

Agenda

Council Meeting

Tuesday 27 January 2026, 7:00 pm

Dandenong Civic Centre, 225 Lonsdale Street,
Dandenong, Victoria 3175

greaterdandenong.vic.gov.au



Council Meeting Details

At the time of printing this Agenda, the Council Meeting to be held on Tuesday 27 January 2026, will be open to the public to attend in person but will be subject to venue seating capacity. This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square. To view the webcast and stay informed about the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

Your Councillors

[Mayor Sophaneth \(Sophie\) Tan](#)

[Cr Bob Milkovic](#)

[Deputy Mayor Phillip Danh](#)

[Cr Sean O'Reilly](#)

[Cr Isabella Do](#)

[Cr Loi Truong](#)

[Cr Lana Formoso](#)

[Cr Melinda Yim](#)

[Cr Rhonda Garad](#)

[Cr Alice Phuong Le](#)

[Cr Jim Memeti](#)



We acknowledge the Traditional Owners and Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters.



(03) 8571 1000



council@cgd.vic.gov.au



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Bunurong Country

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COUNCIL OBLIGATIONS AND AGENDA REPORTS

Council has several obligations in relation to its Community Vision, Council Plan, Instruments of Legislation and Council policy. These are summarily considered in each Agenda report and further details are added as required. The obligations are as follows:

Community Vision 2040 (Community Vision | Greater Dandenong Council)

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Council Plan 2025-29 (Council Plan 2025-29 | Greater Dandenong Council)

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. The Council Plan has the following key strategic objectives:

- *A socially connected, safe and healthy city*
- *A city that respects and celebrates diversity, our history and the arts*
- *A city of accessible, vibrant centres and places*
- *A green city committed to a sustainable future*
- *A city that supports business, entrepreneurship, quality education and employment outcomes*
- *A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These are:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement are to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

Also, in giving effect to the overarching governance principles above, a Council must take into account the following supporting principles:

- a) the community engagement principles (section 56);
- b) the public transparency principles (section 58);
- c) the strategic planning principles (section 89);
- d) the financial management principles (section 101);
- e) the service performance principles (section 106).

Reports in this Agenda will identify when any of the above principles are relevant.



The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services. The objects of the Act are as follows:

- a) to promote, encourage and facilitate the achievement of gender equality and improvement in the status of women; and
- b) to support the identification and elimination of systemic causes of gender inequality in policy, programs and delivery of services in workplaces and communities; and
- c) to recognise that gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience on the basis of Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes; and
- d) to redress disadvantage, address stigma, stereotyping, prejudice and violence, and accommodate persons of different genders by way of structural change; and
- e) to enhance economic and social participation by persons of different genders; and
- f) to further promote the right to equality set out in the Victorian Charter of Human Rights and Responsibilities and the Convention on the Elimination of All Forms of Discrimination against Women.

Council is obligated to think about how its programs and services affect different people and different communities and how we can avoid reinforcing unintentional inequalities. Reports authors must consider the requirements of the *Gender Equality Act 2020* and Council's Diversity, Access and Equity Policy when asking Council to consider or review any issues which have a direct or significant impact on members of the Greater Dandenong community.

Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter). The Charter is founded on the following principles:

- human rights are essential in a democratic and inclusive society that respects the rule of law, human dignity, equality and freedom;
- human rights belong to all people without discrimination, and the diversity of the people of Victoria enhances our community;
- human rights come with responsibilities and must be exercised in a way that respects the human rights of others;
- human rights have a special importance for the Aboriginal people of Victoria, as descendants of Australia's first people, with their diverse spiritual, social, cultural and economic relationship with their traditional lands and waters.

Given this municipality's diversity and inclusiveness, when developing or preparing a report for Council consideration, report authors are required to ensure their report is consistent with the standards set by the Charter.



Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

When developing or preparing a report for Council consideration, report authors are required to consider what impacts their issue has on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy and the requirements of the *Local Government Act 2020* in relation to the overarching principle on climate change and sustainability.

Related Council Policies, Strategies or Frameworks

Report authors will consider how their report aligns with existing Council policies, strategies, frameworks or other documents, how they may affect the decision of this report or are relevant to this process.



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1 MEETING OPENING

1.1 OPENING OF MEETING BY CHAIR

1.2 ATTENDANCE



1.3 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF LAND

Those who wish to stand for the acknowledgement to country are welcome to do so.

We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respect and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.

1.4 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Kamla Reddy, a member of the Hindu Faith.



1.5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Meeting of Council held 8 December 2025

Recommendation

That the Minutes of the Meeting of Council held 8 December 2025 be confirmed.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

1. complete a disclosure of interest form prior to the meeting;
2. advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting); and
3. leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.



1.7 ADOPTION OF THE AUDIT AND RISK COMMITTEE MEETING MINUTES

The Audit and Risk Committee held a meeting on 5 December 2025 and Minutes of this meeting, as summarised in the following table, are presented to Council for adoption.

Item	Topic
1.	The Audit and Risk Committee reviewed actions arising from previous meetings.
2.	The Audit and Risk Committee reviewed, discussed and noted the following reports with Council officers: • Audit & Risk Committee Self-Assessment • Chief Executive Officer's Report • Risk Management Update • Directorate Overview – Community Strengthening • Quarterly Financial and Performance Report - Q1 2025-26 • Policy Review Update • External Auditor Performance Update • Core Systems Renewal (Previously known as ERP) • Policies For Feedback • Artificial Intelligence (AI) Policy Update • Procurement Policy 2025-2029 • Procurement Exemptions • Occupational Health and Safety Dashboard and Matters
3.	The Audit and Risk Committee reviewed, discussed and noted the following reports with Council officers and the internal auditor: • HLB Mann Judd Internal Audit Status Report • Council Status of Internal Audit Actions • GDCC - Review of Councillor Expenses • GDCC - Review of Freedom of Information • Privacy and Data Governance Status Update • Integrity Body Reports

Officer Recommendation

That the unconfirmed minutes of the Audit and Risk Committee meeting held on 5 December 2025 be adopted.



2 OFFICERS REPORTS - PART 1

2.1 STATUTORY PLANNING APPLICATIONS

2.1.1 Planning Delegated Decisions Issued - November & December 2025

Responsible Officer: Executive Director City Futures

Attachments: 1. Planning Delegated Decisions Issued - November & December 2025 [2.1.1.1 - 16 pages]

Officer Recommendation

That the listed items in Attachment 1 to this report be received and noted.

Executive Summary

1. This report provides Council with an update on the exercise of delegation by Council officers.
2. It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in November & December 2025.
3. It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Greater Dandenong Planning Scheme and Council's policies.
4. Application numbers with a PLA#, PLN#.01 or similar, are applications making amendments to previously approved planning permits.
5. The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Planning Delegated Decisions Issued from 1/11/2025 to 31/12/2025

City of Greater Dandenong

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA24/0099	PlnAppAmd	No	33-57 Thomas Murrell Crescent DANDENONG SOUTH VIC 3175	Skipz Recycling	AMENDMENT TO: Use and development of land for materials recycling (PLN21/0468)	Amend permit and endorsed plans	Delegate	AmendPerm	27/11/2025	Dandenong
PLA25/0038	PlnAppAmd	No	Takeaway 146-148 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	SMART Town Planning Pty Ltd	AMENDMENT TO: Development of the land for a take away food premise (food truck) and to display business identification signage (PLN24/0276)	Amend permit conditions	Delegate	AmendPerm	27/11/2025	Dandenong
PLA25/0041	PlnAppAmd	No	56-58 Thomas Murrell Crescent DANDENONG SOUTH VIC 3175	APR Plastics Pty Ltd	AMENDMENT TO Building and Works (Industrial Building) Reduction in Carparking and Materials Recycling (PLN12/0371)	Amend endorsed plans	Delegate	AmendPerm	20/11/2025	Dandenong
PLA25/0042	PlnAppAmd	No	112-126 Hallam Valley Road DANDENONG SOUTH VIC 3175	Dale Grant Building Design & Documentation Pty Ltd	AMENDMENT TO: Buildings & Works (Spray Booth) (PLN10/0064)	Amend endorsed plans	Delegate	AmendPerm	11/12/2025	Dandenong
PLA25/0047	PlnAppAmd	No	74 Assembly Drive DANDENONG SOUTH VIC 3175	Quality First Designs Pty Ltd	AMENDMENT TO Variation to Item (b) of Covenant V151731B and development of the land for Industry with ancillary office, and a reduction in the car parking requirement associated with an Industry under Clause 52.06 of the Greater Dandenong Planning Scheme (PLN19/0210)	Amend endorsed plans	Delegate	AmendPerm	19/12/2025	Dandenong

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA25/0051	PlnAppAmd	No	388-404 Frankston Dandenong Road BANGHOLME VIC 3175	CAF Consulting Pty Ltd	AMENDMENT TO: Alteration of access to a Category 1 Road Zone, use and development of part of the land for a caretaker's dwelling and the construction of buildings and works associated with the existing intensive animal husbandry use 'egg farm' (PLN02/0589)	Amend endorsed plans	Delegate	AmendPerm	25/11/2025	Keysborough South
PLA25/0220	PlnAppAmd	No	310A-312 Springvale Road SPRINGVALE VIC 3171	Ben Global Resources Pty Ltd	AMENDMENT TO: Service Station, Buildings and Works & Signage (PLN05/0403)	Amend permit conditions	Delegate	AmendPerm	09/12/2025	Springvale Central
PLA25/0231	PlnAppAmd	No	1/60 Noble Street NOBLE PARK VIC 3174	P Tran	AMENDMENT TO: The construction of three (3) dwellings (PLN09/0440)	No response to further information request	Delegate	Lapsed	25/11/2025	Noble Park
PLA25/0250	PlnAppAmd	No	1/2 Norris Street NOBLE PARK VIC 3174	S Liyana Arachchige	AMENDMENT TO: Development of the land for three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling to the rear) (PLN18/0634)	Amend endorsed plans	Delegate	AmendPerm	12/12/2025	Noble Park North
PLN22/0511	PlnApp	No	Pr Number 2824 69-99 Kirkham Road West KEYSBOROUGH VIC 3173	Store My Van Pty Ltd	Buildings and Works (Shade Canopy and Electric Fence)	Industrial 1 Zone	Applicant	Withdrawn	26/11/2025	Keysborough

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN24/0215	PlnApp	No	Land 42 Princes Highway DANDENONG VIC 3175	Kostic & Associates Pty Ltd	Development of the land for eight (8) triple-storey dwellings, and to alter access to a road in a Transport Road Zone 2 DECLARED AREA	Residential Growth 1 Zone, 1064sqm	Delegate	NOD	04/12/2025	Cleeland
PLN24/0220	PlnApp	No	16 Bundeena Avenue KEYSBOROUGH VIC 3173	Jacomarie Pty Ltd	Development of the land for two (2) single storey dwellings	Neighbourhood Residential 1 Zone, 532sqm	Delegate	PlanPermit	26/11/2025	Keysborough
PLN24/0333	PlnApp	No	40 Herbert Street DANDENONG VIC 3175	M Kahlon	Development of the land for nine (9) triple storey dwellings	Residential Growth 2 Zone, 911sqm	Delegate	NOD	11/12/2025	Cleeland
PLN24/0362	PlnApp	No	9 Edith Street DANDENONG VIC 3175	Looking Beyond Pty Ltd	Development of the land for eight (8) double storey dwellings	Residential Growth 2 Zone, 941sqm	Delegate	PlanPermit	24/12/2025	Cleeland
PLN25/0019	PlnApp	No	36-38 Power Street DANDENONG VIC 3175	Borris Power Pty Ltd	Use and development of the land for a child care centre, to display business identification signage and a reduction in the car parking requirements	General Residential 1 Zone	Delegate	PlanPermit	19/12/2025	Dandenong
PLN25/0036	PlnApp	No	97 Browns Road NOBLE PARK NORTH VIC 3174	Vogue Smiles Melbourne	Use and development of the land for a medical centre	Clause 32.09-2 Section 1 (no permit required) conditions are considered to be met and a permit is not required to use the land for a medical centre as proposed.	Delegate	NotRequire	13/11/2025	Noble Park North

ADARK

3

5/01/2026

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0038	PlnApp	No	347 Lonsdale Street DANDENONG VIC 3175	TNA Architecture	Construction of a double storey extension to the rear, alterations to the façade, display one (1) internally illuminated business identification sign and a reduction in the car parking requirements DECLARED AREA	Comprehensive Development 2 Zone	Delegate	PlanPermit	21/11/2025	Dandenong
PLN25/0056	PlnApp	No	41 Hanleth Avenue SPRINGVALE VIC 3171	Abacus Design & Planning	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 737sqm	Delegate	PlanPermit	24/12/2025	Springvale Central
PLN25/0110	PlnApp	No	7 Popes Road KEYSBOROUGH VIC 3173	Boutique Developments	Development of the land for two (2) double-storey dwellings	Neighbourhood Residential 1 Zone, 631sqm	Delegate	PlanPermit	29/12/2025	Noble Park
PLN25/0111	PlnAppVic	Yes	18 Warwick Avenue SPRINGVALE VIC 3171	WoodShed Consultants	Buildings and works (Food Trucks) and a reduction in car parking VICSMART	Commercial 1 Zone	Delegate	PlanPermit	26/11/2025	Springvale North
PLN25/0146	PlnApp	No	11 Kitchen Road DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Development of the land for a warehouse and reduction in the car parking requirements associated with a warehouse	Industrial 1 Zone	Delegate	PlanPermit	29/12/2025	Dandenong
PLN25/0159	PlnApp	No	66 Buckley Street NOBLE PARK VIC 3174	RD Design and Drafting Pty Ltd	Development of the land for five (5) double storey dwellings	General Residential 1 Zone, 855sqm	Delegate	PlanPermit	14/11/2025	Noble Park

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0162	PlnApp	No	20 Baldwin Avenue NOBLE PARK VIC 3174	RD Design and Drafting Pty Ltd	Development of the land for four (4) double storey dwellings	General Residential 1 Zone, 754sqm	Delegate	PlanPermit	11/12/2025	Noble Park
PLN25/0167	PlnApp	No	41 Lawn Road NOBLE PARK VIC 3174	Bello Designs Pty Ltd	Development of the land for eight (8) double storey dwellings and reduction in car parking requirement	General Residential 1 Zone, 1700sqm, reduction of one (1) visitor car space	Delegate	PlanPermit	27/11/2025	Springvale Central
PLN25/0176	PlnApp	No	216-218 Westall Road SPRINGVALE VIC 3171	SPD Building Design Pty Ltd	Development of the land for two (2) double storey dwellings and alteration of access to a Transport Road Zone 2	General Residential 1 Zone, 706sqm	Delegate	PlanPermit	24/12/2025	Springvale Central
PLN25/0177	PlnApp	No	13-17 Manning Drive NOBLE PARK NORTH VIC 3174	Cotter Reid Architects	To construct an extension to an existing education centre	General Residential 1 Zone	Delegate	PlanPermit	18/11/2025	Noble Park North
PLN25/0181	PlnApp	No	160 Princes Highway DANDENONG VIC 3175	Bayside Town Planning Pty Ltd	Reduce the number of car spaces and bicycle facilities associated with a supermarket and ancillary food and drinks premises	Commercial 2 Zone	Delegate	PlanPermit	18/11/2025	Cleeland
PLN25/0191	PlnApp	No	172 Foster Street DANDENONG VIC 3175	S Liyana Arachchige	Use of the land for a home based business DECLARED AREA	Residential Growth Zone	Delegate	PlanPermit	19/12/2025	Dandenong

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0202	PlnApp	No	47 Red Gum Drive DANDENONG SOUTH VIC 3175	Creative Living Innovations Pty Ltd	Use and development of the land for materials recycling (white goods) and a reduction of the car parking requirement	Industrial 2 Zone	Delegate	PlanPermit	11/12/2025	Dandenong
PLN25/0203	PlnApp	No	9 Luisa Avenue DANDENONG SOUTH VIC 3175	Creative Living Innovations Pty Ltd	Development of the land for a warehouse building	Industrial 1 Zone	Delegate	PlanPermit	14/11/2025	Dandenong
PLN25/0204	PlnApp	No	40 Narellan Drive KEYSBOROUGH VIC 3173	Y Chand	Development of the land for two (2) double storey dwellings	General Residential 1 Zone	Delegate	PlanPermit	27/11/2025	Keysborough
PLN25/0219	PlnApp	No	2-106 Bayliss Road DANDENONG SOUTH VIC 3175	Salta Properties (Lyndhurst) Pty Ltd	Development of the land for a warehouse building and a reduction in the car parking requirements	Industrial 1 Zone	Delegate	PlanPermit	20/11/2025	Dandenong
PLN25/0220	PlnApp	No	576 Frankston Dandenong Road BANGHOLME VIC 3175	Plans in Motion	Use of a building on the land for a vehicle store	Proposal fails to comply with clauses 35.04-1 Use of land for a vehicle store and 52.06-4 Reduce the care parking requirement	Delegate	Refusal	11/12/2025	Keysborough South
PLN25/0223	PlnApp	No	60-62 Bennet Street DANDENONG VIC 3175	GrayKinnane	Use and development of the land for a concrete batching plant	Industrial 1 Zone	Delegate	NOD	26/11/2025	Dandenong

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0229	PlnApp	No	576 Frankston Dandenong Road BANGHOLME VIC 3175	FGL Co-operative	Use and development of the land for Rural Industry	Proposal fails to comply with clause 35.04-1 Use the land for rural industry, 35.04-5 Construct or carry out works for a building associated with a use in Section 2 of Clause 35.04-1 and 42.01-2 Construct a building or construct or carry out works	Delegate	Refusal	11/12/2025	Keysborough South
PLN25/0230	PlnApp	No	26-40 Nina Link DANDENONG SOUTH VIC 3175	A Alonaritis	The development of the land for a warehouse building extension	Industrial 1 Zone	Delegate	PlanPermit	11/12/2025	Dandenong
PLN25/0232	PlnApp	No	12 Emerald Drive SPRINGVALE VIC 3171	Abacus Design & Planning	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 588sqm	Delegate	PlanPermit	26/11/2025	Springvale Central
PLN25/0236	PlnApp	No	1-2/5 Cubitt Way DANDENONG SOUTH VIC 3175	Logis Property Investments Pty Ltd	Use of the land for Motor Vehicle Sales	Industrial 3 Zone	Delegate	PlanPermit	05/11/2025	Dandenong
PLN25/0246	PlnApp	No	1049 Heatherton Road NOBLE PARK VIC 3174	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into six (6) lots adjacent to a road in a Transport Zone 2 SPEAR	No response to further information request	Delegate	Lapsed	14/11/2025	Springvale Central

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0260	PlnApp	No	29 Vitis Avenue NOBLE PARK VIC 3174	Duroble Design Pty Ltd	Development of the land for two (2) double storey dwellings	Neighbourhood Residential 1 Zone, 527sqm	Delegate	PlanPermit	20/11/2025	Springvale South
PLN25/0262	PlnApp	No	7-19 Alana Court KEYSBOROUGH VIC 3173	The Keys Alana Pty Ltd	Subdivision of the land into eleven (11) lots and creation of four (4) carriageway easements	Residential	Delegate	PlanPermit	27/11/2025	Keysborough South
PLN25/0263	PlnAppVic	Yes	6 Oakdale Court SPRINGVALE VIC 3171	P Gautam	Subdivision of the land into two lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	19/12/2025	Springvale North
PLN25/0264	PlnApp	No	1/7 Sabine Avenue DANDENONG NORTH VIC 3175	MG Land Surveyors	Subdivision of the land into two (2) lots SPEAR	No response to further information request	Delegate	Lapsed	11/11/2025	Dandenong North
PLN25/0271	PlnApp	No	863 Princes Highway SPRINGVALE VIC 3171	GWS Chadstone Pty Ltd	Use of land for Motor Vehicle Sales, to display business identification signage and to reduce the bicycle facilities requirements of Clause 52.34-5 and Clause 52.34-6	Industrial 1 Zone	Delegate	PlanPermit	23/12/2025	Springvale North
PLN25/0272	PlnApp	No	Plaza 23-55 McCrae Street DANDENONG VIC 3175	The Trustee for Dandenong Plaza JV Unit Trust	To display three (3) freestanding internally illuminated business identification signs DECLARED AREA	Comprehensive Development 2 Zone	Delegate	PlanPermit	24/12/2025	Dandenong

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0273	PlnApp	No	1/18 Stud Road DANDENONG VIC 3175	M J Reddie Surveys Pty Ltd	Subdivision of the land into five (5) lots SPEAR	Residential	Delegate	PlanPermit	25/11/2025	Cleeland
PLN25/0278	PlnAppVic	Yes	11-13 Quality Drive DANDENONG SOUTH VIC 3175	ABBE Manufacturing Properties Pty Ltd	Buildings and works (hardstand and canopy) VICSMART	Industrial 1 Zone	Applicant	Withdrawn	14/11/2025	Dandenong
PLN25/0281	PlnApp	No	265 Dandenong-Hastings Road DANDENONG SOUTH VIC 3175	ISPT Pty Ltd	Development of the land for three (3) buildings comprising of eight (8) warehouse tenancies, the display of internally illuminated business identification signage within a total display area exceeding 8sqm in size and a reduction to the car parking requirements	Industrial 1 Zone, Transport 2 Zone	Delegate	PlanPermit	17/11/2025	Dandenong
PLN25/0290	PlnAppVic	Yes	8 Monterey Road DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Buildings and Works (Plant Alterations) VICSMART	Industrial 1 Zone	Delegate	PlanPermit	23/12/2025	Dandenong
PLN25/0296	PlnApp	No	1/66 Railway Parade DANDENONG VIC 3175	HJ Hanegraaf, AD Hanegraaf	Subdivision of the land into two (2) lots SPEAR	Residential	Applicant	Withdrawn	25/11/2025	Dandenong

