GREATER DANDENONG
City of Opportunity

MINUTES

ORDINARY COUNCIL MEETING

MONDAY, 22 JUNE 2020
Commencing at 7:00 PM

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

Cr Sophie Tan.

Councillors Present

Cr Jim Memeti (Chairperson)
Cr Peter Brown, Cr Youhorn Chea, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Zaynoun Melhem, Cr Sean O'Reilly, Cr Maria Sampey, Cr Loi Truong.

Officers Present

John Bennie PSM, Chief Executive Officer, Mick Jaensch, Director Corporate Services, Martin Fidler, Director Community Services, Jody Bosman, Director City Planning, Design and Amenity, Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects.

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

1.3 OFFERING OF PRAYER

All present remained standing as Cr Zaynoun Melhem read the opening prayer provided prior to the meeting by Mrs Agnes Kean from the Spiritual Assembly of the Baha'is, a member of the Greater Dandenong Interfaith Network.

> " The Baha'i Community extends to everyone, loving thoughts and prayers at this challenging time. I would like to offer this short Reflection on Harmony in Diversity from the Baha'i Writings: Humanity is made up of many races and its peoples are of different colours: white, black, yellow, brown and red, but they all come from the same God and all are servants to Him. The diversity in the human family should be the cause of love and harmony, as it is in music where many different notes blend together in the making of a perfect chord. When you meet those whose opinions differ from your own, do not turn away your face from them. All are seeking truth and there are many roads leading thereto. Truth has many aspects, but it remains always and forever one."

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 9 June 2020.

Recommendation

That the minutes of the Ordinary Meeting of Council held 9 June 2020 be confirmed.

MINUTE 1466

Moved by: Cr Youhorn Chea
Seconded by: Cr Tim Dark

That the minutes of the Ordinary Meeting of Council held 9 June 2020 be confirmed.

CARRIED

1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 1 June to 15 June 2020:

Date	Meeting Type	Councillors Attending	Apologies Received	Topics Discussed & Disclosures of Conflict of Interest
01/06/20	Disability Advisory Committee	Angela Long		- Disability Advisory Committee Meeting.
04/06/20	Budget Briefing Session – Public Submissions Hearing	Peter Brown, Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean o'Reilly, Maria Sampey, Sophie Tan		- Budget Briefing Session – Public Submissions Hearing.

1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Apologies Received	Topics Discussed & Disclosures of Conflict of Interest
04/06/20	Post Budget Submissions Hearing Session on Dandenong Market Pty Ltd Governance Matter for CEO/Crs only	Peter Brown, Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem, Sean O'Reilly, Maria Sampey, Sophie Tan		- Post Budget Submissions Hearing Session on Dandenong Market Pty Ltd Governance Matter for CEO/Crs only. (CONFIDENTIAL - Cr Jim Memeti disclosed a conflict of interest in this item and left the room during its discussion.)
09/06/20	Pre-Council Meeting	Peter Brown, Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem (part), Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan, Loi Truong		- Transition to recovery post COVID-19. - Sport and Recreation Victoria community sport infrastructure stimulus funding projects. Agenda items for the Council Meeting of 9 June 2020. CEO/Councillors Only –Dandenong Market Pty Ltd governance matters. (CONFIDENTIAL - Cr Jim Memeti disclosed a conflict of interest in this item and left the room during its discussion.)

1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Apologies Received	Topics Discussed & Disclosures of Conflict of Interest
15/06/20	Councillor Briefing Session	Peter Brown, Youhorn Chea, Tim Dark (part), Matthew Kirwan (part), Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan, Loi Truong		- Urban Forest Strategy. - Dandenong Activity Centre parking update and footpath occupancy. - Public transport advocacy update. - COVID-19 recovery update. - Proposed parliamentary inquiry into matters involving iCook Foods. - Current matters relating to the Minister for Local Government and queries raised by the MAV. - CEO/Councillors Only –Dandenong Market Pty Ltd governance matters. CONFIDENTIAL - Cr Jim Memeti disclosed a conflict of interest in this item and left the room during its discussion.)

Recommendation

That the assemblies of Council listed above be noted.

MINUTE 1467

Moved by: Cr Tim Dark
Seconded by: Cr Youhorn Chea

That the assemblies of Council listed above be noted.

CARRIED

1.6 DISCLOSURES OF INTEREST

Cr Peter Brown left the Chamber at 7.03pm.

Cr Jim Memeti disclosed a Conflict of Interest (Direct interest (s.77B) in Item No. 4.4.4: Appointment of Interim Chair - Dandenong Market Pty Ltd, as he is the Director of a company that has a stall at the Dandenong Market. Cr Jim Memeti left the Chamber prior to discussion and voting on this item.

Cr Jim Memeti disclosed a Conflict of Interest (Direct interest (s.77B) in Item No. 5.2: Notice of Motion No. 83 - Recruitment of Fifth Director of Dandenong Market, as he is the Director of a company that has a stall at the Dandenong Market. Cr Jim Memeti left the Chamber prior to discussion and voting on this item.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

File Id:	A2683601
Responsible Officer:	Director Corporate Services

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There is one [1] item being presented to Council's meeting of 22 June 2020 for signing and sealing as follows:

1. A letter of recognition to Andrew Chisholm, Community Services for 10 years of service to the City of Greater Dandenong.

Recommendation

That the listed documents be signed and sealed.

MINUTE 1468

Moved by: Cr Angela Long
Seconded by: Cr Zaynoun Melhem

That the listed documents be signed and sealed.

CARRIED

2.2 DOCUMENTS FOR TABLING

2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

2.2.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received no new petitions, no joint letters, no submissions and no petition update prior to the Council Meeting of 22 June 2020.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That the report be received and noted.

MINUTE 1469

Moved by: Cr Loi Truong
Seconded by: Cr Zaynoun Melhem

That the report be received and noted.

CARRIED

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	
• Petition Text (Prayer)	
No. of Petitioners	
Status	
Responsible Officer Response	

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	
• Petition Text (Prayer)	
No. of Petitioners	
Status	
Responsible Officer Response	

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2.1 Petitions and Joint Letters (Cont.)

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If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Planning Decisions Issued by Planning Minister's Delegate - May 2020

File Id:	qA280444
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Planning Decisions Issued by Planning Minister's Delegate – May 2020

Report Summary

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in May 2020.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PDA#.01 or similar, are applications making amendments to previously approved planning permits.

Recommendation

That the items be received and noted.

Cr Peter Brown returned to the Chamber at 7.05pm.

MINUTE 1470

Moved by: Cr Angela Long
Seconded by: Cr Peter Brown

That the items be received and noted.

CARRIED

STATUTORY PLANNING APPLICATIONS

PLANNING DECISIONS ISSUED BY PLANNING MINISTER'S DELEGATE – MAY 2020

ATTACHMENT 1

PDA DELEGATED DECISIONS ISSUED MAY 2020

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Planning Decisions Issued by Planning Minister's Delegate - May 2020 (Cont.)

PDA Delegated Decisions Issued 01/05/2020 to 31/05/2020 City of Greater Dandenong

Application ID	Property Address	Applicant	Description	Notes	Authority	Decision	Decision Notified	Ward
PDA12/0007.01	69 McCrae Street DANDENONG VIC 3175	69 McCrae Street Pty Ltd	AMENDMENT TO: Multi Unit Development x 34 (4 storey plus basement) and reduction in car parking requirements	Deletion of Condition 1(i) requiring provision of one disabled car parking space and alterations to the internal layout of the basement level	Delegate	AmendPerm	18/05/2020	RedGum
					Total :	**1**		

EANTOS 1 01/06/2020

2.3.2 Planning Delegated Decisions Issued May 2020

File Id:	qA280
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Planning Delegated Decisions Issued – May 2020

Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in May 2020.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Recommendation

That the items be received and noted.

MINUTE 1471

Moved by: Cr Tim Dark
Seconded by: Cr Zaynoun Melhem

That the items be received and noted.

CARRIED

STATUTORY PLANNING APPLICATIONS

PLANNING DELEGATED DECISIONS ISSUED – MAY 2020

ATTACHMENT 1

PLANNING DELEGATED DECISIONS ISSUED MAY 2020

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Planning Delegated Decisions Issued from 01/05/2020 to 31/05/2020

City of Greater Dandenong

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN04/0540.01	No	34 Red Gum Drive DANDENONG SOUTH VIC 3175	Lakeside Building Consultants Pty Ltd	Amendment to PLN04/0540 issued for: To use and develop this site for an industrial/warehouse building with an associated office facilities, and reduced car parking requirements pursuant to Clause 52.06 of the Greater Dandenong Planning Scheme, all in accordance with the endorsed plans; to allow for the construction of a storage shed and a canopy cover for car spaces at the rear of the site.	Amend endorsed plans for replacement structure at rear boundary	Delegate	AmendPerm	15/05/2020	RedGum
PLN05/0882.02	No	55 Homestead Road BANGHOLME VIC 3175	Innovation One Design Group	AMENDMENT TO: The construction of alterations and additions to the existing dwelling and associated outbuildings on this site, in accordance with the endorsed plans.	Amend permit to allow additions and alterations to existing garage	Delegate	AmendPerm	14/05/2020	RedGum
PLN13/0058.01	No	21-23 Red Gum Drive DANDENONG SOUTH VIC 3175	Melocco Stone Pty Ltd	Amendment to PLN13/0058.01 by way of an amended permit preamble, amended endorsed plans, amended permit conditions a further reduction of car parking	Amend permit preamble to include reduction of car parking and amend Condition 5 to allow goods to be stored outside the main plant on the site	Delegate	AmendPerm	22/05/2020	RedGum
PLN16/0052.02	No	525-531 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	St Thomas Syro Malabar Parish	AMENDMENT TO: Change of Use (Place of Worship)	Amend permit to allow alterations to condition 2 for development contribution plan	Delegate	AmendPerm	25/05/2020	RedGum
PLN17/0016.01	No	19 Wanke Crescent DANDENONG VIC 3175	SJ Design	AMENDMENT TO the development of the land for a second single storey dwelling to the rear of an existing dwelling and alterations and additions to the existing dwelling.	Amend endorsed plans to show relocation of water tank to unit 1, external wall finish to unit 1 changed to render and fencing reduced to 900mm high	Delegate	AmendPerm	18/05/2020	RedGum

EANTOS 1 01/06/2020

2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN17/0102.02	No	1626-1638 Centre Road SPRINGVALE VIC 3171	Springvale Business Park Development Company Pty Ltd	Amendment to Planning Permit PLN17/0102.01 which allows for use of the land for warehousing within thirty (30) metres of a residential zone, building and works in association with warehousing, removal of native vegetation under Clause 52.17, a reduction of car parking and alteration of access to a road in a road zone, Category 1 under Clause 52.29 The amendment seeks to: • Amend the endorsed plans to introduce a second stage of the development with seventeen (17) additional warehouses; • Amend the endorsed plans to remove additional native vegetation; and • Make changes to the conditions of the planning permit.	Delete permit Condition 1.7 relating to trees to be retained, amend Condition 1.9 relating to car parking spaces, amend Condition 54 relating to Melbourne Water and amend endorsed plans	Delegate	AmendPerm	27/05/2020	Lightwood
PLN18/0126	No	145-151 Stud Road DANDENONG VIC 3175	Ikonomidis Reid	The development of the land for seven (7) double storey dwellings and to alter access to a road in a Road Zone Category 1	General Residential 1 Zone, 1548.41sqm	Delegate	PlanPermit	13/05/2020	RedGum

EANTOS 2 01/06/2020

2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0327.01	No	877-879 Princes Highway SPRINGVALE VIC 3171	Urban Edge Consultants Pty Ltd	Amendment to Planning Permit PLN18/0327, which allows for the use and development of the land for a restricted recreation facility, place of assembly and office, alteration of access to a road in a Road Zone Category 1, reduction in bicycle facilities, reduction in car parking requirements and to construct or put up signage. The amendment seeks to: - Amend the permit description to allow the land to be used for Restricted Retail Premises (Monday-Friday 8am-6pm and Saturday-Sunday 10am-6pm); - Amend the permit description to allow the land to be used for an Education Centre (Monday-Friday 9am-6pm); and - Amend the endorsed plans to reflect part of the building being used for Restricted Retail Premises and Education Centre.	Amend permit to allow restricted retail as use	Delegate	AmendPerm	22/05/2020	Lightwood
PLN18/0650.01	No	45 Zenith Road DANDENONG SOUTH VIC 3175	Southern Planning Consultants	AMENDMENT TO: Buildings and Works (Warehouse)	Amend endorsed plans for minor design changes to warehouse	Delegate	AmendPerm	25/05/2020	RedGum
PLN19/0023	No	163-165 Greens Road DANDENONG SOUTH VIC 3175	Sadaqat Auto Parts	Use of the land for an Industry (Materials Recycling), to reduce the car parking requirements and to alter access to a Road Zone Category 1 road	Industrial 1 Zone, Vehicle Salvaging	Delegate	PlanPermit	15/05/2020	RedGum
PLN19/0372	No	14 Whitworth Avenue SPRINGVALE VIC 3171	PBD Group Pty Ltd	The development of the land for six (6) double storey dwellings	The proposal fails to comply with Clause 15 (Built Environment & Heritage), Clause 21.05 (Built Form), Clause 22.09 (Residential Development & Neighbourhood Character), Clause 55 (Objectives & Standards) and Clause 52 (Design Standards)	Delegate	Refusal	28/05/2020	Lightwood

EANTOS 3 01/06/2020

2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN19/0429.01	No	875 Taylors Road DANDENONG SOUTH VIC 3175	Frasers Property Industrial	AMENDMENT RECEIVED SEE CHILD PROCESS PLN19/0429.02: Development of the land for three (3) warehouses and associated buildings and works, reduction to the number of car space required and the display of business identification signs	Delete Condition 1 relating to landscape plan and amend Condition 2 to allow plans to be endorsed prior to approval of landscaping plan	Delegate	AmendPerm	07/05/2020	RedGum
PLN19/0453	No	875 Taylors Road DANDENONG SOUTH VIC 3175	Frasers Property Australia	Staged subdivision of the land	Industrial	Delegate	PlanPermit	15/05/2020	RedGum
PLN19/0526	No	39 Amiel Street SPRINGVALE VIC 3171	KMT Design Pty Ltd	Development of the land for four (4) double storey dwellings	General Residential 1 Zone, 731sqm	Delegate	NOD	18/05/2020	Lightwood
PLN19/0539	No	1 Haresta Avenue DANDENONG VIC 3175	Your Design Group Pty Ltd	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 639sqm	Delegate	PlanPermit	25/05/2020	RedGum
PLN19/0549	No	186 Outlook Drive DANDENONG NORTH VIC 3175	Durable Design Pty Ltd	Development of the land for two (2) double storey dwellings	Neighbourhood Residential 1 Zone, 650sqm	Delegate	PlanPermit	08/05/2020	Silverleaf
PLN19/0591	No	41 MacPherson Street DANDENONG VIC 3175	Victor Abakumoff	Development of the land for three (3) dwellings (two new double storey dwellings to the rear of an existing single storey dwelling) and alterations to the existing dwelling	General Residential 1 Zone, 807sqm	Delegate	PlanPermit	14/05/2020	RedGum
PLN19/0592	No	64 Dunblane Road NOBLE PARK VIC 3174	TPA Designs	Development of the land for two (2) double storey dwellings and construction of a front fence exceeding 1.2 metres in height	General Residential 1 Zone, 674sqm	Delegate	PlanPermit	14/05/2020	Paperbark
PLN19/0601	No	15 Furnew Street SPRINGVALE VIC 3171	Strait-Line Builders & Drafters Pty Ltd	Development of the land for three (3) dwellings (two (2) double storey dwellings to the rear of an existing triple storey dwelling)	The proposal fails to comply with Clause 32.08 (General Residential Zone), Clause 21.05 (Built Form), Clause 22.09-3.1 (General Design Principles)	Delegate	Refusal	20/05/2020	Lightwood

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2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN19/0616	No	9 Titcher Road NOBLE PARK NORTH VIC 3174	Veera Sriamareswaran (Sri) VIC Planning & Design Pty Ltd	Development of the land for one (1) double storey dwelling to the rear of an existing single storey dwelling and alterations and additions to the existing dwelling	The proposal fails to comply with Clause 15 (Built Environment and Heritage), Clause 21.04 (Land Use), Clause 21.05 (Built Form), Clause 32.09 (Neighbourhood Residential Zone), Clause 22. 09-3.1 Design Principles	Delegate	Refusal	19/05/2020	Silverleaf
PLN19/0621	No	1-2/13-35 Rosalie Street SPRINGVALE VIC 3171	Jep Consulting Group Pty Ltd	The use and development of the land for a Warehouse	Industrial 1 Zone, 12412sqm	Delegate	PlanPermit	25/05/2020	Lightwood
PLN19/0641	No	Hall 5 Mason Street DANDENONG VIC 3175	City of Greater Dandenong	Development of the land for an Art Gallery and partial demolition and extension to existing heritage building and reduction to the number of car spaces required DECLARED AREA	Comprehensive Development 2 Zone, 613sqm	Delegate	PlanPermit	12/05/2020	RedGum
PLN19/0647	No	3A/58 Outlook Drive DANDENONG NORTH VIC 3175	Optus Mobile Pty Ltd	Buildings and Works (Telecommunications facility)	No response to further information request	Delegate	Lapsed	01/05/2020	Silverleaf
PLN20/0006	No	2 Bessemer Street SPRINGVALE VIC 3171	Valentina Gavriliuc	Development of the land for two (2) double storey dwellings	Residential Growth 1 Zone, 390sqm	Delegate	PlanPermit	22/05/2020	Lightwood
PLN20/0012	No	117 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Zbig Szczepanski Architect	Buildings and works, and to alter access to a Road Zone Category 1 road	Industrial 1 Zone, alterations to office entry, canopy, driveway and fence replacement	Delegate	PlanPermit	15/05/2020	RedGum
PLN20/0056	No	292 Chandler Road KEYSBOROUGH VIC 3173	Chancett Builders Pty Ltd	Development of the land for two (2) single storey dwellings and to alter access to a road in a Road Zone Category 1	Neighbourhood Residential 1 Zone, 534sqm	Delegate	PlanPermit	27/05/2020	Paperbark
PLN20/0063	No	260-270 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Qanstruct	Construction of warehouses with ancillary offices, buildings and works (alterations and additions to an existing warehouse), a reduction in car parking requirements and to display business identification signage	Industrial 1 Zone, 27286sqm, alterations & additions to existing warehouse, reduction in parking & signage	Delegate	PlanPermit	08/05/2020	RedGum

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2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN20/0066	No	236 Fernside Drive BANGHOLME VIC 3175	South Eastern Model Aircraft Club Inc	Use and development of part of the land for an Outdoor Recreation Facility (Model Aircraft Facility)	Green Wedge Zone, outdoor recreation facility for model aircraft flying	Delegate	NOD	27/05/2020	RedGum
PLN20/0073	No	14-22 Discovery Road DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Development of the land for a warehouse	Industrial 1 Zone, 5241sqm, construction of warehouse and ancillary office	Delegate	PlanPermit	28/05/2020	RedGum
PLN20/0076	No	Drainage Reserve 23A Third Avenue DANDENONG NORTH VIC 3175	Nobelius Land Surveyors Pty Ltd	Removal of the reserve, creation of easement and subdivision of land identified as part of Lot 1 on TP902378 into eleven (11) lots	Residential	Delegate	NOD	14/05/2020	Silverleaf
PLN20/0087	No	1-3 Fowler Road DANDENONG SOUTH VIC 3175	Peuker & Alexander Pty Ltd	Buildings and Works Associated with an Industrial Use (Timber Truss Assembly & Storage Yard) with a Reduction of the Car Parking Rate at Clause 52.06-5	Commercial 2 Zone, 16110sqm, demolition of current office to allow timber storage yard and development of associated car park	Delegate	PlanPermit	27/05/2020	RedGum
PLN20/0093	No	2/2 George Street NOBLE PARK VIC 3174	Douglas Johnson	Extension to one (1) dwelling on a lot less than 300 square metres	General Residential 1 Zone, 227sqm, two room extension	Delegate	PlanPermit	13/05/2020	Paperbark
PLN20/0100	No	1051 Heatherton Road NOBLE PARK VIC 3174	Pai Property Consultants Pty Ltd	Development of the land for three (3) double storey dwellings	No response to further information request	Delegate	Lapsed	05/05/2020	Lightwood
PLN20/0115	No	69-71 Athol Road SPRINGVALE SOUTH VIC 3172	DD Planning	Use of the land for an Education Centre, the development of buildings and works, and to display business identification signage	General Residential 1 Zone, Disability education services	Delegate	PlanPermit	07/05/2020	Lightwood
PLN20/0147	No	166-180 Monash Drive DANDENONG SOUTH VIC 3175	Commonwealth Bank of Australia	Display of one (1) internally illuminated business identification sign	Under Clause 52.05-2 a sign in Section 1 of the category may be constructed or put up for display without a permit	Delegate	NotRequire	14/05/2020	RedGum
PLN20/0150	No	830-850 Princes Highway SPRINGVALE VIC 3171	Charter Keck Cramer	Subdivision x 43 SPEAR	Commercial	Delegate	PlanPermit	18/05/2020	Lightwood

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2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN20/0155	No	100 Fox Drive DANDENONG SOUTH VIC 3175	Quality First Designs Pty Ltd	Development of the land for a warehouse	Industrial 1 Zone, 1699sqm	Delegate	PlanPermit	27/05/2020	RedGum
PLN20/0167	No	10-16 Evolution Drive DANDENONG SOUTH VIC 3175	CH Racking Australia Pty Ltd	Reduction in Car Parking Requirements	Industrial 1 Zone, reduction in car parking requirements for associated use	Delegate	PlanPermit	27/05/2020	RedGum
PLN20/0168	Yes	3 Arafura Lane KEYSBOROUGH VIC 3173	Plenty Valley Drafting	Development of the land for an internal mezzanine floor level and a reduction to the car parking requirements VICSMART	Industrial 1 Zone, 80sqm, mezzanine	Delegate	PlanPermit	07/05/2020	RedGum
PLN20/0175	No	117 Lightwood Road NOBLE PARK VIC 3174	Thien Hai Ho	Subdivision x 4 SPEAR	Residential	Delegate	PlanPermit	25/05/2020	Lightwood
PLN20/0178	Yes	3 Loftus Court KEYSBOROUGH VIC 3173	Yejing Li	Subdivision of land into two (2) lots SPEAR VICSMART	Residential	Delegate	PlanPermit	07/05/2020	Paperbark
PLN20/0183	No	2 Cooper Street SPRINGVALE SOUTH VIC 3172	Lin Song	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	27/05/2020	Lightwood
PLN20/0190	No	16 Peace Street SPRINGVALE VIC 3171	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	27/05/2020	Lightwood
PLN20/0191	No	10-12 Podmore Street DANDENONG VIC 3175	Reza Mohammad	Subdivision x 2 SPEAR	Industrial	Delegate	PlanPermit	28/05/2020	RedGum
PLN20/0195	No	47 Robinson Street DANDENONG VIC 3175	Stephen D'Andrea Pty Ltd	Alterations and additions to the façade of the existing office building DECLARED AREA	Comprehensive Development 2 Zone, facade refurbishment	Delegate	PlanPermit	13/05/2020	RedGum

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2.3.2 Planning Delegated Decisions Issued May 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN20/0197	No	4 Shepreth Avenue NOBLE PARK VIC 3174	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	27/05/2020	Paperbark
PLN20/0198	Yes	8 Deakin Crescent DANDENONG NORTH VIC 3175	Helen Bouris	Subdivision x 2 SPEAR VICSMART	Residential	Delegate	PlanPermit	14/05/2020	RedGum
PLN20/0209	Yes	20-24 National Drive DANDENONG SOUTH VIC 3175	Pellcorp Pty Ltd	Development of the land for a Canopy Extension VICSMART	Industrial 1 Zone, canopy extension	Delegate	PlanPermit	26/05/2020	RedGum
PLN20/0210	Yes	22 Ronald Street DANDENONG VIC 3175	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into two (2) lots SPEAR (DECLARED AREA) (VICSMART)	Residential	Delegate	PlanPermit	25/05/2020	RedGum

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2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508)

File Id:	321025
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Submitted Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant:	T3 Architecture
Proposal:	Development of the land for three (3) new double storey dwellings
Zone:	General Residential Zone 1
Overlay:	No overlays apply
Ward:	Red Gum

This application is brought before the Council because it has received four (4) objections.

The application proposes the development of the land for three (3) new double storey dwellings. A permit is required pursuant to Clause 32.08-6 of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot in a General Residential Zone.

Objectors Summary

The application was advertised to the surrounding area through the erection of two (2) notices on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Four (4) objections were received to the application. Issues raised generally relate to matters of: Traffic/ car parking/ safety concerns; loss of privacy; overdevelopment and neighbourhood character.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported and that a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Subject Site and Surrounds

Subject Site

The subject site is a corner lot located on the north-western side of Sarona Street. It has an eastern frontage to Sarona Street of 13.4m, a southern sideage to Sarona Street of 32.6m, a western side boundary of 16.4m and a northern side boundary of 35.7m, giving the site an area of 583m². The site is oriented east-west, is rectangular in shape and is sloped downwards approximately 0.5m from west to east and downwards approximately 1m from north to south. No easements are present on the site.

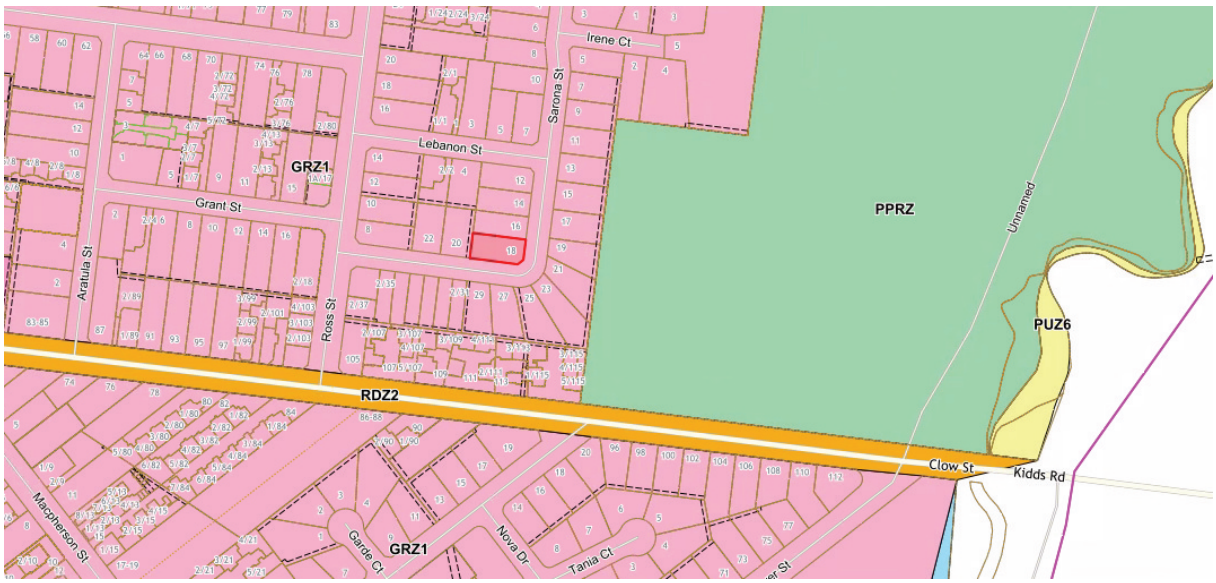
The subject site is currently occupied by an existing single storey fibro dwelling. The site is currently accessed via a crossover on the western side of the southern frontage to Sarona Street. There is no significant vegetation on the subject site.

Surrounding Area

The subject site is located in a broader residential area of Dandenong which is bounded to the north by Heatherton Road, to the east by the Melbourne Water Wetlands and Robert Booth Reserve, to the south by Clow Street and to the west by Stud Road. Buildings generally consist of single and double storey dwellings, including single dwellings on lots and multi unit developments. The area is currently experiencing incremental change, with multi unit developments replacing single dwellings on a lot.

The subject site is located approximately 630m to the north-east of Dandenong Plaza. Public transport is available close by with the 862 bus route running along Ross Street approximately 75m to the west and bus routes 843, 845, 849 and 861 running along Clow Street approximately 90m to the south. Public open space is available at Robert Booth Reserve approximately 70m to the east. The closest school is St Johns Regional College approximately 320m to the south.

Locality Plan



2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Proposal

The application proposes the development of the land for three (3) new double storey dwellings as follows:

SECTION 2: THE PROPOSAL	
	Details
Type of proposal	Multi dwellings
Number of dwellings	Three (3)
Number of bedrooms	Each dwelling would have three (3) bedrooms
Levels	Double storey
Height	7.49 metres
Orientated to	Dwelling 1 – Sarona Street to the east Dwellings 2 and 3 – Sarona Street to the south
External materials	A combination of brick and rendered cladding at ground floor level and a combination of rendered and vertical cladding at first floor level.
Set backs	Ground Floor Dwelling 1 – 7.5m front (eastern) setback to Sarona Street, garage built to northern side boundary and 5m sideage (southern) setback Dwelling 2 – 3m front (southern) setback to Sarona Street and 4.58m northern (rear) setback Dwelling 3 - 3m front (southern) setback to Sarona Street, garage built to side (western) setback and 4.58m northern (rear) setback Upper floor Dwelling 1 – 7.65m front (eastern) setback to Sarona Street, 1.26m side (northern) setback and 7.69m sideage (southern) setback

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Dwelling 2 – 3.15m front (southern) setback to Sarona Street and 5.15m rear (northern) setback Dwelling 3 – 3.15m front (southern) setback to Sarona Street, 1.58m side (western) setback and 5.15m rear (northern) setback
Open space type	Dwelling 1 – 79m² front yard and 43m² backyard (SPOS) Dwelling 2 – 14m² front yard and 44m² backyard (SPOS) Dwelling 3 – 14m² front yard and 44m² backyard (SPOS)
Number of Car parking Spaces provided	6
Number of Car parking Spaces required	6
Type of car parking	Single garage with tandem car space in front for each dwelling
Access	Access located to the east of Dwelling 1 and to the south of Dwellings 2 and 3 Connects to Sarona Street Minimum width is 3 metres
Front Fence	No front fence is proposed
Garden Area:	
Provided	252 square metres or 43.22%
Required	174.9 square metres or 30%

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Under Clause 32.08-6 – To construct two or more dwellings on a lot in a General Residential Zone.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential Zone, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-6, a permit is required to construct two or more dwellings on a lot in a General Residential Zone. It is noted that in the schedule to the zone, different requirements are set out as following:

- *Standard B6 (Minimum Street Setback) – As per B6 or 7.5 metres, whichever is the lesser;*
- *Standard B9 (Permeability) – Minimum of 30%;*
- *Standard B13 (Landscaping) – 70% of ground level front setback, and side and rear boundaries planted with substantial landscaping and canopy trees;*
- *Standard B28 (Private Open Space) – An area of 50 square metres of ground level, private open space, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres, a minimum dimension of 5 metres and convenient access from a living room; or*

  -A balcony with a minimum area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; or

  -A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.

- *Standard B32 (Front Fence Height) – Maximum 1.5 metre height in streets in Road Zone Category; 1.2 metre maximum height for other streets.*

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Overlay Controls

No overlays affect the subject site.

Planning Policy Framework

The **Operation of the Planning Policy Framework** outlined at Clause 71.02 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development.

In order to achieve these objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

State Planning Policy Framework

Clause 11 Settlement

Clause 11 (Settlement) encourages planning to facilitate sustainable development that takes full advantage of existing settlement patterns and investment in transport, utility, social, community and commercial infrastructure and services. It also encourages planning to contribute towards diversity of choice, energy efficiency, a high standard of urban design and amenity, and land use and transport integration.

Further guidance is provided by **Clause 11.01-1S (Settlement),** which seeks to promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements. It includes strategies to develop compact urban areas that are based around existing or planned activity centres to maximise accessibility to facilities and services.

Clause 14.02-1S (Catchment planning and management) seeks the protection and restoration of catchments, water bodies, groundwater, and the marine environment. Strategies include retaining natural drainage corridors with vegetated buffer zones at least 30-metre-wide along each side of a waterway to:

- Manage the natural drainage function, stream habitat and wildlife corridors and landscape values,
- Minimise erosion of stream banks and verges, and
- Reduce polluted surface runoff from adjacent land uses.

Clause 15 Built Environment and Heritage

Clause 15 (Built Environment and Heritage) states that planning is to recognise the role of urban design, building design, heritage and energy and resource efficiency in delivering liveable and sustainable cities, towns and neighbourhoods.

It adds that planning should ensure all land use and development appropriately responds to its surrounding landscape and character, valued built form and cultural context. Planning should promote development that is environmentally sustainable and should minimise detrimental impacts on the built and natural environment.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

According to the clause, planning should promote excellence in the built environment and create places that:

- *Are enjoyable, engaging and comfortable to be in.*
- *Accommodate people of abilities, ages and cultures.*
- *Contribute positively to local character and sense of place.*
- *Reflect the particular characteristics and cultural identity of the community.*
- *Enhance the function, amenity and safety of the public realm.*

These overall objectives are reinforced by a number of sub-clauses, including **Clause 15.01-1S (Urban design)** and **Clause 15.01-1R (Urban design – Metropolitan Melbourne)**, which seek to create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.

Clause 15.01-2S (Building design) aims to achieve building design outcomes that contribute positively to the local context and enhance the public realm, while **Clause 15.01-5S (Neighbourhood character)** has an objective to recognise, support and protect neighbourhood character, cultural identity, and sense of place.

Clause 15.01-4S (Healthy neighbourhoods) has an objective to achieve neighbourhoods that foster healthy and active living and community wellbeing. **Clause 15.01-4R (Healthy neighbourhoods - Metropolitan Melbourne)** reinforces this, with a strategy to create a city of 20 minute neighbourhoods that give people the ability to meet most of their everyday needs within a 20 minute walk, cycle or local public transport trip from their home.

Sustainability is promoted by **Clause 15.02-1S (Energy and resource efficiency)**, which seeks to encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.

Clause 16 Housing

Clause 16 (Housing) contains three key objectives, which can be summarised as relating to housing diversity, sustainability of housing and the provision of land for affordable housing.

These objectives are reinforced by a number of sub-clauses, including **Clause 16.01-1S (Integrated housing)**, which seeks to promote a housing market that meets community needs, and **Clause 16.01-1R (Integrated housing - Metropolitan Melbourne)**, which has a strategy to allow for a range of minimal, incremental and high change residential areas that balance the need to protect valued areas with the need to ensure choice and growth in housing.

Clause 16.01-2S (Location of residential development) promotes new housing in designated locations that offer good access to jobs, services and transport, while **Clause 16.01-2R (Housing opportunity areas - Metropolitan Melbourne)** seeks to facilitate increased housing in established areas to create a city of 20-minute neighbourhoods close to existing services, jobs, public transport and with appropriate infrastructure.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 18 Transport

Clause 18.01-1S (Land use and transport planning) has a strategy to plan urban development to make jobs and community services more accessible by ensuring access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*
- *Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.*
- *Respect the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- *To facilitate high quality building design and architecture.*
    - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
    - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
    - *Encourage innovative architecture and building design.*
    - *Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.*

- *To facilitate high quality development, which has regard for the surrounding environment and built form.*
    - *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
    - *Promote all aspects of character – physical, environmental, social and cultural.*
    - *Encourage planting and landscape themes, which complement and improve the environment.*
    - *Encourage developments to provide for canopy trees.*
    - *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*

- *To protect and improve streetscapes.*

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

- *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
- *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*

- *To ensure landscaping that enhances the built environment.*
  - *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
  - *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
  - *Achieve high quality internal amenity and private open space outcomes for future residents;*
  - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
  - *Promote public realm safety by maximising passive surveillance.*
  - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
  - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
  - *Achieve environmentally sustainable design outcomes;*
  - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
  - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 (Incremental Change Areas) provides design principles, some of which also relate to the variances to the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines consider matters such as housing form; height; landscaping; setbacks, front boundary and width; private open space, and bulk:

An assessment against Clause 22.09 is included as Attachment 3 to this report.

