

# AGENDA

# **ORDINARY COUNCIL MEETING**

MONDAY, 10 AUGUST 2020 Commencing at 7:00 PM

**COUNCIL CHAMBERS** 225 Lonsdale Street, Dandenong VIC 3175

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# 1 MEETING OPENING

# 1.1 ATTENDANCE

Apologies

Nil.

# 1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

# 1.3 OFFERING OF PRAYER

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening was provided prior to the meeting by Mr Jasbir Singh Suropoda from the Sikh Community, a member of the Greater Dandenong Interfaith Network.

# 1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 27 July 2020.

#### Recommendation

That the minutes of the Ordinary Meeting of Council held 27 July 2020 be confirmed.

# 1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 27 July to 5 August 2020:

Date	Meeting Type	Councillors Attending	Apologies Received	Topics Discussed & Disclosures of Conflict of Interest
27/07/20	Pre-Council Meeting	Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem (part), Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan	Loi Truong	<ul> <li>Number of COVID-19 cases in Greater Dandenong.</li> <li>Impacts of COVID-19 on election and capital works activities.</li> <li>Agenda items for the Council Meeting of 10 August 2020.</li> </ul>

# 1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Apologies Received	Topics Discussed & Disclosures of Conflict of Interest
03/08/20	Councillor Briefing Session (Remote)	Peter Brown (part), Youhorn Chea (part), Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey (part), Sophie Tan (part)	Nil.	<ul> <li>Review of Council's Strategic Risk Register.</li> <li>COVID-19 update.</li> <li>Council's Innovate Reconciliation Plan 2020-2023.</li> <li>Draft concept design for a health and wellbeing gym at NPAC.</li> <li>Proposed naming of Thomas Carroll Reserve and Ross Reserve Pavilions.</li> <li>Proposed sports precinct plan for Dandenong police paddocks.</li> <li>Draft Wal Turner Reserve Master Plan.</li> <li>A annual overview of Council's statutory planning application processes and appeals lodged at VCAT.</li> <li>City Deals and Greater Dandenong.</li> <li>Funding support received for infrastructure improvements and working with the unemployed.</li> <li>Update on Council's emergency food and material aid program.</li> <li>Discussion on the current status of 70 Ordish Road, Dandenong South.</li> <li>Agenda items for the Council Meeting of 10 August 2020.</li> </ul>

# 1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Apologies Received	Topics Discussed & Disclosures of Conflict of Interest
ТВА	ТВА	ТВА	ТВА	- TBA
ТВА	ТВА	ТВА	ТВА	- TBA

### Recommendation

That the assemblies of Council listed above be noted.

# 1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at <u>www.legislation.vic.gov.au</u>.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

# 2 OFFICERS' REPORTS - PART ONE

# 2.1 DOCUMENTS FOR SEALING

### 2.1.1 Documents for Sealing

File Id:

Responsible Officer:

A2683601

**Director Corporate Services** 

# **Report Summary**

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

# **Recommendation Summary**

This report recommends that the listed documents be signed and sealed.

#### 2.1.1 Documents for Sealing (Cont.)

# Item Summary

There is one [1] item being presented to Council's meeting of 10 August 2020 for signing and sealing as follows:

1. A letter of recognition to David Dom, Community Services for 10 years of service to the City of Greater Dandenong;

#### Recommendation

That the listed documents be signed and sealed.

# 2.2 DOCUMENTS FOR TABLING

### 2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

#### **Report Summary**

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

- 1. the full text of any petitions or joint letters received;
- 2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
- 3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

#### 2.2.1 Petitions and Joint Letters (Cont.)

#### **Petitions and Joint Letters Tabled**

Council received no new petitions, no joint letters and one petition update (online) prior to the Council Meeting of 10 August 2020 as follows:

*N.B:* Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

#### Recommendation

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

# **ATTACHMENT 1**

# **PETITIONS AND JOINT LETTERS**

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

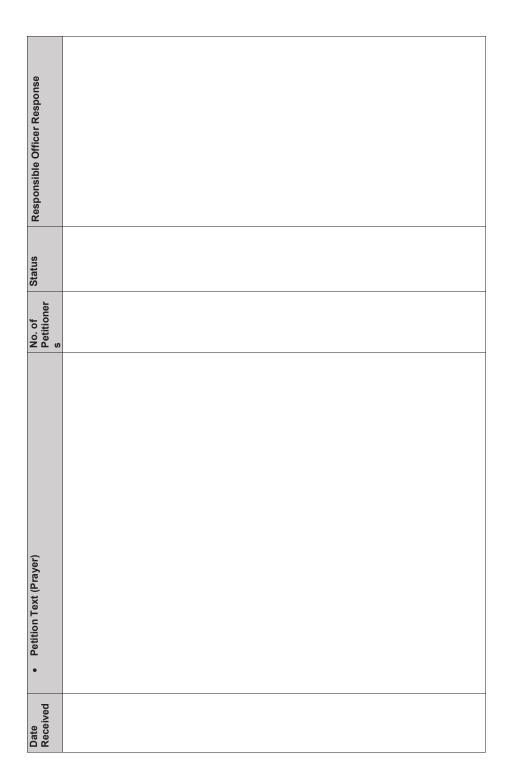
1/7/2020 L		Petitioner s	Clara	Kesponsible Officer Kesponse
	Let's get the Keysborough South Community Hub Right the First Time.	284 signatures as at	Completed	Tabled at Council Meeting 13 July 2020
± ⇒ 3 t	It is great that the Keysborough South Community Hub is going ahead on the corner of Villiers Rd and Chapel Rd. But the draft design is too heavily weighted towards children's services in an area where four new private childrare providers by or will be onenion. There are providers demands	5/08/2020		1/7/20 Responsible Officer – Director Business, Engineering & Major Projects.
	or activities and programs for families, couples and singles of all ages. What is needed is:			1/1/20 Acknowledgement Email sent to the head petitioner by Governance.
•	(1) A small library branch and list a nick un/draw off sarrice.			
<del>.</del>	<ul> <li>(1) A Sitial India y branch, not just a plow-up on service,</li> <li>(2) More non-bookable space for co-working and quiet study areas/rooms;</li> </ul>			24/07/20 Council has reviewed the petition regarding the Keysborough South Community Hub and notes the key
	(3) Sufficiently sized maker's space (wet room facilities) for arts/craft activities; and			points raised in relation to a library, work and study areas, makers space and café. These points are consistent with
	(4) A cafe to draw people to the hub - to share the cafe experience with friends and family while engaging with the hubs facilities and programs			community feedback received during the public exhibition/consultation period for the draft design of the Community
TT SI	It's important that this hub is built right the first time to ensure that it is successful from the day it opens and into the future.			Hub. Porinoil is carafrilly considaring this
<	NB: This petition was submitted online via Change.org			Council is carefully consucting this feedback and the implications to the Hub. A Council report covering a proposed response will be formally considered at the Council Meeting on 10 August 2020.
				The community will be notified of the outcome of this process.

MONDAY, 10 AUGUST 2020

If the details of the attachment are unclear please contact Governance on 8571 1000.

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# 2.2.1 Petitions and Joint Letters (Cont.)



# 2.2.1 Petitions and Joint Letters (Cont.)

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If the details of the attachment are unclear please contact Governance on 8571 1000.

# 2.3 STATUTORY PLANNING APPLICATIONS

# 2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548)

File Id:	201735
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Submitted Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

### **Application Summary**

Applicant:	Yun Lou
Proposal:	Development of the land for two (2) double storey dwellings
Zone:	Neighbourhood Residential Zone – Schedule 1
Overlay:	No overlays apply
Ward:	Paperbark

The application proposes the development of the land for two (2) double storey dwellings.

A permit is required pursuant to Clause 32.09-6 of the Greater Dandenong Planning Scheme for the construction of two or more dwellings on a lot in a Neighbourhood Residential Zone.

The application was amended via section 57A of the *Planning and Environment Act 1987* to modify the site layout of dwelling 1 by way of car parking arrangement, orientation of private open space areas and increased setbacks at ground and first floor from the eastern boundary. The application was readvertised to the adjoining owners and occupiers, as well as the objectors.

This application has been brought to a Council meeting as it has received four (4) objections.

### **Objectors Summary**

The application was originally advertised to the surrounding area through the erection of notices on-site; and the mailing of notices to adjoining and surrounding owners and occupiers. Four (4) objections were received to the original proposal.

The amended proposal was advertised via notices to adjoining owners and occupiers of the site and to the objectors. Four (4) objections still pertain to the application.

Issues raised generally relate to matters of:

- traffic and parking issues;
- construction/residential noise;
- effect on property values;
- loss of amenity; and
- notice of application.

#### **Assessment Summary**

The subject site is well suited for low to medium density housing given the subject sites distance from Parkmore Shopping Centre, public transport and other services.

The development is respectful of the neighbourhood character by providing a centralised double storey built form for both dwellings, and through the incorporation of substantial setbacks from the side and rear boundaries for landscaping. It is considered that the development is site responsive and would contribute positively to the surrounding area.

The proposal would meet Council's expectations for low to medium density development which is guided by the policy expectations and design principles of Clause 22.09 *Residential Development and Neighbourhood Character* and the objectives of Clause 55 *Two or more dwellings on a lot*.

The proposed development of the land for two (2) dwellings has been assessed against the relevant decision guidelines and is considered appropriate, subject to permit conditions.

### **Recommendation Summary**

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

# **Subject Site and Surrounds**

### Subject Site

- The subject site is located on a corner along Yennora Court in Keysborough;
- The site has a southern side boundary of 19.5 metres, a splayed area to the southwest of 5.3 metres, a western frontage of 18.1 metres, a northern boundary of 22.4 metres and an eastern boundary of 28.7 metres, giving it an area of 553 square metres;
- The land is currently occupied by a single storey brick dwelling associated outbuildings comprising a shed sited along the northern boundary and a garage along the eastern boundary;
- A 2.44 metre wide drainage and sewerage easement is located in the north eastern corner of the lot;
- The site is currently accessed via a crossover on the south-east corner of the lot;
- The site is devoid of any significant vegetation.

#### Surrounding Area

- The subject site is located within an established residential area of Keysborough which is bound by Corrigan Road to the west, Kingsclere Avenue to the east and Cheltenham Road to the south;
- The site is surrounded by residential uses to the north, west, south and east;
- Existing dwellings in the area include single and double storey detached dwellings on a lot with a variety of front fence types or no front fences at all;
- The area has experienced limited infill development, with newer development consisting typically of one double storey detached dwelling on a lot;
- The site is located approximately 600 metres north west (as the crow flies) from Parkmore Shopping Centre, 300 metres north east of Resurrection Primary School and 200 metres east from the nearest bus routes which run along Corrigan Road.

#### Locality Plan



# Background

# **Previous Applications**

A search of Council records revealed no previous planning applications have been considered for the subject site.

# Proposal

The application proposes the development of the land for two (2) double storey dwellings. The details of the proposal are as follows:

Type of proposal	Multi-dwelling development
Number of dwellings	Two (2) dwellings in total
Levels	Double storey
Height	Maximum height of 7.9 metres
Orientated to	Both dwellings are orientated to the western side of Yennora Court
External materials	Ground floor: Brickwork
	First floor: Render

consisting of a minimum area of 42 square metres to the side with a minimu dimension of 5.0 metres and convenient access to the main living area. Dwelling two (2) A total area of 112.4 square metres provided to the front, and rear of t dwelling consisting of a minimum area of 40 square metres to the rear w a minimum dimension of 5 metres and convenient access to the main grou		
West (frontage to Yennora Court): 6.4 metres         South (side to Yennora Court): 4.5 metres         East (rear): 1.0 metre         Private open space         type         Ground floor private open space         Dwelling one (1)         A total area of 143.9 square metres to the front, side and rear of the dwelli         consisting of a minimum area of 42 square metres to the side with a minimudimension of 5.0 metres and convenient access to the main living area.         Dwelling two (2)         A total area of 112.4 square metres provided to the front, and rear of the dwelling consisting of a minimum area of 40 square metres to the rear wa a minimum dimension of 5 metres and convenient access to the main grout		Garage: Sectional panel lift door
South (side to Yennora Court): 4.5 metresEast (rear): 1.0 metrePrivate open space typeGround floor private open space Dwelling one (1)A total area of 143.9 square metres to the front, side and rear of the dwelli consisting of a minimum area of 42 square metres to the side with a minimu dimension of 5.0 metres and convenient access to the main living area. Dwelling two (2)A total area of 112.4 square metres provided to the front, and rear of t dwelling consisting of a minimum area of 40 square metres to the rear w a minimum dimension of 5 metres and convenient access to the main grou	Minimum Setbacks	North (side): Wall on boundary
East (rear): 1.0 metrePrivate open space typeGround floor private open space Dwelling one (1)A total area of 143.9 square metres to the front, side and rear of the dwelli consisting of a minimum area of 42 square metres to the side with a minimu dimension of 5.0 metres and convenient access to the main living area. Dwelling two (2)A total area of 112.4 square metres provided to the front, and rear of t dwelling consisting of a minimum area of 40 square metres to the rear w a minimum dimension of 5 metres and convenient access to the main group		West (frontage to Yennora Court): 6.4 metres
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dwelling consisting of a minimum area of 40 square metres to the rear w a minimum dimension of 5 metres and convenient access to the main grou		Dwelling two (2)
floor living area.		A total area of 112.4 square metres provided to the front, and rear of the dwelling consisting of a minimum area of 40 square metres to the rear with a minimum dimension of 5 metres and convenient access to the main ground floor living area .
parking spaces dwelling.	parking spaces	Two (2) car parking spaces required for each three or more bedroom dwelling.
A total of four (4) car parking spaces are required.	required	A total of four (4) car parking spaces are required.
Number of car A total of five (5) car parking spaces are provided for the dwelling. parking spaces provided	parking spaces	A total of five (5) car parking spaces are provided for the dwelling.
Type of car parking         Dwelling 1 affords a single garage and tandem car space	Type of car parking	Dwelling 1 affords a single garage and tandem car space
Dwelling 2 affords a double garage and tandem car space		Dwelling 2 affords a double garage and tandem car space
· · · · · · · · · · · · · · · · · · ·	Access	One crossover is proposed to be located to the west connecting to the western side of Yennora Court, and the existing crossover to the south-east is proposed to be widened to connect to the southern side of Yennora Court.
One accessway per dwelling frontage, each with a minimum width of 3 metres.		· · · ·

Front fence	A 1.2 metre high metal strip fence with brick columns proposed
Garden area required	165.9 square metres or 30%
Garden area provided	252.5 square metres or 45%

A copy of the submitted plans is included as Attachment 1.

# Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

# **Financial Implications**

No financial resources are impacted by this report.

# **Planning Scheme and Policy Frameworks**

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

• Under Clause 32.09-6 (Neighbourhood Residential Zone) to construct two (2) or more dwellings on a lot.

The relevant controls and policies are as follows:

### Zoning Controls

The subject site is located in the Neighbourhood Residential Zone, as is the surrounding area.

The purpose of the Neighbourhood Residential Zone outlined at Clause 32.09 is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To recognise areas of predominantly single and double storey residential development.
- To manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics.
- To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.

Pursuant to Clause 32.09-6 a permit is required to construct two or more dwellings on a lot. The development must also provide a minimum garden area of 30% pursuant to Clause 32.09-4 as the lot area is between 500 - 650 sqm square metres.

It is noted that within Schedule 1 to the zone, varied requirements of Clause 55 are set out as follows:

• Standard B8 (Site Coverage) – Maximum 50%;

- Standard B9 (Permeability) Minimum of 40%;
- Standard B13 (Landscaping) 70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees;
- Standard B17 (Side and rear setbacks) A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres. All other buildings should be setback a minimum of 1 metre, plus 0.3 metre for every metre of height over 3.6 metres up to 6.9 metres;
- Standard B28 (Private Open Space) An area of 60 square metres of ground level, private open space, with one part of the private open space to consistent of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres, and a minimum dimension of 5 metres and convenient access from a living room; or a balcony with a minimum area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; or a roof-top area of 10 square metres with a minimum with a minimum width of 2 metres and convenient access from a living room; or a living room;
- Standard B32 (Front Fence Height) Maximum 1.5 metre height in streets in Road Zone Category 1, 1.2 metre maximum height for other streets.

#### **Overlay Controls**

No overlays affect the subject site or surrounding area.

#### **Planning Policy Framework**

The **Operation of the Planning Policy Framework** outlined at Clause 71.02 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development.

In order to achieve these objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

#### State Planning Policy Framework

#### Clause 11 Settlement

**Clause 11 (Settlement)** encourages planning to facilitate sustainable development that takes full advantage of existing settlement patterns and investment in transport, utility, social, community and commercial infrastructure and services. It also encourages planning to contribute towards diversity of choice, energy efficiency, a high standard of urban design and amenity, and land use and transport integration.

Further guidance is provided by **Clause 11.01-1S (Settlement)**, which seeks to promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements. It includes strategies to develop compact urban areas that are based around existing or planned activity centres to maximise accessibility to facilities and services.

#### Clause 15 Built Environment and Heritage

**Clause 15 (Built Environment and Heritage)** states that planning is to recognise the role of urban design, building design, heritage and energy and resource efficiency in delivering liveable and sustainable cities, towns and neighbourhoods.

It adds that planning should ensure all land use and development appropriately responds to its surrounding landscape and character, valued built form and cultural context. Planning should promote development that is environmentally sustainable and should minimise detrimental impacts on the built and natural environment.

According to the clause, planning should promote excellence in the built environment and create places that:

- Are enjoyable, engaging and comfortable to be in.
- Accommodate people of abilities, ages and cultures.
- Contribute positively to local character and sense of place.
- Reflect the particular characteristics and cultural identity of the community.
- Enhance the function, amenity and safety of the public realm.

These overall objectives are reinforced by a number of sub-clauses, including **Clause 15.01-1S** (**Urban design**) and **Clause 15.01-1R (Urban design – Metropolitan Melbourne)**, which seek to create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.

**Clause 15.01-2S (Building design)** aims to achieve building design outcomes that contribute positively to the local context and enhance the public realm, while **Clause 15.01-5S (Neighbourhood character)** has an objective to recognise, support and protect neighbourhood character, cultural identity, and sense of place.

**Clause 15.01-4S (Healthy neighbourhoods)** has an objective to achieve neighbourhoods that foster healthy and active living and community wellbeing. **Clause 15.01-4R (Healthy neighbourhoods -Metropolitan Melbourne)** reinforces this, with a strategy to create a city of 20 minute neighbourhoods that give people the ability to meet most of their everyday needs within a 20 minute walk, cycle or local public transport trip from their home.

Sustainability is promoted by **Clause 15.02-1S (Energy and resource efficiency)**, which seeks to encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.

#### Clause 16 Housing

**Clause 16 (Housing)** contains three key objectives, which can be summarised as relating to housing diversity, sustainability of housing and the provision of land for affordable housing.

These objectives are reinforced by a number of sub-clauses, including **Clause 16.01-1S (Integrated housing)**, which seeks to promote a housing market that meets community needs, and **Clause 16.01-1R (Integrated housing - Metropolitan Melbourne)**, which has a strategy to allow for a range of minimal, incremental and high change residential areas that balance the need to protect valued areas with the need to ensure choice and growth in housing.

Clause 16.01-2S (Location of residential development) promotes new housing in designated locations that offer good access to jobs, services and transport, while Clause 16.01-2R (Housing opportunity areas - Metropolitan Melbourne) seeks to facilitate increased housing in established areas to create a city of 20-minute neighbourhoods close to existing services, jobs, public transport and with appropriate infrastructure

#### Clause 18 Transport

**Clause 18.01-1S (Land use and transport planning)** has a strategy to plan urban development to make jobs and community services more accessible by ensuring access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.

#### Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).
- Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).
- Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).
- With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

#### Clause 21.04-1 Housing and community

- Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.
- Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).
- Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.
- Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.
- Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.
- Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.
- Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.
- Respect the valued, existing neighbourhood character within incremental and minimal change areas.
- Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- To facilitate high quality building design and architecture.
  - Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.
  - Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.
  - Encourage innovative architecture and building design.
  - Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.

- To facilitate high quality development, which has regard for the surrounding environment and built form.
  - Promote views of high quality landscapes and pleasing vistas from both the public and private realm.
  - Promote all aspects of character physical, environmental, social and cultural.
  - Encourage planting and landscape themes, which complement and improve the environment.
  - Encourage developments to provide for canopy trees.
  - Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.
- To protect and improve streetscapes
  - Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.
  - Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.
- To ensure landscaping that enhances the built environment
  - Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.
  - Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.
- To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.
- To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.
- To facilitate high quality, well designed residential development and on-site landscaping.
- To promote a range of housing types to accommodate the future needs of the municipality's changing population.

- To ensure that residential development uses innovative, responsive and functional siting and design solutions that:
  - Achieve high quality internal amenity and private open space outcomes for future residents;
  - Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;
  - Promote public realm safety by maximising passive surveillance.
  - Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;
  - Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;
  - Achieve environmentally sustainable design outcomes;
  - Use quality, durable building materials that are integrated into the overall building form and façade; and
  - Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future

Change Areas.

Clause 22.09-3.4 (Limited Change Areas) provides design principles, some of which

also relate to the variances to the requirements of standards to Clause 55 under the

schedule to the Neighbourhood Residential Zone. The guidelines are as follows:

- Preferred housing type The preferred housing type for the Limited Change Area is low density.
- Building Height The preferred maximum building height for land within the NRZ1 is up to 2 storeys, including ground level.
- Landscaping Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties.
- Car Parking Garages and car parking areas should be located behind buildings, generally hidden from view or recessed so as to not dominate the streetscape.
- Setbacks, front boundary and width –Car access, parking and paving within the front setback should be limited in order to maximise the opportunity for soft landscaping.
- Private Open Space Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.
- Bulk and built form– Residential development should:
  - Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;

- Provide separation between dwellings at upper level;
- Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;
- Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.
- The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.
- Two storey dwellings to the rear of a lot may be considered where:
  - The visual impact of the building bulk does not adversely affect the identified future character of the area;
  - Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;
  - The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;
  - Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;
  - Upper storey components are well recessed from adjoining sensitive interfaces.
- Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.

An assessment against Clause 22.09 is included as Attachment 3 to this report.

### Particular Provisions

#### Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling. 1 visitor car space is required for visitors to every 5 dwellings for developments of 5 or more dwellings.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

#### Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

• To construct two or more dwellings on a lot.

The purposes of this clause are:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.
- To encourage residential development that provides reasonable standards of amenity for existing and new residents.
- To encourage residential development that is responsive to the site and the neighbourhood.

A development:

- Must meet all of the objectives of this clause.
- Should meet all of the standards of this clause.

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

An assessment against Clause 55 is included as Attachment 5 to this report.

#### **General Provisions**

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

### Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

# **Diversity (Access & Equity)**

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

# **Community Safety**

It is considered that there would be no adverse community safety implications in permitting the proposal.

### Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

#### Referrals

#### External

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987. The applicant has obtained advice from Melbourne Water in relation to the Melbourne Water's drainage system.

#### <u>Internal</u>

The original proposal was internally referred to the following Council departments for their consideration. Each department did not object to the original proposal subject to permit conditions. The proposal was then amended and only referred to Council's Transport Planning Unit, as the changes have the potential for further parking and traffic impacts compared to the original proposal. The comments provided will be considered in the assessment of the application.

Internal Referrals	
Asset Planning	No objection (subject to conditions) to the original proposal. Did not require a re-referral to the amended proposal.
Civil Development	No objection (subject to conditions) to the original proposal. Did not require a re-referral to the amended proposal.
Transport Planning	No objection (subject to conditions) to the original proposal and amended proposal.

# Advertising

The application was advertised on 19 March 2020, pursuant to Section 52 of the *Planning and Environment Act 1987,* by:

- Sending notices to the owners and occupiers of adjoining and surrounding land.
- Placing two signs on site facing the west and southern side of Yennora Court.

Council had received four (4) objections to the original proposal.

The proposal was subsequently amended and advertised via notices to the adjoining owners and occupiers, as well as the objectors pursuant to Section 57B of the *Act* on 24 June 2020.

One (1) objection was revised regarding the amended plans and no objections were withdrawn, thus four (4) objections still pertain to the current proposal.

The notification has been carried out correctly.

The location of the objectors is shown in Attachment 2.

# Consultation

The application received four (4) objections which meets the threshold to conduct a consultative meeting. However due to the current COVID-19 pandemic, consultative meetings were not held to ensure compliance with State and Federal Government guidelines.

### **Summary of Grounds of Submissions/Objections**

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

#### • Existing traffic and parking issues along Yennora Court

It is noted the car parking requirement for three or more bedrooms (each dwelling is proposed to contain four (4) bedrooms) is two car spaces per dwelling. The proposal provides a total of five car spaces which can be accommodated within the site boundaries. Therefore, sufficient car parking is provided for residents on site in accordance with the requirement of Clause 52.06 of the Greater Dandenong Planning Scheme. On-site visitor car parking is not required as less than 5 dwellings are proposed.

Additionally, the development proposes to retain one existing crossover along the southern boundary and proposes one new crossover on the western side of Yennora Court. It is noted that existing site conditions show a crossover that is overgrown with grass on to the western side of Yennora Court. The crossover does not connect to an accessway on site. Additionally, the crossover is in the same location as the one proposed to service dwelling 2, and therefore the development provides no net loss of existing on-street car parking.

Council's Transport Planning Unit have reviewed the proposed development and they have no concerns with the proposed development including the provision of car parking on the subject site, view lines along the corner of Yennora Court or the effect of traffic from the proposed development on the surrounding area.

#### Construction/ residential noise

Noise generated by future residents of the dwellings is not anticipated to increase beyond normal expectations for residential areas. Noise associated with amenity impacts during the construction stage of the dwellings are subject to residential noise regulations set out by the EPA.

#### • Effect on property values

The effect on the value of properties in the surrounding area is a matter which is outside the scope of the Planning Scheme to consider.

#### Loss of Amenity

Concerns raised regarding the loss of openness and visual amenity impacts generated by the development. The proposal complies with the design principles of Clause 22.09 (Residential Development and Neighbourhood Character), and provides adequate north and east side and rear setbacks, and adequate separation between dwellings.

Additionally, the landscape plan demonstrates substantial landscaping and canopy tree planting situated appropriately throughout the site to soften the visual presence of the built form, and improve the existing landscape character of the area.

### • Notice of Application

Concerns raised that residents had little chance of viewing the notice during Stage 3 lockdowns due to the global pandemic. It is considered that notification was carried out correctly in accordance with Section 52 of the Planning and Environment Act 1987 by way of letters to adjoining properties and notices placed on the site frontages for no less than 14 days. The plans were also available to view on Council's website, in accordance with the amended legislation implemented by the State Government during the COVID-19 period.

### Assessment

The subject site is located within an established residential area and is well suited for the development of low to medium density housing given that the site is located within easy walking distance of many community facilities and public transport. The proposal also seeks to reduce pressure on the urban fringe by providing two (2) dwellings where previously one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated.

As required by the relevant provisions of the Planning Scheme, the proposed development has been assessed against the following:

- Clause 55 (full assessment attached as attachment 5) as well as Schedule 1 to the Neighbourhood Residential Zone;
- Clause 52.06 (full assessment attached as attachment 4); and
- Clause 22.09 (full assessment attached as attachment 3).

The proposal complies with all requirements of these clauses except in the instances detailed below, where variations or conditions are required.

#### <u>Use</u>

As outlined in Clause 32.09-2 (Neighbourhood Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the buildings and works, which is discussed below.

#### **Development**

#### Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 55 Two or more dwellings on a lot; and
- Clause 22.09 Residential Development and Neighbourhood Character.

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the limited change area by providing a low to medium density housing typology.

The location, being a corner site, allows for a development of two double storey dwellings of an appropriate design and bulk form to be located on the site, with access provided from two street frontages.

The design of the dwellings are considered in keeping with the neighbourhood character by way of first floor setbacks, separation between dwellings, and capacity for substantial landscaping and canopy tree planting throughout the site.

The proposal is located within an area subject to limited change, however recent double storey detached dwellings of a similar scale and massing are located within the surrounding residential area. The proposal's compliance with Clause 22.09 and Clause 55 (subject to conditions) ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

#### Clause 22.09 Assessment

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09, except in the following instances:

#### Safety

Although the development incorporates active frontages by way of habitable room windows at ground and first floor, the proposal fails to further enable passive surveillance as external lighting around the site has not been provided.

A permit condition can require lighting of the main entrances and car parking areas to provide greater passive surveillance along Yennora Court.

#### Domestic services normal to a dwelling and Building services

Domestic services including bin storage locations and sheds are located in view from the streetscape for each dwelling. To minimise this impact and to ensure these services are visually integrated into the design of the building, a permit condition will ensure that all site services are located within the secluded private open space areas to the rear or side of each dwelling and hidden from view from the public realm.

#### Clause 55 Assessment

A Clause 55 Assessment is attached to this report at Attachment 5. Standards that warrant further consideration are discussed as follows:

#### Clause 55.04-2 Walls on boundaries objective

Relevant objective:

To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.

The standard requires that the height of a new wall constructed on or within 200 mm of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.

The garage wall to dwelling 2 is situated on the northern boundary and provides a maximum average height of 3.5 metres, however the site plan notes that the average height of the wall is 3.260 metres. A permit condition will ensure that the maximum average height of the wall complies with the standard and objective to the Clause.

#### Clause 55.04-6 Overlooking objective

Relevant objective:

To limit views into existing secluded private open space and habitable room windows.

The east facing windows of bedroom 1 and 2 of dwelling 1 have the opportunity of overlooking into the secluded private open space of the adjoining dwelling to the east. Although the private open space is not the prime open space area and mainly a thoroughfare or service yard, the windows on the proposed development are required to be obscured.

A permit condition will ensure these windows have fixed, obscured glazing or fixed external screens in accordance with Standard B22.

#### Clause 55.05-5 Solar access to open space objective

Relevant objective:

#### To allow solar access into the secluded private open space of new dwellings and residential buildings.

The prime 40 square metres of secluded private open space area for dwelling 1 does not meet the required setback requirements from walls north of the space in Standard B29. The ground floor component provides 0.15 metres less than the requirement of 5.15 metres, and the first floor component provides a setback of 1.4 metres less than the requirement of 7.4 metres.

In this instance, the proposal is considered acceptable for the following reasons:

- The variation is a minor variation as described above;
- Dwelling 1 also provides a secluded private open space area to the rear of the dwelling utilised as a service yard, and the open space area in question is well laid out and highly useable;
- The open space area in question is situated adjacent to the private open space area within the front setback and the tandem car parking space. No built form is present to the east, west or southern direct interfaces. Given these conditions, the secluded private open space area would still receive solar access from the east and west orientations as demonstrated by the shadow diagrams provided; and
- The dwelling substantially exceeds the provision of private open space stated in the varied requirement in Schedule 1 to the Neighbourhood Residential Zone.

For these reasons, it is considered that the proposal will allow solar access into the secluded private open space of the dwellings, and would not cause any loss of amenity for future residents of the dwelling.

#### Car Parking

The proposal provides five (5) on site car parking spaces, and as such complies with the requirements of Clause 52.06 with respect to the number of car parking spaces required (Clause 52.06-5). A Clause 52.06 Assessment is attached to this report at Attachment 5. The standard that warrants further consideration is discussed as follows:

#### • Design Standard 1 – Accessways

The paling fence demarcating the secluded private open space area of dwelling 1 along the southern boundary, encroaches into the corner splay area adjacent to the accessway required clear of visual obstruction. Permit conditions can require the relocation of the fence, and all structures to be clear of visual obstructions less than 900mm in height.

#### • Design Standard 2 – Car parking spaces

The tandem car spaces for each dwelling have not been noted on the plans albeit the dimensions provided indicate there is sufficient capacity to accommodate the car spaces and the additional 500mm required between each parking space. Permit conditions can require these dimensions to be noted on the plans.

#### Aboriginal Cultural Heritage Sensitivity

The subject site is located within an area of Aboriginal Cultural Heritage Sensitivity. Pursuant to Regulation 9 of the *Aboriginal Heritage Regulations 2018*, the construction of two dwellings on a lot is an exempt activity and is not a high impact activity, and therefore, a Cultural Heritage Management Plan is not required to be prepared.

#### Environmentally Sustainable Development

Clause 22.06 of the Greater Dandenong Planning Scheme sets out that development should be energy efficient and encourage sustainable development.

Where an application proposes 3 or more dwellings, a Sustainable Design Assessment (SDA) must be submitted. Where an application proposes 10 or more dwellings, a Sustainable Management Plan (SMP) must be submitted.

As the application proposes two (2) dwellings, an SDA or SMP are not required.

#### Conclusion

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

#### Recommendation

That Council resolves to issue a Notice of Decision to grant a planning permit in respect of the land known and described as 3 Yennora Court KEYSBOROUGH VIC 3173, for the purpose of 'the development of the land for two (2) double storey dwellings' in accordance with the plans submitted with the application subject to the following conditions:

- 1. Prior to the endorsement of plans, amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show:
  - 1.1. The average height of dwelling 2 garage wall on boundary to be a maximum of 3.2 metres;
  - 1.2. The east facing windows of bedroom 1 and 2 of dwelling 1, and the north facing windows of the master bedroom and bedroom 1 of dwelling 2 to be obscured or screened to a height of 1.7 metres above finished floor level or have a window sill height of 1.7 metres above finished floor level in accordance with Standard B22 Overlooking;
  - 1.3. All site services relocated clear of the front and side setbacks that interface with the street, including rain water tanks, bin storage areas and sheds;
  - 1.4. A gate from the tandem car space to the prime secluded private open space area of dwelling 1, and a gate from the private open space areas to the secluded private open space areas of each dwelling;
  - 1.5. Letterboxes and all other structures (including visually obstructive fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Greater Dandenong Planning Scheme Clause 52.06-9;
  - 1.6. Following condition 1.5, the paling fence adjacent to the tandem car space for dwelling 1 to align with the splay area;
  - 1.7. Dimensions of the tandem car space for each dwelling and the 500mm clearance required in accordance with Design Standard 2 Car Parking Spaces in Clause 52.06-9;
  - **1.8.** Landscape plans in accordance with Condition 2.

When approved, these plans will be endorsed and will form part of this permit.

Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions provided. The landscape plan must show:

- 2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions provided. The landscape plan must show:
  - 2.1. plans to accord with Condition 1 of this permit;
  - 2.2. any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base.

When approved, the landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the dwellings are occupied.

- 3. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.
- 4. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.
- 5. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.
- 6. Stormwater discharge is to be retained on site to the pre-development level of peak stormwater discharge, to the satisfaction of the Responsible Authority.
- 7. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.

- 8. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.
- 9. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.
- 10. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.
- 11. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

12. Before the approved buildings are occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.

All privacy screens and other measures to prevent overlooking as shown on the endorsed plans must at all times be maintained to the satisfaction of the Responsible Authority.

- 13. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.
- 14. This permit will expire if:-
  - 14.1. The development or any stage of it does not start within two (2) years of the date of this permit, or
  - 14.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) The request for the extension is made within twelve (12) months after the permit expires; and
- (b) The development or stage started lawfully before the permit expired.

#### Permit Notes

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.
- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- The property has a probability of flooding from Melbourne water's drainage system. The applicant should contact Melbourne Water to determine relevant flood levels.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.
- A flood dispensation is to be obtained prior to issue of Building Permit.
- As, the property has probability of flooding from Melbourne water's drainage system, a referral from Melbourne Water is required to determine relevant flood levels.
- A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.
- No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.

This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.

- Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.
- Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.

#### STATUTORY PLANNING APPLICATIONS

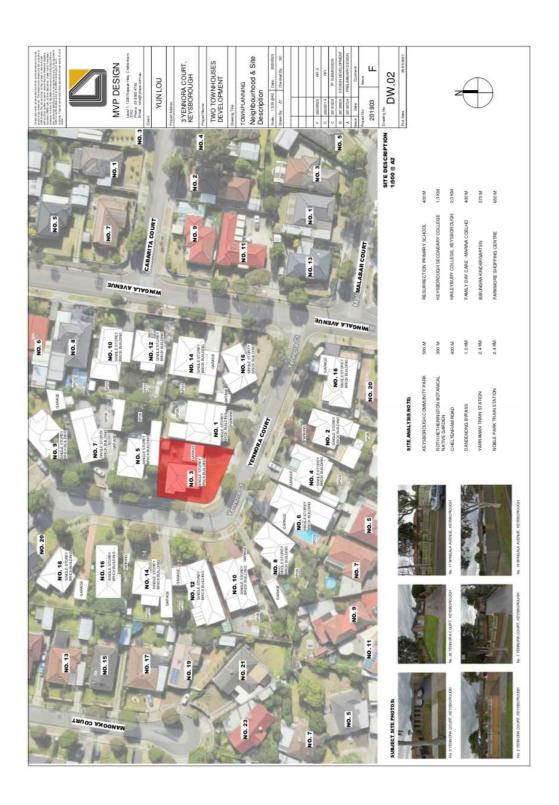
TOWN PLANNING APPLICATION – NO. 3 YENNORA COURT, KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0548)

## **ATTACHMENT 1**

## SUBMITTED PLANS

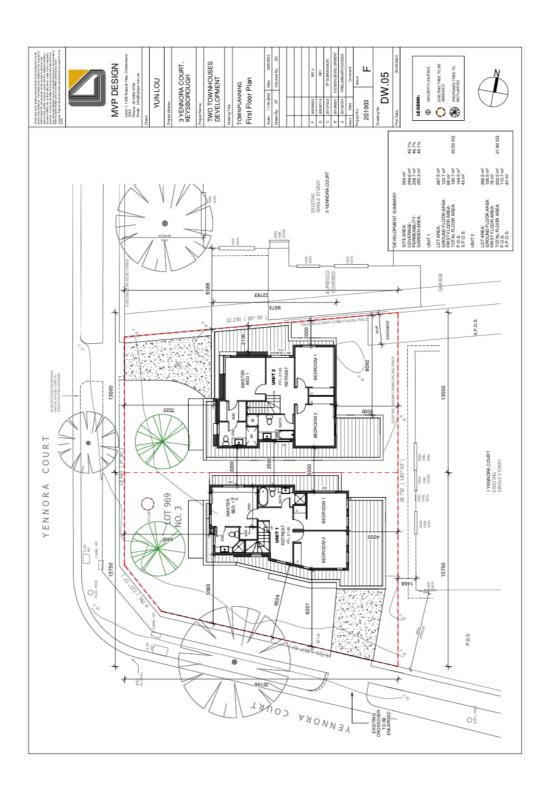
PAGES 12 (including cover)

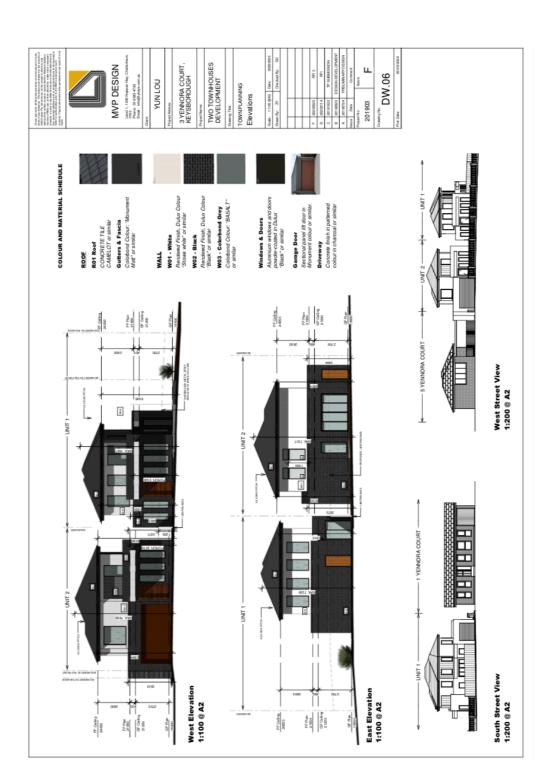
If the details of the attachment are unclear please contact Governance on 8571 5235.

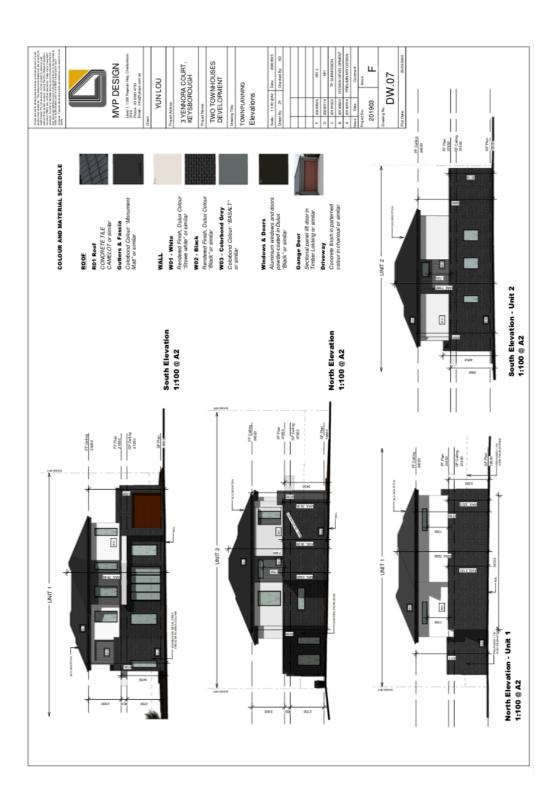


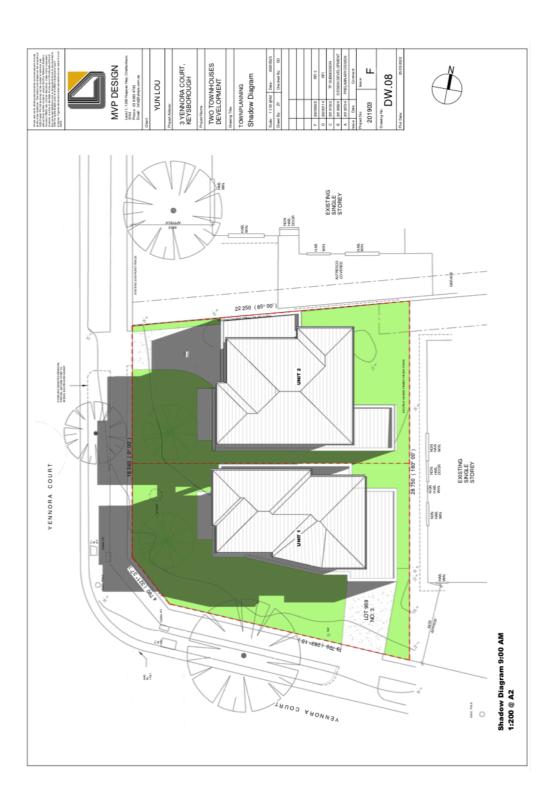


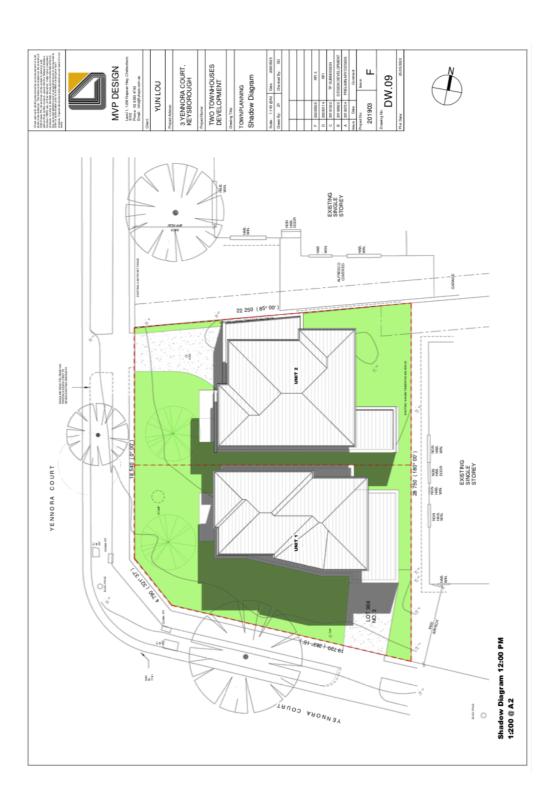


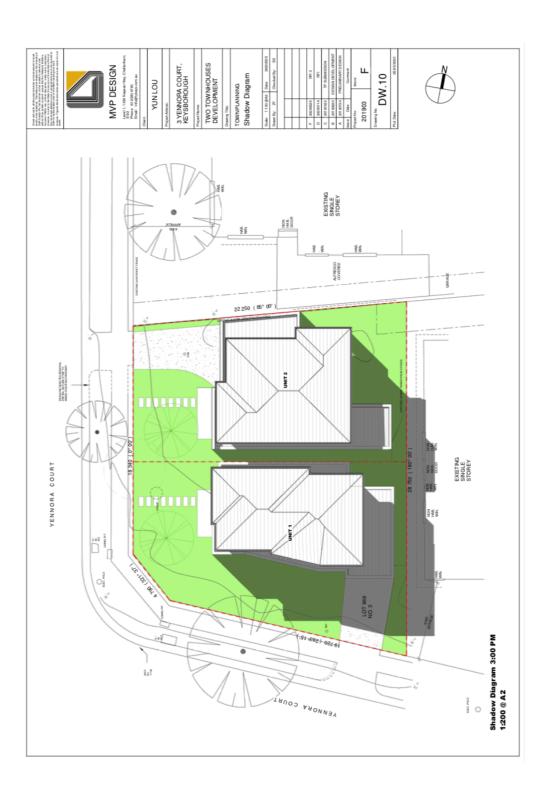


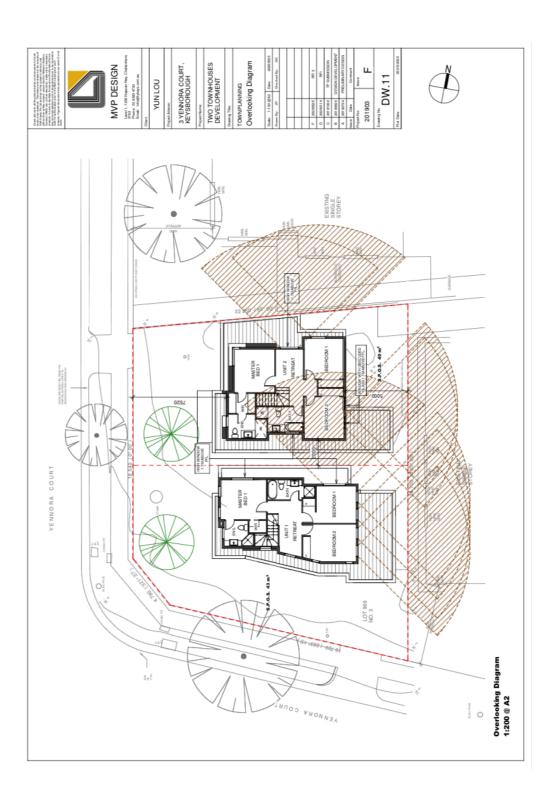


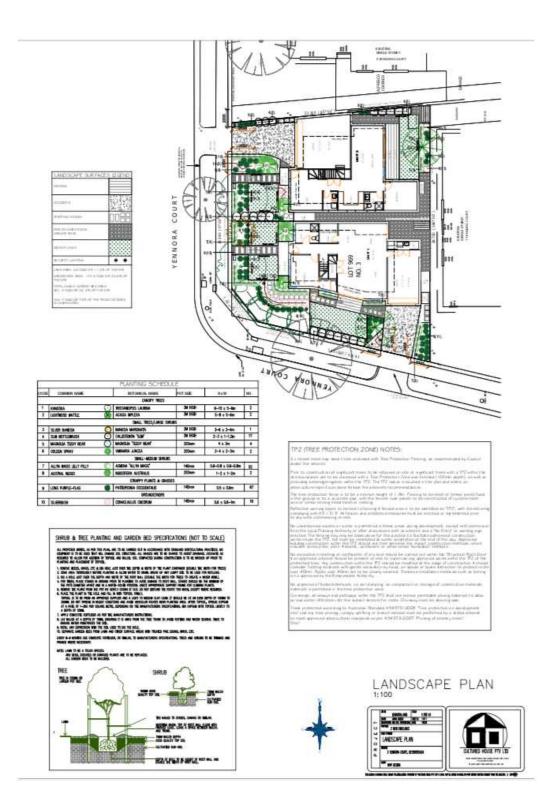












#### STATUTORY PLANNING APPLICATIONS

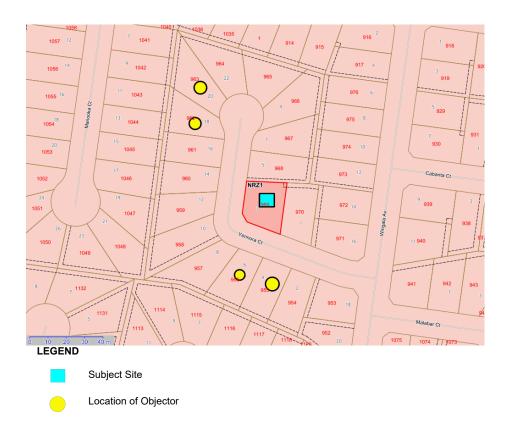
TOWN PLANNING APPLICATION – NO. 3 YENNORA COURT, KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0548)

## **ATTACHMENT 2**

## LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



#### STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 3 YENNORA COURT, KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0548)

## **ATTACHMENT 3**

## **CLAUSE 22.09 ASSESSMENT**

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

developments
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se 22.09-3.1 Des
Clause 2

CIAUSE 22.03-3.1 DESI		
Title /Objective	Principles	Principle met/Principle not met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	Principle met
		Both dwellings would incorporate active frontages including ground floor habitable room windows.
		Principle met
	public realm, streets, laneways, internal access ways and car parking areas.	Both dwellings maximise habitable rooms at first floor and ground floor which outlook towards the street.
	Use semi-transparent fences to the street frontage.	Principle met
		A 1.2m high metal strip fence with brick piers is proposed.
	Light communal spaces including main entrances and car parking areas with high mounted sensor- lights.	* Principle not met, however permit conditions may resolve non-compliance.
		Condition 11 of the permit will ensure security and sensor lighting to each dwelling's main entrance and car parking area.
	Ensure that all main entrances are visible and easily identifiable from the street.	Principle met
		Each dwelling's main entrance would be visible and easily identifiable from the street
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	Principle met
		The dwellings provide non-habitable rooms located away from entrances and the street frontage.
Landscaping	Residential development should:	

If the details of the attachment are unclear please contact Governance on 8571 5309.

ping, including screen planting and canopy trees along	Principle met
ground level front and side and rear boundaries.	The proposed development would be capable of providing substantial, high quality on-site landscaping, including screen planting and canopy trees.
Provide substantial, high quality landscaping along vehicular accessways.	Principle met
	The proposed development would be capable of providing substantial, high quality landscaping along the vehicular accessways.
e planting of at least one substantial canopy tree to each front setback and ground level	Principle met
secluded private open space area.	The proposed development would be able to include the planting of at least one substantial canopy tree to the front setback of Dwelling 1 and 2 and to each ground level secluded private open space area.
Planting trees that are common to and perform well in the area.	Principle met
	The proposed development would be capable of planting trees that are common to and perform well in the area.
Avoid the removal of existing mature trees by incorporating their retention into the site design.	Principle met
	The proposed development would avoid the removal of existing mature trees wherever possible.
sarance of the built form when viewed from the street and to respect	Principle met
the amenity of adjoining properties.	The proposed development would be capable of using landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.
Ensure that landscaping also addresses the Safety Design Principles.	Principle met
	The proposed development would be capable of providing landscaping that addresses the Safety Design Principles.

Car parking       Indecepting should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.         Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.         Car parking         The existing level of on-street car parking should be maintained by avoiding second crossovers on alot ments with frontage widths less than 17 metres.         Car parking         The existing level of on-street car parking should be maintained by avoiding second crossovers on alot ments with frontage widths less than 17 metres.         On-site car parking should be:         On-site car parking should be:         On-site car parking should be:         The existing level of on-street car parking should be maintained by avoiding second crossovers on alot means with frontage widths less than 17 metres.         Mile       On-site car parking should be:         The existing level of on-street car parking should be maintained by avoiding second crossovers on alot means.         Mile       Enable of the building.         There car parking is located within the front settees.         Mile       Fully located within the front settee of and the site boundary.         There car parking is located within the front settee of all be.         There car parking is bround level.         There car parking is located within the front settee of allore.         Eapable of fully		Principle met
Landscz design z through The exit allotmer On-site		The proposed development would be capable of providing canopy trees planted in well proportioned setbacks/private open space that would be sufficient to accommodate their future growth to maturity.
design a Landscc through allotmer On-site Where o	orm water runoff through water sensitive urban	Principle met
Landscc through allotmer On-site		The proposed development would be capable of providing landscaping which would minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.
The exit allotmere di On-site	l include indigenous species and be supported	Principle met
The exit allotment On-site Where o		The proposed development would be supported through the provision of rainwater tanks for each dwelling.
<ul> <li>allotments with frontage widths less than 1/ metres.</li> <li>On-site car parking should be: <ul> <li>Well integrated into the design of the building,</li> <li>Generally hidden from view or appropriately screened</li> <li>Generally hidden from view or appropriately screened</li> <li>Located to the side or rear of the site so as to not dom landscaping opportunities at ground level.</li> </ul> </li> <li>Where car parking is located within the front setback it should</li> <li>Fully located within the site boundary; and</li> <li>Capable of fully accommodating a vehicle between a <u>prevelopments with basement car parking should consider floo</u></li> </ul>	Itained by avoiding second crossovers on	Principle met
<ul> <li>On-site car parking should be:</li> <li>Well integrated into the design of the building,</li> <li>Generally hidden from view or appropriately screened</li> <li>Generally hidden from view or appropriately screened</li> <li>Located to the side or rear of the site so as to not dom landscaping opportunities at ground level.</li> <li>Where car parking is located within the front setback it should</li> <li>Fully located within the site boundary; and</li> <li>Capable of fully accommodating a vehicle between a Developments with basement car parking should consider floo</li> </ul>		The application only proposes one crossover per street frontage.
<ul> <li>Well integrated into the design of the building.</li> <li>Generally hidden from view or appropriately screened</li> <li>Located to the side or rear of the site so as to not dom landscaping opportunities at ground level.</li> <li>Where car parking is located within the front setback it should</li> <li>Fully located within the site boundary; and</li> <li>Capable of fully accommodating a vehicle between a <u>Developments with basement car parking should consider floo</u></li> </ul>		Principle met
<ul> <li>Generally hidden from view or appropriately screened</li> <li>Located to the side or rear of the site so as to not dom landscaping opportunities at ground level.</li> <li>Where car parking is located within the front setback it should</li> <li>Fully located within the site boundary; and</li> <li>Capable of fully accommodating a vehicle between a Developments with basement car parking should consider floo</li> </ul>		On-site car parking would be well integrated
<ul> <li>Located to the side or rear of the site so as to not dom landscaping opportunities at ground level.</li> <li>Where car parking is located within the front setback it should</li> <li>Fully located within the site boundary; and</li> <li>Capable of fully accommodating a vehicle between a Developments with basement car parking should consider floo</li> </ul>	ened where necessary,	into the design of the dwellings, located to the side so as to not dominate the
<ul> <li>Where car parking is located within the front setback it should</li> <li>Fully located within the site boundary; and</li> <li>Capable of fully accommodating a vehicle between a (</li> <li>Developments with basement car parking should consider floo</li> </ul>	t dominate the streetscape and to maximise soft	streetscape and maximise soft landscaping opportunities at ground level.
<ul> <li>Fully located within the site boundary; and</li> <li>Capable of fully accommodating a vehicle between a ( Developments with basement car parking should consider floo</li> </ul>	ould be:	Principle met
Capable of fully accommodating a vehicle between a Developments with basement car parking should consider floo		Car parking is fully located within the site
Developments with basement car parking should consider floo	en a garage or carport and the site boundary.	boundary.
	r flooding concerns where applicable.	N/A
		Basement car parking is not proposed.

boundary and	Provide a front setback with fence design and height in keeping with the predominant street pattern.	Principle met
width		The proposed development would provide a front setback which would be in keeping with the predominant street pattern.
	Maintain the apparent frontage width pattern.	Principle met
		The apparent frontage width pattern would be maintained.
		Principle met
	least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	Appropriate side setbacks provided where possible.
		Principle met
	gardens and street tree planting.	A 1.2m high front fence is proposed.
Private open	All residential developments should provide good quality, useable private open space for each dwelling	Principle met
space	directly accessible from the main living area.	Each dwelling would provide good quality, useable private open space for each dwelling
		which would be directly accessible from the main living areas.
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic	Principle met
	services and outdoor furniture so as to maximise the useability of the space.	Ground level private open space areas would be able to accommodate boundary
		landscaping, domestic services and outdoor furniture so as to maximise the useability of the space
	Private open space should be positioned to maximise solar access.	Principle met
		Private open space would be positioned to maximise solar access.
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to	Principle met
	ensure the solar access, useability and amenity of the space is not adversely affected.	The upper floors of each dwelling would avoid encroaching over their respective secluded private open space areas.
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower	Principle met
	level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	There are no upper level dwellings proposed above a separate lower level dwelling

Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by:	Principle met
	<ul> <li>Using similarly proportioned roof forms , windows, doors and verandahs; and</li> <li>Maintaining the proportion of wall space to windows and door openings.</li> </ul>	The proposed dwellings would respect the dominant fagade pattern of the streetscape by using similarly proportioned roof forms, windows, doors and front porch and maintaining a similar proportion of wall space to windows and door openings.
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	N/A
		No balconies are proposed.
	The development of new dwellings to the rear of existing retained dwellings is discouraged where:	Principle met
	<ul> <li>The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or</li> </ul>	The application does not propose to retain the existing dwelling.
	<ul> <li>The retention of the existing dwelling detracts from the identified future character.</li> </ul>	
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage	N/A
	<ul> <li>Not exceeding the height of the neighbouring significant building;</li> </ul>	The site is not adjacent to any identified heritage buildings.
	Minimising the visibility of higher sections of the new building; and	
	<ul> <li>Setting higher sections back at least the depth of one room from the frontage.</li> </ul>	
Site Design	Residential development should:	
	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	<ul> <li>Principle met with conditions</li> <li>The proposed development generally meets the overshadowing and overlooking objectives (subject to permit conditions) in Clause 55.</li> </ul>
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	<ul> <li>Principle met</li> <li>North-facing windows and secluded private open space areas where practicable.</li> </ul>
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	<ul> <li>Principle met</li> <li>The proposed development would ensure that building height, massing and articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.</li> </ul>

### Several bus routes run along Corrigan Road which is less than 200 metres from the The development proposes brick at ground floor and render at first loor. The site has capacity to accommodate bin The proposed development would not include any commercial or industrial style The development proposes a variation of sufficient setbacks to accommodate the The proposed development provides materials and articulated surfaces. building materials or finishes. future growth of new trees. Principle met storage areas. subject site. As above. Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building. Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees. Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials. Appropriately located suitable facilities to encourage public transport use, cycling and walking. In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should: Use quality, durable building materials and finishes that are designed for residential purposes. Use a consistent simple palette of materials, colours finishes and architectural detailing. Provide suitable storage provisions for the management of operational waste Avoid the use of commercial or industrial style building materials and finishes Residential development should: services normal Materials & Finishes Domestic

If the details of the attachment are unclear please contact Governance on 8571 5309.

MONDAY, 10 AUGUST 2020

Form	Ensure that the built form respects the scale of existing prevailing built form character and responds to	V Principle met
	site circumstances and streetscape;	The dwellings are considered in keeping with the scale of existing built form character. Surrounding dwellings are predominantly single storey, with the exception of the adjacent double storey dwelling to the west at 14 Yennora Court, which comprises of a large upper storey component with limited recession from the ground floor footprint.
		The development is considered to respond to the site circumstances and streetscape by the way of street setbacks, and internal separation between dwellings at both ground and first floor, and centralised upper storey with recession from the ground floor footprint.
	Provide separation between dwellings at the upper level;	<ul> <li>Principle met</li> <li>One metre (1.0m) provided at ground floor and 3.0m between the upper storey of each dwelling.</li> </ul>
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private sectuded open space;	Principle met Principle met The spine of open space is limited in the adjoining area due to the extent of built form to the rear of the sites of the adjoining properties.
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	Principle met Double storey components are positioned towards the front and centre of the site.

If the details of the attachment are unclear please contact Governance on 8571 5309.

The rearmost dwelling on a lot should be single storey to ensure the identified future character of the	Principle met
area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting the amenity of adjoining private secluded open space.	The site is on a corner and two double storey dwellings are proposed.
Two storey dwellings to the rear of a lot may be considered where:	No overlooking or overshadowing issues
<ul> <li>The visual impact of the building bulk does not adversely affect the identified future character of the area;</li> </ul>	have been identified that cannot be rectified via permit condition.
<ul> <li>Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;</li> </ul>	Sufficient landscaping provided on side and rear boundaries.
<ul> <li>The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;</li> </ul>	
Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;	
Upper storey components are well recessed from adjoining sensitive interfaces.	
	Principle met
variation of materials.	The development proposes a level of visual interest through the use of materials and fenestration.

2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

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#### STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 3 YENNORA COURT, KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0548)

## **ATTACHMENT 4**

## **CLAUSE 52.06 ASSESSMENT**

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

# Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

City of Greater Dandenong

Design Standards	Assessment	Requirement met/Requirement not met/NA
Design standard 1 -	Accessways must:	✓ Standard met
Accessways	Be at least 3 metres wide.	Dwelling 1 – minimum 3.5 metres
		Dwelling 2 – minimum 3.0 metres
	Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	✓ Standard met
	<ul> <li>Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.</li> </ul>	NIA
	<ul> <li>Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.</li> </ul>	<ul> <li>Standard met</li> <li>No overhead obstruction identified</li> </ul>
	<ul> <li>If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.</li> </ul>	N/A Dwelling 1 accessway serves two vehicles, dwelling 2 accessway serves three vehicles
	<ul> <li>Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.</li> </ul>	N/A As above.
	<ul> <li>Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.</li> </ul>	Standard met, with conditions     Corner splays have been shown along the frontage road     from the edge of the exit lanes.     The paling fence adjacent to the tandem car space for     dwelling 1 is required to be modified via permit condition     to ensure the edge of the accessway is clear of visual     obstructions.
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	<b>N/A</b> Yennora Court is not a Road Zone

2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

If the details of the attachment are unclear please contact Governance on 8571 5309.

	If entry to the car space is from a road, the width of the accessway may include the road.	s from a road, the widt	h of the accessway may	r include the	<ul><li>✓ Standard met</li></ul>
Design standard 2 – Car parking spaces	Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.	iccessways must have	the minimum dimensio	ns as outlined	<ul> <li>Standard met with conditions</li> </ul>
	Table 2: Minimum dimensions of car parking spaces and accessways	ensions of car parkir	ig spaces and access	ways	Single garage – 6.0m x 3.5m
	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Tandem car space – 5.4m x 2.9m <u>Dwelling 2</u>
	Parallel	3.6 m	2.3 m	6.7 m	Double garage - 6.0m x 5.5m
	45°	3.5 m	2.6 m	4.9 m	Tandem car space – 5.4m x 2.9m
	60°	4.9 m	2.6 m	4.9 m	
	°06	6.4 m	2.6 m	4.9 m	Permit conditions will ensure the dimensions of the
	I	5.8 m	2.8 m	4.9 m	landen car space are noted on the plans.
		5.2 m	3.0 m	4.9 m	
		4.8 m	3.2 m	4.9 m	
	Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).	mensions in Table 2 vo off street). The dimen- ess to marked spaces to 2 are to be used in 5 except for disabled itsabled).	ry from those shown in usions shown in Table 2 provide improved operati preference to the Austro preference which must achi	the Australian allocate more ion and access. than Standard eve Australian	

the second
Where parking spaces are provided in tandem (one space behind the other) an <b>C Standard met</b> additional 500mm in length must be provided between each space. (4.9m in length) and 500mm clearance, equating to 5.4m
Where two or more car parking spaces are provided for a dwelling, at least one space <b>Standard met</b> must be under cover.