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0311	PlnApp	No	2 Southpark Close KEYSBOROUGH VIC 3173	AS Planning	Use of the land for a restricted recreation facility (tennis coaching, dance studio, and gym), and the display of business identification and internally illuminated business identification signage	Commercial 2 Zone, Dance Studio, Gym & Tennis Coaching	Delegate	PlanPermit	23/12/2025	Keysborough South
PLN25/0313	PlnApp	No	12 Dunblane Road NOBLE PARK VIC 3174	Architekton Ltd	Development of the land for one (1) double storey dwelling to the rear of an existing dwelling and to construct or carry out works to the existing dwelling and subdivision of the land into two (2) lots.	General Residential 1 Zone, 962sqm	Applicant	Withdrawn	02/12/2025	Yarraman
PLN25/0320	PlnApp	No	2-3/31-32 Douglas Street NOBLE PARK VIC 3174	Next Level Fitness (Australia) Pty Ltd	Use of the land for a restricted recreation facility (gymnasium) and the display of non-illuminated business identification signage exceeding 8sqm in size	Commercial 1 Zone	Delegate	PlanPermit	02/12/2025	Noble Park
PLN25/0323	PlnApp	No	44 Nockolds Crescent NOBLE PARK VIC 3174	Calista Property Group Pty Ltd	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	25/11/2025	Yarraman
PLN25/0325	PlnApp	No	11 Elmhurst Street NOBLE PARK NORTH VIC 3174	CRA Survey Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	20/11/2025	Noble Park North
PLN25/0329	PlnApp	No	69 Kingsclere Avenue KEYSBOROUGH VIC 3173	DL Dudman	Development of the land for a double-storey dwelling to the rear of an existing single-storey dwelling and alterations to the existing dwelling	Neighbourhood Residential 1 Zone, 529sqm	Delegate	PlanPermit	19/12/2025	Keysborough

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0335	PlnApp	No	1684 Centre Road SPRINGVALE VIC 3171	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into three (3) lots SPEAR	Industrial	Delegate	PlanPermit	25/11/2025	Springvale North
PLN25/0336	PlnAppVic	Yes	1/9 Marlene Court SPRINGVALE VIC 3171	P Dang	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Applicant	Withdrawn	10/12/2025	Springvale North
PLN25/0340	PlnApp	No	1/2 Regal Drive SPRINGVALE VIC 3171	One Studio Melbourne	Use and development of the land for a place of worship (temple) and a reduction in the car parking requirement	Industrial 1 Zone	Applicant	Withdrawn	27/11/2025	Springvale North
PLN25/0341	PlnApp	No	Ground 237-241 Lonsdale Street DANDENONG VIC 3175	Platinum Planning Solutions	Internally illuminated business identification and promotion signs DECLARED AREA	Comprehensive Development 2 Zone	Delegate	PlanPermit	26/11/2025	Dandenong
PLN25/0343	PlnApp	No	St Elizabeth's Primary School 111 Bakers Road DANDENONG NORTH VIC 3175	Minx Architecture	Buildings and Works	Neighbourhood Residential 1 Zone	Delegate	PlanPermit	18/11/2025	Noble Park North
PLN25/0347	PlnApp	No	927-937 Springvale Road KEYSBOROUGH VIC 3173	Trueline Patios	Buildings and Works (Verandah)	General Residential 1 Zone	Delegate	PlanPermit	14/11/2025	Keysborough South

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0348	PlnApp	No	Parkmore Centre Management 317-321 Cheltenham Road KEYSBOROUGH VIC 3173	M Pragma Design	Internally illuminated business identification signage	Commercial 1 Zone	Delegate	PlanPermit	26/11/2025	Keysborough
PLN25/0355	PlnApp	No	4B/55-67 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	A Gray	Display business identification signage	Industrial 1 Zone	Delegate	PlanPermit	25/11/2025	Dandenong
PLN25/0357	PlnApp	No	855-891 Springvale Road KEYSBOROUGH VIC 3173	Haileybury College	Buildings and works associated with an existing education centre	General Residential 1 Zone	Delegate	PlanPermit	04/12/2025	Keysborough South
PLN25/0365	PlnAppVic	Yes	46 Bracknell Street KEYSBOROUGH VIC 3173	G Singh	Removal of one (1) canopy tree VICSMART	Permit is not required for the purpose of the removal of one canopy tree under clause 52.37-2	Delegate	NotRequire	10/12/2025	Keysborough
PLN25/0368	PlnApp	No	260-262 Lonsdale Street DANDENONG VIC 3175	AR Yunespour	Change of Use (Education Centre) and reduction in car parking requirement DECLARED AREA	Comprehensive Development 2 Zone	Delegate	PlanPermit	27/11/2025	Dandenong
PLN25/0378	PlnApp	No	551-579 Chandler Road KEYSBOROUGH VIC 3173	Farm Pride Foods Ltd	Construction of a shed	Industrial 1 Zone	Delegate	PlanPermit	19/12/2025	Keysborough

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0387	PlnApp	No	60 Jellicoe Street NOBLE PARK VIC 3174	MG Land Surveyors	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	11/12/2025	Yarraman
PLN25/0389	PlnAppVic	Yes	Mt Hira College 185 Perry Road KEYSBOROUGH VIC 3173	M Mei	Building and Works (shade sails) VICSMART	Special Use Zone	Delegate	PlanPermit	26/11/2025	Keysborough South
PLN25/0390	PlnApp	No	7 Kelvin Grove SPRINGVALE VIC 3171	DML Land Surveys	Subdivision of the land into seven (7) lots SPEAR	Residential	Delegate	PlanPermit	23/12/2025	Springvale North
PLN25/0392	PlnAppVic	Yes	Springvale Botanical Cemetery 600-698 Princes Highway SPRINGVALE VIC 3171	R McGill	Building and Works (toilet block) VICSMART	Public Use 5 Zone	Delegate	PlanPermit	07/11/2025	Noble Park North
PLN25/0399	PlnApp	No	1 Hopetoun Street DANDENONG VIC 3175	S Sharma, R Sharma	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	11/12/2025	Dandenong
PLN25/0405	PlnAppVic	Yes	1 Lilac Avenue DANDENONG NORTH VIC 3175	RD Design and Drafting Pty Ltd	Development of the land for one (1) single storey dwelling to the rear of an existing single storey dwelling and alterations to the existing dwelling VICSMART	Neighbourhood Residential 1 Zone, 627sqm	Delegate	PlanPermit	17/11/2025	Noble Park North

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0407	PlnAppVic	Yes	16 Rhodes Street SPRINGVALE VIC 3171	GVK Town Planning Pty Ltd	Development of the land into two (2) double storey dwellings VICSMART	General Residential 1 Zone, 690sqm	Delegate	PlanPermit	17/12/2025	Springvale North
PLN25/0408	PlnAppVic	Yes	8 Federation Road DANDENONG SOUTH VIC 3175	Draftscope	Construction of buildings and works comprising a mezzanine floor VICSMART	Industrial 3 Zone	Delegate	PlanPermit	25/11/2025	Dandenong
PLN25/0409	PlnApp	No	13 Azalea Crescent DANDENONG NORTH VIC 3175	DG Pleuger, MA Pleuger	Subdivision x 2 SPEAR	Residential	Delegate	PlanPermit	08/12/2025	Noble Park North
PLN25/0411	PlnApp	No	34 Bowmore Road NOBLE PARK VIC 3174	Myspace Properties Pty Ltd	Subdivision of the land into six (6) lots SPEAR	Residential	Delegate	PlanPermit	23/12/2025	Yarraman
PLN25/0412	PlnAppVic	Yes	28 Bass Court KEYSBOROUGH VIC 3173	ASM Properties Pty Ltd	The development of the land for one (1) warehouse building VICSMART	Industrial 1 Zone	Delegate	PlanPermit	24/12/2025	Keysborough South
PLN25/0414	PlnApp	No	1/2 Hooker Avenue SPRINGVALE VIC 3171	L Bui, TT Nguyen	Subdivision x 2 SPEAR	Residential	Delegate	PlanPermit	10/12/2025	Springvale Central

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0415	PlnAppVic	Yes	28 Timor Circuit KEYSBOROUGH VIC 3173	Draftscope	Construction of a mezzanine within the existing warehouse and a reduction in car parking VICSMART	Industrial 1 Zone	Delegate	PlanPermit	25/11/2025	Keysborough South
PLN25/0420	PlnAppVic	Yes	36-38 Lewis Street SPRINGVALE VIC 3171	Moussauoi Pty Ltd	To construct buildings and works comprising a storage shed VICSMART	General Residential 1 Zone 44459sqm	Delegate	PlanPermit	10/12/2025	Springvale North
PLN25/0443	PlnAppVic	Yes	35 Comber Street NOBLE PARK VIC 3174	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	03/12/2025	Springvale Central
PLN25/0446	PlnAppVic	Yes	42 Dawn Avenue DANDENONG VIC 3175	Q Hanifi, MZ Hanifi	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	16/12/2025	Dandenong
PLN25/0447	PlnAppVic	Yes	1/9 Marion Street DANDENONG VIC 3175	AAS Singh	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	16/12/2025	Dandenong
PLN25/0457	PlnApp	No	11-13 Quality Drive DANDENONG SOUTH VIC 3175	ABBE Manufacturing Properties Pty Ltd	Buildings and works to construct a hardstand, a canopy and native vegetation removal	Industrial 1 Zone, 2601sqm	Delegate	PlanPermit	30/12/2025	Dandenong

ATT 2.1.1.1 Planning Delegated Decisions Issued - November & December 2025

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN25/0462	PlnAppVic	Yes	21 Olive Grove KEYSBOROUGH VIC 3173	Ornina Design	Buildings and works to construct a mezzanine, alteration to front façade and car parking area VICSMART	Industrial 1 Zone	Delegate	PlanPermit	29/12/2025	Keysborough
PLN25/0463	PlnAppVic	Yes	306-318 Abbotts Road DANDENONG SOUTH VIC 3175	ProUrban	Buildings and Works VICSMART	Commercial 2 Zone	Delegate	PlanPermit	30/12/2025	Dandenong
PLN25/0467	PlnAppVic	Yes	5 Capital Drive DANDENONG SOUTH VIC 3175	UXD Group	Buildings and Works (façade alterations) VICSMART	Industrial 1 Zone	Delegate	PlanPermit	19/12/2025	Dandenong
PLN25/0472	PlnAppVic	Yes	33 Kimberly Road DANDENONG SOUTH VIC 3175	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into two (2) lots SPEAR VICSMART	Industrial	Delegate	PlanPermit	19/12/2025	Dandenong
PLN25/0504	PlnAppVic	Yes	1/451-453 Princes Highway NOBLE PARK VIC 3174	Ross-Hunt Real Estate	Removal of two boundary canopy trees VICSMART	General Residential 1 Zone	Delegate	PlanPermit	30/12/2025	Yarraman

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3 PUBLIC QUESTION TIME

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
 - i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
 - ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
 - i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
 - ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
 - iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
 - iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:
 - i) must advise the Meeting accordingly; and
 - ii) will make the question available to Councillors or Members upon request.
 - iii) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- e) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.



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- f) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
 - g) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
 - h) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
 - i) The text of each question asked and the response will be recorded in the minutes of the Meeting.



4 OFFICERS REPORTS - PART 2

4.1 PROCUREMENT

4.1.1 Tender Report - Corrigan Road Rehabilitation – VP484176

Responsible Officer:	Executive Director City Futures
Attachments:	1. CONFIDENTIAL REDACTED - ATTACHMENT 1 Tender information confidential Contract No VP484176 for the Corrigan Road (1) [4.1.1.1 - 4 pages] This report contains an attachment which is deemed confidential under s 3(1)(a) of the <i>Local Government Act</i> 2020. It contains council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

Purpose

1. This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the Corrigan Road (Harold Road to Alister Road) Rehabilitation Project.

Officer Recommendation

That Council:

1. **AWARDS** Contract VP484176 for the Corrigan Road (Harold Road to Alister Road) Noble Park, Rehabilitation Project to Prestige Paving Pty Ltd ABN: 84 140 970 912 for a fixed lump sum price of One million five hundred seventy-one thousand, six hundred seven dollars and sixty-five cent (\$1,571,647.65) including GST of \$157,164.765;
2. **AUTHORISES** the Chief Executive Officer to execute the contract agreements and any associated documentation; and
3. **DELEGATES** the Chief Executive Officer to make expenditure variations up to and not exceeding the contract contingency amount as specified in the confidential attachment.

Executive Summary

2. This report recommends that Council awards Contract VP484176 to Prestige Paving Pty Ltd ABN: 84 140 970 912 for a fixed lump sum price of One million five hundred seventy-one thousand, six hundred seven dollars and sixty-five cent (\$1,571,647.65) including GST of \$157,164.76. This is a Lump Sum Contract and not subject to rise and fall.

Background

3. This contract is for the reconstruction of Corrigan Road, between Harold Road and Alister Road, Noble Park.
4. The existing road surface is in poor condition with rutting and crocodile cracking throughout the road segment. The requirement for road rehabilitation works was determined through Council's condition modelling assessment and subsequently confirmed by on-site inspections conducted by Council engineers.
5. Once completed, the rehabilitation works will restore the pavement's structural integrity, extend the road's service life, and enhance safety and ride quality for all users.



Tender Process

6. A Restricted Quotation process was undertaken inviting suitably qualified contractors to quote for this project through Council's panel contact 2223-06 Road Resurfacing & Associated Works.
7. The tender process opened on Monday 27 October 2025 and closed 2pm Tuesday 18 November 2025.
8. The invited contractors were:

Contractors Name	ABN
Prestige Paving Pty Ltd	ABN: 84 140 970 912
R & C Asphalt Paving Pty Ltd	ABN: 96 006 864 179
R.A.B.S Paving Services Pty Ltd	ABN: 60 145 446 939
Fulton Hogan Industries Pty Ltd	ABN: 54 000 538 689
Downer EDI Works Pty Ltd	ABN: 66 008 709 608
Alex Fraser Asphalt Pty Ltd	ABN: 60 083 841 963

9. Tenderers were requested to provide lump sum pricing for each stage of works using Council's Bill of Quantities issued with the tender documents.
10. Contractors were also required to be registered with Rapid Global (Council's Workforce Management Software – Health and Safety Compliance) prior to the tender closing date at risk level one (1) rating.

Tender Evaluation

11. The evaluation panel consisted of Council's Coordinator Civil Projects, Project Engineer (Civil) and Project Engineer (Civil Projects).
12. The submissions were evaluated using Council's weighted attribute value selection method. The evaluation criteria included in the tender documents and allocated weightings used to evaluate the tender are as follows:

	Evaluation Criteria	Weighting
1.	Price/Rates	20%
2.	Relevant Experience	25%
3.	Past Performance	30%
4.	Project Plan, program and works methodology	25%
5.	OH&S Systems (Pass / Fail)	Pass / Fail
6.	Environmental System (Pass / Fail)	Pass / Fail



13. Submissions are assessed by the panel members based on the Evaluation Criteria 1 - 4 in the above table. Scores are allocated to each Evaluation Criteria on a scale from 0 (Not Acceptable) to 5 (Excellent), as outlined in the table below.

Score	Description
5	Excellent
4	Very Good
3	Good, Better than Average
2	Acceptable
1	Marginally Acceptable (Success Not Assured)
0	Not Acceptable

14. Evaluation Criteria 5 and 6 are given a Pass or Fail via the Rapid Global (Council's Workforce Management Software – Health and Safety Compliance).
15. All the invited contractors downloaded the documentation. At the close of the tender period submissions were received from four (4) contractors.
16. Each submission was assessed against all evaluation criteria, to ensure that the tenderers met the standards required for Council contractors. Having a failure in any criterion would automatically exclude tenderers from further consideration for this contract.
17. At the completion of the tender evaluation process described above, the Evaluation Panel agreed that the tender submission from Prestige Paving Pty Ltd ABN: 84 140 970 912 would provide the best value for money outcome to Council for these works.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

18. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

19. There are no financial implications associated with this report.

Asset Implications

20. The resource requirements associated with this report are \$1,428,770.59 excluding GST compared to the annual budget allocation of \$6,147,840.00 excluding GST for this purpose.

Legal/Risk Implications

21. There are no legal / risk implications relevant to this report.

Environmental Implications

22. There are no environmental implications relevant to this report.

Community Consultation

23. There was no requirement for community consultation.



Links to Community Vision, Council Plan, Strategy, Notice of Motion

24. This report is consistent with the following principles in the Community Vision 2040:

- Principle 1: Safe and Peaceful Community

25. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- Strategic Objective 3. A city of accessible, vibrant centres and places

Legislative and Policy Obligations

26. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.

Social Procurement

27. Prestige Paving Pty Ltd (ABN: 84 140 970 912) provided good responses to all questions in Council's Social Procurement Questionnaire in the submission through Council's panel contact for the contract 2223-06 – Road Resurfacing and Associated works.

28. Prestige Paving Pty Ltd (ABN: 84 140 970 912) have policies and company statements covering Social Procurement, Equal Employment Opportunity, Indigenous, Modern Slavery, Prohibition of Child & Forced Labour, an Anti- Bullying Harassment and Local Content First.

29. Prestige Paving Pty Ltd (ABN: 84 140 970 912) engage with Social Enterprises and have demonstrated their diverse workforce, ranging from gender type to disadvantaged groups.

Local Industry

30. As per the tender submission for Contract No 2223-06 Road Resurfacing and Associated Works (Panel of Contractors) - Prestige Paving Pty Ltd (ABN: 84 140 970 912) operates from its office located in Bayswater North. Twelve (12) staff members reside within the Council boundary.

31. As per the tender submission for Contract No 2223-06 Road Resurfacing and Associated Works (Panel of Contractors) - Prestige Paving (ABN: 84 140 970 912) expects to allocate approximately 10% of the labour component and 30% of the materials component (Asphalt, Sealing products, and quarry materials) of the contract value to local suppliers within the Greater Dandenong area.



4.2 POLICY AND STRATEGY

4.2.1 Open Space Improvements Five Year Plan

Responsible Officer: Executive Director City Futures

Attachments:

1. Public Open Space Acquisition Improvements Policy Revised 2025 draft [4.2.1.1 - 15 pages]
2. Public Open Space Acquisition Improvements Policy Draft Table of Changes [4.2.1.2 - 1 page]
3. Council Meeting 260127 Five Year Open Space Plan Projects 2026-27 to 2030-31#1 [4.2.1.3 - 3 pages]

Officer Recommendation

That Council:

1. **ADOPTS the Five-Year Open Space Plan: 2026/27-2030/31 and the use of the Open Space Improvement Reserve to fund the plan;**
2. **APPROVES the allocation of a baseline figure of \$3 million per annum from the Open Space Improvement Reserve to fund the nominated projects; and**
3. **ADOPTS the revised Public Open Space Acquisition & Improvements Policy to align with the Five-Year Open Space Plan.**

Executive Summary

1. Open space plays a critical role in improving the health and wellbeing of the Greater Dandenong community. Tied to the health and wellbeing benefits is the associated environmental impacts that open space plays in improving and meeting the needs of the community.
2. To support Council's emphasis on the community's health and wellbeing the *Greater Dandenong Open Space Strategy 2020-30* and the *Make Your Move Strategy 2020-30* seek to achieve a high quality, accessible and sustainable open space network supported by opportunities to participate in active recreation.
3. Council's 2025-26 Annual Budget and Asset Plan 2025-35 identify the construction of the Dandenong Wellbeing Centre (DWC) and Dandenong New Art, as well as several renewal initiatives, as its primary infrastructure projects over the coming years. As a result of prioritising these major undertakings, discretionary funding available for other initiatives, such as open space and active recreation projects will be significantly constrained over the next ten years, resulting in very few new open space and active recreation projects being able to be delivered.
4. Given the significant financial constraints on Council's budget to deliver open space and recreation projects, officers have identified a delivery pathway for new open space projects in existing reserves over the next five years.
5. A Five-Year Open Space Plan: 2026/27-2030/31 (the Plan) with a nominated baseline budget of \$3 million per financial year has been developed (Attachment 1). It is proposed that the Plan would be funded using the Open Space Improvements Reserve.



6. To facilitate the use of the Open Space Improvements Reserve, the *Public Open Space Acquisition & Improvements Policy* has been revised (Attachment 2).
7. The benefit of this Plan is that it will provide a clear direction to the community, councillors and officers on which capital improvement projects will be delivered over the next five years.
8. Significant consideration has been given to the allocation of projects each financial year for all eleven wards. Whilst there are some variations in the budgets, the objective is to provide an equitable approach to the selection of projects that respond to priorities across the municipality.
9. Officers are seeking Councillors' support for the Five-Year Open Space Plan and funding model and revised *Public Open Space Acquisition & Improvements Policy*.

Background

10. Open space provides many benefits for our residents and the environment. These include:
 - Encouraging social connection;
 - Helping people stay healthy by providing passive and active recreation opportunities, such as walking paths, playgrounds and community and sports facilities;
 - Free facilities for socio-economically challenged residents and families to enjoy; and
 - Open space also allows trees, plants and animals to survive and thrive, and assists in combating the impact of climate change.
11. The Council Plan 2025-29 places a strong emphasis on the importance of open space and recreation opportunities, with three of its strategic objectives being '*A socially connected, safe and healthy city*', '*A city of accessible, vibrant centres and places*' and '*A green city committed to a sustainable future*'.
12. The Council Plan 2025-29 states that improving and prioritising the health and wellbeing of the community is a key focus of Council. Of the five priority areas, three of these: active living, social connection and wellbeing, and climate change and health are specifically linked to the critical role that open space provides for the community.
13. The *Greater Dandenong Open Space Strategy 2020-30* vision is '*A high quality, accessible and sustainable open space network*'. The Strategy focuses on:
 - Increasing the *quantity* of publicly accessible open space; and
 - Improving the *amenity and quality* of existing open spaces
14. In addition, Council's community satisfaction surveys continually highlight open space as being one of the most valued and important parts of our community.
15. However, as per the Council Plan 2025-29, Council will continue to face challenges, financially, socially and environmentally which will continue to affect Council and the community over the coming years.
16. Council's 2025-26 Annual Budget and Asset Plan 2025-35 identify the construction of the Dandenong Wellbeing Centre (DWC) and Dandenong New Art, as well as several renewal initiatives, as its primary infrastructure projects over the coming years. As a result of prioritising these major undertakings, funding available for other initiatives, such as new open space and active recreation projects will be significantly constrained.



