



**GREATER
DANDENONG**
City of Opportunity

AGENDA

MONDAY 8 MAY 2023

Commencing at 7:00 PM

COUNCIL MEETING

At the time of printing this Agenda, the Council Meeting to be held on Monday 8 May 2023, will be open to the public to attend in person but will be subject to venue seating capacity.

This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square.

To view the webcast and stay informed of the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges the Traditional Owners and Custodians of this land, the Bunurong people and pays our respects to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders and acknowledge their journey.

1.3 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Rajaratna Sarma Premakantha Kurukkal from the Hindu Community, a member of the Greater Dandenong Interfaith Network.

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Meeting of Council held 24 April 2023.

Recommendation

That the minutes of the Meeting of Council held 24 April 2023 be confirmed.

1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

File Id: A2683601
Responsible Officer: Manager Governance

1. Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

2. Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1 DOCUMENTS FOR SEALING (Cont.)

3. Item Summary

There are two (2) items being presented to Council's meeting of 8 May 2023 for signing and sealing as follows:

1. **A Deed of Transfer between Greater Dandenong City Council, the Public's Corner Group Pty Ltd (ACN 616 516 100) (the existing tenant) and Tosun Aliti Family Trust (ABN 19 590 661 965) (the new tenant); and**
2. **A Deed of Termination and Release between the Greater Dandenong City Council and Harris HMC Interiors (VIC) Pty Ltd (ACN 130 177 614) in relation to a contract for the Dandenong Gallery of Art.**

Recommendation

That the listed documents be signed and sealed.

2.2 DOCUMENTS FOR TABLING

2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Manager Governance
Attachments:	Petitions and Joint Letters

1. Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.

2. Recommendation Summary

This report recommends that the listed items in Attachment 1, and the current status of each, be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

3. Petitions and Joint Letters Tabled

Council received no new petitions and no joint letters prior to the Council Meeting of 08 May 2023.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That this report and Attachment be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
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2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528)

File Id:	A9616261
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Submitted Plans Location of objectors Clause 22.09 Clause 52.06 Clause 55

1. Application Summary

Applicant:	Usman Mati
Proposal:	Use and development of the land for Community Care Accommodation
Zone:	General Residential Zone, Schedule 1
Overlay:	Nil
Ward:	Yarraman

This application has been brought before Council because it has received twelve (12) objections.

The application proposes the use and development of the land for Community Care Accommodation.

‘Community Care Accommodation’ is defined under the Scheme as land used to provide accommodation and care services. It includes permanent, temporary and emergency accommodation. It may include supervisory staff and support services for residents and visitors.

A planning permit is required pursuant to:

- Clause 32.08-2 of the Greater Dandenong Planning Scheme for the use of the land for Community Care Accommodation; and
- Clause 32.08-6 of the Greater Dandenong Planning Scheme for the construction or extension of a residential building.

Under Clause 52.06 – Car Parking of the Greater Dandenong Planning Scheme there is no statutory car parking rate for the use of the land for Community Care Accommodation. As such the car parking provisions for the use must be to the satisfaction of the Responsible Authority.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

2. Objectors Summary

The application was advertised to the surrounding area through the erection of one (1) notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Twelve (12) objections were received to the application. Issues raised generally relate to matters of:

- Car parking;
- Noise;
- Drainage;
- Amenity impacts ;
- Design details; and
- Privacy.

3. Assessment Summary

The Greater Dandenong Planning Scheme contains specific policies to support, facilitate and encourage the development of high quality housing, supporting a range of residential accommodation for the municipality. In addition, one of the overarching objectives of planning for Victoria is to facilitate the provision of community housing.

The proposed use is considered reasonable given that this proposal will provide a much needed additional housing option for the community and is appropriately located within a General Residential Zone. The site is located within close proximity to local shops, close to public transport options and services and is adjacent to a number of open space trails and reserves.

The development is considered to be respectful of the neighbourhood character by providing a single storey residential building, suitably sited and setback from all boundaries to allow for a reasonable level of landscaping to occur. The development is proposing only one (1) building on the subject site of a low scale nature with one (1) crossover along the frontage, providing a site responsive inclusion to the streetscape and surrounding residential area.

The proposal has a high level of compliance across all areas of the Planning Scheme and will deliver a net community benefit in providing much needed high quality community housing in Greater Dandenong to an important community.

4. Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported; that a Permit be granted and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue planning permits for this proposal.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

5. Subject Site and Surrounds

5.1 Subject Site

The subject site is a rectangular shaped allotment located on the northern side of Birdwood Avenue within the residential area of Dandenong.

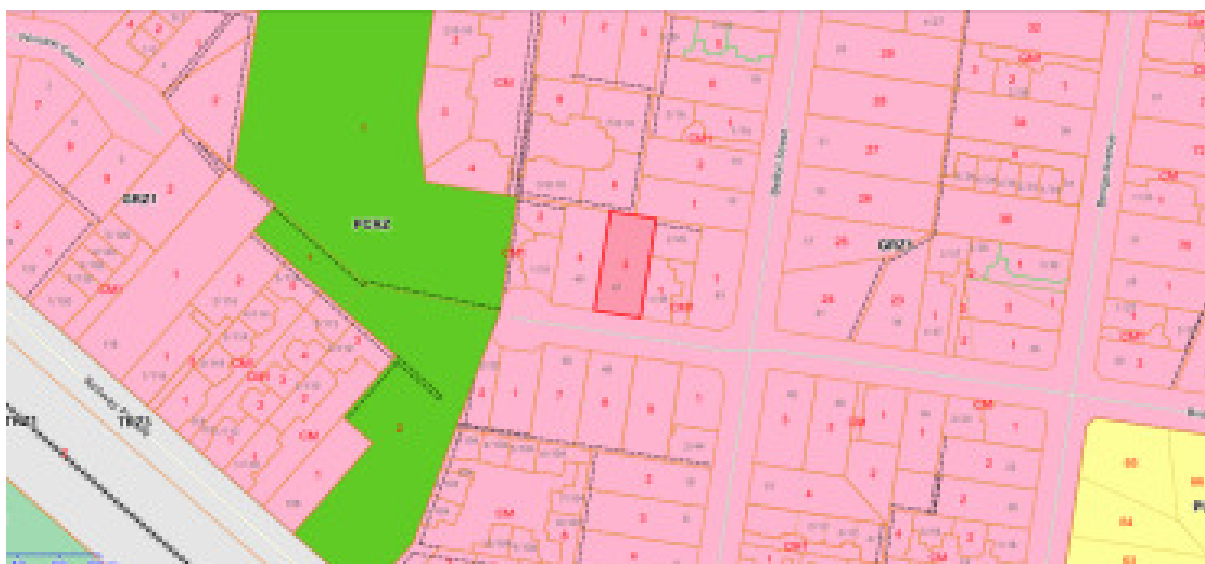
- The lot has a frontage of 17.37 metres to Birdwood Avenue and depth of 38.10 metres, yielding an overall site area of 661 square metres;
- The site is currently developed with a single storey weatherboard dwelling sited on the front (south) portion of the land;
- Car parking areas are provided to the rear of the site in the form of a double garage;
- Access to the site is via one (1) crossovers from Birdwood Avenue;
- The site does not contain any significant vegetation.

5.2 Surrounding Area

The surrounding area is zoned General Residential Zone Schedule 1:

- Existing residential buildings within the area consist of a mixture of single and double storey in height with either one (1) or two (2) dwellings on a lot.
- Dandenong Activity Centre is located approximately 1km to the east of the subject site.
- Yarraman Railway Station is located approximately 500 metres west of the subject site.
- The site is well connected to open space networks including the Yarraman Creek, the Eastlink trail, Fotheringham Reserve within 30 metres to the west and Greaves Reserve within 200 metres to the south-west.

Locality Plan



2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

6. Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

7. Proposal

The application proposes the use and development of the land for 'Community Care Accommodation'.

The Community Care Accommodation will be supported and funded by a registered National Disability Insurance Scheme (NDIS). The design of the building will be required to be certified to the NDIS Specialist Disability Accommodation Design Standard's as approved by an accredited third-party assessor.

The applicant has identified that the proposed use will cater for high physical support dependent persons. The residential housing has been designed to incorporate a high level of physical access provision for people with significant physical needs and requiring high levels of support.

The proposed single storey building will contain:

- Six (6) accommodation spaces / rooms for clients which includes a bedroom, living area, bathroom and kitchenette.
- One (1) 'overnight' carers room which includes a bedroom, ensuite, and kitchenette.
- Two (2) car spaces, being a large single car port able to accommodate a large vehicle or minibus and a second uncovered car space.
- An entry and common hallway.

Access to the site is via one (1) single width crossover to the east of the southern frontage connecting to Birdwood Avenue.

The proposed building will have a maximum overall building height of 4.1 metres and constructed from a mixture of render and metal cladding finishes with a flat roof form.

Minimum boundary setback distances:	
North (rear)	1 metre
South (frontage)	7.752 metres
East (side)	1.686 metres
West (side)	1.686 metres

The building is proposed to accommodate a maximum of six (6) residents plus a maximum of two (2) persons who can access the support services that are not residents of the premise.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

One (1) full time carer will be present on site at all times.

A copy of the submitted plans is included as Attachment 1.

8. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

9. Financial Implications

No financial resources are impacted by this report.

10. Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Clause 32.08-2 of the Greater Dandenong Planning Scheme for the use of the land for Community Care Accommodation; and
- Clause 32.08-9 of the Greater Dandenong Planning Scheme to construct a building or construct or carry out works for a use in Section 2 of Clause 32.08-2.

The relevant controls and policies are as follows:

10.1 Zoning Controls

The subject site is located in a General Residential Zone, Schedule 1, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-2, a permit is not required to use the land for Community Care Accommodation if the provisions to Clause 52.22-2 are met.

These are listed as follows:

- *Any condition opposite the use 'community care accommodation' in the table of uses in the zone or schedule to the zone is met.*

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

The use is:

- *funded by, or carried out by or on behalf of, a government department or public authority, including a public authority established for a public purpose under a Commonwealth Act; or*
- *funded by, or carried out by, a registered National Disability Insurance Scheme (NDIS) provider if the design of the building is certified to the NDIS Specialist Disability Accommodation Design Standard by an accredited third party NDIS Specialist Disability Accommodation assessor.*
- *No more than 20 clients are accommodated. This does not include staff.*
- *No more than 5 persons at any one (1) time who are not accommodated on the land may access support services provided on the land.*

The applicant has not provided satisfactory evidence to meet these conditions as the design of the building is not yet certified to the NDIS Specialist Disability Accommodation Design Standard. Therefore, the land use falls under Section 2 to Clause 32.08-2 (Permit Required).

Pursuant to Clause 32.08-6, a permit is required to construct a or extend a residential building.

10.2 Overlay Controls

No overlays affect the subject site or surrounding area.

Planning Policy Framework

The **Operation of the Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- a. *To provide for the fair, orderly, economic and sustainable use, and development of land.*
- b. *To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- c. *To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- d. *To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- e. *To protect public utilities and other facilities for the benefit of the community.*
- f. *To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- g. *To balance the present and future interests of all Victorians.*

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

Managing growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- To create urban environments that are safe, functional and provide good quality environments with a sense of place and cultural identity.
- To achieve architectural and urban design outcomes that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties.
- To encourage land use and development that is consistent with the efficient use of energy and the minimisation of greenhouse gas emissions.

Clause 16 Housing

Clause 16 (Housing) contains two (2) key objectives, which can be summarised as relating to housing diversity, sustainability of housing and the provision of housing that meets community needs.

These objectives are reinforced by a number of sub-clauses, including **Clause 16.01-1S (Housing Supply)**, which seeks to facilitate well-located, integrated and diverse housing that meets community needs, and **Clause 16.01-2S (Housing affordability)** which seeks to deliver more affordable housing closer to jobs, transport and services.

Clause 16.01-1R (Housing supply – Metropolitan Melbourne), includes several strategies to manage the supply of new housing including increased housing in established areas to create a city of 20-minute neighbourhoods close to existing services, jobs, public transport; as well as a strategy that allows for a range of minimal, incremental and high change residential areas that balance the need to protect valued areas with the need to ensure choice and growth in housing.

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- To create a safe and sustainable transport system by integrating land-use and transport.
- To promote the use of sustainable personal transport.
- To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Local Planning Policy Framework

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

“Greater Dandenong’s neighbours are the Cities of Casey to the east, Frankston to the south, Kingston to the west, and Monash and Knox to the north. Greater Dandenong is bounded by the Dandenong Creek, Princes Highway, South Gippsland Freeway, Westernport Highway to the east, Thompsons Road to the south, Mornington Peninsula Freeway, Springvale Road, Tootal Road, Heatherton Road and Westall Road to the west and Police Road to the north.

It is a city that has at its doorstep the magnificent Dandenong Ranges and large areas of flora and fauna. Greater Dandenong has extensive areas of open space and includes several areas of significant ecological value, wetlands and remnant woodlands and grassland communities. The creeks and waterways that traverse the city, together with its many areas of historical, aboriginal and vegetative significance, afford the city a composition of diverse environments.”

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. Of which the following is of relevance to the proposed development; *“A city renowned for its inclusiveness and admired for its cosmopolitan and multicultural lifestyle; a city where a range of arts activities are promoted and different cultures are celebrated as much as tradition and history are celebrated”.*

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clause 21.04 Land use; Clause 21.05 Built Form and Clause 21.07 Infrastructure and Transportation

- **Clause 21.04 Land Use** is relevant particularly **Clause 21.04-1 Housing and Community** which states “Social Issues – Appropriate and affordable housing that suits diverse needs is critical to maintaining a healthy and balanced socio-economic society”. The following objective is of relevance: “To encourage and facilitate a wide range of housing types and styles which increase diversity and cater for the changing needs of households.” And the following objective is also of relevance: “To improve access to affordable and appropriate housing.”
- **Clause 21.05 Built Form** is relevant to the proposal, in particular **Clause 21.05-1 Urban design, character, streetscapes and landscapes** of which the following objectives are relevant; 1 “To facilitate high quality building design and architecture; 2. To facilitate high quality development, which has regard for the surrounding environment and built form; 6. To ensure that design of the public and private environment supports accessibility and healthy living; 7. To protect and improve streetscapes; and 8. To ensure landscaping that enhances the built environment”

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

- **Clause 21.07 Infrastructure and Transportation, Clause 21.07-1 Physical, Community and Cultural Infrastructure** is of relevance to the proposal in particular Objective 2. Which seeks “To manage the impact of discharge of stormwater to minimise pollution and flooding”. Clause 21.07-2 Public transport is of relevance with objective 1 seeking “To increase the use of public transport” along with Clause 21.07-3 Walking and cycling, the objective of which is “To promote and facilitate walking and cycling”. Clause 21.07-4 Cars and Parking needs to be considered with objectives 1 “To promote significant modal shift away from the car” and 2 “To protect residential and other sensitive uses from adverse impacts of vehicular traffic” of relevance to the proposal.

Clause 22.09 – Residential Development and Neighbourhood character is relevant to the proposal which *“provides guidance to manage the evolution of residential neighbourhood character throughout Greater Dandenong into the future. It responds to state and metropolitan planning policy regarding urban form and housing, while respecting valued characteristics of residential neighbourhoods. Based on the City of Greater Dandenong Neighbourhood Character Study (September 2007), the Municipal Strategic Statement divides the residential areas of Greater Dandenong into three (3) ‘Future Change Areas’: Substantial, Incremental and Limited. This policy identifies the rationale, existing character, identified future character and design principles for each of these areas. The design principles in this policy provide guidance to achieve high quality design and amenity outcomes for all new residential development”*.

Particular Provisions

Clause 52.06 Car Parking needs to be considered under the current application. The purposes of this provision are:

- *To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

The table at Clause 52.06-5 sets out the car parking requirement that applies to the use of a land.

Community Care Accommodation, Residential Building and Accommodation are all not listed in Table 1 to Clause 52.06-5 (this is the nesting branch for the use), therefore the car parking rate is to the satisfaction of the responsible authority.

An application must meet the design standards for car parking included at Clause 52.06-8.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

An assessment against this clause is included as Attachment 4.

Clause 52.22 Community Care Accommodation is relevant to the proposal. The purpose of which is *“To facilitate the establishment of community care accommodation”* and *“To support the confidentiality of community care accommodation”*.

As mentioned previously under the General Residential Zone; Pursuant to Clause 32.08-2 a permit is required for the use of community care accommodation as the proposal fails to meet the list of exemptions specified under Clause 52.22-2.

Clause 55 Two or more dwellings on a lot and residential buildings also needs to be considered under the current application. The purposes of this provision are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood*

An assessment against Clause 55 is included as Attachment 5.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Proposed Planning Scheme Amendments

There are no planning scheme amendments that would affect the proposal.

Restrictive Covenants

The subject site is not affected by any restrictive covenants.

11. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four (4) years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

12. Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

13. Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

14. Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

15. Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

Internal

The application was internally referred to Council's Transport Planning Department and Civil Development Department for their consideration. The comments provided will be considered in the assessment of the application.

Council Referrals	Advice/Response/Conditions
Transport Planning	<ul style="list-style-type: none">• No objection, subject to conditions.
Civil Development	<ul style="list-style-type: none">• No objection, subject to conditions.

16. Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land; and
- Placing one (1) sign on site facing Birdwood Avenue.

The notification has been carried out correctly.

Council has received twelve (12) objections to date.

The location of the objectors / submitters is shown in Attachment 2.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

17. Consultation

A consultative meeting was not held.

18. Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Car parking**

Concerns were raised at the level of on-site car parking and potential impacts caused to the availability of on-street parking and potential traffic congestion. Clause 52.06 has no statutory car parking requirement as detailed under Table 1 to Clause 52.06-5, rather this is to be provided to the satisfaction of the Responsible Authority. Access to the site is considered reasonable, providing one (1) crossover with visibility lines for safe entry and exit of the site.

Furthermore, the provision of on-site car parking will only be used by carer's or staff looking after the residents of the specialist building and, given that there will be a maximum of one (1) carer on site at any one (1) time, the provision of two (2) spaces is anticipated to accommodate the proposals peak demands. The proposal has been internally reviewed by Councils Transport department who have no objection subject to a traffic and parking management plan conditioned to the permit to ensure this is maintained to avoid on street parking.

A full assessment of Clause 52.06 can be found in Attachment 4.

- **Noise**

Concerns were raised at increased noise level potentials. Residential noise is regulated by the Environment Protection (Residential Noise) Regulations 2018.

- **Drainage**

Concerns are raised at the number of proposed bathrooms causing drainage concerns for the street. The level of bathrooms and associated drainage is to be constructed and installed to the satisfaction of South East Water and is not a Council matter. It is noted, the application was internally referred to the Civil Development department for comments who have raised no concerns that compliance can be achieved.

- **Amenity impacts**

Concerns were raised relating to a potential overall amenity impact of the use and development to the surrounding area including visual and noise. It is considered that given the visual built form response is suitable to the site and surrounding character, the visual impacts are suitable and will not cause any detrimental impacts to the street scape or neighbourhood. The noise provisions, as above noted, will be regulated by the Environmental Protection (Residential Noise) Regulations 2018.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

It is considered that the proposed residential use and development has been adequately assessed, as detailed more expansively below, and is an acceptable inclusion for the residential site and will not cause unnecessary amenity impacts to the surrounding residential interfaces.

- **Design details**

The size and scale of the development is consistent with the preferred neighbourhood character set out in Clause 22.09 and complies with objectives of Clause 55 (two (2) or more dwellings and residential buildings) of the Greater Dandenong Planning Scheme (see Clause 22.09 and Clause 55 assessments below).

- **Privacy / Overlooking**

Concerns are raised at potential overlooking from the development onto adjoining sites. The building is proposed to be single storey in form. All habitable (bedroom) windows are provided in compliance with Clause 55.

19. Assessment

Use

Community Care Accommodation provides an alternative residential building typology to provide members of the community with a suitably accessible living arrangement. This housing type plays a very important role in providing inclusionary housing alternatives for those who require full or part time assistance and allows people with high dependency needs to live in their own home, with care and to remain within their existing community.

The proposed residential building has been designed specifically for the community care use to incorporate a high level of physical access provisions for people with significant physical needs and requiring high levels of support.

It is emphasised that Community Care Accommodation is a highly sought-after land use that provides a much-needed type of alternative housing arrangement for members of our community, which is stipulated and supported throughout planning policy and Greater Dandenong local strategies.

The proposed use directly addresses a key objective of planning in Victoria by providing an alternative housing arrangement for an identified community need as outlined in the State Planning Provisions at Clause 16.01 (Residential Development – Housing supply). In addition, Clause 16.01-2S seeks to improve housing affordability by increasing choice in housing type, tenure and cost.

The **Greater Dandenong Housing Strategy 2014-2024** is a reference document at Clause 22.09-5 (Residential Development) and guides Clause 21.04 (Land Use – Housing and community) of the Greater Dandenong Planning Scheme.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

This strategy identifies that Greater Dandenong significantly suffers from a lack of housing diversity in several ways and highlights the requirement for a greater mix of housing stock for the current and future needs of our diverse community. Diversifying the housing offerings in Greater Dandenong increases options and opportunities for residents to remain within their local communities as their circumstances change.

Support for this proposal will help to achieve the goals and objectives of the 'Greater Dandenong Housing Strategy 2014-2024' by increasing the supply of community housing within the municipality.

In addition, the subject site is located within the general residential zone (GRZ). The purpose of the GRZ which is (among other things) *to encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*

Overall, it is considered that the proposal directly responds to State and Local Policy provisions and the purposes of the zone by providing an additional community based housing option near local shops (Yarraman and Hemmings Street) and within a 10 to 20 minute walk of Yarraman Train Station (approximately 13 minutes direct or 16 minutes along the Eastlink trail). In addition, the subject site is located approximately 1km from Dandenong Activity Centre.

Additionally, the subject site is very well connected to a number of open space networks including the Yarraman Creek, the Eastlink trail, and Fotheringham Reserve, all located approximately 30 metres to the west of the subject site, and Greaves Reserve located opposite Railway Parade to the southwest within 200 metres of the site. The availability of a number of different open space networks will provide benefit for future residents and enhance their quality of life.

As outlined above, it is highlighted that the proposed use is residential in nature and is consistent with the residential zoning of the land. Therefore, the subject site of No. 47 Birdwood Avenue is considered to be a good location to accommodate such an important land use.

The scale and intensity of the use is considered appropriate for the following reasons:

- Approximately 94 square metres of private open space is provided on site for recreation and service needs of residents.
- A maximum of 6 residents are proposed for the site. This is consistent with the number of bedrooms provided (one (1) occupant per bedroom). Permit conditions can ensure that there are no more than 6 occupants on site at any one (1) time (see condition 7).
- A maximum of 1 full time staff member / carer will be present on site at all times and a maximum of 2 additional people who are not accommodated are able to access NDIS support counselling services from the in-house residential carer. Permit conditions can ensure that these numbers are maintained (see condition 8).
- The proposal meets the car parking requirements of Clause 52.06 of the Greater Dandenong Planning Scheme by providing sufficient car parking on site to cater for the needs of residents and staff to the satisfaction of the Responsible Authority.

Overall, the proposal has a high level of compliance across all areas of the planning scheme and will deliver a net community benefit in line with Clause 71.02-3 (Integrated Decision Making) in providing much needed, high quality, community housing in Greater Dandenong.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Development

Planning Policy Framework

The low scale design of the community care accommodation is considered appropriate as it supports an increase in the diversity of accommodation located close to services, jobs and public transport. This is supported by **Clause 16.01-2S (Housing affordability)** and **Clause 16.01-1S (Housing Supply)**. This style of accommodation offers housing choice to support the diverse needs of the community.

Clause 22.09 – Residential Development & Neighbourhood Character Policy

Clause 22.09 (Residential Development & Neighbourhood Character Policy) identifies existing character, preferred future character and provides design principles across three (3) 'future change areas': Substantial, Incremental and Limited.

The subject site forms part of the 'incremental change area'. The 'identified future character' outlined under Clause 22.09-3.3 states the following:

'The future character of Incremental Change Areas will evolve over time to contain a greater proportion of well-designed and site responsive medium density infill development that respects the existing neighbourhood character. Future density will be at a lower intensity than in Substantial Change Areas, but a higher intensity than in Limited Change Areas.'

'Residential development will comprise well designed houses, townhouses, units and dual occupancies of up to two (2) storeys with main living areas generally on the ground level. Residential development will give particular consideration to providing appropriate setbacks and private open space areas and high quality landscaping, including the planting of canopy trees, to protect the amenity of adjoining dwellings and to contribute to the landscape character'

With regard to the above preferred character, it is considered the proposal delivers on the objectives of clauses **15.01 (Urban Environment)** and **21.05-1 (Built Form)**, which require development to respond to urban design, character, streetscape and landscape issues. The single storey development includes adequate side and rear setbacks for landscaping opportunities, a strong design theme that reinforces the residential nature of the area and the incorporation of other measures to minimise visual impacts and amenity concerns.

The proposal's consistency with the identified future character and preferred built form also means that it is in accordance with **Clause 21.05-1 (Urban design, character, streetscapes and landscapes)** and **Clause (21.04-1 Housing and community)**, which reinforce the expectation for development to achieve high quality outcomes that has regard for the surrounding environment and built form.

Clause 32.08 General Residential Zone (Schedule 1)

An assessment of the proposed residential building against the relevant zoning provisions requires the site to provide a minimum garden area requirement, must not exceed a maximum height limit and comply with the requirements to Clause 55.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

The proposal provides the mandatory 35% garden area, meets the height requirement with a maximum 4.1 metres and 1 storey proposed and meets all of the objectives and standards in Clause 55, with the exceptions of the below mentioned in the Clause 55 review (see Attachment 5), all of which can be met via permit conditions

Clause 52.06 Car Parking

Car parking consisting of one (1) large undercover car space able to accommodate a large vehicle or minibus and a second uncovered car space to the side. Both spaces are accessed via an individual single crossover connecting to Birdwood Avenue.

The table at Clause 52.06-5 sets out the car parking requirement that applies to the use of a land.

Community Care Accommodation, Residential Building and Accommodation are all not listed in Table 1 to Clause 52.06-5 (this is the nesting branch for the use). Therefore, the car parking rate is to the satisfaction of the Responsible Authority.

An application must meet the Design Standards for car parking included at Clause 52.06-8. The proposal complies with these requirements.

The proposed use has been designed to incorporate high levels of physical access arrangements for people with significant physical needs and requiring high levels of support.

The provision of onsite car parking will only be used by carer's or staff looking after the residents of the specialist building and, given that there will be a maximum of one carer on site at any one (1) time, the provision of two (2) spaces is anticipated to accommodate the proposals peak demands.

The application was internally referred to Council's Transport Department who had no objection to the proposal subject to conditions (Conditions 9 and 10) in relation to the implementation of a Transport and Access Management Plan.

Given the nature of the residential building, is it reasonable to anticipate that visitors, such as family or friends, would access the building. The required Transport and Access Management Plan will detail actions to be undertaken to minimise parking impact of the use on the surrounding area while maintaining an appropriate level of access to the building. This will ensure that efficient parking is maintained for the residential area and for the future residents, staff and visitors.

It is noted that the frontage of the site is approximately 17.5 metres. With the retention of the 3 metre wide accessway, this would allow at least one (1), if not two (2) on street car parking spaces for visitors. Additionally, the site is very well connected to a number of public transport options, including Yarraman Station (within 13 minutes walking distance).

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Overall, pursuant to Clause 71.02-3, Council is required to balance conflicting objectives in favour of net community benefit and for the benefit of present and future generations. While a visitor's space is not provided on site, there is adequate space provided to the residents and staff with suitable alternative options for visitors such as on street parking, walking, cycling or public transport. There is therefore an overall net community benefit of providing much needed community care accommodation on this site for the benefit of present and future generations.

An assessment against Clause 52.06 is included as Attachment 4.

Clause 55 Two (2) or more dwellings on a lot and residential buildings

The appropriateness of the proposal is further demonstrated by its compliance with all of the standards to **Clause 55 (Two (2) or more dwellings on a lot and Residential buildings)**, with the exception of standards relating to safety, landscaping, storage and site services which can easily be resolved by permit conditions (see condition 1).

An assessment against Clause 55 is included as Attachment 5.

Environmentally Sustainable Design

Clause 22.06 of the Greater Dandenong Planning Scheme sets out environmentally sustainable design standards and requires certain development to be accompanied by information which demonstrates how the policy objective will be achieved.

This does not apply to accommodation (other than dwellings) with a gross floor area less than 1000 square metres. In this case, the development has a gross floor area less than 1000 square metres and therefore, this policy does not apply.

However, it is considered that the proposal meets the objectives and standards of Clause 55 in relation to energy efficiency by providing north facing living areas where possible, maximising solar access to north facing windows and ensuring that energy efficiency of dwellings on adjoining lots is not unreasonably reduced.

Furthermore, the applicant has provided a STORM rating report detailing stormwater management in accordance with Clause 53.18 (Stormwater management in Urban Development) demonstrating compliance with suitable water tank provisions and permeable surfaces provided.

20. Conclusion

The proposal has been specifically designed to provide a much needed, high quality, community housing option within the municipality in an appropriate location. In addition, the proposal will respect the existing and preferred neighbourhood character in the context of adjacent buildings and shows a high level of compliance with the Planning Scheme. The proposal will greatly assist communities within Greater Dandenong and as such, should be supported.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

21. Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No. 47 Birdwood Avenue DANDENONG, for the purpose of the “Use and development of the land for Community Care Accommodation”, in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
 - 1.1. Sensor lighting to be provided to the porch and carport;**
 - 1.2. External storage with a minimum size of 6 cubic metres to be provided;**
 - 1.3. Mailbox to be annotated along the street frontage outside of the accessway splay area;**
 - 1.4. Front fence height and material clearly annotated on the ground floor plan;**
 - 1.5. Plans to accord with condition 2 of this permit.**

When approved, these plans will be endorsed and will form part of this permit.

- 2. Before the approved development starts, a complete landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The landscape plan must be generally in accordance with the plans submitted with the application but modified to show:**
 - 2.1. plans to accord with Condition 1 of this permit;**
 - 2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**
 - 2.3. details of the proposed layout, type and height of fencing;**

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

- 2.4. legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;**
- 2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**
- 2.6. at least two (2) advanced canopy trees with a planting height of 1.5 metres within the frontage of the building;**
- 2.7. Substantial landscaping to be provided along the side and rear boundaries;**
- 2.8. any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base;**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

- 3. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 4. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.**
- 5. Except with the prior written consent of the Responsible Authority, the approved use must not commence and the land must not be occupied until all buildings and works and conditions of this permit have been complied with.**
- 6. Except with the prior written consent of the Responsible Authority, the layout of the use shown on the endorsed plans must not be altered.**
- 7. Except with the prior written consent of the Responsible Authority, there must be no more than six (6) occupants across the site at any one (1) time.**
- 8. Except with the prior written consent of the Responsible Authority, there must be no more than two (2) persons at any one (1) time who are not accommodated on the land who may access support services provided on the land**

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

- 9. Prior to the use commencing, all parking areas and accessways must be:**
 - 9.1. Constructed and available for use in accordance with the plan approved by the responsible authority;**
 - 9.2. Formed to such levels and drained so that they can be used in accordance with the plan; and**
 - 9.3. Line-marked or provided with some other adequate means of showing the car parking spaces.**
- 10. Prior to the use commencing, a Transport and Access Management Plan must be provided and must be in accordance with the plans provided and detail actions which will be undertaken to minimise the impact of the development on the surrounding area from a parking perspective while maintaining an appropriate level of access to services. The Plan should consider and address:**
 - 10.1. Access by accessible vehicles to the site / residents;**
 - 10.2. Access by visitors to the site; and**
 - 10.3. Provision of services that facilitate access to services and jobs for residents.**
- 11. Once the use is commenced, the land may only be used for the permitted use and the use must be conducted to the satisfaction of the Responsible Authority.**
- 12. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.**
- 13. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority.**
- 14. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the LPD approval letter. Approval of drainage plan including any retention system within the property boundary is required.**
- 15. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

- 16. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 17. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**
- 18. No goods may be stored or left exposed outside the building so as to be visible from any public road or thoroughfare.**
- 19. This permit will expire if one (1) of the following circumstances applies:**
 - 19.1. The development or any stage of it does not start within two (2) years of the date of this permit, or**
 - 19.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**
 - 19.3. The use does not start within one (1) year of the completion of the development, or**
 - 19.4. The use is discontinued for a period of two (2) years**

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- a) the request for the extension is made within twelve (12) months after the permit expires; and**
- b) the development or stage started lawfully before the permit expired.**

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Permit Notes

Approval of any retention system within the property boundary is required by the relevant building surveyor.

Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.

As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.

A drainage plan approval fee is to be paid to Council prior to the issue of approved drainage plans. Please contact the Civil Development department for the current schedule of fees.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

TOWN PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION- NO. 47 BIRDWOOD AVENUE,
DANDENONG (PLANNING APPLICATION NO. PLN22/0528)**

ATTACHMENT 1

SUBMITTED PLANS

PAGES 15 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

STUDIO **FORMA**

2088 July 2022

PROPOSED DEVELOPMENT

@ 47 Birdwood Ave,

Dandenong, VIC 3175

CITY OF GREATER

DANDENONG COUNCIL

Area Schedule

GROUND FLOOR

Private Open Space

POS

360.85

Floor Area

363.97 m²

CLAUSE 95 OF RES CODE FOR 47 BIRDWOOD AVE, DANDENONG				
B7	BUILDING HEIGHT MAX 9M	4	m	
B8	SITE COVERAGE MAX 60%	60.00	%	
	Total Building Area	385	Sqm	
	Site Coverage	54.2%		
B9	PERMEABILITY 30%	881.43	Sqm	
	Site Area	385	Sqm	
	Ground Floor Footprint	52.5	Sqm	
	Driveway & Pavement	441.2	Sqm	
	Total Impervious Surfaces	214.1	Sqm	
	Total Permeable Surfaces	52.5%		

Private Open

Space

Area

POS

117.32

210.52 m²

DRAWING No.	DESCRIPTION	REV
TP1.1	SURVEY PLAN	PA04
TP1.2	SITE & LOCATION	PA04
TP1.3	DESIGN RESPONSE	PA04
TP2.1	SITE PLAN	PA05
TP2.2	GROUND FLOOR	PA05
TP2.3	ROOF	PA05
TP2.4	GARDEN AREA	PA05
TP3.1	S-01 SECTION	PA05
TP3.2	S-02 SECTION	PA05
TP4.1	ELEVATIONS	PA05
TP4.2	ELEVATIONS	PA05
TP4.3	FRONTAGE PERSPECTIVES	PA05
TP4.4	STREET SCAPE	PA05
TP5.1	21 SEP at 0900h	PA05
TP5.2	21 SEP at 1200h	PA05
TP5.3	21 SEP at 1500h	PA05
TP6.1	FINSHES	PA05
TP6.2	Landscape Plan indicative	PA05

[illegible][illegible]

[illegible]

Architectural site plan for SDA Residence at 47 Brookwood Ave, Dandenong, VIC 3175. The plan shows a large rectangular building footprint with a central corridor and multiple rooms. Key features include a 1.6m PALING FENCE, a 0.5m LATTICE ON 1.6m PALING FENCE, a VERANDAH, and a GARAGE. The plan also shows setbacks, bearings, and distances. A north arrow is present. The plan is titled 'Town Planning RFI-01 Issue' and 'PLANS'.

The site plan shows a rectangular building footprint with internal divisions. To the left of the building is a large paved area labeled 'Paving A: 232.84 m²'. Below the building is another paved area labeled 'Paving B: 156.79 m²'. To the right of the building is a curved driveway labeled 'Driveway C: 44.05 m²'. The remaining area at the bottom is hatched and labeled 'Garden Area D: 162.78 m²'. The total site area is indicated as 595.46 m².

Type	Measured Area
47 Birdwood Avenue (B)	595.46
Driveway	44.05
Paving	162.78
Garden Area	232.84
Site Coverage	355.04

Clause 32.08-4 MINIMUM GARDEN AREA 35%:

232.84 m² ("total garden area")
 861.63 m² "Total site area"
 -35%
 X 100= 35% (35%)

47 Birdwood Avenue
 X 661.3 m²

Type	Measured Area
47 Birdwood Avenue	661.93
Driveway	44.05
Paving	18.78
Garden Area	232.84
Site Coverage	385.04

CLAUSE 32.08-4
MINIMUM GARDEN AREA 35%:
 232.84 m² (Total garden area)
 /661.93 m² (Total site area)
 .352

[illegible]

ELEVATION NOTES:

- SELECTED WHITE RENDER
- SELECTED GREY RENDER
- SELECTED WHITE RENDER WITH TOOL JOINTS
- METAL CLADDING

SOUTH ELEVATION

1:100

+30.37 CEILING

+27.37 GROUND FLOOR

4.103

TITLE BOUNDARY

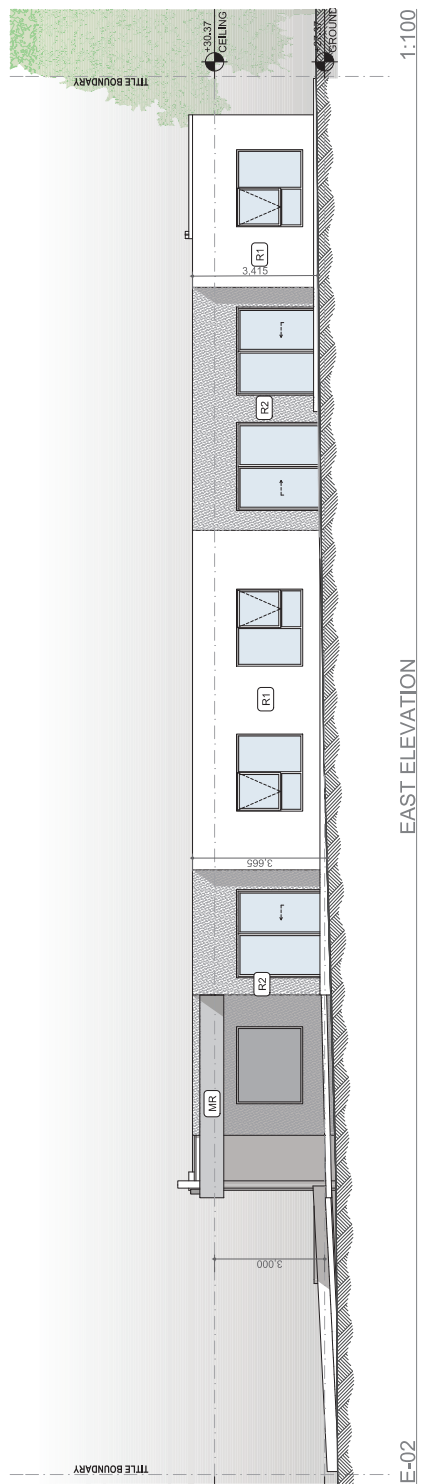
R3

R2

R1

MRE

MRE

[illegible]

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)



PROJECT:		Town Planning RFI-01 Issue	Project No.	2088
SDA RESIDENCE @ 47 BIRDWOOD AVENUE, DANDENONG VIC 3175		ELEVATIONS	Drawing No.	TP4.2
ELEVATIONS		ELEVATIONS	Revision	PAGE
Scale: 1:100 @A3		UM	Checked	UM

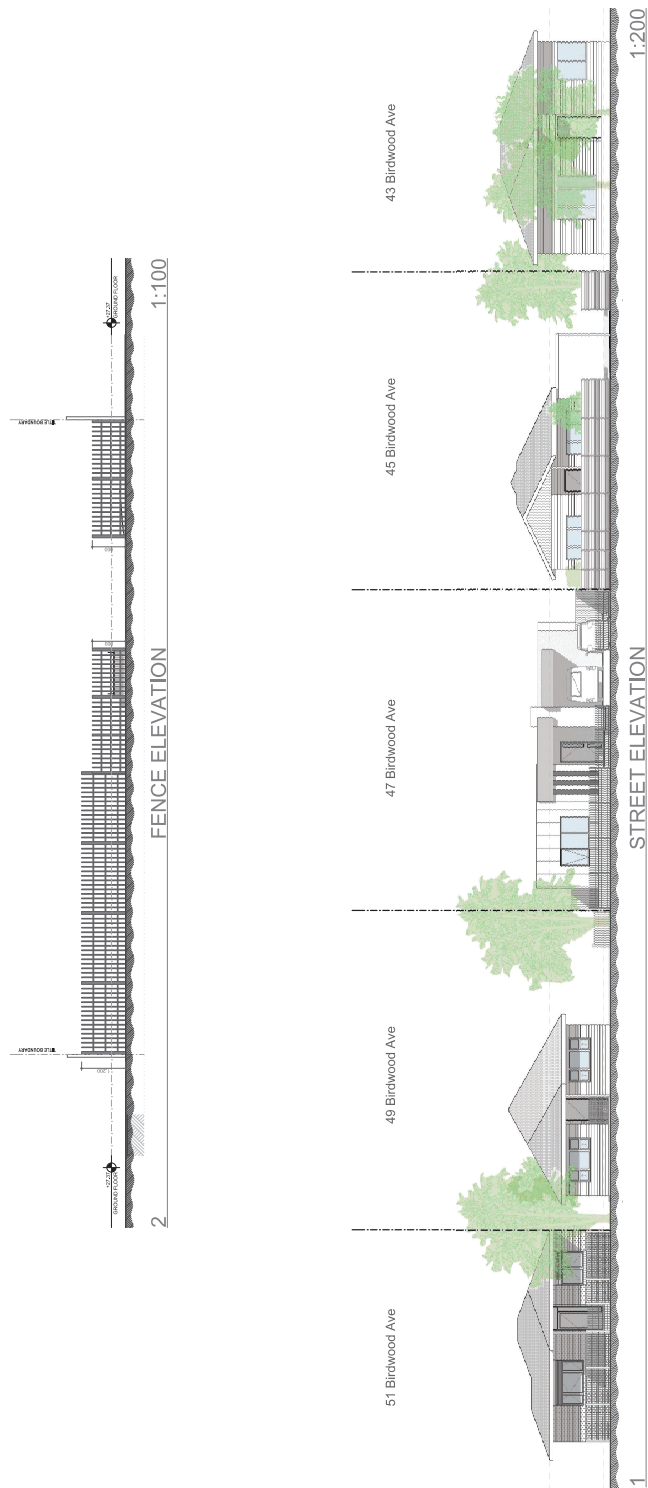
STUDIO FORMA

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)



STUDIO FORMA		Level 13, 600 Bays Rd Melbourne VIC 3004 Tel: 03 9594 5000 Fax: 03 9594 5001 www.studioforma.com.au STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia. STUDIO FORMA is a registered company in Australia.	PROJECT: SDA RESIDENCE @ 27 BIRKWOOD AVE Dandenong VIC 3175	Town Planning RFI-01 Issue Drawing Title: ELEVATIONS FRONTAGE PERSPECTIVES	North  Scale: @A3	Date: July 2022 Drawn: RH Checked: UM	Project No. 2088 Drawing No. TP4.3 Revision: PAGE
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2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)



Level 1.3 600 B Mils Rd Melbourne VIC 3004 Tel: 03 9594 6000 Fax: 03 9594 6001		PROJECT: SDA RESIDENCE @ 47 BIRDWOOD AVE Dandenong VIC 3175		Town Planning RFI-01 Issue Drawing Title: ELEVATIONS STREET SCAPE		Date: July 2022 Drawn: RH Checked: UM	Project No. 2088 Drawing No. TP4.4 Revision: PAGE
STUDIO FORMA		Scale: 1:200 1:100 [RHS]					

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49

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2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

TOWN PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION- NO. 47 BIRDWOOD AVENUE,
DANDENONG (PLANNING APPLICATION NO. PLN22/0528)**

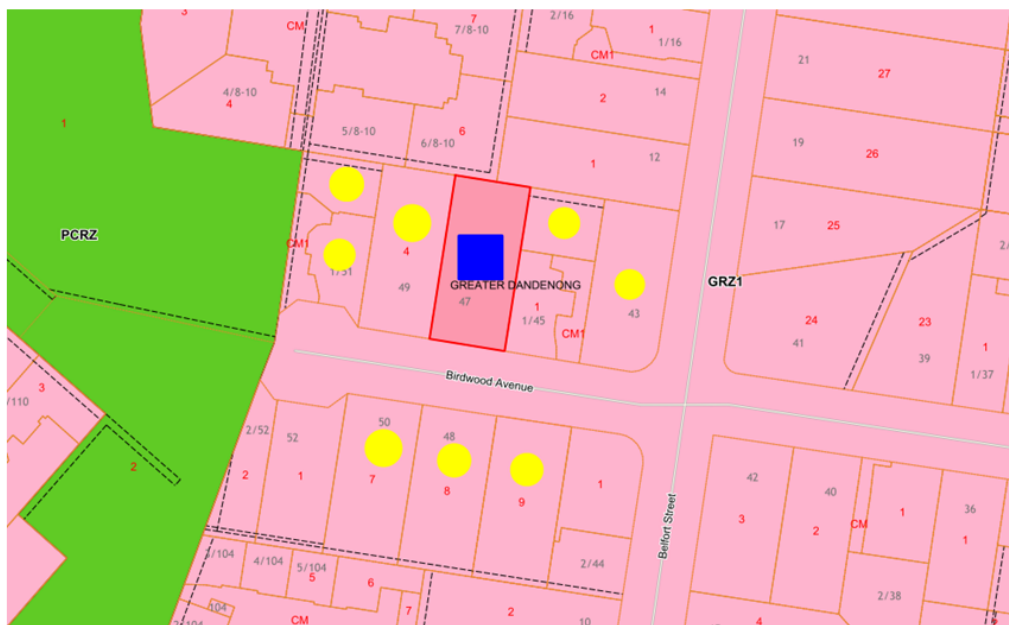
ATTACHMENT 2


LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)



 = Subject site

 = Objector's locations

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 47 BIRDWOOD AVENUE,
DANDENONG (PLANNING APPLICATION NO. PLN22/0528)**

ATTACHMENT 3

CLAUSE 22 ASSESSMENT

PAGES 8 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Assessment Table for Clause 22

Clause 22.09-3.1 Design Principles for all residential developments

Title /Objective	Principles	Principle met/Principle not met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ Principle met The proposal has an active frontage with ground and first floor habitable room windows
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✓ Principle met The proposal has an active frontage with ground and first floor habitable room windows
	Use semi-transparent fences to the street frontage.	✓ Principle met 0.9 – 1.2 m high wrought iron front fence proposed, clearly semi-transparent to the street frontage
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✓ Principle met (with condition of permit) Security lighting has not been provided and is recommended as a condition of permit
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ Principle met The entrance faces the street
Landscaping	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ Principle met
	Residential development should: Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.	✓ Principle met The landscape plan provides for substantial high quality landscaping
	Provide substantial, high quality landscaping along vehicular accessways.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	✓ Principle met Two canopy trees within the frontage
	Planting trees that are common to and perform well in the area.	✓ Principle met
	Avoid the removal of existing mature trees by incorporating their retention into the site design.	✓ Principle met The site is void of vegetation
	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✓ Principle met Proposed landscaping, including two canopy trees and shrubs, would be capable of screening the built form when viewed from the street
	Ensure that landscaping also addresses the Safety Design Principles.	✓ Principle met
	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	✓ Principle met
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	✓ Principle met The proposal exceeds the permeability requirements of Standard B9 to Clause 55.03-4 Permeability and stormwater management objectives.
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	✓ Principle met
Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	✓ Principle met Only one crossover proposed
	On-site car parking should be: <ul style="list-style-type: none"> Well integrated into the design of the building. Generally hidden from view or appropriately screened where necessary. Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. 	✓ Principle met The car parking spaces are well setback from the front of the building and is well integrated into the design building.
	Where car parking is located within the front setback it should be: <ul style="list-style-type: none"> Fully located within the site boundary; and Capable of fully accommodating a vehicle between a garage or carport and the site boundary. 	✓ Principle met Any tandem spaces are located in the frontage and would be fully accommodated within the site boundary
	Developments with basement car parking should consider flooding concerns where applicable.	N/A

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Setbacks, front boundary and width	Residential developments should:	
	Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ Principle met
	Maintain the apparent frontage width pattern.	✓ Principle met
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ Principle met At ground floor a minimum of 1.6m to the side setbacks and 1m to the rear which would be capable of accommodating screen planting.
Private open space	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ Principle met 0.9 – 1.2 metre front fence proposed in keeping with the low scale character along Birdwood Avenue
	All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.	✓ Principle met Quality useable private open space is provided
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.	✓ Principle met Garden areas shown show that SPOS is a usable space for domestic services and outdoor furniture
	Private open space should be positioned to maximise solar access.	✓ Principle met Secluded private open spaces would be orientated to achieve ample solar access.
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✓ Principle met No upper level proposed
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	✓ Principle met
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by: <ul style="list-style-type: none"> Using similarly proportioned roof forms, windows, doors and verandahs; and Maintaining the proportion of wall space to windows and door openings. 	✓ Principle met The buildings are similar to the streetscape in terms of proportion of the dominant façade.
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	✓ Principle met Balconies not proposed

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

	<p>The development of new dwellings to the rear of existing retained dwellings is discouraged where:</p> <ul style="list-style-type: none"> The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or The retention of the existing dwelling detracts from the identified future character. 	N/A The site currently vacant
	<p>On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by:</p> <ul style="list-style-type: none"> Not exceeding the height of the neighbouring significant building; Minimising the visibility of higher sections of the new building; and Setting higher sections back at least the depth of one room from the frontage. 	✓ Principle met No heritage building on the site or on adjoining land.
Site Design	Residential development should:	
	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	✓ Principle met Design is responsive to abutting lots.
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ Principle met Large windows are proposed to enable thermal performance and lessen reliance on artificial heating and cooling.
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ Principle met The proposal is for one single storey building on the allotment which sensitively responds to the existing character and residential interfaces for the General Residential Zone with appropriate setbacks to accommodate screening.
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ Principle met
	Provide suitable storage provisions for the management of operational waste	✓ Principle met Storage areas are provided.
Materials &	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met The site is well placed within proximity to public transport.
	Residential development should:	