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling. 1 visitor car space is required for visitors to every 5 dwellings for developments of 5 or more dwellings.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two or more dwellings on a lot.*

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause.*
- *Should meet all of the standards of this clause.*

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

An assessment against Clause 55 is included as Attachment 5 to this report.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Referrals

External

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the *Planning and Environment Act 1987*.

Internal

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals	
Asset Planning	No objection, subject to notes on permit *(see Notes 1, 2 and 3)*
Civil Development	No objection, subject to conditions and notes on permit *(see Conditions 6, 7 and 9 and Notes 4, 5 and 6)*
ESD/Sustainability	No objection, subject to conditions on permit *(see Conditions 1.1 and 3)*
Transport Planning	No objection

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining and surrounding land.
- Placing two (2) signs on site facing Sarona Street to the east and south.

The notification has been carried out correctly.

Council has received four (4) objections to the application.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was not held for this application due to the Covid-19 pandemic.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Traffic/car parking/safety concerns**

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

The objectors are concerned that the proposed development would increase on-street car parking and congestion and that insufficient on-site car parking is provided for each dwelling.

Clause 52.06 of the Greater Dandenong Planning Scheme requires 1 car space to each 1 or 2 bedroom dwelling and 2 car spaces to each 3 or more bedroom dwelling. The proposed dwellings would have 3 bedrooms each and 2 car spaces are proposed for each dwelling which would comply with the requirement of the Planning Scheme.

The application was also internally referred to Council's Transport Planning Unit, who did not have any concerns with the proposed development with respect to on-site parking provision, on street car parking demand or increased traffic on Sarona Street.

- **Loss of privacy**

The objectors are concerned that the proposed development would result in a loss of privacy to residents to the west of the subject site and on the southern side of Sarona Street and that measures to prevent overlooking should be provided.

The western elevation of Dwelling 3 has only one room with upper level windows which would face the adjoining property to the west. These windows would be provided with obscure glazing up to 1.7m above finished floor level.

It is noted that the Sarona Street road reserve is more than 9m wide and it is considered unreasonable to require that the south-facing upper level windows of each dwelling be provided with measures to prevent overlooking. The distance between these windows and the neighbours to the south complies with Standard B22 of Clause 55 for overlooking.

The benefit of having clear windows facing Sarona Street to provide for greater passive surveillance opportunities outweighs any potential overlooking concerns, which would not extend beyond the front yards of the dwellings on the southern side of Sarona Street.

- **Overdevelopment**

The objectors are concerned that the proposed development would be an overdevelopment of the subject site.

An assessment of the proposed development against the relevant requirements of Clauses 22.09 and 55 finds that it is a well-designed and well-articulated development, provides for sufficient car parking for each dwelling as well as private open space areas capable of good landscaping outcomes. It is therefore considered that the proposed development is not an overdevelopment of the site.

- **Neighbourhood Character**

The objectors are concerned that the proposed development is not in keeping with the neighbourhood character of the area.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

The subject site is in a General Residential Zone 1 and is within an area of incremental change under Council's Residential Development and Neighbourhood Character Policy at Clause 22.09. The policy for incremental change areas anticipates well designed and site responsive single and double storey medium density developments, such as the one proposed under this application. It is considered that the proposed development would be consistent with the preferred future character of the area.

Assessment

The subject site is located within an established residential area and is well suited for the development of medium density housing given that the site is located within easy walking distance of many community facilities and public transport. The proposal also seeks to reduce pressure on the urban fringe by providing three (3) dwellings where previously one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated.

As required by the relevant provisions of the Planning Scheme, the proposed development has been assessed against the following:

- Clause 55 (full assessment attached as attachment 5) as well as Schedule 1 to the General Residential Zone;
- Clause 52.06 (full assessment attached as attachment 4); and
- Clause 22.09 (full assessment attached as attachment 3).

The proposal complies with all requirements of these clauses as outlined below.

Use

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the buildings and works, which is discussed below.

Development

Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 55 *Two or more dwellings on a lot; and*
- Clause 22.09 *Residential Development and Neighbourhood Character.*

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the incremental change area by providing a medium density housing typology.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

The proposal is of a high quality urban design, with physical recession, articulation, varied use of materials, textures and other visual interest.

The overall layout allows space for acceptable landscaping treatments such as a significant canopy tree and shrubbery plantings within well-proportioned setback areas to allow growth to maturity.

The proposal is also located within an area subject to incremental change with other multi-unit developments of a similar scale and massing being found within the surrounding residential area. The proposal's compliance with Clause 22.09 and Clause 55 ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

Clause 22.09 Assessment

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09, and is considered to comply with all of the requirements of this clause.

Clause 55 Assessment

The proposal has been assessed against all of the Objectives and Standards of this Clause and is considered to comply with all of the requirements of this Clause.

Car Parking

The proposal provides six (6) on site car parking spaces, and as such complies with the requirements of Clause 52.06 with respect to the number of car parking spaces required (Clause 52.06-5) and design standard of car parking (Clause 52.06-9).

Environmentally Sustainable Development

BESS Information Summary **Dwelling Type: Non-residential**		**Project Overall Score: %57**		
		Fail	**Best Practice**	**Design Excellence**
		(<49%)	**(50-69%)**	**(>70%)**
BESS Category	**Score**	**Initiatives**		
Management				
	33%	Preliminary NatHERS ratings have been undertaken for all thermally unique dwellings.		

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Water		
	50%	Rainwater tanks are to be installed for each dwelling.
		Water efficient landscaping will be installed
Energy		
	50%	Gas supply will be natural gas
		External lighting would be controlled by a motion detector
		The proposed development would achieve a maximum illumination power density of 4W/sqm or less.
Stormwater		
	100%	Melbourne Water STORM tool has been used
		Best practice stormwater management has been demonstrated with a STORM score of 113, exceeding the minimum score of 100 required.
Indoor Environment Quality		
	80%	All habitable rooms have been designed to achieve natural cross flow ventilation.
		Double glazing (or better) is to be used for all habitable areas.
		At least 50% of living areas are oriented to the north.
Transport		
	50%	3 bicycle spaces would be provided (1 for each dwelling)
Waste		
	50%	Facilities are to be provided for on-site management of food and garden waste.
Urban Ecology		
	62%	43% of the site would be covered in vegetation, expressed as a percentage of total site area
		Tap and floor waste would be provided in every courtyard

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Innovation		
	0%	Not applicable

A revised Sustainable Design Assessment is required to be submitted to include a preliminary energy rating assessment to achieve an energy efficiency rating above 6 stars, and a revised BESS assessment that includes energy rating inputs for each dwelling, revised washing machine efficiency and further information on food and garden waste disposal on site. These matters would be addressed under Condition 3 of the permit, if granted.

Conclusion

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 18 Sarona Street, Dandenong for the 'Development of the land for three (3) new double storey dwellings' in accordance with the plans submitted with the application subject to the following conditions:

1. **Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions and 3 copies must be provided. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**

    1.1. A revised Sustainable Design Assessment in accordance with Condition 3.

    1.2. An amended landscape plan in accordance with Condition 2.

    1.3. A gate to the secluded private open space of Dwelling 1.

    1.4. Doors on the northern side of Dwelling 2 and 3's garages to their respective secluded private open space areas.

    When approved, these plans will be endorsed and will form part of this permit.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

2. Prior to the endorsement of the plans under Condition 1, before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions provided. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:

2.1. plans to accord with Condition 1 of this permit;

2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;

2.3. details of the proposed layout, type and height of fencing;

2.4. legend of all plant types, surfaces, materials and landscape items to be used;

2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities; and

2.6. at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling, three (3) within the front yard of Dwelling 1 and three (3) within the combined front yard of Dwellings 2 and 3.

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the dwellings are occupied.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

3. Prior to the endorsement of plans under Conditions 1 and 2, the applicant is to submit a revised Sustainable Design Assessment SDA to the satisfaction of the responsible authority. The revised SDA must be in accordance with the initiatives included in the SDA (prepared by 6 Star House, ref 0120-2019, dated 4 Dec 2019) but modified to include:

3.1. Submission of a preliminary energy rating assessment in the appendix of the report for each of the dwellings that demonstrates an energy efficiency rating above 6 stars.

3.2. Revised BESS assessment that includes:

3.2.1. Energy rating inputs for each dwelling as per the condition above.

3.2.2. Revised washing machine efficiency rating to "default or unrated"

3.2.3. Further information on how each dwelling will make provision for food and garden waste disposal on-site.

The provisions, recommendations and requirements of the revised SDA must be implemented and complied with to the satisfaction of the Responsible Authority.

The endorsed SDA must not be altered without the prior written consent of the Responsible Authority.

4. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.

5. Except with the prior written consent of the Responsible Authority, the approved dwellings must not be occupied until all buildings and works and the conditions of this permit have been complied with.

6. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.

7. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development

peak discharge rates as stated in the LPD approval letter. Approval of drainage plan including any retention system within the property boundary is required. Prior to the drainage plans being approved, a plan checking fee of 0.75% and supervision fee of 2.5% of the estimated cost of works is to be paid to Council.

8. Before the approved dwellings occupied, all piping and ducting above the ground floor storey of the dwellings, except downpipes, must be concealed to the satisfaction of the Responsible Authority.

9. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note all existing vehicle crossing will need to be removed and reinstate with kerb in accordance with Council Standards.

10. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan*/s* must not be altered or modified.

11. Before the approved dwellings are occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.

12. Before the approved dwellings are occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

13. Before the approved dwellings are occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.

14. This permit will expire if:-

14.1. The development or any stage of it does not start within two (2) years of the date of this permit, or

14.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

a) the request for the extension is made within twelve (12) months after the permit expires; and

b) the development or stage started lawfully before the permit expired.

Permit notes:

1. The property is subject to uncontrolled overland flow across the frontage of the property.

2. The minimum finished floor level of the proposed development are as follows:

Unit 1 – 27.55m

Unit 2 – 27.20m

Unit 3 – 27.20m

All levels are to AHD.

3. A flood dispensation is to be obtained prior to issue of Building Permit.

4. The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.

5. Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

6. **Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**

7. **A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**

8. **Approval of any retention system within the property boundary is required by the relevant building surveyor.**

9. **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc. of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**

10. **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**

11. **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**

12. **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities. This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.**

13. **An application must be made with Council's Parks Department for any street tree removal. Street trees must only be removed by or under the supervision of the Council. Prior to removal of any street tree the replacement cost must be paid to Council.**

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

MINUTE 1472

Moved by: Cr Matthew Kirwan
Seconded by: Cr Angela Long

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 18 Sarona Street, Dandenong for the 'Development of the land for three (3) new double storey dwellings' in accordance with the plans submitted with the application subject to the following conditions:

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3. Prior to the endorsement of plans under Conditions 1 and 2, the applicant is to submit a revised Sustainable Design Assessment SDA to the satisfaction of the responsible authority. The revised SDA must be in accordance with the initiatives included in the SDA (prepared by 6 Star House, ref 0120-2019, dated 4 Dec 2019) but modified to include:

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3.2.2. Revised washing machine efficiency rating to "default or unrated"

3.2.3. Further information on how each dwelling will make provision for food and garden waste disposal on-site.

The provisions, recommendations and requirements of the revised SDA must be implemented and complied with to the satisfaction of the Responsible Authority.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

The endorsed SDA must not be altered without the prior written consent of the Responsible Authority.

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6. **Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.**

7. **The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the LPD approval letter. Approval of drainage plan including any retention system within the property boundary is required. Prior to the drainage plans being approved, a plan checking fee of 0.75% and supervision fee of 2.5% of the estimated cost of works is to be paid to Council.**

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2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

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a) the request for the extension is made within twelve (12) months after the permit expires; and

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Permit notes:

1. The property is subject to uncontrolled overland flow across the frontage of the property.

2. The minimum finished floor level of the proposed development are as follows:

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Unit 2 – 27.20m

Unit 3 – 27.20m

All levels are to AHD.

3. A flood dispensation is to be obtained prior to issue of Building Permit.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

4. **The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Infrastructure Planning is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.**

5. **Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**

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7. **A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**

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12. **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities. This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.**

13. **An application must be made with Council's Parks Department for any street tree removal. Street trees must only be removed by or under the supervision of the Council. Prior to removal of any street tree the replacement cost must be paid to Council.**

CARRIED

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 18 SARONA STREET, DANDENONG (PLANNING APPLICATION NO. PLN19/0508)

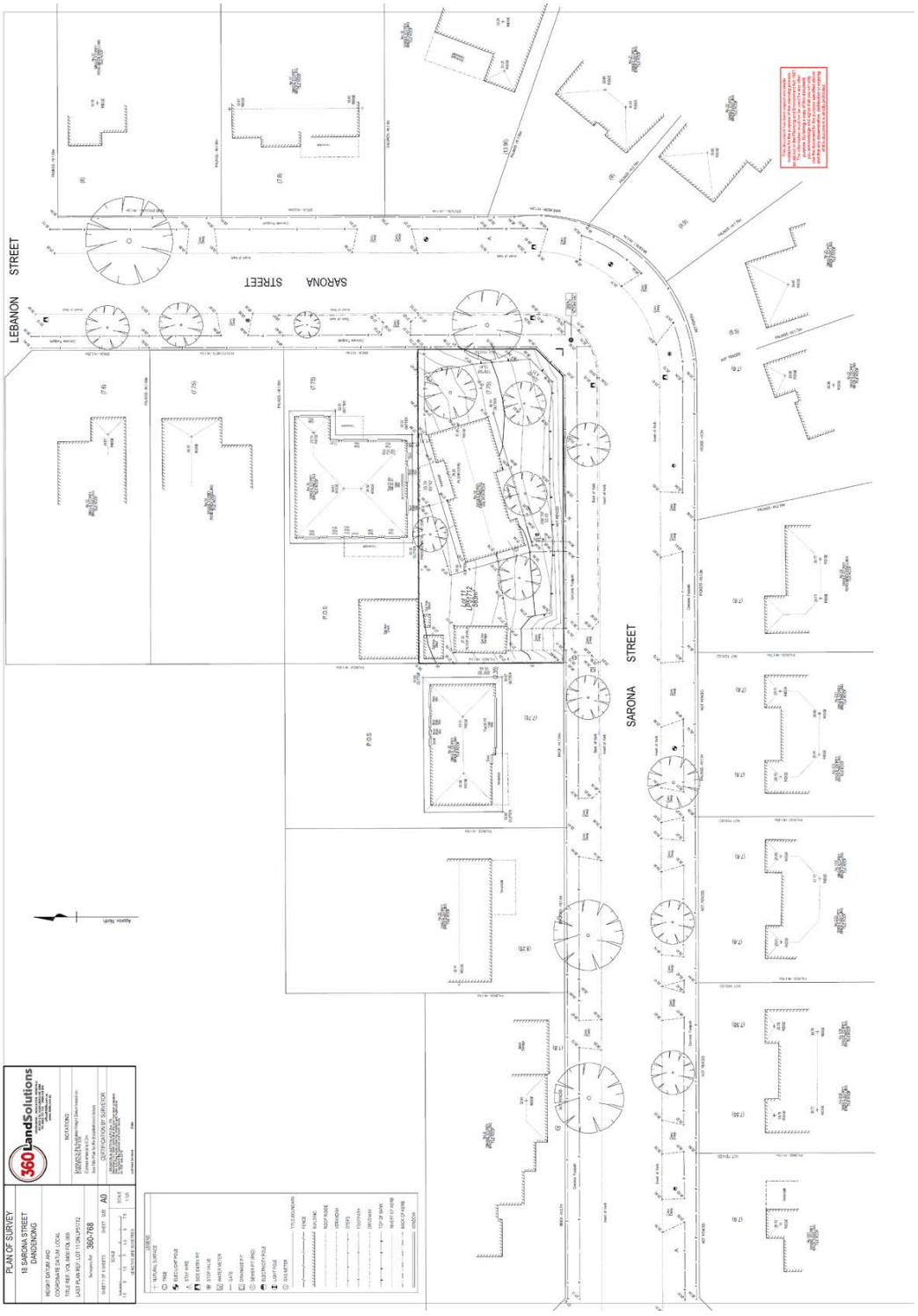
ATTACHMENT 1

SUBMITTED PLANS

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)



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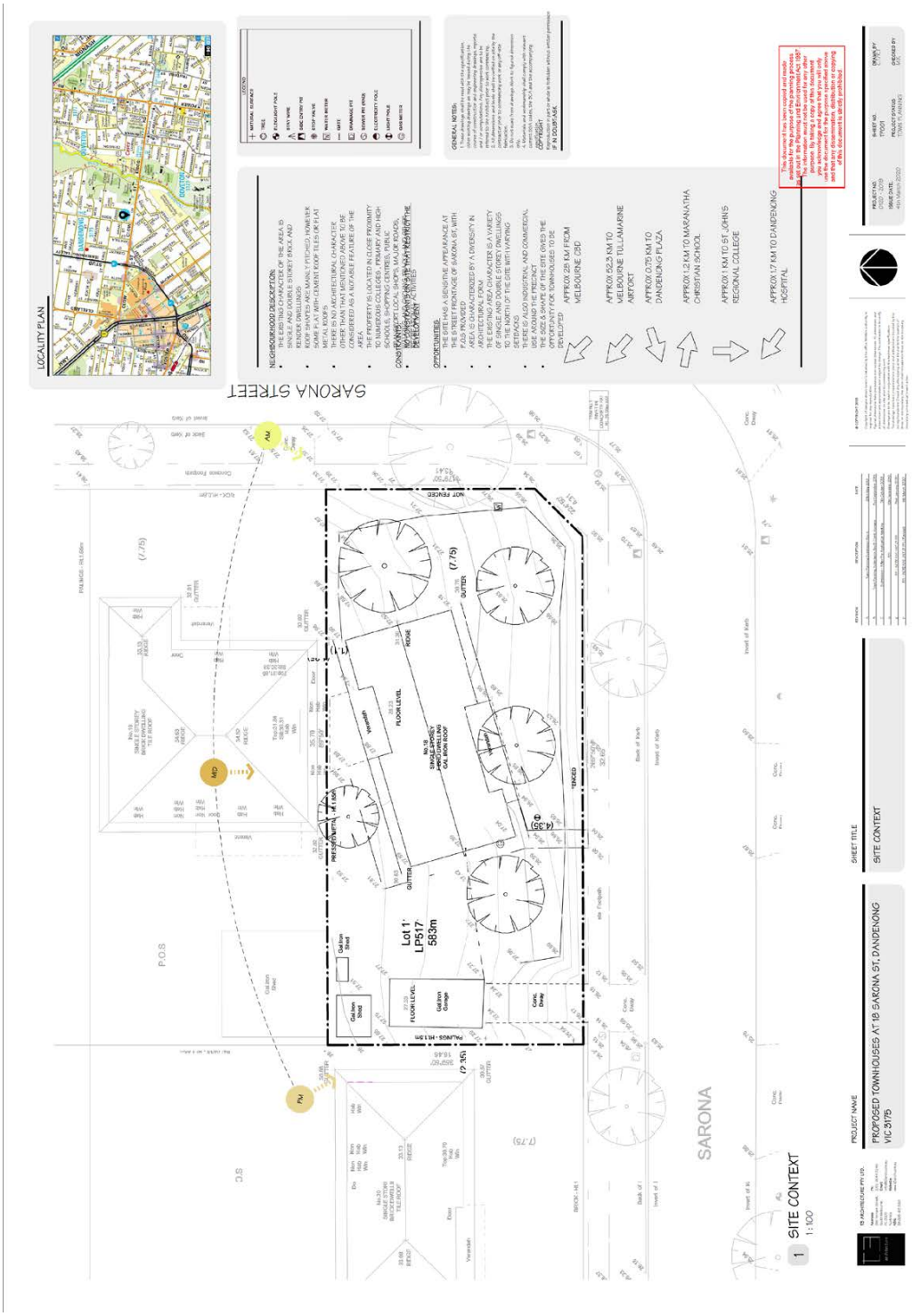

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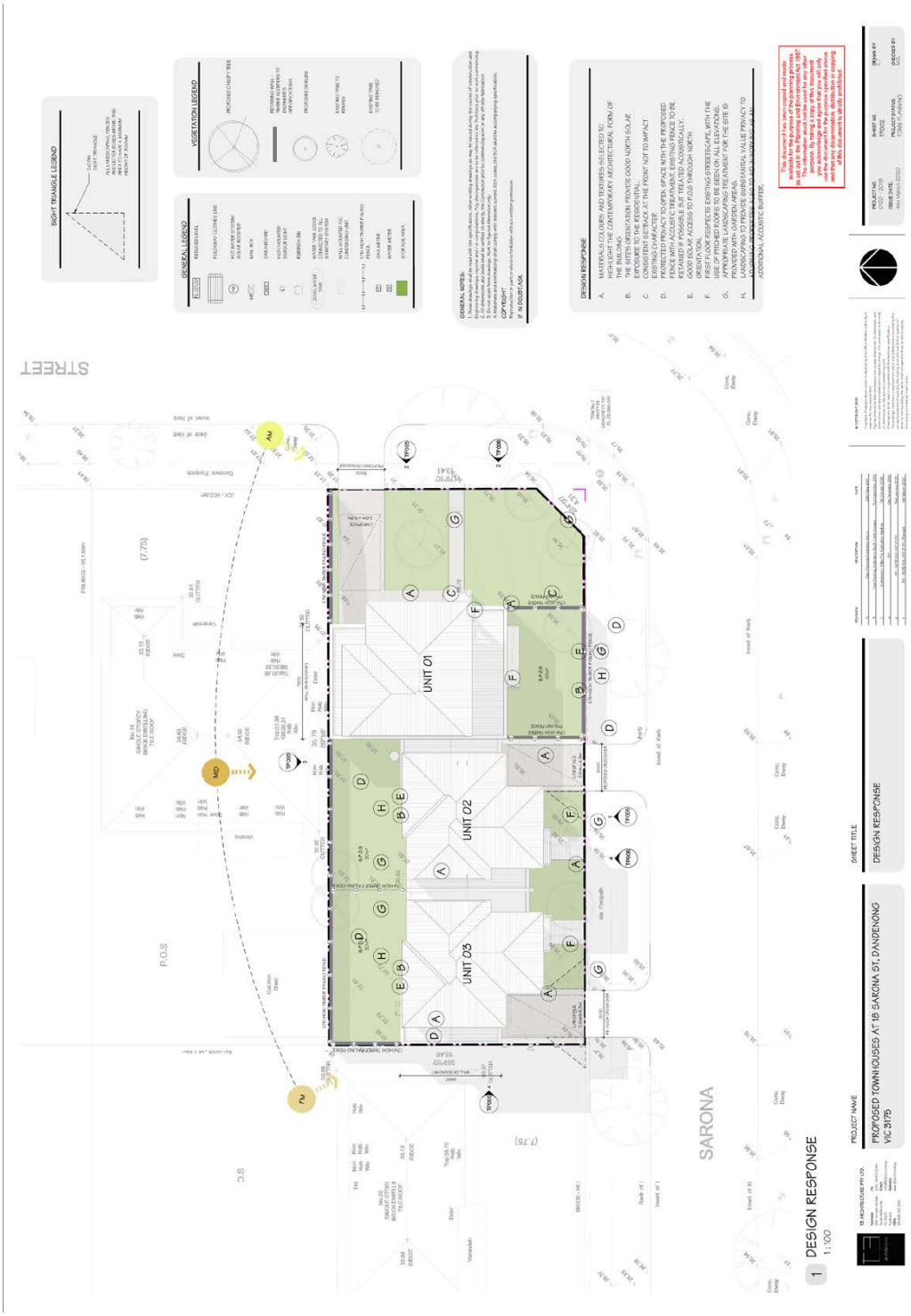

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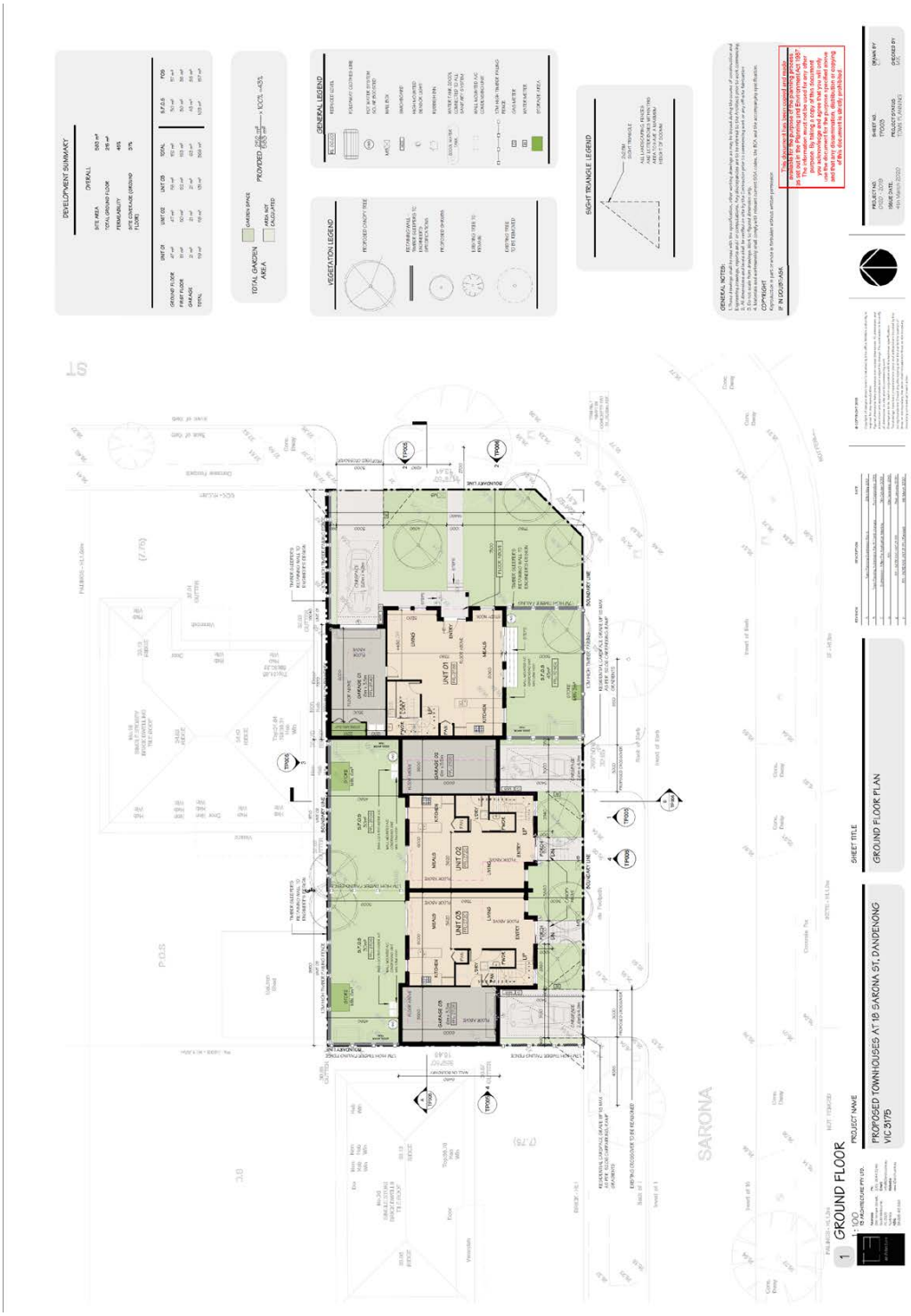

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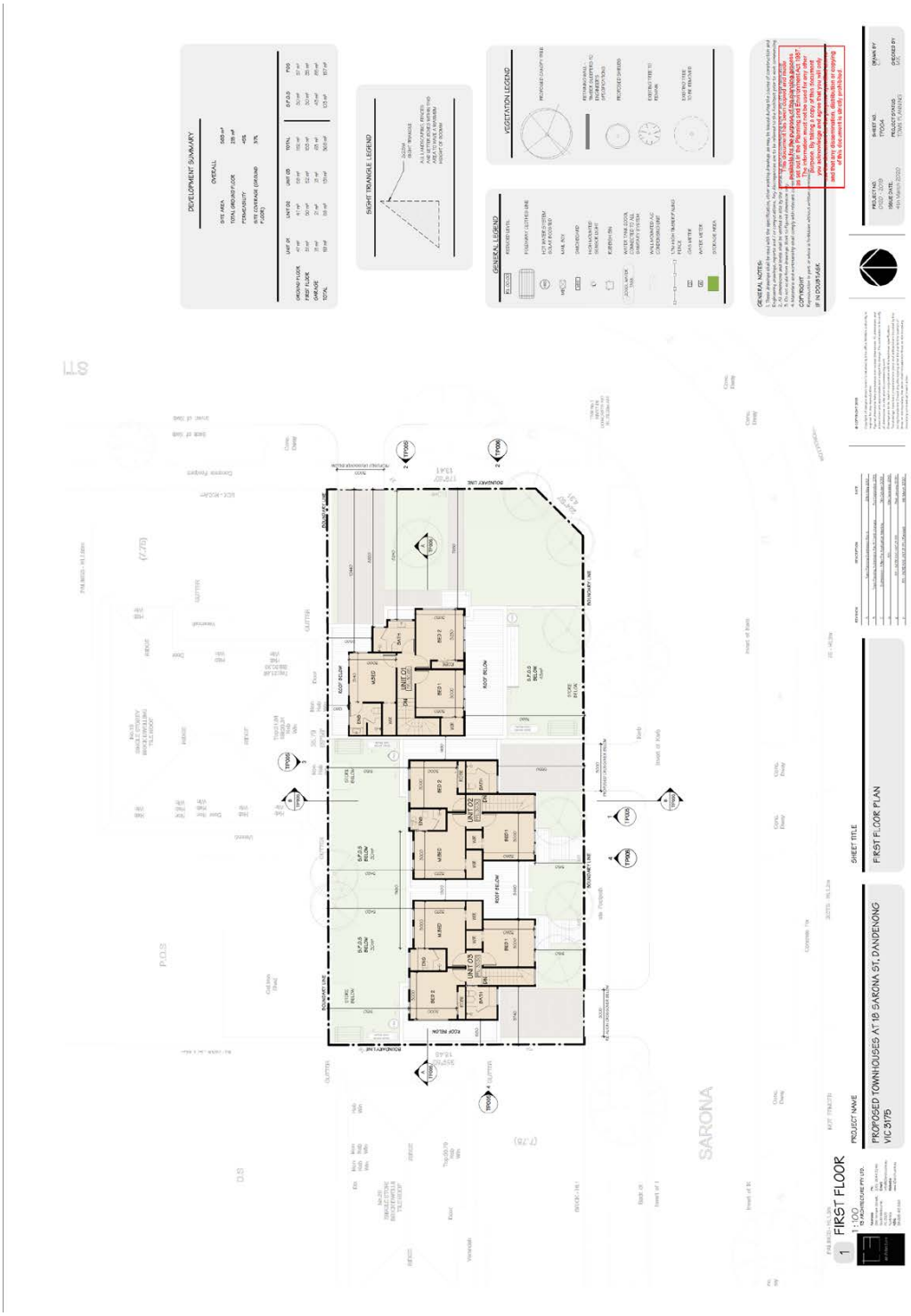

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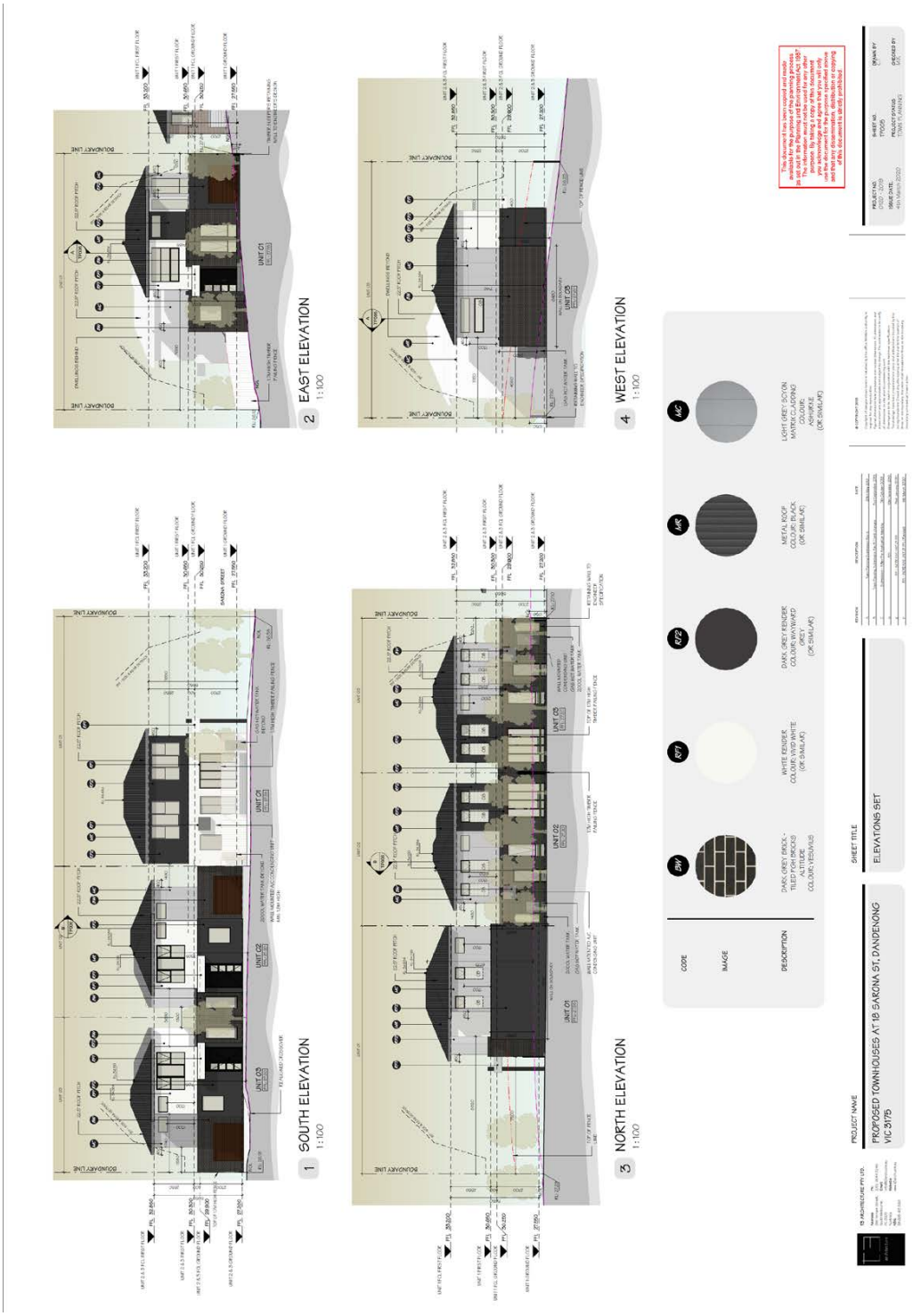

