

AGENDA

ORDINARY COUNCIL MEETING

MONDAY 10 FEBRUARY 2020 Commencing at 7:00 PM

COUNCIL CHAMBERS225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

1.3 OFFERING OF PRAYER

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening will be offered by Rev Berlin Guerrero from the Christian - Dandenong Regional Uniting Church (Trinity), a member of the Greater Dandenong Interfaith Network.

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 28 January 2020.

Recommendation

That the minutes of the Ordinary Meeting of Council held 28 January 2020 be confirmed.

1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 21 January to 5 February 2020:

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
28/01/20	Pre-Council Meeting	Peter Brown, Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem (part), Jim Memeti, Sean O'Reilly, Maria Sampey (part), Sophie Tan (part), Loi Truong		 Success of Australia Day festival at Dandenong Park. Team 11 Update (Confidential). Success of Dandenong Market 'Night Market' evenings. International Sister Cities Conference Invitation. Agenda items for 28 January 2020 Council Meeting.

1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
3/02/20	Councillor Briefing Session	Peter Brown, Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan, Loi Truong	Apologies - Zaynoun Melhem	 Library Opening Hours. Recognition of Former Councillors. Naming of New Ross Reserve Pavilion. Future of Material Aid Coordination. Consideration of Urban Forest Strategy. Springvale Precinct Update. Upcoming IT phishing email exercise. Councillor expenses re-imbursement protocols. Anti-social behaviour at an address in Popes Road, Keysborough. Agenda items for the Council Meeting of 10 February 2020.

1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
TBA	TBA	TBA	TBA	- TBA

Recommendation

That the assemblies of Council listed above be noted.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR TABLING

2.1.1 Petitions and Joint Letters

File Id: qA228025

Responsible Officer: Director Corporate Services

Attachments: Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

- 1. the full text of any petitions or joint letters received;
- 2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
- 3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

Petitions and Joint Letters Tabled

Council received one new petition, no joint letters, no submissions and one petition update prior to the Council Meeting of 10 February 2020.

A new petition was received from seven residents of Kaimas Way, Dandenong, requesting
Council to construct several speed humps along the street to slow down speeding cars and
preventing any serious accidents. Currently, there are no speed humps or footpaths along Kaimas
Way. This petition has been forwarded to the relevant Council Business Unit/s for action.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

Responsible Officer Response	Tabled Council Meeting 10 February 2020	24/01/20 Responsible Officer – Director Business, Engineering and Major Projects.	24/01/20 Acknowledgement Email sent to the head petitioner by Governance. 04/02/20 Response to Head Petitioner	Thank you for your joint letter to Council regarding road safety concerns on Kaimas Way, Dandenong and requesting the installation of footpaths and speed humps.	As you may be aware, the estate was designed specifically to be a lower speed local environment by implementing narrow roads and requiring shared use of the road space by all road users.	This design was implemented to encourage more cooperative behaviour between the various road users, including pedestrians, cydists and vehicle drivers. Similar road safety concerns have previously been raised by residents of Meridian Estate.	In response to these concerns Council undertook a traffic safety investigation of the area which included Kaimas Way.
Status	Completed						
No. of Petitioner s	7						
Petition Text (Prayer)	FOOTPATH AND SPEED HUMPS AT KAIMAS WAY, DANDENONG Dear Sir/Madam,	We are of the residents that live in Kaimas Way, Dandenong, located in the Dandenong South area. This street does not currently have a footpath and speed humps.	We would also like to inform the City of Greater Dandenong about the number of cars speeding in our street. With the combination of no footpaths and no speed humps, there have been many close calls, mainly for both children and elderly citizens. We believe the chance of a serious accident for a pedestrian is very high. Therefore, to prevent such accidents we have written this letter to The Council City of Greater Dandenong.	We are requesting if the City of Greater Dandenong could construct several speed humps along the street. To slow down the speeding cars. This letter is written to stop any serious accidents for residents in the street.	Thank You so much in advanced.		
Date Received	23/01/20						

If the details of the attachment are unclear please contact Governance on 8571 1000.

Responsible Officer Response	The investigation included workshops with residents to identify specific areas of concern and assessment of the area by independent road safety consultants.	The outcomes of this investigation identified several minor improvements at intersections some additional on-street parking opportunities and additional signage, all of which have since been implemented.	Additionally, the provision of footpaths and speed humps (or other traffic calming devices) were identified as not being necessary. Further, the speeds detected in the various streets within Meridian Estate identified most drivers were travelling at appropriate speeds for the local environment. Whilist a small number of drivers were detected at inappropriate speeds, engineering measures, such as humps are not used to address the behaviour of these drivers. Instead, these matters are generally better addressed by enforcement from the Victorian Police. As such, I encourage you to report any dangerous driving to Crim Stoppers on 1800 333 000 or www.crimestoppersvic.com.au, so the Police can target any enforcements activities they may deem necessary.	
Status	Complete d			
No. of Petitioner s	7			
Petition Text (Prayer)	CONTD)			
Date Received				

If the details of the attachment are unclear please contact Governance on 8571 1000.

Date	Detition Text (Prayer)	No. of	Status	Demonsible Officer Desnouse
Received		Petitioner s		
13/01/20	LET'S GO AGAINST the build-up of waste-to-energy facility close to residential area.	743 (as at 29/01/20	Completed	Tabled Council Meeting 28 January 2020
	Waste-to- energy facility has huge negative effects on the local community health.			7/01/20 Responsible Officer – Director City
	The proposed plan is within a very close proximity to our community.			Planning, Design and Amenity.
	A more suitable location will be a better option.			7/01/20
	Please stand up and against the decision if you don't want to breathe the toxic air which may be leaking from the waste facility.			Acknowledgement Email sent to the head petitioner by Governance.
	Please spread the word in your community, it's all for you, your family and your community.			22/01/20 Letters have been forwarded to Head petitioners on 21/1/2020, acknowledging
	Updates: Proposed location- 70 Ordish Road, Dandenong South Vic 3175			and advising that the application has been appealed by the applicant to the Victorian Civil and Administrative Tribunal (VCAT) and therefore the decision to refuse or grant a permit will be made by VCAT rather than Council.
				<u> </u>

If the details of the attachment are unclear please contact Governance on 8571 1000.

Date Received	Petition Text (Prayer)	No. of Petitioner s	Status	Responsible Officer Response
18/12/19	WASTE TO ENERGY FACILITY AT ORDISH ROAD, DANDENONG SOUTH PETITION	305	Completed	Tabled Council Meeting 28 January 2020
	Hi, I am a local resident living in Keysborough. This is on behalf of over 280 local residents' formal submission opposes the proposal for waste to energy facility at 70 Ordish Road, Dandenong South. The project no. 30041688. As the location for this facility is only 1.4 km from the closest local residents and school (Mt. Hira college) and there are 2 primary schools, 2 colleges, 3 kindergartens and 1 maternal and child health centre are within 5 km radius from this location, over 280 local residents have signed a petition as attached to stop this happening. In the past 5 years, Keysborough has become such a vibrant suburb with so many young families moving here and planning to raise our kids here. However, with the existing 2 waste related facilities, an organics garden at 80-82 Oridish Road and a commercial and industrial waste facility on 59A Oridish Rd, local residents have already made numerous complaints and reports to local council and EPA regarding the weird smells around our area. This proposed new waste-to-energy facility is planning to process over \$100,000.00 tonnes of municipal solid waste and commercial and industrial waste per year. This will definitely make the situation worse.			Responsible Officer – Director City Planning, Design and Amenity. 7/01/20 Acknowledgement Email sent to the head petitioner by Governance. 22/01/20 Letters have been forwarded to Head petitioners on 21/1/2020, acknowledging and advising that the application has been appealed by the application has been appealed by the application to the Victorian Civil and Administrative Tribunal (VCAT) and therefore the decision to refuse or grant a permit will be made by VCAT rather than Council.
	Please take locals opinion into consideration when you arrange the next meeting regarding this.			
	We are looking forward to hearing from you soon.			
	Best regards,			

If the details of the attachment are unclear please contact Governance on 8571 1000.

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If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2 STATUTORY PLANNING APPLICATIONS

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295)

File Id: 134290

Responsible Officer: Director City Planning, Design and Amenity

Attachments: Submitted Plans

Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant: Universal Planning

Proposal: Development of the land for three (3) double storey dwellings

Zone: General Residential Zone 1

Overlay: No overlays apply to the subject site

Ward: Paperbark

This application has been brought to a Council meeting as it has received five (5) objections.

The application proposes the development of the land for three (3) double storey dwellings.

A permit is required pursuant to Clause 32.08-6 of the Greater Dandenong Planning Scheme for the construction of two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site notices and the mailing of notices to adjoining and surrounding owners and occupiers. Five (5) objections were received to the application. Issues raised generally relate to matters of:

- loss of privacy/overlooking;
- visual bulk;
- traffic/parking issues;
- double storey nature of development;
- property values;

- overshadowing;
- loss of views;
- lack of detail on plans;
- noise; and
- construction impacts.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

Subject Site and Surrounds

Subject Site

The subject site is located on the north-western side of Callaghan Street, Noble Park. It has a south-eastern frontage to Callaghan Street of 21.54m, a north-eastern side boundary of 38.13m, a north-western rear boundary of 16.36m and a south-western side boundary of 38.47m, giving it an area of 730m².

The site is oriented north-west to south-east, is irregular in shape, has a slight slope and is affected by an easement along its rear boundary.

The site is currently occupied by an existing double storey weatherboard dwelling and associated outbuildings.

The site is currently accessed via a crossover on the eastern side of the south eastern frontage.

There is no significant vegetation on the subject site.

Surrounding Area

The subject site is located within a residential area of Noble Park which is bounded by Heatherton Road to the north, Chandler Road to the east, the Dandenong Railway line to the south and Mile Creek to the west.

The subject site itself is surrounded by residential uses to the north-west and north-east, Mile Creek and large native trees to the south-west and Callaghan Street (and Noble Park Secondary College beyond it) to the south-east.

Existing dwellings in the area include weatherboard and brick dwellings, single and double storey dwellings, and a variety of front fence types, or no front fences at all.

The area is experiencing significant levels of infill development, particularly along Leman Crescent and French Street.

This is due to its proximity to the Noble Park Major Activity Centre and the Noble Park Railway Station which are located only 570m to the north-west of the subject site.

Locality Plan



Subject Site North é

Background

Previous Applications

A search of Council records revealed that Council has previously considered the following planning application for the site:

Planning Permit Application No. PLN17/0530 for 'The 'Development of the land for four (4) double storey dwellings' was refused on 18/05/2018. This application was refused as it did not comply with Clauses 15.01 (Urban Design), 21.05-1 (Built Form), 22.09 (Residential Development and Neighbourhood Character Policy), 52.06 (Car Parking) and 55 (Two or More Dwellings on a Lot and Residential Buildings). The refusal was upheld by the Tribunal on 14/01/2019. The current application has addressed the previous grounds of refusal and demonstrates a high level of compliance with these clauses.

Proposal

The application proposes the development of the land for three (3) double storey dwellings as follows:

	Details
Type of proposal	Multi dwellings
Number of dwellings	Three (3)
Levels	Double storey
Height	8.43 metres
Orientated to	Callaghan Street – Dwelling 1
	Shared driveway – Dwellings 2 and 3
External materials	Brick at ground floor level and rendered cladding at first floor level
Set backs	Dwelling 1 – 6.35m front (south-eastern) setback, built to south-western boundary and 5.84m side (north-eastern) setback
	Dwelling 2 – built to south-western boundary and 5.84m side (north-eastern) setback
	Dwelling 3 – built to south-western boundary, 1.5m rear (north-western) setback and 5.84m side (north-eastern) setback
Open space type	Dwelling 1 – 118.7m² front yard and 31.6m² backyard
	Dwelling 2 – 40m² backyard
	Dwelling 3 – 50m² backyard
Number of Car parking Spaces provided	4
Number of Car parking Spaces required	4
Type of car parking	Dwelling 1 – Double Garage
	Dwellings 2 and 3 – Single Garage each

Access	Access located to the north-east of the development Connects to Callaghan Street Minimum width is 3 metres
Front Fence	A 0.9 metre high front fence is proposed
Garden Area:	
Provided	267.3 square metres or 36.62%
Required	255.5 square metres or 35%

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

• Under Clause 32.08-6 (General Residential Zone) to construct two or more dwellings on a lot.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential Zone Schedule 1, as is the surrounding area to the north-west, north-east and south-east (i.e. Callaghan Street). Mile Creek to the south-west is in an Urban Floodway Zone, whilst Noble Park Secondary College is in a Public Use Zone Schedule 2.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To encourage development that respects the neighbourhood character of the area.

- To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.
- To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.

Pursuant to Clause 32.08-6, a permit is required to construct two or more dwellings on a lot in a General Residential Zone.

Overlay Controls

No overlays affect the subject site.

Planning Policy Framework

The objectives of Planning in Victoria are outlined in Section 4 of the *Planning and Environment Act* 1987 as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.
- (e) To protect public utilities and other facilities for the benefit of the community.
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).
- (fa) to facilitate the provision of affordable housing in Victoria.
- (g) To balance the present and future interests of all Victorians.

In order to achieve those objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

Settlement (Clause 11)

Settlement is outlined at Clause 11, with Clause 11.02-1S relating to Supply of Urban Land. The objective of this Clause is:

• To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses.

Built Environment and Heritage (Clause 15)

Planning should promote excellence in the built environment and create places that:

- Are enjoyable, engaging and comfortable to be in.
- Accommodate people of abilities, ages and cultures.
- Contribute positively to local character and sense of place.
- Reflect the particular characteristics and cultural identity of the community.
- Enhance the function, amenity and safety of the public realm.

Housing (Clause 16)

Clause 16 – Housing – contains the following relevant objectives:

- Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.
- Planning should ensure the long term sustainability of new housing, including access to services, walkability to activity centres, public transport, schools and open space.
- Planning for housing should include the provision of land for more affordable housing.

Clause 16.01-3S – Housing Diversity – contains the following strategies:

- Ensure housing stock matches changing demand by widening housing choice.
- Facilitate diverse housing that offers choice and meets changing household needs through:
 - A mix of housing types.
 - Adaptable internal dwelling design.
 - Universal design.
- Encourage the development of well-design medium-density housing that:
 - Respects the neighbourhood character.
 - Improves housing choice.
 - Makes better use of existing infrastructure.
 - Improves energy efficiency of housing.
- Support opportunities for a range of income groups to choose housing in well serviced locations.
- Ensure planning for growth areas provides for a mix of housing types through a variety of lot sizes, including higher housing densities in and around activity centres.

Clause 18 - Transport

Clause 18.01-1S - Land use and transport planning – contains the following relevant strategies:

- Plan urban development to make jobs and community services more accessible by:
 - Ensuring equitable access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).
- Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).
- Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).
- With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

Clause 21.04-1 Housing and community

- Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.
- Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).
- Supporting urban consolidation and providing housing in existing areas close to activity centres
 means that people do not need to travel as far to work, shop or to take part in sports/leisure
 activities thus reducing the environmental impacts of transport.
- Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.
- Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.
- Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.
- Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.
- Respect the valued, existing neighbourhood character within incremental and minimal change areas.
- Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- To facilitate high quality building design and architecture.
 - Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.
 - Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.
 - Encourage innovative architecture and building design.
 - Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.

- To facilitate high quality development, which has regard for the surrounding environment and built form.
 - Promote views of high quality landscapes and pleasing vistas from both the public and private realm.
 - Promote all aspects of character physical, environmental, social and cultural.
 - Encourage planting and landscape themes, which complement and improve the environment.
 - Encourage developments to provide for canopy trees.
 - Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.
- To protect and improve streetscapes
 - Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.
 - Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.
- To ensure landscaping that enhances the built environment
 - Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.
 - Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.
- To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.
- To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.
- To facilitate high quality, well designed residential development and on-site landscaping.
- To promote a range of housing types to accommodate the future needs of the municipality's changing population.

- To ensure that residential development uses innovative, responsive and functional siting and design solutions that:
 - Achieve high quality internal amenity and private open space outcomes for future residents;
 - Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;
 - Promote public realm safety by maximising passive surveillance.
 - Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;
 - Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;
 - Achieve environmentally sustainable design outcomes;
 - Use quality, durable building materials that are integrated into the overall building form and façade; and
 - Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 (Incremental Change Areas) provides design principles, some of which also relate to the variances to the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines are as follows:

- Preferred housing type The preferred housing type for the Incremental Change Area is medium density.
- Building Height The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.
- Landscaping Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties.
- Setbacks, front boundary and width Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carport and garages in the street.
- Private Open Space Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.
- Bulk Residential development should:
 - Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;
 - Provide separation between dwellings at upper level;

- Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;
- Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.
- The rearmost dwelling on a lot should be single storey to ensure the identified future character
 of the area and the amenity of adjoining properties is respected by maximising landscaping
 opportunities and protecting adjoining private secluded open space.
- Two storey dwellings to the rear of a lot may be considered where:
 - The visual impact of the building bulk does not adversely affect the identified future character of the area;
 - Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;
 - The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;
 - Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;
 - Upper storey components are well recessed from adjoining sensitive interfaces.
- Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.

An assessment against Clause 22.09 is included as Attachment 3 to this report.

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling. 1 visitor car space is required for visitors to every 5 dwellings for developments of 5 or more dwellings.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

• To construct two or more dwellings on a lot.

The purposes of this clause are:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.
- To encourage residential development that provides reasonable standards of amenity for existing and new residents.
- To encourage residential development that is responsive to the site and the neighbourhood.

A development:

- Must meet all of the objectives of this clause.
- Should meet all of the standards of this clause.

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

An assessment against Clause 55 is included as Attachment 5 to this report.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Plan 2017-2021 - Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

External

The application was not required to be formally referred to any external referral authorities. However, as the subject site adjoins Mile Creek, the applicant sought comment from Melbourne Water who provided an external referral dated 09/09/2019 as follows:

External Referrals	
Melbourne Water	No objections, subject to conditions and notes on permit
	(see Condition 17 and Note 1)

<u>Internal</u>

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals	
Arborist	No objections
Asset Planning	No objections, subject to notes on permit (see Notes 2 and 3)

Civil Development	No objections, subject to conditions and notes on permit (see Conditions 9, 10 and 12 and Notes 4, 5, 6 and 7)
ESD/Sustainability	No objections, subject to conditions on permit (see Conditions 7 and 8)
Transport Planning	No objections, subject to a condition on permit (see Condition 1.1)

Advertising

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act* 1987, by:

- Sending notices to the owners and occupiers of adjoining and surrounding land.
- Placing a sign on site facing Callaghan Street.

The notification has been carried out correctly.

Council has received five (5) objections to the application.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was held on 04/12/2019 with the applicant, objectors and Council officers in attendance. The issues were discussed at length and there was no resolution and the objections stand as received.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

Loss of privacy/overlooking

The objectors are concerned that they would suffer a loss of privacy due to overlooking from the upper level windows of dwellings in the proposed development onto their properties.

Standard B22 of Clause 55 requires upper level habitable room windows of dwellings to be provided with measures to prevent overlooking within 9m.

For the north-east elevation facing 14 Callaghan Street, all upper level windows would be provided with obscure glazing up to 1.8m above finished floor level.

The north-west elevation, facing 4/13 Blaby Street, upper level windows would have a minimum sill height of 1.8m above finished floor level.

As such, there would be no overlooking impacts on adjoining properties from the proposed development.

Visual bulk

The objectors to the north-west are concerned about the double storey form of Dwelling 3 encroaching onto their secluded private open space and being viewed as a visually bulky element from there.

Bedroom 1 and the associated ensuite of Dwelling 3 would be setback a minimum of 4.47m from the north-western boundary, increasing to 6.38m for Bedroom 2 of Dwelling 3. These setbacks and the articulation provided are considered appropriate to minimise visual bulk when viewed from the north-west.

Traffic/parking issues

The objectors are concerned that Callaghan Street is a court and already experiences significant traffic and parking issues from the existing dwellings and from Noble Park Secondary College to the south-east.

It is noted that Dwelling 1 is a 3 bedroom dwelling with 2 car parking spaces in a double garage and Dwellings 2 and 3 are 2 bedroom dwellings with a single garage each. Therefore, sufficient car parking is provided for residents on site in accordance with the requirement of Clause 52.06 of the Greater Dandenong Planning Scheme. On-site visitor car parking is not required as less than 5 dwellings are proposed.

Council's Transport Planning Unit has reviewed the proposed development and they have no concerns with the proposed development including the provision of car parking on the subject site or the effect of traffic from the proposed development on the surrounding area.

Double storey nature of the development

The objectors are concerned that the double storey nature of the proposed development is contrary to the existing single storey character of the area.

It is noted that there is currently an existing double storey dwelling on the subject site and an existing double storey dwelling at 4 Callaghan Street. Clause 22.09 of the Greater Dandenong Planning Scheme acknowledges that the future character of incremental change areas will evolve over time to accommodate well designed and site responsive single and double storey dwellings. The subject site has a direct interface with the Mile Creek reserve and the provision of double storey dwellings along this interface would allow for greater passive surveillance opportunities. The location of the subject site next to the reserve would limit the impact of a two storey built form in this location and the large setbacks of the upper floors from neighbouring properties would also minimise any built form impacts.

Property values

The objectors are concerned that the proposed development would result in a loss of value for their properties.

The Victorian Civil and Administrative Tribunal has determined on numerous occasions that loss of property values is not a planning consideration on which to refuse a planning permit application.

Overshadowing

The objectors are concerned that they will lose access to sunlight due to overshadowing from the proposed development.

The site to the north-east at 14 Callaghan Street would have no overshadowing from the proposed development. The site to the north-west at 4/13 Blaby Street would have some overshadowing from the proposed development at 9am but would have no overshadowing at 10am, 12pm and 3pm. Overall, 75% of the secluded private open space areas of the adjoining properties would receive at least 5 hours of sunlight between 9am and 3pm on September 22, and therefore comply with the requirements of the Planning Scheme.

Loss of views

The objectors are concerned about loss of views towards the existing trees along Mile Creek.

The Victorian Civil and Administrative Tribunal has determined on numerous occasions that views are a privilege, not a right, and that loss of views is not a planning ground on which to refuse a planning permit application.

Lack of detail on plans

The objectors are concerned that Dwelling 3 has not been shown on the plans.

A review of the elevations provided shows that Dwelling 3 has been shown from the north-eastern, north-western and south-western perspectives.

Noise

The objectors are concerned that there will be a significant increase in noise as a result of the proposed development.

It is not anticipated that the proposed development would result in a noise increase which is out of character for a residential area.

Construction impacts

The objectors are concerned that the subject site will not be able to accommodate all of the trade vehicles which would be associated with the construction of these dwellings.

A Construction Management Plan can be provided as a condition of permit, if granted, to ensure that construction vehicles associated with the proposed development do not cause inconvenience to existing residents.

Assessment

The subject site is located within an established residential area and is well suited for the development of medium density housing given that the site is located within easy walking distance of many community facilities and public transport. The proposal also seeks to reduce pressure on the urban fringe by providing three (3) dwellings where previously one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated.

As required by the relevant provisions of the Planning Scheme, the proposed development has been assessed against the following:

- Clause 55 (full assessment attached as attachment 5) as well as Schedule 1 to the General Residential Zone;
- Clause 52.06 (full assessment attached as attachment 4); and
- Clause 22.09 (full assessment attached as attachment 3).

The proposal complies with all requirements of these clauses except in the instances detailed below, where variations or conditions are required.

Use

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the buildings and works, which is discussed below.

Development

Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 55 Two or more dwellings on a lot; and
- Clause 22.09 Residential Development and Neighbourhood Character.

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the incremental change area by providing a medium density housing typology.

The proposal is of a high quality urban design, with physical recession, articulation, varied use of materials, textures and other visual interest.

The overall layout allows space for acceptable landscaping treatments such as a significant canopy tree and shrubbery plantings within well-proportioned setback areas to allow growth to maturity.

The proposal is also located within an area subject to incremental change with other multi-unit developments of a similar scale and massing being found within the surrounding residential area. The proposal's compliance with Clause 22.09 and Clause 55 (subject to conditions) ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

Clause 22.09 Assessment

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09, and is considered to comply with the requirements of this clause, including with respect to the following:

<u>Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone - Bulk</u> and Built Form:

This clause outlines a preference for single storey dwellings at the rear of the sites in the incremental change area. However, it goes on to state that two storey dwellings to the rear of a lot may be considered where:

- The visual impact of the building bulk does not adversely affect the identified future character of the area;
- Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;
- The building bulk does not adversely affect the planting and future growth of canopy trees;
- Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;
- Upper storey components are well recessed from adjoining sensitive interfaces.

While Dwelling 3 would be a double storey dwelling, the proposal is considered acceptable in this instance. Good side and rear setbacks are proposed for Dwelling 3 which would be well recessed from adjoining sensitive interfaces to allow for substantial landscaping to lessen the appearance of visual bulk to adjoining properties. Furthermore, the subject site is a unique site in that it adjoins a reserve and the two storey dwelling to the rear would assist with passive surveillance of the reserve.

There would be no overlooking from any upper level habitable room windows of Dwelling 3, and it would not overshadow adjoining properties to any significant extent. The dwelling would also be well articulated and utilises differing materials to soften its impact.

It is considered that all dwellings should be setback a minimum of 1m from the Mile Creek interface at ground floor level and at least 1.5m at first floor level to reduce the impact of the proposed development on the reserve, and improve this interface by removing blank walls directly abutting the reserve. This can be required as a condition of permit, if granted.

Clause 55 Assessment

The proposal is considered to comply with the requirements of this Clause, except in the following instances:

Clause 55.04-2 Standard B18 – Walls on boundaries objective

Objective: "To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings".

Dwelling 1 and 2's combined wall on the south-western boundary would have a length of 10.96m, whilst Dwelling 3's wall on the south-western boundary would have a length of 7.61m. The total length of walls on this boundary is 18.57m.

The standard allows 10m plus 25% of the remaining length of the boundary of an adjoining lot which in this case is 25% of 28.47 which is 7.12m. The combined distance is 17.12m.

The length of wall proposed on boundary is 1.45m greater than that allowed under the standard.

As discussed above, it is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to improve this interface. This, among other issues, would ensure compliance with the standard, and can be required as a condition of permit, if granted (See Condition 1.3).

Clause 55.05-4 Standard B28 – Private Open Space objective

Objective: "To provide adequate private open space for the reasonable recreation and service needs of residents".

Dwelling 2 currently is shown with a private open space area of 40m². This should be increased to a minimum of 50m² as a condition of permit if granted to comply with the variation to Standard B28 contained in Schedule 1 to the General Residential Zone.

Increasing the ground floor setback of Dwelling 2 from the shared boundary with the Mile Creek reserve to a minimum of 1m as a condition of permit, if granted, would help to achieve this (See Condition 1.5).

Clause 55.06-4 Standard B34 – Site services objectives

Relevant objective: "Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development".

Condition 1.2 requires the location of gas meters for each dwelling to be shown on the plans to ensure compliance with this clause.

Car Parking

The proposal is considered to comply with the requirements of Clause 52.06 with respect to the number of car parking spaces required (Clause 52.06-5) and design standard of car parking (Clause 52.06-9).

Aboriginal Cultural Heritage Sensitivity

The subject site is within an area of Aboriginal Cultural Heritage Sensitivity.

A Cultural Heritage Management Plan is not required as the proposed development is exempt under Regulation 10 of the Aboriginal Heritage Regulations 2018.

The construction of 3 or more dwellings on a lot is an exempt activity as the lot is not within 200m of the coastal waters of Victoria, any sea within the limits of Victoria or the Murray River and the lot is less than 0.11 hectares (or 1,100m²) in size being only 0.0730 hectares or 730m².

Environmentally Sustainable Development

A Built Environment Sustainability Scorecard (BESS) assessment has been submitted with the application. A BESS score of 51% would be achieved by the proposed development which exceeds the best practice requirement of 50%.

Measures being included to achieve this BESS score include the provision of 2,000L rainwater tank for each dwelling; water efficient and drought-resistant landscaping (including native plants); the provision of mulch in landscaped areas; water efficient shower heads, kitchen taps, bathroom taps, dishwashers and toilets; and the provision of a raingarden. Conditions 7 and 8 of any permit granted would require the development to be constructed and maintained in accordance with the approved Sustainable Design Assessment.

Conclusion

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No. 16 Callaghan Street, Noble Park for the Development of the land for three (3) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions provided. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:
 - 1.1. Letterboxes and all other structures (including visually obstructive fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Clause 52.06-9 of the Greater Dandenong Planning Scheme.
 - 1.2. The location of gas meters for each dwelling.
 - 1.3 All three (3) dwellings to be setback from the shared boundary with the Mile Creek reserve at least 1m at ground floor level and 1.5m at first floor level.
 - 1.4. Pedestrian access from the garage of Dwelling 2 to its private open space on the ground floor plan.
 - 1.5 Dwelling 2's private open space area to be increased to a minimum of 50m².
 - 1.6. The removal of Dwelling 3's upper level bathroom window.
 - 1.7 Footing details of proposed Unit 3 of the development is to be provided to demonstrate that the structure would not impact on the existing drainage pipe within the rear easement.
 - 1.8. Any changes required to satisfy Melbourne Water's conditions.
 - 1.9. A landscape plan in accordance with Condition 2.

When approved, these plans will be endorsed and will form part of this permit.

- 2. Before the approved development starts, and before any trees or vegetation are removed, a landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions provided. The landscape plan must show:
 - 2.1. plans to accord with Condition 1 of this permit;
 - 2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;
 - 2.3. details of the proposed layout, type and height of fencing;
 - 2.4. legend of all plant types, surfaces, materials and landscape items to be used;
 - 2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;
 - 2.6. at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling and within the front yard of Dwelling 1;
 - 2.7. Reduced paving or deck areas within the secluded open space area of the proposed dwellings on a permeable base with more intensive landscaping.

When approved, the landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the dwellings are occupied.

- 3. Prior to the endorsement of the plans under Condition 1, a Construction Management Plan must be provided to the satisfaction of the Responsible Authority and must address, amongst other things, measures to minimise inconvenience to residents along Callaghan Street from construction vehicles associated with the proposed development during the construction phase of development.
- 4. The provisions, recommendations and requirements of the endorsed Arborist Report must be implemented and complied with to the satisfaction of the Responsible Authority. No alterations to the approved Arborist Report assessment can occur without prior written consent from the responsible authority.
- 5. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plans and must not be altered or modified.
- 6. Except with the prior written consent of the Responsible Authority, the approved dwellings must not be occupied until all buildings and works and the conditions of this permit have been complied with.
- 7. The development is to be constructed in accordance with the design initiatives included in the approved Sustainable Design Assessment (prepared by Passivenergy), job no.: 190463, dated 29 July 2019) to the satisfaction of the Responsible Authority.
- 8. The provisions, recommendations and requirements of the endorsed SDA must be implemented and complied with to the satisfaction of the Responsible Authority. No alterations to the approved sustainable design assessment can occur without prior written consent from the responsible authority.
- 9. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
- 10. The connection of the internal drainage infrastructure to the LPD must be to the satisfaction of the Responsible Authority. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the LPD approval letter. Approval of drainage plan including any retention system within the property boundary is required. Prior to the drainage plans being approved, a plan checking fee of 0.75% and supervision fee of 2.5% of the estimated costs of works is to be paid to Council.

- 11. Before the approved dwellings are occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.
- 12. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note all existing vehicle crossing will need to be removed and reinstate with kerb in accordance with Council Standards. Also, the developer will need to obtain a Vehicle Crossing Permit from Council.
- 13. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.
- 14. Before the approved dwellings are occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.
- 15. Before the approved dwellings are occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.
 - All glazing must at all times be maintained to the satisfaction of the Responsible Authority.
- 16. Before the approved dwellings are occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.
- 17. Melbourne Water Conditions
 - 17.1. Finished floor levels of the proposed dwellings must be set no lower than 30.91 metres to AHD which is 600mm above the applicable flood level for the property of 30.31 metres to AHD.
 - 17.2. Finished floor levels of the proposed garages must be set no lower than 30.31 metres to AHD.

