



## Waste Smart School Terms & Conditions

1. EnviroCom Australia is launching the Waste Minimisation School Education program (WMSEd) on behalf of Greater Dandenong Council (CGD) to recognise Primary Schools and Secondary Schools in the City of Greater Dandenong (Centres) who are actively taking steps to reduce their onsite waste to landfill.
2. The WMSEd program will be open to all schools who complete **an Expression of Interest Form and complete three online waste modules**.
3. The first stage of the WMSEd program will proceed as follows:
  - a. School registers for WMSEd program by providing waste service information;
  - b. Individual School staff members enrol in WMSEd with their name and complete three (3) online quizzes (composting, worm farming and waste management) to assess their understanding of the training modules.
4. Once 50% of School staff have adequately passed the three (3) online quizzes the School will be eligible to complete the second stage of the WMSEd program.
5. Only the first ten (10) eligible Schools will be invited to the second stage of the WMSEd program.
6. The second stage of the WMSEd program will proceed as follows:
  - a. A Waste Consultant from EnviroCom Australia meets with the Principal/ Assistant Principal/ key program contact(s) to conduct a 30 minute visit at the School – this will include a review of current waste streams, assessment of School goals/ ambitions; and the provision of guidance ahead of the School completing their own waste assessment/ audit;
  - b. The Waste Consultant will then arrange, with the School, to conduct a waste audit with a group of students. EnviroCom will provide all the resources, data sheets and information needed to conduct the waste audit;
  - c. The Waste Consultant will then provide the School with a suite of educational resources including a compost bin OR worm farm, waste and recycling tubs, posters, waste audit data sheets, bin inspection data sheets and a waste generation calculator;
  - d. The School receives a follow-up email from the Waste Consultant with a Waste Audit Report and three (3) actionable items requiring completion within a eight (8) week timeframe. The School works on their actionable items over the following eight (8) weeks and will be provided with additional support from EnviroCom during this implementation period. Additional support may include phone calls, emails, an incursion or further workshops/ School visits;
  - e. The School, with the support of EnviroCom, conducts a second waste audit to demonstrate actions completed along with updated waste generation and servicing information.
7. Schools that complete the second stage of the WMSEd program are rewarded with:
  - a. An invitation to the Award and Recognition Night including a Waste Smart Schools workshop;
  - b. Recognition as a 'Greater Dandenong Waste Smart School' as well as public acknowledgement of this achievement on the CGD website; and
  - c. 1 x framed certificate.