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2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Finishes	Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met The materials proposed are render and metal cladding which are durable and complementary to existing dwellings in the vicinity
	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met Materials are suited to residential developments.
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials.	✓ Principle met A mix of materials, finishes and articulates are proposed
	Use a consistent simple palette of materials, colours finishes and architectural detailing.	✓ Principle met The colour palette is of a consistent simple nature
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ Principle met The materials chosen are durable
Domestic services normal to a dwelling and Building services	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ Principle met
	Be designed to avoid the location of domestic and building services: <ul style="list-style-type: none"> • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	✓ Principle met
Internal Amenity	Residential development should:	
	Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ Principle met
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ Principle met Windows are provided to all habitable rooms and would not rely on borrow light.
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	✓ Principle met
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Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)

Principles		Principle met/Principle not met/NA
Titles & Objectives		
Preferred housing type	The preferred housing type for the Incremental Change Area is medium density.	✓ Principle met The proposal is for community care accommodation
Building Height	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	✓ Principle met The proposed development is one storey.
Landscaping	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✓ Principle met (via permit condition) An indicative landscaping plan has been submitted as part of the application. Sufficient areas for landscaping provided on site. A complete landscape plan can be adequately conditioned to a permit.
Setbacks, front boundary and width	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	✓ Principle met Parking within the front setback is limited to the tandem spaces and accessway which has been splayed to allow for the spaces and maximum landscaping.
Private open space	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ Principle met SPOS is located at the side and rear of the building
Bulk & Built	Residential development should:	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Form	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	<p>✓ Principle met The built form respects the scale of the existing prevailing built form character of the area.</p> <p>The proposal is for one single storey building on the allotment with suitable setbacks and material variations.</p> <p>The built form is appropriate for the site and surrounds.</p>
	Provide separation between dwellings at the upper level;	N/A
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	<p>✓ Principle met No clear spine of open space currently</p>
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	<p>✓ Principle met Single storey built form provided across the site.</p>
	<p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.</p> <p>Two storey dwellings to the rear of a lot may be considered where:</p> <ul style="list-style-type: none"> • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces. <p>Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>	<p>✓ Principle met The proposed built form acceptable respects the surrounding residential interfaces, built form and landscape character.</p>
Note: Other requirements also apply. These can be found at the schedule to the applicable zone.		<p>✓ Principle met The development would be provided with a mixed of materials and colours and is a high standard.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 47 BIRDWOOD AVENUE,
DANDENONG (PLANNING APPLICATION NO. PLN22/0528)**

ATTACHMENT 4

CLAUSE 52 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Assessment Table - Clause 52

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

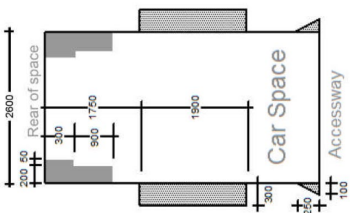
Design Standards	Assessment	Requirement met/Requirement not met/N/A
Design standard 1 - Accessways	Accessways must:	✓ Standard met
	• Be at least 3 metres wide.	Minimum of 3m wide
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	✓ Standard met
	• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.	N/A
	• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.	N/A
	• If the accessway serves four or more car spaces or connects to a road in a Transport Zone, the accessway must be designed to that cars can exit the site in a forward direction.	✓ Standard met Subject site serves two (2) car parking spaces and does not connect to a Transport Zone
	• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.	N/A
	• Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.	✓ Standard met Visual sight splays have been appropriately shown on plans.
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	N/A
	If entry to the car space is from a road, the width of the accessway may include the road.	N/A

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Design standard 2 – Car parking spaces	<p>Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.</p> <p>Table 2: Minimum dimensions of car parking spaces and accessways</p> <table><tr><th>Angle of car parking spaces to access way</th><th>Accessway width</th><th>Car space width</th><th>Car space length</th></tr><tr><td>Parallel</td><td>3.6 m</td><td>2.3 m</td><td>6.7 m</td></tr><tr><td>45°</td><td>3.5 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td>60°</td><td>4.9 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td>90°</td><td>6.4 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td></td><td>5.8 m</td><td>2.8 m</td><td>4.9 m</td></tr><tr><td></td><td>5.2 m</td><td>3.0 m</td><td>4.9 m</td></tr><tr><td></td><td>4.8 m</td><td>3.2 m</td><td>4.9 m</td></tr></table> <p><i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i></p>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m	<p>✓ Standard met</p> <p>A double car carport is provided to the eastern side of the residential building dimensioned a total 5m x 5.4m</p> <p>This complies with the NDIS regulations, as provided by the applicant, and the requirements of Design Standard 2 as the car port only covers one single car parking space with a minimum dimension of 5.4m by 3.5m with the second space clear to the sky.</p> <p>The second car space is dimensioned 5.4m by 2.6m meeting the standard for an open car parking space.</p>
Angle of car parking spaces to access way	Accessway width	Car space width	Car space length																															
Parallel	3.6 m	2.3 m	6.7 m																															
45°	3.5 m	2.6 m	4.9 m																															
60°	4.9 m	2.6 m	4.9 m																															
90°	6.4 m	2.6 m	4.9 m																															
	5.8 m	2.8 m	4.9 m																															
	5.2 m	3.0 m	4.9 m																															
	4.8 m	3.2 m	4.9 m																															

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

	<p>A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than:</p> <ul style="list-style-type: none"> • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. <p>Diagram 1 Clearance to car parking spaces</p>  <p>Dimensions in millimetres</p> <p>Clearance required</p> <p>Tree or column permitted</p>	<p>✓ Standard met Sufficient space is provided</p>
	<p>Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.</p>	<p>✓ Standard met</p>
	<p>Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.</p>	<p>✓ Standard met</p>
	<p>Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.</p>	<p>✓ Standard met</p>
	<p>Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.</p>	<p>N/A</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Design standard 3: Gradients	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	N/A													
	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.	N/A													
	<div>Table 3: Ramp gradients</div> <table><tr><th>Type of car park</th><th>Length of ramp</th><th>Maximum grade</th></tr><tr><td rowspan="2">Public car parks</td><td>20 metres or less</td><td>1:5 (20%)</td></tr><tr><td>longer than 20 metres</td><td>1:6 (16.7%)</td></tr><tr><td rowspan="2">Private or residential car parks</td><td>20 metres or less</td><td>1:4 (25%)</td></tr><tr><td>longer than 20 metres</td><td>1:5 (20%)</td></tr></table>	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	
	Type of car park	Length of ramp	Maximum grade												
	Public car parks	20 metres or less	1:5 (20%)												
longer than 20 metres		1:6 (16.7%)													
Private or residential car parks	20 metres or less	1:4 (25%)													
	longer than 20 metres	1:5 (20%)													
Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	N/A														
Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	N/A														
Design standard 4: Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided: <ul style="list-style-type: none">At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres.Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation.The design and operation is to the satisfaction of the responsible authority.	N/A													
		N/A													
		N/A													
Design standard 5: Urban design	Ground level car parking, garage doors and accessways must not visually dominate public space.	✓ Standard met													
	Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	✓ Standard met													
	Design of car parks must take into account their use as entry points to the site.	✓ Standard met													

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

	Design of new internal streets in developments must maximise on street parking opportunities.	N/A
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ Standard met
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ Standard met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 47 BIRDWOOD AVENUE,
DANDENONG (PLANNING APPLICATION NO. PLN22/0528)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 38 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	<p>The design response must be appropriate to the neighbourhood and the site.</p> <p>The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.</p>	<p>✓ Standard met Complies – see Clause 22.09 assessment</p> <p>✓ Standard met The proposal is considered appropriate to the existing and preferred neighbourhood character of the area.</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The neighbourhood and site description.</p> <p>The design response.</p>	
Objectives	<p>To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.</p> <p>To ensure that development responds to the features of the site and the surrounding area.</p>	<p>✓ Objective met</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.02-2 Residential policy objectives

Title & Objective		Standards	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the PPF and the LPPF, including the MSS and local planning policies.		✓ Standard met Proposal is consistent with relevant policies – Clause 22.09 assessment in attachment 3. The application was accompanied by a written assessment of the proposal against the relevant PPF and Local Policies.
Decision Guidelines	The PPF and the LPPF including the MSS and local planning policies. The design response.		
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the PPF and the LPPF, including the MSS and local planning policies. To support medium densities in areas where development can take advantage of public and community infrastructure and services.		✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B3	<p>Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:</p> <ul style="list-style-type: none"> • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	Not applicable – application for one residential building
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.02-4 Infrastructure objectives

Title & Objective		Standards	Standard Met/Standard Not Met/NA
Standard B4		Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ Standard met Site is located in an established residential area and can be connected to services.
		Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ Standard met The proposal would provide landscaping to assist with water runoff as to not overload the existing infrastructure.
		In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	✓ Standard met No upgrading to services required
		The capacity of the existing infrastructure.	
Decision Guidelines		In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
		If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives		To ensure development is provided with appropriate utility services and infrastructure.	✓ Objective met
		To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.02-5 Integration with the street objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ Standard met The development would have adequate link between the car spaces and buildings.
	Developments should be oriented to front existing and proposed streets.	✓ Standard met The building is oriented and well connected to Birdwood Avenue
	High fencing in front of dwellings should be avoided if practicable.	✓ Standard met 1.2m – 0.9m front fence proposed
	Development next to existing public open space should be laid out to complement the open space.	N/A The subject site is not adjacent any existing public space
Decision Guidelines	Any relevant urban design objective, policy or statement set out in this scheme. The design response.	
Objective	To integrate the layout of development with the street.	✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-1 Street setback objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA															
Standard B6	<p>Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone:</p> <p>RGZ: 5 metres or as per Table B1, whichever is the lesser.</p> <p>GRZ: 7.5 metres or as per Table B1, whichever is the lesser.</p> <p>NRZ: As per Table B1.</p> <p>Table B1 Street setback</p> <table border="1"> <thead> <tr> <th>Development context</th><th>Minimum setback from front street (metres)</th><th>Minimum setback from a side street (metres)</th></tr> </thead> <tbody> <tr> <td>There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td><td>The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.</td><td>The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td><td>6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</td><td>Not applicable</td></tr> <tr> <td>The site is on a corner.</td><td>If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</td><td>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</td></tr> </tbody> </table>	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable	The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	<p>Standard met</p> <p>GRZ1 = 7.5 m or the average of the two adjoining Adjoining 8.3m and 7.6m Proposed 7.7 metre setback to the residential building, porch and carport Complies</p>
Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)															
There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable															
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There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable															
The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.															

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.</p> <p>The visual impact of the building when viewed from the street and from adjoining properties.</p> <p>The value of retaining vegetation within the front setback.</p>	
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-2 Building height objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B7	<p>The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land.</p> <p>RGZ: 13.5 metres discretionary maximum (refer Clause 32.07-8 for details)</p> <p>GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)</p> <p>NRZ: 9 metres / 2 storeys mandatory maximum (refer Clause 32.09-9)</p> <p>If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.</p> <p>Changes of building height between existing buildings and new buildings should be graduated.</p>	<p>✓ Standard met</p> <p>4.1 metres and single storeys</p> <p>N/A</p> <p>✓ Standard met</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.</p> <p>The design response.</p> <p>The effect of the slope of the site on the height of the building.</p> <p>The relationship between the proposed building height and the height of existing adjacent buildings.</p> <p>The visual impact of the building when viewed from the street and from adjoining properties.</p>	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-3 Site coverage objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B8	<p>The site area covered by buildings should not exceed:</p> <ul style="list-style-type: none"> The maximum site coverage specified in a schedule to the zone, or If no maximum site coverage is specified in a schedule to the zone, 60 per cent. <p>RGZ1: 70% RGZ2: 70% RGZ3: 70% GRZ1: 60% (none specified) GRZ2: 60% (none specified) NRZ1: 50%</p>	<p>Standard met GRZ1 = 60% Proposed site coverage is 385sqm or 58.2% Complies</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development or the features of the site.</p> <p>The site coverage of adjacent properties</p> <p>The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.</p>	
Objective	<p>To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.</p>	<p>Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-4 Permeability objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B9	<p>The site area covered by the pervious surfaces should be at least:</p> <ul style="list-style-type: none"> • The minimum areas specified in a schedule to the zone, or • If no minimum is specified in a schedule to the zone, 20 per cent of the site. <p><u>RGZ1: 20%</u> <u>RGZ2: 20% (none specified)</u> <u>RGZ3: 20% (none specified)</u> <u>GRZ1: 30%</u> <u>GRZ2: 20% (none specified)</u> <u>NRZ1: 40%</u></p>	<p>Standard met GRZ1 = 30% Proposed permeability is 232.08sqm or 35% Complies</p>
Decision Guidelines	<p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development.</p> <p>The capacity of the drainage network to accommodate additional stormwater.</p> <p>The capacity of the site to absorb run-off.</p> <p>The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.</p>	
Objectives	<p>To reduce the impact of increased stormwater run-off on the drainage system.</p> <p>To facilitate on-site stormwater infiltration.</p>	<p>Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-5 Energy efficiency objectives

Title & Objective		Standards	Standard Met/Standard Not Met/NA
Standard B10		Buildings should be:	<p>Standard met</p> <p>The proposed residential building is appropriately provided with northern, eastern and western windows to make appropriate use of solar energy.</p> <p>The energy efficiency of existing dwellings on adjoining properties would not be unreasonably reduced from the proposed single storey building.</p>
		<ul style="list-style-type: none"> Oriented to make appropriate use of solar energy. Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged. 	
		Living areas and private open space should be located on the north side of the development, if practicable.	
		Developments should be designed so that solar access to north-facing windows is maximised.	
Decision Guidelines		The design response.	
		The size, orientation and slope of the lot.	
		The existing amount of solar access to abutting properties.	
		The availability of solar access to north-facing windows on the site.	
Objectives		To achieve and protect energy efficient dwellings and residential buildings.	<p>Objective met</p>
		To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-6 Open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B11	<p>If any public or communal open space is provided on site, it should:</p> <ul style="list-style-type: none"> • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable. 	<p>N/A</p> <p>The site does not adjoin a public open space.</p>
Decision Guidelines	<p>Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies.</p> <p>The design response.</p>	
Objective	<p>To integrate the layout of development with any public and communal open space provided in or adjacent to the development.</p>	<p>Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-7 Safety objective

Title & Objective		Standards	Standard Met/Standard Not Met/NA
Standard B12		Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	✓ Standard met The entrance is visible from the street
		Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ Standard met Planting along accessways would not reduce visibility.
		Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	✓ Standard met (with condition of permit) Security lighting has not been provided and is recommended to be addressed via a condition of permit.
		Private spaces within developments should be protected from inappropriate use as public thoroughfares.	✓ Standard met
Decision Guidelines	The design response.		
Objectives	To ensure the layout of development provides for the safety and security of residents and property.		
			✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-8 Landscaping objectives

Title & Objective		Standards	Standard Met/Standard Not Met/NA
Standard B13		The landscape layout and design should:	✓ Standard met (via permit conditions) Indicative landscaping provided demonstrating suitable space provided to the front, side and rear boundaries of the residential building for acceptable landscaping. A complete landscape plan can be conditioned to the permit to determine the species and location of planting
		<ul style="list-style-type: none"> Protect any predominant landscape features of the neighbourhood. Take into account the soil type and drainage patterns of the site. Allow for intended vegetation growth and structural protection of buildings. In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. Provide a safe, attractive and functional environment for residents. 	
		Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	
		Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made	
		The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	
Decision Guidelines		Development should meet any additional landscape requirements specified in a schedule to the zone.	✓ Standard met No known significant trees removed in last 12 months ✓ Standard met (via permit conditions) ✓ Standard met
		All schedules to all residential zones:	
		"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."	
		Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
		Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.	
Objectives		The design response.	✓ Objective met
		The location and size of gardens and the predominant plant types in the neighbourhood.	
		The health of any trees to be removed.	
		Whether a tree was removed to gain a development advantage.	
		To encourage development that respects the landscape character of the neighbourhood.	
		To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	
		To provide appropriate landscaping.	
		To encourage the retention of mature vegetation on the site.	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-9 Access objective

Title & Objective		Standards	Standard Met/Standard Not Met/NA
Standard B14		The width of accessways or car spaces should not exceed:	✓ Standard met Frontage 17.37m with a 3m accessway = 17.27% Complies with less than 40%
		<ul style="list-style-type: none"> • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. 	
		No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ Standard met Existing single width crossover to be utilised
		The location of crossovers should maximise retention of on-street car parking spaces.	✓ Standard met No change, existing single width crossover to be utilised
		The number of access points to a road in a Transport Zone should be minimised.	✓ Standard met Site does not adjoin a Transport Zone .
		Developments must provide for access for service, emergency and delivery vehicles.	✓ Standard met
Decision Guidelines		The design response.	
		The impact on neighbourhood character.	
		The reduction of on-street car parking spaces.	
		The effect on any significant vegetation on the site and footpath.	
Objectives		To ensure the number and design of vehicle crossovers respects the neighbourhood character.	✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.03-10 Parking location objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B15	<p>Car parking facilities should:</p> <ul style="list-style-type: none"> • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. <p>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.</p>	<p>Standard met</p> <p>Parking spaces are located to the side of the building with a double car port arrangement</p>
Decision Guidelines	The design response.	
Objectives	<p>To provide convenient parking for residents and visitors vehicles.</p> <p>To protect residents from vehicular noise within developments.</p>	<p>Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.04-1 Side and rear setbacks objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
<p>Standard B17</p>	<p>A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:</p> <ul style="list-style-type: none"> At least the distance specified in a schedule to the zone, or <p>NRZ1: "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres."</p> <ul style="list-style-type: none"> If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. <p>Diagram B1 Side and rear setbacks</p> <p>Diagram B1 Side and rear setbacks</p>	<p>Standard met</p> <p>✓ All side and rear setbacks comply with the standards for a single storey building with a minimum 1m setback provided from all boundaries</p>
	<p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes,</p>	<p>Standard met</p> <p>✓</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

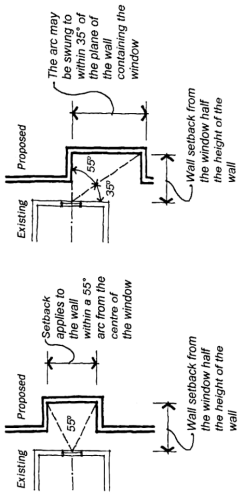
	domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.	There are no encroachments more than 0.5m into the setback area.
	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	✓ Standard met There are no landings that encroach into the setback standard more than 2sqm and 1m high.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.	
	Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.	
Objectives	Whether the wall abuts a side or rear lane.	✓ Objective met
	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.04-2 Walls on boundaries objective

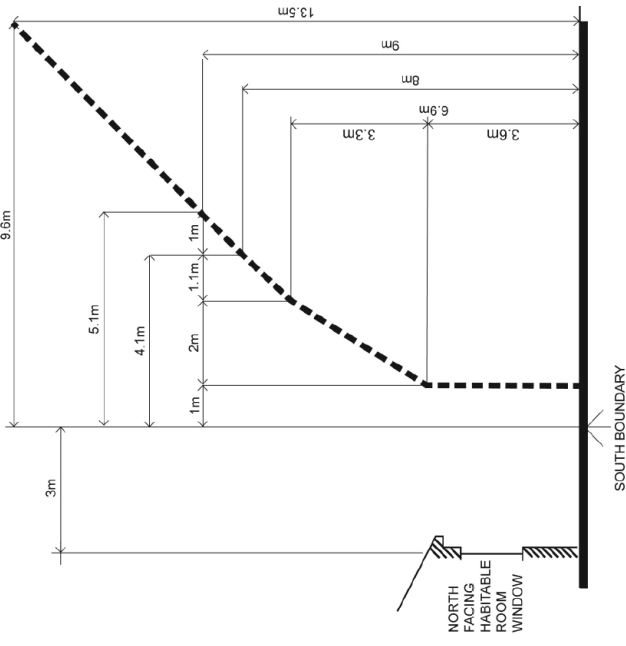
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:	✓ Standard met No proposed walls on boundary
	<ul style="list-style-type: none"> • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: <ul style="list-style-type: none"> - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. 	
	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	
	A building on a boundary includes a building set back up to 200mm from a boundary.	
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The extent to which walls on boundaries are part of the neighbourhood character.	
	The impact on the amenity of existing dwellings.	
	The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	
	The orientation of the boundary that the wall is being built on.	
	The width of the lot.	
	The extent to which the slope and retaining walls or fences reduce the effective height of the wall.	
	Whether the wall abuts a side or rear lane.	
	The need to increase the wall height to screen a box gutter.	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

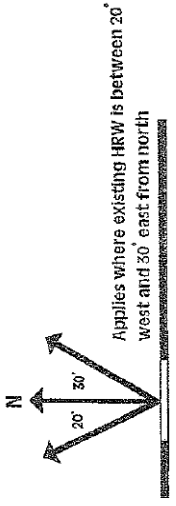
Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	✓ Objective met
Clause 55.04-3 Daylight to existing windows objective		
Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	✓ Standard met Light courts of habitable room windows on the adjoining properties would not be impacted by the proposal. No. 1/45 and 2/45 Birdwood Avenue have habitable windows 1m from the boundary Proposed residential building setback 1.6 metres allowing a minimum area of 3sqm and 1 m clear to the sky No other windows within 3m of a boundary
	Walls or carpports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window. Diagram B2 Daylight to existing windows  Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	✓ Standard met Existing habitable room windows on adjoining properties would not be impacted by the proposal.
Decision Guidelines	The design response. The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows. The impact on the amenity of existing dwellings.	
Objective	To allow adequate daylight into existing habitable room windows.	✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.04-4 North-facing windows objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
<p>Standard B20</p>	<p>If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.</p> <p>Diagram B3 North-facing windows</p>  <p>Diagram B3 North-facing windows</p> <p>The diagram illustrates the setback requirements for a north-facing habitable room window. A dashed line represents the required setback from the south boundary. The setback distance is 3m for the first 3.6m of height, plus 0.6m for every metre of height over 3.6m up to 6.9m, plus 1m for every metre of height over 6.9m. The diagram shows a window of height 9.6m. The setback distance is calculated as 3m + (0.6m * (9.6m - 3.6m)) + 1m = 6.6m. The diagram also shows a 1m setback from the edge of the window. The total setback distance is 7.6m. The diagram also shows a 1m setback from the edge of the window. The total setback distance is 7.6m.</p>	<p>Standard met</p> <p>No north facing habitable room windows within 3 metres of the boundary</p>
	<p>A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.</p>	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

	 <p>Applies where existing HRW is between 20° west and 30° east from north</p>	
Decision Guidelines	<p>The design response.</p> <p>Existing sunlight to the north-facing habitable room window of the existing dwelling.</p> <p>The impact on the amenity of existing dwellings.</p> <p>To allow adequate solar access to existing north-facing habitable room windows.</p>	
Objective		✓ Objective met

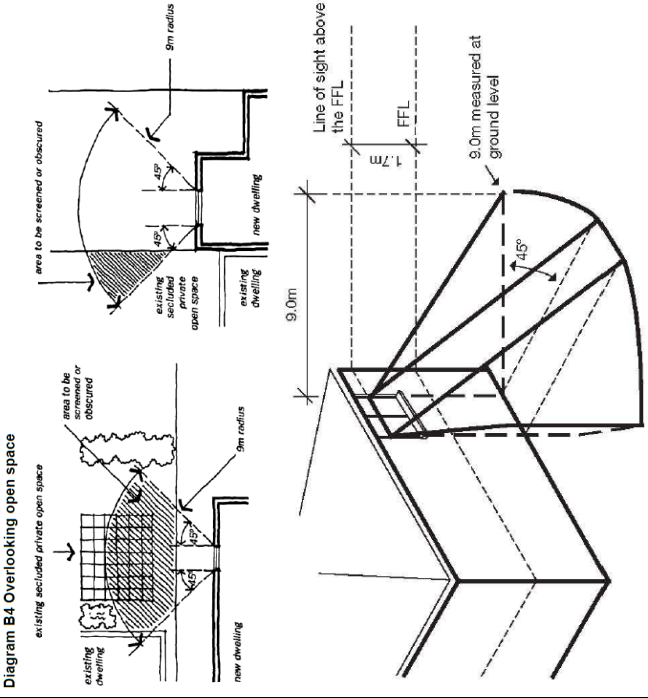
2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	Standard met The proposed development has provided reasonable setbacks from neighbouring dwellings to the sides and rear. No significant overshadowing of existing neighbouring secluded private open spaces will occur. The applicant has provided overshadowing diagrams to indicate compliance.
Decision Guidelines	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	Standard met
	The design response.	
	The impact on the amenity of existing dwellings.	
	Existing sunlight penetration to the secluded private open space of the existing dwelling. The time of day that sunlight will be available to the secluded private open space of the existing dwelling. The effect of a reduction in sunlight on the existing use of the existing secluded private open space.	
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.04-6 Overlooking objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
<p>Standard B22</p>	<p>A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.</p> <p>Diagram B4 Overlooking open space</p> 	<p>Standard met</p> <p>Single storey building. No first floor windows. See below for ground floor assessment.</p>
	<p>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</p> <ul style="list-style-type: none"> • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. 	<p>Standard met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

	<ul style="list-style-type: none"> Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	<ul style="list-style-type: none"> Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	<p>✓ Standard met</p>
	<p>Obscure glazing in any part of the window below 1.7 metres above floor level may be operable provided that there are no direct views as specified in this standard.</p> <p>Screens used to obscure a view should be:</p> <ul style="list-style-type: none"> Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. Permanent, fixed and durable. Designed and coloured to blend in with the development. 	<p>N/A</p>	
	<p>The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.</p>	<p>✓ Standard met</p> <p>The north, east and western boundaries fences of a minimum 1.6 metres with 0.5 metres high trellis have been provided, bringing the effective fence height to 1.9 metres.</p> <p>The finished floor level of the building is a maximum 0.5 metres above the natural ground level.</p> <p>Complies</p>	
Decision Guidelines	The design response.		
	The impact on the amenity of the secluded private open space or habitable room window.		
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.		
Objective	The internal daylight to and amenity of the proposed dwelling or residential building.		
	To limit views into existing secluded private open space and habitable room windows.		<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.04-7 Internal views objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ Standard met
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent dwellings.	✓ Standard met No noise sources apparent.
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	✓ Standard met No noise sources apparent.
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	N/A
Decision Guidelines	The design response.	
Objectives	To contain noise sources within development that may affect existing dwellings.	✓ Objective met
	To protect residents from external noise.	

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.05-1 Accessibility objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met The floor levels proposed are not excessive high and could be accessible to people with limited mobility.
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: <ul style="list-style-type: none">• Be visible and easily identifiable from streets and other public areas.• Provide shelter, a sense of personal address and a transitional space around the entry.	✓ Standard met The entry is visible from Birdwood Avenue
Objective	To provide each dwelling or residential building with its own sense of identity.	✓ Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B27	<p>A window in a habitable room should be located to face:</p> <ul style="list-style-type: none"> • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter. 	<p>Standard met</p> <p>Each habitable room window would face an outdoor space.</p>
Decision Guidelines	<p>The design response.</p> <p>Whether there are other windows in the habitable room which have access to daylight.</p>	
Objective	To allow adequate daylight into new habitable room windows.	<p>Objective met</p>

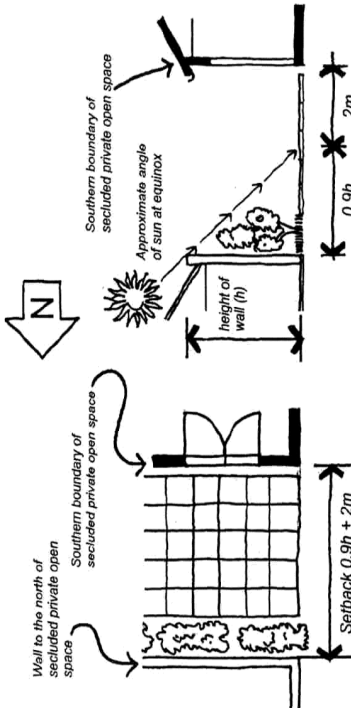
2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.05-4 Private open space objective

Title & Objective		Standards	Standard Met/Standard Not Met/NA
Standard B28		A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. GRZ1: "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	Standard met Private open space total = 210.52sqm SPOS = 93.2 sqm provided to the sides and rear of the residential building Complies
		<p>If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:</p> <ul style="list-style-type: none"> An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. <p>The balcony requirements in Clause 55.05-4 do not apply to an apartment development.</p>	
Decision Guidelines		The design response.	N/A
		The useability of the private open space, including its size and accessibility.	
		The availability of and access to public or communal open space.	
		The orientation of the lot to the street and the sun.	
Objective		To provide adequate private open space for the reasonable recreation and service needs of residents.	Objective met

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.05-5 Solar access to open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B29	<p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p> <p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall.</p> <p>Diagram B5 Solar access to open space</p> 	<p>✓ Standard met</p> <p>✓ Standard met</p> <p>The SPOS will receive adequate daylight from northern, easterly and westerly angles</p>
Decision Guidelines	<p>The design response.</p> <p>The useability and amenity of the secluded private open space based on the sunlight it will receive.</p>	
Objective	<p>To allow solar access into the secluded private open space of new dwellings and residential buildings.</p>	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.05-6 Storage objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	<p>Standard met (via condition)</p> <p>No external storage provided. Although the building is not a dwelling therefore not necessarily required as a part of the standard, it is considered external storage should be provided to the residential building for garden maintenance and to provide adequate storage facilities.</p> <p>As suitable space is provided to allow a storage shed, a condition can be included on the permit to ensure storage is provided to the building.</p>
Objective	To provide adequate storage facilities for each dwelling.	<p>Objective met</p> <p>Met via permit condition</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.06-1 Design detail objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B31	<p>The design of buildings, including:</p> <ul style="list-style-type: none"> • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves and parapets, <p>should respect the existing or preferred neighbourhood character.</p> <p>Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.</p>	<p>Standard met</p> <p>The proposal offers a respectful design that is in the preferred neighbourhood character. The materials, finishes, and colours of the building is suited to residential development and found within nearby developments.</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.</p> <p>Whether the design is innovative and of a high architectural standard.</p>	<p>Standard met</p>
Objective	<p>To encourage design detail that respects the existing or preferred neighbourhood character.</p>	<p>Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.06-2 Front fences objective

Title & Objective		Standards	Standard Met/Standard Not Met/NA						
Standard B32		The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.	✓ Standard met A 0.9 – 1.2 m wrought iron front fence proposed along the street frontage keeping with the existing low scale visual design of fencing along Birdwood Avenue						
		A front fence within 3 metres of a street should not exceed: <ul style="list-style-type: none">• The maximum height specified in a schedule to the zone, or <u>All schedules to all residential zones:</u> <i>“Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets”</i> <ul style="list-style-type: none">• If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. Table B3 Maximum front fence height <table><tr><th>Street Context</th><th>Maximum front fence height</th></tr><tr><td>Streets in a Road Zone, Category 1</td><td>2 metres</td></tr><tr><td>Other streets</td><td>1.5 metres</td></tr></table>	Street Context	Maximum front fence height	Streets in a Road Zone, Category 1	2 metres	Other streets	1.5 metres	✓ Standard met Fencing does not exceed 1.2 metres
		Street Context	Maximum front fence height						
		Streets in a Road Zone, Category 1	2 metres						
		Other streets	1.5 metres						
Decision Guidelines		Any relevant neighbourhood character objective, policy or statement set out in this scheme.							
		The design response.							
		The setback, height and appearance of front fences on adjacent properties.							
		The extent to which slope and retaining walls reduce the effective height of the front fence.							
Objective		Whether the fence is needed to minimise noise intrusion.	✓ Objective met						
		To encourage front fence design that respects the existing or preferred neighbourhood character.							

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.06-3 Common property objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal and private areas.	<p>✓ Standard met</p> <p>Appropriate fencing has been including to delineate private areas.</p>
Objectives	Common property, where provided, should be functional and capable of efficient management.	<p>✓ Standard met</p>
	<p>To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained.</p> <p>To avoid future management difficulties in areas of common ownership.</p>	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 47 Birdwood Avenue, Dandenong (Planning Application No. PLN22/0528) (Cont.)

Clause 55.06-4 Site services objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ Standard met Suitable site services are provided to each room with individual SPOS areas provided connecting to each room provided with water tanks, clotheslines, and other site services
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✓ Standard met (via condition) The location of the mailbox has not been annotated on the plan, this can be included via permit conditions
	Bin and recycling enclosures should be located for convenient access by residents.	✓ Standard met The building has access to the street from the bin storage area.
	Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ Standard met (via conditions) The location of the mailbox can be annotated along the front boundary and would be easily accessible by Australia Post.
	The design response.	
Decision Guidelines Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate and attractive.	✓ Objective met

3 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

- i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
- ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:

- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors or Members upon request.

3 QUESTION TIME - PUBLIC (Cont.)

- e) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- f) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- g) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- h) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- i) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- j) The text of each question asked and the response will be recorded in the minutes of the Meeting.

4 OFFICERS' REPORTS - PART TWO

4.1 POLICY AND STRATEGY

4.1.1 Review of Council Policies - Policies for Abolition

File Id:	A9701733
Responsible Officer:	Manager Governance
Attachments:	Policies and Codes of Practice for Abolition (x11)

1. Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

Council recently reviewed all of its organisational policies and created a new Policy Register. A number of policies were found to be irrelevant to Council's current operational requirements and/or superseded and can now be abolished.

2. Recommendation Summary

This report recommends that the policies and codes of practice outlined in this report and provided in Attachment 1 be abolished.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

3. Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the consistent, effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan or as required by legislation. Policies promote consistency across the organisation and enable the community to be familiar with the principles behind administrative and Council decisions.

Existing Council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is considered to be automatically revoked upon readoption of the latest version of that policy.

A recent review of all organisational policies found a number of existing policies and codes of practice to be irrelevant, superseded or superfluous to Council's current operational requirements which can now be abolished.

4. Proposal

It is proposed that the following policies and codes of practice be abolished by Council for the reasons provided in the table below:

Policy Name	Reason for Abolition
Capital Investment on Non-Council Owned Land Policy	The policy is now superseded by other policies and conflicts with current practices within the organisation.
Environmental Management Code of Practice and Policy	These have been superseded by the Planning Scheme, Sustainability Strategy, Climate Emergency Strategy, Procurement Policy, CIP Process and Sustainable Buildings Policy.
Financial Management Policy	The financial management policy can be abolished as most approaches detailed in the policy are now defined in the <i>Local Government Act 2020</i> (the Act) (section 101 - Financial Management Principles) and other sections. The Act also provides the statutory framework for which Council must comply. Part 4 of the Act sets out the requirements related to Planning and Financial Management – including budget processes, financial management and reporting.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

	The key components of the integrated framework are also defined in the Act and include the Budget, Financial Plan, Annual Report, Asset Plan, Workforce Plan and the Revenue and Rating Plan.
Intervention Filter Policy	This policy filled a previous legislative void in the <i>Building Act 1993</i> . In late 2017, it was included within section 212 of the <i>Building Act 1993</i> and it now clarifies the roles and responsibilities of the Council in its Municipal District.

Policy Name	Reason for Abolition
Local Economic and Employment Development Policy	The <i>Local Government Act 2020</i> does not require Council to have an Economic Development Policy. Content is covered under the Local Economic Development Strategy which is currently being reviewed.
Pricing Policy	This policy has been superseded by the Revenue and Rating Plan.
Resource Sustainability Policy	This policy has been superseded by the Waste & Litter Strategy, Sustainability Strategy, Procurement Policy, CIP Process and Sustainable Buildings Policy.
Sustainable Development Policy	Content is now covered by the Sustainable Buildings Policy and development applications are covered by the introduction of the Local Environmental Sustainable Development (ESD) Policy into the Greater Dandenong Planning Scheme Clause 22.06.
Swimming Pool/Spa Compliance Code of Practice	This code of practice is outdated due to legislative changes and is now incorporated into the overarching Building Services Standard Operating Procedures Manual.
Swimming Pool/Spa Safety Policy	This policy is outdated due to legislative changes and is now incorporated into the overarching Building Services Standard Operating Procedures Manual.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

5. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.

5.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Art and Culture

5.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four (4) years. This report is consistent with the following strategic objectives:

- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes

6. Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

7. Financial Implications

No financial resources are impacted by this report.

8. Consultation

Prior to reporting to Council on the abolition of the policies and codes of practice outlined in this report the Policy Register was reviewed and evaluated by the Executive Team.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

10. Recommendation

That the policies and codes of practice outlined in this report and provided in Attachment 1 be abolished and Council's Policy Register be updated accordingly.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – POLICIES FOR ABOLITION

ATTACHMENT 1

**POLICIES AND CODES OF PRACTICE
FOR ABOLITION (x11)**

PAGES 39 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY **Capital Investment On** **Non-Council Owned land**

Policy Statement

One of Council's primary responsibilities is to manage and develop its own assets on behalf of the community and to achieve the most effective and efficient use of available resources.

To this end:

1. Council will not fund any development on privately owned land.
2. Council may at its discretion give consideration to funding the development of assets on Government & Public School land and providing that the proposal:
 - . Will not compete with any other Council owned facility.
 - . Will not reduce usage of any Council owned facility.
 - . Must be accompanied by an impact statement with details such as: target population, business plans for facility, impact on other providers, market share and the business targeted etc. .
 - . Will not be a commercial venture by intent or design.
 - . Will achieve specific outputs Council has stated are to be achieved in Greater Dandenong's Corporate Plan.
3. Council may consider requests for financial assistance on the understanding and agreement that it would be a one-off grant.
4. Council will have no ongoing involvement, funding requirement or other responsibility for the facility. This includes but is not limited to maintenance, operations, programs, redevelopment or risk management. Council, however, reserves the right to review the criteria in accord with adopted corporate strategies.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY **Capital Investment On** **Non-Council Owned land**

Financial Implications

Subject to the above criteria and stringent evaluation of the business case being met, Council may consider funding a proposal through its annual budget evaluation process:

1. Requests for funding under \$5,000 would be referred to the Community Grants Program for funding consideration against other community requests.
2. Requests for funding over \$5,000 may be considered through the Community Grants Program and would have to:
 - . Have passed a Council resolution to refer the proposal to refer the proposal to the Community Grants scheme.
 - . Demonstrate clear, extensive linkages and achievement potential of Council's priorities outlined in the Annual Corporate Plan and adopted strategies.
 - . Demonstrate highly quantifiable community benefits.
 - . Compete against all other Council and community requested projects.
3. Projects that Council agrees would be its responsibility could be funded under the City Improvement Program or Community Grants Program, eg bike path strategy.

Context I Rationale

Council provides many services and facilities for the community's benefit and enjoyment. Ensuring these are efficiently and effectively managed includes protecting them from proposals that would compete with them for Council's financial resources or reduce their use or viability.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY **Capital Investment On** **Non-Council Owned Land**

Objectives

Council, through this policy aims to:

- . Responsibly manage its own community assets and financial resources as a priority, to ensure value-added community benefits and best possible return on investment can be gained from using community funds.
- . Ensure that community resources are used on projects that benefit the broader community, fill identified gaps in service provision that cannot be achieved any other way, achieve Council adopted strategies and plans and demonstrate significant linkages to Council's corporate plan.
- . Achieve improved decision making and evaluation of options for community assets through improved asset management. (Refer 'GHD, City of Greater Dandenong Life Cycle Management Plan', May 2000, piii)
- . Clearly outline to requesting organisations that Council shall only provide in approved instances, a one-off grant as a gesture of support for a worthy project, but this gesture will not bind Council to any further involvement in the project.
- . Refer any approved requests, as far as practicable to the Community Grants Program, to protect Council's ability to maximise equity in its own assets through the City Improvement Program.
- . Ensure National Competition Policy requirements are adhered to.

Key Linkages ..

- . The 2000 - 2005 Corporate Plan outlines several Council strategies for success that can be achieved through this policy. They include:
- . Ensure the physical assets of the City are managed effectively in the best interests of the community.
- . Advocate for major infrastructure projects that will improve the work and living opportunities for residents in Greater Dandenong.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY **Capital Investment On** **Non-Council Owned land**

- . Upgrade existing sporting facilities to provide for increased usage, particularly for emerging sports.
- . Protect and improve the financial viability of commercial assets owned by the city.
- Federal
 - . National Participation Framework - Active Australia
- State
 - . Local Government Act
 - . Physical Activity Strategy - Active for Life
 - . Sport and Recreation - Victoria
 - . Dept of Human Services
 - . Principal Bicycle Network
- City of Greater Dandenong
 - . Corporate Plan and Community Charter 2000-2005
 - . Life Cycle Management Plan.
 - . Municipal Public Health Plan .
 - . Open Space Strategy
 - . Bicycle Strategy
 - . Creeks & Corridors Strategy
 - . Playground Hierarchy Strategy
 - . Heritage Study
 - . Parks and Reserves Strategic Asset Management Program
 - . Sports Ground and Pavilion Allocation and Pricing Policy
 - . Community Development Public Policy
 - . Participation in Decision Making Policy
 - . Diversity Policy ..
 - . Leisure link up
 - . Good Neighbour Guidelines
 - . Good Design Guide
 - . Statutory planning compliance.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

**POLICY
Capital Investment On
Non-Council Owned land**

Original Date adopted by Council:

Date document was re-considered with amendments:

Responsible Group: Infrastructure Planning Department

Date of Next Review:

File Reference:

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



CODE OF PRACTICE

ENVIRONMENTAL MANAGEMENT

To ensure providers of services on behalf of Council undertake all works and services in a manner that has minimal impact on the natural environment

Practices will be developed to publish and disseminate appropriate strategies, environmental management systems, action plans, codes of practice, guidelines, procedural manuals and other relevant environmental information necessary to raise awareness and encourage positive action to facilitate sustainable environmental planning and management.

Objectives

The City of Greater Dandenong is committed to achieving high quality environmental outcomes through implementation of best practice environmental management systems that are beneficial to residents, ratepayers' and the natural environment.

Purpose

To ensure that providers of services on behalf of the City of Greater Dandenong undertake all works and services in a manner that has minimal impact on the natural environment.

Scope

Areas covered by this Code of Practice include, but are not limited to:- waterways, discharges to sewer, land, native and heritage flora, fauna, air, litter, noise, waste minimisation and disposal, dangerous goods, safety and any other areas deemed appropriate or relevant.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Legislation

Providers of services on behalf of Council shall abide by all relevant legislation, regulations, Council policies and Local Laws which are designated to protect the environment, including but not limited to the following:-

- City of Greater Dandenong Local Laws;
- City of Greater Dandenong Policies that address environmental issues;
- The Environment Protection Act 1987;
- Water Industry Act 1994;
- Litter Act 1987;
- Dangerous Goods Act 1985;
- Planning and Environment Act;
- Health Act (General Amendment) 1988;
- Flora and Fauna Guarantee Act 1988;

and any related regulations, policies and State Environment Protection Policies (SEPP's).

The following is a brief overview of the issues that are to be addressed by service providers.

1. Waterways

All efforts are to be made to ensure that no pollutants enter the stormwater drainage system - this includes liquids and solids. For example, vehicles and equipment are not to be washed so that waste water enters the stormwater drainage system, bunding may need to be installed and wastes are not to be hosed down or swept into the stormwater drainage system.

2. Discharges to Sewer

Disposal of waste to the sewer system can only occur in accordance with a written agreement with South East Water and its successor in Law.

3. Land

All work practices are to be undertaken in a manner which does not result in any form of land contamination. This includes correct storage, handling and disposal of products. Installation of bunding, covered storage areas and equipment to contain run-off and spills may be required.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

4. Native and Heritage Flora

Significant native vegetation and vegetation that is of historical importance is to be protected and advice sought from the Manager Environmental Planning prior to any removal, or possible damage to, trees, shrubs or areas containing significant quantities of native grasses or aquatic plants. All requirements as listed in the Planning and Environment Act 1987, Planning Scheme and the Flora and Fauna Guarantee Act 1988 must be adhered to.

5. Fauna

Native Fauna and habitat of native fauna are to be protected, this includes large trees providing habitat for fauna, wetlands which provide habitat for birds and aquatic creatures. No interference with native fauna or native fauna habitat is to be undertaken without written approval from the Manager Environmental Planning.

6. Air

All practicable measures are to be taken to protect the air environment. This includes, no burning of rubbish, vegetation or other matter in incinerators or open spaces without a written permit from Local Laws and Residential Amenity, all vehicles and equipment are to be kept in a roadworthy and satisfactory condition and must be serviced and maintained regularly to ensure that emissions are in accordance with EPA requirements.

7. Litter

All litter must be removed and disposed of to a licensed landfill within one working day or, at least, prior to completion of work. Litter must not be allowed to escape from designated work areas. Suitable facilities and containers must be provided and maintained for the collection of litter.

8. Noise

All equipment must be operated in accordance with the Environment Protection Act 1970 and associated State Environment Policies, and any relevant local laws to ensure that the operation of equipment does not create a disturbance. Wherever required equipment must be fitted with noise control equipment.

9. Waste Minimisation and Disposal

Wherever feasible waste products are to be recycled or reused. Where it is not feasible to recycle or reuse waste, it must be disposed of legally, this will usually mean disposal to a licensed landfill site. No waste products are to be illegally dumped or left on-site.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

10. **Dangerous Goods**

All products and chemicals classified as dangerous or hazardous are to be handled, labelled, stored and disposed of in accordance with Dangerous Goods regulations.

11. **Safety**

Safety precautions are to be undertaken to protect people and the environment. Trained staff are to be available at all times when dangerous or hazardous goods are used.

Litter Abatement

This Policy will be supplemented by procedure.

Waste Management

See contract specification

Original Date adopted by Council:	27 January 1997
Last endorsed by Council:	14 May 2007
Responsible Business Unit:	Development Services
Date of Next Review Date:	May 2008
Review Cycle:	Annually
File Reference:	98 00399

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



POLICY
ENVIRONMENTAL
MANAGEMENT

Council Position

The City of Greater Dandenong will:

- establish and maintain an environmental management system as a high corporate priority;
- adopt a comprehensive approach to planning and management of the City which reflects social, economic and environmental factors.

Context / Rationale

Council will work toward achieving environmental and economically-sustainable development through the creation of a healthy, safe and enjoyable environment for present and future citizens. The regional, state, national and global contexts that decisions impacting on the environment need to be made are recognised by Council and optimum outcomes will be pursued by ensuring minimal negative impact on the environment through a range of integrated measures. This Policy will apply to all activities for which Council has responsibility.

Objectives

Council will:

- develop and implement systems to ensure continual environmental improvement;
- monitor its environmental performance;
- take all necessary steps and precautions to abide by environmental legislation, policies and regulations and wherever possible shall go beyond regulation to meet community and corporate aspirations;
- minimise and work towards preventing pollution;
- develop a framework for setting and reviewing environmental objectives and targets;

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

- through contract specifications, leases, service agreements and other appropriate documentation Council shall require those that deliver services on behalf of Council or utilise Council facilities to undertake their activities in an environmentally sound manner;
- ensure, that wherever feasible, products and equipment purchased for use by, and on behalf of, Council are energy efficient and encourage and/or support recycling, reuse and resource recovery;
- develop management, employee and contractor commitment to protect the environment;
- Ensure that environmental management principles are embraced in corporate strategies, action plans and studies;
- Develop partnerships with the community, business and industry, educational institutions, suppliers of goods and services and other stakeholders to encourage sound environmental practices; and
- Make sure all managers, team leaders and site supervisors (employed directly by Council or on a contract basis) are responsible to ensure that employees within their control or influence comply with this policy and provide support, training and resources to ensure reasonable precautions, due care and diligence are applied to prevent non-compliance.

Key Linkages

- Corporate Plan & Annual Plan
- Environmental Management Strategy
- Environment Protection Act 1970
- Australian and New Zealand Standard ISO 14001
- Local Government Act 1989
- SAMP
- SafetyMap

Original Date adopted by Council:	27 January 1997
Last endorsed by Council:	14 May 2007
Responsible Group:	Development Services
Date of Next Review Date:	May 2008
Review Cycle:	Annually
File Reference:	98 00399

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

FINANCIAL MANAGEMENT POLICY

Objective ID:	A410749	Authority:	Council
Directorate:	Corporate Services	Responsible Officer:	Manager, Finance
Policy Type:	Discretionary	Version No:	
1 st Adopted by Council	13 January 1997 Minute No.577	Last Adopted by Council:	10 September 2012 Minute No. 1358
Review Period:	Every 3 years	Next Review:	September 2017

1. Purpose

This policy has been developed to provide an over-arching framework to the financial management approach within the City of Greater Dandenong. It ensures that Council complies with the principles of financial prudence as established in the *Local Government Act* (1989) and provides the basis of how the financial viability of this Council will be ensured.

2. Background

Section 136 of the Local Government Act 1989 establishes the following principles of sound financial management:

1. manage the financial risks of Council prudently, having regard to economic circumstances;
2. pursue spending and rating policies that are consistent with a reasonable degree of stability in the level of rates burden;
3. ensure that decisions are made and actions are taken having regard to financial effects on future generations;
4. ensure full, accurate and timely disclosure of financial information relating to the Council.

The risks referred to in point 1 above are noted as being:

- the level of debt;
- the commercial and entrepreneurial activities of Council;
- the management and maintenance of assets;
- the management of current and future liabilities;
- legislative change restricting Councils ability to raise revenue

3. Scope

This policy applies to Council and Staff of the City of Greater Dandenong.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

4. References

- Originally adopted by Council on 13 January 1997
- Last endorsed by Council 10 September 2012
- Local Government Act 1989
- Valuation Of Land Act 1960 and Contract
- Victoria Grants Commission Act 1976
- Local Government (Finance and Reporting) Regulations 2014

5. Definitions

N/A

6. Council Policy

Council will:

- annually review and adopt a Long Term Financial Strategy that provides an appropriate financial framework for Council's long term financial sustainability and highlights Council's financial management strategies in respect of capital expenditure, renewal of assets, loan borrowings, level of rate income, fees and charges and reserve funds;
- prepare an Annual Budget for Council consideration in a timely fashion that provides Council with the opportunity to commence the incoming financial year with an agreed budget in place
- continually improve financial management and reporting procedures which accurately inform management and Council of the financial performance and position of the City in a timely manner that provides the opportunity for corrective action where required;
- prepare a Mid-Year Budget Review for Council consideration that highlights all known variances to the adopted Budget;
- ensure budgetary decisions are made in accordance with the Long Term Financial Strategy, the Annual Budget and the Mid-Year Budget Review;
- prepare a rating strategy for Council consideration in line with the biennial valuation cycle or, at minimum, every three years;
- annually benchmark Greater Dandenong's financial performance and outcomes against like Councils and report the same to Council;
- ensure financial transactions comply with Australian Accounting Standards and relevant legislative requirements;
- seek to present its annual financial statements in a manner that is most easily understood by key stakeholders, including residents of this Council

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- review Council fees and charges and other income sources at regular intervals to ensure that Council is optimising income along with the principles of national competition policy guidelines and equity in determining levels of charges levied;
- provide a robust internal audit program and a framework that supports an active and dynamic Audit Committee as a key element of strategic financial management;
- manage the liquidity and debt management strategies of Council to maximise earnings and ensure availability of funds to meet the service needs of the community; and
- develop and maintain appropriate financial management policies for the consideration of Council.