- 2.2.1 Town Planning Application No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)
 - 17.3. A setback of 3m must be maintained along the south-eastern boundary line. (Callaghan Street) This setback must be set on natural ground surface levels with no earth filling or raised solid landscaping proposed within.
 - 17.4. No earth filling must be placed outside of the building footprint with the exception of minimal fill required for ramping to garages provided this is outside of the required front setback. The gradient of the ramps to the garages must be set as per relevant building code in order to minimise fill on the property.
 - 17.5. Private Open Spaces must be set at natural surface levels.
 - 17.6. Fencing (if any) fronting Callaghan Street must be of a 50% open style of construction.
- 18. This permit will expire if:-
 - 18.1. The development or any stage of it does not start within two (2) years of the date of this permit, or
 - 18.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) the request for the extension is made within twelve (12) months after the permit expires; and
- (b) the development or stage started lawfully before the permit expired.

Permit Notes

- Preliminary land and flood level information available at Melbourne Water indicates that the above property is subject to flooding from Mile Creek Drain (Dr 1010). The applicable 1% AEP flood level for the property is 30.31 metres to Australian Height Datum (AHD).
- A flood dispensation is to be obtained prior to issue of Building Permit.
- The property has probability of flooding from Melbourne Water's drainage system.
- The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Asset Management Team is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.
- Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.
- Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.
- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.
- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.

 No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.

This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.

- An application must be made with Council's Parks Department for any street tree removal. Street trees must only be removed by or under the supervision of the Council. Prior to removal of any tree the replacement cost must be paid to Council.

STATUTORY PLANNING APPLICATIONS

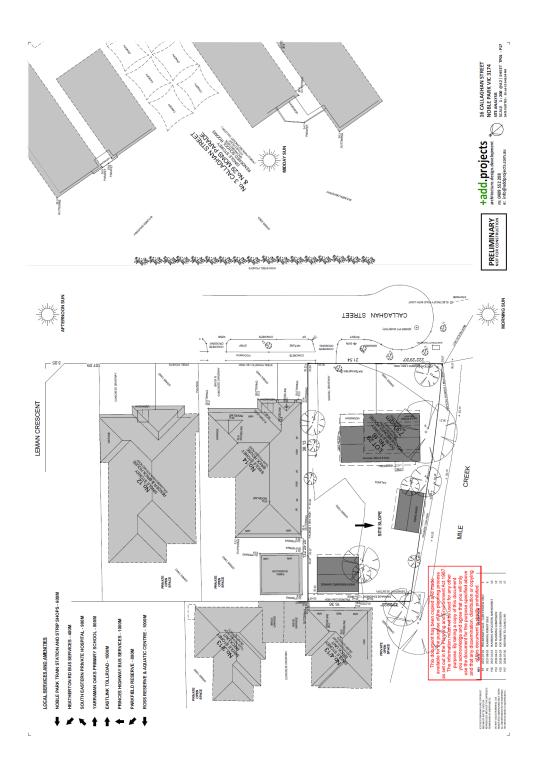
TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)

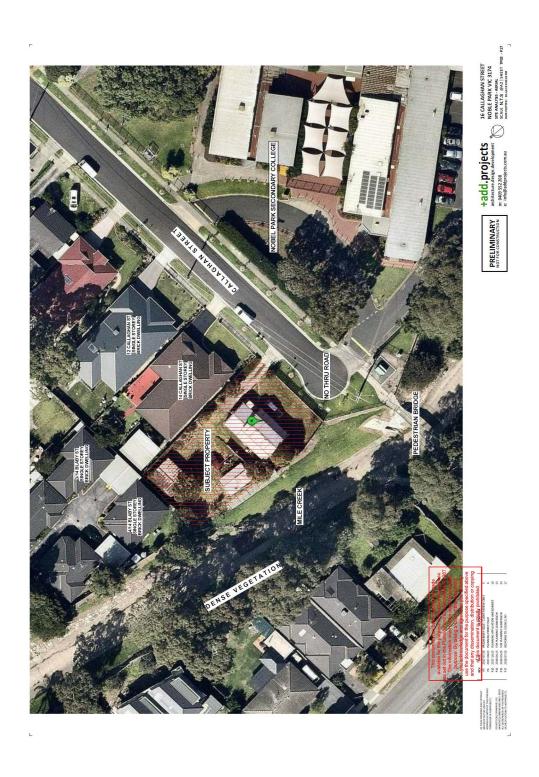
ATTACHMENT 1

SUBMITTED PLANS

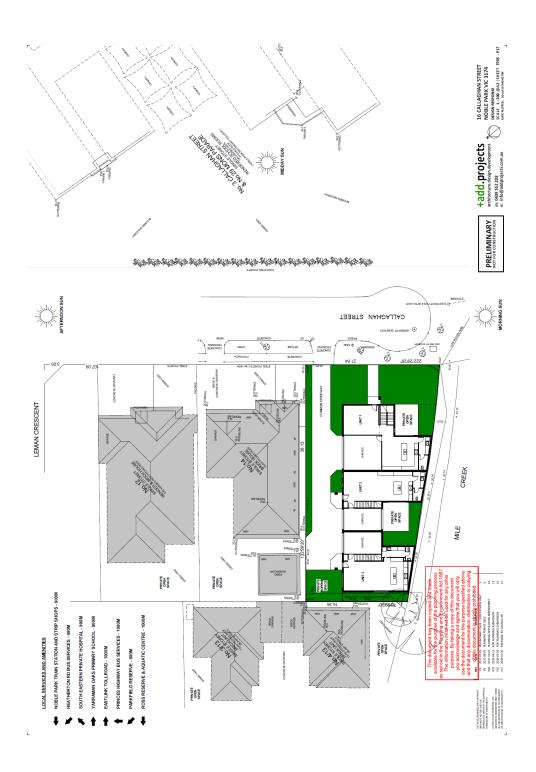
PAGES 24 (including cover)

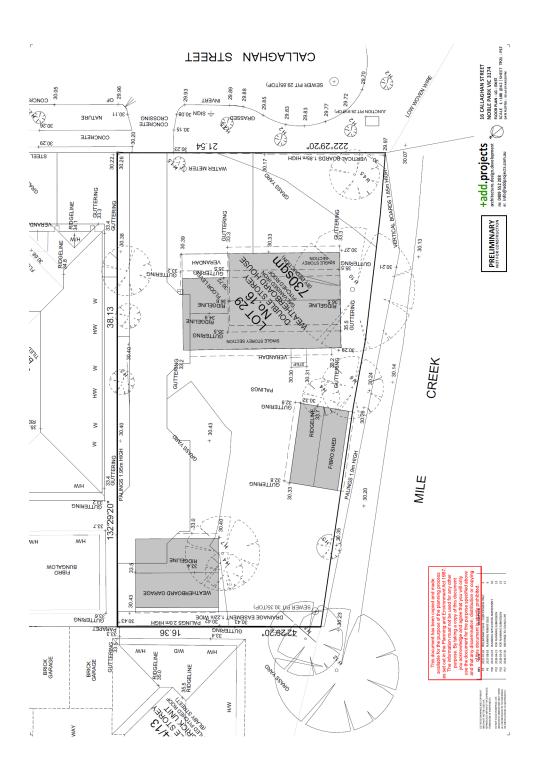
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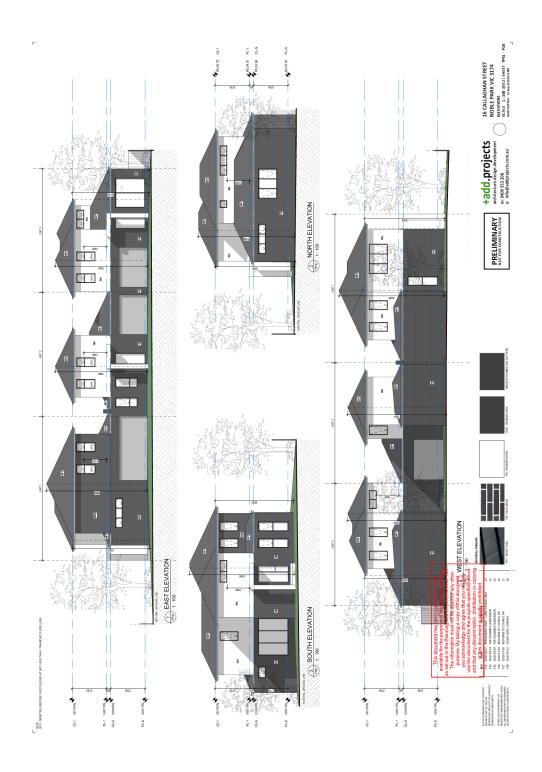


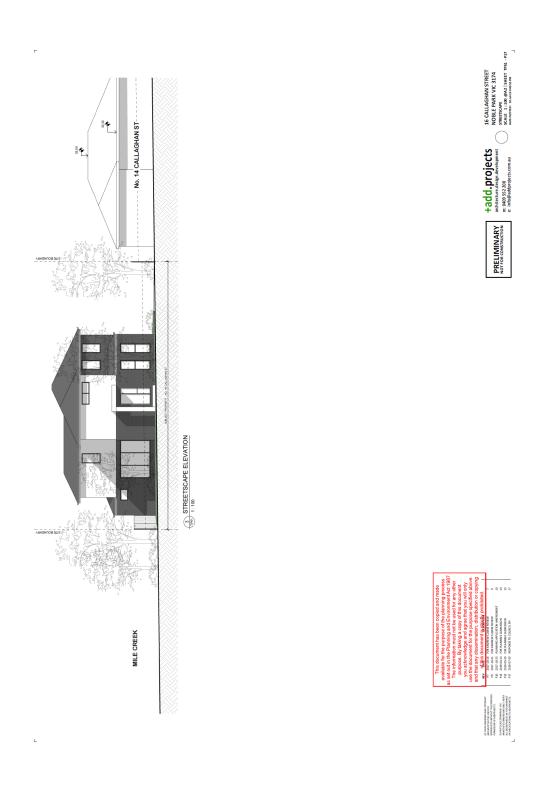


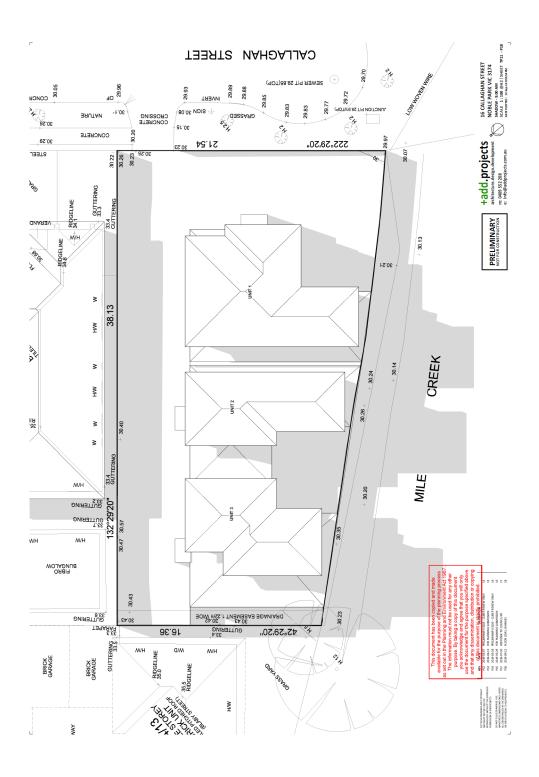


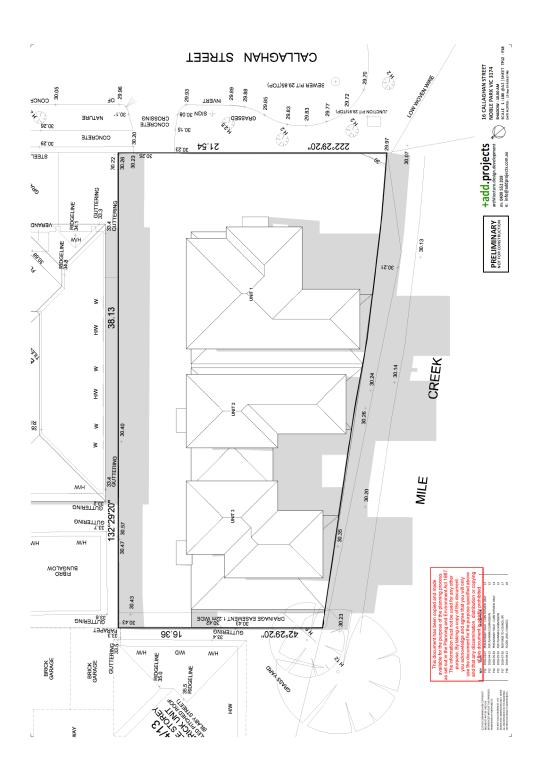


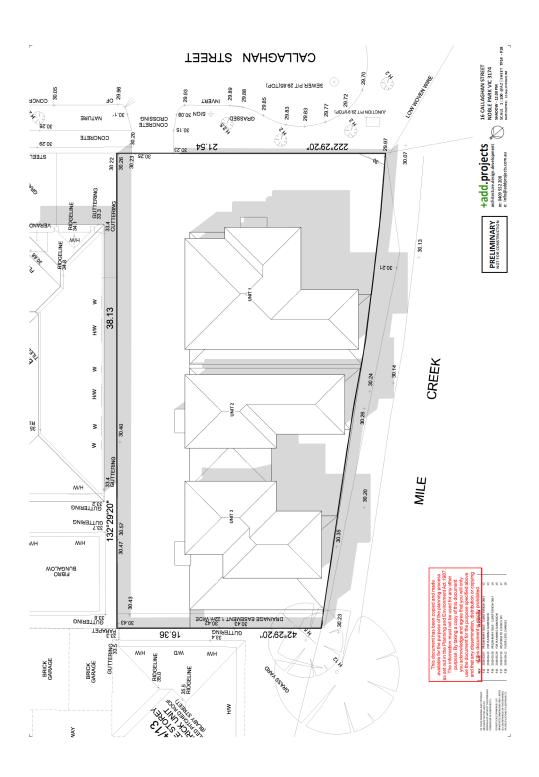


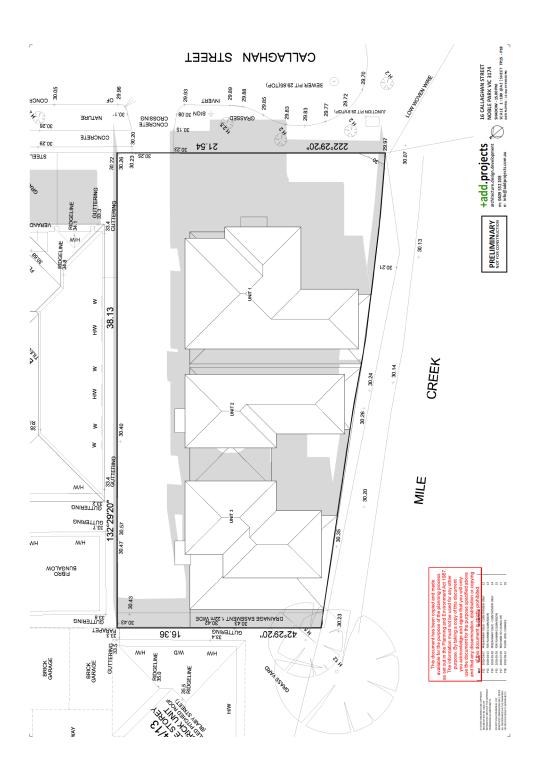


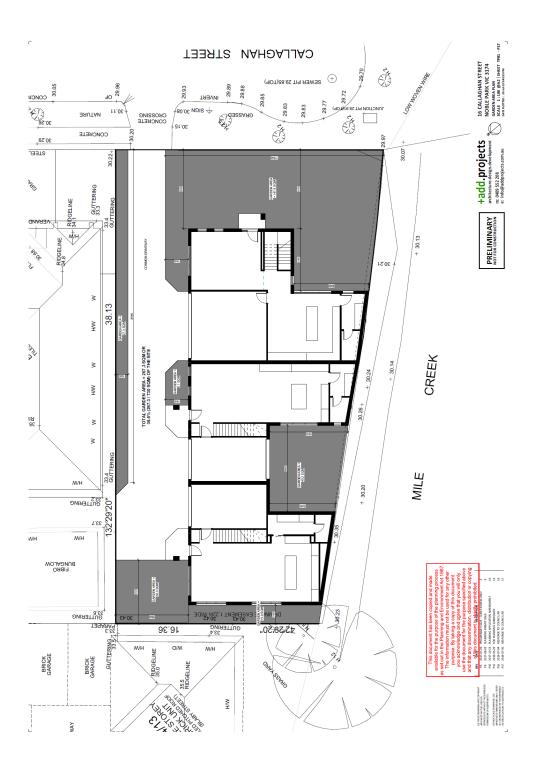


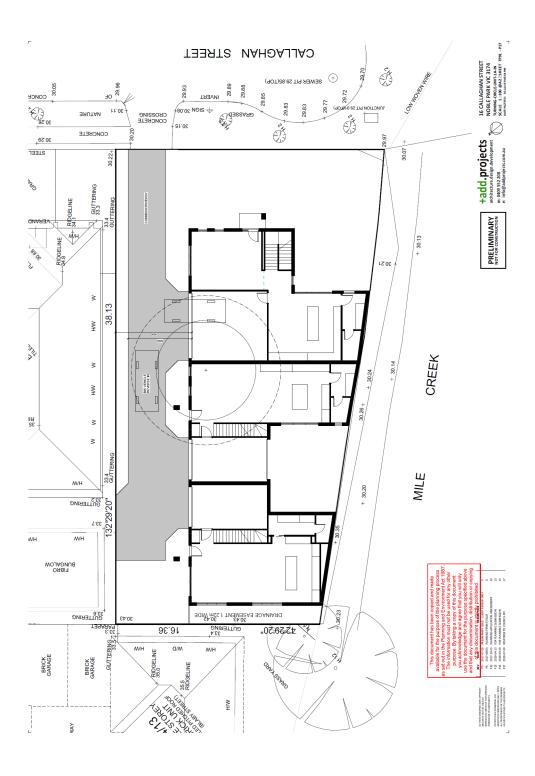


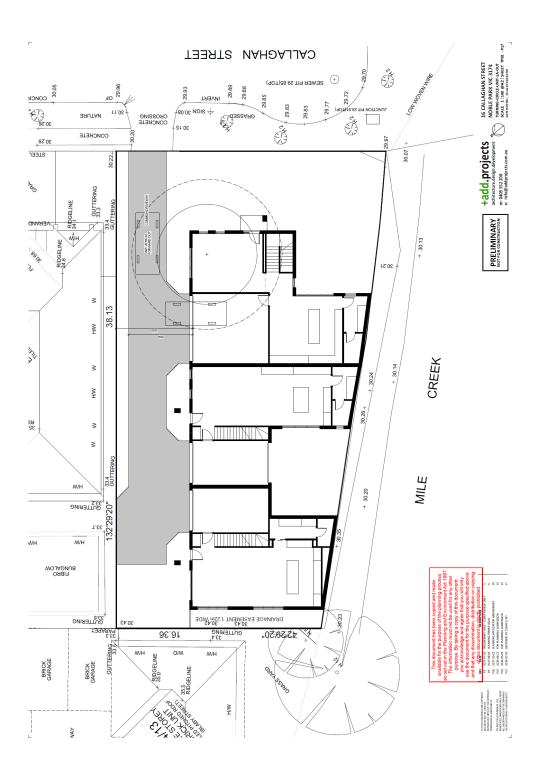


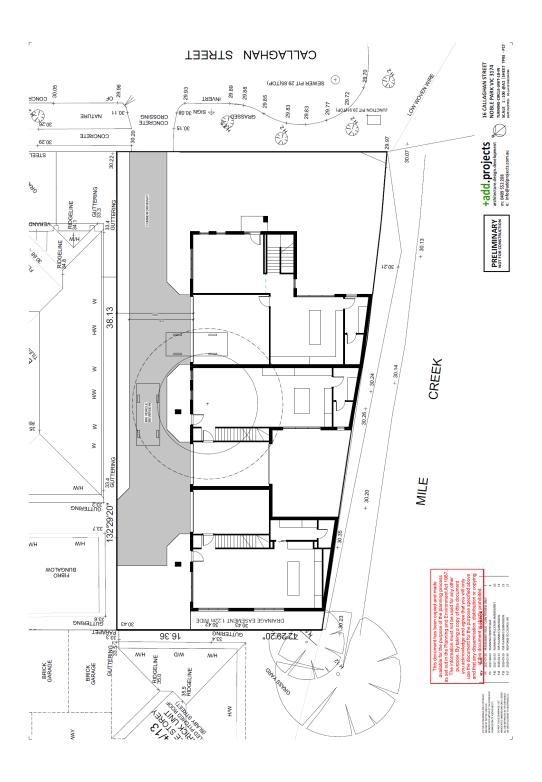


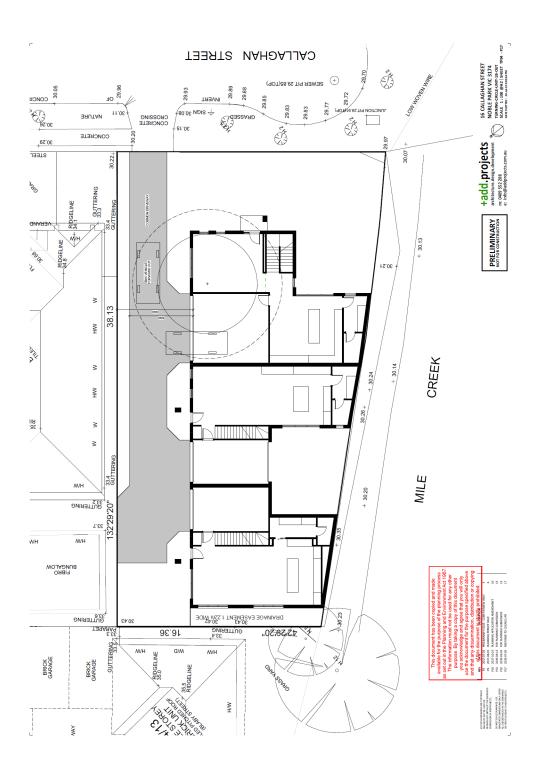


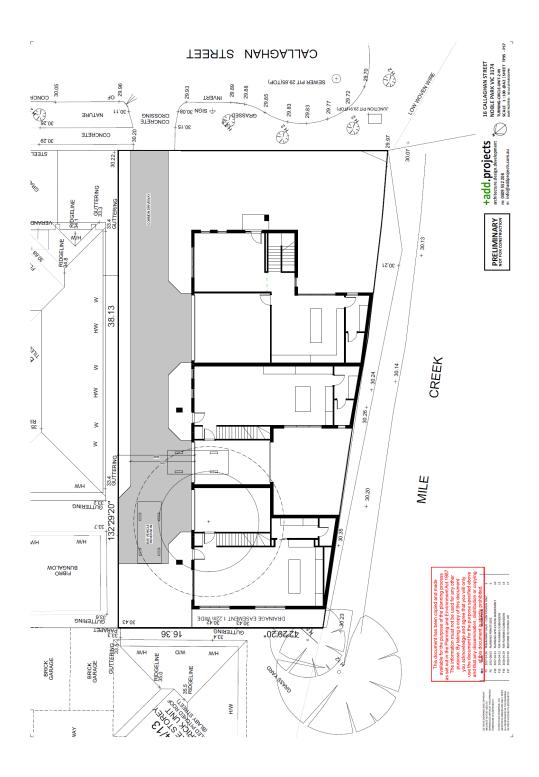


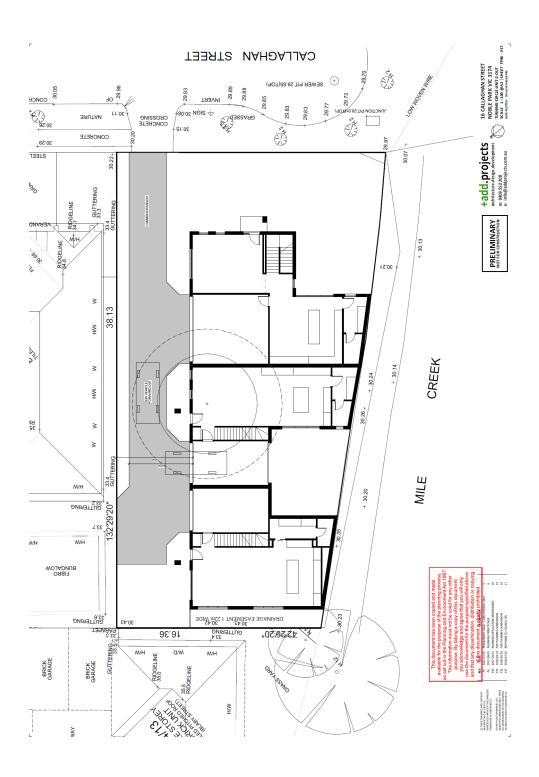


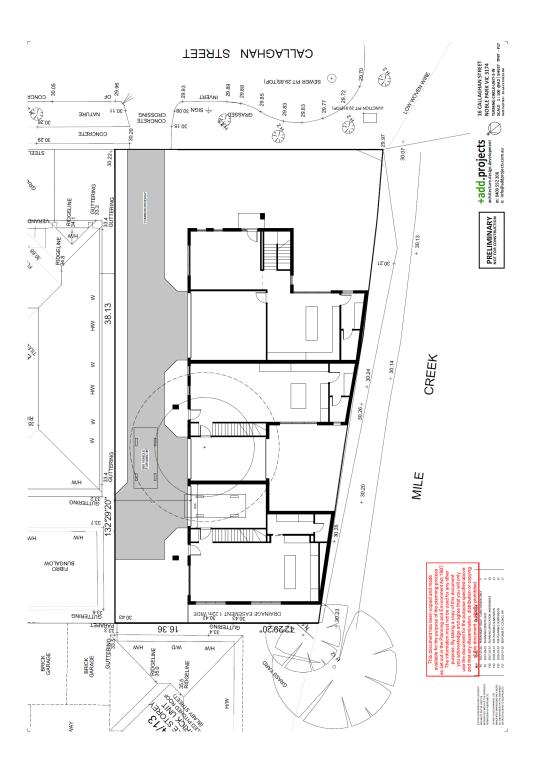


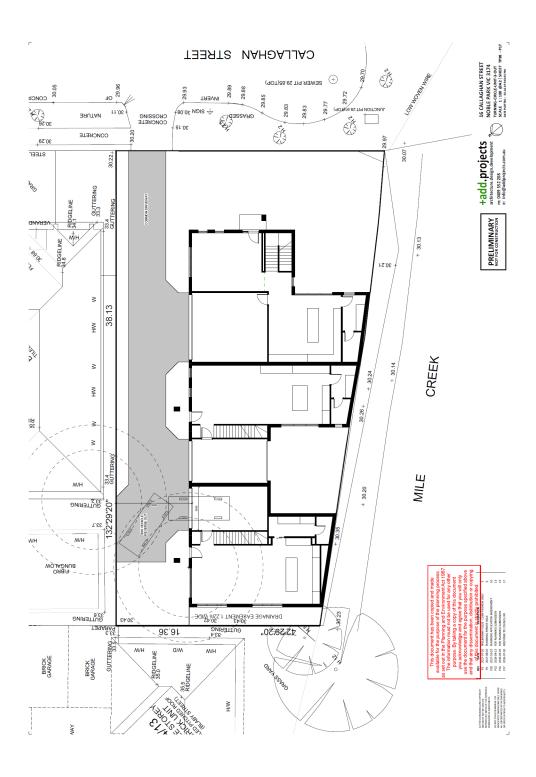












STATUTORY PLANNING APPLICATIONS

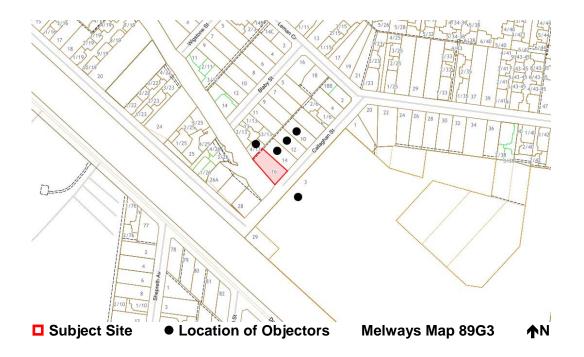
TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)

ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Clause 22.09-3.1 Design Principles for all residential developments

The proposed development maximises the number of habitable room windows on all levels which would overlook the public realm, street, internal accessways and car The proposed development would be capable of providing substantial, high quality on-site landscaping, including screen planting and canopy trees along the ground level south-eastern frontage boundary, north-eastern and south-western side boundaries and north-western rear boundary. The application shows sensor lighting at the main entrance Non-habitable rooms such as bathrooms are located away from entrances and street frontage. The proposed development would be capable of providing substantial, high quality landscaping along the vehicular accessway. All dwellings would incorporate active frontages including ground floor habitable room windows. Each dwelling's main entrance would be visible and easily to each dwelling and its car parking area. A 0.9m high front fence is proposed identifiable from the street. Principle met Principle met ✓ Principle met Principle met Principle met Principle met parking areas. Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries. Light communal spaces including main entrances and car parking areas with high mounted sensor-lights. Locate non-habitable rooms such as bathrooms, away from entrances and street frontage. To encourage the provision of safer residential neighbourhoods, new development should Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas. Ensure that all main entrances are visible and easily identifiable from the street. incorporate active frontages including ground floor habitable room windows. Provide substantial, high quality landscaping along vehicular accessways. Use semi-transparent fences to the street frontage. enable passive surveillance through designs that Residential development should: Landscaping Safety

If the details of the attachment are unclear please contact Governance on 8571 5235.

	Include the planting of at least one substantial canony tree to each front setback and ground	✓ Principle met
	level secluded private open space area.	The proposed development would be able to include the planting of at least one substantial canopy tree to the front setback of Dwelling 1 and to each ground level secluded private open space area.
	Planting trees that are common to and perform well in the area.	✓ Principle met
		The proposed development would be capable of planting trees that are common to and perform well in the area.
	Avoid the removal of existing mature trees by incorporating their retention into the site design.	✓ Principle met
		The proposed development would avoid the removal of existing mature trees wherever possible.
	Use landscaping to soften the appearance of the built form when viewed from the street and to	✓ Principle met
	respect the amenity of adjoining properties.	The proposed development would be capable of using landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.
	Ensure that landscaping also addresses the Safety Design Principles.	✓ Principle met
		The proposed development would be capable of providing landscaping that addresses the Safety Design Principles.
	Canopy trees should be planted in well proportioned setbacks/private open space that are	✓ Principle met
	sufficient to accommodate their future growth to maturity.	The proposed development would be capable of providing canopy trees planted in well proportioned setbacks/private open space that would be sufficient to accommodate their future growth to maturity.
	Landscaping should minimise the impact of increased storm water runoff through water sensitive	✓ Principle met
	urban design and reduced impervious surfaces.	The proposed development would be capable of providing landscaping which would minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be	✓ Principle met
	supported through the provision of rainwater tanks.	The proposed development would be capable of providing landscaping which would be sustainable, drought tolerant and include indigenous species. It would be supported through the provision of rainwater tanks for each dwelling.
Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers	✓ Principle met
	on allotments with frontage widths less than 17 metres.	The application only proposes one (1) crossover.

	On-site car parking should be:	✓ Principle met
	 Well integrated into the design of the building, 	On-site car parking would be well integrated into the design
	 Generally hidden from view or appropriately screened where necessary, 	or the dwellings, generally hidden from view and located to the side so as to not dominate the streetscape and
	 Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. 	maximise soft landscaping opportunities at ground level.
	Where car parking is located within the front setback it should be:	✓ Principle met
	 Fully located within the site boundary; and 	No car parking is proposed within the front setback.
	 Capable of fully accommodating a vehicle between a garage or carport and the site boundary. 	
	Developments with basement car parking should consider flooding concerns where applicable.	✓ Principle met
		Basement car parking is not proposed.
Setbacks,	Residential developments should:	
front boundary and width	Provide a front setback with fence design and height in keeping with the predominant street	✓ Principle met
	pattern.	The proposed development would provide a front setback which would be in keeping with the predominant street pattern.
	Maintain the apparent frontage width pattern.	✓ Principle met
		The apparent frontage width pattern would be maintained.
	Provide appropriate side setbacks between buildings to enable screen planting where required,	✓ Principle met
	and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	Appropriate side setbacks would be provided between buildings to enable screen planting and generous side setbacks are provided along the north-eastern and southwestern boundaries to enable the planting and future growth of trees to maturity.
	Provide open or low scale front fences to allow a visual connection between landscaping in front	✓ Principle met
	gardens and street tree planting.	A 0.9m high front fence is proposed.
Private open	All residential developments should provide good quality, useable private open space for each	✓ Principle met
space	dwelling directly accessible from the main living area.	Each dwelling would provide good quality, useable private open space for each dwelling which would be directly accessible from the main living areas.
	Ground level private open space areas should be able to accommodate boundary landscaping,	✓ Principle met
	domestic services and outdoor furniture so as to maximise the useability of the space.	Ground level private open space areas would be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.

