

# **MINUTES**

**COUNCIL MEETING** 

MONDAY, 12 SEPTEMBER 2022 Commencing at 7:00 PM

**COUNCIL CHAMBERS**225 Lonsdale Street, Dandenong VIC 3175

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## 1 MEETING OPENING

#### 1.1 ATTENDANCE

#### **Apologies**

Cr Eden Foster

#### **Councillors Present**

Cr Jim Memeti (Chair)

Cr Tim Dark, Cr Lana Formoso, Cr Rhonda Garad, Cr Angela Long, Cr Richard Lim OAM, Cr Bob Milkovic, Cr Sean O'Reilly, Cr Sophie Tan, Cr Loi Truong.

#### Officers Present

John Bennie PSM, Chief Executive Officer, Jody Bosman, Director City Planning, Design and Amenity, Jim Davine, Acting Director Community Services, Paul Kearsley, Director of Business, Engineering & Major Projects, Michelle Hansen, Executive Manager Finance and Information Technology, Kylie Sprague, Executive Manager Communications and Customer Service, Lisa Roberts, Manager Governance.

#### 1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges the Traditional Owners and Custodians of this land, the Bunurong people and pays our respects to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders and acknowledge their journey.

#### 1.3 STATEMENT FROM THE MAJOR - ONE MINUTE'S SILENCE

On behalf of Greater Dandenong City Council and members of our community, we offer our deepest sympathies to all those mourning the loss of Her Majesty Queen Elizabeth II, who passed away peacefully last Thursday morning at the age of 96.

We honour her tremendous legacy by flying our flags at half-mast which we will do for the duration of the mourning period.

Her Majesty Queen Elizabeth II made a tremendous impact on the lives of so many. She led with such grace, heart and resilience during her remarkable reign over seven decades.

We pay tribute to her incredible service above self and her dedicated commitment to the people of the Commonwealth.

We pay our deepest respects and admiration to Her Majesty Queen Elizabeth II. May she rest in everlasting peace.

Please join me in one minute's silence.

Cr Jim Memeti

Mayor, City of Greater Dandenong

## 1.4 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

All remained standing as Cr Rhonda Garad read the following prayer provided prior to the meeting by Mrs Ursula Aruma from the Sri Sathya Sai Organisation, a member of the Greater Dandenong Interfaith Network.

"Mayor, Councillors, distinguished guests, respected and revered elders, this is the prayer from Sathya Sai Organisation

We pray for all those gathered here today and for the community of the City of Greater Dandenong.

We pray for our parents, siblings, relatives and friends.

Fill their hearts and souls with Your peace, Your quietness and Your balance.

Let the joy of Your being fill their hearts with the strength that brings Your endless blessings.

Let them all feel Your omnipresent awakening protection, Your love, wisdom and strength.

Oh, powerful light of truth, send Your rays into the hearts of all men

for perfection, love and enlightenment to reign, and to bring help, freedom and peace to all,

Oh God take our love and let it flow in the fullness of devotion to You.

Oh God, take our hands and let them always serve You.

Oh God take our mind and our thoughts and let them always be in agreement with You.

Oh God take our all and let us be your instrument."

### 1.5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Meeting of Council held 22 August 2022.

#### Recommendation

That the minutes of the Meeting of Council held 22 August 2022 be confirmed.

### **MINUTE 553**

Moved by: Cr Sophie Tan Seconded by: Cr Tim Dark

That the minutes of the Meeting of Council held 22 August 2022 be confirmed.

**CARRIED** 

#### 1.6 DISCLOSURES OF INTEREST

Cr Sean O'Reilly disclosed a General Conflict of Interest (s. 127 of the *Local Government Act 2020*) in Item No. 2.3.1 Town Planning Application - No. 191-195 Springvale Road, Springvale (Planning Application No. PLN22/0027), as his daughter has, in the past, had a friendship with the daughter of a beneficiary of the applicant. Cr Sean O'Reilly left the Chamber prior to discussion and voting on this item.

### 2 OFFICERS' REPORTS - PART ONE

#### 2.1 DOCUMENTS FOR SEALING

## 2.1.1 Documents for Sealing

File Id: A2683601

Responsible Officer: Manager Governance

## **Report Summary**

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

## **Recommendation Summary**

This report recommends that the listed documents be signed and sealed.

#### 2.1.1 Documents for Sealing (Cont.)

## **Item Summary**

There is one (1) item being presented to Council's meeting of 22 August 2022 for signing and sealing as follows:

1. A letter of recognition to Shaun McMahon, Infrastructure Services and Planning for 20 years of service to the Greater Dandenong City Council.

### Recommendation

That the listed documents be signed and sealed.

#### **MINUTE 554**

Moved by: Cr Loi Truong

Seconded by: Cr Rhonda Garad

That the listed documents be signed and sealed.

**CARRIED** 

### 2.2 DOCUMENTS FOR TABLING

#### 2.2.1 Petitions and Joint Letters

File Id: qA228025

Responsible Officer: Manager Governance

Attachments: Petitions and Joint Letters

### **Report Summary**

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

- 1. the full text of any petitions or joint letters received;
- 2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
- 3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.

#### **Petitions and Joint Letters Tabled**

Council received one petition update and one joint letter prior to the Council Meeting of 12 September 2022.

- A joint letter was received from nine (9) business owners of 44-52a Westall Road, Springvale requesting Dandenong Council to install a footpath and adequate lighting outside of factories 1-10 of 44–52a Westall Road, Springvale. This petition was responded to by Council's Transport and Civil Development Team on 5 August 2022 (see Attachment 1).
- A further 110 signatures were provided to an existing petition titled "Concept Design of the Dandenong Community Hub". These additional signatures were provided to the Manager Community Wellbeing for response.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

#### Recommendation

That this report and Attachment be received and noted.

#### MINUTE 555

Moved by: Cr Angela Long Seconded by: Cr Rhonda Garad

That this report and Attachment be received and noted.

**CARRIED** 

#### **DOCUMENTS FOR TABLING**

#### **PETITIONS AND JOINT LETTERS**

## **ATTACHMENT 1**

## **PETITIONS AND JOINT LETTERS**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

Date Received	Petition & Joint Letter Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
27/07/22	JOINT LETTER TO INSTALL FOOTPATH & ADEQUATE LIGHTING	6	Completed	Responsible Officer: Strategic Transport Engineer, Transport and Civil Development
	As per conversation with a Customer Service Officer yesterday, I am hereby requesting for a footpath to be installed outside Factories 1 - 10 inclusive of 44 - 52a Westall Road, Springvale.			Acknowledgement letter sent 23/08/2022 to Mr Simon Dale, the first signatory.
	At present, the public is walking on a service road that is extremely busy with cars, tow trucks, large vehicles and trucks day in and out. It becomes very dangerous for all of our factory owners and their employees to reverse or drive their vehicles out of our driveways when people have no choice but to walk in between the parked cars or on			Update provided 22/08/22: Below is a copy of the detailed response sent to the head petitioner on 05/08/22:
	the service road itself. The majority of them are people walking to and from the Westall Train Station which is only a block away.			Parking on the nature strip is illegal under the road rules. I will advise our parking enforcement team of this issue so
	Last night, for example, a gentleman dressed in black, was walking between the cars outside my Factory and I narrowly missed hitting him when I was reversing out.			they can undertake enforcement. If this continues to occur, please contact our customer service team so they can inform our parking officers so they can enforce it.
	Adequate street lighting also needs to be a priority because it is way too dark to even see people walking past either early morning or late evening when the sun goes down.			In the longer term, a footpath will assist in preventing motorists parking along the nature strip and improve the area for nedestrans. I've added this missing path to the
	Businesses and customers from this block of factories have also been unfairly receiving fines from the council by law officers because they are parking on the grassed area in front of the factories but the council officers are saying that they can't because it is council land/footpath when there is no footpath clearly displayed.			Active Transport Infrastructure Program's priority list. As the footpath forms a missing connection between the Djerning trail and the wider footpath network and is relatively short compared to other paths on the list, it is a reasonable candidate for funding in the next few years. This financial
	Hopefully this request will be heard and will rectify the many issues we are facing here before something out of our control takes place and a person is injured or even killed.			year's program has not yet been set so I will keep it in mind as a potential path for funding in this year's program.
				In regards to motorists driving into the service road and seeking to drive through to Brear Street, I will pass your concerns on to VicRoads (as the responsible authority for Westall Road and the signage for accessing the service
				road) to investigate to determine if the signage on Westall Road can be improved to make it clearer that the service road does not connect to Brear Street. Council officers will check that the signage at the end of the service road is still
				up to standard and make any changes if required.

If the details of the attachment are unclear please contact Governance on 8571 1000.

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
22/02/22	PETITION: CONCEPT DESIGN OF THE DANDENONG COMMUNITY HUB So that the Dandenong Community Hub is successful and well used, Dandenong residents request Greater Dandenong Council to revise the concept design that has been exhibited to:  a) put children's services including children's services playgrounds on the ground floor so children can experience the earth and so that it is a facility that parents want to send their children to b) expand the public playground to be at least the same size as the Keysborough South Community Hub and Springvale Community Hub playgrounds so it is a successful drawcard for visitors to the Dandenong Community Hub and Dandenong Market c) leave the cafe and community lounge on the ground floor so it interfaces with the public playground and to achieve this by using more of the publicly owned land available on the site bordered by Clow St, Stuart St, King St and Sleeth Avenue.	238 (as at 14/12/21)	Completed	Tabled at CM 29/11/21 Responsible Officer: Director Community Services Response sent 16/12/21
	the relevant business unit to the head petitioner on 16 December 2021.  Petition Re-tabled 28/2022  A further response was sent to the head petitioner on 17 O3/2022, a copy of which is	Further 70 (as at		<b>Tabled at CM 28/02/22</b> Responsible Officer:
	available upon request.  Petition Re-tabled 28/03/2022  A response was sent to the head petitioner on 16/03/2022, a copy of which is available upon request.	22/02/22) Further 108 (as at 10/03/22)		Director Community Services Response sent 2/03/22 Tabled at CM 28/03/22 Responsible Officer: Director Community Services Response sent 16/03/22
	Petition Re-tabled 12/09/22 A further 110 signatures to the petition were received on 30/08/2022.	Further 110 (as at 30/08/22)		Tabled at CM 12/09/222 Responsible Officer: Director Community Services Response sent 02/09/22

If the details of the attachment are unclear please contact Governance on 8571 1000.

Responsible Officer Response	7000
Status	ance on 8571
No. of Petitioners	ase contact Govern
Petition Text (Prayer)	If the defails of the attachment are unclear please contact Governance on 8571 1000
Date Received	

Petition Text (Prayer)     Petitioners				
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Petition Text (Prayer)     Petitioners	Status R			
• Petition Text (Prayer)				
Received Received	Petition Text (Prayer)			
	Date Received			

If the details of the attachment are unclear please contact Governance on 8571 1000.

### 2.3 STATUTORY PLANNING APPLICATIONS

# 2.3.1 Town Planning Application - No. 191-195 Springvale Road, Springvale (Planning Application No. PLN22/0027)

File Id: 414585

Responsible Officer: Director City Planning Design & Amenity

Attachments: Assessed Plans

Location of objectors

## **Application Summary**

Applicant: JP Construction C/o Tract Consultants

Proposal: Use of the land for a funeral parlour and to display business identification

Zone: Commercial 1 Zone

Overlay: Design and Development Overlay Schedule 6

**Environmental Audit Overlay** 

Ward: Springvale North

The application proposes use of the land for a funeral parlour and to display business identification signage.

A permit is required pursuant to:

- Clause 34.01-1 (Commercial 1 Zone) of the Greater Dandenong Planning Scheme for use of land for a funeral parlour.
- Clause 52.05 (signs) of the Greater Dandenong Planning Scheme to display business identification signs.

This application is brought before the Council as it received two (2) objections.

### **Objectors Summary**

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of;

- Traffic congestion
- Visual impact of funerals and funeral cars on well being

## **Assessment Summary**

The key issue in relation to this application is the appropriateness of allowing the use of land for a funeral parlour within the existing building in a Commercial 1 Zone and the adequacy of the proposed car parking plan.

Council officers consider that the proposed funeral parlour use is unacceptable given the proposal to utilise a narrow and long laneway for access by visitors/patrons to the proposed car parking spaces, as well as the lack of availability of car parking spaces for visitors to the site.

### **Recommendation Summary**

As assessed, the proposal is not considered to meet the requirements of the Greater Dandenong Planning Scheme. It is inconsistent with and does not appropriately respond to the provisions of the Scheme as detailed in the report, and for the reasons set out in the recommendation should be **Refused**.

**COUNCIL MEETING - MINUTES** 

# 2.3.1 Town Planning Application - No. 191-195 Springvale Road, Springvale (Planning Application No. PLN22/0027) (Cont.)

## **Subject Site and Surrounds**

#### **Subject Site**

- The site is approximately 666.19 square meters in a rectangular shape and is generally flat. There are no easements on the site.
- The western boundary (frontage to Springvale Road) is approximately 18.4 meters. The eastern boundary (interface with a rear laneway) is approximately 18.4 meters.
- The site currently contains an existing single storey (with mezzanine) brick and concrete block commercial building which operates as an office and shop associated with a funeral business (office to arrange funerals and shop to display coffins associated with the arrangement of funerals). Funerals are currently not held on site.
- Vehicular access is provided via a rear laneway.
- There is no vegetation on site.

#### **Surrounding Area**

- The site is located within an existing commercial strip of shops, within the Springvale Activity Centre boundary.
- To the north is a two (2) storey commercial building.
- To the south is a single storey commercial building.
- To the east is a rear laneway. The laneway is currently three (3) meters wide. The rear of the subject site is located approximately 100 metres down the laneway from Rosalie Street and 130 metres from Virginia Street. Further east are residential dwellings in a Residential Zone.
- To the west is Springvale Road, a major six (6) lane arterial road in a Transport Zone 2. Further west are large format commercial buildings.
- The site is approximately 330 meters from the Springvale Train Station.

#### Locality Plan



## **Background**

## **Previous Applications**

A search of Council records revealed that Council has previously considered the following planning applications for the site:

- PLN21/0538 issued on 29/10/2021 to display business identification signage.
- PLN15/0151 issued on 9/5/2016 for the use and development of the site for forty-two dwellings, construction of two (2) retail premises within a six (6) storey building with basement car park, together with a reduction of the car parking requirements under Clause 52.06, waiver of the loading bay requirements under Clause 52.07, reduction of the bicycle facilities under Clause 52.34 and alteration of access to a road in a Road Zone Category 1 and associated works. This

permit was never acted upon and has since expired (expired on 9 May 2022). To date, no further requests to extend this permit have been received.

 PCCO21/0006 Certificate of Compliance issued under Section 97N(1)(b) of the Planning and Environment Act 1987, stating that the use of land for an office and a shop complies with the requirements of the planning scheme.

### **Proposal**

The application proposes the use of the land for a funeral parlour and to display business identification signage. The building is currently used by a funeral business to conduct administrative functions and sales (office and shop land uses). The applicant is now seeking permission to conduct private viewings of deceased persons on site.

Funeral parlour is defined within the Greater Dandenong Planning Scheme as:

Land used to organise and conduct funerals, memorial services, or the like. It includes the storage and preparation of bodies for burial or cremation.

The proposal is to use the site to <u>organise</u> funerals and memorial services, temporarily store bodies and conduct viewings, all associated with the existing administrative and sales functions of a funeral business. No funeral services or memorial services are proposed to take place on site.

The maximum number of attendees at a viewing will be 10. Viewings will be for 30 minutes at a time, with at least one (1) hour between sessions.

Maximum of two (2) bodies will be on site at any one time and stored within the cool room inside the existing building.

No dressing or preparation of bodies on site is proposed. Bodies will be prepared offsite, transported to the site for viewings and then transported offsite.

Four (4) staff are proposed.

Proposed hours are 8am-10pm Monday to Sunday.

A total of ten (10) car parking spaces are proposed: eight (8) within the building and two (2) outside at the rear of the building. All spaces will be accessed via the rear laneway.

One additional business identification sign is proposed. The sign will be attached to the western façade facing Springvale Road. The sign will be 2.98 square meters in size, with overall dimensions of 2.44 meters x 1.22 meters. The sign will contain the words 'Asian Funeral Specialist Công Ty Mai Táng Á Châu'. The sign will not be illuminated. The existing 'Allison Monkhouse funeral directors' sign will remain.

No building works are proposed.

A copy of the submitted plans is included as Attachment 1.

### Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **Financial Implications**

No financial resources are impacted by this report.

## **Planning Scheme and Policy Frameworks**

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Clause 34.01-1 (Commercial 1 Zone) of the Greater Dandenong Planning Scheme for use of land for a funeral parlour.
- Clause 52.05 (signs) of the Greater Dandenong Planning Scheme to display business identification signs.

The relevant controls and policies are as follows:

#### **Zoning Controls**

The subject site is located in a **Commercial 1 Zone**, as is the surrounding area.

The purpose of the Commercial 1 Zone outlined at Clause 34.01-1 is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To create vibrant mixed use commercial centres for retail, office, business, entertainment and community uses.
- To provide for residential uses at densities complementary to the role and scale of the commercial centre.

Pursuant to Clause 34.01-1, a permit is required for the use of land for a funeral parlour.

## **Overlay Controls**

The subject site is covered by a **Design and Development Overlay**.

The purpose of the Design and Development Overlay outlined at Clause 43.02 is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To identify areas which are affected by specific requirements relating to the design and built form of new development.

The objectives of Schedule 6 to the Design and Development Overlay are;

#### **COUNCIL MEETING - MINUTES**

# 2.3.1 Town Planning Application - No. 191-195 Springvale Road, Springvale (Planning Application No. PLN22/0027) (Cont.)

- To implement the Springvale Activity Centre Structure Plan (2017) and the Springvale Activity Centre Building Heights and Setbacks Study (2016) to maintain and create a strong and distinct image of the Springvale Major Activity Centre.
- To encourage higher density development, whilst maintaining the fine grain rhythm at street level, and achieve a transition down in scale to reduce amenity impacts to the surrounding established residential areas.
- To ensure the height and setbacks of development delivers a high quality public realm which maintains sunlight and comfortable wind conditions.
- To encourage high quality buildings and ensure building separation and setbacks achieve high levels of external and internal amenity for occupants, visitors and the general public which may require consolidation of sites.
- To enhance the amenity and appearance of the industrial area (Precinct 11).

A permit is required for buildings and works. In this case, no buildings or works are proposed.

It is noted that the site is within an area which has a maximum building height requirement of six (6) stories. The overlay nominates a preferred setback requirement to achieve a minimum 5.5 meter wide rear laneway. The applicant is proposing car parking spaces within this setback requirement. This will be further discussed in the assessment section below.

The subject site is covered by an **Environmental Audit Overlay**.

The purpose of the Environmental Audit Overlay is;

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure that potentially contaminated land is suitable for a use which could be significantly adversely affected by any contamination.

This overlay requires the submission of Environmental assessments prior to commencement of a sensitive use (residential use, child care centre, kindergarten, pre-school centre, primary school, even if ancillary to another use). In this case, the proposal is not for a sensitive use. In addition, no buildings or works are proposed and there is no exposure to soil or interference with the existing ground conditions. All parts of the proposed use will be conducted inside the existing building on the site. For these reasons, it is considered that submission of an environmental assessment is not required.

### **Planning Policy Framework**

Clause 13.05-1S Noise Abatement seeks to assist in the control of noise effects on sensitive land uses by ensuring that development is not prejudiced and community amenity is note reduced by noise emissions, using a range of building design, urban design and land use separation techniques and appropriate to the land use functions and character of the area.

Clause 13.07-1S Land Use Compatibility seeks to safeguard community amenity while facilitating appropriate commercial, industrial or other uses with potential off-site effects. This can be achieved by ensuring the compatibility of a use as appropriate to the land use functions and character of the area by directing land uses to appropriate locations.

Clause 17.02-1S Business seeks to encourage development that meets the community's need for retail, entertainment, office and other commercial services. This can be achieved by planning an adequate supply of commercial land in appropriate locations; ensuring commercial facilities are aggregated and provide net community benefit in relation to their viability, accessibility and efficient use of infrastructure; and locate commercial facilities in existing and planned activity centres.

Clause 19.02-4S Social and Cultural Infrastructure seeks to provide distribution of and access to, social and cultural infrastructure. This can be achieved by ensuring social infrastructure is designed to be accessible; and to encourage the location of social and cultural infrastructure in activity centres.

#### **Local Planning Policy Framework**

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Planning Policies. The following local planning policies relevant to this application are nominated as follows:

**Clause 21.04 Land Use** covers the objectives, strategies and implementation for land use issues under the themes of:

- Housing and community
- Retail. commerce and entertainment
- Industrial

The relevant objective and strategy at Clause 21.04-1 (Housing and Community) include:

- To protect the amenity of residential areas adjacent to particular uses and protect sensitive particular uses from residential development.
  - Discourage non-residential uses except along main roads or collector roads or on corner sites.

#### Clause 21.11 Advertising signs policy includes the following objectives:

- To ensure that signs are designed, positioned and displayed in an appropriate and attractive manner.
- To encourage signs that make a positive contribution to both the day and night time character of activity centres.
- To improve the appearance of identified gateway locations across the municipality through the
  effective, sensitive display of signs and the avoidance of a proliferation of signs and visual clutter.

This policy includes a number of design considerations for signage.

#### **Particular Provisions**

Clause 52.06 Car Parking needs to be considered. The purposes of this provision are:

- To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

Clause 52.06-1 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table, with the decision guidelines for such considerations also at that Clause.

A funeral parlour requires the provision of 0.3 car parking spaces per patron permitted. Car parking is to be designed and constructed in accordance with the requirements of Clauses 52.06-9 of the Scheme.

#### **General Provisions**

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

#### **Restrictive Covenants**

The following restrictive covenants apply;

- Covenant 1616813: Refers to restricting the excavation of materials and prohibiting manufacturing uses.
- Covenant 1621986: Refers to restricting the excavation of materials and prohibiting manufacturing uses
- Covenant 2110113: Refers to restricting the excavation of materials and prohibiting manufacturing uses.

The proposal will not breach the covenants.

# Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

## **Diversity (Access & Equity)**

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

## **Community Safety**

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

### Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

#### Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

#### Internal

The application was internally referred to Council's Transport Department for their consideration. Council's Transport Department raised concern with the external car parking spaces and advised that the rear laneway was not suitable to be used by visitors/patrons due to its current 3 metre width. This will be further discussed in the assessment section below.

#### Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site facing Springvale Road

The notification has been carried out correctly.

Council has received two (2) objections to date.

The location of the objectors / submitters is shown in Attachment 2.

#### Consultation

A consultative meeting was not held given that the proposal is not a residential development and less than four (4) objections were received.

### **Summary of Grounds of Submissions/Objections**

The objections are summarised below (bold), followed by the Town Planner's Response (in italics).

### • Traffic congestion

Council officers share the objector concern with regard to car parking and traffic impact on the local area due to an unacceptable car parking plan. This is further discussed in the assessment below.

#### Visual impact of funerals and funeral cars on well being

Whilst Council officers acknowledge the concerns of the objections, the impact of a proposed use on mental health and the like is not a planning consideration. However, it is noted that the bodies will not be visible from outside the existing building. Loading and unloading will occur within the existing building and the applicant has provided an operational management plan to state that the blind to the shop frontage will be closed during viewing sessions.

#### Assessment

#### Use

The proposal has been assessed against the relevant provisions of the Greater Dandenong Planning Scheme, including the purpose and intent of the Commercial 1 Zone. Council officers find that the proposed use is unacceptable in this location due to its lack of appropriately located visitor/patron car parking. This will be further discussed below.

The site is already used as an office and a shop, for administrative functions and coffin sales related to a funeral business. The application seeks to temporarily store bodies and conduct small scale viewings on site.

Car parking matters aside, the proposed use would be compatible with the surrounding area, given it can serve the needs of the local community and secondly it is not a protagonist of the typical offsite effects of industrial or commercial areas (i.e. noise, air emissions and the like). In addition, there will be no funeral activities, processions or corteges at, to or from the premises, therefore, it is not considered that the proposed use will cause unreasonable noise emissions. There will be no dressing or preparation of bodies on site at any time. Bodies (maximum of two (2)) will be prepared and dressed offsite, then transported to site for the viewing session, then removed offsite after the viewing. Bodies will be stored in the cool room within the existing building. Therefore, it is not considered that the proposed use will cause offsite amenity impacts with regard to wastewater treatment, air emissions or the like.

#### Car Parking

The proposed use is unacceptable in this location due to its lack of appropriately located and available visitor/patron car parking.

In accordance with Clause 52.06-5, a funeral parlour has a car parking rate of 0.3 car parking spaces to each patron permitted on the site. A maximum of 10 patrons are proposed, therefore, three (3) car parking spaces are required. Eight (8) car parking spaces are proposed within the existing building and two (2) additional bays are proposed at the rear of the site, adjacent to the rear laneway. All car parking spaces are proposed to be accessed via the rear laneway. The proposal complies with the numerical requirements for car parking spaces, however, the location and accessibility of these car parking spaces from the rear laneway is unacceptable.

The purpose of Clause 52.06 of the Greater Dandenong Planning Scheme is, among other things, to ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use. Pursuant to Clause 52.06-10 of the Greater Dandenong Planning Scheme, Council must consider the role and function of nearby roads and the ease and safety with which vehicles gain access to the site.

The current role and function of the existing narrow three (3) metre laneway is to provide access to the rear of properties, primarily by owners and staff who are familiar with the laneway. It is considered that the narrow width and long length of the rear laneway with no passing bays would be unsafe for visitors who are unfamiliar with the access arrangements.

The application was referred to Council's Traffic Engineers, who have advised that the car parking spaces external to the building, adjacent to the rear laneway, are not supported as they will impact on future vehicular access to properties along this commercial strip. The site is within the Springvale Activity Centre. The Springvale Activity Centre Structure Plan envisages this strip of commercial properties to eventually be redeveloped with buildings up to six (6) stories, with ground level setback for lane widening to facilitate vehicular access to the rear of these properties. In addition, the site is covered by the Design and Development Overlay, which has a preferred setback requirement to achieve a minimum 5.5 meter wide rear laneway. The laneway is currently only 3m wide. The proposed car parking spaces will prejudice the ability for the laneway to be widened.

Council's Traffic Engineers have advised that the rear laneway is currently not suitable for visitor/patron access due to its current three (3) metre width. The rear laneway is significantly long (approximately 250 metres). The vehicular access to the subject site located approximately 100 metres down the laneway from Rosalie Street and 130 metres from Virginia Street. There are no passing areas along this rear laneway. The use of this long laneway, by visitors who are unfamiliar with the access arrangement, does not provide a safe environment or enable easy and efficient use.

While eight (8) parking spaces are proposed within the building, due to the internal nature of these and the need to access them from the rear laneway, they are also not suitable for use by visitors to the site. The spaces within the building are considered to only be suitable for staff parking.

As such, this would require all visitors to park along Springvale Road or the surrounding road network. This is not considered to be an acceptable means to provide all of the visitor parking, and rather businesses must accommodate parking on their site.

Therefore, it is considered that the car parking plan is not satisfactory to ensure safe, easy and efficient use by visitors and does not meet the purposed of Clause 52.06 of the Greater Dandenong Planning Scheme.

#### Signage

The proposal business identification signage is considered acceptable in the context.

The sign is commensurate in size and scale with the existing building on which it is located and its context on Springvale Road. The proposed sign is similar colour, design and style to the existing signage, resulting in a unified and visually integrated outcome which avoids visual clutter. The sign does not protrude above or beyond the façade of the existing building, does not impact on views or vistas and will not be illuminated. Therefore, it is considered that the proposed signage is appropriate having regarding to the provisions of Clause 22.11 and 52.05 of the Greater Dandenong Planning Scheme.

#### Conclusion

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework and Local Planning Policy Framework, Municipal Strategic Statement as set out in this assessment. It is considered that the application does not comply with the purpose of Clause 52.06 (Car parking) and it is therefore recommended for refusal by Council officers.

#### Recommendation

That Council resolves to refuse to grant a permit in respect of the land known and described as Lot 36 LP 11144, 191-195 Springvale Road Springvale for the purpose of use of the land for a funeral parlour and to display business identification signage on the following grounds:

1. The proposed car parking plan is not satisfactory to ensure safe, easy and efficient use by visitors and is inconsistent with the purpose of Clause 52.06 of the Greater Dandenong Planning Scheme.

Cr Sean O'Reilly disclosed a General Conflict of Interest (s. 127 of the *Local Government Act 2020*) in this item, as his daughter has, in the past, had a friendship with the daughter of a beneficiary of the applicant. Cr Sean O'Reilly left the Chamber at 7.07pm prior to discussion and voting on this item.

#### **MINUTE 556**

Moved by: Cr Tim Dark

Seconded by: Cr Bob Milkovic

That Council resolves to refuse to grant a permit in respect of the land known and described as Lot 36 LP 11144, 191-195 Springvale Road Springvale for the purpose of use of the land for a funeral parlour and to display business identification signage on the following grounds:

1. The proposed car parking plan is not satisfactory to ensure safe, easy and efficient use by visitors and is inconsistent with the purpose of Clause 52.06 of the Greater Dandenong Planning Scheme.

**CARRIED** 

Cr Sean O'Reilly returned to the Chamber at 7.08pm.

#### STATUTORY PLANNING APPLICATIONS

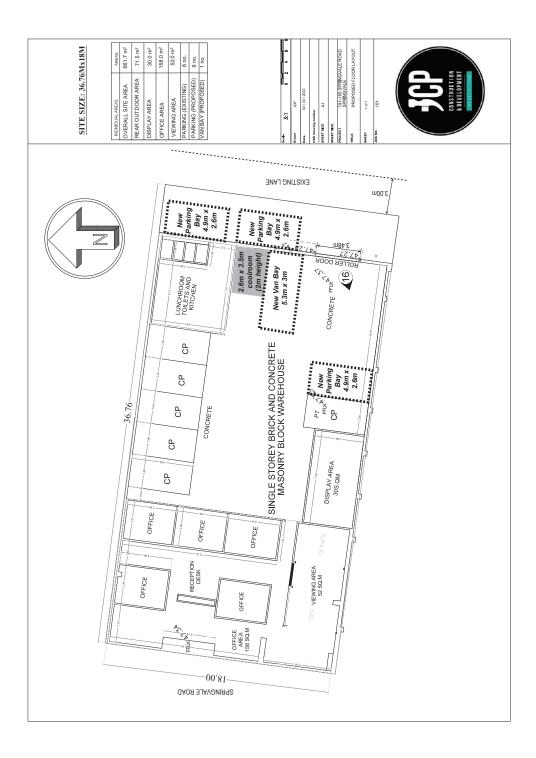
TOWN PLANNING APPLICATION - NO. 191-195 SPRINGVALE ROAD, SPRINGVALE (PLANNING APPLICATION NO. PLN22/0027)

## **ATTACHMENT 1**

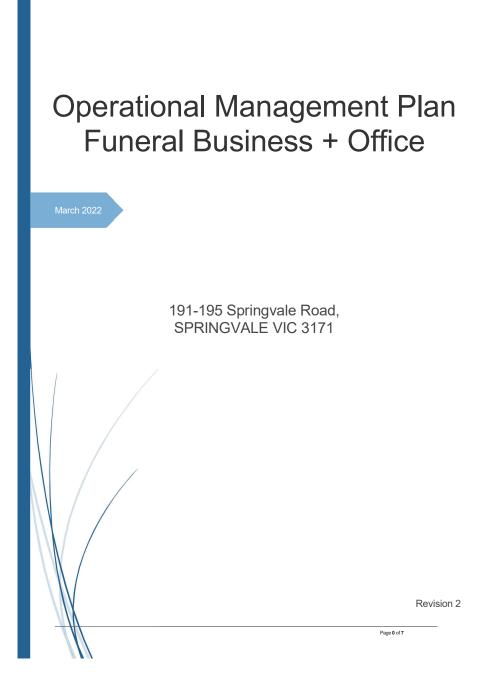
## **ASSESSED PLANS**

**PAGES 11 (including cover)** 

If the details of the attachment are unclear please contact Governance on 8571 5235.







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#### **COUNCIL MEETING - MINUTES**

## 2.3.1 Town Planning Application - No. 191-195 Springvale Road, Springvale (Planning Application No. PLN22/0027) (Cont.)

#### 1. INTRODUCTION

This Operational Management Plan is for the operation of the funeral business and office at 191-195 Springvale Road, Springvale VIC 3171.

The primary purpose of this plan is to ensure the funeral business and office maintains a high level of amenity and privacy for neighbouring properties and residents in the existing established residential and commercial area.

Whilst the use is defined as a shop and a business, the use is primarily an office for a funeral business associated with the arrangement of funerals and memorials, and not a body preparation facility. There would be occasional storage and private viewings of the deceased at the premises for private viewings.

It is envisaged that viewings will be conducted at the premises on a sporadic basis where it is expected that 3-4 people would attend a private viewing for up to 30 mins. The maximum number of attendees would be limited to 10 per private viewing.

The measures outlined in this plan of management will be of assistance in maintaining the amenity of the development and characteristics of the local area.

#### 2. **DEFINITIONS**

In this Operational Management Plan, the following definitions apply:

- Operational Area: means the accessible and area contained on the site, including the building located at 191-195 Springvale Road, Springvale;
- Business: means the operation of the building as a shop and office;
- Council: means City of Greater Dandenong Council;
- Manager: means the Manager engaged by the business proprietor;
- Owner: means the registered proprietor/s of the building.

#### 3. LOCATION & CONSENT / APPROVAL

#### 3.1 Location

This Plan of Management was prepared for a business operating as a shop and office used to arrange funerals, including occasional private viewings at 191-195 Springvale Road, Springvale. The location of the premises is shown on the below map.

The site has two street frontages, one located on the Western side of Springvale Road and the other on the Eastern side which backs onto a rear lane.

Vehicular access is provided via the rear frontage to the rear lane, while pedestrian access is predominantly provided via both the Springvale Road, frontage, and the rear lane frontage.

191-195 Springvale Road, SPRINGVALE Operational Management Plan – Revision 2 Page 2 of 7

The site's locational context is demonstrated in Figures 1 & 2 below.



Figure 1: Locality Plan demonstrating the site outlined in blue (Source - VicPlan)

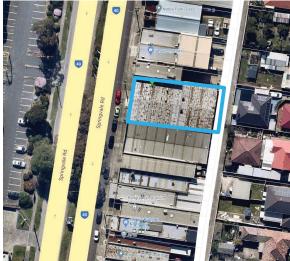


Figure 2:Location Plan demonstrating the site area outlined in blue (Source: Nearmap).

191-195 Springvale Road, SPRINGVALE Operational Management Plan – Revision 2 Page 3 of 7

#### 3.2 Planning Permit / Approval

The proposal was approved on [INSERT DATE OF PP] and is subject to compliance with the Planning Permit [INSERT PP NUMBER].

#### 4. OPERATIONS

#### 4.1 Use of the operational area

The operational area is defined as a funeral home where the use is primarily an office for a funeral business associated with the arrangement of funerals and memorials, and not a body preparation facility.

The operational area will contain a small refrigerated unit for body holding as required.

There would be occasional private viewings of the deceased at the premises.

It is envisaged that viewings will be conducted at the premises on a sporadic basis where it is expected that 3-4 people would attend a private viewing for up to 30 mins. The maximum number of attendees would be limited to 10 per private viewing.

Security measures at the facility shall include:

- Monitored security system with back-to-base system
- Electronically controlled door locks
- All external facing doors locked during out-of-hours times
- Closed front and rear doors when not in use during operational hours

#### 4.2 Hours of Operation

The proposed hours of operation of the funeral home is 8am till 10pm, Monday to Sunday however normal business would be conducted between 9am and 4pm Monday to Friday

In the event of private viewings or urgent arrangements being required, the premises may be opened outside normal hours.

In the event of evening viewings, all patrons shall be escorted off the premises by 930pm.

#### 4.3 Staff numbers

The business is envisaged to employ 4 full time staff who will be present during normal operating hours. Staff will generally include Manager/Funeral Director(s); Funeral Arranger; Drivers; and general staff.

191-195 Springvale Road, SPRINGVALE Operational Management Plan – Revision 2 Page 4 of 7

#### **COUNCIL MEETING - MINUTES**

# 2.3.1 Town Planning Application - No. 191-195 Springvale Road, Springvale (Planning Application No. PLN22/0027) (Cont.)

Funerals shall be organised and viewings conducted by staff working at the premises. If there is a request for customer-initiated visitor to attend and/or participate in a viewing, then they are classified as a visitor to the premises.

The Manager appointed by the Operator shall ensure that all procedures and controls in this plan are implemented at all times.

#### 4.4 Viewings

There would be occasional private viewings of the deceased at the premises.

It is envisaged that viewings will be conducted at the premises on a sporadic basis where it is expected that 3-4 people would attend a private viewing for up to 30 mins. The maximum number of attendees would be limited to 10 per private viewing.

During private viewings the following additional measures will be deployed:

- Blind to shop frontage area at the viewing area will be pulled / closed during viewing session.
- A partition shall be pulled across between reception and viewing area within premises to ensure privacy at all times.

**Note:** There will be no dressing or preparation of deceased persons at the site. For viewing purposes, all deceased persons will be prepared and dressed prior to viewing, transported to site, then removed offsite after the viewing.

There will be no traditional funeral activities either at or near the premises such as funeral processions or corteges.

All patrons will be required to leave the premises on completion of viewing.

There will be no concurrent viewings. In the rare event of multiple viewings on a single day, there shall be a break of at least one hour between the completion of the first viewings, to the commencement of the second viewing.

#### 4.5 Body Holding at the premises

There may be occasional private viewings of the deceased at the premises. The maximum number of deceased persons held at the premises at any one time is two (2). Deceased persons shall be stored in the cool room at all times unless they are being viewed in the viewing area.

In out of hours times, deceased persons shall be stored in the cool room with security measures activated and in place as detailed in Section 4.1 of this plan.

#### 4.6 Access for Customers / Patrons

Access for customers / patrons shall be via the existing front access (Springvale Road) or existing rear access.

191-195 Springvale Road, SPRINGVALE Operational Management Plan – Revision 2 Page 5 of 7

Dedicated private customer parking is available at the rear of the premises

#### 4.7 Access for Deliveries

All access for deliveries will be via the existing rear roller door from a small van (Hyundai iLoad or similar complying to a B99 car access) to the site area.

The roller door at the structure shall be closed when not in use.

There will be no funeral processions and no corteges at or near the premises.

#### 5. COMPLAINTS MANAGEMENT

#### 5.1 Responsible Person

The Manager shall be nominated as the Responsible Person who has sufficient time and authority to receive, document and respond in an appropriate manner to complaints made against the Business with regards to noise.

The Manager is to keep record of performance indicators and feedback from the public, neighbours, management, staff, subcontractors and adjacent noise receivers as appropriate.

#### 5.2 Investigation of complaints

If complaints arise regarding noise, all feasible and reasonable measures will be put in place to mitigate the noise with the complaint directed to the Manager (in the position of the 'responsible person') who will determine the source of the noise and take immediate steps to investigate further or mitigate the noise as required.

If a complaint is made, the "Responsible Person" responds to it in an appropriate and friendly manner and investigates the source of the complaint, and takes action to immediately reduce the noise level, if it is a reasonable complaint.

Once action is taken to reduce the noise level, the complainant should be contacted to determine if the issue has been rectified.

#### 5.3 Recording of complaints

The Manager shall maintain a record of complaints, which records the following details:

- The time and date of lodgement of the complaint;
- The name and telephone number of the complainant;
- The method of complaint reporting;
- The nature of the complaint, including a description of the noise (e.g. likely noise source, duration of the noise event - is the noise continuous, or of a short duration);
- The outcome of the investigation.

In cases where a compliant has been determined to be bona-fide, the Manager shall contact the complainant (if the complainant wishes) to advise on noise control measures, if any, adopted to reduce the noise impact.

The noise control measures may include behavioural or physical, or a combination of the two.

191-195 Springvale Road, SPRINGVALE Operational Management Plan – Revision 2 Page 6 of 7

Management is to review the incident/complaints register on a regular basis (at least monthly) to determine any common or recurring issues to be addressed. Operational procedures should be reviewed if processes or activities onsite are change/modified or new activities are introduced.

Operational procedures should also be reviewed if noise complaints are being made with regards to a single activity or type of noisy activity occurring onsite including ongoing noise monitoring if required with regular reporting.

A typical record of a complaint is detailed below:

COMPLAINT LODGEMENT INFORMATION	
Date of complaint	
Time of complaint	
Name of complainant (if given)	
Contact telephone number of complainant	
Description of noise (e.g. mechanical plant, vehicle noise)	
Duration of noise event (e.g. did it last a short time, or is it continuous)	

ACTION TAKEN	
Identification of noise source by Manager	
Immediate action taken	
Previous similar complaints	
Contact with complainant after noise control implemented (e.g. is noise still an issue?)	
Is further action required?	

#### 6. CONCLUSION

This Operational Management Plan has been prepared for the operation of a shop and business associated with the arrangement of funerals and memorials. There would be occasional storage of the deceased, and private viewings at the premises.

This Operational Management Plan identifies appropriate strategies and procedures to address any potential amenity impacts associated with integrating the business and shop with the existing residential and commercial development in the street.

The measures outlined in this plan of management will be of assistance in maintaining the amenity of the development and characteristics of the local area.

191-195 Springvale Road, SPRINGVALE Operational Management Plan – Revision 2 Page 7 of 7

#### STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 191-195 SPRINGVALE ROAD, SPRINGVALE (PLANNING APPLICATION NO. PLN22/0027)

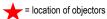
### **ATTACHMENT 2**

### **LOCATION OF OBJECTORS**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.





File Id: 517125

Responsible Officer: Director City Planning Design & Amenity

Attachments: Att 1: Submitted Plans

### **Application Summary**

Applicant: 80Proof Online Pty Ltd, C/- Zervos Lawyers

Proposal: Use the land to sell packaged liquor online associated with a

Warehouse.

Zone: Industrial 1 Zone

Overlay: Development Plan Overlay – Schedule 6

Development Contribution Overlay – Schedule 2

Ward: Keysborough South

This application is brought before the Council as all applications for a liquor licence (where not associated with a food and drink premises) must be determined at a Council meeting.

The application proposes to use the land to sell packaged liquor online associated with a Warehouse.

A permit is required pursuant to:

Clause 52.27 (Licensed Premises) to use land to sell or consume liquor.

#### **Advertising Summary**

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers.

No objections were received to the application.

#### **Assessment Summary**

The proposed sale of packaged liquor is not considered to result in adverse amenity impacts on the surrounding area, subject to conditions to ensure that the use is appropriately controlled and maintained.

### **Recommendation Summary**

As assessed, officers consider this proposal to be generally compliant with all of the relevant provisions of the Greater Dandenong Planning Scheme. Council Officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, it is recommended that a **Permit** be issued subject to the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

#### **Subject Site and Surrounds**

#### **Subject Site**

- The subject site is an irregular shaped lot located on the north side of Atlantic Drive.
- The site contains an existing single storey building with a mezzanine floor. The total building area is 542sqm.
- The site shares a common driveway with nine (9) other sites on Atlantic Drive.
- The subject site is allocated five (5) car spaces accessible from the common driveway. Each of the other warehouses are allocated between three (3) car spaces to five (5) car spaces depending on the size of the warehouse. There are also forty-four (44) common car spaces shared between the ten (10) warehouses.
- The site is currently used as a Warehouse with ancillary office. The warehouse is used to store and distribute liquor under a pre-retail licence which does not require a planning permit.

#### **Surrounding Area**

- The subject site is surrounded by industrial and warehouse uses.
- The nearest residential zone is located 1.3km to the northwest.

### Locality Plan



Subject Site Melway Map 94G5

<u>An\_aerial\_map\_of\_the\_site\_and\_surrounding\_properties\_is\_provided\_below\_(April\_2021):</u>



### **Background**

### **Previous Applications**

A search of Council records revealed that Council has previously considered the following planning applications for the site:

Planning Permit PLN16/0484 was issued No. 259-265 Perry Road, Keysborough (parent land) on 23/12/2016 for the subdivision of the land.

Four (4) of the lots created from Planning Permit PLN16/0484 were developed for ten (10) warehouses and a reduction in the car parking requirement under Planning Permit PLN18/0222 issued on 25/9/2018.

The ten (10) warehouses developed under Planning Permit PLN18/0222 were subdivided under Planning Permit PLN19/0587 issued on 19/12/2019 for the subdivision of the land into ten (10) lots. The subject site is one of the lots created from this subdivision.

#### **Proposal**

The application proposes to use the land to sell package liquor online associated with a Warehouse. This is proposed to be an expansion of the existing storage and distribution of liquor activity occurring on the land.

Online orders may be placed at any time. However, liquor will only be delivered from the subject site during the following hours:

Monday to Saturday: 9am to 11pm

Sunday: 10am to 11pm

ANZAC Day: 12noon to 11pm

No deliveries are proposed on Christmas Day or Good Friday.

There will be no retail / shop component at the subject site and no orders will be collected from the subject site.

Orders will generally be sent via Australia Post (or a similar business), and will take two (2) to three (3) business days to deliver to the recipients. An instant delivery model (i.e. one (1) hour delivery) is not proposed. Conditions from the Victorian Commission for Gambling and Liquor Regulation will also require that liquor must only be delivered to a person aged 18 and over and that the licensee must ensure that delivery arrangements include requiring evidence of age.

A copy of the submitted plans is included as Attachment 1.

#### Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **Financial Implications**

No financial resources are impacted by this report.

#### **Planning Scheme and Policy Frameworks**

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

Clause 52.27 (Licensed Premises) to use land to sell or consume liquor.

The relevant controls and policies are as follows:

### **Zoning Controls**

The subject site is located in an Industrial 1 Zone, as is the surrounding area.

The purpose of the Industrial 1 Zone outlined at Clause 33.01 is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.

Pursuant to Clause 33.01-1, a Warehouse is an as-of-right (permit not required) use.

#### **Overlay Controls**

#### Clause 43.04 Development Plan Overlay - Schedule 6

The Development Plan Overlays – Schedule 6 contains design guidelines for the development of land. This have been considered in the development of the land under Planning Permit PLN18/0222 issued to the parent land. The DPO6 is not relevant to the proposed use of the land.

### <u>Clause 45.06 Development Contribution Overlay – Schedule 2</u>

A Development Contribution was requested and paid under Planning Permit PLN16/0484 (Parent land) which the subject site was created from. No further Development Contribution is required for the proposed use of the land for the online sale of liquor.

#### **Planning Policy Framework**

The **Operation of the Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.
- (e) To protect public utilities and other facilities for the benefit of the community.
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).
- (g) To balance the present and future interests of all Victorians.

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

#### Clause 11 - Settlement

Clause 11 states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure.

#### Clause 13.05-1S- Noise abatement

Clause 13.05-1S seeks to assist the control of noise effects on sensitive land uses. The policy documents include Environment Protection Regulations under the *Environment Protection Act 2017* and *Noise Limit and Assessment Protocol for the Control of Noise from Commercial, Industrial and Trade Premises and Entertainment Venues* (Publication 1826.2, Environment Protection Authority, March 2021).

#### Clause 17 - Economic Development

Under this Clause, it notes that planning is to provide for a strong and innovative economy, where all sectors of the economy are critical to economic prosperity, and planning is to contribute to the economic well-being of communities and the State as a whole by supporting and fostering economic growth and development by providing land, facilitating decisions, and resolving land use conflicts so that each district may build on its strengths and achieve its economic potential.

Clause 17.01-1 (Business) has the objective to encourage development which meet's the community's needs for retail, entertainment, office and other commercial services and provides net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities.

The matter of Transport is considered at Clause 18, with Integrated Transport focused on under Clause 18.01. A relevant objective of that Clause which needs to be considered under this application includes that listed at Clause 18.01-1 relating to Land Use and Transport Planning, with that objective:

To create a safe and sustainable transport system by integrating land-use and transport.

#### **Local Planning Policy Framework**

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

#### Clause 21.04-2 Retail, Commerce and Entertainment

**Environmental issues** – The easy accessibility by train and other modes of public and private transport to the retail and commercial centres of central Dandenong, Springvale and Noble Park helps achieve environmental sustainability. This needs to be maintained and improved by providing facilities and services accessible by bicycle and walking.

**Economic issues –** Greater Dandenong's retail, commercial, industrial and entertainment uses provide a range of jobs. Strengthening these assets will attract visitors from outside the municipality and improve employment opportunities. With suitable promotion, they could realise increased economic benefits for the City.

**Social issues** – Local retail centres can act as a focus for local communities helping strengthen local connections. Entertainment and associated uses are important in maintaining local cultural vitality but need to be managed to avoid late night disturbances to surrounding residents, and inadequate provision of car parking.

The following objectives and strategies are relevant:

Under Clause 21.07 – Infrastructure and Transportation matters of: physical, community and cultural infrastructure; public transport; walking and cycling; cars and parking; and, transport services are covered.

Within Clause 21.07-2 where the matter of public transport is considered, the following relevant objective and strategies are noted:

- 2. To integrate transport and land use.
  - 2.1 Ensure residential, commercial and industrial development provides for safe and accessible pedestrian/bicycle movement to the public transport network.

The objectives and strategies of Clause 21.07-3 which relate to the matter of walking and cycling should also be considered.

#### **Particular Provisions**

#### Car Parking (Clause 52.06)

Clause 52.06 Car Parking needs to be considered to determine the appropriateness of the car parking provision of the development. The purpose of this Clause is:

- To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

A Warehouse requires 2 plus 1.5 car spaces to each 100sqm of net floor area.

#### Clause 52.27 - Licensed Premises

The purposes of this provision are:

- To ensure that licensed premises are situated in appropriate locations.
- To ensure that the impact of the licensed premises on the amenity of the surrounding area is considered.

These provisions apply to premises licensed, or to be licensed, under the Liquor Control Reform Act 1998.

A permit is required to use land to sell or consume liquor if any of the following apply:

A licence is required under the Liquor Control Reform Act 1998.

### Clause 52.34 - Bicycle Facility

The purpose of this Clause is:

- To encourage cycling as a mode of transport.
- To provide secure, accessible and convenient bicycle parking spaces and associated shower and change facilities.

Clause 52.34-1 states that a new use must not commence or the floor area of an existing use must not be increased until the required bicycle facilities and associated signage has been provided on the land.

Under Clause 52.34-2 states that a permit may be granted to vary, reduce or waive the requirements of Clause 52.34-3 and Clause 52.34-4. An application is exempt from the notice and decision requirements and appeal rights of some sections of the Act.

Under the table to Clause 52.34-3, a Warehouse is not listed in this Clause.

#### **General Provisions**

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

#### **Restrictive Covenants**

Covenants D933346, PS800991V and AR002932T are recorded on the Certificate of Title to the land.

The covenants relate to access, landscaping, setbacks, building materials, signage, fencing and easements. The covenants also prohibit the use of the land for motor vehicle wreckage, junkyard, shipping container depot, brothel, adult sex bookshop, take-away food premises, motor repairs or panel beating.

The proposed use of the land to sell packaged liquor in association with a Warehouse would not result in a breach of the covenants referred to above.

# Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four (4) years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

### **Diversity (Access & Equity)**

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

### **Community Safety**

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

### Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

#### Referrals

The application was externally referred to the following for their consideration (summarised):

External Authority	Response
Victoria Police (S52 comment)	No comment.
VCGLR (S52 comment non-mandatory referral)	No objection.

#### Internal

The application was internally referred to the following Council Units for their consideration (summarised):

Council Referrals	Response
Health Department	No objection.
Community Services	No comment.

COUNCIL MEETING - MINUTES

# 2.3.2 Town Planning Application - No. 49 Atlantic Drive, Keysborough (Planning Application No. PLN22/0069) (Cont.)

#### Advertising

The application has been advertised by:

- Sending notices to the owners and occupiers of adjoining and surrounding land.
- Placing a sign on site facing Atlantic Drive.

The notification has been carried out correctly.

Council has received zero (0) objections to date.

#### Consultation

A consultative meeting was not held as no objections were received, and the proposal does not relate to residential development.

#### **Assessment**

The proposal has been assessed against the relevant provisions of the Planning Policy Framework and Local Planning Policy Framework, the zoning of the land, the relevant particular provisions for licenced premises, and the decision guidelines of Clause 65.

Overall, the proposal is considered acceptable and would not result in any adverse impact to the amenity of adjoining or surrounding land.

#### Use

The application seeks to use the land to sell packaged liquor in association with a Warehouse. Pursuant to Clause 33.01-1, a Warehouse is an as-of-right (permit not required) use. However, a permit is required to sell liquor pursuant to Clause 52.27 (Licensed Premises).

Online orders may be placed at any time, and liquor will only be delivered from the subject site during the following hours:

Monday to Saturday: 9am to 11pm

Sunday: 10am to 11pm

ANZAC Day: 12noon to 11pm

No deliveries are proposed on Christmas Day or Good Friday.

There will be no retail / shop component at the subject site and no orders will be collected from the subject site.

Orders will generally be delivered via Australia Post (or a similar business) and will take two (2) to three (3) business days to deliver to the recipients. It is important to note that an instant delivery model (i.e. one hour delivery) is not proposed, therefore reducing the potential for negative late night

#### **COUNCIL MEETING - MINUTES**

# 2.3.2 Town Planning Application - No. 49 Atlantic Drive, Keysborough (Planning Application No. PLN22/0069) (Cont.)

anti-social behaviour outcomes. Conditions from the Victorian Commission for Gambling and Liquor Regulation will also require that liquor must only be delivered to a person aged 18 and over and that the licensee must ensure that delivery arrangements include requiring evidence of age.

As no liquor is to be consumed on the site, an Alcohol Management Plan is not required. However, conditions will be included on any permit to be granted restricting the time of delivery, the age of the recipients and that liquor must be received no sooner than 24 hours after the time and date of order.

It is considered that the proposal would improve services on the site and provide a benefit to the community by way of employment, without compromising the local amenity of the surrounding land uses. The proposal meets the objectives of Clause 17 (Economic Development) and Clause 17.02-1S (Business) of the Planning Policy Framework in that it is considered to meet the community's needs for accessible facilities located within the municipality.

It is considered that the proposal would not result in adverse detriment to the surrounding uses which are general industrial and warehouse uses. There are no sensitive uses around the site and the nearest residential zone is located 1.3km from the subject site.

In accordance with DPCP Practice Note 61 "Licensed Premises: Assessing Cumulative Impact", a cumulative impact assessment is required if <u>both</u> the clustering and hours of operation tests are met, specifically, if the premises trades *after* 11.00pm; and in an area where there is a 'cluster' of licensed premises. The site is not within an area which forms a cluster of licensed premises, and the proposed hours of operation do not exceed 11.00pm. As such, there is no trigger for the provisions of a cumulative impact assessment.

Based on the above, it is considered that the proposal is appropriately located and would be managed to avoid any impact on the amenity of the surrounding area and community.

#### **Car Parking**

The table to Clause 52.06-5 (Car parking – Number of car parking spaces required under Table 1) contains car parking for different uses. The subject site is not within the Principle Public Transport Network map area. Therefore, Column A of Clause 52.06-5 is applicable.

A Warehouse under Column A of Clause 52.06-5 requires 2 plus 1.5 car spaces to each 100sqm of net floor area.

The building on the site was developed for the purpose of a Warehouse together with nine (9) other warehouses on Atlantic Drive under Planning Permit PLN18/0222 which was issued on 25/9/2018. The subject site was allocated five (5) car parking spaces. There are also forty-four (44) common car spaces shared between the ten (10) warehouses.

As the primary use of the land for the purpose of a Warehouse is not altered and that no additional floor area is proposed, no additional car parking is required.

It is considered that the five (5) car spaces allocated to the site together with the forty-four (44) common car spaces are adequate to cater for the proposed use and that the proposal would not result in car parking detriment to the surrounding land uses, particularly given that only employees of the business will be on site, with no customers permitted to attend the premises.

#### **Bicycle Facilities**

Clause 52.34-5 contains bicycle space requirements for different uses. A Warehouse is not listed under this Clause. Therefore, no bicycle facility is required.

It is noted that there were seven (7) common bicycle spaces provided as part of Planning Permit PLN18/0222 issued for the ten (10) warehouses which the subject site is part of.

#### Conclusion

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework, Municipal Strategic Statement, zones, overlays and Clause 65.

Overall, it is considered that the proposal is appropriate having regard to the site's location within an Industrial 1 Zone.

#### Recommendation

That Council resolves to grant a planning permit in respect of the land known and described as 49 Atlantic Drive KEYSBOROUGH VIC 3173 (Lot 10 PS 837167), for "The use of the land to sell package liquor online (Packaged Liquor Licence) in association with a Warehouse", subject to the following conditions:

- 1. Except with the prior written consent of the Responsible Authority, the layout of the use shown on the endorsed plans must not be altered.
- 2. Except with the prior written consent of the Responsible Authority, the approved use must not commence and the land must not be occupied until all conditions of this permit have been complied with.
- 3. Liquor must only be stored within the red line area identified on the endorsed plans.
- 4. Without the prior written approval of the Responsible Authority, any application to, or licence obtained from, the relevant Liquor Licensing Authority must be for the sale of Packaged Liquor License only.
- 5. The delivery of liquor must only be carried out between the hours of:

- 5.1. Monday to Saturday: 9am to 11pm
- 5.2. Sunday: 10am to 11pm
- 5.3. ANZAC Day: 12noon to 11pm
- 5.4. No deliveries to be carried out on Christmas Day or Good Friday

Unless with the written consent of the Responsible Authority.

- 6. The amenity of the area must not be detrimentally affected by the use or development on the land, through the:
  - 6.1. Transport of materials, goods or commodities to or from the land.
  - 6.2. Appearance of any building, works or materials.
  - 6.3. Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste-water, waste products, grit or oil.
  - 6.4. Presence of vermin.

All to the satisfaction of the Responsible Authority.

- 7. No external sound amplification equipment or loudspeakers are to be used for the purpose of announcement, broadcast, playing of music or similar purpose.
- 8. Noise levels emanating from the land must not exceed the permissible noise levels stipulated in the Environment Protection Regulations under the Environment Protection Act 2017 and the Incorporated Noise Protocol (Publication 1826.4, Environment Protection Authority, May 2021) as may be amended from time to time to the satisfaction of the Responsible Authority.
- 9. The site must be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.

- 10. Bins or other receptacles for any form of rubbish or refuse must not be placed or allowed to remain in the view of the public, and no adverse odour shall be emitted from any such receptacle.
- 11. The owner, occupier and the manager must at all times make reasonable endeavours that persons resorting to the premises do not create a nuisance or annoyance to neighbours or otherwise disturb the amenity of the area.
- 12. All rubbish from the premises must be immediately collected and disposed of in an appropriate receptacle to the satisfaction of the Responsible Authority.
- 13. The purchaser of liquor must receive it via delivery only. No collection from the premises is permitted at any time.
- 14. Liquor must only be delivered to a person aged 18 and over.
- 15. The licensee must ensure that delivery arrangements include requiring evidence of age to be provided before liquor is received.
- 16. Liquor must be received by the purchaser no sooner than 24 hours after the time and date of order.
- 17. This permit will expire if:
  - 17.1. The use does not start within two (2) years of the date of this permit; or
  - 17.2. The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards, the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

#### Notes:

 Premises used for the sale or storage of food in any manner whatsoever are to be registered under the Food Act and require Council approval via the Public Health team before occupation.

- Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.
- Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.
- A building approval may be required prior to the commencement of the approved use.

#### **MINUTE 557**

Moved by: Cr Tim Dark

Seconded by: Cr Sean O'Reilly

That Council resolves to grant a planning permit in respect of the land known and described as 49 Atlantic Drive KEYSBOROUGH VIC 3173 (Lot 10 PS 837167), for "The use of the land to sell package liquor online (Packaged Liquor Licence) in association with a Warehouse", subject to the following conditions:

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- 3. Liquor must only be stored within the red line area identified on the endorsed plans.
- 4. Without the prior written approval of the Responsible Authority, any application to, or licence obtained from, the relevant Liquor Licensing Authority must be for the sale of Packaged Liquor License only.
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  - 6.1. Transport of materials, goods or commodities to or from the land.

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- 9. The site must be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.
- 10. Bins or other receptacles for any form of rubbish or refuse must not be placed or allowed to remain in the view of the public, and no adverse odour shall be emitted from any such receptacle.
- 11. The owner, occupier and the manager must at all times make reasonable endeavours that persons resorting to the premises do not create a nuisance or annoyance to neighbours or otherwise disturb the amenity of the area.
- 12. All rubbish from the premises must be immediately collected and disposed of in an appropriate receptacle to the satisfaction of the Responsible Authority.
- 13. The purchaser of liquor must receive it via delivery only. No collection from the premises is permitted at any time.
- 14. Liquor must only be delivered to a person aged 18 and over.

- 15. The licensee must ensure that delivery arrangements include requiring evidence of age to be provided before liquor is received.
- 16. Liquor must be received by the purchaser no sooner than 24 hours after the time and date of order.
- 17. This permit will expire if:
  - 17.1. The use does not start within two (2) years of the date of this permit; or
  - 17.2. The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards, the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

#### Notes:

- Premises used for the sale or storage of food in any manner whatsoever are to be registered under the Food Act and require Council approval via the Public Health team before occupation.
- Except where no permit is required under the provisions of the Planning Scheme, no sign, flashing or intermittent lights, bunting or advertising device may be erected or displayed on the land without the permission of the Responsible Authority.
- Prior to the erection of any advertising signs on the land, consultation should be made with officers of the Town Planning Department to determine the relevant Planning Scheme Controls.
- A building approval may be required prior to the commencement of the approved use.

**CARRIED** 

#### STATUTORY PLANNING APPLICATIONS

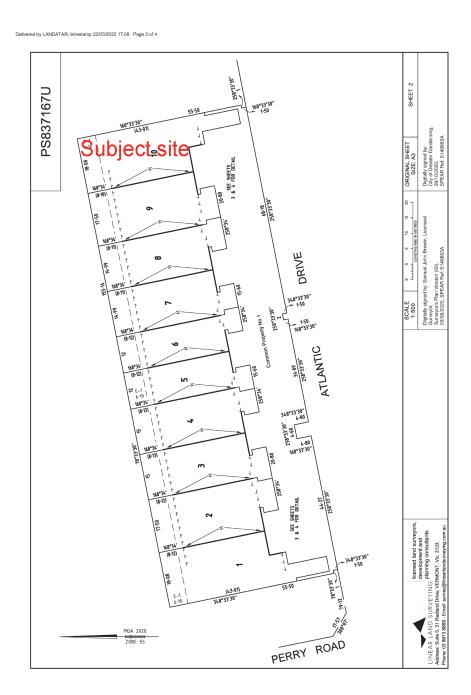
TOWN PLANNING APPLICATION - NO. 49 ATLANTIC DRIVE, KEYSBOROUGH (PLANNING APPLICATION PLN22/0069)

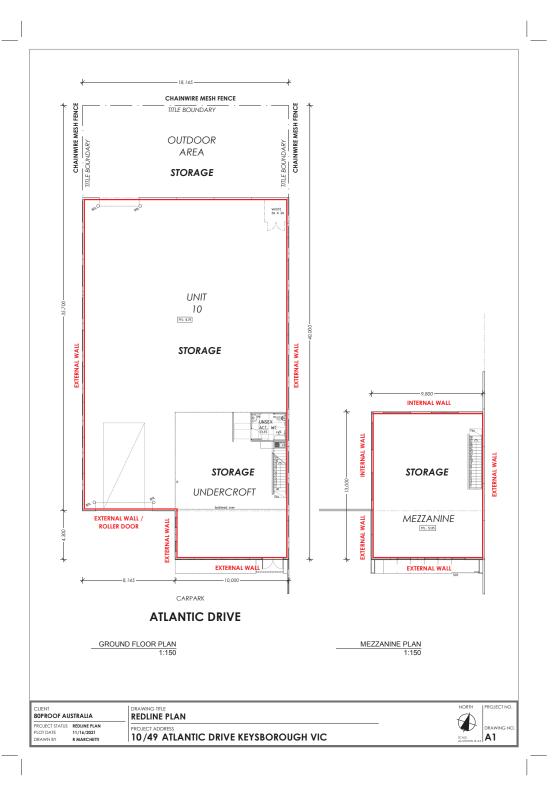
### **ATTACHMENT 1**

### SUBMITTED PLANS

**PAGES 3 (including cover)** 

If the details of the attachment are unclear please contact Governance on 8571 5235.





File Id: 234535

Responsible Officer: Director City Planning Design & Amenity

Attachments: Att 1: Submitted Plans

Att 2: Locations of Objectors

### **Application Summary**

Applicant: Maliku Investments Pty Ltd - C/- Human Habitats

Proposal: Construct buildings and works for the purposes of Shops and Offices and

business identification signage

Zone: Commercial 1 Zone

Overlay: Nil

Ward: Springvale South

This application is brought before the Council because it has received four (4) objections.

A permit is required pursuant to:

- Clause 34.01-4 (Commercial 1 Zone): A permit is required to construct buildings and works.
- Clause 52.05-11 (Signs Category 1 Commercial areas): A permit is required to display business identification signs if the total display area of all signs to each premises exceed 8 sqm.

#### **Objectors Summary**

The application was advertised to the surrounding area through the erection of two (2) notices on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Four (4) objections were received to the application.

Issues raised generally relate to the following:

- Inappropriate location of buildings;
- Inadequate car parking;
- Poor functionality and security to the laneway;
- Obstruction to bin collection to the shops to the west;
- Noise during construction;

- Noise from the premises;
- Overshadowing;
- Obstructing visibility of existing signage to existing shops to the west; and
- Limiting foot traffic to the rear of the existing shops to the west.

### **Assessment Summary**

The subject site is well suited for the redevelopment of the land for commercial uses given the site is an existing shopping centre within a Commercial 1 Zone.

The proposed redevelopment is considered to be respectful of the existing neighbourhood character by providing sufficient setbacks from the surrounding properties. The redevelopment would also improve the visual amenity of the overall site, which would assist in revitalising the shopping centre.

The two (2) storey height of part of the proposed buildings which would have a maximum height of 7.65m is not excessive.

Subject to a condition limiting the 13m high signs and feature blade to a maximum height of 9m, the proposed signs are considered suitable for the site and the Commercial 1 Zone.

Whilst the proposal would result in a reduction of 66 car parking spaces on the site from 242 to 176 car spaces, the site has an existing surplus of 108 car parking spaces. The provision of 176 car spaces exceeds the car parking requirement by 10 car spaces under Clause 52.06 of the Greater Dandenong Planning Scheme.

It is considered that the proposed development and display of business identification signs would not result in unacceptable adverse detriment to surrounding properties.

#### **Recommendation Summary**

As assessed, officers consider this proposal to be highly compliant with all of the relevant provisions of the Greater Dandenong Planning Scheme. All grounds of objection have been considered, and Council Officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, it is recommended that a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued subject to the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

Subject Site and Surrounds

#### **Subject Site**

- The subject site is an irregular shaped lot, approximately 50m east of Springvale Road. The site is located between Athol Road and Mackay Street.
- The site has an area of 12,100 square metres and contains a single storey shopping centre with ten (10) tenancies. There are 242 car parking spaces across the northern and southern extents of the site.

#### **Surrounding Area**

- The site has an interface with Athol Road to the north. Opposite Athol Road are residential developments and the Springvale South Primary School.
- The site has an interface with Mackay Street to the south. Opposite Mackay Street is a recreational sport facility (tennis club) within the Springvale South Reserve.
- To the east of the site are residential developments.
- To the west is a laneway. The laneway is 4m wide on the northern half and 6m wide on the southern half. To the west of the laneway is a row of shops that have frontages to Springvale Road.

### Locality Plan



p Subject Site Melway Map 88 K3 North é

Aerial photo of the site (October 2021)



### **Background**

#### **Previous Applications**

A search of Council records revealed that there were numerous planning permits issued to the site. The first permit granted was Planning Permit No. 195/88 issued on 17/11/1988 to erect a single storey shopping centre and car parking.

### **Proposal**

The application proposes the construction of buildings and works for the purposes of Shops and Offices and display business identification signage.

Details of the application is provided below:

Increase Leasable Floor Area	The proposal incorporates an additional nine (9) tenancies ranging from 79sqm to 185sqm. The additional tenancies comprise of six (6) shops (shown on the plans as Shops 13 to 18) and three (3) offices (shown on the plans as Offices 18 to 21). The offices would be at first floor above Shops 13-15. The offices feature ground floor foyer area, stairway and lift access. The total leasable floor area is increased by 968sqm.
Landscaping	Improved landscaping would be provided across the Athol Road and Mackay Street frontage. Additional canopy trees would also be provided between some of the car spaces throughout the site.
Signage	Two (2) business identification signs are proposed on the north elevation of the building and one (1) business identification sign is proposed on the south elevation of the building. Each sign would be 5.8m wide by 9.3m high (53.94sqm) and would be attached to a feature blade which has a maximum height of 13m. The signs would not be illuminated by internal or external light.
Access	A new east-west pedestrian walkway across the northern portion of the building would be provided. This intersects with the north-south pedestrian access through the site.
Car parking	A reduction in the number of car parking spaces on the site from 242 to 176, equating to 66 car spaces being removed. However, the car parking supplied will still satisfy the full requirements of the Planning Scheme.
Amenity improvement	The existing toilet to the south of existing Shop eight (8) would be refurbished and upgraded.
Façade improvement	The façades to Athol Road and Mackay Street would be improved with new feature canopy anodised aluminium battens, glazing and expressed batten façade cladding feature. New paint finish would be provided to all elevations.
Other improvements	New internal footpaths and new kerbing would be provided. The southern verandah to the south of the existing supermarket would be replaced.

A copy of the submitted plans is included as Attachment 1.

### Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

### **Financial Implications**

No financial resources are impacted by this report.

### **Planning Scheme and Policy Frameworks**

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Clause 34.01-4 (Commercial 1 Zone): A permit is required to construct buildings and works.
- Clause 52.05-11 (Signs Category 1 Commercial areas): A permit is required to display business identification signs if the total display area of all signs to each premises exceed 8 sqm.

The relevant controls and policies are as follows:

#### **Zoning Controls**

The subject site is located in a Commercial 1 Zone, as is the land to the west. The land to the north is partly within a General Residential Zone – Schedule 1 and partly within a Public Use Zone 2 (Education). The land to the south is within a Public Park and Recreation Zone and the land to the east is within a General Residential Zone – Schedule 1.

The purposes of the Commercial 1 Zone outlined at Clause 34.01 are:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To create vibrant mixed use commercial centres for retail, office, business, entertainment and community uses.
- To provide for residential uses at densities complementary to the role and scale of the commercial centre.

Pursuant to Clause 34.01-4, a permit is required to construct building or works.

Pursuant to Clause 34.01-9, sign requirements are at Clause 52.05. This zone is in Category 1.

The decision guidelines for buildings and works are at Clause 34.01-8.

#### **Overlay Controls**

No overlays affect the subject site or surrounding area.

#### **Planning Policy Framework**

The **Operation of the State Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.

- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.
- (e) To protect public utilities and other facilities for the benefit of the community.
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).
- (g) To balance the present and future interests of all Victorians.

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

#### Clause 11 - Settlement

Clause 11 states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure.

## Clause 13.05-1S- Noise abatement

Clause 13.05-1S seeks to assist the control of noise effects on sensitive land uses. The policy documents include Environment Protection Regulations under the *Environment Protection Act 2017* and *Noise Limit and Assessment Protocol for the Control of Noise from Commercial, Industrial and Trade Premises and Entertainment Venues* (Publication 1826.2, Environment Protection Authority, March 2021).

## Clause 17 – Economic Development

Under this Clause, it notes that planning is to provide for a strong and innovative economy, where all sectors of the economy are critical to economic prosperity, and planning is to contribute to the economic well-being of communities and the State as a whole by supporting and fostering economic growth and development by providing land, facilitating decisions, and resolving land use conflicts so that each district may build on its strengths and achieve its economic potential.

Clause 17.01-1 (Business) has the objective to encourage development which meet's the community's needs for retail, entertainment, office and other commercial services and provides net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities.

The matter of Transport is considered at Clause 18, with Integrated Transport focused on under Clause 18.01. A relevant objective of that Clause which needs to be considered under this application includes that listed at Clause 18.01-1 relating to Land Use and Transport Planning, with that objective:

To create a safe and sustainable transport system by integrating land-use and transport.

## **Local Planning Policy Framework**

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

## Clause 21.04-2 Retail, Commerce and Entertainment

**Environmental issues** – The easy accessibility by train and other modes of public and private transport to the retail and commercial centres of central Dandenong, Springvale and Noble Park helps achieve environmental sustainability. This needs to be maintained and improved by providing facilities and services accessible by bicycle and walking.

**Economic issues –** Greater Dandenong's retail, commercial, industrial and entertainment uses provide a range of jobs. Strengthening these assets will attract visitors from outside the municipality and improve employment opportunities. With suitable promotion, they could realise increased economic benefits for the City.

**Social issues** – Local retail centres can act as a focus for local communities helping strengthen local connections. Entertainment and associated uses are important in maintaining local cultural vitality but need to be managed to avoid late night disturbances to surrounding residents, and inadequate provision of car parking.

The following objectives and strategies are relevant:

- 2. To reinforce and develop the role, character and identity of activity centres outside of Central Dandenong
  - 2.1 Focus major new retail activities to Springvale, Parkmore and Noble Park the major activity centres and in neighbourhood centres located throughout the municipality.
  - 2.2 Encourage additional retail diversity that complements the core retail function.
  - 2.4 Encourage pedestrian activity and ground floor uses with active frontages.
  - 2.5. Encourage businesses and activities that increase opportunities for social interaction and recreation.
- 4. To encourage a mix of complimentary land uses that increase an activity centre's commercial variety without compromising its core commercial strengths.
  - 4.1. Support and promote complimentary land uses that enhance variety without compromising core commercial strengths

- 5. To enhance and embrace the multi-cultural identity of the municipality, where relevant, primarily as reflected in the city's built form, signage and urban design.
  - 5.1 Support the promotion of multi-cultural identity as reflected in the city's built form.
- 6. To encourage greater visitation to the activity centres.
  - 6.1 Support activities and festivals that promote greater visitation to activity centres
- 7. To create positive social, cultural and economic perceptions of activity centres.
  - 7.1 Support activities and festivals that promote greater visitation to activity centres

Under Clause 21.07 – Infrastructure and Transportation matters of: physical, community and cultural infrastructure; public transport; walking and cycling; cars and parking; and, transport services are covered.

Within Clause 21.07-2 where the matter of public transport is considered, the following relevant objective and strategies are noted:

- 2. To integrate transport and land use.
  - 2.1 Ensure residential, commercial and industrial development provides for safe and accessible pedestrian/bicycle movement to the public transport network.

The objectives and strategies of Clause 21.07-3 which relate to the matter of walking and cycling should also be considered.

### Clause 22.11 – Advertising Signs Policy

Clause 22.11 – Advertising Signs Policy sets out the local expectations for signage within this municipality.

The objectives of this policy are:

- To ensure that signs are designed, positioned and displayed in an appropriate and attractive manner.
- To encourage signs that make a positive contribution to both the day and night time character of activity centres.
- To improve the appearance of City gateways through the effective, sensitive display of signs and the avoidance of proliferation of signs and visual clutter.

There is a number of more specific design outcomes sought under this policy. An assessment against these outcomes is provided at Tables at the end of this report.

## **Particular Provisions**

### Clause 52.05 – Advertising Signs

The purpose of Clause 52.05 – Advertising Signs is:

- To regulate the display of signs and associated structures.
- To provide for signs that are compatible with the amenity and visual appearance of an area, including the existing or desired future character.
- To ensure signs do not contribute to excessive visual clutter or visual disorder.
- To ensure that signs do not cause loss of amenity or adversely affect the natural or built environment or the safety, appearance or efficiency of a road.

Pursuant to Clause 52.05-8, a permit is required to display business identification signs exceeding 8 square metres.

**Clause 52.06 – Car Parking** needs to be considered. The purposes of this provision are:

- To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

Clause 52.06-1 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table, with the decision guidelines for such considerations also at that Clause.

The subject site is within the Principle Public Transport Network map area. Therefore, Column B in the Table to Clause 52.06-5 is applicable.

The table at Clause 52.06-5 in Column B notes that a Shop requires 3.5 car parking spaces to each 100sqm of leasable floor area and Office requires three (3) car spaces to each 100sqm of leasable floor area.

### Clause 52.34 - Bicycle Facility

The purpose of this Clause is:

- To encourage cycling as a mode of transport.
- To provide secure, accessible and convenient bicycle parking spaces and associated shower and change facilities.

Clause 52.34-1 states that a new use must not commence or the floor area of an existing use must not be increased until the required bicycle facilities and associated signage has been provided on the land.

Under Clause 52.34-2 states that a permit may be granted to vary, reduce or waive the requirements of Clause 52.34-3 and Clause 52.34-4. An application is exempt from the notice and decision requirements and appeal rights of some sections of the Act.

Clause 52.34-5 sets out the number of bicycle space required for different uses.

## **General Provisions**

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

# **Proposed Planning Scheme Amendments**

There is no Planning Scheme Amendment relevant to this application.

#### **Restrictive Covenants**

The applicant has provided information to demonstrate that there are no restrictive covenants or restrictions restricting or prohibiting the proposal.

# Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

## **Diversity (Access & Equity)**

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

# **Community Safety**

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

# Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

## Referrals

#### **External**

The application was externally referred to the following for their consideration (summarised):

External Authority	Response	
Environmental Protection Authority (S52 comment)	No objection.	
Melbourne Water (S52 comment)	No objection, subject to conditions.	

#### Internal

The application was internally referred to the following Council Units for their consideration (summarised):

Council Referrals	Response
Transport Planning	No objection, subject to conditions.
Urban Designer	No objection, subject to conditions.
Strategic Planning	No objection
Civil Development	No objection, subject to conditions.
Waste Management	No objection
Asset Planning	No objection, subject to conditions.
Sustainability Planning	No objection, subject to conditions.

# **Advertising**

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing two (2) signs on site, one (1) facing Athol Road and the other one (1) facing Mackay Street.

The notification has been carried out correctly.

Council has received four (4) objections to date.

The locations of the objectors are shown in Attachment 2.

#### Consultation

While the application received four (4) objections, the proposal is not for a residential development and as such a consultative meeting was not triggered.

# **Summary of Grounds of Submissions/Objections**

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

## Inappropriate locations of proposed buildings

The location of the proposed shops and offices are considered to be appropriately located and would not result in adverse detriment to the surrounding land uses. There would be no overshadowing or overlooking to the surrounding properties from the proposed development. The proposed buildings would be well setback from neighbouring properties.

Increase traffic and inadequate car parking

Whilst the proposal would result in a reduction of 66 car parking spaces on the site from 242 to 176 car spaces, the site has a current surplus of 108 car parking spaces. The remaining car parking on the site complies with Clause 52.06 of the Greater Dandenong Planning Scheme. This is further discussed in the Assessment section of this report.

The application was also referred to Council's Transport Planning team who has reviewed the proposal and has no objection to the number of car spaces proposed or the car parking layout provided.

### Poor functionality and security of the laneway

The proposed Shops 13 to 15 and the offices above would have clear glazing to the west and would provide passive surveillance to the laneway. Shops 13 to 15 would also have pedestrian access to the laneway to the west.

It is recommended that a condition be included on any permit to be granted, requiring at least 80% of the windows to remain clear glazing at all times.

Subject to the above condition, it is considered that the proposed development would improve passive surveillance, activation and security to the laneway to the west.

## Obstruction to bin collection to the shops to the west

The construction of the proposed two storey building adjacent to the western boundary in the existing car park will prevent access from the adjoining Council laneway to the private car park of the subject site. Currently, the adjoining businesses to the west of the laneway (fronting Springvale Road) store their bins in the laneway and have them collected from the private car park on the subject site. This is an informal activity that has no legal basis.

Objectors have raised concern that the construction of the two storey building will prevent the collection of their bins in the informal arrangement that currently exists. It does appear that this will be the case. Given the situation Council officers sought legal advice regarding the matter.

The advice provided has confirmed that this matter is to be dealt with outside of this planning permit application and has no bearing on the decision making process of the application that is being considered by Council, and does not prevent Council making a decision on the application. The objectors have no rights in this regard which would constrain the applicant in obtaining a permit, or constrain the Council in granting one.

This issue is further discussed in the Assessment section.

## Noise during construction

The Environmental Protection Regulations 2021 apply to construction activities. The Regulations prohibit noise from construction equipment on weekdays before 7am and after 8pm.

Whilst some additional noise would occur during construction, the noise would not result in late night disturbance to the surrounding land uses, and would be required to accord with the above regulations.

## Noise from the premises

The proposed additional tenancies would be used for shops and offices. The proposed uses would not result in substantial noise to the surrounding commercial or residential uses.

Conditions would be included on any permit to be granted requiring that noise emanating from the site must not exceed the permissible noise levels determined in accordance with the Environment Protection Regulations under the Environment Protection Act 2017 and the Incorporated Noise Protocol (Publication 1826.4, Environment Protection Authority, May 2021) and that no external sound amplification equipment or loudspeaker are to be used.

## Overshadowing

A 4m wide laneway separates the subject site from the shops to the west. The proposed Shops 13 to 15 and the offices above, are setback 4m from the western boundary, resulting in a total of 8m setback from the shops to the west.

Whilst no shadow diagram was provided, shadow generally falls to the south with minor shadow to the east and west. It is considered that the proposal would not overshadow the shops to the west.

With regard to the eastern boundary, the proposed Shop 16 would be setback 7.5m from the eastern boundary. The adjoining land to the east also has a common driveway located adjacent to the subject site. The proposed development would not overshadow the secluded private open spaces or habitable room windows of the residential properties to the east.

## Obstruct visibility of existing signage to existing shops to the west

The existing shops to the west of the site have frontages to Springvale Road with their rear facing the laneway. The proposed Shops 13 to 15 would be setback 8m from the existing shops to the west. Whilst visibility of business identification signs to some of the shops to the west would be obstructed when viewed from the subject site and from part of Athol Road, it is not considered unreasonable, as the front of the existing shops to the west is Springvale Road and not the laneway.

## Limit foot traffic to the rear of the shops to the west

The proposed development would provide a pedestrian path to the north of Shop 15 to allow convenient pedestrian access from the car park on the site that faces Athol Road to the laneway to the west. Pedestrian access from the subject site to the laneway to the west would also be achievable through the pedestrian path between the existing Shops 7 and 8. There would also be a pedestrian path to the south of the proposed Shop 18 to allow pedestrian access from the car park on Mackay Street to the laneway to the west.

It is considered that the proposed development would not obstruct pedestrian access to the rear of the shops to the west.

## **Assessment**

The application has been assessed against all relevant provisions of the Greater Dandenong Planning Scheme.

Overall, the proposal is considered to be appropriate on the basis that it complies with the Planning Policy Framework and Local Planning Policy Framework for land use and built form.

#### Use

The proposed nine (9) additional tenancies would be used for the purposes of shops and offices. Shops and offices are 'permit not required' land uses in the Table to Clause 34.01-1 (Commercial 1 Zone). As such, the proposed uses do not require a planning permit.

### **Development**

The proposed buildings and works comprise of nine (9) additional tenancies and associated amenities and landscaping.

The proposed buildings which consist of varying building materials and finishes to the external walls would provide a level of articulation when viewed from the streetscape and adjoining residential properties.

The proposed Shops 13 to 15 and the offices above would have clear glazing to the north, east and west boundaries and would provide passive surveillance, as well as assist with activation of the area, particularly to the laneway to the west.

The proposed Shop 16 would have clear glazing to Athol Road to the north and the car park to the west. To the east is the driveway providing access to the existing loading bays. It is recommended that a security gate should be provided to restrict access to the driveway and bays along the east boundary to restrict access at night. This could be conditioned.

The proposed Shop 18 would have clear glazing to the south, east and west elevations. Shop 17 would have clear glazing to the east elevation but would have a blank wall to the west elevation which faces a public car park. It is recommended that clear glazed windows should be provided to the west of the proposed Shop 17 to improve passive surveillance and improve its appearance. This could be conditioned.

The existing single storey building on the site has a maximum height of 8m up to the tip of the roof. A telecommunication facility is located on top of the roof and has a maximum height of 12.5m high. The existing roof would be replaced with a new roof which has a maximum height of 6.8m. Whilst the proposed offices would be two (2) storey, they would have a maximum height of 7.65m. The height of the two (2) storey offices is not out of character compared to the existing building on the site or the surrounding properties. It is also noted that there is an existing two (2) storey building on one of the properties to the west at 577 Springvale Road.

The height of the proposed 13m high signs will be further discussed in the Signage assessment section of this report.

Council's Urban Design team have reviewed the application and have no objection to the proposal subject to whether protection to Shops 13 to 15 and the offices above and improvement to the landscaping throughout the site. This could be conditioned.

It is considered that the proposed development is consistent with the objectives and strategies of Clause 15.01-2S (Building design), the decision guidelines of Clause 34.01-4 (Commercial 1 Zone) and the decision guidelines of Clause 65 (Decision guidelines).

# **Landscaping**

The proposed development includes improved landscaping which would be provided across the Athol Road and Mackay Street frontage. Additional canopy trees would also be provided between some of the car spaces throughout the site. However, it is not considered that sufficient trees are proposed throughout the car parking area. This is a large area of hardstand which can generate significant urban heat island impacts. To reduce the impact of this, it is recommended that a condition be added requiring a minimum of one tree to be planted for every six (6) car parking spaces within the car parking area, and the trees be evenly distributed throughout the car parks.

Council's Urban Design team have reviewed the application and have no objection to the proposal subject to further improvement to the landscape areas and additional canopy trees within the new seating area at the entrance to the building and between the car spaces. These could be conditioned.

# **Signage**

The proposed signs comprise of the provision of two (2) business identification signs along the north elevation of the building and one (1) business identification sign along the south elevation of the building. Each sign would be 5.8m wide by 9.3m high (53.94sqm) and would be attached to a feature blade which has a maximum height of 13m. The signs would not be illuminated by internal or external lighting.

The number of signs proposed is not considered excessive and would not result in visual disorder or clutter of signs.

