suppliers and tenderers with the same information and equal opportunity;
- be able to account for all decisions and provide feedback on them, and
- maintain fair, equitable and non-discriminatory procedures for addressing complaints and concerns raised by suppliers or members of the community regarding Council's procurement activities.

2.1.2.2 Members of Professional Bodies

Councillors and Council Staff belonging to professional organisations shall, in addition to the obligations detailed in this policy, ensure that they adhere to any code of ethics or professional standards required by that body. (for example IPWEA Tendering code of practice)

2.1.3 Tender and Quotation Processes

All tender and quotation processes shall be conducted in accordance with the requirements of this policy, the Procurement Manual and any associated procedures, relevant legislation, relevant Australian Standards and the Act.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.1.4 Conflict of Interest

Councillors and Council Staff shall at all times avoid situations in which private interest's or conflict of interest might reasonably be deemed to have the potential to conflict, with their Council duties.

Councillors and Council staff involved in the procurement process, in particular preparing tender documentation, including writing tender specifications, opening and downloading of tenders and evaluation of tenders MUST not do so where that person or any member of their immediate family has a direct or indirect interest, or holds a position of influence or power in a business undertaking tendering for the work.

The onus is on the Councillor and Council Staff involved, to promptly declare a direct or indirect, actual or potential, conflict of interest to Council.

2.1.5 Fair and Honest Dealing

All prospective contractors and suppliers must be afforded an equal opportunity to tender or quote. Impartiality must be maintained in selecting contractors and suppliers so that it can withstand public scrutiny.

The commercial interests of existing and potential suppliers must be protected.

Confidentiality of information provided by existing and prospective suppliers must be maintained at all times, particularly commercially sensitive material such as, but not limited to prices (other than the price of the successful tenderer's own fixed price lump sum contract), discounts, rebates, profit, manufacturing and product information.

2.1.6 Accountability and Transparency

Accountability in procurement means being able to explain and provide evidence on the process followed. The test of accountability is that an independent third party must be able to see clearly that a process has been followed and that the process is fair and reasonable.

The processes by which all procurement activities are conducted will be in accordance with this Procurement Policy and related Council policies and procedures.

Additionally:

- all Council Staff are required to comply with the Code of Conduct for Council Staff, accordingly they must be able to account for all procurement decisions made over the lifecycle of all goods, services and works purchased by the Council and provide feedback on them;
- Council staff responsible for procurement decisions must undertake periodic training in procurement processes and responsibilities.
- all procurement activities are to leave an audit trail for monitoring and reporting purposes and as a principle contain a double authorisation process;

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

-
- Councillors must not direct or influence a member of Council staff in the exercise of any power in the performance of any duty or function.

2.1.7 Gifts and Hospitality

All Councillors and Council Staff must adhere to Council's Gifts and Hospitality Policy.

2.1.8 Disclosure of Information

Information received by the Council that is Commercial in Confidence must not be disclosed and is to be stored in a secure location.

Councillors and Council Staff are to protect the integrity of the process by refusing to release or discuss the following:

- information disclosed by organisations in tenders, quotation or during tender negotiations;
- all information that is Commercial in Confidence; and
- pre-contract information including but not limited to information provided in quotes and tenders or subsequently provided in pre-contract negotiations.

Councillors and Council Staff are to avoid references to current or proposed contracts in discussion with acquaintances or outside interests.

Discussion with potential suppliers during tender evaluations should not go beyond the extent necessary to resolve doubt or clarify on what is being offered by that supplier.

At no stage should any discussion be entered into which could have potential contractual implications prior to the contract approval process being finalised.

Tenderers are however advised that a report on a tender process may be presented at an open meeting of Council, and some information arising from the tender will be publicly available.

2.1.9 Council's Expectations of Suppliers

It is Council's expectation that whilst participating in tendering or quotation processes suppliers must not approach, or request any other person to approach, any Councillor or Council Staff to solicit support for their bid or otherwise seek to influence the outcome of the process.

The bid of any supplier who engages in this type of conduct may not be considered further by Council.

If a supplier is aware of or concerned about any improper practices being undertaken by Council Staff in relation to procurement activities, they are requested to contact Council's Protected Disclosure Co-ordinator.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.2 Governance

2.2.1 Structure

The Council shall:

- establish a procurement management responsibility structure and delegations ensuring accountability, traceability and auditable procurement decisions.
- ensure that the Council's procurement structure:
 - encourages competition
 - is flexible enough to purchase in a timely manner the diverse range of goods, works and services required by Council;
 - ensures that prospective contractors and suppliers are afforded an equal opportunity to tender/quote;
 - ensures that policies that impinge on the purchasing policies and practices are communicated and implemented.

2.2.2 Standards

The Council's procurement activities shall be carried out to the professional standards required by best practice and in compliance with:

- the Act;
- Council's policies and procedures;
- Council's Procurement Manual;
- Councillor and Staff Code of Conduct;
- Local Government Procurement Best Practice Guidelines; and
- other relevant legislative and policy requirements, such as, but not limited to the Competition and Consumer Act, Charter of Human Rights and Responsibilities Act, Goods Act and the Environment Protection Act, National Competition and Competitive Neutrality.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.2.3 Methods

The Council's standard methods for purchasing goods, services and works shall be by:

- purchasing card;
- purchase order following a quotation process;
- under contract following a tender or quotation process; or
- under purchasing schemes including collaborative purchasing arrangements with other councils and commercial schemes such as provided by Procurement Australia, Municipal Association of Victoria Procurement, Supply Clusters of Australia, State Purchase Contracts, Whole of Victorian Government Contracts and the Construction Suppliers Register.

The only exceptions to the above are where procurements fall within the defined list of exclusions as contained in the Act and the Best Practice Procurement Guidelines 2013:

Under sub-section 186(1) of the Act, councils must expose all purchases of goods, services or works which reach the thresholds to public tender. However, the legislation allows for specific circumstances where a council may enter into a contract without first undertaking the public tender. These circumstances are:

- where the council has resolved that the contract must be entered into because of an **emergency**
- where the contract is entered into **with a council acting as the agent** for a group of councils and the council has otherwise complied with this Act
- where the contract is entered into in accordance **with arrangements approved by the Minister** for the purposes of this sub-section
- the contract is **a type of contract that has been exempted** from this section by regulation which currently only applies to contracts for the provision of legal services.

For the purposes of this section the following transactions are not considered to be procurements of goods and services and are exempt from the requirements to raise purchase orders/ seek quotations or procure under a tender process:

- Rate Refunds
- Refunds to Community Care clients
- Trust Refunds
- Employee Re-imbursements
- Utilities
- Australia Post
- Grants and Sponsorships
- Memberships and Subscriptions
- Couriers
- Petty Cash
- Seminars and conferences
- Travel related expenses

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

Typically, a multi-stage tender process may commence with a registration/expression of interest stage followed by a tender process involving the organisations selected as a result of the registration of interest stage.

Expressions of Interest (EOI) may be appropriate where:

- Council wishes to consider ahead of the formal tender process such issues as whether those tendering possess the necessary technical, managerial and financial resources to successfully complete the project;
- tendering costs are likely to be high and Council seeks to ensure that companies incapable of supplying the requirement don't incur unnecessary expense;
- Council wishes to determine the level of interest of suppliers or vendors in tendering for the provision of goods, services or works;
- it is necessary to pre-qualify suppliers and goods to need defined standards; and
- Council is required to gain a greater understanding of its needs, the availability of relevant goods and services and the likely costs.

2.2.4 Responsible Financial Management

The principle of responsible financial management shall be applied to all procurement activities. Where the tender sum exceeds budget allocation, Council will review scope of project or ensure that appropriate funding is available within its overall budgeted resources. Council reports on tenders must identify the financial implications of each tender process.

Council Staff must not authorise the expenditure of funds in excess of their financial delegations. Council funds must be used efficiently and effectively to procure goods, services and works and every attempt must be made to contain the costs of the procurement process without compromising any of the procurement principles set out in this Policy.

2.2.5 Probity Advisor/Auditor

Council will consider the appointment of a probity advisor or probity auditor for tender requests based on the nature and complexity of the proposed procurement having regard to the level of risk involved. As a guideline, procurements which are greater than \$5 million should include a report from either a probity advisor and/or probity auditor. Councils contract initiation forms will provide for the relevant Director to review and recommend the appointment of a probity advisor or probity auditor where deemed necessary.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.3 Procurement Thresholds and Competition

2.3.1 Requirement

Council's procurement thresholds will be amended from time to time to alter minimum spend competition thresholds, but at all times clear guidelines will be provided. These will be decided based on the size and complexity of the proposed procurement activities.

2.3.2 Minimum Spend Competition Thresholds

The minimum spend competitive thresholds are as follows:

- \$150,000 for Goods and Services contracts
- \$200,000 for Works (Building and Civil) contracts

For purchases with a contract value at those levels or above, State Legislation requires Council to conduct a public tender process which must be carried out by Council's Contracts Unit. A 'Contract Value' is determined over the life of a contract, and not as an annual sum in the case of an Annual Supply Contract. The contract value also includes GST, as Council is required by law to make contract payments inclusive of GST.

Notwithstanding the foregoing public tender thresholds, CGD Purchasing Procedures now require staff to contact the Contracts Unit for any purchase expected to be ~~\$50,000~~ **\$100,000** or more. This is a mandatory requirement aimed at ensuring due process has been established.

2.3.2.1 Tenders

Purchase of all goods, services and works for which the estimated expenditure exceeds the compulsory tender thresholds pursuant to Section 186 of the Act, must be undertaken by public tender unless approved exemptions are available.

As a general rule, Council will consider the threshold to apply over a one-year period but Council will determine the optimum period for the contract, on the basis of value for money and the efficiency and effectiveness of the procurement and then assess the value of the contract. Council may undertake a public tender where the value of goods, works and services does not reach the threshold sums. These may be situations where a public tender is preferred or prudent, managing risk considerations are paramount, or there is a desire for greater transparency of the procurement.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

Council will not accept late tenders, the exception being where it can be substantiated that:

- there was a Council related system failure/interruptions in the case of submission of an electronic tender, or
- access was denied or hindered in relation to the tender box.

The Manager People and Procurement can accept a late tender where it can be determined the above circumstances prevailed at the time of attempted lodgement.

If the nature of a proposed procurement and the characteristics of the market are such that the public tender process would lead to a better result for the Council, public tenders may be called for purchase of goods, services and works for which the estimated expenditure is less than the compulsory tender thresholds.

Where significant amounts are spent in aggregate on one supplier, or for one service, over time, Council will assess whether greater savings can be achieved by tendering. For this purpose, at least two financial accounting periods of category expenditure will be analysed with each category being individually assessed based on its own unique characteristics.

2.3.2.2 Preferred Tenderer

Following the completion of a tender process and tender evaluation, Council may reach an outcome where it has a preferred tenderer but is not in position to accept the tender due to a range of potential factors. In these cases Council may endorse a tenderer as the preferred tenderer subject to ongoing negotiation.

Without limiting the generality of the previous paragraph, this stage of the tender process may involve:

- The preferred tender refining their tender, including investigating any value management proposals put forward by Council
- Council and the preferred tenderer negotiating the contract documents including by:
 - The tenderer withdrawing some or all of its qualifications;
 - The tenderer modifying some or all of its qualifications; or
 - Council accepting in whole or in part some of all of the preferred tenderers qualifications.
- If the preferred tenderer desires to do so, re-submitting their tender to Council.
- The preferred tenderer confirming to Council in writing that the offer contained in their Tender (or, if relevant, revised Tender), is binding and will be open for acceptance by Council for up to 90 days from the date of such written confirmation; and

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.3.2.3 Quotations

For purchases of goods, services and works having a total valuation of less than compulsory tender thresholds Council will maintain a formalised system of procurement requirements.

Quotes must be obtained within the following parameters if the required works or service are not already covered by an existing Annual Supply contract.

- A minimum of **one written quote** be obtained for purchases under **\$10,000**(letter, fax, email)
- A minimum of **two written quotes** be obtained for all purchases between **\$10,000** and under **\$100,000**(letter, fax, email)
- A minimum of **three written quotes** be obtained for all purchases between **\$100,000** and under \$150k

For any quotes over \$100k, please consult with the Contracts Unit.

Situations may arise where the required number of quotations cannot be obtained due a range of factors including where there may only be one supplier or where Council due to previous commitments must continue to use a single supplier. Where the required quotes cannot be obtained permission must be sought from the CEO to be excluded from this requirement.

Similarly, where an emergency event requires that quotations cannot be obtained, the procurement must be endorsed by the relevant Director either prior to the procurement or if necessary after the emergency event.

2.3.2.4 Purchasing Cards

Purchasing cards are available for the low cost and of high volume purchases of goods and services. They must be used in accordance with Council's Purchasing Card policy and are not to be used for personal use.

2.3.2.5 Petty Cash

A petty cash system operates to reimburse legitimate, urgent and operational business expenses incurred by Council staff in the conduct of Council activities.

The maximum claim for petty cash is \$100 (inclusive of GST) and must be authorised by the requesting officer's supervisor. Amounts in excess of this threshold may be approved in emergency cases by the Manager Finance and IT.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.3.2.6 Agency

Council may use the services of a third party agent to undertake a tender on its behalf. Where this engagement is determined Council will:

- endorse the tender and contract specifications, conditions and other contract documentation before public tenders are called;
- ensure proper procurement processes and procedures are in place;
- make a decision to either accept one of the tenders or reject all tenders as allowed by the Act, including reviewing the evaluation panels' assessment of submissions and recommendation to select one tender or a panel of tenderers; and
- exercise discretion in accepting one of the tenders and merely rely on the work undertaken by the agent.

2.3.2.7 Emergencies

Council will enter into a contract, the value of which reaches the threshold amounts, for the provision of goods, services or works without first putting that contract to public tender, if it is resolved that the contract must be entered into because of an emergency.

2.3.2.8 Ministerial Exemption

The Minister for Local Government may exercise his or her discretionary power to approve an arrangement for the purposes of the Act, a contract that Council wishes to enter into without first exposing that contract to public tender. Ministerial exemptions will only be sought in exceptional circumstances.

2.4 Tender Criteria and Weightings

Tender criteria and weighting percentages must be established prior to seeking tenders and will be set having regard for the nature and type of the procurement and the objectives of Council in respect of each specific procurement.

The types of tender criteria that Council will consider in respect of each tender include:

- Price
- Experience
- Capability
- Capacity
- Methodology
- Track Record (Past Performance)
- Innovative Work Practices
- Appreciation of the Task
- Management and Technical skills
- Resources
- Local SME Industry impact

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

- Social and Sustainable Procurement
- Modern Slavery
- OH&S
- Environmental Management Systems
- Quality Management Systems

The price weighting must form a minimum 40% of the tender weighting unless special circumstances are determined by the relevant Director having regard to tenders requiring innovative input and methodology. A lower price weighting results in a high price having a relatively low impact on the total score.

As part of its corporate social responsibility objectives and to achieve the objectives of Council strategies and plans, a minimum tender weighting of 15% for socially responsible procurement will be applied to all tenders. Socially responsible procurement is procurement that has the most positive environmental, social, economic impacts possible across the entire life cycle and that strives to minimise adverse impacts.

- Social procurement aspects (e.g. social enterprises, fair trade, and social responsibility)
- Local economic development and employment aspects (e.g. businesses operating in the municipality, or have a presence in the municipality, employing staff from the municipality)
- Environmental and sustainability aspects (use of recycled materials, innovation to reduce wastage or use sustainable materials such as crushed concrete, disposal of waste, reduced water use, reduced carbon emissions and reduced pollution etc.)

Not all three sub-criteria will be applied to all categories, it will be determined at the pre-planning stage after consideration of relevant Council strategies and plans and in consultation with the Contracts Unit and approved by the relevant Director".

2.4.1 Modern Slavery Act

Council is committed to doing all that it can to prevent slavery and human trafficking in its corporate activities and to ensuring as far as is practicable that its supply chains are free from slavery and/or human trafficking.

Council will ensure all tenders take into consideration all relevant ethical supply chain provisions identified in the Modern Slavery Act 2018, by introducing a new schedule for Contractors to complete.

2.5 Tender Evaluation Panels

Tender evaluation panels will be established having regard to the size and complexity of the procurement. As a minimum the panel shall comprise of three members. Complex procurements may also have a larger number of participants on the evaluation panel

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

Where the procurement is particular complex or involves matters that require specialist knowledge, Council will engage independent external advisers to form part of the tender evaluation panel. External advisors may act as independent observers, in an advisory capacity or form part of the evaluation/selection panel. Where the latter applies independent advisors must not form the majority of the evaluation panel.

Council procurement staff may either form part of the tender evaluation panel or act as procurement advisors to the tender evaluation panel.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.6 Delegation of Authority

2.6.1 Requirement

Delegations define the limitations within which Council Staff are permitted to work. Delegation of procurement authority allows specified Council Staff to approve certain purchases, quotations, tender and contractual processes without prior referral to the Council. This enables Council to conduct procurement activities in an efficient and timely manner whilst maintaining transparency and integrity.

Procurement delegations ensure accountability and provide confidence to Council and the public that purchasing activities are dealt with at the appropriate level.

As such, Council has delegated responsibilities as detailed below relating to the expenditure of funds for the purchase of goods, services and works, the acceptance of quotes and tenders and for Contract Management activities.

2.6.2 Delegations

2.6.2.1 Council Staff

Council maintains a documented record of authorised procurement delegations, identifying Council officers authorised to make such procurement commitments in respect of goods, services and works on behalf of Council, including but not limited to the followingⁱⁱⁱ:

- power to authorise and issue order forms for goods and services;
- power to enter into contracts within approved budget;
- sign letters of acceptance on behalf of Council to enter into contracts; and
- contract term extensions and contract variations.

The requisition and authorisation of purchases cannot be processed by the same officer.

2.6.2.2 Delegations Reserved for the Tender Board and Council

Tenders that have a value of between \$200,000 and \$500,000 will require a detailed evaluation report to be prepared and will be considered by the Tender Board which comprises of all members of the Executive Management Team. Tender recommendations where approved will be authorised by the Chief Executive Officer and a register of approvals tabled quarterly to Council for noting.

Tender recommendations where the expenditure is over \$500,000 will be reported to Council for formal consideration. Reports are to clearly show the weightings for each category and the scoring achieved by each tenderer. Reports should also clearly state whether there has been a Pass/Fail for Occupational Health and Safety and Environmental Management Systems. Where a tenderer fails a mandatory assessment criteria no further evaluation of the tender will occur.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.7 Internal Controls

The Council will establish and maintain procurement processes that will ensure:

- more than one person is involved in and responsible for a transaction end to end;
- transparency in the procurement process;
- a clearly documented audit trail exists for procurement activities;
- appropriate authorisations are obtained and documented; and
- systems are in place for appropriate monitoring and performance measurement.

2.8 Commercial Information

Procurement activities will be carried out in a way that supports Council Staff in meeting their obligations to ensure information of a commercially sensitive or confidential nature is obtained, stored, processed, published (where applicable) in an appropriate manner in accordance with the relevant Council guidelines.

2.9 Risk Management

2.9.1 General

Risk Management is to be appropriately applied at all stages of procurement activities which will be properly planned and carried out in a manner that will protect and enhance the Council's capability to prevent, withstand and recover from interruption to the supply of goods services and works.

Risk management will be carried out in accordance with the stated requirements in the Risk Management Policy and the Guidelines for OH&S Management of Contractors and any Federal or State regulatory requirements.

2.9.2 Supply by Contract

The provision of goods, services and works by contract potentially exposes the Council to risk. The Council will minimise its risk exposure by measures such as:

- standardising contracts to include current, relevant clauses;
- requiring security deposits where appropriate;
- referring specifications to relevant experts;
- requiring contractual agreement before commencement;
- use of or reference to relevant Australian Standards (or equivalent); and
- effectively managing the contract including monitoring and enforcing performance.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.9.3 OH&S and Other Mandatory Requirements

Council undertakes due diligence activities on all suppliers to ensure compliance to legislative and business requirements. Council requires all contractors, service providers and volunteers to comply with all OH&S legislative requirements. These are mandatory requirements and non-compliance will disqualify prospective suppliers. Suppliers must provide evidence of insurances in providing goods, services or works. Council currently uses the Rapid Global system where contractors can enter all details and pre-qualify for submission of tenders.

2.10 Contract Terms & Payment Terms

All contractual relationships must be documented in writing based on standard terms and conditions.

Where this is not possible, approval must be sought from the appropriate member of Council Staff listed in the Delegations section or above. A request for such an approval should be supported with procurement and legal advice as relevant.

All contractors must obey and ensure that its employees, sub-contractors and agents obey any Acts, regulations, local laws and by-laws in any way applicable to the performance of a contract. All contractors must also comply with the terms of any relevant Commonwealth and State industrial instruments in respect to its employees and ensure that any agents and sub-contractors of the contractor also comply with these obligations.

To protect the best interests of the Council, terms and conditions must be settled in advance of any commitment being made with a supplier. Any exceptions to doing this expose the Council to risk and thus must be authorised by the appropriate member of Council Staff.

Council payment terms provide that vendor invoices are paid on a 30 day cycle, generally within 30 days from the date of the invoice and after completion/receipt of the goods, services or works whichever is the latter. Payment terms are only changed with the approval of the Manager Finance and IT. The preferred payment method is by electronic funds transfer, directly to the relevant bank. Bank account details are obtained for all new vendors whenever possible, except for credit card payments.

2.11 Endorsement

Council Staff must not endorse any products or services. This clause should not be read to preclude Council staff from providing references to other agencies on Councils experience with contractors or services or from presenting to industry forums on similar matters.

2.12 Dispute Resolution

All Council contracts shall incorporate dispute management and alternative dispute resolution provisions to minimise the potential for legal action.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

2.13 Contract Management

The purpose of contract management is to ensure that the Council, and where applicable its clients, receive the goods, services or works provided to the required standards of quality and quantity as intended by the contract by:

- establishing a system reinforcing the performance of both parties' responsibilities and obligations under the contract;
- ensuring adherence with Council's Risk Management framework and compliance with applicable Occupational Health and Safety procedures; and
- providing a means for the early recognition of issues and performance problems and the identification of solutions.

Contracts are to be proactively managed by the member of Council Staff responsible for the delivery of the contracted goods, services or works to ensure the Council receives Value for Money.

2.14 e-Procurement

e-Procurement is integral to the overall development of procurement processes and involves the use of an electronic system to acquire goods, services and works.

By utilising e-procurement the aim is to:

- reduce transaction costs;
- make processes more efficient;
- improve management information and visibility of spend;
- increasing control and consistency of processes; and
- improve spend compliance.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

3 Demonstrate sustained value

3.1 Integration with Council Strategy

The Council procurement strategy shall support its corporate strategies, aims and objectives, including but not limited to:

- A vibrant, connected and safe community
- A healthy, liveable and sustainable city
- A diverse and growing economy
- A creative city that respects and embraces diversity
- A city planned for the future
- An open and effective Council

3.2 Achieving Value for Money

3.2.1 Requirement

The Council's procurement activities will be carried out on the basis of obtaining Value for Money. Lowest price is not necessarily an indicator of value for money and cost is not the only factor for assessing value for money. Other factors such as technical capability to meet specification, risk management, environment and occupational health and safety, financial capacity, economic contribution to the Greater Dandenong region, sustainability, quality, customer service, resource management, continuous improvement, fitness for purpose and social considerations may be considered in assessing competing companies' submissions.

3.2.2 Approach

This will be facilitated by:

- developing, implementing and managing procurement strategies that support the co-ordination and streamlining of activities throughout;
- effective use of competition;
- using schedule of rates and panel contract arrangements where appropriate;
- identifying and rectifying inefficiencies in procurement processes;
- pursuing innovative practices
- more emphasis placed on procurement planning processes;
- developing a more cost efficient tender process including appropriate use of e-solutions;
- providing competent advice in terms of available products and agreements;
- working with suppliers to create relationships that are professional and productive, and are appropriate to the value and importance of the goods, services and works being acquired;
- undertaking analysis of Council's category spending patterns; and
- ensuring procurement effort corresponds with risk and expected return.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

3.2.3 Role of Specifications

Specifications used in quotations, tenders and contracts are to support and contribute to the Council's Value for Money objectives through being written in a manner that:

- ensures impartiality and objectivity as reasonably practicable;
- encourages the use of standard products;
- is written in a manner that is brief and clear;
- encourages sustainability; and
- eliminates unnecessarily stringent requirements.

3.3 Performance Measure and Continuous Improvement

Council will establish an appropriate management and reporting systems to monitor performance against targets and compliance with procurement policies, procedures and controls.

Procurement procedures, practices and costs will be benchmarked externally.