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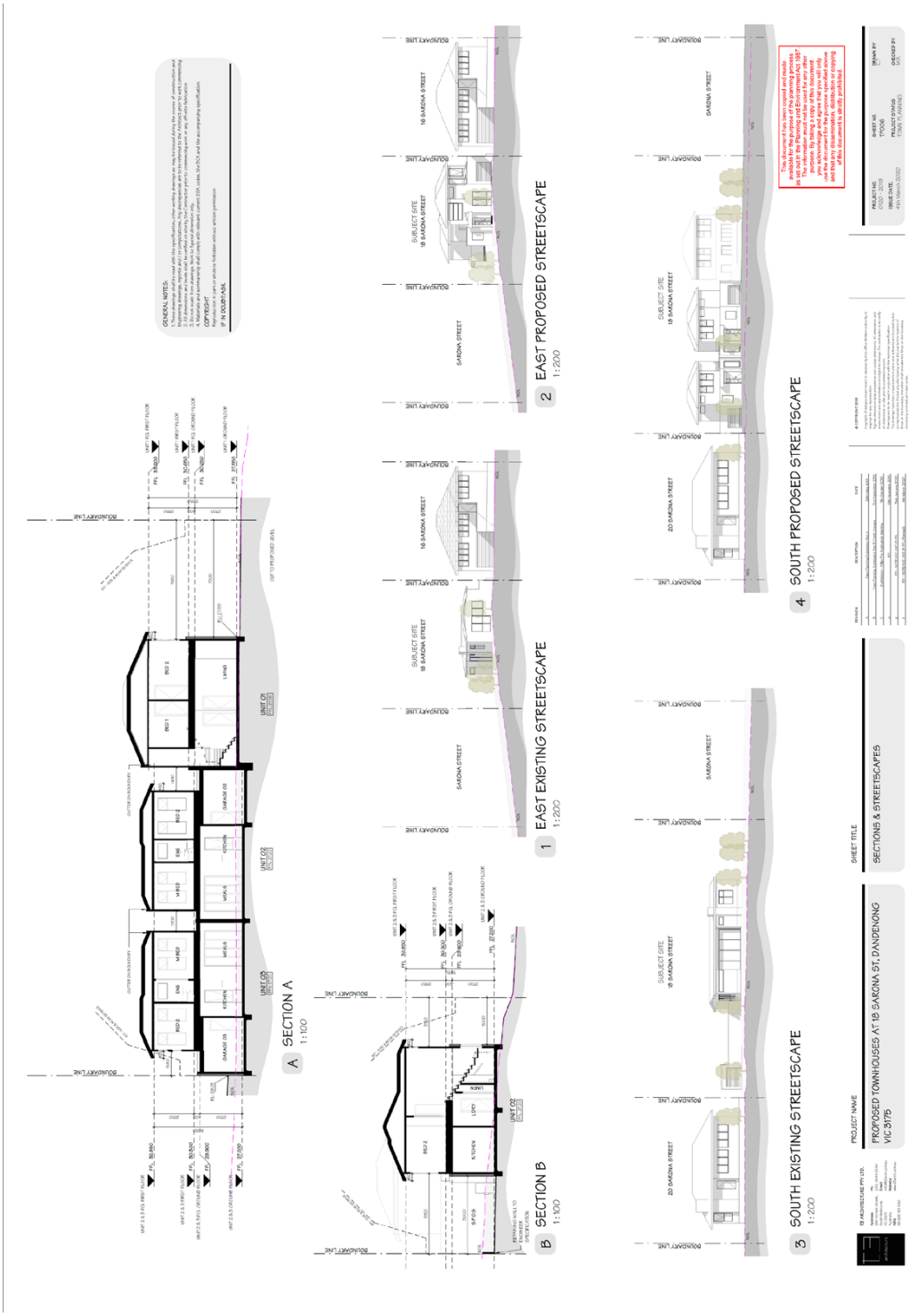
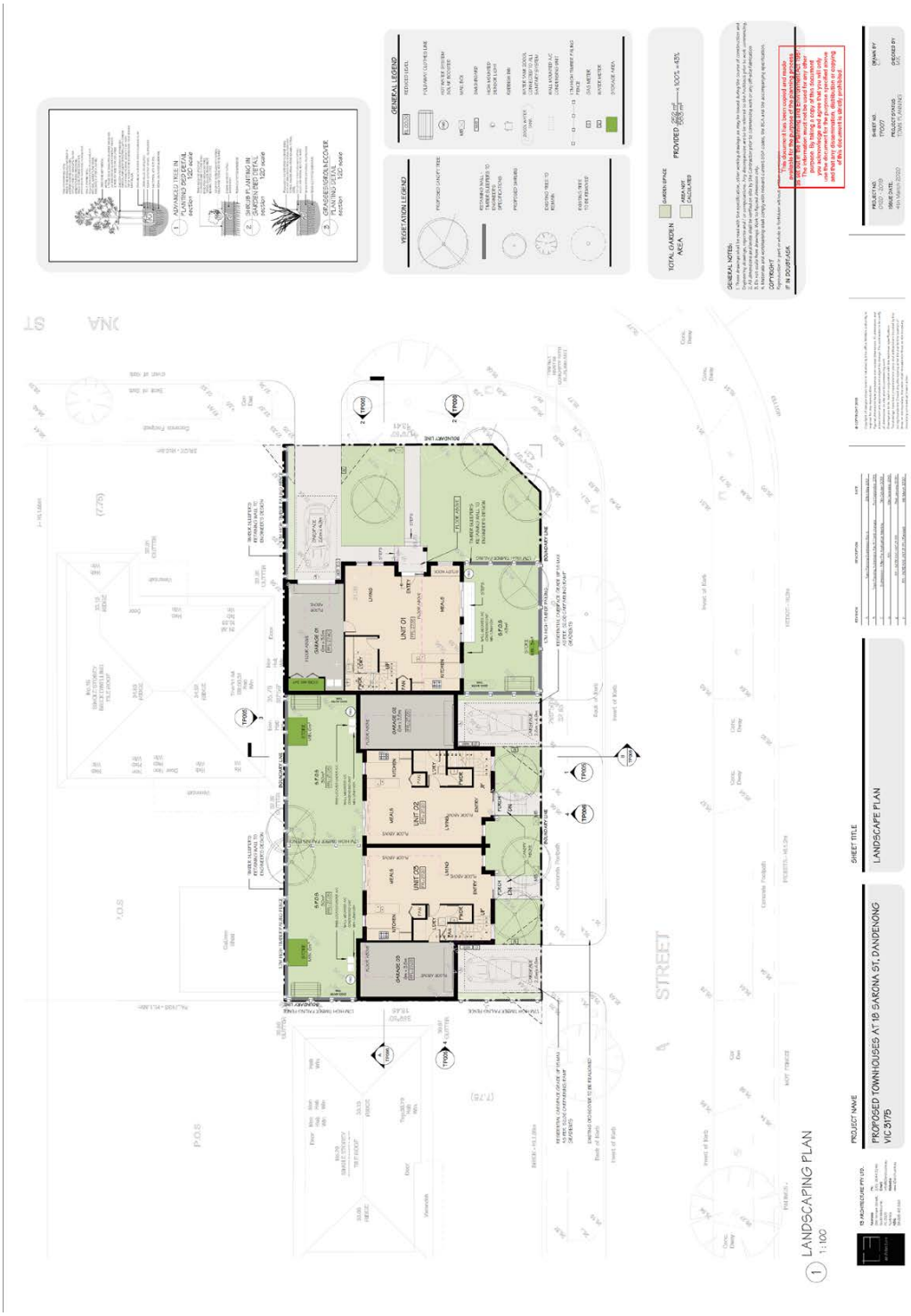


2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)



2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

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STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO.18 SARONA STREET, DANDENONG (PLANNING APPLICATION NO. PLN19/0508)

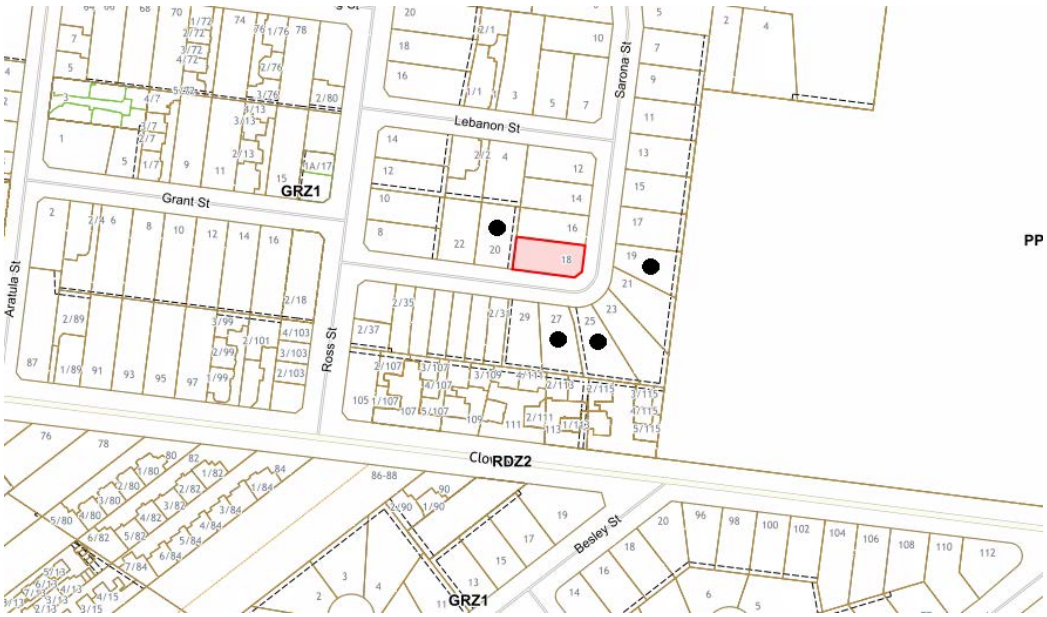
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)



Subject Site **Location of Objectors** **Melways Map 90G7** **N**

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO.18 SARONA STREET, DANDENONG (PLANNING APPLICATION NO. PLN19/0508)

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Assessment Table for Clause 22.09

Clause 22.09-3.1 Design Principles for all residential developments

Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:		
	Incorporate active frontages including ground floor habitable room windows.	✓ **Principle met** All dwellings would incorporate active frontages including ground floor habitable room windows.	
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✓ **Principle met** The proposed development maximises the number of habitable room windows on all levels which would overlook the public realm, street, internal accessways and car parking areas.	
	Use semi-transparent fences to the street frontage.	✓ **Principle met** No front fence is proposed.	
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✓ **Principle met** The plans show sensor lighting at the main entrance to each dwelling and its car parking area.	
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ **Principle met** Each dwelling's main entrance would be visible and easily identifiable from the street.	
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ **Principle met** Non-habitable rooms such as bathrooms are located away from entrances and street frontage.	
Landscaping	Residential development should:		

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.	✓ **Principle met** The proposed development would be capable of providing substantial, high quality on-site landscaping, including screen planting and canopy trees along the ground level eastern frontage boundary, northern and western side boundaries and southern sideage setback.
Provide substantial, high quality landscaping along vehicular accessways.	✓ **Principle met** The proposed development would be capable of providing substantial, high quality landscaping along the vehicular accessways.
Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	✓ **Principle met** The proposed development would be able to include the planting of at least one substantial canopy tree to the front setback of each dwelling and to each ground level secluded private open space area.
Planting trees that are common to and perform well in the area.	✓ **Principle met** The proposed development would be capable of planting trees that are common to and perform well in the area.
Avoid the removal of existing mature trees by incorporating their retention into the site design.	✓ **Principle met** The proposed development would avoid the removal of existing mature trees wherever possible.
Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✓ **Principle met** The proposed development would be capable of using landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.
Ensure that landscaping also addresses the Safety Design Principles.	✓ **Principle met** The proposed development would be capable of providing landscaping that addresses the Safety Design Principles.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	✓ **Principle met** The proposed development would be capable of providing canopy trees planted in well proportioned setbacks/private open space that would be sufficient to accommodate their future growth to maturity.
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	✓ **Principle met** The proposed development would be capable of providing landscaping which would minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	✓ **Principle met** The proposed development would be capable of providing landscaping which would be sustainable, drought tolerant and include indigenous species. It would be supported through the provision of rainwater tanks for each dwelling.
Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	✓ **Principle met** The application only proposes one (1) crossover on its 13.41m wide eastern frontage to Sarona Street and two (2) crossovers on its 32.65m wide frontage to Sarona Street to the south.
	On-site car parking should be: • Well integrated into the design of the building, • Generally hidden from view or appropriately screened where necessary, • Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level.	✓ **Principle met** On-site car parking would be well integrated into the design of the dwellings, generally hidden from view and located to the side so as to not dominate the streetscape and maximise soft landscaping opportunities at ground level.
	Where car parking is located within the front setback it should be: • Fully located within the site boundary; and • Capable of fully accommodating a vehicle between a garage or carport and the site boundary.	✓ **Principle met** A tandem car space for each dwelling would be fully located within the site's boundaries and capable of fully accommodating a vehicle between the garage and the site boundary.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Developments with basement car parking should consider flooding concerns where applicable.	✓ **Principle met** Basement car parking is not proposed.
Setbacks, front boundary and width	Residential developments should:	
	Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ **Principle met** The proposed development would provide a front setback which would be in keeping with the predominant street pattern.
	Maintain the apparent frontage width pattern.	✓ **Principle met** The apparent frontage width pattern would not be maintained.
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ **Principle met** Appropriate side setbacks would be provided between buildings to enable screen planting and generous side setbacks are provided along the northern boundary to enable the planting and future growth of trees to maturity.
	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ **Principle met** No front fence is proposed.
Private open space	All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.	✓ **Principle met** Each dwelling would provide good quality, useable private open space for each dwelling which would be directly accessible from the main living areas.
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.	✓ **Principle met** Ground level private open space areas would be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.
	Private open space should be positioned to maximise solar access.	✓ **Principle met** Private open space would be positioned to maximise solar access.
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✓ **Principle met** The upper floors of each dwelling would avoid encroaching over their respective secluded private open space areas.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	✓ **Principle met** There are no upper level dwellings proposed above a separate lower level dwelling.
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by: • Using similarly proportioned roof forms , windows, doors and verandahs; and • Maintaining the proportion of wall space to windows and door openings.	✓ **Principle met** The proposed dwellings would respect the dominant façade pattern of the streetscape by using similarly proportioned roof forms, windows, doors and front porch and maintaining a similar proportion of wall space to windows and door openings.
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	✓ **Principle met** No balconies are proposed.
	The development of new dwellings to the rear of existing retained dwellings is discouraged where: • The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or • The retention of the existing dwelling detracts from the identified future character.	✓ **Principle met** The application does not propose to retain the existing dwelling.
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: • Not exceeding the height of the neighbouring significant building; • Minimising the visibility of higher sections of the new building; and • Setting higher sections back at least the depth of one room from the frontage.	✓ **Principle met** The site is not adjacent to any identified heritage buildings.
Site Design	Residential development should:	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	✓ **Principle met** The proposed development would preserve the amenity of adjoining dwellings through a responsive site design that considers the privacy, solar access and outlook of adjoining properties.
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ **Principle met** The proposed development would maximise thermal performance and energy efficiency of the built form by addressing orientation and passive design.
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ **Principle met** The proposed development would ensure that building height, massing and articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ **Principle met** The proposed development would provide sufficient setbacks to accommodate the future growth of new trees.
	Provide suitable storage provisions for the management of operational waste	✓ **Principle met** The locations for bins are shown for each dwelling.
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ **Principle met** Bus route 862 runs along Ross Street approximately 80m west of the subject site and bus routes 843, 845, 849 and 861 run along Clow Street approximately 90m south of the subject site. Residents would be able to walk and cycle to and from the subject site.
Materials & Finishes	Residential development should:	
	Use quality, durable building materials and finishes that are designed for residential purposes.	✓ **Principle met** The proposed development would comprise of brick and rendered cladding at ground floor level and a combination of rendered and vertical cladding at first floor level.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Avoid the use of commercial or industrial style building materials and finishes.		✓ **Principle met** The proposed development would not include any commercial or industrial style building materials or finishes.
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials.		✓ **Principle met** The proposed development would not include any rendered cement sheeting, unarticulated surfaces or excessive repetitive use of materials.
	Use a consistent simple palette of materials, colours finishes and architectural detailing.		✓ **Principle met** The proposed development would use a consistent simple palette of materials, colour finishes and architectural detailing.
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.		✓ **Principle met** The proposed development would maximise the ongoing affordability and sustainability of residential developments through selection of low maintenance, resource and energy efficient materials and finishes that can be reasonable expected to endure for the life of the building.
	Domestic services normal to a dwelling and Building services	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
		Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ **Principle met** Domestic and building services could be visually integrated into the design of the development and appropriately positioned or screened so as not be seen from the street or adjoining properties.
		Be designed to avoid the location of domestic and building services: • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.	✓ **Principle met** The proposed development has been designed to generally avoid the location of domestic and building services within secluded private open space areas and where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Internal Amenity	Residential development should:		
	Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ **Principle met** The proposed development would ensure that dwelling layouts have connectivity between the main living areas and private open space.	
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ **Principle met** The proposed development has been designed to avoid reliance on borrowed light to habitable rooms.	
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	✓ **Principle met** No balconies are proposed. Habitable room windows would be designed and located to reduce the need for excessive screening.	
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	✓ **Principle met** No dwellings without ground level main living areas are proposed.	

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ1)

Preferred housing types	The preferred housing type for the Incremental Change Area is medium density.	✓ **Principle met** The proposed development would be a medium density development.
Building Height	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	✓ **Principle met** The proposed development would be a maximum of two storeys in height, including ground level.
Landscaping	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✓ **Principle met** The proposed development would be capable of using landscaping to create a landscape character, particularly canopy trees in front and rear gardens.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Setbacks, front boundary and width	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	✓ **Principle met** Parking, paving and car access within the front setback would be limited to a single accessway for each dwelling which would maximise the opportunity for soft landscaping and prevent the over dominance of garages in the street.
Private open space	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ **Principle met** The proposed development would provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.
Bulk & Built Form	Residential development should:	
	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	✓ **Principle met** The proposed development would respect the scale of existing prevailing built form character and would respond to site circumstances and streetscape.
	Provide separation between dwellings at the upper level;	✓ **Principle met** Each dwelling would be separated at the upper level.
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	✓ **Principle met** The site is on a corner and does not have a rear.
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	✓ **Principle met** All three (3) dwellings would be double storey which is considered reasonable on a corner site.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space. Two storey dwellings to the rear of a lot may be considered where: • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; Upper storey components are well recessed from adjoining sensitive interfaces.	✓ **Principle met** The site is on a corner and does not have a rear.
	Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.	✓ **Principle met** The proposed development would be well articulated through the use of contrast, texture, variation in forms, materials and colours.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 18 SARONA STREET, DANDENONG (PLANNING APPLICATION NO. PLN19/0508)

ATTACHMENT 4

CLAUSE 52.06 ASSESSMENT

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Assessment Table - Clause 52

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise.

Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Design standard 1 - Accessways	Accessways must: • Be at least 3 metres wide.	✓ **Standard met** The proposed accessways would be a minimum of 3m wide along their entire lengths.
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	✓ **Standard met** The proposed accessways would not have changes of direction.
	• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.	✓ **Standard met** Each dwelling would have its own accessway and therefore this is not required.
	• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.	✓ **Standard met** No overhead obstructions are proposed above the accessways.
	• If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.	✓ **Standard met** The accessways would serve 2 car spaces each. Therefore cars are not required to exit the site in a forward direction.
	• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.	✓ **Standard met** A passing area is not required as less than 10 spaces are proposed.
	• Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.	✓ **Standard met** Corner splays have been shown along the frontage road from the edge of the exit lanes.

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	✓ **Standard met** Sarona Street is not in a Road Zone.
	If entry to the car space is from a road, the width of the accessway may include the road.	✓ **Standard met** The entry to the car spaces is not directly from the road.
Design standard 2 – Car parking spaces	Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2. **Table 2: Minimum dimensions of car parking spaces and accessways** **Angle of car parking spaces to access way** / **Accessway width** / **Car space width** / **Car space length** Parallel / 3.6 m / 2.3 m / 6.7 m 45° / 3.5 m / 2.6 m / 4.9 m 60° / 4.9 m / 2.6 m / 4.9 m 90° / 6.4 m / 2.6 m / 4.9 m 5.8 m / 2.8 m / 4.9 m 5.2 m / 3.0 m / 4.9 m 4.8 m / 3.2 m / 4.9 m *Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).*	✓ **Standard met** Each dwelling's tandem car space would have dimensions of 4.9m long by 2.6m wide.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than: • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. **Diagram 1 Clearance to car parking spaces** 	✓ **Standard met** Each dwelling's tandem car spaces would provide the required 0.3m clearance on either side.
	Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.	✓ **Standard met** Each dwelling's single garage would be at least 6m long by 3.5m wide.
	Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.	✓ **Standard met** Each dwelling's tandem car spaces would have at least 0.5m between the tandem car space and the garage.
	Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.	✓ **Standard met** Each dwelling has been provided with at least one (1) car space which is under cover.
	Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	✓ **Standard met** No disabled car parking spaces are proposed.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Design standard 3: Gradients	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	✓ **Standard met** The accessways would be relatively flat.
	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction. Table 3: Ramp gradients Type of car park / Length of ramp / Maximum grade Public car parks: 20 metres or less — 1:5 (20%); longer than 20 metres — 1:6 (16.7%) Private or residential car parks: 20 metres or less — 1:4 (25%); longer than 20 metres — 1:5 (20%)	✓ **Standard met** No ramps are proposed.
	Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	✓ **Standard met** No ramps are proposed.
	Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	✓ **Standard met** No ramps are proposed.
Design standard 4: Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided: • At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres.	✓ **Standard met** No mechanical parking is proposed.
	• Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation.	✓ **Standard met** No mechanical parking is proposed.
	• The design and operation is to the satisfaction of the responsible authority.	✓ **Standard met** No mechanical parking is proposed.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Design standard 5: Urban design	Ground level car parking, garage doors and accessways must not visually dominate public space.	✓ **Standard met** Ground level car parking, garage doors and the accessways would not visually dominate public space.
	Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	✓ **Standard met** Car parking within each dwelling's garage would be screened with a horizontal cladded garage door.
	Design of car parks must take into account their use as entry points to the site.	✓ **Standard met** The proposed development does not include car parking at the entry point of the site.
	Design of new internal streets in developments must maximise on street parking opportunities.	✓ **Standard met** The provision of one crossover for each dwelling would maximise on street parking opportunities.
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ **Standard met** The car parking areas would be capable of being well lit.
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ **Standard met** The design of the car parking areas would maximise natural surveillance and pedestrian visibility from the adjacent dwellings.
	Pedestrian access to car parking areas from the street must be convenient.	✓ **Standard met** Pedestrian access to the car parking areas from the street would be via the accessways.
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ **Standard met** The accessways and car parking within the proposed development would not be high activity parking areas.
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ **Standard met** The layout of the car parking areas would provide for landscaping.
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ **Standard met** Landscaping and trees could be planted along the accessways to provide shade and shelter and soften the appearance of ground level car parking.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ **Standard met** Trees planted with flush grilles are not required for residential developments such as the current proposal.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 18 SARONA STREET, DANDENONG (PLANNING APPLICATION NO. PLN19/0508)

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 41 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ **Standard met** The proposed three (3) double storey dwellings would be appropriate to the neighbourhood and the site as it is on a corner. The property to the north at 16 Sarona Street contains a single storey dwelling which appears as a double storey dwelling due to the slope of the land with the 'ground floor' above the garage. The existing property to the west at 20 Sarona Street also contains a single storey dwelling.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ **Standard met** The proposed three (3) double storey dwellings would respect the existing and preferred neighbourhood character and respond to the features of the site.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.02-2 Residential policy objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	✓ **Standard met** A Planning Report was submitted with the application.
Decision Guidelines	The SPPF and the LPPF including the MSS and local planning policies.	
	The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the SFFP and the LPPF, including the MSS and local planning policies.	
	To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.	✓ **Standard met** The proposed development is for only three (3) dwellings.
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.02-4 Infrastructure objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ **Standard met** The proposed development would be connected to reticulated services in this established residential area.
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ **Standard met** The proposed development of the site for three (3) dwellings would not unreasonably exceed the capacity of utility services and infrastructure.
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	✓ **Standard met** There is no evidence to suggest that the subject site is located in an area where utility services or infrastructure have little or no spare capacity.
Decision Guidelines	The capacity of the existing infrastructure.	
	In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
	If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure.	
	To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.02-5 Integration with the street objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ **Standard met** Each dwelling would have its own pedestrian and vehicular access from Sarona Street.
	Developments should be oriented to front existing and proposed streets.	✓ **Standard met** All three (3) dwellings would front Sarona Street.
	High fencing in front of dwellings should be avoided if practicable.	✓ **Standard met** No front fence is proposed.
	Development next to existing public open space should be laid out to complement the open space.	✓ **Standard met** The subject site does not adjoin any public open space.
Decision Guidelines	Any relevant urban design objective, policy or statement set out in this scheme.	
	The design response.	
Objective	To integrate the layout of development with the street.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-1 Street setback objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B6	Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone: ***RGZ: 5 metres or as per Table B1, whichever is the lesser.*** ***GRZ: 7.5 metres or as per Table B1, whichever is the lesser.*** ***NRZ: As per Table B1.*** **Table B1 Street setback**	✓ **Standard met** Dwelling 1 would have a front setback from Sarona Street (front street to the east) of 7.5m. Dwellings 2 and 3 would have a front setback from Sarona Street (side street to the south) of 3m.

Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)
There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable
There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable
There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.			
	The design response.			
	Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.			
	The visual impact of the building when viewed from the street and from adjoining properties.			
	The value of retaining vegetation within the front setback.			
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.			

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-2 Building height objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B7	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. ***GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)***	✓ **Standard met** The proposed maximum height is 7.49m.
	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	**N/A**
	Changes of building height between existing buildings and new buildings should be graduated.	✓ **Standard met** The existing property to the north at 16 Sarona Street contains a single storey dwelling which appears as a double storey dwelling due to the slope of the land with the 'ground floor' above the garage. The existing property to the west at 20 Sarona Street also contains a single storey dwelling.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
	The design response.	
	The effect of the slope of the site on the height of the building.	
	The relationship between the proposed building height and the height of existing adjacent buildings.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-3 Site coverage objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B8	The site area covered by buildings should not exceed: • The maximum site coverage specified in a schedule to the zone, or • If no maximum site coverage is specified in a schedule to the zone, 60 per cent. ***GRZ1: 60% (none specified)***	✓ **Standard met** The proposed site coverage would be 37%.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The existing site coverage and any constraints imposed by existing development or the features of the site.	
	The site coverage of adjacent properties	
	The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
Objective	To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-4 Permeability objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B9	The site area covered by the pervious surfaces should be at least: • The minimum areas specified in a schedule to the zone, or • If no minimum is specified in a schedule to the zone, 20 per cent of the site. ***GRZ1: 30%***	✓ **Standard met** The proposed permeable area would be 45%.
Decision Guidelines	The design response.	
	The existing site coverage and any constraints imposed by existing development.	
	The capacity of the drainage network to accommodate additional stormwater.	
	The capacity of the site to absorb run-off.	
	The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.	
Objectives	To reduce the impact of increased stormwater run-off on the drainage system.	
	To facilitate on-site stormwater infiltration.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-5 Energy efficiency objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B10	Buildings should be: • Oriented to make appropriate use of solar energy. • Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. • Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged.	✓ **Standard met** The proposed dwellings would be oriented to take advantage of solar energy from the east, north and west. They have been sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.
	Living areas and private open space should be located on the north side of the development, if practicable.	✓ **Standard met** Each dwelling's living area would be located on the northern side of the dwellings. Dwelling 1's living area would have access to east facing windows and Dwelling 2 and 3's living areas would have access to north facing windows. Dwelling 1 would include private open space to the east of the dwelling with a northern aspect. Dwelling's 2 and 3 would include private open space areas to the north of the dwellings with northern aspects.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Developments should be designed so that solar access to north-facing windows is maximised.		✓ **Standard met** Dwelling 1 would have no north-facing windows which would have solar access at ground floor level and three (3) north-facing windows at first floor level. Dwellings 2 and 3 would each have two (2) north facing windows at ground floor level and five (5) at first floor level.
Decision Guidelines	The design response.		
	The size, orientation and slope of the lot.		
	The existing amount of solar access to abutting properties.		
	The availability of solar access to north-facing windows on the site.		
Objectives	To achieve and protect energy efficient dwellings and residential buildings.		
	To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.		

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-6 Open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should: • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable.	✓ **Standard met** No public or communal open space is proposed on site.
Decision Guidelines	Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-7 Safety objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B12	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	✓ **Standard met** The entry to each dwelling would be visible from Sarona Street.
	Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ **Standard met** The application does not propose any planting which would create unsafe spaces along Sarona Street or the accessways.
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	✓ **Standard met** Dwelling 1 would have four (4) windows at ground floor level and four (4) windows at first floor level which would face its accessway. Dwelling 2 would have two (2) windows at ground floor level and three (3) windows at first floor level which would face the accessway. Dwelling 3 would have two (2) windows at ground floor level and three (3) windows at first floor level which would face the accessway.
	Private spaces within developments should be protected from inappropriate use as public thoroughfares.	✓ **Standard met** Each dwelling's private open space would be protected from inappropriate use as a public thoroughfare.
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-6 Landscaping objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B13	The landscape layout and design should: • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents.	✓ **Standard met** A Landscape Plan has been provided.
	Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	✓ **Standard met** A Landscape Plan has been provided.
	Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made	✓ **Standard met** It does not appear as though any trees have been removed from the site in the 12 months prior to the application being made.
	The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	✓ **Standard met** A Landscape Plan has been provided.
	Development should meet any additional landscape requirements specified in a schedule to the zone. ***All schedules to all residential zones:*** ***"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."***	✓ **Standard met** More than 70% of the ground level eastern front setback would be capable of being planted with substantial landscaping and canopy trees. The northern and western side setbacks and the southern sideage setback would also be capable of being planted with substantial landscaping and canopy trees.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
	The location and size of gardens and the predominant plant types in the neighbourhood.	
	The health of any trees to be removed.	
	Whether a tree was removed to gain a development advantage.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Objectives	To encourage development that respects the landscape character of the neighbourhood.	
	To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	
	To provide appropriate landscaping.	
	To encourage the retention of mature vegetation on the site.	

Clause 55.03-9 Access objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B14	The width of accessways or car spaces should not exceed: • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.	✓ **Standard met** Less than 40% of the Sarona Street eastern street frontage would be taken up by Dwelling 1's accessway and less than 33% of the Sarona Street southern street frontage would be taken up by Dwelling 2 and 3's accessways.
	No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ **Standard met** Only one (1) single width accessway is proposed for each dwelling.
	The location of crossovers should maximise retention of on-street car parking spaces.	✓ **Standard met** The location of the proposed crossovers would maximise the retention of on-street car parking spaces.
	The number of access points to a road in a Road Zone should be minimised.	✓ **Standard met** Sarona Street is not in a Road Zone.
	Developments must provide for access for service, emergency and delivery vehicles.	✓ **Standard met** The proposed development would provide appropriate access for service, emergency and delivery vehicles.
Decision Guidelines	The design response.	
	The impact on neighbourhood character.	
	The reduction of on-street car parking spaces.	
	The effect on any significant vegetation on the site and footpath.	
Objectives	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.03-10 Parking location objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should: • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed.	✓ **Standard met** Car parking facilities for each dwelling would be close and convenient for each dwelling. The garages of each dwelling would be secure and would be capable of being well ventilated.
	Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	✓ **Standard met** Each dwelling's habitable room windows would be located at least 1.5m from another dwelling's accessway.
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	
	To protect residents from vehicular noise within developments.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.04-1 Side and rear setbacks objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B17	A new building not on or within 200mm of a boundary should be setback from side or rear boundaries: • At least the distance specified in a schedule to the zone, or • If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. **Diagram B1 Side and rear setbacks** 	✓ **Standard met, subject to variation** All dwellings within the proposed development would be setback more than 1m from all boundaries at ground floor level for all walls not built on the boundary. At first floor level, the dwellings would be setback at least 1.26m from the northern boundary and 1.58m from the western boundary. The northern setback is considered acceptable as the existing dwelling at 16 Sarona Street appears as a double storey dwelling due to the slope of the land with the 'ground floor' above the garage. The ground floor of this dwelling is at the same level as the upper level of the proposed dwellings, and has a very similar setback from the shared boundary with the subject site.
	Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may	✓ **Standard met** The proposed development would achieve a minimum

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	encroach not more than 0.5 metres into the setbacks of this standard.	1m setback at ground floor level and minimum 1.26m setback at first floor level.
	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	✓ **Standard met** These are not proposed.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.	
	Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.	
	Whether the wall abuts a side or rear lane.	
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.04-2 Walls on boundaries objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary: • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater.	✓ **Standard met** Dwelling 1's northern garage wall would have a length of 7.37m which is less than 10m. Dwelling 3's western garage wall would have a length of 6.48m which is less than 10m.
	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	✓ **Standard met** There are no side or rear boundaries which would be full abutted by a new wall.
	A building on a boundary includes a building set back up to 200mm from a boundary.	✓ **Standard met** Both walls on boundary would be built on the boundary.
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	✓ **Standard met** Dwelling 1's northern garage wall would have a maximum height less than 3.2m. Dwelling 3's western garage wall would have a maximum height less than 3.2m.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The extent to which walls on boundaries are part of the neighbourhood character.	
	The impact on the amenity of existing dwellings.	
	The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	
	The orientation of the boundary that the wall is being built on.	
	The width of the lot.	
	The extent to which the slope and retaining walls or fences reduce the effective height of the wall.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	Whether the wall abuts a side or rear lane.		
	The need to increase the wall height to screen a box gutter.		
Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.		

Clause 55.04-3 Daylight to existing windows objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA	
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	✓ **Standard met** The existing dwelling to the north at 16 Sarona Street does not have any south facing habitable room windows. The existing development to the west at 20 Sarona Street has no east facing habitable room windows.	
	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window. **Diagram B2 Daylight to existing windows** Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	✓ **Standard met** The existing dwelling to the north at 16 Sarona Street does not have any south facing habitable room windows. The existing development to the west at 20 Sarona Street has no east facing habitable room windows.	
Decision Guidelines	The design response.		
	The extent to which the existing dwelling has provided for reasonable daylight access to its		

If the details of the attachment are unclear please contact Governance on 8571 5309.

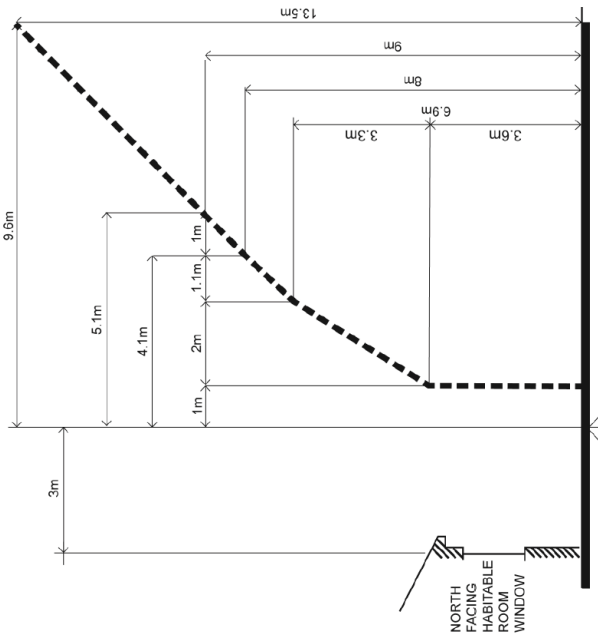
2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	habitable rooms through the siting and orientation of its habitable room windows.		
	The impact on the amenity of existing dwellings.		
Objective	To allow adequate daylight into existing habitable room windows.		

