

MINUTES

COUNCIL MEETING

MONDAY, 28 FEBRUARY 2022 Commencing at 7:00 PM

VIRTUAL COUNCIL MEETING
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

Cr Bob Milkovic - Leave of Absence

Councillors Present

Cr Jim Memeti (Chairperson)

Cr Tim Dark, Cr Lana Formoso, Cr Eden Foster, Cr Rhonda Garad, Cr Richard Lim OAM, Cr Angela Long, Cr Sean O'Reilly, Cr Sophie Tan, Cr Loi Truong.

Officers Present

John Bennie PSM, Chief Executive Officer, Paul Kearsley, Director Business, Engineering and Major Projects, Jody Bosman, Director City Planning, Design and Amenity, Martin Fidler, Director Community Services, Kylie Sprague, Executive Manager Communications and Customer Service, Michelle Hansen, Executive Manager Finance and Information Technology, Dani Trimble, Acting Manager Governance.

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges the Traditional Owners and Custodians of this land, the Bunurong people and pay our respects to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders and acknowledge their journey.

1.3 OFFERING OF PRAYER

Cr Sean O'Reilly read the following prayer provided prior to the meeting by Imam Muhammed Sezgin from the Turkish Islamic Cultural Centre & Mosque, Keysborough, a member of the Greater Dandenong Interfaith Network.

" Allah, unite our hearts and set aright our mutual affairs, guide us in the path of peace. Liberate us from darkness by Your light, save us from enormities whether open or hidden. Bless us in our ears, eyes, hearts, spouses and children. Turn to us; truly you are Oft-Returning, Most Merciful. Make us grateful for Your bounty and full of praise for it, so that we may continue to receive it and complete Your blessings upon us. O Allah, I beg of you pardon and safety. O Allah, I beg of You useful knowledge and acceptable deeds. O Allah, impart to our earth its blessings, its embellishment and its repose. O Allah, make this facility that we are in beneficial to our country, nation and its employees. Protect our country from all kind of disasters and calamities. Bestow remedy upon our sick and help those who are in debt to fulfil their debts. O Most Beneficent One! Amin."

STATEMENT BY THE MAYOR - REOPENING COUNCIL MEETINGS TO THE PUBLIC

In relation to the current COVID situation, Council must ensure that we continue to provide a safe workplace for Councillors, staff and any person who enters its facilities and we continue to assess the risks associated with opening up facilities as we progress through the early part of 2022.

With the easing of most COVID restrictions I can advise that we will reopen Council Meetings to the public in March. Anyone attending the Council Meeting will need to be double dose vaccinated or be able to show they have acceptable certification that they are an excepted person.

This means that you will need to show your vaccination certification or exemption status through the Services Victoria App on your phone or alternatively bring the printed version along to gain entry into the Council Meeting. Gallery seating will also be restricted and subject to density limits but we will also still be streaming the meeting on the Big Screen in Harmony Square.

I urge you all to continue to check Council's website prior to attending any Council Meeting because it is always possible that the COVID situation may change quite quickly.

But for now – we are all very much looking forward to seeing some faces in the Gallery at the Council Meeting on Tuesday 15 March 2022.

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Meeting of Council held 14 February 2022.

Recommendation

That the minutes of the Meeting of Council held 14 February 2022 be confirmed.

MINUTE 390

Moved by: Cr Rhonda Garad Seconded by: Cr Richard Lim OAM

That the minutes of the Meeting of Council held 14 February 2022 be confirmed.

CARRIED

1.5 DISCLOSURES OF INTEREST

Nil.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

File Id: A2683601

Responsible Officer: Manager Governance

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There is one [1] item being presented to Council's meeting of 28 February 2022 for signing and sealing as follows:

- 1. An Instrument of Appointment of Authorised Officer under the provisions of the Local Government Act 1989, the Local Government Act 2020, the Environment Protection Act 1970, the Environment Protection Act 2017, the Heritage Act 2017, the Infringements Act 2006, the Land Acquisitions and Compensation Act 1986, the Planning and Environment Act 1987, the Sex Work Act 1994, the Subdivisions Act 1988, the Victorian Civil and Administrative Tribunal Act 1998 and the Regulations made under each of those Acts; the Local Laws made under the Local Government Act 1989 and the Local Government Act 2020; and any other Act, Regulation or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This instrument enables the following Council officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Sofie Lemaire.

Recommendation

That the listed documents be signed and sealed.

MINUTE 391

Moved by: Cr Sophie Tan Seconded by: Cr Loi Truong

That the listed documents be signed and sealed.

CARRIED

2.2 DOCUMENTS FOR TABLING

2.2.1 Documents for Tabling

File Id: qA228025

Responsible Officer: Manager Governance

Report Summary

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

Recommendation Summary

This report recommends that the listed items be received.

2.2.1 Documents for Tabling (Cont.)

List of Reports

Author	Title
Life Saving Victorian Public Pools	State of the Sector Report 2020-2021

A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

Recommendation

That the listed items be received.

MINUTE 392

Moved by: Cr Eden Foster Seconded by: Cr Lana Formoso

That the listed items be received.

CARRIED

2.2.2 Petitions and Joint Letters

File Id: qA228025

Responsible Officer: Manager Governance

Attachments: Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

- 1. the full text of any petitions or joint letters received;
- 2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
- 3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.

Petitions and Joint Letters Tabled

Council received one (1) petition update and no joint letters prior to the Council Meeting of 28 February 2022.

A petition update was received from 70 proponents requesting Greater Dandenong Council
revise the concept design for the children's services, public playground and the cafe and
community lounge in the Dandenong Community Hub. This petition has been forwarded to the
relevant Council Business Unit/s for action.

It should be noted that this petition was previously tabled at the 29 November 2021 Council Meeting with 238 signatures. A detailed response was sent from the relevant Business Unit to the head petitioner on 16 December 2021.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That this report and Attachment be received and noted.

MINUTE 393

Moved by: Cr Angela Long Seconded by: Cr Loi Truong

That this report and Attachment be received and noted.

CARRIED

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

Responsible Officer Response	Tabled at CM 29/11/21	Responsible Officer: Director Community Services	Response sent 16/12/21	(Re)Tabled at CM 28/02/22	Responsible Officer: Director Community Services					
Status	New									
No. of Petitioner s	238 (as at 14/12/21)	,		Further	22/02/22)					
Petition Text (Prayer)	PETITION: CONCEPT DESIGN OF THE DANDENONG COMMUNITY HUB	So that the Dandenong Community Hub is successful and well used, Dandenong residents request Greater Dandenong Council to revise the concept design that has been exhibited to:	 a) put children's services including children's services playgrounds on the ground floor so children can experience the earth and so that it is a facility that parents want to send their children to 	b) expand the public playground to be at least the same size as the Keysborough South Community Hub and Springvale Community Hub playgrounds so it is a successful drawcard fro visitors to the Dandenone Community Huh and Dandenon Market	or according to the cafe and community lounge on the ground floor so it interfaces with the public playground and community lounge on the ground floor so it interfaces with the public playground and to achieve this by using more of the publicly owned land available on the site bordered	by Clow St, Stuart St, King St and Sleeth Avenue.	It should be noted that this petition was previously tabled at the 29 November 2021 Council Meeting with 238 signatures. A detailed response was sent from the relevant business unit to the head petitioner on 16 December 2021.			
Date Received	22/02/22									

If the details of the attachment are unclear please contact Governance on 8571 1000.

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Petition Text (Prayer) THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK	Responsible Officer Response		
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Received Received	Petition Text (Prayer)	PAGE HAS BEEN INTENTIONALLY LEFT BLANK	
	Date Receive		

If the details of the attachment are unclear please contact Governance on 8571 1000.

Responsible Officer Response	
Status	
No. of Petitioner s	
Petition Text (Prayer)	THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK
Date Received	

If the details of the attachment are unclear please contact Governance on 8571 1000.

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If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Planning Decisions Issued by Planning Minister's Delegate - January 2022

File Id: qA280444

Responsible Officer: Director City Planning Design & Amenity

Report Summary

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

No decisions were reported for the month of January 2022.

Recommendation

That the report be noted.

MINUTE 394

Moved by: Cr Rhonda Garad Seconded by: Cr Angela Long

That the report be noted.

CARRIED

2.3.2 Planning Delegated Decisions Issued - January 2022

File Id: qA280

Responsible Officer: Director City Planning Design & Amenity

Attachments: Planning Delegated Decisions Issued – January

2022

Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in January 2022.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PLA#, PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Recommendation

That the items be received and noted.

MINUTE 395

Moved by: Cr Lana Formoso Seconded by: Cr Eden Foster

That the items be received and noted.

CARRIED

STATUTORY PLANNING APPLICATIONS

PLANNING DELEGATED DECISIONS ISSUED JANUARY 2022

ATTACHMENT 1

PLANNING DELEGATED DECISIONS ISSUED - JANUARY 2022

PAGES 10 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

		Plan	ning Delegated De	ecisions Issued fro	Planning Delegated Decisions Issued from 01/01/2022 to 31/01/2022	1/2022	City	of Grea	City of Greater Dandenong	Buou
Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA21/0040	РіпАррАти	2	1626-1638 Centre Road SPRINGVALE VIC 3171	Springvale Business Park Development Company Pty Ltd	AMENDMENT TO: Use of the land for warehousing within thirty (30) metres of a tresidential zone, an office, and a food and drink premise (café), building and works in association with warehousing, removal of native vegetation under Clause 52.17, a reduction of car parking and alteration of access to a road in a road a access to a road in a road 52.29.	Amend permit preamble to allow use of land for store, delete permit Condition 3 as new SMP is proposed	Delegate	AmendPerm	25/01/2022	Springvale North
PLA21/0073	PinAppAmd	Š	85-87 Ordish Road DANDENONG SOUTH VIC 3175	LA Recycling Pty Ltd C/- KLM Spatial	AMENDAENT TO; Use of the land for Materials Recycling construction and demolition materials) and associated buildings and works (PLN18/05/13)	Amend the permit to reflect current business operations on site, waiver of cark parking requirements and amend condition 1.1 to reflect changes of the location of loading and unloading areas, condition 8 4.2 to amend the use of unloading outside.	Delegate	AmendPerm	27/01/2022	Dandenong
PLA21/0106	PlnApp Amd	2	5 Mauren Court DANDENONG NORTH VIC 3175	Civikons Consulting	Amendment to PLN21,0086 issued for the development of the development of the development of the and for these (3) aveilings and one single storey dwellings and one single storey dwelling to the rean), by way of amending the plans approved under the permit and subsequent deletion of condition 1.4 of the permit.	Defete permit condition 1.4 relating to removal of ground floor bedroom in Dwelling 2	Delegate	AmendPerm	31/01/2022	Noble Park North
ADARK					_				02/02/20/20	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA21/0107	PinAppAmd	2	7/95 Cheltenham Road DANDENONG VIC 3175	M Alvarez	AMENDMENT TO PLN060759 to allow for a live music venue, the sale of liquor and further reduce car parking requirements. (Use of the land as a Place of Assembly (Live Music Venue and Rehearsal Studio), the sale of on-premise liquor and a reduction to the car parking requirements.	Amend permit preamble to allow sale of liquor	Applicant	Withdrawn	05/01/2022	Dandenong
PLA21/0612	PinAppAmd	Š	108-166 Bayliss Road DANDENONG SOUTH VIC 3175	Salta Properties (Lyndhurst) Pty Ltd	AMENDMENT TO: The use and staged development (stage 1 and 2) of the land for a Transport Terminal (Inland Port) (PLNZ10138) to facilitate the automation of loading/unloading activities.	Amend Conditions 1, deletion of condition 1.14 and condition 1.12 and to facinges to conditions 1.12 and to facilitate the automation of the facility	Delegate	AmendPerm	12/01/2022	Dandenong
PLA21/0614	PinAppAmd	Š	16 Curlin Crescent DANDENONG NORTH VIC 3175	Whitnall Designs Pry Ltd	AMENDMENT TO: Development of the land for two (2) dwellings (one double storey dwelling and one single storey dwelling to the rear) (PLN2/10061)	Amend permit to allow for changes to dwelling and landscape design	Delegate	AmendPerm	27/01/2022	Cleeland
PLA21/0621	PinAppAmd	Š	Factory 95 South Gippsland Highway DANDENONG SOUTH VIC 3175	Cadence Property Group C KLM Spatial	AMENDMENT TO: Development of the land for warehouses, reduction in car parking requirement, removal of native vegetation and alteration of access from a Road Zone Category 1 (PLN20/0593)	Amend permit conditions to allow advertising signage and andorsement of revised site plans with various minor changes to the warehouse and car parking layout	Delegate	AmendPerm	27/01/2022	Dandenong
PLA21/0625	PInApp Amd	ž	13-17 Manning Drive NOBLE PARK NORTH VIC 3174	L Perry	AMENDMENT TO PLN2.10227 issued for the construction of a shed associated with an existing Education Centre, to allow for additional buildings and works	Amend permit to allow removal of vegetation	Delegate	AmendPerm	27/01/2022	Noble Park North
ADARK					0				2202/20/20	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0046	PinApp	2	129 Cartion Road DANDENONG NORTH VIC 3175	R Dzepina	Development of the land for two (2) double storey dwellings	Neighbourhood Residential 1 Zone, 529sqm	Delegate	PlanPermit	27/01/2022	Dandenong North
PLN21/0181	РіпАрр	8	9 Vizard Street DANDENONG VIC 3175	н Таvakkoli	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 821sqm	Delegate	QON	19/01/2022	Cleeland
PLN21/0229	РпАрр	8	17 Colonsay Road SPRINGVALE VIC 3171	A&DE Nguyen	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 780sqm	Delegate	PlanPermit	13/01/2022	Springvale Central
PLN21/0285	РІпАрр	8	855-891 Springvale Road KEYSBOROUGH VIC 3173	Darren Cameli Archilects	Construction of a shed and office building	No response to further information request	Delegate	Lapsed	27/01/2022	Keysborough South
PL N21/0334	PinApp	8	19 Charles Avenue SPRINGVALE VIC 3171	Philip Havey & Associates Pty Ltd	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 598sqm	Delegate	Q O N	14/01/2022	Springvale North
PLN21/0357	РпАрр	2	50 Boyd Street DANDENONG NORTH VIC 3175	T Sabapathi	Development of the land for one (1) doubs storey dwelling to the rear of an existing dwelling and the removal of easements	General Residential 1 Zone, 701 sqm	Delegate	PlanPermit	19/01/2022	Cleeland
4 0 4 2					e e				00/00/200	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0406	PinApp	Š	67/268-274 Springvale Road SPRINGVALE VIC 3171	P Pham	Use of land for the sale and consumption of liquor	Commercial 1 Zone	Delegate	PlanPermit	27/01/2022	Springvale Central
PL N21/0420	PinApp	Š	10 Boyd Street DANDENONG NORTH VIC 3175	N Delbajric	Development of three (3) double storey dwellings	Proposal fails to comply with Clause 2.10.5-1 (Urban Design and Character), Clause 32.08 (General Residential Zone), Clause 22.09-3.1 (General Design Principles), Clause 2.209-3.3 (Incremental Change Area	Delegate	Refusal	20/01/2022	Cleeland
PLN21/0423	PinApp	2	14 Barbara Avenue DANDENONG NORTH VIC 3175	CK Design Group Pry Ltd	Development of the land for two (2) double storey dwellings	Design Principles) General Residential 1 Zone, 569sqm	Delegate	PlanPermit	13/01/2022	Noble Park North
PLN21/0424	PinApp	<u>8</u>	26A Westall Road SPRINGVALE VIC 3171	P Truong	Change of Use (Storage)	No response to further information request	Delegate	Lapsed	14/01/2022	Springvale North
PLN21/0478	РіпАрр	2	10-30 Dana Court DANDENONG SOUTH VIC 3175	Fulton Hogan Pty Ltd	Development of the land for buildings and works associated with the existing bitumen batching plant and a reduction in the car parking requirement	Industrial 1 Zone, 24473sqm, construction of double storey laboratory and crib (lunch) room, storage bunkers, access ramp and canopy	Delegate	Plan Permit	27/01/2022	Dandenong
ADARK					4				02/02/2022	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0479	РіпАрр	2	86 Hemmings Street DANDENONG VIC 3175	Chris Leah & Toula Chatgoglou	Use of the land for the sale and consumption of liquor (on-premises licence)	Commercial 1 Zone, 65 patrons	Delegate	OON	14/01/2022	Yarraman
PLN21/0482	РіпАрр	2	8 Vizard Street DANDENONG VIC 3175	А Оатbагі	Development of the land for three (3) dwellings (two double storey dwellings and one single storey dwelling to the rear)	General Residential 1 Zone, 831sqm	Delegate	Plan Permit	31/01/2022	Cleeland
PL.N21/0488	РіпАрр	9	249 Corrigan Road NOBLE PARK VIC 3174	Mimar Design Pty Ltd	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 846sqm	Applicant	Withdrawn	27/01/2022	Noble Park
PLN21/0501	РігАрр	2	27-29 Cyber Loop DANDENONG SOUTH VIC 3175	Quality First Designs Pty Ltd	Construction of a warehouse	Commercial 2 Zone, 1133sqm, warehouse and ancillary office	Delegate	PlanPermit	13/01/2022	Dandenong
PLN21/0525	РіпАрр	2	11 Elmhurst Street NOBLE PARK NORTH VIC 3174	SPJ Arachchige	Development of the land for one (1) double-storey dwelling to the rear of the existing single storey dwelling and alterations and additions to the existing dwelling	General Residential 1 Zone, 604sqm	Delegate	QON	20/01/2022	Noble Park North
PLN210526	РІпАрр	2	107 Brady Road DANDENONG NORTH VIC 3175	Two Architects	Development of the land for one (1) double storey dwelling to the rear of the existing double storey dwelling	Neighbourhood Residential 1 Zone, 640sqm	Applicant	Withdrawn	27/01/2022	Dandenong North
ADARK					5				02/02/2022	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0537	PinApp	2	9 Heart Street DANDENONG VIC 3175	MA Rahmati	Use the land for Motor Repairs DECLARED AREA	No response to further information request	Delegate	Lapsed	27/01/2022	Dandenong
PLN21/0575	РІпАрр	<u>8</u>	1/22 Jasper Street NOBLE PARK VIC 3174	AMS Pty Ltd	The subdivision of land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	27/01/2022	Springvale North
PLN21/0583	РІпАрр	<u>8</u>	156 Princes Highway DANDENONG VIC 3175	SLR Consulting Australia Pty Ltd	To display business identification, promotional and internally illuminated signage	Commercial 2 Zone, replacement signage for rebranding of service station	Delegate	PlanPermit	13/01/2022	Cleeland
PLN21/0611	РіпАрр	2	56 Stephenson Street SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	20/01/2022	Springvale North
PLN21/0612	РІпАрр	2	1/6-8 Hall Court DANDENONG VIC 3175	M Moslehuddin	Buildings and Works (Carport)	General Residential 1 Zone, construction of carport	Delegate	PlanPermit	25/01/2022	Dandenong
PLN21/0618	PinApp	2	12 Reilly Street SPRINGVALE VIC 3171	K Prapruthaweechai	Subdivision of land	No response to further information request	Delegate	Pesde	27/01/2022	Springvale North
ADARK					œ				0202/20/20	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0631	PinApp	8	211 Chapel Road KPYSBOROUGH VIC 3173	Woolworths Group Limited	Buildings and works (Alterations to Retail Premises) and a reduction in the car parking requirements	General Pesidential 2 Zone, Commercial 1 Zone, alterations to supermarket and car park to accommodate contactless grocery pick up	Applicant	Withdrawn	17/01/2022	Keysborough South
PLN21/0638	РігАрр	2	1/17 Ell Crescent NOBLE PARK VIC 3174	Nobelius Land Surveyors Pry Ltd	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	13/01/2022	Springvale North
PLN21/0643	PlnApp	2	1/22-24 Regent Avenue SPRINGVALE VIC 3171	H Sun	Use of the land for industry (motor repairs), display of signage, and a reduction in the car parking requirements	Industrial 1 Zone, motor vehicle repairs and associated signage	Applicant	Withdrawn	27/01/2022	Springvale Central
PLN21/0646	PlnApp	<u>8</u>	6 MAKAY COUT DANDENONG NORTH VIC 3175	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	14/01/2022	Dandenong North
PLN21/0653	РІпАрр	<u>8</u>	57 Bazalgete Crescent DANDENONG SOUTH VIC 3175	Calbah Industries Ply Ltd	Three (3) lot subdivision (realignment of boundaries) SPEAR	Industrial	Delegate	PlanPermit	17/01/2022	Dandenong
PLN21/0664	PinAppVic	Yes	199 Cheltenham Road KEYSBOROUGH VIC 3173	Hongahi Pty Ltd	Subdivision of the land into four (4) lots SPEAR (VICSMART)	Industrial	Delegate	PlanPermit	12/01/2022	Noble Park
ADARK					2				02/02/2022	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0665	РіпАрр	2	69 Putney Street DANDENONG VIC 3175	AMS Pry Ltd	The subdivision of land into seven (7) lots SPEAR	Residential	Delegate	Plan Permit	14/01/2022	Dandenong
PLN21/0667	PinAppVic	Yes	81-83 Licola Grescent DANDENONG SOUTH VIC 3175	C Heighton Mezzanines	Buildings and Works (Warehouse Extension) and reduction in car parking requirements VICSMART	Industrial 2 Zone, extension of warehouse first floor and reduction in car parking requirements	Delegate	PlanPermit	13/01/2022	Dandenong
PLN21/0668	PinApp	9	1/10 Koonalda Grove DANDENONG NORTH VIC 3175	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	Plan Permit	25/01/2022	Noble Park North
PLN21/0672	РіпАрр	2	94 Springvale Road SPRINGVALE VIC 3171	Hanna Architects	Building and Works (Alteration to a Dwelling)	General Residential 3 Zone, 524sgm and extension of the house, add double garage and use existing garage as a master bedroom, permit not required	Applicant	Withdrawn	14/01/2022	Springvale North
PLN21/0673	РіпАрр	<u>8</u>	10 Bryants Road DANDENONG VIC 3175	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	Plan Permit	27/01/2022	Dandenong
PLN21/0677	PlnAppVíc	Yes	7 Bass Court KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Development of the land for a warehouse and to reduce the car parking requirements VICSMART	Industrial 1 Zone, construction of a warehouse with ancillary office and reduction of car parking spaces by 1	Delegate	Plan Permit	13/01/2022	Keysborough South
ADARK					α				02/02/20/20	

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0679	PlnApp	2	32/112 Stud Road DANDENONG VIC 3175	Install a Veranda	Construction of a veranda to an existing dwelling	General Residential 1 Zone, construction of a veranda	Delegate	PlanPermit	27/01/2022	Cleeland
PLN21/0692	PlnAppVic	Yes	67 Robinson Street DANDENONG VIC 3175	Sufah College Australia SCA Inc	Buildings and Works (Extension) VICSMART (DECLARED AREA)	Comprehensive Development Applicant Withdrawn 2 Zone, porch extension	Applicant	Withdrawn	14/01/2022	Yarraman
PLN21/0702	PinAppVic	Yes	27 Philip Street DANDENONG NORTH VIC 3175	KA Fuad, RC Fuad	Subdivision of the land into two (2) lots SPEAR VICSMART	Residential	Delegate	PlanPermit	12/01/2022	Cleeland
PLNZ2/0007	PinAppVic	\$ S	592-554 Princes Highway NOBIE PARK NORTH VIO 3174	S Chandra	Buildings and works comprising alterations to the existing warehouse building VICSMART	Commercial 2 Zone, alteration of existing warehouse roof and installation of 1 roller door to facade	Delegate	PlanPermit	20/01/2022	Noble Park North
ADARK					0				02/02/2022	

File Id: 195285

Responsible Officer: Director City Planning, Design & Amenity

Proposed Meeting Date: 28 February 2022

Attachments: Submitted Plans

Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant: JacoMarie Design Studio

Proposal: Development of the land for three (3) double storey dwellings

Zone: General Residential Zone, Schedule 1

Overlay: Nil

Ward: Noble Park

The application has been brought to a Council meeting as it has received four (4) objections.

The application proposes to develop the land for three (3) double storey dwellings on a lot.

A permit is required pursuant to:

• Clause 32.08-6 (General Residential Zone) of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Four (4) objections were received to the application. Issues raised generally relate to matters of:

- Loss of on-street parking;
- Overshadowing;
- Tree impact;
- Overdevelopment of the site; and
- Overlooking.

Assessment Summary

The site is located within an established residential area and is well suited for medium density housing given that the site is zoned for incremental change. The proposal seeks to provide a medium density development which is generally consistent with the emerging pattern of development and surrounding neighbourhood character. The use of setting back the upper floor from ground floor level provides a level of articulation breaking up the visual mass of built form when viewed from the streetscape and adjoining residential properties.

It is noted that the development complies with majority of the design principles, as demonstrated in the attachments to this report.

The development is compliant with Clause 55, responding to site context and site circumstances, while respecting the existing and preferred neighbourhood character envisaged by Clause 22.09.

Recommendation Summary

As assessed, officers consider this proposal to be highly compliant with all of the relevant provisions of the Greater Dandenong Planning Scheme. All grounds of objection have been considered, and Council Officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, it is recommended that a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued subject to the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

Subject Site and Surrounds

Subject Site

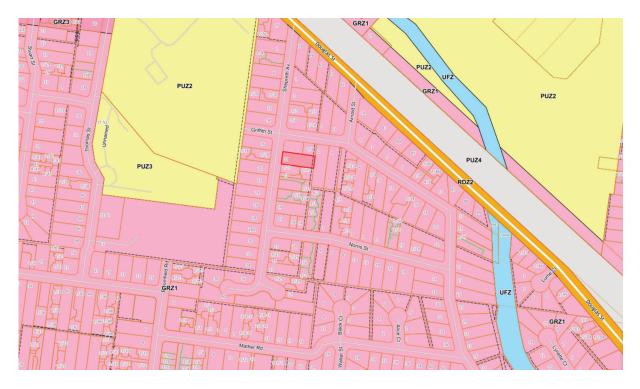
- The subject site is located on the east side of Shepreth Avenue in an established residential area of Noble Park;
- The site is orientated to the north with a rectangular shaped site of approximately 16.15 metres wide and a depth of 42.67 metres equating to a total size of 689 square metres;
- A single width crossover is located to the northern side of the frontage connecting to Shepreth Avenue:
- The site currently has a single storey weatherboard detached dwelling, a large covered decking area and a brick garage in the north east corner of the site.

Surrounding Area

- The subject site is located within an established residential area containing a predominant character of single storey detached dwellings on a lot;
- The built form is generally single storey with an incremental increase of multi-unit developments of a double storey form emerging along Bloomfield Road, Norris Street and Rich Street, all within a 100 metre radius of the site:
- The Noble Park Activity Centre is located approximately 500 metres to the north-west as the crow flies:
- The site is located within a proximity of the following community services:
- 400 metres from Yarraman Train Station;
- o 800 metres from Noble Park Train Station;
- 1,200 metres from Eastlink; and
- 320 metres from Mile Creek reserve, bike path and pedestrian walking path.

Locality Plan

Background



Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Subject Application

Proposal

The application proposes the development of the land for three (3) double storey dwellings.

The details of the proposal are as follows:

Type of proposal	Multi-dwelling development
Number of dwellings	Three (3) dwellings in total
Levels	Double storey
Height	Maximum height of 6.98 metres

Orientated to	Each of the three dwellings are orientated towards Shepreth Avenue
External materials	Ground floor: Face brick
	First floor: Render and horizontal fibre cement cladding
Setbacks	West (front): 7.5 metres minimum setback
	East (rear): 2.53 metre
	South (side): Carport wall on boundary
	North(side): garage wall on boundary
Private open space	Ground floor private open space
type	Dwelling one (1)
	A total area of 119.2 square metres to the front and side of the dwelling, including an area of secluded private open space of 30 square metres to the rear with a minimum dimension of 5 metres and convenient access to the main living area
	Dwelling two (2)
	A total area of 50.2 square metres provided to the front and rear of the dwelling, including an area of secluded private open space of 39 square metres with a minimum dimension of 5 metres and convenient access to the main ground floor living area
	Dwelling three (3)
	A total area of 68.39 square metres provided to the front and rear of the dwelling, including an area of secluded private open space of 35 square metres with a minimum dimension of 5 metres and convenient access to the main ground floor living area
Number of bedrooms	Dwellings one (1) and three (3) each have three bedrooms
per dwelling	Dwelling two (2) is provided with two bedrooms
Number of car parking spaces required	One (1) car parking space required for each one or two bedroom dwelling.

	Two (2) car parking spaces required for each three or more bedroom dwelling.
	A total of five (5) car parking spaces are required.
Number of car parking spaces provided	A total of five (5) car parking spaces are provided for the dwellings.
Type of car parking	Dwelling one (1), and three (3) are each provided with a single garage or carport and tandem car space.
	Dwelling two (2) is provided with a single garage.
Access	One crossover is proposed to be connected to Shepreth Avenue along the south of the site's frontage.
Front fence	900mm front fence is proposed.
Garden area required	35% as the site is over 650sqm
Garden area provided	245.19 square metres or 35.56%

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

 Under Clause 32.08-6 (General Residential Zone) to construct two (2) or more dwellings on a lot.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential Zone, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08-6 is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To encourage development that respects the neighbourhood character of the area.
- To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.
- To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.