7. Related Documents

- Australian Accounting Standards
- Australian Accounting Standards Board authoritative pronouncements
- Council's Long Term Financial Strategy
- Audit Reports and Audit Advisory Committee
- Council Plans, including Annual Plan
- Asset Accounting Policy and Guidelines
- Investment Policy

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



POLICY INTERVENTION FILTER

Policy Statement

Council will ensure complaints regarding building works, for permits issued by Private Building Surveyors, will be considered using an intervention filter risk assessment matrix to classify the method of response based on the level of risk to life and property.

Context / Rationale

Council and its Municipal Building Surveyor are required to administer and enforce the Building Act 1993 with relation to complaints where a private building surveyor has been appointed and is responsible to carry out functions under the Act and when matters will be referred to the Building Commission and/or Building Practitioners Board for their administration and enforcement of the Building Act 1993.

When a complaint is received the Municipal Building Surveyor will use the Building Control Filter Criteria ('the Filter Criteria') to determine when to intervene using the powers under the Building Act. The filter uses a risk assessment matrix to classify the method of response based on the level of risk to life and property.

The filter criteria provides for a range of actions - from immediate action by the Municipal Building Surveyor to referring the complainant to the relevant building surveyor (for him or her to attend to the matter) in the case of low risks.

Serious misconduct by any building practitioner will be referred to the Building Practitioners Board or the Building Commission for supervision, direction and/or discipline.

Objectives

Provide consistency and transparency of Council's approach in the administration and enforcement of the Building Act.

Provide risk management and accountability in building control.

Provide direction of matters/complaints to appropriate bodies.

Deter wayward practitioners by threat of referral to the Building Practitioners Board and/or Building Commission for disciplinary or directive actions.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Key Linkages

Building Act 1993
Building Regulations 1994,
Building Control Intervention Filter Criteria and supportive letters.
5 Year Council Plan

Original Date adopted by Council:	(New Policy)
Date last endorsed by Council:	TBA
Responsible Directorate:	Development Services
Date of Next Review:	2007
Review Cycle:	Biennially
File Reference:	18/02/02/013

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Local Economic and Employment Development Policy

EDRMS Objective ID:	A489693	Directorate:	Development Services
Authority:	Council	Responsible Officer:	Manager, Economic Development
Policy Type:	Discretionary	Version No:	001
1 st Adopted by Council	14 June 2011 Minute No. 858	Last Adopted by Council:	14 June 2011 Minute No. 858
Review Period:	Every 4 years	Next Review:	June 2015

1. Purpose

Through a range of economic development activities, council with key stakeholders will lead the region's growth by building sustainable economic prosperity within the City of Greater Dandenong that will provide growing and diverse employment and learning opportunities for the workforce and greater shareholder value for business owners.

2. Background

Within the context of the Local Government Act the primary objective of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions.

In seeking to achieve its primary objective a Council must have regard to a number of facilitating objectives including:-

- To promote the social, economic and environmental viability and sustainability of the municipal district;
- To improve the overall quality of life of people in the community;
- To promote appropriate business and employment opportunities

The Local Government (Best Value Principles) Act also includes opportunities for local employment growth or retention as one of the factors that may be looked at in applying the Principles

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

The Council Plan 2009-2013 includes the key objective of a Thriving and Creative City by working to create a place where people of all ages and backgrounds can reach their potential, gain the skills and education they need for success in life, and be part of a prosperous economy where all trade, manufacturing and business activity flourish.

3. Scope

This policy applies to all Councillors and staff of the City of Greater Dandenong

4. References

Supersedes policy originally adopted by Council 27 January 1997 and reconsidered with amendments 24 May 1999.

This policy also supersedes Codes of Practice Economic Development adopted by Council 27 January 1997 and reconsidered with amendments 24 May 1999.

5. Definitions

Section 1A (Interpretation of Act) of the Local Government Act 1989 defines a "local community" as

- People who live in the municipal district; and
- People and bodies who are rate payers; and
- People and bodies who conduct activities in the municipal district

6. Council Policy

To enhance the short, medium and long term economic prosperity of the City of Greater Dandenong in a measurable way that is consistent with the social values and standards of the community including residents, employees who work here and the businesses which operate here.

The goal is to stimulate the creation of greater employment prospects, the provision of better quality job opportunities and improved shareholder value to business owners.

Guiding principles include:-

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- A commitment to developing a sustainable region and acknowledging the balance between social and economic development and environmental responsibility
- A diversified economy that actively assists with the continual transition to a 21st century knowledge driven economy and strengthens the local economy in both the national and global economy
- A commitment to local businesses by assisting existing companies to develop and prosper
- To form partnerships with public and private sector organizations that assists the City of Greater Dandenong to achieve its goals.

Implementation of this policy will include activities that market the City as a business destination, facilitate business investment and employment creation, support existing businesses and measure and monitor the local and regional economy.

This implementation will achieve the policy goal within the overall economic context of the commercial, public and social economies by delivering liveability, equity and sustainability for the economy, community and environment.

7. Related Documents

Local Government Act 1989
Local Government (Best Value Principles) Act 1999
Council Plan 2009-2013
Economic Development Strategy September 2005
Regional Economic Strategy for Melbourne's South East (2009-2030) January 2009

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Pricing Policy

File Number:	A1880513	Authority:	Council
Directorate:	Corporate Services	Responsible Officer:	Manager, Financial Services
Policy Type:	Discretionary	Version No:	001
1 st Adopted by Council	27 May 2013 Minute No. 195	Last Adopted by Council:	27 May 2013 Minute No. 195
Review Period:	3 years	Next Review:	May 2016

1. Purpose

To provide a set of guiding principles that will enable Council to set fees and charges on a consistent basis for all services.

Whilst Council must consider its overall revenue requirements from a strategic perspective taking into account the needs of the community as a whole, it is important that Council have a mechanism to set prices for its services.

2. Background

Council is empowered under the Local Government Act 1989 to raise revenue by way of fees and charges for services. Council's fees and charges are reviewed and approved as part of the annual budget process.

3. Scope

This policy will apply prices to Council services based on a costing framework, including the assessment of direct, indirect and overhead costs. Pricing of goods and services will be assessed annually and documented within Council Schedule of Fees and Charges.

4. References

- Annual Budget and Schedule of Fees and Charges
- Local Government Act 1989
- Pricing Guidelines

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

5. Definitions

Full cost recovery pricing – price to fully recover direct and overhead costs.

Partial cost recovery (subsidy) – application of a subsidy to charge a price less than the full cost recovery price.

Statutory pricing – Service fee is set or controlled by legislation or pursuant to a funding agreement.

Market pricing – price set in line with benchmark market prices (may and may not be full cost recovery).

Rate of Return pricing - price set above full cost recovery to include a profit margin.

6. Legislative Provisions

Council is required to prepare an annual budget pursuant to Section 127 of the Local Government Act 1989. The annual budget is to include a Schedule of Fees and Charges.

7. Council Policy

7.1 Pricing Principles

That fees and charges are to be classified according to the following pricing basis:

Full Cost Pricing – that Council recovers all direct and indirect costs of a service.

Partial Cost Pricing (subsidy) - that Council recovers less than the full cost of a service.

Statutory Pricing – The price of a service is determined by legislation.

Market Pricing – that Council sets a price of the service by examining alternative prices of surrounding service providers.

Rate of Return Pricing – that Council sets a price above full cost recovery to include a profit margin.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

7.2 Factors considered when determining the amount of the fee for service

In applying the above pricing basis to fees and charges, consideration should be given to the Pricing Guidelines and include an assessment of:

- The cost to Council of providing the service – the full cost of the service that includes direct and indirect costs.
- The importance of the service to the community determining any potential community service obligation under a Partial Cost Pricing – the Pricing Guidelines identify an assessment matrix for Community Service Obligations (CSO).
- Whether services are supplied on a commercial basis – this would likely apply a Rate of Return Pricing Policy subject to market constraints.
- Factors specified in legislation – This would include statutory pricing and Council's obligations arising as a result of the National Competition Policy.
- Market Pricing - examining alternative prices of surrounding third party service providers.
- Relative capacity to pay of service users.

8. Related Documents

- Pricing Guidelines
- Annual Budget
- Schedule of Fees and Charges
- Audit Reports & Audit Advisory Committee
- Council Plans, including Annual Plan

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

24 June 2002

POLICY RESOURCE SUSTAINABILITY

Policy Statement

The City of Greater Dandenong holds resource sustainability as a core value and is committed to meeting the needs of present and future generations whilst creating opportunities for positive social, economic and environmental change at both a local and a global level.

A concept known as the "Ecological Footprint" summarises into a single value the area of land required to *sustain* our level of resource consumption and waste disposal. The ecological footprint concept can be used to estimate the area of land needed to support a household, a business, or a city or a society as they currently operate.

Studies using the ecological footprint concept have shown that if everyone else in the world consumed resources and energy and produced wastes at the rate that Victorians do, we would need at least three earths to support this behaviour. Clearly such a resource intensive and wasteful lifestyle cannot be sustained in the long term and if continued will impact upon the lifestyle choices available to future generations. Only by commencing to work as individuals at the local level, and by implementing positive change, will the collective global outcomes required be achieved.

Objectives

The City of Greater Dandenong will achieve this policy direction by implementing the following objectives:

- **Strategies, Partnerships and Education**
 - The City of Greater Dandenong will lead by example;
 - Corporate strategies, action plans, studies and decision-making to incorporate the principles of sustainability;
 - Partnerships with the community, business and industry, educational institutions, suppliers of goods and services and other stakeholders are developed to encourage the use of sustainable products and practices;
 - Facilitate the implementation of sustainable practices within the community through education and promotion;
- **Purchasing**
 - Make socially, environmentally and economically responsible purchasing decisions;
 - Purchase products and equipment that are energy/water/fuel efficient and support recycling, reuse and resource recovery;

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4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

24 June 2002

Resource Sustainability Policy (Cont.)

POLICY RESOURCE SUSTAINABILITY

- Incorporate running costs and the lifecycle performance of materials and designs into purchasing decisions;
- **Reduce, Re-use, Recycle**
 - Eliminate waste to landfill;
 - Reduce the total amount of materials consumed;
 - Purchase equipment that can be upgraded instead of equipment that will need to be totally replaced;
 - Substitute fully recycled materials or materials with recycled content for virgin materials where performance is not compromised;
 - Reduce the consumption of new materials by re-using building materials;
 - The projected life of the facility shall be used as the criteria to select construction materials;
 - Design new facilities to maximise their lifespan;
 - Design and build facilities to incorporate planning for de-construction, re-use, adaptation, modification and recycling.
- **Energy**
 - Reduce energy consumption;
 - Design and construct all new Council facilities to achieve a minimum energy rating of five stars (VICHERS-Victorian Housing Energy Rating System);
 - New equipment to be more energy efficient than the equipment being replaced;
 - Use locally produced material or light weight materials to minimise energy use required for transport;
 - Use building materials and design techniques that minimise building cooling and heating energy requirements;
 - Reduce Council's reliance upon fossil fuels and energy sources derived from fossil fuels by investing in renewable energy infrastructure and purchasing energy supplied from renewable sources;
 - All new vehicles purchased for Council's fleet to produce lower emission levels than the vehicle being replaced.
- **Water**
 - Reduce water consumption;
 - Do not use mains water for tasks that do not require it or that could be serviced with rainwater or recycled water;

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4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

24 June 2002

Resource Sustainability Policy (Cont.)

POLICY RESOURCE SUSTAINABILITY

- Re-use grey water where health will not be compromised;
- Minimise discharges of waste water and avoid contamination of the stormwater system;
- Equipment/facility upgrades to be more water efficient than the equipment/facility being replaced;
- Select plant species that do not require supplementary watering once established.

Key Linkages

- Corporate Plan 2001- 2006.
- Annual Plan 2001-2002.
- Thinking Globally Acting Locally Waste Management Strategy 2001-2010. (2002)
- Greater Dandenong Greenhouse Action Plan (2001).
- Cities for Climate Protection program
- Environmental Management Strategy, Leading the Way (1996).
- National Strategy for Ecologically Sustainable Development (1992). Commonwealth of Australia.
- Our Common Future (1987). The World Commission on Environment and Development.
- Environment Protection Act (1987).
- Local Government Act (1989).
- Strategic Asset Management Program.
- Buy Recycled Alliance

Original Date adopted by Council:

Date document was re-considered with amendments:

Responsible Group: Community Support

Date of Next Review Date:

File Reference:

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Current at :

Resource Sustainability : Policy

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4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting	24 June 2002
Resource Sustainability Policy (Cont.)	

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

11 November 2002

Sustainable Development Policy (Cont.)

POLICY SUSTAINABLE DEVELOPMENT

Policy Statement

The Municipality of Greater Dandenong is committed to becoming an environmentally (socially and economically) sustainable community.

Implementation.

The achievement of this policy requires change to occur within the Community. This change can be facilitated by Council through:

- Community education;
- Increasing community awareness of sustainability;
- Changes to the Greater Dandenong Planning Scheme aimed at improving the energy efficiency of new buildings/offices/homes and influencing the types of materials used for construction;
- Leading by example.

Issues requiring attention in order to achieve Council's policy direction include:

- Increasing the area of indigenous vegetation;
- Reducing energy consumption;
- Reducing water consumption;
- Increasing community access to transport modes other than cars;
- Conserving materials/minerals/resources through smarter product choices.

Target.

Greater Dandenong has set ambitious targets which seek to set the community on a path to sustainable development. By 2007 it is envisaged that:

- all new development, including homes, commercial and industrial buildings, shall achieve a five star energy efficiency rating;
- at least 50 percent of materials used in new development shall be supplied from sustainable sources and/or made from recycled materials;

Objectives

The City of Greater Dandenong will achieve this policy direction by implementing the following objectives:

- **Working with the Community**
 - Sustainable development supported in corporate strategies, action plans, studies and decision-making;

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

11 November 2002

Sustainable Development Policy (Cont.)

- The communities aspirations for sustainable development reflected in the City of Greater Dandenong Planning Scheme;
- Partnerships with developers, the community, business, industry, and other stakeholders developed to encourage the use of good design, sustainable products and practices;
- Sustainable development promoted to the local community through leadership, education and by setting an example;
- Environmental Management Plans that address soil and stormwater management, erosion, resource use, protection of flora, fauna and habitat, waste management, storage of chemicals and fuels, air quality, noise and product selection produced for each new subdivision or major development;
- **Refuse, Reduce, Re-use, Recycle**
 - Reduce the total amount of materials consumed;
 - Reduce the consumption of new materials by re-using materials;
 - Design to utilise fully recycled materials or materials with recycled content in place of virgin materials, where performance is not compromised;
 - Eliminate the need for waste generated during development/construction to be taken to landfill;
 - Design new infrastructure and facilities to maximise their lifespan;
 - Install infrastructure that can be upgraded instead of infrastructure that will need to be totally replaced;
 - During design incorporate maintenance costs and lifecycle performance when selecting materials;
 - Design and build infrastructure and facilities to incorporate planning for de-construction, re-use, adaptation, modification and recycling.
- **Energy**
 - Reduce energy consumption;
 - Promote the energy star rating scheme to the community to ensure the purchase of energy efficient appliances;
 - Design subdivision layout so that future facilities/homes can achieve a minimum energy efficiency rating of five stars;
 - Design and construct all new homes, buildings and facilities to achieve a minimum energy efficiency rating of five stars;

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

11 November 2002

Sustainable Development Policy (Cont.)

- Use locally produced material or light weight materials to minimise energy use required for transport;
 - Use building materials and design techniques that minimise home/building cooling and heating energy requirements;
 - All streetlighting installations in new development to generate no net greenhouse emissions;
 - Reduce reliance upon fossil fuels and energy sources derived from fossil fuels by promoting and supporting renewable energy infrastructure and the purchase of energy supplied from renewable sources;
 - Ensure that where a resident or a business has gone to the expense of installing a photovoltaic system or solar hot water system, the effective operation of the system is not compromised by future development;
 - Promote gas boosted solar hot water systems to the community as the most effective means of reducing energy costs and greenhouse gas emissions.
- **Water**
 - Reduce water consumption;
 - Promote the installation and use of AAA, AAAA and AAAAA rated appliances (taps, showerheads, toilets, washing machines, dishwashers) to the community;
 - Do not use mains water for tasks that do not require it or that could be serviced with rainwater or recycled water;
 - Re-use grey water where health will not be compromised;
 - Integrate water sensitive design into new residential, commercial and industrial subdivisions;
 - Minimise discharges of waste water to sewer and avoid contamination of the stormwater system;
 - Equipment and facility upgrades to be more water efficient than the equipment or facility being replaced;
 - Select plant species that do not require supplementary watering once established.
 - **Air**
 - New subdivisions/development designed to provide residents a choice of travel modes (footpaths, bicycle paths, public transport);

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

11 November 2002

Sustainable Development Policy (Cont.)

- Public transport network and level of service increased in the Municipality and Region;
- Lobby for and support the development of infrastructure for the refuelling of alternative fuel vehicles (eg compressed natural gas);
- Bicycle paths that link into the Greater Dandenong and regional bicycle network incorporated into subdivision design;
- Promote community subscription to schemes such as Greenfleet which offset vehicle greenhouse gas emissions by planting vegetation;
- Lobby Federal and State governments for more stringent air quality standards to be set in State Environment Protection Policies and in National Environment Protection Measures.
- **Biodiversity**
 - Incorporate into subdivision or development design the environmental, cultural and historical values of a site;
 - Ensure that new subdivisions and developments achieve the objectives of Victoria's Biodiversity Strategy-1997 (ie no net loss in the extent and quality of native vegetation after 2001);
 - Where safe, retain old, dead indigenous trees with hollows as habitat trees, and design the landscape to incorporate them;
 - Design to minimise earthworks, soil disturbance and loss of indigenous vegetation;
 - Only use timber sourced from plantations.

Key Linkages

- Corporate Plan 2002- 2007.
- Annual Plan 2002-2003.
- Thinking Globally Acting Locally Waste Management Strategy 2001-2010. (2002)
- Greater Dandenong Greenhouse Action Plan (2001).
- Cities for Climate Protection program
- Environmental Management Strategy, Leading the Way (1996).
- National Strategy for Ecologically Sustainable Development (1992). Commonwealth of Australia.
- Our Common Future (1987). The World Commission on Environment and Development.
- Victorian Greenhouse Strategy (2002).
- Victoria's Biodiversity Directions in Management (1997).

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Council Meeting

11 November 2002

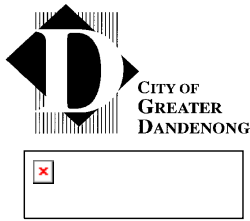
Sustainable Development Policy (Cont.)

- Catchment and Land Protection Act (1994).
- Environment Protection Act (1987).
- Local Government Act (1989).
- Strategic Asset Management Program.
- Buy Recycled Alliance

Original Date adopted by Council:	11 November 2002
Current Copy adopted by Council:	
Responsible Group:	Development Services
Date of Next Review Date:	November 2003
File Reference:	03-00122

Page 5

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



CODE OF PRACTICE SWIMMING POOL/SPA COMPLIANCE

1. APPLICATIONS

Regulation 5.13 of the Building Regulations applies to swimming pools and spas capable of containing a depth of water of more than 300mm and constructed or approved before 8 April 1991.

The definition of *swimming pool* includes any excavation or structure containing water and used primarily for swimming, wading, paddling or the like, including a bathing or wading pool or spa. This will include in-ground and above-ground pools, spas, hot tubs, jacuzzis, and indoor pools. Bird baths, fish ponds, fountains and dams or the like would not be included.

2. PRINCIPLES

Council is required by section 212 of the Building Act 1993 ("the Act") to administer and enforce specified parts of that Act and the whole of the Building Regulations 1994 ("the Regulations") within its municipal boundaries. As with many other responsibilities, Council has the ability to determine how it will carry out these functions having regard to competing obligations and limited resources.

Regulation 5.13 of the Regulations deals with the erection of swimming pool/spa barriers in respect of pools/spas constructed prior to 1991. Pools/spas constructed after that date were required, as part of the building permit, to include as part of the construction, barriers in accordance with the relevant Australian Standard. Prior to 1991 there was no such requirement.

All pools should now have barriers. The owners of a property with a pool or spa with no barrier or inadequate barriers are responsible to **immediately** meet the standards of the Regulations (refer last sheet). A building permit is required for new pool fencing and may be required for alterations to existing fencing and gates.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

In addition, from **1st July 2002** any door or gate opening to the area containing a pre-1991 pool or spa must be fitted with a self-closing device:

“(i) that is located not less than 1.5m above the ground, or the internal floor, level (as the case may be), measured from the approach side; and

(ii) that returns the door or gate to its closed position-

(A) from any position in the range of positions from fully open to resting on the lock or latch; and

(B) from a stationary start from any position within that range without the application of manual force.”.

The above applies regardless of the level of compliance before the amendment – even where Council or another adviser has agreed that barriers complied.

The Regulations require that **all pool barriers** (old and new pools) must be maintained to operate effectively at all times. This means that:

- all existing components of the barrier (eg hinges, self-closers etc) must function as intended
- no objects (including plants) must be located near a barrier which could take away from its effectiveness – even if on an adjoining allotment
- no doors or gates to the pool area are to be left open.

3 BACKGROUND

The *Building Regulations 1994* introduced a requirement that all swimming pools and spas installed before April 1991 must be provided with suitable barriers to prevent unsupervised small children entering the pool area. This was to be undertaken before July 1997.

From 21 December 2001, the Regulations were amended to:

- require compulsory self-closers to gates and doors in barriers to pre-1991 pools and spas to take effect from 1/7/02
- introduce obligations for maintenance and responsibility
- require building permits for new pool fencing and new pools with a depth of water of more than 300mm – regardless of the volume of water
- increase maximum court fines for non-compliance from \$1000 to \$5000.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

4 PROCESS

Council adopted the Swimming Pool Safety Building Services policy on XXXXX. This policy is to be implemented through the administration of The Building Act 1993 and Building Regulations 1994, by enforcing the requirements when breaches are detected and by the promotion of greater public awareness of pool and spa safety and incidents of accidental drowning, especially in relation to small children and toddlers

In order to achieve the objectives of the Policy the following two procedures are to be adopted to ensure the minimum standard within Swimming Pool Safety policy is adhered to.

(a) THE REACTIVE POLICY

Procedure

Upon becoming aware of a potential non compliant barrier Council Officers will inspect the site within two days. If access cannot be gained we will write to the property owner advising that there is concern that the pool/spa at the property may not comply with the Building Regulations and that an inspection will take place on a set date. A copy of relevant information sheets will be sent with that letter. This will take place within 2 days of being notified of the potential non compliance.

•

The Council Officers will inspect the subject property within 5 days.

Upon inspection, in the event there is no barrier or the barrier in place does not comply with regulation 5.13, a Building Order for Minor Work [on the basis that the municipal building surveyor is of the opinion that the barrier is minor work] will be issued pursuant to section 113 of the Building Act. The building order will be in the form as set out in the appendix attached hereto and will (generally) allow the owner 30 days in which to erect a compliant barrier.

In the event as determined by the municipal building surveyor, the individual circumstances warrant the erection of a barrier in a period of time less than 30 days, an Emergency Order under section 102 of the Building Act will be issued.

Any order issued will be accompanied by a copy of regulation 5.13 and associated educational handouts providing information on how to comply with the order and advising as to when the next inspection will take place.

The time for compliance under the order may be extended provided proper grounds for doing so are provided.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

At the end of the time for compliance, the swimming pool will again be inspected. If no genuine action has been taken by the homeowner to comply with the order, the matter will be referred to Council's solicitor for prosecution (for breaches of regulation 5.13 and section 118 of the Building Act) and enforcement through section 253 of the Building Act, being an order of the court requiring compliance. A letter in the form as set out in the appendix will be sent to the owner advising of the referral to Council's solicitor and providing a final opportunity to comply.

If at the time of that inspection the homeowner has attempted to comply with the building order but there are minor matters still outstanding, the homeowner will be advised of a time at which a further inspection will be carried out and that if there is still non compliance at that time enforcement action may be taken.

If a further inspection is required as a result of the barrier not being fully compliant, following that further inspection, the relevant Council officer may determine to refer the matter at that time to Council's solicitor for enforcement action.

(b) THE EDUCATION POLICY

Procedure

The following sets out a variety of measures that may be taken to increase community awareness.

1. Council's policies with respect of regulation 5.13 will be printed and made available in pamphlet form to the public
2. A series of articles on pool safety will be prepared for the local newspaper
3. Enforcement action will be publicised to create greater public awareness of the consequences for non compliance.
4. Pool Shops, Childcare Centres, libraries and other public buildings to be asked to distribute (via the counter) pamphlets and other public awareness material
5. The use of on hold telephone recordings to be investigated
6. A program of displays to be arranged
7. Advertisements in local newspapers
8. Information and appropriate links on Council's website
9. A Report will be prepared on a yearly basis detailing all actions taken under this policy

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Original Date adopted by Council:

Last endorsed by Council:

Responsible Group: Development Services

Date of Next Review: 2007

Review Cycle: Biennially

File Reference No:

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



POLICY Swimming Pool Safety

Policy Statement

Council will seek to prevent the occurrence of accidental drowning in domestic pools and spas through education and enforcement to ensure an improved safety record for all domestic pools and spas.

Context / Rationale

It is recognised and accepted that a swimming pool or spa that does not have complying barriers as required by the Building Code of Australia or regulation 5.13 of the Building Regulations 1994 represents a danger to young children.

Council is required by section 212 of the Building Act 1993 ("the Act") to administer and enforce specified parts of that Act and the whole of the Building Regulations 1994 ("the Regulations") within its municipal boundaries. As with many other responsibilities, Council has the ability to determine how it will carry out these functions having regard to competing obligations and limited resources.

Regulation 5.13 of the Regulations deals with the erection of swimming pool/spa barriers in respect of pools/spas constructed prior to 1991. Pools/spas constructed after that date were required, as part of the building permit, to include as part of the construction, barriers in accordance with the relevant Australian Standard. Prior to 1991 there was no such requirement.

Objectives

To minimise the risk of drowning or near drowning of young children in swimming pools or spas that do not comply with Regulation 5.13 of the Building Regulations 1994 by taking the following three-pronged approach:

- Provision of technical advice on achieving compliance with regulations
- Provision of written information through media outlets, Website, 2nd City news and local press
- Enforcement of Building Regulations where non-compliance is detected

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Key Linkages

Council Plan 2002-2007
Annual Plan 2003-2004
Business Plan 2003-2004
Building Act 1993
Building Regulations 1994
Building Code of Australia
Victorian Municipal Surveyors Group
Kids Safe Victoria

Original Date adopted by Council:

Responsible Directorate:

Development Services

Date of Next Review:

2007

Review Cycle:

Biennially

File Reference:

4.1.2 Q3 2022-23 Council Quarterly Performance Report

File Id:	A9705606
Responsible Officer:	Executive Manager, Communications and Customer Service
Attachments:	Council Quarterly Performance Report 1 January – 31 March 2023 Financial Report 1 July 2022 – 31 March 2023

1. Report Summary

This report details Council's progress against performance targets outlined in the Council Plan 2021-25, Annual Plan 2022-23, and Mid-Year Budget.

2. Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Mid-Year Budget for the period ending 31 March 2023.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

3. Background

Council formally adopted the Council Plan 2021-25 and Annual Plan 2022-23 on Monday 27 June 2022 and the Mid-Year Budget on 12 December 2022.

The Council Plan 2021-25 outlines the vision and objectives of the current Council over the four (4) years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2021-25 is made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.vic.gov.au

Progress against performance targets is outlined in two (2) components of this report.

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan indicators from the Council Plan 2021-25 for the period 1 January to 31 March 2023.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July 2022 to 31 March 2023 including financial performance against the Mid-Year Budget adopted by Council on 12 December 2022.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 January to 31 March 2023

Performance highlights against the Council Plan strategic objectives include:

A socially connected, safe and healthy city

- Family Services engaged 44 families and 98 children, providing 2,959 contact hours of support.
- 160 families participated in supported playgroups and 20 families were part of in-home support.
- 32 applications were submitted for the Community Response Grants Program.
- A draft strategy for Keysborough South Community Hub (KSCH) has been prepared and community consultation will occur in April/May.
- A contractor has been appointed for KSCH and construction will commence shortly.
- The first Farm to Families pop-up was held at South East Community Links which is a market designed to provide fresh fruit, vegetables and non perishable food items for between 250-500 families depending on the location.

A city that respects and celebrates diversity, our history and the arts

- Over 200 entries were received for the inaugural SHE writing competition from local, national and international creatives aged from 9 to 84 years old.
- 30 events and activities, including 9 performances, were held at the Drum Theatre.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

- The Make Your Move Fun Run, Walk and Roll held on Australia Day attracted 90 participants.
- The Open Air Movies program delivered seven (7) movies to 900 attendees during February and March.
- Noble Park Community Fun Day was held on 4 March with 5,500 attendees.
- Over 35 people represented CGD at this year's Pride March in support of members of the LGBTIA+ community.

A city of accessible, vibrant centres and neighbourhoods

- Harmony Square and Garnar Lane public display boxes showcased four (4) exhibitions and 24 artists.
- Construction works are underway for the Railway parade, Noble Park streetscape.
- The Table Tennis Feasibility Study is complete and the next step is Council endorsement.
- The Road Safety Strategy is in development and consultation is timed to commence in alignment with Road Safety Week in Quarter 4.
- Council has obtained approximately \$1million in funding for three (3) Blackspot projects for the 2022-23 program to address safety issues based on historical crashes.

A green city committed to a sustainable future

- The 2023 Sustainability Festival was held on 26 February with more than 3,000 people attending and 55 per cent of survey respondents identifying as Greater Dandenong residents.
- The Biodiversity Action Plan has been completed and is scheduled to be adopted by Council on 24 April.
- 28 of the 48 open space projects scheduled for this financial year are complete with another 18 expected to be completed by July.
- Year five (5) of the Greening Our City: Urban Tree Strategy is underway and tree planting orders are complete ready for works to begin in April/May.

A city that supports entrepreneurship, quality education and employment outcomes

- More than 80 people attended SEBN's International Women's Day event held at the Drum Theatre.
- The 'Take a Swing for Charity' Golf Day was held on 22 February with over 100 people participating. This was the second time in the history of the event that more than \$50,000 was raised for a local charity.
- \$41,497 of funding was received by the Department of Government Services to run a Digital Literacy for Seniors program.
- English Conversation Circle attendance increased with 87 participants and there was a 71 per cent increase in attendance at Library Tech Assist sessions.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

A Council that demonstrates leadership and a commitment to investing in the community

- Customer Portal testing has been progressing and public testing and a soft launch are planned for next quarter.
- 65 per cent of capital works projects are in procurement, under construction or are completed.
- The Preventure Wearable Technology trial has commenced with Community Care and Operations staff. This project uses sensors to give real time readings on manual handling impacts on the body and enables Council to identify and address hazards and risks to prevent injuries.
- Council's Long Term Financial Plan, Proposed Budget 2023-24 and Annual Plan 2023-24 have been developed and will be out for community consultation in April/May.
- 42 students from 21 schools participated in the Children's Advisory Group meeting on 29 March and elected Tasneem from Keysborough Gardens Primary School as the new Junior Mayor for 2023.

Part 2 and Attachment 2: Financial Report for the period 1 July 2022 to 31 March 2023

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2022 to 31 March 2023 including financial performance against the Mid-Year Budget adopted by Council on 12 December 2022.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are "non-cash" in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2022 to 31 March 2023 which removes non-cash items and adds back cash items that are excluded from the financial statements.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Management Accounting Summary
for the period 1 July 2022 to 31 March 2023

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL	MID YEAR	VARIANCE	MID YEAR	FORECAST	VARIANCE
	\$'000	BUDGET	Fav(unfav)	BUDGET	\$'000	Fav(unfav)
		\$'000	\$'000	\$'000		\$'000
Income Statement						
Income	171,560	165,819	5,741	246,422	249,310	2,888
Expenditure	152,779	159,451	6,672	222,825	222,487	338
Net surplus - ongoing operations	18,781	6,368	12,413	23,597	26,823	3,226
Management Accounting reconciliation						
<i>Add back (less) non cash items</i>						
Depreciation	25,047	25,047	-	32,943	32,943	-
Amortisation - right of use assets	448	448	-	604	604	-
Amortisation - intangible assets	45	45	-	60	60	-
Contributions non-monetary assets	-	-	-	(10,000)	(10,000)	-
Assets written off	2,191	-	(2,191)	-	-	-
Prior year capital expenditure unable to be capitalised	4,005	-	(4,005)	-	-	-
Written down value of assets sold/disposed	67	183	116	261	261	-
Sub total	31,803	25,723	(6,080)	23,868	23,868	-
Net operating surplus	50,584	32,091	18,493	47,465	50,691	3,226
<i>Add/less non operating cash items</i>						
Capital expenditure	32,385	47,457	15,072	86,425	86,425	-
Net transfers to (from) reserves	8,832	6,881	(1,951)	(291)	1,987	(2,278)
Repayment of borrowings	2,598	2,598	-	3,484	3,484	-
Repayment of lease liabilities	538	435	(103)	710	710	-
Sub total	44,353	57,371	13,018	90,328	92,606	(2,278)
Cash surplus (deficit)	6,231	(25,280)	31,511	(42,863)	(41,915)	948
Accumulated surplus brought forward	-	-	-	42,863	42,863	-
Surplus (deficit) position	6,231	(25,280)	31,511	-	948	948

Results for the period 1 July 2022 to 31 March 2023

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

The overall management accounting result (after removing non-cash items) for the period 1 July 2022 to 31 March 2023 shows a significant favourable variance between the budget and actual of \$31.51 million. The variance is due to a favourable surplus from ongoing operations (\$12.41 million), caused by lower than anticipated operating expenditure and higher income. The operating expenditure variance is even more favourable after removing two (2) fixed asset accounting entries (assets written off and prior year capital expenditure unable to be capitalised totalling \$6.2 million) resulting in a favourable net operating surplus variance of \$18.49 million. In addition, capital expenditure is \$15.07 million favourable to the year-to-date budget with \$32.39 million spent to 31 March 2023 and a further \$18.81 million committed.

OPERATING INCOME

Operating income for the quarter ended 31 March 2023 is \$5.74 million favourable against budget. This is primarily due to the following:

Other income (\$2.91 million favourable) – Mainly due to better than anticipated interest income as a result of higher than anticipated interest rates (Non-Directorate \$2.13 million). A favourable variance of \$1.4 million has been reflected in the 2022-23 Forecast and transferred to reserves.

Rates and charges (\$1.23 million favourable) - Better than anticipated income from supplementary rates (Non-Directorate \$1.18 million). This favourable variance has been reflected in the 2022-23 Forecast and transferred to reserves.

Grants – operating (\$1.15 million favourable) – Receipt of unbudgeted grant funding for Waste Management Kerbside Reform support (\$369,000), Market Street Occasional Child Care Centre (\$180,000), Parks Services (\$170,000), Major Projects (\$100,000), School Crossings (\$69,000), Festivals and Events (\$61,000) and Emergency Management (\$22,000), combined with earlier than anticipated funding received for Family Day Care (\$1.57 million), Community Revitalisation (\$190,000), Maternal and Child Health (\$131,000), HACC Co-ordination (\$84,000), Pre-School Field Officer (\$64,000), Immunisation (\$39,000), Childrens Support Services (\$31,000), Playgroup Initiative (\$27,000), Child First (\$26,000) and Y-Space (\$25,000). Grant funding is offset by associated expenditure.

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$1.00 million) and Planned Activity Group (\$136,000), combined with a delay in recognition of grant funding for HACC – Assessment & Team Leaders (\$395,000), HACC – Home Maintenance (\$216,000), Sleep and Settling Initiative (\$192,000), and delay in receipt of grant funding for Empowering Communities (\$180,000) and LG Capacity Building (\$53,000).

Grants – capital (\$632,000 favourable) – Receipt of unbudgeted grant funding for Thomas Carroll Oval lighting (\$116,000) and grants recognised earlier than anticipated Ross Reserve Soccer Pitch (\$530,000) and Frederick Wachter Tennis Lights (\$32,000).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

This favourable variance is partly offset by the delay in recognition of grant funding for Walker Street Carpark (\$109,000). Capital grant funding will be offset by associated project expenditure.

Contributions – monetary (\$300,000 favourable) – Better than anticipated income from public open space contributions to date. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves.

These favourable income variances are partly offset by unfavourable variance in:

Statutory fees and fines (\$479,000 unfavourable) – Mainly due to lower than anticipated income from parking, littering, health and food infringements and planning applications (City Planning, Design and Amenity \$560,000). Around half of this variance is expected to be permanent with an adjustment of \$285,000 in the 2022-23 Forecast.

User fees (\$184,000 unfavourable) – Mainly due to lower than anticipated income for inspection fees, building permits and parking permits (City Planning, Design and Amenity \$138,000). An unfavourable variance of \$196,000 has been reflected in the 2022-23 Forecast.

OPERATING EXPENDITURE

Operating expenditure for the quarter ended 31 March 2023 is favourable by \$6.67 million against the year-to-date budget. The major variances are in employee costs and materials and services.

Employee costs (\$10.60 million favourable) – mainly due to the 2022-23 pay rise not yet processed, vacant positions, delay while staff are recruited and commencement of grant funded projects. Of the \$10.60 million favourable employee costs variance, \$4.37 million relates to fully funded grant programs (mainly in Community Services). The remaining \$6.26 million favourable variance is attributable partly to the delay in Council staff receiving their pay increase for 2022-23 due to negotiations in relation to the new Enterprise Agreement (EA). This has now been finalised and the EA is awaiting approval by the Fair Work Commission. The pay increase will occur in April. Additionally, a delay in the recruitment of vacant positions caused by a variety of reasons is contributing to the favourable variance such as:

- Skilled staff shortages (Maternal and Child Health and Planning).
- Ageing workforce on limited duties or Workcover in Community Care (wholly offset by reduction in income).
- Staff taking parental leave, extended leave or leave without pay particularly in a post-COVID environment.
- The decision to hold off recruitment of a number of key positions until the incoming CEO commenced requiring internal staff to act in higher positions.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

\$2.46 million of the year-to-date favourable salaries variance has been estimated to be permanent and is reflected in the 2022-23 Forecast.

Materials and services (\$1.72 million favourable) – Mainly relates to:

- Consultants, professional services (\$1.17 million) – due to delay in commencement of building disposal projects, grant funded projects (LG Capacity Building and Indian Cultural Precinct), lower than anticipated use of consultants in Strategic Design and Sustainability Planning and Business Networks, no recovery actions of outstanding rate debtors combined with a delay in the receipt of invoices (Engineering Services \$478,000, Greater Dandenong Business \$414,000, City Planning, Design and Amenity \$194,000 and Corporate Services \$119,000).
- Materials, maintenance and service delivery (\$965,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects particularly in Home and Community Care (including Food Services), Building Maintenance and Parking Management (Community Strengthening \$516,000, City Planning, Design and Amenity \$233,000 and Engineering Services \$218,000).
- Administration costs (\$780,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Strengthening \$348,000, Corporate Services \$141,000, Engineering Services \$121,000 and Greater Dandenong Business \$102,000). A minor favourable variance of \$29,000 has been reflected in the 2022-23 Forecast.
- Utilities (\$573,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$500,000 and Corporate Services \$82,000). \$364,000 has been reflected as a favourable permanent variance in the 2022-23 Forecast.

Other than about 60% of the utilities favourable variance, the remaining variances are not anticipated to be permanent.

These favourable expenditure variances are partly offset by unfavourable variances in:

Prior year capital expenditure unable to be capitalised (non-cash) (\$4.01 million unfavourable)

– This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning. The main contributors to the \$4.01 million year to date result include amounts unable to be capitalised to the asset register because they are:

- Repairs and maintenance costs (\$1.31 million).
- Less than the capitalisation threshold in the Fixed Asset Accounting Policy (\$1.07 million).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

- Not capital in nature relating to studies, surveys and concept plans (\$706,000).
- Contribution costs on non-Council assets (\$572,000).

Asset write offs (\$2.19 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to a building, two (2) car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

CAPITAL EXPENDITURE

The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

Capital expenditure to 31 March 2023 is \$32.38 million, which is \$15.07 million favourable to budget. This is due to favourable variances across a number of projects, the most material being the Road Resurfacing, Reconstruction and Rehabilitation programs (\$5.46 million) along with a further \$3.28 million in related commitments which are currently awaiting delivery by contractors. Total commitments (open purchase orders) at 31 March are \$18.81 million. This means that \$35.24 million of the capital program is not yet spent or committed. This outstanding amount comprises some large projects that await formal contract commencement or purchase orders raised, examples include the Keysborough South Community Hub, Perry Road, Abbotts Road, the Leonard Street streetscape project and the Mason Robinson streetscape project.

A detailed review as to the progress of projects occurs monthly by the City Improvement department. To date 72% of projects are now in the construction or completed phases. Eleven projects equating to an estimated amount of \$8.29 million in likely carry overs to 2023-24 have been assessed and identified. Most of these projects have been delayed due to third party approvals or grant related, combined with a project affected by market supply issues and another in contractual dispute. City Improvement will continue to monitor all projects closely and provide reporting on progression of the 2022-23 CIP program and projects at risk of carry over.

4. Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2021-25 for the period 1 January to 31 March 2023 and the Financial Report for the period 1 July 2022 to 31 March 2023.

5. Financial Implications

The financial position of the Council will be monitored against the approved Mid Year Budget to ensure that Council achieves its financial goals.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

6. Consultation

The Chief Executive Officer, Directors, and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from Business Unit Managers.

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.

7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture

7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four (4) years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report addresses the following principles:

- a. the municipal community is to be engaged in strategic planning and strategic decision making
- b. the transparency of Council decisions, actions and information is to be ensured.

And also takes into account the following supporting principles:

- a. the community engagement principles (section 56)
- b. the public transparency principles (section 58)
- c. the strategic planning principles (section 89)
- d. the financial management principles (section 101)
- e. the service performance principles (section 106).

The Quarterly Performance Report provides details on Council's progress against its key strategic objectives to ensure accountability and transparency of its actions.

9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors, and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter. The development of the Council Plan 2021-25 provides the community with the right to take part in public life through various community consultation activities which influence the priorities of Council for its four (4) year elected term.

10. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs, and services.

The content of this report is purely administrative in nature and does not benefit any one (1) gender group over any other. The Council Plan itself was the subject of a Gender Impact Assessment and all strategic objectives and key priorities were developed to ensure that all genders were represented.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social, and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of a changing climate.

This report outlines progress against some of Council’s overarching climate change and sustainability actions for 2022-23. The Council Plan highlights key activities which impact Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-30 and the requirements of the *Local Government Act 2020*.

12. Related Council Policies, Strategies or Frameworks

This report forms part of Council’s Integrated Planning Framework and is in accordance with Council’s policy of providing regular information and feedback to Council and the community about Council’s financial position.

13. Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives and its financial position on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan indicators. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is the current practice.

14. Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2021-25 for the period 1 January to 31 March 2023 and the Financial Report for the period 1 July 2022 to 31 March 2023.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q3 2022-23 COUNCIL QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

**COUNCIL QUARTERLY PERFORMANCE
REPORT 1 JANUARY – 31 MARCH 2023**

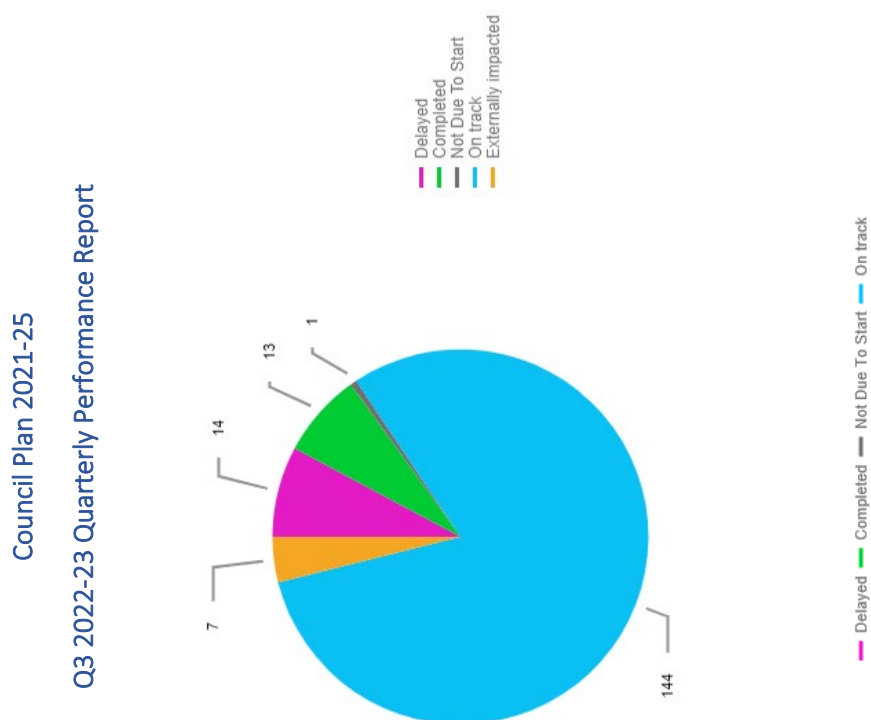
PAGES 45 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)





4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)








4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 1: A socially connected, safe and healthy city

Action	Progress	Status
Deliver initiatives that raise young people's awareness of drug and alcohol related harms	<p>Youth and Family Services have reviewed and expanded their Party Safe education package for schools - updating the existing Alcohol Workshop, and developing two new workshops: Smoking and Illicit Drugs, and Resistance Skills.</p> <p>Six Party Safe workshops in secondary schools have been delivered. Five workshops explored the topic of smoking, vaping and illicit drugs - informing young people about potential risks, health effects and support services.</p> <p>The first Greater Dandenong Youth Network meeting of the year, featuring speakers from Taskforce and Victoria Legal Aid, built local professionals' understanding of trends in youth substance use, legal rights, and harm minimisation strategies.</p> <p>Youth and Family Services 'AOD Awareness Project' concluded this quarter. Young people were supported to co-design social media content to educate their peers about the harms of alcohol, drugs and vaping.</p> <p>Total 4,106 contacts.</p>	
Enhance strategic partnerships and collaboration to address negative impacts of alcohol use and sales	<p>A Liquor Licensees Accord meeting was held on 21 March 2023, where members agreed to support implementation of an updated 'NO Drinking Alcohol In Public Places' Campaign. A key Accord stakeholder has also agreed to join Council's Work Group to review its Alcohol Management Policy and Guidelines. Council is a member of South East Community Links' Governance Group, who are leading the redevelopment of the local Catchment-based Alcohol and Other Drugs Action Plan.</p>	






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  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Partner with health organisations such as Monash Health and Quit Victoria to increase access to smoking cessation supports and deliver initiatives to support people to quit or reduce smoking	Council continues to support Quit Victoria's Geo-targeting Anti-Smoking Campaign messaging with partners and community organisations. Council has recently partnered with Monash Health, Quit Victoria, the City of Casey and Cardinia Shire Council to form a planning group to address smoke/vape free initiatives. The working group is planning to focus on education and information sharing with the hopes of raising awareness and minimising harm with the target audience of adults, primarily parents and professionals such as teachers, Council or community health workers through hosting a webinar to align with the World No Tobacco Day campaign between May and June.	
Coordinate tobacco control activities to meet service and funding requirements in accordance with the Municipal Association of Victoria service agreement	46 education visits to tobacco retailers were made. 100 per cent compliance was achieved. 7 Hospital Inspections took place during the same period.	
Support liquor licensees and collaborate with other authorities to implement policy and legislation to reduce alcohol harms in the community	Council is now also represented on the Community of Practice body to advocate for legislation to monitor and manage standards of alcohol marketing on social media outlets that target young people. Council is also represented on the Dandenong Public Intoxication Reform - Key Stakeholder Working Group. The current trial stage ends in November 2023 and is providing evidence on successes and challenges for Victoria Police and Assertive Outreach Workers in contact with intoxicated persons in public places.	
Update Council's Local Law, when required, to ensure it is meeting the community's expectations regarding alcohol controls in the public realm	This action was completed in September 2021. Council is reviewing alcohol controls in the public realm within a current Local Law review.	
Advocate and support local residents with a disability to successfully find paid employment through participating in the Australian Network on Disability (AND)'s "Stepping Into" paid internship program and any other associated disability employment initiatives that can then be promoted to the local business community	Council has been successful in partnering with Sports4All to employ a local person with a disability who will work with local clubs, sporting groups and schools to increase accessibility. The successful candidate has been appointed and will be working with the Sports and Recreation and Disability teams to deliver outcomes. Council has promoted employment opportunities inclusive of people with a disability as well as those specifically seeking people with lived experience of disability. Council has utilised disability organisations, businesses and networks to support local people with employment opportunities.	





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4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Provide and profile supports to the carers of people with a disability	Following the completion of the carers consultation and project, frontline staff have completed training, the Council website has been updated and Council is now designated as a Carer Friendly Council.	
Provide support and information to residents on how to access the NDIS to help maximise their understanding and knowledge	Council continues to provide regular information to members of the Disability Advisory Committee on any NDIS service changes for members to disseminate to their own networks and groups. Council also publishes a regular Disability e-news to over 300 subscribers that provides updates on all disability issues including the NDIS, Council's Community Inclusion Officer (Disability) attends many local meetings of disability support groups and organisations to share information and support locally based initiatives and activities. Council continues to work with the NDIS advocating for accessible information for our local residents and has completed several recent projects considering the accessibility of our current and future infrastructure.	
Complete and execute outstanding and new Joint Use Agreements between the Department of Education and City of Greater Dandenong.	Council are waiting on the Department of Education (DET) for Community Joint Use Agreements (CJUA) for the shared use of sporting facilities as follows: Lyndale Secondary College - Finalised Silverton Primary School - Proposal finalised, waiting on draft CJUA Keysborough Collage - Banksia - Proposal in progress Keysborough Collage - Acacia - Proposal in progress	
Implement the year three actions of the 'Make Your Move' Greater Dandenong Physical Activity Strategy to improve health outcomes for our diverse and multicultural community	Officers are regularly reviewing the Make Your Move Action Plan inline with State Policy and Council Policy changes, and the website is continually being updated. Recent actions for year three include a health analysis for sporting codes, assessing the level of engagement through social media, endorsing and implementing a gender equity guide, and focusing on engaging communities and cohorts. Significant engagement has occurred with sporting Clubs re Council and State Policy changes.	
Expand Council volunteering opportunities through enhanced promotion of the program and positive community impact	Volunteering opportunities are continuously promoted via Council's website, the Greater Dandenong Volunteer Resource Service, word of mouth and volunteer newsletter. This has resulted in successful engagement of additional volunteers across a number of Council programs such as Meals on Wheels, Social Support Program and Gardens 4 Wildlife. Volunteers increased their community presence by participating at the Sustainability Festival 2023. Ongoing support and guidance is provided to assist with the development of Council's First Volunteering Strategy. Eight new volunteers were recruited during the quarter.	