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.04-4 North-facing windows objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B20	If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for ever metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window. **Diagram B3 North-facing windows**  	✓ **Standard met** There are no north facing habitable room windows which would be affected by the proposed development.
	A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Decision Guidelines	The design response.	
	Existing sunlight to the north-facing habitable room window of the existing dwelling.	
	The impact on the amenity of existing dwellings.	
Objective	To allow adequate solar access to existing north-facing habitable room windows.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	✓ **Standard met** The site to the north at 16 Sarona Street would have no overshadowing from the proposed development. The site to the west at 20 Sarona Street would have some overshadowing from the proposed development at 9am, minimal overshadowing at 12pm but would have no overshadowing at 3pm. Overall, 75% of the secluded private open space areas of the adjoining properties would receive at least 5 hours of sunlight between 9am and 3pm on September 22.
	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	✓ **Standard met** The existing sunlight to the secluded private open space of the existing adjoining properties is not currently less than the requirements of this standard.
Decision Guidelines	The design response.	
	The impact on the amenity of existing dwellings.	
	Existing sunlight penetration to the secluded private open space of the existing dwelling.	
	The time of day that sunlight will be available to the secluded private open space of the existing dwelling.	
	The effect of a reduction in sunlight on the existing use of the existing secluded private open space.	
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.04-6 Overlooking objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B22	A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. **Diagram B4 Overlooking open space** 	✓ **Standard met** *North elevation* All dwelling's north-facing upper level habitable room windows would be provided with obscure glazing up to 1.7m above finished floor level. *West elevation* Dwelling 3's west-facing upper level Bedroom 2 window would be obscure glazed up to 1.7m above finished floor level.
	A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:	✓ **Standard met** *North elevation* All dwelling's north-facing upper level habitable room

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	• Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.	windows would be provided with obscure glazing up to 1.7m above finished floor level. *West elevation* Dwelling 3's west-facing upper level Bedroom 2 window would be obscure glazed up to 1.7m above finished floor level
	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	✓ **Standard met** Obscure glazing for habitable room windows is not proposed to be openable below 1.7m.
	Screens used to obscure a view should be: • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed and durable. • Designed and coloured to blend in with the development.	✓ **Standard met** No external screens are proposed.
	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	✓ **Standard met** The 1.7m high fences on the northern and western boundaries should prevent potential ground floor overlooking.
Decision Guidelines	The design response.	
	The impact on the amenity of the secluded private open space or habitable room window.	
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.	
	The internal daylight to and amenity of the proposed dwelling or residential building.	
Objective	To limit views into existing secluded private open space and habitable room windows.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.04-7 Internal views objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ **Standard met** Dwelling 1 would not have any west-facing upper level windows and would not overlook Dwelling 2's secluded private open space area. Dwelling 2 would not have any east-facing upper level windows and would not overlook Dwelling 1's secluded private open space area. Dwelling 2 would not have any west-facing upper level windows and would not overlook Dwelling 3's secluded private open space area. Dwelling 3 would not have any east-facing upper level windows and would not overlook Dwelling 2's secluded private open space area.
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	✓ **Standard met** No mechanical plant is proposed to be located near the bedrooms of any immediately adjacent existing dwellings.
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	✓ **Standard met** The proposed development has taken this into account.
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ **Standard met** The subject site is not located near a busy road, railway line or industrial area.
Decision Guidelines	The design response.	
Objectives	To contain noise sources within development that may affect existing dwellings.	
	To protect residents from external noise.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.05-1 Accessibility objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ **Standard met** The dwelling entries of the ground floor of each dwelling would be accessible or able to be easily made accessible to people with limited mobility.
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry.	✓ **Standard met** The entry to each dwelling would be visible from the street and other public areas. Each dwelling would have a porch adjoining each front entry which would provide shelter, a sense of personal address and a transitional space around the entry.
Objective	To provide each dwelling or residential building with its own sense of identity.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face: • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter.	✓ **Standard met** All habitable room windows within the proposed development would face an outdoor space clear to the sky or a light court with a minimum area of 3 square metres and a minimum dimension of 1m clear to the sky.
Decision Guidelines	The design response. Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.05-4 Private open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. ***GRZ1**: "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or* ***A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."***	✓ **Standard met** Dwelling 1 would have a 79m² front yard and a 43m² backyard for a total private open space provision of 122m² greater than the 50m² required for this dwelling. The secluded private open space area at the side of the dwelling would have an area greater than 30m², with a minimum dimension of 5m in both directions. A gate can be provided between the secluded private open space area of this dwelling and the front yard as a condition of permit, if granted. Dwelling 2 would have a 14m² front yard and a 44m² backyard for a total private open space provision of 58m² greater than the 50m² required for this dwelling. The secluded private open space area at the side of the dwelling would have an area greater than 30m², with a minimum dimension of 5m in both directions. A door between the garage and the private open space area can be provided as a condition of permit, if granted. Dwelling 3 would have a 14m² front yard and a 44m² backyard for a total private open space provision of 58m² greater than the 50m² required for this dwelling. The secluded private open space area at the side of the dwelling would have an area greater than 30m², with a minimum dimension of 5m in both directions. A door between the garage and the private open space area can be provided as a condition of permit, if granted.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of: • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	**Not Applicable - RGZ1 only**
Decision Guidelines	The design response.	
	The useability of the private open space, including its size and accessibility.	
	The availability of and access to public or communal open space.	
	The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.05-5 Solar access to open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B29	The private open space should be located on the north side of the dwelling or residential building, if appropriate.	✓ **Standard met** Dwelling 1 would include private open space to the east of the dwelling with a northern aspect. Dwellings 2 and 3 would each have an area of private open space located to the north of the dwelling with a northern aspect.
	The southern boundary of secluded private open space should be set back from any wall on the north of the space at least (2 +0.9h) metres, where 'h' is the height of the wall. **Diagram B5 Solar access to open space** 	✓ **Standard met** Dwelling 1's secluded private open space area is bounded to the north by the southern wall of Dwelling 1 which has a height of 3.2m. Therefore the setback required is (2 + 0.9 x 3.2) or 4.88m. A setback of 5m is proposed. There would be no walls to the north of Dwelling 2 and 3's secluded private open space areas.
Decision Guidelines	The design response.	
	The useability and amenity of the secluded private open space based on the sunlight it will receive.	
Objective	To allow solar access into the secluded private open space of new dwellings and residential buildings.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.05-6 Storage objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ **Standard met** Each dwelling would have convenient access to at least 6m³ of externally accessible, secure storage space
Objective	To provide adequate storage facilities for each dwelling.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.06-1 Design detail objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including: • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves and parapets, should respect the existing or preferred neighbourhood character.	✓ **Standard met** The design of the proposed dwellings, including façade articulation and detailing, window and door proportions, roof form and verandahs, eaves and parapets, would respect the existing and preferred neighbourhood character.
	Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	✓ **Standard met** The proposed garages would be visually compatible with the development and the existing and preferred neighbourhood character. A door between the garages and the private open space areas of Dwellings 2 and 3 can be provided as a condition of permit, if granted.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.	
	Whether the design is innovative and of a high architectural standard.	
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.06-2 Front fences objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B32	The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.	✓ **Standard met** No front fence is proposed
	A front fence within 3 metres of a street should not exceed: • The maximum height specified in a schedule to the zone, or ***All schedules to all residential zones:*** ***"Maximum 1.5 metre height in streets in Road Zone Category 1*** ***1.2 metre maximum height for other streets"*** • If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. **Table B3 Maximum front fence height** **Street Context** / **Maximum front fence height** Streets in a Road Zone, Category 1 — 2 metres Other streets — 1.5 metres	✓ **Standard met** No front fence is proposed
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The setback, height and appearance of front fences on adjacent properties.	
	The extent to which slope and retaining walls reduce the effective height of the front fence.	
	Whether the fence is needed to minimise noise intrusion.	
Objective	To encourage front fence design that respects the existing or preferred neighbourhood character.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.06-3 Common property objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal and private areas.	✓ **Standard met** The proposed development would clearly delineate public, communal and private areas.
	Common property, where provided, should be functional and capable of efficient management.	✓ **Standard met** No common property is proposed.
Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained.	
	To avoid future management difficulties in areas of common ownership.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.3 Town Planning Application - No. 18 Sarona Street, Dandenong (Planning Application No. PLN19/0508) (Cont.)

Clause 55.06-4 Site services objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ **Standard met** The design and layout of the proposed development would provide sufficient space and facilities for services to be installed and maintained efficiently and economically.
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✓ **Standard met** Site facilities such as clotheslines, storage facilities, mailboxes, electrical meters, bins, rainwater tanks, gas and water meters, hot water systems and air conditioning units for each dwelling have been shown on the plans.
	Bin and recycling enclosures should be located for convenient access by residents.	✓ **Standard met** Bins for each dwelling have been shown on the plans.
	Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ **Standard met (subject to condition of permit)** Mailboxes have been shown on the plans.
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate and attractive.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411)

File Id:	404865
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Assessed Plans Location of Objectors Clause 22.11 Assessment

Application Summary

Applicant:	Mr Hermail Singh and Mr Rawinder Singh
Proposal:	To display two (2) internally illuminated business identification signs, in accordance with the plans submitted
Zone:	Green Wedge A Zone
Overlay:	Vegetation Protection Overlay – Schedule 1
Ward:	Red Gum

This application has been brought to a Council meeting as it has received two (2) objections.

The application proposes the display of two (2) 28.21m² internally illuminated business identification signs along the frontage, associated with the existing Place of Worship (Sikh Temple). The signs would be attached to structures (arches) previously approved under Permit No. PLN14/0640. Importantly, the top half of the approved structures resembles a frame comprising beams that are 50 mm wide, and the application put forward to Council proposes to enclose that part of the structure to support the letters.
It is recommended the business identification component of the signs be supported, subject to conditions. The proposed illumination of the signs is contrary to the purpose of the zone and the objectives of the Green Wedge Policy.

A permit is required pursuant to:

- Clause 35.05-5 – A permit is required to construct a building or construct or carry out works.
- Clause 52.05-13 – Signs - Category 3 High Amenity Areas – Section 2 permit required for a business identification sign and internally illuminated sign.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Objectors Summary

The application was advertised to the surrounding area through the erection of one (1) notice placed onsite as well as the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Compliance with the intent or provisions of the Green Wedge Zone;
- Compliance with the Green Wedge Management Plan, and associated controls in the scheme;
- Neighbourhood character;
- Amenity impact due to the illumination of the signs; and
- Concerns with the volume of traffic to the site and inadequate infrastructure to Perry Road.

The location of objectors is provided at **Attachment 2**.

Assessment Summary

The proposed signage is considered appropriate, subject to conditions as the signs relate to a legitimate Place of Worship (Sikh Temple).

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme, subject to conditions. The proposal appropriately responds to strategic policy for signage in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Subject Site and Surrounds

Subject Site

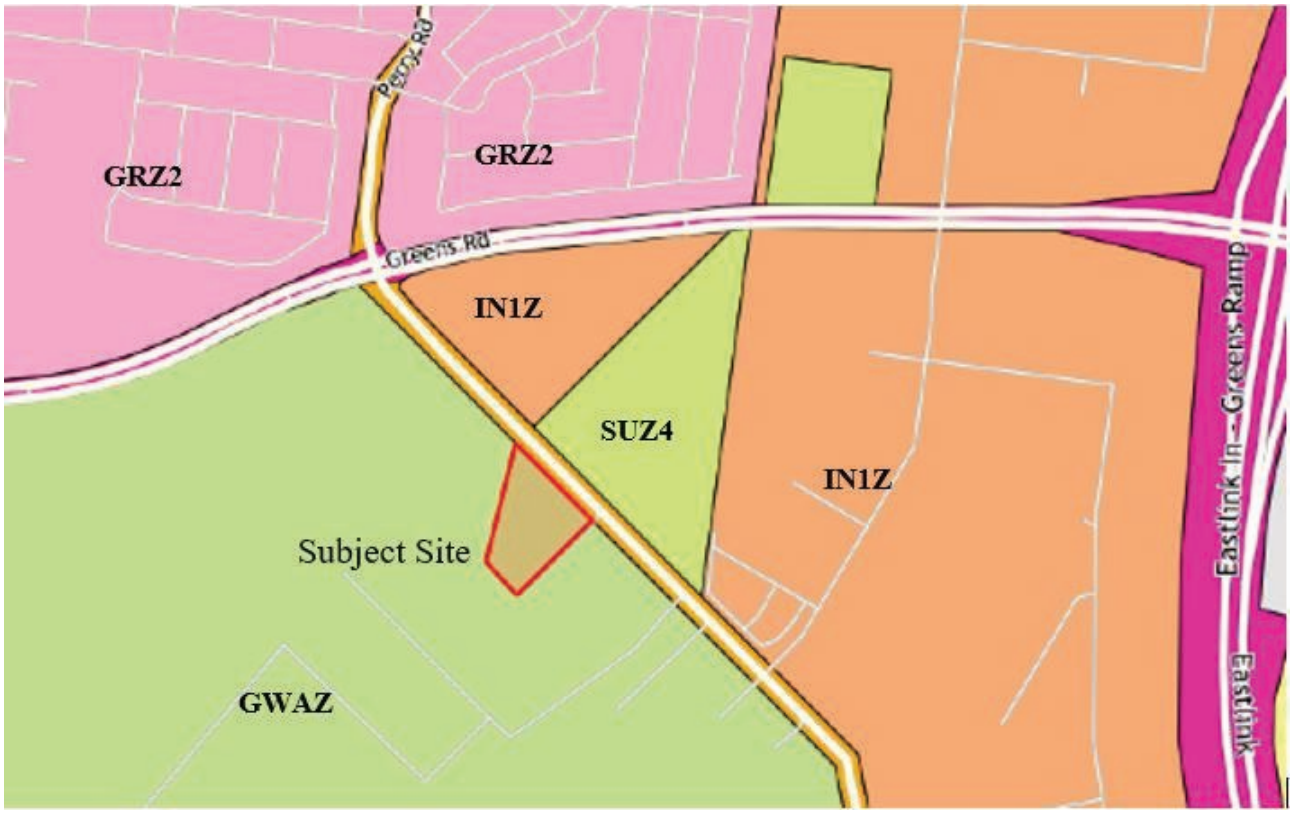
The subject site is located on the southwest side of Perry Road and is occupied by an existing Place of Worship (Sikh Temple). The site is irregular in shape and has a frontage of 177.03 metres to Perry Road, an eastern boundary of 172.92 metres, a southern boundary of 73.94 metres and a western boundary of 198.90 metres, giving the site an area of 2.155 hectares.

Surrounding Area

The subject site is located on the perimeter of the Green Wedge A Zone. The site is immediately bounded to the northeast by Perry Road (Road Zone Category 2), to the southeast by a residential property, to the southwest by a commercial property (Horse Stud) and to the west by Common Property No. 1. Common Property which is identified on the Plan PS 440653W provides access to Lots 2 – 5 on the mentioned plan which would otherwise be land locked.

Beyond Perry Road to the north and northeast, is land zoned Industrial 1 Zone and Special Use Zone – Schedule 4. Mt Hira College is located at the Special Use Zone Schedule 4 directly opposite the subject site. Further, to the north of Greens Road and Hutton Road is land zoned General Residential Zone – Schedule 2.

Locality Plan



2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Figure 1 – Zoning Map

Figure 2 – Locality Map

Background

Previous Applications

A search of Council records revealed that Council has previously considered the following planning applications for the site:

- Planning Permit 120/91 was issued on 01 July 1991 for 'The subdivision of this site into two (2) lots, in accordance with the attached endorsed plans'.

- Planning Permit PLN03/0162 was issued on 15 December 2003 for 'The use and development of the site for the purpose of a place of worship with additions to the existing car takers residence and associated outbuildings, landscaping and a reduction of car parking under the Greater Dandenong Planning Scheme, all in accordance with the endorsed plans'. Since the issuance of the permit, the permit has been amended twice pursuant to Section 72 of the *Planning and Environment Act 1987*.

- Planning Permit PLN04/0834 was issued on 12 May 2005 for 'The construction of extensions to the existing dwelling on this site, in accordance with the endorsed plans'. Since the issuance of the permit, the permit has been amended once pursuant to Section 72 of the *Planning and Environment Act 1987*.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

- Planning Permit PLN08/0002 was issued on 02 May 2008 for 'Buildings and Works comprising the construction of a steel veranda'.

- Planning Permit PLN14/0640 was issued on 13 May 2015 for 'The purpose of construction of Buildings and Works (extensions to existing Place of Worship/Assembly), comprising Community Hall, Library/Meeting Room, Kitchen, Dining and Caretaker's Residence'.

Subject Application

Proposal

The application proposes signage which as follows:

	Type	Location	Size	Content	Colour
1.	Internally illuminated-business identification	To the entry of the subject site, being 33.6m from the south-eastern boundary and orientated to Perry Road.	The 28.21m² sign will be a maximum height of 3.741 metres and maximum width of 7.540 metres. The dimensions relate to the area proposed to be coloured yellowed, inclusive of the lettering.	Name of temple, inclusive of the suburb - "Gurudwara Sahib Keysborough". The lettering is 290 mm in height with a width of 40 mm.	Red and yellow background with blue wording.
2.	Internally illuminated-business identification	To the exit of the subject site, being 11.1m from the north-western boundary and orientated to Perry Road.	The 28.21m² sign will be a maximum height of 3.741 metres and maximum width of 7.540 metres. The dimensions relate to the area proposed to be coloured yellowed, inclusive of the lettering.	Name of temple, inclusive of the suburb - "Gurudwara Sahib Keysborough". The lettering is 290 mm in height with a width of 40 mm.	Red and yellow background with blue wording.

A copy of the submitted plans is included as **Attachment 3**.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required pursuant to:

- Clause 35.05-5 – A permit is required to construct a building or construct or carry out works.
- Clause 52.05-13 – Signs - Category 3 High Amenity Areas – Section 2 permit required for a business identification sign and internally illuminated sign.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a Green Wedge A Zone, as is the immediate surrounding land.

The purpose of the Green Wedge A Zone outlined at Clause 35.05 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for the use of land for agriculture.*
- *To protect, conserve and enhance the biodiversity, natural resources, scenic landscapes and heritage values of the area.*
- *To ensure that use and development promotes sustainable land management practices and infrastructure provision.*
- *To protect, conserve and enhance the cultural heritage significance and the character of rural and scenic non-urban landscapes.*
- *To recognise and protect the amenity of existing rural living areas.*

Overlay Controls

A Vegetation Protection Overlay applies to the subject site.

State Planning Policy Framework

The objectives of Planning in Victoria are outlined in Section 4 of the *Planning and Environment Act 1987* as:

(a) To provide for the fair, orderly, economic and sustainable use, and development of land.

(b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.

(c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

(d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.

(e) To protect public utilities and other facilities for the benefit of the community.

(f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).

(fa) to facilitate the provision of affordable housing in Victoria.

(g) To balance the present and future interests of all Victorians.

In order to achieve those objectives, there are a number of more specific objectives contained within the Planning Policy Framework that are relevant to this application.

Clause 15 – Built Environment and Heritage – states that planning is to recognise the role of urban design, building design, heritage and energy and resource efficiency in delivering liveable and sustainable cities, towns and neighbourhoods.

Clause 15.01-1R – Urban design - Metropolitan Melbourne – the objective of this clause is: To create a distinctive and liveable city with quality design and amenity.

Local Planning Policy Framework

The Local Planning Policy Framework includes the Municipal Strategic Statement (MSS) and Local Policies. The following local planning policies are relevant to this application.

The MSS is contained within Clause 21 of the Scheme. Greater Dandenong's vision is outlined at Clause 21.03, within which the following is noted:

- *Economic Well-being – Strategies that facilitate employment and investment in the key economic areas of the municipality and stimulate its economic growth and well being* (Clause 21.03-2 – Achieving the vision).

- *Attractive and Safe Environment – Strategies that improve the visual amenity and image of Greater Dandenong particularly along the public realm; policies and principles that encourage good urban design to improve safety and amenity* (Clause 21.03-2 – Achieving the vision).

Clause 21.05 – Built Form – states within Environmental Issues that signs have an important role in the built environment. Signs adjacent residential areas need to be managed so as not to adversely impact on the amenity of the area.

Clause 22.02 – Green Wedge Policy – applies to all land within Greater Dandenong's portion of the South East Green Wedge. The vision for the Greater Dandenong Green Wedge is: *The Greater Dandenong Green Wedge will provide a green spacious relief from surrounding urban development. It will support a range of activities – agriculture, water treatment, recreation, education, and rural living – that are carefully located and designed to respect the important environmental, cultural heritage, water management, landscape, and amenity values and functions of the region.*

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Clause 22.11 – Advertising Signs Policy – applies to outdoor signs on all land within the City of Greater Dandenong. The terms used in this policy have the same meaning as specified in Clause 73 of the Greater Dandenong Planning Scheme. The assessment criteria in Clause 52.05 must also be considered in conjunction with this policy.

Particular Provisions

Clause 52.05 – Signs – applies to the development of land for signs. The purposes of this clause are:

- *To regulate the development of land for signs and associated structures.*
- *To ensure signs are compatible with the amenity and visual appearance of an area, including the existing or desired future character.*
- *To ensure signs do not contribute to excessive visual clutter or visual disorder.*
- *To ensure that signs do not cause loss of amenity or adversely affect the natural or built environment or the safety, appearance or efficiency of a road.*

The purpose of the High Amenity Areas is:

- *To ensure that signs in high-amenity areas are orderly, of good design and do not detract from the appearance of the building on which a sign is displayed or the surrounding area.*

General Provisions

Clause 65.01 – Approval of An Application or Plan – The requirements of Clause 65.01 is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

The Urban Design Guidelines for Victoria (formerly Safe Design Guidelines) are not considered relevant to this application.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the *Planning and Environment Act 1987*. However, Perry Road is earmarked to become a Road Zone Category 1 road and therefore was referred to Transport for Victoria (VicRoads) for comment. They had no objection to the proposal, subject to conditions.

Internal

The application was not required to be internally referred.

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing one sign on site facing Perry Road.

The notification has been carried out correctly.

Council has received two objections to date.

Consultation

A consultative meeting was not held, noting just two objections were received, whereas four objections are required to proceed with a consultation meeting.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Compliance with the intent or provisions of the Green Wedge Zone.**

  The purpose of the Green Wedge A Zone is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for the use of land for agriculture.*
- *To protect, conserve and enhance the biodiversity, natural resources, scenic landscapes and heritage values of the area.*
- *To ensure that use and development promotes sustainable land management practices and infrastructure provision.*
- *To protect, conserve and enhance the cultural heritage significance and the character of rural and scenic non-urban landscapes.*
- *To recognise and protect the amenity of existing rural living areas.*

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Further, before deciding on an application, Council must consider the relevant decision guidelines under Clause 35.05-6. Having considered the decision guidelines, the following is noted:

- *The proposed signs are associated with an existing use, approved under Permit No. PLN03/0162.02.*
- *The signs are to be located on a structure previously approved.*
- *Signs which provide identification are considered appropriate in this location, provided they are of a size that respects the surrounding area. Two 28m2 signs in this location are considered to be too large and excessive, and not in keeping with the surrounding area. Rather it is recommended that the signs be reduced in size to respect the surrounding area.*
- *The illumination of the signs is not considered appropriate for a sensitive area and is contrary to the purpose of the zone and the objectives of the Green Wedge Policy. Subsequently, the illumination of the signs is not recommended for approval.*
- *The proposal does not include any works and therefore there would be no impact on the flora and fauna of the site.*
- *The proposal was referred to Transport for Victoria (VicRoads) for comment as Perry Road is earmarked to become a Road Zone Category 1 road. The authority did not have any concerns with respect to the colours of the signs, however conditions of permit pertaining to the illuminance of the signs were recommended.*

- **Compliance with the Green Wedge Management Plan, and associated controls in the scheme**

The Green Wedge Management Plan revised January 2017 is a strategy that identifies the vision, objectives and actions for the sustainable development and management of a Green Wedge, and is referred to in Clause 22.02 – Green Wedge Policy. Within the management plan, matters of 'built form and heritage' are relevant. It is worthy to note, buildings are present and visible throughout most areas of the Greater Dandenong Green Wedge. The siting, design and height of these buildings varies with differing land uses.
'Signage & Lighting' has the following objective, 'Encourage low scale and low impact signage and lighting', and the following guidelines are listed:

- *Minimise the size and extent of signage and advertising, particularly internally illuminated signs.*
- *Consolidate advertising and signage into a single location where possible.*
- *Locate signage on the building (rather than on fencing or poles) where possible, so that it complements the architecture.*
- *Advertising elements such as banners, flags, fence signs and inflatables should be avoided.*
- *Restrict lighting for advertising to business operation hours, as far as reasonably possible.*
- *Encourage interior lighting systems that emit minimal light on the outdoor environment.*

Having considered the above guidelines, the following is noted:

- *Whilst two signs are proposed, the frontage has a width of 177.03 metres and therefore it is considered appropriate to permit the erection of two signs, provided the signs are of an appropriate size to ensure they are 'low scale and low impact'. The current signs are considered excessively*

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

large in this sensitive location, and do not meet the above objective. As such it is recommended that they be reduced as per the recommended conditions below.

- *It is not considered appropriate to locate signage on any part of a building orientated to Perry Road as the buildings are set back a minimum of 9 metres from the frontage. Signage setback this far would unlikely be able to be viewed easily from Perry Road.*
- *The illumination of the signs is not recommended for approval.*

- **Neighbourhood character**

The objectors are concerned that the signs are out of character for a Green Wedge area. Whilst the subject site is location within a Green Wedge A Zone, noting properties to the south contain vast areas of open space, it is important to note that the land is on the periphery of the zone. North of Perry Road is land zoned Industrial 1 Zone and Special Use Zone. It is therefore determined that in the immediate area, the business identification aspect of the signage proposed would not be out of character, subject to the size of the signs being reduced and the illumination being removed.

- **Amenity impact due to the illumination of the signs**

The objectors are concerned that the facility does not need signage that contains internally illuminated components. The illuminated component is considered necessary by the permit applicant given the Place of Worship operates during the evening on Thursdays and on special days of celebration. However, internally illuminated signage in this instance is not considered appropriate in this location and as such, is not recommended for approval.

- **Concerns with the volume of traffic to the site and inadequate infrastructure to Perry Road**

There are concerns with the volume of traffic to the subject site and inadequate parking options. Whilst not relevant to this application it is worthy to note Permit No. PLN03/0162.02 allows for a reduction in car parking requirements, however, Condition 8 of permit requires, the maximum number of people allowed on site at any given time is not to exceed 185 people, all to the satisfaction of the Responsible Authority. Should there be a breach of permit, the matter can be addressed through enforcement proceedings.

Assessment

Signage

It is considered that the provision of signage is reasonable, subject to conditions. In accordance with Clause 52.05 – Signs, the purposes of this particular provision are:

- *"To regulate the display of signs and associated structures;*
- *To provide for signs that are compatible with the amenity and visual appearance of an area, including the existing or desired future character;*
- *To ensure signs do not contribute to excessive visual clutter or visual disorder;*

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

- *To ensure that signs do not cause loss of amenity or adversely affect the natural or built environment or the safety, appearance or efficiency of a road."*

The business identification aspect of the signs, in principle, is considered reasonable as is provides identification of a Place of Worship. However, given the sensitive nature of this site in the green wedge, the signage size should be reduced to a maximum area of 15m2 per sign, and the illumination removed, to ensure it is low scale and low impact.

When determining whether or not the proposed signage is appropriate, regard is to be given to the decision guidelines of Clause 52.05-8 of the Greater Dandenong Planning Scheme. Consideration against the broad guidelines of that Clause is as follows:

- *The character of the area*
  There is surrounding business identification signage in the surrounding area, including at Mt Hira College is across from the subject site. It is therefore determined that in principle, business identification signage is appropriate, however the size and illumination of the sign would be visually dominant and not respect the sensitive nature of the green wedge. As such, conditions will be imposed to address this concern.

- *Impacts on views and vistas*
  It is considered that the proposed signage would not have any detrimental impact on any views or vistas. Transport for Victoria did not raise any concerns with respect to views being obstructed for vehicles.

- *The relationship to the streetscape, setting or landscape*
  It is considered that signage orientated to Perry Road is appropriate as it will identify the site to visitors and others, subject to amendments to the size and illumination of the signage. The reduction in the size of the signs would still ensure they are visible in the surrounding area.

- *The relationship to the site and building*
  It is considered that the signage in this location is acceptable in principle.

- *The impact of structures associated with the sign*
  The signs would be attached to structures (arches) approved under Permit No. PLN14/0640. As discussed within this report, the top half of the approved structures resembles a frame comprising beams that are 50 mm wide, and the application put forward to Council proposes to enclose that part of the structure to support the letters.

- *The impact of any illumination*
  Illuminated signage is proposed. Whilst Transport for Victoria has recommended conditions of permit, the illuminated component is not recommended for approval, as it is not considered to respect the character of the green wedge wider area.

- *The impact of any logo box associated with the sign*
  There would be no logo boxes associated with the proposed signage.

- *The need for identification and the opportunities for adequate identification on the site or locality*

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

It is considered that a reasonable level of identification to a Place of Worship is appropriate, and this can be provided with smaller signage that is not illuminated.

The impact on road safety
It is recommended that no part of the signs be illuminated. In addition, the signs are not considered to be a safety hazard as described under Clause 52.08-5. Therefore, it is determined that the signs would not have a detrimental impact on road safety.

Furthermore, the proposed signs have been assessed against the provisions of Clause 22.11 (Advertising Signs) of the Greater Dandenong Planning Scheme, of which an assessment against the design guidelines (of this clause) is included as **Attachment 3** to this report. The proposal complies with Clause 22.11, except in the following instance where a variation is sought:

- Under Clause 22.11-3.3 (Illuminated and animated signs), it is policy to encourage illuminated signs in the following locations: suspended under verandahs; cantilevered at a minimum height of 2700mm above the footpath; in the display window; on the parapet; and projecting from the upper façade (preferably vertically oriented). Whilst the illuminated component is not recommended for approval, a variation to the policy was sought nonetheless. Notably, the signage would not be attached to any building. Rather, the signs would be cantilevered over the accessways. Due to the layout of the existing use of the land, the location of the proposed signage is considered inappropriate in that it is not in a suitable location for an illuminated sign.

Other Matters
Covenant C184979
The land is encumbered by Covenant C184979 and Section 173 Agreement AB860511U. Regarding this, the following is noted:

- Covenant C184979 states, '… will not erect or cause or suffer to be erected on the said Lots or either of them any building or buildings of a temporary nature and suitable for habitation'.
- Agreement AB860511U relates to Planning Permit No. 99/596 (amended) issued on 11 February 2000 to subdivide the land into five (5) lots and common property.

It is determined that the proposal does not contravene the restrictions attached to the Title.

Conditions of Permit
Dimensions are required to be shown on the plan put forward to Council. Mentioned within this report, the signs would form part of structures (arches) approved under Permit No. PLN14/0640. Further, the top half of the approved structures resembles a frame comprising beams that are 50 mm wide, and the application put forward to Council proposes to enclose that part of the structure to support the letters. For completeness and consistency, a condition of permit will therefore require the dimensions of the arch align with the endorsed plans to Permit No. PLN14/0640.

In addition, conditions will be imposed to delete the illumination and reduce the size of each sign to a maximum of 15m2.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Conclusion

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Policies, and Municipal Strategic Statement as set out in this assessment. It is considered that the application complies with these policies, subject to conditions and it is therefore recommended that the proposal is approved via a **Notice of Decision** to Grant a Planning Permit which provides appeal rights to the objectors. Importantly, it is recommended the proposal be approved for, 'To display two (2) business identification signs'. To re-iterate, the proposed illuminated component is contrary to the purpose of the zone and the objectives of the Green Wedge Policy.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 198-206 Perry Road KEYSBOROUGH VIC 3173 for the purpose of 'To display two (2) business identification signs' in accordance with the plans submitted with the application subject to the following conditions:

1. **Before the display of the signage hereby approved, one (1) copy of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No signage must be erected until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit.**

   The plans must be in accordance with the plans submitted with the application, but modified to show:

   1.1. Reference to the letters being side-lit deleted, along with all other references to the illumination of the signs.

   1.2. Each sign to have a maximum area of 15 square metres.

   1.3. 'Proposed entry gate' and 'Proposed exit gate' deleted from the site plan.

   1.4. The spelling of Keysborough corrected.

   1.5. The dimensions of the arch to align with the endorsed plans to Permit No. PLN14/0680.

   1.6. A schedule of all building materials and finishes, including colours.

2. **The location, type and dimensions of the signage including those of the supporting structure, as shown on the endorsed plans, must not be altered unless with the consent of the Responsible Authority.**

3. **The signs must only contain an advertisement which provides or supplies information relating to the use conducted on the land.**

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

4. The signage must be wholly located within the subject property. That is, no part of the sign may encroach into the road reserve.

5. The signage shall be constructed and maintained to the satisfaction of the Responsible Authority.

6. This permit will expire if one of the following circumstances applies:

6.1. The approved signs must be erected and displayed within one (1) year of the date of issue of this permit, or

6.2. This permit will expire ten (10) years after the date of this permit for the signs hereby permitted.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six (6) months afterwards.

MINUTE 1473

Moved by: Cr Matthew Kirwan
Seconded by: Cr Angela Long

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 198-206 Perry Road KEYSBOROUGH VIC 3173 for the purpose of 'To display two (2) business identification signs' in accordance with the plans submitted with the application subject to the following conditions:

1. Before the display of the signage hereby approved, one (1) copy of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No signage must be erected until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit.

The plans must be in accordance with the plans submitted with the application, but modified to show:

1.1. Reference to the letters being side-lit deleted, along with all other references to the illumination of the signs.

1.2. Each sign to have a maximum area of 15 square metres.

1.3. 'Proposed entry gate' and 'Proposed exit gate' deleted from the site plan.

1.4. The spelling of Keysborough corrected.

1.5. The dimensions of the arch to align with the endorsed plans to Permit No. PLN14/0680.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

1.6. A schedule of all building materials and finishes, including colours.

2. The location, type and dimensions of the signage including those of the supporting structure, as shown on the endorsed plans, must not be altered unless with the consent of the Responsible Authority.

3. The signs must only contain an advertisement which provides or supplies information relating to the use conducted on the land.

4. The signage must be wholly located within the subject property. That is, no part of the sign may encroach into the road reserve.

5. The signage shall be constructed and maintained to the satisfaction of the Responsible Authority.

6. This permit will expire if one of the following circumstances applies:

6.1. The approved signs must be erected and displayed within one (1) year of the date of issue of this permit, or

6.2. This permit will expire ten (10) years after the date of this permit for the signs hereby permitted.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six (6) months afterwards.