17. Table 1 below outlines the very limited predicted 'discretionary funding' for open space and recreation improvement projects in the Asset Plan 2025-35. The predicted funding amounts are likely to further decrease as additional renewal projects are identified as priorities.

Table 1 – Asset Plan 2025-35 - New Open Space and Recreation Projects Funding Predictions

26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35	35/36
\$730,300	\$196,240	\$185,350	\$326,865	\$0	\$99,220	\$0	\$0	\$0	\$0

18. Historically, several million dollars has been provided in the annual budget for new open space and recreation improvement projects. However, as outlined above, there is extremely limited funding available over the next five to ten years to invest in open space improvement projects.
19. Council regularly receives communication from the community regarding the infrastructure located in our existing open space areas, however based on the projected funding above Council will not be able to meet the expectations of the community.
20. Given the significant financial constraints on Council's budget to deliver open space projects, officers have identified a delivery pathway to implement new open space projects in existing reserves over the next five years. This delivery pathway is via the use of the Open Space Reserves to fund the improvement works in our existing open space areas.
21. Over recent years, Council has placed a strong emphasis on using the Open Space Reserves to acquire new open space, with eleven new areas of open space purchased since 2020. Given the significant financial limitations available over the next ten years to improve existing open space areas, and to meet the community's expectations, officers are recommending that the Open Space Reserves are used in a more balanced manner to support both improvements to existing areas, while still retaining funds for the purchase of new open space when appropriate land is identified and secured.

Issues and Discussion

22. The Five-Year Open Space Plan has been developed to clearly set out the open space improvement projects that will be delivered in the next five years. It is intended to fund the Plan from the Open Space Reserve, however, to do so will require some amendments to the *Public Open Space Acquisition and Improvements Policy*. These matters are discussed below.

Five-Year Open Space Plan

23. To address the on-going uncertainty around the open space improvements projects that can be undertaken from year to year based on the available funding, officers have developed a Five-Year Open Space Plan to deliver improved open space for the community, which is proposed to be funded from the Open Space Reserves (Attachment 1).
24. The benefit of this Plan is that it will provide a clear direction to the community, councillors and officers on what open space capital improvement open space projects will be delivered in the next five years.



25. The Five-Year Open Space Plan has been developed using the following two (2) key considerations which are discussed further below:

- Criteria for the selection of the projects
- Typology of the proposed projects

Criteria for selection of projects

26. To ensure the Plan achieves an equitable outcome for the community across the municipality, a set of key criteria were developed as follows:

- Needs analysis and gaps in the provision of active recreation infrastructure;
- Priority open space reserves as per the Open Space Strategy;
- Priority playground projects as per the officer review of all playgrounds, the external auditors' condition ratings and open space gap analysis;
- Adopted Park Master Plans with priority projects identified in the Implementation Plans;
- Completing the outstanding dog off-leash projects;
- Concept Plans that have been completed, have been consulted on and are priority projects; and
- Ensuring that the selected projects are evenly distributed across the eleven wards.

Typology of the proposed projects

27. To support as many community members as possible, the Plan includes the following project typologies:

- General landscape improvements such as paths, park furniture and tree planting;
- Dog off-leash park improvements;
- Playground equipment; and
- Active Recreation which can include courts, goals, activity walls, fitness equipment, and tracks and trails.

28. While all criteria and typologies have been included in the development of the Plan, significant consideration has been given to the allocation of projects each financial year for all eleven wards. It is acknowledged that there are some variations in the budgets, however the objective is to provide an equitable approach to the selection of projects that respond to priorities across the municipality.

29. Other budget variations across wards are mostly due to the design and construction sequencing of projects across separate financial years.

30. There are also budget variations in some wards due to specific projects having funding that is separate to this Plan, such as a grant, and some wards have historically had greater investment than others.



31. Table 2 below summarises the proposed allocation of the Open Space Reserve and the Open Space Operational budget for the eleven (11) wards for the five years.

Table 2- Funding total for the eleven wards (2026-27–2030-31)

Council Ward	Open Space Reserve	Operational Fund
Cleeland	\$ 1,440,000.00	\$ 14,400.00
Dandenong	\$ 912,000.00	\$ -
Dandenong North	\$ 1,701,960.00	\$ 14,600.00
Keysborough	\$ 1,662,000.00	\$ 12,000.00
Keysborough South	\$ 1,456,000.00	\$ 6,000.00
Noble Park	\$ 1,062,000.00	\$ 9,400.00
Noble Park North	\$ 1,514,000.00	\$ 1,200.00
Springvale Central	\$ 1,272,000.00	\$ 26,000.00
Springvale North	\$ 1,406,000.00	\$ -
Springvale South	\$ 1,564,000.00	\$ 18,000.00
Yarraman	\$ 1,106,000.00	\$ 31,200.00
Grand Total	\$ 15,095,960.00	\$ 132,800.00

32. Refer to **Attachment 1** for the details of all proposed projects included in the Five-Year Open Space Plan. To allow Council to maximise the number of open space improvement projects undertaken, it is also proposed to utilise some existing operational funding to implement the Plan. This will primarily fund design work.

33. The implementation of the Plan will deliver the following community benefits:

- Direct community benefits by Council demonstrating a commitment to improving the park facilities and investing in new projects that encourage physical participation, play, health and wellbeing and social connections;
- Assist in addressing the geographical gaps in the provision of active recreation, such as a multi-court, rebound wall, fitness equipment or walking paths;
- Improvements to the health and well-being of socio-economically challenged community members who benefit from access to free recreational facilities;
- Assist in addressing barriers to participation in recreation by improving access to free facilities for the community to use;
- Assist in improving the quality of the open spaces and provision of recreation facilities in identified priority areas forecast to have population growth and increased density and development around the Activity Centres of Dandenong, Noble Park and Springvale;
- Assist in addressing the backlog of important open space and recreation improvement projects to benefit the health and wellbeing of the community;
- Addressing climate change by actively working to increase canopy cover to reduce impacts of the urban heat island effect; and
- Providing high quality open space to ensure the needs of the existing residents and future generations are met.

34. Council will undertake a Gender Impact Assessment for each relevant open space improvement project as set out in this Five-Year Open Space Plan when the design work for each project is undertaken.



Open Space Reserve

35. The *Subdivision Act 1988* requires Council to collect Open Space Contributions when land is subdivided. This contribution is required to be used to acquire land for the purposes of public open space or to improve land that is already set aside for public open space. These contributions must be placed in Council's Open Space Reserve. They cannot be used for any other purpose or included in Council's general revenue.
36. Council currently has two Open Space Reserve accounts, the Open Space Acquisitions Reserve and the Open Space Improvements Reserve. The two reserves accord with the adopted *Public Open Space Acquisition & Improvements Policy (September 2020)*.
- The Open Space Acquisition Reserve – is used for property purchases to create new open space. This reserve is required to have a balance of \$6,000,000 at the start of each financial year, which is topped up from the Open Space Improvements Reserve.
37. The Open Space Improvements Reserve – is used for improvements to existing open spaces. All open space contributions collected by Council are placed in this reserve. The balance varies as it is drawn down to fund the open space improvements projects and to replenish the Open Space Acquisition Reserve to \$6,000,000 (as above).
38. At the end of the 2024-25 financial year, the Open Space Acquisition Reserve had a balance of \$6,000,000 and the Open Space Improvement Reserve had a balance of \$6,725,638

Historical Use of the Open Space Reserve

39. Since the adoption of the Open Space Strategy in 2020, there has been a focus by Council on purchasing new areas of open space to address the physical gap in access to open space using the Open Space Acquisition Reserve.
40. As per Table 3 below, since 2019-20, Council has purchased eleven (11) sites, equating to:
- \$12.73 Million; and
 - 14,221sqm of new open space.

Table 3 – Open Space Purchases using the Open Space Acquisition Reserve (20-21 to 24-25)

Address	Land Area
89 Douglas Street, Noble Park	534sqm
77 Herbert Street, Dandenong	870sqm
2a Frank Street, Noble Park	908sqm
86-88 Clow Street, Dandenong	4,831sqm
218 Railway Parade, Noble Park	819sqm
6-8 Fifth Avenue, Dandenong	1,241sqm
90 Gove Street, Springvale	914sqm
114 Hanna Street, Noble Park	1,600sqm
61 Heyington Crescent, Noble Park Nth	2,940sqm
49 View Road, Springvale	966sqm
9A Blissington Street, Springvale	753sqm



41. With the focus on purchasing new sites in gap areas, there has been less use of the Open Space Improvement Reserve to invest in upgrading and providing new open space infrastructure in existing reserves for the community to benefit from.
42. As outlined in the Background section, Council's finances to fund new open space capital improvement projects over the next five to ten years are significantly constrained. As such, it is proposed to utilise the Open Space Reserves in a balanced manner, by setting aside funds for improvements, while also ensuring funds remain available to purchase new areas of open space. Without doing this, Council will not be able to fund any meaningful open space improvement projects such as playgrounds, multi-courts, walking paths and community gathering areas over the next ten years.

Funding the Five-Year Plan with the Open Space Reserve

43. To fund the Five-Year Open Space Plan, it is proposed to allocate a baseline figure of \$3 million per financial year from the Open Space Improvement Reserve.
44. Table 4 below provides a five-year projection of the Open Space Reserve to demonstrate that allocating \$3 million per year to fund the projects can be achieved.
45. The projection builds in a conservative budget of \$2 million per year for public open space contributions received as inflow improvements into the Open Space Reserve (Council has averaged contributions of \$2.8 million per year over the last 10 years).
46. As a result of this proposal, there would still be \$6 million available in the Open Space Acquisition Reserve during this five-year period for the purchase of new open space (noting this may not then be topped up at the end of each financial year). In addition, there will be approximately \$3.3 million unutilised in the Open Space Improvements Reserve that Council could utilise for either purchasing new open space or other improvement works.

Table 4 – Five Year Plan – Open Space Reserve Projection

Reserves	Amended Budget	Projections				
	2025-26 \$'000	2026-27 \$'000	2027-28 \$'000	2028-29 \$'000	2029-30 \$'000	2030-31 \$'000
Open space - planning, developments and improvements						
Opening balance	6,726	8,333	7,333	6,333	5,333	4,333
Transfer to reserve	2,000	2,000	2,000	2,000	2,000	2,000
Transfer from reserve	(393)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
Closing balance	8,333	7,333	6,333	5,333	4,333	3,333
Open space - acquisitions						
Opening balance	6,000	6,000	6,000	6,000	6,000	6,000
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	0	0	0	0	0	0
Closing balance	6,000	6,000	6,000	6,000	6,000	6,000



Revised Public Open Space Acquisition and Improvements Policy

In 2020, Council adopted the *Public Open Space Acquisition & Improvements Policy* to implement and complete the Notice of Motion 69 - Open Space Acquisition Policy (September 2016) which required the Open Space Reserve to be split into two reserves, being the Open Space Acquisition Reserve and the Open Space Improvements Reserve.

47. As above, this Policy requires:

- The Open Space Acquisition Reserve to contain \$6 million at the start of each financial year (topped up from the Open Space Improvements Reserve); and
- All contributions received to be deposited in the Open Space Improvements Reserve. The balance of this reserve varies with funds used to either top up the Open Space Acquisition Reserve or to fund open space improvements.

48. The *Public Open Space Acquisition & Improvements Policy* is due for review.

49. To support the Five-Year Plan and funding model and *Open Space Strategy*, a revised policy has been prepared, along with a Table of Changes (Attachments 2 & 3). The revised policy sets out the:

- Criteria and process for acquiring land to be utilised for public open space;
- Criteria and process for improving the quality of existing areas of public open space; and
- Operation of the Open Space Reserves.

50. The key changes to the policy are:

- Alter the focus of the policy from a priority on purchasing new areas of open space, to a balance between purchasing new open space and improving existing open space; and
- Altering the use of the Open Space Reserves to the following:
 - Open Space Improvements Reserve – set aside \$3 million dollars at the start of each financial year, commencing in 2026/27, to implement the Five-Year Open Space Plan.

51. Open Space Acquisition Reserve – to contain \$6 million dollars at the start of the 2026/27 financial year for the purchase of new areas of open space over the five- year period of the Five-Year Open Space Plan (not to be topped up each year).

- The balance of the Open Space Acquisition Reserve to be either retained for future years' projects or utilised for additional improvements to existing open space or for the purchase of new areas of open space, as determined on a case-by-case basis.

Summary

52. The development of the Five-Year Open Space Plan would provide clear direction for Council and the community on the open space projects to be undertaken over the next five years.

53. Funding this Plan through the Open Space Improvements Reserve is considered to be a logical and appropriate way in which to implement the Five-Year Open Space Plan.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

54. Resources required for this item can be absorbed within the current arrangement of the Open Space Planning team.



Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

- 55. There are no financial implications for this report in the current financial year, as the Five-Year Plan is not intended to commence until 2026/27.
- 56. A headline figure of approximately \$15 million in expenditure is planned to deliver the Five-Year Open Space Plan. This equates to a baseline amount of \$3 million per financial year from 2026-27 to 2030-31. However, it is important to note that this amount is to be funded from the Open Space Improvements Reserve, and not Council's operating or capital budget programs.
- 57. The Plan outlines the sequential staging of the design and construction projects and associated cost estimates as a funding guide.

Asset Implications

- 58. This item increases the use of council assets. The ongoing maintenance costs have been assessed and included in operating and resource costings.

Legal/Risk Implications

- 59. Safety and Compliance: Continuing to defer playground renewals risks injury on aging assets and non-compliance with Australian Standards.
- 60. The historical underinvestment in playgrounds renewals and upgrades is likely to result in ongoing challenges in future years related to poor asset condition ratings and increased budgets to replace the number of aging assets.
- 61. The timeline for adopted master plans and their corresponding implementation plans will continue to be postponed. Engaging with the community also raises expectations for the timely delivery of projects, which cannot be consistently met given current limited funding for Open Space initiatives. This situation carries potential political implications.
- 62. The CGD Open Space Strategy provides key guidance for the formulation of Master Plans. As each Master Plan is created, corresponding implementation plans are developed to ensure effective management. Proceeding without adopted Master Plans may negatively impact the quality of open space and active recreation assets.
- 63. Advocacy efforts and grant funding opportunities for Open Space projects are typically dependent on supporting adopted master plans and community consultation as a prerequisite. Additionally, Community consultation greatly enhances the likelihood of project success. The five-year plan will assist in providing more certainty when advocating for grants.

Environmental Implications

- 64. The reduction in open space funding particularly to tree canopy, garden beds, and water sensitive urban design may have a flow on effect to increasing tree canopy coverage to mitigate the effects of climate change on both the community and environment.



Community Consultation

65. Community consultation was undertaken prior to the development of the Five-Year Open Space Plan for the Open Space Strategy and all the nominated district park master plan projects, both of which guided the development of the Plan. Community consultation on the draft designs for the local and neighbourhood projects scheduled for construction in 2026/27 will occur over quarters 3 and 4 of 2025/26. Further community consultation will occur as the sequence of design and construction projects occur across the five financial years.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

66. This report is consistent with the following principles in the Community Vision 2040:

- Sustainable environment.

67. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A socially connected, safe and healthy city;
- A city of accessible, vibrant centres and places; and
- A green city committed to a sustainable future.

Legislative and Policy Obligations

68. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- Related Council Policies, Strategies or Frameworks.

Public Open Space Acquisition and Improvement Policy



Document Control

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Objective ID:

Date of Adoption: TBC

Version No: 2

Policy Superseded by this Policy: N/A

Responsible Department: Strategic & Environmental Planning

Responsible Directorate: City Futures

Policy Type: Discretionary

Next Review: 2030

Document Compliance

Council acknowledges the legal responsibility to comply with the *Charter of Human Rights and Responsibilities Act 2006* and the *Equal Opportunity Act 2010*. The *Charter of Human Rights and Responsibilities Act 2006* is designed to protect the fundamental rights and freedoms of citizens. The Charter gives legal protection to 20 fundamental human rights under four key values that include freedom, respect, equality and dignity.

Greater Dandenong City Council Policies comply with the Victorian Charter of Human Rights and Responsibilities, the *Gender Equality Act 2020*, the *Climate Change Act 2017*, the Child Safe Standards contained in the *Child Wellbeing and Safety Act 2005*, (Amended) the *Privacy and Data Protection Act 2014* and the Overarching Governance Principles specified in 9(2) of the *Local Government Act 2020*.

Acknowledgment of Country

Greater Dandenong City Council acknowledges the Traditional Custodians of this land, the Bunurong People and pays respect to their Elders past and present. We recognise and respect their continuing connections to climate, Culture, Country and waters.

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1. POLICY OBJECTIVE

This Policy outlines a framework to implement the *Greater Dandenong Open Space Strategy 2020-2030* (Strategy) and the *Greater Dandenong Open Space Contributions Plan* (Plan) to achieve a high-quality, accessible and sustainable open space network for the enjoyment of the Greater Dandenong community.

In alignment with the Strategy and Plan this Policy seeks to:

- Ensure Council complies with the *Subdivision Act 1988*;
- Provide guidance on the acquisition and improvement of a comprehensive open space network;
- Achieve an appropriate balance between the acquisition of land for new public open space and the improvement of existing public open space; and
- Ensure the operation of the Open Space Reserves Fund is transparent and complies with agreed Council processes.

2. BACKGROUND

It is recognised that Council provides significant investment into the existing open space network as guided by the *Greater Dandenong Open Space Strategy 2020-2030* (Strategy) criterion for the quality of public parks and overall reserve network.

Council's Strategy sets out Council's long-term plan to provide a high-quality, accessible and sustainable open space network for the enjoyment of the Greater Dandenong community. Any improvements proposed are indicative and subject to the Open Space Framework, Action and Monitoring Plan, Guiding Criteria, *Open Space Improvements Five Year Plan* and available funding.

The Strategy recognises that priority is to be given to areas of identified need for the existing population and/or areas forecast to accommodate high population growth. These areas are identified as 'Priority Areas'.

The *Subdivision Act 1988* and *Planning and Environment Act 1987* enable Council to collect public open space contributions for the acquisition or capital improvement of public open space land. These contributions are collected through the *Greater Dandenong Planning Scheme – Clause 53.01*.

3. SCOPE

This Policy applies to all public open space and/or potential public open space land related activities such that it will guide Council and Council Officers in considering:

- Suitability of Council owned land for conversion to public open space.
- Purchase of land for public open space.
- Public Open Space land selection requirements.

- Capital improvements to existing public open space.
- Operational management of the Open Space Reserve Fund

4. DEFINITIONS (OPTIONAL)

Public Open Space - Public land and waters that provide for one or more of these purposes:

- outdoor recreation
- leisure
- environmental and cultural benefits
- visual amenity, and
- off-road active transport.

Traditional types of open space include parks and gardens, playgrounds, sports fields and recreational facilities. Non-traditional open space includes urban and civic spaces, schools and tertiary institutions, cemeteries, streets, paths, railway corridors and tree reserves. All such facilities form part of the open space network.

Greater Dandenong Open Space Strategy 2020-2030 - The Strategy provides direction on how Council will improve the open space network for the benefit of the entire community.

Greater Dandenong Public Open Space Contributions Plan - The Plan is a Reference Document to the *Greater Dandenong Planning Scheme* which provides the methodology and process to calculate the current open space contribution rate in the municipality.

Public Open Space Contributions – Contributions collected through 'Clause 53.01 - Public Open Space Contribution and Subdivision' of the *Greater Dandenong Planning Scheme* to be used for the acquisition of new public open space and improvements to existing public open space.

Open Space Reserves – The Open Space Reserves are the financial accounts containing the contribution funds collected through the *Greater Dandenong Planning Scheme - Clause 53.01*.

Open Space Improvements Five Year Plan – The Five-Year Plan sets out the improvement works that will be undertaken in existing public open space areas from 2026/27 to 2030/31 (inclusive).

5. POLICY

Council will seek to achieve an appropriate balance between the acquisition of land for new public open space and the improvement of existing public open space, as well as achieving an equitable distribution of acquisitions and improvements across the municipality, with a focus on Priority Areas as set out in the Strategy.

Council will consider the criteria outlined at Appendix 1, 2 and 3 regarding the acquisition or improvement of public open space and/or potential public open space land, and the management of the Open Space Reserves.

Council will ensure that Public Open Space projects are linked to asset management principles, asset management policy and asset management planning, including the *Open Space Improvements Five Year Plan* for optimal lifecycle planning and management.

Council will ensure that all areas of Council give due consideration to the principles which underpin the Strategy when undertaking their normal business.

5.1 OPEN SPACE ACQUISITION

Council will endeavour to expand the open space network on an annual basis by investigating a minimum of six (6) opportunities to purchase appropriate parcels of land for the purpose of public open space each year.

Council will prepare an assessment of each potential public open space acquisition and should consider:

- If the proposed land is on the market;
- The Land Selection Criteria (Appendix 1);
- If the land can be developed and maintained within Council's resources; and
- The requirements of the *Subdivision Act 1988* and the *Greater Dandenong Planning Scheme*.

Where Council requests a land contribution and the developer offers an open space parcel or link that does not meet the minimum land area criteria, Council can:

- Request or negotiate a larger land area as part of the project approval where the minimum contribution rate applies;
- Request or negotiate a combination of land and cash contributions; or
- Add to the developer's land to create a viable open space parcel or link.

5.2 OPEN SPACE IMPROVEMENTS

Council will endeavour to improve the quality of the existing open space network on an annual basis.

Council will:

- Implement the requirements of the *Open Space Improvements Five Year Plan*, giving due consideration to the *Greater Dandenong Planning Scheme* and the Strategy, including the Open Space Improvements Criteria (Appendix 2).
- Develop a concept/sketch plan for all land for public open space improvement purposes.
- Utilise the Open Space - Planning, Development and Improvements reserve to fund the *Open Space Improvements Five Year Plan*.