Procurement will use the performance measurements developed to:

- highlight trend and exceptions where necessary to enhance performance;
- improve the internal efficiency of the procurement process and where relevant the performance of suppliers; and
- facilitate relevant programs to drive improvement in procurement to eliminate waste and inefficiencies across key spend categories.

3.4 Corporate Social Responsibility

Corporate Social Responsibility (CSR) is about taking positive action to deliver the Council's commitment to the local community and environment on which it impacts. This means the Council maximising the social, environmental and economic benefits of the services they provide across the community and minimising the negative aspects of their activities.

The Council integrates CSR into its organisational policies and practices through social procurement, sustainable procurement and procurement supporting local businesses.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

3.5 Sustainable Procurement

Council is committed to reducing its environment impacts and operating in a socially, financially and environmentally responsible manner. The Greater Dandenong Sustainability Strategy 2016-2030 has as a goal to increase sustainability outcomes via procurement.

Council will encourage the design and use of products and services which have minimal impact on the environment and human health. This includes, but is not limited to:

- Recycling
- Waste Management
- Emissions Management
- Water Conservation
- Energy Management, and
- Green Building Design

Council shall encourage suppliers to adopt good environmental practices and requires suppliers to have an Environmental Management System.

Council will actively promote green procurement throughout its supply chain and where possible consider selection which has minimum environmental impact. The Council aims to achieve this by:

- Taking into account the need to minimise emissions and reducing the negative impacts of transportation when purchasing goods and services;
- Taking steps to minimise carbon dioxide and other greenhouse gas emissions through the detailed consideration of products and services procured;
- Considering the environmental performance of all suppliers and contractors and encouraging them to conduct their operations in an environmentally sensitive manner;
- Selecting products/services that have a minimal effect on the depletion of natural resources and biodiversity;
- Giving a preference to Fairtrade, or equivalent and ethically sourced and produced goods and services;
- Ensuring all relevant procurement contracts and tenders contain sustainability specifications as appropriate to the product and service being procured.
- Training Council staff with procurement responsibilities on sustainability considerations within the procurement process.
- Reducing and eliminating as far as is practicable the use and consumption of single use and soft plastics across its corporate operations including festivals, events and applicable activities on any land or building owned and managed by Council.

3.6 Social Procurement

Social procurement is the process of generating positive social outcomes through the delivery of goods, services and works. Social procurement is a key mechanism by which to generate wider social benefits by providing a mechanism for linking and integrating social and economic agendas.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

Social procurement can effectively contribute to building stronger communities and meeting social objectives and in particular facilitating employment opportunities to target disadvantaged communities and groups in the Greater Dandenong region.

3.6.1 Social Enterprises

A social enterprise is a revenue-generating business with primarily social objectives whose surpluses are reinvested for that purpose in the business or in the community, rather than being driven by the need to deliver profit to shareholders and owners. These organisations are commonly referred to as social benefit suppliers and they include social enterprises, Australian Disability Enterprises, Fair Trade Businesses and Indigenous Businesses and can also include women owned and minority owned businesses.

Council will identify opportunities to work with social enterprises and other not-for-profit businesses in the Greater Dandenong region which deliver social outcomes as part of doing business, either directly or as part of our supply chain. Commitment to social enterprises is a key goal of *Achieving Greater Dandenong's Potential: A Local Economic and Employment Development Strategy for our City*.

3.6.2 Supporting Local Businesses

Council is committed to buying from local businesses where such purchases may be justified on value for money grounds, while remaining compliant with the Competition and Consumer Act 2010 and other fair trading legislation requirements.

Wherever practicable, Council will fully examine the benefits available through purchasing goods, services or works from suppliers/contractors within the Greater Dandenong region. This is a key goal of *Achieving Greater Dandenong's Potential: A Local Economic and Employment Development Strategy for our City*.

Council will also seek from prospective suppliers/contractors, where applicable, what economic contribution they will make to this region.

3.6.3 Collaboration with the Industry Capability Network (ICN)

Council has committed to further engaging with local suppliers through collaboration with the ICN. Wherever practicable, Council will utilise ICN's network to alert local suppliers of relevant work opportunities with Council.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

4 Application of a consistent standard approach

4.1 Standard Processes

The Council will provide effective commercial arrangements covering standard products and standard service provisions across the Council to enable employees to source requirements in an efficient manner.

This will be achieved via a combination of the following areas:

- use of Council's preferred supplier system;
- pricing where relevant;
- processes, procedures and techniques;
- tools and business systems e.g. e-tendering, e-quotation sourcing arrangements;
- reporting requirements; and
- application of standard contract terms and conditions.

4.2 Performance Indicators and Management Information

A list of indicators will be developed to measure procurement performance. They will include criteria such as:

- the proportion of spend against corporate contracts; and
- user and supplier satisfaction levels measuring the success of procurement initiatives e.g. procurement cards.

Councils current procurement systems and frameworks don't presently readily allow the extraction of data based on what procurement spend relates to social and sustainable procurement. Further work will be undertaken over the duration of this Policy to implement performance indicators on these spending categories.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

5 Build and maintain supply relationships

Council recognises that in order to achieve sustainable value, appropriate relationships must be developed and maintained with suppliers.

5.1 Developing and Managing Suppliers

Council recognises the importance of effective and open working relationships with its suppliers, and is committed to the following:

- managing existing suppliers, to ensure the benefits are delivered;
- maintaining approved preferred supplier lists and compliance with Council's requirements for insurances, OH&S etc.; and
- developing new suppliers and improving the capability of existing suppliers where appropriate.

5.2 Supply Market Development

A wide range of suppliers will be encouraged to compete for Council work.

5.3 Relationship Management

Council is committed to developing constructive long-term relationships with suppliers. It is important that the Council identifies its key suppliers so that its efforts are focused to best effect. Such areas may include:

- size of spend across the Council;
- criticality of goods / services supplier, to the delivery of the authorities services;
- availability of substitutes; and
- market share and strategic share of suppliers.

5.4 Communication

External communication is very important in ensuring a healthy interest from potential suppliers and partners to Council. The external website will be developed and updated to provide:

- information about Council and how to become an approved supplier;
- guidelines for doing business with Council;
- standard documentation used in the procurement process;
- links to other relevant sites; and
- where applicable, a list of upcoming tenders.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

6 Continual improvement

Council will focus on developing and maintaining effective working relationships with external and internal stakeholders, to assist in delivery of Council's strategic objectives.

Council's procurement strategy aims to support Council's objectives by implementing continuous improvement and value for money opportunities in the following areas:

- **Technology**
 - Develop innovative procurement techniques, tools and methods.
- **Process and Governance**
 - Procurement activities shall be performed with integrity and withstand closest possible scrutiny.
- **People and Skills**
 - Maintain the level of knowledge, skill and expertise of staff in respect to procurement processes and procedures.
- **Strategy and Organisation**
 - Review buying patterns across Council and deliver savings from tendering goods and services, as appropriate.
- **Leadership and Influence**
 - Adopt best practice procurement and contracting principles, policies, processes and procedures.
- **Sourcing and Collaboration**
 - Realise opportunities from increased economies of scale through collaboration with other Council's and public sector agencies for particular goods and services.
- **Supplier Management**
 - Source and maintain suppliers that demonstrate compliance with Council's regulatory requirements and support key stakeholder requirements.

4.2.3 Procurement Policy (Cont.)



Greater Dandenong Policy

7 References

- Procurement and Contract Manual
- City of Greater Dandenong ~ Contract Management Manual - Version 5.4 February 2013 ;
- AS 4120 – 1994 'Code of Tendering'
- Council Minute 4.5 (95) of Meeting 27 February, 2006 – Approving the use of Procurement Australia, Municipal Association of Victoria Procurement and State and Federal Government contracts;
- Councillors - Code of Conduct
- Contractors – Code of Conduct
- City of Greater Dandenong Disability Policy 9 August 2010
- Freedom of Information Act 1982;
- Information Privacy Act 2000
- Fair Work Act 2009
- Fraud and Corruption Prevention and Control Policy
- MAV Model Procurement Policy – August 2011
- Gifts & Hospitality Policy
- Occupational Health & Safety Policy
- Risk Management Policy
- Staff Code of Conduct
- Council Purchasing Card Policy
- Greater Dandenong Sustainability strategy 2016-2030
- Achieving Greater Dandenong's potential – A Local Economic and Employment Development Strategy for our city
- Sustainable Water Use Plan
- Local Government Act 1989
- Best Value Principles Act 1999;
- National Competition Policy;
- Competition and Consumer Act 2010
- Human Rights and Responsibilities Act 2006
- Disability Act 2006 & Regulations 2007
- City of Greater Dandenong Disability Policy 9 August 2010
- Victorian Local Government Best Practice Procurement Guidelines 2013
- Social Procurement: A Guide for Victorian Local Government – October 2010.
- Modern Slavery Act 2018
- Modern Slavery Act 2018 Draft Guidance for reporting entities.
- City of Greater Dandenong Plastics Policy

4.3 OTHER

4.3.1 Keysborough South Community Hub Site Selection

File Id:

Responsible Officer:

Director Community Services

Attachments:

Keysborough South Community Hub Tatterson
Park Site Options Consultation Outcomes Report

Report Summary

This paper outlines the outcome of the community consultation undertaken for the Keysborough South Community Hub site options and recommends a preferred site within Tatterson Park for the facility.

Recommendation Summary

This report resolves that both proposed sites within Tatterson Park are suitable for the Keysborough South Community Hub, however recommends that Council endorse 'Option 2 – Corner of Chapel Road and Villiers Road' due to the site's accessibility and central location for the Keysborough South community.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Background

The City of Greater Dandenong is committed to establishing a community hub in Keysborough South where a range of services, programs and flexible meeting spaces will be provided for the community.

Keysborough South has experienced significant housing development and population growth over recent years, having increased from 5,516 residents in 2012 to 11,838 in 2019. This surge in population has led to a significant increase in the demand for community services, in particular early years' children's services. These services, in addition to a range of multi-purpose meeting rooms and spaces will be provided at the community hub, providing opportunities for a variety of activities and programs to be offered for the community.

Council has undertaken extensive planning and consultation over a number of years for the proposed community hub and has recently announced Tatterson Park as the selected location for the facility.

Two potential locations within Tatterson Park were identified for consideration and have been the subject of a recent community consultation process and site assessment, to help inform the selection of the most appropriate location. These site options are summarised below:

Option 1: North of Oval 1

- Co-located with community facilities (i.e. Springers Leisure Centre)
- Close proximity to regional playground
- Accessible via Villiers Road (Chapel Road), Cheltenham Road and Lake Edge Drive
- Large undeveloped area within the reserve.

Option 2: Corner of Chapel Road and Villiers Road (existing dog park)

- Prominent location of Chapel Road and Dandenong Bypass
- Easily accessible to residential areas
- Located on future bus route
- Land available for new dog park within reserve.

For both options, a new access road into Tatterson Park is proposed from Chapel Road via Villiers Road. This road will improve access for local residents east of the reserve to the large range of facilities in Tatterson Park. This long-planned Villiers Road extension is proposed to be completed as part of the project, in accordance with the Tatterson Park Master Plan (2004).

Community feedback was sought on the proposed site options within Tatterson Park. A total of 556 responses were received, which included:

- Community survey – 541 received
- Written submissions – 15 received

Consultation Outcomes

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

In summary, the community is divided on the preferred siting option for the community hub, with a similar number of responses recorded for both options.

- Option 1 – North of Oval 1: 49.7% (269 responses)
- Option 2 – Corner of Chapel and Villiers Road: 48.7% (264 responses)
- Neither option: 1.5% (8 responses)

The attached Consultation Outcomes Report provides detailed results from the consultation process, however the following key reasons were provided for respondents site choice:

Rationale for Site Option 1 – North of Oval 1:

- Reduced impact on nearby residential properties (noise, traffic, amenity).
- Less traffic congestion / concerns about Chapel Road and Villiers Road intersection (associated with option 2).
- Co-location with other community facilities and use of existing infrastructure.
- Central location to broader community / all estates with multiple access points.
- Negates need to relocate dog park, which has established shade trees.
- Use of spacious undeveloped area.

Rationale for Site Option 2 – Corner Chapel Road and Villiers Road (existing dog park):

- Closer to residential areas (i.e. Somerfield Estate), primary school and shopping centre.
- High profile / visible location on Chapel Road and Dandenong Bypass, enhancing the exposure of community hub activities.
- Easily accessible including a higher level of walkability.
- Accessible via public transport / located on bus route.
- Leads to a more even distribution of community facilities, rather than consolidating in one location (i.e. around Springers Leisure Centre).

Site Assessment

A detailed site assessment has been undertaken to determine the most appropriate location for the community hub within Tatterson Park. This assessment has considered the outcome of the consultation process in addition to the following:

1. General Siting Considerations including site profile and conditions, planning considerations, impact on neighbouring properties and facilities and design and cost implications.
2. Community Hub Framework Principles including central location, accessibility, co-location with existing facilities / where people already visit, ability to provide a variety of services, integrated service delivery and adaptable to future changing needs.

The site assessment resulted in similar scores for both site options and found that both sites would be suitable for the community hub, due to a range of different strengths.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Consultation between Council Officers and Councillors was then undertaken to discuss the advantages and disadvantages associated with each site.

In conclusion, it was found that whilst both suits are suitable for the community hub, 'Option 2 – Corner Chapel Road and Villiers Road' was preferred due to its high level of accessibility, location on a proposed public transport route and its central location for Keysborough South residents.

Proposal

This report acknowledges the strengths and suitability of each site option within Tatterson Park and proposes that Council endorse 'Option 2 – Corner Chapel Road and Villiers Road' (existing dog park) as the preferred site for the Keysborough South Community Hub.

This site has been identified as the most appropriate location for the following key reasons:

- Central location within Keysborough South (closer to residential areas).
- Highly accessible location via:
 - Public transport – new / future bus route along Chapel Road.
 - Walking / cycling – connectivity to new primary school and residential areas via Chapel Road path network.
 - Vehicular access – via Chapel Road / Villiers Road and new access road through Tatterson Park (connecting to Cheltenham Road and Lake Edge Drive).
- High profile / highly visible location.
- Site suitable / sufficient size for community hub, with design to avoid / minimise impact of existing trees and consider potential need for noise attenuation strategies (due to proximity of Bypass).
- Ability to relocate dog park within the reserve
- Potential for coordinated service provision and programming with other co-located facilities within Tatterson Park (site approximately 700m from Springers Leisure Centre).

Confirmation of the selected site for the Keysborough South Community will enable Council to proceed with the project via the appointment of an architect (following a tender period) and commencement of the design and documentation of the facility.

It is also proposed that Council proceed with the development of a new access road into Tatterson Park via Villiers Road, to improve access into the reserve for residents living east of the reserve. It will also ensure easy access to the community hub site for residents living to the west of Tatterson Park

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- City of Greater Dandenong Children's Plan
- Tatterson Park Master Plan

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Related Council Policies

- Community Hubs Framework
- Community Engagement Policy

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

The financial implications of both site options have been considered as part of the assessment process.

In summary, site option 1 has cost savings associated with the ability to utilise existing infrastructure (including car parking and children's playground) and negates the need to relocate the existing dog park to a new location within the reserve.

Council allocated funding in the 2019/20 financial year to purchase land for the community hub, which is no longer required following Council's decision to locate the community hub within Tatterson Park. These savings should therefore be redirected to the additional cost associated with site option 2.

Further funding for the community hub has also been allocated in 2019/20 for the design and documentation process. Funding to commence the construction of the community hub is allocated for 2020/21 as part of Council's Long-Term Financial Strategy.

Consultation

A community consultation process was undertaken from 4 September to 24 September to seek community feedback about the proposed site options for the Keysborough South Community Hub.

This process was undertaken in accordance with Council's Community Engagement Policy and Community Engagement Planning Framework and involved a range of different consultation opportunities. These opportunities targeted the local Keysborough / Keysborough South community and were promoted via website and social media posts, a mail-out to local residents, media release, displays at key locations and an email to interested residents, community groups and local community services.

A total of 556 responses were received from community surveys, including on-line and hard copy surveys and public submissions. Further opportunities for engagement were provided via a drop-in session at the Keysborough South Shopping Centre and phone conversations with interested residents.

The results of this consultation process are summarised in the body of this report and detailed in the attached Consultation Outcomes Report.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Conclusion

The Keysborough South Community Hub is a much-anticipated community facility that has been the subject of extensive planning and consultation over a number of years.

Recent community consultation undertaken for the preferred location within Tatterson Park identified similar levels of support for both site options.

A subsequent site assessment found that both sites have a range of strengths that would be suitable for the community hub. However, after further consultation and analysis, site option 2 – located on the corner of Chapel Road and Villiers Road (existing dog park) has been identified as the preferred location for the Keysborough South Community Hub, which is now recommended for Council endorsement.

Recommendation

That Council:

- 1. notes that both site options within Tatterson Park are suitable for the Keysborough South Community Hub, as highlighted by the outcomes of the community consultation;**
- 2. endorses ‘Option 2 – Corner Chapel Road and Villiers Road’ as the selected site for the Keysborough South Community Hub due to its high level of accessibility and central location for the Keysborough South community; and**
- 3. advises the community of this decision.**

MINUTE 1251

Moved by: Cr Matthew Kirwan
Seconded by: Cr Jim Memeti

That Council:

- 1. notes that both site options within Tatterson Park are suitable for the Keysborough South Community Hub, as highlighted by the outcomes of the community consultation;**
- 2. endorses ‘Option 2 – Corner Chapel Road and Villiers Road’ as the selected site for the Keysborough South Community Hub due to its high level of accessibility and central location for the Keysborough South community; and**

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

- 3. advises the community of this decision.**

CARRIED

Cr Loi Truong returned to the Chamber at 7.32pm.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

OTHER

KEYSBOROUGH SOUTH COMMUNITY HUB SITE SELECTION

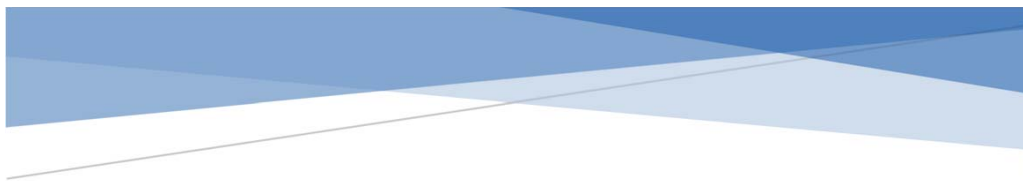
ATTACHMENT 1

**KEYSBOROUGH SOUTH COMMUNITY HUB
TATTERSON PARK SITE OPTIONS
CONSULTATION OUTCOMES REPORT**

PAGES 29 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)



KEYSBOROUGH SOUTH COMMUNITY HUB

TATTERSON PARK SITE OPTIONS

Consultation Outcomes Report

October 2019



4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Introduction

This report provides the results from the community consultation process that was undertaken regarding the proposed site options for the Keysborough South Community Hub.

The consultation and engagement process endeavoured to seek public feedback on the two proposed locations within Tatterson Park for the community hub in addition to general comments / feedback.

These site options included:

Option 1: North of oval 1

Option 2: Corner of Chapel Road and Villiers Road (existing dog park)

The consultation process was also used as an opportunity to announce Council's intention to extend Villiers Road into Tatterson Park, to improve access for local residents from the east of the Reserve.

Consultation Methodology

The consultation process was undertaken over a three-week period from 4 September to 24 September 2019. Consultation opportunities were promoted broadly throughout the Keysborough / Keysborough South area in order to maximise community awareness and engagement. This included:

- Website and social media channels (including local FB pages)
- Mail-out to local residents (within close proximity to proposed site options)
- Drop in session held at Keysborough South Shopping Centre
- Email to previously interested residents / stakeholders
- Email distribution to local children services including kindergartens, child care centres, family day care providers, MCH service, playgroups and schools.
- Email distribution to other community services and groups including Tatterson Park user groups, local youth service providers, Keysborough Learning Centre, Keysborough Senior Citizens Club, Parklen Retirement Village and Somerfield Social Club.
- Displays and hard copies of flyers / surveys located at:
 - Local shopping centres – Keysborough South and Parkmore
 - Springers Leisure Centre
 - Villiers Road Dog Park (corflute signs displayed on fence)
 - Dandenong Civic Centre
 - Keysborough Children's Centre
- Media release

Consultation Outcomes

The community were provided with a range of opportunities to 'have their say', in which the following responses were received:

1. **Community survey** – 541 surveys received
 - a. On-line survey – 446 surveys
 - b. Hardcopy survey – 95 surveys
2. **Written submissions** – 16 received

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Summary of Key Findings

A total of 557 surveys and submissions were received during the community consultation phase of the Keysborough South Community Hub site selection process.

In summary, the community is divided on the most appropriate location for the community hub, with similar levels of support for both proposed site options.

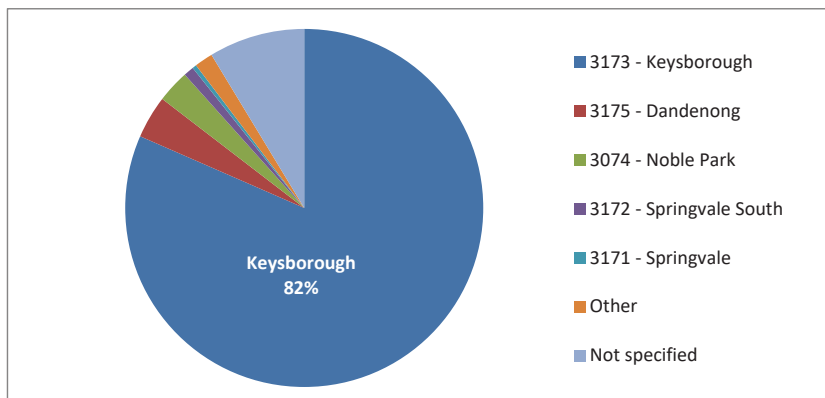
- **Option 1 – North of Oval 1:** 49.1%
- **Option 2 – Corner of Chapel and Villiers Road:** 48.7%
- **Neither option:** 2.2%

The outcomes of the consultation process are summarised below and detailed in Appendix 1.

Community Survey

A total of 541 surveys were completed, which included 446 on-line surveys and 95 hard copy surveys. A summary of the survey results is provided below.

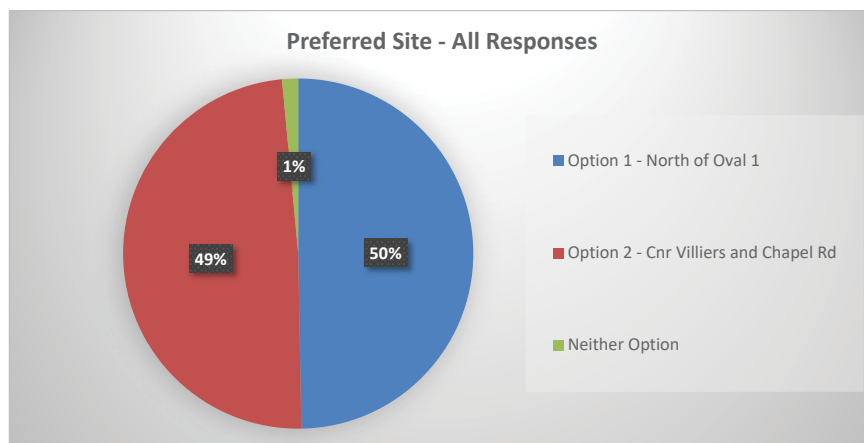
Post Code of Survey Respondents



- 82% of respondents (442) reside in the Keysborough / Keysborough South.
- 90% of respondents (486) reside in the City of Greater Dandenong.
- 2% (9) of respondents come from areas outside of the municipality and 9% (46) of respondents did not provide their post code area.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Preferred Site Option for Keysborough South Community Hub



- Survey respondents were divided on the preferred siting option for the Keysborough South Community Hub, with a similar number of responses recorded for both options.
 - Option 1 – North of Oval 1: 269 responses or 49.7%
 - Option 2 – Corner of Chapel and Villiers Road: 264 responses or 48.7%
 - Neither option: 8 responses or 1.5%
- When reviewing the preferences of Keysborough / Keysborough South respondents alone (post code area 3173), Option 1 received a slightly higher response rate (55.7% or 246 responses), compared to Option 2 (43.0% or 190 responses).

Reason for Site Choice / General Comments

A total of 226 surveys included comments to support their site preference and / or general comments about the community hub. These comments are summarised below and detailed in Appendix 1.