	Drivate anen enace chauld he nacitioned to maximise calar access	/ Drinciple met
		Private open space would be positioned to maximise solar access.
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space	✓ Principle met
		The upper floors of each dwelling would avoid encroaching over their respective secluded private open space areas.
	Upper level dwellings should avoid encroaching the secluded private open space of a separate	✓ Principle met
	lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	There are no upper level dwellings proposed above a separate lower level dwelling.
Bulk & Built	All residential developments should respect the dominant façade pattern of the streetscape by:	✓ Principle met
Form	 Using similarly proportioned roof forms, windows, doors and verandahs; and 	The proposed dwellings would respect the dominant façade
	 Maintaining the proportion of wall space to windows and door openings. 	pattern of the streetscape by using similarly proportioned hipped roof forms, windows, doors and front porches and maintaining a similar proportion of wall space to windows and door openings.
	Balconies should be designed to reduce the need for screening from adjoining dwellings and	✓ Principle met
	properties.	No balconies are proposed.
	The development of new dwellings to the rear of existing retained dwellings is discouraged	✓ Principle met
	 where: The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or 	The application does not propose to retain the existing dwelling.
	 The retention of the existing dwelling detracts from the identified future character. 	
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by:	✓ Principle met The site is not adjacent to any identified heritage buildings
	 Not exceeding the height of the neighbouring significant building; 	
	 Minimising the visibility of higher sections of the new building; and 	
	 Setting higher sections back at least the depth of one room from the frontage. 	
Site Design	Residential development should:	
	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	V Principle met The proposed development would preserve the amenity of adjoining dwellings through a responsive site design that considers the privacy, solar access and outlook of adjoining properties.

	Maximica tharmal parformance and aparav afficiancy of the built form by addressing orientation	/ Drincinlo mot
	maximise tricinal periormance and circust critically of the batterior by additional government.	
		The proposed development would maximise thermal performance and energy efficiency of the built form by addressing orientation and passive design.
	Ensure that building height, massing articulation responds sensitively to existing residential	✓ Principle met
	interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	The proposed development would ensure that building height, massing and articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.
	Provide sufficient setbacks (including the location of basements) to ensure the retention of	✓ Principle met
	existing trees and to accommodate the future growth of new trees.	The proposed development would provide sufficient setbacks to accommodate the future growth of new trees.
	Provide suitable storage provisions for the management of operational waste	✓ Principle met
		The locations for bins are shown for each dwelling.
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met
		Bus route 811 runs along Heatherton Road approximately 400m north of the subject site. Residents would be able to walk and cycle to and from the subject site.
Materials &	Residential development should:	
o Diagram	Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met
		The proposed development would comprise of brick at ground floor level and rendered cladding at first floor level.
	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met
		The proposed development would not include any commercial or industrial style building materials or finishes.
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive	✓ Principle met
	repetitive use of materials.	The proposed development would not include any rendered cement sheeting, unarticulated surfaces or excessive repetitive use of materials.
	Use a consistent simple palette of materials, colours finishes and architectural detailing.	✓ Principle met
		The proposed development would use a consistent simple palette of materials, colour finishes and architectural detailing.

	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	V Principle met The proposed development would maximise the ongoing affordability and sustainability of residential developments throuch selection of low maintenance, resource, and energy.
		efficient materials and finishes that can be reasonable expected to endure for the life of the building.
Domestic services	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
normal to a	Ensure that all domestic and building services are visually integrated into the design of the	✓ Principle met
Building	building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	Domestic and building services could be visually integrated into the design of the development and appropriately positioned or screened so as not be seen from the street or adjoining properties.
	Be designed to avoid the location of domestic and building services:	✓ Principle met
	 Within secluded private open space areas, including balconies; and 	The proposed development has been designed to avoid the
	 Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	location of domestic and building services within seculded private open space areas and where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.
Internal	Residential development should:	
Amenity	Ensure that dwelling layouts have connectivity between the main living area and private open	✓ Principle met
	space.	The proposed development would ensure that dwelling layouts have connectivity between the main living areas and private open space.
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ Principle met
		The proposed development has been designed to avoid reliance on borrowed light to habitable rooms.
	Ensure that balconies and habitable room windows are designed and located to reduce the need	✓ Principle met
	Tor excessive screening.	Balconies are not proposed. Habitable room windows would be designed and located to reduce the need for excessive screening.
		✓ Principle met
	55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	No dwellings without ground level main living areas are proposed.

Clause 22.09-3.3 Design principles for Incremental Change Areas - General Residential Zone (GRZ)

	-	
Preferred	The preferred housing type for the Incremental Change Area is medium density.	✓ Principle met
nousing type		The proposed development would be a medium density development.
Building Height	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	Principle met The proposed development would be a maximum of two storeys in height, including ground level.
Landscaping	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✓ Principle met The proposed development would be capable of using landscaping to create a landscape character, particularly canopy trees in front and rear gardens.
Setbacks, front boundary and width	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	V Principle met Parking, paving and car access within the front setback would be limited to a single accessway which would maximise the opportunity for soft landscaping and prevent the over dominance of garages in the street.
Private open space	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	Y Principle met The proposed development would provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.
Form & built &	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape; Provide separation between dwellings at the upper level; Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space; Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	✓ Principle met The proposed development would respect the scale of existing prevailing built form character and would respond to site circumstances and streetscape. ✓ Principle met All dwellings would be separated at the upper level. ✓ Principle met There would be a spine of open space proposed along the north-western boundary of the subject site ✓ Principle met Whilst all three (3) dwellings would be double storey, the site adjoins Callaghan Street to the south-east and Mile Greek to the south-west. Dwelling 3's upper level setbacks are 5.91 m from the north-eastern boundary and 4.47m from
		the north-western boundary.

The proposed development would be well articulated through the use of contrast, texture, variation in forms, materials and colours.	
Principle met The proposed development would be well entirelisted.	Residential development should be well articulated through the use of contrast, texture, variation V Principle met in forms, materials and colours.
	 Upper storey components are well recessed from adjoining sensitive interfaces.
	Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;
the proposed development on this interface. This can be required as a condition of permit, if granted.	 The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;
It is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of	 Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;
are 5.9 Im from the north-eastern boundary and 4.4 / m from the north-western boundary.	 The visual impact of the building bulk does not adversely affect the identified future character of the area;
Creek to the south-west. Dwelling 3's upper level setbacks	Two storey dwellings to the rear of a lot may be considered where:
Whilst all three (3) dwellings would be double storey, the site adjoins Callaghan Street to the south-east and Mile	the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.
✓ Principle met, subject to condition	The rearmost dwelling on a lot should be single storey to ensure the identified future character of Verinciple met, subject to condition

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)

ATTACHMENT 4

CLAUSE 52.06 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot. Clause 52.06-9 Design standards for car parking

Design	Accessways must:	✓ Standard met	
standard 1 - Accessways	Be at least 3 metres wide.	The proposed accessway would be a minimum of 3m wide along its entire length.	
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	✓ Standard met	
		The proposed accessway would be at least 4.2m wide at changes of direction.	
	• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction	✓ Standard met	_
	with one manoeuvre.	Vehicles associated with Dwelling 3 would be able to exit in a forward direction with one manoeuvre.	
	• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of	✓ Standard met	
	2.8 metres.	No overhead obstructions are proposed above the accessway.	
	• If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be	✓ Standard met	
	designed to that cars can exit the site in a forward direction.	The accessway would serve 4 car spaces. Cars would be able to exit the site in a forward direction.	
	• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or	✓ Standard met	
	more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.	A passing area is not required as less than 10 spaces are proposed.	
	Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the foods are the court has been the front the foods of an extending at least 2 metres along the court has been the front the foods.	✓ Standard met	
	nortiage load from the edge of an exit after and 2.3 metres along the exit raire from the from age, to provide a creat view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.	Corner splays have been shown along the frontage road from the edge of the exit lane.	
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	✓ Standard met Callaghan Street is not in a Road Zone.	

If the details of the attachment are unclear please contact Governance on 8571 5235.

	If entry to the car spa	ace is from a road,	the width of the ac	If entry to the car space is from a road, the width of the accessway may include the road.	✓ Standard met
					The entry to the car spaces is not directly from the road.
Design standard	Car parking spaces	and accessways r	nust have the minir	Design standard Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.	✓ Standard met
2 – Car parking spaces	Table 2: Minimum dimensions of car parking spaces and accessways	ensions of car parkin	g spaces and access	vays	No tandem car spaces are proposed.
	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	
	Parallel	3.6 m	2.3 m	6.7 m	
	45°	3.5 m	2.6 m	4.9 m	
	09	4.9 m	2.6 m	4.9 m	
	°06	6.4 m	2.6 m	4.9 m	
		5.8 m	2.8 m	4.9 m	
		5.2 m	3.0 m	4.9 m	
	-	4.8 m	3.2 m	4.9 m	
	Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to able validis and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Astralian Standard AS2801.1004 (off street) except for disabled spaces which must achieve Australian Standard AS2801.6-2009 (disabled).	mensions in Table 2 v. (off street). The dimen ess to marked spaces to 2 are to be used in 1) except for disabled;	some dimensions in Table 2 vary from those shown in the Australian 1-2004 (off street). The dimensions shown in Table 2 allocate more is and leas to marked spaces to provide improved operation and access. Table 2 are to be used in preference to the Australian Standard f street) except for disabled spaces which must achieve Australian "2009 (disabled).	he Australian allocate more on and access. Itan Standard ve Australian	

	A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than: • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. Diagram 1 Clearance to car parking spaces	Standard met No tandem car spaces are proposed.
	The Accessive of Equation 1 Tree or column permitted	
	Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.	✓ Standard met Dwelling 1's double garage would be at least 6m long by 5.5m wide. Dwelling 2 and 3's single garages would be at least 6m long by 3.5m Wide.
	Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.	 Standard met No tandem car spaces are proposed.
	Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.	Standard met Each dwelling has been provided with at least one (1) car space which is under cover.
	Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	 Standard met No disabled car parking spaces are proposed.
Design standard 3: Gradients	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	✓ Standard met Only 3 dwellings are proposed.

	Ramps (except within 5 lessigned for vehicles tra	apt within 5 metres of the frontage) must vehicles travelling in a forward direction.	e) must have th lirection.	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.	✓ Standard met
		dients			No ramps are proposed.
	Type of car park	Length of ramp	Maximum grade	a.	
	Public car parks	20 metres or less	1:5 (20%)		
		longer than 20 metres	1:6 (16.7%)		
	Private or residential car	20 metres or less	1:4 (25%)		
		longer than 20 metres	1:5 (20%)		
	Where the difference in g	grade between two s	ections of ramp	Where the difference in grade between two sections of ramp or floor is greater than 1.8 (12.5 per cent) for a summit	✓ Standard met
	grade change, or greater of at least 2 metres to pr	je, or greater than 1:6.7 (15 per cent) for a sag grametres to prevent vehicles scraping or bottoming.	ent) for a sag gr ing or bottoming	grade change, or greater than 1:5.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	No ramps are proposed.
	Plans must include an as	ssessment of grade of	changes of great	include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart	✓ Standard met
	for clearances, to the satisfaction of the responsible authority.	listaction of the respo	onsible authority	×	This is not relevant.
Design standard	Mechanical parking may	parking may be used to meet the car parking requirement provided:	car parking req	quirement provided:	✓ Standard met
4: Mechanical parking	 At least 25 per cent of 1.8 metres. 	the mechanical car p	oarking spaces o	per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least	No mechanical parking is proposed.
	Car parking spaces the	e require the operation	on of the system	• Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet	✓ Standard met
	parking situation.				No mechanical parking is proposed.
	 The design and operat 	n and operation is to the satisfaction of the responsible authority.	ion of the respo	onsible authority.	✓ Standard met
					No mechanical parking is proposed.
Design standard	Ground level car parking	, garage doors and a	accessways mus	car parking, garage doors and accessways must not visually dominate public space.	✓ Standard met
5: Urban design					Ground level car parking, garage doors and the accessways would not visually dominate public space.
	Car parking within buildir	aldisiv gincluding visible	portions of part	within buildings (including visible portions of partly submerged basements) must be screened or	✓ Standard met
	obscured where possible and artworks.	e, including through tl	he use of occup	here possible, including through the use of occupied tenancies, landscaping, architectural treatments.	Car parking within each dwelling's garage would be screened with a horizontal cladded garage door.
	Design of car parks must take into account their use as entry points to the site.	t take into account th	ıeir use as entry	y points to the site.	✓ Standard met
					The proposed development does not include car parking at the entry point of the site

	Design of new internal streets in developments must maximise on street parking opportunities.	✓ Standard met
		The retention of the existing crossover would maximise on street parking opportunities.
Design standard 6: Safety	Car parking must be well lit and clearly signed.	 Standard met The car parking areas would be well lit
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
		The design of the car parking areas would maximise natural surveillance and pedestrian visibility from the adjacent dwellings.
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
		Pedestrian access to the car parking areas from the street would be via the accessway.
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly	✓ Standard met
	marked and separated from traffic in high activity parking areas.	The accessway and car parking within the proposed development would not be high activity parking areas.
Design standard	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
7: Landscaping		The layout of the car parking areas would provide for landscaping.
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car	✓ Standard met
	parking and aid in the clear identification of pedestrian paths.	Landscaping and trees could be planted along the accessway to provide shade and shelter and soften the appearance of ground level car parking.
		✓ Standard met
	having regard to the expected size of the selected species at maturity.	Trees planted with flush grilles are not required for residential developments such as the current proposal.

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 19 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Assessm	Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)	use 55)
Property Ac	Property Address 16 Callaghan Street NOBLE PARK VIC 3174	
Clause 55.0	Clause 55.02-1 Neighbourhood character objectives	
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ Standard met
		The proposed three (3) double storey dwellings would be appropriate to the neighbourhood and the site. There is an existing double storey dwelling on the subject site. There is also an existing double storey dwelling at 4 Callaghan Street, 80m to the north-east.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met The proposed three (3) double storey dwellings would respect the existing and preferred neighbourhood character and respond to the features of the site.
Clause 55.0	Clause 55.02-2 Residential policy objectives	
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	Standard met A Planning Report was submitted with the application.
Clause 55.0	Clause 55.02-3 Dwelling diversity objective	
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:	Standard met The proposed development is for only three (3)
	 At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	dwellings.
Clause 55.0	Clause 55.02-4 Infrastructure objectives	
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ Standard met
		The proposed development would be commerced to reticulated services in this established residential area.

If the details of the attachment are unclear please contact Governance on 8571 5235.

	Davelonment should not unreasonably evocad the canacity of utility servines and infrastructure including	Standard mot
	reticulated services and roads.	The proposed development of the site for three (3) dwellings would not unreasonably exceed the capacity of utility services and infrastructure.
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitgation of the impact on services or infrastructure.	Standard met There is no evidence to suggest that the subject site is located in an area where utility services or infrastructure have little or no spare capacity.
Clause 55.02	Clause 55.02-5 Integration with the street objective	
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local	✓ Standard met
	accessibility.	Dwelling 1 would have pedestrian access from Callaghan Street via its own pedestrian path and vehicular access via the common accessway.
		Dwellings 2 and 3 would have pedestrian and vehicular access from Callaghan Street via the common accessway.
	Developments should be oriented to front existing and proposed streets.	✓ Standard met
		Dwelling 1 would front Callaghan Street, whilst Dwellings 2 and 3 would front the common accessway.
	High fencing in front of dwellings should be avoided if practicable.	✓ Standard met
		A 0.9m high front fence is proposed.
	Development next to existing public open space should be laid out to complement the open space.	✓ Standard met
		The subject site adjoins Mile Creek to the southwest. The proposed development would complement the open space.
Clause 55.03	Clause 55.03-1 Street setback objective	
Standard B6	Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone:	✓ Standard met
	GRZ: 7.5 metres or as per Table B1, whichever is the lesser.	Dwelling 1 would have a front setback from Callaghan Street of 6.35m. This is greater than the 6.33m front setback of the dwelling on the one adjoining property at 14 Callaghan Street.

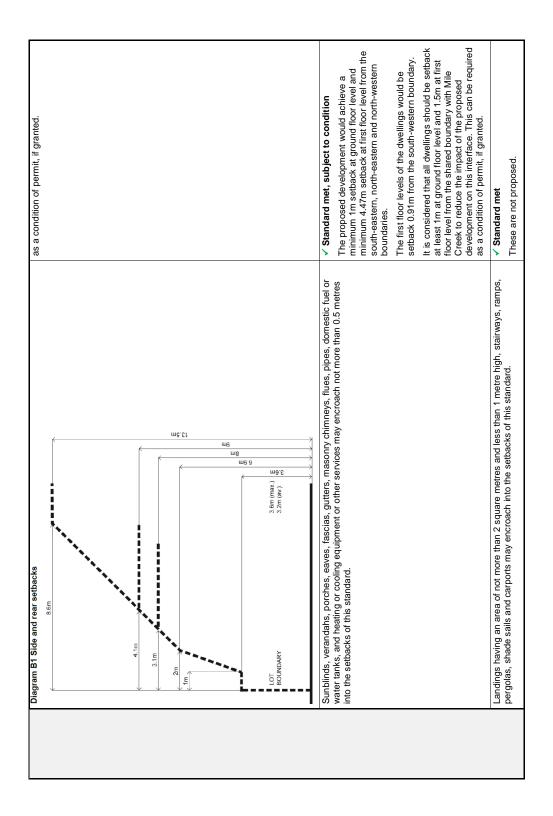
	Table B1 Street setback			
	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	
	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	- # > D @ o >	Not applicable	
	There is an existing building on one abuting alloment facing the same street and no existing building on the other abuting alloment facing the same street, and the site is not on a conner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	
	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable	
	The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing the front wall of the existing the contact of	Front wells of new december fronting the side street of a corner sile street of a corner sile the same distance as the same distance as the	
		building on the abuting allotment facing the front street or 9 metres, whichever is the lesser.	sedack or the front wail or abuting on the abuting alloment facing the side street or 3 metres, the side street or 3 metres, the sides the lesser.	
		the abutting allotment facing the front street, 6 metres for streets in a poor 2 on 2	Side walls of new development on a comer site should be setback the	
		streets.	sting building allotmen street or street or ver is the le	
Clause 55.03	Clause 55.03-2 Building height ob	ight objective		
Standard B7	The maximum building height should not e zone or an overlay that applies to the land.	eight should not exce ipplies to the land.	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land.	✓ Standard met The proposed maximum height is 8 43m.
	GRZ: 11 metres / 3 stor	eys <u>mandatory</u> max.	/ 3 storeys <u>mandatory</u> maximum (refer Clause 32.08-9)	
	If no maximum height is speci height should not exceed 9 m than 8 metres of the site of th should not exceed 10 metres.	specified in the zone, 19 metres, unless the of the building is 2.5 catres.	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	N/A
	Changes of building heig.	tht between existing b	Changes of building height between existing buildings and new buildings should be graduated.	✓ Standard met
				The existing property to the north-west at 4/13 Blaby Street contains a single storey dwelling. The existing property to the north-east at 14 Callaghan Street also contains a single storey dwelling.

Clause 55.03	Clause 55.03-3 Site coverage objective	
Standard B8	The site area covered by buildings should not exceed:	✓ Standard met
	 The maximum site coverage specified in a schedule to the zone, or 	The proposed site coverage would be 45.1%.
	 If no maximum site coverage is specified in a schedule to the zone, 60 per cent. 	
	GRZ1: 60% (none specified)	
Clause 55.03	Clause 55.03-4 Permeability objectives	
Standard B9	The site area covered by the pervious surfaces should be at least:	✓ Standard met
	 The minimum areas specified in a schedule to the zone, or 	The proposed permeable area would be 30.1%.
	 If no minimum is specified in a schedule to the zone, 20 per cent of the site. 	
	<u>GRZ1</u> : 30%	
Clause 55.03	Clause 55.03-5 Energy efficiency objectives	
Standard B10	Buildings should be:	✓ Standard met
	 Oriented to make appropriate use of solar energy. 	The proposed dwellings would be oriented to take
	 Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced 	advantage of solar energy from the east, north and west. They have been sited and designed to ensure
		that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.
	Living areas and private open space should be located on the north side of the development, if practicable.	✓ Standard met
		Each dwelling's living area would be located on the north-eastern side of each dwelling. Dwelling 1's living area would have access to north-east and south-east facing windows, Dwelling 2's living area would have access to north-east facing windows and Dwelling 3's living area would have access to north-east and north-wast and north-w
		Dwelling 1 and 2's private open space areas would be located to the south-west of the dwellings. Dwelling 1's private open space would have a south-eastern aspect, whilst Dwelling 2's would have a south-western aspect.
		Dwelling 3's private open space area would be located to the north-east of the dwelling and would have a north-eastern and north-western aspect.

	Developments should be designed so that solar access to north-facing windows is maximised	Standard met
		Dwelling 1 would have one (1) north-east facing window which would have solar access at ground floor level and two (2) north-east facing and two (2) north-west facing windows at first floor level.
		Dwelling 2 would have two (2) north-east facing windows at ground floor level and two (2) north-east facing and three (3) north-west facing windows at first floor level.
		Dwelling 3 would have one (1) north-east facing and two (2) north-west facing windows which would have solar access at ground floor level and three (3) north-east facing and two (2) north-west facing windows at first floor level.
Clause 55.03	Clause 55.03-6 Open space objective	
Standard B11	If any public or communal open space is provided on site, it should:	✓ Standard met
	 Be substantially fronted by dwellings, where appropriate. 	No public or communal open space is proposed on
	 Provide outlook for as many dwellings as practicable. 	SITE.
	 Be designed to protect any natural features on the site. 	
	Be accessible and useable.	
Clause 55.03	Clause 55.03-7 Safety objective	
Standard B12	Entrances to dwell	✓ Standard met
	internal accessways.	The entry to each dwelling would be visible from Callaghan Street to the south-east.
	Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ Standard met
		The application does not propose any planting which would create unsafe spaces along Callaghan Street or the accessway.
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and	✓ Standard met
	internal accessways.	Dwelling 1 would have one (1) window at ground floor level and two (2) windows at first floor level which would face the accessway.
		Dwelling 2 would have two (2) windows at ground floor level and two (2) windows at first floor level which would face the accessway.
		Dwelling 3 would have one (1) window at ground floor level and three (3) windows at first floor level which would face the accessway.

	Duringto access within a large leaves and a should be accessed from increasing the read of the second from	Your Luckary
	Private spaces within developments snould be protected from inappropriate use as public thoroughrares.	V Standard met
		Each dwelling's private open space would be protected from inappropriate use as a public thoroughfare.
Clause 55.0;	Clause 55.03-8 Landscaping objectives	
Standard B13	The landscape layout and design should:	✓ Standard met
	 Protect any predominant landscape features of the neighbourhood. 	A Landscape Plan can be provided as a condition
	 Take into account the soil type and drainage patterns of the site. 	of permit, if granted.
	 Allow for intended vegetation growth and structural protection of buildings. 	
	 In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. 	
	 Provide a safe, attractive and functional environment for residents. 	
	Development should provide for the retention or planting of trees, where these are part of the character of	✓ Standard met
	the neighbourhood.	A Landscape Plan can be provided as a condition of permit, if granted.
	Development should provide for the replacement of any significant trees that have been removed in the 12	✓ Standard met
	months prior to the application being made	It does not appear as though any trees have been removed from the site in the 12 months prior to the application being made.
	The landscape design should specify landscape themes, vegetation (location and species), paving and	✓ Standard met
	lighting.	A Landscape Plan can be provided as a condition of permit, if granted.
	Development should meet any additional landscape requirements specified in a schedule to the zone.	✓ Standard met
	All schedules to all residential zones: "70% of ground level front setback, and side and rear setbacks, planted with substantial	More than 70% of the ground level south-eastern front setback would be capable of being planted with substantial landscaping and canopy trees.
	randscaping and caropy nees.	The north-eastern and south-western side setbacks and the north-western rear setback would also be capable of being planted with substantial landscaping and canopy trees.
Clause 55.0;	Clause 55.03-9 Access objective	
Standard B14	The width of accessways or car spaces should not exceed:	✓ Standard met
5		1 one than 32% of the Collection Street atreet
	• 33 per cent of the street frontage, or	Less than 33% of the Callaghan Street street frontage would be taken up by the common
	 if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. 	accessway.

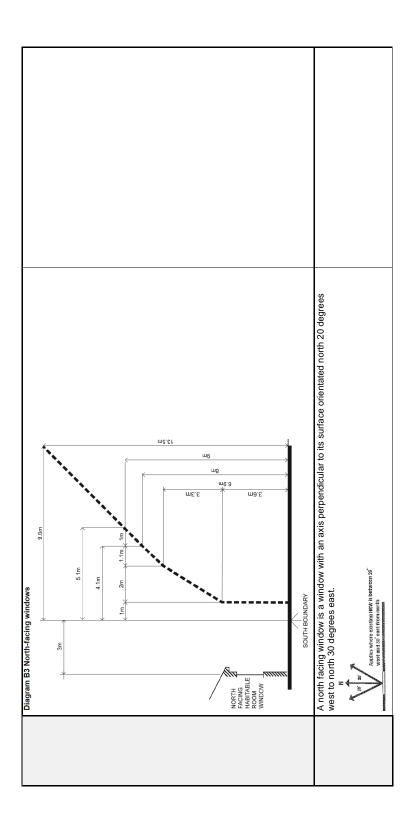
	No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ Standard met
		Only one (1) single width accessway is proposed.
	The location of crossovers should maximise retention of on-street car parking spaces.	✓ Standard met
		The retention of the existing crossover would maximise the retention of on-street car parking spaces.
	The number of access points to a road in a Road Zone should be minimised.	✓ Standard met
		Callaghan Street is not in a Road Zone.
	Developments must provide for access for service, emergency and delivery vehicles.	✓ Standard met
		The proposed development would provide access for service, emergency and delivery vehicles.
Clause 55.03	Clause 55.03-10 Parking location objectives	
Standard B15	Car parking facilities should:	✓ Standard met
	 Be reasonably close and convenient to dwellings and residential buildings. 	Car parking facilities for each dwelling would be
	• Be secure.	close and convenient for each dwelling. The garages of each dwelling would be secure and
	• Be well ventilated if enclosed.	would be capable of being well ventilated.
	Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5	✓ Standard met
	metres from the windows of nabitable fooms. This setback may be feduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	All north-east facing ground floor habitable room windows would be setback more than 1.5m from the common accessway.
Clause 55.04	Clause 55.04-1 Side and rear setbacks objective	
Standard B17	A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:	Standard met, subject to condition.
	 At least the distance specified in a schedule to the zone, or 	All dwellings within the proposed development would be setback more than 1m from all boundaries at ground floor level (for all walls not constructed on the boundary).
	 If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. 	At first floor level, the dwellings would be setback at least 6.42m from the south-eastern boundary, 5.91m from the north-eastern boundary and 4.47m from the north-western boundary.
		The first floor levels of the dwellings would be setback 0.91m from the south-western boundary.
		It is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required



Clause 55.04-2 Walls on boundaries objective

Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or	✓ Standard met, subject to condition
		Dwelling 1 and 2's combined wall on the south-
	• For a length of more than the distance specified in the schedule to the zone; or	western boundary would have a length of 10.96m,
	 If no distance is specified in a schedule to the zone, for a length of more than: 	wnlist Dwelling 3 s wall on the south-western boundary would have a length of 7.61m. The total
	- 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or	length of walls on this boundary is 18.57m.
	 Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. 	The standard allows 10m plus 25% of the remaining length of the boundary of an adjoining lot which in this case is 25% of 28.47 which is 7.12m. The combined distance is 17.12m.
		The length of wall proposed on boundary is 1.45m greater than that allowed under the standard.
		It is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.
		✓ Standard met
	would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	There are no side or rear boundaries which would be fully abutted by a new wall or carport.
	A building on a boundary includes a building set back up to 200mm from a boundary.	✓ Standard met, subject to condition
		All walls on boundary are proposed to be on the boundary. However, it is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport	✓ Standard met, subject to condition
	constructed on or within 1 metre of a side of rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	The maximum height of the proposed walls on the south-western boundary is less than 3.6m. However, it is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.

Clause 55.04	Clause 55.04-3 Daylight to existing windows objective	
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	Standard met The existing dwelling to the north-west at 4/13 Blaby Street has south-east facing habitable room windows which are setback 1.5m from the shared boundary with the subject site and would have at least 1m clear to the sky. The existing dwelling to the north-east at 14 Callaghan Street has south-west facing habitable room windows which are setback at least 1.22m from the shared boundary with the subject site and would have at least 1 m clear to the sky.
	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. Diagram B2 Daylight to existing window. Existing happens of the wall is within a 55 degree arc from the centre of the wall is within a 55 degree arc from the wall if the wall is within a 55 degree arc from the wall is within a 55 degree arc from the wall in the wall is within a 55 degree arc from the wall is within a 55 degree arc from the wall is within a 55 degree arc from the wall is within a 55 degree arc from the wall is within a 55 degree arc from the wall is within a 55 degree arc from the floor level of the room containing the window.	V Standard met The existing dwelling to the north-west at 4/13 Blaby Street has south-east facing habitable room windows which are setback 1.5m from the shared boundary with the subject site. The west facing 3.1m high ground floor wall of Dwelling 3 would be setback 1.5m from the shared boundary. The combined distance of 3m is greater than 50% of the wall (1.55m). The existing dwelling to the north-east at 14 Callaghan Street has south-west facing habitable room windows which are setback at least 1.22m from the shared boundary with the subject site. The north facing 3m high walls of Dwellings 1 and 2 would be setback 5.84m from the boundary. The combined distance of 7.06m is greater than 50% of the wall (1.5m).
Clause 55.04 Standard B20	Clause 55.04-4 North-facing windows objective Standard B20 If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abuting late in a building should be setback from the boundary 1 metre plus 0.6 metres for ever metre of	✓ Standard met
	height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.	There are no north facing habitable room windows which would be affected by the proposed development.



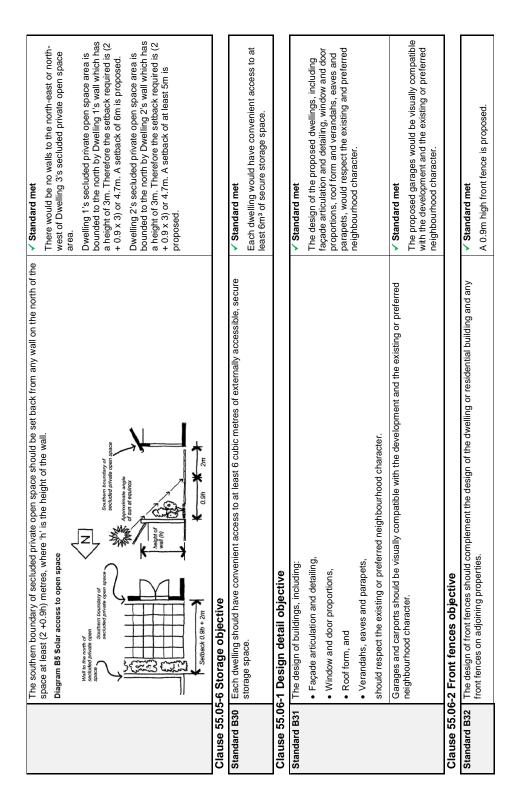
Clause 55.0	Clause 55.04-5 Overshadowing open space objective	
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	✓ Standard met The site to the north-east at 14 Callaghan Street would have no overshadowing from the proposed development. The site to the north-west at 4/13 Blaby Street would have some overshadowing from the proposed development at 9am but would have no overshadowing at 10am, 12pm and 3pm. Overall, 75% of the secluded private open space areas of the adjoining properties would receive at least 5 hours of sunlight between 9am and 3pm on September 22.
	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	Standard met The existing sunlight to the secluded private open space of the existing adjoining properties is not currently less than the requirements of this standard.
Clause 55.04 Standard B22	Standard B22 A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. Diagram B4 Overlooking open space ***Interventional distance of 9 metres within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. Diagram B4 Overlooking open space ***Interventional distance of 9 metres within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. Diagram B4 Overlooking open space ***Interventional distance of 9 metres within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. ***Interventional distance of 9 metres within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. ***Interventional distance of 9 metres within a 45 degree angle from the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. ***Interventional distance of 9 metres within a 45 degree angle from the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. ***Interventional distance of 9 metres within a 45 degree or 9 metres within a	✓ Standard met North-east elevation All north-east facing upper level habitable room windows would be provided with obscure glazing up to 1.8m above finished floor level. North-west elevation Dwelling 3 north-west facing upper level Bedroom 1 window would have a minimum sill height of 1.8m above finished floor level.