City of Greater Dandenong

**ORDINARY COUNCIL MEETING - AGENDA** 

	Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	N/A No disabled spaces have been proposed.
Design standard 3: Gradients	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestinans and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestinan and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	✓ Standard met Accessway grade is not steeper than 10%.
	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction. <b>Table 3: Ramp gradients</b> Type of car park  Lendth of ramp	<b>N/A</b> No ramps proposed.
	20 metres or less longer than 20 metres	
	Private or residential car 20 metres or less 1:4 (25%) parks	
	Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	NA
	Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	N/A
Design standard 4: Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided: • At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres.	N/A Mechanical parking has not been proposed
	<ul> <li>Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation.</li> </ul>	N/A
	• The design and operation is to the satisfaction of the responsible authority.	N/A
Design standard 5: Urban design	Ground level car parking, garage doors and accessways must not visually dominate public space.	<ul> <li>Standard met</li> </ul>

City of Greater Dandenong

**ORDINARY COUNCIL MEETING - AGENDA** 

	for sorting within huildings (including visible sortions of sorthy submarged	/ Ctandard mat
	cal parking writin buildings (including visible portions of party submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	Landscaping has been incorporated within the front setback to soften the appearance of the accessways and garage.
	Design of car parks must take into account their use as entry points to the site.	< Standard met
	Design of new internal streets in developments must maximise on street parking opportunities.	N/A Internal streets have not been proposed.
Design standard 6: Safety	Car parking must be well lit and clearly signed.	<ul> <li>Standard met with conditions.</li> <li>Lighting of car parking areas recommended as a</li> </ul>
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	Conduction of permit.
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	<ul> <li>✓ Standard met</li> </ul>
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	Standard met

#### STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 3 YENNORA COURT, KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0548)

#### **ATTACHMENT 5**

#### **CLAUSE 55 ASSESSMENT**

PAGES 40 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

Clause 55.02-	Ciause 55.02-1 Neignbourhood cnaracter objectives	
Title & Objective	Title & Objective Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	Standard met with conditions
		The proposal is considered to respect the existing and preferred neighbourhood character of the area by way of street setback, landscaping and bulk and built form subject to conditions.
		See Clause 22.09 Assessment for further details.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	<ul> <li>Standard met with conditions</li> <li>As above.</li> </ul>
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

Clause 55.02-	Clause 55.02-2 Residential policy objectives	
Title & Objective Standards	Standards	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	✓ Standard met
Decision Guidelines	The SPPF and the LPPF including the MSS and local planning policies. The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the SFFP and the LPPF, including the MSS and local planning policies.	
	To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

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Clause 55.02-3 Dv	.02-3 Dwelling diversity objective	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B3	<ul> <li>Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:</li> <li>Dwellings with a different number of bedrooms.</li> <li>At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.</li> </ul>	✓ Standard met Two (2) dwellings proposed.
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

Clause 55.02	Clause 55.02-4 Infrastructure objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	<ul> <li>Standard met</li> <li>The proposed development would be connected to reticulated services in this established residential area.</li> </ul>
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	<ul> <li>Standard met</li> <li>The proposed development of the site for two (2) dwellings would not unreasonably exceed the capacity of utility services and infrastructure.</li> </ul>
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	<ul> <li>Standard met</li> <li>There is no evidence to suggest that the subject site is located in an area where utility services or infrastructure have little or no spare capacity.</li> </ul>
Decision Guidelines	The capacity of the existing infrastructure. In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970. If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure. To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

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**ORDINARY COUNCIL MEETING - AGENDA** 

2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

Clause 55.03-	Clause 55.03-1 Street setback objective	tive		
Title & Objective	Standards			Standard Met/Standard Not Met/NA
Standard B6	Walls of buildings should be set t schedule to the zone:	buildings should be set back from streets at least the distance specified in a s to the zone:	distance specified in a	<ul> <li>Standard met</li> </ul>
	<u>RGZ</u> : 5 metres or as per Table B1, whichever is the lesser.	B1, whichever is the lesse		Setback of adioining dwelling to the north is 6.4m
	<u>GR2</u> : 7.5 metres or as per Table B1, whichever is the lesser.	e B1, whichever is the less	ier.	The proposal presents to the west side of Yennora Street
	<u>NRZ</u> : As per Table B1.			as the front street.
	Table B1 Street setback			Front setback
	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	Dwelling 2 Requirement – 6.4m
	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abuting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	Provided – 6.4m Dwelling 1 Requirement – 6.4m Provided – 6.4m
	There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres. whichever is the lesser.	Not applicable	
	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable	
	The site is on a corner.	If there is a building on the abuting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting building on the abutting building on the abutting street or 9 metres, whichever is the lesser.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any axisting building on the abutting allotment facing whichever is the 163ser.	
		If there is no building on the abutting additment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existip building on the abutting allorment facing the side street or 2 metres, whichever is the lesser.	

Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.
Guidelines	The design response.
	Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.
	The visual impact of the building when viewed from the street and from adjoining properties.
	The value of retaining vegetation within the front setback.
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.

Clause 55.03.	Clause 55.03-2 Building height objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B7	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. NRZ: 9 metres / 2 storevs mandatory maximum (refer Clause 32.09-9)	<ul> <li>Standard met</li> <li>Both dwellings propose double storey and less than 9 metres in height.</li> </ul>
	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	NN
	Changes of building height between existing buildings and new buildings should be graduated.	<ul> <li>Standard met</li> <li>Adjoining dwellings are single storey, proposed is double storey.</li> </ul>
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines	Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
	The design response.	
	The effect of the slope of the site on the height of the building.	
	The relationship between the proposed building height and the height of existing adjacent buildings.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

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Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B8	The site area covered by buildings should not exceed:	<ul> <li>✓ Standard met</li> </ul>
	• The maximum site coverage specified in a schedule to the zone, or	Required – maximum 276.5sqm
	• If no maximum site coverage is specified in a schedule to the zone, 60 per cent.	Provided – 254.4sqm
	<u>NRZ1</u> : 50%	
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines	The design response.	
	The existing site coverage and any constraints imposed by existing development or the features of the site.	
	The site coverage of adjacent properties	
	The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
Objective	To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

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Standards	Standard Met/Standard Not Met/NA
The site area covered by the pervious surfaces should be at least:	Standard met
<ul> <li>The minimum areas specified in a schedule to the zone, or</li> </ul>	Required – minimum 221.2sqm
<ul> <li>If no minimum is specified in a schedule to the zone, 20 per cent of the site.</li> </ul>	Provided – 255sqm
<u>NRZ1</u> : 40%	
The design response.	
The existing site coverage and any constraints imposed by existing development.	
The capacity of the drainage network to accommodate additional stormwater.	
The capacity of the site to absorb run-off.	
The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.	
To reduce the impact of increased stormwater run-off on the drainage system.	
To facilitate on-site stormwater infiltration.	

Decision Guidelines

Clause 55.03-4 Permeability objectives

Title & Objective Standard B9

Objectives

Clause 55.03	Clause 55.03-5 Energy efficiency objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B10	Buildings should be:	✓ Standard met
	<ul> <li>Oriented to make appropriate use of solar energy.</li> <li>Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.</li> </ul>	Where practicable, the proposed dwellings are oriented to take advantage of solar energy from the east, north and west. They have been sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.
	Living areas and private open space should be located on the north side of the development, if practicable.	<ul> <li>Standard met</li> <li>Where practicable, living areas and private open space have access to a north orientation.</li> </ul>
	Developments should be designed so that solar access to north-facing windows is maximised.	✓ Standard met
Decision	The design response.	
	The size, orientation and slope of the lot.	
	The existing amount of solar access to abutting properties.	
	The availability of solar access to north-facing windows on the site.	
Objectives	To achieve and protect energy efficient dwellings and residential buildings.	
	To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	

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**ORDINARY COUNCIL MEETING - AGENDA** 

2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

To ensure the layout of development provides for the safety and security of residents and property.

The design response.

Decision Guidelines Objectives

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**ORDINARY COUNCIL MEETING - AGENDA** 

# Clause 55.03-7 Safety objective

Standard

Title & Objective Standard B12

Clause 55.03-	Clause 55.03-6 Landscaping objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B13	The landscape layout and design should:	✓ Standard met
	<ul> <li>Protect any predominant landscape features of the neighbourhood.</li> </ul>	Landscape plan demonstrates suitable landscaping and
	<ul> <li>Take into account the soil type and drainage patterns of the site.</li> </ul>	canopy tree planting throughout the site.
	<ul> <li>Allow for intended vegetation growth and structural protection of buildings.</li> </ul>	
	<ul> <li>In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals.</li> </ul>	
	<ul> <li>Provide a safe, attractive and functional environment for residents.</li> </ul>	
	Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	<ul> <li>Standard met</li> <li>The site is devoid of any vegetation.</li> </ul>
		Standard met
	removed in the 12 months prior to the application being made	As above.
	The landscape design should specify landscape themes, vegetation (location and species),	<ul> <li>Standard met</li> </ul>
	pawing and lighting.	Landscape plan provided detailing types of vegetation and paving proposed.
	Development should meet any additional landscape requirements specified in a schedule to	Standard met
	the zone. All schedules to all residential zones:	70% of the ground level front and side setback is capable of being planted with substantial landscaping and canopy
	"70% of ground level front setback, and side and rear setbacks, planted with	trees.
	substantian rantuscapting and canopy nees.	
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidellines	Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
	The location and size of gardens and the predominant plant types in the neighbourhood.	
	The health of any trees to be removed.	
	Whether a tree was removed to gain a development advantage.	
Objectives	To encourage development that respects the landscape character of the neighbourhood.	
	To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	
	To provide appropriate landscaping.	

Clause 55.03-3 Access objective         Title & Objective         Standards         Standard B14       The width of the street frontage, or         • if the width of the street frontage is less than 20 metres, 40 per cent         No more than one single-width crossover should be provided for each         Street.         The location of crossovers should maximise retention of on-street car         The number of access points to a road in a Road Zone should be min         The number of access points to a road in a Road Zone should be min         Developments must provide for access for service, emergency and de         Developments must provide for access for service, emergency and de         Developments must provide for access for service, emergency and de         The impact on neighbourhood character.         The reduction of on-street car parking spaces.         Developments must provide for access for service, emergency and de         Utiletines         The reduction of on-street car parking spaces.         The effect on any significant vegetation on the site and footpath.         Develop on any significant vegetation on the site and footpath.	To encourage the retention of mature vegetation on the site.		
<u>۵</u>	9 Access objective		
	Standards	S	Standard Met/Standard Not Met/NA
		>	<ul> <li>Standard met</li> </ul>
	<ul> <li>33 per cent of the street frontage, or</li> <li>if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.</li> </ul>		Less than 40% of the western and southern street frontage would be taken up by the accessways.
	No more than one single-width crossover should be provided for each dwelling fronting a		Standard met
	street.	Οe	Only one (1) single width accessway is proposed for each dwelling.
	The location of crossovers should maximise retention of on-street car parking spaces.		<ul> <li>Standard met</li> </ul>
		<u></u>	The proposed widening of the existing crossover and the proposed alteration of the overgrown crossover would allow for one on street car parking space to the south and west of the site. The proposed crossovers would not impact upon the availability of existing on street parking.
	The number of access points to a road in a Road Zone should be minimised.		<ul> <li>Standard met</li> </ul>
		~	Yennora Court is not in a Road Zone.
The design The impac The reduc The effect To ensure	Developments must provide for access for service, emergency and delivery vehicles.		Standard met
The design The impace The reduct The effect To ensure		a –	The proposed development would provide appropriate access for service, emergency and delivery vehicles.
The impac The reduc The effect To ensure	The design response.		
The reduc The effect To ensure	The impact on neighbourhood character.		
The effect To ensure	The reduction of on-street car parking spaces.		
To ensure			
character.	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	ghbourhood	

Clause 55.03-10 Parking location objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should:	Standard met
	<ul> <li>Be reasonably close and convenient to dwellings and residential buildings.</li> </ul>	Dwelling 2 – double garage and tandem car space
	Be secure.	Dwelling 1 – single garage and tandem car space
	<ul> <li>Be well ventilated if enclosed.</li> </ul>	Car parking facilities are reasonably close and convenient to dwellings, are secure and well ventilated.
	Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	<ul> <li>Standard met</li> <li>No habitable rooms facing car parking area or accessways within the development.</li> </ul>
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	
	To protect residents from vehicular noise within developments.	

Standard Mat/Standard Nat Mat/MA	Standard MevStandard Not MeVNA	✓ Standard met Dwelling 2 – wall on boundary	Dwelling 1 Eastern wall height at ground floor is 3.4m	Required setback is 1.0m Provided is 1.0m	Eastern wall height at first floor is 5.8m	Required setback is 1.09m	Provided is 4.0m	✓ Standard met
Clause 55.04-1 Side and rear setbacks objective	Standards	<ul> <li>A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:</li> <li>At least the distance specified in a schedule to the zone, or</li> </ul>	<u>NRZ1</u> : "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres."	<ul> <li>If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</li> </ul>	Diagram B1 Side and rear setbacks		13.5m (av) 13.5m (av) 13.5m (av) 14.5m (av)	Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes,
Clause 55.04	I ITIE & UDJECTIVE	Standard B17						

	✓ Standard met						
domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	The design response.	The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.	Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.	Whether the wall abuts a side or rear lane.	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.
		Decision	cuideilles				Objectives

	Standard Met/Standard Not Met/NA	<ul> <li>Standard met</li> <li>Dwelling 2 – 6.4 metres</li> </ul>						✓ Standard met	✓ Standard met	* Standard not met, however permit conditions may resolve non-compliance. Average height of wall on boundary is 3.5m. A condition of permit will ensure the average maximum height is 3.2m.										
Clause 55.04-2 Walls on boundaries objective	Standards	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:	• For a length of more than the distance specified in the schedule to the zone; or	• If no distance is specified in a schedule to the zone, for a length of more than:	- 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or	<ul> <li>Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports,</li> </ul>	whichever is the greater.	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	A building on a boundary includes a building set back up to 200mm from a boundary.	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	The design response.	The extent to which walls on boundaries are part of the neighbourhood character.	The impact on the amenity of existing dwellings.	The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	The orientation of the boundary that the wall is being built on.	The width of the lot.	The extent to which the slope and retaining walls or fences reduce the effective height of the wall.	Whether the wall abuts a side or rear lane.	The need to increase the wall height to screen a box gutter.
Clause 55.04	Title & Objective	Standard B18									Decision	Guidelines								

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Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	
Clause 55.04-3 Day	-3 Daylight to existing windows objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	<ul> <li>Standard met</li> <li>Dwellings are well setback from adjoining properties and habitable room windows of adjoining dwellings.</li> </ul>
	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.	<ul> <li>Standard met</li> <li>Unit 2 garage – wall height is 3.5m</li> <li>Setback required – 1.75m</li> </ul>
		Provided approximately o.um
	Existing Proposed Existing Proposed The arc may applies to the within a 55° within	
	Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	
Decision	The design response.	
culaelines	The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.	
	The impact on the amenity of existing dwellings.	
Objective	To allow adequate daylight into existing habitable room windows.	

	20 <sup>2</sup> 20 <sup>2</sup>	
	Applies where existing HRW is between 20° west and 30° east from north	
Decision	The design response.	
sallianino	Existing sunlight to the north-facing habitable room window of the existing dwelling.	
	The impact on the amenity of existing dwellings.	
Objective	To allow adequate solar access to existing north-facing habitable room windows.	

Clause 55.04	Jause 35.04-5 Oversnadowing open space objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	Standard met The prime secluded private open space of the dwelling to the east is positioned to the north eastern corner of the lot, and would not be impacted by the proposed development in relation to overshadowing.
	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	<ul> <li>✓ Standard met</li> </ul>
Decision	The design response.	
ouidellies	The impact on the amenity of existing dwellings.	
	Existing sunlight penetration to the secluded private open space of the existing dwelling.	
	The time of day that sunlight will be available to the secluded private open space of the existing dwelling.	
	The effect of a reduction in sunlight on the existing use of the existing secluded private open space.	
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	

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Clause 55.04-5 Overshadowing open space objective

#### obscured or screened is recommended as a condition of adjoining dwelling to the east. Although the private open windows of bedroom 1 and 2 have the opportunity of overlooking into the secluded private open space of the A condition 1 requirement to ensure these windows are \* Standard not met, however permit conditions may In its current form the following dwelling 1's east facing space is not the prime open space area and mainly a proposed development are required to be obscured. thoroughfare or service yard, the windows on the Standard Met/Standard Not Met/NA Standard met with conditions resolve non-compliance. As above permit. A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either: horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. Line of sight above 9m radius 9.0m measured at ground level the FFL Ē to be screened or obscured աչ.ե 1 Wau Have sill heights of at least 1.7 metres above floor level. b 5 existing dwelling ecluded 9.0m Clause 55.04-6 Overlooking objective Diagram B4 Overlooking open space existing sectuded private open space above floor level Standard welling **Fitle & Objective** Standard B22

	<ul> <li>Have fixed obscirre diazing in any part of the window helow 1.7 metre above floor level</li> </ul>	
	<ul> <li>Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.</li> </ul>	
	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	Standard met with conditions
	Screens used to obscure a view should be:	<ul><li>Standard met with conditions</li></ul>
	<ul> <li>Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels.</li> </ul>	
	<ul> <li>Permanent, fixed and durable.</li> </ul>	
	<ul> <li>Designed and coloured to blend in with the development.</li> </ul>	
	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio	Standard met
	which races a property boundary where there is a visual barrier at least 1.5 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	Proposed 1.8m high timber fence along the eastern boundary, and existing 2.0m fence along the north boundary.
Decision	The design response.	
salillanino	The impact on the amenity of the secluded private open space or habitable room window.	
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.	
	The internal daylight to and amenity of the proposed dwelling or residential building.	
Objective	To limit views into existing secluded private open space and habitable room windows.	

# Clause 55.04-7 Internal views objective

Standards

Title & Objective Standard B23 Unit 1 Master bedroom and bedroom 1 north facing windows proposed at a sill height of 1.7m.

Standard Met/Standard Not Met/NA

Standard met

Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development. To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.

The design response.

Decision Guidelines Objective

The dwellings are not close to busy roads or railway lines or industry.

No noise sources apparent.

Standard met

Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.

To contain noise sources within development that may affect existing dwellings.

The design response.

Decision Guidelines Objectives

To protect residents from external noise.

Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.

Standard met

2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

	Standard Met/Standard Not Met/NA	<ul> <li>Standard met</li> <li>No mechanical plant is proposed to be located near the bedrooms of any immediately adjacent existing dwellings.</li> </ul>
8 Noise impacts objectives	Standards	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.
Clause 55.04-8 No	Title & Objective	Standard B24

Title & Objective Standard	Title & Objective Standards	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	<ul> <li>Standard met</li> <li>The proposed dwellings include a small step, easily accessible to people with limited mobility or made easily accessible if necessary.</li> </ul>
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

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2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should:	Standard met
	Be visible and easily identifiable from streets and other public areas.	The entry to each dwelling is easily identifiable from the
	• Provide shelter, a sense of personal address and a transitional space around the entry.	street, and provides shelter and a sense of personal address.
Objective	To provide each dwelling or residential building with its own sense of identity.	

Standard Met/Standard Not Met/NA

Clause 55.05-3 Daylight to new windows objective

Standard:

Title & Objective Standard B27

Clause 55.05	Clause 55.05-4 Private open space objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. NRZ1: "An area of 60 square metres of ground level, private open space, with an area of securded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenite access from a living room; or	<ul> <li>Standard met</li> <li>Unit 1: Total POS: 143.9sqm.</li> <li>40.5 sqm with min. dimension of 5.0sqm. Convenient access from the living area.</li> </ul>
	A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	It is noted that the prime secluded private open space area will need be reduced to accommodate the splay area adjacent to the tandem car space for dwelling 1. This SPOS would still meet the minimum 40sqm requirement.
		5273 BILL PAIL
		Unit 2: Total POS: 112.4sqm. 40sqm with min. dimension of 5.0sqm. Convenient access from the living area.
	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:	N/A (RGZ1 only)
	<ul> <li>An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or</li> </ul>	
	<ul> <li>A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or</li> </ul>	
	<ul> <li>A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.</li> </ul>	
	The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	
Decision	The design response.	

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Guidelines	The useability of the private open space, including its size and accessibility.	
	The availability of and access to public or communal open space.	
	The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	
	_	

Clause 55.05-5 Solar Title & Objective Standard Standard B29 building, The south the north Diagram	access to open space obj s te open space should be located on the f appropriate. Term boundary of secluded private open of the space at least (2 +0.9h) metres, of the space at least (2 +0.9h) metres, of the space at least (2 +0.9h) metres, be the north of sectored private open space sectored private open space	<ul> <li>Standard Met/Standard Not Met/NA</li> <li>Standard met</li> <li>Standard met</li> <li>Where possible, private open space is located on the north side of the dwellings.</li> <li>Standard not met</li> <li>Standard not met</li> <li>Unit 1</li> <li>Wall height of unit 1 single storey component – 3.5m Requirement – 5.15m</li> <li>Wall height of unit 1 double storey component – 6m</li> <li>Wall height of unit 1 double storey component – 6m</li> <li>No walls north of the open space area for dwelling 2.</li> </ul>
Decision Guidelines	The design response. The useability and amenity of the secluded private open space based on the sunlight it will receive.	The secluded private open space area for dwelling 1 is situated adjacent to the private open space area within the front setback and the tandem car parking space. No built form is present to the east, west or southern direct interfaces. Given these conditions, the secluded private open space area would still receive solar access from the east and west to intentations as demonstrated by the shadow diagrams provided. The dwelling substantially exceeds the provision of private open space stated in the varied requirement in Schedule 1 to the Neighbourhood Residential Zone. Therefore there would selling any loss of areas for the dwelling without causing any loss of amenity for future residents of the dwelling.

2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)



2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

-1 Design detail objective		1 T 19
Standards	Standard Met/Standard Not Met/NA	ow /05
The design of buildings, including:	✓ Standard met	n   548
<ul> <li>Façade articulation and detailing,</li> </ul>	The dwellings incorporate an appropriate amount of	Pla 3) (*
<ul> <li>Window and door proportions,</li> </ul>	articulation and detailing.	inn Co
<ul> <li>Roof form, and</li> </ul>		ing nt.
<ul> <li>Verandahs, eaves and parapets,</li> </ul>		д А )
should respect the existing or preferred neighbourhood character.		bb
Garages and carports should be visually compatible with the development and the existing or	✓ Standard met	lic
preferred neighbourhood character.	Garages are visually compatible with the development and neighbourhood character.	atior
Any relevant neighbourhood character objective, policy or statement set out in this scheme.		1 - 1
The design response.		No.
The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.		. 3 Ye
Whathar the decian is innovative and of a high prohitectural standard		ər

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Clause 55.06-1 Design detail objective Title & Objective

Standard B31

To encourage design detail that respects the existing or preferred neighbourhood character.

Objective

Whether the design is innovative and of a high architectural standard.

Decision Guidelines

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Clause 55.06	Clause 55.06-2 Front fences objective		
Title & Objective	Standards		Standard Met/Standard Not Met/NA
Standard B32	The design of front fences should con	The design of front fences should complement the design of the dwelling or residential	Standard met
	building and any front fences on adjoining properties.	ning properties.	The proposal is considered to complement the design of the dwelling and front fences on adjoining properties.
	A front fence within 3 metres of a street should not exceed:	et should not exceed:	<ul> <li>Standard met</li> </ul>
	• The maximum height specified in a schedule to the zone, or	schedule to the zone, or	1.2m high front fence proposed.
	All schedules to all residential zones	ones:	
	"Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets"	reets in Road Zone Category 1 her streets"	
	<ul> <li>If no maximum height is specified ir in Table B3.</li> </ul>	<ul> <li>If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3.</li> </ul>	
	Table B3 Maximum front fence height	eight	
	Street Context	Maximum front fence height	
	Streets in a Road Zone, Category 1	2 metres	
	Other streets	1.5 metres	
Decision	Any relevant neighbourhood characte	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines	The design response.		
	The setback, height and appearance	The setback, height and appearance of front fences on adjacent properties.	
	The extent to which slope and retainir	The extent to which slope and retaining walls reduce the effective height of the front fence.	
	Whether the fence is needed to minimise noise intrusion.	nise noise intrusion.	
Objective	To encourage front fence design that character.	To encourage front fence design that respects the existing or preferred neighbourhood character.	

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# Standard Met/Standard Not Met/NA No common areas proposed. No common areas proposed. N/A N/A To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. Common property, where provided, should be functional and capable of efficient management. Developments should clearly delineate public, communal and private areas. To avoid future management difficulties in areas of common ownership. Standards Title & Objective Standard B33 Objectives

Clause 55.06-3 Common property objectives

2.3.1 Town Planning Application - No. 3 Yennora Court, Keysborough 3173 (Planning Application No. PLN19/0548) (Cont.)

Clause 55.06-4 Site	-4 Site services objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	<ul> <li>Standard met</li> <li>The design and layout of the proposed development would provide sufficient space and facilities for services to be installed and maintained efficiently and economically.</li> </ul>
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✓ Standard met
	Bin and recycling enclosures should be located for convenient access by residents.	<ul> <li>Standard met</li> <li>Bins for each dwelling have been shown on the plans.</li> </ul>
	Mailboxes should be provided and located for convenient access as required by Australia Post.	<ul> <li>Standard met</li> <li>Mailboxes have been shown on the plans.</li> </ul>
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate and attractive.	

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### 3 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the allery to address questions to the councillors and/or officers of the Greater Dandenong City ouncil. Questions must comply with clause 31 of Council's current Meeting Procedure Local Law.

#### QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

b) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

c) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or

ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

d) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

i) does not relate to a matter of the type described in section 89(2) of the Act (confidential matters);ii) does not relate to a matter in respect of which Council has no power to act;

iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor or Council officer; and

iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

e) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Meeting, then the Chairperson and/or Chief Executive Officer:

i) must advise the Meeting accordingly; and

ii) will make the question available to Councillors upon request.

f) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.

#### 3 QUESTION TIME - PUBLIC (Cont.)

g) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.

h) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.

i) A Councillor or member of Council staff nominated to answer a question may:

i) seek clarification of the question from the person who submitted it;

ii) seek the assistance of another person in answering the question; and

iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).

j) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.

k) The text of each question asked and the response will be recorded in the minutes of the Meeting.

#### 4 OFFICERS' REPORTS - PART TWO

#### 4.1 CONTRACTS

File Id:

4.1.1 Contract No. 1920-72 Springvale Road Boulevard Project - Stages 1 & 2 Construction - exported

Responsible Officer:	Director Business, Engineering & Major Projects
Attachment:	Tender Information (CONFIDENTIAL)

#### **Report Summary**

This report outlines the tendering process undertaken to select a suitably qualified and experienced contractor for the construction of Springvale Road Boulevard – Stage 1 and 2.

#### **Recommendation Summary**

This report recommends for Contract No. 1920-72 that;

1. Council notes the significance of this project; the critical importance of its timing, phasing and implementation; the importance of delivery in a Covid-19 period that prioritises safety but also places emphasis on minimising impact on and inconvenience to local businesses;

2. In consideration of all of these important elements – and many more that relate to this project that will further define this key activity centre – Council concludes that a 'hybrid Contract' (that incorporates a sensible, commercial and practical balance of day works and night works and also based on a clear understanding by the recommended Tenderer of the importance of minimising business inconvenience) is the most appropriate form of project delivery;

3. Council further notes that the recommended tender price for the 'hybrid contract', exceeds the revised project Budget ('revised project Budget' refers to the previously agreed aggregation of budgets over FY 2019/20 and FY 2020/21) but also notes that this tendered variation can be managed through the phasing of certain elements of the Contract under separable portions to that Contract;

4. Accordingly, Council accepts that the Contract be structured as two separable portions to align with Budget allocations (all prices include GST) – as Separable Portion A (\$ 5,026,561) – being all core, civil works essential for the delivery of a safe and practical outcome; and, Separable Portion B (\$ 885,939) – comprising final, ancillary works including decorative paving and planting. Separable Portions A and B can be

delivered seamlessly yet separately – Separable Portion A being delivered within the Budget 2020/21 allocation and Separable Portion B, under the 2021/22 CIP program if not earlier should surplus funds allow;

5. Council notes and reinforces to any Recommended Tenderer that it (Council) reserves the right to award Separable Portion B to the recommended tenderer subject to satisfactory completion of Separable Portion A and upon confirmation of required funding for Separable Portion B; and, may elect at its (Council's) absolute discretion to award the tender in its entirety, as separable portions or in a combination thereof;

6. Having noted all of these pre-conditions, Council accepts the tender of MACA Infrastructure Pty Ltd for the Springvale Road Boulevard (Stages 1 and 2) for a fixed lump price of \$5,912,500 (including GST and, GST inclusive Provisional Sum of \$440,000) under two separable portions – Separable Portion A (\$5,026,561) and Separable Portion B (\$885,939); and,

7. A Contract be finalised with the inclusion of all of the elements of this resolution and signed and sealed when prepared.

This is a Lump Sum Contract and not subject to rise and fall.

#### Introduction

#### **Client Objectives**

This project will transform Springvale Road into a signature boulevard, reinforcing the Springvale Activity Centre as one of Melbourne's leading cultural destinations. The project will leverage the recent \$159 million level crossing removal project, which has seen the railway station upgraded and the creation of a new southern public space connecting to Springvale retail shopping strip.

Council developed the Springvale Activity Centre Structure Plan in 2017 to guide future land use, development, growth potential and servicing of the centre. The Structure Plan sets out the objectives and strategies to investment in public infrastructure such as roads, streets, open space and other community services to meet the needs of current and future residents and allow improved social liveability, environmental resilience and economic prosperity for the centre. Improvements to Springvale Road are identified as a priority to revitalise and future-proof the Springvale Activity Centre.

The Department of Transport (formerly VicRoads) has overall management responsibility for the arterial road reserve and are supportive of the project. Ministerial approval has been granted for a permanent 40 kilometre per hour speed zone which will operate 24 hours per day, 7 days per week. It should be noted that this is an extension of the current time based 40-kilometre speed zone operating from 8am to 9pm Monday to Friday and 8am to 5pm on Saturday and Sunday.

The design proposal includes improved pedestrian access and movement, gathering spaces, public art, lighting, feature paving, intuitive way-finding measures and maximised greening opportunities. It will promote greater use of Springvale Road by the community and visitors and enable the Springvale Activity Centre to remain attractive and sustainable by:

- Delivering a revitalised public realm which integrates the community aspirations collected from over 1100 responses to the extensive public engagement process;
- Creating strong visual and physical links to the heart of Springvale Activity Centre;
- Alignment with Council's Activity Centre's Placemaking Principles and Objectives;
- Ensuring Springvale and its (existing and future) community are equipped with a high quality, sustainable and resilient public realm as the precinct changes over the coming years;
- Stimulating a vibrant night-time economy and supporting kerb-side trade;
- Improving the street layout for Springvale Road and key intersections.

#### **Procurement Outline**

The current tender relates to stage 1 & 2, with the extent of the works located between Windsor Avenue intersection and just north of Post Office Lane pedestrian crossing. Stage 3 works extending to the Lightwood Road/Queens Avenue intersection will be planned for delivery at a later time subject to funding.

#### **Tender Process**

#### <u>General</u>

This tender was advertised on Saturday 14 March 2020 in the Age Newspaper and closed at 2.00pm Thursday 30 April 2020.

During the tender advertising period all tenderers were invited to attend a site inspection / briefing session held on 26 March 2020, conducted by the works Project Manager and Project Manager - Springvale Urban Renewal Precinct.

At the close of the tender advertising period submissions were received from eight (8) contractors as indicated below:

- 2Construct Pty Ltd
- ACE Infrastructure Pty Ltd
- Blue Peak Construction Pty Ltd
- CDN Constructors Pty Ltd
- Evergreen Civil Pty Ltd
- G & S Fortunato Group Pty Ltd
- MACA Infrastructure Pty Ltd

The following tender submission was declared a 'Non-Submission' as the tenderer did not submit any of Council's tender schedules:

• Tactile Systems Australia

All tenderers were advised that they must provide;

- Demonstrated relevant experience on a heavily used arterial road.
- A detailed Methodology and Construction Program.
- A communication plan to communicate with shop owners and experience with trader engagement.
- Appropriate Department of Transport Roads (ex VicRoads) accreditation to work on a declared main road.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method.

The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Demonstrated relevant experience	15%
3	Methodology and programme	20%

4	Communications	10%
5	Environmental	5%
6	Social Procurement	5%
7	Local Industry	5%
8	OHS Management System	Pass/Fail
9	Environmental Management System	Pass/Fail

The Evaluation Criteria 1 - 7 are given a point score between 0 and 5 as detailed in the following table.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable (failed to satisfy required standards)

#### **Review of Tender Submissions**

The evaluation panel comprised the works Project Manager, the Project Manager - Springvale Urban Renewal Precinct, the Coordinator Civil Projects and the Contracts & Administration Officer. All Panel members signed Council's probity forms declaring that they would evaluate tenders fairly and would disclose any conflict of interest.

Each submission was assessed and ranked against all evaluation criteria by each member of the evaluation panel. These rankings were then collated and multiplied by the weighting to give a weighted attribute score for each criterion and totalled to give an overall comparative evaluation score for all criteria as shown in the following tables.

Tenderers were initially invited to tender on two scenarios – one where works were undertaken during the day, the other during the night. Tenderers were then scored based on their experience on similar projects, methodology (particularly in regard to the management of disruption), accreditation with DoT and their approach to communications with traders and other stakeholders.

#### **Day Works**

Tender	Price Points	Non-Price Points	Total Score	OH&S	ENV
2Construct Pty Ltd	1.22	2.33	3.55	Verified in	Rapid Global
MACA Infrastructure Pty Ltd	1.00	2.47	3.47	Verified in	Rapid Global
Evergreen Civil	0.84	1.80	2.64	Verified in	Rapid Global
ACE Infrastructure P/L	0.54	2.05	2.59	Verified in	Rapid Global
CDN Constructors P/L	1.00	1.51	2.51	•	Verification in I Global
G&S Fortunato Group Pty Ltd	1.64	0.79	2.43	Fail	Fail
Blue Peak Constructions	1.49	1.11	2.30	Verified in	Rapid Global

#### **Night Works**

Tender	Price Points	Non-Price Points	Total Score	OH&S	ENV
MACA Infrastructure Pty Ltd	1.09	2.47	3.56	Verified in	Rapid Global
2Construct Pty Ltd	1.23	2.33	3.56	Verified in	Rapid Global
ACE Infrastructure P/L	0.75	2.05	2.80	Verified in	Rapid Global
CDN Constructors P/L	0.87	1.51	2.38	•	Verification in I Global
G&S Fortunato Group Pty Ltd	1.43	0.79	2.22	Fail	Fail
Blue Peak Constructions	0.94	1.11	2.05	Verified in	Rapid Global
Evergreen Civil	0.62	1.35	1.97	Verified in	Rapid Global

**Please Note:** Rapid Global is a third party pre-qualification and verification system used by Council and six (6) other Victorian Councils enabling the sharing of OH&S data. It is a Risk and OH&S system where contractors can upload their Occupational Health & Safety, Risk and Environment Plans and Policies as well as up to date insurances

Following this preliminary assessment, some of the tenderers were required to provide additional information through tender clarifications.

All tenderers were assessed on these criteria with the two highest scoring tenderers interviewed.

2Construct Pty Ltd and MACA Infrastructure Pty Ltd were shortlisted for tender interview and further clarification of their proposed programs of work. During the interviews each company offered to provide a program and price for what each considered the optimum combination of day and night works which has been termed a 'hybrid' alternative.

The evaluation then proceeded including a strong assessment of the non price elements.

#### Hybrid Works - Best and Final Offer and after Reference Check

Tender	Price Points	Non-Price Points	Total Score	OH&S	ENV
MACA Infrastructure Pty Ltd	0.91	2.49	3.40	Verified & Certified in Rapid Global	
2Construct Pty Ltd	1.09	2.18	3.27	Verified in Rapid Global	

#### **Hybrid Price Recommendation**

While it may be appealing to focus on the cheaper 'dayworks' only price, officers suggest that this will result in significant trader disruption, potentially affecting them when they are most vulnerable looking to recover post-pandemic.

It should also be noted that changing to nightworks part way through a project will have significant cost implications. While we have sought these prices, should they not form part of the accepted price, the contractor will be able to revise the price. Experience on other projects suggests this change can easily double costs.

The hybrid works price sought has attempted to mitigate both of these issues – reducing trader impact by ensuring continuous access to businesses while reducing costs by undertaking day works for activities that have less impact.

It is for these reasons that the hybrid works price is strongly recommended.

#### **Reference Checks**

Reference checks were undertaken on both shortlisted companies. Questions on a number of issues, such as quality and speed of work, safety management, handling of variations and management of construction issues, were raised and addressed in detail.

#### Assessment of Social Procurement

The contribution of a tenderer to social outcomes is often difficult to assess particularly with a civil engineering project where the bulk of the cost relates to purchase of mass construction materials and the use of highly specialised labour. Accordingly this assessment has focussed on the 'good' they do in the broader community, not necessarily this specific project.

MACA has supported their submission with a description of these activities which include being committed to supporting local disadvantaged and indigenous groups and encouraging engagement across the communities in which they work by providing sustainable employment, training as well as economic development opportunities across their business. Their vision is to promote positive outcomes for disadvantaged groups within the Greater Dandenong community by delivering social and economic benefits. MACA commits to achieving an employment target of 3% for indigenous and disadvantaged groups. They provide programs for apprenticeships and cadetships for those in the indigenous and disadvantaged employees receive the right support at the right time and have access to a Culturally Safe Workplace.

They also advised of their support for charity organisations including:

- Baw Baw Combined Churches, providing food Relief for local Baw Baw Shire community.
- Ongoing Sponsorship (Gold and Silver) of Celebrate Baw Baw, a local enterprise.
- Mental Health.
- Food Relief Trailer to the Holy Fools Charity for the homeless.
- Conquer Cancer Bike Ride.

#### Assessment of Local Industry contribution

MACA advised they will spend 100% of labour, 80% of materials, 100% of plant and 100% of supervision on local content as they are based in Dandenong South.

#### Assessment Environmental Management

MACA is certified in ISO14001 Environmental Management Systems. They will consider the lifecycle aspects of environmental decision making to reduce their environmental footprint and are receptive to innovative ideas that will result in reducing emissions, waste, energy usage and resource consumption.

#### **Financial Implications**

The project has a budget allocation of \$4,569,601 excluding GST (\$5,021,261 allowing for GST). The increase in tender prices above the estimate is largely related to the additional cost of delivering the project more sensitively in a post-Covid 19 environment.

That is, further minimising as much as possible disturbance to traders through the hybrid construction approach. Accordingly, it will be necessary to deliver the project in two parts which can be across financial years.

Part A can be stand alone and would remove from the scope the decorative footpath paving elements and planting. Regardless the footpaths would be left safe and presentable. Part B, installation of decorative paving and planting works would be subject to future budget bids and would be able to be delivered in the following financial year or future financial years.

Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.

Lump Sum – A lump sum contact or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

#### Consultation

Internal stakeholders have been widely engaged throughout the design process. This has been supported by a core working group consisting of Officers from City Improvement, Business & Revitalisation and Urban Design.

The design proposal has been developed in consultation with the Department of Transport - Roads (DoT) during each of DoT's approval gateways. Final approvals from all relevant agencies are imminent.

Comprehensive community engagement commenced in 2016 and will continue throughout the construction phase of the project. Previous engagement activities include:

#### 2016 and 2017

- Workshops with targeted stakeholders including Councillors, Council Officers, Springvale Asian Business Association (SABA), Traders, Children, Youth and Community Leaders;
- Visits and discussions with Springvale Road business operators;
- Online via web page, social media and 'Our Say' portal;
- Trader / Stakeholder E-news;
- Local postcard distribution inviting feedback;
- Static and interactive displays.

The valuable pre-design input from over 1100 people was captured in the *Springvale Road Boulevard: Community Engagement and Design Framework Report* and incorporated into the design proposal.

#### 2018 and 2019

Further feedback was collected during additional community engagement activities where the initial concept design was shared.

Project Bulletins were issued as it was important to keep the project in people's minds while navigating through the required approval processes of external authorities.

Council regularly reported back to the traders and other stakeholders who participated in the community consultation activities. Project bulletins were hand delivered to all affected business stakeholders and sent via e-news to over 500 recipients who signed up for project updates.

#### 2020 – Planned

Planned consultation activities include the announcement of the successful construction contractor with the start date and duration of works; targeted consultation with affected business stakeholders including the nature of disruption; and a wider community engagement campaign which highlights the positives of the project and reinforces that Springvale Road is still open for business throughout construction.

Council has engaged a communications specialist to develop a project-specific plan to assist during the construction phase, suitable for this community and all tiers of government. This will ensure a coordinated expert approach to the many facets required for successful delivery.

#### Conclusion

Following a thorough evaluation of the tender submissions the Tender Evaluation Panel concluded that the **MACA Infrastructure** proposal demonstrated best value for this very important and complex project.

Reasons qualifying this recommendation are set out below:

- Methodology and program MACA Infrastructure best demonstrated a thorough understanding
  of the project and its implications on the public and traders. They were able to come up with the
  best approach to minimise impacts.
- Communications MACA Infrastructure's communication strategy is far more actively involved than other tenderers.
- Experience MACA Infrastructure has a large amount of experience working on Department of Transport roads and in heavily trafficked environments. While the company itself may be new to streetscapes, selected staff hold a lot of experience in these types of projects. There are also accredited with DoT.
- Value for money In consideration of the above, MACA Infrastructure's proposal represents the best value for money once all factors are taken into account.

#### Recommendation

That :

- 1 Council notes the significance of this project; the critical importance of its timing, phasing and implementation; the importance of delivery in a Covid-19 period that prioritises safety but also places emphasis on minimising impact on and inconvenience to local businesses;
- 2 in consideration of all of these important elements and many more that relate to this project that will further define this key activity centre – Council concludes that a 'hybrid Contract' (that incorporates a sensible, commercial and practical balance

of day works and night works and also based on a clear understanding by the recommended Tenderer of the importance of minimising business inconvenience) is the most appropriate form of project delivery;

- 3 Council further notes that the recommended tender price for the 'hybrid contract', exceeds the revised project Budget ('revised project Budget' refers to the previously agreed aggregation of budgets over FY 2019/20 and FY 2020/21) but also notes that this tendered variation can be managed through the phasing of certain elements of a single Contract under separable portions to that Contract;
- 4. Accordingly, Council accepts that the Contract be structured as two separable portions to align with Budget allocations (all prices include GST) as Separable Portion A (\$ 5,026,561) being all core, civil works essential for the delivery of a safe and practical outcome; and, Separable Portion B (\$ 885,939) comprising final, ancillary works including decorative paving and street furniture. Separable Portions A and B can be delivered seamlessly yet separately Separable Portion A being delivered within the Budget 2020/21 allocation and Separable Portion B, under the 2021/22 CIP program if not earlier should surplus funds allow;
- 5. Council notes and reinforces to any Recommended Tenderer that it (Council) reserves the right to award Separable Portion B to the recommended tenderer subject to satisfactory completion of Separable Portion A and upon confirmation of required funding for Separable Portion B; and, may elect at its (Councils) absolute discretion to award the tender in its entirety, as separable portions or in a combination thereof;
- 6. Having noted all of these pre-conditions, Council accepts the tender of MACA Infrastructure Pty Ltd for the Springvale Road Boulevard (Stages 1 and 2) for a fixed lump price of \$5,912,500 (including GST and, GST inclusive Provisional Sum of \$440,000) under two separable portions – Separable Portion A (\$5,026,561) and Separable Portion B (\$885,939); and,
- 7. A Contract be finalised with the inclusion of all of the elements of this resolution and signed and sealed when prepared.

#### CONTRACTS

#### CONTRACT NO. 1920-72 SPRINGVALE ROAD BOULEVARD – STAGE 1 AND 2 CONSTRUCTION

### **ATTACHMENT 1**

### TENDER INFORMATION (CONFIDENTIAL)

PAGES 5 (including cover)

This attachment has been deemed confidential by the Chief Executive Officer under section 77(2)(c) of the Local Government Act 1989 and section 125(1) of the Local Government Act 2020 and has not been provided within the Public Agenda.

If the details of the attachment are unclear please contact Governance on 8571 5235.

File Id:	qA 421083
Responsible Officer:	Director Business, Engineering & Major Projects
Attachment:	Tender Information (CONFIDENTIAL)

#### **Report Summary**

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the **Construction of an Access Road & Associated Works in Tatterson Park, Keysborough**.

#### **Recommendation Summary**

This report recommends that Council awards Contract 1920-78 to **Winslow Constructors Pty Ltd**, for a fixed lump sum price of Two Million, One Hundred and Fifty Three Thousand, Two Hundred and Seventy Two Dollars and Thirty Nine Cents (\$2,153,272.39) including GST of \$195,752.04 and including a Provisional sum of (\$242,302.50 including GST) for specific items detailed in the project Bill of Quantities (BOQ) lump sum price breakdown.

Provisional Items may be removed from the scope at the discretion of Superintendent. Payments shall be made for the actual quantity authorised by the Superintendent and measured during construction.

This is a Lump Sum Contract and not subject to rise and fall adjustment.

#### Introduction

This contract is for the construction of the Tatterson Park access road between Springers Leisure Centre and Villiers Road, Keysborough. This is part of a staged upgrade to the access roads within the park in accordance with the Tatterson Park Masterplan. The new road will enable easy access to the proposed Keysborough South Community Hub for those living in the Crystal Waters estate. It is essential that this road is constructed prior to the commencement of the proposed Keysborough South Community Hub in 2021.

#### **Tender Process**

This tender was advertised in The Age Newspaper and on Council's website on Saturday 25 April 2020, with a closing time and date of 2.00pm Thursday 21 May 2020.

At the close of the tender advertising period, submissions were received from 19 contractors as indicated below:

- 1. ACE Infrastructure Pty Ltd
- 2. All-Waste Pumping Solutions Pty Ltd trading as AWS Civil
- 3. Appia Pty Ltd
- 4. Bitu-mill (Civil) Pty Ltd
- 5. Blue Peak Constructions Pty Ltd
- 6. BMD Urban Pty Ltd
- 7. CDN Constructors Unit Trust
- 8. Entracon Civil Pty Ltd
- 9. G & S Fortunato Group Pty Ltd
- 10. JNR Civil Pty Ltd
- 11. Montdami Constructions Pty Ltd
- 12. Maca Infrastructure Pty Ltd
- 13. Parkinson Group (VIC) Pty Ltd
- 14. Rokon Pty Ltd
- 15. Rose Civil Victoria Pty Ltd
- 16. Sands Civil Group Pty Ltd
- 17. Streetworks Pty Ltd
- 18. Suas Civil Pty Ltd
- 19. Winslow Constructors Pty Ltd

Tenderers were requested to submit a lump sum price including a breakdown for all items listed in the Bill of Quantities (BOQ) and a Schedule of Rates for day works.

The following tender submissions were declared 'Non Submissions' for the following reasons;

- Maca Infrastructure Pty Ltd Their tender submission was for another tender process.
- 2. **Suas Civil Pty Ltd -**They submitted a price but they did not complete or submit any of Councils tender schedules.

## Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

#### **Tender Evaluation**

The evaluation panel comprised of the Coordinator Civil Projects, Coordinator Open Space Projects, Project Engineer and Contracts Officer, with Occupational Health and Safety and Environmental Management consultants providing specialist advice.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method.

The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Relevant Experience & Past Performance	25%
3	Project Plan, Program & Methodology	20%
4	Local Industry	7.5%
5	Social Procurement	7.5%
6	OHS Management System	Pass/Fail
7	Environmental Management System	Pass/Fail

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

Score	Scoring Parameter Description
5	Excellent
4	Very Good
3	Good, Better than Average
2	Acceptable

1	Marginally Acceptable (Success Not Assured)
0	Not Acceptable

An evaluation of all conforming tender submissions was undertaken and at the conclusion, the evaluation panel agreed to invite Winslow Constructors Pty Ltd to a pre selection interview based on their lowest price and relevant experience. The primary purpose of this meeting was to clarify their availability, their program, the use / non use of sub contractors, their inclusions / exclusions and their acceptance of Council's Contract Conditions.

Winslow's representatives answered all questions to the satisfaction of the interview panel and were able to demonstrate a good understanding of the project, outline their construction methodology, name their proposed construction foreman and give the panel some additional information about the business and chosen sub-contractors for the various trades.

Reference checks were conducted for Winslow that included both private and Victorian Local Government referees with good results.

Following an evaluation of the tenders, the evaluation panel allocated the comparative point score based on the advertised evaluation criteria. See table below:

Tenderer	Price Points	Non-Price Points	OH&S	ENV	Total Score
Winslow	1.34	1.90	PASS	PASS	3.24
Bitu-Mill (Civil)	1.19	1.97	PASS	PASS	3.16
BMD Urban	1.04	2.06	PASS	PASS	3.10
Entracon Civil	1.07	2.00	PASS	PASS	3.07
Rokon	0.96	2.08	PASS	PASS	3.04
ACE Infrastructure	1.00	2.00	PASS	PASS	3.00
Streetworks	1.07	1.88	PASS	PASS	2.95
Montdami	1.18	1.66	PASS	PASS	2.84
Parkinson Group	0.97	1.84	PASS	PASS	2.81
Rose Civil	0.85	1.87	PASS	PASS	2.72
JNR Civil	1.13	1.58	PASS	PASS	2.71
Sands Civil Group	1.20	1.43	PASS	PASS	2.63

Blue Peak	0.59	1.93	PASS	PASS	2.52
All-Waste Pumping	0.25	1.99	PASS	PASS	2.24
G & S Fortunato	0.85	1.38	Not Assessed	Not Assessed	2.23
CDN Constructors	0.00	1.90	PASS	PASS	1.90
Арріа	0.28	1.10	PASS	PASS	1.38

#### Note 1: The higher the price score – lower the tendered price.

### *Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.*

At the conclusion of the tender evaluation process described above, the evaluation panel agreed that the tender submission from **Winslow Constructors Pty Ltd** would provide the Best Value outcome for Council.

#### **Financial Implications**

The award of this contract will commit \$2,153,272.39 including GST. The available budget for this project is \$2,000,000.00 excluding GST. This was the only tender submission received that offered a price within the available budget.

#### **Social Procurement**

The tenderer supports employees and contractors classified as disadvantaged Victorian through ongoing entry level employment opportunities in all of their offices. They would consider if there is any opportunity on this project

#### Local Industry

The tenderer will source some of their plant and materials from the local businesses.

#### Consultation

During the tender evaluation process and in preparation of this report, relevant Council Officers from Engineering Services, Council's Occupational Health & Safety and Environmental Planning were all consulted.

Additionally, Council consulted the community about the proposed access road in September 2019, as part of the community consultation process undertaken for the Keysborough South Community Hub site selection.

#### Conclusion

At the conclusion of the tender evaluation process, that included a pre selection interview, the evaluation panel agreed that the tender submission from **Winslow Contractors Pty Ltd** represented the best value outcome for Council and should be accepted due to:

1) Their conforming and lowest priced tender submission.

2) Their relevant experience working with Vic Roads, private organisations and Victorian local governments on similar construction projects.

3) Their level of experience, staff resources and sub-contractor selection.

4) Receiving a Pass for their Occupational Health and Safety (OH&S) and Environmental Management Systems.

5) Receiving a satisfactory result for the Standard Financial & Performance Assessment (Procurement) Company Check undertaken by Corporate Scorecard.

6) They are registered and pre qualified with Rapid Global (Councils Contractor Risk Management Compliance database).

7) Winslow Constructors are a Vic Roads pre qualified contractor for Road Construction.

#### Recommendation

#### That Council:

- 1. accepts the tender submission from Winslow Constructors Pty Ltd for the Construction of an Access Road & Associated Works in Tatterson Park, Keysborough for a fixed lump sum price of Two Million, One Hundred and Fifty Three Thousand, Two Hundred and Seventy Two Dollars and Thirty Nine Cents (\$2,153,272.39) including GST of \$195,752.04 and including a Provisional sum of (\$242,302.50 including GST) and
- 2. signs and seals the contract documents when prepared.

#### CONTRACTS

### CONTRACT NO. 1920-78 CONSTRUCTION OF AN ACCESS ROAD & ASSOCIATED WORKS AT TATTERSON PARK, KEYSBOROUGH

### **ATTACHMENT 1**

### TENDER INFORMATION (CONFIDENTIAL)

PAGES 2 (including cover)

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#### 4.2 POLICY AND STRATEGY

#### 4.2.1 Noble Park Major Activity Centre Structure Plan – Consideration of Submissions

File Id:	qA358987
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Noble Park Major Activity Centre Structure Plan, 2020. Summary of submissions received.

#### **Report Summary**

A Council resolution is sought to adopt the *Noble Park Major Activity Centre Structure Plan, 2020* and seek the Minister for Planning's authorisation to prepare and exhibit the proposed Greater Dandenong Planning Scheme Amendment C224 to the *Greater Dandenong Planning Scheme.* 

Community consultation on the *Draft Noble Park Major Activity Centre Structure Plan, 2020* was conducted over an eight (8) week period between Monday 27 April to Friday 19 June 2020. Council received a total of 26 submissions from 24 submitters during this period.

This report provides an overview of:

- The process of reviewing the existing Noble Park Activity Centre Structure Plan, 2009
- The proposed Noble Park Major Activity Centre Structure Plan, 2020
- Details of the submissions received during the recent eight (8) week consultation period and the Council Officers' response to this
- The next steps for the project, including a future Planning Scheme Amendment.

#### **Recommendation Summary**

This report recommends that Council adopt the attached *Noble Park Major Activity Centre Structure Plan, 2020* and commence preparation of Planning Scheme Amendment C224 to incorporate it into the *Greater Dandenong Planning Scheme*.

#### Background

The existing Noble Park Activity Centre Structure Plan was adopted by Council in 2009 and is the critical strategic document to guide land use and development decisions within the Noble Park Activity Centre. The Structure Plan has guided several major developments and public realm upgrades within Noble Park since its adoption.

Over the last decade Noble Park has experienced significant change. The most notable of which has been the removal of the rail level crossing at Heatherton Road and the subsequent elevation of the rail line. This has resulted in a new railway station, bus interchange, station civic space, leisure and exercise area within Ross Reserve, and the construction of the Djerring Trail (a new shared walking and cycling path running from Caulfield to Dandenong).

These changes and upgrades have been transformational for the activity centre.

As a result, Council Officers engaged consultants in 2017 to provide a summary of the current strategic issues which relate to Noble Park and to provide clear directions and recommendations to assist Council to revise the existing Structure Plan.

Council Officers and external stakeholders, such as local businesses, were consulted during this review process with their comments and suggestions incorporated into the revised Structure Plan.

In 2018 Council Officers further engaged consultants to undertake a *Building Heights and Setbacks Study* to provide clear built form guidance for the centre.

Based on the work undertaken, Council Officers drafted a revised *Noble Park Major Activity Centre Structure Plan, 2020* for community consultation, which occurred between Monday 27 April to Friday 19 June 2020. Councillors were briefed on the Structure Plan on 4 March 2019 and 16 March 2020.

The 2020 Structure Plan has been prepared as:

- The existing Structure Plan is eleven years old and needs to be reviewed in the context of recently completed projects, development approvals, market pressures and a changing policy context
- The Structure Plan boundary needs to be reviewed to provide planning certainty for surrounding residential, commercial and public realm uses
- Preferred built form and design outcomes, including height, setbacks and other design requirements, are required to guide development. This is especially relevant since the elevation of the rail corridor.

#### Proposal

The *Noble Park Major Activity Centre Structure Plan, 2020* sets out the long-term vision, planning and design framework for Noble Park. The Structure Plan manages and guides the future development of the Activity Centre for the next 20 years.

The Structure Plan has the following vision for Noble Park:

In 2040 Noble Park will be:

- A thriving, high quality centre that meets the day-to-day needs of its residents, workers and visitors
- A centre that protects its 'village character' and compact size with high quality development in the right places
- A pedestrian oriented centre that is safe and easy to navigate
- A centre with well designed 'green' streetscapes and pedestrian connections linking key community nodes.

The revised Structure Plan is based on four key directions:

- Land Use and Economic Activity
- Built Form and Urban Design
- Access and Movement
- Public realm

In order to achieve the Vision, the key outcomes/actions of the Structure Plan are to:

- Expand the boundary of the Activity Centre to include the Noble Park Aquatic Centre (NPAC), Mills Reserve and additional residential land to the north, west and south
- Provide for a strong sense of arrival into the centre, particularly along Heatherton Road and Douglas Street
- Rezone existing residentially zoned land to the Commercial 1 Zone to facilitate their development and extend the commercial core of the centre
- Provide built form and urban design principles (including building height and setback guidance) for all sites in the centre
- Ensure effective action relating to Council's Declaration of a Climate and Ecological Emergency so that all future development in the Structure Plan boundary be undertaken in a manner that adapts to and mitigates the impacts of climate change
- Direct higher built form development to eight nominated Key Redevelopment Sites across the centre
- Provide a transition in built form where development will step down as its distance to the commercial core increases (transition areas are identified as being areas of 'low', 'moderate' and 'high' change)
- Improve pedestrian connections through the centre and create new mid-block connections
- Designate key streets in the centre as 'pedestrian-oriented streets' to encourage ground floor activation (busy, lively streets)
- Strongly advocate for the signalisation of the Heatherton Road/Douglas Street roundabout and the lowering of the speed limit along the section of Heatherton Road that passes through the centre

- Widen the north–south section of Buckleys Lane to 9m to create a pedestrian priority shared space (vehicle and pedestrian) and allow for landscaping opportunities
- 'Green' the streetscape by requiring a 5m residential landscaped setback along designated streets
- Preserve key view lines through and to the centre.

### Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### Community Plan 'Imagine 2030'

#### <u>People</u>

- Pride Best place best people
- Cultural Diversity Model multicultural community
- Outdoor Activity and Sports Recreation for everyone
- Lifecycle and Social Support The generations supported

#### <u>Place</u>

- Sense of Place One city many neighbourhoods
- Safety in Streets and Places Feeling and being safe
- Appearance of Places Places and buildings
- Travel and Transport Easy to get around

#### **Opportunity**

- Education, Learning and Information Knowledge
- Jobs and Business Opportunities Prosperous and affordable
- Tourism and visitors Diverse and interesting experiences
- *Leadership by the Council* The leading Council

#### Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

#### <u>People</u>

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

#### <u>Place</u>

- A healthy, liveable and sustainable city
- A city planned for the future

#### <u>Opportunity</u>

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

• Greater Dandenong Planning Scheme

#### **Related Council Policies**

Council's Community Engagement Policy outlines Council's role in providing activities which enhance opportunities for the community to express their expectations, aspirations and ideas.

#### Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

#### **Financial Implications**

The preparation of a Planning Scheme Amendment to incorporate the *Noble Park Major Activity Centre Structure Plan, 2020* into the *Greater Dandenong Planning Scheme* has been budgeted for in this financial year (2020/2021). All future capital works and other actions associated with the *Noble Park Major Activity Centre Structure Plan, 2020* are subject to the annual Council CIP and business planning processes.

#### Consultation

Council undertook extensive community and stakeholder consultation throughout the development of the Noble Park Major Activity Centre Structure Plan, 2020. This included during the development of the two background documents upon which the Structure Plan is based. (The Noble Park Activity Centre Structure Plan Review Discussion Paper, Hansen, 2017; and the Noble Park Activity Centre Building Heights and Setbacks Study, Hansen, 2019). Councillors were also briefed on the direction and contents of the Structure Plan in March 2019 and March 2020.

A Draft of the Structure Plan was placed on community consultation for comment for a period of eight (8) weeks from **Monday 27 April to Friday 19 June 2020**.

A direct mail out to approximately 1200 owners and occupiers both within, and immediately adjoining the Activity Centre boundary was conducted advising of the project and seeking feedback. The Draft Structure Plan proposes several rezonings and a letter specific to this was sent to approximately 30 properties (either directly affected or adjoining sites proposed for rezoning).

The Draft Structure Plan, a summary brochure and Frequently Asked Questions (FAQs) document and an online or downloadable survey was available on Council's website for the duration of the consultation period.

The project was advertised in the May edition of Greater Dandenong Council News and there were regular Facebook and Instagram posts through the consultation period which garnered a strong response.

Council asked the community:

- Does the Structure Plan meet the needs (and vision) of the community?
  - If yes, please tell us how
  - If no, please tell us what improvements/changes we could make to ensure it does
- Do you have any other comments?

A summary of some of the main points and issues raised by submissions is detailed in Attachment 2 of the Council Report.

#### Structure Plan Vision for Noble Park Activity Centre

Both the Vision and the Structure Plan as a whole, were generally well received. For those that did not support the Vision, it was generally due to a specific aspect of the Structure Plan, and not because they fundamentally disagreed with the document. Many submitters were pleased that Council was seeking proactive built form and amenity controls for the Noble Park Activity Centre.

#### **Climate and Ecological Emergency declaration**

Three (3) submissions suggested the Structure Plan should refer to Greater Dandenong's Climate and Ecological Emergency declaration of January 2020.

#### Officer Response:

The Structure Plan has been updated to include a subsection for Climate Change Mitigation and Planning on page 12. A new key outcome of the Structure Plan has been included on pages 12 and 21. The State Planning Policy Context section on page 18 has also been updated.

Built Form and Urban Design Objective 1 and the Urban Design Principles have been updated to include reference to climate change mitigation and adaptation on pages 6, 20, 24, 25 and 72.

#### **Proposed Urban Design Principles**

Feedback received included the importance of maintaining solar access to key streets and to avoid excessive overshadowing. Development causing uncomfortable or unsafe wind conditions was also raised.

#### Officer Response:

The Urban Design Principles respond to these matters and will be included in the future Planning Scheme Amendment to include these controls in the *Greater Dandenong Planning Scheme*.

The Structure Plan on page 24 has been revised to make it clearer that the Urban Design Principles apply to all development in the Activity Centre, including the Key Redevelopment Sites.

#### Feedback on the four themes of the Structure Plan:

#### Land Use and Economic Activity

#### Proposed rezoning

Of the ten (10) sites proposed for rezoning from the Residential Growth Zone 2 to the Commercial 1 Zone, one (1) objection was received from a property in Mons Parade.

The submitter was concerned that the rezoning may result in them being 'forced out' of their house and that the rates on the property may increase.

#### Officer Response:

Enquiries with Council's Rates and Revenue Department regarding land valuations and rates based on this proposed rezoning were made. It was advised that there was likely to be a negligible change in the value of the land and if the property was to remain as a residential dwelling, there would be no change to how the rates are calculated. The submitter was clear that they wished to remain in the property and not redevelop to a commercial use. Officers have contacted the submitter by both telephone and email explaining this and to date have had no further response.

Any proposed rezoning of these properties would be subject to authorisation from the Minister for Planning and subject to a full Planning Scheme Amendment process. There is no intention of anyone being 'forced out', and rather the rezoning (if approved) would only allow for future re-development at a time when the landowner sought to do so.

#### Condition of shops and streets

Several comments were received regarding the poor presentation of some shops and streets in the centre, including Ian Street.

#### Officer Response:

An objective of the Structure Plan is to 'Improve the ongoing viability of the centre' which includes encouraging shop fronts to be maintained to a high standard. By providing clear built form and urban design guidance, the Structure Plan aims to encourage high quality redevelopment in the centre.

#### Further community facilities for Noble Park

A suggestion regarding a library or small cinema area was made.

#### Officer Response:

At this time, the Structure Plan is not proposing a library or cinema given there are similar existing facilities in surrounding suburbs. However, if this were to be deemed appropriate at a later date, this could be considered then.

#### Gateway locations

Several submissions raised concerns regarding the heights expressed for a 'gateway form' at or near the current Heatherton Road/Douglas Street roundabout.

#### Officer Response:

Page 26 of the Structure Plan discusses a gateway treatment for this intersection and roundabout. The Structure Plan seeks a strong gateway treatment in this area with flexibility for some height dependent on design. This section of the Structure Plan has been redrafted to ensure greater clarity.

#### **Built Form and Urban Design**

#### Amenity concerns

A number of submissions raised concerns regarding the potential for overshadowing of neighbouring dwellings by new development and had concerns that the centre would become darker and windier as a result of higher built form.

#### Officer Response:

The Structure Plan contains detailed Urban Design Principles regarding overshadowing and measures to be undertaken to ensure the effects of wind are minimised.

Detailed built form and setback guidance is included in the Structure Plan where setbacks from the street, adjoining open spaces and adjoining residential areas have all been carefully mapped and considered.