However, the height of the signs being 13m high including the feature blades, are not consistent with the character of the area. The proposed signs would tower above the proposed 7.65m high building on the site by 5.35m. Whilst the existing telecommunication facility is 12.5m high, it is only 1.2m wide. The proposed signs would be 5.8m wide each. Including the feature blades, the signs and their supporting structures would be 7.5m wide. It is considered that the proposed signs (including feature blades) would dominate the skyline and should be reduced to a maximum of 9m. This would be 1m more than the height of the existing roof.

It is also recommended that the width of the signs should be reduced to no more than half its height so that it is proportionate. This could be conditioned.

Subject to the above recommendation, it is considered that the proposed signage would be respectful of the character of the area and is consistent with Clauses 22.11 – Advertising Signs Policy and Clause 52.05 – Signs of the Greater Dandenong Planning Scheme.

## **Car Parking**

The table to Clause 52.06-5 (Car parking – Number of car parking spaces required under Table 1) contains car parking for different uses. The subject site is within the Principle Public Transport Network map area. Therefore, Column B in the Table to Clause 52.06-5 is applicable.

The site currently has 242 car parking spaces. The proposal would result in the loss of 66 car parking spaces. 176 car spaces would remain on the site.

A Traffic Report has been provided which includes a breakdown of the car parking requirement of the existing shopping centre in Table 1 and the proposed shopping centre in Table 2 below:

USE	SIZE	PLANNING SCHEME PARKING RATE	CAR PARKING REQUIREMENT
Shop	1,629 sqm	3.5 spaces to each 100 sqm of leasable floor area	57 spaces
Supermarket	1,557 sqm	5 spaces to each 100 sqm of leasable floor area	77 spaces
		TOTAL	134 SPACES

TABLE 1: PLANNING SCHEME CAR PARKING REQUIREMENT - EXISTING SHOPPING CENTRE

USE	SIZE	PLANNING SCHEME PARKING RATE	CAR PARKING REQUIREMENT
Shop	2,293 sqm	3.5 spaces to each 100 sqm of leasable floor area	80 spaces
Supermarket	1,557 sqm	5 spaces to each 100 sqm of leasable floor area	77 spaces
Office	304 sqm	3 spaces to each 100 sqm of leasable floor area	9 spaces
		TOTAL	166 SPACES

TABLE 2: PLANNING SCHEME CAR PARKING REQUIREMENT - PROPOSED SHOPPING CENTRE (COLUMN B)

The site currently contains 242 car spaces. The exisiting buildings on the site require 134 car spaces, therefore, the site has a surplus of 108 car spaces.

Including the proposed nine (9) additional tenancies, the site would require 166 car spaces. Whilst the proposal would result in a reduction of 66 car parking spaces on the site, the remaining 176 car spaces would still exceed the car parking requirement by 10 car spaces and complies with Clause 52.06 of the Greater Dandenong Planning Scheme.

Council's Transport Planning team has reviewed the proposal and have no objection to the number of car spaces proposed or the car parking layout provided.

**COUNCIL MEETING - MINUTES** 

2.3.3 Town Planning Application - No. 162-170 Athol Road, Springvale South (Planning Application No. PLN21/0419) (Cont.)

# Adjoining Laneway/ Shops to West

Directly west of the northern car parking area on the subject site is a Council owned laneway which abuts the rear of several commercial properties that front onto Springvale Road. The southern section of the laneway is six (6) metres wide and accessible to vehicles, however it narrows to four metres wide at the northern end connecting to Athol Road. This northern end is not currently accessible to vehicles.

Many of the adjoining businesses backing onto this laneway store their refuse bins on the Council laneway, which prevents vehicle access within the four (4) metre wide section of this laneway. These businesses currently rely on the northern car park of the subject site, (being private land in separate ownership to their sites) for the collection of their bins. These bins are collected by private contractors, and this is a practice of them gaining access across the application site and has no legal standing.

The aerial photo below shows the path taken by some private garbage trucks to collect the bins for these neighbouring businesses (path shown in blue). Trucks enter from Mackay Street, travel north through the public car park, then through the six (6) metre wide section of the laneway, they then turn right from the laneway into the private car park of the subject site. The trucks then 'reach over' from this neighbouring private car park to collect the bins from the laneway, and then exit out onto Athol Road.



For some of the businesses to the west that are located near Athol Road, bins are collected by trucks that enter the driveway of the subject site via Athol Road and collect the bins along the laneway early in the morning from the car parking areas when these car spaces are not occupied.

The construction of the proposed two (2) storey building adjacent to the western boundary of the northern car park will remove the ability for the private garbage trucks to collect the bins of the neighbouring businesses from the subject site. This will mean that these neighbouring businesses will need to identify an alternative solution for bin collection.

Council officers have sought legal advice regarding this matter. This advice has confirmed that it is highly unlikely that the neighbouring businesses would have a legal claim to this land, and that it is not a matter for consideration under this planning permit application. Furthermore, Council would not have any justifiable planning grounds to refuse the application based on the loss of this access across another party's private land, and that Council should proceed to make a decision based on the planning merits of this application, on this site only, as soon as possible.

As such, while it is acknowledged that this will impact on bin collection for these businesses to the west, the current practice has no legal standing, and this issue is outside of the scope of this planning permit application, and not part of the considerations that Council can base its determination on.

## **Bicycle Facilities**

The table to Clause 52.34-5 (Required bicycle facilities) contains bicycle requirements for different uses. An office or a shop is required to provide bicycle facilities if the net floor area exceeds 1000sqm.

The total additional floor area proposed is 968sqm, and as such no additional bicycle space is required.

Notwithstanding that no bicycle space is required, the proposed development has provided four (4) bicycle hoops to the north of existing Shops 9 and 10.

## **Loading and Unloading**

Pursuant to Clause 65.01, the Responsible Authority must consider the adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

The site has existing loading bays located along the eastern boundary. No alteration is proposed to the loading bays.

The loading and unloading bays are considered adequate for the additional proposed tenancies given the size of the buildings.

Council's Transport team have reviewed the proposal and are satisfied with the loading bays provided.

## **Environmentally Sustainable Development**

The proposal complies with the requirements of Clause 22.06 by providing a Sustainable Design Assessment (SDA), a Built Environment Sustainability Scorecard (BESS) and a Stormwater Calculation, all completed by qualified professionals.

The referral response from Council's Sustainability Planning team identified that the submitted plans and ESD report should be amended to include the following:

Amendments to town planning drawings:

- Areas of new kerb and channel to the car park areas.
- Location of bioretention solutions to the landscaped areas if receiving stormwater runoff from car park areas (should modifications occur to existing car park areas).
- Any other stormwater treatment systems that may apply to manage and treat stormwater to new areas of hardstand.
- Location of End of Trip facilities including showers and lockers, as per BESS Assessment.

Amendment to the Sustainable Design Assessment (SDA):

 Daylight modelling demonstrating 60% of office and retail spaces achieve a minimum of 2% daylight factor as per BESS Assessment, included as an Appendix to the SDA

- Revised stormwater management section that only assesses new impervious surface areas associated with the building works and new hardstand areas. This includes a revised assessment using with STORM, InsiteWater or MUSIC.
- Revised stormwater management section that uses rainwater collection and reuse as the primary treatment, and use of bioretention as a secondary treatment to new hardstand areas not treated by the rainwater tank.
- Preliminary energy efficiency modelling included as an Appendix to the SDA
- Annotation of 5 Star WELS urinals as per BESS Assessment
- Annotation of End of Trip facilities provided (2 showers and 4 lockers, as per BESS assessment)
- Amended BESS assessment including:
  - Updated energy section in line with preliminary thermal modelling
  - Updated water section reflecting commitment to 6 Star WELS bathroom taps as per SDA.

The above recommendations could be conditioned.

The assessment summary by Council's Sustainability Planning team is provided below:

BESS Information Summary Dwelling Type: Non-residential		Project Overall Score: 56%			
		Fail (<49%)		Best Practice	Design Excellence
				(50-69%)	(>70%)
BESS Category	Score	Initiatives			
Management	25%				
		•	Separate metering	g provided to individual to	enants
		•	Major common area services submetered		
Water	71%				
		•	■ Rainwater tank capacity of 10,000L connected to toilet flushing		
		•	High WELS star ra	ated water fittings, fixture	es and appliances
		Potable water consumption reduced by 50% compared to same building following minimum standard.			
Energy	65%				

	•	Energy efficiency/thermal performance modelling yet to be undertaken
	•	High efficiency reverse cycle air conditioning specified.
	-	High efficiency gas instantaneous hot water system specified.
100%		
	•	Stormwater design meets industry best practice requirements though rainwater collection and re-use
52%		
	•	Daylight modelling to be provided to validate BESS inputs
	•	Double glazing specified to all habitable windows
37%		
	-	Bicycle parking provided
	-	End of trip facilities to be marked on plans
66%		
	•	Recycling facilities as convenient as general waste
	•	At least 30% of existing building to be re-used
	52%	100%

## **Waste Management**

Bins on the application site are currently stored within a bin storage area located near the eastern boundary and adjacent to the loading bays. Waste is managed by Centre Management and is currently collected by a private waste collection contractor.

The location of bin storage area and waste collection would not be altered by the proposed development.

A Waste Management Plan has been submitted and reviewed by Council's Waste Management Services who has no objection to the proposal.

A condition should be included on any permit to be granted requiring waste to be stored and collected in accordance with the Waste Management Plan.

## **Power Pole**

An existing power pole is located on the nature strip of Athol Road between the laneway to the west and the crossover on the subject site. The power pole is approximately 0.5m from the crossover on the site. The location of the power pole has not been annotated on the plans and should be requested as a condition of any permit to be granted.

The proposal would reduce the nature strip between the laneway to the west and the crossover on the site, resulting in a reduction of the setback of the power pole from the crossover. As a result, written consent from United Energy should be requested prior to the endorsement of the plans. This could be conditioned.

## Conclusion

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework, Municipal Strategic Statement, zones, overlays and Clause 65.

Overall, it is considered that the proposal is appropriate having regard to the site's location being within a Commercial 1 Zone.

#### Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 162-170 Athol Road, Springvale South 3172 (PC 165860C Vol 9851 Fol 325), for 'the construction of buildings and works and to display business identification signage, subject to the following conditions:

1. Before the development starts, amended plans must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plan/s have been approved and endorsed by the Responsible Authority. The endorsed copy of the plan/s forms part of this permit.

The plans must be in accordance with the plans submitted with the application but modified to show:

- 1.1 A gate between Shop 16 and the eastern boundary;
- 1.2 Shop 17 provided with clear glazed windows to the west elevation;
- 1.3 The proposed signs including the feature blades, reduced to a maximum height of 9m and the width of each sign reduced to no more than half its height;

- 1.4 The location of the power pole on Athol Road adjacent to the site and its setback from the crossover on the site.
- 1.5 Awnings provided to the new western shopfronts of Shops 13 to 15 and weather protection provided to the western first floor windows of the office's corridor;
- 1.6 Areas of new kerb and channel to the car park areas;
- 1.7 Location of bioretention solutions to the landscaped areas if receiving stormwater runoff from car park areas (should modifications occur to existing car park areas);
- 1.8 Any other stormwater treatment systems that may apply to manage and treat stormwater to new areas of hardstand;
- 1.9 Location of End of Trip facilities including showers and lockers, as per BESS Assessment;
- 1.10 Any other changes to the plans resulting from Condition 2, 5 and 6.

All to the satisfaction of the Responsible Authority.

- 2. Before the endorsement of the plans required by Condition 1, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:
  - 2.1 Increasing the size of the proposed seating/ concrete planter located near the northern entry plaza to include a pair of featured small trees planting within its internal planting bed;
  - 2.2 The single Acacia Implexa replaced with a cluster of 2 x Acacia Implexa in the garden bed at the northwest corner of the site;
  - 2.3 A minimum of one (1) canopy tree between every six (6) spaces throughout both car parking areas;

- 2.4 Redesign the single seat located on the southern entry plaza so that it incorporates the landscape bed and tree planting to match the detailed design of the northern plaza;
- 2.5 Reduce the wide eastern most car parking bay located to the southeast corner of the Supermarket to a standard size car space and increase the landscape strip to the east to accommodate one additional tree;
- 2.6 Use of strata cell or similar technique for the proposed diamond shaped tree pits and broader tree pits located within and/ or in the proximity of the carpark areas;
- 3. The layout of the site and size, design, location and use of the buildings and works permitted must always be in accordance with the endorsed plans, unless with the written consent of the Responsible Authority.
- 4. Once the development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.
- 5. Prior to the endorsement of plans, the applicant is to submit a revised Sustainable Design Assessment (SDA). The revised SDA should be based on the report prepared by Compliance Energy Rating (dated 5 May 2022), but modified to include:
  - 5.1 Daylight modelling demonstrating 60% of office and retail spaces achieve a minimum of 2% daylight factor as per BESS Assessment, included as an Appendix to the SDA
  - 5.2 Revised stormwater management section that only assesses new impervious surface areas associated with the building works and new hardstand areas. This includes a revised assessment using with STORM, InsiteWater or MUSIC.
  - 5.3 Revised stormwater management section that uses rainwater collection and reuse as the primary treatment, and use of bioretention as a secondary treatment to new hardstand areas not treated by the rainwater tank.
  - 5.4 Preliminary energy efficiency modelling included as an Appendix to the SDA
  - 5.5 Annotation of 5 Star WELS urinals as per BESS Assessment

- 5.6 Annotation of End of Trip facilities provided (2 showers and 4 lockers, as per BESS assessment)
- 5.7 Amended BESS assessment including:
  - 5.7.1 Updated energy section in line with preliminary thermal modelling
  - 5.7.2 Updated water section reflecting commitment to 6 Star WELS bathroom taps as per SDA.
- 6. Prior to the endorsement of the plans required under Condition 1, written consent from United Energy must be provided for the reduced setback of the crossover from an existing power pole on the nature strip of Athol Road. If consent is not provided, the crossover must be redesigned to meet United Energy requirements.
- 7. The glazed area of the building façade at the ground level must be at least eighty percent (80%) transparent at all times, to the satisfaction of the Responsible Authority.
- 8. The provisions, recommendations and requirements of the endorsed SDA must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SDA and supporting documentation must not be altered without the prior written consent of the Responsible Authority.
- 9. The amenity of the area must not be detrimentally affected by the use or development on the land, through the:
  - 9.1 Transport of materials, goods or commodities to or from the land.
  - 9.2 Appearance of any building, works or materials.
  - 9.3 Adverse behaviour of patrons on, to or from the premises; and
  - 9.4 Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste-water, waste products, grit or oil.
  - 9.5 Presence of vermin.

All to the satisfaction of the Responsible Authority.

10. No external sound amplification equipment or loudspeakers are to be used for the purpose of announcement, broadcast, playing of music or similar purpose.

- 11. Noise levels emanating from the land must not exceed the permissible noise levels stipulated in the Environment Protection Regulations under the Environment Protection Act 2017 and the Incorporated Noise Protocol (Publication 1826.4, Environment Protection Authority, May 2021) as may be amended from time to time to the satisfaction of the Responsible Authority.
- 12. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.
- 13. All plant and equipment must be installed and located so that it does not adversely affect the amenity of the area due to the emission of noise, to the satisfaction of the Responsible Authority.
- 14. All rubbish from the premises must be immediately collected and disposed of in an appropriate receptacle to the satisfaction of the Responsible Authority.
- 15. Bins or other receptacles for any form of rubbish or refuse may not be placed or allowed to remain in the view of the public, and no adverse odour shall be emitted from any such receptacle.
- 16. Waste on the site must be stored and collected in accordance with the approved Waste Management Plan.
- 17. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operators control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.
- 18. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
- 19. The connection of the internal drainage infrastructure to the legal point of discharge must be to the satisfaction of the Responsible Authority.
- 20. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the legal point of discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required.
- 21. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority.

- 22. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.
- 23. Prior to the use commencing, all parking areas and accessways must be:
  - 23.1 constructed and available for use in accordance with the plan approved by the responsible authority;
  - 23.2 formed to such levels and drained so that they can be used in accordance with the plan; and
  - 23.3 line-marked or provided with some other adequate means of showing the car parking spaces
- 24. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.
- 25. The car parking provided on the land must always be kept available for its intended purpose at all times. No measures must be taken to restrict access to the car park.
- 26. The car parking area must be lit if in use during the hours of darkness and all lights must be designed and fitted with suitable baffles. The lighting must be positioned to prevent any adverse effect on adjoining land and must not be considered excessive for the area, all to the satisfaction of the Responsible Authority.
- 27. No buildings or works may be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority.
- 28. Before the commencement of works (other than works required to comply with this condition), the owner of the land must, to the satisfaction of the responsible authority:
  - engage a professional environmental consultant with demonstrated experience in the assessment of landfill gas risks to conduct an assessment of the potential for landfill gas to impact on the development and prepare and submit to the responsible authority the scope of the proposed risk assessment;

- 28.2 upon approval of the scope of the risk assessment by the responsible authority, have the consultant conduct the risk assessment and prepare a report to be submitted to the responsible authority which contains the consultant's opinion as to any potential risk associated with landfill gas beneath the land and any recommendations for the management or monitoring of the gas. The consultant must provide an opinion on whether an audit is required under section 53V of the *Environment Protection Act* 1970;
- 28.3 implement any recommendations of the risk assessment report;
- 28.4 if the risk assessment report recommends an audit under section 53V of the *Environment Protection Act 1970*:
  - 28.4.1 engage an environmental auditor appointed under section 53S of the *Environment Protection Act 1970* to prepare and submit to the satisfaction of the responsible authority a scope of the proposed audit which includes consideration of both landfill gas and odour risk
  - 28.4.2 have the environmental auditor conduct an audit under section 53V of the *Environment Protection Act 1970* in accordance with the agreed scope;
  - 28.4.3 implement any recommendations of the audit report.
- if the risk assessment report or audit report requires ongoing management or monitoring, the owner must enter into an agreement under section 173 of the *Planning and Environment Act 1987* with the responsible authority requiring the implementation of any ongoing requirements.

The owner/operator under this permit must pay the reasonable costs of the preparation, execution and registration of the section 173 agreement.

## Signage conditions

29. The location, type and dimensions of the signage as shown on the endorsed plan/s must not be altered unless with the written consent of the Responsible Authority.

- 30. Bunting, streamers, flags, windvanes or similar material must not be displayed except with the prior written consent of the Responsible Authority.
- 31. The approved sign(s) must not be animated in part or whole and flashing, intermittent or moving light/s must not be displayed.
- 32. The sign (s) must not be illuminated by internal or external lights.
- 33. The signage must be wholly located within the subject property. That is, no part of the sign may encroach into the road reserve.
- 34. The signage shall be constructed and maintained to the satisfaction of the Responsible Authority.

### **Conditions from Melbourne Water**

- 35. Prior to the commencement of works, formal Build Over approval from Melbourne Water's Asset Services Team must be obtained prior to any construction of permanent or temporary structures, demolition of structures existing structures or tree removal within five metres of a Melbourne Water asset.
- 36. Prior to the commencement of works a separate application direct to Melbourne Water, must be made and approved of any new or modified storm water connection to Melbourne Water's drains or watercourses.

## **End of Conditions from Melbourne Water**

### **Expiry date**

- 37. This permit will expire if:
  - 37.1 The development does not start within two (2) years of the date of this permit; or
  - 37.2 The development is not completed within four (4) years of the date of this permit; or

Before the permit expires or within six (6) months afterwards, the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a. the request for the extension is made within twelve (12) months after the permit expires; and
- b. the development or stage started lawfully before the permit expired.
- 38. This permit expires fifteen (15) years from the date of this permit for the approved signage. Before this permit expires, the approved sign(s) and any supporting structure must be removed and the land and/or building surface made good to the satisfaction of the Responsible Authority.

## Permit Notes

The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Asset Management Team is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.

A drainage plan approval fee is to be paid to Council prior to the issue of approved drainage plans. Please contact the Civil Development department for the current schedule of fees.

A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.

Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.

Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.

Prior to the drainage plans being approved, a drainage approval fee will need to be paid to Council. Please contact the Civil Development department for the current schedule of fees.

Approval of any retention system within the property boundary is required by the relevant building surveyor.

Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.

As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings.

### **Advice from Melbourne Water**

Melbourne Water's Edithvale Road DS Drain is within the property.

Any development and works (e.g. Shop 17 & 18 and associated paving) within 5 metres to Melbourne Water's asset will require a separate Build Over approval from our Asset Services team.

To ensure the setbacks from this asset, the exact location of Melbourne Water's underground drain is to be located by a licensed surveyor to a quality level B or higher (as per AS5488) guidelines and results are to be included on plan drawings and sent to Melbourne Water for review.

To access more information regarding other services or online applications that Melbourne Water offers please visit our website.

For general development enquiries contact our Customer Service Centre on 131 722.

**End of advice from Melbourne Water** 

## **MINUTE 558**

Moved by: Cr Sean O'Reilly Seconded by: Cr Tim Dark

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 162-170 Athol Road, Springvale South 3172 (PC 165860C Vol 9851 Fol 325), for 'the construction of buildings and works and to display business identification signage, subject to the following conditions:

1. Before the development starts, amended plans must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plan/s have been approved and endorsed by the Responsible Authority. The endorsed copy of the plan/s forms part of this permit.

The plans must be in accordance with the plans submitted with the application but modified to show:

- 1.1 A gate between Shop 16 and the eastern boundary;
- 1.2 Shop 17 provided with clear glazed windows to the west elevation;
- 1.3 The proposed signs including the feature blades, reduced to a maximum height of 9m and the width of each sign reduced to no more than half its height;
- 1.4 The location of the power pole on Athol Road adjacent to the site and its setback from the crossover on the site.
- 1.5 Awnings provided to the new western shopfronts of Shops 13 to 15 and weather protection provided to the western first floor windows of the office's corridor;
- 1.6 Areas of new kerb and channel to the car park areas;
- 1.7 Location of bioretention solutions to the landscaped areas if receiving stormwater runoff from car park areas (should modifications occur to existing car park areas);
- 1.8 Any other stormwater treatment systems that may apply to manage and treat stormwater to new areas of hardstand;

- 1.9 Location of End of Trip facilities including showers and lockers, as per BESS Assessment;
- 1.10 Any other changes to the plans resulting from Condition 2, 5 and 6.

All to the satisfaction of the Responsible Authority.

- 2. Before the endorsement of the plans required by Condition 1, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:
  - 2.1 Increasing the size of the proposed seating/ concrete planter located near the northern entry plaza to include a pair of featured small trees planting within its internal planting bed;
  - 2.2 The single Acacia Implexa replaced with a cluster of 2 x Acacia Implexa in the garden bed at the northwest corner of the site;
  - 2.3 A minimum of one (1) canopy tree between every six (6) spaces throughout both car parking areas;
  - 2.4 Redesign the single seat located on the southern entry plaza so that it incorporates the landscape bed and tree planting to match the detailed design of the northern plaza;
  - 2.5 Reduce the wide eastern most car parking bay located to the southeast corner of the Supermarket to a standard size car space and increase the landscape strip to the east to accommodate one additional tree;
  - 2.6 Use of strata cell or similar technique for the proposed diamond shaped tree pits and broader tree pits located within and/ or in the proximity of the carpark areas;
- 3. The layout of the site and size, design, location and use of the buildings and works permitted must always be in accordance with the endorsed plans, unless with the written consent of the Responsible Authority.

- 4. Once the development has started, it must be continued and completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority.
- 5. Prior to the endorsement of plans, the applicant is to submit a revised Sustainable Design Assessment (SDA). The revised SDA should be based on the report prepared by Compliance Energy Rating (dated 5 May 2022), but modified to include:
  - 5.1 Daylight modelling demonstrating 60% of office and retail spaces achieve a minimum of 2% daylight factor as per BESS Assessment, included as an Appendix to the SDA
  - 5.2 Revised stormwater management section that only assesses new impervious surface areas associated with the building works and new hardstand areas. This includes a revised assessment using with STORM, InsiteWater or MUSIC.
  - 5.3 Revised stormwater management section that uses rainwater collection and reuse as the primary treatment, and use of bioretention as a secondary treatment to new hardstand areas not treated by the rainwater tank.
  - 5.4 Preliminary energy efficiency modelling included as an Appendix to the SDA
  - 5.5 Annotation of 5 Star WELS urinals as per BESS Assessment
  - 5.6 Annotation of End of Trip facilities provided (2 showers and 4 lockers, as per BESS assessment)
  - 5.7 Amended BESS assessment including:
    - 5.7.1 Updated energy section in line with preliminary thermal modelling
    - 5.7.2 Updated water section reflecting commitment to 6 Star WELS bathroom taps as per SDA.

- 6. Prior to the endorsement of the plans required under Condition 1, written consent from United Energy must be provided for the reduced setback of the crossover from an existing power pole on the nature strip of Athol Road. If consent is not provided, the crossover must be redesigned to meet United Energy requirements.
- 7. The glazed area of the building façade at the ground level must be at least eighty percent (80%) transparent at all times, to the satisfaction of the Responsible Authority.
- 8. The provisions, recommendations and requirements of the endorsed SDA must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SDA and supporting documentation must not be altered without the prior written consent of the Responsible Authority.
- 9. The amenity of the area must not be detrimentally affected by the use or development on the land, through the:
  - 9.1 Transport of materials, goods or commodities to or from the land.
  - 9.2 Appearance of any building, works or materials.
  - 9.3 Adverse behaviour of patrons on, to or from the premises; and
  - 9.4 Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste-water, waste products, grit or oil.
  - 9.5 Presence of vermin.

All to the satisfaction of the Responsible Authority.

- 10. No external sound amplification equipment or loudspeakers are to be used for the purpose of announcement, broadcast, playing of music or similar purpose.
- 11. Noise levels emanating from the land must not exceed the permissible noise levels stipulated in the Environment Protection Regulations under the Environment Protection Act 2017 and the Incorporated Noise Protocol (Publication 1826.4, Environment Protection Authority, May 2021) as may be amended from time to time to the satisfaction of the Responsible Authority.
- 12. The site shall be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.

- 13. All plant and equipment must be installed and located so that it does not adversely affect the amenity of the area due to the emission of noise, to the satisfaction of the Responsible Authority.
- 14. All rubbish from the premises must be immediately collected and disposed of in an appropriate receptacle to the satisfaction of the Responsible Authority.
- 15. Bins or other receptacles for any form of rubbish or refuse may not be placed or allowed to remain in the view of the public, and no adverse odour shall be emitted from any such receptacle.
- 16. Waste on the site must be stored and collected in accordance with the approved Waste Management Plan.
- 17. The operator under this permit must make all reasonable attempts to ensure that no vehicle under the operators control, or the operator's staff, are parked in the streets nearby, all to the satisfaction of the Responsible Authority.
- 18. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
- 19. The connection of the internal drainage infrastructure to the legal point of discharge must be to the satisfaction of the Responsible Authority.
- 20. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the legal point of discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required.
- 21. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority.
- 22. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.
- 23. Prior to the use commencing, all parking areas and accessways must be:

- 23.1 constructed and available for use in accordance with the plan approved by the responsible authority;
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- 23.3 line-marked or provided with some other adequate means of showing the car parking spaces
- 24. Car spaces, access lanes, loading bays and driveways must be maintained (including line marking) and kept available for these purposes at all times.
- 25. The car parking provided on the land must always be kept available for its intended purpose at all times. No measures must be taken to restrict access to the car park.
- 26. The car parking area must be lit if in use during the hours of darkness and all lights must be designed and fitted with suitable baffles. The lighting must be positioned to prevent any adverse effect on adjoining land and must not be considered excessive for the area, all to the satisfaction of the Responsible Authority.
- 27. No buildings or works may be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority.
- 28. Before the commencement of works (other than works required to comply with this condition), the owner of the land must, to the satisfaction of the responsible authority:
  - engage a professional environmental consultant with demonstrated experience in the assessment of landfill gas risks to conduct an assessment of the potential for landfill gas to impact on the development and prepare and submit to the responsible authority the scope of the proposed risk assessment;
  - 28.2 upon approval of the scope of the risk assessment by the responsible authority, have the consultant conduct the risk assessment and prepare a report to be submitted to the responsible authority which contains the consultant's opinion as to any potential risk associated with landfill gas beneath the land and any recommendations for the management or

monitoring of the gas. The consultant must provide an opinion on whether an audit is required under section 53V of the *Environment Protection Act* 1970;

- 28.3 implement any recommendations of the risk assessment report;
- 28.4 if the risk assessment report recommends an audit under section 53V of the *Environment Protection Act 1970*:
  - 28.4.1 engage an environmental auditor appointed under section 53S of the *Environment Protection Act 1970* to prepare and submit to the satisfaction of the responsible authority a scope of the proposed audit which includes consideration of both landfill gas and odour risk
  - 28.4.2 have the environmental auditor conduct an audit under section 53V of the *Environment Protection Act 1970* in accordance with the agreed scope;
  - 28.4.3 implement any recommendations of the audit report.
- 28.5 if the risk assessment report or audit report requires ongoing management or monitoring, the owner must enter into an agreement under section 173 of the *Planning and Environment Act 1987* with the responsible authority requiring the implementation of any ongoing requirements.

The owner/operator under this permit must pay the reasonable costs of the preparation, execution and registration of the section 173 agreement.

### Signage conditions

- 29. The location, type and dimensions of the signage as shown on the endorsed plan/s must not be altered unless with the written consent of the Responsible Authority.
- 30. Bunting, streamers, flags, windvanes or similar material must not be displayed except with the prior written consent of the Responsible Authority.
- 31. The approved sign(s) must not be animated in part or whole and flashing, intermittent or moving light/s must not be displayed.

- 32. The sign (s) must not be illuminated by internal or external lights.
- 33. The signage must be wholly located within the subject property. That is, no part of the sign may encroach into the road reserve.
- 34. The signage shall be constructed and maintained to the satisfaction of the Responsible Authority.

#### **Conditions from Melbourne Water**

- 35. Prior to the commencement of works, formal Build Over approval from Melbourne Water's Asset Services Team must be obtained prior to any construction of permanent or temporary structures, demolition of structures existing structures or tree removal within five metres of a Melbourne Water asset.
- 36. Prior to the commencement of works a separate application direct to Melbourne Water, must be made and approved of any new or modified storm water connection to Melbourne Water's drains or watercourses.

### **End of Conditions from Melbourne Water**

## **Expiry date**

- 37. This permit will expire if:
  - 37.1 The development does not start within two (2) years of the date of this permit; or
  - 37.2 The development is not completed within four (4) years of the date of this permit; or

Before the permit expires or within six (6) months afterwards, the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

a. the request for the extension is made within twelve (12) months after the permit expires; and

- b. the development or stage started lawfully before the permit expired.
- 38. This permit expires fifteen (15) years from the date of this permit for the approved signage. Before this permit expires, the approved sign(s) and any supporting structure must be removed and the land and/or building surface made good to the satisfaction of the Responsible Authority.

### **Permit Notes**

The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Asset Management Team is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.

A drainage plan approval fee is to be paid to Council prior to the issue of approved drainage plans. Please contact the Civil Development department for the current schedule of fees.

A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.

Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.

Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.

Prior to the drainage plans being approved, a drainage approval fee will need to be paid to Council. Please contact the Civil Development department for the current schedule of fees.

Approval of any retention system within the property boundary is required by the relevant building surveyor.

Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc. **COUNCIL MEETING - MINUTES** 

2.3.3 Town Planning Application - No. 162-170 Athol Road, Springvale South (Planning Application No. PLN21/0419) (Cont.)

As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings.

#### **Advice from Melbourne Water**

Melbourne Water's Edithvale Road DS Drain is within the property.

Any development and works (e.g. Shop 17 & 18 and associated paving) within 5 metres to Melbourne Water's asset will require a separate Build Over approval from our Asset Services team.

To ensure the setbacks from this asset, the exact location of Melbourne Water's underground drain is to be located by a licensed surveyor to a quality level B or higher (as per AS5488) guidelines and results are to be included on plan drawings and sent to Melbourne Water for review.

To access more information regarding other services or online applications that Melbourne Water offers please visit our website.

For general development enquiries contact our Customer Service Centre on 131 722.

**End of advice from Melbourne Water** 

**CARRIED** 

#### STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 162-170 ANTHOL ROAD, SPRINGVALE SOUTH (PLANNING APPLICATION PLN21/0419)

### **ATTACHMENT 1**

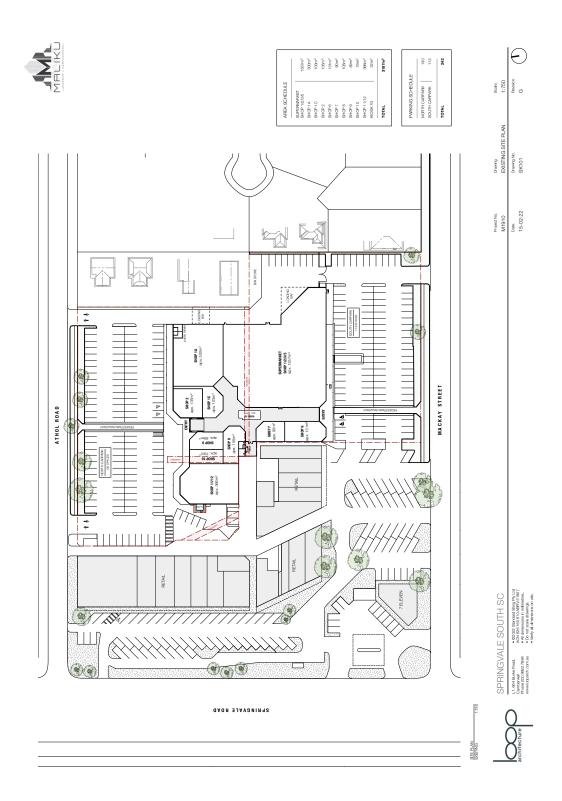
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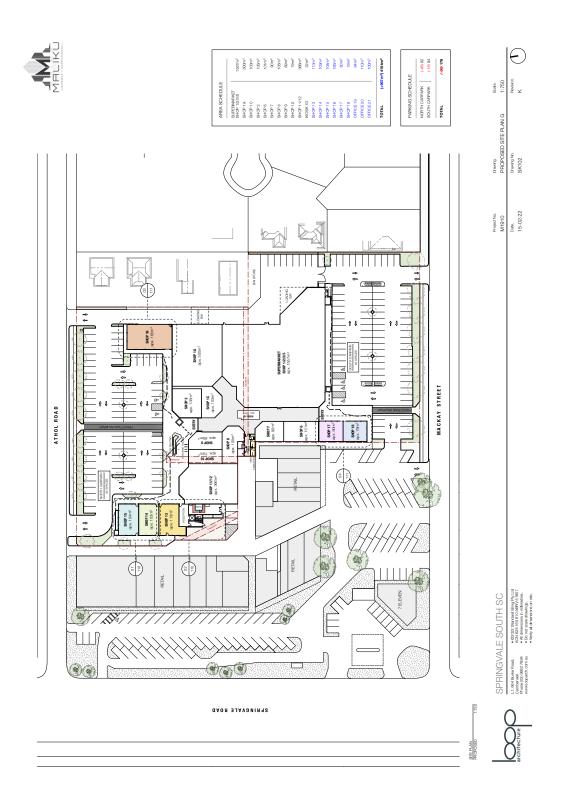
PAGES 23 (including cover)

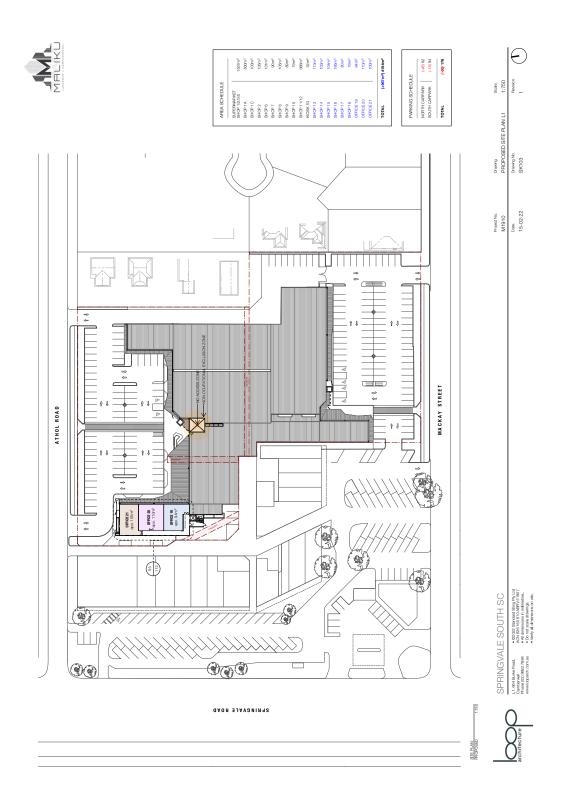
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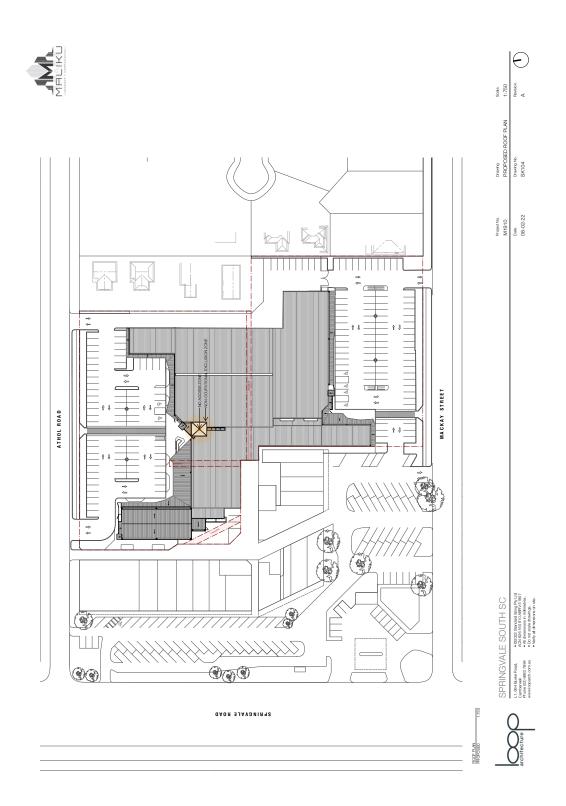


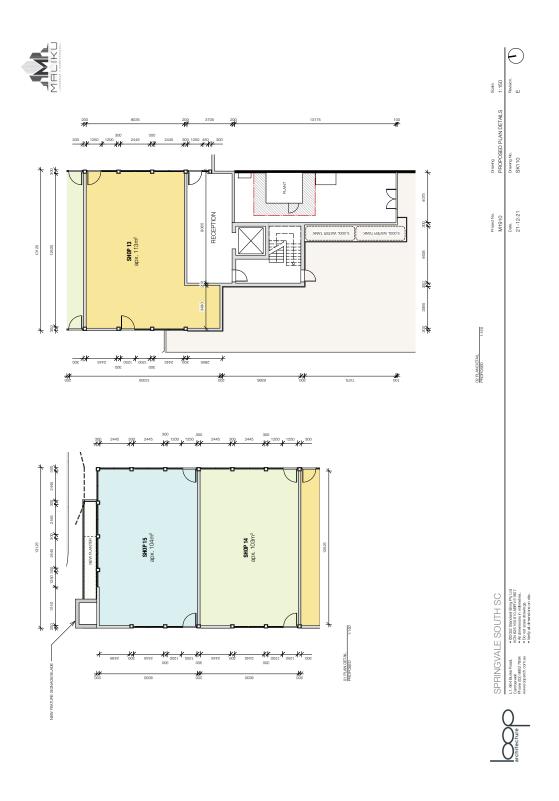


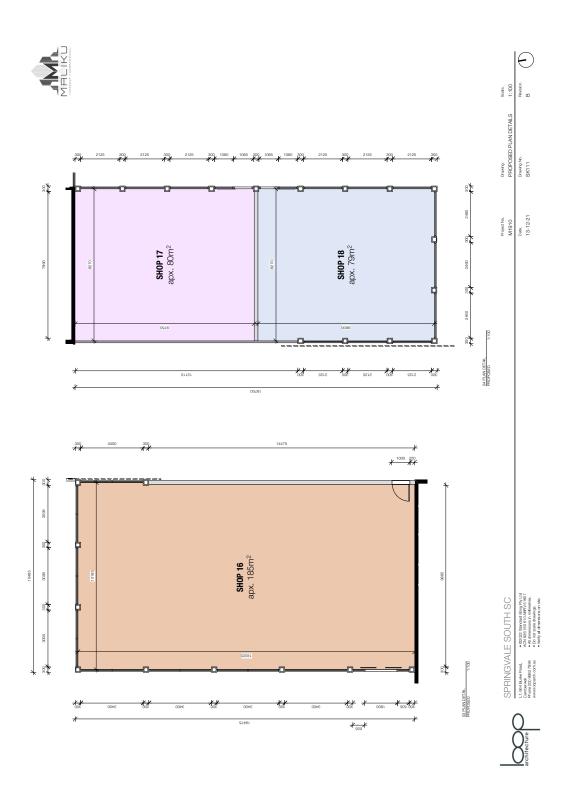


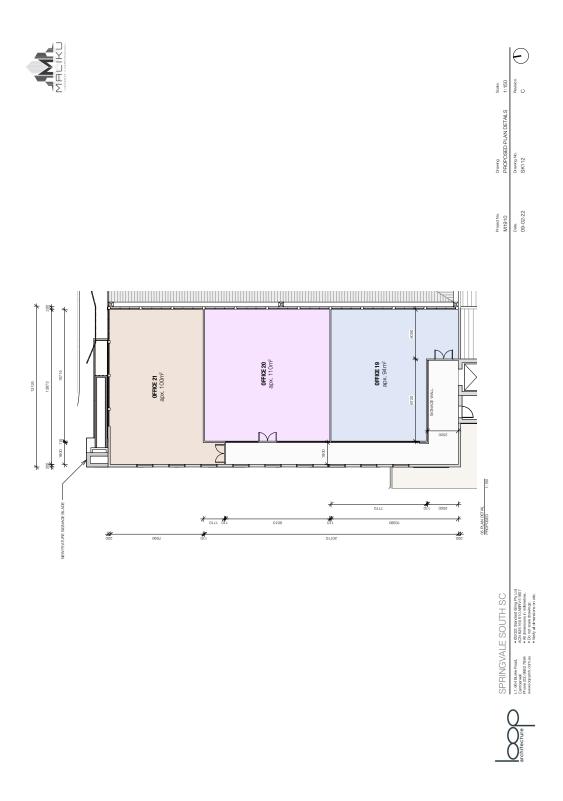


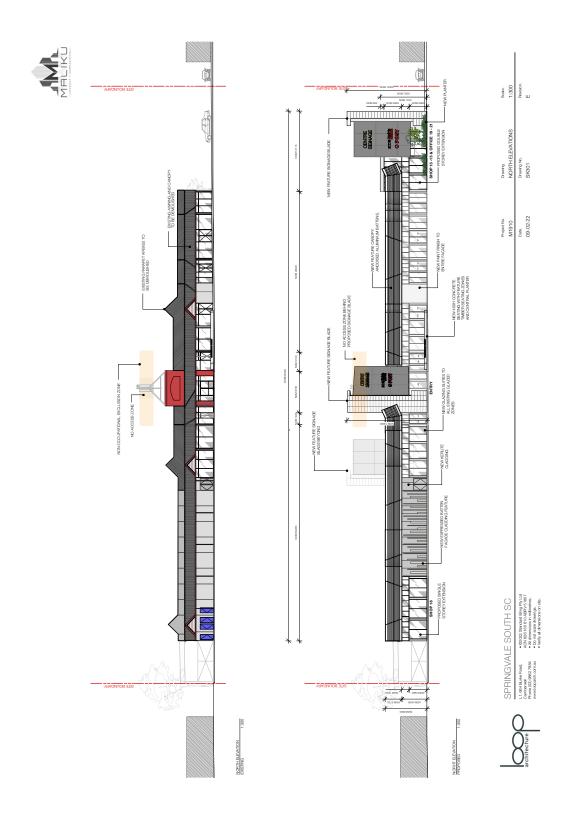


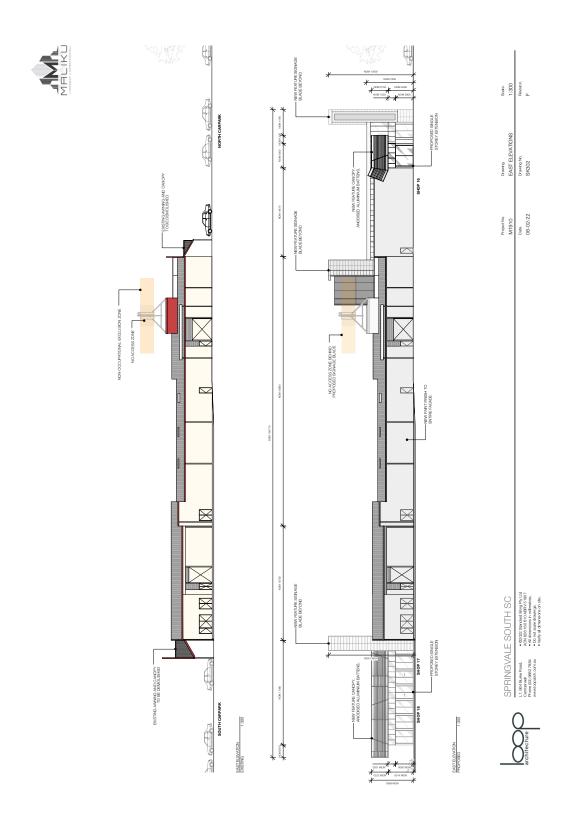


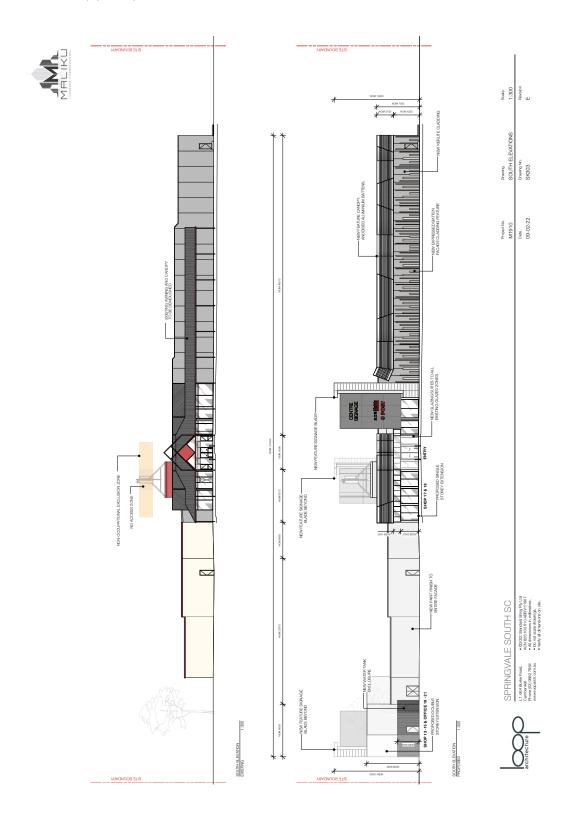


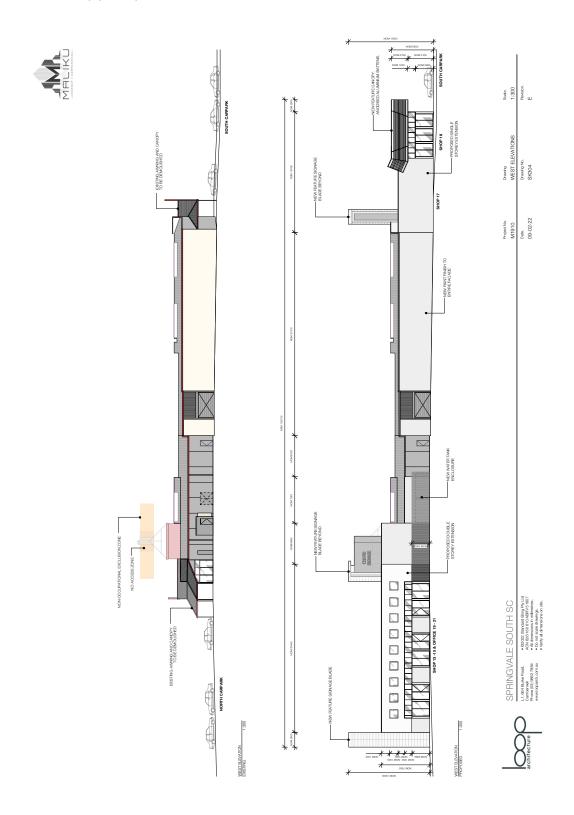


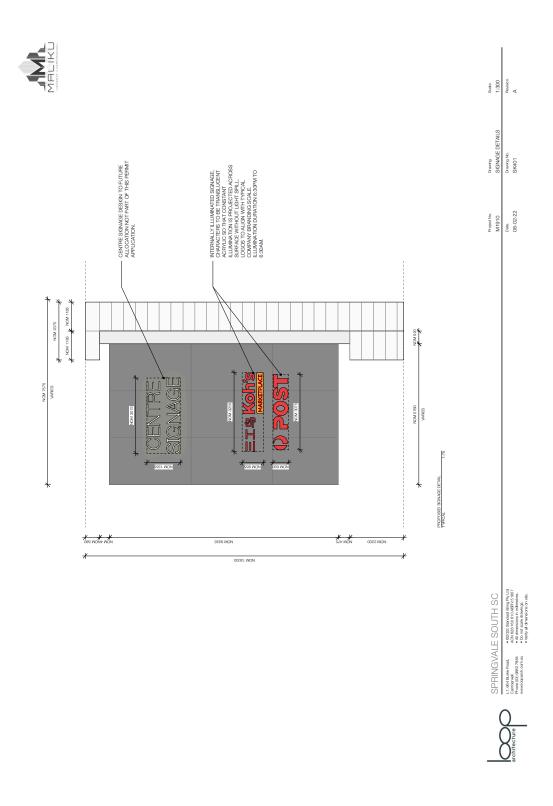


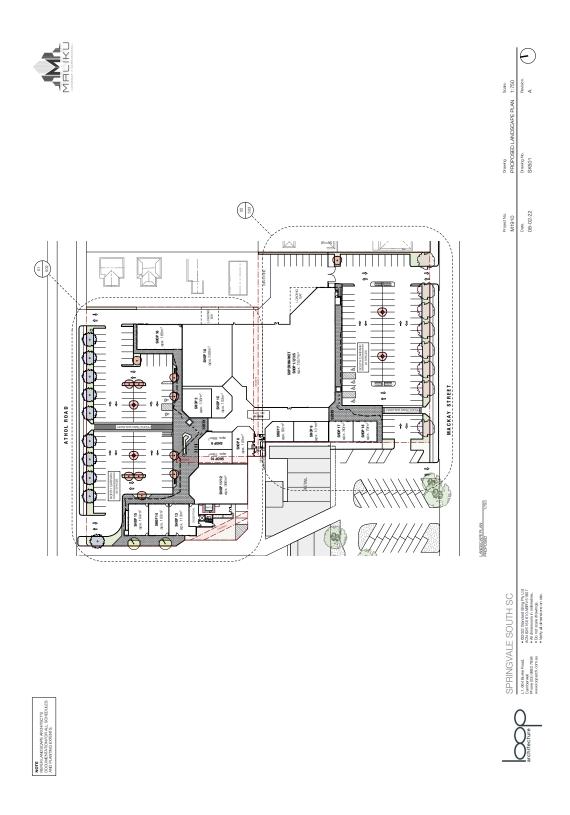


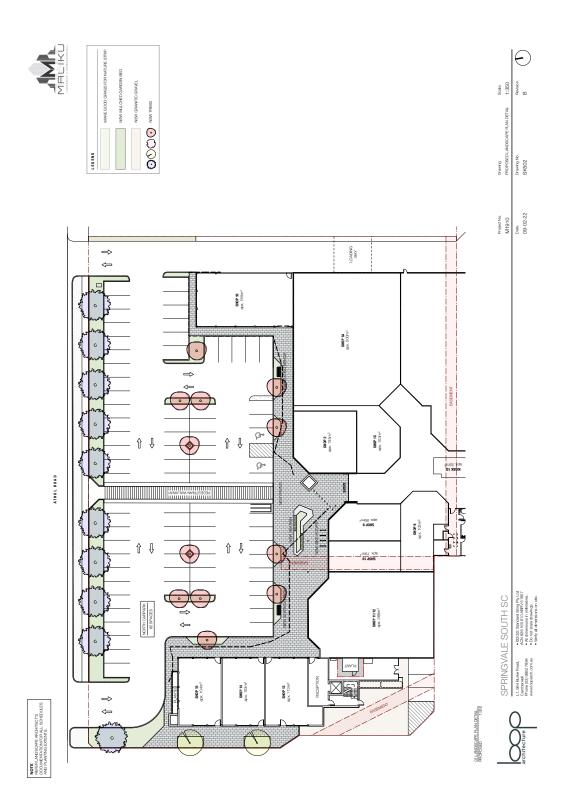


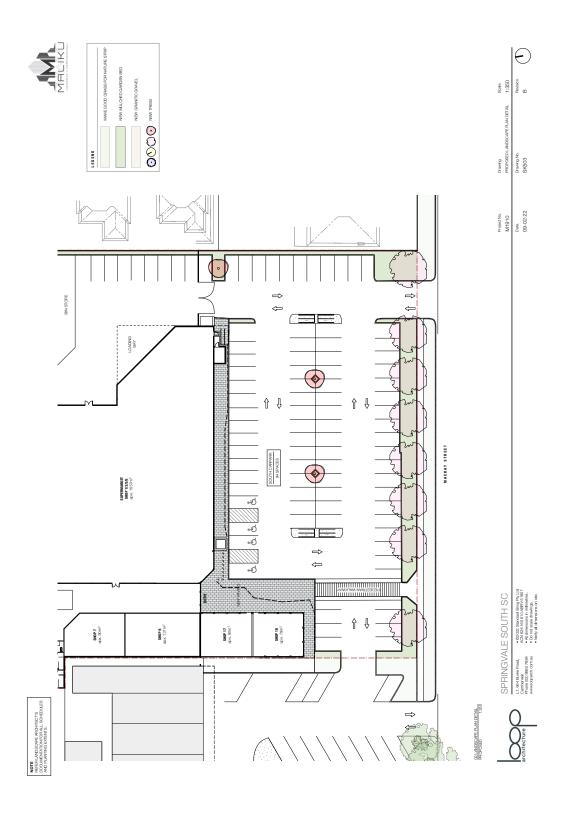






























#### STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 162-170 ATHOL ROAD, SPRINGVALE SOUTH (PLANNING APPLICATION PLN21/0419)

### **ATTACHMENT 1**

### **LOCATIONS OF OBJECTORS**

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.







LOCATION OF OBJECTOR

MELWAY MAP REF: 88 - K3

#### 3 QUESTION TIME - PUBLIC

#### Question

#### Teresa\_Rumpf,\_Noble\_Park\_North

My children have started basketball at Dandenong Stadium. On Saturdays, the carpark is always overflowing with cars parked everywhere they can. A lot of the area is wet and boggy. As Dandenong Council have now taken over management, is there a plan for additional carparking with adequate drainage? There is so much more open space adjacent but not accessible or appropriately drained.

#### Response

#### Paul\_Kearsley, Director\_Business\_Engineering\_&\_Major\_Projects

I can advise that the land surrounding the Dandenong Stadium and existing carpark is part of the Dandenong floodplain and is subject to significant amounts of inundation. Parking at the Dandenong Stadium has been identified as a challenge at peak times and consultation with key stakeholders is ongoing in relation to future improvements on the site, including the provision of additional car parking.

Whilst there is currently no endorsed plans or budgetary allowance to expand the existing carpark, South East Leisure Pty Ltd and Council are investigating parking restrictions to essentially stop all day parking for those people who may not be there for the sport. We hope that that would allow for some additional parking to be made available.

#### Question

#### <u>Timothy\_Boulton,\_Noble\_Park</u>

This question relates to the dangerous intersections near Noble Park train station.

On 12 July 2022, I visited the Keysborough branch of the Dandenong Council to ask for an assessment of the traffic dangers and feasibility of installing a roundabout and a reference is provided.

I have witnessed the lack of planning infrastructure for the Douglas Street, Ian Street, Leonard Avenue intersection near the train station and re-evaluation of Mons Parade cross intersection. I also saw the lack of planning and multiple near misses for commuters, congestion, no grade separation, dangerous mix of pedestrians and traffic with cars turning in front of each other at the wrong angles. I think there should be a roundabout in this location. I have seen the subsequent patches applied to try to stop bus and train commuters from running in front of traffic directly in front of the station.

The path should be fenced near the pedestrian crossing on Douglas Street, should be signal protected and possibly moved back. Analysis of these crossings needs to be done with video. There needs to be integration of side road with protected bike lanes, 15 minute Walkable City policy needs to be implemented in Noble Park.

#### Response

#### Paul\_Kearsley, Director\_Business\_Engineering\_&\_Major\_Projects

Council is very much aware of the safety concerns at the intersection of Ian Street, Mons Parade, and the new Muderra Way Link Road. Some of this has come about due to the implementation of the grade separation project. We're currently implementing streetscape improvements along Ian

Street, which includes kerb out stands and a raised safety platform just prior to the Mons Parade intersection. Whilst we are not yet the road authority for Muderra Way, we are planning to install a pavement mural once the relevant transfer of authority is completed within the coming months.

These aforementioned actions will assist with highlighting the intersection, and also reducing driver's approach speeds, which should result in improved safety for all road users. Once those works have been undertaken, we will probably then undertake some further surveys of both speed and traffic conditions in the coming six to twelve months to work out whether any further additional works are required.

#### Question

### Matthew\_Kirwan,\_Noble\_Park

Has the public consultation regarding the lighting review of Cyril Grove commenced? Many of the residents who use Cyril Grove to walk to the railway station at night live off streets that feed into Cyril Grove and would like to have a say regarding improved lighting.

#### Response

#### Paul\_Kearsley, Director\_Business\_Engineering\_&\_Major\_Projects

Unfortunately, due to an unforeseen administrative error, Cyril Grove was left off the light testing for the months of July and August, and I do apologise for that. The testing will be prioritised in the next monthly test, which we hope to be in the coming weeks in September. This testing will establish whether the lighting in the street meets Australian Standards. If it meets the standards, then no further action will take place. If it does not meet the standards however, the residents immediately adjacent to any proposed additional lights, will be consulted so any objections to the new lights can be resolved.

#### Question

#### Susan\_Smith,\_Dandenong

The agenda contains another 110 signatures to a petition relating to the Dandenong Community Hub, that makes 526 signatures in total. When are the concept plans for the Dandenong Community Hub going to be finalised and the consultation on the detailed design going to start?

#### Response

#### Jim\_Davine,\_Acting\_Director\_Community\_Services

The revised concepts for the Dandenong Community Hub are to be considered by Council in September/October of this year and at that point the project page on Council's website will be updated and all stakeholders advised of the next steps.

#### Question

#### Silvia\_Mastrogiovanni,\_Dandenong\_

It has been five months since Dandenong residents stood up and spoke out against the sham consultation for the Little India Redevelopment. Hardly any Dandenong residents knew about the consultation this year and the very few streets that were letterboxed were informed about a consultation

session that happened the very next day. We asked that Council lobby the State Government to do the consultation properly, with sessions at various times that the community can attend and adequate notice of these sessions. What has Council done in response to Dandenong residents' concerns?

#### Response

#### Paul\_Kearsley,\_Director\_Business\_Engineering\_&\_Major\_Projects

This question is actually quite timely. During March and April 2022 Council received several public questions at its formal Council meetings about the Master Plan and the engagement process undertaken by Development Victoria. Council subsequently wrote to Development Victoria seeking their support to re-visit the community engagement and consultation process. Development Victoria has advised Council that further consultation will be held in October 2022 to share a summary of feedback received to date, provide an update on the next steps for the project and to allow the community an opportunity to submit feedback.

I can provide the following information. There will be an online webinar on Tuesday 11 October 2022 between 5.30pm to 6.30pm.

There will also be in-person sessions on Tuesday 18 October 2022 at the Greater Dandenong City Council Civic Centre. Session 1 is from 2.00pm to 4.00pm. Session 2 is from 6.00pm to 8.00pm.

We understand the consultation opportunities will be advertised in the local press and by letterbox flyers and we have also arranged our own information via communication channels and Council's website.

#### Question

#### Tina\_Congues,\_Dandenong

Now, with COVID restrictions having been removed, what is causing the Dandenong Civic Centre underground carpark still to be inaccessible to the public?

#### Response

#### John\_Bennie,\_Chief\_Executive\_Officer

I can advise that Council has taken a staged approach to the re-opening of many facilities, including the carpark. The carpark is indeed open to the public on Monday evenings when Council meetings are conducted. We realise that that is not a significant opening, but it is one step in the direction of re-opening. The broader question of its accessibility to the public at other times, I will need to take on notice and discuss with officers who have responsibility for managing the facility.

#### Question

#### Matthew\_Kirwan,\_Noble\_Park

Has the budget for the upkeep of Dandenong Park been cut? When visiting it on the weekend, I noticed that many of the garden beds have a lot of weeds or lost shrubs that have not been replaced and that there are several waterlogged lawn areas that need leveling. It was particularly bad around the Stan Prior Stage, but also in other areas.

#### Response

#### Paul Kearsley, Director Business Engineering & Major Projects

Certainly, the budget for Dandenong Park has not been cut. I can advise that whilst we have taken Dandenong Park for a major upgrade and redevelopment with the implementation of the Master Plan, unfortunately due to extremely wet weather experienced recently, Council has been unable to complete some of the works required in the park and particularly the leveling. This will be completed as soon as the park is dry enough to get vehicles in so that we do not damage the park. A large planting and associated weed control program is also due to begin this month and over the coming months you will see the maintenance of Dandenong Park improve back to the high level expected by the community.

#### Question

#### Matthew\_Kirwan,\_Noble\_Park

I understand that the Council minutes are produced by an external company who transcribe the audio recording of the Council meetings. After that outsourced work is done, what is the process for the minutes of our Council meetings to be checked by Council officers before being published? They do not seem to be being checked in many instances. For example, in the Councillors Report for Councillor Tim Dark at the last Council meeting, it states that he said, 'I have received an email from a resident in Keysborough to do with the serpentine work in Keysborough.' I was sure he did not say that, and it had been miss-transcribed. I expect that he referred to Serpentine Road, not "serpentine work", and checked the audio recording and found that was the case. I find these mistakes often, and wonder who is checking the minutes for accuracy, particularly in relation to getting the names of streets, parks and buildings right, which seems a consistent problem and needs someone ideally, with some local knowledge to check references to them.

#### Response

#### Lisa\_Roberts,\_Manager\_Governance

Often with large documents that you have worked on over time and gone through many times, it is difficult to see mistakes, particularly if you are under some pressure to publish the document in certain timeframes. Fresh eyes will always pick up errors and you have obviously found one in the last Minutes. Thank you, this will be amended and late amendments are permitted under the Governance Rules.

You are correct in saying that an external company transcribes the Question and Answer sections of the Minutes from the audio recording of the Council Meetings. This is checked several times. The rest of the work is done in house and yes sometimes mistakes are made because the documents are extremely large and sometimes we miss things. We do not check contents of the reports from officers as they are responsible for their own content. Most of the errors are picked up and amended when they are checked. We also quite often pick up mistakes after the Minutes have been published and amend them after publication, when items are being actioned. Again, the Governance Rules allow us to do this at times like this so it is a continual process of review and amendment.

The first iteration of the Minutes that are published are often reviewed when actions are undertaken and we usually amend any errors to the online and final version when required. We have all the tools available to us within our Council systems to get this right. I do not agree that there are consistent errors but will take your comments on board and we will look into how we can implement further improvement processes when our full team returns in October.

#### Question

#### Phillip\_Dall,\_Noble\_Park

Is there any external auditing done on the building maintenance contractors that the City of Dandenong employ to do these works?

#### Response

### Paul\_Kearsley, Director\_Business\_Engineering\_&\_Major\_Projects

I can advise that Council's building maintenance contractor, the Campeyn Group, was appointed through a Local Government Collaborative Procurement Process in 2017/2018. During this process, the company was externally assessed on a number of criteria including occupational health & safety, environmental management and customer service. Council staff regularly and randomly audit works undertaken by Campeyn Group on quality and safety. The findings of these audits are discussed monthly with the Campeyn Group and reported internally to management.

#### Question

#### Earl\_Misso,\_Dandenong\_North

Having worked for the Melbourne and Moorabbin Councils for many years, I have observed, and now feel strongly, that any ratepayer should be able to put forward a question freely at any Council meeting and receive a reply without having to go through submitting their question in writing before the meeting. Can section 4.5.8 of the Governance Rules that outlines how our public question time must be conducted, be added to the agenda as an item for discussion at a future Council meeting?

#### Response

#### Lisa\_Roberts,\_Manager\_Governance

There is a process that needs to be followed for amending the Governance Rules under the *Local Government Act 2020*, so I will take the question on notice and give you a full response after I have discussed it further with the Councillors.

#### Question

#### Earl\_Misso,\_Dandenong\_North

I propose that the practice of serving food and alcohol prior to Council meetings is now inappropriate. I have discussed this matter with a number of Councillors, including John Bennie, who is not a Councillor, and I feel that it is time to get this matter onto the agenda for discussion at future Council meetings.

#### Response

#### Lisa Roberts, Manager Governance

This is another one that I would like to discuss further with Councillors and come back to you. I will take the question on notice and come back to you in more detail.

#### Question

#### Phillip Lamaeo, Dandenong

Lonsdale Street, Dandenong underwent a multi-million dollar revamp a few years ago. Driving from the north into Lonsdale Street, the Council have landscaped, planted trees and added flag poles to make entering central Dandenong inviting. Entering south of Lonsdale Street, from Foster Street, has not had the same upgrade. Currently, five trees planted by Council have died and need replacing, and most of the trees planted by council along the service lane years ago, have been removed over the past years with no replacements.

- a) When will Dandenong Council replace the dead trees?
- b) When will Council replace the trees removed with new trees and guards to protect them from wasting money on needing replacing at a later date?
- c) Will Dandenong install flags similar to the northern entrance to Lonsdale Street?

#### Response

#### Paul Kearsley, Director Business Engineering & Major Projects

A Council arborist has inspected the trees on Foster Street between Thomas and Lonsdale Streets and they are Crepe Myrtles and Pears, which are known to be deciduous. These lose their leaves in winter and can appear to be dead. Currently these trees are just starting to come into bud and over the next few weeks, hopefully we will see them expand into leaf. We would be happy to discuss the particular locations if Mr Lamaro can provide further details of the five trees that he has identified as being dead.

The trees along Foster Street in this area are in a very difficult space for trees to grow. They have limited soil volume for the roots, due to the surrounding hard surfaces and services and they have limited space to grow due to the canopy of the eaves of the buildings and the road clearance requirements. This means that they will never become large old trees. Council is managing these trees to provide the best outcome possible for this particular location, and even as smaller sized trees, they can still provide benefits to the community, including shading, amenity and biodiversity.

Council will continue to monitor these trees closely due to their challenging environment and respond to any changes in their health as required. With regards to the question on flag poles (banners). There are a number of flag poles at the southern end or southern entrance to Lonsdale Street, opposite the playground and the Salvation Army store and they complement those located on the northern end close to the intersection of Robinson Street.

#### 4 OFFICERS' REPORTS - PART TWO

#### 4.1 CONTRACTS

#### 4.1.1 Contract No. 2122-39 Concrete, Drainage & Asphalt Maintenance Works

File Id: qA470768

Responsible Officer: Director Business, Engineering & Major Projects

Attachments: Tender Information (Confidential)

#### **Report Summary**

This report outlines the tender process undertaken to select a panel of suitably qualified and experienced contractors for the provision of the Annual Supply of Concrete, Drainage and Asphalt Maintenance Works within the City of Greater Dandenong. This is a Schedule of Rates based contract.

The initial contract term is two (2) years from the date of commencement, with an option to extend the contract by (3) three, twelve month extensions at the sole and absolute discretion of Council.

#### **Recommendation Summary**

This report recommends that Council awards Contract 2122-39 to a panel of five (5) contractors comprising: A and G Concrete Constructions Pty Ltd, Comar Constructions Pty Ltd, Lazzaro Concrete Works Pty Ltd, Morisons Concreting Pty Ltd and Prestige Paving Pty Ltd.

#### 4.1.1 Contract No. 2122-39 Concrete, Drainage & Asphalt Maintenance Works (Cont.)

#### **Background**

Infrastructure Services and Planning - Works Service Unit maintains and services Council's Infrastructure Assets in accordance with the requirements of the Road Management Act, Council's Road Management Plan (RMP), Council's various Asset Management Plans and Council's rate payers' expectations (Customer Service).

To meet these requirements Council tenders these services through their Procurement Policy guidelines.

Due to the enormity of these activities the Works Services Unit has sought to Tender the Contract 'Concrete, Drainage & Asphalt Maintenance Works'. Delivering these activities by Council's in house staff would be unachievable without major investment in plant, equipment, and resources, given the complexities, high labour and plant costs, and expertise required to facilitate these activities.

#### **Tender Process**

This tender was advertised in The Age Newspaper and on Council's website on Saturday 19 March 2022 and at the close of tenders at 2:00PM Thursday 21 April 2022 seventeen (17) tender submissions were received as follows:

- 1. A and G Concrete Constructions Pty Ltd
- 2. Accomplished Plumbing Services Pty Ltd
- 3. Comar Constructions Pty Ltd
- 4. Datri Concrete Constructions Pty Ltd
- 5. Downer EDI Works Pty Ltd (DM Roads)
- 6. Gondola Paving Pty Ltd
- 7. Lazzaro Concrete Works Pty Ltd
- 8. McDonough Contracting
- 9. Morisons Concreting Pty Ltd
- 10. MySpy Security Pty Ltd
- 11. NHC New Horizon Construction
- 12. Parente Paving Civil
- 13. Prestige Paving Pty Ltd
- 14. TNM Road Services Pty Ltd
- 15. Ultimate Civil Pty Ltd
- 16. Urban Civil Construction Group Pty Ltd
- 17. Victorian Infrastructure Services Pty Ltd

Tenderers were requested to submit a separate rate per item for the services specified in **Schedule 2 – Schedule of Rates**, of the tender documents. The Schedule of Rates prices specified are not subject to cost adjustment (rise and fall) in the first year of the contract term. Thereafter, the specified unit rate/prices shall be subject to cost adjustment in accordance with the Services General Conditions – Short Form and the Australian Bureau of Statistics Consumer Price Index.

#### 4.1.1 Contract No. 2122-39 Concrete, Drainage & Asphalt Maintenance Works (Cont.)

#### **Tender Evaluation**

The evaluation panel consisted of Council's Team Leader Works Services Unit, Works Foreperson, Infrastructure & Utilities Contracts Coordinator and Senior Contracts Officer, with Occupational Health & Safety and Environmental Management consultants providing specialist advice.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Relevant Experience – In Business	15%
3	Relevant Experience – Technical	15%
4	Capability	15%
5	Social Procurement	5%
6	Local Industry	5%
7	Environmental	5%
8	OH&S Systems (Pass / Fail)	Pass / Fail
9	Environmental System (Pass / Fail)	Pass / Fail

The Evaluation Criteria 8 and 9 are given a Pass or Fail. The Evaluation Criteria 1 - 7 are given a point score between 0 and 5 as detailed in the following table.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable

Each submission was assessed against all evaluation criteria, to ensure that the tenderers met the standards required for Council contractors. A fail in any criterion would automatically exclude tenderers from further consideration for this contract.

#### 4.1.1 Contract No. 2122-39 Concrete, Drainage & Asphalt Maintenance Works (Cont.)

The tender submissions from the following tenderers were deemed Non-Conforming and were not evaluated.

- D'Atri Concrete Constructions
- Downer EDI Works Pty Ltd (DM Roads)
- McDonough Contracting
- MySpy Security Pty Ltd
- Parente Paving
- New Horizon Construction
- TNM Road Services

The weighted attribute points scores for all conforming tenderers resulting from the assessment are shown in the following table:

Tenderer	Price Points	Non-Price Points	OH&S	EMS	Total Score
Morisons Concreting Pty Ltd	1.20	2.76	Registered and Verified in Rapid Global		3.96
A and G Concrete Constructions Pty Ltd	1.54	2.10	Registered and Verified in Rapid Global		3.64
Comar Constructions Pty Ltd	1.03	2.61	Registered and Verified in Rapid Global		3.64
Lazzaro Concrete Works Pty Ltd	1.24	2.37	Registered and Verified in Rapid Global		3.61
Prestige Paving Pty Ltd	1.03	2.41	Registered and Verified in Rapid Global		3.44
Gondola Paving	1.00	2.43	Registered and Verified in Rapid Global		3.43
Ultimate Civil Pty Ltd	0.59	2.64 Registered and Verified in Rapid Global		3.21	

Urban Civil Construction Pty Ltd	0.79	2.14	Registered and Verified in Rapid Global	2.93
Victorian Infrastructure Services Pty Ltd	0.97	1.77	Registered and Verified in Rapid Global	2.74
Accomplished Plumbing Services Pty Ltd t/a APS Drainage and Civil	0.97	1.77	Registered and Verified in Rapid Global	2.74

At the completion of the tender evaluation process described above, the Evaluation Panel agreed that A and G Concrete Constructions Pty Ltd, Comar Constructions Pty Ltd, Lazzaro Concrete Works Pty Ltd, Morisons Concreting Pty Ltd and Prestige Paving Pty Ltd represented the best value outcome for Council. The evaluation matrix and other supporting documents have been placed in the relevant Objective Contract Procurement file.

#### Note:

The higher the price score – lower the tendered price.

The higher the non-price score – represents better capability and capacity to undertake the service.

#### **Financial Implications**

The estimated budget expenditure for this contract over the initial two-year term is \$8,000,000.00 (Eight Million Dollars) (excluding GST) comprised of footpath renewal works, kerb and channel renewal works, drainage renewal and maintenance works, minor asphalt patching works, and paving maintenance and renewal works.

#### Note:

Schedule of Rates

A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is performed.

#### **Social Procurement**

#### A and G Concrete Constructions Pty Ltd

A&G is committed and welcomes training and providing opportunities to anyone who is willing to learn in construction works. A&G in the past have provided opportunities to individuals with training on the job and to complete a trade in the civil construction ie. Certificate 3, some of these employees are still employed with A&G. A&G does not discriminate but welcomes the opportunity to employ whether short or long term. A&G provides a good working, respectful and family culture, this is why employees

have been with A&G for such a long time. A&G are looking forward to discussing with relevant departments to contact groups to recruit from disadvantaged groups including but not limited to youth, indigenous communities, and people with disabilities, refugees, or long term unemployed.

#### **Comar Constructions Pty Ltd**

Comar Constructions has long-term working relationship with current employees and contractors, however where any employment opportunities arise, Comar would encourage & favour local recruitment to fulfill any requirements. Comar Constructions has an all-inclusive approach to any open employment opportunities with our company. Comar Constructions Pty Ltd conducts all business transactions in an ethical manner. Comar Constructions Pty Ltd endeavours to protect benefits related to all parties and promote society fairly and harmoniously.

#### **Morisons Concreting Pty Ltd**

Morisons are committed to employing and furthering training opportunities for all their employees within the City of Greater Dandenong in the past and in the future. Morisons will always engage with and seek local employees foremost and whenever possible. Most of their current employees reside locally in the City of Greater Dandenong.

Morisons Concreting does not discriminate against age, race, or disabilities and currently employ over 50's and one employee with hearing disabilities. They work on the individual's ability for the position and work. Their team is currently made up of mixed ethnicities, races and include disabilities. Morisons invite and welcome all ages, races, disabilities, and indigenous/refugee communities to their workplace.

## **Prestige Paving Pty Ltd**

Prestige has a social procurement and equal opportunity policy that ensures that where jobs are available any person can apply. Prestige also works with APM who works in this area to provide employment opportunities, Prestige has employed a number of persons from this employment service.

#### **Lazzaro Concrete Works Pty Ltd**

Lazzaro seeks to employ trainees and engages in apprenticeship programs to encourage young people to join the industry. They encourage people of all backgrounds to apply for vacant positions and do not discriminate against any people or persons and are eager to provide employment and training opportunities to the disadvantaged. Lazzaro has been working with local sporting teams and sponsor many different organisations in the local area.

#### **Local Industry**

The recommended contractors have indicated the percentage estimates shown below that they intend to spend at Greater Dandenong businesses in the form of labour, materials, plant, supervision, and subcontractors.



Contractor	Labour	Materials	Plant	Supervision
A and G Concrete Constructions Pty Ltd	30	40	20	Not indicated
Comar Constructions Pty Ltd	Not Indicated	To be determined by extent of works	To be determined by extent of works	Not Indicated
Lazzaro Concrete Works Pty Ltd	50	100	100	100
Morisons Concreting Pty Ltd	100	100	100	100
Prestige Paving Pty Ltd	14	100	Not indicated	Not indicated

#### Consultation

This matter is not subject to Council's Community Engagement Policy under the *Local Government Act 2020* and Council's Community Engagement Planning Framework.

#### The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (the LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles. When a

tender process is undertaken it is fundamentally underpinned by the following overarching governance principles:

- Section 9(a) of the LGA2020 Council decisions are to be made and actions taken in accordance with the relevant law:
- Section 9(b) of the LGA2020 Priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- Section 9(c) of the LGA2020 the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- Section 9(e)of the LGA2020 innovation and continuous improvement is to be pursued:
- Section 9(f) of the LGA2020 collaboration with other Councils and governments and statutory bodies is to be sought;
- Section 9(g) of the LGA2020 the ongoing financial viability of the Council is to be ensured; and
- Section 9(i) of the LGA2020 the transparency of Council decisions, actions and information is to be ensured.

In giving effect to the overarching governance principles above, the following supporting principles are also considered throughout any tender process:

- Section 89 of the LGA2020 the strategic planning principles; and
- Section 1010 of the LGA2020 the financial management principles.

#### Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Included in the tender submission, the successful contractors have completed the Modern Slavery Questionnaire and the Questionnaire for Potential Contractors (Fair work).

The responses provided to these statements by the successful contractors were assessed and determined to be satisfactory in the context of the Victorian Charter of Human Rights and Responsibilities.

# The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires Councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents.

The content of this report is purely administrative in nature and does not benefit any one gender group over any other.

The content/topic/issue (of this report) is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles.

#### Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act* 2020 in relation to the overarching governance principle on climate change and sustainability

#### Conclusion

At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submission from a panel comprising A and G Concrete Constructions Pty Ltd, Comar Constructions Pty Ltd, Lazzaro Concrete Works Pty Ltd, Morisons Concreting Pty Ltd and Prestige Paving Pty Ltd represented the best value outcome for Council and should be accepted due to:

- 1. their tender submissions were conforming and competitively priced;
- 2. their relevant experience working with Victorian government authorities and private organisations on similar projects;
- 3. their level of experience, staff resources and listed equipment to service this contract;
- 4. they are registered and pre-qualified with Rapid Global (Council's Contractor Risk Management Compliance database); and
- 5. Reference checks were undertaken on similar projects completed by the panel of contractors for Victorian Government authorities receiving rankings of good.

#### Recommendation

#### **That Council:**

- awards Contract 2122-39 to a panel of five (5) contractors comprising: A and G
  Concrete Constructions Pty Ltd, Comar Constructions Pty Ltd, Lazzaro Concrete
  Works Pty Ltd, Morisons Concreting Pty Ltd and Prestige Paving Pty Ltd for a
  schedule of rates;
- 2. reserves the option to extend the initial contract term by (3) three 12-month extensions at the sole and absolute discretion of Council; and
- 3. signs and seals the contracts documents when prepared.

#### **MINUTE 559**

Moved by: Cr Rhonda Garad Seconded by: Cr Lana Formoso

#### **That Council:**

- 1. awards Contract 2122-39 to a panel of five (5) contractors comprising: A and G Concrete Constructions Pty Ltd, Comar Constructions Pty Ltd, Lazzaro Concrete Works Pty Ltd, Morisons Concreting Pty Ltd and Prestige Paving Pty Ltd for a schedule of rates;
- 2. reserves the option to extend the initial contract term by (3) three 12-month extensions at the sole and absolute discretion of Council; and
- 3. signs and seals the contracts documents when prepared.

**CARRIED** 

File Id:

Responsible Officer: Executive Manager Finance & Information Technology

Attachments: Tender Information (Confidential)

# **Report Summary**

This report details the Public Tender process undertaken by Council to select a suitably qualified and experience auditor to carry out internal audit services as required.

# **Recommendation Summary**

This report recommends that Council awards Contract No. 2223-04 for Internal Audit Services to HLB Mann Judd (Vic) Pty Ltd for a lump sum price of Four Hundred and Seventy-Eight Thousand, Three Hundred and Thirty-Five Dollars (\$478,335.00) including GST of \$43,485.00 covering a period of three (3) years with a further option of two (2) years at Council's sole and absolute discretion.

# **Background**

This service provides a range of audit reviews and investigations with a view of improving the standards and practices of Council business processes.

Tenderers were required to provide a range of audit reviews that link corporate objectives with contemporary internal audit practices including:

- The capacity to deliver state-of-the-art internal audit methodology and techniques including risk management;
- The ability to provide appropriate advice and assurance in relation to financial and other internal control systems;
- The ability to undertake operational reviews to determine the cost and operational effectiveness of Council operations and governance arrangements; and
- A recognition that special projects will necessarily arise from time to time.

Tenderers were required to submit the proposed internal audit hours to be provided, the level of senior staff and partner involvement in the audit process and the relevant Internal Audit experience and specialist expertise.

#### **Tender Process**

This tender was advertised in The Age newspaper on Saturday 16 July 2022 and closed of tenders on Friday 5 August 2022, five (5) tenders were received as follows:

- 1. Curijo Pty Ltd
- 2. HLB Mann Judd (Vic) Ptv Ltd
- KPMG Australia
- 4. NTT Australia Digital P/L
- 5. Pitcher Partners Consulting Pty Ltd

#### **Tender Evaluation**

The Tender Evaluation Panel comprised of the Chief Executive Officer, Executive Manager Finance and Information Technology, Audit and Risk Committee independent member and Contracts and Administration Officer.

The tenders were evaluated using Council's Weighted Attribute Value Selection Method. The evaluation criteria and allocated weightings used to assess the tenders were as follows:

	Evaluation Criteria		Weighting
	1	Tendered Sum/Rates	30%
2	2	Relevant Experience	30%

3	Audit Hours / Average Rates	15%
4	Methodology	5%
5	Partner / Senior Auditor Participation	5%
6	Social Procurement	7.5%
7	Local Industry	7.5%

The Evaluation Criteria 5 is given a Pass or Fail. The Evaluation Criteria 1 to 5 are given a point score between 0 and 5 as details in the following table

Score	Description
5	Excellent
4	Very Good
3	Good, Better than Average
2	Acceptable
1	Marginally Acceptable
0	Not Acceptable

Each tenderer was evaluation against each criteria and ranked on a point score of between 5 (excellent) and 0 (fail). The point scores were then multiplied by the weight allocated to give a weighted attribute ranking for each criteria and totalled to give each tenderer an overall evaluation score.

The weighted point score allocated to the Five (5) tenderers is shown hereunder:

Tenderer	Price Points	Non-Price Points	Total Score
HLB Mann Judd (Vic) Pty Ltd	0.68	2.94	3.62
KPMG Australia	0.84	2.64	3.48
NTT Australia Digital P/L	0.68	2.46	3.14
Pitcher Partners Consulting Pty Ltd	0.75	2.32	3.07
Curijo Pty Ltd	0.79	1.59	2.38

At the completion of the tender evaluation process described above, the Panel recommends HLB Mann Judd (Vic) Pty Ltd as the preferred tenderer with their submission providing the best value outcome for council for the total scope of work.

#### Note:

The higher the price score – lower the tendered price.

The higher the non-price score – represents better capability and capacity to undertake the service.]

HLB Man Judd (Vic) Pty Ltd currently provide auditing services to the following Councils:

City of Casey	Provision of Internal Audit Services (2020-25)	\$450,000.
City of Frankston	Provision of Internal Audit Services (2019-23)	\$550,000.
City of Glen Eira	Provision of Internal Audit Services (2020-24)	\$336,000.
City of Hume	Provision of Internal Audit Services (2021-25)	\$520,000.
City of Yarra	Provision of Internal Audit Services (2020-23)	\$375,000.
City of Stonnington	Provision of Internal Audit Services (2019-22)	\$420,000.
Yarra Ranges Shire Council	Provision of Internal Audit Services (2020-23)	\$186,000.
City of Darebin	Provision of Internal Audit Services (2019-23)	\$420,000.

#### **Financial Implications**

The Internal Audit Budget for Council in 2022-23 is \$158,000 pa (exclusive of GST). The funds in this Budget are sufficient to meet the tendered cost of this contract. The tendered price further leaves some scope for discretionary audits (including covering Council's wholly owned subsidiaries Dandenong Market and South East Leisure) to be conducted where a special need arises. This has occurred in previous financial years.

Lump Sum A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

#### **Social Procurement**

HLB Mann Judd will provide training for the Greater Dandenong Council staff and others which will enhance the governance, control and risk environment at Council. HLB Mann Judd is committed to ensuring equal opportunities in the workplace including the willingness to recruit disadvantaged people and in addition they have a specific HR policy title 'Our Working Together Policy' which provides an

overview of ensure that they operate in the environment where the diversity of different cultural group gender equality, people with disability in promoted, work styles and perspective is valued and utilised to help grow the business.

HLN Mann Judd participated in worthwhile causes such as International Women's Day, Movember, R U OK Day September, Big Walk for Little Kids and white Lion Jail Breakout.

#### **Local Industry**

HLB Mann Judd will be spend 5% of Labour cost in City of Greater Dandenong.

#### Consultation

During the tender evaluation process and in the preparation of this report, relevant council staff from Corporate Services and the Contracts Unit have been consulted. The tender process has also been participated in by an independent external member of Council's Audit and Risk Committee.

