



Agenda

Council Meeting

Monday 10 February 2025, 7:00 pm

Dandenong Civic Centre, 225 Lonsdale Street,
Dandenong, Victoria 3175

greaterdandenong.vic.gov.au



Council Meeting Details

At the time of printing this Agenda, the Council Meeting to be held on Monday 10 February 2025, will be open to the public to attend in person but will be subject to venue seating capacity. This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square. To view the webcast and stay informed about the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

Your Councillors

[Mayor Jim Memeti](#)

[Cr Bob Milkovic](#)

[Deputy Mayor Sophaneth \(Sophie\) Tan](#)

[Cr Sean O'Reilly](#)

[Cr Phillip Danh](#)

[Cr Loi Truong](#)

[Cr Isabella Do](#)

[Cr Melinda Yim](#)

[Cr Lana Formoso](#)

[Cr Rhonda Garad](#)

[Cr Alice Phuong Le](#)



We acknowledge the Traditional Owners and Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters.

 (03) 8571 1000

 council@cgd.vic.gov.au

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TIS: 13 14 50



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COUNCIL OBLIGATIONS AND AGENDA REPORTS

Council has several obligations in relation to its Community Vision, Council Plan, Instruments of Legislation and Council policy. These are summarily considered in each Agenda report and further details are added as required. The obligations are as follows:

Community Vision 2040 (Community Vision | Greater Dandenong Council)

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Council Plan 2021-25 (Council Plan 2021-25 | Greater Dandenong Council)

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. The Council Plan has the following key strategic objectives:

- *A socially connected, safe and healthy city*
- *A city that respects and celebrates diversity, our history and the arts*
- *A city of accessible, vibrant centres and neighbourhoods*
- *A green city committed to a sustainable future*
- *A city that supports entrepreneurship, quality education and employment outcomes*
- *A Council that demonstrates leadership and a commitment to investing in the community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These are:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement are to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

Also, in giving effect to the overarching governance principles above, a Council must take into account the following supporting principles:

- a) the community engagement principles (section 56);
- b) the public transparency principles (section 58);
- c) the strategic planning principles (section 89);
- d) the financial management principles (section 101);
- e) the service performance principles (section 106).

Reports in this Agenda will identify when any of the above principles are relevant.



The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services. The objects of the Act are as follows:

- a) to promote, encourage and facilitate the achievement of gender equality and improvement in the status of women; and
- b) to support the identification and elimination of systemic causes of gender inequality in policy, programs and delivery of services in workplaces and communities; and
- c) to recognise that gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience on the basis of Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes; and
- d) to redress disadvantage, address stigma, stereotyping, prejudice and violence, and accommodate persons of different genders by way of structural change; and
- e) to enhance economic and social participation by persons of different genders; and
- f) to further promote the right to equality set out in the Victorian Charter of Human Rights and Responsibilities and the Convention on the Elimination of All Forms of Discrimination against Women.

Council is obligated to think about how its programs and services affect different people and different communities and how we can avoid reinforcing unintentional inequalities. Reports authors must consider the requirements of the *Gender Equality Act 2020* and Council's Diversity, Access and Equity Policy when asking Council to consider or review any issues which have a direct or significant impact on members of the Greater Dandenong community.

Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter). The Charter is founded on the following principles:

- human rights are essential in a democratic and inclusive society that respects the rule of law, human dignity, equality and freedom;
- human rights belong to all people without discrimination, and the diversity of the people of Victoria enhances our community;
- human rights come with responsibilities and must be exercised in a way that respects the human rights of others;
- human rights have a special importance for the Aboriginal people of Victoria, as descendants of Australia's first people, with their diverse spiritual, social, cultural and economic relationship with their traditional lands and waters.

Given this municipality's diversity and inclusiveness, when developing or preparing a report for Council consideration, report authors are required to ensure their report is consistent with the standards set by the Charter.



Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

When developing or preparing a report for Council consideration, report authors are required to consider what impacts their issue has on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy and the requirements of the *Local Government Act 2020* in relation to the overarching principle on climate change and sustainability.

Related Council Policies, Strategies or Frameworks

Report authors will consider how their report aligns with existing Council policies, strategies, frameworks or other documents, how they may affect the decision of this report or are relevant to this process.



TABLE OF CONTENTS

1	MEETING OPENING	8
1.1	OPENING OF MEETING BY CHAIR	8
1.2	ATTENDANCE	8
1.3	ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF LAND	9
1.4	OFFERING OF PRAYER, REFLECTION OR AFFIRMATION	9
1.5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	10
1.6	DISCLOSURES OF INTEREST	10
2	OFFICERS REPORTS - PART 1	11
2.1	PETITIONS AND JOINT LETTERS	11
2.1.1	Petitions and Joint Letters.....	11
2.2	STATUTORY PLANNING APPLICATIONS	14
2.2.1	Town Planning Application - No. 2 Carlton Road Dandenong North (Planning Application no. PLN24/0178).....	14
3	PUBLIC QUESTION TIME	58
4	OFFICERS REPORTS - PART 2	60
4.1	POLICY AND STRATEGY	60
4.1.1	Review of Council Policies - Policies for Abolition	60
4.2	OTHER	75
4.2.1	Q2 Quarterly Performance Report October - December 2024	75
4.2.2	List of Registered Correspondence to Mayor and Councillors.....	174
5	NOTICES OF MOTION	177
5.1	NOTICE OF MOTION NO. 2/2025 PUBLIC REPORTING OF CUSTOMER SERVICE REQUEST PERFORMANCE	177
5.2	NOTICE OF MOTION NO. 3/2025 OPENING COUNCILLOR BRIEFING SESSIONS TO THE PUBLIC	178
6	REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS	179
7	URGENT BUSINESS	180



8	CLOSE OF BUSINESS	181
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1 MEETING OPENING

1.1 OPENING OF MEETING BY CHAIR

1.2 ATTENDANCE

Apologies

Cr Alice Phuong Le.



1.3 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF LAND

We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respect and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.

1.4 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Mrs Roz Blades AM, a member of the Greater Dandenong Interfaith Network.



1.5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Meeting of Council held 28 January 2025.

Recommendation

That the Minutes of the Meeting of Council held 28 January 2025 be confirmed.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

1. complete a disclosure of interest form prior to the meeting;
2. advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting); and
3. leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.



2 OFFICERS REPORTS - PART 1

2.1 PETITIONS AND JOINT LETTERS

2.1.1 Petitions and Joint Letters

Responsible Officer: Manager Governance, Legal & Risk
Attachments: 1. Petitions & Joint Letters [2.1.1.1 - 2 pages]

Officer Recommendation

That this report and its attachment be received and noted.

Executive Summary

1. Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.
2. Issues raised by petitions and joint letters will be investigated and reported back to Council if required.
3. A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:
 - a) the full text of any petitions or joint letters received;
 - b) petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
 - c) the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Petitions and Joint Letters Tabled

4. Council received no new petitions and no joint letters prior to the Council Meeting of 10 February 2025.

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
10/01/2025	<p>Complaint regarding a house in Keysborough</p> <p>Council has received a joint letter signed by 12 proponents regarding amenity concerns relating to a property in Keysborough.</p>	12 Proponents	Completed	<p>Responsible Officer: Executive Director City Futures</p> <p>This matter was resolved and communication from Jamie Thorley, Manager Building & Compliance Services was provided to the head proponent on 30/01/2025.</p>
22/01/2025	<p>Residential permit parking Bassett Street, Dandenong</p> <p>We, the undersigned residents of Bassett Street Dandenong, respectfully petition the City of Greater Dandenong Council to implement a residential parking Permit system in our Street.</p> <p>Reason for Request: Our street is currently being used as a car park by individuals who do not reside in the area. This has created significant difficulties for local residents, as we are often unable to find available parking near our homes. This situation is causing:</p> <p>1: Inconvenience: Residents struggle to parks their vehicles near their homes.</p> <p>2: Stress: The lack of parking availability impacts our daily lives.</p> <p>3. Safety Concerns: Some residents have to park far away, increasing the risk to personal safety during late hours.</p>	25 Residents	In Progress	<p>Responsible Officer: Executive Director City Futures</p> <p>Update provided via public question time 28/01/2025 from Brett Jackson, Acting Executive Director City Futures.</p> <p><i>"We have received the petition, and I have spoken with the Transport team today who are currently investigating the matter to see what options can be put in place. Once they have completed the initial investigation, the proposal will go through consultation with the surrounding residents to seek feedback. After the consultation, the decision will be made on what restrictions may be put in place."</i></p>

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
	<p>Proposed Solution: We request the Council to introduce a Residential Parking Permit System for Bassett Street which conclude:</p> <p>Issuing permits to residents for their vehicles</p> <p>Clear signage indicating permit parking only- zone (or will result in a Tow away)</p> <p>We believe this system will ensure that the residents have priority access to parking and improve the overall liveability of our street.</p> <p>Your Support Matters:</p> <p>By signing this petition, you are expressing your support and asking the Council to take action to address this issue.</p> <p>Note to people signing this petition:</p> <p>Please include your name, address and signature when signing the petition, to ensure the petition is able to be accepted by Council.</p> <p>Thank you for Your Support:</p>			



2.2 STATUTORY PLANNING APPLICATIONS

2.2.1 Town Planning Application - No. 2 Carlton Road Dandenong North (Planning Application no. PLN24/0178)

Responsible Officer:	Executive Director City Futures
Attachments:	<ol style="list-style-type: none">1. Assessed plans [2.2.1.1 - 14 pages]2. Location of objectors [2.2.1.2 - 1 page]3. Clause 52.06 Assessment [2.2.1.3 - 5 pages]

Application Summary

Applicant:	Smart Town Planning and Design
Proposal:	Use and development of the land for a childcare centre
Zone:	Neighbourhood Residential Zone, Schedule 1
Overlay:	No Overlays apply
Ward:	Dandenong North

1. The application proposes to use and develop the land for a childcare centre.
2. A permit is required pursuant to the following Clauses of the Scheme:
 - Clause 32.09-2 Neighbourhood Residential Zone, Schedule 1: a planning permit is required to use the land for a childcare centre; and
 - Clause 32.09-10 Neighbourhood Residential Zone, Schedule 1: a planning permit is required to develop the land for a childcare centre.
3. This report recommends that a Notice of Decision to grant a planning permit be issued.

Objectors Summary

4. The application was advertised to the surrounding area through the erection of five (5) notices on-site and the mailing of notices to adjoining and surrounding owners and occupiers.
5. A total of five (5) objections were received to the application. Issues raised generally relate to matters of:
 - Impacts to the level of traffic and traffic congestion along Gladstone and Carlton Road;
 - Pedestrian safety; and
 - Loss of property value.



Recommendation Summary

6. As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. Council officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, it is recommended that a Notice of Decision be issued, subject to the conditions as set out in the recommendation.
7. If the application was to be appealed to the Victorian Civil and Administrative Tribunal (VCAT) it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal. The cost to Council to defend the application if council officers recommendation is not carried would start at approximately \$25,000.



Subject Site and Surrounds

Subject Site

8. The subject site is zoned Neighbourhood Residential Zone, Schedule 1, as is the surrounding area. Gladstone Road abutting the site to the west is zoned Transport Road Zone 3. No overlays affect the subject site.
9. The proposal to use and develop the land for a childcare centre covers four (4) lots, which are all commonly owned. These lots are known as:
 - No. 2 Carlton Road Dandenong North;
 - No. 4 Carlton Road Dandenong North;
 - 203 Gladstone Road Dandenong North; and
 - 205 Gladstone Road Dandenong North.

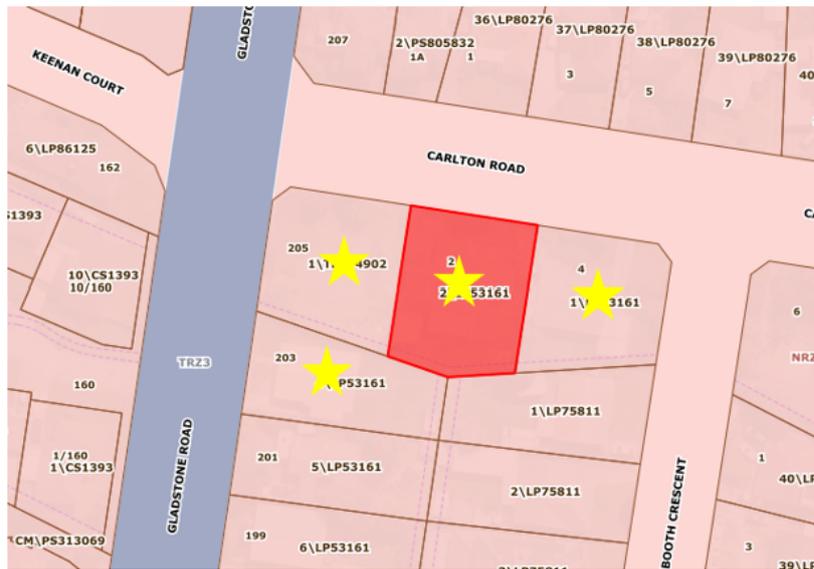


Image 1: Location of lots highlighted in yellow stars above.

10. The subject site is oriented to face Carlton Road to the north, Gladstone Road to the west and bounded by Booth Crescent to the east. The subject site has a total land size of approximately 2,378.15 square metres (of all lots combined).
11. The subject site is irregular in shape and generally flat in topography, with a slight rise in natural ground level from the west to the east. Five single width crossovers currently provide the subject sites with access from Carlton Road and Gladstone Road. Vegetation which includes small and large shrubs, and small exotic tree species of low value are located across the subject site.
12. Three of the four lots are currently used and developed for residential purposes and contain existing dwellings. The corner lot (205 Gladstone Road) is currently vacant and devoid of any vegetation.
13. The subject site contains existing easements, shown as Easements E-1 on Plan of Subdivision LP53161. The easements are drainage and sewerage easements. The proposal has approved building over easement consent from the relevant authorities (South East Water and the City of Greater Dandenong).



Surrounding Area

14. The surrounding area is largely developed for residential purposes.
15. A Public Use Zone, Schedule 2 is located approximately 53 metres from the subject site (as the crow flies). This land zoned PUZ2 is used and developed for a secondary school (Lyndale Secondary College).
16. The nearest Activity Centre (Noble Park Activity Centre) is approximately 2.5 kilometres to south-west of the site (as the crow flies).
17. The nearest public transport route is via the bus stop to the front of no. 203 Gladstone Road. An additional bus stop along the same route is located on the opposite side of Gladstone Road.

Locality Plan



Image 2: Aerial view of the subject site (denoted in red line) and the surrounding area (October 2024).



Proposal

Use

19. The application proposes the use of the land for a childcare centre.
20. The premises will accommodate a maximum 144 children, with a maximum number of 20 staff.
21. The hours of operation are Monday to Friday: 6 am – 6 pm.
22. Waste collection and deliveries will occur anytime between the hours of 7 am – 8 pm during the week, or after 9 am on weekends, as required and implemented under the Waste Management Plan.

Development

23. All existing dwellings and built form currently on the subject site are to be removed in their entirety as part of the proposal.
24. The proposed child care centre is double storey, with a maximum height of 7.1 metres. The building is provided with a total floor area of 1,005.57 sqm, plus outdoor play areas located on both ground floor and first floor.
25. The building is well recessed from the boundaries at both ground floor and first floor level, with the minimum setbacks provided in keeping with the existing development of the area. A minimum street setback from Carlton Road of 7.976 metres at ground floor level is provided, increasing to a minimum setback of 8.3 metres from the upper floor. To the southern boundary, a minimum ground floor setback of 2.57 metres is provided with a minimum of 2.54 metres at the first-floor level.
26. The proposed building is provided with a flat roof profile, complementary to the character of the area. A variety of contemporary materials and finishes are provided on both levels and on all elevations, to provide the development with visual interest when viewed from the streetscape.
27. The ground floor play area is also provided with (5) shade structures, whilst the first-floor outdoor play area is provided with seven (7) shade structures.
28. Internal to the building, the premises consists of nine (9) activity rooms, four (4) children's WC, food preparation and storeroom, kitchen, staff and office rooms, bathrooms and areas for waste collection.
29. Atop the building are Solar PV systems, setback at a distance of 10 metres from the rear boundary and the nearest residential interface.
30. New boundary fencing is provided to the development. A 1.5 metre high metal picket fence, with polycarbonate screening is provided along the north, east and west boundary. A 2.4 metre high acoustic treadwall fence is provided along the southern rear boundary along the residential interfaces and a polycarbonate acoustic barrier at a height of 1.6 metres is also provided to the first floor play area.

Vegetation

31. The subject site currently contains existing vegetation. All existing vegetation within the title boundaries are to be removed as part of the proposal. The removal of vegetation does not require a Tree Protection on Private Land Local Law Permit, nor trigger a planning permit to remove under the Greater Dandenong Planning Scheme.
32. A number of existing street trees are located along Carlton Road and Gladstone Road. All street trees are to be retained as part of the proposal, with a condition placed on a permit to ensure that tree protection measures are undertaken during the development.



Car Parking

33. A total of thirty-two (32) car spaces are provided on-site, including one (1) disabled car space. The site is also provided with seven (7) bicycle spaces to accommodate alternate modes of transport.
34. The car parking area will be provided with sufficient lighting, baffled and appropriately sited to prevent adverse light spill to the adjoining dwellings. All lighting will be turned off outside the hours of operation.

Access

35. The subject site will be accessed via a double width crossover to the west, connecting to Gladstone Road. No access is provided via Carlton Road or Booth Crescent.
36. No additional vehicle accessways are provided to the site with all redundant vehicle crossovers connecting to Carlton Road are to be removed and reinstated to Council standards.
37. The car park to the site is secured with a 1.5 metre high gate at the Gladstone Road entry.
38. A copy of the submitted plans is provided in Attachment 1 to this report.

Financial Implications

39. There are no financial implications associated with this report.

Planning Scheme and Policy Frameworks

40. Pursuant to the Greater Dandenong Planning Scheme, the following planning permit triggers apply:
41. Clause 32.09-2 (Neighbourhood Residential Zone, Schedule 1): a planning permit is required to use the land for a childcare centre
42. Clause 32.09-10 (Neighbourhood Residential Zone, Schedule 1): a planning permit is required to develop the land for a childcare centre.

Zoning Controls

43. The subject site is located in a Neighbourhood Residential Zone, Schedule 1, as is the surrounding area. This is with the exception of the Public Use Zone, Schedule 2 to the north-west, and Transport Road Zone 3 abutting the site to the west (Gladstone Road).
44. The purpose of the Neighbourhood Residential Zone, Schedule 1 outlined at Clause 32.09 is:
 - To implement the Municipal Planning Strategy and the Planning Policy Framework.
 - To recognise areas of predominantly single and double storey residential development.
 - To manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics.
 - To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.

Overlay Controls

45. No overlays affect the subject site or surrounding area.



State Planning Policy Framework

46. The Operation of the State Planning Policy Framework outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:
- a) To provide for the fair, orderly, economic and sustainable use, and development of land.
 - b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.
 - c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
 - d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.
 - e) To protect public utilities and other facilities for the benefit of the community.
 - f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).
 - g) To balance the present and future interests of all Victorians.
47. In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.
48. These specific objectives include the following:
- Clause 11 Settlement;
 - Clause 12 Environmental and Landscape values;
 - Clause 15 Built environment and heritage;
 - Clause 16 Housing;
 - Clause 17 Economic Development;
 - Clause 18 Transport; and
 - Clause 19 Infrastructure.

Local Planning Policy Framework

49. The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies. The MSS is contained within Clause 21 of the Scheme.
50. A Vision for Greater Dandenong is outlined at Clause 21.03, within which the following is noted:
- **Sustainable Community:** Strategies that improve the prosperity and contribute to employment growth, attractive and cared for natural and heritage areas; strategies to promote access to high quality sports and recreation venues, cultural expression and community services; strategies that facilitate employment and investment in Greater Dandenong's key economic areas and stimulate growth of industrial and business opportunities unique to the area and strategies that reinforce the green wedge as a 'break' in built form development.



- **Attractive and Safe Environment:** Strategies that improve the visual amenity and image of Greater Dandenong particularly the public realm; policies and principles that encourage good urban design to improve safety and amenity.

51. The objectives and strategies of the MSS are under four (4) main themes including: Clause 21.04 land use; 21.05 built form; 21.06 open space and natural environment and Clause 21.07 infrastructure and transportation.
52. Of particular relevance to this application are the following objective and strategy of Clause 21.04 Land Use:
53. Objective 5. To protect the amenity of residential areas adjacent to particular uses and protect sensitive particular uses from residential development
54. Strategy 5.3 Discourage non-residential uses except along main roads or collector roads or on corner sites.

Particular Provisions

55. The following particular provision relevant to the proposal includes:

- Clause 52.06 Car Parking.

General Provisions

56. Clause 65 – Decision Guidelines need to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan are of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

57. No restrictive covenants are registered on the Certificate of Title.

Links to the Community Vision and Council Plan

58. This report is consistent with the following principles in the Community Vision 2040:
- Not Applicable
59. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- Not Applicable

Diversity, Access and Equity

60. It is not considered that the planning assessment of this application raises any diversity issues. The application itself does not have a direct and significant impact on the wider Greater Dandenong community.

Community Safety

61. It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.



Safe Design Guidelines

62. Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

63. Pursuant to section 55 of the *Planning and Environment Act 1987*, the application was externally referred to:

External Authority	Response
Head, Transport for Victoria	No objection, no conditions required.

The application was internally referred to the following Council Departments for their consideration (summarised):

Internal departments	Response
Transport Planning	No objection, subject to conditions
ESD/Sustainability	No objection, subject to conditions
Civil Development	No objection, subject to conditions
Bushland and Gardening	No objection, subject to conditions
Asset Planning	No objection, subject to conditions

Advertising

64. The application has been advertised pursuant to section 52 of the *Planning and Environment Act 1987*, by:

- sending notices to the owners and occupiers of adjoining land; and
- placing a total of five (5) signs on site in the following locations:
 - Two (2) signs facing Carlton Road;
 - Two (2) signs facing Gladstone Road; and
 - One (1) sign facing Booth Crescent.

65. The notification has been carried out correctly. Council has received five (5) objections to date.

The location of objectors/submitters is shown in Attachment 2 to this report.



Summary of Grounds of Submissions/Objections

66. The objections are summarised below (**bold**), followed by the Town Planner's Response (*italics*).

67. **The proposed use and development for a childcare centre will negatively impact the amount of traffic and traffic congestion along Gladstone Road.**

Gladstone Road is classified as a significant municipal road, with the relevant authority of the road being the City of Greater Dandenong. As the proposal is altering the access to Gladstone Road and removing crossovers on Carlton Road the proposal was referred internally to Council's Transport Department who responded with no objections to the proposed use and development including access and car parking provisions, subject to conditions.

In addition, as the proposal is for a childcare centre the application was also externally referred to Head, Transport for Victoria. Transport for Victoria has no objection to the proposal, and no conditions are required.

The proposal meets the minimum car parking requirement for a childcare centre, pursuant to Clause 52.06-5 Car Parking. No car parking reduction is sought, with no reliance on available on-street car parking proposed.

The application was supported by a Traffic Impact Assessment Report. It is expected that the generated vehicle movements within the peak AM and PM times of pick-up and drop-off will comprise of a considerate proportion of diverted trips of an existing traffic movement, rather than "new trips."

Given the presence of the existing secondary school along the same road, it is likely that several trips will become "diverted trips" to the subject site on-route to the school. This has potential to lessen the overall amount of traffic generation created, with some vehicle movements absorbed into the current traffic movement occurring along Gladstone Road and the immediate area.

Furthermore, the number of additional trips to the area is limited as the site is within an established residential area. It is likely that the childcare centre will be utilised by parents living and/or working close by.

The site is also located close to existing public transport routes, with bus stops provided on either side of Gladstone Road.

Traffic movements during the development process will also be mitigated with the applicant required to provide a Construction Management Plan (CMP) as a condition of permit if one is granted. The endorsed CMP will include a Traffic Management Plan for all construction related activities, as well as a parking management plan for construction vehicles and provisions for on and off site car parking for construction workers.

68. **The proposal will impact pedestrian safety for crossing Gladstone Road.**

All car parking is proposed on-site with no reliance on on-street car parking proposed, thereby limiting the number of visitors to the site having to walk a distance from their vehicles.

A condition will be placed on the permit to ensure that the operator makes reasonable attempts to prevent vehicles under the operators control, including staff vehicles, being parked on the nearby streets.



The car spaces provided on-site meet the minimum car parking requirements for a childcare centre pursuant to Clause 52.06-5 Car Parking, with the demand expected on-site to be accommodated by the 32 car spaces. A surplus of one (1) additional space is provide on-site. Therefore, the proposal can accommodate the expected car parking demand on-site, which will limit the amount of pedestrians crossing Gladstone Road and Carlton Road to access the site. Currently the area is provided with adequate street lighting and traffic controls to ensure that the safety of the area for pedestrians and road users are maintained. The current speed sign (limiting vehicle speeds of 60 km/h) located on other side of Gladstone Road will be retained, to ensure that road safety is not compromised. Further north, the speed controls limit vehicle speeds to 40km/h in the school zone during the peak hours of drop off and pick up. The proposal was also internally referred to Council's Transport Planning department, with no objection to the proposal, subject to conditions.

69. The proposal will result in the devaluation of the adjoining properties.

The loss of property value as a result of the proposal is not a planning consideration under the planning scheme.

Assessment

Use

70. The proposed non-residential use for a childcare centre is supported as the proposal has sought to ensure that nearby residential amenity is protected through appropriate hours of operation (Monday – Friday 6.30 am – 6 pm) and addresses potential off-site amenity impacts associated with such a use.
71. The subject site is located in an established residential zone and the proposed use will provide the community with an essential service that is compatible with the existing uses within the immediate surrounding area including being in close proximity to a secondary school (Lyndale Secondary College) to the north-west.
72. Strategically, the site is a suitable location for a childcare centre given the use will be connected to a main road (Gladstone Road) that can accommodate vehicle movement to and from the site, as well as the subject site being on located on a corner. Therefore, the non-residential use is appropriate for location in a residential zone and responds to a key strategy within the Municipal Strategic Statement for Land use, being Strategy 5.3 at Clause 21.04-1.
73. It is considered that the use will result in diverted trip sharing, with most parents living and/or working locally to the area. The use is supported by the car parking arrangement proposed on-site, with the site providing more than the required number of car parking spaces.
74. The proposal is considered appropriate in terms of the proposed hours of operation which are generally consistent with normal business hours. This ensures that the amenity of the surrounding residential neighbourhood is not adversely affected by the proposed business.
75. Whilst the application proposes a non-residential use on residentially zoned land, applications require a balance of sometimes competing policies to achieve a desirable outcome that is one of net community benefit.



76. It is considered that conditions can be placed on any permit issued in relation to restrictions in terms of hours of operation, number of staff and number of children to ensure the amenity of the surrounding residential area is maintained.
77. The use is also supported with an acoustic assessment, that demonstrates how the proposal will mitigate potential noise levels generated by the change of use. The report puts forward recommendations for the design response to mitigate the adverse impacts of noise pollution into the adjoining sensitive interfaces.
78. Recommendations from the report include acoustic fencing along the south boundary, as well as acoustic treatment along the perimeter of the playground areas. With the implementation of these measures, the noise from the proposed use will be minimised. The acoustic measures will also ensure that the use will be in accordance with the EPA publication 1254 noise control guidelines.
79. To ensure that the recommendations of the acoustic report are implemented, a condition will be placed on the permit that requires all measures of the acoustic report must be implemented and not altered, without the prior approval of the Responsible Authority. The acoustic report will form part of the plans for endorsement.
80. A condition will also be imposed on the permit to provide screening behind the pickets as an acoustic barrier, whilst ensuring connection and openness between the landscaping within the front setback and the streetscape.

Development

81. The development proposed is an acceptable response to the existing site circumstances and the prevailing development of the surrounding area, by providing an innovative design response that seeks to both enhance to the character of the area whilst preserving the sensitive interfaces of the adjoining lots.
82. The majority of the built form is positioned to the centre of the site, with the upper floor level of the childcare centre combined with open play-areas. A minimum first floor setback of 2.54 metres is provided to the rear south boundary, which also ensures that overshadowing into the adjoining lots from the development is minimised.
83. The development is of a contemporary design reflective of the intended use of the site whilst also being mindful of the surrounding residential built form. The buildings have been designed with a mixture of external finishes and colours providing an appropriate degree of visual interest whilst also providing elements of articulation which minimize the perception of bulk and provide a level of visual interest to the street interfaces.
84. The majority of the first floor is afforded to an open play area which is provided with acoustic treatments. The scale and intensity the development is suitable, given it encompasses four separate sites (which are to be consolidated prior to development). Appropriate side and rear setbacks are provided that accommodates significant boundary landscaping to soften the appearance of bulk and built form.
85. The construction management plan required as a condition of permit will ensure that the amenity of the surrounding area is maintained during the development process, which includes but is not limited to controlling the level of noise and airborne emissions, vehicle access and protection of public assets.



Car-Parking

86. The proposal is provided with a total of thirty-two (32) car spaces, including one (1) disabled car space, all located within the title boundaries. The proposal complies with the minimum car parking requirements outlined within Clause 52.06-5 Car Parking. The minimum car parking requirement for use of the land for a childcare centre is detailed below:

Table 2 – Car parking rate:

Use	Car Parking Rate
Childcare centre	0.22 to each child

Table 3 – Car parking requirement:

	Rate	No. of children	Required	Provided
Proposed car parking arrangement	0.22 to each child	A maximum 144 children	31 car spaces (0.22 space x 144 children)	32 car spaces

87. As detailed in the table above, the proposal is provided with the minimum car parking requirements, with a surplus of one (1) car space. Access to the site would be provided via a double width crossover from Gladstone Road, providing both shared entry and exit points for the site.
88. Overall, the extent of traffic generated from the proposed development is predicted to be within the capacity of the existing local traffic network and it is not considered that the development will generate any adverse impacts on the safe and efficient operation of the surrounding road network. The car parking is considered to satisfy the needs of the users without detriment to the local amenity.
89. The proposal was internally referred to Council' Transport Planning department for review, with no objection to the proposal subject to conditions. An assessment of the proposal car parking arrangement against Clause 52.06-9 Car Parking Design Standards for car parking is provided as an attachment to this report.

Vegetation and landscaping

90. The application is supported by an Arboricultural Construction Impact Assessment report and Tree Protection Management Plan, providing detail on the impact on existing vegetation within title boundaries, and within close proximity to the development.
91. Existing vegetation within title boundaries is proposed for removal as part of the development and is of various small and large shrubs, and small exotic tree species. The site is currently provided with very low canopy coverage, with all vegetation being of low to very low retention value. The removal of vegetation does not require either a planning permit or local law permit for removal (all vegetation has a DBH of less than 40 cm).



92. The report also provided detail on the impact of the development on third party vegetation (not located within title boundaries) to be retained. Trees 26 – 33 (inclusive) are Council owned street trees of good health and value. All street trees are to be retained with no removal proposed. A condition will be imposed on the permit to ensure that tree protection measures specified within the Arboricultural report are undertaken during the construction process.
93. The report also provides details on the impact of the development on vegetation located on the neighbouring property of no. 201 Gladstone Road to the south-west. Tree 25 has TPZ encroachment as a result of the proposed hardstand for car spaces along the south boundary. A condition will be imposed on the permit to ensure the car spaces are constructed in accordance with Council's Arborist recommendations to ensure that the neighbouring tree will be retained in perpetuity.
94. The landscaping plan provided alongside the architectural drawings provides detail on the level of landscaping for the development. The landscaping shown demonstrates a high level of landscaped character that is compatible with the preferred neighbourhood character of the area whilst significantly increasing the level of canopy coverage for the site. This is achieved by proposing a total of forty-two (42) new trees of various sizes and species, as well as shrubbery and ground cover along all boundaries.
95. Further to this, a condition is imposed on the permit to provide an increased landscaping treatment in the location between the ground floor level of the childcare centre (opposite no. 2 Booth Crescent) and the south rear boundary. All species of landscaping in this location are to be suitable for placement over easements.

Environmentally Sustainable Development

96. The proposal responds to the requirements of Clause 22.06 Environmentally Sustainable Development with the application supported with a Sustainable Design Assessment reviewed by Council's internal Sustainability department. Generally, the proposal satisfies the City of Greater Dandenong's expectations for environmental sustainability, subject to conditions of permit.



BESS Information Summary		Project Overall Score: 52%		
		Fail	Best Practice	Design Excellence
Dwelling Type: Non-residential		(<49%)	(50-69%)	(>70%)
BESS Category	Score	Initiatives		
Management	16%			
		Preliminary façade assessment undertaken for NCC		
Water	53%			
		Rainwater tank capacity of 10,000L connected to toilet flushing and landscape irrigation		
		High WELS star rated water fittings, fixtures and appliances		
		Potable water consumption reduced by 28% compared to same building following minimum standards.		
Energy	63%			
		Building fabric measures in accordance or exceeding minimum allowances under the 2022 National Construction Code		
		All electric development proposed with Hot water heat pump or equivalent and reverse cycle air conditioning units		
		Solar PV system of 5 kilowatts		
		Estimated greenhouse gas emissions reduced by over 37% compared to compared to same building following minimum NCC standards		
Stormwater	100%	Requires update		
		Stormwater design meets industry best practice requirements though incorporation of rainwater collection and bioretention systems (latter yet to be demonstrated on the plans).		
Indoor Environment Quality	50%			
		Design promotes cross ventilation through operable windows and doors		
		Over 42% of primary occupied spaces achieves best practice for daylight		
		Low VOC paints, sealants and finishes		
Transport	33%			
		Space for bicycle parking and endo of trip facilities for staff		
Waste	33%			
		Spatial facilitation for convenience of recycling.		
Urban Ecology	50%			
		Over 30% of site is permeable and landscapable		
Innovation	0%			
		NA		



Conclusion

97. The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework, Municipal Strategic Statement, zones, overlays, particular provisions and Clause 65.

Overall, it is considered that the proposal is appropriate having regard to the site's location being adjacent to a main road and within a Neighbourhood Residential Zone, Schedule 1, the proposed built form, and overall compliance with the Greater Dandenong Planning Scheme.

Officer Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No. 2 Carlton Road DANDENONG NORTH VIC 3175, No. 4 Carlton Road DANDENONG NORTH VIC 3175, No. 205 Gladstone Road DANDENONG NORTH VIC 3175 & No. 203 Gladstone Road DANDENONG NORTH VIC 3175 for the purpose of the use and development of the land for a childcare centre, in accordance with the plans submitted with the application subject to the following conditions:

Planning scheme clause	Matter for which the permit has been granted
Clause 32.09-2 Neighbourhood Residential Zone, Schedule 1	Use the land for a childcare centre
Clause 32.09-10 Neighbourhood Residential Zone, Schedule 1	Buildings and works

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
 - 1.1. All car spaces numbered;**
 - 1.2. A 2.4 metre high treadwall fence along the south boundary (between the subject site and No. 2 Booth Crescent) shown across all plans;**
 - 1.3. The entire length of the 1.5 metre metal picket fence provided with polycarbonate screening behind the pickets with no breaks;**
 - 1.4. Location of the proposed 10,000L rainwater tank, including specification of connection to all toilets as per the Sustainable Design Assessment (SDA);**
 - 1.5. Location of the proposed raingardens to the car park areas as per the SDA;**
 - 1.6. Location of any other stormwater treatment measures necessary to satisfy the requirements outlined in the SDA;**



- 1.8. **An annotation stating, “Letterboxes and all other structures (including visually obstructive fencing and landscaping) must be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-9.”**
- 1.9. **Amended SDA, in accordance with Condition 18;**
- 1.10. **Tree Protection Fencing, in accordance with Condition 20;**
- 1.11. **Tree Protection measures in accordance with Conditions 21 – 23 (inclusive); and**
- 1.12. **A Construction Management Plan, in accordance with Condition 24.**
- 1.13 **All the requirements of Conditions 28 and 29**
2. **Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**
 - 2.1. **Plans in accordance with Condition 1;**
 - 2.2. **Increased landscaping along the southern boundary, between the ground floor and boundary fence line. All species must be suitable for planting over the existing easement;**
 - 2.3. **Tree Protection Fencing, in accordance with Condition 20;**
 - 2.4. **Tree Protection measures in accordance with Conditions 21 – 23 (inclusive).**

When approved, the amended landscape plan will be endorsed and will form part of this permit.
3. **The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
4. **Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.**
5. **Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.**
6. **Except with the prior written consent of the Responsible Authority, the layout of the use(s) shown on the endorsed plan/s must not be altered.**
7. **Once the approved development has started, it must be continued and completed in accordance with the endorsed plan/s, to the satisfaction of the Responsible Authority.**



8. **Except with the prior written consent of the Responsible Authority, the approved use must not commence, and the land must not be occupied until all buildings and works and conditions of this permit have been complied with.**
9. **No more than twenty (20) staff members may be at the approved childcare centre at any one time.**
10. **Except with the prior written consent of the Responsible Authority, no more than one hundred and forty-four (144) children may be cared for at the approved childcare centre at any one time.**
11. **Except with the prior written consent of the Responsible Authority, the approved hours of operation are:**
 - 11.1 **Monday to Friday: 6.30 am – 6.00 pm**
12. **The operation of the approved Child Care Centre must comply with noise limits set under the Association of Australian Acoustic Consultants (AAC) Technical Guideline 'Child Care Centre Noise Assessment'.**
13. **The provisions, recommendations and requirements of the approved Acoustic Report, prepared by Waveform Acoustics dated 14/06/2024, must be implemented and complied with to the satisfaction of the Responsible Authority. Acoustic treatment must be provided in the following locations:**
 - 13.1 **A minimum 2.4 metre high treadwall along the entire length of the south boundary;**
 - 13.2 **A minimum 1.6 metre high polycarbonate barrier along the entire perimeter of the first floor level outdoor play areas to the east and west;**
 - 13.3 **A 1.5 metre high picket fence provided with polycarbonate screening behind the pickets with no breakers (except for the entry gate to the west) along the entire length of the north, east and west boundary.**

No alterations to the Acoustic Report can occur without prior written consent from the Responsible Authority.
14. **The provisions, recommendations and requirements of the approved Waste Management Plan, prepared by Quantum Traffic dated 27/08/2024, must be implemented and complied with to the satisfaction of the Responsible Authority. No alterations can occur without prior written consent from the Responsible Authority.**
15. **Waste collection shall not occur during the following hours:**
 - 15.1 **After 8.00 pm;**
 - 15.2 **Before 07:00 on weekdays, or 09:00 on all other days.**

Without the prior written consent of the Responsible Authority.
16. **Deliveries shall not occur during the following hours:**



16.1 After 8.00 pm;

16.2 Before 7:00am on weekdays, or 9:00am on all other days.

Without the prior written consent of the Responsible Authority.