This guidance will form the basis of a future Planning Scheme Amendment to include these controls in the *Greater Dandenong Planning Scheme*.

#### Village Character and Key Redevelopment Sites (KRS)

Submissions raised the issue of the importance of the 'Village Character' of Noble Park and how proposed heights of between five to eight stories may compromise this.

#### Officer Response:

Noble Park is designated as a Major Activity Centre by the State Government and due to this, an increase in density is both expected and supported. Supporting greater heights on larger sites across the centre (which include the KRS) allow for more moderate or low changes (heights) across the rest of the centre as it is recognised that Noble Park has an important 'Village Character'. Development at a human scale at street level has been embedded into the Urban Design Principles and in the setting of preferred street wall heights across the centre.

## **Access and Movement**

## Removal of roundabout and the Link Road intersection

There was a high level of positive feedback received regarding the proposal to remove the Heatherton Road roundabout. The new 'Link Road' including the intersection with Douglas Street and Leonard Street was also raised as a safety concern by many submitters.

## Officer Response:

As part of the Action Plan, the continued advocacy to the Department of Transport regarding the removal of the roundabout will occur. The redesign of the Link Road to improve safety and traffic flow is also considered a priority.

The signalisation of the 4-way intersection of Douglas Street, Leonard Street and the Link Road is also to be conducted which will greatly improve the safety of this intersection.

## lan Street and lan Street laneway

A suggestion to make Ian Street one-way was provided by one (1) submitter as it would improve safety and traffic flow. The proposal to allow for the widening of the northern section of the Ian Street Ianeway (to the rear of the Ian Street shops) was also queried.

## Officer Response:

Ian Street is a local street where high pedestrian usage is encouraged and through traffic will be increasingly discouraged.

The northern section of the Ian Street laneway (to the rear of the Ian Street shops) to Heatherton Road has been carefully reviewed. Widening of the laneway to the north and south of the east-west lane is hampered by the existing subdivision pattern to the east. In order to achieve the 5.5m widening of the laneway, most properties along the western side of Ian Street will be required to provide the land for this. Map 8 on page 30 and Table 3B on page 36 has been updated to reflect this. Cross Section GG on page 43 has also been widened to reflect the desired Ian Street laneway setbacks for the northern section of the laneway.

## Public transport advocacy

Two (2) submissions raised the lack of regular bus services in and around Noble Park.

## Officer Response:

The Structure Plan has been updated to include an advocacy action on page 74 regarding the continued rationalisation of the bus services in and around Noble Park.

## Public Realm

## More tree planting

Many submissions commented on the need for more tree planting in the centre and for generous landscaped setbacks for new development. A suggestion for a community garden in Copas Park was also made.

## Officer Response:

The Structure Plan recognises the importance of Noble Park's existing open spaces and acknowledges that further 'greening' of Noble Park's streets will contribute to the attractiveness of the centre.

Action 29 on page 75 of the Structure Plan has been revised to include reference to community spaces.

## Post consultation changes to the Structure Plan

As a result of the feedback received during the consultation period, the following changes have been made to the *Noble Park Major Activity Centre Structure Plan, 2020*:

- Updates to pages 12, 18, 21, 24, 25 and Built Form Design Objective 1 to reference and provide details of Council's *Declaration of a Climate and Ecological Emergency*
- Update the Urban Design Principles on page 24 to specifically refer to the Key Redevelopment Sites (KRS)
- Text regarding Gateway Locations on page 26 revised to improve clarity
- Map 8 on page 30, Table 3B on page 36 and Cross Section GG on page 43 revised to ensure the equitable widening of the Ian Street Ianeway (to the rear of the Ian Street shops to the east) and improve clarity
- Policy References on page 66 updated
- Revised Action (18) on page 73 regarding the Council Department responsible for the action
- New Action (26) included on page 74 regarding public transport advocacy
- Revised Action (29) on page 75 to refer to community spaces
- Mapping updated to reflect recent changes to zoning in the centre that has been approved via Greater Dandenong Planning Scheme Amendment C213
- Minor editing changes throughout the document to ensure consistency in terms, remove reference to this Structure Plan being a Draft and update to the consultation section.

## Conclusion

The *Noble Park Major Activity Centre Structure Plan, 2020* sets out the long-term vision, planning and design framework for Noble Park. The Structure Plan manages and guides the future development of the Activity Centre for the next 20 years.

The Structure Plan provides a shared Vision for the Noble Park Major Activity Centre and how this will be achieved. The Structure Plan will be used by decision makers such as Council and other State Government agencies, the community, business owners and traders and developers.

Importantly, the Structure Plan provides certainty to all groups regarding the level of change and type of development that is anticipated across the Noble Park Major Activity Centre.

Extensive stakeholder and community consultation were undertaken over an eight (8) week period between 27 April and 19 June 2020. A total of 26 submissions from 24 submitters was received and this feedback has assisted to finalise the Structure Plan for Council adoption.

## Recommendation

That Council:

- 1. accepts the Officer recommendation on the submissions received as detailed in this report and in Attachment 2;
- 2. adopts the Noble Park Major Activity Centre Structure Plan, 2020 in the form of Attachment 1;
- 3. commences the statutory process for Planning Scheme Amendment C224 through seeking authorisation from the Minister for Planning to prepare an amendment to the *Greater Dandenong Planning Scheme* and exhibit the amendment in accordance with the *Planning and Environment Act, 1987*; and
- 4. advises all submitters of Council's decision.

POLICY AND STRATEGY

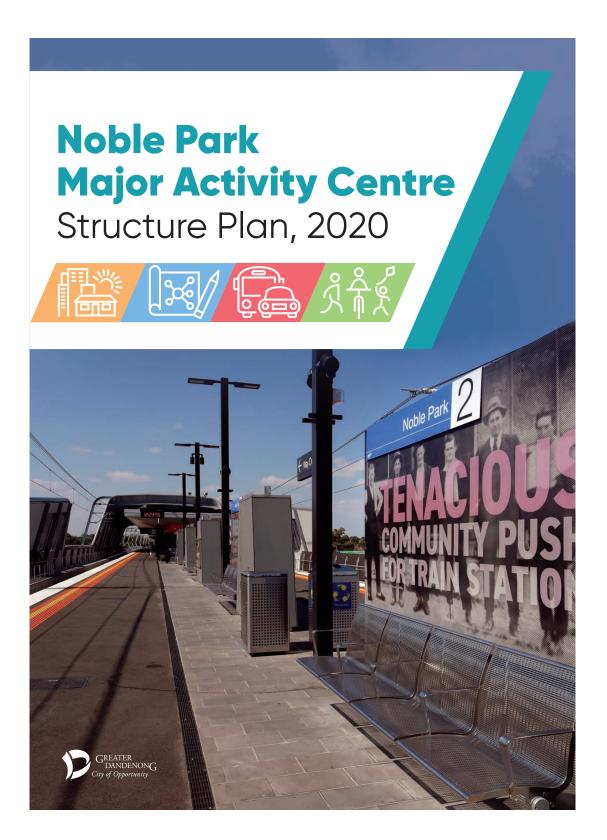
NOBLE PARK MAJOR ACTIVITY CENTRE STRUCTURE PLAN – CONSIDERATION OF SUBMISSIONS

## **ATTACHMENT 1**

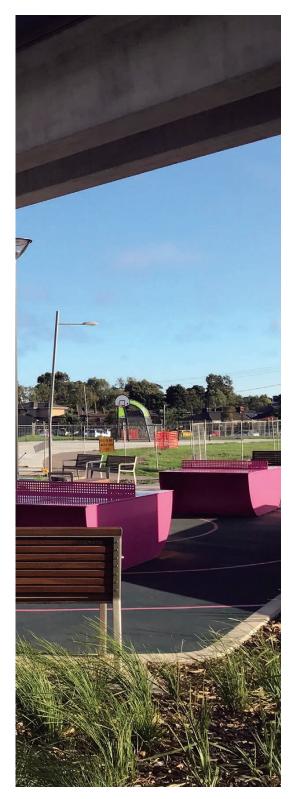
## NOBLE PARK MAJOR ACTIVITY CENTRE STRUCTURE PLAN 2020

PAGES 77 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.







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# **Executive summary**

The Noble Park Major Activity Centre Structure Plan sets out the long-term vision, planning, and design framework for Noble Park. The Structure Plan manages and guides the future development of the Activity Centre for the next 20 years.

The Noble Park Major Activity Centre boundary includes the commercial and retail core of the centre along Douglas Street and Mons Parade as well as existing residential zoned land both north and south of the rail line. It includes significant open space assets to the north-west, east and south. Refer to Map 1 opposite.

The Vision for the Structure Plan is that in 2040 Noble Park will be: A thriving, high quality centre that meets the

day-to-day needs of its residents, workers

A centre that protects its 'village character' and compact size with high quality development in

and visitors.

the right places.

A pedestrian oriented centre that is safe and easy to navigate.

A centre with well designed 'green' streetscapes and pedestrian connections linking key community nodes.

The Vision reflects Council and the community's aspirations for Noble Park in to the future.

The Vision is framed around four key directions:



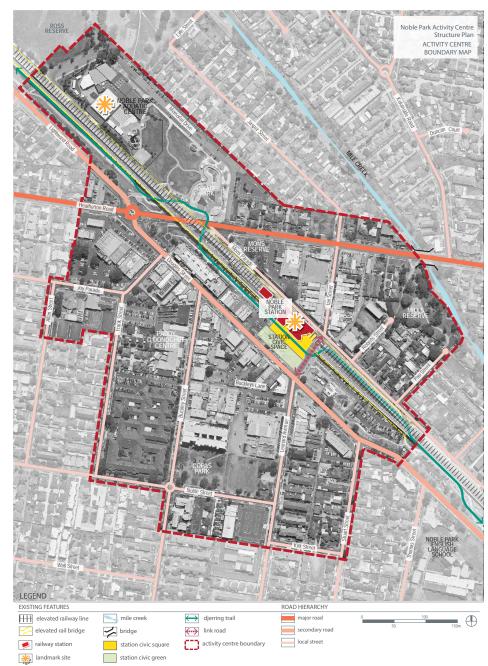
Objectives and actions are detailed for each key direction to implement the Structure Plan.

Key actions include the redevelopment of shops and underutilised land, the provision of design guidance (including height) for development, a strong focus on improving the usability of Noble Park's laneways and the 'greening' of Noble Park's streets.

The Structure Plan Framework is summarised in Figure 1 and Map 2.

Ongoing monitoring and review of the implementation of the plan will involve:

- Reporting in the Council Plan against the relevant actions
- A review in 2025 to examine the objectives and actions, including an update of demographic changes and development activity during the period.





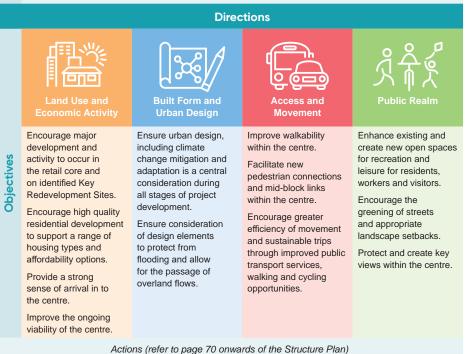
#### Figure 1: Structure Plan Framework

Vision

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#### In 2040 Noble Park will be:

- A thriving, high quality centre that meets the day-to-day needs of its residents, workers and visitors.
- A centre that protects its 'village character' and compact size with high quality development in the right places.
- A pedestrian oriented centre that is safe and easy to navigate.
  - A centre with well designed 'green' streetscapes and pedestrian connections linking key community nodes.





# **1** Introduction

The Noble Park Major Activity Centre is located approximately 25km south-east of Melbourne's Central Business District. The core of the centre is located around the intersection of Heatherton Road and the Pakenham/Cranbourne railway line. Sandown Racecourse is located approximately 1.7km to the north-west is located approximately 1.7km to the north-west of the centre, with the Springvale Major Activity Centre a further one kilometre north-west. Central Dandenong is approximately 4.6km south-east of Noble Park.

Noble Park has good access to the Princes Highway, Monash Freeway and EastLink. It is close to employment opportunities in Dandenong and Clayton. Noble Park Major Activity Centre is well served by public transport and has significant community and open space facilities. The centre has experienced significant change over the last decade. The most notable change has been the removal of the level crossing at Heatherton Road and the subsequent elevation of the rail line. This resulted in a new railway station, bus interchange, station civic space, leisure and exercise area within Ross Reserve and the construction of the Djerring Trail (a new shared walking and cycling path running from Caulfield to Dandenong).

The level crossing removal project, and the associated park improvement projects within Ross Reserve and the Noble Park Station Precinct, has been transformational for the centre.



#### 1.1 Purpose of a Structure Plan

The purpose of this Structure Plan is to provide the 20-year framework plan for the renewal and revitalisation of the Noble Park Major Activity Centre.

It outlines key policy directions and important built form outcomes as they relate to the development of the centre.

The Structure Plan will be used by:

Greater Dandenong City Council:

- As a basis for updating planning policies, and zone and overlay controls in its planning scheme
- In assessing planning permit applications
- · In assessing requests to rezone land
- In guiding non-statutory initiatives, arrangements or partnerships to assist in realising potential future opportunities within the centre
- In preparing capital works budgets to implement public works improvements.

The community:

- To understand how the centre and specific precincts within are likely to change in the future
- To provide a framework for the community to assist in making long term plans.

Business owners and traders:

- To create greater certainty and appreciation regarding the future of the retail core
- To assist in making shop front improvements.

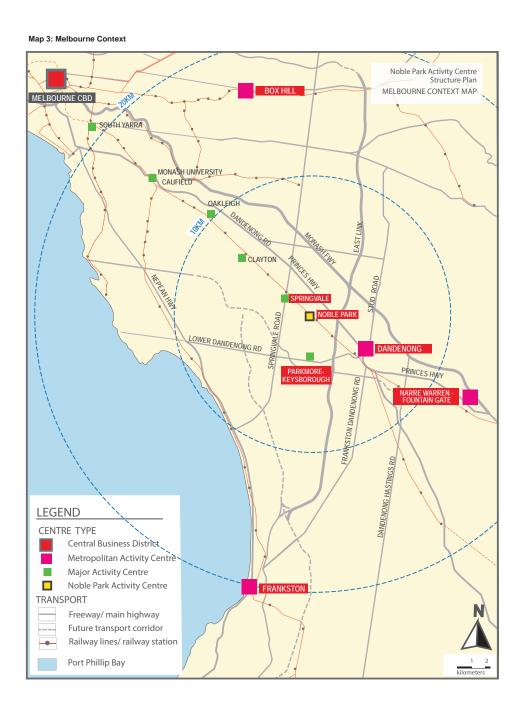
Developers:

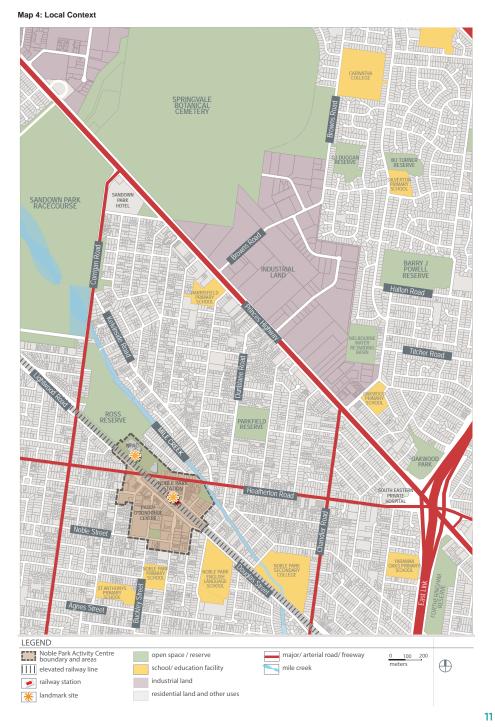
• To understand the development opportunities that exist and the matters that will be considered in assessing development proposals.

Government agencies:

 In coordinating infrastructure improvements with work undertaken by Greater Dandenong City Council and other agencies including roads, public transport and drainage.







#### 1.2 Vision for Noble Park

The Vision for the Structure Plan is that in 2040 Noble Park will be:



A thriving, high quality centre that meets the day-to-day needs of its residents, workers and visitors.

A centre that protects its 'village character' and compact size with high quality development in the right places.

A pedestrian oriented centre that is safe and easy to navigate.

A centre with well designed 'green' streetscapes and pedestrian connections linking key community nodes.

The Vision captures each of the four key directions of the Structure Plan, which are:



The Vision reflects Council and the community's aspirations for Noble Park into the future.

The Vision informs the objectives and actions detailed for each direction to implement the Structure Plan.

#### 1.2.1 Climate Change Mitigation and Planning:

In January 2020, Greater Dandenong City Council joined a growing number of cities in Australia and declared a Climate and Ecological Emergency. To ensure effective action occurs in relation to this declaration, all future development and other actions in the Noble Park Structure Plan area should be undertaken in a manner that adapts to, and mitigates the impacts of climate change.

This includes ensuring that environmentally sustainable design is included in all new developments, and that the impacts of the heat island effect are minimised through the actions of both Council and the community. Planning for and mitigating the impact of climate change risk has been embedded in to each of the four key directions of the Structure Plan and is a central consideration for all future development in the centre.

#### 1.2.2 Key outcomes of the Structure Plan

In order to achieve the Vision, the key outcomes/ actions of the Structure Plan are to:

- Expand the boundary of the Activity Centre to include the Noble Park Aquatic Centre (NPAC), Mills Reserve and additional residential land to the north, west and south
- Provide for a strong sense of arrival into the centre, particularly along Heatherton Road and Douglas Street
- Rezone additional sites to the Commercial 1 Zone to facilitate their development and extend the commercial core of the centre
- Provide built form and urban design principles (including building height and setback guidance) for all sites in the centre
- Ensure effective action relating to Council's Declaration of a Climate and Ecological Emergency so that all future development in the Structure Plan boundary be undertaken in a manner that adapts to, and mitigates the impacts of climate change
- Direct higher built form development to eight nominated Key Redevelopment Sites across the centre
- Provide a transition in built form where development will step down as its distance to the commercial core increases (transition areas are identified as being areas of 'low', 'moderate' and 'high' change)
- Improve pedestrian connections through the centre and create new mid-block connections
- Designate key streets in the centre as 'pedestrianoriented streets' to encourage ground floor activation (busy, lively streets)
- Strongly advocate for the signalisation of the Heatherton Road/Douglas Street roundabout and the lowering of the speed limit along the section of Heatherton Road that passes through the centre
- Widen the north–south section of Buckleys Lane to 9m to create a pedestrian priority shared space (vehicle and pedestrian) and allow for landscaping opportunities
- 'Green' the streetscape by requiring a 5m residential landscaped setback along designated streets
- Preserve key view lines through and to the centre

#### 1.3 Consultation on the Structure Plan

The Noble Park Major Activity Centre Structure Plan has been informed by extensive consultation over a period of three years. This included targeted input from a range of groups including the Department of Environment, Land, Water and Planning (DELWP), the Victorian Planning Authority, the Level Crossing Removal Authority, the Department of Transport and local schools and businesses.

The community also had the opportunity to make a formal submission on the Structure Plan during the public consultation period from 27 April to 19 June 2020. We asked the community:

- Does the Structure Plan meet the needs (and vision) of the community?
  - » If yes, please tell us how
- » If no, please tell us what improvements/changes we could make to ensure it does
- Do you have any other comments?

Many of the comments, ideas and suggestions received have been incorporated in to the Structure Plan and have helped reinforce Council's understanding of the issues and opportunities facing Noble Park.

#### 1.4 Context and history

The suburb of Noble Park was created in 1909 and early settlement was encouraged by the construction of a community centre, church, school, postal centre and later, a railway station.

Population growth was relatively slow. By the 1920s the Railway Department set up a poultry farm and plant nursery in the eastern part of the suburb, which became the main local employment source.

Noble Park endured significant hardship throughout the depression period of the 1930s. As a predominantly residential district, there was little local industry and the suburb had the highest level of unemployment in the state. This hardship forged a close and cohesive community.

Recent years have witnessed substantial investment by local and state governments into the leisure precinct of Noble Park including the construction of the \$21 million Noble Park Aquatic Centre (NPAC).

In 2015, a state-of-the-art skate park opened, further reinforcing a youth focus within the centre, and in 2018 a new train station, link road and expanded station civic space opened as a result of the State Government's level crossing removal project.





<sup>\*</sup> Source: Noble Park Activity Centre History, City of Greater Dandenong, September 2015





#### 1.4.1 'Village Character' explanation

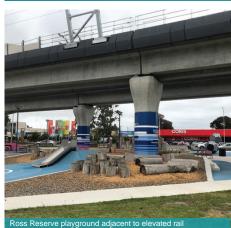
The previous Structure Plan references the centre's 'village character' and protecting and celebrating the centre's 'village' feel.

Noble Park is a very walkable centre that benefits from a large residential catchment. The centre serves a local convenience role and maintains a constant level of activity. As large numbers of people walk to the centre, it does not experience the traffic congestion and parking issues evident in other centres. The centre's thriving night-time economy also sets it apart from Greater Dandenong's other Activity Centres (Springvale, Central Dandenong and Keysborough Parkmore).

Noble Park's river red gum tree canopy has long been a defining feature of its landscape. Today the stump of a 100 year old river red gum tree provides a focal point for people arriving at the Noble Park train station. Repurposed river red gum timber has been incorporated into seating and play environs in the centre's open spaces.

Presently, Noble Park is low rise in nature (at one to two storeys). However, the construction of the Noble Park Train Station (at 20m/six storeys) has made this the focal point for the centre.

Well-designed taller buildings can contribute to the 'village' feel of the centre. This Structure Plan acknowledges how important the current walkability and local convenience role of the centre is and aims to build upon this.



For the purpose of this structure plan we have applied census statistics to a smaller area of Noble Park (that is the population living within 500m of the commercial core of the suburb).

#### 1.5 Noble Park today



The population of Noble Park in 2016 was 3230 people. The population is young, with the highest number of residents in the 25-34 age bracket (23 per cent).

The 2016 Census recorded that 70 per cent of Noble Park residents were born overseas, higher than Greater Dandenong (64 per cent) and significantly more than the metropolitan average (40.5 per cent).

Among the birthplaces of its residents were Australia (29 per cent), India (16 per cent), Other/Not Stated (12 per cent) and Sri Lanka and Vietnam (6 per cent and 5 per cent respectively).

#### **1.6 Noble Park in the future**



The population of Noble Park by 2036 is expected to grow to around 5,570 people, a 42 per cent increase from the 2016 population.

As the population grows the average age is also expected to increase, with the largest group expected to become the 35-44 year olds. Strong growth is also expected in the 0-14 year group.

Accordingly, there will be a noticeable increase in demand for maternal and child health nurses, playgroups, three and four year old kindergartens and for both primary and secondary school enrolments.

Couples without children and one parent families will grow strongly, with continued decline of 'couples with children' families, which is a common trend across Melbourne.

A variety of dwelling types will be required for this growing population and changing household formations.

# **2** Structure Plan Boundary

The boundary of the Noble Park Major Activity Centre surrounds the commercial and retail core of the centre and encompasses residential zoned land both north and south of the rail line. It includes significant open space assets such as the Noble Park Aquatic Centre (NPAC) to the north-west and Mills Reserve and Copas Park to the east and south.

The centre is generally bounded by:

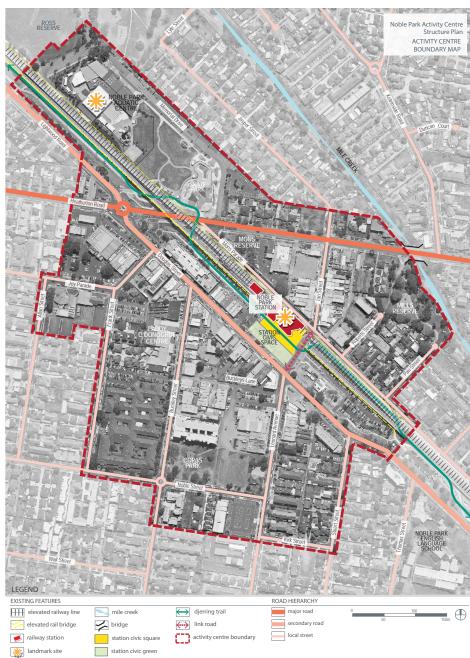
- Memorial Drive (NPAC) and properties fronting Heatherton Road to the north
- Mills Reserve, Pau Street (north of the railway line) and Stuart Street (south of the railway line) to the east
- Kirk Street and Noble Street to the south
- Frank Street, properties fronting Joy Parade and 1100-1106 Heatherton Road to the west.

#### 2.1 Setting the boundary

The boundary has been defined through detailed consideration of the existing land use zoning of the centre and is based around several large (or large if consolidated) sites which are currently underutilised throughout the centre. These sites will provide major mixed-use opportunities near shops and public transport. The boundary also includes significant community facilities such as NPAC, the skate park and the Paddy O'Donoghue Centre.

General Residential Zone 1 land (with a preferred height of 9m/two storeys) is included within the Activity Centre boundary (fronting Heatherton Road). The inclusion of these sites is appropriate as the elevation of the rail line means this section of Heatherton Road has direct access to the core of the centre.







# **3 Existing Planning Policy Context**

## **3.1 State Policy Context**3.1.1 Plan Melbourne

*Plan Melbourne* was released in March 2017 and sets the long-term strategic vision and guidelines for Melbourne's growth through to 2050.

A direction outlined in *Plan Melbourne* aims to 'deliver more housing closer to jobs and public transport', through policies which will support new housing in Activity Centres. 'Locating medium and higher-density development near services, jobs and public transport supports the objectives of consolidation and housing choice.'

Other relevant strategies of *Plan Melbourne* include focusing on improving connectivity for pedestrians and cyclists, and addressing housing diversity, design quality, energy efficiency and environmental resilience and sustainability.

Further policy considerations include to reduce the likelihood and consequence of natural hazard events and adapt to climate change.

Noble Park is identified as a Major Activity Centre within Metropolitan Melbourne and as an area that will support additional housing growth.

### 3.2 Local Policy Context

3.2.1 Noble Park Activity Centre Structure Plan, 2009

The Noble Park Activity Centre Structure Plan was adopted by Council in 2009 and is the critical strategic document to guide land use and development decisions within Noble Park.

The 2009 plan has guided several major developments and public realm upgrades within Noble Park since its adoption.

The 2020 Structure Plan has been prepared as:

- The Noble Park Activity Centre Structure Plan (2009) is 11 years old and needed to be reviewed in the context of recently completed projects, development approvals, market pressures and a changing policy context.
- The Structure Plan boundary needed to be reviewed to provide planning certainty for surrounding residential, commercial and open space uses.
- Preferred built form and design outcomes, including height, setbacks and other design requirements, are required to guide development. This is especially relevant given the changes to the rail corridor and the need to specify height controls in relation to the elevated rail line.

# 4 Development demand and feasibility

#### 4.1 Residential Demand

There are currently 162 dwellings located within the Noble Park Major Activity Centre.

Demand for an additional 755 dwellings over the next 20 years is estimated. This equates to 917 dwellings in the centre, or an increase in dwelling stock of 460 per cent.

Demand for additional dwellings is forecast to be in the form of apartments (87 per cent), with the remainder (13 per cent) in the form of semi-detached townhouses or similar.

Should all eligible sites be redeveloped to four storey apartments (as an example of an average height of development across the centre), at least 1,100 new dwellings can be accommodated within the existing Activity Centre boundary. This will meet the forecast demand for the next 20 years.

#### 4.2 Residential Feasibility

Currently, three and four storey apartments on 700 square metre blocks and developments at four to eight storeys on lots over 1500sqm are financially feasible in Noble Park.

Therefore, the Structure Plan identifies eight sites (known as Key Redevelopment Sites) on lots greater than 2500sqm and with heights proposed of up to eight storeys. Refer to Map 11 Key Redevelopment Sites and Precinct Boundaries on page 45 for the location of these sites.

#### 4.3 Commercial floorspace demand

Floorspace projections for Noble Park were calculated in 2012 and indicated the potential need for an additional 9800sqm (low growth scenario) to 14000sqm (high growth scenario) of retail/ commercial/community floor area by 2026.

A 2017 review found that these forecasts were optimistic in the context of the size of the centre and its general development expectations.

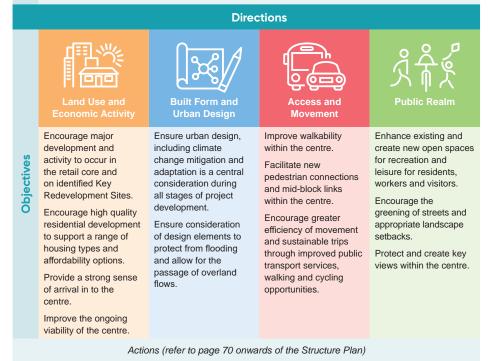
The Structure Plan proposes to rezone approximately 9000sqm of land from the Residential Growth Zone to the Commercial 1 Zone. This, in addition to the eight Key Redevelopment Sites, which seek greater density of development, will cater for commercial floorspace demand over the life of this plan. Refer to the Framework Plan at Map 6 on page 22 for the proposed rezoning locations.

# **5** Structure Plan Framework

#### Figure 2: Structure Plan Framework

In 2040 Noble Park will be:

- A thriving, high quality centre that meets the day-to-day needs of its residents, workers and visitors.
- A centre that protects its 'village character' and compact size with high quality development in
- A centre that prote the right places.
  - · A pedestrian oriented centre that is safe and easy to navigate.
  - A centre with well designed 'green' streetscapes and pedestrian connections linking key community nodes.



#### 5.1 Key Directions

The Noble Park Major Activity Centre Structure Plan Framework provides the preferred direction for the renewal and revitalisation of the Activity Centre (refer to Map 6 on page 22 and the Urban Design Principles from page 24).

The Structure Plan is framed around four key directions:



commercial core increases (transition areas are identified as being areas of 'low', 'moderate' and 'high' change)

- Improve pedestrian connections through the centre and create new mid-block connections.
- Designate key streets in the centre as 'pedestrianoriented streets' to encourage ground floor activation (busy, lively streets)
- Strongly advocate for the signalisation of the Heatherton Road/Douglas Street roundabout and the lowering of the speed limit along the section of Heatherton Road that passes through the centre
- Widen the north-south section of Buckleys Lane to 9m to create a pedestrian priority shared space (vehicle and pedestrian) and allow for landscaping opportunities
- 'Green' the streetscape by requiring a 5m residential landscaped setback along designated streets
- · Preserve key view lines through and to the centre.

Each of these directions has a set of objectives and actions that aim to achieve the vision for Noble Park.

Key outcomes/actions of the Structure Plan are to:

- Expand the boundary of the Activity Centre to include the Noble Park Aquatic Centre (NPAC), Mills Reserve and additional residential land to the north, west and south
- Provide for a strong sense of arrival into the centre, particularly along Heatherton Road and Douglas Street
- Rezone additional sites to the Commercial 1 Zone to facilitate their development and extend the commercial core of the centre
- Provide built form and urban design principles (including building height and setback guidance) for all sites in the centre
- Ensure effective action relating to Council's Declaration of a Climate and Ecological Emergency so that all future development in the Structure Plan boundary be undertaken in a manner that adapts to, and mitigates the impacts of climate change
- Direct higher built form development to eight nominated Key Redevelopment Sites across the centre
- Provide a transition in built form where development will step down as its distance to the





#### **Urban Design Principles**

The following urban design principles have been established to guide the redevelopment of the Noble Park Major Activity Centre and apply to all sites within the Activity Centre Boundary (including Key Redevelopments Sites).

The urban design principles seek for all future development in the centre to be undertaken in a manner that adapts to, and mitigates the impacts of climate change.

## 1. Encourage site consolidation and higher built form

Consolidation of appropriate sites within an easy walking distance to the train station, shops and services is supported in order to achieve taller built form on designated Key Redevelopment Sites (KRS) and other moderate change sites (refer to Map 11 on page 45 for further detail).

If a site does not consolidate, its preferred height defaults to the preferred street wall height of either three or five storeys for KRS, and three storeys for all other sites. Refer to Map 8 on page 30 for further detail.

#### 2. Maintain solar access to identified pedestrian oriented streets and the public realm

Development must deliver a high-quality public realm which maintains solar access and comfortable wind conditions.

- Upper levels (above three storeys) should respond to street widths and be framed around maximising solar access to footpaths and open spaces (between 10am–2pm at the September equinox for streets running east-west)
- Streets running north-south require solar access along western footpaths and public spaces to be maintained within 4m of the property boundaries from 10am–12pm
- Streets running north-south require solar access along eastern footpaths and public spaces to be maintained within 4m of the property boundaries from 12pm–2pm.

Generally, a 3m setback above the street wall is required, although this setback could be greater subject to an overshadowing test.

Due to the heights proposed and the widths of some laneways, a level of overshadowing of the ground floor along laneways is acceptable. This will be determined at planning permit assessment stage.

Development should retain the established garden setting and allow for landscaping opportunities at ground level. A 5m front landscaped setback is required for most residential zoned land in the centre. Refer to Map 8 on page 30 for further detail.

## 3. High quality design considered during all stages of development

Buildings must be designed to make a positive contribution both at street level and when viewed from a distance. Consolidation of smaller lots is encouraged to ensure appropriate setbacks and built form articulation. Upper level balconies and terraces are to be contained within the development envelope. An avoidance of repetitive stepped forms is required.

## 4. An appropriate transition to existing residential areas

Development must provide an appropriate transition in height to reduce amenity impacts to the surrounding established residential areas. The surrounding residential interface (particularly adjoining residential properties located outside of the Activity Centre boundary) must be protected and development will only be permitted to three storeys if appropriate setbacks and a transition in height is proposed.

For land within the General Residential Zone 1 included within the Activity Centre boundary, a preferred height of 9m/2 storeys remains.

#### 5. Maintain a human scale at street level

New development should avoid visually dominant building forms adjacent to pedestrian oriented streets and public open spaces. The street wall response must be proportionate to the abutting street widths and should not overwhelm the pedestrian experience at street level. Buildings above 15m must not cause unsafe wind conditions.

#### 6. A network of active frontages

Encourage ground level uses that provide active frontages over extended hours of the day along identified pedestrian-oriented streets, laneways, open spaces and near transport interchanges and the train station. Weather protection areas are encouraged along commercial frontages in the form of verandahs, awnings or other design features.

A greater degree of 'enclosed' built form, due to increased heights along typically narrower existing and new laneways, is acceptable to encourage increased levels of activation and surveillance.

Retain vehicular access, services and loading areas from the rear/side laneways, or secondary semiactive frontages. Refer to Map 15 on page 59 for details of these streets.

The widening of identified laneways in this Structure Plan will assist in achieving this.

#### 7. Amenity for future occupants

Amenity requirements for both existing and future occupants of a development must be considered. This includes consideration of building setbacks, cross ventilation and the orientation of buildings to ensure solar access in winter and shading in summer. Habitable rooms must have a window facing an outdoor space open to the sky. Light wells as the primary source of daylight to habitable windows must be avoided.

Private open space for apartments that rely on side/ rear setbacks for outlook and amenity must have adequate setbacks to secure their long-term onsite amenity. Appropriate noise attenuation measures are required particularly where new dwellings are constructed on Heatherton Road or adjacent to the rail line. The VicTrack Rail Development Interface Guidelines (August 2019) and relevant sections of the Greater Dandenong Planning Scheme must be considered for any development adjacent to the rail corridor and major roads.

## 8. Incorporate environmentally sustainable design (ESD)

All future development should be undertaken in a manner that adapts to, and mitigates the impacts of climate change, including the heat island effect.

Development should incorporate ESD measures that address energy efficiency, water efficiency and stormwater management, construction materials and waste management in response to the Greater Dandenong Planning Scheme.

#### 9. Respond to site features and constraints

Development must respond to its surrounds and any constraints such as heritage, flooding or service infrastructure requirements. Development must also consider the view lines identified in Figure 3C on pages 38 and 39 of the Structure Plan as relevant. Proposed development must consider any existing flood risk, protect the development from flooding and consider the provision of overland stormwater drainage flow paths.

Any future redevelopment of the Paddy O'Donoghue Centre must not result in an adverse impact on the heritage fabric of the building.

#### **10. Ian Street Design Principles**

Development along Ian Street should respond to:

- The fine grain character of the streetscape and provide for active frontages, with access provided at the rear
- The retail role of lan Street
- The architectural features of the street such as awnings, parapets, large windows and centralised doors as this provides consistency in the

streetscape and influences the existing character of lan Street.

#### Effects of wind

Tall buildings can intensify windy conditions and adversely affect pedestrian comfort and the safety and amenity of public and private space. This occurs as taller buildings can block the natural path of wind, change its course and channel it to ground level. The effect of wind is an important consideration as the Structure Plan proposes heights in excess of 15m/5 storeys for several sites throughout the Activity Centre.

The Department of Environment, Land, Water and Planning (DELWP) have proposed, through the Better Apartments in Neighbourhoods Discussion Paper released in 2019, to create new standards for apartment buildings of five or more storeys to:

- Ensure wind effects on streets are considered
- Define comfortable and unsafe wind conditions.

Council supports the State Government providing state wide guidance on this issue. Until this is a formal consideration of the Planning Scheme, the Structure Plan defers to Council's current guidance where:

Buildings and works in excess of 15m must be accompanied by a wind analysis report prepared by a suitably qualified person to ensure development is:

- Designed to minimise any potential increase in the level of wind at ground level and any adverse effect on pedestrian comfort
- Explain the effect of the proposed development on the wind conditions in publicly accessible areas within a distance equal to half the longest width of the building, measured from all facades, or half the total height, whichever is greater
- At a minimum, undertake a desktop analysis to model the wind effects of the proposed development and its surrounding buildings (existing and proposed) - in specific cases a wind tunnel test may be required to the satisfaction of the responsible authority
- Identify the principal role of the publicly accessible areas for sitting, standing or walking purposes
- Demonstrate how the development does not rely on street trees or any other element such as screens, within public areas, for wind mitigation.



## 5.1.1 Land Use and Economic Activity *Density in appropriate locations*

The Structure Plan boundary encompasses the commercial core of Noble Park and contains eight Key Redevelopment Sites (KRS) where site consolidation and higher built form development (generally five to eight storeys) will be strongly encouraged. Refer to Map 11 on page 45 for the location of the KRS.

Major land uses in the centre include the Coles Supermarket to the west and the Noble Park RSL to the north. These are both anchor tenants in the centre and are encouraged to redevelop to attract more activity in the centre.

Encouraging higher density housing in and around the centre will increase the resident population and therefore the available expenditure of the catchment, thus contributing to the renewal and revitalisation of the centre.

#### **Gateway locations**

The Heatherton Road/Douglas Street intersection and roundabout is the key entry point in to the centre from the north-west. A landmark built form development and gateway treatment at 1-5 Douglas Street (the Coles site, KRS1) is encouraged to increase the profile of the centre and encourage visitation.

Further design treatments and cues at the Heatherton Road/Douglas Street intersection will also be investigated to 'announce' this entrance to the centre. This could take the form of a piece of art, sculpture or form of signage.

Encouraging taller built form at 51A-57A Douglas Street (KRS7) will also contribute to a sense of arrival to the centre when viewed from the Noble Park Train Station.

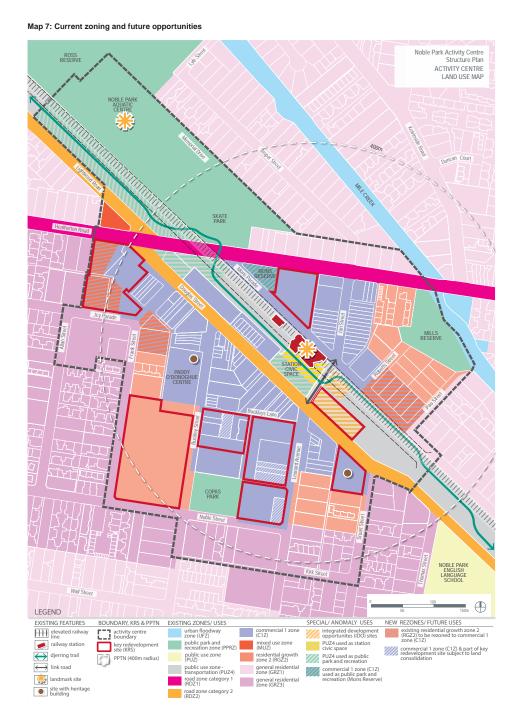
Mills Reserve is a key pedestrian entry point to the centre from the north and entrance treatments/ visual cues will be investigated to welcome people to the centre. Streetscape design treatments along Heatherton Road from Mills Reserve to the Douglas Street roundabout are also encouraged.

#### Promoting the retail core

There are no visual cues (signage for example) informing passing traffic of the retail core of Noble Park. Lowering speed limits along Heatherton Road and encouraging quality development of the RSL site (KRS8) will assist to promote the centre to passing traffic, as well as improve pedestrian safety. Welcome signage along Heatherton Road should also be investigated.

The signalisation of the Heatherton Road/Douglas Street intersection (and removal of the roundabout) will improve safety and further slow motorists therefore making the centre more prominent to passing traffic.

The Structure Plan proposes several areas are rezoned from a Residential to Commercial zoning to extend the commercial spine of the centre and attract and encourage further investment and development.



#### 5.1.2 Built Form and Urban Design

This section of the Structure Plan provides the following detail:

- Introduces the three precincts (Gateway, Core and Transition) of Noble Park and the types of development envisioned
- Nominates and justifies recommended building heights and setbacks for development across the Activity Centre from two to eight storeys
- Nominates proposed laneway widenings across the Activity Centre
- Depicts cross sections of the proposed heights and setbacks
- Examines the eight Key Redevelopment Sites (KRS) and a provides a justification for each.

#### **Noble Park Precincts**

Refer to Map 11 on page 45 for the location of the Precincts.

#### **Precinct 1: Gateway Precinct**

Defines the north-western edge of the Noble Park Major Activity Centre and is anchored around the key junction of Heatherton Road and Douglas Street. It defines the centre's main entry point and encompasses key community assets such as NPAC and Ross Reserve, as well as a retail node including the Coles Supermarket and specialty retail shops which front Heatherton Road and Douglas Street.

This Precinct will be defined by development that transitions from three or five storeys at its periphery, to eight storeys at the key junction of the Heatherton Road/Douglas Street roundabout.

#### Precinct 2: Core Precinct

Represents the commercial, retail, community and transport hub of Noble Park. It is defined by Douglas Street and the rail line. The shops are predominantly low rise and narrow (fine grain) with rear laneway access. Douglas Street and lan Street feel intimate and local, with well-defined shops built to the boundaries with continuous weather protection. The existing open space adjacent to the Noble Park Train Station allows for easy pedestrian entry in to the core of the centre. The elevated rail line is a dominant structure in the centre.

Key heritage sites include the Noble Park Public Hall (Paddy O'Donoghue Centre) and a neo-brutalist building containing shops and offices at 49-54 Douglas Street. Both sites are on large blocks in the Activity Centre.

This Precinct will continue to grow and prosper as a vibrant, mixed-use destination and key hub allowing for commuting, working, shopping and leisure.

The diverse size and scale of the buildings will be enhanced through the predominance of 'shop top' apartments over shops, punctuated by taller developments at designated Key Redevelopment Sites.

Enhancing the quality and amenity of mid-block pedestrian connections is supported as well as the continuation of the existing laneway network which will support the increased development activity in this precinct.

#### Ian Street Case Study

lan Street is a small (approximately 140m long) retail strip located in the Core Precinct. It is significant as it is an intact example of a traditional fine grain retail strip with a range of shops including a grocery shop, variety shop, computer parts shop and laundromat. It has a strong homogenous character of narrow shopfronts, many with angled windows that are over 50 years old.

It is envisaged that the direct road link which has been constructed across the railway corridor (as a result of the Level Crossing Removal Project) is going to change how lan Street is used by both customers and traders. lan Street needs to be able to appropriately respond to significantly higher levels of customer activity and vehicle traffic, whilst seeking to preserve its unique character.



#### **Precinct 3: Transition**

This Precinct surrounds Precinct 2 (Core) and includes urban blocks along the Activity Centre boundary to the north-east, south and west. The area to the north-east includes residential blocks fronting Heatherton Road (northern side) between Mile Creek and Mills Reserve. This area is a key entrance in to the Activity Centre for pedestrians. The area of Precinct 3 in the south contains recently constructed medium density townhouses. The area of Precinct 3 in the west has a large church in the north-west corner, well setback from the street to allow street planting and car parking.

The future development scale (of two to three storeys) reflects the low level of change expected for this area and the broader residential area outside the Activity Centre boundary.

Map 8 on page 30 details the preferred height and setback controls for the centre.





#### Height calculation and justification

The preferred maximum building heights have been determined after considering the necessary street wall height, front upper level setback and rear boundary transition conditions.

The following measurements have underpinned the heights and storeys proposed:

- Ground floor: 4m (floor to floor) to allow for commercial/retail use.
- Level 1 and above: 3.5m (floor to floor) to allow for commercial/retail use/residential uses. This will result in compliance with the Better Apartments Design Standards.

The recommended built form premise has recognised the following site features:

- Size of site
- Solar access to footpaths and public spaces
- Residential abuttal
- Gateway opportunity
- Retention and framing of key view lines
- Heritage considerations.

#### Ground level setbacks

The Structure Plan considers ground floor setbacks of development throughout the Activity Centre.

#### Street wall/podium heights

In commercial areas or on sites identified as KRS, the nominated street wall/podium height is between three and five storeys. This height is dependent on:

- The width of the street
- Whether the development is located south of open space (to avoid overshadowing)
- If the development is located on a street or laneway that is to be widened/activated.
- Designating street wall heights:
- Confirms a consistent image and profile for the Activity Centre, of three to five storeys (with any further heights setback behind this street wall)
- Retains pedestrian amenity and comfort at street level along key streets
- Maximises activation along key retail spines by encouraging services and car parking to secondary streets or rear laneways.

#### **Residential landscape setbacks**

A 5m setback from the front boundary (to the street) in residential streets is proposed to encourage ground level landscaping. This will contribute to the 'greening' of Noble Park's streets and contribute to the attractiveness of the centre.

A 3.5m landscape setback is proposed along the western boundary of KRS5 to widen Buckleys Lane.

Development is required to provide a 1.5m landscape setback on sites adjacent to Mills Reserve and Ross Reserve to provide a softened interface to the open space. Map 8 on page 30 provides further detail of this.

#### Laneway widening setbacks

Map 8 on page 30 details the development setbacks required to facilitate the widening/creation of several laneways to either 5.5m or between 5.5m and 9m (Buckleys Lane).

Widening of laneways will encourage the utilisation of the existing laneway network for pedestrian access, encourage active uses at upper levels to improve surveillance, and provide future internal amenity for residents and workers adjacent to these laneways as a result of increased ground floor and upper level setbacks.

The widening of identified laneways will also ensure adequate access widths are provided for new development.



#### Upper level setbacks behind street walls

In commercial areas, a common urban design guideline is to introduce a 'street wall' and 'upper level front setback' measure. The purpose of these setbacks is to ensure a low to medium rise street definition that is proportionate to the street width, while also managing solar access to the public realm including footpaths and open spaces.

Generally, and subject to the street wall conditions and solar tests, a setback distance of 3m above the street wall podium is required. This allows for the form of the building to be articulated and provide visual interest. A 3m setback allows for usable terraces on outdoor spaces above the street wall podium. Depending on overshadowing tests, this distance may be increased to ensure there is no adverse impact on the public realm.

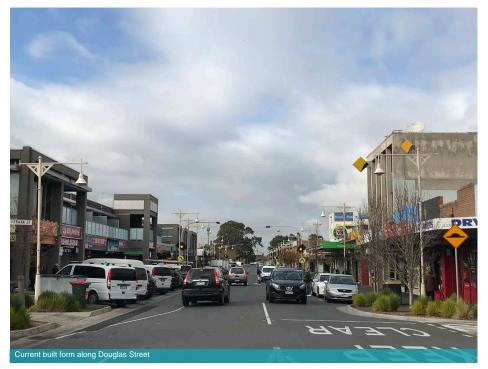
Providing separation (between 6-9m) between buildings (above street wall/podium) will facilitate outlook and amenity to existing and future occupants. Providing consistent setback guidance seeks to avoid overtly stepped upper level forms.

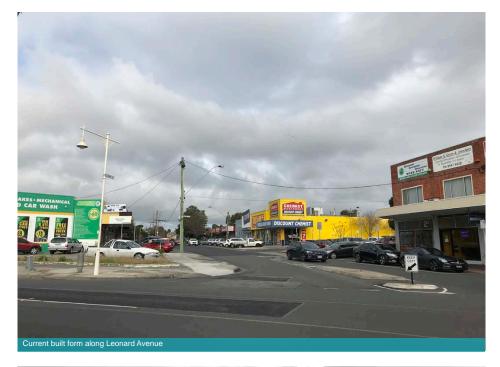
Figure 3 from page 34 is to be read in conjunction with Map 8 on page 30 and is divided into three sections:

- Figure 3A is a site-specific table and the level of change the site sits within (low, moderate or high change) determines which section of the figure needs to be referred to for further height and setback guidance. The figure also provides guidance if lots are unable to consolidate.
- Figure 3B provides setback guidance for both pedestrian and shared laneways, including Buckleys Lane. The figure also provides setback guidance between developments in the Activity Centre and guidance for sites adjoining residentially zoned land outside the Activity Centre boundary.
- Figure 3C details key view lines within and to the centre and provides development guidance.

These design guidelines are required to be followed by all development in the Activity Centre.

Refer to Map 9 and Map 10 on pages 40 and 42 and the accompanying cross section diagrams on pages 41 and 43 which provide diagrammatic examples of several of the typologies described in Table 3 from page 34.







#### Figure 3: Levels of anticipated change and design guidance

3A: Built form and setback guidance

Built Form Level of Change					
	Low Change		Moderate	High	
Preferred maximum storeys/metres	2/9m	3/11m	4/14.5m	5/18m	8/28.5m
		s a basement propo basement at ground			
Precinct	N/A	Precinct 1: Gateway (mixed use site)	N/A	Precinct 1: Gateway (commercial/residential land) Precinct 2: Core (commercial/	
	Precinct 3: Tra	ansition (residential	land)	residential land)	
Туроlоду	Setback and	separated form		Street wall base	ed
	2 storey street wall	3 storey street wall		3 storey street wall (11m) on narrower streets and open space interfaces	
	N/A		5 storey street wall (18m) on wider streets, or on the south side of open spaces		
	N/A		3m upper level setback above street wall (11m) from street frontage is required, subject to street wall and solar tests. Greater setbacks potentially required to ensure no adverse impact on the public realm		
	N/A	1	Zero front setbacks up to the street wall height unless ground level setbacks are required		
	5m ground level setback from street frontage to podium height on residentially zoned land				
	Ground level s Mills Reserve	setbacks to Ross Reserve and of 1.5m		N/A	3.5m ground level setback from street frontage to podium height along western boundary of KRS5

Built Form	uilt Form Level of Change					
		Low Change		Moderate	High	
Preferred maximum storeys/metres	2/9m	3/11m	4/14.5m	5/18m	8/28.5m	
Design Guidance	N/A	Retain a sense of openness at the activity centre approach	N/A	Retain a sense of openness at the activity centre approach		
	N/A			opportunities alo	Support landscaping opportunities along non- commercial streets	
		evel setbacks that re effect at street leve	<b>U</b> .	iling residential sca	ale and the	
	Provide for ne	w landscaping oppo	ortunities			
	Enable ground level terraces that maintain an active interface to the street					
	Maintain solar	access to the publi	c realm (footpa	ths and open space	e)	
	N/A			Adopt a street wall response proportionate to the abutting street width and which does not overwhelm the pedestriar experience at street level		
				Adopt a street was that recognises to parapets of 1-2 s commercial form	he prevailing storey	
				Adopt continuous which invite activ frontages and at are conducive to commercial stree spaces, improvir onto the public re	ve ground floor upper levels main streets/ ets and open ng surveillance	
				Encourage direct	•	
Lots unable to	Key Redevelopment Sites (KRS)					
consolidate	If a KRS redevelops and is unable to make a landholding of at least 2000 square metres, the preferred overall height will default to the recommended street wall height of:					
	11m (3 storeys) on narrower streets and open space interfaces; or					
	18m (5 storeys) on wider streets, or on the south side of open space					
	Any other site					
	If any other site in the centre is unable to obtain its preferred height through lack of consolidation, its preferred height defaults to the recommended street wall height o 11m (3 storeys)					

#### 3B: Laneway height and setback guidance

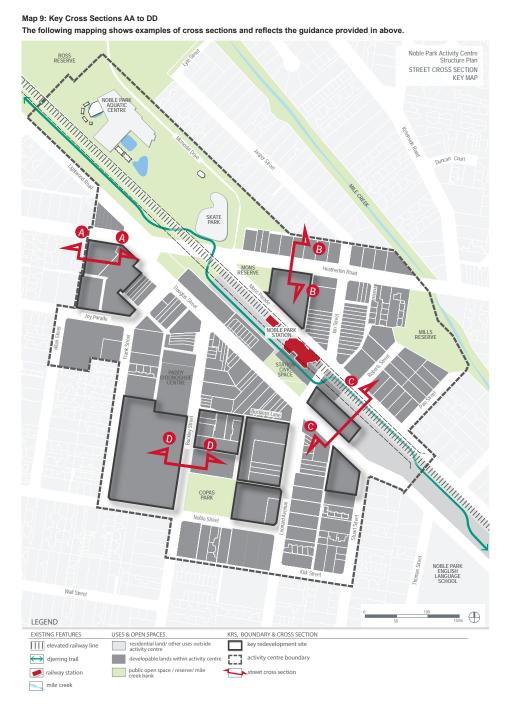
	Laneways				
Level of change	Low	Moderate	High	Guidance	
Shared laneway widening	Interface to laneway: 3 storey podium (11m) 3m upper level setback above podium, or 4.5m from the centreline of laneway 2.75m ground level setback from centreline of laneway to podium height			Encourage utilisation of existing laneway network to support vehicle and service access through ground level setbacks Support laneway widening (to 5.5m) for pedestrian access, servicing and car parking	
	N/A	3-5 Frank Street to provide 5.5m along southern boundary of site to create new shared laneway	N/A	access Encourage active uses at upper level adjacent to laneway to improve surveillance	
	N/A	Properties on the eastern side of lan Street from 7-27 lan Street will generally need to provide 3.5m along their eastern boundary to enable widening of the laneway to 5.5m	N/A		
Pedestrian laneway – existing and proposed	N/A	Interface to current and proposed pedestrian links/ laneways: 3 storey podium (11m) built to boundaries 3m upper level setback above podium, or 4.5m from the centreline of laneway	N/A	Encourage utilisation of existing laneway network for pedestrian access Encourage active uses at upper level adjacent to laneway to improve surveillance Create new pedestrian laneway linking Douglas Street, Buckley Street and Buckleys Lane	

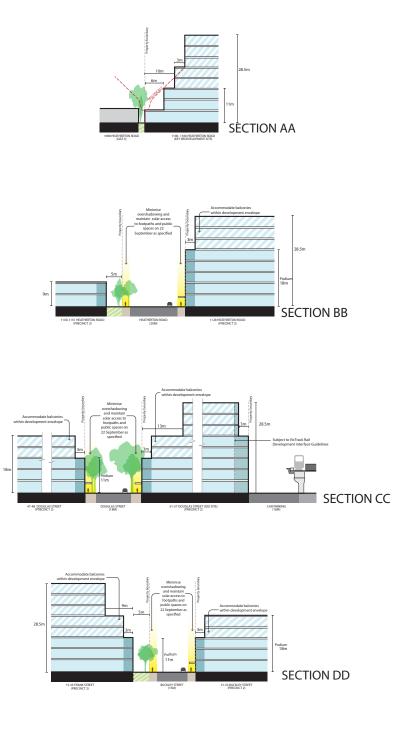
		Laneways		
Level of change	Low	Moderate	High	Guidance
Buckleys Lane widening	N/A	5 storey podium (18r boundary unless a g setback is required to consistent laneway v 9m 3m upper level setb podium (18m) Refer to Map 8 on p setback details for e Buckleys Lane	ound level o establish a vidth of up to ack above age 30 for	Achieve a consistent width across Buckleys Lane of up to 5.5m (between property boundaries) along the western side of the northern east-west aligned laneway and along the southern east-west aligned laneway Achieve a consistent width across Buckleys Lane of up to 9m (between property boundaries) along the north- south aligned laneway and along the eastern side of the east-west aligned laneway
				Encourage a utilisation and extension of existing Buckleys Lane for high quality, safe shared pedestrian and vehicle access through ground level setbacks
				Facilitate landscaping opportunities at ground level
				Establish a robust urban street wall along Buckleys Lane with visually recessive upper levels
			Encourage active uses at ground level and upper levels adjacent to improve surveillance	
All laneways		ation between buildin existing and future o		um) to facilitate outlook and lents and workers)
Common boundaries (side/rear) for C1Z and RGZ land within the Activity Centre Boundary where no laneway widening is required	<ul> <li>S 3 storey podiu absence of ha</li> <li>3 metre setba measured froi habitable wind</li> <li>4.5m upper le (11m) when m</li> </ul>	Im (11m) built to boun abitable windows/balc ck to 3 storey podium m the edge of residen dow vel setback above 3 s neasured from the edge	daries, in the onies (11m) tial balcony/ storey podium ge of a	Provide separation between buildings (above podium) to facilitate outlook and amenity to existing and future occupants (residents and workers)
	3 metre upper podium (11m)	lcony/habitable windo r level setback above when measured from are a commercial or no is proposed	3 storey n common	
Common boundaries (side/rear) with residentially zoned land outside the		ndard B17 up to 4 sto non boundary;	reys (14.5m)	Achieve a clear sense of transition to areas outside of the Activity Centre
Activity Centre boundary without	10m upper lev storeys (14.5r	vel setback from boun n)	dary above 4	Minimise amenity impacts on adjoining dwellings
laneway				Encourage new landscaping opportunities
				Avoid repetitive stepped forms

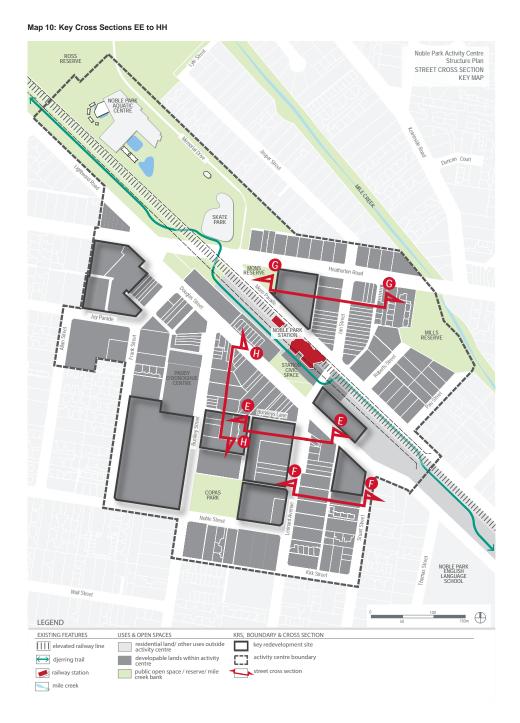
#### 3C: Key view line guidance

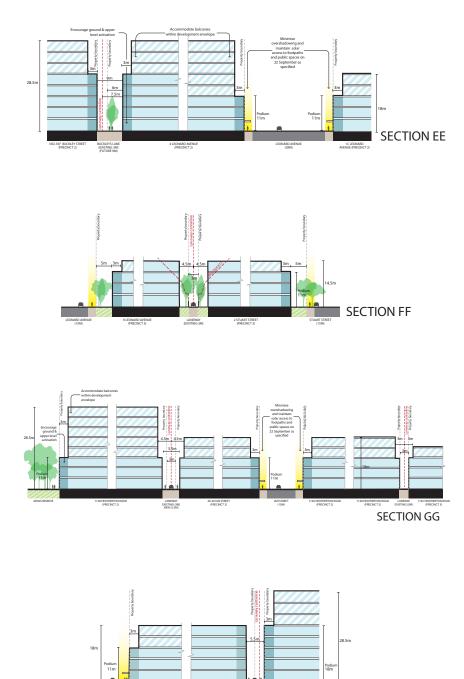
View line	Design Guidance	Current conditions
From Lightwood Road through to Douglas Street (the main entrance in to the centre)	Landmark development and gateway treatment for the Douglas Street/Heatherton Road roundabout. 1-5 Douglas Street site (KRS1) will need to consider its 'gateway' response and consider the view line down Douglas Street	View of centre from Lightwood Road with the roundabout in the centre and KRS1 to the right.
North and south of the Noble Park Train Station from Leonard Avenue and Ian Street.	51A-57A Douglas Street (KRS7) should consider the view line between lan Street and Douglas Street (along the Leonard Avenue extension) to retain this 'cross view' through the centre. This will also assist with wayfinding through the centre 1128 Heatherton Road (KRS8) should consider any future built form and the resultant views of the train station from lan Street/ Heatherton Road	<image/> <image/> <image/> <image/>

View line	Design Guidance	Current conditions
From Douglas Street/Heatherton Road roundabout looking north-east and north-west to Ross Reserve	All or part of the open space at 1111-1115 Heatherton Road is required to be retained	
From Mons Reserve looking north-west and south-west across to the skate park and Mons Parade	The front setback at 1133-1135 Heatherton Road is required to be retained	Open space for retention looking across to Ross Reserve









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SECTION HH

#### Key Redevelopment Sites

The Structure Plan supports increasing the density of the centre, in line with its Major Activity Centre status. Key Redevelopment Sites (KRS) provide opportunity to achieve greater heights in specific locations, while allowing for moderate or low change across the balance of the centre.

A Key Redevelopment Site is land that is:

- Located within the Activity Centre boundary
- Within the Commercial 1, Mixed Use or Residential Growth Zones
- With common land ownership, or land with opportunity for consolidation
- With notable land holding of 2000sqm or greater
- Having multiple frontages to either street or laneway
- Having limited sensitive interfaces to residential areas outside of the Activity Centre boundary.

Eight sites are nominated as Key Redevelopment Sites (KRS). One of these sites (KRS7) at 51A-57A Douglas Street is owned by VicTrack who refer to this site as an 'Integrated Development Opportunity (IDO) site'. Refer to Map 11 on page 45 and Figure 4 on pages 46 and 47 for further details.

#### Site consolidation

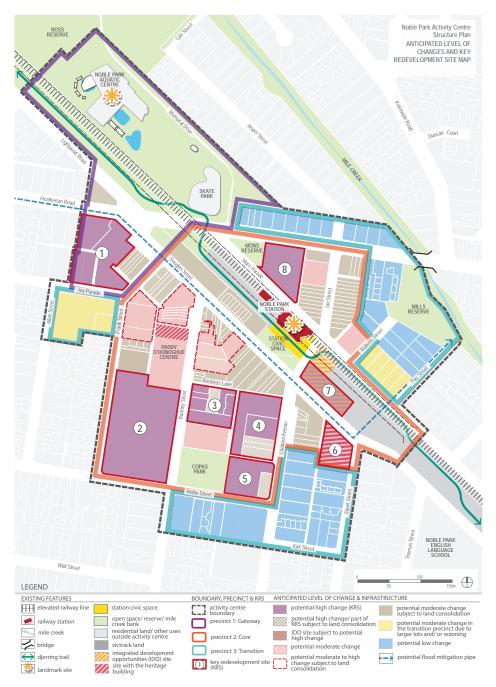
KRS3, KRS4 and KRS5 are not currently in a single ownership and will require site consolidation in order to develop to eight storeys.

If a site redevelops and is unable to consolidate to make a landholding of at least 2000sqm, the preferred overall height will default to the recommended street wall height of:

- 11m (three storeys) on narrower streets and open space interfaces
- 18m (five storeys) on wider streets, or on the south side of open space.

If any other site in the centre is unable to obtain its preferred height through lack of consolidation, its preferred height defaults to the recommended street wall height of 11m (three storeys).

Map 11 on page 45 identifies further sites through the Activity Centre that due to location, lot ownership and/or lot size has the potential for moderate change.