- Ensure each Public Open Space improvement project budget reflects the requirements of the *Subdivision Act 1988*.

5.3 OPEN SPACE RESERVES OPERATION

All proceeds from the Greater Dandenong Open Space Contributions Plan are required to be used in accordance with the *Subdivision Act 1988* and *Planning Environment Act 1987* and must be allocated to the Council's Open Space Reserves.

In order to comply with the *Subdivision Act 1988*, Council cannot use Open Space Contribution funds on maintenance or capital expenditure that is not directly related to the improvement or acquisition of public open space (Appendix 3).

It is policy that Open Space Contribution funds held in the Open Space Reserves should be used only in accordance with this Policy.

Distribution of Open Space Reserves

All cash contributions collected through the *Greater Dandenong Planning Scheme – Clause 53.01* as designated by the *Subdivision Act 1988* (except for contributions collected under a specific Development Contributions Plan), are held in Council's statutory *Open Space Reserves*:

- Open Space – Planning, Development and Improvements reserve
- Open Space – Acquisitions reserve

Management of Open Space Reserves

- All cash contributions are applied to the Open Space - Planning, Development and Improvements reserve.
- The Open Space – Acquisitions reserve is to have a balance of \$6 million at the start of the 2026/27 financial year.
- All land acquisitions and associated costs (e.g. demolition, site reinstatement, legal and/or other purchasing costs) are to be funded from the Open Space – Acquisitions reserve.
- The Open Space - Planning, Development and Improvements reserve is to allocate \$3 million per financial year for five years, commencing in 2026/27, to implement the Open Space Improvements Five Year Plan.
- The balance of cash contributions in the Open Space – Planning, Development and Improvements reserve can be utilised for either the acquisition of new public open space, or to improve existing public open space, as determined on a case-by-case basis.

6. RESPONSIBILITIES

Councillors – Responsible for determining sites for acquisition, and for adoption of *Open Space Improvements Five Year Plan*

Executive Team – Responsible for overseeing the identification of potential acquisitions for new areas of open space, and the development and implementation of *Open Space Improvements Five Year Plan*

Strategic & Environmental Planning officers – Responsible for the identification of potential acquisitions for new areas of open space, and the development and implementation of *Open Space Improvements Five Year Plan*.

Project Management officers – Responsible for the implementation of the *Open Space Improvements Five Year Plan*.

Financial Services officers - Responsible for ensuring \$3 million is set aside in the Open Space – Planning, Development and Improvements reserve each financial year to implement the *Open Space Improvements Five Year Plan*.

Asset Management officers – Responsible for ensuring the projects in the *Open Space Improvements Five Year Plan* are included in Council's Asset Management Plan.

Other Council officers – Responsible for supporting the identification of potential acquisitions for new areas of open space, and development and implementation of *Open Space Improvements Five Year Plan*.

7. REPORTING, MONITORING AND REVIEW

Reporting	Officers will advise the Executive Team if the <i>Open Space Improvements Five Year Plan</i> timeframes are not being met. Officers will advise Councillors of the outcome of any proposed acquisitions of land for new public open space.
Monitoring	An internal desktop review will be undertaken at the end of each financial year to monitor progress against the <i>Open Space Improvements Five Year Plan</i> and the number of sites considered for acquisition.
Review	The Policy will be reviewed every four (4) years by the Strategic & Environmental Planning department.
Stakeholder Engagement	Governance Legal and Risk, Executive Management Team, Financial Services, Asset Management, Project Managers

8. REFERENCES AND RELATED DOCUMENTS

References

- Greater Dandenong Open Space Strategy 2020-2030
- Open Space Contributions Plan
- Greater Dandenong Asset Management Policy
- Open Space Improvements Five Year Plan

Related Documents

- Asset Management Strategy
- Greater Dandenong Climate Emergency Strategy
- Our Bright Green Future Strategy (draft)
- Make Your Move Greater Dandenong Physical Activity Strategy
- Community Wellbeing Plan
- Community Engagement Policy
- Community Engagement Framework
- Public Transparency Policy
- Council Plan
- Sustainability Strategy
- Greening our City Strategy
- Playground Strategy
- Community Safety Plan
- Diversity, Access and Equality Policy

Legislation

[Charter of Human Rights and Responsibilities Act 2006](#)

[Gender Equality Act 2020](#)

[Climate Change Act 2017](#)

[Child Wellbeing and Safety Act 2005 \(Amended\)](#)

[Freedom of Information Act 1982](#)

[Local Government Act 2020.](#)

[Privacy and Data Protection Act 2014](#)

[Public Records Act 1973](#)

[PLANNING AND ENVIRONMENT ACT 1987](#)

[SUBDIVISION ACT 1988](#)

Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- [Greater Dandenong Website – Sustainability, Climate and Energy](#)

Administrative Updates

It is recognised that from time to time, circumstance may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change



to the name of a Council department, the change to an existing policy or document referred to in this policy and minor updates to legislation and the like which does not have a material impact. All changes or updates which materially alter this policy must be by resolution of Council.

Date	Update

DRAFT

Appendix 1 - Land Selection Criteria

PLACE – HIGH QUALITY PARKS, RESERVES AND CONNECTIONS

Needs and Demand

- The site should be within a Priority Area (Gaps in residential zones or higher open space needs area) as identified in the needs Suburb Analysis of the Strategy.
- Priority should be given to address Priority Areas (physical gaps in residential zones) that are greater than 2,000sqm.
- Priority should be given to acquiring land in suburbs with the least percentage of total open space.

Land Quality

- The site should be suitable for the intended purpose, giving consideration to the gradient of the site and flooding to minimise development and maintenance costs and ensure long term flexibility in the use of public open space.
- The site should be free from inherent issues such as contamination or weed infestation.

Connectivity

- The site should be located on or near identified active transport (pedestrian and cycle) networks and offer potential to link to the wider open space network including forming open space linkages.

Shape

- Land should be of regular shape to allow flexibility for useable open space. Preferably the land would be square or a wide shallow rectangular shape. Alternatively, land that has the capacity to function as a linkage or access corridors in the Open Space network must be a minimum width of 10 metres.

Size

- The size of the site will determine categorisation in the open space hierarchy and should meaningfully contribute to the broader open space network or contribute to the assembly of a parcel of land. The site must be a minimum land area of 500m²; preferably 750m² and minimum width of 20m. Connectivity linkages or access corridors have no minimum land area but must have a minimum width of 10m.

Adjoining Land Use (compatibility)

- The adjoining land has a positive influence contributing to the recreational, ecological, social and cultural value of the open space, without private appropriation of public open space or excessive traffic, noise, light spill or overshadowing.

Constraints

- The site should not be constrained by contaminated land restrictions, property easements, drainage lines, overhead structures, etc.
- The site should be free of structures and protrusions, such as balconies or other building projections that may encroach into the public open space reserve, except for historic buildings or structures relating to the designated public open space.

Ongoing Maintenance and Management

- Council can adequately resource the ongoing management and maintenance of the land.

PEOPLE - OPEN SPACE FOR ALL

Accessibility

- The location and design of the public open space should provide for people of all abilities.
- The site should provide an entrance from a public roadway.

Amenity

- Visual and passive amenity values relate to the influence open space has on the liveability of neighbourhoods, providing visual relief from built form, the break open space provides from noise levels associated with traffic and other urban land use activities and adequate levels of sunlight (a minimum of 3 hours of direct sunlight between 9am and 3pm during mid-winter and at least 5 hours of direct sunlight between 9am and 3pm on September 22).

Equity

- The Greater Dandenong community should have reasonable access to public open space.
- The site should contribute to the broader open space network to ensure the provision of public open space meets the objectives and standards of the Greater Dandenong Planning Scheme.

Physical Activity

- The potential for the site to accommodate a range of organised, unstructured and informal recreational physical activities.

OPPORTUNITY – A GREENER CITY

Visibility

- The site should have potential to provide a high degree of casual surveillance and passive security.
- Corner sites or sites with substantial road frontage are preferred to ensure good access and community surveillance
- The site should have the ability to provide public open space which is consistent with Crime Prevention Through Environmental Design (CPTED) principles.

Character – Landscape & Cultural Heritage

- Its contribution to the character and attractiveness of the neighbourhood.
- Indigenous and non-Indigenous values that could be enhanced and protected in the open space including natural features such as large canopy trees.
- These values will also influence the future use and design of the open space.

Ecological

- The site has existing biodiversity values or potential to contribute to improving/creating future habitat/wildlife corridors.

Appendix 2 Open Space Improvements Criteria

PLACE – HIGH QUALITY PARKS, RESERVES AND CONNECTIONS

Land Use

- What is the existing and potential residential density of the surrounding area?
- Is the current open space conveniently located to services and existing or future users?

Quality

- The potential of the open space to be upgraded for existing and future needs of the community
- The extent and condition of existing facilities, vegetation and habitat.
- The extent to which the open space meets the Park Development Standards (Appendix B of Greater Dandenong Open Space Strategy 2020-2030) as appropriate to the identified hierarchy and typology.

PEOPLE - OPEN SPACE FOR ALL

Identified Need

- Is the area within a walkable distance to existing open space?

Typology Need

- The extent to which the open space has the capacity to be multi-use and support a range of passive and active recreational activities for people of all abilities.
- Is there a variety of different open space types within the area?

OPPORTUNITY – A GREENER CITY

Amenity Benefits

- What other benefits could be achieved through improvements as identified in other Council plans and strategies?

Sustainability

- The extent to which improvements could contribute to sustainable land management outcomes, including mitigating the impact of climate change on the open space.

Appendix 3 Expenditure of Open Space Reserves

Contribution funds must be used in accordance with the *Subdivision Act 1988*.

These contributions can be expended on capital works as shown in the table below:

• Civic and urban open space areas & public meeting places	• Drains & irrigation (parks & sportsgrounds)	• Fencing & retaining walls (e.g. parks, sportsgrounds)
• Footpaths (in parks, bike trails & shared paths in parks)	• Lighting (parks, civic spaces, sportsgrounds)	• Outdoor furniture, BBQs, drinking fountains (parks & sportsgrounds)
• Trees (e.g. parks, bushland reserves, sportsgrounds)	• Playgrounds & play structures (in parks, reserves & sportsgrounds)	• Public toilets (e.g. parks, sportsgrounds)
• Water tanks at parks & sportsgrounds	• Sporting structures in parks & reserves (e.g. cricket wickets/pitches, skate parks)	• Sportsgrounds (e.g. tennis courts surfaces, sportsground refurbishments, warm season grasses)
• Picnic shelters	• Community gardens	• Wetlands
• Informal recreation infrastructure		

These contributions cannot be expended on maintenance and priority projects as shown in the table below:

• Bridges	• Carparks	• Council buildings, including sporting buildings/pavilions /change rooms/ coaches boxes)
• Drains (not in parks/sportsgrounds)	• Equipment	• Fencing (all other areas)
• Footpaths in streets	• Groundskeeper accommodation	• Information technology
• Leisure and recreation centres	• Library resources	• Lighting (e.g. carparks, road reserves, all other areas)
• Office furniture	• Playgrounds (e.g. located in child-care centres, kindergartens, non-Council owned land)	• Public toilets (e.g. located in shopping centres, other areas)
• Road safety / transport strategy	• Roads	• Sheds or stores in parks / sportsgrounds
• Signs	• Street trees	• Streetscapes
• Traffic management devices	• Retarding Basins	• Public art

Policy Review - Table of Changes

POLICY NAME: Public Open Space Acquisition and Improvement Policy

REVIEW DATE: November 2025

Policy section	Change proposed	Reason for proposed change
Section 1 – Policy Objective	Updated to have focus on achieving a balance between acquisition and improvements	To achieve an appropriate balance in the use of the Open Space Reserves when purchasing new open space and improving open space to support the Open Space Improvements Five Year Plan
Section 2 - Background	Inclusion of reference to the Open Space Improvements Five Year Plan	To ensure this Plan is considered when determining open space improvement projects
Section 4 - Definitions	Added and amended terms	Updated 'Public Open Space' definition to accord with new State Government definition. Added 'Public Open Space Contributions' and 'Open Space Improvements Five Year Plan' definitions.
Section 5 - Policy	Updated to have focus on achieving a balance between acquisition and improvements. Adding reference the Open Space Improvements Five Year Plan. Altering the operation of the Open Space Reserves	To achieve an appropriate balance in the use of the Open Space Reserves when purchasing new open space and improving open space to support the Open Space Improvements Five Year Plan To set aside \$3m each financial year from the Open Space Improvements Reserve to fund the Open Space Improvements Five Year Plan, and to have a balance of \$6m in the Open Space Acquisition Reserve at the start of 2026/27 (not top this up to \$6m each year)
Section 6 - Responsibilities	Inclusion of responsible stakeholders	To set out who is responsible for the elements of the Policy.
Section 7 – Reporting, Monitoring & Review	Inclusion of reporting, monitoring & review information	To set out the reporting, monitoring and review responsibilities

ATT 4.2.1.3 Council Meeting 260127 Five Year Open Space Plan Projects 2026-27 to 2030-31#1

Five Year Open Space Plan Projects (2026-27 to 2030-31) Attachment 1
Council Meeting - 20260127

5 YEAR FINANCIAL YEAR PLAN	COUNCIL WARD	PARK NAME	PROJECT STAGE	PROJECT DESCRIPTION	Open Space Reserve	Operational Fund	Grand Total	
2026-2027	Cleeland	Apex Park Reserve	Construction	Construction - Local playground renewal, park design, including park furniture, fencing and landscaping	\$ 240,000.00		\$ 240,000.00	
		Gerard Reserve	Detailed Design & Documentation	Design - local playground renewal, including relocating away from road and active recreation facilities paths and landscape works		\$ 1,200.00	\$ 1,200.00	
					\$ 240,000.00	\$ 1,200.00	\$ 241,200.00	Cleeland Total
	Dandenong	Greaves Reserve	Construction	Stage 3 - Public Recreation Precinct - neighbourhood playground - Construction	\$ 600,000.00		\$ 600,000.00	
				Stage 3 - Public Recreation Precinct - picnic and bbq facilities - Construction	\$ 180,000.00		\$ 180,000.00	
					\$ 780,000.00	\$ -	\$ 780,000.00	Dandenong Total
	Dandenong North	Currajong Street (1-9) Reserve	Construction	Landscape works, paths with loop sign for distance of the path, park furniture and planting - Construction	\$ 180,000.00		\$ 180,000.00	
		Gatley Court Reserve	Detailed Design & Documentation	Design - local playground, tree planting and bouldering and fitness pod		\$ 1,200.00	\$ 1,200.00	
		Lois Twohg Reserve	Design	Oval 1 Precinct Design		\$ 1,200.00	\$ 1,200.00	
			Design and Construction	Central Recreation - New gravel path connection from Devira Street south to connect to existing oval 2 path.	\$ 26,400.00		\$ 26,400.00	
				Oval 1 - Precinct - Pedestrian connection north of Oval 1, connecting central path to entrance in front of school.	\$ 19,560.00		\$ 19,560.00	
		Simpson Drive (35) Reserve	Construction	Design and Construction - Dog off-leash park (west park) - Fencing to Simpson Drive with airlock, educational sign, signage, rubbish bin, seats, gravel path and tree planting	\$ 84,000.00		\$ 84,000.00	
					\$ 309,960.00	\$ 2,400.00	\$ 312,360.00	Dandenong North Total
	Keysborough	Bergen Reserve	Detailed Design & Documentation	Park, local playground and active recreation concept design	\$ 6,000.00		\$ 6,000.00	
		Rowley Allan Reserve	Construction	Neighbourhood Playground and picnic area - construction	\$ 480,000.00		\$ 480,000.00	
					\$ 480,000.00	\$ 6,000.00	\$ 486,000.00	Keysborough Total
	Keysborough South	Rosette Crescent (18) Reserve	Detailed Design & Documentation	Concept Plan - renewal of developer local playground		\$ 6,000.00	\$ 6,000.00	
		Tyers Lane (60) Reserve		Playground design review and expansion to full neighbourhood level and feature survey	\$ 10,000.00		\$ 10,000.00	
					\$ 10,000.00	\$ 6,000.00	\$ 16,000.00	Keysborough South Total
	Noble Park	Avard Court (4-6) Reserve	Detailed Design & Documentation	Local playground design		\$ 1,200.00	\$ 1,200.00	
		Goodman Reserve	Design and Construction	Dog Off Leash area - new - design and construction	\$ 70,000.00		\$ 70,000.00	
					\$ 70,000.00	\$ 1,200.00	\$ 71,200.00	Noble Park Total
	Noble Park North	Bakers Road Reserve	Construction	Neighbourhood playground (equipment only) - Construction	\$ 480,000.00		\$ 480,000.00	
					\$ 480,000.00		\$ 480,000.00	Noble Park North Total
	Springvale Central	Norman Luth Reserve	Master Plan operational	Master Plan and community consultation	\$ 12,000.00		\$ 12,000.00	
	Springvale North	Warner Reserve	Construction	Dog Off Leash Area - Southern Community Parkland recreation area - Construction	\$ 290,000.00		\$ 290,000.00	
					\$ 290,000.00		\$ 290,000.00	Springvale North Total
	Springvale South	Springvale South Reserve	Detailed Design & Documentation	Concept plan for reserve including playground, old tennis courts and active recreation - a synthetic volleyball court and petenque piste with supporting furniture, shelter, BBQ, picnic table and landscaping.	\$ 10,000.00		\$ 10,000.00	
				Active Recreation Design - synthetic volleyball court and petenque piste	\$ 24,000.00		\$ 24,000.00	
					\$ 34,000.00		\$ 34,000.00	Springvale South Total
	Yarraman	Fotheringham Reserve	Design and Construction	Dog Off Leash upgrade - signage and fully fencing - Concept plan	\$ 60,000.00		\$ 60,000.00	
		Mills Reserve	Detailed Design & Documentation	DOL - Construction		\$ 6,000.00	\$ 6,000.00	
				Concept Plan - local playground or replace some equipment				
		Ross Reserve	Design and Construction	Design and construction - pedestrian path connection along the eastern side of Memorial Drive to link the pedestrian bridge/ residential areas to park facilities	\$ 120,000.00		\$ 120,000.00	
	2026-2027 Total				\$ 180,000.00	\$ 6,000.00	\$ 186,000.00	Yarraman Total
					\$ 2,885,960.00	\$ 22,800.00	\$ 2,908,760.00	
	Cleeland	Gerard Reserve	Construction	Construction - local playground renewal and associated works	\$ 240,000.00		\$ 240,000.00	
		Falkiner Reserve	Detailed Design & Documentation	Local playground and local level active recreation design		\$ 1,200.00	\$ 1,200.00	
					\$ 240,000.00	\$ 1,200.00	\$ 241,200.00	Cleeland Total
	Dandenong	Greaves Reserve	Design and Construction	Dog Off Leash Park Infrastructure improvements - fencing extension, seats and picnic table, wayfinding finger signs and gravel path	\$ 96,000.00	\$ -	\$ 96,000.00	
					\$ 96,000.00		\$ 96,000.00	Dandenong Total
	Dandenong North	Booth Crescent (19-25) Reserve	Detailed Design & Documentation	Concept Plan - Park design including the Local Playground renewal, active recreation facilities, bouldering wall including park furniture, landscaping		\$ 5,000.00	\$ 5,000.00	
		Gatley Court Reserve	Construction	Construction - local playground and landscape works	\$ 240,000.00		\$ 240,000.00	
				Construction - Active recreation and fitness pod	\$ 96,000.00		\$ 96,000.00	
					\$ 336,000.00	\$ 5,000.00	\$ 341,000.00	Dandenong North Total
	Keysborough	Frederick Wachter Reserve	Construction	Construction - pump track (Southern Recreation Precinct)	\$ 840,000.00		\$ 840,000.00	