17. Prior to the commencement of works, Lot 1 on Plan of Subdivision 053161, Lot 2 on Plan of Subdivision 053161, Lot 4 on Plan of Subdivision 053161 and Lot 1 on Title Plan 174902V must be consolidated and evidence of this provided to the Responsible Authority in the form of a new Title, to the satisfaction of the Responsible Authority.

18. Prior to the endorsement of plans under condition 1, the applicant is to submit a revised Sustainable Design Assessment (SDA) to the satisfaction of the responsible authority. The revised SDA is to be in accordance with the design initiatives, commitments and environmental performance benchmarks included in the SDA (prepared by Lorax, ref 2024-258 dated 21 Aug 24) but modified to include:

18.1. Revised energy section that specifies the type of hot water system as electric storage or heat pump.

18.2. Revised energy section that confirms that the site will be all-electric.

18.3. Revised stormwater management assessment that outlines the number and extent of water sensitive urban design measures and treatment systems to the site in accordance with condition 1. The site must meet best practice requirements for stormwater quality.

19. The provisions, recommendations and requirements of the approved SDA must be constructed and complied with to the satisfaction of the Responsible Authority. No alterations can occur without prior written consent from the Responsible Authority.

20. Before the approved development starts, all existing Council owned street trees (Trees 26- 33 inclusive) must, to the satisfaction of the Responsible Authority, be suitably marked in a "Tree Protection Zone" with the Tree Protection Zones:

20.1. constructed of cyclone wire, orange safety mesh or similar construction;

20.2. erected to a height of at least 1.8 metres;

20.4. anchored using star pickets driven at least 60cm into the soil;

20.5. remain in place until construction is completed; and

20.6. provide for access by a single gate that should be locked at all times except when required for tree inspection or maintenance,

All to the satisfaction of the Responsible Authority

21. The proposed parking spaces within the TPZ of Tree 25 must be constructed above existing grade, with any excavation undertaken in its construction limited to a depth of no greater than 100mm below natural ground level (NGL) to remove the upper organic



soil layer only and using permeable medium (e.g. porous paving) that will allow unrestricted water penetration into the soil below.

22. Except with the prior written consent of the Responsible Authority and under the supervision of a consulting qualified Arborist, the following must not occur within the Tree Protection Zone:

22.1. vehicular or pedestrian access;

22.2. trenching or soil excavation; and

22.3. storage or dumping of tools, equipment or waste, including stockpiled soil and building debris,

All to the satisfaction of the Responsible Authority.

23. Any building footings located within the Tree Protection Zone must be constructed using a tree sensitive design (eg. A pier and beam with the beam at grade, screw piles, a waffle pad or a slab without an edge beam, or any method identified in the relevant report). The locations of all pier holes within the Tree Protection Zone must be identified and hand dug under the supervision of a qualified Arborist to the satisfaction of the Responsible Authority.

24. Before the approved development starts, a Construction Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The Construction Management Plan must address, but is not limited to:

24.1 Hours of construction, control of noise and airborne matter, deliveries, vehicle access, worker car parking, damage to public assets, and contact numbers for complaints;

24.2 All Traffic Management Plans for the site demolition, excavation, deliveries and other construction related activities that will affect vehicle and pedestrian traffic;

24.3 The location of all areas on-site and off-site to be used for construction staff parking;

24.4 A Parking Management Plan for all associated construction vehicles;

24.5 All site sheds, portable toilet, storage and materials, etc. must be confined to the land;

24.6 The covering and maintenance of all roads/storage areas/external stockpiles/or vacant areas to avoid dust nuisance to any residential and commercial premises;

24.7 A truck wheel-wash must be installed and used so vehicles leaving the site do not deposit mud or other materials on roadways;

24.8 No water containing oil, foam, grease, scum or litter will be discharged to the stormwater drainage system from the land;



- 24.9 All stored wastes are kept in designated areas or covered containers that prevent escape into the stormwater system;**
- 24.10 The amount of mud, dirt, sand, soil, clay or stones deposited by vehicles on the abutting roads is minimised when vehicles are leaving the land; and**
- 24.11 No mud, dirt, sand, soil, clay or stones are washed into, or are allowed to enter the stormwater drainage system.**

When approved, the Construction Management Plan will be endorsed and will form part of this permit.

- 25. The provisions, recommendations and requirements of the endorsed Construction Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 26. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.**
- 27. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the LPD approval letter. Approval of a drainage plan including any retention system within the property boundary is required.**
- 28. Before the approved development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended plans must be generally in accordance with the plans submitted with the application but modified to detail:**
 - 28.1 The location and depth of all drainage and sewerage assets within the site and easement.**
 - 28.2 The minimum finished floor level of the childcare centre to be a minimum of 300mm above the surrounding ground level.**
 - 28.3 That the drainage and sewerage pipe within any easement maintains a minimum 600mm cover and that no cut or fill over the easement will be undertaken unless with the consent of Council's Civil Development Department.**
- 29. No buildings or works may be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority.**
- 30. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note any redundant vehicle crossing will need to be removed and reinstated with kerb and channel in accordance with Council Standards.**



- 31. The existing line marking for the on-street parking bay is to be removed and reinstated to Council standard and satisfaction.**
- 32. Prior to the use commencing, all parking areas and accessways must be:**
 - 32.1. constructed and available for use in accordance with the plan approved by the responsible authority;**
 - 32.2. formed to such levels and drained so that they can be used in accordance with the plan; and**
 - 32.3. line-marked or provided with some other adequate means of showing the car parking spaces.**
- 33. The car parking provided on the land must always be kept available for its intended purpose at all times. No measures must be taken to restrict access to the car park.**
- 34. The operator under this permit must make all reasonable attempts to ensure that no vehicles under the operator's control, or the operator's staff, are parked in the streets near the land, to the satisfaction of the Responsible Authority.**
- 35. The car parking area must be lit if in use during the hours of darkness and all lights must be designed and fitted with suitable baffles. The lighting must be positioned to prevent any adverse effect on adjoining land and must not be considered excessive for the area. All lighting on-site must be turned off outside the approved hours of operation, all to the satisfaction of the Responsible Authority.**
- 36. This permit will expire if one of the following circumstances applies:**
 - 36.1 the development or any stage of it does not start within two (2) years of the date of this permit, or**
 - 36.2 The development or any stage of it is not completed within four (4) years of the date of this permit**
 - 36.3 The use does not start within one (1) year of the completion of the development, or**
 - 36.5 The use is discontinued for a period of two (2) years.**
- 37. Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.**

Notes:

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
- Approval of any retention system within the property boundary is required by the relevant building surveyor.**



- **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
- **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**
- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
- **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.**

This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.

- **The above property is subject to uncontrolled overland flow through the property.**
- **The drainage details of the proposed development must be provided. The proposed drainage details must be approved by the Civil Development Team.**
- **The developer must show and confirm details of the existing Council drainage pipe within the easement of the proposed development with the Asset Planning Team. The proposal involves lowering the ground level of the site, which may expose the Council drainage pipe.**
- **A flood dispensation is to be obtained prior to issue of Building Permit.**
- **Approval of drainage plan including any retention system within the property boundary is required.**
- **Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**
- **Prior to works commencing the developer must obtain an Asset Protection Permit from Council.**
- **The minimum finished floor level of the proposed childcare is subject to drainage details and the existing Council drainage pipe.**

**203-205 Gladstone Road,
2-4 Carlton Road
Dandenong North VIC 3175**
Childcare Centre Design



PRELIMINARY

RÈVE
DESIGN

Suite 202/ 1013 Whitehorse
Road Box Hill VIC 3018
Rève Design Pty Ltd
Building Design Consultants T 0343 395 128
& Architectural Visualisation M 0800 000 000

Please Note: Check and verify all dimensions before commencement of work and/or shop drawings. This design and drawing is the property of Rève Design Pty Ltd. Drawings may not be copied or used in part without written consent except for the limited liability. We warrant that we will, in good faith, make reasonable changes in order to facilitate the issuing of the Building Permit. Any proposed additions and/or amendments must be approved in writing for submission prior to the date of issue. All dimensions take precedence over scales. Do not scale.

Client Hanta	Project Name Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North	
Drawing Title Cover Page		
Scale as shown at A1	Date: Jan 2025	
Drawn By: JL	Checked By: VV	
Project No: 0891	Drawing No: A00	Issue: A
Plot Date: 1/31/2025		

ATT 2.2.1.1 Assessed plans

General Notes for Residential Works

GENERAL NOTES (NCC 2019 BCA Vol 2)

§ All materials and work practices shall comply with, but not limited to the Building Regulations 2018, the Building Code of Australia 2016 and all relevant current Australian Standards (as amended) referred to therein.

§ Glazing including safety glazing shall be installed to a size, type and thickness so as to comply with:
 - BCA Part 3.6 for Class 1 and 10 buildings within a design wind speed of not more than N3, and
 - BCA Part B1.4 for Class 2 to 9 buildings

§ Waterproofing of wet areas, being bathrooms, showers, shower rooms, laundries, sanitary compartments and the like shall be provided in accordance with AS 3740-2010: Waterproofing of Wet Areas in Residential Buildings.

§ These drawings shall be read in conjunction with any House Energy Rating (HER) report and shall be constructed in accordance with the stamped plans endorsed by the accredited Thermal Performance Assessor without alteration.

§ Step sizes (other than for spiral stairs) to be:
 - Risers (R) 190mm maximum and 115mm minimum
 - Going (G) 355mm maximum and 240mm minimum
 - $2R + 1G = 700\text{mm}$ maximum and 550mm minimum
 - with less than 125mm gap between open treads

§ All treads, landings and the like to have non slip finish or suitable non-skid strip near edge of nosing.

§ Provide balustrades where change in level exceeds 1000mm above the surface beneath landings, ramps and/or treads. Balustrades (other than tensioned wire balustrades) to be:

- 1000mm min. above finished surface level of balconies, landings or the like, and
- 865mm min. above finished surface level of stair nosing or ramp, and
- vertical with less than 125mm gap between, and
- any horizontal element within the balustrade between 150mm and 760mm above the floor must not facilitate climbing where changes in level exceeds 4000mm above the surface beneath landings, ramps and/or treads.

Wire balustrade construction to comply with BCA2008 Volume 2 Part 3.9.2.3 for Class 1 and 10 Buildings and BCA2008 Volume 1 Part D2.16 for other Classes of Buildings

§ Hand rails to be 865mm minimum above stair nosing and landings.

§ Window sizes nominated are nominal only. Actual size may vary according to manufacturer. Windows to be flashed all around.

§ Where the building (excludes a detached Class 10) is located in a termite prone area the area to underside of building and perimeter is to be treated against termite attack.

§ Concrete stumps:
 up to 1400mm long to be 100mm x 100mm (1 No. H.D. Wire)
 1401mm to 1800mm long to be 100mm x 100mm (2 No. H.D. Wires)
 1801mm to 3000mm long to be 125mm x 125mm (2 No. H.D. Wires)
 100mm x 100mm stumps exceeding 1200mm above ground level to be braced where no perimeter base brickwork provided.

§ For buildings in marine or other exposure environments shall have masonry units, mortar and all built in components and the like complying with the durability requirements of Table 5.1 of AS3700-2001 Masonry Structures

§ All stormwater to be taken to the legal point of discharge to the Relevant Authorities approval.

§ These drawings shall be read in conjunction with all relevant structural and all other consultants drawings/details and with any other written instructions issued in the course of the contract.

§ Site plan measurements in metres - all other measurements in millimetres u.n.o.

§ External windows & doors frames must be sealed with impermeable barrier to comply with current NCC Vol.2 Section 3.12.3.3

§ Windows comply with current AS2047 for air infiltration as required by current NCC Vol.2 3.12.3.3.

§ Building fabric thermal insulation to comply with current NCC Vol.2 Section 3.12.1.1.

§ Thermal insulation must form a continuous barrier with ceiling and wall contributing to the thermal barrier. Insulation to abut or overlap adjoining insulation other than being interrupted by a structural member. Bulk insulation to be installed so that it maintains its thickness.

§ Insulation must be installed to comply with current AS3999

§ Exhaust fans/ rangehood: shall be mechanically self closing damper when not in operation

§ Downlight must be sealed.

§ Draught proof: All sarking/ reflective insulation to be taped/sealed joints around all edges between studs, doors, window frames and any penetrations; e.g. piping. This includes flashing around doors and windows. Any cuts or damage to be taped.

§ Sealing: All gaps/cracks to be sealed. Weather strips and seals shall be provided to external doors.

§ Box Guttering: Where installed spacial insulation is required being R4.0 uncompressed between guttering and dwelling rooms below.

§ Duct work to comply with current NCC Vol.2 Section 3.12.5.3 for heating and cooling.

§ Figured dimensions take precedence over scaled dimensions.

§ The Builder shall take all steps necessary to ensure the stability and general water tightness of all new and/or existing structures during all works.

§ The Builder and Subcontractors shall check and verify all dimensions, setbacks, levels and specifications and all other relevant documentation prior to the commencement of any works. Report all discrepancies to this office for clarification.

§ Installation of all services shall comply with the respective supply authority requirements.

§ The Builder and Subcontractor shall ensure that all stormwater drains, sewer pipes and the like are located at a sufficient distance from any buildings footing and/or slab edge beams so as to prevent general moisture penetration, dampness, weakening and undermining of any building and its footing system.

§ These plans have been prepared for the exclusive use by the Client of Its Design for the purpose expressly notified to the Designer. Any other person who uses or relies on these plans without the Designer's written consent does so at their own risk and no responsibility is accepted by the Designer for such use and/or reliance.

§ The approval by this office of a substitute material, work practice, variation or the like is not an authorisation for its use or a contract variation. Any said variations must be accepted by all parties to the agreement and where applicable the Relevant Building Surveyor prior to implementing the said variation.

STORMWATER

Approx. 90mm DIA. Class 6 UPVC stormwater line laid to a minimum grade of 1:100 and connected to the legal point of stormwater discharge. Provide inspection openings at 9000mm C/C and at each change of direction.

The cover to underground stormwater drains shall be not less than

- 100mm under soil
- 50mm under paved or concrete areas
- 100mm under unreinforced concrete or paved driveways
- 75mm under reinforced concrete driveways

DESIGN GUST WIND SPEED / WIND CLASSIFICATION

Building tie-downs to be provided in accordance with AS1684-2010 for an assumed design gust wind speed / wind classification of (Insert wind speed or wind classification) (subject to confirmation on site & must be designed by engineer to determine) refer to AS1684 for construction requirements.

Disclaimer

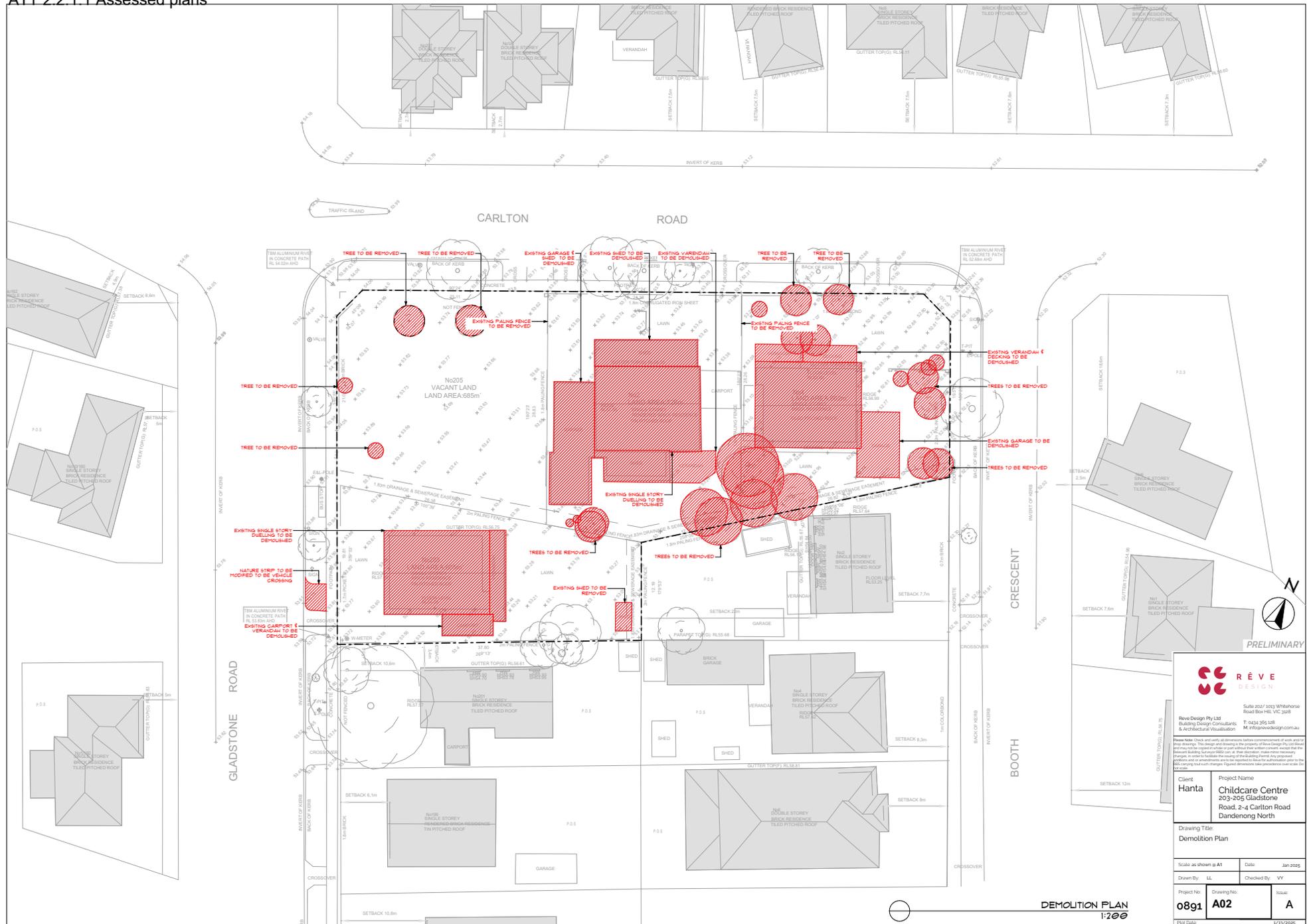
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You should obtain professional advice tailored to your specific circumstances and needs. The BDVA does not give any representation or warranty as to the accuracy, reliability, completeness or timeliness of the information, nor does it accept any responsibility arising in any way (including negligence) for errors in, or omissions from, the information contained in this Practice Note.

PRELIMINARY

 Réve Design Pty Ltd Building Design Consultants 14 Spectator Walk, Werribee T 0434 356 128 M 0800 000 000	
Suite 207/ 1033 Whitehorse Road Box Hill, VIC 3088 T 0434 356 128 M 0800 000 000	
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Client	Project Name
Hanta	Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North
Drawing Title	
GENERAL NOTE	
Scale as shown at A1	Date: Jan 2025
Drawn By: SL	Checked By: YV
Project No: 0891	Drawing No: A01
	Issue: A
Plot Date: 1/31/2025	

ATT 2.2.1.1 Assessed plans



PRELIMINARY

RÉVE DESIGN

Suite 207/ 1013 Whitehorse Road Box Hill, VIC 3088
 T 0343 295 128
 M 0800 000 000
 E info@revedesign.com.au

Client: **Hanta**
 Project Name: **Childcare Centre 203-24 Gladstone Road, 2-4 Carlton Road Dandenong North**

Drawing Title: **Demolition Plan**

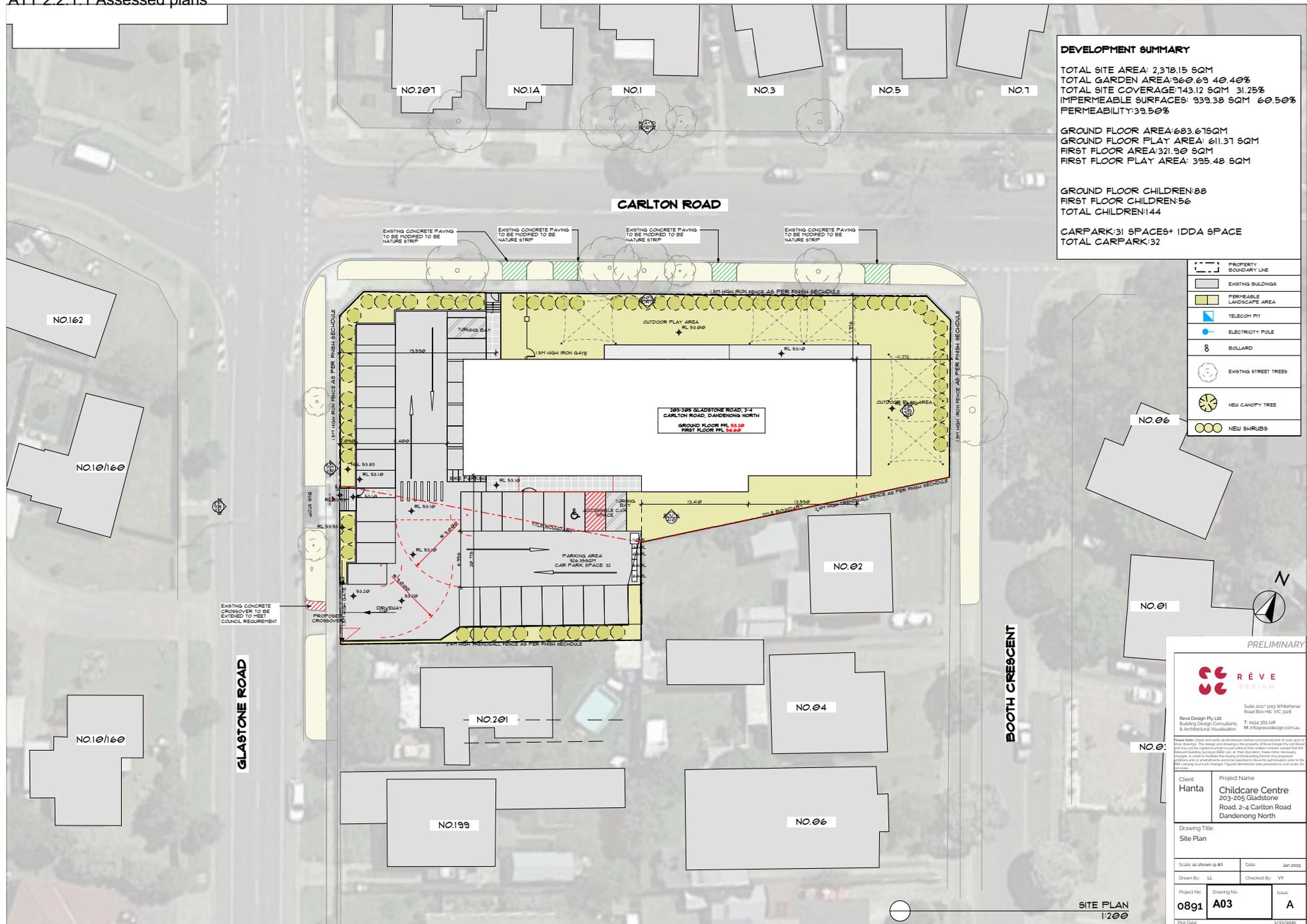
Scale as shown at A1 Date: Jan 2022

Drawn By: SL Checked By: YV

Project No: **0891** Drawing No: **A02** Issue: **A**

Plot Date: 1/31/2022

ATT 2.2.1.1 Assessed plans



DEVELOPMENT SUMMARY

TOTAL SITE AREA: 2,378.15 SQM
 TOTAL GARDEN AREA: 960.69 40.40%
 TOTAL SITE COVERAGE: 143.12 SQM 31.25%
 IMPERMEABLE SURFACES: 939.38 SQM 60.50%
 PERMEABILITY: 39.50%

GROUND FLOOR AREA: 683.67 SQM
 GROUND FLOOR PLAY AREA: 611.37 SQM
 FIRST FLOOR AREA: 321.90 SQM
 FIRST FLOOR PLAY AREA: 395.48 SQM

GROUND FLOOR CHILDREN: 88
 FIRST FLOOR CHILDREN: 56
 TOTAL CHILDREN: 144

CARPARK: 31 SPACES+ IDDA SPACE
 TOTAL CARPARK: 32

- PROPERTY BOUNDARY LINE
- EXISTING BUILDINGS
- PERMEABLE LANDSCAPE AREA
- TELECOM PIT
- ELECTRICITY POLE
- BOLLARD
- EXISTING STREET TREES
- NEW CANOPY TREE
- NEW SHRUBS

PRELIMINARY

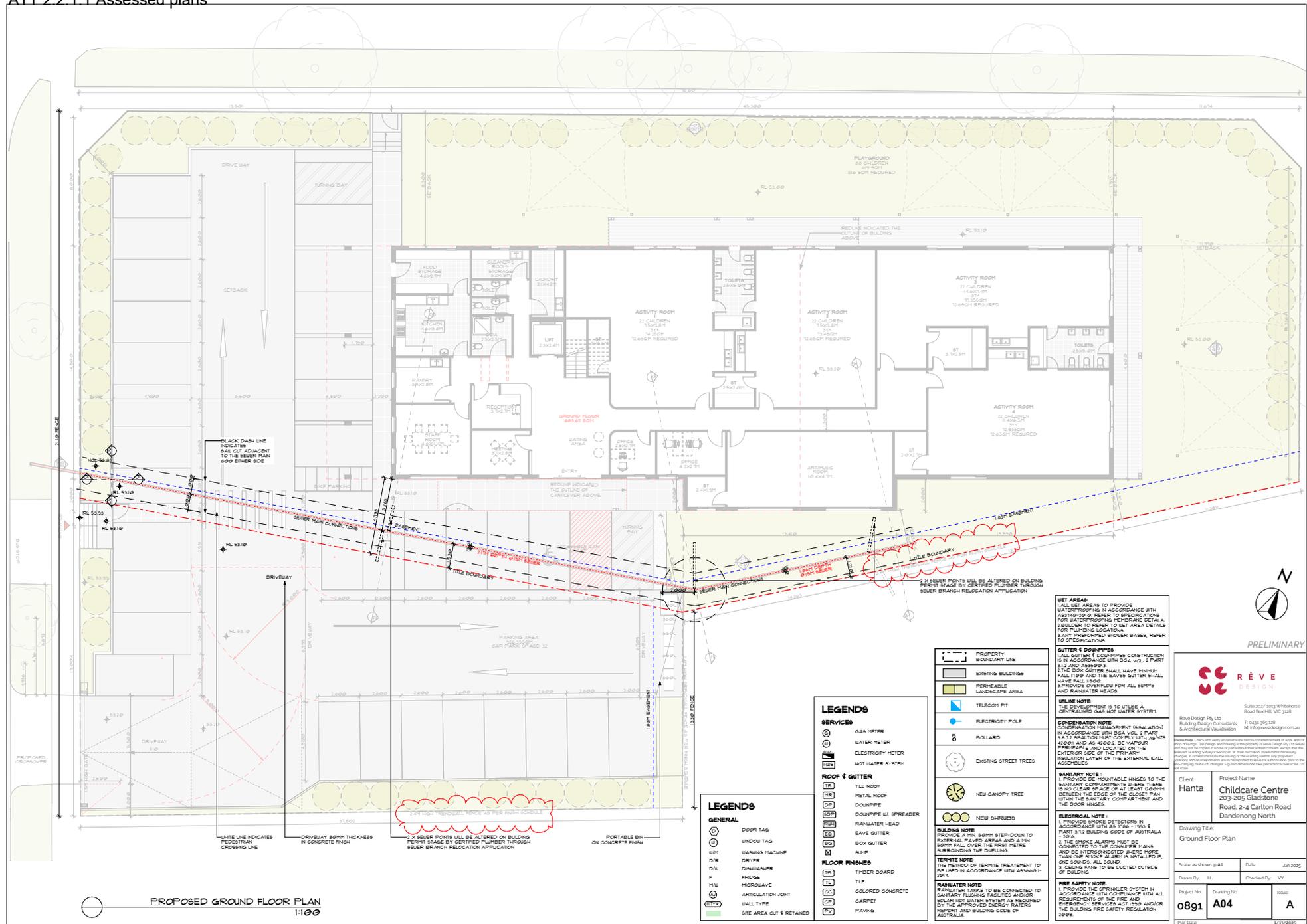
RÊVE DESIGN

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 Revo Design Pty Ltd Building Design Consultants T: 0434 356 128
 E: info@revedesign.com.au M: info@revedesign.com.au

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Client Hanta	Project Name Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North
Drawing Title Site Plan	
Scale as shown at A1	Date: Jan 2025
Drawn By: ML	Checked By: YV
Project No: 0891	Drawing No: A03
Issue: A	Issue: A
Plot Date: 1/31/2025	

SITE PLAN
1:200



PROPOSED GROUND FLOOR PLAN
1:100

LEGENDS

GENERAL

- DOOR TAG
- WINDOW TAG
- WM WASHING MACHINE
- DIR DRYER
- D/W DISHWASHER
- F FROGE
- M/W MICROVAPE
- ARTICULATION JOINT
- WALL TYPE
- SITE AREA CUT & RETAINED

ROOF & GUTTER

- TR TILE ROOF
- MR METAL ROOF
- COU COUINPE
- DS DOWNPIPE W/ SPREADER
- EH EAVE GUTTER
- BO BOX GUTTER
- SU SUMP

FLOOR FINISHES

- TB TIMBER BOARD
- TL TILE
- CC COLORED CONCRETE
- CP CARPET
- PA PAVING

PROPERTY BOUNDARY LINE

EXISTING BUILDINGS

PERMEABLE LANDSCAPE AREA

TELECOM PIT

ELECTRICITY POLE

BOLLARD

EXISTING STREET TREES

NEW CANOPY TREE

NEW SHRUBS

LEGENDS

SERVICES

- GAS METER
- WATER METER
- ELECTRICITY METER
- HOT WATER SYSTEM

WET AREAS

1. ALL WET AREAS TO PROVIDE WATERPROOFING IN ACCORDANCE WITH AS1410-2010. REFER TO SPECIFICATIONS FOR WATERPROOFING PERMEABLE DETAILS FOR PLUMBING LOCATIONS.

2. SANITARY COMPARTMENTS WHERE THERE IS NO CLEAR SPACE OF AT LEAST 100MM BETWEEN THE EDGE OF THE SLOPE FLANK WITHIN THE SANITARY COMPARTMENT AND THE DOOR HINGES.

ROOF & GUTTER

1. PROVIDE DOWNPIPE HINGES TO THE EXTERNAL PAVED AREAS AND A 100MM NORTH FALL OVER THE FRONT YARD SURROUNDING THE BUILDING.

TERMITE NOTE

1. THE METHOD OF TERMITE TREATMENT TO BE USED IN ACCORDANCE WITH AS3668-1:2014.

RAINWATER NOTE

1. PROVIDE THE SPRINKLER SYSTEM IN ACCORDANCE WITH ALL REQUIREMENTS OF THE FIRE AND EMERGENCY SERVICES ACT 1986 AND/OR THE BUILDING FIRE SAFETY REGULATION 2006.

WET AREAS

1. ALL WET AREAS TO PROVIDE WATERPROOFING IN ACCORDANCE WITH AS1410-2010. REFER TO SPECIFICATIONS FOR WATERPROOFING PERMEABLE DETAILS FOR PLUMBING LOCATIONS.

2. SANITARY COMPARTMENTS WHERE THERE IS NO CLEAR SPACE OF AT LEAST 100MM BETWEEN THE EDGE OF THE SLOPE FLANK WITHIN THE SANITARY COMPARTMENT AND THE DOOR HINGES.

ROOF & GUTTER

1. PROVIDE DOWNPIPE HINGES TO THE EXTERNAL PAVED AREAS AND A 100MM NORTH FALL OVER THE FRONT YARD SURROUNDING THE BUILDING.

TERMITE NOTE

1. THE METHOD OF TERMITE TREATMENT TO BE USED IN ACCORDANCE WITH AS3668-1:2014.

RAINWATER NOTE

1. PROVIDE THE SPRINKLER SYSTEM IN ACCORDANCE WITH ALL REQUIREMENTS OF THE FIRE AND EMERGENCY SERVICES ACT 1986 AND/OR THE BUILDING FIRE SAFETY REGULATION 2006.

PRELIMINARY

RÉVE DESIGN

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E reve@revedesign.com.au

Sub 207/203 Whitehorse Road Box Hill VIC 3088

Client: **Hanta**

Project Name: **Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North**

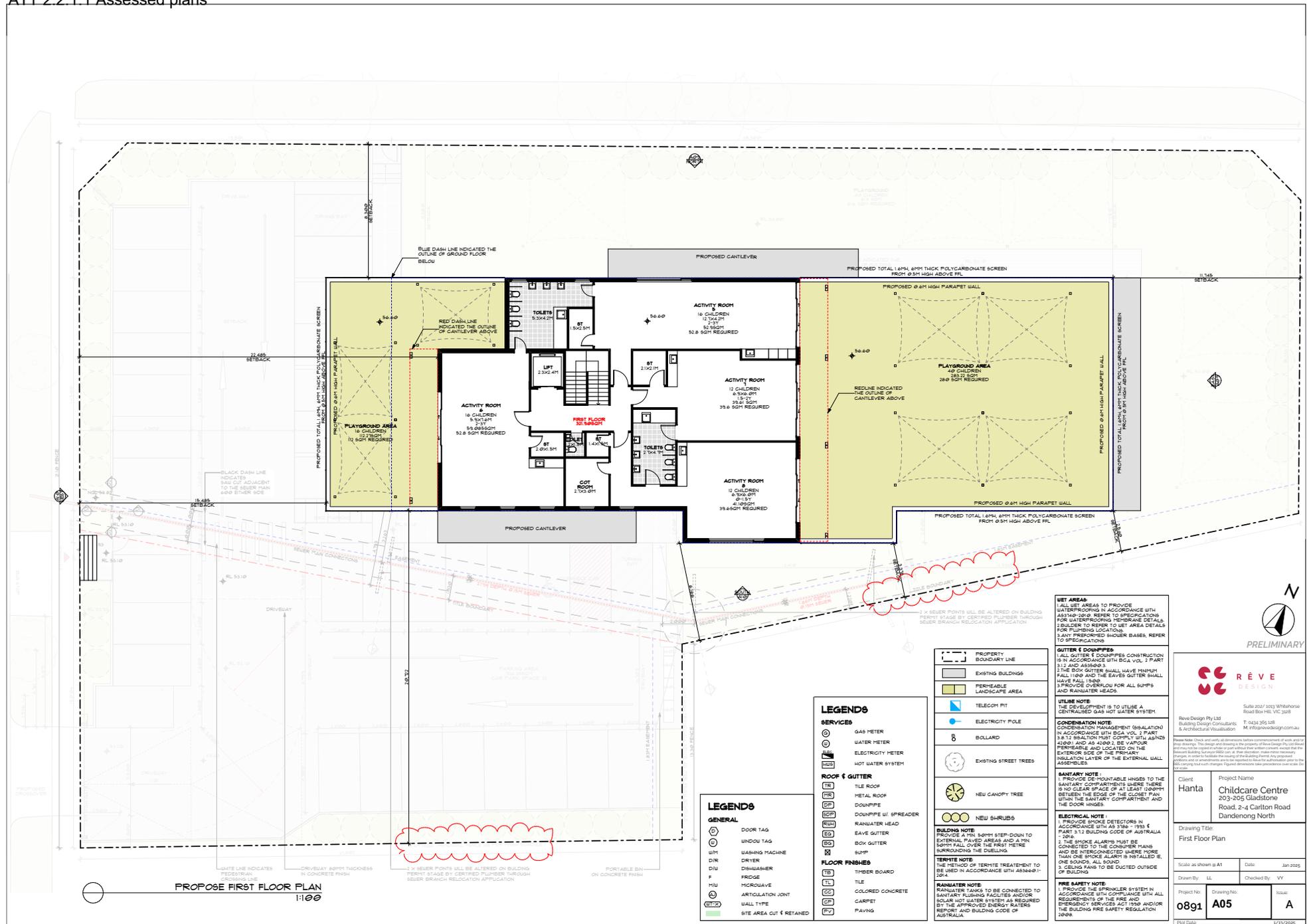
Drawing Title: **Ground Floor Plan**

Scale: as shown at A1 Date: Jan 2023

Drawn By: ML Checked By: VV

Project No: **0891** Drawing No: **A04** Issue: **A**

Plot Date: 1/31/2023



PROPOSE FIRST FLOOR PLAN
1:100

	PROPERTY BOUNDARY LINE		BLUE DASH LINE INDICATED THE OUTLINE OF GROUND FLOOR BELOW
	EXISTING BUILDINGS		RED DASH LINE INDICATED THE OUTLINE OF CANTILEVER ABOVE
	PERMEABLE LANDSCAPE AREA		BLACK DASH LINE INDICATES SANS CUT ADJACENT TO THE SEWER MAIN 400P EITHER SIDE
	TELECOM PIT		BLACK DASH LINE INDICATES SANS CUT ADJACENT TO THE SEWER MAIN 400P EITHER SIDE
	ELECTRICITY POLE		BLACK DASH LINE INDICATES SANS CUT ADJACENT TO THE SEWER MAIN 400P EITHER SIDE
	BOLLARD		BLACK DASH LINE INDICATES SANS CUT ADJACENT TO THE SEWER MAIN 400P EITHER SIDE
	EXISTING STREET TREES		BLACK DASH LINE INDICATES SANS CUT ADJACENT TO THE SEWER MAIN 400P EITHER SIDE
	NEW CANOPY TREE		BLACK DASH LINE INDICATES SANS CUT ADJACENT TO THE SEWER MAIN 400P EITHER SIDE
	NEW SHRUBS		BLACK DASH LINE INDICATES SANS CUT ADJACENT TO THE SEWER MAIN 400P EITHER SIDE

LEGENDS

SERVICES

- GAS METER
- WATER METER
- ELECTRICITY METER
- HOT WATER SYSTEM

ROOF & GUTTER

- TILE ROOF
- METAL ROOF
- COONPIPE
- DOWNPIPE W/ SPREADER
- RAINWATER HEAD
- EAVE GUTTER
- BOX GUTTER
- SHUPP

FLOOR FINISHES

- TIMBER BOARD
- TILE
- COLORED CONCRETE
- CARPET
- PAVING

LEGENDS

GENERAL

- DOOR TAG
- WINDOW TAG
- WASHING MACHINE
- DRYER
- DISHWASHER
- FROGE
- MICROWAVE
- ARTICULATION JOINT
- WALL TYPE
- SITE AREA CUT & RETAINED

WET AREAS
ALL WET AREAS TO PROVIDE WATERPROOFING IN ACCORDANCE WITH AS1410-2010. REFER TO SPECIFICATIONS FOR WATERPROOFING PERMEABLE DETAILS FOR PLUMBING LOCATIONS.
1. REFER TO REFER TO WET AREA DETAILS FOR PLUMBING LOCATIONS.
2. REFER TO REFER TO WET AREA DETAILS FOR PLUMBING LOCATIONS.
3. REFER TO REFER TO WET AREA DETAILS FOR PLUMBING LOCATIONS.