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4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support initiatives that promote meaningful volunteering opportunities in the community	Greater Dandenong Volunteer Resource Service (GDVRS) has continued to provide matching services including face to face, phone and online support to community members. GDVRS conducted a total of 65 volunteer interviews and there are currently 141 roles being advertised on GoVolunteer. GDVRS ran three face-to-face volunteer workshops and one manager workshop online. A total of 65 participants attended these sessions, including 41 community volunteers and 24 volunteer managers. GDVRS is promoted online, through social media, and they are available in-person at Springvale Hub every Wednesday. GDVRS are planning the first Volunteer Expo to be held at Springvale Hub in May. The GDVRS contract is due to expire on 31 Dec, 2023 and the review of their services will commence shortly.	
Support, train and recognise Council volunteers through diverse mediums	A new training schedule, focused on learning, health and wellbeing, was developed and circulated to Council Volunteers and Introduction to First Aid training was held in March. The Volunteer Program has secured approval for volunteers to access Council's new benefit scheme which provides discounted rates to local leisure centres. The Volunteer Program will also start to utilise Shine, Council's reward and recognition portal, to promptly recognise individual volunteers via email on all years of service and outstanding work.	
Utilise volunteers to help raise community awareness on the positive impact of physical activity	This is an ongoing action item utilising residents through a call to action, to advocate for health and wellbeing in their local community. Ongoing promotion of this ambassador program is found as part of the Make Your Move campaign.	
In partnership with Launch Housing and other sector stakeholders implement a 'Functional Zero' model of homelessness support in Greater Dandenong	The Dandenong Zero Rough Sleeper project has engaged and offered support to 67 people currently active on the By Name List (BNL). Council has been advocating for people on the BNL to connect them with social and affordable housing options, and has followed up with State Government to have them prioritised on the Victorian Housing Register. The following meetings have taken place: 11 service coordination meetings, six Hot Spot meetings, one Service Improvement meeting and one Executive meeting with key stakeholders. Council officers have also attended several meetings with external stakeholders regarding the Dandenong Zero project, have delivered an in-person Dandenong Zero briefing session to graduate cadets from Victoria Police, and have assisted in housing two people into secure accommodation.	





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4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Finalise and commence implementation of the Climate Change Community Engagement and Mobilisation Plan	In line with the amendment made to the scope of the Climate Change Community Engagement and Mobilisation Plan (CEMP) consultation process to facilitate broader public consultation, delays have been experienced while the formal consultation processes are followed. Public consultation is expected to commence in April 2023. Targeted consultation with specific community groups and cohorts continues to occur in the interim.	
Partner with Melbourne City FC and City in the Community to develop and deliver aligned programs that focus on community outreach, engagement, participation and business networking	Ongoing collaboration continues between Council and the MCFC / CITC to identify and deliver programs in Greater Dandenong.	
Promote and support, via strategic partnerships, the delivery of community initiatives that encourage healthy and sustainable lifestyles for people to achieve positive physical and mental wellbeing	This action has continued to be progressed with involvement and promotion of healthy eating and active living initiatives through internal and external health and wellbeing networks, health stakeholders and community groups/organisations. These efforts have included contributions to the South East Food and Nutrition Network, Healthy Sports Club program and mapping activities with South East Public Health Unit planning team, as well as promotion of positive health messaging through social media campaigns.	
Support engagement, transparency and accessibility of Council's grant programs	Council's Community Support Grants Program (CSGP) 2023 Round 1 was widely promoted receiving a total of 91 applications, 63 Community Development submissions and 28 Arts, Festivals and Events. This is approximately a 50 per cent increase in the number of applications received from the previous CSGP round. 32 applications were submitted to the Community Response Grants Program. Council delivered seven grant information sessions (four face to face and three online sessions) for prospective applicants. Two grant orientation sessions were delivered for CSGP 2022 Round 2 funded organisations. Over 200 contacts with community groups were recorded for this period.	
Support the establishment and transition of South East Leisure in the management of Council's major aquatic and recreation facilities	A review of the South East Leisure Budget and Annual Plan occurred. Monthly operational meetings continue a with review of the Q2 report being undertaken.	




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4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support the implementation of the Greater Dandenong Social Prescribing Network Pilot initiatives through regular network meeting attendance and linkage with other Council service programs	Social Prescribing Network agencies met on 1 March. The terms of reference review is complete, and a Dandenong Zero Rough Sleeper presentation was received. A report from the Social Prescribing Officer at Springvale Neighbourhood House indicates that activity has been slow at the start of 2023 but is now increasing.	
Commence implementation of the newly created Community Safety Plan	The Community Safety Plan endorsement is still awaiting Council decision on the incorporation of the Safer Streets Initiative. Further direction will be obtained following the budget bid process.	
Implement the Domestic Animal Management Plan and associated Cat Strategy	<p>The Domestic Animal Management Plan (DAMP) has been completed along with the associated Cat Management Strategy.</p> <p>Improved initiatives within the new DAMP include:</p> <ul style="list-style-type: none"> - Increased education program to further encourage responsibly pet ownership and increase registration numbers - Review of animal services with a view of a decreasing overall cost to deliver the service - Strengthening relationships with fostering networks to reduce the load on council resources - Review of off leash parks relating to incidents such as attacks - Registration initiatives such as subsidised fees and free first time registration - Subsidised pet desexing utilising State Government grants in collaboration with local industry partners - Development of the Cat Management Strategy 2022 in response to cat over population in the community - Increased cat trapping program to meet community demand - Development of cat curfew 	
Manage and maintain Council's CCTV Safe City program	Council's Public Space CCTV system and program are being maintained in accordance with all policies, procedures and agreements. The internal review and audit of the CCTV system began in December and has highlighted areas for improvement within the system, policies and procedures. Investigations into ways to improve the overall system have begun and are expected to be completed by June.	




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  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Promote physical and social activity in local streets including the roll out of the Street Parties Framework	A video promoting 1000 Plays Streets has been released and a partnership with the Toy Library included within the material.	
Update Council's Local Law to include anti-social and criminal behaviour	Full review of Local Law No2 to commence in July 2023.	
Participate in consultations with the Commonwealth Government and the Aged Care sector regarding the design of the new Support at Home Program that is being developed in response to the Royal Commission into Aged Care Quality and Safety to ensure that the needs of Greater Dandenong older residents are considered	<p>Council officers have continued to participate in meetings and consultations on the new In-Home Support model of service however there hasn't been any further local government specific consultations during this time.</p> <p>There has been a greater focus this quarter on consultations regarding the new combined Assessment Service with a trial of the new Assessment Model due to commence in April for three months. All assessment staff have undertaken mandatory training in the use of the new Assessment tool during February and March.</p>	








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  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Report back to Council on the key recommendations coming out of the Future Directions for Community Transport project to inform the redevelopment of Council's Community Transport Program into the future	The day trip program continues to be well received by older residents with the 100th day trip recently completed. Varied day trips continued to be offered including local luncheon and health and well-being activities as well as longer trips with two trips to Ballarat for the Begonia Festival. The implementation of the Bus Loop initiative was suspended for two years due to the COVID-19 lockdowns and during 2022 there was further review and consultation on the bus loop model undertaken in response to some changes in older residents' needs and preferences for transport post COVID-19. Promotion of the loop has now occurred with several loop options to be trialled from April. Feedback from current clients so far has been positive and will contribute to the redesign of Council's Community Transport Program. A progress report to Council on the implementation of the key recommendations of the Future Directions for Community Transport Program will be tabled by the end of June.	
Support and encourage older residents to understand the importance of maintaining social connections, assist senior's clubs and groups to recommence club activities together and increase the range and number of social activities provided by Council	Council has been developing a range of programs focused on social connections for older people and is presently undertaking consultation with our older residents, focused on how older people make and maintain social connections and what types of activities they would like Council to offer. A variety of activities focused on health and wellbeing in Council venues are currently being offered that also provide the opportunity for social connection. Additionally, Council has been supporting Seniors groups to resume meeting together, and for some groups supporting the development of alternative models for social connection by linking them to neighbourhood houses, libraries and other services and programs.	
Undertake a review into the impacts of the new Support at Home Program Model, once announced, on both the community and Council's role as a service provider for Council's consideration post June 2023	Council has now been briefed on the Aged Care Reforms and the review into what the options are for Council's role as an aged care service provider post June 2024. A report will be presented to Council by the end of August 2023 that outlines options for Council's consideration. Part of the review will include promoting greater awareness and understanding of the impact of the proposed reforms as part of a significant consultation process with clients, affected staff and unions, other key stakeholders and the broader community. Council is still awaiting final details of the new In-Home Support Model with latest advice being that further details will be made available after the tabling of the Federal Budget in May so it can be considered as part of the review.	




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  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Complete the business case and concept design for Dandenong Community Hub	Three concept variations were released for public comment in November 2022. The results of the consultation, including a preferred concept, were presented to Council on 20 March. A Council Meeting seeking an endorsed concept design and next steps is scheduled for 11 April.	
Develop a Keysborough South Community Hub Strategy and Action Plan	The draft strategy has been prepared for Keysborough South Community Hub. The public consultation for this will occur in April / May 2023. Preparation of the Action Plan, will commence closer to when the building is nearing practical completion.	
Implement and renew the Springvale Community Hub Action Plan	The new Springvale Community Hub Action Plan was finalised in August 2022 after community and internal consultation. A range of actions are currently being completed, including support for local community groups to implement small events at the Springvale Community Hub.	
Progress the construction of the Keysborough South Community Hub	The contractor has been appointed and construction is commencing soon.	
Oppose electronic gambling machine applications to the Commission for Liquor and Gambling Regulation, where instructed by Council	No applications for increased numbers of electronic gambling machines, or for increased operating hours, have been received from local venues. Information that would be required to respond to such an application has been assembled and kept up-to-date.	
Support community-based initiatives to address gambling harm and inform residents about the impacts of gambling and sources of assistance	Support has been provided to Gambler's Help Southern to conduct information sessions about the hazards of gambling and sources of assistance, to residents in our libraries.	
Support the Alliance for Gambling Reform with its advocacy campaigns and data on gambling trends	Council has supported the Alliance campaign to introduce cashless gambling with the means for patrons to pre-determine limits to their gambling losses, with the Mayoral signature to the Premier, Minister for Gaming and Opposition Leader, as well as Council's own letter to regional parliamentarians. An infographic about gambling and its impact upon each municipality has been prepared and shared with the Alliance and our council partners.	






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  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver programs and services that support vulnerable families, including those at risk of or experiencing family violence	<p>Family Services have engaged 44 families and 98 children, providing 2,959 contact hours of support.</p> <p>Family Services delivered a Parenting Program in partnership with a local primary school which built the capacity of parents to establish healthy routines and care for children in the middle years.</p> <p>Family Services also facilitated a Martial Arts Therapy (MAT) program for children in vulnerable families, to build resilience and develop social and emotional regulation skills and delivered the Happiness Project, a four-day program to equip vulnerable young people with skills and strategies to ease their transition from primary to secondary school.</p> <p>(Total 150 contacts).</p>	
Support parents and their children to access the Supported Playgroup program and community playgroups	<p>22 supported playgroups and 39 community playgroups are back to normal operation. 160 families have participated in supported playgroups and 20 families have participated in in-home support.</p> <p>10 community playgroups were supported through visits, playgroup leader training and mentoring.</p>	
Deliver Council-led initiatives in the community to prevent and address family violence	<p>A Cyber Abuse Workshop for young people was facilitated for young people studying at an alternative education setting which built young people's capacity to recognise and appropriately respond to instances of cyber abuse, particularly image-based abuse, and access further information and support.</p> <p>Council partnered with Women's Health in the South East (WHISE) and Sexual Health Victoria to review materials for their new 'Consent Matters' program. Staff have supported the co-design of education materials, and are in the process of mobilising a group of young people to pilot test activities.</p>	





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  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Document and inform the community about the nature and impacts of family violence and sources of assistance	Planning and consultation is underway regarding the feasibility of a card featuring information about sources of assistance in relation to family violence, in community languages. Videos are aired on Council screens and information about sources of assistance are available on the Council website. Elements of the Council Gender Equality Plan, addressing sexual harassment as well as equal opportunity for women and men, are being carried out.	
Support community projects to address and prevent family violence	Council has supported the activities of Women's Health in the South East, through collaboration in the conduct of regional meetings designed to educate and support the regional workforce in this field. Community based projects and activities intended to advance gender equality are also being supported through the grants process.	
Continue the delivery of the Sleep and Settling Initiative extending to all funded age groups	All birth notifications received are being enrolled in a First Time Parent Group Sleep and Settling Session, or an alternative group for those clients with more than one child. Sleep and Settling Sessions are being offered at 6-8 months and 18-24 months, these are being offered online and face to face. Outreach is also being provided to client homes.	
Deliver preventative health activities to Aboriginal and Torres Strait Islander families through the New Directions project	Two regional Balit Booboop Nairrkwarren Communities of Practice sessions were delivered at Nairm Marr Djambana Gathering Place in partnership with healthAbility. The Women's Postnatal Yarning Group have completed six education and cultural learning sessions with Peninsula Health, Monash Health Aboriginal Midwives, First Peoples' Health and Wellbeing, Dandenong and District Aborigines Co-Operative Ltd, Bunurong Health Koori Maternity Services, VACCA and Maternal and Child Health with 5-7 mothers attending weekly. Referrals for mothers are received by supporting health yamers. Six Swimming for Bubup sessions have also been completed.	
Expand the Enhanced Maternal and Child Health program to include service offerings to address identified gaps in mental health and family violence	The Enhanced MCH Program delivered 708 hours of service to vulnerable and complex families. Interviews took place with Monash Health for a Senior Mental Health Clinician to work within the service, waiting on final sign off from Monash. Initial partnership meetings have taken place with WAYSS regarding a Family Violence worker being employed to work within the EMCH Service.	


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  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement the VicHealth Local Government Partnership health promotion modules, incorporating the Vic Kids Eat Well and Healthy Kids Advisor initiatives, to improve mental wellbeing, increase healthy eating and physical activity levels of children and young people	<p>The School Breakfast Resource Kit has been developed, which now includes a promotional video from children from St. Joseph's Primary School, to help support children, families and schools on how to deliver a healthy breakfast.</p> <p>The local 'Active travel' campaign now called 'Get Active Get Moving' has been launched with 11 primary schools signed up to promote children being more active to and from school. Schools receive local promotional videos and tips on how to encourage more active travel across the month of March.</p> <p>The '1000 Play Streets' campaign has also been launched to encourage families and neighbours to become more socially connected through street play. Six groups have signed up for the program over the last six months.</p> <p>A local food related network is being established for the community to come together to discuss food related issues across CGD.</p>	
Monitor and report on the percentage of children fully vaccinated according to their age, through to five years old, according to the Australian Immunisation Register (AIR)	<p>Australian Immunisation Register immunisation coverage data measured 30 September 2022:</p> <p>Cohort 1. 12-15 months age group 92.27% (down from 92.91% at previous quarterly measure).</p> <p>Cohort 2. 24-27 months age group 89.11% (up from 88.93% at previous quarterly measure).</p> <p>Cohort 3. 60-63 months age group 93.15% (down from 93.25% at previous quarterly measure).</p>	
Monitor the State Government response to the recommendations of the Royal Commission into Victoria's Mental Health System	<p>A final report was presented to a Councillor Briefing Session on 4 March with respect to Council's promotion of local mental health services and supports; prospective funding opportunities; as well as the appointment of additional funding and services to support the Greater Dandenong Community and South East Melbourne. Youth and Family Services will continue to monitor the implementation of the recommendations of the Royal Commission into the Victorian Mental Health System and maintain regular updates to key services and supports captured on Council's website.</p>	
Support the mental health of young people and families through providing flexible and responsive interventions and raising awareness of available supports	<p>A range of strategies and interventions have been implemented to promote the mental health of young people and families this quarter:</p> <ul style="list-style-type: none"> - 9 posts promoting mental health messages and support services were shared on Youth Services' social media pages, reaching 2,766 contacts. - Youth Services staff provided individual support to young people via phone check-ins (18 contacts). - Family Services engaged 44 families and 98 children, providing a total 2,959 contact hours of support. 	

 Delayed
  Completed
  Not Due To Start
  On track




4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Advocate to food charities for improved supply of affordable, healthy and culturally appropriate food supplies	<p>The first Farm to Families food pop-up was held at South East Community Links in Dandenong on 8 March providing culturally appropriate food. The second market is being held on the 5 April 2023 at Springvale Hub and a third planned for June 2023 at We Care Community Services North Dandenong. Each market, dependent on the location, provides fresh fruit and vegetable plus nonperishable food items for 250-500 families.</p> <p>Food relief agencies were invited to attend the food and clothing swap at Springvale Community Hub the purpose to explore different ways to access food for a more sustainable food system, through community gardening, and sharing excess produce. Keysborough Learning and Activities Centre were able to connect with existing community gardens and are planning their own garden, to support their food relief efforts.</p> <p>Council had an initial meeting with Loreal who have completed phase one of a biodiversity garden at the South Dandenong site, which has potential to produce significant quantities of food. The garden presents an opportunity for food to be shared with the more vulnerable in the community, and an opportunity for agencies to connect to training opportunities for the community.</p>	

 Delayed
  Completed
  Not Due
  To Start
  On track





4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 2: A city that respects and celebrates diversity, our history and the arts

Action	Progress	Status
Implement Council's Reconciliation Action Plan (RAP)	<ul style="list-style-type: none"> - Council continues monthly consultations with Bunurong Land Council Aboriginal Corporation (BLCAC). - The Community Advocacy team will present the Victorian Local Government and Traditional Owner Framework 2022-25 to Council, to embed engagement across all of council business. Cultural training will also be delivered to all Councillors at a briefing session. - BLCAC to commence MOU discussions with CGD, in prioritizing and developing a shared plan of priority engagement matters for Council. - CGD have been consulting BLCAC with regards to the Federal Government Voice to Parliament and the role of Council. - CGD Public Art has engaged BLCAC in the development of a number of significant public art opportunities- involving Muderra Way and the Railway Parade projects - as part of the Noble Park Revitalization Project. - BLCAC have advised strategy development such as procurement and employment strategies under the RAP - Currently on hold as the Land Council increases its capacity. - Cultural Awareness training was held with over 50 CGD staff attending. A further schedule of full day training and another 2-hour training session booked for completion this financial year, to be attended by another 50 CGD staff. 	
Provide support to Early Years Services to develop their own Reconciliation Action Plan (RAP)	Eight Greater Dandenong early years services and primary schools continue to implement Reconciliation Action Plans registered with the Narragunnawali Reconciliation Online Platform.	
As Chair of the Local Government Mayoral Taskforce Supporting People Seeking Asylum advocate for the rights of people seeking asylum	<p>The Mayoral Taskforce hosted a roundtable workshop on Monday 20 February, to review the strategic priorities of the Taskforce, as well as membership structure, governance and resourcing. As a result of the roundtable, the Mayoral Taskforce is currently working on a revised Terms of Reference, as well as putting several options forward in relation to membership fees.</p> <p>Planning is currently taking place for the Australian Local Government Association's Annual General Assembly, which will be attended by a delegation of Taskforce Councillors.</p> <p>The Taskforce will also be attending the Palm Sunday March for Refugees, to take place in Melbourne CBD.</p>	



 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver arts and heritage programs and events which celebrate the diversity of cultures within our community	<ul style="list-style-type: none"> - Over 200 entries for the inaugural SHE writing competition were received with submissions from local, national and international based creatives from ages 9 - 84 years. - A residency program was held for three artists of diverse cultural backgrounds to collaborate, share skills and deliver a Live Art mural outcome in Dandenong. - Workshops and public programming (digital and in person) have occurred including First Nations and multicultural creatives and practices. - 30 events and activities including 9 performances were held at Drum Theatre. - 3,863 people visited the Drum Theatre including theatre attendances of 1,644 and 292 artists and participants. 	
Deliver preventative health activities during National Aborigines and Islanders Day Observance Committee (NAIDOC) Week and Reconciliation Week activities	Preparation and planning continues with internal and external Community partners for NAIDOC and Reconciliation Week activities for 2023. The New Directions team have identified key cultural events to support community hearing, eye health and hygiene checks, oral health checks and immunisation updates for Aboriginal and Torres Strait Islander children for 2023 as a part of the planned events.	
Deliver the annual Children's Forum	The Children's Forum was held on Wednesday 26 October. Planning is underway for next years forum.	
Deliver the following major events, meeting set targets: <ul style="list-style-type: none"> - Springvale SnowFest - Children's Festival - Little Day Out - Carols - New Year's Eve - Australia Day - Open Air Movies - Keysborough Big Picnic 	<p>Australia Day events were delivered on 26 January 2023. The Make Your Move Fun Run, Walk and Roll engaged a total number of 90 participants and the Australia Day Award Ceremony engaged 300 community members and 14 award recipients.</p> <p>Open Air Movies was delivered between 3 February and 17 March, with seven movies screened and two workshops with a total engagement of 900 attendees.</p> <p>Noble Park Community Fun Day was delivered on 4 March 2023 with 5,500 attendees.</p>	





 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support community led festivals and events which celebrate the diversity of cultures within our community	<p>Festivals and Events supported 31 community led festivals and events including:</p> <ul style="list-style-type: none"> - Afghan Peace Vigil - Springvale Lunar New Year - ArtsBus TV - Kosovo Independence Day - Australian Vietnamese Arts Lunar New Year Festival - Albanian Annual Festival - Turkiye and Syrian Earthquake Fundraising - All Holi Festival of Colours - Dandenong All Holden Car Show, and - Springvale Harmony Festival <p>Festivals and Events also supported internal Council departments that were planning and delivering festivals and events including the Small Business Mentoring Van, Sustainability Festival, Keep it Clean Dumped Rubbish Campaign, Our Beat, and the Painted Miniature Model Competition.</p>	
Implement findings from the Victoria University Anti-Racism research project to provide support services to those wishing to report incidences of racism	<p>Council is working in partnership with the City of Casey and Victoria University to deliver the launch of the Anti-Racism Research Report which will be taking place on Thursday 20 April.</p> <p>The report will include an analysis of community experiences of reporting racism in Casey and CGD, and a roadmap for greater improvements within this area.</p> <p>An Anti-Racism Community Network is also currently being formed, which will be made up of local service providers, and aimed at progressing the Report's recommendations.</p> <p>Federal MP Cassandra Fernando is set to officially launch the Report on the day, with support from Casey's Chief Administrator and CGD's Mayor Eden Foster.</p>	







 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver initiatives which support young people and families to feel safe and included in the community	<p>A variety of activities were delivered for young people to build connections to peers and community:</p> <ul style="list-style-type: none"> - 11 school holiday activities - Two lunchtime engagement sessions in local secondary schools - Support for Chisholm TAFE's Harmony Day event - Meetings with five secondary schools to plan the rollout of engagement activities and school programming in 2023. <p>In addition, Youth and Family Services shared a number of campaigns on social media this quarter, to celebrate our diverse community and build understanding and inclusion, including:</p> <ul style="list-style-type: none"> - Youth Positive Profiles, platforming the stories and achievements of local young people - Cyber safety campaign - equipping young people with information to use the internet safely and respectfully. <p>(Total 7,452 contacts).</p>	
Promote social cohesion and harmony through significant days of celebration and advocacy	<p>Harmony Day events were held across all staff centres during Cultural Diversity Week which helped promote intercultural literacy amongst staff members.</p> <p>CGD Libraries also hosted a number of public facing events, which included story time, henna painting and cultural performances.</p> <p>The Refugee Week Working Group is planning a free community event for Friday 20 June at the Springvale Community Hub. The day's events will include cultural performances, guest speakers, market and community stalls, and cultural experiences.</p>	
Inform the community about gender equity issues and sources of assistance	Community members are informed through the website, Council screens, distribution of brochures.	
Support community initiatives to advance gender equality	Information has been distributed to staff and community groups, including badges supporting gender equality, and brochures about family violence. Council collaborated with Women's Health in the South East in conducting meetings among regional professionals about gender and family violence issues. Social data showing trends in gender equality, in the fields of health, family violence and others, have been assembled and distributed to Council staff and regional partners.	



 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Promote visibility and inclusion of LGBTIQ+ communities through significant days of celebration and advocacy	CGD staff walked at the Midsumma Pride March under the one banner to show support and solidarity for members of the LGBTIQ+ community. Close to 40 people represented CGD at this year's Pride March. Council officers ensured that CGD showed their support to the trans community by celebrating Trans Day of Visibility on Friday 31 March. Activities included social media posts, illumination of the Drum Theatre, and an educational video around pronouns to be displayed on the Urban Screens. The LGBTIQ+ Working Group is also planning activities for this year's International Day Against Homophobia, Biphobia and Transphobia (IDAHOBIT) to be celebrated on Wednesday 17 May.	
Deliver on the Library Service Needs and Feasibility Study to ensure local library service requirements are met into the future	Keysborough South Community Hub builders have been appointed and milestones have been updated with the Department of Jobs, Precincts and Regions regarding the \$1million Living Libraries Funding. A Click and Collect - Library Locker has been ordered for installation in Dandenong North (Menzies Ave) to broaden outreach and access to library collections across the municipality.	
Launch the Dandenong New Art Gallery	New Gallery construction continues to be delayed due to contractual issues with the builder. Preparation of departmental policies, procedures and operational framework continues, to ensure ease of transition into new gallery when construction is completed.	
Progress the Precinct Energy Plant Creative Industries Hub development	Progressing interim infrastructure works to the ground floor level, in line with the Creative Industry Space Business Plan and funding. Establishing connection and collaboration opportunities with major cultural institutions, festivals and organisations to activate the space in the future.	
Undertake a feasibility study for Civic Archive capacity expansion	The Feasibility Study is on hold at this time as it has not been approved to commence in the current Long Term Financial Plan.	
Deliver a vibrant, inclusive and high quality performing arts offering through the Drum that is celebrated for its role in arts development and engagement with our community	The Drum Theatre held 30 events and activities including nine performances. There was a visitation of 3,863 to the Drum Theatre including theatre attendances of 1,644 and 292 artists and participants.	




 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver an accessible, inspiring and high quality visual arts offering through the Dandenong New Art exhibition and public program	<p>Council continues to deliver exhibition, programming, promotions, digital content and public art, through Walker Street Gallery and public places, with this specific action delayed due to construction delays of new gallery.</p> <p>Highlight of this quarter included:</p> <ul style="list-style-type: none"> - the SHE exhibition featuring 10 women artists from across Victoria - additional paid employment for 20 women from the creative industries - over 50 people participating across online and in person workshops - over 32,000 views of online videos (Facebook/Instagram) - 2 radio interviews and featured in mainstream and independent media. - Over 800 in person visitors, including a booked out launch and International Women's Day celebration event. <p>For more information on these activities visit https://www.greaterdandenong.vic.gov.au/she</p>	
Develop and implement the Arts and Cultural Heritage Strategy 2022-25	<p>Key highlights included:</p> <ul style="list-style-type: none"> - Supporting local artists and arts engagement opportunities through artist in residency programs. Providing accessible and fit for purpose arts spaces, creative employment and public creative outcomes. Including three artists based in two local primary schools and collaborative artwork created by three diverse artists. - Investing and supporting local creative practitioners through, connection of six local artists to funding opportunities and invested in capacity and capability opportunities to support the local creative economy (Makers Market). - Heritage exhibition and supporting public program: Optimism, Opportunities and Achievement: a reflection on the centenary of local government in Dandenong. - Completion of Springvale and District Historical society relocation. - Festivals and Events business plan for Jan-Dec 2023 has been developed. An event review is on progress and will be finalised by August 2023. 	

 Delayed
  Completed
  Not Due To Start
  On track




4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Commence a review of the Heritage Overlay within the Planning Scheme	A project brief for a review of the Heritage Overlay within the Planning Scheme has been prepared. A tender was advertised in Nov/ Dec 2022, however no tender bids were received. The previously advertised tender brief was revised in January to a Request for Quotation. The Request for Quotation was forwarded in mid-February to four heritage consultants with responses due by 31 March.	
Record, protect, and promote local heritage through support of the historical societies and related groups	Springvale and District Historical Society have vacated the Morwell Parade site and completed their move into Springvale Community Hub, ensuring community members, have accessible and visual entry points to heritage. The Cultural Heritage Advisory Committee term of two years has come to an end, with members thanked for their time.	
Implement year one of the Library Services Strategy 2022-26	Library Strategy tasks completed include: - Sporting equipment available for loan on Sports courts at Springvale Community Hub. - Home Library Service review underway. - Site identified for the installation of Library lockers at Menzies Avenue in Dandenong North.	

 Delayed
  Completed
  Not Due To Start
  On track







4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods

Action	Progress	Status
Advocate to the State Government to create a State and Local Government Task Force to address inconsistencies in the standards of social housing providers	Officers are preparing to write to the Minister for Housing, Colin Brooks MP, to request the introduction of a combined State and Local Government Task Force.	
Activate and promote safe and accessible public spaces and facilities for young people and families	<p>Youth and Family Services have activated public spaces and facilities through multiple activities and events. Six holiday activities were delivered across key sites in January, including Noble Park Skate Park, Springvale Community Hub and Dandenong Library. One of these activities included a self-defence workshop to build young people's sense of safety, by equipping them with strategies to stay alert and respond to potential dangers.</p> <p>Youth and Family Services also delivered a Street Style Soccer Tournament, engaging young people in prosocial activity. The Noble Park Community Fun Day was supported activating Noble Park Skate Park and the Ross Reserve precinct with activities for children, young people and families.</p> <p>Total 5,817 contacts.</p>	
Activate public spaces through public art initiatives; delivering, facilitating, maintaining and promoting public art in the city	<p>Harmony Square and Garner Lane public display boxes showcased four exhibitions and 24 artists in high traffic areas of the city.</p> <p>Council collaborated with Bunurong Land Council to create and deliver three public art commissions over the next year, specifically for First Nations artists.</p> <p>The 'Live art' project was delivered in Dandenong as an outcome from the artist residency program which employed and promoted three local artists.</p>	






 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Construct stage one of the Vanity Lane pedestrian link in central Dandenong	Fortnightly working group meetings focus on planning for the demolition. Contract documentation, detailing all aspects of civil and landscape design for the project is complete. Confirmation of the civil design approach is required as soon as the fire damaged building is demolished to ensure the public tender process proceeds with confidence of the site conditions. A Building Permit Application for the artwork portal structures has commenced but requires confirmation of the civil design to proceed further. Three interpretive signs celebrating the sites history have been developed in consultation with stakeholders and are ready for fabrication. A short video about the project and the design features is completed and ready for social media.	
Create safer public spaces through applying Crime Prevention Through Environmental Design (CPTED) principles such as prompt removal of graffiti and litter, the use of targeted CCTV, and public lighting	Council continues to support Victoria Police to deploy a Mobile CCTV Trailer in public space hotspots to assist with deterrence and detection of crime and anti-social behaviour affecting actual and perceived levels of safety. This includes targeting ongoing begging where move-on orders have not been followed. Lighting upgrades are currently being undertaken at Hemmings Park, coupled with CCTV installations as part of the Building Safer Communities Grant. CCTV upgrades are also being completed in Boyd Lane as part of the Community Safety and Infrastructure Grant.	
Continue renewal of quality streetscapes such as Douglas Street, Noble Park and Railway Parade, Noble Park	The streetscape project for Douglas Street, Noble Park is complete. Construction works are underway for the Railway Parade, Noble Park streetscape.	
Improve information and communications relating to parking in accordance with Council's Activity Centre Parking Precinct Action Plan	An additional postcard is being distributed for changes to Balmoral 8 car park and permit and a postcard is under development for changes in central Dandenong which is to be circulated following the outcome on changes currently out for consultation regarding 1 hour parking - 2 hour parking on Lonsdale St.	
Review and monitor 10 Year Infrastructure Plans for the Dandenong, Springvale and Noble Park activity centres	The 10 year activity centre program review has commenced with a project plan currently in development. It is anticipated this project will be completed in Q1 2023-24.	
Facilitate the Development Victoria/Capital Alliance investment project in the Revitalising Central Dandenong Foster Street Precinct	Capital Alliance completed a second round of consultation on the draft Master Plan in October 2022 following advocacy from Council. Capital Alliance have submitted an application to the Minister for Planning to introduce a Development Plan Overlay into the Greater Dandenong Planning Scheme which has been informed by the Master Plan.	






 Delayed  Completed  Not Due To Start  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Work in partnership with the State Government to facilitate the Noble Park Revitalisation project	The Noble Park Revitalisation Board was updated on the Noble Park Revitalisation program. Planning and preparation for the Calendar of Activations is underway, including the Our Beats Makers Market and Ukrainian Festival to be held in Q4. The Ian Street Tactical Urbanism project is progressing, with engagement for the community mural now completed and delivery due to commence in Q4. The Façade Improvement Program is currently progressing through Council's procurement process. The EOJ for Mentors and Mentees to deliver on the Muderra Way Asphalt Artwork commenced and the Laneway Activation Program is undergoing refinement and is due to commence in Q4.	
Commence the Environmentally Sustainable Design 2.0 Planning Scheme Amendment	The Environmentally Sustainable Design 2.0 Planning Scheme Amendment was submitted to the Minister for Planning for authorisation in July 2022. The Minister for Planning has advised that the Planning Scheme Amendment remains under active consideration although further time will be required prior to a decision by the Minister.	
Complete the Dandenong North residential rezoning Planning Scheme Amendment	The Dandenong North residential rezoning Planning Scheme Amendment was approved by the Minister for Planning on 30 May 2022. The approval of the Planning Scheme Amendment completes the project.	
Complete the Noble Park Activity Centre Structure Plan Planning Scheme Amendment	A Council report was prepared recommending that Council receive the Planning Scheme Amendment C224 Panel Report and its recommendations, adopt Planning Scheme Amendment C224 incorporating the Panel Report recommended changes to Amendment C224 and forward the Amendment C224 documentation to the Minister for Planning for approval. Council adopted the recommendations of the report at the Council meeting on 27 February 2023. The Planning Scheme Amendment C224 documentation was prepared in accordance with the Council resolution and forwarded to the Minister for Planning on 9 March 2023. Council is now awaiting a final decision from the Minister for Planning.	
Continue to plan and advocate for the proposed Dandenong Sports and Events Centre, as south east Melbourne's home for elite sporting competitions, major events, concerts and community festivals	The Business Case is complete and discussions with key stakeholders are ongoing.	






 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Continue to plan for the development of a new table tennis centre in Greater Dandenong in partnership with key stakeholders	The Table Tennis Feasibility Study is complete, but not yet endorsed by Council. The detailed design process is on hold until the Feasibility Study and associated recommendations (or a suitable alternative) can be endorsed by Council. Further investigation is currently underway with key stakeholders.	
Continue to progress the development of a new aquatic and wellbeing centre to replace Dandenong Oasis at Mills Reserve	The contract documentation phase of the design process is nearing completion following comprehensive planning and consultation processes and funding from the Federal Government has been committed. The project is on track for procurement and construction to commence in 2023-24, pending budget approval.	
Deliver the Springvale Boulevard construction for stage one	Some minor defects are currently being addressed for this project.	
Advocate for greater social and affordable housing through membership with the Regional Local Government Homelessness and Social Housing Charter group of Councils	A Regional Charter meeting was conducted on Thursday 16 February with Homes Victoria presenting on the new Affordable Housing Rental Scheme model that has been implemented. Homes Victoria now has a direct liaison officer for each individual member Councils. Early discussions were had around interest from a philanthropic organisation willing to fund construction of social housing within the municipality. Ongoing investigations continue.	
Implement the Dandenong Visitor Attraction Plan	Council continues to promote the city as an "experience" with the Food and Cultural Tours. Promotional flags have been installed along Lonsdale Street, which have received positive feedback. A desktop review of the strategy is currently being undertaken with a holistic review of implemented actions undertaken in February 2023. A project control group has been set-up to undertake a critical review of the plan and recommend changes to ensure the objective of the plan, attracting visitors to central Dandenong, is met.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement the Greater Dandenong Regional Food Strategy	<p>Support across industries has been strong:</p> <ul style="list-style-type: none"> -78 individual business enquiries have been managed - covering topics such as staff requirements, permit enquiries (existing businesses), overseas trade missions, exporting information, and rules/regulations for new initiatives and training. - 19 introductions were made for businesses across industry and connections made to various other organisations. - 10 site visits were conducted with local businesses. <p>Discussions are being held with Food Innovation Australia Limited for a global platform for the food manufacturing industry to attract overseas buyers and provide opportunities for local businesses to export to new overseas markets.</p>	
Implement the Tourism Strategy and updated Action Plan 2020-24	<p>Connections across the hospitality and accommodation industries have been identified and are being investigated for opportunities to partner up with local programs so an overall visitor experience can be created. A new tour for the Noble Park precinct is being investigated and Council is continuing discussions with the media to strengthen the experience and presence across the three major activity centres.</p>	
Advocate for a major upgrade to Dandenong Station	<p>Council continues to advocate for improvements to Dandenong station as opportunities arise in accordance with the Public Transport advocacy statement.</p>	
Advocate for and deliver improved active transport networks	<p>The active transport infrastructure program continues to be delivered.</p> <p>Barrier improvements on Clow St bridge in response to a road safety audit continue to be investigated.</p> <p>Advocacy has occurred to the Level crossing Removal Project for inclusion of an active transport infrastructure as part of the level crossing design work.</p> <p>Concept work, with TAC grant, has commenced for completing the Hammond Rd cycle link for the remaining length south of Logis Blvd.</p>	
Advocate for new and enhanced public transport services	<p>Council continues to advocate for public transport improvements in accordance with the Public transport advocacy statement as opportunities arise and is working with the Eastern Transport Coalition to bring issues to the attention of the State Government and appropriate Ministers.</p>	







 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Advocate for the State's priority arterial projects including the Dandenong Bypass Extension, Cranbourne - Dandenong Shared User Path, Glasscocks Road duplication and Dandenong South East-West Link and Bangholme Road Bridge	<p>Council officers continue to advocate for key local and regional transport projects at various forums and via involvement with transport focused regional committees including: RoadSafe Southeast, Eastern Transport Coalition (ETC) and the Southern Road Policing Group.</p> <p>Whilst construction works have commenced to seal the first section of Glasscocks Road from the Frankston-Dandenong Rd intersection for the first 300m, discussions to seal the remaining length are ongoing with relevant developers.</p> <p>The process to declare Abbotts Road between Frankston-Dandenong Road and Remington Drive is underway, with advocacy to keep the long-term plan for Colemans Rd and Produce Drive to become the main arterial corridor.</p>	●
Expand the use of streets for uses other than through-movement	A video promoting 1000 Plays Streets has been released and a partnership with the Toy Library included within the material.	●
Implement the Active Transport Infrastructure Priority program improving pedestrian and cycling infrastructure	<p>The active transport infrastructure program continues to be rolled out. Early draft work for the development of an Active Transport Infrastructure Framework has commenced to guide planning, design, consultation and construction of infrastructure for pedestrians and cyclists.</p> <p>A Transport Accident Commission grant has been received to plan cycling infrastructure along the remainder of Hammond Road, Dandenong South (south of Logis Boulevard)</p>	●
Improve access to, from, and within major Activity Centres, including the extension of the Djerring Trail to the Dandenong Activity Centre	<p>Multi-modal plans have been drafted for all major activity centres to support the activity centre plans.</p> <p>Djerring trail has functional concept plans completed and advocacy is occurring for funding as opportunities arise.</p>	●
Maintain performance in management of heavy vehicle permits and freight networks	Heavy vehicles applications were managed via the National Heavy Vehicle Regulator portal. A total of 173 applications were processed this quarter.	●


■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Roll-out a high priority local road program within Dandenong South, including the Dandenong South Industrial Area Extension Structure Plan's Transport Network, and Abbotts Road widening and associated infrastructure	Progress continues on the Council managed Abbotts Road widening project along with the Victorian Government managed Pound-Remington overpass project. Due to some resourcing issues, Abbotts Rd is currently anticipated to be completed during Q4 (Apr-Jun 2023). The Pound-Remington Road bridge over railway line project is ahead of schedule and is currently anticipated to be completed in mid 2023. Works have commenced to seal the first 300m of Glasscocks Road, from the Frankston-Dandenong Road end, whilst discussions with relevant key developers continue regarding sealing the remainder of the road.	
Review the Municipal Early Years Infrastructure Plan to accommodate the rollout of three-year-old kindergarten	The Municipal Early Years Infrastructure Plan continues to be reviewed to show infrastructure needs at a suburb level across the municipality for three-year-old kindergarten, taking into account the planning of new services within the municipality. Rosewood Downs Primary Kindergarten was completed providing and extra 132 kindergarten places in Dandenong North for both three- and four-year-olds.	
Advocate for enforcement and deliver infrastructure and education to reduce the number of fatalities on local roads	Consistent anti-social driving issues in known areas are reported and advocated to Victoria Police for law enforcement.	
Advocate for safety improvements on and across arterial roads	Following the election advocacy a number of key projects remain part of ongoing Council advocacy material including Road Safety Projects (Stud Road nr Dandenong Stadium, Jacksons Road, Heatherton Road roundabout) and the Active Transport Project (Djerring Trail extension, Eastlink Trail Bridge, Dandenong Trail sealing). Transport officers are working with the Department of Transport and Planning to finalise detailed design plans for Stud Road, however construction funding is yet to be announced.	
Launch and undertake actions with a new Road Safety Strategy	The Road Safety Strategy is in development and consultation is to be timed for Road Safety Week in Q4. Adoption is likely to be delayed until Q1 in 2023-24.	
Promote road safety success stories and road safety awareness to manage perceived road safety risks	Council has partnered with Victoria Police to improve community safety in Greater Dandenong through a Safer Streets program. The primary objective is to address concerns raised by local businesses, such as speeding and poor driving behaviour. An article of this collaboration was published in the February edition of the Greater Dandenong Council News magazine.	

 Delayed
  Completed
  Not Due To Start
  On track






4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Provide ongoing funds for road safety treatments to address priority locations, where the greatest road safety risks are identified	The Local Area Traffic Management program continues to develop and deliver traffic calming improvements on a prioritised basis. Council has obtained approximately \$1million for three Blackspot projects for the 2022-23 program to address safety issues based on historical crashes.	

Delayed Completed Not Due To Start On track







4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 4: A green city committed to a sustainable future

Action	Progress	Status
Commence implementation of the Electric Vehicle Transition Plan	An EV charger has been installed and is operational at Council's Operations Centre. A Plug in Hybrid is being considered and evaluations are commencing mid-April. An EV Van is also being considered to become a Mobile Eco Centre however the supply chain will be a determining factor. Quotations are being sought from an approved supplier for charging infrastructure to be installed at the Civic Centre, Thomas Street carpark, Dandenong Market and expansion of the system at the Operations Centre.	
Work with partners and key stakeholders to support increased community awareness of climate change risks and their ability to respond	Work continues on this action, with a key highlight this quarter being the 2023 Sustainability Festival. Attendees received advice on how to access energy savings and rebates, availability of solar grants for homes and business, growing food from home, free seedlings for planting in their gardens and resources in multiple languages on a variety of climate and sustainability topics.	
Deliver the Sustainability Festival	The 2023 Sustainability Festival was completed on 26 February 2023 and was a great success. More than 3,000 people attended with 55 per cent of survey respondents coming from Greater Dandenong, meaning a significant impact on our local community. More than 600 free seedlings were given away by the Parks and Horticulture teams, 79 people received consultations regarding grants or rebates for solar for their home or business, and 241 people participated in a community consultation voting 'game' informing development of our Community Climate Change Engagement and Mobilisation Plan (CEMP). The feedback from both visitors and stallholders was very positive.	
Implement the Climate Emergency Strategy, Sustainability Strategy and climate emergency declaration	Implementation of the Climate Emergency Strategy, Climate Emergency Declaration and Sustainability Strategy continues. Key activities included delivery of the 2023 Sustainability Festival, which saw more than 3,000 people engage in activities related to climate adaptation, solar, food waste, growing food at home, tree canopy cover, sustainable schools, electric vehicles and more.	
Implement the Sustainable Buildings Policy for new buildings	Implementation of the Sustainable Buildings Policy continues, with a major highlight this quarter receiving the official Green Star 6 Star plaque to be displayed at Springvale Community Hub, demonstrating Council's commitment to achieving excellence in sustainable design of its buildings. The plaque will be unveiled at a ceremony to be scheduled in Quarter 4.	






 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Develop a Local Law Tree Protection Policy	Tree Protection Local Law consultation was undertaken in March. The outcomes will be presented Council at a Briefing Session in May and a further report to the 13 June Council meeting.	
Implement year one of the Biodiversity Action Plan	The Biodiversity Action Plan was presented to Council and formal adoption by Council is scheduled for 24 April. Works in line with identified short term actions have begun and are on track for year one deliverables.	
Update Council's Local Law to include tree protection	Tree Protection Local Law consultation was undertaken in March with a report due to Council in May. A full review of the Local Law No 2 will begin in July.	
Advocate to the Environment Protection Agency to undertake regular air and water quality assessments to protect the health of our community	Officers will continue to advocate to the EPA and Ministers to ensure regular water and air quality assessments are undertaken.	
Audit the industrial and commercial areas with a focus on hazardous materials and waste storage identification and elimination	Council is well advanced in auditing the commercial and industrial areas of the municipality. Our inspection regime has identified the main players and subsequently we are now conducting follow up inspections of premises to ensure compliance or take further enforcement actions. Council received information from the EPA in March regarding the Taylors Road landfill site to which Council wasn't advised until later into EPA's investigation. A meeting was held with the relevant parties about how to best manage this type of event. A recycling premises has been placed on the Waste Intelligence Network watch list and Council is working with its partners on how best to resolve outstanding non compliances for this site. Furthermore advice and support continue to be provided to the Planning team, especially on referrals, with regards to applications relating to high impact and amenity issues.	
Complete the Open Space Contributions Plan Planning Scheme Amendment	The Open Space Contributions Plan Planning Scheme Amendment was gazetted into the Planning Scheme on 24 March 2023. This is now an active consideration for all relevant planning applications.	



 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Continue development and implementation of improvements to open space reserves such as Ross Reserve, Frederick Wachter Reserve, Greaves Reserve and the program of park projects in the adopted budget	The open space portfolio of projects is well underway with all projects commenced and at various stages of implementation. There are 48 open space projects (including carry overs) (20 in progress, 28 completed) all but two projects are scheduled to be completed by the end of this financial year. The Ross Reserve synthetic soccer pitch construction is well underway and expected to be completed by the end of May, the Ross Reserve little athletics track renewal project has commenced with the demolition phase of the project completed. This project is a multi-year project expected to be completed by December subject to favorable weather conditions. The Wachter Reserve - district level playground project has been awarded with works expected to commence in late May and be completed by August due to global supply chain issues.	
Implement year five of the Greening Our City: Urban Tree Strategy 2018-28	Year five of Greening Our City is underway. Tree planting orders in alignment with the 10 year tree planting program have been completed with works expected to begin in April/May.	
Implement the Open Space Strategy, Urban Forest Strategy, Green Wedge Management Plan, and Neighbourhood Activity Centre Strategy	Work continues on the implementation of the Open Space Strategy, Urban Forest Strategy and GWMP, with various actions currently underway.	
In partnership with the Metropolitan Waste Resource and Recovery Group participate in the procurement for advanced waste processing services and recycling receiptal and sort services	MWRRG has now become Recycling Victoria. The South East Melbourne Advanced Waste Processing facility (SEMAWP) procurement process is still on going and a tenderer will not be selected until December 2023. Council is still part of SEMAWP and is currently in Tier 2 but can still commit to being a Tier 1 participant at a later date while the process is still on going.	
Develop and deliver an annual waste education program inclusive of litter prevention	The 2022 - 23 Waste Education and Marketing Plans have been developed and are currently being implemented. Key highlights will be the reintroduction of the Litter Action Task Force and Litter Prevention programs and the return of face to face delivery education programs across Early Learning Centres, Schools and the CALD community all supporting State and Local Government aligned initiatives. A number of programs have started up again including waste education in schools and follow your waste tours.	

 Delayed
  Completed
  Not Due To Start
  On track





4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Work with key partners to increase awareness of climate change impacts on our community's more vulnerable groups and possible ways to mitigate these impacts	Officers attended the Climate Change - Multicultural Community Consultation run by Ethnic Communities' Council of Victoria (ECCV) to share thoughts on climate change and what a climate-safe future might look like. The Municipal Health and Wellbeing Scan research report provides a comprehensive overview of Council's commitment to climate change and provides a range of opportunities to engage with and build community resilience. A summary of the report will be developed for public access to support engagement with Council's diverse communities.	
Work with key partners to provide older residents with information on the impacts of climate change and possible ways to mitigate these impacts	Community Care staff continue to work to embed climate change considerations into all aspects of service planning and provision. Due to the success of the forum held in late 2022 regarding the impact of emergencies caused by weather extremes for people with disabilities a second forum is planned for the next quarter where local residents with disabilities will provide further feedback to Council's Emergency Management staff and Sustainability staff to assist with Emergency Management planning.	