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2027-2028	Keysborough South	Rosette Crescent (18) Reserve	Construction	Construction - local playground renewal, tree planting and paths	\$ 840,000.00		\$ 840,000.00	Keysborough Total
					\$ 240,000.00		\$ 240,000.00	
					\$ 240,000.00		\$ 240,000.00	Keysborough South Total
	Noble Park	Brooke Close (19) Reserve	Detailed Design & Documentation	Concept Plan for park and local playground design and active rec.		\$ 1,000.00	\$ 1,000.00	
		Avard Court (4-6) Reserve	Construction	Local playground construction	\$ 240,000.00		\$ 240,000.00	
					\$ 24,000.00		\$ 24,000.00	
					\$ 240,000.00	\$ 1,000.00	\$ 241,000.00	Noble Park Total
	Noble Park North	Barry Powell Reserve	Detailed Design & Documentation	Design - repurpose the existing two tennis courts to multipurpose courts and upgrade fencing	\$ 24,000.00		\$ 24,000.00	
					\$ 24,000.00		\$ 24,000.00	
					\$ 24,000.00		\$ 24,000.00	Noble Park North Total
	Springvale Central	Burden Park	Construction	Implementation - Dog off Leash area in Western precinct	\$ 200,000.00		\$ 200,000.00	
		Norman Luth Reserve	Detailed Design & Documentation	Design - neighbourhood playground and active recreation facilities	\$ 200,000.00	\$ 10,000.00	\$ 210,000.00	Springvale Central Total
					\$ 120,000.00		\$ 120,000.00	
	Springvale North	9A Blissington Avenue	Construction	Construction - local pocket park	\$ 120,000.00		\$ 120,000.00	Springvale North Total
					\$ 120,000.00		\$ 120,000.00	
2028-2029	Springvale South	Springvale South Reserve	Construction	Construction - Active Recreation - synthetic volleyball court and petanque piste, with supporting furniture, incl. a shelter, BBQ, picnic table, landscaping and removal of the southern clay tennis courts.	\$ 660,000.00		\$ 660,000.00	
			Detailed Design & Documentation	Design - neighbourhood playground		\$ 6,000.00	\$ 6,000.00	
					\$ 660,000.00	\$ 6,000.00	\$ 666,000.00	Springvale South Total
	Yarraman	Edith Macpherson Reserve	Detailed Design & Documentation	Upgrade to neighbourhood level playground renewal, park design, active recreation and inclusion of heritage interpretation in design		\$ 1,200.00	\$ 1,200.00	
				Design - heritage interpretation		\$ 18,000.00	\$ 18,000.00	
		Mills Reserve	Construction	Construction - Local playground and park improvements	\$ 240,000.00		\$ 240,000.00	
					\$ 240,000.00	\$ 19,200.00	\$ 259,200.00	Yarraman Total
	2027-2028 Total				\$ 3,236,000.00	\$ 42,400.00	\$ 3,278,400.00	
	Cleeland	Robert Booth Reserve	Master Plan operational	Robert Booth Reserve Master Plan	\$ 60,000.00		\$ 60,000.00	
		Falkiner Reserve	Construction	Construction - local playground and landscape works	\$ 240,000.00		\$ 240,000.00	
				Construction - active recreation facilities - walking path signage, seats, upgrade petanque piste and drinking fountain	\$ 60,000.00		\$ 60,000.00	
					\$ 360,000.00		\$ 360,000.00	Cleeland Total
	Dandenong	Dalgely Reserve (Dandenong Creek)	Detailed Design & Documentation	New local playground, active recreation, fencing and landscape works	\$ 6,000.00		\$ 6,000.00	
					\$ 6,000.00		\$ 6,000.00	Dandenong Total
	Dandenong North	Booth Crescent (19-25) Reserve	Construction	Construction - Local Playground renewal and active recreation including park furniture, landscaping	\$ 360,000.00		\$ 360,000.00	
2028-2029		Lois Twohig Reserve	Design	Design - local playground and landscape works	\$ 48,000.00		\$ 48,000.00	
			Detailed Design & Documentation	Northern recreation - petanque terrain detail design and documentation	\$ 24,000.00		\$ 24,000.00	
				Northern recreation precinct- detailed design and documentation of the multi-courts (including fencing and lighting)	\$ 18,000.00		\$ 18,000.00	
					\$ 450,000.00		\$ 450,000.00	Dandenong North Total
	Keysborough	Bergen Reserve	Construction	Construction - Local playground and park upgrade	\$ 240,000.00		\$ 240,000.00	
				Construction - active recreation and park upgrade	\$ 96,000.00		\$ 96,000.00	
					\$ 336,000.00		\$ 336,000.00	Keysborough Total
	Keysborough South	Tyers Lane (60) Reserve	Construction	Construction - neighbourhood playground expansion	\$ 240,000.00		\$ 240,000.00	
					\$ 240,000.00		\$ 240,000.00	Keysborough South Total
	Noble Park	Brooke Close (19) Reserve	Construction	Construction - local playground and landscape works	\$ 240,000.00		\$ 240,000.00	
				Construction - active recreation and landscape works	\$ 90,000.00		\$ 90,000.00	
		Noble Park Reserve	Detailed Design & Documentation	Noble Park Reserve - design of picnic next to the playground		\$ 1,200.00	\$ 1,200.00	
					\$ 330,000.00	\$ 1,200.00	\$ 331,200.00	Noble Park Total
	Noble Park North	61-63 Heyington Crescent Reserve	Detailed Design & Documentation	Design - as outcome of floodmodelling project		\$ 1,200.00	\$ 1,200.00	
		Barry Powell Reserve	Construction	Construction - upgrade the existing tennis courts to multipurpose courts	\$ 300,000.00		\$ 300,000.00	
2028-2029					\$ 70,000.00		\$ 70,000.00	
					\$ 370,000.00	\$ 1,200.00	\$ 371,200.00	Noble Park North Total
	Springvale Central	Norman Luth Reserve	Construction	Construction - active recreation facilities	\$ 180,000.00		\$ 180,000.00	
					\$ 180,000.00		\$ 180,000.00	Springvale Central Total
	Springvale North	Edinburgh Reserve	Construction	Construction - Neighbourhood Playground (relocated playground due to risk) including path and seating	\$ 480,000.00		\$ 480,000.00	
					\$ 480,000.00		\$ 480,000.00	Springvale North Total
	Springvale South	Amersham Reserve	Construction	Construction - Active recreation and paths	\$ 150,000.00		\$ 150,000.00	
					\$ 150,000.00		\$ 150,000.00	Springvale South Total
	Yarraman	Fotheringham Reserve	Detailed Design & Documentation	Master Plan Implementation Plan - new relocated local playground in south (Dallimore Court) and active recreation project		\$ 6,000.00	\$ 6,000.00	
			Master Plan operational	Master Plan and community consultation	\$ 30,000.00		\$ 30,000.00	
					\$ 30,000.00	\$ 6,000.00	\$ 36,000.00	Yarraman Total
	2028-2029 Total				\$ 2,932,000.00	\$ 8,400.00	\$ 2,940,400.00	
	Cleeland	JC Mills Reserve	Detailed Design & Documentation	detailed design and documentation - District playground and active recreation facilities precinct, including community consultation	\$ 100,000.00		\$ 100,000.00	
		Robert Booth Reserve	Detailed Design & Documentation	Robert Booth Reserve - design of neighbourhood playground		\$ 12,000.00	\$ 12,000.00	
					\$ 100,000.00	\$ 12,000.00	\$ 112,000.00	Cleeland Total
	Dandenong	Norine Cox Reserve	Detailed Design & Documentation	Design - Neighbourhood playground renewal and active recreation, Landscape works and park furniture	\$ 6,000.00		\$ 6,000.00	
					\$ 6,000.00		\$ 6,000.00	Dandenong Total

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2029-2030	Dandenong North	Simpson Drive (35) Reserve	Detailed Design & Documentation	Design - Local playground and park improvements	\$ 6,000.00		\$ 6,000.00	Dandenong North Total
					\$ 6,000.00		\$ 6,000.00	
	Keysborough South	Tatterson Park Reserve	Construction	Bike Education Playspace (east side of district playground) - Tender and Construction	\$ 720,000.00		\$ 720,000.00	
		Tatterson Park Reserve Total			\$ 720,000.00		\$ 720,000.00	
		Westwood Boulevard (149-165) Reserve	Detailed Design & Documentation	Concept - new local playground incorporating active recreation in reserve (close to Church Road due to gap in playground catchment)	\$ 6,000.00		\$ 6,000.00	Keysborough South Total
					\$ 726,000.00		\$ 726,000.00	
	Noble Park	Copas Reserve	Detailed Design & Documentation	Concept Plan - neighbourhood playground design	\$ 6,000.00		\$ 6,000.00	
		Copas Reserve Total			\$ 6,000.00		\$ 6,000.00	
		Noble Park Reserve	Construction	Construction of upgraded picnic area	\$ 120,000.00		\$ 120,000.00	
		Noble Park Reserve Total			\$ 120,000.00		\$ 120,000.00	
		J B Sheen Reserve	Detailed Design & Documentation	Concept Plan - Active recreation, nature play upgrade for neighbourhood playground and park upgrade		\$ 6,000.00	\$ 6,000.00	
		Chandler Reserve	Detailed Design & Documentation	Concept Plan - upgrade of local playground to neighbourhood level and active recreation	\$ 6,000.00		\$ 6,000.00	
					\$ 132,000.00	\$ 6,000.00	\$ 138,000.00	Noble Park Total
	Noble Park North	Barry Powell Reserve	Construction	Stage 2 - District Level Playground - construction, includes the vegetation area next to the playground	\$ 460,000.00		\$ 460,000.00	Noble Park North Total
					\$ 460,000.00		\$ 460,000.00	
	Springvale Central	Andrew Ericksen Gardens	Detailed Design & Documentation	Concept Plan - neighbourhood park		\$ 10,000.00	\$ 10,000.00	
		Norman Luth Reserve	Construction	Construction - neighbourhood playground	\$ 480,000.00		\$ 480,000.00	
					\$ 480,000.00	\$ 10,000.00	\$ 490,000.00	Springvale Central Total
	Springvale North	Edinburgh Reserve	Construction	Construction - Quarter size Basketball court	\$ 216,000.00		\$ 216,000.00	Springvale North Total
					\$ 216,000.00		\$ 216,000.00	
	Springvale South	Alan Corrigan Reserve	Detailed Design & Documentation	Concept Plan - Local Playground design		\$ 6,000.00	\$ 6,000.00	
		Springvale South Reserve	Construction	Playground Construction	\$ 480,000.00		\$ 480,000.00	
					\$ 480,000.00	\$ 6,000.00	\$ 486,000.00	Springvale South Total
	Yarraman	Edith Macpherson Reserve	Construction	Construction - active recreation	\$ 96,000.00		\$ 96,000.00	
				Construction - Neighbourhood level upgrade for playground, park furniture and paths	\$ 300,000.00		\$ 300,000.00	
				Construction - heritage interpretation	\$ 20,000.00		\$ 20,000.00	Yarraman Total
					\$ 416,000.00		\$ 416,000.00	
2029-2030 Total					\$ 3,022,000.00	\$ 34,000.00	\$ 3,056,000.00	
2030-2031	Cleeland	JC Mills Reserve	Construction	Stage 1- Construction - to include initial elements of master plan for community benefit. Basic infrastructure - paths, wayfinding signage, park furniture and landscaping	\$ 500,000.00		\$ 500,000.00	Cleeland Total
					\$ 500,000.00		\$ 500,000.00	
	Dandenong	George Andrews Reserve	Detailed Design & Documentation	Design - Convert existing tennis courts to basketball/futsal and one tennis court and design repurposed half court area.	\$ 24,000.00		\$ 24,000.00	Dandenong Total
					\$ 24,000.00		\$ 24,000.00	
	Dandenong North	Lois Twohig Reserve	Construction	Northern recreation precinct- construction of multi-courts, including fencing and allow for future lighting	\$ 540,000.00		\$ 540,000.00	
			Design and Construction	McFees Road interface - Entry sign design and construction	\$ 60,000.00		\$ 60,000.00	
		Thornton Reserve	Detailed Design & Documentation	Concept Plan - Neighbourhood playground and active recreation		\$ 6,000.00	\$ 6,000.00	
		Briar Hurst Avenue (13-19) Reserve	Detailed Design & Documentation	Design - Local playground renewal, park design, including park furniture, fencing and landscaping		\$ 1,200.00	\$ 1,200.00	
					\$ 600,000.00	\$ 7,200.00	\$ 607,200.00	Dandenong North Total
	Keysborough	Fabian Reserve	Detailed Design & Documentation	Concept plan for reserve, including active recreation	\$ 6,000.00		\$ 6,000.00	
		Rosene Reserve	Detailed Design & Documentation	Concept Plan - local playground and park improvements	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
					\$ 6,000.00	\$ 6,000.00	\$ 12,000.00	Keysborough Total
	Keysborough South	Westwood Boulevard (149-165) Reserve	Construction	Construction - new local playground / active recreation in reserve close to Church Road due to gap in playground catchment	\$ 240,000.00		\$ 240,000.00	Keysborough South Total
					\$ 240,000.00		\$ 240,000.00	
	Noble Park	J B Sheen Reserve	Construction	Construction - Active recreation, neighbourhood playground nature play and park upgrade	\$ 50,000.00		\$ 50,000.00	
		Chandler Reserve	Construction	Construction - upgrade of local playground to neighbourhood level /active rec.	\$ 240,000.00		\$ 240,000.00	
					\$ 290,000.00		\$ 290,000.00	Noble Park Total
	Noble Park North	61-63 Heyington Crescent Reserve	Construction	Construction - as outcome of floodmodelling project	\$ 180,000.00		\$ 180,000.00	Noble Park North Total
					\$ 180,000.00		\$ 180,000.00	
	Springvale Central	Andrew Ericksen Gardens	Construction	Construction - neighbourhood park	\$ 400,000.00		\$ 400,000.00	
		Corio Reserve	Detailed Design & Documentation	Concept - Active recreation (half, quarter court or fitness) and paths		\$ 6,000.00	\$ 6,000.00	
					\$ 400,000.00	\$ 6,000.00	\$ 406,000.00	Springvale Central Total
	Springvale North	Warner Reserve	Construction	Construction - half court (Warner Pavilion)	\$ 300,000.00		\$ 300,000.00	Springvale North Total
					\$ 300,000.00		\$ 300,000.00	
	Springvale South	Alan Corrigan Reserve	Construction	Construction - Local Playground	\$ 240,000.00		\$ 240,000.00	
		Spring Valley Reserve	Detailed Design & Documentation	Design - Neighbourhood Playground renewal (Clarke Road end), upgrade from local to neighbourhood		\$ 6,000.00	\$ 6,000.00	
					\$ 240,000.00	\$ 6,000.00	\$ 246,000.00	Springvale South Total
	Yarraman	Fotheringham Reserve	Construction	Master Plan Implementation Plan - new relocated local playground in south (Dallimore Court) and active recreation project	\$ 240,000.00		\$ 240,000.00	Yarraman Total
					\$ 240,000.00		\$ 240,000.00	
2030-2031 Total					\$ 3,020,000.00	\$ 25,200.00	\$ 3,045,200.00	
5 Year Grand Total					\$ 15,095,960.00	\$ 132,800.00	\$ 15,228,760.00	



4.2.2 Community Engagement Policy update

Responsible Officer:	Executive Director Strategy & Corporate Services
Attachments:	1. DRAFT Community Engagement Policy review 2025 [4.2.2.1 - 13 pages] 2. Community Engagement Policy Review Table of Changes [4.2.2.2 - 3 pages]

Officer Recommendation

That Council ADOPTS the updated Community Engagement Policy, per Attachment 1.

Executive Summary

1. Council approved a new Community Engagement Policy in 2021, to meet the requirements of the *Local Government Act 2020*. This policy is now due for renewal.
2. The Community Engagement Policy has been effective. It is based on the IAP2 Spectrum of Engagement. Modest updates are proposed to:
 - a. bring the policy into a format consistent with other council policies;
 - b. provide clarifying information about how engagement methods may be chosen; and
 - c. provide flexibility in setting the duration of engagement periods.
3. The most significant change is to remove the blanket requirement that all community consultations are open for a minimum of four (4) weeks. The proposed revised policy recommends four (4) week periods in most cases but also provides that 10 business days may be sufficient in some instances.
4. We have also included a section emphasising that this is a Child Friendly City, committed to creating meaningful opportunity for children and young people to have a say on decisions that impact them.

Background

5. *The Local Government Act 2020* requires councils to develop a Community Engagement Policy consistent with the principles provided for in s56. Council has had a Community Engagement Policy since 2013 but developed an updated policy in line with the requirements of the new Local Government Act back in 2021.
6. The policy is now due for review. Only modest updates are recommended, apart from changing the minimum consultation period in certain circumstances.

Key Issues and Discussion

7. The proposed revisions to the policy bring it in line with Council's current policy template.
8. The proposed updated policy is at Attachment 1. A table summarising the proposed changes is at Attachment 2.
9. The most significant proposed change is to the minimum period for a community consultation. In the current policy, it is a blanket, mandatory four-week period.



10. The proposed revised policy still recommends that a four-week consultation period is appropriate in most cases.
11. However, there are instances where this is not necessary or appropriate and could introduce unnecessary delays. For example, where a thorough four-week engagement has already been undertaken in an earlier phase of a project or policy development, and the next phase of engagement is mostly to check back in and show the community how the design or proposal has incorporated or responded to earlier feedback.
12. In larger, complex projects with high costs, multiple phases of at least four-week engagements would probably still be appropriate. The proposed update to the policy introduces some flexibility where currently there is none.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

13. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

14. There are no financial implications associated with this report.

Asset Implications

15. This item does not affect any existing assets.

Legal/Risk Implications

16. Identify if there are any legal or risk implications.

Environmental Implications

17. There are no environmental implications relevant to this report.

Gender Impact Assessment

18. Gender impacts of this policy have been considered. Generally, there tends to be a statistical over-representation of women among those who contribute to community consultations. However, we need to be mindful that consultation also considers education, literacy, cultural and linguistic backgrounds and other potential barriers, with a view to making participation as accessible as possible.
19. It will still be important that gender impact is considered in designing each project and consultation.



Community Consultation

Purpose	We sought community feedback on the modest proposed changes to the policy.
Engagement period	The proposed policy and the table of changes was published on Council's 'Your Say' page from 18 November to 15 December 2025.
Level of Influence:	A 'consult' level of influence was available.
Engagement Activities:	The consultation was promoted by social media posts, on Council's website and via an email to 159 people who have subscribed to be kept up to date on consultations. The policy was also circulated internally among Council staff.
Communication reach and engagement numbers:	There were 50 visits to the consultation page, with 42 unique visitors. Two of these accessed the page in Vietnamese, two in (traditional) Chinese and one in Dari. The documents were downloaded by 17 visitors (total 50 documents were downloaded). No external community members lodged feedback. Four pieces of internal staff feedback were received.
Summary of feedback:	Officer feedback suggested: 1. The inclusion of a statement about our commitment to being a Child Friendly City and committed to the Child Safe standards, to make this more explicit. This was incorporated. 2. That the proposed minimum two weeks of community consultation should be reframed as 10 business days. This was incorporated. This emphasizes the need to take public holidays into account and avoid shorter consultation periods over public holiday times. 3. Providing greater clarity on what can be influenced and what is genuinely outside the scope of what can be influenced, for example, due to financial or site limitations, or regulatory or compliance matters. This is already covered within the policy and can be addressed through good consultation design and communication. 4. Greater definition of 'important stakeholders' and targeting consultations, to ensure a range of representative voices are heard on projects that will impact various segments of the community. The policy already provides for this, but it is a good reminder that officers and Councillors must continuously strive to provide accessible consultations, and to weigh and evaluate feedback received, including whether we are hearing the 'hardly reached' voices.



Links to Community Vision, Council Plan, Strategy, Notice of Motion

20. This report is consistent with the following principles in the Community Vision 2040:

- Principle 4: Embrace diversity and multiculturalism

21. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A socially connected, safe and healthy city.
- A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

22. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.

Community Engagement Policy

October 2025



Document Control

Date Created:	September 2025
Objective ID:	A12435068
Date of Adoption:	TBC
Version No:	3.0
Responsible Department:	Strategic Communication and Engagement
Responsible Directorate:	Strategy and Corporate Services
Policy Type:	Mandatory
Next Review:	September 2029

Document Compliance

Council acknowledges the legal responsibility to comply with the *Charter of Human Rights and Responsibilities Act 2006* <https://content.legislation.vic.gov.au/sites/default/files/2020-04/06-43aa014 authorised.pdf> and the *Equal Opportunity Act 2010*. The *Charter of Human Rights and Responsibilities Act 2006* is designed to protect the fundamental rights and freedoms of citizens. The Charter gives legal protection to 20 fundamental human rights under four key values that include freedom, respect, equality and dignity.

Greater Dandenong City Council Policies comply with the Victorian Charter of Human Rights and Responsibilities, the *Gender Equality Act 2020*, the *Climate Change Act 2017*, the Child Safe Standards contained in the *Child Wellbeing and Safety Act 2005*, (Amended) the *Privacy and Data Protection Act 2014* and the Overarching Governance Principles specified in 9(2) of the *Local Government Act 2020*.

Acknowledgment of Country

Greater Dandenong City Council acknowledges the Traditional Custodians of this land, the Bunurong People and pays respect to their Elders past and present. We recognise and respect their continuing connections to climate, Culture, Country and waters.

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1. PURPOSE

Council is committed to thorough, transparent and meaningful community engagement that will inform responsible decision-making for the benefit of the community. This policy outlines Council's role in providing the community with the means to express their expectations, aspirations and ideas. The policy should be applied to projects, activities, plans or processes where the input of community stakeholders can make a valuable contribution to Council's decision-making and when changes to services or infrastructure are required.

This policy:

- meets the requirements of the Local Government Act 2020
- outlines the principles which guide community engagement
- sets out how and when community engagement activities are undertaken by Council
- aims to ensure engagement methodology is based on the International Association for Public Participation (IAP2) Public Participation (now Engagement Institute) Spectrum
- applied deliberative engagement principles in appropriate circumstances
- promotes a consistent approach across all Council services
- outlines the process of reporting engagement outcomes back to the community
- ensures diversity in participation and community viewpoint is supported and encouraged.

2. BACKGROUND

Council first adopted a Community Engagement Policy in 2013. A review of the policy took place in 2018 and was subsequently adopted by Council. The Local Government Act 2020 moved from a highly prescriptive approach to consultation and exhibition periods, to a principles-based approach. In line with the new Act, this policy was reviewed and adopted by Council in February 2021. This new review ensures that this policy continues to meet the requirements of the Local Government Act 2020 and the principles of inclusive and transparent community engagement.

Furthermore, this policy is consistent with key priority areas set out in the Council Plan 2025-29 and based upon the IAP2 Public Participation Spectrum. The IAP2 spectrum of public participation has been retained as the core foundation for this policy as it allows for different approaches to engage our community and enables Council to deliver *community engagement processes that capture and meet the needs and aspirations of our residents and business owners*.

3. SCOPE

This policy applies to all staff, contract workers, consultants and others who engage with the community on behalf of the Greater Dandenong City Council and serves as a guide to

Councillors. This policy will be applied to all community engagement activities conducted by Council including those that may be required:

- under the *Local Government Act 1989* and the *Local Government Act 2020*
- for the making of Council's Local Laws
- in relation to Council's budget and policy development.

This policy may be supported by internal procedures, guidelines or toolkits for effective implementation.

3.1 WHAT THIS POLICY DOES NOT COVER

While this policy guides Council's approach to community engagement, there are specific areas where it does not apply. These exclusions are based on legal or procedural requirements set out by legislations or existing Council frameworks. The following matters are not covered by this policy:

- Internal Council processes related to responding to service requests or handling customer complaints.
- Engagement processes that follow legal requirements under other Victorian laws, such as land-use planning applications.
- Statutory procedures that continue under the Local Government Act 1989, where those provisions have not been superseded by the Local Government Act 2020.
- Public involvement in formal Council meetings, including submissions, questions submitted in advance, and petitions. These are governed separately through Council's Governance Rules, which are publicly accessible.