#### The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (the LGA 2020) states that a Council must in the performance of its role give effect to the overarching governance principles. When a

tender process is undertaken it is fundamentally underpinned by the following overarching governance principles:

- Section 9(a) of the LGA2020 Council decisions are to be made and actions taken in accordance with the relevant law;
- Section 9(b) of the LGA2020 Priority is to be given to achieving the best outcomes for the municipal community, including future generations.
- Section 9(c) of the LGA2020 the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- Section 9(e)of the LGA 2020 innovation and continuous improvement is to be pursued.
- Section 9(f) of the LGA 2020 collaboration with other councils and governments and statutory bodies is to be sought;
- Section 9(g) of the LGA2020 the ongoing financial viability of the Council is to be ensured; and
- Section 9(i) of the LGA2020 the transparency of Council decisions, actions and information is to be ensured.

In giving effect to the overarching governance principles above, the following supporting principles are also considered throughout any tender process:

- Section 89 of the LGA2020 the strategic planning principles; and
- Section 1010 of the LGA 2020 the financial management principles.

# Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

Given this municipality's diversity and inclusiveness, when developing or preparing a report for Council consideration, it is therefore required (and only natural) that this Charter be considered and that the report is consistent with the standards set by the Charter.

Additional text should be added highlighting the particular areas in the report that relate to the Charter e.g.,

- Section 13 Right to privacy and reputation;
- Section 14 Right to freedom of thought, conscience, religion and belief;
- Section 15 Right to freedom of expression;
- Section 16 Right to peaceful assembly and freedom of association;
- Section 17 Right to the protection of families and children (please also check Council Child Safe Standards Policy for relevance);
- Section 18 Right to have the opportunity to take part in public life and to vote;
- Section 19 Right to enjoy one's culture, practice religion or use one's own language and in the case of Aboriginal persons, the right to have distinct cultural rights;
- Section 24 Right to a fair hearing;

#### The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

In this regard, the objects of the *Gender Equality Act 2020* must be considered in the development of this report if the issue/topic of this report has a direct and significant impact on members of the public. The objects of the Act are as follows:

- a. to promote, encourage and facilitate the achievement of gender equality and improvement in the status of women; and
- b. to support the identification and elimination of systemic causes of gender inequality in policy, programs and delivery of services in workplaces and communities; and
- c. to recognise that gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience on the basis of Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes; and
- d. to redress disadvantage, address stigma, stereotyping, prejudice and violence, and accommodate persons of different genders by way of structural change; and

- e. to enhance economic and social participation by persons of different genders; and
- f. to further promote the right to equality set out in the Victorian Charter of Human Rights and Responsibilities and the Convention on the Elimination of All Forms of Discrimination against Women.

# **Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This provision of Internal Audit Services has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability.

#### Conclusion

The tender panel recommends that the tender submission from HLB Mann Judd (Vic) Pty Ltd represents the best value outcome for council and meets all the tender selection criteria requirements.

#### Recommendation

#### **That Council:**

- awards Contract No. 2223-04 for Provision of Internal Audit Services to HLB Mann Judd (Vic) Pty Ltd for a lump sum price of Four Hundred & Seventy Eight Thousand, Three Hundred and Thirty Five Dollars (\$478,335.00) including GST of \$43,485.00 covering a period of three (3) years with a further option of two (2) years at Council's sole and absolute discretion.
- 2. signs and seals associated contract documentation.

#### **MINUTE 560**

Moved by: Cr Rhonda Garad Seconded by: Cr Angela Long

#### **That Council:**

- 1. awards Contract No. 2223-04 for Provision of Internal Audit Services to HLB Mann Judd (Vic) Pty Ltd for a lump sum price of Four Hundred & Seventy Eight Thousand, Three Hundred and Thirty Five Dollars (\$478,335.00) including GST of \$43,485.00 covering a period of three (3) years with a further option of two (2) years at Council's sole and absolute discretion.
- 2. signs and seals associated contract documentation.

**CARRIED** 

#### 4.2 FINANCE AND BUDGET

#### 4.2.1 June 2022 Financial Report (interim results)

File Id:

Responsible Officer: Executive Manager Finance & Information Technology

Attachments: Financial Report – 1 July 2021 to 30 June 2022 (interim results)

#### 1. Report Summary

The purpose of this report is to present to Council the Financial Report 1 July 2021 – 30 June 2022. This report is designed to provide financial performance reporting against the Mid-Year Budget adopted by Council on 13 December 2021.

#### Status of financial information

The information in this report has been audited by Council's audit agent however it has not yet been endorsed by the Victorian Auditor-General's Office (VAGO) and may be subject to further change. At the time of preparation, this report is presented as an interim result prior to the final Annual Report which will be presented to Council at a meeting open to the public on 24 October 2022 in accordance with Section 98(1) of the *Local Government Act 2020*. The report has been presented in the quarterly financial report format that provides greater detail to Council on the respective variations between the actual outcomes compared to the Original Budget and the Mid-Year Budget amounts.

# 2. Recommendation Summary

The financial report for the year ended 30 June 2022 be noted by Council including the proposed capital and operating carry forwards from the 2021-22 financial year listed in (Appendix 5) of the financial report which will form the basis of an 2022-23 Amended Budget for management reporting purposes.

# 3. Background

The attached financial report is designed to inform Councillors of the results of Council operations for the year ended 30 June 2022 including financial performance against the Mid-Year Budget adopted by Council on 13 December 2021.

At the time of preparation, this report is presented as an interim result. The information in this report has not been signed off by VAGO.

The financial report incorporates a set of financial statements and a Directorate analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis
- Operating Initiatives Report
- Capital and Operating Carry Over's from 2021-22 to 2022-23

#### Management Accounting Summary as at 30 June 2022

Whilst the financial statements are prepared in accordance with Australian Accounting Standards and present an 'accounting result' for the 2021-22 financial year, they contain several fixed asset accounting items such as depreciation on assets, gifted assets and the written down (book) value of assets sold. These items do not impact on the cash result of Council. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial

performance for the year ended 30 June 2022 which removes non-cash items and adds back cash items.

# Management Accounting Summary as at 30 June 2022

			FULL YEAR		
	ACTUAL	MID YEAR	VARIANCE	FORECAST	VARIANCE
		BUDGET	Fav(unfav)		Fav(unfav)
Description	\$'000	\$'000	\$'000	\$'000	\$'000
Income Statement					
Income	244,770	245,867	(1,097)	247,975	(3,205)
Expenditure	211,164	215,831	4,667	218,340	7,176
Net surplus - ongoing operations	33,606	30,036	3,570	29,635	3,971
Management Accounting reconciliation					
Add back (less) non cash items					
Depreciation	32,395	33,237	842	33,237	842
Amortisation - right of use assets	664	604	(60)	604	(60)
Amortisation - intangible assets	102	100	(2)	100	(2)
Narre Warren landfill debtor adjustment	14	1074	(14)	-	(14)
Spring Valley landfill provision adjustment	(184)	-	184	-	184
Fair value adjustments - investment property	99	(1 <del>-1</del> )	(99)	-	(99)
Contributions non-monetary assets	(3,685)	(10,000)	(6,315)	(10,000)	(6,315)
Assets written off	991	654	(991)	-	(991)
Prior year capital expenditure unable to be					
capitalised	2,593		(2,593)	-	(2,593)
Written down value of assets sold/disposed	69	301	232	301	232
Sub total	33,058	24,242	(8,816)	24,242	(8,816)
Net operating surplus	66,664	54,278	12,386	53,877	12,787
Addition non-constitute and items					
Add/less non operating cash items Capital expenditure	51,769	90,737	38,968	94,986	43,217
Net transfers to (from) reserves	3,187	(5,318)	(8,505)	(10,254)	(13,441)
Repayment of borrowings	3,372	3,372	(0,505)	3,372	(13,441)
Repayment of lease liabilities	675	689	14	689	14
Sub total	59,003	89,480	30,477	88,793	29,790
Cash surplus (deficit)	7,661	(35,202)	42,863	(34,916)	42,577
Accumulated surplus brought forward	35,202	35,202	(1-1)	35,202	3-3
Capital project carry overs (net)	(24,271)	100	(24,271)	_	(24,271)
Operating carry overs (net)	(8,231)	10 <del>-</del> 0	(8,231)	-	(8,231)
Financial Assistance Grants funding	40 100				10.115
distributed in advance	(9,149)	854	(9,149)	-	(9,149)
Surplus (deficit) position	1,212	•	1,212	286	926

## Results of the year ended 30 June 2022

The overall management accounting result for the period ended 30 June 2022 shows a positive financial outcome for Council with an accumulated cash surplus result of \$1.21 million after consideration of expenditure budgeted in 2021-22 which was unspent but required to be carried forward to the 2022-23 financial year. A full list of operating and capital carry overs is included in **Appendix 5** of this financial report.

Council approved significant drawdowns from its Major Projects Reserve totalling \$4.39 million as part of its 2021-22 Adopted and Mid-Year Budgets:

- \$1.68 million to fund establishment costs of South East Leisure Pty Ltd
- \$1.36 million to fund COVID related impacts at Mid-Year Budget and
- \$1.35 million for the purchase of 2 Stuart Street Dandenong

Due to better actual outcomes at 30 June 2022, the above \$4.39 million was not required to be drawn down from the Major Projects Reserve and was funded from Council's positive year end cash position. After consideration of the \$4.39 million, the residual cash surplus outcome is \$1.21 million.

Council's Major Project Reserve as forecast in the Long-Term Financial Plan will mostly be consumed by the future outflows for the funding of major capital works projects leaving very little contingency for future outflows that may arise where Council is required to source major funding when there is no option but to utilise cash reserves. The financial capability to retain the \$4.39 million in reserve is a positive outcome given the full cost of the Keysborough South Community Hub is still unknown as well as the uncertainty of rising inflation and construction costs and flow on effect to Council's capital works program and operating environment.

Whilst the outcomes to 30 June 2022 are positive in that Council has managed to achieve better actual COVID outcomes than initially forecast in the 2021-22 Annual Mid-Year Budget, Council should be very mindful that only represents part of the picture.

The impacts of the pandemic lessened during the second half of the financial year, however, Council's operating environment has changed frequently in accordance with State Government restrictions and advice during the year. Service levels and demand were difficult to predict as we came out of COVID and were conservatively forecast. This has contributed to the favourable year end cash result.

The favourable result includes the following offsetting variations:

Variance to 2021-22 Forecast \$'000

#### Favourable:

Net savings in employee and related costs primarily:

	Variance to 2021-22 Forecast \$'000
Annual Leave and Long Service Leave provision movements	1,340
City Planning, Design and Amenity – mainly Planning and Regulatory Services	880
Community Services – mainly Community Care and Library Services (Community Care offset by lower grants)	568
Business, Engineering and Major Projects	576
Corporate Services – mainly Customer Service and Civic Facilities	350
Family Day Care (expanded service delivery)	378
Leisure Centres	418
Interest on rates	386
IT application support and software maintenance	374
Electricity savings	368
Polytrade debt recovery	300
Parking Management lower expenditure	357
Parking Management income	200
Water usage lower	138
Dandenong Market savings due to cancellation of night market and Food & Wine Festival	127
Unfavourable:	
Community Care income (partly offset by lower employee costs)	(1,420)
Security and cleaning costs	(674)
Health legal costs net of recoveries	(317)
Statutory Planning legal costs	(222)
Statutory Planning income	(124)

Variance to 2021-22 Forecast \$'000

Regulatory Services statutory fee, fine and user fee income

General law enforcement	(12	7)	
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Animal management fees and statutory fines (71)

Car parking permits and recoveries (50)

#### **COVID and 2021-22 impacts**

Council's 2021-22 Annual Budget was largely based on a return to some degree of economic normality but allowing for after-effects in the areas of car parking revenue and interest income.

After further lockdowns during the first quarter of the 2021-22 financial year, a detailed review of additional COVID impacts was performed during the Mid-Year Budget Review. This review found COVID restrictions continued to adversely impact Council's finances. The Mid-Year Budget adjustments combined with the variations already factored in the Original Budget forecast adverse COVID impacts of \$8.36 million for 2021-22.

The below variations detail COVID impacts against the 2021-22 Mid-Year Budget.

In particular, COVID impacts were anticipated in relation to the following areas which were mostly forecast down during the Mid-Year Budget Review:

- Parking related income which includes parking fines and recoveries net of costs, parking ticket meters and car park permits and machines. Actual result was \$294,000 favourable.
- Statutory and user fees and fines were \$554,000 unfavourable to Mid-Year Budget due to lower than anticipated activity in a wide range of areas including building permit and lodgement fees, littering, local law, animal and health infringements, planning applications, drainage plan approvals, streatrader, subdivision and plan checking fees.
- Rental income from the Dandenong Market, commercial properties and community facilities was anticipated to be adversely impacted by COVID. A minor favourable variance of \$39,000 occurred for this rental income.
- Interest income ended the year with a minor favourable variance of \$54,000.
- The quick rise in interest rates at 30 June 2022 created a favourable variance in the year end employee entitlement provision expense due to the requirement to discount future years, which resulted in a lower provision and expense than anticipated (\$1.34 million).

- The Community Care program result was a net unfavourable variance of \$1.02 million compared to the Mid-Year Budget. This program was more adversely impacted than anticipated with COVID reducing the ability to provide service delivery, therefore personal care was prioritised, and domestic care was delayed ensuring people's daily living needs were met. Represents a loss of income of approximately \$1.5 million partly offset by savings in expenditure of around \$0.5 million.
- Leisure Centres ended the year with a \$601,000 favourable variance indicating the COVID impacts in this area in 2021-22 were not as adverse as expected.
- The forecast loss for the Drum Theatre was fairly accurate, with a minor favourable variance to the Mid-Year Budget of \$9,000.

The actual COVID impacts from pre-COVID budget levels are estimated at \$7.66 million, resulting in an overall impact of around \$27 million since the pandemic started.

#### Mid-Year Budget cash surplus allocation

Whilst the 2022-23 Budget is largely based on a return to some degree of economic normality, Council is presented with many after effect challenges of COVID. It is still unclear when Council income, such as from leisure services, parking, Dandenong Market, civic facilities and performing arts centre, The Drum Theatre will return to pre-pandemic "normal" usage levels. Several of these adverse financial impacts of COVID are not expected to immediately cease in 2022-23 and may take years to recover if at all, largely driven by the rapid shift of new consumer behaviours.

Since the pandemic began, we have seen pervasive uncertainty making forecasting difficult to predict on Council's services and demand.

Whilst Council finished 2022-23 with a positive result, in terms of the accumulated outcome as at the end of 2021-22, the accumulated cash surplus result is \$1.21 million after consideration of capital and operating carry overs and will be considered as part of the Mid Year Budget review in December 2022.

#### 2021-22 Result (net surplus – ongoing operations)

For the year ended 30 June 2022 Council achieved a surplus operating result of \$33.61 million which is \$3.57 million better than the Mid-Year Budget. This surplus result is due to a \$4.67 million favourable expenditure variance partly offset by a \$1.09 million unfavourable income variance.

#### **Expenditure**

The lower expenditure is mainly due to a favourable employee cost variance partly offset by higher than budgeted materials and services and prior year capital works expenditure unable to be capitalised. The employee cost variance mostly relates to grant funded programs which require an acquittal (\$5.24 million). Unspent grant funding will be carried over to the 2022-23 financial year. Refer to **Appendix A** of this report for a list of operating carry overs.

**Employee costs (\$8.93 million favourable)** – Of this \$8.93 million favourable variance, \$5.24 million relates to unexpended grant programs that will be carried over to the 2022-23 financial year. Some of the more significant carry overs relate to Child First (\$1.40 million), Enhanced Maternal and Child Health (\$1.34 million), Playgroups Initiative (\$345,000) and New Directions – Mothers and Babies (\$318,000). There have been challenges in recruiting staff to many programs due to COVID and difficulty in recruiting Maternal and Child Health nurses.

The remaining \$3.70 million represents savings to the Mid-Year Budget which occurred in the following areas:

- Year-end employee entitlement provisions (\$1.34 million) due to the rapid upward shift in interest rates on 30 June 2022 which resulted in lower leave provisions due to discounted future values.
- Community Care (\$542,000) Reduction in ability to provide service delivery due to COVID, personal care was prioritised, and domestic care was delayed ensuring people's daily living needs were met. These cost savings partly offset the \$1.5 million reduction in grant income due to inability to achieve targets set.
- Communications and Customer Service (\$502,000) Savings due to several factors. service
  centres were closed for a period, delay in recruitment of vacant positions, difficulty in recruiting
  and training of new staff when COVID restrictions were in place. Parkmore was also closed on
  a Saturday for a month in 2021-22. After hours meetings have reduced during COVID. Staff
  departures due to mandatory vaccination requirement, retirement and transfers to other
  departments in Council. Civic Facilities experienced lower casual and overtime costs due to a
  reduction in service levels due to COVID restrictions.
- Statutory Planning (\$501,000) Deliberate delays in recruitment of vacant positions occurred
  to offset lower planning permit application activity and reduced income, combined with difficulties
  recruiting skilled staff to vacant positions.
- Regulatory Services (\$441,000) Delay in recruitment across the department.
- Library Services (\$355,000) Delay in recruitment.

Materials and services (\$1.70 million unfavourable) – Due to number of offsetting items including:

#### Unfavourable

- Operating expenditure in the current year Capital Improvement Program that is not able to be capitalised to the asset register because it was not capital in nature, or it did not meet the relevant capitalisation threshold (\$3.49 million). These items were budgeted as part of the Capital Improvement Program.
- Higher payments to educators for the increased service delivery of the Family Day Care program (\$2.08 million) offset by additional levies received.
- \$1.57 million in Spring Valley Landfill capping rehabilitation costs to satisfy the requirements of a pollution abatement notice issued by the Environment Protection Authority (EPA). These costs

are mostly recovered from partner councils (80.12%) with the remaining 19.88% funded from Council reserves.

#### Favourable

- Waste Management (\$1.77 million) favourable variance due to improved contract rates for recycling sorting, organics processing and landfill following contract negotiations. This has been transferred to reserves.
- Administration costs across the organisation (\$959,000) mainly in the areas of printing and stationery, bank charges, community education, promotions and events.
- Information technology costs (\$740,000) due to lower than anticipated software maintenance and application support costs across Council combined with savings in contract services and network costs due to COVID restrictions.
- Utilities (\$637,000) predominantly in electricity, water and street lighting.
- Leisure Centres (\$595,000) due to higher costs anticipated at Mid-Year Budget not eventuating as expected during COVID and was based on YMCA COVID impact variations.

Prior year capital expenditure unable to be capitalised (non-cash) (\$2.59 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$2.59 million). This is an accounting entry that does not impact on Council's cash position. It is not included in the budget as it is difficult to predict.

The main reasons that these costs were unable to be capitalised to the asset register in 2021-22 include:

- Repairs and maintenance (\$777,000). Some of the main contributors to this item include Keysborough South Industrial Buffer, Roads to Recovery, Burden Park Reserve Masterplan and Parkfield Reserve Masterplan.
- Under capitalisation threshold (\$551,000). Relates to a wide range of projects including Parking Sensor Implementation and Keysborough South Community Hub Access Road and Dog Off Leash projects.
- Studies, surveys and concept designs (\$497,000). Mostly relates to the Local Road Upgrade and Reconstruction program.

**Asset write offs (\$991,000 unfavourable)** – Unfavourable variance due to assets written off mostly due to asset renewal and replacement of kerb and channel, footpaths and road surface assets. This is a non-cash accounting entry.

**Depreciation (\$842,000 favourable)** – Favourable variance due to the finalisation of fixed asset capitalisations and revaluations for the 2021-22 financial year. This is a non-cash accounting entry.

#### Income

The unfavourable income variance is mainly attributable to lower capital grant income (\$11.05 million) and non-monetary contributions (\$6.31 million), mostly offset by higher operating grant income (\$12.88 million).

Income for the year ended 30 June 2022 is \$1.10 million unfavourable against budget. This is primarily due to the following:

**Grants – capital (\$11.05 million unfavourable)** – Unfavourable variance relates to grant income not recognised where performance obligations were not yet satisfied at 30 June 2022 under the Accounting Standard AASB 1058 'Income of Not-For-Profit Entities'. The grant income received has been transferred to unearned income in the Balance Sheet at 30 June 2022 and will be recognised as income in future years as and when the performance obligations are met (ie – as the capital expenditure is incurred).

There are a number of factors contributing to the delay in completion of capital projects including COVID restrictions, supply of materials, change in project scope, internal resourcing issues and third party authority involvement. The grant income expectation and capital expenditure budget will be carried over to the 2022-23 financial year for a number of capital projects, including:

- Local Roads Community Infrastructure Program (\$3.79 million)
- Black Spot Works Program (\$1.70 million)
- Keysborough South Community Hub (\$1.33 million)
- Ross Reserve Soccer Pitch (\$1.01 million)
- Noble Park Aquatic Centre Gym (\$940,000).

**Contributions – non-monetary (\$6.32 million unfavourable)** – Represents gifted assets. The non-monetary contributions of \$3.69 million in the current year primarily relates to land, land under roads, drains, footpaths, roads and kerb and channel assets gifted to Council, generally from new subdivisions. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict.

These unfavourable variances are partly offset by:

**Grants – operating (\$12.89 favourable)** – Favourable variance due to:

- Early receipt of 75% of Council's 2022-23 Financial Assistance Grant allocation via the Victorian Local Government Grants Commission (Corporate Accounting \$9.15 million).
- Unbudgeted grants for Local Government Business Concierge project (Emergency Management \$510,000), COVID-Safe Outdoor Activation (\$575,000), New Directions – Mothers and Babies (\$343,000), Empowering Communities (\$280,000), Maternal and Child Health Additional Support (\$224,000) and Waste Management (\$167,000).
- Additional funding received for Family Day Care (\$2.06 million), Children's Support Services \$227,000 and LG Capacity Building Grant (\$106,000).

Each grant will be offset by associated expenditure. A number of these grants were not fully spent at 30 June 2022 and will be carried over to the 2022-23 financial year.

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Community Care (\$1.5 million) and Sleep and Settling Initiative (\$651,000).

The lower grant income in Community Care is attributable to COVID impacts on the ability of Council to meet set targets across the various programs. Grant income can only be recognised for satisfied targets, with the remaining grant income received accounted for as 'unearned income' in Council's Balance Sheet. The loss in income in Community Care is partly offset by savings in operating costs (\$484,000) predominantly in materials and services and employee costs.

**Other income (\$2.12 million favourable)** – Favourable variance mainly due to higher than anticipated recovery income relating to:

- Additional Spring Valley landfill capping rehabilitation works required from participating councils (\$1.33 million)
- Health legal fees (\$280,000)
- Required maintenance works (Parks \$96,000)
- Damages to Council property (Roads \$71,000)
- Insurance claims (Risk Management \$75,000)
- COVID testing site costs (Emergency Management \$64,000).

#### **Capital expenditure**

Full year capital works gross expenditure achieved is \$51.77 million, which is \$38.97 million favourable against Mid-Year Budget. Capital project carry over's totalling \$24.27 million (net) are included in Appendix 5 – 'Capital and Operating Carry Over's from 2021-22 to 2022-23. The full year capital works expenditure also includes \$1.23 million of operating expenditure as it meets the asset recognition criteria.

# 4. Proposal

That Council notes the proposed capital and operating carry forwards from the 2021-22 financial year listed in (Appendix 5) of the financial report which will form the basis of an 2022-23 Amended Budget for management reporting purposes.

#### 5. Financial Implications

Whilst Council's financial performance continued to be impacted by COVID during the 2021-22 financial year, the actual impact was better than forecast. The City of Greater Dandenong completed the 2021-22 financial year in a sound financial position with surplus funds to be considered by Council through the Mid Year Budget process in the 2022-23 financial year.

Continued economic uncertainty pertaining to rising inflation, construction costs and interest rates combined with prolonged COVID impacts continue to impact Councils operating environment. Whilst the surplus for Council to consider through the Mid-Year Budget process is \$1.21 million, there will

likely be further budget variations that will occur in the period to 1 December 2022 which may be either positive or negative in terms of impacting on the amount for consideration. A full listing of these variances will be tabled as part of the 2022-23 Mid-Year Budget Review process.

#### 7. Consultation

This is an internal financial report. No formal external consultation is required at this point under Council's Community Engagement Policy under the *Local Government Act 2020* and Council's Community Engagement Planning Framework.

This report will be presented to the Audit and Risk Committee and Council (the Council meeting will be open to the public).

# 8. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Great Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

#### 8.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

# 8.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

A Council that demonstrates leadership and a commitment to investing in the community.

# 9. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report has been prepared in accordance with these principles and provides transparency of Council's actions and financial resources over the past financial year. The quarterly budget report is required under section 97 of the *Local Government Act 2020* and indicates the impact on existing budgets and how prudently and efficiently funding and resources have been managed.

It highlights Council's priority in achieving the best outcomes for the municipal community, including future generations.

It also considers the supporting principles regarding financial management (section 101), public transparency (section 58), strategic planning (section 89) and service performance (section 106).

#### 10. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The Victorian Charter of Human Rights and Responsibilities Act 2006 has been considered in relation to whether any human right under the Charter is restricted or interfered with in any way by this report. It is considered that this report is consistent with the rights outlined in the Charter.

#### 11. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires Councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents. The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one gender group over any other.

#### 12. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability have been considered in the preparation of this report. Most of the comments included in this report are high level, however, a small number of comments may include financial impacts of Council's mitigation and planning for climate change risks.

#### 13. Related Council Policies, Strategies or Frameworks

This report is in accordance with Council's policy of providing regular information and feedback to Council.

#### 14. Conclusion

The financial operation of Council is a significant business with Council overseeing budgeted operational expenditures of around \$211 million, combined with capital works and debt repayments of another \$59 million. Council actively manages the financial performance of Council over the course of the financial year, particularly in light of COVID and the economic environment during 2021-22. It is pleasing on these significant dollar amounts and the negative impacts of COVID, that Council has delivered a favourable surplus result compared to the budget.

#### 15. Recommendation

That Council notes the financial report for the year ended 30 June 2022 including the proposed capital and operating carry forwards from the 2021-22 financial year listed in (Appendix 5) of the financial report which will form the basis of an 2022-23 Amended Budget for management reporting purposes.

#### **MINUTE 561**

Moved by: Cr Rhonda Garad Seconded by: Cr Sophie Tan

That Council notes the financial report for the year ended 30 June 2022 including the proposed capital and operating carry forwards from the 2021-22 financial year listed in (Appendix 5) of the financial report which will form the basis of an 2022-23 Amended Budget for management reporting purposes.

**CARRIED** 

# **FINANCE AND BUDGET**

**JUNE 2022 FINANCIAL REPORT (INTERIM RESULTS)** 

# **ATTACHMENT 1**

# FINANCIAL REPORT – 1 JULY 2021 TO 30 JUNE 2022 (INTERIM RESULTS)

PAGES 75 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



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Financial Report for the period 1 July 2021 - 30 June 2022

# **Executive Summary**

#### **Operating Result**

For the year ended 30 June 2022 Council achieved a surplus operating result of \$33.61 million which is \$3.57 million better than the Mid-Year Budget. This surplus result is due to a \$4.67 million favourable expenditure variance partly offset by a \$1.09 million unfavourable income variance.

The lower expenditure is mainly due to a favourable employee cost variance (\$8.93 million) partly offset by higher than budgeted materials and services (\$1.70 million) and prior year capital works expenditure unable to be capitalised (\$2.59 million).

The employee cost variance mostly relates to grant funded programs which require an acquittal (\$5.24 million). Unspent grant funding will be carried over to the 2022-23 financial year. Refer to **Appendix A** of this report for a list of operating carry overs.

The unfavourable income variance is mainly attributable to lower capital grant income (\$11.05 million) and non-monetary contributions (\$6.31 million), mostly offset by higher operating grant income (\$12.88 million).

More detailed variance explanations are included in Section B1 of this report.

#### **Capital Result**

Capital expenditure for the year ended 30 June 2022 is \$51.77 million which is \$38.97 million favourable against the Mid-Year Budget. This is mainly due to delays in a number of projects due to COVID restrictions, economic environment, a change in project scope or requirements, a third party or authority, internal resourcing issues and interdependent projects. The majority of this favourable variance will be carried forward to the 2022-23 financial year. Refer to **Appendix 5** of this report for a list of capital carry overs.

#### **Cash Position**

Cash and cash equivalents are \$30.21 million at 30 June 2022. This is a \$102.6 million decrease compared to the 2021-22 Mid-Year Budget due to \$150.50 million invested in term deposits over 90 days. Term deposits over 90 days are classified as 'other financial assets' not 'cash and cash equivalents' in accordance with Australian Accounting Standards. These term deposits were invested for these periods to maximise interest returns in the low interest rate environment experienced during most of 2021-22.

The working capital ratio result is strong at 2.00.

#### **Budget information**

The Original Budget information contained in the report is the budget approved by Council on 28 June 2021

The year to date budget in this report reflects the Mid-Year Budget as adopted by Council on 13 December 2021.



Financial Report for the period 1 July 2021 - 30 June 2022

#### COVID and 2021-22 impacts

Council's 2021-22 finances have again been heavily impacted by the COVID pandemic. Council's 2021-22 Annual Budget was largely based on a return to some degree of economic normality, but allowing for after-effects in the areas of car parking revenue and interest income.

After further lockdowns during the first quarter of the 2021-22 financial year, a detailed review of additional COVID impacts was performed during the Mid-Year Budget Review. This review found COVID restrictions continued to adversely impact Council's finances. The Mid-Year Budget adjustments combined with the variations already factored in the Original Budget forecast adverse COVID impacts of \$8.36 million for 2021-22.

The below variations detail COVID impacts against the 2021-22 Mid-Year Budget.

In particular, COVID impacts were anticipated in relation to the following areas which were mostly forecast down during the Mid-Year Budget Review:

- Parking related income which includes parking fines and recoveries net of costs, parking ticket meters and car park permits and machines. Actual result was \$294,000 favourable.
- Statutory and user fees and fines were \$554,000 unfavourable to Mid-Year Budget due to lower
  than anticipated activity in a wide range of areas including building permit and lodgement fees,
  littering, local law, animal and health infringements, planning applications, drainage plan approvals,
  streatrader, subdivision and plan checking fees.
- Rental income from the Dandenong Market, commercial properties and community facilities was anticipated to be adversely impacted by COVID. A minor favourable variance of \$39,000 occurred for this rental income.
- Interest income ended the year with a minor favourable variance of \$54,000.
- The quick rise in interest rates at 30 June 2022 created a favourable variance in the year end employee entitlement provision expense due to the requirement to discount future years, which resulted in a lower provision and expense than anticipated (\$1.34 million).
- The Community Care program result was a net unfavourable variance of \$1.02 million compared
  to the Mid-Year Budget. This program was more adversely impacted than anticipated with COVID
  reducing the ability to provide service delivery, therefore personal care was prioritised, and
  domestic care was delayed ensuring people's daily living needs were met. Represents a loss of
  income of approximately \$1.5 million partly offset by savings in expenditure of around \$500,000.
- Leisure Centres ended the year with a \$601,000 favourable variance indicating the COVID impacts in this area in 2021-22 were not as adverse as expected.
- The forecast loss for the Drum Theatre was fairly accurate, with a minor favourable variance to the Mid-Year Budget of \$9,000.

The actual COVID impacts from pre-COVID budget levels are estimated at \$7.66 million, resulting in an overall impact of around \$27 million since the pandemic started.



Financial Report for the period 1 July 2021 – 30 June 2022

# CGD - Operating Result For the period 1 July 2021- 30 June 2022

				FULL	YEAR		
	Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income	B1						
Rates and charges		156,813	156,053	760	156,217	596	156,253
Statutory fees and fines		7,633	7,716	(83)	7,169	464	8,227
User fees		6,812	6,728	84	6,403	409	7,972
Grants - operating		40,225	27,340	12.885	29,955	10,270	30,55
Grants - capital		13,919	24,972	(11,053)	25,011	(11,092)	9,996
Contributions - monetary		8,069	7,645	424	7,879	190	4,935
Contributions - non-monetary		3,685	10,000	(6,315)	10,000	(6,315)	10,000
Net gain (loss) on disposal of property, infrastructure, plant an	ıd			, , ,		, ,	
equipment		482	403	79	179	303	403
Other income		7,132	5,010	2,122	5,162	1,970	7,125
Total income		244,770	245,867	(1,097)	247,975	(3,205)	235,462
Expenses	В2						
Employee costs		84,628	93,562	8,934	92,788	8,160	86,802
Materials and services		79,257	77,562	(1,695)	80,670	1,413	74,566
Prior year capital expenditure							
unable to be capitalised (non-							
cash)		2,593	-	(2,593)	-	(2,593)	
Bad and doubtful debts		1,480	1,568	88	1,266	(214)	1,568
Depreciation		32,395	33,237	842	33,237	842	33,277
Amortisation - intangible assets		102	100	(2)	100	(2)	60
Amortisation - right of use assets	3	664	604	(60)	604	(60)	604
Borrowing costs		2,803	2,800	(3)	2,803	-	2,802
Finance costs - leases		30	22	(8)	22	(8)	22
Fair value adjustments expense		99	-	(99)	-	(99)	
Asset write offs		991	-	(991)	-	(991)	
Other expenses		6,122	6,376	254	6,850	728	4,356
Total expenses		211,164	215,831	4,667	218,340	7,176	204,057
Net surplus (deficit)		33,606	30.036	3.570	29.635	3.971	31.405



Financial Report for the period 1 July 2021 – 30 June 2022

# **Balance Sheet**

As at 30 June 2022

		2021-22	2020-21	2021-22	2021-22
		ACTUAL	ACTUAL	MID YEAR	ORIGINAL
		30 Jun 2022	30 Jun 2021	BUDGET	BUDGET
	Note	\$'000	\$'000	\$'000	\$'000
ASSETS					
Current assets	C1				
Cash and cash equivalents		30,212	177,428	132,812	112,384
Financial assets		150,504	-	-	-
Trade and other receivables		29,840	26,530	26,818	28,013
Other assets		9,077	4,894	4,004	2,872
Total current assets		219,633	208,852	163,634	143,269
Non-current assets	C2				
Property, infrastructure, plant and equipment		2,431,571	2,446,776	2,513,977	2,296,195
Investment property		6,336	10,860	10,860	11,814
Right-of-use assets		1,846	563	1,085	1,073
Intangible assets		116	202	102	4
Trade and other receivables		281	295	295	305
Total non-current assets		2,440,150	2,458,696	2,526,319	2,309,391
Total assets		2,659,783	2,667,548	2,689,953	2,452,660
LIABILITIES					
Current liabilities	C3				
Trade and other payables		23,749	19,018	21,879	24,965
Trust funds and deposits		4,521	4,427	4,870	8,925
Unearned income		55,791	60,293	52,293	40,340
Provisions		21,730	22,366	22,366	19,983
Interest-bearing liabilities		3,484	3,372	3,484	4,083
Lease liabilities		524	415	570	571
Total current liabilities		109,799	109,891	105,462	98,867
Non-current liabilities	C4				
Provisions		1,113	1,424	1,424	900
Trust funds and deposits		2,409	2,035	2,035	311
Interest-bearing liabilities		49,779	53,264	49,779	55,300
Lease liabilities		1,324	160	442	442
Total non-current liabilities		54,625	56,883	53,680	56,953
Total liabilities		164,424	166,774	159,142	155,820
NET ASSETS	C5	2,495,359	2,500,774	2,530,811	2,296,840
EQUITY					_
Accumulated surplus		954,375	923,956	959,311	979,146
Asset revaluation reserve		1,472,583	1,511,604	1,511,604	1,269,823
Reserves		68,401	65,214	59,896	47,871
TOTAL EQUITY		2,495,359	2,500,774	2,530,811	2,296,840
		, ,			, ,

For comments regarding movements and new line items above, please refer to explanatory notes located at C1 to C5.

Note – Financial Assets relate to \$150.50 million in term deposits invested for a period greater than 90 days at 30 June 2022.



Financial Report for the period 1 July 2021 – 30 June 2022

# Cash Flow Statement as at 30 June 2022

	2021-22 ACTUAL 30 Jun 2022 Inflows/ (Outflows) \$'000	2021-22 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2021-22 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities	, , , ,		,
Rates and charges	154,355	155,765	155,936
Statutory fees and fines	5,795	6,148	6,084
User fees	6,600	8,063	8,441
Grants - operating	43,187	29,478	32,400
Grants - capital	4,483	16,972	9,996
Contributions - monetary	9,065	7,645	4,935
Interest received	356	561	758
Trust funds and deposits taken	31,315	28,495	28,052
Other receipts	8,066	4,964	7,070
Net GST refund	10,788	14,213	10,948
Employee costs	(85,055)	(93,562)	(85,981)
Materials and services	(96,095)	(91,376)	(85,273)
Trust funds and deposits repaid	(30,419)	(28,052)	(27,552)
Other payments	(6,186)	(7,014)	(4,792)
Net cash provided by operating activities	55,551	52,300	61,022
One le flavore former invocations and initials			
Cash flows from investing activities  Payments for property, infrastructure, plant and equipment	(45.000)	(00.707)	(00,000)
(Payments) proceeds for investments	(45,926)	(90,737)	(63,362)
Proceeds from sale of property, infrastructure, plant & equip	(150,504)	-	-
Net cash used in investing activities	551 ( <b>195,879</b> )	704 (90,033)	704 ( <b>62,658</b> )
Net cash used in investing activities	(195,679)	(90,033)	(62,656)
Cash flows from financing activities			
Finance costs	(2,817)	(2,800)	(2,802)
Proceeds from borrowings	-	- 1	6,120
Repayment of borrowings	(3,373)	(3,372)	(3,372)
Interest paid - lease liability	(24)	(22)	(22)
Repayment of lease liabilities	(674)	(689)	(689)
Net cash provided by (used in) financing activities	(6,888)	(6,883)	(765)
Net increase (decrease) in cash and cash equivalents	(147,216)	(44,616)	(2,401)
Cash and cash equivalents at the beginning of the year	177,428	177,428	114,785
Cash and cash equivalents at the end of the period	30,212	132,812	112,384
Description of the second of t			
Represented by:	(407 554)	14 000	0.400
Operating cash	(107,551)	14,893	8,428
Restricted cash Total	137,763 <b>30,212</b>	117,919 <b>132,812</b>	103,956 112,384
i Otai	30,212	132,012	112,304

Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.

The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in Appendix 2 Investment Analysis in this report.

Cash inflows and outflows are inclusive of GST where applicable.

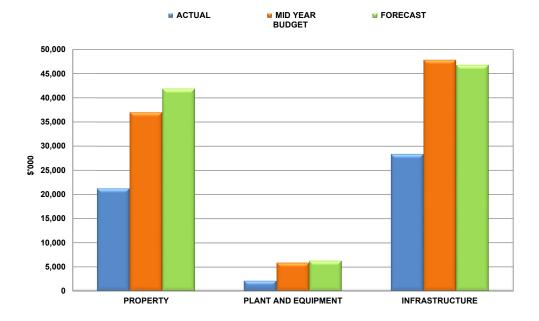


Financial Report for the period 1 July 2021 – 30 June 2022

# **Capital Expenditure Statement**

The detailed program under each of the capital groups is contained in  $\bf Appendix~1-Capital~Expenditure.$ 

	FULL YEAR									
	ACTUAL MID YEAR VARIANCE FORECAST FORECAST									
		BUDGET			vs ACTUAL	BUDGET				
					VARIANCE					
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000				
PROPERTY	21,261	37,005	15,744	41,882	20,621	34,797				
PLANT AND EQUIPMENT	2,141	5,888	3,747	6,306	4,165	4,295				
INFRASTRUCTURE	28,366	47,845	19,479	46,798	18,432	24,269				
TOTAL EXPENDITURE	51,769	90,738	38,970	94,986	43,217	63,361				





Financial Report for the period 1 July 2021 – 30 June 2022

#### Notes to the Financial Statements

# A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

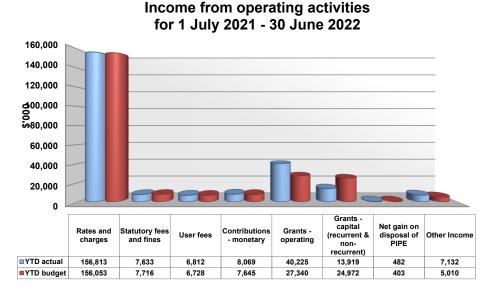
- Rate revenue: Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue: Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with new Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is now generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations are recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- 3. Fees and charges: Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
- 4. Contributions cash: Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see note 9 below).
- 5. Employee costs: Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure: The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information: The Original Budget information contained in the report is the budget approved by Council on 28 June 2021. The year-to-date budget in this report reflects the Mid-Year Budget as adopted by Council on 13 December 2021. The Mid-Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2020-21 and any adjustments identified since the 2021-22 Original Budget was approved in June 2021.
- 8. Cash Flow Statement: Reflects the actual cash movements during the year.
- 9. Restricted cash: These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.



Financial Report for the period 1 July 2021 – 30 June 2022

# **B1.** Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-monetary contributions or gifted assets which do not affect Council's cash result).



Income for the period ended 30 June 2022 is \$1.10 million unfavourable against budget. This is primarily due to the following:

**Grants – capital (\$11.05 million unfavourable)** – Unfavourable variance relates to grant income not recognised where performance obligations were not yet satisfied at 30 June 2022 under the Accounting Standard AASB 1058 'Income of Not-For-Profit Entities'. The grant income received has been transferred to unearned income in the Balance Sheet at 30 June 2022 and will be recognised as income in future years as and when the performance obligations are met (ie – as the capital expenditure is incurred).

There are a number of factors contributing to the delay in completion of capital projects including COVID restrictions, supply of materials, change in project scope, internal resourcing issues and third party authority involvement. The grant income expectation and capital expenditure budget will be carried over to the 2022-23 financial year for a number of capital projects, including:

- Local Roads Community Infrastructure Program (\$3.79 million)
- Black Spot Works Program (\$1.70 million)
- Keysborough South Community Hub (\$1.33 million)
- Ross Reserve Soccer Pitch (\$1.01 million)
- Noble Park Aquatic Centre Gym (\$940,000).

# COUNCIL MEETING - MINUTES

#### 4.2.1 June 2022 Financial Report (interim results) (Cont.)



Financial Report for the period 1 July 2021 – 30 June 2022

**Contributions – non-monetary (\$6.32 million unfavourable)** – Represents gifted assets. The non-monetary contributions of \$3.69 million in the current year primarily relates to land, land under roads, drains, footpaths, roads and kerb and channel assets gifted to Council, generally from new subdivisions. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict.

These unfavourable variances are partly offset by:

Grants - operating (\$12.89 favourable) - Favourable variance due to:

- Early receipt of 75% of Council's 2022-23 Financial Assistance Grant allocation via the Victorian Local Government Grants Commission (Corporate Accounting \$9.15 million).
- Unbudgeted grants for Local Government Business Concierge project (Emergency Management \$510,000), COVID-Safe Outdoor Activation (\$575,000), New Directions – Mothers and Babies (\$343,000), Empowering Communities (\$280,000), Maternal and Child Health Additional Support (\$224,000) and Waste Management (\$167,000).
- Additional funding received for Family Day Care (\$2.06 million), Children's Support Services \$227,000 and LG Capacity Building Grant (\$106,000).

Each grant will be offset by associated expenditure. A number of these grants were not fully spent at 30 June 2022 and will be carried over to the 2022-23 financial year.

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Community Care (\$1.42 million) and Sleep and Settling Initiative (\$651,000).

The lower grant income in Community Care is attributable to COVID impacts on the ability of Council to meet set targets across the various programs. Grant income can only be recognised for satisfied targets, with the remaining grant income received accounted for as 'unearned income' in Council's Balance Sheet. The loss in income in Community Care is partly offset by savings in operating costs (\$484,000) predominantly in materials and services and employee costs.

Other income (\$2.12 million favourable) – Favourable variance mainly due to higher than anticipated recovery income relating to:

- Additional Spring Valley landfill capping rehabilitation works required from participating councils (\$1.33 million)
- Health legal fees (\$280,000)
- Required maintenance works (Parks \$96,000)
- Damages to Council property (Roads \$71,000)
- Insurance claims (Risk Management \$75,000)
- COVID testing site costs (Emergency Management \$64,000).

# COUNCIL MEETING - MINUTES

#### 4.2.1 June 2022 Financial Report (interim results) (Cont.)

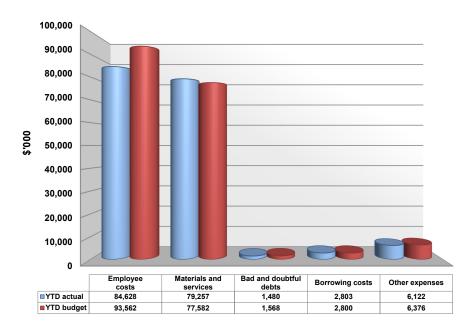


Financial Report for the period 1 July 2021 – 30 June 2022

# **B2.** Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised which represent fixed asset accounting entries).

# Expenditure from operating activities for 1 July 2021 to 30 June 2022



Actual expenditure at 30 June 2022 against the budget is favourable by \$4.67 million. The major contributors are employee costs, partly off partly offset by higher than budgeted materials and services and prior year capital works expenditure unable to be capitalised.

Employee costs (\$8.93 million favourable) — Of this \$8.93 million favourable variance, \$5.24 million relates to unexpended grant programs that will be carried over to the 2022-23 financial year. Some of the more significant carry overs relate to Child First (\$1.40 million), Enhanced Maternal and Child Health (\$1.34 million), Playgroups Initiative (\$345,000) and New Directions — Mothers and Babies (\$318,000). There have been challenges in recruiting staff to many programs due to COVID and difficulty in recruiting Maternal and Child Health nurses.



Financial Report for the period 1 July 2021 – 30 June 2022

The remaining \$3.70 million represents savings to the Mid-Year Budget which occurred in the following areas:

- Year-end employee entitlement provisions (\$1.34 million) due to the rapid upward shift in interest rates on 30 June 2022 which resulted in lower leave provisions due to discounted future values.
- Community Care (\$542,000) Reduction in ability to provide service delivery due to COVID, personal care was prioritised, and domestic care was delayed ensuring people's daily living needs were met. These cost savings partly offset the \$1.42 million reduction in grant income due to inability to achieve targets set.
- Communications and Customer Service (\$502,000) Savings due to several factors. Calls centres
  were closed for a period, delay in recruitment of vacant positions, difficulty in recruiting and training
  of new staff when COVID restrictions were in place. Parkmore was also closed on a Saturday for a
  month in 2021-22. After hours meetings have reduced during COVID. Staff departures due to
  mandatory vaccination requirement, retirement and transfers to other departments in Council. Civic
  Facilities experienced lower casual and overtime costs due to a reduction in service levels due to
  COVID restrictions.
- Statutory Planning (\$501,000) Deliberate delays in recruitment of vacant positions occurred to
  offset lower planning permit application activity and reduced income, combined with difficulties
  recruiting skilled staff to vacant positions.
- Regulatory Services (\$441,000) Delay in recruitment across the department.
- Library Services (\$355,000) Delay in recruitment.

Materials and services (\$1.70 million unfavourable) – Due to number of offsetting items including:

#### Unfavourable

- Operating expenditure in the current year Capital Improvement Program that is not able to be capitalised to the asset register because it was not capital in nature, or it did not meet the relevant capitalisation threshold (\$3.49 million).
- Higher payments to educators for the increased service delivery of the Family Day Care program (\$2.08 million) offset by additional levies received.
- \$1.57 million in Spring Valley Landfill capping rehabilitation costs to satisfy the requirements of a
  pollution abatement notice issued by the Environment Protection Authority (EPA). These costs are
  mostly recovered from partner councils (80.12%) with the remaining 19.88% funded from Council
  reserves.

#### Favourable

- Waste Management (\$1.77 million) favourable variance due to improved contract rates for recycling sorting, organics processing and landfill following contract negotiations. These savings have been transferred to reserves.
- Administration costs across the organisation (\$959,000) mainly in the areas of printing and stationery, bank charges, community education, promotions and events.



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- Information technology costs (\$740,000) due to lower than anticipated software maintenance and application support costs across Council combined with savings in contract services and network costs due to COVID restrictions.
- Utilities (\$637,000) predominantly in electricity, water and street lighting.
- Leisure Centres (\$595,000) due to higher costs anticipated at Mid-Year Budget not eventuating as expected during COVID based on YMCA COVID impact variations.

Prior year capital expenditure unable to be capitalised (non-cash) (\$2.59 million unfavourable) — This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$2.59 million). This is an accounting entry that does not impact on Council's cash position. It is not included in the budget as it is difficult to predict.

The main reasons that these costs were unable to be capitalised to the asset register in 2021-22 include:

- Repairs and maintenance (\$777,000). Some of the main contributors to this item include Keysborough South Industrial Buffer, Roads to Recovery, Burden Park Reserve Masterplan and Parkfield Reserve Masterplan.
- Under capitalisation threshold (\$551,000). Relates to a wide range of projects including Parking Sensor Implementation and Keysborough South Community Hub Access Road and Dog Off Leash projects.
- Studies, surveys and concept designs (\$497,000). Mostly relates to the Local Road Upgrade and Reconstruction program.

**Asset write offs (\$991,000 unfavourable)** – Unfavourable variance due to assets written off mostly due to asset renewal and replacement of kerb and channel, footpaths and road surface assets. This is a non-cash accounting entry.

**Depreciation (\$842,000 favourable)** – Favourable variance due to the finalisation of fixed asset capitalisations and revaluations for the 2021-22 financial year. This is a non-cash accounting entry (Corporate Accounting).



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# C. Balance Sheet

Council's net assets are valued at \$2.50 billion at 30 June 2022.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$30.21 million) – Represent the amount held by Council in cash or term deposits with a term of less than 90 days.

\$137.76 million of cash and investment funds are "restricted" for various purposes. The significant reduction in operating funds at 30 June 2022 is due to the classification of \$150.50 million of term deposits greater than 90 days as "financial assets". These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**. However, if these term deposits were classified as cash, the operating cash balance would be \$42.95 million.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of 'A'.

**Financial assets (\$150.50 million)** – Increase in financial assets from 30 June 2021 is due to investments placed in Term Deposits with a term of greater than three months as of 30 June 2022. These terms resulted from investments placed to maximise the interest return in the low interest rate environment experienced for most of 2021-22.

#### Trade and other receivables (\$29.84 million) – This balance includes:

- Rate debtors \$13.43 million
- Infringement debtors of \$9.32 million (net of provision for doubtful debts).
- General debtors \$7.09 million (net of provision for doubtful debts).

The rates collection percentage for 2021-22 was 92.06% (2020-21: 93.19%). The increase in rates debtors at 30 June 2022 is due to COVID impacts and Council's decision to put a hold on debt recovery processes. Overdue notices were issued to all accounts in arrears in June 2022. Council's pre-COVID rates collection generally sits at around 94.5%.

#### Other assets (\$9.08 million) – This balance includes:

- Accrued income \$5.33 million income earned but cash not yet received as at 30 June 2022.
- Prepayments \$3.19 million expenses prepaid at 30 June 2022.
- Other deposits \$559,000 represents \$75,000 deposit for Metropolitan Resource Recovery organic
  waste processing contract, \$250,000 deposit paid for Metropolitan Resource Recovery Landfill
  Services Gate Fee and \$234,000 deposit paid to South East Water for 5 Mason Street, Dandenong
  works.



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#### C2. Non-current assets

**Property, infrastructure, plant and equipment (\$2.43 billion)** – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

The decrease in property, infrastructure, plant and equipment from the prior year is due to:

- Asset revaluation net decrement of \$39.02 million.
- Depreciation expense of \$32.42 million
- Partly offset by asset acquisitions of \$51.95 million

The 2021-22 asset revaluation decrement comprises:

Asset class	Open WDV 01/07/21 \$'000	2021-22 Net Revaluation \$'000	Revaluation Mvmt %
Property			
Land	1,403,227	(82,905)	(5.91%)
Buildings	290,290	(2,451)	(0.84%)
Infrastructure			
Bridges	44,961	5,817	12.94%
Drainage	269,956	40,518	15.01%
Total	2,008,434	(39,021)	(1.94%)

#### Land revaluation (1 Jan 2022)

The revaluation decrement of \$82.91 million of Council's land assets is the most significant movement in 2021-22. The land revaluation was conducted by qualified independent valuers, Patel Dore Valuers as at 1 January 2022. Patel Dore performed a full review of all land assessments and 99% of these land valuation amounts can be matched to VM Online site values. Most of Council's land holdings are considered to be level 3 fair value valuations which means that there are unobservable inputs for the asset. Interpretation and judgement are required to determine the asset valuations. In particular, 63% of Council's land is public used zoned land. This type of land has very minimal sales and is typically valued at a discount of 20-30% which represents the cost of getting the property rezoned and in accordance with the underlying zoning that the valuers believe the land represents.

There has been a change in the contract valuer from the 2020 formal revaluation and the 2022 formal revaluation. The contract valuers have appropriate qualifications to perform this expert determination of fair value in accordance with Australian Accounting Standards, however, given the specialised nature of the land, there will be differences in interpretation, assumptions and site value sub market groups and valuation models which can result in land valuation movements.

Council's land assets were also subject to an indexed revaluation at 30 June 2021 (also provided by the previous contract valuer, ProVal P/L, in between the two formal valuations) which resulted in a significant increment of \$239.02 million (21%). The indexed revaluation is a contributor to the \$82.91 million decrement in 2021-22 as applying an index has inherent limitations to a formal revaluation exercise.



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#### Drainage revaluation (31 May 2022)

Drainage pipe and pit assets were incremented by \$40.52 million (15%) during 2021-22 as a result of a review of Council's replacement unit rates of drains, which indicated a material movement since the last revaluation conducted in June 2019. The replacement unit rates for drains are predominantly sourced from the Rawlinsons Construction Handbook (February 2022 update). The revaluation increase in 2021-22 was mostly due to higher drainage pit replacement rates.

#### Bridges revaluation (31 January 2022)

An external valuer, Sterling Infrastructure, was engaged by Council to perform a condition inspection and valuation of the bridges asset class in 2021-22. The previous formal valuation of bridges was performed in March 2017. The 2021-22 revaluation saw bridge values increment by \$5.82 million (13%).

#### Buildings revaluation (1 January 2022)

The buildings asset class saw a decrease in values of \$2.45 million (1%) at 1 January 2022 as a result of the formal valuation conducted by Patel Dore Valuers. This minor decrease is the net impact of a \$19.47 million increase in cost more than offset by a \$21.92 million decrease in accumulated depreciation. The revaluation movement in accumulated depreciation is mainly due to the different assumptions applied regarding remaining useful lives in the 2020 revaluation compared to those applied by Patel Dore Valuers in 2022.

**Investment property (\$6.34 million)** is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets on an annual basis is recorded in the Comprehensive Income Statement and these assets are not depreciated.

The decrease from the prior year is due to a transfer of one building asset no longer commercially leased by Council that has been transferred to 'Specialised Buildings' in 'Property, Infrastructure, Plant and Equipment'.

**Right of use assets (\$1.85 million)** – Represents leased (right of use) assets in accordance with the Accounting Standard AASB 16 'Leases'. Includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements. Increase in right of use assets from the prior year is due to new and renewed leases.

**Intangible assets (\$116,000)** – Represents computer software assets. These values are reflected after recognising the associated amortisation expense.

**Trade and other receivables (\$281,000)** – \$208,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and a \$73,000 refundable bond with Western Health (originally related to Community Chef) which is expected to be returned upon completion of the contract.



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#### C3. Current liabilities (debts due to be repaid within 12 months)

**Trade and other payables (\$23.75 million)** – This balance includes trade creditors arising from operations and capital works.

**Trust funds and deposits (\$4.52 million)** – Trust funds and deposits includes other refundable monies in respect of:

- Other deposits (\$1.92 million).
- Landscape deposits (\$1.12 million).
- Fire services property levy funds collected by Council on behalf of the State Government, but not
  yet paid on to the State Revenue Office (\$816,000). These monies are remitted to the State
  Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate
  instalment date).
- Road deposits (\$394,000).
- Open space contributions (\$270,000).

**Unearned income (\$55.79 million)** – Represents income not yet earned in accordance with Accounting Standards AASB 1058 'Income of Not-For-Profit Entities' and AASB 15 'Revenue from Contracts with Customers' based on specific performance obligations that were not complete at 30 June 2022 in respect of:

- Developer Contribution Plan liabilities (DCP) (\$40.46 million).
- Operating grants (\$8.25 million).
- Capital grants (\$5.55 million).
- Other (\$1.53 million).

**Provisions (\$21.73 million)** – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
  - o Long service leave entitlements \$12.43 million.
  - Annual leave entitlements \$8.57 million.
  - o Rostered days off (RDO) \$545,000.
- Landfill provision \$185,000 provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

**Interest-bearing liabilities (\$3.48 million)** – Represents the repayment of long-term borrowings during 2022-23.

**Lease liabilities (\$524,000)** - Represents the lease repayments in respect of the right-of-use assets that are payable during 2022-23.



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#### C4. Non-current liabilities (debts due to be repaid in future years)

**Provisions (\$1.11 million)** – Represents the provisions estimated to be paid beyond the 2022-23 financial year and comprises long service leave entitlements for employees (\$427,000) and landfill provision for restoration of Spring Valley landfill site (\$686,000) (Council's share is 19.88% of the total future estimated costs).

**Trust funds and deposits (\$2.41 million)** – Represents deposits that are payable beyond the 2022-23 financial year and comprises asset protection bonds of \$2.16 million, landscape deposits of \$157,000 and contractor deposits of \$93,000.

Interest-bearing liabilities (\$49.78 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

**Lease liabilities (\$1.32 million)** – represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months. Increase in lease liabilities from prior year is due to new and renewed leases.

#### C5. Net assets and equity

**Net assets** - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

**Reserves** – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct Parking and Development reserve
- Dandenong Activity Precinct Parking and Development reserve
- Native re-vegetation reserves
- · Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Future maintenance reserve

The statutory reserves are:

- Open space planning, development and improvements
- Open space land acquisitions



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# D. Cash Flow Statement

Cash and investment holdings total \$30.21 million at 30 June 2022, a decrease of \$147.22 million since the prior year. The decrease is due to Term Deposits with a maturity of greater than three months as at 30 June 2022 are classified as Financial assets. Total cash and investment holdings are made up of operating cash (significantly reduced to \$107.55 million due to the classification of term deposits over 90 days as financial assets) and restricted cash (\$137.76 million).

Please refer to the next page for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

Cash flows from operating activities - net inflow of \$55.55 million.

The major inflows are rates (\$154.36 million), grants (\$47.67 million), trust funds and deposits taken (\$31.32 million), contributions (\$9.07 million), statutory fees and fines (\$5.80 million) and user fees (\$6.60 million).

The major outflows are materials and services (\$96.10 million), employee costs (\$85.06 million) and trust funds and deposits repaid (\$30.42 million).

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – net outflow of \$195.88 million, including:

- \$45.93 million for capital works expenditure. The detailed capital works schedule is included in this
  report as Appendix 1. Please note the difference between the two capital expenditure amounts is
  due to the movement in capital trade creditors at the start and end of the reporting period. Appendix
  1 is on an accrual basis.
- \$150.50 million relates to payment for term deposits with a maturity of greater than three months.
- \$551,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities - outflow of \$6.89 million.

Council incurred \$2.82 million in finance costs on its borrowings and repaid \$3.37 million of existing borrowings. In addition, in accordance with the Accounting Standard AASB 16 'Leases', Council incurred \$24,000 in finance costs on leases and repaid \$674,000 of its lease liabilities during the year.



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**Restricted cash** - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Туре	30 June 2022	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	19,504	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	2,942	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	6,000	To fund acquisitions of new open space land.
Major projects reserve	26,218	Holds funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	2,329	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	2,985	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	280	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	325	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	236	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	1,867	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	1,103	Funds set aside for the aged care reforms.
Future maintenance reserve	4,613	Contribution funds for future works to address level crossing removal authority defects.
Total reserve funds	68,402	

Employee provisions	\$'000	
Long service leave	12,854	Funds set aside to meet long service leave commitments.
Annual leave and other	9,118	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	21,972	



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Туре	30 June 2022	Notes
Trust funds and deposits	\$'000	
Fire services property levy (FSPL) collected and due	816	Payable to State Revenue Office – legislative requirement.
Open space contributions	270	Pending completion of works.
Landscape deposits	1,281	Pending completion of works.
Road deposits	394	Pending completion of works.
Other trust funds and deposits	4,169	Refundable upon finalisation of programs.
Total trust funds and deposits	6,930	
Other restricted funds	\$'000	
DCP unearned income	40,460	Pending completion of works by developers.
Other restricted funds	40,460	
Total restricted cash	137,764	



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# E. Statement of Capital Works

Total capital expenditure at 30 June 2022 was \$51.77 million. Appendix 1 contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

A number of capital projects listed below are proposed to be carried over to the 2022-23 financial year. A total of \$24.27 million (net) in capital works has been identified as proposed carry forward commitments to 2022-23. These projects are listed in Appendix 5 – Capital and Operating Carry Over's from 2021-22 to 2022-23.

#### Plant and equipment

- 1445 Fleet Purchases (\$2.29 million favourable) All fleet capital purchases for passenger vehicles, light commercial vehicles, buses, trailers and heavy plant have now been finalised and ordered with approximately \$1.9 million of plant and equipment currently awaiting delivery, however due to supply chain issues, a significant portion remain delayed and will not be delivered until late 2022, early 2023. \$1.75 million of the favourable variance is proposed to be carried over to the 2022-23 financial year.
- 4007 Merit CRM Replacement (\$500,000 favourable) The preparation and evaluation of this tender has been very labour intensive, the Customer Request Management system is used across the organisation. Stakeholders have been involved through the initial stages of the project (tender preparation and evaluation). Co-ordinating up to 30 participants for workshops, tenderer demonstrations and hands on product evaluations during the tender process was the major factor in the tender evaluation process being dragged out. Christmas holidays, COVID issues and staff changes within the core Project Management team added to the complexity of the evaluation process. Project staff were also working on this project on top of their normal day to day duties/workloads. Timeframes for tender closure and the evaluation period were also extended due to requests for further information or clarifications. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3914 Asset Management System (\$305,000 favourable) The budget relates to project management costs associated with the implementation of the new asset management system (Assetic). \$258,000 of this favourable variance is due to project costs transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (cloud software system is not capital in nature). Project timeline has been re-forecast. Rollout of the project has been delayed due to integration work delays and project management vacancies. Financial integrations are now complete. Asset data is loaded but some cleansing still to be done. Works Management will take to 30 June 2023 to complete, so project is now forecast to be completed in 2022-23. The remaining favourable variance of \$47,000 is proposed to be carried over to the 2022-23 financial year and transferred to operating (sub activity 1505) to fund project management costs.



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#### **Infrastructure**

- 3080 LRCI Abbots Road DCP Item L102 (\$2.58 million favourable) Stage 2 commenced in January 2022 and is progressing well with about 40% of civil works already completed. Road closure and traffic detours commenced in February 2022 for gas works and completed in March 2022. Pavement over gas trench has been reinstated and the road has been opened for through traffic in April 2022. Bus service has resumed. Stage 1 work is progressing well with detour for west bound traffic. Approximately 50% of stage 1 work has been completed. Stage 3 utilities obligations are also undertaken concurrently. Telstra and South East Water asset relocation works, National Drive/Abbotts Road traffic signals remodelling and Taylors/Abbotts Roads traffic signals installation are all progressing well. Overhead power relocation commenced in May 2022. This is a multi-year project and is expected to be completed in 2022-23. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3942 Black Spot Works Program (\$1.74 million favourable) This involved multiple subprojects and is funded by a Federal Government grant. The funding agreement allows for the project to overlap between two financial years. Projects are delayed as requests for quotes occurred twice given there were no submissions received from the first round. The funding body has been advised of these delays and they are supportive of this project continuing in the 2022-23 financial year. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 4031 Ross Reserve Soccer Pitch (\$1.55 million favourable) This project was significantly
  delayed due the new sports pavilion construction works footprint encroaching onto the sports field
  construction site. Contract awarded and on ground works well underway with an expected
  completion date of November.
- 3972 Local Roads Community Infrastructure Program (\$1.54 million favourable) This is
  a multi-year project. Funding came to light after the budget had been adopted and was subsequently
  included in as part of the Mid-Year Budget process. This budget has now been reallocated to several
  specific LRCI phase 3 projects in the current year forecast. These projects are scheduled to be
  completed by June 2023. The favourable variances are proposed to be carried over to the 2022-23
  financial year (and associated grant funding).
- 4010 LRCI2-Callander Road Drain (\$1.21 million favourable) Significant delays to the supply of materials (>4-5 months) have prevented the commencement of construction. This project is predominantly grant funded. It is also fully committed to a construction contract. Tender has been awarded and programming of work being planned. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 1629 275 Lonsdale Street Dandenong Vanity Lane (\$1.20 million favourable) Project has been impacted by delayed demolition of building. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3753 Local Roads Surface/Rehabilitation Program (\$938,000 favourable) \$1.01 million of the variance is due to project costs transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). This program was complete at 30 June 2022.



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• 4027 NPR Ian Street Streetscape Upgrade (\$843,000 favourable) — Project scope is in the procurement stage. The scope of the project included undergrounding of electricity power cable and removal of existing power pole to be replaced with new street light poles. These were not deemed feasible due to associated cost and time frame to complete them and now removed from the project scope. Civil works including landscaping, footpath works, and street furniture were dependent upon the completion of above scope and was unable to progress up until decision was made not to progress with undergrounding and pole related works.

There is very rigid timeframe to deliver this State Government funded project. Recently we have received quotes based on high level concept plan for construction of Civil Works. Place Making and Revitalisation Team are working on other achievable additional scope that are likely to be completed within available timeframe and getting that endorsed from Noble Park Revitalisation Board. Contract for civil works awarded and construction commencing mid-August. Project expected to achieve practical completion by November 2022. The favourable variance is proposed to be carried over to the 2022-23 financial year.

- 4009 LRCI2-Colemans Road Reconstruction (\$638,000 favourable) Project scope as per grant agreement completed. This project has grant funding associated with it, however, the full grant was not spent. The remaining grant and expenditure budget are proposed to be carried over to the 2022-23 financial year pending agreement by the funding body about possibility of reallocating surplus grant funds to a new project.
- 3355 Municipal Wide-Footpath Renewal (\$625,000 favourable) \$267,000 of the variance is due to project costs transferred to operating expenditure in the Capital Improvement Program as they were not able to be capitalised in the asset register (either not capital in nature or under the capitalisation threshold). This program was complete at 30 June 2022.
- 3854 Burden Park Reserve Master Plan Implementation (\$609,000 favourable) Project
  has commenced. Labour and material shortages combined with shipping delays due to the COVID
  pandemic have caused the delay to this project. Project well underway with the first bank of courts
  complete and second bank under construction. Project expected to be completed in September
  2022.
- 3849 Frederick Wachter Reserve Master Plan (\$534,000 favourable) Stage 1 and stage 2 drainage works have been completed. The shade sail poles have been installed. Play equipment installation is scheduled to commence in July 2022. Labour and material shortages combined with shipping delays due to the COVID pandemic have caused the delay to this project. On ground works well underway with an expected completion date in early September. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3418 LATM New Program (\$503,000 favourable) Previously designed raised platforms are being delivered with the Callander Road project, with first part included with Callander Road Stage 1. Part of an existing design for Callander Road LATM works was incorporated into the contract for drainage/road works. This amount has been committed under construction contract 2122-30. With the significant delay in material supplies the preceding drainage works have been unable to be completed. Due to COVID related delays in program/project prioritisation, the remaining design works were unable to commence prior to April 2022, when designers were engaged for two projects, which are underway. The favourable variance is proposed to be carried over to the 2022-23 financial year.



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- 4014 NPR Frank Street Open Space (\$471,000 favourable) This is a grant funded project
  that had to have significant community consultation prior to proceeding to design and construction,
  the grant funding requires the project to be completed by the end of September (weather dependent).
  Contract awarded and on ground works commenced. The favourable variance is proposed to be
  carried over to the 2022-23 financial year.
- 3828 Activity Centre Project Mason Street (\$423,000 favourable) Change in scope of works. The proposed realignment will resolve inefficient road design that can cause confusion for both motorists and pedestrians. Council engaged Hansen Partnership to develop a concept design for the length of Mason Street and Robinson Street between Princes Highway and Walker Street with particular focus on the area between Scott Street and Walker Street. AME Civil Consultants were appointed to further develop functional layout design for the focus area being between Scott Street and Walker Street. This design progressed sufficiently to complete an independent road safety audit. The project paused at this stage due to internal resourcing issues. The project has been reactivated recently and scope has been confirmed with required changes. Detailed design and construction of civil components is the next step. The project is important to ease traffic flows in Thomas Street (Afghan Bazaar) and to support development of the State Government's Dandenong Transport Hub (Thomas / Foster Street and Halpin Way) commencing in late 2023. Expect project to be completed June 2023. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3934 Parking Sensor Implementation (\$408,000 favourable) Supply chain issues where parking sensors were not able to be sourced by 30 June 2022. Project has now been delayed and will be following the completion of the Springvale Boulevard project, which is currently anticipated to occur in September. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3900 Ross Reserve Plaza/Play/Oval/Path (\$405,000 favourable) Minor works at Ross Reserve have included path and landscaping works. Remaining works waiting on the pavilion and soccer pitch projects. This is a grant funded project. Ross Reserve landscape upgrades linked to the All Abilities playground and new sports pavilion projects which are both under construction. This project is aligned with the master plan and the community's desire to increase the tree canopy coverage across the reserve, especially along the walking paths and to frame the perimeter of the sports grounds. This also includes renewal of existing park furniture and general landscaping works. This project is delayed due to the new sports pavilion and synthetic soccer pitch projects. Both of these projects have to be completed prior to undertaking the other improvement works as they are all intrinsically linked. Works not expected to commence until November and expected to be completed in December.
- 4034 LRCI3-Hammond Road Bridge (\$400,000 favourable) This is a multi-year project.
  Funding came to light after the budget had been adopted and was subsequently included in as part
  of the Mid-Year Budget process. This project is scheduled to be completed by June 2023. The
  favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3192 NPR Douglas Street Streetscape (\$373,000 favourable) Project completed.
   Favourable variance at year end represents savings.



Financial Report for the period 1 July 2021 – 30 June 2022

- 1747 Barry Powell Reserve Master Plan (\$336,000 favourable) Project has not commenced. Design requires to be completed first. Barry Powell Reserve Carpark and Oval 2 Expansion (Design and Construct). Design and documentation of the oval 2 expansion, lighting design for oval 2 and the new carpark on the former tennis pavilion site to service the kindergarten. The design and documentation of the oval 2 expansion and new carpark will be undertaken together to ensure that the engineering, site level changes, step and ramp access, DDA, retaining walls, review of crib wall and interfaces between the expanded oval 2, carpark, kindergarten, main oval and tennis courts are fully integrated. The project has been delayed due to various issues that arose as part of the tennis club demolition process which impacted on the footprint of the proposed oval expansion. Detail design and tender documentation completed, the project procurement phase is scheduled for August with on ground works expected to commence when ground conditions allow. It is expected that on ground works will commence in November and be completed by the end of December. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3853 Parkfield Reserve Master Plan Implementation (\$323,000 favourable) Parkfield Reserve Cricket Net Relocation. Relocation of the cricket nets at Parkfield Reserve as per the master plan. Construction of a new 3 lane cricket net / wicket on southeast corner of oval. Labour and material shortages combined with shipping delays due to the COVID pandemic have caused the delay to this project. On ground works have commenced with an expected completion date in early September. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 4032 Hemmings Street Precinct (\$313,000 favourable) Variation to Milestone 2 has extended the evidence due date to 30 September. Delays re project design. The favourable variance is proposed to be carried over to the 2022-23 financial year.

#### **Property**

- 3219 Thomas Carroll Pavilion (\$4.41 million favourable) The major reason for the delay in
  the delivery of this project has been the impact of COVID combined with the current wet/cold
  weather. There were also delays from the involved third parties regarding services connection. This
  is a multi-year project and construction is underway at site. The favourable variance is proposed to
  be carried over to the 2022-23 financial year.
- 3902 Ross Reserve Pavilion (\$3.76 million favourable) Due to COVID, the project was severely impacted by supply chain and staffing issues created by the State / Federal government pandemic response and restrictions imposed on the supply and construction industry. Works expected to be complete in October 2022. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 3974 Dandenong Oasis Replacement (\$3.50 million favourable) 50% detailed design package has been completed by the architects. This indicates a smaller uplift in cost for some areas of the project, most notably interior design. This information has been fed back to the architect team who are value managing the current design to ensure it fits within the approved cost plan. Consultants provided a revised design for the Cafe which is a 25 square metre increase in general floor area from the previous design. This design is currently being reviewed. Multi-year project with design expected to be concluded in the 2023-24 financial year. The favourable variance is proposed to be carried over to the 2022-23 financial year.



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- 3949 NPAC Replacement (\$2.50 million favourable) Construction of this multi-year project
  is proceeding as per the program with the top storey well underway. Delay in progress of project
  due to COVID issues relating to labour resources, inclement weather, redesign of underground
  foundations, delay in procurement of materials, scope change and redesign of audio visual package.
   Works expected to be complete December 2022. The favourable variance is proposed to be carried
  over to the 2022-23 financial year.
- 4040 61-63 Heyington Crescent, Noble Park North (\$2.45 million unfavourable) —
  Represents an unbudgeted purchase of land for open space purposes. This property purchase has
  been funded from the Open Space Acquisitions reserve.
- 3906 Greater Dandenong Gallery of Art (\$1.99 million favourable) The project programme
  has been extended due to latent conditions and additional works. The contract is currently under
  review internally to determine next steps. The favourable variance is proposed to be carried over to
  the 2022-23 financial year.
- 3548 Keysborough South Community Hub Development (\$1.40 million favourable) The construction package is complete and out to tender. This is a multi-year project. The detailed design has been finalised with the support of the internal working group. The green star certification process is well underway. The tender package for the contraction of the Keysborough South Community Hub is currently open. The tender will close in late August 2022. Construction is expected to start in November 2022. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 4039 49 View Street, Springvale (\$1.40 million unfavourable) Represents an unbudgeted purchase of land for open space purposes. This property purchase has been funded from the Open Space Acquisitions reserve.
- 4055 2 Stuart Street, Dandenong (\$1.35 million unfavourable) Represents an unbudgeted purchase of land for the future construction of Dandenong Community Hub.
- 4041 10 Market Street, Dandenong (\$940,000 unfavourable) Represents an unbudgeted purchase of land for philanthropic social housing purposes. This property purchase has been funded from the Major Projects reserve.
- 4004 Balmoral Carpark (\$826,000 favourable) The services relocation and floor removals
  have been completed. Construction works are underway. Due to COVID restitution planning and
  design for the project were delayed. Project expected to be delivered October 2022. The favourable
  variance is proposed to be carried over to the 2022-23 financial year.
- 3941 Police Paddocks Reserve Grandstand (\$435,000 favourable) Project is partly grant funded and there was a shortfall in available funding. Design and construction for the extension of the soccer function room at Police Paddocks Reserve. Due to COVID, detailed design and scope for project wasn't developed with the Club and CGD until April 2021 delaying the design documentation and sign off by all stakeholders. Tender design and documentation is now complete and ready for tender. A planning permit was required from the City of Casey this has now been received. A bushfire over performance solution was required from the City of Casey this has now been received. Updated cost plan received by the Club and under review with Sports and Recreation department. The favourable variance is proposed to be carried over to the 2022-23 financial year.



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- 3543 Public Toilet Strategy Implementation (\$410,000 favourable) Relates to the Brady Road Shopping Centre toilet facility project which became quite involved due to requirement to have the toilet built in the car park. There were numerous design issues to overcome such as cross fall, traffic circulation, pedestrian movement and sewer outfall. Site preparation underway. On ground works are expected to commence in August and be completed by October. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 1631 Art Gallery PEP Building (\$348,000 favourable) The project programme has been extended due to latent conditions and additional works. Working group established. Currently developing tender documents to appoint an architect to develop the detailed design in September/October 2022. The favourable variance is proposed to be carried over to the 2022-23 financial year.
- **3547** George Andrews Reserve Building Modification (\$324,000 favourable) Currently out to tender. Works expected to commence once the sports season is finished (September/October 2022). The favourable variance is proposed to be carried over to the 2022-23 financial year.
- 1869 Dandenong Community Hub (\$314,000 favourable) Concept design continuing.
  External feedback has been received. The internal working group is reviewing feedback and
  updating the project scope/requirements as required. A detailed cost plan for the three building
  designs is underway. The favourable variance is proposed to be carried over to the 2022-23 financial
  year.

#### **General**

• 0000 Not Applicable (\$1.23 million unfavourable) — Relates to items that have been transferred from operating because they meet the asset capitalisation criteria. For instance, building and road works allocated to operating but assessed as being capital in nature. Offset by favourable variance in operating expenditure in these areas.