Pursuant to Clause 32.08-6 a permit is required to construct two or more dwellings on a lot. The development must also provide a minimum garden area of 35% pursuant to Clause 32.08-4 as the lot exceed 650 square metres.

It is noted that within Schedule 1 to the zone, varied requirements of Clause 55 are set out as follows:

- Standard B6 (Minimum Street Setback) As per B6 or 7.5 metres, whichever is the lesser;
- Standard B9 (Permeability) Minimum of 30%; [only valid for GRZ1, not GRZ2];
- Standard B13 (Landscaping) 70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees [only valid for GRZ1, not GRZ2];
- Standard B28 (Private Open Space) An area of 50 square metres of ground level, private open space, with one part of the private open space to consistent of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres, and a minimum dimension of 5 metres and convenient access from a living room; or a balcony with a minimum

area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; and

 Standard B32 (Front Fence Height) – Maximum 1.5 metre height in streets in Road Zone Category 1, 1.2 metre maximum height for other streets

Overlay Controls

No overlays affect the subject site or surrounding area.

State Planning Policy Framework

The **Operation of the State Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.
- (e) To protect public utilities and other facilities for the benefit of the community.
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).
- (g) To balance the present and future interests of all Victorians.

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

Settlement (Clause 11)

Settlement is outlined at Clause 11, with Clause 11.02 relating to Managing Growth. The objective of this Clause include:

• To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses.

Built Environment and Heritage (Clause 15)

Planning should promote excellence in the built environment and create places that:

- Are enjoyable, engaging and comfortable to be in.
- Accommodate people of abilities, ages and cultures.
- Contribute positively to local character and sense of place.
- Reflect the particular characteristics and cultural identity of the community.
- Enhance the function, amenity and safety of the public realm.

Housing (Clause 16)

Clause 16 – Housing – contains the following relevant objectives:

- Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.
- Planning should ensure the long term sustainability of new housing, includ9ing access to services, walkability to activity centres, public transport, schools and open space.
- Planning for housing should include the provision of land for more affordable housing.

Clause 16.01-3S – Housing Diversity – contains the following strategies:

- Ensure housing stock matches changing demand by widening housing choice.
- Facilitate diverse housing that offers choice and meets changing household needs through:
 - A mix of housing types.
 - Adaptable internal dwelling design.
 - Universal design.
- Encourage the development of well-design medium-density housing that:
 - Respects the neighbourhood character.
 - Improves housing choice.
 - Makes better use of existing infrastructure.
 - Improves energy efficiency of housing.
- Support opportunities for a range of income groups to choose housing in well serviced locations.
- Ensure planning for growth areas provides for a mix of housing types through a variety of lot sizes, including higher housing densities in and around activity centres.

Clause 18 - Transport

Clause 18.01-1S - Land use and transport planning – contains the following relevant strategies:

- Plan urban development to make jobs and community services more accessible by:
 - Ensuring access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).
- Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).
- Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).
- With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 Built Form.

Clause 21.04-1 Housing and community

- Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.
- Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).
- Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.
- Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.
- Encourage new residential development that incorporates adequate space for the planting and the long term viability of safe retention of canopy trees.
- Respect the valued, existing neighbourhood character within incremental and minimal change areas.

Clause 21.05-1 Urban Design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- To facilitate high quality building design and architecture.
 - Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.
 - Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.
 - Encourage innovative architecture and building design.
 - Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance
- To facilitate high quality development, which has regard for the surrounding environment and built form.
 - Promote views of high quality landscapes and pleasing vistas from both the public and private realm.
 - Promote all aspects of character physical, environmental, social and cultural.
 - Encourage planting and landscape themes, which complement and improve the environment.
 - Encourage developments to provide for canopy trees.
 - Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.

- To protect and improve streetscapes
 - Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.
 - Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.
- To ensure landscaping that enhances the built environment
 - Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.
 - Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.
- To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.
- To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.
- To facilitate high quality, well designed residential development and on-site landscaping.
- To promote a range of housing types to accommodate the future needs of the municipality's changing population.
- To ensure that residential development uses innovative, responsive and functional siting and design solutions that:
 - Achieve high quality internal amenity and private open space outcomes for future residents;
 - Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;
 - Promote public realm safety by maximising passive surveillance.
 - Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context.
 - Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;
 - Achieve environmentally sustainable design outcomes;

- Use quality, durable building materials that are integrated into the overall building form and façade; and
- Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 (Incremental Change Areas) provides design principles, some of which also relate to the variances to the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines are as follows:

- Preferred housing type The preferred housing type for the Incremental Change Area is medium density.
- Building Height The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.
- Landscaping Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties.
- Setbacks, front boundary and width Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carport and garages in the street.
- Private Open Space Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.
- Bulk Residential development should:
 - Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;
 - Provide separation between dwellings at upper level;
 - Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;
 - Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.
- The rearmost dwelling on a lot should be single storey to ensure the identified future character
 of the area and the amenity of adjoining properties is respected by maximising landscaping
 opportunities and protecting adjoining private secluded open space.
- Two storey dwellings to the rear of a lot may be considered where:
 - The visual impact of the building bulk does not adversely affect the identified future character of the area:
 - Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;

- The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;
- Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;
- Upper storey components are well recessed from adjoining sensitive interfaces.
- Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

To construct two or more dwellings on a lot.

The purposes of this clause are:

• To implement the Municipal Planning Strategy and the Planning Policy Framework.

- To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.
- To encourage residential development that provides reasonable standards of amenity for existing and new residents.
- To encourage residential development that is responsive to the site and the neighbourhood.

A development:

- Must meet all of the objectives of this clause.
- Should meet all of the standards of this clause

If a zone or a schedule to a zone specified a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

No encumbrances registered on title.

Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

<u>Internal</u>

The application was internally referred to Council's Arborist, ESD, Traffic and Civil Development for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals				
Bushland & Garden (Arborist)	No objections, subject to conditions on permit relating to the installation of tree protection fencing prior to the commencement of development to ensure retention of neighbouring trees to the east and north of the site as well as the street tree.			
Civil Development	No objections, subject to conditions on permit.			
ESD	No objections, subject to conditions on permit requiring ESD measures to be shown on the condition 1 plans as well as a modified Sustainable Design Assessment (SDA).			
Traffic	No objections.			

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing one (1) sign facing Shepreth Avenue.

The notification has been carried out correctly.

Council has received four (4) objections to date.

The location of the objectors is shown in Attachment 2.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

Traffic and parking

Concerns have been raised with respect to an increase in car parking, street congestion and limited on-street availability. All of the required on-site car parking spaces have been provided in accordance with Clause 52.06 and the proposal complies with the design principals to Clause

52.06-9 with respect to on-street parking and traffic congestion as only one crossover is provided. Furthermore, the application was referred to Council's internal traffic engineer who raised no objection to the proposal. It is therefore considered that the proposal will not result in unacceptable traffic and parking issues.

• Overdevelopment of the site

The proposal of three (3) double storey dwellings is considered to be in keeping with the local policy of Clause 22.09 Residential Development and Neighbourhood Character for a site located within an Incremental Change Area. There is an emerging composition of multi-unit developments in the immediate surrounding area with double storey built form fronting neighbouring sites. This can be seen along Shepreth Avenue and the surrounding streets of Norris Street, Bloomfield Road and Mather Road. As the proposal has accommodated each dwelling with an appropriate response to areas of open space, setbacks and landscaping, it is considered that the subject site is suitable for this type of development and the proposal is not an overdevelopment of the site.

Privacy

Concern was raised on the level of privacy and security to the areas of private open space to the adjoining lot east of the subject site. The application has been fully assessed against Clause 55.04-6 - Overlooking to determine the amenity impacts of the development on adjoining sites. The proposal complies with the standard and objective by providing obscured glass and highlight windows 1.7 metres above the finished floor level to the upper floor, limiting views into existing secluded private open space and habitable room windows. Due to the slope of the land to the rear of the site as well as the provision of the deck in the secluded private open space of Unit 3, the existing 1.8m fence line does not result in compliance with Standard B22 – Overlooking (refer to east elevation). A condition has been added requiring the provision of a 2.1 metre high paling boundary fence to the eastern boundary to ensure the existing and proposed areas of private open space to accord with Standard B22 – Overlooking.

Tree impact

Concern was raised regarding the impact of the development on the tree to the east. A referral to Council's arborist was undertaken, confirming that tree protection zone (TPZ) impacts outlined within the Arborist report are acceptable provided protection measures are adhered to. Conditions have been included to require the tree protection measures to be adhered to, ensuring that the tree will not be destroyed due to the development.

Assessment

The subject site is located within an established residential area and is well suited for medium density housing given that the site is located in within easy walking distance of many community facilities.

The design of the dwellings is in keeping with the neighbourhood character and the first-floor setbacks limit visual bulk impacts on adjacent properties and on the streetscape. Although the development adopts double storey elements to the rear of the site, this is considered acceptable in this instance

due to the orientation and layout of the upper floor of the rear dwelling, being quite small with generous upper floor setbacks from ground floor level and articulation, ensuring minimal impact to adjoining sensitive residential interfaces from all sides.

The application has been referred to Council's Arborist for comment as the proposed development has the potential to impact on neighbouring trees and a street tree. Councils Arborist responded with the condition that the encroachments caused by the development are acceptable subject to tree protection conditions which have been included on the permit.

As required by the residential zone that applies to this site, the proposed development has been assessed against the provisions of Clause 55 (full assessment attached as Appendix 5) of the Greater Dandenong Planning Scheme and the schedule to the residential zone. The use of the land for accommodation (dwellings) is as of right. The proposed development has also been assessed against Clause 52.06 (full assessment in attachment 4) and Clause 22.09 (full assessment attached as Appendix 3) of the Greater Dandenong Planning Scheme. The proposal fully complies with all requirements of these clauses, with the only clause to be further discussed being:

Clause 22.09-3.3- Bulk & Built Form

Relevant design principal:

Residential development in the GRZ1 and GRZ2 should: provide separation between dwellings at the upper level; retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space; position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot. Within the GRZ1 and GRZ2 the rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.

Two storey dwellings to the rear of a lot in the GRZ1 and GRZ2 may be considered where: the visual impact of the building bulk does not adversely affect the identified future character of the area; overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; the building bulk does not adversely affect the planting and future growth of canopy trees to maturity; sufficient side and rear boundary landscaping can be provided to screen adjoining properties; and upper storey components are well recessed from adjoining sensitive interfaces.

The proposal has appropriately responded to the neighbourhood character in terms of building height through the use of pitched tiled roof forms which are consistent with other existing dwellings both new and old within the street and the surrounding area. Furthermore, the three double storeys proposed consisting of substantial first floor setbacks from ground floor level and property boundaries to allow a suitable transition to the neighbouring open space/ garden area on the adjacent residential properties. The proposal provides separation between dwellings at the upper level, retains open space for landscaping and private open space, and ensures visual impact of the building bulk (2 storey to the rear of lot) does not adversely affect the identified future character of the area or result in any detrimental overlooking or overshadowing.

Clause 22.06 - Environmentally Sustainable Development

The proposal complies with the requirements of Clause 22.06 by providing a Sustainable Design Assessment (SDA), a Built Environment Sustainability Scorecard (BESS) and a Stormwater Calculation, all completed by qualified professionals.

The provided BESS score complies with a score of 52% for best practice encompassing the full life of the build and identifying the methods used for the best environmental performance outcome. Having regard to the sites opportunities and restraints, the proposal has included the necessary water tanks, and roof catchment areas, sufficient energy star ratings for fixtures, heating and cooling systems and double glazed habitable room windows.

BESS Information Summary Dwelling Type: Non-residential		Project Overall Score: 52%			
		Fail	Best Practice	Design Excellence	
		(<49%)	(50-69%)	(>70%)	
BESS Category	Score	Initiatives			
Management	0%				
		Nil			
Water	66%				
		Rainwater tank capacity of 2,000L per dwelling connected to: Landscape irrigation, toilet flushing			
		Moderate WELS star rated water fittings, fixtures and appliances			
		Portable water consumption reduced by 44% compared to same building following minimum standards			
Energy	50%				
		Information not available in report			
		Estimated greenhouse gas emissions reduced by 66% compared to same building following minimum standards			
Stormwater	100%				
		Stormwater design meets industry best practice requirements through incorporation of rainwater collection and re-use and permeable paving			

Indoor Environment Quality	60%		
		All habitable rooms are designed to achieve natural cross flow ventilation	
		Double glazing is used to all habitable windows	
Transport	50%		
Waste	50%		
		Facilities are provided for on-site management of food and garden waste	
Urban Ecology	37%		
		At least 20% of the site to be covered with vegetation	
Innovation	0%		
		Nil	

Conclusion

The proposed development of three (3) double storey dwellings is considered acceptable and is of an appropriate design response in terms of height, scale, setbacks, private open space, car parking and landscaping with minimal amenity impacts on the adjoining residential properties and surrounding area.

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework and Municipal Strategic Statement as set out in this assessment. It is considered that the application complies with these policies and it is therefore recommended that a Notice of Decision to grant a permit be issued.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No 11 Shepreth Avenue, Noble Park, for the development of the land into three (3) double storey dwellings, in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:
 - 1.1. The provision of a minimum 2.1m freestanding screen or fence along the eastern boundary.
 - 1.2. The provision of sensor lights above garages and dwelling entries.
 - 1.3. Annotation of the end use of the rainwater tank connection (toilet flushing and laundry) in accordance with the submitted Sustainable Design Assessment.
 - 1.4. Annotation of the provision of double glazing to all habitable areas in accordance with the submitted Sustainable Design Assessment.
 - 1.5. Any relevant changes associated with the revised Sustainable Design Assessment pursuant to Condition 5.
 - 1.6. The provision of tree protection measures shown on the plans in accordance with Condition 6.

When approved, these plans will be endorsed and will form part of this permit.

- 2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:
 - 2.1. plans to accord with Condition 1 of this permit;

- 2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks:
- 2.3. details of the proposed layout, type and height of fencing;
- 2.4. legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;
- 2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;
- 2.6. any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base;
- 2.7. the Tree Protection Zones of all retained trees, including the currently excluded street tree, along with tree protection requirements as required by Condition 6.
- 2.8. at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the secluded open space areas of each dwelling;
- 2.9. shrubbery plantings, with a maximum mature height of 1 metre, along the northern, western and eastern boundary;

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented, maintained and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.

3. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.

- 4. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.
- 5. Prior to the endorsement of plans under condition 1, the applicant must submit a revised Sustainable Design Assessment (SDA) to the satisfaction of the Responsible Authority. The revised SDA must be in accordance with the design initiatives and commitments included in the SDA (prepared by Frater, dated 29/09/2021) but modified to include:
 - 5.1. Submission of a preliminary energy rating assessment (NatHERS) rating for each dwelling that achieves and energy rating of minimum 6 Stars.
 - 5.2. The energy rating reports must be included in the appendix of the SDA and energy rating results included in the energy section of the BESS tool.

The provisions, recommendations and requirements of the endorsed SDA must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SDA and supporting documentation must not be altered without the prior written consent of the Responsible Authority.

- 6. Prior to the commencement of the development, the trees marked Trees 2 and 4 in the Arboricultural Report prepared by Treetec (September 2021) and the street tree fronting 11 Shepreth Avenue must have Tree Protection Zones (TPZ) fences installed to the satisfaction of the Responsible Authority. All TPZ's must meet the following requirements in addition to those outlined in Section 4.3 and 4.4 of the endorsed Arboricultural Report:
 - 6.1. Each TPZ fence must be installed prior to the commencement of any demolition, excavation, tree removal, delivery of building/construction materials, temporary buildings and construction.
 - 6.2. The TPZ fence shall not be removed until such works have been fully completed.
 - 6.3. Each TPZ must extend to the Tree Protection Zone as outlined in the endorsed Arboricultural Report (Treetec, September 2021), calculated as being a radius of 12 times the Diameter at Breast Height (DBH –measured at 1.4 metres above ground level as defined by the Australian Standard AS 4970.2009).

- 6.4. Council owned street tree not included within the report must have a TPZ of 2.0m installed.
- 6.5. If works are shown on any endorsed plans of this permit within the calculated TPZ, the Tree Protection Fencing must be taken in only the minimum amount necessary to allow the works to be completed.
- 6.6. Any excavation within the TPZ must be approved and supervised by a qualified Arborist.
- 6.7. Any roots encountered during supervised excavation must be documented with photographic evidence to the satisfaction of the Responsible Authority and only pruned at the discretion and direction of the qualified Arborist.
- 6.8. Areas within the TPZ must not be used:
 - 6.8.1. for vehicular or pedestrian access, no trenching or soil excavation is to occur.
 - 6.8.2. for storage or dumping of tools, equipment, materials or waste is to occur.
 - 6.8.3. for storage of any vehicles, machinery, equipment or other materials.
- 7. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.
- 8. Stormwater discharge is to be retained on site to the pre-development level of peak stormwater discharge, to the satisfaction of the Responsible Authority.
- Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.
- 10. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.

- 11. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.
- 12. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.
- 13. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

14. Before the approved building is occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.

All privacy screens and other measures to prevent overlooking as shown on the endorsed plans must at all times be maintained to the satisfaction of the Responsible Authority.

- 15. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.
- 16. This permit will expire if:
 - 16.1. The development or any stage of it does not start within two (2) years of the date of this permit, or
 - 16.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) the request for the extension is made within twelve (12) months after the permit expires; and
- (b) the development or stage started lawfully before the permit expired.

Permit Notes

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.
- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.
- A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.
- No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.

This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.

MINUTE 396

Moved by: Cr Tim Dark Seconded by: Cr Sophie Tan

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No 11 Shepreth Avenue, Noble Park, for the development of the land into three (3) double storey dwellings, in accordance with the plans submitted with the application subject to the following conditions:

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CARRIED

STATUTORY PLANNING APPLICATIONS

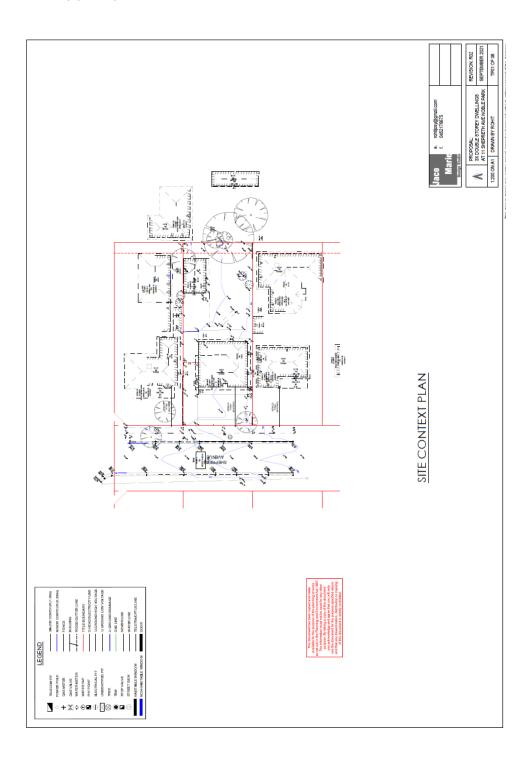
TOWN PLANNING APPLICATION - NO. 11 SHEPRETH AVENUE, NOBLE PARK (PLANNING APPLICATION NO. PLN21/0418)

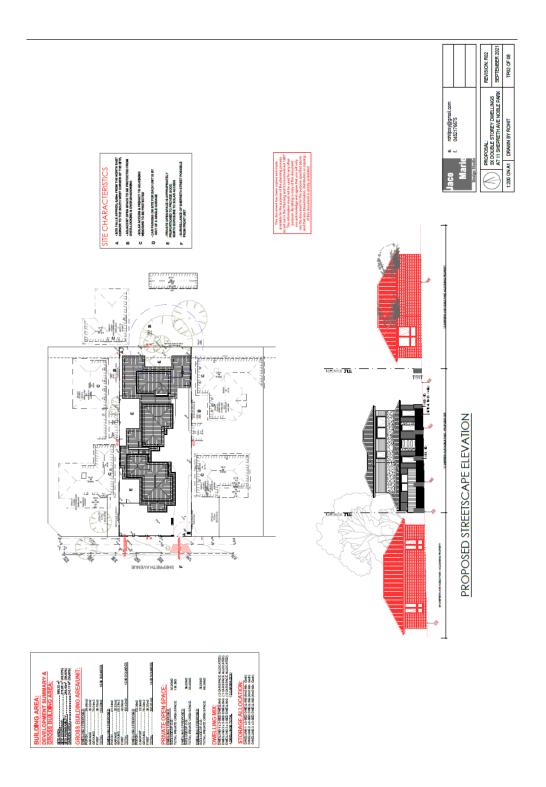
ATTACHMENT 1

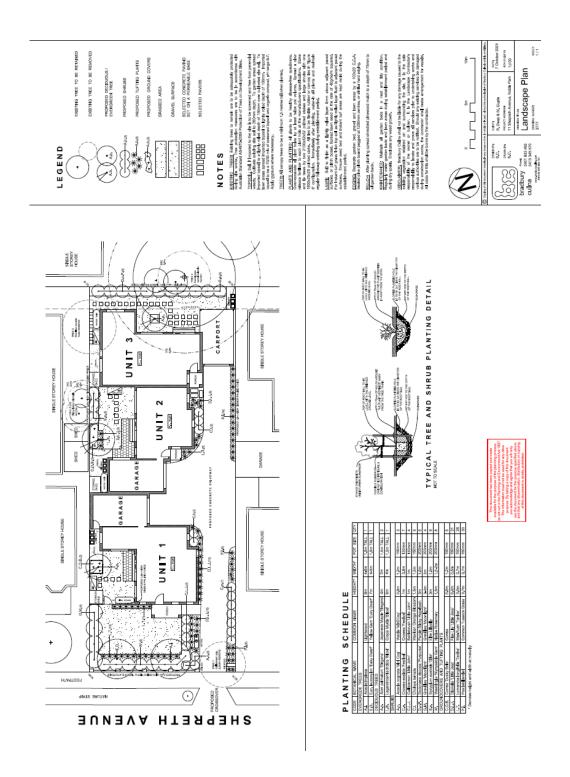
SUBMITTED PLANS

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

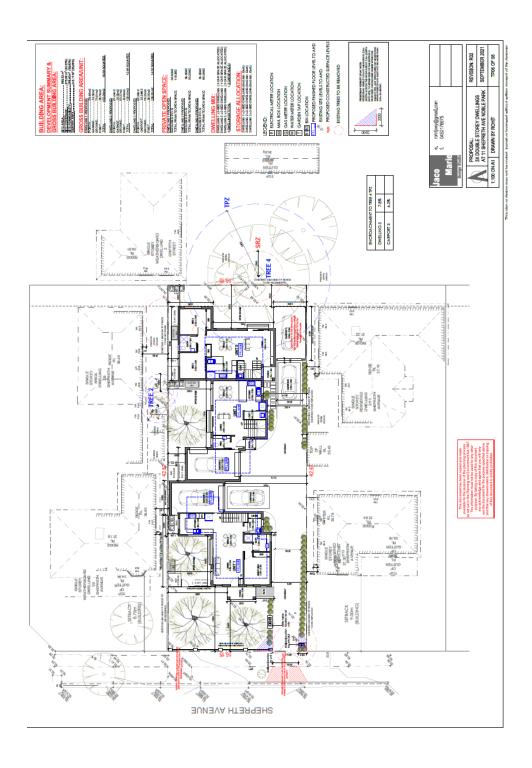


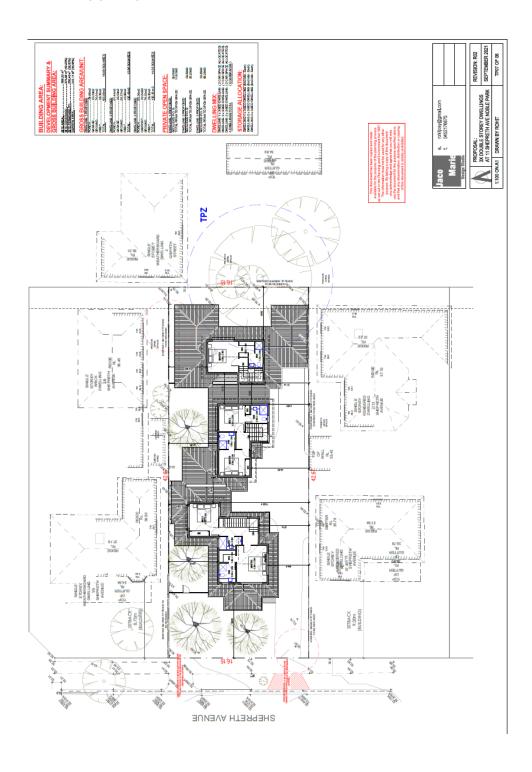


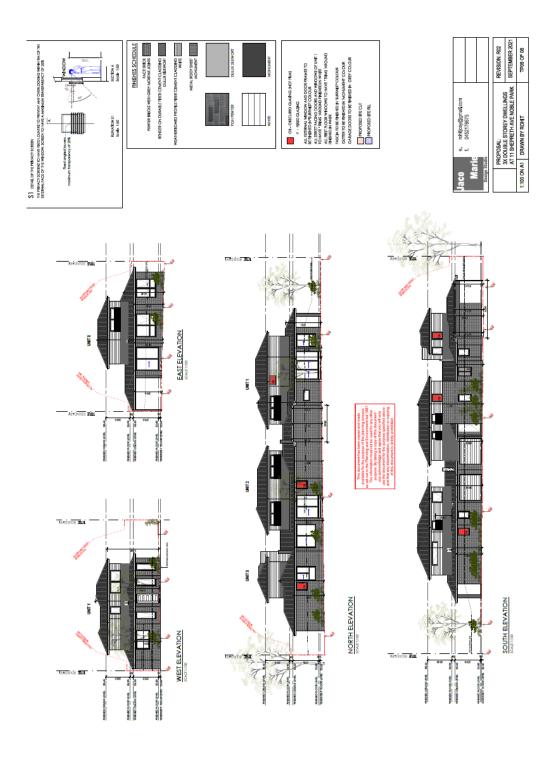












STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 11 SHEPRETH AVENUE, NOBLE PARK (PLANNING APPLICATION NO. PLN21/0418)

ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



Map Legend:

Subject Site	
Location of objectors	0

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 11 SHEPRETH AVENUE, NOBLE PARK (PLANNING APPLICATION NO. PLN21/0418)

ATTACHMENT 3

CLAUSE 22 ASSESSMENT

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

Assessment Table for Clause 22

Clause 22.09-3.1 Design Principles for all residential developments

Title /Objective	Principles	Principle met/Principle not met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ Principle met
		Active frontages have been incorporated with ground floor habitable room windows
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the	✓ Principle met
	public realm, streets, laneways, internal access ways and car parking areas.	Both ground and first floor have habitable room windows oriented to the street and internal accessway
	Use semi-transparent fences to the street frontage.	✓ Principle met
		Low 900mm front fence proposed
	Light communal spaces including main entrances and car parking areas with high mounted sensor-	✓ Principle met
	lights.	Security lighting conditioned to be provided to each respective porch and garage
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ Principle met
		Each entry would be visible from Shepreth Ave
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ Principle met
Landscaping	Residential development should:	
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along	✓ Principle met
	ground level front and side and rear boundaries.	A landscape plan has been provided demonstrating substantial tree planting in accordance with this design principle
	Provide substantial, high quality landscaping along vehicular accessways.	✓ Principle met
		Low level planting is provided either side of the accessway

If the details of the attachment are unclear please contact Governance on 8571 5309.

Include the planting of at least one substantial canopy tree to each front setback and ground level	✓ Principle met
secluded private open space area.	At least one substantial canopy tree to each front setback and ground level secluded private open space area.
Planting trees that are common to and perform well in the area.	✓ Principle met
Avoid the removal of existing mature trees by incorporating their retention into the site design.	✓ Principle met No permit is required for the removal of the trees.
Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	 Y Principle met The proposal has provided for adequate canopy tree provision along the frontage and in SPOS areas to soften built form.
Ensure that landscaping also addresses the Safety Design Principles.	✓ Principle met
Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	
Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	
Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	ed

If the details of the attachment are unclear please contact Governance on 8571 5309.

Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on	✓ Principle met
	allotments with frontage widths less than 17 metres.	Single crossover proposed
	On-site car parking should be:	✓ Principle met
	 Well integrated into the design of the building, 	Garages are located to the side of each
	 Generally hidden from view or appropriately screened where necessary, 	dwelling and are considered well integrated into the design of the building.
	 Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. 	
	Where car parking is located within the front setback it should be:	✓ Principle met
	 Fully located within the site boundary; and 	
	 Capable of fully accommodating a vehicle between a garage or carport and the site boundary. 	
	Developments with basement car parking should consider flooding concerns where applicable.	NA
		Basement parking not proposed
Setbacks, front	Residential developments should:	
boundary and width	Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ Principle met
	Maintain the apparent frontage width pattern.	✓ Principle met
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at	✓ Principle met
	least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	Setbacks would allow for tree planting.
	Provide open or low scale front fences to allow a visual connection between landscaping in front	✓ Principle met
	gardens and street tree planting.	Low 900mm fence proposed.
Private open	All residential developments should provide good quality, useable private open space for each dwelling	✓ Principle met
space	directly accessible from the main living area.	All dwellings would be provided with good quality useable private open space, that exceed the requirements of Standard B28 (Private open space objective).