GUTTER & DOWNPIPES
ALL GUTTER & DOWNPIPES CONSTRUCTION IS IN ACCORDANCE WITH BCA VOL 2 PART 1.1.2 AND AS1410-2010.
1. THE BOX GUTTERS SHALL HAVE MINIMUM FALL TOWARD AND THE EAVE GUTTER SHALL HAVE FALL 1:50.
2. PROVIDE OVERFLOW FOR ALL SHUPS AND RAINWATER HEADS.

UTILISE NOTE
THE DEVELOPMENT IS TO UTILISE A CENTRALISED GAS HOT WATER SYSTEM.

CONDENSATION NOTE
CONDENSATION MANAGEMENT (SIGNALATION IN ACCORDANCE WITH BCA VOL 2 PART 1.1.2 AND AS1410-2010).
1. THE BOX GUTTERS SHALL HAVE MINIMUM FALL TOWARD AND THE EAVE GUTTER SHALL HAVE FALL 1:50.
2. PROVIDE OVERFLOW FOR ALL SHUPS AND RAINWATER HEADS.

SANITARY NOTE
SANITARY COMPARTMENTS MOUNTABLE HINGES TO THE EXTERIOR SIDE OF THE EXTERNAL WALL ASSEMBLIES.
1. PROVIDE OVERFLOW FOR ALL SHUPS AND RAINWATER HEADS.
2. PROVIDE OVERFLOW FOR ALL SHUPS AND RAINWATER HEADS.

REINFORCEMENT NOTE
THE REINFORCEMENT SHALL BE IN ACCORDANCE WITH AS1410-2010.
1. PROVIDE OVERFLOW FOR ALL SHUPS AND RAINWATER HEADS.
2. PROVIDE OVERFLOW FOR ALL SHUPS AND RAINWATER HEADS.

TERMINATE NOTE
THE METHOD OF TERMINATE TREATMENT TO BE USED IN ACCORDANCE WITH AS3660-1:2014.

RAINWATER NOTE
RAINWATER TANKS TO BE CONNECTED TO SANITARY PLUMBING FACILITIES AND/OR SOLAR HOT WATER SYSTEM AS REQUIRED BY THE APPROVED ENERGY RATERS REPORT AND BUILDING CODE OF AUSTRALIA.

PRELIMINARY

RÈVE DESIGN

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Building Design Consultants
16 Scotland Street
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M 0891 256 128

Sub 2027/2023 Whitehorse Road Box Hill VIC 3085

Client: **Hanta**
Project Name: **Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North**

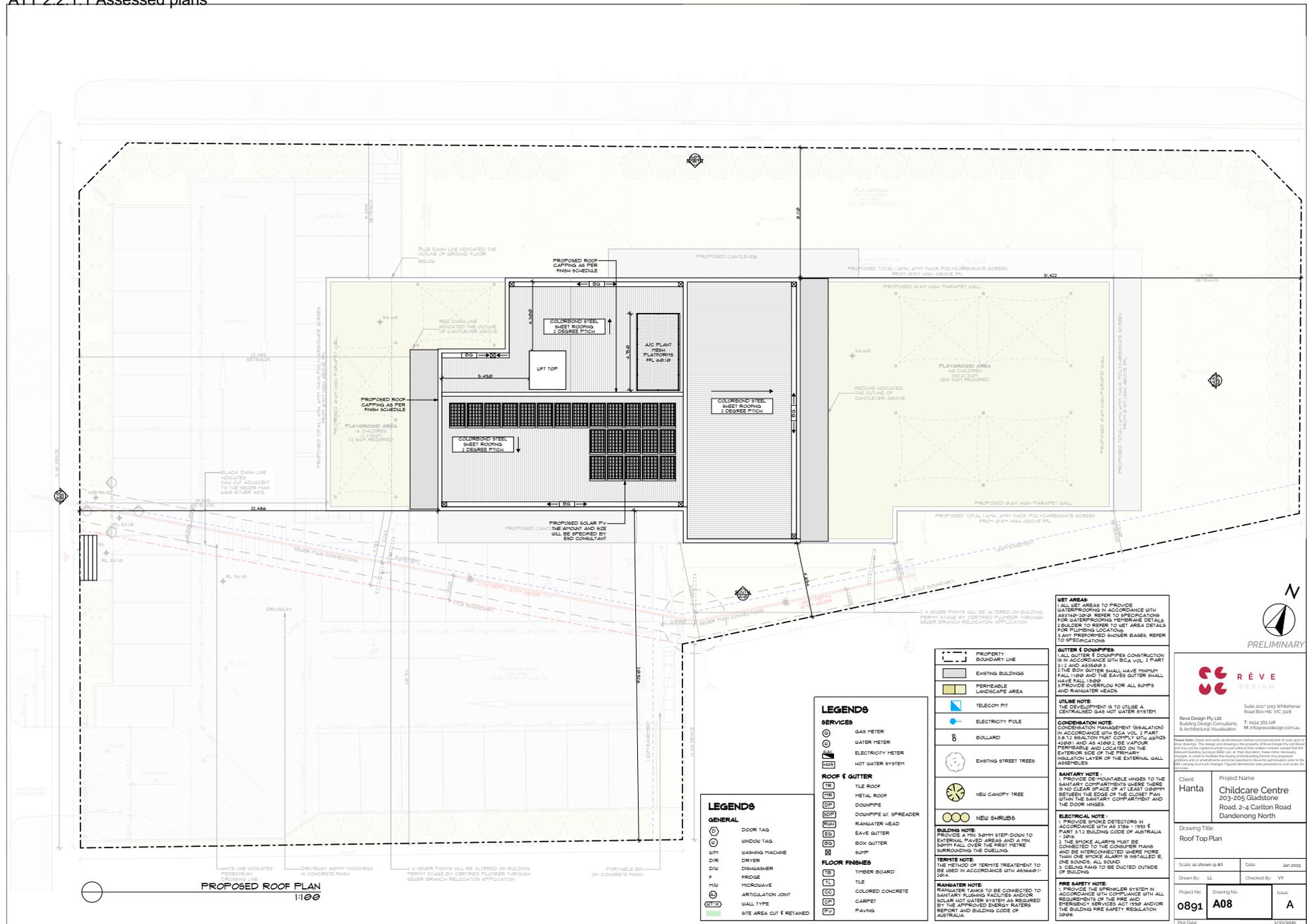
Drawing Title: **First Floor Plan**

Scale as shown at A1 Date: Jan 2025

Drawn By: ML Checked By: YV

Project No: **0891** Drawing No: **A05** Issue: **A**

PLD Date: 1/31/2025



PRELIMINARY

N

RÈVE DESIGN

Suite 207/ 1033 Whitehorse Road Box Hill VIC 3081
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M 0839490000@revedesign.com.au

Reve Design Pty Ltd
Building Design Consultants
& Architectural Visualisation

Client: **Hanta** Project Name: **Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North**

Drawing Title: **Roof Top Plan**

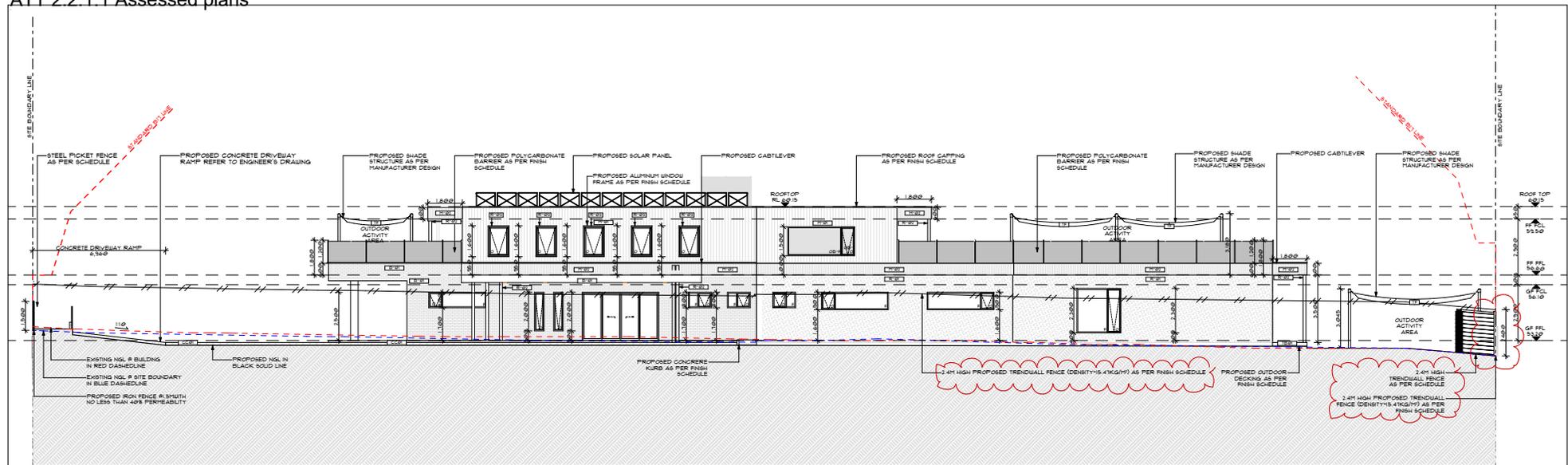
Scale as shown at A1 Date: Jan 2025

Drawn By: ML Checked By: VV

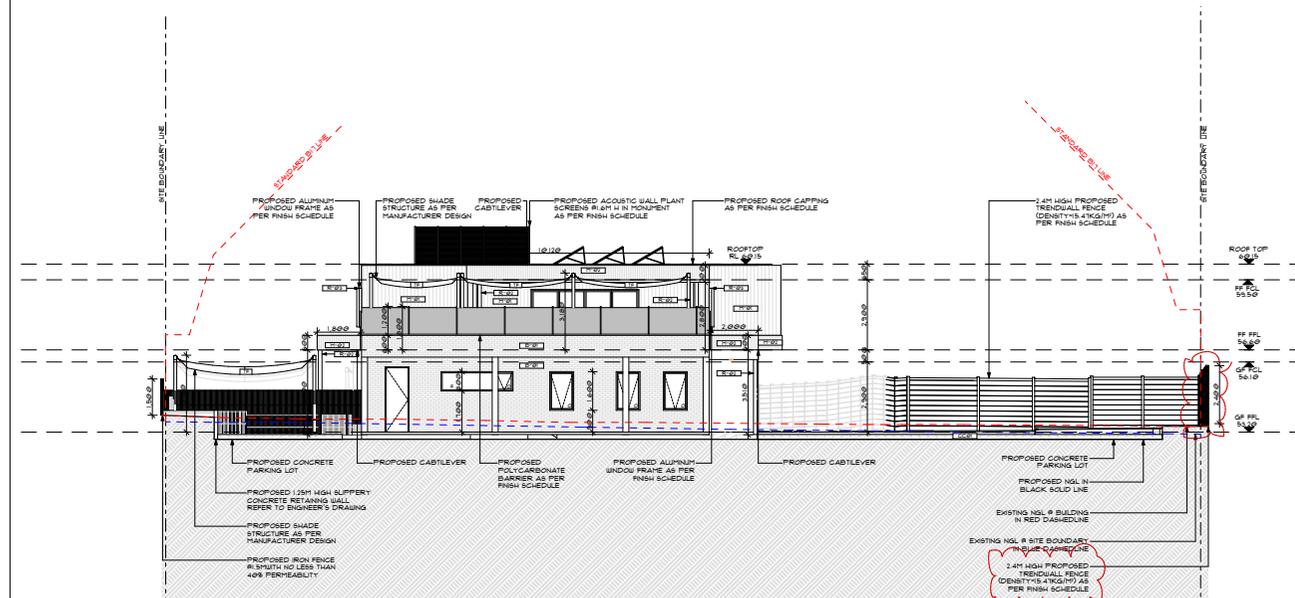
Project No: **0891** Drawing No: **A08** Issue: **A**

PLD Date: 1/31/2025

ATT 2.2.1.1 Assessed plans



SOUTH ELEVATION
1:100



WEST ELEVATION
1:100

MATERIAL SCHEDULE			
DESCRIPTION	2D REPRESENTATION	MATERIAL	SPECIFICATION
BRICK CLADDING		CORNH BRICK 100x75 3/4 BRICK	
PRECAST CONCRETE PANEL		PRECAST CONCRETE PANEL WITH DULUX NATURAL WHITE RENDER FINISH OR SPILAR	
BLACK COLUMN		STEEL COLUMN WITH BLACK RENDER FINISH OR SPILAR	
ALUMINUM WINDOW FRAME		ALUMINUM WINDOW FRAME WITH ORANGE RENDER FINISH OR SPILAR	
MATRIX STEEL PANEL		WHITE STEEL/ALUMINUM OR SPILAR	
MATRIX STEEL PANEL		BLACK STEEL/ALUMINUM OR SPILAR	
MATRIX STEEL PANEL		ORANGE STEEL/ALUMINUM OR SPILAR	
OUTDOOR DECKING		EKODECK COMPOSITE DECKING BACKBEACH OR SPILAR	
DRIVEWAY		CONCRETE	
OUTDOOR SHADE STRUCTURE		ABACUS SHADE STRUCTURE PEARL WHITE PVDF BARRIER STEEL	
STEEL PICKET FENCE		STEEL PICKET FENCE R 300/18 NO LESS THAN 40% PERMEABILITY	
ROOF PLANT ACUSTIC SCREENS		CON-FRONT ACUSTIC WALL PLANT SCREENS DENSITY 18KG/M ² MOUNTMENT	
POLYCARBONATE BARRIER		PLAT SOLID POLYCARBONATE SHEET PALM WHITE DIFFUSER 4MM THICK, TRANSPARENCY 50%	

PRELIMINARY

Rêve
DESIGN

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Road Box Hill VIC 3088
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M: 0800 499 699
E: info@revedesign.com.au

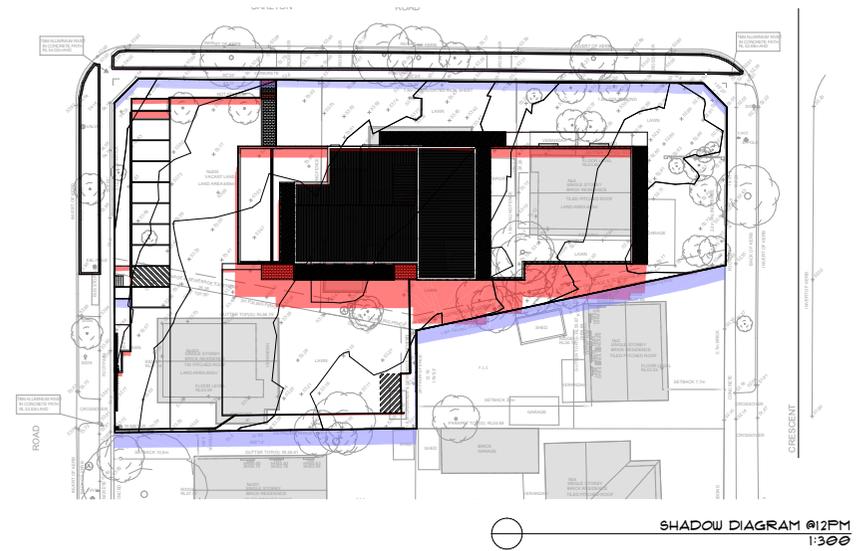
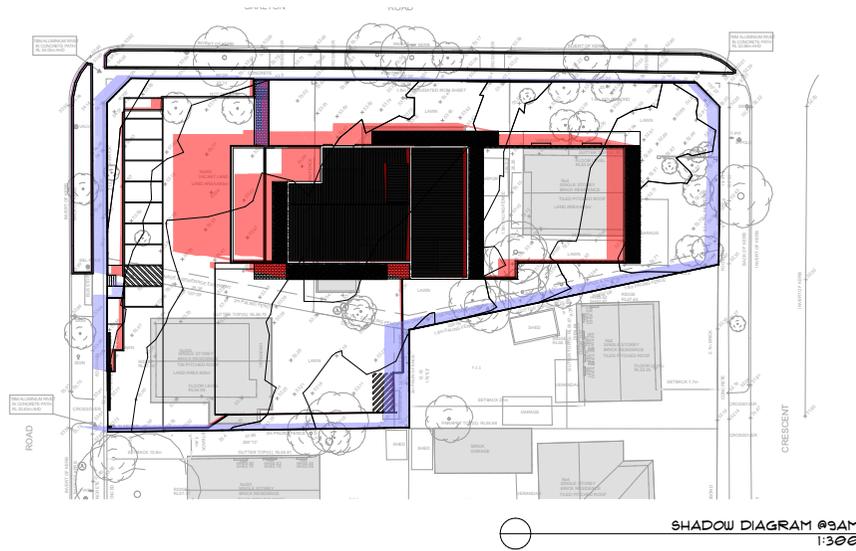
Reve Design Pty Ltd
Building Design Consultants
& Architectural Visualisation

Client: **Hanta**
Project Name: **Childcare Centre
203-205 Gladstone
Road, 2-4 Carlton Road
Dandenong North**

Drawing Title:
Elevations

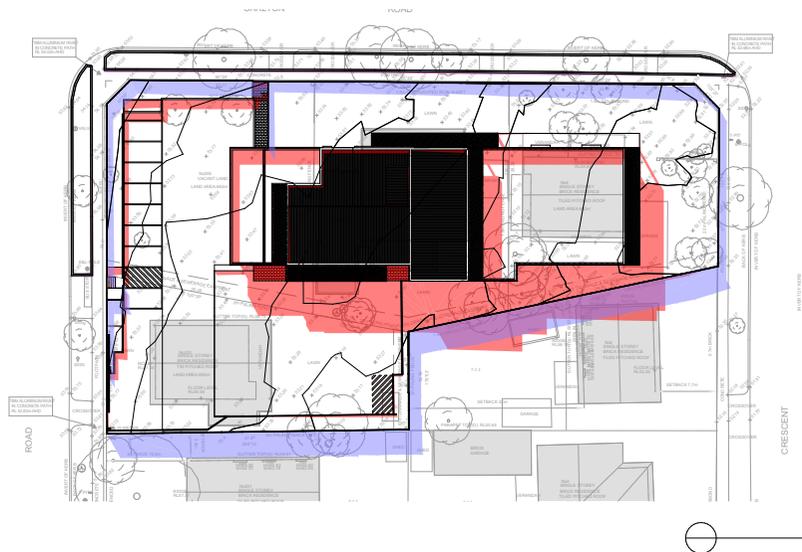
Scale as shown at A1 Date: Jan 2023
Drawn By: ML Checked By: YV
Project No: 0891 Drawing No: A10 Issue: A
Plot Date: 1/31/2023

ATT 2.2.1.1 Assessed plans



SHADOW LEGENDS

- FENCE SHADOW
- BUILDING SHADOW



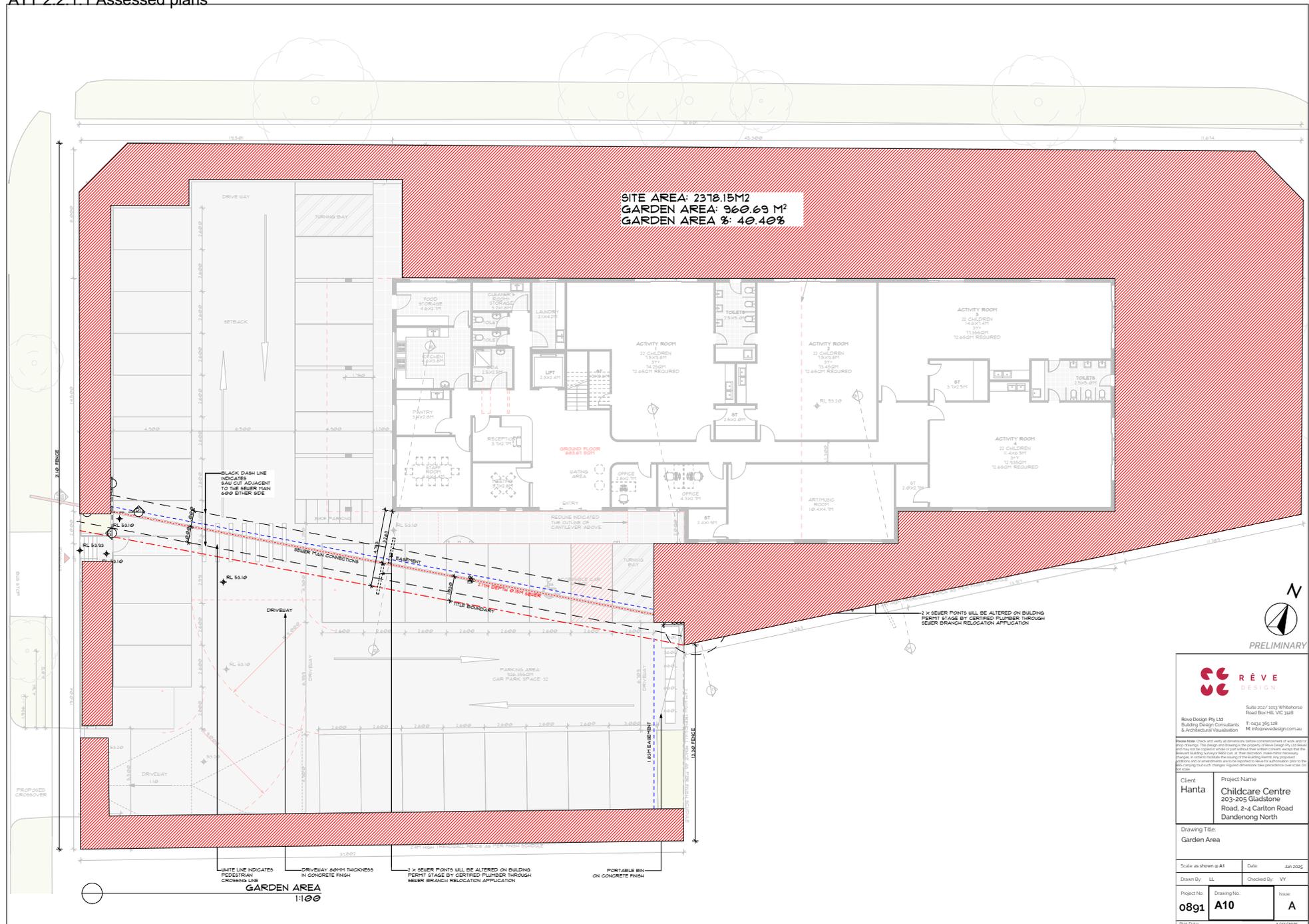
N

PRELIMINARY

Suite 202/ 1013 Whitehorse Road Box Hill VIC 3088
 Reve Design Pty Ltd Building Design Consultants T 0434 356 128
 & Architectural Visualisation M info@revedesign.com.au

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Client Hanta	Project Name Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North	
Drawing Title Shadow Diagrams		
Scale as shown at A1	Date: Jan 2025	
Drawn By: JL	Checked By: YV	
Project No: 0891	Drawing No.: A12	Issue: A
Plot Date: 1/31/2025		



PRELIMINARY

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 Phone: T 0343 395 128
 Email: M info@revedesign.com.au

Client Hanta	Project Name Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North
Drawing Title Garden Area	
Scale as shown at A1	Date Jan 2025
Drawn By SL	Checked By NY
Project No 0891	Drawing No. A10
Plot Date 1/31/2025	Issue A

ATT 2.2.1.1 Assessed plans



PERSPECTIVE 01



PERSPECTIVE 02



PERSPECTIVE 03

PRELIMINARY

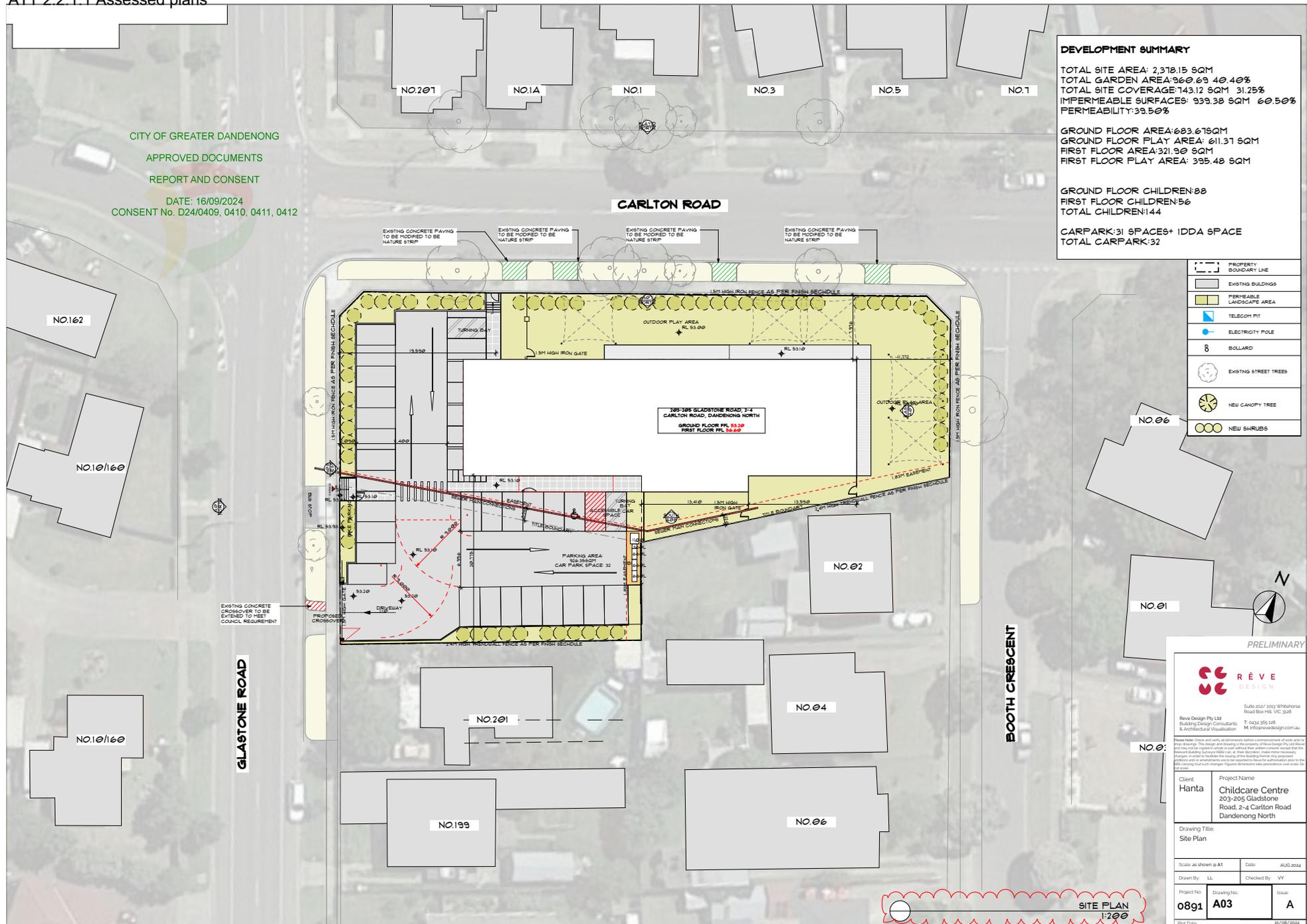


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 Réve Design Pty Ltd
 Building Design Consultants & Architectural Visualisation
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 www.revedesign.com.au

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Client Hanta	Project Name Childcare Centre 203-205 Gladstone Road, 2-4 Carlton Road Dandenong North
Drawing Title PERSPECTIVE	
Scale as shown at A1	Date: Jan 2025
Drawn By: ML	Checked By: YV
Project No: 0891	Drawing No: A14
Issue: A	
Plot Date: 1/31/2025	

ATT 2.2.1.1 Assessed plans



CITY OF GREATER DANDENONG
 APPROVED DOCUMENTS
 REPORT AND CONSENT
 DATE: 16/09/2024
 CONSENT No. D24/0409, 0410, 0411, 0412

DEVELOPMENT SUMMARY
 TOTAL SITE AREA: 2,378.15 SQM
 TOTAL GARDEN AREA: 960.69 40.40%
 TOTAL SITE COVERAGE: 143.12 SQM 31.25%
 IMPERMEABLE SURFACES: 939.38 SQM 60.50%
 PERMEABILITY: 39.50%
 GROUND FLOOR AREA: 683.67 SQM
 GROUND FLOOR PLAY AREA: 611.37 SQM
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 FIRST FLOOR CHILDREN: 56
 TOTAL CHILDREN: 144
 CARPARK: 31 SPACES+ IDDA SPACE
 TOTAL CARPARK: 32

	PROPERTY BOUNDARY LINE
	EXISTING BUILDINGS
	PERMEABLE LANDSCAPE AREA
	TELECOM PIT
	ELECTRICITY POLE
	BOLLARD
	EXISTING STREET TREES
	NEW CANOPY TREE
	NEW SHRUBS

PRELIMINARY

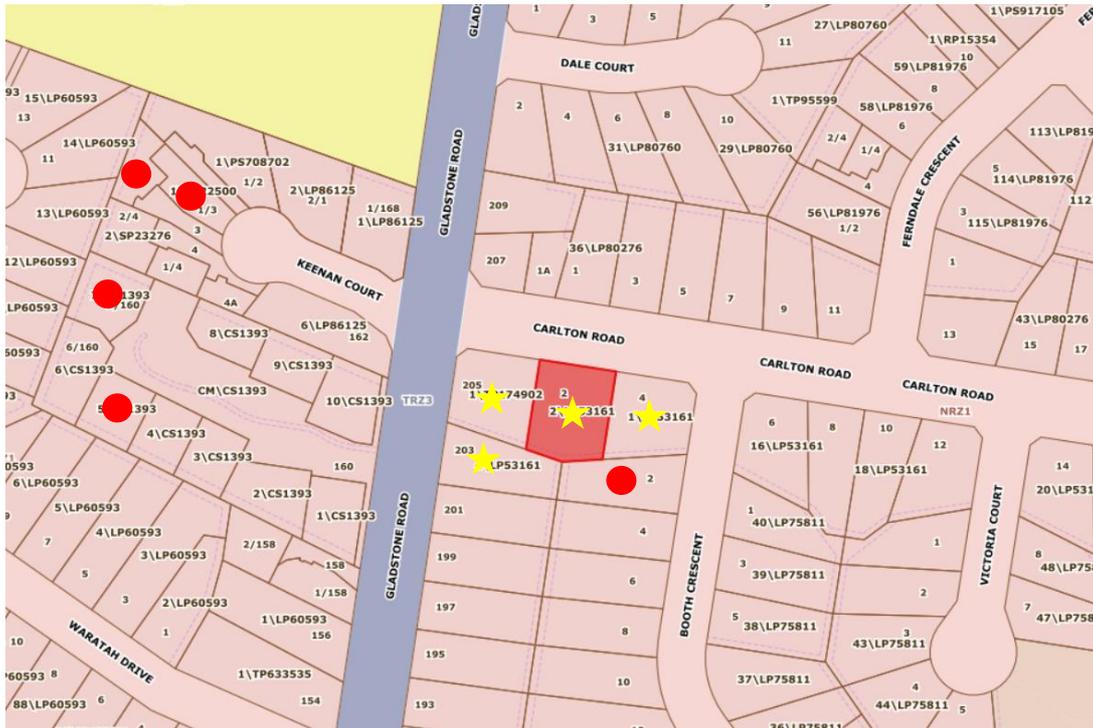
Rêve Design
 Suite 207/ 203 Whitehorse Road Box Hill VIC 3088
 Phone: T 0434 395 128
 Email: M. info@rivedesign.com.au

Client: Hanta
 Project Name: Childcare Centre
 203-205 Gladstone Road, 2-4 Carlton Road
 Dandenong North

Drawing Title: Site Plan

Scale as shown at A1 Date: AUG 2024
 Drawn By: JL Checked By: VV
 Project No: 0891 Drawing No: A03 Issue: A
 Plot Date: 31/08/2024

ATT 2.2.1.2 Location of objectors



LEGEND	
Subject site	★
Location of objectors	●

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise.

Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Design Standards	Assessment	Requirement met/Requirement not met/NA
Design standard 1 - Accessways	Accessways must: <ul style="list-style-type: none"> • Be at least 3 metres wide. 	✓ Standard met The accessway has a minimum width of 5.5 metres.
	<ul style="list-style-type: none"> • Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. 	✓ Standard met
	<ul style="list-style-type: none"> • Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. 	NA
	<ul style="list-style-type: none"> • Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. 	✓ Standard met
	<ul style="list-style-type: none"> • If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction. 	✓ Standard met All vehicles can exit the site in a forward motion.
	<ul style="list-style-type: none"> • Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone. 	✓ Standard met A passing area of a minimum 5 metres wide and 7 metres long at the entrance is provided.
	<ul style="list-style-type: none"> • Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. 	✓ Standard met
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	✓ Standard met
If entry to the car space is from a road, the width of the accessway may include the road.	✓ Standard met	

<p>Design standard 2 – Car parking spaces</p>	<p>Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.</p>	<p>✓ Standard met</p>																											
	<p>Table 2: Minimum dimensions of car parking spaces and accessways</p> <table border="1" data-bbox="495 236 1400 627"> <thead> <tr> <th>Angle of car parking spaces to access way</th> <th>Accessway width</th> <th>Car space width</th> <th>Car space length</th> </tr> </thead> <tbody> <tr> <td>Parallel</td> <td>3.6 m</td> <td>2.3 m</td> <td>6.7 m</td> </tr> <tr> <td>45°</td> <td>3.5 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>60°</td> <td>4.9 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td rowspan="4">90°</td> <td>6.4 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>5.8 m</td> <td>2.8 m</td> <td>4.9 m</td> </tr> <tr> <td>5.2 m</td> <td>3.0 m</td> <td>4.9 m</td> </tr> <tr> <td>4.8 m</td> <td>3.2 m</td> <td>4.9 m</td> </tr> </tbody> </table> <p><i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i></p>		Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m	5.8 m	2.8 m	4.9 m	5.2 m	3.0 m	4.9 m	4.8 m
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	<p>Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.</p> <p>Table 3: Ramp gradients</p> <table border="1"> <thead> <tr> <th>Type of car park</th> <th>Length of ramp</th> <th>Maximum grade</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Public car parks</td> <td>20 metres or less</td> <td>1:5 (20%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:6 (16.7%)</td> </tr> <tr> <td rowspan="2">Private or residential car parks</td> <td>20 metres or less</td> <td>1:4 (25%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:5 (20%)</td> </tr> </tbody> </table>	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	NA
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	longer than 20 metres	1:6 (16.7%)													
Private or residential car parks	20 metres or less	1:4 (25%)													
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	Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	NA													
	Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	NA													
Design standard 4: Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided:	NA													
	<ul style="list-style-type: none"> At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. 	NA													
	<ul style="list-style-type: none"> Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation. The design and operation is to the satisfaction of the responsible authority. 	NA													
Design standard 5: Urban design	Ground level car parking, garage doors and accessways must not visually dominate public space.	✓ Standard met													
	Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	NA													
	Design of car parks must take into account their use as entry points to the site.	✓ Standard met													
	Design of new internal streets in developments must maximise on street parking opportunities.	NA													
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met A condition is imposed on the permit to provide lighting in the car parking area.													