Financial Report for the period 1 July 2021 – 30 June 2022

# **Appendix 1**

# Capital **Expenditure**



Financial Report for the period 1 July 2021 – 30 June 2022

# **CIP Expenditure Report**

	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
PROPERTY						
Buildings	405.040		(405.040)		(405.040)	
0000. Not Applicable 1631. Art Gallery PEP Building	185,948 1.655	350.000	(185,948) 348.345	350.000	(185,948) 348,345	-
1796. Wal Turner Reserve Master Plan	20,295	150,000	129,705	150,000	129,705	150.000
1818. Safety, Security & Space Activation	8.220	193,994	185,774	193,994	185,774	193.994
1869. Feasibility Study D'nong Commun.Hub	10,695	325,000	314,305	325,000	314,305	325,000
3043. Springvale Community Precinct	20,015	-	(20,015)	-	(20,015)	
3044. Roof Safety Program	-	157,000	157,000	157,000	157,000	157,000
3179. Shepley Regional Multipurpose Ctre	247,295	150,000	(97,295)	185,000	(62,295)	150,000
3219. Thomas Carroll Pavilion	885,460	5,294,615	4,409,155	5,294,615	4,409,155	3,000,000
3361. Springers Leisure Works	22,860	31,500	8,640	31,500	8,640	31,500
3543. Public Toilet Strategy Implement	429,508	840,000	410,492	840,000	410,492	840,000
3547. George Andrews Reserve Bld Modific.	4,540	328,435	323,895	328,435	323,895	10 220 962
3548. Keysborough South Community Hub E 3793. Dandenong Market Utility Srv Infra	95,722 8,427	1,494,442 100,000	1,398,720 91,573	1,494,442 11,321	1,398,720 2,894	10,229,862
3804. CCTV/Security Capital Program	87.674	105,000	17,326	105,000	17.326	105,000
3820. Noble Park Aquatic Ctr Mechan.&Pum	1,947	36,000	34,053	36,000	34,053	36,000
3821. Oasis Leisure Ctr Mechan. & Pump	-	10,000	10,000	10,000	10,000	10,000
3874. Building Renewal Prg. HVAC	96,600	297,000	200,400	297,000	200,400	297,000
3876. Building Renewal Prg. Bathroom	137,082	385,000	247,918	210,000	72,918	385,000
3877. Building Renewal Prg. Flooring	59,904	103,000	43,096	95,000	35,096	103,000
3878. Building Renewal Prg. Lift Refurb	75,250	100,000	24,750	100,000	24,750	100,000
3879. Building Renewal Prg. Minor Works	82,628	92,000	9,372	82,000	(628)	92,000
3880. Building Renewal Prg. Roof	113,403	203,000	89,597	203,000	89,597	203,000
3883. Building Renewal Prg. Kitchen & Eq	243,638	280,000	36,362	280,000	36,362	280,000
3902. Ross Reserve Pavilion	4,674,269	8,386,948	3,712,679	8,386,948	3,712,679	7,900,000
3904. Building Renewal Prg. Theatre	55,066	175,762	120,696	175,762	120,696	52,000
3906. Greater D'nong Gallery of Art 3946. Building Renewal Prg. Aquatic & Leis	512,102 305,532	2,504,863 289,000	1,992,761 (16,532)	2,504,863 264,000	1,992,761 (41,532)	289,000
3947. Building Renewal Prg. Project	4,481	6,000	1,519	6,000	1,519	156,000
3948. D'nong Mkt (Fruit & Veg) Floor&Roof	72,559	111,640	39,081	111,640	39,081	-
3949. NPAC Redevelopment	4,022,466	6,525,203	2,502,737	6,525,203	2,502,737	4,200,000
3951. Ross Res P/grnd Change Plc Toilet	118,272	103,555	(14,717)	121,078	2,806	-
3952. S/Vale Library/Civic	29,760	97,005	67,245	97,005	67,245	-
3957. Audio Visual Equipment Renewal	74,512	110,000	35,488	110,000	35,488	110,000
3974. Dandenong Oasis Replacement	1,471,785	4,967,942	3,496,157	4,967,942	3,496,157	3,300,000
4000. MCH Centres (x6) Works	25,334	26,000	666	26,000	666	26,000
4001. Dandenong Market Works	-	-	-	-	-	420,000
4002. Springvale Reserve Boardroom	3,990	20,000	16,010	20,000	16,010	20,000
4003. Springvale Reserve Changerooms (x2	172,845	325,000	152,155	654,313	481,468	325,000
4004. Balmoral Car	116,975	942,793	825,818	942,793	825,818	942,793
4026. Springvale Town Hall Works 4042. NPR N'Park Comm Ctr Bldg Upgrade	34,850 39,350	18,000	(16,850) (39,350)	38,000	3,150 (39,350)	18,000 -
Investment Property						
0000. Not Applicable	5,411	-	(5,411)	-	(5,411)	-
Leasehold Improvements						
3941. Police Paddocks Res. Grandstand	-	434,860	434,860	434,860	434,860	-
4005. Keysb PS Kinder Fitout	47,744	50,000	2,256	52,000	4,256	50,000
4006. Police Paddocks Soccer Function Rm	19,300	300,000	280,700	300,000	280,700	300,000
4028. Police Paddocks Batting Cage	162,174	247,500	85,326 17,650	247,500	85,326 17,650	-
4029. Police Paddocks Fence/Dugout	298,741	316,400	17,659	316,400	17,659	-



Financial Report for the period 1 July 2021 – 30 June 2022

# **CIP Expenditure Report**

	FULL YEAR						
-	ACTUAL	MID YEAR	VARIANCE		FORECAST	ORIGINAL	
		BUDGET			vs ACTUAL	BUDGET	
	s	s	\$	\$	VARIANCE \$	s	
	*	•	Ť	, i		Ť	
Land							
3987. DCP LR06b Taylors Rd(BaylissColem 4039. 49 View Rd, Springvale	14,301 1,400,000	20,600	6,299	20,600 1,400,000	6,299	-	
4040.61-63 Heyington Cres, N/Park Nth	2,450,000	-	(1,400,000) (2,450,000)	2,450,000		-	
4041. 10 Market St, Dandenong	940,437	_	(940,437)	930,000	(10,437)	_	
4055. 2 Stuart St, Dandenong	1,350,000	-	(1,350,000)	-	(1,350,000)	-	
Total property	21,261,023	37,005,057	15,744,034	41,882,214	20,621,191	34,797,149	
PLANT AND EQUIPMENT							
Plant, machinery and equipment							
1445. Fleet Purchases	1,249,790	3,542,000	2,292,210	3,542,000	2,292,210	2,837,000	
1447. Fleet New Program	-	240,000	240,000	240,000	240,000	-	
Library books			-				
0000. Not Applicable	6,536	-	(6,536)	-	(6,536)	-	
3104. Library Resources	754,696	878,000	123,304	818,000	63,304	878,000	
Computers and telecommunications			-				
0000. Not Applicable	9,000	-	(9,000)	-	(9,000)	-	
3902. Ross Reserve Pavilion	-	45,000	45,000	45,000	45,000	-	
3914. Asset Management System	32,154	337,197	305,043	337,197	305,043	-	
3959. Emergency Relief Centres Equipment	11,279	24,803	13,524	24,803	13,524		
4007. Merit CRM Replacement	-	500,000	500,000	500,000	500,000	500,000	
4052. LRCl3 Optical Fibre Various	-	-	-	498,000	498,000	-	
Fixtures, fittings and furniture			-				
0000. Not Applicable	43,938		(43,938)		(43,938)		
3198. Public Art Program	5,581	20,000	14,420	20,000	14,420	20,000	
3314. Furniture Renewal Programs	28,355	300,937	272,582	280,937	252,582	60,000	
Total plant and equipment	2,141,328	5,887,937	3,746,609	6,305,937	4,164,609	4,295,000	
INFRASTRUCTURE							
Parks, open space and streetscapes	100 770		(400 770)		(400 770)		
0000. Not Applicable 1629. 275 Lonsdale St Dnong Vanity Lane	186,772 49,096	1.244.499	(186,772) 1,195,403	1.244.499	(186,772) 1,195,403	134,000	
1747. Barry Powell Reserve Master Plan	49,090	95,947	95,947	95,947	95,947	134,000	
1818. Safety, Security & Space Activation	199,904	182,116	(17,788)	182,116	(17,788)	164,846	
2126. Herbert St Pocket Park	393,384	548,588	155,204	548,588	155,204	275,000	
3065. Public Place Recycling Bin Instal.	-	55,000	55,000	53,000	53,000	55,000	
3141. Thomas St Precinct Enhance(Afghan)	<u>-</u>	17,511	17,511				
3192. NPR Douglas St Streetscape	804,571	1,177,543	372,972	977,543	172,972	1,177,543	
3248. DCP Keysb. Sth Industrial Buffer	10,487	10,648	161	10,648	161	-	
3272. Indigenous Public Art SCP 3438. Hemmings St N'hood Act Ctr	2,210	31,015	31,015 (2,210)	31,015	31,015 (2,210)	40,000	
3442. NPR Noble Park Revitalisation	43.859	205.000	161,141	205.000	161,141	610,000	
3454. Dogs off leash program	5,971,247	31,927	(5,939,320)	31,927	(5,939,320)		
3490. Springvale Road Boulevard	187,577	6,184,684	5,997,107	6,184,684	5,997,107	1,385,939	
3631. Dandenong Park Master Plan	12,663	321,011	308,348	321,011	308,348	-	
3848. LRCI Hemmings SC Streetscape	353,586	29,637	(323,949)	18,115	(335,471)	-	
3849. Frederick Wachter Res. Master Plan		612,308	612,308	612,308	612,308	-	
3853. Parkfield Res. Master Plan Impl.	353,040	135,824	(217,216)	135,824	(217,216)	-	
3900. Ross Reserve Plaza/Play/Oval/Path 3929. Act Crt Strat Plan Imp D'nong	139,005	714,797 49,760	575,792 49,760	714,797 153,535	575,792 153,535	200,000	
3931. Guardrail Upgrade Program	- 157,310	113,411	(43,899)	113,411	(43,899)	113,411	
aran opgrass rogram	.0.,010	,	(10,000)	, , , , ,	(10,000)	,	



Financial Report for the period 1 July 2021 – 30 June 2022

# **CIP Expenditure Report**

	FULL YEAR						
_	ACTUAL	MID YEAR	VARIANCE		FORECAST	ORIGINAL	
		BUDGET			vs ACTUAL	BUDGET	
					VARIANCE		
	\$	\$	\$	\$	\$	\$	
3932. Open Space Infra Renewal Prg	83,272	165,000	81,728	166,081	82,809	165,000	
3933. Sports Lighting Plan Imp.	0	147,377	147,377	147,377	147,377	-	
3934. Parking Sensor Implementation	149,629	408,000	258,371	400,000	250,371	300,000	
3936. Glendale Reserve Landscaping	-	150,000	150,000	150,000	150,000	150,000	
3943. Keysb Sth Comm Hub Dog Off Leash	-	11,863	11,863	11,863	11,863		
3970. Alan Corrigan Exercise Equipment	280,171	270,000	(10,171)	270,000	(10,171)	270,000	
3973. Signage Renewal Program 3977. LXRA Rectification Works	24,246 53,356	30,000	5,754	30,000	5,754	30,000	
4012. Alex Wilkie Wetlands & S/Water	55,556	94,000	40,645	94,000	40,645	40,000	
4013. Charlotte Resv Local Park Fur.&L/SC	76,164	50,000	50,000	50,000	50,000	50,000	
		80,000	3,836	80,000	3,836	80,000	
4014. NPR Frank Street Open Space	28,756 167,081	500,000 166,000	471,244	500,000	471,244	500,000 166,000	
4015. Lonsdale/Halpin Pedestrian Lights	32,840		(1,081) 67,160	166,000	(1,081) 67,160	100,000	
4016. Neighbourhood Act Ctr F/Wrk Imp	38,827	100,000 40,000	1,173	100,000 40,000	1,173	40,000	
4017. Pocket Parks (x4) NPark & S/vale 4018. Tirhatuan Park Wetland	14,295	50,000	35,705	50,000	35,705	50,000	
4019. Turner Close Resv Work	98,601	100,000	1,399	100,000		100,000	
4020. Railway Parade SC S/Scape	85,018	100,000	14,982	100,000	1,399 14,982	100,000	
4021. Browns Reserve Upgrade Works	71,625	70,000	(1,625)	74,945	3,320	70,000	
4021. Browns Reserve Opgrade Works 4022. Burden Park Bowls BBQ Area			, , ,			60,000	
	54,113	60,000	5,887	45,000	(9,113)		
4027. NPR lan Street S/Scape Upgrade	7,380	850,000	842,620	850,000	842,620	850,000	
4030. Tatterson Park Oval 1 Lighting	404,323 29,948	563,652 343,320	159,329 313,372	563,652 343,320	159,329 313,372	-	
4032. Hemmings St Precinct 4035. NPR Tree Planting	50,000	343,320	(50,000)	343,320	(50,000)	-	
4036. NPR Interpretive Signage	35,828	-	(35,828)		(35,828)	-	
4037. NPR Display Crates	29,653	-	(29,653)	-		-	
4037. NPR Display Crates 4038. NPR Transformed Public Art	54,013	-	(54,013)	-	(29,653) (54,013)	-	
4043. NPR Leonard/Buckley Streetscape	6,874	-	(6,874)	-	(6,874)	-	
	0,074	-	(0,074)	517,614	517,614	-	
4053. LRCl3 Railway Pde SS S/scape	-	-	-	317,014	317,014		
Recreational, leisure and community facilities							
0000. Not Applicable	133,767	-	(133,767)	-	(133,767)	-	
1747. Barry Powell Reserve Master Plan	18,960	235,000	216,040	235,000	216,040	235,000	
1859. Rowley Allan Reserve	270,835	300,000	29,165	300,000	29,165	300,000	
3029. Playground Improvements	485,357	500,000	14,643	500,000	14,643	500,000	
3518. Harmony Square Entrance Protection	-	20,000	20,000	20,000	20,000	-	
3687. Roth Hetherington Reserve	22,200	20,000	(2,200)	22,227	27	20,000	
3849. Frederick Wachter Res. Master Plan	175,123	450,000	274,877	450,000	274,877	450,000	
3853. Parkfield Res. Master Plan Impl.	92,819	280,000	187,181	280,000	187,181	250,000	
3854. Burden Park Res. Master Plan Imp.	567,119	1,176,000	608,881	1,176,000	608,881	500,000	
3900. Ross Reserve Plaza/Play/Oval/Path	53,800	96,686	42,886	96,686	42,886	-	
3925. Active Fencing Program	170,523	200,000	29,477	202,249	31,726	200,000	
3966. Tirhatuan Park Basketball Court	219,627	220,300	674	220,300	674	220,300	
3969. Thomas Carroll Cricket/Play/Light	-	250,000	250,000	250,000	250,000	250,000	
4008. Greaves Resv Netball Crt & Car Pk	86,195	100,000	13,805	90,000	3,805	100,000	
4011. Hennessy Reserve Playgrnd & L/Scapε	99,185	100,000	815	100,000	815	100,000	
4023. Warner Reserve Community Garden	39,813	40,000	187	40,000	187	40,000	
4024. Noble Park Reserve Plgrnd Shade		80,000	80,000	80,000	80,000	80,000	
4025. Noble Park Comm Ctr Petanque	49,064	50,000	936	50,000	936	50,000	
4031. Ross Reserve Soccer Pitch	815,397	2,366,000	1,550,603	2,366,000	1,550,603	-	



Financial Report for the period 1 July 2021 – 30 June 2022

# **CIP Expenditure Report**

	FULL YEAR						
-	ACTUAL	MID YEAR BUDGET	VARIANCE	FORECAST	FORECAST vs ACTUAL VARIANCE	ORIGINAL BUDGET	
	\$	\$	\$	\$	\$	\$	
Roads							
0000. Not Applicable	66,109	-	(66,109)	-	(66, 109)	-	
1629. 275 Lonsdale St Dnong Vanity Lane	29,486	29,523	37	29,523	37	-	
3080. LRCI Abbotts Rd DCP item L102	3,850,683	6,434,433	2,583,750	6,434,433	2,583,750	2,090,000	
3231. Local Road Upgrade & Reconstruction	-	-	-	-	-	-	
3373. Municipal wide, Kerb and Channel	375,569	500,000	124,431	500,000	124,431	500,000	
3418. Municipal Wide,LATM Program	97,100	600,000	502,900	600,000	502,900	600,000	
3752. Local Road Rehab.Prg Implement R2R	1,511,265	1,515,113	3,848	1,515,113	3,848	1,017,807	
3753. Local Road Surf./Rehabit. Prg.	1,981,624	2,919,436	937,812	2,919,436	937,812	2,656,596	
3828. Activity Centre Proj. Mason St	-	422,852	422,852	201,432	201,432	-	
3938. Kerb & Channel Resurfacing Program	642,791	664,149	21,358	664,149	21,358	664,149	
3942. Black Spot Works Program 3944. Keysb Sth Comm Hub Access Road	1,231,893	2,968,677 584,125	1,736,784 29,832	2,968,677 584,125	1,736,784 29,832	-	
3961. Road Reconst Program Geotechnical	554,293	50,000	50,000	50,000	50,000	-	
3962. Bakers Road Service Road	54,284	206,200	151,916	206,200	151,916	206,200	
3972. Local Roads Community Infras. Prog.	34,204	1,535,614	1,535,614	200,200	131,310	200,200	
4009. LRCI2 Colemans Rd Reconstruction	588,414	1,226,500	638,086	1,226,500	638,086	1,226,500	
	,	.,,	,	,,,,	,	,,,	
Bridges							
0000. Not Applicable	19,000	-	(19,000)	-	(19,000)	-	
3185. Municipal Wide Bridges	41,030	100,000	58,970	100,000	58,970	100,000	
4034. LRCI3 Hammond Road Bridge	-	400,000	400,000	420,000	420,000	-	
4045. LRCI3 D'nong Creek Bridge	-	-	-	100,000	100,000		
4046. LRCI3 Abbotts Rd Bridge	-	-	-	100,000	100,000		
Footpath and cycleways							
0000. Not Applicable	127,086	475.047	(127,086)	-	(127,086)	-	
3174. Active Transport Infra.Priority Pat	272,840	475,347	202,507	514,239	241,399	300,000	
3355. Municipal Wide Footpath Renewal 3589. Dandenong Creek Trail User Paths	774,936 410,792	1,400,000 430,000	625,064 19,208	1,100,000 430,000	325,064 19,208	1,400,000 430,000	
3309. Dandenong Creek Trail Oser Faths	410,752	430,000	19,200	430,000	19,200	430,000	
Off street car parks							
1747. Barry Powell Reserve Master Plan	36,153	60,000	23,847	60,000	23,847	60,000	
3937. Car Park Renewal Program	86,177	46,000	(40,177)	94,018	7,841	46,000	
4033. LRCI3 The Crescent Car Park	-	100,000	100,000	135,000	135,000	-	
4048. LRCI3 F'Wachter North Car Park	-		· -	100,000	100,000		
4049. LRCl3 Robert Booth (Bess) Car				,	,		
Park	-	-	-	200,000	200,000		
Drainage	=====		(444 ====		(444 = 5		
0000. Not Applicable	444,736	-	(444,736)	-	(444,736)	-	
3019. Major Drainage Renewal Prg.	285,536	523,029	237,493	523,029	237,493	400,000	
3939. Drainage Reactive Renewal Program	290,097	300,000	9,903	300,000	9,903	300,000	
4010. LRCl2 Callander Rd Drain	553,884	1,759,808	1,205,924	1,759,808	1,205,924	1,700,000	
Total infrastructure	28,366,286	47,845,230	19,478,944	46,797,964	18,431,678	24,269,291	
			_				
GRAND TOTAL	51,768,637	90,738,224	38,969,587	94,986,115	43,217,478	63,361,440	



Financial Report for the period 1 July 2021 – 30 June 2022

# **Appendix 2**

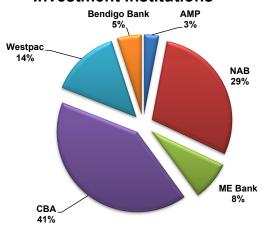
# Investment Analysis



Financial Report for the period 1 July 2021 – 30 June 2022

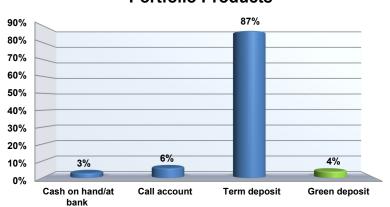
# **Cash and Investments**

#### **Investment Institutions**



Policy limit - no single institution shall comprise more than 35% of the total investment portfolio, unless the investment is with Council's banker (currently CBA).

# **Portfolio Products**

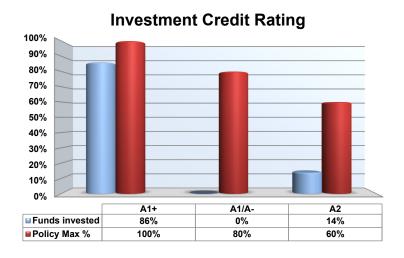


**Note: Green deposit**: Green deposit: 4% (or \$7.56 million) was invested at 30 June 2022. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

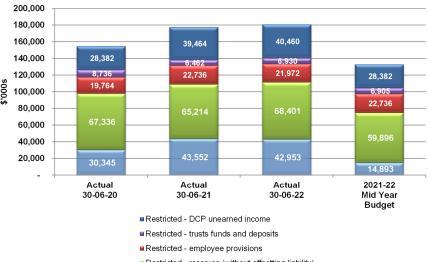


Financial Report for the period 1 July 2021 – 30 June 2022

# **Cash and Investments**



#### Restricted and unrestricted cash balances



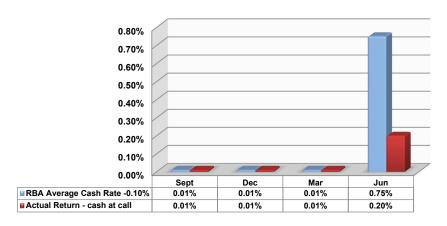
■ Restricted - reserves (without offsetting liability)

Note – the unrestricted cash balance at 30 June 2022 does not reconcile to the Statement of Cash Flows for the purposes of the above graph as the \$150.50 million of term deposits over 90 days classified as 'financial assets' has been included as cash here.

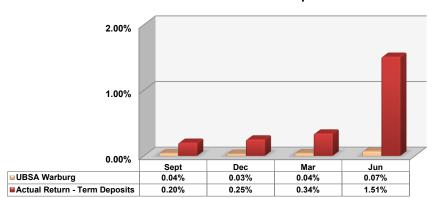


Financial Report for the period 1 July 2021 – 30 June 2022

#### **Benchmark Indicator - Cash at Call**

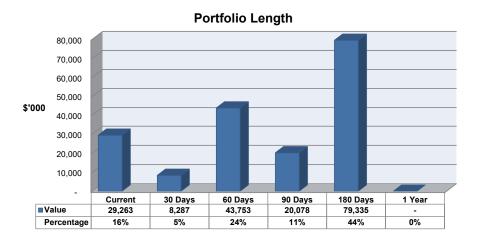


# **Benchmark Indicator - Term/Green Deposits**





Financial Report for the period 1 July 2021 – 30 June 2022



Note – for the purposes of the above graph, cash and cash equivalents and financial assets (term deposits over 90 days) have been combined to provide a graphical representation of the length of each investment.



Financial Report for the period 1 July 2021 – 30 June 2022

# **Appendix 3**

# Directorate Analysis



Financial Report for the period 1 July 2021 – 30 June 2022

# **Total Operating Results**

# **CGD BY DIRECTORATE**

	FULL YEAR							
-					FORECAST	ANNUAL		
		MID YEAR			vs ACTUAL	ORIGINAL		
	ACTUAL	BUDGET	VARIANCE	FORECAST	VARIANCE	BUDGET		
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000		
Income								
Chief Executive Office	_	_	_	_	_	_		
Greater Dandenong Business	838	445	393	797	41	258		
Corporate Services	2,743	2,148	595	2,290	453	4,002		
Engineering Services	28,368	26,773	1,595	26,854	1,514	25,914		
City Planning Design and Amenity	11,664	11,421	243	10,826	838	12,938		
Community Services	25,802	23,244	2,558	24,901	901	21,691		
Non-Directorate (a)	161,455	156,205	5,250	156,636	4,819	158,028		
Capital Works Program	13,969	25,932	(11,963)	25,971	(12,002)	12,931		
Total income	244,839	246,168	(1,329)	248,275	(3,436)	235,762		
Expenses								
Chief Executive Office	668	703	35	695	27	703		
Greater Dandenong Business	4,706	5,476	770	5,725	1,019	4,236		
Corporate Services	22,276	24,099	1,823	23,569	1,293	23,608		
Engineering Services	66,686	68,530	1,844	69,520	2,834	66,466		
City Planning Design and Amenity	18,438	19,101	663	19,238	800	18,882		
Community Services	53,524	58,845	5,321	60,015	6,491	51,849		
Non-Directorate (a)	41,215	39,378	(1,837)	39,878	(1,337)	38,613		
Capital Works Program	3,720	-	(3,720)	-	(3,720)	-		
Total expenses	211,233	216,132	4,899	218,640	7,407	204,357		
Net surplus (deficit)	33,606	30,036	3,570	29,635	3,971	31,405		

<sup>(</sup>a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

<sup>(</sup>b) Total income and total expenditure may differ to the operating result on the previous page due to the treatment of proceeds from asset sales and associated written down value.



Financial Report for the period 1 July 2021 – 30 June 2022

# **CEO DIRECTORATE**

# **OPERATING RESULT**

		FULL YEAR							
	Notes	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000		
Income									
Other income		-	_	_	-	_	-		
Total income		-	-	-	-	-	-		
Expenses									
Employee costs		570	589	19	586	16	589		
Materials and services		98	108	10	105	7	108		
Other expenses		-	6	6	4	4	6		
Total expenses		668	703	35	695	27	703		
Net surplus (deficit)		(668)	(703)	35	(695)	27	(703)		

# **BUSINESS UNITS**

		FULL YEAR							
						FORECAST	ANNUAL		
			MID YEAR			vs ACTUAL	ORIGINAL		
		ACTUAL	BUDGET	VARIANCE	FORECAST	VARIANCE	BUDGET		
	Notes	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000		
Income									
CEO		-	-	-	-	-	-		
Total income		-	-	-	-	-	-		
Expenses									
CEO		668	703	35	695	27	703		
Total expenses		668	703	35	695	27	703		
-									
Net surplus (deficit)		(668)	(703)	35	(695)	27	(703)		

No notes/comments required for this directorate.



Financial Report for the period 1 July 2021 – 30 June 2022

# **GREATER DANDENONG BUSINESS GROUP**

# **OPERATING RESULT**

	FULL YEAR								
	Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000		
Income									
User fees		-	6	(6)	6	(6)	6		
Grants - operating	1	808	483	325	758	50	115		
Other income	2	30	(44)	74	33	(3)	137		
Total income		838	445	393	797	41	258		
Expenses									
Employee costs	3	2,612	2,987	375	2,974	362	2,731		
Materials and services	4	2,065	2,208	143	2,316	251	1,373		
Other expenses	5	29	281	252	435	406	132		
Total expenses		4,706	5,476	770	5,725	1,019	4,236		
Net surplus (deficit)		(3,868)	(5,031)	1,163	(4,928)	1,060	(3,978)		

#### **BUSINESS UNITS**

	FULL YEAR							
_					FORECAST			
		MID YEAR			vs ACTUAL	ORIGINAL		
	ACTUAL	BUDGET	VARIANCE	FORECAST	VARIANCE	BUDGET		
Note	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000		
Income								
Greater Dandenong Business Executive	-	-	-	-	-	- 405		
Business Networks	509	463	46	463	46	165		
Activity Centres Revitalisation	275	6	269	281	(6)	6		
Major Projects	52	(30)	82	50	2	81		
Economic Development	2	6	(4)	3	(1)	6		
Total income	838	445	393	797	41	258		
Expenses								
Greater Dandenong Business Executive	416	407	(9)	407	(9)	407		
Business Networks	960	1,344	384	1,326	366	757		
Activity Centres Revitalisation	1,672	1,901	229	2,013	341	1,231		
Major Projects	574	404	(170)	599	25	456		
Economic Development	1,084	1,420	336	1,380	296	1,385		
Total expenses	4,706	5,476	770	5,725	1,019	4,236		
Net surplus (deficit)	(3,868)	(5,031)	1,163	(4,928)	1,060	(3,978)		



Financial Report for the period 1 July 2021 – 30 June 2022

# **Greater Dandenong Business Group**

## <u>Income</u>

**Note 1 Grants - operating (\$325,000 favourable)** – Favourable variance due to receipt of unbudgeted grant income which will be offset by associated costs (COVID Safe Outdoor Activation \$275,000) and additional funding for Community Revitalisation (Business Networks \$50,000). These grants are offset by associated expenditure and any unspent grant funds at 30 June are proposed to be carried over to 2022-23.

**Note 2** Other income (\$74,000 favourable) – Favourable variance due to a Mid-Year Budget adjustment to recovery income and salaries that was duplicated and offsets to \$nil (Major Projects \$81,000).

# **Expenditure**

**Note 3** Employee costs (\$375,000 favourable) – Favourable variance mainly due to delay in recruitment (Community Revitalisation \$355,000, Economic Development \$127,000 and Place Making and Revitalisation \$27,000). Most of this favourable variance relates to a grant funded project (\$355,000) which requires an acquittal, and the budget is proposed to be carried over to 2022-23.

**Note 4 Materials and services (\$143,000 favourable)** – Favourable variance mainly due to lower than anticipated expenditure for consultants and professional services due to delay in the commencement of projects (Indian Cultural Precinct \$225,000, Economic Development \$139,000, Place Making and Revitalisation \$129,000 and Business Networks \$105,000). The Indian Cultural Precinct project is grant funded and proposed to be carried over to 2022-23.

This favourable variance is offset by unbudgeted expenditure for asset purchases (COVID Safe Outdoor Activation \$196,000 and Outdoor Eating and Entertainment \$66,000) and professional services (Community Revitalisation \$101,000), which are funded by unbudgeted grants. As well as higher than anticipated consultancy costs relating to business/concept/cost plans for Dandenong Sports and Events Centre (Major Projects \$86,000).

**Note 5** Other expenses (\$252,000 favourable) – Lower than anticipated expenditure due to delay in the commencement of projects (Outdoor Eating and Entertainment \$104,000, Economic Development \$70,000, Indian Cultural Precinct \$38,000 and Business Networks \$30,000).

Currently awaiting advice from the funding body about future direction of the Indian Cultural Precinct grant funded project, which is on hold.

The favourable variances relating to the Outdoor Eating and Entertainment and Indian Cultural Precinct projects are proposed to be carried over to 2022-23 financial year as these projects are grant funded.



Financial Report for the period 1 July 2021 – 30 June 2022

# **CORPORATE SERVICES DIRECTORATE**

# **OPERATING RESULT**

				FULL	YEAR		
	_					FORECAST	ANNUAL
			MID YEAR			vs ACTUAL	ORIGINAL
		ACTUAL	BUDGET	VARIANCE	FORECAST	VARIANCE	BUDGET
	Note	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income							
Statutory fees and fines		136	100	36	110	26	100
User fees		11	7	4	4	7	22
Grants - operating	6	693	191	502	461	232	48
Other income	7	1,903	1,850	53	1,715	188	3,832
Total income		2,743	2,148	595	2,290	453	4,002
Expenses							
Employee costs	8	14,422	14,774	352	14,643	221	14,588
Materials and services	9	6,667	7,990	1,323	7,733	1,066	7,685
Other expenses	10	1,187	1,335	148	1,193	6	1,335
Total expenses		22,276	24,099	1,823	23,569	1,293	23,608
Net surplus (deficit)		(19,533)	(21,951)	2,418	(21,279)	1,746	(19,606)

# **BUSINESS UNITS**

	FULL YEAR						
•					FORECAST	ANNUAL	
						ORIGINAL	
						BUDGET	
Note	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
	_	_	_	_	_	_	
	310	270	40	272	38	853	
	1 349	1 338	11	1 243	106	2,749	
						2,7.10	
					-	323	
			` '				
	870	212	658	567	303	77	
	2,743	2,148	595	2,290	453	4,002	
	185	275	90	265	80	612	
	5.037	5 709	672	5 424	387	5,912	
	0,007	0,700		0,424	001	·	
	2,715	3,095		2,925	210	3,210	
						5,470	
	2,926	3,097	171	2,951	25	2,961	
	6.386	6 248	(138)	6.510	124	5.443	
	0,300	0,240	(130)	0,510	124	0,440	
	22,276	24,099	1,823	23,569	1,293	23,608	
	(19 533)	(21 951)	2 418	(21 279)	1 746	(19,606)	
	Note	1,349 18 196 870 2,743 185 5,037 2,715 5,027 2,926 6,386	\$'000 \$'000	ACTUAL \$1000   Subsect	ACTUAL \$'000   S'000   S'000	Note S'000 MID YEAR BUDGET VARIANCE \$'000 S'000	



Financial Report for the period 1 July 2021 - 30 June 2022

# **Corporate Services Directorate**

## <u>Income</u>

**Note 6** Grants – operating (\$502,000 favourable) – Mostly due to receipt of unbudgeted grants (Emergency Management Grants \$300,000, COVID Vaccine Case Management \$150,000 and COVID Community Liaison Officer \$60,000). These grants have either been offset against associated expenditure or are proposed to be carried over to the 2022-23 financial year.

**Note 7** Other income (\$53,000 favourable) — Favourable variance due to higher than anticipated rental income for Springvale Town Hall, Palm Plaza, Tatterson Park and Deakin Centre (Civic Facilities \$31,000 and Senior Citizen Facilities \$13,000) combined with recovery income from insurance claims (Risk Management \$75,000) and cleaning costs of Tatterson Park COVID testing site (Emergency Management \$64,000).

This favourable variance is partly offset by lower than anticipated recovery income in relation to the follow up of unpaid rates and charges as debt recovery was on hold due to COVID considerations (matched by lower corresponding rate debtor recovery expenses) (Property Revenue \$163,000).

# **Expenditure**

Note 8 Employee costs (\$352,000 favourable) – The favourable variance is primarily due to delay in recruitment of vacant positions combined with a reduction in the use of casuals, temporary staff and training costs (Call and Service Centres \$208,000, Civic Facilities \$188,000, Information Technology Executive \$100,000, Southern Screen \$58,000, Occupational Health and Safety \$54,000, Records \$50,000, Communications and Customer Services Executive \$43,000, Governance \$24,000 and Members of Council \$23,000). Additionally, higher than anticipated salary recovery costs contributed to this favourable variance (Emergency Management \$143,000).

This favourable variance is partly offset by salary expenditure for unbudgeted grant programs (Emergency Management Grants \$265,000, COVID Vaccine Case Management \$102,000 and COVID Community Liaison Officer \$56,000) and higher than anticipated temporary/agency costs (Finance \$83,000 and Property Revenue \$19,000).

Note 9 Materials and services (\$1.32 million favourable) - Favourable variance due to delay in commencement of projects, a hold on debt recovery action for unpaid rates and charges (due to COVID), combined with lower than anticipated printing and stationery, postage, storage, subscriptions, professional services and application support (Business Systems \$371,000, Technical Services \$233,000, Property Revenue \$219,000, Organisation Development Executive \$118,000, Property Management Administration \$109,000, Risk Management \$58,000, Occupational, Health and Safety \$52,000, Jan Wilson Community Centre \$46,000, Members of Council \$39,000, Financial Services \$32,000 and Civic Facilities \$29,000).

This favourable variance is partly offset by unbudgeted expenditure (Emergency Management Grants \$92,000) which relates to grant income received.

**Note 10** Other expenses (\$148,000 favourable) - Favourable variance due mainly due to the cancellation of the Dandenong Night Market and Melbourne Food and Wine Festival due to COVID (Dandenong Produce Market \$120,000).



Financial Report for the period 1 July 2021 – 30 June 2022

# **ENGINEERING SERVICES DIRECTORATE**

# **OPERATING RESULT**

			FULL YEAR							
	-					FORECAST	ANNUAL			
			MID YEAR			vs ACTUAL	ORIGINAL			
		ACTUAL	BUDGET	VARIANCE	FORECAST	VARIANCE	BUDGET			
	Note	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000			
Income										
Rates and charges		23,361	23,317	44	23,316	45	23,317			
Statutory fees and fines	11	354	444	(90)	444	(90)	444			
User fees		579	586	(7)	586	(7)	586			
Grants - operating	12	305	119	186	156	149	-			
Grants - capital		-	-	_	-	_	-			
Contributions - monetary	13	214	-	214	194	20	-			
Contributions - non-monetary		-	-	-	-	-	-			
Asset sales	14	522	704	(182)	450	72	704			
Other income	15	3,033	1,603	1,430	1,708	1,325	863			
Total income		28,368	26,773	1,595	26,854	1,514	25,914			
Expenses										
Employee costs	16	18,702	19,249	547	18,615	(87)	18,677			
Materials and services	17	47,929	48,828	899	50,755	2,826	47,376			
Bad and doubtful debts	18	(230)	1	231	(299)	(69)	1			
Depreciation and amortisation		· · ·	-	-	` -	` _	-			
Borrowing costs		-	-	-	-	-	-			
Carrying amount of assets sold	19	69	301	232	301	232	301			
Other expenses	20	216	151	(65)	148	(68)	111			
Total expenses		66,686	68,530	1,844	69,520	2,834	66,466			
Net surplus (deficit)		(38,318)	(41,757)	3,439	(42,666)	4,348	(40,552)			

# **BUSINESS UNITS**

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Infrastructure Services and Planning	26,855	25.376	1,479	25.214	1,641	24,565
City Improvement	240	19	221	213	27	19
Transport and Civil Development	1,273	1,378	(105)	1,427	(154)	1,330
Total income	28,368	26,773	1,595	26,854	1,514	25,914
Expenses						
Infrastructure Services and Planning	52,892	54.593	1.701	55.402	2.510	52,970
City Improvement	11.761	11.798	37	11.948	187	11,357
Transport and Civil Development	2,033	2,139	106	2,170	137	2,139
Total expenses	66,686	68,530	1,844	69,520	2,834	66,466
Net surplus (deficit)	(38,318)	(41,757)	3,439	(42,666)	4,348	(40,552)



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# **Engineering Services Directorate**

## <u>Income</u>

**Note 11** Statutory fees and fines (\$90,000 unfavourable) – Unfavourable variance due to lower than anticipated 'sub-division', 'plan checking' and 'property and storm water information' fee income due to lower than anticipated activity (Civil Development and Design \$90,000).

**Note 12** Grants - operating (\$186,000 favourable) – Favourable variance due to unbudgeted grant income for Recycling Victoria Initiative (Waste Management \$167,000) and Transport Accident Commission (TAC) Clow Street Design and Strategic Cycling Corridor projects (Transport and Civil Development \$58,000). These grants have been offset by associated costs.

Note 13 Contributions monetary (\$214,000 favourable) – Favourable variance due to receipt of unbudgeted contributions for the Precinct Energy Project (PEP) Mechanical Services Removal (CIP Implementation \$211,000), which has been offset by associated costs.

**Note 14** Asset sales (\$182,000 unfavourable) – Unfavourable variance due to delay in sending a number of retired service vehicles to auction for disposal (retained for use during COVID restrictions) (Fleet Management \$182,000).

Note 15 Other income (\$1.43 million favourable) — Favourable variance is due to recovery of higher than anticipated landfill rehabilitation capping works from partner councils (Spring Valley Landfill \$1.33 million), receipt of income for Municipal Maintenance on behalf of VicRoads (Parks Services \$96,000), recoveries from United Energy for damages to Council assets (Roads \$71,000) and higher than anticipated lease income for 67 Cheltenham Road, Dandenong South (Strategic Transport Planning \$39,000).

This favourable variance is partly offset by lower than anticipated asset protection reinstatements recovery income (Asset Protection \$190,000), offset by lower associated costs.

# Expenditure

**Note 16** Employee costs (\$547,000 favourable) - Favourable variance due mainly to delay in recruitment of vacant positions (Parks Services \$302,000, CIP Implementation \$250,000, Roads \$148,000, Fleet Management \$102,000, Infrastructure Services and Planning Executive \$84,000, AMS Implementation \$65,000, Asset Management \$55,000, Asset Protection \$48,000 and Waste Management \$28,000).

This favourable variance is partly offset by higher than anticipated temporary agency costs and casual salaries (City Improvement Executive \$266,000, Building Maintenance \$99,000, Transport \$55,000, Cleansing \$45,000 and Civil Development and Design \$42,000).

**Note 17 Materials and services (\$899,000 favourable)** – Favourable variance due to a number of offsetting factors:

# Favourable

Waste Management \$1.77 million – due to improved contract rates for recycling sorting, organics
process and landfill following contract negotiations. These savings have been transferred to
reserves.



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 Delay of planned works, lower than anticipated contractor and utility costs, mainly electricity, water and street lighting (Asset Management \$281,000, Building Maintenance \$231,000, Fleet Management \$199,000, Building Disposal Program \$194,000, Cleansing \$155,000, Asset Protection \$133,000, Strategic Transport Planning \$64,000 and CIP Implementation \$46,000).

## Unfavourable

- The costs to finalise the landfill remediation capping works at Spring Valley Landfill to comply with an Environmental Protection Authority (EPA) pollution abatement notice have been higher than anticipated (\$1.57 million). Council shares responsibility for these costs with three partner councils and will recover 80.12% of this variation. Council's share of the costs (19.88%) is funded from reserves
- Higher contractor services (Roads and Drains \$293,000).
- Increased security requirements (Springvale Community Hub \$209,000).
- Blackspot assessments and professional recruitment fees (City Improvement Executive \$111,000).

**Note 18** Bad and doubtful debts (\$231,000 favourable) – Favourable variance due to partial recovery of a prior year debt that was 100% provided for as a doubtful debt (Waste Management \$273,000).

Note 19 Carrying amount of assets sold (\$232,000 favourable) – Lower than anticipated carrying amount of assets sold, consistent with lower asset sale proceeds and delay in sending vehicles to auction for disposal. This is a non-cash accounting entry (Fleet Management \$232,000).

**Note 20** Other expenses (\$65,000 unfavourable) – Unfavourable variance mainly due to unbudgeted Council contribution of Advanced Waste Processing Services (Waste Management \$75,000).



Financial Report for the period 1 July 2021 – 30 June 2022

# **CITY PLANNING, DESIGN AND AMENITY**

# **OPERATING RESULT**

	Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Statutory fees and fines		7.060	7.022	38	6,515	545	7,533
User fees	21	3,453	3,625	(172)	3,450	3	4,631
Grants - operating	22	801	685	116	681	120	685
Contributions - monetary		15	-	15	-	15	-
Other income	23	335	89	246	180	155	89
Total income		11,664	11,421	243	10,826	838	12,938
Expenses							
Employee costs	24	13,168	14,048	880	13,686	518	14,128
Materials and services	25	3,716	3,434	(282)	3,939	223	3,135
Bad and doubtful debts	26	1,506	1,558	52	1,558	52	1,558
Other expenses		48	61	13	55	7	61
Total expenses		18,438	19,101	663	19,238	800	18,882
Net surplus (deficit)		(6,774)	(7,680)	906	(8,412)	1,638	(5,944)

# **BUSINESS UNITS**

			FULL	YEAR		
— Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
City Planning, Design and Amenity Exec.	_	_	_	_	_	_
Building Services	2.483	2,057	426	2,100	383	2,465
Planning and Design	1,767	1,895	(128)	1,739	28	1,905
Regulatory Services	7,414	7,469	(55)	6,987	427	8,568
Total income	11,664	11,421	243	10,826	838	12,938
Expenses						
City Planning, Design and Amenity Exec.	515	470	(45)	502	(13)	470
Building Services	4,896	4,344	(552)	5,008	112	3,868
Planning and Design	5,101	5,477	376	5,225	124	5,475
Regulatory Services	7,926	8,810	884	8,503	577	9,069
Total expenses	18,438	19,101	663	19,238	800	18,882
Net surplus (deficit)	(6,774)	(7,680)	906	(8,412)	1,638	(5,944)



Financial Report for the period 1 July 2021 – 30 June 2022

# City Planning, Design and Amenity Directorate

# **Income**

**Note 21** User fees (\$172,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated income from car parking permit and fee income, animal registrations and planning and building permits (Building \$63,000, Parking Management \$57,000, Statutory Planning \$35,000, Animal Management \$21,000 and Car Parks \$11,000).

**Note 22** Grant - operating (\$116,000 favourable) – Favourable variance due to additional funding received (LG Capacity Building Grant \$124,000).

**Note 23** Other income (\$246,000 favourable) – Favourable variance due to unbudgeted recovery of legal costs (Health \$280,000).

# **Expenditure**

Note 24 Employee costs (\$880,000 favourable) – Favourable variance due to a delay in filling vacant positions, some of which occurred as a deliberate attempt to offset reduced fee income (Statutory Planning \$353,000, Animal Management \$162,000, Strategic Design and Sustainability Planning \$148,000, Parking Management \$105,000, Regulatory Services Administration \$98,000, Local Government Capacity Building Grant \$97,000, General Law Enforcement \$74,000 and Building \$17,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs to cover staff on leave (Health \$154,000) and higher duties (City Planning, Design and Amenity Executive \$32,000).

**Note 25 Materials and service (\$282,000 unfavourable)** – Unfavourable variance is mainly due to higher than anticipated legal costs (Health \$544,000 and Statutory Planning \$227,000) and contract expenditure (Animal Management \$58,000).

This unfavourable variance is partly offset by lower than anticipated statutory and management fees, postage, contract and professional services (Parking Management \$277,000, Strategic Design and Sustainability Planning \$84,000, Car Parks \$58,000, Public Safety and Security \$45,000 and General Law Enforcement \$36,000).

**Note 26** Bad and doubtful debts (\$52,000 favourable) – Favourable variance due to lower than anticipated provision for doubtful debts expense based on a consistent provision liability at the start and end of the financial year (Parking Management \$79,000).



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# **COMMUNITY SERVICES DIRECTORATE**

# **OPERATING RESULT**

				FULL	. YEAR		
	Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
User fees	27	2.769	2,506	263	2,357	412	2,728
Grants - operating	28	21.891	19,904	1.987	21,476	415	17,638
Contributions - monetary		45	-	45	40	5	
Other income	29	1.097	834	263	1,028	69	1,325
Total income		25,802	23,244	2,558	24,901	901	21,691
Expenses							
Employee costs	30	34,840	40,302	5.462	40,618	5.778	35,060
Materials and services	31	14,774	14.412	(362)	15,224	450	14,352
Bad and doubtful debts	32	216	9	(207)	. 8	(208)	9
Amortisation - right of use assets		-	6	6	6	6	6
Other expenses	33	3,694	4,116	422	4,159	465	2,422
Total expenses		53,524	58,845	5,321	60,015	6,491	51,849
Net surplus (deficit)		(27,722)	(35,601)	7,879	(35,114)	7,392	(30,158)

# **BUSINESS UNITS**

			FULL	YEAR		
Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Note	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Income						
Community Services Executive	-	-	-	-	-	-
Community Wellbeing	13,629	10,691	2,938	12,017	1,612	9,084
Community Care	8,919	10,425	(1,506)	9,980	(1,061)	9,909
Community Arts, Culture and Libraries	2,290	1,608	682	2,039	251	1,964
Community Development, Sports					99	
and Recreation	964	520	444	865	99	734
Total income	25,802	23,244	2,558	24,901	901	21,691
Expenses						
Community Services Executive	781	803	22	799	18	744
Community Wellbeing	17.695	21,000	3,305	21,808	4,113	15,244
Community Care	13,451	14.273	822	14,202	751	14,090
Community Arts, Culture and Libraries	10,415	10,809	394	10,894	479	10,609
Community Development, Sports	10,410	10,000	004	10,004	470	10,000
and Recreation	11,182	11,960	778	12,312	1,130	11,162
Total expenses	53,524	58,845	5,321	60,015	6,491	51,849
Net surplus (deficit)	(27,722)	(35,601)	7,879	(35,114)	7,392	(30,158)



Financial Report for the period 1 July 2021 – 30 June 2022

# **Community Services Directorate**

## <u>Income</u>

**Note 27** User fees (\$263,000 favourable) – Favourable variance due to higher than anticipated fee income due to expanded service delivery (Family Day Care \$386,000 which is offset by matching expenditure).

This favourable variance is partly offset by lower than anticipated fee income due to COVID impacted service delivery in Community Care (Home and Community Care \$90,000, Food Services \$29,000 and Commercial Aged Care \$17,000).

# Note 28 Grants – operating (\$1.99 million favourable) - Favourable variance due to:

# Additional grant funding:

- Family Day Care \$2.06 million
- Children's Support Services \$227,000
- Maternal and Child Health \$224,000
- Cultural Development \$141,000
- Refugee Immunisation project \$82,000
- Youth Development \$71,000
- Pre-School Field Officer \$69,000
- Healthy Children and Young People \$52,000
- Library Service \$48,000

# New (unbudgeted) grant funding received:

- New Directions Mothers and Babies \$343,000
- COVID-Safe Outdoor Activation \$300,000
- Empowering Communities \$280,000

Where these grants have not been offset by associated expenditure, it is proposed to carry forward these unspent grant funds to 2022-23.

These favourable variances are partly offset by:

Lower than anticipated grant funding based on target achievement for:

- Home and Community Care \$906,000
- HACC Assessments and Team Leaders \$684,000
- Sleep and Settling Initiative \$651,000
- Planned Activity Group \$114,000

The grant funding for any unmet target obligations for these programs is recorded in the Balance Sheet as 'Unearned Income' at 30 June 2022.

Note 29 Other income (\$263,000 favourable) - Favourable variance due to higher than anticipated recovery and rental income (Drum Theatre \$166,000, Children's Support Services \$73,000, Home and Community Care \$48,000, Sports Planning \$22,000, Community Property \$22,000 and Library and Information Services \$18,000). These favourable variances are partly offset by the cancellation of events due to COVID restrictions (Festival and Events \$63,000).



Financial Report for the period 1 July 2021 - 30 June 2022

#### **Expenses**

Note 30 Employee costs (\$5.46 million favourable) – \$4.89 million of this favourable variance relates to grant funded programs which require an acquittal, caused mainly by a delay in recruitment due in part to COVID (Child First \$1.37 million, Enhanced MCH Program \$1.25 million, Sleep and Settling Initiative \$686,000, Playgroups Initiative \$309,000, Pre-School Field Officer \$224,000, Drug Strategy \$219,000, Planned Activity Group \$209,000, PYP Linkages \$165,000, Right@Home \$152,000, Best Start \$113,000 and Healthy Children and Young People \$28,000). These favourable variances are proposed to be carried over to the 2022-23 financial year.

The remaining favourable variance is due to a delay in recruitment of vacant positions combined with difficulty in recruiting skilled staff in some areas (Library and Information Services \$355,000, Maternal and Child Health \$176,000, Youth Development \$166,000, Children's Support Services \$166,000, HACC – Assessments and Team Leaders \$142,000, Community Care Executive \$52,000, Festival and Events \$47,000, Youth Engagement \$45,000, Community Transport \$42,000, Family Day Care \$39,000, Food Services \$38,000, Community Arts, Cultural and Library Executive \$36,000, HACC – Home Maintenance \$28,000, Senior Citizens Centre \$26,000 and Community Property \$19,000).

The favourable variance is partly offset by:

- Higher than anticipated temporary agency staff costs (Home and Community Care \$72,000, HACC Co-ordination \$62,000 and Access and Quality Systems \$42,000).
- Increased hours due to COVID social distancing requirements (Immunisation \$131,000, New Directions- Mothers and Babies \$117,000).
- Changes in working conditions due to backfill of staff on sick leave and COVID redeployments (The Drum Theatre \$168.000).
- Expenditure which is funded by unbudgeted grants received (Empowering Communities \$52,000, Community Development \$21,000 and COVID Safe Outdoor Activation \$18,000).

**Note 31 Materials and services (\$362,000 unfavourable)** – Unfavourable variance mainly due to higher than anticipated payments to educators (Family Day Care \$2.06 million), relating to expanded service delivery and offset by higher grant income.

This unfavourable variance is partly offset by lower than anticipated expenditure for contract services, software and network costs (Leisure Centres \$598,000, Food Services \$132,000, South East Leisure \$67,000 and Community Hub Early Years \$31,000), delay in commencement of projects (Cultural Development \$155,000, Market Street Occasional Child Care Centre \$154,000, Festivals and Events \$138,000, Library and Information Services \$127,000, New Directions-Mothers and Babies \$90,000 Enhanced MCH Program \$87,000, Drug Strategy \$62,000 and Sleep and Settling Initiative \$50,000) and a reduction in service delivery due to COVID (PYP Linkages \$124,000 and HACC Co-ordination \$40,000).

**Note 32** Bad and doubtful debts (\$207,000 unfavourable) – Unfavourable variance due to unbudgeted provision for doubtful debts expense based on rental income owing (Dandenong Indoor Sports Stadium \$214,000).

**Note 33** Other expenses (\$422,000 favourable) – Favourable variance mainly due to lower than anticipated community grants and sponsorships (Community Funding \$550,000).



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# **NON-DIRECTORATE**

# **OPERATING RESULT**

				FULL	YEAR		
	Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
	Note	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	<b>\$ 000</b>
Income							
Rates and charges	34	133,452	132,736	716	132,901	551	132,936
Statutory fees and fines	35	83	150	(67)	100	(17)	150
Grants - operating	36	15,727	5,958	9,769	6,423	9,304	12,066
Contributions - monetary	37	7,745	6,685	1,060	6,685	1,060	2,000
Contributions - non-monetary	38	3,684	10,000	(6,316)	10,000	(6,316)	10,000
Asset sales		30	-	30	30	-	-
Other income	39	734	676	58	497	237	876
Total income		161,455	156,205	5,250	156,636	4,819	158,028
Expenses Employee costs Materials and soprious	40	303 517	1,613	1,310	1,663	1,360	1,028
Materials and services	41	517	582	65	598	81	537
Prior year capital expenditure unable to						(2,593)	
be capitalised (non-cash)	42	2,593	-	(2,593)	-	, ,	-
Bad and doubtful debts		(12)	-	12	-	12	-
Depreciation	43	32,395	33,237	842	33,237	842	33,277
Amortisation - intangible assets		102	100	(2)	100	(2)	60
Amortisation - right of use assets	44	664	598	(66)	598	(66)	598
Borrowing costs		2,803	2,800	(3)	2,803	-	2,802
Finance costs - leases		30	22	(8)	22	(8)	22
Fair value adjustments expense	45	99	-	(99)	-	(99)	-
Asset write offs	46	991	-	(991)	-	(991)	-
Other expenses	47	730	426	(304)	857	127	289
Total expenses		41,215	39,378	(1,837)	39,878	(1,337)	38,613
Net surplus (deficit)		120,240	116,827	3,413	116,758	3,482	119,415

# **BUSINESS UNITS**

				FULL	. YEAR		
	Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
		,	7				
Income							
Governance		30	-	30	30	-	-
Corporate Accounting		158,365	154,205	4,160	154,606	3,759	156,028
Planning and Design		3,060	2,000	1,060	2,000	1,060	2,000
Total income		161,455	156,205	5,250	156,636	4,819	158,028
Expenses							
Governance		-	31	31	31	31	31
Corporate Accounting		41,193	39,329	(1,864)	39,829	(1,364)	38,564
Planning and Design		22	18	(4)	18	(4)	18
Total expenses		41,215	39,378	(1,837)	39,878	(1,337)	38,613
Net surplus (deficit)		120,240	116,827	3,413	116,758	3,482	119,415



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# **Non-Directorate**

Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs. Non attributable COVID pandemic costs are included here.

# **Income**

- **Note 34** Rates and charges (\$716,000 favourable) Favourable variance due mainly to higher than anticipated income from supplementary rates and interest on rates.
- **Note 35** Statutory fees and fines (\$67,000 unfavourable) Unfavourable variance due to lower than anticipated election fine income (Corporate Accounting \$67,000).
- **Note 36** Grants operating (\$9.78 million favourable) Primarily due to the receipt of 75% of the Financial Assistance Grant allocation for 2022-23 earlier than anticipated (Corporate Accounting \$9.15 million) combined with additional grant income for the second phase of the Local Partnerships project (Pandemic \$620,000). This has been offset by matching associated expenditure.
- **Note 37** Contributions monetary (\$1.06 million favourable) Due to higher than anticipated public open space contributions received. These amounts are transferred to reserves.
- **Note 38** Contributions non-monetary (\$6.32 million unfavourable) Lower than anticipated income from gifted assets. The non-monetary contributions of \$3.68 million in the current year primarily relates to land, land under roads, drains, footpaths, roads and kerb and channel. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict. This item does not impact the cash result.
- **Note 39** Other income (\$58,000 favourable) Favourable variance due to higher than anticipated investment income as a result of higher cash and investment balances caused by the delay of operating and capital cash outflows, combined with a rise in interest rates towards the end of 2021-

# Expenditure

- **Note 40** Employee costs (\$1.31 million favourable) Favourable variance due lower than anticipated employee entitlement provisions caused by a decrease in the number of hours owing (annual leave, rostered days off (RDO) and long service leave) and the number of staff, combined with the effect of discount rates which were higher than anticipated at balance date, which reduces the value of the non-current long service leave provision (and therefore the expense).
- **Note 41** Materials and services (\$65,000 favourable) Favourable variance due to lower than anticipated bank charges (Corporate Accounting \$84,000) and professional services (Property Assets \$31,000), partly offset by higher expenditure for materials relating to COVID support (offset by grant income) (Pandemic \$45,000).



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Note 42 Prior year capital expenditure unable to be capitalised (non-cash) (\$2.59 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$2.99 million). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

The \$2.59 million relates mostly to repairs and maintenance expenditure in 2021-22 that is not able to be capitalised to Council's asset register relating to numerous projects, mainly Keysborough South Industrial Buffer, Burden Park Masterplan and Parkfield Reserve Masterplan.

This item is difficult to predict, is not budgeted and does not impact the cash result.

- **Note 43 Depreciation (\$842,000 favourable)** Favourable variance due to the finalisation of fixed asset capitalisations and revaluations for the 2021-22 financial year. This is a non-cash accounting entry (Corporate Accounting).
- **Note 44** Amortisation right of use (\$66,000 unfavourable) This variance is associated with the accounting treatment pertaining to assets leased for a period greater than twelve months, of which there were a higher than anticipated level at year end.
- **Note 45** Fair value adjustment expense (\$99,000 unfavourable) Represents the adjustment to fair value of investment property assets in accordance with Australian Accounting Standards as these assets are not subject to depreciation.
- Note 46 Asset write offs (\$1.99 million unfavourable) Unfavourable variance due to assets written off mostly due to asset renewal and replacement of kerb and channel, footpaths and road surface assets.
- **Note 47** Other expenses (\$304,000 unfavourable) Unfavourable variance mainly due to higher than anticipated expenditure for Phase 2 of the Local Partnership grant funded program (Pandemic \$482,000), which is offset by higher grant income.



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# **CAPITAL WORKS PROGRAM**

# **OPERATING RESULT**

				FULL	YEAR		
	Note	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE \$'000	FORECAST \$'000	FORECAST vs ACTUAL VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
	48	42.040	04.070	(44.052)	05.044	(44.000)	0.000
Grants - capital		13,919	24,972	(11,053)	25,011	(11,092)	9,996
Contributions - monetary	49	50	960	(910)	960	(910)	2,935
Total income		13,969	25,932	(11,963)	25,971	(12,002)	12,931
Expenses							
Employee costs		10	-	(10)	-	(10)	-
Materials and services	50	3,491	-	(3,491)	-	(3,491)	-
Other expenses	51	219	-	(219)	-	(219)	-
Total expenses		3,720	•	(3,720)	-	(3,720)	-
Net surplus (deficit)		10,249	25,932	(15,683)	25,971	(15,722)	12,931

## Notes:

# **Income**

Note 48 Grants - capital (\$11.05 million unfavourable) — Unfavourable variance due mainly to grant income not able to be recognised where performance obligations are not yet satisfied at 30 June 2022. The grant income received has been transferred to 'Unearned Income' in the Balance Sheet at 30 June 2022 and will be recognised as income in future years as and when the performance obligations are met (ie. as capital expenditure is spent/incurred on the relevant projects). Variance relates to numerous grant funded projects including Local Roads Community Infrastructure Program (\$3.79 million), Noble Park Aquatic Centre (NPAC) Gym redevelopment (\$2.00 million), Black Spot Works Program (\$1.70 million), Keysborough South Community Hub (\$1.33 million) and Ross Reserve Soccer Pitch (\$1.01 million). These grant income expectations will be carried over to 2022-23 to match the associated capital expenditure budget carry over.

**Note 49 Contributions – monetary (\$910,000 unfavourable)** – Unfavourable variance due to DCP contribution income for the Abbotts Road project not yet completed (\$910,000). This contribution income budget is proposed to be carried over to the 2022-23 financial year.

Note 50 Materials and services (\$3.49 million unfavourable) — Comprises current year expenditure in the CIP program that is not able to be capitalised to the asset register because it was not capital in nature, or it did not meet the relevant capitalisation threshold. Relates mainly to operating costs identified in the Road Resurfacing, Footpath and Drainage Renewal Programs, Dandenong Wellbeing Centre (replacement of Oasis), implementation of the new asset management system (Cloud software is not capital) and Thomas Carroll Pavilion.

**Note 51** Other expenses (\$219,000 unfavourable) – Represents Council's contributions to assets that are not Council controlled and therefore cannot be capitalised to the asset register but were budgeted in the Capital program. Relates mainly to the Springvale Road Boulevard project.



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# **Appendix 4**

# **Operating Initiatives**



Financial Report for the period 1 July 2021 – 30 June 2022

# **Operating Initiatives**

Operating initiative project	2021-22 Full Year Actuals \$	2021-22 Full Year Budget \$	Full Year Variance (Unfav) Fav \$	Project update - 30 June 2022
Community Services				
Barry Powell Sports Pavilion - Concept design	-	80,000	80,000	Project delayed due to resource shortages in Building Projects team. Procurement has now been completed and architect appointed. Propose to carry over budget to 2022-23.
Dandenong Community Hub - Business Case and Concept Plan	70,160	55,750	(14,410)	Draft concept plan and business case presented to Council in December 2021. Additional work requested by Council for two further alternative layouts. Two additional layouts presented to Council in March 2022. Council requested a detailed cost analysis of the original concept plan and two alternative layouts. Cost analysis to be completed and returned to Council in September 2022.
Chandler Reserve Community Gardens Contribution	22,113	19,280	(2,833)	Planning and fencing works completed. Council's contribution completed.
	92,273	155,030	62,757	
City Planning, Design and Ame	nity			
Community Gardens Strategy Development	6,698	16,360	9,662	The Maralinga Community Garden has now opened. Council officers have completed the required infrastructure works to allow the community group to use and develop their new garden.
	6,698	16,360	9,662	



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# **Operating Initiatives** (continued)

Operating initiative project	2021-22 Full Year Actuals \$	2021-22 Full Year Budget \$	Full Year Variance (Unfav) Fav \$	Project update - 30 June 2022
Business, Engineering and M	ajor Projec	ts		
Business Case for Dandenong Sports and Events Centre	245,147	160,480	(84,667)	Project complete. Additional cost incurred due to the need to update concept and cost plans.
Compost subsidy	3,500	20,000	16,500	Due to low take up of rebate in quarter one, we are currently working with the Compost Community to increase rebate amount to \$80-\$100 to encourage increased participation.
Landscaping - Robinson Street and Princes Highway Intersection	-	188,000	188,000	Project planning still underway. Propose to carry over budget to 2022-23.
Building demolition - Ross Reserve Junior Soccer Pavilion	10,384	20,000	9,616	Works complete.
Building demolition - Ross Reserve O'Donahue Pavilion (Football)	13,026	20,000	6,974	Works complete.
Building demolition - 275 Lonsdale Street, Dandenong	14,635	106,750	92,115	Works scheduled for July 2022. Propose to carry over budget to 2022- 23.
Building demolition - 280 Lonsdale Street, Dandenong	-	60,591	60,591	Works scheduled for July 2022. Propose to carry over budget to 2022- 23.
Building demolition - 14 Stuart Street, Dandenong	10,000	10,000	-	Works complete.
Building demolition - 77 Herbert St, Dandenong	8,700	10,000	1,300	Works complete.
Building demolition - 89 Douglas St, Noble Park	21,245	25,000	3,755	Demolition works complete. Site rectification works underway.



Financial Report for the period 1 July 2021 – 30 June 2022

# **Operating Initiatives** (continued)

Operating initiative project	2021-22 Full Year Actuals \$	2021-22 Full Year Budget \$	Full Year Variance (Unfav) Fav \$	Project update - 30 June 2022
Asset demolition - Barry Powell Tennis Pavilion and Tennis Courts (x 2)	90,284	90,000	(284)	Works complete.
Asset demolition - Glendale Reserve Scout Hall	53,568	75,000	21,432	Works complete.
Street lighting - install and replacement	359,328	400,000	40,672	Project complete.
	829,816	1,185,821	356,005	
TOTAL	928,787	1,357,211	428,424	

Of the favourable full year variance to 2021-22 Mid-Year Budget, \$421,000 is proposed to be carried over to the 2022-23 financial year to fund project commitments.

# Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget (eg 'Greening Our City' Tree Strategy)
- ongoing initiatives



Financial Report for the period 1 July 2021 – 30 June 2022

# **Appendix 5**

# Capital and Operating Carry Overs from 2021-22 to 2022-23



Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(A) - OPERATING CARRY OVERS TO 2022-23

		FUNDING	SOURCE			
NO. DESCRIPTION	CARRY OVER	INCOME	RESERVES	EXPENSE	NET	COVID
	TYPE	\$	\$	\$	\$	IMPACT
RANT FUNDED PROJECTS & PROG	RAMS					
USINESS, ENGINEERING & MAJOR PRO	DJECTS					
Business and Revitalisation						
A1 Indian Cultural Precinct (Little India)	Unspent grant	0	0	263,383	263,383	No
A2 Outdoor Eating & Entertainment	Unspent grant	0	0	20,504	20,504	
Package	onspent grant	Ŭ	ŭ	20,50	20,50 .	
A3 COVIDSafe Outdoor Activation	Unspent grant	0	0	60,724	60,724	Yes
		0	0	344,611	344,611	
Business Networks				0,011	0,022	
A4 Pathways to Economic Participation	Unspent grant	0	0	305,791	305,791	No
Tatimays to Economic Faracipation	- Chapene grant	0	0	305,791	305,791	.,,
Economic Development				303,731	303,731	
A5 Innovative Investment Strategy	Unspent grant	0	0	53,046	53,046	No
innovative investment strategy	Onspent grant	0	0	53,046	53,046	110
Infrastructure Services & Planning				33,040	33,040	
A6 Connecting To Country	Unspent grant	0	0	50,000	50,000	No
A7 Dandenong Creek Arts Trail	Unspent grant	(107,143)	0	58,779	(48,364)	No
A8 Peri Urban Weed Mgmt Project	Unspent grant	0	0	63,183	63,183	No
to Ferrorson weed ingine inspect	onspent grant	(107,143)	0	171,962	64,819	.,,
				, , ,		
		(107,143)	0	875,410	768,267	
TY PLANNING, DESIGN & AMENITY						
Building and Compliance Services  A9 LG Capacity Building Grant	_					
	Unspent grant	0	0	215 253	215 253	No
in the company comments of the	Unspent grant	0	0	215,253	215,253	No
	Unspent grant	0	0	215,253 <b>215,253</b>	215,253 <b>215,253</b>	
, , ,	Unspent grant		-		,	
	Unspent grant		-		,	
			-		,	
OMMUNITY SERVICES  Community Arts, Cultural & Library			-		,	
DMMUNITY SERVICES  Community Arts, Cultural & Library  Libraries After Dark	Unspent grant	0	0	215,253	215,253	Yes
OMMUNITY SERVICES  Community Arts, Cultural & Library  10 Libraries After Dark	Unspent grant	0	0	<b>215,253</b> 36,959	<b>215,253</b> 36,959	Yes
Community SERVICES  Community Arts, Cultural & Library  10 Libraries After Dark  11 Public Records Office Victoria (PROV Local History Grants Program	Unspent grant Unspent grant	0	0	<b>215,253</b> 36,959	<b>215,253</b> 36,959	Yes No
Community SERVICES  Community Arts, Cultural & Library 10 Libraries After Dark 11 Public Records Office Victoria (PROV Local History Grants Program	Unspent grant Unspent grant	0 0	0 0	<b>215,253</b> 36,959  15,000	<b>215,253</b> 36,959 15,000	Yes No
Community Arts, Cultural & Library  10 Libraries After Dark  11 Public Records Office Victoria (PROV Local History Grants Program  12 Noble Park Library Lounge Feasibility Study	Unspent grant Unspent grant Unspent grant Unspent grant	0 0 0 (5,000)	0 0	215,253 36,959 15,000 33,370	215,253 36,959 15,000 28,370	Yes No
Community Arts, Cultural & Library  10 Libraries After Dark  11 Public Records Office Victoria (PROV Local History Grants Program  12 Noble Park Library Lounge Feasibility Study  13 In Situ Events (Outdoor Activation	Unspent grant Unspent grant	0 0	0 0	<b>215,253</b> 36,959  15,000	<b>215,253</b> 36,959 15,000	Yes No
Community Arts, Cultural & Library Libraries After Dark Public Records Office Victoria (PROV Local History Grants Program Noble Park Library Lounge Feasibility Study In Situ Events (Outdoor Activation Fund part 2)	Unspent grant Unspent grant Unspent grant Unspent grant Unspent grant	0 0 0 (5,000)	0 0 0	36,959 15,000 33,370 141,856	215,253 36,959 15,000 28,370 141,856	Yes No No Yes
Community Arts, Cultural & Library  10 Libraries After Dark 11 Public Records Office Victoria (PROV Local History Grants Program 12 Noble Park Library Lounge Feasibility Study 13 In Situ Events (Outdoor Activation	Unspent grant Unspent grant Unspent grant Unspent grant	0 0 0 (5,000)	0 0	215,253 36,959 15,000 33,370	215,253 36,959 15,000 28,370	Yes No



Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(A) - OPERATING CARRY OVERS TO 2022-23

			FUNDING	SOURCE			
NO.	DESCRIPTION	CARRY OVER	INCOME	RESERVES	EXPENSE	NET	COVID
		TYPE	\$	\$	\$	\$	IMPACT?
	Community Care						
A16	HACC-PYP Minor Capital	Unspent grant	0	0	31,137	31,137	No
A17	PYP Linkages	Unspent grant	0	0	291,845	291,845	Yes
A18	Supporting Carers Locally Grant	Unspent grant	0	0	14,229	14,229	No
	Program						
			0	0	337,211	337,211	
	<b>Community Development Sport and</b>	Recreation					•
A19	Active Families - Health Promotion	Unspent grant	0	0	15,484	15,484	No
	Innovation						
A20	Safety, Security & Space Activation	Unspent grant	(40,000)	0	74,174	34,174	Yes
A21	Household Levels of Food Security	Unspent grant	0	0	28,025	28,025	No
	Healthy Children Young People	Unspent grant	0	0	54,209	54,209	No
A23	Empowering Communities	Unspent grant	0	0	226,726	226,726	No
			(40,000)	0	398,618	358,618	
	Community Wellbeing	•					
A24	3YO Kindergarten Planning	Unspent grant	0	0	264,640	264,640	No
A25	CALD Kindergarten Project Officer	Unspent grant	0	0	77,892	77,892	No
A26	Playgroups Initiative	Unspent grant	0	0	344,796	344,796	Yes
A27	Child First	Unspent grant	0	0	1,398,478	1,398,478	No
A28	Preschool Field Officer	Unspent grant	0	0	290,769	290,769	Yes
A29	FReeZA	Unspent grant	0	0	10,596	10,596	Yes
A30	Market St Occasional Care Centre -	Unspent grant	0	0	143,625	143,625	Yes
	Community						
A31	Market St Occasional Care Centre -	Unspent grant	0	0	22,809	22,809	Yes
	Sustainability						
A32	Enhanced MCH	Unspent grant	0	0	1,341,373	1,341,373	Yes
A33	Best Start	Unspent grant	0	0	117,171	117,171	No
A34	Drug Strategy	Unspent grant	0	0	285,409	285,409	Yes
A35	Community Hub Early Years	Unspent grant	0	0	30,670	30,670	Yes
A36	CPR for CALD Families	Unspent grant	0	0	25,000	25,000	No
A37	MCH Additional Support	Unspent grant	0	0	185,368	185,368	Yes
A38	Backfill contribution Sleep & Settling	Unspent grant	0	0	18,470	18,470	No
A39	Right @ Home	Unspent grant	0	0	150,043	150,043	No
A40	New Directions - Mother and Babies	Unspent grant	0	0	317,968	317,968	Yes
A41	Sleep and Settling	Unspent grant	(651,017)	0	746,289	95,272	Yes
A42	PRIME COVID-19 Extension -	Unspent grant	0	0	60,710	60,710	Yes
	Immunisation	-					
A43	COVID-19 vaccination engagement	Unspent grant	0	0	30,028	30,028	Yes
		_	(651,017)	0	5,862,104	5,211,087	
		·					
		i i	(696,017)	0	6,985,640	6,289,623	



Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(A) - OPERATING CARRY OVERS TO 2022-23

			FUNDING	SOURCE			
NO.	DESCRIPTION	CARRY OVER	INCOME	RESERVES	EXPENSE	NET	COVID
		TYPE	\$	\$	\$	\$	IMPACT?
CORP	ORATE SERVICES						
	People, Culture & Innovation Service	es					
A44	COVID 19 Vaccination Case	Unspent grant	0	0	45,168	45,168	No
	Management						
			0	0	45,168	45,168	
							1
			0	0	45,168	45,168	
			(222.22)				1
TOTA	L GRANT FUNDED PROJECTS & PROG	RAMS	(803,160)	0	8,121,471	7,318,311	
CD A	NITC BUIDCETED IN 2022 22 (220						
GKA	NTS BUDGETED IN 2022-23 (RECE	IVED EARLY)					
NON	DIRECTORATE						
	Corporate Accounting						
A45	Financial Assistance Grant	Early grant	9,148,966	0	0	9,148,966	No
	(75% early)						
			9,148,966	0	0	9,148,966	
CORP	ORATE SERVICES						
	People, Culture & Innovation Service	es					
A46	Municipal Energy Resourcing	Early grant	40,000	0	0	40,000	No
	Program (MERP)						
			40,000	0	0	40,000	
							1
			9,188,966	0	0	9,188,966	

# OTHER OPERATING CARRY OVERS

# **BUSINESS, ENGINEERING & MAJOR PROJECTS**

City Improvement

	City improvement						
A47	Princes Highway & Robinson Street	Operating	0	0	188,000	188,000	Yes
		initiative via CIP					
A48	49 View Road - Demolition	Required project	0	(78,737)	78,737	0	No
A49	Building Disposal Program - 280	Operating	0	0	60,591	60,591	Yes
	Lonsdale Street Dandenong	initiative via CIP					
A50	61-63 Heyington Crescent -	Required project	0	(90,000)	90,000	0	No
	Demolition						
A51	Vanity Lane - Demolition of 275	Operating	0	(92,115)	92,115	0	Yes
	Lonsdale Street	initiative via CIP					
			0	(260,852)	509,443	248,591	



TOTAL OPERATING CARRY OVERS TO 2022-23

Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(A) - OPERATING CARRY OVERS TO 2022-23

NO	DESCRIPTION	CARRY OVER	FUNDING		EVDENCE	NET	COVID
NO.	DESCRIPTION	CARRY OVER TYPE	INCOME \$	RESERVES \$	EXPENSE \$	NET \$	IMPACT?
	Infrastructure Services & Planning						
A52	AMS Implementation Project salaries	Operating initiative via CIP	0	0	69,315	69,315	Yes
A53	Developer Funded Landscaping Works - subdivisions	Developer funded	0	0	158,313	158,313	No
			0	0	227,628	227,628	
	MUNITY SERVICES  Community Development Sport and Noble Park Community Centre		o	0	16 550	16 550	Yes
A54	Noble Park Community Centre	Operating	0	0	16,550	16,550	Yes
	Business Plan	initiative via CIP					
A55	Barry Powell Pavilion Concept Plan	Operating initiative via CIP	0	0	80,000	80,000	No
A56	Anti-Poverty Collective Impact Program	Council resolution	0	0	160,000	160,000	Yes
A57	Community Connection and Dad's Support Officer (0.4 EFT temporary position)	CEO Approved	0	0	40,000	40,000	No
			0	0	296,550	296,550	
CORP	ORATE SERVICES Information Technology						
Δ52	Digital Transformation Project	Required project	0	0	100,000	100,000	No
A30	pognar mansionnation riojett	Required project	0	0	100,000	100,000	
		-					



Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(B) - CAPITAL CARRY OVERS TO 2022-23

		FUNDING	SOURCE				
NO.	PROJECT DESCRIPTION	RESERVE	INCOME	EXPEND-	NET	REASON(S) FOR	ESTIM.
		\$	\$	ITURE \$	TOTAL \$	CARRY OVER	PC DATE
B1	Fleet Renewal Program	0	0	1,750,000		Third party, COVID	Apr-23
B2	Fleet Purchase - Mobile Eco Centre/Community Environment Centre	0	0	160,000	160,000	Third party, COVID, Internal resourcing	Jun-23
В3	Vanity Lane - Construction of Streetscape (Stage 3 of 3)	(1,195,331)	0	1,195,331	0	Other project	Jun-23
B4	Precinct Energy Plant (PEP) - Detailed Design	(348,345)	0	348,345	0	МҮВ	Jun-23
B5	Barry Powell Reserve - Carpark and Oval 2 Expansion	0	0	332,939	332,939	Multi-year, Other project	Aug-22
В6	Wal Turner Reserve Master Plan	0	0	129,705	129,705	Project scope, Third party, COVID, Community sensitive, Other project	Jan-23
В7	Safety, Security & Space Activation - Walker Street Carpark - Security Upgrade	0	(149,736)	167,986	18,250	Grant funded, COVID	Sep-22
В8	Rowley Allan Reserve - Netball Court Upgrade	0	0	29,165	29,165	COVID	Nov-22
В9	Dandenong Community Hub	0	0	306,685	306,685	Project scope, Third party, Community Sensitive, COVID	Jun-23
B10	Herbert Street Pocket Park	0	(155,204)	155,204	0	Grant funded	Sep-22
B11	Roof Safety Non- Compliance Access - Rectification Works at 43 Sites	0	0	157,000	157,000	COVID	Sep-22



Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(B) - CAPITAL CARRY OVERS TO 2022-23

		FUNDING	SOURCE				
NO.	PROJECT DESCRIPTION	RESERVE \$	INCOME \$	EXPEND- ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	ESTIM. PC DATE
B12	Public Place Recycling Bin Installation	0	0	55,000	55,000	Third party	Aug-22
B13	Abbotts Road (Section 2 Between Taylors Road and National Drive) - Widening (Construct Stage 1 of 3)	0	(910,244)	2,528,155	1,617,911	Multi-year DCP project	Jun-23
B14	Active Transport Infrastructure Priority Program (ATIPP)	0	0	92,000	92,000	Internal resourcing	Sep-22
B15	Thomas Carroll Pavilion Construction / Refurbishment	0	(100,000)	4,220,005	4,120,005	Grant funded, COVID, Third party	Jan-23
B16	Local Area Traffic Management (LATM) New Program	0	0	428,889	428,889	Project scope, Internal resourcing, Other project, COVID	Dec-22
B17	Noble Park Revitalisation (NPR)	0	0	190,565	190,565	Project scope, Third party, Other project, COVID	Dec-22
B18	Dandenong Civic Centre - Design Protected / Sheltered Area	0	0	20,000	20,000	Project scope, Internal resourcing, COVID	Jun-23
B19	Brady Road Shopping Precinct - Install Public Toilet	0	0	404,139	404,139	Community sensitive	Oct-22
B20	George Andrews Reserve Building Modification	0	0	322,395	322,395	Other reason/s	Feb-23
B21	Keysborough South Community Hub Development - Construction	0	(1,331,752)	1,364,444	32,692	Grant funded, Project scope, Third party, COVID	Jun-23
B22	Dandenong Creek Trail (Allan Street Bridge to Eastlink Trail) - Upgrade	0	0	18,688	18,688	Other reason/s	Jul-22



Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(B) - CAPITAL CARRY OVERS TO 2022-23

		FUNDING	SOURCE				
NO.	PROJECT DESCRIPTION	RESERVE	INCOME	EXPEND-	NET	REASON(S) FOR	ESTIM.
		\$	\$	ITURE	TOTAL	CARRY OVER	PC DATE
B23	Dandenong Park Master	0	0	\$ 67,734	\$ 67,734	Other reason/s	Oct-22
520	Plan	Š	7	07,70	07,701	outer reasonys	001 22
B24	Dandenong Market Utility Service Infrastructure	0	0	91,573	91,573	Project scope, Third party, Internal resourcing, Other project, COVID	Jun-23
B25	Mason/Robinson Street - Road Realignment	(201,432)	0	422,852	221,420	Project scope, Internal resourcing	Jun-23
B26	Frederick Wachter Reserve - District Playground Construction and Passive Park Upgrade, Wetlands - Construction and Landscape Improvements	0	0	514,454	514,454	COVID	Sep-22
B27	Parkfield Reserve - Cricket Net Relocation	0	(28,247)	314,071	285,824	Grant funded, COVID	Sep-22
B28	Burden Park Tennis - Construction of Lights, Fencing and Resurfacing of Courts	0	(484,438)	608,881	124,443	Grant funded, COVID	Sep-22
B29	Ross Reserve Plaza, Playground, Oval and Tan Track	0	(159,594)	359,591	199,997	Grant funded	Dec-22
B30	Ross Reserve New Pavilion (Football) - Construction	0	0	3,752,996	3,752,996	Project scope, Multi-year, COVID	Oct-22
B31	Greater Dandenong Gallery of Art	0	0	1,944,331	1,944,331	Project scope, Third party, COVID, On hold	Jun-23
B32	Asset Management System Implementation * To be transferred to operating	0	0	46,915	46,915	Internal resourcing	Jun-23
B33	Guardrail Upgrade Program	0	0	113,411	113,411	Internal resourcing	Sep-22
B34	Parking Sensor Implementation	0	0	298,397	298,397	Third party	Sep-22



Financial Report for the period 1 July 2021 – 30 June 2022

# **APPENDIX 5(B) - CAPITAL CARRY OVERS TO 2022-23**

		FUNDING	SOURCE				
NO.	PROJECT DESCRIPTION	RESERVE	INCOME	EXPEND-	NET	REASON(S) FOR	ESTIM.
		\$	\$	ITURE	TOTAL	CARRY OVER	PC DATE
	I			\$	\$	l	
B35	Police Paddocks Reserve	0	(173,000)	434,860	261,860		Jun-23
	Grandstand					Project scope,	
						Other project, Third party, COVID,	
						Multi-year	
						water year	
B36	Black Spot Works Program	0	(1,619,203)	1,619,203	(0)	Grant funded,	Dec-22
						Internal	
						resourcing, Other	
						project	
B37		(1,544,995)	(939,786)	2,484,781	(0)	· ·	Dec-22
	(NPAC) - Health and					Project scope,	
	Wellbeing Gymnasium Redevelopment					Third party, COVID	
	Redevelopment						
B38	Springvale Library/Civic	0	0	62,215	62,215	COVID, Third party,	Jan-23
	Centre - Storage Provisions					Project scope,	
	for Civic Facilities, Events,					Internal resourcing	
	Parks, Cleansing and						
	Emergency Relief						
B39	Bakers Road - Pedestrian	0	0	151,916	151,916	Project scope,	Jun-23
	Crossing Point					Internal	
						resourcing,	
						Community	
		_	_			sensitive	
B40	Thomas P Carroll Reserve - Neighbourhood Renewal of	0	0	250,000	250,000	Other project	Dec-22
	Playground, Park Furniture						
	and Fencing						
B41	Dandenong Wellbeing	(1,502,488)	0	3,170,430	1,667,942	Multi-year	Jun-25
	Centre - Oasis Replacement						
B42	Level Crossing Removal	(40,644)	0	40,644	0	Internal resourcing	Jun-23
	Project - Caulfield to						
	Dandenong (LCRP-CTD)						
	Rectification Works -						
	Flinders Street Streetscape						



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# **APPENDIX 5(B) - CAPITAL CARRY OVERS TO 2022-23**

		FUNDING SOURCE					
NO.	PROJECT DESCRIPTION	RESERVE	INCOME	EXPEND-	NET	REASON(S) FOR	ESTIM.
		\$	\$	ITURE \$	TOTAL \$	CARRY OVER	PC DATE
B43	Springvale Reserve Changerooms (part 1 of 2) - Amenities refurbishment	0	0	510,000		Project scope, Third party, Other project, COVID	Jun-23
B43	Springvale Reserve Changerooms (part 2 of 2) - Fire Services upgrade	0	0	500,000	500,000	Project scope, Third party, Other project, COVID	Jun-23
B44	8 Balmoral Avenue Multi Storey Car Park - Implement Ramps	0	0	825,818	825,818	Project scope, Third party, COVID	Dec-22
B45	Police Paddocks Reserve (Soccer) - Function Room Extension	0	0	280,700	280,700	Project scope, Third party, COVID	Jun-23
B46	Merit CRM - System Replacement	0	0	499,578	499,578	Third party, Internal resourcing	Dec-22
B47	LRCI2-Colemans Rd Reconstruction	0	(609,453)	609,453	0	Grant funded	Dec-22
B48	LRCI2-Callander Rd Drain	0	(1,146,116)	1,205,924	59,808	Grant funded	Dec-22
B49	Alex Wilkie Wetlands and Stormwater	0	0	50,000	50,000	On hold, Internal resourcing	Jun-23
B50	NPR Frank Street Open Space	0	(389,242)	457,932	68,690	Grant funded	Sep-22
B51	Tirhatuan Park Wetland	0	0	35,705	35,705	Project scope, Internal resourcing, COVID	Dec-22
B52	Railway Parade Shopping Centre Streetscape	0	0	14,982	14,982	Multi-year, COVID	Sep-22
B53	Noble Park Reserve Playground Shade	0	0	80,000	80,000	COVID, Other project	Sep-22
B54	NPR Ian Street Streetscape Upgrade	0	(673,727)	842,620	168,893	Grant funded, Project scope, Other project, Internal resourcing, COVID	Nov-22



Financial Report for the period 1 July 2021 – 30 June 2022

# APPENDIX 5(B) - CAPITAL CARRY OVERS TO 2022-23

		FUNDING SOURCE					
NO.	PROJECT DESCRIPTION	RESERVE \$	INCOME \$	EXPEND- ITURE \$	NET TOTAL \$	REASON(S) FOR CARRY OVER	ESTIM. PC DATE
B55	Police Paddocks Batting Cage	0	0	85,326	85,326	COVID	Sep-22
B56	Tatterson Park (Oval 1) - Lighting Upgrade Construction (Training Standard)	0	0	159,329	159,329	Other reason/s	Sep-22
B57	Ross Reserve - Synthetic Soccer Pitch	0	(1,008,730)	1,550,603	541,873	Grant funded	Nov-22
B58	Hemmings Street - Infrastructure and Activation to Improve Safety	0	(199,896)	313,372	113,476	Grant funded	May-23
B59	LRCI3-The Crescent Car Park (Andrew Ericksen Gardens)	0	(100,000)	135,000	35,000	Grant funded, Project scope, MYB, Multi-year	Dec-22
B60	LRCI3-Hammond Road Bridge	0	(420,000)	420,000	0	Grant funded, MYB, Multi-year	Jun-23
B61	LRCI3 Dandenong Creek Bridge	0	(100,000)	100,000	0	Grant funded, MYB, Multi-year	Jun-23
B62	LRCI3 Abbotts Road Bridge	0	(100,000)	100,000	0	Grant funded, MYB, Multi-year	Jun-23
B63	LRCI3 Frederick Wachter Northern Car Park	0	(100,000)	100,000	0	Grant funded, On hold, MYB, Multi- year	Jun-23
B64	LRCI3 Robert Booth (Bess) Car Park	0	(200,000)	200,000	0	Grant funded, Project scope, MYB, Multi-year	Sep-22
B65	LRCI3 Optical Fibre Various	0	(498,000)	498,000	0	Grant funded, MYB, Multi-year	Jun-23
B66	LRCI3 Railway Parade Shopping Centre Streetscape	0	(517,614)	517,614	0	Grant funded, Other project, MYB, Multi-year	Jun-23

Total capital carry overs (4,833,235) (12,113,982) 41,217,850 24,270,633

KEY:

Projects with a practical completion date expected by the end of the first quarter of 2022-23.



On hold

Financial Report for the period 1 July 2021 – 30 June 2022

# Reasons for carry over (delay due to):

Reason for carry over	<u>Details</u>
COVID	Impacted by COVID restrictions, economic environment, supply-chain.
Project scope	Change in project scope/requirements
Third party	Dependent on or delayed due to third party or authority
Other project	Dependancy on other project's progress
Grant related	Project isgrant funded
Community sensitive	Community sensitive
Internal resourcing	Internal resourcing issues
MYB	Project was added at Mid-Year Budget
Multi-year	Multi-year project (with insufficient funding available in 2022-23)

Project on hold/will be deferred

File Id:

Responsible Officer: Executive Manager Finance & Information Technology

Attachments: Annual Financial Statements

Performance Statement

# 1. Report Summary

The preliminary audit of Council's Annual Financial Statements and Performance Statement for the year ended 30 June 2022 has been completed by the Victorian Auditor-General's Office (VAGO) and reviewed by Council's Audit and Risk Committee.

The 2021-22 Annual Financial Statements comprise the consolidated financial statements of Council, Dandenong Market Pty Ltd and South East Leisure Pty Ltd. In preparing the consolidated financial statements, all inter-entity balances and transactions have been eliminated in full.

Prior to final certification by VAGO, Council is required to adopt-in-principle the 2021-22 Annual Financial Statements and submit them for certification. As part of the certification process, VAGO may require further minor amendments to the Statements and Council authorisation for the Principal Accounting Officer to make these changes is sought.

Council is also required to authorise two Councillors to certify these documents in accordance with the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*. The signed statements will be incorporated in Council's annual report for the year ended 30 June 2022 and the annual report will be presented to Council by 31 October 2022.

# 2. Recommendation Summary

This report recommends that Council adopts-in-principle the Annual Financial Statements and Performance Statement for the year ended 30 June 2022. Further that Council nominate Councillor Memeti (Mayor) and Audit and Risk Committee member Councillor Garad to sign the 2021-22 Financial Statements and Performance Statement.

# 3. Background

# 3.1 Signing of Financial Statements and Performance Statement for the year ended 30 June 2022

The agents of the Victorian Auditor-General, RSD Audit, have completed the audit of the Annual Financial Statements and Performance Statement for the year ended 30 June 2022. An Audit Closing Report was presented to the Audit and Risk Committee on 26 August 2022. The statements remain interim until signed by the Auditor-General. Consequently, Council has not received audit clearance from VAGO for the attached Financial and Performance Statements.

The Audit and Risk Committee is satisfied with the statements and recommends to Council that the statements be adopted in principle and referred to VAGO for final certification.

For the audit to proceed, Council now needs to resolve to (subject to any minor amendments noted under "Consultation" in this report):

- Approve "in principle" the draft Financial Statements and Performance Statement for the year ended 30 June 2022.
- Authorise two (2) Councillors to sign the 30 June 2022 Financial Statements and Performance Statement once any changes recommended or agreed to with the Auditor-General have been made.

The Financial Statements and Performance Statement for the year ended 30 June 2022 will be incorporated into Council's Annual Report, which is to be presented at a Council meeting open to the public by 31 October 2022.

# 4. Proposal

That Council adopt-in-principle the Financial Statements and Performance Statement for the year ended 30 June 2022.

# 5. Financial Implications

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

The draft Financial Statements are consolidated accounts of Council, Dandenong Market Pty Ltd and South East Leisure Pty Ltd. These statements indicate the financial performance for the year and the financial position at 30 June 2022. Whilst the audit has not yet been finalised by VAGO, it is not expected that there will be any major changes as a result.

The Comprehensive Income Statement highlights that Greater Dandenong City Council's operating surplus for the year is a consolidated *accounting* surplus result of \$33.94 million in 2021-22. To reach the total comprehensive income result, Council has recorded a net revaluation decrement in fixed

asset values of \$39.02 million (mainly land) resulting in a consolidated Comprehensive Income deficit of \$5.09 million in total. Council is reminded that these outcomes are accounting based and do not represent the actual 'cash' outcome of Council for the financial year.

Detailed analysis of operational financial performance for the year ended 30 June 2022 is included in the June 2022 Financial Report and illustrates all significant variations between final outcomes and forecast results and provides a reconciliation to the cash result.

# **5.1 COVID**

During 2021-22 the COVID pandemic continued to impact on Council's operations. Council has noted the following significant impacts on its financial operations compared to pre COVID budget levels:

- Parking related income of \$2.47 million (includes parking fines and recoveries net of costs, parking ticket meters and car park permits and machines).
- Interest income of \$1.45 million (due to low interest rates).
- Statutory and user fees and fines of \$1.09 million across a number of areas most notably fine income, building and planning permits and health registrations.
- Drum Theatre net result of \$599,000 due to required closures in lockdown periods, restrictions on event sizes and social distancing.
- Community Care net program result of \$294,000 due to COVID impacting on Council's ability to provide Home and Community Care services and target achievement.

Council will continue to monitor the impacts during 2022-23 and will actively manage its budgets to ensure the financial outcomes to Council remain in alignment with Council budgets, strategies and plans.

# 5.2 South East Leisure (SEL) Pty Ltd

South East Leisure was established on 7 July 2021 and commenced operations from 1 July 2022. SEL is a 100% owned subsidiary of Council and the financial result and position of SEL is included in Council's consolidated accounts. As operations did not commence until 1 July 2022, the 2021-22 financial performance and position of SEL relates predominantly to establishment. Council has prepaid \$1.21 million of the 2022-23 Management Services fee to SEL at 30 June 2022 to assist with start up cash flow and operations commencing from 1 July 2022.

# **5.3 Performance Statement**

The Performance Statement reports Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. It contains the results of the prescribed indicators and measures for service performance, financial performance and sustainable capacity indicators. The Performance Statement is also required to be audited, certified and published in the Annual Report 2021-22.

# 6. Consultation

The agents of the Auditor-General, RSD Audit, have completed the audit of the Annual

Financial Statements and Performance Statement for the year ended 30 June 2022. The Audit and Risk Committee met on 26 August 2022 to review in detail the draft Financial Statements and Performance Statement. The meeting was attended by RSD Audit who presented the

audit outcomes. No material issues were raised. The Audit and Risk Committee recommends to Council that the statements be adopted-in-principle.

The Financial Statements and Performance Statement will be included in Council's Annual Report which will be published on Council's website once audit clearance has been received from VAGO and it has been formally approved by Council.

# 7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Great Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

# 7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles.

# 7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

A Council that demonstrates leadership and a commitment to investing in the community.

# 8. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

The Financial Statements and Performance Statement have been prepared in accordance with these principles and provide transparency of Council's actions and financial performance over the past financial year. The legislative requirements governing the Financial Statements and Performance Statement are primarily under sections 98-100 of the Act as well as the *Local Government (Planning and Reporting) Regulations 2020*.

The Performance Statement particularly highlights Council's priority in achieving the best outcomes for the municipal community, including future generations.

The Statements also consider the supporting principles regarding financial management (section 101), public transparency (section 58), strategic planning (section 89) and service performance (section 106).