Rationale for Site Option 1 – North of Oval 1:

- Reduced impact on nearby residential properties (noise, traffic, amenity).
- Less traffic congestion / concerns about Chapel Road and Villiers Road intersection (associated with option 2).
- Co-location with other community facilities and use of existing infrastructure.
- Central location to broader community / all estates with multiple access points.
- Negates need to relocate dog park, which has established shade trees.
- Use of spacious undeveloped area.

Rationale for Site Option 2 – Corner Chapel Road and Villiers Road (existing dog park):

- Closer to residential areas (i.e. Somerfield Estate), primary school and shopping centre.
- High profile / visible location on Chapel Road and Dandenong Bypass, enhancing the exposure of community hub activities.

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

- Easily accessible including a higher level of walkability.
- Accessible via public transport / located on bus route.
- Leads to a more even distribution of community facilities, rather than consolidating in one location (i.e. around Springers Leisure Centre).

Other Comments:

- Concern about noise from Dandenong Bypass and query need for sound attenuation
- Support for environmentally sustainable facility (i.e. 6 Green Star zero net emissions building).
- Some concern that neither location is ideal or central enough to Keysborough South.
- Some concern about the overall need for the community hub and additional early year's children's services and associated resource requirements.
- Varied suggestions about facility inclusions such as library / digital access and sufficient car parking.

Written Submissions

A total of 16 submissions were received during the consultation period, which included:

- Four (4) submissions supported site option 1
- Seven (7) submissions supported site option 2; and
- Four (4) submissions that provided general comments (with no specific site preference)
- One (1) submission of consolidated feedback from the Keysborough Chinese Community – including 81 signed responses (results incorporated with survey data).

A summary of these submissions is provided below and detailed in Appendix 1.

1. Support for site option 1 which is away from residential properties and will minimise traffic congestion and danger / risk to children.
2. Support for site option 2 (corner of Chapel and Villiers Roads).
3. Support for site option 2 (corner of Chapel and Villiers Roads).
4. Proposed inclusions for consideration including a meeting room (for 50-60 people), semi commercial kitchen, storage facilities, covered outdoor space, community garden (Rotary Club).
5. Support for site option 2 (corner of Chapel and Villiers Roads).
6. Support for site option 2 which is easily accessible from the Bypass and Chapel Road and separate from the Springers Leisure Centre.
7. Support for site option 1 which will utilise existing community facilities and playground, however query public transport options. Support extension of existing car parking and installation of sound barrier along the Bypass. Query potential for adjoining library service / digital access for youth and WASEMA Friendship Café to help welcome isolated women.
8. Support community hub and query provisions / activities for carers who reside in the area.
9. Support for both site options. Suggest both sites need noise protection from the Bypass.
10. Disappointed that Council did not purchase land 10 years ago. Support for site option 2 due to the visible location, walkability and location on a bus route.

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Features for inclusion: access road via Villiers Rd, 6 green star building, flexible community rooms, a mobile working environment, exterior toilets and taps, wall space for public art, amphitheatre, high ceilings / natural light, large foyer, library access point, data projectors, bike repair station, playground, café / community kitchen, alfresco dining, community garden, wet areas for arts etc.

11. Preference for site option 1, away from homes.
12. Preference for site option 2, corner Chapel and Villiers Roads
13. Concern about Chapel Road and Villiers Road intersection and barking dogs. Preference for site option 1 due to issues associated with noise, traffic, loss of trees, proximity to Dandenong Bypass, small size of site and potential to reduce value of houses in Villiers Road.
14. Concern from Keysborough Community Children's Centre about the potential impact on the community hub on their Centre's viability, due to the close proximity of the site/s and proposed inclusion of child care. The KCCC propose that a) the community hub be built on the other side of Keysborough South; b) the scope of the hub be reviewed to include MCH and sessional kindergarten only, due to the recent increase in the number of childcare centres / places in the area.
15. Consolidation of feedback from the Keysborough Chinese Community, which included 81 signed responses. This included 79 votes in favour of option 2 (corner Villiers and Chapel Road) and 2 votes in favour of option 1 (north of oval 1). (Results included in overall survey results.)
16. Concern that the location is not centrally located within the community, with option two being the preferred out of the available options.

Suggest further consultation and needs analysis be undertaken due to the time that has elapsed since previous planning. Consideration of 1) not opening a community child care facility in the new hub; 2) moving the current community childcare facility into the new hub; 3) moving the current Keysborough sessional kinder and MCH into the new hub. Proposed list of facility / design inclusions also provided.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Appendix 1 – Detailed Consultation Results

1. Community Surveys – Written Comments

A total of 226 completed surveys included written comments and / or rationale for their preferred site option. These comments are detailed below and have been grouped under key themes . However it is noted that some comments include multiple themes.

Comments in favour of Site Option 1 – North of Oval 1:

A total of 94 surveys included comments / rationale in favour of site option 1 (and in opposition to option 2) for the community hub.

| Distance from residential properties |
|--|
| <ul style="list-style-type: none"> 1. It's not close to residential houses as it'll may upset residents 2. May have overflow of cars parked on street parking when there is a function 3. Functions may cause noise issues with residents |
| <p>I live in Villiers Rd Keysborough and with the existing dog park, it can get very busy and noisy even too early during the weekends. Villiers Rd can get very congested too with too many parked cars when a lot dogs are in the dog park.</p> <p>If the Community Hub is built in Option1, some of the advantages are the following:</p> <ul style="list-style-type: none"> 1. Less noise in the residential houses 2. Develop the large area in the north of oval 1 3. Save the existing mature eucalyptus trees in the existing dog area. 4. Less car congestion in the Villiers Rd residential houses 5. As this will be community hub, the north of oval 1 would be an ideal location for developments as it has the space for the improvements 6. The north of oval 1 would be a lot closer access from Cheltenham Rd via the Springers access. |
| <p>It is unfair to on the existing homes to add such a large centre to Villiers Road. There is so much available land near Springers with other facilities in the area such as Tatterson Park and Springers so it makes sense to add another great facility to this area.</p> |
| <p>The area already has the infrastructure set up including existing car park. It has no residential around it that will affect people homes and livelihoods.</p> |
| <p>Too close to residents.</p> |
| <p>Villiers Road is so tight for 2 way traffic as well as parked cars.</p> <p>It's best having the hub near the community sporting fields that have play grounds already.</p> <p>Please use common sense and think of all the home owners who live over the road and surrounding streets.</p> <p>There has been many traffic accidents at the corner of Bypass and Chaple road. We don't want more cars in our streets.</p> |
| <p>Utilising existing facilities. Not too close to people's homes</p> |
| <p>We live close to both locations. Option 2 is considering an already congested residential space. Chapel Road in Morning peak times is a disgrace. The constant building of unnecessary new residences has caused massive traffic issues. Which council obviously either did not plan properly or ignored, to line their pockets. Further to this, what about the congestion to the people living in existing residences directly opposite? It would also bring issues after hours with the car parking area where people will no doubt use it for illegal activity such as drug crime.</p> <p>Option 1 is away from residential areas, in its own space and comes off a main road which is easily accessible and will assist in not adding to further issues in the option 2 space. Please consider carefully and ask yourselves if you lived in a house on Villiers Road, would you want this across the road instead of a</p> |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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|---|
| beautiful parkland space? |
| Traffic concerns |
| Build on existing springers land. Villiers road too crowded and busy. Dangerous intersection as its near the bypass |
| Better traffic |
| Better traffic management |
| Chapel and Villiers already hard enough to get out off this will add even more traffic dramas for us locals |
| Chapel does not need anymore traffic! With Sirius college, the new Keysborough Gardens PS and new shops, the road can't handle the traffic during peak hour/school zones. Option 1 is therefore much better for all local residents and those with children attending the schools |
| Chapel Rd will be too crowded |
| Chapel Road is becoming far too busy with the number of townhouses built to date; and no doubt many more to come. I am already unsure how the infrastructure is going to handle the new school opening next year, so Option 1 would be best to alleviate any additional traffic spilling out onto Chapel Road, including parking. |
| Villiers road option is too close to the intersection of bypass and chapel street which already gets so busy and many accidents |
| Option 2 will be a nightmare! With the new school opening in 2020, there is already very heavy traffic on chapel road everyday with many drivers using chapel road to access all local school in the area: New Keysborough Gardens School, Resurrection school, Sirius College, Lighthouse college, Hayleybury, and the kinders at corner of chapel and cheltenham road. If site 2 is selected, people coming from Parkmore/Dandenong/Noble park area will very like access the hub via Chapel Road/Villiers Road, increasing the traffic jam there making this nightmare even worse! |
| I choose option 1 because Option 2 will generate additional traffic congestion on chapel road which is already running at more than full capacity making morning and afternoon commute a nightmare |
| I don't even know where oval 1 is but I can imagine better access for traffic. Option 2 cannot cope with the increase traffic load during peak times. Turning right from Villiers to Chapel is not possible. Turning right from Chapel to Villiers is also difficult and dangerous as Chapel merges from 2 lanes to 1. I'm aware there are alternative entrances/exits but chapel road entrance/exit will still be heavily used. |
| It seems more logical to put somewhere that will be super busy.. away from the bypass |
| Less congestion to currently accident prone dandenong bypass and chapel road |
| Less traffic congestion at intersection of chapel/dandy bypass |
| Traffic flow would be better with option 1 |
| Location of option 2 will be a potentially safety risk for pedestrians and drivers due to new traffic in and out the hub |
| Option 1 has adequate access via the roads & parking to this site |
| Option 2 would be chaotic with Chapel rd/ Villiers rd already congested & too much of an impact on the residents on Villiers Rd & surrounding streets |
| Option 2 may cause traffic delays due to new school and gen traffic |
| Option 2 will make traffic a nightmare on the chapel & villier rd bottle neck. At least with option 1 the shared facilities with springers has more access to everyone. Lots of different entry points for option 1. |
| Please not at the dog park! We cannot get out of our street on dog park busy days and the council won't even put in a keep clear from chapel road into Villiers street! This is just crazy and a TERRIBLE idea for option 2! |
| Prefer not right on chapel road as this is already very busy |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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| Safety for walkers, cyclists and drivers will potentially be a serious problem with the location of option 2 |
| Could you imagine the congestion of having the hub attached to Chapel Rd with all the other traffic that's going to be created with more townhouses and the new school. |
| The intersection of Dandenong bypass and chapel rd is now becoming a major concern with weekly accidents occurring. With extra pedestrians around with option 2, how could one think it would be safe for children to be around this area |
| The existing dog park off Chapel Road is amazing so option 2 would destroy that. Option 2 would also cause too much traffic turning from Chapel Road and affect Chapel Road usage during peak times in the morning causing lots of delay for the houses within Keysborough which rely on Chapel Road and Perry Road as their only access onto the bypass |
| There is already way too much traffic on the single lane Chapel road, with the new school also due to open soon, Chapel road will be a nightmare |
| There is too much traffic on chapel road. Building in option 2 will make matters worst. |
| Too much traffic already on the corner of Chapel and Dandenong bypass. |
| Too busy a road area for right near Dandy bypass! Springers is perfect location to add a community hub. |
| Too much traffic on Chapel road already with schools. |
| Traffic concerns on chapel road. |
| Traffic on chapel Rd at the Dandenong bypass intersection is horrific at peak, probably best not have this to close to there |
| Central / accessible location |
| Central for all estates |
| Better accessibility from Cheltenham Rd and more parking available at Springers so back streets won't get crowded. The current dog park is well used and it would be a shame to lose the already built park with established trees. |
| Close to my area better facility |
| Convenient location |
| Easy to find |
| Easy, nearby |
| It's closer to my home and it links up with springers and the playground |
| More central to all of Keysborough |
| Option 1 is good. You can Accessible via Villiers Rd (Chapel Rd), Cheltenham Rd and Lake Edge Drive. More options to get to the location. |
| Option 2 is horrible. There is already traffic congestion in chapel road. next year the primary school will open that will add more congestion. School hours makes it very hard to travel in this road. please dont plan anything in this area its is going to be a nightmare. |
| The location will spread the traffic as it is suggested that the hub will be able to be accessed from 3 locations rather than just off Chapel Road which is already congested and that's before the new school opens too! |
| Both locations make the hub accessible for all of Keysborough not just the new development which I believe is critical in bringing the whole suburb together. |
| MY only hesitation in option 1 is the provision of adequate, well lit and accessible footpaths to encourage people to walk to the hub rather than drive. |
| Co-location with existing facilities and infrastructure |
| All facilities in one area. Prospect of further development if required at a later date. |
| Option 2 may create more traffic problems. |
| Assessable to playground and will be subjected to less traffic noise compared to option 2 |
| Close proximity to others community facilities and regional playground. Large undeveloped area already |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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| exists |
| Close to existing infrastructure, parking playground and springers, will add life to an unused area. |
| Close to leisure centre. One location for two stops |
| Close to Springers and accessed by smaller and quieter streets. Also saves money as won't have to rebuild a dog park |
| Close to springers |
| Closer to all current community amenities |
| Closer to existing playground and Springers Leisure Centre |
| Larger area for the community Hub |
| Closer to other community facilities/playground. Have more parking space area developed already nearer to the leisure centre |
| Closer to playground and away from heavy traffic |
| Closer to Springers Leisure Centre available for users of Community Hub |
| Closer to Springers Facility |
| Closer to springers and doesn't disrupt the dog park and loose more gum trees |
| Co-located with community facilities (i.e. Springers Leisure Centre) |
| co located with community facilities |
| Co-located with community facilities (i.e. Springers Leisure Centre) |
| Easy access to all other facilities |
| Good to have co-location of facilities including sharing of car parking, and to leave Option 2 to natural vegetation. Also, less disturbance to residential areas |
| Great Idea. Would be better to have both complexes close and even better that the playground in close considering you are catering for children's services. |
| I prefer to have the new planned building located as close as possible to the other existing buildings for aesthetic reasons and to leave the parkland area where the existing dog park area is. I believe option 1 also allows the increased car traffic to park in the main area where cars currently park next to the Springers Leisure Centre. |
| Existing infrastructure. |
| Maybe option 1 only because of more car parking spaces. Need sound barrier along Dandenong bypass. Option 2 is more open to the residents so either is OK |
| Near the springer leisure centre and option 1 is more established. |
| This option is the best option because it would be more amenable to transport for access and residents already see the area as an address to access community services. |
| Retention of existing dog park |
| Like the dog park having big established trees for shade |
| Do not remove the existing dog park, that is a nice space. Prefer the facility to be located near to Springers |
| I love the dog park |
| Like the location of existing dog park looking over street |
| The council already recently spent money on creating the dog park which in option 2 you want to remove & rebuild elsewhere; this means the money already spent was a waste & will need to spent again to relocate it 150m away. |
| To keep the dog park available. |
| Other / General Comments |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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| Better facility |
| Use of undeveloped area |
| It is closer to similar areas of proposed service (football ovals, springers leisure centre). Chapel Road and Villiers road can barely handle the influx of traffic due to the bypass and new dog park and building such a large hub would cause even more stand still. Site one has the parking, traffic and space capacity to provide a great starting point for a community hub. The dog park has been a great addition to the community and honestly has been a delight to break up the monotony of houses that all look the same. |
| OPTION 1 please :) |
| Love that this option is in a quieter area, surrounded by more trees. And you have you those beautiful old trees in the current dog park, why knock them down? |
| Option 1 is great for child care facilities (x7) |
| Option 1 the location is quieter and even more spacious. In addition, it offers more parking spaces and easier to get access from main rd. |
| Option 1 would be perfectly embrace with the surrounding facilities and larger area It's also more conveniently for residences. Whereas option 2 will surely make the traffic at and around corner of Dandenong Bypass and Chapel Road busier, consequently it poses a serious risk to safety of drivers and pedestrians. |
| Option 2 has no room for such a project. We already have enough narrow residential streets in Keysborough South, where there are too many cars parked and difficult for traffic to flow through, god forbid if there is an emergency and we need an ambulance. Residents in the area will also suffer from lack of privacy from the front and have parking issues. Keep everything at Tatterson Park where all facilities are located and in access of all recreational activities and parking/ land space. |
| Option 2 is located too close to the bypass and hence, too noisy for the children. |
| Option one is undeveloped & has better road access. Roads on site 2 are already so congested you'd be doing double the work and receiving double the complaints |
| There are more trees. |
| There is so much space available in Tatterson Park. Chapel Rd/Villiers is busy as it is and Chapel is only going to get busier with the new school. Option 1 is also more accessible by bus. |
| Would also like to suggest that facilities such as: ~ A community kitchen ~ Child care facilities (room or area designated for children) ~ Meeting room/s with internet, projector and screen are available Other than: ~ Community rooms, which too require internet, chairs and tables suitable for activities such as info sessions, sewing classes, arts and crafts, training etc. |
| You don't have to move the dog park and seems there would be less congestion with cars coming in and out of chapel rd. Would also be good to include a library. |

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Comments in favour of Site Option 2 – Corner Chapel Road and Villiers Road:

A total of 132 surveys included comments / rationale in support of Option 2 for the community hub.

| Proximity to residential area |
|--|
| Actually closer to Keysborough South, and easier access for keysborough south residents. |
| close proximity to Keysborough South. Also the location provides easy access. |
| Closer to my home (x7) |
| Closer to the Keysborough south residential area / community (x8) |
| Closer / nearby (x4) |
| More convenient for residents (x3) |
| It will benefit more residents (x2) |
| Close to neighbourhood and bus stop. |
| Closer access for families in Keysborough South that do not drive. |
| Close to the new primary school. |
| Closer to main residential areas and shopping centre |
| Community hub should be in the middle of new South Keysborough - Somerfield is big area with many families |
| Easier for Keysborough south residents |
| I think this location would better benefit the residents of the new estates of Keysborough. |
| Easy access and closer to the newly developed residential areas. |
| Easy Access from main road and better location for the summerfield residences |
| More close to more people. |
| More easily visible and closer for residents of Keysborough South |
| Although No#1 is much closer to my house, No#2 would be my choice for our C.H. That location is in the centre of our developing great Keysborough benefitting the resident from everywhere. And the new traffic pattern would be much easier to design and fulfil as it is in the open area. |
| Option 1 is not within close proximity to Keysborough south residents. Option 2 will be located on the same street as the primary school and shopping centre |
| The Community hub should be more easily accessible by the estate residents and both proposed sites are not ideal. But option 2 is the better one of the 2. |
| Easily accessible to residential areas and public transport available. Potentially more parking available without impacting Springers Leisure Centre. |
| Easily accessible |
| Easy access (x4) |
| Better access, easier to drive and park. |
| Better location. More accessible. |
| Easier to get to and walk to if needed! Existing facilities are far to walk with a pram even from Somerfield estate! |
| Easier access. Less congestion on Cheltenham Road. |
| Easy access to the facility's from Dandenong Bypass |
| I would prefer the community centre to be at the dog park so that it's easier to get to for everyone else |
| Easy to get there find a way |

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4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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| Easy access to hub and bit away from water body. |
| Its walking distance to get there for me. |
| More parking and easier to access |
| Located near Chapel Rd. and Dandy bypass and residential area as well as being located on future bus route. |
| Easily accessible via public transport |
| Accessibility by public transport |
| Being on the future bus route will make it more accessible for more people |
| Better accessibility for all with the future bus route. |
| Bus access / route (x2) |
| Better location for families and easier access for people with multiple transportation options |
| Where possible, Council should be making public and active transport access to community facilities the easiest option. Option 2 is located closer to residential areas, incentivising residents to walk rather than drive. Additionally, it would easily be accessible by bus via the future bus route. Council should also advocate for future bus route to be frequent and consider walkable paths/raised pedestrian crossings on both sides of Chapel Rd around Villiers Rd for pedestrian safety. |
| Creating the most environmentally friendly hub is very important to me and Option 2 (as it well served by 3 bus routes unlike the other alternative) is the best option in that regard. Good bus access is vital. As is a 6 Green Star building. (x2) |
| I have chosen option 2 as it provides good public transport access, supports community hub to act as a third place, first 6 green star zero emissions building and support social enterprise. |
| Great location, easy access, possible bus route close by. |
| It is accessible by bus and in a more prominent area. |
| It is located on a future bus route and this is essential if you are to service the majority of ratepayers, we are an aging population and driving may not always be possible. |
| More accessible via public transport |
| The public transport access is best in this option and as someone involved in the arts in the community I would also say it could incorporate public art well. |
| Site suitability – general |
| Better location (x4) |
| More convenient location (x2) |
| More prominent position (x2) |
| Better environment and easier to park |
| Better layout and location. |
| Easy access to the site. Will also live up a bland space |
| Peaceful location, not mixed with sports facilities at Tatterson facility |
| More safe for kids. |
| Will stand out on major road and be on a bus route. Building should be 6 Green Star Zero Net Emissions and use natural materials to blend in with the native. Greens on the site |
| If you can put the building in the north west corner away from the residents that way it will be more accessible to the residents. The other option will be out of sight and out of mind for most residents. Take the most prominent location and have it set back way of the street. |
| It would be more accessible by the public and as a community hub- it would great to have the street frontage to engage members of our more. |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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| More conveniently located, has busy traffic, easier for resident to become aware of any community events that would organise in the Hub. |
| Nice place. |
| Option 2 is much more prominent and more obvious, so easier for new members of the community to see and become aware of the centre, closer to the road for those needing to get buses, and more central in the neighbourhood. Familiarity helps people to become aware of, and more likely to use, services, especially if they can see others coming and going from them. Being close to the road may also feel safer for vulnerable members of the community when it is darker in winter. |
| It would be great if this hub carried on the trend of sustainability that Council has started, by seeking 6 Green Star accreditation - which will also save on running costs long into the future. |
| This is closer and easier to get to for us. I would also think it would block freeway noise for the homes in Villiers street. |
| This is predominant spot, bus route and dog space is more important for future increase of population. |
| This site gives the hub more exposure leading to greater use. |
| Would be good to have a community centre at the dog park position and have parking situated inside this space. Frees up the street. |
| Walking distance from home. Option 1 is very close to springer. No need to be together. Option 2 is close to the new primary school and KCCC, convenience. |
| Concern re: proximity to Springers Leisure Centre |
| Away from Springers |
| For the reason of not interfering with parklands and grass lands close to tattersson park |
| Full of building around Springers. Not so many people really use dog parks. It is really a waste. we can use part of the dog park to establish our new hub. |
| Easier access, and less competition for parking etc with people visiting Springers. It will also help to open up that currently under used corner of the park |
| Option 1 will increase traffic and buildings around Springers Leisure Centre. Parking may be an issue |
| Less traffic clogging up the area around Springers etc. |
| Need more activity around chapel road area, already a lot happening at Springers leisure centre. Location is ideal just off the Bypass. |
| No other community facilities nearby Option 2. Option 1 is already close to springers. Would be nice to have a spread of available facilities. (x2) |
| Option 1 is already crowded. For such option 2 will be bit far from existing facilities. With own parking. Hardly people can find parking on a nice day near existing facilities. When Springers has big function it is vey crowded. |
| Springer Leisure centre already has some facilities. It should be closure to Villiers Road. Thanks. |
| Springer leisure centre benefit lots people already. Option 2 will let more people/area benefit from community centre. |
| Springers has got some facilities already plus no such facilities been built near Somerfield area |
| Environmental considerations |
| Community hubs should be as accessible as possible to serve its community best from all walks of life. With several current bus routes near it and with a route planned to be close to it, I believe Option 2 is the best option to use. I also think that ensuring that highest possible Green Star rating for the site would be beneficial in ensuring its value in the city as well as keeping the City of Dandenong on the cutting edge, and I advocate for it to be built at the 6 star rating. |
| It's the more environmentally sustainable option, also can you please consider installing a 6 Green Star |

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4.3.1 Keysborough South Community Hub Site Selection (Cont.)