CARRIED

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 198-206 PERRY ROAD KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0411)

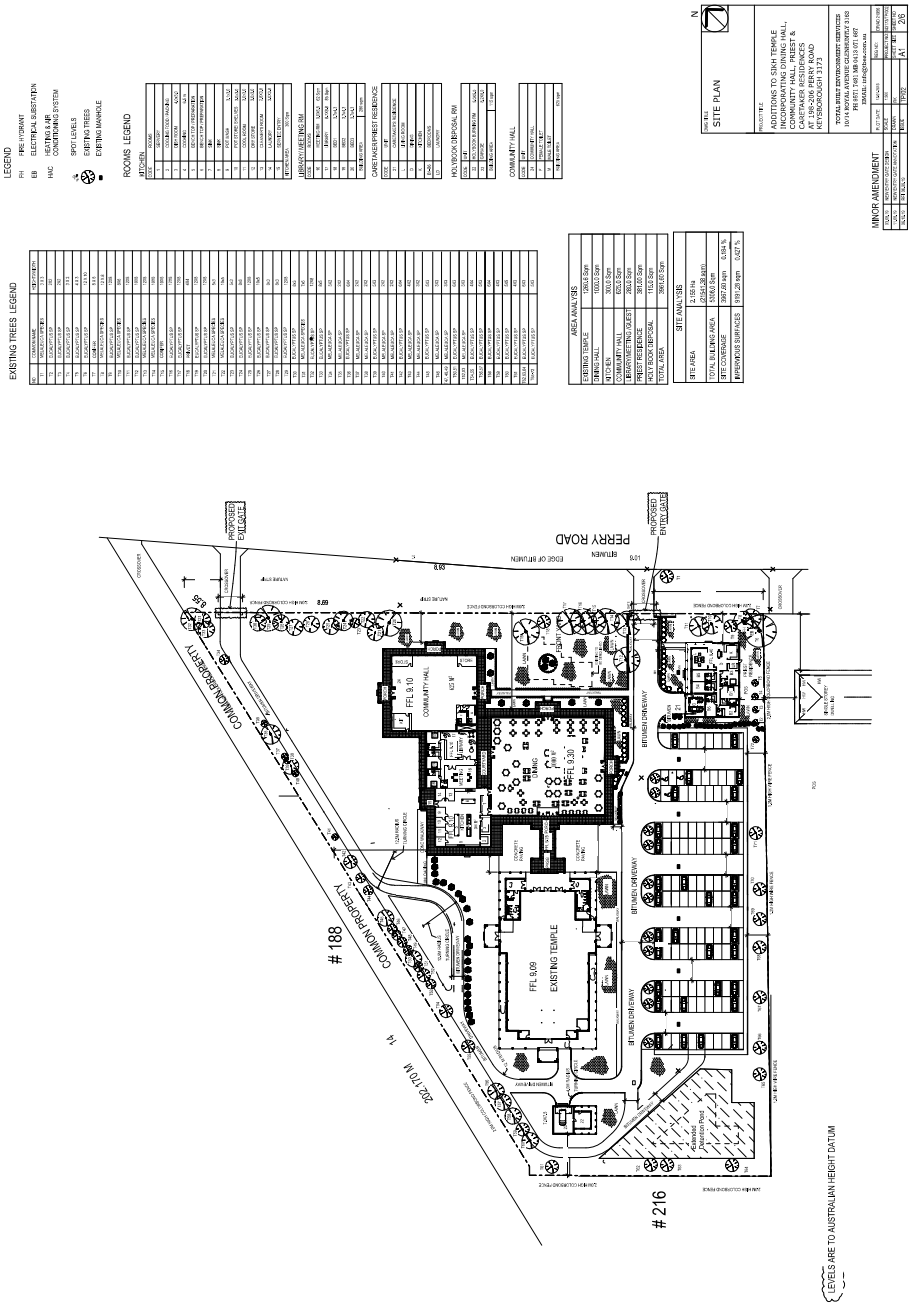
ATTACHMENT 1

SUBMITTED PLANS

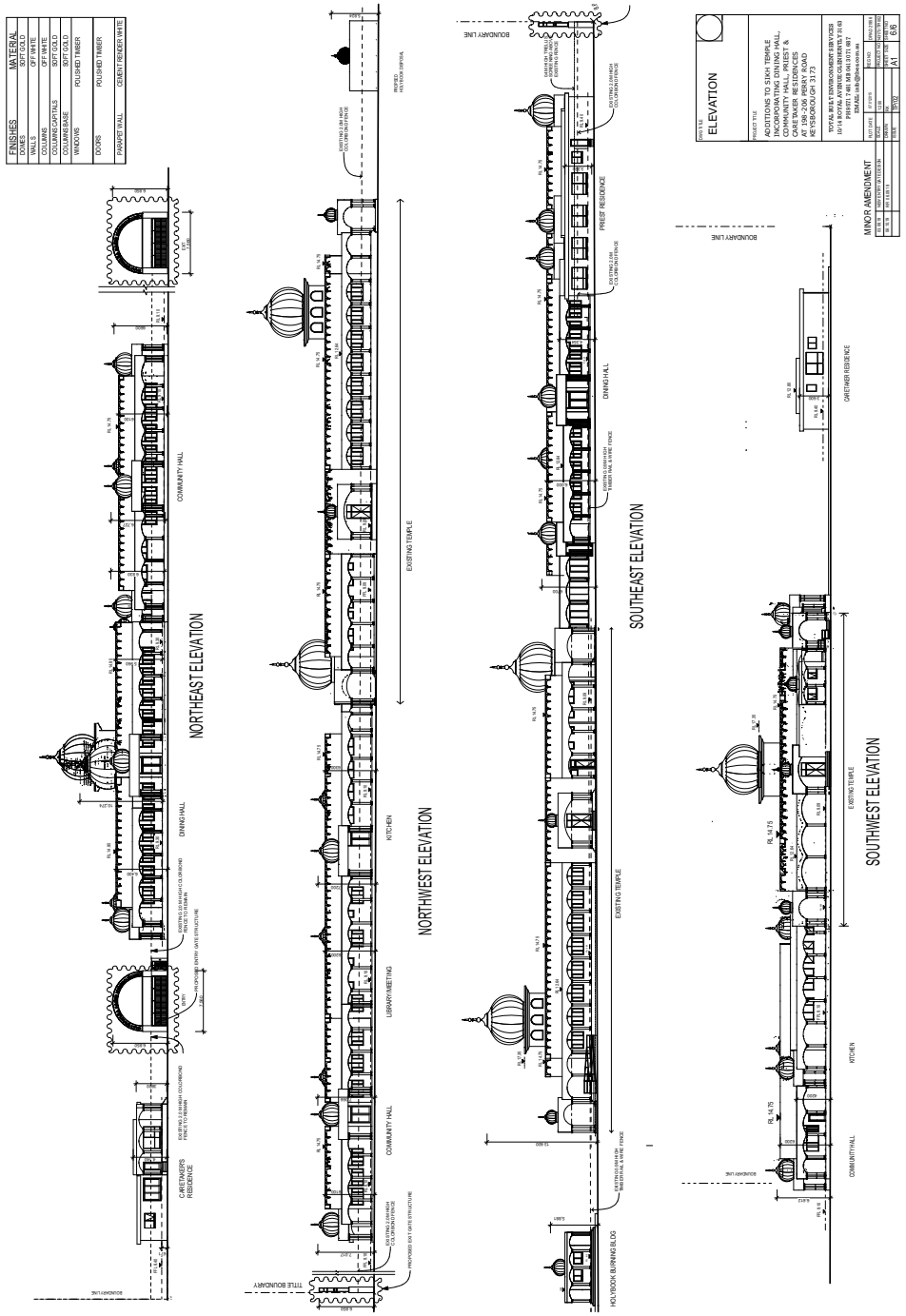
PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

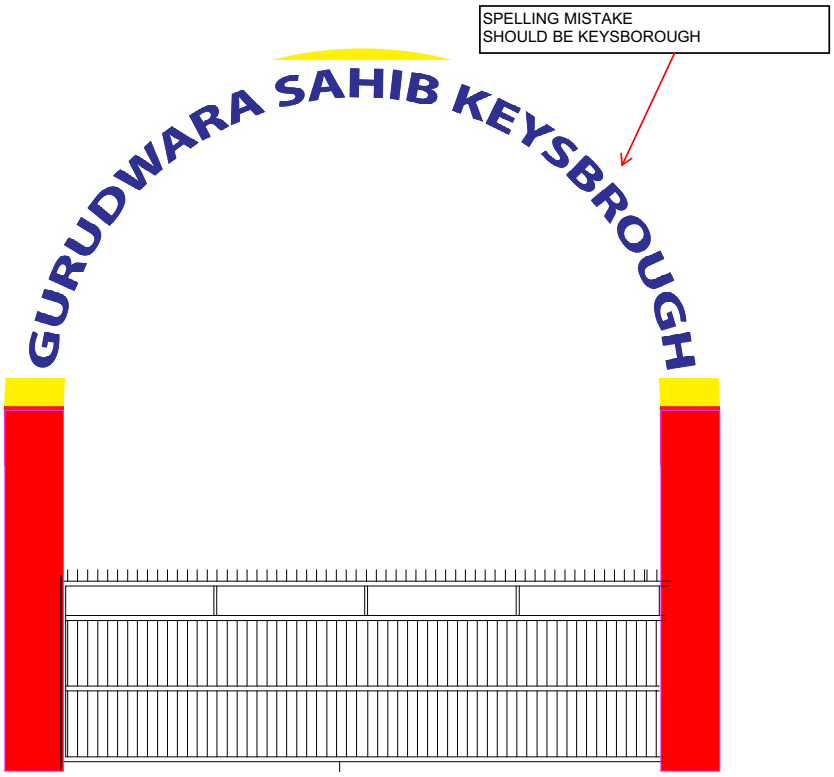
2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)



2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)



2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)



DWG TITLE ENTRY AND EXIT SIGNAGE	TOTAL BUILT ENVIRONMENT SERVICES 10/14 ROYAL AVENUE GLENHUNTLY 3163 PH 9571 7481 MB 0413 071 687 EMAIL: info@tbes.com.au
PROJECT TITLE ADDITIONS TO SIKH TEMPLE INCORPORATING DINING HALL, COMMUNITY HALL, PRIEST & CARETAKER RESIDENCES AT 198-206 PERRY ROAD KEYSBOROUGH 3173	

PLOT DATE	06/10/19	REG NO:	DP/AD 21956
SCALE	1:50	PROJECT NO:	143173/TP/002
DRAWN	RK	SHEET SIZE	SHEET NO
ISSUE	01	A4	01

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 198-206 PERRY ROAD KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0411)

ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Location of Objectors

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 198-206 PERRY ROAD KEYSBOROUGH (PLANNING APPLICATION NO. PLN19/0411)

ATTACHMENT 3

CLAUSE 22.11 ASSESSMENT

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.4 Town Planning Application - No. 198-206 Perry Road, Keysborough (Planning Application No. PLN19/0411) (Cont.)

Assessment Tables for Clause 22.11 Advertising Signs Policy

Illuminated and animated signs

Clause 22.11-3.3

Policy	Descriptor	Complies / Does Not Comply / Variation Required / N/A
Illuminated and animated signs	Encourage illuminated signs in the following locations: ▪ suspended under verandahs; ▪ cantilevered at a minimum height of 2700mm above the footpath; ▪ in the display window; ▪ on the parapet; and ▪ projecting from the upper façade (preferably vertically oriented).	**! Variation required** The signage would not be attached to any building. Rather, the signs will be cantilevered over the accessways. Due to the layout of the existing use of the land, the location of the proposed signage is considered appropriate.
	Discourage illuminated signs (including animated and flashing signs) that: ▪ detract from the overall character of the streetscape; ▪ reduce the effectiveness of neighbouring signs; ▪ detract from the architectural style or the heritage character of the building; ▪ have visually obtrusive light fixtures; ▪ have exposed cabling/conduit systems and junction boxes; and ▪ have unreasonable light spill outside the sign area.	**✓ Complies** Whilst the signs would meet the criteria listed, the illuminated component is not suitable for an area zoned Green Wedge A.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043)

File Id:	274820
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Submitted Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant:	Miroslav Miljanic
Proposal:	Development of the land for two (2) double storey dwellings
Zone:	Neighbourhood Residential Zone – Schedule 1
Overlay:	No overlays affecting the site
Ward:	Silverleaf

The application proposed the development of the land for two (2) double storey dwellings.

A permit is required pursuant to Clause 32.09-6 of the Greater Dandenong Planning Scheme for the construction of two or more dwellings on a lot in a Neighbourhood Residential Zone.

This application has been brought to a Council meeting as it has received two (2) objections.

Objectors Summary

The application was advertised to the surrounding area through the erection of two on-site notices and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of traffic and car parking, double storey-built form and neighbourhood character, daylight to existing habitable room windows, property values, obstruction to existing views, construction noise and privacy.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Assessment Summary

The site is located within an established residential area and is well suited for low to medium density housing given that the site is zoned for limited change. The proposal seeks to provide a medium housing density development which is generally consistent with the emerging pattern of development and the surrounding neighbourhood character. It is noted that the development complies with most of the design principles, as demonstrated in the attachments outlined in this report.

The development is generally compliant with Clause 55, responding to site context and site circumstances, while respecting the existing and preferred neighbourhood character envisaged by Clause 22.09.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a Notice of Decision (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Subject Site and Surrounds

Subject Site

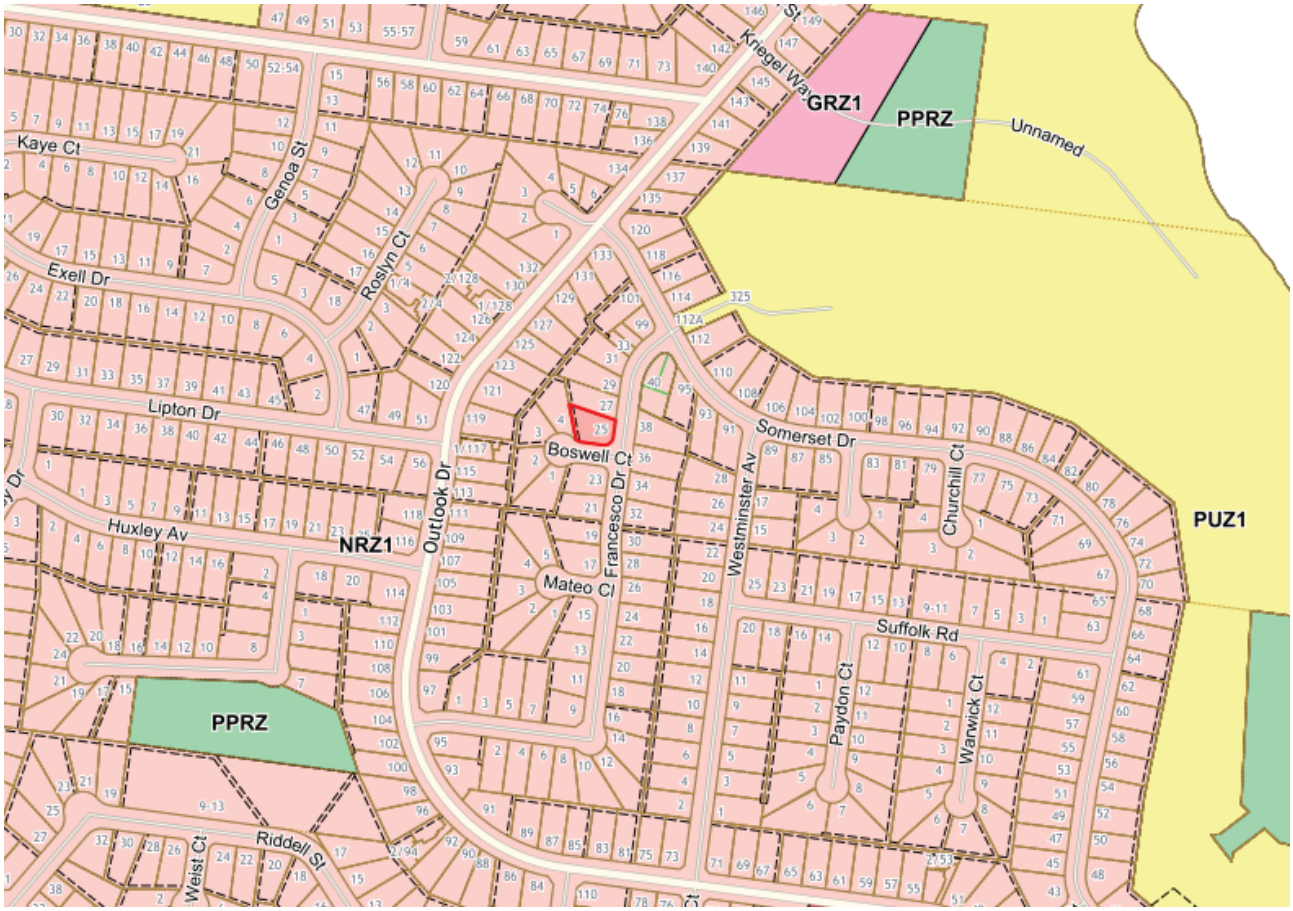
- The subject site is located on the corner of Francesco Drive and Boswell Court in Dandenong North;
- The site is orientated to the east with a frontage of 12.5 metres to Francesco Drive and to the south with a frontage of 15.24 metres to Boswell Court, with an overall site area of 646.53 square metres;
- The site is irregular in shape;
- The land is sloped with a fall of approximately 1 metre from east to west of the site;
- A drainage and sewerage easement runs along the western boundary of the site;
- A single storey dwelling with attached carport currently exists on the site. Minimal vegetation is present on the site, with small tree located within the frontage;
- The site is currently accessed via a single width crossover from Boswell Court.

Surrounding Area

- The subject site is centrally located within a residential area of Dandenong North that is broadly bound by Police Road to the north, Stud Road to the east, the Monash Freeway to the South and Eastlink and the Monash In/Out Ramp to the west;
- The subject site is surrounded by residential uses to the north, east, south and west.
- Within this broader pocket, there are some non-residential uses, including Dandenong Creek and associated parkland which broadly wraps around the site to the north and east;
- The character of the area is mixed, containing a mixture of existing older detached single and double storey dwellings with a variety of front fence types, or no front fences at all. The area is beginning to experience infill development, particularly on corner sites:
    - Number 42 Francesco Drive is located on the corner of Francesco Drive and Somerset Drive and is located approximately 19 metres north-east of the subject site. The site received planning approval for the development of the land for three (3) double storey dwellings (Planning Permit PLN17//0674 was issued on 01 May 2018), and the site is currently under construction; and
    - Numbers 99 Somerset Drive & 33 and 35 Francesco Drive (located approximately 48 metres north of the subject site) contain three double storey dwellings on the site. These dwellings were approved under Planning Permit PLN11/0215.01 (issued on 20 July 2012 and amended on 16 April 2015).
- Public transport is available within close proximity to the site in the form of a bus, with the View Court / Somerset Drive bus stop located approximately 52 metres (as the crow flies) to the west of the site.
- Being in the Neighbourhood Residential Zone, the site is not located within close proximity to an Activity Centre, with the Central Dandenong Activity Centre being located approximate 4 kilometres south of the site.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Locality Plan



Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Proposal

The application proposes development of the land for two (2) double storey dwellings, a summary is as follows:

	Details
Type of proposal	Multi dwellings
Number of dwellings	Two (2)
Levels	Double storey

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Height	8.35 metres
Orientated to	Francesco Drive – Dwelling 1 Boswell Court – Dwellings 2
External materials	Brick at ground and first floor level and some render cladding at first floor level
Minimum setbacks to boundaries	Ground Floor North (sideage): Wall on boundary proposed East (frontage): 7.6 metres South (frontage): 2.3 metres West (sideage): Wall on boundary First Floor North (sideage): 2.24 metres East (frontage): 7.6 metres South (frontage): 3.3 metres West (sideage): 3.74 metres
Open space type	Ground floor open space proposed Dwelling 1 Total private open space: 166.41 square metres Secluded private open space: 75.33 square metres, including a minimum area of 50 square metres of secluded private open space to the side with a minimum dimension of 5 metres and convenient access to the main living area Dwelling 2 Total private open space: 112.39 square metres

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	Secluded private open space: 93.05 square metres, including a minimum area of 63.5 square metres of secluded private open space to the side with a minimum dimension of 5 metres and convenient access to the main living area
Number of bedrooms per dwelling	Dwelling One (1) - Five bedrooms Dwelling Two (2) - Three bedrooms
Number of Car parking Spaces provided	Dwelling one (1) – Two spaces Dwelling two (2) – Two spaces
Number of Car parking Spaces required	Dwelling one (1) – Two spaces Dwelling two (2) – Two spaces
Type of car parking	Dwellings 1 – Double garage Dwelling 2 – Single garage and tandem space
Access	Each dwelling benefits from individual access Dwelling 1 A 3.25 metre crossover is proposed on the north-east corner of the site, and provides access to Francesco Drive Dwelling 2 A 3 metres crossover is proposed on the south-western corner of the site and provides access from Boswell Court
Front Fence	No front fence is proposed
Garden Area:	
Provided	278.8 square metres or 43.12%
Required	193.96 square metres or 30%

A copy of the submitted plans is included as Attachment 1.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Under Clause 32.09-6 (Neighbourhood Residential Zone) to construct two (2) or more dwellings on a lot.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a Neighbourhood Residential Zone, as is the surrounding area.

The purpose of the Neighbourhood Residential Zone outlined at Clause 32.09 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To recognise areas of predominantly single and double storey residential development.*
- *To manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.09-6, a planning permit is required to construct two or more dwellings on a lot.

It is noted that within Schedule 1 to the zone, varied requirements of Clause 55 are set out as follows:

- Standard B8 (Site coverage) – Maximum of 50%
- Standard B9 (Permeability) – Minimum of 40%
- Standard B13 (Landscaping) – 70% of ground level front setback planted with substantial landscaping and canopy trees;
- Standard B17 (Side and Rear Setbacks) - A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres. All other buildings should be setback a minimum of 1 metre, plus 0.3 metre for every metre of height over 3.6 metres up to 6.9 metres.
- Standard B28 (Private Open Space) – An area of 60 square metres of ground level, private open space, with one part of the private open space to consist of secluded private open space at the

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side or rear of the dwelling or residential building with a minimum area of 40 square metres and a minimum dimension of 5 metres and convenient access from a living room, and

- Standard B32 (Front Fence Height) – Maximum 1.5 metre height in streets in Road Zone Category 1, 1.2 metre maximum height for other streets.

Overlay Controls

No overlays affect the subject site or surrounding area.

Planning Policy Framework

The **Operation of the State Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

(a) To provide for the fair, orderly, economic and sustainable use, and development of land.

(b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.

(c)To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.

(d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.

(e) To protect public utilities and other facilities for the benefit of the community.

(f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).

(g) To balance the present and future interests of all Victorians.

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

Settlement (Clause 11)

Settlement is outlined at Clause 11, with Clause 11.02 relating to Managing Growth. The objective of this Clause includes:

- *To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses.*

Built Environment and Heritage (Clause 15)

Planning should promote excellence in the built environment and create places that:

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

- *Are enjoyable, engaging and comfortable to be in.*
- *Accommodate people of abilities, ages and cultures.*
- *Contribute positively to local character and sense of place.*
- *Reflect the particular characteristics and cultural identity of the community.*
- *Enhance the function, amenity and safety of the public realm.*

Housing (Clause 16)

Clause 16 – Housing – contains the following relevant objectives:

- *Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.*
- *Planning should ensure the long term sustainability of new housing, includ9ing access to services, walkability to activity centres, public transport, schools and open space.*
- *Planning for housing should include the provision of land for more affordable housing.*

Clause 16.01-3S – Housing Diversity – contains the following strategies:

- *Ensure housing stock matches changing demand by widening housing choice.*
- *Facilitate diverse housing that offers choice and meets changing household needs through:*
    - *A mix of housing types.*
    - *Adaptable internal dwelling design.*
    - *Universal design.*
- *Encourage the development of well-design medium-density housing that:*
    - *Respects the neighbourhood character.*
    - *Improves housing choice.*
    - *Makes better use of existing infrastructure.*
    - *Improves energy efficiency of housing.*
- *Support opportunities for a range of income groups to choose housing in well serviced locations.*
- *Ensure planning for growth areas provides for a mix of housing types through a variety of lot sizes, including higher housing densities in and around activity centres.*

Clause 18 - Transport

Clause 18.01-1S - Land use and transport planning – contains the following relevant strategies:

- *Plan urban development to make jobs and community services more accessible by:*
    - *Ensuring access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.*

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 Built Form.

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage new residential development that incorporates adequate space for the planting and the long term viability of safe retention of canopy trees.*

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

- *Respect the valued, existing neighbourhood character within incremental and minimal change areas.*

Clause 21.05-1 Urban Design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

  - *To facilitate high quality building design and architecture.*
  - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
  - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
  - *Encourage innovative architecture and building design.*
  - *Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.*

- *To facilitate high quality development, which has regard for the surrounding environment and built form.*

  - *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
  - *Promote all aspects of character – physical, environmental, social and cultural.*
  - *Encourage planting and landscape themes, which complement and improve the environment.*
  - *Encourage developments to provide for canopy trees.*
  - *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*

- *To protect and improve streetscapes*

  - *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
  - *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*

- *To ensure landscaping that enhances the built environment*

  - *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
  - *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

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Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
    - *Achieve high quality internal amenity and private open space outcomes for future residents;*
    - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
    - *Promote public realm safety by maximising passive surveillance.*
    - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
    - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
    - *Achieve environmentally sustainable design outcomes;*
    - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
    - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.4 (Limited Change Areas) provides design principles, some of which also relate to the variances to the requirements of standards to Clause 55 under the schedule to the Neighbourhood Residential Zone. The guidelines are as follows:

- *Preferred housing type – The preferred housing type for the Limited Change Area is low density.*
- *Building Height – The maximum building height for land within the NRZ1 is up to 2 storeys, including ground level.*
- *Landscaping – Residential development should incorporate substantial landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties.*

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- *Car Parking – Garages and car parking areas should be located behind buildings, generally hidden from view or recessed so as to not dominate the streetscape.*
- *Setbacks, front boundary and width – Car access, parking and paving within the front setback should be limited in order to maximise the opportunity for soft landscaping.*
- *Private Open Space – Residential development should provide ground level secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing*
- *Bulk & Built Form – Residential development should:*
    - *Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;*
    - *Provide separation between dwellings at upper level;*
    - *Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;*
    - *Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.*
- *The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.*
- *Two storey dwellings to the rear of a lot may be considered where:*
    - *The visual impact of the building bulk does not adversely affect the identified future character of the area;*
    - *Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;*
    - *The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;*
    - *Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;*
    - *Upper storey components are well recessed from adjoining sensitive interfaces.*
    - *Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.*

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*

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- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence, or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two or more dwellings on a lot.*

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause.*
- *Should meet all of the standards of this clause*

If a zone or a schedule to a zone specified a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

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General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

Covenant E972164, registered on title on 21 November 2001, states that the owners shall not erect a dwelling or dwellings on the said land or any part of it unless the exterior walls of such dwelling or dwellings (except for usual outbuildings) are substantially constructed of brick or brick veneer. The permit sought will not result in a breach of the covenant.

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

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Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

Internal

The application was internally referred to Council's Asset Planning, Civil Development and Transport Planning Departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals	
Asset Planning	No objections, subject to conditions of permit
Civil Development	No objections, subject to conditions of permit
Transport Planning	No objections, subject to conditions of permit

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing two (2) signs on site, one (1) sign facing Francesco Drive and one (1) sign facing Boswell Court.

The notification has been carried out correctly.

Council has received two (2) objection to date.

The location of the objectors is shown in Attachment 2.

Summary of Grounds of Submissions/Objections

The objections are summarised below (bold), followed by the Town Planner's Response (in italics).

- **Traffic and Car Parking**

Issues were raised over parking, congestion in the street and cars parking over existing accessways.

Pursuant to Clause 52.06-5, two (2) car parking spaces are required to 'each three or more bedroom dwelling (with studies or studios that are separate rooms counted as a bedrooms)'. Council officers note that all car parking spaces have been provided in accordance with Clause 52.06-5, as three (3) car parking spaces has been provided to dwelling 1 in the form of a double garage and tandem space and two (2) car parking spaces have been provided to dwelling 2 in the form of a single garage and tandem space.

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The proposal was referred to Council's Transport Planning Department who have not raised any further concern with respect to on-street parking, congestion or the like. Pursuant to Table 1 to Clause 52.06-1, a visitor space is required to every 5 dwellings for developments of 5 or more dwellings. As the proposal is for two (2) dwellings, no visitor car parking spaces are required within the proposal.

It is therefore considered that the proposal is highly unlikely to result in unacceptable traffic and parking issues.

- **Neighbourhood Character and Double Storey Built Form**

Concerns were raised over the prevalence of double storey dwellings within the street. It is noted that the site is located within the limited change area which encourages well-designed and site responsive infill development that respects the existing neighbourhood character.

Subject to conditions of permit, the proposal responds to the identified future character of the area as it is for two detached dwellings with separation at first floor. Large ground floor secluded private open spaces are proposed to the rear of each dwelling which are directly connected to a main living area. The proposed dwellings have been sensitively sited to the adjoining interfaces, and generous setbacks have been provided, to allow for high quality landscaping treatments across the site, including canopy trees within each frontage and rear secluded private open space to protect the amenity of adjoining dwellings.

The site adjoins existing dwellings on the north and west interfaces. To the north, a small number of south facing habitable room windows are in close proximity to the subject site. The proposal has been well recessed from these windows. At ground floor, the proposed wall of dwelling 2 would have a minimum setback of 1.86 metres. At first floor, the proposed wall has been well recessed from these windows, being setback a minimum of 5.52 metres. A condition of permit has been included for the wall on boundary for dwelling 1 to the north to be setback 1 metre from the title boundary, and for bed 2 to dwelling 1 to be deleted to provide a site responsive design (these elements are further discussed in the Clause 22.09 and Clause 55 assessments below).

To the west, the site directly abuts a driveway and garage. The proposal has been appropriately setback from the site to west, including a wall on boundary towards the front of the site, recessing back to a minimum 2.94 metre setback form the title boundary at ground floor and further recessing back at first floor being setback 3.74 metres. As per the Clause 55 assessment, the wall on boundary to west is considered an acceptable variation to Standard B17 as it adjoins a non sensitive interface, being a driveway and garage (see Standard B17 assessment below for further justification).

There is an emerging character for the area, particularly on corner sites, where established multi-unit developments exist or are currently being constructed, that include double storey development across the site. These dwellings are of a similar scale and massing to the proposal and are located No. 42 Francesco Drive (located approximately 19 metres north-east of the subject site), and No. 99 Somerset Drive & 33 and 35 Francesco Drive (located approximately 48 metres north of the subject site).

The proposed design provides an acceptable design response to both the identified future character of the area and the existing character of the area.

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- **Daylight to existing habitable room windows**

Concern was raised over the proposed dwellings blocking daylight to two existing habitable room windows of the adjoining dwelling to the property to the north of the subject site (No. 27 Francesco Drive). The test for daylight to new windows is set by Standard B19 of Clause 55.04-3.

It is noted that the maximum walls heights at both the ground and first floor of dwelling 2 exceed 3 metres. Any wall that exceeds 3 metres in height should be setback 50 per cent of the height of the wall. At ground floor dwelling 2 has a maximum height of 3.3 and requires a setback of 1.65 metres from the title boundary. The wall has been setback a minimum of 1.86 metres, which complies with this standard. At first floor, the proposed wall to dwelling 2 would have a maximum height of 5.8 metres and would require a setback from the title boundary of 2.9 metres. The proposed minimum setback is 5.52 metres.

It is further noted that these are south facing windows, and due to the orientation of the allotment, there would no overshadowing of these windows. The proposal complies with the requirements of Standard B19, and these windows will receive acceptable amounts of daylight.

- **Property Values**

Property values are not a planning consideration and no further response is required.

- **Obstruction to existing views**

Concern was raised over a loss of views from the proposed development. The proposal complies with Standard B7 (Building Height Objective) of Clause 55.03-2 and would have an overall maximum height of 8.35 metres. However, potential obstructions to views is not a planning matter and cannot be taken into consideration for this proposal.

- **Construction noise**

Concerns were raised over construction noise during development. It is noted that EPA noise regulations are required to be meet for all developments across Victoria during the construction phase.

- **Privacy**

At first floor level, on the north and west elevations, the dwellings have been appropriately screened through the combination of both highlight windows and obscure glazing.

All habitable room windows shown on these elevations (at the upper floor), have a sill height of 1.7 metres above finish floor level or have obscure glazing of any part of the window 1.7 metres above finish floor level, thus achieving the objective which seeks to limit overlooking into habitable room windows and secluded private open space areas. The upper floor landing room window to dwelling 2 has not been screened. To address concerns of privacy, a condition is recommended for the permit that this window be screened in accordance with Standard B22.

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At ground floor, the minimum 1.8 metre high boundary fence will act as a visual barrier to overlooking, as the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.

Assessment

The subject site is located within an established residential area and is well suited for low to medium density housing given its zoning within the Neighbourhood Residential Zone.

Being a corner site, the proposal benefits from two frontages. The design of the dwellings is in keeping with both the existing and preferred neighbourhood character. First floor setbacks serve to limit visual bulk impacts on adjacent properties and on the streetscape. Although the development is double storey across the site, because of its corner position it is considered acceptable.

As required by the residential zone that applies to this site, the proposed development has been assessed against the provisions of Clause 55 (full assessment attached as Appendix 5) of the Greater Dandenong Planning Scheme and the schedule to the residential zone. The proposed development has also been assessed against Clause 52.06 (full assessment in attachment 4) and Clause 22.09 (full assessment attached as Appendix 3) of the Greater Dandenong Planning Scheme. The proposal complies with all requirements of these clauses except in the following instances, where variations or conditions are required:

Use

As outlined in Clause 32.09-2 (Neighbourhood Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the buildings and works, which is discussed below.

Development

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 55 Two or more dwellings on a lot; and
- Clause 22.09 Residential Development and Neighbourhood Character.

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the incremental change area by providing a medium density housing typology.

The proposal is of a high-quality urban design, with physical recession, articulation, varied use of materials, textures and other visual interest.

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The overall layout allows space for acceptable landscaping treatments including advanced canopy trees and vegetation within well-proportioned setback areas to allow growth to maturity.

The proposal is also located within an area subject to limited change with other multi-unit developments of a similar scale and massing being found within the immediate residential area. The proposal's compliance with Clause 22.09 and Clause 55 (subject to conditions) ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

Clause 55 - Two or more dwellings on a lot and residential buildings

The proposal complies with all requirements of Clause 55, except in the following instances:

Standard B17 – Clause 55.04-1

Relevant objectives:

- *To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.*

The proposal does not comply with the varied requirements of Standard B17, as varied by Schedule 1 to Clause 32.09 Neighbourhood Residential Zone. In accordance with the variation, a minimum setback of 1 metre should be provided from the boundaries.

The proposed wall on boundary for Dwelling 2 (west boundary) would adjoin a concrete driveway. The wall on boundary is considered to be an acceptable variation to the standard, as there would not be an unreasonable amenity impact on the adjoining dwelling to the west given it is a non-sensitive interface. Furthermore, this wall would only extend for 6.4m along the boundary, with all other walls on this boundary being setback a minimum of 2.9m.

However, a variation to the standard is not considered acceptable for Dwelling 1. The decision guidelines of Clause 55.04-1 call on the Responsible Authority to consider 'any relevant neighbourhood character objective set out in the scheme'. Pursuant to Clause 1.0 of Schedule 1 to Clause 32.09, the following Neighbourhood Character Objectives are relevant to this standard:

- *To ensure the scale, built form and setbacks of residential development responds to the existing site circumstances by respecting the valued characteristics of the neighbourhood including the predominant built form, façade street patterns and appropriate separation between dwellings, and*
- *To provide appropriate front, side and rear setbacks, garden areas and private open space to allow for substantial high-quality landscaping, including canopy trees to protect the amenity and outlook of adjoining properties and contribute to the landscape character.*

A condition is recommended for the permit that the garage to Dwelling 1 be setback a minimum 1 metre from the north boundary and absorbed within the approved building envelope, to provide separation of the built form between the proposed dwelling and the existing dwelling. Similarly, in

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

setting the wall back 1 metre, the proposal would be able to achieve an appropriate setback and provide for screen planting and would further protect the amenity and outlook of the adjoining dwelling to the north. It is noted that the storage is currently proposed within the garage, and a consequential condition is recommended for the permit to relocate the storage area to the secluded private open space located on the south side of the dwelling.

Standard B34 - Clause 55.06-4 Site services objective

Relevant objectives:

- *To ensure that site services can be installed and easily maintained,*
- *To ensure that site facilities are accessible, adequate and attractive.*

The location of site services including mailboxes and bins have not been shown on plans. The development would be able to easily accommodate these services, and a condition is recommended for the permit, that the location of these services be shown on plans in appropriate locations.

Clause 22.09 – Residential Development and Neighbourhood Character

The proposal complies with all requirements of Clause 22.09, except in the following instances:

Clause 22.09-3.1 - Landscaping

Relevant Principles:

- *Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.*
- *Planting trees that are common to and perform well in the area.*
- *Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.*

A landscape plan has not been submitted as part of this application. Indicative landscaping highlights the proposal would provide generous landscaping areas. The frontage to dwelling 1 is substantial and there is an opportunity to provide two advanced canopy trees within the front setback. To ensure these outcomes are met conditions are recommended for the permit to provide two advanced native canopy trees within the front setback to dwelling 1, one advance native canopy tree within the front setback to dwelling 2, and one advanced native canopy tree within each rear secluded private open space area.

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Clause 22.09-3.1 - Site Design

Relevant Principle:

- *Provide suitable storage provisions for the management of operational waste.*

The location of bins has not been shown on plans. A condition is recommended for the permit that bins be located in the rear secluded private open space areas, but outside of the of the primary secluded private open space areas. The proposed garages have been provided with roller doors on either side of the garage which would allow convenient access for transfer to the street for collection.

Clause 22.09-3.1 – Site Design

Relevant Principles:

- *Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.*
- *Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.*

Dwelling 1 has an excessive first floor footprint that contributes to the bulk of the building.