	Som Line of eight above the FPL	
A habitak existing c	A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:	Standard met North-east elevation
Offset: Have s	 Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. Have sill heights of at least 1.7 metres above floor level. 	All north-east facing upper level habitable room windows would be provided with obscure glazing up to 1.8m above finished floor level.
Have fi	 Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. 	North-west elevation
Have p per cer	 Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	Dwelling 3 north-west facing upper level Bedroom 1 window would have a minimum sill height of 1.8m above finished floor level.
Obscure that there	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	Standard met Obscure glazing for habitable room windows is not proposed to be openable below 1.7m.
Screens	Screens used to obscure a view should be:	✓ Standard met
Perfore	 Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. 	No external screens are proposed.
Permai	 Permanent, fixed and durable. 	
Design	 Designed and coloured to blend in with the development. 	
The stan property room, ba	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	Standard met The 1.9m high fences on the north-eastern, north- western and south-western boundaries would prevent any ground floor overlooking.

Standard B23		
	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	Standard met Dwelling 1 would not have any north-west facing upper level windows which would overlook Dwelling 2's secluded private open space area as Dwelling would be in the way.
		Dwelling 2 would not have any south-east facing upper level windows which would overlook Dwelling 1's secluded private open space area as Dwelling 1 would be in the way. Dwelling 2 would not have any north-west facing upper level windows which would overlook Dwelling 3's secluded private open space area as Dwelling 3
		would be in the way. Dwelling 3's south-west facing upper level Bathroom would have a minimum sill height of 1.8m above finished floor level and would therefore not overlook Dwelling 2's secluded private open space area.
Clause 55.0	Clause 55.04-8 Noise impacts objectives	
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	 Standard met No mechanical plant is proposed to be located near the bedrooms of any immediately adjacent existing dwellings.
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	Standard met The proposed development has taken this into account.
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	Standard met The subject site is not located near a busy road, railway line or industrial area.
Clause 55.0	Clause 55.05-1 Accessibility objective	
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	Standard met The dwelling entries of the ground floor of each dwelling would be accessible or able to be easily made accessible to people with limited mobility.

Clause 55.0	Clause 55.05-2 Dwelling entry objective	
Standard B26	Standard B26 Entries to dwellings and residential buildings should:	✓ Standard met
	 Be visible and easily identifiable from streets and other public areas. Provide shelter, a sense of personal address and a transitional space around the entry. 	The entry to each dwelling would be visible from the street and other public areas. Each dwelling would have a porch adjoining each front entry which would provide shelter, a sense of personal address and a transitional space around
		the entry.
Clause 55.0	Clause 55.05-3 Daylight to new windows objective	
Standard B27	Standard B27 A window in a habitable room should be located to face:	✓ Standard met
	 An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or A verandah provided it is open for at least on third of its perimeter, or A carport provided it has two or more open sides and is open for at least on third of its perimeter. 	All habitable room windows within the proposed development would face an outdoor space clear to the sky or a light court with a minimum area of 3 square metres and a minimum dimension of 1m clear to the sky.

Clause 55.0	Clause 55.05-4 Private open space objective	
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. GRZ1: "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	✓ Standard met, subject to condition Dwelling 1 would have a 118.7m² front yard and a 31.6m² backyard for a total private open space provision of 150.3m² greater than the 50m² required for this dwelling. The secluded private open space area at the side of the dwelling would have an area of 30m², with a minimum dimension of 5m in both directions.
		Dwelling 2 would have a 40m² backyard, which is less than the minimum 50m² required for this dwelling. This can be increased to 50m² as a condition of permit, if granted. Increasing the ground floor setback of Dwelling 2 from the shared boundary with the Mile Creek reserve to a minimum of 1m as a condition of permit, if granted, would help to achieve this. The secluded private open space area at the rear of the dwelling would have an area greater than 30m² with a minimum dimension of 5m in both directions.
		Dwelling 3 would have a 50m² backyard, which complies with the minimum 50m² required for this dwelling. The secluded private open space area at the rear of the dwelling would have an area of 30m², with a minimum dimension of 5m in both directions.
Clause 55.0	Clause 55.05-5 Solar access to open space objective	
Standard B29	The private open space should be located on the north side of the dwelling or residential building, if appropriate.	V Standard met Dwelling 1 would have an area of private open space located to the south-east and south-west of the dwelling with a north-eastern aspect. Dwelling 2 would have an area of private open space located to the south-west of the dwelling with a south-western aspect. Dwelling 3 would have an area of private open space located to the north-east of the dwelling with a north-eastern and north-western aspect.



A front lence within 3 metres of a street should not exceed: - The maximum height specified in a setedule to the zone, or All schedules to all residential zones: - Waximum height is specified in a schedule to the zone, the maximum height specified in 17.2 metre maximum height for other streets. - If no maximum height is specified in a schedule to the zone, the maximum height specified in Target Control and maximum height for other streets. - If no maximum height is specified in a schedule to the zone, the maximum height specified in Target Control and street control and teach there height is specified in a schedule to the zone, the maximum height specified in Target Control and zone. Calegory 1 and the street street street street street street street street control and the street stree		
		✓ Standard met
	The maximum height specified in a schedule to the zone, or	A 0.9m high front fence is proposed.
	4/I schedules to all residential zones:	
	'Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets"	
	 If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. 	
	ble B3 Maximum front fence height Aximum front fence height Aximum front fence height	
	~	
	Common property objectives	
Common property, where provided, should be functional and capable of efficient and capable of efficients and services objectives Clause 55.06-4 Site services objectives Standard B34 The design and layout of dwellings and residential buildings should provide surfacements where required) and facilities for services to be installed and maint economically. Bin and recycling enclosures, mailboxes and other site facilities should be adered waterproof and blend in with the development. Bin and recycling enclosures should be located for convenient access by residents and recess as required to the provided and located for convenient access as required to the standard and located for convenient access as a required to the standard and locat		✓ Standard met
Common property, where provided, should be functional and capable of efficient clause 55.06-4 Site services objectives Standard B34 The design and layout of dwellings and residential buildings should provide sureasements where required) and facilities for services to be installed and maint economically. Bin and recycling enclosures, mailboxes and other site facilities should be adewaterproof and blend in with the development. Bin and recycling enclosures should be located for convenient access by residements.		The proposed development would clearly delineate public, communal and private areas.
Clause 55.06-4 Site services objectives Standard B34	Common property, where provided, should be functional and capable of efficient management.	✓ Standard met
Standard B34 The design and layout of dwellings and residential buildings should provide su easements where required) and facilities for services to be installed and maint economically. Bin and recycling enclosures, mailboxes and other site facilities should be adewaterproof and blend in with the development. Bin and recycling enclosures should be located for convenient access by residation and recycling enclosures should be located for convenient access by residations.		Common property would be functional and capable of efficient management.
	Site services objectives	
easements where required, and facilities for services to be installed and maint economically. Bin and recycling enclosures, mailboxes and other site facilities should be ade waterproof and blend in with the development. Bin and recycling enclosures should be located for convenient access by resident mailboxes should be provided and located for convenient access as required to the state of t	The design and layout of dwellings and residential buildings should provide sufficient space (including	✓ Standard met
	sements where required) and facilities for services to be installed and maintained efficiently and promically.	The design and layout of the proposed development would provide sufficient space and facilities for services to be installed and maintained efficiently and economically.
waterproof and blend in with the development. Bin and recycling enclosures should be located for convenient access by resid Mailboxes should be provided and located for convenient access as required to		✓ Standard met, subject to condition
Bin and recycling enclosures should be located for convenient access by resid		Site facilities such as clotheslines, storage facilities, mailboxes, electrical and water meters, rainwater tanks, hot water systems, air conditioning units and bins for each dwelling have been shown on the plans. However, the location of gas meters for each dwelling have not been shown on the plans. This can be required as a condition of permit, if granted.
	and recycling enclosures should be located for convenient access by residents.	Standard met The location of bins for each dwelling have been
		shown on the plans.
	ilboxes should be provided and located for convenient access as required by Australia Post.	✓ Standard met
		Mailboxes have been shown on the plans.

3 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the councillors and/or officers of the Greater Dandenong City Council. Questions must comply with clause 31 of Council's current Meeting Procedure Local Law.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
- i) does not relate to a matter of the type described in section 89(2) of the Act (confidential matters);
- ii) does not relate to a matter in respect of which Council has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor or Council officer; and
- v) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Meeting, then the Chairperson and/or Chief Executive Officer:
- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors upon request.

3 QUESTION TIME - PUBLIC (Cont.)

- e) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- f) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- g) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- h) A Councillor or member of Council staff nominated to answer a question may:
- i) seek clarification of the question from the person who submitted it;
- ii) seek the assistance of another person in answering the question; and
- iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- i) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- j) The text of each question asked and the response will be recorded in the minutes of the Meeting.

4 OFFICERS' REPORTS - PART TWO

4.1 CONTRACTS

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough

File Id: qA 405806

Responsible Officer: Director Business, Engineering and Major

Projects

Report Summary

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the construction of Car Park Stage 3B in accordance with the Tatterson Park Masterplan.

Recommendation Summary

This report recommends that Council awards Contract 1920-15 for the construction of separable portion Car Park Stage 3B to **Entracon Civil Pty Ltd**, for a fixed lump sum price of One Million, Nine Hundred and Nineteen Thousand and Seventy Four Dollars and Twenty Nine Cents (\$1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of (\$163,473.75 including GST) for specific items detailed in the project Bill of Quantities (BOQ) Stage R3B lump sum price breakdown.

Provisional items may be removed from the scope at the discretion of Superintendent. Payments shall be made for the actual quantity authorised by the Superintendent and measured during construction.

This is a Lump Sum Contract and not subject to rise and fall adjustment.

Introduction

This Contract is for the construction of a new car park described as Stage 3B at Tatterson Park in Keysborough.

A comprehensive master planning exercise has been undertaken identifying a series of infrastructure improvement works that will convert Tatterson Park into a regional multipurpose park that provides for a range of active and passive recreation.

The detailed design of the proposed road and related infrastructure improvement work has been developed in accordance with the approved Master Plan and has been split into five stages with the construction of stages 1 & 2 having been successfully completed. Stage 3 works for the construction of two car parks has been split into Stages 3A & 3B due to the extent of work required and to minimize disruption to Springers Leisure Centre.

This tender package sought pricing for stage 3B, construction of a car park associated drainage & electrical works.

Originally Stage 3A was programmed to be completed first, however following the decision to locate the Keysborough South Community Hub within Tatterson Park it became necessary to complete the Stage 3B car park first.

Tender Process

This tender was advertised in The Age Newspaper and on Council's website on Saturday 24 August 2019, with a closing time and date of 2.00pm Tuesday 17 September 2019

Companies wishing to tender for this project were invited to attend a site briefing session held on Friday 30 August 2019 conducted by the Project Manager and the engaged Civil Engineering and Design Consultant – Argot Consultants. Twelve (12) prospective contractors attended the briefing session.

At the close of the tender advertising period, submissions were received from eleven (11) companies as indicated below:

- (1) 2Construct Pty Ltd
- (2) Ace Infrastructure Pty Ltd
- (3) Bitu-mill (Civil) Pty Ltd
- (4) Contek Constructions Pty Ltd
- (5) Drouin Concrete Pipes & Products Pty Ltd
- (6) Entracon Civil Pty Ltd
- (7) Gearon Civil Pty Ltd
- (8) Parkinson Group (VIC) Pty Ltd
- (9) Port Shipping Containers
- (10) South East Line Marking
- (11) Winslow Constructors Pty Ltd

Tenderers were requested to submit a Lump Sum price including a lump sum price breakdown for all items listed in the Bill of Quantities (BOQ) and a Schedule of Rates variations.

The following tender submissions were declared 'Non Submissions' as they didn't not complete any of Councils tender schedules:

- (1) Drouin Concrete Pipes & Products Pty Ltd
- (2) Port Shipping Containers
- (3) South East Line Marking

Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

Tender Evaluation

The evaluation panel comprised of the Coordinator Open Space Projects, Project Engineer, and Contracts Officer, with Occupational Health and Safety and Environmental Management consultants providing specialist advice.

During the early stages of the tender evaluation process the evaluation panel was informed of the announcement that the selected location of the proposed Keysborough South Community Hub is within Tatterson Park, Keysborough. As the proposed location of the Hub is in the vicinity of the Stage 3B car park it is now preferred that the construction of Stage 3B car park be completed before the Stage 3A car park. Therefore all tenderers were contacted and advised of this issue and were requested for provide Council with their repriced tender submission based on the Stage 3B car park being completed first and that the award of the Stage 3A works be based on the successful completion and performance of Stage 3B works subject to further funding.

All tender submissions were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Relevant Experience & Past Performance	25%
3	Project Plan & Methodology	25%
4	Local Industry	5%
5	Social Procurement	5%
6	OHS Management System	Pass/Fail
7	Environmental Management System	Pass/Fail

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

Score	Scoring Parameter Description
5	Excellent
4	Very Good
3	Good, Better than Average
2	Acceptable
1	Marginally Acceptable (Success Not Assured)
0	Not Acceptable

The following tender submissions were declared 'Non-Conforming' and therefore were not considered further.

(1) Bitu-mill (Civil) Pty Ltd

(2) Winslow Constructors Pty Ltd

The remaining tender submissions were each assessed against the advertised evaluation criteria. The weighted attribute point scores resulting from the assessment are shown in rank order on the following table.

Following an evaluation of the tenders, the evaluation panel allocated the comparative point score based on the advertised evaluation criteria. See table below:

Tenderer	Price Points	Non-Price Points	OH&S	ENV	Total Score
Entracon Civil	1.15	2.36	PASS	PASS	3.51
2Construct	0.98	2.25	PASS	PASS	3.23
ACE Infrastructure	1.10	2.05	Not Assessed	Not Assessed	3.15
Contek Constructions	1.02	2.00	PASS	PASS	3.02
Gearon Civil	0.56	2.03	Not Assessed	Not Assessed	2.59
Parkinson Group (VIC)	0.46	1.63	PASS	PASS	2.09

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

The evaluation panel agreed to invite tenderers Entracon Civil Pty Ltd and 2Construct to a pre selection interview based on their price and experience completing similar projects including Stages 1 & 2 of the Tatterson Park Master Plan. The primary purpose of this meeting was to clarify several assumptions they had made and to confirm their pricing.

Both 2Construct Pty Ltd and Entracon Civil Pty Ltd answered all questions to the satisfaction of the interview panel and were able to demonstrate a good understanding of the project, describe their construction methodology in detail and give the panel some additional information about the business and chosen sub-contractors.

At the conclusion of the tender evaluation process described above, the evaluation panel agreed that the tender submission from **Entracon Civil Pty Ltd** would provide the Best Value outcome for Council.

Reference checks were not conducted for Entracon Civil as they are well known to Council, having recently completed Stages 1 & 2 of the Tatterson Park Master Plan works and they are also a Council panel contractor for the Annual Supply of Concrete and Drainage Works.

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

Financial Implications

The resource requirements associated with this report are \$1,744,612.92 excluding GST compared to the available budget allocation of \$1,836,093.00 excluding GST for this purpose.

Note: A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

Social Procurement

Social procurement was considered when assessing the tender submissions and Entracon Civil Pty Ltd provided the following responses: Entracon is a equal opportunity employer and employs staff on a competency basis regardless of race, religion, disability or age. They provided a copy of their Equal Opportunity policy.

Local Industry

Local industry was considered when assessing the tender submissions. Entracon Civil Pty Ltd have their office and depot located within the Greater Dandenong municipal boundary, they estimated that they will source 90% Labour, 50% Materials, 90% Plant and 100% of their Supervision from sources within the City of Greater Dandenong boundary.

Consultation

During the tender evaluation process and in preparation of this report, relevant Council Officers from Engineering Services, Council's Occupational Health & Safety and Environmental Planning were all consulted.

Conclusion

At the conclusion of the tender evaluation process the evaluation panel agreed that the tender submission from **Entracon Civil Pty Ltd** represented the Best Value outcome for Council and should be accepted due to:

- 1) Their conforming and lowest priced tender submission.
- 2) Their very good and relevant working experience with Council, having recently successfully completed Stages 1 & 2 (road and related infrastructure) of the Tatterson Park Master Plan.
- 3) Their level of experience, staff resources and sub-contractor selection.
- 4) Their JAS-ANZ registered and certified management systems.
 - 5) Receiving a Pass for their Occupational Health and Safety (OH&S) and Environmental Management Systems,
 - 6) They are registered and pre-qualified with Rapid Global, Council's Contractor, Risk management & Compliance system,
- 6) They are a Vic Roads pre qualified contractor for R1 (Road Construction)

Recommendation

That Council:

- 1. accepts the tender submission from Entracon Civil Pty Ltd for the Construction of Stage 3B car park & associated works at Tatterson Park, Keysborough for a fixed lump sum price of One Million, Nine Hundred and Nineteen Thousand, Seventy Four Dollars and Twenty Nine Cents (1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of 163,473.75 including GST; and Nine Hundred and Nineteen Thousand, Seventy Four Dollars and Twenty Nine Cents (1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of 163,473.75 including GST; and
- 2. signs and seals the contract documents when prepared.

4.2 POLICY AND STRATEGY

4.2.1 Q2 Quarterly Performance Report

File Id:

Responsible Officer: Director Corporate Services

Attachments: Quarterly Performance Report 1 October – 31

December 2019

Financial Report 1 July – 31 December 2019

Report Summary

This report details Council's progress for the period 1 October to 31 December 2019 against performance targets outlined in the Council Plan 2017-21 and the Amended Budget 2019-20.

Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Amended Budget for the period ending 31 December 2019.

Background

Council adopted the Council Plan 2017-21 (Revised 2019) and Annual Plan 2019-20 on Tuesday 11 June 2019, and the Amended Budget on Monday 9 September 2019.

The Council Plan 2017-21 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2017-21 and Annual Budget 2019-20 are made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.com

Progress against performance targets for the period 1 October to 31 December 2019 is outlined in two components of this report:

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2017-21.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 31 December 2019 including financial performance against the Amended Budget adopted by Council on Monday 9 September 2019.

<u>Part 1 and Attachment 1: Quarterly Performance Report for the period 1 October to 31 December</u> 2019

Performance highlights against the Council Plan strategic objectives include:

A vibrant, connected and safe community

- Little Day Out was held on 6 October attracting 9,000 people.
- New Year's Eve in the Square attracted approximately 16,000 people and included a Bushfire Appeal with proceeds going to the CFA.
- Council received a grant through VicHealth's 'This Girl Can' of \$13,800 to run 16 physical activities for women and girls. These events will be scheduled for March 2020.
- Another successful Walk Against Family Violence was held in November.
- South East Volunteers was re-awarded the Greater Dandenong Volunteer Resource Service contract in December.

A creative city that respects and embraces diversity

- 60 people attended a Council hosted all abilities sporting event at NPAC in line with International Day of Persons with Disabilities.
- A total of 22 events were held during the quarter.
- The HOME exhibition was launched on 5 October with over 100 people attending throughout the day. In total the exhibition attracted over 900 visitors which was an increase on the 2018 attendance.

- Walker Street Gallery attendance for the period was 11,147.
- 334 people attended the Short Cuts Film Festival which is the highest attendance since it started.
- Views to Council's heritage civic collection on ehive increased from 3,331 in Q1 to 7,391 this quarter.

A healthy, liveable and sustainable city

- The Single Use Plastics Policy was adopted by Council on 9 December.
- The Waste Education Program saw community engagement activities delivered to 916 residents, YTD 1,106 residents have been engaged.
- The 2019 Sustainability Awards Night was held on 18 November and planning has commenced for the Sustainability Festival to be held in April.
- Council's Capital Works Program is progressing well with over 65 per cent of the works in procurement, construction or complete.
- A total of 10 audits were conducted on materials recycling processing sites and a further 12 additional audits were conducted in conjunction with Victoria Police and the EPA targeting scrap metal recyclers.

A city planned for the future

- The overall Springvale Community Precinct project is tracking satisfactorily with the building portion completion due in April.
- The completed Springvale Activity Centre Structure Plan Planning Scheme Amendment has received ministerial authorisation and was publicly exhibited, submissions closing in early December.
- The site within Tatterson Park for the Keysborough South Community Hub was endorsed by Council on 11 November.
- Stage 3B of the Afghan Bazaar Cultural Precinct streetscape was completed in December. This included new pavements, realigned curbs, new street trees and furniture.
- The final design package for the Masonic Hall Art Gallery has been received and the tender is planned to be advertised in late January.

A diverse and growing economy

- 18 business network activities were conducted bringing the total YTD to 39.
- The Career Education Association of Victoria (CEAV) career guidance project achieved significant increases in the work readiness of disadvantaged jobseekers in Dandenong and Doveton, exceeding targets for engaging jobseekers in education, volunteering or employment.
- Two cultural and food tours were held.
- Five workshops were held as part of the small business workshop series.
- This quarter focused heavily on global trends for business and industry with a number of activities being delivered.

An open and effective Council

- Advocacy activities undertaken in this quarter included support for the 'Raise the Rate' campaign, a federal initiative to raise minimum payments for the unemployed in light of high living costs, and the '16 Days of Activism' campaign against family violence.
- Social media growth was 3.5 per cent.
- Council agreed to participate in the Community Satisfaction Survey again in 2020.
- Mounting for the second Urban Screen, to be installed as part of the Springvale Community Precinct, has been prepared and the screen has been ordered.
- Consultation activities were completed for the 2020-21 Annual Budget. 32 people, 31 of which were residents, responded with ideas.
- The new Meeting Procedure Local Law was endorsed by Council on 14 October.

Part 2 and Attachment 2: Financial Report for the period 1 July to 31 December 2019

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2019 to 31 December 2019 including financial performance against the Mid-Year Budget adopted by Council on 9 December 2019.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are "non-cash" in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2019 to 31 December 2019 which removes non-cash items and adds back cash items that are excluded from the financial statements.

Management Accounting Summary for the period 1 July 2019 to 31 December 2019

	YE	EAR TO DAT	E		FULL YEAR	
Description	ACTUAL \$'000		VARIANCE Fav (unfav) \$000	MID YEAR BUDGET \$'000	ORIGINAL BUDGET \$'000	VARIANCE Fav (unfav) \$000
Income Statement						
Income	108,626	106,951	1,675	222,228	224,728	(2,498)
Expenditure	86,617	91,693	5,078	195,512	187,806	(7,708)
Net surplus - ongoing operations	22,009	15,258	6,751	26,716	36,920	(10,204)
Management Accounting reconciliation						
Add back (less) non cash item s						
Depreciation	15,045	15,045	-	30,816	29,816	1,000
Contributions non-monetary as sets	(2,861)	(2,865)	4	(15,000)	(15,000)	-
Prior year capital expenditure unable to be						
capitalised	1,003	33 7 65	1,003	-	- 5	
Written down value of assets sold/disposed	158	120	38	300	300	2
Sub total	13,371	12,300	1,071	16,116	15,116	1,000
Net operating surplus	35,380	27,558	7,822	42,832	52,036	(9,204)
Add/less non operating cash item s						
Capital expenditure	24,033	32,097	8,064	93,823	69,289	(24,534)
Net transfers to (from) reserves	(12,770)	(13,004)	(234)	(22, 154)	(15,749)	6,405
Loan repayments	6,727	6,727	-	8,634	8,496	(138)
Loan proceeds	-	-		(10,000)	(10,000)	-
Sub total	17,990	25,820	7,830	70,303	52,036	(18,267)
Cash surplus (deficit)	17,390	1,738	15,652	(27,471)	-	(27,471)
Accumulated surplus brought forward	-	-		27,471		27,471
Surplus (deficit) position	17,390	1,738	15,652		-	12

Results for the period 1 July 2019 to 31 December 2019

The overall management accounting result (after removing non-cash items) for the period 1 July 2019 to 31 December 2019 shows a favourable variance between the budget and actual of \$15.65 million. The variance is mainly due to lower than anticipated capital expenditure to date and a favourable surplus from ongoing operations (both lower than anticipated operating expenditure and higher than anticipated income).

Capital expenditure is \$8.06 million lower than the year to date budget (with a further \$19.27 million committed at 31 December 2019). Most of the delayed expenditure relates to property and infrastructure projects.

INCOME

Income for the period ended 31 December 2019 is favourable against budget. This is primarily due to the following:

Other income (\$684,000 favourable) – Favourable variance due to better than anticipated interest return on investments, Civic Facilities rental income, insurance recoveries and asset protection reinstatement income (Corporate Services \$485,000 and Engineering Services \$206,000).

Grants – operating (\$628,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$520,000), which will be offset by higher service delivery costs.

Contributions – monetary (\$339,000 favourable) – Favourable variance due to unbudgeted income received from developers in lieu of future maintenance responsibilities at Logis and Somerfield Offset Reserves (Engineering Services \$314,000). This income will be transferred to reserves to fund the future maintenance responsibilities.

Rates and waste charges (\$113,000 favourable) – The favourable variance is due to supplementary rates and maintenance levy (transferred to reserves) (Corporate Accounting \$113,000).

These favourable variances are partly offset by an unfavourable variance in:

User fees (\$135,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and on-street parking ticket machines/meters, building permits and asset protection permit fees (City Planning, Design and Amenity \$117,000 and Engineering Services \$65,000).

EXPENDITURE

The actual expenditure at 31 December 2019 against the year to date budget is favourable by \$5.08 million. The major variances contributing to this result are in materials and services and employee costs.

Materials and services (\$3.32 million favourable) - The major items contributing to this variance are:

- Contract services (\$1.51 million) timing of works and invoicing (Engineering Services \$1.78 million).
- Consultants, professional services (\$683,000) timing of commencement of projects (Community Services \$482,000 and Corporate Services \$220,000).
- Utilities (\$615,000) mainly due to delay in commencement of street lighting replacement program and the timing of invoices for street lighting and traffic signals (Engineering Services \$531,000).
- Administration costs (\$284,000) timing of expenditure (Community Services \$162,000 and Corporate Service \$86,000).
- Materials, maintenance and services (242,000) timing of works, most of which are reactive (Engineering Services \$147,000).

Employee costs (\$2.45 million favourable) - This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$1.57 million, City Planning, Design and Amenity \$511,000, Engineering Services \$235,000 and Corporate Services \$96,000).

Other expenses (\$346,000 favourable) - The majority of this favourable variance is due to delay in processing grant funding (Community Services \$131,000) and delay in receipt of invoices (Corporate Services \$96,000, Non-Directorate \$68,000 and Engineering Services \$59,000).

These favourable variances are partly offset by:

Prior year capital expenditure unable to be capitalised (non-cash) (\$1.00 million unfavourable)

- This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$1.00 million). This is a non-cash entry that does not impact on Council's cash position.

Capital expenditure

Total capital expenditure at 31 December 2019 was \$24.03 million. A further \$19.27 million was committed at the end of December. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2017-21 for the period 1 October to 31 December 2019 and the Financial Report for the period 1 July to 31 December 2019.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- Pride Best place best people
- Cultural Diversity Model multicultural community
- Outdoor Activity and Sports Recreation for everyone
- Lifecycle and Social Support The generations supported

<u>Place</u>

- Sense of Place One city many neighbourhoods
- Safety in Streets and Places Feeling and being safe

- Appearance of Places Places and buildings
- Travel and Transport Easy to get around

Opportunity

- Education, Learning and Information Knowledge
- Jobs and Business Opportunities Prosperous and affordable
- Tourism and visitors Diverse and interesting experiences
- Leadership by the Council The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

Related Council Policies

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The financial position of the Council will be monitored against the approved Mid-Year Budget to ensure that Council achieves its financial goals.

Policy Implications

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from all Business Unit Managers.

Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators and the Annual Budget. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is the current practice.

Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 October to 31 December 2019 and the financial report for the period 1 July to 31 December 2019.

POLICY AND STRATEGY

Q2 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

COUNCIL PLAN PERFORMANCE REPORT 1 OCTOBER – 31 DECEMBER 2019

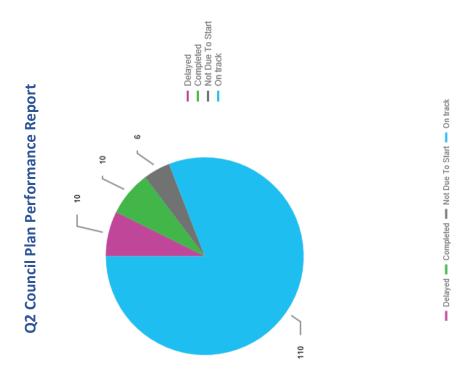
PAGES 51 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Council Plan Performance Report

12 2019-20





Strategic Objective 1: A vibrant, connected and safe community A city with high community participation

Priority	Action	Progress	Status
Advocate for increased employment opportunities, particularly for vulnerable community groups	Advocate for increased employment Deliver initiatives which enhance the opportunities, particularly for employment capability of young people vulnerable community groups	Youth and Family Services delivered the Make Your Mark youth volunteer expo to support young people to take up volunteering opportunities and build skills that enhance employability (total 150 contacts).	
		In partnership with SEBN, Youth and Family Services facilitated a focus group with 14 students at Dandenong High School to gauge young people's perceptions of manufacturing as a career pathway.	
		The 2019 Young Leaders launched a series of fact sheets to support newly arrived young people to develop life skills, including ability to gain employment.	

Priority	Action	Progress	Status
Increase community participation in physical activity through our leisure, recreation and sports services	Develop and deliver a program of festivals and events across the City that are accessible and inclusive, financially and environmentally sustainable and contribute to the creativity and vibrancy of Greater Dandenong	- Little Day Out was delivered on Sunday 6 October attracting 9,000 people of which 75 per cent were local residents. Accessibility provisions included a quiet/prayer space. There were 14 local community stalls, six of the 16 food stalls were from the local area. -Carols in Harmony Square was delivered on Friday 13 December, attracting 2,000 people, 62 per cent of whom were from the local area. Accessibility provisions included a quiet/prayer space, and an Auslan interpreter for the main stage. Six community choirs from the local area performed along with the Greater Dandenong Band. - New Year's Eve in the Square was delivered on Tuesday 31 December, attracting 16,000 attendees, 40 per cent of whom were from the local area. Accessibility provisions included a were from the local area. Accessibility provisions included a Bushfire Appeal, with proceeds going to the CFA.	
	Implement female physical activities and sporting opportunities as part of the 'Make Your Move' initiative	Council was successful in its application for the Local Area Marketing Grant through VicHealth's 'This Girl Can', Council received \$13,800 to run 16 physical activities for women and girls throughout March 2020.	
	Investigate the gaps and demand for alternative sporting and physical activity opportunities in the City of Greater Dandenong to inform the new Sports and Active Recreation Strategy	Significant consultation has taken place with a variety of government, community and internal stakeholders to understand gaps and opportunities. The Physical Activity Strategy Discussion Paper has been completed and has been shared with key stakeholders prior to going out to the public for comment in February.	