Of particular relevance to this report are the financial management principles outlined in Section 101 of the Act. Council satisfies these principles by managing its revenue, expenses, assets, liabilities, investments and financial transactions in accordance with Council's financial policies and strategic plans, keeping accounts and records that explain Council's financial operations and position, as well as monitoring and managing financial risks.

Specific community engagement is not required under Council's Community Engagement Policy, however, the information contained in the Statements will be made transparent to the community as part of the requirement to present Council's Annual Report (which includes the Financial Statements and Performance Statement) at a Council meeting open to the public within four months of the end of the financial year (section 100 of the Act).

# 9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter. The Performance Statement reports on selected indicators covering Council's activities as highlighted in the Council Plan 2021-25 and Annual Plan 2021-22 which support the human rights of all residents. The development of these plans also supports, through its community engagement activities, the right to take part in public life.

# 10. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires Councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content/topic/issue (of this report) is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles.

# 11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

Council's Declaration of a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability have been considered in the preparation of this report.

### 12. Related Council Policies, Strategies or Frameworks

The strategies and plans that contribute to these outcomes are as follows:

Financial Management Policy

### 13. Conclusion

It is recommended that Council adopt in principle the Financial Statements and Performance Statement for the year ended 30 June 2022 and advance these statements to VAGO for final certification.

### 14. Recommendation

### That Council:

- 1. adopts-in-principle the Financial Statements and the Performance Statement for the year ended 30 June 2022.
- authorises the Principal Accounting Officer to make changes to the Financial and Performance Statements, as agreed with the Victorian Auditor-General's Office, that the Audit and Risk Committee be consulted prior to making any material amendment, and that material amendments be communicated to Council as soon as practical.
- 3. nominates Councillor Memeti (Mayor) and Councillor Garad to sign the 30 June 2022 Financial and Performance Statements.

### **MINUTE 562**

Moved by: Cr Rhonda Garad Seconded by: Cr Tim Dark

### **That Council:**

- 1. adopts-in-principle the Financial Statements and the Performance Statement for the year ended 30 June 2022.
- 2. authorises the Principal Accounting Officer to make changes to the Financial and Performance Statements, as agreed with the Victorian Auditor-General's Office, that the Audit and Risk Committee be consulted prior to making any material amendment, and that material amendments be communicated to Council as soon as practical.
- 3. nominates Councillor Memeti (Mayor) and Councillor Garad to sign the 30 June 2022 Financial and Performance Statements.

**CARRIED** 

### **FINANCE AND BUDGET**

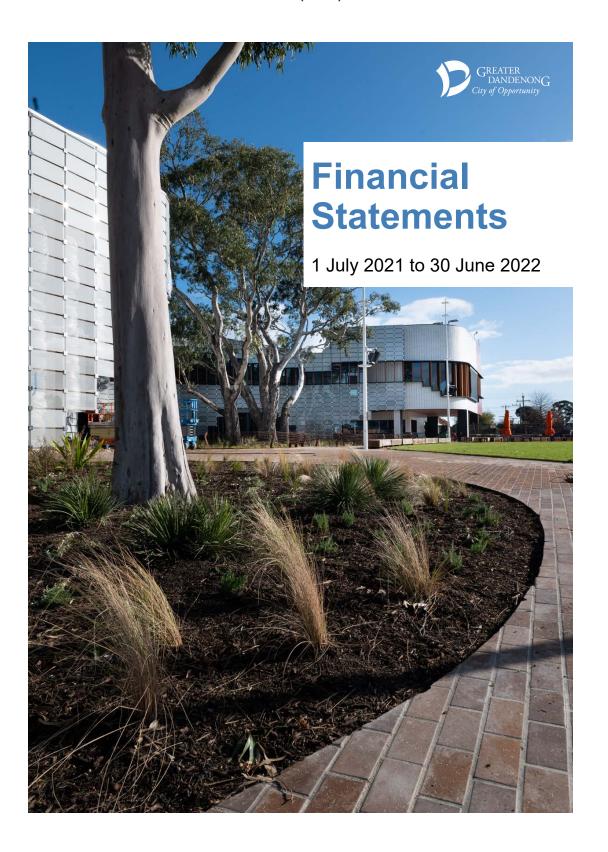
### **2021-22 ANNUAL FINANCIAL STATEMENTS**

# **ATTACHMENT 1**

# **ANNUAL FINANCIAL STATEMETNS**

PAGES 85 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



### City of Greater Dandenong

### 2021-22 Financial Report

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#### City of Greater Dandenong

#### 2021-22 Financial Report

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City of Greater Dandenong

2021-22 Financial Report

### **Certification of the Financial Statements**

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.

Kirsten Geri CA Principal Accounting Officer

Date: 12 September 2022

In our opinion the accompanying financial statements present fairly the consolidated financial transactions of the City of Greater Dandenong for the year ended 30 June 2022 and the consolidated financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the Local Government (Planning and Reporting) Regulations 2020 to certify the financial statements in their final form.

Jim Memeti *Mayor* 

Date: 12 September 2022

Rhonda Garad Councillor

Date: 12 September 2022

John Bennie PSM Chief Executive Officer

Date: 12 September 2022

City of Greater Dandenong

2021-22 Financial Report

# **Independent Auditor's Report**

City of Greater Dandenong

2021-22 Financial Report

### Comprehensive Income Statement For the year ended 30 June 2022

		Consolidated	Consolidated	
	Note	2022	2021	
		\$'000	\$'000	
Income				
Rates and charges	3.1	156,711	152,228	
Statutory fees and fines	3.2	7,633	7,131	
User fees	3.3	6,812	5,698	
Grants - operating	3.4	40,225	40,056	
Grants - capital	3.4	13,919	6,466	
Contributions - monetary	3.5	8,069	3,317	
Contributions - non-monetary	3.5	3,685	4,634	
Net gain on disposal of property, infrastructure, plant and				
equipment	3.6	482	368	
Other income	3.7	11,947	10,493	
Total income		249,483	230,391	
_				
Expenses		(00.050)	(0.4.570)	
Employee costs	4.1	(86,252)	(84,572)	
Materials and services	4.2	(85,892)	(81,716)	
Depreciation	4.3	(32,416)	(32,495)	
Amortisation - intangible assets	4.4	(103)	(97)	
Amortisation - right of use assets	4.5	(664)	(597)	
Bad and doubtful debts	4.6	(1,487)	(1,129)	
Borrowing costs	4.7	(2,803)	(2,924)	
Finance costs - leases	4.8	(30)	(23)	
Fair value adjustments for investment property	6.4	(99)	(954)	
Other expenses	4.9	(5,802)	(9,320)	
Total expenses	-	(215,548)	(213,827)	
Surplus for the year	•	33,935	16,564	
Other comprehensive income				
Items that will not be reclassified to surplus or deficit in future periods				
Net asset revaluation (decrement) increment	9.1(a)	(39,021)	242,762	
Impairment (loss) reversal of previous revaluation	9.1(a)	-	(105)	
Total other comprehensive income	- (-)	(39,021)	242,657	
Total comprehensive result		(5,086)	259,221	
. c.a. comp. c. onorro rocare		(5,550)	200,221	

The above Comprehensive Income Statement should be read in conjunction with the accompanying notes.

City of Greater Dandenong

2021-22 Financial Report

### **Balance Sheet** As at 30 June 2022

	Note	Consolidated 2022 \$'000	Consolidated 2021 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1(a)	33,343	179,021
Trade and other receivables	5.1(c)	30,180	26,667
Other financial assets	5.1(b)	150,504	-
Inventories	5.2(a)	19	-
Other assets	5.2(b)	7,907	4,938
Total current assets		221,953	210,626
Non-current assets			
Trade and other receivables	5.1(c)	281	295
Property, infrastructure, plant and equipment	6.2	2,431,765	2,446,793
Investment property	6.4	6,336	10,860
Right-of-use assets	5.8	1,846	563
Intangible assets	5.2(c)	195	202
Total non-current assets		2,440,423	2,458,713
Total assets		2,662,376	2,669,339
Liabilities			
Current liabilities			
Trade and other payables	5.3(a)	24,629	19,349
Trust funds and deposits	5.3(b)	4,980	4,847
Unearned income/revenue	5.3(c)	55,822	60,408
Provisions	5.5(c)	21,864	22,528
Interest-bearing liabilities	5.4	3,484	3,372
Lease liabilities	5.8	524	415
Total current liabilities	•	111,303	110,919
Non-current liabilities			
Trust funds and deposits	5.3(b)	2,409	2,035
Provisions	5.5(c)	1,120	1,434
Interest-bearing liabilities	5.4	49,779	53,264
Lease liabilities	5.8	1,324	160
Total non-current liabilities		54,632	56,893
Total liabilities		165,935	167,812
Net assets		2,496,441	2,501,527
Equity			
Accumulated surplus		955,457	924,709
Reserves	9.1(c)	1,540,984	1,576,818
Total equity	•	2,496,441	2,501,527

The above Balance Sheet should be read in conjunction with the accompanying notes.

City of Greater Dandenong

2021-22 Financial Report

# **Statement of Changes in Equity**

For the year ended 30 June 2022

### Consolidated

2022	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		2,501,527	924,709	1,511,604	65,214
Surplus for the year		33,935	33,935	-	-
Net asset revaluation decrement	9.1(a)	(39,021)	-	(39,021)	-
Transfers to other reserves	9.1(b)	-	(22,197)	-	22,197
Transfers from other reserves	9.1(b)	-	19,010	-	(19,010)
Balance at end of the financial year		2,496,441	955,457	1,472,583	68,401

### Consolidated

••••		Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
2021		\$'000	\$'000	\$'000	\$'000
Balance at beginning of the financial year		2,242,306	905,147	1,269,823	67,336
Surplus for the year		16,564	16,564	-	-
Net asset revaluation increment	9.1(a)	242,762	-	242,762	-
Revaluation reversal - disposed assets	9.1(a)	-	876	(876)	-
Impairment (loss) reversal of previous					
revaluation	9.1(a)	(105)	-	(105)	-
Transfers to other reserves	9.1(b)	-	(15,495)	-	15,495
Transfers from other reserves	9.1(b)	-	17,617	-	(17,617)
Balance at end of the financial year	_	2,501,527	924,709	1,511,604	65,214

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

City of Greater Dandenong

2021-22 Financial Report

### **Statement of Cash Flows**

### For the year ended 30 June 2022

		Consolidated	Consolidated
		2022 Inflows/	2021 Inflows/
		(Outflows)	(Outflows)
	Note	\$'000	\$'000
Cash flows from operating activities		*	*
Rates and charges		154,253	150,602
Statutory fees and fines		5,795	5,741
User fees		6,600	4,415
Grants - operating		43,187	41,676
Grants - capital		4,483	15,879
Contributions - monetary		9,065	14,397
Interest received		358	676
Trust funds and deposits taken		31,586	28,379
Other receipts		13,389	10,768
Net GST refund		10,462	10,601
Employee costs		(86,710)	(81,217)
Materials and services		(98,870)	(88,360)
Short-term, low value and variable lease payment		(730)	(613)
Trust funds and deposits repaid		(30,651)	(30,437)
Other payments		(4,849)	(6,612)
Net cash provided by operating activities	9.2	57,368	75,895
	-	·	
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(46,205)	(49,311)
Proceeds from sale of property, infrastructure, plant and equipment		551	1,495
Proceeds from sale of investments		-	2,000
Payments for investments		(150,504)	<u>-</u>
Net cash used in investing activities		(196,158)	(45,816)
Cash flows from financing activities			
Finance costs		(0.04E)	(2.045)
Repayment of borrowings		(2,815)	(2,945)
Interest paid - lease liability		(3,373)	(3,255)
Repayment of lease liabilities		(26)	(25)
Net cash (used in) provided by financing activities	-	(674)	(600)
Net cash (used iii) provided by illiancing activities	-	(6,888)	(6,825)
Net increase (decrease) in cash and cash equivalents		(145,678)	23,254
Cash and cash equivalents at the beginning of the financial year		179,021	155,767
Cash and cash equivalents at the end of the financial year	5.1(a)	33,343	179,021
Financing arrangements	5.6		
· ·			
Restrictions on cash assets	5.1		

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

City of Greater Dandenong

2021-22 Financial Report

# **Statement of Capital Works**

For the year ended 30 June 2022

	Consolidated 2022	Consolidated 2021
	\$'000	\$'000
Property	<b>\$ 000</b>	Ψ 000
Land	6,155	7,592
Total land	6,155	7,592
	<del></del>	
Buildings	14,573	12,317
Leasehold improvements	528	171
Total buildings	15,101	12,488
Total property	21,256	20,080
Plant and equipment		
Plant, machinery and equipment	1,313	1,215
Fixtures, fittings and furniture	186	182
Computers and telecommunications	80	375
Library books	761	695
Total plant and equipment	2,340	2,467
	<del></del>	<u> </u>
Infrastructure		
Roads	10,983	7,958
Bridges	60	10
Footpaths and cycleways	1,586	1,027
Drainage	1,574	1,045
Recreational, leisure and community facilities	3,300	3,675
Parks, open space and streetscapes	10,741	9,170
Off street car parks	122	1,486
Total infrastructure	28,366	24,371
Sub-total capital works expenditure	51,962	46,918
(Property, infrastructure, plant and equipment)		,
Investment property	5	-
Intangibles - software	80	175
Total capital works expenditure	52,047	47,093
(This includes Property, infrastructure, plant and equipment, Investment property and Intangibles)		
Represented by:		
New asset expenditure	12,176	16,919
Asset renewal expenditure	16,509	14,899
Asset upgrade expenditure	19,209	14,446
Asset expansion expenditure	4,153	829
Total capital works expenditure	52,047	47,093

The above Statement of Capital Works should be read in conjunction with the accompanying notes.

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 1 Overview

The City of Greater Dandenong was established in December 1994 with the amalgamation of the former City of Springvale and former City of Dandenong, and is a body corporate. The Council's main office is located at 225 Lonsdale Street, Dandenong, 3175.

#### Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 2020, and the Local Government (Planning and Reporting) Regulations 2020.

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

#### Significant accounting policies

#### (a) Basis of accounting

These consolidated financial statements for the year ended 30 June 2022 comprise the results of operations for both Council and its wholly owned subsidiaries, namely the Dandenong Market Pty Ltd and South East Leisure Pty Ltd. South East Leisure Pty Ltd was established on 7 July 2021 and commenced operations on 1 July 2022 (for further details refer to Note 6.3).

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 1 Overview (continued)

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings and infrastructure (refer to note 6.2 and 8.4).
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 6.2).
- the determination of employee provisions (refer to note 5.5(a)).
- the determination of landfill provisions (refer to note 5.5(b)).
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of AASB 15 Revenue from Contracts with Customers or AASB 1058 Income of Not-for-Profit Entities (refer to note 3).
- the determination, in accordance with AASB 16 Leases, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to note 5.8).
- whether or not AASB 1059 Service Concession Arrangements: Grantors is applicable
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation. Disclosure has been made of any material changes to comparatives (refer to note 10). It is noted that there have been no material changes to comparatives.

### (b) Impact of COVID-19

During 2021-22 the COVID-19 pandemic continued to impact on Council's operations. Council has noted the following significant impacts on its financial operations:

#### Revenue reductions

Council experienced COVID impacted revenue reductions of approximately \$5.91 million from pre-COVID budget levels in the following areas (comments also included regarding adjustments included in the 2021-22 Original Budget):

- Parking related income (\$2.47 million) which includes parking fines and recoveries net of costs, parking ticket meters and car park permits and machines. A reduction of \$1.86 million was included in the 2021-22 Original Budget.
- Interest income of \$1.45 million (due to low interest rates). A reduction of \$1.31 million was included in the 2021-22 Original Budget. Interest on investment income has been one of Council's largest areas of COVID financial impact, however, this is expected to improve with the recent interest rate rise trend in Australia.
- Statutory and user fees and fines of \$1.09 million across a number of areas most notably fine income (including health, littering, animals and local law infringements) combined with building permits, planning applications and health registrations. A reduction of \$59,000 was included in the 2021-22 Original Budget.
- Drum Theatre net result of \$599,000 due to required closures in lockdown periods, restrictions on event sizes and social distancing. This was also not anticipated at the time of preparing the 2021-22 Original Budget (minor reduction of \$77,000 was included).
- Community Care net program result of \$294,000 due to COVID impacting on Council's ability to provide Home and Community Care services and target achievement. This was not anticipated at the time of preparing the 2021-22 Original Budget resulting in an unfavourable variance to the Original Budget of \$351,000.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

1 Overview (continued)

#### (b) Impact of COVID-19 (continued)

#### Revenue foregone

Council introduced a series of measures in 2019-20, 2020-21 and 2021-22 to ease the financial burden on Greater Dandenong residents, local businesses and community groups. Foregone revenue resulting from these measures occurred in the following areas in 2021-22:

- Dandenong Market (DMPL): In response to the COVID pandemic, Council again waived the requirement for DMPL to pay a return to Council in 2021-22. This has allowed DMPL to provide support to Market traders in the form of rent relief and fee abatements which has resulted in \$1.03 million of foregone consolidated revenue in 2021-22.
- Commercial and community facility rental waivers and rebates (\$386,000). Over the past three years, Council has waived rents for many of Council's commercial leaseholders and for those that continued to trade during COVID lockdowns, Council provided partial rent reductions. Rental rebates were also offered to sporting clubs for seasonal venue hire and other community facilities that were forced to close. This was not anticipated at the time of preparing the 2021-22 Original Budget with only a minor reduction of \$65,000 being included.
- Council also waived penalty interest on outstanding rates balances for the period 1 July 2021 to 31 December 2021 (\$200,000).

#### Additional revenue

Council has continued to receive some operating and capital grant income in 2021-22 due to COVID-19 initiatives and stimulus funding, however this is to a much lesser extent than in the previous financial year. Examples of specific COVID-19 operating grants include Local Partnership Program (\$620,000), COVID-Safe Outdoor Activation \$575,000 and COVID Relief Program and Community Laison Officer (\$240,000). Additionally, whilst most of the capital grant funding was received during the prior financial year (2020-21), Council was able to be recognise the income in the 2021-22 Income Statement to the extent of \$13.9 million in satisfied obligations for grant funded projects (ie. as the project expenditure is incurred). The more significant grants include \$3.38 million for the Local Roads Community Infrastructure program (phases one to three), \$2.05 million for Noble Park Aquatic Centre gym redevelopment and \$1.51 million for Roads to Recovery. Therefore, unearned capital grants in the Balance Sheet has decreased by \$7.57 million since the prior financial year (refer note 5.3(c) for further details).

### Additional costs

The operation of Council's leisure and aquatic facilities during 2021-22 cost Council \$981,000 more than pre-COVID budget levels (adjusted in the 2021-22 Original Budget).

Council will continue to monitor COVID impacts during 2022-23 and will actively manage its budgets to ensure the financial outcomes to Council remain in alignment with Council budgets, strategies and plans.

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

1 Overview (continued)

#### (b) Impact of COVID-19 (continued)

Property, infrastructure, plant and equipment

#### Land and buildings

Council's land and buildings were subject to a formal revaluation as at 1 January 2022 by independent valuers, Patel Dore Valuers Pty Ltd. The revaluation at 1 January 2022 resulted in an \$82.91 million decrease in Council's land value and an increase in the valuation of buildings of \$2.45 million. Refer to Note 6.2(h) for further details. There is no indication that these valuations have been impacted materially by COVID or any other factor at 30 June 2022.

#### Infrastructure

Infrastructure assets valued at fair value are subject to an annual review of replacement rates. This review uses several inputs which are mainly sourced from the February 2022 update of the Rawlinsons Australian Construction Handbook.

The drainage and bridges asset classes were revalued during 2021-22 resulting in increments of \$40.52 million (15%) and \$5.82 million (13%) respectively. Refer to Note 6.2(h) for further details.

At balance date, no adjustment has been made to the fair value valuation of the remaining infrastructure asset classes measured at fair value as the fair value movement since the last revaluation date is not material (ie. is less than 10%). These assets are specialised assets classified at level three under AASB 13. This means that the fair value valuations are based on techniques for which the lowest level input that is significant to the fair value measurement is unobservable. The COVID impacts on these asset valuations are particularly difficult to assess as there is generally no observable market for these assets, however, there is no objective evidence to indicate the current valuations recognised have moved materially at 30 June 2022.

Investments in associates, joint arrangements and subsidiaries

### Dandenong Market Pty Ltd (DMPL)

The Dandenong Market Pty Ltd (DMPL) is a 100% owned subsidiary of Council and the financial result and position of DMPL is included in Council's consolidated accounts (refer Note 6.3).

In response to the COVID pandemic, Council waived the requirement for DMPL to pay a return to Council in the 2020-21 and 2021-22 financial years. This has allowed the provision of support to Market traders in the form of rent relief. Council is not expecting a return from the Dandenong Market in 2022-23. This will allow the Market to re-establish its business in the current environment.

If DMPL continue to experience COVID financial impacts, DMPL will rely on its retained earnings in the first instance. Should the retained earnings be consumed, Council has agreed to financially support DMPL to ensure the entity remains financially viable for future trading periods.

#### South East Leisure (SEL)

South East Leisure is a 100% owned subsidiary of Council and the financial result and position of SEL is included in Council's consolidated accounts (refer Note 6.3). Council has prepaid \$1.21 million of the 2022-23 Management Services fee to SEL at 30 June 2022 to assist with start up cash flow and operations commencing from 1 July 2022.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 2.1 Performance against budget

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The Local Government (Planning and Reporting) Regulations 2020 requires explanation of any material variances. Council has adopted a materiality threshold of greater than 10 per cent and greater than \$1 million or where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 28 June 2021. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the Local Government Act 2020 and the Local Government (Planning and Reporting) Regulations 2020.

### 2.1.1 Income and expenditure

.1 income and expenditure						
	Consolidated	Council	Council	Council	Council	
	Actual	Actual	Budget	Variance	Variance	Note
	2022	2022	2022			2.1.1
	\$'000	\$'000	\$'000	\$'000	%	Ref
		(note 6.3)		Fav (Unfav)	Fav (Unfav)	
Income						
Rates and charges	156,711	156,813	156,253	560	0.4%	
Statutory fees and fines	7,633	7,633	8,227	(594)	(7.2%)	
User fees	6,812	6,812	7,972	(1,160)	(14.6%)	(a)
Grants - operating	40,225	40,225	30,551	9,674	31.7%	(b)
Grants - capital	13,919	13,919	9,996	3,923	39.2%	(c)
Contributions - monetary	8,069	8,069	4,935	3,134	63.5%	(d)
Contributions - non-monetary	3,685	3,685	10,000	(6,315)	(63.2%)	(e)
Net gain on disposal of property,				, ,	,	` '
infrastructure, plant and						
equipment	482	482	403	79	19.6%	
Other income	11,947	7,132	7,125	7	0.1%	
Total income	249,483	244,770	235,462	9,308	4.0%	
Expenses						
Employee costs	(86,252)	(84,628)	(86,802)	2,174	2.5%	(f)
Materials and services	(85,892)	(81,850)	(74,566)	(7,284)	(9.8%)	(g)
Depreciation	(32,416)	(32,395)	(33,277)	882	2.7%	(0)
Amortisation - intangible assets	(103)	(102)	(60)	(42)	(70.0%)	
Amortisation - right of use assets	(664)	(664)	(604)	(60)	(9.9%)	
Bad and doubtful debts	(1,487)	(1,480)	(1,568)	88	5.6%	
Borrowing costs	(2,803)	(2,803)	(2,802)	(1)	(0.0%)	
Finance costs - leases	(30)	(30)	(22)	(8)	(36.4%)	
Fair value adjustments for	` ,	, ,	, ,		, ,	
investment property	(99)	(99)	-	(99)	(100.0%)	(h)
Other expenses	(5,802)	(7,113)	(4,356)	(2,757)	(63.3%)	(i)
Total expenses	(215,548)	(211,164)	(204,057)	(7,107)	(3.5%)	
Surplus for the year	33,935	33,606	31,405	2,201	7.0%	
ourpius ioi tile year	33,333	33,000	31,403	۷,201	1.0/0	

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

### 2.1.1 Income and expenditure (continued)

### Explanation of material variations

Ref	Item	Explanation
(a)	User fees	User fee income was \$1.16 million lower than the budget due to: - lower car park ticket machine and parking meter income (\$766,000) due to reduced business activity as a result of COVID-19 lower than anticipated income from Building permits and Drum Theatre box office and reception (\$420,000) mostly due to COVID-19 impacts.
(b)	Grants - operating	Operating grant income was \$9.67 million higher than the budget due to:  - the early distribution of 75% (usually 50%) of Council's 2022-23 Financial Assistance grant allocation via the Victorian Local Government Grants Commission (VLGGC) (\$3.04 million).  - higher than anticipated Family Day Care grant income due to increased service delivery during COVID (\$2.64 million).  - unbudgeted grant income for various projects which were advised after the adoption of Council's budget including Local Partnerships (\$620,000), COVID-Safe Outdoor Activation (\$575,000), Child First (\$393,000), Pathways to Economic Participation (\$350,000), New Directions - Mothers and Babies (\$343,000), COVID Emergency Management (\$300,000), Empowering Communities (\$280,000), Maternal and Child Health additional support (\$185,000), Refugee Immunisation (\$170,000), Outreach Support for Culturally and Linguistically Diverse Communities (\$171,000), Let's Read (\$170,000), Recycling (\$167,000), COVID Vaccine Case Management (\$150,000), Precinct Energy Plant building - Creative Activation (\$150,000) and Drug Strategy (\$139,000).  These favourable variances were partly offset by \$1.13 million lower than anticipated Home and Community Care grant funding recognised based on target achievement, restricted due to COVID.
(c)	Grants - capital	Capital grant income was \$3.92 million favourable to the budget due mainly to a grant carried over from the previous financial year (Noble Park Aquatic Centre gymnasium redevelopment \$1.75 million) and funding advised after the adoption of Council's budget (Black Spot Works Program \$1.11 million and Springvale Road Boulevard \$900,000).

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

### 2.1.1 Income and expenditure (continued)

### Explanation of material variations (continued)

Ref	Item	Explanation
(d)	Contributions - monetary	Monetary contributions were \$3.13 million favourable to the budget due to:  - unbudgeted contribution income received for future maintenance responsibilities relating to assets transferred to Council as part of the Level Crossing Removal Authority project (\$4.68 million). This has been transferred to reserves and will offset required maintenance costs over the next ten years.  - better than anticipated Public Open Space contributions which are transferred to reserves (\$1.06 million).  These favourable variances were partially offset by an unfavourable variance due to the delay in the Keysborough South Community Hub major project which was deferred to 2022-23 and adjusted in the Mid-Year Budget (\$2.91 million).
(e)	Contributions - non- monetary	These contributions represent assets that are transferred to Council's ownership from developers upon completion of subdivisions. Refer to Note 6.2(a) for further details about contributed assets. In 2021-22, they related mainly to land, land under roads, drains, footpaths, roads and kerb and channel. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict. This item does not impact the cash result.
(f)	Employee costs	Employee costs were \$2.18 million favourable to the budget due to various reasons including \$1.51 million lower annual leave and long service leave expense as a result of the higher interest rates at 30 June 2022 which result in a greater discount of the year end employee entitlement provisions, a delay in recruitment of vacant positions across Council partly offset by a required MAV WorkCare Scheme contribution (\$1.26 million).
(g)	Materials and services	The unfavourable variance of \$7.28 million is attributable to \$6.08 in capital expenditure that was not able to be capitalised to the asset register because it was not capital in nature, it did not meet the capitalisation threshold or it related to non-council owned assets (\$3.49 million relating to current year capital expenditure and \$2.59 million relating to prior year capital expenditure in work in progress). Additionally, Family Day Care contract services expenditure was higher than the budget as a result of an increased program in 2021-22 (\$2.67 million).
(h)	Fair value adjustments for investment property	Fair value adjustments expense is difficult to predict and is not budgeted. This item relates to the movement in valuation of investment property which is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Income Statement in the period that they arise.
(i)	Other expenses	The unfavourable variance of \$2.76 million to the budget is mainly due to Council's contribution to the establishment of its new wholly-owned entity, South East Leisure which was budgeted in Materials and Services (\$1.68 million) combined with \$991,000 in asset write offs which are not budgeted for as they are difficult to predict and do not impact the cash result. The asset write offs mainly relate to the renewal and replacement of roads, drains and footpaths.

City of Greater Dane	denong	
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2021-22 Financial Report

# Notes to the Financial Report

Note

2.1.2 Capital works

1.2 Capital works						
	Consolidated	Council	Council	Council	Council	
	Actual	Actual	Budget	Variance	Variance	Note
	2022	2022	2022			2.1.2
	\$'000	\$'000	\$'000	\$'000	%	Ref
				Fav (Unfav)	Fav (Unfav)	
Property						
Land	6,155	6,155	-	(6,155)	(100.00%)	(a)
Total land	6,155	6,155	<u>-</u>	(6,155)	100.00%	
Buildings	14,573	14,573	34,448	19,875	57.70%	(b)
Leasehold improvements	528	528	350	(178)	(50.86%)	
Total buildings	15,101	15,101	34,798	19,697	56.60%	
Total property	21,256	21,256	34,798	13,542	38.92%	
rotal property	21,230	21,230	34,730	13,342	30.32 /0	
Plant and equipment						
Plant, machinery and equipment	1,313	1,250	2,837	1,587	55.94%	(c)
Fixtures, fittings and furniture	186	78	80	2	2.50%	
Computers and telecommunications	80	52	500	448	89.60%	
Library books	761	761	878	117	13.33%	
Total plant and equipment	2,340	2,141	4,295	2,154	50.15%	
Infrastructure						
Roads	10,983	10,983	8,961	(2,022)	(22.56%)	(d)
Bridges	60	60	100	40	40.00%	
Footpaths and cycleways	1,586	1,586	2,130	544	25.54%	
Drainage	1,574	1,574	2,400	826	34.42%	
Recreational, leisure and community						
facilities	3,300	3,300	3,295	(5)	(0.15%)	
Parks, open space and streetscapes		10,741	7,277	(3,464)	(47.60%)	(e)
Off street car parks	122	122	106	(16)	(15.09%)	
Total infrastructure	28,366	28,366	24,269	(4,097)	(16.88%)	
Sub-total	51,962	51,763	63,362	11,599	18.31%	
(Property, infrastructure, plant and		01,700		11,000	10.0170	
equipment)						
	_	_		(=)	(400 000()	
Investment property	5	5	-	(5)	(100.00%)	
Intangibles	80	-	-	-	0.00%	
Total capital works expenditure	52,047	51,768	63,362	11,594	18.30%	
(Property, infrastructure, plant & equip,						
Investment property & Intangibles)						
Represented by:						
New asset expenditure	12,176	11,897	15,451	3,554	23.00%	(f)
Asset renewal expenditure	16,509	16,509	19,984	3,475	17.39%	(g)
Asset upgrade expenditure	19,209	19,209	23,727	4,518	19.04%	(h)
Asset expansion expenditure	4,153	4,153	4,200	47	1.12%	(11)
Total capital works expenditure	52,047	51,768	63,362	11,594	18.30%	
. Juli capital works experiulture	32,041	31,700	00,002	11,004	10.50 /6	

City of Greater Dandenong

2021-22 Financial Report

# **Notes to the Financial Report**

#### Note

2.1.2 Capital works (continued)

### Explanation of material variations

Ref	Item	Explanation
(a)	Land	Acquisitions of land were unfavourable by \$6.16 million due to four land acquisitions that were not forecast at the time of adopting the budget. Two land acquisitions were purchased to increase open space in the municipality (funded from the Open Space Acquisitions reserve), one land site was purchased for strategic purposes and the fourth site was purchased to support a philanthropic social housing initiative (funded from the Major Projects Reserve).
(b)	Buildings	Capital expenditure on buildings was lower than the budget by \$19.88 million due to the deferral of \$10.13 million of capital expenditure for the Keysborough South Community Hub major project to 2022-23 (which was adjusted in the Mid-Year Budget) combined with a delay in the following projects which will be carried over to 2022-23:  Ross Reserve Pavilion (\$3.23 million).  Thomas Carroll Pavilion (\$2.11 million).  Dandenong Oasis replacement design (\$1.83 million).  Balmoral Car Park (\$826,000).
(c)	Plant, machinery and equipment	The favourable variance of \$1.59 million to the budget is due to the COVID-19 impact on the manufacturing and supply of automotive plant and equipment in the fleet renewal program. There were a number of fleet items on order that have been delayed to 2022-23. The favourable variance in the fleet renewal program is also partly due to reduced utilisation of plant and equipment across the board due to COVID-19 lockdowns restricting travel distances and suspension of non-critical activities. This favourable variance will be carried over to 2022-23 to fund the delayed purchases.
(d)	Roads	The unfavourable variance of \$2.02 million to the budget is due to various factors including:  - Abbotts Road project which was carried over from the previous financial year (\$1.76 million). Carry overs are not included in the approved budget.  - Black Spot works program which is grant funded and not known at the time of adopting the 2021-22 budget (\$1.23 million).  Partly offset by \$675,000 of the Road Resurfacing program being recorded in operating expenditure (instead of capital expenditure) as the expenditure was either not capital in nature (for example, patching works) or it was below the relevant capitalisation threshold.
(e)	Parks, open space and streetscapes	Capital expenditure on parks, open space and streetscapes was \$3.46 million higher than the budget due to a combination of factors including: - Springvale Road Boulevard project which was carried over from the previous financial year (\$4.59 million unfavourable to the budget) a grant funded project relating to Tatterson Park Oval 1 lighting which was not known at the time of adopting the 2021-22 budget (\$404,000). Partly offset by a favourable variance of \$1.92 million due to a delay in the Noble Park Revitalisation, Ian Street and Frank Street streetscape projects. These projects will be carried over to the 2022-23 financial year.

City of Greater Dandenong

2021-22 Financial Report

# **Notes to the Financial Report**

#### Note

### 2.1.2 Capital works (continued)

### Explanation of material variations

Ref	Item	Explanation
(f)	New asset expenditure	New asset expenditure was \$3.55 million lower than anticipated in the budget due to the deferral of \$10.13 million in capital expenditure budget for the Keysborough South Community Hub major project to 2022-23 (adjusted in the Mid-Year Budget), partly offset by four property acquisitions that were not forecast at the time of adopting the budget (\$5.82 million, mostly funded from reserves). Refer to Note 1.2.1 Land for further details.
(g)	Asset renewal expenditure	Asset renewal expenditure was \$3.48 million lower than anticipated in the budget due to:  - A favourable variance of \$2.19 million across Council's asset renewal programs such roads, footpaths, kerb and channel, local area traffic management devices, buildings, open space, fencing, car parks, audio visual equipment, furniture, bridges, libraries, playgrounds, drainage and signage. This is mainly due mainly to \$1.75 million being recorded in operating expenditure (instead of capital renewal expenditure) as the expenditure was either not capital in nature (for example, road patching works) or it was below the relevant capital in nature (for example, road patching works) or it was below the relevant capitalisation threshold of the asset class, combined with COVID restrictions.  - A delay in the Dandenong Oasis replacement project (\$1.83 million) and Colemans Road Reconstruction (Local Road and Community Infrastructure grant funded) project (\$638,000) which will be carried over to the 2022-23 financial year.  - A favourable variance in the fleet renewal program of \$1.59 million detailed in Note 2.1.2(c) Plant, machinery and equipment.  These favourable variances are partly offset by:  - The Springvale Road Boulevard project which was carried forward from the previous financial year (\$1.49 million). Carry overs are not included in the approved budget.  - \$1.23 million of capital works transferred from operating expenditure because it satisfied asset recognition criteria but was budgeted in operating expenditure in the budget.
(h)	Asset upgrade expenditure	Asset upgrade expenditure was \$4.52 million lower than anticipated in the budget due to:  - delays in the Ross Reserve pavilion (\$3.23 million) and Thomas Carroll pavilion (\$2.51 million) projects, which will be carried over to the 2022-23 financial year.  - delays in grant funded projects Callander Road drainage (\$1.15 million) and Noble Park Revitalisation streetscape projects at lan Street (\$843,000) and Frank Street (\$471,000), Noble Park. These projects will also be carried over to the 2022-23 financial year.  Partly offset by projects carried over from the previous financial year - Springvale Road Boulevard (\$2.78 million) and Abbotts Road widening (\$1.76 million). Carry overs are not included in the approved budget.

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 2.2 Analysis of Council results by program

#### 2.2.1 Council delivers its functions and activities through the following programs.

#### Chief Executive Office (CEO)

The Office of the Chief Executive has overall responsibility for the operations of the organisation, and carriage of the Strategic Risk Register. Each member of the executive management team reports to the CEO.

#### **Corporate Services**

The Corporate Services directorate is responsible for a broad range of organisational functions including financial planning, marketing and communications, governance, information and telecommunications, organisational development and corporate planning. The departments which make up this directorate include Financial Services, Information Technology, Governance, Customer Service and Civic Facilities, Media and Communications and People and Procurement.

#### **Business, Engineering and Major Projects**

#### Greater Dandenong Business

Greater Dandenong Business is responsible for Council's major activity centres, economic development, investment attraction and future growth. Attracting investment and showcasing business are key roles in establishing Greater Dandenong as a regional capital. The departments which make up Greater Dandenong Business include Economic Development, Activity Centres Revitalisation, Major Projects and South East Business Networks (SEBN).

#### **Engineering Services**

Engineering Services is primarily focused on roads and footpaths, transport, parks and gardens, waste services, recreational and sporting facilities and Council's capital works program. It includes the departments of City Improvement, Infrastructure Services and Planning and Transport and Civil Development.

### City Planning Design and Amenity

The City Planning, Design and Amenity directorate is focused on the development of our built and natural environments and ensuring that Council's activities match the community's future needs for facilities, housing, and sustainability. It oversees the functions of Building and Compliance Services, Planning and Design, and Regulatory Services.

### **Community Services**

Community Services provides direct services to the community across a wide range of programs such as sport and recreation, libraries, youth and families, children's services, festivals and events, support for older people and community advocacy. This directorate manages Community Care, Community Arts, Culture and Libraries, Community Wellbeing and Community Development, Sport and Recreation.

### Non-attributable

The items that cannot be reliably attributable to a directorate. For example furniture, fixtures and fittings that cannot be identified by a location or work in progress that cannot be easily allocated across directorate.

City of Greater Dandenong

2021-22 Financial Report

# **Notes to the Financial Report**

Note

2.2 Analysis of Council results by program

### 2.2.2 Summary of income, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
CEO Services	-	(668)	(668)	-	-
Corporate Services	156,834	(28,708)	128,126	15,800	307,128
Business, Engineering & Major					
Projects	32,822	(93,946)	(61,124)	1,113	1,539,605
City Planning, Design & Amenity	14,723	(19,320)	(4,597)	801	113,537
Community Services	40,391	(65,925)	(25,534)	36,430	699,374
Non-attributable*	<u> </u>	(2,597)	(2,597)	-	139
Council Total	244,770	(211,164)	33,606	54,144	2,659,783
Dandenong Market Pty Ltd	4,846	(4,870)	(24)	-	1,897
South East Leisure Pty Ltd	1,680	(1,327)	353	-	1,915
Consolidated elimination	(1,813)	1,813	<u> </u>	<u> </u>	(1,219)
Consolidated Total	249,483	(215,548)	33,935	54,144	2,662,376
	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	Income \$'000	Expenses		included in	
2021		\$'000	(Deficit) \$'000	included in income	assets
CEO Services	\$'000 -	\$'000 (644)	(Deficit) \$'000 (644)	included in income \$'000	assets \$'000
CEO Services Corporate Services		\$'000	(Deficit) \$'000	included in income	assets
CEO Services Corporate Services Business, Engineering & Major	<b>\$'000</b> - 145,376	\$'000 (644) (29,432)	(Deficit) \$'000 (644) 115,944	included in income \$'000	**sets** \$'000 - 327,923
CEO Services Corporate Services Business, Engineering & Major Projects	\$'000 - 145,376 44,972	\$'000 (644) (29,432) (103,155)	(Deficit) \$'000 (644) 115,944 (58,183)	included in income \$'000	**************************************
CEO Services Corporate Services Business, Engineering & Major Projects City Planning, Design & Amenity	\$'000 - 145,376 44,972 13,119	\$'000 (644) (29,432) (103,155) (17,644)	(Deficit) \$'000 (644) 115,944 (58,183) (4,525)	included in income \$'000	**************************************
CEO Services Corporate Services Business, Engineering & Major Projects City Planning, Design & Amenity Community Services	\$'000 - 145,376 44,972	\$'000 (644) (29,432) (103,155) (17,644) (55,540)	(Deficit) \$'000 (644) 115,944 (58,183) (4,525) (32,482)	included in income \$'000	assets \$'000 - 327,923 1,487,434 91,366 760,348
CEO Services Corporate Services Business, Engineering & Major Projects City Planning, Design & Amenity Community Services Non-attributable*	\$'000 - 145,376 44,972 13,119 23,058	\$'000 (644) (29,432) (103,155) (17,644) (55,540) (3,730)	(Deficit) \$'000 (644) 115,944 (58,183) (4,525) (32,482) (3,730)	included in income \$'000  - 12,497  12,539     703     20,783	assets \$'000 - 327,923 1,487,434 91,366 760,348 479
CEO Services Corporate Services Business, Engineering & Major Projects City Planning, Design & Amenity Community Services Non-attributable* Total for Council	\$'000 145,376 44,972 13,119 23,058	\$'000 (644) (29,432) (103,155) (17,644) (55,540) (3,730) (210,145)	(Deficit) \$'000 (644) 115,944 (58,183) (4,525) (32,482) (3,730) 16,380	included in income \$'000	assets \$'000 - 327,923 1,487,434 91,366 760,348 479 2,667,550
CEO Services Corporate Services Business, Engineering & Major Projects City Planning, Design & Amenity Community Services Non-attributable* Total for Council Dandenong Market Pty Ltd	\$'000 145,376 44,972 13,119 23,058 	\$'000 (644) (29,432) (103,155) (17,644) (55,540) (3,730) (210,145) (3,829)	(Deficit) \$'000 (644) 115,944 (58,183) (4,525) (32,482) (3,730)	included in income \$'000  - 12,497  12,539     703     20,783	assets \$'000 - 327,923 1,487,434 91,366 760,348 479
CEO Services Corporate Services Business, Engineering & Major Projects City Planning, Design & Amenity Community Services Non-attributable* Total for Council Dandenong Market Pty Ltd Consolidation elimation	\$'000 145,376 44,972 13,119 23,058 	\$'000 (644) (29,432) (103,155) (17,644) (55,540) (3,730) (210,145) (3,829) 147	(Deficit) \$'000 (644) 115,944 (58,183) (4,525) (32,482) (3,730) 16,380	included in income \$'000  12,497  12,539 703 20,783	assets \$'000 - 327,923 1,487,434 91,366 760,348 479 2,667,550 1,789
CEO Services Corporate Services Business, Engineering & Major Projects City Planning, Design & Amenity Community Services Non-attributable* Total for Council Dandenong Market Pty Ltd	\$'000 145,376 44,972 13,119 23,058 	\$'000 (644) (29,432) (103,155) (17,644) (55,540) (3,730) (210,145) (3,829)	(Deficit) \$'000 (644) 115,944 (58,183) (4,525) (32,482) (3,730) 16,380	included in income \$'000  - 12,497  12,539     703     20,783	327,923 1,487,434 91,366 760,348 479 2,667,550

 $<sup>^{\</sup>star}$  Non-attributable represents income and expense items that are not specifically attributable to one of the directorates.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

Consolidated	Consolidated
2022	2021
\$'000	\$'000

### 3 Funding for the delivery of our services

#### 3.1 Rates and charges

Council uses the Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of the land and all improvements on it, and is determined by independent valuers and certified by the Valuer General Victoria. The valuation base used to calculate general rates for 2021-22 was \$50.10 billion (\$50.58 billion in 2020-21).

Residential	58,613	57,332
Commercial	12,424	12,827
Industrial	57,848	55,716
Farm	478	433
Cultural and recreational	437	486
Waste management charge - residential	23,187	22,369
Supplementary rates and rates adjustment	1,472	984
Maintenance levy	1,647	1,599
Rate waivers *	-	(119)
Interest on rates and charges	605	601
Total rates and charges	156,711	152,228

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2021 and the valuation is first applied to the rating period commencing 1 July 2021.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

### 3.2 Statutory fees and fines

Infringements and costs	3,571	3,249
Court recoveries	1,260	1,237
Building and town planning fees	2,122	2,017
Subdivision	233	198
Land information certificates	136	106
Election fines	83	66
Permits	228	258
Total statutory fees and fines	7,633	7,131

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

Impact of COVID-19 on statutory fees and fines are presented in Note 1, section (b).

<sup>\*</sup> Rate waivers relates to COVID pandemic rate relief provided to residents receiving jobseeker or pensioners in 2020-21.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note	•	
	Consolidated	Consolidated
	2022	2021
	\$'000	\$'000
3.3 User fees		
Aged and health services	1,090	1,108
Child care/children's programs	1,565	717
Parking	1,632	1,446
Registration and other permits	1,624	1,570
Asset protection fees	444	398
Other fees and charges	457	459
Total user fees	6,812	5,698
User fees by timing of revenue recognition		
User fees recognised over time	313	262
User fees recognised at point in time	6,499	5,436
Total user fees	6,812	5,698

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

Impact of COVID-19 on user fees are presented in Note 1, section (b).

#### 3.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants Commonwealth funded grants State funded grants Other grant sources Total grants received	33,602 20,511 31 54,144	26,085 20,437 - 46,522
a) Operating grants		
Recurrent - Commonwealth Government		**
Financial Assistance Grants (via Victoria Local Government Grants		
Commission)*	15,107	12,238
Family Day Care	5,976	5,017
General Home Care	5,807	5,527
Family, Youth and Children Services	343	339
COVID Safety and Support	-	68
Libraries	170	170
Immunisation	10	14
Volunteer Services	18	18
	27,431	23,391

<sup>\*</sup> Payments for Financial Assistance Grants received via the Victorian Local Government Grants Commission can vary year on year. Due to early distributions, 2020-21 reflects 100% of funding received (50% of 2020-21 and 50% of 2021-22) and the 2021-22 financial year reflects 125% of funding received (50% of 2021-22 and 75% of 2022-23).

<sup>\*\*</sup> Prior year comparatives have been amended within the various service type categories to ensure consistent classification across both years - mainly to remove 'Community Wellbeing' as a service type and to separate 'Immunisation' out from 'Maternal and Child Health'. The totals of each grouping (recurrent/non-recurrent, Commonwealth/State) and the overall note amount has not changed.

City of Greater Dandenong

2021-22 Financial Report

# **Notes to the Financial Report**

Note	орогс	
Note	Consolidated 2022 \$'000	Consolidated 2021 \$'000
3.4 Funding from other levels of government (continued)		
Recurrent - State Government		**
Aged Care	1,650	2,299
Maternal and Child Health	2,456	2,348
Family, Youth and Children Services	2,012	1,894
Libraries	1,126	1,109
Community Health	238	239
Immunisation	135 620	315 700
COVID Safety and Support	441	441
School Crossing Supervisors	138	170
Emergency Management Education and Employment	350	124
Open Space and Environment	324	267
Volunteer Services	8	8
Volunteer Gervices	9.498	9.914
Total recurrent operating grants	36,929	33,305
(a) Operating grants (continued)		
Non-recurrent - Commonwealth Government		
Family, Youth and Children Services	70	80
Libraries	72	-
COVID Safety and Support	20	_
Community Development	-	14
Community Development	162	94
Non-recurrent - State Government		
Working for Victoria	_	4,482
Community Development	55	787
Aged Care	107	59
Waste Management	167	154
Emergency Management	46	-
COVID Safety and Support	1,085	257
Family, Youth and Children Services	371	89
Maternal and Child Health	234	85
Community Health	207	35
Community Safety	280	-
Libraries	60	38
Transport and Access	27	38
Sports and Recreation	90	50
Open Space and Environment	80	223
Education and Employment	133	360
Arts and Culture	161 3,103	6,657
Non-recurrent - Other	0,100	0,007
Community development	31	_
ising acrosophism	31	
Total non-recurrent operating grants	3,296	6,751
Total operating grants	40,225	40,056

<sup>\*\*</sup> Prior year comparatives (2020-21) have been amended within the various service type categories to ensure consistent classification across both years - mainly to remove 'Community Wellbeing' as a service type and to separate 'Immunisation' out from 'Maternal and Child Health'. The totals of each grouping (recurrent/non-recurrent, Commonwealth/State) and the overall note amount has not changed.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

	Consolidated 2022 \$'000	Consolidated 2021 \$'000
3.4 b) Capital grants	¥ 300	***
Recurrent - Commonwealth Government		***
Roads to Recovery	1,512	1,085
Non-recurrent - Commonwealth Government		
Local Roads Community Infrastructure Program	3,376	986
Black Spot Program	1,109	415
Sports and Recreation	12	114
	4,497	1,515
Non-recurrent - State Government	<u></u>	
Sports and recreation	5,688	2,859
Parks, Open Space and Streetscapes	1,737	155
Community Safety	186	-
Noble Park Revitalisation Program	183	87
Roads	-	17
Family, Youth and Children Services	_	33
Libraries	-	513
Footpaths and Cycleways	49	-
Community Facilities	67	202
•	7,910	3,866
Total non-recurrent capital grants	12,407	5,381
Total capital grants	13,919	6,466

<sup>\*\*\*</sup> Comparative figures for 2020-21 have been amended to reflect the correct classification of funding source from State to Federal for Black Spot Program. The service type categories have also been amended to ensure consistent classifications across both years. The total of the capital grants amount for the prior year has not changed.

### c) Unspent grants received on condition that they be spent in a specific manner

The unspent grant income disclosed below relate to contracts that do not have sufficiently specific performance obligations. The income for these contracts are recognised when Council obtains control of the contribution, which is normally upon receipt. For details of grant funding relating to unsatisfied performance obligations and transfers to construct a recognisable non-financial to be controlled by Council, please refer to Note 5.3(c) for further details.

#### Operating

Operating		
Balance at start of the year	12,684	10,244
Received in prior years and spent during the financial year	(10,960)	(9,384)
Received during the financial year and remained unspent		
at balance date	14,725	11,824
Balance at end of the year *	16.449	12.684

<sup>\*</sup> The large balance of unspent operating grants in the 2022 and 2021 years relates to the early distribution by the Victoria Local Government Grants Commission of 75% and 50% respectively of the Financial Assistance Grants funding for the following financial year (2022: \$9.15 million and 2021: \$6.35 million).

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

Consolidated Consolidated 2022 2021 \$'000 \$'000

### 3.4 Funding from other levels of government (continued)

#### (d) Recognition of grant income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with AASB 15 Revenue from Contracts with Customers. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies AASB 1058 Income for Not-for-Profit Entities.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

Income recognised under AASB 1058 Income of Not-for-Profit		
Entities		
General purpose	15,107	12,238
Specific purpose grants to acquire non-financial assets	13,919	6,466
Other specific purpose grants	15,823	18,310
Revenue recognised under AASB 15 Revenue from Contracts with Customers		
Specific purpose grants	9,295	9,508
	54,144	46,522
3.5 Contributions		
Monetary		
Community contributions (for capital works)	47	4
Level Crossing Removal Maintenance	4,685	-
Other contributions	277	60
Total non-developer contributions	5,009	64
Open space contributions (for future capital works) (note 3.5(a))	3,060	2,506
Development infrastructure levies (for capital works completed)	-	747
Total developer contributions	3,060	3,253
Total monetary contributions	8,069	3,317
Non-monetary	3,685	4,634
Total contributions	11,754	7,951

### City of Greater Dandenong

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2021-22 Financial Report

### **Notes to the Financial Report**

Note	Consolidated 2022 \$'000	Consolidated 2021 \$'000
3.5 Contributions (continued)		
Contributions of non-monetary assets were received in relation to the		
following asset classes:		
Land	192	1,789
Buildings	-	-
Infrastructure	3,493	2,845
Total non-monetary contributions	3,685	4,634

Monetary and non-monetary contributions are recognised as revenue at their fair value, when Council obtains control over the contributed asset.

#### Additional notes:

(a) Public open space contributions received during the financial year are transferred to the Open Space Reserve. Refer note 9.1(b).

### 3.6 Net gain on disposal of property, infrastructure, plant and equipment

Net gain on sale of property, infrastructure, plant and equipment		
Proceeds of sale	551	495
Less carrying amount of assets sold	(69)	(127)
	482	368
Total net gain on disposal of property, infrastructure,		
plant and equipment	482	368

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

### 3.7 Other income

Interest on investments	615	562
Interest - other	-	2
Dandenong Market revenue from operations	4,813	3,964
Investment property rental	1,513	1,021
Other rent	648	725
Recoveries	4,066	3,332
Other	292	887
Total other income	11,947	10,493

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Impact of COVID-19 on other income is presented in Note 1, section (b).

2021-22 Financial Report

City of Greater Dandenong

### 4.2.2 2021-22 Annual Financial Statements (Cont.)

Notes	to the	Financial	Report

Notes to the i mancial Neport					
Note  4 The cost of delivering services	Consolidated 2022 \$'000	Consolidated 2021 \$'000			
4 THE COST OF CONTOUNING CONTINUES					
4.1 a) Employee costs					
Wages and salaries WorkCover Casual staff Superannuation Long service leave oncost Fringe benefits tax Other Total employee costs  b) Superannuation	68,510 2,582 962 6,838 981 281 6,098	67,839 1,518 932 6,312 1,914 217 5,840 84,572			
Council made contributions to the following funds:					
Defined benefit fund Employer contribution to Local Authorities Superannuation Fund (Vision Super)	342 342	337 337			
Accumulation funds Employer contribution to Local Authorities Superannuation Fund (Vision Super) Employer contribution - other funds	3,512 2,963 6,475	3,389 2,573 5,962			

Refer note 9.3 for further information relating to Council's superannuation obligation.

There were no employer contributions payable in respect of the Defined benefit fund or Accumulated funds at balance date.

City o	of Greate	r Dandenong
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2021-22 Financial Report

380

61

156 597

387

54

223

664

# **Notes to the Financial Report**

Notes to the Financial Report				
Note	Consolidated 2022 \$'000	Consolidated 2021 \$'000		
4.2 Materials and services		**		
Waste management	17,343	17,502		
Other contract payments	9,028	8,410		
Park maintenance	7,476	7,325		
Consultants and professional services	6,645	5,696		
Office administration	6,671	5,153		
General maintenance	3,862	4,999		
Educator services	6,001	4,650		
Utilities	3,850	3,815		
Works in progress (unable to be capitalised)	2,593	3,708		
Cleaning services	4,515	3,624		
Building maintenance	3,405	3.758		
Information technology	3,378	3,147		
Leisure centre contract	3,693	2,853		
Springvalley landfill rehabilitation and monitoring costs	3,045	2,645		
Security services	1,584	1,670		
Insurance	1.523	1.467		
Meals for delivery	424	522		
Library resources	550	487		
Cash collection services	178	165		
Property valuation services	128	120		
Total materials and services	85,892	81,716		
Expenses are recognised as they are incurred and reported in the financial year to which they relate.				
** Comparative figures for 2020-21 have been amended within the materials and services categories to reflect consistent classifications across both years. The total amount of materials and services expenditure for the prior year has not changed.				
4.3 Depreciation				
Property	7,065	7,074		
Plant and equipment	3,855	3,987		
Infrastructure	21,496	21,434		
Total depreciation	32,416	32,495		
·				
Refer to 6.2 for a more detailed breakdown of depreciation charges.				
4.4 Amortisation - Intangible assets				
Software	103	97		
Total Amortisation - intangible assets	103	97		
4.5 Amortisation - Right of use assets				

Refer to 5.8 for a more detailed breakdown of amortisation charges on right of use assets.

Property Vehicles IT and office equipment

Total Amortisation - right of use assets

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2021-22 Financial Report

City of Greater Dandenong

### 4.2.2 2021-22 Annual Financial Statements (Cont.)

	Notes to the Financial Rep	ort
Note		Conso

	Consolidated 2022 \$'000	Consolidated 2021 \$'000
4.6 Bad and doubtful debts		•
Parking fine debtors	1,180	857
Other debtors	307	272
Total bad and doubtful debts	1,487	1,129
Movement in provisions for doubtful debts		
Balance at the beginning of the year	1,734	1,760
New provisions recognised during the year	1,485	1,133
Amounts already provided for and written off as uncollectible	(1,843)	(1,159)
Balance at end of year	1,376	1,734

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

4.7 Borrowing costs		
Interest - borrowings	2,800	2,924
Interest - other	3	-
Total borrowing costs	2,803	2,924

Borrowing costs are recognised as an expense in the period in which they are incurred. Borrowing costs include interest on bank overdrafts and interest on borrowings.

4.8 Finance costs - leases	00	
Interest - lease liabilities	30	23
Total finance costs - leases	30	23
4.9 Other expenses		
Auditors' remuneration - VAGO - audit of the financial statements,		
performance statement and grant acquittals	85	91
Auditors' remuneration - Internal Audit	75	88
Auditors' remuneration - Other	9	1
Councillors' allowances	487	435
Council election	20	550
Operating lease / rentals	574	561
Assets written-off	991	1,992

Landfill provision (184) 50 Impairment loss 89 Other expenses 1,142 1,462 Community grants and contributions 2,603 3,740 Contributions - non-Council assets 261 Total other expenses 5,802 9,320

**City of Greater Dandenong** 

2021-22 Financial Report

### **Notes to the Financial Report**

Note

Note 5.

		Consolidated 2022 \$'000	Consolidated 2021 \$'000
5	Our financial position	Ψ	<b>\$</b> 000
.1	Financial assets		
	(a) Cash and cash equivalents		
	Cash on hand	8,896	17,922
	Cash at bank	10,932	12,499
	Term deposits	13,515	148,600
	Total cash and cash equivalents	33,343	179,021
	(b) Other financial assets Current		
	Term deposits - current	150,504	-
	Total other financial assets	150,504	
	Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
	- Trust funds and deposits (note 5.3(b))	7,389	6,882
	Total restricted funds	7,389	6,882
	Total unrestricted cash and cash equivalents	25,954	172,139
	Intended allocations *		
	Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
	Employee provisions (note 5.5 (a))	22,114	22,908
	Development Contribution Plans (DCP) unearned income		
	(note 5.3 (c))	40,460	39,464
	Statutory and other reserves (note 9.1(b))	68,401	65,214
	Cash held to fund carried forward operational projects	17,380	13,861
	Cash held to fund carried forward capital works (net)	24,271	16,408
	Total funds subject to intended allocations	172,626	157,855

<sup>\*</sup> Users of the financial report should refer to note 9.1(b) for details of funds held in reserve and note 5.7 for details of existing Council commitments.

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets include term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

2021-22 Financial Report

# **Notes to the Financial Report**

Note

Note			
		Consolidated 2022 \$'000	Consolidated 2021 \$'000
5.1	Financial assets (continued)	,	
	(c) Trade and other receivables		
	Current		
	Statutory receivables		
	Rates debtors	13,432	11,184
	Infringement debtors	10,350	10,348
	Provision for doubtful debts - infringements	(1,035)	(1,035)
	Other statutory debtors	707	1,605
	Provision for doubtful debts - other statutory debtors	(37)	(51)
	Net GST receivable	2,322	1,895
	Non statutory receivables		
	Other debtors	4,745	3,369
	Provision for doubtful debts - other debtors	(304)	(648)
	Total current trade and other receivables	30,180	26,667
	Non-current		
	Non statutory receivables		
	Narre Warren landfill - financial contribution	208	222
	Other debtors - refundable deposit	73	73
	Total non-current trade and other receivables	281	295
	Total trade and other receivables	30,461	26,962
	Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised on an expected credit loss model per AASB S Financial Instruments. This model considers both historic and forward looking information in determining the level of impairment. Long term receivables are carried at amortised cost using the effective interest rate method.	) i 1	
	i) Ageing of receivables		
	The ageing of the Council's trade and other receivables (excluding		
	statutory receivables) that are not impaired was:		
	Current (not yet due)	1,287	837
	Past due by up to 30 days	185	167
	Past due between 31 and 180 days	854	1,021
	Past due between 181 and 365 days	616	63
	Past due by more than 1 year	1,780	928
	Total trade and other receivables (excluding statutory receivables)	4,722	3,016

City of	Greater	Dandenong
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2021-22 Financial Report

### **Notes to the Financial Report**

Note

5.1 ii) Ageing of individually impaired receivables	Consolidated 2022 \$'000	Consolidated 2021 \$'000
At balance date, trade and other receivables (excluding statutor receivables) representing financial assets with a nominal value of \$213,500 (2021 \$549,000) were impaired. The amount of the provision raised against these debtors was \$213,500 (2021 \$549,000). They have been individually impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.	f n e f	
Ageing of all impaired trade and other receivables (excluding statutor	y receivables)	
Current (not yet due)	19	28
Past due by up to 30 days	4	5
Past due between 31 and 180 days	19	25
Past due between 181 and 365 days	7	6
Past due by more than 1 year	254	584
Total trade and other receivables (excluding statutory receivables)	303	648
5.2 Non-financial assets		
a) Inventories		
Inventories held for distribution	19	
Total inventories	19	
b) Other assets		
Prepayments	2,003	2,164
Accrued income	5,345	2,215
Other	559	559
Total other assets	7,907	4,938

**City of Greater Dandenong** 

2021-22 Financial Report

### 4.2.2 2021-22 Annual Financial Statements (Cont.)

## Notes to the Financial Report

Note Consolidated Consolidated 2022 \$'000 2021 \$'000 5.2 Non-Financial assets (continued) (c) Intangible assets Software **Gross carrying amount** 2,954 Balance at 1 July 2021 2,779 Transfer from work in progress 12 175 Other additions 84 Balance at 30 June 2022 3,050 2,954 Accumulated amortisation and impairment Balance at 1 July 2021 (2,752) (2,655)Amortisation expense (103) (97)Balance at 30 June 2022 (2,752)(2,855) Net book value at 30 June 2021 202 124 Net book value at 30 June 2022

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life (3 years for Computer Software). Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note	•	
	Consolidated 2022 \$'000	Consolidated 2021 \$'000
5.3 Payables, trust funds and deposits and unearned income/revenue	•	
(a) Trade and other payables		
Non-statutory payables		
Trade payables	17,736	12,554
Accrued expenses	6,766	6,795
Statutory payables		
Net GST payable	127	-
Total trade and other payables	24,629	19,349
(b) Trust funds and deposits		
Current		
Fire services property levy	816	843
Road deposits	394	532
Landscape deposits	1,124	782
Open space contributions	270	698
Other refundable deposits	2,376	1,992
Total current trust funds and deposits	4,980	4,847
Non-current		
Other refundable deposits	2,409	2,035
Total non-current trust funds and deposits	2,409	2,035
Total trust funds and deposits	7,389	6,882

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

#### Purpose and nature of items

Fire Services Property Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.

Road and landscape deposits - are taken by Council as a form of surety during the maintenance period of a development or held due to outstanding works identified after the maintenance period which have not been addressed by the contracted builder or developer.

Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

(c) Unearned	income
--------------	--------

Grants received in advance - operating grants *	8,253	5,475
Grants received in advance - capital grants *	5,550	13,120
Unearned income - Development Contribution Plans (DCP) *	40,460	39,464
Other	1,559	2,349
Total unearned income	55.822	60.408

<sup>\*</sup> Movement reconciliations for 2022 provided on the following pages.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 5.3 (c) Unearned income (continued)

Unearned income/revenue represents contract liabilities and reflect consideration received in advance from customers, mostly in respect of operating and capital grants. Also, relates to relevant parking permits and hall hire income received in advance of service provision. Unearned income/revenue are derecognised and recorded as revenue when promised goods and services are transferred to the customer.

	Consolidated			
	2021	2022	2022	2022
Revenue from contracts	Opening	Income	Income	Closing
(AASB 15)	balance	received during current year	recognised due to satisfied obligations	balance of unsatisfied obligations
	\$'000	\$'000	\$'000	\$'000
Operating grants				
Home and Community Care *	5,023	9,602	(7,112)	7,513
COVID-19 Community Support	-	150	(150)	-
Families and Children	360	2,297	(2,033)	624
Parks and Open Space	92	15	-	107
Other	-	9	-	9
	5,475	12,073	(9,295)	8,253

Performance obligations under the above operating grants are based on the contract agreement and generally relate to the number of service hours or meals provided.

<sup>\*</sup> The most significant item above relates to grants received by Council's Community Care department from the Commonwealth Government for the Commonwealth Home Support Program (CHSP) and the Victorian Government for the HACC Program for Younger People (PYP). The \$7.51 million relates to unsatisfied performance obligations from 2019-20, 2020-21 and 2021-22. These funds were received under an agreement that was initially to end in 2019 but due to delays in implementing the new Aged Care Reform Agenda Council has been receiving one year contract extensions for the 2019-20, 2020-21 and 2021-22 years. The current contract extension finishes 30 June 2023. The Commonwealth Government recently announced that they are delaying the implementation of the new In Home Support Program until 1 July 2024. At 30 June 2022, Council has not received advice regarding any further contract extensions.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Consolidated

#### Note

### 5.3 (c) Unearned income (continued)

The closing balance of transfers received to construct a recognisable non-financial asset to be controlled by Council represents a liability (unearned income) arising from the transfer at balance date.

		Consol	idated	
	2021	2022	2022	2022
	Opening	Income	Income	Closing
Transfers to construct a	balance	received or	recognised	balance of
recognisable non-financial		accrued	due to	unsatisfied
asset to be controlled by Council			satisfied	obligations
(AASB 1058)			obligations	
	\$'000	\$'000	\$'000	\$'000
Capital grants				
Alan Corrigan Reserve	80	80	(160)	-
Burden Park Tennis				
Redevelopment	900	-	(516)	384
Frank Street Open Space	382	43	(36)	389
Springvale Road Boulevard	-	900	(900)	-
Herbert Street Pocket Park	274	137	(392)	19
Ian Street Streetscape	612	-	(6)	606
Keysborough South Community Hub	1,198	-	(66)	1,132
Clow Street Bridge Path	· -	49	(49)	-
Local Roads Community Infrastructure			( - /	
(LRCI)	2,550	1,123	(3,376)	297
Noble Park Aquatic Centre				
redevelopment (gym)	2,661	280	(2,051)	890
Noble Park Revitalisation	192	522	(406)	308
Black Spot Works Program	-	1,154	(1,109)	45
Parkfield Reserve Cricket Net	90	27	(102)	15
Keysborough Tennis Facility				
Lighting	-	165	-	165
Police Paddocks - Grandstand (Frank				
Holohan Soccer Complex) and				
Infrastructure	203	126	(176)	153
Roads to Recovery	497	1,018	(1,513)	2
Ross Reserve Pavilion	631	5	(636)	-
Ross Reserve Playground, Plaza, Path			(= 4.5)	
and Oval	600	225	(746)	79
Ross Reserve Synthetic Soccer	4 575		(744)	024
Pitch	1,575	-	(741)	834
Safety, Security and Space Activation	17	169	(186)	-
Hemmings Street Precinct	-	147	(19)	128
Tatterson Park Oval 1 Lighting	225	25	(250)	-
Thomas Carroll Reserve Pavilion and	400	454	(400)	104
Lighting	433	154	(483)	104
•	13,120	6,349	(13,919)	5,550
•	· · · · · · · · · · · · · · · · · · ·		<u>, , , , , , , , , , , , , , , , , </u>	· · · · · · · · · · · · · · · · · · ·

Council's obligations under the above transfers are to construct a Property, Infrastructure, Plant and Equipment asset and this obligation is considered to be satisfied as the capital project expenditure to construct the asset is progressively incurred.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

5.3 (c) Unearned income (continued)

	Consolidated			
·	2021	2022	2022	2022
Transfers to construct a recognisable non-financial asset to be controlled by Council (AASB 1058)	Opening balance	Income deferred during current year	Developer reimburse- ments	Closing balance of unsatisfied obligations
	\$'000	\$'000	\$'000	\$'000
Development Contribution Plans (DCP)				
Keysborough Residential DCP Dandenong Industrial DCP	23,212	3,512	(202)	26,522
(Keysborough & Lyndhurst)	16,252	432	(2,746)	13,938
	39,464	3,944	(2,948)	40,460

The satisfaction of DCP obligations depends on development activity and the construction of assets by developers. Income is recognised on practical completion of the asset.

	Consolidated 2022 \$'000	Consolidated 2021 \$'000
5.4 Interest-bearing liabilities	7555	<b>V</b> 555
Current		
Other borrowings - secured	3,484	3,372
	3,484	3,372
Non-current	·	
Other borrowings - secured	49,779	53,264
	49,779	53,264
Total interest-bearing liabilities	53,263	56,636
Borrowings are secured over the general rates of Council.		
a) The maturity profile for Council's borrowings is:		
Not later than one year	3,484	3,372
Later than one year and not later than five years	15,196	14,660
Later than five years	34,583	38,604
	53,263	56,636

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in the net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest-bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

#### 5.5 Provisions

Provisions			
	Employee	Consolidated Landfill restoration	Total
	\$'000	\$'000	\$'000
2022			
Balance at beginning of the financial year	22,908	1,054	23,962
Additional provisions	7,599	85	7,684
Amounts used	(7,418)	(250)	(7,668)
Change in the discounted amount arising			
because of time and the effect of any change in the discount rate	(975)	(19)	(994)
Balance at the end of the financial year	22.114	870	22.984
,	,		
2021	10.000	4.005	00.000
Balance at beginning of the financial year	19,898	1,005	20,903
Additional provisions Amounts used	8,572 (5,518)	2,694 (2,645)	11,266 (8,163)
Change in the discounted amount arising	(3,316)	(2,043)	(0,103)
because of time and the effect of any change in			
the discount rate	(44)		(44)
Balance at the end of the financial year	22,908	1,054	23,962
		Consolidated	Consolidated
(a) Employee provisions		2022	2021
(a) Employee provisions			
(a) Employee provisions  Current provisions expected to be wholly settled within 12 months	S	2022	2021
	5	2022	2021
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave	5	<b>2022 \$'000</b> 8,029 905	<b>2021</b> <b>\$'000</b> 8,034 975
Current provisions expected to be wholly settled within 12 months Annual leave	3	2022 \$'000 8,029 905 545	2021 \$'000 8,034 975 552
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave	5	<b>2022 \$'000</b> 8,029 905	<b>2021</b> <b>\$'000</b> 8,034 975
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave	3	2022 \$'000 8,029 905 545	2021 \$'000 8,034 975 552
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other	3	2022 \$'000 8,029 905 545	2021 \$'000 8,034 975 552
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months	3	2022 \$'000 8,029 905 545 9,479 624 11,577	2021 \$'000 8,034 975 552 9,561
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave	5	2022 \$'000 8,029 905 545 9,479 624 11,577	2021 \$'000 8,034 975 552 9,561
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave  Total current employee provisions	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave  Total current employee provisions  Non-current	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201 21,680	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636 22,197
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave  Total current employee provisions  Non-current Long service leave  Total non-current employee provisions	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201 21,680	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636 22,197
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave  Total current employee provisions  Non-current Long service leave  Total non-current employee provisions  Aggregate carrying amount of employee provisions:	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201 21,680	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636 22,197
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave  Total current employee provisions  Non-current Long service leave  Total non-current employee provisions	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201 21,680	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636 22,197
Current provisions expected to be wholly settled within 12 months Annual leave Long service leave Other  Current provisions expected to be wholly settled after 12 months Annual leave Long service leave  Total current employee provisions  Non-current Long service leave  Total non-current employee provisions  Aggregate carrying amount of employee provisions: Current	5	2022 \$'000 8,029 905 545 9,479 624 11,577 12,201 21,680	2021 \$'000 8,034 975 552 9,561 564 12,072 12,636 22,197

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 5.5 Provisions (continued)

#### Annual leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

#### Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

	Consolidated 2022	Consolidated 2021
Key assumptions:		
- discount rate	2.48%	0.29%
- index rate	3.50%	2.75%
- settlement rate long service leave (years)		
long service leave (years)	7	7
annual leave (days)	260	260
(b) Landfill restoration	\$'000	\$'000
Current	184	331
Non-current	686	723
Total provision for landfill restoration	870	1,054

The former Springvalley landfill has been closed to the receipt of refuse since December 1998. The former landfill is located between Clarke Road and Springvale Road and the premises was used as a landfill for disposal of waste from 1993 to 1999 under a licence issued by the Environmental Protection Authority (EPA). The landfill is owned by the City of Greater Dandenong and is used as recreational open space. Under the terms of a licence agreement with the Environment Protection Authority (EPA) and Pollution Abatement notices, Council is required to monitor, progressively rehabilitate and conduct rectification works.

The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken including site aftercare and monitoring costs. The expected cost of works has been estimated based on current understanding of work required to progressively rehabilitate the sites to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

### 5.5 Provisions (continued)

The City of Greater Dandenong shares the commitment for rehabilitation and aftercare management of the landfill with other stakeholder Council's. Council's interest or share of the costs is 19.88%. In the financial report for 30 June 2022, Council has an amount of \$871,000 (30 June 2021 \$1.05 million) as a provision for the restoration of the Springvalley Road landfill site which includes aftercare costs to meet EPA obligations.

	Consolidated 2022	Consolidated 2021
Key assumptions:		
- discount rate	3.50%	1.01%
- index rate	3.50%	1.50%
- settlement rate	15 years	15 years
(c) Total provisions summary	\$'000	\$'000
Current		
Employee provisions	21,680	22,197
Landfill restoration	184	331
Total current provisions	21,864	22,528
Non-current		
Employee provisions	434	711
Landfill restoration	686	723
Total non-current provisions	1,120	1,434
Total provisions	22,984	23,962
5.6 Financing arrangements		
Bank overdraft	2,500	2,500
Interest-bearing liabilities - secured	53,263	56,636
Credit card facilities	200	200
Total facilities	55,963	59,336
Used facilities	53,269	56,637
Unused facilities	2,694	2,699

City of Greater Dandenong

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### **Notes to the Financial Report**

# Note 5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(a) Commitments for expenditure			Consolidated		
		Later than	Later than		
		1 year and	2 years and		
	Not later	not later	not later	Later than	
	than 1 year	than 2 years	than 5 years	5 years	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
Operating					
Animal pound services	300		-	-	300
Building maintenance services	3,192	3,116	-	-	6,308
Cleaning services	2,725	2,337	<del>.</del>	-	5,062
Dandenong Market Pty Ltd commitments	2,409	2,465	6,803	-	11,677
Garbage collection (incl. garden waste)	6,293	2,065	6,836	2,510	17,704
Hard waste and dumped rubbish	2,368	-	-	-	2,368
Meals for delivery	560	-	-	-	560
Open space management	2,841	522	-	-	3,363
Other contracts	939	199	92	-	1,230
Parking management	175	75	75	-	325
Recycling	3.807	588	_	-	4.395
Renewable electricity	610	610	1,830	610	3,660
Works (roads and drains) services	143	-	-	-	143
Total Operating Commitments	26,362	11,977	15,636	3,120	57,095
Capital					
Buildings	14,631	170	190	_	14,991
Drainage	2,267		-	_	2,267
Parks, open space and streetscapes	5.774	_	_	_	5.774
Roads	4,102		_	_	4,102
Total Capital Commitments	26,774	170	190	<del>-</del> -	27,134
·	53.136	12.147	15.826	3.120	84,229
Total Commitments 2022	53,136	12,147	15,826	3,120	84,229
Total Commitments 2022 2021	53,136	12,147	15,826	3,120	84,229
Total Commitments 2022 2021 Operating	,	,	,	3,120	,
Total Commitments 2022 2021 Operating Animal pound services	200	200	<b>15,826</b>	3,120	600
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services	200 3,286	200	,	3,120	600 3,366
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services	200 3,286 2,557	200	,	3,120	600 3,366 2,557
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services  Dandenong Market Pty Ltd commitments	200 3,286 2,557 723	200 80 - 43	,	3,120	600 3,366 2,557 766
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services  Dandenong Market Pty Ltd commitments  Garbage collection (incl. garden waste)	200 3,286 2,557 723 5,169	200 80 - 43 1,193	200	3,120	600 3,366 2,557 766 6,362
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services  Dandenong Market Pty Ltd commitments  Garbage collection (incl. garden waste)  Hard waste collection	200 3,286 2,557 723 5,169 2,151	200 80 - 43 1,193 2,332	,	3,120	600 3,366 2,557 766 6,362 5,506
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services  Dandenong Market Pty Ltd commitments  Garbage collection (incl. garden waste)  Hard waste collection	200 3,286 2,557 723 5,169 2,151 3,735	200 80 - 43 1,193	200	3,120	600 3,366 2,557 766 6,362 5,506 3,735
Total Commitments 2022  2021  Operating Animal pound services Building maintenance services Cleaning services Dandenong Market Pty Ltd commitments Garbage collection (incl. garden waste) Hard waste collection Leisure centres management services	200 3,286 2,557 723 5,169 2,151	200 80 - 43 1,193 2,332	200	3,120	600 3,366 2,557 766 6,362 5,506 3,735
Total Commitments 2022  2021  Operating Animal pound services Building maintenance services Cleaning services Dandenong Market Pty Ltd commitments Garbage collection (incl. garden waste) Hard waste collection Leisure centres management services	200 3,286 2,557 723 5,169 2,151 3,735 520 1,993	200 80 - 433 1,193 2,332 - - 230	200 - - - 1,023 - -	3,120	600 3,366 2,557 766 6,362 5,506 3,735 520 2,223
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services  Dandenong Market Pty Ltd commitments  Garbage collection (incl. garden waste)  Hard waste collection  Leisure centres management services  Meals for delivery  Open space management	200 3,286 2,557 723 5,169 2,151 3,735 520	200 80 - 43 1,193 2,332	200	3,120	600 3,366 2,557 766 6,362 5,506 3,735 520 2,223
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services  Dandenong Market Pty Ltd commitments  Garbage collection (incl. garden waste)  Hard waste collection  Leisure centres management services  Meals for delivery  Open space management  Other contracts	200 3,286 2,557 723 5,169 2,151 3,735 520 1,993	200 80 - 433 1,193 2,332 - - 230	200 - - - 1,023 - -	3,120	600 3,366 2,557 766 6,362 5,506 3,735 520 2,223 1,706
Total Commitments 2022  2021  Operating  Animal pound services  Building maintenance services  Cleaning services  Dandenong Market Pty Ltd commitments  Garbage collection (incl. garden waste)  Hard waste collection  Leisure centres management services  Meals for delivery	200 3,286 2,557 723 5,169 2,151 3,735 520 1,993 1,006	200 80 - 43 1,193 2,332 - 230 506	200 - - - 1,023 - -	3,120	84,229 600 3,366 2,557 766 6,362 5,506 3,735 520 2,223 1,706 318 2,871
Total Commitments 2022  2021  Operating Animal pound services Building maintenance services Cleaning services Dandenong Market Pty Ltd commitments Garbage collection (incl. garden waste) Hard waste collection Leisure centres management services Meals for delivery Open space management Other contracts Parking management	200 3,286 2,557 723 5,169 2,151 3,735 520 1,993 1,006 246	200 80 - 43 1,193 2,332 - 230 506 72	200 - - - 1,023 - -	3,120	600 3,366 2,557 766 6,362 5,506 3,735 520 2,223 1,706 318
Total Commitments 2022  2021  Operating Animal pound services Building maintenance services Cleaning services Dandenong Market Pty Ltd commitments Garbage collection (incl. garden waste) Hard waste collection Leisure centres management services Meals for delivery Open space management Other contracts Parking management Recycling	200 3,286 2,557 723 5,169 2,151 3,735 520 1,993 1,006 246 2,463	200 80 - 43 1,193 2,332 - 230 506 72 408	200 - - - 1,023 - - - 194	- - - - - - - - -	600 3,366 2,557 766 6,362 5,506 3,735 520 2,223 1,706 318 2,871

City of Greater Dandenong

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### **Notes to the Financial Report**

#### Note

#### 5.7 Commitments

#### (a) Commitments for expenditure (continued)

			Consolidated		
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
2021					
Capital					
Buildings	17,307	206	407	-	17,920
Drainage	23	-	-	-	23
Parks, open space and streetscapes	4,869	2,682	-	-	7,551
Roads	7,729	-	-	-	7,729
Total Capital Commitments	29,928	2,888	407		33,223
Total Commitments 2021	54,727	8,562	3,654	610	67,553

#### (b) Operating lease receivables

The Council has entered into commercial property leases on selected properties. These properties are held under operating leases and have remaining non-cancellable lease terms of between 1 and 50 years. All leases include a CPI based revision of the rental charge annually.

 $\label{prop:control} \text{Future undiscounted minimum rentals receivable under non-cancellable operating leases are as follows:}$ 

	Consolida	ted
	2022 \$'000	2021 \$'000
Not later than one year	1,408	1,653
Later than one year and not later than five years	2,150	1,276
Later than five years	140	233
	3,698	3,162

City of Greater Dandenong

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### **Notes to the Financial Report**

#### Note

#### 5.8 Leases

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Council has elected to apply the temporary option available under AASB 16 Leases which allows not-for-profit entities to not measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 5.8 Leases (continued)

		Consol	lidated	
Right-of-Use Assets	Property	Vehicles	IT and Office Equip.	Total
	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2020	672	85	241	998
Additions/lease modifications	2	(4)	164	162
Amortisation charge	(380)	(61)	(156)	(597)
Balance at 30 June 2021	294	20	249	563
	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2021	294	20	249	563
Additions/lease modifications	1,278	94	575	1,947
Amortisation charge	(387)	(54)	(223)	(664)
Balance at 30 June 2022	1,185	60	601	1,846

Lease Liabilities	Consolidated 2022 \$'000	Consolidated 2021 \$'000
Maturity analysis - contractual undiscounted cash flows:		
Less than one year	570	425
One to five years	1,392	164
More than five years		
Total undiscounted lease liabilities as at 30 June	1,962	589
Lease liabilities included in the Balance Sheet at 30 June:		
Current	524	415
Non-current	1,324	160
Total lease liabilities	1,848	575

#### Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000). This includes IT and office related equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

	Consolidated 2022 \$'000	Consolidated 2021 \$'000
Expenses relating to:		
Leases of low value assets*	574	561
Total	574	561

<sup>\*</sup> Comparative figures for 2020-21 have been amended to reflect the correct classification of DMPL lease expenses from short term leases to leases of low value assets.

#### Non-cancellable lease commitments - Short-term and low-value leases

Commitments for minimum lease payments for short-term and low-value leases are

payable as follows:

ayable

Payable.		
Within one year	680	562
Later than one year but not later than five years	595	1372
Total lease commitments	1,275	1,934

#### City of Greater Dandenong

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### **Notes to the Financial Report**

#### Note

#### 6 Assets we manage

#### Note content:

- Non-current assets classified as held for sale
- Property, infrastructure, plant and equipment
  - (a) Summary of Property, Infrastructure, Plant and Equipment
  - (b) Summary of Work in Progress (WIP)

  - (c) Property
    (d) Plant and Equipment
  - (e) Infrastructure
  - (f) Recognition
  - (g) Depreciation
  - (h) Valuation
  - (i) Reconciliation of Specialised Land
- Fair value measurement
  - \* This note includes additional details about the fair value hierarchy and impairment of assets.

#### 6.1 Non-current assets classified as held for sale

Non-current assets classified as held for sale are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets and related liabilities are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed within 12 months from the date of classification.

There are no non-current assets classified as held for sale at 30 June 2022.

\$'000 ,325,926 287,010 11,817 751,148 55,864

City of Greater Dandenong	2021-22 Financial Report
Notes to the Financial Report	
Note 6.2 Property, infrastructure, plant and equipment	Consolidated

(a) SUMMARY OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (net carrying amount)

	Carrying amount 1 July 2021	Acquisitions	Contributions	Revaluation	Depreciation	Impairment (loss) / reversal *	Disposals	Write Offs	Transfers	30 Ju
(Related FS note)	,	Stmt Cap Works	(Note 3.5)	(Note 9.1(a))	(Note 4.3)	(Note 4.9 and 9.1(a))	(Note 3.6)	(Note 4.2 & 4.9)	(Note # below)	
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	
Land	1,403,227	5,700	192	(82,905)	•	•	•	(288)	•	1,3
Buildings	290,290	928	•	(2,451)	(7,065)		•	•	5,278	N
Plant and equipment	13,250	2,236	•	•	(3,855)	•	(69)	•	255	
Infrastructure	714,348	4,303	3,493	46,335	(21,496)	•	•	(703)	4,868	7
Work in progress (WIP)	25,678	38,752	•	•	'		•	(2,593)	(5,973)	
Total carrying amount	2,446,793	51,949	3,685	(39,021)	(32,416)	•	(69)	(3,584)	4,428	2,4

# The balance of \$4.43 million for Transfers comprises a \$4.44 million transfer from Investment Property (Note 6.4) for a building no longer held as Investment Property and a transfer to Intangibles from Work in progress (WIP) of \$12,000 (Note 5.2(c)).