If the details of the attachment are unclear please contact Governance on 8571 5309.

	Ground level private open space areas should be able to accommodate boundary landscaping, domestic	✓ Principle met
	services and outdoor furniture so as to maximise the useability of the space.	SPOS areas provided can suitably accommodate boundary landscaping, domestic services and outdoor furniture.
	Private open space should be positioned to maximise solar access.	✓ Principle met
		SPOS is located on the north side of the development
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to	✓ Principle met
	ensure the solar access, useability and amenity of the space is not adversely affected.	The upper floors do not encroach on the ground level SPOS
		NA
	level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	Apartments not proposed
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by:	✓ Principle met
	 Using similarly proportioned roof forms, windows, doors and verandahs; and 	
	 Maintaining the proportion of wall space to windows and door openings. 	
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	NA
		Balconies not proposed
	The development of new dwellings to the rear of existing retained dwellings is discouraged where:	NA
	 The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or 	Existing dwelling to be demolished
	 The retention of the existing dwelling detracts from the identified future character. 	
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage	NA
	 v. • Not exceeding the height of the neighbouring significant building; 	No heritage building on the site or on adjoining land.
	 Minimising the visibility of higher sections of the new building; and 	
	 Setting higher sections back at least the depth of one room from the frontage. 	
Site Design	Residential development should:	
	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy,	✓ Principle met
		The proposed design is responsive to abutting lots, no issues identified within the Clause 55 assessment with regard to overlooking and overshadowing

If the details of the attachment are unclear please contact Governance on 8571 5309.

80	If the details of the attachment are inclear place contact Covernment on 8574 5300	
	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	Domestic services normal
Materials are suited to residential development	low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	
	Use a consistent simple palette of materials, colours finishes and architectural detailing.	
A mix of materials, finishes and articulates are proposed	repentive use of materials.	
✓ Principle met	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive	
Materials are suited to residential development		
✓ Principle met	Avoid the use of commercial or industrial style building materials and finishes.	
Materials of face brick, and render are suited to residential development.		
✓ Principle met	Use quality, durable building materials and finishes that are designed for residential purposes.	Sallsilles
	Residential development should:	Materials &
✓ Principle met	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	
Bins appropriately located within the rear SPOS areas, provided with convenient access to the front of the site		
✓ Principle met	Provide suitable storage provisions for the management of operational waste	
Appropriate setbacks provided, which allow for trees to grow to full maturity	and to accommodate the future growth of new trees.	
✓ Principle met	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees	
The first floor has substantial setbacks from the rear and has been sensitively sited to the existing residential interfaces		
✓ Principle met	Ensure that building height, massing articulation responds sensitively to existing residential interfaces,	
The proposed design is responsive to abutting lots, no issues identified within the Clause 55 assessment with regard to overlooking and overshadowing	design and fabric performance	
✓ Principle met	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive	

to a dwelling and Building services	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ Principle met
	Be designed to avoid the location of domestic and building services:	✓ Principle met
	 Within secluded private open space areas, including balconies; and 	Site services are located within the primary
	 Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	SPOS areas, nowever, large SPOS are proposed – exceeding the requirement of Standard B28.
Internal Amenity	Residential development should:	
	Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ Principle met
		Living room and POS for each dwelling is connected.
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ Principle met
		Windows are provided to all habitable rooms and would not rely on borrow light.
	Ensure that balconies and habitable room windows are designed and located to reduce the need for	✓ Principle met
	excessive screening.	Balconies not proposed
	+	✓ Principle met
	55.U4-1, 6 & 7, 55.U5-3, 4 & 5.	Ground level living proposed

If the details of the attachment are unclear please contact Governance on 8571 5309.

The proposed landscape plan submitted demonstrates the development is capable of The design of the development is well articulated and landscaping includes canopy trees at the front, side and rear of the site Private open space is located at the rear of A minimum of 2.3m is provided between the providing a landscape outcome consistent with that sought with this design principle. limited to one single crossover and a small Parking and paving within the frontage is pathway from the driveway to dwelling 1. The proposed development is 2 storey. Principle met/Principle not met/NA The proposal is a medium density upper levels of all the dwellings. Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ) Principle met Principle met Principle met Principle met / Principle met Principle met Principle met / Principle met each dwelling Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street. Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space; The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level. Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape; Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing. The preferred housing type for the Incremental Change Area is medium density. Provide separation between dwellings at the upper level; Residential development should: Setbacks, front boundary and width **Building Height** Preferred housing type Landscaping Private open space Bulk & Built Form

If the details of the attachment are unclear please contact Governance on 8571 5309.

Position more intense and higher elements of built form towards the front and centre of a site,	✓ Principle met
transitioning to single storey elements to the rear of the lot.	The first floors have been substantially setback from the rear boundaries and ground
	floor levels towards the rear ensuring the
	more intense and higher elements are located at the front and middle of the site
The rearmost dwelling on a lot should be single storey to ensure the identified future character of the	✓ Principle met
area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.	The proposed built form is respectful of the scale of existing prevailing built or character
Two storey dwellings to the rear of a lot may be considered where:	in the surrounding context. The proposal
 The visual impact of the building bulk does not adversely affect the identified future character of 	provides separation between dwellings at the upper level retains open space for
the area;	landscaping and private open space, and
 Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties: 	ensures visual impact of the building bulk (2 storey to the rear of lot) does not adversely
	affect the identified future character of the
 The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; 	area or result in any detrimental overlooking or overshadowing.
 Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; 	
 Upper storey components are well recessed from adjoining sensitive interfaces. 	
Residential development should be well articulated through the use of contrast, texture, variation in	✓ Principle met
forms, materials and colours.	The development would be provided with a
	mixed of materials and is a high standard

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5309.

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 11 SHEPRETH AVENUE, NOBLE PARK (PLANNING APPLICATION NO. PLN21/0418)

ATTACHMENT 4

CLAUSE 52 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

Assessment Table - Clause 52

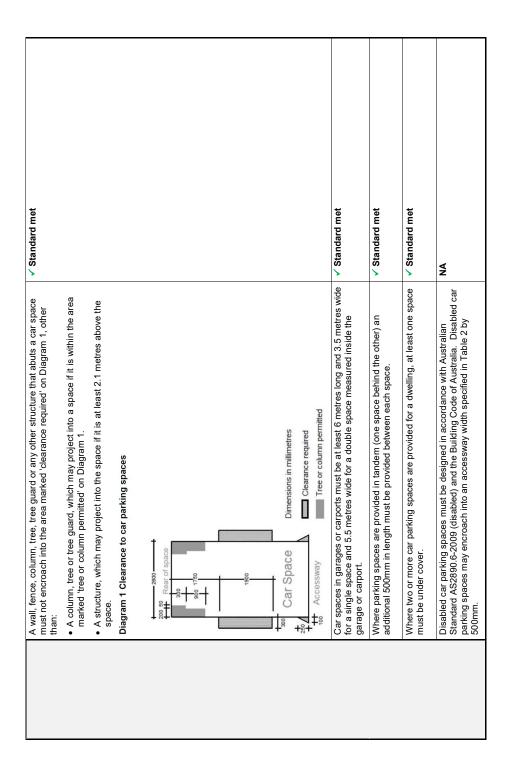
Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Č	•	
Design Standards	Assessment	Kequirement met/Requirement not met/NA
Design standard 1 -	Accessways must:	✓ Standard met
Accessways	• Be at least 3 metres wide.	Each accessway is a minimum of 3 metres wide
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	✓ Standard met
	Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.	NA
	Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.	Standard met No overhead obstructions
	If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.	✓ Standard met
	 Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone. 	NA
	 Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. 	✓ Standard met Splays have been provided
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	✓ Standard met
	If entry to the car space is from a road, the width of the accessway may include the road.	NA

If the details of the attachment are unclear please contact Governance on 8571 5309.

Design standard 2 – Car parking spaces	Car parking spaces and accessways must have the minimum dimensions as outlined V Standard met in Table 2.	accessways must have	the minimum dimensio	ns as outlined	✓ Standard met
	Table 2: Minimum dimensions of car parking spaces and accessways	ensions of car parkir	ig spaces and access	ways	
	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	
	Parallel	3.6 m	2.3 m	6.7 m	
	45°	3.5 m	2.6 m	4.9 m	
	و00°	4.9 m	2.6 m	4.9 m	
	°06	6.4 m	2.6 m	4.9 m	
		5.8 m	2.8 m	4.9 m	
		5.2 m	3.0 m	4.9 m	
		4.8 m	3.2 m	4.9 m	
	Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).	mensions in Table 2 va (off street). The dimen ess to marked spaces to 2 are to be used in j 7 except for disabled st disabled).	ry from those shown in Sions shown in Table 2 provide improved operate provide improved to the Austrapaces which must achi	the Australian allocate more ion and access. Ilian Standard eve Australian	



Design standard 3: Gradients	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	e steeper than 1:10 (10 pe edestrians and vehicles. T e being designed for; pede park; and the slope and co This does not apply to acc	r cent) within 5 metres of the The design must have regard strian and vehicular traffic nfiguration of the vehicle cessways serving three	۸A
	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.	s of the frontage) must havigned for vehicles travelling	e the maximum grades as g in a forward direction.	NA
	Table 3: Ramp gradients	adients		
	Type of car park	Length of ramp	Maximum grade	
	Public car parks	20 metres or less	1:5 (20%)	
		longer than 20 metres	1:6 (16.7%)	
	Private or residential car	20 metres or less	1:4 (25%)	
		longer than 20 metres	1:5 (20%)	
	Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	between two sections of rail grade change, or greater must include a transition sottoming.	here the difference in grade between two sections of ramp or floor is greater than 8 (12.5 per cent) for a summit grade change, or greater than 1.6.7 (15 per cent) for sag grade change, the ramp must include a transition section of at least 2 metres to event vehicles scraping or bottoming.	NA
	Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	ment of grade changes of g art for clearances, to the sa	greater than 1:5.6 (18 per atisfaction of the responsible	NA
Design standard 4:	Mechanical parking may be used to meet the car parking requirement provided:	sed to meet the car parking	requirement provided:	NA
Medialical parking	 At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. 	echanical car parking spac at least 1.8 metres.	ses can accommodate a	
	 Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation. 	ire the operation of the sys et parking situation.	stem are not allowed to	NA
	The design and operation is to the satisfaction of the responsible authority.	to the satisfaction of the re	esponsible authority.	NA
		7		/ Name of the contract of the
Design standard 5: Urban design	Ground level car parking, garage doors and accessways must not visually dominate public space.	ige doors and accessways	must not visually dominate	Standard met
	Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	ncluding visible portions of I or obscured where possibaping, architectural treatme	partly submerged ole, including through the use outs and artworks.	✓ Standard met
	Design of car parks must take into account their use as entry points to the site.	into account their use as e	entry points to the site.	✓ Standard met

	Design of new internal streets in developments must maximise on street parking opportunities.	NA
Design standard 6:	Car parking must be well lit and clearly signed.	✓ Standard met
Sarety	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ Standard met
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ Standard met

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 11 SHEPRETH AVENUE, NOBLE PARK (PLANNING APPLICATION NO. PLN21/0418)

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 39 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neig	-1 Neighbourhood character objectives	
Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	Standard met See Clause 22.09 assessment.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met See Clause 22.09 assessment.
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Salliapino	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

Title & Objective Standards	Standards	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the PPF and the LPPF, including the MSS and local planning policies.	 Standard met The application was accompanied by a written assessment of the proposal against the relevant PPF and Local Policies
Decision	The PPF and the LPPF including the MSS and local planning policies.	
saullaning	The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the PPF and the LPPF, including the MSS and local planning policies.	
	To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

Clause 55.02-3 Dwel	-3 Dwelling diversity objective	
Title & Objective Standarc	Standards	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:	N/A Less than 10 dwellings proposed.
	 Dwellings with a different number of bedrooms. 	
	 At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

Clause 55.02-	Clause 55.02-4 Infrastructure objectives	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	 Standard met Development can be suitably accommodated into infrastructure of the established area.
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	Standard met Development can be suitably accommodated into infrastructure of the established area.
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	Standard met Development can be suitably accommodated into infrastructure of the established area.
Decision Guidelines	The capacity of the existing infrastructure. In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970. If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure. To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

Clause 55.02-5 Integ	-5 Integration with the street objective	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ Standard met
	Developments should be oriented to front existing and proposed streets.	Standard met Dwellings are oriented to Shepreth Avenue
	High fencing in front of dwellings should be avoided if practicable.	✓ Standard met Low front fence of 900mm proposed.
	Development next to existing public open space should be laid out to complement the open space.	NA The subject site does not adjoin any existing public open space area
Decision Guidelines	Any relevant urban design objective, policy or statement set out in this scheme. The design response.	
Objective	To integrate the layout of development with the street.	

AGC: 3 Helles of as on Table DT. Whichever Is the lesser.	KGZ. 3 metres of as per I able B1, whichever Is the lesser.	CD7: 7 5 matres or se ner Table B1 whichever is the losser	GRZ. 1.3 metres of as per Table D.1, will chever is the lesser.	<u>NRZ:</u> As per Table B1.	Table B1 Street setback	Development context Minimum setback from Minimum setback from front street (metres) a side street (metres)	There is an existing building on the abutting allorments are street, and the walls of the existing site is not on a corner. There is an existing building on the existing site is not on a corner. Site is not on a corner. Sometimes are a street, and the existing buildings on the abutting allorments facing the front street or 9 metres, whichever is the lesser.	There is an existing building on one abutting allorment facing the same street and no existing building on the other abutting allorment facing the existing building on the other abutting allorment facing the same street, the front street or 9 metres, and the site is not on a comer.	There is no existing building on 6 metres for streets in a Not applicable either of the abutting allotments Road Zone, Category 1, facing the same street, and the and 4 metres for other site is not no a corner.	The site is on a comer. If there is a building on the the building on the the front street, the same side street of a comer site distance as the setback of the front wall of the existing the same distance as the building on the abutting setback of the front wall of allotment facing the front setback of the front wall of the existing building on the abutting setback of the front wall there is no building on the abutting allotment facing the front streets. If there is no building on the abutting allotment sine building on the abutting allotment facing the front streets in a site should be setback the Road Zone, Category 1, same distance as the
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Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.
Candellies	The design response.
	Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.
	The visual impact of the building when viewed from the street and from adjoining properties.
	The value of retaining vegetation within the front setback.
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.

Clause 55.03-2 Building height objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B7	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land.	✓ Standard met Maximum heidht of 6.98 metres and two (2) storevs
	RGZ: 13.5 metres <u>discretionary</u> maximum (refer Clause 32.07-8 for details)	
	GRZ: 11 metres / 3 storeys <u>mandatory</u> maximum (refer Clause 32.08-9)	
	<u>NRZ</u> : 9 metres / 2 storeys <u>mandatory</u> maximum (refer Clause 32.09-9)	
	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	N/A
	Changes of building height between existing buildings and new buildings should be graduated.	✓ Standard met
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
	The design response.	
	The effect of the slope of the site on the height of the building.	
	The relationship between the proposed building height and the height of existing adjacent buildings.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

Clause 55.03-3 Site	-3 Site coverage objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B8	The site area covered by buildings should not exceed:	✓ Standard met
	 The maximum site coverage specified in a schedule to the zone, or 	Site coverage is 275.96sqm or 40.03%
	 If no maximum site coverage is specified in a schedule to the zone, 60 per cent. 	
	<u>RGZ1:</u> 70% <u>RGZ2</u> : 70% <u>RGZ3</u> : 70%	
	GRZ1: 60% (none specified) GRZ <u>2</u> : 60% (none specified)	
	<u>NRZ1</u> : 50%	
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
euideiines	The design response.	
	The existing site coverage and any constraints imposed by existing development or the features of the site.	
	The site coverage of adjacent properties	
	The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
Objective	To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

Clause 55.03	Clause 55.03.4 Permeability objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B9	The site area covered by the pervious surfaces should be at least:	✓ Standard met
	• The minimum areas specified in a schedule to the zone, or	265.4sqm or 38.5%
	• If no minimum is specified in a schedule to the zone, 20 per cent of the site.	
	RGZ1: 20% RGZ2: 20% (none specified) RGZ3: 20% (none specified)	
	GRZ1: 30% GRZ2: 20% (none specified)	
	<u>NRZ1</u> : 40%	
Decision	The design response.	
Sauldellines	The existing site coverage and any constraints imposed by existing development.	
	The capacity of the drainage network to accommodate additional stormwater.	
	The capacity of the site to absorb run-off.	
	The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.	
Objectives	To reduce the impact of increased stormwater run-off on the drainage system.	
	To facilitate on-site stormwater infiltration.	

Clause 55.03-	Clause 55.03-5 Energy efficiency objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B10	Buildings should be:	✓ Standard met
	 Oriented to make appropriate use of solar energy. 	
	 Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. 	
	Living areas and private open space should be located on the north side of the development, if practicable.	✓ Standard met
	Developments should be designed so that solar access to north-facing windows is maximised.	✓ Standard met
Decision	The design response.	
Salida	The size, orientation and slope of the lot.	
	The existing amount of solar access to abutting properties.	
	The availability of solar access to north-facing windows on the site.	
Objectives	To achieve and protect energy efficient dwellings and residential buildings.	
	To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	

Title & Objective Standard	Standards	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should:	NA
	 Be substantially fronted by dwellings, where appropriate. 	No public or communal open space proposed on site
	 Provide outlook for as many dwellings as practicable. 	
	 Be designed to protect any natural features on the site. 	
	• Be accessible and useable.	
Decision Guidelines	Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

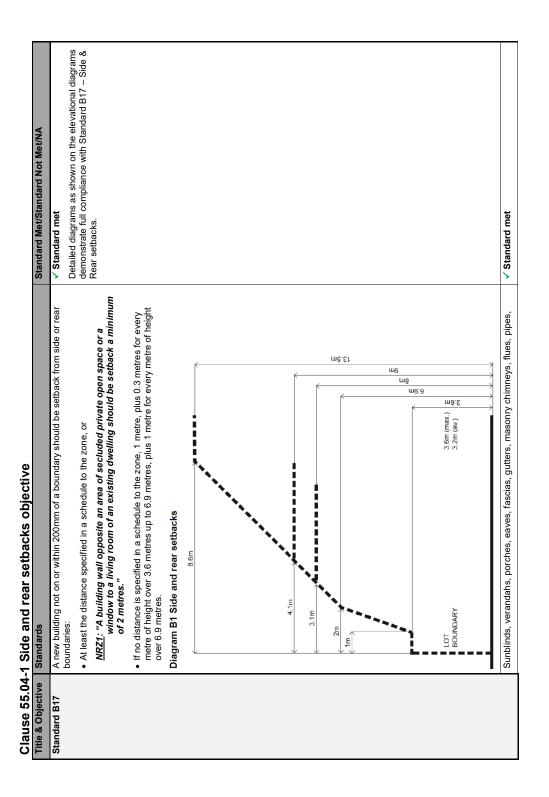
Clause 55.03-6 Open space objective

Clause 55.03-	Clause 55.03-7 Safety objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B12	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	 Standard met Each respective entrance is oriented to Shepreth Avenue
	Planting which creates unsafe spaces along streets and accessways should be avoided.	 Standard met Corner splays have been provided which would limit landscaping along the frontage of the accessway
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	 Standard met Sensor lighting will be conditioned to the dwelling entries and car parking areas
	Private spaces within developments should be protected from inappropriate use as public thoroghfares.	 Standard met Private spaces are delineated by built from, landscaping and fencing
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

Clause 55.03-8 Land	-8 Landscaping objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B13	The landscape layout and design should:	✓ Standard met
	 Protect any predominant landscape features of the neighbourhood. 	A landscape plan has been submitted as part of the
	 Take into account the soil type and drainage patterns of the site. 	proposal.
	 Allow for intended vegetation growth and structural protection of buildings. 	
	 In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. 	
	 Provide a safe, attractive and functional environment for residents. 	
		✓ Standard met
	character of the neighbournood.	Trees are proposed to be removed to accommodate the development. No permit is required for the removal of the trees.
		✓ Standard met
	removed in the 12 months prior to the application being made	No known significant trees to have been removed
	The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	✓ Standard met
	Development should meet any additional landscape requirements specified in a schedule to	✓ Standard met
	the zone. All exhadulas to all rasidantial zonas:	The minimum of 70% of ground level front setback, and side and rear setbacks, planted with substantial
		and scaping and canopy trees
	"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."	
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
sauliapino	Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
	The location and size of gardens and the predominant plant types in the neighbourhood.	
	The health of any trees to be removed.	
	Whether a tree was removed to gain a development advantage.	
Objectives	To encourage development that respects the landscape character of the neighbourhood.	
	To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	
	To provide appropriate landscaping.	

	To encourage the retention of mature vegetation on the site.	
Clause 55.03-	Clause 55.03-9 Access objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B14	The width of accessways or car spaces should not exceed:	✓ Standard met
	• 33 per cent of the street frontage, or	One single-width (3m) crossover
	• if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.	
	No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ Standard met
	The location of crossovers should maximise retention of on-street car parking spaces.	✓ Standard met
	The number of access points to a road in a Road Zone should be minimised.	✓ Standard met
		Shepreth Avenue is not a road in a Road Zone
	Developments must provide for access for service, emergency and delivery vehicles.	✓ Standard met
Decision	The design response.	
Sallies	The impact on neighbourhood character.	
	The reduction of on-street car parking spaces.	
	The effect on any significant vegetation on the site and footpath.	
Objectives	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	

Standard B15 Car parking facilities should: Standard met Standard met • Be reasonably close and convenient to dwellings and residential buildings. • Be reasonably close and convenient to dwellings and residential buildings. • Carages & parking spaces would be located adjacent to the dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are least 1.4 metres above the accessway. • Standard met Decision Guidelines The design response. • Carages & parking for residents and visitors vehicles. • Standard met Objectives To provide convenient parking for residents and visitors within developments. • Decision To protect residents from vehicular noise within developments. • Carages & parking for residents and visitors within developments.	Clause 55.03	Clause 55.03-10 Parking location objectives	
Car parking facilities should: Be reasonably close and convenient to dwellings and residential buildings. Be secure. Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway. The design response. To provide convenient parking for residents and visitors vehicles. To provide residents from vehicular noise within developments.	Title & Objective	Standards	Standard Met/Standard Not Met/NA
Be secure. Be secure. Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway. The design response. To provide convenient parking for residents and visitors vehicles. To protect residents from vehicular noise within developments.	Standard B15	Car parking facilities should:	✓ Standard met
Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway. The design response. To provide convenient parking for residents and visitors vehicles. To protect residents from vehicular noise within developments.		• Be reasonably close and convenient to dwellings and residential buildings.	Garages & parking spaces would be located adjacent to
Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway. The design response. To provide convenient parking for residents and visitors vehicles. To protect residents from vehicular noise within developments.		Be secure.	the dwelling entries
Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway. The design response. To provide convenient parking for residents and visitors vehicles. To protect residents from vehicular noise within developments.		Be well ventilated if enclosed.	
The des To prov To prote			✓ Standard met
To prov To prote	Decision Guidelines	The design response.	
To protect residents from vehicular noise within developments.	Objectives	To provide convenient parking for residents and visitors vehicles.	
		To protect residents from vehicular noise within developments.	

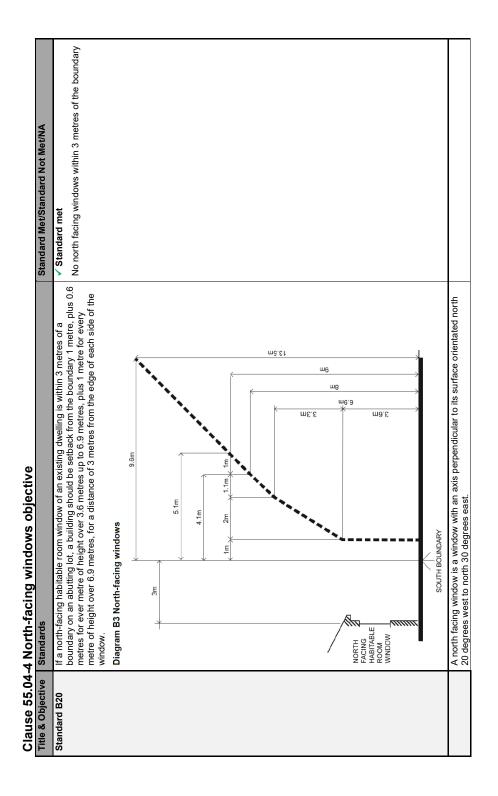


	domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.	No encroachments into the standard
	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	Standard met No encroachments into the standard
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Salide	The design response.	
	The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.	
	Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.	
	Whether the wall abuts a side or rear lane.	
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	

Clause 55.04	Clause 55.04-2 Walls on boundaries objective	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:	✓ Standard met
	 For a length of more than the distance specified in the schedule to the zone; or 	
	 If no distance is specified in a schedule to the zone, for a length of more than: 	
	- 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or	
	 Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, 	
	whichever is the greater.	
	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	✓ Standard met
	A building on a boundary includes a building set back up to 200mm from a boundary.	✓ Standard met
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	Standard met Both north and south wall on boundaries provide under the permitted average of 3.2 metres with no part higher than 3.6 metres as demonstrated on the elevation plans.
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
euideiines	The design response.	
	The extent to which walls on boundaries are part of the neighbourhood character.	
	The impact on the amenity of existing dwellings.	
	The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	
	The orientation of the boundary that the wall is being built on.	
	The width of the lot.	
	The extent to which the slope and retaining walls or fences reduce the effective height of the wall.	
	Whether the wall abuts a side or rear lane.	
	The need to increase the wall height to screen a box gutter.	

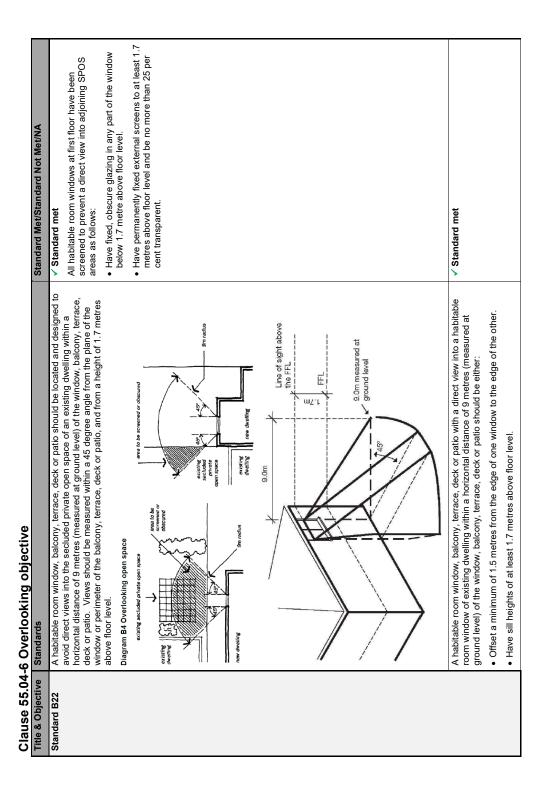
Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	
Clause 55.04-3 Davli	-3 Davliaht to existing windows objective	
Title & Objective		Standard Met/Standard Not Met/NA
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	✓ Standard met The proposed dwellings are well setback from existing habitable room windows
	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window. Diagram B2 Daylight to existing windows	Standard met The proposed dwellings are well setback from existing habitable room windows
	Existing Proposed Setback applies to applies to the wall setback from the window half the height of the height of the wall setback from the height of the wall setback from the window half the height of the wall setback from the window half the height of the wall setback from the window half the height of the wall setback from the window half the height of the wall setback from the window half the height of the wall setback from the window half the height of the wall setback from the window half the window half the wall setback from the window half the window half the wall setback from the window half the window	
	Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	
Decision Guidelines	The design response. The extent to which the existing dwelling has provided for reasonable daylight across to its	
	habitable rooms through the siting and orientation of its habitable room windows. The impact on the amenity of existing dwellings	
Objective	To allow adequate daylight into existing habitable room windows.	

2.3.3 Town Planning Application - No. 11 Shepreth Avenue, Noble Park (Planning Application No. PLN21/0418) (Cont.)



	Applies where existing HRW is between 20° west and 30° east from north
Decision	The design response.
edidelines	Existing sunlight to the north-facing habitable room window of the existing dwelling.
	The impact on the amenity of existing dwellings.
Objective	To allow adequate solar access to existing north-facing habitable room windows.