The first floor element contributing to the bulk is bedroom 2 to dwelling 1. Furthermore, the first floor of dwelling 1 is large in nature and is considered unacceptable in this area of the Neighbourhood Residential Zone.

A condition is recommended for the permit to delete bedroom 2 to dwelling 1, so that the proposed dwelling is further setback from the existing dwelling to the north (to protect the outlook of this dwelling) and to provide a built form that respects the preferred neighbourhood character. The condition would result in the bulk being reduced and the visual impact of the building not adversely affecting the identified future character of the area. It is recommended that this bedroom be deleted to minimise the amenity impact and provide a respectable design response.

Clause 22.09-3.1 - Domestic services normal to a dwelling and Building services

Relevant Principles:

- *Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties*
- *Be designed to avoid the location of domestic and building services:*
    - *Within secluded private open space areas, including balconies; and*
    - *Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.*

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The location of bins has not been shown on plans. Bins can be suitably accommodated into the development. A condition is recommended for the permit that bins be located in the rear secluded private open space areas, but outside of the of the primary secluded private open space areas. These conditions would ensure they are appropriately screened and not visible from the streetscape or adjoining properties.

Clause 22.09-3.4 – Bulk & Built Form

Relevant Principles:

- *Ensure that the built form respects the scale and existing prevailing built form character and responds to site circumstances and streetscape;*
- *Residential development should provide a level of visual interest through the use of contrast, texture and variation of materials.*

In addition to the comments detailed under Clause 22.09-3.1 – Site Design above, the south elevation to dwelling 1presents a blank upper floor wall to Boswell Court. Given this is a street frontage, a condition is recommended for the permit that additional fenestration be proposed to break up the extent of the built form and provide a level of visual interest.

Clause 52.06 – Car Parking

The proposal complies with all requirements of Clause 52.06, except in the following instances:

Design Standard 1 – Accessways

Relevant Principle:

- *Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.*

It is noted that visual splay areas have been included on plans. However, to ensure planting and other structures proposed within the splay areas remain below 900mm, it is recommended that a condition be included on the permit so that splays are annotated.

Conclusion

The proposal is generally consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clause 55, and the decision guidelines of Clause 65.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 25 Francesco Drive DANDENONG NORTH VIC 3175 (Lot 217 LP 97415), for the purpose of development of the land for two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

1. **Prior to the endorsement of plans, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show:**

   1.1. **Bins to be provided in the rear secluded private open space areas, outside of the primary secluded private open space area;**

   1.2. **The location of mailboxes to be provided;**

   1.3. **Fenestration to be provided to upper floor south elevation to dwelling 1 to break up the first floor mass from Boswell Court;**

   1.4. **Letterboxes and all other structures (including visually obstructive fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-9;**

   1.5. **The upper floor landing window to dwelling 2 to be screened in accordance with Standard B22;**

   1.6. **The garage wall to dwelling 1 to be setback a minimum of 1 metre from the north boundary, and to be absorbed within the approved building envelope;**

   1.7. **The storage to dwelling 1 to be relocated to the secluded private open space area on the south side of the dwelling;**

   1.8. **Bedroom 2 to dwelling 1 to be deleted.**

   When approved, these plans will be endorsed and will form part of this permit

2. **Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

2.1. plans to accord with Condition 1 of this permit;

2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;

2.3. details of the proposed layout, type and height of fencing;

2.4. legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;

2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;

2.6 any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base;

2.7. at least one (1) advanced canopy native tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling;

2.8. at least two (2) advanced native canopy trees with a planting height of 1.5 metres within the frontage to dwelling;

2.9. at least one (1) advanced native canopy trees with a planting height of 1.5 metres within the frontage to dwelling 2.

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and maintained to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied, to the satisfaction of the Responsible Authority.

3. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.

4. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

5. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.

6. Stormwater discharge is to be retained on site to the pre-development level of peak stormwater discharge, to the satisfaction of the Responsible Authority.

7. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.

8. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.

9. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.

10. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.

11. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

12. Before the approved buildings are occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.

All privacy screens and other measures to prevent overlooking as shown on the endorsed plans must at all times be maintained to the satisfaction of the Responsible Authority.

13. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.

14. This permit will expire if:

14.1. The development or any stage of it does not start within two (2) years of the date of this permit, or

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

14.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

14.3. The request for the extension is made within twelve (12) months after the permit expires; and

14.4. The development or stage started lawfully before the permit expired.

Permit Notes:

- **A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
- **Approval of any retention system within the property boundary is required by the relevant building surveyor.**
- **A report and consent for the build over easement is required for the proposed garage over the existing easements within the property.**
- **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
- **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**
- **A flood dispensation is to be obtained prior to issue of Building Permit.**
- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
- **Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

- **Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**

MINUTE 1474

Moved by: Cr Zaynoun Melhem
Seconded by: Cr Tim Dark

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 25 Francesco Drive DANDENONG NORTH VIC 3175 (Lot 217 LP 97415), for the purpose of development of the land for two (2) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

1. **Prior to the endorsement of plans, two (2) copies of amended plans drawn to scale and dimensioned, must be submitted to the Responsible Authority for approval. No buildings or works must be commenced until the plans have been approved and endorsed by the Responsible Authority. The endorsed copy of the plans forms part of this permit. The plans must be in accordance with the plans submitted with the application, but modified to show:**

   1.1. **Bins to be provided in the rear secluded private open space areas, outside of the primary secluded private open space area;**

   1.2. **The location of mailboxes to be provided;**

   1.3. **Fenestration to be provided to upper floor south elevation to dwelling 1 to break up the first floor mass from Boswell Court;**

   1.4. **Letterboxes and all other structures (including visually obstructive fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-9;**

   1.5. **The upper floor landing window to dwelling 2 to be screened in accordance with Standard B22;**

   1.6. **The garage wall to dwelling 1 to be setback a minimum of 1 metre from the north boundary, and to be absorbed within the approved building envelope;**

   1.7. **The storage to dwelling 1 to be relocated to the secluded private open space area on the south side of the dwelling;**

   1.8. **Bedroom 2 to dwelling 1 to be deleted.**

   When approved, these plans will be endorsed and will form part of this permit

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:

2.1. plans to accord with Condition 1 of this permit;

2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;

2.3. details of the proposed layout, type and height of fencing;

2.4. legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;

2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;

2.6 any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base;

2.7. at least one (1) advanced canopy native tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling;

2.8. at least two (2) advanced native canopy trees with a planting height of 1.5 metres within the frontage to dwelling;

2.9. at least one (1) advanced native canopy trees with a planting height of 1.5 metres within the frontage to dwelling 2.

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and maintained to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied, to the satisfaction of the Responsible Authority.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

3. **Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.**

4. **Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.**

5. **Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.**

6. **Stormwater discharge is to be retained on site to the pre-development level of peak stormwater discharge, to the satisfaction of the Responsible Authority.**

7. **Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**

8. **Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**

9. **Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**

10. **Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**

11. **Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.**

    All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

12. **Before the approved buildings are occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.**

    All privacy screens and other measures to prevent overlooking as shown on the endorsed plans must at all times be maintained to the satisfaction of the Responsible Authority.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

13. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.

14. This permit will expire if:

14.1. The development or any stage of it does not start within two (2) years of the date of this permit, or

14.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

14.3. The request for the extension is made within twelve (12) months after the permit expires; and

14.4. The development or stage started lawfully before the permit expired.

Permit Notes:

- **A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
- **Approval of any retention system within the property boundary is required by the relevant building surveyor.**
- **A report and consent for the build over easement is required for the proposed garage over the existing easements within the property.**
- **Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
- **As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**
- **A flood dispensation is to be obtained prior to issue of Building Permit.**

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**

- **Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**

- **Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**

CARRIED

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 25 FRANCESCO DRIVE, DANDENONG NORTH (PLANNING APPLICATION NO. PLN20/0043)

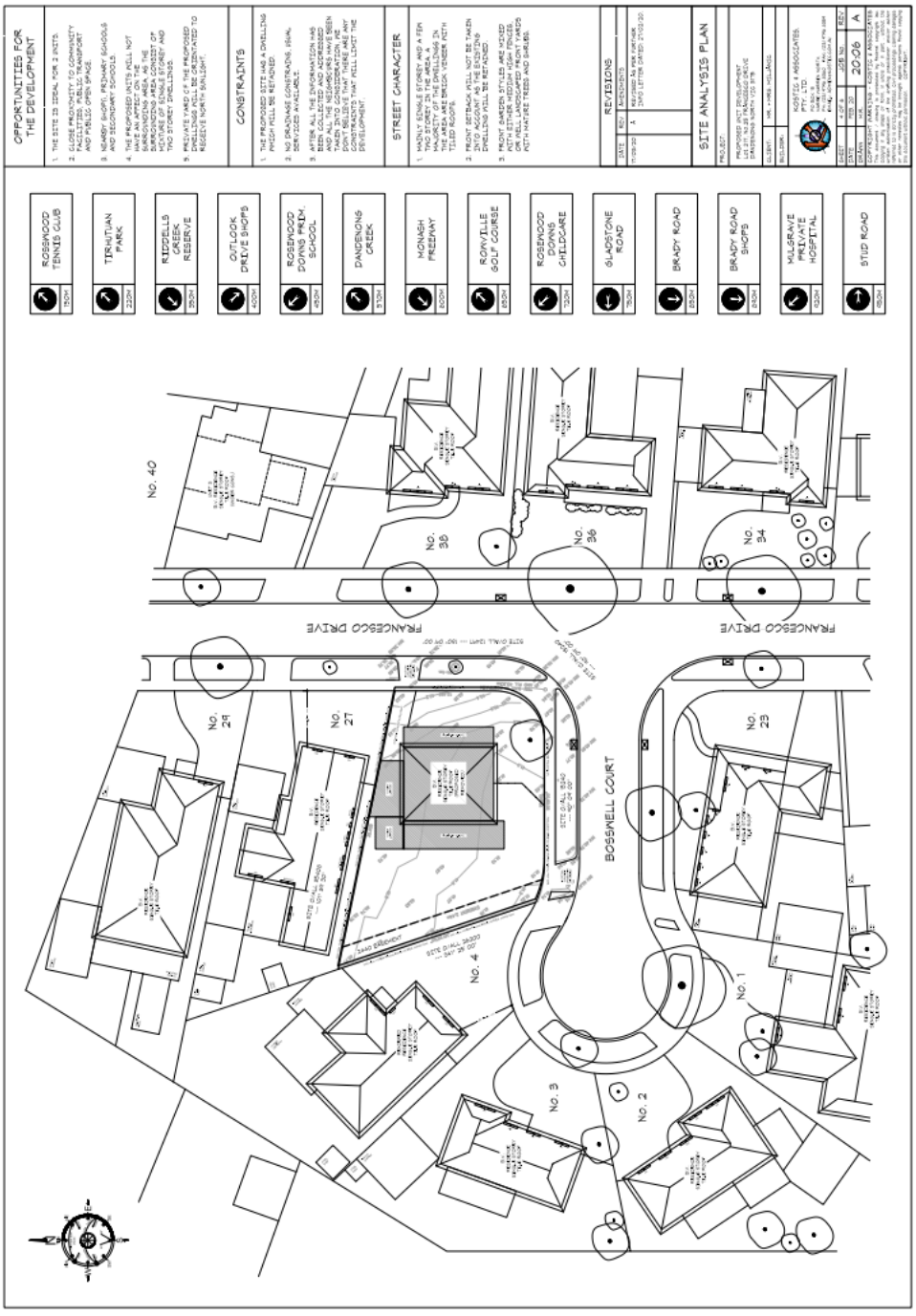
ATTACHMENT 1

SUBMITTED PLANS

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)



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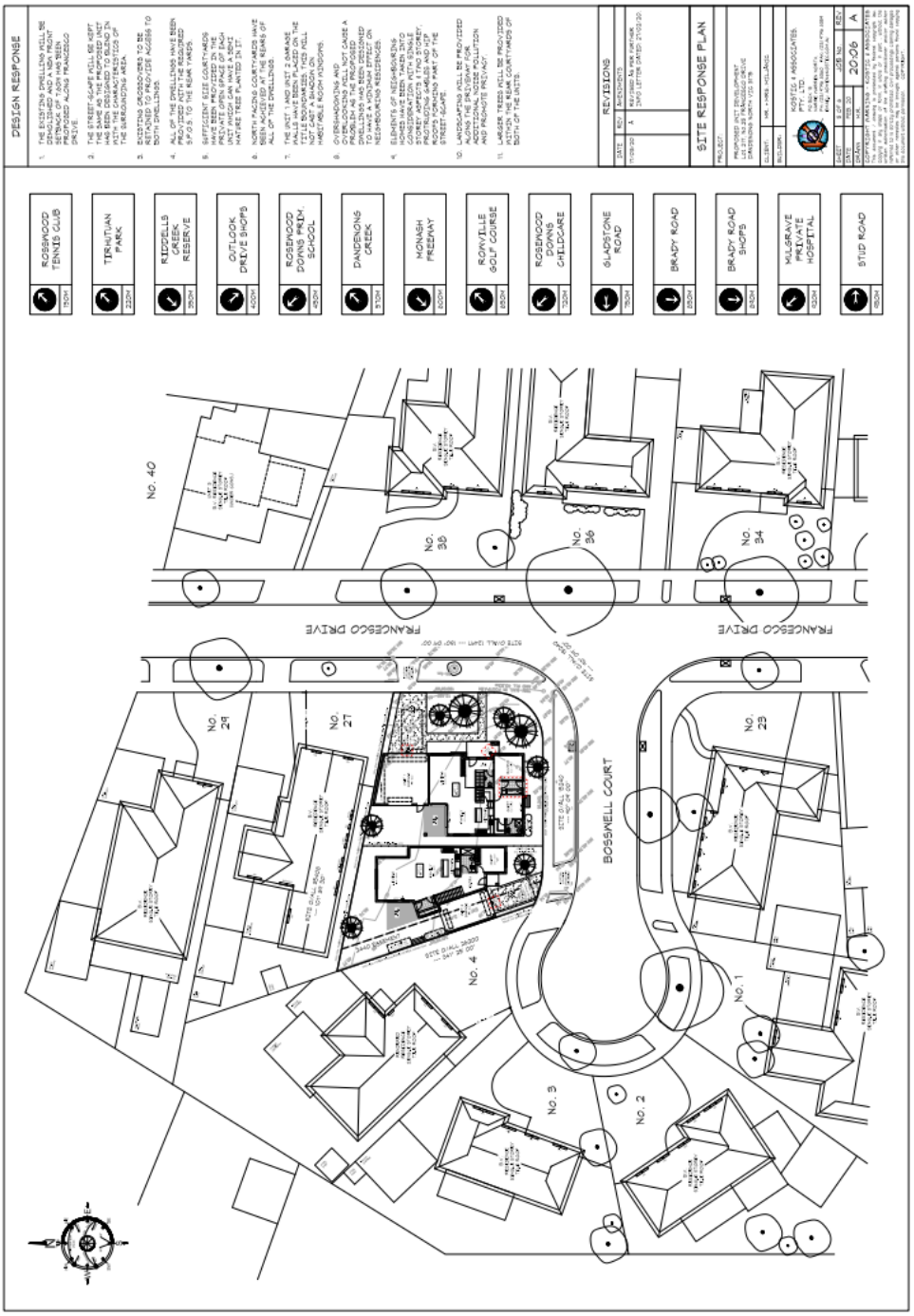

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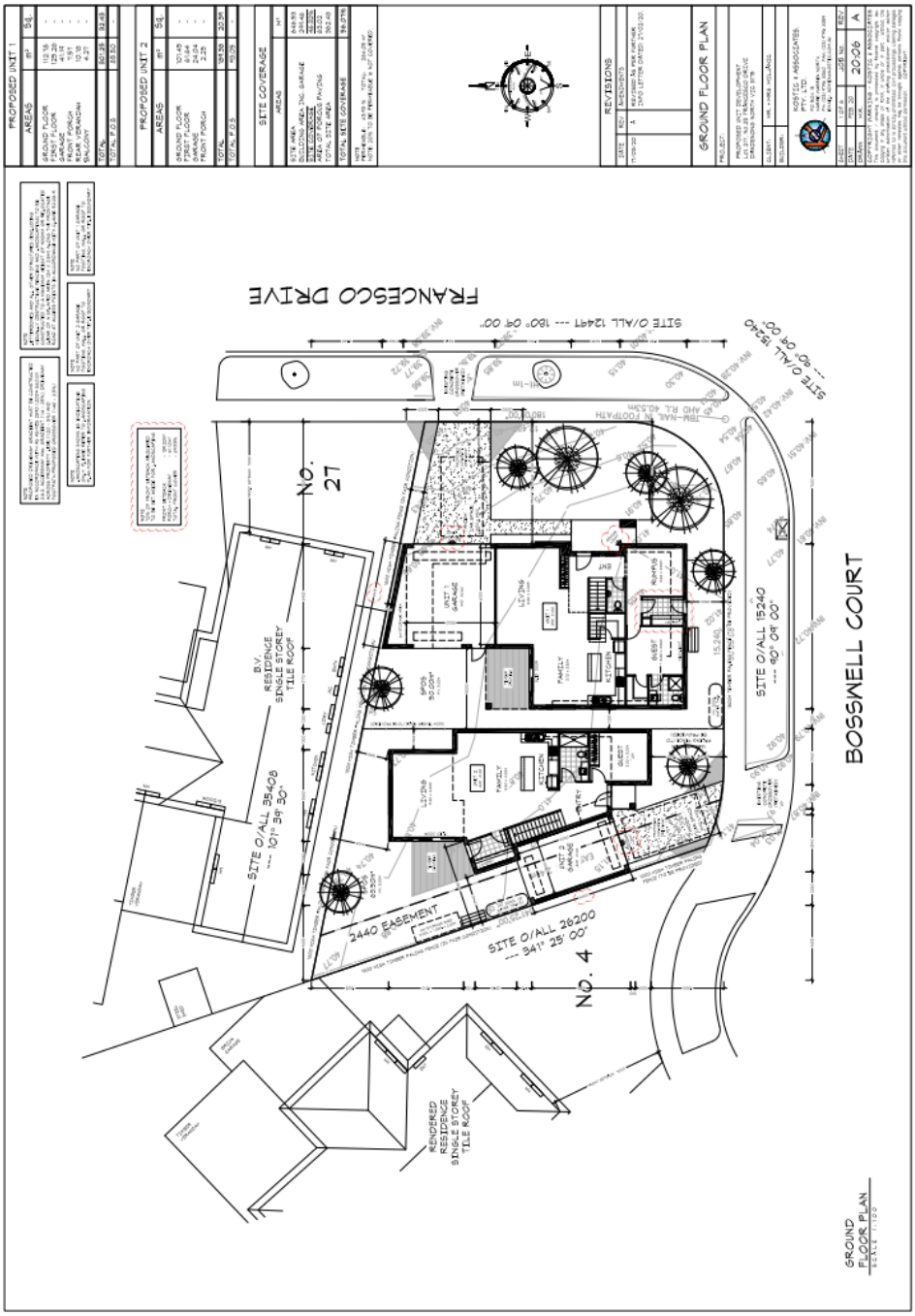

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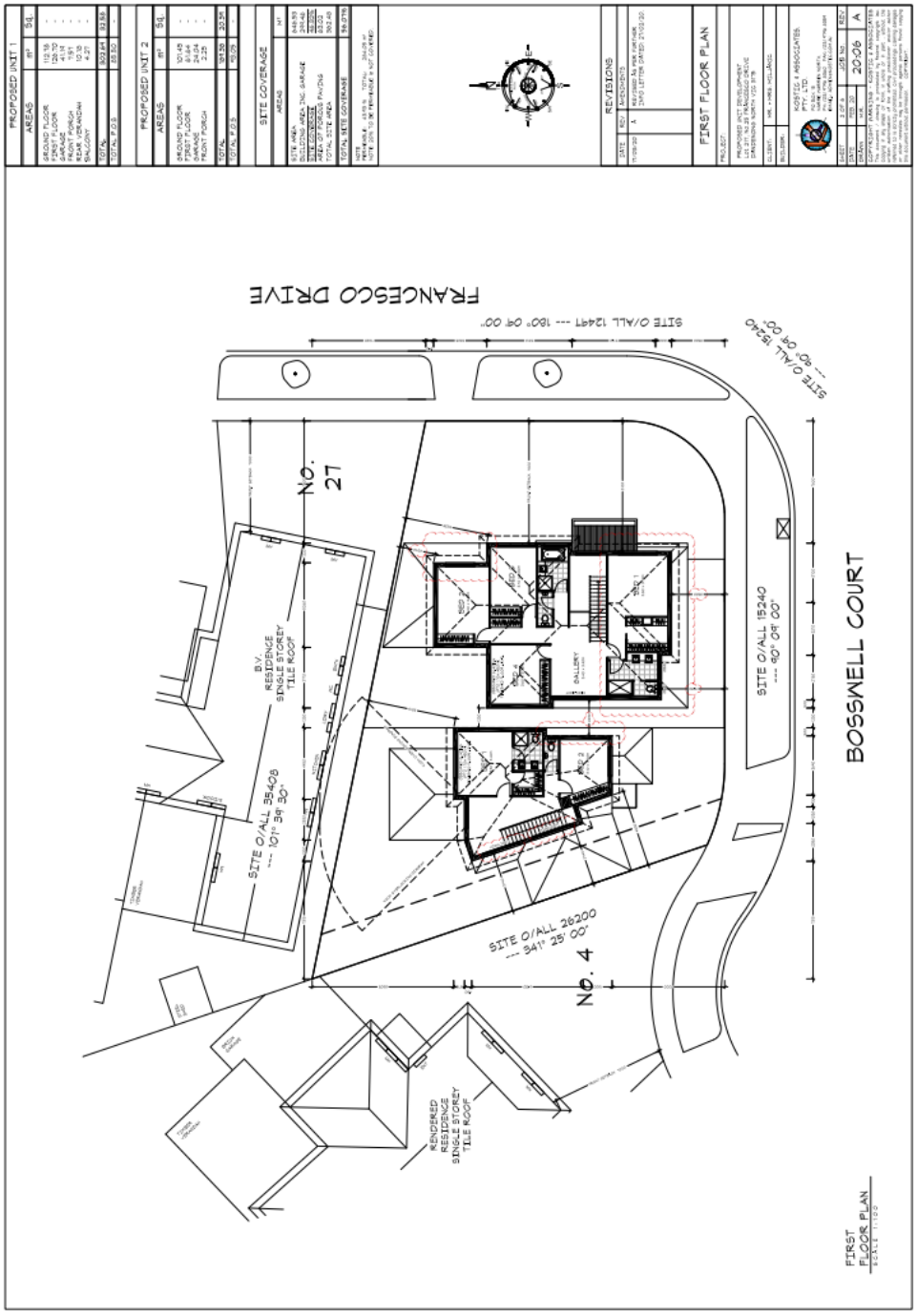

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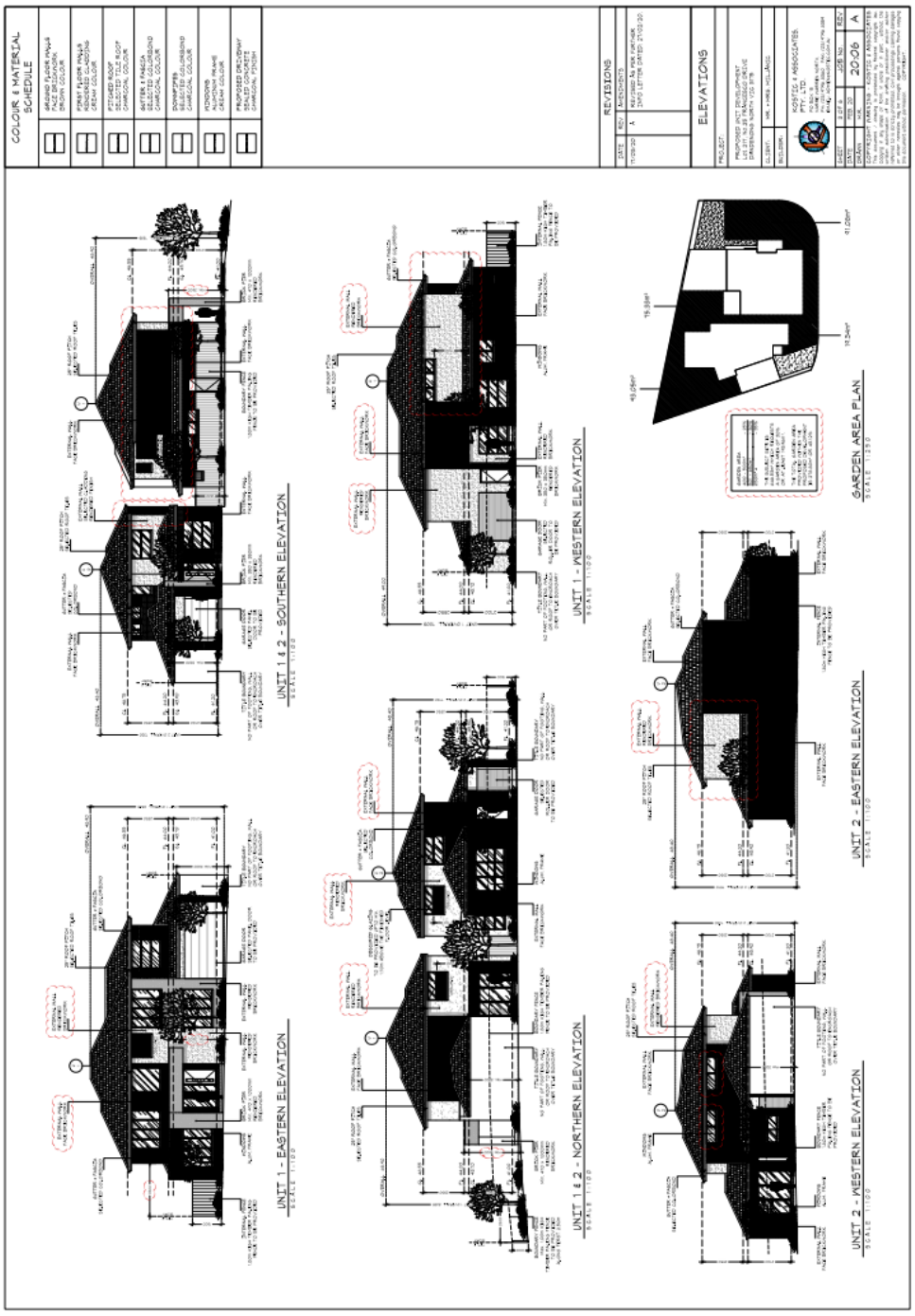
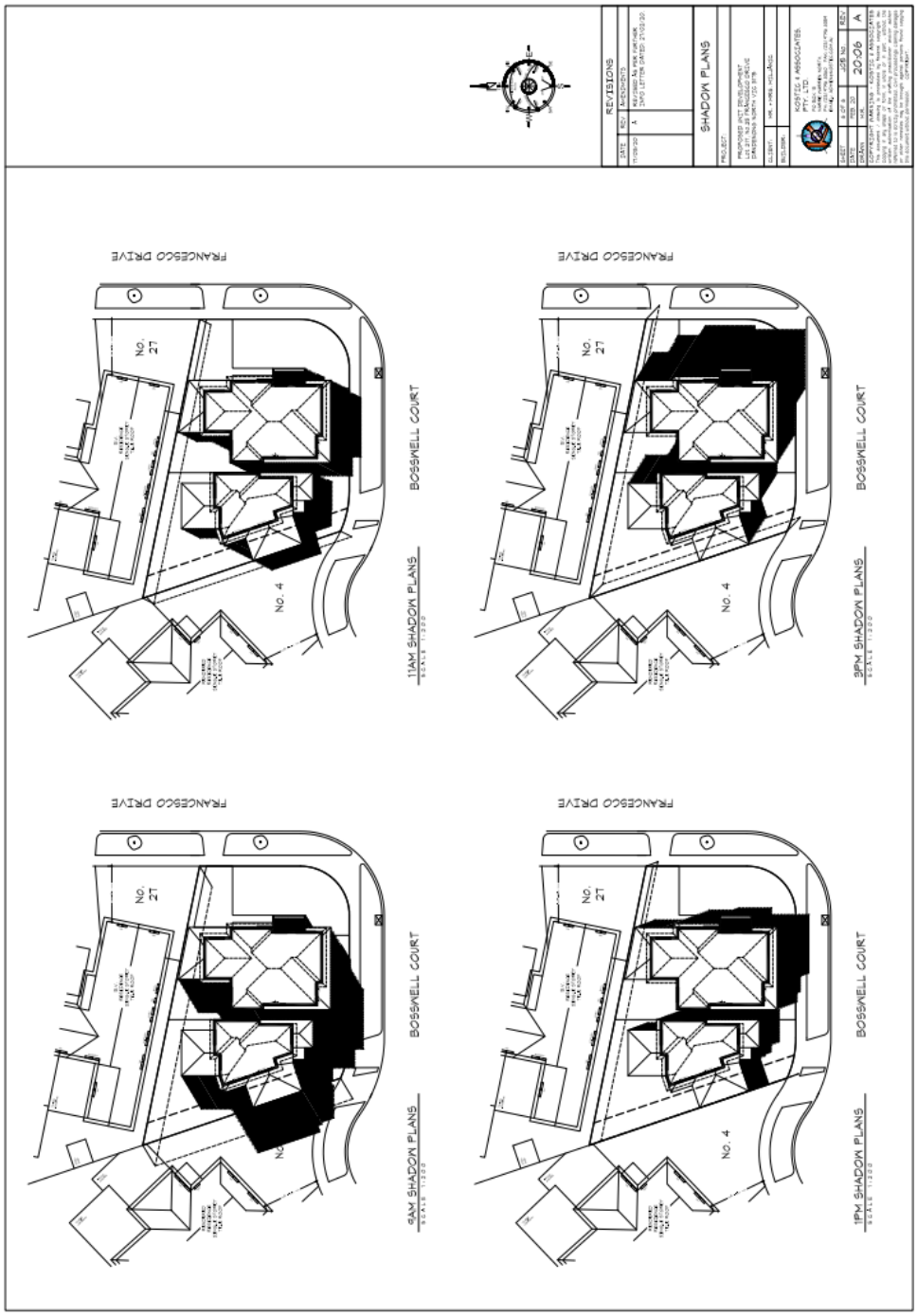


2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)



2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION - NO. 25 FRANCESCO DRIVE, DANDENONG NORTH (PLANNING APPLICATION NO. PLN20/0043)

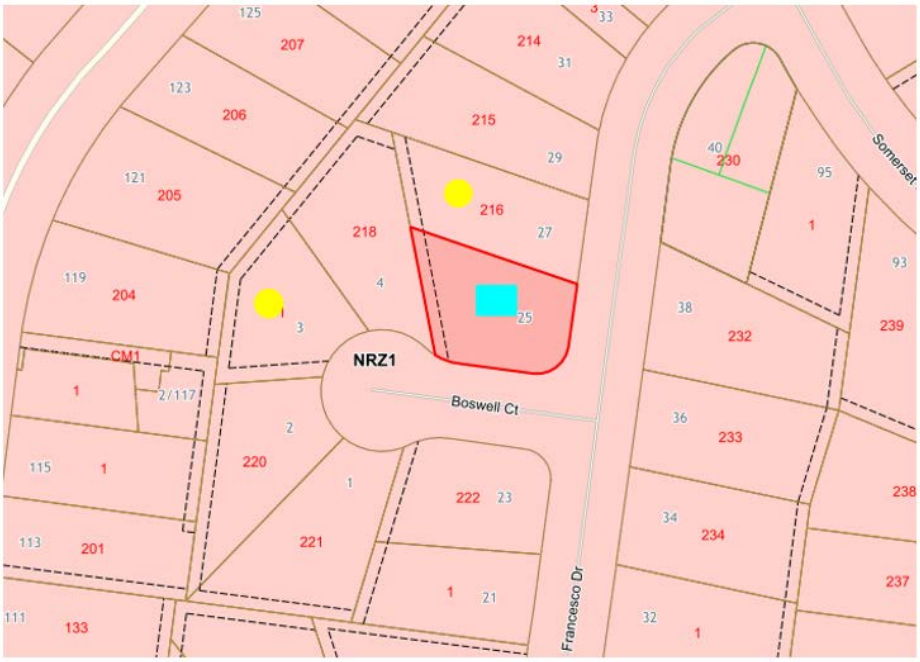
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)



Subject Site

Location of objectors

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 25 FRANCESCO DRIVE, DANDENONG NORTH (PLANNING APPLICATION NO. PLN20/0043

ATTACHMENT 3

CLAUSE 22 ASSESSMENT

PAGES 13 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Assessment Table for Clause 22

Clause 22.09-3.1 Design Principles for all residential developments

Title /Objective	Principles	Principle met/Principle not met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ **Principle met** The frontages have been activated with habitable room windows oriented towards the street. For dwelling 1 a living and rumpus room is oriented towards Francesco Drive, and dwelling 2 has a guest room oriented towards Boswell Court.
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✓ **Principle met** At both ground and first floor, habitable room windows overlook the public realm including Francesco Drive and Boswell Court, the accessways and car parking areas.
	Use semi-transparent fences to the street frontage.	✓ **Principle met** No front fences are proposed.
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✓ **Principle met** Sensor lights have been provided. Dwelling 1 has a sensor light located at the dwelling entry and garage. Dwelling 2 has one sensor light provided to the garage which would be capable of lighting both the car parking areas and dwelling entry.
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ **Principle met** The entrances are visible and easily identifiable from the street

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.		✓ **Principle met** The proposal provides non habitable windows away from entrances and street frontages. Natural surveillance has been maximised with a number of habitable room windows (per dwelling) that face the street frontage and car parking areas.
Landscaping	Residential development should:		
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.		✓ **Principle met** The indicative landscaping design highlights the proposal would be capable of accommodating substantial, high-quality on-site landscaping, including screen planting and canopy trees along ground level front, side and rear boundaries.
	Provide substantial, high quality landscaping along vehicular accessways.		✓ **Principle met** The indicative landscaping design highlights the proposal would be capable of providing landscaping along accessways
	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.		✓ **Principle met (subject to condition of permit)** A landscape plan has not been submitted with the application. If a permit is to be granted, a condition is recommended for the permit that two (2) advanced canopy trees be planted within the front setback to dwelling 1 and one (1) advanced canopy tree within the front setback to dwelling 2, as well as a minimum of one (1) advanced canopy tree within the rear SPOS to each dwelling.
	Planting trees that are common to and perform well in the area.		✓ **Principle met (with condition of permit)** A landscape plan has not been submitted with the application. If a permit is to be granted, a condition is recommended for the permit that trees and vegetation be a native species.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	Avoid the removal of existing mature trees by incorporating their retention into the site design.	✓ **Principle met** One tree is proposed to be removed to accommodate the development. No permit is required to remove the tree. Furthermore, landscaping conditions recommended for the permit would require trees to be planted within the front setback and rear SPOS area of each dwelling, which would offset the loss vegetation.
	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✓ **Principle met** 70% of the total front setback has been set aside for landscaping and would suitably accommodate landscaping capable of softening the built form when viewed from the street.
	Ensure that landscaping also addresses the Safety Design Principles.	✓ **Principle met** The landscaping also addresses the safety design principles
	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	✓ **Principle met** Well-proportioned setbacks and private open space areas have been provided, which would be able to accommodate canopy trees to grow to full maturity.
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	✓ **Principle met** Water sensitive design is proposed, and the proposal exceeds the requirements of Standard B9 (permeability objectives) setting aside 40.93% of the site for permeable area, minimising run-off.
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	✓ **Principle met (with permit condition)** A landscape plan has not been submitted as part of this application. Should a permit be granted, a condition is recommended that landscaping be native and drought tolerant. Each dwelling has been provided with a 2,000-litre rainwater tank.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	✓ **Principle met** Each frontage has a width of less than 17 metres. Only one crossover has been proposed per frontage.
	On-site car parking should be: • Well integrated into the design of the building, • Generally hidden from view or appropriately screened where necessary, • Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level.	✓ **Principle met** Car parking is well integrated into the design of the dwellings. Each dwelling has a garage located at the side of the dwelling, which is recessed from the front of the building.
	Where car parking is located within the front setback it should be: • Fully located within the site boundary; and • Capable of fully accommodating a vehicle between a garage or carport and the site boundary.	✓ **Principle met** Applicable to dwelling 2 – a tandem space is proposed within the front setback. The tandem space is fully located within the site boundary.
	Developments with basement car parking should consider flooding concerns where applicable.	**Not Applicable** Basement parking not proposed
Setbacks, front boundary and width	Residential developments should:	
	Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ **Principle met** Front setbacks comply with the requirements of a corner site in accordance with Standard B6 (front setback objective) and no front fences are proposed
	Maintain the apparent frontage width pattern.	✓ **Principle met** One dwelling oriented to Francesco Drive and one oriented to Boswell Court with only one single width crossover frontage. This is keeping with the existing predominant street pattern with no front fencing corresponding with the existing low scale character
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ **Principle met** Appropriate setbacks provided for landscaping
	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ **Principle met** No font fence proposed