 Delayed
  Completed
  Not Due To Start
  On track






4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 5: A city that supports entrepreneurship, quality education and employment outcomes

Action	Progress	Status
Advocate for the establishment of a Revitalising Central Dandenong Taskforce/Board with representation from Government, agencies and other influential stakeholders, to identify, support, and deliver targeted renewal initiatives for improved economic and social outcomes	Discussions have been held with Government representatives on the findings of the Central Dandenong Investment Attraction report, further advocacy arrangements in preparation. The "Brand Dandenong" project was selected from the Action Plan to utilise the \$40k investment remaining for implementation. This is now subject to a new initiative request for additional funds via Council's 2023-24 budget.	
Facilitate Playgroup Training Vocational Pathways for local community members	14 participants from 10 Community playgroups attended the Playgroup Leader Training online where they learnt about play in playgroup.	
Through a collaborative co-design process, deliver an action plan to guide the next phase of the Community Revitalisation project and Strengthen Pathways to Economic Participation (SPEP)	GameChange Priority Action Groups have now matured with engaged members working collaboratively. Each has created a funding submission to proceed with myriad activities to shift the jobs and skills system. "Greater Dandenong Connect" online activity board will link wrap around service supports for those providers seeking programs for clients that will bring them closer to wellbeing, job readiness and into work. Influencing employers to consider new ways of working with more agile and flexible workplaces, creative and innovative recruitment and retention practices is being developed using case studies, videos and workshops and will include integrating employers and training educators to recognise the value of working together to develop more bespoke courses. The voice of lived experience through a jobseeker reference group will add strength and insight into the GameChange projects. Projects will capture the data necessary to provide evidence and effectiveness of these try/test and learn models that are ready to make a difference in the community.	
Through the "Ignite Program" support local entrepreneurs who have recently started their business or are looking to get a business idea off the ground	The Ignite Program is currently being reviewed with options for the program being researched. Partnership and collaboration options are being sought with private organisations as well as 'Not for Profits' offering business services. The new program beginning in July 2023, will build on last years program and will include workshops, Masterclasses, a Hackathon and mentoring sessions, which will nurture new business ideas.	





 Delayed  Completed  Not Due To Start  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver key events that showcase women in business including International Women's Day	An audience of more than 80 attended SEBN's International Women's Day event held on 9 March at The Drum Theatre. Jordana Borenstzajn, both delighted and empowered the audience, encouraging all to adopt a magician's mindset to embrace change, collaborate and innovate at a higher level with more productivity. A new committee will develop the 2023-24 direction for SEBN's Women in Business network group over the next quarter.	
Facilitate the SEBN Women in Business network	Activities focussed on International Women's Day and the introduction of a new Steering group to drive the development and growth of SEBN's Women in Business (WIB) network. The WIB network recently completed a two year program of activities and with the challenges facing businesses in today's environment, there has been considerable interest in this new initiative.	
Review the Family Day Care Business and Marketing Plans to maintain market share and community expectation	Plans are in review; benchmarking of like service types has commenced, and budgets have been reviewed. A marketing consultant is being engaged to review the current plans to increase market share.	
Facilitate and deliver the fundraising event "Take a Swing for Charity" Golf Day with industry partners	This year's Take a Swing for Charity golf day was held on 22 February at Victoria Golf Course. More than 100 people participated in this increasingly popular event, which helps our local communities in need. Raising in excess of \$50,000 - only the second time in 14 years - the day was a huge success thanks to our sponsors, supporters, players, volunteers and this year's charity - This is IT Schools - equalising education by repurposing laptops for secondary school students. All funds raised go direct to purchasing 'end of lease' laptops and repurposing those donated by corporate supporters. A very special event for this CGD-Industry partnership - a direct result of SEBN's relationships with local business and industry.	
In partnership with SELLEN, host the annual key education-industry event, "Lunch with the Winners"	This year's Lunch with the Winners was highly successful with a captivating and imaginative presentation from the CEO of The Creature Technology Company showcasing the arts and theatre sector and the breadth and depth of jobs and skills required including manufacturing and construction. Work will commence on the 2023 Lunch with the Winners in the final quarter of the financial year.	





 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support and facilitate the "This is IT Schools" program in collaboration with SELLEN and industry partners	This is IT Schools was the recipient charity from this year's Take a Swing for Charity Golf Day. The \$50,000+ raised will be directed to both the purchase of end-of-lease laptops from Local Government and others - and repurposing both these and other donations from various organisations / corporate sector. The need continues to increase and with the cost of living increases expected to impact severely over the coming months, TIS will have an even stronger role to play in its quest to 'equalise education for all' for all secondary students in our communities.	
Support the Market Street Child Care Centre with a sustainable business model to expand market share and community expectation	Market St Child Care Centre expanded the business model to offer both childcare and funded kindergarten. From January 2023, the kindergarten program has reached its capacity with 25 children enrolled for three and four year old kindergarten. Four families from the Adult Migrant English Program are accessing childcare.	
Deliver a range of networks, common interest groups and targeted activities that have relevance and impact for local manufacturers	Site visits, case studies and a focus on good Leadership and integrating LEAN principles across all areas of work has been the cornerstone of the past quarter. Topics included Leading with Impact, Understanding the 'How' in Performance Management and Leading with a Lean Mindset. Unpacking new legislation impacting women in the workplace was also a feature. SEBN's fee-for-service Lean Program - a series of three full day workshops - also commenced this quarter.	
Develop activities and events that offer exposure to local and international opportunities and new thinking on global issues and trends	Whilst no specific international activities were held all groups discuss global trends and issues through the topics being delivered and the international connections and expertise of the facilitators - and speakers - in bringing global 'good practice' into the mix of all discussions.	




 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver leadership and skill development programs for young people	<p>Youth and Family Services facilitated a range of programs to build young people's leadership capacity and enhance community participation, including:</p> <ul style="list-style-type: none"> - Youth Soccer Committee, supporting young people to plan and deliver our January Soccer Tournament - Holiday Activities Committee, supporting young people to plan and deliver our upcoming summer holiday program - Noble Park Youth Committee, empowering young people to help plan and deliver the Noble Park Community Fun Day. <p>Youth Services also commenced recruitment for the 2023 Young Leaders program, conducting interviews with 15 applicants this quarter.</p> <p>(Total 107 contacts).</p>	
Maintain support, collaboration and board participation of South East Melbourne Manufacturers Alliance (SEMMA)	SEMMA has appointed a new CEO and looks forward to strengthening its position across Melbourne's south east, with a focus on increasing its profile and subsequent membership base. Preparations are under way for SEMMA to celebrate its 20th anniversary with a gala dinner to be held at the Parkroyal on Blackburn Road.	
Promote and share successes and best practice, and deliver key events to the manufacturing sector, including the Christmas Industry Breakfast	SEBN has produced two editions of 'SEBN Snapshots' eNews this year - including a Flexible Workplace Models employer survey and contributed articles for Talking Business - promoting a range of manufacturing activities and achievements. Articles have also been placed in Talking Business magazine promoting manufacturing 'best practice' in developing new ideas for recruiting staff - including women returning to the work force who want to work shorter hours.	
Deliver welcoming library services and increase engagement opportunities to enhance learning, reading and literacy, digital and technology skills at all life stages	<p>Funding of \$41,497 was received from the Department of Government Services to run Digital Literacy for Seniors program.</p> <p>Programming will run in Q1 and Q2 of 2023-24 to increase levels of digital literacy and social connection in the community.</p>	






 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Drive the ongoing implementation of the Local Economic and Employment Development Strategy	The Economic Development Unit (EDU) continues to work with the principles of the LEED strategy and has focused on education and training during this period. A partnership with Amazon Australia resulted in a workshop for the business community. EDU has also continued to focus on assisting customers through the permit process as part of the Business Permit Support Service.	
Manage and chair the Greater Dandenong Regional Employment Taskforce and associated projects	The Greater Dandenong Regional Employment Taskforce has undertaken workshops to strengthen its governance role, particularly in relation to the CR#2 SPEP I GameChange project. Continuing to bring their collective expertise to the table, Taskforce members are also heavily involved in the GameChange Priority Action Groups and the group continues its governance and participation in the GameChange Leadership Table, which involves bringing the strong voice of lived experience to the discussion. The Taskforce will also support other relevant activities as and when they arise.	
Support initiatives which provide opportunities for young people to gain skills and experience that enhance their employment	<p>Youth and Family Services supported young people to build pathways to employment through volunteering.</p> <p>Nine meetings were conducted with the FReeZA Youth Committee, supporting young people to plan and support the delivery of the Noble Park Community Fun Day - gaining 'hands on' experience in event management, marketing and promotion, and community engagement. In addition, four FReeZA committee members volunteered and supported the delivery of the Sustainability Festival - facilitating a 'quirky container gardening' activity for 250 young people and families.</p> <p>Youth Services also supported the engagement of two local young people in Council's Jobseeker Reference Group - drawing upon their lived experience to inform the Game Changer Project and enhance employment support for community. This provides young people with a valuable networking opportunity that may lead to future employment.</p>	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support local creative industry development and showcase local arts, creativity and innovation	<p>Highlights included:</p> <ul style="list-style-type: none"> - An arts workshop with local youth disability youth organisation and Artist Moon Girle. - Opportunity for artists via QuickArts and online workshop program to upskill their creative practice. - Collaboration with Connection Arts Space on a QuickArts video featuring local artists. - Employment opportunities for over 70 people in the creative industries and showcasing over 100 artists through a variety of programs. - Drum Theatre: Our Beat included 30 local artists and rehearsal space was made available to Fusion Theatre and Sangam to develop performance works. 	
Through library services facilitate and champion activities and partnerships that support the community to participate in work, entrepreneurship, education, training, social and civic life	<p>English Conversation Circle attendance increased with 87 participants and a 71 per cent increase in attendance at Library Tech Assist Sessions.</p> <p>Library Services partnered with Community Care to co-design, cross promote and deliver the Digital Literacy for Seniors Program to increase non-user activation and social connection.</p>	
Facilitate and promote the ASPIRE platform and engage business through SEBN networks and other sustainability activities	<p>With most businesses focusing on staff and supply chain shortages, the Waste Network Group will recommence in early May with the launch of the latest iteration of the ASPIRE waste exchange platform. This will be followed by a series of site visits focussing on process improvement towards a Circular Economy where practicable.</p>	
Strengthen capability and increase awareness of new technologies and opportunities around waste, energy and the circular economy	<p>There has been a lag with two projects, ASPIRE and the Monash CE project however both are due to reignite over the next quarter and activities with both organisations have been scheduled for May / June - together with our own Waste / CE network set to recommence site visits to share good practice / learn from each other.</p>	
Support local business efforts to respond to their climate change risks by informing them of relevant State and Federal Government policies and programs	<p>EDU continues to provide support to businesses via information sharing of relevant programs and grants available to them. Face-to-face engagements have been undertaken with businesses about new government regulations changes including the Single Use Plastic Ban. EDU continues to feature articles in the eNewsletter and Talking Business magazine about sustainability.</p>	

 Delayed
  Completed
  Not Due To Start
  On track








4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community

Action	Progress	Status
Continue to work with agencies on COVID-19 response and recovery efforts	The COVID-19 situation continues to evolve. Council has received a small amount of funding via the Council Rapid Antigen Test program to employ two engagement officers for a short time to help promote and expand this program.	On track
Develop an investment attraction program to encourage investment within the Dandenong, Springvale and Noble Park activity centres	A proposal for an investment prospectus, "Brand Dandenong", has been submitted to Council for funding for the 2023-24 financial year.	Delayed
Complete key capital works across the city	Work is progressing with over 65 per cent of projects are in procurement, construction or completed.	On track
Review and update the Asset Management Strategy for Council	A review has commenced and the NAMA Assessment is done. A Plan is in draft and internal and external consultation is due to commence in Q4	Delayed
Seek State Government funding to assist with educating businesses and community groups on COVIDSafe practices	This program finished on 30/6/2022.	Completed
Upon successful receipt of funding, implement a program to provide COVIDSafe education across all businesses within Greater Dandenong	This program finished on 30/6/2022.	Completed
Complete a Workforce Management Plan and other workforce requirements under the Local Government Act 2020	The Workforce Management Plan was completed by 31 December 2021 in line with the requirements of the <i>Local Government Act 2020</i> and has been communicated to all staff.	Completed
Develop and implement an innovation program for Council	Council has started three new innovation working groups: recruitment, internal cross-Directorate communication and decision making.	On track





■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Enhance Council's efforts to achieve a united corporate culture responding to the climate emergency through a continuous improvement program that aims to increase awareness of responsibility for and capability around climate change impacts and risks	A key activity this quarter involved the finalisation of Council's climate change induction training module which will be rolled out to all staff in Quarter 4. It is hoped that greater understanding and awareness of how climate change will impact staff in their particular roles will assist in preparing staff for climate risk specifically in the delivery of their unit's services.	
Coordinate and conduct four Municipal Emergency Management Planning Committee (MEMPC) meetings with key stakeholders and agencies	The first Greater Dandenong Municipal Emergency Management Planning Committee meeting was held on 21 February. In depth discussions on recent emergency events were part of the agenda, in particular the fire at the Bright Moon Temple.	
Implement, monitor and review progress on mitigation strategies to risks identified via the Community Emergency Risk Assessment (CERA) - Heat/Health, Floods and Storms, and Pandemic	Our Tri-Annual Community Emergency Risk Assessment (CERA) has been scheduled for August 22. CERA is an all-hazards risk assessment tool which aims to identify, mitigate and reduce risk within the community following the Australian Standard for Risk Management, ISO 31000.	
Comply with the auditing and reporting requirements of the Gender Equality Act 2020 including the implementation of the Gender Equality Action Plan	Council has started preparing for the employee experience survey and gender audit which the Commission for Gender Equality in the Public Sector has recommended should be implemented in local government to better inform its GEAP reporting in February 2024. Council continues to implement its CEAP, including by sourcing an anonymous reporting platform for sexual harassment, and organising training on sexual harassment prevention and reporting.	
Continue to embed consideration of climate change into Council's policies and decision making processes	Council officers continue to provide feedback and support within the framework of the Council Plan to embed consideration of the climate emergency in all decision-making processes. A key activity involved finalisation of Council's climate change induction training module which will be rolled out to all staff in Quarter 4.	
Develop an organisation-wide Conflict of Interest framework and policy	This policy (in draft form) has been presented to the Audit and Risk Committee and needs some final adjustments before being presented to the Staff Consultative Committee for review.	
Update the Legislative Compliance program across the organisation	No non-compliances were reported. Significant work is required to bring the reporting system in line with the Local Government Act 2020 and this is planned to be achieved in this financial year. This work is resource dependent.	







 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Develop and deliver a communications program to enhance the digital literacy of staff, the community and stakeholders	A website working group, as well as monthly ad-hoc training sessions have continued for staff/web editors to update their digital literacy and content development skills. A new project to review and improve the intranet is progressing, based on feedback from staff. Various campaigns to encourage community members to report issues, pay pet registrations and receive Council information online are ongoing, aimed at increasing the number of residents who do business with us digitally. The Better Approvals / Business Permit Support Service on Council's website is currently being reviewed by the Economic Development Unit to ensure easy access to information for local business operators.	
Strengthen Council's digital governance through a continuous improvement program to ensure digital solutions meet the business needs of Council	Customer Portal testing has been progressing with the identified need to introduce the ability for a user to link their own property to see bin days and Councillor information. Public testing and a soft launch are planned for next quarter along with the development of a mobile app and other new features	
Increase awareness of, availability and capability around modern and smart technologies	The remainder of in-ground parking sensors are due to be installed within the Springvale Activity Centre early in Q4. Ongoing delays have been due to obtaining stock of various components, including signal repeaters.	
Implement a people-centred approach to how safety is managed across the organisation	Council's OHS Team continues to work on implementing a people centred approach around Psychosocial hazards and risks throughout Council. Networking with other Council's is currently underway in preparation for the new Psychological Health Regulations expected to commence this year. An inter-Council Occupational Violence and Aggression (OVA) workgroup has been established and is currently meeting on a monthly basis. The APHIRM project is progressing well with Community Care teams and a review of corrective actions implemented from the Action Plan is about to commence. The new Duresse Alarm system SafeZone from CHUBB/Critical Arc trial was completed before the end of December with 20 Staff throughout Council participating. A cost benefit analysis is currently being drafted to determine a Council wide approach and option. The Preventure Wearable Technology trial has commenced with Community Care and the Operations Centre. This new technology is an Injury Prevention tool that uses sensors to give real time readings on actual manual handling impacts on the body. This technical data will assist the OHS team and Supervisors to identify hazards and risks so they can be addressed as soon as possible in order to prevent injuries.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Increase Council's awareness and understanding of a changing climate's impacts on its assets and operations and, continue to integrate recognition of climate change into financial and budget processes	Further information from other Councils, peak industry bodies and other stakeholders continues to be collated to inform preparation of the consultant brief for this work. It is expected to go out to market in Quarter 4.	
Review Council's Long Term Financial Plan	The Draft Long Term Financial Plan 2024-2033 will be presented to council on 24 April for endorsement in principle and placed on public exhibition with the Draft 2023-24 Budget.	
Strengthen governance capacity of Council grant and funding partners	Regular contact is held with tenants of key Council facilities, providing support, identifying issues and making appropriate referrals as part of the pilot roll out of the Good Governance project.	
Develop and document the organisational Customer Service Experience (CSX) Strategy to optimise customer's interactions with Council	Research across the local government sector continued as the first stage of this strategy development. Staff met with City of Stonnington's Customer Experience and Business Improvement Program staff to gain insight into the approach for development of their Customer Experience Strategy. Further discussions are scheduled with other LGAs and planning for internal customer research is underway.	
Encourage the voice of children through the facilitation of the Children's Advisory Group in planning and policy development	The Children's Advisory group meeting for 2023 was held on 29 March where students gained an understanding of how they can contribute to Council's strategic planning and processes. 21 schools participated with 42 students. The Junior Mayor for 2023 was voted in at this meeting.	
Implement the updated Community Engagement Framework	The Community Engagement Framework was reviewed internally by staff, then by Council and went out for external public consultation in May 2022, with Council officially endorsing the updated Framework at its meeting on 27 June 2022. The Community Engagement Framework is available on Council's website for the community and stakeholders to access and will be reviewed annually. An internal Community Engagement Working Group / Roundtable of Council staff has been re-established to ensure Council is effectively engaging with our culturally diverse community and adhering to our legislative obligations under the Local Government Act 2020. Planning for the recruitment of a Community Engagement lead is underway to take charge of implementing the Framework and managing Council's consultation activities.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q3 2022-23 COUNCIL QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

**FINANCIAL REPORT
1 JULY 2022 – 31 MARCH 2023**

PAGES 49 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

Financial Report

1 July 2022 to 31 March 2023



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4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

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4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Key financial highlights

Period ending 31 March 2023

	31-Mar-23 Year to Date					Full Year					Original Budget \$'000
	Actual \$'000	Budget \$'000	Variance \$'000	Var. %	Status Var.	Mid Year Budget \$'000	Current Forecast \$'000	Variance \$'000	Var. %	Status Var.	
Operating Income	171,560	165,819	5,741	3%	✓	246,422	249,310	2,888	1%	✓	237,365
Operating Expenses	152,779	159,451	6,672	4%	✓	222,825	222,486	339	0%	✓	210,801
Surplus/Deficit	18,781	6,368	12,413	195%	✓	23,597	26,824	3,227	14%	✓	26,564
Capital expenditure	32,385	47,457	15,072	32%	✓	86,425	86,425	0	0%	✓	55,590
Cash and investments	192,456	<i>Not applicable</i>				145,985	143,447	<i>Not applicable</i>			126,900

Status legend:

- ✓ Above budgeted revenue or under budgeted expenditure.
- Below budgeted revenue or over budgeted expenditure by less than 10%
- ✗ Below budgeted revenue or over budgeted expenditure by 10% or greater

Budget information

The Original Budget information contained in the report is the budget approved by Council on 27 June 2022. The year-to-date budget in this report reflects the Mid-Year Budget as adopted by Council on 12 December 2022. The 2022-23 full year forecast is the subject of an extensive review undertaken with departments during the March quarter.

Overview

Operating Result

At 31 March 2023 Council achieved a year-to-date operating surplus of \$18.78 million which is \$12.41 million better than the year-to-date budget. The main factors contributing to this result comprise favourable variances in:

- **Income** (\$5.74 million) due to better than anticipated interest returns on investments as a result of higher interest rates (Non-Directorate \$2.13 million) combined with rates income (\$1.18 million) mainly as a result of supplementary rates (\$701,000) and interest on rates (\$443,000). The \$2.50 million favourable variance to Mid-Year Budget for these items has been reflected in the 2022-23 Forecast and transferred to the Major Projects reserve.
- **Operating expenditure** (\$6.67 million) due to a number of offsetting variances:
 - Employee costs (\$10.60 million) mainly due to the 2022-23 pay rise not yet processed, vacant positions, delay while staff are recruited and commencement of grant funded projects. Of the \$10.60 million favourable employee costs variance, \$4.37 million relates to fully funded grant programs (mainly in Community Services). The remaining \$6.26 million favourable variance is attributable partly to the delay in Council staff receiving their pay increase for 2022-23 due to negotiations in relation to the new Enterprise Agreement (EA). This has now been finalised and the EA is awaiting approval by the Fair Work Commission. The pay increase will occur in April. Additionally, a delay in the recruitment of vacant positions caused by a variety of reasons is contributing to the favourable variance such as:
 - Skilled staff shortages (Maternal and Child Health and Planning).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

- Ageing workforce on limited duties or Workcover in Community Care (wholly offset by reduction in income).
- Staff taking parental leave, extended leave or leave without pay particularly in a post-COVID environment.
- The decision to hold off recruitment of a number of key positions until the incoming CEO commenced requiring internal staff to act in higher positions.

\$2.46 million of the year to date favourable salaries variance has been estimated to be permanent and is reflected in the 2022-23 Forecast. Refer to the following 'Forecast Review' section for details regarding these savings identified across the directorates.

- A \$1.72 million favourable variance in Materials and Services due to the timing of works schedules and lower than anticipated contract costs across a number of areas, particularly in Waste Management, partly offset by higher than anticipated educator costs in Family Day Care (FDC) due to expanded service provision (offset by higher FDC grant income).
- This favourable operating expenditure variance is partly offset by fixed asset accounting entries which have a nil cash impact - 'Prior year expenditure unable to be capitalised' (\$4.01 million unfavourable), and 'Asset write-offs' (\$2.19 million unfavourable).

More detailed variance explanations are included in the body of this report.

Capital Result

Capital expenditure to 31 March 2023 is \$32.38 million, which is \$15.07 million favourable to budget. This is due to favourable variances across a number of projects, the most material being the Road Resurfacing, Reconstruction and Rehabilitation programs (\$5.46 million) along with a further \$3.28 million in related commitments which are currently awaiting delivery by contractors. Total commitments (open purchase orders) at 31 March are \$18.81 million. This means that \$35.24 million of the capital program is not yet spent or committed. This outstanding amount comprises some large projects that await formal contract commencement or purchase orders raised, examples include the Keysborough South Community Hub, Perry Road, Abbotts Road, the Leonard Street streetscape project and the Mason Robinson streetscape project.

A detailed review as to the progress of projects occurs monthly by the City Improvement department. To date 72% of projects are now in the construction or completed phases. Eleven projects equating to an estimated amount of \$8.29 million in likely carry overs to 2023-24 have been assessed and identified. Most of these projects have been delayed due to third party approvals or grant related, combined with a project affected by market supply issues and another in contractual dispute. City Improvement will continue to monitor all projects closely and will continue to provide reporting on progression of the 2022-23 CIP program and projects at risk of carry over.

Forecast Review

The full year forecast result is an extensive review undertaken with departments during the March quarter to estimate Council's financial performance for 2022-23. This report includes financial details of the 2022-23 Forecast review which overall represents an estimated cash surplus of \$948,000.

Highlighted below are some of the emerging trends (favourable/unfavourable) in the 2022-23 forecast surplus (please note that fully grant funded programs/projects have been excluded from these variance explanations):

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Favourable

- The year-to-date employee cost variance is a significant favourable variance due to a number of factors including grant funded programs that require an acquittal, the Enterprise Agreement negotiations resulting in the 2022-23 pay increase not being paid to staff yet (expected to occur in April) and savings due to vacant positions and leave taken of \$2.46 million across all directorates.
 - City Planning, Design and Amenity (\$698,000) – predominantly due to difficulty in recruiting skilled staff in Statutory Planning and delay in recruitment of vacant positions in Strategic Design and Sustainability Planning.
 - Engineering Services (\$655,000) – mainly due to changeover and vacant periods of the Manager Infrastructure Services and Planning, Service Unit Leader Works and Service Unit Leader Parks positions combined with a number of other positions in Parks Services and Roads and Drains.
 - Corporate Services (\$632,000) – due to higher than anticipated vacancies in Call and Service Centres, changes in the Urban Screen team, delays and difficulty in recruitment of vacant positions in IT, Civic Facilities and Governance.
 - Community Strengthening (\$621,000) – due to difficulty in recruiting skilled staff in Maternal and Child Health, recruitment of positions in Library Services and extended leave taken by the former Director Community Services (excludes Community Care which is discussed in the unfavourable section below).
- Savings in the Community Grants and Partnerships programs due to the two-year grant allocation (year 1: 2022-23, year 2: 2023-24) not being fully subscribed (\$384,000).
- Utility costs savings (\$364,000) primarily in street lighting and electricity costs.

Unfavourable

- Security and cleaning costs in Building Maintenance (\$865,000). The higher security costs are due to a series of one-off events at Balmoral Avenue car park and several pocket parks which are not expected to be ongoing. Cleaning costs have increased due to greater use of community facilities, even higher than pre-COVID levels. Building Maintenance is working with Civic Facilities to explore options to reduce the current costs by reviewing hiring conditions, delaying cleaning to business hours and making greater use of internal staff.
- Community Care department (\$359,000) – This unfavourable variance is due to a favourable salaries variance of around \$1.1 million more than offset by a loss in grant income as a result of the hours of care performed. Whilst Home and Community Care activity levels have picked up in the post-COVID recovery period, significant staffing issues are being experienced and are impacting the hours and types of services that Council can provide. There is an ageing workforce in this department who are on limited duties or Workcover which impacts the ability to provide care, in particular, the more physically demanding care services. Council is required to engage temporary staff to backfill the staff on Workcover resulting in greater cost per hour of service provided. The uncertainty regarding this service area due to a 12-month funding contract extension to 30 June 2024 also impacts the ability to attract staff. The result of the above means that grant income is lower than anticipated due to a reduction in service hours provided, which more than offsets the favourable salaries variance.
- A forecast reduction in statutory fees and fines income of \$285,000 mainly lower infringement income in the litter and local law areas combined with lower planning application fee income.

The strong interest rate climate has resulted in better than anticipated interest returns on investments (\$1.4 million), supplementary rates (\$787,000) and interest on rates (\$313,000) for 2022-23. The favourable variances above the 2022-23 Mid-Year Budget have been transferred to Major Project Reserve. These favourable variances are offset by the transfer to reserves which has a nil impact on the cash result.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Income Statement

For the period 1 July 2022 - 31 March 2023

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	ANNUAL MID YEAR BUDGET	FULL YEAR FORECAST	MYB to FORECAST VARIANCE	ANNUAL ORIGINAL BUDGET
Note	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income	B1						
Rates and charges	123,495	122,270	1,225	162,173	163,185	1,012	162,081
Statutory fees and fines	6,678	7,157	(479)	9,569	9,283	(286)	9,696
User fees	6,220	6,404	(184)	8,589	8,393	(196)	9,389
Grants - operating	20,497	19,345	1,152	27,423	27,812	389	33,940
Grants - capital	4,145	3,513	632	16,182	16,182	-	3,518
Contributions - monetary	1,988	1,688	300	4,546	4,563	17	3,447
Contributions - non-monetary	-	-	-	10,000	10,000	-	10,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment	530	346	184	445	445	-	445
Other income	8,007	5,096	2,911	7,495	9,447	1,952	4,849
Total income	171,560	165,819	5,741	246,422	249,310	2,888	237,365
Expenses	B2						
Employee costs	60,110	70,714	10,604	98,579	94,792	3,787	91,636
Materials and services	54,853	56,570	1,717	80,887	84,642	(3,755)	75,427
Prior year capital expenditure unable to be capitalised (non-cash)	4,005	-	(4,005)	-	-	-	-
Bad and doubtful debts	795	1,097	302	1,953	1,954	(1)	1,953
Depreciation	25,047	25,047	-	32,943	32,943	-	33,943
Amortisation - intangible assets	45	45	-	60	60	-	60
Amortisation - right of use assets	448	448	-	604	604	-	604
Borrowing costs	2,014	2,014	-	2,665	2,665	-	2,667
Finance costs - leases	-	-	-	22	22	-	22
Asset write offs	2,191	-	(2,191)	-	-	-	-
Other expenses	3,271	3,516	245	5,112	4,804	308	4,489
Total expenses	152,779	159,451	6,672	222,825	222,486	339	210,801
Net surplus (deficit)	18,781	6,368	12,413	23,597	26,824	3,227	26,564

NOTE

For comments regarding movements in Operating Income and Expenditure items, please refer to explanatory notes located at B1 to B2.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Balance Sheet

As at 31 March 2023

	Note	2022-23 ACTUAL 31 Mar 2023 \$'000	2021-22 ACTUAL 30 Jun 2022 \$'000	2022-23 MID YEAR BUDGET \$'000	2022-23 ORIGINAL BUDGET \$'000
ASSETS					
Current assets	C1				
Cash and cash equivalents		25,181	30,212	143,447	126,900
Financial assets		167,276	150,504	-	-
Trade and other receivables		62,303	29,840	26,937	28,088
Other assets		1,884	9,077	5,773	4,085
Total current assets		256,644	219,633	176,157	159,073
Non-current assets	C2				
Property, infrastructure, plant and equipment		2,432,635	2,431,571	2,494,792	2,549,552
Investment property		6,347	6,336	6,336	10,860
Right-of-use assets		1,398	1,846	1,942	1,191
Intangible assets		71	116	56	102
Trade and other receivables		281	281	281	295
Total non-current assets		2,440,732	2,440,150	2,503,407	2,562,000
Total assets		2,697,376	2,659,783	2,679,564	2,721,073
LIABILITIES					
Current liabilities	C3				
Trade and other payables		4,132	23,749	25,933	23,714
Prepaid rates		39,732	-	-	-
Trust funds and deposits		4,652	4,521	4,870	4,870
Unearned income		57,372	55,791	52,693	52,293
Provisions		21,059	21,730	22,083	22,986
Interest-bearing liabilities		887	3,484	3,597	4,196
Lease liabilities		103	524	520	570
Total current liabilities		127,937	109,799	109,696	108,629
Non-current liabilities	C4				
Provisions		669	1,113	1,003	1,289
Trust funds and deposits		3,644	2,409	2,409	2,035
Interest-bearing liabilities		49,779	49,779	46,182	51,704
Lease liabilities		1,207	1,324	1,318	442
Total non-current liabilities		55,299	54,625	50,912	55,470
Total liabilities		183,236	164,424	160,608	164,099
NET ASSETS		2,514,140	2,495,359	2,518,956	2,556,974
EQUITY					
EQUITY	C5				
Accumulated surplus		964,323	954,375	978,263	992,642
Asset revaluation reserve		1,472,584	1,472,584	1,472,583	1,511,604
Reserves		77,233	68,400	68,110	52,728
TOTAL EQUITY		2,514,140	2,495,359	2,518,956	2,556,974

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

NOTES TO THE STATEMENTS

Balance Sheet *(previous page)*

Prepaid Rates: Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

For comments regarding movements in other Balance Sheet items, please refer to explanatory notes located at C1 to C5.

Cash Flow Statement *(next page)*

Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**. The dissemination of Council's restricted and operating cash is provided in the graph "*Restricted and Unrestricted Cash*" in **Appendix 2 Investment Analysis** in this report.

Cash inflows and outflows are inclusive of GST where applicable.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Cash Flow Statement

	2022-23 ACTUAL as at 31 Mar 2023 Inflows/ (Outflows) \$'000	2022-23 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2022-23 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	130,791	162,605	161,639
Statutory fees and fines	5,322	8,031	7,203
User fees	6,266	8,950	9,996
Grants - operating	24,846	28,868	36,122
Grants - capital	4,445	16,504	3,518
Contributions - monetary	2,860	3,546	3,447
Interest received	2,989	2,171	499
Trust funds and deposits taken	29,247	30,549	28,102
Other receipts	4,601	9,036	4,855
Net GST refund	7,553	13,409	9,997
Employee costs	(63,632)	(98,151)	(90,698)
Materials and services	(66,409)	(94,364)	(88,018)
Short-term, low value and variable lease payments	(512)	(569)	(569)
Trust funds and deposits repaid	(28,073)	(30,200)	(28,102)
Other payments	(3,001)	(5,054)	(4,369)
Net cash provided by operating activities	57,293	55,331	53,622
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(40,985)	(86,425)	(55,590)
(Payments) proceeds for investments	(16,772)	150,504	-
Proceeds from sale of property, infrastructure, plant and equipment	597	706	706
Net cash provided by investing activities	(57,160)	64,785	(54,884)
Cash flows from financing activities			
Finance costs	(2,029)	(2,665)	(2,667)
Proceeds from borrowings	-	-	6,120
Repayment of borrowings	(2,597)	(3,484)	(3,484)
Interest paid - lease liability	-	(22)	(22)
Repayment of lease liabilities	(538)	(710)	(710)
Net cash used in financing activities	(5,164)	(6,881)	(763)
Net increase (decrease) in cash and cash equivalents	(5,031)	113,235	(2,025)
Cash and cash equivalents at the beginning of the year	30,212	30,212	128,925
Cash and cash equivalents at the end of the period	25,181	143,447	126,900
Represented by:			
Operating cash	(122,857)	17,276	43,593
Restricted cash	148,038	126,171	83,307
Total	25,181	143,447	126,900

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

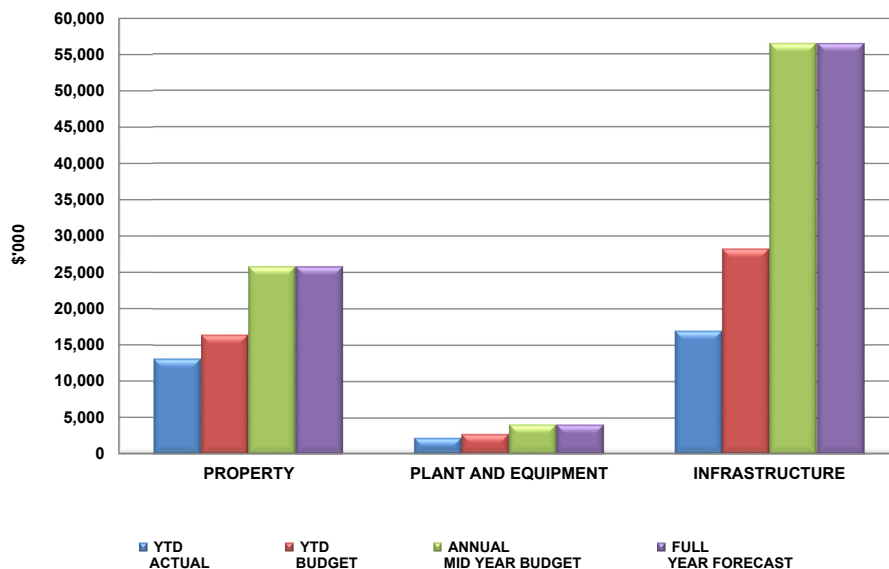


Financial Report for the period 1 July 2022 – 31 March 2023

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	13,150	16,430	3,280	5,551	25,839	25,839	17,461
PLANT AND EQUIPMENT	2,275	2,779	504	816	4,114	4,114	1,047
INFRASTRUCTURE	16,960	28,248	11,288	12,440	56,472	56,472	37,084
TOTAL EXPENDITURE	32,385	47,457	15,072	18,807	86,425	86,425	55,590



4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

- 1. Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Local Government Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with new Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is now generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations are recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- 3. Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
- 4. Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
- 5. Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information:** The Original Budget information contained in the report is the budget approved by Council on 27 June 2022. The year to date budget in this report reflects the Mid-Year Budget as adopted by Council on 12 December 2022.
- 8. Cash Flow Statement:** Reflects the actual cash movements during the year.
- 9. Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

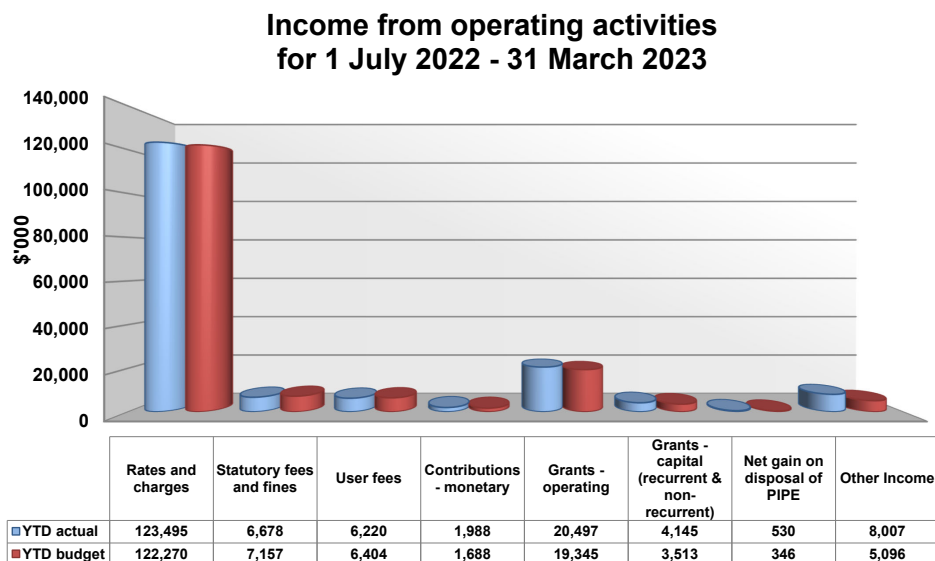
4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-cash accounting entries such as non-monetary contributions or gifted assets).



Operating income for the quarter ended 31 March 2023 is \$5.74 million favourable against budget. This is primarily due to the following:

Other income (\$2.91 million favourable) – Mainly due to better than anticipated interest income as a result of higher than anticipated interest rates (Non-Directorate \$2.13 million). This favourable variance has been reflected in the 2022-23 Forecast and transferred to reserves.

Rates and charges (\$1.23 million favourable) - Better than anticipated income from supplementary rates (Non-Directorate \$1.18 million). This favourable variance has been reflected in the 2022-23 Forecast and transferred to reserves.

Grants – operating (\$1.15 million favourable) – Receipt of unbudgeted grant funding for Waste Management Kerbside Reform support (\$369,000), Market St Occasional Child Care Centre (\$180,000), Parks Services (\$170,000), Major Projects (\$100,000), School Crossings (\$69,000), Festivals and Events (\$61,000) and Emergency Management (\$22,000), combined with earlier than anticipated funding received for Family Day Care (\$1.57 million), Community Revitalisation (\$190,000), Maternal and Child Health (\$131,000), HACC Co-ordination (\$84,000), Pre-School Field Officer (\$64,000), Immunisation (\$39,000), Childrens Support Services (\$31,000), Playgroup Initiative (\$27,000), Child First (\$26,000) and Y-Space (\$25,000). Grant funding is offset by associated expenditure.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$1.00 million) and Planned Activity Group (\$136,000), combined with a delay in recognition of grant funding for HACC – Assessment & Team Leaders (\$395,000), HACC – Home Maintenance (\$216,000), Sleep and Settling Initiative (\$192,000), and delay in receipt of grant funding for Empowering Communities (\$180,000) and LG Capacity Building (\$53,000).

Grants – capital (\$632,000 favourable) – Receipt of unbudgeted grant funding for Thomas Carroll Oval lighting (\$116,000) and grants recognised earlier than anticipated Ross Reserve Soccer Pitch (\$530,000) and Frederick Wachter Tennis Lights (\$32,000).

This favourable variance is partly offset by the delay in recognition of grant funding for Walker Street Carpark (\$109,000).

Contributions – monetary (\$300,000 favourable) – Better than anticipated income from public open space contributions to date. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves.

These favourable income variances are partly offset by unfavourable variance in:

Statutory fees and fines (\$479,000 unfavourable) – Mainly due to lower than anticipated income from parking, littering, health and food infringements and planning applications (City Planning, Design and Amenity \$560,000). Around half of this variance is expected to be permanent with an adjustment of \$285,000 in the 2022-23 Forecast.

User fees (\$184,000 unfavourable) – Mainly due to lower than anticipated income for inspection fees, building permits and parking permits (City Planning, Design and Amenity \$138,000). An unfavourable variance of \$196,000 has been reflected in the 2022-23 Forecast.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

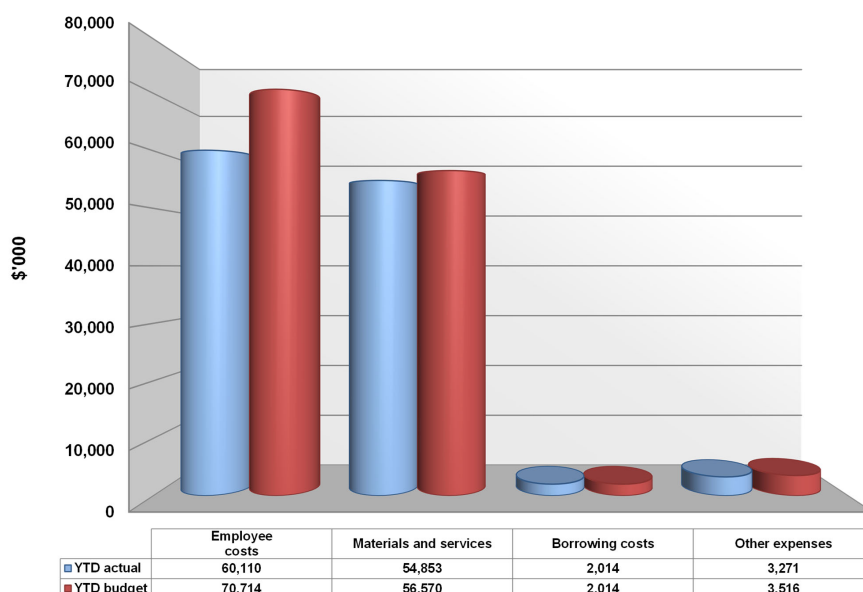


Financial Report for the period 1 July 2022 – 31 March 2023

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).

**Expenditure from operating activities
for 1 July 2022 to 31 March 2023**



Operating expenditure for the quarter ended 31 March 2023 is favourable by \$6.67 million against the year to date budget. The major variances are in employee costs and materials and services.

Employee costs (\$10.60 million favourable) – mainly due to the 2022-23 pay rise not yet processed, vacant positions, delay while staff are recruited and commencement of grant funded projects. Of the \$10.60 million favourable employee costs variance, \$4.37 million relates to fully funded grant programs (mainly in Community Services). The remaining \$6.26 million favourable variance is attributable partly to the delay in Council staff receiving their pay increase for 2022-23 due to negotiations in relation to the new Enterprise Agreement (EA). This has now been finalised and the EA is awaiting approval by the Fair Work Commission. The pay increase will occur in April. Additionally, a delay in the recruitment of vacant positions caused by a variety of reasons is contributing to the favourable variance such as:

- Skilled staff shortages (Maternal and Child Health and Planning).
- Ageing workforce on limited duties or Workcover in Community Care (wholly offset by reduction in income).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

- Staff taking parental leave, extended leave or leave without pay particularly in a post-COVID environment.
- The decision to hold off recruitment of a number of key positions until the incoming CEO commenced requiring internal staff to act in higher positions.

\$2.46 million of the year to date favourable salaries variance has been estimated to be permanent and is reflected in the 2022-23 Forecast. Refer to the 'Forecast Review' section on page three of this report for details regarding these savings identified across the directorates.

Materials and services (\$1.72 million favourable) – Mainly relates to:

- Consultants, professional services (\$1.17 million) – due to delay in commencement of building disposal projects, grant funded projects (LG Capacity Building and Indian Cultural Precinct), lower than anticipated use of consultants in Strategic Design and Sustainability Planning and Business Networks, no recovery actions of outstanding rate debtors combined with a delay in the receipt of invoices (Engineering Services \$478,000, Greater Dandenong Business \$414,000, City Planning, Design and Amenity \$194,000 and Corporate Services \$119,000).
- Materials, maintenance and service delivery (\$965,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects particularly in Home and Community Care (including Food Services), Building Maintenance and Parking Management (Community Strengthening \$516,000, City Planning, Design and Amenity \$233,000 and Engineering Services \$218,000).
- Administration costs (\$780,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Strengthening \$348,000, Corporate Services \$141,000, Engineering Services \$121,000 and Greater Dandenong Business \$102,000). A minor favourable variance of \$29,000 has been reflected in the 2022-23 Forecast.
- Utilities (\$573,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$500,000 and Corporate Services \$82,000). \$364,000 has been reflected as a favourable permanent variance in the 2022-23 Forecast.

Other than about 60% of the utilities favourable variance, the remaining variances are not anticipated to be permanent.

These favourable expenditure variances are partly offset by unfavourable variances in:

Prior year capital expenditure unable to be capitalised (non-cash) (\$4.01 million unfavourable) –

This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning. The main contributors to the \$4.01 million year to date result include amounts unable to be capitalised to the asset register because they are:

- Repairs and maintenance costs (\$1.31 million).
- Less than the capitalisation threshold in the Fixed Asset Accounting Policy (\$1.07 million).
- Not capital in nature relating to studies, surveys and concept plans (\$706,000).
- Contribution costs on non-Council assets (\$572,000).

Asset write offs (\$2.19 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

C. Balance Sheet

Council's net assets are valued at \$2.51 billion at 31 March 2023.

C1. Current assets

Cash and other assets that can be readily converted to cash.

Cash and cash equivalents (\$25.18 million) – Represent the net amount held by Council in cash or term deposits with a term of less than 90 days.

\$167.28 million of Council's cash is currently invested in term deposits with maturities of greater than 90 days to maximise interest returns to Council. When considering both cash and financial assets together, Council holds over \$192 million in cash and investments. \$148.04 million of cash and investment funds are 'restricted' for various purposes.

The reduction in operating funds as at 31 March 2023 is due to this classification of \$167.28 million of term deposits greater than 90 days as 'financial assets'. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**. However, if these term deposits were classified as cash, the operating cash balance would be \$44.42 million.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of 'A'.

Financial assets (\$167.28 million) – Increase in financial assets from 30 June 2022 is due to investments placed in Term Deposits with a term of greater than three months as of 31 March 2023. These investments were placed for these extended maturity periods to maximise the interest return to Council.

Trade and other receivables (\$62.30 million) – This balance includes:

- Rate debtors \$44.34 million
- Infringement debtors of \$9.81 million (net of provision for doubtful debts).
- General debtors \$8.15 million (net of provision for doubtful debts).

Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July. Rate debtors should be considered in conjunction with the Prepaid Rates liability.

Other assets (\$1.88 million) – This balance includes:

- Accrued income \$1.18 million – income earned but cash not yet received as at 31 March 2023.
- Prepayments \$137,000 - expenses prepaid at 31 March 2023.
- Other deposits \$559,000 – represents \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract, \$250,000 deposit paid for Metropolitan Resource Recovery Landfill Services Gate Fee and \$234,000 deposit paid to South East Water for 5 Mason Street, Dandenong works.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

C2. Non-current assets

Property, infrastructure, plant and equipment (\$2.43 billion) – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$6.35 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets on an annual basis is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Right-of-use assets (\$1.40 million) – Represents leased (right-of-use) assets in accordance with the Accounting Standard AASB 16 'Leases'. Includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements.

Intangible assets (\$71,000) – Represents computer software assets. These values are reflected after recognising the associated amortisation expense.

Trade and other receivables (\$281,000) – \$208,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and a \$73,000 refundable bond with Western Health (originally related to Community Chef) which is expected to be returned upon completion of the contract.

C3. Current liabilities

Debts due to be repaid within 12 months.

Trade and other payables (\$4.13 million) – This balance includes trade creditors arising from operations and capital works.

Trust funds and deposits (\$4.65 million) – Trust funds and deposits includes other refundable monies in respect of:

- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$1.03 million). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Other deposits (\$1.41 million).
- Landscape deposits (\$1.17 million).
- Road deposits (\$576,000).
- Open space contributions (\$462,000).

Prepaid rates (\$39.73 million) - Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July. Prepaid rates item should be considered in conjunction with rate debtors.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Unearned income (\$57.37 million) – Represents income not yet earned in accordance with Accounting Standards AASB 1058 'Income of Not-For-Profit Entities' and AASB 15 'Revenue from Contracts with Customers' based on specific performance obligations that were not complete at 31 March 2023 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$41.65 million).
- Operating grants (\$12.22 million).
- Capital grants (\$3.18 million).
- Other (\$318,000).

Provisions (\$21.06 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$12.42 million.
 - Annual leave entitlements - \$7.90 million.
 - Rostered days off (RDO) - \$545,000.
- Landfill provision - \$185,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing liabilities (\$887,000) – Represents the repayment of long-term borrowings during 2022-23.

Lease liabilities (\$103,000) - Represents the lease repayments in respect of the right-of-use assets that are payable during 2022-23.

C4. Non-current liabilities

Debts due to be repaid in future years.

Provisions (\$669,000) – Represents the provisions estimated to be paid beyond the 2022-23 financial year. This balance is mainly attributable to the landfill provision for restoration of Spring Valley landfill site (\$686,000 – Council's share is 19.88% of the total future estimated costs).

This is offset by the balance in long service leave entitlements for employees (\$17,000), representing a decrease in this provision by \$444,000 since June 2022 due to pay outs to long serving employees. A new provision will be recognised at 30 June 2023.

Trust funds and deposits (\$3.64 million) – Represents deposits that are payable beyond the 2022-23 financial year and comprises asset protection bonds of \$3.25 million, landscape deposits of \$258,000 and contractor deposits of \$93,000.

Interest-bearing liabilities (\$49.78 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

Lease liabilities (\$1.21 million) – represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months. Increase in lease liabilities from prior year is due to new and renewed leases.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Future maintenance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

D. Cash Flow Statement

Cash and investment holdings total \$25.18 million as at 31 March 2023, a decrease of \$5.03 million since 30 June 2022. This decrease is mainly due to investment strategy decisions to devote cash to term deposits with maturities over 90 days to maximise investment returns for Council. These term deposits are required to be classified as 'Other financial assets' in the Balance Sheet so are not included in 'Cash and cash equivalents' for the purposes of the Cash Flow Statement. When considering both cash and these term deposits, Council holds over \$192 million in cash and investments at 31 March 2023.

Total cash and investment holdings are made up of operating cash and restricted cash. \$148.04 million of Council's cash and investment (financial asset) holdings are restricted. Please refer to the next page for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

Cash flows from operating activities – net inflow of \$57.29 million.