Clause 55.04-5 Over	-5 Overshadowing open space objective	
Title & Objective	Standa	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	✓ Standard met The proposed development has provided reasonable setbacks from neighbouring dwellings to the sides, which indicates minor overshadowing will occur. The applicant has provided overshadowing diagrams to indicate compliance with Standard B21.
	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	✓ Standard met
Decision Guidelines	The design response. The impact on the amenity of existing dwellings. Existing equilibits constraints to the equilibidal private property of the existing dualities.	
	Existing suring it period from the section of the section of the section of day that sunlight will be available to the section private open space of the existing dwelling. The effect of a reduction in sunlight on the existing use of the existing section ded private open space.	
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	



	 Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. 	
	 Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	
	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	✓ Standard met
	Screens used to obscure a view should be:	✓ Standard met
	 Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. 	
	 Permanent, fixed and durable. 	
	 Designed and coloured to blend in with the development. 	
	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	Standard met Condition on the permit requires the provision a minimum 2.1m freestanding screen along the eastern boundary.
Decision	The design response.	
Guidelines	The impact on the amenity of the secluded private open space or habitable room window.	
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.	
	The internal daylight to and amenity of the proposed dwelling or residential building.	
Objective	To limit views into existing secluded private open space and habitable room windows.	

Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent Standard met of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ Standard met
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

Clause 55.04-7 Internal views objective

Clause 55.04-8 Noise		
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	Standard met No noise sources apparent
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	Standard met No noise sources apparent
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To contain noise sources within development that may affect existing dwellings.	
	To protect residents from external noise.	

Title & Objective Standards	Standards	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met The floor levels proposed are not excessively high and ground level living for Unit 1 and 3 proposed which could be accessible to beople with limited mobility.
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

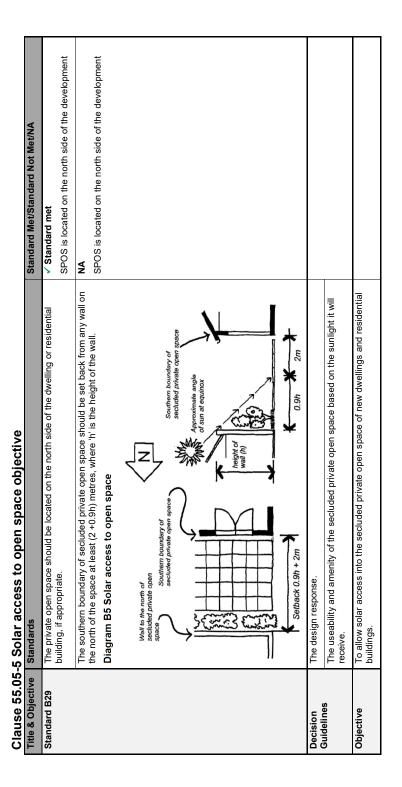
Clause 55.05-2 Dwel	-2 Dwelling entry objective	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should:	✓ Standard met
	 Be visible and easily identifiable from streets and other public areas. 	
	 Provide shelter, a sense of personal address and a transitional space around the entry. 	
Objective	To provide each dwelling or residential building with its own sense of identity.	

Clause 55.05-3 Day	-3 Daylight to new windows objective	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face:	✓ Standard met
	 An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or 	Each habitable room window would face an outdoor space.
	 A verandah provided it is open for at least on third of its perimeter, or 	
	 A carport provided it has two or more open sides and is open for at least on third of its perimeter. 	
Decision	The design response.	
cuidellnes	Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	

Clause 55.05-4 Private open space objective

Title & Objective Standards	Standards	Standard Met/Standard Not Met/NA
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone.	✓ Standard met
	RGZ1: None specified	Dweiling one (1) A total area of 119.2 square metres to the front and side
	RGZ2: "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from a living room."	of the dwelling, including an area of sectuded private open space of 30 square metres to the rear with a minimum dimension of 5 metres and convenient access
	RGZ3: "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	to the main living area Dwelling two (2)
	GRZ1: "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or	A total area of 50.2 square metres provided to the front and rear of the dwelling, including an area of secluded private open space of 39 square metres with a minimum dimension of 5 metres and convarient screen to the
	A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	main ground floor living area
	GRZ2: "As per the B28 40 sq m requirement, with the 25 sq m of secluded private open space at ground level having a minimum dimension of 5 metres; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	Dwelling three (3) A total area of 68.39 square metres provided to the front and rear of the dwelling, including an area of secluded private open space of 35 square metres with a minimum dimension of 5 metres and convenient access to the
	NRZ1: "An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or	main ground floor living area
	A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	

	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:	(RGZ1 only) NA
	 An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or 	
	• A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or	
	 A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. 	
	The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	
Decision	The design response.	
Sauldellines	The useability of the private open space, including its size and accessibility.	
	The availability of and access to public or communal open space.	
	The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	



Clause 55.05-	Clause 55.05-6 Storage objective	
Title & Objective Standard	Standards	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	 Standard met A minimum of 6 cubic metres of storage have been provided
Objective	To provide adequate storage facilities for each dwelling.	

Clause 55.06-1 Desi	-1 Design detail objective	
Title & Objective Standar	Standards	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including:	✓ Standard met
	 Façade articulation and detailing, 	The proposal offers a respectful design that is in the
	 Window and door proportions, 	preterred neighbourhood character.
	Roof form, and	
	 Verandahs, eaves and parapets, 	
	should respect the existing or preferred neighbourhood character.	
	Garages and carports should be visually compatible with the development and the existing or	✓ Standard met
	preferred neighbourhood character.	Garages would be integrated and articulated into the building elevations. Garages are located to the sides of
		the dwelling and recessed from the frontage
Decision	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Sallidellines	The design response.	
	The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.	
	Whether the design is innovative and of a high architectural standard.	
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

Title & Objective	Standards		Standard Met/Standard Not Met/NA
Standard B32		of front fences should complement the design of the dwelling or residential	✓ Standard met
	building and any nonciences on adjoining properties.	ing properties.	Low 900mm front fence proposed
	A front fence within 3 metres of a street should not exceed:	et should not exceed:	✓ Standard met
	The maximum height specified in a schedule to the zone, or	schedule to the zone, or	Low 900mm front fence proposed
	All schedules to all residential zones:	nes:	
	"Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets"	eets in Road Zone Category 1 her streets"	
	 If no maximum height is specified in Table B3. 	 If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. 	
	Table B3 Maximum front fence height	ight	
	Street Context	Maximum front fence height	
	Streets in a Road Zone, Category 1	2 metres	
	Other streets	1.5 metres	
Decision	Any relevant neighbourhood characte	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
Guidelines	The design response.		
	The setback, height and appearance	The setback, height and appearance of front fences on adjacent properties.	
	The extent to which slope and retainir	to which slope and retaining walls reduce the effective height of the front fence.	
	Whether the fence is needed to minimise noise intrusion.	nise noise intrusion.	
Objective	To encourage front fence design that character.	To encourage front fence design that respects the existing or preferred neighbourhood character.	

Standard B33 Developments should clearly delineate public, communal and private areas. 'Standard met Standard B33 Developments should clearly delineate public, communal and private areas. 'Standard met Common property, where provided, should be functional and capable of efficient management. 'Standard met Objectives To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. Common property not proposed To avoid future management difficulties in areas of common ownership. To avoid future management difficulties in areas of common ownership.	Clause 55.06-3 Com	-3 Common property objectives	
Developments should clearly delineate public, communal and private areas. Common property, where provided, should be functional and capable of efficient management. To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. To avoid future management difficulties in areas of common ownership.	Title & Objective	Standards	Standard Met/Standard Not Met/NA
Common property, where provided, should be functional and capable of efficient management. To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. To avoid future management difficulties in areas of common ownership.	Standard B33	Developments should clearly delineate public, communal and private areas.	✓ Standard met
Common property, where provided, should be functional and capable of efficient management. To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. To avoid future management difficulties in areas of common ownership.			Appropriate fencing built form and landscaping have been included to delineate private areas.
management. To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained. To avoid future management difficulties in areas of common ownership.		Common property, where provided, should be functional and capable of efficient	✓ Standard met
		тападетепт.	Common property not proposed
To avoid future management difficulties in areas of common ownership.	Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained.	
		To avoid future management difficulties in areas of common ownership.	

Clause 55.06-	Clause 55.06-4 Site services objectives	
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ Standard met
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✓ Standard met
	Bin and recycling enclosures should be located for convenient access by residents.	✓ Standard met
		Appropriate located within the rear SPOS, with easy access to the front of the site on bin night
	Mailboxes should be provided and located for convenient access as required by Australia	✓ Standard met
	Post.	Mailboxes logically provided at the front of the site
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate and attractive.	

3 QUESTION TIME - PUBLIC

Question

Louisa Willoughby, Springvale

Springvale and Dandenong Libraries have been operating on reduced COVID hours for all of 2022. With schools now back and restrictions easing what is the plan for returning to pre-COVID opening hours? When or under what conditions might we expect evening and full weekend hours to resume?

Response

Martin Fidler, Director Community Services

With the easing of COVID-19 impacts on the library services, we are progressively increasing the evening hours from today and we will be returning to full hours of operation from 14 March 2022. The weekend hours are already back to pre-COVID opening times.

Question

Nisarg Modi, Pakenham

Why did Council think that widening Abbotts Road in Dandenong South was extremely urgent and they started work there before the Remington Drive Bridge finishes? 20,000 vehicles pass through that road each day and it has put burden on Greens Road, Thompsons Road and Princes Highway. Could we not wait until Remington Drive Bridge finishes? It is a huge loss to productivity and human hours. For the next six weeks every individual using all three roads as mentioned above will lose valuable family time by at least 45 minutes.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

This particular project has been one that the local businesses in Dandenong South and the surrounding area have been calling for, for a number of years now, probably in excess of 10 years in terms of the duplication of Abbotts Road in order to solve the congestion issues down there. I am sorry that the works on Abbotts Road is creating inconvenience to you and other members of the public for a short period of time. There are several aspects of the Abbotts Road project and Council has had very little choice as to the timing and in some cases the order was critical. For example, Council needed to do its work at the intersection with Taylors Road before the Department of Transport could go and do their work along Remington Drive. It should also be noted that the first element of works which required the road closure is being undertaken by the gas transmission authorities and our control over their timing is severely limited. Council has always remained proactive to avoid as much possible excessive impacts on motorists, implemented the most efficient traffic management measures available and directed delivery of the projects within committed timeframes. When the Abbotts Road project is complete you will see the improved intersection arrangements, additional traffic lanes, improved public lighting, safe and convenient access to all road users, an upgraded stormwater system and improved underground services. We understand the difficulties of road users during this short period for the closure and appreciate your patience and understanding of Council's actions.

Question

Valerie Roperti, Dandenong North

Since it was announced in 2020 there has been news about the planned \$600 million redevelopment of Foster Street in Dandenong. It was announced that there was to be community consultation starting in 2021 and construction was supposed to start in 2023. There has been no public news since. What is happening with the project and when is community consultation meant to start?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

What I can advise is that we understand that Development Victoria and Capital Alliance in terms of the process that they are undertaking in terms of planning for the revitalisation of sites 11 to 15 and the draft masterplan community engagement, is expected to occur in March 2022 with public information outlining the engagement activities to be available shortly. I would just like to add a comment at the end that this is not a Council project. It is undertaken by the State Government in conjunction with Capital Alliance and we are informed of the timing of the consultation by them. If we have any further updates we can certainly let the public know.

Question

Mark Stone, Keysborough

I am asking this question for my daughter who is a ratepayer in Benga Avenue, Dandenong. She uses the Dandenong Showgrounds park and crosses at Jones Road and the Railway Parade intersection. It is very dangerous for pedestrians to cross into the park at Bennet Street with no lights and the path along Railway Parade stops on grass at that intersection. She wants to use the park more but it is very unsafe to get there. I suggest a separate bridge just to the west of the intersection to allow pedestrians and cyclists to access the park. It is urgent so can we please hear from you soon and meet at that intersection to discuss the problem? Looking forward to hearing from you.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

We are very much aware of the challenges for pedestrians and cyclists using the intersection of Railway Parade, Jones Road, Bennet Street due to the narrow pedestrian spaces and the lack of footpath connections to the west along Railway Parade. We have identified this intersection as part of the Djerring Trail extension from Yarraman Station to the Dandenong CBD and Council received a TAC grant in 2020 to undertake a functional design of this extension. The overall costs for this extension, including the intersection works, is over \$10 million, the majority of the costs being associated with those improvements to this particular intersection due to the complexities. The intersection is the highest priority stage for delivery of the trail extension as other stages provide no significant network benefits without its completion. The intersection improvements involve realigning the intersection to provide more space for the path, improve pedestrian crossing facilities and provide a footpath connection to the west of the intersection. A raised crossing point has also been included on Bennet Street to assist with the access to Greaves Reserve.

As the Djerring Trail is a State strategic cycling corridor, Council is advocating to the State and Federal Governments to provide funding for this project and we have been doing so for the last couple of years. Council officers have also worked with the Department of Transport officers to support their internal State funding submissions for the delivery of this project. Unfortunately, we have not been successful in obtaining funding at this time but we continue to advocate perhaps for some funds coming through the State budget in May and even as a possible election commitment prior to November 2022.

Question

Mark Osbourne, Dandenong

It has been several years since a review of the Greater Dandenong Municipal Strategic Statement (MSS) has been due, including the required community consultation. When is the community consultation on the Greater Dandenong Municipal Strategic Statement going to start?

Response

Jody Bosman, Director City Planning, Design and Amenity

I can advise that Council officers had redone an internal review of the MSS in 2017 and were almost at the point of sending it onto the State Government Planning Department otherwise known as DELWP, who then advised that they would not deal with it until after completion of the planning policy framework translation being done by them. The new planning policy framework was then introduced into the Victoria planning provisions by the State planners through the gazettal of amendment VC148 on 31 July 2018.

A review of the Greater Dandenong Municipal Strategic Statement that Mr Osborne refers to has been delayed by the State Planning Department until after the introduction by them of the new planning policy framework for the Greater Dandenong planning scheme. They are currently translating the Greater Dandenong Planning Scheme Local Planning Policy Framework (PPF) and Municipal Strategic Statement (MSS) into the format of the new planning policy framework and municipal planning strategy (MPS). The policy translation according to the State Planning Office will be policy neutral so all of this work is being undertaken at the moment by State Planning Policy or State Planning team before we can actually get to deal with the MSS. Once the planning policy framework and the MPS are integrated into the Dandenong planning scheme an internal review will be done with public consultation occurring very shortly after that. However, the timing of the introduction and gazettal of the PPF and the MPS, are out of the control of Council. Council will nonetheless have it as a high priority for officers to proceed with the project and its public consultation once State Planning Department has completed the work that they are doing on the Greater Dandenong planning scheme.

Question

Matthew Kirwan, Noble Park

What is happening to Greater Dandenong's Nature Play program on Tuesdays at Alex Wilkie Reserve in 2022? It ran successfully in the previous two years, albeit punctuated by lockdowns but there is no information on the website or otherwise regarding when it will restart in 2022. A restart was foreshadowed by Council officers to the public in October 2021 when COVID restrictions would ease but there has been no public communication since.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I can advise that the Nature Play Program delivered at the Alex Wilkie Nature Reserve will be commencing in late March 2022. The program will be delivered much the same as in other years with a weekly session on Tuesdays throughout spring, summer and autumn and scaled back to fortnightly sessions throughout winter. The Parks team is working with the Children's Services team to finalise the upcoming program and begin communicating with previously interested residents and groups. There will also be further information updated on Council's website with some advertising to ensure the community know that the sessions are back on.

Question

Matthew Kirwan, Noble Park

Homelessness to be more specific sleeping rough, continues to be a serious problem in both Dandenong and Noble Park. The report refers to a 'Functional Zero' Model to Address Homelessness in Greater Dandenong. Broadly what is that model and can the document describing the model please be added to the Greater Dandenong Council Homelessness, Social and Affordable Housing web page as it is not there at present?

Response

Martin Fidler, Director Community Services

The model is a collaboration between Council and Launch Housing to address rough sleeping, homelessness in the municipality. The Functional Zero approach will enable hard to reach people who are sleeping rough to be linked with available housing and support to secure and sustain their housing. WAYSS and other service providers are also supporting this initiative. The model anticipates providing long term housing support for persons sleeping rough in Greater Dandenong and it has been implemented successfully in other government areas including the City of Melbourne, Frankston and Stonington. A working group was formed in January this year and Council has commenced discussions with a range of stakeholders. This initiative is in its formative stage with an operational rollout and a launch anticipated in July this year. Council's website will be updated with the model and engagement and other activities as they are confirmed.

Question

Louisa Willoughby, Springvale

- 1. What works are currently being undertaken in Spring Valley Reserve and when are they due for completion?
- 2. About five years ago, the Council magazine said that a budget item had been approved for a Spring Valley Reserve Master Plan to be developed, fitting for such a large and valuable open space. Has this Master Plan been completed and if so, can a copy be made available via the website? If not, why has it not, when will it be completed, what consultation will take place and when?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

With regards to the first part, the works currently underway at Spring Valley Reserve are being undertaken as a direction from the EPA to improve the earthen cap over the old landfill that operated at this site many years ago. This means the importing of special clay to seal the surface, covering this over with imported sand material and then topping this up with subsoil. The whole project is due to be completed by June 2022 and will incorporate replanting of grass and the reinstatement of paths and seating.

With regards to the second part of the question, the Master Plan has not been completed and was put on hold when the extent of the works required by the EPA was understood. It is not planned to commence a Master Plan process until after the reinstatement works are completed and we have a final signoff from the EPA of all of the required landfill works in that location. Also noting that starting later this financial year there will be a separate drainage project undertaken to meet the EPA requirements and this will result in some disturbance to the south end of that reserve.

4 OFFICERS' REPORTS - PART TWO

4.1 CONTRACTS

4.1.1 Contract No. 2021-62 Supply & Installation of Public Litter & Recycling Bin Surrounds

File Id: qA444785

Responsible Officer: Director Business, Engineering & Major Projects

Attachments: Tender Information (CONFIDENTIAL)

1. Report Summary

This report details the public tender process undertaken by Council to select a suitably qualified and experienced contractor for the **Supply & Installation of Public Litter & Recycling Bin Surrounds** within the City of Greater Dandenong.

2. Recommendation Summary

This report recommends that Council awards Contract 2021-62 to Rivierra Pty Ltd trading as Australian General Engineering for a Schedule of Rates as tendered for an initial term of three (3) years from the date of commencement with an option to extend the contract by two (2) twelve month periods at the sole and absolute discretion of Council.

The estimated annual expenditure for this contract is expected to be in the order of \$267,000 including GST, (based on the average annual expenditure for this service over the past five years).

3. Background

This is an ongoing contract for the procurement of public litter and recycling bin surrounds. It is envisaged that the bins will be procured through the contract and installed by Council staff, however, the contract also includes rates for the installation, if required. The bin surrounds have been specifically designed keeping Council's streetscapes in mind and their design and materials are specific to CGD.

4. Tender Process

This tender was advertised in The Age newspaper and on Council's website on Saturday 22 May 2021 and at the close of tenders at 2pm Thursday 17 June 2021 six (6) tender submissions were received as follows:

Commercial Systems Australia Pty Ltd

EP Draffin Manufacturing

Eurotech International Pty Ltd

Hub Australasia Pty Ltd

Rivierra Pty Ltd Trading as Australian General Engineering

TRJ Pty Ltd

Tenderers were advised that this is a Schedule of Rates contract. Tenderers were requested to submit separate unit rates and prices for the supply of each bin surround type and also a separate price for the supply and installation of the bin surrounds as detailed on price Schedule 2.

5. Tender Evaluation

The evaluation panel consisted of Council's Team Leader Works Service Unit, Works Planner, Infrastructure and Utilities Contracts Coordinator, Works Foreman and Senior Contracts Officer, with Occupational Health & Safety and Environmental Management consultants providing specialist advice.

The tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	45%
2	Relevant Experience in Business	10%
3	Relevant Experience in Fabrication	10%
4	Capability – Similar Works	10%
5	Capability - Manufacturing	10%

6	Social Procurement	5%
7	Local Industry	5%
8	Environmental	5%
9	OH&S Systems	Pass/Fail
10	Environmental Systems	Pass/Fail

The Evaluation Criteria 9 and 10 are given a Pass or Fail. The Evaluation Criteria 1 - 8 are given a point score between 0 and 5 as detailed in the following table.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (success not assured)
0	Not Acceptable

Each submission was assessed against all evaluation criteria, to ensure that the tenderers met the standards required for Council contractors. A fail in any criterion would automatically exclude tenderers from further consideration for this contract.

Tenderer	Price Points	Non-Price Points	OH&S EMS	Total Score
Rivierra Pty Ltd trading as Australian General Engineering	1.75	2.38	Registered and Compliant Rapid Global	4.13
Eurotech International Pty Ltd	1.69	2.13	Not Assessed	3.82
EP Draffin Manufacturing	1.25	2.38	Not Assessed	3.63

TRJ Pty Ltd	0.94	2.13	Not Assessed	3.07
Hub Australasia Pty Ltd	1.00	2.03	Not Assessed	3.03
Commercial Systems Pty Ltd	0.44	1.5	Not Assessed	1.94

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.]

The Price Points score is based on the 'Supply only' rates for bin surrounds on the basis that approximately 95% of all purchases made under the contract are likely to be on a supply only basis. A random sample of 4-5 previous invoices was used to ensure the assessment was based on a 'typical mix' of bin surround sizes and styles (recognising the fact some tenderers may be more/less competitive on some sizes and styles than others).

The evaluation matrix and other supporting documents have been placed in the relevant Objective contract procurement file/s.

6. Financial Implications

Council has, on average over the past 5 years, spent approximately \$100K per annum for these goods and services to which has been sufficiently budgeted for in Councils operational budget as part of its Long-Term Financial Strategy.

Note: Schedule of Rates A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is performed.

7. Social Procurement

Rivierra Pty Ltd trading as Australian General Engineering currently have twenty-three (23) employees that reside within the Greater Dandenong Council boundary.

Australian General Engineering encourage indigenous, disadvantaged and people with disabilities to apply for work with the company. They are a long-term member of SEMMA (South East Melbourne Manufacturing Alliance) and donate annually to Variety Club and Safety House.

8. Local Industry

Rivierra Pty Ltd trading as Australian General Engineering have indicated that the percentage estimates shown below is what they intend to spend at Greater Dandenong businesses in the form of labour, materials and supervision. These are indicative figures only as this is a Schedule of Rates contract.

PERCENTAGE OF LOCAL CONTENT (%)				
Labour	Materials	Supervision & Installation		
30	30	10		

9. Consultation

Contract 2021-62 Supply & Installation of Public Litter & Recycling Bin Surrounds was a publicly advertised contract. In compliance with the Local Government Act 2020 (VIC) and Local Government Regulations 2015, Council has advertised this tender in the relevant newspapers (The Age), Council's website and via VendorPanel.

10. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (the LGA 2020) states that a Council must in the performance of its role give effect to the overarching governance principles. When a tender process is undertaken it is fundamentally underpinned by the following overarching governance principles:

- Section 9(a) of the LGA2020 Council decisions are to be made and actions taken in accordance with the relevant law;
- Section 9(b) of the LGA2020 Priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- Section 9(c) of the LGA2020 the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- Section 9(e)of the LGA 2020 innovation and continuous improvement is to be pursued;
- Section 9(f) of the LGA 2020 collaboration with other councils and governments and statutory bodies is to be sought;
- Section 9(g) of the LGA2020 the ongoing financial viability of the Council is to be ensured; and
- Section 9(i) of the LGA2020 the transparency of Council decisions, actions and information is to be ensured.

In giving effect to the overarching governance principles above, the following supporting principles are also considered throughout any tender process:

- Section 89 of the LGA2020 the strategic planning principles; and
- Section 1010 of the LGA 2020 the financial management principles.

11. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter

Included in the tender submissions, the successful contractor has completed the Modern Slavery Questionnaire and Questionnaire for Potential Contractors (Fair work).

The responses provided to these statements by the successful contractor was assessed and determined to be satisfactory in the context of the Victorian Charter of Human Rights and Responsibilities.

12. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents.

The content of this report is purely administrative in nature and does not benefit any one gender group over any other.

13. Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act* 2020 in relation to the overarching governance principle on climate change and sustainability.

14. Conclusion

At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submission from **Rivierra Pty Ltd** trading as Australian General Engineering represented the best value outcome for Council and should be accepted due to:

- 1) its conforming and lowest priced tender submission;
- 2) its relevant experience working with Victorian government authorities and private organisations on similar construction projects;
- 3) its level of experience and staff resources;

- 4) receiving a Pass for their Occupational Health and Safety (OH&S) and Environmental Management Systems;
- 5) it is registered and pre-qualified with Rapid Global (Council's Contractor Risk Management Compliance database); and
- 6) Reference checks were undertaken on two similar projects completed by **Rivierra Pty Ltd** for Victorian Government authorities receiving rankings of good.

15. Recommendation

That Council:

- 1. awards Contract 2021-62 for the Supply & Installation of Public Litter & Recycling Bin Surrounds to Rivierra Pty Ltd trading as Australian General Engineering at the tendered Schedule of Rates for an initial period of three (3) years;
- 2. reserves the option to extend the initial contract term by two (2), 12month periods at the sole and absolute discretion of Council; and
- 3. signs and seals the contract documents when prepared.

MINUTE 397

Moved by: Cr Lana Formoso Seconded by: Cr Tim Dark

That Council:

- 1. awards Contract 2021-62 for the Supply & Installation of Public Litter & Recycling Bin Surrounds to Rivierra Pty Ltd trading as Australian General Engineering at the tendered Schedule of Rates for an initial period of three (3) years;
- 2. reserves the option to extend the initial contract term by two (2), 12month periods at the sole and absolute discretion of Council: and
- 3. signs and seals the contract documents when prepared.

CARRIED

REPORT Date

CONTRACTS

CONTRACT NO. 2021-62 SUPPLY & INSTALLATION OF PUBLIC LITTER & RECYCLE BIN SURROUNDS

ATTACHMENT 1

TENDER INFORMATION (CONFIDENTIAL)

PAGES 4 (including cover)

This attachment has been deemed confidential by the Chief Executive Officer under section 3(1) of the Local Government Act 2020 and has not been provided within the Public Agenda.

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4.2 POLICY AND STRATEGY

4.2.1 Councillor Media Policy (DRAFT)

7File Id: A8468120

Responsible Officer: Executive Manager Communications & Customer

Service

Attachments: Councillor Media Policy (DRAFT)

1. Report Summary

The Councillor Media Policy aims to provide the Mayor and Councillors with clear guidelines and direction around the use of the mass media and social media. The media is actively used to inform the wider community of Council's activities, decisions, strategic directions and stance on particular issues by planning, managing and delivering effective and consistent communication.

Social media provides a variety of opportunities for dynamic and interactive two-way communications between Councillors and their constituents. It complements traditional methods of communication and improves access to information and delivery of key services.

The Councillor Media Policy will assist to ensure that clear and consistent messages are communicated; threats to the city's image are minimised and positive perceptions of Greater Dandenong encouraged; and Council remains as open, accountable and responsible as possible. It will also ensure Councillors understand Council's media relations protocols and systems and have guidelines to appropriately respond to the media if required.

2. Recommendation Summary

This report recommends that Council adopts the Councillor Media Policy (DRAFT), as presented in Attachment 1.

3. Background

The media, in its various forms, is widely seen as a valuable source of local information and one of the most effective avenues of communications. More traditionally, the term media includes newspapers, radio, television, magazines and the internet, which all reach and influence people widely. Social media refers to online applications that enable users to create and share content and participate in social networking. It is estimated that over half the world's population now use some form of social media.

Greater Dandenong City Council is committed to informing and influencing public opinion through building positive relationships with the media. Council utilises media outlets to ensure the community is well informed of its services, activities, events, decisions and strategic directions by planning, managing and delivering effective, consistent communications. This aims to ensure Council is represented in a unified and professional manner at every opportunity.

In turn, the media provides a vital information source for Council's audiences. Corporate Social Media channels are considered by Council to be a key tool for community collaboration and engagement strategies and campaigns, promotion of Council events and services and general customer interaction.

However, despite the many positives of the media and its powerful capacity to connect communities, there are also associated risks. Once something is in writing it's very difficult to remove and particularly online, comments can spread quickly.

This Councillor Media Policy is designed to assist and guide elected Councillors through their interactions with various forms of media, in conjunction with other related policies and the Councillor Code of Conduct.

4. Proposal

This report proposes that Council formally adopt the Councillor Media Policy as a guide for appropriately dealing with both traditional media and social media. It clearly articulates what is considered to be inappropriate use of social media, as a means of educating and mitigating any risks associated with these mediums.

5. Financial Implications

There are no financial implications associated with this report.

6. Consultation

Consultation has occurred with all Greater Dandenong Councillors, as well as other Victorian local government colleagues in order to benchmark what they do and the related policies they have in place.

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community.
- Embrace diversity and multiculturalism.
- Mind, Body and Spirit.

7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city.
- A city that respects and celebrates diversity, our history and the arts.
- A Council that demonstrates leadership and a commitment to investing in the community.

8. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report addresses the following principles:

- a. Council decisions are to be made and actions taken in accordance with the relevant law;
- b. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c. the municipal community is to be engaged in strategic planning and strategic decision making;
- d. innovation and continuous improvement is to be pursued;
- e. the transparency of Council decisions, actions and information is to be ensured.