ATT 2.2.1.3 Clause 52.06 Assessment

	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ Standard met
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ Standard met



3 PUBLIC QUESTION TIME

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
 - i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
 - ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
 - i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
 - ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
 - iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
 - iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:
 - i) must advise the Meeting accordingly; and
 - ii) will make the question available to Councillors or Members upon request.
 - iii) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- e) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.



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- f) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
 - g) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
 - h) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
 - i) The text of each question asked and the response will be recorded in the minutes of the Meeting.



4 OFFICERS REPORTS - PART 2

4.1 POLICY AND STRATEGY

4.1.1 Review of Council Policies - Policies for Abolition

Responsible Officer:	Executive Director Corporate Development Manager Governance, Legal & Risk
Attachments:	1. Policy - Community Response Grants [4.1.1.1 - 5 pages] 2. Policy - Freedom of Information [4.1.1.2 - 7 pages]

Purpose

1. A review of Council's Policy Register has been conducted and two (2) policies have been identified for abolition. The principal objective of the review was to ensure that all Council policies remain current and up-to-date.

Officer Recommendation

That Council APPROVES the abolition of the following policies, for the reasons as outlined in this report:

1. **Community Response Grants Policy; and**
2. **Freedom of Information Policy.**

Executive Summary

2. Council policies are in place to ensure accordance with relevant legislation, regulations and best practice. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions. When a policy is identified by Council's Executive Management Team as irrelevant or surplus to Council's needs it is presented to Council for abolition.

Background

3. Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.
4. Each policy is developed in order to address specific matters and objectives as outlined in the current Council Plan or as required by legislation.
5. Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies are also reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.



6. Ongoing review of all organisational Council Policies has found two (2) existing policies to be superseded or superfluous to Council's current operational requirements and can now be abolished.

Proposal

7. It is proposed that the following policies be abolished for the reasons provided in the table below:

Policy	Reason for Abolition
Community Response Grants Policy	This Policy has been superseded by the Community Grants Program Policy adopted by Council on the 11 December 2023
Freedom of Information Policy	Content of this policy is covered by Council's Public Transparency Policy as required by the Local Government Act, and other relevant legislation and regulation (for example Freedom of Information Act).

Governance Compliance

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

8. There are no financial implications associated with this report.

Legal/Risk Implications

9. There are no legal / risk implications relevant to this report.

Environmental Implications

10. There are no environmental implications relevant to this report.

Community and Stakeholder Consultation

11. Prior to a policy being presented to Council for abolition it is presented to the Executive Management Team for evaluation.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

12. This report is consistent with the following principles in the Community Vision 2040:
- Not Applicable
13. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- Not Applicable



Legislative and Policy Obligations

14. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- Related Council Policies, Strategies or Frameworks.



Greater Dandenong Policy

Community Response Grants Policy

Policy Endorsement:	Endorsement required by Council or		
Policy Superseded by this Policy	Community Response Grants Policy		
Directorate:	Community Services		
Responsible Officer:	Manager Community Development, Sport and Recreation		
Policy Type:	Discretionary		
File Number:	A5850280	Version No:	3
1 st Adopted by Council	22 September 2014 Minute No. 712	Last Adopted by Council:	9 September 2019 Minute No. 1175
Review Period:	3 years	Next Review:	June 2022

1. Purpose

The purpose of this Policy is to provide a framework for the operation and delivery of the Community Response Grants Program.

2. Background

Council recognises that financial assistance through a Community Response Grant can support individuals or community groups to achieve success in their chosen endeavour or activity. Council also recognises the need for a responsive, simple and small grant program that aligns with the Council Plan.

3. Scope

This Policy applies to monetary grants provided through the Community Response Grants Program and applies to Council staff, Councillors, grant recipients and other parties that may become involved in the grants process.

This policy strengthens Council's position to deliver good practice grants administration and meet requirements under the *Local Government Act 1989* and the Local Government Amendment Bill 2014 Section 195A – Prohibition of Councillors discretionary funds.

4. Human Rights and Responsibilities Charter – Compatibility Statement

The aims of this Policy support and uphold the intentions of the Human Rights and Responsibilities Charter.



Greater Dandenong Policy

5. References

- Endorsement at the Ordinary Council Meeting 9 October 2017
- Council Plan (current)
- Community Development Framework November (current)
- Community Engagement Policy (current)
- Diversity, Access and Equity Policy (current)
- Electronic Gaming Policy (current)
- Disability Policy (current)
- Language and Communication Policy (current).

6. Definitions

The following definitions apply in the reading of this Policy.

Grant	A payment of money by Council to an individual or community group for an agreed purpose and subject to conditions
Individuals	Residents of the City of Greater Dandenong (excluding Council staff)
Community Groups	Not-for-profit or voluntary groups that receive minimal or no funding to run group activities or programs that provide benefit to members and/or the wider community. Includes groups deemed to be providing services and activities that involve and benefit residents of the City of Greater Dandenong, such as sporting and hobby clubs, seniors' groups, youth groups, children's and family's groups, cultural groups, service clubs, environmental groups, emergency service volunteer groups and social support groups (e.g. disability support groups).
Schools	Primary and secondary schools in the City of Greater Dandenong only in relation to grant applications for activities that are not part of the core school curriculum and include the broader community.
Legal Entity	An incorporated association, a co-operative, company limited by guarantee or trust.

7. Council Policy

7.1 Policy Statement

The Community Response Grants Program provides opportunities for individuals and community groups, including schools, to apply for small grants through a simple and convenient application process that is open throughout the year.



Greater Dandenong Policy

7.2 Policy Principles

The Policy upholds and reinforces the Commonwealth Grant Guideline principles (2013):

- Robust planning and design
- Collaboration and partnerships
- Proportionality
- Outcomes orientation
- Achieving value with public money
- Governance and accountability
- Probity and transparency.

7.3 Program Principles (Community Development Framework)

- Asset based - building resilience by identifying the strengths that exist within a community and helping harness these to address issues that affect them.
- Place based - focusing on neighbourhoods and places where people meet to identify community needs and understand opportunities for improvement.
- Needs and outcomes focused - involving residents in finding solutions to their needs and helping community leaders to foster positive change in their communities.
- Connecting people - supporting residents' active participation in their local community and encouraging them to work together on common goals.
- Civic participation - supporting and linking residents together to make a difference in the civic life of their community and developing the skills, knowledge, values, and motivation to make the difference through political and non-political processes.
- Partnerships and relationships - establishing partnerships and relationships with community members and organisations to develop trust and collaboration with council.
- Funding focus - helping to secure community funding and resources that support community initiatives.
- Access and equity - delivering initiatives that are developed in a manner that is respectful of diversity and promotes equity and equal access for all.

7.4 Program Aims

The aims of the Community Response Grants Program are to:

- Encourage individuals who are residents of the City of Greater Dandenong to develop their talents and abilities to achieve their goals and ambitions.
- Support small not-for-profit community groups and clubs that receive minimal or no funding.
- Create opportunities for new not-for-profit community groups, clubs and/or associations who have recently established or have not previously accessed Council's grants program, to support their development and running of activities.
- Support not-for-profit groups to deliver small, responsive community led projects and initiatives open to the wider Greater Dandenong community.



Greater Dandenong Policy

7.5 Implementation Principles

- Budget
 - Determined by Council through the annual budget process
 - Allocated on a quarterly basis.
- Assessment and Decision making
 - Officers will conduct an eligibility check on all applications received
 - Officers will assess applications and make funding recommendations against criteria
 - Where an application is deemed to not fit within the purpose or aims of the Community Response Grants Program, or present a potential risk, officers may:
 - Seek additional information from the applicant – to be provided within two weeks of contact; and/or,
 - Refer application to Team Leader of Community Funding for formal review – who may approve or decline the application, and where available refer applicant to an alternative suitable grant program.
 - Decision making is under delegation from the Council to the Director Community Services
 - Unless further information is requested by officers, applicants will receive formal notification of outcomes within four weeks of submission
 - Reporting to Council for noting of successful grants to be included with Corporate Quarterly Reporting.
 - Reporting to the public to be in the Annual Report.
- Program
 - Funding amounts are set for individuals and community groups within this policy via four categories
 - Grants will be fully funded where all applicable criteria are met
 - Applications for grants can be made at any time of the year and applicants will be notified of the outcome within four weeks of application
 - Only one grant per group per annum under the Community Response Grants Program
 - Only one grant per individual in 24 months.
- Conditions
 - Grants will be subject to conditions which will be outlined in the notification letter
 - Grant recipients will be required to acquit grants, including reporting on expenditure of grant funds, and the results and benefits of funded activities
 - Where grant recipients fail to comply with conditions Council shall take appropriate action, such as designating the group as ineligible for further grants or taking action to reclaim funds already paid, dependent on the specific circumstances of the case.
- Promotion and Communications
 - The Community Response Grant Program will be widely promoted to ensure all residents of City of Greater Dandenong have access to this program



Greater Dandenong Policy

8. Related Documents

- Community Response Grants Program Guidelines.



Greater Dandenong Policy

Freedom of Information Policy

Policy Endorsement:	Endorsement required by Council		
Policies superseded by this policy:	Not applicable		
Directorate:	Corporate		
Responsible Officer:	Manager Governance		
Policy Type:	Discretionary		
File Number:	A1166214	Version No:	004
1 st Adopted by Council:	22 February 2010 Minute No. 419	Last Adopted by Council:	22 July 2019 Minute No. 1129
Review Period:	Four Years	Next Review:	July 2023

1. Purpose

This Policy has been developed to meet the requirements set out in the *Freedom of Information Act 1982* in regards to 'access to documents'.

2. Background

The Victorian *Freedom of Information Act 1982* (The Act) extends the right of the community to access information in the possession of the Government of Victoria and its 'agencies'. It also provides for the amendment of personal records. Subject to the Act every person has a legally enforceable right to obtain access to information from designated agencies.

Greater Dandenong City Council is a prescribed 'agency' under the Victorian *Freedom of Information Act 1982* and is responsible for assessing and responding to all Freedom of Information requests in accordance with the Act and any professional standards developed by the Information Commissioner under the Act. The information sought by an applicant under the Act must be in written form (book, map, plan, photograph, disc, tape, film) and must be in the constructive possession of the Greater Dandenong City Council.

3. Scope

All employees, Councillors, contractors and volunteers of the City of Greater Dandenong are subject to the legal requirements set out in the Act and are expected to comply with both its objectives and obligations.

Applicants have the right to request any document which is in the "constructive possession" of Council, but access is subject to any possible exemptions as they appear in the *Freedom of Information Act 1982*.



Greater Dandenong Policy

For a request to be valid, it must be made in writing, clear enough to enable an officer to identify the documents, and it must be accompanied by an application fee as prescribed under the Act.

Under the *Freedom of Information (Access Charges) Regulations 2004* a charge other than the application fee may apply for copies of requested documents.

4. References

- Originally adopted at the Ordinary Council Meeting on 22 February 2010
- Victorian *Freedom of Information Act 1982*
- *Privacy and Data Protection Act 2014*
- *Health Records Act 2001*
- *Public Records Act 1973*
- *Local Government Act 1989*
- *Family Violence Protection Act 2008*

5. Definitions

The 'Act' means the *Freedom of Information Act 1982* for the purpose of this policy.

'Agency' means a department, Council or a prescribed authority.

'Applicant' means a person who has made a request in accordance with section 17 or has applied under section 12(1) of the Act for a statement published by a Principal Officer to be altered.

'Document' as defined under the Act, includes a map, graph, drawing, photograph, label or other attachment, disc, tape, sound track, or film, as well as a document that has been hand written or typed. Information held on computer disk or in a database fits the definition of a document. This includes any copies, reproductions or duplications and any words, figures, letters or symbols which are capable of carrying a definite meaning to persons conversant with them.

6. Council Policy

Greater Dandenong City Council will assess and respond to all Freedom of Information applications received in accordance with the *Freedom of Information Act 1982* and any professional standards developed by the Information Commissioner under the Act.

Applications under the Act must be forwarded to Council in writing. All applications must be accompanied by a statutory application fee in order to validate the request, unless Council has agreed to waive the fee due to financial hardship. Applications may be received on the appropriate application form or by way of letter, email or facsimile which clearly states that it is a request under the Act.



Greater Dandenong Policy

Section 17 of the Act requires applicants to state their requests clearly enough for relevant documents to be identified and Council has a legal obligation to assist the applicant in doing so. The processing of a request is not required to begin until it is sufficiently specific and clear as to which documents are being sought by an applicant.

All valid requests under the Act must be processed and a written response/decision provided to the applicant within 30 days.

Under Section 21(2)(a) of the Act, an agency may extend the 30 day period for deciding a request if consultation is required under section 29, 29A, 31, 31A, 33, 34 or 35 of the Act. Under this provision, an agency may extend the period by a maximum of 15 days. Under section 21(2)(b) of the Act a 30 day extension may be requested by an agency in any case, if agreed by the applicant.

Council's Freedom of Information Officers are responsible for coordinating each valid request in accordance with the Act. It is the responsibility of individual Council Officers in the relevant departments of Council, as requested by the Council's Freedom of Information Officers, to conduct a thorough and diligent search for all documents falling within each of the requests.

Decision on Access to Documents

Under section 26 of the *Freedom of Information Act*, Council's Chief Executive Officer is deemed responsible for making decisions relating to access to documents and advising applicants in writing of that decision. By way of an Instrument of Delegation, this power has been delegated to Council's Freedom of Information Officers.

Based on the provisions of the Act, the decision in each case may be that access is:

- granted in full; or
- granted in part; or
- denied in full.

Council's Freedom of Information Officers, in relation to the provisions of the Act, will decide on any document regarded as possibly exempt and whether it should be released or released with exempt details removed.

An applicant must also be advised if a document has been lost, never existed or has been destroyed.

Application Fee

Under section 17(2A) of the Act, the applicant must pay the prescribed application fee.

Under section 17(2B) of the Act, an applicant may seek a waiver or reduction of the fee if evidence of financial hardship is provided with the request. A suitable example of evidence showing financial hardship would be a current Health Care Concession Card or Pension Card.



Greater Dandenong Policy

Access Charges

Under section 22 of the Act, access charges may also apply for dealing with applications. A charge, other than the application fee, may be made for:

- time spent conducting a routine search;
- costs incurred in supervising the inspection of documents;
- costs incurred in photocopying documents; and
- cost associated with making arrangements to view documents, or to provide a written transcript.

Applicants will be advised of any access charges prior to a decision being released.

Refusal to Process Request

Part IV of the *Freedom of Information Act 1982* provides several categories of information to be exempt from release. The main exemptions are:

- cabinet documents ;
- internal working documents;
- documents affecting legal proceedings;
- documents affecting personal privacy;
- documents containing information obtained in confidence;
- documents relating to trade secrets; and
- documents to which secrecy provisions of another Act apply.

Under section 67(4) of the *Freedom of Information Act 1982* and section 25 of the *Freedom of Information (Amendment) Act 1993*, an applicant who seeks access to Council documents that came into existence before 1 January 1989 is not entitled to receive access (except if the documents contain the personal information of the applicant).

Sections 24, 24A, 25 and 25A of the Act explain the circumstances under which the Greater Dandenong City Council may refuse or defer access to information.

Notification and Consultation requirements

Under sections 33 (personal affairs information) and 35 (information obtained in confidence) of the Act, the agency must notify a person or government, who is the subject of that information, about the request and seek their views as to whether the disclosure of the information should occur.

In 2017, section 33A was inserted into the *Freedom of Information Act 1982* in connection with the *Family Violence Protection Act 2008*.



Greater Dandenong Policy

Section 33A of the Act states if the person who is required to be notified about a request is a child, Council may notify either or both the child and a parent (guardian).

Council **must not** notify or seek the views of a parent (guardian) of:

- a child who may be subject to family violence; or
- the parent (guardian) is a person of concern or is alleged to pose a risk of family violence to the child.

Amendment of Personal Records

Under section 39 of the Act, an individual, or in the case of a deceased person, the next-of-kin, is entitled to request in writing the correction, or amendment of any information pertaining to the individual's own personal affairs that has been previously released to that person.

A request for amendment of personal records must be made in writing and provide details about the incomplete or incorrect information in accordance with section 40 of the Act.

Right of Review and Complaint Process

Under the *Freedom of Information Act 1982* where an applicant is not satisfied with Council's decision regarding an FOI application, the applicant has a right to apply to the Information Commissioner for a review. The Information Commissioner is able to review decisions where Council:

- refused access to a document under the Act;
- deferred access to a document;
- did not waive or reduce an application fee; or
- refused to amend a personal record.

Applications for review of an FOI decision by the Information Commissioner must be made within 28 days of receiving the decision from Council. There are no fees or costs associated with requesting a review.

The applicant can also complain to the Information Commissioner, if Council:

- made a decision that a requested document does not exist or cannot be located;
- delayed processing an FOI request; or
- any other action taken or failed to be take in performing its functions and obligations under the FOI Act.

A complaint to the Information Commissioner must be made in writing, within 60 days after the date of the action or conduct complained of.



Greater Dandenong Policy

Appeals to VCAT

An application can be made to VCAT to review the following:

- where Council has not made a decision in relation to a FOI request within the statutory time limit (a 'deemed refusal' of Council);
- where the Information Commissioner has not completed a review within the required period (a 'deemed refusal' of the Information Commissioner);
- decisions of the Information Commissioner refusing to grant access to a document in accordance with a request;
- decisions by Council refusing access to a document if the Information Commissioner has determined not to accept or to dismiss the application for review;
- decisions by Council to exempt documents on the grounds of national security; and
- decisions about access charges.

Applications to VCAT for a review should be made within 60 days from the date of receipt of a written notice of a decision. There is no time limit on applying to VCAT in the case of a deemed refusal.

A person who is the subject of information referred to in a document affecting personal privacy (section 33(3) of the FOI Act), or in the case of a deceased person, that person's next-of-kin, can also apply to VCAT for a review of a decision to disclose that document.

A business, commercial or financial undertaking can apply to VCAT for a review of a decision to disclose a document referred to in section 34 of the FOI Act (i.e. trade secrets) contrary to the undertaking's view.

Reporting Requirements

At the end of each financial year, Council is required under legislation to forward a report to the Information Commissioner on the number of FOI requests received. This report includes, but is not limited to, the number of valid and invalid requests received, the number of decisions where an applicant was entitled to access to a document, the provisions under which access was made, the number of times each provision was invoked, details about the FOI officers of Council and the number of decisions reviewed by the Information Commissioner. Council officers will also provide a copy of this report to the Audit Advisory Committee annually and report on FOI activity within the public Greater Dandenong Annual Report.



Greater Dandenong Policy

7. Related Documents

- 'Request for Access to Documents under the Freedom of Information Act' form available on Council's website under **Your Council>Rights and Responsibilities>[Freedom of Information](#)**
- Freedom of Information Frequently Asked Questions document available on Council's website under **Your Council>Rights and Responsibilities>[Freedom of Information](#)**



4.2 OTHER

4.2.1 Q2 Quarterly Performance Report October - December 2024

Responsible Officer: Executive Manager Strategy Growth & Advocacy
Attachments: 1. Council Quarterly Report Q 2 2024-25 [4.2.1.1 - 95 pages]

Officer Recommendation

That Council NOTES the Q2 FY25 Quarterly Performance Report for public release (per Attachment 1), which outlines Council's progress against the performance targets outlined in the Council Plan 2021-25 for the period 1 October to 31 December 2024 and the Financial Report for the period 1 July to 31 December 2024.

Executive Summary

1. The Greater Dandenong City Council provides a performance report against organisational objectives and its financial position on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan indicators. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is the current practice.

Background

2. Council formally adopted the Council Plan 2021-25, Annual Plan 2024-25 and Budget 2024-25 on Monday 24 June 2024.
3. The Council Plan 2021-25 outlines the vision and objectives of the Council. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.
4. The Council Plan 2021-25, Annual Plan 2024-25, and Budget 2024-25 are made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.vic.gov.au



Key Issues and Discussion

5. The Quarterly Performance Report provides a summary of key highlights for the quarter against the Council Plan, Budget, Reshaping Greater Dandenong report and the capital works program.
6. Progress against performance targets is outlined in the following components of the attachment to this report:
 - a. Part A – Annual Plan progress details the achievements for the Council Plan strategic objectives from the Council Plan 2021-25 for the period 1 October to 31 December 2024.
 - b. Part B – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July 2024 to 31 December 2024. The Original Budget information contained in the report is the budget approved by Council on 24 June 2024. The year-to-date budget in this report reflects the Amended Budget as adopted by Council on 23 September 2024.
7. The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the attachment:
 - Income Statement
 - Balance Sheet
 - Cash Flow Statement
 - Capital Expenditure Statement
 - Management Accounting Result
 - Capital Expenditure Report
 - Investment Report
 - Directorate Analysis

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

8. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

9. The financial position of the Council will be monitored against the approved Amended Budget to ensure that Council achieves its financial goals.
10. For the six months ended 31 December 2024, Council achieved a surplus operating result of \$24.24 million which is \$4.68 million better than the year-to-date budget. The main factors contributing to this result comprise favourable variances in:
 - a. **Income** (\$3.23 million favourable) - Higher than anticipated supplementary rates (\$1.1 million), operating grants (\$474,000), contributions - monetary (\$411,000), and interest returns on investments (\$212,000).



- b. **Operating expenditure** (\$1.45 million favourable) – Mainly due to lower employee costs (\$3.29 million) and lower than anticipated materials and services (\$1.69 million) to date.

Partly offset by:

- Prior year capital expenditure unable to be capitalised (\$2.23 million unfavourable) and asset write offs (1.24 million unfavourable). This is an accounting entry that does not impact on Council's cash position. It is not included in the budget as it is difficult to predict.

Capital Implications

11. Year-to-date capital expenditure is \$20.95 million which is \$1.26 million unfavourable compared to the year-to-date budget, representing 17% of the full year Amended Budget. There are also \$15 million in commitments (open purchase orders) as at 31 December.
12. The unfavourable variance mainly relates to an unbudgeted property acquisition in Blissington Street, Springvale acquired for open space purposes. This is a strategic decision which will be funded by a transfer from the Open Space Acquisitions reserve and will be reflected in the Mid-Year Budget review.

Asset Implications

13. This item does not affect any existing assets.

Legal/Risk Implications

14. Identify if there are any legal or risk implications.

Environmental Implications

15. There are no environmental implications relevant to this report.

Community Consultation

16. There was no requirement for community consultation.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

17. This report is consistent with the following principles in the Community Vision 2040:

- Safe and peaceful community.
- Education, training, entrepreneurship and employment opportunities.
- Embrace diversity and multiculturalism.
- Sustainable environment.
- Mind, body and spirit.
- Art and culture.

18. This report is consistent with the following strategic objectives from the Council Plan 2021-25:

- A socially connected, safe and healthy city.
- A city that respects and celebrates diversity, our history and the arts.
- A city of accessible, vibrant centres and neighbourhoods.
- A green city committed to a sustainable future.
- A city that supports entrepreneurship, quality education and employment outcomes.
- A Council that demonstrates leadership and a commitment to investing in the community.



Legislative and Policy Obligations

19. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.
- The *Gender Equality Act 2020*.
- *Victorian Charter of Human Rights and Responsibilities 2006*.
- Climate Change and Sustainability.
- Related Council Policies, Strategies or Frameworks.



Quarterly Performance Report

- Bangholme
- Dandenong
- Dandenong North
- Dandenong South
- Keysborough
- Keysborough South
- Lyndhurst
- Noble Park
- Noble Park North
- Springvale
- Springvale South



Q2 2024-25





Acknowledgement of Country

Greater Dandenong City Council acknowledges and pays respects to the Bunurong people of the Kulin Nation, as the Traditional Custodians of the lands and waters in and around Greater Dandenong.

We value and recognise local Aboriginal and Torres Strait Islander Cultures, heritage, and connection to land as a proud part of a shared identity for Greater Dandenong.

Greater Dandenong City Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions, and Culture in our Community.

Greater Dandenong City Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal Cultural heritage of the land and waters where Greater Dandenong is situated.

Table of Contents

04

Message from the CEO

06

Performance Summary

07

Highlights

10

Capital Works Summary

11

Part A: Annual Plan and
Reshaping Greater
Dandenong Progress

48

Part B: Financial Report

Message from the CEO



Congratulations to the newly elected Council

In November 2024 we were excited to swear in our eleven newly elected Councillors. I would like to congratulate and welcome the eight Councillors returning for another term, and our three new Councillors who are commencing their first term in Local Government. The new Council has an incredible knowledge of the challenges facing our community and I am looking forward to working with them and creating a strategic direction which reflects the needs and aspirations of our residents, business owners and visitors.

I would also like to congratulate Councillor Jim Memeti who has been elected Mayor of Greater Dandenong for the sixth time since joining Council in 2005 and Councillor Sophie Tan who has been elected as Deputy Mayor.

We continue to make steady progress against our strategic objectives and key priorities in Q2 with 88 per cent on track and 5 per cent already complete.

Highlights for the period October – December include:

- The tender for construction of the Dandenong Wellbeing Centre closed in November and evaluations were undertaken in December. A report will be tabled for consideration by Council in February.
- Council hosted its 11th Walk Against Family Violence on Tuesday 19 November which attracted over 600 people from across the south-east.
- Two Council events were recognised in the Victorian Multicultural Award for Excellence with The Home24 Exhibition winning and Springvale Snow Fest being highly commended.
- The annual Carols in Harmony Square and New Year's Eve fireworks at Dandenong Park attracted large audiences with 2,500 people at Carols and 20,000 attending the fireworks.
- Council hosted a Community Panel which was formed to help influence our 2025–29 priorities. The panel provided six recommendations, to be reviewed by Council, related to service awareness, asset management, community connection, affordable housing and community safety.

- 260 solar panels have been installed to help power the Keysborough Community Hub and 60,000 litres of rainwater storage has been installed for re-use on-site. These initiatives will contribute to making the Hub a five-star Green Star sustainable facility.
- Dandenong and Springvale Libraries continued to be highly utilised with 196,841 visitors and 938 program sessions held with 14,340 attendees.
- Council has joined a small number of Councils participating in a Taskforce on registration and compliance regarding rooming houses to ensure decent and dignified standards of housing are maintained.
- The Spirit of Enterprise Trail map was launched which identifies places which share the story of the Enterprise Migrant Hostel, a place of refuge for over 30,000 migrants from 1970 to 1992.
- The third Innovate Reconciliation Action Plan redevelopment was approved by Council and a reference group will be established in 2025 to assist with this project.

As we enter 2025 there will be a strong focus on future planning and governance with the development of our key strategic documents for 2025-26. These include the Council Plan, Asset Plan, Long Term Financial Plan and Budget.

We will also continue our advocacy efforts with the State and Federal Governments and the delivery of our major projects. We will continue to progress the actions outlined in this report to enhance both our physical environment and the many services and projects we have committed to delivering in 2024-25.

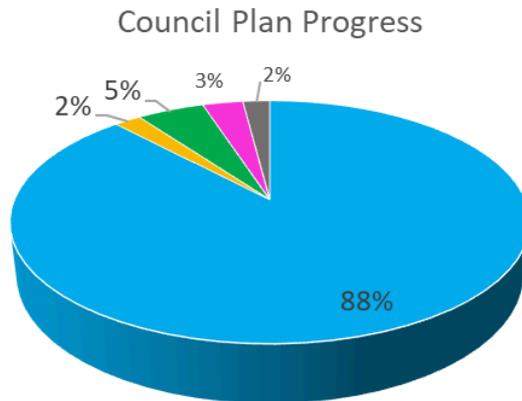
If you have feedback or suggestions to enhance our community reporting, please don't hesitate to contact me at council@cgd.vic.gov.au or 03 8571 1000.

CEO, Jacqui Weatherill

Performance Summary

Council Plan Progress

The Annual Plan 2024–25 outlines Council’s key activities to deliver on the Council Plan 2021–25. At the end of Q2, 88 per cent of the actions are on track for the financial year, 5 per cent completed and a small number delayed. 2 per cent of actions continue to be affected by external factors such as government reforms and planning decisions.

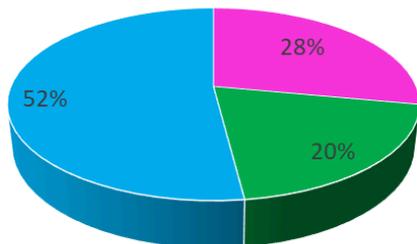


■ On Track ■ Externally impacted ■ Completed ■ Delayed ■ Not due to start

Reshaping Greater Dandenong

Council is progressing well against the actions outlined in the CEO’s 100 Day Report – Reshaping Greater Dandenong.

Reshaping Greater Dandenong Progress

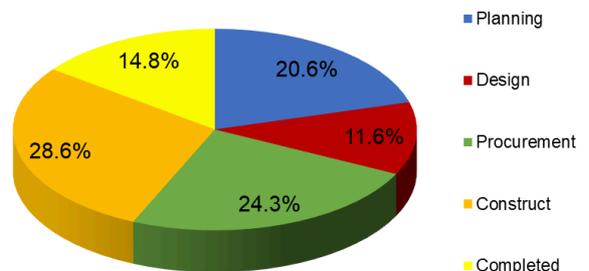


■ Delayed ■ Completed ■ On track

Capital Works Program

Over 68 per cent of our capital works projects are in the procurement or construction phases or are completed as at the end of this quarter. Below’s graph highlights the number of projects by status.

Program Status at end December 2024



Highlights



Strategic Objective 1: A socially connected, safe and healthy city

- Through its Community Connector efforts Council facilitates tailored support for residents experiencing extreme vulnerabilities with 60 boxes of food relief distributed prior to the Christmas holiday period.
- In partnership with the Orange Door and Southern Area Family Partnership, Family Support provided support for 51 vulnerable families and 118 children across Greater Dandenong.
- The Dandenong Zero project placed three people experiencing rough sleeping homelessness into long term secure housing.
- 120 girls across seven schools participated in a Young Womens Gala Day connecting them to local sport and recreation services.
- 140 people attended Council's Volunteer Christmas Appreciation Dinner in December.



Strategic Objective 2: A city that respects and celebrates diversity, our history and the arts

- The Festivals and Events team provided support on event applications for 84 community events and 33 Council events in planning and delivering festivals and events across the municipality.
- The Drum Theatre hosted 89 events including 51 performances with 24,194 visitors (audience 14,741; artists/participants 4,520).
- 196,841 people visited the Springvale and Dandenong Libraries. Libraries held 938 program sessions with 14,340 attendees.
- Council endorsed its recommended nominees for the LGBTIQ+ Advisory Committee.
- Keysborough South Community Hub construction is progressing well with landscaping and noisewall construction works underway.

Highlights



Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods

- The term three school holiday program in October 2024 saw activations across public spaces for young people including the Amazing Race run at Springvale Library, Acrylic Painting at Walker Street Gallery and badminton at Noble Park Reserve.
- The review of the Neighbourhood Character Study and development of a revised Housing Strategy have commenced.
- The project brief for the Dandenong Market Precinct masterplan has been finalised and a tender process was undertaken to appoint a suitable consultant to deliver the works. Six submissions were received.
- The five-year review of the Dog Off Leash Strategy has commenced.

Strategic Objective 4: A green city committed to a sustainable future

- Planning for the 2025 Sustainability Festival has commenced.
- Community consultation has occurred for four open space projects, Warner Reserve Southern Recreation Precinct, Barry Powell Reserve District Playground, Dandenong Park playground expansion and Tattersson Park Recreation Precinct.
- Annual heatwave information was sent to all Community Care clients in December and arrangements made to check in with vulnerable clients on days of extreme heat.
- The review of the Playground Strategy has commenced and a strategic review of playground assets is complete.

Highlights



Strategic Objective 5: A city that supports entrepreneurship, quality education and employment outcomes

- The Year of Youth Leadership program was delivered which helps build leadership capability and skills that enhance employment.
- 35 community playgroup leaders representing 25 community playgroups attended two online training sessions in November.
- 35 businesses attended the Women in Business Christmas event on 12 December.
- South East Melbourne Manufacturers Alliance (SEMMA) board participation was maintained this quarter.
- 286 jobseekers, ten local employers and two educational organisations participated in the 'Learn from a Local Employer' initiative.



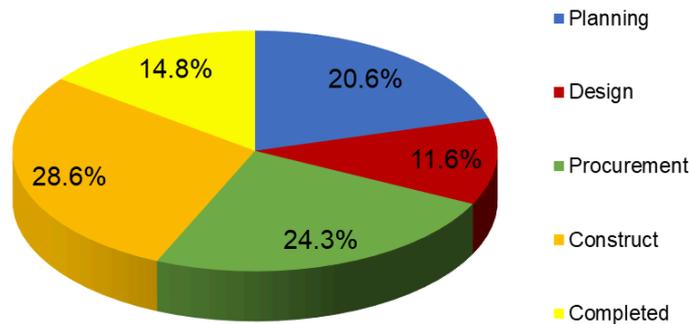
Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community

- Council's capital works spending was \$33.4m at the end of December with a further \$14.3m committed. This is 27 per cent of the 2024-25 budget.
- Works commenced over the summer period on Council's footpath and drainage renewal programs.
- The Deliberative Panel presented their Council Plan 2025-29 recommendations to Council in December. Key topics were community safety, awareness of services, community connection, affordable housing, and asset maintenance and re-evaluation
- 280 staff attended 'building mentally healthy workplaces' training to increase awareness and help staff identify hazards.

Capital Works Summary

Project Updates

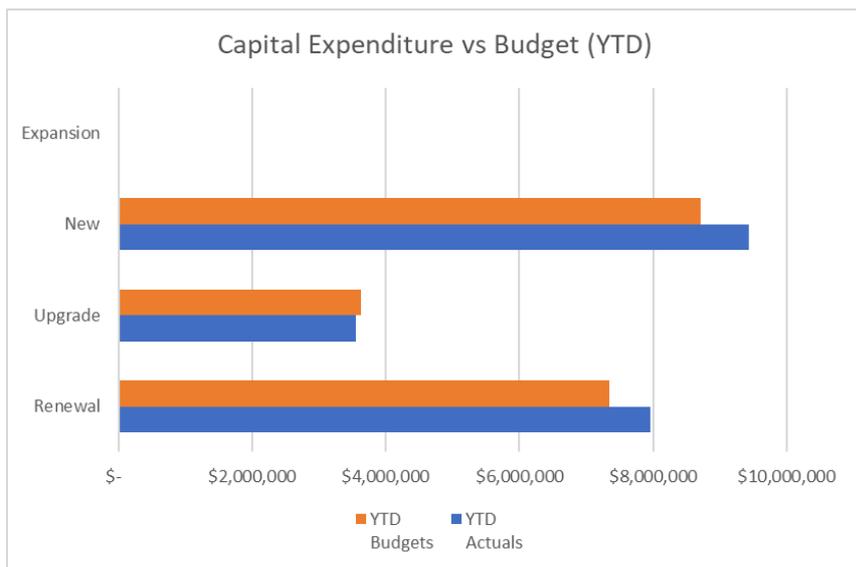
Program Status at end December 2024



- Keysborough South Community Hub – Works on site are progressing with the windows and external cladding installation complete and the noise wall footing works commenced.
- Dandenong Wellbeing Centre – The project is currently in the procurement review phase.



Expenditure

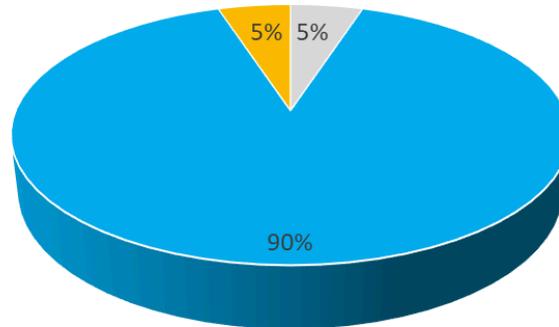


The unfavourable variance (\$1.2 million) mainly relates to an unbudgeted property acquisition in Blissington Street, Springvale acquired for open space purposes. This is a strategic decision which will be funded by a transfer from the Open Space Acquisitions reserve and will be reflected in the Mid-Year Budget review.