(b) SUMMARY OF WORK IN PROGRESS

	Opening WIP	Additions	Transfers	Write Offs	Closing WIP
	\$,000	\$.000	\$.000	\$.000	\$,000
Property	9,585	14,538	(771)	(155)	23,197
Plant and equipment	405	175	(229)	(176)	175
Infrastructure	15,688	24,039	(4,973)	(2,262)	32,492
Total	25,678	38,752	(5,973)	(2,593)	55,864

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ity of Greater Dandenong							2021-22 Financial Report	ncial Report
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lote 6.2 Property, infrastructure, plant and equipment	equipment						ŏ	Consolidated
c) PROPERTY								
	* Land - specialised \$'000	Land - non- specialised	Total land	Buildings - specialised \$'000	Leasehold improvem'ts \$'000	Total buildings	Work in progress	TOTAL PROPERTY \$1000
Opening balance at 1 July 2021				•				
At cost	46,848	'	46,848	•	3,673	3,673	9,585	60,106
At fair value	1,140,362	216,017	1,356,379	466,174	•	466,174		1,822,553
Accumulated depreciation	•	•		(177,911)	(1,646)	(179,557)	'	(179,557)
	1,187,210	216,017	1,403,227	288,263	2,027	290,290	9,585	1,703,102
Movements in fair value/cost								
Additions at cost	14	'	4	•	'	•	14,538	14,552
Additions at fair value	5,686	•	5,686	1,782	•	1,782	'	7,468
Contributed assets at cost	157	•	157	•	•	•	'	157
Contributed assets at fair value	35	•	35	•	•	'	'	35
Revaluation increments (decrements)	(77,318)	(5,587)	(82,905)	19,465	'	19,465	'	(63,440)
Fair value/cost of assets written off	(288)	'	(288)	(461)	'	(461)	(155)	(904)
Transfers in (out)	26,015	(26,015)	-	5,242	36	5,278	(771)	4,507
	(45,699)	(31,602)	(77,301)	26,028	36	26,064	13,612	(37,625)
Movements in accumulated depreciation								
Depreciation	•	•	•	(6,926)	(139)	(7,065)	'	(7,065)
Accumulated depreciation of acquisitions	•	'	•	(824)	'	(824)	'	(824)
Accumulated depreciation of write offs	•	'	•	461	'	461	'	461
Revaluation (increments) decrements	•	'	'	(21,916)	'	(21,916)	'	(21,916)
	•	•	•	(29,205)	(139)	(29,344)		(29,344)
Closing balance at 30 June 2022								
At cost	47,019	•	47,019	•	3,709	3,709	23,197	73,925
At fair value	1,094,492	184,415	1,278,907	492,202	'	492,202		1,771,109
Accumulated depreciation		-	-	(207,116)	(1,785)	(208,901)	-	(208,901)
Carrying amount	1,141,511	184,415	1,325,926	285,086	1,924	287,010	23,197	1,636,133
•					,			l

\* Refer to note 6.2(k) for a reconciliation of specialised land at fair value.

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City of Greater Dandenong					2021-22	2021-22 Financial Report
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Note 6.2 Property, infrastructure, plant and equipment	quipment					Consolidated
(d) PLANT AND EQUIPMENT						
	Plant, machinery and equipment	Fixtures, fittings and furniture	Computers and telecomm's	Library books	Library books Work in progress	TOTAL PLANT AND EQUIPMENT
	\$.000	\$.000	\$.000	\$.000	\$.000	\$,000
Opening balance at 1 July 2021						
At cost	15,506	8,773	7,194	668'6	405	41,277
Accumulated depreciation	(8,905)	(7,084)	(4,670)	(6,963)	•	(27,622)
	6,601	1,689	2,524	2,436	405	13,655
Movements in cost						
Acquisition of assets at cost	1,313	62	91	753	175	2,411
Cost of assets disposed	(1,275)	•	•	•	•	(1,275)
Cost of assets written off	•	•	•	•	(176)	(176)
Transfers in (out)	17	125	113	•	(528)	26
	55	204	204	753	(230)	986
Movements in accumulated depreciation						
Depreciation	(1,864)	(382)	(720)	(876)	•	(3,855)
Accumulated depreciation of disposals	1,206	•	•	•	•	1,206
	(658)	(382)	(720)	(876)	•	(2,649)
Closing balance at 30 June 2022						
At cost	15,561	8,977	7,398	10,152	175	42,263
Accumulated depreciation	(6,563)	(7,479)	(2,390)	(7,839)	•	(30,271)
			1	1		

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City of Greater Dandenong									2021-22 Fin	2021-22 Financial Report
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Note 6.2 Property, infrastructure, plant and equipment	quipment								J	Consolidated
(e) INFRASTRUCTURE										GRAND TOTAL
	Roads	Bridges F	Bridges Footpaths and cycleways	Drainage	Recreational, leisure and community	Parks, open space and streetscapes	Off street car parks	Work in progress	Work in TOTAL INFRA- rogress STRUCTURE	PROPERTY, PLANT & EQUIP, INFERST
	\$,000	\$,000	\$,000	\$,000	\$'000	\$,000	\$,000	\$,000	\$,000	\$,000
Opening balance at 1 July 2021										
At cost		10	•	•	45,337	54,152	•	15,688	115,187	216,570
At fair value	510,738	64,852	96,676	431,048	•	•	20,444	'	1,123,758	2,946,311
Accumulated depreciation	(236,204)	(19,901)	(33,967)	(161,092)	(22,190)	(29,685)	(5,870)	•	(508,909)	(716,088)
. 1	274,534	44,961	62,709	269,956	23,147	24,467	14,574	15,688	730,036	2,446,793
Movements in fair value/cost										
Acquisition of assets at cost		•	•	•	175	398	•	24,039	24,612	41,575
Acquisition of assets at fair value	1,539	313	970	822	•	•	86	•	3,730	11,198
Contributed assets at cost		•	•	•	•	•	•	•	•	157
Contributed assets at fair value	2,051	•	203	1,260	•	•	•	'	3,514	3,549
Revaluation increments (decrements)	•	9,346	•	42,671	•	•	•		52,017	(11,423)
Fair value/cost of assets disposed	•	•	•	'	•	•	•	•	•	(1,275)
Fair value/cost of assets written off	(823)	(77)	(623)	(261)	(16)	•	(25)	(2,262)	(4,087)	(5,167)
Transfers in (out)	951	892	335	254	1,032	1,337	29	(4,973)	(105)	4,428
. !	3,718	10,474	885	44,746	1,191	1,735	128	16,804	79,681	43,042
Movements in accumulated depreciation										
Depreciation	(9,776)	(808)	(2,122)	(4,316)	(2,060)	(1,978)	(336)	•	(21,496)	(32,416)
Accumulated depreciation of contributed assets		•	•	(21)	•	•	•	•	(21)	(21)
Accumulated depreciation of acquisitions	•	•	•	•	•	•	•	'	•	(824)
Accumulated depreciation of disposals	•	•	•	•	•	•	•		•	1,206
Accumulated depreciation of write offs	654	62	244	136	10	'	16	•	1,122	1,583
Revaluation (increments) decrements	•	(3,529)	•	(2,153)	•	•	•		(5,682)	(27,598)
. 1	(9,122)	(4,375)	(1,878)	(6,354)	(2,050)	(1,978)	(320)		(26,077)	(58,070)
Closing balance at 30 June 2022										
At cost	•	10	•	•	46,528	55,887	•	32,492	134,917	251,105
At fair value	514,456	75,326	97,561	475,794	•	'	20,572	'	1,183,709	2,954,818
Accumulated depreciation	(245,326)	(24, 276)	(35,845)	(167,446)	(24,240)	(31,663)	(6,190)	•	(534,986)	(774,158)

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#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 6.2 Property, infrastructure, plant and equipment (continued)

#### (f) Recognition

#### Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 6.2 have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

#### Land under roads

In accordance with options available under Australian Accounting Standards, Council has opted to recognise all land under roads acquired after 30 June 2008 using the cost basis. Council does not recognise land under roads that it controlled prior to that period in its financial report.

#### Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

#### Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, leasehold improvements are amortised over a 5 to 21 year period.

#### (g) Depreciation

All asset classes except land, land under roads and art works, having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are depreciated on the basis that they are assessed as having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

City of Greater Dandenong

2021-22 Financial Report

Depreciation

Threshold

### **Notes to the Financial Report**

#### Note

#### 6.2 Property, infrastructure, plant and equipment (continued)

#### (g) Depreciation (continued)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless marked with an \*.

Council has also set a threshold limit for all classes of assets, which means that all assets with a value equal or greater than this threshold are recognised in these financial statements.

	period	i nresnoid limit
	(years)	\$'000
Property		
Land		
Land	N/A	-
Land under roads	N/A	-
Buildings		
Buildings	50-100	5
Leasehold improvements	Lease term	-
Plant and equipment		
Plant and equipment		
Heavy plant and equipment	7	3
Buses, quads and trailers	10	3
Light plant and equipment, passenger and light commercial vehicles	5	3
Fixtures, fittings and furniture Fixtures, fittings, furniture and equipment	6	3
Musical instruments	20	3
Art works	N/A	3
Computers and telecommunications	IN/A	3
Hand held devices / mobile phones	3	3
Hardware and equipment	5	3
Library resources	5	3
Library resources	5	-
Infrastructure		
Roads		
Seal	12-20	20
Substructure	100	20
Kerb and channel	15-80	5
Local Area Traffic Management (LATM) devices	5-30	2
On-street car parks	20-100	5
Bridges	20-100	5
Footpaths and cycleways	10-50	-
Drainage		
Pipes	100	5
Pits	100	2
Gross pollutant traps	50	5

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

6.2 Property, infrastructure, plant and equipment (continued)

#### (g) Depreciation (continued)

Asset recognition thresholds and depreciation periods

	Depreciation period (years)	Threshold limit \$'000
Infrastructure (continued)		
Recreational, leisure and community facilities  Recreational equipment and facilities, minor outdoor electronic screens, signs and scoreboards. Sportsgrounds, grass (turf), courts, hardstand, other ground surfaces. Minor structures (sporting, shade structures and retaining walls), irrigation, sportsfield drainage, controllers, sensors, water		
tanks/pumps.	10-20	3
Major outdoor LED screens	5	3
Playgrounds	15	3
Outdoor pools	50	3
Parks, open space and streetscapes		
Open space furniture, fencing, bollards and gates.	10-50	3
Flood prevention - retarding/detention basins	20	3
Surface drainage - unformed open drains, water quality devices -		
wetlands, rain gardens and biodetention swales.	10	3
Surface drainage - formed open drains. Public art.	50	3
Signs, parking meters, ticket machines and equipment.	10-20	3
Lighting, landscaping, passive grass/surface and gardens.	10-20	3
Off street car parks	20-100	5

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

#### 6.2 Property, infrastructure, plant and equipment (continued)

#### (h) Valuation

Subsequent to the initial recognition of assets, non-current physical assets, other than land under roads, leasehold improvements, recreational, leisure and community facilities, parks, open space and streetscapes and plant and equipment are measured at their fair value, being the amount for which the assets could be exchanged between knowledgeable willing parties in an arm's length transaction. Subsequent to the initial recognition of assets, non-current physical assets (other than the asset classes detailed directly above) are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At reporting date each year, Council reviews the carrying value of the individual classes of assets to ensure that each asset class materially approximates its fair value. Where the carrying value materially differs from the fair value, the class of assets is revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details of the fair value hierarchy are included in Note 8.4 and are explained below for each asset class.

In addition, Council undertakes a formal revaluation of land, buildings and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by appropriately experienced Council officers or independent experts.

Where assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense, in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

#### Valuation of land and buildings

The last formal valuation of land and buildings at 1 January 2022 was undertaken by qualified independent valuers, Patel Dore Valuers Pty Ltd. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

The revaluation of land at 1 January 2022 resulted in an \$82.91 million decrease in Council's land value, which is a 6% reduction on 2021-22 opening values. This is a formal valuation conducted by expert valuers which involved a full review of all land assessments and follows an indexed revaluation at 30 June 2021 which recognised in an increment of \$239 million (21%) based on indexation provided by ProVal Pty Ltd valuers. The buildings revaluation resulted in a \$2.45 million (0.8%) increment at 1 January 2022.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 6.2 Property, infrastructure, plant and equipment (continued)

#### (h) Valuation

Valuation of land and buildings (continued)

Any significant movements in the unobservable inputs for land will have a significant impact on the fair value of these assets.

Details of the written down value of Council's land and buildings and information about the fair value hierarchy\*\* as at 30 June 2022 are as follows:

		Non-		
		specialised	Specialised	Date of last
	Level 1	Level 2	Level 3	valuation
Land *	-	184,415	1,094,492	01-Jan-22
Buildings *	-	-	285,086	01-Jan-22
Total written down value	-	184,415	1,379,578	

<sup>\*</sup> Land at fair value excludes land under roads which are valued at cost and buildings at fair value excludes leasehold improvements which are valued at cost.

#### Land under roads

Land under roads is valued at cost based on Council valuation for acquisitions after 30 June 2008. Deemed cost valuations have been undertaken using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement. The acquisitions for the year include new assets from subdivision activity.

#### Valuation of Infrastructure

Valuation of infrastructure assets at fair value (except 'Parks, open space and streetscapes' and 'Recreational, leisure and community facilities' which are valued at cost, and bridges which are independently valued) has been determined in accordance with a Council valuation.

The drainage asset class was revalued at 31 May 2022 due to review of the unit rates of pits and pipes (sourced from Rawlinsons Construction Handbook 2022) which indicated a material movement (10%) since the last revaluation at 30 June 2019. This revaluation at 31 May 2022 resulted in a \$40.52 million net revaluation increment of drainage assets which represents a 15% increase on 2021-22 opening values. Higher drainage pit values were the predominant reason for the increase.

The fair value of infrastructure is valued using the current replacement cost method. This cost represents the replacement cost of the asset after applying depreciation rates on a useful life basis. Where condition data was available for assets, remaining useful life was revised based on condition. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

<sup>\*\*</sup> Additional details about the fair value hierarchy can be found in Note 8.4.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

#### 6.2 Property, infrastructure, plant and equipment (continued)

#### (h) Valuation

Valuation of Infrastructure (continued)

The valuation of bridges at 31 January 2022 was undertaken by qualified independent valuers, Sterling Infrastructure Pty Ltd. The methodology used current replacement costs to quantify fair value and remaining useful life was revised based on condition. The 2021-22 revaluation of bridges resulted in a \$5.82 million increment in the valuation of bridges which is a 13% increase on opening values.

Details of the written down value of Council's infrastructure and information about the fair value hierarchy as at 30 June 2022 are as follows:

		Non-		
		specialised	Specialised	Date of
	Level 1	Level 2	Level 3	valuation
Roads	-	-	269,130	Jun-19
Bridges	-	-	51,060	Jan-22
Footpaths and cycleways	-	-	61,716	Jun-21
Drainage	-	-	308,348	May-22
Off street car parks		-	14,382	Jun-19
Total written down value	_	-	704.636	

Infrastructure assets valued at fair value are subject to an annual review of replacement rates. This review uses several inputs which are mainly sourced from the February 2022 update of the Rawlinsons Australian Construction Handbook. At balance date, adjustments have not been made to the fair value valuation (except for bridges and drainage assets) as the fair value valuation has not moved materially, by 10% or more, since the last revaluation. These assets are specialised assets classified at level three under AASB 13. This means that the fair value valuations are based on techniques for which the lowest level input that is significant to the fair value measurement is unobservable. The COVID-19 impacts and recent rises in construction costs on these asset valuations are particularly difficult to assess at balance date, as there is generally no observable market for these assets.

#### Description of significant unobservable inputs into level 3 valuations

Specialised land is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restrictions of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 93%%. Where there is an assessed advantage, land values have been increased by 5% to 45%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently, land values range between \$197 and \$1,739 per square metre.

Specialised buildings are valued using a current replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and range from \$320 to \$58,500 per square metre. The remaining useful lives of specialised buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

**City of Greater Dandenong** 

2021-22 Financial Report

### **Notes to the Financial Report**

Note

#### 6.2 Property, infrastructure, plant and equipment (continued)

#### (h) Valuation

Description of significant unobservable inputs into level 3 valuations (continued)

Infrastructure assets are valued based on the current replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Note - Infrastructure assets at fair value excludes 'Recreational, leisure and community facilities', 'Parks, open space and streetscapes' and 'Work in progress' which are valued at cost.

#### (i) Reconciliation of specialised land at fair value \*

	Consolidated 2022 \$'000	Consolidated 2021 \$'000
Parks and reserves	711,740	780,924
Floodway	7,000	9,625
Public use	23,550	23,636
Industrial	46,665	57,493
Other	305,537	268,684
Total specialised land	1,094,492	1,140,362

<sup>\*</sup> Excludes land under roads which represents specialised land valued at cost.

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

#### 6.3 Investments in associates, joint arrangements and subsidiaries

#### a) Principles of consolidation

Subsidiaries are all entities over which Council has control. Council controls an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Council. They are deconsolidated from the date that control ceases.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements.

In the process of preparing consolidated financial statements all material transactions and balances between consolidated entities are eliminated.

Entities consolidated into Council include Dandenong Market Pty Ltd and South East Leisure Pty Ltd.

#### Reconciliation of Council, it's subsidiaries and consolidated accounts

#### Dandenong Market Pty Ltd

Dandenong Market Pty Ltd (DMPL) is a wholly owned subsidiary company of the Greater Dandenong City Council, established in 2012. DMPL is managed in accordance with the terms set out in a Management Service Agreement which was updated and approved by Council on the 25 August 2021. This Agreement supersedes and replaces the November 2012 agreement and took effect from 1 July 2021 and continues until 30 June 2026. The Management Service Agreement runs concurrently with the Lease Agreement (50 years) and provides for annual agreement extensions at Council's discretion.

In response to the pandemic, Council waived the requirement for DMPL to pay a return to Council in 2021-22 of \$1.08 million. The return was based on assumptions that the COVID pandemic would ease, and market trading would return to pre COVID conditions. Further lockdowns, increased restrictions and the forced closure of non-essential retail businesses associated with the ongoing COVID pandemic in the first half of the 2021-22 financial year meant that DMPL needed to provide further support to its traders in the form of rent relief and fee abatements.

Council provided DMPL with a letter of support ensuring the long term viability of the Market and has agreed not to require a return from DMPL for 2022-23 recognising that substantial resources will be required to rebuild DMPL following two years of disrupted trading.

### South East Leisure Pty Ltd

Council resolved in February 2021 to establish a proprietary company limited by shares entitled South East Leisure Pty Ltd (SEL) to manage and operate four of its leisure Centres from 1 July 2022 and to provide services in advance of commencing management and operation of the Centres:

- Dandenong Oasis,
- Noble Park Aquatic Centre (NPAC),
- · Springers Leisure Centre and
- Dandenong Stadium.

SEL was established on 7 July 2021 and will commence operations on 1 July 2022. SEL will manage and operate the four leisure facilities on the terms set out in a Management Services Agreement dated September 2021 from 1 July 2022 through to 30 June 2032. Council also granted a lease to SEL in respect of each of the four major leisure facilities which runs concurrently with the Management Services Agreement for the next 10 years.

During the 2021-22 financial year, Council provided initial seed funding of \$1.68 million to SEL to allow the company to commence operations. The principal activities of SEL during the year were the establishment of operations for the management of the leisure centres.

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

6.3 a) Principles of consolidation (continued)

Leisure facilities management and operation during 2021-22

The YMCA managed and operated Dandenong Oasis, NPAC and Springers Leisure Centre under a contract which concluded 30 June 2022 (extension of initial contract received under Ministerial Exemption as required by the Local Government Act 1989 – in force at that time). Elite Stadium Management managed the Dandenong Stadium under a contract which concluded 30 June 2022.

The following Comprehensive Income Statement, Balance Sheet and Statement of Cash Flows has been provided to show the individual financial positions of the Council, The Dandenong Market Pty Ltd, South East Leisure Pty Ltd and consolidated accounts for the 2021-22 financial year. These financial statements should be read in conjunction with the accompanying notes in the financial report.

#### Comprehensive Income Statement For the year ended 30 June 2022 Consolidated

	Council 2022 \$'000	DMPL 2022 \$'000	SEL 2022 \$'000	Consolidation Adjustment 2022 \$'000	Consolidated Accounts 2022 \$'000
Income					
Rates and charges	156,813	-	-	(102)	156,711
Statutory fees and fines	7,633	-	-	-	7,633
User fees	6,812	-	-	-	6,812
Grants - operating	40,225	-	_	-	40,225
Grants - capital	13,919	-	-	-	13,919
Contributions - monetary	8,069	-	_	-	8,069
Contributions - non-monetary	3,685	-	-	-	3,685
Net gain on disposal of property,					
infrastructure, plant and equipment	482	-	-	-	482
Other income	7,132	4,846	1,680	(1,711)	11,947
Total income	244,770	4,846	1,680	(1,813)	249,483
Expenses					
Employee costs	(84,628)	(905)	(719)	-	(86,252)
Materials and services	(81,850)	(3,753)	(403)	114	(85,892)
Bad and doubtful debts	(1,480)	(7)		-	(1,487)
Depreciation	(32,395)	(19)	(2)	-	(32,416)
Amortisation - intangible assets	(102)		(1)	-	(103)
Amortisation - right of use assets	(664)	-	-	-	(664)
Borrowing costs	(2,803)	-	-	-	(2,803)
Finance costs - leases Fair value adjustments for	(30)	-	-	-	(30)
investment property	(99)	-	-	-	(99)
Other expenses	(7,113)	(186)	(202)	1,699	(5,802)
Total expenses	(211,164)	(4,870)	(1,327)	1,813	(215,548)
Net surplus for the year	33,606	(24)	353		33,935
Other comprehensive income Items that will not be reclassified to surplus or deficit in future periods					
Net asset revaluation increment	(39,021)				(39,021)
Total comprehensive result	(59,021)	(24)	353		(5,086)
rotal comprehensive result	(5,415)	(44)	333	<u>-</u>	(3,000)

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

6.3 a) Principles of consolidation (continued)

Balance Sheet As at 30 June 2022 Consolidated

	Consolidation			Consolidated	
	Council 2022 \$'000	DMPL 2022 \$'000	SEL 2022 \$'000	Adjustment 2022	Accounts 2022 \$'000
Assets	•	•	•		•
Current assets					
Cash and cash equivalents	30,212	1,458	1,673	-	33,343
Trade and other receivables	29,840	350	2	(12)	30,180
Other financial assets	150,504	-		-	150,504
Inventories	- 0.077	23	19	(4.007)	19
Other assets Total current assets	9,077 219,633	1,831	1.708	(1,207)	7,907
Total current assets	219,033	1,031	1,700	(1,219)	221,953
Non-current assets					
Trade and other receivables	281	-	-	_	281
Property, infrastructure, plant and					
equipment	2,431,571	66	128	-	2,431,765
Investment property	6,336	-	_	-	6,336
Right of use assets	1,846	-	_	-	1,846
Intangible assets	116	-	79	-	195
Total non-current assets	2,440,150	66	207		2,440,423
Total assets	2,659,783	1,897	1,915	(1,219)	2,662,376
Liabilities					
Current liabilities					
Trade and other payables	23,749	560	330	(10)	24,629
Trust funds and deposits	4,521	459	330	(10)	4,980
Unearned income	55,791	32	1,208	(1,209)	55,822
Provisions	21,730	110	24	(1,200)	21,864
Interest-bearing liabilities	3,484	-	-	_	3,484
Lease liabilities	524	_	_	_	524
Total current liabilities	109,799	1,161	1,562	(1,219)	111,303
Non-current liabilities	0.400				0.400
Trust funds and deposits	2,409	-	-	-	2,409
Provisions	1,113	7	-	-	1,120
Interest-bearing liabilities	49,779	-	-	-	49,779
Lease liabilities	1,324			<u>-</u>	1,324
Total non-current liabilities	54,625	7	4.500	(4.040)	54,632
Total liabilities Net assets	164,424 2,495,359	1,168 <b>729</b>	1,562 <b>353</b>	(1,219)	165,935 <b>2,496,441</b>
1101 033013	2,430,000	123	333	<u>-</u>	2,430,441
Equity					
Accumulated surplus	954,375	729	353	-	955,457
Reserves	1,540,984	-			1,540,984
	2,495,359	729	353		2,496,441

City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

6.3 a) Principles of consolidation (continued)

#### Statement of Cash Flows For the year ended 30 June 2022 Consolidated

	Council 2022 \$'000	DMPL 2022 \$'000	SEL 2022 \$'000	Consolidation Adjustment 2022 \$'000	Consolidated Accounts 2022 \$'000
Cash flows from operating activities					
Rates and charges	154,355	-	-	(102)	154,253
Statutory fees and fines	5,795	-	-	-	5,795
User fees	6,600	-	-	-	6,600
Grants - operating	43,187	-	-	-	43,187
Grants - capital	4,483	-	-	-	4,483
Contributions - monetary	9,065	-	-	-	9,065
Interest received	356	2	-	-	358
Trust funds and deposits taken	31,315	271	-	-	31,586
Other receipts	8,066	5,084	2,887	(2,648)	13,389
Net GST refund	10,788	(124)	119	(321)	10,462
Employee costs	(85,055)	(965)	(774)	84	(86,710)
Materials and services	(96,095)	(4,076)	(349)	1,650	(98,870)
Short-term, low value and variable	(00,000)	(1,010)	(0.0)	1,000	(00,0.0)
lease payments	(704)	(26)	-	-	(730)
Trust funds and deposits repaid	(30,419)	(232)	_	_	(30,651)
Other payments	(6,186)	-	_	1,337	(4,849)
Net cash provided by/(used in)	(5).557				(1,010)
operating activities	55,551	(66)	1,883	-	57,368
Cash flows from investing activities Payments for property, infrastructure, plant and equipment Proceeds from sale of property, infrastructure, plant and equipment Payments for investments	(45,926) 551 (150,504)	(69) -	(210)	-	(46,205) 551 (150,504)
,	(100,001)	·			(100,001)
Net cash used in investing activities	(195,879)	(69)	(210)		(196,158)
Cash flows from financing activities Finance costs Repayment of borrowings Interest paid - lease liability	(2,815) (3,373) (26)	- - -	- - -	- - -	(2,815) (3,373) (26)
Repayment of lease liabilities	(674)	<u> </u>			(674)
Net cash used in financing activities	(6,888)	<u> </u>			(6,888)
Net increase/(decrease) in cash and cash equivalents Cash and cash equivalents at the	(147,216)	(135)	1,673	-	(145,678)
beginning of the financial year	177,428	1,593			179,021
Cash and cash equivalents at the end of the financial year	30,212	1,458	1,673		33,343

**City of Greater Dandenong** 

2021-22 Financial Report

### **Notes to the Financial Report**

Note

Consolidated Consolidated 2022 2021 \$'000 \$'000

#### 6.3 Investments in associates, joint arrangements and subsidiaries

#### (b) Community Asset Committee

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

At balance date there were no committees of management controlled by the Council.

#### 6.4 Investment property

Balance at beginning of financial year	10,860	11,814
Additions	15	-
Transfers to property, infrastructure, plant and equipment	(4,440)	-
Fair value adjustments	(99)	(954)
Balance at end of financial year	6,336	10,860

#### Valuation of investment property

Valuation of investment property has been determined in accordance with an independent valuation by Patel Dore Valuers who have recent experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property.

Investment property, comprising retail complexes, are held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Comprehensive Income Statement in the period that they arise. Investment property are not subject to depreciation. Rental income from the leasing of investment properties is recognised in the Comprehensive Income Statement on a straight line basis over the lease term.

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

#### Note

7 People and relationships

#### 7.1 Council and key management remuneration

#### (a) Related parties

Parent entity

City of Greater Dandenong

Subsidiaries

Dandenong Market Pty Ltd - detailed in note 6.3 South East Leisure Pty Ltd - detailed in note 6.3

#### (b) Key Management Personnel

Key management personnel (KMP) are those people with the authority and responsibility for planning, directing and controlling the activities of City of Greater Dandenong. The Councillors, Chief Executive Officer, Directors and Executive Managers are deemed KMP.

Details of KMP at any time during the year are:

Councillors 2022 2021 No. No.

#### From 1 July 2021 to Current

Councillor Jim Memeti (Mayor, 11 November 2021 - current)

Councillor Eden Foster (Deputy Mayor, 11 November 2021 - current)
Councillor Angela Long (Mayor, 19 November 2020 to 10 November 2021)

Councillor Sophie Tan (Deputy Mayor, 19 November 2020 to 10 November 2021)

Councillor Sean O'Reilly

Councillor Loi Truong

Councillor Tim Dark

Councillor Bob Milkovic

Councillor Rhonda Garad

Councillor Lana Formoso

Councillor Richard Lim

#### From 1 July 2020 to 18 November 2020

Councillor Peter Brown

Councillor Youhorn Chea

Councillor Matthew Kirwan

Councillor Maria Sampey

Councillor Zaynoun Melhem

**Total number of Councillors** 11 16

ity of Greater Dandenong		2021-22 Financ	cial Repor
	Notes to the Financial Re	port	
Note		2022	202
7.1 (b) Key Management P	ersonnel (continued)	No.	No
7.1 (b) Ney management i	ersonner (continueu)		
Other Key Management			
•	City Planning, Design and Amenity		
Martin Fidler - Director C	*		
	Business, Engineering and Major Projects		
	tive Manager Finance and Information Technology		
	e Manager Media and Communication		
•	ctor Community Services (6 April 2022 - 24 June 2022)		
	Corporate Services (1 July 2020 to 28 June 2021)  Ley management personnel		
rotal number of other k		6	
Chief Executive Officer			
John Bennie PSM		1	1
COLIN BOLLING LOW		•	
Summary			
Councillors		11	16
Other Key Management	Personnel	6	2
Chief Executive Officer		1	1
Total Key Management	Personnel	18	21
Dandenong Market Boa	ard Members		
Ms Donna McMaster	1 July 2021 - 30 June 2022	1	1
Mr Tom Mollenkopf	1 July 2021 - 30 June 2022	1	1
Mr Jerome Gauder	1 July 2021 - 30 June 2022	1	1
Ms Philippa Stocks	1 July 2021 - 30 June 2022	1	1
Mr Chad Hermsen	1 July 2021 - 30 June 2022	1	1
Mr Timothy Cockayne	1 July 2020 - 23 March 2021	-	1
Mr Franz Madlener	1 July 2020 - 7 November 2020	-	1
Executives		3	2
Total number of Dande	nong Market Board Members	8	9
South East Leisure Boa	ard Members		
Mr Steven Wright	22 July 2021 to 30 June 2022	1	
Mr Michael Jaensch	7 July 2021 to 30 June 2022	1	
Mr Timothy Cockayne	22 July 2021 to 30 June 2022	1	
Ms Laura Buckley	22 July 2021 to 30 June 2022	1	
Dr. Malak Sukkar	22 July 2021 to 30 June 2022	1	
General Managers		3	
Chief Executive Officer	<u> </u>	1	
Total number of South	East Leisure Board Members	9	-

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note	•	
	Consolidated 2022 \$'000	Consolidated 2021 \$'000
7.1 (c) Remuneration of Key Management Personnel		
Total remuneration of key management personnel was as follows:*		
Short-term benefits	3,218	2,452
Long-term benefits	45	58
Post employment benefit	276	185
	3 539	2 695

<sup>\* &</sup>quot;Total remuneration" comprises base salary, superannuation, annual leave entitlements, long service leave entitlements, allowances and fringe benefits tax paid by Council. The movement in total remuneration between 2021 and 2022 is primarily due to the establishment of South East Leisure Pty Ltd and inclusion of board members.

The numbers of key management personnel, whose total remuneration from Council and any related entities fall within the following bands:

	,	2022	2021
		No	
\$1 -	\$9,999		- 2
\$10,000 -	\$19,999	1	7
\$20,000 -	\$29,999	3	8
\$30,000 -	\$39,999	10	) 4
\$40,000 -	\$49,999	1	_
\$50,000 -	\$59,999	1	_
\$60,000 -	\$69,999	1	1
\$70,000 -	\$79,999	3	-
\$100,000 -	\$109,999	1	-
\$120,000 -	\$129,999	1	1
\$140,000 -	\$149,999		. 1
\$170,000 -	\$179,999	1	_
\$230,000 -	\$239,999		. 1
\$240,000 -	\$249,999	2	-
\$270,000 -	\$279,999	2	-
\$290,000 -	\$299,999		. 1
\$300,000 -	\$309,999	1	2
\$310,000 -	\$319,999		. 1
\$330,000 -	\$339,999	1	-
\$440,000 -	\$449,999	1	1
Total		35	30
		· · · · · · · · · · · · · · · · · · ·	- —

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

	2022	2021
1 (d) Senior Officers remuneration	No.	No.
A Senior Officer is an officer of Council, other than Key Management Personnel, who:		
<ul><li>a) has management responsibilities and reports directly to the Chief Executive</li><li>b) whose total annual remuneration exceeds \$151,000.</li></ul>	e;	
The number of Senior Officers are shown below in their relevant income band	ls:	
Income range:		
\$151,000 - \$159,999	14	14
\$160,000 - \$169,999	13	8
\$170,000 - \$179,999	8	8
\$180,000 - \$189,999	5	4
\$190,000 - \$199,999	1	2
\$200,000 - \$209,999	2	4
\$210,000 - \$219,999	4	3
\$220,000 - \$229,999	2	3
\$230,000 - \$239,999	2	1
	51	47
	Consolidated	Consolidated
	2022	2021
Total remuneration for the reporting year for Conier Officers included	\$'000	\$'000
Total remuneration for the reporting year for Senior Officers included above, amounted to:*	9,025	8,409

<sup>\* &</sup>quot;Total remuneration" comprises base salary, superannuation, annual leave entitlements, long service leave entitlements, allowances and fringe benefits tax paid by Council.

#### 7.2 Related party disclosure

#### (a) Transactions with related parties

(i) During 2021-22 Council entered into the following transactions with related parties Dandenong Market Pty Ltd (DMPL) and South East Leisure Pty Ltd (SEL).

#### **Dandenong Market Pty Ltd**

	2022	2021
	Excl GST	Excl GST
	\$'000	\$'000
Received from DMPL		
Rent received	-	-
Other reimbursements	-	10
Total received		10
Paid to DMPL		
Contributions for festival/events	-	40
Payment for gift vouchers	17	10
Payment for other items	9	8
Total paid	26	58

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

2022	2021
Excl GST	Excl GST
\$'000	\$'000

#### 7.2 (a) Transactions with related parties (continued)

#### Dandenong Market Pty Ltd (continued)

Councillor Memeti has a financial interest in a stall at Dandenong Market. The financial arrangements are at arms length based on commercial terms. A number of related parties have minority shareholdings in public companies, which have dealings with the Council from time to time.

#### South East Leisure Pty Ltd (SEL)

Received from SEL Other reimbursements Total received	3 3	<u>-</u>
Paid to SEL		
Establishment funding	1,680	-
Management fee (advanced 2022-23 payment)	1,207	-
Payment for other items	2	
Total paid	2,889	-

- (ii) During the financial year ended 30 June 2022, John Bennie CEO was a non-executive board member of the following organisations to which Council has paid the following amounts;
- MAV Insurance (which operates under the umbrella of Municipal Association of Victoria, noting that the MAV Workcare Insurance Scheme ceased operation on 30 June 2021). A value of \$871,000 (2020-21 \$670,000) was paid for the provision of Local Government Liability insurance and claim excesses paid. A further value of \$1.3 million was paid as a wind down payment of the MAV Insurance Scheme (2020-21 NiI).
- Chisholm Institute \$69,000 (2020-21 \$66,000) for the provision of external training courses.

#### (b) Outstanding balances with related parties

The following transaction was outstanding at 30 June Other reimbursements (settled on 15 July 2022)

	_
-	3
-	3

#### (c) Loans to/from related parties

No loans were made, guaranteed or secured by the Council to related parties during 2021-22 (2020-21 \$nil).

#### City of Greater Dandenong

2021-22 Financial Report

### **Notes to the Financial Report**

Note

2022 2021 Excl GST Excl GST \$'000 \$'000

#### 7.2 (d) Commitments to or from related parties

#### Dandenong Market Pty Ltd

Under the Management Services Agreement with Dandenong Market Pty Ltd (DMPL) an extension has been exercised up to 30 June 2026.

A commitment from DMPL for rent of Market premises is as follows \*

- 1,080 - 1,080

\*In response to the COVID-19 pandemic, Council waived the requirement for DMPL to pay a return to Council in the 2020-21 and 2021-22 financial years. This has allowed the provision of support to Market traders in the form of rent relief. Council is not expecting a return from the Dandenong Market in 2022-23. This will allow the Market to re-establish its business in the current environment.

#### South East Leisure Pty Ltd

Under the Management Services Agreement Council appoints South East Leisure Pty Ltd to provide management services to Council, Council is required to pay a Management Fee under the terms and conditions of the Management Services Agreement which ends 30 June 2032.

Council has committed to pay a net \$3.54 million to South East Leisure in 2022-23, which represents a management services fee less payroll tax which South East Leisure is required to pay to Council. At 30 June 2022, Council has prepaid \$1.21 million of the 2022-23 Management Services Fee to South East Leisure, so the amount disclosed below is the remaining management service fee payable for 2022-23.

A commitment to pay a Management Fee to South East Leisure Pty Ltd

2,662 -2,662 -

#### City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 8 Managing uncertainties

#### 8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

#### (a) Contingent assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council.

The following are potential contingent asset to be considered by Council.

#### **Developer contributions**

Greater Dandenong acquires infrastructure assets, such as local roads, footpaths, kerb and channel and drains etc, from developers, as subdivisional contributions. The amount and value of assets acquired depends on the size of the development and the level of growth within the municipality. Developers construct infrastructure assets which are vested with Council when Council issues a Statement of Compliance. These assets are brought to account as revenue (Contributions – Non Monetary Assets) and capitalised. At reporting date, developers had commenced construction of assets that will eventually be transferred to the Council subject to Council issuing a Statement of Compliance. Council cannot reliably measure the value of the assets involved prior to completion and the timing of recognition.

#### (b) Contingent liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council: or
- present obligations that arise from past events but are not recognised because:
- it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
- the amount of the obligation cannot be measured with sufficient reliability.

The following are potential contingencies to be considered by Council.

#### Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

#### City of Greater Dandenong

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#### **Notes to the Financial Report**

#### Note

#### 8.1 (b) Contingent liabilities (continued)

#### **Development Contribution Plans (DCP)**

Council has three sites that are subject to formal development contribution plans, two are in Keysborough and one in Lyndhurst. All three sites are covered by a DCP.

A DCP provides the framework for the provision and funding of infrastructure to facilitate the set development area and the purpose of a DCP is to provide a "fair distribution of costs for works and services, including roads, traffic management and community facilities to all the proper servicing in the area".

New development in each of the areas is required to meet its share of the total cost of delivering the required infrastructure works – as measured by its projected share of usage – through development contributions collected under the DCP's. The balance of works not covered by development contributions has been agreed to be funded by Council. The total value of these works is estimated to be around \$15.2 million.

#### Landfills

The City of Greater Dandenong may be liable for the consequences of disposing refuse at a number of legacy landfill sites. A legacy site refers to a landfill that has been decommissioned and is no longer receiving waste. At balance date Council is unable to assess whether there are any financial implications.

#### Legal actions

Council is presently involved in a number of confidential legal matters, which are being conducted through Council's solicitors. The estimated potential financial effect of these matters may be up to \$1.4 million (\$705,000 as at 30 June 2021).

#### **MAV Workcare**

Council was a participant of the MAV WorkCare Scheme. The MAV WorkCare Scheme provided workers compensation insurance. MAV WorkCare commenced business on 1 November 2017 and the last day the Scheme operated as a self-insurer was 30 June 2021. In accordance with the *Workplace Injury Rehabilitation and Compensation Act 2013*, there is a six year liability period following the cessation of the Scheme (to 30 June 2027). During the liability period, adjustment payments may be required. During the 2021-22 financial year Council paid \$1.30 million. The determination of any adjustment payments is dependent upon revised actuarial assessments of the Scheme's tail claims liabilities as undertaken by Work Safe Victoria. If required, adjustments will occur at the 3-year and 6-year points during the liability period, and will affect participating members.

#### City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 8.1 (c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the Balance Sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the Balance Sheet are disclosed below.

As at 30 June 2022, Council's maximum potential exposure is as follows:

Entities	Amount outstanding	Amount outstanding	Year loan commenced
	30 June 2022 \$'000	30 June 2021 \$'000	
Keysborough Bowls Club Inc.	64	81	18 May 2015
Total Guarantees for loans to other entities	64	81	

#### 8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2022 reporting period. Council assesses the impact of these new standards. As at 30 June 2022 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2023 that are expected to impact Council.

#### Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statements may not equate due to rounding.

City of Greater Dandenong

2021-22 Financial Report

#### Notes to the Financial Report

#### Note

#### 8.3 Financial instruments

#### (a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

#### (b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

#### Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk. We do not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 2020. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product
- monitoring of return on investment and
- benchmarking of returns and comparison with budget

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

#### (c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in the Balance Sheet. Particularly significant area of credit risk exists in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with
- we may require collateral where appropriate and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 8.3 (c) Credit risk (continued)

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal. Rates debtors are secured by a charge over the rateable property. Council has assessed that 10% of parking infringement debts owing to Council are unlikely to be collected and has raised a provision for doubtful debts over those debts based on an assessment of collectability. The collection of long overdue parking infringement debts is managed by Fines Victoria

Refer note 5.1 for financial assets which are determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the Balance Sheet, such as when Council provides a guarantee for another party. Details of Council's contingent liabilities are disclosed in note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the Balance Sheet and notes to the financial statements. Council does not hold any collateral (in respect to non-rate debtors).

#### (d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements we will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained.
- has readily accessible standby facilities and other funding arrangements in place.
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments.
- monitors budget to actual performance on a regular basis, and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the Balance Sheet and the amounts related to financial guarantees disclosed in note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at note 5.4.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

#### (e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +1% and - 1% in market interest rates (AUD) from year-end rates of 0.85%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

#### City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 'Fair value measurement', aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities.

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable.

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by reassessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

#### Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset

There are no required impairment adjustments at 30 June 2022.

#### City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 8.5 Events occurring after balance date

Operation commencement of new wholly owned company (South Fast Leisure)

Greater Dandenong City Council (Council) resolved in February 2021 to create a wholly owned company, South East Leisure Services Pty Ltd, to operate the following four major aquatic and leisure centres in the City of Greater Dandenong from 1 July 2022:

- Dandenong Oasis (Oasis)
- Noble Park Aquatic Centre (NPAC)
- Springers Leisure Centre (Springers)
- Dandenong Stadium.

South East Leisure Pty Ltd was established on 7 July 2021.

As at 30 June 2022 South East Leisure employed 10 staff. On 1 July 2022, a further 165 staff commenced employment with South East Leisure, primarily these staff members were recruited from the existing facilities' management companies.

South East Leisure determined that a transfer of business occurred under the Fair Work Act 2009 (The Act) in relation to employees who used to perform work at these facilities and who were subsequently employed to perform the same role with South East Leisure.

In accordance with the Act's business transition requirements, South East Leisure will recognise the employee's service with the previous employer(s) for the purposes of the following entitlements:

- Personal/Carer's leave,
- Parental leave
- Long Service leave (LSL).

As part of the transfer of business, South East Leisure will not recognise the following service-related entitlements:

- Annual leave,
- Service for notice period of termination and redundancy, and
- Service periods for minimum employment for unfair dismissal rights.

The estimated amount of the liability is still being determined and is not recognised in the Consolidated Financial Statements of Council.

#### 8.6 Adjustments directly to equity

There were no adjustments to opening equity balances in the 2021-22 financial year.

City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

Note

9 Other matters

9.1 Reserves

(a) Asset revaluation reserves	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Reversal of previous revaluations for assets disposed \$'000	Impairment loss (credited against previous increments)/ reversal \$'000	Balance at end of reporting period \$'000
2022					
Property					
Land	1,046,048	(82,905)	-	-	963,143
Buildings	42,289	(2,451)	-	-	39,838
•	1,088,337	(85,356)	-	-	1,002,981
Infrastructure					
Roads	196,658	-	-	-	196,658
Bridges	20,324	5,817	-	-	26,141
Footpaths and cycleways	19,035	-	-	-	19,035
Drainage	183,446	40,518	-	-	223,964
Off street car parks	3,804	-	-	-	3,804
	423,267	46,335	-	-	469,602
Total asset revaluation reserves	1,511,604	(39,021)			1,472,583
2021					
Property					
Land	807,860	239,016	(828)	-	1,046,048
Buildings	42,442	-	(48)	(105)	42,289
	850,302	239,016	(876)	(105)	1,088,337
Infrastructure					
Roads	196,658	-	-	-	196,658
Bridges	20,324	-	-	-	20,324
Footpaths and cycleways	15,289	3,746	-	-	19,035
Drainage	183,446	-	-	-	183,446
Off street car parks	3,804	-	-	-	3,804
	419,521	3,746	-	-	423,267
Total asset revaluation reserves	1,269,823	242,762	(876)	(105)	1,511,604

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets, as described in accounting policy note 6.2(h).

City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

Note

Re-vegetation reserves   343   63   - 2   2   2   2   2   2   2   2   2	9.1 Reserves (continued)	Balance at beginning of reporting period \$'000	Transfer to accumulated surplus \$'000	Transfer from accumulated surplus \$'000	Balance at end of reporting period \$'000
Insurance reserve	(b) Other reserves				
Re-vegetation reserves   343   63   - 2   2   2   2   2   2   2   2   2	2022				
Open space - planning, development and improvements         4,386         (4,504)         3,060         2,9           Open space - acquisitions         6,000         (3,939)         3,939         6,1           Keysborough South maintenance levy         1,947         (1,264)         1,647         2,3           Major projects reserve         27,358         (6,072)         4,932         26,2           General reserve         1,102         -         -         1,1           Council funded development contributions reserve         19,646         (644)         503         19,8           Spring Valley landfill rehabilitation         1,558         (608)         2,035         2,9           Springvale Activity Precinct - parking and development         235         -         -         2           development         1,527         (311)         650         1,8           Future maintenance reserve         206         (278)         4,685         4,6           Total other reserves         406         (63)         -         5           2021         Insurance reserve         999         (93)         -         5           Re-vegetation reserves         406         (63)         -         5           Qpen spac	Insurance reserve	906	(1,327)	746	325
improvements	Re-vegetation reserves	343	(63)	-	280
Open space - acquisitions         6,000         (3,939)         3,939         6,000           Keysborough South maintenance levy         1,947         (1,264)         1,647         2,3           Major projects reserve         27,358         (6,072)         4,932         26,2           General reserve         1,102         -         -         1,1           Council funded development contributions reserve         19,646         (644)         503         19,3           Spring Valley landfill rehabilitation         1,558         (608)         2,035         2,8           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development and reserves         206         (278)         4,685         4,8           Future maintenance reserve         206         (278)         4,685         4,8           Total other reserves         999         (93)         -         -         2           Re-vegetation reserve         406         (63)         -         -         3         -         -         -         -         -         -         -         -         -         -         -         -         -         - <td>Open space - planning, development and</td> <td></td> <td></td> <td></td> <td></td>	Open space - planning, development and				
Keysborough South maintenance levy         1,947         (1,264)         1,647         2,38           Major projects reserve         27,358         (6,072)         4,932         26,3           General reserve         1,102         -         -         1,1           Council funded development contributions reserve         19,646         (644)         503         19,5           Spring Valley landfill rehabilitation         1,558         (608)         2,035         2,5           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,527         (311)         650         1,8           Future maintenance reserve         206         (278)         4,685         4,6           Future maintenance reserve         999         (93)         -         5           Future maintenance reserve         999         (93)         -         5           Re-vegetation reserves         406         (63)         -         -         5           Re-vegetation reserves         9,709         (7,829)         2,506         4,5         6,64           Open space - planning, development and improvements         6,000         (6,5	improvements	4,386	(4,504)	3,060	2,942
Major projects reserve         27,358         (6,072)         4,932         26,3           General reserve         1,102         -         -         1,1           Council funded development contributions reserve         19,646         (644)         503         19,3           Spring Valley landfill rehabilitation         1,558         (608)         2,035         2,8           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,527         (311)         650         1,8           Future maintenance reserve         206         (278)         4,685         4,6           Future maintenance reserve         999         (93)         -         -         68,2           2021         Insurance reserve         999         (93)         -	Open space - acquisitions	6,000	(3,939)	3,939	6,000
Council funded development contributions reserve	Keysborough South maintenance levy	1,947	(1,264)	1,647	2,330
Council funded development contributions reserve   19,646   (644)   503   19,55   5   5   5   5   5   5   5   5   5	Major projects reserve	27,358	(6,072)	4,932	26,218
Spring Valley landfill rehabilitation         1,558         (608)         2,035         2,5           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,527         (311)         650         1,650	General reserve	1,102	-	-	1,102
Springvale Activity Precinct - parking and development   235   -   -   2	Council funded development contributions reserve	19,646	(644)	503	19,505
Dandenong Activity Precinct - parking and development   1,527   (311)   650   1,527   (311)   (311	Spring Valley landfill rehabilitation	1,558	(608)	2,035	2,985
Dandenong Activity Precinct - parking and development   1,527   (311)   650   1,8					
1,527 (311) 650 1,527 (311)		235	-	-	235
Future maintenance reserve         206         (278)         4,685         4,685           Total other reserves         65,214         (19,010)         22,197         68,685           2021         Insurance reserve         999         (93)         -         5,68           Re-vegetation reserves         406         (63)         - <td></td> <td>4.505</td> <td>(0.1.1)</td> <td>0.50</td> <td>4 000</td>		4.505	(0.1.1)	0.50	4 000
Total other reserves   65,214 (19,010)   22,197   68,2021     Insurance reserve   999 (93) - 997 (93) - 998 (93) - 999 (993) - 999 (99) - 999	•		` '		1,866
1					4,613
Insurance reserve   999   (93)   -   50	lotal other reserves	65,214	(19,010)	22,197	68,401
Re-vegetation reserves       406       (63)       -       3         Open space - planning, development and improvements       9,709       (7,829)       2,506       4,3         Open space - acquisitions       6,000       (6,545)       6,545       6,         Keysborough South maintenance levy       1,721       (1,373)       1,599       1,         Major projects reserve       26,250       -       1,108       27,3         General reserve       334       -       768       1,         Council funded development contributions reserve       19,430       (490)       706       19,6         Spring Valley landfill rehabilitation       890       (595)       1,263       1,5         Springvale Activity Precinct - parking and development       235       -       -       -       2         Dandenong Activity Precinct - parking and development       1,148       (621)       1,000       1,5	2021				
Re-vegetation reserves       406       (63)       -       3         Open space - planning, development and improvements       9,709       (7,829)       2,506       4,3         Open space - acquisitions       6,000       (6,545)       6,545       6,         Keysborough South maintenance levy       1,721       (1,373)       1,599       1,         Major projects reserve       26,250       -       1,108       27,3         General reserve       334       -       768       1,         Council funded development contributions reserve       19,430       (490)       706       19,6         Spring Valley landfill rehabilitation       890       (595)       1,263       1,5         Springvale Activity Precinct - parking and development       235       -       -       -       2         Dandenong Activity Precinct - parking and development       1,148       (621)       1,000       1,5	Insurance reserve	999	(93)	_	906
improvements         9,709         (7,829)         2,506         4,7           Open space - acquisitions         6,000         (6,545)         6,545         6,6           Keysborough South maintenance levy         1,721         (1,373)         1,599         1,8           Major projects reserve         26,250         -         1,108         27,7           General reserve         334         -         768         1,           Council funded development contributions reserve         19,430         (490)         706         19,6           Spring Valley landfill rehabilitation         890         (595)         1,263         1,5           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,148         (621)         1,000         1,4	Re-vegetation reserves	406		-	343
Open space - acquisitions         6,000         (6,545)         6,545         6,           Keysborough South maintenance levy         1,721         (1,373)         1,599         1,           Major projects reserve         26,250         -         1,108         27,           General reserve         334         -         768         1,           Council funded development contributions reserve         19,430         (490)         706         19,6           Spring Valley landfill rehabilitation         890         (595)         1,263         1,           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,148         (621)         1,000         1,5	Open space - planning, development and		` ,		
Keysborough South maintenance levy     1,721     (1,373)     1,599     1,599       Major projects reserve     26,250     -     1,108     27,5       General reserve     334     -     768     1,7       Council funded development contributions reserve     19,430     (490)     706     19,6       Spring Valley landfill rehabilitation     890     (595)     1,263     1,8       Springvale Activity Precinct - parking and development     235     -     -     -     2       Dandenong Activity Precinct - parking and development     1,148     (621)     1,000     1,5	improvements	9,709	(7,829)	2,506	4,386
Major projects reserve         26,250         -         1,108         27,5           General reserve         334         -         768         1,7           Council funded development contributions reserve         19,430         (490)         706         19,6           Spring Valley landfill rehabilitation         890         (595)         1,263         1,8           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,148         (621)         1,000         1,5	Open space - acquisitions	6,000	(6,545)	6,545	6,000
General reserve         334         -         768         1,           Council funded development contributions reserve         19,430         (490)         706         19,6           Spring Valley landfill rehabilitation         890         (595)         1,263         1,5           Springvale Activity Precinct - parking and development         235         -         -         -         -         2           Dandenong Activity Precinct - parking and development         1,148         (621)         1,000         1,5	Keysborough South maintenance levy	1,721	(1,373)	1,599	1,947
Council funded development contributions reserve         19,430         (490)         706         19,630           Spring Valley landfill rehabilitation         890         (595)         1,263         1,530           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,148         (621)         1,000         1,5	Major projects reserve	26,250	-	1,108	27,358
Spring Valley landfill rehabilitation         890         (595)         1,263         1,5           Springvale Activity Precinct - parking and development         235         -         -         -         2           Dandenong Activity Precinct - parking and development         1,148         (621)         1,000         1,4	General reserve	334	-	768	1,102
Springvale Activity Precinct - parking and development 235 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Council funded development contributions reserve	19,430	(490)	706	19,646
development 235 2 Dandenong Activity Precinct - parking and development 1,148 (621) 1,000 1,5	Spring Valley landfill rehabilitation	890	(595)	1,263	1,558
Dandenong Activity Precinct - parking and development 1,148 (621) 1,000 1,5	Springvale Activity Precinct - parking and				
development 1,148 (621) 1,000 1,5		235	-	-	235
Future maintenance recents	·	,	, ,	1,000	1,527
	Future maintenance reserve	214	(8)	-	206
Total other reserves 67,336 (17,617) 15,495 65,2	i otal otner reserves	67,336	(17,617)	15,495	65,214

#### City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 9.1 Reserves (continued)

#### (b) Other reserves (continued)

#### Nature and purpose of other reserves:

#### Insurance reserve

The insurance reserve has been created to meet large and unexpected policy excesses on multiple insurance claims.

#### Re-vegetation reserves

The purpose of this reserve fund is to meet native re-vegetation requirements on Council's reserves.

#### Open space - planning, development and improvements

Funds set aside in this reserve will be utilised exclusively for allocation towards enhancing the City's open space via planning, development and improvements.

#### Open space - acquisitions

Funds set aside in this reserve will be utilised exclusively for open space land acquisitions.

#### Keysborough South maintenance levy

This reserve has been established to ensure full accountability of the levies received for the Keysborough and Somerfield Estates reflecting costs of maintaining an additional 15% open space beyond that of traditional estates.

#### Major projects reserve

The major projects reserve holds proceeds from the sale of Council's property assets or surplus Council funds and will be utilised for investing in other properties or funding future major projects.

#### General reserve

This reserve relates to financial impacts of future aged care sector reforms.

#### Council funded development contributions reserve

The reserve for Council funded development contribution plans holds funds in respect of Council's contribution to the two major developments in Dandenong South (C87) and Keysborough (C36).

#### Spring Valley landfill rehabilitation reserve The purpose of this reserve is to rehabilitate the Spring Valley and Spring Valley landfill rehabilitation reserve.

 $The \ purpose \ of \ this \ reserve \ is \ to \ rehabilitate \ the \ Spring \ Valley \ land \ fill \ site \ at \ Clarke \ Road, \ Spring \ Valley \ land \ fill \ site \ at \ Clarke \ Road, \ Spring \ Valley \ land \ fill \ site \ at \ Clarke \ Road, \ Spring \ Valley \ land \ fill \ site \ at \ Clarke \ Road, \ Spring \ Valley \ land \ fill \ site \ at \ Clarke \ Road, \ Spring \ Valley \ land \ fill \ site \ description \ fill \ site \ description \ fill \$ 

#### Springvale Activity Precinct - parking and development reserve

The purpose of the reserve is to fund development in the Springvale Activity Centre.

#### Dandenong Activity Precinct - parking and development reserve

The purpose of the reserve is to fund development in the Dandenong Activity Centre.

#### Future maintenance reserve

This reserve holds contribution funds for future works to address level crossing removal authority defects.

#### Keysborough South Community Infrastructure Levies

These reserve funds relate to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.

(c) Total reserves summary	Note	Consolidated 2022 \$'000	Consolidated 2021 \$'000
Asset revaluation reserve	9.1(a)	1,472,583	1,511,604
Other reserves	9.1(b)	68,401	65,214
Total reserves		1,540,984	1,576,818

City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

Note

#### 9.2 Reconciliation of cash flows from operating activities to surplus

	Consolidated 2022 \$'000	Consolidated 2021 \$'000
Surplus for the year	33,935	16,564
Depreciation	32,416	32,495
Amortisation intangible assets	103	97
Amortisation right of use assets	664	597
Impairment loss	-	89
Gain on disposal of property, infrastructure, plant and equipment	(482)	(368)
Fair value adjustments expense	99	954
Contributions of non-monetary assets	(3,685)	(4,634)
Works in progress unable to be capitalised (expensed)	2,593	3,708
Assets written-off	991	1,992
Borrowing costs	2,803	2,924
Finance cost - leases	30	23
Change in assets and liabilities		
Increase in trade and other receivables	(3,499)	(1,618)
Increase in other assets	(2,988)	(377)
(Increase)/Decrease in trust funds and deposits	507	(2,141)
Increase/(Decrease) in trade and other payables	(555)	2,518
Increase/(Decrease) in unearned income/revenue	(4,586)	20,013
Increase/(Decrease) in provisions	(978)	3,059
Net cash provided by operating activities	57,368	75,895

#### City of Greater Dandenong

2021-22 Financial Report

#### Notes to the Financial Report

#### Note

#### 9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

Obligations for contributions to the Fund are recognised as an expense in Comprehensive Income Statement when they are made or due.

#### Accumulation

The Fund's accumulation category, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2022, this was 10.0% as required under Superannuation Guarantee (SG) legislation (2021:9.5%)).

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of the Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 - Employee Benefits.

#### Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2021, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category.

The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 109.8%. The financial assumptions used to calculate the VBI were:

- Net investment returns 4.75% pa - Salary information 2.75% pa - Price inflation (CPI) 2.25% pa

As at 30 June 2022, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category. It is expected to be completed by 31 October 2022.

Vision Super has advised that the VBI at 30 June 2022 was 102.2%. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021). The financial assumptions used to calculate this VBI

- Net investment returns

5.5% pa 2.5% pa to 30 June 2023, and 3.5% pa Salary information

3.0% pa - Price inflation (CPI)

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2021 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

#### City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 9.3 Superannuation (continued)

#### Employer contributions

#### (a) Regular contributions

On the basis of the results of the 2021 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2022, this rate was 10.0% of members' salaries (9.5% in 2020-21). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

#### (b) Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

#### The 2021 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2021 and the last full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

2021	2020
(Interim)	(Triennial)
\$ million	\$ million
214.7	100.0
270.3	200.0
285.2	217.8
	<b>\$ million</b> 214.7 270.3

#### City of Greater Dandenong

2021-22 Financial Report

#### **Notes to the Financial Report**

#### Note

#### 9.3 Superannuation (continued)

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2021.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2021.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2021.

Council was notified of the 30 June 2021 VBI during August 2021 (2020: August 2020).

#### The 2022 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2022 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2022. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021).

#### Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2022 are detailed below:

			Consolidated	Consolidated
			2022	2021
Scheme	Type of scheme	Rate	\$'000	\$'000
Vision Super	Defined benefits	10.0% (2021: 9.5%)	342	337
Vision Super	Accumulation	10.0% (2021: 9.5%)	3,512	3,389
Other funds	Accumulation	10.0% (2021: 9.5%)	2,963	2,573

Council did not make any unfunded liability payments to Vision Super during 2021-22 (2020-21 - \$nil).

There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2022.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2023 is \$353,965.

#### 10 Change in accounting policy

There have been no changes to accounting policies in the 2021-22 year.

There are no pending accounting standards that are likely to have a material impact on Council.

#### **FINANCE AND BUDGET**

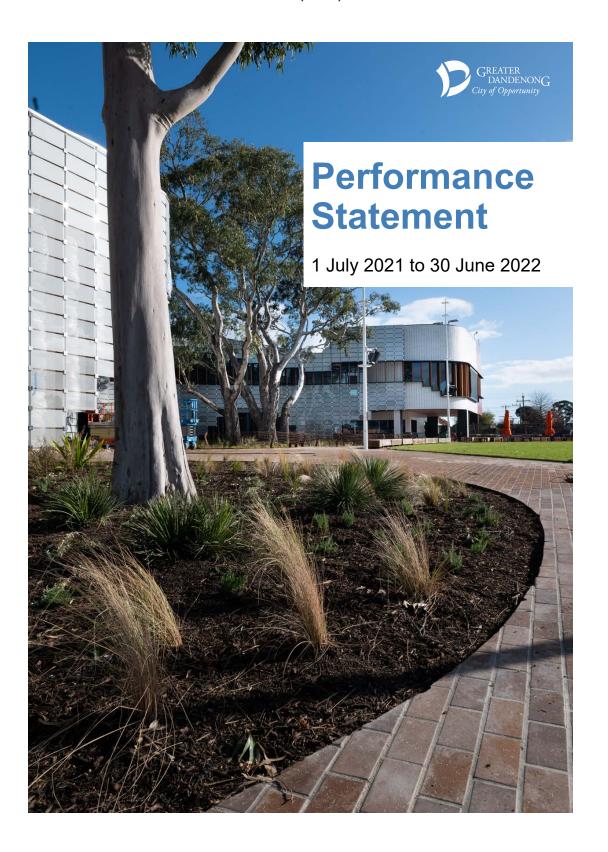
#### 2021-22 ANNUAL FINANCIAL STATEMENT

#### **ATTACHMENT 2**

#### **PERFORMANCE STATEMENTS**

PAGES 20 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



#### **Performance Statement**

For the year ended 30 June 2022

#### **Description of municipality**

The City of Greater Dandenong encompasses an area of 129 kilometres in Melbourne's southeast, approximately 35 kilometres from the central business district. Greater Dandenong has a population of over 163,000 people and is the most multicultural municipality in Australia, with residents from over 150 different birthplaces. This adds a wealth of diversity to the city through a range of cultural experiences. The city has a vibrant economy in both the retail and manufacturing sectors and is renowned as the manufacturing hub of Victoria. The wholesale trade, health care, and retail trade sectors also provide a significant proportion of employment opportunities.

#### **COVID Pandemic**

Council prepared its 2021-22 Original Budget based on a return to some degree of economic normality. It was expected that several key revenue areas would continue to be impacted by the pandemic including interest on investments, Dandenong Market, car parking and infringement income. To fund the reduced operational outcome, the 2021-22 Original Budget included a drop in capital works funded from operations of around \$2.3 million.

At the time of the preparation of the budget, it was not anticipated that further lockdowns would occur. The most significant impacts of COVID lockdown restrictions occurred in relation to Council's revenue (statutory fees and fines, user fees, rental and interest income).

In response to COVID the leisure centre facilities, libraries, community centres and the Drum Theatre were either closed or experienced decreased visitations to Council facilities and decreased participation in Council programs.

While the impacts of the pandemic have abated somewhat through the 2021-22 financial year, Council has noted the following significant impacts on its financial operations compared to pre-COVID budget levels:

- Revenue reductions of \$5.91 million in parking fines and fees, interest income, Drum Theatre, Community Care and statutory fees and fines. Reductions in these income sources of \$3.25 million were factored in the 2021-22 Original Budget.
- During the 2021-22 financial year, Council made a decision to again waive any return from the Dandenong Market (the Company) operations to Council (\$1.16 million). This was in response to the COVID pandemic and has allowed the Company to provide support to market traders in the form of rent relief and fee abatements as a response to Government restrictions, ensuring the long-term viability of the Company. In Council's 2021-22 Original Budget it was anticipated that the Company would return 80% of its pre-COVID annual rental to Council. Amendments to the Management Services Agreement occurred in August 2021 which revised the return to Council going forward, however this did not impact Council's decision to continue to waive any return for 2021-22 and allowed the Company to continue to provide fee and rental relief to traders.

#### **Performance Statement**

For the year ended 30 June 2022

- Rental relief was also provided to commercial and community facilities (\$386,000) of which \$65,000 was included in the 2021-22 Original Budget.
- Council continued to receive and was able to recognise a significant amount of nonrecurrent grant income for COVID initiatives and stimulus funding. Grant funding is generally offset by associated expenditure and does not represent an increase in Council's financial result.

Council's commitment for the 2022-23 year is to continue to invest in services and infrastructure in a financially responsible way by balancing the needs of our community while achieving long term financial sustainability and most importantly to recover and revive in a post COVID environment.

Refer to the Annual Financial Statements (Overview section) for further information.

Performance Statement For the year ended 30 June 2022

S Fo	Sustainable Capacity Indicators For the year ended 30 June 2022	Capacity In ended 30 J	dicators une 2022		
Indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Material Variations and Comments
<b>Population</b> Expenses per head of municipal population [T otal expenses / Municipal population]	\$1,147.12	\$1,185.36	\$1,248.17	\$1,293.37	
Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$6,072.65	\$6,160.62	\$6,198.26	\$6,772.05	The 2022 higher result is mainly due to a revaluation of drainage assets (15% increase) at 31 May 2022.
Population density per length of road [Municipal population / Kilom etres of local roads]	237.46	243.62	242.95	235.17	
Own-source revenue Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	\$1,026.71	\$1,001.25	\$1,021.92	\$1,095.59	
Recurrent grants Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	\$200.45	\$181.62	\$204.26	\$235.45	
<b>Disadvantage</b> Relative Socio-Economic Disadvantage [Index of Relative Socio-Economic Disadvantage by decile]	1.00	1.00	1.00	1.00	

## Performance Statement For the year ended 30 June 2022

Sustaina Fo	ble Capaci r the year	ainable Capacity Indicators (contil For the year ended 30 June 2022	Sustainable Capacity Indicators (continued) For the year ended 30 June 2022	(pər	
Indicator / measure	Results 2019	Results 2020	Results 2021		Results Material Variations and Comments 2022
Workforce turnover Percentage of staff turnover [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x 100	%6.6	10.5%	18.4%	17.1%	

## Definitions

'adjusted underlying revenue" means total income other than:

(a) non-recurrent grants used to fund capital expenditure; and

(b) non-monetary asset contributions; and

(c) contributions to fund capital expenditure from sources other than those referred to above

infrastructure" means non-current property, plant and equipment excluding land

local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

population" means the resident population estimated by council

own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

'unrestricted cash" means all cash and cash equivalents other than restricted cash

Performance Statement For the year ended 30 June 2022

σ,	Service Performance Indicators	ormance In	dicators		
Figure 1 indicator 1 measure	For the year ended 30 June 2022	ended 30 J Results	une 2022 Results	Results	Material Variations and Comments
	2019	2020	2021	2022	
Aquatic Facilities Utilisation Utilisation of aquatic facilities [Number of visits to aquatic facilities / Municipal population]	4.08	2.98	1.52	2.27	Visitation to Council's aquatic facilities increased due to the removal of COVID-19 restrictions affecting pool operations.
Animal Management [New measure in 2020] Health and safety Animal management prosecutions [Number of successful animal management prosecutions]	New in 2020	100%	100%	100%	New measure from 1 July 2019 replacing retired measure in line below.
Animal Management [Retired measure in 2020] Health and safety Animal management prosecutions [Number of successful animal management prosecutions]	29	Retired in 2020	N/A	NA	This measure was replaced by Animal management prosecutions' (AM7) above from 1 July 2019.
Food Safety  Health and safety  Critical and major non-compliance outcome notifications  [Number of critical non-compliance outcome notifications and major non-compliance notications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x 100	100.00%	100.00%	100.00%	100.00%	

Performance Statement For the year ended 30 June 2022

Service	Service Performance Indicators (continued)	ce Indicato	rs (continu	ed)	
Po	For the year ended 30 June 2022	ended 30 J	une 2022		
Indicator / measure	Results	Results	Results	Results	Material Variations and Comments
	2019	2020	2021	2022	
Governance Satisfaction Satisfaction Satisfaction with council decisions [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	61.00	63.00	63.00	62.00	
<b>Libraries</b> Participation Active library borrowers in municipality [Number of active library borrowers in the last three years / T he sum of the population for the last three years] x 100	11.32%	10.00%	16.95%	7.98%	In the previous year's reporting (2020) the active borrower figure was incorrectly calculated based on the last activity date which can be triggered by any activity that edits a user record. This could include updating of addresses, cleaning of fines, or renewal of loans. The 2022 reporting figures have rectified this error.
Maternal and Child Health (MCH) Participation Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100	75.11%	73.15%	73.54%	72.31%	

Performance Statement For the year ended 30 June 2022

Service Fo	Performan or the year	Service Performance Indicators (continued) For the year ended 30 June 2022	rs (continu une 2022	(pəı	
Indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Material Variations and Comments
Maternal and Child Health (MCH) (continued)  Participation  Participation in the MCH service by Aboriginal children  [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x  100	70.25%	72.65%	78.15%	83.33%	MCH has undertaken a number of initiatives to improve the participation of Aboriginal children with the MCH service. This includes working closely with the New Directions team to promote the MCH service, updating services with culturally respectful plaques, ceremonial sticks and dolls, and prioritising Aboriginal clients throughout COMD. The Outreach Maternal and Child Health Nurse has also been linked in with the Aboriginal Antenatal Group.
Roads Satisfaction Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	00.79	68.00	69.00	00:99	

Performance Statement For the year ended 30 June 2022

Service Fo	Performan r the year	Service Performance Indicators (continued) For the year ended 30 June 2022	rs (continu une 2022	(pa	
Indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Results Material Variations and Comments 2022
Statutory Planning  Decision making  Council planning decisions upheld at VCAT  [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications   x 100	35.71%	29.73%	50.00%	30.77%	Council has continued to implement all policies within its Planning Scheme, however a number of refused applications continue to be overturned at VCAT.
Waste Collection  Waste diversion  Kerbside collection waste diverted from landfill  [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	46.40%	48.51%	47.81%	47.96%	

# Performance Statement

### Definitions

'Aboriginal child" means a child who is an Aboriginal person

Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

active library borrower" means a member of a library who has borrowed a book or e-resource from the library

'annual report" means an annual report prepared by a council under section 98 of the Act

class 1 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under section 19C of that Act class 2 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act

critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

food premises" has the same meaning as in the Food Act 1984

local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken "MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

Performance Statement For the year ended 30 June 2022

			Financi For the	al Perfor	Financial Performance Indicators For the year ended 30 June 2022	dicators ine 2022			
Dimension / indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecast Forecast 2024		Forecast 2025	Forecast 2026	Forecast Material Variations and Comments 2026
Efficiency Expenditure level Expenses per property assessment [Total expenses / Number of property assessments]	\$2,889.34	\$2,991.75 \$3,122.88		\$3,108.28 \$3,102.94	\$3,102.94	\$3,141.12 \$3,194.34		\$3,208.58	The future years forecast a return to pre-COVID operating levels with most expenditure increased by an assumed inflation rate (CPI: 1.75% in 2022-23 and 2% thereafter).
Revenue level [New measure in 2020]  Average rate per property assessment [General rates and Municipal charges / Number of property assessments]	New in 2020	\$1,838.75 \$1,889.44		\$1,925.49 \$1,979.20		\$2,005.48	\$2,005.48 \$2,043.82 \$2,082.59	\$2,082.59	The future years forecast an increase in rate revenue equivalent to an assumed inflation rate (CPI: 1.75% in 2022-23 and 2% thereafter). Forecast indicator results for future years differs to the 2023-2032 Long Term Financial Plan to reflect the correct calculation of the indicator here. Note - this is a new measure from 1 July 2019 replacing refred measure in line below.
Revenue level [Retired measure in 2020]  Average residential rate per residential property assessment [Residential rate revenue / Number of residential property assessments]	\$1,327.20 Retired in 2020	Retired in 2020	N/A	N/A	N/A	N/A	N/A	N/A	This measure was replaced by 'Revenue level - Average rate per property assessment (E4) from 1 July 2019.

Performance Statement For the year ended 30 June 2022

			Financi For the	Financial Performance Indicators For the year ended 30 June 2022	mance In ded 30 Ju	dicators ine 2022			
Dimension / indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast Forecast Forecast Material Variations and Comments 2023 2024 2025 2026
Liquidity  Working capital  Current assets compared to current liabilities [Current assets / Current liabilities] x 100	217.50%	205.46%	190.05%	200.03%	146.44%	135.54%	126.98%	132.96%	The forecast working capital ratio for forthcoming years is projected to decrease as closing cash holdings return to normal levels and as Council's cash reserves are drawn down to fund major capital projects including Keysborough Community Hub and replacement of Dandenong Oasis.
Liquidity Unrestricted cash Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x 100	91.68%	103.14%	113.27%	(29.51%)	102.22%	92.02%	81.97%	82.44%	The unrestricted cash ratio had a negative result in 2022 due to \$150.5 million invested in term deposits with maturity periods in excess of 90 days at 30 June, classified as 'other financial assets' not cash. However, if these term deposits were classified as cash the indicator result would be 107.56%. Future years are not comparable as they do not project capital expenditure delays or unspent grants.

Performance Statement For the year ended 30 June 2022

		Fina	Financial Performance Indicators (continued) For the year ended 30 June 2022	formance year en	ial Performance Indicators (cont For the year ended 30 June 2022	ors (conti	(penu		
Dimension / indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecast Forecast 2023		Forecast 2025	Forecast 2026	Forecast Material Variations and Comments 2026
Obligations  Loans and borrowings  Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x 100	42.15%	41.72%	37.58%	34.33%	34.84%	50.40%	63.46%	55.63%	The ratio reduction from the prior year is due to \$3.37 million reduction in borrowings due to loan repayments, partly offset by higher rate revenue. This ratio is forecast to increase in the forthcoming years due to planned borrowings to fund major capital works projects (Keysborough South Community Hub and replacement of Dandenong Oasis) over the 2023 to 2025 financial years.
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x 100	4.65%	8.16%	4.11%	3.99%	3.83%	5.26%	7.17%	8.24%	The higher 2020 result is due to the full repayment of the \$4.9 million Local Government Funding Vehicle (LGFV) in November 2019. The upwards trend in future years relates to planned borrowings to fund major capital projects detailed above.
Indebtedness Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x 100	30.69%	34.74%	33.06%	30.54%	29.75%	41.29%	50.95%	44.19%	44.19% The upwards trend in future years relates to planned borrowings to fund major capital projects detailed above.

Performance Statement For the year ended 30 June 2022

		Fina	ncial Per For the	Financial Performance Indicators (continued) For the year ended 30 June 2022	lndicato ded 30 J≀	ors (cont une 2022	inued)		
Dimension / indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Results         Forecast         Forecast         Forecast         Forecast         Forecast         Material Variations and Comments           2022         2023         2024         2025         2026
New measure in 2020] New measure in 2020] Asset renewal and upgrade compared to Pepreciation Asset renewal and asset upgrade expense / Asset depreciation] x 100	New in 2020	113.10%	90.33%	110.26%	123.18%	205.70%	172.33%	80.64%	This ratio increased from the prior year due to a \$6.4 million increase in asset renewal and upgrade expenditure as a result of the following projects: Springvale Road Boulevard, Abbotts Road widening, Ross Reserve Pavilion and Dandenong Wellbeing Centre (Oasis replacement). The forecast ratio results in 2023 and 2024 are due to increased renewal works associated with the replacement of Dandenong Oasis.
									replacing retired measure in line below.
4sset renewal [Retired measure in 2020] Asset renewal compared to depreciation Asset renewal expense / Asset depreciation] (100	72.37%	Retired in 2020	N/A	N/A	N/A	N/A	N/A	N/A	This measure was replaced by 'Asset renewal and upgrade' (O5) from 1 July 2019.

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#### 4.2.2 2021-22 Annual Financial Statements (Cont.)

Performance Statement For the year ended 30 June 2022

		Fina	ncial Per For the	Financial Performance Indicators (continued) For the year ended 30 June 2022	Indicate ded 30 J	ors (conti une 2022	(pənu		
Dimension / indicator / measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecast Forecast 2023		Forecast 2025	Forecast 2026	Forecast Material Variations and Comments 2026
Operating position  Adjusted underlying result  Adjusted underlying surplus (or deficit)  [Adjusted underlying revenue] x 100	7.15%	0.61%	1.43%	6.39%	4.80%	4.69%	3.95%	5.18%	The 2022 ratio result is primarily due to higher rates, monetary contributions, recurrent capital grant and user fee income from the prior year whilst total expenditure has remained fairly constant. The future years forecast a return to pre-COVID operating levels and the indicator results in 2023 and 2024 differ to the 2023-2032 Long Term Financial Plan to reflect the correct calculation of the indicator here.
Stability Rates concentration Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x 100	67.67%	71.56%	70.70%	68.79%	72.46%	72.68%	73.57%	73.85%	The higher income sources noted above have contributed to a minor drop in the 2022 ratio result. The forecast indicator results for 2023 and 2024 differ to the 2023-2032 Long Term Financial Plan to reflect the correct calculation of the indicator here.
Rates effort Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x 100	0.28%	0.29%	0.30%	0.31%	0.27%	0.27%	0.27%	0.28%	

# Performance Statement

### Definitions

adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

'asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

current assets" has the same meaning as in the AAS

'current liabilities" has the same meaning as in the AAS

non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

'non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

population "means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant "means a grant other than a non-recurrent grant

'residential rates' means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

Page 16

## Performance Statement For the year ended 30 June 2022

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash

#### **Performance Statement**

For the year ended 30 June 2022

#### Other Information

#### 1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's 2022-23 Budget and 2022-23 to 2031-32 Long Term Financial Plan. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by Council in its 2022-23 Budget and 2022-23 to 2031-32 Long Term Financial Plan on 27 June 2022 and which forms part of the council plan. The financial plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The Budget and Financial Plan can be obtained by contacting Council.

Please note that the financial indicator information included in the Performance Statement relates to 2021-22 Council results (not Consolidated).

#### **Performance Statement**

For the year ended 30 June 2022

#### **Certification of the Performance Statement**

In my opinion, the accompanying performance statement has been prepared in accordance with the Local Government Act 2020 and the Local Government (Planning and Reporting) Regulations 2020.

Kirsten Geri CA
Principal Accounting Officer

Date: 12 September 2022

In our opinion, the accompanying performance statement of the Greater Dandenong City Council for the year ended 30 June 2022 presents fairly the results of Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020.* 

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the Local Government (Planning and Reporting) Regulations 2020 to certify this performance statement in its final form.

Jim Memeti *Mayor* 

Date: 12 September 2022

Rhonda Garad Councillor

Date: 12 September 2022

John Bennie PSM Chief Executive Officer

Date: 12 September 2022

#### 4.3 POLICY AND STRATEGY

#### 4.3.1 Draft Tree Protection on Private Property Local Law & Tree Protection on Private Property Policy

File Id: A9039702

Responsible Officer: Director City Planning Design & Amenity

Attachments: Att. 1: Draft Tree Protection on Private Property Local Law

Att. 2: Draft Tree Protection on Private Property Policy

#### 1. Report Summary

Greater Dandenong has one of the lowest canopy coverages in metropolitan Melbourne, with current assessments identifying a tree canopy coverage of only 9%. Council has set a target to increase its canopy coverage to 15% by 2028. To achieve this, a multi-pronged approach is required, with Council needing to continue to undertake more planting on land in its ownership (parks, streets etc.), as well as our community retaining and planting more trees on private land. To achieve the private land outcomes, both increasing the community's knowledge of the benefits of trees, as well as regulating the removal of large trees is required if this target is going to be reached.

The draft Tree Protection on Private Property Local Law and supporting draft Tree Protection on Private Property Policy have been developed to provide a legal framework to protect and expand tree canopy on private land, and enhance the environmental and amenity benefits of our neighbourhoods. This will be achieved by regulating the removal of significant trees (Protected Trees) on private property.

This report seeks a Council resolution to commence the community consultation for the proposed local law and supporting policy.

Following the community consultation period, Council officers will consider all submissions, and then table a further Council report that will provide a summary of any submissions received, and seek a Council resolution to either adopt, or abandon the local law and policy.

This current report does not require Council to resolve to formally support or abandon the draft local law and policy. Rather, it only seeks a resolution to undertake the necessary consultation to seek community feedback.

#### 2. Recommendation Summary

This report recommends that Council:

- 1. resolves to commence the community consultation period for the draft Tree Protection on Private Property Local Law and draft Tree Protection on Private Property Policy; and
- 2. notes that following the community consultation period, a further Council report will be tabled that will provide a summary of the submissions received, and a recommendation to either adopt the local law and policy in its current form, in an amended form, or to abandon the local law and policy.

# 3. Background

Greater Dandenong has one of the lowest overall canopy coverages in metropolitan Melbourne. This along with the high levels of disadvantage in Greater Dandenong places our community at significant risk of the impacts of climate change.

## Urban Forest Strategy, Greening Our City Strategy & Greening Our Neighbourhoods Strategy

In 2018, Council adopted the Greening Our City – Urban Tree Strategy 2018-2028, which focuses on improving the management and number of trees on Council owned land throughout the municipality. This strategy also set a target of increasing the canopy coverage across the municipality to 15% by 2028.

However, this 15% target is not going to be met by only improving tree canopy coverage on Council owned land, and rather a whole of municipality approach is required. As such, in 2019 Council commenced the development of an Urban Forest Strategy and Greening Our Neighbourhoods Strategy.

The Urban Forest Strategy is an overarching parent strategy that establishes the holistic approach to protecting and enhancing canopy coverage across the municipality. The Greening Our Neighbourhoods Strategy then focused on improving the retention and planting of vegetation on private land. This strategy had a strong emphasis on improving the community's knowledge of the benefits of trees, which will hopefully then lead them to be much more likely to retain existing, and plant new trees on their land.

The Urban Forest Strategy 2021-2028 and Greening Our Neighbourhoods Strategy 2021-2028 were both adopted by Council in 2021.

The diagram below shows the relationship between the Urban Forest Strategy 2021-2028 (parent strategy), the Greening Our City Strategy 2018-2028 (Council land) and the Greening Our Neighbourhoods Strategy 2021-2028 (private land).



### **Proposed Tree Protection Local Law**

During the development of the Urban Forest Strategy and Greening Our Neighbourhoods Strategy, concern was raised by Councillors that in addition to education, regulatory controls were also required to protect significant vegetation on private land.

At its meeting on 24 February 2020 Council resolved to continue with the development of the Urban Forest Strategy. This resolution ultimately included a requirement for an:

"investigation of the potential different options for implementing regulatory controls to protect certain vegetation on private land, noting that no action is to be undertaken on any potential regulatory control before:

- a. The results of the investigation are considered by Councillors at a future Councillor Briefing Session: and
- b. A community consultation is undertaken."

Council officers presented the options available for implementing regulatory controls to protect canopy trees on private land to Councillors at a Councillor Briefing Session in June 2020.

On 24 August 2020 Council carried Notice of Motion No.85 to consult with the community on whether Council should develop a local law to protect significant canopy trees.

### The Council resolved:

"that in recognition of the essential role of protecting large trees on private land in tackling climate change and protecting the health and wellbeing of residents, that the public consultation on the draft Urban Forest Strategy includes seeking public views on developing a municipal wide Local Law regarding the protection of large canopy trees with a diameter of 40cm to 50cm or more at base height (approx. height of 7m to 10m)."

Community consultation took place in February 2021, and, at a Councillor Briefing Session in November 2021 Councillors determined to continue to pursue the development of a Tree Protection Local Law and supporting policy. Council officers, with the assistance of consultants, have now developed the draft Tree Protection on Private Property Local Law and supporting draft Tree Protection on Private Property Policy.

A Council resolution is now sought to commence the Local Law consultation process.

# 4. Discussion

Greater Dandenong has one of the lowest canopy coverages in metropolitan Melbourne. Current assessments identify a tree canopy coverage of only 9%, with this figure down from 9.9% in 2016. Council has set a target to increase its canopy coverage to 15% by 2028.

To achieve the 15% target, a multi-pronged approach is required. On Council owned land, continued high levels of additional planting is required (parks, streets etc.). On private land, both increasing the community's knowledge of the benefits of trees, as well as regulating the removal of significant trees is required if this target is going to be reached.

Increasing the community's knowledge of the environmental, amenity, financial and health benefits of trees should see higher levels of tree retention. However, this alone is unlikely to see Greater Dandenong reach the 15% target by 2028. To support the education, a regulatory tool such as a local

law to protect significant trees needs to be considered. As such, it is proposed to introduce a Tree Protection on Private Property Local Law for trees defined as a Protected Tree. A Protected Tree is a tree with a stem diameter equal to or greater than 40cm measured at 1.4m above ground level.

The trigger level has been set at this size, as it is trees of this size and above that create the most benefit in terms on canopy coverage, carbon capture and reduction in the urban heat island effect.

Often significant trees are removed for new developments, or for other purposes, with little consideration given to how the tree could be retained, even when it could be possible to do so. The introduction of the proposed local law will see greater consideration to the removal of significant trees, and should see an increased level of retention of these trees, which will assist in Greater Dandenong meeting its 15% canopy coverage target by 2028.

# 5. Proposal

The draft Tree Protection on Private Property Local Law seeks protect and enhance tree canopy coverage on private land throughout the municipality by:

Regulating the need to obtain a local law permit to remove a Protected Tree on private land. A
Protected Tree is a tree with a stem diameter equal to or greater than 40cm measured at 1.4
metres above ground level.

There are a number of exemptions included in the draft local law to the need to obtain a permit for Protected Trees, which include:

- If the removal of a tree requires a permit under the Greater Dandenong Planning Scheme, and a permit has been obtained:
- If the works are pruning only, and undertaken by a minimum AQF level 3 arborist and in accordance with AS 4373-2007 Pruning of amenity trees;
- If the tree or part of the tree poses and immediate risk to people or property and has been assessed by a minimum AQF level 5 arborist, with removal being the only option to mitigate the risk;
- If the tree is a declared Noxious Weed under the Catchment and Land Protections Act 1994.

To support the draft local law, a draft *Tree Protection on Private Property Policy* has been developed. The Policy seeks to minimise the loss of urban character and ecosystems by providing a decision making framework and process for regulating tree removal on private property.

## 6. Financial Implications

There are no financial implications associated with this report, which only seeks a resolution to commence the consultation process for the draft Tree Protection on Private Property Local Law, and the supporting draft *Tree Protection on Private Property Policy*. The cost of the consultation can be accommodated within existing budgets.

Should the local law be adopted in due course, there is likely to be a need for additional resources, in the form of arborists, to process and assess applications.

### 7. Consultation

In response to Notice of Motion No. 85, which was carried at the 24 August 2020 Council meeting, informal community consultation was undertaken over a four week period from 1 February to 26 February 2021. This consultation sought feedback on whether people would support the development of a tree protection local law.