4. POLICY

Effective community engagement contributes to increasing the capacity of the community to participate in decision-making, the democratic processes of local government and improved knowledge. Council is committed to community strengthening and supports inclusive and engaging participation by all stakeholders.

Council will:

- ensure that the purpose of engagement is genuine and transparent
- conduct engagement activities using the IAP2 Public Participation Spectrum
- employ techniques and approaches to maximise community participation including deliberative engagement practices where required
- provide realistic and accessible opportunities within reasonable timeframes
- provide information that is clear, easy to understand and accessible to all people
- value all participants' knowledge, expertise and experience and respect their diverse views and priorities
- undertake evaluation processes to ensure continuous improvement with consultation activities

- report back to the community as soon as possible after a Council decision and explain how feedback was considered and/or incorporated into the final outcomes
- ensure all activities undertaken are in accordance with Council's Privacy and Personal Information Policy and Public Transparency Policy.

4.1 ENGAGEMENT PRINCIPLES AND COMMITMENTS

Community engagement provides opportunities for public involvement in Council decision making, community strengthening and capacity building. Engagement occurs in various forms with differing levels of involvement and is guided by the community engagement principles as set out in s56 of the *Local Government Act 2020*. These are:

Principle	Council's Commitment
1. A community engagement process must have a clearly defined objective and scope.	• Develop community engagement plans for all engagement processes in accordance with this policy.
2. Participants in community engagement must have access to objective, relevant and timely information to inform their participation.	• Ensure all information relating to community engagement processes is provided as early as possible. • Identify and address all challenges related to participation in the community engagement plan, including gender impact assessments to ensure consultation is equitable. • In most cases, a community consultation period of at least four weeks is recommended. • A minimum consultation period of 10 business days may be sufficient in some circumstances. • The consultation period should be adapted as appropriate for the level of engagement and influence, taking into consideration whether: ▪ this is appropriate under relevant legislation, ▪ there is a need for a longer consultation period, after considering the: – likely level of interest in the engagement matter – complexity of the information which

	needs to be processed and understood – level of impact of what is being proposed ▪ the time required to communicate the engagement opportunity widely ▪ this is an update or phase of an engagement matter that the target audience is already familiar with.
3. Participants in community engagement must be representative of the persons and groups affected by the matter that is the subject of the community engagement.	• Identify key stakeholders and groups that will be affected by the project in the early planning stage. • Select appropriate communication methods and recruitment activities to reduce barriers to representative participation. • Employ deliberative engagement practices for the development of key strategic documents including the Community Vision, Council Plan, Long Term Financial Strategy and Asset Plan.
4. Participants in community engagement are entitled to reasonable support to enable meaningful and informed engagement.	• Identify and minimise barriers to participation and levels of support required including but not limited to accessibility, language and digital literacy. • Ensure community engagement plans explain how any identified barriers will be addressed.
5. Participants in community engagement are informed of the ways in which the community engagement process will influence Council decision making.	• Communicate the level of influence community members will have at the commencement of any process. • Ensure timely and regular feedback throughout the process to keep participants informed. • Provide responses at the conclusion of each process as to how the feedback received was used to influence the outcomes.

4.2 ENGAGEMENT FRAMEWORK

The Greater Dandenong City Council uses the IAP2 spectrum of public participation as the main framework in delivery of all its consultation projects. The IAP2 Spectrum aims to maximise community participation and contains a range of participation goals and engagement promise to the community to achieve the most effective outcomes.

The IAP2 Public Participation Spectrum is designed to assist with the selection of an appropriate level of consultation. The framework is highlighted in the table below:

IAP2 Spectrum of Public Participation



IAP2's Spectrum of Public Participation was designed to assist with the selection of the level of participation that defines the public's role in any public participation process. The Spectrum is used internationally, and it is found in public participation plans around the world.

INCREASING IMPACT ON THE DECISION					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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A project may involve one or more of the above levels of consultation depending on the complexity of the project and the decision which needs to be made. Different engagement tools and methods can be used at any stage of the IAP2 spectrum to ensure meaningful participation and feedback. These tools can be tailored to fit the specific needs and context of each stage, whether through public meetings, surveys, workshops, or digital platforms. Legislative requirements can also restrict the level of the spectrum at which Council engages.

The IAP2 framework is complemented by a risk assessment process to assist with defining the level of community engagement required and an internal framework which includes a set of guidelines for different methodologies and tools for a variety of outcomes across the range of the IAP2 spectrum.

4.3 WHY DO WE ENGAGE?

Council conducts community engagement activities to improve its strategic planning and service delivery while fulfilling its requirements under the *Local Government Act 2020*. These activities help to better understand the needs and aspirations of the community and provide a number of benefits to both Council and the community including:

- transparency, integrity and increased trust in Council processes and decisions
- a more well-informed community
- increased community involvement
- community ownership
- improved levels of satisfaction with Council decisions and processes
- improved service planning.

Council is also required to undertake legislated consultation processes in developing various corporate and statutory planning documents.

4.4 WHO DO WE ENGAGE WITH?

Greater Dandenong City Council seeks to provide opportunities for engagement to our community and key stakeholders, those who live, work and play in our city. Our key stakeholders also include groups and individuals who have an interest in the decisions of Council and are directly impacted by their outcomes but do not necessarily reside or work within the city.

The target audience may be different for each consultation, depending on who may be impacted, and Council will seek to ensure they are adequately represented in the engagement process. Also, Council considers inclusive and accessible principles in accordance with its Diversity, Access and Equity Policy in determining who we engage.

4.4.1 Children and Young People

Greater Dandenong is a child safe organisation that is committed to empowering children and young people to have a say on decisions that impact them. The rights of children and young people to be informed and to participate in decision making are legislated by the Victorian Child Safe Standards and supported by the Victorian Child Friendly Cities and Communities charter.

The Community Engagement team, in partnership with Child Safe and Child, Youth and Family, will work to ensure the organisation upholds the Child Safe Standards through the design and implementation of age-appropriate engagement methodology.

4.5 WHEN DO WE ENGAGE?

Council will engage with the community and key stakeholders during the planning stages of projects which have a direct impact on the community. Council may also involve the community in matters regarding changes to services, changes to infrastructure, Council's Budget and strategic plans. Before reaching out to our community, we will make sure our

questions are truly new, so we don't repeat topics with the same groups within a two-year span. We will rely on existing information whenever possible, respecting everyone's time and input. Engagement should be purposeful and proportional, only taking place when there's something new and meaningful to discover or discuss.

There are some circumstances where Council is mandated by legislation to engage with the community, and this may include clear direction about the methods that must be used. Council is committed to complying with such requirements as a minimum and undertaking further community engagement where issues are of a sensitive or complex nature.

Council may also be presented with circumstances that require an advisory committee, advisory board, reference committee or working group to monitor contract, performance or provide a forum for discussion of key management and strategic direction issues. The membership and terms of reference of such groups may be determined by contractual requirements or by advertisement to the broader community according to endorsed selection criteria.

4.5.1 Exemptions

Council values all feedback received when engaging with the community. However, Council may exempt or defer community engagement when it may not be appropriate, including:

- during the caretaker/election period in the lead-up to Council elections
- when it conflicts with local laws, the Local Government Act, or other Victorian or Commonwealth laws or regulations.

Consultation will not occur in circumstances which relate to operational matters, confidential or commercial in confidence information, or when Council must make emergency or safety related decisions.

4.6 HOW DO WE ENGAGE?

Council's approach to community engagement is grounded in attentive listening and proactive outreach. We value feedback from a variety of sources, not limited to formal communication or engagement channels. This includes input received through social media groups, online comments, mainstream media such as radio talkback, and customer complaints.

To ensure that our engagement efforts are meaningful and produce tangible results, we implement a structured, step-by-step process. Each stage is designed to build upon the previous one, fostering genuine participation and collaboration. The following stepwise plan outlines exactly how we engage:

4.6.1 Plan

The planning stage of any consultation will involve the creation of a project plan which will determine the purpose of engagement, the objectives Council hopes to achieve, who will be engaged and how this can be done most effectively. Engagement activities will be designed to be age appropriate and reference to cultural sensitivities.

4.6.2 Engage

The engagement process will be conducted according to the principles outlined in the *Local Government Act 2020* and Council's overarching objectives as set out in section 4 of this policy. The type of consultation undertaken will depend upon the target audience for the consultation, the size and complexity of the process, and the level of resourcing required.

Two approaches are used by Greater Dandenong City Council:

- a. **Participatory engagement** – This represents the lower two levels of the IAP2 spectrum, inform and consult. This involves broad consultation techniques and will be used when Council is seeking feedback on draft documents such as the Budget or specific strategies and plans.
- b. **Deliberative engagement** - This will involve engagement activities which provide opportunities for participants to weigh up evidence and have considered discussions over a period of time before making a decision. This approach is an example of the top levels of the IAP2 spectrum and seeks to involve, collaborate or empower. It will be used when required by legislation for key strategic documents including the Community Vision, Council Plan, Long Term Financial Strategy and Asset Plan, and in other instances where it is determined to be the best model of engagement.

In both participatory and deliberative engagement processes, a wide array of methods can be employed to involve stakeholders. These approaches may include public forums, workshops, surveys, drop-ins/pop-ups and collaborative decision-making sessions, each designed to foster dialogue, gather diverse perspectives, and encourage active involvement.

4.6.3 Communicate

To meet the needs of our diverse communities, all engagement information will be developed in clear and simple English, and access to interpreter and translation services will be promoted and made available on request. Also, submissions in languages other than English will be encouraged. The results of all consultation activities, and their influence on Council decisions, will be reported back to the community and key stakeholders in a timely and accessible manner to ensure the process is open and transparent. This will be done in a number of ways including the use of social media, Council's corporate website, print media and direct contact with participants.

4.6.4 Evaluate

All community engagement activities undertaken by Council will be required to undergo an evaluation to determine the success of the project, identify improvement opportunities and provide recommendations for future consultations.

4.6.5 Enhance

Feedback and recommendations received through the evaluation stage will be used to enhance Council's future activities, improve overall engagement and influence policy reviews.

5. RESPONSIBILITIES

All Council Officers involved in undertaking community engagement are responsible for ensuring that any community engagement plans and associated activities are compliant with this policy. This also applies to external consultants and contractors engaging the community on behalf on Council.

6. REPORTING, MONITORING AND REVIEW

Reporting	Council will be notified of policy breaches.
Monitoring	No formal monitoring required under the Act.
Review	The Policy will be reviewed after four years by Council's Strategic Communication and Engagement team.
Stakeholder Engagement	Stakeholders from across Council will participate in the review process, including teams responsible for any related Council policies or procedures. Community consultation will also occur.

7. REFERENCES AND RELATED DOCUMENTS

Legislation

[Charter of Human Rights and Responsibilities Act 2006](#)

[Gender Equality Act 2020](#)

[Climate Change Act 2017](#)

[Child Wellbeing and Safety Act 2005 \(Amended\)](#)

[Freedom of Information Act 1982](#)

[Local Government Act 2020.](#)

[Privacy and Data Protection Act 2014](#)

[Public Records Act 1973](#)

Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- Child Safety and Wellbeing Policy
- Climate Change Emergency Strategy and Action Plan 2020-30
- Council Plan (The Plan) 2021-25, including the Municipal Health and Wellbeing Plan
- Diversity, Access, and Equity Policy, 2021
- Gender Equality Action Plan 2021-25
- Information Privacy and Health Records Policy
- International Association for Public Participation (IAP2) Public Participation Spectrum
- Privacy and Personal Information Policy
- Public Transparency Policy

Administrative Updates

It is recognised that from time to time, circumstance may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, the change to an existing policy or document referred to in this policy and minor updates to legislation and the like which does not have a material impact. All changes or updates which materially alter this policy must be by resolution of Council.

Date	Update

Policy Review - Table of Changes

POLICY NAME: Council Engagement Policy

REVIEW DATE: October 2025

Policy section	Change proposed	Reason for proposed change
Page 3	References to the CGD framework has been removed noting that the framework is an internal, operational document.	There is no requirement to be referenced in this policy.
Table of contents - Section 4-7 and Appendix 1	Formatting table of contents updated have now been captured as a list under Section 7 References and related documents.	To improve readability of the community engagement Policy and align with new Council policy template. Sections 4-7 and Appendix 1 in the current policy are all responses to extant policies
Page 5	Changes to minimum consultation period (Move from mandatory 4 weeks to minimum of 2 weeks) Included the following to clarify timeframe for public exhibition/consultation: Included the following to clarify timeframe for public exhibition/consultation: • A minimum consultation period of 10 business days may be sufficient in some circumstances. • The consultation period should be adapted as appropriate for the level of engagement and influence, taking into consideration whether: ▪ this is appropriate under relevant legislation, ▪ there is a need for a longer consultation period, after considering the: - likely level of interest in the engagement matter - complexity of the information which needs to be processed and understood - level of impact of what is being proposed ▪ the time required to communicate the engagement opportunity widely	Providing some flexibility around managing timeframes for public consultation to give allowance to adaptive timeframes particularly when we go out for check-ins with the community on things/issues they have previously provided feedback.

Policy section	Change proposed	Reason for proposed change
	• Whether this is an update or phase of an engagement matter that the target audience is already familiar with. Identify and address all challenges related to participation in the community engagement plan.	
Page 8	Exemptions regarding when we engage. The following statements have been added to clarify when we may not go out to engage the community: - during the caretaker/election period in the lead-up to Council elections - when it conflicts with local laws, the Local Government Act, or other Victorian or Commonwealth laws or regulations.	This is important in managing expectations and to signal that there might be times when the risks of engaging the community is far more than the benefits. In those cases, council may decide not to engage or push engagement to a later time.
Section 3.1 Page 3	Clarifying what is excluded/what this policy does not include.	Setting the scope, revising what is covered and what is not covered under this policy. Also to clarify that the policy may be supported by internal procedures, guidelines or toolkits for effective implementation
Page 2	Revised background Revised to reflect the linkage between reviewed CE policy and new Council plan priorities.	Rewritten for readability and to provide the right amount of info in this section.
Section 5.6.2 Page 9 & 10	Engage clarity around how we apply different methods and tools when we consult or involve the community Included a brief statement: "In both participatory and deliberative engagement processes, a wide array of methods can be employed to involve stakeholders. These approaches may include public forums, workshops, surveys, drop-ins/pop-ups and collaborative decision-making sessions, each designed to foster dialogue, gather diverse perspectives, and encourage active involvement." to clarify that we might use same tools/method of engagements for both deliberative and participatory engagements.	To clarify and note that methods of engagements are dynamic and can apply across both approaches.

Policy section	Change proposed	Reason for proposed change
Page 7	Engagement framework: - Revised the content under engagement framework and included the actual IAP2 Spectrum of Public participation table to replace the current table.	Updated with IAP2 diagram
Page 8	Who do we engage with? Diversity and inclusion in determining who we engage This new statement that acknowledges that: “Council considers inclusive and accessible principles in accordance with its Diversity, Access and Equity Policy in determining who we engage” Also includes a statement with our commitment to being a Child Friendly City and our commitment to creating meaningful opportunities for children and young people to engage on matters than impact them.	To demonstrate our commitment to inclusion and diversity principles.



4.3 OTHER

4.3.1 Re-appointment of Director - Dandenong Market Pty Ltd (DMPL)

Responsible Officer: Executive Director City Futures
Attachments: Nil

Officer Recommendation

That Council re-appoints Mr Chad Hermesen as a Non-Executive Director of Dandenong Market Pty Ltd for a further three (3) years commencing 24 March 2026 and concluding on 23 March 2029.

Executive Summary

1. This report recommends that Council re-appoint Mr Chad Hermesen as a Non-Executive Director of Dandenong Market Pty Ltd for a further three (3) year term commencing 24 March 2026.

Background

2. Dandenong Market Pty Ltd (DMPL) was established in September 2012 as a means of Council establishing a skills-based Board to drive the strategic direction and operations of the Dandenong Market. Since then, the Board has provided an extremely valuable service to Council and the Market has continued to evolve and develop including initiatives such as the introduction of Sunday trading, night markets and a full program of festivals and events.
3. The Market is an extremely valuable asset, not only to the City of Greater Dandenong, but also the region, and acts as an important community networking vehicle that brings together people from all different backgrounds in the one (1) location. It also remains a reliable source of fresh produce and goods at a very reasonable price.
4. DMPL consists of five (5) Directors which were appointed by Council under the terms of the DMPL Constitution (which requires Director appointments to be made by the Shareholder (Council)). Mr Chad Hermesen joined the Board under a formal resolution on 22 February 2021 and a re-appointment on 26 February 2024.

Key Issues and Discussion

5. It is proposed the Council reappoints Mr Chad Hermesen as Non-Executive Director of Dandenong Market Pty Ltd for a further three (3) years commencing 24 March 2026 which will take him up to eight (8) years of continuous service.
6. Under the Constitution that governs Dandenong Market Pty Ltd (DMPL), Clause 9.1 provides that the number of company directors shall be not less than two (2) nor more than five (5). It further provides that the Shareholder (Council) may, by resolution, appoint a person as a Director for a term up to three (3) years.
7. It also allows for a Director who has reached the end of the term of their appointment to be eligible for re-appointment, provided that their total continuous term of appointment as a director is not more than nine (9) years.



8. DMPL currently operates with five (5) Director positions. The purpose of this report is to recommend the reappointment of one Director for a further three (3) years under the rules of the DMPL Constitution.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

9. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

10. There are no financial implications associated with this report.

Asset Implications

11. This item does not affect any existing assets.

Legal/Risk Implications

12. Identify if there are any legal or risk implications.

Environmental Implications

13. There are no environmental implications relevant to this report.

Gender Impact Assessment

14. A gender impact assessment is not required.

Community Consultation

15. As this is a reappointment the position of Director has only been discussed with the Chairperson of DMPL and the General Manager Dandenong Market.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

16. This report is consistent with the following principles in the Community Vision 2040:
- Safe and peaceful community.
 - Education, training, entrepreneurship and employment opportunities.
 - Embrace diversity and multiculturalism.
17. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
- A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and places.
 - A green city committed to a sustainable future.
 - A city that supports business, entrepreneurship, quality education and employment outcomes.
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.



Legislative and Policy Obligations

18. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.
- *Victorian Charter of Human Rights and Responsibilities 2006*.
- Related Council Policies, Strategies or Frameworks.



4.3.2 Audit and Risk Committee – Appointment of External Committee Members

Responsible Officer: Executive Director Corporate Development
Attachments: Nil

Officer Recommendation

That Council:

1. **APPOINTS Mr Ian Sargent for a three (3) year term as external independent member of Council's Audit and Risk Committee commencing 27 January 2025 until 27 January 2028; and**
2. **APPOINTS Ms Natalie MacDonald for a two and a half (2.5) year term as external independent member of Council's Audit and Risk Committee commencing 27 January 2025 until 27 June 2027.**

Executive Summary

1. Council's Audit and Risk Committee had previously comprised of three (3) independent external members (appointed by Council) and two (2) Councillor representatives.
2. Two (2) independent external vacancies on the Committee have arisen with the recent resignation of one member and the addition of a new position created with the recently adopted Charter in November 2025. This report recommends that Council appoints two (2) new external members to fill these vacancies; Ms Natalie MacDonald for a two and a half (2.5) year term and Mr Ian Sargent for a three (3) year term on the Audit and Risk Committee

Background

3. The Audit and Risk Committee and its Charter establishes a framework for the effective oversight of finance and risk management for Council. The Committee also plays an important role in Council delivering on the financial management principles in the *Local Government Act 2020*.
4. The Audit and Risk Committee Charter provides for membership to include:
 - One (1) independent Chair that shall be annually appointed by Council;
 - Three (3) independent Members; and
 - Two (2) Councillors.
5. Quorum for the Audit and Risk Committee Meetings requires at least three (3) members of the Committee be present comprising two (2) external members and one (1) Councillor.
6. Council has recently undertaken a comprehensive recruitment process to fill the current vacancies and now seeks approval for their appointment.



Key Issues and Discussion

7. Council's Audit and Risk Committee is comprised of three (4) external members and two (2) appointed Councillor representatives.
8. As per the Audit and Risk Committee charter, Independent members may be reappointed for two additional three-year terms subject to mutual agreement and satisfactory performance. As far as possible, terms of appointment will be staggered to ensure membership retirement dates ensure that only one member retires at a single point in time. The maximum continuous term of an external member shall be nine years.
9. Two (2) vacancies have arisen on the Committee following the resignation of Geoff Harry and the creation of an additional external member position.
10. Prior to commencing recruitment, an assessment of skills required by the Committee was undertaken to identify specific key areas of focus for recruitment. This identified that emphasis should be placed on Financial Management and Corporate Strategy, with complementary skills across fraud, procurement, compliance and corporate governance.
11. Following the interview process it is recommended that Mr Ian Sargent and Ms Natalie MacDonald be appointed to the (two) vacant external member positions.
12. In terms of the respective backgrounds of the two (2) recommended candidates, the following summary is provided.
13. Ms Natalie MacDonald expertise is in governance, risk management, and strategic oversight, making her highly suited for an Audit and Risk Committee role. Her career spans senior executive positions where she led large-scale service delivery, enterprise risk frameworks, and major reform programs across public sector and higher education environments. Ms MacDonald has served on a number of Commonwealth and State boards, not-for-profit, superannuation and research boards. Ms MacDonald is a member of the Australian Institute of Company Directors and holds a Masters in both Business Administration and Commerce (Professional Accounting).
14. Mr Ian Sargent is an experienced finance professional having held the position of Chief Financial Officer at various major state government entities. In addition to finance, he has had executive accountability for risk, internal audit, strategy and planning and people and culture. Mr Sargent is a certified practicing accountant, currently an independent member of the IBAC and Victorian Ombudsman Audit and Risk Committees and holds a Bachelor of Business and Master of Applied Finance.
15. Council also formally recognises the contributions made by the retiring external member and immediate past Chair of the Audit and Risk Committee, Geoff Harry.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

16. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

17. There is an additional expense that will be absorbed into the existing budget.

Asset Implications

18. This item does not affect any existing assets.

Legal/Risk Implications



19. There are no legal or risk implications with this report.

Environmental Implications

20. There are no environmental implications relevant to this report.

Community Consultation

21. The two (2) vacant positions on the Audit and Risk Committee were advertised on Council's website, Australian Institute of Company Directors and Women on Boards websites.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

22. This report is consistent with the following principles in the Community Vision 2040:

- Not Applicable

23. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A Council that demonstrates leadership, responsible use of public resources and a commitment to investing in the community.