The major inflows are rates (\$130.79 million), grants (\$29.29 million), trust funds and deposits taken (\$29.25 million), statutory fees and fines (\$5.32 million), user fees (\$6.27 million) and contributions (\$2.86 million).

The major outflows are employee costs (\$66.41 million), materials and services (\$63.63 million) and trust funds and deposits repaid (\$28.07 million).

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – net outflow of \$57.16 million, including:

- \$40.99 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$16.77 million relates to payment for term deposits with a maturity of greater than three months.
- \$597,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – outflow of \$5.16 million.

Council incurred \$2.03 million in finance costs on its borrowings and repaid \$2.60 million of existing borrowings. In addition, Council repaid \$538,000 of its lease liabilities as at 31 March 2023.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	31-Mar-23	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	19,601	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	4,413	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	4,021	To fund acquisitions of new open space land.
Major projects reserve	34,229	Funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	3,213	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	2,872	Rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	251	To meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	325	To meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	236	To fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	2,497	To fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	1,103	Funds set aside for the aged care reforms.
Future maintenance reserve	4,472	Contribution funds for future works to address level crossing removal authority defects.
Total reserve funds	77,233	
Employee provisions	\$'000	
Long service leave	12,409	Funds to meet long service leave commitments.
Annual leave and other	8,448	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	20,857	
Trust funds and deposits	\$'000	
Fire services property levy (FSPL) collected and due	1,033	Payable to State Revenue Office – legislative requirement.
Open space contributions	462	Pending completion of works.
Landscape deposits	1,469	Pending completion of works.
Road deposits	576	Pending completion of works.
Other trust funds and deposits	4,756	Refundable upon finalisation of programs.
Total trust funds and deposits	8,296	
Other restricted funds	\$'000	
DCP unearned income	41,652	Pending completion of works by developers.
Other restricted funds	41,652	
Total restricted cash	148,038	

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

E. Statement of Capital Works

Total capital expenditure at 31 March 2023 was \$32.39 million. A further \$18.81 million was committed at the end of March. The above **CIP Expenditure Report** contains the expenditure status of each of the approved capital projects.

To date, 72% of projects are now in the construction or completed phases.

However, \$35.24 million or 41% of the capital program is currently not yet spent or committed. A detailed review as to the progress of projects occurs on a monthly basis by the City Improvement department.

Eleven projects equating to an estimated amount of \$8.29 million in likely carry overs to 2023-24 have been assessed and identified. Most of these projects have been delayed due to third party approvals or grant related, combined with a project affected by market supply issues and another in contractual dispute.

This outstanding amount also comprises some large projects that await formal contract commencement or purchase orders raised, examples include the Keysborough South Community Hub, Perry Road, Abbotts Road, the Leonard Street streetscape project and the Mason Robinson streetscape project.

City Improvement will continue to monitor all projects closely and will continue to provide reporting on progression of the 2022-23 CIP program and projects at risk of carry over.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances are reported if the variance is greater than \$300,000. Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Property

- **3548 Keysborough South Community Hub (\$987,000 favourable)** – The contract has been awarded. Awaiting building permit. Construction is anticipated to commence early June.
- **3219 Thomas Carroll Reserve (\$671,000 favourable)** – Brick work is 85% complete. Window and door measure complete. Next two weeks internal wiring and wall fit out.
- **3906 Dandenong Gallery of Art (\$645,000 favourable)** – Council is currently carrying out the rectification works awaiting return of refurbished steel structure to site.
- **3949 NPAC Redevelopment (\$504,000 unfavourable)** – Construction complete. Defect rectification underway. Variance will resolve next month.
- **4111 Rosewood Downs Primary School MCH (\$378,000 favourable)** – Reviewing and confirming scope with stakeholders

Infrastructure

- **3753 Road Resurfacing Program (\$2.68 million favourable)** – Resurfacing and associated works on 19 roads are completed. Kerb and channel work on 36 roads are completed. 46 road sections in total are marked out and procurement works completed. Financial progress is 60%.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

- **3754 Road Rehabilitation Program (\$1.65 million favourable)** – Ordish Road was nominated for rehabilitation. Tender evaluation completed and contract has been awarded. Planning in process.
- **3231 Road Reconstruction Program (\$871,000 favourable)** – Planning to reconstruct 6 roads this financial year. Kerb and channel reconstruction works of 3 streets were completed. Contract has been awarded for Ordish Road reconstruction. Planning in progress.
- **1629 Vanity Lane 275 Lonsdale Street (\$865,000 favourable)** - Awaiting demolition of the fire damaged building facing Lonsdale Street and backing into Vanity Lane. Refinements are required to the detailed design package informed by additional feature survey work and confirmation of engineering advice informed by conditions on site. A construction program target will be set as soon as design direction is confirmed. The Project Working Group has agreed on an EOI (Expression of Interest) tender to identify potential tenderers who wish to bid for the project once the detailed design package is finalised. Preparation of EOI tender documents has commenced. A building permit for the portal structures has been submitted to commence the permit process.
- **3942 Black Spot Works Program (\$552,000 favourable)** – Guard rail upgrade works for Worsley Road is underway. Expected practical completion by April 2023. Corrigan and Harold Roads traffic signal installation have commenced on site and expected to be completed by June 2023.
- **4031 Ross Reserve Soccer Pitch (\$474,000 favourable)** – Construction works are underway and expected to be completed by May 2023.
- **3080 Abbotts Road (\$456,000 favourable)** – Construction (Stage 1 and 2) is on target for completion by end of May 2023. Commissioning of Taylors Road traffic signals underway. Issues with authorities are being resolved.
- **3849 Frederick Wachter Playground (\$366,000 favourable)** – Play equipment is in fabrication. Some of the main items are not scheduled to be ready until June 2023. Site works are scheduled to commence in May 2023.
- **3418 LATM New Program (\$309,000 favourable)** – Construction contract awarded for Gray/Kemp Intersection realignment. Construction contract awarded for raised platforms in Joy Parade. Design consultant appointed for raised platforms and intersections along Sunnyvale Crescent and Templewood Avenue.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

APPENDIX 1 - Capital Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	FULL YEAR FORECAST	ANNUAL ORIGINAL BUDGET
PROPERTY							
Buildings							
1631. 2434-22/23 Art Gallery PEP Bldg	30,518	288,805	258,287	3,040	598,345	598,345	250,000
1796. 2029-20/21 Wal Turner Reserve	129,441	79,120	(50,321)	-	129,705	129,705	-
1818. 1622-19/20 Walker St Carpark	122,707	102,471	(20,236)	2,030	167,986	167,986	-
1869. 2234-22/23 D'ong Community Hub	35,875	101,808	65,933	8,439	280,685	280,685	400,000
3044. 2056-21/22 Roof Safety Program	159,531	95,770	(63,761)	244,468	157,000	157,000	-
3179. 2108-21/22 Shepley Oval	206,705	-	(206,705)	2,250	-	-	-
3219. 1943-20/21 Thomas Carroll Pavilion	2,060,064	2,731,431	671,368	1,061,800	4,220,005	4,220,005	-
3543. 2165-21/22 Public Toilet Program	309,813	246,525	(63,288)	23,664	404,139	404,139	-
3547. 1504-19/20 George Andrews Reserve	102,698	196,661	93,963	253,869	322,395	322,395	-
3548. 2313-22/23 Keysb Sth Community Hub	359,183	1,346,357	987,175	102,246	2,850,000	2,850,000	10,679,000
3793. 1583-19/20 Dandenong Market Square	-	55,860	55,860	-	91,573	91,573	-
3817. 2356-22/23 Civic Archive Building	4,500	22,800	18,300	43,425	40,000	40,000	40,000
3820. 2367-22/23 N'Park Aquatic Ctr NPAC	-	20,805	20,805	-	36,500	36,500	-
3873. 1541-19/20 Bldg Renewal DDA	8,020	102,600	94,580	1,200	180,000	180,000	180,000
3876. 2264-22/23 Bldg Renewal Bathroom	5,380	47,250	41,870	1,763	75,000	75,000	75,000
3877. 2270-22/23 Bldg Renewal Flooring	32,759	40,950	8,192	32,112	65,000	65,000	65,000
3879. 2275-22/23 Bldg Renewal Minor Wrks	220,375	111,510	(108,865)	94,801	177,000	177,000	177,000
3880. 2278-22/23 Bldg Renewal Roof	-	107,100	107,100	87,967	170,000	170,000	170,000
3883. 2321-22/23 Bldg Renewal Kitchen/eq	132,805	138,600	5,795	189,947	220,000	220,000	220,000
3902. 1928-20/21 Ross Reserve Pavilion	3,078,526	3,155,750	77,224	41,378	3,707,996	3,707,996	-
3904. 2280-22/23 Bldg Renewal Theatre	90,752	255,000	164,248	307,291	500,000	500,000	500,000
3906. 1916-20/21 Dandenong Gallery of Art	361,982	1,007,166	645,183	453,076	1,944,331	1,944,331	-
3946. 2260-22/23 Bldg Renewal Aquat/Leis	233,318	187,740	(45,578)	104,208	298,000	298,000	298,000
3948. D'ong Mkt (Fruit & Veg) Floor&Roof	-	-	-	9,206	-	-	-
3949. 1785-20/21 NPAC Redevelopment	2,577,015	2,072,390	(504,625)	125,976	2,484,781	2,484,781	-
3952. 1927-20/21 Springvale Lib/Civic Ctr	600	37,951	37,351	-	62,215	62,215	-
3974. 2235-22/23 D'ong Wellbeing Centre	748,715	724,157	(24,558)	1,237,852	1,126,430	1,126,430	1,830,000
4000. 2046-21/22 MCH Centres (d6)	400	-	(400)	-	-	-	-
4002. 2145-21/22 Springvale Reserve	14,325	-	(14,325)	-	-	-	-
4003. 2054-21/22 Springvale Reserve	688,779	770,000	81,221	442,640	1,010,000	1,010,000	-
4004. 1764-19/20 Balmoral Avenue	937,600	825,818	(111,782)	375,837	825,818	825,818	-
4026. Springvale Town Hall Works	-	-	-	1,111	-	-	-
4042. NPR N'Park Comm Ctr Bldg Upgrade	123,426	172,251	48,825	3,795	172,251	172,251	-
4067. 2467-22/23 Lyndale Sec Coll Kitchen	1,200	-	(1,200)	-	75,000	75,000	-
4069. 2434-22/23 Pep Redevelopment	-	-	-	-	800,000	800,000	-
4070. 2572-22/23 LyndaleSC Veranda Design	-	-	-	-	75,000	75,000	-
4100. 2239-22/23 D'ong Sports Event Ctr	-	-	-	-	-	-	500,000
4101. 2236-22/23 Heritage Kinder Fort	3,213	11,400	8,187	-	20,000	20,000	20,000
4102. 2237-22/23 Heritage Kinder Outdoor	-	11,400	11,400	-	20,000	20,000	20,000
4103. 2238-22/23 D'ong Sth Kindergarten	-	11,400	11,400	-	20,000	20,000	20,000
4104. 2328-22/23 Security Program	-	17,100	17,100	26,505	30,000	30,000	30,000
4105. 2311-22/23 Police Padck Water Main	-	85,500	85,500	-	150,000	150,000	150,000
4106. 2330-22/23 D'ong Civic Hot Water	-	57,000	57,000	6,720	100,000	100,000	100,000
4107. 2327-22/23 Springvale Town Hall	-	22,800	22,800	-	40,000	40,000	40,000
4108. 2109-21/22 Table Tennis Centre	-	-	-	-	-	-	440,000
4109. 2167-22/23 Bains Pavilion	-	199,500	199,500	-	350,000	350,000	350,000
4139. 2436-22/23 Dandenong Market HVAC	176,205	170,000	(6,205)	-	170,000	170,000	-
Leasehold Improvements							
3941. 1767-19/20 Police Padck Grandstand	1,200	194,395	193,195	-	434,860	434,860	-
4005. 2067-21/22 Keysborough PS Kinder	382	-	(382)	-	-	-	-
4006. 1671-19/20 Police Padck Function Rm	11,558	117,894	106,336	249,598	280,700	280,700	-
4028. 2131-21/22 Police Padck Bat Cage	91,718	52,049	(39,669)	-	85,326	85,326	-
4029. 1878-20/21 Police Paddocks	84	-	(84)	-	-	-	-
4110. 2233-22/23 Rosewd Downs PS Kinder	88,822	57,000	(31,822)	12,650	100,000	100,000	100,000
4111. 2247-22/23 Rosewd Downs PS MCH	-	377,790	377,790	-	771,000	771,000	771,000
Land							
4055. 2 Stuart St, Dandenong	(500)	-	500	-	-	-	-
Total property	13,149,693	16,429,874	3,280,181	5,550,862	25,839,041	25,839,041	17,461,500

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	FULL YEAR FORECAST	ANNUAL ORIGINAL BUDGET
PLANT AND EQUIPMENT							
Plant, machinery and equipment							
1445. 1702-19/20 Fleet Purchases	1,118,624	972,500	(146,124)	1,134	1,750,000	1,750,000	-
1447. 1957-20/21 Fleet New Program	92,620	247,170	154,550	-	249,970	249,970	-
4044. NPR Pedestrian Counters S/City	12,509	25,000	12,491	-	25,000	25,000	-
Library books							
3104. 2314-22/23 Library Strategy	589,416	667,280	77,864	374,580	878,000	878,000	878,000
Computers and telecommunications							
3902. 1928-20/21 Ross Reserve Pavilion	-	27,450	27,450	-	45,000	45,000	-
3914. Asset Management System	-	-	-	32,154	-	-	-
3957. 2291-22/23 Audio Visual Renewal	2,046	54,720	52,674	72,833	96,000	96,000	96,000
4007. 1713-19/20 Merit CRM Replacement	399,728	529,823	130,095	37,643	499,578	499,578	-
4052. LRCI3 Optical Fibre Various	23,970	214,160	190,190	282,582	498,000	498,000	-
4112. 2371-22/23 Keysborough Food Svcs	10,803	5,700	(5,103)	-	10,000	10,000	10,000
4113. 2343-22/23 D'Hong Civic Microphones	540	9,975	9,435	15,479	17,500	17,500	17,500
Fixtures, fittings and furniture							
3314. 2289-22/23 Furniture Renewal Prg	25,011	25,650	639	-	45,000	45,000	45,000
Total plant and equipment	2,275,266	2,779,428	504,162	816,405	4,114,048	4,114,048	1,046,500
INFRASTRUCTURE							
Parks, open space and streetscapes							
1629. 2231-22/23 Vanity Lane 275 Lonsdale	4,745	870,132	865,388	-	1,995,331	1,995,331	800,000
1747. 2170-22/23 Barry Powell Reserve	-	58,528	58,528	-	95,947	95,947	-
1818. 1622-19/20 Walker St Carpark	2,079	-	(2,079)	32,711	-	-	-
2126. 1740-19/20 Herbert St Pocket Park	117,222	94,674	(22,548)	32,226	155,204	155,204	-
3065. 1760-19/20 Public Recycling Bin Prg	48,331	33,550	(14,781)	230	55,000	55,000	-
3192. 1443-19/20 NPR Douglas St St-scape	16,929	-	(16,929)	213	-	-	-
3442. 2426-22/23 NPR Noble Park Revitaln	-	78,890	78,890	-	342,418	342,418	300,000
3490. 1912-20/21 Springvale Road Blvd	799,029	770,000	(29,029)	73,363	900,000	900,000	-
3631. 1949-20/21 Dandenong Park	57,796	41,318	(16,479)	-	67,734	67,734	-
3849. 2201-22/23 Fred Wachter Playground	100,000	262,653	162,653	-	430,578	430,578	-
3853. 2186-22/23 Parkfield Rsrve Cricket	-	82,060	82,060	-	134,524	134,524	-
3854. 1795-20/21 Burden Park Reserve	-	22,800	22,800	8,997	40,000	40,000	40,000
3900. 1542-19/20 Ross Reserve Landscape	1,891	193,190	191,299	-	316,705	316,705	-
3931. 2248-22/23 Guardrail Program	50,400	126,181	75,781	32,727	213,411	213,411	100,000
3932. 2296-22/23 Passive O/Space Renewal	150,164	194,940	44,776	174,440	342,000	342,000	342,000
3934. 1763-19/20 Parking Sensor Implement	35,586	182,022	146,436	21,701	298,397	298,397	-
3966. 2111-21/22 Tirhatuan Park	4,890	85,500	80,610	88,336	150,000	150,000	150,000
3977. 1996-20/21 LXRA Rectification Works	-	24,793	24,793	-	40,644	40,644	-
4012. 1800-20/21 Alex Wilkie Wetlands	-	30,500	30,500	-	50,000	50,000	-
4014. 1366-19/20 NPR Frank Street	443,219	457,932	14,713	-	457,932	457,932	-
4016. 1554-19/20 Neighbourhood Act Centre	640	-	(640)	-	-	-	-
4018. 2101-21/22 Tirhatuan Park Wetland	-	21,780	21,780	6,296	35,705	35,705	-
4020. 2225-22/23 LRCI3 Railway Parade SC	11,287	264,360	253,074	27,795	615,596	615,596	83,000
4027. 1920-20/21 NPR Ian St Street Scape	513,202	513,998	796	52,164	842,620	842,620	-
4030. 1529-19/20 Tatterson Park Oval 1	163,827	159,329	(4,498)	261	159,329	159,329	-
4032. 1138-18/19 Hemmings St Precinct	16,157	191,157	175,000	93,376	313,372	313,372	-
4036. NPR Interpretive Signage	963	-	(963)	2,500	-	-	-
4037. NPR Display Crates	48	-	(48)	-	-	-	-
4038. NPR Transformed Public Art	23,544	26,087	2,543	-	26,087	26,087	-
4043. NPR Leonard/Buckley Streetscape	76,726	108,126	31,400	-	108,126	108,126	-
4062. 2561-22/23 NPR Muderra Artwork	-	-	-	336	80,000	80,000	-
4063. 2562-22/23 NPR Ukrainian Mural	-	20,000	3,800	1,950	20,000	20,000	-
4065. 2564-22/23 NPR Leonard Av St-Scape	-	-	-	-	575,000	575,000	-
4134. 2305-22/23 Lighting Renewal Prg	124,659	162,450	37,791	172,186	285,000	285,000	285,000
4135. 2433-22/23 Arkwright Drive Wetlands	-	114,000	114,000	-	200,000	200,000	200,000
4136. 1519-19/20 Norine Cox Reserve	14,950	28,500	13,550	39,650	50,000	50,000	50,000
4137. 2001-20/21 Kenneth Reserve	13,177	22,800	9,623	6,270	40,000	40,000	40,000
4141. 2560-22/23 Keshava Mural Thunder FC	-	-	-	-	30,000	30,000	-
Recreational, leisure and community facilities							
1747. 2170-22/23 Barry Powell Reserve	266,302	141,419	(124,883)	104,019	233,146	233,146	20,000
1859. 2114-21/22 Rowley Allan Reserve	450	17,790	17,340	-	29,165	29,165	-
3209. 2428-22/23 Active Reserves Renewal	221,046	159,600	(61,446)	62,209	280,000	280,000	280,000
3518. 1987-20/21 Harmony Square	-	12,200	12,200	-	20,000	20,000	-
3794. 1872-20/21 Tatterson Park	223,223	285,000	61,777	222,489	500,000	500,000	500,000
3849. 2201-22/23 Fred Wachter Playground	419,205	622,728	203,523	926,269	1,133,876	1,133,876	750,000
3853. 2186-22/23 Parkfield Rsrve Cricket	294,382	208,047	(86,335)	9,393	229,547	229,547	50,000
3854. 1795-20/21 Burden Park Reserve	649,765	535,730	(114,035)	-	608,881	608,881	-

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	FULL YEAR FORECAST	ANNUAL ORIGINAL BUDGET
3900. 1542-19/20 Ross Reserve Landscape	-	26,160	26,160	-	42,886	42,886	-
3933. 1710-19/20 Sports Lighting Program	5,700	-	(5,700)	-	-	-	-
3936. 2124-21/22 Glendale Reserve	40,685	188,100	147,415	194,200	330,000	330,000	330,000
3969. 1641-19/20 Thomas Carroll Pground	72,875	152,500	79,625	125,598	250,000	250,000	-
4024. 2129-21/22 Noble Park Reserve	80,000	80,000	-	-	80,000	80,000	-
4031. 1499-19/20 Ross Reserve Soccer Pitch	791,602	1,265,603	474,001	758,470	1,550,603	1,550,603	-
4066. 2411-22/23 George Andrews Rsv Light	3,993	-	(3,993)	11,381	500,000	500,000	-
4117. 2191-22/23 Ross Reserve Scoreboards	95,965	140,220	44,255	129,282	246,000	246,000	246,000
4118. 2432-22/23 Thomas Carroll Cricket	40,975	22,800	(18,175)	4,960	40,000	40,000	40,000
4119. 1843-20/21 Fred Wachter Tennis Light	63,640	209,595	145,954	323,814	367,710	367,710	367,710
4120. 1589-19/20 Ross Reserve Ath Track	49,240	-	(49,240)	2,347,700	2,500,000	2,500,000	2,500,000
4121. 2339-22/23 Children Services Prg	1,007	45,600	44,593	58,828	80,000	80,000	80,000
4122. 2176-22/23 Fred Wachter North Light	16,200	5,700	(10,500)	-	10,000	10,000	10,000
4123. 2192-22/23 Road Reserve Lighting	15,326	256,500	241,174	413,467	450,000	450,000	450,000
4124. 2194-22/23 Thomas Carroll Oval1 Lgt	244,706	177,306	(67,399)	35,821	311,064	311,064	311,064
4125. 2181-22/23 Greaves Reserve	29,000	20,000	(9,000)	-	20,000	20,000	20,000
4126. 2332-22/23 D'hong Day Nursery	-	25,650	25,650	-	45,000	45,000	45,000
4127. 2404-22/23 Ross Reserve Bball Light	10,200	91,200	81,000	97,822	160,000	160,000	160,000
4128. 1314-18/19 Tyers Lane Reserve	15,901	22,800	6,899	-	40,000	40,000	40,000
4129. 2406-22/23 Parkfield Rsv Scoreb'd	38,796	39,900	1,104	31,292	70,000	70,000	70,000
4130. 2146-21/22 Drinking Fountain Prg	10,543	22,800	12,257	9,692	40,000	40,000	40,000
4131. 2431-22/23 Parkland Reserve	-	22,800	22,800	4,194	40,000	40,000	40,000
4140. 2401-22/23 Coolavin Rsv Fitnes Eqpt	-	-	-	30,340	30,000	30,000	-
Roads							
3080. 2232-22/23 LRCI2 DCP-L102 AbbottsRd	1,397,525	1,853,993	456,468	48,601	4,128,155	4,128,155	2,500,000
3231. 2256-22/23 Road Reconstruction Prg	1,108,990	1,980,000	871,010	1,823,367	3,000,000	3,000,000	3,000,000
3373. 2249-22/23 Kerb & Channel Renewal	299,847	331,000	31,153	18,954	500,000	500,000	500,000
3418. 2345-22/23 LATM New Program	143,620	452,133	308,513	357,816	928,889	928,889	500,000
3752. 2254-22/23 Roads to Recovery Prg	413,427	671,753	258,326	582,452	1,017,807	1,017,807	1,017,807
3753. 2253-22/23 Road Resurfacing Prg	1,387,204	4,070,000	2,682,796	872,101	6,000,000	6,000,000	6,000,000
3754. 2255-22/23 Road Rehabilitation Prg	-	1,650,000	1,650,000	-	2,500,000	2,500,000	2,500,000
3828. 1685-19/20 Mason Street	36,346	193,091	156,745	1,358	422,852	422,852	-
3938. 2250-22/23 Kerb & Channel Resurf	1,283,093	1,325,000	41,907	250,087	1,500,000	1,500,000	1,500,000
3942. 1784-20/21 Black Spot Works Program	144,616	696,338	551,722	803,558	1,619,203	1,619,203	-
3944. 2006-20/21 Keysborough Sth Comm Hub	500	-	(500)	-	-	-	-
3961. 1978-20/21 Road Reconstruction Pgm	115,657	-	(115,657)	60	-	-	-
3962. 1478-19/20 Bakers Road Service Road	77,508	92,669	15,161	3,641	151,916	151,916	-
3992. 1399-19/20 Perry Road DCP-KR01a	24,408	-	(24,408)	-	4,267,983	4,267,983	4,267,983
4009. 2105-21/22 LRCI2 Colemans Rd	-	255,970	255,970	1,400	609,453	609,453	-
4059. 2557-22/23 OUTLOOK DVE BLACKSPOT PG	1,764	-	(1,764)	-	152,000	152,000	-
4060. 2558-22/23 RAILWAY PDE BLACKSPOT PG	-	-	-	-	484,000	484,000	-
4061. 2559-22/23 Browns Rd Blackspot PG	3,636	-	(3,636)	-	433,000	433,000	-
4064. 2563-22/23 NPR Laneway Activation P	-	-	-	-	100,000	100,000	-
4138. 2257-22/23 LATM Renewal Program	151,333	85,500	(65,833)	-	150,000	150,000	150,000
Bridges							
3185. 2240-22/23 Bridge Renewal Program	-	153,900	153,900	-	270,000	270,000	270,000
4034. 2243-22/23 LRCI3 Hammond Rd Bridge	-	176,400	176,400	-	420,000	420,000	-
4045. 2242-22/23 LRCI3 D'hong Creek Bridge	-	61,000	61,000	-	100,000	100,000	-
4046. 2244-22/23 LRCI3 Abbotts Rd Bridge	-	61,000	61,000	-	100,000	100,000	-
4047. LRCI3 Swift Way Bridge	-	-	-	-	-	-	-
Footpath and cycleways							
3174. 2103-21/22 Active Transport ATIPP	191,620	428,640	237,020	155,332	592,000	592,000	500,000
3355. 2251-22/23 Footpath Renewal Prg	732,008	728,000	(4,008)	326,501	1,400,000	1,400,000	1,400,000
3589. 1546-19/20 Dandenong Creek Trail	26,973	11,400	(15,573)	-	18,688	18,688	-
4114. 2304-22/23 Pram Ramp Renewal Prg	-	57,000	57,000	-	100,000	100,000	100,000
Off street car parks							
1747. 2170-22/23 Barry Powell Reserve	9,000	14,546	5,546	-	23,847	23,847	-
4033. 1914-20/21 LRCI3 The Crescent	215,384	82,350	(133,034)	30	135,000	135,000	-
4048. 2287-22/23 LRCI3 Fred. Wachter Rsv	-	61,000	61,000	-	100,000	100,000	-
4049. 2288-22/23 LRCI3 Robert Booth-Bess	185,757	122,000	(63,757)	-	200,000	200,000	-
Drainage							
3019. 2246-22/23 Drainage Renewal Prg	350,548	553,320	202,772	145,151	1,537,000	1,537,000	1,537,000
3558. 1970-20/21 Pit Renewal Program	29,067	57,000	27,933	7,296	100,000	100,000	100,000
3939. 2245-22/23 Drainage Reactive Prg	556,094	385,000	(171,094)	1,361	500,000	500,000	500,000
4010. 1380-19/20 LRCI2 Callander Rd	1,192,708	1,205,924	13,216	37,579	1,205,924	1,205,924	-
4115. 2424-22/23 Pit Renewal Rd Resurf	373,037	392,000	18,963	234,216	800,000	800,000	800,000
4116. 1998-20/21 Drainage Catchment 38A	-	-	-	-	1,200,000	1,200,000	1,200,000
Total Infrastructure	16,960,058	28,247,927	11,287,869	12,439,829	56,472,253	56,472,253	37,082,564
GRAND TOTAL	32,385,017	47,457,228	15,072,212	18,807,096	86,425,342	86,425,342	55,590,564

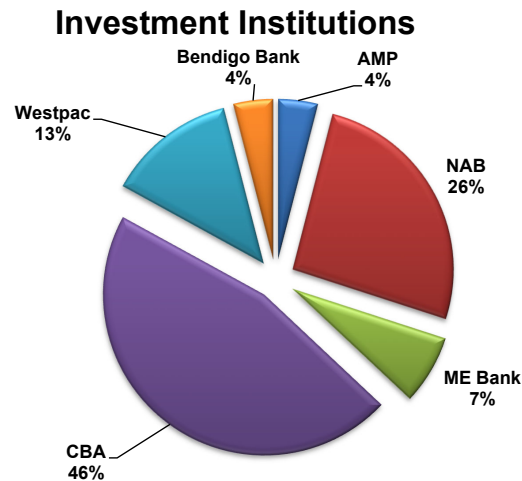
4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

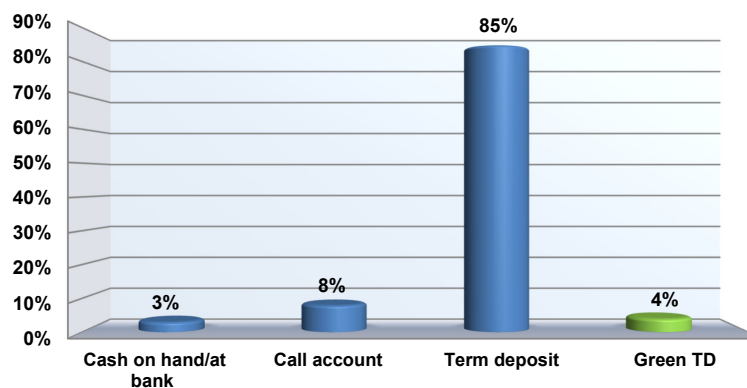
APPENDIX 2 – Investment Analysis

Cash and Investments



Policy limit - no single institution shall comprise more than 35% of the total investment portfolio, unless the investment is with Council's banker (CBA).

Portfolio Products



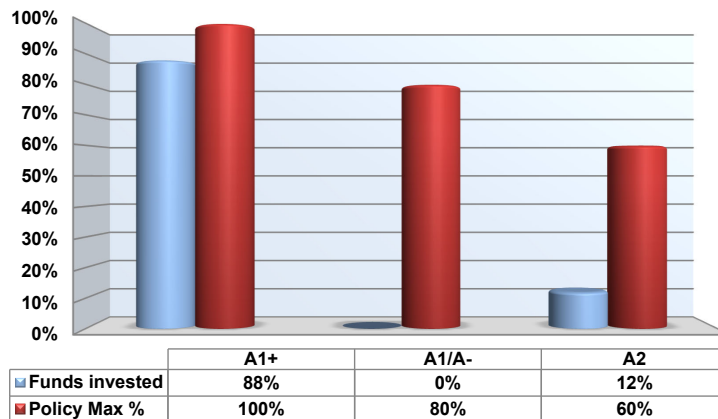
Note: Green deposit: 4% (or \$8.34 million) was invested at 31 March 2023. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

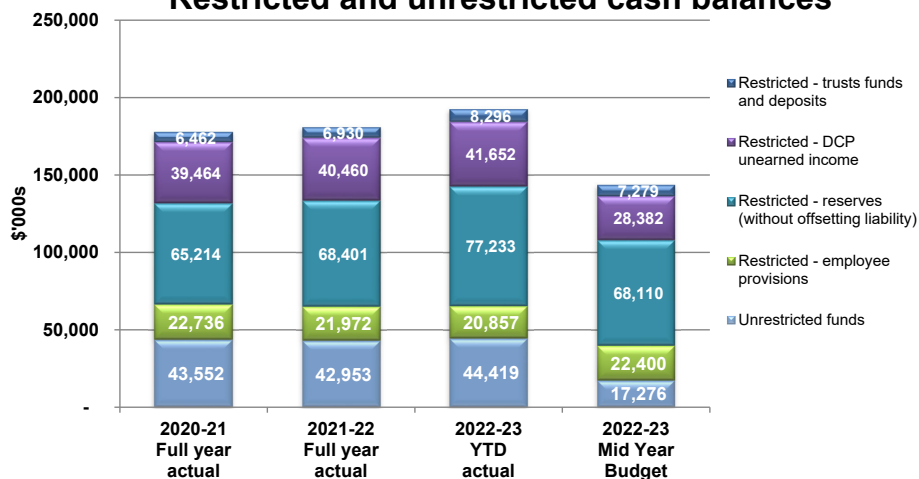


Financial Report for the period 1 July 2022 – 31 March 2023

Investment Credit Rating



Restricted and unrestricted cash balances



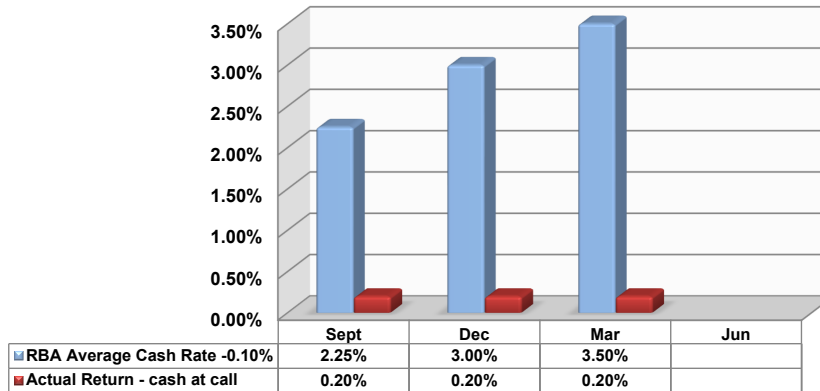
Note – the unrestricted cash balance portrayed here does not reconcile to the Statement of Cash Flows. For the purposes of the above graph the \$167.28 million of term deposits over 90 days classified as 'financial assets' has been included as cash here.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)

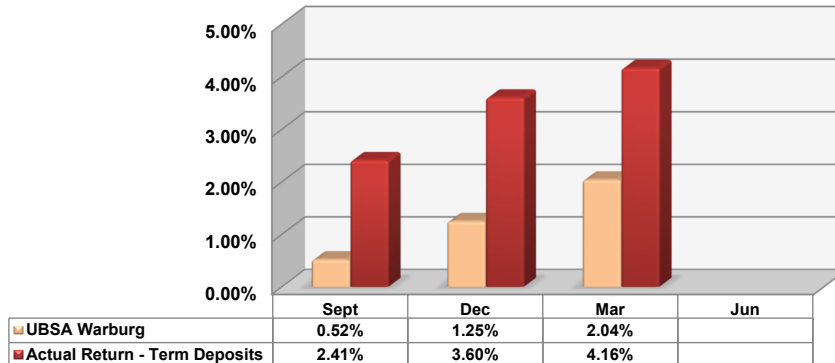


Financial Report for the period 1 July 2022 – 31 March 2023

Benchmark Indicator - Cash at Call



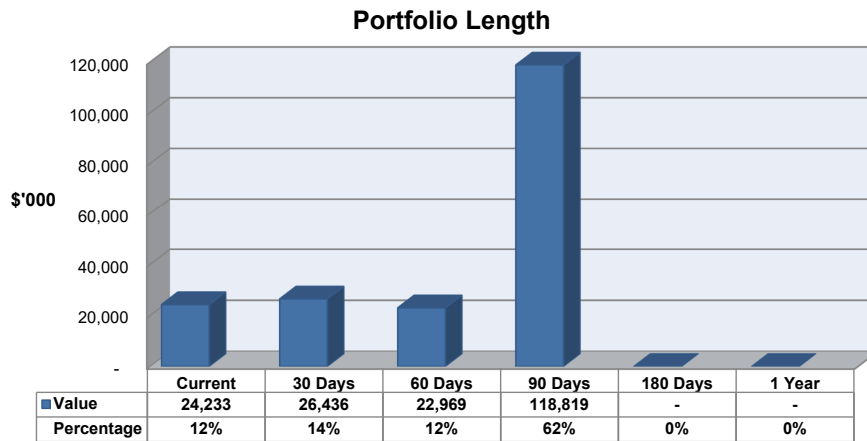
Benchmark Indicator - Term/Green Deposits



4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023



The above graph depicts the liquidity of Council's cash and investments. That is, when Council can access this cash. The days above refer to the number of days remaining until maturity of the term deposit and includes both cash and investments.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

APPENDIX 3 – Directorate Analysis

Total Operating Results

CGD BY DIRECTORATE							
	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Chief Executive Office	-	-	-	-	-	-	-
Greater Dandenong Business	445	165	280	496	584	88	363
Corporate Services	2,167	1,790	377	2,402	2,426	24	2,442
Engineering Services	21,611	20,561	1,050	28,318	28,648	330	27,510
City Planning Design and Amenity	10,907	11,573	(666)	15,200	15,087	(113)	15,985
Community Services	18,985	18,623	362	26,490	26,637	147	24,613
Non-Directorate ^(a)	113,169	109,588	3,581	155,048	157,461	2,413	161,746
Capital Works Program	4,342	3,701	641	18,728	18,728	-	4,965
Total income	171,626	166,001	5,625	246,682	249,571	2,889	237,624
Expenses							
Chief Executive Office	623	507	(116)	668	795	(127)	668
Greater Dandenong Business	2,570	3,537	967	4,906	4,889	17	4,056
Corporate Services	17,625	18,628	1,003	24,587	24,442	145	24,346
Engineering Services	45,914	49,054	3,140	71,792	72,399	(607)	69,103
City Planning Design and Amenity	12,803	14,445	1,642	20,003	19,542	461	19,773
Community Services	38,778	45,123	6,345	61,902	61,334	568	53,038
Non-Directorate ^(a)	34,532	28,339	(6,193)	39,227	39,346	(119)	40,076
Capital Works Program	-	-	-	-	-	-	-
Total expenses	152,845	159,633	6,788	223,085	222,747	338	211,060
Net surplus (deficit)	18,781	6,368	12,413	23,597	26,824	3,227	26,564

^(a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note. Total income and total expenditure may differ to the operating result presented earlier in this report due to the treatment of proceeds from asset sales and associated written down value.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

CEO DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Other income		-	-	-	-	-	-	-
Total income		-	-	-	-	-	-	-
Expenses								
Employee costs	1	540	426	(114)	585	696	(111)	585
Materials and services		82	77	(5)	78	96	(18)	78
Other expenses		1	4	3	5	3	2	5
Total expenses		623	507	(116)	668	795	(127)	668
Net surplus (deficit)		(623)	(507)	(116)	(668)	(795)	(127)	(668)

BUSINESS UNITS

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
CEO		-	-	-	-	-	-	-
Total income		-	-	-	-	-	-	-
Expenses								
CEO		623	507	(116)	668	795	(127)	668
Total expenses		623	507	(116)	668	795	(127)	668
Net surplus (deficit)		(623)	(507)	(116)	(668)	(795)	(127)	(668)

Expenditure

Note 1 **Employee costs (\$114,000 unfavourable)** – Unfavourable variance due to settlement of entitlements on termination of the outgoing CEO.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
User fees		-	6	(6)	6	6	-	6
Grants - operating	2	417	125	292	433	533	100	300
Other income		28	34	(6)	57	45	(12)	57
Total income		445	165	280	496	584	88	363
Expenses								
Employee costs	3	1,772	2,173	401	2,965	2,858	107	2,687
Materials and services	4	753	1,313	560	1,801	1,897	(96)	1,239
Other expenses		45	51	6	140	134	6	130
Total expenses		2,570	3,537	967	4,906	4,889	17	4,056
Net surplus (deficit)		(2,125)	(3,372)	1,247	(4,410)	(4,305)	105	(3,693)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Greater Dandenong Business Executive		-	-	-	-	-	-	-
Business Networks		265	84	181	401	391	(10)	351
Activity Centres Revitalisation		77	81	(4)	89	89	-	6
Major Projects		100	-	100	-	100	100	-
Economic Development		3	-	3	6	4	(2)	6
Total income		445	165	280	496	584	88	363
Expenses								
Greater Dandenong Business Executive		278	298	20	409	399	10	409
Business Networks		537	1,004	467	1,363	1,341	22	1,007
Activity Centres Revitalisation		928	1,128	200	1,543	1,556	(13)	1,103
Major Projects		110	124	14	196	295	(99)	196
Economic Development		717	983	266	1,395	1,298	97	1,341
Total expenses		2,570	3,537	967	4,906	4,889	17	4,056
Net surplus (deficit)		(2,125)	(3,372)	1,247	(4,410)	(4,305)	105	(3,693)

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Greater Dandenong Business

Income

Note 2 Grants – operating (\$292,000 favourable) – Receipt of grant earlier than anticipated (Community Revitalisation \$190,000) and unbudgeted grant for Feasibility Study Afghan Community (Major Projects \$100,000). The latter grant will be offset by associated expenditure and has been reflected in the 2022-23 Forecast.

Expenditure

Note 3 Employee costs (\$401,000 favourable) – Favourable variance due to delay in recruitment and lower than anticipated temporary agency staff costs to date (Community Revitalisation \$188,000, Economic Development \$127,000 and Business Networks \$62,000).

Savings of \$107,000 have been reflected in the 2022-23 Forecast.

Note 4 Materials and services (\$560,000 favourable) – Favourable variance mainly due to lower than anticipated professional services and contractor costs as programs are delayed or yet to commence (Economic Development \$138,000, Indian Cultural Precinct \$107,000, Business Networks \$121,000, Community Revitalisation \$88,000 and Placemaking and Revitalisation \$83,000). This favourable variance is not expected to be permanent.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Statutory fees and fines		84	76	8	102	102	-	102
User fees		21	17	4	22	22	-	22
Grants - operating		65	42	23	54	46	(8)	94
Other income	5	1,997	1,655	342	2,224	2,256	32	2,224
Total income		2,167	1,790	377	2,402	2,426	24	2,442
Expenses								
Employee costs	6	10,053	10,997	944	15,086	14,454	632	14,945
Materials and services	7	6,414	6,610	196	8,131	8,523	(392)	8,031
Other expenses	8	1,158	1,021	(137)	1,370	1,465	(95)	1,370
Total expenses		17,625	18,628	1,003	24,587	24,442	145	24,346
Net surplus (deficit)		(15,458)	(16,838)	1,380	(22,185)	(22,016)	169	(21,904)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Corporate Services Executive		-	-	-	-	-	-	-
Communications and Customer Service		599	492	107	656	701	45	656
Governance		1,063	1,005	58	1,340	1,227	(113)	1,340
Information Technology		10	-	10	-	9	9	-
Financial Services		144	228	(84)	322	189	(133)	322
People and Procurement Services		351	65	286	84	300	216	124
Total income		2,167	1,790	377	2,402	2,426	24	2,442
Expenses								
Corporate Services Executive		94	79	(15)	279	216	63	279
Communications and Customer Service		3,642	4,269	627	5,850	5,441	409	5,850
Governance		2,258	2,394	136	3,207	3,198	9	3,207
Information Technology		4,337	4,756	419	5,877	5,871	6	5,777
Financial Services		2,120	2,299	179	3,183	3,061	122	3,183
People and Procurement Services		5,174	4,831	(343)	6,191	6,655	(464)	6,050
Total expenses		17,625	18,628	1,003	24,587	24,442	145	24,346
Net surplus (deficit)		(15,458)	(16,838)	1,380	(22,185)	(22,016)	169	(21,904)

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Corporate Services Directorate

Income

Note 5 Other income (\$342,000 favourable) – Favourable variance due to higher than anticipated rental and recovery income to date (Emergency Management \$179,000, Risk Management \$68,000, Property Management Administration \$57,000, Senior Citizen Facilities \$51,000, Civic Facilities \$46,000 and Jan Wilson Community Centre \$23,000).

This favourable variance is offset by lower than anticipated rate debtor recovery income (and associated legal expenditure) due to delay in recommencing debt recovery (Property Revenue \$92,000). A reduction in this income and legal expenditure has been reflected in the 2022-23 Forecast (overall nil impact).

Expenditure

Note 6 Employee costs (\$944,000 favourable) – Favourable variance due to delay in recruitment and lower than anticipated casual salaries, temporary agency staff costs and training costs (Call and Services Centres \$266,000, Information Technology Executive \$195,000, Organisational Development Executive \$122,000, Urban Screen \$119,000, Civic Facilities \$107,000, Communications and Customer Services Executive \$77,000 and Governance \$68,000).

This favourable variance is partly offset by an unbudgeted staffing matter (Records \$51,000).

Salary savings of \$632,000 have been reflected in the 2022-23 Forecast.

Note 7 Materials and services (\$196,000 favourable) - Favourable variance due to lower legal costs as per comment in Note 5 above (Property Revenue \$134,000) combined with a delay in receipt of invoices and commencement of projects, as well as lower than anticipated printing and stationery, postage and storage, professional services, occupancy costs, software application maintenance and utilities (Business Systems \$233,000, Technical Services \$136,000, Records Management \$59,000, Urban Screen \$30,000, Property Management Administration \$29,000, Organisational Development Executive \$28,000, Jan Wilson Community Centre \$27,000, Governance \$22,000 and Members of Council \$14,000).

The favourable variance is partly offset by higher than anticipated expenditure for professional services, insurance claims, software maintenance, administration costs and subscriptions (Risk Management \$439,000, Contracts \$41,000, Communications and Customer Service Executive \$41,000 and Call and Service Centres \$22,000).

This favourable variance is not expected to be permanent.

Note 8 Other expenses (\$137,000 unfavourable) – Unfavourable variance mainly due to higher operating lease/rental costs for IT equipment (Technical Services \$143,000). This is a permanent variance and has been reflected in the full year forecast.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Rates and charges		18,788	18,743	45	24,958	24,958	-	24,958
Statutory fees and fines	9	255	181	74	259	245	(14)	396
User fees		399	424	(25)	565	530	(35)	565
Grants - operating	10	654	100	554	107	292	185	-
Contributions - monetary		4	-	4	-	-	-	-
Asset sales	11	596	529	67	706	706	-	706
Other income	12	915	584	331	1,723	1,917	194	885
Total income		21,611	20,561	1,050	28,318	28,648	330	27,510
Expenses								
Employee costs	13	13,208	14,275	1,067	19,614	18,959	655	19,545
Materials and services	14	32,588	34,487	1,899	51,782	53,043	(1,261)	49,162
Bad and doubtful debts		-	-	-	-	1	(1)	-
Carrying amount of assets sold	15	67	183	116	261	261	-	261
Other expenses	16	51	109	58	135	135	-	135
Total expenses		45,914	49,054	3,140	71,792	72,399	(607)	69,103
Net surplus (deficit)		(24,303)	(28,493)	4,190	(43,474)	(43,751)	(277)	(41,593)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Engineering Services Executive		-	-	-	-	-	-	-
Infrastructure Services		20,708	19,721	987	27,133	27,526	393	26,189
City Projects and Asset Improvement		21	10	11	19	21	2	19
Infrastructure Planning		882	830	52	1,166	1,101	(65)	1,302
Total income		21,611	20,561	1,050	28,318	28,648	330	27,510
Expenses								
Engineering Services Executive		-	-	-	-	-	-	-
Infrastructure Services		35,849	38,655	2,806	57,501	57,271	230	55,899
City Projects and Asset Improvement		8,379	8,718	339	11,951	12,841	(890)	10,865
Infrastructure Planning		1,686	1,681	(5)	2,340	2,287	53	2,339
Total expenses		45,914	49,054	3,140	71,792	72,399	(607)	69,103
Net surplus (deficit)		(24,303)	(28,493)	4,190	(43,474)	(43,751)	(277)	(41,593)

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Engineering Services Directorate

Income

Note 9 Statutory fees and fines (\$74,000 favourable) – Favourable variance due to higher than anticipated income from sub-division and planning checking fees (Civil Development and Design \$44,000 and Park Services \$31,000). This favourable variance is not expected to be permanent.

Note 10 Grants - operating (\$554,000 favourable) – Favourable variance due to unbudgeted grant funding for Food Organics Garden Organics (FOGO) (Waste Management \$369,000) and Peri Urban Weed Management (Parks Services \$85,000) which will both be matched by expenditure. The latter grant has been reflected in the 2022-23 Forecast.

Note 11 Asset sales (\$67,000 favourable) – Favourable variance mainly due to better than anticipated sale of plant and vehicle assets (Fleet Management \$67,000).

Note 12 Other income (\$331,000 favourable) – Favourable variance due to rebate from Victorian Energy Efficiency Certificate program for LED streetlight replacements (Strategic Asset Planning \$195,000) and funds received from developers following handover of open space assets (Parks Services \$113,000). \$195,000 of this variance is expected to be permanent and has been reflected in the 2022-23 Forecast.

Expenditure

Note 13 Employee costs (\$1.07 million favourable) – Favourable variance due to delay in recruitment and lower temporary agency staff costs (Parks Services \$268,000, Infrastructure Services and Planning Executive \$189,000, Roads and Drains \$161,000, Cleansing \$158,000, Asset Management \$153,000, AMS Implementation \$125,000 and Waste Management \$113,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff and casual salary costs (CIP Implementation \$80,000, City Improvement Executive \$29,000, Civil Development and Design \$20,000 and Strategic Asset Planning \$12,000).

Salary savings of \$655,000 have been reflected in the 2022-23 Forecast.

Note 14 Materials and services (\$1.90 million favourable) – Favourable variance due to delay in receipt of invoices for waste-related expenditure, lower than anticipated contractor expenditure to date for sealed road maintenance, major road patching, graffiti removal, vandalism repairs, street lighting maintenance, equipment maintenance, reactionary maintenance, community education, fire and essential services (Waste Management \$1.11 million, Asset Management \$356,000, Cleansing \$228,000, Building Disposal Program \$201,000, Building Maintenance \$147,000, AMS Implementation \$76,000, Springvale Community Hub \$64,000, Strategic Asset Planning \$56,000, Fleet Management \$55,000 and CIP Implementation \$31,000).

This favourable variance is partly offset by higher than anticipated security and cleaning services, fuel costs, software maintenance, contract and professional services (Parks Services \$340,000, Spring Valley Landfill \$84,000, Roads and Drains \$25,000, Strategic Transport Planning \$22,000 and City Improvement Executive \$19,000).

Overall, this favourable variance is not expected to be permanent.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Note 15 Carrying amount of assets sold (\$116,000 favourable) - Lower than anticipated carrying amount of assets sold to date. This is a non-cash accounting entry (Fleet Management \$116,000).