Part A:

Annual Plan and Reshaping Greater Dandenong Progress

Strategic Objective 1: A socially connected, safe and healthy city



■ Not due to start ■ On track ■ Externally impacted

Action	Comment	Progress
<p>Deliver programs, activities, and events within the Make Your Move Physical Activity Strategy (MYMPA)</p>	<p>Programs, activities and events delivered:</p> <ul style="list-style-type: none"> • A Young Women's Gala Day was held, connecting year 7 and 8 girls to local sport and recreation services. Approx. 120 girls attended across seven schools. • A Laps and Lattes Walking Program ran at Ross Reserve Athletics Track in partnership with South East Leisure. • Staff Chair Yoga was offered at Springvale Office, facilitated by South East Leisure. Four sessions were delivered with approximately 100 staff attending. 	<p>●</p>
<p>Continue to implement the VicHealth Local Government Partnership health promotion modules by collaborating with key internal and external stakeholders</p>	<p>The VicHealth Local Government Partnership health promotion modules continue to be implemented by collaborating with key internal and external stakeholders.</p> <p>Three VicHealth Leading Healthy Communities Funding Meetings were held.</p> <p>Six VicHealth Local Government Partnership Capacity Support Program sessions were attended by staff.</p>	<p>●</p>

Action	Comment	Progress
<p>Increase and promote meaningful volunteering opportunities within Council and recruit, support and recognise Council volunteers</p>	<ul style="list-style-type: none"> • The Volunteer Christmas Appreciation Dinner was held in December with 140 participants. • Volunteers from Advisory Panels, Working Groups and Committees attended the Volunteer Appreciation Dinner in December. • Benchmarking of volunteer services and supports with LGA's, NFP's and governing bodies was completed. • A Volunteer Handbook was developed to support the recruitment process in progress. 	
<p>Implement Council's decision on its future in aged care and disability services following the 2024 review</p>	<p>The new Aged Care Act has now passed the Commonwealth Parliament and will be enacted from 1 July 2025. Council has now completed the initial registration requirements as an approved Aged Care provider. It is anticipated that greater detail, including pricing will be made available in the first quarter of 2025 which will assist in further planning for Council's aged services going forward.</p>	
<p>Actively collaborate with the Orange Door and Southern Area Family Partnership to support vulnerable families to address/ prevent family violence</p>	<p>Family support have met all targets and supported 51 families, and 118 children across Greater Dandenong. Total hours of support = 3,803</p>	
<p>Implement the Youth and Family Services Strategy year four and five action plans</p>	<p>Actions against year four have been implemented. Year 5 of the YFS action plan (2025) has been developed and will be implemented from January 2025.</p>	
<p>Implement Year Four of the Children's Plan</p>	<p>The Children's Plan year four actions are being implemented and progressing well.</p>	

Action	Comment	Progress
<p>Provide information and support to local residents with a disability and their families to successfully find the necessary supports to assist them to actively participate in community life including employment opportunities, how to access the NDIS and support for carers</p>	<p>Local residents are supported to access community life through information about the NDIS and access to the HACC-PYP program. Additionally, carers are supported through the carers walk program and employment opportunities are promoted through local agencies and through activities in the Greater Dandenong Business Network. HACC-PYP assessment has undertaken extensive promotion to local medical practitioners, allied health providers and services which has resulted in increased referrals. An event for International Day for People with Disability was held in December providing the opportunities for local disability agencies to promote their services and for people in the community to increase their knowledge.</p>	
<p>Support the mental and physical health of young people through the co-design of health promotion campaigns including positive body image, this girl can, youth mental health and transitions programs and service referrals to vulnerable young people.</p>	<p>A Transitions Forum was delivered for Year 6 students heading into Year 7 and a Young Women's Gala Day to increase female participation in sport. Four workshops were delivered at the Childrens Forum. Launched #Filtered, The Body Image Project on social media was co-designed in Q1 with young people and brought to life by Year 11 and 12 VCE design students from Chisholm Institute who designed the corresponding social media tiles.</p> <p>Total contacts = 358 young people, Total social media reach = 5,720</p>	
<p>Work with the Alliance for Gambling Reform to implement initiatives that reduce the level of gambling harm</p>	<p>A summary of a detailed report about patterns of gambling activity and expenditure in Victoria, has been prepared and distributed to key staff at the Alliance for Gambling Reform, as well as to local government partners. This summary will help inform their activities and broader advocacy efforts.</p> <p>Steps are underway, in collaboration with other local governments, to investigate public messaging about gambling, with a view to improving the efficiency of local public information campaigns.</p>	

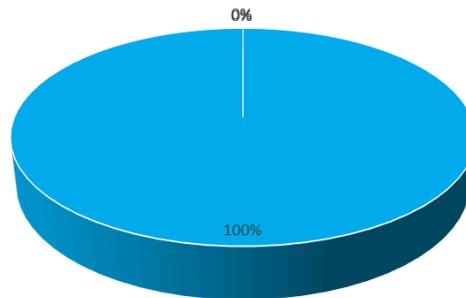
Action	Comment	Progress
<p>Promote gender equity and support and implement initiatives to address and prevent family violence within the municipality</p>	<p>Council facilitated the annual Greater Dandenong Walk Against Family Violence – a regional event attracting 600+ people. The event provides the basis for extensive publicity about the causes and impacts of family violence.</p> <p>An awareness-raising project has commenced, entailing the translation of selected social media messages about gender equality and family violence into community languages. The purpose is to develop social media posts for use by Greater Dandenong, and other councils.</p> <p>Data concerning police-recorded family violence incidents in each municipality has been prepared and distributed among Council's local government and community partners.</p>	
<p>Proactively deliver and support initiatives that raise young people's awareness of harmful alcohol, vape/tobacco and other drugs use including social media campaigns, school and community workshops on the impacts of vaping, drugs and alcohol, and party safe.</p>	<p>Eight workshops were delivered in schools on the topics of alcohol, smoking and vaping, illicit drugs, party safe and student voice. Four social media campaigns were published on alcohol and vape use across Instagram and Facebook and had a total reach of 391. Total contacts = 143, Social Media reach = 927.</p>	
<p>Educate and promote alcohol regulations at community based events within the city and work with Victoria Police on enforcement</p>	<p>Operational actions will commence in 2025 to enforce the regulations to prohibit drinking from open alcohol containers.</p>	

Action	Comment	Progress
<p>Increase access and availability of social housing stock in the city by activation of Council and community assets for delivery of social housing, and advocate for increased State and Federal Government provision</p>	<ul style="list-style-type: none"> • The Dandenong Zero Project has placed three people experiencing rough sleeping homelessness into long term secure housing. A Dandenong Zero stall was held as part of the New Year's Eve celebrations at Dandenong Park to help raise community awareness of the project and rough sleeping homelessness. • Discussions have been had with Federal Government Members of Parliament regarding opportunities to support housing initiatives within the Greater Dandenong area. • Mapping of potential housing sites controlled by Council, and State and Federal Governments has begun. • The construction of four social housing units on Council's 10 Market Street, Dandenong site is almost finalised. These units will be managed by Wayss and used to accommodate women and their children who have experienced homelessness into transitional housing. 	
<p>Complete the Keysborough South Community Hub Strategy and develop an Action Plan</p>	<p>The draft Keysborough South Community Hub Strategic Plan has been revised following community consultation and is due to Council for endorsement early in February 2025. Work has commenced on the development of a Draft Action Plan for the hub.</p>	
<p>Implement the Springvale Community Hub Action Plan</p>	<p>The hub has continued to support the local community through a diverse range of initiatives and partnerships including:</p> <ul style="list-style-type: none"> • Foodbank Community Markets have been a cornerstone of the efforts to address food insecurity, providing essential groceries for families in need. • Outdoor Movie nights have been very popular, offering a fun and safe environment for families and friends and strengthening community connection and bond. • School Holiday activities were held including arts and crafts, sports, and educational workshops. • Festive workshops and activities were celebrated. • Council partnered with Mind Australia to provide mental health support services to our community. • The partnership with Be Connected has been instrumental in enhancing digital literacy among community members. 	

Action	Comment	Progress
<p>Improve the lives of those experiencing poverty in our community through implementation of Council's Anti-Poverty Strategy and the 'Poverty is everyone's business' advocacy campaign</p>	<p>Advocacy collateral has been developed and training conducted with five members of the Multicultural Engagement Network working group. The Anti-Poverty Steering Committee has sent letters to 15 local Victorian and Federal politicians requesting meetings to discuss the cost-of-living crisis being experienced by many within the community. The Anti-Poverty consortium continues support of vulnerable community members through a range of services and initiatives, such as the Cornerstone Contact Centre drop-in pop-up event and provision of additional meals for the homeless. Through its Community Connector efforts Council facilitates direct tailored support for residents experiencing extreme vulnerabilities with over \$2,200 of food vouchers being provided in the last quarter and 60 boxes of food relief being received for immediate distribution just prior to the Christmas holiday period.</p>	
<p>Work with strategic partners and key stakeholders including the Department of Health, Monash Health and the South East Public Health Unit to address Victorian and local health priorities</p>	<p>Council collaborated with the Department of Health, Monash Health, Vic Health, Women's Health in the South East, the South East Public Health Unit and other health stakeholders within the local prevention system to improve the strategic planning of local health and wellbeing priorities. This included identifying local health needs and undertaking health planning activities to inform the upcoming Council Plan 2025-29 (including the Municipal Public Health and Wellbeing Plan).</p>	
<p>Create safer spaces and improve actual and perceived levels of community safety within the municipality</p>	<p>The Community Safety Strategic Framework was endorsed by Council in September. This provides a clear pathway and set of initiatives for the Community Safety team over the next 12 months. Priorities include relationship establishment and coordinated efforts with our partners, consultation and engagement with the community on drafting a 4-year Community Safety Action Plan and mapping an evidence-base to inform the ongoing workplan initiatives against funding resources. Consultation activities have commenced, with surveys and interactive pop-ups scheduled for 2025, as well as our first community forum in Springvale with our stakeholder partnerships. The CCTV renewal project is in Phase 1 of implementation, commencing procurement and mapping of our Public Space network.</p>	

Action	Comment	Progress
<p>Develop the Domestic Animal Management Plan 2025-29</p>	<p>Development of the Domestic Animal Management Plan will commence in early 2025.</p>	
<p>Update Council's Local Law to ensure adequate management of community safety and public amenity issues</p>	<p>Policies and Procedures for the issuing of compliance notices have been implemented and documented, including meeting statutory obligations.</p>	

Strategic Objective 2: A city that respects and celebrates diversity, our history and the arts



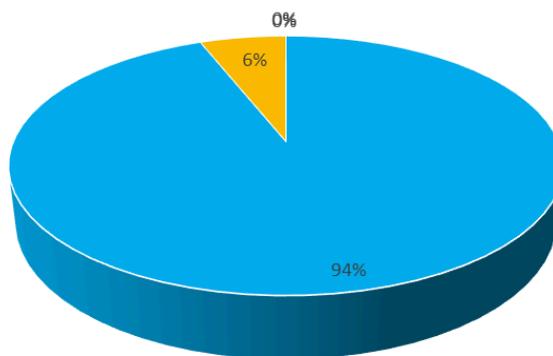
■ On Track ■ Externally impacted ■ Completed ■ Delayed ■ Not due to start

Action	Comment	Progress
<p>Deliver a range of major festivals, events and programs across the City which celebrate the diversity of cultures within our community including New Years Eve, Snow Fest and Keysborough Big Picnic</p>	<p>Festivals and Events delivered four major festivals, events and programs across the city which celebrate diversity of cultures within our community, including Greater Dandenong Children's Festival (engaging 1,287), Deck Chair Movies (engaging 420), Carols in Harmony Square (engaging 2,500) and Greater Dandenong New Year's Fireworks (engaging 20,000). Support was provided for event applications for 84 community events and 33 council events in planning and delivering festivals and events across the municipality. This includes 110 completed events and 7 events that were cancelled, postponed, or changed during the event permit process.</p>	<p>●</p>
<p>Support and promote LGBTQIA+, anti-racism and gender equitable initiatives throughout the community.</p>	<p>Council has endorsed the recommended community nominees for the LGBTQIA+ Advisory Committee, and all nominees have now been notified. The first meeting is scheduled for February 2025.</p> <p>Promotional material for the Midsumma Pride March has been developed to encourage participation by community members, Councillors and Council staff at the Sunday 2 February event. Council welcomed the relaunch of the South East Anti-Racism Support Network as its own community-led regional body. The Network is now coordinated by four local organisations and this has allowed Greater Dandenong, Casey and Cardinia Councils to stepdown from their previous Steering Committee positions to play a supportive role for the community led Network.</p>	<p>●</p> <p>19</p>

Action	Comment	Progress
<p>Support and advocate for the rights of people seeking asylum and refugees as part of the 'Back Your Neighbour' campaign</p>	<p>Council continues to lead the secretariat responsibilities of the Mayoral Taskforce Supporting People Seeking Asylum and Back Your Neighbour (BYN) campaign. Mayor, Jim Memeti is Chair of the Taskforce and its spokesperson.</p> <p>A hybrid meeting of new Taskforce mayors, Councillors and Council officers was held at Darebin Council Chambers on 4 December. Photo pledges were taken and posted on BYN's social media platforms and additional campaign resources distributed to members. Casey Council has increased its membership status to executive level and further conversations are being held with council representatives in NSW and WA regarding Taskforce membership.</p>	
<p>Promote reconciliation by continuing ongoing consultation with Bunurong Land Council and the wider local Aboriginal community to develop Council's next Reconciliation Action Plan (RAP) and begin implementation of its actions.</p>	<p>Council approved the third Innovate Reconciliation Action Plan (RAP) Redevelopment timeline, associated governance structure, expression of interests (EOIs) and terms of reference (TORs) for Artist and Reference Group Membership at the 9 December Council meeting. Advertising for the EOI's will take place during January with shortlisting taking place in late February. The first meeting of the new RAP internal steering committee is scheduled for February and specific Bunurong Land Council consultations for the RAP will commence in March.</p>	
<p>Develop a municipal wide Community Infrastructure and Service Plan aligned with Council's Strategy Framework</p>	<p>Service Plans and Asset Management Plans are under development and due for endorsement in June 2025.</p>	
<p>Complete construction of the Keysborough South Community Hub</p>	<p>Construction on site is progressing well with building works continuing to schedule. Landscaping and noisewall construction works have also commenced outside of the building. Physical works are targeting a practical completion date of the end of June 2025 with the facility expected to open in late 2025.</p>	

Action	Comment	Progress
<p>Implement the Arts, Culture and Heritage Strategy 2022-26</p>	<ul style="list-style-type: none"> • Drum hosted 89 events, including 51 performances with 24,194 visitors (audience 14,741; artists/participants 4,520). • Walker Street Gallery won a Multicultural Award for Excellence in the Arts. Visitation was 5,292 with 2,000+ hours of venue hire. Highlights included The Dinner Party and writing workshops with Dandenong High. • The Tashabok opening drew 200+ people with a live Arabic performance and food pop-up. • The Gallery Shop launched, boosting local arts. • The Heritage Hill exhibition We Built This City had 381 visitors, 12 tours (124 visitors), 2 programs, and 1 launch (119 attendees). • Flashback Friday views were 11,621; YouTube had 1,123 views. • Online heritage collections had 779 views and 17 research requests. 	
<p>Undertake the Heritage Overlay Planning Scheme Amendment</p>	<p>A resolution at the Council meeting of 24 June 2024 endorsed the preparation and commencement of Planning Scheme Amendment C249gdan to make minor amendments to the Schedule to Clause 43.01 Heritage Overlay of the Greater Dandenong Planning Scheme. Council officers submitted the relevant documentation to the Minister for Planning to authorise the formal commencement and public exhibition of the amendment. In late November, under delegation from the Minister for Planning, in accordance with section 8A of the <i>Planning and Environment Act 1987</i>, DTP officers authorised Council as the planning authority to prepare the amendment. Exhibition will commence in early 2025.</p>	
<p>Implement the Greater Dandenong Libraries Strategy 2022-26</p>	<p>As the recipient of the Pierre Gorman Award, young people with intellectual disability took part in a co-design program. 72% of participants felt more confident in starting their business through participating in the program. Dandenong and Springvale Libraries received 196,841 visitors. 456 items were loaned from Little Library: Menzies Avenue and Libraries held 938 program sessions with 14,340 attendees.</p>	

Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods



■ On Track ■ Externally impacted ■ Completed ■ Delayed ■ Not due to start

Action	Comment	Progress
<p>Support the Dandenong Market in the delivery of its annual food events program</p>	<p>Council is currently promoting Market Tours via various communication channels. A new content and channel strategy will determine further opportunities to support and promote the Market's food events program. Discussions are pending with the Dandenong Market to determine the best opportunities for collaboration and promotion.</p>	
<p>Undertake the five year review of the Dog Off Leash Strategy</p>	<p>Council officers have commenced a five-year review of the Dog Off Leash Strategy and this will be completed in the third quarter.</p>	
<p>Commence development of a revised Housing Strategy</p>	<p>The development of a revised Housing Strategy has commenced. A draft scoping paper on a review of the 2014-24 Housing Strategy has been finalised which contains a recommendation that a review and updating of the Neighbourhood Character Study be undertaken concurrently to enable both strategies to inform each other. Officers are currently collating housing data from the last five years to assist with the development of the strategy, and are also reviewing the existing action plan and potential opportunities to improve the provision of housing across the municipality.</p>	

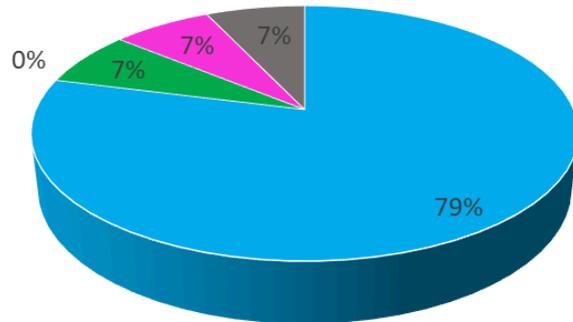
Action	Comment	Progress
<p>Progress the Environmentally Sustainable Design 2.0 Planning Scheme Amendment in partnership with CASBE</p>	<p>The Environmentally Sustainable Design 2.0 Planning Scheme Amendment was submitted to the Minister for Planning for authorisation in July 2022. The Minister for Planning has advised that the Planning Scheme Amendment remains under active consideration although further time will be required prior to a decision by the Minister. In March 2024 it was confirmed with DTP that the Planning Scheme Amendment remains under active consideration by the Minister.</p>	
<p>Support the DTP to complete the Sandown Racecourse Planning Scheme Amendment</p>	<p>The Sandown Racecourse Advisory Committee hearing was held from 19 August to 16 September. During this hearing all stakeholders, including Council, made a submission to the committee. Following completion of the hearing, the committee has six weeks to submit its report and recommendations to the Minister for Planning. The Minister will then make a decision on the matter (there is no current timeframe for this decision). The DTP website indicates the Minister has received the committee's report.</p>	
<p>Prepare a Dandenong Market Precinct Masterplan to facilitate Council led and private sector developments and activate public spaces and places.</p>	<p>The select procurement process has closed and six submissions were received. The assessment panel are currently reviewing submissions and a lead consultant will be appointed in late January 2025.</p>	
<p>Commence the Neighbourhood Character Study review</p>	<p>The review of the Neighbourhood Character Study has commenced. A draft scoping paper on a review of the Neighbourhood Character Study has been finalised which contains a recommendation that a review and updating of the Housing Strategy be undertaken concurrently to enable both strategies to inform each other.</p>	
<p>Activate and promote safe and accessible public spaces for young people and families</p>	<p>The Term 3 school holiday program in October saw activations across public spaces for young people, including the Amazing Race run at Springvale Library, Acrylic Painting at Walker Street Gallery; and badminton at Noble Park Reserve.</p>	 23

Action	Comment	Progress
<p>Advocate for public transport initiatives identified in Council's Greater Dandenong Public Transport Advocacy Statement</p>	<p>Council continues to advocate for public transport initiatives identified in Council's Greater Dandenong Public Transport Advocacy Statement as opportunities arise. This includes through the advocacy work coordinated by the Eastern Transport Coalition.</p>	
<p>Advocate for, plan and deliver improved active transport networks and initiatives</p>	<p>Council continues to advocate for major path improvements as opportunities arise, including improved outcomes as part of level crossing removal projects. The State Government has announced funding for Council of \$1.6 million to deliver a footpath along the south side of Fowler Road as part of the Progress Street level crossing removal.</p>	
<p>Roll-out a high priority local road program within Dandenong South, including the Dandenong South Industrial Area Extension Structure Plan's Transport Network</p>	<p>Work in kind agreements for delivery of road network components of the Dandenong South Industrial Area Extension Developer Contributions Plan have progressed, in particular part of Glasscocks Road (designs completed and construction due in 2025). Council continue to deliver road network components of the Dandenong South Industrial Area Extension Developer Contributions Plan, in particular Perry Road (in construction Stage 2 underway due for completion in Q3).</p>	
<p>Review the Municipal Early Years Infrastructure Plan to continue the delivery of three and four-year-old kindergarten at 15 hours working to 30 hours by 2030</p>	<p>A feasibility study for the infrastructure provision of 15 hours of 3 year old kindergarten and Pre Prep is complete. Discussions regarding infrastructure needs and kindergarten demand are continuing with the Department of Education and Victorian School Building Authority to update and keep the Early Years Infrastructure Plan current.</p>	

Action	Comment	Progress
<p>In collaboration with local school education programs, advocate for, and deliver, transport safety improvements and initiatives to improve road safety awareness and to mitigate road safety risks</p>	<p>Workshops have been held with Road Safety Victoria and TAC to provide Council with \$2m worth of road safety infrastructure projects in 2025-26.</p>	
<p>Continue to deliver various road pedestrian safety projects funded by Federal and State Governments</p>	<p>Workshops have been held with Road Safety Victoria and TAC to provide Council with \$2m worth of road safety infrastructure projects in 2025-26.</p>	
<p>Implement the Springvale Revitalisation Action Plan to improve the physical and social environment to enhance the quality of life for residents, workers and visitors</p>	<p>Design work for Multicultural Place is near completion, with various levels of internal stakeholders participating in consultation workshops. Community consultation is scheduled for mid February/March 2025. A Lunar New Year (LNY) tourism campaign has been developed, aligning community and Council events, aimed at bringing people into the centre, supporting traders and the broader community. An EOI for LNY Illustrations has been developed to brand the LNY period, with bespoke design work reflecting LNY in Springvale – outcomes include postcards, posters, wishing tree cards, digital campaign.</p>	
<p>Develop and implement the Noble Park Revitalisation program to enhance the quality of life for residents, workers and visitors</p>	<ul style="list-style-type: none"> • Frank Street Open Space Shade was delivered and a custom seating prototype approved and installed. Bug Interpretive Signage content is being reviewed and a flower decoration project scoped. • Place Activation Grant Scheme funds have been allocated. • Muderra Way Phase II is ready for delivery. Council is awaiting the MTM Site Access Application approval upon which works will be installed immediately. 	

Action	Comment	Progress
<p>Facilitate the Development Victoria/Capital Alliance investment project in the Revitalising Central Dandenong Foster Street precinct</p>	<p>Amendment C248gdan was approved by the Minister for Planning and gazetted on 7 August 2024. The approved Development Plan Overlay (DPO) will guide the redevelopment of Sites 11 to 15 of the Revitalising Central Dandenong initiative. The next steps of the project will see Capital Alliance obtain a Development Plan (DP) approval from DTP, before seeking a permit for Stage 1 of the project shortly with early works set to commence in late 2025 and construction to follow in 2026.</p>	
<p>Advocate to Government, Agencies and other influential stakeholders, to identify, support, and deliver targeted renewal initiatives for improved economic and social outcomes in Central Dandenong</p>	<p>Ongoing meetings with Development Victoria are being held to discuss current and upcoming development opportunities within Central Dandenong. Officers are working on a Major Development Construction Facilitation approach in preparation to support Capital Alliance Stage 1 and other major developments in our activity centres. A research piece on Revitalising Central Dandenong is being prepared by the Australian National University in collaboration with SGS Economics and CGD to look at economic trends and recommendations to unlock developments in centre.</p>	

Strategic Objective 4: A green city committed to a sustainable future



■ On Track ■ Externally impacted ■ Completed ■ Delayed ■ Not due to start

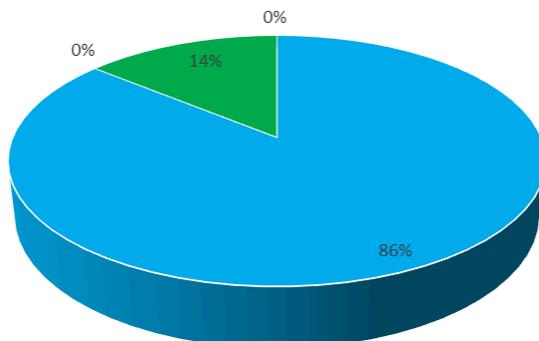
Action	Comment	Progress
Finalise review and update the Waste and Litter Strategy	This strategy is currently part of the streamlining sustainability and environmental strategy review process that is currently being undertaken. From early 2025 onwards strategic waste activities will be managed by Council's sustainability team.	●
Investigate advanced waste opportunities for Council as an alternative to landfill	As a result of the SEMAWP procurement process, Council has entered into a Waste Supply Agreement with Maryvale EfW Project Co Pty Ltd. This agreement commits Councils to deliver their waste to Maryvale for 25 years, commencing 2029, during which time Maryvale will convert the waste into energy.	●
Implement the Urban Forest Strategy and Green Wedge Management Plan	A number of Council departments and external agencies continue to implement the strategies and objectives of the Urban Forest Strategy 2021-28 and Green Wedge Management Plans. A free tree program was run for residents in the green wedge which was very successful with a significant number of plants being collected by residents for planting on their properties.	●

Action	Comment	Progress
<p>Implement the Biodiversity Action Plan 2021-26</p>	<p>Implementation for the delivery of the Biodiversity Action Plan is currently on track. The focus for Q2 has been developing the 2025 revegetation program, ongoing delivery for the CGD Gardens for Wildlife Program, delivering the Green Wedge Plant Give-away and One Tree Per Child programs, ongoing habitat enhancement works along the Dandenong and Yarraman Creek corridors through utilisation of State Government grant funding, and preparing design documentation for community consultation on the Alex Wilkie Nature Reserve upgrade project.</p>	
<p>Complete Council's plan for new and improved playgrounds</p>	<p>The review of the Playground Strategy 2013-23 has commenced with the completion of the strategic review of all playground assets. This is informing the analysis and assessment of the existing playground strategy and current best practice approaches to playground strategies. This information will be used to inform the development of a revised Playground Plan.</p>	
<p>Implement the Open Space Strategy</p>	<p>Consultation has occurred for four open space projects, Warner Reserve Southern Recreation Precinct, Barry Powell Reserve District Playground, Dandenong Park playground expansion, and Tatterson Park Recreation Precinct. Draft concept plans will be developed following the review of the consultation feedback.</p>	
<p>Implement year seven of the Greening Our City: Urban Tree Strategy 2018-28</p>	<p>Implementation for the delivery of year seven of the Greening Our City: Urban Tree Strategy 2018-28 is on track with continued implementation of key actions, alongside the development of the 2025 Street Tree Planting Program, targeting priority areas for enhanced canopy coverage. Maintenance of 3,500+ newly planted street trees remained a focus, with consistent watering, mulching, and health checks ensuring their successful establishment. A significant investment was also made in further developing the Forestree Work Management System, which will streamline tree maintenance operations and improve data management, supporting the Strategy's long-term objectives.</p>	

Action	Comment	Progress
<p>Implement the Electric Vehicle Transition Plan</p>	<p>Implementation is ongoing, the transition plan is focusing on reducing emissions rather than solely a transition to EVs. Hybrid passenger vehicles have been purchased and are being used by Council staff and plug in hybrid vehicles are being trialed. Electric Truck trials have been undertaken, and they are being assessed for suitability of use within various teams. Telematics, which will provide critical data for vehicle/ plant usage, will be trialed in Q3. Procurement of all vehicles and plant are now considering low emissions and zero emission options during the purchasing process. This process is to be embedded within Vendor Panel, Council's procurement portal. Fleet officers have also initiated the review of the existing EV transition plan by engaging a consultant.</p>	
<p>Work with partners and key stakeholders to support increased community awareness of climate change risks and their ability to respond</p>	<p>Work continues on this action with the finalisation of the climate change flyer, and the planning for the Sustainability Festival which provide significant opportunity for Council to support the community in managing the challenges of climate change.</p>	
<p>Implement the Climate Emergency Strategy, Sustainability Strategy, climate emergency declaration, and updated Plastics Policy</p>	<p>Various actions continue in Council's transition to a net zero emissions city, which include the development of a draft gas transition plan for NPAC, which is currently one of Council's biggest users of gas.</p>	
<p>Deliver the 2025 Sustainability Festival</p>	<p>Planning for the festival continues with most stall holders now engaged.</p>	
<p>Review and update the Sustainable Buildings Policy</p>	<p>This policy will be abolished as the policy issues will be included in other policies and strategies.</p>	

Action	Comment	Progress
<p>Working with key internal and external partners provide our older residents and residents with a disability with information on the impacts of climate change and possible ways to mitigate these impacts</p>	<p>Annual summer heatwave information was sent to all Community Care clients in December. Arrangements are in place for staff to make "check in" calls to vulnerable clients on days of extreme heat to monitor how clients are coping. Information on coping with extreme heat is also distributed in other Council publications, such as the "Living Positively" bi-monthly newsletter and Council's website.</p>	
<p>Advocate to the EPA to improve the quality of Greater Dandenong's waterways</p>	<p>Council's Waste Management and Litter Prevention teams have implemented a number of waste-capturing devices to intercept items from entering our waterways from adjacent industrial uses. Enquiries have been undertaken with Melbourne Water and the EPA to have a preliminary discussion to establish criteria for monitoring the health of our waterways.</p>	

Strategic Objective 5: A city that supports entrepreneurship, quality education and employment outcomes



■ On Track ■ Externally impacted ■ Completed ■ Delayed ■ Not due to start

Action	Comment	Progress
Develop a new Economic and Place Strategy	A consultancy brief has been finalised. Select quotations are to be sought in January, closing early-mid February 2025. A new Economy and Place draft strategy is due to be completed by the end of 2025.	●
Successfully deliver an annual Business Education Program targeted to local entrepreneurs or established businesses	<p>Council's focus was on supporting small businesses through learning, skill development, and employment pathways. In partnership with the ATO and Business Victoria free mentoring was provided and online workshops were held to help businesses improve operations. Chisholm Institute's free training opportunities for the new year were promoted, covering entrepreneurship and the Victorian Hospitality Scholarship Program.</p> <p>Through the Talking Business Newsletter, free workshops on cyber security, starting a business, and moving operations online were shared. Council teamed up with Greater Dandenong Chamber of Commerce, and SEMMA to promote Christmas networking events for local businesses.</p>	●

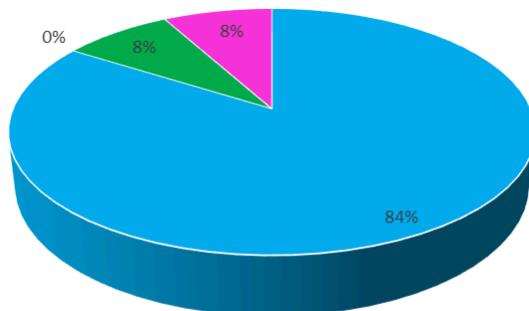
Action	Comment	Progress
<p>Manage, support and deliver activities that strengthen the capability and capacity of jobseekers in our community facing multiple barriers to employment.</p>	<p>Activities included:</p> <ul style="list-style-type: none"> • A Reflection and Progress forum this session aligned strategy for GC stakeholders and jobseekers and provided advice for the project as a whole. • Statistics from the last week of the Pop-up Employment Hub showed 80% of visitors wouldn't have been eligible for existing support services in our region which shows GameChange is filling a gap in the system. • Learn From a Local Employer – 10 local employers, two education organisations and 286 jobseeker participants participated from across 37 suburbs. • Jobseeker Reference Group – this project brings together those with lived experience of unemployment together with a local career counsellor to create a suite of guides designed to demystify job applications. • 1/4 Learning Forum – five Councils were hosted and two other Community Revitalisation sites. 	
<p>Deliver youth programs and initiatives that promote youth voice, build leadership capability and skills that enhance employment</p>	<p>A series of programs and initiatives were delivered to build leadership capability and skills towards employment, including FReeZA, HAC, Year of Youth Leadership, and Youth Leadership celebration. Young people were also supported to participate in consultations including the Deliberative Panel and ACE run by Council. Total contacts = 209.</p>	
<p>Maintain support, collaboration and board participation of the South East Manufacturers Alliance (SEMMA)</p>	<p>Board participation has been maintained during this quarter. SEMMA supported Council's submission for a Suburban University Study Hub however this bid was unsuccessful.</p>	

Action	Comment	Progress
<p>Deliver a range of networks, common interest groups and targeted activities that have relevance and impact for local manufacturers, including exposure to global issues and international opportunities</p>	<p>SEBN networks and activities have included site visits to Walkinshaw Group and Ego Pharmaceuticals. Events held were the Economic Update with NAB and Mock Court. SEBN also partnered with Worksafe for a business breakfast in October as part of Worksafe month.</p>	
<p>Deliver key events that showcase women in business including International Women's Day and facilitate a Women in Business Network, that is inclusive to all women in business in CGD</p>	<p>SEBN's Women in Business (WIB) Steering Committee met on three occasions to plan and discuss the direction for 2025. The WIB Christmas Event was held on 12 December and the event showcased one of our own local female buskers to welcome the crowd. 35 businesses attended a fun day of celebrating and discussing the learnings and offerings SEBN's WIB Network provided throughout 2024. Planning for an International Women's Day event in March 2025 is well underway.</p>	
<p>Review the Family Day Care Business and Marketing Plans to maintain market share and community expectation</p>	<p>The Business Plan has been reviewed for final changes and approval.</p>	
<p>Guide the 'collective impact' phase of CR #2: GameChange towards a community-led jobs and skills system, strengthening pathways to economic participation (SPEP)</p>	<p>The GC Backbone team, stakeholders and advocates continue their advocacy program, with inclusion in the GSEM Federal election platform. \$1.5M to aid in the establishment of a Dandenong Employment Hub and expand accessibility to other parts of the southeast and \$400Kpa for 5 years to continue the GameChange initiative. A YouTube campaign was also conducted introducing the main PAG projects. Planning is complete for GC end-of-contract arrangements with a 1-on-1 stakeholder advocacy program to be rolled out from January to June. The Leadership Table (GLT) were consulted for feedback on the Local Economic Inclusion Strategy (LEIP). Most targets have already been met and the LEIP is due to be updated in February and submitted to DJSIR.</p>	

Action	Comment	Progress
<p>Facilitate Playgroup Training Vocational Pathways for local community members</p>	<p>35 community playgroup leaders representing 25 community playgroups attended two online training sessions during November. Seventeen participants completed the training program.</p>	
<p>Deliver initiatives in partnership with local schools, industry and SELLEN, that provide opportunities for young people to gain skills and experience that enhance their employment opportunities</p>	<p>SEBN started discussions and preparation for the 2025 'Lunch with The Winners Event.' This event is scheduled for September and meetings will continue to occur with SELLEN in January 2025 to plan the event.</p>	
<p>Support the Market Street Child Care Centre with a sustainable business model to expand market share and community expectation</p>	<p>Market Street community childcare has developed a sustained business model in partnership with the Springvale Service for Children offering funded three and four-year-old kindergarten and wrap around childcare services to the community. The service is now at licensed capacity for three of the five days of care, offering a unique service to local, vulnerable and disadvantaged families, who are either newly arrived requiring English language support, culturally diverse, or from the Orange Door Program requiring support services. The two Federal grants have sustainable business practices and supported staff to work with the Family Law Courts, local community hubs in schools and Chisholm TAFE to support childcare access and provide transport options, through taxi vouchers for families.</p>	

Action	Comment	Progress
<p>Support local business efforts to respond to their climate change risks and transition to a net zero economy by informing them of relevant State and Federal Government policies and programs</p>	<p>Council continued to work closely with partners to facilitate the engagement of local businesses and industries, encouraging action to enhance resilience and transition to a net zero carbon economy. A key focus was supporting small businesses by connecting them with relevant programs and initiatives. Through the Talking Business Newsletter, critical opportunities and updates were promoted including the ASPIRE Circular Economy Platform, which highlighted the benefits of reducing waste and creating value through resource recovery. Additionally government programs such as the 'Casey Electric Vehicle Expo,' and showcasing innovative solutions for sustainable transport were featured. Industry updates included news on SMART Recycling's launch of a new state-of-the-art production line to boost pallet supply, demonstrating innovation in sustainable practices.</p>	
<p>Participate in the GSEM Jobs and Skills Summit</p>	<p>Council works closely with GSEM and attended the Jobs and Skills Summit in mid 2024. No summit has been scheduled for 2025 as yet.</p>	

Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community



■ On Track ■ Externally impacted ■ Completed ■ Delayed ■ Not due to start

Action	Comment	Progress
Improve access to, from, and within major Activity Centres, including the management of parking, harnessing modern and smart technologies to build on existing capacity	<p>Council officers continue to work with the Level Crossing Removal Project team for Webster Street, to advocate for improved accessibility outcomes for Dandenong Activity Centre through delivery of the LX project.</p> <p>Pay by app for parking and Parking Meter Renewal investigation work has been undertaken for rollout in 2025.</p>	●
Conduct a comprehensive review of the 10-year Activity Centre Capital Improvement Program including evaluation of ongoing projects	<p>A program has been developed for the three Activity Centres identifying infrastructure investment priorities and presented to internal key stakeholders for review.</p>	●
Implement Council's infrastructure renewals program	<ul style="list-style-type: none"> • Works are progressing on Council's footpath and drainage renewal programs. • Contracts have been awarded for Council's road renewal and resurfacing programs, with works commencing over the summer period. 	●