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| (Zero Net Emissions) building. Thank you for your time. |
| In line with council's commitment to being one of Australia most sustainable cities by 2030, please ensure this building is environmentally sustainable, with zero net emissions and at least 6 green star. |
| More likely to get community participation due to residential accessibility Councils first 6 star sustainability rating needs to be in the public eye. |
| Please make this a 6 Green Star zero net emissions building. We need to be doing all we can and more to tackle climate change and Council should lead the way on this. Option 2 will also help with this by being much more accessible, especially by public transport. A commercial kitchen, along with larger community spaces and storage areas, should also be added. |
| Facility inclusions |
| I feel the young families starting to occupy Keysborough we need these facilities in this area. |
| Is there any chance for a community library or swimming pools? |
| Keysborough Community Hub should build a local library, the nearest library is too far (in Dandenong Council building). Many retired/ senior residents in Keysborough do not have access to own transport. Local bus 709 does not go to Dandenong at all. The hub should be like a place to relax and gather for locals. |
| Nicely located. Would be great to have some sports facilities like table tennis etc, kids activities like chess, scouts, reading, yoga |
| Population in Keysborough has doubled over the past years. The people living near here need badly a place for sports and cultural activities. (x3) |
| We already have childcare centre going to be built in the vacant land previously Master located and KCcc. We need a library in option one area. |
| Dog park considerations |
| I'd like the dog park moved closer to more residents' houses. |
| I live close to chapel road and I think having a community centre at the dog park would mean the dog park is located at a better place. The dog park will be close to the leisure centre- it would make more sense. |
| General / other comments |
| <ul style="list-style-type: none"> - more parking - the dog park will not be completely eradicated - includes a new playground to the area - closer to Somerfield estate- currently we take children to Springvale for vaccinations - easier to access |
| Easily accessible to more residents. Concern about the noise from Dandenong bypass. Maybe upgrade to noise barrier along by pass (x2) |
| Easily accessible. Playground. Ample parking |
| Don't forget you have a Keysborough Learning Centre on Corrigan Rd within the Keysborough Community Park. Corrigan Rd turns into Chapel Rd. And it's just over the road from option 2. Option 2 is better because if you want people to use the community centre you need to have EASY access eg Bus Service ! Plus it will be the Retirement Centre people occupied and happy. The closer to Parkmore Shopping Centre the better as that where ALL THE PEOPLE ARE.. I live in Noble Park about 10 minutes down the road and I would like to use it as it will have more variety of activities than Noble Park Community Centre... Eg They offer "basket making" ONLY at Keysborough Learning Centre and not at Noble Park. |
| I prefer this option because the alternative locates the Hub in a very busy part of the park, close to large car parks. The Hub will make an already busy area, busier. This has the potential to put children at greater risk of injury from cars. The alternative is a quieter, residential location. It is on a bus route which would make it much easier for families without cars to attend. This will potentially increase new families accessing MCH services on a |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

| |
|---|
| more regular basis. It also offers an alternative to families wishing to reduce their environmental impact by reducing the use of their car for short trips. The bonus of this option also is that construction can proceed without having to consider and work around the constraints (existing car parks, facilities and patrons, many of whom are young children) imposed by the existing facilities at Option 1 |
| Good for old people by the way. |
| A prominent location with easy access for residents. Future bus route will increase accessibility to residents without cars. Not far from Keysborough South school and shopping centre. Unique location for a unique community activities facility. Surrounded by beautiful green and leafy area. |
| KLC provides programs for residence 'around' the City of Greater Dandenong, covering people residing in Keysborough, Springvale, Noble Park, Dingley, and Dandenong. KLC is based on Corrigan Road, therefore, option 2 locality will be better suited. Moreover, not only the locality but working closely with the 'Keysborough South Community Hub' will provide sustainability for our local citizens seeing us working in partnerships as we work together to deliver programs at the Hub. |
| Neither of the two choices are great to be honest. Ideally the hub should be located on Westwood Blvd where there is still ample, unused space in the park. Also having it on Westwood Blvd would mean that the easternmost residents of Keysborough South, would at least have one council service nearby. However, if the choice has already been made for us, Option 2 |
| New houses have been being built in Keysborough and population has been increasing. On Average each household pays city council 200 dollars per month yet we don't have amenities we need. We definitely need a place to exercise, to meet friends, to do group activities in our neighborhood. |

Other General Comments

Seven (7) surveys included general comments that did not support either proposed site option.

| |
|--|
| Other comments: |
| Neither for the following reasons Option 1 is not in the heart of Keysborough South. And current way to exist from Springers Leisure Centre is very convoluted and therefore increases the risk of an accident. It may also deter people from returning to the hub for future visits/appointments. Option 2 is not good because the dog park should not be moved inwards as it may restrict pedestrian access through the parklands. Situating a childcare/kindergarten and community hub on the corner of a busy intersection is not ideal as well as it is anticipated that peak hour traffic into and out of Villiers Road will cause havoc and stress on parents/carers. And accidents at that intersection are not uncommon. |
| Neither this area is open space ! Renovate Springers and open up the new \$11 million pavilion for public use. This is a knee jerk reaction to a small section of our community who EXPECT everything to go their way. CGD has 52 kinders listed and this is not private providers! Adding more kinders is not sustainable! There are 11 community centres listed with Latham Cres opening up and many outreach halls and venues that are being used , again building on an open space is sacrificial . Council and developers are to blame for this debacle , the shopping centre precinct could have been better utilised we didn't need a petrol station and Mc Donald's .It is not near a transport route. Disgusting use of ratepayers money when the rest of the municipality is left scrambling for anything (slim pickings) This section of Keysborough are a burden on our community and have done nothing to integrate into existing infrastructure saying it was never good enough and they wanted better, well we would like some say in why this proposal SHOULD NOT be built on OUR green space. Sack the council if they vote in favour of this proposal and for once listen to the residents in other wards. |
| Should be an option 3. Not Tatterson Park AT ALL. This is open pace not GRZ. It is a park for the community to enjoy. We have 52 kinders and 11 community centres in CGD. |
| No one bring this up but Keysborough need big swimming pool tatterson park got space and we are |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

deserve it closes pool Cheltenham waves it's actually too far so please I hope someone listen and do something about it.

This proposal is flawed! Neither options are ideal and there is no 3rd option! Why would you add congestion to a residential street and want to build on open space. This shows the lack of foresight. Too many other facilities will be affected by this. robbing Peter to pay Paul and other facilities will close through lack of support. Extremely disappointing that this is even being mooted.

Why are we building on open space? We should be preserving open space at all cost! This proposal was not known about a month ago and now shabam now here it is ready to be realised This survey is not comprehensive enough one question with 2 options and that's it! This is a done deal regardless of what the residents really think, no thought to how more buildings will not protect our fragile environment and water ways Very disappointing that this proposal has even seen the light of day. residents are being treated like pawns in a game of chess there is only one winner! If you are going to do consultation then listen and don't say we will fudge the results regardless of what the opinion is! If there was survey on council performance the result would be a solid F!

With 2 new childcare on Cheltenham Rd plus existing facilities in the general area they won't all survive so who is going to take responsibility for that? Terribly sad that green space is going to be built on when new facilities are opening to accommodate this community! Talk about have your cake and eat it as well. If Crs are debating on other spending how do they think this is going to be funded? It is not wanted nor needed Renovate Springers!

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)**2. Written Submissions**

A total of 16 submissions were received as part of the community consultation process for the Keysborough South Community Hub Site Selection. These submissions are detailed below.

| Submission | Comments |
|------------|--|
| 1 | <p>Option 1 preferred. It not near / close to houses. Already existing car park when required.</p> <ul style="list-style-type: none"> - Away from built up residential area. - Excess traffic and noise. Congestion small street. - Car park not big enough to accommodate the facility. - Danger to young children – lots of children ride their bikes and walk around area. |
| 2 | My option for Keysborough South Hub is option 2 which is at the corner of Chapel and Villiers Rd. Please consider this option. |
| 3 | <p>I would like to submit my preference as a resident of Keysborough South for the Community Hub Site location to be:</p> <p>Option 2 - corner Chapel Road and Villiers Road (existing dog park)</p> |
| 4 | <p>Although Rotary Noble Park Keysborough has only just learned of the planned Keysborough Community Hub development, we would like to put forward some general thoughts. At we probably might only use it on an ad hoc basis, we would like to see it incorporate:</p> <ul style="list-style-type: none"> - A Meeting Room which could accommodate at least 50 - 60 people. - A semi-commercial kitchen which would be suitable for an outside caterer to use. This should also have a Boiling water unit and an automatic (hands free) handwash basin. - Storage facilities for various groups. Often members have to take home banners, meeting regalia etc. Some would only need a small cupboard, others more space. This should be considered before fit-out. - Covered outdoor space with access to water and bins. e.g a Verandah space. Rotary is often asked to provide a bbq/sausage sizzle for various groups and would like to be undercover. - There are often requests for a Community Garden. This would also then require a storage shed or other area for tools etc. <p>Thank you for the opportunity to have some small input into this project.</p> |
| 5 | <p>I would like to consider option 2 which is corner of Chapel and Villiers Road.</p> <p>Thank you!!!</p> |
| 6 | <p>Option 2 preferred. Easy access from the Bypass and Chapel Street. Separate from the already busy car park at Springers Leisure Centre.</p> <p>Please allow for plenty of car parks.</p> |
| 7 | <p>Thank you for the facts list, from which have understood that the population in the area has increased over 50% within the past seven years; I imagine that the new demographics are heavily represented by young families with children.</p> <p>For this reason, choose Option 1 which will utilise existing community facilities and close-by playground area.</p> <p>What are the considerations, actions taken, as regards to public transport for this option and that area in particular?</p> <p>Others on the Facebook consultation page make mention of extending current parking facilities and further noted sound barriers, which too, are solid points for consideration.</p> |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

| Submission | Comments |
|------------------------------------|--|
| | <p>Has there been any further thought regarding other adjoining services i.e. a library or extending the hub's use for digital access learning in the future, in particular to youth?</p> <p>It is my hope that one day in 2022, will be able to establish a WASEMA Friendship Cafe in this new complex, so as to welcome isolated women in the area with their children.</p> |
| 8 | <p>As a carer who lives in the area I'm please that a new community hub is being organised. I wonder if there will be any provisions, activities for carers that reside in the area. I myself, care primarily for two people with complex health problems, and two elderly people.</p> <p>Unfortunately, I have become particularly unwell and don't travel well. It would be great if there was something local for me to attend for a short time during week. I believe there are no facilities for carers in the local area at all. It would be great if they were made available.</p> |
| 9 (3 submissions from 1 author) | <p>Option #2 because its easily seen from Chapel Rd. It's more accessible to the public. The other site is hidden and out of sight. Won't be as popular as #2 because #2 is in a prominent position.</p> <p>Both options are good for the site to be built. Option 2 is best for easy access to the residents.</p> <p>Option 1 is better with more parking available.</p> <p>Both sites need noise protection from Dandenong bypass.</p> <p>Hope you choose the best location for the residents. Thank you</p> <p>Looked at both sites, option 1 will take advantage of car parking there and the play ground close by. More things to do at option 1. When building a road to it the soil could be used as a barrier to the noise from Dandenong bypass. The noise from the bypass could be silence by building mounds of soil along the boundary. Thank you</p> |
| 10 | <p>It is extremely disappointing that Council did not purchase land as part of the original essential infrastructure planning 10 odd years ago. Instead the community is left with two limited options eating into open space provision that was carefully planned all those years ago.</p> <p>Therefore with the limited options my choice for the Keysborough South is option 2 for the following reasons;</p> <ol style="list-style-type: none"> 1) A Community Hub on Chapel Road will be visible from Dandenong Bypass and I feel this will create more community vibe that being slapped on the outer of a cluster of disconnected buildings in the middle of parkland in the most northern position possible, furthest away from the majority of the community. 2) Higher residential walkability score. From a wider residential pool residents including from north of Dandenong Bypass. The other option has light commercial to the north. The other option is a longer walking distance for people with prams which may encourage higher car usage behaviour. 3) Is in closer alignment with attempting to keep the infill area to the east a 20min city rather than increasing walkability further from shopping centres, primary school and GP. 4) Access to new proposed bus route. Springers section of the park doesn't provide public transport this close. <p>The community believes both options must have the following features;</p> <ol style="list-style-type: none"> 1) Access road as per original master plan to the rest of the park via Villiers. 2) 6 Green Star building achieving zero net emissions (inc. solar panels, water tanks, plus recycled water in keeping with Somerfield building requirements) |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

| Submission | Comments |
|------------|---|
| | <p>3) Flexibility community rooms that can be combined into bigger rooms. To ensure that the building remains a 3rd place and grows with the generational life cycle of the suburb.</p> <p>4) ability to use as a mobile working environment</p> <p>5) Exterior toilets for after-hour usage of outdoor areas. For example during daylight hours.</p> <p>6) Flexible wall space for public art</p> <p>7) Outdoor mini amphitheatre,</p> <p>8) High ceilings, natural light</p> <p>9) Large foyer designed to be a third space</p> <p>10) Library access point</p> <p>11) built in data projectors, usb charging stations, other smart technologies</p> <p>12) External drinking taps integrated with dog bowl</p> <p>13) Bike repair station as part of the external section of building. Supports biking along Dandenong Bypass trail.</p> <p>14) Outdoor playground intergenerational not just toddlers. Ties in with exercise track circle</p> <p>15) Complies with Standards childcare separate to MCH i.e Multiple doors for access</p> <p>16) Community kitchen (commercial size so usable for functions)</p> <p>17) Dog Park remains the same size as currently available</p> <p>Both options should have the following features</p> <ol style="list-style-type: none"> 1) aesthetic exterior with contrast and natural materials, 2) cafe, 3) cafe/community kitchen 4) alfresco dining area linked to 5) community garden 6) wet areas to allow arts activities./short courses. <p>Comparing the two options the following should also be considered. Residents on Villiers Road will be impacted by through traffic with either outcome. Option 1 while this option is further away from residents it is also hidden away from residents that do not have young children. If you compare Paddy O'Doughue to Noble Park Community Centre and Keysborough Learning Centre. Many newer residents are unaware that Noble Park Community Centre or Keysborough Learning Centre existing as they are so tucked away.</p> <p>Thank you for your time in advance.</p> |
| 11 | Option 1 preferred. Away from homes. |
| 12 | I choose option 2 - corner of Chapel Rd and Villiers Rd Thank you |
| 13 | <p>We live in the Villiers Rd area and during peak hour, it is very difficult for us to turn right onto the Chapel Rd from Villiers due to too many cars/traffic.</p> <p>During the peak hour, we have to go around at the back road to go to work (Braeside and Dandenong South).</p> <p>Even when turning left from Villiers onto Chapel, in some occasion cars are speeding.</p> <p>There was an incident in March this year where the other half was turning right onto the Chapel Rd from Villiers and a car was coming fast and hit her car.</p> <p>The other driver drove away and the other half was terribly shaken. We have reported the incident to the police, however, the other driver was not found.</p> |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

| Submission | Comments |
|------------|---|
| | <p>I have also sent a letter to Vicroads about the situation/congestion on Chapel Rd and they have replied that they will look into it in the next review (not sure when that will be).</p> <p>I hope you can assist with the Council to put in place something to help the residents on Villiers Rd with the traffic. Thanks.</p> <p>BTW,</p> <p>With regards to the dog park, there are dogs that are barking too early in the morning, specially when they are chasing cars driving along on Villiers Rd.</p> <p>Can the council do something about this.</p> <p>We are hoping also that the new Community Hub will be built in the Option 1, away from the Villiers Rd residential.</p> <p>Issues with Noise, Traffic, Cutting down the big trees, too close to the Dandy bypass traffic, area is too small for the development, will bring the prices of the houses down in the Villiers area.</p> |
| 14 | <p>The Keysborough Community Children's Centre (KCCC) would like to make the following submission for the Keysborough South Hub.</p> <p>In terms of the locations on offer we feel that both significantly impact our own centre. We feel that with yet another childcare centre in the close proximity to our centre our enrolments will be affected which will lead to impact on our viability as a centre.</p> <p>We would like to propose two options:</p> <ol style="list-style-type: none"> 1. That the Keysborough South Hub be built on the other side of the Keysborough South Community area further away from our centre, thus reducing the number of childcare centres within the small radius. There is currently two centres KCCC and a commercial centre of 130 places next to each other on Cheltenham road, and another one on its way in the old Masters site. We are also aware of other developers seeking sites on Perry road and Chapel road. We feel that this is a significant increase in the number of places available for childcare and wondering future viability for these places. 2. That the scope of the Keysborough South Hub be reviewed. Considering the recent increase in the number of childcare centres in the local area we wish to propose that the hub only caters for maternal health and sessional kindergarten and therefore offers a new home to the facilities offered in the current 364 Cheltenham road council building. Thus, allowing for the KCCC to expand their capacity at the 364 Cheltenham road site as they would be able to take over the vacated rooms that the MCH and sessional kinder are currently using. By doing this KCCC would be able to increase their capacity and thus offer more spaces to children in the local community. <p>There is significant concern regarding the building of the Keysborough South Hub and the affects that it will have on our centre. We would like to be involved in the consultation process to ensure that we can mitigate any impact the building of the Keysborough South Hub has on our centre.</p> <p>We hope that the Keysborough South Hub offers more facilities for a multi-generational rather than just seemly only catering for the under-fives.</p> |
| 15 | <p>Consolidated feedback provided from the Keysborough Chinese Community with signed responses from 81 people. This included 79 in favour of option 2, and 2 responses in favour of option 1. (These results have been incorporated into the overall survey results.)</p> |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

| Submission | Comments |
|------------|---|
| 16 | <p>I wish to make a submission for the consultation process on the proposed Keysborough South Community Hub. It is promising that the City of Greater Dandenong (CGD) has moved forward in the design and location of the Hub that has been promised to the community of the area located in the South of Keysborough for some years. While I believe that this hub presented in the proposal will ensure that some of the needs of the growing community of thousands of residents in this recently released land I still feel that there are still some highly important needs that CGD needs to consider and implement before the plans become a reality.</p> <p>The key concerns that I wish to address in my submission relate to the location, proposed facilities and the structural concepts of the building.</p> <p>Although the location offers the benefit of a currently utilised facility of the CGD and therefore offers a notable location that is in public view it does exclude it from being centrally located within the community that the facility is designed to cater for the needs for. I would also argue that on the Tattersson Park location there is already a community facility with meeting rooms, recreational facilities, play spaces and childcare facility. My question to the consultation committee would be – are these facilities already in place actively used by residents of the Keysborough South Community? Or do the residents feel that this location lacks community feel and is more accessible to regional residents. If given no other choice then option 2 is my preferred option to the two that have been presented.</p> <p>I believe that CGD should consider a location that is more central to the residents of South Keysborough – and thus propose that the site be located in an area such as the open space/recreation area of Westwood boulevard and Stanley road. This area is already actively used by multi-generational members of the local area for recreational and family time. The open space grass area is underutilised as the grass is patchy and uneven thus would be an ideal location for a community hub that would strength the already utilised area with much needed toilets and community rooms for active involvement of the community. This location would mean that many residents are within easy walking distance so would reduce carbon emissions in accessing the facilities that a community hub would offer. The location is also high-profile area with many residents travelling past the site, along with the bus service that has a stop at the site. This location is also within walking distance of an aged care facility and thus maybe able to offer a service to the older members of the Keysborough South Community.</p> <p>The consultation documents produced by CGD refer to the facilities as being previously determined by the community – perhaps this maybe the case, yet the only consultation that the community has had in relation to the facilities was years ago. Now that this project is moving ahead, I feel that the community should once again be consulted on the essentials services that the hub would offer as I believe that these needs have changed over the past six years while this project has been negotiated with CGD.</p> <p>During the delay in acquiring land several changes have occurred to the Keysborough South area. There is now a commercial childcare facility located on Cheltenham Road and several in the proposal or building phase. Therefore, the need for an additional childcare facility in the southern part of Keysborough would perhaps not be a viable option. The current community childcare facility (Keysborough Community Children's Centre) has a rating of exceeding national standards and is highly regarded as a quality centre within the local community. If another Community Centre was to open within a kilometre of this centre one of two things could occur – the other centre would struggle to find children for the places available and therefore would be a financial liability or the current centre would begin to not fill it's classrooms and as such staff would lose their jobs and the centre would struggle to be financial viable. Perhaps CGD should consider one of the following:</p> <ol style="list-style-type: none"> 1. Not opening a community childcare facility in the new hub – thus allowing for more space for the occasional centre and maternal health nurse facility. 2. Considering moving the current community childcare facility into the new hub – thus allowing for an expansion of facilities and ensure that the team of childcare facilitators can continue to offer an exceeding national standards service without cost cuts due to growing competition. 3. Move the current Keysborough sessional kinder and maternal health centres into the new hub allowing for the Keysborough Community Children's Centre to expand through the whole residence at 364 Cheltenham Road allowing for an increase in the capacity of the centre and thus the ability to offer more places to children in the area. |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

| Submission | Comments |
|------------|---|
| | <p>After looking through the consultation documents for the new Keysborough South Hub I'm concerned that several design concepts have not been considered. Could CGD please ensure that the following facilities are part of this hub:</p> <ul style="list-style-type: none"> - Commercial kitchen – to allow for a café/catering facility for community events and a meeting place that can easily be catered - Community kitchen facility – for access to cooking facilities for community groups to offer self-managed catering options at their events. - External toilet facilities – to increase usability of the play area surrounding the Hub. Thus, access can be made without the need for the Hub to be open at the time. - Community garden – as most backyards lack the land to have fresh produce growing and can provide a place for like-minded individuals to share ideas along with promotion of sustainability living. - Meeting rooms of multiple sizes to cater for different community groups - Free wi-fi and study facilities including computer access – to allow for multi-generation use of the facilities to study for school or perhaps have access to a word processing facility to apply for employment or communicate with family friends. - 6-star environment rating and zero net emissions – The building requirements within the local community had high environmental rating on the houses built, thus the Hub should also reflect this. The building should be built to be sustainable and a exemplar building for future designs with sustainability including solar panels and batteries to reduce the demand on the grid. - High ceilings to ensure that the Hub is modern and inviting - Open and large foyer area to allow for multiple uses - Library access point with the ability to have a mobile library facility for the local community to use - Natural light with blinds to allow for community presentations. Natural light will ensure that electricity demand will be less as lights will only be needed during the evening. By installing blinds on the windows, the glare and thus data projections can be clearly seen. - Multi-media facilities in community rooms with many community meetings now requiring data projection facilities and speakers these should be installed with the build to reduce the need for extension cords and trip hazards. It may also lead to the use of the hub for extensive community groups and training providers. - Outdoor seating and meeting areas to allow for community members to meet around the community garden or have a cuppa while discussing community events. Perhaps even a min amphitheatre to allow for meetings and events. - An extensive playground that has multi-age facilities – including motor skills development for young children (climbing frames) and social facilities for older children (half court with soccer goals) – similar facilities to the very popular Westwood boulevard and Stanley road park would be appropriate. - External decorative features that are natural and inline with the design features of the estate while maintaining a progressive timely look that is inviting. - Multiple access areas so that the kindergarten can operate without impacting on the community events and so that the community events making use of the rooms and foyer can do so without impeding on new mums and their babies making their appointment to the MCH team. It is also important that for the safety of the children in the kindergarten facility that a double gate with pin code access separates them from the general community meeting rooms section of the building. - Consideration for multi-billing of the amenities. The several services running out of the Hub would have different electrical and amenity needs and thus provisions should be set up for split billing unless CGD is willing to oversee the payment of these amenities in a more equitable way. |

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

| Submission | Comments |
|------------|---|
| | <p>Our community has waited a significant amount of time for this Hub and we would like to ensure that the facilities and set up are done right to ensure that the hub is able to be used by all in the local area. It is important that a rush job of putting the Hub in a location that is convenient to CGD that is not convenient for the residents of the Keysborough South community doesn't happen – take the time and get this right so that the community will enjoy the services this hub can offer for future years as it becomes the heart of our community. The community would like to make sure that CGD listens to the community rather than rushing this through without appropriate consultation.</p> |

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Appendix 2 – Consultation Material

The poster features a blue sky background with a large white speech bubble in the center. Inside the speech bubble, the text reads: 'Tatterson Park announced as location for Keysborough South Community Hub'. Below this, in smaller text, it says 'Accessible via new access road from Chapel Road / Villiers Road'. To the left of the speech bubble, a smaller speech bubble contains the text 'HAVE YOUR SAY'. In the top right corner, the Greater Dandenong logo is displayed with the tagline 'City of Opportunity'. Below the main text, there are two bullet points: the first, marked with a location pin icon and the number 2, states 'Two potential locations within Tatterson Park have been identified for the Keysborough South Community Hub.'; the second, marked with a group of people icon, states 'Council seeks your feedback on your preferred site option.' Below these points, a horizontal line separates them from the text 'Deadline for community feedback: 24 September 2019'. At the bottom of the poster is a photograph of a park area with a large green and red shade structure over a playground.

HAVE YOUR SAY

Tatterson Park announced as location for Keysborough South Community Hub

Accessible via new access road from Chapel Road / Villiers Road

2 Two potential locations within Tatterson Park have been identified for the Keysborough South Community Hub.

People icon Council seeks your feedback on your preferred site option.

Deadline for community feedback: 24 September 2019

The City of Greater Dandenong is excited to announce Tatterson Park, a 50ha Council owned reserve – as the selected location for the much anticipated Keysborough South Community Hub.

Two locations within Tatterson Park have been identified for the Keysborough South Community Hub. Council seeks your feedback on your preferred option.