A total of 114 submissions were received, with 66% respondents either strongly supporting or supporting the development of a tree protection local law. 29% of respondents either strongly disagreed or disagreed with the development of a tree protection local law, and 5% neither supported or disagreed with the proposal.

Council officers have now developed a draft local law and supporting policy and will engage in the community consultation process before bringing these back to Council for a formal decision. This consultation will be undertaken for a period of not less than 28 days. Exhibition and consultation will be extensively informed by Council's adopted *Community Engagement Policy*, and with recognition of the importance to have reach into the municipality's CALD communities.

During the development of the draft Local Law and the draft Policy, briefings of councillors were given amongst others in June 2020; in November 2021 and more recently in August 2022.

Following the in-principle community consultation undertaken in February 2021, it is now proposed to commence community consultation on the details of the proposed *Draft Tree Protection on Private Property Local Law* and the supporting *Draft Tree Protection on Private Property Policy*.

# 8. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Great Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

# 8.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Sustainable environment.

## 8.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A Council that demonstrates leadership and a commitment to investing in the community.

# 9. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These governance principles of the *Local Government Act 2020* have been considered in the preparation of this draft local law and supporting policy in the following regard:

- Council decisions have been made and actions will be taken in accordance with the relevant law:
- this draft local law and policy ensures that priority is given to protecting significant trees to achieve the best outcomes for municipal community and future generations;
- this draft local law and policy will promote social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks;
- innovation and continuous improvement will be pursued;
- consultation with other councils and statutory bodies has been undertaken and considered;
- regional and state plans and policies were taken into account in the draft local law and policy's development; and
- permit applications will be assessed and determined in a transparent manner.

# 10. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### 11. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires Councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this draft local law and policy but are not relevant to its contents, as they are purely administrative in nature and does not benefit any one gender group over any other.

# 12. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This draft local law and policy supports Council's action on climate change and sustainability by protecting significant trees on private land.

The protection of these trees will contribute to improving the impacts of living in an urban environment, including reducing the rate of stormwater runoff into drains, reducing air temperatures and urban heat islands, capturing dust particles and pollutants, increasing property values, providing natural protection from the sun, contributing to psychological wellbeing, and providing habitat for local fauna.

# 13. Related Council Policies, Strategies or Frameworks

- Greater Dandenong City Council Access, Diversity and Equity Policy
- Greater Dandenong City Council Climate Emergency Strategy and Action Plan 2020-30
- Greater Dandenong City Council Greening Our City: Urban Tree Strategy 2021-28
- Greater Dandenong City Council Greening Our Neighbourhoods Strategy 2021-28
- Greater Dandenong City Council Urban Forest Strategy 2021-28
- Greater Dandenong City Council Satisfaction Procedure and Form

### 14. Conclusion

The draft Tree Protection on Private Property Local Law and supporting draft Tree Protection Private Property Policy will provide a regulatory control and decision making framework to assist Council in achieving its 15% tree canopy coverage target by 2028.

A Council resolution is sought to undertake the statutory consultation for the draft local law and supporting policy.

### 15. Recommendation

### **That Council:**

- 1. resolves to commence the community consultation period for the draft Tree Protection on Private Property Local Law and draft Tree Protection on Private Property Policy; and
- 2. notes that following the completion of the consultation period, a further Council report will be tabled that will provide a summary of the submissions received, and a recommendation to either adopt the Local Law and policy in its current form, in an amended form, or to abandon the Local Law and policy.

### **MINUTE 563**

Moved by: Cr Rhonda Garad Seconded by: Cr Angela Long

- 1. resolves to commence the community consultation period for the draft Tree Protection on Private Property Local Law and draft Tree Protection on Private Property Policy; and
- notes that following the completion of the consultation period, a further Council report will be tabled that will provide a summary of the submissions received, and a recommendation to either adopt the Local Law and policy in its current form, in an amended form, or to abandon the Local Law and policy.

**CARRIED** 

For Motion: Cr Lana Formoso, Cr Rhonda Garad, Cr Angela Long, Cr Richard Lim OAM, Cr Jim Memeti, Cr Sean O'Reilly, Cr Sophie Tan, Cr Loi Truong.

Against Motion: Cr Tim Dark, Cr Bob Milkovic.

# **POLICY AND STRATEGY**

# TREE PROTECTION ON PRIVATE PROPERTY LOCAL LAW & TREE PROTECTION ON PRIVATE PROPERTY POLICY

# **ATTACHMENT 1**

# DRAFT TREE PROTECTION ON PRIVATE PROPERTY LOCAL LAW

**PAGES 7 (including cover)** 

If the details of the attachment are unclear please contact Governance on 8571 5235.

"Authorised Officer"	means a person appointed as an Authorised Officer under section 224 of the Local Government Act 1989 for the purposes of this Local Law.
"Council"	means the City of Greater Dandenong.
"Council land"	means land, buildings and facilities which are owned, occupied or vested in the Council or in respect of which the Council has the care and management and to which the public has access whether an entry fee is paid or not and includes a public place.
"Minor Pruning"	means pruning for maintenance that is carried out in accordance with Australian Standard AS 4373–2007 Pruning of amenity trees by a minimum AQF level 3 arborist, and does not result in the damage or destruction of a protected tree on private property.
"Municipal District"	means the Municipal District of the Council.
"Noxious Weeds"	has the same meaning as in the Land Catchment and Protection Act 1994.
"Private Land"	means any land that is not Council Land or land in the ownership or under the management or control of another public body.
"Penalty Unit"	means the amount prescribed by section 110(2) of the Sentencing Act 1991.
"Policy"	means a policy made by the Council or that Council is required to comply with in relation to its activities and where those specified activities and uses are regulated by this Local Law.
"Protected Tree"	means a tree with a stem diameter equal to or greater than 40 cm measured at 1.4 meters above ground level. The diameter of trees with multiple stems is calculated in accordance with Australian Standard AS 4970–2009 Protection of trees on development sites. The definition includes exotic species but excludes species that are declared Noxious Weeds under the Catchment and Land Protections Act 1994.
	Where a tree has been removed without a permit, for enforcement purposes a Protected Tree is a tree with a stump diameter equal to or greater than 50 cm at ground level.

- (2) The provisions of the Interpretation of Legislation Act 1984 will be applied in aid of interpreting this Local Law and in facilitating the achievement of the objectives of this Local Law.
- (3) Unless the context requires otherwise, a reference to "the Council" in this Local Law includes a reference to an Authorised Officer who has been appointed and delegated the power to administer and enforce this Local Law and to exercise any discretion when required by this Local Law.

#### PART TWO - PROTECTION OF TREES

#### 8. Permit Requirement

- (1) A person must not without a permit:
  - (a) remove, damage, destroy, or lop a Protected Tree; or
  - direct, authorise or allow a Protected Tree to be removed, damaged, destroyed, or lopped.

#### Penalty: 20 Penalty Units

(2) In addition to complying with any conditions of a permit, a person who has obtained a permit under subclause (1) must comply with the requirements of the Council's current Local Law Tree Protection on Private Property Policy 2022.

#### Penalty: 20 Penalty Units

- (3) In determining whether or not to grant a permit, an Authorised Officer will have regard to:
  - (a) written evidence of the owner's consent if the applicant is not the owner of the private land; and
  - (b) the Council's current Local Law Tree Protection on Private Property Policy 2022 (as amended from time to time); and
  - (c) information submitted by the applicant as to the health and structure and identified & potential hazard status of the tree; and
  - (d) the type of tree and its value and impact to both people and the surrounding environment; and
  - (e) reasonable measures explored by the applicant to retain or replace the tree; and
  - (f) any other matter relevant to the circumstances of the application.

### 9. Exemptions

A permit is not required under this Local Law:

- (a) if the removal of a tree requires a permit under the Greater Dandenong Planning Scheme and a permit has been obtained; or
- (b) if works are pruning only, and undertaken by a minimum AQF level 3 arborist and in accordance with AS 4373–2007 Pruning of amenity trees; or
- (c) if the owner of the private property has notified Council that a protected tree or part of a protected tree poses an immediate risk to people or property and has been assessed by a minimum AQF level 5 arborist, with removal being the only option to mitigate the risk; or
- (d) the tree is a declared Noxious Weed under the Catchment and Land Protections Act

1994.

### PART THREE - ADMINISTRATION AND ENFORCEMENT

#### 10. Exercise of Discretion

In exercising any discretion contained in this Local Law, an Authorised Officer must have regard to:

- (a) the objectives of this Local Law and any applicable Policy, Standard or Guideline incorporated by reference in this Local Law;
- (b) any operating procedures applicable to the Local Law; and
- (c) other relevant matter.

#### 11. Permits

- (1) The Council or an Authorised Officer may grant or refuse to grant a permit under this Local Law.
- (2) An application for a permit must be made in the form and accompanied by the fee prescribed by Council.
- (3) The Council or an Authorised Officer may waive payment of any fee for a permit.
- (4) The Council or an Authorised Officer may require that an applicant give notice of the application to any person that may be affected by the proposed use or activity.
- (5) The Council or an Authorised Officer may require an applicant to provide more information before the Council or Authorised Officer determines the application.
- (6) A permit may be issued with conditions.

### 12. Correction of Permit

The Council or an Authorised Officer may correct a permit issued if the permit contains:

- (a) a clerical mistake or an error arising from any accident, slip or omission;
- (b) an evident and material miscalculation of figures; or
- (c) a mistake in the description of any person, thing or property referred to in the permit.

### 13. Grounds for Cancellation or Amendment of Permits

- (1) The Council or an Authorised Officer may cancel or amend any permit if they consider that there has been:
  - material misstatement, false representation or concealment of facts in relation to the application for a permit;
  - (b) any material mistake in relation to the use of the permit;
  - any material change of circumstances which has occurred since the issue of the permit.
  - (d) a failure to comply with the conditions of the permit; or
  - (e) a failure to comply with the time specified in the Notice to Comply.
- (2) The Council or an Authorised Officer must give written notification to the holder of a permit of the intention to cancel or amend the permit and provide the permit holder with an opportunity to make a written submission which must be made to the Council or Authorised Officer within the time specified in the notice.
- (3) The Council or an Authorised Officer may require that the permit holder cease the use or activity allowed by the permit until the written submission has been considered by the Council or an Authorised Officer.
- (4) The Council or an Authorised Officer must make a final decision to cancel or amend the permit within 30 days from the date of the written submission from the holder of the permit under subclause (2).
- (5) If the Council or an Authorised Officer determines to cancel or amend the permit, the Council or Authorised Officer must advise the permit holder in writing.

### 14. Powers of Authorised Officers

- (1) If an Authorised Officer considers on reasonable grounds that there has been a breach of this Local Law, the Authorised Officer may take any or all of the actions provided in this Local Law and may:
  - (a) enter the private land for the purpose of inspecting a protected tree;
  - (b) warn the person who is breaching the Local Law, which may also be an official warning issued in accordance with the requirements of the *Infringements Act* 2006;
  - (c) direct the person to cease the activity breaching the Local Law;
  - (d) serve a Notice to Comply to remedy the breach; or
  - (e) issue an infringement notice.

#### 15. Notice to Comply

- (1) Where an Authorised Officer considers that there is a breach of this Local Law, a Notice to Comply may be served on any owner, occupier or other relevant person to remedy the breach.
- (2) A Notice to Comply to remedy a breach of this Local Law may require, amongst other things, that the person on whom the Notice to Comply is served:
  - (a) plant by way of replacement one or more trees of a type and in a location specified by Council or the Authorised Officer;
  - (b) preserve an area to an extent by which one or more trees may be planted in the future, as specified by Council or the Authorised Officer.
- (3) A Notice to Comply issued in accordance with this Local Law must state the time and date by which the thing must be remedied.
- (4) The time required by a Notice to Comply served under this Local Law must be reasonable in the circumstances and what will be reasonable will vary depending on the matters to be remedied, but should take into account, if applicable:
  - (a) the amount of work involved;
  - (b) the degree of difficulty;
  - (c) the availability of necessary materials or other necessary items;
  - (d) climatic conditions;
  - (e) the degree of risk or potential risk; and
  - (f) any other relevant matter.
- (5) A person served with a Notice to Comply who fails to remedy the breach in accordance with the Notice to Comply within the time specified in the Notice is guilty of an offence under this Local Law.

### Penalty: 20 Penalty Units

- (6) If any owner, occupier, or other relevant person served with a Notice to Comply fails to carry out any work stipulated in a Notice to Comply, Council or an Authorised Officer may carry out the work itself or appoint another person to carry out the work and recover the cost of performing the work from the owner or appointed agent.
- (7) An owner, occupier, or other relevant person may make representations to the Council about matters contained in the Notice to Comply.

### 16. Infringement Notices and Fixed Penalties

(1) Where an Authorised Officer reasonably believes that a person has committed an offence against this Local Law, the Authorised Officer may issue and serve on that person an infringement notice as an alternative to prosecution for the offence.

# **COUNCIL MEETING - MINUTES**

# 4.3.1 Draft Tree Protection on Private Property Local Law & Tree Protection on Private Property Policy (Cont.)

- (2) Where an infringement notice is issued, the penalty fixed for infringement purposes is:
  - (a) where an offence relates to a tree which in the opinion of an Authorised Officer is dead – 5 penalty units for each offence;
  - (b) for any other offence 20 penalty units.

### 17. Offences

- (1) A person who
  - (a) fails to comply with any requirement of this Local Law;
  - (b) fails to comply with the conditions of a permit;
  - (c) fails to comply with a Notice to Comply;
  - (d) provides misleading or false information in relation to an application for a permit;
  - (e) fails to comply with requirements in a Policy or Guidelines applied or incorporated in this Local Law -

is guilty of an offence under this Local Law.

- (2) The penalty for an offence against this Local Law that appears at the foot of a provision in this Local Law is the maximum amount that may be imposed by a Court.
- (3) After a finding of guilt for an offence under a provision of this Local Law, any person who continues in contravention of that provision is liable to a penalty of 2 Penalty Units for each day after a finding of guilt during which the contravention continues.
- (4) A person who is guilty of a second or subsequent offence against the same provision in this Local Law is liable to a penalty not exceeding 20 Penalty Units.

# **POLICY AND STRATEGY**

# TREE PROTECTION ON PRIVATE PROPERTY LOCAL LAW & TREE PROTECTION ON PRIVATE PROPERTY POLICY

# **ATTACHMENT 2**

# DRAFT TREE PROTECTION ON PRIVATE PROPERTY POLICY

**PAGES 15 (including cover)** 

If the details of the attachment are unclear please contact Governance on 8571 5235.





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### 1. POLICY OBJECTIVE (OR PURPOSE)

This policy aims to minimise the loss of urban character and ecosystem services by regulating tree removal on private property. It also aims to:

- aid with achieving the goals and targets of Greater Dandenong City Council's Urban Forest Strategy and the Greening Our Neighbourhoods and Greening Our City Urban Tree Strategies;
- protect and expand the tree canopy on private land;
- protect natural beauty and environmental benefits provided by trees; provide and enhance neighbourhood amenity and ecosystem services provided by trees;
- provide a sustainable environment; and
- encourage replacement planting for a net gain of tree canopy cover.

The Greater Dandenong Planning Scheme Vegetation Protection Overlays (VPOs), Environmental Significance Overlays (ESOs), Heritage Overlays (HOs), Particular Provisions (Native Vegetation), and Tree Protection on Private Property Local Law assist Council to protect and expand the tree canopy of the entire municipality. Council's aim to increase tree canopy cover to 15 per cent by 2028 is directly affected by the implementation of these planning controls and

This policy is intended to provide guidance with regard to assessing Local Law permits for protected trees on private property in accordance with the Tree Protection on Private Property Local Law 2022 and ensure trees suitable for retention are protected. A person, without a permit, must not remove, damage, destroy or lop, or allow to be removed, damaged, destroyed or lopped, any protected trees on any private property.

### A permit is not required:

- if the tree does not meet the definition of a protected tree; or
- if the removal of a tree requires a planning permit under the Greater Dandenong Planning Scheme and a permit has been obtained; or
- for pruning, where the pruning is carried out by a minimum AQF level 3 Arborist and is in accordance with Australian Standard AS 4373–2007 Pruning of amenity trees, and the Arborist has provided their qualifications, and the property owner has kept photographs of trees before and after the work; or
- in an emergency, any part of a tree that is an immediate hazard to life and/or property as determined by a minimum AQF level 5 Arborist may be pruned; or
- the tree is a declared a noxious weed under the Catchment and Land Protections Act 1994.

### 2. BACKGROUND

Data shows that with increasing density of urban development the number of large trees on private land is decreasing, therefore protecting the health and sustainability of these trees is becoming increasingly important.

Trees can be long-lived and provide a sense of character and identity to an area. They also contribute to improving the impacts of living in an urban environment, including reducing the rate of stormwater runoff into drains, reducing air temperatures and urban heat islands, capturing

dust particles and pollutants, providing natural protection from the sun, contributing to psychological wellbeing, providing habitat for local fauna and can also increase property values,.

Decisions made in respect to tree removal permits must consider the property owner's needs, the risk of injury or damage to persons or property and the impact of the tree removal on people, the environment and local amenity.

#### 3 SCODE

This policy is limited in its application to trees that are protected under the Tree Protection on Private Property Local Law 2022.

A protected tree is a tree with a stem diameter equal to or greater than 40 centimetres measured at 1.4 metres above ground level. The diameter of trees with multiple stems is calculated in accordance with Australian Standard AS 4970–2009 Protection of trees on development sites. This excludes species which are declared noxious weeds or where a tree is an immediate hazard to life and or property as determined by a minimum AQF level 5 Arborist, with removal being the only option to mitigate the risk.

This policy does not apply to exemptions and determinations made by the Responsible Authority regarding trees protected by the Greater Dandenong Planning Scheme. This includes, but is not limited to:

- Heritage Overlays;
- Environmental Significant Overlays;
- Particular Provisions (Native vegetation); and
- Vegetation Protection Overlays.

This policy also does not apply to vegetation on land owned or managed by Council.

Where a planning permit is not required to remove a protected tree proposed for removal as part of a development on site, a Tree Protection Local Law Permit will still be required to remove the tree(s)

# 4. **DEFINITIONS**

TERM	MEANING
Authorised Officer	a person appointed to a statutory position, who has certain powers by virtue of that position.
Cultivars	a plant or tree that has been bred by humans to have desired traits, using selective breeding
Exotic tree	species whose natural habitat is exclusively outside of Australia.
Immediate hazard	a tree or tree part that has started to, or is most likely to, fail in the near future without significant or increased load.
Indigenous tree	native species that were present in the original vegetation communities of the suburb, excluding cultivars and varieties thereof.
Minor pruning	minor pruning or pruning for regular maintenance that is carried out in accordance with Australian Standard (AS 4373–2007 Pruning of amenity trees) by a minimum AQF Level 3 Arborist and does not result in the damage or destruction of a protected tree on private property.

Native tree	species that are native (better word may be native) to Australia. This may include indigenous species (including cultivars and varieties of indigenous species).
Noxious weed	plant or tree that is declared a noxious weed under the Catchment and Land Protections Act 1994.
Protected tree	a tree with a stem diameter equal to or greater than 40cm measured at 1.4m above ground level. The diameter of trees with multiple stems is calculated in accordance with Australian Standard AS 4970–2009 Protection of trees on development sites. The definition excludes species that are declared noxious weeds under the Catchment and Land Protections Act 1994.
	Where a tree has been removed without a permit, for enforcement purposes, a protected tree is a tree with a stump diameter equal to or greater than 50cm at ground level.
Tree	Any perennial plant having one or more permanent, woody, self- supporting trunks and with branches forming a crown, and includes all parts of the plant whether above or below ground.

#### 5. POLICY

In January 2020, City of Greater Dandenong joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" committing to emergency action on climate change and biodiversity loss.

Council has developed a Climate Emergency Strategy and Action Plan 2020-30 to assist the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of the changing climate. Council has developed an Urban Forest Strategy and Greening Our Neighbourhoods and Greening Our City Urban Tree Strategies to actively manage the urban forest and its vital role in mitigating climate change and biodiversity loss.

Council has committed to providing high-quality living environments for residents, ratepayers and visitors. The urban forest makes an important contribution to ecosystem services and regulation of environmental conditions, health and wellbeing, local amenity, sense of place, neighbourhood character, landscape values and cultural heritage. Tree canopy cover enhances local climatic conditions by providing shade, wind protection and reduction of the urban heat island effect. Trees also contribute to native fauna habitat and local biodiversity.

Greater Dandenong City Council is committed to protecting and enhancing tree canopy cover because it is regarded as integral to municipal identity and underlying land values and provides innumerable ecosystem and health and wellbeing benefits.

Recent research has confirmed that tree canopy is being removed at a high rate. Large trees are being lost due to land development, risk aversion, infrastructure and property maintenance, climate variability, natural attrition, pests and disease.

A proactive approach to protecting tree canopy cover is required in order to maintain the high levels of amenity and distinctive character of Greater Dandenong's suburbs and to protect ecosystem services for liveability within Greater Dandenong.

Council applies a range of regulatory and operational measures aimed at protecting tree canopy cover on both private and public land. In relation to private land, two legal instruments facilitate

tree protection and replacement:

- Tree Protection on Private Property Local Law 2022 Greater Dandenong Planning Scheme (under provisions listed in Section 3 of this policy and through the use of planning permit conditions).

#### 5.1 TREE WORKS PERMIT

A permit is required to remove a tree described in the Tree Protection on Private Land Local Law 2022. Applications are made in writing or online using a standard template and must be adequately supported with the nominated information.

Tree removal applications must include supporting information, such as an arborist report. Refer to Attachment A for guidance with different types of supporting information.

The property owner should seek arboricultural advice while undertaking a preliminary tree assessment, which includes an inspection of tree health and structure. This information can be used by the property owner's arborist to determine the suitability of intervention methods for tree or habitat retention. Permits may be granted to remove trees where no suitable intervention could be applied for tree or habitat retention. Refer to Attachment A, Guidelines for Assessing Applications.

#### PRUNING PROTECTED TREES ON PRIVATE PROPERTY

Pruning of protected trees must be carried out by a minimum AQF Level 3 Arborist and in accordance with Australian Standard AS 4373–2007 Pruning of amenity trees.

A permit is not required for pruning, so long as the following conditions are met:

- where the pruning is carried out by a qualified arborist in accordance with Australian Standard AS 4373-2007 Pruning of amenity trees:
  - and the Arborist has provided their qualifications; and
  - and the property owner has kept photographs of trees before and after the work: or
- in an emergency, where any part of a tree is an immediate hazard to life and or property, as determined by a minimum AQF Level 5 Arborist, it may be pruned.

Pruning of trees is usually undertaken by those with advanced skill and knowledge, with the ability and equipment to perform these works. Pruning of a protected tree by a suitably qualified person in accordance with the Australian Standard does not require a permit, so the cost of maintaining these trees is not any more than prior to the introduction of the Local Law.

### 5.3 TREE WORK IN EMERGENCY CIRCUMSTANCES

In an emergency, the part of a protected tree that is an immediate hazard to cause injury, damage or disruption as determined in an assessment by a minimum AQF Level 5 Arborist, may be pruned or removed without a permit. A brief written assessment from the property owner's Arborist and before and after photos should be kept by the property owner if verification of the work is requested by Council. The Arborist must provide their qualifications in the assessment to ensure that they meet the minimum requirement to undertake the work.

#### 5.4 DECISION MAKING FOR TREE WORKS PERMITS

Permit assessments relating to sections 5.1 and 5.2 are undertaken by an Authorised Officer of Council with minimum AQF level 5 arboricultural qualifications. The Authorised Officer will inform the applicant of the decision made by Council.

### RESPONSE TO THE OVERARCHING GOVERNANCE PRINCIPLES OF THE LOCAL GOVERNMENT ACT 2020

Section 9 of the *Local Government Act 2020* states that a Council must, in the performance of its role, give effect to the overarching governance principles. As such, the overarching governance principles of the *Local Government Act 2020* have been considered in the preparation of this policy in the following regard:

- Council decisions have been made and actions will be taken in accordance with the relevant law;
- this policy ensures that priority is given to protecting significant trees to achieve the best outcomes for municipal community and future generations;
- outcomes for municipal community and future generations;
   this policy will promote social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks;
- innovation and continuous improvement will be pursued;
- consultation with other councils and statutory bodies has been undertaken and considered;
- regional and state plans and policies were taken into account in the policy's development;
   and
- permit applications will be assessed and determined in a transparent manner.

### CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006 – COMPATIBILITY STATEMENT

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The Victorian Charter of Human Rights and Responsibilities 2006 has been considered in the preparation of this policy which is considered to be consistent with the standards set by the Charter.

### 8. RESPONSE TO THE GENDER EQUALITY ACT 2020

The Gender Equality Act 2020 came into operation on 31 March 2021. It requires that councils take positive action towards achieving workplace gender equality and promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this policy but are not relevant to its contents, as the policy is purely administrative in nature and does not benefit any one gender group over any other.

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#### 9. CONSIDERATION OF CLIMATE CHANGE AND SUSTAINABILITY

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change.

Council has developed a Climate Emergency Strategy and Action Plan 2020-30 to assist the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of the changing climate. Council has developed an Urban Forest Strategy and Greening Our Neighbourhoods and Greening Our City Urban Tree Strategies to actively manage the urban forest, and its vital role in mitigating climate change and biodiversity loss.

You can find these strategies and action plans at the following links:

- https://www.greaterdandenong.vic.gov.au/climate-emergency-strategy-and-action-plan-2020-30
- https://www.greaterdandenong.vic.gov.au/urban-forest-strategy-2021-28
- https://www.greaterdandenong.vic.gov.au/greening-our-neighbourhoods-strategy-2021-28
- https://www.greaterdandenong.vic.gov.au/greening-our-city-urban-tree-strategy

This policy supports Council's action on climate change and sustainability by protecting significant trees on private land.

The protection of these trees will contribute to improving the impacts of living in an urban environment, including reducing the rate of stormwater runoff into drains, reducing air temperatures and urban heat islands, capturing dust particles and pollutants, increasing property values, providing natural protection from the sun, contributing to psychological wellbeing, and providing habitat for local fauna.

### 10. RESPONSIBILITIES

RESPONSIBILITY
Manager Regulatory Services
Manager Planning and Design
Parks Service Unit Leader
Manager Regulatory Services
Manager Regulatory Services
Manager Regulatory Services
Parks Service Unit Leader
As per section 5.4

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### 11. REPORTING, MONITORING AND REVIEW

The effectiveness of the Management of Tree Protection on Private Property Policy will be reviewed by Council's Parks Service Unit and the Regulatory Services Department and will consider input from community stakeholders. Information on applications and decisions will be maintained in Council's record management system.

A review of the Tree Protection on Private Land Local Law and this policy will be undertaken following three years of implementation.

### 12. REFERENCES AND RELATED DOCUMENTS

#### Legislation

- Catchment and Land Protections Act 1994
- Charter of Human Rights and Responsibilities Act 2006
- Gender Equality Act 2020
- Greater Dandenong Planning Scheme Local Government Act 2020
- Planning and Environment Act 1987

- Australian Standard AS 4970–2009 Protection of trees on development sites
   Australian Standard AS 4373–2007 Pruning of amenity trees

### Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- Greater Dandenong City Council Access, Diversity and Equity Policy
- Greater Dandenong City Council Climate Change Emergency Strategy and Action Plan 2020-30
- Greater Dandenong City Council Garden Policy Greater Dandenong City Council Greening Our City: Urban Tree Strategy 2021-28 Greater Dandenong City Council Greening Our Neighbourhoods Strategy 2021-28
- Greater Dandenong City Council Urban Forest Strategy 2021-28
- Greater Dandenong City Council Satisfaction Procedure and Form

#### 13. ATTACHMENTS

#### 13.1 ATTACHMENT A - GUIDELINES FOR ASSESSING APPLICATIONS

These Guidelines require that, in the assessment of a permit application, Council considers three key elements. These are:

- the health, structure and identified and potential hazard status of the tree; and
- b) the type of tree and its value to both people and the surrounding environment; and
- c) the reasons for the request to remove, damage, destroy or lop a protected tree.

Assessments are to be guided by the overarching principle of the Tree Protection on Private Land Local Law 2022, which is to retain protected trees where practicable to do so, while also seeking to safeguard the right of the landowner to the reasonable use of their property.

The Local Law uses a measurement of tree stem diameter to determine whether it is classified as a protected tree. The larger the trees are, the more benefits they provide and a measurement of equal to, or greater than 40cm, measured at 1.4m high from the ground on the tree's stem is a tree considered protected under the Local Law. A handy tool exists that can be used to convert circumference to diameter, and calculate diameter for trees with multiple stems at 1.4m. See the following link for guidance: https://as4970calculator.web.app/

#### Hierarchy of Need

Council, when assessing applications for permits, will have regard to a hierarchy of need which has been established in relation to the most common improvements undertaken on home sites. The purpose of this hierarchy is to allocate decreasing levels of significance to the different kinds of improvements undertaken, from the construction of new dwellings to the addition of recreational facilities to existing dwellings. The hierarchy of need is:

- New dwellings:
- Building repairs: b)
- Alterations and additions to existing dwellings (including extensions to the dwelling, and c) structures such as garages and carports);
- d)
- Swimming pools; Patios and decks;
- Landscaping and paving; and
- Recreational facilities (eg tennis courts)

Where an improvement other than those listed above is proposed as part of an application, Council will allocate it to a suitable level in the hierarchy of need based on its similarity to one of the improvements listed above

### Nominated information

The following information must be included within the permit application:

- Completed application form;
- Applicant details;
- c) Property details;

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- Application fee;
- e) Tree details: species name, common name, health and structure assessment and diameter measured at 1.4m;
- Tree location details: a map or aerial image, with the tree(s) clearly identified; f)
- Reasons for requesting tree removal; Supporting information which should include an arborist report confirming the need to h) remove the tree(s); and
- Property owner(s) name and signature.

When Council receives a permit application, it will be assessed as follows:

- The application will be referred to Council's Arborist for assessment;
- If required, the Arborist may involve an Independent Arborist for the purpose of assessing the health and significance of the tree which is the subject of the application. The Arborist will make recommendations as to whether the tree can and/or should be removed, or other appropriate action should be undertaken:
- The Arborist will consider all supporting documentation from a suitably qualified professional (e.g. structural engineers, arborists, other relevant specialist professionals, etc) and will consult with other Council Officers as appropriate and
- The Arborist will then assess and determine the application, taking into account:
  - the recommendations and comments, if any, of the Independent Arborist;
  - (ii) any other reports provided or comments from other relevant Council Officers;
  - (iii) the hierarchy of need:
  - (iv) any other reasons for the proposal to remove, damage, destroy or lop a protected
  - the effect of the proposed removal, damage, destruction or lopping of a protected (v) tree on the surrounding area and those living within it;
  - whether the tree has caused, is causing, or is likely to cause, substantial property damage or an unacceptable risk to the safety of any person;
    (vii) whether the tree which is the subject of the proposal has caused, is causing, or is
  - likely to cause a significant nuisance that cannot be alleviated with other forms of tree management;
  - (viii) whether the tree is a recognised as a noxious weed as defined under the Catchment and Land Protection Act 1994; any legislative requirements imposed by any Act, regulation or other legislative
  - instrument; and any other matter relevant to the circumstances of the application.

If deemed necessary by Council, the Arborist and other relevant persons may conduct a site inspection to assist in the determination of the application.

### Planning applications and protected trees

Where a protected tree, that does not require a planning permit for removal, is identified for removal as part of a planning application, the following will occur:

- a) The planning application 'Request for Further Information' letter will require the applicant to either apply for a Local Law permit to remove the Protected Tree, or provide evidence that the tree is not a Protected Tree:
- If a Local Law permit is required, a decision must be made on that permit prior to further consideration of the planning application; and
- If the Local Law permit refuses the removal of the tree, the planning application will need to be redesigned to retain the tree.

### Tree Removal

Council will retain all trees where it is appropriate and possible to do so. The preservation of protected trees is of prime importance to Council and it will encourage the use of practical techniques to maintain the health and longevity of trees.

In some circumstances, however, the removal of trees may be necessary and by recognising those circumstances and permitting removal where appropriate, Council can protect property and public safety within the municipality to an acceptable level.

### Reasons for approving an application for removal of a protected tree include:

 The tree is damaged, diseased, dead or in an advanced state of decline and further remedial action is unlikely to be effective in saving or retaining the tree.

Note: In the event that vandalism to, or poisoning of, a tree is suspected by persons known or unknown, provided that the tree does not present an unacceptable risk to people or property, the application will not be determined until an investigation into the cause of damage to, or death of, the tree has been completed, or Council is otherwise satisfied that the application should be determined sooner;

- The tree has a significant structural fault, identified by a minimum AQF Level 5 qualified arborist, that cannot be remedied by appropriate techniques;
- c) The tree is an immediate hazard to life and or property, as determined by the property owner's arborist with a minimum AQF Level 5, or poses a serious health risk and cannot be rectified by pruning or other methods:

Note: Where it is claimed that a tree poses a serious health risk, evidence that has been documented by an immunologist is required to substantiate this claim.

d) The tree has caused, is causing, or is likely to cause, substantial damage to property (including that of public utilities) and the estimated cost of ongoing repairs outweighs the value of the tree and there is no reasonable alternative to solve the problem;

Note: Where it is claimed that a tree is causing substantial damage, evidence to support this claim must be provided. For instance, if the claim is of building damage, a Structural Engineer's report that is not based on the anecdotal zone of influence would be required to substantiate this claim.

 The works must be carried out in order to comply with any obligation imposed at law (e.g. an Act, Court order, etc.);

- The tree has been identified in a property development plan approved by the Council as requiring removal in order to implement that plan; and
- Construction of one or more new buildings on a site where the applicant can demonstrate to the Council's satisfaction that:
  - the proposed works cannot be redesigned, or the use of particular building techniques are not feasible in order to protect the buildings; and
  - (iii) that appropriate arboricultural techniques as detailed in the submission of an Arborist report cannot be employed in order to retain the tree.

### Reasons for refusing an application for removal of a protected tree might include:

- The tree is in good condition, suitable to the site, and has not caused, is not causing, and is unlikely to cause substantial damage to property, or evidence to substantiate these claims is insufficient;
- b) The tree is to be removed from private property only to facilitate the construction of tennis courts, patios, decks, garages, carports, swimming pools, or similar facilities unless a planning permit has been approved which requires removal in order to implement the permit.
- The tree is to be removed only to address common issues, including but not limited to tree litter and/or leaf fall, bird droppings and bird noise or wildlife complaints
  - Note: these are not considered a nuisance issue and form part of general maintenance and acceptable living environments,
- d) The tree is to be removed to address an unsubstantiated and perceived danger that a tree might fall or drop branches in a weather event.
  - Note: If such a claim is made, a Tree Risk Assessment completed by a minimum AQF Level 5 Arborist, using an industry accepted risk assessment method, is required to substantiate this claim. Council might also engage an arborist to conduct its own enquiries into the tree:
- e) The tree is to be removed only to facilitate a desire to re-landscape or for turf growth;
- f) The tree is to be removed only to facilitate access for solar panels;
- g) The tree has caused, is causing, or is likely to cause problems for swimming pool installation and/or maintenance because of interference by roots and/or falling debris; and
- The tree must be removed to facilitate the repair of underground services (e.g. water, gas etc.) when all other options have not yet been considered (e.g. sleeving sewerage pipes, realignment of services etc.).

Note: In these instances, tree owners must consider hydro-excavation and other non-destructive excavation methods.

File Id: A9040319

Responsible Officer: Director Community Services

Attachments: Draft Gambling Policy 2022-26

# 1. Report Summary

The Draft Gambling Policy 2022-26 (Attachment) reviews and refines the 2018 Electronic Gaming Policy that was endorsed by Council on 10 December 2018. It includes further advocacy goals, wider consideration of sports and on-line betting, improved guidance about Council's interaction with commercial gambling operators, and adjusted guidelines for assessing gambling applications.

The advocacy work associated with Council's Draft Gambling Policy is closely aligned with Council's ongoing relationship with the Alliance for Gambling Reform (the Alliance). Council has been an active and financial member of the Alliance since its inception in 2015, and this report includes a proposal to continue financial support for a further three years.

# 2. Recommendation Summary

This report recommends that the Draft Gambling Policy 2022-26 be endorsed by Council and that Council endorses continued funding of the Alliance for Gambling Reform for a further three years at \$25,000 per annum.

# 3. Background

Losses to electronic gambling machines (EGMs or pokies) in Greater Dandenong reached \$103 million in 2021-22 - equivalent to \$280,000 per day and the second highest rate of EGM losses per adult in Victoria.

In addition, increasing access to the internet and smartphones, the ready availability of on-line gambling, and aggressive promotion by gambling operators, have contributed to the rise in online and sports gambling, thereby aggravating the burden of gambling losses upon a community with the second lowest income levels in Melbourne.

The Draft Gambling Policy 2022-26 has been developed through a process of review, considering the impact and application of the current policy, examining recent gambling trends and consulting with stakeholders. It revises the 2018 Electronic Gaming Policy in several areas of Council activity, namely:

## <u>Advocacy</u>

The Draft Gambling Policy endorses continued collaboration between Council and the Alliance for Gambling Reform, and Council's direct engagement through submissions to relevant inquiries. Additional points added to this section are advocacy for:

- more stringent restraints upon advertising of sports betting during sports broadcasts
- steps to reduce access to unregulated online gambling sites
- removal of gambling advertisements from SBS.

# 2. Monitoring and Reporting Gambling Trends

Information about gambling conditions and trends will continue to be shared with Councillors, local agencies, the Alliance, Council partners in local government and others. The categories have expanded in the Draft Gambling Policy and now specifically include sports betting and online gambling.

### 3. Community Consultation and Education

The Draft Gambling Policy also makes it clear that Council will continue to supply information about gambling issues and sources of assistance to the community. This includes supporting education in local schools (particularly re online sports betting) and further education for community leaders. The Draft Gambling Policy also expresses support for the development of healthy social and recreational outlets, as alternatives to gambling.

### 4. Council's Relationship with the Gambling Industry

This revision of the Draft Gambling Policy adds clauses which stipulate that Council:

Will discourage Council-supported clubs from accepting funds from the gambling industry.

- Shall prohibit gambling promotion in Council-owned venues except where that venue is already functioning as a commercial gambling provider.
- Will discourage organising activities involving staff or residents at EGM gambling venues where equivalent, suitable alternatives are available.

These new inclusions help to ensure that Council conducts itself in a manner aligned to its publicly expressed concern about the impacts of gambling and its strong advocacy for reform.

# 5. **EGM Gambling Applications**

The reviewed Draft Gambling Policy retains its emphasis upon the principle that applications for approval to operate EGMs at non-gambling venues, or for additional EGMs at an existing venue, shall be considered by Council on a case-by-case basis, weighing the prospective benefits and liabilities of each. The Draft Gambling Policy features minor adjustments to the range of criteria which Council may choose to consider in assessing such applications.

# 4. Council's Relationship with the Alliance for Gambling Reform

Formed in 2015, the Alliance is an independent partnership of local governments, academics, activists, community organisations, and residents, which advocates for gambling reform and assists councils with local events and publicity.

With its professional staff, the Alliance responds swiftly to industry developments and media opportunities, raising the voice of local government and carrying its concerns to State and Federal Governments.

Supported by its local government partners, the Alliance uses social media, public demonstrations, petitions, its website, radio interviews and media releases to reach the general public, governments and political parties.

Through its 'Voices for Gambling Reform' program, the Alliance enables people affected by gambling harm to advocate for reform at public forums and with the media, sharing their personal accounts of its harmful impacts.

The Alliance also conducts free webinars about gambling harm and reform for local governments, community organisations and interested individuals.

A blend of campaigns, addressing issues of relevance to State and Federal governments, are currently being conducted by the Alliance; among them:

- Drawing public attention to the deceptive features of gambling machine design, intended to addict gamblers, inducing them to bet, and lose more money.
- Efforts to encourage political parties, independents and candidates to reject gambling donations.
- Raising public pressure on AFL clubs to relinquish gambling machines, with four clubs removing their machines and a further club announcing its intention to do so. Similarly, the Alliance has pressed Woolworths to relinquish its interests in gambling venues.

- Urging the State Government to reduce gambling venue opening hours, in its 'Gambling after Dark' campaign.
- Advocating to the Federal Government to broaden restrictions upon gambling advertising, accompanied by efforts to require the SBS to remove advertising from its broadcasts.

The Royal Commission into Crown Casino, which provided its recommendations to the State Government in late 2021, was partly a result of pressure from the Alliance, which also supported several of its key witnesses. The Commission's findings confirmed long-standing concerns about the Casino, and the Alliance has initiated a petition and publicity to ensure the State Government implements all of its recommendations.

In the leadup to the 2022 Federal election, the Alliance escalated its advocacy for restrictions on gambling advertising, strengthened consumer protection, prevention of access to credit for gambling and more rigorous regulation of wagering companies.

The goal of the Alliance continues to align with the reviewed Draft Gambling Policy, which emphasises the crucial importance of advocacy to accomplish gambling reform. Accordingly, Council works closely with the Alliance, lobbying State and Federal Governments in concert with its campaigns and providing the Alliance with information about gambling trends to support these activities.

Commencing in August 2016, Council endorsed providing \$25,000 per annum to support the Alliance, joining the 'leadership group' of 21 Victorian councils with access to its expertise in developing local messaging, and in active collaboration in the Alliance campaigns. Council's last endorsement of financial support in 2018 permitted payment for a further three years.

# 5. Proposal

This report proposes that the Draft Gambling Policy 2022-26 be endorsed by Council and that Council also endorses a further three years of payment at \$25,000 per annum to the Alliance for Gambling Reform.

# 6. Financial Implications

The financial implications associated with this report involve a cost in the current financial year of \$25,000 and anticipated ongoing costs for Financial Years 2023-24, 2024-25 of \$25,000 per annum. The current year financial cost compares to the amount included in the Annual Budget of \$25,000 and future year costs are included in Council's Long Term Financial Plan.

### 7. Consultation

The preparation of this Draft Gambling Policy was informed by research about current gambling trends and issues, coupled with discussions with internal Council staff, and consultation with the Victorian Local Governance Association, Victorian Responsible Gambling Foundation, Alliance for Gambling Reform, Gambler's Help, other local governments, several local agencies and residents.

# 7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Great Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

# 7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Mind, Body and Spirit.

### 7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

# 8. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (the Act) states that a Council must give effect to its overarching governance principles in the performance of its role. The Draft Gambling Policy is consistent with the principles set out in the Act.

In its intention to mitigate the harm caused by gambling, the Draft Gambling Policy strives to accomplish the most beneficial outcomes for the municipal community and alleviate the harmful economic and social impacts of gambling, reflecting the intent of Sections 9(b) & (c) of the Act.

The Draft Gambling Policy reflects collaborative efforts in advocacy for gambling reform and in supporting community initiatives which inform the community about the nature and impacts of gambling, matching the purpose of Section 9(f) of the Act.

The fact that this report will be considered by Council in an open public meeting and minutes of that meeting and decision will be published, reflects transparency in the manner in which the Draft Policy shall be considered, as the Act requires.

The manner and extent to which the policy fulfils its purpose in providing support to the community and responds in an appropriate fashion to EGM applications is assessed during the life of the policy as well as during the process of formal review which preceded the development of this policy.

In its focus upon easing the impact of gambling upon lower-income families and individuals this Draft Policy responds to well-documented local gambling losses and their adverse effects upon the community – reflecting efforts to achieve the best outcomes for the municipal community, as required under the Act.

The Draft Gambling Policy is also consistent with Council's Diversity and Access Policy in its objective of crafting services and programs which meet the diverse needs of residents and addressing barriers that limit access, opportunity and inclusion for residents – of which, gambling losses are one, for many residents.

The Draft Gambling Policy is also consistent with Council's Community Engagement Policy in the process of consultation with residents, local agencies, other councils and state-wide bodies with a formal role in monitoring and responding to gambling-related issues.

# 9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the Victorian Charter of Human Rights and Responsibilities 2006 (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and the accompanying Draft Gambling Policy and are consistent with the standards set by the Charter.

In particular, the Draft Gambling Policy holds particular relevance to Section 17 – Right to the protection of families and children - whose welfare can be compromised by the destructive impacts of gambling in our community. In Section 4 which address advocacy, responses to gambling applications and informing residents about the impacts of gambling and sources of assistance, this policy seeks to ease the harmful impact of gambling upon vulnerable residents.

# 10. The Gender Equality Act 2020

The *Gender Equality Act 2020* took effect on 31 March 2021 and obliges Councils to take steps to achieve workplace gender equality and to promote gender equality. In particular, Part 3, Section 9 of the Act states that 'A defined entity must undertake a gender impact assessment when developing or reviewing any policy of, or program or service provided by, the entity that has a direct and significant impact on the public.'

Indeed, the impact of gambling in our community does exhibit a gendered impact. Notably, the prevalence of participation in gambling on electronic gambling machines is slightly more prevalent among women than men, though males predominate among those who participate in sports and online betting. On the other hand, research has established that gambling losses contribute to family conflict and violence - circumstances most adversely affecting women and their children.

### COUNCIL MEETING - MINUTES

#### 4.3.2 Gambling Policy Review (incorporating the Alliance for Gambling Reform) (Cont.)

A gender impact assessment (GIA) was conducted to examine major gender-related issues connected with the prevalence of gambling and gambling problems, and their implications for this policy.

The GIA determined that levels of participation in EGM gambling were similar among women and men, while men predominated among those who engage in sports betting. Accordingly, measures to address sports betting in community programs and through advocacy are included in the revised version of the policy.

The GIA also found that some women were often attracted to EGM venues as safe, comfortable and welcoming settings, with the result that the reviewed policy has been amended to give emphasis to Council's role in creating and promoting safe, inexpensive alternatives, such as the activities conducted at the municipal libraries under the 'Libraries after Dark' program.

In addition, it was noted that family conflict and violence – largely affecting women and children – are among the consequences of gambling problems reported from local experience and documented in research. This issue is mentioned explicitly in the policy and forms one of the key subjects of efforts to inform the community.

#### 11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the Local Government Act 2020 is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

Efforts to respond to the impact of gambling upon this community, embodied in this Draft Gambling Policy, do not have any direct bearing on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the Local Government Act 2020 in relation to the overarching governance principle on climate change and sustainability.

The Draft Gambling Policy features clauses whose explicit purpose is to reduce gambling harm – a goal which may only be attained by reducing gambling losses among residents. In the extent to which adjustments to prevent further climate change may contribute to a rise in utility and food costs, it is to be hoped that a decline in local gambling losses may offset some of the accompanying financial burden upon residents.

It is otherwise unlikely that the implementation of this policy would exert any appreciable impact upon our physical environment, climate change or ecological sustainability.

#### 12. Related Council Policies, Strategies or Frameworks

This proposal is consistent and links directly with the following strategic objective of the Council Plan 2021-25:

Objective 1. A socially connected, safe and healthy city

Action – Support alliances and community initiatives to address gambling harm and promote sources of assistance.

Other related Policies, Strategies or Frameworks.

- Greater Dandenong City Council Community Engagement Policy 2021
- Greater Dandenong City Council Community Vision 2040
- Greater Dandenong City Council Diversity, Access and Equity Policy
- Greater Dandenong City Council Leasing and Licensing of Community Facilities Policy

#### 13. Recommendation

#### **That Council:**

- 1. endorses the Draft Gambling Policy 2022-26; and
- endorses a yearly contribution \$25,000 per annum to the Alliance for Gambling Reform for the Financial Years 2022-23, 2023-24 and 2024-25.

#### **ALTERNATE MOTION**

Moved by: Cr Sean O'Reilly Seconded by: Cr Tim Dark

#### **That Council:**

1. endorses the Draft Gambling Policy 2022-26 with the following statements removed from the policy:

#### Page 6, Section 4.4

- Council will not accept financial or in-kind contributions from any club or commercial gambling provider or hotel that derives revenue from EGMs;
- Council supported clubs will be discouraged from accepting funds from the gambling industry;
- Council will discourage organising activities involving staff or residents at EGM gambling venues where equivalent, suitable alternatives are available; and
- Council will not provide funding to any club or hotel that derives revenue from EGMs; and
- 2. endorses a yearly contribution of \$25,000 per annum to the Alliance for Gambling Reform for the Financial Years 2022-23, 2023-24 and 2024-25.

LOST

For Motion: Cr Sophie Tan, Cr Sean O'Reilly, Cr Bob Milkovic, Cr Tim Dark.

Against Motion: Cr Loi Truong, Cr Rhonda Garad, Cr Angela Long, Cr Jim Memeti, Cr Lana Formoso, Cr Richard Lim OAM.

#### **MINUTE 564**

Moved by: Cr Rhonda Garad Seconded by: Cr Lana Formoso

#### **That Council:**

- 1. endorses the Draft Gambling Policy 2022-26; and
- 2. endorses a yearly contribution \$25,000 per annum to the Alliance for Gambling Reform for the Financial Years 2022-23, 2023-24 and 2024-25.

**CARRIED** 

For Motion: Cr Loi Truong, Cr Rhonda Garad, Cr Angela Long, Cr Jim Memeti, Cr Lana Formoso, Cr Richard Lim OAM.

Against Motion: Cr Sophie Tan, Cr Bob Milkovic, Cr Tim Dark.

Abstained: Cr Sean O'Reilly.

#### **OTHER**

# GAMBLING POLICY REVIEW (INCORPORATING THE ALLIANCE FOR GAMBLING REFORM)

### **ATTACHMENT 1**

### **DRAFT GAMBLING POLICY 2022-26**

PAGES 12 (including cover)



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#### POLICY OBJECTIVE (OR PURPOSE)

This policy forms a basis for Council activities relating to gambling. These include monitoring of gambling trends, informing residents about the hazards of gambling and sources of assistance, easing the impact of gambling, supplying alternative social and recreational outlets, guiding Council's interactions with gambling providers, advocacy for gambling reforms and responses to applications for the electronic gambling machines (EGMs) or venues.

It provides a foundation for Council responses to gambling issues within our community and incorporates amendments which respond to emerging challenges, such as the rise of sports betting and online gambling.

The most recent review of this policy conducted in 2022 was guided by the findings of research, coupled with targeted internal and external consultations.

#### 2. BACKGROUND

Council first developed a gambling policy in 2002, with the last review being completed in 2018. These successive policies have guided Council responses to EGM gambling in particular and to gambling-related issues in general.

As part of the 2022 review the Electronic Gambling Policy has been retitled to the Gambling Policy and it now incorporates amendments to strengthen and refine Council activities in the fields of community education and development, Council's relationship with the gambling industry, responses to local EGM gambling applications and advocacy. Among the primary concerns for Council are the high levels of EGM gambling expenditure incurred by residents as well as the rise of sports betting and online gambling.

The easing of lockdowns has triggered a surge in local EGM gambling, with losses surging to \$103 million in 2021/22 – representing the second highest rate of losses per adult in the State and the equivalent of the cost of feeding nearly 40,000 children for an entire year<sup>1</sup>. Cumulative EGM gambling losses in Greater Dandenong, since the introduction of EGMs in Victoria, now exceed \$4 billion (in 2022 dollars). Low incomes and high rates of unemployment, aggravated by rising food, housing and utility costs, make gambling-related problems and their impact upon residents an issue of acute concern for our community.

In addition, the rise of sports and online gambling forms a growing source of gambling harm, for younger, local residents in particular, fuelled largely by the easy availability of online gambling and its aggressive promotion by gambling operators.

Practical experience shows that the effects of gambling upon residents include poverty and financial pressure, personal distress, a diminished social life, family conflict, violence and breakup, decreased attendance and productivity at work, deceptive or criminal actions to obtain money and homelessness. Though males predominate among those who participate in sports gambling, similar proportions of women and men use EGMs and both women and men endure the adverse impacts of gambling. Notably, women account for most of those adversely affected by family violence – a common result of gambling-related problems.

State Government-sponsored research shows that gambling generates no net economic benefit, as jobs generated by gambling are balanced by declines in expenditure and employment in other fields of industry.

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<sup>&</sup>lt;sup>1</sup> Based on the findings of the 2014 Healthy Food Access Basket Survey, conducted by Queensland Health CPI adjusted.

Further, less than five cents for every dollar lost to gambling by residents is returned by local clubs to the wider community in the form of gifts, donations, sponsorships and support for veterans.

#### 3. SCOPE

This policy encompasses community education and engagement, monitoring of gambling trends, advocacy for gambling reform and Council's relationship with the gambling industry. It also concerns applications for new venues or additional EGMs which are submitted to Council as statutory planning applications or referred to Council by the Victorian Gambling and Casino Control Commission (VGCCC).

#### 4. POLICY

#### 4.1 ADVOCACY

Council will advocate and support the advocacy of other local governments or organisations for reform to the regulation of gambling, including, but not limited to:

- reduction in the number of EGMs permitted under the caps, in municipalities of socio-economic disadvantage and relatively high EGM density;
- measures to diminish EGM gambling harm such as \$1 bet limits, removal of EFTPOS facilities from venues, compulsory pre-commitment, reduced venue operating hours and removal of misleading or addictive EGM design features;
- more stringent restraints upon advertising of sports betting during sports broadcasts;
- steps to reduce access to unregulated online gambling sites;
- · removal of gambling advertisements from SBS; and
- prohibition of donations by the gambling industry to political parties, parliamentarians and candidates.

Council will collaborate with other local governments and work within State-wide and national forums to advocate for reform.

Council will respond to government and parliamentary inquiries that present an opportunity to advance gambling reform.

#### 4.2 MONITORING AND REPORTING GAMBLING TRENDS

Council will monitor and make information available about:

- gambling conditions and trends including EGM, sports betting, online gambling and others and the nature and extent of gambling harm; and
- relevant policy or legislative developments.

Statistical data and research about gambling will be maintained on Council's website.

Relevant data and research prepared by Council will be shared with its local government partners, interested community organisations and peak bodies.

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#### 4.3 COMMUNITY CONSULTATION AND EDUCATION

Council will inform residents about the destructive consequences of gambling – including EGM gambling, sports and online betting and other forms of gambling – and advise them of available support for those adversely affected by gambling.

Council may support community education and awareness-raising initiatives that are complementary to existing programs.

Council may, at its discretion, provide advice, information or publicity, to gambling-focused community groups whose goals and activities are consistent with Council policy, objectives and standards.

Council will favour the development of social and recreational options for residents – such as libraries, community centres, sports grounds and fitness centres – which provide alternative recreational outlets to gambling.

#### 4.4 COUNCIL'S RELATIONSHIP WITH THE GAMBLING INDUSTRY

Council will prohibit, to the extent possible, any proposal to install further EGMs on Council-owned or managed land or facilities.

Council will not accept financial or in-kind contributions from any club or commercial gambling provider or hotel that derives revenue from EGMs. The exception to this policy statement will be any proposed investment by such club or hotel that increases the amenity of its operations on leased Greater Dandenong City Council owned land and facilities, where such investments are considered by Council to offer significant community benefit.

Council-supported clubs will be discouraged from accepting funds from the gambling industry.

Gambling advertising and promotion is prohibited in council-owned venues, except where that venue is functioning as a commercial gambling provider.

Council will discourage organising activities involving staff or residents at EGM gambling venues where equivalent, suitable alternatives are available.

 $\label{lem:council will not provide funding to any club or hotel that derives revenue from EGMs.$ 

#### 4.5 **EGM APPLICATIONS**

EGM gambling applications are those applications (to whom) for approval to operate EGMs at non-gambling venues, or for additional EGMs at an existing venue. In response to such applications, State legislation prescribes a dual role for councils in the process of approval. This is as follows:

- the granting or refusal of planning approval for the addition of further EGMs, or establishment of a new gambling venue.
- the opportunity to oppose an application by submission to the VGCCC.

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#### **Relevant Factors in Considering EGM Applications**

The merits of each EGM application will be considered by Council on a case-by-case basis. Accordingly, when deciding whether to support or oppose an application, Council will consider the full range of economic and social benefits and liabilities of that proposal.

Additionally, Council will discourage locating additional EGMs in:

- Venues located in an area with high levels of socio-economic disadvantage among residents living within a 2.5 kilometre radius of the venue. This is to be verified by evidence, which may include:
  - o low incomes or high levels of dependence upon government pensions or benefits;
  - limited English fluency;
  - o high unemployment;
  - limited educational attainments;
  - o high proportion of government-subsidised housing; and
  - o disadvantage measured by the Index of Relative Socio-economic Disadvantage.
  - other measures which may provide evidence of socioeconomic disadvantage and vulnerability to gambling-related harm among residents in the vicinity of the venue;
- Venues in an area where the density of EGMs is relatively high, measured as the number of EGMs per 1000 adults within 2.5 kilometre of the subject venue;
- Venues situated in an area where the average estimated EGM expenditure per adult within 2.5 kilometre of the subject venue is relatively high:
- Venues in close proximity to activity centres, strip shopping centres, transport hubs and other areas
  where people go about their daily routines, which may encourage convenience or impulse gambling;
- Venues situated near sensitive land uses, including, but not limited to:
  - o areas frequented by children;
  - families or vulnerable residents;
  - welfare agencies;
  - gambling support service providers;
  - o counselling service provider;
  - mental health services; and
  - schools and aged care facilities;
- Circumstances of substantial opposition or specific objections from residents, community groups, agencies or other Councils, in relation to specific features of an application;
- The presence of other conditions where it is determined by Council that approval of the application
  would exert a substantial adverse influence upon the local community.

In weighing such considerations, Council may decide to oppose an application where it concludes that the proposal would result in a net negative impact upon the local community.

#### **Response to EGM Applications**

As an initial response to an EGM application within Greater Dandenong, Council may prepare a Social and Economic Impact Assessment to help guide its response to that application. Council may then decide to respond to an EGM application to the VGCCC by either of the following steps:

- Inform the VGCCC that it does not wish to make a submission; or
- Oppose the application by written submission to the VGCCC, supplemented by oral testimony at a hearing to determine the application.

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Any formal Council resolution determining Council's response to an application within Greater Dandenong to the VGCCC will be made at an open meeting of Council.

Council will notify residents of gambling applications within Greater Dandenong, in print or social media, and/or through its website. These notifications will inform residents of their right to present a submission on their own behalf directly to the VGCCC, expressing their views about the application.

Council may inform the VGCCC or the Victorian Civil and Administrative Tribunal (VCAT) of its opposition to any application in an adjacent municipal district where it considers that the proposal would exert a net negative impact upon the wellbeing of Greater Dandenong residents, or upon people employed within this municipality.

# 5. RESPONSE TO THE OVERARCHING GOVERNANCE PRINCIPLES OF THE LOCAL GOVERNMENT ACT 2020

Section 9 of the *Local Government Act 2020* (the Act) states that a Council must give effect to its overarching governance principles in the performance of its role. This Gambling Policy is consistent with the principles set out in the Act.

First, in its intention to mitigate the harm caused by gambling, this policy strives to accomplish the most beneficial outcomes for the municipal community and alleviate the harmful economic and social impacts of gambling, reflecting the intent of Sections 9(b) & (c) of the Act.

Furthermore, this policy reflects collaborative efforts in advocacy for gambling reform and in supporting community initiatives which inform the community about the nature and impacts of gambling, matching the purpose of Section 9(f) of the Act.

The fact that the report will be considered by Council in an open public meeting and minutes of that meeting and decision will be published, reflects transparency in the manner in which this policy shall be considered, as the Act requires

The manner and extent to which the policy fulfils its purpose in providing support to the community and responds in an appropriate fashion to EGM applications is assessed during the life of the policy as well as during the process of formal review which preceded the development of this policy.

Finally, in its focus upon easing the impact of gambling upon lower-income families and individuals this policy responds to well-documented local gambling losses and their adverse effects upon our community – reflecting efforts to achieve the best outcomes for the municipal community, as required under the Act.

#### 5.1 DIVERSITY, ACCESS AND EQUITY POLICY

This Gambling Policy is also consistent with Council's Diversity and Access Policy in its objective of crafting services and programs which meet the diverse needs of residents and addressing circumstances that limit access, opportunity and inclusion for residents — of which, gambling losses are one for many residents.

#### 5.2 COMMUNITY ENGAGEMENT POLICY

This Gambling Policy is also consistent with Council's Community Engagement Policy in the process of consultation with residents, local agencies, other councils and state-wide bodies with a formal role in monitoring and responding to gambling-related issues.

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#### **COUNCIL MEETING - MINUTES**

#### 4.3.2 Gambling Policy Review (incorporating the Alliance for Gambling Reform) (Cont.)

#### 5.3 COMMUNITY VISION 2040 AND COUNCIL PLAN 2021-25

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity.

We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community

Moreover, Council's determination to alleviate gambling-related problems experienced by residents, as articulated in this policy, conforms with Council's Community Vision for 2040 and its accompanying principles, including a "safe and peaceful community" and "Mind, Body and Spirit".

The Council Plan describes the kind of future the Council is working for, and how Council will accomplish this over four years. This report is consistent with the following Council Plan objectives:

- A socially connected, safe and healthy city;
- A city that supports entrepreneurship, quality education and employment outcomes; and
- A Council that demonstrates leadership and a commitment to investing in the community.

This policy reflects the intent to achieve a 'socially connected, safe and healthy city', under a Council that demonstrates leadership and a commitment to investing in the community – goals that are consistent with the Council Plan 2021-25. Further, the contents of the policy are consistent with the Council Plan 2021-2025 Objective 'Support alliances and community initiatives to address gambling harm and promote sources of assistance'.

#### CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006 – COMPATIBILITY STATEMENT

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights* and *Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the Victorian Charter of Human Rights and Responsibilities 2006 (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this this policy and are consistent with the standards set by the Charter.

In particular, the Gambling Policy holds particular relevance to Section 17 – Right to the protection of families and children - whose welfare can be compromised by the destructive impacts of gambling in our community. In Section 4 which address advocacy, responses to gambling applications and informing residents about the impacts of gambling and sources of assistance, this policy seeks to ease the harmful impact of gambling upon vulnerable residents.

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#### RESPONSE TO THE GENDER EQUALITY ACT 2020

The Gender Equality Act 2020 took effect on 31 March 2021 and obliges councils to take steps to achieve workplace gender equality and to promote gender equality. In particular, Part 3, Section 9 of the Act states that 'A defined entity must undertake a gender impact assessment when developing or reviewing any policy of, or program or service provided by, the entity that has a direct and significant impact on the public.'

Indeed, the impact of gambling in our community does exhibit a gendered impact. Notably, the prevalence of participation in gambling on electronic gambling machines is slightly more prevalent among women than men, though males predominate among those who participate in sports and online betting. On the other hand, research has established that gambling losses contribute to family conflict and violence - circumstances most adversely affecting women and their children.

A gender impact assessment (GIA) was conducted to examine major gender-related issues connected with the prevalence of gambling and gambling problems, and their implications for this policy.

The GIA determined that levels of participation in EGM gambling were similar among women and men, while men predominated among those who engage in sports betting. Accordingly, measures to address sports betting in community programs and through advocacy are included in the revised version of the policy.

The GIA also found that some women were often attracted to EGM venues as safe, comfortable and welcoming settings, with the result that the reviewed policy has been amended to give emphasis to Council's role in creating and promoting safe, inexpensive alternatives, such as the activities conducted at the municipal libraries under the 'Libraries after Dark' program.

In addition, it was noted that family conflict and violence – largely affecting women and children – are among the consequences of gambling problems reported from local experience and documented in research. This issue is mentioned explicitly in the policy and forms one of the key subjects of efforts to inform the community.

#### 8. CONSIDERATION OF CLIMATE CHANGE AND SUSTAINABILITY

Efforts to respond to the impact of gambling upon this community, embodied in this policy, do not have any direct bearing on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability.

However, the policy features clauses with an explicit purpose to reduce gambling harm – a goal which may only be attained by reducing gambling losses among residents. In the extent to which adjustments to prevent further climate change may contribute to a rise in utility and food costs, it is to be hoped that a decline in local gambling losses may offset some of the accompanying financial burden upon residents.

It is otherwise unlikely that the implementation of this policy would exert any appreciable bearing upon the physical environment, climate change or ecological sustainability.

#### 9. RESPONSIBILITIES

Responsibility for discharging the requirements entailed in this policy rests primarily with the Community Advocacy Unit.

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#### 10. REPORTING, MONITORING AND REVIEW

The achievement of beneficial outcomes for the community, required under the principles of the *Local Government Act 2020*, is a primary focus of this policy and therefore subject to review through this process. The requirement of transparency under the Act is fulfilled in the way in which the policy is reviewed, including the consultative process which generated the draft policy and the manner in which it is ratified by Councillors.

The effectiveness of the policy in guiding Council responses to gambling-related issues, is documented in quarterly responses to Council's Annual Plan actions to the Executive Management Team about progress in relation to advocacy, informing the community and responses to gambling issues, thereby forming a basis for assessing the effectiveness of the policy which directs and underpins these activities.

The manner in which the policy influences responses to proposals for EGMs at local venues will be closely monitored in order to ensure that it duly reflects the social conditions of the communities affected by such applications.

Finally, conditions relating to gambling, including levels and rates of EGM losses, EGM numbers and density, and venue numbers, will be monitored throughout the life of this policy, providing insight into its effectiveness in stemming gambling losses and protecting this community against the detrimental impact of gambling.

The policy will be reviewed every four years.

#### 11. REFERENCES AND RELATED DOCUMENTS

#### Legislation

- Family Violence and Protection Act 2008
- Gambling Regulation Act 2003
- Gender Equality Act 2020
- Interactive Gambling Act 2001
- Local Government Act 2020
- Planning and Environment Act 1987
- Public Health and Wellbeing Act 2008
- Charter of Human Rights and Responsibilities Act 2006

#### Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- Greater Dandenong City Council Community Engagement Policy 2021
- Greater Dandenong City Council Community Vision 2040
- Greater Dandenong City Council Council Plan 2021-25
- Greater Dandenong City Council Diversity, Access and Equity Policy
- Greater Dandenong City Council Leasing and Licensing of Community Facilities Policy

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#### 4.4 OTHER

# 4.4.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 2 August 2022

File Id: A9004768

Responsible Officer: Director Community Services

Attachments: 1. Draft Minutes of Multicultural and People Seeking Asylum Advisory

Committee on 2 August 2022

2. Multicultural and People Seeking Asylum Thematic Plan

#### 1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees* and Reference Groups to submit meeting minutes for Council endorsement. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### 2. Recommendation Summary

This report recommends that the draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting provided in Attachment 1 and the Multicultural and People Seeking Asylum Thematic Plan provided in Attachment 2 to this report be noted by Council.

#### 3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

# 4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Great Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

#### 4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Embrace diversity and multiculturalism.

#### 4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts.

#### 5. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Multicultural and People Seeking Asylum Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020):
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

#### 6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

#### 7. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

#### 8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act* 2020 in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

#### 9. Recommendation

That Council notes the draft Minutes of the meeting for the Multicultural and People Seeking Asylum Advisory Committee as provided in Attachment 1 and the Multicultural and People Seeking Asylum Thematic Plan as provided in Attachment 2 to this report.

#### **MINUTE 565**

Moved by: Cr Sean O'Reilly Seconded by: Cr Rhonda Garad

That Council notes the draft Minutes of the meeting for the Multicultural and People Seeking Asylum Advisory Committee as provided in Attachment 1 and the Multicultural and People Seeking Asylum Thematic Plan as provided in Attachment 2 to this report.

**CARRIED** 

#### **OTHER**

# DRAFT MINUTES OF MULTICULTURAL AND PEOPLE SEEKING ASYLUM ADVISORY COMMITTEE MEETING

### **ATTACHMENT 1**

### DRAFT MINUTES OF MULTICULTURAL AND PEOPLE SEEKING ASYLUM ADVISORY COMMITTEE MEETING ON 2 AUGUST 2022

PAGES 6 (including cover)

Advisory Committee or Multicultural and People Seeking Asylum Advisory Committee

Reference Group Name: (MAPSAAC)

Date of Meeting: 2 August 2022

Time of Meeting: 3-4.57pm

Meeting Location: Online via Microsoft Teams

#### Attendees:

Kylie Reid (Chisholm Institute) – Chairperson, Sri Samy (Friends of Refugees [FOR]), Qutbiallam Timor (Asylum Seeker Resource Centre [ASRC]), Chaw Po (Community Member), Jacquie McBride (Monash Health), Peter McNamara (South East Community Links [SECL]), Nikki Files (GROW), Caitlyn Youngson (GROW), Madeline Day-Henri (GROW), Nick Headlam (GROW), Cr Eden Foster (Greater Dandenong City Council [CGD]), Cr Rhonda Garad (CGD), Acting Community Development Coordinator (CGD), Community Advocacy Officer (CGD), Community Advocacy Placement Student (CGD), Community Revitalisation Project Coordinator (CGD).

#### Apologies:

Kadira Pethiyagoda (Community Member), Binita Maskey (Women's Association South East Melbourne Australia [WASEMA]), Sean Quigley (WAYSS), Sarita Kulkarni (Community Member), Oliver Pollasky (WithYouWithMe), Siv Yogonathan (Life Without Barriers [LWB]), Acting Manager Community Development, Sport and Recreation (CGD).

#### Minutes:

Community Advocacy Officer (CGD).

Item No.	Item	Action	Action By
1.	Welcome and Introductions		
	Chair welcomed Committee Members and acknowledged Traditional Owners.		
2.	Endorsement of Minutes of Previous Meeting		
	Minutes endorsed by Sri Samy (FOR) and seconded by Kylie Reid (Chisholm).		
3.	Review of Outstanding Action Items		
	Update on outstanding item: A Dandenong-based immigration lawyer and service provider within the multicultural and refugee space, Afri-Auscare and Southern Migrant Resource Centre (SMRC), has been invited to attend the next meeting, and join the MAPSAAC.		
4.	GameChange Presentation – Shaping a Local Employment Strategy		
	GameChange is focused on shaping a local employment strategy, as part of Greater Dandenong's Community Revitalisation Program.     The Program is based on local research, including the 'Making the Match' and 'Demystifying the Jobs Market' reports, which surveyed employment barriers		
	faced by jobseekers, and helped better understand		

	the needs of job seekers and employers.  Key challenges include:  Jobseekers without work experience struggle to find work and navigate support services; and employers have difficulties finding the right fit in terms of interest, training and skills.  Highest unemployment rates in Victoria – 12.6 per cent in CGD.  Only 4 per cent of employers use a governmentfunded employment service.  Misalignment between supply and demand – education providers and job availability for new graduates.  Local job and skills system is complex and difficult for employers and job seekers to navigate.  The goal of the GameChange initiative is to support residents to obtain meaningful and sustainable employment through all stakeholders taking action and supporting total system change.  The initiative is iterative and shares innovative case studies and is underpinned by community-led and relationship-building principles.  A collective roundtable stakeholder discussion was held on 26 July and workshopped to review nine key priorities and prioritise a community-led agenda of activities to improve the jobs and skills system of Greater Dandenong. Priorities:  Communication and collaboration – network and information sharing.  A central Employment Hub System navigation - support jobseekers in navigating the jobs and skills system more easily.  Investing in those that need it most. Finding better ways for people experiencing disadvantage and/or exclusion to pursue employment.  Increase communication between training organisations and employers to share insight about emerging needs and industry trends.  Workplace flexibility - encouraging innovative and culturally inclusive workplaces.  Workplace flexibility and ownership – the role all stakeholders play to foster a better system.  Unlocking sustainability – working in partnership with a focus on the jobseeker's strengths and goals, and staff retention for employers.  Priority Action Working Groups, comprising of 8-10 service providers and/or people with lived experience per Group, will unde		
	9		
5.	GROW – Get Growing – Specialised Mental Health Support Program	Evoloro program	Council
	Get Growing is a free mental health peer support program for primary and secondary school-aged CALD and LGBTIQ young people (Years 5-12).     The program has been tailored for young people, in which a lived experience worker facilitates	Explore program opportunity with CGD Youth and Family Services and/or Libraries.	Council

conversations about healthy relationships, personal value, setting boundaries, resilience a other mental health topics.  The 8–10-week program is available for 10 you people at a time, which can be delivered during school term or school holidays.  Call out for any local schools interested in offer the program.  GROW is a 12-step peer support program for peop with lived experience to build social connection and friendships. Weekly peer support groups for adults (aged 18 and over) are held in Pakenham, Berwick and Cranbourne. Young adult groups (aged 18-35) can be arranged for Greater Dandenong if there is sufficient interest.	ing g the ring ple d	
	k )	
6. Multicultural and People Seeking Asylum Thematic Plan Activity Updates		
The updated Multicultural and People Seeking Asy Thematic Plan, incorporating previous feedback ar comment from the MAPSAAC, was presented. Council in partnership with ASRC and the Refugee Hub, hosted Refugee Week 2022 at Dandenong Library. Several local organisations – ASRC, Wellspring for Women, Victorian Afghan Associations Network, Uyghur Association of Victoria, SisterWorks, Indonesian Women's Friendship Network, and Centre for Migrant and Refugee Health – supported the well-attended event. The event included a traditional Indonesian fasl show and cultural dance, henna painting, children's activities, and stall holders engaging the public. ASRC and Wellsprings for Women provided catering for the event.  A working group of Council staff and local community organisations may form in late 2022 early 2023, to deliver a larger scale event for Refugee Week 2023, potentially in Harmony Square, Dandenong.  An Anti-Racism Community Forum was held at Bu Place, Casey, in partnership with CGD Council, Ca Council and Victoria University. This project focuses on developing pathways to report on incidences of racism in the community including strengthening reporting channels and community capacity to respond to racism. Research by Victoria University will be used to develop community-led focus groups to discuss the issue of racism and how best to report it. Current reporting mechanisms, such as those offered by Victoria Police and the Human Right Commission, are not well utilised. There is potential to develop other reporting channels.  New CGD Local Employment initiative – GameChange. A MAPSAAC representative will requipates from the initiative back to the Committee. A Councillor Briefing Session was held on Monday August regarding CGD's social housing plan. Refugees and people seeking asylum were mentic at the meeting, and there will be a renewed focus within this space for the next two years.	the appropriate networks and identify gaps and opportunities for workgroup formation.  gs  hion with  2- injil assey by, l ss ts  port y 1 oned	Council

	what the collaborative landscape of the Southern region looks like moving forward.  Council has invited SMRC and Afri-Auscare to join the MAPSAAC. The Expression of Interest form to join the MAPSAAC is available on Council's website: https://www.greaterdandenong.vic.gov.au/multiculturalism-and-people-seeking-asylum/expressions-interest-multicultural-and-people-seeking.  Red Cross, Mission House and AMES Australia (Settlement service) were suggested as potential organisations to invite to join the MAPSAAC.	Contact organisations.	Council
7.	Information Sharing		
	Monash Health Humanitarian program under ongoing pressure with a high number of arrivals from Afghanistan and Ukraine. Expecting more than 5,000 arrivals in 2022-23 via the humanitarian program and evacuation response. Arrivals' entitlements are the same as for Australian residents. Ongoing pressures with regards to 449 visas from Ukraine, which do not include access to Medicare. Arrivals by plane are hard to track at a local level as they arrive through tourist or other visas. Situation is dire for new arrivals with the issuing and renewal of Medicare and delays within the complex system.		
	Since the Hub opening, 180 community enquiries have been received in the month of May and 246 enquiries in June. These included enquiries from Afghan and Ukrainian communities.     The Foodbank food relief program will run until September 2022.		
	Continues to experience high community demand for emergency aid and material relief. Increases to the cost of living is exacerbating the existing food crisis.     State Government funding for COVID-19-related material aid has ceased. No other funding is available to continue to provide fresh food, stock pantry, and purchase supermarket vouchers. Donations are not enough to meet current community needs.     The School Breakfast Club resource can be shared with families.		
	Chisholm TAFE  Starting to see more Ukrainian students coming through. New students appear to be settling in the Frankston surrounds. Long waiting lists for classes.  Neighbourhood Houses Victoria can support people with limited English literacy to apply for the \$250 Power Saving Bonus Scheme. Details here: https://www.nhvic.org.au/power-saving-bonus-outreach-program#providers.		
	People fleeing Burma from Thailand have no available pathways and experiencing ongoing issues to enter Australia.     Myanmar humanitarian community support program may provide helpful information.		

	Cr Rhonda Garad  Councillor Briefing Session on social housing discussed modular housing, which may help with future humanitarian cohorts.  Local Government Mayoral Taskforce Supporting People Seeking Asylum is seeking a meeting with Hon Andrew Giles MP about the new Federal Government delivering on their promises, including the elimination of Temporary Protection visas.	
8.	Other Business N/A	
9.	Meeting closed 4:57pm	
10.	Next Meeting 3-5pm, Tuesday 4 October 2022	

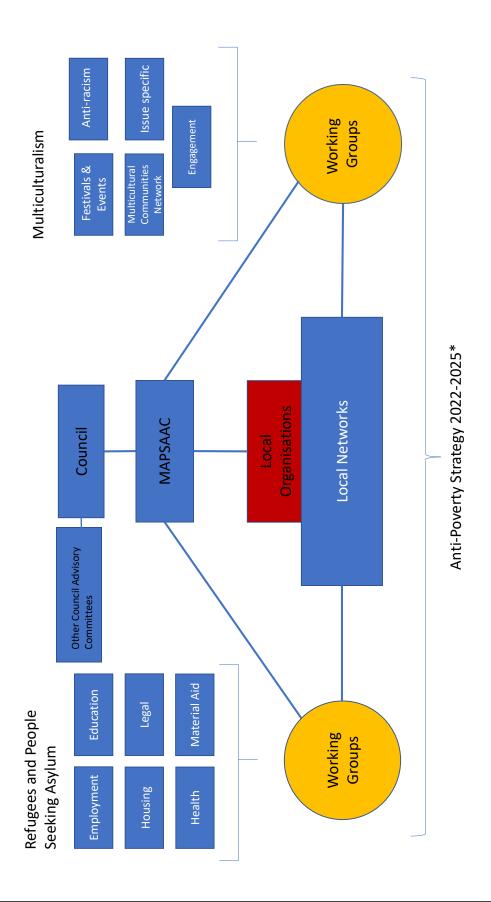
#### **OTHER**

DRAFT MINUTES OF MULTICULTURAL AND PEOPLE SEEKING ASYLUM ADVISORY COMMITTEE MEETING

### **ATTACHMENT 2**

### Multicultural and People Seeking Asylum Thematic Plan

PAGES 2 (including cover)



File Id:

Responsible Officer: Acting Director Community Services Director Community Services

Attachments: Draft Minutes of Springvale Community Hub Committee on 2 August

2022

### 1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement.*This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

### 2. Recommendation Summary

This report recommends that the draft Minutes of the Springvale Community Hub Committee meeting provided in Attachment 1 to this report be noted and endorsed by Council.

#### 3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

# 4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Great Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

#### 4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Sustainable environment
- Embrace diversity and multiculturalism
- Art and Culture.

#### 4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A Council that demonstrates leadership and a commitment to investing in the community.

#### 5. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Springvale Community Hub Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

#### 6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

#### 7. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

#### 8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

#### 9. Recommendation

That Council notes the draft Minutes of the meeting for the Springvale Community Hub Committee as provided in Attachment 1 to this report.

#### **MINUTE 566**

Moved by: Cr Richard Lim OAM Seconded by: Cr Sean O'Reilly

That Council notes the draft Minutes of the meeting for the Springvale Community Hub Committee as provided in Attachment 1 to this report.

**CARRIED** 

#### **OTHER**

# DRAFT MINUTES OF SPRINGVALE COMMUNITY HUB COMMITTEE MEETING

### **ATTACHMENT 1**

# SPRINGVALE COMMUNITY HUB COMMITTEE ON 2 AUGUST 2022

PAGES 3 (including cover)

**Advisory Committee or** Reference Group Name: Springvale Community Hub Committee

Date of Meeting: 2 August 2022

Time of Meeting: 5.30pm - 7.25pm

**Meeting Location:** Springvale Community Hub

#### Attendees:

Cr Richard Lim (RL), Dani Holl (DH) (Chair), Heather Duggan (HD), Vivienne Fernandes (VF) Mmaskepe Sejoe (MS), Chris Keys (CK), Acting Community Precincts Strategic Operations
Coordinator (City of Greater Dandenong [CGD]), Acting Manager Community Arts, Culture & Libraries
(CGD) and Acting Springvale Community Hub Community Development Officer (CGD) – minute taker

Cr Loi Truong, Lissette Brearley, Melanie Virtue, Sarita Kulkarni, Anna Leticia Demuth, Acting Director of Community Services (CGD)

#### Minutes:

Item No.	Item	Action	Action By
1.	Welcome and Apologies		
	The Chair acknowledged the Traditional Owners of the Land, welcomed attendees, and noted the apologies.		
2.	Endorsement of Minutes of Previous Meeting		
	Committee endorsed the previous meeting minutes.		
	Move – HD Seconded – RL		
3.	Springvale Community Hub report review		
	Council officers spoke briefly on the items included in the Springvale Community Hub report and answered any additional questions.		
	Additional discussion occurred around volunteering and perceived lack of interest in community volunteering initiatives. Questions around the demographics of volunteers, has this shifted? How do we incentivize?	Overview of census data to be provided at future meeting when available	Acting Springvale Community Hub Community Development Officer
	DH – noting that in the June meeting there was discussion around a champions program, considerations around volunteer incentives, identifying community leaders.	Future agenda item around working groups - how would this look, what would their role be?	Acting Springvale Community Hub Community Development Officer

	Discussion about the updated Springvale Community Hub Action Plan that incorporated community consultation and internal stakeholder feedback. Noting that the updated Action Plan is for three years without allocated timeframes to allow for flexibility to accommodate community needs.  Acting Community Precincts Strategic Operations Coordinator – Acknowledged Lisette for helping with the consultation, thank you.	Committee to review and flag any items requiring adjustment or to be added	All
4.	Upcoming activities		
	List of upcoming events and activations was included in the report to Committee members.		
	Specific mention of:  Springvale Community Hub 2 <sup>nd</sup> Birthday celebration during Children's Week – Tuesday 20 September.  Exhibition Hall – first exhibition to be held as part of Children's Festival.		
5.	Community voice and emerging issues  Committee advised that in December 2022 the initial two-year appointment term for the Committee comes to a close.		
	Discussion from the Committee around the terms of reference, in particular nomination process and terms of appointment.  DH – Good for continuity if at least some of current	Details on the nomination process, timing and terms of reference to be circulated to the Committee	Acting Community Precincts Strategic Operations Officer
	members continue, as just starting to build momentum due to COVID closures.		
	Committee were asked to review the frequency of the meetings, consider quarterly instead of bimonthly.		
	Suggestion a rotating or alternate chair to be considered.		
End of meeting – 7:25pm			
Next meeting date: Tuesday 15 November 2022 (TBC)			

#### 4.4.3 Draft Minutes of Community Safety Advisory Committee Meeting - 10 August 2022

File Id: A9040777

Responsible Officer: Director Community Services

Attachments: Draft Minutes of Community Safety Advisory Committee on 10

August 2022

### 1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees* and Reference Groups to submit meeting minutes for Council endorsement. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### 2. Recommendation Summary

This report recommends that the Draft Minutes of the Community Safety Advisory Committee meeting provided in Attachment 1 to this report be noted by Council.

## 3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

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After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

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This report is consistent with the Community Vision 2040 and its accompanying principles:

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- Embrace diversity and multiculturalism.

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## 5. The Overarching Governance Principles of the Local Government Act 2020

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#### 9. Recommendation

That Council notes the Draft Minutes for the Community Safety Advisory Committee meeting as provided in Attachment 1 to this report.

#### **MINUTE 567**

Moved by: Cr Rhonda Garad Seconded by: Cr Richard Lim OAM

That Council notes the Draft Minutes for the Community Safety Advisory Committee meeting as provided in Attachment 1 to this report.

**CARRIED** 

#### **OTHER**

# DRAFT MINUTES OF COMMUNITY SAFETY ADVISORY COMMITTEE MEETING

# **ATTACHMENT 1**

# COMMUNITY SAFETY ADVISORY COMMITTEE MEETING ON 10 AUGUST 2022

**PAGES 6 (including cover)** 

Advisory Committee or Reference Group Name: Community Safety Advisory Committee Meeting (CSAC)

Date of Meeting:

10 August 2022

Time of Meeting:

3-4.02pm

**Meeting Location:** 

Online via Microsoft Teams

#### Attendees:

Acting Manager Community Development Sport and Recreation (CGD), Executive Manager Communications and Customer Service (CGD), Coordinator of Youth and Family Services (CGD), Manager Regulatory Services (CGD), Consultant (CGD), Laura Riccardi (Women's Health in the South East [WHISE]), Christopher Cornish-Raley (Monash Health Drug & Alcohol Service [MHD&AS]), Louise Cristofaro, (Department of Families, Fairness and Housing [DFFH]), Inspector Peter Koger (Victoria Police [VicPol]), Senior Sergeant Kent Standish (VicPol), Senior Sergeant Debra Lay (VicPol), Senior Sergeant Colin Huth (VicPol), Sergeant Paula Linford, (VicPol), Katrina Bould (YSAS), Sean Quigley (WAYSS).

#### **Apologies**

Cr Sophie Tan (CGD), Wendy Tran (Department of Justice and Community Safety [DJCS]), Debra Alexander (MHD&AS), Sergeant Brett Skurka, (VicPol), Sue Bumpstead (Monash Health Accident and Emergency [MHA&E]).

#### Minutes:

Community Advocacy Officer (CGD).

Item No.	Item	Action	Action By
1.	Welcome and Introductions The Chair acknowledged the Traditional Owners of the Land, welcomed attendees, and noted apologies.		
2.	Minutes of Previous Meeting and Business Arising		
а.	Update on Community Safety Night 2022 Councillors and Victoria Police Forum  Scheduled for 5 September – agenda will be finalised in coordination with VicPol and invitations to go out by end of week.		Council and VicPol.
b.	Community Safety Plan 2022-2026 CSAC Workshop on draft Community Safety Plan – summary  Feedback from Kathryn Heffernan's presentation to CSAC members two months ago has been incorporated in the Draft Plan.  Draft Community Safety Plan will go to the Executive Management Team (EMT) meeting on 20 September 2022 for their feedback and further instruction re next steps.		Council.
c.	Distribution of Draft Audits of Dandenong, Springvale, Noble Park Activity Centres  A link has been shared via email to all CSAC members that includes all audit information and reports about the activity centres.		