It also takes into account the following supporting principles:

- a. the community engagement principles (section 56);
- b. the public transparency principles (section 58);
- c. the service performance principles (section 106).

9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter. In particular, the following sections:

- Section 13 Right to privacy and reputation;
- Section 14 Right to freedom of thought, conscience, religion and belief;
- Section 15 Right to freedom of expression;
- Section 19 Right to enjoy one's culture, practice religion or use one's own language and in the case of Aboriginal persons, the right to have distinct cultural rights;
- Section 24 Right to a fair hearing;

10. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires Councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents. The content of this report is purely administrative in nature and does not benefit any one gender group over any other.

11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-30 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability. It is purely administrative in nature.

12. Related Council Policies, Strategies or Frameworks

The following documents are relevant to the Councillor Media Policy:

- Greater Dandenong City Council Access, Diversity and Equity Policy
- Greater Dandenong City Councillor Code of Conduct
- Greater Dandenong City Council Privacy and Personal Information Policy

13. Recommendation

That Council adopts the Councillor Media Policy (DRAFT), as presented in Attachment 1.

MINUTE 398

Moved by: Cr Rhonda Garad Seconded by: Cr Angela Long

That Council adopts the Councillor Media Policy (DRAFT), as presented in Attachment 1.

CARRIED

(CR TIM DARK ABSTAINED FROM VOTING ON THIS ITEM.)

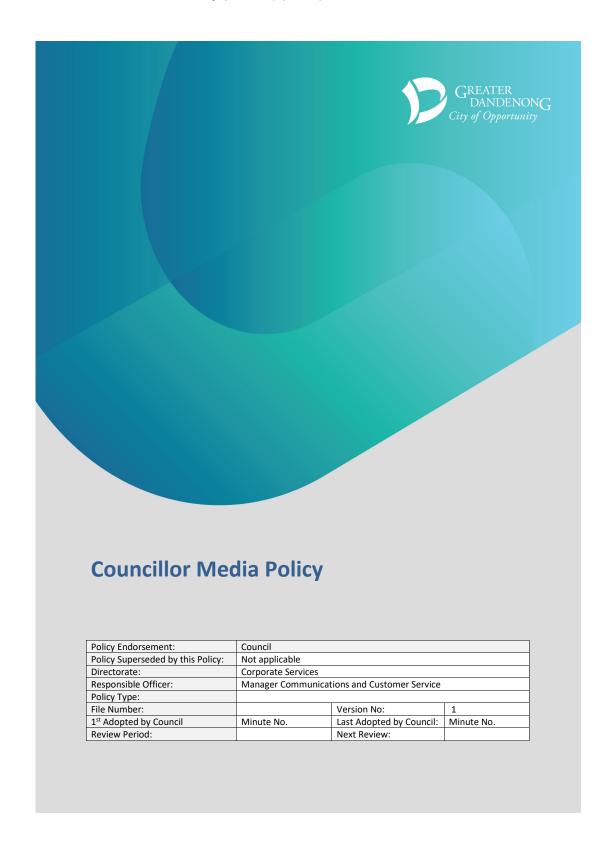
POLICY & STRATEGY

COUNCILLOR MEDIA POLICY (DRAFT)

ATTACHMENT 2

COUNCILLOR MEDIA POLICY (DRAFT)

PAGES 12 (including cover)



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1. POLICY OBJECTIVE

This policy ensures the Mayor and Councillors have clear guidelines and direction around the use of the mass media and social media. The media is actively used to inform the wider community of Council's activities, decisions, strategic directions and stance on particular issues by planning, managing and delivering effective and consistent communication.

Social media provides a variety of opportunities for dynamic and interactive two-way communications between Councillors and their constituents. It complements traditional methods of communication and improves access to information and delivery of key services.

The Councillor Media Policy aims to:

- ensure that clear and consistent messages are communicated;
- minimise threats to the city's image and create positive perceptions of Greater Dandenong;
- create a positive image for Council as open, accountable and responsible; and
- ensure Councillors understand Council's media relations protocols and systems and have the skills to appropriately respond to the media if required.

This should be achieved by:

- working cooperatively with all media outlets;
- · respecting the role and purpose of the media;
- promoting key messages and responding to media enquiries; and
- Councillors undertaking media training.

BACKGROUND

Greater Dandenong City Council utilises media outlets to ensure the community is well informed of its services, activities, events, decisions and strategic directions by planning, managing and delivering effective, consistent communications.

In turn, the media provides a vital information source for Council's audiences. Social media is considered by Council to be a key tool for community collaboration and engagement strategies and campaigns, promotion of Council events and services and general customer interaction.

Greater Dandenong City Council is committed to informing and influencing public opinion through building positive relationships with the media. This will ensure Council is represented in a unified and professional manner at every opportunity.

3. SCOPE

This policy applies to all Councillors of Greater Dandenong City Council who may have interaction with media channels in their official capacity as Councillors.

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4. DEFINITIONS

Media: A means of mass communication, including radio, television, newspapers, magazines and the internet, which reach and influence people widely.

Social Media: websites and applications that enable users to create and share content or to participate in social networking. It includes digital spaces where people may comment, contribute, create, publish, forward, post, upload and share content, including but not limited to:

- Facebook
- Twitter
- Instagram
- YouTube/Vimeo
- LinkedIn
- TikTok
- Yammer
- Pintrest
- Tumblr
- Flickr
- SnapChat

- Blogs
- · Forums and discussion boards
- Podcasts
- Social media monitoring and scheduling programs
- Chat rooms or internet forums
- Instant messaging/MSN
- RSS (Really Simple Syndication)
- Video sharing sites
- Vodcasting
- Wikis

5. POLICY

5.1 MEDIA QUERIES: MAYOR AND COUNCILLORS

The mayor is the organisation's official spokesperson for:

- all policy matters and council decisions;
- statewide political issues affecting local government; and
- issues affecting public perception of the city.

The Mayor may ask the Chief Executive Officer, a director, Deputy Mayor, or another Councillor to make an official comment on their behalf.

As the chair or delegate of a Council Delegated Committee, Councillors may provide comment on matters relating to that Delegated Committee to the media.

Councillors will not provide information that is either formally declared 'confidential' or deemed 'confidential' or which may be considered privileged to their role as a Councillor to the media under any circumstances.

5.2 CHIEF EXECUTIVE OFFICER (CEO)

The CEO is the official spokesperson for all operational matters pertaining to Greater Dandenong City Council as an organisation and corporate issues relating to strategic direction (e.g. Council Plan priorities, budget, etc). The CEO may, by agreement, refer a matter to the Mayor or Deputy Mayor for their comments, or otherwise may delegate responsibility to a director or council officer to make an official comment.

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The Executive Manager Communications and Customer Service is available anytime to assist with media queries or responses that Councillors receive directly. All media queries by journalists to Council must be submitted in writing to Council's Media and Communications Unit for appropriate follow up and response.

5.3 MEDIA RELEASES

The Media & Communications Unit is responsible for coordinating the approval and distribution of all media releases on behalf of Greater Dandenong City Council.

5.4 QUOTATIONS

The Mayor will be quoted as the official spokesperson in the majority of Council media releases as deemed appropriate by the Media & Communications team. Other staff or Councillors may be quoted where relevant, or where the topic does not relate to overall Council policy and activity.

5.5 PHOTO OPPORTUNITIES

Photo opportunities regarding corporate issues will be coordinated through the Media & Communications team. The Mayor and Councillors will be advised of relevant photo opportunities and invited to attend. If the media are not available or unable to make it to a photo opportunity, Media & Communications staff may arrange to take the photograph and provide it to them. Photos taken by Council staff or its contract photographers remain the property of Council and are subject to normal contract conditions.

5.6 DISTRIBUTION

Media releases will be circulated by email to local and major metropolitan media outlets (according to recipient lists managed by the Media & Communications Unit). A copy of each release will also be sent out to the Mayor, Councillors and executive team via Infosum, (Councillors' Weekly Information Summary) and placed on Council's website.

The Media & Communications Unit may determine to restrict circulation or target specific media outlets if the matter is specific to a particular audience or is only a matter of local interest.

The Media & Communications Unit will distribute all media releases, unless otherwise agreed.

5.7 MEDIA TRAINING

Regular training is important to increase the likelihood of Council's messages being accurately carried by the media; preparing for approaches from and interviews with metropolitan media, particularly radio and television; and helping to minimise damage in a crisis situation.

Councillors will be given the opportunity to undertake media training within three months of a general election or as deemed required. The Mayor will attend formal one-on-one media training within two months of being elected. All media training will be arranged by the Media & Communications Unit.

5.8 SOCIAL MEDIA

Social media is the use of computer-based and mobile technologies that facilitate the sharing of ideas, thoughts and information through virtual networks. It provides a low-cost, direct-to-user communications channel and is considered a key tool for community campaigns. Social media applies to those digital spaces where people may comment, contribute, create, forward, post, upload and share content.

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Council recognises that Councillors advocate on behalf of Council and the community through their own personal social media sites/community social media sites and this is a key tool for them to promote Council events and services to the wider public. These sites however are often reflective of Councillors' personal viewpoints and are not reflective of Council as an organisation.

While social media is built around the concept of 'conversation', it is important for Councillors on social media sites to always be courteous, patient and respectful. Content posted to social media is deemed to be in the public domain therefore only publicly available information should be disclosed.

Council provides Councillors with all the equipment necessary to support them in their roles as Councillors and it is understood that they may administer their personal social media sites through this equipment. Therefore, Councillors' personal/private social media sites, when managed or delivered through Council's platforms and equipment, are subject to the following restrictions:

- No photos or videos of non-public Council workplace spaces should be uploaded to personal social media accounts:
- No images, videos or information obtained internally from Councillor Briefing Sessions, Council's network, emails, correspondence or files may be uploaded to personal social media accounts or community social media sites without prior consent;
- Existing Councillor Code of Conduct obligations apply as they relate to general Councillor conduct
 principles including, but not limited to, inappropriate language, confidentiality, handling and use of
 confidential and personal information and misconduct.

When using social media for any purpose in an official capacity, Councillors are expected to:

- adhere to the Greater Dandenong City Councillor Code of Conduct and relevant Greater Dandenong City Council policies and procedures;
- behave with caution, courtesy, honesty and respect;
- · comply with relevant laws and regulations; and
- reinforce the integrity, reputation and values of the Greater Dandenong City Council.

5.9 INAPPROPRIATE USE OF SOCIAL MEDIA

The following content is <u>not</u> permitted on any Council social media site, on social media sites accessed on any Council devices or through interactions on social media:

- abusive, profane or sexual language;
- content which is demonstrably false or misleading;
- information that has been determined confidential under the Local Government Act 2020;
- information that would reasonably be considered to be confidential about Council, any Councillors, any Council staff or any other third parties;
- copyright or trademark protected materials;
- discriminatory material in relation to a person or group based on an attribute which is protected by law including age, disability, family status, gender, nationality, marital status, parental status, political opinion/affiliation, pregnancy or potential pregnancy, race (including colour, ethnicity) or social origin, religious beliefs/activity, responsibilities, sex or sexual orientation or personal association with someone who has, or who is assumed to have, these characteristics;
- Illegal material or materials designed to encourage law breaking;
- material which would bring Council into disrepute;

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- material or personal views and comments that could, or is reasonably likely to, cause reputational harm, offence, or damage to Council or that which is intended to cause reputational damage or offence to Council, any Councillor, any Council staff member or third party;
- material that could compromise Council, Councillor, employee or system safety;
- material which would breach applicable laws (defamation, privacy, trade practices, financial rules and regulations, fair use, trademarks);
- personal details or references to other Councillors, Council staff or third parties, which may breach privacy legislation; and
- Spam the distribution of unsolicited bulk electronic messages.

RESPONSE TO THE OVERARCHING GOVERNANCE PRINCIPLES OF THE 6. **LOCAL GOVERNMENT ACT 2020**

Section 9 of the Local Government Act 2020 (the Act) states that Council must, in the performance of its role, give effect to the overarching governance principles. This policy gives effect to these principles by:

- complying with the relevant law (section 9(a) of the Act);
- giving priority to achieving the best outcomes for the municipality, including future generations
- (section 9b of the Act). This policy ensures that in relation to media and the public sharing of information, Councillors are compliant, act with integrity and act in the best interests of Council and the community:
- considering the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks (section 9(c) of the Act). While this policy has no impact on the economic and social sustainability of the municipal district, it has considered climate change and sustainability in its preparation (see section 9 of this policy);
- pursuing innovation and continuous improvement (section 9(e) of the Act). This policy has provision for evaluation, monitoring and review, as well as ongoing media training;
- collaborating with other councils, governments and statutory bodies (section 9(f) of the Act). A number of other council and best practice model policies were consulted in developing this policy;
- ensuring the transparency of Council decisions, actions and information through the enactment of this policy (section 9(i) of the Act).

In giving effect to the overarching governance principles, a Council must also take into account the community engagement principles (section 56 of the Act), the public transparency principles (section 58 of the Act), the strategic planning principles (section 89 of the Act), the financial management principles (section 101 of the Act), and the service performance principles (section 106 of the Act).

While it is crucial that Council decisions are transparent and open to scrutiny, there is no specific legislative requirement for this particular policy to be subjected to a community engagement process. This policy has no financial impact on Council and the resources required to manage and administer it are allocated from existing resource budgets.

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CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006 – COMPATIBILITY STATEMENT

The Victorian Charter of Human Rights and Responsibilities Act 2006 has been considered in relation to whether any human right under the Charter is restricted or interfered with in any way by enacting any part of this policy. It is considered that this policy is consistent with the rights outlined in the Charter.

8. RESPONSE TO THE GENDER EQUALITY ACT 2020

The *Gender Equality Act 2020* has been considered in the preparation of this policy but is not relevant to its contents. The policy does not significantly impact any external Council services. It is purely administrative in nature and will not benefit any one gender group over another.

9. CONSIDERATION OF CLIMATE CHANGE AND SUSTAINABILITY

Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability have been considered in the preparation of this policy but are not relevant to its contents. The policy is administrative in nature and Councillors have been provided access to electronic formats of the policy so that hard copies are not required.

10. RESPONSIBILITIES

All Councillors of the Greater Dandenong City Council are responsible for management of their individual social media sites and usage, and adherence to this policy.

The Media and Communications team is responsible for the management of all corporate social media sites including content strategy and scheduling; monitoring and record keeping; responding to queries; and educating and providing advice to councillors as required.

The media has a responsibility to submit queries in writing through the Media and Communications Unit.

11. REPORTING, MONITORING AND REVIEW

Council commits to monitoring processes, regular information sharing and decision making to understand the overall level of success in this policy's implementation.

A formal media monitoring system is in place to capture any mentions of the organisation and individuals so that appropriate responses can be prepared and/or advice provided.

A periodic review of this policy will be undertaken to ensure any changes required to strengthen or update the policy are made in a timely manner.

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12. REFERENCES AND RELATED DOCUMENTS

Legislation

- Charter of Human Rights and Responsibilities Act 2006
- Local Government Act 2020
- Privacy and Data Protection Act 2014

Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- Greater Dandenong City Council Appropriate Workplace Behaviours Policy
- Greater Dandenong City Council Councillor Code of Conduct
- Greater Dandenong City Council Council Plan 2021-2025
- Greater Dandenong City Council Privacy and Personal Information Policy
- Greater Dandenong City Council Workplace Equal Opportunity Policy
- Greater Dandenong City Council Mobile Devices Policy
- Greater Dandenong City Council Information Security Policy



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13. APPENDIX - GUIDELINES FOR APPROPRIATE USE OF SOCIAL MEDIA

Content posted to social media sites is deemed to be in the public domain. Only publicly available information should be disclosed. Information confidential to Council and its stakeholders must not be disclosed.

Expertise - Do not comment outside your area of expertise. Do not commit Council or Council staff to actions or undertakings.

Disclosure - Only discuss publicly available information. Do not disclose confidential information, internal discussions or decisions of Council, employees or third parties. This includes publishing confidential, personal or private information where there is sufficient detail for potential identification of, Council staff, contractors, volunteers or third parties.

Accuracy - Be accurate, constructive, helpful and informative. Correct any errors as soon as practicable. Do not publish information or make statements which may be false or may reasonably be taken to be misleading or deceptive.

Identity - Be clear about professional identity or any vested interests. Do not use fictitious names or identities that deliberately intend to deceive, mislead or lie. Do not participate anonymously or covertly via a third party or agency.

Opinion - Clearly separate personal opinions from professional ones and be mindful of the Councillor Code of Conduct when discussing or commenting on Council matters. In general, don't express personal opinions using Council hashtags or other identifications. Only where this is not possible, consider using a formal disclaimer to separate official Council positions from personal opinions and distance Council from comments made by public and other outside interests.

Privacy - Be sensitive to the privacy of others. Seek permission from anyone who appears in any photographs, video or other footage before sharing these via any form of social media. If asked to remove materials do so as soon as practicable.

Intellectual property/copyright - Seek permission from the creator or copyright owner, to use or reproduce copyright material including applications, audio tracks (speeches, songs), footage (video), graphics (graphs, charts and logos), images, artwork, photographs, publications or music. Also seek permission before publishing or uploading material in which the intellectual property rights, such as Trademarks, are owned by a third party e.g. company logos. Seek permission from the website's owner wherever possible before linking to another site (including a social media application).

Defamation - Do not comment, contribute, create, forward, post, upload or share content that is malicious or defamatory. This includes statements which may negatively impact the reputation of another.

Reward - Do not publish content in exchange for reward of any kind.

Transparency - Do not seek to buy or recompense favourable social media commentary. Encourage online publishers to be open and transparent in how they engage with, or review Council personnel, services or wares.

Respect - Always be courteous, patient and respectful of others' opinions, including detractors

Discrimination, bullying and harassment - Be mindful of anti-discrimination, bullying, harassment and anti-stalking laws and do not publish statements or information or use social media tools in a way which may breach these.

Language - Be mindful of language and expressions that you use and accept that Council cannot filter that used by others.

Be safe - Protect personal privacy and guard against identity theft. Ensure passwords are managed and maintained appropriately.

Media - Do not issue statements or make announcements through social media channels unless authorised to do so.

Modification and moderation - Ensure that any social media sites created or contributed to can be readily edited, improved or removed and appropriately moderated.

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4.3 OTHER

4.3.1 Draft Minutes of Community Safety Advisory Committee Meeting - 10 November 2021

File Id: A844218

Responsible Officer: Director Community Services

Attachments: Draft Minutes of Community Safety Advisory

Committee on 10 November 2021

1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees* and Reference Groups to submit meeting minutes for Council endorsement. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

2. Recommendation Summary

This report recommends that the draft Minutes of the Community Safety Advisory Committee meeting on 10 November 2021 provided in Attachment 1 to this report be noted by Council.

3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community.
- Embrace diversity and multiculturalism.

4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city.
- A city that respects and celebrates diversity, our history and the arts.
- A city of accessible, vibrant centres and neighbourhoods.
- A Council that demonstrates leadership and a commitment to investing in the community.

5. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Community Safety Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

7. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act* 2020 in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

9. Recommendation

That Council notes the draft Minutes of meeting for the Community Safety Advisory Committee as provided in Attachment 1 to this report.

MINUTE 399

Moved by: Cr Angela Long Seconded by: Cr Tim Dark

That Council notes the draft Minutes of meeting for the Community Safety Advisory Committee as provided in Attachment 1 to this report.

CARRIED

OTHER

DRAFT MINUTES OF COMMUNITY SAFETY ADVISORY COMMITTEE MEETING – 10 NOVEMBER 2021

ATTACHMENT 1

COMMUNITY SAFETY ADVISORY COMMITTEE MEETING ON 10 NOVEMBER 2021

PAGES 8 (including cover)

Advisory Committee or Reference Group Name: Community Safety Advisory Committee

Date of Meeting:

10 November 2021

Time of Meeting:

3-4.22pm

Meeting Location:

Online via Microsoft Teams

Attendees:

Mayor Cr Angela Long (CGD), Cr Lana Formoso (CGD), Coordinator Community Advocacy - Chairperson (CGD), Manager Community Development, Sport and Recreation (CGD), Team Leader Public Safety and Security (CGD), Executive Manager Communications and Customer Service (CGD), Place Manager Activity Centres Revitalisation (CGD), Acting Coordinator Youth and Family Services (CGD), Manager Regulatory Services (CGD), Senior Engineer Transport (CGD), Community Advocacy Officer (CGD), Louise Cristofaro (Department of Families, Fairness and Housing [DFFH]), Inspector Peter Koger (Victoria Police Local Area Commander [LAC]), Senior Sergeant Brett Skurka (Victoria Police [VicPol]), Senior Sergeant Colin Huth (VicPol), Senior Sergeant Debra Lay (VicPol), Senior Sergeant Kent Standish (VicPol), Christopher Cornish-Raley (Monash Health Alcohol and Drug Service/Primary Health Clinic/Needle Syringe Program [Monash Health A&DS), Sue Bumpstead (Monash Health Department of Emergency Medicine [Monash Health [DEM]), Wendy Tran (Department of Justice and Community Services [DJCS]), Yvette Shaw (DHS), Fiona Jacobi (Launch Housing), Dawn Vernon (Neighbourhood Watch Greater Dandenong [NHW]), Fabian Diomedi (Metro Trains).

Guests:

Michelle Peters (Consumer Affairs Victoria [CAV]), Kenneth Spratt (CAV).

Apologies:

Coordinator Arts and Cultural Development (CGD), Coordinator Emergency Management (CGD), Coordinator Youth and Family Services (CGD), Deputy Mayor Cr Sophie Tan (CGD), Cr Rhonda Garard (CGD), Tom Bell (DJCS), Sarah Lalley (Youth Advocacy and Support Service [YSAS]), Katrina Bould (YSAS), Senior Constable Timothy Howell (VicPol), A/Sergeant Kim Gammon (VicPol), Sean Quigley (Wayss), Derlie Mateo-Babiano (Melbourne University), Zoe Francis (WHISE).

Minutes:

Community Advocacy Officer.

Item No.	Item	Action	Action By
1.	Welcome and Introductions The Chair acknowledged the Traditional Owners of the Land, welcomed attendees, and noted apologies.		
2.a.	Minutes of Previous Meeting and Business Arising Overview of 'Functional Zero' Model to Address Homelessness in Greater Dandenong - Council		
	Council will implement a 'Functional Zero' Model in collaboration with Launch Housing. The Model has been implemented in four local government areas and will provide long-term housing support for		

	 persons sleeping rough in Greater Dandenong. Council has commenced mapping service providers and gaps, advocacy partners and other stakeholders. A Working Group will subsequently be formed by January 2022 to support the Model. 		
b.	Crime Prevention Through Environmental Design (CPTED) Audit for 88-120 Clarendon Drive, Keysborough - Council		
	Council staff have met with Cr Garad to explore implementing crime reduction strategies in consultation with local residents, such as solar- powered motion-sensor lighting on a path.		
c.	Mapping Outdoor Public Locations for Syringe Bins - Council		
	A DJCS 'Building Safer Communities Grant' provided to Council will fund the design and production of up to six new-style syringe bins to be trialled in the Hemmings Street Precinct, Dandenong.		
	A Work Group will be formed in early 2022 to develop the project, for eventual expansion across other public locations.		
d.	Update on Hooning Issues and Proposed Council/VicPol/Ousen Plaza Meeting (corner Smith Road and Princes Highway, Springvale) – VicPol		
	 VicPol is negotiating with Ousen Plaza's owners to discuss strategies and parking restrictions to deter high-risk driving activities and associated gathering in the Plaza car park. 		
	Council is collaborating with VicPol and will assist to develop suitable strategies, in addition to enforcing existing by-laws.		
	VicPol will explore options that are mutually beneficial for Plaza management and tenants, such as enforcement of parking restrictions in certain areas of the carpark, e.g., temporary bollards.		
3.	Community Safety Plan 2015-22 2023+ Community Safety Plan Planning and	0040	0 11
	Consultation - Council The implementation period for the current Community Safety Plan 2015-22 is reaching its conclusion and targeted community consultation will commence in early 2022 to develop the 2023+ Community Safety Plan.	CSAC members requested to commence collating their Priority Area's reports for submission by April 2022.	Council to provide members with Reporting Template and associated objectives by
	Other data that assisted to develop the Council Plan 2021-25 will also underpin development of the Community Safety Plan. This includes VicPol statistics, priority issues raised in Council's reporting database, and perceptions of safety survey results.		end-January 2022.
	Advice and guidance will be sought from the CSAC, and Community Safety Plan outcomes will be reported to Council.		
	VicPol and Council Community Safety Night Forum 2022 – Council • VicPol, Mayor and Councillors yearly Community	Forum planning to commence in early 2022.	Council and VicPol.