Option 1

Option 1
– north of oval 1

- ✓ Co-located with community facilities (i.e. Springers Leisure Centre)
- ✓ Close proximity to regional playground
- ✓ Accessible via Villiers Rd (Chapel Rd), Cheltenham Rd and Lake Edge Drive
- ✓ Large undeveloped area within Reserve

Option 2

Option 2

Option 2
– corner
Chapel Road
and Villiers Road
(existing dog park)

- ✓ Prominent location of Chapel Road and Dandenong Bypass
- ✓ Easily accessible to residential areas
- ✓ Located on future bus route
- ✓ Land available for new dog park within Reserve

Plans are based on original concept plans and may be subject to change.

4.3.1 Keysborough South Community Hub Site Selection (Cont.)

Timelines

Design development planned for current 2019-20 financial year.

Construction to commence in 2020-21.

More information

Visit: greaterdandenong.com/keysboroughsouthhub

Or phone: 8571 1000

The Community Hub will incorporate a variety of community services and multi-purpose facilities and spaces.

Key features of the Community Hub
(as previously determined in consultation with the community)

- Community meeting rooms
- Kindergarten rooms
- Child care rooms
- Maternal and Child Health consulting suites
- Community lounge
- Outdoor community / play spaces

A new access road into the Tatterson Park is proposed from Chapel Road / Villiers Road to improve access for local residents east of the Reserve. This long planned Villiers Road extension will be completed as part of the project, in accordance with the Tatterson Park Master Plan (2004).



HAVE YOUR SAY

Complete a survey

Available online at: greaterdandenong.com/keysboroughsouthhub

Return this hard copy survey to: PO Box 200, Dandenong

Email

communityconsultation@cgd.vic.gov.au

Attend a drop-in session

Keysborough South Shopping Centre, from 10am to 12pm on Saturday 14 September

Submissions close on 24 September 2019.

Which Tatterson Park option do you prefer for the location of the Keysborough South Community Hub?

☐ **Option 1** – north of oval 1

☐ **Option 2** – corner Chapel Road and Villiers Road (existing dog park)

Reason for your choice and additional comments:

What is your postcode? _____

Phone: 8571 1000

Fax: 8571 5196

council@cgd.vic.gov.au

TTY: 133 677

Speak and listen: 1300 555 727

Online: relayservice.vic.gov.au

TIS: 13 14 50

Find us online

greaterdandenong.com

 **GREATER DANDENONG**
City of Opportunity

4.3.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 14 & 21 October 2019

File Id: fA25545

Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in October 2019.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

ORDINARY COUNCIL MEETING - MINUTES

4.3.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 14 & 21 October 2019 (Cont.)**Matters Presented for Discussion**

| Item | | Councillor Briefing Session/Pre-Council Meeting |
|----------|---|---|
| 1 | <p><i>General Discussion</i></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none"> a. Resignation of Cr Roz Blades and countback provisions. Countback to be held by VEC at 10.30am on 11 November 2019 in the Council Chamber at the Dandenong Civic Centre. b. Agenda items for the Council Meeting of 14 October 2019. | 14 October 2019 |
| 2 | <p><i>Corrigan Road Line Marking Update</i></p> <p>Councillors were updated on the traffic review which has been completed in Corrigan Road since line-marking was undertaken. Information was also provided on minor modifications to be made.</p> | 21 October 2019 |
| 3 | <p><i>Response to Notice of Motion No. 68</i></p> <p>Councillors were presented with the findings of an investigation undertaken into the traffic impacts of Dandenong North Primary School on the surrounding residential area as part of Notice of Motion No. 68.</p> | 21 October 2019 |
| 4 | <p><i>Social Housing Options for Greater Dandenong</i></p> <p>Councillor support was sought to advocate to the State Government and explore partnering with housing organisations to deliver social housing projects.</p> | 21 October 2019 |
| 5 | <p><i>Keysborough South Community Hub – Consultation outcomes and site selection</i></p> <p>Councillor consideration was sought regarding the community consultation outcomes and preferred site for the Keysborough South Community Hub within Tatterson Park, Keysborough.</p> | 21 October 2019 |

ORDINARY COUNCIL MEETING - MINUTES

4.3.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 14 & 21 October 2019 (Cont.)

| | | |
|----------|---|-------------------------------|
| 6 | <i>220 Chapel Road, Keysborough South – Planning Application PLN17/0370 (Mixed use residential & commercial development)</i> Councillor feedback was sought regarding amended plans for this development. A Council report will follow to adopt a formal position on this application. | <i>21 October 2019</i> |
| 7 | <i>Procurement Policy</i> Councillor input was sought on a draft amended Procurement Policy prior to it being tabled at a future Council Meeting. | <i>21 October 2019</i> |
| 8 | <i>General Discussion</i> Councillors and Council officers briefly discussed the following topics: a. Public toilet cleaning contractor issues. b. Motions for constitutional change for VLGA Annual Meeting in November 2019. c. Agenda items for the Council Meeting of 28 October 2019. | <i>21 October 2019</i> |

Apologies

- Councillor Loi Truong did not attend the Pre-Council Meeting on 14 October 2019.

Recommendation

That the information contained in this report be received and noted.

MINUTE 1252

Moved by: Cr Sophie Tan

Seconded by: Cr Jim Memeti

That the information contained in this report be received and noted.

CARRIED

4.3.3 List of Registered Correspondence to Mayor and Councillors

| | |
|----------------------|--|
| File Id: | qA283304 |
| Responsible Officer: | Director Corporate Services |
| Attachments: | Correspondence Received 21 October – 1 November 2019 |

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 21 October – 1 November 2019.

Recommendation

That the listed items provided in Attachment 1 for the period 21 October – 1 November 2019 be received and noted.

MINUTE 1253

Moved by: Cr Sean O'Reilly
Seconded by: Cr Matthew Kirwan

That the listed items provided in Attachment 1 for the period 21 October – 1 November 2019 be received and noted.

CARRIED

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO
MAYOR AND COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED
21 OCTOBER – 1 NOVEMBER 2019**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - MINUTES

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)**Objective**

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 21/10/19 & 01/11/19 - for officer action - total = 1

| Correspondence Name | Correspondence Dated | Date Record Created | Objective ID | User Assigned |
|---|----------------------|---------------------|--------------|------------------------|
| Letter from Geelong landowner seeking solutions to generate funds for councils through land resales after rezoning. | 26-Oct-19 | 28-Oct-19 | fa181531 | Mayor & Councillors EA |

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 21/10/19 & 01/11/19 - for information only - total = Nil

Correspondence Name

Correspondence Dated

Date Record Created

Objective ID

User Assigned

This page has been left intentionally blank.

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

5 NOTICES OF MOTION

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257)

File Id:

Responsible Officer:

Director City Planning Design & Amenity

Author:

Cr Maria Sampey

Motion

That Council rescinds the following motion made at its Council Meeting of 28 October 2019 (Minute Number 1226):

“That Council resolves to Grant a planning permit in respect of the land known and described as 70 Ordish Road (Lot 1 on Title Plan 205351Q) for the use and development of the land for a waste-to-energy facility in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the use and development starts, one copy of an amended plan/plans drawn to scale and dimensioned, must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans submitted with the application, but modified to include:**

1.1. Revised rainwater tank capacity as per Condition 2.1.

1.2. Removal of reference to future signage.

All to the satisfaction of the Responsible authority.

- 2. Prior to the endorsement of plans under Condition 1, an amended Sustainable Management Plan (SMP) must be submitted to and approved by the Responsible Authority. When approved, the amended SMP will be endorsed and will form part of this permit. The amended SMP must be generally in accordance with the SMP (prepared by SMEC, Ref 30041688 dated April 16 2019), but modified to include or show:**

2.1. Revised water section of the SMP and BESS assessment that specifies a rainwater tank capacity of a minimum 10,000L.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 2.2. Further information on the proposed education centre, including how it demonstrates an innovative outcome compared to other education centres in the region to justify the BESS innovation credits claimed
 - 2.3. Clarification on the supply of energy to the office area and overall development, with reference to the facility output and solar PV panels installed.
 - 2.4. Provision of a letter of agreement between the applicant and Melbourne Water that specifies the contribution paid for stormwater quality offsets as part of the drainage scheme works.
 - 2.5. Provision of the relevant stormwater modelling outputs and treatment measures on site (should the condition above not be accepted by the responsible authority).
 - 2.6. Revised stormwater management plan that specifies the type of triple interceptor pit and litter trap in the appendix of the report (see Condition 3 – stormwater management plan)
 - 2.7. Submission of a JV3 modelling report to the appendix of the SMP when complete.
3. The provisions, recommendations and requirements of the endorsed SMP must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SMP must not be altered without the prior written consent of the Responsible Authority.
4. Prior to the occupation of the development, a report from the author of the SMP, approved under this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to the satisfaction of the Responsible Authority and must confirm all measures specified in the SMP have been implemented in accordance with the approved Plan.
5. Prior to the commencement of the development, an amended Stormwater Management Plan (StMP) must be submitted to and approved by the Responsible Authority. When approved, the amended StMP will be endorsed and will form part of this permit. The amended StMP must be generally in accordance with the StMP (prepared by SMEC, Ref 30041688 dated April 10 July 2018), but modified to include or show:
 - 5.1. Specification of the proposed stormwater treatment systems (including triple interceptor pits and litter traps)
 - 5.2. Product information (including treatment performance specifications) as part of the plan)

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 5.3. Information on the proposed maintenance program for the proposed treatment systems.**
- 5.4. Supporting water quality modelling to demonstrate best practice stormwater water quality standards have been met if applicable.**
- 6. The provisions, recommendations and requirements of the endorsed StMP must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed StMP must not be altered without the prior written consent of the Responsible Authority.**
- 7. Prior to the commencement of the development, a Construction Management Plan (CMP) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The CMP must include details about how the construction will be undertaken so it has minimal impact on the environment, including but not limited to:**
 - 7.1. Full work schedule/construction management plan for each individual stage to ascertain impacts on surrounding properties.**
 - 7.2. Public/worker access and safety issues.**
 - 7.3. Hours of construction activity (including at what stage “out of hours works” are proposed and what type of works are to be conducted outside the hours of operation.**
 - 7.4. The location of hoardings, hoists and workers’ amenities.**
 - 7.5. The location of public precautions, loading zones, site sheds, materials, cranes and crane/hoisting zones, gantries and any other construction related items or equipment to be located in any street.**
 - 7.6. Details as to how traffic and pedestrian safety and amenity will be controlled within the vicinity of the land and its surrounds.**
 - 7.7. The provision of a traffic management plan, including detailed plans that show the areas required for and the nature of items to be placed on any street during all stages of construction in accordance with approval by the responsible Building Surveyor, entry and exit points for construction vehicles (including temporary and permanent vehicle crossings), traffic management during construction including road closures/ road occupation/footpath closures, work zones/ construction zones to accommodate vehicles and deliveries.**
 - 7.8. Service connections/road and footpath openings and anticipated impact on public land during the connection of different services.**
 - 7.9. Measures to be used to protect Council infrastructure from damage.**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 7.10. A list of all environmental hazards that the activities on-site pose such as contaminated soil, materials and waste, dust, stormwater contamination from run-off and wash-waters sediment from the site on roads, construction noise, hours of operation, vibration, washing of concrete trucks and other vehicles and machinery, spillage from refuelling cranes and other vehicles and machinery etc.**
- 7.11. Protection measures that will be undertaken to minimise the risk of the above hazards being realised.**
- 7.12. Regular monitoring/inspections of the above protection measures.**
- 7.13. Identification as to who will be responsible for managing all of the above issues.**
- 8. When approved, the CMP will be endorsed and will form part of this permit. The provisions, requirements and recommendations of the endorsed CMP must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 9. The provisions, requirements and recommendations of the endorsed Litter Management Plan (SMEC, 17 April 2019) must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 10. The provisions, requirements and recommendations of the endorsed Noise Emissions Assessment (Watson Moss Growcott Acoustics, 22 March 2019) must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 11. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 12. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the use is commenced.**
- 13. At all times, the landscaping must be maintained in good order in accordance with the endorsed landscape plan and schedule to the satisfaction of the Responsible Authority.**
- 14. The use and development as shown on the endorsed plans must not be altered without the further written consent of the Responsible Authority.**
- 15. Once the approved development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

16. Once the use is commenced, the land may only be used for the permitted use and the use must be conducted to the satisfaction of the Responsible Authority.
17. Except with the prior written consent of the Responsible Authority, the approved use must not commence, and the land must not be occupied until all buildings and works, and conditions of this permit have been complied with.
18. The approved development must not start until a Works Approval has been obtained from the Environment Protection Authority.
19. All residual 'bottom ash' must be regularly removed from the land on at least a weekly basis. All vehicles removing waste must have fully secured and contained loads to the satisfaction of the Responsible Authority.
20. Waste must not be stockpiled, displayed or stored outside the building, without the further written consent of the Responsible Authority.
21. Prior to the occupation of the development, the area(s) set-aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:
 - 21.1. Constructed in accordance with the endorsed plan/s.
 - 21.2. Properly formed to such levels that they can be used in accordance with the plans.
 - 21.3. Surfaced with an all-weather sealcoat.
 - 21.4. Drained to the legal point of discharge.
 - 21.5. Line-marked to indicate each car space and all access lanes.

Parking areas and access lanes must be kept available for these purposes at all times
22. In areas set aside for car parking, measures must be taken to prevent damage to fences or landscaping areas, all to the satisfaction of the Responsible Authority.
23. The car parking provided on the land must always be kept available for its intended purpose at all times. No measures must be taken to restrict access to the car park.
24. The car parking area must be lit if in use during the hours of darkness and all lights must be designed and fitted with suitable baffles. The lighting must be positioned to prevent any adverse effect on adjoining land and must not be considered excessive for the area, all to the satisfaction of the Responsible Authority.
25. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operator's control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

26. The operator under this permit must make all reasonable endeavours to ensure that all vehicles entering and exiting the site do so in a forward direction, all to the satisfaction of the Responsible Authority.
27. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.
28. The loading and unloading of goods from vehicles must only be carried out on the land within the designated loading bay(s) and must not disrupt the circulation and parking of vehicles on the land.
29. The site operator must endeavour to prevent site boundary commercial vehicles queuing on arrival along the public access road. Accordingly, access/ driveways/ roadways/ aisles providing access to loading areas on-site must not be gated during operating hours of feature control points (i.e. boom gates., guardhouse or similar) without suitable queuing space on site, all to the satisfaction of the Responsible Authority.
30. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing/s no longer required must be removed and the land, footpath and kerb and channel reinstated, and the nature strip sown with grass, all to the satisfaction of the Responsible Authority.
31. A sign(s) not exceeding 0.3 square metres, must be provided directing drivers to the area set aside for carparking and must be located and maintained all to the satisfaction of the Responsible Authority.
32. Floor levels shown on the endorsed plan(s) must not be altered or modified without the further written consent of the Responsible Authority.
33. Provision must be made for the drainage of the site including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
34. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority.
35. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the Legal Point of Discharge (LPD) approval letter. Approval of drainage plan including any retention system within the property boundary is required
36. Noise emitted from the premises, mechanical plant and equipment must not exceed the permissible noise levels determined in accordance with the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 37. The amenity of the area must not be detrimentally affected by the use or development on the land, through the:**

37.1. Transport of materials, goods or commodities to or from the land.

37.2. Appearance of any stockpiled waste.

37.3. Emission of noise, artificial light, vibration, smell, fumes, litter, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.

37.4. Presence of vermin.

All to the satisfaction of the Responsible Authority.

- 38. All wastes must be disposed of to the satisfaction of the Responsible Authority and no liquid waste or polluted waters shall be discharged into a sewer or stormwater drainage system.**

- 39. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.**

- 40. Before the occupation of the development starts, landscaping works as shown on the endorsed plan/s must be completed and then maintained, all to the satisfaction of the Responsible Authority.**

- 41. This permit will expire if one of the following circumstances applies: -**

41.1. The development or any stage of it does not start within three (3) years of the date of this permit, or

41.2. The development or any stage of it is not completed within six (6) years of the date of this permit, or

41.3. The use does not start within one (1) year of the completion of the development, or

41.4. The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a. The request for the extension is made within twelve (12) months after the permit expires; and**
- b. The development or stage started lawfully before the permit expired.**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)**Permit Notes**

The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.

A Vehicle Crossing Permit must be obtained from Council for the vehicular crossing prior to construction of the crossing.

Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.

Any works undertaken within the road reservation and easements will require the developer to obtain a civil works permit from Council.

A building approval may be required prior to the commencement of the approved works.

Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.

Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.

Prior to the final design being completed, the applicant should consult with Council's Infrastructure Planning Department in regard to the legal point of discharge for the site.

EPA Note:

The permit operator (occupier) is advised they are required to comply with the *Waste Management Policy (Combustible Recyclable and Waste Materials)*, as published in Government Gazette No. S397 on 28 August 2018 to ensure that combustible and recyclable waste materials are managed and stored in a manner that minimises the risks of harm to human health and environment. Non-compliance with this policy could lead to sanctions under the *Environment Protection Act 1970*."

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)**MINUTE 1254**

Moved by: Cr Maria Sampey

Seconded by: Cr Matthew Kirwan

That Council rescinds the following motion made at its Council Meeting of 28 October 2019 (Minute Number 1226):

“That Council resolves to Grant a planning permit in respect of the land known and described as 70 Ordish Road (Lot 1 on Title Plan 205351Q) for the use and development of the land for a waste-to-energy facility in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the use and development starts, one copy of an amended plan/plans drawn to scale and dimensioned, must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans submitted with the application, but modified to include:**
 - 1.1. Revised rainwater tank capacity as per Condition 2.1.**
 - 1.2. Removal of reference to future signage.**

All to the satisfaction of the Responsible authority.
- 2. Prior to the endorsement of plans under Condition 1, an amended Sustainable Management Plan (SMP) must be submitted to and approved by the Responsible Authority. When approved, the amended SMP will be endorsed and will form part of this permit. The amended SMP must be generally in accordance with the SMP (prepared by SMEC, Ref 30041688 dated April 16 2019), but modified to include or show:**
 - 2.1. Revised water section of the SMP and BESS assessment that specifies a rainwater tank capacity of a minimum 10,000L.**
 - 2.2. Further information on the proposed education centre, including how it demonstrates an innovative outcome compared to other education centres in the region to justify the BESS innovation credits claimed**
 - 2.3. Clarification on the supply of energy to the office area and overall development, with reference to the facility output and solar PV panels installed.**
 - 2.4. Provision of a letter of agreement between the applicant and Melbourne Water that specifies the contribution paid for stormwater quality offsets as part of the drainage scheme works.**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 2.5. Provision of the relevant stormwater modelling outputs and treatment measures on site (should the condition above not be accepted by the responsible authority).**
 - 2.6. Revised stormwater management plan that specifies the type of triple interceptor pit and litter trap in the appendix of the report (see Condition 3 – stormwater management plan)**
 - 2.7. Submission of a JV3 modelling report to the appendix of the SMP when complete.**
- 3. The provisions, recommendations and requirements of the endorsed SMP must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SMP must not be altered without the prior written consent of the Responsible Authority.**
- 4. Prior to the occupation of the development, a report from the author of the SMP, approved under this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to the satisfaction of the Responsible Authority and must confirm all measures specified in the SMP have been implemented in accordance with the approved Plan.**
- 5. Prior to the commencement of the development, an amended Stormwater Management Plan (StMP) must be submitted to and approved by the Responsible Authority. When approved, the amended StMP will be endorsed and will form part of this permit. The amended StMP must be generally in accordance with the StMP (prepared by SMEC, Ref 30041688 dated April 10 July 2018), but modified to include or show:**
 - 5.1. Specification of the proposed stormwater treatment systems (including triple interceptor pits and litter traps)**
 - 5.2. Product information (including treatment performance specifications) as part of the plan)**
 - 5.3. Information on the proposed maintenance program for the proposed treatment systems.**
 - 5.4. Supporting water quality modelling to demonstrate best practice stormwater water quality standards have been met if applicable.**
- 6. The provisions, recommendations and requirements of the endorsed StMP must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed StMP must not be altered without the prior written consent of the Responsible Authority.**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 7. Prior to the commencement of the development, a Construction Management Plan (CMP) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The CMP must include details about how the construction will be undertaken so it has minimal impact on the environment, including but not limited to:**
- 7.1. Full work schedule/construction management plan for each individual stage to ascertain impacts on surrounding properties.**
 - 7.2. Public/worker access and safety issues.**
 - 7.3. Hours of construction activity (including at what stage “out of hours works” are proposed and what type of works are to be conducted outside the hours of operation.**
 - 7.4. The location of hoardings, hoists and workers’ amenities.**
 - 7.5. The location of public precautions, loading zones, site sheds, materials, cranes and crane/hoisting zones, gantries and any other construction related items or equipment to be located in any street.**
 - 7.6. Details as to how traffic and pedestrian safety and amenity will be controlled within the vicinity of the land and its surrounds.**
 - 7.7. The provision of a traffic management plan, including detailed plans that show the areas required for and the nature of items to be placed on any street during all stages of construction in accordance with approval by the responsible Building Surveyor, entry and exit points for construction vehicles (including temporary and permanent vehicle crossings), traffic management during construction including road closures/ road occupation/footpath closures, work zones/ construction zones to accommodate vehicles and deliveries.**
 - 7.8. Service connections/road and footpath openings and anticipated impact on public land during the connection of different services.**
 - 7.9. Measures to be used to protect Council infrastructure from damage.**
 - 7.10. A list of all environmental hazards that the activities on-site pose such as contaminated soil, materials and waste, dust, stormwater contamination from run-off and wash-waters sediment from the site on roads, construction noise, hours of operation, vibration, washing of concrete trucks and other vehicles and machinery, spillage from refuelling cranes and other vehicles and machinery etc.**
 - 7.11. Protection measures that will be undertaken to minimise the risk of the above hazards being realised.**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 7.12. Regular monitoring/inspections of the above protection measures.**
- 7.13. Identification as to who will be responsible for managing all of the above issues.**
- 8. When approved, the CMP will be endorsed and will form part of this permit. The provisions, requirements and recommendations of the endorsed CMP must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 9. The provisions, requirements and recommendations of the endorsed Litter Management Plan (SMEC, 17 April 2019) must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 10. The provisions, requirements and recommendations of the endorsed Noise Emissions Assessment (Watson Moss Growcott Acoustics, 22 March 2019) must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 11. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 12. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the use is commenced.**
- 13. At all times, the landscaping must be maintained in good order in accordance with the endorsed landscape plan and schedule to the satisfaction of the Responsible Authority.**
- 14. The use and development as shown on the endorsed plans must not be altered without the further written consent of the Responsible Authority.**
- 15. Once the approved development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.**
- 16. Once the use is commenced, the land may only be used for the permitted use and the use must be conducted to the satisfaction of the Responsible Authority.**
- 17. Except with the prior written consent of the Responsible Authority, the approved use must not commence, and the land must not be occupied until all buildings and works, and conditions of this permit have been complied with.**
- 18. The approved development must not start until a Works Approval has been obtained from the Environment Protection Authority.**
- 19. All residual 'bottom ash' must be regularly removed from the land on at least a weekly basis. All vehicles removing waste must have fully secured and contained loads to the satisfaction of the Responsible Authority.**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

- 20. Waste must not be stockpiled, displayed or stored outside the building, without the further written consent of the Responsible Authority.**
- 21. Prior to the occupation of the development, the area(s) set-aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:**
 - 21.1. Constructed in accordance with the endorsed plan/s.**
 - 21.2. Properly formed to such levels that they can be used in accordance with the plans.**
 - 21.3. Surfaced with an all-weather sealcoat.**
 - 21.4. Drained to the legal point of discharge.**
 - 21.5. Line-marked to indicate each car space and all access lanes.**

Parking areas and access lanes must be kept available for these purposes at all times
- 22. In areas set aside for car parking, measures must be taken to prevent damage to fences or landscaping areas, all to the satisfaction of the Responsible Authority.**
- 23. The car parking provided on the land must always be kept available for its intended purpose at all times. No measures must be taken to restrict access to the car park.**
- 24. The car parking area must be lit if in use during the hours of darkness and all lights must be designed and fitted with suitable baffles. The lighting must be positioned to prevent any adverse effect on adjoining land and must not be considered excessive for the area, all to the satisfaction of the Responsible Authority.**
- 25. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operator's control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.**
- 26. The operator under this permit must make all reasonable endeavours to ensure that all vehicles entering and exiting the site do so in a forward direction, all to the satisfaction of the Responsible Authority.**
- 27. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.**
- 28. The loading and unloading of goods from vehicles must only be carried out on the land within the designated loading bay(s) and must not disrupt the circulation and parking of vehicles on the land.**
- 29. The site operator must endeavour to prevent site boundary commercial vehicles queuing on arrival along the public access road. Accordingly, access/ driveways/ roadways/ aisles providing access to loading areas on-site must not be gated during**

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

operating hours of feature control points (i.e. boom gates., guardhouse or similar) without suitable queuing space on site, all to the satisfaction of the Responsible Authority.

30. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing/s no longer required must be removed and the land, footpath and kerb and channel reinstated, and the nature strip sown with grass, all to the satisfaction of the Responsible Authority.
31. A sign(s) not exceeding 0.3 square metres, must be provided directing drivers to the area set aside for carparking and must be located and maintained all to the satisfaction of the Responsible Authority.
32. Floor levels shown on the endorsed plan(s) must not be altered or modified without the further written consent of the Responsible Authority.
33. Provision must be made for the drainage of the site including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
34. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority.
35. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the Legal Point of Discharge (LPD) approval letter. Approval of drainage plan including any retention system within the property boundary is required
36. Noise emitted from the premises, mechanical plant and equipment must not exceed the permissible noise levels determined in accordance with the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1.
37. The amenity of the area must not be detrimentally affected by the use or development on the land, through the:
 - 37.1. Transport of materials, goods or commodities to or from the land.
 - 37.2. Appearance of any stockpiled waste.
 - 37.3. Emission of noise, artificial light, vibration, smell, fumes, litter, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
 - 37.4. Presence of vermin.All to the satisfaction of the Responsible Authority.
38. All wastes must be disposed of to the satisfaction of the Responsible Authority and no liquid waste or polluted waters shall be discharged into a sewer or stormwater drainage system.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

39. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.
40. Before the occupation of the development starts, landscaping works as shown on the endorsed plan/s must be completed and then maintained, all to the satisfaction of the Responsible Authority.
41. This permit will expire if one of the following circumstances applies: -
- 41.1. The development or any stage of it does not start within three (3) years of the date of this permit, or
- 41.2. The development or any stage of it is not completed within six (6) years of the date of this permit, or
- 41.3. The use does not start within one (1) year of the completion of the development, or
- 41.4. The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a. The request for the extension is made within twelve (12) months after the permit expires; and
- b. The development or stage started lawfully before the permit expired.

Permit Notes

The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.

A Vehicle Crossing Permit must be obtained from Council for the vehicular crossing prior to construction of the crossing.

Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.

Any works undertaken within the road reservation and easements will require the developer to obtain a civil works permit from Council.

5.1 Notice of Motion No. 72 - (Rescission Motion) - Town Planning Application No. 70 Ordish Road, Dandenong South (Planning Application No. PLN 19/0257) (Cont.)

A building approval may be required prior to the commencement of the approved works.

Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.

Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.

Prior to the final design being completed, the applicant should consult with Council's Infrastructure Planning Department in regard to the legal point of discharge for the site.

EPA Note:

The permit operator (occupier) is advised they are required to comply with the *Waste Management Policy (Combustible Recyclable and Waste Materials)*, as published in Government Gazette No. S397 on 28 August 2018 to ensure that combustible and recyclable waste materials are managed and stored in a manner that minimises the risks of harm to human health and environment. Non-compliance with this policy could lead to sanctions under the *Environment Protection Act 1970*."

CARRIED

5.2 Notice of Motion No. 73 - Town Planning Application - No. 70 Ordish Road, Dandenong South (Planning Application No. PLN19/0257)

File Id:

Responsible Officer:

Director City Planning Design & Amenity

Author:

Cr Maria Sampey

Preamble

This is a major application. It involves a waste-to-energy facility whereby up to 100,000 tonnes of waste will be incinerated per year.

The Works Approval for the proposed facility has not been assessed by the EPA and as such Council does not know the technical elements of the proposal to ensure that they are appropriate from an environmental perspective and ensure the safety of our community.

Also there has not been any community consultation which is essential for a facility of this size and potential impact.

With a facility of this type and scale it is important that Council gather first all the above-mentioned information and then make an informed decision.

Motion

That Council resolves to defer the determination of the Town Planning Application - No. 70 Ordish Road, Dandenong South (Planning Application No. 19/0257) until such time that:

- 1. the EPA Works Audit is fully complete, and that Councillors have been presented and briefed by the EPA with all of the outcomes of this, including but not limited to emissions assessments, environmental impact assessments and site and environmental management plans;**
- 2. following the EPA Works Audit being complete an informal exhibition of the proposed development for a minimum of 28 days take place allowing informal submissions and questions responded to throughout the submission period by Greater Dandenong officers and subsequent to the exhibition, submitters being invited to a weekday evening consultation session for their questions and views to be heard (to which Councillors would also be invited). As part of that exhibition the full results of the EPA Works Audit would be made available to the public to view; and**

ORDINARY COUNCIL MEETING - MINUTES

5.2 Notice of Motion No. 73 - Town Planning Application - No. 70 Ordish Road, Dandenong South (Planning Application No. PLN19/0257) (Cont.)

3. following the completion of 1 and 2 above, an officer's report come to a Council meeting for a decision, including the officer's response to any objections from submitters and the full results made publicly available from the EPA Works Audit including emissions assessments, environmental impact assessments and site and environmental management plans.

MINUTE 1255

Moved by: Cr Maria Sampey

Seconded by: Cr Matthew Kirwan

That Council resolves to defer the determination of the Town Planning Application - No. 70 Ordish Road, Dandenong South (Planning Application No. 19/0257) until such time that:

1. the EPA Works Audit is fully complete, and that Councillors have been presented and briefed by the EPA with all of the outcomes of this, including but not limited to emissions assessments, environmental impact assessments and site and environmental management plans;
2. following the EPA Works Audit being complete an informal exhibition of the proposed development for a minimum of 28 days take place allowing informal submissions and questions responded to throughout the submission period by Greater Dandenong officers and subsequent to the exhibition, submitters being invited to a weekday evening consultation session for their questions and views to be heard (to which Councillors would also be invited). As part of that exhibition the full results of the EPA Works Audit would be made available to the public to view; and
3. following the completion of 1 and 2 above, an officer's report come to a Council meeting for a decision, including the officer's response to any objections from submitters and the full results made publicly available from the EPA Works Audit including emissions assessments, environmental impact assessments and site and environmental management plans.

CARRIED

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

Comment

Cr Youhorn Chea, Mayor

Good evening ladies and gentlemen. As the outgoing Mayor for the City of Greater Dandenong, I would like to say a few words.

"I would like to begin by acknowledging the traditional owners of the land on which we are gathered, their spirits and ancestors and pay my respects to their elders both past, present and emerging.

It was only 12 months ago that I was passing on the reigns to Cr Blades but due to health issues, she was forced to make a hard decision on her future and resigned as both Mayor and Councillor.

I know Cr Blades well and therefore I know she made that decision with the heaviest of hearts but that she would have had the best interests of the city in mind. Having served our beautiful city for over three decades, it is clear that Greater Dandenong has lost a much-loved asset to the community. However, her drive, hard work and determination leave a legacy for which she should be honoured.

Cr Blades was heavily involved in the launching of the 'Back your Neighbour' campaign along with myself and Cr Kirwan. The campaign advocates for the rights of refugees and asylum seekers who were affected by Federal funding cuts. The cuts risked pushing thousands of refugees and asylum seekers into poverty and homelessness. Last month we were recognised for our work as a finalist at the Australian Migration and Settlement awards. The nomination recognised our leadership in forming a Mayoral Taskforce on the issue that gained the support of more than 30 Councils across Australia and creating the 'Back your Neighbour' campaign.

The Status Resolution Support Service (SRSS) program is vital to any new arrival and their family. I, like many of our residents know the importance of that support system. Building a new life for your family is hard and those awaiting their immigration status need all the help they can get. Cr Blades envisioned a city where everyone has a right to equal educational opportunities and felt it was important to acknowledge the work of our schools and their contribution in this space. However, she was just as passionate about grass roots issues.

As a long-term resident of Noble Park, she worked actively within the community, particularly sporting clubs, community groups and with our parklands. A stand out being her involvement with the Ross Reserve All Abilities Playground that commences construction in early 2020. Cr Blades was enamoured with the community input regarding its development. Her passion was fuelled by the residents for the community.

As Council's representative at the Eastern Transport Coalition, she advocated for improved public transport which in turn will improve local job opportunities. She was passionate about helping our community's most vulnerable, the homeless and those at risk of homelessness. Across Melbourne today, housing affordability is a major issue affecting many of our residents. Cr Blades was staunch on advocating the need for a new housing strategy. She knows parts of our community are doing it tough, because she is immersed in the everyday lives of our residents.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

To Cr Blades, I say thank you on behalf of my fellow Councillors and our constituents.

You represented the role with the highest of integrity, a fierce work ethic and a passion for your fellow man. It feels unjust to speak on your behalf, but I hope my words make you proud. It warms my heart to be part of a community where, despite our different backgrounds and beliefs, we can all come together and work as one.

My time at the helm has been significantly shorter. However, these last 4 weeks have reminded me once more of the responsibility that comes with leading such a diverse and vibrant community. In part, we hold the keys to the future of our beautiful city. Collaboration is key to any team. The ability to listen without judgement and speak without fear is fundamental to working together.

At Greater Dandenong we are committed to planning for the future and continuing our push to improve our city. With the support and dedication of Chief Executive Officer, John Bennie, the executive management team and Council Staff, I feel extremely confident with our direction. I would also like to give a special thanks to Jo Thorn, Executive Assistant to the Mayor and Councillors, whose support and assistance has been invaluable.

To the community members and leaders who I have had the pleasure of collaborating with over my time and to the many volunteers I have met, your roles in our city have not gone unnoticed. I thank you for your contribution.

Most importantly, I would like to thank my family for their unconditional love and support. You drive me just as much as my ambition. I could not do this without you.

To our new Mayor, I wish you all the best for the year ahead. We have a busy, prosperous year approaching and I am ready to get to work and support you as best I can.

Good things are coming to our city and your fellow Councillors have entrusted you with an important role, one that I know you will flourish in. Good luck. Thank you."

I will table the list of the events I attended for the Minutes of this meeting.

On Saturday 9 November 2019, the Dandenong Show was held and I received a Certificate of Appreciation from the Dandenong Agricultural and Pastoral Society Inc. for the Greater Dandenong City Council.

The Mayor, Cr Youhorn Chea tabled a Certificate of Appreciation from the Dandenong Agricultural and Pastoral Society Inc. presented to Greater Dandenong City Council to acknowledge its valuable contribution and support.

I also attended the Annual General Meeting for Wellsprings for Women celebrating 25 years who presented me with a book to mark the occasion.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

The Mayor, Cr Youhorn Chea tabled a book entitled - 'Wellsprings for Women, celebrating 25 years of women at the well.' presented to Greater Dandenong City Council for its support over the years.

Report Tabled
Cr Youhorn Chea, Mayor

Wednesday, 30 October 2019

- Vietnamese Seniors Festival hosted by VASA

Thursday, 31 October 2019

- Civic Reception: Dandenong North Primary School Documentary Launch - EAL "A ticket to Equity"

Sunday, 3 November 2019

- CNRP Pray for Peace at Buddharangsi Buddhist Temple
- 35th Anniversary Dinner for the Springvale Chinese Ethnic School

Wednesday, 6 November 2019

- Interfaith Network Meeting
- Springvale Monash Legal Service AGM

Thursday, 7 November 2019

- Muslim Leaders Consultation hosted by FAIR

Friday, 8 November 2019

- Wellsprings for Women AGM

Saturday, 9 November 2019

- Dandenong Show

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Sunday, 10 November 2019

- Annual RSL State Remembrance Service, Springvale Botanical Cemetery

Monday, 11 November 2019

- VEC count-back for Paperbark Ward vacancy
- Dandenong RSL Remembrance Day Service, Pillars of Freedom

Question

Cr Loi Truong

I have one question for Paul Kearsley, Director Business, Engineering and Major Projects. Last week at the Lightwood Ward Councillor meeting, I raised an issue about signage for double parking because not many people understand the signs 'No double parking'. I advised them that I would take some photos of Alfred Street, St Albans which shows some signs that need to be displayed on Buckingham Avenue, Springvale and I sent these about three or four weeks ago. I would like to know if our Council will have similar signs in our streets.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I have just received the photos and images and will pursue the issue with the relevant officers. I do recognise the signs may have been installed within Sunshine City Council but we have to ensure that whatever traffic signs are displayed within the Municipality are clear and legal. I cannot comment on that at the moment so I will take that question on notice. If possible this can be factored into a signage budget with regards to installation at some time in the future but I will advise Cr Truong first to determine whether or not they are appropriate in terms of legalities.

Comment

Cr Youhorn Chea, Mayor

Earlier today a countback of votes was conducted by the Victoria Electoral Commission and Councillor Peter Brown was the successful candidate. Councillor Brown is an old friend and a former Councillor who started with the City of Springvale.

Comment

Cr Peter Brown

I would like to take this brief opportunity to say how much I look forward to working with the Councillors and officers for the next 12 months and appreciate the opportunity that unfortunately Councillor Blades' ill-health has provided me. I am mindful that one person's misfortune has been my good fortune in many respects and I share with the Mayor, an appreciation of the work that Councillor Blades has performed over many years.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Comment****Cr Sean O'Reilly**

I also welcome Councillor Brown back to the Chamber and I am sure we will have many entertaining debates from here on as before.

To the Mayor, Councillor Chea, I pay tribute to him stepping in as Mayor with short notice. With his experience, he has been able to do that proficiently and to a high level so congratulations on that.

In terms of the parking signs, I saw a parking sign in New York City that said, 'Don't Even Think of Parking Here'. I do not think they are legal in Australia but they are legal in New York City.

I attended the Springvale Monash Legal Service Annual General Meeting and they are spreading their wings. They are planning to open an outpost in the Casey Council area due to a closure there. They have identified a need on the geographic location of the people that were attending the Springvale Monash Legal Service so it is good to see they are expanding their outreach.

I attended the Municipal Association of Victoria Board Meeting where we again discussed the Victoria-wide issues such as recycling and the drought-affected rural local Councils.

I attended the Thanksgiving Mass for Joey's Van celebrating the 20 year anniversary with Councillor Sampey at St Joseph's Church in Springvale.

Finally, I was given a presentation by our own Youth Services Climate Changers who have some great ideas on how to communicate and raise awareness of sustainability awareness programs. Congratulations to them, they are enthusiastic and I think they can make a difference.

Comment**Cr Matthew Kirwan**

I share welcoming Councillor Brown back to the Chamber. I know via social media he has kept well abreast of all the major debates in the last couple of years so I think he will settle in very quickly.

To the Mayor, Councillor Chea, I thank him very much for his service. During the last month he has put a hundred percent into it. No one could say he was acting as the Mayor. We went to Canberra together and represented the Council very well so I thank him for putting in that hundred percent commitment.

I also thank the Mayor for that summary of Councillor Blades' contributions to this Council. I think the running theme through all the different activities such as the Status Resolution Support Services and social housing were really her passion and commitment to social justice across everything she did.

On Wednesday 6 November 2019, I attended the Sustainability Advisory Committee Meeting where the status of the current Climate Change Strategy, Draft Plastics Policy and Draft community environment centre reports were discussed.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

On Thursday 7 November 2019, I attended the Cultural Heritage Advisory Committee where there were discussions on the 25th Anniversary book. The new Springvale Community building and the status of the heritage archive expansion feasibility study project. I then joined the Mayor, Councillor Chea, at the Muslim Leaders Consultation hosted by the non-profit, FAIR.

On Saturday 9 November 2019, I attended the Dandenong Show with my family. It was, despite the weather, a great event as usual. My two children seemed to love jumping in puddles and getting wet so I think it affected my wife and I more than it affected them. Thanks to the huge team of volunteers from the Dandenong Agricultural and Pastoral Society for their work in running such a large event every year and it has been 148 years of that event now.

Question**Cr Matthew Kirwan**

I attended the Cultural Heritage Advisory Committee Meeting last Thursday and the latest plans for the detailed design of the new Springvale building were displayed and discussed. The Springvale Historical Society is going to be in that building and the other stakeholders were present. The Enterprise Project, the Dandenong Historical Society, the Springvale Historical Society and also a representative on the advisory committee from Museums of Victoria were there. Community buildings are of general interest to that group. I expressed concerns that were shared by other members of the advisory committee about some particular parts of the building and I am referring to the informal community use parts of the building and the timeframes of the strategic plan consultations. My questions are in three parts and I will read them out all at once.

(a) Compared to the last plans that I had seen, in the latest plans for that building which I saw on the night, I noticed that the informal space on the eastern side of the top level of the building had been taken over by the Library instead of being used for informal community use. There were two particular areas called a library foyer and also a community study space. My memory of the original vision for the eastern side of the top level of the new building was there was an informal community lounge, a flexible space with a small kitchenette. If we look at the concept designs of the Keysborough South Community Hub or the Paddy O'Donoghue Centre, informal spaces are a key component of community hubs now so that was quite a surprise. In fact, these were going to create what is called in community development terms, a third place for residents for informal meetings, gatherings and catch-ups. As I mentioned, similar lounge areas are in the Paddy O'Donoghue Centre and the proposed Keysborough South Community Hub. This had been a place for community study area which I was quite curious about because that is what you would normally have in a library but now in this community hub part of the building, we have this extra community study area. My question tonight is, given that there is already a community study area in the north-west corner of the floor which is in the library space, why has this important informal-gathering and meeting space been taken away from Springvale residents?

Response**Martin Fidler, Director Community Services**

The construction of the new Springvale building has been designed and kept to the scope identified in the Springvale Community precinct design brief of 2016 which was informed by public consultation. This work indicates that the objectives of the building are to provide areas of integration as opposed

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

to co-location. The two spaces Councillor Kirwan referred to, the Community study lounge and the library foyer are integrated spaces that can be used by informal groups as break-out spaces for those hiring multi-purpose rooms and also by library patrons allowing continual growth and busy periods. Our officers do not see that there is a divide between the library and hub but rather, planning has been for adaptive community accessible space across all areas. According to the 2016 design brief, the Springvale precinct is intended to be so much more than a library with ancillary co-located uses. It is an integrated facility with a vibrant and social atmosphere. The building will be an integrated and flexible space that will be big enough to even accommodate a variety of users and be adaptable depending on the demand day-by-day. The key principles from this document do include providing a building that supports and reinforces the precinct as a unified destination creating strong physical and visual connections; a contemporary library design to embrace and incorporate a wide range of community uses and programs and also to incorporate places for passive, active and contemporary uses or programs all within a highly adaptive design. The plans that Councillor Kirwan has seen probably when compared to the existing Springvale Library, there is a significant increase on spaces for community, spaces for library programming and also opportunities for spaces where community can partner with the library. There are three kinds of program booking spaces and then there are also passive areas as well for flexible use.

Question**Cr Matthew Kirwan**

Part (b) of my question which refers to community services, as mentioned there is a so-called library foyer now outside the gate which I do not understand what the purpose is. The response given and hence why I am further questioning what the Director of Community Services just said is because I think it completely loses the point. What is now in the current plans of this top level of the building is actually a series of community study tables, a series of computer desks and while it is a flexible space and those desks can be taken away, are they really going to? Yes, you can use it for many different purposes but the whole point of informal space is that you are not moving desks in and out. It is an informal community lounge as that in the Paddy O'Donoghue Centre in Noble Park. What is the need for this library foyer?

(c) The proposed community consultation on the Springvale Community Precinct Strategic Plan which will discuss the operating principles of the building, I learnt at the Cultural Heritage Advisory Committee that the consultation will be happening in approximately February next year, just before the building's opening. Now I cannot see the validity and the genuineness of a consultation on the operating principles of the building almost immediately before its opening because if people come up with different ideas, is it really going to make a difference or are we going to just change it? I am not saying that going out to our community with that strategic plan is not a good thing. It is about timing and how that timing aligns with our Community Engagement Policy where engagement is meant to be meaningful. For all of the drawbacks of putting out the document in December this year, would that not be better than leaving it until February 2020? Can we also take an approach of having focus groups with for example, users of the Springvale Neighbourhood House to make that strategic plan consultation meaningful? Will the plans of the new building be made available as part of the consultation so that people can see what different parts of the new building are proposed to be used for because you cannot really ask people about operating principles if they do not see the plans of the building?

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Response****Martin Fidler, Director Community Services**

The draft Springvale Community Precinct Strategic Plan is going to be presented to Council on 9 December this year. It will then proceed to public consultation directly after that pending Council approval. Further secondary public consultation to assist in the development of the first 12 month action plan that accompanies the strategic plan is intended to occur from February 2020. We took very clearly the feedback received from the Committee last Thursday and are now looking at doing some additional consultation with the relevant stakeholders and focus groups as was discussed that night. Also, as identified from the Cultural Heritage Advisory Committee Meeting, we are currently finalising some maps or footprints so people can understand. The architectural drawings we have are probably too much so we are getting some drawings done that will hopefully give people a greater sense of where things are and where things are happening.

Cr Peter Brown left the Chamber at 8.08pm.

Question**Cr Matthew Kirwan**

So just to clarify then, the Strategic Plan Consultation will now be in December 2019/January 2020? Is that correct?

Response**Martin Fidler, Director Community Services**

The Strategic Plan obviously has to go through Council first in December 2019. Pending approval of that, we will then look at the dates and if we can, we will bring it forward but at this stage, it is scheduled for February 2020.

Cr Peter Brown returned to the Chamber at 8.11pm.

Question**Cr Matthew Kirwan**

Those dates seem contradictory. I thought Mr Fidler said the strategic plan consultation would be immediately after the Council decision.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response

Martin Fidler, Director Community Services

I advised that the strategic plan is intended to go in February 2020 but we have started consultation with key stakeholders and focus groups now.

Cr Zaynoun Melhem left the Chamber at 8.12pm.

Comment

Cr Matthew Kirwan

In regards to the open public consultation, we will discuss that further.

Question

Cr Matthew Kirwan

What is happening with the Advanced Waste Technology Expression of Interest (EOI) process?
When will it begin and what is planned in terms of community engagement around the EOI process?

Cr Zaynoun Melhem returned to the Chamber at 8.14pm.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

As we have previously advised Council, this Council was part of a process involving many others. The State Government has directed the Metropolitan Waste Resource and Recovery Group to put the Advanced Waste Processing services EOI on hold until it releases its Circular Economy Policy in November 2019 but that maybe into next year.

In response to this direction, the Metropolitan Waste Resource and Recovery Group have not convened any further meetings of the Community Engagement and Communications Working Group on which Council's Manager of Communications and Customer Service is a member. However, we have reiterated the importance of informing our community with regards to the current and future challenges of opportunities of waste management and have requested the working group continue its efforts in this regard. Council officers in my team will keep Councillors informed on the Advanced Waste Planning Processing Project as we understand the process and hopefully the Minister will move to a position where she endorses the next steps of what is we consider, to be a very important process.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Question****Cr Matthew Kirwan**

Following on from the report tonight regarding the Keysborough South Community Hub Site selections, I have a number of questions. I am anticipating the sorts of questions that other Councillors such as Councillor Long or Councillor Dark will get.

(a) What are the various milestones that appear to occur in the next 12 months and when are they envisaged to occur?

(b) What will happen now with the feedback received regarding functionality and design matters and any other matters? There were some comments regarding parking and traffic management and a whole range of things that came in with the feedback about site selection. What will happen to that feedback now? Will the people who put it in particularly those via emails get a response to those particular pieces of feedback?

(c) In particular, when will the long promised community consultation on the detailed design of the Hub take place?

Response**Paul Kearsley, Director Business, Engineering and Major Projects**

With regards to the milestones and I must say I am happy to put these out but they will be subject of course to appropriate Council approval dates of certain things to happen along the journey. For example, we expect the tender for the design team to go out between 23 November and 16 December 2019 but now that we have the Council resolution choosing the particular site, we will be straight out. The appointment of the design team we are hoping, will be in February 2020. Concept plan and detailed design we hope will take place between March and August 2020 with documentation taking place between August and October 2020. The tender period to appoint a builder will be November to December 2020. Appointing the builder is aimed for February 2021 and to commence construction around late March or early April 2021. In saying that, we do understand the need again for Councillors to be duly acknowledged of the process so we will be finding a time prior to the next election where we can perhaps have a particular public session to endorse the plans at that point.

With regards to the second part about feedback, we will be contacting the individual respondents and sending them some information. We do have a consultation pack of information that we can put together for them so we can send that out. Also importantly, the community feedback received during the site selection process is now under consideration by the design team and will be considered by the design team ongoing once we appointed an architect. Importantly, there are a number of matters that need to be considered by the design team with regards to that.