Note 16 Other expenses (\$58,000 favourable) – Favourable variance mainly due to delay in contribution to Advanced Waste Processing scheme (Waste \$31,000).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

		YTD	YTD	YTD	ANNUAL	FULL	MYB to	ANNUAL
	Notes	ACTUAL	BUDGET	VARIANCE	MID YEAR	YEAR	FORECAST	ORIGINAL
		\$'000	\$'000	\$'000	BUDGET	FORECAST	VARIANCE	BUDGET
					\$'000	\$'000	\$'000	\$'000
Income								
Statutory fees and fines	17	6,328	6,889	(561)	9,198	8,927	(271)	9,198
User fees	18	3,697	3,837	(140)	5,057	4,972	(85)	5,857
Grants - operating		660	648	12	704	770	66	689
Other income		222	199	23	241	418	177	241
Total income		10,907	11,573	(666)	15,200	15,087	(113)	15,985
Expenses								
Employee costs	19	9,545	10,564	1,019	14,422	13,723	699	14,422
Materials and services	20	2,426	2,750	324	3,580	3,811	(231)	3,350
Bad and doubtful debts	21	795	1,090	295	1,943	1,945	(2)	1,943
Other expenses		37	41	4	58	63	(5)	58
Total expenses		12,803	14,445	1,642	20,003	19,542	461	19,773
Net surplus (deficit)		(1,896)	(2,872)	976	(4,803)	(4,455)	348	(3,788)

BUSINESS UNITS

		YTD	YTD	YTD	ANNUAL	FULL	MYB to	ANNUAL
		ACTUAL	BUDGET	VARIANCE	MID YEAR	YEAR	FORECAST	ORIGINAL
		\$'000	\$'000	\$'000	BUDGET	FORECAST	VARIANCE	BUDGET
					\$'000	\$'000	\$'000	\$'000
Income								
City Planning, Design and Amenity Exec		-	-	-	-	-	-	-
Building Services		2,392	2,304	88	2,656	2,911	255	2,656
Statutory Planning		1,143	1,484	(341)	1,980	1,835	(145)	1,980
Strategic & Environmental Planning		3	18	(15)	24	7	(17)	24
Regulatory Services		7,369	7,767	(398)	10,540	10,334	(206)	11,325
Total income		10,907	11,573	(666)	15,200	15,087	(113)	15,985
Expenses								
City Planning, Design and Amenity Exec		325	346	21	471	467	4	471
Building Services		3,241	3,376	135	4,491	4,696	(205)	4,276
Statutory Planning		2,077	2,391	314	3,189	2,973	216	3,059
Strategic & Environmental Planning		1,337	1,744	407	2,386	2,120	266	2,386
Regulatory Services		5,823	6,588	765	9,466	9,286	180	9,581
Total expenses		12,803	14,445	1,642	20,003	19,542	461	19,773
Net surplus (deficit)		(1,896)	(2,872)	976	(4,803)	(4,455)	348	(3,788)

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

City Planning, Design and Amenity Directorate

Income

Note 17 Statutory fees and fines (\$561,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated planning application fee income (Statutory Planning \$291,000) and fine income to date (General Law Enforcement \$213,000, Animal Management \$64,000, Regulatory Services Administration \$40,000, Planning Compliance \$25,000 and Building \$40,000).

This unfavourable variance is partly offset by higher than anticipated fine income (Parking Management \$72,000 and Health \$49,000).

Approximately half of this unfavourable variance is expected to be permanent with a \$271,000 adjustment reflected in the 2022-23 Forecast.

Note 18 User fees (\$140,000 unfavourable) – Unfavourable variance due to lower than anticipated income from permit and planning applications, inspection fees and parking fees (Car Parks \$158,000, Building \$138,000, Statutory Planning \$50,000 and Animal Management \$18,000).

This unfavourable variance is partly offset by higher than anticipated income from Streetrader permits (Health \$238,000).

Approximately half of this unfavourable variance is expected to be permanent with an \$85,000 adjustment reflected in the 2022-23 Forecast.

Expenditure

Note 19 Employee costs (\$1.02 million favourable) – Favourable variance due to a delay in recruitment of vacant positions (Statutory Planning \$386,000, Strategic Design and Sustainability Planning \$286,000, Regulatory Services Administration \$125,000, General Law Enforcement \$124,000, Building \$96,000, Animal Management \$71,000, Parking Management \$64,000 and Public Safety and Security \$51,000).

This favourable variance is offset by higher than anticipated temporary staff costs (Health \$106,000) and casual salaries (School Crossing \$80,000).

Salary savings of \$698,000 have been reflected in the 2022-23 Forecast.

Note 20 Materials and services (\$324,000 favourable) – Favourable variance due to lower than anticipated statutory fine lodgement fees, contractor and professional services expenditure (Parking Management \$189,000, Local Government Capacity Building grant program \$145,000, Strategic Design and Sustainability Planning \$126,000, Health \$33,000 and Public Safety and Security \$38,000).

This favourable variance is partly offset by higher than anticipated expenditure for software maintenance, contract and professional services (Animal Management \$126,000, Statutory Planning \$74,000 and Building \$34,000).

This favourable variance is not expected to be permanent.

Note 21 Bad and doubtful debts (\$295,000 favourable) – Favourable variance due to lower than anticipated bad debt write offs to date (General Law Enforcement \$107,000, Parking Management \$99,000 and Animal Management \$79,000). This variance is not expected to be permanent.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
User fees		2,102	2,121	(19)	2,939	2,862	(77)	2,939
Grants - operating	22	16,018	15,746	272	22,610	22,657	47	20,733
Contributions - monetary		17	-	17	-	17	17	-
Other income	23	848	756	92	941	1,101	160	941
Total income		18,985	18,623	362	26,490	26,637	147	24,613
Expenses								
Employee costs	24	24,912	32,229	7,317	43,946	41,995	1,951	37,503
Materials and services	25	12,238	10,946	(1,292)	14,974	16,758	(1,784)	13,025
Bad and doubtful debts		-	6	6	8	8	-	8
Amortisation - right of use assets		-	-	-	6	6	-	6
Other expenses	26	1,628	1,942	314	2,968	2,567	401	2,496
Total expenses		38,778	45,123	6,345	61,902	61,334	568	53,038
Net surplus (deficit)		(19,793)	(26,500)	6,707	(35,412)	(34,697)	715	(28,425)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Community Services Executive		-	-	-	-	-	-	-
Community Wellbeing		11,320	9,169	2,151	12,960	14,871	1,911	11,454
Community Care		5,324	7,011	(1,687)	10,734	8,959	(1,775)	10,734
Community Arts, Culture and Libraries		1,740	1,866	(126)	2,088	2,034	(54)	1,757
Community Development, Sports and Recreation		601	577	24	708	773	65	668
Total income		18,985	18,623	362	26,490	26,637	147	24,613
Expenses								
Community Services Executive		469	533	64	729	717	12	729
Community Wellbeing		13,810	17,789	3,979	24,434	25,643	(1,209)	17,716
Community Care		8,919	10,732	1,813	14,892	13,476	1,416	14,555
Community Arts, Culture and Libraries		7,818	8,412	594	11,436	11,320	116	10,776
Community Development, Sports and Recreation		7,762	7,657	(105)	10,411	10,178	233	9,262
Total expenses		38,778	45,123	6,345	61,902	61,334	568	53,038
Net surplus (deficit)		(19,793)	(26,500)	6,707	(35,412)	(34,697)	715	(28,425)

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Community Services Directorate

Income

Note 22 Grants – operating (\$272,000 favourable) - comprising:

Additional grant funding received or earlier than anticipated:

- Family Day Care \$1.57 million
- Market Street Occasional Care Centre Operational \$180,000
- Maternal and Child Health \$131,000
- HACC Co-ordination \$84,000
- Pre-School Field Officer \$64,000
- Festival and Events \$61,000
- Immunisation \$39,000
- Children's Support Services \$31,000
- Playgroup Initiative \$27,000
- Child First \$26,000
- Y-Space \$25,000
- PYP Linkages \$18,000

These favourable variances are partly offset by:

Lower than anticipated grant funding recognised to date based on satisfied performance obligations for:

- Home and Community Care \$1.00 million
- HACC – Assessments and Team Leaders \$395,000
- HACC – Home Maintenance \$216,000
- Sleep and Settling Initiative \$192,000
- Planned Activity Group \$136,000
- Food Services \$45,000
- Positive Ageing (Snr Citizens) \$22,000

Note 23 Other income (\$92,000 favourable) – Favourable variance due to higher than anticipated recovery income (Home and Community Care \$123,000, Children's Support Services \$27,000 and Community Hub Early Years \$11,000).

This favourable variance is partly offset by lower than anticipated income (Library Services \$49,000 and Festival and Events \$34,000).

A favourable adjustment of \$160,000 has been included in the 2022-23 Forecast.

Expenditure

Note 24 Employee costs (\$7.32 million favourable) – \$4.17 million of this favourable variance relates to grant funded programs which require an acquittal, caused mainly by a delay in recruitment of vacant positions (Child First \$1.26 million, Enhanced MCH Program \$1.23 million, Sleep and Settling Initiative \$623,000, Playgroups Initiative \$309,000, Pre-School Field Officer \$254,000, Drug Strategy \$160,000, Best Start \$155,000, Empowering Communities \$64,000, PYP Linkages \$39,000, Refugee Immunisation (PRIME) \$36,000 and COVID-Safe Outdoor Activation \$21,000).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

The remaining favourable variance is due to a delay in recruitment of vacant positions (Home and Community Care \$629,000, Maternal and Child Health \$482,000, Library and Information Services \$314,000, Family Day Care \$279,000, Children's Support Services \$279,000, HACC Co-ordination \$167,000, Community Arts, Cultural and Library Executive \$121,000, HACC – Assessments and Team Leaders \$110,000, HACC – Home Maintenance \$106,000, Planned Activity Group \$106,000, Youth Development \$81,000, Community Transport \$72,000, Sports Planning \$68,000, Access and Quality Systems \$67,000, Youth Leadership \$61,000, Community Property \$47,000, Festivals and Events \$46,000, Food Services \$44,000, Youth and Family Support \$33,000, Community Care Executive \$30,000, Positive Ageing (Senior Citizens) \$23,000, Community Development \$21,000 and Community Development, Sports and Recreation Executive \$16,000), combined with extended leave taken (Community Strengthening Executive \$122,000).

The favourable variance is partly offset by higher than anticipated salaries and temporary agency staff costs (Drum Theatre \$105,000, Community Precinct Operations \$56,000 and Community Funding \$21,000).

Overall, salary savings of \$1.95 million have been reflected in the 2022-23 Forecast.

Note 25 Materials and services (\$1.29 million unfavourable) – Unfavourable variance is due to higher educator payments relating to additional service delivery requirements which is offset by higher grant income (Family Day Care \$1.48 million), professional services, software maintenance and materials (COVID-Safe Outdoor Activation \$24,000, Maternal and Child Health \$21,000, Community Funding \$20,000, New Directions – Mothers & Babies \$20,000, Community Transport \$12,000 and Community Development, Sports and Recreation Executive \$11,000), as well as transfer of management fee earlier than anticipated (South East Leisure \$575,000) and utilities (mainly electricity which is partly offset by recovery income in Sports Planning \$64,000).

This unfavourable variance is partly offset by lower than anticipated expenditure for materials, consultants, professional services, utilities and events (Food Services \$175,000, Cultural Development \$122,000, Empowering Communities \$71,000, Library and Information Services \$57,000, Festivals and Events \$55,000, HACC – Home Maintenance \$34,000, Market Street Occasional Child Care Centre \$32,000, Cultural Venues \$23,000, Drug Strategy \$23,000, Playgroup Initiative \$20,000, Community Development \$20,000 and The Drum Theatre \$19,000), service delivery (Home and Community Care \$69,000 and Planned Activity Group \$28,000) and delay in commencing projects (PYP Linkages \$65,000).

An unfavourable adjustment of \$1.78 million has been included in the 2022-23 Forecast.

Note 26 Other expenses (\$314,000 favourable) – Favourable variance is mainly due to lower than anticipated community support grant payments due to the two-year grant allocation (year 1: 2022-23, year 2: 2023-24) not being fully subscribed (Community Funding \$187,000) and delay in commencement of programs (Empowering Communities \$75,000).

A favourable adjustment of \$401,000 has been reflected in the 2022-23 Forecast.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

NON-DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Rates and charges	27	104,707	103,526	1,181	137,215	138,227	1,012	137,123
Statutory fees and fines		10	10	-	10	10	-	-
Grants - operating		2,684	2,684	-	3,514	3,514	-	12,122
Contributions - monetary	28	1,770	1,499	271	2,000	2,000	-	2,000
Contributions - non-monetary		-	-	-	10,000	10,000	-	10,000
Other income	29	3,998	1,869	2,129	2,309	3,710	1,401	501
Total income		113,169	109,588	3,581	155,048	157,461	2,413	161,746
Expenses								
Employee costs		81	49	(32)	1,962	2,107	(145)	1,951
Materials and services		350	387	37	542	515	27	542
Prior year capital expenditure unable to be capitalised (non- cash)	30	4,005	-	(4,005)	-	-	-	-
Depreciation		25,047	25,047	-	32,943	32,943	-	33,943
Amortisation - intangible assets		45	45	-	60	60	-	60
Amortisation - right of use assets		448	448	-	598	598	-	598
Borrowing costs		2,014	2,014	-	2,665	2,665	-	2,667
Finance costs - leases		-	-	-	22	22	-	22
Asset write offs	31	2,191	-	(2,191)	-	-	-	-
Other expenses		351	349	(2)	435	436	(1)	293
Total expenses		34,532	28,339	(6,193)	39,227	39,346	(119)	40,076
Net surplus (deficit)		78,637	81,249	(2,612)	115,821	118,115	2,294	121,670

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Governance		-	-	-	-	-	-	-
Corporate Accounting		111,403	108,089	3,314	153,048	155,461	2,413	159,746
Planning and Design		1,766	1,499	267	2,000	2,000	-	2,000
Total income		113,169	109,588	3,581	155,048	157,461	2,413	161,746
Expenses								
Governance		6	-	(6)	30	30	-	30
Corporate Accounting		34,515	28,323	(6,192)	39,179	39,298	(119)	40,028
Planning and Design		11	16	5	18	18	-	18
Total expenses		34,532	28,339	(6,193)	39,227	39,346	(119)	40,076
Net surplus (deficit)		78,637	81,249	(2,612)	115,821	118,115	2,294	121,670

Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs. Non attributable COVID-19 pandemic costs are included here.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

Non-Directorate

Income

Note 27 Rates and charges (\$1.18 million favourable) – Favourable variance due mainly to better than anticipated income from supplementary rates and interest on rates (Corporate Accounting). The favourable variances have been reflected in the 2022-23 Forecast and have been transferred to the Major Projects reserve.

Note 28 Contributions – monetary (\$271,000 favourable) – Better than anticipated income from public open space contributions to date. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves (Statutory Planning).

Note 29 Other income (\$2.13 million favourable) – Better than anticipated interest return on investments due to higher interest rates (Corporate Accounting). This favourable variance has been reflected in the 2022-23 Forecast and has been transferred to Major Projects reserve.

Expenditure

Note 30 Prior year capital expenditure unable to be capitalised (non-cash) (\$4.01 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$4.01 million). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

The main contributors to the \$4.01 million year to date result include amounts unable to be capitalised to the asset register because they are:

- Repairs and maintenance costs (\$1.31 million).
- Less than the capitalisation threshold in the Fixed Asset Accounting Policy (\$1.07 million).
- Not capital in nature relating to studies, surveys and concept plans (\$706,000).
- Contribution costs on non-Council assets (\$572,000).

Note 31 Asset write offs (\$2.19 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects and renewal programs. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

CAPITAL WORKS PROGRAM

OPERATING RESULT

		YTD ACTUAL	YTD BUDGET	YTD VARIANCE	ANNUAL MID YEAR BUDGET	FULL YEAR FORECAST	MYB to FORECAST VARIANCE	ANNUAL ORIGINAL BUDGET
	Notes	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income								
Grants - capital	32	4,145	3,513	632	16,182	16,182	-	3,518
Contributions - monetary		197	188	9	2,546	2,546	-	1,447
Total income		4,342	3,701	641	18,728	18,728	-	4,965
Expenses								
Employee costs		-	-	-	-	-	-	-
Materials and services		-	-	-	-	-	-	-
Other expenses		-	-	-	-	-	-	-
Total expenses		-	-	-	-	-	-	-
Net surplus (deficit)		4,342	3,701	641	18,728	18,728	-	4,965

Income

Note 32 Grants - capital (\$632,000 favourable) – Favourable variance mainly due to recognition of grant funding earlier than anticipated for Ross Reserve Soccer Pitch \$530,000 and Thomas Carroll Oval 1 Lighting \$111,000.

4.1.2 Q3 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 March 2023

APPENDIX 4 - Operating Initiatives

Operating initiative project	2022-23 YTD Actuals \$	2022-23 YTD Budget \$	YTD Variance (Unfav)/Fav \$	2022-23 Original Budget \$	2022-23 Mid Year Budget \$	Project update 31 March 2023
Community Services						
Barry Powell Sports Pavilion - Concept design	103,922	80,000	(23,922)	-	80,000	The project is 100% complete.
Sub-total	103,922	80,000	(23,922)	-	80,000	
Business, Engineering and Major Projects						
Springvale Revitalisation Feasibility Study	7,500	-	(7,500)	70,000	70,000	Background research completed, community engagement commenced.
Landscaping - Robinson Street and Princes Highway Intersection	-	-	-	-	188,000	The Princes Highway Project contract has been awarded. Works yet to commence.
Building demolition - 280 Lonsdale Street, Dandenong	-	60,591	60,591	-	60,591	Project on hold.
Building demolition - 275 Lonsdale Street, Dandenong	-	92,115	92,115	-	92,115	Building permit application process still underway subject to negotiations with neighbours.
Building demolition - 49 View Road, Springvale	89,176	78,737	(10,439)	-	78,737	Demolition complete.
Building demolition - 61-63 Heyington Crescent, Noble Park North	-	-	-	-	90,000	Project deferred. Community group utilising the facility.
Sub-total	96,676	231,443	134,767	70,000	579,443	
Total Operating Initiatives	200,598	311,443	110,845	70,000	659,443	

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget
- ongoing initiatives

4.2 OTHER

4.2.1 Springvale Community Hub Committee Membership Endorsement

File Id: A9675157
Responsible Officer: Director Community Services
Attachments:

1. Report Summary

This briefing presents the nominees for the Springvale Community Hub Committee for consideration and feedback prior to being endorsed by Council.

2. Recommendation Summary

This report recommends the endorsement of the nine (9) community representatives for Springvale Community Hub Committee.

4.2.1 Springvale Community Hub Committee Membership Endorsement (Cont.)

3. Background

On 14 September 2020 Council endorsed the formation of the Springvale Community Hub (SCH) Committee and the Springvale Community Hub Committee Terms of Reference.

The Terms of Reference stipulate that the Committee will consist of up to 11 independent members including Councillor representation, a representative from the Springvale District Historical Society (SDHS), community representatives (including a minimum of 3 local residents) and Council officers.

The inaugural Committee term ended in December 2022 with the initial call for nominations for community representatives open to the public from Monday 12 September until Sunday 16 October 2022.

During this process only three (3) nominations were received, with only two (2) being local City of Greater Dandenong residents. After a presentation at a Councillor Briefing Session on 5 December 2022, Councillors requested nominations to be re-opened again in early 2023, and the second round of nominations was open from Monday 23 January to Sunday 26 February.

4. Discussion

Selection process

In accordance with the Terms of Reference nominees were required to demonstrate the following during the selection process:

- An interest in community development and engagement in Greater Dandenong.
- Be aware of the activities, interest and concerns relevant to the community hub such as arts, sustainability, or health and wellbeing.
- Ability to provide high-quality input to the Committee through demonstrated skills, competency, interest and experience.
- An ability to cooperate with others and work as a team.
- A demonstrated capacity to embrace diversity.
- Broad community connections.
- An understanding of the local community and its social, cultural, linguistic, environmental and economic influences.
- A willingness to provide advice and guidance to Council regarding trends and opportunities in community engagement, community development or programs and services within the municipality.
- An understanding of the priorities as identified in the Springvale Community Hub – Strategic Plan 2020-2025 and associated Action Plan.
- Prepare for and actively participate in scheduled meetings.
- A capacity to commit to the Committee for the required duration.

4.2.1 Springvale Community Hub Committee Membership Endorsement (Cont.)

In addition, the nominees were presented to the Springvale Community Hub Committee Selection Panel. The panel comprised of:

- Acting Director Community Strengthening
- Executive Manager Communications and Customer Service
- Acting Manager Community Arts Culture and Library Services
- Acting Community Precincts Strategic Operations Coordinator
- Coordinator Community Advocacy

Nominees participated in an interview, reference checks and are in the process of undergoing a Police Check and submitting their Working with Children Checks.

5. Proposal

Nominations received

Council received nine (9) community applications for a total of nine (9) places on the committee (three (3) during the first round and six (6) during the second round), via a combination of direct email or online nomination form.

It is proposed to endorse the nine (9) community nominees for the Springvale Community Hub Committee. A brief introduction of each nominee is below:

Dani Holl (returning member)

Dani is a local resident and business owner of a legal practice in Springvale. Dani has been on several committees and boards in the local area including the Springvale Service for Children, along with relevant experience of local business networks and state government authorities. Dani is particularly interested in how the hub can support and provide opportunities for the Springvale community and hopes to build on the work of the previous SCH Committee. Dani served as the inaugural Chairperson for the SCH Committee.

Sarita Kulkarni (returning member)

Sarita brings a professional background in Agriculture and Horticulture, having relocated to Australia many years ago. Sarita is actively engaged in the local community, including as a volunteer on a number of Committees and Groups. Sarita is particularly interested in how the hub can assist in engaging with residents who have recently relocated to Australia, connecting them to education programs and health and wellbeing programs.

4.2.1 Springvale Community Hub Committee Membership Endorsement (Cont.)

Gaye Guest

Gaye is a lifelong resident of the City of Greater Dandenong resident and is active in the community. Currently an active member of Maralinga Community Garden and Noble Park Community Centre Art Show. She has good knowledge of the local community and has indicated that one (1) of her strengths is the ability to “link” groups/stakeholders. Gaye is hoping to build on the momentum of the previous committee and is particularly interested in preserving local heritage and encouraging sustainability practices.

Elena Sheldon

Elena is a local resident and is the manager of Springvale Learning and Activities Centre. Elena has also held several volunteer roles including working on the Board of Directors for the previous known organisation Springvale Community Aid and Advice Bureau (SCAAB, now known as South East Community Links – SECL). She is looking forward to helping Council implement and evaluate the SCH Strategic Action Plan and would like to contribute voices of younger adults to the Committee.

Vinh-Quang Luong

Vinh is a local resident and regular user of the Hub. Previously the treasurer of Springvale Asian Business Association, Vinh is currently on the Board Directors of Wantirna Community Bank. Vinh is particularly interested in linking the Hub to the local businesses and supporting people from diverse backgrounds to use the space.

Louisa Willoughby

Louisa is an academic from Monash University who specialises in applied linguistics and has longstanding research and volunteering relationships with local organisations servicing LOTE (language other than English) speakers, including Greater Dandenong Libraries. Louise has expressed an interest in supporting diverse groups to visit and access the Hub.

Zoë Mohl

Zoë is a local resident and regular user of the Hub. She also started the monthly clothes swap at the Hub that has now evolved into the monthly Urban Harvest event that invites community members to swap clothes, produce, seeds and knowledge. Zoe also started the Friends of Victoria Avenue Reserve in Springvale where the community gathered to plant a native garden. She is particularly interested in supporting sustainability activities and promoting the Hub to the community.

Matthew Kirwan

Matthew is a life-long local resident and former City of Greater Dandenong Councillor with many links to the local community. Currently working in local government in a project manager role, Matthew is active in the local community as an advocate for preserving local history and sustainable practices. Matthew is interested in raising the profile of the Hub within the community.

4.2.1 Springvale Community Hub Committee Membership Endorsement (Cont.)

Silvia Mastrogiovanni

Silvia has lived in Greater Dandenong for most of her life. A former school teacher, Silvia is the founder of Dandenong Community Association and is an advocate for community hubs. Silvia is interested in improving health and wellbeing outcomes by supporting the community to make connections with one another, in particular through intergenerational programs.

6. Financial Implications

There are no financial implications associated with this report.

7. Consultation

Promotion of the call for nominations was promoted through:

- Council website and Council news
- Dandenong Journal (advertisement and media release)
- Springvale Community Hub e-newsletter
- Posters and flyers
- Across Council social media platforms (including through sponsored advertisements)
- Individuals who have a direct connection to SCH were also targeted and individually contacted
- Current Committee members were contacted multiple times to remind them that nominations were open and to either renominate or to promote the opportunity to their community.

Nominations were open for a total of nine (9) weeks (four (4) weeks in 2022 and five (5) weeks in 2023).

8. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.

4.2.1 Springvale Community Hub Committee Membership Endorsement (Cont.)

8.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture

8.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four (4) years. This report is consistent with the following strategic objectives:

- A city of accessible, vibrant centres and neighbourhoods
- A Council that demonstrates leadership and a commitment to investing in the community.

9. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report takes into consideration the overarching governance principles and explains through the various sections how this activity has addressed the relevant key areas.

10. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter. All nominees have provided their consent for their names to be published (Section 13 – Right to privacy and reputation) and participation in the Committee supports the members right to take part in public life (Section 18).

11. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one (1) gender group over any other.

4.2.1 Springvale Community Hub Committee Membership Endorsement (Cont.)

12. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report topic has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability. Committee members may have individual interests in climate change and sustainability, which may influence initiatives proposed by the Committee which will be guided by the Springvale Community Hub Advisory Committee’s terms of reference.

13. Related Council Policies, Strategies or Frameworks

This report topic directly relates to Springvale Community Hub Strategic Plan as the formation of the Springvale Community Hub Committee was a key action. The report topic also relevant to the Council Plan:

- Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods
- Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community

14. Recommendation

That the nominees presented in this report be endorsed to be part of the Springvale Community Hub Advisory Committee:

- Dani Holl
- Sarita Kulkarni
- Gaye Guest
- Elana Sheldon
- Vinh-Quang Luong
- Louisa Willoughby
- Zoë Mohl
- Matthew Kirwan
- Silvia Mastrogiovanni

4.2.2 Re-appointment of Director - Dandenong Market Pty Ltd (DMPL)

File Id: A9693929

Responsible Officer: Executive Manager Communications & Customer Service

Attachments:

1. Report Summary

Dandenong Market Pty Ltd (DMPL) is a wholly owned subsidiary company of Greater Dandenong City Council established for the purposes of operating Dandenong Market.

The Constitution governing Dandenong Market provides that the Board of Management controlling the company is to be comprised of between two (2) and five (5) Directors. At present the Board is operating with a full complement of five (5) Directors.

This report recommends the re-appointment of one (1) Director, Ms Donna McMaster, for a further three (3) years up to the maximum of nine (9) years as set out in the Company's Constitution.

2. Recommendation Summary

This report recommends that Council re-appoint Ms Donna McMaster as a Director and Chair of Dandenong Market Pty Ltd for a further three (3) years commencing 23 May 2023 which will take her to the maximum nine (9) years period of service.

4.2.2 Re-appointment of Director - Dandenong Market Pty Ltd (DMPL) (Cont.)

3. Background

Dandenong Market Pty Ltd (DMPL) was established in September 2012 as a means of Council establishing a skills-based Board to drive the strategic direction and operations of the Dandenong Market. Since then, the Board has provided an extremely valuable service to Council and the Market has continued to evolve and develop including initiatives such as the introduction of Sunday trading, the trialling of night markets and a full program of festivals and events.

The Market is an extremely valuable asset, not only to the City of Greater Dandenong, but also to the region, and acts as an important community networking vehicle that brings together people from all different backgrounds in the one (1) location. It also remains a reliable source of fresh produce and goods at very reasonable prices.

DMPL originally consisted of five (5) Directors which were appointed by Council under the terms of the DMPL Constitution (which requires Director appointments to be made by the Shareholder (Council)). Ms McMaster joined the Board under a formal Council resolution on 23 May 2017 and has now served six (6) years. In March 2021 Ms McMaster was appointed Chairperson of DMPL, and has now expressed her desire to continue serving DMPL for a further three (3) years up to the maximum period applicable.

4. Proposal

It is proposed that Council reappoints Ms Donna McMaster as Non-Executive Director and Chair of Dandenong Market Pty Ltd for a further three (3) years commencing 23 May 2023 which will take her to the maximum nine (9) years period of service.

5. Financial Implications

There are no financial implications associated with this report. Director fees are payable by DMPL.

6. Consultation

As this is a reappointment, the position of Director and Chair has only been discussed between other Board members of DMPL and the General Manager Dandenong Market.

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.

4.2.2 Re-appointment of Director - Dandenong Market Pty Ltd (DMPL) (Cont.)

7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Embrace diversity and multiculturalism

7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four (4) years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A Council that demonstrates leadership and a commitment to investing in the community.

8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report addresses the following governance principles:

- a. Council decisions are to be made and actions taken in accordance with the relevant law;
- b. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c. the ongoing financial viability of the Council is to be ensured;
- d. the transparency of Council decisions, actions and information is to be ensured;

and also takes into account the following supporting principles:

- a. the public transparency principles;
- b. the strategic planning principles;
- c. the financial management principles;
- d. the service performance principles.

This report forms part of Council's ongoing commitment to responding to the overarching governance principles of the *Local Government Act 2020* and delivers equitable, accessible and responsive services of good value to the community and services that are effectively monitored and continuously improved.

4.2.2 Re-appointment of Director - Dandenong Market Pty Ltd (DMPL) (Cont.)

9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

10. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents.

The topic and content of this report does not have a direct and significant impact on members of the Greater Dandenong community therefore a gender impact assessment is not required. Whilst this report is largely administrative in nature, the recruitment and selection of relevant DMPL board members is conducted with a view to having a gender and diversity balance on the Committee, along with relevant expertise. There are currently two (2) female and three (3) male directors, and this report recommends the reappointment of a female Director and Chairperson.

11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability.

12. Conclusion

Under the Constitution that governs Dandenong Market Pty Ltd (DMPL), Clause 9.1 provides that the number of company directors shall be not less than two (2) nor more than five (5). It further provides that the Shareholder (Council) may, by resolution, appoint a person as a Director for a term up to three (3) years.

4.2.2 Re-appointment of Director - Dandenong Market Pty Ltd (DMPL) (Cont.)

It also allows for a Director who has reached the end of the term of their appointment to be eligible for re-appointment, provided that their total continuous term of appointment as a director is not more than nine (9) years.

DMPL currently operates with five (5) Director positions, one of which will reach the conclusion of their term in May 2023. The purpose of this report is to recommend the reappointment of that Director for a further three (3) years up to the maximum allowed under the DMPL Constitution.

13. Recommendation

That Council re-appoint Ms Donna McMaster as a Director and Chairperson of Dandenong Market Pty Ltd for a further three (3) years commencing 23 May 2023 and concluding on 22 May 2026.

4.2.3 Leaves of Absence - Councillors Jim Memeti and Angela Long

File Id: A9700567
Responsible Officer: Manager Governance
Attachments:

1. Report Summary

Councillors Jim Memeti and Angela Long request separate leaves of absence throughout the months June to August 2023.

2. Recommendation Summary

This report recommends that leaves of absence be granted to Councillor (Cr) Jim Memeti and Cr Angela Long for the periods requested and outlined in this report.

4.2.3 Leaves of Absence - Councillors Jim Memeti and Angela Long (Cont.)

3. Background and Proposal

This report is submitted in conjunction with Council's Governance Rules which state that any Councillor may request a leave of absence in writing submitted to the Chief Executive Officer or Mayor and state the dates they require the leave and the reason for which it is sought.

Further, under section 35(4) of the *Local Government Act 2020*, Council must grant any reasonable request for leave.

Cr Jim Memeti

The leave of absence requested by Cr Jim Memeti is for personal reasons and covers the period 13 June to 25 July 2023 inclusive. This period will include the:

- scheduled Council Meetings of 26 June, 10 July and 24 July 2023 and the Pre-Council Meetings before each of these;
- scheduled Councillor Briefing Sessions of 19 June, 3 July and 17 July 2023; and
- any further Councillor Briefing Sessions or meetings organised during the requested period of absence.

Cr Angela Long

The leave of absence requested by Cr Angela Long is for personal reasons and covers the period 27 June to 31 August 2023 inclusive. This period will include the:

- scheduled Council Meetings of 10 July, 24 July, 14 August and 28 August 2023 and the Pre-Council Meetings before each of these;
- scheduled Councillor Briefing Sessions of 3 July, 17 July, 7 August and 21 August 2023; and
- any further Councillor Briefing Sessions or meetings organised during the requested period of absence.

4. Financial Implications

There are no financial implications associated with this report.

5. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. In relation to this report, the following overarching governance principles have been considered:

- a. Council decisions have been made and actions taken in accordance with the relevant law; and
- b. the transparency of Council decisions, actions and information has been ensured.

4.2.3 Leaves of Absence - Councillors Jim Memeti and Angela Long (Cont.)

6. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

7. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents. It is purely administrative in nature and does not have a direct impact on members of the Greater Dandenong community. A gender impact assessment is therefore not required

8. Recommendation

That Council grants a leave of absence to:

- 1. Councillor (Cr) Jim Memeti for the period 13 June to 25 July 2023 (inclusive) which includes the Council Meetings of 26 June, 10 July and 24 July 2023 and notes Cr Memeti's apology for each of those meetings; and**
- 2. Cr Angela Long for the period 27 June to 31 August 2023 (inclusive) which includes the Council Meetings of 10 July, 24 July, 14 August and 28 August 2023 and notes Cr Long's apology for each of those meetings.**

4.2.4 Cultural Heritage Advisory Committee Membership Endorsement

File Id: A9675125
Responsible Officer: Director Community Strengthening
Attachments:

1. Report Summary

This briefing presents the nominees for the Cultural Heritage Advisory Committee for consideration and feedback prior to being endorsed by Council.

2. Recommendation Summary

This report recommends the endorsement of two (2) Community and two (2) Independent Professional representatives for the Cultural Heritage Advisory Committee.

4.2.4 Cultural Heritage Advisory Committee Membership Endorsement (Cont.)

3. Background

On 23 January 2023, Council endorsed the Cultural Heritage Advisory Committee (CHAC) revised Terms of Reference to ensure that it continues to support the aspirations and vision of both Council and the Community.

With the conclusion of the current term, expressions of interest for Independent Professional and Community representatives were advertised in local media, Council's website, social media, and other professional network forums over a period of 28 days from 1 February to 28 February 2023.

The Terms of Reference stipulate that the Committee will consist of up to two (2) Community Representatives, three (3) Independent Professional members, Councillor representation and a representation from local community groups; including the Springvale District Historical Society and Dandenong Historical Society, and Council officers.

4. Discussion

Assessment of Applications

A total of four (4) nominations were received for membership. This included two (2) Community member applications and two (2) Independent Professional applications. Two (2) applications were from members that are on the current Committee.

Nominations were assessed against the following criteria as outlined in the terms of reference:

- An interest in the development of excellence in Cultural Heritage practice in the local community
- Understanding of local community social, cultural, linguistic environment and economic influences
- Local heritage community networks and linkages
- An ability to cooperate with others and work as a team
- Willingness to provide advice and guidance to Council regarding trends and opportunities in Cultural Heritage within the municipality
- An understanding of the priorities as identified in the Arts, Culture and Heritage Strategy 2022-26
- Ability to prepare for and actively participate in scheduled meetings in a positive, fair and unbiased manner, embracing diversity and equal opportunity
- Be aware and mindful of the requirements outlined in the Victorian Charter of Human Rights and respect the rights of members, community and Council staff at all times
- Capacity to act in the best interest of the community at all times and look beyond personal concerns and individual interests
- Capacity to commit to the Cultural Heritage Advisory Committee for the required duration and attend the majority of scheduled meetings
- Willingness to celebrate the success and achievements of the Committee.

4.2.4 Cultural Heritage Advisory Committee Membership Endorsement (Cont.)

A selection panel was convened as per Terms of Reference to assess nominations and make a recommendation to Council for consideration and endorsement. Panel members included:

- Acting Director, Community Strengthening
- Acting Manager Community Arts, Culture and Library Services
- Senior Coordinator, Library Services
- Coordinator, Library Technologies and Heritage
- Cultural Heritage Program Lead.

Once a shortlist was compiled, interviews and reference checks were also completed. Further pre-requisite checks are now underway to obtain Police Checks prior to any endorsement by Council.

5. Proposal

5.1 Nominations Received

Council received a total of four (4) applications for the Committee with a combination of both Community and Independent Professional member applications.

It is proposed to endorse the four (4) nominees for the Cultural Heritage Advisory Committee.

A brief summary of the four (4) applications can be seen below:

Hesara Weliwitiya – Community Member

Hesara lives and works in Dandenong and has strong connection to the local area.

Being involved in master planning of the Foster Street Revitalising Central Dandenong project, Hesara sees the importance of advisory committees and will utilise his knowledge in strategic planning to make a meaningful contribution.

Hesara will also leverage on experiences as being a board member of the Young Institute of Transport Engineers. Hesara has also volunteered in the Dandenong Parkrun programs and recently signed up as a Council volunteer as part of Greater Dandenong's Garden for Wildlife program.

Hesara would like to influence the cultural heritage narrative in Australia's most culturally diverse municipalities.

Samuel Sofos – Independent Professional Member

Samuel is a local resident with a strong appreciation for local history and heritage and wants to contribute to telling the story of Greater Dandenong, fostering a sense of pride for local residents.

Growing up in Dandenong North, Samuel has a keen interest in the built environment and the Development of Dandenong since the beginning of the revitalisation program.

4.2.4 Cultural Heritage Advisory Committee Membership Endorsement (Cont.)

Samuel holds a Bachelor of Arts (Public Policy) and Graduate Certificate of Public Policy and employed at the Victorian Government as a Senior Policy advisor with experience in Board and Committee policy, governance, and administration.

Passionate on Greater Dandenong, Samuel feels the story of the municipality needs to be better understood by local residents and the wider community such as it pre-European, Pastoral, Market, Industrial and continuing Immigration story.

Samuel feels the CHAC is an effective vehicle for that story to be told and would like to contribute.

Gaye Guest – Returning Community Member

Gaye is an existing active community member on the CHAC and has been a resident of Noble Park and Keysborough for several decades with strong local community knowledge. Gaye is also passionate and member to save the Keysborough Uniting Church group.

Gaye is the Secretary and Treasurer of the Maralinga Community Garden Inc., an active Noble Park Trustee member and Noble Park Community Centre Art Show.

Gaye is former secretary of the Noble Park Community Action Forum Inc and also worked as part of the Sumnation Festival auspiced by the Springvale Neighbourhood House.

Gaye is a strong advocate for the development of a new City of Greater Dandenong Heritage Study and has an interest in connecting CHAC with local community groups and organisations with an aim to preserve local history.

Maryanne McCubbin – Independent Professional Member

Maryanne is an existing Independent Professional member on the CHAC and is the Head, Strategic Collection Management at Museum's Victoria and is also the RMIT Cultural Collections Industry advisor.

With multiple tertiary qualifications in History and Information Management, Maryanne has worked in archives and museums for thirty years. Her work has centred on the development, care, preservation, use and interpretation of heritage collections. Her current position involves managing a complex State collection.

Maryanne's professional role is entirely concerned with the management of Cultural Heritage. She has enjoyed her previous time on the committee and has a passion for supporting local cultural heritage bodies and sharing her experience and learnings.

Maryanne has professional knowledge and advice on the existing committee is valued and appreciated by Council.

6. Financial Implications

There are no financial implications associated with this report.

4.2.4 Cultural Heritage Advisory Committee Membership Endorsement (Cont.)

7. Consultation

Promotion of the call for nominations was undertaken over a 28-day period and utilised the following channels:

- Council website
- Greater Dandenong Council News February 2023
- Promoted via Australia Museums and Galleries Association Inc (AMaGA) professional networks.
- International Council of Museums Australia (ICOM) professional networks.
- Posters and flyers
- Across Council social media platforms (including through sponsored advertisements)
- Arts in Greater Dandenong and Drum channels stakeholder networks.
- Current members of the Cultural Heritage Advisory Committee.

8. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.

8.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture

8.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A Council that demonstrates leadership and a commitment to investing in the community.

4.2.4 Cultural Heritage Advisory Committee Membership Endorsement (Cont.)

9. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report takes into consideration the overarching governance principles and explains through the various sections how this activity has addressed the relevant key areas.

10. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter. (Section 13 – Right to privacy and reputation) and participation in the Committee supports the members right to take part in public life (Section 18).

11. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one (1) gender group over any other.

12. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report topic has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability. Committee members may have individual interests in climate change and sustainability which may influence initiatives proposed by the Committee which will be guided by the Cultural Heritage Advisory Committee's Terms of Reference.

4.2.4 Cultural Heritage Advisory Committee Membership Endorsement (Cont.)

13. Related Council Policies, Strategies or Frameworks

This report directly relates to the Discover/Create/Share City of Greater Dandenong Arts, Culture and Heritage Strategy 2022-2026.

It is supported by the following overarching priorities in the Strategy:

- Strategic Priority 1: Support the development of strong and connected local arts, culture and heritage sectors.
- Strategic Priority 2: Strengthen the resilience of the local arts, culture and heritage sectors to withstand the challenges of today and tomorrow.
- Strategic Priority 3: Elevate and expand the impact and representation of arts, culture and heritage.
- Strategic Priority 4: Foster inclusive pathways for community to participate in arts, culture and heritage activity.

14. Recommendation

That the nominees presented in this reported be endorsed into the new term of the Cultural Heritage Advisory Committee:

- **Hesara Weliwitiya**
- **Samuel Sofos**
- **Gaye Guest**
- **Maryanne McCubbin**

4.2.5 Change to Council Meeting Schedule in June 2023

File Id: A9673110
Responsible Officer: Manager Governance
Attachments:

1. Report Summary

This report proposes a change to the 2023 Council Meeting schedule which was adopted by Council at its Council Meeting of 10 November 2022.

The first Council Meeting in June 2023 is currently scheduled for Tuesday 13 June 2023. This date now coincides with the Australian Local Government Association's National General Assembly which has just recently been scheduled for 13-16 June 2023. The majority of Greater Dandenong Councillors typically attend the ALGA National General Assembly each year and it is likely that a quorum will not be achieved for the scheduled Council Meeting of 13 June 2023.

To minimise the disruption to Council Meeting reporting, it is proposed to bring forward the Council Meeting scheduled for Tuesday 13 June 2023 to Monday 5 June 2023.

2. Recommendation Summary

This report recommends that the Council Meeting scheduled for Tuesday 13 June 2023 is rescheduled to occur on Monday 5 June 2023.

4.2.5 Change to Council Meeting Schedule in June 2023 (Cont.)

3. Background

The Australian Local Government Association (ALGA) National General Assembly will be held from 13-16 June 2023. This conference is designed to provide Councils and Councillors with the opportunity to fully participate and engage in discussion on matters of national importance to Local Government and it is appropriate that Greater Dandenong Councillors wishing to attend are provided with the opportunity to do so.

It is expected that most Greater Dandenong Councillors will attend the 2023 ALGA National General Assembly with Council's Chief Executive Officer.

4. Proposal

It is proposed to reschedule the Council Meeting on 13 June 2023 to 5 June 2023. The change will be advertised in Council's monthly newsletter "The Council News" and on Council's website and social media sites.

5. Financial Implications

There are no financial implications associated with this report.

6. Recommendation

That the Council Meeting scheduled for Tuesday 13 June 2023 at Council's Dandenong Civic Centre be rescheduled to Monday 5 June 2023 and that the change be widely advertised through all available media.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023

File Id:	A9690867
Responsible Officer:	Director Community Services
Attachments:	Draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee on 23 March 2023

1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

2. Recommendation Summary

This report recommends that the draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting provided in Attachment 1 to this report be noted by Council.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.

4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Embrace diversity and multiculturalism

4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

5. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Multicultural and People Seeking Asylum Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making – many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought – many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

7. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one (1) gender group over any other.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

9. Recommendation

That Council notes the draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting as provided in Attachment 1 to this report.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

OTHER

**DRAFT MINUTES OF THE MULTICULTURAL AND PEOPLE SEEKING
ASYLUM ADVISORY COMMITTEE MEETING**

ATTACHMENT 1

**MULTICULTURAL AND PEOPLE SEEKING
ASYLUM ADVISORY COMMITTEE MEETING
ON
23 MARCH 2023**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

Advisory Committee or Reference Group Name:	Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC)
Date of Meeting:	23 March 2023
Time of Meeting:	11am-1pm
Meeting Location:	Online via Microsoft Teams

Attendees:

Mayor Cr Eden Foster (Greater Dandenong City Council [CGD]), Kylie Reid (Chisholm Institute – Foundation College), Sri Samy (Friends of Refugees), Jacqui McBride (Monash Health), Lara Ghobrial (Life Without Barriers), Tiana Lardieri (Australian Red Cross), Adwin Town (Voice of Outer South East), Nazir Yousafi (Victorian Afghan Association Network), Ifrin Fitlock (Sisterworks), Peter McNamara (South East Community Links [SECL]), Chaw Po (Community Member), Roz Blades AM (Community Member), Qutbiallyam Timor (Refugee Resource Hub - Asylum Seeker Resource Centre), Charlotte Lynch (South East Monash Legal Service), Coordinator Community Advocacy (CGD).

Apologies:

Ashleigh Newnham (South East Monash Legal Service).

Minutes:

Community Advocacy Officers (CGD).

Item No.	Item	Action	Action By
1.	Welcome and Acknowledgement of Country We acknowledge the Traditional Owners and Custodians of this land, the Bunurong People, and pay respects to their Elders past, present and emerging. We recognise and respect their continuing connections to climate, Culture and Country and we also pay our respects and acknowledge all Aboriginal peoples and their Elders present here today, in acknowledging their journey.		
2.	Round-table Introductions All attendees gave a brief self-introduction and their interest in joining MAPSAAC.		
3.	MAPSAAC Housekeeping <ul style="list-style-type: none">An overview of the role of members and expectations as part of MAPSAAC was provided from the Committee's Terms of Reference.Meetings are to be held quarterly with 2023 meeting dates as agreed by members to be:<ul style="list-style-type: none">Tuesday 27 June 9.30-11.30am, OnlineTuesday 19 September 9.30-11.30am, OnlineTuesday 5 December 9.30-11.30am, In-person meetingCommunications outside of meetings:<ul style="list-style-type: none">Members agreed that an online communications platform for members would be helpful for sharing event opportunities, sector updates, program flyers, etc.Platform options which were proposed included SLACK or Whatsapp for information sharing.	Online channel to be set up for MAPSAAC.	Community Advocacy Officer (CGD).

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

	<ul style="list-style-type: none"> Any strategic communications pertaining to group including advocacy initiatives and specific project communications via email as needed. 		
4.	<p>Multicultural and People Seeking Asylum Thematic Plan</p> <p>Coordinator Community Advocacy (CGD) provided an overview of the Multicultural and People Seeking Asylum Thematic Plan, followed by an open room discussion on some of the Plan's key themes:</p> <ul style="list-style-type: none"> Advocacy – Community or public transport for refugees and people seeking asylum eg travelling to work, medical appointments. SECL has been undertaking a project on transport access for newly arrived migrants in the South East. Legal – speaking to a lawyer always improves legal outcomes including the importance about awareness of legal rights and the law, strengthening the connections to all community organisations and their community groups. Health – the need to specify mental health and address the associated stigma particularly for refugees and people seeking asylum. SECL is undertaking research on alcohol and other drugs and mental health. Housing – a challenge and struggle to address, impact and speed of visa policy changes impact service demand including housing. Working groups to be led by MAPSAAC members on 'pillars' of the Thematic Plan. 		
5.	<p>Refugee Week 2023 – Market Stall Expression of Interest</p> <ul style="list-style-type: none"> In celebration of Refugee Week 18-24 June, Council will be holding a free community event on Friday 23 June 12pm-4pm at the Springvale City Hall and Community Hub. There will be live performances, cultural experiences, food and market stalls. The theme for Refugee Week is 'Finding Freedom'. We would like to encourage all those taking part to explore what it means to be free: what freedom means to the individual and journeys taken to find it. This event will provide organisations the opportunity to showcase activities and services at the event and engage with the broader community. Market Stall Expressions of Interest are now open and we invite MAPSAAC members to hold a free stall at the event. greaterdandenong.vic.gov.au/greater-dandenong-council/events/refugee-week-2023. 	<p>Event market stall Expression of Interest form to be sent to MAPSAAC members.</p>	<p>Community Advocacy Officer (CGD).</p>
6.	<p>Anti-Racism Research Project by Victoria University</p> <ul style="list-style-type: none"> The previous MAPSAAC endorsed Council to partner with Casey Council and Victoria University on an Anti-racism Research Project. The purpose of the project was to understand how we can improve and strengthen local pathways to reporting racism. Research focused on understanding individual experiences and views on reporting or not reporting racism and how support services can be made more accessible and better align with community needs. 	<p>Invite to Anti-Racism report launch event to be sent to MAPSAAC members.</p>	<p>Community Advocacy Officer (CGD).</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

	<ul style="list-style-type: none"> Intention to form an Anti-racism Community Network comprised of support services and organisations with a close link to the multicultural community and offer a first point of contact for reporting racism and advice for seeking support. The Anti-Racism Report provides a series of recommendations in a 'roadmap' to guide ongoing work in this area by CGD and Casey Councils. The Anti-Racism Report is scheduled to be launched on Thursday 20 April at Bunjil Place. All MAPSAAC members are invited. Opportunity for MAPSAAC working group to be formed around the recommendations of the Report. 		
7.	<p>Local Government Mayoral Taskforce for People Seeking Asylum and Palm Sunday Walk – Sunday 2 April</p> <ul style="list-style-type: none"> Since 2018, the Local Government Mayoral Taskforce Supporting People Seeking Asylum has been advocating for the rights of people seeking asylum to the Federal and Victorian Government. The Taskforce is currently made up of 38 local councils nationwide, who are speaking up for the thousands of people living without support while their claims for refugee status are being processed. The Taskforce launched the Back Your Neighbour campaign, which symbolises a unified approach with Councils from New South Wales, Victoria and Tasmania involved together with community ambassadors to advocate for a fairer and swifter Refugee Status Determination system. Advocacy priorities of the campaign can be found here backyourneighbour.com.au/about/. The Melbourne Walk for Justice for Refugees will be held on Palm Sunday on Sunday 2 April at the State Library of Victoria, Melbourne CBD. We invite MAPSAAC members to attend the Walk with the Back Your Neighbour's campaign banner. 	Invite to Palm Sunday Walk to be sent to MAPSAAC members.	Community Advocacy Officer (CGD).
8.	<p>Nomination of Chairperson</p> <ul style="list-style-type: none"> Kylie Reid (Chisholm Institute – Foundation College) was nominated as Chairperson for MAPSAAC. Roz Blades AM (Community Member) will serve as vice-Chair when Chairperson is unavailable to attend a meeting. 		
9.	<p>Other Business</p> <ul style="list-style-type: none"> Unlawful immigrants on expired visas in Australia are not eligible for government support and exhausted all options– often found to be trapped in domestic violence, abusive working conditions, with no access to health, upskilling etc. Many of these people don't know where to seek help. Service providers having to provide support to this cohort in an unfunded space. <ul style="list-style-type: none"> Potentially accepted to SRSS program in exceptional circumstances and can be referred to Life Without Barriers to assess eligibility. Potential opportunity for advocacy by MAPSAAC. South East Monash Legal Service advocacy for list of partner visa exemptions to be expanded to include student partner visas, temporary graduate visas etc. 	Collate any information and/or data on unlawful immigrants to share with	Adwin Town (Voice of

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.6 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 23 March 2023 (Cont.)