Map 11: Key Redevelopment Sites and Precinct Boundaries

#### Figure 4: Noble Park Key Redevelopment Sites

K	RS	Current site conditions	Comment	Proposed height
1	Coles site 1-5 Douglas		7500sqm in size in two separate ownerships	5 to 8 storeys
	Street and 1100-1106	0-1106 therton d	Current split zoning may result in varied built form requirements	18 to 28.5m
	Road Landmark		Could accommodate a taller mixed-use development, including full line supermarket	
	built form development		Future redevelopment should consider existing residential uses to the west, the potential amenity impact along Joy Parade and Frank Street, as well as providing a sense of transition to adjoining properties outside the Activity Centre	
			Will define the key entry in to the centre from north-west	
			Mid block access through the site will be required	
2	Noble Manor Residential		14200sqm in size in a single ownership	8 storeys 28.5m
	Aged Care 15-35 Frank Street		Future redevelopment should consider the existing residential abuttal and allow for mid-block access	20.011
3	Buckley Street West Precinct		3960sqm in size in four separate ownerships Future development should contribute to improvements for Buckleys Lane	8 storeys 28.5m
			Without consolidation, no sites in this precinct qualify as KRS	
4	Council car park and 4, 6, 12	ark and	5940sqm in size in five separate ownerships 4 Leonard Avenue currently	8 storeys 28.5m
	4, 6, 12 and 14-14A Leonard Avenue		A Leonard Avenue currently accommodates a Council car park All other sites will need to be consolidated to qualify as a KRS	

KF	xs	Current site conditions	Comment	Proposed height
5	MiCare Aged Care 1 and 3-7 Noble Street		3700sm in size in two separate ownerships Existing approval for five storey aged care development at 3-7 Noble Street. Without consolidation, 1 Noble Street (730sqm) does not qualify as a KRS	8 storeys 28.5m
6	49-54 Douglas Street		2200sqm in size in single ownership Currently accommodates a 2 storey 'neobrutalist' commercial building, setback from the street with an at grade car park within its frontage The site is affected by HO13 (site specific). This does not preclude future infill development to the rear	5 storeys 18m
7	Integrated Development Opportunity (IDO) site 51A-57A Douglas Street Landmark built form development		2230sqm in size owned by VicTrack. Known as an Integrated Development Opportunity (IDO) Site Future redevelopment with a taller mixed-use development will positively contribute to the train station civic space Future development should consider potential amenity impact on the public realm along Douglas Street and the need to accommodate the future duplication of the rail corridor with further elevated rail tracks	8 storeys 28.5m
8	RSL 1128 Heatherton Road		4809sqm in size in single ownership Future redevelopment will contribute to defining the north- western entry into the centre and should consider the potential amenity impact on the public realm along Mons Parade Future redevelopment to consider its presentation to Heatherton Road and its entry into the centre	8 storeys 28.5 metres

#### 5.1.3 Access and Movement

The Noble Park Train Station and bus interchange are in the core of the Activity Centre. The primary road network comprising Douglas Street, Mons Parade and Heatherton Road serve as the centre's principal address for visitors and residents arriving by either car or public transport.

The Level Crossing Removal Project has significantly improved connections across the centre. For example, the key retail streets of lan Street and Douglas Street are now connected via the Link Road. The introduction of the shared user path (Djerring Trail) is an additional mode of transport that contributes to the connectivity of the centre to other destinations. Over the life of this Structure Plan, the provision of a third and fourth rail track along the Dandenong Corridor could occur. Should this ensue (and likely involve heavy freight movements) this would have implications on the amenity of the centre. VicTrack, who are the owner of all railway land, assets and rolling stock, have produced detailed guidance on how to establish an appropriate interface with railway land.

The VicTrack Rail Development Interface Guidelines (August 2019) will need to be considered for any redevelopment adjacent to the rail corridor.





#### **Pedestrian centre**

Noble Park is a very walkable centre and has few barriers to movement. The centre has a high level of pedestrian activity, with 61 per cent of those accessing the centre doing so by foot.

The Activity Centre is relatively compact and has good connections from the surrounding residential area, with 21,000 people living within a 20-minute walk of the train station.

Accessing the centre through Mills Reserve is the most common route when walking from the north (for both commuters and school children). Leonard Avenue is the most common route to the station from the south. Walking through Copas Park and along Buckleys Lane is also a notable route used.

The smaller scale of Noble Park allows pedestrian priority at crossings and results in fewer traffic or parking issues than are experienced in other Activity Centres in Greater Dandenong. It is imperative that future development continues to support high pedestrian movement and does not compromise pedestrian amenity.

Map 12 on page 49 shows the existing road and laneway network and identifies improvements to the centre. Key improvements include the widening of Buckleys Lane along the north-south alignment to 9m and the lowering of the speed limit along Heatherton Road to 40km/h. Improved pedestrian connections are proposed as part of any redevelopment of several of the KRS.

The Douglas Street/Heatherton Road roundabout is difficult for pedestrians to cross in a safe or timely manner and creates a significant barrier between open space assets and the core of the Activity Centre.

Wayfinding measures, such as in Central Dandenong and Springvale, are required to link key destinations across Noble Park. Clear connections through the centre will improve the pedestrian experience.

#### Laneways

The laneways in Noble Park provide an important structure to the centre, enhancing pedestrian activity and allowing for mid-block connections. Most are located at the rear of shops and have traditionally been used for service access and car parking.

Many laneways are poorly maintained, lack activity, have perceived safety concerns and are arranged in an ad hoc fashion that provides poor connections between key destinations. Many do not meet the minimum width standards for their function (such as for two-way traffic) or allow sufficient width for emergency vehicle access.

This Structure Plan seeks to resolve these issues through the following options:

- Widen laneways
- Alter the function of laneways (to make them pedestrian only for example)
- Close, sell or resolve titles
- Include way-finding signage and other place making opportunities.

Map 12 on page 49 illustrates the existing and future laneways, their purpose (pedestrian or shared) and whether they are to be widened. Due to existing subdivision patterns existing shared laneways such as the northern end of the lan Street laneway and the southern half of the Kirk Street laneway are to remain as is.

#### **Buckleys Lane**

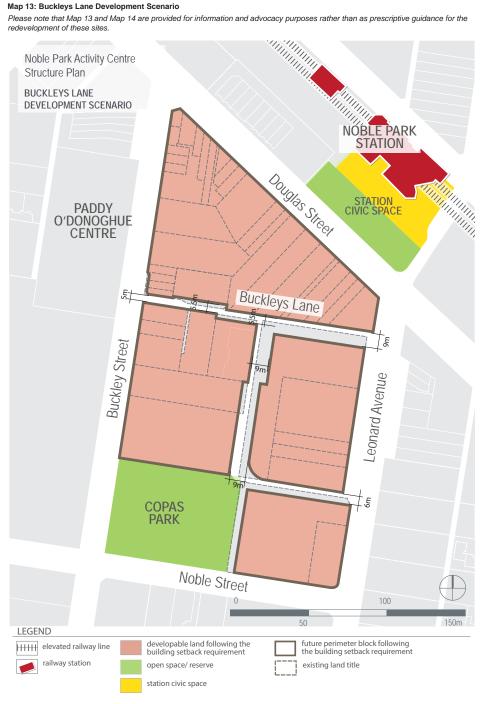
Buckleys Lane is a key route from the south of the centre through to the core. Widening of the laneway will create shared pedestrian and vehicular access with opportunity for landscaping at ground level.

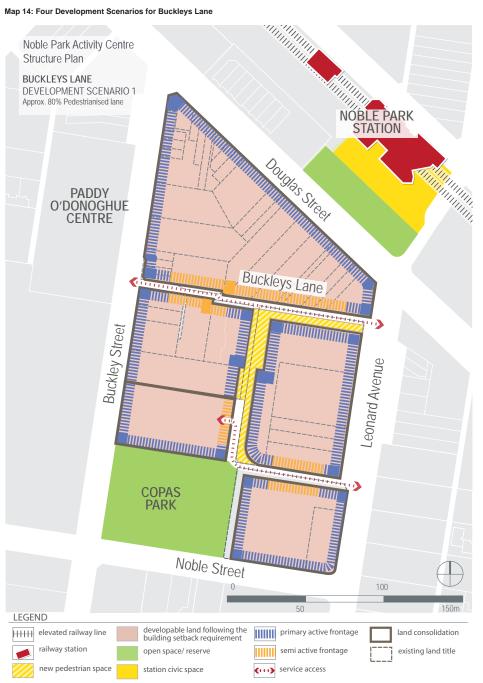
Future development along this laneway should contribute to the activation of the laneway, with zero lot setbacks encouraged along most of the laneway to establish a robust street wall.

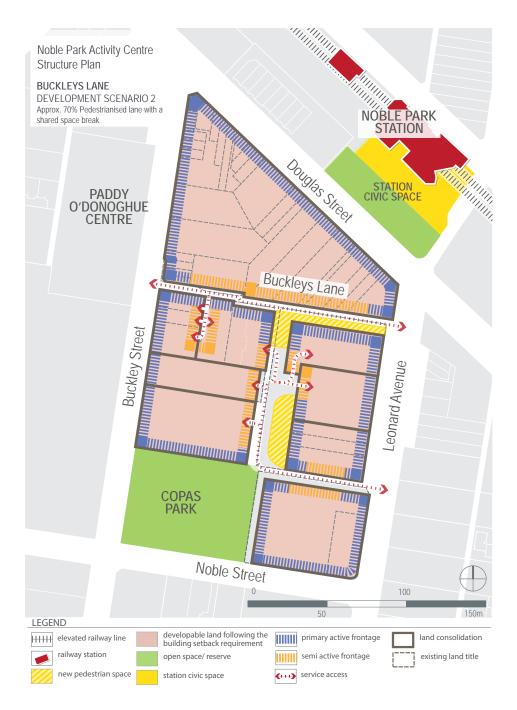
The widening of Buckleys Lane is proposed as follows:

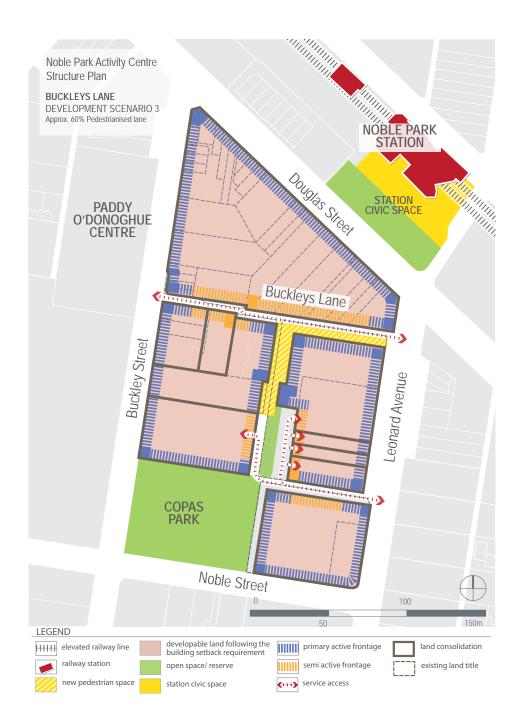
- 9m along the north–south alignment
- 5.5m along the east-west alignment.

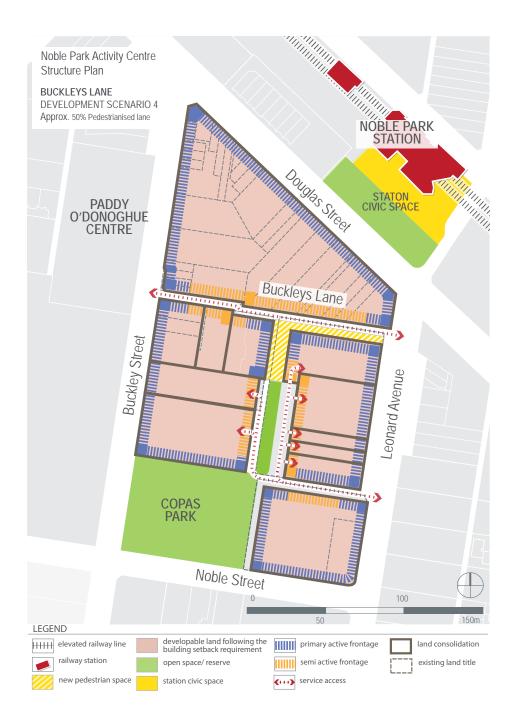
Map 13 on page 51 provides further detail of the laneway widening proposal and Map 14 provides four development scenaios for how street activation and secondary services could operate depending on how the surrounding sites are developed.















#### Accessibility

Noble Park's public spaces have been progressively upgraded through a range of improvement projects, such as the Douglas Street Streetscape improvements, Level Crossing Removal Project and Ross Reserve park improvements. Due to the spacing of these projects, a comprehensive review of Disability Discrimination Act (DDA) Accessibility of the centre has not occurred since 2010.

Consequently, there are issues with incorrect tactile markings and signage in some locations that continue to present barriers to allowing everyone to be able to move through the centre with ease.

Some private sites such as the Coles Supermarket, a key anchor of the centre, has a current configuration that is also difficult to navigate for people with limited mobility.

A full Accessibility Audit of the centre should be undertaken, including recommendations for rectification.

#### Cycling

Historically, cycling infrastructure and cycling routes in to Noble Park have been absent. The construction of the Djerring Trail, linking Caulfield and Dandenong, has been a major improvement.

The State Government categorises the Djerring Trail and the cycle route heading south from the train station along Leonard Avenue, Noble Street and Buckley Street as 'Strategic Cycling Corridors'. Place-based behaviour mapping of the centre and the station civic space has shown an increase in cycling since 2017 of more than 2000 per cent.

A Multi Modal Transport Infrastructure Plan will be developed to encourage greater efficiency of movement and to further consider cyclist infrastructure and routes.

#### Traffic

There are several very busy roads within the Activity Centre, including through the Douglas Street/ Heatherton Road roundabout. The roundabout causes a poor pedestrian connection from the core of the centre to Ross Reserve and NPAC. The removal of this roundabout will improve pedestrian safety and connections to these open space assets and is an important action of this Structure Plan.

The installation of traffic signals at Mons Parade and Heatherton Road has improved pedestrian and cycle access and resulted in improved traffic and bus movements within the centre.

The Link Road and Mons Parade/Ian Street intersection requires a redesign to improve safety. The pedestrian crossings are not raised to slow

traffic and have poor visibility. The vehicle volumes along the new Link Road are also higher than desirable (3,000 per day) adjacent to the station civic space.

The intersection of Douglas Street and Leonard Avenue will have a four-way traffic light signal installed. This will result in improvements to traffic circulation, including for buses and pedestrian safety.

#### Car Parking

Within the boundary of the Activity Centre, there are approximately 904 on-street public car parking spaces and 839 off-street public car parking spaces. On weekdays, all day car parking in the core of the centre is full by 11am. There is ample car parking available on the weekend. There is underutilised off-street all-day parking on the fringe of the centre which provides an opportunity to relocate commuter parking from the core and encourage commuters to walk through the centre. The Noble Park Parking Precinct Plan, currently being developed, supports this approach.

Short term customer and visitor parking during the weekday and weekend operates well with parking available despite good utilisation and turnover. This suggests that the current parking restrictions are adequate. This may need to be reassessed as circumstances change.

Overall, Noble Park's traffic and parking are extremely efficient, and this is expected to continue into the future, even with a large increase in population in the centre over the next 20 years.







#### 5.1.4 Public Realm

The public realm includes the natural and built environment used by the public on a day-to-day basis. It includes streets, plazas, parks and public infrastructure.

Noble Park benefits from community leisure facilities and open space assets including Ross Reserve, Mills Reserve, Copas Park and the Djerring Trail. The Noble Park Train Station and station civic space are the heart of Noble Park and provide a strong community focus for the centre.

Further public realm improvements are planned for Douglas Street and Ian Street. The station civic space also provides significant placemaking opportunities and is a key site for revitalisation.

As the population of Noble Park increases, public open space will continue to provide a diverse range of recreational activities for residents, workers and visitors.

# Pedestrian Oriented Streets and Slow Speed Road Corridors

Streets play a key role as public spaces. Key pedestrian-oriented streets in the centre include Douglas Street, Mons Parade, Ian Street, Joy Parade, Buckley Street, Noble Street and Leonard Avenue. Development will need to provide a highquality public realm which maintains sunlight and comfortable wind conditions to these streets.

The Structure Plan designates Heatherton Road as a slow speed corridor to encourage the lowering of vehicle speeds through this section of the centre to make for a more pleasant and safe pedestrian experience.

The proposed widening of Buckleys Lane to between 5.5-9m will result in a pedestrian priority focus that allows opportunities for landscaping and further activation of the laneway.

The streets are divided in to three main types as follows (and are shown on Map 15 on page 60):

# Primary Active Frontages (Retail and commercial)

These streets are generally located along the retail and commercial spine of the centre where active frontages are strongly encouraged. Design responses include main entrances that open towards the street, glazed windows, and cafes with street seating.

Secondary semi-active frontages

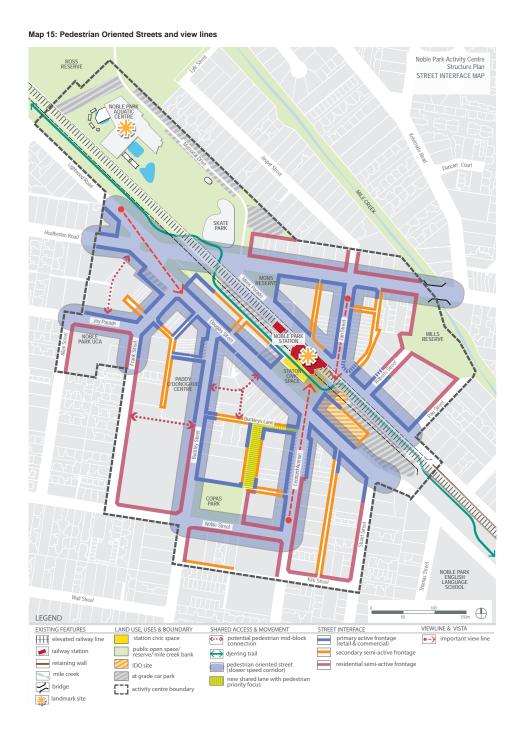
These are the 'secondary' frontages for a building and are located to the side or rear of the 'primary' street frontage of the building. Shops and upper level dwellings require car park entries and service/ utility areas and these elements of the development are generally located in side/rear laneways or along secondary frontages. There can still be some opportunities for some activation of these frontages.

#### Residential semi-active frontages

These types of streets contain residential uses. Therefore, landscaping setbacks will be required in the front setbacks to facilitate the greening of Noble Park's streets. Ground floor habitable room windows encourage surveillance of the public realm by occupants of the buildings.







#### View lines through the centre

The most notable feature in Noble Park today is the elevated rail line and train station and it is important that future development does not prevent view lines to these features from the street. Other key views include to open space and through to the commercial core of the Activity Centre.

The following key view lines through the centre need to be considered as part of any redevelopment on or adjacent to them. These are:

- View lines from Lightwood Road through to Douglas Street (the main entrance into the centre)
- Views to Noble Park Train Station from Leonard
   Avenue
- The visual link between Ian Street and Douglas Street.

The Structure Plan seeks to protect these views. Refer to Figure 3C on pages 38 and 39 for design guidance.







#### **Open Space Connections**

The centre has open space assets to the north-west, east and south. However, the connection between them is poor. The Structure Plan proposes an open space connection from Copas Park travelling north along the widened Buckleys Lane to the station civic space, continuing north-east to Mills Reserve via Pau Street and north-west along Mons Parade to Ross Reserve. Refer to Map 16 on page 62. A Wayfinding Strategy is proposed to be developed for this centre.

KRS1 and KRS2 are sites where, when developed, a future public open space opportunity has been identified. This could take the form of a plaza, laneway or small park and would allow for a new pedestrian connection through the block. A further mid-block connection from Douglas Street through to Buckley Street and Buckleys Lane is also encouraged through any redevelopment of these sites.

#### Residential landscape setbacks

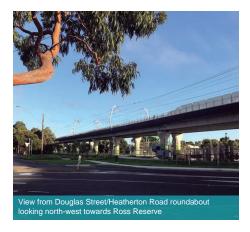
A 5m setback from the front boundary of the site to a new development in residential streets is proposed to encourage ground level landscaping. This will contribute to the 'greening' of Noble Park's streets and contribute to the attractiveness of the centre. Map 16 on page 63 nominates the streets in the centre where this is encouraged.

#### View lines to open space

The Structure Plan identifies three key views to open space through the centre. These are:

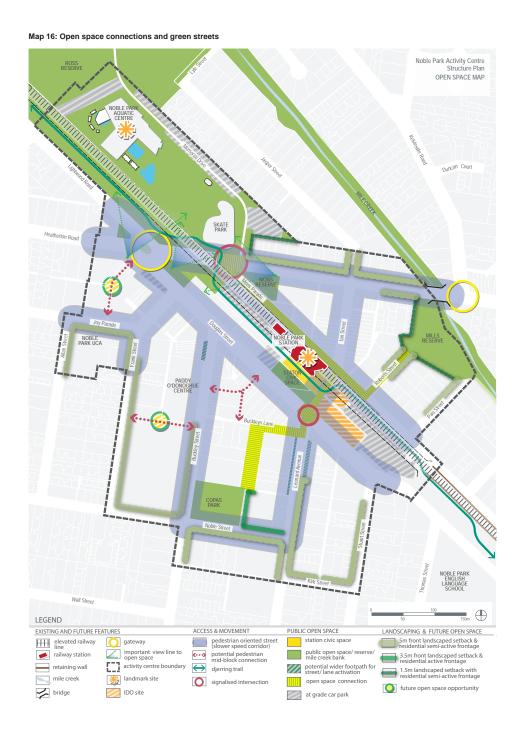
- View from Douglas Street/Heatherton Road roundabout looking north-east and north-west to Ross Reserve
- View from Mons Parade/Heatherton Road looking north and north-east towards the skate park and Ross Reserve
- View from Mons Reserve looking north-west and south-west across to the skate park and Mons Parade.

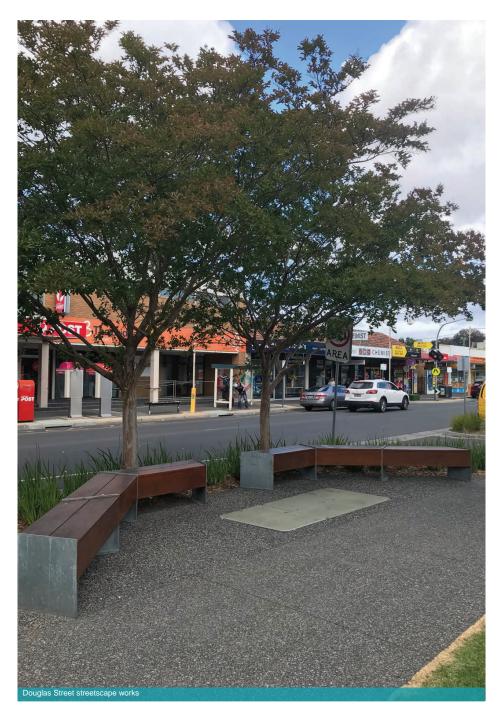
The Structure Plan seeks to protect these views. Refer to Figure 3C on pages 38 and 39 for further design guidance.











# **6** Implementation

To ensure that the land use and development outcomes are delivered, the objectives of this Structure Plan need to be translated to form part of the Greater Dandenong Planning Scheme.

This translation will be achieved by undertaking a Planning Scheme Amendment. This will commence following Council's adoption of the Structure Plan.

As well as Council implementing the Structure Plan, cooperation will be needed from other State Government bodies such as VicTrack, Department of Transport and Melbourne Water as well as the private sector, local business groups and the community.

While the strategies listed in this Structure Plan are considered within Council's sphere of influence, resources to enable the implementation of some of the recommendations are not necessarily available currently or in to the future and will be the subject of the usual budget approval processes.

#### 6.1 Non-statutory implementation

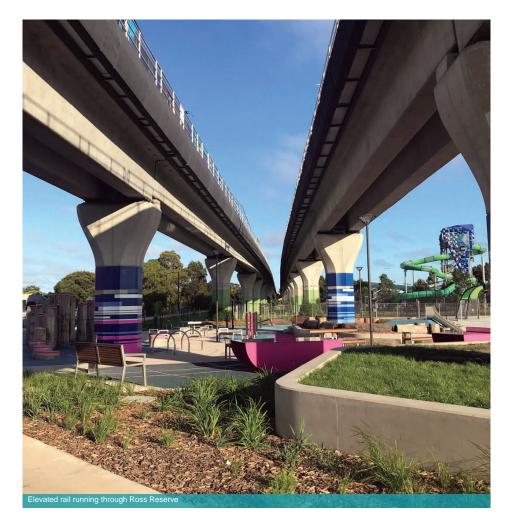
This involves any strategy in the Structure Plan that Council has no statutory obligation to undertake. These are actions generally at Council's discretion and often conducted as a result of the allocation of funds within Council's budget, or through advocacy to another body. These include:

- · Streetscape and pedestrian improvements
- · Public art and place making
  - Development of strategies such as the Laneway Strategy
- Advocacy.

# 7 Monitoring and Review

Ongoing monitoring and review of the implementation of the plan will involve:

- Reporting in the Council Plan against the relevant actions
- An officer desktop review in 2025 to examine the objectives and actions, including an update of demographic changes and development activity during the period.



# 8 Policy References

The following documents informed the Structure Plan:

Accessibility Audit of Noble Park Retail Precinct, Equal Access, 2010

Activities Centres Place Score Report – Ian Street, Placescore, 2015-2017

Activity Centre Placemaking Framework, City of Greater Dandenong, 2016

Better Apartment in Neighbourhoods Discussion Paper, DELWP, 2019

City of Greater Dandenong Gateways Strategy, December 2011

Draft Greater Dandenong Climate Emergency Strategy, 2020-2030

Draft Open Space Strategy, 2020-2030

Floorspace projections for Noble Park Activities Area, SGS, 2012

Greater Dandenong Business Audit, City of Greater Dandenong, 2016 and 2019

Greater Dandenong Council Plan, City of Greater Dandenong, 2017-2021

Greater Dandenong Flood Management Plan, City of Greater Dandenong and Melbourne Water, August 2018

Greater Dandenong Gateway Strategy, Planisphere, 2011

Greater Dandenong Housing Analysis Final Report, SGS, 2015

Greater Dandenong Housing Strategy, City of Greater Dandenong, 2014

Greater Dandenong Planning Policy and Control's Project Final Report, Planisphere, 2015

Greater Dandenong Sustainable Stormwater Strategy, City of Greater Dandenong, 2017-37

Ian Street Noble Park Streetscape Assessment Report, Tract, 2011

Imagine 2030 Community Plan, City of Greater Dandenong, 2011

Noble Park Activity Centre Building Heights and Setbacks Study, Hansen 2019

Noble Park Activity Centre History, City of Greater Dandenong, September 2015

Noble Park Activity Centre Profile, City of Greater Dandenong, 2016

Noble Park Activity Centre Retail and Office Economic Analysis, Essential Economics, 2011

Noble Park Activity Centre Structure Plan, City of Greater Dandenong, 2009

Noble Park Activity Centre Structure Plan Review Discussion Paper, Hansen, 2017

Noble Park Centre Residential Demand Study, SGS, 2018

Noble Park Pedestrian and Traffic Counts, City of Greater Dandenong, 2019

Plan Melbourne, DELWP, 2017

VicTrack Rail Development Interface Guidelines (August 2019)



# **Glossary of Terms**

Term	Definition
Active frontages	Street frontages where there is an active visual engagement between those in the street and those on the ground and upper floors of buildings. This quality is assisted where the front facade of buildings, including the main entrance, faces and opens towards the street. Ground floors may accommodate uses such as cafes, shops or restaurants. However, for a frontage to be active, it does not necessarily need to be a retail use, nor have continuous windows. A building's upper floor windows and balconies may also contribute to the level of active frontage. Active frontages can provide informal surveillance opportunities and often improve the vitality and safety of an area.
Anchor tenant	An occupant (such as Coles) of a retail shopping centre that brings in a significant volume of customers to drive business for other tenants in that centre.
Climate Change Emergency Declaration	A formal resolution from a government body or institution that puts action on climate change at the centre of all government policy and planning decisions. The City of Greater Dandenong made this declaration in January 2020.
Comfortable wind conditions	A mean wind speed from any wind direction (minimum 16 wind direction sectors) with probability of exceedance of 0.1%, equal to or less than:
	5m per second for sitting areas
	7m per second for standing areas
	9m per second for walking areas.
Feature form	A distinctive or prominent building or structure.
Fine grain	The general subdivision pattern of a traditional shopping strip where shops are on sites that are long and narrow, often with rear laneway access.
Floor-to-floor	Building height measurement from the top of the floor to the top of the floor on the level above.
Gateway	A place of entry or a point of transition from one area to another. It can include a municipal (boundary) entry marker, a key building or structure at the entrance to an Activity Centre or a strong built form and landscape entrance in to a suburb.
Integrated Development Opportunity Site	A site identified in this Structure Plan as being available for development as a result of the Level Crossing Removal Project freeing up land.
Interface	The relationship between one building or area and how it looks or responds to an adjoining building or area. For example, the relationship a new residential apartment building has with the adjoining residential area.
Internal amenity	Elements of a building (both residential and office/retail) which make it enjoyable for occupants, visitors, workers and the general public. This includes good levels of light (both sunlight and daylight), natural ventilation to enable the flow of fresh air, and visual and acoustic privacy between neighbouring buildings.
Key Redevelopments Sites (KRS)	Sites identified in this Structure Plan as having large landholdings (of 2000sqm or greater) in either single or multiple land ownerships (subject to land consolidation). Sites that have multiple frontages to either streets or laneways and have limited sensitive interfaces to residential areas. These sites are designated as having high change potential with heights of up to eight storeys.
Laneway	A narrow roadway which can serve dual purposes of providing servicing/access to parking on lots with another street frontage and/or providing a pedestrian and bicycle pathway.

Term	Definition
Level Crossing Removal Project (LCRP)	A State Government project involving the removal of 75 level crossings across metropolitan Melbourne, in addition to other rail network upgrades such as new train stations.
Major Activity Centre	Major Activity Centres are places that provide a suburban focal point for services, employment, housing, public transport and social interaction. There are 121 existing and future Major Activity Centres across Melbourne, including the Noble Park Major Activity Centre.
Mean wind speed	The maximum of:
	Hourly mean wind speed or
	Gust equivalent mean speed (3 second gust wind speed divided by 1.85).
Pedestrian oriented street	Identified streets where development will need to deliver a high-quality public realm which maintains sunlight and comfortable wind conditions for pedestrians.
Placemaking	A multi-faceted approach to the planning, design and management of public spaces. Placemaking capitalises on a local community's assets, inspiration, and potential, with the intention of creating public spaces that promote people's health, happiness, and well-being.
Primary active frontage – retail and commercial	Active frontages (see definition) that are located on land with a retail or commercial ground floor use.
Public realm	The natural and built environment used by the public on a day-to-day basis. It includes streets, plazas, parks, and public infrastructure. Privately owned spaces and buildings contribute to the public realm, but are not the public realm themselves.
Renewal and revitalisation	A program of land redevelopment to make improvements to a centre. It aims to create opportunities for higher quality housing and businesses. Revitalisation is closely related to renewal and provides the potential for the future growth and redevelopment of a centre. It can include public realm improvements such as footpath upgrades and the encouragement of high-quality shops and apartments.
Residential semi-active frontage	The street frontage of a residential development that will have a landscaped setback with ground floor habitable room windows looking out to the public realm.
Secondary semi-active frontage	Is any road, other than the primary street address, that shares a boundary with the site on which the building is situated (or is to be situated).
	Car park entries and service/utility areas are generally located along these secondary frontages. There can be some opportunities for some activation of these frontages.
Street wall	Any part of the building constructed within 5m of a lot boundary facing the street.
Street wall height	The vertical distance from natural ground level to the highest point of the street wall.
Unsafe wind conditions	Defined as the hourly maximum 3 second gust which exceeds 23m per second from any wind direction (maximum 16 wind direction sectors) with a probability of exceedance of 0.1 per cent.
Wayfinding	The act of finding one's way around an area, and the experience of orientation and choosing a path within the built environment. Wayfinding can be aided by logical space planning and a consistent use and organisation of definite sensory cues, such as visual, audible or tactile elements along paths and at destinations. Signs can aid way-finding.
Weather protection area	A permanent structure designed to minimise any potential increase in the level of wind at ground level and any adverse effect on pedestrian comfort.
Urban design	The design and shaping of the physical features of a city or town. Includes buildings, infrastructure, streets and public spaces with the goal of improving the quality of the place for residents, visitors and workers.

# **Action Plan**

The Action Plan recommends a staged timeline for implementation. The timelines nominated have taken in to account the complexity and nature of each action and whether further collaboration with other parties is required.

The relevance of some actions, or their timing, may change due to the availability of resources.

The recommended timing for these actions is:

- Immediate to commence within 18 months (before 2022)
- Short to commence within five years (before 2026)
- Medium to commence within five to ten years (before 2031)
- Ongoing actions.

No	Objective	Action	Timeframe	Responsibility	Measurement
Land	Use and Economic /	Activity			
1	Encourage major development and activity to occur in the retail core and on identified Key Padevolopment	Rezone land at 4, 5, 6, 7 and 8 Mons Parade, 1, 3 and 5 Frank Street and 1100- 1106 Heatherton Road, Noble Park from the Residential Growth Zone 2 to the Commercial 1 Zone	Immediate	Planning and Design	Planning Scheme Amendment approved and gazetted
2	Redevelopment Sites	Prepare a local planning policy that strongly encourages lot consolidation and highest built form to the nominated Key Redevelopment Sites and discourages further lot fragmentation within the retail core	Immediate	Planning and Design	Planning Scheme Amendment approved and gazetted
3		Support and advocate for the expansion and/or refurbishment of the existing Coles Supermarket to support the retail role of the centre	Ongoing	Business and Revitalisation Planning and Design	Land adjacent to Coles rezoned to C1Z
4		Support the expansion and/or refurbishment of the key anchor tenant of the RSL	Ongoing	Business and Revitalisation	RSL expanded/ refurbished
5	Encourage high quality residential development to support a range of housing types and affordability options	<ul> <li>Prepare a local planning policy that strongly encourages:</li> <li>A mix of well-located dwelling types and sizes which provide housing for a range of people with diverse needs</li> <li>Residential uses above retail and commercial premises, to enable more people to live in the centre and create greater surveillance of streets and public spaces</li> <li>Student accommodation at suitable locations</li> </ul>	Immediate	Planning and Design	Planning Scheme Amendment approved and gazetted

No	Objective	Action	Timeframe	Responsibility	Measurement
Land	d Use and Economic /	Activity		, 	
6	Provide a strong sense of arrival in to the centre	Encourage a landmark future built form development and a gateway treatment at 1-5 Douglas Street (KRS1) and 51A-57A Douglas Street (KRS7)	Immediate	Planning and Design	Planning Scheme Amendment approved and gazetted
7	_	Investigate opportunities (such as visual cues) to announce the entrance to the Activity Centre along Heatherton Road from Mills Reserve to the Douglas Street/Heatherton Road intersection	Short	Business and Revitalisation Transport and Civil Development Department of Transport	Further design treatments and visual cues investigated
8	Improve the ongoing viability of the centre	<ul> <li>Strongly support measures to have people 'stay' including supporting:</li> <li>Streetscape upgrades</li> <li>Placemaking opportunities</li> <li>Cultural Precincts</li> <li>Traders and shop owners to maintain a high standard of maintenance and visual appearance of their shopfronts</li> </ul>	Ongoing	Business and Revitalisation	Budget bids for street improvements granted Continued support for place- based measures to monitor key attributes such as behaviour, business mix, pedestrian activity and placescore Higher standard of visual presentation of shops
9		Continue to identify and approach businesses essential for the economic growth and prosperity of Noble Park	Ongoing	Business and Revitalisation	Business investment and attraction work undertaken Business Audits continue to be conducted at three yearly intervals
10		<ul> <li>Assess street, laneway, car park and open space lighting levels and:</li> <li>Advocate for funding to respond and resolve problem areas, including along lan Street.</li> <li>Future urban and road design to accommodate the installation of public lighting upgrade works, including smart lighting installations</li> </ul>	Medium	Infrastructure Services and Planning	Street and lighting level study conducted and appropriate mitigation measures taken

No	Objective	Action	Timeframe	Responsibility	Measurement
Built	Form and Urban Des	sign Objectives			
11	Ensure urban design, including climate change mitigation and adaptation is a central consideration during all stages of project development	Prepare a local planning policy and Design and Development Overlay that incorporates the Urban Design Principles and key design and development guidance of the Structure Plan	Immediate	Planning and Design	Planning Scheme Amendment approved and gazetted
12	Ensure consideration of design elements to protect from flooding and allow for the passage of overland flows	<ul> <li>Drainage infrastructure upgrades to cater for increased stormwater discharge arising from higher density development including to:</li> <li>Investigate an upgrade of stormwater drainage infrastructure along Douglas Street</li> <li>Consider design mechanisms such as raised kerbs</li> <li>Examine the removal of the embankment along the railway line to facilitate overland flows</li> <li>Preserve ability for a pipe to access Pau St from the Douglas Street car park</li> </ul>	Immediate	Infrastructure Services and Planning Melbourne Water Planning and Design	Planning Scheme Amendment approved and gazetted Drainage improvements made with installation of pipes and examination of railway line embankment
13		Continue to advocate to Melbourne Water for the naturalisation of Mile Creek	Medium	Infrastructure Services and Planning Melbourne Water	Channelization removed and Mile Creek restored to natural creek
14		Investigate funding mechanisms for infrastructure upgrades within the Noble Park Major Activity Centre	Short	Infrastructure Services and Planning	Funding mechanisms investigated

No	Objective	Action	Timeframe	Responsibility	Measurement
Acce	ess and Movement				
15	Improve walkability within the centre	Analyse existing infrastructure, including footpaths, roads, street furniture, signage, lighting, carparks and laneways and ensure pedestrian movement and amenity is prioritised through any maintenance or upgrade projects. Prioritise amenity improvements that support high pedestrian movements.	Ongoing	Transport and Civil Development Business and Revitalisation	Infrastructure analysed Amenity maintained Upgrades made as required
16	-	Continue to strongly advocate to Department of Transport for the removal of the Heatherton Road/Douglas Street roundabout and for 40km/h vehicle speed limits along Heatherton Road where it passes through the centre	Ongoing	Transport and Civil Development Department of Transport	Heatherton Road/ Douglas Street roundabout removed Heatherton Road to have 40km/h vehicle speed limits through Noble Park
17	-	Redesign the Link Road to improve pedestrian safety	Immediate	Transport and Civil Development	Link Road safety improvements made

No	Objective	Action	Timeframe	Responsibility	Measurement
Acce	ess and Movement				
18		Conduct an Accessibility Audit to see how Noble Park is performing and implement its findings	Short	Planning and Design Infrastructure Services and Planning Community Access	Accessibility Audit conducted and improvements made
19	Facilitate new pedestrian connections and mid-block links within the centre	Support the widening of key identified laneways and the creation of pedestrian oriented streets and strongly encourage investment and activation of streets and lanes as identified in this Structure Plan	Immediate	Planning and Design Transport and Civil Development	Planning Scheme Amendment approved and gazetted Widening of laneways and creation of pedestrian oriented streets in all relevant planning decisions Laneway functions are resolved
20		Strongly advocate that development along existing laneways and key pedestrian-oriented streets consider the lanes as an amenity source that contributes to surveillance and activation	Immediate	Planning and Design Transport and Civil Development Business and Revitalisation	Planning Schem Amendment approved and gazetted Activation of laneways considered in all relevant planning decisions Laneway Strategy development for the centre
21		Develop a Wayfinding Strategy for Noble Park to link the key sites of Copas Park, NPAC, the Skate Park, Train Station, Ross Reserve and Paddy O'Donoghue Centre	Medium	Business and Revitalisation Planning and Design	Wayfinding Strategy developed and implemented
22		Support the Noble Park Parking Precinct Plan which seeks to locate long-term parking (both for commuters and workers) on the edge of the centre, ensuring short-term parking availability in the core	Medium	Transport and Civil Development	Ongoing parking availability to cater for short- term parking demand within the core
23		Investigate closing off/selling of laneways in the centre that no longer have public access	Medium	Governance Transport and Civil Development	Investigation completed in consultation with the Laneway Strategy (see Action No. 20)

No	Objective	Action	Timeframe	Responsibility	Measurement
Acce	ess and Movement				
24	Encourage greater efficiency of movement and	Develop a Multi Modal Transport Infrastructure Plan. The plan should include but not be limited to:	Short	Transport and Civil Development	Multi Modal Plan developed and implemented
	sustainable trips through improved public transport services, walking and cycling	<ul> <li>Identify the anticipated future function of all existing rights of way with regards to the Victorian Governments Movement and Place Framework</li> </ul>		Business and Revitalisation	
	opportunities	<ul> <li>Identify opportunities for increased pedestrian space and shared urban space within existing road reserves</li> </ul>			
		<ul> <li>Identify existing barriers to movement and investigate the costs and benefits of infrastructure projects to address these</li> </ul>			
		<ul> <li>Outline a plan for progressive upgrading of transport infrastructure through Council's CIP program and other Government funding sources</li> </ul>			
25		Consider cyclist facilities and safety though public realm design	Ongoing	Transport and Civil Development	Cyclist facilities and safety considered when
				Business and Revitalisation	designing for the public realm
26		Advocate to the Department of Transport for the continued rationalisation of bus services in and around Noble Park.	Ongoing	Transport and Civil Development, Department of Transport	Bus services reviewed and rationalised

No	Objective	Action	Timeframe	Responsibility	Measurement
Ope	n Space				
27	Enhance existing and create new open spaces for recreation and leisure for residents, workers and visitors	Strongly support and encourage development of identified Key Redevelopment Sites to facilitate opportunities for new urban open spaces which contribute to the centre's liveability, and are useable and accessible to the public	Ongoing	Planning and Design	Planning Scheme Amendment approved and gazetted
28		Ensure the station civic space design encourages people to visit and spend more time in the centre	Ongoing	Business and Revitalisation	As evidenced by place-based measures monitoring key attributes including behaviour, pedestrian activity and placescore
29		Encourage the integration of development with surrounding public spaces to create a well- defined public realm with useful community spaces	Immediate	Planning and Design Business and Revitalisation	Planning Scheme Amendment approved and gazetted
30		Support the 10-year Infrastructure Plan for the Activity Centre that prioritises a program of public realm and streetscape improvements	Ongoing	Business and Revitalisation Infrastructure Services and Planning	Infrastructure Plan implemented
31	Encourage the greening of streets and appropriate landscape setbacks	Prepare a Design and Development Overlay that includes the provision for a five-metre landscaped setback on residentially zoned land and the creation of pedestrian oriented streets as identified in this Structure Plan	Immediate	Planning and Design Transport and Civil Development	Planning Scheme Amendment approved and gazetted Widening of laneways, the creation of pedestrian oriented streets and the consideration of landscaped setbacks considered in all relevant planning decisions
32		Identify pedestrian oriented streets and semi- active streets for a street planting program and identify suitable tree species. This should be considered in unison with public realm and urban design initiatives	Short	Business and Revitalisation Conservation and Horticultural Services	Streets for planting program identified Considered wher conducting public realm and urban design initiatives Activity Centre 10 Year Planting
33	Protect and create key views within the centre	Prepare a Design and Development Overlay that details the key view lines guidance of the Structure Plan	Immediate	Planning and Design	Plan Planning Schem Amendment approved and gazetted

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	Phone         8571         1000           Pax         8571         5196           Council@cgd.vic.gov.au         If the second	TTY: 133 677 ) Speak and listen: 1300 555 727 Online: relayservice.gov.au TIS: 13 14 50	Find us online greaterdandenong.com f T P P P P P P P P P P P P P P P P P P	

POLICY AND STRATEGY

NOBLE PARK MAJOR ACTIVITY CENTRE STRUCTURE PLAN – CONSIDERATION OF SUBMISSIONS

# **ATTACHMENT 2**

# SUMMARY OF SUBMISSIONS RECEIVED

PAGES 18 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Attac	shment 2: D	Attachment 2: Draft Noble Park Major Activity Structure Plan Response to submissions received	Plan Respons	e to submissions received	
Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
~	SZ	More tree planting Make sure new residential developments do not unreasonable overshadow neighbouring dwellings	Public Realm Built Form and Urban Design	Key component of the Structure Plan includes seeking residential landscaped setbacks of 5m to encourage ground level landscaping (page 62) Provisions already in place in the Planning Scheme regarding overshadowing. Urban Design Principles have been established including to <i>Maintain solar</i> access to identified pedestrian oriented streets and public spaces (page 24). Map 8 has carefully considered building height han destback including incontivion sensitive residential interfaces (name 30)	None
7	N/S	Supports signalisation of Heatherton Road roundabout as it is a really high risk for accidents	Access and Movement	Action 16 Continue to strongly advocate to the Department of Transport for the removal of the Heatherton Road/Douglas Street roundabout (page 72)	None
ო	S/Z	Supports removal of roundabout Coles car park needs a complete restructure as currently the entrance and exit are on Douglas Street Once signalisation complete, people will use lan Street to avoid the lights. Pedestrian crossing at Noble Park railway station is also dangerous Various comments relating to parking and traffic incidents in Noble Park	Access and Movement	Noted Coles site is listed as KRS1 (see Map 11, page 45). The current entrance and exit arrangement is a private accessway and Council is unable to require major changes to it at present. If there were to be any significant redevelopment of the site, it would include amendments to its access Action 17 of the Structure Plan (page 72) has as an action to redesign the Link Road to improve pedestrian safety Noted	Pope
		Will the widening of Buckleys Lane running south mean that shops on Buckley Street will be demolished?	Buckleys Lane widening	The widening of the laneway will only be able to occur if and when individual sites seek redevelopment. There will be no compulsory demolition of shops	

# 4.2.1 Noble Park Major Activity Centre Structure Plan – Consideration of Submissions (Cont.)

City of Greater Dandenong ORDINARY COUNCIL MEETING - AGENDA

Submission New traffic plan	Submission New traffic nian is needed on Jov Parade	Theme	Officer Response	Recommended change to Structure Plan
New trainic plan Is needed on Joy Parade from Allan Street and Frank Street as there are issues with people leaving the public car park and also Noble Park Manor	Joy Parade Street as there g the public Manor		A response to Frank Street and the sight distancing concerns relating to Noble Manor has been provided to the submitter from the Transport team in September 2019	
			The Transport team are aware of some 'rat running' on Joy Parade and are investigating potential traffic calming options which would involve consultation with the affected residents	
Likes that forward planning is being undertaken for Noble Park	eing	Public Realm	Noted	None
The parks/playgrounds are outdated and not appealing to kids/families. Mills Reserve and Ross Reserve need a more modern approach to equipment and amenities to draw a larger crowd	ated and ills Reserve modern inities to		Both reserves are well patronised and Ross Reserve in particular has had significant public investment in recent years. These comments have been forwarded to Council's Draft Open Space Strategy and open space team for consideration	
The native gum trees are dull and not attractive. The Plan talks about making a statement when entering the suburb, careful consideration needs to be taken when selecting the plants (e.g. Olive trees, oak trees)	l not aking a urb, careful vhen es, oak	Built form and	Noted. The Structure Plan has as an emphasis to further green Noble Park's streets. A 10-year tree planting program for Noble Park is also in development	
Currently the setback to residential properties is not consistent and would like to see a greater setback (more than 3m	uld like n 3m	Urban Lesign	The Structure Plan on page 61 proposes Residential landscape setbacks' of 5m from the front boundary of a residential site for new	
overshadowing		Land Use and Economic Activity	contribute to the 'greening' of Noble Park's streets and also reduce overshadowing of residential streets	
Leonard Street is a great example of quality shops that attract people. I would like to see more eateries and produce in the area and for Noble Park to be known for its great	of quality ike to see area and great		Noted. This comment has been forwarded to Council's Business and Revitalisation Team for reference	

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
		produce and food lan Street would be a great area for cafe, patisseries and restaurants, currently it is awful and an undesirable location to visit Like to see a stronger sporting precinct in		Noted. Ian Street Streetscape upgrades are at design stage currently. This comment has been forwarded to Council's Business and Revitalisation Team for reference	
		Nobe Tark and the Koss Keserve area		The Ross Reserve Master Plan was adopted by Council in 2012. The Plan seeks to maximise, improve and complement the Noble Park Aquatic Centre (NPAC) and balances and supports the sporting, recreational and community facilities and environmental benefits the park provides	
				Since the adoption of the master plan, Council has invested significantly in the design and construction of the contemporary urban park in Ross Reserve, including the recently constructed multi-purpose court with basketball, futisal and netball goals. Future projects within the urban park include the construction of further picnic and barbecue facilities, an All Abilities Children's plavground and a new	
ນ	2 2	Provides a detailed history of Noble Park's development including Copas Park, the primary school site, AMES and Noble Manor	Access and Movement	sports pavilion Noted. This submission has been forwarded to Council's Business and Revitalisation Team for reference	None
		Supports widening of Buckleys Lane but asks who would it benefit? Residential properties or the overnight truck parking?	Buckleys Lane widening	Noted. The widening of Buckleys Lane will create a shared pedestrian and vehicular access with the opportunity for landscaping at ground level. The widening aims to benefit the entire centre	
		The Leonard Street continuation to lan Street has a deceptive pedestrian traffic light which drivers assume give them right of way over Douglas Street traffic		Action 17 of the Structure Plan (page 72) has as an action to redesign the Link Road to improve pedestrian safety The Douglas StreeVLeonard Avenue intersection is	

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
		The lan Street/Heatherton Road		to have a 4-way traffic light signal installed which will result in improved traffic circulation and pedestrian safety Action 16 seeks to reduce seeds along Heatherton	
		וונפן אפרונטין מואט וופרעא מונקוונטין		Action to seeks to reduce specula and the arter to the Road through the centre (including past lan Street) to 40kms/h. Divers are encouraged to use the Mons Parade lights for safe right hand turns in to Heatherton Road	
9	S/N	Object to proposal to rezone property from Residential Growth Zone 2 to Commercial 1 Zone	Land Use and Economic Activity – rezoning	Noted	None
		Do not want to be forced out due to increase in rates or a decrease in land value		Preliminary advice is that there would be little change to the valuation of the property if it were to be rezoned as proposed	
6A	S/N	Further points to the above are concerns regarding changes to bin collections and issues with already limited parking Do not want to sell the property or relocate	Land Use and Economic Activity – rezoning	Preliminary advice is that there would be little change to the rates charged for the property if it is to remain as a residential use. If the use was to change to commercial, the rates would rise substantially. There would be no change to bin	None
				collections if the use is to remain as a residential use	
~	92	Fails to see how the proposed heights for the KRS will protect the village character of the area which is dominated by one and two storey buildings. The Plan will compromise the village character'	Built Form and Urban Design	The Structure Plan at page 14 states that well- designed taller buildings (including appropriate setbacks at upper levels) can contribute to the village' feel of the centre. Having greater height directed towards several key sites (KRS) means that the balance of the centre can achieve low to moderate change. Development at a human scale at street level has been embedded in to the Urban Design Principles and in the setting of preferred street wall heights across the centre	
		There is precedent elsewhere of developers exceeding these heights anyway due to 'flexibility'		These are the preferred maximum heights for Noble Park. Proposing mandatory heights in a Major Activity Centre would prove difficult to justify	
		Good design information is given for the			Page 24 of the

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
		non-KRS remainder of the centre which could improve the character and amenity of Noble Park		The Urban Design Principles on page 24 apply to all sites across the centre	Structure Plan Urban Design Principles updated to ensure it is clear that thev
		The outsized buildings will create many issues. Namely shading and wind. Cross sections on page 40 indicate that setbacks would ensure pavements have sun from 22 September. This means pavements will be without sun for six months and outside those hours even honcer.		Access to sunlight and wind effects have been carefully considered and form a key basis of the Structure Plan and any future planning scheme policy and controls	apply to all sites in the Activity Centre, including KRS
		BADS may ensure better airflow or sunlight but they are still 'dog boxes' The need for a sizeable gateway treatment at the Heatherton Road/Dourdas Street	Land Use and Economic Activity – Gatewavs	The Urban Design Principles encourage high quality design, which includes consideration of internal layout	Page 26 of the Structure Plan updated to ensure clarity regarding deteway design and intent
		intersection is highly debatable and why does it need to be so large? At 6-8 stories. How is this compatible with the concept of 'village character'?		Page 26 of the Structure Plan discusses a gateway treatment for this intersection. The Structure Plan seeks a strong gateway treatment in this area as it is a key entry point in to the centre. This section of the Structure Plan redrifted to ensure clarity.	Man 8 on nade 30
		The fundamentals of the KRS portion of this Plan are bad and no amount of tinkering can change that	Access and Movement	The Urban Design Principles apply to all sites within the Activity Centre boundary, including KRS	and Table 3B on page 36 updated to clarify lan Street laneway widening
		Query the lan Street laneway response (page 49) and that the existing subdivision patterns do not differ between the north and south parts of the east-west lane		The northern section of the lan Street laneway (to the rear of the lan Street shops) to Heatherton Road has been carefully reviewed Midaning of the	requirements
		The N-S lane from the E-W lane could be stopped with the use of bollards in the E-W		I aneway to the north and south of the east-west laneway to the north and south of the east-west lane is hampered by the existing subdivision pattern to the east. In order to achieve the 5.5m widening of the laneway, most properties along the western side of lan Street will be required to provide the land for this. Map 8 on page 30 and Table 3B on page 36 updated to reflect this	

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
		lane at the intersection of the two lanes lan Street is too narrow for two way traffic.		As sites develop in these areas access will be required to them from the laneway	
		Turming in to Heatherton Road is dangerous - especially when turring right. Making lan Street one way running from Heatherton Road to Mons Parade would make sense.		The signalisation of the Mons Parade/Heatherton Road intersection is a safe way for motorists to turn	Cross section GG on page 43 updated to
		At a minimum parking could be removed from one side of lan Street and the Heatherton/lan Street intersection being left	Built Form and	right in to Heatherton Road and this is what is encouraged. Ian Street is a local street where high pedestrian usage is encouraged and through traffic	clearly show laneway widening intentions to the east
			Urban Design	will be increasingly discouraged	
		Cross-section G (page 43) does not extend to the lane east of lan Street. I could expect a five storev wall fronting the lane which			
		would shade my unit for most or all afternoons of the year	Land Use and	Cross section GG widened to include the laneway and properties further east. Whilst five storeys is	
			Economic Activity	preferred for properues to the east, it has a preferred street wall height of three stories. Properties opposite the units described will be	
		Bought in Noble Park because I love the village feel of the shopping strip. Do not want to dwarfed by new towers, no matter		required to provide the whole laneway widening width on their sites – thus further setting back these developments from these units	
		now elegant		The core of the centre, being Douglas Street, the	
				area around buckley sureet, Leonard Avenue and lan Street has proposed preferred heights generally of five storeys. For many of these sites this will only	
			Access and Movement	be possible if sites are consolidated as setback and car parking requirements are unlikely to be met	
				otherwise. The default height if there is no	
				which is considered to be in keeping with the village	
		Like the roundapout at rheatherton Road/Douglas Street. It works well		reer. Development at a numan scale at street level has been embedded in to the Urban Design Principles and in the setting of profested street woll	
		To improve traffic flow along Douglas Street a narrow median strip (or similar) would		Finituptes and in the security of preferred succet wan heights across the centre	

Recommended change to Structure Plan																		
Officer Response	The removal of the roundabout will improve safety for pedestrians and better connect the centre	Current vehicle speeds and traffic volumes along Douglas Street encourage a safe and pleasant pedestrian experience. Council's Traffic Department	does not want to see speeds increase along Douglas Street	Noted	Noble Park is designated as a Major Activity Centre	expected and supported. Supporting greater	include the KRS) allow for more moderate or low	change (heights) across the rest of the centre. Several KRS will need to consolidate to make	landholdings of at least 2000sqm. If this cannot be	acineved, the freights will drop to entrier times of five storeys. Development at a human scale at street	level has been embedded in to the Urban Design Principles and in the setting of preferred street wall	heights across the centre	The market will determine which sites are developed and when. Council is not able to control	this	The Structure Plan underwent extensive consultation over an extended period of time (8	weeks instead of the normal 4 weeks). A succinct summary brochure was produced showing the	heights proposed and direct contact details of	Council officers were given for residents to discuss the project
Theme																		
Submission	prevent drivers causing delays by parking on the right side of the street	Supports more trees, greenery, pedestrian friendly spaces, street furniture	Suggests: Reduce heights on the KRS from eight to five storevs or from five to three/four storevs						Prioritising and starting on the non-KRS		For the KRS sites produce a simplified and	accessible document explaining the changes so as to ensure significant - and	sincere - consultation with the community					
Supports Vision																		
Sub No																		

Submission The Foldet limits for the VDC and the	Theme	Officer Response	Recommended change to Structure Plan
The neight limits for the KAS are much too high. I can't imagine how anyone could pretend they are in keeping with the 'village character'. The eight storeys need to be entracter'. The eight storeys in three (or four). And even then there is some "flexibility' with the eight storey limit for the Coles site given it may contain a 'landmark gateway treatment'. I think with the transformative nature of these KRS height limits there needs to be far more consultation. It is remarkable to think that the KRS sites could be two storeys higher than the arready dominant station (but at the KRS sites could be two storeys higher than the aready dominant station (but at eserthat is a public benefit). As such I am sure many will feel - like me - that is' centre will irrevocably change the feel of the and they have little sensibility for 'village character'	Bulit Form and Urban Design	Noble Farkts gesignated as a major Activity Centre and due to this, an increase in density is both expected and supported. Supporting greater heights on larger sites across the centre (which include the KRS) allow for more moderate or low include the KRS) allow for more moderate or low include the KRS) allow for more moderate or low is recognised that Noble Park has an important Village Character'. Several KRS will need to consolidate to make landholdings of at least 2000sqm. If this cannot be achieved, the heights will drop to either three or five storeys. Development at a human scale at street level has been embedded in to the Urban Design Principles and in the setting of preferred street wall heights arross the centre. Upper level setbacks are also to be employed to avoid eight storey 'towers'	
 Many of the treatments and discussions re the non-KRS sites are worthwhile and there is much that can be started while the KRS issue is discussed further		The Urban Design Principles on page 24 apply to all sites across the centre	Page 24 of the Structure Plan Urban Design Principles updated to ensure it is clear that they apply to all sites in the Activity Centre, including KRS
Stuart Street traffic flow and parking needs to be looked at. Currently it is a 2 way street with parking on both sides. However, consust there is parking on both sides the street is only wide enough for one car. It gets particularly congested on Fiday's or whenever the Mosque has services. It is almost impossible to turn into Stuart Street from Douglas Street	Access and Movement	The most recent traffic surveys conducted in the centre in 2019 did not raise traffic along Stuart Street as being of concern. Council will continue to monitor conditions	None

City of Greater Dandenong
ORDINARY COUNCIL MEETING - AGENDA

Recommended change to Structure Plan	te to the None val of the dabout (page	ntersection is alled which n and	oroposing a None ar existing ever, if this ter date, this f the Structure space design more time I	Street, the ard Avenue t heights of ses sites this ses sites this are unlikely are unlikely are unlikely are to storeys -	devocacy Structure Plan lisation of the updated to include an advocacy action (Action 26, page 74) regarding the continued rationalisation of the bus services in and around Noble Park
Officer Response	Action 16 Continue to strongly advocate to the Department of Transport for the removal of the Heatherton Road/Douglas Street roundabout (page 72)	The Douglas Street/Leonard Avenue intersection is to have a 4-way traffic light signal installed which will result in improved traffic circulation and pedestrian safety	At this time, the Structure Plan is not proposing a library or cinema given there are similar existing facilities in surrounding suburbs. However, if this were to be deemed appropriate at a later date, this could be considered then. Action 27 of the Structure Plan seeks to Ensure the station civic space design encourages people to visit and spend more time I the centre	The core of the centre, being Douglas Street, the area around Buckley Street and Leonard Avenue and lan Street has proposed preferred heights of generally five storeys. For many of these sites this will only be possible if sites are consolidated as setback and car parking requirements are unlikely to be met otherwise. The default height if there is no consolidation for smaller sites is three storeys - which is in keeping with the village feel	Structure Plan updated to include an advocacy action regarding the continued rationalisation of the bus services in and around Noble Park
Theme	Access and Movement		Land Use and Economic Activity	Built Form and Urban Design	Movement
Submission	Removing roundabout is essential. Lights needed.	Lights at corner of Leonard Street, where there is 4 way intersection, may be safer, especially going straight up Leonard towards lan Street	Having a library, small cinemas, water parks etc where the community can have an indoor place to go would be good	Limiting height of buildings in the business area as well as residential streets, housing is now too dense and street parking out of control	Public Transport e.g. buses have never been improved the only difference was introduction of 709 but time between services are way too long 30-60 mins
Supports Vision	Yes		<u>о</u> 2	°N	
Sub No	6		10	1	

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
		Streets surrounding mosque are dangerous during prayer time	Land Use and Economic Activity	The most recent traffic survey conducted in the centre in 2019 did not raise traffic around the mosque as being of concern. Council will continue	
		New road crossing (Leonard/Mons/Ian Street) is extremely dangerous		to monitor conditions Action 17 of the Structure Plan (page 72) has as an action to redesign the Link Road to improve pedestrian safety	
		Coles back car park always looks dirty and tired Limiting \$2 type shops in shopping centre	Public Realm	An objective to 'Improve the ongoing viability of the centre' with Action 8 on page 71 seeks to strongly support having traders and shop owners maintaining a high standard of maintenance and vision constraints and shop owners	
		Birds being feed in Copas is ongoing problem		visual appearance of uter strophones This issue has been forwarded to Council's Local Laws Department to investigate	
12	°Z	Need traffic lights at the new intersection Leonard Avenue/Douglas Street/lane to lan Street We need more bus services so people actually can get to Noble Park (E.g. from Corrigan Road/Harold Road area)	Access and Movement	The Douglas Street/Leonard Avenue intersection is to have a 4-way traffic light signal installed which will result in improved traffic circulation and pedestrian safety Structure Plan updated to include an advocacy action regarding the continued rationalisation of the bus services in and around Noble Park	Structure Plan updated to include an advocacy action (Action 26, page 74) regarding the continued trationalisation of the bus services in and
13	Yes	The shops need updating and better pedestrian crossing areas	Land Use and Economic Activity	An objective to 'Improve the ongoing viability of the centre'. Action 8 on page 71 seeks to strongly support having traders and shop owners maintaining a high standard of maintenance and visual appearance of their shopfronts	around Noble Park None
		Railway crossing is dangerous and it's good to hear that it will be getting removed	Access and movement	Action 16 Continue to strongly advocate to the Department of Transport for the removal of the Heatherton Road/Douglas Street roundabout (page	

Recommended change to Structure Plan		None	None		
Officer Response	72) (Assumes this comment relates to the removal of the Heatherton Road/Douglas Street roundabout)	Action 16 Continue to strongly advocate to the Department of Transport for the removal of the Heatherton Road/Douglas Street roundabout (page 72)	Action 16 Continue to strongly advocate to the Department of Transport for the removal of the Heatherton Road/Douglas Street roundabout (page 72)	Noted Noble Park is designated as a Major Activity Centre and due to this, an increase in density is both expected and supported. Supporting greater heights on larger sites across the centre (which include the KRS) allow for more moderate or low changes (heights) across the rest of the centre as it is recognised that Noble Park has an important Village Character <sup>2</sup> . Development at a human scale at street level has been embedded in to the Urban Design Principles and in the setting of preferred street wall heights across the centre Provisions already in place in the Planning Scheme	regarding overshadowing. Urban Design Principles
Theme		Access and Movement	Access and Movement	Vision Built Form and Urban Design	
Submission		Roundabout change definitely needed	Thrilled you're considering removing the roundabout, or as I call it, the Hellabout. Crossing that thing as a pedestrian is a nightmare and I'm convinced I'm going to get run over every time	Like parts of the Plan but there are other parts we have concerns about What we like about the vision is that it is aiming to protect the 'village character' of Noble Park. We like the focus on the walkability and the idea of 'arrival', that when you are arriving at the central activity hub. We like how the new Plan is going to be encouraging the planting of trees and integrating lots of public transport as well as walking and cycling While we understand that Noble Park's population is set to increase by 42% by 2036 and is highlighted as a major activity centre within Metro Melbourne, we are concerned about the focus on high level apartments. The relatively New apartments at Copas Park on Buckley Street are NOT in line with the 'village' feel. In fact they are an eyesore	Concerned that multi-storey buildings
Supports Vision		Yes	Yes	Ŝ	
Sub No		14	15	<del>ن</del>	