3.	Safer Streets Initiative		
	Manager Regulatory Services – CGD		
	Community perception of safety not at a level that can be expected.		
	An Operation Safer Streets working group has been established with staff members from different departmental areas.		
	A meeting conducted with VicPol to map shared issues of concern.		
	Manager for Regulatory Services at CGD to act as Council-VicPol liaison person for better coordination		
	around issues of concern.     Conducting regular meetings with VicPol to ensure the information is well aligned, coordinated and EMT		
	Analysis of communication process to be conducted to ensure that safety related information accumulated through Council staff is shared with the right people for coordinated action. Where appropriate info to be		
	shared in a timely manner with VicPol.     This analysis will lead to the development of an improved communication plan between all stakeholders particularly Council and VicPol. A PowerPoint presentation to be provided to the Executive and VicPol to brief them on what we are doing and how we can		
	further enhance relationship building.  Reenergising and reactivating areas around Lonsdale Street and empty shops in coordination with VicPol.		
	Extra resources for community and business engagement in Greater Dandenong being sought. In person visitation being planned for specific stakeholders to assure support.		
	Parking areas deactivated due to COVID will be activated to attract more movement. Good feedback received both from Councillors and VicPol re Dandenong Zero and Coffee with a COP & Councillors. A CCTV litter trial as part of the Safe City Network is being conducted. Cameras being located in several identified hot spots. Will share findings with CSAC.		
4.	Grants Update		
	Council has three Department of Justice and Community Safety [DJCS] grant projects currently in operation.	All grants progress reporting will become a standing CSAC	Council.
	Community Safety Infrastructure Grant  \$400,000 grant from the DJCS for Springvale CCTV, Hemmings Street and Walker Street carpark.  Activities include Coffee with a COP and Crime	agenda item.	
	Prevention Through Environmental Design (CPTED) tours.		
	Suilding Safer Communities Grant     \$219,000 grant from the DJCS for infrastructure upgrades and tree planting. Feedback received regarding replacing and planting more trees. A community consultation was conducted, and a reduced number of trees are now being replaced.		
	Empowering Communities Grant  • \$700,000 grant from the DJCS.  • Action group comprising community members and organisational representatives have met - led by Dr.		

	Vicki Ware from Deakin University. Action Group has been workshopping and formulating an action plan regarding activities to be established in the precinct over the next year and half. Looking at the empowering communities in the Hemmings Street precinct and overt liaison with schools.	
5.	Service Provider Updates	
	Homelessness Sector Updates WAYSS - Sean Quigley  Resources have been stretched and impacted by COVID, staff sickness and annual leave.  On daily basis around 60-70 people have been attending WAYSS reception seeking support.  Challenging housing market has affected quality of rentals and housing outcomes.  Viv's Place a good resource to secure accommodation	
	for single mums and children.  Complex people often attend WAYSS, and VicPol support is very helpful in their response.	
	Youth Sector Updates YSAS – Katrina Bould  Staff shortages remain an issue - increase in referrals and current wait list for Alcohol and Other Drug (AOD) support is two to three weeks.  Young cohort of offenders previously not known to YSAS have been coming to the attention of VicPol in Dandenong.  Noticing people from Gippsland and Western Melbourne visiting Dandenong congregating at the train line and carrying knives and engaging in criminal behaviour.  Large increase of young people not completing VCE which has a link to AOD, Mental Health (MH) concerns etc.  Extensive waitlist across the municipality in MH and other types of services for young people.	
6.	Roundtable Updates  Victoria Police – Inspector Peter Koger  Update re youth stabbed in Dandenong Plaza Woolworths – the victim was severely wounded but	
	currently in stable condition.  VicPol has already done a large amount of community engagement work at Dandenong Plaza, but the incident has undone much of these prior efforts.  A new unit 'Operation Viper' has been established and operating region wide and in metropolitan Melbourne. On daily basis, teams 3 Sgts -15 other ranks and 4 Sgts - 20 other ranks (including other sergeants assisting) targeting around 40 People of Interests 'POI' predominantly African and Islander descents who are coming from Casey, Berwick and Fountain Gate to Dandenong and engaging in criminal behaviour.  Youth Crime Gang Unit will be formed within Southern Metro and will be stationed out of Dandenong – focusing on youths aged 15-21 that are causing trouble. VicPol members will engage with their parents to deflect youth from engaging in criminal behaviour.	

- There is a focus on training police members on community engagement and communication.
- Annual Snow Festival in Springvale had 40,000 people attending and had 100 police on-site. Event was very successful and had no major issues.
- Media piece to come out on Star News on iWatch page.
- Public housing AOD affected people need to be considered when conducting the Drug & Alcohol public intoxication trail project.

#### DFFH - Louise Cristofaro

Note on Public Intoxication Trial Sites:

- The Department in collaboration with the DJCS is working closely with service providers, first responders and other stakeholders to establish trial site services in Yarra, Dandenong, Shepparton and Castlemaine, and expanding the trial program to include two standalone Aboriginal service responses in Yarra and Shepparton.
- Additional services across all four sites will be established progressively over the coming months (with timeframes expected to vary by site and provider).
- Each trial site will involve a partnership approach between Aboriginal organisations and local health service providers to deliver on required services within the health response. This includes provision of culturally safe services.

**NB.** For Dandenong the Aboriginal provider has been identified as Ngwalla.

#### In summary

- The Department of Health and DJCS continues to consult widely with Aboriginal communities, service providers, government agencies, unions, experts and community members across Victoria on developing the public health model.
- The next Dandenong Public Intoxication Health Response Key Stakeholder Working Group will be held on 15 August 2022. At the last meeting it was noted that there was a requirement to understand culturally sensitive practice – defining this for Aboriginal and CALD Communities, and that the Department of Health would review Cultural Awareness Training for Trial sites along with breakdown of content of training to ensure Mental Health considerations are covered (including trauma).

#### Coordinator of Youth and Family Services - CGD

- There are now ten families in Viv's place and referrals have been increasing. It has the capacity to accommodate 50-60 families.
- Referrals are currently being triaged to determine appropriate criteria and services to meet families' needs.
- Families with children under five can remain long term.

  Families with children under five can remain long term.
- Families can take furniture with them if they decide to leave the unit after six months.
- High number of disengagement and disruptions in schools particularly around 7-9 years old caused by COVID and other factors.
- Council advocacy work to the State government for funding to address these issues.

<ul> <li>Dandenong Zero Rough Sleeper Update - Community Advocacy Officer - CGD</li> <li>Dandenong Zero tier meetings occurred with key stakeholders in Hot Spots, Service Coordination and Executive groups. Going smoothly.</li> <li>Organised and conducted an online information session on 28 July for Council 'Boots on the ground staff in collaboration with Launch Housing on Dandenong Zero. Some staff members of Council will become part of Dandenong Zero Hot Spots team.</li> <li>Around 71 rough sleepers registered on the By Name List. Will make a priority list of rough sleepers and link with relevant services for support.</li> <li>Dandenong Zero official launch ceremony which was planned for 5th August has been postponed due to the recent wave of COVID and a new date to be determined.</li> <li>WHISE - Laura Riccardi</li> <li>Health promotion team are hosting a Forum on engaging men and boys to prevent violence against women, scheduled for 15 September at Kingston Town Hall.</li> <li>Running a free professional development session in partnership with Sexual Health Victoria for all youth and community roles. Next session is 14 Sept 2022.</li> <li>Executive Manager Communication and Customer Service - CGD</li> <li>Received query from local journalist and working with VicPol and Regulatory Services staff in Council to provide a well-coordinated response.</li> <li>Working on advocacy in the youth services area in line with the upcoming State Elections.</li> <li>Resuming annual walk against family violence on 22 November from Dandenong Market to Harmony Square and sourcing guest speakers for the day.</li> </ul>		
Louise Cristofaro suggested the involvement of the Department of Education in some activities related to youth activities.	Noted.	Council
Meeting closed: 4.02pm Next meeting: 9 November 2022 Time: 3-4.30pm Location: Microsoft Teams Online		

#### 4.4.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings

File Id: fA25545

Responsible Officer: Manager Governance

#### 1. Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings for the period 15-29 August 2022.

## 2. Recommendation Summary

This report recommends that the information contained within it be received and noted.

#### 4.4.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

## 3. Background

The Executive Management Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meeting on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.

To ensure transparency in this process matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council Meetings for the period 15-29 August 2022.

#### 4. Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1.	Table Tennis Feasibility Study  Council officers presented Councillors with a feasibility study for the development of a new regional table tennis centre as an extension to Springers Leisure Centre to replace the existing facility that joins Dandenong Oasis. A report was presented to Council regarding the proposal on 22 August 2022.	Councillor Briefing Session (CBS) – 15 August 2022
2.	Gambling Policy Review  Councillors were presented with a reviewed Gambling Policy (previously titled the Electronic Gambling Policy) which includes further advocacy goals, wider consideration of sports and on-line betting, further guidance about Council interaction with commercial gambling operators and adjusted guidelines for assessing gambling applications. A reviewed policy will be presented to a Council Meeting for endorsement.	CBS – 15 August 2022
3.	Tree Protection Local Law  Council officers and Councillors discussed a proposed Tree Protection on Private Land Policy and Local Law to enhance the municipality's tree canopy on private land, provide a sustainable environment and protect the beauty, amenity and ecosystem services provided by trees. The policy and	CBS – 15 August 2022

# 4.4.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

	local law will be presented to a Council Meeting for "in principle" endorsement prior to the commencement of a community engagement process.	
4.	Year End Cash Result 2021-2022 and Capital Improvement Program Progress Report  Council's financial statements have recently been audited and Councillors were presented with the accounting results for the 2021-2022 financial year and a progress report on Council's capital works projects. The Financial and Performance Statements will be presented to a Council Meeting for endorsement.	CBS – 15 August 2022
5.	Discussion  Councillors and Council officers briefly discussed the following items:  a. additional promotion of Councillors at events; and b. Agenda items for the Council Meeting held on 22 August 2022.	CBS – 15 August 2022
6.	<ul> <li>Discussion</li> <li>Councillors and Council officers briefly discussed the following items:</li> <li>a. community awareness and education regarding the status of existing contracts;</li> <li>b. an invitation for Councillors to attend a webinar regarding a development proposal;</li> <li>c. the proposed Dandenong Sports and Event Centre; and</li> <li>d. Agenda items for the Council Meeting held 22 August 2022.</li> </ul>	CBS – 22 August 2022
	No CBS was held on 29 August 2022	

#### **COUNCIL MEETING - MINUTES**

#### 4.4.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

#### 5. Apologies

- Councillors Angela Long, Jim Memeti and Loi Truong submitted apologies for the Councillor Briefing Session held on 15 August 2022.
- Councillors Lana Formoso and Angela Long submitted apologies for the Pre-Council Meeting held on 22 August 2022.

# 6. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Great Dandenong is a home to all.

It's a city where you can enjoy and embrace life through celebration and equal opportunity. We harmonise the community by valuing multiculturalism and the individual.

Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability.

Welcome to our exciting and peaceful community.

#### 6.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Sustainable environment
- Mind, Body and Spirit.

#### 6.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A Council that demonstrates leadership and a commitment to investing in the community.

#### 7. The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the *Local Government Act 2020*) in that the transparency of Council actions and information is ensured.

# 4.4.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

#### 8. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

#### 9. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only. The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

## 10. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act* 2020 in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

#### 11. Recommendation

That the information contained in this report be received and noted.

#### **MINUTE 568**

Moved by: Cr Lana Formoso Seconded by: Cr Rhonda Garad

That the information contained in this report be received and noted.

**CARRIED** 

#### 4.4.5 List of Registered Correspondence to Mayor and Councillors

File Id: qA283304

Responsible Officer: Manager Governance

Attachments: Correspondence Received 15 August – 2 September 2022

### **Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 15 August – 2 September 2022.

#### Recommendation

That the listed items provided in Attachment 1 for the period 15 August – 2 September 2022 be received and noted.

#### **MINUTE 569**

Moved by: Cr Loi Truong Seconded by: Cr Angela Long

That the listed items provided in Attachment 1 for the period 15 August – 2 September 2022 be received and noted.

**CARRIED** 

4.4.5 List of Registered Correspondence to Mayor and Councillors (Cont.)

#### **OTHER**

# LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND COUNCILLORS

# **ATTACHMENT 1**

# **CORRESPONDENCE RECEIVED 15 AUGUST – 2 SEPTEMBER 2022**

**PAGES 3 (including cover)** 

# 4.4.5 List of Registered Correspondence to Mayor and Councillors (Cont.)

# **Objective**

Correspondences addressed to the Mayor and Councillors received between 15/08/22 & 02/09/22 - for officer action - total = 4	ived between	15/08/22 & 02/09/22	- for officer	action - total = 4
Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A request received from Cr Dark from the Moodemere Scout Group regarding the upgrade of lighting in the carpark for public safety purposes.	24-Aug-22	26-Aug-22	fA255385	Open Space Planning
A request to the Mayor from Provenance Artists Inc for assistance with hosting its exhibition titled "Lest We Forget Afghanistan".	24-Aug-22	31-Aug-22	fA255701	Arts & Cultural Development
A complaint regarding busking at the Springvale Shopping Centre.	18-Aug-22	18-Aug-22	fA254756	Mayor and Councillors EA
An email from the CEO of mitime promoting job opportunities for women looking for ongoing flexible working options with training and support.	01-Sep-22	01-Sep-22	fA255915	Community Revitalisation Project

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

# 4.4.5 List of Registered Correspondence to Mayor and Councillors (Cont.)

# **bjective**

Correspondences addressed to the Mayor and Councillors received between 15/08/22 & 02/09/22 - for information only - total = 7	ived between	15/08/22 & 02/09/22	- for informa	ation only - total = 7
Correspondence Name	Correspondence	Date Record Created	Objective ID	User Currently Assigned
A follow up email to Cr Milkovic regarding Council's interpretation of the Residential Development Standards (ResCode) A15 and B22 Overlooking for PLN19/0022.	17-Aug-22	17-Aug-22	A9033855	Mayor and Councillors EA
Advice that Rita Malcolm, the wife of Bob Malcolm who was inducted as a Living Treasure in 2020, passed away on 16 August 2022.	18-Aug-22	18-Aug-22	A9039995	Mayor and Councillors EA
Advice from the Minister for Planning re approval for the designation of the project area for the Suburban Roads Upgrade Rehabilitation package.	16-Aug-22	22-Aug-22	A9044703	Mayor and Councillors EA
A letter of response to the Mayor from DELWP regarding Council's proposal to improve environmentally sustainable design and zero carbon built environments.	19-Aug-22	26-Aug-22	A9064186	Mayor and Councillors EA
Advice from the Minister for Local Govemment regarding the Public Libraries Funding Program 2022-2023.	29-Aug-22	29-Aug-22	A9068521	Libraries
An email promoting Dementia Action Week 2022 and requesting Council support.	01-Sep-22	01-Sep-22	A9081270	Mayor and Councillors EA
Advice from the Minister for Local Government that Cr Jim Memeti has been appointed as a member of the Noble Park Suburban Revitalisation Board.		02-Sep-22	A9084149	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

# 5 NOTICES OF MOTION

Nil.

# Comment Cr Sophie Tan

On Sunday 28 August 2022, I attended the Onam 2022, which was hosted by the Malayalee Association of Victoria. I just wanted to say congratulations to the organisation, they have done a great job. On the day there was around 1,300 people in attendance, which is a full hall. The organiser also wanted to request if we can provide a bigger venue for next year's celebration. They are looking to get something also with the State Government, so they are requesting to do use something bigger than our Springvale City Hall.

On Saturday 3 September 2022, I attended the Mid Autumn Festival which was hosted by the Golden Flowers Chinese Friendship Association and on Friday 9 September 2022, I also attended the Mid Autumn Fest hosted by the Hubei Chamber of Commerce.

# **Question Cr Sophie Tan**

I received a request from one of my residents who is also excited about the opening of the Noble Park Aquatic Centre - Health and Wellbeing Gymnasium by the end of this year. I just wanted to know when we can publish the pricing of that on the Council website?

# Response - - - - - - - - - Paul Kearsley, Director Business Engineering & Major Projects

As we understand it, that project is due for completion at the beginning of December and there will be a handover to South East Leisure (SEL) because they will be the people who operate the centre. I will have a conversation with Jim Davine (Acting Director Community Services), in terms of the relationship with SEL, to ensure that they get their pricing out as soon as is possible. I would imagine they are probably working on that now. We understand they want a fairly big opening with regards to attracting as many people as possible, because it will be a very, very, large gymnasium for people to attend. It is going to be one of the best in the region. So, I will take part of that on notice, and will discuss it with Jim Davine.

#### Question -Cr Sophie Tan

I do have a few questions regarding stray cats. I have received some resident calls about stray cats that they have found. Could the relevant officer please explain what the actual process is at the moment? I know we are short staffed in this department. Usually, residents contact some organisation that fosters cats, but they are not really capable of managing well in terms of conditions to do with animal welfare. So, in term of our process, what do we do with stray cats that have been lost and subsequently found?

#### Response

#### <u>Jody\_Bosman,\_Director\_City\_Planning,\_Design\_&\_Amenity</u>

Stray cats present quite a difficult situation. Those stray cats that are trapped and are really stray or feral cats, will be taken to the pound. We have that process whether they are stray cats or stray dogs, they get dealt with in the pound.

I do not know whether you are also talking about cats that are fostered Councillor Tan? We are looking at a process where we can have cat fosterers. At the moment,nl think there might only be one person in our municipality that provides that.

You will have seen all of that information and the data that comes through on our Domestic Animal Management Plan and the discussion around introducing the cat curfew. It is all around how we get to a point where we have a reduction in the number of stray cats. What do we need to do to put in place the reduction in both feral and stray cats and then how do we manage going forward, once we have a situation of cats that are either trapped or handed in for fostering.

There is no straight answer to your question, other than to say when it comes to fostering, there are very few opportunities for fostering any form of stray cats. Stray cats that are caught or trapped, are generally taken to the pound and the ones that are feral would be put down (or euthanised).

#### Question

#### Cr\_Sophie\_Tan

In term of getting a trap from Council, do residents get refunded right away? What is the process with the trap?

#### Response

#### Jody Bosman, Director City Planning, Design & Amenity

The answer is yes. If the cat trap is returned and it is returned undamaged, then the bond that is held for that cat trap is returned immediately.

# <u>Comment</u>

#### Cr Loi Truong

The last few weeks I was very busy working with South Eastern Melbourne Vietnamese Associations Council (SEMVAC) for the Lantern Festival which occurred on Sunday 11 September 2022. I prepared the showbags and also lent them an electricity system and anything else they needed. They tried to organise a Lantern Festival by themselves, meaning that they did not ask the Council to provide any funding to them - they paid on their own, but it turned out to be a very good event. People and children came from many, many different backgrounds, not only Vietnamese. There were many people there, around 8,000 people attended. There was face painting, balloons, drawing and colouring and there were prizes as well. We intended to have a Lantern Festival but it was meant to rain at 5.00pm. Maybe over 200 people tried to stay to the end of the festival. We thank everyone who joined us.

#### **COUNCIL MEETING - MINUTES**

#### 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

## Comment Cr\_Sean\_O'Reilly

I attended the Dandenong and District Historical Society Inc Annual Lunch on Saturday 27 August 2022 at the Dandenong Club, and it was good to see them back into it and getting organised again.

I also attended the Mid-Autumn Moon Festival on Saturday 3 September 2022 at Springvale Town Hall which was full. In attendance were Mayor Jim Memeti, Deputy Mayor Eden Foster, Councillor Sophie Tan, Councillor Richard Lim OAM and several Monash Councillors. Apparently, Monash City Council funded or part-funded that event, and it was good to see them fund an event in Greater Dandenong.

I attended the 60th Annual General Meeting of the Springvale Benevolent Society Inc with Mayor Jim Memeti and Councillor Richard Lim OAM.

I also was late to Councillor Loi Truong's Lantern Festival, but it was still going strong. As Councillor Loi Truong said, it was a great cross section of the community and it was activating Burden Park really well.

And finally, I went to the Alex Wilkie Nature Reserve Spring Event on Sunday 4 September 2022 to see the Springvale Steamers going off and all the rest of the daily events.

## Comment \_ Cr Rhonda Garad

After two long years, a very persistent group of residents in Keysborough South have finally managed to organise a market. They have tried and failed, tried and failed over the two years that we have had COVID. Finally, it is happening Sunday 18 September 2022. So I would invite everybody to come along. It is going to be a fantastic day with entertainment, belly dancing, music and great food. It is all about getting the disconnected community together. It is just about having fun, getting back together and reconnecting. It is a not-for-profit event. So that is being held at the Tatterson Pavilion in Tatterson Park and it is on this Sunday 18 September 2022 at 10.00am.

Now, it has also been reported that the residents in the south-east have had a cost of living increase of about five per cent. The figures came out this week, which is showing that there is increasing stress for families along the south-east corridor of around about five per cent. This relates to cost of living in terms of fuel costs and food and mortgages and so on. However, anecdotally, it is heartening to see that people are saying they are coming to Dandenong Market to shop because it is considerably reducing their cost of living in terms of their food bills and providing access to healthy foods. So I think it just reinforces how important the market is and how important it is that we continue to provide low cost, high quality food for our community.

#### Question

#### Cr\_Rhonda\_Garad

What advocacy is Greater Dandenong Council going to undertake leading up to these State elections to close the Lyndhurst Toxic Waste Dump? This is an issue that we have been a strong voice on for our community for many years.

#### Response

#### Jody\_Bosman,\_Director\_City\_Planning,\_Design\_&\_Amenity

While the Council's desire to see the site closed and closed as soon as possible is not in our advocacy document per se, like many other matters that the Council advocates on, the closure of the Lyndhurst landfill site will continue to be one of those that we advocate for at every opportunity. We have been doing this over a period of years. That it is not in the document on the website, does not mean that we are any less committed to seeing the closure of it as soon as possible.

On two recent occasions, Council has written to the Minister for Planning on this very matter, including a letter from the Mayor on 2 September 2020, advocating that any new planning applications on the site be refused, because the Minister is the responsible authority for that site, not the Council. For the landfill to be closed as soon as possible, we shall still avail ourselves of advocacy opportunities and any meetings that we have with candidates in the upcoming State elections, with State Government officials and with officers. It is something that has been, as you said Councillor, an issue with our community for in excess of two decades. It is something for which Council will never miss an opportunity to advocate for and as I say, even recently, in correspondence with the Minister and with officers of the State Government, we have made that a clear position again.

### **Question**

#### Cr\_Rhonda\_Garad

Yes. I thank Mr Bosman for his reply. Could I ask that we could formally add it to the advocacy document? I understand you are doing work behind the scenes, but it is good for the community to understand the work that we are doing on this really important issue as well.

#### Response

#### Jody\_Bosman,\_Director\_City\_Planning,\_Design\_&\_Amenity

We can update our advocacy document. I just had a look and a nod from Mrs Kylie Sprague. We can put something together to have it as part of our formal documentation and on our advocacy webpage.

#### Question

#### Cr\_Rhonda\_Garad

Other councils, including neighbouring Kingston, have started their State elections advocacy for gambling reform. This is another issue that we have been one of the strongest voices in the state on. In 2018, Greater Dandenong Council did a lot including a Candidates Forum. What do we have planned this time?

#### Response

#### Jim\_Davine,\_Acting\_Director\_Community\_Services

In 2018, Greater Dandenong City Council worked in partnership with the Alliance for Gambling Reform in the lead-up to the State Government elections. Councillors will be aware that a report was presented to Councillors tonight to determine Council's position on a revised Gaming Policy. Based on the Councillor resolution tonight, Council officers will consider appropriate advocacy in the lead-up to the 2022 State Government elections and we will communicate that to Council.

#### Question

#### Cr\_Rhonda\_Garad a

Just a follow-up question. Mr Davine, last elections, I, in fact, participated in a debate among the candidates in the State elections which was really well attended. Would we consider doing that again? It was highly visible and it was really well attended. Would we consider doing that again for this election?

#### Response

#### **Jim Davine, Acting Director Community Services**

Officers will consider what was done last time and where we might be able to build on that. So that will be considered and factored in.

#### Question

#### Cr Rhonda Garad

What is the status of the Dandenong West Empowering Communities project and when should their action plan be publicly available? Also, can an update on this project be put on the Council website and in the Council News?

#### Response

#### **Jim Davine, Acting Director Community Services**

An Empowering Communities Action Group has been formed and is meeting on a regular basis to discuss the ongoing development of the Action Plan. Whilst Council is facilitating the process, the development of the Action Plan is dependent on agreement by the community. It is about empowering the community. Progress has been made and it is anticipated that a Draft Action Plan will be developed by the community in late October 2022. At that stage, updates will be provided on the Council website and other promotion will be undertaken to communicate that plan.

#### Question

#### Cr\_Rhonda\_Garad

What are the timeframes for the Gathering Place Feasibility Study to be made public?

#### Response

#### Jim\_Davine,\_Acting\_Director\_Community\_Services

Further to the Councillor Briefing on 18 July 2022, Council officers continued to liaise with the Bunurong Land Council on a number of matters, including the Greater Dandenong First Nations Community Space Feasibility Study and particularly, opportunities in the Police Paddocks. Council officers are taking steps to publish the study on the Council website, in conjunction with other relevant updates from the Bunurong Land Council.

#### Question

#### Cr\_Rhonda\_Garad

My final question is regarding the Dandenong Aquatic Centre. We have seen a significant increase in the cost of the aquatic centre. Can we be informed about what this increase in cost is related to?

#### Response

#### Paul\_Kearsley,\_Director\_Business\_Engineering\_&\_Major\_Projects

The amount of \$90 million, which is currently what is stated in the advocacy document, represents an amount previously discussed with Council as of mid-February 2022 during the Schematic Design Process. In October, next month, Councillors will be briefed on the next stage of the design process being the detailed design process, in which we will have an updated costs plan and further information regarding two environmental sustainable design (ESD) mechanics and essentially the completion of the architectural design process.

# Question \_ Cr Rhonda Garad

Just a follow-up question. Just more of a general question to Councillors. At what point does this become unaffordable for a community, such as ours, which is under, as most Councils are, considerable financial constraint. When does the cost blow-out continue? These are indicative costs so we know that the final cost will be considerably more. When do we decide we cannot afford this?

#### **COUNCIL MEETING - MINUTES**

#### 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

#### Response

#### Paul\_Kearsley, Director Business Engineering & Major Projects

Essentially, the decision-making process for any Council with the adoption of this amount of funds will take place, I believe in March and April of next year, with regards to the 2023/24 budget. That would be a matter for Council to discuss during that time. We are still seeking, as the Mayor knows, considerable funding from the State Government to match the Federal Government \$20m contribution. With the elections coming up soon, we are hoping that we will get some, if not all of that amount, to offset Council's expenditure. If not, we will continue the advocacy through to the point when essentially we open the door to the new facility. But as you have asked the question, really it is a matter for Council to decide how it will or how it may not afford; it, how it constructs it and when it constructs it. All of that will be undertaken in March and April of 2023.

#### Comment

#### **Cr Rhonda Garad**

I will just finish off by saying that there are some local facilities in neighbouring municipalities that are so expensive to run, that in fact they are not being run continuously and that the Councils are having to cut opening hours. So we need to be really sure that we can afford the capital costs, but also that the operational costs are not so in excess that we can not actually afford to run this pool.

# Comment\_

#### Cr Angela Long

These are some of the events I have attended since my last formal meeting.

During my holiday to the top end of Australia I was able to go into Nhulunbuy in Arnhem Land, Northern Territory. It is a 670 kilometres drive from the Stuart Highway and about 550 kilometres of that is very bad unmade road - not for the faint-hearted. I had the pleasure of meeting Dale Keehne, the CEO of East Arnhem Land Council, face to face and Lapulung Dhamarrandji, the Shire President via Teams. Lapulung was a guest speaker at the last National General Assembly that was held in Canberra in June this year.

The area that the Shire covers is 35,000 square kilometres, with an Indigenous population of 10,000 from 25 mobs. The Council has 14 Councillors who, like us, are elected for a four year term. The Shire President does not have a car from the Shire, because the distances he has to travel he is flown everywhere. You can just imagine driving these distances.

On Saturday 27 August 2022, I attended the Dandenong and District Historical Society welcome back luncheon. That night I attended the Dhadkan Community Group Matsi night, raising funds for the Veilomani boys home in Fiji.

On Wednesday 31 August 2022, I attended a Fathers's Day lunch at the Italo-Spanish Club.

On Monday 5 September 2022, I attended the funeral of Aunty Margaret Gardiner. The service was held in Dandenong then we went to Coranderrk, Healesville for the burial. Aunty Margaret was an Elder in the Aboriginal community and did a lot of great work on different projects for the community. She will be sadly missed.

On Thursday 8 September 2022, I attended the Father's Day lunch with the Napoli Family Club.

On Saturday 10 September 2022, I attended the official opening of the baseball/softball batting cage and dugouts at the Police Paddocks.

On Sunday 11 September 2022, I attended the half-yearly meeting of the Noble Park RSL.

#### Question

#### Cr Angela Long

I have had a lot of complaints about the temporary traffic lights at the corner of lan Street and Mons Parade, Noble Park. They are saying that some people are ignoring the red light and they are afraid there will be a serious accident at this site. Can anything be done to reduce the possibility of such an accident?

#### Response

#### Paul Kearsley, Director Business Engineering & Major Projects

It just happens to be that I drove through that intersection yesterday, on the left side of the road and was waiting for the red to go. I understand the confusion that would come from that, having just driven through it. I will take that up with the officers first thing in the morning. Unfortunately, there is not too much that can be done necessarily about behaviour, if people are impatient or can not wait. I would be hoping though, that the works in that street actually finish on time, and actually finish quickly, so that we can get in, do the work and get out. But I will take that on notice and I will get back to you on that one.

#### Comment

#### Cr Angela Long

I was nearly involved in a head-on there. I had the green light to go through and a car came flying in from under the rail line and flying around the corner. I had nowhere to go, but luckily we stopped in time and we did not hit. It is a dangerous area there.

#### Comment

#### Cr Lana Formoso

Firstly, I would like to welcome two wonderful Year 11 Dandenong High School students, who were very busy studying in the library when I caught them in the foyer. So, I encouraged them to come in and see what the chambers are like and what local government is all about. So, welcome. I hope one day this will encourage you to be standing here and doing the same for your community.

#### **Question**

## Cr\_Lana\_Formoso

The first question tonight is in regard to the Barry J Powell Reserve Master Plan. Where are we at? I am getting a lot of residents asking me the question and to be fair, I probably would like to know what is happening with that.

# Response - - - - - - - - - Paul Kearsley, Director Business Engineering & Major Projects

I have a response which has partially been drafted by both Jody Bosman's (Director City Planning, Design & Amenity) team and my team. I can advise that as part of the current 22/23 financial year City Improvement Program, there is a provision to undertake design for the netball, basketball and multi-playing courts. The new court design is being undertaken in conjunction with the design of the future new sports pavilion, as the two projects are intrinsically linked for both the sports clubs and public use. We expect the design for the courts will be completed by the end of February 2023 and we will use that design to submit a budget bid process for Council consideration as part of the 23/24 financial years budget deliberations in around March/April of next year.

#### Question

#### Cr Lana Formoso

Council is running a Vaping Education Parent Evening at Springvale Community Hub on Wednesday 14 September 2022, which I really encourage and support. However, I am just wondering if there is any information for parents in different languages to facilitate this meeting and if there are people that want to attend, are we going to provide the appropriate translators for this?

Again, really, really happy that we are focussing on this, as vaping has become a huge issue in our community, in particular at local high schools. I am wondering if we are also offering the same sort of program for our youth whether that be over the school holidays or at another time?

#### Response

#### **Jim Davine, Acting Director Community Services**

Regarding the first matter regarding the vaping forum, we will gladly look at options, in terms of how we can promote that event in a number of different languages and also the use of interpreters. I will take the balance of it on notice and we will get back in touch in terms of arrangements.

#### Question

#### Cr\_Lana\_Formoso

Another matter I would like to bring up is the condition of the service lane on Princes Highway from the Necropolis to Elonera Road. It is actually quite shocking and has been for quite some time. I just think it was the norm and we kind of accept it, because it is an industrial area. But I am noticing damaged roads, damaged pavement and broken road signs. It is just looking really, really untoward. I was wondering if we could start having a conversation with the companies that are along that service lane and how we can work with them to improve the presentation of this area, because it is looking worse for wear. I am also happy to be in those conversations.

#### Response

#### Paul\_Kearsley,\_Director\_Business\_Engineering\_&\_Major\_Projects

I think we can certainly go out and have a look with regards to any improvements that need to be made to the street and also try and understand why it is happening and if it is related to any of those businesses. We can certainly keep you in contact if you want to participate in those meetings.

#### Question

#### Cr\_Lana\_Formoso

Yes, I would appreciate that, thank you.

On that same topic of the look of the municipality, shopping trolleys are a huge, huge nuisance in this municipality. I do not know why we have so many of them roaming through our municipality but there is too many of them. I am getting complaints from residents all the time about hotspots particularly within my ward, but in our municipality overall. I really think we need to start issuing some more infringement notices with this. If we can start working and cooperating with the supermarkets and ensuring that they are actually collecting these trolleys, because it is really, really ugly to look at and I am sick and tired of it. It is a hazard, they are ugly and there are just way too many of them in our municipality.

# Response Jody Bosman, Director City Planning, Design & Amenity

I do not think that Greater Dandenong is much worse off, when it comes to shopping trolleys, than other municipalities. Even the inner suburbs and the more affluent suburbs suffer the same plight with trolleys and there seems to be a trolley virus out there. Abandoned shopping trolleys do seem to be more of an issue in central Dandenong than in the other areas of the municipality. That is probably because of the size and the offering of retail within central Dandenong. The days of the week that it seems to be more prevalent is on Monday. That is obviously because over the weekend there has been shopping, there have been people at the market, et cetera. So on a Monday it does seem to stand out giving overall a less desirable look to the area.

You asked whether we could make arrangements with the supermarkets? We have those arrangements. The arrangements are that they do a sweep of the central business district and a radius of one kilometre of the central business district every two days. We have a system, through our local laws, of marking up trolleys. If a trolley is not collected within 48 hours, and we have a way of knowing whether that particular trolley has been there for more than 48 hours or not, then there is a form of enforcement that is taken.

It is fair to say that during COVID with the drop-off of staff and the constraints of COVID, the issue of trolleys certainly was more noticeable and there was a greater issue with the lack of amenity around trolleys. That is slowly improving as more resources become available to the supermarkets. But we do generally have a good working relationship with them. It is something that is high on the operational list of our local laws officers. And hopefully, with the increased resources that the supermarkets now say that they are managing to achieve, we will start seeing an improvement in the non-abandonment of trolleys.

But I do not believe it is something that we, or any other Council, is ever going to be able to fully eradicate. It is something that unfortunately is going to be there. Contrary to popular belief, we have got a lot of data and a lot of statistics on this. The majority of perpetrators of abandoning trolleys in fact are not in the younger age groups, they are in the older age groups. There is a lot of work that we do work on and a lot of things that we do. You yourself will know, Councillor, we have got CCTV on those hotspots. We move CCTV around now and we are doing what we can to help improve the situation. We will never eradicate it but I think you will start seeing an improvement.

#### Comment

#### Cr\_Lana\_Formoso

Thank you, I appreciate that. You will be getting a lot of trolley virus spam from me in the near future.

# <u>Comment</u> \_ \_ Cr Richard Lim OAM

The last couple of weeks I had a very busy schedule.

On Tuesday 23 August 2022, I had a discussion with Member of Parliament, Mr Lee Tarlamis, regarding the revitalisation of Springvale. He thinks that he is going to help me by forming a Board for the Revitalisation of Springvale.

On Wednesday 24 August 2022 in the morning, I had a chance to provide a health seminar to the Vietnamese Australian Senior Association (VASA) of about 100 people. After that I went to the Springvale Community Hub to attend the Coffee with a Cop and Councillors with Mayor Jim Memeti and Deputy Mayor Eden Foster.

On Thursday 25 August 2022, I also joined a Father's Day celebration with the Springvale Indochinese Mutual Assistant Association (SICMAA) and also with a representative from Alfred Health Ms Putheavy Pan.

On Friday 26 August 2022, I attended Cornerstone's 30 Year Gala Dinner with Mayor Jim Memeti, Deputy Mayor Eden Foster, Councillor Sean O'Reilly, Julian Hill MP and Gabrielle Williams MP.

On Sunday 28 August 2022, I also attended the Onam 2022 hosted by the Malayalee Association of Victoria with Mayor Jim Memeti, Deputy Mayor Eden Foster and also Councillor Sophie Tan.

On Monday 29 August 2022, an Associate Professor from the University of Tasmania asked me for a recorded interview about my biography and the history of Springvale and the Enterprise Hostel. Mostly he was interested in the infrastructure of Springvale since the beginning of 1976 onward and also many other things.

On Thursday 1 September 2022, I had a chance to join the minibus tour with two Senior Sergeants from Victoria Police, this was very helpful. There were also three community members and two Council officers as well. We had great discussions and I am going to ask some questions later regarding the feedback received.

On Friday 2 September 2022, I attended the Multicultural Mooncake Festival that Councillor Sophie Tan and Councillor Sean O'Reilly already mentioned, with Mayor Jim Memeti and Deputy Mayor Eden Foster.

On Monday 5 September 2022, I had a chance to attend Community Safety Night at Council.

On Tuesday 6 September 2022, I attended VASA Father's Day celebration and that night I attended the Annual General Meeting of the Springvale Benevolent Society with Councillor Sean O'Reilly and Mayor Jim Memeti. Unexpectedly, Mr Joe Rechichi asked me to give a ten minute speech in regards to health and wellbeing which probably freaked out a lot of members on that night.

On Friday 9 September 2022, I attended the Mid-Autumn Mooncake Festival at Noble Park Community Centre which was organised by the Springvale Neighbourhood House with the Mandolin music group, but most importantly six organisations came to join us. First of all Hearing Australia which I have been a part of for many years, Breast Cancer Screen Victoria, Each, WAYSS and also many other organisations as well. That was a very successful event.

#### Question

#### **Cr Richard Lim OAM**

After the bus tour we sat down and discussed many issues regarding Springvale Activity Centre. We discovered that there are many things that we should fix in our Springvale Activity Centre such as signage. We have very poor signage and that feedback was given from the police and from community members. For example, car park, wayfinding and toilet signage is poor across the centre. Even at the Springvale Community Hub it is difficult to find the toilet because it looks like a water tank instead. The toilet is not safe inside either and I raised that issue at the beginning of my term.

The railway station in Springvale is also looking very dark, it is hard to notice that it is a railway station at all. The Springvale Community Hub has no fences and that concerns me as well especially along Springvale Road. If a family with kids comes to play at the playground in front of the Springvale Community Hub, it can be a safety issue because children can run across onto Springvale Road. Many of our reserves are very dark and look very scary and I do not think I would go to any of our parks at night-time. One good thing that came out of the discussions is that we discovered the Springvale Community Garden which is very big and can cater for anyone near Springvale.

Another issue that we were concerned about is hooning at the multilevel car park. As well as that, youngsters tend to get together during the afternoon after school. I mentioned this to the two senior sergeants who said that they would think about it but they do lack resources. I have to ring the police if I have an issue but there is probably not an easy solution to that.

#### Response

#### **Jim Davine, Acting Director Community Services**

There was a fair bit there to unpack. The bus tours and the Coffee with a Cop and Councillors have been very, very popular to date and we appreciate the feedback. I think it would be difficult to respond on all the items you have raised tonight, but we would be happy to look at those dot points that you have raised and provide a more detailed response.

#### Comment

#### Cr Bob Milkovic

On Wednesday 31 August 2022, I attended the Citizenship Ceremony with Mayor Jim Memeti. Unfortunately, I was a little bit late because of some miscommunication in my calendar, but nonetheless I got there just as the ceremony started. It was wonderful to see all these people get together. There were celebrations, kids were running around and it is great to welcome new Australians. It was a fabulous event like always at the Springvale City Hall.

On Saturday 10 September 2022, I attended the Official Opening of the Dandenong Police Paddocks Softball/Baseball Batting Cage with Mayor Jim Memeti, Councillor Angela Long and The Honourable Gabrielle Williams. A great project that was funded 50/50 by the State Government and Council. Council also contributed quite a large amount of money towards fencing and dugouts, which now makes softball and baseball courts at the Police Paddocks fully compliant on all three pitches which was great to see. It was very rainy and cold but it did not dampen the enthusiasm of all the members there. We were a little bit too late for the barbecue and it just fired up and we had to go so that was a bit unfortunate.

Another event that I attended later that night that I have to mention was the Noble Park United Drina Soccer Club function at the Nikola Tessler Centre in Doveton. It was a great night honouring their players, the advancement of their women's team into the higher league, which was great to see. They are really using the fields of the Council. Councillor Tim Dark was actually the initiator of all the works done there. He was also present as well and was honoured with a speech. It was a great, fun night with great music, traditional dancing, fabulous food and a few drinks.

#### **Question**

## Cr\_Bob\_Milkovic

If I could ask the relevant officers to organise a quality check of some of the road repairs that have gone on throughout the municipality. The contractor crews are working really hard to fix the potholes that we have issues with due to the cold and wet weather.

However, I have noticed that the repairs can be a little bit patchy meaning that some are really good, some are a little bit rougher. I was wondering if we could maybe organise some sort of quality control or, after the repairs have been done, get them checked randomly to see that they do meet the standard the community expects of us.

#### Response

#### Paul\_Kearsley,\_Director\_Business\_Engineering\_&\_Major\_Projects

Inspections and audits of each and every project that is done are standard, especially in terms of any final payment that the contractor may be receiving. As we are aware, sometimes where things are not done to the standard we want, they will redo it again. I know we have had a chat about it, but if you could send me any of those street addresses that you have and would like us to go out and have another look at, I will certainly ask the Works team to do that.

#### Question

#### Cr\_Bob\_Milkovic

I know we spoke about it at the last Council Meeting, but can I ask whether there has been any progress in trying to secure a tennis club to operate out of Lois Twohig Reserve?

#### Response

#### Jim\_Davine,\_Acting\_Director\_Community\_Services

The tennis club at Lois Twohig Reserve advised in early August 2022 that they would not be continuing at the site. Since then, Council officers have been liaising with Tennis Victoria. In the short term Council officers will take over the management of that facility whilst we then work with the community to try and form a new club. We are probably a week and a half, two weeks away from the facility being available for the community to use and we will then progress an expression of interest for the community to take over the management of that site.

#### Question

## Cr\_Bob\_Milkovic

I have had an anonymous handwritten letter sent to me which is very unusual in our days to get a handwritten letter. I believe it was from one of our Serbian community members that resides somewhere in the Dandenong municipality. They are asking about a bus stop in front of, or next to, the Serbian Orthodox Church on Perry Road in Keysborough.

They love that the buses are going down that way because when they are in their 70s and 80s they can commute to their place of worship back and forth. This resident is asking if it is possible to ask the relevant authority to put a shelter on that bus stop because they do use it quite a lot. They said while it is fantastic that they can commute to church without using their vehicles as some of them do not drive any more, that every now and again, the weather is really atrocious and it will be a welcome addition to that particular bus stop.

#### Response

#### Paul\_Kearsley,\_Director\_Business\_Engineering\_&\_Major\_Projects

Yes, we can certainly add that to the list. The challenge there is if it does not have a high amount of usage. Unfortunately, the Department of Transport (DoT) have set a criteria, but we can certainly put it on our list to advocate with regards to any further actions the DoT may have with an installation at that site and others that we continue to lobby for.

#### Comment Cr\_Bob\_Milkovic

I would just like to report and thank the Council officers, managers and contractors on the works that have finally started on the toilet block at the Brady Road shops. I have seen action now. It has been fenced off and the asphalt has been dug up so thank you very much for that. It is greatly appreciated and the residents are looking forward to the completion of that project sooner rather than later.

#### **COUNCIL MEETING - MINUTES**

#### 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

### Comment Cr\_Tim\_Dark

I wish to pass on my condolences to those who are mourning the loss of Queen Elizabeth II. For a lot of residents who are young and even at their mid to late 70s, the only thing they have ever known is the Queen. I was talking to somebody yesterday who is not far off 80 and the whole time that they have been alive they have known the Queen. It is a very big change for the monarchy and I am sure in due course we will see a lot more things occurring.

As Councillor Bob Milkovic mentioned before, I had a couple of very good events I was able to attend. We are now starting the presentation night season where all the presentation nights are coming up. I am aware all the football clubs, schools, graduations and all those events are all coming up as we ramp up towards the end of the year.

I was fortunate to attend the Noble Park Drina presentation night and celebrating the successes they have had with their girls team being promoted into the State League 2. This is a team which only really started to form once the upgrades were done to Parkfield Reserve as a part of the Parkfield Master Plan to which I know myself, former Councillor Roz Blades and Councillor Sophie Tan had been very heavily involved in ensuring that things were funded and being upgraded. They were also very excited to see that in the forthcoming budget, there is an allocation of \$70,000 for an electronic scoreboard, an additional \$50,000 for the car park upgrade starting the design of the works and some additional landscaping upgrades as well. As we progress through the Master Plan everybody seems to be very excited which is good.

### Question Cr\_Tim\_Dark

I had a call from a couple of residents who live on Liverpool Drive, Keysborough to do with the Harold Box Reserve. The Harold Box Reserve runs off Liverpool Drive. It is abutting a development, which was the old Keysborough Park Primary School site to which I have previously raised some concerns about. They have constructed a retaining wall abutting the Harold Box Reserve and I query how the retaining wall has been built. What is occurring is that there is a substantial amount of flooding occurring now next door into the playground. On the weekend the playground was under water from all the water that is running off from the way that they have built the retaining wall. I was wondering if we could please have Council officers go out and have a look at the reserve. Driving past this morning there was about 50 ducks that were swimming in the water. I think it is worthwhile looking into what options are available about the flooding into the site, the damage it is doing to our infrastructure and coming back and seeing what options we have for it to be fixed.

#### Response

# <u>Jody\_Bosman,\_Director\_City\_Planning,\_Design\_&\_Amenity</u>

I think I will also consult on this with Mr Paul Kearsley (Director Business, Engineering & Major Projects). In the first instance, let us make sure that the retaining wall and the levels that have been built are in accordance with approved plans. I will take carriage of that. If there is a problem with the ducks we will make sure we move them to the side of the fence.

But seriously, let us start off by looking at what the levels are, whether there is compliance with the approved plans and if there is a need then to talk about other ways of dealing with the overland flow of water onto the reserve. I will consult with Mr Paul Kearsley on that matter.

## Question

#### Cr\_Tim\_Dark

My next question is to do with Frederick Wachter Reserve. I am aware that there is quite a large fence off the playground which is under construction. I just wanted to get an update on how the Master Plan is progressing, with the wetlands, with the boardwalk, with the playground updates and also, more importantly, with the LED light upgrades for the Keysborough Tennis Club as well. I am aware that they are heading into Spring and then on into Summer and they have queried me about updates and where it is at.

#### Response

#### Paul\_Kearsley,\_Director\_Business\_Engineering\_&\_Major\_Projects

I think the last update we gave many months ago was related to some construction material issues that we were having with the parkland area. I will seek an update and I will also clarify all those other matters that you have raised as well and give you some further information during the week.

#### Question

#### Cr\_Tim\_Dark

My next question is from a resident who lives in the vicinity of Turramurra Drive and Wingala Avenue in Keysborough. They had some queries about some street sweepers starting very early in the morning and traveling around the street somewhere around 5.00-5.30am. I will pass on some details. Could we please have a look and find out if it is our street sweepers or potentially if it is somebody next door? Apparently, it is starting at 5.30am and occurring quite regularly.

#### Response

#### Paul\_Kearsley, Director\_Business\_Engineering\_&\_Major\_Projects

We can certainly look at that if you pass those details on.

#### Question

#### Cr\_Tim\_Dark

My next question is regarding the same intersection of Turramurra Drive and Wingala Avenue, Keysborough. It was also mentioned at night-time it is very dark and there is quite a far distance between two lights and the intersection. Where the lights are located further down on Wingala and then on Turramurra, there is a dark black spot right on the intersection of where Turramurra meets Wingala. If we could please have a look at that as well.

#### Response

#### Paul\_Kearsley, Director\_Business\_Engineering\_&\_Major\_Projects

We can certainly look at that issue as well.

#### Question

#### Cr\_Tim\_Dark

I had a call from two residents from Ascot Place in Keysborough that is abutting the new part where Stanley Road meets. There have been some concerns about the level of townhouse development in Stanley Road at the corner of Ascot Place and the parking that is now caused to spill out. I believe it is Floss Court, Perissos Place and a couple of others in a row of these townhouses with one shared driveway down the middle. People are parking and spilling out onto Stanley Road and then further up to Ascot Place and it is becoming quite a blind side for cars travelling up Ascot Place, attempting to turn right into Stanley Road where they just cannot get through. If we could please have engineering get in touch with the residents. I will pass on those contact details as well.

#### Response

#### Paul\_Kearsley, Director\_Business\_Engineering\_&\_Major\_Projects

I think we will also liaise with Planning in terms of the parking situation that may have been approved through numerous permits and also undertake a safety review with regards to traffic movement.

# Question

#### Cr\_Tim\_Dark

My final question for this evening actually also came off the same issue down in the Keysborough Reserves. There are two reserves, Church Reserve and Tyers Reserve. Both of the reserves are looking pretty worse for wear at the moment. I have been traveling by quite regularly and seeing that the grass is either half dying or there is not much grass there at the reserves at all.

I know this was raised previously by former Councillor Kirwan to do with the infrastructure at the reserves. If we could please have a look to see what additional options there are about potentially additional plantings, additional benches or something to sort of activate the areas. I know on Harlequin Drive we have planted things in the past and it consistently died. Whether that is by human interaction or just the soil itself. If we could please have a look at that, that would be great.

#### Response

#### Paul Kearsley, Director Business Engineering & Major Projects

Certainly, we can look at that issue as well.

#### Comment

#### Cr\_Jim\_Memeti,\_Mayor

These are some of the functions I attended since the last Council meeting.

On Tuesday 23 August 2022, I attended the Tatterson Park Oval One Lighting Installation with Councillor Rhonda Garad and Tim Richardson MP. It is great to see that the lights are on that oval as well. When we were there every oval at Tatterson Park was being used and it was at night-time. It was great to see that the whole pf Tatterson Park is just humming. I remember 10-15 years ago it was completely different, but now millions and millions of dollars have been spent. I'm very proud to have been a part of taking the park from where it was in the past to where it is today. Mr John Bennie (Chief Executive Officer) was there as well and we were just reminiscing on what it looked like 15 years ago and where it is today. Council have done a lot of work in that area and I am very proud to have seen that come to fruition over the last 15 years. We normally never count how many millions we have spent and we just had a look at it and estimated with Mr Bennie that it would have been in excess of over 20-25 million dollars. It is a huge amount of money that has been spent in that park and now it is completely humming and the community is really enjoying it. Whether you have got a dog off leash or you are playing at the Tatterson Park Pavilion or inside Springers playing volleyball, there are so many things you can do there it is fantastic.

On Wednesday 24 August 2022, I also attended the Coffee with a Cop and Councillors Pop-up session at the Springvale Community Hub which is a weekly thing these days. It is great to be moving around the municipality.

On Thursday 25 August 2022, I also had the Community Safety Meeting focus on Boyd Lane Pocket Park and Palm Plaza business. That is part of the Enhancing Community Safety program we are running with Victoria Police. It is great to be going around and doing that as well with the community.

On Friday 26 August 2022, I also had the Dandenong North Primary School documentary launch "Giving Back". I hosted that right here at the Civic Centre and it was great to have the Dandenong North Primary School here. What was so important about giving back is there are actually 13 teachers at Dandenong North Primary School that were students at that school. They are coming back and giving back in their own school where they were primary school students. I think it is unheard of and to have so many teachers come back means what a great school that was and still is. I think Mr Mackay, the Principal, has been there since the 1980s. He has been there for a long, long time, for probably over 40 years. It is a great school and it was great to have hosted that Giving Back program here at the Civic Centre. Later that night I also attended Cornerstone's 30 Year Gala night where Barbara Siddle was honoured, as the founder of Cornerstone. It was great to honour Barbara and it was a great evening to celebrate her 30 years of community service.

On Sunday 28 August 2022, I attended the Onam 2022 hosted by the Malayalee Association of Victoria.

On Monday 29 August 2022, I hosted the graduation ceremony for the Australian Academic Solution Security Course participants. This is 60 Afghan security forces that looked after the Embassy in Afghanistan in Kabul, who were then put on a plane and brought here and now they have received their Certificate in Security. It was great to have them here and host them with their certificate presentation. They are looking at doing bigger and better things within our community.

On Tuesday 30 August 2022, I also had the opportunity to have an onsite tour of the Amazon Fulfilment Centre in Dandenong South with Councillor Rhonda Garad. They can pick and pack but are not yet ready to deliver, but we did learn a lot and it was great to have a look how Amazon actually works. It is a big unit and I was very, very surprised at how efficient they can work. They get things out pretty quickly. It was good to have a tour of the centre in Dandenong South.

On Wednesday 31 August 2022, I again attended a Coffee with a Cop and Councillor Pop-up session at the Afghan Bazaar. The Acting Chief Executive Officer, Jody Bosman visited as well, along with Councillor Richard Lim OAM and Deputy Mayor Eden Foster. It was good to have so many traders come and speak to us and also residents who were shopping came to speak to us and raised their concerns. It is good to have Victoria Police members there as well speaking with the community. Later that evening, I attended the Citizenship Ceremony at Springvale City Hall. As Councillor Bob Milkovic mentioned, citizenship ceremonies are probably one of my favourite things. It is just fantastic to see so many people in our community getting their citizenship certificate and it is always fantastic to see their smiling faces when you hand over the certificate to them.

On Friday 2 September 2022, I also had the Ambassador of Kosovo, Her Excellency Ms Jetmira Bërdynaj Shala, visit Greater Dandenong. I thank Mr Jody Bosman (Acting Chief Executive Officer) who was also with me when the ambassador came to visit Dandenong. We showed her around central Dandenong and also went to Keshava Reserve and the Dandenong Thunder Soccer Club. She was very impressed with the way that Dandenong has such a multicultural community and we work together with all our community groups. That day, I also attended the Mid-Autumn Moon Cake Festival hosted by the National Liaison Council for Chinese Australians. It was good to have this group. I think the group operates more in Monash and that is why we had so many Monash Councillors and Monash MPs, but I do not think they have got a hall as good as ours. The Springvale City Hall in Springvale is attracting many, many celebrations from other municipalities which is great. They loved the acoustics, the kitchen, the foyer and the best part about it when you drive in is you see that beautiful Community Hub. I think most municipalities just come and see and say, 'Wow, what has happened here?' if they have not been here for the last couple of years. I am very proud to show off what we have done as well in Springvale.

On Saturday 3 August 2022, I also attended the Mid-Autumn Festival hosted by the Golden Flower Chinese Friendship Association. We have had a few mid-autumn festivals and mooncakes so it was great the last couple of weeks. That day, I also attended the Keysborough Fire Brigade presentation night where there were about 45 volunteers at Keysborough. It was great to be there with them and thank them for what they do. I have always admired fire-fighters. They run into burning buildings while everybody else is running out of them, so I do thank them for what they do within the community.

On Monday 5 September 2022, I also had the Greater Dandenong Council Community Safety Night with Victoria Police, which we do annually. It is very informative and we share ideas and workshop ideas. It is great to have them visit us every 12 months.

On Tuesday 6 September 2022, I also attended the Combined Small Business and Multicultural Business Ministerial Council Meeting and the Springvale Benevolent Society AGM. I remember when I first got on Council there was John Beus and these kinds of people and now Joe Rechichi has taken over the baton. He has been the President for the last 20 years. They are telling me they are having a big celebration for its 60th year so I'm looking forward to attending that later on in the year.

On Wednesday 7 September 2022, I also visited the Dandenong North Primary school. I visited the grade 4 students who are very, very smart I might add. They wanted to learn more about local government. I was there for about an hour and a half, explaining to them what the three tiers of government are and how they work and how local government works. They were all over it. They had been studying it and they were very, very well informed. They were probably teaching me as much as I was teaching them. It was great to share information and spend some time at the Dandenong North Primary School.

On Saturday 10 September 2022, I also attended the Official Opening of the Dandenong Police Paddocks Softball/Baseball Batting Cage and Dugouts project, as Councillor Bob Milkovic and Councillor Angela Long spoke about. It is great to have these great facilities, softball and baseball. They are not sports that you hear of every day but it is great and they are growing. The ladies baseball team had their grand final on Sunday so I have not heard how they went. Hopefully they did well and I wish them well and they definitely will be getting more and more practice. It does not matter how the climate is because they are going to be undercover and it is a fantastic facility that Council has built with help from the State Government as well. I also attended the Onam Harvest Festival hosted by the Kerala Hindu Society Melbourne.

On Saturday 11 September the President of SEMVAC, our very own Councillor Loi Truong, invited us to the Tet Trung Thu Lantern Festival and I have some lanterns here with me. I also attended the Curry Festival at Dandenong Market with Councillor Richard Lim OAM and Mr Jody Bosman as well. There were so many people we would lose each other. We had to keep finding each other because it was such a great turnout and I congratulate the Dandenong Market on hosting such a great event.

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.

COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					A meeting is being arranged to discuss this with the Mayor.
					COMPLETED
22/08/22 CQT2	Or Tim Dark	Installation of additional football goal posts right in front of the grandstand at Tatterson Park which obstruct the view of the soccer and cricket pitches  Mayor, my next question was raised to me whilst I was actually at this game. There has been the installation of some additional football goal posts which have been put on the horizontal side of the football ground, right in front of the grandstand at Tatterson Park Pavilion. They obstruct the view of the middle of the soccer pitch and the roicket pitch as well. Could we just find out what the reason was given that the football ground is oval not circular? It is off side from where football goals usually are but also just the way that they have been placed completely obstructs the view.	Director Community Services/Mayor	02/09/2022	Initial response provided 22/08/22: Tatterson Park receives incredible use for a wide range of sports. I am not familiar with the exact issue, but we are happy to take that on notice and provide a response.  Further response provided 22/08/22: I can add to that as well, Mr Davine. That ground is currently used by a junior football club. I think it is under 10s or 11s. They play there as well and they share that ground with the Dandenong South Soccer Club.  Further response provided 02/09/2022.  A junior sized field has been established running east-west across this oval to accommodate that has been used to enable both junior Australian Rules Football competition, and Senior and Junior Soccer to be played on the one oval. The goal posts are only in place for the winter season (1 April – 30 September 2022).
Reports fror	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	n Notice		2 / 25

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
22/08/22 CQT3	Or Tim Dark	Request for extra school crossing person at Serpentine Road, Keysborough request I have received an email from a resident in Keysborough to do with the serpentine work in Keysborough and the provision of an extra school and parents that have been driving at the school and parents that have been driving quite erratically and dangerously, the resident has raised a substantial concern that there may be a very near miss in the very near future of kids that are crossing to school. I did forward the email onto the relevant officer asking the relevant officer asking the relevant officer where we were up to, but if we could please get an update of how the review is going and how the review was undertaken and when we are expecting a response?	Director City Planning, Design & Amenity	12/09/2022	Initial response provided 22/08/22:  I am aware of the particular request by the resident. We are looking into it and I think we have already made contact with the particular resident. Once that process is complete, we will come back to the resident and then inform you of the outcome.  Further response provided 12/09/22: Subsequent to the Council meeting, Council's traffic engineers have inspected the area and found the foot count to be nowhere near the number that would require a second School Crossing Supervisor. The assessment does not support the need for an additional supervisor.  The traffic engineers will now contact to the customer and they will also continue to monitor the School Crossing Supervisor numbers and recommend a second Supervisor if and when necessary.
22/08/22 CQT4	Cr Tim Dark	Resident living on Bend Road, Keysborough where industrial development is going on behind her. Questioning height of development and whether additional plantings are required I received some correspondence today from a resident in Keysborough South. They live on Bend Road and there is a	Director City Planning, Design & Amenity	25/08/2022	12/08/22: I can advise the industrial area that you are talking about has been part of our planning scheme for probably the last 15 years, so it is nothing new. There is a 30 metre buffer between the residential and the industrial areas or the zones at
Reports fro	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	n Notice		3 / 25

ports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

Summary of Response	that point. A lot of mature planting is already in place. As properties are developed, more planting goes in as part of the development. Wall heights within the development and set backs from the boundaries are all part of the considerations. So, there are a number of ways that we try to ameliorate the impact and minimise the impact between the two but I am quite happy to have a conversation with the resident and answer any questions they might have and explain the process of how these are assessed. I think you have sent me the details and I will keep you in the loop as we go through that process.	Further response provided 25/08/22: Response provided to resident on 25 August 2022.	Initial response provided 22/08/22: That issue does ring a bell. We may have looked at another section where we have had significant truck traffic or vehicle traffic so we can certainly add that one and go and have a look and then seek some action on how we can remediate that particular road surface.  Further response provided 01/09/22:
Date of Completion			01/09/2022
Responsible Officer			Director Business, Engineering & Major Projects
Subject & Summary of Question	substantial amount of industrial development going on at the back and I know in the past the Council had a similar thing with the Summerfield Estate and the back of a factory that was painted bright red from memory.  There have been some questions about the height of which this factory has been installed.  What options are available to block out or do some additional plantings.  Apparently from the heat there is quite a lot of reflective light coming off colour bond panels as well. Could we have a look at that and contact the resident?		708/22 Cr Tim Dark Repaving of Northgate drive due to damage caused by trucks entering Busin Coomoora development Coomoora development I received an email from a resident about Northgate Drive. This was a road which I have been an advocate for to get repaved and re-asphalted and since the Coomoora development, there has been a breakdown in terms of the quality of the road given the amount of trucks and infrastructure that is travelling on it at the moment. I did a drive by on Sunday and went down Northgate Drive and it is clearly
Question Asked By			Cr Tim Dark
Date of Council Meeting			22/08/22 CQT5

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		evident where there have been a lot of heavy vehicles, I suppose travelling up and down the road and the road has begun to, I believe the term is crocodile scaling or tearing or cracking, which is when the road starts to disintegrate			Northgate drive was inspected on the 31 August 2022 and no signs of cracking or disintegration were found along the whole section (Paterson to Coomoora Roads).
		quickly. Could we please have a look at that given that the road is only relatively new and how quickly it is disintegrating. What is coing on with			The road was resurfaced on the 21 June 2022 and the surface is in good condition. There are some minor surface defects in the recently
		that?			completed resultacing works that the contractor is currently in the process of rectifying and we suspect these are what the resident may be referring to? Council officers are happy to meet on site with Councillor Dark and the resident to
					better understand and resolve these concerns if required.
					Significant construction activity was noted on the former Coomoora Secondary College site, however no truck movements were observed during the inspection and Council's Transport team have confirmed that there are no restrictions on heavy vehicles using Northgate Drive.  Nevertheless, Council's Planning Compliance and Asset Protection teams have been advised of the resident's concerns about potential damage to the road surface and will monitor the situation accordingly
					COMPLETED
-	Cr Tim Dark	Resident in Annabelle Road, Keysborough requesting arborist check trees that appear dead	Director Business, Engineering &	01/09/2022	Initial response provided 22/08/22: Yes we will definitely go and send
Ξ	ι Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	on Notice		5/25

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		I had another email and a phone call from a resident in Annabelle Boulevard, Keysborough, They back	Major Projects		an arborist to have a look at that.
		on to Chandler Road in the new part of the development and along the back of			Further response provided 01/09/22:
		their fence are some old River Red			Council's Arborist inspected the
		gums but they look half dead and the have been moving heavily in the wind			trees in question on 31 August 2022
		There are concerns that the branches			Red Gums in the reserve which has
		may fall down and potentially injure			recently been handed over to
		somebody of fall onto a property. If we could please have a look or			council maintenance from the developer of the estate.
		possibly if we could please have an			Unfortunately, four of the River Red
		arborist have a look at that and			Gums appear to have been
		also just have a conversation with the			poisoned and have gone into rapid
		residents as well. They are just			decline as observed initially in June this year when the trees were last
					inspected. However, the structure
					of the trees has been unaffected
					and no works are required at this
					time.
					There is a possibility that the trees
					will recover from the poisoning as
					some of them have signs of new
					growth. Council plans to provide
					the trees with a suitable chance to
					recover over the next few years,
					provided they continue to present
					trees will also be risk assessed by
					an external arborist next week, and
					will be placed on Council's highest
					inspection frequency. Council will
					also be undertaking some
					community education about the
					benefits of trees and encourage
					people to put in a snap send solve if
Reports froi	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice	n Notice		uney see any tree vandalism. 6/25
	•				

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					COMPLETED
22/08/22 CQT7	Cr Tim Dark	Victims of dog attack have not heard back from Council For my final question this evening. On 1 August 2022 I had a phone call from a resident in Keysborough Ward. They live in Marwood Walk with their partner and were unfortunately the victim of a dog attack and in that same weekend their mother-in-law was victim to an even worse dog attack in the Noble Park North Ward. On 2 August 2022, I forwarded the email at 8.27am. I checked my email's and the resident 20 days later has still not heard a single thing from Council. Given that we are now 20 days in, they have corresponded with me to find out whether I deleted the email and did not take it seriously. I just wanted to find out what the delay is and when Council is intending on getting back in touch with the resident given the severity of the dog attack?	Director City Planning, Design & Amenity	12/09/2022	Initial response provided 22/08/22:  I believe that there is action at the moment. Before I can answer as to what that action is, let me go in and get those details and I will come back to you and the other. Councillors with a response. I do not believe that we have been silent for the 20 days. I believe that there has been some action. Let me follow up and let me come back to Councillors with that information.  Further response provided 12/09/22: I can advise that this case is going to the Magistrates' Court on 6 October 2022 and I can confirm that the victim in this case has been kept up to date by our officers on everything related to the matter, including the upcoming court date.
22/08/22 CQT8	Cr Bob Milkovic	Update on the investigation and outcome and possible installation of additional street lighting at the Carlton Road, North Dandenong shops  Could I please get an update regarding the investigation and the possible outcome or even the possible date of installation of additional street	Director Business, Engineering & Major Projects	01/09/2022	Livilal response provided 22/08/22:  I will have to take that on notice. The usual time delay relates to involvement from United Energy. Once we do the luminosity assessment, if we determine that it does not meet the luminosity requirements, we then put in a

Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice

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Summary of Response	request for United Energy to go in and install what they should install. I will certainly find out where that sits with that process.  Further response provided 01/09/22:  As per previous updates, Council staff are currently working with a specialist lighting consultant to prepare a design for the installation of a new utility pole and light in the footpath in front of the shops and it is anticipated that this will be completed within the next 2 weeks. The design will then be submitted to United Energy for approval, after which Council will need to conduct a twenty-eight day public consultation process (and resolve any objections from nearly residents) before we can proceed with any works on site. Due to the complexity of this situation (compared with most requests for additional street lighting) we would anticipate that any additional lighting on site might not be installed until late.  COMPLETED	Initial response provided 22/08/22: Regarding the tennis club, Councillors we were advised earlier this month that the tennis club there was closing. Since that time, we have put some signage up at the site and we have been working with	8 / 25
Date of Completion		25/08/2022	
Responsible Officer		Director Community Services	n Notice
Subject & Summary of Question	lighting at Carlton Road, Dandenong North shopping strip? I think it is located across from 137 Carlton Road, Dandenong North. There was a luminosity test and it was determined that it was not bright enough. Is there any movement regarding that?	Has any agreement been reached regarding reigniting the tennis facilities at Lois Twohig Reserve and has the work been fully completed regarding the lights at the cricket/football oval Couple of questions in regard to Lois Twohig Reserve.	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice
Question Asked By		Cr Bob Milkovic	m Councillors/Deleg
Date of Council Meeting		22/08/22 CQT9	Reports fro

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response	
		Has any agreement been reached in regard to reigniting the tennis facilities? I understand that the tennis club there has vacated.      Has the work been fully completed in regard to the lights at the cricket/footy pitch that were delayed a little bit?			Tennis Victoria to determine what options we may have for future use of that site. I do not believe there have been any outcomes at this stage, but I will follow that up for you.  In terms of the lighting, I believe that the lights are functional and working. The contractor was to come back and do some refocusing of the lights. That was subject to getting heavy machinery into the reserve and on site to do a final adjustment. I will give you an update on that as well.	
					Eurther response provided 25/08/22: Officers have reviewed various options to re-open the Tennis facility at Lois Twohig Reserve and as a result Council will take over the management of the facility via the Book-a-Court gate system. Officers will now expediate arrangements with Tennis Victoria to implement this. Once the facility has been re-opened to the community, officers will call for Expressions of Interest from the community to determine interest in establishing a new volunteer-managed club.	
Reports fr	m Councillos/Dale	nafes & Conneillors' Dijestions — Dijestions Taken o	N Cation		The lighting works have been completed, however some additional re-aiming of the lights and the repair of a globe on a different pole will be completed over the warmer months. The ground is too	i
Reports fr	วm Councillors/Dele	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice	n Notice		9 / 25	

Summary of Response	wet for the heavy machinery required to service the lights.	Initial response provided 22/08/22: From my understanding, that work is close so I can certainly provide an update and perhaps a planned location and some information for you.	Further response provided 31/08/22: I can advise works on the Brady Road Shopping Centre new tollet facility are expected to commence in early September 2022 and be completed by mid-October 2022.	COMPLETED	Initial response provided 22/08/22:  What we have done is, as I think we previously advised, when we undertook some further investigation of the wooden piers, we found additional rot and we were not able to necessarily refurbish what we had thought in the first place. What we have identified is an opportunity to do something slightly more innovative is more of a flexible boardwalk which sits on the water. Something that is a little bit different. We are investigating with a contractor on 1) how much and 2) the timing. Once those things are sorted, then the idea would be that	10/25
Date of Completion		31/08/22			01/09/2022	
Responsible Officer		Director Business, Engineering & Major Projects			Director Business, Engineering & Major Projects	n Notice
Subject & Summary of Question		Commencement of work on the Brady Road toilets Could I get an update on the start of the work for Brady Road toilets? Is there a date where we can expect the work to start please?			Update on Tirhatuan Park boardwalk signage Could we also get an update on the potential replacement of the boardwalk with the pontoon at Tirhatuan Park, Dandenong North and whether there has been any signage installed and informing residents as to what has happened? I have not gone there in the last couple of weeks.	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice
Question Asked By		Cr Bob Milkovic			Cr Bob Milkovic	m Councillors/Deleg
Date of Council Meeting		22/08/22 CQT10			22/08/22 CQT11	Reports fro

Summary of Response	a sign would go up immediately and inform both yourselves and the community of it. We believe that we can bring this forward rather than wait for a larger budget to be needed to actually redo the whole thing. So, this is what we believe to be a better option.  Further response provided 01/09/22: As per previous updates, Council is working with a specialist marine contractor on a floating deck and	are currently finalising handralling details prior to fabrication (typically these floating decks are used in boating marinas where handralls are not required). At this stage it is still anticipated that the boardwalk will be installed on site sometime during October 2022. In the	meantime, a project information sign with a QR code that links back to the Council website where further information about the project can be found was installed on site on 29 July 2022.	Initial response provided 22/08/22: Yes, we certainly can see. We may have done some recent speed	them in for the next couple of months.  Further response provided	11/25
Date of Completion				31/08/2022		
Responsible Officer				Director Business, Engineering & Major Projects		n Notice
Subject & Summary of Question				Residents have complained about speeding in between Glenelg and Hunter Streets I had a couple of calls from residents on Outlook Daidenay North	complaining about a high rate of speed. People are traveling between Glenelg Street, Dandenong North just past the speed hump that was	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice
Question Asked By				Cr Bob Milkovic	-	m Councillors/Delega
Date of Council Meeting				22/08/22 CQT12	C	Reports fro

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		refurbished and Hunter Street, Dandenong North where Snow Street, Dandenong North is. I was wondering if we could get officers to do some speed testing there and find out what is going on there and if anything can be done to calm the traffic?			31/08/22: In response to the issues raised, Outlook Drive will be added to the list for traffic surveys to be undertaken. Once the traffic data is received, Council Transport Engineers will undertake a review and should significant speeding issues be identified, the street will be added to Council's Local Area Traffic Management (LATM) Priority Program.
					Given the upcoming school holidays we will not be collecting any new traffic data during this time. As such, we anticipate the traffic survey data should be available by late October 2022.
					For future traffic calming requests or speeding concerns from the public, please encourage residents to submit their issues to roadsafety@cgd.vic.gov.au.
					COMPLETED
22/08/22 CQT13	Gr Bob Milkovic	Re water fountain at the top of Palm Plaza near the Pillars of Freedom was hit by a car a few years ago and never replaced/recommissioned  There is a water fountain at the side of Lonsdale Street where the old O'Brien office used to be which was hit by a car about four/five years ago. It was bent and twisted and it was never recommissioned. I notice that people do actually use these water fountains along I onsche Street and residents	Director Business, Engineering & Major Projects	01/09/2022	Initial response provided 22/08/22: Certainly, we can have a look at that and see the reasons behind why it has not been put back.  Further response provided 01/09/22: I have been unable to find any record of the damaged drinking fountain ever having been reported
Reports fro	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions - Questions Taken on Notice	n Notice		12 / 25

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		are wondering if that particular fountain is ever going to be put back to use?			to Council? By coincidence, staff from our Works crew recently inspected this fountain whilst completing another nearby job and ordered a replacement fountain on 14 July 2022. This has now been delivered to the Operations Centre and will be installed on site over the next 2-3 weeks.
22/08/22 CQT14	Cr Sophie Tan	Ongoing noise issues in Springvale North in relation to Sandown Racecourse I have a few questions regarding the Sandown Racecourse ongoing noise issue that is affecting all the residents in that area. I just want to know what Council can do in terms of helping and monitoring the noise during the race.	Director City Planning, Design & Amenity	12/09/2022	Linitial response provided 22/08/22: Councillor O'Reilly also raised this matter with me earlier as well. There is a permit in place for motor racing at Sandown. Five events a year are run at the higher decibel rating of 95 decibels.  These races are monitored in terms of compliance with that condition and on all the days the data from the reading is collected and submitted to us and we are satisfied that these races are being conducted largely within the conducted largely within the conditions of their permits.  I do know that the event overseers/supervisors, where a vehicle is found to be over the decibel reading. It is taken off the track. It does not happen very often, but as I say, there are five races a year which are at this higher decibel reading and provided that all these races are run in accordance with their permits, then unfortunately there is permits, then unfortunately there is
Reports froi	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice	n Notice		13/25

Summary of Response	take those permits away, Councillors. The information, the date, etc, that is submitted to us and is generally corroborated. We do have officers out in the field when the major races are run and I had a conversation earlier with Councillor O'Reilly who has suggested a way in which we can possibly convey that more easily to the community maybe through our website. I have undertaken to have a look into that and come back to Councillors. The answer is over the many years the racetrack has operated in accordance with its	Further response provided 12/09/22: Planning & Compliance Services officers have worked with Council's Media & Communications team and additional information as suggested by Cr O'Reilly has been designed to go onto Council's website. This added information will hopefully assist.	Initial response provided 22/08/22:  My understanding is that we will be putting in for a funding opportunity through to the Revitalisation Board in order to undertake some further design work with regards to that particular project. I hope to be able	14 / 25
Date of Completion			31/08/2022	
Responsible Officer			Director Business, Engineering & Major Projects	n Notice
Subject & Summary of Question			What is the progress of the Lena Avenue/Buckley Street streetscape works Just regarding Leonard Avenue and Buckley Street streetscapes in Noble Park, what is the progress on this project?	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice
Question Asked By			Cr Sophie Tan	m Councillors/Delega
Date of Council Meeting			22/08/22 CQT16	Reports fro

Summary of Response	to bring that information to Council or to yourself prior to the Board Meeting which as Mr Davine, Acting Manager Community Services has referred to which I think is in the beginning of September 2022.	Further response provided 31/08/22:  The Leonard Avenue and Buckley Street Streetscape Revitalisation Project concept design and detailed documentation packages are currently being finalised. The Noble Park Revitalisation Board will be considering their 2022-23 program of works at their September board meeting. Due to limited funds we anticipate that the Board will consider funding one of the two streets for construction and delivery of the streetscape improvements. If supported, the final decision will be subject to the endorsement by the relevant Minister.	COMPLETED Initial response provided 22/08/22: About two weeks ago contact was made with the Environmental Protection Authority (EPA) to continue in our discussions with this issue and as far as I know part of that discussion included arranging a briefing of Councillors by the EPA on this topic. Unfortunately, both Greater Dandenong City Council and EPA officers were not available
Date of Completion			31/08/2022
Responsible Officer			Director City Planning, Design & Amenity
Subject & Summary of Question			Or Rhonda Update on the Keysborough South Olirect Odour mapping exercise undertaken Plann by Council The residents from Keysborough South Amen have been complaining of a strong odour that is so severe across the suburb that they have in fact had to go inside and close windows and doors for a number of years. Recently the community have joined with the Council and undertaken a significant mapping exercise trying to locate the Reports from Councillors' Questions – Questions Taken on Notice
Question Asked By			Cr Rhonda Garad
Date of Council Meeting			22/08/22 CQT18

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		cause of this extremely concerning odour. Can we have an update on what the outcome of that mapping			today. I will have to update Councillors subsequent to tonight's meeting by taking the question on
					exercise. It is just unfortunate that officers from both organisations
					were unavallable for me today.
					Further response provided 31/08/22:
					On 20 May this year, a meeting
					the odour complaints and how
					best to deal with the adverse air
					quality effects that the
					community of registrologinal are currently experiencing. The
					meeting was productive, with the
					EPA committing to use
					Dandenong South as the training
					area lot luture EFA start, to
					provide additional all quality monitoring devices in
					Dandenong South and to
					undertake a community forum
					Keysborough. As such, five new
					Officers for the Protection of
					Local Environment (OPLEs)
					have been training in Dandenong
					in since July, identifying odour
					nuisances and using of air quality
					devices. Throughout this training
					period, the EPA have been able
					to identify a number of sites that
					are possible the cause of the

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## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					odour complaints. This information is consistent with the areas Council officers had identified earlier in the year.
					The EPA have recently reached out to say that they would like to come speak to our Executive Management Team to inform them of the outcomes of their
					investigation so far, what compliance action can be taken and to generally educate our Exec on odour nuisance vs
					impacts. Following that session, the EPA and Council will host a community forum with the Keysborough residents, to
					provide them education on identifying odours and their impacts, providing in-home odour test kits and highlighting the work that Council and the EPA are currently doing to identify and reduce offensive odours
					impacting Keysborough.
22/08/22 CQT20	Cr Rhonda Garad	Queries regarding statistics and bulk contract on electric charging stations at Council facilities I have some questions regarding the electric charging stations at Council facilities. I have four quick questions. I will just ask them at once if that is all right. What is the person usage per	Director Business, Engineering & Major Projects	31/08/2022	12/08/22: All excellent questions and I must say in terms of the usage of the Springvale Hub, I am one of those and I have used it and it is quite fast. Those questions are extremely relevant and something that I

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		week of the electric charger at the Springvale Community Hub? What is the public feedback about the electric charger, for example is it fast enough? What are the implications			will have to take on notice in terms of the details of whether we have collected any records of those people who have used it and whether we have left an opportunity
		now from this feedback for the charger to be placed at the Keysborough South Community Hub and are we exploring what other Councils are doing, for			for those people to give that sort of feedback? If we have not, then I think we need to and maybe there is a way of addressing some
		example but contract to installing electric chargers for a large amount of our community facilities in one hit?			or trait. If any aware or the question of how we go about providing answers to your particular questions in terms of numbers of people but certainly we can have a
					look at that. In terms of opportunities to buy in bulk that is certainly something we should be considering especially in light of there being a lot of articles.
					recently with regards to the new Federal Government's position on Electronic Vehicles (EV) and how they can progress. We would be hoping that that language translates to funding opportunities and grants. We could certainly have a look at that. I could get the transport
					team to provide as much information as we can to you on that and where we are lacking and the question I will ask is how can we actually get that information?
					31/08/22: 31/08/22: We do not have recent "complete" data in terms of usage for the chargers at Sprindvale Community
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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					Hub, but have requested this from the provider. We are aware that about an average of 10 check-ins at the site occur each week through Plugshare (a common charging station finding app) which will account for some but not all users. Observations from staff in Springvale and parking enforcement officers are that the spaces are fairly well used, and we have received a few requests for additional chargers there.
					Public feedback on the charging stations has been limited but positive (most of the best feedback has related to the location). The station is at the lower end of the "fast" charging range at 22kW and was performing well at this level when installed. We believe we are still achieving a meaningful (if not full) charge in 30 minutes for most EVs in the market. While even faster chargers are becoming more common this speed is still recommended by industry (and the recent EV Charging Roadmap for SECCA) as suitable for all locations except for supermarkets and petrol stations where durations of stay are often lower.
c					As we consider charging infrastructure for other Council buildings we will certainly be considering matters such as speed and location. In terms of larger
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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					facilities a few fast "short term" chargers (22kW minimum) for visitors will be the main target. However, providing / futureproofing for slow "long term" charging for staff is also informing designs.
					At some desired charger locations within the core of our activity centres (where we have previously sought funding for chargers through ARENA), parking turnover can be very fast we would be aiming for 50kW minimum (faster than Springvale Community Hub).
					We are aware that City of Port Philip went to tender for bulk supply at a number of locations, and that provision of chargers through bulk contracts such as the ARENA model seem to be providing some savings as opposed to ad-hoc installation. However, it is still an industry where technology, pricing and government subsidies are changing fairly rapidly, and the cost of chargers is still coming down each year.
					We will continue to monitor funding options for public electric vehicle charging provision. At this time we are recommending a focus on seeking grant funding. If we have not achieved increased coverage in the next few years through grant funding officers are likely to be recommend a higher priority be
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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					given to funding through Council budgets in roughly the 2024-27 period, when we expect the benefits to be at their greatest in terms of driving higher uptake within the municipality.
					COMPLETED
22/08/22 CQT25	Cr Eden Foster	Query regarding the Empowering Communities program by Deakin University and whether consent was obtained.  I have been informed by the community of Dandenong West that part of the Empowering Communities program facilitated by Deakin University is part of a research project. My understanding is that the community members participating in the program have not particularly been fully informed of this research nor has consent been obtained.  I just want to clarify whether this is the case? As a follow up to this, if there is a research project involved with this what ethics processes has it gone through and will fully informed written consent be obtained by all community members involved?	Director Community Services	01/09/2022	Initial response provided 22/08/22: I think the Councillors would be aware that there has been a significant amount of engagement with the community in Dandenong West associated with the State government funding we received. Regarding the work by Deakin University, research has not formally commenced at this point in time and will not do so until the action group has been fully informed and appropriate consents obtained. The research component was mentioned to the action group in a workshop with Deakin University in July 2022 and volunteers will be sought to participate but it will not be a prerequisite for members of the action group to undertake that research.  The facilitator from Deakin University, Dr Vicki Ware will explain this further at the action group meeting prior to the commencement of any research activities. Also it will not just be for
Reports froi	m Councillors/Deleg	Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice	n Notice		ure action group representatives.

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					Any additional potential applicants will likewise not participate until fully informed and consent is freely given. Officers would be happy to arrange a meeting with interested Councillors about the research component.
					In terms of the ethics component Councillor, I will need to take that on notice and get back to you regarding that. I am aware that Deakin University have explained that to us, but I do not have it top of mind at the moment.
					Further response provided 01/09/22:  The project has passed a higherthan-low-risk ethics process at Deakin University Human Research Ethics Committee. A plain language statement has been developed and will be issued to the Action Group and any other potential participants. This details the purpose of the research, the nature of participation (what is involved), the consent process (that it needs to be fully informed and freely given), and that participants are welcome to discontinue involvement in the project at any point. They can request their data be withdrawn up to the point at which point it will no longer be possible to remove individual responses.
		Further question:			Further response provided
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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		Does this mean that any information collated earlier will not be used given that informed consent has not yet been obtained?			22/08/22: The research component for Deakin University has not commenced at this stage so I do not believe that there has been any information captured at this point. However, I am happy to follow up on that and provide a more detailed response.
					Further response provided 01/09/22: Project information including that obtained at the Action Group Workshops conducted by Deakin University will only be utilised with participants expressed permission which will be sought following a fuller briefing with Action Group members on the nature of the research and the processes involved.
					Officers can arrange a meeting with interested Councillors and Dr Ware to explain these processes more fully, if required.
		Further question: I did attend one of the workshops and there has been some butchers paper that has been put together, as an activity, so I am wondering and I am hoping that given that informed consent has not yet been obtained that information may not be used or if it is that those participants are fully informed			Further response provided 22/08/22: Certainly, and there are a number of different elements to this project and the Deakin University component is one part of that. There have been a number of workshops held whereby information has been collected. However, that would be treated with the strictest privacy, but again
Reports fror	m Councillors/Deleg	about its use and collaborated with in terms of how it is used.  Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice	n Notice		I will need to provide some further feedback to you Councillor. 23 / 25

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					COMPLETED
22/08/22 CQT27	Cr Loi Truong	When will the traffic lights on the corner of Harold Road and Corrigan Road be completed Residents want to know when the traffic lights at the corner of Harold Road and Corrigan Road will be completed.	Director Business, Engineering & Major Projects	31/08/2022	linitial response provided 22/08/22: signal installation has been awarded and the works commenced on 8 August 2022. However, as part of any contract process the contractor undertook an underground service proving process. Unfortunately, that highlighted that the proposed foundations of the signal poles clashed with services under the road. We are therefore required to undertake some redesign adjustments and that has begun. I hope to be able to update you and Council on the completion of this redesign in the next couple of weeks. Once that redesign is done the contractor that we have appointed will then undertake those works.  Further response provided 31/08/22: I can advise the traffic signal installation works commenced on Monday 8 August 2022. During the underground works it has been discovered that the proposed foundations for the signal poles will require design adjustments.  We are awaiting service authority approvals to conduct a detailed service investigation and cannot predict a completion date for the
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## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Date of Officer Completion	Date of Completion	Summary of Response
					works at this stage.
					We will provide an update as soon as we determine the extent of design adjustments and its impact on the project delivery program.

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

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No urgent business was considered.

The meeting closed at 9.31 PM.

Confirmed: / /