Legislative and Policy Obligations

24. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the Local Government Act 2020.
- Related Council Policies, Strategies or Frameworks.



4.3.3 LGBTIQ+ Advisory Committee Minutes

Responsible Officer: Executive Director Strategy & Corporate Services
Attachments: 1. LGBTIQ A+ Advisory Committee Meeting Minutes 11 November 2025 [4.3.3.1 - 6 pages]

Officer Recommendation

That Council NOTES the Draft Minutes of the meeting for the LGBTIQ+ Advisory Committee as provided in Attachment 1 to this report.

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the LGBTIQ+ meeting held on 11 November 2025 as provided in Attachment 1 to this report be noted by Council.

Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.



Links to Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
8. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.



LGBTQIA+ Advisory Committee 11 November 2025 Minutes			
Date	Tuesday 11 November 2025		
Time	6.15pm-8.15pm		
Venue	Dandenong Civic Centre – Formal Meeting Room, Level 2		
Chair	Brad Woodford (Community Member)		
Invited	In-person: Scot Gay (Community Member), Kye Aziz (Many Coloured Sky), Julie Jones (Community Member), Vibol Hy (Community Member), Coordinator Community Advocacy), Business Support Officer – Minute Taker). Remote: Sam Kariotis (Community Member) Daniel Mersin (Community Member). Guest: The Hon. Julian Hill MP, Ruben Carely Franklin and Charlie Lee (Mind Australia), Senior Multimedia Officer (Council), Community Advocacy Officer – (Council).		
Apologies	Fiona Vuong (South East Monash Legal Service), Phillip Lamaro (Community Member), Cr Rhonda Garad (Greater Dandenong Council).		
	AGENDA ITEM	ACTIONS	LEAD
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples, and their Elders present here today, in acknowledging their journey.</i>		Chair
2.	Note: agenda items rearranged to allow for an earlier presentation by Guest - The Hon Julian Hill MP Federal Member for Bruce and Assistant Minister for Citizenship, Customs and Multicultural Affairs, Assistant Minister for International Education. Key points: - o Commended Council for establishing the Advisory Committee. - o Highlighted ongoing challenges for LGBTQIA+ individuals in multicultural communities. - o Shared insights from the Federal Government's Multicultural Framework Review and intersectional disadvantage. - o Emphasised importance of inclusive mainstream services and Council's role in funding accountability. - o Encouraged visibility and collaboration with Casey Council and other local networks. - o Discussed federal initiatives prioritising grants for LGBTQIA+ multicultural and disability groups.		



	Themes raised by the Committee: ○ Need for safe, visible spaces and events in Greater Dandenong and Casey. ○ Barriers for LGBTQIA+ refugees and asylum seekers. ○ Importance of collaboration between councils and community organisations. ○ Accessibility and transport considerations for events and services. ○ Safety concerns and strategies for promoting events without compromising security. ○ Desire for increased representation of multicultural LGBTQIA+ voices in Council planning.		
3.	Guest - Mind Australia Presenters: Ruben Carely Franklin and Charlie Lee Overview of Mental Health & Wellbeing Local Service in Dandenong: ○ Free, voluntary, no referral required. ○ Services include counselling, peer support, psychiatry, art-therapy. ○ Specific LGBTQIA+ support roles. Challenges: ○ Limited community engagement; need for stronger links with Council and Youth Services. Actions: ○ Committee members to assist with promotion of services. ○ Provide introductions to Council Youth Services. ○ Explore collaboration for events and resource sharing.	Actions noted for delivery.	Business Support Officer.
4.	PRIDE Messaging and Awareness – Council's Multimedia Officer Communications Opportunities: ○ Options for video projects, photography, and digital screens across Greater Dandenong. ○ Discussion on promoting key dates (e.g., Trans Day of Remembrance, Midsumma) and general awareness campaigns. ○ Safety concerns around public promotion; suggestion to focus on positive messaging and education. ○ Proposal for a dedicated social media presence for LGBTQIA+ community updates (outside Council platforms).	Future agenda item for discussion.	Business Support Officer.
5.	Council's Diversity, Access and Equity Policy Revision Presented by Community Advocacy Officer Members of the committee provided several recommendations regarding Council communications, consultations, and other relevant policy matters. Key Points: Prominence of LGBTIQ+ Communities		



	- There is a significant focus on multicultural communities, with less emphasis on other diversity aspects, such as LGBTIQ+ identities. - Multicultural organizations can collaborate with the LGBTIQ+ community by partnering with various LGBTIQ+ groups that represent specific backgrounds or regions, such as a queer Asian group or a queer Malaysian group. However, there have also been cases where diversity is recognised and celebrated, yet the LGBTIQ+ community has been intentionally excluded. - For example, one group hosted an event in Carlton, but such events could be held at The Drum Theatre, which offers a more suitable venue for local LGBTIQ+ community members. Communication - The Council magazine is a valuable source of current, local information about Council activities, and is more accessible than the website, which can be difficult to navigate and often lacks readily available LGBTIQ+ content. - The magazine could include information about the work of the committee and its proposed action plan. - It was further proposed that LGBTIQ+ events, such as designated days for transgender, intersex, gay, etc., could be included in the calendar section. These could be presented in a straightforward manner, simply recognised as special days or celebrations, like other observances. - In relation to grants, it is proposed that, if not already in place, a criterion or filter be established to ensure that recipients are supportive of LGBTIQ+ communities, whether as participants, members, or beneficiaries of their activities. - It is recommended that the existing Council LGBTIQ+ webpage be updated. Additionally, it has been observed that the page is difficult to locate. A suggestion has been made to create a shortcut to enhance accessibility.	Feedback compiled and noted.	Community Advocacy Officer.
6.	Previous Actions: Alcohol Harm Minimisation Action Plan Consult – Community Safety Program Officer provided further data to share with the LGBTIQ+ Committee. Items to note are: <i>La Trobe University, commissioned by the Commonwealth Department of Health and Aged Care, has developed a 10-year LGBTIQ+ Health and Wellbeing Action Plan. This comprehensive report includes valuable data on alcohol and drug use within LGBTIQ+ communities. Key points are:</i> <i>The report compares social and demographic data with intoxication patterns.</i> <i>It highlights how age, gender, and socioeconomic status influence substance use and related harms.</i>		



	○ <i>The findings help deepen the understanding of the unique challenges faced by LGBTIQ+ individuals in relation to alcohol and drug use.</i> <i>This data is a valuable resource for informing targeted health and wellbeing initiatives within LGBTIQ+ communities.</i> <u><i>Rainbow Realities, Australian Research Centre in Sex, Health and Society, Our work, LGBTIQ+ health and wellbeing, La Trobe University</i></u> <i>The National Action Plan report:</i> <u><i>National Action Plan for the Health and Wellbeing of LGBTIQ+ People 2025–2035 Australian Government Department of Health, Disability and Ageing</i></u> Invitation to attend an LGBTIQ+ Advisory Committee meeting sent to Julian Hill MP. <i>Completed - Agenda Item 1 on 11 November meeting.</i> Rainbow Local Government presentation <i>Rescheduled to February 2026 meeting.</i> Pride Messaging – Media and Communications Officer to be invited to next meeting. <i>Completed - Agenda Item 4 on 11 November meeting.</i> Pride Action Plan - Working Group to proceed with the three actions and develop deliverables for each within the draft Action Plan. <i>Completed - Actions and deliverables sent to Committee Members with Agenda.</i> Gender-neutral toilets - Invite responsible officer to present at next meeting. <i>This area spans multiple departments and advice received that Council will complete a toilet audit in 2026. Advisory Committee members will provide recommendations regarding gender neutral toilets as part of the Action Plan development.</i> <i>Council will update the signage for the Unisex Ambulant toilet at Civic Centre to include the recommended all gender signage. This will occur in the next couple of months.</i> Rainbow stickers installation <i>PRIDE 12.5cm x 8.0cm Progress Stickers have been utilised noting that they do not display the 'Intersex' symbol (the circle) – as these are currently not available. The PRIDE Progress stickers have been applied to the Civic</i>		
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	<i>Centre building, and the remaining sites will have the stickers displayed by Friday, 14 November.</i>		
7.	Greater Dandenong LGBTIQ+ Action Plan – Working Group Update to Committee - Priorities and Actions 1. Intersectional Disadvantage - Strong emphasis on challenges faced by LGBTIQ+ individuals from multicultural and refugee backgrounds. - Need for visibility and inclusion in both queer spaces and multicultural spaces. - Suggestion to make this a priority area in the Action Plan, not just an implied consideration. 2. Access to Services - Lack of culturally safe and queer-affirming services in Greater Dandenong. - Example: Residents traveling to inner-city services due to feeling unsafe locally. - Recommendation: Ensure mainstream services funded by Council are inclusive and have clear policies for LGBTIQ+ clients. 3. Safe Spaces and Events - Desire for local queer-friendly spaces and events in the southeast, reducing reliance on inner-city venues. - Safety concerns when promoting events publicly (risk of trolling and harassment). - Suggestion: Develop a communications strategy balancing visibility with safety. 4. Collaboration and Partnerships - Opportunities to partner with Casey Council and other local organisations for joint events and resource sharing. - Mention of upcoming joint festival and summit with Casey. 5. Communications and Visibility - Council website and social media presence for LGBTIQ+ content is outdated and hard to find. - Suggestions: - Create a dedicated webpage for LGBTIQ+ resources and events. - Use Council magazine and public screens for awareness campaigns. - Explore a community-run social media page for events and resources. 6. Infrastructure and Signage - Update gender-neutral toilet signage to “All Gender” as committed. - Roll out Progress Pride stickers across Council facilities (noting intersex symbol missing — plan for future updates). 7. Action Plan Development - Current draft lacks explicit mention of multicultural and intersectional priorities.	Noted by members – further development to occur in planned Working Group meetings.	



	○ Committee agreed to add a new priority area addressing intersectional disadvantage (LGBTIQ+ + multicultural + disability). ○ Deliverables should be realistic given limited budget—focus on partnerships, advocacy, and visibility. ○ Kye and Vibol agreed to prepare a draft of the actions and deliverables, share them with the committee, and attend the working group meeting in December to facilitate further development. Expanded recommendations for the Action Plan priority areas ○ Intersectional inclusion: Explicitly address needs of LGBTIQ+ people from multicultural, refugee, and disability backgrounds. ○ Safe and accessible services: Require funded services to adopt inclusive policies and provide staff training. ○ Visibility and education: Normalise LGBTIQ+ presence through Council communications, events, and campaigns. ○ Community safety: Develop guidelines for promoting events while mitigating risks of harassment. ○ Infrastructure and facilities: Ensure gender-neutral signage and visible inclusion markers in all Council spaces. Deliverables (Short-Term) ○ Launch updated Council LGBTIQ+ webpage with resources and event listings. ○ Install Progress Pride stickers and update toilet signage. ○ Develop a communications calendar for key dates (e.g., Trans Day of Visibility, IDAHOBIT). ○ Host at least one joint event with Casey Council in 2026. ○ Create a grant support guide for LGBTIQ+ community groups. Medium-Term Goals ○ Advocate for inclusive funding criteria for community organisations. ○ Establish safe queer spaces in Greater Dandenong (could be pop-up or shared spaces). ○ Build partnerships with multicultural and refugee organisations for co-designed programs.		
8.	Meeting Dates for 2026 Consensus has been reached on the following meeting dates for 2026: 17 February, 19 May, 18 August, and 24 November.		
9.	Close of Meeting 8.45 p.m.		



4.3.4 Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC) Minutes

Responsible Officer:	Executive Director Strategy & Corporate Services
Attachments:	1. Multicultural and People Seeking Asylum Advisory Committee (MAPSAA C) Minutes 11 November 2025 [4.3.4.1 - 4 pages]

Officer Recommendation

That Council NOTES the Draft Minutes of the meeting(s) for the Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC) as provided in Attachment 1 to this report.

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting held on 11 November 2025 as provided in Attachment 1 to this report be noted by Council.

Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.



Links to Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
8. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.



Multicultural and People Seeking Asylum Advisory Committee Minutes			
Date	Tuesday 11 November 2025		
Time	9.30 – 11.30am		
Venue	Dandenong Civic Centre, Formal Meeting Room, 225 Lonsdale Street, Dandenong		
Chair	Kylie Reid (Chisholm Institute)		
Invited	Dhileepan Amirthalingam (Justice and Freedom for Ceylon Tamils), Lauren Riddle (Life Without Barriers), Ifrin Fitlock (Sisterworks), Chaw Po (Community Member), Farisa Ibrahim (Victorian Afghan Association Network [VAAN]), Abdul Wahid Niazi (Community Member), Adwin Town (Voice of Outer South East), Community Advocacy Business Support Officer (CGD). Guest: Tomasa Ruiz (Good Shepherd), Jennifer Cunningham (Foodbank), Community Advocacy Officer (City of Greater Dandenong [CGD]).		
Apologies	Peter McNamara (South-East Community Links [SECL]), Jacquie McBride (Monash Health), Vinay Lakshman (South-East Monash Legal Service), Mayor, Cr Jim Memeti (CGD), Marziyah Razi (Settlement Service International [SSI]), Abbas Amiry (Refugee Resource Hub - Asylum Seeker Resource Centre [ASRC], Diversity and Literacy Librarian (CGD), Coordinator, Coordinator Community Advocacy (CGD).		
	AGENDA ITEM	ACTIONS	LEAD
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples, and their Elders present here today, in acknowledging their journey.</i>		
2.	Guest Presenter – Good Shepherd (No Interest Loan Scheme) Tomasa Ruiz, Place Based Manager Key points presented to the Committee are: - Overview of No Interest Loan Scheme (NILS): - Essentials Loan: Up to \$2,000 for essential goods/services (e.g., appliances, education, dental, pet care). - Vehicle Loan: Up to \$5,000 for cars; repayment over 4 years. - Eligibility: - Low-income individuals (including working families). - Visa holders eligible if visa duration covers loan term. - Conditions:		



	○ No fees, no interest, repayments tailored to affordability. ○ Payments made directly to suppliers. • Partnerships: ○ NAB provides funds; Good Shepherd manages loans. ○ Collaborations with retailers (Good Guys, JB Hi-Fi, MyCar). • Additional notes: ○ Cannot be used for rent or debt repayment. ○ Flexibility for top-ups after 3 months (within limits). ○ Support for back-to-school costs and mobile phones (capped at \$1,000). • Future plans: ○ Transition to integrated community hubs. ○ Recruitment of volunteers to assist clients with banking setup. • Questions addressed: ○ Use for micro-business tools (currently not supported). ○ Other financial coaching initiatives mentioned.		
3.	Guest Presenter – Foodbank Jennifer Cunningham Community Relationships Coordinator - Metro Key points presented to the Committee are: • Foodbank Victoria supports 500 charities across Victoria running community pantries, soup vans, emergency food hampers and more. • School Breakfast Clubs Program is a Victoria State Government commitment delivered in partnership with Foodbank Victoria and is open to all Government Schools. CGD Pilot Market Project: • Through conversations in CGD, highlighted the diverse cultural and religious specific food requirements. • Held series of x3 markets across CGD hosted by Council and Anti-Poverty Consortium members. • Able to source culturally appropriate foods and reach communities not accessing food relief from Foodbank. • Distributed equivalent of 19,186 meals with 538 people attending across the three markets. • Great impact on the community and opening them up to other services on offer in CGD. • Established regular markets at Springvale Community Hub and North Dandenong Neighbourhood House. Foodbank Resources: • Foodbank Victoria website Foodbank Victoria • Find Food Directory Find Food • School Breakfast Clubs Program - Schools Map:		



	Volunteering in the program Foodbank School Breakfast Clubs Program – Eat. Learn. Succeed.		
4.	Guest Presenter – Diversity, Access and Equity Policy review Community Advocacy Officer The Officer explained the review process and the opportunity for committee members to contribute to the update of the Diversity, Access and Equity Policy. Recommendations raised by the Committee for the consultation are: - Council should engage with leaders of community groups, who are trusted and respected by community members. - Council should maintain a sound list of community organisations that it can communicate with leaders, enabling direct communication with their leaders, who can then share information with their members. - TAFE teachers have access to classes and can spread information to their students.	Points noted	Community Advocacy Officer
5.	Remembrance Day Reflection Remembrance Day is observed annually on 11 November, marking the anniversary of the 1918 Armistice that concluded hostilities in World War I. The Committee temporarily paused the meeting to reflect and participate in a moment of silence.		
6.	Develop themes for Committee meetings In alignment with the Thematic Plan's six pillars (developed previously by the Committee) the ideas raised for upcoming meetings are: Education - Digital literacy for elderly and vulnerable communities. - Potential collaboration with libraries and Deakin University (pilot program with IBM). Employment - Migrant workers' rights and workplace exploitation. - AI impacts on employment and language accessibility. Health - Mental health service capacity and referral pathways. Material Aid - Not Discussed. Legal - Advocacy for asylum seekers and people on bridging visas. - Discussion on community sponsorship and immigration pathways. - Agreement to seek clarity from Refugee Legal before formal recommendations. Housing - Not discussed.		



	Agreed action: Invite Refugee Legal and immigration representatives to 10 February 2026 meeting.		Advocacy Business Support Officer
7.	Future Meeting Dates for 2026 - Meetings will continue quarterly on the second Tuesday of each relevant month i.e. 10 February, 12 May, 11 August, and 10 November. - Scheduled for the second Tuesday morning of each quarter, from 9:30 AM to 11:30 AM. - Meetings will remain in-person, alternating between Springvale and Dandenong locations.		
8.	Information Sharing - Suggestion to use WhatsApp group for ongoing communication and resource sharing. - Verify that all members are included in the group and add any members who are missing.	Create dedicated WhatsApp Group	Advocacy Business Support Officer
9.	Other Business N/A		
10.	Close of Meeting 11.40am Next Meeting Tuesday 10 February 2026.		



4.3.5 Draft Minutes of Advisory Committee Meetings

Responsible Officer:	Executive Director Community Strengthening
Attachments:	1. Draft Minutes of Arts Advisory Board Meeting - 20 November 2025 [4.3.5.1 - 3 pages] 2. Draft Minutes of Positive Ageing Advisory Committee Meeting - 11 December 2025 [4.3.5.2 - 3 pages] 3. Draft Minutes of Disability Advisory Committee Meeting - 15 December 2025 [4.3.5.3 - 3 pages]

Officer Recommendation

That Council NOTES:

1. **Draft Minutes of the meeting for the Arts Advisory Board held on 20 November 2025 (per Attachment 1);**
2. **Draft Minutes of the meeting for the Positive Ageing Advisory Committee Meeting held on 11 December 2025 (per Attachment 2); and**
3. **Draft Minutes of the meeting for the Disability Advisory Committee Meeting held on 15 December 2025 (per Attachment 3).**

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the following Advisory Committee meetings be noted by Council:
 - a. Draft Minutes of the meeting for the Arts Advisory Board held on 20 November 2025 (per Attachment 1);
 - b. Draft Minutes of the meeting for the Positive Ageing Advisory Committee Meeting held on 11 December 2025 (per Attachment 2); and
 - c. Draft Minutes of the meeting for the Disability Advisory Committee Meeting held on 15 December 2025 (per Attachment 3).

Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.



4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as attachments to this report.
6. There are no financial implications associated with the development and submission of this report.

Links to Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
 - Art and culture.
8. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and places.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - The *Gender Equality Act 2020*.
 - Related Council Policies, Strategies or Frameworks.



Arts Advisory Board Meeting Minutes			
Date	Thursday 20 November 2025		
Time	6pm-8pm		
Venue	Walker Street Gallery and Arts Centre		
Chair	Leng Te		
Attendees	Leng Te (LT), Mish Eisen (ME), Emily Siddons (ES), Sam Kariotis (SK), Councillor Isabella Do (ID) City of Greater Dandenong (CGD), Manager Creative and Engaged City (CGD), Coordinator Experiences and Partnerships (CGD), Arts Curator (CGD)		
Apologies	Rohan Singh (RS)		
Minutes	Arts Curator (CGD)		
	ITEM	ACTION	ACTION BY
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i>		
2.	Exhibition Tour at Walker Street Gallery and Arts Centre A guided tour for the 'Amidst the Absence, A Present is Felt' exhibition, and it was enjoyed by the group.		
3.	Conflicts of Interest The Committee declared no conflicts of interest.		
4.	Apologies Rohan Singh (RS) is an apology.		
5.	Previous Meeting Minutes Invitation to attend Volunteer Celebration 2025 noted. 21 August Meeting Minutes were accepted – Moved LT and seconded ES		
6.	Survey and feedback collection Current Issues - Cultural Count is widely used and popular across the sector. - Offering surveys during events is sometimes disruptive for attendees. - A single standard survey does not suit diverse event types. - Need guidance on alternative tools, formats, and methods to measure impact beyond numeric data. Suggestions & Discussion - Explore visitor journey mapping (example: ACMI partnership commissioned by Melt) using front-face and back-face observers. - Use Creative Victoria templates; note that market research remains costly.		