Action	Comment	Progress
<p>Review the existing Road Management Plan and develop the new Road Management Plan 2025</p>	<p>A review of the existing Road Management Plan (RMP) and development of new RMP will be undertaken by the Transport and Civil Development Business Unit with support from the Asset Management Asset Data/GIS teams. Critical input will be required to meet the local roads data reconciliation project. This will commence in January 2025.</p>	
<p>Encourage the voice of children and young people through the facilitation of the Children's and Youth Forums and Advisory groups to inform planning and policy development</p>	<p>Regular meetings of the Young Planners Group (12–Nov), the Children's Advisory Group (15–Oct and 27–Nov) and the Children's Forum enabled 94 primary school students to take part in the planning and policy-making processes of Council.</p>	
<p>Develop a Customer Experience Strategy, and update the Customer Service Charter</p>	<p>To support the development of the Customer Experience (CX) Strategy, MacInnes Marketing was engaged to conduct three sample Customer Journey Mapping exercises. These activities aim to identify pain points, opportunities for improvement, and insights into the customer experience across key service areas. Three workshops were facilitated with internal stakeholders to deeply analyse customer interactions within the following service areas: Hard Waste Collection, Parking Management (Infringement Review and Processing), and Councillor Requests. Additionally, a supplementary conversation was held with a member of the public to gain direct insight into their experience booking a hard waste collection. The findings from these Customer Journey Mapping exercises will complement existing CX initiatives, including the CSBA Customer Experience Benchmarking and the Customer Centricity Audit. Together, these insights will form a robust foundation for the Customer Experience Strategy.</p>	
<p>Facilitate better community engagement across a diverse community to promote more accessible engagement</p>	<p>A new Engagement Lead has joined the team with extensive experience in promoting engagement among diverse communities and will look at expanding the approaches taken in this area.</p>	

Action	Comment	Progress
<p>Improve Council's customer service and communications to our linguistically diverse community by making more effective use of translation and interpreter services</p>	<p>Council takes an inclusive approach to recruitment and service delivery and encourages applications from candidates from all backgrounds. People with proficiency in multiple community languages are encouraged to apply as this is a considerable asset to enhance engagement with residents from non-English speaking backgrounds.</p>	
<p>Provide timely and accurate information and tell stories reflecting the best of our community and local economy</p>	<p>There was a significant focus on explaining Council Elections, encouraging people to vote, promoting new Councillors, and the election of the new Mayor and Deputy Mayor. Libraries' summer reading campaign, Carols and NYE fireworks were promoted and the launch of twilight trading in Springvale was celebrated.</p>	
<p>Implement the recommendations of the IT Service Review</p>	<p>A thorough examination of the technical and digital landscape is a focus. This assessment is pivotal in crafting a Digital Roadmap that will guide CGD'S technological direction for the upcoming years.</p> <p>The Digital Roadmap will align IT services with the broader business objectives, ensuring operational efficiency and continuity. The roadmap's development will be a collaborative effort, incorporating insights from key stakeholders to ensure it supports the City of Greater Dandenong's vision.</p>	
<p>Enhance Council's major projects communications, so they are timely, accurate and promote community trust; and explain project benefits effectively.</p>	<p>Regular communications are rolling out in relation to the Keysborough South Community Hub. Design and planning of communications products are underway in relation to the Dandenong Wellbeing Centre.</p>	

Action	Comment	Progress
<p>Complete Council's capital works program as outlined in the Annual Budget and Long Term Financial Plan</p>	<p>As of the end of December 2024, Total spend is \$33.4M, comprising \$19.1M actuals (works already complete) and \$14.3M committed (contracts awarded and works underway). This equates to 27% of the 2024-25 budget of \$122.5M (which includes \$29.1M carried over from the 2023-24 year).</p>	
<p>Develop an investment attraction program that facilitates appropriate investment attraction matched to the region's competitive strengths across identified target and growth industry sectors</p>	<p>An investment prospectus has been finalised with print versions available in January 2025. Articles have been written and distributed under "Why Invest in Greater Dandenong". Planning will commence on the Investment Attraction Program in early 2025.</p>	
<p>Introduce psychosocial education and assessment programs to proactively identify and mitigate workplace risks to employee health and wellbeing</p>	<p>All ASU scheduled 'Building Mentally Healthy Workplace' sessions (seven face-to-face and one online) were delivered by mid-October. Approximately 280 staff attended these sessions.</p>	
<p>Continue the rollout of wearable technology to prevent musculoskeletal injuries in high risk work areas</p>	<p>The program continues to be rolled out in departments with high risk manual handling activities. Community Care is using the technology to implement better training programs, equipment aides, and using the technology to prevent re-injury of injured staff. An issue was identified at the Operations Centre as a high risk of shoulder load on start-up, and battery-operated equipment is progressively being purchased to prevent future injuries. The program continues to be used to identify risks in other activities / tasks within these departments.</p>	
<p>Implement Leadership Development programs for People Leaders incorporating innovation and change management</p>	<p>A program of people leaders engagement and is well underway.</p>	

Action	Comment	Progress
Develop the new Council Plan 2025-29 in accordance with the Local Government Act 2020	Community engagement for the development of the new Council Plan is now complete with the Deliberative Panel presenting their recommendations to Councillors on Monday 16 December at the Councillor Briefing Session. Work has commenced on drafting the new priorities for 2025-29 with an anticipated date for approval of the final plan by 30 June 2025.	
Comply with the auditing and reporting requirements of the Gender Equality Act 2020 including the preparation for the development of a new Gender Equality Action Plan (GEAP)	Confirmation has been received that CGD's plan and report complies with the Act and is now able to be placed on Council's Website.	
Implement the recommendations of the recent Child Safe Standards Audit Review	Ongoing activity is occurring to address the recommendations of the Child Safe Standards Audit. This is now managed as BAU for Council's Child Safety Compliance Officer. Positive partnering with the broader business has occurred and there is a strong appetite for compliance in the child safety space.	
Meet budget revenue targets for all commercial properties	There is an unfavourable variance to YTD budgeted rent revenue by \$21,826. This is predominantly driven by significant maintenance required at one particular untenanted property. These repair works are expected to be completed by the end of January 2025. In relation to the unfavourable result for rent recoveries, this is due to timing and will correct itself over the financial year.	
Develop a structured framework to streamline the preparation of Council's Strategies	A draft framework has been developed. The detailed project plan will be finalised in January and its implementation will be a focus in the first half of 2025 to align with the new Council Plan.	
Review Council's Long Term Financial Plan in line with the Local Government Act 2020	Council's Long Term Financial Plan has been reviewed and updated by Managers and reviewed by the Executive Team. It is currently in the process of being finalised for communication to Council in February 2025. Deliberative engagement was conducted during 2024 - there were no recommended changes to the LTFP as a result of this process.	 40

Action	Comment	Progress
<p>With the community, strengthen engagement, build capacity and accessibility to Council's grants programs</p>	<ul style="list-style-type: none"> • 26 applications were submitted to the Small Grants Program. • 4 x Medium Grants Program categories were assessed and administered – 25 applications were approved • 1 x Large Grants Program – Partnerships Stream were assessed and administered – 5 applications were approved • 1 x Medium and 1 Large Grants Orientation Session were delivered • Year one key performance indicators for Neighborhood Houses and Community Centres multi-year agreements were agreed • A review of the Interfaith Network City of Greater Dandenong contract commenced, and a review and benchmarking of the Greater Dandenong Volunteer Resource Service is underway. • Three Community Newsletters were sent out to >800 registered community organisations. 	
<p>Implement the recommendations of the Procurement Review</p>	<p>Council's Procurement Review identified a number of key areas for Council to focus on. The following are in an implementation, training or change management phase:</p> <ul style="list-style-type: none"> • Contractor performance monitoring • Compliance with Child Safe Standards • Central contract management system • Procurement and contract management protocols • Risk management • Policy and procedure updates • Performance monitoring and reporting <p>Terms of Reference for a Procurement Steering Committee have been drafted.</p>	
<p>Facilitate and chair at least four Municipal Emergency Management Planning Committee (MEMPC) meetings with relevant members and Emergency Service Agencies</p>	<p>MEMPC meetings were held in August and November 2024. Further meetings are scheduled for Q3 and Q4.</p>	
<p>Review, implement and monitor progress on mitigation and response (including relief and recovery) risk strategies and actions</p>	<p>Recent activations and reviews of the MEMPC have identified areas for improvement to the state-based arrangements for relief and recovery of Supported Residential Services (SRS).</p>	 <p>41</p>

Reshaping Greater Dandenong

■ Completed
 ■ On Track
 ■ Delayed

Action	Comment	Progress
SUSTAINABILITY – We will deliver on our community vision in a financially sustainable manner		
1.1 Undertake a review of Council's 2 major projects (Dandenong Wellbeing Centre – DWC and Dandenong Community Hub – DCH) with a view of postponing one and to ensure Major Projects remain within budget parameters.	A review was conducted and reported to Councillors in May/June 2024.	
1.2 Explore new revenue streams/optimize existing revenue streams to implement a Revenue Optimisation Plan.	An issues and options report was completed and presented at a Councillor Briefing Session in January. These revenue options are currently being worked on for consideration by the incoming Council.	
1.3 Explore Private Public Sector Partnership (PPP) model for major projects e.g. Dandenong Community Hub (DCH)/Multicultural Hub.	This project has not been explored further due to the delay of the DCH.	
1.4 Explore Strategic Asset Sales.	Given the strategic nature of this issue asset sales will form part of Council's future planning discussions. A report to commence a strategic asset sale of a carpark was presented in March 2024 but Council requested further sites be explored. The MAV/City of Greater Dandenong Housing Project, funded by a \$500K Federal Government Grant is expected to identify some of the potential sites for use on Housing Projects.	
1.5 Develop a Model of Service Review/Improvement.	A Service Planning Framework was developed and endorsed by Council in September. Development of service plans is underway. The Service Plans, along with the Asset Plan and Council Plan, will be finalised in June 2025. Once endorsed, service reviews will be conducted every four years.	

Reshaping Greater Dandenong

Action	Comment	Progress
CUSTOMER EXPERIENCE - Improve customer experience across all touchpoints		
2.1 Undertake a Review of Customer Experience to identify current situation and assess multicultural effectiveness,	To support the review of the current state of Customer Experience (CX) and assess multicultural effectiveness, MacInnes Marketing was engaged to conduct three sample Customer Journey Mapping exercises. These activities aimed to identify pain points, opportunities for improvement, and insights into the customer experience across key service areas. Findings from these Customer Journey Mapping exercises will complement existing CX initiatives.	
2.2 Implement a Customer Experience Action Plan: <ul style="list-style-type: none"> digital technology KPI's - feedback system 	Staff were encouraged to actively promote the Social Pinpoint platform in Q2 to gather valuable customer feedback. Despite these efforts, only eight responses were received during the quarter. While this represents some engagement, it highlights the need for continued emphasis on encouraging customer participation. Further work will be undertaken to explore the implementation of post-call survey options to complement Social Pinpoint, providing customers with more convenient and immediate avenues to share their experiences. These steps aim to improve response rates and ensure customer feedback continues to inform service improvements.	
PEOPLE AND CULTURE - Ensure we have the right number of the right people and right ability in the right roles		
3.1 Recruitment of Director Community Strengthening	Achieved - Peta Gillies commenced in April 2023.	
3.2 Create and roll out an updated employee value proposition	A draft EVP has been developed following consultation with the people leaders.	
3.3 Develop and implement a People Plan for the organisation	Not commenced due to the departure of key resources for this deliverable.	

Reshaping Greater Dandenong

Action	Comment	Progress
PEOPLE AND CULTURE - Ensure we have the right number of the right people and right ability in the right roles		
3.4 Review organisational structure and workforce plan with focus on staff shortages and skills	A number of organisational reviews have been completed with a focus on efficiency and effectiveness. A revised workforce plan is targeted for delivery by the end of calendar year 2025.	
3.5 Refresh the Workplace Culture Development Strategy	Not yet commenced due to departure of key personnel for this project.	
3.6 Create a Workplace Diversity Strategy	This action has been delayed due to the recent departure of key personnel in this team.	

Reshaping Greater Dandenong

Action	Comment	Progress
<p>COMMUNICATION, ENGAGEMENT AND ADVOCACY - National leader in communication and engagement with diverse communities</p>		
<p>4.1 Develop a Community Engagement Resourcing Plan, incorporating benchmarking of other LGA's</p>	<p>Benchmarking has been undertaken regarding staff resourcing of Community Engagement positions across 25 other Local Governments. Additional resources have been requested to assist with this item.</p>	
<p>4.2 Investigate translation software, use of and strategies to enhance translation services</p>	<p>The pilot of translation software to be embedded in the IVR system was completed. Proposed expenditure for services is subject to review within the budget process.</p>	
<p>4.3 Explore options for the community newsletter in line with enhanced community engagement/ communication</p>	<p>A brand refresh is underway.</p>	

Reshaping Greater Dandenong

Action	Comment	Progress
SYSTEMS AND PROCESSES - Fit for purpose processes, systems and technology in place for our objectives to be enabled		
5.1 Update financial delegations and thresholds to enhance speed of decision making/ effectiveness	Financial delegations were updated in October and this action is now complete.	
5.2 Assess the capturing of Councillor correspondence in Oracle to ensure tracking of 100% of all queries	A report will be provided to Council in February.	
5.3 Progress our target to be a paper less organisation by 2026	Council continues to review its paper consumption and has made improvements across the organisation with the introduction of online meeting minutes and agendas, increased use of digital platforms for community engagement and the transfer of many forms to online formats.	
5.4 Launch customer portal/dashboard	The customer portal/dashboard was introduced as an initiative to enhance our customer engagement and experience. While it has been available for some time, the adoption rate among the community has not met expectations. Council is actively working on refining the portal's features to better serve our community needs.	
5.5 Investigate new models for a Councillor intranet	The Governance, Legal and Risk department is working with the Communications and Customer Experience and IT teams to improve the experience provided to Councillors via the MACCS system. This work has commenced and will continue over the 2025 period.	

Reshaping Greater Dandenong

Action	Comment	Progress
<p>5.6 Assess our current digital capability and invest in contemporary technology and digital systems to facilitate identified opportunities for system and process improvements.</p>	<p>All systems are being reviewed with the view of producing a roadmap for the next 3-4 years. In addition, the portal utilisation is also being reviewed as part of the system integration and single view of the customer future implementation.</p>	
<p>STRATEGY AND FUTURE PLANNING</p>		
<p>6.1 Review Council's performance measures</p>	<p>Council's performance measures will be reviewed as part of the Council Plan process for 2025-29.</p>	
<p>6.2 Develop a set of organisational KPIs which track progress against the recommendations of the 100 Day Report</p>	<p>Performance against the 100 Day Report actions is presented quarterly to Council and the community. Further work will be undertaken regarding specific KPI's as the actions progress.</p>	
<p>6.3 Create a framework for Council's strategies and plans which provides an integrated approach to their development and clearly articulates alignment with Council's strategic and operational priorities</p>	<p>Work has commenced on developing a strategy and policy framework and initial discussions have been held regarding possible consolidation opportunities. Decision making frameworks have been created to assist with the development of new documents and further work will be undertaken this year.</p>	

Part B:

Financial Report



Financial Report

1 July 2024 to
31 December 2024

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Table of Contents

Key financial highlights	2
Executive Summary	3
Income Statement.....	4
Balance Sheet	5
Cash Flow Statement.....	7
Capital Expenditure Statement.....	8
Management Accounting Result	9
Notes to the Financial Statements	10
B1. Operating Income	11
B2. Operating Expenditure.....	13
C1. Current assets	15
C2. Non-current assets	16
C3. Current liabilities	16
C4. Non-current liabilities	17
C5. Net assets and equity	17
D. Cash Flow Statement	19
E. Statement of Capital Works	21
APPENDIX 1 - CIP Expenditure Report	22
APPENDIX 2 – Investment Analysis	27
APPENDIX 3 – Directorate Analysis	30
CGD BY DIRECTORATE.....	30
CEO DIRECTORATE	31
CORPORATE DEVELOPMENT DIRECTORATE	33
CITY FUTURES DIRECTORATE	35
CITY FUTURES DIRECTORATE	36
COMMUNITY STRENGTHENING DIRECTORATE.....	38
NON-DIRECTORATE	41
CAPITAL WORKS PROGRAM	43
APPENDIX 4 - Operating Initiatives	44

Key financial highlights

Period ending 31 December 2024

	31 Dec 2024 Year-to-Date					Full Year				
	Actual	Amended Budget	Variance	Var.	Status	Original Budget	Amended Budget	Variance	Var.	Status
	\$'000	\$'000	\$'000	%	Var.	\$'000	\$'000	\$'000	%	Var.
Operating Income	138,156	134,921	3,235	2%	✓	268,746	277,665	8,919	3%	✓
Operating Expenses	113,913	115,359	1,446	1%	✓	233,934	242,618	(8,684)	(4%)	—
Operating Surplus	24,243	19,562	4,681	24%	✓	34,812	35,047	235	1%	✓

Add (less) cash items / non cash items in operating result

Capital Expenditure	(20,949)	(19,684)	(1,265)	(6%)	—	(93,474)	(122,499)	(29,025)	(31%)	×
Non-Cash Operating Items	21,264	17,735	3,529	20%	×	28,143	28,143	-	0%	
Loan Repayments	(1,883)	(1,883)	-	0%		(3,961)	(3,961)	-	0%	
Loan Proceeds	-	-	-	0%		21,920	21,920	-	0%	
Lease Repayments	(354)	(354)	-	0%	✓	(710)	(710)	-	0%	
Net transfers from (to) reserves	3,299	(2,476)	5,775	233%	✓	13,270	16,835	3,565	27%	✓
Current Year Cash Surplus	25,620	12,900	12,720	99%	✓	-	(25,225)	(25,225)		
Accumulated Surplus b/f ¹						-	26,014	26,014		
Accumulated Cash Surplus	25,620	12,900	12,720	99%	✓	-	789	789		

Cash/Investment Holdings ²	225,670	<i>Not applicable</i>				152,429	162,621	10,192	7%	✓
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Status legend:

- ✓ Above budgeted revenue or under budgeted expenditure
- Below budgeted revenue or over budgeted expenditure by less than 10%
- × Below budgeted revenue or over budgeted expenditure by 10% or greater

Notes

- The Accumulated Surplus brought forward (b/f) represents funds committed to finance capital and operating carry overs from 2023-24.
- Total cash/investments at 31 December 2024 includes cash on hand and financial assets (term deposits invested for a period greater than 90 days) and have been allocated for specific future purposes by Council. The dissemination of Council's restricted and operating cash is provided in the table in section D4 and the graph "Restricted and Unrestricted Cash" in Appendix 2 Investment Analysis of this report. This presentation differs from the cash flow statement, where financial assets are excluded in accordance with accounting standards, to provide a more complete view of liquidity for comparative and user purposes.

Budget information

The Original Budget information contained in the report is the budget approved by Council on 24 June 2024. The year-to-date budget in this report reflects the Amended Budget as adopted by Council on 23 September 2024. The Amended Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2023-24. A Mid-Year Budget review process has recently been completed and is due to be presented at a meeting of Council on the 28 January 2025.

Executive Summary

Operating Result

For the six months ended 31 December 2024, Council achieved a surplus operating result of \$24.24 million which is \$4.68 million better than the year-to-date budget. The main factors contributing to this result comprise favourable variances in:

- **Income** (\$3.23 million favourable) - Higher than anticipated supplementary rates (\$1.1 million), operating grants (\$474,000), contributions - monetary (\$411,000), and interest returns on investments (\$212,000).
- **Operating expenditure** (\$1.45 million favourable) – Mainly due to lower employee costs (\$3.29 million) and lower than anticipated materials and services (\$1.69 million) to date.

Partly offset by:

- Prior year capital expenditure unable to be capitalised (\$2.23 million unfavourable) and asset write offs (1.24 million unfavourable). This is an accounting entry that does not impact on Council's cash position. It is not included in the budget as it is difficult to predict.

More detailed variance explanations are included in the body of this report.

Capital Result

Year-to-date capital expenditure is \$20.95 million which is \$1.26 million unfavourable compared to the year-to-date budget, representing 17% of the full year Amended Budget. There are also \$15 million in commitments (open purchase orders) as at 31 December.

The unfavourable variance mainly relates to an unbudgeted property acquisition in Blissington Street, Springvale acquired for open space purposes. This is a strategic decision which will be funded by a transfer from the Open Space Acquisitions reserve and will be reflected in the Mid-Year Budget review.

Cash Position

Cash and investments total \$225.67 million at 31 December 2024, comprising \$14.79 million of cash and cash equivalents and \$210.88 million of 'financial assets' (term deposits invested for a period of greater than 90 days). Closing cash and investments include cash on hand, cash equivalents, and financial assets (such as term deposits) that are readily convertible to cash and used to support the organisation's operations. This presentation differs from the cash flow statement, where financial assets are excluded in accordance with accounting standards, to provide a more complete view of liquidity for comparative and user purposes."

The working capital ratio result remains sound at 1.78.

Income Statement

For the period 1 July 2024 - 31 December 2024

	Note	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income	B1					
Rates and charges		90,529	89,416	1,113	176,177	176,177
Statutory fees and fines		5,816	5,530	286	10,972	10,972
User fees		5,236	5,449	(213)	9,812	9,812
Grants - operating		25,226	24,752	474	35,937	35,216
Grants - capital		555	629	(74)	14,462	8,625
Contributions - monetary		1,751	1,340	411	9,123	7,676
Contributions - non-monetary		-	-	-	7,500	7,500
Net gain (loss) on disposal of property, infrastructure, plant and equipment		1,016	496	520	833	833
Other income		8,027	7,309	718	12,849	11,935
Total income		138,156	134,921	3,235	277,665	268,746
Expenses	B2					
Employee costs		47,158	50,445	3,287	105,062	99,649
Materials and services		40,937	42,630	1,693	90,966	88,357
Prior year capital expenditure unable to be capitalised (non-cash)		2,286	-	(2,286)	-	-
Bad and doubtful debts		729	732	3	2,026	2,026
Depreciation		17,436	17,436	-	34,885	34,885
Amortisation - right of use assets		299	299	-	598	598
Borrowing costs		1,316	1,316	-	3,184	3,184
Finance costs - leases		-	-	-	55	55
Asset write offs		1,238	-	(1,238)	-	-
Other expenses		2,514	2,501	(13)	5,842	5,180
Total expenses		113,913	115,359	1,446	242,618	233,934
Net surplus (deficit)		24,243	19,562	4,681	35,047	34,812

NOTE

For comments regarding movements in Operating Income and Expenditure items, please refer to explanatory notes located at B1 to B2.

Balance Sheet

As at 31 December 2024

		2024-25 ACTUAL 31 Dec 2024 \$'000	2023-24 ACTUAL 30 Jun 2024 \$'000	2024-25 AMENDED BUDGET \$'000	2024-25 ORIGINAL BUDGET \$'000
	Note				
ASSETS					
Current assets C1					
Cash and cash equivalents		14,793	21,577	20,621	50,429
Financial assets		210,877	172,820	142,000	102,000
Trade and other receivables *		100,804	30,254	30,938	32,208
Other assets		1,209	6,577	6,003	8,104
Total current assets		327,683	231,228	199,562	192,741
Non-current assets C2					
Property, infrastructure, plant and equipment		2,644,172	2,644,188	2,739,142	2,629,770
Investment property		6,690	6,690	6,690	6,575
Right-of-use assets		870	1,169	1,272	1,758
Intangible assets		1	1	1	25
Trade and other receivables		266	266	266	273
Total non-current assets		2,651,999	2,652,314	2,747,371	2,638,401
Total assets		2,979,682	2,883,542	2,946,933	2,831,142
LIABILITIES					
Current liabilities C3					
Trade and other payables		5,685	25,837	36,076	32,911
Prepaid rates *		86,746	-	-	-
Trust funds and deposits **		12,582	4,254	4,304	6,359
Unearned income		56,317	56,518	56,368	58,616
Provisions		20,801	20,847	21,169	21,998
Interest-bearing liabilities		1,951	3,834	4,802	4,802
Lease liabilities		353	594	589	541
Total current liabilities		184,435	111,884	123,308	125,227
Non-current liabilities C4					
Provisions		1,355	1,475	1,351	1,187
Trust funds and deposits		2,477	2,898	2,956	2,181
Interest-bearing liabilities		43,348	43,348	60,339	60,339
Lease liabilities		529	642	637	1,025
Total non-current liabilities		47,709	48,363	65,283	64,732
Total liabilities		232,144	160,247	188,591	189,959
NET ASSETS	C5	2,747,538	2,723,295	2,758,342	2,641,183
EQUITY					
Accumulated surplus		1,001,065	973,523	1,025,405	1,040,353
Asset revaluation reserve		1,655,211	1,655,211	1,655,211	1,530,252
Reserves		91,262	94,561	77,726	70,578
TOTAL EQUITY		2,747,538	2,723,295	2,758,342	2,641,183

NOTES TO THE STATEMENTS

Balance Sheet *(previous page)*

* *Prepaid Rates and Trade and Other Receivables*: Rate revenue (excluding supplementary rates) is accrued evenly over the year, although rate receipts may be received in a variety of patterns including quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

** *Trust funds and deposits (current)*: Higher this quarter due to the timing of the quarterly Fire Services Property Levy payment to the State Revenue Office.

For comments regarding movements in other Balance Sheet items, please refer to explanatory notes located at C1 to C5.

Cash Flow Statement *(next page)*

Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.

The dissemination of Council's restricted and operating cash is provided in the table in section D4 and the graph "*Restricted and Unrestricted Cash*" in **Appendix 2 Investment Analysis** of this report.

Cash inflows and outflows are inclusive of GST where applicable.

Cash Flow Statement

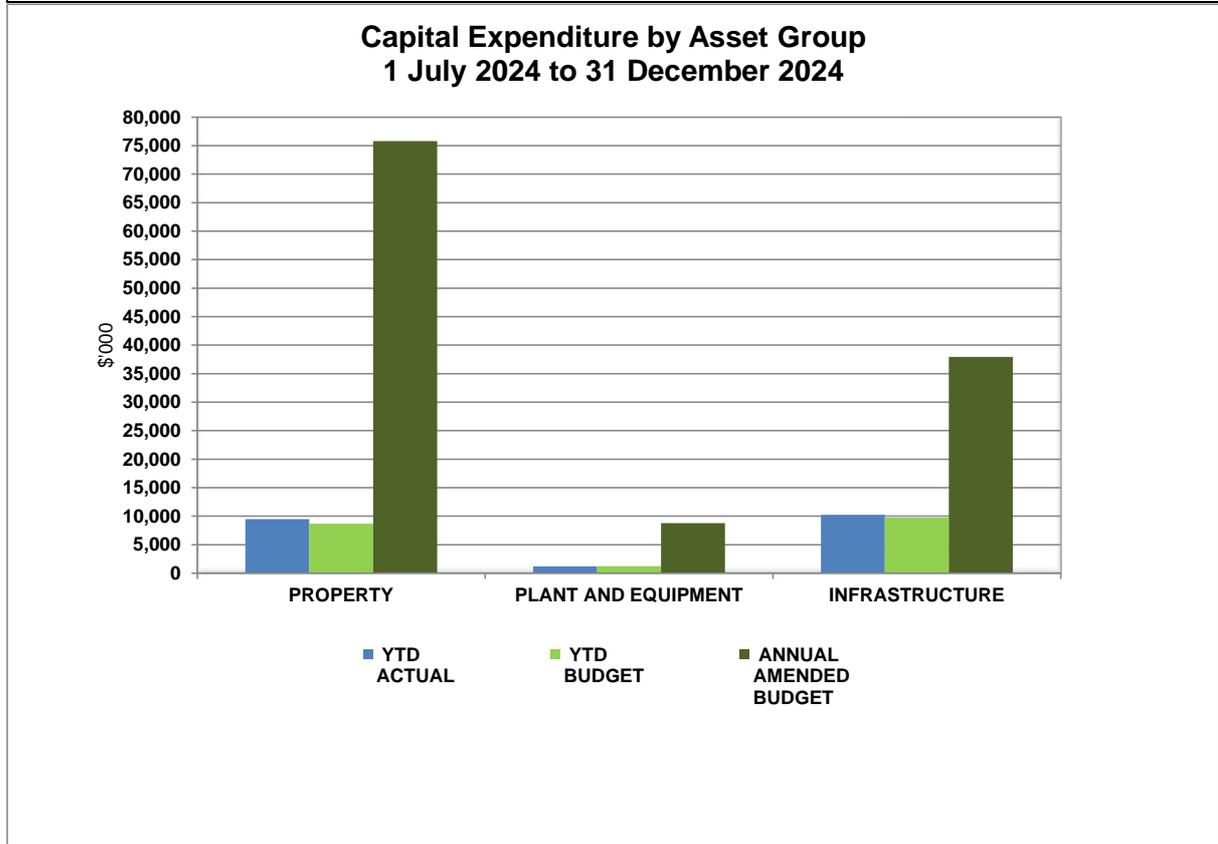
	Notes	2024-25 ACTUAL as at 31 Dec 2024 Inflows/ (Outflows) \$'000	2024-25 ANNUAL AMENDED BUDGET Inflows/ (Outflows) \$'000	2024-25 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities				
Rates and charges		107,313	175,753	175,641
Statutory fees and fines		4,044	8,759	8,574
User fees		5,213	10,799	10,721
Grants - operating		27,580	37,224	37,231
Grants - capital		3,105	14,660	8,625
Contributions - monetary		1,752	9,973	7,676
Interest received		3,962	6,800	6,800
Trust funds and deposits taken		22,481	32,108	29,450
Other receipts		3,422	6,917	5,748
Net GST refund		6,426	18,030	14,963
Employee costs		(50,410)	(104,635)	(98,751)
Materials and services		(56,440)	(102,012)	(103,077)
Short-term, low value and variable lease payments		(415)	(683)	(683)
Trust funds and deposits repaid		(14,480)	(32,000)	(29,181)
Other payments		(2,340)	(5,972)	(5,070)
Net cash provided by operating activities	D1	61,213	75,721	68,667
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment		(27,513)	(122,499)	(93,474)
Proceeds/(payments) of investments		(36,953)	30,820	-
Proceeds from sale of property, infrastructure, plant and equipment		31	993	993
Net cash used in investing activities	D2	(64,435)	(90,686)	(92,481)
Cash flows from financing activities				
Finance costs		(1,321)	(3,184)	(3,184)
Proceeds from borrowings		-	21,920	21,920
Repayment of borrowings		(1,883)	(3,961)	(3,961)
Interest paid - lease liability		(3)	(55)	(55)
Repayment of lease liabilities		(354)	(710)	(710)
Net cash used in financing activities	D3	(3,561)	14,010	14,010
Net increase (decrease) in cash and cash equivalents		(6,783)	(956)	(9,804)
Cash and cash equivalents at the beginning of the year		21,577	21,577	60,233
Cash and cash equivalents at the end of the period		14,794	20,621	50,429
Represented by:				
Operating cash		(156,839)	(130,965)	(94,465)
Restricted cash	D4	171,633	151,586	144,894
Total		14,794	20,621	50,429



Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	9,496	8,706	(790)	4,617	75,785	58,845
PLANT AND EQUIPMENT	1,200	1,245	45	1,157	8,760	7,471
INFRASTRUCTURE	10,253	9,733	(520)	9,224	37,954	27,158
TOTAL EXPENDITURE	20,949	19,684	(1,265)	14,998	122,499	93,474



Management Accounting Result

For the period 1 July 2024 - 31 December 2024

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are “non-cash” in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The following table provides a management accounting summary of the financial performance for the period 1 July 2024 to 31 December 2024 which removes non-cash items and adds back cash items that are excluded from the financial statements.

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL	AMENDED BUDGET	VARIANCE Fav(unfav)	AMENDED BUDGET	ORIGINAL BUDGET	VARIANCE Fav(unfav)
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income Statement						
Income	138,156	134,921	3,235	277,665	268,746	8,919
Expenditure	113,913	115,359	1,446	242,618	233,934	(8,684)
Net surplus - ongoing operations	24,243	19,562	4,681	35,047	34,812	235
Management Accounting reconciliation						
<i>Add (less) non cash items included in op result</i>						
Depreciation	17,436	17,436	-	34,885	34,885	-
Amortisation - right of use assets	299	299	-	598	598	-
Contributions non-monetary assets	-	-	-	(7,500)	(7,500)	-
Written down value of assets sold/disposed	5	-	5	160	160	-
Sub total	21,264	17,735	3,529	28,143	28,143	-
Net operating surplus	45,507	37,297	8,210	63,190	62,955	235
<i>Add (less) cash items not included in op result</i>						
Capital expenditure	(20,949)	(19,684)	(1,265)	(122,499)	(93,474)	(29,025)
Net transfers from (to) reserves	3,299	(2,476)	5,775	16,835	13,270	3,565
Repayment of borrowings	(1,883)	(1,883)	-	(3,961)	(3,961)	-
Proceeds from borrowings	-	-	-	21,920	21,920	-
Repayment of lease liabilities	(354)	(354)	-	(710)	(710)	-
Sub total	(19,887)	(24,397)	4,510	(88,415)	(62,955)	(25,460)
Cash surplus (deficit)	25,620	12,900	12,720	(25,225)	-	(25,225)
Accumulated surplus brought forward	-	-	-	26,014	-	26,014
Surplus position	25,620	12,900	12,720	789	-	789

The management accounting result (after removing non-cash items) on 31 December 2024 shows a favourable variance between budget and actual of \$12.72 million. The variance is due mainly to a favourable surplus from ongoing operations (\$8.21 million) caused by lower than anticipated operating expenditure and higher income and net transfers to reserves (\$5.77 million), partly offset by the unfavourable variance in capital expenditure of \$1.26 million.

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

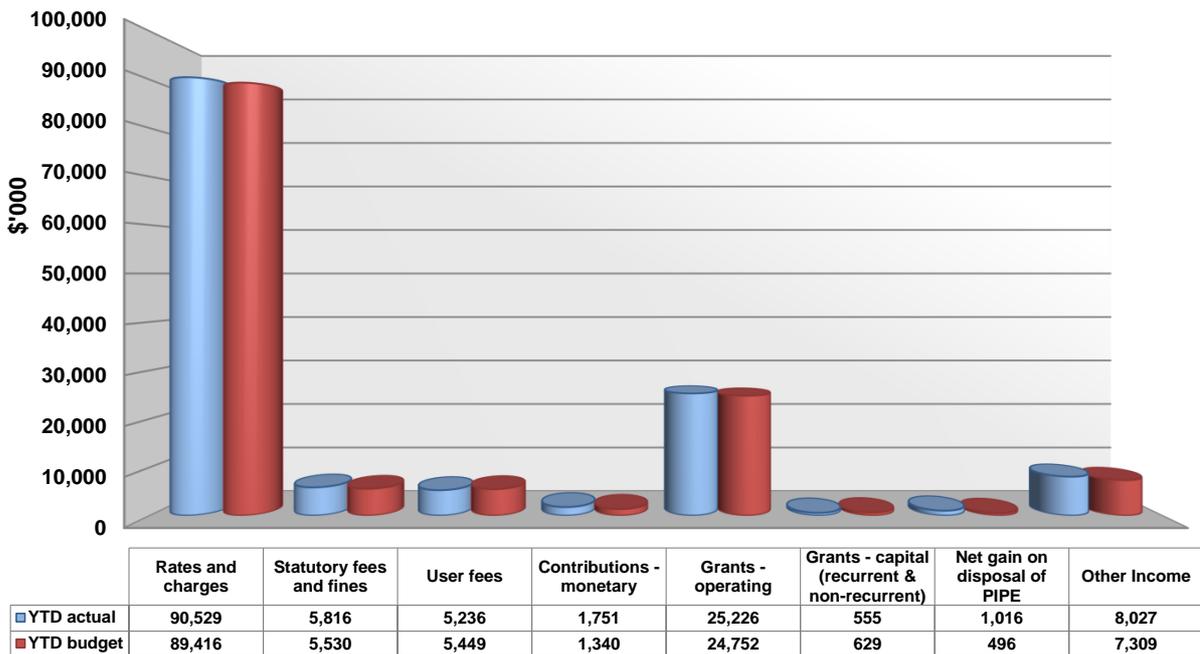
1. **Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. **Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Local Government Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations is recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
3. **Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
4. **Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
5. **Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and Workcover.
6. **Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
7. **Budget information:** The Original Budget information contained in the report is the budget approved by Council on 24 June 2024. The year-to-date budget in this report reflects the Amended Budget as adopted by Council on 23 September 2024. The Amended Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2023-24. In accordance with Section 97(3) of the *Local Government Act 2020* the Chief Executive Officer is of the view that a Revised Budget is not required for the financial reporting period 31 December 2024. No variations have been made to the declared rates and charges or loan borrowings other than what has been approved in the 2023-24 Adopted Budget.
8. **Cash Flow Statement:** Reflects the actual cash movements during the year.
9. **Restricted cash:** These are monies set aside for specific purposes and are not readily available for day-to-day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (e.g. open space contributions) and other funds that are committed towards specific purposes.



B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-cash accounting entries such as non-monetary contributions or gifted assets).