With regards to item (c), promised community consultation on the detailed design, we will not get into detail design until probably commencing around May of next year. We would hope that May/June of 2020, through the public exhibition of the draft plans, will certainly be out to community consultation again. I am happy to again early next year, provide an update to these should we appoint the design team in February 2020.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

A few years ago, I brought up the issue on behalf of a resident about the lack of a Parkiteer cage at Yarraman Railway Station to allow cyclists to park their bikes before getting on the train. The lack of one was strange at the time given that Yarraman Railway Station is close to Eastlink and even stranger now that the Djerring Trail exists. Has there been any recent discussions with the State Government about this or if not, can we engage with them?

This question was tabled for further action.

Question

Cr Matthew Kirwan

With the rate at which we are achieving the on-road infrastructure priorities on page 19 of the Greater Dandenong Cycling Strategy that element of the Strategy will be out of date soon. The Strategy is meant to last until 2024. The Strategy indicates that they will be a mid-point review. When is that going to occur and will the infrastructure priorities on page 19 be updated with new ones?

This question was tabled for further action.

Question

Cr Matthew Kirwan

The questions below relate to Agenda Item 4.2.2. Quarterly Performance Report and were tabled post meeting.

a) Page 249 Action: Increase opportunities for volunteering across different programs of Council and through the Greater Dandenong Volunteer Resource Service. Question: How and when were volunteers given an opportunity to conduct community surveys on Climate Change and for what purpose?

b) Page 260 Action: Increase Year Four Actions of the Greater Dandenong Arts and Cultural Heritage Strategy 2016-26 Question: What are the next steps and timeframes with the results of the Culture 21 Lab?

c) Page 266 Action: Monitor materials recycling and green waste processing sites across the municipality Question: (i) There were four inspections undertaken. How many sites across the municipality could have been potentially inspected? (ii) Why only four inspections? (iii) What zones were the issues found in? (iv) What issues were found during the four inspections and what is needed to rectify those issues and what are the timeframes for rectifications?

d) Page 267 Action: Public the annual report on the Sustainability Strategy Questions: (i) What Council meeting is the report due to come for noting? (ii) As in an initiative that was very well received a few years ago will there be a four page summary of the report including highlights of the key achievements. This was popular with residents as it was shorter, in plainer English and in general more accessible.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

e) Page 277 Action: Implement staged delivery of the Springvale Boulevard Project Questions: (i) Have VicRoads now agreed to a 40 km/hr limit? If not, how is the pedestrian and cycling friendly objective going to be achieved. (ii) Has there been other design changes that have resulted from Vicroads – in particular has there been any reduction in trees or street furniture and if so how much in numerical terms?

f) Page 277 Action: Monitor the 10 year Infrastructure Plan for the Activity Centres Questions: What are the new projects planned for the activity centres?

g) Page 278 Action: Monitor, Implement and promote Activity Parking changes: Question: When are the PODs expected to be implemented in central Dandenong and in what locations?

h) Page 278 Action: Redevelop the Masonic Centre Art Gallery Question: When is construction expected to begin?

i) Page 286: Action: Implement and promote the new Community Engagement Framework Question: When will the new Framework be on the web?

j) Page 286: Action: Review and continue implementing the Language and Communication Action Plan Questions: (i) What actions have been completed (ii) What actions are ongoing (iii) What actions have not been completed and when will they be completed (iv) The Community Engagement Framework is about engagement activities one of which is communication. The Language and Communications Policy is primarily about how we use language to communicate. How are they interrelated and what does the status update actually mean?

k) Page 288: Action: Develop a professional development and training program for Councillors Question: Some benchmarking with other Councils has been undertaken and collated? What was the conclusions on the way forward and when is there expected to be an implementation of these outcomes?

Comment**Cr Angela Long**

To the Mayor, Councillor Chea, I would like thank him for stepping in to fulfill a vacancy for the last month because of Councillor Blades' untimely retirement due to ill health.

These are some of the events I have attended since my last formal meeting.

On 31 October 2019, I attended the Farewell Morning Tea for Ian Hales. Ian has worked for the Rates Department of Council for 20 years. That afternoon I attended the launch of English as an Additional Language (EAL) at Dandenong North Primary School - A Ticket to Equity.

On 3 November 2019, I attended the basketball game between Bendigo Spirit and Southside Flyers. Southside Flyers won 93:80.

On 4 November 2019, I attended the basketball game between Southside Flyers and Melbourne Boomers at Knox. Southside Flyers won 81:74. That made it six out of six.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

On 7 November 2019, I attended the basketball game between the Southside Flyers and Canberra Capitals. Canberra Capitals won 91:72. It was their first loss for the season.

On 9 November 2019, I attended the Dandenong Show President's Afternoon Tea.

On 10 November 2019, I attended the annual RSL State Remembrance Service at the Springvale Botanical Cemetery.

On 11 November 2019, I attended the Noble Park RSL Remembrance Day Service to lay a wreath on behalf of Council.

Comment

Cr Jim Memeti

I would like to thank Mayor Chea for his contribution as Mayor over the last month. It was untimely and he assumed the role like nothing had happened and he conducted himself really well over the last past month so I thank him for his contribution.

I would also like to acknowledge Councillor Brown who has been elected as a new Paperbark Ward Councillor today under the countback system. I would just like to say welcome back to the fold.

Councillor Kirwan touched on the feasibility study for the community hub. We have received a few phone calls over the last week and I think they are from the same people. For us the Red Gum Ward Councillors, it is a touchy subject because Noble Park has got one and had one for a while and doing really well with the Paddy O'Donoghue Centre. Now Keysborough is going to have one. I know the feasibility study is coming up but as Councillors, I think we need to take the next step forward. When that comes in, I think we need to pick a location and get on with it because the residents of Dandenong feel like they have been missing out for a while. I did say I was going to mention it tonight but Councillor Kirwan has already asked a few questions, so I am supporting him in saying that it is really important for us and we look forward to that study.

Question

Cr Zaynoun Melhem

One of my Ward residents drove through the City of Springvale. I discussed this with Councillor O'Reilly over the weekend. He was driving through Kemp and Gray Streets where he hit quite a significant pothole and it cracked the rim of his tyre and scuffed the bottom of his bodykit. Councillor O'Reilly had a look at the area and submitted a merit request. I believe it was a pit for the NBN. However, the resident has come back to me and is seeking compensation for the cracked rim and for his damaged car. How does Council approach that and is there a way that we investigate these things?

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Response****Mick Jaensch, Director Corporate Services**

We consider each case on its merits. Certainly Council would need to have been advised of the situation prior to it occurring. Council is only negligent if it was advised that there is a pothole there and Council has not worked in a timely way to remedy it. If Council was not aware of that pothole in advance, Council would generally deny liability for these circumstances. I am talking in generalities. I do not want to talk about this individual case but that is our general process that we would go through and I am happy to have these details forwarded to us for assessment.

Question**Cr Zaynoun Melhem**

I also received an email this afternoon from the Principal at Silverton Primary School in Noble Park North, wanting to know about the consultation for Wal Turner Reserve. I know that the team has been working extremely hard on it for the last month or so. The principal sent an email through the general Council website and emailed Councillor Sampey and myself. I was wondering, how is the final process of that consultation looking and when do the residents expect the feedback on that?

Response**Jody Bosman, Director City Planning, Design and Amenity**

It is going to be a very quick response. I will take the question on notice and will advise Councillor Melhem on dates related to where to from here and then to spread the finalisation of the Master Plan.

Question**Cr Zaynoun Melhem**

Is there a general way to update the school because that land is part of that Master Plan as well?

Response**Jody Bosman, Director City Planning, Design and Amenity**

I am sure there will be. We have a line of communication with the school. They have been a significant stakeholder and part of the community consultation and I see no reason why we would not continue to maintain that connection.

Comment**Cr Zaynoun Melhem**

Finally, I also would like to welcome Councillor Peter Brown on board. It has been an interesting term for us first-time Councillors with many things chopping and changing but welcome aboard and I look forward to working with him for the next year ahead.

Comment**Cr Maria Sampey**

I also welcome Councillor Brown back to the fold.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

I would like to congratulate the Mayor, Councillor Chea. In the time that he has filled in for Councillor Blades due to her ill health, he has been very busy. We hardly see him because he is always so busy but he has done a good job so thank you to Councillor Chea and I wish him all the best.

Comment**Cr Maria Sampey**

I also attended Joey's Van 20th year Anniversary with Councillor Sean O'Reilly. It was good to meet up with everybody once again and to listen to what they have done and what they are in the process of doing in the next few years. Unfortunately, it is really sad to hear that there have been so many people without food at the end of the day. To be able to help these families, we must have organisations in our city who can provide food for these families because they cannot afford to feed themselves.

Question**Cr Maria Sampey**

I received an email from a resident with some photos of all the hooning occurring along Indian Drive, Keysborough particularly on weekends. Apparently, Victoria Police have installed cameras in Pacific Drive and now because of the cameras, they have moved onto Indian Drive. How do we solve this situation because the whole road is destroyed?

Response**Paul Kearsley, Director Business, Engineering and Major Projects**

I will take that question on notice and contact Victoria Police to see what measures they are taking on this matter.

Comment**Cr Tim Dark**

Over the last fortnight, I have attended a couple of events one relating to a staff member. Ian Hales, who was with the City of Greater Dandenong for a very, very long time who has announced his retirement. He was I would almost say, every Councillor's favourite employee. He was the man who collected the rates and then made sure that they were being paid and we had money to spend. It was very, very telling with many stories that he had over his career from when he first started under Corporate Services and was able to work his way up. Michelle Hansen, Manager Finance and IT, delivered one of the best speeches I have heard. In my time in Council, all we have had are retirements so it is good to see that we are getting on top of them now.

To Councillor Chea the outgoing Mayor, congratulations on the four weeks served as Mayor. I think the day after he was appointed to Mayor, I went into the Council office on my lunch break and he was there already working hard clearing the backlog and signing the 200 odd letters that I had requested through the Council meetings prior to that so I thank him for those letters and for the work that he has done.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

To my new Paperbark Ward colleague Councillor Brown, welcome back I should say. Funnily enough, the first time that I ever met Councillor Brown was many, many years ago when he attended a Liberal party fundraiser along with Councillor Sampey and Councillor Blades at a Greek restaurant in Oakleigh. I had the pleasure of meeting him and I still to this day have that same business card. It is a black business card that he gave me when I was there. It is good to see him back and it is good to have Paperbark Ward once again, back to three Councillors. I am sure Councillor Brown has a good knowledge of what has occurred in Paperbark Ward and I am looking forward to working with him.

Question**Cr Tim Dark**

On a couple of other retirements, Barry Bradshaw, the President of Club Noble announced his retirement after serving 17 years on the board of Club Noble and the last 11 as President. I was wondering if it was possible to write a letter of congratulations. I think it is something that we really should celebrate because that is a phenomenal achievement. Over the last 11 years that he has been the President, he has been able to take Club Noble from strength to strength to strength. Ehen I attended a football match this year against Balwyn, the remark was made that Club Noble and the Noble Park Football Club is one of the most wealthiest and the powerhouse club of the whole eastern footy league. That is a really good thing to hear.

This question was noted for further action.

Question**Cr Tim Dark**

Greg Miller, Chief Executive Officer (CEO) of the Sandown Greyhounds also announced his retirement after many years as both the CEO and also serving the community. He has done an exceptional amount of work particularly with businesses in the City of Greater Dandenong and revitalising the Greyhound industry which was struggling quite heavily and it has been under attack over the last few years from many of the progressive groups. He has been able to ensure they are all able to attend when they held Melbourne Cups and many different fundraisers for corporate ventures. He has been able to make it into a very profitable venture also, not only that but they have a very generous giving back program to the community. Every year they have a grants program where they distribute cheques to community groups. I know Springvale Benevolent Society has been the beneficiary of them so I think it might be worth also writing a letter to congratulate him on his service and thank him for everything.

This question was noted for further action.

Question**Cr Tim Dark**

This question can be taken on notice. Could we please get an update on both the Sandown Racecourse and also the Coomoora Reserve? The Melbourne Racing Club has been doing some work on the site so have we had any updates on those?

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Response****Jody Bosman, Director City Planning, Design and Amenity**

With regards to Coomoora Reserve and the proposed development there, State Planning Officers continue to work their way through that proposal. There were a couple of matters with regards to questions around easements and some technical questions which we received the answers to today so hopefully we will be able to finalise the officer assessment of that within the next week or two.

With regards to Sandown Racecourse, it has been a long process and we continue to work with them on outstanding information, information that we need to be able to ultimately put to public exhibition a proposal. At this stage it is about information gathering on Sandown Racecourse about the technical aspects such as drainage. Once we have all of those in hand and assessed, we will be able to then take it to the next step.

Question**Cr Tim Dark**

Are approximate timeframes known in terms of when we are expecting any information to come to Council? I have many members of the public asking questions on updates and when they are going to see something coming out.

Response**Jody Bosman, Director City Planning, Design and Amenity**

It is a difficult one to answer as it is dependent on when we get the information some of which is technical information like drainage but I do not believe that it would be feasible given the time of year now that there would be anything in the public domain before early next year.

Question**Cr Tim Dark**

My final question is with regards to an email that myself and Councillor Tan received regarding the shopping complex on Railway Parade in Noble Park at the corner of Chandler Road. I attended the site and spoke to the resident who owns the laundromat there. He has had many issues with the natural revitalisation of the shopping complexes as shops have closed and been replaced by many restaurants. That means many more people are staying there a lot longer, cars numbers are increasing causing issues with the amount of turnover going through the complex. I was also shown the land across the other side of the road. I believe VicTrack has some land which we lease off them and they have a surplus car park. Further to emails that were sent regarding the quality of the pavement on Railway Parade, the tiles have been broken apart, the trees are all dead and it looks shocking. I was quite upset particularly as a Paperbark Ward Councillor, how it has been fallen into disrepair. I just wondered whether it was possible to:

- 1) get an update on the footpath and when we are looking at repairing that; and
- 2) if we could please also contact this resident if we have done anything to do with traffic management.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I also saw some of those emails with regards to the nature of the footpath. Initially we thought it might have been other works being done by other authorities. We do have a significant problem with other authorities coming in and not doing what they should do. I will take both questions on notice but if Councillor Dark could forward the details with regards to the contact and the resident, the trader who may have the issues, I will certainly look at that.

Comment

Cr Sophie Tan

Thank you to Mr Mayor for your service as Mayor for the last four weeks.

I would also like to welcome Councillor Peter Brown to the Paperbark Ward. As he said, it is rare to have a countback twice in a year. I am looking forward to working with him.

The following are the events I attended in the last few weeks.

Today was a busy day for many for the Remembrance service commemoration of 101 years. People have been posting messages on Facebook and Instagram 'Lest We Forget'. It is a day we must remember.

On 9 November 2019, I attended the 148th Annual Dandenong Show despite the weather. Last year, around 115,000 people attended but it was a 14 degree day and wet weather on Saturday so not many people attended. Yesterday was better than Saturday so hopefully attendance increased. 148 years of operation is a great milestone and so congratulations to all the team members for putting it together. I attended with the Mayor, Councillor Youhorn Chea, Councillor Angela Long and Councillor Matthew Kirwan and it was great to meet Cr Kirwan's little twin girls.

On 10 November 2019 I attended the annual State Remembrance Service and the commemoration of 101 years of the amnesty marking the end of World War 1. The Mayor, Councillor Youhorn Chea and Councillor Angela Long also attended. The former Opposition Leader Bill Shorten MP and the Hon Daniel Andrews MP were there with other Members of Parliament.

Question

Cr Sophie Tan

Regarding the bicycle lanes in Corrigan Road, I have asked many questions since they were installed. I have witnessed a number of instances where people do not really know the road rules with regards to the bicycle lanes. At the corner of Corrigan and Heatherton Roads motorists are confused and are trying to turn left from the right lane at this very busy intersection. I know that it is not just residents of Corrigan Road that drive along Corrigan Road but rather many people drive on that road. They need to understand the road rules because it can get quite dangerous.

This question was noted for further action.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**Question****Cr Sophie Tan**

The other question is from a resident who complained to me that people are still selling vegetables on the ground at Springvale Multicultural place. I know it is a local issue but it is also to do with health and safety.

Response**Jody Bosman, Director City Planning, Design and Amenity**

We are aware of the issue and I recently provided feedback on the matter to Councillors. It is a concern where people are selling vegetables, whether they be home-grown or else other vegetables from informal spots, from hawker spots within the activity centre or from anywhere for that matter. There are currently about 7 officers trying to bring this matter under control. Unfortunately, the people involved seem to have a very good network. As soon as there is any hint of a local laws officer in sight, no matter how well disguised they are, suddenly everybody disappears but it is a matter that we are aware of and we will continue to attend to and hopefully we will be able to bring the matter under control at some stage in the near future.

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.

ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Completion | Summary of Response |
|-------------------------|-------------------|---|---|--------------------|--|
| 14/10/19 CQT8 | Cr Matthew Kirwan | Footpath extension Cheam Street – Stud Road, Dandenong Has it been brought up with the local Member of Parliament and if not, could the Mayor write a letter and get her involvement? Comment Cr Matthew Kirwan That would be fantastic because it has been going for a couple of years now. | Director Business, Engineering & Major Projects | | Initial Response 14/10/19: No, we have not brought that up to the local Member of Parliament's attention. We are continuing to deal with the Victorian Department of Transport officers on this one. Letter required. Further Response 28/10/19: Letter being drafted. Further Response 7/11/19: More information has come to hand to be included in the letter before arranging for the Mayor's signature. FURTHER ACTION REQUIRED |
| 14/10/19 CQT12 | Cr Jim Memeti | Gum Tree Planting in City of Greater Dandenong A resident texted me saying that, 'We had our termite inspection and the inspector mentioned that the gum trees is their favourite food'. They went onto Google and found that it is true, that is exactly what their favourite food is. They would like to know why Council keeps on planting more and more gum trees near their homes? | Director Business, Engineering & Major Projects | 28/10/19 | Initial Response Provided 14/10/19: I might take that on notice and do a bit more investigation but my understanding is, if they are healthy gum trees, they should not be a haven for termites. If I can get the address of the resident, I can do more investigation and respond back. Further Response Provided 28/10/19: There are a large range of pests and diseases that can affect species of trees, just as there are many that can impact on any living form. To manage this risk, Council has developed a diverse planting palette through the development of our Urban |

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Completion | Summary of Response |
|-------------------------|-------------------|-------------------------------|---------------------|--------------------|--|
| | | | | | <p>Tree Strategy 'Greening Our City', to reduce the potential impact of any pest or disease.</p> <p>Gum trees (Eucalyptus) represent approximately 7% of Council's street tree population which aligns with having a diverse street tree population. A street tree population is healthier and more resilient the more diverse it is in terms of species mix. This means that if a particular disease or pest invades an area, a whole streetscape, for example is not threatened by this disease or pest.</p> <p>Some species of Eucalyptus have proven themselves adaptable urban tree specimens and provide a large range of benefits including habitat to native birds. Additionally, there are a number of species of locally indigenous Eucalyptus which are adapted to the local conditions, provide habitat for a range of fauna species and are an integral part of the ecosystem.</p> <p>The City of Greater Dandenong is not a declared termite problem area. Termites are not a problem isolated to Gum trees (Eucalyptus) alone but can be found in many different species of trees. Resident requests relating to termite infestations in Council trees is a very minor proportion of tree related requests.</p> <p>We will continue to consider any</p> |

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Completion | Summary of Response |
|-------------------------|-------------------|--|---|--------------------|--|
| 14/10/19 CQT13 | Cr Jim Memeti | <p>Traffic issues Kirkham Road, Dandenong-Frankston Road & Advocacy to VicRoads</p> <p>Thank you for that. I am sure the resident will be at the Red Gum Ward meeting. I think the residents of Keysborough South have initiated that and we welcome people in the Gallery and people watching as well. It is the Red Gum Ward Councillor Meeting this Wednesday night. We do really appreciate that the residents get involved and ask us questions and make us act on things. I apologise if there is anyone in the audience that I did not return their phone call. I received about 20 phone calls in the last three or four days but I could not return all your calls or could not speak to you at length if you did get through to me because one of my family members is in hospital. Please do not think that we are not responding to you. I know this topic is very important to most of you in the Gallery tonight. I also have a real concern and I want our traffic engineers to look at it again and that is the intersection of Kirkham Road and Dandenong-Frankston Road. There is a special lane for buses and there is an arrow for the bus and an arrow for the car which I think is very confusing. We wrote to VicRoads about five or six years ago and I still cannot believe that</p> | Director Business, Engineering & Major Projects | 1/1/19 | <p>requests for termite treatment of our park or street trees on a case by case basis and will continue to monitor the health of our street and park tree population.</p> <p>COMPLETED</p> <p>Initial Response Provided 14/10/19: I am happy to ask our traffic engineers to do an investigation and to follow up with VicRoads on that topic.</p> <p>Further Response Provided 1/1/19: The signals were installed at this intersection when the Smart Bus Route 901 was introduced. The signals currently only operate to assist the bus exiting from Kirkham Rd onto Dandenong-Frankston Rd by halting all other movements. Any other vehicle exiting Kirkham Rd is always required to give way to traffic on Dandenong-Frankston Rd by way of STOP sign controls.</p> <p>Council's Engineers understand this is an uncommon treatment and may create confusion with some motorists. As such, an option would be to fully signalise the intersection. This would provide benefits for all movements and could include pedestrian signals, improving access for pedestrians crossing at this location.</p> <p>However, a review of the casualty crash database for this intersection identifies there has been no recorded casualty crashes at this location since 2006. The bus signals were installed in</p> |

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Completion | Summary of Response |
|---|-------------------|---|-----------------------------|--------------------|---|
| | | VicRoads have not fixed it. I would like our traffic engineers to have a look at it first and report back to us at a Councillor Briefing Session to ascertain what sorts of action we should take, whether we write a letter to VicRoads. Would the relevant officer like to comment or take that on notice? | | | 2010. Given the above, it is unlikely to be considered a high priority for funding by the Victorian Government for safety improvements. Regardless, we will write to the Victorian Government requesting they investigate the feasibility of fully signalising the intersection to provide a more consistent treatment for all road users and reduce the likelihood for confusion. We'll keep you informed of the outcomes as they become available. |
| 14/10/19 CQT14 | Cr Jim Memeti | Letter to Dandenong City for successful tournament. I also attended the Dandenong City Opening Ceremony. It was for the 45th Croatian Australian Soccer Tournament. The guys and the girls did a fantastic job. I am sure there were about 100-200 volunteers. There were people from across Australia. The hotels, cafes and restaurants were all fully booked during that weekend. I would like the Mayor to write a letter please to congratulate them on a fantastic event. They said to me that they are probably not going to host it for a while because it really did take a toll on them, they did not expect it to be so busy and it was a lot of hard work so I would like the Mayor to congratulate them and thank them for their efforts in supporting and holding that event in our city. | Director Corporate Services | 8/11/19 | Response 28/10/19: Letter being drafted. Further Response 11/11/19: Letter sent 8 November 2019. |
| Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice | | | | | COMPLETED 4 / 20 |

ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Completion | Summary of Response |
|--------------------------------|--------------------------|---|-----------------------------|---------------------------|--|
| 14/10/19 CQT15 | Cr Jim Memeti | Letter to David Cheng of SABA With my fellow Councillors, I attended the inauguration of the 15th Committee of Springvale Asian Business Association (SABA). They do a fantastic job with the Lunar New Year Festival. I was speaking to the President, Daniel Cheng who was also President in the past, about the work they do in Springvale, how they could do a lot of work within Dandenong and Noble Park because they do an absolutely fantastic job in Springvale and we support them as a Council. I look forward to attending their major event again at the Lunar New Year Festival in Springvale. Could the Mayor please write a letter and congratulate Daniel on being re-elected as the 15th Inaugural Committee President again. | Director Corporate Services | 30/10/19 | Response 28/10/19: Letter being drafted. Further response provided 11/11/19: Letter sent 30 October 2019. |
| 14/10/19 CQT16 | Cr Tim Dark | Letter to United Elderly Filipino Association On Saturday night, I attended the United Elderly Filipino Groups Noble Park's 26th Anniversary. This group has operated in the City of Greater Dandenong under the Springvale Neighbourhood House for 26 years and they do excellent work not only within the Filipino community but also with other groups by getting them out when they are basically living by themselves, their spouses or partners may have left or passed away and they need some sort of connection. The group holds dance lessons, Zumba lessons and games at the Springvale Neighbourhood House which has increased in popularity. They do declare that they are not elderly and that they are young at heart which | Director Corporate Services | 7/11/19 | Response 28/10/19: Letter being drafted. Further response provided 11/11/19: Letter sent 7 November 2019. |