	• Prioritize digital analytics and campaign monitoring. • Consider feedback cards with a maximum of three questions. • Incorporate interpretive panels for public art, interactive questions, QR codes, and accessible labels. • Position staff near artworks to observe, record, and report insights. • Address challenge that the public may not perceive all works or activities as “art,” complicating measurement. • Present data to councillors focusing on ROI — financial and social outcomes. • Combine qualitative and quantitative data, including financial impact and mental-health wellbeing. • Encourage councillor attendance at events; acknowledge geographic barriers. • Use clear, relevant language and reference strong international examples. • Provide space for professional growth for curators. • Highlight the role of the creative economy in impact discussions.		
7.	Arts and Cultural Strategy Lessons learned/suggestions • Consultants supported brand strategy for the National Communication Museum (NCM) project. • Avoid relying solely on marketing agencies; balance with authentic engagement. • Conducted mapping exercises to position the organisation within the broader cultural landscape. • Emphasised a digital-first identity and strong digital design. • Highlighted the value of think tanks. • Recommended co-design methods for inclusive planning. • Praised Arts Access for effective built-experience consultation. • Noted that small organisations often work project-by-project, requiring flexible strategies. • Strategic shift examples: focus on community involvement, understanding community needs, attracting new volunteers, and knowing both peers and audiences.		
8.	Service Updates and Discussion Current Activities • GIS team working towards digitising exhibitions. • Public Art Workshops are underway. • <i>The Place To Be</i> exhibition continues. • Public programs for Ibrahim Ahmed's exhibition. • Shared 2026 exhibition dates. • Digital public art is ongoing, and the next edition in December will activate a local empty shop. • <i>Encore</i> 2026 season 1 launched today.		
9.	Working Group Updates • Public Art Working Group: Recruiting additional members, with outreach to local and First Nations communities. • Community Connection Working Group: Expanding membership. • Creative Infrastructure Working Group: Initial ideas developed		



	for the Drum façade.		
10.	Sector Updates Increase queer art representation within public art programming year-round suggested		
11.	Next Meeting Date: Thursday 19 February Time: 6pm-8pm Venue: KCH		Committee Members
Meeting closed at 8.05pm			



Positive Ageing Advisory Committee Minutes			
Date	Thursday 11 December 2025		
Time	1.30pm–3pm		
Venue	Springvale Community Hub – Community Room 1 and Microsoft Teams		
Chair	Jeanette Keane		
Attendees	Lauris Attard, Christine Green, Julie Klok, Erica Moulang, Mark Osborne, Carol Drummond, Coordinator Community Access (City of Greater Dandenong [CGD]), Positive Ageing Team Leader (CGD)		
Apologies	Vinh-Quang Luong, Maria Erdeg, Cr Loi Truong (City of Greater Dandenong [CGD]), Cr Melinda Yim (CGD), Acting Manager Community Care (CGD)		
Minutes	Positive Ageing Engagement Officer (CGD)		
	AGENDA ITEM	ACTION	ACTION BY
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i>		
2.	Business arising from previous minutes The committee enquired about support that the City of Greater Dandenong currently provides to volunteer centres. Further detail will be sought and presented at the next meeting. October 2025 minutes were accepted – moved Julie Klok and seconded Erica Moulang.	Follow up with Community Grants.	Coordinator Community Access
3.	Draft Terms of Reference The Coordinator Community Access reported that feedback from the previous meeting has been reviewed. A draft report will be presented to Council mid-year to coincide with the end of most members' current term in August 2026. The report will seek Council endorsement of the Terms of Reference and the Expression of Interest (EOI) process. Once the EOI is published on Council's website, Committee members will be notified and encouraged to apply. Members will also be encouraged to share the EOI within their networks to ensure a broad community representation and diverse experiences.	Update Committee when the Terms of Reference are endorsed.	Coordinator Community Access
4.	Community Care Update The Coordinator Community Access advised the Committee of the appointment of Tina Bourekas as the new Manager of Community Care, commencing 2 February 2026. Tina joins Council from the City of Boroondara and brings extensive experience in Aged and Community Services, including leadership roles across the Commonwealth Home Support Program (CHSP),		



	Home and Community Care Program for Younger People (HACC-PYP) and the Regional Assessment Service (RAS) program.		
5.	Implementation of Aged Care Act The committee discussed the impacts of the Aged Care Act's implementation to date, incorporating industry feedback and personal experiences regarding documentation and costs. Members shared various strategies, including the involvement of advocacy and support agencies. A key concern identified was ensuring our diverse community understands the Act's implications and knows how to access support. The committee agreed to explore effective communication methods to address this.		
6.	Seniors Festival 2025 The Positive Ageing Team Leader provided an update on the Senior Festival events held since October meeting including: • Centenarian Celebration – Tuesday 21 October Seven Centenarians and their families joined the Deputy Mayor for morning tea with an additional three receiving home visits. One centenarian visited is 112 years old and the oldest person in our municipality. Her granddaughter is making enquiries regarding her being the oldest person in Victoria. • Seniors Afternoon Dance – Thursday 30 October The event was a great success, with 280 attendees enjoying the afternoon and providing positive feedback about the experience. • 300th Day Trip – Tuesday 18 November Day trips started with just 2 people on the first trip, and now we have transported over 4000 people. Overall, Positive Ageing Team held 35 events over the month and there were 900 attendees at these events. For first time one booklet was created in collaboration with the library.		
7.	Update on Activities 2026 • The Biscuit Tin Project The Positive Ageing Team Leader described the Biscuit Tin Project, its objectives and the plan for the project in the new year. Discussion was held about the opportunity to represent our diverse community in this project and the risks of stereotyping.		
8.	Positive Ageing Strategy Review and Development The Coordinator Community Access outlined of Positive Ageing Strategy consultation plan. It was agreed that the next meeting will be dedicated to reviewing the current strategy and considering: • what to keep • what to change • how to get community input. A discussion about the reporting structure of the Positive Ageing Strategy was held with the Committee suggesting a greater promotion of Strategy progress (currently through standard quarterly reporting) to be included in the next strategy.	Read current Positive Ageing Strategy before next meeting. Provide information on reported achievements.	All PAAC members Coordinator Community Access



9.	PAAC Agenda Items 2026 Ideas for topics and guest speaker were discussed, including: • Carers – exploring support and resources for carers in the community • Council Community Engagement – community consultation process and considerations • Aged Care reforms – confirmed as a standing agenda item for 2026 to ensure ongoing updates and discussion		
10.	Other Business Not discussed.		
11.	2026 Meeting Dates: • Thursday 12 February • Thursday 9 April • Thursday 11 June • Thursday 13 August • Thursday 8 October • Thursday 10 December Next meeting will be held on Thursday 12 February.		
Meeting Closed at 3.05pm			



Disability Advisory Committee Meeting Minutes			
Date	Monday 15 December 2025		
Time	4pm–5.30pm		
Venue	Dandenong Civic Centre - 225 Lonsdale St, Dandenong Meeting Room 2NE/NW and Microsoft Teams		
Chair	Catherine Rampant		
Attendees	Sharon Harris, Pradeep Hewavitharana, Norma Seip, Lisa Ashton, Coordinator Community Access (City of Greater Dandenong [CGD]), Disability Planning Officer (CGD)		
Apologies	Frank Cutuli, Deborah Lee, Imran Maniar, Cr Melinda Yim (CGD), Acting Manager Community Care (CGD)		
Minutes	Business Support Officer (CGD)		
	ITEM	ACTION	ACTION BY
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i> Due to the absence of the Chair, Catherine agreed to Chair this meeting.		
2.	Business arising from previous minutes No further action – items for discussion are included on the current agenda.		
3.	Palm Plaza Accessibility Hazards The Disability Planning Officer advised that an internal project team has been established to develop design improvements for the area. The uneven paved surfaces at Palm Plaza are primarily due to root damage, creating potential safety risks for pedestrians. The Committee noted these concerns have been raised by community members over many years. Suggestions included increasing signage and creating smooth paths with colour contrast for better visibility, particularly in wet conditions, to improve accessibility between Dandenong Plaza, Dandenong Market, and surrounding areas. Once draft designs are available, consultation with the DAC will be arranged to ensure community input is considered.	Provide feedback to the internal project team.	Disability Planning Officer
4.	Terms of Reference (TOR) Update The Coordinator Community Access advised that the DAC Terms of Reference and the undertaking of an Expression of Interest (EOI) process to appoint new Committee members were endorsed by Council on 8 December. DAC membership eligibility requirements were confirmed with the current members. Once the EOI is published on Council's website, Committee members will	Inform the Committee when EOI is open.	Coordinator Community Access



	be notified and encouraged to apply. Members are encouraged to share the EOI within their networks to ensure a broad community representation and diverse experiences.		
5.	Update on Disability Action Plan (DAP) The Coordinator Community Access provided an update on the DAP: - Community engagement is planned for early next year with the draft plan shared for community feedback – what Council does well, what should be included and how the new plan can better meet the needs of people with disability. - Feedback will be sought through Council's 'Have Your Say' platform and broader engagement and communication strategies. The Committee recommended: - Exploring how AI can be used to help improve access to information. - Connect with individuals and groups that have not been previously consulted to effectively reach underrepresented groups in the community. - Highlight youth disability initiatives such as work experience opportunities and collaboration with schools and youth services to support young people with disabilities. - Link to housing and disability considerations with an emphasis on climate change and suitability. - Engage with the Emergency Management Team in programs that support people with disabilities, focusing on self-reliance and strategies for high-risk cohorts.	Provide further updates on the DAP.	Coordinator Community Access
6.	International Day of People with Disability Events The Committee provided feedback on the two community events: - Both events were well attended, with approximately 1,000 participants at the first Disability at Dusk event at Myuna Farm. - The sensory room and face painting received positive feedback and were highlighted as standout features. - Concerns were raised regarding the height of the food truck, which impacted accessibility. - Timing during mealtime was noted as not ideal by some attendees. - The Committee discussed advertising strategies. While broader promotion was suggested, it was noted that the event is a special occasion dedicated to celebrating people with disability, their families, carers, and supporters, and therefore a targeted approach to promotion was used.		
7.	Community Care Update The Coordinator Community Access advised the Committee of the appointment of Tina Bourekas as the new Manager of Community Care, commencing 2 February 2026. Tina joins Council from the City of Boroondara and brings extensive experience in Aged and Community Services, including leadership roles across the Commonwealth Home Support Program (CHSP), Home and Community Care Program for Younger People (HACC-PYP) and the Regional Assessment Service (RAS) program.		

Meeting Closed at 5.10pm



4.3.6 Leave of Absence - Cr Alice Phuong Le

Responsible Officer: Manager Governance, Integrity, Legal & Risk
Attachments: Nil

Officer Recommendation

That Council GRANTS a leave of absence to Cr Alice Phuong Le for the period 6 February 2026 to 6 March 2026 (inclusive) which includes the Council Meeting of 16 February 2026 and NOTES Cr Le's apology for this meeting.

Executive Summary

1. Councillor (Cr) Alice Phuong Le requests a leave of absence from 6 February 2026 to 6 March 2026. This leave of absence is inclusive of the scheduled Council Meeting of 16 February 2026.

Background

2. This report is submitted in accordance with Clause 4.5.2 of the Council's Governance Rules, which state that any Councillor may request a leave of absence in writing submitted to the Chief Executive Officer or Mayor and state the dates they require the leave and the reason for which it is sought.
3. Further, under section 35(4) of the *Local Government Act 2020*, Council must grant any reasonable request for leave.
4. The leave of absence will include:
 - the scheduled Council Meeting of 16 February 2026 and the Pre-Council Meeting before this meeting;
 - the scheduled Councillor Briefing Sessions of 9 February, 23 February and 2 March 2026; and
 - any further Councillor Briefing Sessions or meetings organised during the requested period of absence.
5. This leave of absence is requested for personal reasons.



4.3.7 Leave of Absence - Cr Isabella Do

Responsible Officer: Manager Governance, Integrity, Legal & Risk
Attachments: Nil

Officer Recommendation

That Council GRANTS a leave of absence to Cr Isabella Do for the period 27 January 2026 to 16 March 2026 (inclusive) which includes the Council Meetings of 27 January, 16 February and 16 March 2026.

Executive Summary

1. Councillor (Cr) Isabella Do requests a leave of absence from 27 January 2026 to 16 March 2026. This leave of absence is inclusive of the scheduled Council Meeting of 27 January, 16 February and 16 March 2026.

Background

2. This report is submitted in accordance with Clause 4.5.2 of the Council's Governance Rules, which state that any Councillor may request a leave of absence in writing submitted to the Chief Executive Officer or Mayor and state the dates they require the leave and the reason for which it is sought.
3. Further, under section 35(4) of the *Local Government Act 2020*, Council must grant any reasonable request for leave.
4. The leave of absence will include:
 - the scheduled Council Meeting of 27 January, 16 February and 16 March 2026 and the Pre-Council Meeting before these meetings;
 - the scheduled Councillor Briefing Sessions of 9 February, 23 February and 2 March and 9 March 2026; and
 - any further Councillor Briefing Sessions or meetings organised during the requested period of absence.
5. This leave of absence is requested for personal reasons.



4.3.8 List of Registered Correspondence to Mayor and Councillors

Responsible Officer: Manager Governance, Integrity, Legal & Risk
Attachments: 1. List of Registered Correspondence to Mayor and Councillors [4.3.8.1 - 2 pages]

Officer Recommendation

That the listed items for the period 1 December 2025 to 9 January 2026 provided in Attachment 1 to this report be received and noted.

Executive Summary

1. Consistent with Council resolutions regarding registered incoming correspondence addressed to the Mayor and Councillors, Attachment 1 to this report provides a list of this correspondence for the period 1 December 2025 to 9 January 2026.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 1/12/25 & 09/01/26 - for officer action - total = 2

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
An email from a resident requesting Council to take action on community safety and cultural integration.	15-Dec-25	16-Dec-25	fA371745	Mayor & Councillors Office
An email from Lifeview enquiring about the increased hire fees for Springvale City Hall.	8-Jan-26	8-Jan-26	fA374565	Mayor & Councillors Office

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 1/12/25 & 09/01/26 - for information only - total = 9

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
An email from Cardinia Shire Council notifying the election result for the Mayor and Deputy Mayor.	2-Dec-25	3-Dec-25	A12647330	Mayor & Councillors Office
A letter from the Australian Afghan Hassanian Youth Association (AAHYA) providing AAHYA's 2025 Annual Report and International Aid Report.	11-Dec-25	11-Dec-25	A12920922	Mayor & Councillors Office
An email from Frankston City Council notifying the election result for the Mayor and Deputy Mayor.	11-Dec-25	11-Dec-25	A12923786	Mayor & Councillors Office
An invitation from the Dandenong VIEW Club for the Mayor to attend the club's March 2026 meeting.	13-Dec-25	15-Dec-25	A12930719	Mayor & Councillors Office
An email from the Hazara Archives advocating official recognition of Hazara community's centenary contributions to Australian sport and culture.	14-Dec-25	15-Dec-25	A12930921	Mayor & Councillors Office
An email from Combat Antisemitism Movement Australia seeking Council's solidarity and co-signature following Bondi Beach antisemitic attack.	15-Dec-25	15-Dec-25	A12931403	Mayor & Councillors Office
A letter from the Hon Claire O'Neil MP congratulating Cr Sophie Tan being elected Mayor.	18-Dec-25	22-Dec-25	A13283819	Mayor & Councillors Office
An invitation from the Forum on Australia's Islamic Relations (FAIR) for councillors to attend the Australia Day Afghan Cameleers celebration.	30-Dec-25	30-Dec-25	A13349127	Mayor & Councillors Office
An invitation from the Ahmadiyya Muslim Association for Cr Isabella Do to attend the Australia Day BBQ and Dinner.	7-Jan-26	7-Jan-26	A13375238	Mayor & Councillors Office

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.



5 NOTICES OF MOTION

5.1 NOTICE OF MOTION NO. 16 - CHANGE COUNCIL MEETING DAYS

Responsible Officer: Manager Governance, Integrity, Legal & Risk

Author: Cr Alice Phuong Le

Preamble

This proposal is made in the interests of good governance, procedural fairness, transparency, and improved decision-making quality.

Currently, the Monday meeting schedule places Councillors at a structural disadvantage due to the following compelling reasons:

1. **Excessive Weekend Workload:**
Councillors are required to attend a high volume of community events, emergency responses, stakeholder meetings, resident engagements and ceremonial duties over weekends. These are not optional duties, but core responsibilities of the role;
2. **Operational and Administrative Impracticality**
Council agendas and supporting reports are often complex, highly technical, and lengthy. The limited time between the release of agenda papers and the Monday meeting is insufficient for proper analysis, consultation and due diligence;
3. **Risk to Governance Standards**
Insufficient preparation time increases the risk of:
 - Reduced scrutiny of officer reports
 - Lower quality of debate
 - Potential governance errors
 - Perceived lack of transparency or accountability;
4. **Impacts on Decision Quality**
Major planning, financial, infrastructure and community welfare decisions require focused time for research, reflection and cross-checking — which is realistically not achievable on an already overloaded Monday;
5. **Work-Life Sustainability and Performance**
The current timetable contributes to unsustainable workloads, fatigue and reduced performance capacity. Effective governance requires Councillors to be well-rested, focused and fully prepared;



6. Alignment with Professional Governance Best Practice

Many Victorian councils schedule meetings mid-week to allow for:

- Proper review of documents;
- Stakeholder consultation;
- More measured and informed decision-making; and

7. Improved Community Outcomes

Moving the meeting to Tuesday will improve the quality of outcomes for residents by ensuring decisions are based on thorough review, stronger debate, and higher levels of preparedness.

Motion

That Council RESOLVES to amend the Council meeting schedule by changing the regular weekly Council meeting day from Monday to Tuesday, effective as soon as practicable.



5.2 NOTICE OF MOTION NO. 17 - RESCISSION MOTION IN RELATION TO DANDENONG COMMUNITY HUB

Responsible Officer: Executive Director City Futures
Author: Cr Rhonda Garad

Rescission Motion

That Council rescinds its decision carried at the Council Meeting of 8 December 2025 in relation to Dandenong Community Hub – Concept Design (Minute No. 275):

“That Council:

1. **APPROVES** the Dandenong Community Hub concept be redesigned to be comparable in size and budget to the Keysborough Hub, while maintaining all the core requirements set out in the 2021 Council resolution;
2. **APPROVES** the completion of the co-design process, acknowledges the valuable contribution of the co-design participants and support the plan to use these insights as key inputs into the ongoing architect’s work;
3. **APPROVES** to implement an accelerated program to better position the project for attracting the necessary state /federal government funding advocacy; and
4. **DIRECTS** the officers to explore options for public private partnership opportunities including air rights above this project area.”

Pursuant to clause 4.8.20 of the Governance Rules, the alternate motion detailed below will be considered by Council only if the rescission motion is carried.

Alternate Motion

That Council:

1. Does not proceed with adoption or rejection of the current Concept Design at this time; and instead
2. **REQUESTS** officers to prepare a brief, evidence-based report (cost below \$5,000, using existing internal resources where practicable) prior to any further Council decision, addressing the following matters:

(a) Updated Children’s Services Needs Analysis – Central Dandenong

That the report includes:



- **current and projected demand for early years and children's services in Central Dandenong, taking into account:**
 - **recent State Government service changes, including funded three-year-old kindergarten rollout and changes in utilisation of long day care versus integrated services;**
 - **demographic projections arising from major residential developments currently approved or under construction, including:**
 - **Capital Alliance housing developments (600+ dwellings);**
 - **the Dandenong Market precinct redevelopment and associated residential uplift;**
 - **the ongoing replacement of mid-century single dwellings with multi-unit developments;**
- **an assessment of service gaps, waitlists, and future timing of need (short, medium and long term); and**
- **confirmation that the existing Council building housing children's services has reached end-of-life, including risks associated with deferral.**

(b) Funding Pathways for the Children's Services Component

That the report identifies realistic external funding opportunities, including but not limited to:

- **Victorian Government early years infrastructure funding streams;**
- **timing alignment between staged delivery and funding rounds; and**
- **any requirements that would influence design, staging, or co-location.**

(c) Refined Costing of the Current Concept Design

That Council be provided with more detailed cost estimates, including:

- **separation of costs by major components (community hub, children's services, and open space/playground);**
- **identification of assumptions underlying previous ballpark figures; and**
- **a clear explanation of key cost drivers and sensitivities.**

(d) Staging Options

That officers provide at least three viable staging options, including:

- **Stage 1 – Community Hub core facilities;**
- **Stage 2 – Children's Services component (subject to demand confirmation and funding);**
- **Stage 3 – Playground and associated public realm works; and**

Outline for each option indicative cost ranges, operational implications, and flexibility to respond to changing demand over time.

- 3. NOTES that this information is required to ensure compliance with sections 9(2)(b), (d), (f), (g), (h) and (i) of the *Local Government Act 2020*, and Council's obligations in relation to financial management, community engagement, and responsible asset planning.**



6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principal purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.



7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a) relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b) cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.



8 CONFIDENTIAL ITEM

8.1 CONFIDENTIAL ITEM - PERSONNEL MATTER

Responsible Officer: Chief Executive Officer

Attachments: **ATTACHMENTS 1 & 2 CONFIDENTIAL**
ATTACHMENT 3 CONFIDENTIAL AND PRIVILEGED
These attachments are deemed confidential under s 3(1)(f) of the *Local Government Act 2020*. It contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Officer Recommendation

That, under section 66(2) of the *Local Government Act 2020* (the Act) Council:

1. **RESOLVES** to hear this item in camera on the grounds that the information contained within the report is deemed confidential under section 3(1)(f) of the Act; and
2. **NOTES** that the information is deemed confidential because it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Executive Summary

1. Under section 66 of the *Local Government Act 2020* (the Act), a Council Meeting must remain open to the public unless Council considers it necessary to close the meeting because a circumstance specified in section 66(2) applies.
2. If a Council determines that a meeting is to be closed to the public to consider confidential information, Council must record in the Minutes of the meeting the grounds for determining to close the meeting to the public by reference to grounds specified in the definition of confidential information in section 3(1) of the Act and an explanation of why the specified grounds apply.
3. The contents of this report are considered confidential on the grounds that it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.



9 CLOSE OF BUSINESS