**Income from operating activities
for 1 July 2024 - 31 December 2024**



Operating income for the quarter ended 31 December 2024 is \$4.68 million favourable against budget. This is primarily due to the following:

- **Rates and charges (\$1.1 million favourable)** - Mainly due to higher than anticipated supplementary rates, which will be adjusted at Mid-Year Review and transferred to reserves (Non-Directorate \$1.1 million).
- **Other income (\$718,000 favourable)** - Better than anticipated interest returns on investments due to sustained high interest rates combined with greater cash and investment funds because of capital expenditure delays in the prior year (non-directorate \$212,000) combined with higher income from legal cost rebate (City Futures \$379,000). These items will be assessed, and any permanent variances will be reflected in the Mid-Year Budget review.
- **Net gain on disposal of property (\$520,000 favourable)** – Asset sale due to land subdivision court Noble Park (Corporate Development Directorate \$901,000), partially offset by lower than anticipated sale of vehicles to date in Fleet Management (City Futures \$374,000 unfavourable), this will be adjusted in the Mid-Year Budget.

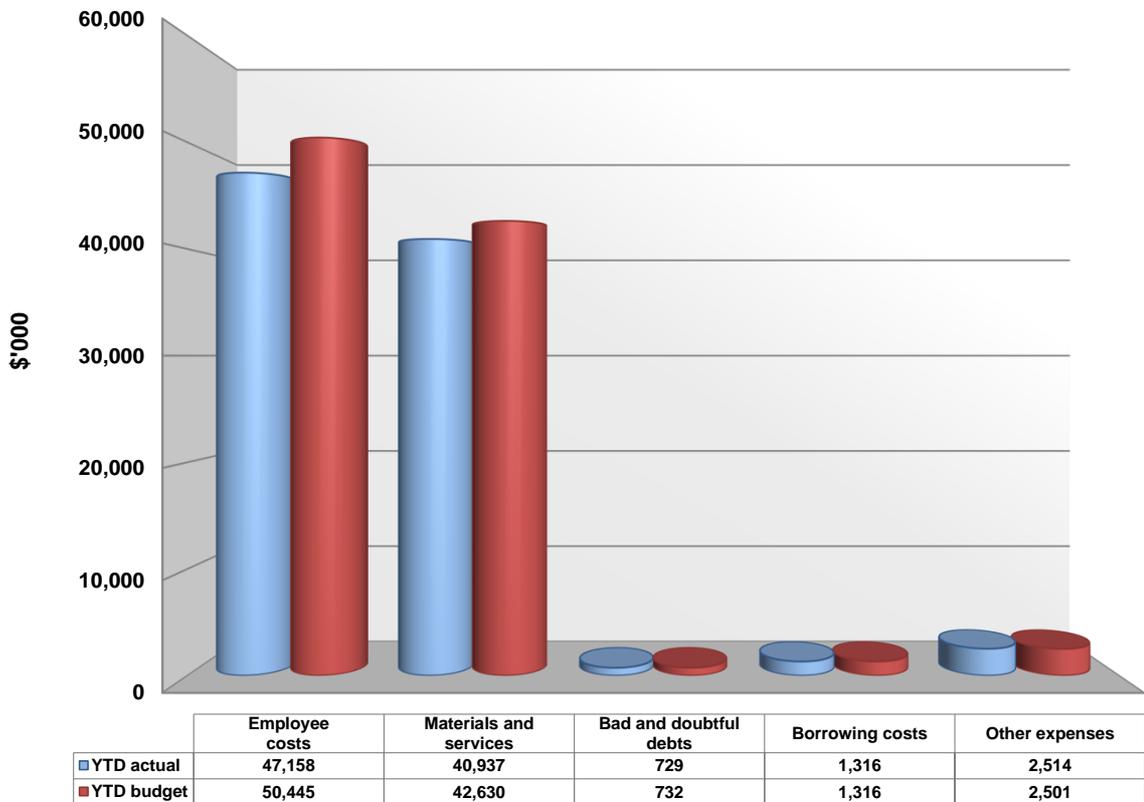


-
- **Grants- operating (\$474,000 favourable)** – Mainly due to the expanded Family Day Care program and several new grants which will be offset by associated expenditure (Community Strengthening \$236,000) and unbudgeted grant funding received for the Cladding Rectification Program and E-Waste education (City Futures \$202,000) The Cladding Rectification funding and associated expenditure will be included in Mid-Year Budget.
 - **Contributions – monetary (\$411,000)** - Better than anticipated income from developer and public open space contributions (City Futures \$,318000) and contributions received for the Mayoral Task Force associated with Status Resolution Support Services program (CEO \$68,000). These contributions will be offset by associated expenditure and adjusted in the Mid-Year Budget.

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).

Expenditure from operating activities for 1 July 2024 to 31 December 2024



Operating expenditure for the quarter ended 31 December 2024 is favourable by \$1.45 million against budget. The major variances are in materials and services and employee costs.

- **Materials and services (\$1.75 million favourable)** – The major items contributing to this favourable variance are:
 - City Futures (\$1.57 million) due mainly to lower than anticipated maintenance costs (Parks Services \$393,000 and Building Maintenance \$651,000), recycling and waste contract costs (Waste Management \$536,000). Partly offsetting these favourable variances are higher legal costs in relation to Sandown (Strategic Design and Sustainability Planning \$415,000) and a continuing legal matter (Health \$127,000). Both these items being adjusted in the Mid-Year Budget

- **Employee costs (\$3.28 million)** - as depicted in the following table 33% (\$1.08 million) of the favourable variance relates to grant funded programs which represent a future obligation and require an acquittal, caused mainly by a delay in recruitment (mostly in Community Strengthening).

Directorate	2024-25 Variance Fav/(unfav) \$	Grant Funded Programs \$	Offset by Lower Income \$	Potential Underspend/ (overspend) 2024-25 \$
CEO Services	197,843	-	-	197,843
City Futures	729,470	95,128	93,069	541,273
Community Strengthening	2,139,241	991,870	450,652	696,719
Corporate Development	223,233	-	-	223,233
Non-Directorate	(3,081)	-	-	(3,081)
Total Council	3,286,707	1,086,997	543,721	1,655,989

A further \$544,000 represents favourable salary variances that are wholly offset by lower income:

- Community Care (\$451,000): Lower grant funding due to capacity to achieve target set. This is due to ongoing resourcing challenges including the inability to recruit staff due to uncertainty caused by the Aged Care Reforms combined with an ageing workforce on limited duties or Workcover.
- Statutory Planning (\$93,000): Lower income due to reduced development activity.

The remaining \$1.65 million represents a potential underspend in salary costs due to a delay in recruitment of vacant positions combined with challenges in sourcing permanent skilled staff mainly in the following areas:

- Community Strengthening (\$697,000) – mainly in Maternal and Child Health (\$372,000), Family Day Care (\$173,000), Children's Support Services (\$132,000), Library & Info Services (\$87,000), Youth and Family Support (\$80,000) and Civic Facilities (\$66,000). These favourable variances are partly offset by higher than anticipated casual salaries in the Drum Theatre (\$1922,000).
- City Futures (\$541,000) - in Statutory Planning (\$198,000), Parks Services (\$136,000), Roads and Drains (\$115,000) and Strategic Transport (\$123,000).
- Corporate Development (\$223,000) - in Financial and Procurement Services (\$219,000), and Communications & Customer Experience (\$67,000). These favourable variances are partly offset by People and Change.

C. Balance Sheet

Council's net assets are valued at \$2.75 billion as at 31 December 2024.

C1. Current assets

Cash and other assets that can be readily converted to cash.

Cash and cash equivalents (\$14.79 million) – Represent the net amount held by Council in cash or term deposits with a term of less than 90 days.

\$171.63 million of cash and investment funds are 'restricted' for various purposes. The increase in operating funds at 31 December 2024 is due to the classification of \$210.88 million of term deposits greater than 90 days as 'financial assets'. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**. However, if these term deposits were classified as cash, the operating cash balance would be \$225.67 million.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by ensuring the investment portfolio does not exceed the limits set in the Policy based on the Standard and Poor's Long-Term rating of Authorised Deposit Taking Institutions (ADI) combined with the term of the investment.

Financial assets (\$210.88 million) – Increase in financial assets from 30 June 2024 is due to the make-up of Council's cash and investments holdings at 31 December 2024 with more investments placed with a term of over 90 days and less investments with a term of under 90 days.

Trade and other receivables (\$100.80 million) – This balance includes:

- Rate debtors \$83.16 million
- Infringement debtors of \$10.04 million (net of provision for doubtful debts).
- General debtors \$6.16 million (net of provision for doubtful debts).

Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

Other assets (\$1.21 million) – This balance includes:

- Accrued income \$2.00 million – income earned but cash not yet received as at 31 December 2024.
- Prepayments \$64,000 - expenses prepaid at 31 December 2024.
- Other deposits \$567,000 – represents \$8,700 works warranty bond for Soccer Pitch and Community Centre - 9 Memorial Drive, Noble Park, \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract, \$250,000 deposit paid for Metropolitan Resource Recovery Landfill Services Gate Fee and \$234,000 deposit paid to South East Water for 5 Mason Street, Dandenong works.

C2. Non-current assets

Property, infrastructure, plant and equipment (\$2.64 billion) – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$6.69 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets on an annual basis is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Right-of-use assets (\$870,000) – Represents leased (right-of-use) assets and includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements.

Intangible assets (\$1,000) – Represents computer software assets. These values are reflected after recognising the associated amortisation expense.

Trade and other receivables (\$266,000) – \$191,922 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and a \$73,320 refundable bond with Western Health (originally related to Community Chef) which is expected to be returned upon completion of the contract.

C3. Current liabilities

Debts due to be repaid within 12 months.

Trade and other payables (\$5.69 million) – This balance includes trade creditors arising from operations and capital works.

Trust funds and deposits (\$12.82 million) – Trust funds and deposits includes other refundable monies in respect of:

- Other deposits (\$2.18 million).
- Landscape deposits (\$943,000).
- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$8.91 million). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Road deposits (\$429,000).
- Open space contributions (\$118,000).

Unearned income (\$56.32 million) – Represents income not yet earned based on specific performance obligations that were not complete at 31 December 2024 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$44.26 million).
- Operating grants (\$10.11 million).
- Capital grants (\$1.58 million).
- Other (\$367,000).

Provisions (\$20.80 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$11.74 million.
 - Annual leave entitlements and Rostered days off - \$8.83 million.
- Landfill provision - \$229,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing liabilities (\$1.95 million) – Represents the repayment of long-term borrowings expected during 2024-25.

Lease liabilities (\$354,000) - Represents the lease repayments in respect of the right-of-use assets that are payable during 2024-25.

C4. Non-current liabilities

Debts due to be repaid in future years.

Provisions (\$1.36 million) – Represents the provisions estimated to be paid beyond the 2024-25 financial year and comprises of long service leave entitlements for employees (\$480,000) and landfill provision for restoration of Spring Valley landfill site (\$875,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$2.47 million) – Represents deposits that are payable beyond the 2024-25 financial year and comprises asset protection bonds of \$2.13 million, landscape deposits of \$259,000 and contractor deposits of \$84,000.

Interest-bearing liabilities (\$43.35 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

Lease liabilities (\$529,000) – Represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Grants in advance reserve
- Future maintenance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions

D. Cash Flow Statement

Cash and investment holdings total \$14.79 million as at 31 December 2024, an decrease of \$6.78 million since 30 September 2024. Total cash and investment holdings are made up of operating cash (increased to \$210.88 million due to the classification of term deposits over 90 days as financial assets) and restricted cash (\$171.63 million). Please refer below for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

D1. Cash flows from operating activities – net inflow of \$61.21 million.

The major inflows are rates (\$107.31 million), trust funds and deposits taken (\$22.48 million), grants (\$27.58 million), statutory fees and fines (\$4.04 million) and user fees (\$5.21).

The major outflows are trust funds and deposits repaid (\$14.48 million), materials and services (\$56.44 million) and employee costs (\$50.41 million).

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

D2. Cash flows from investing activities – net outflow of \$64.43 million, including:

- \$27.51 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$36.95 million relates to cash outflow for term deposits with a maturity of greater than three months.
- \$31,000 proceeds on asset sales mainly relating to the fleet replacement program.

D3. Cash flows from financing activities – outflow of \$3.56 million.

Council incurred \$1.32 million in finance costs on its borrowings and repaid \$1.88 million of existing borrowings. In addition, Council repaid \$357,000 of its lease liabilities as at 31 December 2024.

D4. Restricted cash - Funds set aside for specific purposes, as detailed in the following tables.

Type	31-Dec-24	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	14,089	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	5,258	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	6,000	To fund acquisitions of new open space land.
Major projects reserve	45,782	Funds realised from sale of Council's property assets or surplus Council funds to invest in other properties or funding future major projects.
Keysborough South Maintenance Levy	4,303	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	4,048	Rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	187	To meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	469	To meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	235	To fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	2,835	To fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	4,122	Funds set aside for the aged care reforms.
Future maintenance reserve	3,934	Contribution funds for future works to address level crossing removal authority defects.
Total reserve funds	91,262	
Employee provisions	\$'000	
Long service leave	12,225	Funds to meet long service leave commitments.
Annual leave and other	8,827	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	21,052	
Trust funds and deposits	\$'000	
Fire services property levy (FSPL) collected and due	8,907	Payable to State Revenue Office – legislative requirement.
Open space contributions	118	Pending completion of works.
Landscape deposits	943	Pending completion of works.
Road deposits	429	Pending completion of works.
Other trust funds and deposits	4,662	Refundable upon finalisation of programs.
Total trust funds and deposits	15,059	
Other restricted funds	\$'000	
DCP unearned income	44,260	Pending completion of works by developers.
Other restricted funds	44,260	
Total restricted cash	171,633	

E. Statement of Capital Works

Total capital expenditure as at 31 December 2024 was \$20.95 million. A further \$14.1 million was committed as at the end of December. The following **CIP Expenditure Report** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances are reported if the variance is greater than \$300,000. Please note that the variances detailed below are the total of all asset classes by project whereas the Capital Expenditure report details the variances separately by asset class and project.

Property

- **4201 9A Blissington Street, Springvale (\$1.01 million unfavourable)** – This is a strategic property purchase acquired for open space purposes, which will be funded by a transfer from the Open Space Acquisitions reserve and included in the Mid-Year Budget review. The property settled in August 2024.
- **3752 Roads to Recover Program (\$603,000 unfavourable)** – The unfavourable variance is due to the projected not being in the amended budget. The project is included in the Mid-Year Budget.



APPENDIX 1 - CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PROPERTY						
Buildings						
1631. 2434-22/23 Art Gallery PEP Bldg	49,841	119,061	69,220	171,798	562,061	-
1869. 2587-23/24 D'ning Community Hub	21,200	31,226	10,026	1,421,376	1,731,226	-
1943. Air Fryer Crowe Pavilion	-	15,000	15,000	21,102	15,000	-
3004. Bldg Renewal Aq/Leis D'ning Oasis	-	-	-	39,715	110,000	110,000
3041. Dandenong Civic Ctr Rectification	38,640	38,640	-	-	600,000	600,000
3093. Dandenong Nth Senior Citizen	2,500	5,000	2,500	6,758	65,000	65,000
3207. Bldg Renewal Aq/Leis D'ning Stadium	69,960	69,680	(280)	116,516	490,000	490,000
3224. Ross Res Athletics Pav. Amenities	3,705	5,000	1,296	44,248	50,000	50,000
3267. Lois Twohig Gerry Sweet Pavilion	2,250	-	(2,250)	2,750	30,000	30,000
3271. Bldg Renewal Aq/Leis Gloria Pyke	-	-	-	-	32,000	32,000
3303. NP Comm Ctr Building 2	6,315	3,080	(3,235)	37,018	50,000	50,000
3324. Bldg Renewal Aq/Leis Springers	-	-	-	14,609	158,000	158,000
3455. Burden Park Masterplan Implem.	3,865	5,000	1,135	14,021	65,000	65,000
3479. Darren Reserve Kindergarten	-	-	-	-	90,000	90,000
3483. Dandenong Sth Kinder HVAC	-	-	-	26,173	40,000	40,000
3548. Keyseb Sth Community Hub	6,778,947	6,779,123	176	1,103,816	21,212,975	19,736,000
3717. Springvale Reserve	-	-	-	-	552,511	-
3793. 1583-19/20 Dandenong Market Square	4,125	5,000	875	8,391	38,005	-
3820. Bldg Renewal Aq/Leis NPAC	-	-	-	-	85,000	85,000
3876. Bldg Renewal Fixt/Fitt Bathroom	228,120	226,524	(1,597)	35,271	354,000	160,000
3878. Bldg Renewal Lift	-	-	-	1,200	148,300	148,300
3879. 2457-23/24 Bldg Renewal Minor Wrks	2,281	10,000	7,719	13,096	19,000	-
3880. 2458-23/24 Bldg Renewal Roof	-	-	-	68,894	-	-
3883. Bldg Renewal Fixt/Fitt Kitch & Mech	306,464	306,000	(464)	87,613	406,000	200,000
3902. 1928-20/21 Ross Reserve Pavilion	1,388	-	(1,388)	826	-	-
3904. Bldg Renewal Theatre	9,358	10,108	750	18,115	53,000	53,000
3906. 2583-23/24 Dandenong Gallery of Art	127,902	154,896	26,995	128,869	5,209,297	-
3946. Bldg Renewal Aquat/Leis	183,903	185,740	1,837	26,301	210,740	-
3955. Chandler MCH/Kinder Windows	-	-	-	-	90,000	90,000
3974. D'ning Wellbeing Centre	351,319	354,504	3,185	135,982	38,289,646	35,000,000
4001. Dandenong Market Bazaar Bird Net	-	-	-	-	185,000	185,000
4003. Springvale Res Masterplan Implem.	-	-	-	-	90,000	90,000
4067. 2570-23/24 Lyndale Sec Coll Kitchen	131,964	132,000	36	284,472	494,877	-
4069. 2585-23/24 Pep Redevelopment	26,554	33,620	7,066	386,885	1,254,465	-
4104. Security Program	-	-	-	-	220,000	220,000
4105. 2311-22/23 Police Padck Water Main	2,935	16,000	13,065	120,503	144,100	-
4106. 2330-22/23 D'ning Civic Hot Water	-	-	-	-	93,280	-
4126. Dandenong Day Nursery Cafe Blinds	-	-	-	-	35,000	35,000
4132. 1009-18/19 Heritage Hill (Laurel)	-	-	-	-	60,000	-
4142. 1944-20/21 Dandy Mkt Carpk Bollards	1,683	5,683	4,000	-	12,000	-
4144. 1925-20/21 Dandy CvcCtrLib Ccpt Des	-	6,700	6,700	2,500	6,700	-
4148. 1688-19/20 Noble Park - Mbl Lib Srv	-	17,356	17,356	1	17,356	-
4184. Dandenong Market - Lift	435	-	(435)	1,091	175,000	-
4185. Dandenong Market - Fire Services	9,100	84,100	75,000	37,109	743,003	-
4200. Cladding Rectification Program	28,350	-	(28,350)	49,415	-	-
4202. Gas Transition Program	-	-	-	6,548	145,000	145,000
4203. Lois Twohig Curator Shed Storage	18,424	16,212	(2,212)	146,739	176,422	176,422
4219. Bldg Renewal Fixt/Fitt Paddy O'Don	1,500	-	(1,500)	-	250,000	250,000
4220. Bldg Renewal Fixt/Fitt General	72,945	71,204	(1,742)	35,640	257,000	257,000
4221. Ian Tatterson Masterplan Implem.	2,100	-	(2,100)	378	30,000	30,000
4222. NPAC Pump & Pipework	-	-	-	-	5,000	5,000
4238. Bldg Renewal Fixt/Fitt Fifth Ave	-	-	-	-	200,000	200,000
4243. Frank Street Open Spaces	-	-	-	900	-	-



	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
Leasehold Improvements						
3941. 1767-19/20 Police Padck Grandstand	-	-	-	-	433,660	-
Land						
4201. 9A Blissington Street, Springvale	1,008,134	-	(1,008,134)	-	-	-
Total property	9,496,207	8,706,455	(789,752)	4,616,638	75,784,624	58,845,722
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
1188. HACC Minor works	-	50,000	50,000	-	50,000	-
1445. Fleet Renewal Program	684,772	676,270	(8,501)	955,699	4,017,000	2,980,000
1447. 2252-22/23 Fleet New Program	73,091	-	(73,091)	-	-	-
Library books						
3104. Library Strategy Books & Resources	349,863	350,831	968	175,997	1,100,000	1,100,000
Computers and telecommunications						
3147. Parking Machines	65,651	67,545	1,895	-	600,000	600,000
3740. Drum Theatre Improvements	5,615	6,000	385	3,375	10,000	10,000
3957. Audio Visual Renewal Program	-	-	-	-	59,000	59,000
4007. 1713-19/20 Merit CRM Replacement	-	-	-	-	88,050	-
4052. LRCI3 Optical Fibre Various	-	10,028	10,028	-	10,028	-
4104. Security Program	-	-	-	-	40,000	-
4153. 1346-19/20 Hemmings Pk-Radio/Wi-Fi	-	10,434	10,434	2,102	10,434	-
4154. 2358-22/23 Var Locations Pple Count	-	31,088	31,088	-	31,088	-
4162. CCTV Renewal Program	-	-	-	-	2,097,000	2,097,000
4223. Dandenong Library Book Sorter	-	-	-	-	250,000	250,000
4224. Dandenong Civic Ctr UPS Server	-	-	-	-	149,575	149,575
Fixtures, fittings and furniture						
3314. Furniture Renewal Program	20,200	43,200	23,000	20,200	138,000	115,000
3959. Emergency Relief Centre Equipment	-	-	-	-	60,000	60,000
4151. Public Art Renewal Program	920	-	(920)	-	50,000	50,000
Total plant and equipment	1,200,112	1,245,396	45,285	1,157,374	8,760,175	7,470,575
INFRASTRUCTURE						
Parks, open space and streetscapes						
3442. 2574-23/24 NPR Noble Park Revital'n	1,530	1,530	0	-	248,688	-
3581. Dandenong Memorial Cenotaph & POF	-	-	-	-	90,000	90,000
3849. 2201-22/23 Fred Wachter Playground	-	-	-	14,236	73,788	-
3931. 2440-23/24 Guardrail Program	45,550	47,000	1,450	34,969	80,000	-
3932. Passive Open Space Renewal Program	26,846	29,723	2,877	35,491	65,000	65,000
3973. Signage Renewal Program	32,050	32,000	(50)	-	90,000	90,000
4012. Alex Wilkie Wetlands	-	50,000	50,000	-	370,000	320,000

Note – Land 9A Blissington Street, Springvale – This is a strategic property purchase acquired for open space purposes, which will be funded by a transfer from the Open Space Acquisitions reserve and included in the Mid-Year Budget review.

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
Parks, open space and streetscapes continued						
4027. 1920-20/21 NPR Ian St Street Scape	3,331	23,331	20,000	6,026	62,763	-
4032. 1138-18/19 Hemmings St Precinct	-	-	-	-	130,043	-
4062. 2561-22/23 NPR Muderra Artwork	21,229	70,000	48,771	5,064	169,228	-
4066. George Andrews Field 2 Lighting	6,500	7,000	500	200,837	400,000	400,000
4124. Thomas Carroll West Oval Lighting	774	-	(774)	241,010	350,900	350,900
4134. 2465-23/24 Lighting Renewal Prg	581	-	(581)	-	-	-
4163. 2469-23/24 Ligh Renew Prog-Op Space	290,450	310,550	20,100	88,897	410,550	-
4164. 2318-22/23 Dandy CBD-LED Upgrade	409,640	409,204	(436)	-	409,204	-
4167. 1869-20/21 Ian Tatt Lsr Prk LEDStg1	131,204	129,689	(1,515)	44,047	129,689	-
4175. 2576-23/24 Springvale Revit ActPLAN	-	110,000	110,000	-	250,000	-
4191. Railway Parade Shopping Centre	-	-	-	-	99,833	-
4199. Lois Twohig Oval 1 Lighting	447	-	(447)	237,205	353,000	353,000
4207. Noble Park Reserve Carpark & Picnic	5,400	5,400	-	-	60,000	60,000
4208. Warner Reserve Masterplan Implem.	10,050	8,100	(1,950)	378	80,000	80,000
4209. Dandenong Stadium Carpark Lighting	-	-	-	-	10,000	10,000
4210. Gerard Reserve Furn. & Landscape	2,000	2,000	-	-	5,000	5,000
4211. Heyington Cres Furn. & Landscape	8,005	10,000	1,995	11,981	20,000	20,000
4212. Gatley Crt Res Furn. & Landscape	2,000	2,000	-	-	5,000	5,000
4213. View Road Furn & Landscape	4,000	4,000	-	-	5,000	5,000
4214. Thornton Reserve Open Space	22,706	23,000	294	28,685	100,000	100,000
4215. Railway Parade Pocket Park	-	-	-	73,426	80,000	80,000
4216. Greenglade Res Furn. & Landscape	-	-	-	78,343	80,000	80,000
4217. Dandenong CBD Road & Ped. Lighting	-	-	-	29,683	150,000	150,000
4218. Lois Twohig Oval 1 Soccer Fencing	197	-	(197)	154,210	150,000	150,000
4234. Rosswood Tennis Lighting	465	-	(465)	189,425	400,000	400,000
4235. Greaves Res Oval 4 Lighting	447	-	(447)	381,464	584,200	584,200
4237. Barry Powell Oval 1 Fencing	121,915	122,000	85	-	142,000	142,000
4243. Frank Street Open Spaces	31,800	-	(31,800)	5,200	-	-
Recreational, leisure and community facilities						
1679. Parkfield Reserve Master Plan	30,499	30,000	(499)	753,722	950,195	950,195
1859. Rowley Allan Res Masterplan Implem.	-	-	-	-	30,000	30,000
3029. Playground Improvements	23,098	20,000	(3,098)	-	20,000	20,000
3033. Edinburgh Res. Playground	3,200	3,200	-	-	5,000	5,000
3209. ARP Sporting Facilities	35,436	36,183	747	32,302	135,000	135,000
3631. Dandenong Park Masterplan Implem	5,550	4,500	(1,050)	270	50,000	50,000
3925. ARP Fencing Program	38,989	34,040	(4,949)	95,660	200,000	200,000
4031. 1499-19/20 Ross Reserve SoccerPitch	-	-	-	200,052	-	-
4120. 2475-23/24 Ross Reserve Ath Track	-	-	-	-	321,360	-
4125. Greaves Reserve Masterplan	21,800	25,000	3,200	-	40,000	40,000
4135. 2433-22/23 Arkwright Drive Wetlands	505	-	(505)	-	178,006	-
4157. 2209-22/23 Springvale Rsv - Playgrd	-	46,993	46,993	-	46,993	-
4161. 2203-22/23 Fred. Wachtr. Rsv-RecDes	3,412	4,000	588	24,858	58,360	-
4195. Barry Powell Masterplan Implem.	23,842	21,990	(1,852)	270	708,673	90,000
4205. Pencil Park Hid Grv - Playgrd	60,580	60,000	(580)	11,596	80,000	80,000
4206. ARP Goal Post Program	72,866	75,000	2,134	1,333	80,000	80,000
4221. Ian Tatterson Masterplan Implem.	7,850	10,000	2,150	-	80,000	80,000
4229. ISDP Fotheringham Res Oval Drainage	8,550	8,550	-	219,624	250,000	250,000
4230. ISDP Ian Tatterson Oval 1 Drainage	497	-	(497)	373,402	400,000	400,000
4231. ISDP Coomoora Res. East Drainage	-	-	-	146,477	100,000	100,000
4232. ISDP Dandenong Park Irrigation	7,598	7,613	15	23,071	40,000	40,000
4233. Greaves Res Fit Playgrd Rec'n Zone	9,100	7,000	(2,100)	20,604	300,000	300,000
4240. Alex Nelson Ground Scoreboard	29,641	30,000	359	51,010	85,000	85,000



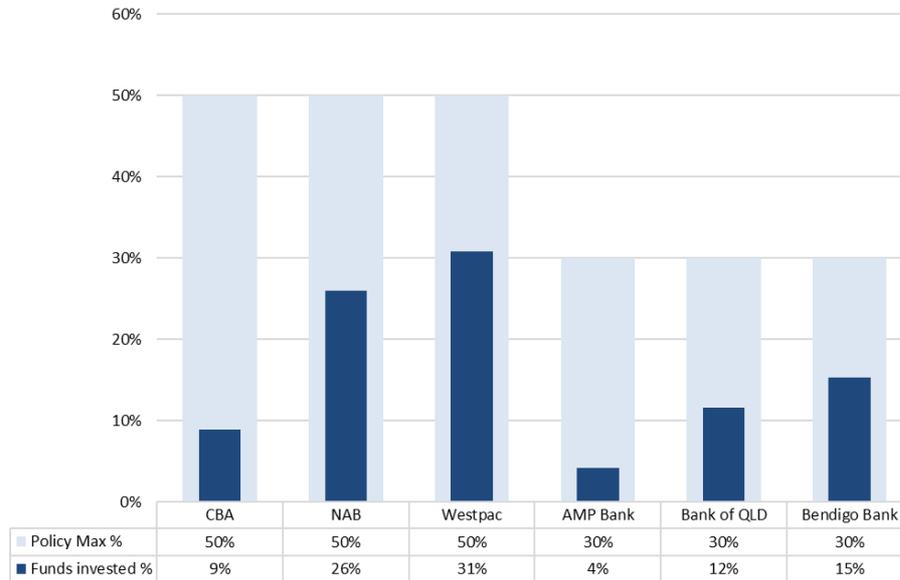
	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
Roads						
3231. Road Reconstruction Program	2,297,103	2,297,233	131	578,151	8,527,105	6,446,941
3373. 2441-23/24 Kerb & Channel Renewal	26,233	-	(26,233)	-	-	-
3404. Black Spot - Brady Rd, Dandenong	31,050	33,350	2,300	4,330	1,168,902	-
3418. 2582-23/24 LATM New Program	19,135	19,135	(0)	3,879	40,213	-
3752. 2445-23/24 Roads to Recovery Prg	602,731	-	(602,731)	277,971	-	-
3753. Road Resurfacing Program	1,123,671	1,124,346	675	1,978,594	4,940,716	4,940,716
3754. Road Rehabilitation Program	-	-	-	5,000	1,425,548	1,425,548
3992. DCP Perry Rd Widening Green-Pacific	2,611,696	2,612,902	1,207	1,579,684	6,745,880	4,987,410
4059. 2557-22/23 OUTLOOK DVE BLACKSPOT P	33,208	-	(33,208)	6,324	-	-
4060. 2558-22/23 RAILWAY PDE BLACKSPOT PG	303,518	304,459	941	59,035	410,945	-
4061. 2559-22/23 Browns Rd Blackspot PG	11,367	68,367	57,000	6,106	68,367	-
4064. 2563-22/23 NPR Laneway Activation P	2,258	-	(2,258)	-	-	-
4187. Black Spot Prog.- Hammond Rd Lodgis	1,450	5,000	3,550	-	86,354	-
4188. Black Spot Prog.-Athol Rd/Springval	59,240	58,399	(841)	-	311,904	-
4189. Black Spot Prog.-View Rd, S/Vale	6,940	7,000	60	4,275	247,584	-
4190. Black Spot - Woodlee St, Dandenong	83,371	85,000	1,629	2,675	174,423	-
4225. Dandenong Market Road Safety	8,349	5,000	(3,349)	13,412	175,000	175,000
Bridges						
4034. 2243-22/23 LRCI3 Hammond Rd Bridge	-	-	-	-	66,575	-
Footpath and cycleways						
1747. Barry Powell Masterplan Implem.	-	-	-	-	100,000	100,000
3174. 2581-23/24 Active Transport ATIPP	247,912	247,913	1	1,794	247,913	-
3355. Footpath Renewal Program	959,722	757,217	(202,505)	372,729	757,217	757,217
4239. Langhorne Place Decking	43,650	45,000	1,350	-	200,000	200,000
Off street car parks						
4003. Springvale Res Masterplan Implem.	3,670	3,670	-	34,100	50,000	50,000
4033. 1914-20/21 LRCI3 The Crescent	-	-	-	-	19,616	-
4049. 2288-22/23 LRCI3 Robert Booth-Bess	-	-	-	-	14,243	-
4186. D'nong Market - CarPark Rectificat	11,570	33,250	21,680	11,300	225,000	-
Drainage						
3939. 2438-22/23 Drainage Reactive Prg	6,364	-	(6,364)	-	-	-
4010. 2230-22/23 LRCI2 Callander Rd	18,287	25,000	6,713	-	299,791	-
4156. 1798-20/21 Victoria Avenue New GPT	18,515	18,515	-	357,747	238,627	-
4226. Drainage Renewal Works Program	75,675	76,000	325	46,185	1,000,000	1,000,000
4227. Drainage Reactive Works Program	84,205	84,627	422	65,464	600,000	600,000
Total infrastructure	10,253,020	9,731,980	(521,040)	9,223,582	37,954,396	27,158,127
GRAND TOTAL	20,949,339	19,683,832	(1,265,507)	14,997,593	122,499,195	93,474,424

CIP Glossary

Abbrev.	Description
ARP	Active Reserves Program
ATIPP	Active Transport Infrastructure Priority Program
CBD	Central Business District
CRM	Customer Relationship Management
DCP	Development Contributions Plan
GPT	Gross Pollutant Trap
HACC	Home and Community Care
HVAC	Heating, Ventilation and Air Conditioning
ISDP	Irrigation and/or Sportsground Drainage Program
LED	Light-Emitting Diode
LRCI	Local Roads Community Infrastructure
NP	Noble Park
NPAC	Noble Park Aquatic Centre
NPR	Noble Park Revitalisation
PEP	Precinct Energy Plant
POF	Pillars of Freedom
UPS	Uninterruptible Power Supply

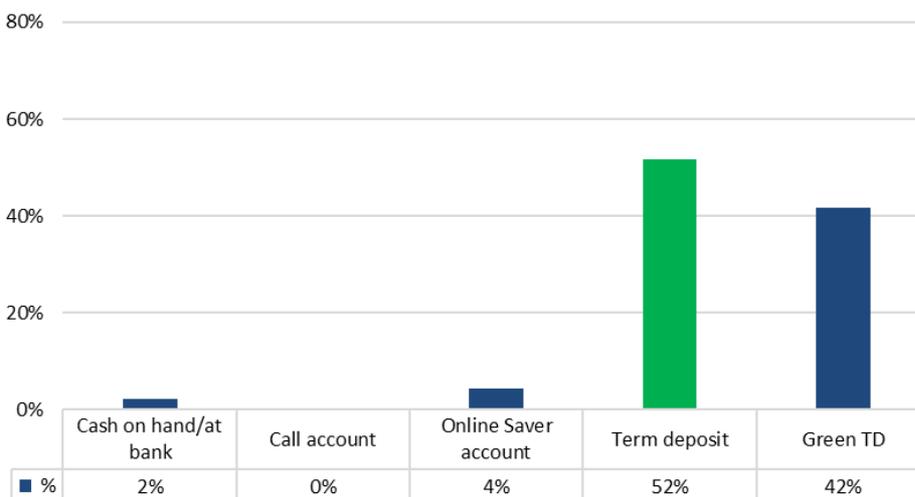
APPENDIX 2 – Investment Analysis

Individual Institution (ADI) limits



Policy limit – Council’s Investment Policy limits funds invested in AAA category Authorised Deposit Institutions (ADI) to a maximum of 60%, 50% with AA category or major bank, 40% with A category ADIs, 30% with BBB category ADIs and 0% in unrated ADIs.