		CGD.	Outer South East), Lara Ghobrial (Life Without Barriers) and Charlotte Lynch (South East Monash Legal Service).
	Next Meeting: Tuesday 27 June 2023. 9.30-11.30am. Online - Microsoft Teams.		

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.7 Dandenong Wellbeing Centre

File Id:	A9596716
Responsible Officer:	Director Business, Engineering & Major Projects
Attachments:	CONFIDENTIAL under s 3(1)(a) & (g) of the Local Government Act 2020 - Independent Peer Reviews

1. Report Summary

This report provides an overview of the planning and design processes for the Dandenong Wellbeing Centre (DWC) in preparation for the 2023/24 budget and procurement for the construction of the new centre.

The report details the rigorous approach taken to the planning, design and consultation processes (including independent peer reviews), to ensure the project is effective in delivering a high quality, inclusive and sustainable facility that meets the identified needs of Greater Dandenong's unique community and maximises health and wellbeing outcomes.

2. Recommendation Summary

This report recommends that Council proceed with the previously endorsed design of the DWC for inclusion in the 2023/24 budget and the Long Term Financial Strategy to allow the project to progress to procurement. The report also recommends that Council continue to advocate for State Government funding due to the significant health benefits that will be delivered from the centre.

4.2.7 Dandenong Wellbeing Centre (Cont.)

3. Background and Discussion

Council has undertaken extensive planning and consultation for the Dandenong Wellbeing Centre (DWC) over a number of years, which has informed a comprehensive design process and reinforced overwhelming community support for the project.

Council resolved in September 2019 to develop a new aquatic and wellbeing centre at Mills Reserve to replace the existing Dandenong Oasis, which is over 40 years old; is expensive to operate (due to a range of inefficiencies including high levels of energy consumption) and no longer meets the needs of the community.

This major infrastructure project is a key recommendation from Council's Aquatic Strategy, which identifies the new aquatic centre as an indoor multi-purpose facility that will complement the nearby Noble Park Aquatic Centre (NPAC) and have a targeted focus on allied health, passive activity, education, fitness and wellness.

The DWC has been specifically designed in response to the high level of need within the community, through a unique facility / service offering and inclusive design that seeks to minimise barriers for CGD's multicultural community and maximise health and wellbeing outcomes.

Designed in consultation with the community, the DWC seeks to reposition the traditional Australian aquatic and leisure centre to a next generation 'preventative health centre'. The centre will combine contemporary aquatic and leisure facilities with an enhanced health and wellbeing offering, including allied health services, education programs and community spaces to provide an integrated facility that is focused on maximising community benefit. The DWC will cater for a broad cross section of the community including non-traditional aquatic centre users and those at greatest socio-economic disadvantage (i.e. special needs groups, multi-cultural groups, females, older adults etc.) by minimising barriers and maximising opportunities for participation and social connection.

The project is now in the final stages of design/contract documentation and has recently undergone a high-level peer review as a final measure of due diligence. The project is now ready to proceed to procurement in 2023 and construction in 2024.

3.1 Planning Process

Aquatic Strategy (September 2019)

The City of Greater Dandenong Aquatic Strategy was adopted in September 2019, to guide the future provision and coordination of aquatic and leisure facilities across the municipality.

Key recommendations included the development of a new aquatic and wellbeing centre at Mills Reserve in Dandenong to replace Dandenong Oasis and the redevelopment of the NPAC to include an expanded range of year-round services.

These recommendations were developed in accordance with the vision to get **"more people, more active, more often"** and guiding principles to 1) enhance community health and wellbeing; 2) maximise equity and access; 3) facilitate social connection; 4) provide high quality facilities; and 5) create financially sustainable outcomes.

4.2.7 Dandenong Wellbeing Centre (Cont.)

The Aquatic Strategy identified the need for complementary facilities across Council's two aquatic centres and for the Dandenong replacement facility (DWC) to provide year-round services with a focus on: allied health, passive activity, education, fitness and wellness and in particular catering for special needs and targeted groups.

The development of the Strategy included two (2) rounds of community consultation involving over 1,570 responses. The first round of consultation (undertaken in late 2017) involved over 1,000 responses and provided valuable information about usage patterns, barriers to participation, features to encourage greater use and site preferences (involving three (3) different options). These consultation results helped guide the development of the draft Strategy and associated recommendations.

A second round of consultation was undertaken in mid-2019 to seek feedback on the draft Strategy, with a focus on the proposed mix of facility components and involved over 570 responses (in addition to a late petition with 761 signatures). Consultation results found a high level of support for the Strategy, with the exception of the recommendation for a 25m 10 lane pool, which was met with opposition and found strong support for a 50m 8 lane pool.

The consultation outcomes resulted in further investigations into the size of the main pool, which ultimately led to the endorsement of the recommended mix of facility components to include a 50m 8 lane pool (with moveable boom / swim wall), two (2) warm water pools, learn to swim pool, leisure pool / water play, spa, sauna and steam room, gymnasium, program / group fitness rooms, meeting rooms and amenities – café, meeting room, creche, change rooms etc.

Note: The Strategy assessed three (3) potential sites for the new centre and identified Mills Reserve as preferred over alternate central Dandenong options (1. adjacent to the market and 2. adjacent to the train station). Mills Reserve was preferred by the majority of survey respondents, had a larger residential catchment, offered a larger site with lower risk (as a greenfield development), had a lower estimated capital cost and presented synergies due to its location in a health and education precinct (aligning with the centre's proposed health and wellbeing focus).

Business Case (February 2021)

The DWC Business Case built on the outcome of the Aquatic Strategy and subsequent Partnership Investigation (*refer below) to establish the investment rationale and delivery strategy for the proposed centre, with the view to maximise external funding support.

The DWC Business Case was prepared by Deloitte in accordance with Department and Treasury and Finance (DTF) guidelines. It involved the use of Multi-Criteria Assessment (MCA) to examine the proposed DWC development and options for an enhanced health and wellbeing offering (including allied health consulting suites, enlarged gym and additional program room and meeting space). This assessment involved representatives from both Council and the Sport and Recreation Victoria and considered alignment to government policy objectives; community impact; social impact; economic impact; flexibility; environmental impact; financial performance and capital costs. This included the preparation of concept plans, capital cost estimates and operational projections, in addition to an investment planning report and a social value assessment (undertaken by ActiveXchange).

4.2.7 Dandenong Wellbeing Centre (Cont.)

The Business Case reaffirmed the need for the DWC (with enhanced health and wellbeing offering) to address the poor health status of the community and deliver a range of social, economic, financial and environmental benefits. Key benefits included:

- 84% increase in participation / visitation.
- Creating \$8.9 million p.a. of 'social value', reducing the burden on the health care system (top 6% compared to 150+ other similar sites in Australia and New Zealand).
- Benefit Cost Ratio of 2.1.
- Adding \$3.3 million to the local economy on average for 30 years.
- More diverse services requiring at least 51 FTE employed ongoing (50% more than existing operations).
- 150 direct and 585 supply chain jobs during construction.
- Sustainable financial performance compared to current operating losses at Oasis.
- A net present value of \$4 million over 30 years.

These benefits provided a compelling case for government investment and are attributed to the successful pre-election funding commitment of \$20 million received from the Federal Labor Government towards the project (and NPAC Stage 2a Redevelopment).

A detailed delivery case including risk analysis, procurement strategy, project management plan, governance framework etc. was also undertaken to help inform the implementation of the major infrastructure project.

* The Business Case was preceded by a Partnership Investigation (Discussion Paper, May 2020), involving consultation with a range of stakeholders including health and education providers and State Government representatives. The purpose of this study was to explore potential partnership opportunities to ensure the DWC is effective in responding to the high level of need within the region and maximising community health and wellbeing outcomes.

JC Mills Reserve Precinct Master Plan

Council appointed a multi-disciplinary consultancy team in November 2020 to prepare a master plan for JC Mills Reserve, which was led by urban designers 'Urbanfold' with support from Williams Ross Architects, Martyn Group Transport Planners, LandLAB Landscape Architects and Turner and Townsend Quantity Surveyors. Urbanfold also worked closely with the DWC design team at CoOp Studio following their appointment in April 2021 and consulted with key stakeholders and reserve user groups.

A key objective of the master plan was to determine the optimal siting of the DWC (to inform the DWC design) and the staged development of the site with the aim to achieve a vibrant community destination, anchored by DWC and contributing to the enhanced health and wellbeing of the community.

4.2.7 Dandenong Wellbeing Centre (Cont.)

Essential site components included the DWC, 2 x synthetic sports / hockey fields, a sports pavilion, 400 car parking spaces, community park, public plaza and a potential future development opportunity. These site components were included in a series of design options that were developed in collaboration with representatives from the Project Working Group and Executive Team. These options were tested against agreed assessment criteria, which included:

- DWC to be highly visible and prominently located.
- Allows for staged implementation of the reserve whilst maintaining access to key facilities (including Oasis).
- Provision of public open space (plaza and community park) that is accessible, visible and has a close relationship to DWC.
- Minimal adverse impact on trees of very high or high status.
- Minimal adverse impact on surrounding properties.
- Includes the potential for a future development opportunity on the site.
- Improve connections to broader precinct / context.
- Accessibility and legibility of all site uses.
- Cost effective and limits Council's financial burden (cost estimates prepared by Turner and Townsend).

The preferred master plan option identified Cleeland Street (in the southwest corner of the site) as the recommended location for the DWC, which was approved by Council at a briefing in March 2021, subject to consultation. This consultation was incorporated into the DWC design consultation (round 1) from July to August 2021 and involved public messaging about the chosen site, a mailout to neighbouring property owners and further stakeholder engagement. The site plan was also incorporated into the draft design package that was placed on public exhibition in November to December 2021.

Note: The master plan was informed by a range of background reports including an Arborist Report (by Greenwood Consulting), Traffic Assessment (Onemilegrid), Geotechnical Assessment (Protest Engineering) and JC Mills Reserve Active Sport Discussion Paper.

Mills Pavilion Siting Analysis

The existing Mills Pavilion is over 40 years old, in poor condition and proposed for demolition/replacement in accordance with the Mills Reserve Precinct Master Plan. The master planning process (in conjunction with the DWC design process) considered a range of siting options for a new pavilion to service the existing and proposed new / second playing field.

These options were developed in collaboration with reserve user groups and were presented to Council for consideration on 22 July 2021. At this briefing, Council endorsed the preferred option of co-locating / integrating the pavilion with the DWC (as opposed to a stand-alone facility) due to its proximity to the main pitch, ability to provide a centralised activity space and management / operational synergies including the cross promotion of activities, shared use / programming of the community social room and the potential for shared 24/7 access to the gym. Additionally, this option had no impact of existing trees and had a lower capital cost than a standalone option. However, it was acknowledged at the time that this would add to the scope and investment required for the DWC at an approximate cost of \$5.5 - \$7.7 million.

4.2.7 Dandenong Wellbeing Centre (Cont.)

3.2 Design Process

Council appointed a design team led by CO-OP Studio on 12 April 2021 to provide design and consultancy services and lead the detailed design and documentation of the DWC. This appointment followed a competitive procurement process, which sought a highly experienced and credentialed team to lead the project and coordinate a range of specialist services. The appointed DWC design team includes:

- CO-OP Studio – Principal design consultant
- Integral (Introba) – building services (mechanical, electrical, hydraulic, security, communications), ESD, acoustics, fire services, IT/AV and WiFi, CPTED
- Creo Consultants – civil, structural and aquatic engineering
- Architecture and Access – accessibility / universal design and Safety in Design risk analysis
- GTA (Stantec) – transport engineering
- Site Image – landscape architects
- Greenwood consulting – arboriculture
- Krneta – Building surveyors
- Webster Survey Group – land surveying
- Other specialists including Elephants Foot (waste management), Entro (signage and wayfinding) The Maytrix Group (café and kitchen design), Spin Creative (gym design) and Renton and Co (community engagement).

The design team is complemented by independent Council appointed specialists, including:

- Currie and Brown – cost planners
- Warren Green Consulting – specialist aquatic industry advice
- Turner and Townsend – project management support
- Commissioning and Advisory PL – commissioning consultants
- WSP – Building Services Consultants (mechanical and controls focus)
- Direct Energy Australia – energy modelling consultants

The DWC design has been guided by a detailed Functional and Technical Brief (FTB) which was developed prior to the commencement of the design process (as part of the tender documentation) and has been refined through the concept and schematic design phases. The FTB encapsulates previous planning and consultation outcomes and details the objectives of the project, in addition to required facility components, area schedule, projected occupancy, functional relationships and technical requirements of each area. The design principles for the DWC area also detailed in this document, which are consistent with the original guiding principles for the project (in accordance with the Aquatic Strategy) and include 1) enhancing health and wellbeing; 2) maximising equity and access; 3) facilitating social connections; 4) providing high quality facilities and 5) creating financially sustainable facilities.

4.2.7 Dandenong Wellbeing Centre (Cont.)

Project Governance and Stakeholder Engagement

A Project Management Office (PMO) comprising a small team of Council Officers has been responsible for overseeing the DWC design process and associated tasks. This team is led by the Project Sponsor, Director of Business, Engineering and Major Projects.

The PMO is supported by a Project Working Group (PWG) who have been actively working with the design team to workshop and enhance design outcomes. The PWG includes nominated Council Officers, representatives from South East Leisure (following the establishment of SEL's Executive Team in August 2021) and aquatic industry specialist Warren Green (as required). A Technical Working Group (TWG) was also established to provide the Project Management Office with advice on the design response in relation to the functional and technical brief.

A Project Control Group (PCG) comprising of representatives from the PMO and Executive Team has met regularly throughout the design process (based on monthly reporting) to provide guidance, support and decision making on key aspects of the design and overall project implementation.

The Mills Reserve Project Advisory Group (MPAG) is made up of the Mayor, nominated Councillors and relevant Council Officers and has met at key milestones to provide advice and direction in response to the draft design and related matters. Council Briefing Sessions have also been held as required (and prior to the establishment of the MPAG) in relation to the project. The dates and outcomes of these sessions is outlined in the body of this report.

An Industry Reference Group (IRG) was established to provide independent, industry leading advice to help inform the design of the centre, with a particular focus on operations. Representatives included:

- Managers / operators from leading aquatic and leisure centres including Brimbank, Glen Eira (including GESAC), Maroondah and Peninsula Leisure (PARC)
- YMCA - former Oasis and NPAC operators
- South East Leisure (from August 2021)
- Sport and Recreation Victoria
- Life Saving Victoria
- Industry experts from Sport and Leisure Solutions and Warren Green Consulting
- Relevant Council Officers.

Sport and Recreation Victoria (SRV) have been actively involved in the planning and design of the DWC since its inception through the Aquatic Strategy. Representatives have helped to champion the health and wellbeing outcomes associated with the centre and have cited reference to the centre as providing a new benchmark in aquatic centre provision and referencing the DWC as a 'preventative health hospital'. SRV have also highlighted the planning and design processes undertaken for the DWC as being 'exemplar', which has been profiled within the industry, including a presentation at the National Sports Convention (October 2021) on 'Maximising Health and Wellbeing Benefits through Community Facilities'.

4.2.7 Dandenong Wellbeing Centre (Cont.)

Stakeholder Engagement. The design process has built on previous consultation outcomes by continuing to engage with a broad range of stakeholders. Refer to Section 6 for more information on stakeholder engagement.

Design Phases

The design process has been undertaken in four (4) key phases which are listed below and have marked key milestones in the evolution and progression of the project.

1. Concept Planning Design Phase (April to September 2021). The concept planning phase commenced with detailed site analysis, collaboration with the precinct planners (and key stakeholders) and a comprehensive review of background material to refine the Functional Technical Brief and associated design objectives. A series of workshops (PWG and IRG) were held to determine the functional relationship of key facility components before the scheduling of more specific workshops. This included a comprehensive list of design workshops for key areas within the centre, in addition to technical sessions regarding ESD opportunities, building services and aquatic engineering (pool construction, filtration, water treatment etc.). Options for the Mills Reserve Pavilion were also explored, which resulted in the decision to co-locate / integrate the sports pavilion with the DWC (as previously discussed).

The first round of community consultation was undertaken during this design phase (from 4 July to 29 August) which elicited 444 responses and reinforced strong support for the project and proposed facility components. Detailed feedback was also provided about how to make the facility welcoming, user friendly and accessible to people of all ages, abilities and cultural backgrounds, which has been used to inform the DWC design. (Refer to Section 6 Consultation for more information.)

A cost estimate (Cost Plan A) was sought at the conclusion of this design phase, based on the draft concept plan and expanded scope (including required precinct works: sports pavilion, plaza and car parking).

Two (2) Council Briefing Sessions were held during the concept planning phase, which included a session on 22 July 2021 to provide an overview of the project including ESD approach, presentation of functional layout plans and options for the Mills Reserve Pavilion (which was agreed to be co-located / integrated with the DWC). A second briefing was held on 20 September 2021 to provide an overview of the draft DWC concept plan (and Mills Reserve Precinct Master Plan) and associated Cost Plan A, which was ultimately endorsed by Council to allow the project to proceed to schematic design phase.

4.2.7 Dandenong Wellbeing Centre (Cont.)

2. Schematic Planning Design Phase (September 2021 to February 2022). Planning, design and consultation activities continued throughout this design phase to progress plans from concept to schematic design standard. This involved a comprehensive program of workshops / planning sessions for all areas within the centre (i.e. pools, dry fitness, front of house, allied health, community rooms / creche, café etc.), in addition external areas (i.e. car parking, landscaping workshops) and associated disciplines (i.e. ESD, building services, aquatic engineering, access and inclusion, CPTED etc.)

A second round of community consultation was undertaken from 17 November to 15 December, in which the draft design was placed on public exhibition and promoted to the community. A total of 136 responses were received, which found strong support for the draft design and continued community support for the project. (Refer to Section 6 Consultation for more information.)

An updated cost plan was sought at the conclusion of the schematic design phase (Cost Plan B).

Council Briefing and MPAG sessions were held throughout the schematic planning phase, including briefings on 8 November 2021 and 15 December 2021 to provide an update on the consultation outcomes (round 1), ESD and the draft schematic design. The final schematic design package (including round 2 consultation results) and associated Cost Plan B was presented to an MPAG meeting on 17 February 2022 and to all Councillors for endorsement at the 25 February 2022 Strategic Planning Weekend to allow the project to proceed to the detailed design phase.

3. Detailed Design Phase (February 2022 to October 2022). More detailed planning occurred during this design phase in collaboration with key stakeholders to facilitate the advancement and refinement of plans and documentation. This involved a review of all feedback received in response to the schematic design package and a comprehensive list of workshops across all disciplines to inform the detailed design package. This included architectural drawings and specifications, materials schedule, landscape documentation, structural and civil drawings, aquatics drawings, buildings services reports and drawings (mechanical, electrical, hydraulic, fire services, vertical transport), security services, AV drawings / specifications, ESD report, transport impact assessment, signage and wayfinding package, acoustics report, access report, aboriginal construction impact assessment, BCA report, CPTED assessment, energy use, operational waste management plan and risk register.

A cost plan was prepared during the detailed design phase (based on 50% DD documentation) to monitor the budget and undertake value management where required. A further cost plan was prepared at the completion of the detailed design phase (Cost Plan C).

The detailed design package was presented to the MPAG over two (2) separate sessions. The first session was held on 4 October 2022 to provide a detailed overview of the final design including virtual walkthrough and comprehensive ESD presentation. The second session was held on 22 November and included a presentation on the financial projections for the operation of the centre (updated in response to the detailed design) in addition to Cost Plan C and the funding strategy. The detailed design was endorsed at these sessions allowing the project to proceed to contract documentation.

4.2.7 Dandenong Wellbeing Centre (Cont.)

4. Contract Documentation Phase (October 2022 to current). The contract documentation for the DWC is currently underway, which marks the final phase of the design process. This has involved a review of all feedback received in response to the detailed design package and will further refine all plans and specifications for inclusion in the tender package and in readiness for the procurement process. The contract documentation is proposed for completion by May 2023.

Environmentally Sustainable Design (ESD)

The DWC will be a highly efficient and environmentally sustainable facility, exceeding Council's targeted 5 Star Green Star rating. It will use all electric technology, the third of its kind in Victoria (behind Brimbank and Northcote aquatic centres) to achieve net zero carbon emissions.

The Design Team, together with lead ESD consultants Introba (formally known as Integral) has worked closely with Council's Sustainability Planning Team throughout the design process to ensure adherence to Council's Sustainable Buildings Policy (2020) and Climate Emergency Strategy and Action Plan (2020-2030) to achieve a world's best practice approach to environmental sustainability that generates zero operational greenhouse gas emissions. The design process has involved a holistic and integrated approach to ESD incorporating comprehensive research, collaboration, evaluation, cost benefit analysis and benchmarking. A number of the ESD related reports and activities form part of the evidence base required as part of the Green Star certification pathway.

A summary of key studies, activities and processes is listed below:

- Green Star Certification Pathway and Accreditation (Design and As Built v1.3)
- Engagement of third-party Independent Commissioning Agent (ICA)
- Green Star: 5 vs 6 Star Comparison
- Geothermal Energy Feasibility Study
- Thermal Energy Study Comparison Report
- Net Zero Emissions Pathway
- Solar PV modelling
- Preliminary Energy Modelling and Greenhouse Gas Emissions Report
- Glare and Preliminary Daylight Analysis
- ESD Initiative Tracking Matrix
- Climate Adaptation Plan
- Whole of Life Carbon Report
- Heat Pump technology options
- Energy Modelling (high level energy consumption report)
- Pool Filtration studies
- eWater system investigation.

The DWC design has met or exceeded all of Council's strategic environmental objectives and Sustainable Building Policy requirements and will deliver a highly efficient and sustainable aquatic facility, particularly when compared to the existing Dandenong Oasis and other similar aquatic centres throughout Australia. A summary of key ESD features is provided below.

4.2.7 Dandenong Wellbeing Centre (Cont.)

- 6 Star Green Star rating (demonstrating *World Leadership*) based on current design documentation. However, the final rating will be dependent on the certification process facilitated by the Green Building Council which is fully independent.
- All electric facility (no natural gas) that includes a centralised plant that optimises energy efficiency.
- Net zero carbon emissions through a fully electric building powered by on site solar PV panels (maximised on roof) and grid powered electricity supplied by VECO green electricity contract. No carbon offsets required.
- On-site power generation, with 1270 solar PV panels (570kw array) producing approximately 648MWh of energy per year (equivalent to 72 average Victorian homes).
- Passive building envelope with a 22% higher thermal efficiency compared to the same design built to minimum energy efficiency provisions (and 12% higher than Council policy requirements).
- Best practice indoor environment quality incorporating access to daylight, views, glare reduction, quality acoustics, low toxicity finishes and quality air control and circulation through use of outside air. (Pool halls have 100% fresh air intake to maximise user comfort and minimize corrosion).
- Pool halls and dry areas all have heat recovery systems to optimize energy efficiency and reduce operational cost.
- Water efficient design incorporating at 75,000kl tank for rainwater capture and re-use, efficient water fixtures and fittings, drought tolerant landscape and ultrafiltration pool water treatment system (using 25%-30% less water than traditional sand filters).
- Provision of EV charging infrastructure, bicycle parking, lockers, showers and public transport connections.
- Intelligent Building Monitoring System (BMS) for monitoring and control of building systems.
- Provision of future proofing initiatives including spatial allocation for future battery storage infrastructure, connection facilities for backup generators and inground infrastructure to expand EV charging to 70 additional car parking spaces.
- Climate resilient design features identified for integration into the design and operation of the building in accordance with Green Star credit criteria.
- Building material life cycle analysis that identified low embodied carbon building material options.

Technical Design and Building Services

The building service design was led by CO-OP Studio in partnership with Introba, both with extensive experience in the aquatic industry. Introba is one of the few consultancies that have been involved in designing a large scale modern all electric aquatic facility in Victoria.

4.2.7 Dandenong Wellbeing Centre (Cont.)

Large scale indoor aquatic facilities are complex in nature and energy intensive, therefore the design must address both the initial capital investment and the ongoing operational risks and costs.

The DWC project posed technical challenges aiming for an all-electric facility and with high ESD aspirations. As such, a rigorous design process was undertaken and a governance structure to suit.

The Technical Working Group (TWG) was established drawing industry experience in relation to mechanical and refrigeration experience, large scale aquatic maintenance and sustainability. This group's responsibility was predominantly to assist in ensuring that the project brief objectives were incorporated into the design.

A comprehensive design process has been undertaken with numerous workshops and investigations. At key design milestones, independent peer reviews, dedicated workshops and/ or white papers were developed to ensure that the design responded to the specific needs of the project. For example, an independent peer review was completed of the proposed all electric mechanical system with the aim of ensuring that the highest efficiency possible is achieved in the context of managing cost, performance and risk. Other significant reviews completed during the design process included:

- Water and Pool Filtration Investigations i.e Ultra Fine Filter
- Heat Pump technology options analysis and selection
- Mechanical Controls
- Concourse material selection
- Energy consumption analysis
- Geothermal Study
- Concrete pool structure versus prefabricated pool structure
- Building compliance reviews
- CPTED Report
- Biosis Local Flora and Fauna Assessment
- Biodiversity assessment

Additionally, the project will obtain independent dual certification for the Structural and Fire design elements.

3.3 Operational Projections

Detailed planning and monitoring of the projected operational performance of the DWC has been undertaken throughout the planning and design processes for the new centre.

Financial projections were prepared in October 2022 in accordance with detailed design of the centre. These are the third financial projections that have been prepared for the DWC following those prepared as part of the initial Aquatic Strategy (2019) and DWC Business Case (2020). The 2020 projections were reviewed by Deloitte as part of the DTF compliant business case and the same model was used for the 2022 projections.

4.2.7 Dandenong Wellbeing Centre (Cont.)

In addition to the extensive research undertaken throughout the project, the October 2022 projections have been informed by the final design and area schedule, all-electric operations and associated energy consumption / utility costs and capital cost estimate (to inform maintenance projections). The Council company governance model (South East Leisure / SEL) has also been incorporated (as opposed to the previous outsourced model) and extensive consultation has occurred with SEL in order to test and confirm staffing numbers, pay rates / oncosts, corporate overheads, pricing and concession levels, hours of operation, cleaning approach, equipment lease, uniforms and other specific details. Original demand projections for member and visitation numbers (based on ActiveXchange Investment Planning Model data) were updated in accordance with the latest Dandenong Oasis learnings (including current attendance numbers and pricing), industry benchmarking and post COVID-19 impacts.

Financial projections prepared for the DWC are considered to be conservative, particularly when compared to industry benchmarking which indicates that recent 'greenfield' facilities and replacement facilities have performed significantly better than projected. Key assumptions relating to core income areas (e.g. learn to swim and memberships) are also conservative when compared to the independent demand analysis undertaken by ActiveXchange.

Based on these conservative estimates, the DWC is projected to attract 715K visitors in year 1 and 861K visitors per annum based on a ten-year average. By comparison, Oasis had 476K visitations in 2018/19 (pre-Covid) which represents an increase of 81% (based on the ten-year average). This projected increase is based on the significant increase in services, programs and facility offerings that will be provided at the DWC, in addition to the provision of accessible, inclusive and fit for purpose spaces that have been tailored to the needs of the community.

Financial projections forecast a surplus result for the DWC, excluding Year 1 which is projected to incur an operational deficit while the business 'ramps up'. These projections include membership numbers, visitation levels and operational revenue that are all below benchmark facilities and have significant potential for improvement.

The projected operational performance of the DWC represents a significant improvement on the current performance of Dandenong Oasis, which currently requires substantial Council subsidies to operate and maintain this aging facility.

Note: The financial projections are provided as a guide to potential DWC performance based on key assumptions at a point in time (October 2022). Actual performance may vary from this due to a range of factors including future unknown events and management's approach to establishment and operation.

An independent review has been undertaken on the DWC financial projections which is detailed in Section 3.4.

3.4 Independent Peer Review

The DWC design has been continuously tested and peer reviewed throughout the design process to ensure the design outcome (and associated facilities and services) are in line with industry best practice, satisfy and / or exceed Council policy requirements and meet the requirements of the Functional and Technical Brief.

4.2.7 Dandenong Wellbeing Centre (Cont.)

Prior to proceeding to the procurement phase of the project, Council requested that an additional independent peer review be undertaken for the DWC project. The independent peer review was not restricted and applies to the design and operational components of the project.

Architectural and ESD Review

Hames Sharley was engaged to undertake a third-party, high-level review of the DWC design, ESD and associated documentation (based on 50% contract documentation) and provide comment in relation to how effectively the proposed design responds to key areas. The scope of the review was broad and included a range of factors that were categorised into three (3) key areas and included notable comments relating to key attributes of the design and potential opportunities for further consideration.

1. Functional and Technical Brief. The design and spatial relationships of key facility components are generally consistent with parameters of the FTB, which is comprehensive and of high quality. The design is consistent with universal design principles and the project is well orientated, connected to nature and has a coordinated alignment with its surrounding neighbourhood. Car parking arrangements are well considered, however further consideration of emergency vehicle access and drop off / pick up locations for large vehicles is suggested. Other key comments note the optimal location of the Plant on the roof and suitability of selected materiality, in which the lifecycle could be further extended with a considered maintenance program.
2. Building Form and Performance. In summary, thermal insulation and sealing performance were noted as exceeding NCC requirements, whilst pool hall volume and ceiling heights were found to strike an appropriate balance between functionality and efficiency. The extent of glazing was also found to be appropriate, however potential opportunities to increase access to natural light were identified.
1. Best Practice Environmentally Sustainable Design. In general, the project aspirations are holistic and well considered and the project is on track to achieve 6 Stars, achieving world excellence. Potential opportunities for additional improvements were noted such as additional shade / planting and landscape initiatives, battery installation, extending the fresh air strategy to dry areas, consideration of passive grey water treatment systems and providing connections beyond the site.

Overall, Hames Sharley found the design to be well resolved and in line with the leading aquatic and leisure centres. A number of minor risks and opportunities were noted (associated with reviewing incomplete / 50% contract documentation) such as the need for greater coordination between some documentation, further cultural engagement and consideration of additional opportunities to further enhance the design outcome (as outlined in the report). Council will consider these items in collaboration with the Design Team and key stakeholders in finalising the design and contract documentation (prior to proceeding to procurement and construction).

4.2.7 Dandenong Wellbeing Centre (Cont.)

Building Services Review

WSP was engaged to perform a peer review of the building services associated with the proposed DWC facility. The scope of the design packages reviewed include the Mechanical, Electrical, Hydraulic Services Design and ESD pertaining specifically to building services. (Note: Structural and Fire systems were not included in the scope because they require dual certification and shall be peer reviewed separately to achieve building compliance.)

The peer review focused on the design response against the project brief, commentary on the design solution outcomes and comparison to industry best practice, ESD initiatives, occupant wellbeing, factors that relate to global warming, and operational implications.

Overall, the building services design is in line with industry standards, however, opportunities have been identified for further optimisation. Examples of the some of the key opportunities or risks identified have been summarised below:

- Investigate increased natural ventilation where practical
- Further interrogation of the proposed pool hall control system
- Further interrogation of material selection for pool hall exhaust ducts and associated structure
- Further interrogation of fan coil unit placement in non-pool areas (for ease of maintenance)
- Consider inclusion of building analytic software for plant diagnostic and maintenance
- Consider changing some minor plant and equipment for easier serviceability and reduced maintenance
- Council should consider aiming to achieve 6 Star Green Star accreditation based on estimated credit points achieved.

Energy Modelling Review

During the design development, Direct Energy Australia (DEA) was engaged (independent to the principal consultant team CO-OP) to develop an energy model for the proposed DWC facility. A peer review of this model has been undertaken by Geoff Hesford Engineering.

In summary, the peer review indicated that DEA's approach to the derivation of the collected data from the available documentation and assumptions made could not be faulted. Furthermore, the review found that "the DEA energy modelling is an accurate representation of the energy consumption and PV generation of the proposed DWC facility".

A minor error was found in the energy modelling calculation, however this has an insignificant impact to overall figures (less than 1% deviation).

Additionally, a sensitivity analysis was completed by varying the key input data and assumptions that had direct impact on the two (2) major energy consumers, pool heating and pumping. The sensitivity analysis verified that the cost allowance in the projected operational budget is sufficient to cover any variance resulting from pool heating or pumping performance.

Note: There are a number of factors that influence energy usage such as the commissioning, maintenance and management, temperature setpoints, number of patrons etc.

4.2.7 Dandenong Wellbeing Centre (Cont.)

Operational Projections Review

Otium Planning Group have significant experience developing business cases for aquatic and recreation centres and were engaged to conduct a high-level review of the operational projections for the DWC.

In summary, Otium concluded that the process to develop financial projections for the DWC has been robust and the projections are reasonable. Key strengths included conservative visitation, membership and learn to swim (LTS) figures for Year One and Ten Year averages which are well below benchmarked facilities and figures provided in the ActiveXchange Investment Planning Report. Potential risks were also identified, including the low growth in salaries (from Year 4) and high growth in LTS (for Year Two (2) and Year Three (3)) however it was noted that these were somewhat offset by the conservative approach taken in Year 1 and Ten Year average figures are consistent or below benchmarked facilities. (The proportion of expenditure allocated to staffing was also noted as being within industry standard for a regional-level facility.)

With regard to energy / utility costs, Otium noted the risk associated with the lack of all-electric facilities to benchmark against, but acknowledged the approach taken to calculating utility costs as being reasonable, which is based on the outcome of an independent Energy Consumption Report by DEA (and associated cost estimate) plus an additional buffer of +32%.

South East Leisure (SEL) also reviewed the financial projections for the DWC and indicated that “projections appear to be conservative / achievable based on the current facility design” and “acknowledge the effort made to engage with SEL regarding the operating expenses and other operational information.”

4. Proposal

The project is now in the final stages of the design process, with ‘contract documentation’ due for completion in May 2023. This concludes a rigorous design process which has been undertaken by a highly credentialed design team and has undergone multiple peer reviews to ensure the provision of a best practice aquatic and wellbeing centre for the community.

The DWC design has been developed in accordance with previously endorsed Aquatic Strategy and Business Case (and agreed scope of works) and effectively responds to the Functional and Technical Brief and associated design principles. Furthermore, the design has been developed in collaboration with the community and key stakeholders; with Council oversight and endorsement via numerous Councillor Briefing Sessions and MPAG meetings over the past three (3) years; and responds to the unique needs and demographic profile of the Greater Dandenong community.

4.2.7 Dandenong Wellbeing Centre (Cont.)

The DWC design process / contract documentation is proposed for completion in May 2023. The project will therefore be ready to advance to procurement in 2023 and construction in 2024, pending funding / budget approval in the 2023/24 Council budget.

The procurement process is proposed to commence in July 2023, which will involve an Expression of Interest (EOI) process, prior to a more detailed Request for Tender (RFT) involving shortlisted contractors. The appointment of preferred contractors and ultimate awarding of the DWC construction contract (and associated budget) will be subject to Council approval.

(Note: a decision to proceed to procurement does not commit Council to a construction contract).

The construction of the DWC is proposed to commence in April 2024, pending the outcome of the procurement process.

5. Financial Implications

The DWC development is included in Council's Long Term Financial Strategy (LTFS) and funding is proposed in the 2023/24 budget to allow construction to commence in April 2024. The forecast total project cost (in accordance with Cost Plan C) and proposed timelines is aligned with the LTFS budget allowance and proposed cash flow, which anticipates a 24 month construction process.

Currie and Brown (C&B) are the appointed cost planners for the project and have monitored project costs and market trends throughout the design process and have submitted detailed cost plans towards the end of each design phase. Cost Plans are inclusive of design and construction contingencies, construction cost escalation, external precinct works and associated project costs (i.e. consultant and authority fees) and have been benchmarked against other recent aquatic facilities to provide a high level of confidence.

The project budget has been under constant pressure during the design process, predominantly due to market forces, high inflation, increased interest rates and post COVID issues such as supply chain issues, energy cost, resource shortages etc. The scope of works has also increased to incorporate works originally attributed to the Mills Reserve precinct (i.e. sports pavilion, car parking, access roads, plaza and landscaping) in addition to an enhanced sustainability response in order to maximise energy efficiencies and strive for 6 Star Green Star certification.

Despite reported cost increases, the overall net position to Council has improved due to the Federal Government's (Labor pre-election) funding commitment of \$20 million towards the project (and NPAC Stage 2a). Council has not yet received a funding commitment from the Victorian Government but will continue to advocate for funding due to the significant health benefits that will be delivered from the centre. Additionally, funding will also be sought through eligible funding programs (i.e. Local Sports Infrastructure Fund) to help offset the cost of the project to Council.

4.2.7 Dandenong Wellbeing Centre (Cont.)

The final project cost will be determined through the procurement process and ultimate awarding of the preferred contractor for the construction of the DWC. This process will be guided by a detailed Procurement Strategy, which considers a range of factors to achieve the best result for Council – including recommended timing in order to minimise escalation costs and achieve competitive tension within the market. Further delay in commencing construction will result in further cost escalation to Council and will also have implications to Federal Government funding, which requires funded projects to be completed by the end of 2026.

Operational Budget

The DWC will have a positive impact on Council's operating budget, due to the significantly improved financial performance that is projected for the DWC, in comparison to the existing Dandenong Oasis, which requires substantial Council subsidies for the operation and maintenance of this aging facility. (As detailed in Section 3.3.)

6. Consultation

The planning and design of the DWC has involved extensive community and stakeholder consultation, which has been undertaken in accordance with Council's Community Engagement Policy under the *Local Government Act 2020* and Council's Community Engagement Planning Framework.

The project has involved over 2,400 engagements over four (4) separate rounds of consultation, which has helped shape and inform the planning and design of the new centre. Each round of consultation included a range of engagement activities that were broadly promoted and involved the preparation of detailed Consultation Outcomes Reports.

The first two (2) rounds of community consultation were undertaken as part of the Aquatic Strategy (2019) and involved 1,570 responses / engagements.

1. The first round of consultation (undertaken in late 2017) involved over 1,000 responses and provided valuable information about usage patterns, barriers to participation, features to encourage greater use and site preferences (involving three (3) different options). These results found strong support for a new aquatic centre at Mills Reserve in Dandenong (to replace Dandenong Oasis) and helped guide the development of the draft Strategy and associated recommendations.
2. The second round of consultation was undertaken in mid-2019 to seek feedback on the draft Strategy, with a focus on the proposed mix of facility components and involved over 570 responses (in addition to a late petition with 761 signatures). Consultation results found a high level of support for the Strategy, with the exception of the recommendation for a 25m 10 lane pool, which was met with opposition and found strong support for a 50m 8 lane pool.

The design process involved two (2) additional rounds of community consultation, resulting in 580 responses / engagements.

4.2.7 Dandenong Wellbeing Centre (Cont.)

3. Community consultation was undertaken from 4 July to 29 August 2021 to seek resident's views about how to make the DWC welcoming and accessible to people of all ages, abilities and cultural backgrounds. A total of 444 engagements / responses were recorded which demonstrated strong support for the project and provided valuable information to help inform the draft design.
4. A further round of community consultation was undertaken from 17 November to 15 December 2021, in which the draft design was placed on public exhibition and promoted to the community. A total of 136 responses were received, which found overall support for the draft design and continued community support for the project.

Extensive stakeholder engagement has been undertaken as part of the above-mentioned consultation process, in addition to the targeted engagement of key stakeholders through the DWC Partnership Investigation (2020) and Business Case (2021). A summary of stakeholders consulted through these processes are listed below.

Dandenong Oasis user groups including Otters Swim Club, Greater Dandenong Table Tennis Association, Healthy Movement Exercise Physiology (tenant) and regular users. (Note: Despite mixed feedback from Otters Swim Club representatives, the DWC design has been acknowledged as responding to their key needs through the provision of a room for club activities, dedicated club storeroom, spectator seating for 150+ and capacity for 25m and 50m training and competition).

- Mills Reserve user groups including Greater Dandenong Warriors Hockey Club, Hockey Victoria and the Afghanistan Sports and Social Club.
- Advisory groups including the Disability Advisory Committee, Multicultural and People Seeking Asylum Committee, Positive Aging Advisory Committee and Children's Advisory Group.
- Bunurong Land Council (initial consultation re: potential opportunities such as public art, signage, naming, site/landscape for further discussion and resolution).
- Sport and Recreation Victoria, Department of Health and Human Services and neighbouring LGAs.
- Health Providers including Monash Health, South East Melbourne Primary Health Network and local agencies.
- Education Providers including SEDA, Chisholm Institute, Federation University and local schools.
- Health Provider Network comprising local health and community agencies.
- IRG members including former and current operators (YMCA and SEL), Life Saving Victoria, Sport and Recreation Victoria, and leading aquatic centre operators.
- Focus groups including Young Leaders Group, Children's Advisory Group (as above) and an Afghani Women's Group.

4.2.7 Dandenong Wellbeing Centre (Cont.)

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.

7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit

7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four (4) years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

4.2.7 Dandenong Wellbeing Centre (Cont.)

8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

The planning and design of the Dandenong Wellbeing Centre has considered the requirements of the *Local Government Act 2020* and overarching governance principles. This has included:

- Consideration of community need and impacts in relation to the development of a new aquatic and wellbeing centre, which has involved extensive community consultation (refer Section 6) to help inform the planning and design of the Centre. Additionally, Council has collaborated with a broad range of stakeholders including representatives from the Victorian Government, other LGAs and industry professionals to ensure the provision of a best practice facility.
- Alignment with Council's Community Vision and Council Plan and other relevant strategies including the Aquatic Strategy (2019), Climate Emergency Strategy and Action Plan (2020-2030) and Sustainability Policy (2020).
- Transparent processes as demonstrated through the public exhibition (and promotion) of the draft DWC design in late 2021, which followed the public exhibition of the Aquatic Strategy in 2019.
- Consideration of the project on Council's capital and operational budgets, as outlined in Section 5 – Financial Implications.
- A targeted focus on the provision of equitable and accessible programs, services and facility components within the DWC, that respond to the unique needs of the Greater Dandenong community (as identified through detailed planning and consultation) and seek to maximise community benefit.

9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The *Charter of Human Rights and Responsibilities Act 2006* has been considered in the preparation of this report. It is considered that the policy is consistent with the rights outlined in the Charter, and, that it advances the following rights, through its emphasis upon respect and consideration of social diversity in all aspects of Council conduct and in its engagement, inclusion and participation by all residents in our community:

- Freedom of thought, conscience, religion and belief (S. 14)
- Freedom of expression (S. 15)
- Peaceful assembly and freedom of association (S. 16)
- Taking part in public life (S. 18)
- Cultural rights (S. 19)

4.2.7 Dandenong Wellbeing Centre (Cont.)

10. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report due to the significant impact that the DWC will have on the community. Furthermore, a Gender Impact Assessment has been undertaken as part of the design process to ensure the provision of inclusive and welcoming spaces for the whole community, in accordance with project's vision of 'more people, more active, more often' and guiding / design principle to "maximise equity and access".

Greater Dandenong has low levels of participation compared to other municipalities in Victoria, and participation levels amongst females are of particular concern. DWC planning and design processes have therefore involved targeted consultation in an effort to understand and minimise barriers to participation and create welcoming and user-friendly spaces, particularly for non-traditional aquatic centre users and those at greatest socio-economic disadvantage (i.e. special needs groups, multi-cultural groups, females, older adults etc.).

The results from this consultation have been used to inform the design process and have led to a range of unique features within the centre such as:

- Capacity to isolate one (1) of two (2) warm water pools for women's only swimming and / or programs for special needs groups.
- A fourth program room for flexible programming i.e. women's only classes, pilates, cultural dance classes etc.
- Separation of active and passive areas to minimise intimidation.
- Enhanced levels of privacy by limiting views into the pool halls and providing more cubicles in the changerooms (as opposed to open change areas).
- Extensive amenity / changeroom offering including family change rooms, male, female, all gender, accessible, changing places and group change facilities.
- A multi-purpose room that is compliant for occasional care.
- Allied health facility with the capacity to offer range of services i.e. physiotherapy, dietician, women's health, exercise physiology, psychology etc.
- Other facilities such as a breastfeeding / parent's room and quiet / prayer room.

4.2.7 Dandenong Wellbeing Centre (Cont.)

11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report directly supports Council’s commitment to climate action through the innovative, environmentally sustainable design elements incorporated into DWC as previously articulated (refer Section 3.2). Mitigation and adaptation to climate risk has been a guiding principle as the design has developed and is embedded throughout the project.

12. Related Council Policies, Strategies or Frameworks

The planning, design and development of the DWC is guided by a number of Council strategies and policies, which include:

- Aquatic Strategy (2019) which recommends the development of a new aquatic and wellbeing centre to replace Dandenong Oasis and outlines the recommended facility components and guiding principles for the project.
- Make Your Move Greater Dandenong Physical Activity Strategy 2020-2030 highlights the importance of physical activity and the need to create environments that encourage and support our community to be physically active (Strategy 4).
- Sustainable Buildings Policy (2020) and Climate Emergency Strategy and Action Plan (2020-2030) which prescribes the best practice approach to environmental sustainability in major facilities.
- Diversity, Access and Equity Policy (2021) which guides decision making and service development and seeks to extend fair and equal opportunities to all people.

13. Conclusion

Council has undertaken extensive planning and consultation for the DWC over a number of years, which has informed a comprehensive design process and reinforced overwhelming community support for the project.

The design process has been led by a highly experienced and credentialed team, with support from specialist consultants across a range of disciplines. The process has involved four (4) key design phases, which have been overseen by project working and control groups (PWG and PCG) and have involved numerous briefings of Council to inform and seek advice about the project and seek approval to proceed onto each design phase (via MPAG and CBS sessions).

4.2.7 Dandenong Wellbeing Centre (Cont.)

The design process has involved a comprehensive series of design and technical workshops involving a range of stakeholders and industry professionals, in addition to two (2) further rounds of community consultation. Further investigations and peer reviews have also been undertaken, as required.

Although a robust design process has been undertaken, a significant capital investment is required by Council to realise this project. As such, Council requested that additional independent peer reviews be undertaken before committing to the initiation of the procurement process, to ensure the DWC measures favourably against modern aquatic and wellbeing facilities.

As outlined in this report, the outcomes of the peer reviews were positive and reinforced the strength of the design and comprehensive processes that have been undertaken. The reviews also identified potential opportunities for improvement and Council will work with the Design Team to explore these opportunities in finalising the design / contract documentation, whilst continuing to balance the capital cost, operational and maintenance efficiencies and risk associated with the project.

In conclusion, the DWC design has been successful in responding to the identified needs of the community and will deliver a high quality, inclusive and sustainable facility that is industry leading and will deliver significant community, social, economic and environmental benefits.

The DWC project is now in the final stages of design (contract documentation) and is ready to proceed to procurement in 2023 and construction in 2024, pending funding / budget approval. The project budget is consistent with the funding allocated in Council's LTFS and has been partly offset by a \$20 million pre-election funding commitment from the Federal Government. Funding to commence construction has been included in the draft 2023/24 budget, in accordance with the recommended timelines for project delivery.

14. Recommendation

That Council:

- 1. proceeds with the endorsed Dandenong Wellbeing Centre detailed design and commence the procurement process for the project;**
- 2. allocates funding in 2023/24 CIP budget and Long Term Financial Strategy to enable the project to commence construction, subject to the outcome of the procurement process; and**
- 3. continues to advocate to the State Government for funding support towards the construction of the Dandenong Wellbeing Centre.**

4.2.7 Dandenong Wellbeing Centre (Cont.)

OTHER

DANDENONG WELLBEING CENTRE

ATTACHMENT 1

**CONFIDENTIAL under s 3(1)(a) & (g) of the Local Government Act 2020 –
Independent Peer Reviews**

PAGES 46 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.8 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Manager Governance
Attachments:	Correspondence Received 17-28 April 2023

1. Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 17-28 April 2023.

2. Recommendation

That the listed items provided in Attachment 1 for the period 17-28 April 2023 be received and noted.

4.2.8 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO
MAYOR AND COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED
17-28 APRIL 2023**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.8 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

CONNECTED COLLABORATIVE COMMUNITY

Correspondences addressed to the Mayor and Councillors received between 17/04/23 & 28/04/23 - for officer action - total = 0

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
No correspondence received in this period.				

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.2.8 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 17/04/23 & 28/04/23 - for information only - total = 3

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A letter to the Mayor from Dandenong South Pre-School passed on by the office of Gabrielle Williams MP.	17-Apr-23	17-Apr-23	A9709192	Mayor and Councillors EA
An email to Councillors from the CEO of Dementia Australia providing an update on its activities.	27-Apr-23	28-Apr-23	A9739513	Mayor and Councillors EA
An email to Councillors from Bella's Footprints Foundation requesting support for International Button Battery Awareness Day on 12 June 2023.	28-Apr-23	28-Apr-23	A9741154	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.2.9 iCook Foods Pty Ltd - Claim Against Council - CONFIDENTIAL REPORT under section 3(1)(e) of the Local Government Act 2020

File Id: A9731471
Responsible Officer: Chief Executive Officer
Attachments:

1. Recommendation

That:

1. the standing order be altered to move this item to be the last item heard in the Agenda (after Urgent Business); and
2. Council regards this entire item as confidential information under section 66(2)(a) of the *Local Government Act 2020* and moves in camera to consider the item. The grounds for determining to consider the item in camera (close the meeting to the public) is that the entire item contains legal privileged information, being information to which legal professional privilege or client legal privilege applies as described under section 3(1)(e) of the *Local Government Act 2020*.

5 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.

6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principle purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.

7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.