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Private open space	All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.	✓ **Principle met** Large secluded private open space areas proposed, that are directly accessible from the main family/living areas.
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.	✓ **Principle met** Large ground floor private open space areas proposed, which can suitably accommodate domestic services and outdoor furniture
	Private open space should be positioned to maximise solar access.	✓ **Principle met** The secluded private open space is located on the north side of the development
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✓ **Principle met** The upper floor to dwelling 2 cantilevers over the ground floor deck area. A large SPOS area is provided that still meets the varied requirements of Standard B28 (Private open space objectives). The upper floor does not encroach for dwelling 2.
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	**Not Applicable** No lower level dwellings proposed
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by: • Using similarly proportioned roof forms , windows, doors and verandahs; and • Maintaining the proportion of wall space to windows and door openings.	✓ **Principle met** Windows, doors and pitched roof forms are of an appropriate proportion for a residential development and to each other.
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	**Not Applicable** Balconies not proposed
	The development of new dwellings to the rear of existing retained dwellings is discouraged where: • The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or • The retention of the existing dwelling detracts from the identified future character.	**Not Applicable** Existing dwelling is not proposed to be retained

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: • Not exceeding the height of the neighbouring significant building; • Minimising the visibility of higher sections of the new building; and • Setting higher sections back at least the depth of one room from the frontage.	**Not Applicable** The site is not adjacent to identified heritage buildings
Site Design	Residential development should:	
	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	✓ **Principle met (with condition of permit)** The first floor of dwelling 1 is large in nature and exceeds to useable the useable footprint of that at ground floor, and the bulk of the building is located at first floor. In its current form the amount of upper level built form along the north boundary is excessive. A condition is recommended for the permit to delete bed 2 to dwelling 1 so that the proposed dwelling is further setback from the adjoining dwelling to the north (to protect the outlook of this dwelling) and to provide a built form that respects the preferred neighbourhood character. The condition would result in the bulk being reduced and the visual impact of the building not adversely affecting the identified future character of the area. There is screening proposed on the upper floor windows to protect the privacy of the adjoining properties. No issues were identified with regards to overlooking and overshadowing within the Clause 55 assessment.
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ **Principle met**

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ **Principle met (with condition of permit)** Dwelling 1 has an excessive first floor footprint that contributes to the bulk of the building. The first floor element contributing to the bulk is bed 2 to dwelling 1. It is recommended that this bedroom be deleted to minimise the amenity impact and provide a respectable design response. Subject to a condition of permit, the proposal responds sensitively to existing residential interfaces and site circumstances. The double storey built form has been well recessed from adjoining sensitive interfaces which are limited to habitable room windows.
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ **Principle met** Sufficient setbacks provided to allow canopy trees to grow to full maturity
	Provide suitable storage provisions for the management of operational waste	✓ **Principle met (subject to condition of permit)** The location of bins has not been shown on plans. If a permit is to be granted, a condition is recommended for the permit that bins be located in the rear SPOS areas (outside of the primary SPOS areas). The proposed garages have been provided with roller doors on either side of the garage which would allow convenient access for transfer to the street for collection.
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ **Principle met**
Materials & Finishes	Residential development should:	
	Use quality, durable building materials and finishes that are designed for residential purposes.	✓ **Principle met** The materials proposed are brickwork and render, which are durable and suited to residential development.
	Avoid the use of commercial or industrial style building materials and finishes.	✓ **Principle met** Materials are suited to residential development

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials.	✓ **Principle met** A mix of materials, finishes and articulation is proposed.
	Use a consistent simple palette of materials, colours finishes and architectural detailing.	✓ **Principle met** The proposed colour schedule is suitable for the development. brickwork and render are considered to be appropriate for the area. The colours of brown bricks and cram render are considered to be a simple palette.
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ **Principle met** The proposed materials are durable and typical for this type of development
Domestic services normal to a dwelling and Building services	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ **Principle met (with permit condition)** The location of bins have not been shown on plans. If a permit is to be granted, a condition is recommended for the permit that bins be located in the rear SPOS areas so that they are screened and not visible from the streetscape or adjoining properties.
	Be designed to avoid the location of domestic and building services: • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.	✓ **Principle met (subject to condition of permit)** Bins can be suitably accommodated into the development. The location of bins has not been shown on plans. If a permit is to be granted, a condition is recommended for the permit that bins be located in the rear SPOS areas (outside of the primary SPOS areas)
Internal Amenity	Residential development should:	
	Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ **Principle met** There is direct connectivity between the main living area and private open space.
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ **Principle met** The dwellings do not rely on borrowed light

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	✓ **Principle met** Balconies not proposed and ground level living is proposed which reduces the need for screening.
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	✓ **Principle met** Ground level living proposed.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 22.09-3.4 Design principles for Limited Change Areas – Neighbourhood Residential Zone (NRZ)

Titles & Objectives	Principles	Principle met/Principle not met/NA
Preferred housing type	The preferred housing type for the Limited Change Area is low density.	✓ **Principle met** Within Clause 22.09-4 (Definitions), low density housing is defined as: *single, detached dwellings on individual blocks. Low density housing is commonly associated with typical suburban residential areas and may include traditional single and two storey houses, two dwellings on a single lot (dual occupancy) and villa units. Private open space areas are located at ground level.* The proposal is for two detached dwellings with private open space located at ground floor level.
Building Height	The preferred maximum building height for land within the NRZ1 is up to 2 storeys, including ground level.	✓ **Principle met** Maximum of two (2) storeys proposed
Landscaping	Residential development should incorporate substantial landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✓ **Principle met** The proposal would set aside 70% of the front setback to dwelling 1 for landscaping, which would include two canopy trees. Permit conditions would also require a canopy tree within the front setback to dwelling 2, and a canopy tree within each rear garden. Subject to conditions of permit, the proposal would be capable of providing the landscape character sought by Clause 22.09-3.4.
Car parking	Garages and car parking areas should be located behind buildings, generally hidden from view or recessed so as to not dominate the streetscape.	✓ **Principle met** Garages are located to the side of the dwellings and are recessed from the front of the building and do not dominate the streetscape.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Setbacks, front boundary and width	Car access, parking and paving within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping.	✓ **Principle met** Parking and paving is limited to the double garage and 3 metre accessway for dwelling 1, and a single garage, tandem space and 3 metres accessway to dwelling 2, which maximises the opportunities for soft landscaping.
Private open space	Residential development should provide ground level secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ **Principle met** Private open space is located at the side and rear for dwelling 1, and, located at the rear for dwelling 2.
Bulk & Built Form	Residential development should:	
	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	✓ **Principle met** The built form responds sensitively to the neighbourhood character, site circumstances and streetscape. The first floors are well recessed from areas of secluded private open space and existing habitable room windows. Front setbacks are in keeping with preferred character.
	Provide separation between dwellings at the upper level;	✓ **Principle met** Separation has been provided between the upper floors to provide a break in the built form. Separation varies from 2.23 metres towards Boswell Court to 1.23metres towards the rear of the site.
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	✓ **Principle met** The site is a corner site and there is no existing clear spine of open space
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	✓ **Principle met** The double storey form is predominantly located to towards the two street frontages with increased first floor setbacks from the north boundary

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting the amenity of adjoining private secluded open space. Two storey dwellings to the rear of a lot may be considered where: • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces.	✓ **Principle met** The site is a corner site, which adjoins dwellings on the north and west boundaries. The site directly abuts an accessway and garage to the west. The interface to the north is the most sensitive interface, with a number of habitable room windows oriented towards the site. The proposal is for two detached side-by-side dwellings, with no dwelling to the rear proposed. At ground floor, (subject to conditions of permit) the dwellings have been sensitively sited from the north boundary with minimum setbacks between ranging from 1 metre to 3.41m. At first floor, dwelling 2 has been setback a minimum of 5.52 metres from the title boundary, with the habitable room windows further setback from the boundary. On the west, dwelling 2 has been appropriately setback form the title boundary. Setback 2.94 metres at ground floor, and 3.74 metres at first floor. There are no overshadowing impact to the adjoining dwelling to the north, and some additional overshadowing of the accessway to the west.
	Residential development should provide a level of visual interest through the use of contrast, texture and variation of materials.	✓ **Principle met (with condition of permit)** On the south elevation, a blank upper floor wall (to dwelling 1) presents to the street (Boswell Court). A condition is recommended for the permit that additional fenestration be proposed to break up the extent of the built form and provide a level of visual interest.

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 25 FRANCESCO DRIVE, DANDENONG NORTH (PLANNING APPLICATION NO. PLN20/0043

ATTACHMENT 4

CLAUSE 52 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Assessment Table - Clause 52

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise.

Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Design Standards	Assessment	Requirement met/Requirement not met/NA
Design standard 1 - Accessways	Accessways must: • Be at least 3 metres wide.	✓ **Standard met** Each proposed accessway is a minimum of 3 metres wide.
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	**Not Applicable**
	• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.	**Not Applicable**
	• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.	✓ **Standard met** No overhead obstructions
	• If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.	**Not Applicable** Individual accessways serve a maximum of two cars
	• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.	**Not Applicable**
	• Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.	✓ **Standard met (with condition of permit)** Corner splays have been included on plans. If a permit is to be granted, a condition is recommended that splays be annotated with the following: *Letterboxes and all other structures (including visually obstructive fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-9.*
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	**Not Applicable**

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	If entry to the car space is from a road, the width of the accessway may include the road.	**Not Applicable**
Design standard 2 – Car parking spaces	Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2. **Table 2: Minimum dimensions of car parking spaces and accessways** *Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).*	✓ **Standard met** The proposed tandem space to dwelling 2 has a dimension of 2.6m x 4.9m

Angle of car parking spaces to access way	Accessway width	Car space width	Car space length
Parallel	3.6 m	2.3 m	6.7 m
45°	3.5 m	2.6 m	4.9 m
60°	4.9 m	2.6 m	4.9 m
90°	6.4 m	2.6 m	4.9 m
	5.8 m	2.8 m	4.9 m
	5.2 m	3.0 m	4.9 m
	4.8 m	3.2 m	4.9 m

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than: • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. **Diagram 1 Clearance to car parking spaces** 	✓ **Standard met** No structures encroaching into the clearance areas required – there is 700mm between the car space and the boundary fence.
	Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.	✓ **Standard met** Dwelling 1 – double garage – 6m x 5.5m Dwelling 2 – single garage – 6m x 3.5m
	Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.	✓ **Standard met** 500mm provided between the single garage and tandem space
	Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.	✓ **Standard met** A minimum of one space is under cover for each dwelling
	Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	**Not Applicable**

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

<table>
<tr><td rowspan="8">Design standard 3: Gradients</td><td>Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.</td><td>✓ Standard met
Accessway grades are less than 1:10</td></tr>
<tr><td>Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.
Table 3: Ramp gradients
<table><tr><th>Type of car park</th><th>Length of ramp</th><th>Maximum grade</th></tr><tr><td>Public car parks</td><td>20 metres or less</td><td>1:5 (20%)</td></tr><tr><td></td><td>longer than 20 metres</td><td>1:6 (16.7%)</td></tr><tr><td>Private or residential car parks</td><td>20 metres or less</td><td>1:4 (25%)</td></tr><tr><td></td><td>longer than 20 metres</td><td>1:5 (20%)</td></tr></table></td><td>Not Applicable</td></tr>
<tr><td>Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.</td><td>Not Applicable</td></tr>
<tr><td>Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.</td><td>Not Applicable</td></tr>
<tr><td rowspan="4">Design standard 4: Mechanical parking</td><td>Mechanical parking may be used to meet the car parking requirement provided:
• At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres.</td><td>Not Applicable</td></tr>
<tr><td>• Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation.</td><td>Not Applicable</td></tr>
<tr><td>• The design and operation is to the satisfaction of the responsible authority.</td><td>Not Applicable</td></tr>
<tr><td rowspan="2">Design standard 5: Urban design</td><td>Ground level car parking, garage doors and accessways must not visually dominate public space.</td><td>✓ Standard met
Car parking spaces are to the sides of the development</td></tr>
<tr><td>Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.</td><td>✓ Standard met</td></tr>
</table>

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	Design of car parks must take into account their use as entry points to the site.	✓ **Standard met** Car parking spaces are easily accessible
	Design of new internal streets in developments must maximise on street parking opportunities.	**Not Applicable**
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ **Standard met** External lighting provided
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ **Standard met**
	Pedestrian access to car parking areas from the street must be convenient.	✓ **Standard met** Pedestrian access is convenient to car parking areas
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ **Standard met**
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ **Standard met**
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ **Standard met** Landscaping is provided to either sides of accessways
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ **Standard met**

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

STATUTORY PLANNING APPLICATIONS

TOWN PLANNING APPLICATION – NO. 25 FRANCESCO DRIVE, DANDENONG NORTH (PLANNING APPLICATION NO. PLN20/0043

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 40 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ **Standard met** The area is of a mixed character and is generally characterised by single and double storey dwellings on a lots. However, particularly on corner sites within the immediate area, there is an emerging character of multi-unit development double storey dwellings on a lot. The proposed development is site responsive for a corner site within a limited change area with sufficient setbacks, private open space areas and landscaping in keeping with the surrounding existing character. This proposal of two double storey dwellings on a 647sqm lot, as demonstrated within the assessment of the proposal against Clause 22.09 (below), the development appropriately responds to the preferred future character of the area.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ **Standard met** The design respects the existing character and responds sensitively to abutting areas of open space and habitable room windows with increased setbacks to the side and rear of the site and clear separation between each dwelling to the first floor.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.02-2 Residential policy objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	✓ **Standard met** The proposal is consistent with relevant policies including Clause 22.09 as detailed within the Clause 22.09 assessment below. The application was accompanied by a written assessment of the proposal against the relevant State and Local Policies.
Decision Guidelines	The SPPF and the LPPF including the MSS and local planning policies.	
	The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the SFFP and the LPPF, including the MSS and local planning policies.	
	To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.	**Not Applicable** This provision is not relevant to the application as less than ten (10) dwellings are proposed.
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.02-4 Infrastructure objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ **Standard met** The site is located in an established residential area and the development will be able to be connected to reticulated services.
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ **Standard met** The site is in an established residential area and can be connected to services. Standard permit conditions to be included on the permit in relation to stormwater discharge.
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	✓ **Standard met** It is unlikely that the one additional dwelling on a conventional lot size, would overload the utility services. Any upgrading of services would be requested by the relevant authorities at the subdivision of land stage.
Decision Guidelines	The capacity of the existing infrastructure.	
	In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
	If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure.	
	To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.02-5 Integration with the street objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ **Standard met** As the proposal has two frontages, the proposal benefits from individual accessways and entryways.
	Developments should be oriented to front existing and proposed streets.	✓ **Standard met** Dwelling 1 is oriented towards Francesco Drive and dwelling 2 is oriented towards Bosswell Court.
	High fencing in front of dwellings should be avoided if practicable.	✓ **Standard met** No front fences are proposed. Dwelling 1 would have a 1.8 metre high fence on Bosswell Court enclosing the secluded private open space. However, this is typical of a corner site.
	Development next to existing public open space should be laid out to complement the open space.	**Not Applicable** There is no public open space next to the proposed development.
Decision Guidelines	Any relevant urban design objective, policy or statement set out in this scheme.	
	The design response.	
Objective	To integrate the layout of development with the street.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-1 Street setback objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B6	Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone: ***RGZ: 5 metres or as per Table B1, whichever is the lesser.*** ***GRZ: 7.5 metres or as per Table B1, whichever is the lesser.*** ***NRZ: As per Table B1.*** **Table B1 Street setback**	✓ **Standard met** The site in a corner. Front Street – Francesco Drive The porch to dwelling 1 is 3.6 metres and is an allowable encroachment into the standard. The front wall of dwelling 1 is setback 7.5 metres from Francesco Drive. The side wall of dwelling 1 is setback 2.3 metres from Boswell Court. Side Street – Boswell Court The porch to dwelling 2 is 3.6 metres and is an allowable encroachment into the standard. The front wall of the dwelling is setback 4.5 metres from Boswell Court. Complies.

Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)
There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable
There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable
There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable
The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.		
	The design response.		
	Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.		
	The visual impact of the building when viewed from the street and from adjoining properties.		
	The value of retaining vegetation within the front setback.		
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.		

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-2 Building height objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B7	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. ***RGZ: 13.5 metres discretionary maximum (refer Clause 32.07-8 for details)*** ***GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)*** ***NRZ: 9 metres / 2 storeys mandatory maximum (refer Clause 32.09-9)***	✓ **Standard met** The proposed maximum height is 8.35 metres and 2 storeys, which complies with the standard.
	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	**N/A**
	Changes of building height between existing buildings and new buildings should be graduated.	✓ **Standard met** The proposed dwellings are double storey, the adjoining dwellings are single storey
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
	The design response.	
	The effect of the slope of the site on the height of the building.	
	The relationship between the proposed building height and the height of existing adjacent buildings.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-3 Site coverage objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B8	The site area covered by buildings should not exceed: • The maximum site coverage specified in a schedule to the zone, or • If no maximum site coverage is specified in a schedule to the zone, 60 per cent. ***RGZ1: 70%*** ***RGZ2: 70%*** ***RGZ3: 70%*** ***GRZ1: 60% (none specified)*** ***GRZ2: 60% (none specified)*** ***NRZ1: 50%***	✓ **Standard met** Site Area – 646.53sqm Site Coverage – 299.46sqm or 46.32% Complies with this standard which allows a site coverage of up to 50%
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The existing site coverage and any constraints imposed by existing development or the features of the site.	
	The site coverage of adjacent properties	
	The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
Objective	To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-4 Permeability objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B9	The site area covered by the pervious surfaces should be at least: • The minimum areas specified in a schedule to the zone, or • If no minimum is specified in a schedule to the zone, 20 per cent of the site. ***RGZ1: 20%*** ***RGZ2: 20% (none specified)*** ***RGZ3: 20% (none specified)*** ***GRZ1: 30%*** ***GRZ2: 20% (none specified)*** ***NRZ1: 40%***	✓ **Standard met** Site Area – 646.53sqm Site Coverage – 284.05sqm or 43.93% Complies with this standard which requires a minimum permeability of 40%
Decision Guidelines	The design response.	
	The existing site coverage and any constraints imposed by existing development.	
	The capacity of the drainage network to accommodate additional stormwater.	
	The capacity of the site to absorb run-off.	
	The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.	
Objectives	To reduce the impact of increased stormwater run-off on the drainage system.	
	To facilitate on-site stormwater infiltration.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-5 Energy efficiency objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B10	Buildings should be: • Oriented to make appropriate use of solar energy. • Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. • Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged.	✓ **Standard met** The development is designed to ensure that the energy efficiency of each dwelling is maximised with the maximum number of north facing windows and sufficient setbacks to allow solar access into open space. The proposal has been designed so that there is no additional overshadowing of secluded private open space. Adjoining dwellings do not have any existing rooftop solar energy systems.
	Living areas and private open space should be located on the north side of the development, if practicable.	✓ **Standard met** The living areas and secluded private open space areas are located on the north side of the dwellings.
	Developments should be designed so that solar access to north-facing windows is maximised.	✓ **Standard met** The proposal has provided the maximum amount of north facing windows where possible
Decision Guidelines	The design response.	
	The size, orientation and slope of the lot.	
	The existing amount of solar access to abutting properties.	
	The availability of solar access to north-facing windows on the site.	
Objectives	To achieve and protect energy efficient dwellings and residential buildings.	
	To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-6 Open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should: • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable.	**Not Applicable** No public or communal open space is proposed
Decision Guidelines	Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies. The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-7 Safety objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B12	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	✓ **Standard met** The dwelling entries are not obscured or isolated and are visible from the street.
	Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ **Standard met** Low level planting is proposed along the accessway. In accordance with Clause 52.06-9 (Car Parking), corner splays have been provided which would limit landscaping to a maximum height of 900mm
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	✓ **Standard met** Security lights are provided for the car parking areas.
	Private spaces within developments should be protected from inappropriate use as public thoroghfares.	✓ **Standard met** Private spaces are fenced or delineated by fencing, built form or landscaping.
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-6 Landscaping objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B13	The landscape layout and design should: • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents.	✓ **Standard met**
	Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	✓ **Standard met** Minimal vegetation is present on the site. No permit is required for the removal of trees on site.
	Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made	✓ **Standard met** No known significant trees to have been removed in the last 12 months.
	The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	✓ **Standard met** Themes, vegetation, paving are specified
	Development should meet any additional landscape requirements specified in a schedule to the zone. ***All schedules to all residential zones:*** ***"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."***	✓ **Standard met** Total front setback – 132.8sqm Area set aside for landscaping – 93.4sqm or 70.33% Complies.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.	
	The design response.	
	The location and size of gardens and the predominant plant types in the neighbourhood.	
	The health of any trees to be removed.	
	Whether a tree was removed to gain a development advantage.	
Objectives	To encourage development that respects the landscape character of the neighbourhood.	
	To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	
	To provide appropriate landscaping.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	To encourage the retention of mature vegetation on the site.	

Clause 55.03-9 Access objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B14	The width of accessways or car spaces should not exceed: • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.	✓ **Standard met** Eastern Frontage (Francesco Drive) – 12.5m Accessways should not exceed 40% or 5 metres of the frontage Proposed is 3.25 metres or 26% Southern Frontage (Boswell Court) – 15.24m Accessways should not exceed 40% or 6.1 metres of the frontage Proposed is 3 metres or 20% of the site
	No more than one single-width crossover should be provided for each dwelling fronting a street.	✓ **Standard met** One single width crossover has been provided per dwelling.
	The location of crossovers should maximise retention of on-street car parking spaces.	✓ **Standard met** Single width crossovers proposed on frontages with a width of less than 17 metres, which maximises the retention of on-street parking spaces.
	The number of access points to a road in a Road Zone should be minimised.	✓ **Standard met** Neither Francesco Drive or Boswell Court are a road in a Road Zone
	Developments must provide for access for service, emergency and delivery vehicles.	✓ **Standard met**
Decision Guidelines	The design response.	
	The impact on neighbourhood character.	
	The reduction of on-street car parking spaces.	
	The effect on any significant vegetation on the site and footpath.	
Objectives	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.03-10 Parking location objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should: • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed.	✓ **Standard met** All car spaces would be conveniently located next to their respective dwelling
	Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	✓ **Standard met** Each dwelling is benefits from an individual accessway
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	
	To protect residents from vehicular noise within developments.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.04-1 Side and rear setbacks objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B17	A new building not on or within 200mm of a boundary should be setback from side or rear boundaries: • At least the distance specified in a schedule to the zone, or ***NRZ1: "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres."*** • If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. **Diagram B1 Side and rear setbacks** 	**Standard not met / Condition required** Schedule 1 to the NRZ varies the requirements of Standard B28. The proposed walls on boundaries do not adjoin living rooms or areas of secluded private open space. Therefore, the second part of the variation is applicable 'all other buildings should be setback a minimum of 1 metre, plus 0.3 metre for every metre of height over 3.6 metres up to 6.9 metres'. Two walls on boundaries are proposed on the north and west boundaries, technically not complying with the varied requirements of Standard B17. Both a condition and variation are considered appropriate (as discussed below). The proposal complies with the non-varied requirements of Standard B17: North Boundary (side setback) Ground floor: Height of wall: 3.3 metres Setback required: 1 metre Proposed setback: 1.86m Complies First floor Height of wall: 5.8 metres Setback required: 1.66 metres Proposed setback: 5.52 metres Complies Wet Boundary (side setback) Ground floor Height of wall: 3 metres Setback required: 1 metre Proposed setback: 2.94 metres Complies First floor:

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

			Height of wall: 5.7 metres Setback required: 1.63 metres Proposed setback: 3.74 metres Complies
	Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.		✓ **Standard met** No encroachments into this standard
	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.		✓ **Standard met** No encroachments into this standard
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings. Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary. Whether the wall abuts a side or rear lane.		The proposed wall on boundary for Dwelling 2 (west boundary) would adjoin a concrete driveway. The wall on boundary is considered to be an acceptable variation to the standard, as there would not be an unreasonable amenity impact on the adjoining dwelling to the west, given it is a non-sensitive interface. However, a variation to the standard is not considered acceptable for Dwelling 1. The decision guidelines of Clause 55.04-1 call on the Responsible Authority to consider 'any relevant neighbourhood character objective set out in the scheme'. Pursuant to Clause 1.0 of Schedule 1 to Clause 32.09, the following Neighbourhood Character Objectives are relevant to this standard: • *To ensure the scale, built form and setbacks of residential development responds to the existing site circumstances by respecting the valued characteristics of the neighbourhood including the predominant built form, façade street patterns and appropriate separation between dwellings, and* • *To provide appropriate front, side and rear setbacks, garden areas and private open space to allow for substantial high quality landscaping, including canopy trees to protect the amenity and outlook of adjoining properties and contribute to the landscape character.* A condition is recommended for the permit that the garage to Dwelling 1 be setback a minimum 1 metre from the north boundary and absorbed within the approved building envelope, to provide separation of the built form

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		between the proposed dwelling and the existing dwelling. Similarly, in setting the wall back 1 metre, the proposal would be able to achieve an appropriate setback and provide for screen planting and would further protect the amenity and outlook of the adjoining dwelling to the north. It is noted that the storage is currently proposed within the garage, and a consequential condition is recommended for the permit to relocate the storage area to the secluded private open space located on the south side of the dwelling.
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	✓ **Objective met**

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Clause 55.04-2 Walls on boundaries objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary: • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater.	✓ **Standard met** Relevant to the north and west boundaries North boundary: Boundary length – 35.40 metres The wall should not exceed 16.35 metres The proposed wall is 6.62 metres long West boundary: Boundary length – 26.2 metres The wall should not exceed 14.05 metres The proposed wall is 6.48 metres long Complies
	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	✓ **Standard met**
	A building on a boundary includes a building set back up to 200mm from a boundary.	✓ **Standard met**
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	✓ **Standard met** North boundary – the proposed wall would have a maximum height of 3.2 metres West boundary – the proposed wall would have a maximum height of 3.2 metres
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The extent to which walls on boundaries are part of the neighbourhood character.	
	The impact on the amenity of existing dwellings.	
	The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	
	The orientation of the boundary that the wall is being built on.	
	The width of the lot.	
	The extent to which the slope and retaining walls or fences reduce the effective height of the wall.	
	Whether the wall abuts a side or rear lane.	

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	The need to increase the wall height to screen a box gutter.		
Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.		

Clause 55.04-3 Daylight to existing windows objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	✓ **Standard met** The adjoining existing habitable room windows to the north are setback 1.5 metres (measured from the edge of the eave to the title boundary). The wall of dwelling 2 is further setback 1.86 metres from the title boundary.
	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window. **Diagram B2 Daylight to existing windows** Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	✓ **Standard met** The north facing living room wall to dwelling 2 has a maximum height of 3.3 and requires a setback of 1.65 metres from the title boundary. The setback varies, however, the wall has been setback a minimum of 1.86 metres, which complies with this standard. At first floor, the proposed wall to dwelling 2 would have a maximum height of 5.8 metres, and would require a setback from the title boundary of 2.9 metres. The proposed minimum setback is 5.52 metres.
Decision Guidelines	The design response.	
	The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.	
	The impact on the amenity of existing dwellings.	
Objective	To allow adequate daylight into existing habitable room windows.	

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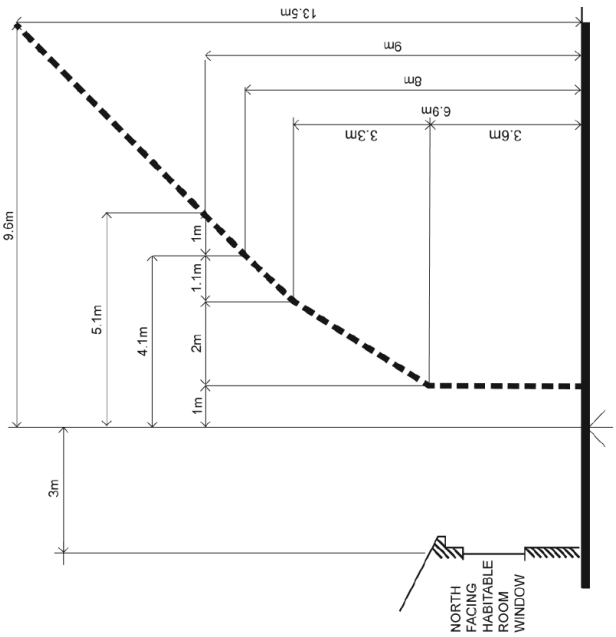
Clause 55.04-4 North-facing windows objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B20	If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for ever metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window. **Diagram B3 North-facing windows**  	✓ **Standard met** No north facing windows within 3 metres of a boundary
	A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.	

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	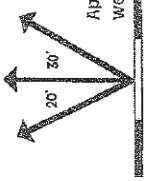			
Decision Guidelines	The design response.			
	Existing sunlight to the north-facing habitable room window of the existing dwelling.			
	The impact on the amenity of existing dwellings.			
Objective	To allow adequate solar access to existing north-facing habitable room windows.			

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent. or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.	✓ **Standard met** As shown in the submitted shadow diagrams, the proposal will not result in any additional overshadowing of secluded private open space areas .
	If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	**Not Applicable** See assessment above
Decision Guidelines	The design response.	
	The impact on the amenity of existing dwellings.	
	Existing sunlight penetration to the secluded private open space of the existing dwelling.	
	The time of day that sunlight will be available to the secluded private open space of the existing dwelling.	
	The effect of a reduction in sunlight on the existing use of the existing secluded private open space.	
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	

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Clause 55.04-6 Overlooking objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B22	A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. **Diagram B4 Overlooking open space** 	✓ **Standard met** Applicable to the north and west boundaries. On both boundaries, habitable room windows have been screened to prevent views into existing secluded private open space in the following ways, as the windows have: • sill heights of at least 1.7 metres above floor level, or • have fixed, obscure glazing in any part of the window below 1.7 metre above floor level
	A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either: • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level.	✓ **Standard met** Applicable to the north and west boundaries. On both boundaries, habitable room windows have been screened to prevent a direct view into an existing habitable room window in the following ways:

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	• Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.		• Windows have a sill heights of at least 1.7 metres above floor level, or • Windows have fixed, obscure glazing in any part of the window below 1.7 metre above floor level
	Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.	✓ **Standard met**	
	Screens used to obscure a view should be: • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed and durable. • Designed and coloured to blend in with the development.	**Not Applicable** Screens not proposed	
	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	✓ **Standard met** At ground floor level, on the north and east boundaries, this standard does not apply as the 1.8 metre high boundary fence will act as a visual barrier to overlooking from the habitable room windows and secluded private open space areas, as the floor level is less than 0.8 metres above ground level at the boundary.	
Decision Guidelines	The design response.		
	The impact on the amenity of the secluded private open space or habitable room window.		
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.		
	The internal daylight to and amenity of the proposed dwelling or residential building.		
Objective	To limit views into existing secluded private open space and habitable room windows.		

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.04-7 Internal views objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ **Standard met** No internal overlooking opportunities as there are no lower level dwellings
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standards		Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.		✓ **Standard met** No noise sources apparent.
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.		✓ **Standard met** No noise sources immediately adjacent dwellings.
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.		✓ **Standard met**
Decision Guidelines	The design response.		
Objectives	To contain noise sources within development that may affect existing dwellings.		
		To protect residents from external noise.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.05-1 Accessibility objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ **Standard met** The dwelling entries include a small step, easily accessible for people with limited mobility and amenities are provided at ground level.
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry.	✓ **Standard met** Entries are visible and easily identifiable from the street. Entries provide shelter and a sense of personal address.
Objective	To provide each dwelling or residential building with its own sense of identity.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standards		Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face: • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter.		✓ **Standard met** The proposal has considered the location of windows to front an open space which would have a minimum clearance of 1.0m and minimum area of 3sqm at ground floor for the new dwellings.
Decision Guidelines	The design response.		
	Whether there are other windows in the habitable room which have access to daylight.		
Objective	To allow adequate daylight into new habitable room windows.		

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.05-4 Private open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. ***RGZ1:*** ***None specified*** ***RGZ2:*** ***"As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from a living room."*** ***RGZ3:*** ***"As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."*** ***GRZ1:*** ***"An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or*** ***A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."*** ***GRZ2:*** ***"As per the B28 40 sq m requirement, with the 25 sq m of secluded private open space at ground level having a minimum dimension of 5 metres; or*** ***A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."*** ***NRZ1:*** ***"An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or*** ***A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."***	✓ **Standard met** Ground floor private open space proposed Dwelling 1 Total private open space: 166.41 square metres Secluded private open space: 75.33 square metres, including a minimum area of 50 square metres of secluded private open space to the side with a minimum dimension of 5 metres and convenient access to the main living area Dwelling 2 Total private open space: 112.39 square metres Secluded private open space: 93.05 square metres, including a minimum area of 63.5 square metres of secluded private open space to the side with a minimum dimension of 5 metres and convenient access to the main living area

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of: • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	**Not Applicable - RGZ1 only**
Decision Guidelines	The design response.	
	The useability of the private open space, including its size and accessibility.	
	The availability of and access to public or communal open space.	
	The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	

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Clause 55.05-5 Solar access to open space objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B29	The private open space should be located on the north side of the dwelling or residential building, if appropriate.	✓ **Standard met** The primary secluded private open space is located on the north side of the dwellings
	The southern boundary of secluded private open space should be set back from any wall on the north of the space at least (2 +0.9h) metres, where 'h' is the height of the wall. **Diagram B5 Solar access to open space** 	✓ **Standard met** No wall to the north of the secluded private open space
Decision Guidelines	The design response. The useability and amenity of the secluded private open space based on the sunlight it will receive.	
Objective	To allow solar access into the secluded private open space of new dwellings and residential buildings.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.05-6 Storage objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ **Standard met** 6 cubic metres of externally accessible storage within the garage to dwelling one and in the secluded private open space area to dwelling 2
Objective	To provide adequate storage facilities for each dwelling.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.06-1 Design detail objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including: • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves and parapets, should respect the existing or preferred neighbourhood character.	✓ **Standard met** The proposed pitched roof forms, clear separation between each dwelling at the first floor and visual interest utilised with the variation of colours and materials correspond with the preferred character. The proposal would use different external building materials such as ash brick and render, which respects the preferred neighbourhood character as per Clause 22.09. All window and door proportions are considered to be appropriate and are in line with the predominant character of the area which are standard residential windows and doors.
	Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	✓ **Standard met** The garages do not dominate the streetscape. The garages are located to the side of each dwelling and are recessed from the front of the building. The garages are visually compatible with the development and existing neighbourhood character.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.	
	Whether the design is innovative and of a high architectural standard.	
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.06-2 Front fences objective

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B32	The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.	✓ **Standard met** No front fence is proposed
	A front fence within 3 metres of a street should not exceed: • The maximum height specified in a schedule to the zone, or ***All schedules to all residential zones:*** ***"Maximum 1.5 metre height in streets in Road Zone Category 1*** ***1.2 metre maximum height for other streets"*** • If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. **Table B3 Maximum front fence height** **Street Context** / **Maximum front fence height** Streets in a Road Zone, Category 1 / 2 metres Other streets / 1.5 metres	✓ **Standard met** No front fence is proposed
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The setback, height and appearance of front fences on adjacent properties.	
	The extent to which slope and retaining walls reduce the effective height of the front fence.	
	Whether the fence is needed to minimise noise intrusion.	
Objective	To encourage front fence design that respects the existing or preferred neighbourhood character.	