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
		around the main Activity Centre will make the main part of town feel cold, dark shadowy and dingy	Public Realm	have been established including to <i>Maintain solar</i> access to identified pedestrian oriented streets and public spaces (page 24). Map 8 has carefully considered building height and setbacks including identifying sensitive residential interfaces (page 30)	
		We understand the significance of the stump' in central Noble Park – the remnants of an old river red but with the loss of such a significant number of river reds along the train line in Noble Park and down toward s Yaraman Station, what we really unor is a condocoment Or at loast		The Level Crossing Removal Project resulted in significant removal of river red gums along the railway track. The Structure Plan advocates for more landscaping and tree planting throughout the centre. A 10-year tree planting program for Noble Park is also in development	
		reany want is a representant. Or a reast more trees/landscaping to re-create the treescape that we once had		This suggestion has been forwarded to Council's Draft Open Space Strategy, 2020-2030. Reference	Page 75 Action 29 amended to refer to community spaces
		Would be great if we could have a community garden that provides good access to the public perhaps around/inear/on Copas Park. Not only would		made to encouraging community spaces	
		the aged care residents be able to look out at a thriving community garden, but it could be a good opportunity to promote residents in the Copas Park apartments to come out			
		and enjoy the garden and the community At the moment that old car park on Leonard Street/Noble Street is all bolted up, what is that prime real estate going to be used for?		The car park on the corner of Leonard Avenue and Noble Street is privately owned. However, the proposal to widen Buckleys Lane aims to create a 'green thoroughfare' in the centre of Noble Park	Page 26 of the Structure Plan
		winy not dreate source source great thoroughfare right in the centre of our town? Need some examples of what the proposed Gateway at the roundabout could look like - are we talking about curved poles like in Narre Warren or a big cultural gateway like the one in Springvale?		Page 26 of the Structure Plan discusses a gateway treatment for this intersection. The Structure Plan seeks a strong gateway treatment in this area as it is a key entry point in to the centre. This section of the Structure Plan redrafted to ensure clarity	clarity regarding Gateway design and intent

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
17	Ŷ	Make central noble park more walkable. Less cars. More cycling infrastructure	Access and Movement	The Structure Plan notes the importance of Noble Park's existing walkability and aims to improve this through the provision of key pedestrian streets. The structure Plan supports the development of a Multi Modal Transport Infrastructure Plan (Action 24, page 74) to encourage greater efficiency of movement through and to the centre and further consider cyclist infrastructure and routes	None
		More pocket parks	Public Realm	Pocket parks are examined as part of Council's Draft Open Space Strategy, 2020-2030 which is currently under development	
18	No	Council has declared a climate emergency in January 2020, and yet Climate Change is not mentioned in this draft version. Why Not?	Vision	In January 2020, Greater Dandenong City Council, declared a 'Climate and Ecological Emergency'. The Structure Plan updated to include details of this in the Introduction section (page 12). A new key outcome of the Structure Plan has also been added	Pages 12, 18, 21 and 66, Built Form and Urban Design Objective 1 and the Urban Design
		Sustainability is barely mentioned - this needs to be addressed		to refer to this on pages 12 and 21. The State Policy and Policy Reference section has been updated on page 18 and page 66	Principles on pages 24-25 updated to reflect the Climate and Ecology
				Built Form and Urban Design Objective 1 and the Urban Design Principles updated to include reference to climate change mitigation	Emergency declaration
				Urban Design Principle 8 amended to make reference to all future development being underfaken in a manner that adapts to, and mitigates the impacts of climate change, including the heat island effect	
0	°N	This plan is supported and provides us with a perfect opportunity to shape this great town in the long term. The sky rail has made access so much better for cars and pedestrians and more green spaces has improved the area	Vision	Noted	None
		More is needed here to help green the area	Built Form and Urban Design	The Structure Plan places great importance on the 'greening of Noble Park' and through the Urban	

Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
	more as development grows. The type of development needs to be good quality with range of housing types and not just small apartments. Good materials, mix of bedroom numbers and environmental green design will make them attractive and comfortable to live in. The safety of the area is much better now than in the past but needs more attention through mix of buildings more better security surveillance		Design Guidelines strongly advocates for high quality design during all stages of development	
	Would like to see more green spaces in public areas and how development will be of good quality			
	The council has spoken a lot about climate change since last year but there is nothing in this plan about it so it should be included		In January 2020, Greater Dandenong City Council, declared a 'Climate and Ecological Emergency'. The Structure Plan updated to include details of this in the Introduction section (page 12). A new key outcome of the Structure Plan has also been added to refer to this on pages 12 and 21. The State Policy and Policy Reference section has been updated on page 18 and page 66	Pages 12, 18, 21 and 66, Built Form and Urban Design Objective 1 and the Urban Design Principles on pages 24-25 updated to reflect the Climate
			Built Form and Urban Design Objective 1 and the Urban Design Principles updated to include reference to climate change mitigation	and Ecology Emergency declaration
			Urban Design Principle 8 amended to refer to all future development being undertaken in a manner that adapts to, and mitigates the impacts of climate channe. including the hear island effect	
		Vision	Noted	None
	It is great to see Council advancing the future redevelopment of Noble Park and it is great to see that Council are getting 'head start' on setting the rules in place now before the private sector dictates the future prowth of the suburb, compared with other	Built Form and Urban Design	Noted and heights are proposed to be discretionary	None

			пете	Officer Response	Recommended change to Structure Plan
		centres. I urge Council ensure that the heights remain as discretionary, and not mandatory		Skv rail means un land underneath the rail corridor	
		Council's strategic planning unit should consider liaising or discussing with Vic		for use. For Noble Park, this has included public for use. For Noble Park, this has included public realm upgrades for the community including a	
		reack in terms or lacinating development over the railway corridor (i.e. within the air space of the rail corridor) Council should at		cycling corridor along the Ujerring Trail. This contributes to the village feel of the centre. The three examines cited are not comparable to Noble.	
		least revise part the structure plan to at least acknowledge a potential for it. Council		Park's structure with two of the stations below or ound and the third is at around level	
		should note that there many other centres all throughout Melbourne that have done		)	
		this - for example Ormond Railway Station, Box Hill Structure Plan and Glen Waverlev			
22 Y€	Yes	Railway station has made a great impact in	Vision	Noted	None
		Noble Park and the flow on effect has been			
		tremenaous			
		It would be great to have something or a		Geographic Names Victoria (GNV) led by the	
		Andrews as he is from our electorate and		registrat of geographic varifies, autimisters une naming or renaming or roads, features and	
		the only premier in the history of Noble Dark Noble Dark station today is due to his		localities in Victoria. This suggestion has also been forwarded to Council's Business and Bevitalisation	
		government 's vision. That vision		Team for reference	
		transformed Noble Park for the better			:
23	Yes	Recommend that pedestrian crossing lights be installed at the intersection of Mons	Access and Movement	Action 17 of the Structure Plan (page 72) has as an action to redesign the Link Road to improve	None
		Parade and Ian Street as this pedestrian crossing is easily missed by drivers		pedestrian safety	
24 Nc	No	Roundabout is not a problem. Replacing it	Access and	The roundabout is difficult and dangerous to	
		with lights could just end up creating long lines of cars with no improvement to the	Movement	navigate as a pedestrian and replacing it will lights will improve safety. Showing traffic to 40kms along	
		Village feel. We've just had that horrible rail		Heatherton Road through the centre helps to create	
		crossing removed freeing up traffic flow. Why would you want to slow it back down?		a 'Village feel' as it improves the pedestrian experience	
		Surprising Council is not insisting on 'green	Built Form and		Urban Design

Sub No	Supports Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
		walls' for all new commercial buildings	Urban Design	Urban Design Principle 8 amended to refer to all future development being undertaken in a manner that adapts to and mitigates the impacts of climate	Principles on pages 24-25 updated to reflect the Climate
		Planting trees will be sparse, there'll be very little free coverage overall and almost no shading. Given increased temperatures	Public Kealm	change, including the heat island effect The Structure Plan places great importance on the "greening of Noble Park' and through the Urban	and Ecology Emergency declaration
		expected with Climate change the open village areas could well be a concrete oven. No one will want to walk or shop there on hot days		Design Guidelines strongly advocates for maintaining pedestrian oriented streets. It is noted that weather protection in the form of shop awnings exists in Noble Park which assists to shade on hot	Page 75 Action 29 amended to refer to
		Nowhere is there a community garden nearby	Land Use and	This suggestion has been forwarded to Council's Draft Open Space Strategy, 2020-2030. Reference made to encouracing community spaces	
			Economic Activity	-	
		Put signs up telling people the shops are there but that's all	Vision	The Structure Plan seeks a strong gateway treatment at the Douglas Street/Heatherton Road intersection as it is a key entry point in to the centre	Pages 12, 18, 21 and 66, Built Form and Urban Design Objective 1 and the Urban Design
		Does not talk about sustainability or climate anywhere in this plan		In January 2020, Greater Dandenong City Council, declared a 'Climate and Ecological Emergency'. The Structure Plan updated to include details of this in the Introduction section (page 12). A new key outcome of the Structure Plan has also been added to refer to this on pages 12 and 21. The State Policy and Policy Reference section has hear	Principles on pages 24-25 updated to reflect the Climate and Ecology Emergency declaration
				updated on page 18 and page 66	
				Built Form and Urban Design Objective 1 and the Urban Design Principles updated to include reference to climate change mitigation	
				Urban Design Principle 8 amended to refer to all	

4.2.1 Noble Park Major Act	tivity Centre Structure Plan – C	onsideration of Submissions (	Cont.)
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Sub No	Sub Supports No Vision	Submission	Theme	Officer Response	Recommended change to Structure Plan
				future development being undertaken in a manner that adapts to, and mitigates the impacts of climate change including the heat island effect	

File Id:

Responsible Officer:

Attachments:

**Director Corporate Services** 

Fraud & Corruption Prevention and Control Policy. Public Interest Disclosures Policy.

## **Report Summary**

Council establishes a number of policies and codes of practice to guide the various operations of the Greater Dandenong City Council. Existing policies and codes of practice are subject to an ongoing review process to ensure that they comply with current legislation and adequately reflect Council's operational requirements. Any changes to existing policies are subject to Council approval. Policies and codes of practice that have become superfluous to Council's needs require abolition by Council.

The following policies have been reviewed in detail and are submitted to Council for re-adoption:

- Fraud & Corruption Prevention and Control Policy
- Public Interest Disclosures Policy

## **Recommendation Summary**

This report recommends that Council readopt the following two policies as provided in Attachments 1 and 2 respectively:

- Fraud & Corruption Prevention and Control Policy
- Public Interest Disclosures Policy

## Background

Policies establish clear processes and procedures by which Council conducts its business and activities and ensures that the decision-making process is consistent.

Council has established a number of policies to guide the various functions of the city. Existing policies are subject to an ongoing review process to ensure they comply with current legislation and adequately reflect Council's operational requirements.

When Council resolves to adopt a policy and/or code of practice, in the absence of a sunset date, the policy or code remains current until Council resolves to abolish it.

It is critical that Council policies and codes of practice fully reflect the principles, values and issues that Council believes are important as outlined in the Council Plan. Following a detailed review of a Council policy or code of practice it will be submitted to Council for either readoption or abolition to ensure all policies and codes of practice remain current.

## Proposal

That the following policies be readopted by Council for a further two (2) years:

- Fraud & Corruption Prevention and Control Policy
- Public Interest Disclosures Policy

The attached Council policies have been updated to reflect minor legislative changes to the *Public Interest Disclosures Act* 2012, and they now cite the new *Local Government Act* 2020.

Responsibilities have been updated, reflecting current organisational structure and personnel, and some minor changes to definitions have been made.

Minor format changes have also been made to ensure the policies are as easy to read and understand as possible by all Council staff and are consistent with the current policy template.

The review period for the *Fraud & Corruption Prevention and Control Policy* remains at two (2) years and the review of the *Public Interest Disclosures Policy* has been reduced from four (4) years to two (2) years. Timeframes for the two will now align.

A copy of the policies seeking readoption are provided in Attachments 1 and 2 to this report.

## Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation of this policy and are consistent with the standards set by the Charter.

## **Financial Implications**

No financial resources are impacted by this report.

## Consultation

The revised policies were referred by Council's Risk Management & OHS Team Leader to the Staff Consultative Committee, the Executive Management Team and the Audit Advisory Committee for review and evaluation prior to reporting to Council.

## Conclusions

The policies detailed in this report have been reviewed and changes have been made to ensure they meet current legislation and Council's operational needs.

## Recommendation

That the policies listed below and provided in Attachments 1 and 2 to this report be readopted:

- 1. Fraud & Corruption Prevention and Control Policy; and
- 2. Public Interest Disclosures Policy.

## POLICY AND STRATEGY

# UPDATED FRAUD AND CORRUPTION PREVENTION AND CONTROL POLICY

# **ATTACHMENT 1**

# FRAUD AND CORRUPTION PREVENTION AND CONTROL POLICY

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

# Greater Dandenong Policy

# Fraud & Corruption Prevention and Control Policy

Policy Endorsement:	Endorsement required by Council		
Objective ID:	A4507841	Directorate:	Corporate Services
Authority:	Council	Responsible Officer:	Director Corporate Services
Policy Type:	Compliance	Version Number:	004
First Adopted by Council: Minute No.	14 April 2009 Minute No. 117	Last Adopted by Council: Minute No.	24 July 2017 Minute No: 319
Review Period:	Every 2 Years	Next Review:	Feb 2022 2 years from approval date

#### 1. Purpose

The policy is designed to:

- protect public funds and assets against fraud and/or corruption by the development, implementation and regular review of a range of fraud and corruption prevention and detection controls; and
- foster an environment within Council which ensures active financial management and fraud and corruption control as a major responsibility of all staff.

Council will not tolerate fraud and/or corruption in any form and is committed to:

- minimising losses by developing and implementing a fraud and corruption control plan
- raising staff awareness about fraud and corruption
- preventing fraud and corruption in the workplace
- creating an environment where concerns can be raised in a timely, safe and confidential manner
- · detecting and investigating cases of fraud and/or corruption
- ensuring that appropriate investigation procedures and support or representation for persons involved are implemented, if fraud and/or corruption is alleged
- referring appropriate cases of suspected fraud and/or corruption to the relevant authorities following due investigation
- applying appropriate disciplinary procedures should fraud and/or corruption be proven; and
- · the recovery of any loss suffered through fraudulent and/or corrupt activity

#### 2. Background

The Victorian Local Government sector is under increased scrutiny for the efficient and effective management of all public funds and assets with a strong emphasis on the prevention of fraud and/or corruption.

Fraud and/or corruption can adversely impact a council's ability to meet its legislative obligations and achieve its objectives. It can damage its public image and reputation and adversely impact on service

delivery and financial stability.

The Local Government Act 1989 ("LG Act") also mandates that Councils must have adequate internal control systems. An adequate fraud and corruption control framework is considered to be a critical element to such a system to minimise opportunities for fraud and/or corruption and to respond to inappropriate actions.

The Council and the Victorian public sector is also subject to the *Public Interest Disclosures Act 2012* ("**PID Act**"). This legislation encourages whistleblowers ("**disclosers**") in coming forward and make public interest disclosures ("**PIDs**") relating to improper conduct (including corrupt conduct) within or by the Council, Councillors, staff, employees and community members.

The **PID Act** protects disclosers and people connected with PIDs from suffering detrimental action being taken in reprisal for making a disclosure or cooperating with the investigation of a PID.

Penalties for breaching the prohibitions contained in the PID Act are serious enough to attract 6-12 months' imprisonment and significant financial payments.<sup>1</sup>

#### 3. Scope

This policy equally applies to everyone who directly or indirectly has an interest in the Greater Dandenong City Council, as Councillors and employees.

All Councillors and GDCC employees are required to act honestly and with integrity and to safeguard the public resources for which they are responsible, at all times.

This policy must be read in conjunction with the GDCC *Fraud & Corruption Control Plan*. The *Fraud & Corruption Control Plan* is the document that details fraud prevention, detection, resolution and reporting controls.

#### 4. Human Rights and Responsibilities Charter - Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter, including the right to:

- a fair hearing
- be free from discrimination and to be equal before the law
- privacy

#### 5. References

- a) Australian Standard for Fraud and Corruption Control AS8001-2008
- b) Code of Practice Financial Management
- c) Code of Conduct Staff
- d) Code of Conduct Councillors
- e) Crimes Act Victoria 1958
- f) Greater Dandenong City Council EBA 2012
- g) Fair Work Act 2009
- h) Financial Management Act 1994
- i) Financial Management Policy
- j) Local Government Act 1989

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<sup>&</sup>lt;sup>1</sup> For more information about how the Council complies with the PID Act, see its Public Interest Disclosures Procedures, as established under s 58 of the PID Act.

- k) Privacy Act 1988
- I) Public Interest Disclosures Act 2012
- m) Independent Broad-Based Anti-Corruption Commission Act 2011
- n) Public Records Act 1973
- o) Charter of Human Rights and Responsibilities 2006
- p) Public Records Office Guidance Procedure (PROS-07/01) (2009)

#### 6. Definitions

**Corruption** includes dishonest or improper use of a position on the part of any Employee, Councillor or former Employee or Councillor.

For the purpose of the PID Act and the *Independent Broad-based Anti-Corruption Commission Act* 2011 ("**IBAC Act**"), which the Council as an organisation and all Employees and Councillors must comply with, "**corrupt conduct**" means conduct:<sup>2</sup>

- (a) of any person that adversely affects the honest performance by a public officer or public body of his or her or its functions as a public officer or public body; or
- (b) of a public officer or public body that constitutes or involves the dishonest performance of his or her or its functions as a public officer or public body; or
- (c) of a public officer or public body that constitutes or involves knowingly or recklessly breaching public trust; or
- (d) of a public officer or a public body that involves the misuse of information or material acquired in the course of the performance of his or her or its functions as a public officer or public body, whether or not for the benefit of the public officer or public body or any other person; or
- (da) of a person (the *first person*) intended to adversely affect the effective performance or exercise by a public officer or public body of the functions or powers of the public officer or public body and result in the first person or an associate of the first person obtaining—
  - (i) a license, permit, approval, authority or other entitlement under any Act or subordinate instrument; or
  - (ii) an appointment to a statutory office or as a member of the board of any public body under any Act or subordinate instrument; or
  - (iii) a financial benefit or real or personal property; or
  - (iv) any other direct or indirect monetary or proprietary gain that they would not have otherwise obtained; or
- (e) that could constitute a conspiracy or an attempt to engage in any conduct referred to in paragraph (a), (b), (c), (d) or (da) - being conduct that would constitute a relevant offence.

**Councillors:** means a person who holds the office of member of a Council, in line with the requirements of the LG Act.

**Council Funds:** Cash, cheques, electronic funds transfers, vouchers or other negotiable instruments belonging to the Greater Dandenong City Council, or for which the Council has responsibility.

Council Property: Tangible or intangible assets owned by the Greater Dandenong City Council.

<sup>2</sup> Section 4, IBAC Act.

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**Employee**: Includes Council employees (including full-time; permanent part-time temporary, casual and those on secondment), Contractors, Volunteers or the employees of anyone providing services to or on behalf of Council.

**Fraud** is characterised by dishonest conduct, which may include misuse of position or authority in order to obtain unjust advantage, the theft of funds, assets, intellectual property information, or the unauthorised use of Council assets for personal gain.

**IBAC:** Independent Broad-Based Anti-Corruption Commission

**Improper conduct**: defined by the PID Act as including corrupt conduct as defined in s4 of the IBAC Act,<sup>3</sup> or any of the following:<sup>4</sup>

(b) conduct of a public officer or public body engaged in by the public officer or public body in their capacity as a public officer or a public body that constitutes -

- (i) a criminal offence; or
- (ii) serious professional misconduct; or
- (iii) dishonest performance of public functions; or
- (iv) an intentional or reckless breach of public trust; or
- (v) an intentional or reckless misuse of information or material acquired in the course of the performance of the functions of the public officer or public body; or
- (vi) a substantial mismanagement of public resources; or
- (vii) a substantial risk to the health or safety of one or more persons; or
- (viii) a substantial risk to the environment; or

(c) conduct of any person that -

 (i) adversely affects the honest performance by a public officer or public body of their functions as a public officer or public body; or

(ii) is intended to adversely affect the effective performance or exercise by a public officer or public body of the functions or powers of the public officer or public body and results in the person, or an associate of the person, obtaining -

- (A) a licence, permit, approval, authority or other entitlement under any Act or subordinate instrument; or
- (B) an appointment to a statutory office or as a member of the board of any public body under any Act or subordinate instrument; or
- (C) a financial benefit or real or personal property; or
- (D) any other direct or indirect monetary or proprietary gain— that the person or associate would not have otherwise obtained; or
- (d) conduct of any person that could constitute a conspiracy or attempt to engage in any of the conduct referred to in paragraph (a), (b) or (c).

LGI: Local Government Inspectorate

**Prevention:** Is the process by which the Council, its management and employees manage risks to prevent fraud and/or corruption and includes:

 adoption of appropriate internal controls in response to fraud and corruption risk assessments;

<sup>3</sup> Section 4(a), PID Act

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<sup>&</sup>lt;sup>4</sup> Section 4, PID Act.

- adherence to a Code of Conduct committing to ethical practices and disciplinary standards;
- deterrence through commitment to imposing sanctions (e.g. disciplinary action and/or forwarding evidence and/or information to other agencies);
- transparency in making it safer and easier to report allegations
- publicising outcomes of investigations where fraud and/or corruption is found to have occurred;
- internal and external awareness of fraud and corruption and how Council will deal with it, including in compliance with its legislative obligations under laws such as the PID Act and the IBAC Act; and
- education programs to raise and maintain awareness of employees, contractors, consultants, customers and the community.

**Record:** all information created, sent and received by a Council employee in the course of carrying out the business of council including electronic documents, emails, websites, audio-visual records, databases and system-generated records, as well as physical documents and files.

#### 7. Council Policy

#### Responsibilities

In accordance with the *Staff and Councillors Codes of Conduct*, all Councillors and Employees are responsible for acting with propriety and integrity in undertaking their duties.

Councillors and Employees must not use their position with the Council to gain personal advantage or to confer advantage, or disadvantage on any other person or organisation.

Roles and responsibilities of officers under the PID Act are outlined in the Public Interest Disclosures Procedures ("**PID Procedures**") available to staff on the PID Act information page on Webstar: <u>Council Information Volicies & Codes of Practice VPID Act</u>

#### Audit and Risk Committee

The Audit and Risk Committee is responsible for monitoring the effectiveness of appropriate policies and practices to reduce the risk of fraud and/or corruption.

If a fraud and/or corruption incident has occurred, then the Audit and Risk Committee will be the body to which this is reported and consulted by the Director Corporate Services, consistently with the Council's obligations of confidentiality in receiving and handling PIDs.

#### **Chief Executive Officer**

The CEO will consider the nature and circumstances of individual cases including formal advice or reports from investigators and determine whether a matter will be dealt with under Council policies, e.g. Policy and Procedure for *Performance and Behavioural Issues*, or be referred directly to the appropriate authority, e.g. Victoria Police, LGI or the IBAC.

Accordingly, the CEO will, and consistently with the CEO's obligations of confidentiality under the PID Act, if appropriate:

- 1. Inform the Mayor, Councillors and Auditor General of the incident;
- 2. Inform the next available Audit and Risk Committee meeting of the actions undertaken to investigate the matter and any outcomes resulting from the investigation;

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- If the Director Corporate Services is suspected of fraud and/or corruption the responsibility of the Fraud and/or Corruption investigation process will be assumed by the CEO;
- As a principal Officer, the CEO must notify IBAC of any matter they suspect on reasonable grounds to involve corrupt conduct occurring or have occurred.

The CEO is also required under the IBAC Act to notify the IBAC of any matter which they suspect on reasonable grounds that corrupt conduct has occurred or is occurring.

For more information about the mandatory reporting obligations of the CEO, see <u>https://www.ibac.vic.gov.au/docs/default-source/mandatory-notifications/directions-for-mandatory-notifications.pdf</u> and <u>https://www.ibac.vic.gov.au/docs/default-source/mandatory-notifications/faq-s-for-mandatory-notifications.pdf</u>.<sup>5</sup>

#### **Director Corporate Services**

The Director Corporate Services is responsible for the oversight of the annual fraud risk assessment. Upon notification or discovery of a suspect fraud and/or corruption, the Director will:

- consider whether any of the Council's obligations under the PID Act are triggered and act immediately to comply with them if they are, including to proactively secure the welfare of persons connected with a PID and who are entitled to protections under the PID Act;
- in consultation with the relevant Director and the Manager People and Procurement Services, engage a suitable investigator either internal or external to Council;
- As the responsible officer upholding this Policy, the officer is authorised to make decisions about the nature of the investigation and ultimately the recommendation for the penalty of the breach;
- If the CEO is suspected of fraud and/or corruption the investigation will be managed by the Director Corporate Services in consultation with the Mayor;
- If the Mayor or Councillors are suspected of Fraud and/or Corruption this will be managed by the Director Corporate Services in consultation with the CEO and under direction of any investigating entity pursuant to the PID Act if an assessable disclosure is involved;
- Except as otherwise provided in this policy, the Director Corporate Services will determine how
  and by whom the investigation will be conducted and whether the Police or any external
  assistance will be employed;

This decision will be made considering the nature and scale of the fraud and/or corruption being investigated. This will ensure the suspected fraud and/or corruption is fully investigated and appropriate action is taken.

#### Directors

Upon notification from an employee or Manager/Coordinator of a suspected fraud and/or corruption, or if the Director has reason to suspect that fraud and/or corruption has occurred, the Director will consider if they are required to act in accordance with the PID Act, and, if consistent with their obligations under the PID Act, also -

• immediately notify the Director Corporate Services who will inform the Chief Executive Officer;

The Director will not attempt to investigate the suspected fraud and/or corruption, or to discuss the matter with anyone other than:

o the Chief Executive Officer,

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<sup>&</sup>lt;sup>5</sup> These links were correct as at 14 February 2020, but it should be noted that legislative amendments affecting the PID Act and the IBAC Act came into effect from 31 December 2019 so documents published by the IBAC as at early 2020 may be moved or updated. Readers are encouraged to check the IBAC website for the most recent and up-to-date information relevant to the IBAC's role and functions.

- o Director Corporate Services,
- Manager People & Procurement Services or
- an investigator appointed by Council or the IBAC (if the action relates to a PID which has been notified to the IBAC).

### Manager People and Procurement Services

Responsible for personnel issues arising from an investigation in accordance with the provisions of Council's Code of Conduct, Policy and Procedure for Staff, and Performance and Behavioural Issues (including staff counselling).

- facilitating disciplinary hearings; and/or
- appointing an investigator appropriate to the circumstances of the fraud and/or corruption
- ensure the welfare management of persons connected to a PID, including:
  - $\circ$  affording to those persons the protections they are entitled to under the PID Act, and
  - proactively protecting them against the risk of detrimental actions being taken in reprisal for coming forward or cooperating with the investigation of a PID.
- Provide awareness to employees regarding the process of investigation, if they are required to participate. This may include witnesses and any other persons relevant to the matter.
- Arranging for support and/or representation for employee/s being subject to or participating in an investigation.

A support person may include a colleague, friend, relative or a union, Equal Employment Opportunity (EEO) or Occupational Health and Safety (OHS) representative.

### Manager IT Services

On the instruction of Director Corporate Services, will be responsible for reporting any irregular transactions or misuse of IT services and equipment.

Coordinating access to IT records, services and equipment for matters that require investigation.

Ensuring the security of electronic records related to the Council's obligations under the PID Act to keep all records connected to PIDs confidential and secured against unauthorised access or use and having a way to audit actual access and use of those records.

### Management

Management is responsible for the coordination, monitoring, ongoing review and communication of the Council's Fraud & Corruption Prevention Strategy and ensuring that a culture of honesty and integrity is present in the provision of services to the community and the conduct of Council operations.

Managers at all levels are responsible for exercising due diligence and control to prevent, detect and report acts of fraud and/or corruption. Managers must set an example, create controls and advise employees of the acceptability or otherwise of their conduct.

Under the PID Act, managers and supervisors have specific roles to play in receiving PIDs from those they manage or supervise, or PIDs in relation to suspected improper conduct on the part of, or detrimental action taken by those they manage or supervise.

They may also become involved in the welfare management of persons connected to PIDs. Managers at all levels are required to be familiar with their obligations under the PID Act in relation to PIDs (see the Council's PID Procedures for more information).

Upon notification of suspected fraud and/or corruption, or if a Manager has reason to suspect that fraud and/or corruption has occurred, that Manager will consider if they are required to act in accordance with the PID Act, and, if consistent with their obligations under the PID Act, also immediately notify:

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- their Director or,
  - o if the allegation involves that person the Director Corporate Services; or
  - if the Chief Executive Officer, the Mayor or a Councillor is alleged to have a committed the fraud and/or corruption - the matter shall be referred to the Director Corporate Services.

The Director Corporate Services will decide if the matter is to be escalated to either the LGI or the IBAC.

- the Manager will not attempt to investigate the suspected fraud and/or corruption or to discuss the matter with anyone other than the Director and / or the investigator appointed by Council, a municipal inspector, IBAC investigator or the police.
- the Manager may also have obligations to proactively protect or assist in protecting the confidentiality and welfare of disclosers and persons cooperating with the investigation of a PID. These obligations, and when they arise, are detailed in the Council's PID Procedures.

### Team Leader Risk Management & OHS

- Responsible for the review and update of the policy and strategy and recommending changes to current risk control measures;
- Responsible for implementing appropriate risk financing and insurance arrangements for fraud and/or corruption related activity;
- Responsible for appointing a suitable investigator; in the absence of the Manager People and Procurement Services;
- Where relevant, proactive manage the welfare of disclosers and people co-operating with any
  investigation of a PID. See Council's PID Procedures for further information about the welfare
  management of such persons.

### All other Employees

Employees are responsible for the safeguard of Council assets against theft, misuse or improper use. Employees are required and encouraged to report any suspicion of fraud and/or corruption consistently with the requirements of the PID Act set out in the Council's PID Procedures, and in addition but subject to their obligations under the PID Act, to either:

- · Council's Director Corporate Services; or
- if the allegation involves the Director Corporate Services, to the Chief Executive Officer; or
- if the allegation involves Chief Executive Officer, the Mayor or a Councillor, the matter shall be referred to the Director Corporate Services.
   The Director Corporate Services will decide if the matter is to be escalated to either the Local

The Director Corporate Services will decide if the matter is to be escalated to either the Local Government Inspectorate or Independent Broad-Based Commission against Corruption.

The employee will not attempt to investigate the suspected fraud and/or corruption or discuss the matter with anyone other than his / her Manager, the Director, a Council appointed investigator, municipal inspector, IBAC investigator or the Police.

All matters regarding the suspected fraud and/or corruption must be treated as being confidential. Staff seeking to disclose a suspected fraud and/or corruption can avail themselves of the protections of the PID Act when wishing to come forward to report improper conduct suspected to be taking place, to have taken place or about to take place, by the Council, by Councillors or any of its employees. PIDs can also be made about detrimental action taken in reprisal connected with having made or cooperating with the investigation of a PID.

Under s 58 of the PID Act, the Council has established PID Procedures with which it is obliged to comply. The PID Procedures are available on Council's intranet and hard copies are also available

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on request to any individual, whether a Council employee, Councillor or a member of the public. The Director Corporate Services, Manager, People and Procurement Services, Manager Governance and the Team Leader Risk Management and OHS are Council's Protected Disclosure Officers.

All employees must participate and give full cooperation to audits and investigations if called upon to provide evidence or provide an explanation to a process or procedure.

Importantly, strict confidentiality obligations apply to all information connected with PIDs and all employees and Councillors are advised to familiarise themselves with those obligations as set out in the PID Procedures.

Penalties for breaching confidentiality provisions in the PID Act include significant fines as well as possible imprisonment up to 12 months.

### Audit

### Internal Audit

Council's appointed internal auditors will undertake periodic checks of the suitability of the Fraud & Corruption Control Framework. The role of Internal Audit is to assist management and Council to achieve sound managerial review and control over all Council activities.

This process can aid fraud and/or corruption control, detection and improvements to the controls in place in the organisation.

Internal Audit is not involved in the day to day internal checking systems but is an independent and objective assurance and consulting activity. It assists the organisation to accomplish its objectives by bringing a systematic, disciplined approach to:

- evaluating systems; and
- improving the effectiveness of management and corporate governance.
- The principal objectives of Internal Audit are to assess and report on whether:
- internal controls in place are sufficient to protect GDCC's assets and the integrity of information provided to management and Council;
- there is adequate compliance with applicable laws/statutes and GDCC's policies and procedures; and
- functional areas are appropriately controlled.

### External Audit

External Audit is conducted to verify Council's annual reported financial performance. External Audit also has a role in the process of achieving fraud control by reviewing internal Policies & Procedures and testing systems via specific guidelines developed in accordance with relevant Legislation; Accounting Standards and the Auditor-General's code of ethics.

External audit will be in most circumstances undertaken by the Victorian Auditor General and the Local Government Inspectorate.

### 8. Related Documents

- Code of Conduct Staff and Councillors
- Councillor Support and Reimbursement Policy
- Conflict of Interest Form (Primary and Ordinary Returns
- Corporate Credit Card User Guidelines
  - Fraud & Corruption and Control Plan
  - Fidelity Guarantee Policy
  - HR Policy & Procedures including:

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- o Recruit / Induct an employee and other recruitment procedures
- o Disciplinary Policy for Performance and Behavioural Issue
- Gifts, Benefits & Hospitality Policy
- Information Security Policy
- Information Privacy Policy
- Media Policy
- Mobile Device Policy
- Policy and Procedure for Performance and Behavioural Issues
- PID Procedure
- Procurement Policy
- Records Control Management Policy
- Risk Management Policy
- Workplace Equal Opportunity Policy
- Delegations Register

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### POLICY AND STRATEGY

### UPDATED FRAUD AND CORRUPTION PREVENTION AND CONTROL POLICY

### **ATTACHMENT 2**

### PUBLIC INTEREST DISCLOSURES POLICY

PAGES 8 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



### **Public Interest Disclosures Policy**

Policy Endorsement:	Endorsement requ	ired by Council	
Objective ID:	A4507837	Directorate:	Corporate Services
Authority:	Council	Responsible Officer:	Director Corporate Services
Policy Type:	Legislative	Version Number:	003
First Adopted by Council: Minute No. Review Period:	22 July 2013 Minute No. 262 Every 2 Years	Last Adopted by Council: Minute No. Next Review:	24 July 2017 Minute No: 319 July 2022
	,		

### 1. Purpose

The Greater Dandenong City Council (GDCC) is a public body subject to the *Public Interest Disclosures Act 2012*. The purpose of the Act is to:

- encourage and facilitate disclosures of improper conduct by public officers and public bodies, which includes the Greater Dandenong City Council and its staff and Councillors;
- encourage and facilitate disclosures of detrimental action taken in reprisal for a person making a disclosure under this Act;
- · provide protection for persons who make disclosures under the Act;
- provide protection for persons who may suffer detrimental action in reprisal for those disclosures; and
- provide for the confidentiality of the content of those disclosures and the identity of persons who make those disclosures.

The Greater Dandenong City Council is committed to the aims and objectives of the Act. It recognises the value of transparency and accountability in its administrative and management practices, and supports the making of disclosures that reveal improper conduct. It does not tolerate improper conduct by the organisation, its employees or its Councillors, nor the taking of reprisals against those who come forward to disclose such conduct.

This policy outlines how the *Public Interest Disclosures Act 2012* operates within the Greater Dandenong City Council.

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### 2. Background

The *Public Interest Disclosures Act 2012* (The Act) repealed the *Public Interest Disclosures Act 2012* on 1 January 2020. This policy gives effect to the Greater Dandenong City Council's transition to the *Public Interest Disclosures Act 2012*. In addition, the policy also accounts for changes to Section 57A of the IBAC Act 2011.

### 3. Scope

This policy applies to all Council, its employees, staff, officers and Councillors.

Any individual natural person (not a group, organisation or company) may make a disclosure under the Act. The individual could be a person within the organisation or may be a member of the public.

### 4. Victorian Charter of Human Rights and Responsibilities Statement

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation of this policy and are consistent with the standards set by the Charter. The particular areas in the Victorian Charter of Human Rights and Responsibilities that relate to this policy are:

- Freedom of expression
- Right to vote and to participate in public life
- Right to a fair hearing
- · Right to be free from discrimination and to be equal before the law
- Right to privacy

### 5. References

Associated references that relate to the implementation of the policy are as follows: • Adopted at the Ordinary Council Meeting on 24 July 2017, Minute No: 319

- Public Interest Disclosure Act 2012
- Victorian Charter of Human Rights and Responsibilities 2006
   Does the second s
- GDCC Procedures Public Interest Disclosure Procedure
- Current GDCC Delegations
- Supersedes GDCC Procedures Disclosures under the Public Interest Disclosure Act 2012

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### 6. Definitions

The Greater Dandenong City Council.
Is any action causing injury, loss or damage, any action seen as intimidation or harassment or any discrimination, disadvantage or adverse treatment shown toward a person's employment, career, profession, trade or business, including the taking of disciplinary action.
A person who (purports to) make a complaint, allegation or disclosure (however described) under the Act.
Any complaint, concern, matter, allegation or disclosure (however described) purported to be made in accordance with the Act.
Independent Broad-based Anti-corruption Commission.
Any corrupt conduct or conduct that would constitute a criminal offence or reasonable grounds for dismissal. This includes specified conduct as outlined in the Act. The conduct or action being disclosed may have taken place, is still occurring or is believed will occur or be engaged in.
Public Interest Disclosures Act 2012
Section 3 of the Independent broad based Anti-corruption Act 2011 defines relevant principal officer to include the Chief Executive Officer of a Council
A disclosure made in accordance with the PID Act.
A disclosure which has been determined and assessed by the IBAC to be a public interest disclosure in accordance with the PID Act
Primarily any public service body established under the Public Administration Act 2004 or any Council established under the Local Government Act 1989 or a body performing a public function on behalf of the State.
Includes, but is not limited to, Local Government Councillors and Council employees, staff or officers.
Public Interest Disclosures Act 2012Public interest
Victorian Ombudsman
-

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### 7. Council Policy

### Making Disclosures

As required under the Act, Council has established procedures to facilitate and encourage the making of disclosures under the Act and describe how Council handles any such disclosure received by it.

Council's Procedures - Disclosures made under the *Public Interest Disclosures Act 2012* are available on Webstar and at <u>www.greaterdandenong.com</u> or by inspection during normal office hours at Council's customer service centres. This document contains detailed information about who can receive disclosures such as Council, IBAC and VO and how any person can make such disclosures to these bodies.

A disclosure may be made in a number of ways as set out in the Act including anonymously, in writing or verbally. An individual does not need to identify the person or body about whom the disclosure is made.

A disclosure that can be received by Council can be made to Council's Chief Executive Officer (Principal Officer), Public Interest Disclosure Coordinator, Public Interest Disclosure Officers, a manager or supervisor of a discloser or the manager or supervisor of the person who is the subject of a disclosure.

### Investigating Disclosures

Council can only receive a disclosure that relates to the conduct of itself or its own employees, staff and officers. These disclosures can also be made to IBAC or the VO (if it is within the Ombudsman's jurisdiction to investigate) directly.

Council cannot receive or investigate a disclosure made in relation to a Councillor. These disclosures must be made to IBAC or VO directly.

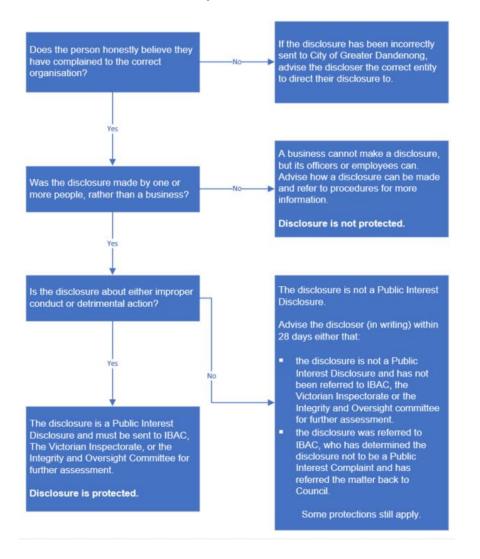
If Council believes a disclosure may be a Public Interest Disclosure made in accordance with the Act, the principal officer shall notify IBAC of the disclosure. IBAC will then assess the disclosure and nominate whether it is a public interest disclosure complaint as defined by the Act.

If a disclosure is deemed to be a public interest disclosure complaint, IBAC will investigate the disclosure. If a disclosure is deemed not to be a public interest disclosure, IBAC may refer the disclosure back to Council to investigate it under the PID Act or Council's Dispute Resolution Process.

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The decision-making process for matters that could be a disclosure under the PID Act will be undertaken in accordance with the following flow chart:



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### **Confidentiality**

Council takes its obligations under the Act seriously and will protect the identity of any discloser and the matter disclosed by a discloser. Maintaining confidentiality in relation to public interest disclosure matters is crucial for ensuring that reprisals are not made against a discloser. It is a criminal offence under the Act to disclose information connected with a disclosure made in accordance with the Act, including information about the identity of a discloser. The penalties for breaching confidentiality obligations in this instance include financial penalties and imprisonment.

### Council's Commitment to the PID Act

The Greater Dandenong City Council supports a workplace culture where the making of disclosures under the PID Act is valued by the organisation and the right of any individual to make a disclosure under the Act is taken seriously. Council will:

- ensure these procedures are accessible to the public and to its employees, staff, officers and Councillors;
- ensure the appropriate training is provided at all levels of the organisation to raise awareness in relation to *Public Interest Disclosures Act 2012*;
- ensure its reporting system for Public Interest Disclosures is centralised, secure and accessible only by appropriately authorised officers;
- ensure the confidentiality of information received or obtained in connection to a public interest disclosure;
- not tolerate the taking of detrimental action in reprisal against any person for making a
  public interest disclosure and will take all reasonable steps to protect such persons from
  such action being taken;
- afford natural justice and treat those who are the subject of any allegations contained in a disclosure fairly;
- take the appropriate disciplinary action and other action against any employees, staff, officers or Councillors engaged in the taking of detrimental action;
- ensure Council officers involved with handling Public Interest Disclosures are trained to receive and manage such disclosures appropriately;
- ensure that Council handles Public Interest Disclosures consistently and appropriately in accordance with its obligations under the PID Act and IBAC's Guidelines; and
- continue to be visible, approachable and communicative in establishing a workplace that supports the making of Public Interest Disclosures

### More information

Council has appointed the Director Corporate Services as its Public interest Disclosure Coordinator to handle enquiries and meet its obligations under the Act. Details related to contacting this person are available in Council's Procedures – Disclosures made under the *Public Interest Disclosure Act* 2012 available online at <u>www.greaterdandenong.com</u>.

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Council also has a <u>whistleblowing service</u> through a consultant (**Grant Thornton**) who offer an independent, confidential anonymous way for employees and other stakeholders to report misconduct under public interest disclosure 24 hours a day.

Details of are available on Webstar or through People and Procurement.

Phone:	1300 924 705
Email:	GDCC@myvault.net.au
Mail:	Greater Dandenong City Council C/- Fraud & Forensic Consulting GPO Box 4736 MELBOURNE VIC 3001

Information about Public Interest Disclosures or the Victorian integrity system is generally available from IBAC at <a href="http://www.ibac.vic.gov.au">www.ibac.vic.gov.au</a> or by telephone 1300 735 135

General complaints will continue to be handled under Council's Dispute Resolution Guidelines available at Council's customer service centres or at www.greaterdandenong.com.

### 8. Related Documents

- GDCC Procedure Public Interest Disclosure Procedure
- GDCC Policy Fraud & Corruption Prevention and Control Policy
- GDCC Procedure Fraud & Corruption Response Procedure
- GDCC Plan Fraud & Corruption Control Plan

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File Id:

Responsible Officer:

Attachments:

**Director Corporate Services** 

Council Plan End of Year Performance Report 2019-20

### **Report Summary**

This report details a summary of Council's progress for the period 1 July 2019 to 30 June 2020 against performance targets outlined in the Council Plan 2017-21.

### **Recommendation Summary**

This report recommends that Council adopts the achievements against the Council Plan Indicators for the year ending 30 June 2020.

### Background

Council adopted the new Council Plan 2017-21 on Monday 26 June 2017 and the Annual Plan 2019-20 on Tuesday 11 June 2019.

The Council Plan 2017-21 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2017-21, Annual Plan 2019-20 and Annual Budget 2019-20 are made available to residents through the Customer Service Centres, libraries and on Council's website <u>www.greaterdandenong.com</u>

Progress against performance targets for the period 1 July 2019 to 30 June 2020 is outlined in the end of Year Performance Report which details the achievements for the Council Plan Indicators from the Council Plan 2017-21 and actions from the Annual Plan 2019-20.

The COVID-19 pandemic has had an impact on Council's ability to complete some activities for the 2019-20 year. It has particularly affected planned events, performances and exhibitions which have had to be postponed or in some cases cancelled. These are highlighted in Attachment 1.

### Attachment 1: The Quarterly Performance Report for the period 1 July 2019 to 30 June 2020

Performance highlights against the Council Plan strategic objectives include:

### A vibrant, connected and safe community

- Council delivered six high quality events with a total of approximately 80,000 attendees.
- Council's volunteer program engaged over 200 active volunteers with new opportunities being explored with Drum Theatre and Library Services.
- The Multi-sport Park was completed and handed over to Council in April.
- The 'Make Your Move' sport and recreation strategy draft was placed on public exhibition and is expected to be endorsed in August.
- The Safe City CCTV program was maintained and no major interruptions or downtime was experienced.
- 4,024 adolescents were immunised as part of the Victorian Secondary School vaccination program
- 1,436 annual inspections of food premises (100%) were conducted.
- Two community transport forums were held with the 14 Seniors clubs that receive free transport and a large bus has been purchased for outings.

### A creative city that respects and embraces diversity

- An all abilities sporting event was held at NPAC with 60 people with disabilities in attendance.
- 57 community organised events were delivered with advice and support provided by Council.
- The 2019 Home exhibition attracted 900 visitors, an increase on 2018.
- 11 Artists in Residence programs were supported.
- 77 community arts programs were delivered, 22 of these were held in Q4 as long form online engagements.
- The Annual Children's Forum was held on 24 October with 80 children from 14 local schools attending. This was an increase in participation from 2018 when 66 children from 10 local schools attended.

### A healthy, liveable and sustainable city

- The Waste Education Plan was delivered through various programs to 960 primary and secondary school students, 709 early learning students, 1,116 residents and 345 CALD residents.
- Council adopted its Single Use Plastics Policy on 9 December.
- A Climate change and ecological emergency was declared by Council in January and a draft Climate Change Strategy has been developed.
- As part of the Urban Tree Strategy 3,338 street trees were planted and several films were developed to educate the community about the importance of trees.
- One HomeCycle event and one Drop-off Reuse Recycle event were held with a total of 2,884 participants.
- Significant infrastructure and landscape improvements to Dandenong Park were delivered in accordance with the master plan including a new "tan style" running track, upgrade and renewal of the Foster Street interface including the Rotary Wheel, and general landscape and park improvements.

### A city planned for the future

- The Springvale Community Hub building was completed and handed over to Council. Some outside landscaping is still being finalised.
- A site for the Keysborough South Community Hub has been chosen after public consultation. The new site will be on the corner of Chapel and Villiers Roads, Keysborough.
- Council's Aquatic Strategy was completed in September and a stimulus funding application for stage one of the NPAC redevelopment has been lodged with the State Government.
- The revised Open Space Strategy has been completed and will be presented to Council for adoption in Q1 2020-21.
- Following a tender process a builder has been appointed for the Dandenong Gallery of Art at the old Masonic Hall site.

### A diverse and growing economy

- The eleventh celebration of the 'Take a Swing for Charity' golf day was held in February raising \$50,000. The Taskforce Community Agency, Cornerstone and the Bushfire Appeal were all beneficiaries of this event.
- 91 network activities were delivered including events, workshops and network group sessions, an increase of 19 on the previous year.
- Eight cultural and food tours were conducted across Dandenong and Springvale.
- Four editions of the Talking Business magazine were produced and Council's database has grown to almost 10,000.

### An open and effective Council

- Council again received very positive results overall in the Community Satisfaction Survey for 2020. All indicators scored above the state average and six out of seven above the metropolitan average.
- Two community forums, requested by Councillors, were held in Paperbark and Red Gum wards.
- Council's social media channels grew by 17.3 per cent.
- The new Community Engagement Framework was completed and a toolkit was designed for use by staff when conducting consultation activities.
- Advocacy continued in a number of areas including support for the 'Raise the Rate' campaign to raise minimum payments for the unemployed, the '16 Days of Activism' campaign against family violence and the declaration of a 'Climate and Ecological Emergency'.
- The Urban Screen at the new Springvale Community Hub is installed and operational.

### Proposal

This report proposes that Council adopts the report of achievements against performance targets outlined in the Council Plan 2017-21 for the period 1 July 2019 to 30 June 2020.

### Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

### Community Plan 'Imagine 2030'

### <u>People</u>

- *Pride* Best place best people
- *Cultural Diversity* Model multicultural community
- Outdoor Activity and Sports Recreation for everyone
- *Lifecycle and Social Support* The generations supported

### <u>Place</u>

- Sense of Place One city many neighbourhoods
- Safety in Streets and Places Feeling and being safe
- Appearance of Places Places and buildings
- Travel and Transport Easy to get around

### **Opportunity**

- Education, Learning and Information Knowledge
- Jobs and Business Opportunities Prosperous and affordable
- Tourism and visitors Diverse and interesting experiences
- Leadership by the Council The leading Council

### Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

### <u>People</u>

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

### <u>Place</u>

- A healthy, liveable and sustainable city
- A city planned for the future

### **Opportunity**

- A diverse and growing economy
- An open and effective Council

### **Related Council Policies**

This report is in accordance with Council's policy of providing regular information and feedback to Council.

### Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **Financial Implications**

There are no financial implications associated with this report.

### Consultation

The Chief Executive Officer, Directors and all business unit managers were consulted in the preparation of this report.

### Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan indicators. This ensures that all resources are managed effectively and accountably.

### Recommendation

That Council adopts the progress report against performance targets outlined in the Council Plan 2017-21 for the period 1 July 2019 to 30 June 2020.

POLICY AND STRATEGY

COUNCIL PERFORMANCE REPORT END OF YEAR 2019-20

### **ATTACHMENT 1**

### COUNCIL PLAN PERFORMANCE REPORT END OF YEAR 2019-20

PAGES 60 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

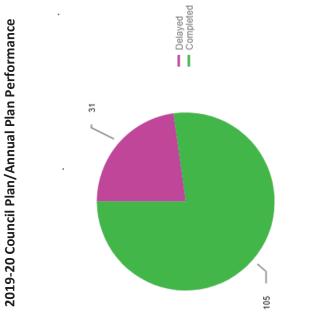
## **Council Plan**

# End of Year Performance Report

### 2019-20

4.2.3 Council Performance Report End of Year 2019-20 (Cont.)

City of Greater Dandenong ORDINARY COUNCIL MEETING - AGENDA



Strategic Objective 1: A vibrant, connected and safe community

A city with high community participation

	Status	
-	Progress	Youth and Family Services delivered the Work Inspirations program as well as key volunteering initiatives (IMPACT and Make Your Mark forum) to promote skill development and enhanced employability (total 233 contacts). Other highlights included 70 youth work professionals attending the February meeting of the Greater Dandenong Youth Network to explore alternative education and employment pathways. A partnership with SEBN has also seen 30 young people consulted on how to best promote local job opportunities in the manufacturing industry.
_	Action	Deliver initiatives which enhance the employment capability of young people
	Priority	Advocate for increased employment opportunities, particularly for vulnerable community groups

	Action	Progress	Status
Increase community participation in	Develop and deliver a program of festivals and	Six key events were held during the year:	
physical activity through our leisure, recreation and sports services	events across the City that are accessible and inclusive, financially and environmentally sustainable and contribute to the creativity and vibrancy of Greater Dandenong	- Springvale Snow Fest was delivered on 28 July 2019 attracting 40,000 people, with 49 per cent local residents.	
		<ul> <li>Little Day Out was delivered on Sunday 6 October attracting 9,000 people with 75 per cent local residents.</li> </ul>	
		<ul> <li>Carols in Harmony Square was delivered on Friday 13 December, attracting 2,000 people, 62 per cent of whom were local residents.</li> </ul>	
		<ul> <li>New Year's Eve in the Square was delivered on Tuesday 31 December, attracting 16,000 attendees, 40 per cent of whom were local residents.</li> </ul>	
		<ul> <li>The Australia Day Festival was delivered on Sunday 26 Jan, attracting 12,000 people, 55 per cent of whom were local residents.</li> </ul>	
		<ul> <li>Cinema in the Square was delivered from Friday 7 February to Friday 13 March, attracting over 1,000 people, 70 per cent of whom were local residents.</li> </ul>	
		- Keysborough's Big Picnic was scheduled for Sunday 29 March but did not proceed due to the COVID-19 pandemic.	

Priority	Action	Progress	Status
	Implement female physical activities and sporting opportunities as part of the 'Make Your Move' initiative	In late February/early March 2020, Council delivered eight activations to increase female physical activity participation in the municipality. These activations reached over 100 women, from target groups identified in the Make Your Move Physical Activity Strategy. The This Girl Can activations (scheduled for late March) were delayed due to the COVID-19 pandemic, as well as the Young Women's Gala Day. These have been rescheduled for the end of 2020. The Gender Equity Guide for Sporting Clubs has also been completed.	
	Investigate the gaps and demand for alternative sporting and physical activity opportunities in the City of Greater Dandenong to inform the new Sports and Active Recreation Strategy	The Make Your Move Physical Activity Strategy 2020-30 has been placed on public exhibition following review by Councillors. It will be presented to Council for formal endorsement in August.	
Provide quality and affordable community facilities to enable effective programs and activities for all	Manage the new permanent Pop Up Park (constructed by Development Victoria)	The Multi Sport Park is complete and was handed over to Council in April.	
Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness	Implement the new Community Partnership and Sponsorship Funding Program and review the Community Support and Response Grants policy	Officers have regularly supported current Partnership Funding recipients to submit multiple applications under the new Community Partnership Funding Program. Assessments were postponed due to the COVID-19 pandemic but are on track for Council endorsement on 14 September. The Community Support and Response Grants policies have both been reviewed and endorsed by Council on 23 September 2019. The next reviews are scheduled for June 2022.	•



Priority	Action	Progress	Status
	Support young people to participate in civic and community activities which enhance leadership and personal development	Youth and Family Services have facilitated a range of youth leadership programs and committees, including Freeza, Young Leaders, Holiday Activities Committee, Climate Changers, and Youth United Against Family Violence (total 1,278 contacts). Highlights include the delivery of three Young Leaders projects, two Climate Changers projects and the incorporation of youth friendly components at four community events (including Snowfest and Australia Day). Three adverts were developed and produced by young people as part of the Youth United Against Family Violence project, and launched at Council's Walk Against Family Violence in October 2019.	
Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups	Increase opportunities for volunteering across different programs of Council and through the Greater Dandenong Volunteer Resource Service	Prior to March 2020 Council's volunteer program engaged over 200 active volunteers with new volunteering opportunities being explored with the Drum Theatre and Library Services. Due to the COVID-19 pandemic all face to face volunteer activity was suspended. A new volunteering opportunity was created which engaged 17 volunteers in their home with a knitting project. Vorer 140 items were knitted and included beanies, knee rugs and scarves. These will be distributed to local material aid agencies and the Cancer Council of Australia. Plans are in preparation for volunteers to resume Council programs when it is safe to do so.	

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6.000			
Advocate for increased police resources for our city to assist with reducing crime	Assist Victoria Police with targeted enforcement of speeding and hoon behaviour, through ongoing liaison and data provision	Council assisted Victoria Police with three sites using the Speed Alert Mobile (SAM) trailer this year. Hooning and excessive speeding issues raised by the public were passed onto Victoria Police for enforcement.	
	Establish additional working groups to focus on the implementation of actions from the Community Safety Plan 2015-22	The Police/Council Hotspots Operational Responses Group met six times, then maintained contact during COVID-19 restrictions. The Group coordinated responses to map and address homelessness in 27 public places and over 18 abandoned buildings, as well as crime and anti- social behaviour in over 15 hotspots. A Public Safety Infrastructure Group formed and provided strategic input into two grant applications. A CCTV Decision-making Matrix Work Group also formed to guide prioritisation and budget allocation of CCTV and consider mobile CCTV models. This approach will also be applied when assessing other hotspot infrastructure upgrades. Council collaborated with enliven to continue evidence-base to assist takeholders to identify program gaps and support advocay on reducing alcohol-related harm. Social Impact Assessments where provided on 21 Liquor License planning permit applications.	



Priority	Action	Progress	Status
Develop safe and well-designed public spaces which encourage public access	Implement the Domestic Animal Management Plan 2017-20	The majority of actions for the Domestic Animal Management Plan have been delivered however a small number involving public events and consultations have been affected by the COVID-19 pandemic.	
	Maintain the Safe City CCTV system in accordance with specified performance standards	The Safe City CCTV system has been maintained in accordance with specified performance standards with no major interruptions or downtime.	
	Review the Municipal Emergency Management Plan as part of ongoing continuous improvement activities	A complete revision of the Municipal Emergency Management Plan (MEMP) is due by mid next year. A draft 2021 MEMP is on track as a result of the Continuous Improvement Plan.	
	Review the Youth Strategy 2016-19 and develop a new Youth and Family Plan	Youth and Family Services undertook extensive consultation to inform the development of the new Integrated Children, Youth and Families Strategy, including benchmarking with other local government areas and conducting a workshop for internal stakeholders. A consultant was appointed in December 2019, and a draft strategy has been produced and is currently being reviewed by the project management group. The presentation of the strategy to Council has been postponed from June until November.	•
Increase cyber safety awareness in the community	Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsive use of technology	Esmart accreditation has been maintained with esmart messages incorporated in digital literacy Library programming and information has been provided to the community and staff.	

Priority	Action	Progress	Status
Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English	In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, hoon behaviour and distractions have on driving abilities	Some uptake of Looking After Our Mates program within the financial year, although funding/delivery was carried over due to the COVID-19 pandemic.	
	Provide ongoing funds for local road safety treatments to address priority locations, where the greatest road safety risks are identified (via Council's Local Area Traffic Management prioritisation program)	This was a very successful year for the implementation of trafific calming treatments with a solid consultation process and implementation program within Keysborough South.	
Support those experiencing family violence and work with agencies and Victoria Police to address the causes	Deliver support services for vulnerable families, including those experiencing or at risk of, family violence	Family Support engaged a total of 174 families and 417 children over the year, providing 10,160 contact hours of support.	
	Host the 2019 Walk Against Family Violence	Another successful Walk Against Family Violence was organised and conducted in November 2019.	

A well informed and connected community with improved health and wellbeing

City of Greater Dandenong

ORDINARY COUNCIL MEETING - AGENDA

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Priority	Action	Progress	Status
Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan	In conjunction with Monash Health work with dubs to ensure the provision of healthy club environments through the implementation of programs such as the responsible service of alcohol, healthy eating and the promotion of smoke free environments	Three clubs within the municipality are involved in the project and have completed at least one of the listed healthy club environment modules. Tennis Victoria has also rolled out the program with aligned City of Greater Dandenong Tennis Clubs who aim to have their modules completed by December 2020. The Healthy Sporting Clubs project has changed its delivery model to online during the COVID-19 pandemic and will likely adapt the program following the changes in community sport as a result of this.	•
	Maintain food safety - inspect all registered food premises annually and report outcomes	A total of 1,436 (100 per cent) annual food inspections were conducted throughout the municipality during 2019-20.	
	Maintain food safety and public health standards - interact with other local authorities, Environmental Health Professionals Australia (EHPA), Municipal Association of Victoria (MAV), and State Government departments	The Public Health Unit continues to work closely as a key stakeholder with MAV, DHHS, other local government agencies and Environmental Health Professionals Australia. The Public Health Unit's involvement contibutes towards developing statewide based policies and regulations ranging from developing a statewide Food Act Policy through to the new Aquatic Facilities Guidelines.	•
	Monitor adolescent immunisation rates and report on the number of adolescents immunised according to the National Immunisation Program (NIP) Secondary School Program	4,024 adolescents were immunised this year according to the Victorian Secondary school vaccination program	

- Delayed - Completed - Not Due To Start - On track

### 4.2.3 Council Performance Report End of Year 2019-20 (Cont.)

Priority	Action	Progress	Status
	Monitor immunisation rates and report on the number of children and adolescents under 20 years of age immunised according to the National Immunisation Program (NIP)	3,322 children under 20 years were immunised this year according to the National Immunisation program (not including the secondary school program - which was 4,024 students immunised as well)	
	Report on services and initiatives targeting vulnerable people in the community who may be at risk of being unimmunised or under immunised	The Refugee Immunisation project aimed at creating better access to vaccination has been extended into the 2020-21 financial year, as has the program delivering immunisation to the Noble Park English Language School.	
	Review the Reconciliation Action Plan 2017-19 and develop a new four year Action Plan	The Reconciliation Action Plan 2017-19 was extended with Reconciliation Australia approval until 30 June 2020. Consultation and drafting of the next Innovate two year RAP has begun with a report scheduled for Council endorsement on 14 September 2020.	
	Support vulnerable families and children through the delivery of the expanded Enhanced Maternal and Child Health Program	This process has been delayed due to both the required response to the COVID-19 pandemic and a delayed response in recruitment. The service continues to be delivered, responsive to the needs of the community and work will continue on the expansion in the next financial year.	•

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	Status	•
deliver quality services	Progress	Officers have provided regular communication and assistance for organisations to transition to the new Community Partnership Funding programs. As a result 17 existing partner organisations developed multiple applications to Council's programs, with a large number of new agencies also supported to develop strong applications. A total of 84 applications from diverse organisations were submitted to the new programs.
Enhanced partnerships with agencies and stakeholder groups to deliver quality services	Action	Provide community funding programs to Assist organisations, funded through the existing increase capacity of strategic partners Partnership Funding Program, transition to the new and community groups grant programs
Enhanced partnerships with	Priority	Provide community funding programs to increase capacity of strategic partners and community groups

Priority	Action	Progress	Status
	Work with key stakeholders to develop an improved Two forums were held in 2019 with the 14 seniors Community Transport Program for older frail community Transport Program for older frail residents and residents with a disability to foster greater social connectedness and health and wellbeing wellbeing and werk to address social isolation. Through a consultant further stakeholder engagement occurred with the Positive Ageing Advisory Committee acting as a reference group.	Two forums were held in 2019 with the 14 seniors clubs that receive free transport invited. Various issues about eligibility and service demand were discussed with a particular focus on ensuring club members are informed about transport options and ways to address social isolation. Through a consultant further stakeholder engagement occurred with the Positive Ageing Advisory Committee acting as a reference group.	
		A larger bus for outings has been purchased by Council and a very successful low cost trial program commenced in January. Changes to the services have been developed to meet the needs of the community and to seniors groups. A further report to Council on the future directions for Community Transport is due in August.	
		Council was updated about the progress of the transport review in March with a follow up report due in August. Further work on changes to the community bus service has been delayed due to severe impacts of the COVID-19 pandemic.	