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Completion | Summary of Response |
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| | | was very good to see. Even though it was ever so cold, it was quite a good turnout of people and everyone was getting on the dance floor so I think it would be worthwhile writing a letter to them congratulating them on the 26 years they have been in operation. | | | COMPLETED |
| 14/10/19 CQT18 | Cr Tim Dark | Small Business Friendly Council Charter My second question has to do with the Small Business Friendly Council and this is something which I had raised with Mr Kearsley some time ago. We attended a consultation and I believe we are in the process of signing it. I just want to find out if we have had any further advancements as to when we are looking at signing it or if we have signed it and what we are planning on doing around that. | Director Business, Engineering & Major Projects | 8/11/19 | Initial Response Provided 14/10/19: Considering that I took the question previously, I am happy to answer that one. Mr Bennie and I, on his return, will have a meeting with the small business commissioner I think, later this month. We are hoping at that particular time that there will be a signing of the agreement or the charter. That charter then requires us to do a number of things over the next 12 months and I am happy to then circulate that once it is signed so the Councillors understand what the commitment is to the charter. Further Response Provided 8/11/19: John Bennie, Chief Executive Officer and Judy O'Connell, Small Business Commissioner signed the Small Business Friendly Council Charter at their meeting on the 31 October 2019. |
| 28/10/19 CQT4 | Cr Tim Dark | Keep Clear Sign and Traffic Issues at Fire Brigade, Keysborough Can I say something supplementary to that because the 'Keep Clear' sign at the front of the Keysborough Fire Brigade was an issue while I was a volunteer firefighter before I was elected to Council. I could not honestly remember. I | Director Business, Engineering & Major Projects | | Response Provided 8/11/19: Traffic Engineers are investigating including consultation with the CFA and will advise when investigation is completed. |

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| | | will have to go through my emails but I know that the traffic engineers had multiple times looked at saying that there was not really so much of an issue getting in and out. I can absolutely attest that in the time that I was a CFA firefighter and the multiple times that I was driving the truck, getting in and out during peak hour traffic when it was all backed up to the roundabouts is incredibly difficult, particularly with volunteers getting in and out and getting the truck out. I think it is something that we definitely need to look at as a matter of priority. It has now been three years since I have been elected to Council so it would be good if we could just have a review sooner rather than later. | | | FURTHER ACTION REQUIRED |
| 28/10/19 CQT5 | Cr Tim Dark | <p>Letter of Support from Council for Keysborough Fire Brigade Grant Application</p> <p>I also attended the Keysborough Fire Brigade 75th Anniversary which was an excellent event. For four years, I have been a volunteer firefighter prior to my election to Council and it was good to catch up with people that I had not seen for many, many years. I know as well with regards to Cr Tan raising the 'Keep Clear' sign that they also have actually submitted a Volunteer Emergency Services Equipment Program (VESEP) grant, which is the State Government's applications for grants infrastructure. They have applied for a grant for an extension to the rear part of the building because they have so many residents from Keysborough who are now joining</p> | Director Community Services | 8/11/19 | <p>Response Provided 8/11/19: A letter of support addressed to VESEP has been written and provided to the Mayor's office for approval.</p> |

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| | | Keysborough Fire Brigade. They do not have enough hooks to be able to store the equipment and the uniform equipment takes up a sizeable space. I know that they have submitted a VESEP grant. Hopefully we could potentially write a letter to VESEP offering full support to the project to support it and hopefully they will receive some funding from the State Government. | | | COMPLETED |
| 28/10/19 CQT8 | Cr Tim Dark | Concreted Artwork at Balmoral/ Buckingham Avenues, Springvale My next question has to do with the intersection of Balmoral and Buckingham Avenues in Springvale. When I was with the Mayor last week, I noticed that at the intersection, there was actually or used to be, some artwork which had been concreted. It had some nice pebbles and stones as a bit of an architectural display. However, now I have noticed that some of the stones have come out and in return we have now dumped a whole lot of tar, like the road surface. It is now a horrific patch-up job. I just want to find out the following: (1) if we are aware why exactly we have tarred it the way we have; and (2) if we are planning on reinstating its former state or whether we are leaving it like that? Comment Cr Tim Dark Yes, if we could please have a look at that because I noted that on all four corners of the intersection where the gravel display was, the Mayor and I were | Director Business, Engineering & Major Projects | 7/11/19 | Initial Response Provided 28/10/19 I am personally not aware of that exact situation but what usually happens in these instances, we do temporary repair so we use some asphalt base material to make it safe. We then come along and reinstate it correctly later particularly if we are waiting for better weather or some other reason such as traffic control before we can fix that but I am happy to have a look at that and find out what is happening there. Further Response Provided 7/11/19: The asphalt patches on the decorative pebble discs on the corner of Buckingham & Balmoral Aves, Springvale, are a temporary repair to mitigate any potential trip hazard in the damaged pavement. Council's Works team is currently investigating several options for the permanent repair (the original product is no longer available) and we anticipate these works will be completed by end of December 2019. |

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| 28/10/19 CQT9 | Cr Tim Dark | having a look and you could see it had just been dumped on top and has been there for quite some time. Moss in Fountain/Waterway at Somerfield Estate I received some calls from a couple of Somerfield residents. One resident was quite distressed about some moss that is growing inside the fountain or the waterway at the entrance to the estate. While I understand that it is a natural phenomenon that occurs, if we could just contact them with regards to that that would be good and I will forward on the details. | Director Business, Engineering & Major Projects | 8/11/19 | COMPLETED Response Provided 8/11/19: The Somerfield waterway has been inspected. The plant raised as a concern is called Azolla and in fact delivers environmental benefits. Whilst it may have some effect on fish and aquatic organisms, these can move freely through the waterway to other clearer water areas without suffering any immediate health danger. There is no need to remove or treat this plant. Council Officers have developed a Azolla Facts Sheet which was circulated to residents at an environmental event held in the Somerfield Estate at Pirate Park on 30 October, when Parks staff provided advice to residents and responded to questions in person. COMPLETED |
| 28/10/19 CQT11 | Cr Tim Dark | Support for Drug Advisory Council of Australia by holding an event I received an email sent to me on behalf of the Drug Advisory Council of Australia or (DACA) I believe it is called. They have sent a letter to the Mayor and they explained that they are hosting drug information sessions with people who are specialists in the industry and they have been holding them regularly. Quite a few different Councils throughout Melbourne are holding them also and there have been some good attendances. I am | Director Community Services | 8/11/19 | Initial Response Provided 28/10/19 We will gladly follow that up. Further Response Provided 8/11/19: The Drug Advisory Council of Australia (DACA) has sent a letter to the Mayor requesting that an accompanying DVD be distributed to Councillors and encouraging all councils to hold forums on drug use. Council consults with and collaborates closely with State, regional and local |

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| | | aware that the City of Casey I believe held one. It was very well attended and dealing with the scourge that is drug addiction and people dealing with and how the best recourse is. I just wonder whether it would be possible to contact DACA if we have not already received a letter from them and ask them for more information. If it would be possible to host an event, I think it would be very, very important given the prolific drug use we are seeing in the City of Greater Dandenong. | | | stakeholders to raise awareness and advocate for resources and community programs that reduce alcohol and other drug harms and are successfully implemented by Council and other organisations in the municipality. Council officers will liaise with DACA regarding work being done in this space and the opportunities and funding programs for Greater Dandenong to host a forum. |
| 28/10/19 CQT12 | Cr Zaynoun Melhem | Dumped Rubbish on Wetlands near Dandenong Stadium. I am unsure of the exact location but when driving up Stud Road just before you get to the service stations on Heatherton Road, the waterways are there and I know there is a driveway to access those waterways. I think that is used for Council access or Melbourne Water or whatever it may be. I am just so sick and tired and every single day I drive past there, someone has dumped a whole lot of rubbish like a truckload of rubbish, not just a tyre or something but excessive rubbish. Can Council put bollards or something on that driveway and limit access to just Council or can I ask the relevant officer to see what we can do in regards to possibly preventing dumped rubbish along that Stud Road wetlands area between the Dandenong Stadium and the service stations? | Director Business, Engineering & Major Projects | 8/11/19 | COMPLETED Initial Response Provided 28/10/19: Yes, we can look at that. Often with that we look at both physical and enforcement measures and I notice that there are signs encouraging people to report that. We will both have our Regulatory Services officers have a look at it and we will see if there are any physical works we can do at the same time. Further Response Provided 7/11/19: The issue of dumped rubbish adjacent to the access track on Stud Road just north of Heatherton Road has previously been raised with Melbourne Water by Council. Melbourne Water uses this area to stockpile and dewater plant material removed from the wetlands as part of their regular maintenance activities. Unfortunately, this stockpile of plant material also attracts other illegal dumping of rubbish. Our operations staff will remove the existing illegal dumped |

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| 28/10/19 CQT13 | Cr Zaynoun Melhem | Seat near Waterfall at Tirhatuan Park In Tirhatuan Park, along the walkway just before you get to Police Road, there is a beautiful little area that has a waterfall. I walk through there almost every night and every single night I get residents asking me if we can potentially have a park bench or seat along that waterfall area. It is where the new weed management plans have been put so it is just on the bend in between Police Road and Kriegel Way in Dandenong North and it is a beautiful little waterfall section. I can send the information to the relevant officer and hopefully we can implement that. It is just a quick and cheap thing with great community benefit. | Director Business Engineering & Major Projects | | rubbish (mostly building waste) and monitor the site for any ongoing activity. We will also follow up with Melbourne Water staff regarding ongoing management of this location. They have previously indicated they were going to remove all plant material stockpiles and install a gate. COMPLETED Response Provided 8/11/19: Officers are investigating whether a seat is appropriate for this location and will provide an update when investigation is completed. |
| 28/10/19 CQT14 | Cr Jim Memeti | Seagull Problem in Greater Dandenong The seagull problem in the Dandenong central business district is still a problem. I had a phone call and also a video message sent to me from a resident in Keysborough saying that some residents have been dumping bread and attracting seagulls. I was just wondering if can we investigate and look into that matter? Can we also put up signs that this is illegal to do? When and how quick can | Director City Planning, Design and Amenity | 11/11/19 | FURTHER ACTION REQUIRED Initial Response Provided 28/10/19: This is a problem. We have an issue with seagulls right across Greater Dandenong, not just in Dandenong or Noble Park at Copas Park which is an area of particular concern. Throwing out the breadcrumbs and such is in fact a form of litter. We have had signage that has been translated into a number of different languages. We have had the images put out not to feed the birds. We have had our officers go out 11 / 20 |

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| | | we do this? | | | and engage and interact with the community. I think there is a sentiment certainly within the community that it is a kind and good thing to do. We will take note of what has been said, redouble our efforts, obviously it is a seasonal thing and we will see if we can maybe spread those 'Do Not Feed The Birds' signs a little bit further afield. Further Response Provided 11/11/19: Council officers have left a number of messages with the complainant including the details of the officers to contact. The issue with seagulls, and other birds such as pigeons etc. is primarily handled as a health problem, however increasing the signage encouraging people to not feed the birds, is something we intend to be looking at as part of our upcoming budget programming. COMPLETED |
| 28/10/19 CQT15 | Cr Jim Memeti | Abandoned Trolleys Thank you Mr Bosman. I have also sent Mr Bosman some photos about shopping trolleys in Dandenong. As I have been driving around, lately they just seem to be in every street and every corner. I am just sick of it. I am more than happy to send them through but is there another way that we can talk to these supermarkets and make them do the patrolling instead of Council patrolling and finding their trolleys? | Director City Planning, Design and Amenity | 11/11/19 | Initial Response Provided 28/10/19: Councillor Memeti is quite right. Unfortunately, there does seem to have been a lot of them. I know the ones at Hammond Road have been picked up but I think there were eight trolleys that were chained together on Hammond Road and that was not without a bit of arm wrestling with the supermarket involved I can assure you. It is something that we are going to re-engage with the supermarket |

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| | | <p>Comment Cr Jim Memeti As a suggestion, if you lose an animal like a cat or dog, you take them to the pound and then you have to pay some money to get it back. I think we should be looking at something like that with these trolleys, that if they are not going to collect them, we will collect them and put them away but when they do want them, they need to pay a certain fee. One of those trolleys I think is worth between \$300 to \$500 so they are not cheap. Councillor Dark reckons they are about \$1,000 and if these supermarkets are not going to patrol the streets and pick up their trolleys, we will because it is not just me but there are residents in the community that are angry. The trolleys sit there for days and weeks and then another person chains it up and gets another dollar out, another one chains it and gets another dollar out and before you know it, there is half a dozen of them there. I think we need to look into a better solution and I think they will then notice us more often. I am sure that there is something that we can do and I think we need to do it sooner rather than later.</p> | | | <p>management about, that the different supermarkets should make greater effort in ensuring that their trolleys do not leave the site. The new manager of Regulatory Services started today by the way and Councillors will get to meet him soon but it is certainly on the business plan of things for him to attend to as early as possible. There does seem to have been an increase in the number of abandoned trolleys and part of the trend seems to be quite understandably that they tend to be around the higher density developments where there are apartments and flats. We will be and we have already started engagement with the supermarket operators.</p> <p>Further Response Provided 11/11/19: Council's complaint statistics do not indicate that this is a major issue across the community, however there are pockets where the issue does need closer attention, such as in and around the Hammond Street area. With this being the case Council will be writing to retailers seeking them to be far more diligent and proactive in having their contractors out and about picking up abandoned trolleys in a wider catchment area. If this approach does not see an improvement in levels of compliance, then the issuing of fines and the impounding of the trolleys by Council will be used to seek better compliance by retailers.</p> |

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| 28/10/19 CQT16 | Cr Jim Memeti | Hard Waste Issues Another issue that I have had many calls about and it seems to happen every now and then, you just drive around and there are many hard waste collections that have not been booked. I do not know what we can do because it is getting worse. How do we catch these people? Sometimes it is not the people that live at that house but somebody else has dumped the rubbish in front of their house. Sometimes I see one box or one chair and then you drive past in the afternoon and they have dumped more rubbish. I am not sure how we are going to manage this but it is certainly a problem and I would just like to hear how Council can settle it. | Director City Planning, Design and Amenity | 7/11/19 | <p>Further education of the public in the use of apps such as Trolley Tracker (used by Woolworths, Big W & Dan Murphy's) and the similar app for Coles supermarkets, to assist in the reporting of abandoned trollies is also something council is working on to help mitigate this issue.</p> <p>COMPLETED</p> <p>Initial Response Provided 28/10/19: This again is an issue that, might I say, comes and goes. It is copy-cat behavior. Somebody will put something out and then the next person will come and dump on top. We do have a process and sometimes we, through that process, are able to track down who the offenders are and issue fines for illegal dumping. We do have our Local Laws officers and our litter officers out there patrolling and attending to these issues but I suppose it is an issue that we are not going to be able to ever solve. Hopefully it might be an issue that we can again try and bring under some level of control. It is just one of those, as our population increases, as people become more resistant to taking their stuff to either a dump site or booking in the hard waste, we see the effects of that as litter on the streets but I am aware of it and we do deal with it through a process.</p> <p>Further Response Provided 7/11/19: As mentioned on the night, this issue will be monitored via the process that is currently in place.</p> |

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| 28/10/19 CQT19 | Cr Matthew Kirwan | Archive Centre Open Day to Public The next question is in discussions with a resident about our heritage archive in Hammond Road, Dandenong South. I realised not for the first time that few people know about it. Could we have an open day for residents organised on a Saturday or Sunday giving them the opportunity of having a tour through that archive in the next few months? | Director Community Services | 8/11/19 | <p>COMPLETED</p> <p>Initial Response Provided 28/10/19: I propose we take that question on notice. I am sure Mr Fidler, Director Community Services, would like to give consideration to that. It is a secured environment and in many respects there are valuable Council assets that are retained in the archive and whilst I think we would want to respond to the spirit of the question and the interests of the community, I think we need to give the matter some further thought.</p> <p>Further Response Provided 8/11/19: The civic archive facility is not designed to be open to the public. If a public opening opportunity is desired, appropriate risk assessments related to public and collections safety, security and accessibility would need to take place first. As the facility is shared with the Historical Societies, they would also need to be consulted in relation to security of their collections and the potential for them to also be involved. We are looking at alternatives where public exhibition of items from the civic collections could be trialled in the exhibition hall at the new Springvale Community Hub and other Council venues. This is in addition to digital access already provided to collections online via eHive, and exhibition of collection items at Heritage Hill.</p> <p>COMPLETED</p> |

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| 28/10/19 CQT23 | Cr Matthew Kirwan | <p>Parking Issues at Sikh Temple, Keysborough during Diwali Event</p> <p>To touch on something Cr Dark has already mentioned but maybe going into it a little bit more detail, Keysborough South residents reported to me this morning that the Diwali celebrations at the Sikh Temple in Keysborough resulted in cars parking along Perry Road and Hutton Road, both north of Greens and Hutton Road, causing the issues that Cr Dark mentioned but also damaged Council landscape and nature strips. Some of the cars were still there on Sunday morning. In terms of the traffic congestion, one resident said to me that it took them 20 minutes to get from Parkmore to their home at the other end of Perry Road in the Green Wedge because of the level of traffic congestion. Apparently this is not an irregular occurrence, it happens at this scale once a year but it also happens to a lesser degree at other times of the year so my question is, is the Sikh Temple breaching their permit requirements by holding such large events that require so much car parking that they are getting cars parking on these major roads? Do we need 'No Standing' signs and bollards around the nature strips on the corner of Perry Road and Hutton Road to be considered to address this issue?</p> <p>Comment Cr Matthew Kirwan One of the reasons residents and I will say 'anger' about this issue is that they</p> | Director City Planning, Design and Amenity | 11/11/19 | <p>Initial Response provided 28/10/19: Council's Regulatory Services Department has not received complaints regarding parking on the day. I am not saying that they did not have the issues but we did not receive any public complaints regarding that parking on the day. Regarding the requirement for 'No Stopping' signs, this would be a matter for Council's Transport Department to decide and I am happy to have that discussion with them.</p> <p>With regards to the planning permit, the site does have a planning permit which restricts the number of patrons on site at any one time to be no more than 185. Council officers can investigate the matter further and if it is established that the temple is in breach of the permit restrictions, we can consider what further action can be taken but I think it is important to realise across all faiths there are some peak and extraordinary events of religious celebration that take place once or twice or more times in a year and we tend to be tolerant in a multifaith and multicultural community. We can probably pick any one of the faiths, or any one of the religions and find that during a midnight mass, everybody's driveways are parked across whether you have gone to midnight mass or not. We do have these religious and faith events that happen within our municipality. What we might do is engage with the temple then in</p> |

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| | | saw people parking on nature strips where they normally get fined for and yet this was happening without anyone getting fined but that is just a comment. | | | advance of next year's event and see if we can collaborate with them to minimise the impact that an event like Diwali has on the area. That is probably a better way of approaching it rather than trying to come down with a stronger enforcement solution. I think it is about how we can try and manage events like that, and any similar events, where there are going to be a greater number. Further Response Provided 11/11/19: Officers have diarised a meeting with the temple to discuss parking management of future events. |
| 28/10/19 CQT24 | Cr Matthew Kirwan | Weed Issues at Lake on Clarendon Drive, Keysborough My next question and following on what Cr Dark has said about the water feature on the north of Clarendon Drive, residents are not just concerned about the aesthetic look of having this weed infestation but also the effect on birds that normally use that lake. Are we aware of that issue and can we do something to clean up the weeds on the lake? | Director Business, Engineering & Major Projects | 8/11/19 | Initial Response Provided 28/10/19: Yes, that particular water body is a Melbourne Water asset but our officers will raise the issue with Melbourne Water and work closely with them on looking at that issue. Further Response Provided 8/11/19: The Somerfield waterway has been inspected. The plant raised as a concern is called Azolla and in fact delivers environmental benefits. Whilst it may have some effect on fish and aquatic organisms, these can move freely through the waterway to other clearer water areas without suffering any immediate health danger. There is no need to remove or treat this plant. Council Officers have developed a |

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| | | | | | Azolla Facts Sheet which was circulated to residents at an environmental event held in the Somerfield Estate at Pirate Park on 30 October, when Parks staff provided advice to residents and responded to questions in person. COMPLETED |
| 28/10/19 CQT25 | Cr Matthew Kirwan | Fireworks at Sandown Racecourse I have received a complaint from a Springvale resident saying that they were never notified about the fireworks at Sandown Racecourse on the weekend of 19-20 October 2019. As per our new policy, did we receive confirmation of the delivery of notifications to nearby residents? | Director City Planning, Design and Amenity | 11/11/19 | Response Provided 11/11/19: Confirmation of the delivery of notifications by the fireworks organiser has been provided. A GPS tracking system is employed by the delivery service to demonstrate delivery and proof of that has been provided to officers. COMPLETED |
| 28/10/19 CQT26 | Cr Sean O'Reilly | Resurfacing of Burden Park Bowling Green This will be a question on notice. There are three greens in Burden Park. Could I get a response on resurfacing one of those greens to synthetic due to obviously there is an initial capital cost but much easier to maintain? | Director Community Services | 11/11/19 | Response provided 11/11/19: The Burden Park Springvale South Master Plan was adopted by Council on 25 February 2019 following extensive consultation. The adopted Master Plan does not include the conversion of an existing green to synthetic, nor was this requested by the Club at the time. Membership of the Club is declining and officers are working with the Club to try and address this. Conversion of a turf green to a synthetic green could be considered in the future, depending on the long term direction of the Club. |
| 28/10/19 CQT31 | Cr Loi Truong | Longer Rest Room Access in Parks and Reserves | Director Business, | 30/10/19 | COMPLETED Initial Response 28/10/19: We would be happy to have a look at 18/20 |

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|-------------------------|-------------------|--|------------------------------|--------------------|---|
| | | A resident asked me if I can raise this at Council if Council can open public toilets in parks and reserves longer in the summertime? | Engineering & Major Projects | | that. If perhaps Cr Truong could give us some information about any specific toilets, we can look and see whether there is a need to have them open any longer. Further Response Provided 30/10/19: Public toilets in reserves are locked up by a mobile security patrol between 8.00pm and 10pm. If it is known that specific sites have large family groups using the reserve until late in the night during summer it is possible to reallocate those sites to the end of the patrol meaning they will be locked at 10.00pm rather than 8.00pm. Community members are welcome to feed this information back to our Building Maintenance Unit. |
| 28/10/19 CQT32 | Cr Loi Truong | Naming of Street after Former Mayor, Roz Blades As Cr Sean O'Reilly said about Roz, many residents come to my shop and ask about Roz's situation. Someone suggested that there should be a street named after Roz but someone else said that does not happen when people are still alive. Should we change the policy to have a street named after Roz while she is alive? Comment Cr Youhorn Chea, Mayor Thank you to Councillor Truong for his concern about Roz. I strongly believe that perhaps we need to have a street in | Director Corporate Services | 6/11/19 | Response Provided 6/11/19: Council will have further discussions on the recognition of Councillor Blades in the coming months. The short-term answer on a street name is somewhat problematic and not just because it would be contravention of Council's existing Policy. The ultimate approval for the naming of streets, features or localities rests with the Geographic Places Names committee and naming any of these features after a living person would only be approved should Council successfully make a case for exceptional circumstances. This would not however apply to any |

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

| Date of Council Meeting | Question Asked By | Subject & Summary of Question | Responsible Officer | Date of Completion | Summary of Response |
|-------------------------|-------------------|---|-----------------------------------|--------------------|--|
| 28/10/19 CQT33 | Cr Youhom Chen | her name as well in Springvale or Noble Park. CCTV at Springvale District Historical Society On Saturday 26 October 2019, I attended a meeting at the Springvale and District Historical Society at No. 11 Morwell Parade, Springvale with Cr Matthew Kirwan. They requested CCTV because that centre is very quiet during night time and also very dark and the elderly citizens visiting the society need to be safe at night. Perhaps Council needs to consider having CCTV at that location. | Director Community Services | 8/11/19 | internal room within a Council facility that may be an opportunity keeping in mind the new Springvale Civic facility being built. COMPLETED Response Provided 8/11/19: Between 2012 and now there has been a marked reduction in the number of complaints received in relation to the Morwell Parade carpark. There were 11 complaints in 2012 and we have had one complaint in 2019. All of the complaints received in the past have been about dumped rubbish along the street and not about the anti-social behaviour. Victoria Police have also confirmed that they have no records of anti-social behaviour or drug use at the Morwell Parade car park and as such the location does not fall within the scope of Council's Safe City CCTV criteria therefore, CCTV is not proposed at this location. COMPLETED |

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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7 URGENT BUSINESS

Nil.

The meeting closed at 8.34PM.

Confirmed: / /