Priority	Action	Progress	Status
Provide quality and affordable community facilities to enable effective programs and activities for all	Manage the new permanent Pop Up Park (constructed by Development Victoria)	The new park is complete and open to the public but is still being maintained by Development Victoria. Defects on the court surface are scheduled to be repaired in early February 2020. Once this is complete it is proposed that the asset is handed over to Council under a licence/management agreement.	
Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness	Implement the new Community Partnership and Sponsorship Funding Program and review the Community Support and Response Grants policy	A project timeline has been developed with tasks assigned to specific officers and Q2 transition support meetings have been held with organisations. The new grants program collateral is being prepared and the dates for opening of the new grant rounds have been set.	
	Support young people to participate in civic and community activities which enhance leadership and personal development	Youth and Family Services delivered a range of leadership programs, culminating in youth-led projects:	
		- The Young Leaders program culminated with three projects focused on health and wellbeing, community safety and mental health (six sessions, 114 contacts. Projects - 789 contacts)	
		- Climate Changers participants delivered a tree planting experience for newly arrived young people and a clothes swap (six sessions, 29 contacts. Projects - 271 contacts)	
		- The Freeza Committee delivered activities at the Dandenong Show and Plaza Live (10 sessions, 204 contacts. Events - 413 contacts)	
		- The Holiday Activities Committee (seven sessions, 60 contacts)	
		 Youth United Against Family Violence launched a campaign by screening two of three adverts at Council's Walk Against Family Violence in November. 	

Priority	Action	Progress	Status
Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups	Increase opportunities for volunteering across different programs of Council and through the Greater Dandenong Volunteer Resource Service	Council's Volunteer program continues to offer volunteering opportunities across 16 different programs. This provides the community with a wide variety of roles to enhance their skills and life. The program has also collaborated with library and youth services to offer a Library Youth Volunteering role in 2020.	
		South East Volunteers was re-awarded the Greater Dandenong Volunteer Resource Service contract in December which is expected to increase opportunities for volunteering through enhanced service accessibility, out of hours service, and an upgraded database. Improvements to Council's contract management are expected to lead to increased volunteering opportunities.	

A safe community

4.2.1 Q2 Quarterly Performance Report (Cont.)

Councils, and negotiating with enliven and Monash Health, will Safety Plan with the added benefit of stakeholder engagement and collective advocacy to address alcohol and liquor licensing were provided to Animal Welfare Victoria prior to 3 November 2019. actions required to address crime and/or anti-social behaviou hospital in Dandenong. The draft background discussion paper another 84Y agreement has been made with a new veterinary regarding a cat curfew in Greater Dandenong was completed. A Police and Council Hotspots Response Group formed under Outcomes of the annual review undertaken in October 2019 Working Group have continued to respond to rough sleeping The cat desexing program was completed over two days and behaviour through the utilisation of the SAM trailer in Pacific Council assisted Victoria Police in tackling anti-social driving street lighting levels increasing when movement is detected the Community Safety Advisory Committee's Public Domain Issues Group and met in December to initiate and report on Committee with reports. Stakeholders of the Homelessness in hotspots. The Group will meet quarterly and provide the Drive at Southern Court. A trial of variable brightness street mechanism to meet the objectives of Council's Community excessive speeding issues raised by the public were passed lighting at this location was also conducted which involves incidents and will meet in early 2020 to review the group's and reducing after a period of inactivity. Other hooning & onto Victoria Police for enforcement actions as necessary. forward direction. Collaboration with Casey and Cardinia result in a Greater Dandenong led Alcohol Policy and Management Working Group. The Group will act as a impacts in the sub-region. Implement the Domestic Animal Management Plan 2017-20 enforcement of speeding and hoon behaviour, Establish additional working groups to focus on the implementation of actions from the through ongoing liaison and data provision Assist Victoria Police with targeted Community Safety Plan 2015-22 resources for our city to assist with Develop safe and well-designed public spaces which encourage Advocate for increased police educing crime public access

- Delayed - Completed - Not Due To Start - On track

Priority	Action	Progress	Status
	Maintain the Safe City CCTV system in accordance with specified performance standards	The Safe City CCTV system has been maintained in accordance with specified performance standards with no major interruptions.	
	Review the Municipal Emergency Management Plan as part of ongoing continuous improvement activities	In preparation for the 2019-20 bushfire season arrangements with other Councils and emergency service organisations have been reinforced.	
	Review the Youth Strategy 2016-19 and develop a new Youth and Family Plan	A consultant has been appointed to oversee the development of an integrated Children's, Youth and Family Strategy. An initial meeting with the Project Management Group was held in December 2019 and Youth and Family Services has progressed consultation activities with key stakeholders which will inform the development of the strategy. This includes a cross-Council workshop for internal partners, attended by 17 stakeholders. A benchmarking exercise was undertaken with other local government youth services, with 16 services responding.	
Increase cyber safety awareness in the community	Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsive use of technology	Esmart accreditation has been maintained with esmart messages incorporated in digital literacy Library programming and information has been provided to the community and staff. A training session for Council staff was conducted by the eSafety Commissioner on cyber safety and family violence awareness during October.	
Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English	In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, hoon behaviour and distractions have on driving abilities	Looking After Our Mates sessions were delivered. Other programs for schools and sporting clubs remain available through RoadSafe South East.	

Priority	Action	Progress	Status
	Provide ongoing funds for local road safety treatments to address priority locations, where the greatest road safety risks are identified (via Council's Local Area Traffic Management (LATM) prioritisation program)	Consultation for LATM treatments in Keysborough South and Heyington Cr, Noble Park North has been undertaken. Detailed designs are being prepared based on the consultation feedback, which will be circulated to residents located adjacent to the treatments for another round of consultation before designs are finalised. Construction of the treatments at the above locations is expected to be completed by the end of the financial year.	
Support those experiencing family violence and work with agencies and Victoria Police to address the	Deliver support services for vulnerable families, including those experiencing or at risk of, family violence	Family Support engaged 87 families and 188 children, providing 2,275 contact hours of support.	
causes	Host the 2019 Walk Against Family Violence	Another successful Walk Against Family Violence was organised and conducted in November 2019. Planning will commence early in the new year for the 2020 walk event.	

A well informed and connected community with improved health and wellbeing

Priority	Action	Progress	Status
Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan	In conjunction with Monash Health work with clubs to ensure the provision of healthy club environments through the implementation of programs such as the responsible service of alcohol, healthy eating and the promotion of smoke free environments	Council has three sporting clubs signed up to Monash Health's 'Healthy Sporting Clubs' program. Each club is tackling a different area of interest including sun protection, alcohol consumption, and tobacco. In early 2020, Tennis Victoria endeavours to roll-out the 'Healthy Sporting Clubs' inclusion program with all Tennis Clubs in the municipality.	
	Maintain food safety - inspect all registered food premises annually and report outcomes	A total of 342 (24 per cent) of the 1,402 food premises registered in CGD received their annual inspection during Q2.	
	Maintain food safety and public health standards - interact with other local authorities, Environmental Health Professionals Australia (EHPA), Municipal Association of Victoria (MAV), and State Government departments	The Public Health Unit is representing Dandenong on a statewide Food Safety Policy Working Group. The team continue to participate in professional development activities including attending the EHPA symposium and regional meeting, Public Health and Wellbeing Special Interest Group and the Food Special Interest Group.	
	Monitor adolescent immunisation rates and report on the number of adolescents immunised according to the National Immunisation Program (NIP) Secondary School Program	1,668 adolescents were immunised this quarter according to the Victorian Secondary School vaccination program and the NIP.	
	Monitor immunisation rates and report on the number of children and adolescents under 20 years of age immunised according to the National Immunisation Program (NIP)	725 children and adolescents were immunised this quarter according to the NIP (excluding adolescents immunised under the Victorian Secondary School program).	

Priority	Action	Progress	Status
	Report on services and initiatives targeting vulnerable people in the community who may be at risk of being unimmunised or under immunised	- Seven immunisation sessions per month are available to families with children aged six months - 19 years of age, with access to interpreting.	
		- A refugee immunisation project aimed at creating better access to vaccination has been expanded.	
		 - A weekly immunisation advice and catch up service is held at the Civic Centre for families with children overdue for immunisation, and vaccine hesitant families seeking further advice. 	
		- A multilingual SMS precall project is running, linking all families residing in the City of Greater Dandenong via birth notification information of infants aged five weeks. This is designed to assist families in engaging with the immunisation service.	
		- A multilingual community liaison officer has been employed.	
		- Access to immunisation has been provided to vulnerable students enrolled at Berry Street School and Oakwood Community School offering catch up immunisation in addition to the secondary school program.	

Priority	Action	Progress	Status
	Review the Reconciliation Action Plan 2017-19 and develop a new four year Action Plan	Review the Reconciliation Action Plan 2017-19 The process of developing a second Reconciliation Action Plan and develop a new four year Action Plan (RAP) continues. A sub-committee of the RAP Working Group will be established to support this work alongside the Engagement Officer. Responsibilities and timelines will be linked to the approved actions with each member of the RAP sub-committee allocated the lead for a certain task/area. The second RAP being currently proposed will most likely be another Innovate RAP (as advised by Reconciliation Australia). This will allow for a more in-depth approach to implementing the action items of the second RAP. It is anticipated that the new RAP will be for the period 2020-24	
	Support vulnerable families and children through the delivery of the expanded Enhanced Maternal and Child Health Program	A review of the data obtained in the first quarter and consultation with Brimbank in regards to their program, given the similar client base, has been undertaken. The plan is for expansion through recruitment over the next six months.	

Enhanced partnerships with agencies and stakeholder groups to deliver quality services

Status		
Progress	The Community Funding Team has commenced developing new grants program collateral including SmartyGrants infrastructure.	A second forum was held in November 2019 with the 14 clubs that receive free transport invited. Various issues about eligibility and service demand were discussed with a particular focus on ensuring club members are informed about transport options and ways to address social isolation. Through a consultant further stakeholder engagement has occurred with the Positive Ageing Advisory Committee acting as a reference group. A report to Council is expected in the first half of 2020.
Action	Assist organisations, funded through the existing Partnership Funding Program, transition to the new grant programs	Work with key stakeholders to develop an improved Community Transport Program for older frail residents and residents with a disability to foster greater social connectedness and health and wellbeing
Priority	Provide community funding programs to increase capacity of strategic partners and community	groups

Strategic Objective 2: A creative city that respects and embraces its diversity A city well known for working together with its community

Priority	Action	Progress 5	Status
Provide community members of all abilities and backgrounds with access to community and council information, services and events	Host a Disability Expo to promote opportunities for engagement in sport and physical activity	Council hosted an all abilities sporting event in line with International Day of Persons with Disabilities at Noble Park Aquatic and Leisure Centre on 18 November. 60 people with disabilities were in attendance, participating in swimming and leisure activities. A BBQ was also provided on the day.	
	Implement Year Three actions of the Disability Action Plan 2017-23	Medium term actions of the Disability Action Plan have been prioritised and actions commenced with a particular focus on employment. Council has been successful in two grant opportunities through the Municipal Association of Victoria (MAV) that will allow for the employment of up to four students with disabilities to gain experience in paid work across a variety of areas of Council. One project focuses on social procurement practices with a planned forum, hosted by the City of Greater Dandenong, designed for Local Government CEOs to learn more about how to implement procurement practices that encourage diversity in employment particularly disability. The second project focuses on the consolidation of the seven disability employment projects that the City of Greater Dandenong currently participates in.	
	Implement Year Three actions of the Positive Ageing Strategy 2017-25	Medium term actions of the Positive Ageing Strategy 2017-25 have been prioritised and actions commenced with a particular focus on social isolation. A trial outing program has commenced and will be reviewed in February before determining an ongoing program.	

Priority	Action	Progress	Status
	Monitor and analyse the recommendations of the Aged Care Quality and Safety Royal Commission to advise Council of the possible impacts for older residents of Greater Dandenong into the future	Monitor and analyse the recommendations of the Age of Care Quality and Safety Royal Commission to advise Council of the possible impacts for older residents of Greater Dandenong into the future Monitor and analyse the recommendations of discussion about the initial recommendations and potential solutions to the initial recommendations and potential solutions to the issues raised. The Committee prarticipated in a discussion by the Aged Care Quality and Safety Royal Commission particularly focusing on the initial recommendations and potential solutions to the issues raised. The Positive Agein Care	
Provide programs and events for people to participate in community activities and civic life	Continue to prototype collective impact grant program	The final collective impact grant round was held with two projects being approved for funding. One project was a continuation of connective logistics work implemented by the not for profit agency, Friends of Refugees. The other project is a collaboration between three consortium organisations that aims to create holistic outcomes for people seeking saylum who are seeking support. A strategy for the future of material aid provision is being developed and will be presented to Council. The proposed strategy will seek to address the root causes of poverty and disadvantage that lead to the need for material aid.	

A harmonious community that celebrates diversity

Status								
Progress	A progress report on the implementation of the four recommendations included in the response to Notice of Motion 40 was presented to Council on 9 December. The progress report included three further recommendations which were endorsed by Council. The recommendations are that Council:	$1. \ \text{publishes}$ an inclusion statement in relation to the LGBTIQ community;	2. a) hosts celebrations of LGBTIQ events;	b) advocates with health service providers and peak bodies governing public and private health services to promote inclusion of LGBTIQ friendly service provision;	c) implements programs to improve community understanding and inclusion of the LGBTIQ community in partnership with relevant stakeholders; and	3. continues to support the services of Greater Dandenong Libraries and Youth and Family Services.	The HOME exhibition was launched on 5 October with over 100 people attending throughout the day. In total the exhibition attracted over 900 visitors, an increase on the 2018 attendance. Almost 200 people participated in the community activity run by HOME artists and delivered at IKEA Springvale.	The exhibition attracted broad media attention with six print/online articles, six radio appearances and a number of print and online event listings.
Action	Continue to review and implement approaches for LGBTIQ inclusion in Council programs and services						Deliver the Home exhibition and program that features artists from refugee backgrounds including people seeking asylum	
Priority	Advocate against all forms of discrimination						Advocate for and assist Asylum Seekers and Refugees living in the community	

Priority	Action	Progress	Status
	Implement Year Two of the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21	The new Multicultural and People Seeking Asylum Advisory Committee recently endorsed Year Two actions of the Plan with 10 actions currently in progress or complete. These predominantly fall in the areas of advocacy, employment and education, planning, and collaboration. Greater Dandenong Council is Chair of the Local Government Mayoral Taskforce Supporting People Seeking Asylum. Through the national Back Your Neighbour campaign the taskforce is advocating for the rights of people seeking asylum and for the rinstatement of the Status Resolution Support Services Program (SRSS). In October, two Greater Dandenong Councillors secured meetings in Canberra with several Federal MPs, Senators and/or advisors to discuss the impact SRSS cuts are having no people seeking asylum. Meetings are currently being sought with key Victorian Government MPs to advocate for an extension of State Government funding to support those affected by the changes to SRSS.	
Celebrate diversity through a range of cultural activities	Provide support and guidance to community organised festivals, events and cultural celebrations	Provide support and guidance to community a total of 22 community organised events were provided with organised festivals, events and cultural support and guidance.	

The Short Cuts production programs, delivered in partnership undertaken and 10 different articles and listings appeared in -Festival Director Richard Moore was featured in interviews about the festival on both Artshub and Screenhub as well as - The Short Cuts Film Festival was held in October 2019 with 334 people attending, the most in the event's history. three months to produce three new short films about life in -The Shorter Cuts Film Festival for a younger audience was presented at the Little Day Out as part of the Children's Festival. Attendance at Walker Street Gallery during this period was with Youthworx, engaged with 16 local young people over -Radio promotion through both Smooth FM and RRR was One Art Exhibition at Heritage Hill
Two Heritage Exhibitions at Heritage Hill
One using the Garnar Lane Lightboxes Eight exhibitions were presented: - Four at Walker Street Gallery local newspapers. Increased participation in creative and cultural activities Deliver at least 12 arts and cultural heritage Deliver the 2019 Short Cuts Film Festival exhibitions and supporting programs annually through cultural facilities Provide community arts participation for artists, residents and businesses through performances, exhibitions and programs

Priority	Action	Progress	Status
	Implement Year Four actions of the Greater	Community Connection:	
	Danueriong Arts and Cultural neritage Strategy 2016-26	- The Parchment of Lingering Voices community art project was delivered as part of White Ribbon Day.	
		Cultural Destination:	
		- Approximately 2,500 people attended Carols in the Square.	
		- The Short Cuts Film Festival was presented to a sell out audience.	
		History and Heritage:	
		- An exhibition on the 150th anniversary of Laurel Lodge was held.	
		Cultural Venues:	
		-Drum Theatre and Heritage Hill hosted the "Get Creative Open Day" offering a range of creative activities such as the Science Discovery Dome, backstage tours, arts and crafts, and face painting.	
		Partnerships and Evaluation:	
		-The Culture 21 Lab Report was finalised in partnership with the Cultural Development Network and United Cities and Local Government Committee for Culture. A Culture Counts cultural impact assessment tool trial was also completed.	

Priority	Action	Progress	Status
	Present a season of professional performances consisting of varied genres for	The Drum Theatre presented a range of theatre events to ensure the engagement of all ages with quality theatre	
	the Encore seniors program, family and	including:	
	children's program as well as general programming with broad appeal	Encore seniors program:	
		- Walt-Sing Australia with Philip Gould and Michelle Fitzmaurice	
		- We Love a Piano at Christmas	
		Comedy:	
		- Arj Barker – We Need To Talk	
		Music performance:	
		- Andru Mudhal Indru Varai – A Tamil Musical Night	
		- The Australian Whitney Houston Show	
		- Homayoun Sakhi Live in Concert	
		The Drum launched the 2020 program during December which includes the Encore program expanded from eight shows to 10 for the year and the Onstage main Theatre Program 2020	
		presenting 20 programmed performances in 2020.	

Priority	Action	Progress	Status
	Promote and support artists locally through engagement, networking, residency and development activities	-The 'Our Beat' monthly performance platform was presented at The Drum to promote collaboration and development among local artists.	
		- Five Artists in Residence were housed at Heritage Hill.	
		- A survey was sent out to investigate the preferences of local artists around networking opportunities.	
	Promote greater artist engagement through The Drum's programs, performances and workshops	The following creative and cultural development programs are being conducted at The Drum to promote greater engagement with local artists:	
		- 'Our Beat', a monthly arts and soft 'network' event and performance platform for artists in any form.	
		- Our Story, an 'artist in residence program'. The program brings 30-40 young people together each week to devise a theatre piece about a collective community identity that transcends cultural barriers and is a positive representation of youth from around the municipality.	
		- Dancehall Workshop in partnership with Youth Services.	
		- Grounded Project Workshop series in partnership with Dixon House and Footprints Inc.	
		Many of the 2020 theatre season performances have been programmed to include Workshop, Q&A and other engagement opportunities.	

Priority	Action	Progress	Status
	Provide 20 community arts participation	Eight opportunities were provided:	
	opportunities for artists, residents and businesses through performance and exhibition programs and other projects	-The 9 x 5 Exhibition attracted 166 entries, many of which came from artists either living or working within the City of Greater Dandenong.	
		- HOME artist Baaqiy Ghazali hosted an Anime Illustration workshop.	
		- HOME artist Sha Sarwari presented a floor talk at Walker Street Gallery.	
		- The five Artists in Residence housed at Heritage Hill began working towards a 2020 group exhibition.	
Provide opportunities for children and young people to participate in civic and community activities	Host the 2019 Children's Forum	This action is complete. The annual Children's Forum was held on 24 October, 80 primary students from 14 schools attended.	
Record, protect and promote local heritage including support of the historical societies and Cultural decirons Additional Committees	Enhance Council's ability to store and protect its heritage collection	Future options to expand Council's Civic Archive capacity have continued to be explored in consultation with the Cultural Heritage Advisory Committee.	
Terregge Advisory Committee		Visits to the Civic collection on ehive increased to 7,391 page views from 3,331 in Q1.	
	Publish and launch the History of the City of Greater Dandenong (1994-2019)	The second draft of the book has been received and is currently in the process of being assessed. The publication is expected to be launched in early 2020.	

Strategic Objective 3: A healthy, liveable and sustainable city A city that delivers a clean and healthy environment for people to enjoy

Priority	Action	Progress	Status
Engage with the community to increase their awareness of the povincement and circuits hability	Develop and deliver a 2019-20 Waste Education Program	The 2019-20 Waste Education Plan has been developed and approved. Key highlights include:	
בווגון סוווובוור מווח מתאימוומתוויא		- Primary and secondary school delivery - eight sessions to 350 students, YTD 30 sessions to 960 students	
		- Early Learning Centre engagement - six sessions to 122 students, YTD 25 sessions to 515 students	
		- Community Engagement activities delivered to 916 residents, YTD 1,106 residents	
		- CALD Engagement to 200 residents, YTD 330	
		- Three community events were supported - Kids Little Day Out, Dandenong Show and Alex Wilkie Open Day	
		- The Declutter Your Home Event was attended by 24 residents.	
	Finalise and implement the Greater Dandenong Plastics Policy	The Single Use Plastics Policy was adopted by Council at the 9 December Council meeting. Officers will now proceed with the implementation of the policy and liaising with various departments, as per the recommendations.	
	Finalise the approach for a Community Environment/Sustainability Centre	The Community Environment Centre Implementation Report was adopted by Council at its meeting on 25 November. A CIP Bid for 2020-21 has been prepared for the establishment of a mobile Community Environment Centre, as per the recommendation of the report.	

Priority	Action	Progress	Status
	Implement Year Four of the Greater Dandenong Sustainability Strategy 2016-30	Council continues to implement and report on the priorities and objectives outlined in the Sustainability Strategy.	
	Undertake the Sustainability Festival and awards	The 2019 Sustainability Awards Night was held on 18 November. Council officers have commenced planning for the 2020 Sustainability Festival which will occur on 19 April at the Dandenong Market.	
Improve diversion from landfill rates	Investigate, in conjunction with the Metropolitan Waste and Resource Recovery Group, and report	Council is represented on the following MWRRG procurement working groups:	
	on aterrate waste treatments to increase resource recovery and remove the reliance on landfill	Advanced Waste Processing (South-east Metro Melbourne).	
		2. Recyclables, Receivables and Sorting (Melbourne Metro)	
		3. Landfill and Transfer Station Services (Melbourne Metro)	
		All three contracts are geared towards increased resource recovery.	
Protect and enhance the ecological value of land within the municipality	Commence the development of the Urban Forest Strategy	The development of the Urban Forest Strategy has commenced and progress was reported to Council prior to the end of December. A further discussion with Councillors on this strategy is scheduled to occur in January.	
	Implement Vear Five actions of the Greater Dandenong Green Wedge Management Plan 2015-35	A year five review of the actions and outcomes of the Greater Dandenong Green Wedge Management Plan 2015-35 Action Plan has commenced and is on track to be reported to Council in Q3.	
	Implement Year Two of the Urban Tree Strategy 2018-23	Year two of the strategy is now underway and action items are reported and monitored internally on a quarterly basis.	

Priority	Action	Progress	Status
Provide proactive waste 'pick up' throughout the municipality	Implement Year Five of the Urban Waste and Litter Strategy 2015-20	A revised Waste and Litter Strategy for 2019-20 was developed. Key activities undertaken include:	
combined with a public education campaign		 Education and engagement activities at five community events and 13 school and community groups. 	
		Continued participation in collective procurement working groups for landfill, recycling and advanced waste processing services.	
		A concentrated community education program saw a reduction in garden waste contamination to 2.2 per cent.	
		Recyclables remain diverted from landfill despite significant industry turmoil.	
		A service improvement workshop was conducted with Council's kerbside collections contractor to develop a Service Improvement Action Plan for the next two years.	
		A staff engagement and education program was undertaken to support improved recycling from offices and operational activities.	
	Monitor materials recycling and green waste processing sites across the municipality	A total of 10 audits were conducted on materials recycling. A further 12 additional audits were conducted in conjunction with Victoria Police and the EPA targeting individual scrap metal recyclers whereby a number of inter-agency noncompliance issues were subsequently identified. One audit was conducted on a large scale green waste processing plant.	

A city that prepares for climate change

Status		
Progress	The draft Climate Change Strategy was presented to Councillors on 2 December 2019 for their information and subsequent feedback in late December. Community consultation on the draft Climate Change Strategy is planned to occur in February 2020.	Council staff are currently preparing the 2018-19 Annual Sustainability Report.
Action	Develop the draft Climate Change Strategy	Publish the annual report on the Sustainability Strategy
Priority	Develop and complete a Climate Change Strategy	Work regionally with the South East Councils Climate Change Alliance (SECCCA)

- Detail design and tender documentation for the planned Northern Precinct is currently in progress, construction and on ground work is expected to commence in Q3. - Upgrade and renewal of the Foster Street interface including the "Rotary Wheel" and other general park and landscape improvements The planned works for this financial year consist of the following elements in the Northern Precinct of the park: Construction of a new "tan running track" Undertake Dandenong Park improvements as per the Dandenong Park Masterplan 2017 A network of quality parks, reserves and sportsgrounds Upgrade Council parks and reserves through the implementation of the Capital Improvement Program

- Delayed - Completed - Not Due To Start - On track

The 2020 Community Clean up Day locations and event activities have been investigated with further action being taken next quarter. A range of quality streetscapes and public places that build pride Deliver Graffiti Clean Up Day Implement graffiti management and hard rubbish dumping initiatives

Delayed - Completed - Not Due To Start - On track

Infrastructure that supports people and business

Priority	Action	Progress	Status
Increase the length and coverage of the shared path network	Deliver Council's Capital Works Program	The delivery of the program is progressing well with over 65 per cent of the works in procurement, construction or complete.	
	Develop a policy framework for increased social activity on local streets, for example street parties and temporary playgrounds	Council's grant application was unsuccessful and an internal working group is now proceeding with Street Play/Party elements.	
	Implement the Active Transport Infrastructure Priority Program improving pedestrian and cycling infrastructure	Projects have been determined and designs have commenced. Progress will be reviewed in January and the program will be updated based on funding availability.	
	Undertake the road resurfacing program	Works are progressing well with most of the works now complete.	
	Undertake the stormwater renewal projects program	There are three major drainage upgrades programmed for this year: - Catchment 11 Stage 4 is complete. This completes all of the planned capacity upgrades within the catchment.	
		 Elonera Road Stage 2 has been awarded and commenced construction. 	
		 Wimpole/Doonbrae Ave will go to tender early in the new year once some minor tweaks to the design have been finalised. 	

Strategic Objective 4: A city planned for the future

An adequate supply of residential, commercial and industrial development

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Support the organisation's town planning activities by dealing with department ceferrals in a timely manner, in compliance with the Subdivision Act
Translate the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework In conjunction with DEWLP Planning Scheme. Until then, there is no further work that officers can undertake on this project. It is currently estimated by DELWP that the project will commence at the end of the final quarter of 2019-20.

Assets planned to meet future community needs

Priority	Action	Progress	Status
Advocate for improved transport options	Develop a Multi Modal Transport Infrastructure Plan for Noble Park Activity Centre	Internal work is underway and State Government advice regarding Movement and Place dassifications is ongoing.	
	Finalise a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre	This activity will commence once Dandenong South, Springvale and Noble Park have been completed. These plans are waiting for Department of Transport advice on Movement and Place classification.	
	Launch the Public Transport Advocacy Statement and advocate in accordance with the Statement	Due to a change in Mayor this statement has been delayed. It is expected that a draft document will be presented to Councillors in early 2020.	
Investigate the development of a municipal wide developer contributions plan for application to new development across the city	Continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east	Further planning has been undertaken for the stadium, including a staged implementation proposal. Ongoing discussions are being held with a broad range of stakeholders.	
	Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library	The overall precinct project is tracking satisfactorily with the building portion completion due in April this year.	
	Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility	A site within Tatterson Park to build the hub was endorsed by Council on 11 November. The tender process to appoint an architect to undertake detailed design works for the facility is in progress and will be finalised in February.	

Priority	Action	Progress	Status
	Finalise the Aquatic Strategy and commence implementation of priority actions, including detailed planning for the replacement of Dandenong Oasis and expansion of NPAC	- The Aquatic Strategy was adopted by Council on 23 September A partnership investigation for the Dandenong Aquatic and Leisure Centre is underway involving SRV, Monash Health, Chisholm and other key stakeholders. The outcomes of this will inform a Business Case with the scope to be finalised and quotes sought in February A feasibility analysis for Stage 1 of the NPAC redevelopment (gym) is underway and expected to conclude in February.	
	Review and implement the Municipal Early Years Infrastructure Plan	A meeting with the Department of Education and Training was held to discuss future infrastructure planning for early years facilities on school sites.	

Increased sustainability of residential, commercial, industrial and Council developments

•	Progress	Meet with social housing providers to investigate and facilitate local opportunities and facilitate local opportunities are local opportunities. This report will provide information and recommendations of various social housing opportunities open for Council to pursue.
	Action	Meet with social housing providers to investigate and facilitate local opportu
	Priority	Ensure that both private and new developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes

Quality public open space provided across the city

Status		
Progress	The Discussion Paper is complete and public comment has been sought. The draft strategy is now in development and a draft version will be presented to Council in Q3.	Implement Open Space Acquisition Targets Officers continue to identify opportunities to acquire properties that assist in delivering more open space in gap areas. Additional potential purchases will be presented to Councillors in Q3.
Action	Complete the revised Open Space Strategy	Implement Open Space Acquisition Targets
Priority	ы	per 1000 head of population for each of the areas outlined in the Greater Dandening Open Space Strategy

Revitalised activity centres

Status			
Progress	The Noble Park Activity Centre Structure Plan is under preparation and will be presented to Council at the end of Q3. This will enable the preparation of a Planning Scheme Amendment (PSA) for public exhibition for the inclusion of the Noble Park Activity Centre Structure Plans in the Greater Dandenong Planning scheme. The completed Springvale Activity Centre Structure Plan PSA has received Ministerial authorisation. In accordance with the requirements of authorisation the Springvale Activity Centre Structure Plan PSA was publicly exhibited in accordance with the the requirements of the Planning and Environment Act 1989, with the dosing date for submissions being the first week in December. Officers are reviewing these submissions.	The new Planning Scheme Amendment (PSA) number designated to replace PSA C182 part 2 was accepted and authorised by the Minister for Planning as PSA C213. PSA C213 was exhibited and in accordance with the Council resolution referred to a Planning Panel for consideration. The Planning Panel report has been received by Council Officers and will be the subject of a Council report in the early stages of Q3.	RCD Phase 2 is on hold pending work underway which is aligned with the Dandenong sports and events centre and Webster Street level crossing removal projects. City Deal negotiations are underway with a key focus on the Dandenong Major Activity Centre. Development Victoria released two hectares of land for an RFP process in the Foster Street precinct which closes February 2020.
Action	Complete the Planning Scheme Amendments for Springvale and Noble Park Activity Centre Structure Plans in preparation for public exhibition	Finalise the C182 (Residential Zones Review) Part 2	Advocate for phase two of the Revitalising Central Dandenong project
Priority	Amend the Greater Dandenong Planning Scheme to include and update policy provisions for Noble Park and Springvale Activity Centres		Deliver a collaborative approach to creating, enhancing and managing great people focused places that respond to and respect the unique qualities of the activity centres

Priority	Action	Progress	Status
	Implement staged delivery of the Afghan Bazaar Cultural Precinct streetscape	Civil works (Stage 3B) in the Afghan Bazaar Cultural precinct were completed in December. The scope included new pavements, realigned kerbs, new street trees and street furniture. Preparations for the final stage of power undergrounding is advanced and will commence in early 2020. A project brief was issued in December seeking a RFQ for design refinement of the final stage of civil works. Pricing and scope refinement will be conducted in early 2020 to agree a way forward.	
	Implement staged delivery of the Springvale Boulevard Project	Stage one and two works have now been combined to minimise disruption and attract more prospective tenderers. The documentation is pending a resolution with VicRoads. A construction tender is planned for advertising in early 2020.	
	Implement the Indian Cultural Precinct Framework	Stage 4 - Shop front and business signage improvement is underway (design finalisation) involving approximately nine shops in the north east section of the precinct. Tenants will sign off their designs in January 2020.	
		A draft Marketing Action Plan for the Indian Precinct has been developed with input from traders and is ready for review by stakeholders.	
		The Indian Cultural Precinct Taskforce continues to meet and oversee the state government grant expenditure.	
	Monitor the 10 year Infrastructure Plan for the Activity Centres	New projects for delivery in 2019-20 have been planned and are underway. The current focus is on carry forward projects, held up due to other agency delays, being cleared for works to commence in a timely manner. 2020-21 bids have been lodged via the CIP program.	