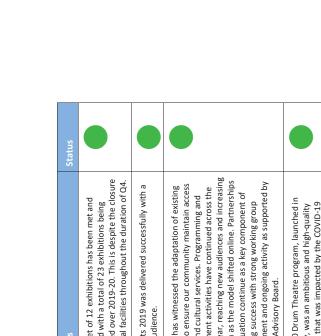
	Status			
	Progress	Council hosted an all abilities sporting event in line with International Day of Persons with Disabilities at Noble Park Aquatic and Leisure Centre on 18 November. 60 people with disabilities were in attendance, participating in swimming and leisure activities. A BBQ was also provided on the day.	Actions from Years One and Two (short term) of the Disability Action Plan 2017-23 were reviewed. Medium Term actions were prioritised and actions commenced with a particular focus on employment. The mid-term review of the Disability Action Plan has commenced. Key achievements of the Disability Action Plan will be included in the Council Annual Report.	Medium Term actions of the Positive Ageing Strategy 2017-25 have been undertaken with a particular focus on social isolation. The COVID-19 pandemic has had a significant effect on older people in the community due to the requirement to seeral actions within the plan including the trial outing program. Alternate forms of assisting the community with social isolation concerns are in place and learnings from the opportunities and needs during the pandemic will influence future actions and programs. The Positive Ageing Advisory committee has continued to actively participate in the identification of actions to address the objectives of the plan.
A city well known for working together with its community	Action	Host a Disability Expo to promote opportunities for engagement in sport and physical activity	Implement Vear Three actions of the Disability Action Plan 2017-23	Implement Year Three actions of the Positive Ageing Strategy 2017-25
A city well known for workin	Priority	Provide community members of all abilities and backgrounds with access to community and council information, services and events		

Strategic Objective 2: A creative city that respects and embraces its diversity

Priority	Action	Progress	Status
	Monitor and analyse the recommendations of the Aged Care Quality and Safety Royal Commission to advise Council of the possible impacts for older residents of Greater Dandenong into the future	The Positive Ageing Advisory Committee has contributed to a submission to the Aged Care Quality and Safety Royal Commission particularly focusing on the initial recommendations and potential solutions to the issues raised. There has also been an opportunity for PAAC members to provide feedback for the submission on the impacts of the COVID-19 pandemic for older people. The completed submission to the Aged Care Quality and Safety Royal Commission will be sent by the end of July 2020.	
Provide programs and events for people to participate in community activities and civic life	Provide programs and events for people Continue to prototype collective impact grant to participate in community activities and civic life	The Material Aid Collective Impact Program was successfully delivered and learnings from the program will be incorporated into a two year program to develop a municipal anti-poverty strategy by June 2022.	

Priority	Action	Progress	Status
Advocate against all forms of discrimination	Continue to review and implement approaches for LGBTQI inclusion in Council programs and services	A report on the progress of the LGBTIQ Inclusion approaches was submitted to Council in December 2019 with three recommendations being endorsed. Subsequently, Council has published its LGBTIQ inclusion statement and a flag raising ceremony was conducted for International Day Against Homophobia, Biphobia, Intersexism and Transphobia (IDAHOBIT) 2020. Further events have been planned for 2020-21.	
Advocate for and assist Asylum Seekers and Refugees living in the community	Deliver the Home exhibition and program that features artists from refugee backgrounds including people seeking asylum	The HOME exhibition was launched on 5 October with over 100 people attending throughout the day. In total the exhibition attracted over 900 visitors, an increase on the 2018 attendance. Almost 200 people participated in the community activity run by HOME artists and delivered at IKEA Springvale. The exhibition attracted broad media attention with six print/online articles, six radio appearances and a number of print and online event listings.	

Priority	Action	Progress	Status
	Implement Year Two of the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21	Progress on the Year Two Actions of the Plan includes nine completed/ongoing actions, fourteen commenced actions, and seven not commenced. Members of the Multicultural and People Seeking Asylum Advisory Committee were encouraged to investigate options to initiate further actions. In accordance with the Plan, advocacy with ministers from State and Federal Governments for additional funding to support people seeking asylum is ongoing. Recent advocacy enabled 38 mayors across Australia to sign onto an open letter to the Federal Government asking that people seeking asylum are provided access to Medicare and a liveable safety- net.	•
Celebrate diversity through a range of cultural activities	Provide support and guidance to community organised festivals, events and cultural celebrations	57 community events occurred and organisers were provided with advice and support. A total of 22 community events were cancelled due to COVID-19 but Council continued to provide advice and support.	



# Increased participation in creative and cultural activities

City of Greater Dandenong

ORDINARY COUNCIL MEETING - AGENDA

Priority	Action	Progress
Provide community arts participation for artists, residents and businesses through performances, exhibitions and programs	Deliver at least 12 arts and cultural heritage exhibitions and supporting programs annually through cultural facilities	The target of 12 exhibitions has been met and exceeded with a total of 23 exhibitions being presented over 2019-20. This is despite the clos of cultural facilities throughout the duration of
	Deliver the 2019 Short Cuts Film Festival	Short Cuts 2019 was delivered successfully with record audience.
	Implement Year Four actions of the Greater Dandenong Arts and Cultural Heritage Strategy 2016-26	2019-20 has withessed the adaptation of existin models to ensure our community maintain acce to arts and cultural services. Programming and engagement activities have continued across th whole year, reaching new audiences and increa outeach as the model shifted online. Partnersh and evaluation continue as a key component of delivering success with strong working group commitment and ongoing activity as supported the Arts Advisory Board.
	Present a season of professional performances consisting of varied genres for the Encore seniors program, family and children's program as well as general programming with broad appeal	The 2020 Drum Theatre program, launched in February, was an ambitious and high-quality program that was impacted by the COVID-19 pandemic, however, only four shows were cancelled, with the remainder of the 30 events being rescheduled into late 2020 and 2021.

Priority	Action	Progress	Status
	Promote and support artists locally through engagement, networking, residency and development activities	A total of 11 Artists in Residency programs were supported throughout 2019-20. The artist in residency program continues to be adapted and grow beyond the confines of the studio spaces. Models to engage artists more remotely and to respond to our city have seen overwhelming responses. Work will continue to further engage artists locally in this capacity. Furthermore the associated professional development programs continue to be well attended.	
		The Drum Theatre's "Our Beat" and "Our Story' program ran at the Drum Theatre and then online. This program successfully engaged with new local music and performing artists and audiences.	

Priority	Action	Progress	Status
	Promote greater artist engagement through The Drum's programs, performances and workshops	The Drum Theatre 2020 program was crafted to include community engagement opportunities: community choirs, children's chorus and creative workshops were some of the events to be presented. These will continue as they are being rescheduled in 2020-21 due to the COVID-19 pandemic.	
		- Our Beat continued to build momentum with the February session the largest and most vibrant to date. The artists have been continuing to work with the Drum to continue the momentum online.	
		<ul> <li>Our Story, the group devised project with local young people has continued to develop online.</li> </ul>	
		<ul> <li>- A new partnership was developed with Pathways, a mentoring creative development for local South Asian musicians and dancers. This is undertaken in conjunction with Bunjil Place.</li> </ul>	
	Provide 20 community arts participation opportunities for artists, residents and businesses through performance and exhibition programs and other projects	Throughout Q1 to Q3 55 programs were delivered. Throughout Q4 a further 22 long form online engagements were delivered. In addition Council's website now accommodates capturing legacy content and the social media profile continues to grow.	•

Priority	Action	Progress	Status
Provide opportunities for children and young people to participate in civic and community activities	Host the 2019 Children's Forum	The 2019 Children's Forum was held on Wednesday 24 October with 80 students from 14 local primary schools attending. Students were consulted on the Open Space Strategy. The Drum Theatre, Library STEAM program, Arts in Greater Dandenong, self help skills and general health and wellbeing.	
Record, protect and promote local heritage including support of the historical societies and Cultural Heritage Advisory Committee	Enhance Council's ability to store and protect its heritage collection	A budget submission to assess the future storage needs of the Shared Archive has been submitted for the 2021-22 year. An assessment of existing storage and possible improvements to the current facility will continue in consultation with the Historical Societies and Cultural Heritage Committee. Visits to the online Cultural Heritage and Givic Collection on e-hive reached 21,541 this financial year compared to 12,657 the previous year.	
	Publish and launch the History of the City of Greater Dandenong (1994-2019)	The final draft of the book was reviewed in June 2020. It is expected to go to publication and is due for launch in the first quarter of 2020-21	

Strategic Objective 3: A healthy, liveable and sustainable city

### 4.2.3 Council Performance Report End of Year 2019-20 (Cont.)

A city that delivers a clean a	A city that delivers a clean and healthy environment for people to enjoy	enjoy	
Priority	Action	Progress	Status
Engage with the community to increase their awareness of the environment and sustainability	Develop and deliver a 2019-20 Waste Education Program	A successful annual Waste Education Plan was delivered, aside from a few activities that were postponed or cancelled due to COVID-19. Key highlights to date include:	
		- Primary and Secondary School delivery - 31 sessions to 960 students	
		<ul> <li>Early Learning Centre Engagement - 35 sessions to 709 students</li> </ul>	
		<ul> <li>Community Engagement activities delivered to 1,116 residents</li> </ul>	
		- CALD Engagement to 345 residents	
		<ul> <li>The Waste Minimisation School Education program strengthened relationships with primary schools</li> </ul>	
		The Waste Education Plan is currently being reviewed and the current COVID-19 pandemic has required education and engagement activities to be delivered through interactive webinars and the development of new video material.	

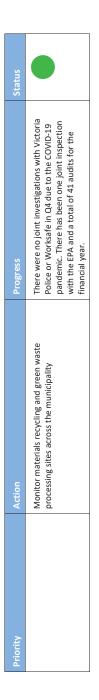
Priority	Action	Progress S	Status
	Finalise and implement the Greater Dandenong Plastics Policy	The Single Use Plastics Policy was adopted by Council at the 9 December 2019 Council meeting. Officers across various departments have proceeded to implement the policy and liaise with community and events groups, as per the recommendations of the policy.	
	Finalise the approach for a Community Environment/Sustainability Centre	The Community Environment Centre - Implementation Report was adopted by Council at the 25 November 2019 Council meeting. This process has led to the successful funding of the establishment of a mobile Community Environment Centre in the 2020-21 financial year as a new capital works project.	
	Implement Year Four of the Greater Dandenong Sustainability Strategy 2016-30	Council continues to implement and report on the priorities and objectives outlined in the Sustainability Strategy. Two major highlights for this financial year are the development of the draft Climate change Strategy and Action Plan which has been prepared with extensive community consultation and Council declaring a Climate Change and Ecological emergency at the 28 January 2020 Council meeting. The annual Sustainability Highlight Report 2018-19 was also a new initiative in terms of presenting the key sustainability outcomes to the community. In addition to these noted projects, the ongoing actions continued to be implemented.	•
	Undertake the Sustainability Festival and awards	Due to the COVID-19 pandemic, Greater Dandenong Council regretfully had to cancel the Sustainability Festival and the Sustainability Awards for 2020.	

Priority	Action	Progress	Status
Improve diversion from landfill rates	Investigate, in conjunction with the Metropolitan Waste and Resource Recovery Group, and report on alternate waste treatments to increase resource recovery and remove the reliance on landfill	Council participated in the Metropolitan Waste & Resource Recovery Group's working group and evaluation panel for the procurement of Alternate Waste Processing Services for 15 councils in South East Metropolitan Melbourne. The first stage of the procurement process, the EOI, has been completed with three shortlisted candidates to go into the next stage of the tender process.	
Protect and enhance the ecological value of land within the municipality	Commence the development of the Urban Forest Strategy	The development of the Urban Forest Strategy has commenced and progress was reported to Council in December. A further discussion with Councillors on this strategy occurred in January 2020. Further development of the strategy is being undertaken which was presented to Councillors in the fourth quarter of 2019-20.	
	Implement Year Five actions of the Greater Dandenong Green Wedge Management Plan 2015-35	A year five review of the actions and outcomes of the Greater Dandenong Green Wedge Management Plan 2015-35 Action Plan was reported to Council in Q3. The annual newsletter has been sent to Green Wedge residents advising of the outcomes during the year.	•

Priority	Action	Progress	Status
	Implement Year Two of the Urban Tree Strategy 2018- 23	Year two of the strategy has been successfully completed. Highlights include:	
		- planting 3,338 street trees across the city,	
		<ul> <li>development and publication of a set of guidelines including tree planting and tree protection,</li> </ul>	
		<ul> <li>successfully obtained \$200,000 in government grants largely for tree planting and associated works,</li> </ul>	
		- maintenance of the trees planted in 2018 and 2019,	
		<ul> <li>development of a number of films educating the community about the importance of trees in the municipality,</li> </ul>	
		<ul> <li>continuing to work with the Level Crossing Removal Authority to minimise tree impacts wherever possible,</li> </ul>	
		<ul> <li>working with the activity centre team to identify potential planting opportunity sites, and to trial new structural soils,</li> </ul>	
		<ul> <li>successfully implementing the 2019 Electric Line Clearance Management Plan and development of the 2020 plan.</li> </ul>	

Priority	Action	Progress	Status
Provide proactive waste 'pick up' throughout the municipality combined with a public education campaign	Implement Year Five of the Urban Waste and Litter Strategy 2015-20	26 of the 40 annual Action Plan items have been completed. Completion of others was disrupted as a result of restrictions from the COVID-19 pandemic. Key highlights include:	
		<ul> <li>The Advanced Waste Processing Service Contract procurement EOI stage was completed and shortlisted contractors confirmed,</li> </ul>	
		<ul> <li>Feasibility study completed and a plan in place for the introduction of FOGO in 2021,</li> </ul>	
		<ul> <li>- A Garden Waste bin auditing &amp; education program resulted in the lowest levels of contamination recorded for Greater Dandenong household garden waste bins at 1.62 per cent,</li> </ul>	
		<ul> <li>1 x HomeCycle and 1 x Drop-off Recycle Re-use event were conducted with a total of 2,884 participants,</li> </ul>	
		<ul> <li>Waste and Litter education and engagement programs were further expanded into early learning centres,</li> </ul>	
		<ul> <li>Workshops were conducted and service improvement plans developed with JJ Richards (Residential garbage &amp; recycling collection service)</li> <li>&amp; WM Waste Management Service (hard waste collection).</li> </ul>	





- Delayed - Completed - Not Due To Start - On track

A city that prepares for climate change	ate change	
Priority	Action	Progress
Develop and complete a Climate Change Strategy	Develop and complete a Climate Change bevelop the draft Climate Change Strategy Strategy	The Climate Change Strategy and Action Plan have been developed in response to the community consultation responses that were received in Q3. The Climate Change Strategy and Action Plan will be presented to Council in Q1 2020-21 for adoption. Council has also committed to taking action on climate change and has followed other local government bodies in declaring a Climate Change and Ecological emergency at the 28 January Council meeting.
Work regionally with the South East Councils Climate Change Alliance (SECCCA)	Publish the annual report on the Sustainability Strategy	The 2018-19 Annual Sustainability Highlight Report has been completed in its new shorter format to maximise readability and to engage more easily with the broader community on Council's achievements related to objectives and commitments included in the Sustainability Strategy.

A network of quality parks, reserves and sportsgrounds

Priority	Action	Progress	Status
Upgrade Council parks and reserves through the implementation of the Capital Improvement Program	Undertake Dandenong Park improvements as per the Dandenong Park Masterplan 2017	The planned works for this financial year consisted of the following elements in the Northern Precinct of the park: Construction of a new "tan track", upgrade and renewal of the Foster Street interface including the "Rotary Wheel" and other general park and landscage improvements. Construction and on ground work are well advanced with approximately 85 per cent of the planned works completed to date with the remaining 15 per cent of the project expected to be completed in the first quarter of the 2020-21 financial year. The recent high rainfall has caused a minor delay in completing the remaining 15 per cent of the planned program.	

A range of quality streetscapes and public places that build pride

riority	Action	Progress	Status
Implement graffiti management and hard rubbish dumping initiatives	Deliver Graffiti Clean Up Day	The 2020 Community Clean Up Day event was delayed due to COVID-19 and social distancing restrictions/requirements.	



Infrastructure that supports people and business	s people and business		
Priority	Action	Progress	Status
Increase the length and coverage of the Deliver Council's Capital Works Program shared path network	Deliver Council's Capital Works Program	The capital program was delivered with only a minor percentage of works delayed for completion in the new financial year.	
	Develop a policy framework for increased social activity on local streets, for example street parties and temporary playgrounds	Issues such as Public Liability Insurance and the permit process have been addressed and a process/framework has been prepared. A showcase and implementation of trials is anticipated to commence in 2020-21.	
	Implement the Active Transport Infrastructure Priority Program improving pedestrian and cycling infrastructure	The 2019-20 program has been completed and design has commenced on the 2020-21 paths to be delivered.	
	Undertake the road resurfacing program	The road resurfacing program was completed ahead of time and work has progressed on preparing for the next year's program.	
	Undertake the stormwater renewal projects program	The program has been completed and planning for the next stages in the following financial year is underway.	

# Strategic Objective 4: A city planned for the future

An adequate supply of reside	An adequate supply of residential, commercial and industrial development	velopment	
Priority	Action	Progress	Status
Appropriately zone sufficient land for ongoing industrial growth and development in the city	Develop the Sandown Master Plan in conjunction with the Victorian Planning Authority and Melbourne Racing Club	Council is currently liaising with the Victorian Planning Authority and Melbourne Racing Club (MRC) on the development of a Sandown Master Plan. The MRC planning scheme amendment submitted to Council has been reviewed by DELWP and referred back to proponent for provision of further detail. MRC continue to refine the planning scheme amendment to meet the requirements of DELWP, this work is likely to continue into the 2020-21 reporting year.	•
	Support the organisation's town planning activities by dealing with department referrals in a timely manner, in compliance with the Subdivision Act	Total number of applications received = 494, with a total of 375 completed within timeframe. Percentage completed = 76 per cent.	
	Translate the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework in conjunction with DEWLP	This is a DELWP led project. DELWP were to develop a policy neutral review of the Greater Dandenong Planning Scheme to the new format Planning Policy Framework in Q4 however, they have had repeated delays in the commencement of the project and have foreshadowed that it may not commence until Q2 2020-21.	

- Not Due To Start - On track - Delayed - Completed



DiolicityActionProgressAdvocate for improved transport optionsDevelop a Multi Modal Transport InfrastructureDelays in the Department of Transport's progressRan for Noble Park Activity CentreDelays in the Department of Transport infrastructureDelays in the Department of Transport's progressRan for Noble Park Activity CentreDelays in the Department of Transport infrastructureDelays in the Department of Transport infrastructureRan for Noble Park Activity CentreDelays in the Department of Transport infrastructure PlanDelays in the Department of Transport infrastructureRansportDandenong Activity CentreDandenong Activity CentreDepartment of Transport infrastructure PlanRansportTransport in accordance with the StatementDanse been delays in the Department of Transport Advocacy StatementDanse been delays in the Department of Transport Advocacy StatementInvestigate the development of a number of a dovcare in accordance with the Statement accordan	Assets planned to meet future community needs	e community needs		
Develop a Multi Modal Transport Infrastructure Plan for Noble Park Activity Centre Finalise a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre for Dandenong Activity Centre and advocacy for the proposed 'Team 11' continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility	Priority	Action	Progress	Status
Finalise a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre Launch the Public Transport Advocacy Statement and advocate in accordance with the Statement Continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility	Advocate for improved transport options	Develop a Multi Modal Transport Infrastructure Plan for Noble Park Activity Centre	Delays in the Department of Transport's progress with the Movement and Place Framework has led to delays with this plan. Further internal discussions and input from the Department of Transport are required prior to the design and launch.	
Launch the Public Transport Advocacy Statement and advocate in accordance with the Statement Continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility		Finalise a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre	There have been delays in the Department of Transport's progress with the Movement and Place Framework. Further discussions will occur with the department in 2020-21.	
Continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility		Launch the Public Transport Advocacy Statement and advocate in accordance with the Statement	The Advocacy Statement has been presented to Councillors with the launch scheduled for early in the 2020-21 financial year.	
Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility	Investigate the development of a municipal wide developer contributions plan for application to new development	Continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east	Advocacy for the Dandenong Sports and Events Centre and for a professional football team in the south east region is ongoing.	
	across the city	Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library	The new building for the Springvale Community Hub was completed in June and handed over to Council while the contractor finalises the outside landscaping.	
regarding the draft design is complete.		Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility	A site at the corner of Chapel and Villiers roads in Keysborough was formally chosen by Council in November 2019 following a community consultation process. A detail design and documentation process for the Community Hub is currently underway and community consultation regarding the draft design is complete.	•

# 4.2.3 Council Performance Report End of Year 2019-20 (Cont.)

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Priority	Action	Progress	Status
	Finalise the Aquatic Strategy and commence implementation of priority actions, including detailed planning for the replacement of Dandenong Oasis and expansion of NPAC	The Aquatic Strategy was completed and adopted in September 2019. Detailed planning was undertaken to progress the implementation of priority actions including NPAC Stage 1 Redevelopment Feasibility Analysis, Dandenong Aquatic and Welbeing Centre Partnership Investigation and the Dandenong Aquatic and Wellbeing Centre Business Case which is still underway. A stimulus funding application for the NPAC Stage 1 redevelopment was lodged with the State Government.	
	Review and implement the Municipal Early Years Infrastructure Plan	A three year old capacity report was completed for the Department of Education and Training by Ernst and Young. Further work will continue into 2020-21 for three year old kindergarten implementation by 2022. The Keysborough South Community Hub design has been completed.	

Increased sustainability of residential, commercial, industrial and Council developments

Priority	Action	Progress	Status
Ensure that both private and new developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes	Meet with social housing providers to investigate and facilitate local opportunities	A report on Social Housing Options for Greater Dandenong was presented to Council in April 2020 and further investigations with social housing service providers and private developers are ongoing. Possible options include large scale affordable housing and modular housing for transitional accommodation. Council's Private Rental Activation program has yielded two homes for the Family Violence Refuge program. Three agencies are continuing to follow up with homeowners to activate their rental properties for social and affordable housing.	

Quality public open space provided across the city

Priority	Action	Progress	Status
Increase supply of open space in areas currently deficient and achieve policy benchmark of 4.5ha per 1000 head of	Complete the revised Open Space Strategy	The revised Open Space Strategy has now been developed and will be presented to Council in Q1 2020-21 for adoption.	
population for each of the areas outlined in the Greater Dandenong Open Space Strategy	Implement Open Space Acquisition Targets	Officers continue to identify opportunities to acquire properties that assist in delivering more open space in gap areas.	

Revitalised activity centres			
Priority	Action	Progress	Status
Amend the Greater Dandenong Planning Scheme to include and update policy provisions for Noble Park and Springvale Activity Centres	Complete the Planning Scheme Amendments for Springvale and Noble Park Activity Centre Structure Plans in preparation for public exhibition	The Draft Noble Park Activity Centre Structure Plan (NPSP) completed public exhibition in late April 2020. Submissions from the exhibition will be reported to Council in Q1 2020-21. The Springvale Activity Centre Structure Plan PSA	
		was publicly exhibited in accordance with the requirements of the Planning and Environment Act 1989, with the closing date for submissions being the first week in December 2019. The submissions	
		have been reported to Council, which resolved to request the Minister for Planning to authorise a Planning Panel to hear the submission and review the amendment. The Panel Report on its April hearing was received in lune. A Council report in O1	
		2020-21 will be recommending adoption of the Panel Report and forwarding the PSA to the Minister for Planning for approval.	
	Finalise the C182 (Residential Zones Review) Part 2	Planning Scheme Amendment (PSA) C213 was authorised by the Minister for Planning and subsequently exhibited. In accordance with the Council resolution it was then referred to a Planning Panel for consideration. The Planning Panel report has been presented to Council, which resolved to send the PSA to the Minister for Planning for	
		approval. The Minister for Planning subsequently approved the PSA, with its gazettal occurring on 4 June 2020.	

Priority	Action	Progress	Status
Deliver a collaborative approach to creating, enhancing and managing great people focused places that respond to and respect the unique qualities of the activity centres	Advocate for phase two of the Revitalising Central Dandenong project	RCD Phase 2 is on hold pending work which is underway aligned with proposed Dandenong Sports and Events Centre and Webster Street level crossing removal projects. These projects have been impacted by COVID-19 and City Deal discussions.	
	Implement staged delivery of the Afghan Bazaar Cultural Precinct streetscape	This contract covers the undergrounding of overhead power lines, installation of new street lights, relocation of a Telstra phone booth and the relocation of a NBN asset attached to the OH power poles for the last section of the Afghan Bazaar streetscape in Thomas Street. The project was delayed in the procurement phase due to the protect special conditions, therefore the project will not be delivered on time. A carry forward into the 2020-21 financial year has been prepared.	
	Implement staged delivery of the Springvale Boulevard Project	This is a complex project which involves several external authorities and their associated approvals processes and time-frames. The project will deliver a revitalised public realm which integrates the community aspirations collected from over 1,100 responses to the extensive public engagement campaign. Improvements include better pedestrian access and movement, gathering spaces, public art, ighting, feature paving, intuitive way-finding measures and maximised greening opportunities. A construction tender for Stage 1 and 2 is to be considered by Council in July/August 2020.	

- Delayed - Completed - Not Due To Start - On track

### 4.2.3 Council Performance Report End of Year 2019-20 (Cont.)

Priority	Action	Progress Sta	Status
	Implement the Indian Cultural Precinct Framework	Implementation of the Indian Cultural Precinct Framework included:	
		- Business Audits (2019) completed and a report/presentation provided to stakeholders.	
		- Place Scores (2020) undertaken. The score for Little India improved from 54/100 to 80/100 and the Net Promoter Score was one of the highest in the activity centres at +36.	
		<ul> <li>A shop front improvement project to nine shops resulted in visual improvements.</li> </ul>	
		<ul> <li>- A Marketing Plan developed with traders, has commenced implementation including new branding and social media overseen by a Marketing Committee.</li> </ul>	
		<ul> <li>Vehide signage at key intersections around the cultural precincts was delivered.</li> </ul>	
		<ul> <li>The Indian Cultural Precinct Taskforce met regularly to oversee the state government grant expenditure which has been extended via a Deed of Agreement to continue implementation into the 2020-21 financial year.</li> </ul>	
	Monitor the 10 year Infrastructure Plan for the Activity Centres	New project bids have been completed for 2020-21. Ongoing monitoring of the program is in place and a further review is planned pending a better understanding of the COVID-19 pandemic recovery implications.	

Priority	Action	Progress	Status
	Monitor, implement and promote Activity Centre parking changes with a strategy to enhance ongoing visitation to central Dandenong underway. A parking sensor tender is to be considered by Council in Q1 of 2020. 21 and an ongoing review of parking in Activity Centres is in place.	A Lonsdale Street notice of motion was a key focus with a strategy to enhance ongoing visitation to central Dandenong underway. A parking sensor tender is to be considered by Council in Q1 of 2020- 21 and an ongoing review of parking in Activity Centres is in place.	
	Redevelop the Masonic Hall Art Gallery	A tender report was considered by Council and a builder has been appointed. Construction is expected to be completed in 2020-21.	

Strategic Objective 5: A diverse and growing economy

### 4.2.3 Council Performance Report End of Year 2019-20 (Cont.)

A city that is connected to the global economy	; global economy		
Priority	Action	Progress	Status
Continue to promote opportunities for businesses to compete and participate in the global economy	Deliver activities to business and industry that provide awareness and exposure to global trends and markets	SEBN has provided exposure to global trends and markets through a variety of activities and topics throughout the year. In addition to how Artificial intelligence and other technological advances and components of Industry 4.0 can enhance manufacturing capability, Council also focused on trends in logistics; the future of work and best practice in human resources. Topics including 'Fit for the Future'; Leadership; Transitioning Business Models and Modern Wellness, are an example of what has been delivered. Export-oriented opportunities with the Netherlands and the EU, intended for 2020, have been delayed due to COVID-19 but will continue to be discussed with relevant partners as and when appropriate. The future/global trends and 'good practice' which provide good insights and learning for our local companies.	
	Promote grant, trade mission and business development programs and facilitate local business participation	This is an ongoing task with opportunities promoted through the Economic Development Unit's communication channels such as Talking Business, e-Talking Business and LinkedIn. The unit will also promote at relevant events as required.	

Priority	Action	Progress	Status
	Support the Future of Manufacturing program and the development of the Manufacturing Connectivity Centre	2019-20 has been challenging for individual members of the group however, the closeness of this group has enabled these challenges to be openly discussed and collectively addressed - with the resulting benefit being that both the individual and their companies have become stronger, as has including the potential to support each other and share surplus staff, is very positive as the 2020-21 financial year begins and the environment continues to be uncertain and, in some cases, will challenge business sustainability. SEBN will continue to monitor FoM and other network groups to ensure relevant support is provided in these times. The need for a Manufacturing Connectivity Centre remains strong and a request for funding has been resubmitted through SEM.	

Deiority	A ction	Drotroco	Statue
			2010
Market business and investment success stories	Develop an Activity Centre's investment prospectus	The prospectus is on hold pending a COVID-19 recovery and alignment with City Deal discussions. Development Victoria is progressing a RFP for Foster Street sites 11-15 and an outcome is expected in late 2020.	
Support the economic sustainability of activity centres by attracting appropriate government, business and community investment	Deliver a minimum of eight events as part of a small business workshop series	The Small Business Workshop Program (SBWP) successfully reached its target of conducting a minimum of eight workshops in a financial year. However, it is to be noted there were four key events which were planned which had to be postponed as a result of the Global COVID-19 pandemic. All future workshops are on hold until Federal and State Government advice determines it safe to do so. In the meantime, webinars and podcasts are being shared with the business community via one of the Economic Development Units key communication channels, e-Talking Business (a weekly electronic newsletter). This initiative has ensured businesses are still able to access learning and development opportunities if they wish.	
	Deliver a minimum of five food manufacturers collaborative network events	Due to COVID-19 no workshops were scheduled by Council in Q4. Due to the erforced lockdown all Webinars and ZOOM, Skype, etc type workshops being offered by the industry have been shared with local businesses. A total of two workshops were delivered during the financial year to the Food Manufacturers and Processors network. These were held in Q2.	•

Status	
Progress	Due to the current economic situation, this event was postponed. Preparatory work is being completed to prepare for a network/forum that engages regularly, when the situation improves. This network will be an extension of the previous annual real estate and developer forum events.
Action	Host the annual Real Estate and Developer Forum
Priority	



A great place for business			
Priority	Action	Progress	Status
Support businesses through education, awareness, collaboration, networking and trade opportunities	Host the CGD-industry "Take a Swing" golf day event to raise funds in support of local charities	The 11th 'Take a Swing for Charity' Golf Day on 26 February was one of the most successful held to date, with more than \$50,000 raised, thanks to the incredible generosity of a small group of major sponsors, together with the support of the local business and industry community and the dedication and commitment of the SEBN team. In this important Council-Industry partnership event, more than 100 golfers participated and enjoyed the fun and competition at Victoria Golf culub. benefiting Taskforce Community Agency; the Bushfire Appeal and Cornerstone. Planning for 2021 will commence in July.	
	Monitor and report the number of network activities conducted with a target of 50	A combined total of 91 business activities have been delivered this year, comprising SEBN Network Groups (44 sessions); Events Special Activities (8); Programs (17), Community Revitalisation One Percent Ignite Start up activities (21), and the 'Take a Swing for Charity' Golf Day.	•

The SEBN Women in Business network addressed a range of themes this year, including self-awareness and personal leadership with the latter focusing on topics that assist in adjusting to a different environment such as managing and supporting staff/working from home, mental health etc. The lgnite Startup Program and activities within the Community Revitalisation program have also workforce and included workshops and mentoring. The International Women's Day partnership event in March was attended by 110 participants with guest participated in the BSL 'Stepping Stones' program as year's campaign theme #EachforEqual. Women who targeted and supported women exploring opportunities to either return to work or enter the speaker Annabelle Chauncy OAM embodying this network - further enhancing their knowledge and well as the Ignite program, have joined the WIB connection to their peers. Provide activities that encourage opportunities for women and promote women in business Action

A resilient employment hub			
Priority	Action	Progress	Status
Work collectively with and across government, industry, service providers and educational organisations to facilitate long term solutions to both the supply and demand of employment	Deliver a key event for secondary school students that promotes diversity of career opportunities	Another highly successful 'Lunch with the Winners' took place in September 2019 with more than 155 students and teachers, together with several local businesses, participating and sharing career journeys. Attendees also heard from an impressive group of young panelists. Planning for the 2020 'Lunch with the Winners' event is underway, despite lock-down conditions. This years event will leverage the available technology to present a range of interactive activities as well as a panel of speakers via a digital platform. The inability to meet face to face provides challenges, including keeping students engaged, managing interactive activities and incorporating business in a nonline event. It will however provide an opportunity to explore and utilise a digital delivery model, potentially providing access to delivery model, the message of this event, that there are many and varied pathways to success, remains constant.	

Priority	Action	Progress	Status
	Oversee and implement the One Per Cent project and focus on continuing to develop the capacity of the disadvantaged/disengaged jobseekers in our community	This project has continued to build the capacity of priority jobseekers and advocate to employers to balance the regional supply/demand equation. 'Making: Our Future' plays a significant part by attracting young people into manufacturing. CR also builds the capacity of local organisations empowering them to provide more targeted assistance to jobseekers through the ERS program. This and more intense support through providing qualified careers counsellors will continue. Jobs Campaigns have also provided exposure to employment and priority jobseekers are a focus as the withdrawal of Jobkeeper and the highly competitive job market that will emerge once lockdown restrictions ease will push those most vulnerable further down the unemployment queue requiring higher levels of support and assistance than previously required to compete for available toles. Streamlining access to employment support services will be a key focus next year.	
	Publish four editions of 'Talking Business' magazine and relevant e-newsletters	Four editions of Talking Business magazine and the weekly enewsletter were published. Council's database has grown to almost 10,000. In early 2020-21 demand from the business community for a soft copy only' Talking Business' will be investigated.	

A tourist destination attracting new visitors

Priority	Action	Progress 5	Status
Undertake effective marketing, events and tourism activities to promote Greater Dandenong	Host 15 cultural and food tours across Dandenong and Springvale significantly impacted by strategic marketing initiatives. Pre COVID-19 Council was on track to meet this year's target of 15 tours however the restrictions have resulted in cancellations bringing the total number of tours for the year to eight.	There has been a 50 per cent increase in the uptake of Council's food and cultural tours which has been significantly impacted by strategic marketing initiatives. Pre COVID-19 Council was on track to meet this year's target of 15 tours however the restrictions have resulted in cancellations bringing the total number of tours for the year to eight.	
	Implement a visitor attraction marketing program         Specific tourism and epicurean publications were to attract visitors and keep local residents aware of identified for advertising which provided an activities and events           activities and events         identified for advertising which provided an in food and cultural tours more activity on social media and the implementation of a calendar of events across all council social media platforms.	Specific tourism and epicurean publications were identified for advertising which provided an increase in participation in food and cultural tours, more activity on social media and the implementation of a calendar of events across all Council social media platforms.	

Strategic Objective 6: An open and effective Council

### 4.2.3 Council Performance Report End of Year 2019-20 (Cont.)

Priority Action	on	Progress	Status
Continue to be a strong advocate on Achie issues of community importance which comm are beyond Council authority Satisf	Achieve an index score of 62 or higher for community consultation and advocacy (Community Satisfaction Survey)	Council received a score of 62 for both community consultation and advocacy in the 2020 Community Satisfaction Survey. These scores are considerably higher than the state-wide averages of 55 and 53 respectively.	
Main' webs docur Parlia	Maintain a detailed advocacy register on Council's website and prepare an updated advocacy document for distribution to local Members of Parliament	A detailed advocacy register is permanently available on Council's website, and is checked and updated at least monthly. A number of updates were made this year, including Greater Dandenong Council's declaration of a 'Climate and Ecological Emergency' which involves lobbying State and Federal governments to also declare a climate emergency and take action to mitigate; various efforts to address traffic issues in the 'Springvale North-East Quadrant', an area adjacent to the Springvale level crossing removal project; the addition of information about Council's upporting the 'Raise the Rate' campaign, a federal initiative to raise minimum payments for the unemployed in light of high living costs; and Council's participation in the global '16 days of Activism' campaign against Family Violence.	
Undertake proactive communication on Facilit key issues to foster community Counc understanding	Facilitate Community Forums as requested by Councillors	Two ward meetings were held this year in Paperbark and Red Gum Wards. Two scheduled forums were cancelled due to the COVID-19 pandemic restrictions in Red Gum and Lightwood Wards.	

Priority	Action	Progress	Status
	Grow Council's social media following by 10 per cent from a base figure of 19,000	Council's social media channels - Facebook, Twitter, Instagram, YouTube and LinkedIn - achieved a combined total annual growth of 17.3 per cent. The most popular of these, Facebook, now has 14,053 followers on Council's corporate account.	
	Implement and promote the new Community Engagement Framework	The new Community Engagement Framework was completed and made available on Council's website. It was widely promoted across Council and is being used as a resource when departments undertake community engagement activities. A Community Engagement Toolkit is also available to staff and both are proving to be very valuable resources across the organisation.	•
	Review and continue implementing the Language and Communication Action Plan	All but one action of the Language and Communications Action Plan have been initiated and completed. One action on investigating a language aides program for volunteers and staff working with inguistically diverse communities has not been completed and will be evaluated in 2020- 21. A review of the Language and Communication Policy is currently underway in conjunction with the review of the Diversity, Access and Equity Policy.	

- Delayed - Completed - Not Due To Start - On track

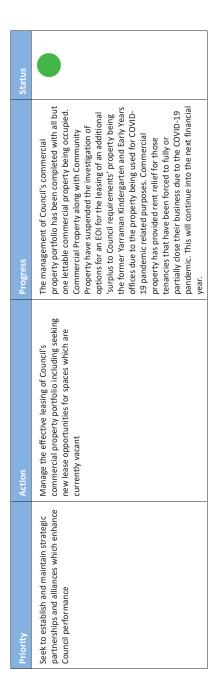


A well-managed and high performing Council	forming Council		
Priority	Action	Progress	Status
Continually review service delivery methods and quality incorporating feedback from the community	Complete and implement the outcomes of the Council's Service Reviews	Council completed its initial Service Review process in July 2019. Quarterly updates against these review items are made as part of the CEO KPO's report.	
Ensure best practice risk management through the implementation of the Risk Management Strategy	Enhance the Pulse risk management system across Council for improved performance reporting, risk identification and mitigation	Priority actions identified for 2019-20 have been completed. Other actions identified to improve performance reporting, risk identification and mitigation will be implemented as part of an update to the CGD risk framework across 2020-21 - 2021-22.	
	Ensure Local Government Act general compliance across the organisation through the ongoing management of the legislative compliance system	There were no breaches of the Local Government Act 1989 identified this financial year. Council's legislative compliance framework was audited this financial year and a significant number of opportunities were identified. A draft Legislative Framework Policy has been submitted to the Executive for consideration along with a business case for consideration.	
	Review and update the Audit Advisory Committee Charter	The new Local Government Act 2020 (LGA) places requirements on Council to establish an Audit and Risk Committee and subsequently a new Charter. This will be completed in the next financial year.	



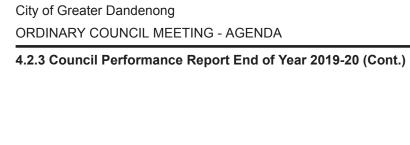
Priority	Action	Progress	Status
Maintain and annually review Council's Long Term Financial Strategy to ensure financial sustainability	Develop a Revenue and Rating Strategy	The Local Government Act received royal assent in May 2020 which requires Council to implement a Rating and Revenue Plan. This will be undertaken in the 2020-21 financial year.	
	Maintain sound financial practices by completion of the Annual Financial Statements for the year ended 30 June 2019 and receive full audit clearance by the legislated time frame of 30 September (including compliance with the Model Financial Report)	The 2018-19 Annual Financial Statements were completed on time and received full audit clearance by the legislated time frame of 30 September.	
	Review the Long Term Financial Strategy and seek Council adoption of the revised framework	The proposed Long Term Financial Strategy (LTFS) was presented to Council in February 2020 and the final LTFS was updated as part of the 2020-21 Budget process and approved by Council at its meeting on 22 June 2020.	
Maintain Council as an employer of choice and provide a safe work environment	Complete a Workforce Management Plan	The updated LGA was finalised during the financial year. Guidance and support materials are starting to be received by the sector and work will commence on developing the CEO Remuneration Policy and Workforce Plan in the new financial year.	
	Complete the development of a CEO remuneration policy	The updated LGA was finalised during the last financial year. Guidance material is starting to be received by the sector and work will commence on developing the CEO Remuneration Policy and Workforce Plan in 2020-21.	

Priority	Action	Progress	Status
	Develop a professional development and training program for Councillors	Training and development opportunities for Councillors were hampered in the second half of the financial year due to the COVID-19 pandemic, however prior to this, Councillors had attended a significant number of development and networking events. Under the Local Government Act 2020, mandatory training is required for and candidates in the 2020 Council elections and mandatory induction requirements must be fulfilled by all elected Councillors post the elections.	
Provide high quality, timely customer service	Achieve an index score of 76 or higher for customer satisfaction (Community Satisfaction Survey)	Council achieved a score of 73 for customer service in the 2020 Community Satisfaction Survey, three points higher than the state-wide average of 70. Continuous improvement activities and regular training have been undertaken to assist Council in further improving on these results.	
	Maintain all public registers required in accordance with the Local Government Act and associated regulations	All Public Registers have been maintained in accordance with the current Local Government Act 1989 and associated Regulations.	





Priority	Action	Progress	Status
Implement the Digital Strategy	Complete Stage 3 of Council's intranet and corporate website redevelopment	The corporate website and intranet redevelopment project is not yet finalised due to a number of unforeseen circumstances. Both projects are nearing completion with the majority of significant work now done. Staff are now reviewing and refining content; seeking approvals; and managing the instaltion of new features such as a Chathot. The project is now due for completion in September 2020.	
	Continue to develop on-line digital forms to supplement current manual processes and promote these products to the community	Council's Myapps portal has been developed further to aid staff working from home. 11 online forms have been completed	
	Continue to implement the Digital Strategy 2016-20 and undertake a review of progress to inform the development of a new strategy in 2020	The superseded Digital Strategy has been replaced by a new Digital Framework and IT Strategy, which pushed Council to prioritise digital and how it can best support our physical presence. The COVID-19 pandemic proved that having a digital first approach was crucial for our organisation and community. The new IT Strategy and Digital framework will take the organisation into 2025. These will respond to a digital environment which is constantly changing and evolving and will allow us to move forward digitally in the most positive and effective way.	
	Deliver a second Urban Screen as part of the Springvale Community Precinct project	The Urban Screen at the Springvale Community Hub was commissioned in May 2020 and has been operating well.	



Decision making which is transparent and accountable

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Priority	Action	Progress	Status
Continue to implement mechanisms that enhance community access and understanding of Council decision making and the role of Council	Achieve an index score of 61 or higher for making decisions in the interest of the community (Community Satisfaction Survey)	Council received a score of 63 in the 2020 Community Satisfaction Survey for making decisions in the interest of the community, an improvement on the 2019 score of 61. It is also considerably higher than the 2020 metropolitan average of 59 and the state-wide average of 53.	•
	Review the Council Plan 2017-21 and develop the Annual Plan 2020-21	The Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 were endorsed by Council on Monday 22 June and are available on Council's website, and in customer service centres and libraries.	
	Undertake community consultation for the Annual Budget 2020-21	All consultation activities for the Annual Budget 2020-21 have been completed. Council received 31 responses from residents and one response from a non-resident. The Draft Budget 2020-21 was placed on public exhibition for further comment in May and five submissions were received. The Budget 2020-21 was endorsed by Council on Monday 22 June.	
Ensure compliance with the Local Government Act and Councillor/Staff Codes of Conduct	Continue planning preparations for the 2020 Council election including the completion of an electoral review of Council's ward structure in partnership with the VEC	The Minister for Local Government, under the new Local Government Act 2020, prescribed conditions for the Council Elections on 24 October 2020 and officers have been working towards meeting all requirements with the Victorian Electoral Commission. A new ward structure will take effect from 24 October 2020.	

Priority	Action	Progress	Status
	Finalise the review of the Meeting Procedure Local Law No. 1 of 2019 Law Streviewed in June 2019 and endorsed by Council in October 2019. New Governance Rules are required under the Local Government Act 2020 and these will be endorsed in the new financial year.	The Meeting Procedure Local Law No. 1 of 2019 was reviewed in June 2019 and endorsed by Council in October 2019. New Governance Rules are required under the Local Government Act 2020 and these will be endorsed in the new financial year.	
	Produce and adopt the Annual Budget by 30 June       The 2020-21 Budget has been completed in line         2020 in line with the new requirements of the Local       with the requirements of the Local Government Act 2020         Government Act       Act 1989. The new Local Government Act 2020         requirement Act       Council on to the budget. The 2020-21 Budget was approved by Council on 22 June 2020.	The 2020-21 Budget has been completed in line with the requirements of the Local Government Act 1989. The new Local Government Act 2020 requirements do not yet apply in relation to the budget. The 2020-21 Budget was approved by Council on 22 June 2020.	

### 4.3 OTHER

#### 4.3.1 City of Greater Dandenong Business Grants Program and Taskforce Initiatives

File Id:

Responsible Officer:

Director Business, Engineering and Major Projects

#### **Report Summary**

The City of Greater Dandenong (CGD) Covid-19 Business Grants program is designed to provide immediate financial assistance to eligible small and medium businesses affected by COVID-19.

The South East Melbourne (SEM) Regional Business Survey (conducted in May 2020) found that 60% of CGD respondents have experienced revenue loss, 47% decrease in sales and 42% customer loss as a result of COVID-19. The ongoing uncertainty of the current second lockdown for Metropolitan Melbourne, and what the future may look like after Job Keeper may cease in September, will only add to many business's woes.

The grants will be provided to businesses who can demonstrate how the grant will assist them to retain current employees or support business sustainability.

The grants complement the other, non-financial, business recovery measures currently provided by Greater Dandenong Business (GDB).

The proposed establishment of a Taskforce consisting of local peak body representation and industry experts will assist over the coming period to ensure that key sector feedback from stakeholders is directed to relevant State and Federal Government agencies through appropriate advocacy channels.

#### **Recommendation Summary**

This report recommends that that Council:

- supports a \$150,000 Business Grants Program funded from the COVID19 residual contingency of \$656,000 in the Adopted Annual Budget 2020-21 to assist businesses to continue trading in the current pandemic environment.
- establishes a Taskforce consisting of local peak body representation and industry experts to ensure that key sector feedback from stakeholders is directed to relevant State and Federal Government agencies through appropriate advocacy channels.

### Background

GDB responded quickly to the onset of the pandemic with a variety of non-financial support measures to assist businesses to deal with the shock of the necessary shutdowns.

The proposed grants program complements this support, which includes:

• Updating EDU's database to almost 10,000 businesses.

This database significantly increased our speed of response and improves the reach of important messages. It enabled Council to easily engage with businesses and provide both immediate and long term recovery assistance. The dataset was also used to directly request assistance from those businesses that had products or expertise in key areas of recovery such as PPE items and emergency food and relief items for our community

- Weekly (now fortnightly e-newsletters) as well as Talking Business. The SEM Regional Business Survey showed how important it is for our businesses to know that Council is aware of their situation and is proving them with assistance
- Great Bites Open for Business; a free, on-line platform for local food and beverage business
- South East Melbourne (SEM) Regional Business Survey (May 2020)
- Regular welfare checks on our businesses; building on our connections and strong understanding of their situation and local business sentiment
- Strongly facilitating new business and investment enquiries through the permit and approval process
- Maintaining 'business as usual' with the manufacturing sector in particular, through SEBN network groups and activities, enabling us to continue to keep in touch and assist as and when necessary at the grassroots level.

GDB is working with all stakeholders to ensure this business recovery continues strongly. We appreciate everyone's contribution. The business community itself also deserves praise – they have kept going and have, and are, innovating/thinking about strategies for the future. It indicates a thriving business community who can adapt to change and think tactically about new opportunities.

#### Proposal

#### Why a grants program and why now?

The grants program has been developed by GDB to support the Greater Dandenong business community through the ongoing COVID-19 pandemic. This program is open to all small and medium businesses up to 20 employees located in Greater Dandenong and aims to help businesses put measures in place to continue to survive through these tough times and plan ahead for a better future.

The SEM Business Survey found that 60% of CGD respondents have experienced revenue loss, 47% decrease in sales and 42% customer loss as a result of COVID-19. The uncertainty of the second lockdown for Victoria and what the future may look like after Job Keeper ends in September, will only add to many business's woes.

The grants will be provided to businesses who can demonstrate how the grant will assist them to retain current employees or support business sustainability.

The grants complement the other, non-financial, business recovery measures currently provided by GDB.

#### Eligible projects for the grants program

Eligible projects would include support for retail, service and manufacturing businesses;

- Website development upgrades (such as creating an online shopping portal)
- New footpath dining furniture
- Shop and/or shop front improvements new signage, kitchen installations, shop décor fit-outs
- Core business upgrades i.e. coffee machine, cash registers, manufacturing equipment, etc.
- Capital Investment
- Business training/workshops/courses

We also propose an open category:

• Other (tell us why this is important to help keep your business open)

The unique nature of these grants means Council can be flexible in the grant amount and accept expressions of interest of up to \$5,000.

#### Eligibility criteria for business

To be eligible for funding, a business must:

- be located in the City of Greater Dandenong
- have traded for a minimum of 12 months
- have an ABN
- not have any claims against them and/or outstanding fines with Council
- hold all appropriate permits / licences; eg building and planning permits; liquor licence; health permits and any other statutory permits / licences required for the business to be legal
- supply two quotes with application
- demonstrate how the grant will support the business in response to the impact of COVID-19.
- implement the project within six months of grant approval
- upon completion, supply photographs and/or allow onsite inspection to see the 'finished product' or verification of programs implemented.

The program will be available to all Small and Medium businesses (SMEs) meeting the above criteria.

Of note:

(a) one grant only will be awarded per business

(b) free Small Business Mentoring Service vouchers will be offered to those businesses who do not receive funding and

(c) government agencies are not eligible for this funding.

#### **Program dates**

The program will be on going, with no open or closing dates. The Program will run until the budget is expended. There may then be an opportunity to seek further funding at the mid-year budget review in December 2020.

#### Individual amounts on offer

Grants offered will be up to \$5,000 per business

or

up to \$5,000 per business for capital works projects, based on a matched funding basis, dollar for dollar. That is, a business would need to contribute \$5,000 for a \$10,000 capital works project such as a new or upgraded kitchen fit out.

#### **Examples:**

**Judy is a manufacturer** and has been desperate for new tools for her apprentice but hasn't been able to purchase them to date. Judy has researched two quotes for the tools and knows she needs \$5,000 to get her chosen ones . Judy submits an application. She included in her application details on the benefit the tools will have to her apprentice's productivity and on her business.

**Abdul has a kebab shop** and wants to add kerbside dining to his business. He has applied for the Kerbside dining permit with Council and is now in the process of searching for furniture. Abdul saw you can get up to \$5,000 in grant funding so he submits an application for \$2,500.

**Maria runs a bookkeeping service** and needs to upgrade her website. She also knows that she'll need some training on how she can update the website and keeping it relevant, once it has been upgraded. She has research local website suppliers, obtained two quotes and submits an application outlining a website upgrade and training will benefit her business.

These scenarios could be accepted under the bespoke grant scheme. They are clear in their intent, the project is tangible and meets the outlined criteria.

#### **Decision making:**

Business would be asked to apply via an Expression of Interest, in the first instance.

An internal selection panel will be convened with a pool of council officers, that can be called upon to decide on an application; depending on the nature of the application such as the sector or project. We propose this panel consist of council officers from EDU, SEBN, EHOs, Local Laws etc. Depending on the sector, advice from expert externals may also be sought. For example - SEMMA.

The panel would refer to a transparent selection matrix in their decision making.

To ensure proper oversight, business would need to provide two quotes and a receipt and photo upon completion of project and/or allow onsite inspection to see the 'finished product' or evidence of program implementation. This would demonstrate funds have been acquitted, without overburdening the business with cumbersome compliance requirements.

#### Looking to the future.

This grants program, along with the non-financial support provided, builds a sound foundation for establishing a City of Greater Dandenong Business COVID-19 Taskforce.

GDB is proposing the taskforce be established to provide input to support business during this crisis. It is envisaged that the taskforce would bring together a panel of peak body leaders, representing a wide sector of business and other specialist experts, together with representation from Council. This panel would be a sounding board for business in need and provide input to assist business in managing their capacity to continue to operate. Such a taskforce would help strengthen a coordinated approach to supporting business living with COVID-19. Suggested membership could include representatives from existing peak bodies eg. SEMMA, Chamber of Commerce, SABA and Government Agencies eg. Department of Jobs, Precincts and Regions (DJPR) and occasional topic specific industry experts eg. Retail Consultant. It is suggested that the Taskforce could be chaired by the Mayor of the day.

The Taskforce would be informed by the recent Business Survey and ongoing sector engagement. It is likely that this will highlight particular themes for the taskforce to focus on. It is suggested that the Taskforce operate for a period of 12 months following which a review be undertaken.

# Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### Community Plan 'Imagine 2030'

<u>People</u>

- *Pride* Best place best people
- *Cultural Diversity* Model multicultural community
- Outdoor Activity and Sports Recreation for everyone

• Lifecycle and Social Support – The generations supported

#### <u>Place</u>

- Sense of Place One city many neighbourhoods
- Safety in Streets and Places Feeling and being safe
- Appearance of Places Places and buildings
- Travel and Transport Easy to get around

#### **Opportunity**

- Education, Learning and Information Knowledge
- Jobs and Business Opportunities Prosperous and affordable
- *Tourism and visitors* Diverse and interesting experiences
- Leadership by the Council The leading Council

#### Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

#### <u>People</u>

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

#### <u>Place</u>

- A healthy, liveable and sustainable city
- A city planned for the future

#### **Opportunity**

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Achieving Greater Dandenong's Potential; A Local Economic and Employment Development Strategy
- Tourism Strategy and Action Plan
- Regional Food Strategy
- Activity Centre Placemaking Framework

#### **Related Council Policies**

N/a

#### Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

#### **Financial Implications**

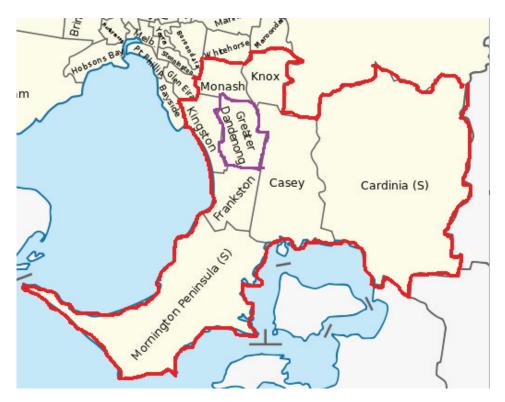
The resource requirements associated with this report are \$150,000.

It is recommended that the \$150,000 Business Grants Program be funded from the COVID19 residual contingency of \$656,000 in the Adopted Annual Budget 2020-21.

Depending on the demand from businesses and the extent of COVID-19, additional funds may be sought during the budget mid-year review.

#### Consultation

Regional Business Survey (conducted in May 2020) by South East Melbourne (SEM) group of Councils.



#### SEM Group of Councils

Officers have reviewed similar programs to inform this proposed, these include:

• City of Hume business grants program

- Knox City Council business grants program
- City of Melbourne business support package

#### Conclusion

Our research has shown that businesses have found more traditional grant programs cumbersome, stressful and time consuming. Specifically, responses from business in the SEM Regional Survey showed that juggling the array of assistance packages/support available takes considerable concentration, time, stress and a greater reliance on bureaucracy – something not all businesses are comfortable with.

We aim to make CGD Grant program more responsive and timelier while at the same time ensuring proper oversight, transparency and accountability; demonstrating our REACH values.

The Taskforce will further assist to ensure that appropriate advocacy channels are utilised to direct clear advice from our business community to relevant Government agencies and political representatives.

#### Recommendation

#### That Council:

- 1. supports a \$150,000 Business Grants Program funded from the COVID19 residual contingency of \$656,000 in the Adopted Annual Budget 2020-21 to assist businesses to continue trading in the current pandemic environment; and
- 2. establishes a Taskforce consisting of local peak body representation and industry experts to ensure that key sector feedback from stakeholders is directed to relevant State and Federal Government agencies through appropriate advocacy channels.

File Id:

Responsible Officer:

Attachments:

Director Business, Engineering & Major Projects

Keysborough South Community Hub Consultation Outcomes Report Keysborough South Community Hub Revised Plans

#### **Report Summary**

The report provides an overview of the community feedback received in response to the draft design of the Keysborough South Community Hub and recommends endorsement of the proposed response and revised design.

#### **Recommendation Summary**

This report recommends that Council endorse the proposed response and revised plans for the Keysborough South Community Hub and proceed with the detailed design and documentation process in accordance with the revised design.

#### Background

The City of Greater Dandenong is committed to establishing a community hub in Keysborough South where a range of services, programs and flexible meeting spaces will be provided for the community.

Council has undertaken extensive planning and consultation over a number of years for the community hub and announced a site located in Tatterson Park at the corner of Chapel Road and Villiers Road as the selected site at the Council Meeting on 11 November 2019. This resolution followed a detailed consultation process on two identified sites, involving over 550 submissions and community responses.

A design team led by architectural firm 'Group GSA' was appointed in February 2020 to undertake the design and documentation of the Keysborough South Community Hub. This design process has been guided by previous planning and consultation results and has been developed in accordance with the following guiding principles:

- A landmark / high quality facility.
- Welcoming spaces that invite community gathering.
- Multi-purpose spaces, that cater for diverse use / user groups.
- Facilities that enable concurrent use by more than a single group.
- Flexible spaces that are adaptable to future changing needs.
- An innovative and environmentally sustainable design.
- Integrated facilities and service delivery.
- Universal access catering for all ages and for different abilities.
- Use of low maintenance, natural and modern materials.

The draft design for the Keysborough South Community Hub was placed on public exhibition for a two-week period from 12 June to 26 June 2020, in order to seek community feedback on the proposed plans.

A total of 91 submissions were received via the on-line feedback form and via email, which included a broad range of comments in response to the draft design for the hub.

A number of common themes emerged from the consultation results, which are summarised below in order of most prevalent and detailed in the attached Consultation Outcomes Report.

- 1. Library strong support for an expanded library service and areas for quiet study and collaborative working.
- 2. Café support for the inclusion of a café to cater for hub / park users and the local community.
- 3. Environmentally sensitive design high level of importance placed on the sustainability of the hub.
- 4. Playground high level of interest and suggestions for the design of the proposed play space
- 5. Room for arts and crafts support for the inclusion of a 'makers space' or similar.

- 6. Early Years Children's Services the size and extent of proposed facilities and services was questioned by some respondents.
- 7. Traffic and Car Parking some concerns and questions noted about increased traffic volumes and strategies for mitigation.

The attached Consultation Outcomes Report includes a copy of all submissions received, in addition to Council's proposed response to key issues raised and the implications to the final design.

#### Proposal

Council has carefully considered all submissions received and associated implications to the design of the community hub. Council's proposed response to each of the key points raised by the community is outlined in Section 3 of the attached Consultation Outcomes Report, whilst Section 4 provides a response to each submission lodged.

Responses to the top seven issues raised by the community are provided in the table on the following pages.

In summary, revised plans have been prepared (attached) to accommodate proposed changes, which have resulted in the eastern / community wing of the building being extended by 104sqm. The majority of this growth has occurred to the community lounge in order to maximise the functionality of this space and to cater for an expanded library service, additional work / study areas and informal gathering space to support a potential café service at peak times (pending demand).

A Makers Space for arts and craft activities has also been included, in addition to a range of other modifications, including expanded universal access baby change room and additional storage.

Community Feedback Summary	Council Response
Library Service Provision of an expanded library service to cater for the local community with inclusions ranging from free WiFi and computer access, book and magazine collections, reference materials, book pick-up / drop-off, printing / photocopying service, programs including story reading time, study services, computer and language classes.	<ul> <li>The Community Lounge will be expanded to provide a greater range of library services, in accordance with consultation feedback and Council's draft 'Library Services Feasibility Study and Facilities Plan'. This draft Plan recommends the 'establishment of an interim library lounge in the Keysborough South Community Hub' ahead of the proposed future development of a new full library service in the Keysborough / Parkmore precinct (within approximately 10 to 15 years).</li> <li>The Hub's Community Lounge will be expanded to include the following library services:</li> <li>A small collection of magazines and newspapers</li> <li>A small curated book display for reading and borrowing.</li> <li>Four self-serve bookable PCs</li> </ul>

Community Feedback Summary	Council Response
	<ul> <li>Self-serve printing and photocopying</li> <li>A PC to look-up and order Library books</li> <li>A self-serve loan kiosk</li> <li>Book pick-up and drop off service (as per draft design)</li> <li>Free WiFi (as per draft design).</li> </ul> The Library Outreach Service will visit the Hub regularly to curate the book collection and deliver programs including story time, baby bounce and life-long learning programs tailored to the needs of the Keysborough South community such as digital literacy or conversation classes. Programs will take place in community activity / meeting rooms.
	can assist all Hub users, including those using library services (i.e. incorporating librarian and operational duties).
The need for quiet study areas / nooks and collaborative working spaces was also highlighted, with further consideration of the size, shape and fit-out of the community lounge suggested.	The Community Lounge will provide a variety of spaces and furniture types that allow for individual and group work / study with plenty of access to power points for people to plug in their devices. As mentioned above, the Lounge will be expanded to maximise flexibility.
	Meeting rooms will also be available for quiet study and collaborative working when not required for bookings / meetings.
Café Inclusion of a café to complement Hub activities, support social gatherings and cater for park / playground users including people using other facilities at Tatterson Park (i.e. dog park and regional playground). Potential to	The draft design includes tea / coffee making facilities, community kitchen and space for self-serve vending options for Hub and park users. The provision of a commercial café is not viable at the Hub, however a number of options have been considered to cater for potential future demand:
attract people to Hub and cater for passing motorists.	<ol> <li>Provision of a café service within the Hub at peak times, to be serviced by Centre staff. Coffee machine and display cabinet to be considered as part of the fit-out / detailed design (DD) process, complemented by tables and chairs in the Community Lounge. Possible areas for service include:</li> </ol>

Community Feedback Summary	Council Response
	<ul> <li>a. Community Kitchen, or</li> <li>b. Reception</li> <li>2. Provision of dedicated space for a mobile coffee cart at the Hub entrance. Council will consider conducting an EOI process for the potential provision of a coffee service for the community and Hub users at the proposed mobile coffee cart location, and at a nominated location within the Community Hub (i.e. foyer).</li> <li>Note: Springers Leisure Centre also provides food and beverage options (including coffee) for users of the Tatterson Park precinct.</li> </ul>
Environmentally Sustainable Design The importance of sustainable building design and the Hub being an example of Council's commitment to addressing climate change. Reference to 6 star green star rating (as opposed to 5 star green star) with zero net emissions, maximal water and energy use efficiency (i.e. use of solar panels) and use sustainable building materials.	Council is committed to developing the Hub as a 'minimum' certified 5 Star Green Star facility with net zero emissions. This commitment is made in accordance with Council's Sustainable Buildings policy which calls for a minimum of 5 Stars Green Star (design, as built and performance) and a target for net zero emissions. A broad range of sustainability initiatives have and will continue to be considered during the detailed design process (including the use of solar panels) in order to achieve the target. The potential for additional credits above the 5 star green star target will be considered during the detailed design process, including the potential to achieve a 6 star green star rating, which will be based on a detailed cost benefit analysis.
Inclusion of electric charging stations.	The Hub will include provision for electric charging stations, which will contribute to the facility's Green Star rating and will cater for the increased prevalence of electric vehicles on our roads in the future.
Playground	A 'neighbourhood' level playground is proposed at the Hub in accordance with Council's Playground Strategy, which typically includes a combination of standard themed play equipment, natural play and custom designed pieces.