	Safety Forum will be scheduled for April 2022.		
4.	Grants' Updates Building Safer Communities Grant (BSCG) 'Empowering Communities' (EC) Project Announcement – Council and DJCS Council was successful in obtaining \$700,000 funding from the DJCS' Building Safer Communities Grant under an 'Empowering Communities' initiative, for the Hemmings Street Precinct.	All grants progress reporting will become a standing CSAC agenda item.	Council/Other stakeholders as required.
	Council's EC Project is funded from January 2022 until end-September 2024 and includes funding for staff and community-led projects and engagement activities.		
	The DJCS will work with Council to form an EC Action Group and hold a Community Forum to engage with Hemmings Precinct stakeholders in late February 2022 to commence its development.		
	Community engagement, research, and project evaluation will be undertaken by, and in partnership with Deakin University.		
	The grant supports implementation of the Hemmings Street Precinct Action Plan and increases community safety grants' funding for the Precinct to approximately \$1,000,000 for 2021-24.		
	Community Safety Infrastructure (CSIG) Safety and Activation Grant and Building Safer Communities (BSCG) Infrastructure and Placemaking Grant for Central Dandenong, Springvale Community Hub and Hemmings Street Precinct – Council Council's Community Advocacy, Infrastructure Services, Amenity and Planning, and Activity Centres Revitalisation units met to plan roles and responsibilities for implementing CSIG and BSCG		
	funding received from the DJCS that will upgrade security, safety and amenity, and increase activation in and around Walker Street Car Park, Boyd Lane, Springvale Community Hub and the Hemmings Street Precinct. Some activities include:		
	 Tree replacements will be undertaken in the northern residential end of Hemmings Street, guided by community consultation. 		
	 Community members and other stakeholders in the above locations will also be invited to design and implement crime prevention and safety assets assessments, i.e., 'Culture, Safety and Your Place' Trails, activations and engagement events. 		
	 A Community-based CCTV Pilot Project is being considered by DJCS, Council and VicPol in one or two precinct locations. 		
	Should the project proceed, commercial CCTV cameras will be installed and maintained in precincts' hotspots for one year by Council, based on consultation, agreement and collaboration with surrounding stakeholders.		
	The project will be monitored and evaluated to		

	inform long-term CCTV planning in the locations, and the potential of non-Council cameras being provided to other community members to manage independently with VicPol.		
5.	Homelessness Service Provider Updates - Launch Housing		
	Previous funding provided to Launch Housing for emergency accommodation targeting people sleeping rough and/or in other homelessness settings during COVID-19, has ended.		
	An increase in the occurrence of persons sleeping rough is predicted over the next few months.		
	Suitable options are being investigated and accessed to ensure those leaving hotels are accommodated until end-January 2022.		
	New clients will not be automatically placed into temporary accommodation and normal assessment procedures will resume.		
	A key priority is to ensure COVID-19 vaccinations are available for clients, though a high percentage of clients are already vaccinated.		
6.	Roundtable Updates		
	DJCS		
	 A new opportunity to apply for BSCG's Stream 1 and 2 funding will open 15 November 2021 and close 11 February 2022. (At crimeprevention.vic.gov.au/buildingsafercommunities). Youth Engagement two-year grants up to \$50,000 are available for small grassroots multicultural and Aboriginal and Torres Strait Islander community organisations, to connect youth to community and deter entry into the juvenile justice system. EOI closes 13 December 2021. (At crimeprevention.vic.gov.au/applications-now-open-for-the-youth-engagement-grants). 		
	Consumer Affairs Victoria (CAV) Presentation: Rental Increase Assessments and Tenants Rights There have been a number of changes in the rental market since the start of COVID-19 impacts, including a start and finish of a moratorium on rent increases and evictions, rent relief grants and resultant state-wide increases in properties market value. Renters moving to new areas are often paying excessive rent that leads to an increase in overall	CAV/DJCS to provide Tenants Rights' information for distribution	Council/CAV/ DJCS/Launch.
	market value in the area they move to, with a flow-on effect of rent increases for comparable properties. Tenants who receive a Notice of Proposed Rent		
	Increase can challenge this and seek free support from CAV, who assists renters and providers to reach a mutually beneficial outcome.		
	Many renting community members are not aware of their rights and available support services or are misinformed and would benefit from a better understanding of their rights and responsibilities. CAV is available to provide public workshops or distribute this information, e.g., via Neighbourhood		
	distribute tilis illiottilation, e.g., via Neighboufflood		

Houses. Launch Housing will promote the information via its Private Rental Access Program.		
Council and VicPol		
Reports of Break-ins in Noble Park		
VicPol will liaise with respective councillors to deliver Forums to discuss community concerns with local residents/traders.		
 Arrests were made for burglaries between October to November. 		
Vehicle Ram Raids in Dandenong North and Noble Park North		
 Three offenders were arrested within two days after the raids. Youth service providers were contacted and provided support. 		
Shopfront Vandalism and Anti-social Behaviour in central Dandenong: Thomas Street, Langhorne/Lonsdale Streets, Palm Plaza/Pocket Park		
VicPol continues to work with Council and local stakeholders, having tasked increased foot patrols in these locations.		
The number of Police units supplied to Greater Dandenong has increased. This will support a more visible VicPol presence.		
 A key Thomas Street stakeholder has requested tha VicPol and Council conduct a walk-through along Thomas Street's Afghan Bazaar Precinct to discuss traders' concerns with them. 		0 305 51
 Coffee With A Cop And Councillor outdoor community engagement program of pop-up stalls will be designed and delivered across this and other hotspot locations over March to June 2022 in CGD. 	Organisation of Coffee With A Cop And Councillors Street Pop- ups to be reported at	Council/VicPol
Anti-social Behaviour in Hemmings Street Neighbourhood Shopping Area • Council and VicPol will conduct a Coffee With A Cop And Councillor pop-up, and also organise the delivery of the Covid-delayed NHW/VicPol/Wayss/Council crime prevention stall pop-up in the Hemmings shopping area over March to June 2022.	next meeting.	
Anti-social behaviour Balmoral Ave, Council		
Carpark, Springvale Residents living in properties within the Balmoral Ave area have reported; drug use, syringe litter, being threatened, and damaged cars to Council and VicPol.		
 VicPol has tasked additional patrols, including the carpark rooftop. 	Vi-Dalda aarfirma laas	Council/VicPol
 Council and VicPol will conduct a Coffee With A Cop And Councillor pop-up and two community engagement events in central Springvale and Community Hub, as part of the Community Safety Infrastructure Grant Program. 	VicPol to confirm key access to Carpark.	
NHW		
NHW is holding its Annual General Meeting - 10 November 2021.		
A concern was raised about public drinking outside		
If the details of the attachment are unclear please conta	oct Governance on 8571 5235	

on Douglas Street, Noble Park, which VicPol will continue to monitor.	
Councillors	
Cr Formoso raised the lack of street lighting and CCTV cameras at the locations of the vehicle ram raids in Noble Park North.	
VicPol advised that regular patrols would take place and noted that two offenders were apprehended later on the night of the offences.	
Metro Trains	
The Dandenong Line Area Manager reaffirmed Metro Trains ability to collaborate with VicPol and Council stakeholders on public safety issues along the rail line's stations.	
Metro Trains will also collaborate on the development of the new CGD Community Safety Plan for 2023 onwards.	
DFFH	
Dandenong West Men's Shed meetings will recommence in the new year (COVID-19 restrictions allowing).	
Initial meeting will re-establish the Shed's Work Group and plan the Group's partnership with the Hemmings Street Precinct Community Action Group as part of the both the BSCG and EC programs.	
It was noted that the introduction of the 'Functional Zero' initiative would be of benefit to the Precinct.	
Monash Health DEM	
A report is being collated on Monash Health's project regarding alcohol harm presentations in local	
emergency departments.	Monash
QR code posters for COVID-19 vaccination bookings have been developed in a variety of languages and are available for promotion amongst stakeholders. Posters to be distribute to key stakeholders.	
VicPol	
Senior Sergeant Colin Huth is reassigning the Municipal Emergency Response Coordinator (MERC) role to another officer and is now focussed on the role of Dandenong Station Commander and will be available for activations' planning and involvement.	
CGD Youth and Family Services	
The Youth and Family Strategy 2021-2026 has been finalised and available on Council's website.	
Youth and Family Services were successful in receiving funding from the Department of Jobs, Precinct and Region to respond to youth-related issues and space activation in Noble Park.	
The program will commence implementation from February until April 2022, in collaboration with CGD's Sport and Recreation team.	
In-person programming will return in 2022 pending COVID-19 restrictions and vaccination requirements	

for under 16-year old's.		
lor under 10-year old 5.		
CGD Communication and Customer Service The new grants will be promoted on Council media platforms and promotional content can be sent to Media/Comms.		
CGD Public Safety and Security One of Council's mobile CCTV cameras is installed in the Robinson Street car park and VicPol will provide periodic updates. CCTV installation at the Springvale Community Hub is on track.	Update to be provided at next meeting.	Council
CGD Business and Revitalisation New seating and umbrellas will be installed in Palm Plaza in late November 2021 near the Hub Arcade and new public artwork will be installed on the North Wall of the Pocket Park near Clow Street. Tendering and construction for the new Vanity Lane project between Lonsdale and Thomas Streets will occur by mid-2022. Behavioural mapping data has been collected from 20,000 observations across the three Greater Dandenong activity centres: Data included numbers, age, gender, activity type and time of day that pedestrians passed a point in certain locations. Data will enable a longitudinal analysis of public space activity and usage since 2019 and during COVID-19. Additional 24-hour counters for the three central activities districts will be installed to better understand public space usage across the activity centres, four each in Dandenong	Monthly reports to be disseminated.	Council
and Noble Park, and two in Springvale. Meeting closed: 4.22pm. Next meeting: 9 February 2022. Time: 3-4.30pm. Location: Microsoft Teams Online		

File Id:

Responsible Officer: Director Community Services

Attachments: Draft Minutes of Cultural Heritage Advisory

Committee Meeting on 17 June 2021 Draft Minutes of Cultural Heritage Advisory Committee Meeting on 19 August 2021 Draft Minutes of Cultural Heritage Advisory Committee Meeting on 20 October 2021

1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees* and Reference Groups to submit meeting minutes for Council endorsement. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

2. Recommendation Summary

This report recommends that the draft Minutes of the Cultural Heritage Advisory Committee meetings on 17 June 2021, 19 August 2021 & 21 October 2021 provided in Attachments 1, 2 and 3 to this report be noted and endorsed by Council.

3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachments 1, 2 and 3 to this report.

There are no financial implications associated with the development and submission of this report.

4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

Art and Culture.

5.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

A city that respects and celebrates diversity, our history and the arts.

5. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Cultural Heritage Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

7. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act* 2020 in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

9. Recommendation

That Council notes the draft Minutes of meetings for the Cultural Heritage Advisory Committee on 17 June 2021, 19 August 2021 & 21 October 2021 as provided in Attachments 1, 2 and 3 to this report.

MINUTE 400

Moved by: Cr Tim Dark

Seconded by: Cr Rhonda Garad

That Council notes the draft Minutes of meetings for the Cultural Heritage Advisory Committee on 17 June 2021, 19 August 2021 & 21 October 2021 as provided in Attachments 1, 2 and 3 to this report.

CARRIED

OTHER

DRAFT MINUTES OF CULTURAL HERITAGE ADVISORY COMMITTEE MEETING – 17 JUNE 2021

ATTACHMENT 1

CULTURAL HERITAGE ADVISORY COMMITTEE MEETING 17 JUNE 2021

PAGES 6 (including cover)

Advisory Committee or Reference Group Name:

Cultural Heritage Advisory Committee Meeting

17 June 2021

Date of Meeting: Time of Meeting:

5:30 pm

Meeting Location:

Microsoft Teams - online

Attendees: Chris Keys (Chair, DDHS), Robyn Robie (SDHS), Gaye Guest (Community Representative), Jan Trezise (Spirit of Enterprise Group), Maryanne McCubbin (Museums Victoria)

Mayor Cr Angela Long (CoGD), Manager, Community Arts, Culture & Library Services (CoGD), **Ex-Officio** Library Services Senior Coordinator, Library Technology & Heritage Coordinator, Community

Engagement Officer - Heritage (all CoGD) **Apologies:** Cr Tim Dark, Bill Warner (SDHS), Neil Wanstall (Community Representative), Merle Mitchell (Spirit of Enterprise Group), Cultural Heritage Program Lead (CoGD)

Minutes: Community Engagement Officer – Heritage, Library Technology and Heritage Coordinator (all CoGD)

Item No.	Item	Action	Action By
1.	Acknowledgment of country The Aboriginal Peoples of the Kulin Nations are the Traditional Custodians of the lands now named City of Greater Dandenong. We acknowledge, recognise and respect Elders past, present and emerging, and their continuing connections to climate, culture and country.	Chair	Chair
2.	Welcome, apologies The Chair welcomed everyone to the meeting and confirmed apologies.	Chair	Chair
3.	Confirmation of minutes for meeting held 1 April 2021 Minutes moved by Gaye Guest Seconded by Chris Keys	Chair	CoGD
4.	Matters arising from minutes The Chair advised that matters arising from minutes would be addressed as separate agenda items.	N/A	N/A
5.	Objectives of the Cultural Heritage Advisory Committee The Chair referred to the objectives of the Committee.	To be available as part of every meeting.	Chair
6.	Vanity Lane update Update from Place Manager – Activity Centre's Revitalisation The scope of the design phase has expanded to include detailed design (full resolution) of the artwork portals which will enable them to be packaged as part of the overall project when it is tendered Heine Jones consultants are currently designing three wall mounted interpretive	CoGD	CoGD
	signs which will appear in the lane. These will look the same as all other (black and white)	0574 500	

	interpretive signs in the activity centre. The topics include 1 x Couve family, 1 x McKeon family and 1 x historic timeline showing pharmacy families who operated at the site. Once the draft designs are received, they will circulate them to you for the committee to see and comment on.		
	The project is unfolding slower than anticipated due to delays bought about by COVID and in the demolition process		
	 Thank you to Chris Keys who has provided a high res image of the site under management of Laylors Pharmacy 		
	 Construction of the lane is not expected to commence until late 2021 (subject to the impact of lockdowns). 		
	CoGD will circulate the concept images		
7.	Arts & Cultural Heritage Strategy update	CoGD	CoGD
	 CoGD advised that work will commence on the new Arts and Cultural Heritage Strategy over the coming months. The development of the new strategy will be undertaken by external consultants and CoGD. 		
	The consultants will meet with City of Greater Dandenong & engage with key stakeholders during the development. This includes the Cultural Heritage Advisory Committee to help assist in defining initiatives & activities to be incorporated in the next strategy. The development work to progress over the next few months through to the end of the year.		
	The next strategy will be a four-year strategy.		
8.	Springvale Community Hub update Springvale Community Hub is currently open. The current restrictions allowing the hub to open to 50 people. The further easing of restrictions on Friday 18 June will allow the building to open up to 75 people.	CoGD	CoGD
	CoGD have also begun meeting with Springvale and District Historical Society regarding planning a move into the Springvale Community Hub. The first stages of the move focused on office equipment, computers, technology, and the use of the meeting space. Collection related movements are being investigated as a second stage while this is planned further with SDHS.		
	 CoGD are scheduling onsite induction training with SDHS in line with current restrictions. 		

9.	City of Greater Dandenong 25 th anniversary publication update	CoGD
	The sale and promotional related aspects of the 25 th anniversary publication is being finalised. CoGD are close to being able to release the promotional video online again and explore other ways to promote.	
	 CoGD have finalised the purchasing process through the library service. 	
	 Copies also to be provided to the two local historical societies for sale. 	
	All proceeds of sales to go to Historical Societies	
	 As part of the purchase at the library, the purchaser will be asked if they would like to be added to the CoGD Heritage email list for future programs and events to increase heritage engagement opportunities. 	
	 CoGD will notify the advisory committee once this is available online and promote via our library promotional channels such as Library enews, social media, in branch and media release. 	
10.	Acquisitions / Collection policies	CoGD
	Draft Civic and Cultural Heritage Collection Acquisition and Deaccession Working Group - Terms of Reference - update	
	 CoGD have circulated the minutes of the Civic and Cultural Heritage Collection Acquisition and Deaccession Working Group meeting. 	
	The updated terms of reference which came from the October 2020 meeting were also circulated.	
	Further discussion ensued in relation to the ethical/legal receiving and ownership of items, Maryanne Mccubbin summarized the process Museums Victoria are guided by. Council officers to ensure that future policy work considers this in line with council legal requirements. This may also be considered as part of revised donation and transfer of ownership forms.	
	 Meeting frequency of the group was also discussed, suggested that the working group meets 3 times per year. 	
	 Further suggestions or feedback welcome to CoGD. 	

11.	Hadata an abandon the History and Hadtana	CoGD
	Update on changing the History and Heritage website	0002
	Work on the heritage pages on the City of	
	Greater Dandenong website is ongoing.	
	CoGD are continuing to look at digital content	
	to be incorporated on the site. This also includes aspects of digital content related to	
	our exhibitions.	
	One of the items from the last meeting which	
	was raised was the possibility of a direct link	
	to the heritage pages.	
	The direct link has now been created, which is:	
	greaterdandenong.vic.gov.au/cultural- heritage	
	CoGD will refer to this link for any of our	
	promotional material moving forward.	
12.	Hammond Road Archive, feasibility extension study	CoGD
	The City of Greater Dandenong Heritage	
	team were investigating short term storage efficiencies prior to the current restrictions	
	The Heritage team have been unable to	
	progress this due to limited access onsite related to COVID restrictions. This also	
	includes scheduling a meeting with the	
	Historical Societies and Maryanne.	
	 The Heritage team will also work on the COVID safe practices for work at the archive 	
	when work from home restrictions lift and will	
	continue to keep the Historical societies	
	updated in terms of access.	
13.	Approaching Multicultural Committee to discuss	All
	how the Cultural Heritage and Advisory	
	Committee could more effectively engage with	
	migrant communities / capturing small collections	
	 This is item was deferred for further discussion at future meetings. 	
	discussion at future meetings.	
14.	Update on Noble Park Hall Trust	GG
	Gaye Guest provided an update on the Noble	
	Park Trust. The Trust was hoping to have their annual general meeting in June.	
15.	Current heritage projects / upcoming events	CoGD
	Update from CoGD staff.	
	School tour requests at Heritage Hill, working	
	through how this can operate with COVID	
	restrictions, and COVID safe planning.	
	'Inspiration on the Hill' at Heritage Hill exhibition went up which included a selection	
	of artworks from City of Greater Dandenong	

	collection that were created at Heritage Hill during the art competitions in the late 90s and early 2000s. Work continues on 'A Floral Muse' exhibition, which will also have an online component / curator talk. This exhibition will celebrate the decorative arts and crafts. Installation of the exhibition 'Reading, Writing and Arithmetic: Early Education in the City of Greater Dandenong' was underway just as latest lockdown began – installation delayed until restrictions ease. Collection maintenance and research.			
	the next release of our Flashback Friday posts for use on social media.			
16.	Review of the Greater Dandenong Heritage Study 1999 To be held as an agenda item in relation to the review of the study.		CoGD	
17.	Keysborough Uniting Church Current status Chris Keys and Gaye Guest provided an update on the Keysborough Uniting Church and local group that has formed to help protect the Church.		All	
18.	Other matters Jan Trezise thanked CoGD on the development of the Spirit of Enterprise Trail Map Brochure. - 2021 meeting dates: • Thursday 19/08/2021 • Thursday 21/10/2021		JT	
Meeting closed 7:00pm				
Confirmation of the next meeting date: 19/08/2021, Springvale Community Hub				

OTHER

DRAFT MINUTES OF CULTURAL HERITAGE ADVISORY COMMITTEE MEETING – 19 AUGUST 2021

ATTACHMENT 2

CULTURAL HERITAGE ADVISORY COMMITTEE MEETING 19 AUGUST 2021

PAGES 6 (including cover)

Advisory Committee or Cultural Heritage Advisory Committee Meeting Reference Group Name:

Date of Meeting: 19 August 2021

Time of Meeting: 5:30 pm

Meeting Location: Microsoft Teams - online

Attendees: Chris Keys (Chair, DDHS), Robyn Robie (SDHS), Gaye Guest (Community Representative), Jan Trezise (Spirit of Enterprise Group), Manager, Community Arts, Culture & Library Services (CoGD)

Ex-Officio Library Services Senior Coordinator, Library Technology & Heritage Coordinator, Community Engagement Officer – Heritage, Cultural Heritage Program Lead (all CoGD)

Apologies: Mayor Cr Angela Long, Cr Tim Dark (both CoGD), Bill Warner (SDHS), Neil Wanstall (Community Representative), Merle Mitchell (Spirit of Enterprise Group), Maryanne McCubbin (Museums Victoria)

Minuteau Community Engagement Officer Heritage Cultural Heritage Program Load Library Technology and

Minutes: Community Engagement Officer – Heritage, Cultural Heritage Program Lead, Library Technology and Heritage Coordinator (all CoGD)

Item No.	Item	Action	Action By
1.	Acknowledgment of country The Aboriginal Peoples of the Kulin Nations are the Traditional Custodians of the lands now named City of Greater Dandenong. We acknowledge, recognise and respect Elders past, present and emerging, and their continuing connections to climate, culture and country.	Chair	Chair
2.	Welcome, apologies The Chair welcomed everyone to the meeting and confirmed apologies.	Chair	Chair
3.	Confirmation of minutes for meeting held 17 June 2021 Minutes moved by Gaye Guest Seconded by Robyn Robie	Chair	CoGD
4.	Matters arising from minutes The Chair advised that matters arising from minutes would be addressed as separate agenda items.	N/A	N/A
5.	Objectives of the Cultural Heritage Advisory Committee The Chair referred to the objectives of the Committee.	To be available as part of every meeting.	Chair
6.	Vanity Lane update The draft interpretive signage was circulated to the Committee by CoGD following the June meeting. CHAC members advised that they had provided positive feedback to Council on this project. Further updates will be provided as project progresses.	CoGD	CoGD
7.	Arts & Cultural Heritage Strategy update	CoGD	CoGD

	CoGD advised that external consultants are commencing with CoGD in August.		
	commonoring war coop in Alagada		
	The consultants will engage and consult with CHAC members as part of the project process.		
8.	Springvale Community Hub update	CoGD	CoGD
	The Chair reported that the Hub was currently closed due to restrictions. The Chair expressed thanks to CoGD for the two additional meetings had been scheduled for the Hub Committee.		
	The Chair advised that the administration of SDHS had been relocated to the Hub. SDHS will commence relocating collections once restrictions ease.		
	SDHS provided an update on new volunteers and proposed project documenting local reserves with Roz Blades.		
9.	City of Greater Dandenong 25 th anniversary publication update		CoGD
	Members of CHAC congratulated the Chair on the recent media article for the publication.		
	The Chair reported that she had received positive comments on the publication to date.		
	There was a suggestion to include the publication promotional video as part of Springvale Community Hub promotions.		
10.	Acquisitions / Collection policies		CoGD
,	CoGD reported that the updated draft Terms of Reference had been circulated to the Committee. Committee to provide final feedback prior to adoption.		
	CoGD also reported that following discussions at June 2021 meeting, they are recommending that procedures on ethical/legal receiving and ownership of items be created as part of the Operational Guidelines. These would be prepared by an external		
	museum consultant in consultation with heritage collections staff.		
	The draft Operational Guidelines would then be presented to the Working Group at the first meeting for comment, and later, adoption.		
11.	Update on changing the History and Heritage website		CoGD

	CoGD reported that they are continuing to look at digital content to be incorporated onto heritage webpages.	
	CoGD reported recent additions include the 25 th anniversary publication video and information. The heritage team are also working on digital exhibition content to be placed online.	
12.	Hammond Road Archive, feasibility extension study	CoGD
	CoGD reported that a budget bid was being put forward for the 2022-2023 budget for longer term storage needs.	
	CoGD reported that they are continuing to explore short term options to improve storage efficiencies at the archive, and thanked Maryanne McCubbin for her and her colleague's advice in relation to this.	
	CoGD advised that they were looking forward to meeting with MV staff onsite to explore further when restrictions ease.	
13.	Approaching Multicultural Committee to discuss how the Cultural Heritage and Advisory Committee could more effectively engage with migrant communities / capturing small collections	CoGD
	The Chair advised that this agenda item was on hold until restrictions ease, and we can meet face to face. Jan Trezise referred to available community histories /	
	publications as a way of potentially capturing these stories. CoGD suggested that this agenda item could also be	
14.	considered as part of overall strategic planning. Greater Dandenong Gallery of Art / Masonic Hall Time Capsule Project	All
	CoGD advised that they are currently working on a time capsule to mark the redevelopment of the former Masonic Hall into the new art gallery.	
	The time capsule project is currently underway and is being overseen by the Heritage team in collaboration with Arts and Culture.	
	CoGD thanked Cr Long and DDHS for their input in the project to date.	
	· ·	

	Further updates will be provided as the project progresses.	
15.	Update on Noble Park Hall Trust	GG
	Gaye Guest provided an update on the Noble Park Trust, including their online AGM. Gaye Guest provided an update on the Noble Park Jug House heritage protection and importance to the	
	local area.	
16.	Current heritage projects / upcoming events	CoGD
	Update from CoGD staff.	
	Research and preparation of Flashback Friday posts continuing to good online engagement with the Graham Southam Collection	
	 1,136 Ehive page views from July to mid- August 2021 	
	 Work continuing for online content for history of schooling exhibition 'Reading, Writing and Arithmetic, Early Education in the City of Greater Dandenong'. The physical exhibition has been closed to the public due to restrictions. 	
	The exhibition will have an accompanying public program from staff from PROV	
	 Work continuing for 'A Floral Muse' exhibition, which will also have an online component / curator talk. This exhibition will celebrate the decorative arts and crafts. 	
	Collection maintenance and research continuing	
	 School tour program currently on hold until restrictions ease 	
	Community History Award nomination for recent Words of Wisdom online exhibition.	
	There was a suggestion from Jan Trezise to provide an outreach opportunity for schools at	
	Springvale Community Hub for the history of schooling exhibition.	
17.	Review of the Greater Dandenong Heritage Study 1999 To be held as an agenda item in relation to the review of the study.	CoGD
18.	Keysborough Uniting Church	All
	The Chair commended Director City Planning, Design And Amenity for an extraordinary job with working with all stakeholders on the Keysborough Chapel project.	
	The Chair advised that an incorporated group is being formed to support the preservation of the church.	

	Gaye Guest reported that the church windows had been damaged.			
19.	Other matters - 2021 meeting dates: • Thursday 21/10/2021			
Meeting closed 7:00pm				
Confirmation of the next meeting date: 21/10/2021, Location to be confirmed				



OTHER

DRAFT MINUTES OF CULTURAL HERITAGE ADVISORY COMMITTEE MEETING - 21 OCTOBER 2021

ATTACHMENT 3

CULTURAL HERITAGE ADVISORY COMMITTEE MEETING 21 OCTOBER 2021

PAGES 8 (including cover)

Advisory Committee or Cultural Heritage Advisory Committee Meeting Reference Group Name:

Date of Meeting: 21 October 2021

Time of Meeting: 5:30 pm

Meeting Location: Microsoft Teams - online

Attendees: Chris Keys (Chair, DDHS), Robyn Robie (SDHS), Gaye Guest (Community Representative), Jan

Arteridees. Critis Reys (Criair, DDPS), Robyin Robie (SDPS), Gayle Guest (Community Representative), Jan Trezise (Spirit of Enterprise Group), Mayor Cr Angela Long

Ex-Officio Library Services Senior Coordinator, Library Technology & Heritage Coordinator, Community

Engagement Officer – Heritage, Cultural Heritage Program Lead (all CoGD)

Apologies: Cr Tim Dark (CoGD), Bill Warner (SDHS), Neil Wanstall (Community Representative), Maryanne

McCubbin (Museums Victoria), Manager, Community Arts, Culture & Library Services (CoGD)

Minutes: Community Engagement Officer - Heritage, Cultural Heritage Program Lead, Library Technology and Heritage Coordinator (all CoGD)

Item No.	Item	Action	Action By
1.	Acknowledgment of country The Aboriginal Peoples of the Kulin Nations are the Traditional Custodians of the lands now named City of Greater Dandenong. We acknowledge, recognise and respect Elders past, present and emerging, and their continuing connections to climate, culture and country.	N/A	N/A
2.	Welcome, apologies The Chair welcomed everyone to the meeting and confirmed apologies.	N/A	N/A
	CGD noted that the meeting was being recorded for minute taking purposes.		
3.	Confirmation of minutes for meeting held 19 August 2021 Minutes moved by Robyn Robie Seconded by Gaye Guest	N/A	N/A
4.	Matters arising from minutes The Chair requested that the heritage promotional mailing list be checked to confirm that it contains the current email addresses. The Chair advised that matters arising from minutes would be addressed as separate agenda items.	Confirm mailing list contains up to date email addresses.	CoGD officers
5.	Objectives of the Cultural Heritage Advisory Committee The Chair referred to the objectives of the Committee.	N/A	N/A
6.	Vanity Lane update An update from the Placemaking and Revitalisation	Further updates to be provided as project	CoGD

	Team was provided to the Committee in relation to Vanity Lane project: Detailed refinement of all the laneway features and treatments continues led by Hassell Design Studio The contract documentation phase is nearing completion and expected to be finished by late November. The project will be advertised for Tender in January 2022 to secure a suitable construction company Construction will commence in mid-2022 The Chair requested clarification as to whether this included interpretation, it was advised that it was believed to be included as part of the project. CGD advised that further information will be provided on the project as it progresses.	progresses.	
7.	Arts & Cultural Heritage Strategy update CoGD officers advised that information had been sent to the Committee regarding an upcoming consultation session on Thursday 5 November. The consultation session will be combined with CHAC and the Arts Advisory Board, facilitated by SPARK	Consider attending upcoming consultation session.	All
0	consultants. CGD encouraged CHAC members to consider future thoughts and ideas ahead of the session.	Further underto	C+CD
8.	Springvale Community Hub update The Chair reported that it was difficult for SDHS to access the site due to restrictions and raised the importance of digitising collections for community access during this time. CoGD staff agreed that digitisation of collections is becoming increasingly important. CoGD advised that the Springvale Hub is currently closed to the public, with Click and Collect Library services being offered.	Further updates to be provided to CHAC as restrictions ease.	CoGD
	CoGD reported they are continuing to monitor to state roadmap as they work to plan what reopening will look like and are aiming to finalise this soon. CGD reported that they look forward to continuing to work with SDHS on their move into the Hub.		
9.	City of Greater Dandenong 25 th anniversary publication update	Promotion publication and circulation to local schools	CoGD

	CoGD advised that they were continuing to look at the promotion for the publication and utilising the		
	Springvale Hub screens for the promotional video.		
	They reported that local schools will receive a copy of the book for their collections, and that more social media posts were planned for when Libraries reopen.		
10.	Acquisitions / Collection policies	Further updates	CoGD
	CoGD thanked everyone who had provided feedback on the updated terms of reference and confirmed that all comments had been included.	as project progresses	
	They confirmed that work will commence in the new year in relation to the Working Group and finalising the relevant sections of the Operational Guidelines.		
	These would be prepared by an external museum consultant in consultation with heritage collections staff. The draft sections would then be presented to the Working Group for comment and adoption.		
11.	Update on changing the History and Heritage website	Updates to be provided to the Committee	CoGD
	CoGD reported that they are continuing to look at digital content to be incorporated onto heritage webpages, including the recent online exhibitions, and that they will continue to add content as it develops.		
	CoGD reported that they will be looking at rebranding heritage pages in the future, this would be considered alongside any changes to the website.		
12.	Hammond Road Archive, feasibility extension study CoGD reported that a budget bid was being put forward for the 2022-2023 budget for longer term storage feasibility study. This study would help predict the predicted growth of the collections and make recommendations on future storage requirements. CoGD reported that they had recently applied for a	CoGD officers to meet with Chair to discuss budget bids	CoGD / Chair
	small capital budget bid to convert an unused room at the back of the archive building to provide a small multipurpose space. They advised the bid was also to explore changes in existing racking systems to improve storage efficiencies, and thanked Maryanne McCubbin for advice in relation to this.		
	CoGD advised that they were looking forward to meeting with MV staff onsite to explore further when restrictions ease.		