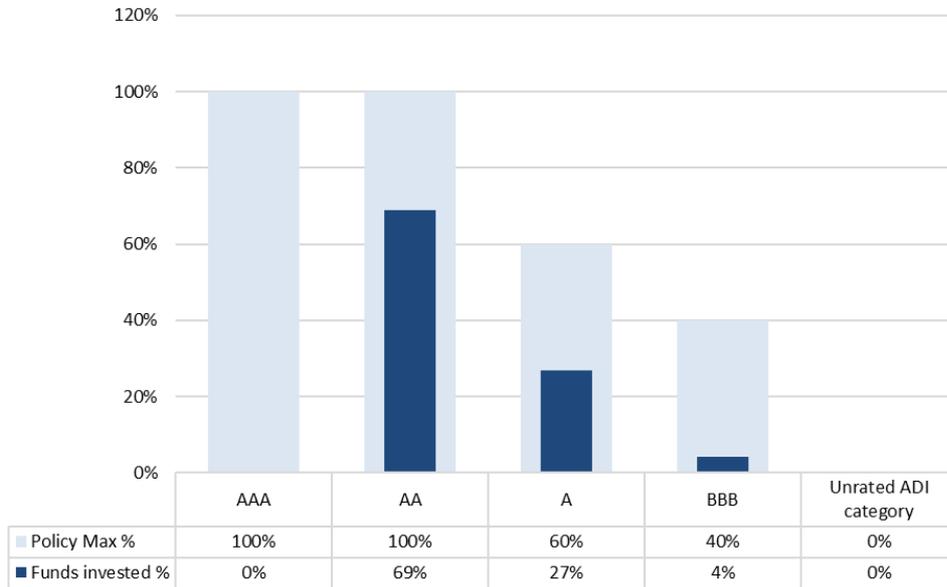
Portfolio Products



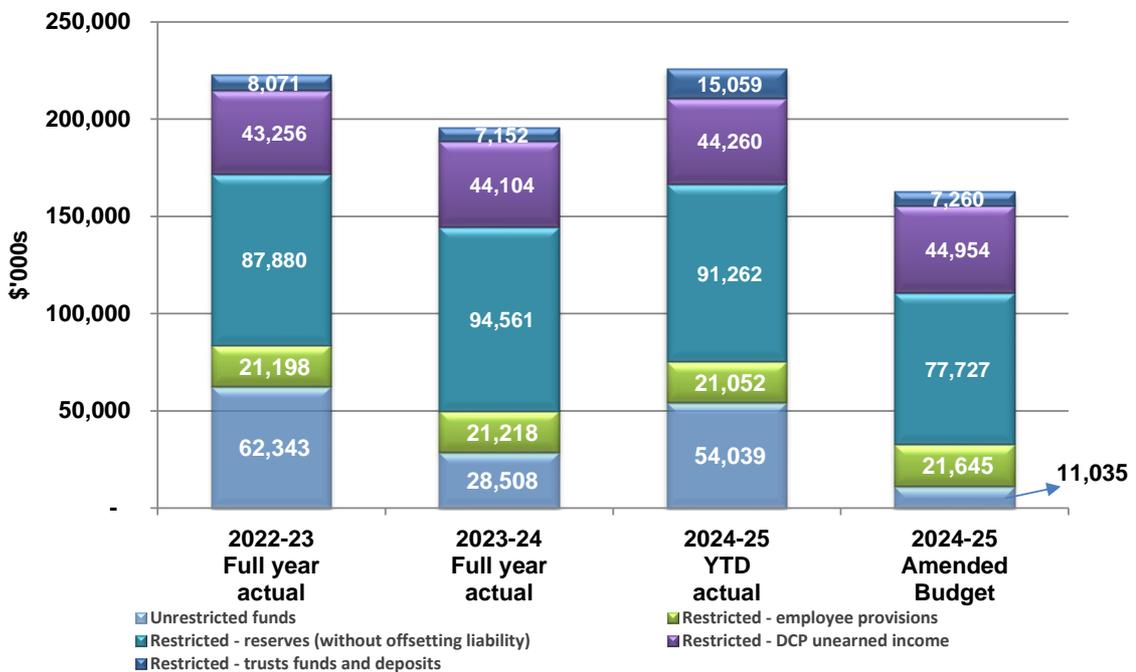
Note: Green deposits: 42% (or \$92.9 million) was invested at 31 December 2024. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds. Investments held with Bendigo Bank fall under this category as this institution does not invest in fossil fuels.



Investment portfolio by credit rating



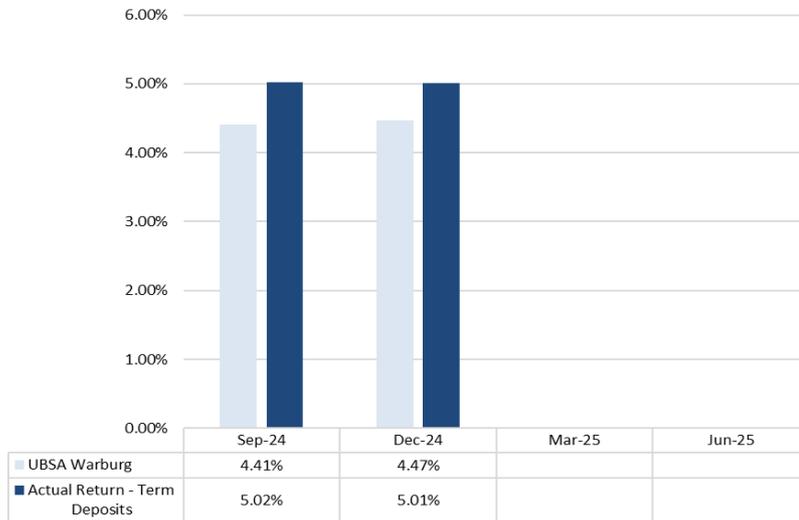
Restricted and unrestricted cash balances



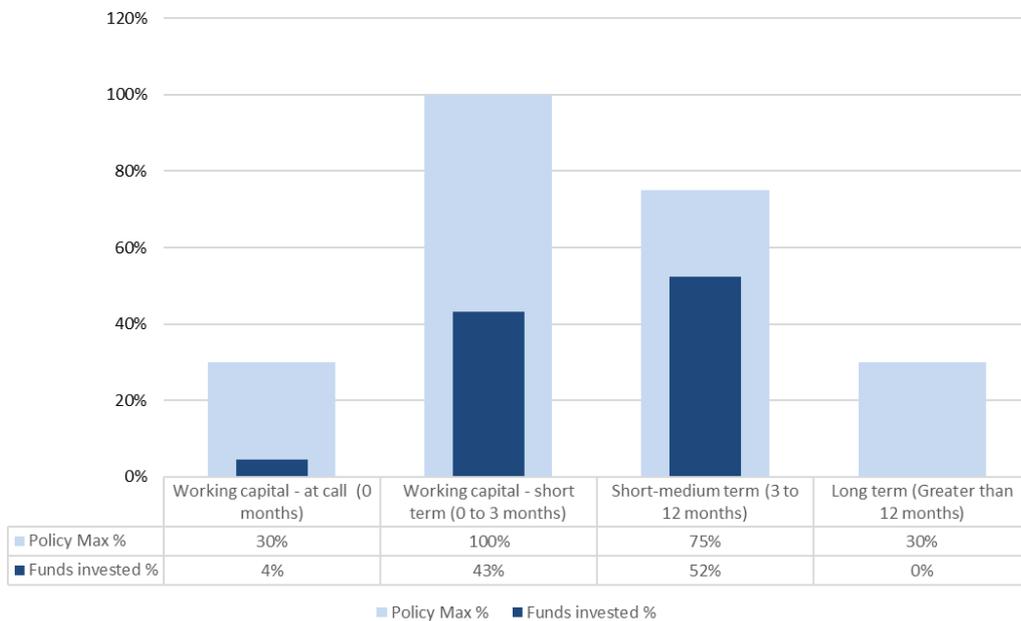
Note – the unrestricted cash balance at 31 December 2024 does not reconcile to the Statement of Cash Flows for the purposes of the above graph as the term deposits over 90 days classified as ‘financial assets’ have been included as cash here.



Benchmark Indicator - Term/Green Deposits



Maturity Targets



Note - The above graph includes both cash and investments.

APPENDIX 3 – Directorate Analysis

Total Operating Results

CGD BY DIRECTORATE					
	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Chief Executive Office	106	-	106	20	20
Corporate Development	1,864	977	887	1,962	1,962
City Futures	21,286	21,147	139	41,644	40,890
Community Strengthening	19,431	18,605	826	36,100	35,219
Non-Directorate ^(a)	94,894	93,562	1,332	176,514	176,514
Capital Works Program	580	629	(49)	21,585	14,301
Total income	138,161	134,920	3,241	277,825	268,906
Expenses					
Chief Executive Office	7,204	7,442	238	13,493	13,305
Corporate Development	10,257	10,488	231	19,281	19,234
City Futures	38,972	41,254	2,282	94,523	92,110
Community Strengthening	34,360	36,531	2,171	73,986	67,950
Non-Directorate ^(a)	23,125	19,643	(3,482)	41,495	41,495
Capital Works Program	-	-	-	-	-
Total expenses	113,918	115,358	1,440	242,778	234,094
Net surplus (deficit)	24,243	19,562	4,681	35,047	34,812

Footnotes:

(a) Non-Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

General Note:

Total income and total expenditure may differ to the operating result presented earlier in this report due to the treatment of proceeds from asset sales and associated written down value.

CEO DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Grants - operating		36	-	36	20	20
Contributions - monetary	1	68	-	68	-	-
Other income		2	-	2	-	-
Total income		106	-	106	20	20
Expenses						
Employee costs	2	3,012	3,210	198	6,446	6,446
Materials and services	3	3,723	3,844	121	6,281	6,241
Other expenses	4	469	388	(81)	766	618
Total expenses		7,204	7,442	238	13,493	13,305
Net surplus (deficit)		(7,098)	(7,442)	344	(13,473)	(13,285)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Digital Technology		1	-	1	-	-
Strategic Growth & Advocacy		105	-	105	20	20
Total income		106	-	106	20	20
Expenses						
CEO		448	380	(68)	710	710
Digital Technology		4,678	4,798	120	8,558	8,558
Strategic Growth & Advocacy		2,078	2,264	186	4,225	4,037
Total expenses		7,204	7,442	238	13,493	13,305
Net surplus (deficit)		(7,098)	(7,442)	344	(13,473)	(13,285)

Chief Executive Office

Income

Note 1 Contributions - monetary (\$68,000 favourable) – Due to contributions received for the Mayoral Task Force associated with Status Resolution Support Services (Community Development \$68,000). These contributions will be offset by associated expenditure and adjusted in the Mid-Year Budget.

Expenditure

Note 2 Employee Costs (\$198,000 favourable) – Due mainly to the delay in recruitment of vacant positions (Digital Technology Executive \$179,000, Asset Management \$61,000 and Community Development \$42,000) Year-to date saving of \$91,500 in Digital Technology will be recognised in the Mid-Year Budget.

This favourable variance is partially offset by higher than anticipated salaries (Chief Executive \$41,000 and Strategic Growth and Advocacy Executive \$39,000)

Note 3 Materials and services (\$121,000 favourable) – Due to lower than anticipated software maintenance and professional services (Asset Management \$120,000).

Note 4 Other expenses (\$81,000 unfavourable) – Due to higher than expected IT equipment lease rentals to date which is expected to balance over the year (Technical Services \$57,000) coupled with contribution for Centre of Excellence Collaborative (CEO \$14,000).

CORPORATE DEVELOPMENT DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Statutory fees and fines		71	53	18	100	100
User fees		12	4	8	9	9
Asset sales	5	901	-	901	-	-
Other income		880	920	(40)	1,853	1,853
Total income		1,864	977	887	1,962	1,962
Expenses						
Employee costs	6	6,139	6,362	223	12,779	12,759
Materials and services		3,770	3,730	(40)	5,626	5,599
Other expenses		348	396	48	876	876
Total expenses		10,257	10,488	231	19,281	19,234
Net surplus (deficit)		(8,393)	(9,511)	1,118	(17,319)	(17,272)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Governance, Legal & Risk	1,733	889	844	1,768	1,768
Financial Services	131	88	43	194	194
Total income	1,864	977	887	1,962	1,962
Expenses					
Corporate Development Executive	361	413	52	825	825
Communications & Customer Experience	2,082	2,180	98	4,464	4,464
Governance, Legal & Risk	3,942	3,843	(99)	6,134	6,135
Financial Services	2,186	2,390	204	4,663	4,643
People and Change	1,686	1,662	(24)	3,195	3,167
Total expenses	10,257	10,488	231	19,281	19,234
Net surplus (deficit)	(8,393)	(9,511)	1,118	(17,319)	(17,272)

Corporate Development Directorate

Income

Note 5 **Asset Sales (\$901,000 favourable)** – Due to land subdivision Beck Court Noble Park received. (Property Assets \$901,000). This has been transferred to reserves.

Expenditure

Note 6 **Employee costs (\$223,000 favourable)** – Due to delay in recruitment of vacant positions (Procurement \$280,000 and Call and Service Centres \$67,000, Risk Management \$61,000 and Property Revenue \$40,000)

This favourable variance is partly offset by higher salary costs for the temporary Senior Advisor, Organisation Capability position which will be adjusted in the Mid-Year Budget (People and Change Executive \$71,000), agency staff costs (Financial Services \$61,000), a temporary increase in hours for some part-time staff due to the 2024 Council election (Governance \$59,000) and higher than anticipated salary costs (Occupational Health & Safety \$34,000)

CITY FUTURES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		13,611	13,619	(8)	27,248	27,248
Statutory fees and fines	7	1,129	1,474	(345)	2,949	2,949
User fees		3,612	3,645	(33)	5,980	5,980
Grants - operating	8	280	78	202	272	432
Contributions - monetary	9	1,658	1,340	318	2,000	2,000
Asset sales	10	122	496	(374)	993	993
Other income	11	874	495	379	2,202	1,288
Total income		21,286	21,147	139	41,644	40,890
Expenses						
Employee costs	12	15,365	16,094	729	32,823	32,501
Materials and services	13	23,446	25,017	1,571	61,252	59,159
Bad and doubtful debts		4	5	1	16	16
Carrying amount of assets sold		5	-	(5)	160	160
Other expenses		152	138	(14)	272	272
Total expenses		38,972	41,254	2,282	94,523	92,108
Net surplus (deficit)		(17,686)	(20,107)	2,421	(52,879)	(51,218)

CITY FUTURES DIRECTORATE

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Business Development & Investment	23	31	(8)	234	394
Chief Engineering & Major Projects	21	12	9	36	36
Infrastructure Services	14,198	14,475	(277)	30,044	29,130
Building & Compliance Services	2,271	1,928	343	2,836	2,836
Statutory Planning	2,299	2,244	55	3,809	3,809
Strategic & Environmental Planning	1	13	(12)	26	26
Transport & Civil Development	2,473	2,444	29	4,659	4,659
Total income	21,286	21,147	139	41,644	40,890
Expenses					
City Futures Exec.	275	246	(29)	493	493
Business Development & Investment	1,742	1,911	169	3,698	3,476
Chief Engineering & Major Projects	5,702	6,362	660	13,980	13,929
Infrastructure Services	23,378	24,987	1,609	60,622	58,697
Building & Compliance Services	2,569	2,358	(211)	4,685	4,488
Statutory Planning	1,358	1,695	337	3,375	3,375
Strategic & Environmental Planning	1,714	1,376	(338)	2,741	2,741
Transport & Civil Development	2,234	2,319	85	4,929	4,909
Total expenses	38,972	41,254	2,282	94,523	92,108
Net surplus (deficit)	(17,686)	(20,107)	2,421	(52,879)	(51,218)

Income

Note 7 Statutory fees and fines (\$345,000 unfavourable) - Due to lower than anticipated fee and fine income to date (Statutory Planning \$139,000, Health \$73,000, Civil Development and Design \$68,000, and Planning Compliance \$32,000). The unfavourable variance in Statutory Planning is wholly offset by employee cost savings to date, which along with the income variance above, will be adjusted in the Mid-Year Budget.

Note 8 Grants - operating (\$202,000 favourable) – Due to unbudgeted grant funding received for the Cladding Rectification Program and E-Waste education (Building \$184,000 and Waste Management \$19,000). The Cladding Rectification funding and associated expenditure will be included in Mid-Year Budget.

Note 9 Contributions – monetary (\$318,000 favourable) – Represents a one-off developer contribution which will be offset by associated expenditure (Parks Services \$155,000) and better than anticipated income from public open space contributions which are transferred to reserves (Statutory Planning \$162,000). The nature of these receipts makes timing difficult to predict. The developer contribution and associated expenditure will be reflected in the Mid-Year Budget

Note 10 **Asset sales (\$374,000 unfavourable)** – Due to lower than anticipated sale of vehicles to date (Fleet Management \$374,000). This will be adjusted in the Mid-Year Budget

Note 11 **Other income (\$379,000 favourable)** – Due to legal action recovery income which is offset by associated expenditure (Health \$444,000).

This favourable variance is partially offset by lower than anticipated income from the Container Disposal Scheme (Waste Management \$55,000)

Expenditure

Note 12 **Employee costs (\$729,000 favourable)** – Due mainly to the delay in recruitment (Statutory Planning \$291,000, Parks Services \$136,000, Strategic Transport Planning \$123,000, Roads and Drains \$115,000, Economic Development \$82,000, LG Capacity Building Grant \$65,000 and Strategic Design and Sustainability \$49,000). A permanent saving of \$325,000 will be reflected in the Mid-Year Budget review (Statutory Planning \$180,000, Infrastructure Services \$95,000 and Transport and Civil Development \$50,000).

This favourable variance is partially offset by higher than anticipated salaries and temporary agency costs to date (Place Making and Revitalisation \$63,000, Building \$58,000, and Planning Compliance \$49,000)

Note 13 **Materials and services (\$1.57 million favourable)** - Favourable variance due to several factors:

- Lower than anticipated general building maintenance costs to date (Building Maintenance \$651,000)
- Delays in receipt of recycling and tipping and contract invoices (Waste Management \$536,000)
- Minor delays in tree planting and maintenance work to date (Parks Services \$393,000)
- Lower than anticipated costs in road maintenance, drainage network cleaning and maintenance bridge maintenance and fire hydrants (Roads and Drains \$237,000), lower than anticipated graffiti removal, and sweeping activity (Cleansing \$74,000) and lower than anticipated fleet costs (Fleet Management \$62,000)
- Delay in planned works at Spring Valley Landfill due to negotiations with partner councils (59,000)

These favourable variances are partly offset by higher than anticipated legal costs relating to the Sandown development (Strategic Design and Sustainability Planning \$415,000) and a continuing legal matter (Health \$127,000). Both items will be considered in the Mid-Year Budget review.

COMMUNITY STRENGTHENING DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Statutory fees and fines	14	4,616	4,003	613	7,924	7,924
User fees	15	1,612	1,800	(188)	3,823	3,823
Grants - operating	16	12,043	11,807	236	22,576	21,695
Other income	17	1,160	995	165	1,777	1,777
Total income		19,431	18,605	826	36,100	35,219
Expenses						
Employee costs	18	22,588	24,726	2,138	51,805	46,731
Materials and services		9,745	9,786	41	17,302	16,854
Bad and doubtful debts		724	727	3	2,010	2,010
Other expenses		1,303	1,292	(11)	2,869	2,355
Total expenses		34,360	36,531	2,171	73,986	67,950
Net surplus (deficit)		(14,929)	(17,926)	2,997	(37,886)	(32,731)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Community Wellbeing	7,966	6,615	1,351	14,019	13,138
Community Care	3,734	4,993	(1,259)	9,786	9,786
Community Arts, Culture and Libraries	2,221	2,155	66	2,786	2,786
Safe, Active & Connected Communities	267	283	(16)	551	551
Community Amenity	5,243	4,559	684	8,958	8,958
Total income	19,431	18,605	826	36,100	35,219
Expenses					
Community Strengthening Executive	281	326	45	654	654
Community Wellbeing	10,252	11,676	1,424	25,384	20,061
Community Care	6,448	6,991	543	14,413	14,042
Community Arts, Culture and Libraries	7,090	7,100	10	13,761	13,610
Safe, Active & Connected Communities	5,741	5,700	(41)	9,625	9,465
Community Amenity	4,467	4,619	152	9,911	9,911
Special Projects	81	119	38	238	210
Total expenses	34,360	36,531	2,171	73,986	67,953
Net surplus (deficit)	(14,929)	(17,926)	2,997	(37,886)	(32,734)

Community Strengthening Directorate

Income

Note 14 Statutory fees and fines (\$613,000 favourable) - Due to better than anticipated income from parking infringements and statutory recoveries to date (Parking Management \$604,000). A permanent favourable variance of \$820,000 will be included in the Mid-Year Budget review.

Note 15 Users fees (\$188,000 unfavourable) - Due to lower than anticipated income fees to date which is expected to balance over the year (Home and Community Care \$84,000, Drum Theatre \$63,000, HACC Home Maintenance \$32,000, Food Services \$24,000 and Animal Management \$23,000).

These unfavourable variances are partially offset by higher than anticipated fee income due to the expanded Family Day Care program (\$34,000)

Note 16 Grants - operating (\$236,000 favourable) – comprising:

Additional/unbudgeted or earlier than anticipated:

- Family Day Care \$575,000 (partly offset by higher educator payments)
- Child First \$244,000
- Essential Enrolment (Children's Support Services) \$137,000
- Market Street Occasional Care Centre Operational \$109,000
- Maternal Child and Health \$103,000
- School Crossing \$83,000
- Sleep and Settling \$37,000

These favourable variances are partly offset by:

Lower than anticipated grant funding recognised to date based on satisfied performance obligations for:

- Home and Community Care \$780,000
- HACC Home Maintenance \$307,000

Note 17 Other income (\$165,000 favourable) - Due to higher than anticipated income from rent, venue hire and recoveries (Civic Facilities \$97,000, Festivals and Events \$20,000, Jan Wilson Community Centre \$15,000, Library Services \$15,000, Senior Citizen Facilities \$15,000 and General Law Enforcement \$12,000).

These are partially offset by lower than anticipated venue hires and box office income for the Drum Theatre (\$38,000)

Expenses

Note 18 Employee costs (\$2.14 million favourable) –

Community Strengthening	2024-25 Variance Fav/(unfav) \$	Grant Funded Programs \$	Offset by Lower Income \$	2024-25 Underspend/ (overspend) \$
COMMUNITY AMENITY	119,390	0	0	119,390
COMMUNITY ARTS, CULTURE & LIBRARIES	(177,491)	0	0	(177,491)
COMMUNITY CARE	450,652	0	450,652	0
COMMUNITY STRENGTHENING EXECUTIVE	(40,894)	0	0	(40,894)
COMMUNITY WELLBEING	1,868,207	991,870	0	876,338
SAFE, ACTIVE & CONNECTED COMMUNITIES	(84,876)	0	0	(84,876)
SPECIAL PROJECTS	4,253	0	0	4,253
	2,139,241	991,870	450,652	696,719

46% (or \$992,000) of the overall favourable employee cost variance in Community Strengthening relates to grant funded programs which represent a future obligation and require an acquittal, caused mainly by a delay in recruitment (Pre-School Field Officer \$216,000, Sleep and Settling Initiative \$183,000, Playgroups Initiative \$128,000, Children's Support Services \$111,000, Drug Strategy \$117,000, Child First \$116,000, and Enhanced Maternal Child Health Program \$68,000).

In addition, \$451,000 in Community Care represents a favourable salaries variance that is wholly offset by lower grant funding due to lower than anticipated achievement of targets. This is due to ongoing resourcing challenges including the inability to recruit staff due to uncertainty caused by the Aged Care Reforms combined with an ageing workforce on limited duties or Workcover.

The remaining \$697,000 favourable employee cost variance represents a potential underspend in salary costs in the following areas mainly due to a delay in recruitment of vacant positions:

- Maternal and Child Health (\$372,000)
- Family Day Care (\$173,000)
- Children's Support Services (\$132,000)
- Library and Information Services (\$87,000)
- Youth and Family Support (\$80,000)
- Civic Facilities (\$66,000)
- Animal Management (\$56,000)

A permanent favourable variance of \$220,000 will be recognised in the Mid-Year Budget review (Maternal and Child Health).

These favourable variances are partly offset by higher than anticipated casual salaries in The Drum Theatre (\$192,000) and Community Precinct Operations (\$100,000). This unfavourable variance will be closely monitored.

NON-DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000	
Income						
Rates and charges	19	76,917	75,797	1,120	148,928	148,928
Grants - operating		12,866	12,866	-	13,069	13,069
Contributions - non-monetary		-	-	-	7,500	7,500
Other income	20	5,111	4,899	212	7,017	7,017
Total income		94,894	93,562	1,332	176,514	176,514
Expenses						
Employee costs		55	52	(3)	1,209	1,209
Materials and services		254	252	(2)	504	504
Prior year capital expenditure unable to be capitalised (non-cash)	21	2,286	-	(2,286)	-	-
Depreciation		17,436	17,436	-	34,886	34,886
Amortisation - right of use assets		299	299	-	598	598
Borrowing costs		1,316	1,316	-	3,184	3,184
Finance costs - leases		-	-	-	55	55
Asset write offs	22	1,238	-	(1,238)	-	-
Other expenses		241	288	47	1,059	1,059
Total expenses		23,125	19,643	(3,482)	41,495	41,495
Net surplus (deficit)		71,769	73,919	(2,150)	135,019	135,019

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Corporate Accounting	94,894	93,562	1,332	176,514	176,514
Total income	94,894	93,562	1,332	176,514	176,514
Expenses					
Corporate Accounting	23,125	19,643	(3,482)	41,495	41,495
Total expenses	23,125	19,643	(3,482)	41,495	41,495
Net surplus (deficit)	71,769	73,919	(2,150)	135,019	135,019

Note - Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.

Non-Directorate

Income

Note 19 Rates and charges (\$1.1 million favourable) – Mainly due to higher than anticipated supplementary rates and interest on rates to date (Corporate Accounting \$1.1 million). Favourable supplementary rates will be transferred to reserves and adjusted in the Mid-Year Review.

Note 20 Other income (\$212,000 favourable) – Mainly due to better than anticipated interest returns on investments due to sustained high interest rates combined with greater cash and investment funds because of capital expenditure delays in the prior year (Corporate Accounting \$212,000). These items will be assessed during the Mid-Year Budget review.

Expenditure

Note 21 Prior Year Capital Expenditure unable to be capitalised (\$2.3 million unfavourable)
Due to prior year capital expenditure included in works-in-progress being non-capital in nature, not meeting capitalisation thresholds or cancelled project or relating to Council owned assets (Corporate Accounting \$2.3million).

This is mostly due to \$927,000 of capital works that were under the capitalisation threshold for the relevant asset class (predominantly parks, open space and streetscapes, roads – surface and total of \$606,000 is from Roads to Recovery project (3757), \$149,000 for non-Council assets (such as driveways, paving crossings and South East Water asset works) and \$289,000 for repairs and maintenance (predominantly road patching works). This item is being closely monitored.

The engineering assessment of the PEP building on Halpin Way in Dandenong has determined that the building is not suitable for public use and may not withstand a significant earthquake. As a result of this evaluation, the council has decided to demolish the PEP building, which has led to a write-off of \$769,000 from last year's capital expenditure.

Note 22 Asset write offs (\$1.2,000 unfavourable) – Arising mainly from disposals, asset renewal and replacement works as part of capital work projects. This item is not budgeted as it is difficult to predict and is a non-cash accounting entry (Corporate Accounting \$1.5 million)

Mainly relates to asset renewal programs for road kerb (\$577,000) and buildings (\$235,000).

CAPITAL WORKS PROGRAM

OPERATING RESULT

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000	ORIG to MYB VARIANCE \$'000
Notes						
Income						
Grants - capital	555	579	(24)	14,462	8,625	4,174
Contributions - monetary	25	-	25	7,123	5,676	1,472
Total income	580	579	1	21,585	14,301	5,646
Expenses						
Employee costs	-	-	-	-	-	-
Materials and services	-	-	-	-	-	-
Other expenses	-	-	-	-	-	-
Total expenses	-	-	-	-	-	-
Net surplus (deficit)	580	579	1	21,585	14,301	5,646

No notes/comments required for this directorate.

APPENDIX 4 - Operating Initiatives

Operating initiative project	2024-25 YTD Actuals \$	2024-25 YTD Budget \$	YTD Var. (Unfav) / Fav	2024-25 Original Budget \$	Project update 31 December
City Futures					
Spring Valley Open Space Master Plan (former landfill site)	-	30,000	30,000	60,000	Stage One community consultation completed. Attempting to arrange a meeting with WSP consultants, who manage the site on behalf of the Victorian Building Authority. Due to insufficient capacity, WSP is unable to finalise the meeting date that will lead to the development of the draft master plan.
Cyber Risk High Security Access Upgrade	-	47,500	47,500	95,000	Project Plan completed November 2024. Key stakeholder consultation has commenced with both internal and external service providers. Works commenced in January for replacement of low security access card readers to various CGD buildings. Communication plan is currently in development with CGD Media & Communications area.
Urban Forest Strategy Implementation - Landscape Improvements (seven parks per annum)	3,000	40,000	37,000	80,000	Preliminary survey work planned for Quarter 2 and further expenditure anticipated in Quarter 4 to coincide with tree planting season.
Noble Park Revitalisation program	-	9,000	9,000	18,000	Grants fully allocated to successful applicants. Series of place events have been held throughout Nov-Dec 2024. Activations are scheduled over the next few months until March 2025.
Springvale Revitalisation Action Plan (implementation of actions)	28,793	50,000	21,207	100,000	Concept design completed for Multicultural Place. Community engagement will be held in Feb 2025. Lunar New Year activations are underway
Sub-total	31,793	176,500	144,707	353,000	

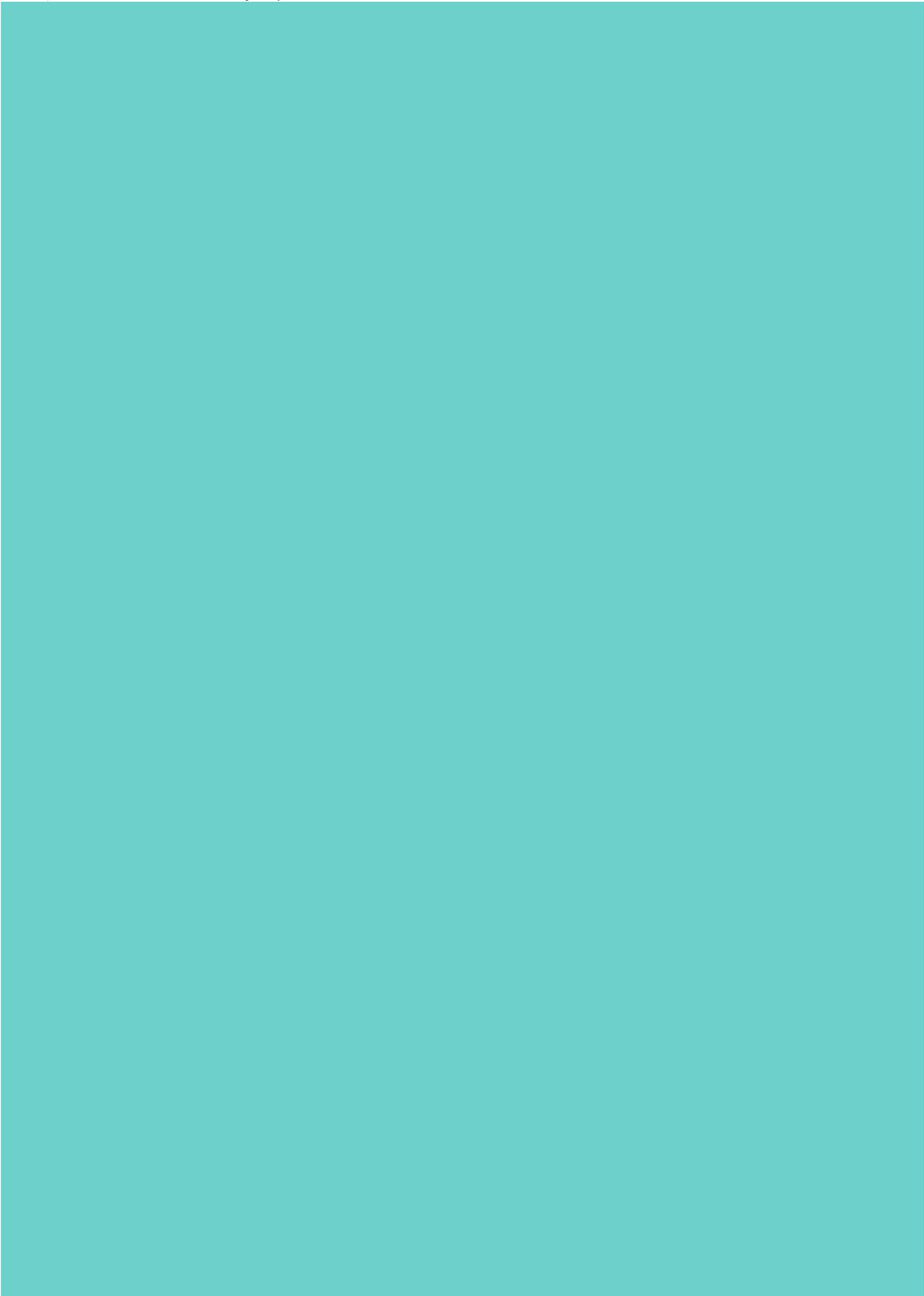


Operating initiative project	2024-25 YTD Actuals \$	2024-25 YTD Budget \$	YTD Var. (Unfav) / Fav	2024-25 Original Budget \$	Project update 31 December
Community Strengthening					
Heritage Hill Interpretation Development	-	7,500	7,500	15,000	This project had been paused while Cultural Venues report was underway and is now completed. The Cultural Venues review was to provide recommendations on a cohesive overall vision and purpose of Council's Cultural venues which are delivered against the Arts, Culture and Heritage Strategy 2022-2026 and to inform planning / projects on cultural infrastructure. It is anticipated that the project will commence in early 2025.
Contribution to Noble Park Country Fire Authority for Automated External Defibrillator (AED) Cabinet	346	2,000	1,654	2,000	AED cabinet purchased in October and handed to Noble Park CFA Brigade Captain. Further update expected by February 2025.
Sub-total	346	9,500	9,154	17,000	
Total	32,139	186,000	153,861	370,000	

Notes:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget (for example, "Greening Our City" tree strategy)
- ongoing initiatives (greater than one year)
- carry overs of prior year operating initiatives





4.2.2 List of Registered Correspondence to Mayor and Councillors

Responsible Officer: Manager Governance, Legal & Risk

Attachments: 1. List of Registered Correspondence to Mayor Councillors
[4.2.2.1 - 2 pages]

Officer Recommendation

That the listed items for the period 20 January – 31 January 2025 provided in Attachment 1 to this report be received and noted.

Executive Summary

1. Subsequent to past Council resolutions in relation to the listing of registered incoming correspondence addressed to the Mayor and Councillors, Attachment 1 to this report provides a list of this correspondence for the period 20 January – 31 January 2025.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 20/01/25 & 31/01/25 - for officer action - total = 3

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
An email from resident and care worker seeking to discuss the Chapel Road, Keysborough Project with the Mayor.	21-Jan-25	22-Jan-25	fA339552	Mayor & Councillors Office
Email correspondence received from a resident regarding a cabling issue.	22-Jan-25	22-Jan-25	fA339608	Mayor & Councillors Office
A letter from the Department of Government Services to the Mayor and Chief Executive Officer confirming a meeting between the Greater Dandenong City Council and the Victorian Local Government Grants Commission.	31-Jan-25	31-Jan-25	fA340250	Mayor & Councillors Office

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 20/01/25 & 31/01/25 - for information only - total = 0

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
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NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.



5 NOTICES OF MOTION

5.1 NOTICE OF MOTION NO. 2/2025 PUBLIC REPORTING OF CUSTOMER SERVICE REQUEST PERFORMANCE

Responsible Officer: Executive Director Corporate Development
Author: Cr Sean O'Reilly

Preamble

1. The MERIT system is Council's primary mechanism for logging and tracking customer service requests and reported issues within our municipality. These reports from residents and stakeholders are vital intelligence that enables Council to respond to community needs and maintain our city's amenity.
2. Effective reporting of issues through the MERIT system is particularly crucial in areas such as illegal rubbish dumping, where Council relies heavily on community reporting to identify and address problems in a timely manner.
3. Councillors are receiving feedback indicating that many residents who submit MERITs are not being informed of the outcomes of their reports. While long-term technological solutions are being investigated, there is an immediate need for greater transparency in how customer service requests are handled.
4. This initiative aligns with and builds upon the Local Government Performance Reporting Framework (LGPRF), which emphasizes transparency, accountability, and meaningful performance reporting to the community.

Motion

That Council:

1. **NOTES** that enhanced MERIT performance reporting aligns with the principles and objectives of the Local Government Performance Reporting Framework (LGPRF);
2. **REQUIRES** the following MERIT performance information to be made publicly available on the City of Greater Dandenong website each month:
 - a) **Number of MERITs received in the top 5 categories by volume and number closed in that month;**
 - b) **Number of outstanding (not yet closed) MERITs in the top 5 categories by volume;**
 - c) **Average or Median time to close MERITs in each category (for those closed in the previous month);**
 - d) **Percentage of MERITs where an attempt was made to inform the reporter of the outcome; and**
3. **DIRECTS** that this reporting commence within four months of this motion being passed.



5.2 NOTICE OF MOTION NO. 3/2025 OPENING COUNCILLOR BRIEFING SESSIONS TO THE PUBLIC

Responsible Officer: Executive Director Corporate Development
Author: Cr Rhonda Garad

Preamble

1. Across all levels of government, there is a growing trend toward greater transparency and increased community engagement. In NSW, the opening of councillor briefing sessions to the public will be legislated this year to enhance transparency, reduce corruption risks, and rebuild public trust in local government. Minister Ron Hoenig has stated, "What I want to see is when councillors are being briefed on issues that impact the community, this is happening in an open, legally constituted committee meeting in the presence of the press and the public – not behind closed doors. Private briefing sessions have eroded transparency in local government and limited the opportunity for public scrutiny over council decision-making."
2. Although a Councillor Briefing Session has no delegated authority to make legally binding decisions, these forums provide an opportunity for councillors to seek clarification, provide feedback on proposals, and receive updates on matters before the council. By allowing the community to observe these decision-shaping processes, the government fosters trust, reduces the potential for corruption, and ensures more inclusive, transparent decision-making. In Victoria, some councils have already made the decision to open up their briefing sessions to the public, further demonstrating the shift toward greater accountability in local governance. Existing provisions will apply to close meetings for matters requiring confidentiality.
3. Greater Dandenong City Council aims to increase transparency, civic engagement, and confidence in local government by opening up councillor briefing sessions to the public and providing greater visibility into decision-shaping processes.

Motion

That Council officers will present a report to Council no later than two months for Councillors to consider, including details on the implementation, associated costs and the support made available for Council staff and Councillors to facilitate the transition to livestreaming the Councillor Briefing Sessions.



6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principal purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.



7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a) relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b) cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.



8 CLOSE OF BUSINESS