Community Feedback Summary	Council Response
Strong support for a playground that caters for all ages with suggested inclusions ranging from a large basket swing, toddler swings, climbing and adventure play elements, jumping pillow, BMX / scooter track, water play, soccer goal (in half court area) and tennis / table tennis area. General preference for natural or themed play rather than a generic 'cookie cutter' playground.	The ultimate design of the playground (and equipment selection) will be subject to the detail design (DD) process and will be sympathetic to site and consider community feedback provided. Further community consultation will also be undertaken as part of this process. The playground is intended to complement the regional 'insect' themed playground, located within Tatterson Park (approximately 500m from the Hub). Access to this playground (and other facilities within the Reserve) will be encouraged via an interconnected path network and new access road.
Room for Arts and Crafts The inclusion of a wet area / 'maker space' for arts, crafts, lego clubs, pottery and other messy activities was suggested with potential use for other activities requiring a hard floor surface (i.e. dance and exercise classes). Provision of storage and sink for easy clean-up.	Former 'Meeting Room 3' to be enlarged and repurposed as a 'Makers Space' suitable for arts, craft and other messy activities. Use of appropriate hard floor surface and inclusion of sink and paint trap etc. Provision of operable walls to enable the space to open up to adjoining room/s.
Provision of Early Years Children's Services The extent of proposed early years children's services at the Hub was questioned by some respondents, in particular the provision of childcare facilities.	Council has completed significant analysis into the need for kindergarten and childcare facilities in the Keysborough / Keysborough South area, with demographic forecasts identifying ongoing growth in the 0-4 year age group over the next 15+ years. Based on this demand, the Hub is intended to have an integrated children's service license with long day care and kindergarten provided in a wraparound care model. Additionally, changes to the provision of three year old kindergarten will place increased pressure on early year children's service facilities and has been considered in planning for the Hub. This increased demand is based on the State Government requirements for at least five hours of three-year old kinder to be provided by 2022, scaled up to 15 hours per week over the next decade.

Community Feedback Summary	Council Response
The size of the western / children's services wing in comparison to the eastern / community wing was questioned.	The western wing of the building includes early years children's service facilities (kindergarten and childcare) in addition to Hub administration / staff facilities and multi-purpose spaces that are available for community use (including a meeting room, multifunctional area and quiet room). Consulting suites are also provided in the western wing.
	The size of the kindergarten and childcare rooms (and associated facilities) is determined by the National Law and Regulations for a licensed children's services space. This includes a minimum requirement of 3.25sqm per child (excluding fixed equipment and door swing areas).
	Kindergarten and childcare facilities may be repurposed over time, pending changes to demand. Additionally, rooms will be made available after-hours and on weekends if required. However, it should be noted that the Hub includes a total of six activity / meeting rooms of varying sizes (and large community lounge), resulting a high level of facilities being available for community use.
Traffic and Car Parking Some concerns were noted regarding increased traffic volumes and the Villiers Road and Chapel Road intersection, with suggested mitigation strategies to improve safety and minimise congestion (i.e. left turn only from Villiers Road).	Assessments of the impacts of the Hub and the road connection have been undertaken by a number of traffic engineering experts, who believe that the intersection between Chapel Road and Villiers Road will still be able to function safely following the development of the Hub. Councils traffic engineers will be monitoring the location following the opening of the Hub to assess the impact and determine if further action is required. If there is a significant increase in safety issues, then measures such as restricting the right turn out of Villiers Road will be considered.
Query regarding positioning of car park access road and potential to align car park entry with Grevillea Street.	The positioning of the car park access road has also been determined by the distance from Villiers Road residences (in order to minimise the impact), location of the open drainage swale (to the west) and existing vegetation (to the east).

Community Feedback Summary	Council Response
	It is unlikely that the car park will be amended so that the access aligns with Grevillea Street. It is generally safer to have these not in alignment, as it reduces the likelihood of either confusion around priority at the intersection or higher vehicle speeds when entering the car park.
Mixed views noted regarding parking along Villiers Road, with suggestions of 'no parking' due to the narrow width of the road. However, Villiers Road resident/s wish to retain the right to park along the roadside.	Council will monitor the need to restrict parking on Villiers Road. Unless significant safety issues are present, no changes to parking restrictions would be undertaken without consultation with affected residents, in accordance with Councils Municipal Parking Strategy.

This report recommends that Council endorse the proposed response to community feedback on the Keysborough South Community Hub. This will enable Council to progress the detailed design and documentation process in accordance with the revised plans, ahead of the tender period and appointment of a builder in early 2021. Construction of the community hub is proposed to commence in April / May 2021.

A Management and Operational Plan for the Hub is proposed for development in 2021.

# Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### Community Plan 'Imagine 2030'

<u>People</u>

- 0. Pride Best place best people
- 1. *Cultural Diversity* Model multicultural community
- 2. Outdoor Activity and Sports Recreation for everyone
- 3. *Lifecycle and Social Support* The generations supported

#### <u>Place</u>

- 4. Sense of Place One city many neighbourhoods
- 5. Safety in Streets and Places Feeling and being safe
- 6. Appearance of Places Places and buildings
- 7. Travel and Transport Easy to get around

#### **Opportunity**

- 8. Education, Learning and Information Knowledge
- 9. Jobs and Business Opportunities Prosperous and affordable
- 10. *Tourism and visitors* Diverse and interesting experiences
- 11. Leadership by the Council The leading Council

#### Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

#### <u>People</u>

- 12. A vibrant, connected and safe community
- 13. A creative city that respects and embraces diversity

#### <u>Place</u>

- 14. A healthy, liveable and sustainable city
- 15. A city planned for the future

#### **Opportunity**

- 16. A diverse and growing economy
- 17. An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- 18. City of Greater Dandenong Children's Plan
- 19. Tatterson Park Master Plan
- 20. Playground Strategy

#### **Related Council Policies**

- 21. Community Hubs Framework
- 22. Community Engagement Policy
- 23. Sustainable Buildings Policy
- 24. Public Art Policy

#### Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

#### **Financial Implications**

Council has carefully considered the financial implications associated with the revised plans, in accordance with an updated Cost Plan. These resource requirements are consistent with the proposed budget for this project (as per 2020/21 budget and long term financial strategy).

External funding is also being sought under the Victorian Government's Building Blocks Grants Capacity Building Stream.

#### Consultation

The draft design for the Keysborough South Community Hub was placed on public exhibition for a two week period from 12 June to 26 June 2020 in order to seek community feedback on the draft plans. (Late submissions were accepted up until Tuesday 5 July.)

This process was undertaken in accordance with Council's Community Engagement Policy and Community Engagement Planning Framework and involved a range of different consultation opportunities. These opportunities targeted the local Keysborough / Keysborough South community and were promoted via website and social media posts, media release, a mail-out to local residents (living in close proximity to the site) and an email to interested residents and stakeholders (who previously registered their details during the site selection consultation process).

A total of 91 submissions were received via the on-line feedback form and via email, which included a broad range of comments in response to the draft design for the Hub.

The results of this consultation process are summarised in the body of this report and detailed in the attached Consultation Outcomes Report.

Note: The COVID 19 pandemic prevented consultation opportunities being promoted more extensively (i.e. face to face meetings and drop in sessions).

#### Conclusion

The draft design for the Keysborough South Community Hub has generated a high level of interest and engagement within the community, as evidenced by the large number of submissions and broad range of feedback received.

Council has considered all community feedback and proposes a measured response in order to maximise the functionality and use of the hub, within available resources. This response has resulted in a number of implications to the draft design, including an expansion of the building envelope and provision of an enhanced range of facilities and services.

This report proposes that Council endorse the revised design for the Keysborough South Community Hub and proposed response to community feedback, to enable Council to proceed with the detailed design, documentation and delivery of this important community asset.

#### Recommendation

That Council:

- 1. endorses the proposed response to community feedback and revised design for the Keysborough South Community Hub on the corner of Chapel Road and Villiers Road in Keysborough;
- 2. proceeds with the detailed design and documentation of the Keysborough South Community Hub in accordance with the revised design; and
- 3. advises the community of the outcome of the consultation process.

OTHER

# KEYSBOROUGH SOUTH COMMUNITY HUB – CONSULTATION AND DESIGN OUTCOMES

# **ATTACHMENT 1**

# **CONSULTATION OUTCOMES REPORT**

PAGES 45 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



# **KEYSBOROUGH SOUTH COMMUNITY HUB**

# DRAFT DESIGN

**Consultation Outcomes Report** 

July 2020



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#### 1. Introduction

This report provides the results of the community consultation process that was undertaken to seek feedback on the draft design of the Keysborough South Community Hub.

It includes a summary of feedback received, in addition to copies of the detailed submissions, proposed response and implications to the final design.

#### 1.1 Consultation Methodology

The draft design for the Keysborough South Community Hub was placed on public exhibition for a two week period from 12 June to 26 June 2020. (Late submissions were received up until Tuesday 5 July.)

Consultation opportunities were promoted in the following ways, in order to maximise community awareness and engagement:

- City of Greater Dandenong Website
- Social media channels, including local FaceBook pages
- Email to previously interested residents and stakeholders (approximately 150 people who had previously registered their details during the site selection consultation process)
- Mail-out to local residents who live in close proximity to the Hub site.
- Media release.

Note: The COVID 19 pandemic prevented consultation opportunities being promoted more widely (i.e. via posters / displays, drop-in sessions etc.).

#### 1.2 Consultation Outcomes

A total of <u>91 submissions</u> were received during the community process which included:

- 58 submissions made via the on-line feedback form.
- 33 submissions sent to Council's 'community consultation' email address.

#### 2. Summary of Key Feedback

Community submissions included a broad range of comments in response to the draft design of the Keysborough South Community Hub. A number of common themes emerged from the feedback provided, which are summarised below in order of most prevalent. Detailed submissions are provided in Section 4 of this report.

1. Library

Strong support for an expanded library service with proposed inclusions ranging from free WiFi and computer access, book and magazine collections, reference materials, book pick-up / drop-off, printing and photocopying, library programs (i.e. story time), study services, computer and language classes.

The need for quiet study areas / nooks and collaborative working spaces was also highlighted, with further consideration of the size, shape and fit-out of the community lounge suggested.

#### 2. Café

Support for the inclusion of a café to complement Hub activities, support social gatherings and cater for park / playground users including users of other nearby facilities (i.e. dog park and regional / insect playground). Potential to attract people to Hub and cater for passing motorists.

#### 3. Environmentally Sustainable Design

The importance of sustainable building design was reinforced by respondents, with many believing the Hub should be an example of Council's commitment to addressing climate change. Reference was made to a 6 Star Green Star rating (as opposed to 5 Star) with zero net emissions, maximal water and energy use efficiency, use of sustainable building materials and inclusion of electric charging stations.

(Note: many of these submissions appear to be coordinated with the same or similar wording noted.)

#### 4. Playground

Strong support for a playground for all ages with suggested inclusions ranging from a large basket swing, toddler swings, climbing and adventure play elements, jumping pillow, BMX / scooter track, water play, soccer goal and table tennis. General preference for natural or themed play rather than a generic 'cookie cutter' playground. The need for safety fencing to was identified as a priority.

#### 5. Room for Arts and Crafts

The inclusion of a wet area / 'maker space' for arts, crafts, Lego clubs, pottery and other messy activities was suggested, in addition to adequate storage and a sink for easy clean-up.

#### 6. Provision of Early Years Children's Services

The extent of proposed early years children's services was questioned by some respondents (in particular childcare provision), which led to questions about the size of the western / children's services wing in comparison to the eastern / community wing.

#### 7. Traffic and Car Parking

Some concerns were noted regarding increased traffic volumes and the Villiers Road and Chapel Road intersection, with suggested mitigation strategies to improve safety and minimise congestion. Potential to align car park entry with Grevillea Street and mixed views noted regarding parking along Villiers Road.

A broad range of additional comments were also received by respondents which are outlined in Section 3 along with Council's proposed response and the implications to the design (if applicable).

Detailed submissions are provided in Section 4.

The following table provides a summary of the key points raised during the community consultation process, in addition to Council's proposed response and implications to the design of the Keysborough South Community Hub (if applicable). This information has been grouped under key themes.

# L C H IP ÷ Bu

Bu	Building and Internal Spaces		
#	Community Feedback Summary	Council Response	Implications to Design
19	Library Provision of an expanded library service to cater for the local community with inclusions ranging from free WiFi and computer access, book and magazine collections, reference materials, book pick-up / drop-off, printing / photocopying service, programs including story reading time, study services, computer and language classes.	<ul> <li>The Community Lounge will be expanded to provide a greater range of library services, in accordance with consultation feedback and Council's draft 'Library Services Feasibility Study and Facilities Plan'. This draft Plan recommends the 'establishment of an interim library lounge in the Keysborough South Community Hub' ahead of the proposed future development of a new full library service in the Keysborough / Parkmore precinct (within approximately 10 to 15 years).</li> <li>The Hub's Community Lounge will be expanded to include the following library services: <ul> <li>A small collection of magazines and newspapers</li> <li>A small collection of magazines and newspapers</li> <li>A small collection of magazines and borrowing.</li> <li>A small collection of magazines and newspapers</li> <li>A setf-serve bookable PCs</li> <li>Self-serve printing and photocopying</li> <li>A PC to look-up and order Library books</li> <li>A self-serve loan kiosk</li> <li>Book pick-name and off the Hub regularly to curate the book collection and deliver programs including story time, baby bounce and life-long learning programs talored to the needs of the Keybbrough South community activity / meeting rooms.</li> </ul> Additionally, staff at the Community Hub will be multi-skilled so they can assist all Hub users, including those using library services (i.e. incorporating librarian and operational users, including those using library services (i.e. incorporating librarian and operational users, including those using library services (i.e. incorporating librarian and operational users, including those using library services (i.e. incorporating librarian and operational users).</li></ul>	>

1b

2

Implications to Design Refer to DD for individual and group work / study with plenty of access to power points for people 1. Provision of a café service within the Hub at peak times, to be serviced by Centre staff. Coffee machine and display cabinet to be considered as part of the fit-out  $\prime$ Former 'Meeting Room 3' to be enlarged and repurposed as a 'Makers Space' suitable The Community Lounge will provide a variety of spaces and furniture types that allow cart location, and at a nominated location within the Community Hub (i.e. foyer). The draft design includes tea / coffee making facilities, community kitchen and space for self-serve vending options for Hub and park users. Meeting rooms will also be available for quiet study and collaborative working when Council will consider conducting an EOI process for the potential provision of a coffee service for the community and Hub users at the proposed mobile coffee for arts, craft and other messy activities. Use of appropriate hard floor surface and The provision of a commercial café is not viable at the Hub, however a number of options have been considered to cater for potential future demand: Note: Springers Leisure Centre also provides food and beverage options (including Provision of operable walls to enable the space to open up to adjoining room/s. Provision of dedicated space for a mobile coffee cart at the Hub entrance. As mentioned above (1a) the Lounge will be expanded to maximise flexibility. detailed design (DD) process, complemented by tables and chairs in the Community Lounge. Possible areas for service include: coffee) for users of the Tatterson Park precinct. not required for bookings / meetings. inclusion of sink and paint trap etc. a) Community Kitchen, or to plug in their devices. b) Reception Council Response ч. collaborative working spaces was also highlighted, with classes). Provision of storage and sink for easy clean-up. playground users including people using other facilities further consideration of the size, shape and fit-out of requiring a hard floor surface (i.e. dance and exercise was suggested with potential use for other activities crafts, lego clubs, pottery and other messy activities at Tatterson Park (i.e. dog park and regional playground). Potential to attract people to Hub and The inclusion of a wet area / 'maker space' for arts, Inclusion of a café to complement Hub activities, support social gatherings and cater for park / The need for quiet study areas / nooks and the community lounge suggested. Community Feedback Summary cater for passing motorists. **Room for Arts and Crafts** Café

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The extent of proposed early years children's services at

Provision of Early Years Children's Services

4a

Community Feedback Summary

the Hub was questioned by some respondents, in

particular the provision of childcare facilities.

Proposal to repurpose child care rooms for library and /

4b

or wet area (for arts and crafts).

The size of the western / children's services wing in

4

comparison to the eastern / community wing was

questioned.

Council Response	Implications to Design
Council has completed significant analysis into the need for kindergarten and childcare facilities in the Keysborough / Keysborough South area, with demographic forecasts identifying ongoing growth in the 0-4 year age group over the next 15+ years. Based on this demand, the Hub is intended to have an integrated children's service license with long day care and kindergarten provided in a wraparound care model. Additionally, changes to the provision of three year old kindergarten will place increased pressure on early year children's service facilities and has been considered in panning for the Hub. This increased demand is based on the State Government requirements for at least five hours of three-year old kinder to be provided by 2022, scaled up to 7 burst service work henced war the next decade.	N/a
As stated above (4a), there is a need for kindergarten and childcare facilities to be provided in the Hub.	N/a
The western wing of the building includes early years children's service facilities (kindergarten and childcare) <u>in addition to</u> Hub administration / staff facilities and multi-purpose spaces that are available for community use (including a meeting room, multifunctional area and quiet room). Consulting suites are also provided in the western wing.	N/a
The size of the kindergarten and childcare rooms (and associated facilities) is determined by the National Law and Regulations for a licensed children's services space. This includes a minimum requirement of 3.25sqm per child (excluding fixed equipment and door swing areas).	
Kindergarten and childcare facilities may be repurposed over time, pending changes to demand. Additionally, rooms will be made available after-hours and on weekends	

#### 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

	9

meeting rooms of varying sizes (and large community lounge), resulting a high level of

facilities being available for community use.

if required. However, it should be noted that the Hub includes a total of six activity /

#	Community Feedback Summary	Council Response	Implications to Design
ъ	<b>Size of Facility / Community Spaces</b> Suggested increase in the size of community spaces and overall size of 'community wing'. Expressed need to increase size of Community Activity Rooms (to cater for large functions and activities), increase size of community lounge and consolidate meeting rooms (to provide a variety of sizes).	The Hub will form part of a suite of community facilities that aims to complement (not duplicate) others in the area and broader region. These facilities include the nearby Springers Leisure Centre which caters for exercise classes, dance classes, sport and recreation activities; and the Tatterson Pavilion, with a large function room suitable for private functions etc. The Hub has therefore been designed to maximise flexibility and use, with the provision of operable walls in community activity rooms and meeting rooms, to allow for smaller or larger spaces to suit user requirements. (Rooms will also include multimedia technology.) The overall size of the eastern / community wing has increased from the size shown in the draft design, as outlined above (responses 1 and 2).	N/a
5b	Flooring to consider needs of a range of user groups and activities with the suggestion of timber flooring suitable to dance and exercise classes.	Flooring to confirmed during the detailed design (DD) phase of the design process. The type of flooring will endeavour to maximise flexibility for a broad range of users and complement other facilities in the area.	Refer to DD
ба	Amenities Toilets to be easily accessible to all users of the building and outdoor areas.	Toilets are located close to the main entry and central spine of the building, allowing easily access for all users and thereby eliminating the need to duplicate facilities unnecessarily.	N/a
6b	Provision of adequate facilities for families of young children include adequate baby change facilities and a parents / quiet room for breastfeeding mothers that is accessible for all users of the Hub.	The Hub includes a universal access and baby change room in the central amenities area of the Hub. A dedicated Changing Places Room is also provided for children and adults that require such facilities. A 'quiet' / parent's room is provided for breastfeeding mothers in the western wing of the building (near the consulting suites), which will be accessible to all Hub users.	N/a
6c	Provision of all-gender / unisex toilets in accordance with Council's LGBTIQ Inclusion Statement.	The Hub has been designed in accordance with universal design principles to maximise access for all. Two Universal Access toilets (UAWC) are provided within the Hub, which are non-gendered and will not require the user to go through the male or female identified toilets to access them. These toilets will be signed appropriately. Additionally, the Changing Places Room and staff washroom will be non-gendered.	N/a

# **External Spaces**

#	Community Feedback Summary	Council Response	Implications to Design
7a	Playground Strong support for a playground that caters for all ages with suggested inclusions ranging from a large basket swing, toddler swings, climbing and adventure play elements, jumping pillow, BMX / scooter track, water play, soccer goal (in half court area) and tennis / table tennis area. General preference for natural or themed play rather than a generic 'cookie cutter' playground.	A 'neighbourhood' level playground is proposed at the Hub in accordance with Council's Playground Strategy, which typically includes a combination of standard themed play equipment, natural play and custom designed pieces. The ultimate design of the playground (and equipment selection) will be subject to the detail design (DD) process and will be sympathetic to site and consider community feedback provided. Further community consultation will also be undertaken as part of the playground is intended to complement the regional 'insect' themed playground, located within Tatterson Park (approximately 500m from the Hub). Access to this playground (and other facilities within the Reserve) will be encouraged via an interconnected path network and new access road.	N/a Refer to DD process.
Zb	The need for a fencing to was highlighted to ensure the safety of children, by preventing them from running onto the road.	Fencing is proposed on three sides of the community playground / Hub site, along the (Dandenong Bypass, Chapel Road and part Villiers Road) to ensure child safety. The licenced children's playground will be fully fenced.	N/a
8a	<b>Traffic and Car Parking</b> Some concerns were noted regarding increased traffic volumes and the Villiers Road and Chapel Road intersection, with suggested mitigation strategies to improve safety and minimise congestion (i.e. left turn only from Villiers Road).	Assessments of the impacts of the Hub and the road connection have been undertaken by a number of traffic engineering experts, who believe that the intersection between Chapel Road and Villiers Road will still be able to function safely following the development of the Hub. Councils traffic engineers will be monitoring the location following the opening of the Hub to assess the impact and determine if further action is required. If there is a significant increase in safety issues, then measures such as restricting the right turn out of Villiers Road will be considered.	N/a
8b	Query regarding positioning of car park access road and potential to align car park entry with Grevillea Street.	The positioning of the car park access road has also been determined by the distance from Villiers Road residences (in order to minimise the impact), location of the open drainage swale (to the west) and existing vegetation (to the east). It is unlikely that the car park will be amended so that the access aligns with Grevillea Street. It is generally safer to have these not in alignment, as it reduces the likelihood	N/a

# 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (C	ont.)
	•,

#	Community Feedback Summary	Council Response	Implications to Design
		of either confusion around priority at the intersection or higher vehicle speeds when entering the car park.	
80	Mixed views noted regarding parking along Villiers Road, with suggestions of 'no parking' due to the narrow width of the road. However, Villiers Road resident/s wish to retain the right to park along the roadside.	Council will monitor the need to restrict parking on Villiers Road. Unless significant safety issues are present, no changes to parking restrictions would be undertaken without consultation with affected residents, in accordance with Councils Municipal Parking Strategy.	N/a
6	Tatterson Park Connection Suggest development of shared path into Tatterson Park to create linkages between the Hub and key infrastructure and landscape features located within the Reserve.	A shared pathway into Tatterson Park is shown on the site plan along the new access road (revised plan to show more clearly). This path will provide a connection between the Hub and extensive range of facilities / features available within the Reserve including new dog park, regional 'insect' playground, Springers Leisure Centre, playing fields, bushland area etc.	>
10	Community Garden Suggested inclusion of Community Garden, to allow residents to grow their own produce, share gardening ideas and help promote sustainability. This would also serve purposeful for the kindergarten.	A community garden has not been included in the current design / site plan. Council will be developing a policy relating to Community Gardens in the coming months. A small sustainable garden is proposed for inclusion in the licenced children's play area (to be confirmed during the detailed design process).	N/a
11	Community Markets Potential use of outdoor spaces for various community activities such as farmers market, carols and other events.	The Hub will have the flexibility to offer a broad range of indoor / outdoor activities for the community. However large-scale markets and events are likely to be better suited to Tatterson Park which has more space for events, including car parking provision.	N/a

#	Community Feedback Summary	Council Response	Implications to Design
12a	Environmentally Sustainable Design The importance of sustainable building design and the Hub being an example of Council's commitment to addressing climate change. Reference to 6 star green star rating (as opposed to 5 star green star) with zero net emissions, maximal water and energy use efficiency (i.e. use of solar panels) and use sustainable building materials.	Council is committed to developing the Hub as a 'minimum' certified 5 Star Green Star facility with net zero emissions. This commitment is made in accordance with Council's Sustainable Buildings policy which calls for a minimum of 5 Stars Green Star (design, as built and performance) and a target for net zero emissions. A broad range of sustainability initiatives have and will continue to be considered during the detailed design process (including the use of solar panels) in order to achieve the target. The potential for additional credits above the 5 star green star target will be considered during the detailed design process, including the potential to achieve a 6 star green star rating, which will be based on a detailed cost benefit analysis.	N/a Refer to DD
12b	<ul> <li>Inclusion of electric charging stations.</li> </ul>	The Hub will include provision for electric charging stations, which will contribute to the facility's Green Star rating and will cater for the increased prevalence of electric vehicles on our roads in the future.	>
13	Impact on Neighbouring Properties Some concerns / suggestions were raised by Villiers Road residents including after-hours noise, light-spill / pollution and security, and the need to maintain privacy from the main entrance into the building was also raised. Concerns about traffic congestion and the need to avoid locating the car park entrance opposite residence was also raised (Refer to Section 8 – Traffic and Car Parking).	Minimising the impact on neighbouring properties has been considered when determining the appropriate set-back of the facility and car park entry. The effective use of landscaping along the boundary will be considered during detailed design (DD) but will need to maintain lines of sight for security purposes. Security and perimeter / external lighting will be addressed during the detailed design (DD) process and will consider the issues raised to minimise the impact on neighbouring properties.	Refer to DD
14a	Operating Hours Support for extended operating hours including after- hours and weekend use to cater for people who work during the week.	The Hub will be open after-hours and on weekends, in line with other similar Council / community facilities. However the exact operating hours will subject to the Hub's Management and Operational Plan and consider the specific needs of the local community in addition to the impact on neighbouring properties.	Refer to DD / Operating Plan

City of Greater Dandenong
ORDINARY COUNCIL MEETING - AGENDA

N/a

The Hub design includes a combination of an acoustic landscape treatments (earth

mounds / retaining walls) in addition to an acoustic wall to minimise the noise from the Bypass.

after-hours access, as per other Council facilities. As state above, consideration of The detailed design (DD) process will consider the requirements associated with

security etc. will be important to facilitate after-hours

Provision of adequate access arrangement, lighting,

14b

**Community Feedback Summary** 

Council Response

local needs (including those of neighbouring properties) will also be considered.

Implications to Design

Refer to DD

4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)
4.5.2 Reysborough oouth ooninnunity hub - oonsultation and besign outcomes (oont.)

Refer to DD

This policy actively supports the engagement of local artists and organisations in

inclusion of Aboriginal artwork, design features, history

and educational opportunities etc.

Recognition of Indigenous and Aboriginal custodians of

the land to be incorporated into the Hub. Potential

site (including amphitheatre and children's playground) The importance of well designed and effective acoustic

from the noise of the Bypass. Aboriginal Heritage

16

measures / sound wall was highlighted to protect the

Acoustic / Noise Attenuation

15

access.

developing a cohesive and appropriate approach to the public art included

within the wider Keysborough South Community Hub development.

Strait Islander communities in accordance with Council's Reconciliation Action Plan.

development of artwork and design features, including

environmental and historical group/s and the Suggest involvement of local groups in the

Local Artwork / Involvement of Local Groups

17

This process will also include the engagement of local Aboriginal and Torres

Hub will include area's for displays (in the Foyer and Lounge)

est groups, schools and community groups can showcase

rmational displays from time to time.

detailed design (DD) process and which will be undertaken in accordance with Council's Public Art Policy.

The Hub includes an allowance for public art, which will form part of the

create totems or mosaic tiles for inclusion in the landscape).
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MONDAY, 10 AUGUST 2020

# 4.1 On-Line Feedback

A total of 58 submissions were received in response to the draft design for the Keysborough South Community Hub, via Council's on-line feedback form. These comments are detailed in the table below.

#	Submission	Response
1	Would love to see social spaces. Rooms for hire to public (meetings, parties etc). Rooms for kids activities to be run, especially for after school and during the holidays. Cafe?	Rooms will be available for hire for a range of activities. Refer Section 3, Response 3.
2	I'm aware that Keysborough already have a Community Hub located near Resurrection Parish; however it's contribution to our suburb was very limited and not widely known or advertised. My family and I are very happy that Keysborough will finally have a proper Community Hub.	
	<ul> <li>I am hoping that in this new development, council will take into account a few things such as:</li> <li>"Sustainability". I hope the new Hub will be built with at least a 6 star energy rating promising that it will be a leader in any future projects to come.</li> </ul>	Refer Section 3, Response 12a.
	<ul> <li>"Local Library"         <ul> <li>"Local Library"</li> <li>I've been petitioning for a local library in Keysborough for a few years now.</li> <li>I've been petitioning for a local library in Keysborough for a few years now.</li> <li>If there are no plans to build one in the Frederick Wachter Reserve Redevelopment, then surely the new Hub should</li> </ul> </li> </ul>	Refer Section 3, Response 1a.
	have one. • There is plenty of parking available at Springers Leisure and it's also so easily accessible by foot and public transport for many young families. • Keysborough hard and sorright as well as a few high schools. A local library will be of a great benefit to these	
	student by providing much needed resources such as free computer usage and study spaces for kids who can't find it at home. • Keysborough does have many households that cannot afford computers for every child that they have. These families are desperately in need of such community resources.	
	<ul> <li>"Free wifi"         <ul> <li>Many households don't have access to good internet.</li> <li>Many households don't have access to good internet.</li> <li>Free wifi will allow a lot of kids to receive the same advantages afforded to other households that have wifi as a normal resource.</li> </ul> </li> </ul>	Free Wifi to be available as per Section 3, Response 1a.

#### 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

	Submission	Response
1	<ul> <li>"Community spaces"         <ul> <li>"Voil offer local people a chance to congregate with other people of the same interests. It will provide more community interaction and boost community moral.</li> </ul> </li> </ul>	Agreed.
	<ul> <li>"All Age Playground"</li> <li>Parents have an obligation to provide kids with play time and outside space. The new Keysborough South estate's are known for their homes with very little backwards.</li> <li>An all age playground will provide access to the whole family especially ones with kids who aren't toddlers.</li> <li>A sensory play area is also very important, so it will be inclusive of neurodivergent children as well.</li> </ul>	Refer Section 3, Response 7a.
	<ul> <li>"Café"         <ul> <li>"Café"</li> <li>A cafe near the playground and library will encourage more parents to come out with their children. A cafe will meet the needs of the parents whilst their kids are enjoying the outdoor facilities.</li> </ul> </li> <li>Thank you for this opportunity to be a part of this process.</li> </ul>	Refer Section 3, Response 3.
	Would love a cafe and library, and a playground for kids and even the local Keysborough kinder to move there rather than Cheltenham rd.	Refer Section 3, Response 1a, 3, 4d and 7a
1	The designs look great. Dandenong needs something like this too.	Noted.
	We need a good cafe with indoor and outdoor seating, that is one thing we are lacking in this area	Refer Section 3, Response 3.
	A cafe would be great	Refer Section 3, Response 3.
	Would love to have a cafe so we can meet up with friends/mothers group members. Would also be great to grab a coffee on the way to the dog park or Tatterson Bug Playground.	Refer Section 3, Response 3.
	A branch for the toy library would be great given the number of young families in the area.	The need for a toy library in the Hub has not been identified.
	We are a young family in the area and would love to see a cafe that is child friendly perhaps with a play area?	Refer Section 3, Response 3.
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#### 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

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Refer Section 3, Response 3.

A cafe would be great!

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#	Submission	Response
10	Many vocal KS residents are now saying they don't want the hub in the present design as they have already outgrown it ! They don't even want it in that location! So why is council INSISTING on building a now defunct design when beddd have already don't even want it in that location! So why is council INSISTING on building a now defunct design when beddd have already changed? Wrong place, unwanted design , presently it has more like s medical clinic when there are childcare, dentists and doctors on every corner. They don't need s cage as the cafe will go broke in CoVid conditions you can't have people milling around. Too many childcare centres and kinders that are not at full capacity. With social distancing and cleaning regime the centre will not be well used. If you are not providing what the exclusive citizens want then it will be a lemon. They always want something then find fault in its location and design and what it offers. Sadly this is an expensive expenditure in the wrong location not offering what is needed. the money should be didn't else where. Very disappointing this is being considered against resident wishes.	Council has been working with the community over a number of years to deliver the Hub. The majority of submissions support the Hub design, noting a number of suggestions for consideration. Refer to Section 3, Response 3 and 4a.
11	Hil Would be fantastic to have working pods and a co-working space to encourage business development.	Refer Section 3, Response 1b.
12	Looks great! Great location and facilities. Can't wait to use it with my young family!!!	Noted.
13	Hi. We would like to have a library area in the keysborough community hub please.	Refer Section 3, Response 1.
14	Hi. Kindly request to consider a library area in the keysborough community hub please.	Refer Section 3, Response 1.
15	Hi, instead of having meeting rooms and childcare in the keysborough community hub the residents in this area would prefer to have a library. There are number of new childcare centres open in Keysborough, so another one makes not much value to the residents. A library is much needed for school going students in the keysborough area. Kindly request to consider a library area in the keysborough community hub please	Refer Section 3, Response 1 and 4a, 4b.
16	I would love to see a library of some kind there. Also spaces where adults and children and make things, for example Lego, Mechanno, robotics, knitting etc.	Refer Section 3, Response 2.
17	A large cafe where the community can go to and a library will be amazing. More playgrounds and a kinder.	Refer Section 3, Response 3, 4a, 7a.
18	Library and cafe 100% would be very useful. Something like bunjil place layout would be amazing!	Refer Section 3, Response 1 & 3
19	Hi we are currently building a house in the area. First time home buyers, it would be great if the hub can include a community library, it will create jobs for the local area and a great space for kids to continue to learn and have a safe space for study.	Refer to Section 3, Response 1.
20	Please make the library the focus of the building (not just an outreach program), like new Dingley library. A well stocked library will make a great difference to the families of Keysborough and Noble Park. A place that students and study and individuals can work from home.	Refer to Section 3, Response 1.

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	Secondly the kitchen facilities should be part of the two rooms so they can be used for meetings or hiring the space for functions. Unless there is a cafe kiosk, it's very hard to control the hygiene if we had an open kitchen available to members of the public.	The community kitchen will service the Community Activity Rooms, Lounge and Outdoor
		Seating Area.
	There are already plenty of childcare and kindergartens around so more is not necessary. The outdoor space sounds great.	Refer Section 3, Response 4a
	We can host Christmas carols or community market days. Most importantly please please ensure safety is a priority and design a safe way in and out.	Refer Section 3, Response 11
	You're building in a very highly congested suburb with tight roads. It's great to have something but it won't be used if it's awkward to get to.	Refer Section 3, Response 8a,8b
21	We live directly in front of the of the proposed Hub on Villiers Rd.	
	One of our concerns would be the increased traffic on Villiers Rd and the availability of the on-street parking in the front of our house. Currently we are benefiting on the existing on-street parking along Villiers Rd and it would be anticipated to be very busy with the increased traffic and use and we may loose that benefit using the parking bay in front of our house.	Refer Section 3, Response 8c.
	We would be also concerned with the increased noise (even at the moment there are barking dogs too early in the morning chasing cars) due to the increased car and foot traffic on Villiers Rd.	
	The front of the proposed hub is facing the existing houses on Villiers Rd, including our house. Our other concern is the likely affect on our privacy and security. People can see if our house is vacant and they may even see if how many residents are in the house. You they might take interest as they know that it is vacant.	Refer Section 3, Response 13.
	With the frontage of the proposed Hub facing Villiers RD, it would also be likely that cars would drop off their passengers on	Refer Section 3, Response 8c.
	Villiers Rd and not in the assigned drop off point in the carpark (particularly if they are running late). These cars would affect our access to and from Villers Rd to our property. Is there a plan to mitigate this sort of issues maybe using street signs of no standing or no unloading allowed on Villiers Rd (except of course for residents).	
	Is it possible that the front of the Hub be facing WEST towards springers. Maybe this would help and lessen the privacy issue and the noise away from the residents on Villiers Rd.	The current design / orientation allows for a single central entry
	Would there be a new way of addressing the traffic congestion on the corner of Villers and Chapel Rds. During peak hours, cars can be banked up to the roundabout waiting for the go traffic lights on the Dandy Bypass - Chapel Rd intersection.	to the building which is preferred.
	My wife had already an accident on the intersection as the other car was speeding off to beat the red light on the Dandy bypass and did not see that my wife's car turning right onto Chapels Rd from Villiers Rd. The other car did not even stop after the accident.	Refer Section 3, Response 8a.
	Hoping that the impact of the proposed Hub is not too much for us, as we have decided to settle on this property knowing that it would be peaceful and quite however that may not be the case now due to the building of the proposed Hub on Villiers Rd directly facing the front of our house.	

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Council's Aquatic Strategy does not support the provision of an additional pool / aquatic centre Council's Aquatic Strategy does not support the provision of an additional aquatic centre in the meeting rooms or varying sizes Refer Section 3, Response 12a. Refer Section 3, Response 8b. Refer Section 3, Response 13. Refer Section 3, Response 15. The Hub includes six activity / Refer Section 3, Response 1. Refer Section 3, Response 1. for community activities. in the municipality. municipality Response aiming for 5 energy stars for the building. Having declared a climate emergency, I would expect council to put its money where times. We are experiencing congestion already with the dog park usage and the community hub will add more traffic than the services. Evidence is that libraries built healthier, happier communities. A public library branch here would be set up to adapt A well designed and effective noise attenuation wall protecting the facility and specially the amphitheatre from Dandenong opposite resident's houses. This will add extra risk for local residents trying to get out of their house, especially during peak I think it would be ideal if it could actually house a library! Doesn't need to be big and you already incorporate some library A library would also be better equipped (with trained staff) to meet the needs of teenagers who are often left out of these It must be considered a full library. Staff it with librarians. Call it a library. Libraries are a community hub, it doesn't need a This looks like an exciting space, that will serve the community well. However, I'm disappointed to see that council is only building projects and making the Keysborough South Community Hub our first 6 star building would both make important live on Villiers Road and I would recommend that the entrance for the Community Hub onto Villiers Road should not be strides in tackling climate chance and show that council is committed in word and deed to the climate emergency cause. l would also like to see if council can minimise outdoor perimter lighting as I consider this light pollution. We already get its mouth is and invest in a 6 star energy building for this community hub. Council needs to lead by example in its major Love that this is happening! The option of shared space and a central door between the two main spaces is excellent. lighting from the nearby sports oval which impacts our quality of life and hobbies at home. I would like to suggest a larger facility for community activities. A community swimming pool would be good. to the changing needs of the community. Stoked you're keeping the greenery! We need an AQUATIC CENTRE! Bypass traffic noise Dear Sir/Madam, current dog park. developments. Submissior rebranding 22 24 25 28 23 26 27 ±

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29	Council office relocated here. Plenty of parking. Cafe, senior citizens centre, outdoor cafe that is a meeting place for people when they walk this area. Great access paths to it from Springers. Paved paths not wet sloppy paths that are in the area now.	Council office not supported. Refer to Section 3, Responses 3 and 9.
30	The playgroup to me seems to be right against the dingly bypass, maybe that can be moved where the parking is and the car parked moved to where the play ground is against the fence. The playground would be away from the noise and pollution of the dingly bypass. The alternative to build a large sound barrier to the bypass. Still think it's Better to move the playground away from the fence for less pollution. Maybe they should go there and here the noise to the bypas. The alternative to build a large sound barrier to the bypass. Still think it's Better to move the playground away from the fence for less pollution.	Refer Section 3, Response 15 re acoustic measures. Car park needs to be accessible from Villiers Road.
31	I would greatly appreciate having Library included in the keysborough community hub. Thank you.	Refer Section 3, Response 1.
32	Definitely space for a cafe that faces the outdoors	Refer Section 3, Response 3.
с е	There should be community rooms adjacent to the community playground. There should also be a cafe adjacent to the community playground. See phonenix park in Malvern as an example. This is a well utilised park where snacks/drinks can be purchased for patrons. The community rooms can be hired for family gatherings co-located with playground facilities where the adults can watch children in playground whilst setting up activities or food etc. I dont believe there is a need for the childrene or kindergarten as other options in the municipality for this service are around. A small library with actual books would be useful with the ability to order books too. Also magazines and study sace. Very important is free Wift, proper cafe coffee, snacks available. It should be a space where the local community community. Things chill exercise are connections. An art room would also be good for creative art by the community. Things like Lego clubs, art therapy/workshops, cooking classes would be great. There is a great community hub in Knox with many community classes available.	The community playground is adjacent to the Community Lounge. Refer Section 3, Responses 3 (café), 4a (childcare) and 2 (art room).
34	Would love to see programs that promote sustainability and care for the environment and local community held here and so therefore I would love to see the inclusion of a community garden. This would also serve purposeful for the kindergarten children. Great design by the way!	Programming subject to Hub operation. Refer to Section 3, Response 10. The licenced play area is proposed to include a sustainable / produce garden (subject to detailed design).
35	I really like the layout. Will the kinder and childcare be sessional care or long day care? Private owned or council funded?	Refer to Section 3, Response 4a.
36	Need library!!	Refer to Section 3, Response 1.
37	I would love to have library.	Refer to Section 3, Response 1.
38	We love to have provision for library as the closest libraries are at least 4km away. It would be very useful to have at least a smaller facility like the ones Dingley library had before upgrading. It would be well utilised by the community. Thanks	Refer to Section 3, Response 1.

	Submission	Response
-	Needs study spaces for students that can be booked. Mental health services and outreach programs for youth- Fit2Drive	Refer to Section 3, Response 1a and b. Consulting suites and meeting rooms available for a variety of services / programs.
-	The plans look fantastic- well done. There is a lot of reference to Keysborough South, is the intent to formally name this part of Keysborough to Keysborough South.	There are no plans to formally rename this area.
	A modern style cafe with quality food would definitely be much appreciated by the community. A place to hold markets indoors and outdoors would bring the locals out. Art / craft/ pottery workshops would be amazing along with group exercise classes.	Refer to Section 3, Responses 3, 2 and 1.
	Will be great to have a community garden Will be great to have family friendly toilet change room, libraries, kids playground, breastfeed area, kitchen n tap. Would be great to have art exhibition there, and café.	Refer to Section 3, Response 10. Refer to Section 3, Responses 6b, 1, 7a and 3.
	Hi. Thank-you for the opportunity to feed back on the draft plan. Overall I am in favour of the draft and like it very much. For my own purposes I would use the open working spaces as an alternative to working from home. So I am hopeful that high speed internet via wift would be available. Is that the case? I would also look at using the smaller meeting rooms for small community based meet-ups in areas of interest for me (e.g. board gaming groups). Will the meeting rooms be bookable and what is the expected cost per hour/day? I love the inclusion of the amphitheatre and would like to see local groups putting on concerts and plays in the area. Council has recently put in a basketball half court in the Tatterson Park playground already, will this new one be overkill?	Refer to Section 3, Response 1b. Booking fees to be determined as part of Management and Operational plan. Basketball contr inclusion will help the Hub cater for all ages, including young people.
	Where is the mother's quiet feeding room in community area as public wont be allowed in kinder area? Will there be solar panels? With all the child care centres now servicing that area how can childcare area be converted to general use area? It is over kill given there are so many other child care facilities in the area all vying for same clientele. Villiers Rd will not cope nor will the nearest neighbour, it will create traffic jams at that intersection and cars should only turn left exiting Villiers. It is green open space to pace than one work will be a nightmare to a clevelopment which is unfortunate for the general population. Post pandemic these communal buildings will be a nightmare to manage given parent pick up CANT be outside.	The quiet / breastfeeding room will be available for all Hub users. Refer to Section 3, Response 4a, 4b, 8a and 12a.

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#### 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

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	Draft drawing look great so far. Area needs more tree canopy around perimeter to minimse the surrounding traffic noise. Will	Landscape plan to be refined
<b>~ - ·</b>	these wals make it look like a fortress?	during detailed design process.
	Any use of solar panels & grey water storage, as a roof design like this would be a huge missed opportunity. Is there going to be fencing around the building not just nerimeter? Not only for safety of natrons, but also this will become a	Refer to Section 3, Responses
· - ·	destination for the unwanted unfortunately. This area is showing increasing number of break ins, theft & damage to property.	15 (acoustic), 12a (sustainability initiatives). 7b (fencing) and 8a
	The design seems small when comparing it to the average size of a house around this area. Looks to be roughly 4-5 blocks of	(traffic management).
,	land worth of building space?	)
	This is one of the main reasons i preferred the other site as parking was already available. And would not need to be added	
_ •	into the design plans.	
	nas council looked into what the t-section of chapter to & whilets to will look liker. The intersection of the pypass & chapter to has already shown in its short lifespan that its becoming a blackspot intersection. Maybe no right turns from villiers rd exit?	
47	Hi, if we can have the below that would be great:	
`	A charging station;	Refer to Section 3, Response
`	A couple of Table tennis tables;	12b, 3, 5a and 5b.
-	A cafe;	Outdoor recreation / play
-	A community activity room with mirrors, so people can dance /do yoga etc in there;	features subject to detailed
		design process.
48	It would also be great if we could have a library to access. So many young families in this area and I'm sure it would be used	Refer to Section 3, Response 1.
-	quite a bit. It could also be a meeting point for people to catch up.	
49 1	It all looks good but we desperately need a cafe in the area. It would be handy close to the insect park too for families.	Refer to Section 3, Response 3.
50 1	Looks amazing , my only suggestion is that it would be awesome to have a good quality community cafe as part of it also, where locals can come grab a coffee or a bite after a walk & catch up.	Refer to Section 3, Response 3.
51 (	Cafe in keysborough would be great - walking distance from new part of Keysborough. Would be great to have a cafe in the community.	Refer to Section 3, Response 3.
52 V	Would absolutely love to see a monthly Farmers Market/ Trash and Treasure Market take place at the new hub. This would get the community together. Best examples are Emu Plain Market and Red Hill Market.	Refer to Section 3, Response 11.
53	Please add a cafe or a dog friendly cafe	Refer to Section 3, Response 3.
54 /	A cafe would be great for parents and kids.	Refer to Section 3, Response 3.
55	Hello, we would love a library where kids could borrow books.	Refer to Section 3, Response 1a.
56 1	Please include a library	Refer to Section 3, Response 1a.
57 1	Is it possible to put some tennis courts there or a table tennis table?	Tennis courts not appropriate in
		this location. Outdoor
		recreation / play features

4	4.2 Submissions	
At	A total of 33 submissions were received in response to the draft design for the Keysborough South Community Hub. These submissions are detailed below.	ubmissions are detailed below.
#	# Submission	Response
1	1 I am so excited to see the plans for the new community centre in Keysborough South.	
	I particularly like the natural light Windows and sky lights. I believe all new buildings should be as environmentally efficient as they possibly can be designed to be in this day and age. A 6 Green Star rating would be appropriate. Look toward the future should be our motto. Save the planet for our children.	t Refer to Section 3, Response 1
	I would also like a library space in the lounge. Not just a drop off and pick up space. I can see myself sitting perusing volumes of magazines and novels. I see students studying on laptops reading school texts in a quiet space which many may not get at home. I have looked at a number of other sites around Melbourne and Greythorne Library Lounge comes in as a great space for our community Hub.	Refer to Section 3, Response 3 y 1b.
	I was a volunteer at Catholic Care in Dandenong teaching a group of 10 Afghan ladies sewing and knitting. I would like to continue this with similar groups of people locally in a dedicated art and craft space in our community Hub.	
	I think the opening hours should take in the needs of all of us including working folk so perhaps 10 am to 10 pm 7 days a week.	Refer to Section 3, Response 1
	Thank you for letting me put forward my ideas	

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subject to detailed design process. Community rooms will be available for use by a range of groups.

It would be great if we could use this place for our Somerfield Community Social Club, how could we request something like this?

Submission

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Response

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#	Submission	Response
1	I am so excited to see the plans for the new community centre in Keysborough South.	
	I particularly like the natural light Windows and sky lights. I believe all new buildings should be as environmentally efficient as they possibly can be designed to be in this day and age. A 6 Green Star rating would be appropriate. Look toward the future should be our motto. Save the planet for our children.	Refer to Section 3, Response 12a.
	I would also like a library space in the lounge. Not just a drop off and pick up space. I can see myself sitting perusing volumes of magazines and novels. I see students studying on laptops reading school texts in a quiet space which many may not get at home. I have looked at a number of other sites around Melbourne and Greythorne Library Lounge comes in as a great space for our community Hub.	Refer to Section 3, Response 1a, 1b.
	I was a volunteer at Catholic Care in Dandenong teaching a group of 10 Afghan ladies sewing and knitting. I would like to continue this with similar groups of people locally in a dedicated art and craft space in our community Hub.	
	I think the opening hours should take in the needs of all of us including working folk so perhaps 10 am to 10 pm 7 days a week.	Refer to Section 3, Response 14a.
	Thank you for letting me put forward my ideas	
2	Although I do not have children who are of an age to play in playgrounds. I do have grandchildren whom I frequently take to local parks. Pirate park, Pencil park and Westwood boulevard park. ANT Park. I have been looking at different types of equipment being is used in parks and I would like to see similar pieces of equipment to challenge both older kids and young	Refer to Section 3, Response 7a.

#	Submission	Response
	less adventurous ones. One I have seen is called Wallholla. Site <u>https://goric.com/all-products/wallholla-designed-</u> carve/#description.	
	Also a jumping pillow and a little ones Minni BMX track to partake in adventures on their scooters and small bikes. And one of the circular swings enough to hold 4 children.	Refer to Section 3, Response 7b.
	And knowing how kids can all of a sudden take off the playground needs to be fenced.	Refer to Section 3, Response 3.
	Also needed is plenty of adult seating to watch the kiddies and sip on a coffee from a little Coffee shop situated near the kitchen in the main building.	
m	My thoughts on this exciting new complex in Keysborough South:	
	<ul> <li>Please have fenced playground so my children are safe.</li> </ul>	Refer to Section 3, Response 7b.
	<ul> <li>Please make the community wing bigger than children's wing. That is what I am reading people in the area are concerned on social media. Why have all of those kindergarten and child care rooms empty on weeknights and weekends when the people in this area who all work full-time can use the hub only then.</li> </ul>	Refer to Section 3, Response 4c and 4b.
	<ul> <li>I have young children but the area has many teenagers now so this building needs to move with the times. My children will be finished with kindergarten by the time this is built.</li> </ul>	
	• Please have somewhere in the building where people can do art and other messy activities.	Refer to Section 3, Response 2.
4	Dear Council,	
	I am grateful this is being built within walking distance of my house.	
	Please not another "cookie cutter" playground. People won't go to it and that will mean less people will explore and use the new hub. My children love waterplay and we go to other Councils so my children experience it. Really like the size and the idea of the community lounge and that it is separate from the foyer and doesn't have the receptionist staring at you but there are some issues.	Refer to Section 3, Response 7a.
	If the community lounge feels like a lounge room it will work. If it feels like a study area or a corporate open plan office it won't. It doesn't mean that it shouldn't be used for study and work but it needs to be warm and inviting and capture the experiences of those living in the new part of Keysborough. Community Lounge needs to be not so rectangular either. Needs some private alcoves like they build into new McDonalds stores where you have some privacy from people walking around the community lounge.	Refer to Section 3, Response 1b.
	Thanks.	

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#	Submission	Response
5	To whom it may concern,	
	My name is <b>example</b> . I have been living in Greater Dandenong for over a year. I recently read that Dandenong had declared a climate emergency. As a result, shouldn't the Keysborough South Community Hub be built as the first 6 Green Star council building in the council?	Refer to Section 3, Response 12a and 12b.
	Have green initiatives been taken into consideration for the design of the Hub?	
	Here are some considerations:	
	<ul> <li>I think moving forward solar panels should be considered, not only for the environmental implications but also for the money saved on energy bills.</li> </ul>	
	<ul> <li>The hub should also be constructed out of sustainable materials, as it is very much the way forward in saving our environment and helping with climate change.</li> </ul>	
_	The final and most crucial point is installing electric charging stations and not gas installations.	
	It is important to tactical climate change head-on, and if we are in a declared state of emergency we need to act now. The Community Hub is the perfect opportunity for The Greater Dandenong Council to lead the charge in sustainable, forward- thinking construction.	
9	Hi there, as a resident of Greater Dandenong and a strong believer in the need to address the current climate crisis, I want to express the importance of making sure the new Keysborough South Community Hub is built to a six green star standard.	Refer to Section 3, Response 12a and 12b.
	As Greater Dandenong has already declared a climate crisis, it is clear that you understand how important it is that we address this issue immediately. We know that in order to overcome this challenge, our whole community needs to change what we do in just about every aspect of our lives. But this change is going to be most effective if it is led from the top. That is where decisive action from local councils is going to be so important and influential, not just in the practical effect of adopting carbon-abating practices, but also for the symbolic value of such a move.	
	The advantages of a six star building go beyond carbon-abatement, it will also achieve water and energy efficiency as well as using sustainable building materials in its construction.	
	I also strongly believe that we should have an electric charging station from day one to accommodate the rapid uptake of electric vehicles by the broader community.	
	Finally, given the building is near native bush, it should also integrate well with nature and be a place for environmental education both inside and out.	
	Thank you for your time.	

#	Submission	Response
7	It is important to design this building as a 6 star green building with maximum energy and water efficiency. Greater Dandenong also should install an electric charging station in anticipation of electric cars in the next couple of years.	Refer to Section 3, Response 12a and 12b.
×	Thank you for sending me the KSCH design sketch. I am very happy to see that our dream of having an event venue is about to come true. This is very happy for everyone who lives in this area and they are going to have all benefited greatly. From the KSCH design concepts and sketches, all the ideas and design styles are more applicable and beautiful. I 'd like to offer the following suggestions for your reference.	
	<ol> <li>For the safety reasons, the kindergarten and community activity room are best separated by a wall.</li> <li>The entrance to the car parking of the kindergarten and the community activity center, should also be separated.</li> </ol>	A single central entrance is preferred, however the east and west wings can be separated by a door / control point as required.
	<ol> <li>The area of the center of the community activity center is too small, it should be more than doubled. (When we engaged an events, we rented from Springers leisure center and there were more than 200 participants. As the surrounding land developing more and more. A lot of young families move into this area, and more people will take part in the event in the future.)</li> <li>Could the design of main hall of KSCH be similar such as Springvale centers and Noble Park centers have which is a standard large stage in their communities center. That's is very important for various groups to use, to show their group 's talents.</li> </ol>	Refer to Section 3, Response 5a.
	Keysborough is a new developing area district. The houses around there are more new, beautiful and novel. The environment here is beautiful and charming. We hope that our community center can be better designed to work better reflection of the progress and innovation of the times, so that Keysborough south will become a highlight of the new residence on the suburb of Melbourne and the best choice of new families' new home.	
σ	<ol> <li>As Greater Dandenong has declared a climate emergency we should be constructing 6 Green Star buildings to show our climate leadership</li> <li>The city should be implementing 6 Green Star standards, so we have both zero net emissions and maximal water and energy use efficiency, plus sustainable building materials in the construction</li> <li>To be ready for electric vehicle use the building should have an electric charging station</li> <li>As the building is near native bush it should also integrate well with nature and be a place for environmental education both inside and out.</li> </ol>	Refer to Section 3, Response 12a and 12b.

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10	Looks amazing , my only suggestion is that it would be awesome to have a good quality community cafe as part of it also, where locals can come grab a coffee or a bite after a walk & catch up maybe as part of the outdoor seating area??	Refer to Section 3, Response 3.
11	Thanks very much for the opportunity to comment on the draft design of the Keysborough South Community Hub. LIKE:	
	Sizeable playground	
	Earge Community Lounge - it will be great to just turn up and meet people without hire costs or booking. Please don't make that smaller in the final design!	Noted.
	Foyer not pokey	
	Light filled with high ceilings (the pictures give that impression anyway) - not dark and dingy	
	<ul> <li>Kitchen looking like it serves out into multiple locations. That is smart.</li> </ul>	
	<ul> <li>Nature Play great addition given the lack of it in the area as long as it is well thought out and interesting - cubby houses, hills, wooden/stone animal sculptures not just a few logs here and there</li> </ul>	
	Like the seating with tables in front of the playground. Would be great to relax watching my kids play	
	<ul> <li>Community amphitheatre because it will build community and make the building unique.</li> </ul>	
	DON'T LIKE:	
	<ul> <li>Playground not being fenced off from the entrance and because of that Villiers Rd. In a busy area like this you need a fully fenced playground with child proof gates</li> </ul>	Refer to Section 3, Response7b.
	<ul> <li>Lack of arts and craft / wet area</li> </ul>	Refer to Section 3, Response2.
	<ul> <li>Too many small meeting rooms - what for? Just need two meeting rooms but one smaller and one significantly larger (for when someone has a meeting but doesn't want a 90 square metre activity room). Rather than having four metres rooms of 19, 24, 25 and 29 square metres (total 97 square metres) have two meeting rooms one of about 22 square metres and one of about 30 square metres and an arts and craft/wet area instead of at least 45 square metres of tis big enough to run an arts class there. That's 97 square metres in total but giving more flexibility of types of spaces and sizes of community groups (a large community group committee will want a meeting room of 30 square metres, but a</li> </ul>	Refer to Section 3, Response 5a.
	small one will be the with 20 square metres). The arts and craft space could be booked as a meeting/activity room too.	
	<ul> <li>Relative size of community wing vs children's services wing - they should be the other way round in terms of size given this building will be around for decades and the neighbourhood is getting older already - even more so when this actually opens. I can see a need for an extra Community Activity Room rather than two childcare rooms. There is one private childcare centre being built on Chapel Rd further up closer to Cheltenham Rd.</li> </ul>	Refer to Section 3, Response 4c.

#	Submission	Response
	<ul> <li>Having car park spaces facing Villiers Rd. That looks ugly and doesn't fit in with all the other great new landscaping - that should be tree lined and other locals are telling me the entrance should be further along Villiers Rd so as not to cause traffic movement issues for nearby residents</li> </ul>	Refer to Section 3, Response 8b.
	<ul> <li>Building be so far back from Chapel Rd. Lose the advantage of the prominence of the location. If it is has to be the far back will there be a large name sign saying "Keysborough South Community Hub".</li> </ul>	Building has been integrated within the landscape in an effort to retain existing trees. Signage to be considered as part of the detailed design process.
	QUESTIONS: 1. Will the walls of the foyer and the lounge have anything to give a sense of the feel of the area - historic photos of market gardens, Keys family, current photos of Tatterson Park, Bunerong people etc?	Display areas will be provided within the Hub entry / foyer.
	2. Will the playground have a theme or will it be one of those boring generic ones that stand out like a sore thumb and people go to other Council areas to avoid. The only interesting and high quality material playground in Keysborough South is Pirate Park. Chance to build one here that is not necessarily fancy but that blends into the natural environment like the one where I moved from in Mount Waverley - Valley Reserve. Lots of wood, little plastic. Make sure you have two toddler swings though - they are in high demand every playground I take my children to whereas the older children swines don't set used much?	Refer to Section 3, Response 7a.
	<ol> <li>Will the sound barriers be better than the useless Vicroads ones at the moment? When I walk in Tatterson Park now I feel like I am next to a freeway and it is getting worse every year, not a great experience for outdoor seating space. They should have built the Dandenong Bypass walls with proper freeway walls. This could spoil everything as years go the should have built the Undenong Bypass walls with proper freeway walls. This could spoil everything as years go </li> </ol>	Refer to Section 3, Response 15.
	on in not done wen. 4. Does the outdoor seating space have tables as well as casual seating. It needs to be a mix. 5. Will all of the new trees be native and indigenous to the area?	Outdoor seating to be determined during detailed design process. Tree selection to be subject to detailed design process.
12	As a member of the South Keysborough community for almost 10 years, and with a family of two children aged 4 and 6 l'm very keen that this Hub is built right from the start and that it meets the needs of our community – when it opens and into the future.	
	<ul> <li>A few of my comments around the proposed plans are:</li> <li>Childcare rooms – Within a 1.5 km radius there is set to be over 500 long day care places within the next year the places include (Keysborough Community Children's Centre (76 places), Great Beginnings (138 places), Bluebird</li> </ul>	Refer Section 3, Response 4a

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#	Submission	Response
	Childcare at HomeCo (approx. 100-150 places), and the yet to be built childcare approved for corner of Fabian Court and Chapel Road (likely to be around 100-150 places). The CGD future planning predicts only 550 places in 2031 are required in the whole of the Keysborough suburb, not just the 1.5km radius of the Hub that will have 500 places. It concerns me that a large proportion of money will be spent setting up childcare rooms that will not be utilised, when the money could be better spent on the actual needs of the community.	
	<ul> <li>Kindergarten – currently no service is provided South of the Dandenong Bypass, yet there are 5 centres in Keysborough north of the Bypass. It would make clear sense that a Kindergarten is an essential requirement in the Hub. With the 3-year old Kindergarten program being rolled out as a funded program perhaps 3 rooms dedicated to kindergarten might be advantageous to ensure that the needs of both the 4-year-old and future funded 3-year-old kindergarten services can be met for the area.</li> </ul>	The Hub design has the flexibility to provide three kindergarten rooms if required.
	<ul> <li>It would be ideal if the already establish Keysborough Kindergarten team could move into the Hub. By offering a community centre into the Hub it would be reassuring to the residents that this is a Hub for our community not some multi-centre commercial kindergarten that does not have the needs of our community at mind. With the relocation of the Keysborough Kindergarten from 364 Cheltenham Road location into the Hub it would free up the room from 364 Cheltenham Road for the KCCC to increase the capabilities – once again improving the number of childcare places available in the area.</li> </ul>	There is future demand for Keysborough Kindergarten and Keysborough Children's Centre to compliment the Hub, as they are the only community managed services south of Cheltenham Rd.
	<ul> <li>KCCC is a highly regarded centre in the area with an exceeding rating across all areas. This organisation should be supported by allowing them to have access to more space at the 364 Cheltenham Road location. If the maternal health nurse rooms and kindergarten services were relocated into the new Keysborough South Hub KCCC would be able to grow and offer more places for children in the area at a highly regarded centre that offers exceptional care and education.</li> </ul>	
	<ul> <li>A childcare caters for a higher proportion of working parents than a Kindergarten. Parents who drop children off at a childcare centre often drop and run off to work or other commitments (study or volunteer work) whereas parents of children attending Kindergartens often have more flexibility in their day so would more likely be in a position to be able to utilise the facilities within the Hub. Perhaps even utilising the co-working spaces at the hub to complete work tasks, meet with friends or relax while their child is completing the kindergarten program. Perhaps even a café on the site would encourage these parents to stay for longer as they could grab a bite to eat while they complete their tasks.</li> </ul>	The Hub is intended to cater for kindergarten and child care, in addition and broad range of other community groups / members.
	<ul> <li>By removing the childcare rooms from the hub, as they are not required, a "wet" room could be designed as a maker's space with floors capable of easy cleaning if paint, glue, or pottery were spilt. Plus, could double as a dance room if one of the walls was equipped with mirrors thus allowing for yoga, elderly movement classes or dance lessons. The room would also need sinks for washing of paint, etc. these could be put behind folding doors to ensure that the room has flexibility and visual appeal. Cupboards would also be a must in this room to ensure that the diversity of the room is enabled. Perhaps even a kiln room could be made for firing of pottery – this service enables hobbyist to be able to</li> </ul>	Refer to Section 3, Response 2.

5,	Submission	Response
	have access to a kiln to finish their pottery projects offering a service that is not readily available and ensuring that there is an incentive to visit the Hub.	
	<ul> <li>A café is vital for the success of the Hub – with easy access from the busy Dandenong Bypass plus a community that is similar to other areas that have thriving cafes this Hub needs a community draw card and a great café would be that. Not only would a café be of benefit for parents it would also be a means for luring commuters travelling on the bypass to pick up a coffee in the morning or an afternoon pick me up on the way home. Once the café patrons see what is on offer at the hub, they will be more likely to return. Hence the location of the café needs to be in a position that is visible to Chapel Road, that is also convenient to families using the play equipment and to patrons of the cafe: in similar teashave been successful – in Waterways The Nest café near the cantre of the estate is always bustling with people despite being a standalone café with no other services, Oscar's Hangout in Mordialloc is very popular for residents and draws people into the community rooms there, and at the Homestead Café in the City of Casey each weekend this café is full to capacity with local residents and those from after.</li> </ul>	Refer to Section 3, Response 3
	• A Library branch – while CGD has opted for large branches at both its Springvale and Dandenong branches there are other models in neighbouring councils that are more beneficial to residents and allow better access without the need for a car or public transport to access the library. Perhaps the Keysborough South Hub would be an ideal location to position a mini library branch. The residents of the local community have a similar need to that of the residents of Dingley Village and Parkdale where the Kingston Libraries are universally used. The Keysborough South Hub is also located on Chapel Road which is set to have a bur roud to most in the comest hub would be an ideal location to corrigan Road to Noble Park. This bus route on this road that comes through South Dandenong and up Corrigan Road to Noble Park. This bus route would serve to allow residents of not just Keysborough but also Noble Park and Dandenong South to have direct access to a local library. The local library is also a draw card for all ages story reading time, study services of small study rooms or reference material, book borrowing and browing which for some residents is much easy with physical Books arther than a digital library, and drop-in sessions for language, computer and other services. A library ensures that this hub is utilised by all residents on matter the age, gender, ethnicity or education – these are the key features of this Hub to make it usable for all residents.	Refer to Section 3, Response 1a
	<ul> <li>Co-working space for residents to work or meet with a friend or colleague. Access to a shared space that residents can use without the need to book or pay money ensures that residents will make use of the building, once they are in they will then be able to be exposed to the other options in the Hub and thus continue to use the centre. The co-working spaces may also be useful for parents who have dropped their child off at the kindergarten program, and rather than travelling further to begin work could work from the Hub before picking up their child at the end of the kindergarten program.</li> </ul>	Refer to Section 3, Response 1b.
	<ul> <li>Free wi-fi is essential in any building. The wi-fi should also be available outside in the playground and carpark. Residents may choose to work out on the deck and need access to wi-fi. The carpark could be used as a versatile space for farmers markets, etc. therefore wi-fi should be made available here too to ensure connectivity for stalls or</li> </ul>	Refer to Section 3, Response 1a.