Priority	Action	Progress	Status
	Monitor, implement and promote Activity Centre parking changes	The Lonsdale Street Notice of Motion is a key focus with a strategy to enhance ongoing visitation to central Dandenong being explored. The tender for Parking Overstay Detection Systems (PODS) was advertised for central Dandenong with Springvale planned to follow next financial year.	
	Redevelop the Masonic Hall Art Gallery	The final design package has been received with the tender planned to be advertised in late January 2020. A planning permit has been lodged and an additional land ownership process is underway to secure a footprint via Development Victoria.	

Strategic Objective 5: A diverse and growing economy *A city that is connected to the global economy*

Priority	Action	Progress	Status
Continue to promote opportunities for businesses to compete and	Deliver activities to business and industry that provide awareness and exposure to	This quarter has featured quite heavily on global trends with the following activities:	
participate in the global economy	global trends and markets	- An annual Economic Overview with the NAB which incorporates an in-depth look at what's happening across the Asian, European and US markets.	
		 One of our CEO groups featured the head of Mindshop who travels the globe exploring leadership best practice which is then shared with companies here. 	
		 Hedgehog presented on the changes in the global logistic environment and its impacts on the future of logistics here. 	
		 SEBN is continuing to explore options for a trade visit to the Netherlands with local manufacturers and is working with SEMMA on this project. 	
	Promote grant, trade mission and business development programs and facilitate local business participation	This is an ongoing action with opportunities promoted through the Economic Development Unit's communication channels such as Talking Business (print and enewsletter), LinkedIn and relevant events.	
	Support the Future of Manufacturing program and the development of the Manufacturing Connectivity Centre	With the recent change of CEO of SEMMA, which has been the key partner in these activities and is funding the review of FoM, there have been no further activities this quarter on FoM. This will be revisited in early 2020. We are awaiting the outcome of the SEM Cities project.	

A city that supports the economic contribution, strength and diversity of its industries

Status				
Progress	Planning is underway for a proposed forum to refine the approach to a prospectus. This will be informed by a current RFP which is being undertaken by Development Victoria for land in the Foster Street precinct.	Five workshops were delivered which covered the topics of finance, energy efficiency, occupational health and safety, government support for business and intellectual property and brand protection. The average attendance equalled 20 people. The Start Me, Grow Me seminar received the highest number of bookings but this didn't translate into attendance with less than half attending. This is a continuing trend for business workshops across Victoria. Many variables are at play and the Economic Development Unit (EDU) continues to monitor and adjust its offerings accordingly. Participants who attended workshops provided positive feedback, indicating the workshop content remains valuable to those who participate. EDU have implemented seven workshops with three workshops planned for the remainder of the 2019-20 financial year.	Two workshops were delivered to the Food Manufacturers and Processors network with 40 per cent of people attending from local businesses.	The program for the 2020 event is currently being investigated.
Action	Develop an Activity Centre's investment prospectus	Deliver a minimum of eight events as part of a small business workshop series	Deliver a minimum of five food manufacturers collaborative network events	Host the annual Real Estate and Developer Forum
Priority	Market business and investment success stories	Support the economic sustainability of activity centres by attracting appropriate government, business and community investment		



 Liaising with other Councils regarding their activities (eg. City of Paramatta (leading the way in this space), Knox Council, City of Melbourne and City of Casey). - Connecting with peak bodies such as Social Trades and Social Venture Aus to understand their supports. - Attending local and state SE events, such as Social Trader's annual SE conference and SENVIC events. · Forging connections with existing Social Enterprises (SE). The following activities were conducted: Develop and deliver a program for social enterprises A city where business and community work together Support, promote and facilitate local social enterprises

- Delayed - Completed - Not Due To Start - On track

Dandenong. Options to support the Bushfire Appeal are also being discussed. The Golf Day launch is scheduled for 3 February. Total network activities for the quarter = 18 (Total YTD 39), which target women exploring opportunities to either return to work or Preparations are well advanced for the 11th Golf Day to be held networks (10). Additional activities for the quarter incorporating at the Victoria Golf Club on 26 February. The recipient charity is Taskforce Community Agency for delivery of services in Greater includes events/special activity (3); programs (5 sessions); and incorporate women from all areas of business - particularly the enter the workforce. The 2020 program offer is being finalised businesses = 6 (Total YTD 19). These include the Ignite Startup with the first major event being International Women's Day in There have been no specific women in business activities this activities within the Community Revitalisation program also manufacturing sector. The Ignite Startup Program and our quarter, although our many and varied network sessions Program and One Percent/Community Revitalisation. Monitor and report the number of network activities conducted with a target of 50 Host the CGD-industry "Take a Swing" golf day event to raise funds in support of local charities opportunities for women and promote women in business Provide activities that encourage A great place for business collaboration, networking and trade Support businesses through education, awareness, opportunities

- Delayed - Completed - Not Due To Start - On track

A resilient employment hub

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Priority	Action	Progress	Status
Work collectively with and across government, industry, service providers and educational organisations to facilitate long	Deliver a key event for secondary school students that promotes diversity of career opportunities	This action is complete for 2019-20. SEBN's annual 'Lunch with the Winners, in partnership with SELLEN, was held on 3 September at Springvale Town Hall and attended by 155 students and teachers from Greater Dandenong Schools.	
term solutions to both the supply and demand of employment	Oversee and implement the One Per Cent project and focus on continuing to develop the capacity of the disadvantaged/disengaged jobseekers in our community	The Career Education Association of Victoria (CEAV) career guidance project achieved significant increases in the work readiness of disadvantaged jobseekers in Dandenong and Doveton, exceeding targets for engaging jobseekers in education, volunteering or employment. As this project is completing on Dec 31 the Community Revitalisation project is scaling the activities that proved successful during the CEAV project and partnering with local agencies to leverage the learnings. The Jobs Campaign project continues to build relationships with employers committed to participating in the One Percent project and planning for the next recruitment event is underway. In addition to supporting current jobseekers the Community Revitalisation (CR) project is targeting future jobseekers. Through partnerships with Dandenong High School and SELLEN, the CR Project is creating a campaign to improve student perceptions of the manufacturing sector as a preferred career path and raise the profile of the sector as a whole.	
	Publish four editions of 'Talking Business' magazine and relevant e-newsletters	The September, and December editions were successfully published and well-received. The March 2020 edition is currently in production and on track for on time delivery.	

A tourist destination attracting new visitors

Priority	Action	Progress	Status
Undertake effective marketing, events and tourism activities to promote Greater Dandenong	Host 15 cultural and food tours across Dandenong and Springvale	Two tours were held in this quarter. The cultural and food tours are doing well with strong, consistent marketing and bookings have been taken for the early part of 2020 in addition to the monthly booked in tours.	
	Implement a visitor attraction marketing program to attract visitors and keep local residents aware of activities and events	Council continues to support our local tourism operators. For the first time in CGD history, a tourism operator (Melbourne Cable Park) has won two accolades at the 2019 RACV Tourism Awards - Gold for Excellence in Accessible Tourism and Silver for Adventure Tourism.	

Strategic Objective 6: An open and effective Council

A Council connected with the community, providing an effective voice on their behalf

Status			
Progress	Council will be participating in the 2020 Community Satisfaction Survey which will be conducted in February/March.	A detailed advocacy register is available on Council's website, and is checked and updated at least monthly. The most recent update was the addition of information about Council supporting the Raise the Rate' campaign, a federal initiative to raise minimum payments for the unemployed in light of high living costs. Council also participated in the global '16 days of Activism' campaign against family violence. Victorian council initiatives were coordinated by the MAV who provided funding in support of the campaign.	One ward meeting was organised this quarter for Red Gum Ward (Keysborough South focus) at the request of Cr Kirwan.
Action	Achieve an index score of 62 or higher for community consultation and advocacy (Community Satisfaction Survey)	Maintain a detailed advocacy register on Council's website and prepare an updated advocacy document for distribution to local Members of Parliament	Facilitate Community Forums as requested by Councillors
Priority	Continue to be a strong advocate on issues of community importance which are beyond Council authority		

Priority	Action	Progress	Status
Undertake proactive communication on key issues to foster community	Grow Council's social media following by 10 per cent from a base figure of 19,000	Total quarterly growth (Facebook, Twitter, Instagram, YouTube and LinkedIn CGD Official Channels combined) = 3.5 per cent	
understanding grand and and and and and and and and and		Facebook – 13,269 total followers, 182 posts sent, 30,271 engagements, 639,526 post reach (organic and paid). Total growth = 2.6 per cent	
		Twitter – 4,494 total followers, 43 tweets sent, 247 engagements, 25 link clicks, 12 retweets. Total growth = 0.7 per cent	
		Instagram – 3,311 total followers, 49 posts, 1,494 engagements, 33 comments, 30 average engagements per post. Total growth = 4.2 per cent	
		YouTube – 91 total subscribers, 16,486 views, 18,387 minutes watched. Total growth = 0 per cent	
		LinkedIn – 4,564 followers, 43 posts, 1,558 engagements, 1,115 clicks. Total growth = 8.4 per cent	
	Implement and promote the new Community Engagement Framework	The new Community Engagement Framework is now complete and available on Council's website. Along with the new Community Engagement Toolkit, this is being rolled out across the organisation and promoted to all staff as a comprehensive resource for any engagement activities. Staff have undertaken IAP2 training and are also available to assist with the implementation of community engagement.	
	Review and continue implementing the Language and Communication Action Plan	All actions of the Language and Communications Action Plan have been initiated. Six actions have been completed and nine actions relate to ongoing work. One action on investigating a language aides program for volunteers and staff working with CALD communities is yet to be completed.	

A well-managed and high performing Council

Status					
Dogwood	Council completed its initial Service Review process in July 2019. Quarterly updates against these review items are now due and will be completed for the December quarter as part of the CEO	KPO's report. A review of the Corporate Risk Register has commenced and CGD's corporate risks will be updated in the first half of 20.20. In parallel a review and update of Council's Risk Management framework, including the policy and risk assessment methodology, commenced and will continue in 20.20.	An internal audit review recommendation report has been developed for EMT consideration prior to the next Audit Advisory Committee meeting which will inform ongoing management of Council's in-house legislative compliance system. There was one breach of the LGA in Q2 - Council failed to endorse its Election Period (Caretaker) Policy within the required timeframe as the prompt dates within the compliance system were incorrect. No penalties apply however the system has been corrected so that the issue cannot occur again. A range of other internal audit recommendations continue to be implemented to solidify Council's legislative compliance framework.	Not undertaken in this quarter. The Audit Advisory Committee will review its charter once the new Local Government Bill is passed by Parliament and it can be assessed what changes to its role are required.	This project will commence pending the outcomes of the review of the Local Government Act.
to it o	Complete and implement the outcomes of the Council's Service Reviews	Enhance the Pulse risk management system across Council for improved performance reporting, risk identification and mitigation	Ensure Local Government Act general compliance across the organisation through the ongoing management of the legislative compliance system	Review and update the Audit Advisory Committee Charter	Develop a Revenue and Rating Strategy
;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;	Continually review service delivery methods and quality incorporating feedback from the community	Ensure best practice risk management through the implementation of the Risk Management Strategy			Maintain and annually review Council's Long Term Financial

Priority	Action	Progress	Status
Strategy to ensure financial sustainability	Maintain sound financial practices by completion of the Annual Financial Statements for the year ended 30 June 2019 and receive full audit clearance by the legislated time frame of 30 September (including compliance with the Model Financial Report)	This action is complete. The 2018-19 Annual Financial Statements were completed on time and received full audit clearance by the legislated time frame of 30 September.	
	Review the Long Term Financial Strategy and seek Council adoption of the revised framework	The Long Term Financial Strategy (LTFS) has been reviewed by officers and is due to be presented to Council in February.	
Maintain Council as an employer of choice and provide a safe work environment	Complete a Workforce Management Plan	Council is waiting to see the final form of the legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan.	
	Complete the development of a CEO remuneration policy	Council is waiting to see the final form of the legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan.	
	Develop a professional development and training program for Councillors	Some benchmarking with other Councils has been undertaken and collated. A range of other information has also been collected and is being held for later consideration pending new legislation on both candidate training and mandatory modules of induction.	
Provide high quality, timely customer service	Achieve an index score of 76 or higher for customer satisfaction (Community Satisfaction Survey)	Council will be participating in the 2020 Community Satisfaction Survey which will be conducted in February/March.	
	Maintain all public registers required in accordance with the Local Government Act and associated regulations	All public registers have been maintained and updated as required in accordance with the Local Government Act 1989 and associated regulations.	

Status	
Progress	The management of the effective leasing of Council's commercial property portfolio has been completed for this quarter with all lettable commercial properties being occupied. The one remaining, newly identified, Civic Centre commercial leasing space has now been let.
Action	Manage the effective leasing of Council's commercial property portfolio including seeking new lease opportunities for spaces which are currently vacant
Priority	Seek to establish and maintain strategic partnerships and alliances which enhance Council performance

An innovative and technologically connected Council

Priority	Action	Progress	Status
Implement the Digital Strategy	Complete Stage 3 of Council's intranet and corporate website redevelopment	The staging site for the corporate site has been gradually populated and a content writer has been editing and reviewing content as it's uploaded. The custom development work to date has been tested and all new sites have been migrated to a Microsoft Azure cloud hosting environment. The new government URL has been activated for the corporate site.	
	Continue to develop on-line digital forms to supplement current manual processes and promote these products to the community	The following online forms have been completed: - Summer Reading Club	
		- Petty Cash Reimbursement	
		- Development on Small Business Pre App Checklist	
		A Small Business Single Application Form is in progress.	
	Continue to implement the Digital Strategy 2016-20 and undertake a review of progress to inform the development of a new strategy in 2020	The Digital Strategy is in its final year. The development of a new strategy has commenced to take the organisation into 2025 and respond to a digital environment which is constantly changing and evolving. The new website and intranet project and initiatives such as the Better Approvals project are leading the way in CGD being a digital first Council and will help inform the development of this new strategy. The new strategy will be a digital framework that sits within the IT Strategy for the next five years.	
	Deliver a second Urban Screen as part of the Springvale Community Precinct project	The mounting for the screen has been prepared and the screen has been ordered.	

Decision making which is transparent and accountable

Priority	Action	Progress	Status
Continue to implement mechanisms that enhance community access and understanding of Council decision	Achieve an index score of 61 or higher for making decisions in the interest of the community (Community Satisfaction Survey)	Council will be participating in the 2020 Community Satisfaction Survey which will be conducted in February/March.	
making and the role of Council	Review the Council Plan 2017-21 and develop the Annual Plan 2020-21	The review of the Council Plan 2017-21 and development of the Annual Plan 2020-21 will commence in January 2020.	
	Undertake community consultation for the Annual Budget 2020-21	All consultation activities for the Annual Budget 2020-21 have been completed. Council received 31 responses from residents and one response from a non-resident. The Draft Budget 2020-21 will be placed on public exhibition for further comment in May.	
Ensure compliance with the Local Government Act and Councillor/Staff Codes of Conduct	Continue planning preparations for the 2020 Council election including the completion of an electoral review of Council's ward structure in partnership with the VEC	Countinue planning preparations for the 2020 Council election including the completion of an electoral review of Council's ward structure in partnership with the VEC	
	Finalise the review of the Meeting Procedure Local Law	The new Meeting Procedure Local Law was endorsed by Council on 14 October.	
	Produce and adopt the Annual Budget by 30 June 2020 in line with the new requirements of the Local Government Act	Produce and adopt the Annual Budget by 30 The Budget guidelines are in the process of being updated and June 2020 in line with the new requirements of the Local Government Act Budget process.	

POLICY AND STRATEGY

Q2 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

FINANCIAL REPORT 1 JULY 2019 – 31 DECEMBER 2019

PAGES 47 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



4.2.1 Q2 Quarterly Performance Report (Cont.)	
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ORDINARY COUNCIL MEETING - AGENDA 4.2.1 Q2 Quarterly Performance Report (Cont.)

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4.2.1 Q2 Quarterly Per	rformance Report (Cont.)	
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Financial Report for the period 1 July 2019 – 31 December 2019

CGD – Operating ResultFor the period 1 July 2019 - 31 December 2019

	Note	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income	В1					
Rates and charges		74,349	74,236	113	145,942	145,942
Statutory fees and fines		4,536	4,583	(47)	9,163	9,333
User fees		4,150	4,285	(135)	8,546	8,435
Grants - operating		13,541	12,913	628	24,598	29,453
Grants - capital		1,981	1,914	67	3,843	2,794
Contributions - monetary		1,981	1,642	339	4,113	2,829
Contributions - non-monetary		2,861	2,865	(4)	15,000	15,000
Net gain (loss) on disposal of property,						
infrastructure, plant and equipment		218	188	30	317	317
Other income		5,009	4,325	684	10,706	10,623
Total income		108,626	106,951	1,675	222,228	224,726
Expenses	B2					
Employee costs		36,956	39,402	2,446	83,346	80,417
Materials and services		29,619	32,936	3,317	71,755	67,851
Prior year capital expenditure unable to						
be capitalised (non-cash)		1,003	-	(1,003)	-	-
Bad and doubtful debts		11	7	(4)	1,299	1,299
Depreciation and amortisation		15,045	15,045	-	30,816	29,816
Borrowing costs		1,590	1,590	-	3,058	3,414
Fair value adjustments expense		-	-	-	-	-
Asset write offs		26	-	(26)	-	-
Other expenses		2,367	2,713	346	5,238	5,009
Total expenses		86,617	91,693	5,076	195,512	187,806
Net surplus (deficit)		22,009	15,258	6,751	26,716	36,920

Overview

The surplus at 31 December 2019 is favourable to budget by \$6.75 million. This is largely due to lower expenditure to date across the organisation in:

- Materials and services (Engineering Services \$2.43 million).
 Employee costs (Community Services \$1.57 million, City Planning, Design and Amenity \$511,000 and Engineering Services \$235,000).

Favourable other income (\$684,000), operating grants (\$628,000) and contributions - monetary (\$339,000) also contribute to the favourable result.

Partly offsetting these favourable variances is the non-cash item – prior year capital expenditure unable to be capitalised of \$1.00 million which is difficult to predict and not budgeted.



Financial Report for the period 1 July 2019 – 31 December 2019

Balance Sheet As at 31 December 2019

		2019-20	2018-19	2019-20
		ACTUAL	ACTUAL	MID YEAR
		31 Dec 2019	30 Jun 2019	BUDGET
	Note	\$'000	\$'000	\$'000
ASSETS				
Current assets	C1			
Cash and cash equivalents		163,344	162,637	112,330
Financial assets ¹		2,000	-	2,000
Trade and other receivables ²		83,007	22,791	23,161
Other assets		781	4,444	2,702
Total current assets		249,132	189,872	140,193
Non-current assets	C2			
Property, infrastructure, plant and equipment		2,147,278	2,136,615	2,214,322
Investment property		12,827	12,827	12,827
Other financial assets		230	230	230
Trade and other receivables		325	325	325
Total non-current assets		2,160,660	2,149,997	2,227,704
Total assets		2,409,792	2,339,869	2,367,897
LIABILITIES				
Current liabilities	C3			
Trade and other payables	CS	7 750	26.200	24 927
Prepaid rates ²		7,752	26,299	24,837
•		71,511	-	-
Trust funds and deposits ³		36,433	35,069	37,069
Provisions		17,559	17,296	16,725
Interest-bearing loans and borrowings Total current liabilities		1,908 135,163	8,634 87,298	3,126 81,757
Total current liabilities		135, 163	01,290	01,757
Non-current liabilities	C4			
Provisions		1,617	1,537	1,516
Trust funds and deposits		869	900	900
Interest-bearing loans and borrowings		49,891	49,891	56,765
Total non-current liabilities		52,377	52,328	59,181
Total liabilities		187,540	139,626	140,938
NET ASSETS	C5	2,222,252	2,200,243	2,226,959
EQUITY				
Accumulated surplus		910,701	875,922	924,792
Asset revaluation reserve		1,241,807	1,241,807	1,241,807
Reserves		69,744	82,514	60,360
TOTAL EQUITY		2,222,252	2,200,243	2,226,959
TOTAL EQUIT		2,222,232	2,200,243	2,220,939

Financial assets represent investments with a maturity term of greater than three months and classified as financial assets in accordance

Financial assets represent investments with a maturity term of greater than three months and classified as financial assets in accordance with Australian Accounting Standards.

Trust funds and deposits include fire services property levies collected by Council on behalf of the State Government. These monies are remitted to the State Revenue Office 28 days after each quarterly rate instalment date. The majority of the trust funds and deposits balance relates to Development Contribution Plan levies totalling \$28.50 million at 31 December 2019.

Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.



Financial Report for the period 1 July 2019 – 31 December 2019

Cash Flow Statement

	2019-20 ACTUAL 31 Dec 2019 Inflows/ (Outflows) \$'000	2019-20 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2019-20 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	84,511	145,942	145,643
Statutory fees and fines	3,359	7,494	7,731
User fees	4,106	9,401	9,129
Grants - operating	16,884	26,487	31,195
Grants - capital	2,489	3,843	2,794
Contributions	2,247	4,113	2,829
Interest	1,093	2,220	2,001
Trust funds and deposits taken	19,882	35,000	34,500
Other receipts	4,030	9,397	9,541
Net GST refund	4,297	13,427	10,705
Employee costs	(37,963)	(83,346)	(79,714)
Materials and services	(43,264)	(88,625)	(78,307)
Trust funds and deposits repaid	(17,419)	(33,000)	(32,500)
Other payments	(2,511)	(5,762)	(5,510)
Net cash provided by operating activities	41,741	46,591	60,037
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(31,051)	(93,823)	(69,289)
Proceeds (payments) for other financial assets	(2,000)	(2,000)	(03,203)
Proceeds from sale of property, plant and equipment	376	617	617
Net cash used in investing activities	(32,675)	(95,206)	(68,672)
Cash flows from financing activities	(, , , , , , , , , , , , , , , , , , ,	(***)	(3.5/2/
Finance costs	(1,633)	(3,058)	(3,414)
Proceeds from interest-bearing loans	-	10,000	10,000
Repayment of interest-bearing loans	(6,726)	(8,634)	(8,496)
Net cash provided by (used in) financing activities	(8,359)	(1,692)	(1,910)
Net increase (decrease) in cash	707	(50,307)	(10,545)
Cash and cash equivalents at the beginning of the year	162,637	162,637	129,894
Cash and cash equivalents at the end of the period	163,344	112,330	119,349
Represented by:			
Operating cash	38,033	(3,921)	2,374
Restricted cash	125,311	116,251	116,975
Total	163,344	112,330	119,349

- Details regarding Council's cash movements are contained in Note D Cash Flow Statement.
 The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in Appendix 2 Investment Analysis in this report.
 Cash inflows and outflows are inclusive of GST where applicable.

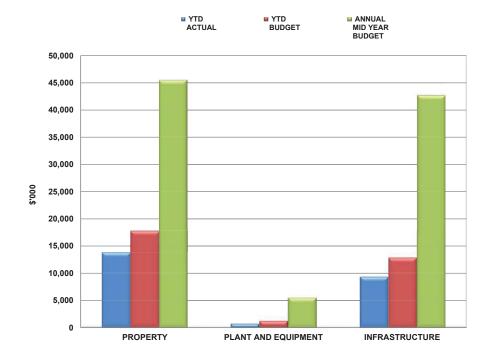


Financial Report for the period 1 July 2019 – 31 December 2019

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in $\bf Appendix\ 1$ – $\bf Capital\ Expenditure$.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	13,839	17,845	4,006	9,446	45,522	33,950
PLANT AND EQUIPMENT	824	1,351	528	1,762	5,557	5,195
INFRASTRUCTURE	9,370	12,901	3,531	8,057	42,745	30,144
TOTAL EXPENDITURE	24,033	32,097	8,065	19,265	93,823	69,289





Financial Report for the period 1 July 2019 – 31 December 2019

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

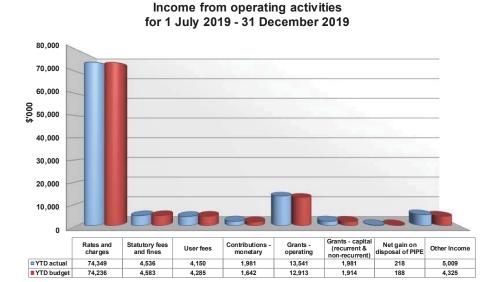
- Rate revenue: Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue: Council receives two types of grants, namely a General Purpose Grant (from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. All grants are recognised as income when cash is received. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- Fees and charges: Most fees and charges are recognised when cash is received. Where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received.
- 4. Contributions cash: Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see note 9 below).
- Employee costs: Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure: The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information: The Original Budget information contained in the report is the budget approved by Council on 11 June 2019. The year to date budget in this report reflects the Mid Year Budget as adopted by Council on 9 December 2019. The Mid Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2018-19 and any adjustments identified since the 2019-20 Original Budget was approved in June 2019. The Mid Year Budget represents the latest financial position for Council.
- 8. Cash Flow Statement: Reflects the actual cash movements during the year.
- 9. Restricted cash: These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.



Financial Report for the period 1 July 2019 – 31 December 2019

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-monetary contributions or gifted assets which represent non-cash accounting entries).



Income for the period ended 31 December 2019 is favourable against budget. This is primarily due to the following:

Other income (\$684,000 favourable) – Favourable variance due to better than anticipated interest return on investments, Civic Facilities rental income, insurance recoveries and asset protection reinstatement income (Corporate Services \$485,000 and Engineering Services \$206,000).

Grants – operating (\$628,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$520,000), which will be offset by higher service delivery costs.

Contributions – monetary (\$339,000 favourable) – Favourable variance due to unbudgeted income received from developers in lieu of future maintenance responsibilities at Logis and Somerfield Offset Reserves (Engineering Services \$314,000). This income will be transferred to reserves to fund future maintenance responsibilities.

Rates and waste charges (\$113,000 favourable) – The favourable variance is due to supplementary rates and maintenance levy (transferred to reserves) (Corporate Accounting \$113,000).

These favourable variances are partly offset by an unfavourable variance in:

User fees (\$135,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and on-street parking ticket machines/meters, building permits and asset protection permit fees (City Planning, Design and Amenity \$117,000 and Engineering Services \$65,000).

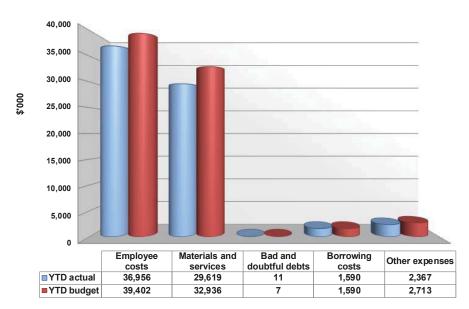


Financial Report for the period 1 July 2019 – 31 December 2019

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes depreciation, asset write offs and prior year capital expenditure unable to be capitalised which represent non-cash accounting entries).

Expenditure from operating activities for 1 July 2019 to 31 December 2019



The actual expenditure at 31 December 2019 against the year to date budget is favourable by \$5.08 million. The major variances are in materials and services and employee costs.

Materials and services (\$3.32 million favourable) - The major items contributing to this variance are:

- Contract services (\$1.51 million) timing of works and invoicing (Engineering Services \$1.78 million).
- Consultants, professional services (\$683,000) timing of commencement of projects (Community Services \$482,000 and Corporate Services \$220,000).
- Utilities (\$615,000) mainly due to delay in commencement of street lighting replacement program
 and the timing of invoices for street lighting and traffic signals (Engineering Services \$531,000).
- Administration costs (\$284,000) timing of expenditure (Community Services \$162,000 and Corporate Service \$86,000).
- Materials, maintenance and services (242,000) timing of works, most of which are reactive (Engineering Services \$147,000).



Financial Report for the period 1 July 2019 – 31 December 2019

Employee costs (\$2.45 million favourable) – This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$1.57 million, City Planning, Design and Amenity \$511,000, Engineering Services \$235,000 and Corporate Services \$96,000).

Other expenses (\$346,000 favourable) – The majority of this favourable variance is due to delay in processing grant funding (Community Services \$131,000) and delay in receipt of invoices (Corporate Services \$96,000, Non-Directorate \$68,000 and Engineering Services \$59,000).

These favourable variances are partly offset by:

Prior year capital expenditure unable to be capitalised (non-cash) (\$1.00 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$1.00 million). This is a non-cash entry that does not impact on Council's cash position.



Financial Report for the period 1 July 2019 – 31 December 2019

C. Balance Sheet

Council's net assets are valued at \$2.22 billion at the end of December 2019.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$163.34 million) – This represents the amount held by Council in cash or term deposits. Please note that this amount includes \$125.31 million of funds "restricted" for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of "A".

Financial Assets (\$2.00 million) – represents the investments placed in Green Tailored Deposits with maturity term greater than three months.

Trade and other receivables (\$83.01 million) - This balance includes:

- Rate debtors of \$67.84 million at the end of December. Rate revenue (excluding supplementary
 rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct
 debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in
 the Income Statement is a monthly accrual of the rates determined for the year in July.
- Infringement debtors of \$8.92 million (net of provision for doubtful debts).
- General debtors \$6.25 million (net of provision for doubtful debts).

Other assets (\$781,000) - This balance includes:

- Accrued income \$503,000 income earned but cash not yet received at 31 December 2019.
- Other deposits \$255,000 represents \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract and \$180,000 deposit paid for acquisition of property at 12-14 Stuart Street, Dandenong.
- Prepayments \$23,000 expenses prepaid at 31 December 2019.

C2. Non-current assets

Non-current assets (\$2.16 billion) – Includes \$2.15 billion of Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset

Investment property (\$12.83 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Other non-current debtors include:

- Trade and other receivables \$252,000 for Council's share of funds held in trust by Whitehorse City
 Council relating to the former Narre Warren landfill site and \$73,000 refundable deposit paid to
 Community Chef for the supply of meals to Council's Meals on Wheels operation.
- Other financial assets \$230,000 shares relating to Regional Kitchen Pty Ltd.



Financial Report for the period 1 July 2019 – 31 December 2019

C3. Current liabilities (debts due to be repaid within 12 months)

Trade and other payables (\$7.75 million) - Comprises trade creditors arising from operations and capital works.

Trust funds and deposits (\$36.43 million) – Trust funds and deposits includes other refundable monies in respect of:

- Development Contribution Plans (DCP) (\$28.50 million).
- Other deposits (\$2.58 million).
- Road deposits (\$2.54 million).
- Fire services property levy funds collected but not yet paid on to the State Revenue Office (\$1.59 million). These amounts are due to be remitted to the State Revenue Office in accordance with legislative timeframes.
- Open space contributions (\$743,000).
- Landscape deposits (\$486,000).

Provisions (\$17.56 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - o Long service leave entitlements \$10.23 million.
 - o Annual leave entitlements \$6.26 million.
 - o Rostered days off (RDO) \$473,000.
- Landfill provision \$592,000 provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing loans and borrowings (\$1.91 million) – Represents the remaining repayment of long term borrowings during 2019-20.

C4. Non-current liabilities (debts due to be repaid in future years)

Provisions (\$1.62 million) – Represents the provisions estimated to be paid beyond the 2019-20 financial year and comprises long service leave entitlements for employees (\$1.30 million) and landfill provision for restoration of Spring Valley landfill site (\$319,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$869,000) – Represents deposits that are payable beyond the 2019-20 financial year and comprises landscape deposits of \$765,000 and contractor deposits of \$104,000.

Interest-bearing loans and borrowings (\$49.89 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.



Financial Report for the period 1 July 2019 – 31 December 2019

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- · Insurance fund reserve
- Council funded Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct Parking and Development reserve
- Dandenong Activity Precinct Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Grants in Advance reserve

The statutory reserves are:

- Open space planning, development and improvements
- Open space land acquisitions
- · Keysborough South Community Infrastructure Levies

D. Cash Flow Statement

Cash and investment holdings total \$163.34 million as at 31 December 2019 which has increased by \$707,000 since 30 June 2019. Total cash and investment holdings are made up of operating cash (\$38.03 million) and restricted cash (\$125.31 million).