	The Chair requested further information in relation to the budget bids.		
13.	Approaching Multicultural Committee to discuss how the Cultural Heritage and Advisory Committee could more effectively engage with migrant communities / capturing small collections	On hold until can progress further	CoGD / SDHS / DDHS
	The Chair advised that this agenda item was on hold until restrictions ease, and we can meet face to face.		
14.	Greater Dandenong Gallery of Art / Masonic Hall	Further updates	CoGD
	Time Capsule Project CoGD advised that work is continuing on a time	provided as project	
	capsule to mark the redevelopment of the former	progresses	
	Masonic Hall into the new art gallery.		
	CoGD thanked Cr Long and DDHS for their		
	involvement in the project to date and advised that they are aiming to have the capsule completed in		
	November 2021.		
	CoGD advised that a summary of the capsule		
	contents would be circulated to CHAC members for their information, and that further updates will be		
	provided as the project progresses.		
15.	Update on Noble Park Hall Trust Gaye Guest advised that Copas Park has had roses installed, and congratulated Parks and Gardens and Placemaking and Revitalisation teams on a fantastic	N/A	N/A
	job. She advised that she hoped the interpretive sign and history of Tom Copas will be coming.		
	She reported that Paddy O'Donoghue Centre won't reopen until 2022 due to restrictions and COVID planning.		
16.	Staff update	N/A	N/A
	CoGD officers provided an update on staffing, including the departure of Library Services Senior Coordinator.		
	The Library Services Senior Coordinator advised the Committee that it had been a pleasure working with them.		
	The Chair acknowledged the Library Services Senior Coordinator for her work with the Committee and wished her the best with her future endeavours.		
17.	Grant updates	Further updates	CoGD
	CoGD provided an update on recent grant applications.	provided to Committee as projects progress	

	CoGD advised that they were successful with CoGD		
	Public Records Office Victoria (PROV) grant, 15k for		
	'We Built this City' interpretation project that		
	celebrates the diversity of Greater Dandenong's built		
	heritage and the lesser-known histories behind each		
	site.		
	The preject will be stored with store 4 to be		
	The project will be staged, with stage 1 to be		
	completed by mid-2024. This stage will include		
	Cupwille stieku plegues/poets upo		
	Guerrilla sticky plaques/paste ups		
	and postcards at 20 sites across the municipality, incorporating small QR		
	codes to link to online video content		
	of an overview of each site's history,		
	significance and architecture, and		
	relevance to local collections;		
	relevance to local collections,		
	Publishing short videos on social		
	media and sharing content to local		
	schools, encouraging community to		
	share their own collective memories		
	of each site;		
	or sasir site,		
	 Opportunity for promotion of local 		
	historical societies via their potential		
	inclusion in short videos.		
	It is now and that a Change Control was a file at the		
	It is proposed that a Stage 2, a trail map of the sites,		
	will be a future funding application.		
	CoGD thanked DDHS and SDHS for their letters of		
	support for the PROV project.		
	Support for the Fitto v project.		
	CoGD advised that they were waiting advice on the		
	for \$1,800 Significance Assessment and Caring for		
	Collections training sessions for Historical		
	Societies/local collecting organisations, CoGD		
	advised that they should receive advice late October.		
	CoGD advised that they were not successful for their		
	Community History Award nomination for the recent		
	Words of Wisdom online exhibition.		
18.	Current heritage projects / upcoming events	N/A	CoGD
	Update from CoGD staff.		
	Research and preparation of Flashback		
	Friday posts continuing to good online		
	engagement with the Graham Southam		
	Collection, recently supported by our heritage		
	volunteer program		
	 Ehive views from July to October to date is 2,871 views 		
	2,0/ I VIEWS		
	 Online exhibition history of schooling 		
	exhibition 'Reading, Writing, and Arithmetic:		
	Early Education in the City of Greater		
	Dandenong' was released on 1 October,		
	receiving good engagement and feedback on		

	this, this will hopefully also soon be complemented by the physical exhibition at Heritage Hill once venues reopen.		
	Online public program to accompany the exhibition, with Assistant Manager Collection Management from PROV on how to use PROV resources to undertake research, and also some case studies and anecdotes.		
	The online exhibition and program were included as part of the October History Month RHSV program		
	Work continuing for a Floral Muse exhibition, which will have an online component and curators talk, and a physical exhibition once restrictions ease		
	Research requests and collection maintenance continuing		
	Some heritage staff have recently undertaken professional development held through MAV in Family History research		
19.	Review of the Greater Dandenong Heritage Study 1999 To be held as an agenda item in relation to the review of the study.	N/A	CoGD
20.	Keysborough Uniting Church The Chair commended Director City Planning, Design and Amenity for an extraordinary job with working with all stakeholders on the Keysborough Chapel project.	Further updates to be provided to the Committee as they are received.	All
	The Chair advised that an incorporated group 'Friends of the Historic Keysborough Chapel' is being formed to support the preservation of the church. The group are hoping that the Uniting Church will gift the church and some of the land to the group for use.		
	They are waiting a response from Council and the Uniting Church on the status of the site. Gave Guest acknowledged the Chair for all of her		
	work toward the formation of the group and expressed hope for the future of the Church.		
21.	Other matters	CoGD to provide	CoGD
	The Chair reported that the Manager, Community Arts, Culture & Library Services has requested to meet with her on a quarterly basis in relation to Council's strategies, future planning and historical societies. She reported that she was pleased to be participating in the meetings.	feedback regarding capturing of gender information to relevant staff.	
	Gaye Guest enquired regarding the capturing of information relating to gender on feedback surveys for Council programs, and whether it was required as part of this process.	CoGD officers to provide further information on consultation dates.	
1	CoGD updated the Committee on a late agenda item,		

	the Frank Street Public Square Project in Noble Park.		
	Currently being overseen by Placemaking and Revitalisation Team within Council, the project aims to complement business activity and visitor attraction to Noble Park Activity centre while building on the centre's sense of community spirit and much-loved village character.		
	A Concept Design will be prepared and consultation on the design will be open during November.		
	There is further information on the Council website about the project and we can send through a link to the page. CoGD officers will forward on any further information about consultation as its received.		
	The Chair advised that SDHS had been contacted in relation to the project, and thanked Robyn Robie for undertaking research and providing information on the history of the site. Robyn provided the group with a summary of the history of the site.		
22.	2022 meeting dates to be circulated	CoGD to circulate 2022 meeting dates to the Committee.	CoGD
Meeting closed 6:50pm			
Next meeting date: Time and location to be confirmed			

File Id: fA25545

Responsible Officer: Manager Governance

1. Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in January & February 2022.

2. Recommendation Summary

This report recommends that the information contained within it be received and noted.

3. Background

The Executive Management Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meeting on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.

To ensure transparency in this process matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council Meetings in January & February 2022.

4. Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	Domestic Animal Management Plan (DAMP) Councillors were presented with an overview of the draft Domestic Animal Plan 2021-2025. This draft plan will be presented to Council for adoption at a future Council Meeting.	17 January 2022
2	2022 Advocacy Program Councillors discussed and provided feedback regarding the proposed 2022 Advocacy Program.	17 January 2022
3	General Discussion Councillors and Council officers briefly discussed the following items: a) Current COVID-19 status. b) Feedback on Council's New Year's Eve event in Dandenong Park. d) Agenda items for the Council Meeting of 24 January 2022.	17 January 2022
4	General Discussion Councillors and Council officers briefly discussed the following items: a) Current COVID-19 status. b) Upcoming Australia Day events within the municipality. c) Agenda items for the Council Meeting of 24 January 2022.	24 January 2022

5	Proposed Redevelopment of Sandown Racecourse	7 February 2022
	Councillors were provided with an update on the proposed redevelopment of Sandown Racecourse by representatives from the Melbourne Racing Club.	
6	Proposed Development in Dandenong	7 February 2022
	Councillors were provided with a presentation from a developer regarding a proposal for Heatherton Road, Dandenong.	
7	Land in Noble Park North (CONFIDENTIAL)	7 February 2022
	Councillors were provided with options regarding the development of land recently purchased by Council.	
8	Summary of Funding Secured in 2020-2021	7 February 2022
	Councillors were provided with a summary of funding Council secured in the previous financial year.	
9	General Discussion	7 February 2022
	Councillors and Council officers briefly discussed the following items: a) Current COVID-19 status. b) Anti-social behaviour at Dandenong Station. c) Current roadworks within the municipality. c) Agenda items for the Council Meeting of 14 February 2022.	

5. Apologies

- Cr Lana Formoso, Cr Richard Lim & Cr Sean O'Reilly submitted apologies for the Councillor Briefing Session on 17 January 2022.
- Cr Lana Formoso & Cr Bob Milkovic submitted apologies for the Pre-Council Meeting on 24 January 2022.
- Cr Bob Milkovic submitted an apology for the Councillor Briefing Session on 7 February 2022.

6. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

6.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture

6.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

7. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the *Local Government Act 2020*) in that the transparency of Council actions and information is ensured.

8. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

9. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only. The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

10. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act* 2020 in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

11. Recommendation

That:

- 1. the information contained in this report be received and noted; and
- 2. the information discussed at the above listed Councillor Briefing Session that was declared confidential in Item 7 under section 3(1) of the *Local Government Act 2020* remains confidential until further advisement unless that information forms the subject of a subsequent Council report.

MINUTE 401

Moved by: Cr Eden Foster Seconded by: Cr Sophie Tan

That:

- 1. the information contained in this report be received and noted; and
- 2. the information discussed at the above listed Councillor Briefing Session that was declared confidential in Item 7 under section 3(1) of the *Local Government Act 2020* remains confidential until further advisement unless that information forms the subject of a subsequent Council report.

CARRIED

4.3.4 List of Registered Correspondence to Mayor and Councillors

File Id: qA283304

Responsible Officer: Manager Governance

Attachments: Correspondence Received 7-18 February 2022

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 7-18 February 2022.

Recommendation

That the listed items provided in Attachment 1 for the period 7-18 February 2022 be received and noted.

MINUTE 402

Moved by: Cr Angela Long Seconded by: Cr Loi Truong

That the listed items provided in Attachment 1 for the period 7-18 February 2022 be received and noted.

CARRIED

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND COUNCILLORS

ATTACHMENT 1

7-18 FEBRUARY 2022

PAGES 3 (including cover)

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4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)

Descrive

Correspondences addressed to the Mayor and Councillors received between 07/02/22 & 18/02/22 - for officer action - total = 3	ceived between	07/02/22 & 18/02/	/22 - for office	r action - total = 3
Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
An issue reported by Cr Dark regarding cats roaming the street at Burraneer Drive, Keysborough.	07-Feb-22	08-Feb-22	fA238318	Regulatory Services
A complaint from a Keysborough resident regarding the height of trees in 16-Feb-22 an adjacent reserve and the leaves and debris they cause on their property and also the noise from an adjacent gym.	16-Feb-22	16-Feb-22	fA238910	Mayor and Councillors E
A copy of a letter sent to the Minister for Roads & Road Safety regarding a parking infringement notice received in Noble Park by a Wantima	11-Feb-22	17-Feb-22	fA239006	Mayor and Councillors E

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

Correspondences addressed to the Mayor and Councillors received between 07/02/22 & 18/02/22 - for information only - total = 1

Correspondence Name Date Record Created Objective ID User Ass Aletter from the Minister for Local Government advising the Mayor of his 10-Feb-22 14-Feb-22 A8498731 CEO appointment to the Noble Park Revitalisation Board.

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

5 NOTICES OF MOTION

Nil.

Comment Cr Tim Dark

Over the last fortnight I have attended a few events with several of my colleagues.

I attended the Dandenong City Soccer Club match with Cr Long and the Mayor, held at the Dandenong City Club grounds. It was one of the first matches for the season and it was a very well attended event. I think there was almost nowhere to park when I got there just after the start of the match so that is always good.

I also had the opportunity to attend on Saturday night the Keysborough Cricket Club's fundraiser to raise money for the Club. With COVID during the last two years, the Club has suffered financially as many clubs have so, it was good to get out once again with the mask rules being relaxed and celebrate with local residents the work that the local cricket club has been doing.

I also had the opportunity last night to attend the Dandenong City versus St Albans Saints match at the St Albans Club grounds in Sunshine. I attended along with a large contingent from Dandenong. It is always good to see the facilities at another municipality and compare them to what we provide in our municipality. It makes you feel grateful for the facilities that we have on offer for our local sports communities when you see other Council facilities that are probably in the vicinity of 30-40 years old. It is good to attend these local events and to celebrate the infrastructure we have.

Question Cr Tim Dark

I have received correspondence and raised this previously, regarding the intersection of Cochrane Avenue and Kingsclere Avenue in Keysborough, opposite Parkmore Shopping Centre. There have been many issues with traffic particularly around schools. The Chandler Park Primary School is located on Cochrane Avenue and there has been excessive traffic during school time. Now that schools have recommenced there are congestion issues and blocking of traffic on Kingsclere Avenue caused by the amount of traffic flowing along a suburban street between 2.30-5pm. Could we please investigate? I know it is very close to Cheltenham Road so we may need to have a conversation with the Department of Transport. Can Council investigate options including introducing traffic control devices?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

Yes, we can investigate options. I will arrange for our Transport Team to investigate and hold further discussions with you in the coming weeks.

Comment

Cr Lana Formoso

I would like to mention the incredible event held in Harmony Square on 20 February 2022 which was the New Beginnings community welcome for our Afghan community. It was a beautiful celebration and it was one of the first celebrations that I have been able to partake in as a new Councillor, particularly since we have not been able to have any events due to COVID. What a fitting event to have and I know for a fact that it was very successful so I would like to thank our community members who attended and of course our Councillors who also attended.

Question

Cr Lana Formoso

As a Physical Education teacher in this municipality I am constantly flabbergasted at how little exercise our community does so I make it my daily quest to ensure that not only students but our entire communities are active. What I would humbly request from the Mayor is a letter perhaps to encourage National Ride2School Day which is happening on Friday 25 March 2022 to coincide with our Make Your Move strategy. Also being March, it is a really good opportunity for students if they do not have a bike to walk to school and really try and change this statistic that we have within our community.

Response

Cr Jim Memeti, Mayor

I am more than happy to do that Cr Formoso and hopefully I will be able to get my bike out on the day as well.

Comment

Cr Lana Formoso

If we could send a letter to the principals of all the schools in our municipality I think it is a great way for us to reach out and tell them that we definitely need to make our move.

Question

Cr Lana Formoso

At 32 Stud Road, Dandenong rubbish is being left almost every second of the day. The moment the rubbish is collected, there is a new pile there again. I do not know what else we can possibly do but could the relevant officer please try and come up with a solution to prevent this from happening? I know myself and my family and I am sure all the residents and visitors that come along Stud Road on a daily basis are also sick of seeing it.

Response

Jody Bosman, Director City Planning, Design and Amenity

I absolutely share your frustration and this particular site has an unfortunate history in terms of non-compliance. Leave the matter with me. We will see what we can do to try and get some traction. I will arrange for the officers to go out there again tomorrow and hopefully be able to report something

back to you before the end of the week. I will also liaise with some of my colleagues in Council to see what else can be done but yes, it is a frustrating matter and I share that frustration with you but I will get back to you before the end of the week.

Question

Cr Lana Formoso

I had a resident call me regarding illegal parking issues in front of his house and cars blocking his driveway. He called customer service today and was put on hold for about 15 minutes. He finally got through and spoke to one of the community service officers and asked specifically for a Parking officer to attend. He waited the entire day for a Parking officer to attend and unfortunately no one did attend. The driver did eventually leave the site. I have had a few parking situations myself that I have been flagging most recently and nothing seems to be done. Do we have a shortage of Parking officers or is there a more efficient way that we can get Parking officers out to particular sites quicker?

Response

Jody Bosman, Director City Planning, Design and Amenity

I would not say that it is a shortage of Parking officers. Clearly, it is a very large municipality that we have and when a request comes in for an officer to attend we will attend as best as we can with the resources that we have in the area at any given time. Obviously, there are times when that will be more easily done than in other cases where there might not be somebody nearby. If you provide me details of the complainant, we will contact them and see what we can do to set up some patrols or visits to the area.

Comment

Cr Lana Formoso

I appreciate that and I am sure the resident will also so I will send you an email with all of those details later this evening.

Question

Cr Lana Formoso

I know it is extremely tiring having to see the amount of rubbish that our municipality is covered in. In particular, I have noticed on Irving Road in Dandenong North where the Eastlink Freeway concrete slabs are and between Oakwood Avenue and Barbara Avenue in Dandenong North. There is so much rubbish along that road right up next to the Eastlink barriers. I am not sure if that is Eastlink's responsibility or our responsibility but I drove past there recently and I found tyres and rubbish that have been collected there for I do not how long but it is just ridiculous how much rubbish there is. If the relevant officer could please let me know who the authority is in this particular space and could we address that promptly?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

If the land is owned and operated by Eastlink or the Department of Transport then it is their obligation to clean it. We have had similar issues with the Dandenong Bypass, the Department of Transport and also some elements of Eastlink. Council can follow up with the necessary correspondence to bring that back to their attention. If however the roads you referred to are within local streets then that would be Council's jurisdiction to determine whether it is on private property or Council property. We will investigate and send letters to those other agencies to ensure that they are cleaning their roads.

Comment

Cr Lana Formoso

I have flagged it on several occasions and nothing has really been done so I was wondering if it probably was not ours. If that is the case I would really urge Council to assist me with this matter because I think the rubbish blows into that direction and gets stuck there.

Clean Up Australia Day is on Sunday 6 March and I am joining my forces with my family once again. We did the same last year but this year I will be cleaning the entire Noble Park North Ward and all of the parks and reserves. There are 26 of them. I did about half last year but this year I would really encourage all community members within Noble Park North Ward to assist me and my family in cleaning some of this rubbish. There is a science experiment that is happening in that the CSIRO is requesting that we count the number of masks that we find so my kids were very excited about that aspect of Clean Up Australia Day. If anybody within Noble Park North Ward would like to join me and my family on Sunday 6 March, please join my group on Clean Up Australia Day. There is an event there for Clean Up Noble Park North Ward so that would be greatly appreciated and a good initiative to keep our municipality clean.

Comment Cr Eden Foster

I want to report on a couple of events I have attended.

I want to thank a couple of Council departments, the Community Development, Sport and Recreation team and the Business, Engineering and Major Projects team for facilitating a meeting with Parkfield Cricket Club a couple of weeks ago with myself. The meeting was to consider the Master Plan and ideas the President of the Parkfield Cricket Club has in trying to encourage young people to take up sports, similar to Cr Formoso's suggestion earlier.

I also attended the Parkfield Cricket Club's 50th anniversary event last Saturday and it was a great event to commemorate the hard work that the cricket club has done over the years. It was also a great opportunity for past and present players to come together.

Question

Cr Eden Foster

Regarding sports particularly junior sports, I understand many of our local sporting codes are struggling to recruit juniors. Young people have disengaged in sports over the last two years due to COVID and research shows that engaging in organised sports for young people supports not only their physical health but also their mental health and social connections. How is Council looking at increasing junior participation in sports, particularly organised sports given our Make Your Move campaign and strategy? Now that we have come out of restrictions and lockdowns, what strategies do we have in place to work with local community groups, multicultural groups, schools and sporting clubs to get more of our young people playing sports?

Response

Martin Fidler, Director Community Services

We do have in our Sport and Recreation team Liaison officers that work with all of our clubs. They are in constant contact with the clubs particularly around any allocations - seasonal allocations and are constantly getting feedback about the issues that they may be facing. We are currently quite proactive in promoting particularly junior sports for young women and girls and also looking at facilities so that we can incorporate appropriate facilities for young women. I am happy to take the question on notice because it is quite detailed in what we do and can provide a more detailed response.

Comment

Cr Eden Foster

I also attended as did Cr Formoso and a number of our Councillors here tonight, the New Beginnings community welcome celebration for our new Afghan residents. As Cr Formoso said, it was an amazing event and a really great one to start the year off, not only to welcome our new arrivals but also to see how appreciative and how much they want to give back to the community. I give them credit and admiration for what they have been through and what they are offering our community and contributing to our community.

Question

Cr Eden Foster

In relation to Heatherton Road between Ian Street right up to Chandler Road in Noble Park, there seems to be a great deal of patchwork done on the intersections of Heatherton Road and driving over it you really notice it is quite a bumpy road. It is probably one of the bumpiest roads that I have driven on. Can officers investigate and follow up with the relevant road authority? I understand that this is probably a VicRoads responsibility but if this could be followed up that would be greatly appreciated.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

Yes, I also agree that it is a bit like a road race or a country road race in terms of the nature of the surface. We have had numerous complaints all the way along Heatherton Road and unfortunately it is one of these issues that it is under the control of the Department of Transport or what was known as VicRoads. We have over many years submitted letters on behalf of Council and/or residents in

order to push that. One of the responses we get is that they need funding allocated and there are other projects in priority ahead of ours. We will again make contact with the Department of Transport or their VicRoads branch in order to continue and we may in time, elevate that. Perhaps depending on the nature of their response we may then elevate that with a letter from our Mayor to the local member or local members for the entire length of that road. There are probably two or three of them because it is getting worse and worse and the patching is a very temporary way of dealing with it. We would prefer it to be dealt with some substance rather than just a bits and pieces approach so we do understand the concerns of the residents.

Comment Cr Rhonda Garad

I would also like to comment as Cr Formoso and Cr Foster have, on the New Beginnings celebration for the local Afghan community. It was a wonderful event. It was tremendous to see the warmth the Dandenong community have and showed towards the Afghan community and the reciprocal gratitude that the Afghan community hold for the Dandenong community. It was a wonderful event and it was really well patronised.

I would also like to acknowledge the great hardship the Ukrainian community in the City of Greater Dandenong is experiencing at this very difficult time and my thoughts are with those who are of course, deeply concerned about the safety of their loved ones in Ukraine and to those suffering through the unprecedented floods in Queensland and northern New South Wales. We live in challenging times.

Question Cr Rhonda Garad

The Greater Dandenong Sustainability Strategy 2016-2030 commits the Council to annual reports on that Strategy but one has not been put on the website since 2019. Similarly, the Greater Dandenong Climate Emergency Strategy 2020-2030 commits the Council to an annual report too, however no report has been made publicly available yet in the 18 months of the Strategies' existence. For both of these Strategies, when will these missing annual reports be publicly made available?

Response

Jody Bosman, Director City Planning, Design and Amenity

The annual report relating to the Greater Dandenong Sustainability Strategy 2016-30 will be encompassed in the Strategy's five-year review which will be tabled at a Council meeting in May 2022. The annual report pertaining to the Climate Emergency Strategy will be tabled at that same meeting so in both cases there will be a publicly available document following the tabling at the Council meeting in May.

Question

Cr Rhonda Garad

Can we expect annual reports particularly for the Sustainability Strategy?

Response

Jody Bosman, Director City Planning, Design and Amenity

It will be our endeavour to do so. These are, as you will probably fully appreciate, very time consuming and resource intensive but it is our endeavour to have them put out as an annual review.

Comment

Cr Rhonda Garad

It is really important that the outcomes are communicated to the community.

Question

Cr Rhonda Garad

When will the Greater Dandenong's Federal Election Advocacy Issues document for the upcoming Federal Election be made available?

Response

Kylie Sprague, Executive Manager, Communications and Customer Service

Councillors have been presented with a draft document which is now being reviewed and finalised this week. I anticipate that the final version will be available on Council's website by the end of the week.

Question

Cr Rhonda Garad

I understand the CEOs of Frankston and Mornington Peninsula Councils have been inviting all of the candidates for the Federal electorates of Dunkley and Flinders respectively to meet with their Councils to discuss municipalities' priorities for the Federal Election. Will this be occurring for the electorates that are within the City of Greater Dandenong and if so, when?

Response

Kylie Sprague, Executive Manager, Communications and Customer Service

The advocacy document will be mailed out to all Federal Election candidates along with a letter from the Mayor inviting them to meet with us should they wish to do so. Some candidates have already taken steps to organise meetings with the Mayor and the CEO which is both appreciated and encouraged. The advocacy document will be complemented by a comprehensive list of the issues on Council's website along with associated links to other relevant documents and materials. A postcard is also being produced with a QR quote that will take people straight to the advocacy content on our website which will be distributed far and wide.

Question

Cr Rhonda Garad

What is the Council's view of the appropriateness of putting a cemetery in a flood zone and an ecologically important area within Dandenong?

Response

John Bennie PSM, Chief Executive Officer

The Council has not formed a view in relation to that proposal at this point in time so it would be inappropriate I guess, to talk in any great detail about a matter that Council may yet be called upon to take a formal position on. However, there are a number of issues that Councillors and Council have become aware of that does cause the Council concern at this point in time.

The first is that Council may not yet be required to take a formal position in relation to planning in the matter. As we understand it, this matter may be referred to or sought to be referred to a development facilitation panel and if that was the case Council would not be the responsible authority and therefore not the decision maker in that particular matter. Council's first position that it has expressed in a preliminary way is that this matter ought not proceed to a development facilitation panel. It ought to be submitted to Council for consideration like any other planning application where it can be objectively assessed by Council's officers where the community can be engaged, third party appeal rights upheld and where Council can be the decision maker.

The other concern that has been expressed and I expect conveyed back to the proponent is that based on a very preliminary analysis of the application that Council carries hydrological, ecological and social concerns including the potential alienation of valuable open space in that particular area and all of those things are matters that are currently occupying Council's mind.

Council has recently written to the Ministers for Planning and separately the Minister for Water expressing concerns along the lines that I have just conveyed and we seek to engage further with the relevant ministers and the proponent to address those particular matters. Thank you.

Comment Cr Rhonda Garad

That is very pleasing to hear.

Question

Cr Rhonda Garad

At the last meeting, in answer to a public question it was stated that a ministerial Hemmings Street precinct community forum and workshop would be held on 17 March this year regarding the welfare and community issues in the Hemmings Street precinct. Is this just for welfare agencies and not for profits groups or will ordinary Greater Dandenong residents be invited to this forum?

Response

Martin Fidler, Director Community Services

The forum is inviting the stakeholders including residents who participated in extensive Hemmings Street Action Plan consultation and those who expressed interest in being involved in future forums and who gave us their contact details and permission to contact them into the future. There are many residents in a whole range of groups that are participating but there are also capacity limits for this forum.

Comment

Cr Richard Lim OAM

At the last meeting Mayor Memeti mentioned a meeting with the Monash Health Director and his team. Mr Rob Koch who is in charge of vaccinations at Monash Health, congratulated the Cambodian community in our City for reaching the highest rate of vaccinations compared to other municipalities and also on a national level. His statement was also emailed to Mr Yeung Chi and Cr Sophie Tan and he said that the Cambodian Australians living in the City of Greater Dandenong can now valiantly claim they are among the most vaccinated community in the world compared to other ethnic communities in the country. Thank you to the community for this achievement especially to the Cambodian Association. Cr Sophie Tan and I have put a lot of work and effort towards promoting vaccination. I invited Mayor Jim Memeti along to present a donation of \$5,715 to Monash Health especially for the Monash Children Emergency department on behalf of the Cambodian community. The Cambodian community donates regularly by raising approximately five to six thousand dollars every two weeks for the Monash Children Hospital so thank you to my community.

On Tuesday 15 February 2022, SVS kindly invited me to inform all the Cambodian communities around Australia about the different types of vaccinations, the booster and treatment. On a weekly basis, I coordinate health and vaccination seminars and provide updates on the restrictions for our state.

On Thursday 17 February 2022, Mayor Jim Memeti, Heang Tak MP and I attended the SABA meeting regarding the future of Springvale Central.

On Sunday 20 February 2022, as Cr Rhonda Garad and Cr Lana Formoso mentioned, was the community welcome celebrations for our Afghan community.

On Tuesday 22 February 2022, Mayor Jim Memeti and I had a meeting with two business owners, one from the Dandenong Ward and the other one from Springvale Ward, to discuss the same issue they needed help with. We had a great outcome from that meeting.

This afternoon, I had another discussion with Tilla Buden and Sarah Hill of Community Services regarding the Songkran New Year. I would like to thank Mr Martin Fidler for giving us a lot of encouragement and also supporting us all consistently with the Songkran New Year to raise awareness of our multicultural community. A good outcome from that meeting also.

Question

Cr Richard Lim OAM

Regarding hooning at the Number 8 Balmoral Car Park, Springvale, can Councillors or a cleaner of Springvale Central Ward work together to discourage drivers from hooning? Is there any legal implication if we tell them or take a video of their car hooning or their car registration? Would the relevant officer give me some guidelines for those sorts of issues?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I would exercise caution in taking photographs of private residents with regards to their activities of hooning. The best thing to do is to report it directly to the Police or contact the Springvale Police Station. They are the best and the only legal people that can deal and enforce matters related to hooning. None of our officers have the authority to act on anything to do with that matter and I would strongly suggest that if there is hooning that you can certainly make us aware of it and then we can also advise the local Police. The Government has just introduced a committee related to hooning and we hope to be able to bring more information to Council in the coming weeks once we are able to identify the nature. I believe the State Government has acknowledged the issues raised across Melbourne by introducing this group. We hope to understand what work it will do in the coming months but with regards to any self-enforcement, I would encourage you to contact the Police and certainly taking photos may exacerbate the situation.

Question

Cr Richard Lim OAM

Regarding the seats in our activity centre along Buckingham Avenue in Springvale, can we provide more seats along Buckingham Avenue because many people enjoy buying food and eating outdoors especially near the bubble tea shop? By 7pm there are many people especially young children and teenagers who come to Springvale to enjoy a get together, meet each other and they tend to stand there drinking their bubble tea due to lack of seating. Would it be possible for Council to investigate?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

My team will investigate and assess the location and number and based on that what the cost could be and whether funding is available this financial year or next.

Comment

Cr Richard Lim OAM

There are not many seats and as advised on the email that I forwarded today, the buskers use the seats preventing other people from using those seats hence my request.

Question

Cr Richard Lim OAM

Is there an update regarding the monitoring of the private loading zones by Council?