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Su.	Submission	Response
	patrons. Wi-fi would also need to be strong throughout the children services playground to ensue educators can access all centre apps while facilitating the learning with children in the outdoors play area.	
•	<ul> <li>Multimedia availability in all rooms. Each meeting room or space should have the latest in data projection or display screen with both HDMI, VGA, display port and wireless connectivity. To ensure that the meeting rooms can be hired for a range of purposes this is vital. A yoga class might choose to watch a you-tube yoga video, a birthday lunch might enjoy the use of the screen to display photos, and a community group may choose to use the screen to meet with members across the country to discuss the latest in their field. These are all possibilities that ensure the success of these rooms in being hired. A full multimedia analysis should be conducted to ensure that all possible features are available.</li> </ul>	All community activity / meeting rooms to include multimedia facilities.
•	<ul> <li>Appropriate sound proofing, each room should be sound proofed to ensure no echo within the room and no sound traveling from one room to another. It is important that each room can be hired by different individuals/organisations and that that they can complete their meeting without hearing the dance music from the jazz class in the room next door.</li> </ul>	The design team includes acoustic specialists to ensure the Hub includes appropriate sound proofing.
•	<ul> <li>6-star energy rating by installing the following features – solar panels, double glazing on all windows, sustainable building materials and full insulation of walls, roof and flooring, and efficient lighting utilizing natural light along with efficient lighting.</li> </ul>	Refer to Section 3, Response 12a
•	• Extended Hours – without a doubt if the centre is only open Monday to Friday 9-5pm it will fail. The residents of south Keysborough are professionals with jobs either in the area or in the CBD. For these residents to be able to access the centre the centre needs to be open at any time required. This may include a 6am fitness group needing access the dance room/wet room or one of the larger meeting rooms, or an art class that runs from 9-10pm, or a weekend festival for residents to clebrate Diwali or Chinese New Year. It is of high importance that this is considered in the design – that appropriate lighting is in the car park and surrounding outdoor areas for safety and provisions for an extended reception staff hours, or unmanned reception options. That all storage and rooms have adequate locks that are digital and can be unlocked with a code rather than a key to ensure that thires are not needing to meet council personnel for access, instead given a code to be able to access the Hub and assigned room during the allocated booking time. Security cameras to monitor activity and deter vandalism.	Refer to Section 3, Response 14a
•	Toilets that are easy to access from all areas of the building. The current location of the toilets does not allow easy access for those that are in the amphitheatre area or the children's play area. As a mother of two children it is frustrating when I need to ask both children to stop playing so that one of my children can go to the toilet, which is miles away and through multiple doors, perhaps a single toilet could be located on the East side of the building with external access to allow patrons of the playground and amphitheatre to access a toilet quickly without the need to go through multiple doors that prevent sightlines to older children who can toilet on their own.	Refer to Section 3, Response 6a.

<ul> <li>Consideration to allow a board of community member community to have ownership and supports the Hub h community to have ownership and supports the Hub her equipment often adds better engagement for children. Water play areas long-time engaging play for children. Water play areas facilities for the cooler days. The Playground in Wallan play and adventure have resulted in a well-used facility hours on the equipment. By increasing the engagement parents who will be more likely to utilise the communit parties. A basketball court with a soccer net is also a mostitive way. The current half court in the park on Wealmont parties. A basketball court with a soccer net is also a mostitive way. The current half court in the park on Wealmont parties. A basketball court with a soccer on the is aged children throughout the weekends and evenings. Community members without computers could access printing service should also be available within the libr documents.</li> <li>Fixed baby changing facilities and a privacy room in the by all ages it is important that the facilities reflect that. Intentional and not a last minute add on, that babies h the facility. From a parent's point of view a fixed baby change a baby – especially if a big clean up is needed. The parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for mothers to feel so the parent room is also important for</li></ul>			
	Consideration to allow a board of community members to oversee the management of the building thus allow for the community to have ownership and supports the Hub having extended opening hours.		Management and Operational Plan to be developed.
	The neighbourhood playground should be designed to ensure that it caters for a range of ages. Themed play equipment often adds better engagement for children. Climbing and adventuring equipment are important for	Refer to Se	Refer to Section 3, Response 7a.
	engagement. Static pieces of equipment like see-saws are fine for an exceedingly small age range and often offer no long-time engaging play for children. Water play areas are great for hot days but need to have a mix of other play facilities for the cooler days. The Playeround in Wallan (on the main street) is a prime example where exploring. water		
	play and adventure have resulted in a well-used facility, each weekend hundreds of children enertain themselves for provements of the comparent of the second second second second children and second second second second second		
	nous on the equipment, by increasing the engagement of the prayground chingten are thore mery to requir with the parents who will be more likely to utilise the community hub, perhaps even booking rooms for weekend children's Borties. A basketball court with a soccer net is also a most to allow for older children to be active and meet up in a		
	positive way. The current half court in the park on Westwood Boulevard is constantly being utilised with a range of aged children throughout the weekends and evenings.		
community members with printing service should also documents. Fixed baby changing faciliti by all ages it is important th intentional and not a last m intertional and not a last m intertional and not a last m intertional and not a last m the facility. From a parent's change a baby – especially the parent room is also imp for the walls to welcome th local artist could be commi blocks with very little outd blocks with very little outd	Community computers available for use either in the library and or in the co-working space would ensure that	Refer to Se	Refer to Section 3, Response 1a.
Fixed baby changing faciliti by all ages it is important th intentional and not a last m the facility. From a parent's change a baby – especially the parent room is also imp For the walls to welcome th local artist could be commi Could the area around the blocks with vort little outdo	community members without computers could access the internet or other word processing applications. A small printing service should also be available within the library and or co-working space to be able to photocopy or print documents.		
intertional and not a last m the facility. From a parent's change a baby – especially the parent room is also imp For the walls to welcome th local artist could be commi Could the area around the blocks with very little outd	Fixed baby changing facilities and a privacy room in the parent room. With the intention that the hub will be utilised by all ages it is important that the facilities reflect that. A fixed haby changing facility gives the feel that the room is	Refer to Se	Refer to Section 3, Response 6b
change a baby – especially the parent room is also imp For the walls to welcome th local artist could be commi Could the area around the blocks with very little outd	intentional and not a last minute add on, that babies have been considered from the beginning and welcomed into the facility. From a parent's point of view a fixed baby changing bench is a significantly easier place to be able to		
For the walls to welcome the local artist could be commine Could the area around the blocks with very little outdown the store around the store area around the store area.	change a baby – especially if a big clean up is needed. With many different cultures in the area a privacy room within the parent room is also important for mothers to feel safe to breast feed.		
Could the area around the blocks with very little outdo	For the walls to welcome the community art should be purchased to ensure the walls are welcoming. Perhaps even a local artist could be commissioned to create a piece of art that reflects the local community.	Refer to Se 16/17.	Refer to Section 3, Response 16/17.
+hoir our produce and	Could the area around the car park be utilised for a community garden area? With many of the houses set on small blocks with very little outdoor space a community garden space would be nice to allow residents to be able to grow	Refer to Se	Refer to Section 3, Response 10
נוובוו סאוו או סממרבי ווובבר א	their own produce, meet with like minded residents and share ideas on growing plants.		
Are there external storage facilities of a trailer, BBQ or camping equipr this be considered into the desizn?	Are there external storage facilities? With local community groups perhaps needing a lockable garage for the storage of a trailer, BBQ or camping equipment an external storage room would better cater for this with road access, could this be considered into the design?	Need for e identified.	Need for external storage not identified.

#	Submission	Response
	<ul> <li>Has a traffic analysis been conducted on the access point to the carpark? I am concerned that the cross over is too close to Chapel Road and would result in cars backing up into Chapel Road. I am also concerned that the cross over is not aligned with the adjacent street of Grevillea Street and as such would result in traffic accidents.</li> </ul>	Refer to Section 3, Response 8b
	<ul> <li>Would Villiers Road become a No parking road until after the hub? In the plans it would appear to be quicker to stop on Villers Road to drop off your children into the kindergarten than use the car park. Perhaps to reduce the congestion in the already narrow street to Villiers Road the road should be made No Parking.</li> </ul>	Refer to Section 3, Response 8c
	A pedestrian crossing should be considered for both Chapel Road and Villiers Road to allow safer pedestrian access.	Pedestrian crossings are available along Chapel Road (at Church Road and Dandenong Bypass) and Villiers Road corner (including safe refuge).
	<ul> <li>The playground should be fenced with a child proof gate/s on Dandenong bypass, Chapel Road and Villers Road this would ensure piece of mind for parents with the busy nature of the Dandenong bypass and Chapel Road. As you can see, I am passionate, and have been thinking about the importance of every detail in the Hub. If you would like to discuss this further, please feel free to contact me.</li> </ul>	Refer to Section 3, Response 7b.
13	I would like to respond to the consultation process by comment on the following dot points.	
	<ol> <li>As Greater Dandenong has declared a climate emergency we should be constructing 6 Green Star buildings to show our climate leadership</li> </ol>	Refer to Section 3, Response 12a and 12b.
	2. We should be doing 6 Green Star so we have both zero net emissions and maximal water and energy use efficiency plus sustainable building materials in its construction	
	<ol><li>To be ready for the electric vehicle accelerated use only a few years away we should have an electric charging station from day one.</li></ol>	
	<ol><li>The building being near native bush should also integrate well with nature and be a place for environmental education both inside and out.</li></ol>	
14	I am writing to provide comments on the draft design of the Keysborough South Community Hub.	
	Overall, the design appears modern and inviting, and the hub appears likely to appeal to a range of users.	
	I am disappointed that there is only the briefest mention of sustainability in the outline. Now that Greater Dandenong Council has declared a climate emergency, I would hope to see Council taking the lead in showcasing strategies and	Refer to Section 3, Response 12a

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innovations to address the climate crisis. Ideally, I would like to see the Hub designed to achieve 6-green-star rating. Such	Response	
buildings are not only good for the planet, they also save money, provide educational opportunities, and attract those interested in learning more about sustainable building options and approaches. It's not enough to talk the talk - Council needs to walk the walk.	, Such Sse uncil	
Another easy add-on would be electric vehicle charging stations. There is likely to be a large shift towards electric vehicles in the near future, so this would be something better designed in now that retro-fitted later.		Refer to Section 3, Response 12b.
Finally, on a different note, I would encourage there to be suitable flooring in some of the activity spaces/meeting rooms for dance floors. Dance is a sport that attracts and retains girls, young and adult women.		Refer to Section 3, Response 5b.
<ul> <li>- segments of the population who may not feel comfortable exercising through competitive sports. Many local dance schools struggle to find comfortable spaces with floors that are not hard concrete or carpet, and studios suitable for dance can also be used for a wide range of fitness activities. Even if there was sprung flooring under easily removable carpet, this could increase the functionality of the space and the number of groups for whom it could become a home.</li> </ul>	e r dance vet, this	
These may be questions for further down the track in planning, but how are the Indigenous and Aboriginal custodians of the land acknowledged?		Refer to Section 3, Response 16.
It may be that the play area can incorporate designs, activities and artefacts that provide educational opportunities. A mural from a local Aboriginal artist would add knowledge, education and aesthetics to the space.	A.	
Finally, are any of the toilets planned to be all-gender? Given that Council recently released its LGBTIQ Inclusion Statement, I would hope this important aspect of trans inclusion would be considered in the design of the hub. An alternative would be making all toilets single-occupancy and all-gender, rather than shared washroom spaces.	tement, Refer to Section 3, Response 6. vould be	13, Response 6.
This also adds flexibility, and recognises that the number of toilets is usually balanced towards men, who are typically less likely to be looking after children, and who spend less time in the facilities.	lly less	
I look forward to seeing the development of this facility in the future.		
Now that Greater Dandenong Council have declared a climate emergency, we should take a leadership position and make KS Community Hub our first 6 Green Star building.		Refer to Section 3, Response 12a and 12b.
Installation of solar panels is start and power bills would be reduced, but if tackling climate change is the priority it is important to use sustainable building materials as well.	S	
Please also consider including an electric charging station like the one at the Springvale Community Hub.		

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Love the new hub.

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#### 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

Refer to Section 3, Response 12a. Refer to Section 3, Response 1b. Refer to Section 3, Response 1b. Refer to Section 3, Response 16. Refer to Section 3, Response 5a. Refer to Section 3, Response 1a. Respond to Section 3, Response Refer to Section 3, Response 2. Public art to be included. 16 and 17. Response Would have thought there would be more of a library service. I don't drive for medical reasons so getting to Springvale, Hope it doesn't look bland inside or out and fits in with Tatterson Park. Should have outdoor artwork near the entrance internationally), it is very important to ensure that this new development is culturally safe and respectful, including the hoping to use this hub as a co-working space for my design business, using the lounge to meet a single client but hire a Like amphitheatre and the big community lounge space. But does this community lounge space need to be so square? to show Bunurong and Wurundjeri history of the area? Will the Aboriginal and Torres Strait Islander Flags be displayed great opportunity here to show leadership within Australia with this new hub being an outstanding example for all of the country. I strongly believe in leading by example and seeing this development achieve a zero net emissions and 6 am writing to you to request the following for the newly planned Keysborough South Community Hub which is currently Green Star Rating - Council recently declared a climate emergency in line with the concerns of most residents so it is community? Has consultation occurred to see how their needs can be included in the hub? Will the hub have a space taking shape. This development is within walking distance from my home. I feel very strongly about the need for each of mportant that the new facility is built with the best sustainability rating possible. Greater Dandenong Council has a culturally safe and respectful. Is a gathering place going to be provided for this small and often neglected part of our Too many meeting rooms I think - more important than number is what they will be equipped with. Data projectors Boomerang Bag groups, quilting groups, art and craft groups, and so on. These groups can be critically important to If I want to use my notebook will this lounge area have plenty of powerpoints and small tables and have wi-fi? I am Maker's Space - for children and adults. There is a growing number of groups around that require facilities such as Consultation with Traditional Custodians and Aboriginal community members is necessary to ensure the hub is with the Australian flag? Will there be a display of art by a traditional custodian? With growing recognition and seople for their connection to others, especially the growing number of retired members of our community. understanding within the community of the importance of our unique indigenous culture (both locally and Dandenong or Dingley library hard as it is either a significant bus trip or someone needs to take me there. and an indoor artwork in the foyer so make it feel unique. Aboriginal/native vegetation/animal themes. Intimate corners would make it more appealing to go there so promote greater use. feedback and consultation with the traditional owners. these elements to be included in the development. meeting room if I want to have a meeting. Green Star Rating shows such leadership. Some thoughts/questions below essential Submissior ù. ÷. 4. <u>ں</u> ÷ ч ć. (x2) 17

#	Submission	Response
	<ol> <li>Co working spaces - not just for adults but for teens. The recent C-19 period has shown many teenagers that there is a need for working space which they can't adequately get at home.</li> </ol>	Refer to Section 3, Response 1b.
	5. Headspace. Keysborough has a lack of services for teens and mental health problems for teens are recognised as a growing issue. Please consider how teens' needs can be met through such services.	Consulting suites and meeting rooms available for a range of services and programs.
	6. Electric charging station. This will be a growing requirement.	Refer to Section 3, Response 12b.
	7. Library service. It seems inconceivable that a community hub will not have a library. An "own goal" to use the sporting example.	Refer to Section 3, Response 1a.
	Thank you for your consideration.	
	I look forward to hearing further about the development incorporating these requested elements.	
18	Despite declaring a climate emergency Greater Dandenong Council should be more ambitious with regard to sustainable Council buildings and I would like to see Greater Dandenong Council take a real leadership position using sustainable building materials, eliminating gas and possibly to include electric charging stations.	Refer to Section 3, Response 12a and 12b.
	If accounting is the priority you should be putting solar panels onto buildings so power bills are reduced, and to tackle climate change you could be using sustainable materials as well.	
	Let us look to the future and aspire to 6 star standard.	
19	There doesn't seem to be a lot of general / open community space. Would it not be an idea to make the hub 2 storey and take advantage of the extra space for more community rooms to allow more classes, such as fitness, dance, craft and other group / community classes. This would also allow for people to hire the rooms to offer private classes themselves.	The site forms part of Tatterson Park, a 48ha parcel of open space.
	If upstairs had a second commercial style kitchen that could be used for classes, if the rooms are used for onsite meetings or events and even if small catering businesses need to hire a commercial kitchen.	The single story design has been integrated within the landscape, maximising indoor / outdoor connectivity.
	I have been using the new puppy park and there is no off street parking and there is limited street parking. Even looking at the parking being offered at the community hub it does not seem like it will be enough for both the hub and dog park.	A new separate car park is being developed for the dog park (as part of the new access road).

City of Greater Dandenong ORDINARY COUNCIL MEETING - AGENDA

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Submission	Response
The Keysborough Community Children's Centre would like to strongly oppose the need for a Child Care in the Keysborough South Hub.	
go there was a significant need for long day childcare services in Keysborough, the private sector has now ortunity and we have seen the application for 3 new centres within 1.5 kilometres. One of these centres aned Great Beginnings located at 360 Cheltenham Road and has a capacity for over 130 places. The old the new HomeCo located on the corner of Springvale Rd and Cheltenham Road is in the process of noring and will most likely result in a centre with capacity of over 100 children. There has also been a proved for a centre on the corner block of Fabian Court and Chapel Road which is also likely to seek cing of centre with more than 100 places. Thus, it appears that the councils building of the Keysborough aps a little late in the childcare race. Is there still a need for childcares in Keysborough? Once these have been built there will be capacity of over 500 places within a 1.5 km radius of the site for the have been built there will be capacity of over 500 places within a 1.5 km radius of the site for the have been built there will be capacity of over 500 places within a 1.5 km radius of the site for the have been built there will be capacity of over 500 places within a 1.5 km radius of the site for the have been built there will be capacity of over 500 places within a 1.5 km radius of the site for the built the Keysborough Community Children's Centres 76 places plus Haileybury ELC program, and ogram.	Refer to Section 3, Response 4a, 4b and 4c.
After talking with After talking that correct and so for long day childcare in Keysborough had certainly changed. At the time she was unaware of the applications for childcare centres at the Home Maker's centre or the fabian Court application. It was apparent from the meeting that commercial centres were moving into the Keysborough area at after taken and into the Keysborough area at after taken childcare's services at CGD was aware of. Jacqueline was very forthcoming with information around the future planning that the CGD used to determine the future demands of the area. From this information that is readily available on the CGD wesk to childcare the in 10 years (2031) from the opening of the new hub there will be a requirement for 550 places for long day childcare in Keysborough and parents are having to seek alternative centres outside of the area assuming no more building permits are approved in Keysborough it would appear that the predicted places for 2031 will be met in the next year, and well before the Hub is opened in early 2022.	
When looking at the numbers for kindergarten centres in Keysborough there are 5 centres located north of the Dandenong Bypass, and none located to the South, and yet the population South of the Bypass has significantly increased over the last 10 years. It would therefore make logical and perfect choice for a Kindergarten service to be operated out of the Exysborough South Hub. With the State government introducing funded 3-year-old programs more places would need to become available. Perhaps instead of investing money in a not required long day care centre at the Keysborough South Hub become available. Perhaps instead of investing money in a not required long day care centre at the Keysborough South Hub the Kindergarten capabilities should be strengthened – perhaps positioning them on the West side of the building to utilise access to the enclosed play areas on both the west and north-west corner of the building. The remaining area on the Child's services side of the building would allow for a valuable library for our area. Our children would enjoy a short walk to the hub to be able to make use of the Library services and thus the Hub would become a valuable centre for the 76 children, staff and families that are part of our centre.	

#### 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

#	Submission	Response
	If Keysborough Kindergarten were given the opportunity to move into the new Keysborough South Hub, the KCCC would consider applying to council to move into the vacated room at 364 Cheltenham Road. This would ensure that the KCCC could offer more places to children in the area, thus more than meeting the needs of childcare places in the area.	
	For the Hub to be a success it needs to meet the needs of our community – which childcare services is not one for the for esceeable future. So rather than designing for a service not required we urge the council to consider putting in a service that all residents can use – a local library which meets to needs of all residents of all ages.	
	Note: Suggested plan attached to submission.	
21	Lions Club Noble Park Keysborough wish to add further comments to the draft plan.	
	Congratulations on a very well designed hub.	
	However upon looking at the proposed plan there are several areas which needs more consideration.	
	<ol> <li>Community Kitchen as indicated must not be reduced in size. For Community groups to hold functions a kitchen of this size is vital.</li> </ol>	Noted.
	2. If the Lions Club were able to utilise the Community meeting rooms then it is strongly suggested that there is NO reduction in the size of the rooms. A lack of available buildings for community groups to meet is paramount. Increase size rather than decrease. Greater Community Access Space is essential!!!	Noted. Rooms also have operable walls to combine into larger spaces.
	3. Storage cupboards - there is no measurements shown. If the club were to store regalia/ meeting requirements on a permanent basis it would be vital that the storage area had floor to ceiling space and shelving. Storage as indicated is not adequate for the needs of clubs/ community groups meeting on a regular basis i.e. weekly/ fortnightly. This was indicated in earlier discussions. Therefore needs to be increased in each meeting area.	Storage cupboards are proposed for each community and meeting room. Exact dimensions to be determined during detailed design process and to consider the needs of community groups. The revised plan includes more community storage options in the community storage options in the
	4. There is no provision for wet areas in any of the meeting areas. It is an important asset which must be considered.	Refer to Section 1, Response 2.
-	Thank you for considering our suggestions.	
22	This looks great!	
	Be good if building included recognition of our indigenous people.	Refer to Section 1, Response 16.

#### MONDAY, 10 AUGUST 2020

#         Submission           When is Dam         When is Dam           23         Earlier this y           24         I would like the non-refliciency, pl           24         Dandenong           1.         Unkages the non-representation of the non-representat	Submission When is Dandenong going to get one?	Response
	Dandenong going to get one?	Dandonang Community Hub
		Variuenong Community nub Needs Analysis is underway.
	Earlier this year Greater Dandenong declared a climate emergency.	Refer to Section 1, Response 12a.
	The Keysborough South Community Hub is a good opportunity to action on this climate emergency and create a 6 Green Star building to demonstrate our climate leadership.	
	Greater Dandenong should be doing 6 Green Star so there would be zero emissions and maximal water and energy use efficiency, plus sustainable materials should be used for construction.	
1. Linkag west 2. The n	I would like to give some feedback on the Keysborough South Community Hub. These seem relevant to The Greater Dandenong Environment Group and myself personally.	
2. The nearea	1. Linkages between the nature play area already specified in the design and the interpretive signs in the bushland to the most	Potential use of directional and interpretive signage to be
	 2. The non-nature play equipment to have provided environmental information opportunities on the biodiversity of the	considered as part of the detailed design / landscape plan.
3. Enviro	3. Environmental design (patterns/artwork) elements in the building itself highlighting the biodiversity of the area.	Refer to Section 3, Response 17.
25 Hello! Fi	Hello! Finally this is going ahead. It looks good.	
All fin.     There     Spring     constr	All fine with the inside of the building - it is the outdoor areas that interest me. There is no shared path to the rest of Tatterson Park. Why? How will people walk/run/cycle here easily from the Springvale Rd side of Keysborough South or walk from here to the dog park or the wetlands. The way the car park is constructed is a barrier. The shared path should go around the building and hug the northern boundary of the car park.	Refer to Section 3, Response 9.
Havin     well ti	Having the community kitchen able to serve out into the outdoor serving area (as well as the other serving windows) is well thought out. The outdoor seating area has to however be made aesthetically appealing so people want to sit there.	Noted. Detailed design process to determine landscape treatment of outdoor seating area.
<ul> <li>Can w amphi</li> </ul>	Can we get the new Keysborough Gardens Primary School involved in creating mosaic tiles for the community amphitheatre to give it a sense of community ownership?	Refer to Section 3, Response 17.
<ul> <li>As sor</li> <li>playgr</li> </ul>	As someone who has seen how a good playground can draw people to a building and how an ordinary won't, getting the playground right is important.	Refer to Section 3, Response 7a.
<ul> <li>The M equipi</li> </ul>	The Westwood Boulevard one was a boring plastic one that didn't cater for many age groups. There was no almost no equipment for under 3 year olds or 7-10 year olds. Please consider natural materials in the playground that blend into	

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Refer to Section 3, Response 14a. Refer to Section 3, Response 12a playground and north of building Refer to Section 3, Response 7b. Refer to Section 3, Response 1a. Outdoor seating areas provided (between east and west wings). within the community park / determined as part of the detailed design process. Signage strategy to be and 16/17. Response the environment not plastic and thick slabs of white concrete. Please consider different age groups and particularly have among plants and not just on seats on concrete. Between the two buildings and just outside the foyer seems to be an more than one toddler swing. Having four swings, two for toddlers and two for older children is vital as if you go to any I live near the corner of Perry Rd and Tyers Lane. It will be a short drive to this new hub but it is much longer drive to Love the nature play and it suits this location to a tee but wonder why it is so small? There is so much area at the front Keysborough Bowling Club is very effective - you can really find that building at night. There should be neon signs on of the site that could be used for a bigger nature play area. Also is a specialist going to design it? There is great nature and will be recognized in the plans, as well as the need to support diversity and environmental awareness. I look forward 'm looking forward to your putting this commitment into action as soon as possible in the construction of new buildings Will there be a large sign on the roof visible from the Dandenong Bypass. It will be a much more effective asset not installations, using sustainable building materials and with zero net emissions. I also hope the aboriginal heritage of the neighbourhood who work long hours. We may only have time in our lives to go late on a weeknight or on a Sunday. play that children engage with and there is nature play with just a few logs where children don't. Which one is this? Is the outdoor seating area a garden? It should be - it will look less barren if that the case and. People want to set Dandenong and Springvale to go to the library where I never go for any other reason. Why not have a mini-library Specifically, I trust that the new Keysborough South Community 6 Green star building will be constructed with no gas playground in the local area there is a swing queue on a nice day. It's the one old fashioned feature of playgrounds ust for this neighbourhood but surrounding suburbs if people know it is there. The neon name sign on the 1. Will the hub be open on weeknights and weekends? Otherwise this hub won't be used by people in this Lastly, it should be fenced (with child proof doors) so that children don't run off to the loading bay thank you for having declared a climate emergency and committing the council to act accordingly Some ideas and questions for the Keysborough South Community Hub attractive place to take a break - maybe a sensory garden? both the Chapel Rd side and the Dandenong Bypass side. instead of just the pick and drop off service proposed? along with a good slide that hasn't lost it's appeal. to hearing about your progress with this initiative! Thanks again for going ahead with this building. To The Greater Dandenong Council, Submission ч. m. 4 26 27

Landscape plan to evolve as part of detailed design process. Refer to Section 3, Response 14a. Landscape plan to evolve as part of detailed design process. Refer to Section 3, Response 1b. Refer to Section 3, Response 17. Refer to Section 3, Response 1a. Refer to Section 3, Response 6b. Refer to Section 3, Response 2. Toilets available for public use. Response Noted. Noted. What will the opening hours of this building? Because of my work I will be only be able to use on weekends. Will it be I have moved from Springvale South to this area. I hope that the landscaping is done like the beautiful job that Council People in this area need more than a pick up and drop off library offering. A micro library is what is warranted. This is are popular at shopping centres for good reason - it puts infants at ease. Will the family toilet have an adult toilet and Will there be co-working spaces there? Commuting every day to work will be thing of the past after COVID-19. I hope As a creative I currently go to the City of Kingston for art classes. I live just off Springvale Rd so it's easier going to Mordialloc or Mentone than Dandenong. Having an art activities space here would connect me to the City of Greater you want to get some work or study done. A mix of formal and informal furniture. My only thought is that this space Going back to the family toilet will it have a proper change table (not a fold down one that infants don't like). These the seating is varied so there is some furniture for a casual meetup with friends and other furniture like hot desks if Please get the new Keysborough Gardens Primary School to paint totems or tiles or something like that to integrate did with Amersham Reserve in Springvale South - native groundcovers and shrubs as well as trees. All encouraging Here are my hub thoughts. I hope it is not too late. I started writing this last week but have been mulling over it so it is a very literate area. We need an area like the magazine area of any library where you can grab a magazine or The amphitheatre, playground, outdoor seating are great if you can access the toilet inside. I think the community lounge is very innovative. Some where we can go and not book into the landscape to give community feel and link new building to the school. As you can see I am running behind in my feedback. I hope it is accepted. will be so popular that 200 square metres won't be enough. only now have I had a chance to finish it. Looking forward to the lounge area Thank you for asking us for our ideas. newspaper and read. a children's toilet? open then? local birds. Good morning, Dear Council, Submission • • • 28 29

#	Submission	Response
	Dandenong. So many residents in the new part of Keysborough relate more to Kingston than Greater Dandenong Council. This new facility could really change that if done right.	Refer to Section 3. Response 4a.
	<ul> <li>It sounds like I am suggesting more and more community space. The building itself is large enough. I don't understand why such a large children's area is needed though. I bought my home in 2005 and my children are at university now. This is an aging area. It seems strange that Council are focussing so much on children's services after all these years.</li> </ul>	4b, 4c.
	<ul> <li>I like how there will be a community noticeboard in the lounge. I have no idea what community groups exist around here. Will there be somewhere as well where there will be brochures about Council services and activities? I used to find that at the Parkmore Council office but with the new HomeCo Keysborough shopping centre at the old Keysborough Masters site and Keysborough South Shopping Centre I rarely go to Parkmore now so to reiterate my point above this building needs to serve as the connection to Greater Dandenong Council.</li> </ul>	
30	I have been a resident of Keysborough South community for just over 8 years, initially when we moved in my partner and I both worked full time, it was not until we had our first daughter that I became more involved with the local community and it's facilities in Keysborough and surrounds. I was a committee member of the Keysborough kindergarten in 2019 and am currently on the school council of the new Keysborough Gardens Primary School. The Keysborough South residents and myself, family and friends are very excited about the proposed Keysborough South Hub. This is where all future possibilities need to be kept in mind to ensure the Hub is used to its maximum potential not only for Keysborough residents but also used to be kept in mind to ensure the Hub is used to its maximum potential not only for Keysborough residents but also surrounding residents for many years to come.	
	A few key comments around the current plans are as follows.	
	It has been questioned as to whether full blow child care facilities are required with numerous centres within proximity to the Hub either currently established of future approved centres. A kindergarten would still need to be put in however a community based one and not a commercial one. This would make the hub far more community orientated. Have 3 rooms dedicated to kindergarten this would enable you to run two 4yr old groups and one 3yr old group. The parents who attend sessional kindergarten tris wore likely to utilise the hubs other facilities than those parents that use long daycare who are more likely to work full time or longer hours therefore not using any other parts of the facility.	Refer Section 3, Response 4a
	With the reducing of the rooms of the Child's services wing this would allow for a larger "wet" room to be made available for community groups. The room could be a maker's space with floors capable of easy cleaning if paint, glue, or pottery were spilt. Plus, could double as a dance room if one of the walls was equipped with mirrors thus allowing for yoga, elderly movement classes or dance lessons. The room would also need sinks for washing of paint, etc. these could be put behind folding doors to ensure that the room has flexibility and visual appeal. Lockable storage cubboards would also be a must in this room to ensure that the diversity of the room is enabled.	Refer to Section 3, Response 2

#	Submission	Response
	The outdoor space for the early childhood education also seems to be excessively large and some of this space could be much better utilised.	The outdoor licenced play area is based on the National Law and Regulations which requires a minimum of 7sqm per child.
	To ensure this Hub is a success and that residents are aware of the service available both for hire, or are able to patron through the various clubs, courses and meetings that are run in the rooms the following features should be highly considered.	
	Playground - with the disappointment of the Westwood blvd playground, we need to ensure a much better, more imaginative playground that will inspire, challenge and encourage growth and learning within our younger generations. However we also need to have a space for our youth to enjoy, like a basketball court and soccer goals. Giving them a chance to feel more connected to their local community. It would be nice to see the continuation of the tatterson park theme just with much nicer equipment. I feel it would also be highly advantageous to put fencing around the community playground due to the proximity to church rd and more importantly the Dandenong Bypass this would give parents a much greater peace of mind while using the playground.	Refer to Section 3, Response 7a, 7b.
	A Library branch – while CGD has opted for large branches at both it's Springvale and Dandenong branches there are other models in neighbouring councils that are more beneficial to residents and allow better access without the need for a car or public transport to access the library. Perhaps the Keysborough South Hub would be an ideal location to position a mini library branch. The residents of the local community have a similar need to that of the residents of Dingley Village and Parkdale where the Kingston Libraries are universally used.	Refer to Section 3, Response 1a.
	Co-working space for residents to work or meet with a friend or colleague. Access to a shared space that residents can use without the need to book or pay money ensures that residents will make use of the building, once they are in they will then be able to be exposed to the other options in the Hub and thus continue to use the centre. The co-working spaces may also be useful for parents who have dropped their child off at the kindergarten program, and rather than traveiling further to begin work could work from the Hub before picking up their child at the end of the kindergarten program.	Refer to Section 3, Response 1b.
	Free wi-fi is essential in any building. The wi-fi should also be available outside in the playground and carpark. Residents may choose to work out on the deck and need access to wi-fi. The carpark could be used as a versatile space for farmers markets, etc. therefore wi-fi should be made available here too to ensure connectivity for stalls or patrons. Wi-fi would also need to be strong throughout the children services playground to ensue educators can access all centre apps while facilitating the learning with children in the outdoors play area.	Refer to Section 3, Response 1a.

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4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)

#	Submission	Response
	6-star energy rating by installing the following features – solar panels, double glazing on all windows, sustainable building materials and full insulation of walls, roof and flooring, and efficient lighting utilizing natural light along with efficient lighting.	
	Extended Hours – without a doubt if the centre is only open Monday to Friday 9-5pm it will fail. The residents of south Keysborough are professionals with jobs either in the area or in the CBD. For these residents to be able to access the centre the centre needs to be open at anytime required. This may include a 6am fitness group needing access to the dance	Refer to Section 3, Response 14a
	room/wet room or one of the larger meeting rooms, or an art class that runs from 9-10pm, or a weekend festival for residents to celebrate Diwali or Chinese New Year. It is of high importance that this is considered in the design – that appropriate lighting is in the car park and surrounding outdoor areas for safety and provisions for an extended reception staff hours, or unmanned reception options. That all storage and rooms have adequate locks that are digital and can be unlocked with a code rather than a key to ensure that hirers are not needing to meet council personnel for access, instead given a code to be able to access the Hub and assigned room during the allocated booking time. Security cameras to monitor activity and deter vandalism.	Refer to Section 3, Response 14a and 14b.
	Consideration to allow a board of community members to oversee the management of the building thus allow for the community to have ownership and supports the Hub having extended opening hours.	Management and Operational Plan to be developed for the
	A café – parents within the estate have been begging for access to a café that is located with a local council play area for the children to play. Not only would a café be of benefit for parents it would also be a means for luring commuters travelling on the bypass to pick up a coffee in the morning on a afternoon pick me up on the way home. Once the café patrons see what is on offer at the hub, they will be more likely to return. Hence the location of the café needs to be in a position that is visible to Chapel Road, that is also convenient to families using the play equipment and to patrons of the centre. Cafés in similar residential areas have been successful – in Waterways The Nest café near the centre of the estate is always bustling with people, Oscar's Hangout in Mordialloc is very popular for residents and draws people into the community rooms there, and at the Homestead Café in the City of Casey.	Hub. Refer to Section 3, Response 3
	From the design plans the following are items the should be made note of or considered are: Wood grain looks really good and will give the hub a more sophisticated appearance fitting in with the current Keysborough south demographics. Along with this the high ceilings and as much natural light the better. The amphitheatre design concept I think is a great idea opening up the option for moonlight cinemas though to community group recitals/ concerts. I can envision the seated deck area as being highly utilised especially overseeing the playground. However the brick work wall design is too 60/70's so this would need to be changed to suit the demographics.	Noted.

#	Submission	Response
	Thank you for taking all the above key points into consideration for the development of the Keysborough South Community Hub and I look forward to using this facility in the near future with my family and other local residents.	Materials to be confirmed during the detailed design process.
31	I very much appreciate the new hub being built. Not only do I plan to use it myself but it will provide a new playground that my grandchildren who live in the City of Casey and Shire of Cardinia can play in when they visit. However as well as having some ideas of improvements that can be made I have some concerns as well.	
	a) Having car spaces on the south side of the car park is ugly and takes away from what is a beautiful site. We should be discouraging excessive car use for climate change impact reasons (Greater Dandenong Council should walk the talk) and as there is I understand a bus route only a couple of years away which will probably coincide roughly with the opening of the hub. There should be less car parks and instead be a 5m wide landscaped strip all along Villiers Rd.	Car parking required in accordance with planning regulations. Landscape features to be incorporated with car park and surrounds.
	b) Why not have the entrance to the car park to the west as much as possible so it doesn't interfere with traffic at the intersection of Grevillea Street and Villiers Rd. Traffic at this intersection will increase when the access road goes through to Springers. Aesthetically having the entrance to the car park as far away from the building as possible would be good too.	Refer to Section 3, Response 8b.
	c) The corner of the building is too close to the loading bay access road	The position of the building and access roads seek to avoid existing trees.
	d) As an older person who goes to do arts activities in the City of Kingston I wish there what I have heard is called a maker's space incorporated into the building, even if that was at the expense of meeting rooms. The ones I have seen seem to be around 45-60 square metres in size.	Refer to Section 3, Response 2.
	e) I would like the aboriginal history of the area recognised in the interior and exterior design maybe with an external mosaic at the entrance and an interior mural showing it transitioning from fishing grounds of Aboriginal people (this area was in or near the Carrum Carrum Swamp) to the market gardens of the Keys families and others to the building of the old church and school down the road. The old school house is hidden away behind townhouses at 170 Chapel Rd, Keysborough and nearby is the church. Representing this in the building will help newcomers to the area appreciate the long history of what they think is new estates and give the building character as well.	Refer to Section 3, Response 16 and 17.
	f) Don't make the playground boring - my grandchildren in Casey and Cardinia are used to creative playgrounds that stimulate child development and wonder. If it is interesting and fully fenced parents will flock to the playground and then discover the building	Refer to Section 3, Response 7a and 7b.

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#	Submission	Response
	g) Don't use grey cement blocks or if you have to paint them. A cheap looking building doesn't entice you to go in. Thanks again for considering the view and ideas in this email.	Building materials to be confirmed during detailed design phase (DD).
32		Refer to Section 3, Response 7a. Refer to Section 3, Response 1a and 1b. Refer to Section 3, Response 2 Refer to Section 3, Response 11.
с с	Looking over the draft design of the Keysborough South Community Hub, something that stands out to me is the gendered toilet facilities. Council has recently put out its "LGBTIQ Inclusion Statement." One place trans and gender-nonconforming community members are exposed to abuse and harassment is in gendered toilet facilities, where self-appointed bathroom police decide someone is in the wrong toilet and must threafore be abused, attacked or have real police called on them. Even when this does not happen, the possibility of it can lead to anxiety and avoiding going to the toilet, which can further lead to health problems or to simply not going out to avoid the issue. While provision of a unisex bathroom is helpful, there is a risk that it will be overburdened as it already has to cater to disabled people and parents, and it potentially places people in a situation where they may feel forced to use the unisex bathroom to avoid potential harassment, or even blamed for not using the unisex bathroom if they are harassed in the gendered facilities. What might be best is to instead replace the gendered facilities with non-gendered, individual enclosed bathrooms, which offer superior safety and do not expose people to danger. Passe consider redesigning this aspect of the hub in line with the LGBTIQ Inclusion Statement.	Refer to Section 3, Response 6c.

City of Greater Dandenong ORDINARY COUNCIL MEETING - AGENDA

OTHER

# KEYSBOROUGH SOUTH COMMUNITY HUB – CONSULTATION AND DESIGN OUTCOMES

### **ATTACHMENT 2**

## **REVISED PLANS**

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



## 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)



## 4.3.2 Keysborough South Community Hub - Consultation and Design Outcomes (Cont.)



File Id:	A6682072
Responsible Officer:	Director Community Services
Attachments:	Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting on 2 June 2020

## **Report Summary**

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement.* This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

### **Recommendation Summary**

This report recommends that the draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting held on 2 June 2020 provided in the Attachment be noted by Council.

# Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as an attachment to this report.

## Proposal

# Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

### Community Plan 'Imagine 2030'

<u>People</u>

- Pride Best place best people
- *Cultural Diversity* Model multicultural community
- Lifecycle and Social Support The generations supported

### **Opportunity**

- Education, Learning and Information Knowledge
- Leadership by the Council The leading Council

### Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

### <u>People</u>

• A creative city that respects and embraces diversity

### <u>Opportunity</u>

• An open and effective Council

### Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

### **Financial Implications**

There are no financial implications associated with this report.

### Consultation

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

### Recommendation

That Council notes the draft Minutes of meeting for the Multicultural and People Seeking Asylum Advisory Committee held on 2 June 2020 as provided in the Attachment to this report.

## OTHER

### DRAFT MINUTES OF MULTICULTURAL AND PEOPLE SEEKING ASYLUM ADVISORY COMMITTEE MEETING 2 JUNE 2020

# **ATTACHMENT 1**

# MUTLICULTURAL AND PEOPLE SEEKING ASYLUM COMMITTEE MEETING ON 2 JUNE 2020

PAGES 4 (including cover)

Advisory Committee or Reference Group Name:	Multicultural and People Seeking Asylum Advisory Committee
Date of Meeting:	2 June 2020
Time of Meeting:	3pm
Meeting Location:	Dandenong Civic Centre, Online

#### Attendees:

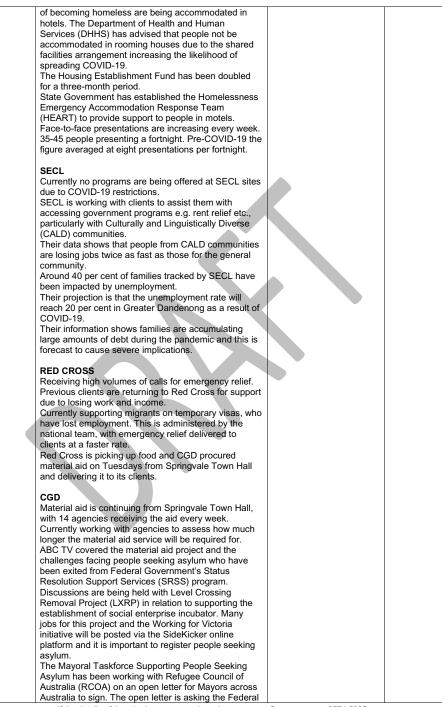
Kylie Reid (Chisholm Institute) – Chairperson, Cr Matthew Kirwan (City of Greater Dandenong, [CGD]), Sarita Kulkami (Community Member), Kudzayi Nhatarikwa (Red Cross), Community Development Coordinator (CGD), Binita Maskey (Women's Association South East Melbourne Australia [WASEMA]), Siv Yogonathan (Life Without Barriers [LWB]), Kadira Pethiyagoda (Community Member), Sean Quigley (WAYSS), Jacquie McBride (Monash Health), Chris Pierson (South East Community Links [SECL]).

#### Apologies:

Cr Jim Memeti <u>Mayor</u> (CGD), Nabila Marzouk (Multicultural Muslim Women's Network), Sri Sammy (Friends of Refugees [FOR]), Minwen Wu (Community Member), Nagamuthu R. Wickiramasingham (Community Member), Chaw Po (Burmese Women's Alliance [BWA]).

### Minutes: Community Advocacy Officer (CGD)

Item No.	Item	Action	Action By
1.	Welcome and Apologies		
(	Chair welcomed Committee Members and acknowledged Traditional Owners.		
2.	Previous meeting minutes and actions		
	Previous minutes endorsed by MAPSAAC.		
3.	Information sharing / COVID-19 impact and responses		
	LWB		
	Centre remains open and organisations encouraged to direct people seeking asylum to LWB so that their enquires can be addressed. This includes SRSS		
	applications and re-applications. Safety measures are in place to keep both staff and clients safe in light of COVID-19.		
	WAYSS		
	Remote working model in place, with the Dandenong office remaining open. Intakes being undertaken from the Dandenong office,		
	preferably over the phone. However, clients with no phone can attend the office, or be provided with a mobile phone.		
	Per night up to 50 people who are homeless or at risk		



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# 4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 2 June 2020 (Cont.)

	Government to provide access to income and		
	Medicare for all Australians, including people seeking asylum.		
	asylum.		
	WASEMA		
	Has been facilitating online workshop classes (e.g.		
	English classes) from a number of locations including Springvale Learning and Activity Centre (SLAC and		
	Wellsprings for Women. There has been issues with		
	clients being able to access online content.		
	CHISHOLM TAFE Classes will continue to be provided online for the rest		
	of Term 2, and possibly Term 3.		
	Chisholm has provided students with laptops who did		
	not have access.		
	Students with an employment component to their course for Term 2 are back on campus.		
	Student Services, Personal Counselling, Career		
	Counselling and Financial Counselling are all available		
	online. Department of Education has created a COVID-19		
	response team who are welcoming data and feedback		
	from organisations and networks in relation to		
	education.		
	MONASH HEALTH		
	Escalation of patients presenting with deteriorating		
	mental health.		
	Elective surgery being reintroduced. Large numbers of tests being undertaken, with small		
	numbers of detection.		
4.	Part B Action Plan – Multicultural Leaders Network		
	(Action 1.3) Cr Kirwan provided the context to the idea of creating		
	a multicultural network:		
	He suggests that MAPSAAC in its current form does		
	not represent a broad section of the multicultural community in Greater Dandenong, particularly new		
	and emerging communities, and the 160 nationalities		
	that are present in the region.		
	He also stated that many individuals may not feel		
	comfortable being part of a formal committee,		
	therefore an informal network may provide a two-way		
	channel of communication between Council and the		
	community.		
	Draft version of the Terms of Reference for the	Final draft of the Terms of	Community
	Network workshopped by MAPSAAC members.	Reference to be sent to	Advocacy
		MAPSAAC members comment and	Officer
		endorsement	
5.	Other Business		
	LWB offered to present to workplaces information about SRSS applications and assessments for		
	referral.		
	Kylie Reid suggested that the Employment and Education Working Group could now reconvene.	Date of next meeting to be sent to members	Community Advocacy
	Lucation working Group could now reconvene.	DE SENTIO MEMDERS	Officer
	Meeting closed at 4.35pm.		

### 4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 13 & 20 July 2020

File Id:

fA25545

Responsible Officer:

**Director Corporate Services** 

### **Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in July 2020.

### **Recommendation Summary**

This report recommends that the information contained within it be received and noted.

# 4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 13 & 20 July 2020 (Cont.)

## Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	General Discussion	13 July 2020
	Councillors and Council officers briefly discussed the following topics:	
	<ul> <li>a) High level COVID-19 update.</li> <li>b) Future steps for progressing the business plan for the Dandenong Aquatic Centre.</li> <li>c) Strategic land purchases for public open space</li> </ul>	
	(CONFIDENTIAL). d) Agenda items for the Council Meeting of 13 July 2020.	
2	Community Satisfaction Survey 2020 Results	20 July 2020
	Councillors were presented with the results of the 2020 Local Government Community Satisfaction Survey prior to a media summary and Greater Dandenong Council News article being released.	
3	Advanced Waste Processing Services Procurement Update	20 July 2020
	Agreement was sought from Councillors to continue Greater Dandenong's participation in the procurement for Advanced Waste Processing Services with the Metropolitan Waste Resource & Recovery Group. A formal Council Report will be provided to Council prior to calling for final tenders in accordance with the Council decision at its meeting held Monday 24 June 2019.	
4	Keysborough South Community Hub Consultation Outcomes	20 July 2020
	Councillors were provided with an overview of community feedback received in response to the draft concept design of the Keysborough South Community Hub. Agreement was sought for Council's proposed response, noting the implications to the final design of the Hub.	

# 4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 13 & 20 July 2020 (Cont.)

5	Greater Dandenong Open Space Strategy 2020-2030	20 July 2020
	Councillors were updated on the draft Greater Dandenong Open Space Strategy 2020–2030 which is to be considered for adoption at a future Council meeting.	
6	General Discussion	20 July 2020
	Councillors and Council officers briefly discussed the following topics:	
	a) Current COVID-19 restrictions, impacts and actions. b) Agenda items for the Council Meeting of 27 July 2020.	

## Apologies

- Councillor Youhorn Chea and Councillor Loi Truong submitted apologies for the Pre-Council Meeting of 13 July 2020.
- Councillor Loi Truong submitted an apology for the Councillor Briefing Session of 20 July 2020.

## Recommendation

That:

- 1. the information contained in this report be received and noted; and
- 2. the information discussed at the above listed Councillor Briefing Session that was declared confidential in item 1(c) by the Chief Executive Officer under sections 77(2)(c) of the *Local Government Act* 1989 and section 3(1) of the *Local Government Act* 2020 remains confidential until further advisement unless that information forms the subject of a subsequent Council report.

Item 1(c) was deemed confidential because it is Council business information that would prejudice Council's position in commercial negotiations if prematurely released.

### 4.3.5 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 20-31 July 2020

### **Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the 20-31 July 2020.

### Recommendation

That the listed items provided in Attachment 1 for the period 20-31 July 2020 be received and noted.

4.3.5 List of Registered Correspondence to Mayor and Councillors (Cont.)

### OTHER

### LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND COUNCILLORS

# **ATTACHMENT 1**

# CORRESPONDENCE RECEIVED 20-31 JULY 2020

PAGES 3 (including cover)

Objective connected.collaborative.community. Correspondences addressed to the Mayor and Councillors received between 20/07/20 & 31/07/20 - for officer action - total = 1

User Assigned CPDA fA197198 Objective ID Date Record Created 31-Jul-20 Correspondence Dated 31-Jul-20 Letter from a Keysborough resident asking Council to appeal the decision of the EPA in relation to 70 Ordish Road, Dandenong South. Correspondence Name

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.5 List of Registered Correspondence to Mayor and Councillors (Cont.)

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4.3.5 List of Registered Correspondence to Mayor and Councillors (Cont.)



**Objective** 

City of Greater Dandenong

**ORDINARY COUNCIL MEETING - AGENDA** 

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

File Id:

Responsible Officer:

Attachments:

**Director Corporate Services** 

Instrument of Delegation to the Chief Executive Officer (under the *Local Government Act 2020*)

### **Report Summary**

Council is responsible for carrying out a wide range of powers, duties and functions under various forms of legislation and municipal local laws. To facilitate efficient and effective function of the organisation, the *Local Government Act* provides Council with the ability to delegate most operational powers, duties and functions to the Chief Executive Officer.

The new *Local Government Act 2020* received Royal Assent on 24 March 2020 and requires Council to update all previous delegations made under the *Local Government Act 1989* prior to 1 September 2020.

### **Recommendation Summary**

This report recommends that Council executes the Instrument of Delegation to the Chief Executive Officer provided in Attachment 1.

## Background

Council, as a statutory body, is responsible for carrying out various powers, duties and functions under a wide range of legislation and municipal local laws. To provide for the efficient and effective function of the organisation, the *Local Government Act* enables Council to delegate many powers, duties and functions, particularly those of an administrative and operational nature, to the Chief Executive Officer (CEO). The CEO may then, in turn, sub-delegate a range of powers, duties and functions to Council staff.

On 1 May 2020, the *Local Government Act 2020* repealed the sections of the *Local Government Act 1989* that provided for delegation by Council to the CEO and Council officers and now provides the following in relation to delegations to the CEO (only).

Section 11 of the Local Government Act 2020 states:

- (1) A Council may by instrument of delegation delegate to:
  - (a) the members of a delegated committee; or
  - (b) the Chief Executive Officer:
  - (c) any power, duty or function of a Council under this Act or any other Act other than a power, duty or function specified in subsection (2).
- (2) The following are specified for the purposes of subsection (1):
  - (a) the power of delegation;
  - (b) the power to elect a Mayor or Deputy Mayor;
  - (c) the power to grant a reasonable request for leave under section 35;
  - (d) subject to subsection (3), the power to appoint the Chief Executive Officer, whether on a permanent or acting basis;
  - (e) the power to make any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
  - (f) the power to approve or amend the Council Plan;
  - (g) the power to adopt or amend any policy that the Council is required to adopt under this Act;
  - (h) the power to adopt or amend the Governance Rules;
  - (i) the power to appoint the chair or the members to a delegated committee;
  - (j) the power to make, amend or revoke a local law;

- (k) the power to approve the budget or revised budget;
- (I) the power to borrow money;
- subject to section 181H(1)(b) of the Local Government Act 1989, the power to declare general rates, municipal charges, service rates and charges and special rates and charges;
- (n) any power, duty or function prescribed by the regulations for the purposes of this subsection.
- (3) A Council may delegate to the Chief Executive Officer the power to appoint an Acting Chief Executive Officer for a period not exceeding 28 days.
- (4) A delegation may be made subject to any conditions or limitations specified in the instrument of delegation.
- (5) A delegation that includes the power to enter into a contract or make any expenditure must specify a maximum monetary limit that cannot be exceeded.
- (6) A member of a delegated committee to whom a delegation is given under subsection (1)(a) can only exercise the delegation while acting as a member of the delegated committee at a meeting of the delegated committee.
- (7) A Council must review, within the period of 12 months after a general election, all delegations which have been made under this section and are still in force.
- (8) A Council must keep a public register of delegations made under this section.
- (9) Unless sooner revoked, a delegation made by a Council under the *Local Government Act 1989* continues in force until 1 September 2020.

It is proposed that the new Instrument of Delegation to the Chief Executive Officer under the *Local Government Act 2020* does not differ substantially to the Instrument of Delegation to the Chief Executive Officer already in existence under the *Local Government Act 1989*. There are however a number of new mandatory clauses required under the *Local Government Act 2020*. To demonstrate and compare the differences between the existing and proposed instruments the table below is provided.

Current Instrument of Delegation to the CEO under the Local Government Act 1989	Proposed Instrument of Delegation to the CEO under the <i>Local Government Act</i> 2020
The power to determine any issue, take any action or do any act or thing arising out of, or connected with, any duty imposed, or function or powered conferred on, Council by or under any Act.	The power to determine any issue, take any action or do any act or thing arising out of, or connected with, any duty imposed, or function or powered conferred on, Council by or under any Act.
The delegate must not determine the issue, ta action, act or thing is an issue, action, act or	ke the action or do the act or thing if the issue, thing which involves:
awarding a contract exceeding the value of \$200,000. (Note a Tender Board was established on 11/05/2009 comprised of the Executive Management Team and Chief Executive Officer as Chair with a financial delegation of \$500,000 in relation to contracts.)	entering into a contract that exceeds \$500,000 (noting that contracts between \$200,000 and \$500,000 are considered and approved by the Tender Board which consists of the Executive Management Team and is chaired by the CEO).
	making any expenditure that exceeds \$500,000 unless it is expenditure made under a contract already entered into or is part payment of a contract that Council has resolved to enter into or is expenditure which Council is, by or under any legislation, required to make (such as, but not limited to, payment of insurance premiums or fire services levies), or expenditure required for the purchase of property on behalf of Greater Dandenong City Council, in which case there is no limit provided. In this instance, due discussion will be held with Councillors prior to such financial transactions.
making a local law under section 119 of the <i>Local Government Act 1989</i> .	making, amending or revoking a Local Law.
approval of the Council Plan under section 125 of the <i>Local Government Act</i> 1989.	approving or amending the Council Plan.
adoption of the Strategic Resource Plan under section 126 of the <i>Local Government Act 1989</i> .	-

preparation or adoption of the Budget or a Revised Budget under Part 6 of the <i>Local</i> <i>Government Act 1989</i> .	approving the Budget or Revised Budget.
adoption of the Auditor's Report and Annual Financial Statements under Part 6 of the <i>Local</i> <i>Government Act 1989</i> .	-
noting Declarations of Impartiality by Valuers pursuant to section 13DH(2) of the Valuation of <i>Land Act 1960</i> .	-
determining that an extraordinary vacancy be filled subject to section 37 of the <i>Local Government Act 1989</i> .	-
exempting a member of a special committee who is not a Councillor from submitting a return under section 81 of the <i>Local Government Act</i> 1989.	-
appointment of a Councillor or community delegate or representative to external organisations.	-
the return of the general valuation and any supplementary valuations.	subject to section 181H(1)(b) of the <i>Local</i> <i>Government Act 1989</i> , declaring general rates, municipal charges, service rates and charges and specified rates and charges.
	appointing an Acting Chief Executive Officer for a period exceeding 28 days.
	electing a Mayor or Deputy Mayor.
	granting a reasonable request for leave (of a Councillor) under section 35 of the <i>Local Government Act 2020.</i>
	making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer.
	adopting or amending any policy that Council is required to adopt under the <i>Local Government Act 2020.</i>
h	

	appointing the Chair or the Members to a Delegated Committee.	
	approving the borrowing of money.	
The delegate must not determine the issue, take the action or do the act or thing:		
	if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution.	
if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a resolution of Council.	if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a r:esolution of Council.	
if the determining of the issue, taking of the action or doing the act or thing would or would like to involve a decision which is inconsistent with a policy or strategy adopted by Council.	if the determining of the issue, taking of the action or doing the act or thing would or would like to involve a decision which is inconsistent with a policy or strategy adopted by Council.	
if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 98 of the <i>Local Government Act 1989</i> , section 188 of the <i>Planning and Environment Act 1987</i> or section 58A of the <i>Food Act 1984</i> or otherwise.	if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 11 of the <i>Local Government Act 2020</i> or otherwise.	
if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.	if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.	

Note: the new *Local Government Act 2020* no longer requires that Council delegates certain powers, duties and functions directly to Council staff under legislation such as the *Planning and Environment Act 1987*, the *Food Act 1984* and the *Domestic Animals Act 1994*. While this can now be done through a sub-delegation by the Chief Executive Officer once the new Instrument of Delegation to the CEO is in place under the new Act, this Council will still maintain this direct delegation from Council to members of Council staff for transparency and efficiency purposes. This method also simply acknowledges that certain powers, duties and functions must be undertaken by staff that have certain qualifications and the CEO cannot administer some functions directly.

## Proposal

It is proposed that Council acknowledges that the current delegation to the Chief Executive Officer expires on 1 September 2020 under the new *Local Government Act 2020* and endorses the Instrument of Delegation to the Chief Executive Officer provided in Attachment 1 to this report.

# Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

### Community Plan 'Imagine 2030'

<u>People</u>

• Pride – Best place best people

### **Opportunity**

• Leadership by the Council – The leading Council

### Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

### **Opportunity**

• An open and effective Council

### **Related Council Policies**

Resulting from a recent internal audit review recommendation, Council officers are currently developing a legislative framework policy that incorporates delegations. The new requirements for delegations under the *Local Government Act 2020* will be incorporated within this new policy when it is completed.

### Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

### **Financial Implications**

There are no financial implications associated with this report.

### Consultation

Councillors were briefed by Council's solicitors about the new requirements of the *Local Government Act 2020* at the Councillor Briefing Session held on 18 May 2020. Councillors and the Chief Executive Officer also discussed this proposed Instrument of Delegation to the Chief Executive Officer at the Councillor Briefing Session held on 3 August 2020.

There is no requirement for Council to consult with the community in relation to delegations, however under the Public Transparency Policy (to be adopted) and section 11 (8) of the *Local Government Act 2020*, this new Instrument of Delegation to the Chief Executive Officer must be made available to the public.

### Conclusion

It is proposed that Council acknowledges that the current delegation to the Chief Executive Officer expires on 1 September 2020 under the new *Local Government Act 2020* and endorses the Instrument of Delegation to the Chief Executive Officer provided in Attachment 1 to this report.

### Recommendation

In the exercise of the power conferred by section 11(1)(b) of the *Local Government Act 2020*, Greater Dandenong City Council resolves that:

- 1. there be delegated to the person holding the position, or acting in or performing the duties of, Chief Executive Officer the powers, duties and functions set out in the *Instrument of Delegation to the Chief Executive Officer*, as provided in Attachment 1 to this report, subject to the conditions and limitations specified in that Instrument;
- 2. the Instrument comes into force immediately the Common Seal of Council is affixed to the Instrument;
- 3. on the coming into force of the Instrument all previous delegations to the Chief Executive Officer are revoked; and
- 4. the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may, from time to time, adopt.

OTHER

INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER

# **ATTACHMENT 1**

# INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER (UNDER THE LOCAL GOVERNMENT ACT 2020)

PAGES 5 (including cover)



Greater Dandenong City Council

Instrument of Delegation

to the Chief Executive Officer

10 August 2020

### Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (the Act) and all other powers enabling it, the Greater Dandenong City Council (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

- 1. this Instrument of Delegation is authorised by a resolution of Council passed on 10 August 2020;
- 2. the delegation;
  - 2.1 comes into force immediately the Common Seal of Council is affixed to this Instrument of Delegation;
  - 2.2 is subject to any conditions and limitations set out in the Schedule;
  - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.4 remains in force until Council resolves to vary or revoke it.

The Common Seal of the Greater Dandenong ) City Council was hereunto affixed in the presence of:)

John Bennie PSM Chief Executive Officer

Councillor

10 August 2010

(S5) Instrument of Delegation to the Chief Executive Officer

Page 2 of 4

### SCHEDULE

The delegate (Chief Executive Officer) has the power to:

- 1. determine any issue;
- 2. take any action; or
- 3. do any act or thing

arising out of, or connected with, any duty imposed, or function or power conferred on Council by or under any Act, subject to the following conditions and limitations:

#### Conditions and Limitations:

The delegate must not determine the issue, take the action or do the act or thing:

- 1. if the issue, action, act or thing is an issue, action, act or thing which involves:
  - 1.1 entering into a contract exceeding the value of \$500,000 (noting that contracts between \$200,000 and \$500,000 are considered and approved by the Tender Board which consists of the Executive Management Team and is chaired by the Chief Executive Officer);
  - 1.2 making any expenditure that exceeds \$500,000, unless it is expenditure;
    - (a) made under a contract already entered into; or
    - (b) is part payment of a contract that Council has resolved to enter into; or
    - (c) is expenditure which Council is, by or under legislation, required to make (such as, but not
    - limited to, payment of insurance premiums or fire services levies); or
    - (d) expenditure required for the purchase of property on behalf of Greater Dandenong City Council;

in which case, there is no financial limit. (Note: due discussion will be held with Councillors prior to such financial transactions.);

- 1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
- 1.4 electing a Mayor or Deputy Mayor;
- 1.5 granting a reasonable request for leave under section 35 of the Act;
- 1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
- 1.7 approving or amending the Council Plan;
- 1.8 adopting or amending any policy that Council is required to adopt under the Act;
- 1.9 adopting or amending the Governance Rules;
- 1.10 appointing the Chair or the Members to a Delegated Committee;
- 1.11 making, amending or revoking a Local Law;
- 1.12 approving the Budget or Revised Budget;
- 1.13 approving the borrowing of money;

(S5) Instrument of Delegation to the Chief Executive Officer

Page 3 of 4

- 1.14 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
- if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
- 3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a resolution of Council;
- if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
  - 4.1 policy adopted by Council; or a
  - 4.2 strategy adopted by Council;
- 5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
- 6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

(S5) Instrument of Delegation to the Chief Executive Officer

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# 5 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

# 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

# 7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.