Please refer to the next page for a detailed listing of Restricted Cash which is set aside for specific purposes.

Cash flows from operating activities – net inflow of \$41.74 million. The major inflows are rates \$84.51 million, trust funds and deposits taken \$19.88 million, grants \$19.37 million, user fees \$4.11 million and statutory fees and fines \$3.36 million. The major outflows are employee costs \$37.96 million, materials and services \$43.26 million and trust funds and deposits repaid \$17.42 million. Trust funds and deposits taken and repaid mainly relate to developer contribution funds and fire services property levies. The remittance of the fire services property levy (FSPL) and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – are a net outflow of \$32.68 million and include:

- \$31.05 million for capital works expenditure. The detailed capital works schedule is included in this
 report as Appendix 1. Please note the difference between the two capital expenditure amounts is
 due to the movement in capital trade creditors at the start and end of the reporting period. Appendix
 1 is on an accrual basis.
- \$2.00 million of funds invested on Green Tailored Deposits with maturity greater than three months.
- \$376,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – is an outflow of \$8.36 million. Council incurred \$1.63 million in finance costs on its borrowings and repaid \$6.73 million of existing loans (\$4.90 million relates to repayment of the Local Government Funding Vehicle (LGFV) in November 2019).



Financial Report for the period 1 July 2019 – 31 December 2019

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Туре	31 Dec 2019 \$'000	Notes
Reserve funds		
Council funded Development Contribution Plans (DCP) reserve	16,435	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	10,575	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	4,304	To fund acquisitions of new open space land.
Major projects reserve	29,095	Holds funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	2,581	Reserved for specific maintenance expenditure relating to this area.
Keysborough South Community Infrastructure Levies	1,540	This reserve fund relates to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.
Spring Valley landfill rehabilitation	906	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	443	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	958	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	236	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	748	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	703	Funds set aside for the aged care reforms.
Grants in Advance reserve	1,220	Funds set aside for capital grants received in advance of the financial year to which the project works will occur.
Total reserve funds	69,744	



Financial Report for the period 1 July 2019 – 31 December 2019

Туре	31 Dec 2019 \$'000	Notes
Employee provisions		
Long service leave	11,532	Funds set aside to meet long service leave commitments.
Annual leave and other	6,733	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	18,265	
Trust funds and deposits		
Development Contribution Plans	28,495	Pending completion of works.
Fire services property levy collected and due	1,585	Payable to State Revenue Office – legislative requirement.
Open space contributions	743	Pending completion of works.
Landscape deposits	1,250	Pending completion of works.
Road deposits	2,541	Pending completion of works.
Other trust funds and deposits	2,688	Refundable upon finalisation of programs.
Total trust funds and deposits	37,302	
Total restricted cash	125,311	



Financial Report for the period 1 July 2019 – 31 December 2019

Statement of Capital Works

Total capital expenditure at 31 December 2019 was \$24.03 million. A further \$19.27 million was committed at the end of December. The above **CIP Expenditure Report** (commencing on page 16) contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Property

3043 Springvale Community Precinct (\$3.13 million favourable) — The Springvale Community Hub remains under construction, with completion of the northern glulams (laminated timbers) installed, and ongoing installation of the underfloor air distribution system. Internal fit out has commenced, with painting, tiling, and installation of panels. The main structure for the urban screen is now installed. Benching in the landscape has been completed, with the main mound now formed, and most of the paving complete.

<u>Infrastructure</u>

- 3631 Dandenong Park Master Plan (\$342,000 favourable) Concept design has been completed. The tender documentation for the Northern precinct is underway including the tan track, Foster Street interface and other general park and landscape improvements. This is expected to go to tender in January.
- 3933 Sports Lighting Plan Implementation (\$324,000 favourable) Pre-installation of the conduits and electrical pits has been completed. The light poles are in fabrication.



Financial Report for the period 1 July 2019 – 31 December 2019

Appendix 1

Capital Expenditure



Financial Report for the period 1 July 2019 – 31 December 2019

CIP Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
PROPERTY						
Buildings						
3015. Robert Booth Reserve Pavillion	_	_	_	1,110	_	_
3043. Springvale Community Precinct	10.456.600	13.564.492	3.107.892	6.667.875	27.092.646	22.105.652
3177. Dandenong Civic Ctr-HVAC Gas Boiler	13.989	-	(13,989)	-	-	-
3219. Thomas Carroll Pavilion	83,056	114,000	30,944	-	2,543,572	_
3255. Yarraman Oaks Primary NEYLF	4,649	-	(4,649)	3,734	-	_
3548. Keysborough South Community Hub Dev	6,740	7.800	1,060	4,132	1,000,000	1,000,000
3740. Drum Theatre Improvements	_	-	-		75,000	-
3792. Dandenong Mkt Back of House-Coolrm	304.248	485,765	181.517	1.272.114	1,558,798	1,200,000
3802. Building Energy Efficiency Program	32,191	147,020	114,830	56,923	281,347	235,218
3803. Building Capital Program Minor Work	3.655	58,261	54,606	20.570	160,000	160,000
3804. CCTV/Security Capital Program	74,864	90,844	15,980	40,819	106,000	106,000
3805. Municipal Early Years Infrast. Plan	736	22,609	21,873	7.100	65,000	65,000
3806. Drum Theatre - Motorise Light Bars	846	70,000	69.154		176,000	-
3807. Drum Theatre - Auditorium Chairs	262.729	349,424	86,695	29.192	349,424	150,00
3811. Walker St Multi-deck Car Pk Roof	111,885	100,000	(11,885)	2,000	150,000	-
3813. Shalimar Kindergarten MCH	10,775	20,000	9,225	28,195	30,000	
3814. D'nong Nth Senior Citizen Ctr Latha	1,610	43,478	41.868	17.480	500.000	500.00
3817. Civic Archive Extension of Building	10,805	30,100	19,295	1,818	30,100	-
3818. Rowley Allan Res Football Pavilion	19,111	19,200	89	122,203	38,390	-
3873. Building Renewal Prg DDA	-	6,957	6,957	1,616	20,000	20,000
3874. Building Renewal Prg HVAC	35,442	63,478	28,036	1,549	130,000	130,000
3876. Building Renewal Prg Bathroom	219.789	146.783	(73,006)	107,461	422,000	422,00
3877. Building Renewal Prg Flooring	15,437	65,391	49,955	3,182	188,000	188,00
3878. Building Renewal Prg Lift Refurb.	160,230	215,652	55,422	471.075	620,000	620,00
3879. Building Renewal Prg Minor Works	179,766	173,757	(6,009)	82.722	460,176	460,17
3880. Building Renewal Prg Roof	20,185	40,000	19,815	80,854	115,000	115,00
3883. Building Renewal Prg Kitchen & Eq	117,029	115,652	(1,377)	96,400	313,000	313,00
3902. Ross Reserve Pavilion	111,023	110,002	(1,577)	50,400	300,000	010,000
3903. D'nong Mkt - 10 Yr Plan Imp	11.180	24.348	13.168		70,000	70,00
3904. Building Renewal Prg Theatre	20,082	111,913	91,830	7,584	312,000	312,00
3905. Building Renewal Prg Window	29,441	61,913	32,472	123,540	178,000	178,00
3906. Greater D'nong Gallery of Art	9,450	45,565	36.115	120,040	5,000,000	5,000,00
3907. Warner Reserve Toilet (North)	3,834	34,783	30,949	131,750	200,000	200,00
3908. Oasis/NPAC Design Dev't	22,540	32,330	9,790	63,125	300,000	300,00
osoc. Odsis/14 / O Design Dev t	22,040	02,000	5,750	00,120	500,000	500,00
Leasehold Improvements						
3819. Police Paddocks Res. Concept Plan	22,560	20,000	(2,560)	-	100,000	-
3941. Police Paddocks Res. Grandstand	27,000	28,696	1,696	-	400,000	100,00
Land						
2116. 77 Herbert Street Dandenong	865.482	865,694	212	_	865.694	
2117. 89 Douglas Street Noble Park	658,615	646,925	(11,690)		646,925	
3548. Keysborough South Community Hub Dev	22,182	22,000	(182)		129,077	
3988. DCP - 845 Taylors Road (LRO6b)	-	-	(102)		194,670	_
3989. DCP - 875 Taylors Road (LRO6b)	-	-	-	-	400,867	-
Total property	13,838,731	17,844,829	4,006,098	9,446,121	45,521,686	33,950,04
Total property	13,030,731	17,044,029	4,000,030	3,440,121	40,021,000	33,950,04



Financial Report for the period 1 July 2019 – 31 December 2019

CIP Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	СОММІТ	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
1445. Fleet Purchases	136,579	423,957	287,378	1,148,169	2,302,000	2,262,000
3517. Community Transport Bus 3909. Drum Theatre Manlifter	-	2,087	2,087	-	210,000 12,000	12,000
3909. Drum Theatre Maniliter	-	2,067	2,067	-	12,000	12,000
Library books						
3104. Library Resources	502,577	509,723	7,146	385,761	973,828	973,828
Computers and telecommunications						
3516. Officer Safety Radio Network Upgrad	-	-	-		73,500	-
3910. Security Software (Priority 1&2)	-	52,174	52,174	-	200,000	200,000
3911. Dandenong Stadium Wi-Fi	-	2,609	2,609		10,000	10,000
3912. Noble Park Civic Optic Wi-Fi	-	57,391 12,000	57,391 12,000	-	220,000 46,000	220,000 46,000
3913. People Counters Installation 3914. Asset Management System	1,054	12,000	(1,054)	-	701,818	820,735
3915. MCH (ADSL to Radio)	-	7,304	7,304	-	28,000	28,000
3916. Multi-Media/Broadcast Prg	59,931	77,250	17,319	119,478	196,458	196,458
3917. Procurenet (IT) System	-	10,435	10,435	-	40,000	40,000
3918. Drum Theatre Ticketing System	-	7,826	7,826	-	137,161	30,000
3919. Digital Infrastructure (Website)	76,950	98,783	21,833	75,250	256,000	256,000
Fixtures, fittings and furniture						
3314. Public hall equipment	46,678	54,609	7,931	4,934	100,000	100,000
3825. Living Treasures Tribute	-	35,130	35,130	28,640	50,130	-
Total plant and equipment	823,768	1,351,277	527,508	1,762,232	5,556,895	5,195,021
INFRASTRUCTURE						
Parks, open space and streetscapes						
1747. Barry Powell Reserve Master Plan	951	34,783	33,831	-	100,000	100,000
1748. Spring Valley Reserve Master Plan		8,696	8,696		50,000	50,000
1796. Wal Turner Reserve Master Plan 3043. Springvale Community Precinct	5,409	138,913 20,000	133,504 20,000	2,500	1,005,000 100,000	500,000
3065. Public Place Recycling Bin Instal.		40,696	40,696		117,000	117,000
3141. Thomas St Precinct Enhance(Afghan)	320,129	359,805	39.676	74,365	359.805	-
3192. Douglas st. s/scape improv.proj.	-	-	-	- 1,555	886,212	-
3248. DCP Keysb. Sth Industrial Buffer	-	87,758	87,758	-	295,758	-
3258. Robert Booth Reserve Baseball Light	193,672	177,162	(16,510)	10,252	177,162	-
3406. Fotheringham Reserve	-	-	-	-	3,500	-
3454. Dogs off leash program	63,385	201,000	137,615	115,151	41,000	4 000 000
3490. Springvale Road Boulevard 3498. Walker St D'nong-Streetscape	15,377	50,000	34,623	91,550	4,177,196 100,000	1,000,000
3631. Dandenong Park Master Plan	377,226	719,691	342,465	165,033	2,017,457	1,500,000
3835. Park Signage Renewal Program	-	62,609	62,609	75,310	180,000	180,000
3848. Hemmings SC Streetscape	17,717	105,913	88,196	10,145	342,440	300,000
3849. Frederick Watcher Res. Master Plan	37,028	267,826	230,799	70,558	1,089,094	1,000,000
3852. Warner Res. Master Plan Impl.	11,000	79,373	68,373	52,750	79,373	-
3853. Parkfield Res. Master Plan Impl.	90,951	321,261	230,310	45,444	572,369	200,000
3854. Burden Park Res. Master Plan Imp. 3867. Keysborough Bowls Club Floodlight	19,503 2,340	136,522	117,019	31,284	924,789	450,000
3892. LXRA CCTV Works	2,340	-	(2,340)		60,000	-
3896. Fotheringham Resv. Addition Interpr	980		(980)	1	-	
3900. Ross Reserve Plaza/Play/Oval/Path	8,430	189,257	180,827	517,667	1,050,000	930,000
3929. Act Crt Strat Plan Imp - D'nong	12,500	95,435	82,935	36,820	500,000	500,000
				-	360,000	360,000
3930. Act Crt Strat Plan Imp - NPark	-	62,609	62,609		300,000	
3931. Guardrail Upgrade Program	16,365	69,565	53,200	-	200,000	200,000
3931. Guardrail Upgrade Program 3932. Open Space Infra Renewal Prg	16,365 147,299	69,565 109,109	53,200 (38,190)	- 30,110	200,000 292,500	200,000 292,500
3931. Guardrail Upgrade Program 3932. Open Space Infra Renewal Prg 3933. Sports Lighting Plan Imp.	16,365	69,565 109,109 376,144	53,200 (38,190) 312,405	-	200,000 292,500 2,150,000	200,000 292,500 2,150,000
3931. Guardrail Upgrade Program 3932. Open Space Infra Renewal Prg 3933. Sports Lighting Plan Imp. 3934. Parking Sensor Implementation	16,365 147,299	69,565 109,109 376,144 60,000	53,200 (38,190) 312,405 60,000	- 30,110	200,000 292,500 2,150,000 345,000	200,000 292,500 2,150,000 345,000
3931. Guardrail Upgrade Program 3932. Open Space Infra Renewal Prg 3933. Sports Lighting Plan Imp.	16,365 147,299	69,565 109,109 376,144	53,200 (38,190) 312,405	- 30,110	200,000 292,500 2,150,000	200,000 292,500 2,150,000



Financial Report for the period 1 July 2019 – 31 December 2019

CIP Expenditure Report

					ANNUAL	ANNUAL
	YTD	YTD	YTD		MID YEAR	ORIGINAL
	ACTUAL	BUDGET	VARIANCE	СОММІТ	BUDGET	BUDGET
	\$	\$	\$	\$	\$	\$
Description of Injury and assumption facilities						
Recreational, leisure and community facilities		405.047	105.017		200,000	200,000
3029. Playground Improvements 3399. Springvale Reserve Cricket Net Repl	159.909	125,217 160.000	125,217 91	13.781	360,000 230.000	360,000 230,000
3420. Lois Twohig Res.Tennis Club BkaCrt	7,887	8,231	344	1,199	8,231	230,000
3421. Springvale Nth Tennis Club BkaCrt	2,369	2,719	350	1,199	2,719	-
3430. Springvale South Tennis Bka Crt	8,652	10,000	1,348	11,635	20,000	-
3433. Burden Park Tennis Bka Crt	9,749	10,000	251	10,533	20,000	
3518. Harmony Square Entrance Protection	-	-	-	10,000	30,000	
3651. Springvale Activity Centre-Laneways	13,255	10.000	(3,255)	1,980	195,889	
3794. Tatterson Park Masterplan	3,808	74,783	70,975	349,458	810,000	810,000
3837. Greaves Res.Tennis Court Resurf.	113,957	114,297	340	28,763	230,297	-
3841. All Abilities Playground Concept	32,747	69.652	36.905	32.075	69.652	_
3843. Police Paddocks S'ball Dug Out Shel		-	-	_	20,000	_
3844. Tatterson Park Stage 1A Impl.P'grd	120,810	150,955	30,145	30,144	150,955	-
3846. George Andrews Res.TRY Build Contai	151,119	212,905	61,786	135,043	312,905	-
3856. Warner Res. Tennis Club Replace Fen	17,377	26,087	8,710	10,572	100,000	100,000
3900. Ross Reserve Plaza/Play/Oval/Path	1,200	3,913	2,713	-	2,000,000	2,000,000
3924. Alex Nelson Reserve Fencing	25,000	20,652	(4,348)	-	25,000	25,000
3925. Active Fencing Program	98,971	89,565	(9,406)	30,933	200,000	200,000
3926. Sports Facilities Plan Imp.	193,346	248,000	54,654	87,863	1,185,000	1,058,000
3927. Chandler Rd Reserve Exercise Eq.	33,699	33,696	(3)	26,801	50,000	50,000
3928. Rowley Allan Reserve Netball Crts	-	-	-	-	50,000	50,000
Roads						
1627. Springvale Road Traffic Signals	-	-	-	-	750,000	-
1629. 275 Lonsdale St Dnong-Pedestrain La	-	35,000	35,000	-	90,000	-
3231. Local Road Upgrade & Reconstruction	150,693	174,652	23,959	103,669	383,306	-
3373. Municipal wide, Kerb and Channel	163,057	147,065	(15,991)	249,394	500,000	500,000
3418. Municipal Wide,LATM post audit	210,532	352,957	142,425	34,735	960,448	750,000
3753. Local Road Surf./Rehabit. Prg.	1,044,809	1,058,435	13,625	958,949	3,325,000	4,425,000
3828. Activity Centre Proj. Mason St	9,255	12,602	3,347	22,701	521,420	300,000
3831. Bakers Rd, D'nong Nth Alter.Cross	740.000	744 444	(4.500)	100.051	26,200	0.44.000
3920. Homeleigh Rd Reconstruction	719,006	714,444	(4,562)	126,051	794,838	844,838
3921. Glasscocks Rd Rehab/Sealing	-	-	-	-	30,000	30,000
3922. Disabled Parking Infra Prg 3923. Cheltenham Rd/Chandler Rd	-	-	-	11,850	40,000	40,000
3938. Kerb & Channel Resurfacing Program	940,284	950,000	9,716	524,238	250,000 1,400,000	250,000 300,000
3942. Black Spot Works Program	63,603	72,800	9,198	33,561	303,996	300,000
3990. DCP - Chapel Rd Upg & Traffic Lght	771,998	775,555	3,558	359,705	1,220,597	1,220,597
3991. DCP-Chapel Rd Btw Villiers &Donnici	133,966	151,592	17,626	29,431	151,592	1,220,397
3992. DCP - Perry Road South Upgrade	118,292	104,600	(13,692)	95,903	244,399	Ξ.
Bridges						
3185. Municipal Wide - Bridges	-	5,217	5,217		20,000	20,000
3832. Bridge Rectification Works Survey	68,915	69,050	135	6,682	69,050	
3993. DCP - Lyndhurst B1 Bridge	-	-	-	-	397,535	_
Eastnoth and avalousus						
Footpath and cycleways 3174. Active Transport Infra. Priority Pat	293,534	284,486	(9,048)	17,433	535,456	350,000
3174. Active Transport Intra.Priority Pat 3355. Municipal Wide-Footpath Renewal	1,322,049	1,320,087	(1,962)	591,454	1,400,000	1,400,000
Off street car parks						
3662. Metro 3175	24.794	_	(24,794)		_	_
3794. Tatterson Park Masterplan	576	2,921	2,346		1,943,677	1,836,094
3901. Ross Reserve Access Road	18,803	19,155	352	86,074	205,155	-,222,301
3937. Car Park Renewal Program	-	64,348	64,348	9,065	185,000	185,000



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CIP Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	СОММІТ	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
Drainage						
3019. Major Drainage Renewal Prg.	96,694	345,103	248,408	390,322	587,059	200,000
3129. Drainage program	648,265	861,654	213,388	674,296	1,763,828	1,435,000
3558. Pit Cover Replacement Program	34,914	34,783	(131)	33,204	100,000	100,000
3939. Drainage Reactive Renewal Program	138,442	86,957	(51,485)	40,583	250,000	250,000
Total infrastructure	9,370,334	12,901,302	3,530,968	8,057,143	42,744,859	30,144,029
GRAND TOTAL	24,032,833	32,097,408	8,064,574	19,265,496	93,823,440	69,289,094



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Appendix 2

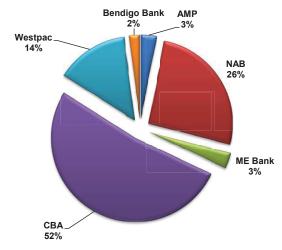
Investment Analysis



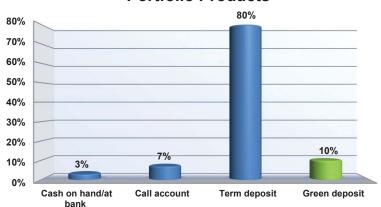
Financial Report for the period 1 July 2019 - 31 December 2019

Cash and Investments

Investment Institutions



Portfolio Products

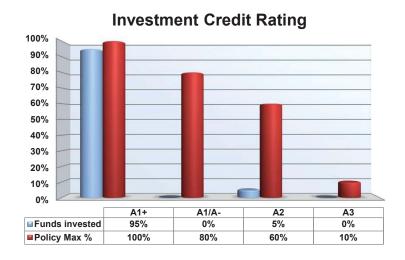


Note: Green deposit: 10% (or \$16.6 million) was invested at 31 December 2019. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

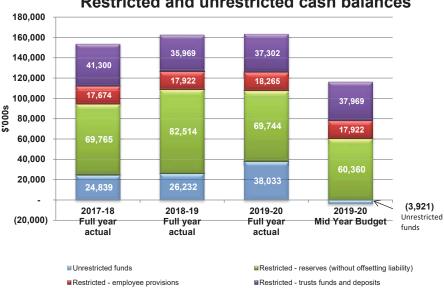


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Cash and Investments



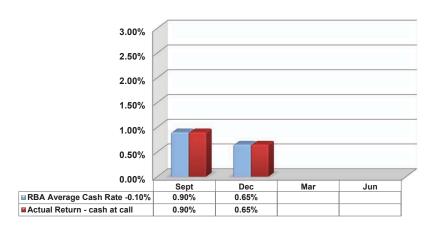
Restricted and unrestricted cash balances



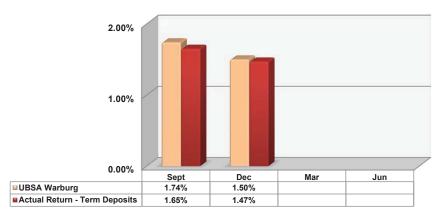


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Benchmark Indicator - Cash at Call

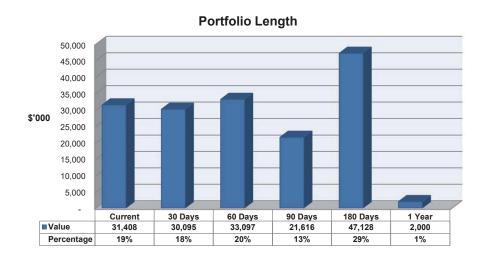


Benchmark Indicator - Term/Green Deposits





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Financial Report for the period 1 July 2019 – 31 December 2019

Appendix 3

Directorate Analysis



Financial Report for the period 1 July 2019 – 31 December 2019

Total Operating Results

CGD BY DIRECTORATE

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Chief Executive Office	-	-	-	_	-
Greater Dandenong Business	218	178	40	358	128
Corporate Services	2,568	2,072	496	4,161	4,253
Engineering Services	11,574	11,257	317	24,764	24,744
City Planning Design and Amenity	7,537	7,557	(20)	14,360	14,363
Community Services	11,915	11,234	681	22,002	20,867
Non-Directorate (a)	72,971	72,861	110	150,928	157,049
Capital Works Program	2,002	1,914	88	5,955	3,622
Total income	108,785	107,073	1,712	222,528	225,026
Expenses					
Chief Executive Office	330	342	12	708	668
Greater Dandenong Business	1,888	2,053	165	4,559	3,588
Corporate Services	11,384	11,818	434	22,480	22,290
Engineering Services	25,100	27,789	2,689	64,069	63,786
City Planning Design and Amenity	7,223	7,845	622	17,765	17,228
Community Services	22,684	24,791	2,107	50,941	45,673
Non-Directorate (a)	18,167	17,177	(990)	35,290	34,873
Capital Works Program					-
Total expenses	86,776	91,815	5,039	195,812	188,106
Net surplus (deficit)	22,009	15,258	6,751	26,716	36,920

⁽a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

<u>Note</u>. Total income and total expenditure may differ to the operating result on the previous page due to the treatment of proceeds from asset sales and associated written down value.



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CEO DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Other income		_	-	-	_	_
Total income		-	-	-	-	-
Expenses						
Employee costs		258	271	13	568	568
Materials and services		70	68	(2)	94	94
Other expenses		2	3	1	46	6
Total expenses		330	342	12	708	668
Net surplus (deficit)		(330)	(342)	12	(708)	(668)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
CEO	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
CEO	330	342	12	708	668
Total expenses	330	342	12	708	668
Net surplus (deficit)	(330)	(342)	12	(708)	(668)

Notes:

No comments required for this directorate.



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GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
				(0)	0	0
User fees		-	3	(3)	6	6
Grants - operating		160	120	40	240	10
Other income		58	55	3	112	112
Total income		218	178	40	358	128
F						
Expenses						
Employee costs		1,160	1,186	26	2,574	2,178
Materials and services	1	678	803	125	1,805	1,265
Other expenses		50	64	14	180	145
Total expenses		1,888	2,053	165	4,559	3,588
Net surplus (deficit)		(1,670)	(1,875)	205	(4,201)	(3,460)

BUSINESS UNITS

	YTD ACTUAL		YTD VARIANCE	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
Greater Dandenong Business Executive	_	_	_	_	_
Business Networks	187	145	42	290	60
Activity Centres Revitalisation	-	3	(3)	6	6
Major Projects	28	27	`1	56	56
Economic Development	3	3	-	6	6
Total income	218	178	40	358	128
Expenses					
Greater Dandenong Business Executive	195	166	(29)	345	345
Business Networks	626	641	15	1,210	740
Activity Centres Revitalisation	457	581	124	1,403	963
Major Projects	75	62	(13)	175	114
Economic Development	535	603	68	1,426	1,426
Total expenses	1,888	2,053	165	4,559	3,588
Net surplus (deficit)	(1,670)	(1,875)	205	(4,201)	(3,460)



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Notes:

Expenditure

Note 1 Materials and services (\$125,000 favourable) – Favourable variance due to delay in receipt of invoices (Activity Centres Revitalisation \$62,000 and Economic Development \$29,000) and program put on hold as requested by Multicultural Affairs and Social Cohesion (Indian Cultural Precinct \$75,000).

This favourable variance is offset by higher than anticipated consultancy costs caused by a variation in the scope of works relating to Dandenong A-League/W-League stadium (Greater Dandenong Business Executive \$30,000).



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CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Statutory fees and fines		54	55	(1)	109	109
User fees		16	6	10	12	12
Grants - operating		42	40	2	40	41
Other income	2	2,456	1,971	485	4,000	4,091
Total income		2,568	2,072	496	4,161	4,253
Expenses						
Employee costs	3	6,401	6,497	96	13,570	13,552
Materials and services	4	4,196	4,439	243	7,162	6,988
Other expenses	5	787	882	95	1,748	1,750
Total expenses		11,384	11,818	434	22,480	22,290
Net surplus (deficit)		(8,816)	(9,746)	930	(18,319)	(18,037)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Corporate Services Executive	-	-	-	-	-
Communications and Customer Service	469	352	117	707	727
Governance	1,599	1,550	49	3,101	3,173
Information Technology	6	-	6	-	-
Financial Services	87	124	(37)	301	301
People and Procurement Services	407	46	361	52	52
Total income	2,568	2,072	496	4,161	4,253
Expenses					
•	247	293	46	597	597
Corporate Services Executive					
Communications and Customer Service	2,608	2,794	186	5,861	5,855
Governance	1,423	1,551	128	3,173	3,173
Information Technology	2,830	2,933	103	4,974	4,973
Financial Services	1,322	1,372	50	2,807	2,807
People and Procurement Services	2,954	2,875	(79)	5,068	4,885
Total expenses	11,384	11,818	434	22,480	22,290
Net surplus (deficit)	(8,816)	(9,746)	930	(18,319)	(18,037)



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Notes:

Income

Note 2 Other income (\$485,000 favourable) – The favourable variance is due to an insurance recovery in relation to fire damage at 280 Lonsdale Street, Dandenong* (Risk Management \$345,000), higher than anticipated property management recoveries (Property Management \$50,000) and rental income to date (Civic Facilities \$40,000, Senior Citizen Facilities \$31,000, Jan Wilson Community Centre \$23,000, The Castle \$11,000 and Paddy O'Donoghue Centre \$11,000).

This unfavourable variance is partly offset by lower than anticipated recovery of costs to follow up outstanding rates debtors (Property Revenue \$36,000).

* - The insurance recovery will be mostly offset by the \$100,000 insurance excess and \$100,000 for demolition of the fire damaged building. The net balance remaining will be transferred to the Self Insurance Reserve.

Expenditure

Note 3 Employee costs (\$96,000 favourable) – The favourable variance is primarily due to vacant positions and a reduction in the use of casuals (Call and Service Centres \$53,000 and Southern Screen \$17,000), timing of delivery of programs (Occupational, Health and Safety \$40,000), reduced hours for staff (Governance \$15,000) and lower than anticipated training to date (Members of Council \$18,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Organisational Development Executive \$67,000 and Records Management \$15,000).

Note 4 Materials and services (\$243,000 favourable) – The main items contributing to the favourable variance include:

- Consultants, professional services (\$220,000) delay in receipt of invoices and timing of projects (Organisational Development Executive \$72,000, Risk Management \$41,000, Property Revenue \$24,000, Emergency Management \$13,000, Governance \$12,000, Financial Services \$11,000, Communications and Customer Services Executive \$10,000, Southern Screen \$9,000, Property Management \$7,000 and Call and Service Centres \$7,000).
- Administration costs (\$86,000) lower than anticipated costs for Council publications, postage, community education, subscriptions, printing and stationery (Records Management \$48,000, Communications and Customer Service Executive \$16,000 and Risk Management \$14,000).
- Utilities (\$68,000) delay in receipt of invoices for telephone, rates, water and electricity (Technical Services \$18,000, Property Management Administration \$10,000, Paddy O'Donoghue \$7,000, Senior Citizens Facilities \$6,000, Members of Council \$5,000, Jan Wilson Community Centre \$5,000, Dandenong Market \$4,000, The Castle \$4,000 and Emergency Management \$4,000).
- Materials, maintenance and services (\$38,000) delay in receipt of invoices (Civic Facilities \$14,000, Governance \$7,000, Print Shop \$6,000, Call and Services Centres \$5,000, Property Management Administration \$4,000 and The Castle \$3,000).

This favourable variance is partly offset by higher than anticipated insurance claim expenditure (Risk Management \$161,000) and software maintenance to date (Risk Management \$15,000 and Contracts \$11,000).

Note 5 Other expenses (\$95,000 favourable) – The main items contributing to the favourable variance include delay in receipt of invoices for internal audit fees (Corporate Services Executive \$30,000, contribution to a shared resource (Emergency Management \$29,000), operating lease/rentals (Technical Services \$12,000).



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ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		10,047	10,047	_	20,049	20,049
Statutory fees and fines	6	89	254	(165)	509	509
User fees	7	262	327	(65)	655	655
Grants - operating		100	140	(40)	140	139
Contributions - monetary	8	315	1	314	1	1
Asset sales	9	376	308	68	617	617
Other income	10	385	180	205	2,793	2,774
Total income		11,574	11,257	317	24,764	24,744
Expenses						
Employee costs	11	8,097	8,332	235	17,505	17,789
Materials and services	12	16,759	19,190	2,431	46,006	45,561
Bad and doubtful debts		2	5	3	10	10
Carrying amount of assets sold		159	120	(39)	300	300
Other expenses	13	83	142	59	248	126
Total expenses		25,100	27,789	2,689	64,069	63,786
Net surplus (deficit)		(13,526)	(16,532)	3,006	(39,305)	(39,042)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Engineering Services Executive	_	_	_	_	_
Infrastructure Services	10,923	10,562	361	23,373	23,353
City Projects and Asset Improvement	14	9	5	18	18
Infrastructure Planning	637	686	(49)	1,373	1,373
Total income	11,574	11,257	317	24,764	24,744
Expenses					
Engineering Services Executive	66	81	15	127	418
Infrastructure Services	19,595	22,149	2,554	51,462	51,225
City Projects and Asset Improvement	4,448	4,515	67	10,270	9,933
Infrastructure Planning	991	1,044	53	2,210	2,210
Total expenses	25,100	27,789	2,689	64,069	63,786
Net surplus (deficit)	(13,526)	(16,532)	3,006	(39,305)	(39,042)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Income

Note 6 Statutory fees and fines (\$165,000 unfavourable) – Unfavourable variance due to lower than anticipated income from sub-divisions, drainage plan approvals and plan checking fees to date (Civil Development and Design \$165,000). This will be monitored and any permanent variance will be reflected in the full year forecast.