Response

Jody Bosman, Director City Planning, Design and Amenity

Cr Lim, as you know, in terms of the conversations we have had, any form of supervision or any form of enforcement in the private car parks cannot be undertaken by my Parking Management officers. What I said that we can possibly look at is that where there are private car parks whether there would then be the possibility of an arrangement made between the property owner where those are publicly accessible and that the Council could takeover by arrangement with that owner the enforcement of parking provisions with them. It would require a direct conversation between the property owner of that private car park and Council and its property and enforcement units so we can continue to progress that. If you still wish to, I will touch base with you in the next couple of days to get the contact details but it can only be done at best with the express undertaking between a private property owner and Council.

Question

Cr Richard Lim OAM

When is the renovation of the multilevel carpark likely to happen?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I will take that question on notice and follow up with my Design and Construction team.

Question Cr Sean O'Reilly

It has been brought to my attention a number of times since last year that there are longstanding issues with disruptive levels of noise around what is known now as the Springvale Mega Centre, formerly known as Ouson Plaza and along the associated area of Princes Highway. The noise is contributing to the disruption of peace and quiet for residents located near there. I think I have received enough information now to show that it is not just a one off or just a few residents complaining without cause but it is an ongoing issue. The Springvale Mega Centre seems to be an appealing place for car meet ups. It has a 24 hour McDonalds and a large empty carpark. The noise seems to be from multiple residents on Thursday and Friday nights in particular and can start at 8pm until 3-4am or whenever the car meet ups decide to break up. I can certainly empathise with these residents. They are saying that their mental health is being disrupted and their sleep patterns. Some of them have to work the next day and that constant noise that they never expected just comes along and is consistently happening every week. I acknowledge that Victoria Police and the Environment Protection Authority are the main agencies responsible for these issues so Council is not primarily responsible for it but as their local representative they have contacted myself. I think that Council is one of the best connectors in some ways for these agencies and I think that we can do more. Last year the Mayor at the time, Angela Long, sent letters to the Police and MPs to organise a meeting. My understanding is there was not any response to it. One resident tells me that he has contacted the Police multiple times but Police say that they are too busy. It is an issue that is not easy to resolve but I think for the residents' sake, for their own peace of mind or peaceful amenity of living, we should do more. Can

Council creatively think of any and all avenues on how we can escalate this and make it visible? We have tried to bring the parties together to resolve it but are really open to all advice how exactly it can be resolved.

I have been on Council for quite a while but I am not sure how responsive the EPA is as far as noise complaints go. If a group of residents has an ongoing noise complaint, what exactly do they do? Do they ring up the EPA? Do they send an email? All this information could be brought together and Council needs to come up with a multipoint advocacy action plan on it. I think this is going to continue and the lives of the residents around this area will just be continually disrupted.

The information is on Facebook, that they were organising car events at Springvale Mega Centre so it is pretty clear what is happening but we just need people that can make a difference to be engaged with it and be willing to do something about it. I would appreciate it if the Director could think of all the different ways that we could make this visible and come up with some sort of plan.

Response

Jody Bosman, Director City Planning, Design and Amenity

This matter is well known to me and to my officers and it is a multiagency approach. Victoria Police have a specific operation that deals with hooning in the south east and this particular site is very much on the radar of the Victoria Police as they track these social media sites and these meets. There are ongoing collaborations between ourselves especially the Manager in Planning Compliance, our Local Laws people and Victoria Police in this regard and it is a problem that has gone on unfortunately for too long. I am not too sure what the answer is. Victoria Police themselves have dedicated a huge amount of resources to it particularly over weekends and you might recall that over a number of times there were the electronic or what they call the VMS boards that were placed outside the site advising the community that there was a police operation in action in the area. That police operation is the one that is dedicated to trying to bring hooning to book. I will take that message back. We will continue to engage with Victoria Police, with the owners of the property and we will do what we can, thinking outside of the box. I can assure you that this matter has already stretched our minds and stretched our ingenuity and unfortunately it keeps coming back onsite, that we have this hoon behaviour. It will stop for a while and then it will recur and I think that there a number of sites around the south east where these groups of hoon drivers move around in a cat and mouse game with Victoria Police. I hear what you say. I will continue to engage myself and my officers, continue to engage with the other agencies and in particular Victoria Police and hopefully we will be able to get some relief from it in the future.

Question Cr Sean O'Reilly

If you could get or bring back some understanding or if the police could explain what exactly they do because if these meetings are happening every week on a regular basis then is it because the police do not have enough powers to break up this hoon activity, that it is too difficult, that there is too much paperwork or that they actually need to be there when there is a large amount of noise? I am sure other Councillors would be interested as well in respect to hoon activity in general on how the police try to carry out their enforcement. I still cannot get that the police are attempting to shut down hoon activity on one hand yet on the other hand we have got these things that are constantly going on and

on. I just need more information on what the police are doing. Do they have problems with enforcing the hooning laws? I was also very interested in what Mr Kearsley said earlier in the meeting regarding the new hooning taskforce so if there is any information on that I would appreciate that as early as possible.

Response

Jody Bosman, Director City Planning, Design and Amenity

Certainly. We will come back to you with a briefing as to what is happening. I can certainly assure you that Victoria Police's activities are not guided by whether or not they are trying to avoid paperwork. They are very much committed to this issue of hooning in the south east and trying to bring that under control.

Comment

Cr Sophie Tan

I want to report some of the events I attended in the last two weeks.

On 14 February 2022, I attended the briefing regarding the Railway Parade Shopping Centre. There is going to be a new draft concept plan and community consultation so that will be very interesting especially with the funding for a new carpark at the Yarraman Station as well from the State Government.

On 17 February 2022, I attended the Mills Reserve Precinct Advisory Group meeting where we discussed the Dandenong Wellbeing Centre, the community consultation outcomes, the schematic design presentation and a cost plan. It is great to see our new Dandenong Wellbeing Centre coming alive soon. It will be a major project in Greater Dandenong.

Question

Cr Sophie Tan

I received an enquiry from a resident regarding trucks and truck trailers parked for more than 48 hours on Bridge Road off Popes Road in Keysborough. Could the relevant officer please investigate and if you can, put up parking limit signs for this area because apparently there are a many trucks parking here?

Response

Jody Bosman, Director City Planning, Design and Amenity

There are two issues involved here. One is whether they are parking legally or not. It is not illegal for a truck to park and to park for 24 or 48 hours and just as much as any other vehicle to park along the roadside within the road regulations. The first thing to do would be to check out whether these trucks are actually parking legally and whether they are oversized trucks or within the length and weight that is permitted. If they are then obviously parking enforcement is not an option.

The other thing that I will arrange in discussion with my colleague Mr Kearsley, is whether or not there are traffic safety issues in that particular stretch of road so I will get the details from you. If there are traffic engineering and traffic safety issues we can then look at putting in the appropriate signage to

restrict parking. Going back to the earlier part of the answer, provided that they are parking trucks that are not oversize and that they are parking them within a safe environment, as much as people might not like it trucks may park along the kerb as any other vehicle. If you provide me those details we will check to see whether they are parking legally and whether the road conditions are safe.

Comment

Cr Sophie Tan

I will send the details through.

Question

Cr Sophie Tan

Just a follow up question regarding dumped rubbish. Many people when clearing their properties dump their rubbish onto the nature strip just inside their property. There are a few on Corrigan Road in Springvale and in Noble Park. I know it is a local law issue but could the relevant officer please advise what the process is? How long does it take to resolve dumped rubbish issues on private properties?

Response

Jody Bosman, Director City Planning, Design and Amenity

That would be a matter for our Local Laws officers to investigate and if you give me the addresses, we can investigate those quite early. There are a number of issues involved here. Depending on the nature of let us call it the dumping that has been happening on the private property, is it just a case that it is unsightly? Is it a case that it is a public health risk? Is it a case that it is in fact a danger to the residents or a danger to the people next door if, for example, it is imposing on the neighbouring property? Each case will have to be looked at in terms of its own individual circumstances but the first port of call is normally to let me know the address and we would have it inspected by one of our Local Laws officers.

Question

Cr Sophie Tan

If someone damages a bus shelter should we report that to the Department of Transport or is it Council's responsibility to fix it?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

That depends on who owns the bus shelter. The best thing to do would be to forward the details to myself or to Lucas Sikiotis and we will then be able to determine who is best placed to respond to that issue. There are a number of shelters that are ours and there are a number that are actually owned by the Department of Transport.

Comment

Cr Loi Truong

Last Wednesday evening, I attended a citizenship ceremony with our Mayor at the Springvale Town Hall.

I just want to remind everyone that the South Eastern Melbourne Vietnamese Associations Council (SEMVAC) and myself have organised a program for the Clean Up Australia event on Sunday 6 March 2022. Every year we participate in this event and we have been for 34 years. This year we will divide the expected 100 participants into four or five groups of 20 and some groups can work with Cr Richard Lim. We usually have a coffee break from 9.30 to 10.30am. If any Councillor has time to visit us, you are more than welcome to join us for coffee. In the evening we finish off the event with a barbeque at about 2-3pm.

Comment

Cr Angela Long

These are some of the events that I have attended since my last formal meeting.

On 17 February 2022, I attended the Cultural Heritage meeting online. Later that afternoon I attended the MPAG meeting online.

On 18 February 2022, I attended the soccer match between Melbourne Knights and Dandenong City. Melbourne won 5:0.

On 19 February 2022, I attended the basketball game between Southside Flyers and Adelaide Lightning. Adelaide won 85:72.

On 20 February 2022, I attended a function in Harmony Square for the Afghan community.

Question

Cr Angela Long

There is a damaged car parked in Boyd Street near the corner of Heatherton Road at North Dandenong. It has a yellow sticker on it and has been there for about three weeks. When will it be removed?

Response

Jody Bosman, Director City Planning, Design and Amenity

If it has been three weeks, it probably has about one week's grace still to go but I will follow up and see what the date for removal is and advise you.

Comment

Cr Angela Long

I thought it was after 14 days they had to remove the car.

Response

Jody Bosman, Director City Planning, Design and Amenity

I would have to check the specific details on what has been posted on the windscreen.

Comment

Cr Jim Memeti, Mayor

Here are some of the events that I attended.

I attended the Multicultural Business Ministerial meeting.

I formally opened the Back Your Neighbour Campaign Launch with Cr Garad where 37 other Councillors advocate for people seeking asylum and refugees. We might be getting more refugees with the Ukrainian war happening. I heard the Prime Minister and the Premier said that they are welcome in Victoria and we are a welcome zone in Greater Dandenong, a refugee welcome zone.

I also attended as Cr Lim said, a meeting with SABA and MP Mr Heang Meng Tak also attended. We had a discussion about the Lunar New Year Festival that they hold annually. Unfortunately, it was not able to go ahead this year. They continue to work with traders and the community to bring a bigger and better event in 2023.

I also had a meeting with some ladies who do some good work around Victoria who call themselves SisterWorks and are opening an office in Thomas Street, Dandenong. I am looking forward to working with them once they establish themselves in Greater Dandenong.

As a couple of other Councillors mentioned, I went to watch Dandenong City versus Melbourne Knights. It was this season's opener. Unfortunately, it did not go too well for Dandenong City but hopefully they will rebound and win some games soon.

Also I attended with many of my colleagues the New Beginnings community welcome celebration where more than 1,000 people turned up to Harmony Square. It was probably the biggest function or festival we have had in 2022. It was great to see so many people with a lot of community providers there to assist our new residents into our city. I look forward to celebrating more of these events in the coming months.

I also attended the 2022 CGD Take a Swing for Charity Golf Day. The funds raised were going to Wellsprings for Women. They normally raise between \$40 and \$50,000 a year and for the last 13 years, all the money raised go to local charities within Greater Dandenong. For the first time ever there was a hole in one and if you can hit a hole in one you win a car. Somebody hit a hole in one and they have won a car for the first time ever in the City of Greater Dandenong Take a Swing for Charity Golf Day. I think the presentation is going to be sometime this week. I think everybody had a fantastic day. Cars given away and money raised so great for the community.

That evening, as Cr Truong said, I officiated another citizenship ceremony. Love them. It is great to see so many happy faces and one gentleman said he was a refugee for the last 10 years and now he was an Australian citizen. It really made my night.

We are visiting primary schools once again. I was at the Chandler Park Primary School assembly to present the school leadership badges. Beautiful school, fantastic kids and it was great to see those kids.

A couple of events that have not been mentioned yet are the Springvale Community Hub celebrations on 5 March 2022. The event starts at 4pm. I think it is going to be an opening celebration. We have not had one there yet. I think we have had a few stops and starts. A few little events there but this one is going to be the big one on 5 March 2022. Hopefully there will be thousands of people there. I look forward to seeing the community out there as well to celebrate with us.

As mentioned, Clean Up Australia Day on 6 March 2022. We have mentioned a few events happening but I can tell you that there is a big event on Clean Up Australia Day at Tatterson Park, Simbach, the Cambodian Association, the Sri Lankan community, the Albanian community, Cr Formoso in her Ward and also Cr Lim has his group as well. These are just the ones that I have been invited to and there are probably many more so I think we are in good hands in Greater Dandenong. There will be many of our residents that are going out on 6 March to Clean Up Australia and it is great to see our community getting involved. Looking forward to it and trying to attend as many of those events as possible on Sunday but it is going to be a big day and I congratulate all our community for getting involved.

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.

COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
Meeling 14/02/22 CQT1	Cr Tim Dark	waste collection/hard waste in big complexes I have some questions regarding waste collection in the municipality, particularly hard waste collection in big complexes where communal waste is being collected by a third-party contractor and not by Council's contractor. I attended a City of Kingston meeting held online recently and they identified issues with a significant amount of hard rubbish being dumped at the front of apartment complexes and old flats similar to what is occurring in Stud Road, Dandenong which Cr Formoso has previously raised. Does Council have a policy; and is there a possibility of investigating if an apartment complex uses a contractor to collect the waste, whether Council could offer a hard waste collection also? This may change or affect the amount of illegally dumped rubbish on nature strips around our municipality.	Director Business, Engineering & Major Projects	24/02/22	Initial response provided 14/02/22: One of the issues that we need to investigate is some apartment developments, because they do choose an independent waste provider, are not subject to Council's waste charge and through the waste charge is how Council funds hard waste collection. That allows certain services available to the broader community and that is something I can investigate. I do have another question later regarding bringing waste measures back for consideration during Council's budget preparation at the end of March 2022. I am more than willing to investigate that in the context of the waste charge. Further response provided 24/02/22: With regards to hard waste collection services available to residential properties, in particular flats, units and apartments, where those properties are serviced by a private waste collection service, such property owners do not pay a Council Residential Garbage Levy (charge). These residential property owners can request for an At Call Hard Waste Collection Service on a "user pay basis". Bookings can be made via a telephone call or on-line made via a telephone call or on-line made via a telephone call or on-line
Reports fro	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice) Notice		1/14

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					Waste Management, in the same manner as those entitled to a free collection when they make their booking. They will simply need to pay for the service via a credit card transaction at the time of making the booking.
					COMPLETED
14/02/22 CQT4	Cr Tim Dark	Update on cat issue on Burraneer brive, Keysborough & Policy on cattraps I received correspondence from a resident of Burraneer Drive, Keysborough regarding the rear of a property in Gymea Court where many cats are roaming the streets. Those cats have then bred and there are even more cats. The resident called explaining there were in excess of ten cats in their backyard. The resident has since spoken to Council about accessing cat traps and was informed that there would be a significant deposit of money required. The resident also mentioned they are a pensioner. There are two parts to this question this evening. (1) I would like an update on the cat issues in and off Burraneer Drive; and (2) What is Council's policy regarding cat traps?	Director City Planning, Design & Amenity	18/02/22	Initial response provided 14/02/22: I am quite sure we can reach an arrangement for the resident. If you can give me their details, the Team Leader for Animal Management can make contact directly and make arrangements to have traps delivered and have a conversation. With regards to the statistics as to what is happening in the area, I will advise separately once I have obtained the information so the two actions coming out of that are: (1) we will make contact with the resident; and (2) we will provide you with the information that you have asked for. Further response provided 18/02/22: Local Laws and Animal Management teams are collaboratively looking at this matter as it encompasses seeveral issues spanning the two teams. Local Law Officers have attended and inspected the property to the rear of the resident's property and have confirmed it is not the
Reports froi	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	Notice		2 / 14

Summary of Response	contract supervisors have been pleased with the service delivery and the cooperative approach taken by our contractor. The Duggan Reserve toilet block was audited on Tuesday and Wednesday, not long after it had been cleaned. The service was found to be suitably delivered, aside from a small stain. Our contractor was directed to return and address this that same day. Also identified was some long-term deep staining that requires an intensive treatment to have this removed. This work has been programmed.	COMPLETED	Initial response provided 14/02/22: Yes, we certainly can advertise it. If we have been provided with details, we could place it on our website and put it in our events calendar, which is now back in the Council news post-COVID. Unfortunately, nothing had come through to my team so I will follow it up and see if we can assist in any way. Further response provided 23/02/22: This was followed up immediately after it was raised at the Council meeting. Information was not supplied in time to be included in the Council News magazine and the event was held that next weekend on 19-20 February. We will encourage this to be provided to us	4/14
Date of Completion			23/02/22	
Responsible Officer			Executive Manager Communicati ons & Customer Service	Notice
Subject & Summary of Question			General public awareness & advertisement of events When there are major events in our Municipality it would be great for our residents to know that is occurring whether it is a Council-run event or not. The fact that it is on Council land, we really should know about it. Not only as Councillors but I think the general public would like to know about that too so if that is something we could do in the future, that would be greatly appreciated.	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice
Question Asked By			Cr Lana Formoso	m Councillors/Delega
Date of Council Meeting			14/02/22 CQT8	Reports fro.

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					in future for promotion of any local events.
					COMPLETED
CQT9	Foster Foster	Mark Court, Noble Park parking concerns I received a phone call from a concerned resident of Mark Court, Noble Park. They are concerned about the parking situation in the bend in the court. Some of the residents are parking on either side of the bend and it is quite a narrow court. It makes it is quite a narrow court. It makes it difficult for garbage trucks to collect the bins but the greater concern is that emergency service vehicles will be unable to get into the court past the bend. Can I please ask the relevant officer what can be done and to investigate this?	Director City Planning, Design & Amenity/ Director Business, Engineering & Major Projects	16/02/22	Initial response provided 14/02/22: Yes, we understand the difficulties in Mark Court. We have investigated and it is a short cul-de-sac, 7.3 metres wide. Whilst the road width is suitable for vehicles to park opposite each other to allow for passing vehicles and emergency access, there is a particular tight bend which, once you park on both sides it does become very difficult to manoeuvre through that space. Usually, in these circumstances it is a candidate for a continuous white dividing line which in some ways can assist because it prohibits cars being parked opposite the dividing line. We think that by doing that it is only going to reduce on-street parking by maybe two to three cars but we think that would alleviate the immediate concerns that the resident have. Our intention is to advise the residents of this in the coming weeks. Further response provided by Director City Planning, Design & Amenity 16/02/22: The outcome of inspections by the Planning Scheme (and that no permit is required) and that from both a Building as well as
Reports fror	n Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	Notice		5/14

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					Health registration points of view all is in order too.
					Details are: Health Registration .
					The premise is currently registered
					with nealth as Prescribed and accommodation" as is required and
					the Health registration and endorsed
					Building Regulations.
					building permit and plans were endorsed on 28/02/2017 for a double
					story dwelling, a change of use
					lodged with building, Rooming house class 1B Endorsed plans for change
					of use scanned to file, plans show 9
					bedrooms. Essential Safety
					Measures audit conducted by hillding on 22/04/21
					Greater Dandenong Planning
					Scheme.
					Planning Scheme clause 52.23 -
					Rooming House - requires a Planning Permit infess there are no
					more than 12 persons are
					accommodated and no more than 9
					bedrooms. The Rooming House on
					site is fully compliant with Health, Building and with Planning
					legislation and as such no further
					action is to be taken by Council
					officers in this regard.
					Response provided by Director
					Business, Engineering & Major
					Projects 16/02/22:
					Further to the above response, the Transport Engineers have
Reports fron	n Councillors/Delega	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice	n Notice		6 / 14

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response	
					investigated the parking issues raised at Mark Court, Noble Park and provide the following assessment.	
					Mark Court. Noble Park is a short	
					cul-de-sac, generally 7.3m wide, with	
					bend near its mid-point and no	
					existing parking restrictions. Whilst the road width is suitable for vehicles	
					to park opposite each other and	
					maintain the required minimum of 3.0m of clear roads space for	
					passing vehicles, emergency vehicle	
					access and waste collection, the tight bend is likely to restrict visibility	
					of approaching vehicles in either	
					direction, which would only be	
					exacerbated if parked vehicles were	
					of vehicle crossovers on the outside	
					of the bend, provided as an aerial	
					image with the response to Cr	
					Foster, restricts opportunities for	
					parking in this location, which would brovide sufficient road space for	
					oncoming vehicles to pass (at	
					suitably slow speeds) and easier	
					access for larger venicles, ruriner, we do not have any traffic volume or	
					speed data for Mark Court, however	
					given the courts geometry and road	
					function, both traffic volumes and	
					speeds would be quite low. With the	
					above in mind, this location is a	
					suitable candidate for a continuous	
					dividing line abound the bend. This dividing line would assist drivers with	
Reports froi	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice	Notice		7/14	7

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response	
					navigating the bend and would	
					restrict parking adjacent to the line	
					(giver it will be continuous for over 10m) improving sight distance for	
					approaching motorists and providing	
					improved access for other vehicles.	
					The installation of the continuous	
					dividing line would result in the loss	
					of approximately four (4) on-street	
					parking spaces, however there	
					should be sufficient on-street space	
					located nearby, away from the bend,	
					for residents and their visitors to park Normally, we would consult	
					with residents regarding alterations	
					to on-street parking restrictions	
					seeking their endorsement, however	
					given this is a safety issue, we	
					propose to instead inform the	
					residents of the issue which has	
					been identified and the action we will	
					be undertaking. The letter will also	
					remind residents of the relevant road	
					rule regarding parking adjacent to a	
					continuous dividing line to make it	
					clear they are not permitted to park	
					adjacent to it. Council's Traffic	
					Engineers will commence the	
					process for the dividing line to be	
					installed and letters to be distributed	
					in the coming week. Please be	
					aware the line marking may not be	
					completed for several weeks as such	
					works are generally grouped	
					together for cost efficiencies.	
					Further response provided by the	
					Transport Team of Business	
					Engineering & Major Projects	
Reports fron	n Councillors/Delega	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	Notice		8 / 14	7

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					Directorate 24/02/22: Further to our previous response, we will be installing a continuous dividing line around the bend. This will prohibit on-street parking in this location, which should address the safety and access concerns. Additionally, we will also be notifying the residents of the upcoming line marking installation and remind them of the relevant road rules which prohibit parking adjacent to the line.
					COMPLETED
14/02/22 CQT20	Cr Richard	Entertainment/art at the Multicultural place, Springvale When are we going to invite entertainers to Springvale Multicultural Place? We have had two activities there recently. The Vietnamese community organised a post-COVID celebration and last Saturday, there was flag raising ceremony held there which attracted many people. If the relevant officer can organise the entertainers to perform at the Multicultural Place, that would be great.	Director Community Services	21/02/22	Initial response provided 14/02/22: I will take that question on notice and discuss with our Arts and Culture team. I know there is a range of programs being planned as part of our COVID recovery and it includes a whole range of performances, not just musicians but LED displays and other forms of arts. I will provide an update to all Councillors. Further response provided 21/02/22: Multicultural Arts Victoria is planning to deliver a series of arts and live performance activities across the municipality over coming months, including Springvale and at the Multicultural Place. The City of Greater Dandenong has been successful in securing funds from the State Government's Outdoor Economy Package. This funding will assist in transforming outdoor areas
Reports froi	m Councillors/Delega	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	Notice	-	9/14

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					so Victorians can get out and support their local businesses safely. Locally this project will involve a series of performances, activities and events in the central business districts of three local activity centres (Springvale, Noble Park and Dandenong), aiming to draw visitors to the activity centres and amplify the customer experience of existing outdoor eating and entertainment facilities. A curated program of street entertainment is being developed by Multicultural Arts Victoria and will commence this month, with the first event in Springvale scheduled to be held at the Multicultural Place on 6 March 2022. More information will be available on the event website here: Around Town Greater Dandenong Council
					COMPLETED
14/02/22 CQT21	Cr Sean O'Reilly	New Public Land Act It has been brought to my attention that the Victorian Government is looking to consolidate a number of Acts so I have a question for the Director of Planning. It has been raised that the Victorian Government intends to consolidate the Crown Land Reserves Act, the Forest Acts, and the Land Act into a new Public Land Act. It may be a simplification or there may be some actual ramifications. Given that Council is interested in land across the municipality can I ask through the Director for Council officers to come	Director City Planning, Design & Amenity	24/02/22	Initial response provided 14/02/22: It is something that has only now just come to my attention through your enquiry. As far as I know there is no impact on actual planning scheme issues and land use management issues but, as you have said, it might well go across Council. If you will leave it with me to coordinate a response from across other areas in Council and get back to you to see if it has any implications or ramifications for us and the services we deliver or any of our policies.
Reports fro	m Councillors/Delega	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	n Notice		10 / 14

Summary of Response	Further response provided 24/02/22. Upon further review I can confirm there will be no impact from Planning or any service delivery perspectives. From a land management and governance point of view there are also several significant sites of Crown land across the municipality that Council manages and maintains. We do not expect the new legislation to change anything in these spaces and Council will honour all old tenures.	COMPLETED	Initial response provided 14/02/22: I am aware that additional patrols and further work is taking place in that area. I do not think that is yet completed so we will wait until we have the feedback and the data from those additional patrols before I come back to you. Certainly, since those matters were raised, we have put it on an increased circulation of officers in that area and hopefully that will have an impact. Further response provided 28/02/22: In preparation for the beginning of the school term, Council's Regulatory Services Department has recently formed a working group to expand its current operations in and expand its current operations in and	11/14
Date of Su Completion Re	교 4 구 후 오 뜻 양 유 후 후 등 후 후 등 등 등 등 등 등 등 등 등 등 등 등 등 등		28/02/22 Ini la an	200
Responsible Officer			Director City Planning, Design & Amenity	Notice
Subject & Summary of Question	back with an expert view as to whether there are any ramifications or information for Council on this?		Update on the various parking issues in some areas of Noble Park I have a follow-up question for the relevant officer tonight from a resident who raised parking issues at Arena Square, Noble Park and Wollarano Drive, Noble Park. With schools starting last week, parking has become the main concern in this area especially around these streets. There has been speeding, double parking and parking in 'No Standing' zones. Do we have any update on these yet?	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice
Question Asked By			Or Sophie Tan	m Councillors/Delega
Date of Council Meeting			14/02/22 CQT22	Reports fro

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6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					Municipality. The group has so far improved on its current operations by introducing:
					 Increased ongoing collaboration with school principals and
					senior staff. More detailed collaboration with
					Victoria Police.
					 Categorising school zones into high or medium risk.
					 Multi team rostering of high priority school zones to increase
					officer presence.
					 Emergency Response Officers for swift response to incidents.
					Wallarano Primary school is a large
					multicultural school with
					approximately 700 students in the
					Noble Park area. Due to its size and location parking in the vicinity of the
					allocated drop off/pick up times are
					at a premium. Recent patrols and
					parents/care givers are mostly
					compliant during these times but find
					that the sheer number of vehicles
					entering the area is causing major condestion. A contributor to the
					recent spike in congestion may be
					due to the exclusion of staggered
					start/finish times of students put in
					place during COVID-19 by the State
					Government (Further discussion
					underway). Council Omcel's nave receptly been in contact with staff at
					this and other schools and have
					partnered to educate parents/

Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response	
					caregivers on options to ensure safer conditions in this area. Our Compliance officers are committed to both educate and enforce traffic conditions in this area on a daily basis and have further strengthened its relationship with Victoria Police who patrol regularly. Further ongoing consultations with Council Traffic Engineers and School principals are underway as we discover and implement safer options to this issue.	
14/02/22 CQT23	Cr Sophie Tan	Update on upgrade of playground in Copas Park in Noble Residents are really happy with the streetscape project on Douglas Street, in Noble Park now that it has been completed. The community consultation for the Frank Street open space project has been completed. Thank you to the Directors for the planning and design for the park. Regarding an issue raised by a Ward resident at Copas Park, rose gardens have been planted and everything looks so nice but in terms of the playground, it is outdated and old. With Council's Playground Strategy do you have any update on when we are going to update the playground at Copas Park?	Director Business, Engineering & Major Projects	25/02/22:	Initial response provided 14/02/22: I will investigate where it sits in terms of our Playground Strategy and advise. I will take that question on notice and advise all Councillors. Further response provided 25/02/22: Copas Park is listed in the Action Plan as No 86 (installed in 2008). The playground is rated as a neighbourhood level playground. We are currently at Action Plan No. 29. Given the current funding allocations for playground, Copas Park would be at least 10 years away. One option is to seek funding through the Noble Park Revitalisation program.	
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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public guestions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.		
At the Ordinary meeting of Council on Monday, 24 In cuestions taken on notice are answered and record		

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No urgent business was considered.

The meeting closed at 8.30PM.

Confirmed: / /