Note 7 User fees (\$65,000 unfavourable) – Unfavourable variance due to lower than anticipated fee income for asset protection permits and drainage plan approval (Asset Protection \$38,000 and Civil Development and Design \$29,000).

Note 8 Contributions – monetary (\$314,000 favourable) – Favourable variance due to unbudgeted income from developers in lieu of future maintenance of the Logis native vegetation reserve (\$162,000 for six years) and Somerfield native vegetation reserve (\$153,000 for five years) (Parks Services). This income will be transferred to reserves to fund future maintenance requirements.

Note 9 Asset sales (\$68,000 favourable) – Favourable variance due to higher than anticipated proceeds from fleet and plant sales to date (Fleet Management \$68,000).

Note 10 Other income (\$205,000 favourable) – Favourable variance due to higher than anticipated recovery income for asset protection reinstatements (Asset Protection \$167,000), income received for casual hire fees of sporting ovals and athletic tracks (Parks Services \$37,000) and Sergasco royalties received (Waste Management \$18,000).

This favourable variance is partly offset by a delay in invoicing partner councils for recoveries relating to works at Spring Valley Landfill (Waste Management \$23,000).

Expenditure

Note 11 Employee costs (\$235,000 favourable) – Favourable variance due to delay in recruitment (Parks Services \$156,000, Asset Management \$69,000, Civil Development and Design \$62,000, Roads and Drains \$37,000 and Infrastructure Services and Planning Executive \$32,000) and savings from secondment of a staff member (Transport \$28,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs (City Projects and Asset Improvement Executive \$93,000 and Cleansing \$71,000). This will be monitored and any permanent variance will be reflected in the full year forecast.

Note 12 Materials and services (\$2.43 million favourable) - The favourable variance is due to the timing of works and delay in receipt of invoices from contractors (Waste Management \$691,000, Parks Services \$400,000, Cleansing \$383,000, Building Maintenance \$308,000, Roads and Drains \$148,000 and Fleet Management \$92,000) and a delay in the light-emitting diode (LED) street lighting replacement program (Asset Management \$591,000).

This favourable variance is partly offset by earlier than anticipated and unbudgeted professional services costs (Building Disposal Program \$63,000 and City Projects and Asset Improvement Executive \$60,000) and higher asset protection reinstatement costs which are offset by higher recovery income received (Asset Protection \$43,000).

Note 13 Other expenses (\$59,000 favourable) – Favourable variance is mainly due to delay in commencement of works (Spring Valley Landfill \$77,000).



Financial Report for the period 1 July 2019 – 31 December 2019

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		_	_	-	_	-
Statutory fees and fines	14	4,381	4,274	107	8,545	8,715
User fees	15	2,649	2,766	(117)	5,240	5,130
Grants - operating		482	463	19	494	437
Other income		25	54	(29)	81	81
Total income		7,537	7,557	(20)	14,360	14,363
Expenses						
Employee costs	16	5,693	6,204	511	13,026	12,978
Materials and services	17	1,440	1,579	139	3,364	2,874
Bad and doubtful debts		5	_	(5)	1,286	1,286
Other expenses		85	62	(23)	89	90
Total expenses		7,223	7,845	622	17,765	17,228
Net surplus (deficit)		314	(288)	602	(3,405)	(2,865)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
City Planning, Design and Amenity Exec.	_		_	_	_
Building Services	1,289	1,465	(176)	2,183	2,043
Planning and Design	882	958	(76)	1.867	2,157
Regulatory Services	5,366	5,134	232	10,310	10,163
Total income	7,537	7,557	(20)	14,360	14,363
Expenses					
City Planning, Design and Amenity Exec.	222	226	4	472	472
Building Services	1.448	1,477	29	3,181	3,052
Planning and Design	2,160	2,667	507	5,809	5,480
Regulatory Services	3,393	3,475	82	8,303	8,224
Total expenses	7,223	7,845	622	17,765	17,228
Net surplus (deficit)	314	(288)	602	(3,405)	(2,865)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Income

Note 14 Statutory fees and fines (\$107,000 favourable) – The favourable variance is due to better than anticipated income from parking fines, recovery of collection costs (Parking Management \$316,000) and animal fines (Animal Management \$34,000).

This favourable variance is partly offset by lower than anticipated planning applications (Statutory Planning \$79,000), local law fines (General Law Enforcement \$66,000), health and food infringements (Health \$53,000) and planning compliance fines (Planning Compliance \$43,000).

Note 15 User fees (\$117,000 unfavourable) – Unfavourable variance is due to lower than anticipated parking income for on-street ticket machines/meters (Parking Management \$56,000), food registration renewal income which is expected to correct in coming months (Health \$38,000) and building permit applications (Building \$38,000).

Expenditure

Note 16 Employee costs (\$511,000 favourable) – Favourable variance due to delay in recruitment and extended leave taken (Statutory Planning \$247,000, Strategic Design and Sustainability Planning \$118,000, Planning Compliance \$76,000, Animal Management \$47,000, Regulatory Services Administration \$28,000 and Public Safety and Security \$35,000).

This favourable variance is offset by higher than anticipated use of temporary staff (Health \$24,000) and higher School Crossing supervisor salary costs (School Crossing \$50,000). This is a seasonal trend and will return to balance by year end.

Note 17 Materials and services (\$139,000 favourable) – Favourable variance due to delay in commencement of projects (Strategic Design and Sustainability Planning \$100,000 and Master Plan Concept Plan Development \$40,000) and receipt of invoices (Parking Management \$25,000).

This favourable variance is partly offset by a higher than anticipated expenditure for professional services (Regulatory Services Administration \$18,000, Building \$17,000 and Public Safety and Security \$13,000).



Financial Report for the period 1 July 2019 – 31 December 2019

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
User fees		1,223	1,183	40	2,633	2,633
	18	9,905	9,298	607	17,980	16,789
Grants - operating	10		9,290		17,900	10,709
Contributions - monetary		2	-	2	-	-
Other income		785	753	32	1,389	1,445
Total income		11,915	11,234	681	22,002	20,867
Expenses						
•	40	45.000	40.000	4.500	05.505	00.557
Employee costs	19	15,338	16,906	1,568	35,585	32,557
Materials and services	20	6,213	6,623	410	12,807	10,554
Bad and doubtful debts		4	2	(2)	3	3
Other expenses	21	1,129	1,260	131	2,546	2,559
Total expenses		22,684	24,791	2,107	50,941	45,673
Net surplus (deficit)		(10,769)	(13,557)	2,788	(28,939)	(24,806)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Community Services Executive					
Community Wellbeing	5,778	5,192	586	9,997	8,661
Community Care	4,255	4,165	90	9.110	9,410
Community Arts, Culture and Libraries	1,618	1,540	78	2,274	2,178
Community Development, Sports and	1,010	1,540	70	2,214	2,170
Recreation	264	337	(73)	621	618
1 to o o d d o o o	201	001	(10)	021	010
Total income	11,915	11,234	681	22,002	20,867
Expenses					
Community Services Executive	212	208	(4)	436	486
Community Wellbeing	7,569	9,041	1,472	18,717	14,380
Community Care	6,336	6,599	263	13,546	13,253
Community Arts, Culture and Libraries	4,625	4,722	97	9,899	9,600
Community Development, Sports and	,	,		,	·
Recreation	3,942	4,221	279	8,343	7,954
Total expenses	22,684	24,791	2,107	50,941	45,673
Net surplus (deficit)	(10,769)	(13,557)	2,788	(28,939)	(24,806)



Financial Report for the period 1 July 2019 - 31 December 2019

Notes:

Income

Note 18 Grants - operating (\$607,000 favourable) - Favourable variance due to:

Additional or grant funding received earlier than anticipated:

- Family Day Care \$520,000 (will be offset by service delivery costs)
- Library and Information Service \$86,000 Home and Community Care \$66,000
- Market Street Occasional Care Centre Operational \$19,000
- Enhanced MCH Program \$17,000
- Child First \$10,000

This favourable variance is partially offset by:

Delay in receipt of grants for:

- Playgroup Initiative \$61,000
- Planned Activity Group \$38,000

Expenses

Note 19 Employee costs (\$1.57 million favourable) - Favourable variance due to delay in recruitment (Child First \$428,000, Maternal and Child Health \$240,000, Enhanced MCH Program \$218,000, Library and Information Services \$166,000, Playgroups Initiative \$86,000, Food Services \$82,000, Childrens Support Services \$82,000, Pre-School Field Officer \$79,000, Home and Community Care \$62,000, Right@Home \$41,000, HACC - Home Maintenance \$37,000, New Directions - Mothers and Babies \$31,000, Planned Activity Group \$27,000, Youth Engagement \$26,000, Community Development \$26,000, Festivals and Events \$24,000, Market Street Occasional Child Care Centre \$21,000, Family Day Care \$16,000 and HACC Co-ordinator \$15,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Drum Theatre \$115,000), higher overtime costs (Sports Planning \$17,000) and allowances (Access and Quality Systems \$23,000).

Note 20 Material and services (\$410,000 favourable) - Favourable variance is due to a delay in receipt of invoices and commencement of projects (Community Development \$105,000, Drug Strategy \$88,000, Community Hub Early Years \$85,000, New Directions - Mothers and Babies \$80,000, Festivals and Events \$73,000, Market Street Occasional Operational \$68,000, Family Support and Counselling Service \$63,000, Child First \$63,000, Market Street Occasional Child Care Centre \$54,000, Food Services \$42,000, Enhanced MCH Program \$38,000, Leisure Centres \$33,000 and Drum Theatre \$25.000).

This favourable variance is partly offset by higher payments to educators (Family Day Care \$392,000). This relates to additional service delivery requirements and is offset by higher grant income in this

Other expenses (\$131,000 favourable) - The majority of this favourable variance is due to delay in payment of approved Material Aid grant funding and strategic grant for Homelessness/Anti-Social Behaviour and receipt of invoice for Friends of Refugees contribution (Community Funding \$130,000).



Financial Report for the period 1 July 2019 – 31 December 2019

NON-DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	22	64,302	64,189	113	125,893	125,893
Statutory fees and fines		13		13	-	-
Grants - operating		2.852	2,852	-	5.704	12,039
Contributions - monetary		1.644	1.642	2	2.000	2.000
Contributions - non-monetary		2,861	2,865	(4)	15,000	15,000
Other income		1,299	1,313	(14)	2,331	2,117
Total income		72,971	72,861	110	150,928	157,049
Expenses						
Employee costs		9	6	(3)	520	796
Materials and services		263	236	(27)	514	514
Prior year capital expenditure unable	to					
be capitalised (non-cash)	23	1,003	-	(1,003)	-	-
Depreciation and amortisation		15,045	15,045	-	30,816	29,816
Borrowing costs		1,590	1,590	-	3,058	3,414
Asset write offs		26	-	(26)	-	-
Other expenses	24	231	300	69	382	333
Total expenses		18,167	17,177	(990)	35,290	34,873
Net surplus (deficit)		54,804	55,684	(880)	115,638	122,176

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Governance	_	-	_	_	_
Corporate Accounting	71,327	71,219	108	148,928	155,049
Planning and Design	1,644	1,642	2	2,000	2,000
Total income	72,971	72,861	110	150,928	157,049
Expenses					
Governance	5	15	10	30	30
Corporate Accounting	18,152	17.152	(1,000)	35,250	34,833
Planning and Design	10	10	-	10	10
Total expenses	18,167	17,177	(990)	35,290	34,873
Net surplus (deficit)	54,804	55,684	(880)	115,638	122,176

Non Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.

ORDINARY COUNCIL MEETING - AGENDA

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Income

Note 22 Rates and charges (\$113,000 favourable) – Favourable variance mainly due to higher than anticipated rates – general and supplementary (Corporate Accounting \$59,000) and maintenance levy for Keysborough Maintenance levies (transferred to reserves) (Corporate Accounting \$47,000).

Expenditure

Note 23 Prior year capital expenditure unable to be capitalised (non-cash) (\$1.00 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$1.00 million). This is a non-cash entry that does not impact on Council's cash position.

Note 24 Other expenses (\$69,000 favourable) – Favourable variance mainly due to delay in receipt of Electoral Representation Review invoices (Corporate Accounting \$48,000).



Financial Report for the period 1 July 2019 – 31 December 2019

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Grants - capital	25	1,981	1,914	67	3,843	2,794
Contributions - monetary		21	_	21	2,112	828
Other income		-	-	-	_	-
Total income		2,002	1,914	88	5,955	3,622
Expenses						
Employee costs		-	-	-	_	-
Materials and services		-	-	-	-	-
Other expenses		-	-	-	-	-
Total expenses		-	-		-	-
Net surplus (deficit)		2,002	1,914	88	5,955	3,622

Notes:

Income

Note 25 Grants – capital (\$67,000 favourable) – Favourable variance due to higher than anticipated receipt of Roads to Recovery grant (\$412,000), which will be reflected in the full year forecast.

This favourable variance is partly offset by delay in receipt of grants for Ross Reserve (\$188,000), Thomas Carroll Pavilion (\$125,000) and Yarraman Oaks Primary Early Years Learning Facility (\$33,000).



Financial Report for the period 1 July 2019 – 31 December 2019

Appendix 4

Operating Initiatives



Financial Report for the period 1 July 2019 – 31 December 2019

Operating Initiatives

Operating initiative project	YTD Actuals \$	YTD Budget \$	YTD Variance (Unfav) Fav \$	2019-20 Original Budget \$	Project update - 31 December 2019
Community Services					
Feasibility Study - New Library in Noble Park / Keysborough	0	0	0	50,000	Selection of consultant to assist with feasibility study is currently in progress. The scope of the project has been expanded to a Council wide perspective, rather than just Noble Park / Keysborough.
Feasibility Study - Dandenong Community Hub	0	0	0	50,000	Consultant was engaged November 2019 and it is anticipated that the Need Analysis will be completed in May 2020.
	0	0	0	100,000	
Engineering Services					
Public Lighting LED Upgrade Program	18,306	400,000	381,694	400,000	Upgrade options assessed in conjunction with United Energy. Quotes for upgrades in progress.
Building Disposal Program (Dandenong West Kindergarten)	1,400	0	(1,400)	60,000	Reviewing quotes to demolish building.
Building Disposal Program (Sandown Park Kindergarten)	1,400	0	(1,400)		Building demolition complete. Remediation work underway.
Building Disposal Program (Springvale Reserve Scoreboard Garage)	900	0	(900)	50,000	Reviewing quotes to disconnect services. Seeking quotes to demolish building.
Aboriginal Scar Tree - Stabilisation	0	0	0	15,000	Consultant has been appointed to undertake a cultural heritage management plan for the "scar" tree. The process is currently underway and expected to be completed by the end of May 2020.
Feasibility Study - Yarraman Railway Station shared path	0	0	0	50,000	Project brief is complete. Awaiting confirmation of consultants' panel before engaging contractor. It is anticipated this will occur within the next few months.
Sandown Enhanced Integrated Water Management Plan	12,750	30,000	17,250	30,000	Progressing well. Stage 1 study completed. Stage 2 in progress with consultation being held with Melbourne Water, South East Water and Department of Environment, Land, Water and Planning.
	34,756	430,000	395,244	665,000	
City Planning, Design and Amenity					
Reconciliation of existing Master Plans - Greaves Reserve	0	0	0	20,000	Fee proposal is being prepared by consultant. The project is expected to commence in October.
	0	0	0	20,000	
Corporate Services Dandenong Night Market	0	0	0	87,000	The Night Market is not yet due to start and will be trialled in January 2020 (once a week
	0	0	0	87,000	over four weeks).
				01,000	
TOTAL	34,756	430,000	395,244	872,000	

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives operating initiatives that add to an existing budget (eg 'Greening Our City' Tree Strategy)
- carry overs of prior year operating initiatives

4.3 OTHER

4.3.1 Draft Minutes of Sustainability Reference Committee Meeting- 6 November 2019

File Id:

Responsible Officer: Director City Planning, Design and Amenity

Attachments: Draft Minutes of Sustainability Advisory

Committee Meeting on 6 November 2019

Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees* and Reference Groups to submit meeting minutes for Council endorsement. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

Recommendation Summary

This report recommends that the draft Minutes of the Sustainability Advisory Committee meeting provided in Attachment no.1 to this report be noted and endorsed by Council.

Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as attachment 1 to this report.

Proposal

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- Pride Best place best people
- Cultural Diversity Model multicultural community
- Lifecycle and Social Support The generations supported

Opportunity

- Education, Learning and Information Knowledge
- Leadership by the Council The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

A creative city that respects and embraces diversity

Opportunity

An open and effective Council

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

Recommendation

That Council notes and endorses the draft Minutes of meeting for the Sustainability Reference Committee as provided in Attachment No. 1 to this report.

OTHER

DRAFT MINUTES OF SUSTAINABILITY ADVISORY COMMITTEE MEETING

ATTACHMENT 1

SUSTAINABILITY ADVISORY COMMITTEE MEETING HELD ON 6 NOVEMBER 2019

PAGES 3 (including cover)

Advisory Committee or Reference Group Name:

Sustainability Advisory Committee Meeting

Date of Meeting: Wednesday 6 November 2019

Time of Meeting: 5:30-7:00pm

Meeting Location: Meeting Room Formal Meeting Room - Level 2 Dandenong Civic

Centre

225 Lonsdale Street, Dandenong

Attendees:

Jody Bosman (JB), Cr. Matthew Kirwan (MK), Jenny Frieden (JF), Judith Sise (JS), Graeme Pearman (GP), Ward Petherbridge (WP) and Edward Cotter (EC) **Apologies:**

Aishwarya Pokkuluri (AP) and Jacques Espers (JE),

Minutes:

Item No.	Item	Action	Action By
1. Welcome	Welcome by the Chairperson		
2. Previous Minutes	Previous minutes agreed on and adopted		
3. Terms of Reference	Update on Terms of Reference. For noting: - Council passed resolution to sign on ToR on 14 October 2019 Agreed to expand Committee from 6 community representatives to 8		ALL
4. Eol for Committee	Update on Expression of Interest for new Committee Members Discussion on the name from "Reference Committee" to "Advisory Committee"	Launch Eol for new community representatives Change name of committee.	TL Sustainability Planning
5. Formal Resignation	For noting: - Three Committee Members to formally submit resignation - Resigning members thanked for their contribution and service	Letter of acknowledgement of service to be sent to resigning members	Director City Planning, Design and Amenity
6. Climate Strategy	Update on Climate Change Strategy For noting: - Target year for net zero emissions via PPAs and other measures - Draft Strategy in progress, with completion date by Dec 2019		
	Climate Emergency Declaration For noting - outcomes from a declaration: - advocacy and mobilisation on subject - issue treated as top priority and embedded	Provide definition of "Climate Emergency" to next meeting. Discuss rationale for a	TL Sustainability Planning

	across organisation resourcing required to implement municipal response Strong advocacy action to state/federal government for required action. Community informed of the risks they are exposed to as result of impacts from a changing climate. Community support to mobilise wider action (e.g. Family Violence walk) How to avoid helplessness across parts of the community.	declaration of a Climate Emergency and Consider relationship with Climate Change Strategy.	
7. Plastics	Update on the Single Use Plastics Policy		
Policy	For noting		
	- Circulated adopted version of Plastics Policy		
	 Implementation Plan to be circulated after formal adoption of the policy. 		
8.	Update on Community Environment Centre		
Environment	For noting		
Centre	 Capital works bid in process – joint initiative with Parks, Waste and Sustainability 		
9. Working	Committee Working Groups		ALL
Groups	For noting		
	Potential working groups include transport, sustainable living, infrastructure. Consider groups when reviewing new member applications Psychological expertise is required for community mobilisation. Liaise with relevant organisations for recommended experts to consult with.		
	Need for government leadership to highlight benefits, process and need for community leadership too. Sustainable Living - Household actions need to start small (e.g. biodiversity, waste,	Provide suggested actions on measures at the next meeting.	
10. Future	Discussion topics on Meeting Agenda for 2020:		ALL
Meetings	- Climate Change Strategy and Actions		, <u></u>
	- Repurposing Strategies		
	- Nature Stewardships		
	- Member perceptions of term "sustainability"		
	- ESD in the planning scheme		
11.Other Business	None		

File Id:

Responsible Officer: Director Community Services

Report Summary

This report provides an overview of the feedback received during the public consultation regarding naming of the new Springvale Community Precinct and provides recommendations regarding precinct and building names.

Recommendation Summary

This report recommends that Council name the entire precinct the 'Springvale Community Hub', and that the building housing the library, community meeting rooms and customer service not be officially named.

To achieve this, it is recommended that no large naming signage be placed on the exterior of the building, but minimal signage be placed on the Southern entrance (Hillcrest Grove) to identify the Library location and further wayfinding signage is to reflect the core functions within the space, in particular the Library.

This recommendation is based on the public feedback received regarding this matter, which will be detailed in this report.

Background

The Springvale Community Precinct is due for completion mid-2020. The precinct will be an important community space for Springvale, and as such requires a name to support the creation of place identity within the community.

The Springvale Community Precinct site encompasses a large open space area in Springvale with playground, water play, gardens and two buildings; the new Springvale Library, Customer Service Centre, Community Spaces and the recently redeveloped City Hall and Supper Room.

On 14 October 2019, Council endorsed the Springvale Community Precinct – Naming Considerations report with the following recommendations:

(1) Invites community feedback on the proposed precinct and/or building names:

- Springvale Community Place
- Springvale Place
- Springvale Community Hub
- Springvale Civic Centre
- Springvale Library.
 - (2) Invites suggestions from the community on the possible name for the Springvale community precinct and/or the buildings.

The public consultation process commenced on Monday 11 November 2019, closing on Monday 16 December 2019.

Consultation tools included:

- Social Media networks and posts.
- 950 letters to residents living within 500 meters of the precinct.
- 'Have your say' online consultation portal on Council Website.
- Consultation stands at Springvale Library and Dandenong Customer Service / Dandenong Library.
- Consultation stand at Dandenong Carols in Harmony Square.
- Opportunity distributed to over 2000 on Library e-newsletter list.
- Flyers distributed through over 15 local community groups in Springvale.
- Opportunity distributed through Greater Dandenong Council News.

Overall Feedback:

There was a total of 212 surveys received, with 146 in hard copy format and 66 electronically. Responses can be summarised as follows:

Name the Precinct:

Yes	178	89%
No	23	11%

Name the building:

Yes	101	51%
No	96	49%

Preference to name the building and precinct individually:

Yes	96	52%
No	102	48%

Not all survey's respondents answered every question identified above.

In summary, the community feedback strongly recommends that the Precinct should be named, with 89% for and 11% against. In comparison the feedback received to name the building was 51% for and 49% against. When asked for a preference to name the building and precinct individually, this was also very marginally different with 48% for and 52% against.

Feedback for the Precinct Name options provided:

Springvale Community Hub	77
Springvale Community Place	38
Springvale Place	17
Springvale Civic Centre	14
Springvale Library	2

Of the 212 survey respondents only 148 answered this joint question, with feedback identified on the precinct naming. 'Springvale Community Hub' for the entire precinct name received 52% of the preference from those that answered this question.

Public Commentary on the use of the 'Springvale Community Hub' for the precinct included:

"Springvale Community Hub is our family's pick for this new addition in our area. It's in Springvale and it's for the community".

"Springvale Community Hub says it all for the precinct".

"Springvale Community Hub – this one is good because everyone is included".

"Springvale Community Hub – everything in the precinct is inclusive".

"Springvale Community Hub – I believe that it's easier for people to say".

Feedback for the Building Name options provided:

Springvale Library	29
Springvale Community Hub	15
Springvale Civic Centre	4
Springvale Community Place	3
Springvale Place	1

Of the 212 respondents only 52 answered this joint question with feedback identified for the building, with the Springvale Library identified as the preferred option with 56% of the feedback.

Public Commentary on the use of the Springvale Library for the building included:

"Call the new building Springvale Library, it will be the most prominent feature of the building that most people will use".

"Springvale Library for the building, could be something different for the precinct / green areas".

Other Suggestions:

There were over 27 other naming suggestions, with the following identified more than once by the community:

- Use of Indigenous Name (x 27)
 - Seek advice on suggestions (x 15)
 - Similar to Bunjil Place (x 2)
 - Something Gumbuya meeting place (x 2)
 - Aruma Hub happy place (x 4)
 - Kaya Place means hello (x 1)
 - Adina Place means pleasant, good (x 1)
 - Wominjeka Place welcome (x 1)
 - Kulin (x1).
- Springvale Community Centre (x 7)
- Springvale Community Precinct (x 3)
- Springvale Library and Community Hub (x 2)
- Springvale Cultural Centre (x 2)

- Springvale Library & Civic Centre (x 2)
- Springvale Recreation Centre / Place (x 2)
- Springvale Community Park (x 2).

The following possible names were suggested only once each:

- Opportunity Square
- Springvale Gathering Place
- Springvale Hub
- Springvale Forum
- Illora Centre
- Welcome Place
- Cooinda Centre
- Spring Centre
- Hon. Robert Hawke Springvale Community Civic Building
- Bunurong Springvale Community Place
- Springvale Grand Central
- Springvale Relaxation Centre
- Springvale Community Centre/Village
- Lucky Cat Square
- Springvale Library and Community Place
- Imagination Place
- Mitchell Gardens
- Star of Knowledge, Inclusion Community Hub
- Springvale Community Space
- Together Space.

Recommendation (based on survey):

Name the precinct Springvale Community Hub. The feedback from the public community consultation identified strongly that 89% of the respondents recommended a precinct name, with 52% of these preferring the use of the Springvale Community Hub.

Only 51% of the public voted for a building name, with 49% against. Of these only 52 people actually provided feedback on the preferred choice of Springvale Library at 56% for the building name.

Thus, it is proposed based on this feedback and to ensure ease of language and identity:

- Name the entire precinct Springvale Community Hub to be reflected on all external signage, marketing material, website and social media.
- Label the library (along with other key functions) on all external wayfinding signage.
- All library material to identify Springvale Library, located at Springvale Community Hub.

• No large signage to be placed on the exterior of the building to indicate a building name, rather minimal signage be placed at entrances and on the Southern entrance (Hillcrest Grove) to identify the Library location.

Other Projects to be delivered

Based on the feedback from the community, Council Officers will also investigate:

• Consulting with local Aboriginal Land Councils to determine a possible Indigenous name for a significant room/space within the new building (i.e. Exhibition/Community Hall).

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- Pride Best place best people
- Cultural Diversity Model multicultural community
- Outdoor Activity and Sports Recreation for everyone

Place

- Sense of Place One city many neighbourhoods
- Safety in Streets and Places Feeling and being safe
- Appearance of Places Places and buildings

Opportunity

Education, Learning and Information – Knowledge

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

The strategies and plans that contribute to these outcomes are as follows:

- Create and Connect Arts and Cultural Heritage Strategy and Action Plan 2016-2018
- Library Strategy 2018 2023.

Related Council Policies

Naming of Places and Naming and Numbering of Roads

- Wellbeing Plan 2017 2021
- Activity Centre's Placemaking Framework 2016
- Asylum Seeker and Refugee Communities Action Plan 2014 2017
- Multi-purpose Use of Community Facilities Policy 2018
- Community Facilities Management Policy
- Community Hub Framework 2006
- Youth Strategy Action Plan 2016-2019.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

Three significant public consultation projects were undertaken which lead to the development of the Springvale Community Precinct – Naming Considerations report endorsed on 14 October 2019, these included:

- Greater Dandenong Community Plan 2030
- Springvale Community Infrastructure Plan Community Service Provider Consultation
- Springvale Civic Masterplan Community Consultation.

The information received during these consultations, together with the precinct naming consultation feedback, has assisted in informing the proposed precinct naming.

Conclusion

The Springvale Community Precinct is due for completion mid-2020. The precinct will be an important community space for Springvale, and as such requires a name to support the creation of place identity within the community.

Following a review of consultation and feedback from a range of forums on this matter, the following actions are recommended.

Recommendation

That:

- 1. the new Springvale Community Precinct be referred to officially as the Springvale Community Hub to be reflected on all external signage, marketing material, website and social media;
- 2. the Library to be clearly labelled (along with other key functions) on all external wayfinding signage;
- 3. all library material identifies Springvale Library, located at Springvale Community Hub; and
- 4. no major signage be placed on the exterior of the building to indicate a building name, save for appropriate minimal signage placed at entryways and on the Southern Entrance (Hillcrest Grove) to identify the Library location.

4.3.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 20 January 2020

File Id: fA25545

Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in January 2020.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

4.3.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 20 January 2020 (Cont.)

Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	Springvale Community Precinct – Naming Considerations Councillor feedback was sought regarding the proposed name for the Springvale Community Precinct following recent community	20 January 2020
	consultation.	
2	Election Period (Caretaker) Policy Councillors were presented with an updated Election Period (Caretaker) Policy since the policy was reviewed against the criteria of the LGA (Local Government Act) in November/December 2019. The Policy will be presented to Council for re-adoption (with amendments) at the Council Meeting of 28 January 2020.	20 January 2020
3	Springvale North East Quadrant & Lindsay Williams Crossing Congestion Councillors were presented with a proposed approach to ongoing traffic issues at this location since the completion of the grade separation project in 2013. Feedback was sought regarding the proposed community engagement exercise.	20 January 2020
4	Coordinated CGD Response to Victoria's Bushfires Councillors were presented with a range of ideas and options regarding Greater Dandenong City Council's response to the on-going bushfire crisis.	20 January 2020
5	Draft Melbourne Industrial and Commercial Land Use Plan (MICLUP) Councillors were updated on the Victorian Government commitment to ensuring policies and strategies are in place to improve Victoria's economic performance and productivity. The plan intent is to ensure enough well-priced and commercial land is available in the right locations to strengthen industry and support expected population growth.	20 January 2020

4.3.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 20 January 2020 (Cont.)

6	General Discussion	20 January 2020
	Councillors and Council officers briefly discussed the following topics:	
	 a) ALGA Call for Motions for 2020 National General Assembly. b) Planning Scheme Amendment C213 resident concerns. c) Solar Farm Planning Application Update. d) Update on Town Planning Application No. 70 Ordish Road, Dandenong South. e) Strategic property acquisitions (CONFIDENTIAL). Cr Tim Dark disclosed a conflict of interest in this item and left the meeting during discussion. f) Team 11 Update (CONFIDENTIAL). g) Agenda items for the Council Meeting of 28 January 2020. 	

Apologies

Nil.

Recommendation

That:

- 1. the information contained in this report be received and noted; and
- 2. the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 4(e)&(f) by the Chief Executive Officer under Sections 77 and 89 of the *Local Government Act 1989* remain confidential until further advisement unless that information was the subject of a subsequent Council report.

4.3.4 List of Registered Correspondence to Mayor and Councillors

File Id: qA283304

Responsible Officer: Director Corporate Services

Attachments: Correspondence Received 20 January-31

January 2020

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 20 January-31 January 2020.

Recommendation

That the listed items provided in Attachment 1 for the period 20 January-31 January 2020 be received and noted.

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND COUNCILLORS

ATTACHMENT 1

CORRESPONDENCE RECEIVED 20 JANUARY – 31 JANUARY 2020

PAGES 3 (including cover)

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

Correspondences addressed to the Mayor and Councillors received between 20/01/20 & 31/01/20 - for officer action - total = 1

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Letter from local residents regarding safety in the local area and a request for the area to be included in the GRZ3 zone as part of the C213 planning scheme amendment.	17-Jan-20	17-Jan-20	fA186201	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

Correspondences addressed to the Mayor and Councillors received between 20/01/20 & 31/01/20 - for information only - total = 0

Date Record Created

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

5 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.