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Clause 55.06-3 Common property objectives

Title & Objective	Standards		Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal and private areas.		✓ **Standard met** No common areas proposed. Private spaces are delineated by fences, landscaping and buildings.
	Common property, where provided, should be functional and capable of efficient management.		✓ **Standard met** No common areas proposed.
Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained.		
		To avoid future management difficulties in areas of common ownership.	

2.3.5 Town Planning Application - No. 25 Francesco Drive, Dandenong North (Planning Application No. PLN20/0043) (Cont.)

Clause 55.06-4 Site services objectives

Title & Objective	Standards	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ **Standard met** Each dwelling would have suitable facilities for site services for the development.
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✓ **Standard met (subject to condition of permit)** Bins and mailboxes have not been shown on plans, however the development would be able to accommodate the services. If a permit is to be granted, a condition is recommended for updated plans to show site services including bins (to be located outside of the primary SPOS area) and mailboxes
	Bin and recycling enclosures should be located for convenient access by residents.	✓ **Standard met** Bins have not been shown on plans, however the development would be able to easily accommodate the bins in the rear SPOS. Each garage has direct access to the street via the driveway to transfer bins for collection.
	Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ **Standard met (subject to condition of permit)** Mailboxes have not been shown on plans. If a permit is to be granted, a condition is recommended for updated plans to show the location of mailboxes
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate and attractive.	

3 QUESTION TIME - PUBLIC

Question
Swaranjit Singh, Springvale

I want to ask about the citizenship ceremony which was cancelled in March 2020 due to the coronavirus. When are you planning to conduct it again as the Government has already announced that Council can organise face-to-face ceremonies?

Comment
John Bennie PSM

I should advise that Governance team immediately advised Swaranjit Singh of the circumstances and advised that person in a timely manner, but Mr Jaensch can advise tonight what the basis of that answer was.

Response
Mick Jaensch, Director Corporate Services

As Mr Bennie has explained, we have already provided an answer to this question and the essence or the answer is that Council will look to resume face-to-face ceremonies, hopefully in mid-July.

Question
Calum Ludwig, Noble Park

I would like to know why the lights were not installed at the new basketball court between Noble Park Aquatic Centre (NPAC) and the skate park in Noble Park. During the winter months it is getting dark early and as I walk my dog along the track, I see teenagers actively trying to play in the failing light. The skate park is well illuminated with decent lighting. I prefer to see young children in physical activity than face down and glued to some device like a phone or iPad. Yet, the young people who prefer to play basketball are not able to do so when it gets too dark. I believe that this is a terrible oversight in the planning of the area. I feel that lights should be installed so that during the winter months people can continue to play much like those that use the skate park.

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

Council requested the skate park lights switch off at 9pm at this location. The expense of installing lights on the basketball court was deemed to have a limited benefit with only a few hours of use during the winter period. However, we will explore grant funding opportunities to install lights on this facility in the future.

3 QUESTION TIME - PUBLIC (Cont.)

Question
Brad Paraminski, Dandenong West

Is that new hump at the corner of Wilma Avenue and Hemmings Street in Dandenong been put in to stop speeding? It is too hard to see.

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

The raised platform treatment has been installed to encourage a reduction in vehicle speeds at this location and to improve pedestrian mobility across the intersection. The surface treatment to enhance the aesthetics of the raised platform will be applied in the near future as part of the current works which are still progressing on the site.

Question
Cr Matthew Kirwan

That public question relates to some things that I have brought up in previous Council meetings about the visibility of that raised platform. Has there been any further consideration about making it a brighter colour than what was proposed which was going to be this sort of steel blue colour that was not going to be easily seen?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

The raised pavement device at that intersection has been installed to comply with the Australian Standards. It has the white piano keys on each of the ramps as you approach the intersection which contrasts with the black asphalt surface in the background. It also has the warning signs installed to advise motorists to slow down and that a speed hump is present at that intersection. The surface treatment that has been looked at is more in line with the aesthetics of the streetscape design. There is some research being conducted on a preferred surface treatment of which consideration was given to the red that Councillor Kirwan has suggested. However, in line with the streetscape works the urban designers are proposing an alternative treatment which is being looked at presently and a final decision on that is still pending.

Question
Cr Matthew Kirwan

But we are not going to go back to that steel blue colour that would have been almost exactly the same as the asphalt?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

I do not believe it is a steel blue colour that is being looked at. There is a treatment that is being referred to as a salt and pepper surface treatment if that helps. I can provide further information to Councillor Kirwan following the meeting.

3 QUESTION TIME - PUBLIC (Cont.)

Comment
Cr Matthew Kirwan

Yes, I would like further information regarding the colour being considered.

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses provided as an attachment.

3 QUESTION TIME - PUBLIC (Cont.)

PUBLIC QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
09/06/20 PQT2	Lena Gavrilovic, Dandenong West	**Speed bump/pedestrian crossing Hemmings Street & Wilma Avenue.** What is being built at the corner of Hemmings Street and Wilma Avenue in Dandenong West? Is it a speed bump? Is it a pedestrian crossing? Whatever it is, it is not safe. Drivers cannot see it from a distance as anything other than the normal road.	Director Business, Engineering and Major Projects	22/06/20	**Initial response provided 09/06/02:** I would like to thank Lena for the question. With regards to the level of the detail, I would prefer to send a transport engineer out in the next couple to investigate the issues that Ms Gavrilovic has raised. We can than advise her with regards to what the works are currently being undertaken and whether or not we do believe there are any safety issues. **Further response provided 22/06/20:** A letter was sent to the questioner advising that the works are not yet complete with a coloured surface treatment and raised reflective pavement markers (also known as 'cat eyes') is to be installed, along with 'piano key' markings on the ramps. These will be installed in a few weeks once the asphalt surface has cured and will assist with improving the visibility of the platform and make the area safer for all road users. COMPLETED
09/06/20 PQT3	Colin Riddiford, Dandenong North	**Public promotion of responsible bodies for maintenance of parks/reserves.** Because of the confusion created from time to time in whose role it is to maintain some of the parks and reserves within the Greater Dandenong boundaries, is it possible to include a series in the Greater Dandenong Council News as to	Director Corporate Services	22/06/20	**Initial response provided 09/06/20: Response** Thank you for the question. Yes, we can look at ways that we can better communicate to our residents about whose responsibility it is. For the areas that Mr Riddiford has mentioned, it is largely Council's responsibility but there is always some confusion that gets

3 QUESTION TIME - PUBLIC (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		who is responsible for the maintenance and upkeep starting with Tirhatuan Park, Police Paddocks and the Wetlands around the Dandenong Basketball Stadium. I believe some may include the State Government while others may be strictly work required by the City of Greater Dandenong. Overall, this may help also to show ratepayers where some of their money goes or could a brochure be printed to be circulated with the news to cover all areas?			created about the role of Melbourne Water and the role of South East Water in our southern part of our Council as well so, the short answer is yes. We can look at a communication mechanism to try and provide greater clarity on this issue. **Further response provided 22/06/20:** Further information has been sought from the various Council departments that are responsible for maintaining these land parcels with a view of being able to provide a spatial map showing which authorities have responsibilities. Once this information has been obtained it will be provided to Mr Riddiford and Council will then consider how to promote the response to the community. COMPLETED.

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

4 OFFICERS' REPORTS - PART TWO

4.1 CONTRACTS

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art

File Id:	qA415460
Responsible Officer:	Director Business, Engineering & Major Projects
Attachment	Tender Information (CONFIDENTIAL)

Report Summary

This report outlines the tendering process undertaken to select a suitably qualified and experienced contractor for the refurbishment of the former Masonic Hall building at 5 Mason Street, Dandenong into a contemporary art gallery with a working title of the “Greater Dandenong Gallery of Art”.

Recommendation Summary

This report recommends that Contract 1920-60 be awarded to Harris HMC Interiors (VIC) Pty Ltd for a fixed lump sum price of Five Million, Two Hundred & Forty-Five Thousand, Three Hundred & Eighty-Seven Dollars. ($5,245,387.00) including GST of $476,853.36 and including a Provisional Sum of $376,000.00 including GST.

This is a Lump Sum Contract and not subject to rise and fall.

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art (Cont.)

Introduction

The Greater Dandenong Gallery of Art project involves the refurbishment of the heritage listed Masonic Hall into a contemporary art gallery. It is a strategic project that is integral to the Revitalising Central Dandenong Initiative. The property was transferred into Council ownership in 2016 from the State via the partnership with Development Victoria.

The vision for this project is that t*he Greater Dandenong Gallery of Art is a vibrant and creative cultural destination in central Dandenong. It is a creative cultural space within Greater Dandenong where art in all its forms can inspire and challenge us. Visual art will be accessible, fostering artistic development and strong connections within and reflective of our rich and diverse community*.

The Greater Dandenong Gallery of Art project delivers the establishment of a new public art gallery at a high-profile, historic location in the heart of Dandenong.

The project will witness the considered refurbishment of the former Masonic Hall building at 5 Mason Street along with a dynamic contemporary extension to the building.

The Greater Dandenong Gallery of Art will become the City of Greater Dandenong's premier facility for the presentation of contemporary visual art and will support local artist networks, maintain established programs such as HOME and SHE, raise the city's profile through the display of larger touring and loaned exhibitions, and deliver community art programs, events and functions.

The new gallery aims to engage the community in a range of structured and informal activities that foster participation and inclusivity, acknowledging Greater Dandenong's richness of creative expression through the visual arts.

Council completed a preliminary feasibility study for the project in 2016 and appointed at multi-disciplinary team lead by architects, Six Degrees Pty Ltd in 2017 to fully document the design of the building for construction.

The roof was restored on the Masonic Hall building in 2019 as part of an early works package to address concerns about ongoing water ingress into the building.

Tender Process

This tender was advertised on Saturday 8 February 2020 in the Age Newspaper and closed at 2.00pm Thursday 19 March 2020.

During the tender advertising period all tenderers were invited attend a site inspection / briefing session held on Friday 21 February 2020, conducted by the Project Manager, Coordinator Place Making & Revitalisation and Contracts Officer. Twenty-Two (22) companies attended the site inspection / briefing session.

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art (Cont.)

At the close of the tender advertising period submissions were received from Nine (9) contractors as indicated below:

1. **Harris HMC Interiors (VIC) Pty Ltd**
2. **Ireland Brown Constructions Pty Ltd**
3. **JR & BL Kendall Pty Ltd**
4. **Koble Projects (VIC) Pty Ltd**
5. **Kubale Constructions Pty Ltd**
6. **Melbcon Pty Ltd**
7. **NEWPOL CONSTRUCTION Pty Ltd**
8. **Quick Safety Pty Ltd**
9. **United Commercial Projects Pty Ltd**

The following tender submissions were declared 'Non-Submissions' as they did not submit any of Council's tender schedules:

1. **Kubale Constructions Pty Ltd**
2. **Quick Safety Pty Ltd**

All tenderers were advised that;

- Experience with art gallery projects is highly regarded,
- That a site inspection was essential to gain a thorough understanding of the site conditions and constraints.
- They must submit a detailed construction program with their tender submission.

Tender Evaluation

The evaluation panel comprised of Council's Project Manager, Coordinator Place Making & Revitalisation, Coordinator Arts & Cultural Development, Coordinator Building Projects and the Contracts Officer. All Panel members signed Council's Probity forms declaring that they would evaluate tenders fairly and would disclose any conflict of interest.

Review of Tender Submissions

- A thorough assessment was completed on all tender submissions by each member of the evaluation panel.
- All tenderers listed clarifications /qualifications/ exclusions and other issues in their tender submissions.
- A report was produced by the Project Manager per tenderer based on their technical clarification /qualification / exclusion(s) and sent to the project Architect for comment / response per item.
- Architect responses received per tenderer including revised specification documents including Architectural Specification & Drawings, Lighting and Electrical specifications.

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art (Cont.)

- All tenderers were invited to provide their Post Tender Submission in response to the revised specification and Council answers to their clarifications /qualifications/ exclusions. Response date / time 22 May 2020 at 5pm.

A post tender response was received from the following companies;

1. Harris HMC Interiors Pty Ltd,
2. Ireland Brown Construction,
3. Koble Projects,
4. Melbcon,
5. Newpol and
6. United Commercial Projects.

JR & BL Kendall Pty Ltd did not submit a response to the post tender response invitation and were therefore removed from the Evaluation Matrix as their original price did not reflect the revised specification documents.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method.

The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	**Weighting**
1	Price	40%
2	Relevant Experience and Capacity	25%
3	Methodology and Timeframe	20%
4	Environmental	5%
5	Social Procurement	5%
6	Local Industry	5%
7	OHS Management System	Pass/Fail
8	Environmental Management System	Pass/Fail

The Evaluation Criteria 1 – 6 are given a point score between 0 and 5 as detailed in the following table.

Score	**Description**
5	Excellent
4	Very Good

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art (Cont.)

3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable (failed to satisfy required standards)

Each submission is assessed and ranked against all evaluation criteria by each member of the evaluation panel. These rankings are then collated and multiplied by the weighting to give a weighted attribute score for each criterion and totalled to give an overall comparative evaluation score for all criteria as shown in the following table.

Tender	Price Points	Non-Price Points	OH&S	ENV	Total Score
Harris HMC	0.91	2.58	PASS	PASS	3.49
United Commercial Projects	1.09	2.02	PASS	PASS	3.11
Newpol Construction	1.19	1.67	Fail	Fail	2.86
Ireland Brown Construction	0.72	2.11	PASS	PASS	2.83
Koble Projects (Vic)	1.30	1.30	Not Assessed	Not Assessed	2.60
Melbcon Pty Ltd	0.78	1.66	Not Assessed	Not Assessed	2.44

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

Best Value

Following a thorough evaluation of the tender submissions the Tender Evaluation Panel concluded that Harris HMC's proposal demonstrated best value (See Conclusion section for details).

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art (Cont.)

Financial Implications

The resource requirements associated with this report are $4,768.543 (excluding GST) compared to the current available budget allocation of $5,000,000.00 (excluding GST) for this project.

Note:

Lump Sum – A lump sum contact or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

Social Procurement

All conforming tenders have been evaluated and scored upon their individual contribution to Social Procurement. Good scores in this area relate to examples such as the bidders' relationships with indigenous and charity groups both through physical works and financial donations.

Local Industry

All conforming tenders have been evaluated and scored upon their individual contribution to Local Industry. Good scores often related to examples such as commitments to sourcing local labour and hardware and building supplies.

Environmental

All conforming tenders have been evaluated and scored upon their individual contribution the Environment. Good scores in this category relate to the quality of their Environmental Management Plans and their commitments to waste reduction.

Consultation

Internal stakeholders have been widely engaged throughout the design and construction tender process. This has been supported via an active Working Group with regular participation from Officers from core business areas including: Community Arts, Culture & Libraries, Business & Revitalisation, City Improvement and Building & Compliance Services.

Furthermore, the initial feasibility and design process informing the project included broad community consultation with continuing high-level communication to our community on progress as the design has developed. Councillors have received updates via Council Briefing Sessions, concept plans have been on display at the Masonic Hall building and on Council’s website, and updates have been provided to Council’s Arts Advisory Board. Local newspapers have featured articles on the project. A project prospectus was prepared and circulated to relevant parties and meetings were held with State and Federal government representatives to explore potential grant funding opportunities. Our community was last informed of progress in late November 2019 when a press release was issued advising of the next steps in the project. This included advice regarding the anticipated timeline of appointing a construction tenderer, mid-2020.

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art (Cont.)

Conclusion

Following a thorough evaluation of the tender submissions the Tender Evaluation Panel concluded that Harris HMC's proposal demonstrated best value. Reasons qualifying this recommendation are set out below:

- Harris HMC is the only tenderer to have demonstrated prior experience in Art Gallery project works. This included the delivery of the Hawthorn Art Centre refurbishment works, Stage 1 and 2 for the City of Boroondara in 2018 /2019 for $3 Million Dollars.
- Harris HMC have also delivered the Parliament House (one of Victoria's most important historic buildings) East Wing Refurbishment Stage 1 for Parliament of Victoria in 2018/19 Value $3.6 Million.
- As part of the Live City Development project Harris HMC have also undertaken the heritage demolition and conservation works as well as interior fit out to the former Kinnears Rope Factory in Footscray, value $5.8Million.
- Lump sum prices provided by Harris HMC accurately reflected the detailed cost estimate provided by Quantity Surveyor - Harlock Consulting. The Tender Evaluation Panel noted that this reflected the care, attention and understanding that they had committed to the project documentation and far exceeded the understanding of the project complexities demonstrated by other tenderers. Under close scrutiny of the respective cost breakdowns it was identified that Harris HMC demonstrated the most accurate understanding of the project costings. This important distinction reduces the likelihood of potentially costly oversights going forward.
- Harris HMC were noted by the Tender Evaluation Panel for raising appropriate and thorough clarifications and qualifications throughout the tender submission process. As a result, their submission reflected their thorough understanding of the tender documents.
- Harris HMC impressed the Tender Evaluation Panel with the inclusion of comprehensive Methodology and Site Mobilisation information within their submission.
- Harris HMC's submission was singled out as demonstrating the best approach to sustainability and mitigating environmental issues specified in the tender documents.
- Harris HMC has managed better than other tenderers to specify their contribution towards the Social Procurement and Local Industries issues stipulated in the tender documents.
- Harris HMC has received a rating of *sound* for a Corporate Scorecard – Company Financial check received 1 June 2020.

Harris HMC is registered with the Victoria State Government - Construction Supply Register (CSR) for Commercial Refurbishment, New Commercial Construction and Office Fit out.

Full details of the evaluation process have been placed on the relevant tender file.

4.1.1 Contract No 1920-60 Greater Dandenong Gallery of Art (Cont.)

Recommendation

That Council:

1. **accepts the tender submission from Harris HMC Interiors (VIC) Pty Ltd for the Greater Dandenong Gallery of Art for a fixed lump sum price of Five Million, Two Hundred & Forty-Five Thousand, Three Hundred & Eighty-Seven Dollars. ($5,245,387.00) including GST of $476,853.36 and including a Provisional sum of $376,000.00 including GST; and**

2. **signs and seals the contract documents when prepared.**

MINUTE 1475

Moved by: Cr Matthew Kirwan
Seconded by: Cr Angela Long

That Council:

1. **accepts the tender submission from Harris HMC Interiors (VIC) Pty Ltd for the Greater Dandenong Gallery of Art for a fixed lump sum price of Five Million, Two Hundred & Forty-Five Thousand, Three Hundred & Eighty-Seven Dollars. ($5,245,387.00) including GST of $476,853.36 and including a Provisional sum of $376,000.00 including GST; and**

2. **signs and seals the contract documents when prepared.**

CARRIED

For the Motion: Cr Peter Brown, Cr Youhorn Chea, Cr Angela Long, Cr Matthew Kirwan, Cr Zaynoun Melhem, Cr Jim Memeti, Cr Sean O'Reilly, Cr Maria Sampey, Cr Loi Truong

Against the Motion: Cr Tim Dark

CONTRACTS

CONTRACT NO. 1920-60 GREATER DANDENONG GALLERY OF ART

ATTACHMENT 1

TENDER INFORMATION (CONFIDENTIAL)

PAGES 2 (including cover)

This attachment has been deemed confidential by the Chief Executive Officer under section 77(2)(c) of the Local Government Act 1989 and section 125(1) of the Local Government Act 2020 and has not been provided within the Public Agenda.

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2 FINANCE AND BUDGET

4.2.1 Supplementary Valuation Return 2020-4 and 2020-4A

File Id:	A2683601
Responsible Officer:	Director Corporate Services

Report Summary

Contract valuer ProVal (Vic) Pty Ltd have assessed Supplementary Valuation Return 2020-4 and 2020-4A that comprises a total of 440 supplementary valuations.

Recommendation Summary

This report recommends that Council note the new valuations in Supplementary Valuation Return 2020-4 and 2020-4A.

4.2.1 Supplementary Valuation Return 2020-4 and 2020-4A (Cont.)

Background

Supplementary valuations are carried out from time to time to reflect the variation in valuation of properties in between General Valuations of the Municipality. Supplementary valuations may be made for any of the circumstances referred to in Section 13DF of the Valuation of Land Act 1960 and are to be assessed as at the date prescribed for the current valuation of the municipality ie. 1 January 2019. Supplementary valuations in this report have been formally processed and have received certification from the Valuer General. The new values are applied when certification is received.

Proposal

It is proposed that Council note the new valuations listed in Supplementary Valuation Return 2020-4 and 2020-4A.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

This report has been made in consideration of the Council Plan and Strategic Objectives.

Financial Implications

Most supplementary valuations in Return 2020-4 and 2020-4A have been made effective from 1 January 2020. The 2019-20 Budget for supplementary rate incomes is $1,000,000. The nett supplementary rates increase from this Return is approximately $156,000. The year to date supplementary rates is approximately $1,186,000.

Consultation

The Valuer General Victoria has been notified of the supplementary adjustments and has forwarded a copy of the Return to the State Revenue Office and to South East Water. The Valuer General has advised Council that it has certified the supplementary valuations.

Conclusion

It is recommended that Council note the new valuations in Return 2020-4 and 2020-4A.

Recommendation

That Council notes the new valuations in Supplementary Valuation Return 2020-4 and 2020-4A.

MINUTE 1476

Moved by: Cr Peter Brown
Seconded by: Cr Matthew Kirwan

That Council notes the new valuations in Supplementary Valuation Return 2020-4 and 2020-4A.

CARRIED

FINANCE AND BUDGET

SUPPLEMENTARY VALUATION RETURN 2020-4

ATTACHMENT 1

SUPPLEMENTARY VALUATION SV 2020-04

PAGES 12 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.1 Supplementary Valuation Return 2020-4 and 2020-4A (Cont.)

Council Report
Supplementary Valuation
SV 2020-04 - 1 January 2020

Property No.	Street No.	Street	Suburb	Supp Reason	Supp Effective Date	Current SV	Current CIV	Current NAV	Pending Supp SV	Pending Supp CIV	Pending Supp NAV	Prev AVPCC	New AVPCC	FSPL	Land Area
292285	1/21	Ann Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	550000	690000	34500	0	0	0	110.3	010	RAFSL	780 m²
5144265	1/121	Ann Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				250000	430000	21500		120.3	RAFSL	0
5144270	2/121	Ann Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				300000	510000	25500		120.4	RAFSL	0
131790	64	Ascot Drive	Noble Park North	Erection/Construction Of Buildings	01-Jan-2020	440000	560000	28000	440000	660000	33000	110.3	110.3	RAFSL	587 m²
507223	24	Aspect Drive	Keysborough	House Erected	01-Jan-2020	460000	460000	23000	460000	770000	38500	100	110.2	RAFSL	349 m²
507200	34	Aspect Drive	Keysborough	House Erected	01-Jan-2020	470000	470000	23500	470000	710000	35500	100	110.2	RAFSL	353 m²
486515	52	Babbage Drive	Dandenong South	Change of Legal Description and/or Sale of Land	01-Jan-2020	1848000	1848000	92400	0	0	0	300	010	NRNL	4,000 m²
486520	58	Babbage Drive	Dandenong South	Change of Legal Description and/or Sale of Land	01-Jan-2020	1848000	1848000	92400	0	0	0	300	010	NRNL	4,000 m²
517165	52	Babbage Drive	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				2078000	3990000	265000		310.5	RAFSL	4,497 m²
517170	58	Babbage Drive	Dandenong South	Change of Legal Description and/or Sale of Land	01-Jan-2020				1620000	1620000	81000		300	RAFSL	3,503 m²
203900	33	Beau Vorno Avenue	Keysborough	House Erected	01-Jan-2020	510000	610000	30500	510000	960000	49000	110.3	110.3	RAFSL	540 m²
328740	45	Benga Avenue	Dandenong	Demolition of Improvements	01-Jan-2020	560000	600000	30000	560000	560000	28000	110.3	100	RAFSL	870 m²
328805	71	Benga Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	480000	480000	24000	0	0	0	100	010	NRNL	603 m²
5147715	1/71	Benga Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				255000	460000	24500		120.4	RAFSL	0
5147720	2/71	Benga Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				230000	445000	22250		120.3	RAFSL	0
5085551		Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	260000	260000	13000	260000	455000	22750	100	110.2	RAFSL	189 m²
512790	2	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	155000	155000	7750	155000	365000	18250	100	110.2	RAFSL	114 m²
5085503		Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	405000	20250	100	110.2	RAFSL	145 m²
512795	4	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	125000	125000	6250	125000	330000	16500	100	110.2	RAFSL	92 m²
5085455	5	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	405000	20250	100	110.2	RAFSL	145 m²
512800	6	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	125000	125000	6250	125000	330000	16500	100	110.2	RAFSL	92 m²
5085407		Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	385000	19250	100	110.2	RAFSL	110 m²
512805	8	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	125000	125000	6250	125000	330000	16500	100	110.2	RAFSL	92 m²
5085359	9	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	335000	16750	100	110.2	RAFSL	110 m²
512810	10	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	125000	125000	6250	125000	330000	16500	100	110.2	RAFSL	92 m²
508530	11	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
512815	12	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	365000	18250	100	110.2	RAFSL	110 m²
508525	13	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
512820	14	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	215000	215000	10750	215000	405000	20250	100	110.2	RAFSL	156 m²
508520	15	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
508515	17	Benz Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
329955	22	Birdwood Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	760000	760000	38000	0	0	0	100	010	NRNL	995 m²
513925	24	Birdwood Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				160000	420000	21000		120.4	RAFSL	0
513930	1/31A	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				150000	385000	19250		120.4	RAFSL	0
513935	2/31A	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				155000	395000	19750		120.4	RAFSL	0
513940	3/31A	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				165000	420000	21000		120.4	RAFSL	0
513945	31B	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				160000	415000	20750		120.4	RAFSL	0
243440	49	Blaxland Drive	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020	435000	435000	21750	435000	820000	41000	100	110.2	RAFSL	679 m²
133900	2-4	Brough Street	Springvale	Change in Occupancy Affecting the AVPCC	01-Jan-2020	1550000	1970000	154000	1550000	1970000	154000	820.4	320.2	RAFSL	4,066 m²

4.2.1 Supplementary Valuation Return 2020-4 and 2020-4A (Cont.)

Council Report
Supplementary Valuation
SV 2020-04 - 1 January 2020

Property No.	Street No.	Street	Suburb	Supp Reason	Supp Effective Date	Current SV	Current CIV	Current NAV	Pending Supp SV	Pending Supp CIV	Pending Supp NAV	Prev AVPCC	New AVPCC	FSPL	Land Area
166155	1-7 Amberley Primary School 92-98	Bucley Street	Noble Park	Change In Occupancy Affecting NAV	01-Jan-2020	8800000	11200000	560000	8500000	10800000	540000	721	721	NRFSL	28,787 m²
504525	33	Alfred Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				300000	400000	20000		720.4	NRFSL	1,046 m²
497940	1588	Centre Road	Springvale	Land Previously Multi Owned Now One Owner	01-Jan-2020	5700000	5700000	28500	0	0	0	320.6	010	NRNL	4,720.45 m²
105250	1590	Centre Road	Springvale	Land Previously Multi Owned Now One Owner	01-Jan-2020	1550000	1550000	77500	0	0	0	284	010	NRNL	4,827 m²
518270	1588-1590	Centre Road	Springvale	Land Previously Multi Owned Now One Owner	01-Jan-2020				2122000	2122000	106000		321.3	RAFSL	4,827 m²
333585	61	Chandler Road	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020	500000	500000	25000	0	0	0	100	010	RAFSL	603 m²
333590	63	Chandler Road	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020	500000	500000	25000	0	0	0	100	100	RAFSL	603 m²
515975	61	Chandler Road	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				1450000	1450000	70000		100	RAFSL	1,208 m²
206375	312-318 Ian Tatterson Leisure Par 400	Cheltenham Road	Keysborough	Arithmetical Error	01-Jul-2019	2680000	4590000	291100	2546000	4590000	291100	245	245	RAFSL	4,639 m²
493420	Ian Tatterson Leisure Par 400	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020	61420000	61420000	3071000	0	0	0	844	010	NRNL	487,496 m²
518240	Ian Tatterson Leisure Par 400	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				5000000	8000000	400000		723.6	NRFSL-S20	0 ha
518235	Centre 400	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				56420000	56420000	2821000		820	NRFSL-S20	0 m²
469415	468	Cheltenham Road	Keysborough	Change In Occupancy Affecting NAV	01-Jan-2020	13880000	16310000	1274000	0	0	0	210.6	010	NRNL	35,610 m²
492755	466	Cheltenham Road	Keysborough	Change In Occupancy Affecting NAV	01-Jan-2020	2570000	3730000	236000	1470000	3730000	236000	245	245	RAFSL	35,610 m²
517955	1/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				580000	1070000	101000		210.4	RAFSL	0 ha
517960	2/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				1220000	2240000	211000		720	RAFSL	0 ha
517965	3/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				1510000	2750000	259000		211	RAFSL	0 ha
517970	4/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				2650000	4840000	455000		214.2	RAFSL	0 ha
517975	5/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				440000	800000	75000		211	RAFSL	0 ha
517980	6/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				4850000	8870000	834000		214.2	RAFSL	0 ha
517985	7/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				180000	330000	31000		210.4	RAFSL	0 ha
517990	8/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				220000	400000	38000		210.4	RAFSL	0 ha
518000	10/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				460000	8490000	79000		210.5	RAFSL	0 ha
518005	11/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				380000	690000	65000		210.4	RAFSL	0 ha
518010	12/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				380000	690000	65000		210.4	RAFSL	0 ha
518015	13/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				250000	450000	42000		210.5	RAFSL	0 ha
518020	14/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				260000	480000	45000		210.4	RAFSL	0 ha
518025	15/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				260000	480000	45000		210.4	RAFSL	0 ha
518030	16/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				260000	480000	45000		210.4	RAFSL	0 ha
518035	17/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				640000	1170000	110000		210.4	RAFSL	0 ha
518040	18/468	Cheltenham Road	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020				430000	780000	73000		210.5	RAFSL	0 ha
501510	37	Chi Avenue	Keysborough	Erection/Construction Of Buildings	01-Jan-2020	4600000	4600000	23000	4600000	8300000	41500	100	110.2	RAFSL	341 m²
501715	46	Chi Avenue	Keysborough	House Erected	01-Jan-2020	4600000	4600000	23000	4600000	8300000	41500	100	110.2	RAFSL	341 m²
271135	19	Chifley Crescent	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020	4700000	5200000	26000	0	0	0	110.3	010	NRNL	557 m²
516490	1/19	Chifley Crescent	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020				2490000	4500000	22500		120.3	RAFSL	0 m²
516495	2/19	Chifley Crescent	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020				2390000	4320000	21500		120.3	RAFSL	0 m²
492045	6	Clais Street	Keysborough	House Erected	01-Jan-2020	4600000	4600000	24000	4600000	8400000	42000	100	110.2	RAFSL	375 m²
296025	160	Cleeland Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	4450000	4450000	22250	4450000	8400000	42000	100	130	RAFSL	590 m²
105475	26	Clive Street	Springvale	Change In Occupancy Affecting the AVPCC	01-Jan-2020	5800000	7000000	35000	5800000	7300000	36500	110.3	110.3	RAFSL	650 m²

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4713151	5-29	Coomoora Road	Springvale South	Change Of Rating Category	01-Jan-2020	0	0	0	0	0	0	705	705	NRNL	24,080 m²
2715401	Curtin Crescent	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020	0	0	0	0	0	0	705	010	NRNL	0 m²	
2715453	Curtin Crescent	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020	0	0	0	0	0	0	705	010	NRNL	0 m²	
5179051	1-3	Curtin Crescent	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020				0	0	0		144	NRNL	0 m²
2976651	50	David Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	470000	550000	27500	470000	810000	40500	110.3	110.3	RAFSL	703 m²
1729451	21	David Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	640000	710000	35500	0	0	0	110.3	010	RAFSL	877 m²
5159351	1/21	David Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				225000	560000	28000		120.4	RAFSL	0
5159402	2/21	David Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				230000	580000	29000		120.4	RAFSL	0
5159453	3/21	David Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				190000	470000	23500		120.3	RAFSL	0
3377052	24	Dawn Avenue	Dandenong	House Erected	01-Jan-2020	500000	500000	25000	500000	930000	46500	100	110.2	RAFSL	642 m²
5093452	86-88	Dunblane Road	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020	2560000	2560000	128000	0	0	0	100	010	NRNL	6,154 m²
5161501		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				100000	630000	31500		120.4	RAFSL	0
5162052		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				102000	640000	32000		120.4	RAFSL	0
5161553		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				90000	560000	28000		120.4	RAFSL	0
5162104		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				84000	520000	26000		120.4	RAFSL	0
5161605		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				90000	560000	28000		120.4	RAFSL	0
5162156		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				84000	520000	26000		120.4	RAFSL	0
5161657		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				90000	560000	28000		120.4	RAFSL	0
5162208		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				84000	520000	26000		120.4	RAFSL	0
5161709		Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				92000	580000	29000		120.4	RAFSL	0
5162256	10	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				84000	520000	26000		120.4	RAFSL	0
5161758	11	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				92000	580000	29000		120.4	RAFSL	0
5162308	12	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				84000	520000	26000		120.4	RAFSL	0
5161809	13	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				90000	570000	28500		120.4	RAFSL	0
5162356	14	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				96000	600000	30000		120.4	RAFSL	0
5161858	15	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				90000	570000	28500		120.4	RAFSL	0
5162407	16	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				84000	530000	26500		120.4	RAFSL	0
5161907	17	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				90000	570000	28500		120.4	RAFSL	0
5162457	18	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				76000	480000	24000		120.4	RAFSL	0
5161956	19	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				90000	570000	28500		120.4	RAFSL	0
5162506	20	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				78000	500000	25000		120.4	RAFSL	0
5162006	21	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				74000	470000	23500		120.4	RAFSL	0
5162556	22	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				78000	500000	25000		120.4	RAFSL	0
5162606	24	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				76000	480000	24000		120.4	RAFSL	0
5162656	26	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				76000	480000	24000		120.4	RAFSL	0
5162706	28	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				78000	500000	25000		120.4	RAFSL	0
5162756	30	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				78000	500000	25000		120.4	RAFSL	0
5162806	32	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				76000	480000	24000		120.4	RAFSL	0
5162856	34	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				76000	480000	24000		120.4	RAFSL	0

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5162900	36	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				78000	500000	25000		120.4	RAFSL	0
5162950	38	Jasmine Drive	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				78000	490000	24500		120.4	RAFSL	0
2466300	17	Eagle Drive	Noble Park North	Demolition of Improvements	01-Jan-2020	425000	550000	27500	425000	425000	21250	110.3	100	RAFSL	537 m²
3392900	28	Eqan Road	Dandenong	Change In Occupancy Affecting the AVPCC	01-Jan-2020	503000	530000	26500	503000	530000	26500	310.3	740	RAFSL	774 m²
5070400	9	Emily Promenade	Keysborough	House Erected	01-Jan-2020	490000	490000	24500	490000	900000	45000	100	110.2	RAFSL	400 m²
5070450	11	Emily Promenade	Keysborough	House Erected	01-Jan-2020	490000	490000	24500	490000	870000	43500	100	110.2	RAFSL	400 m²
5070950	31	Emily Promenade	Keysborough	House Erected	01-Jan-2020	490000	490000	24500	490000	810000	40500	100	110.2	RAFSL	400 m²
3403650	2	Fifth Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	500000	500000	25000	0	0	0	100	010	NRNL	625 m²
5151600	1/2	Fifth Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				175000	430000	21500		120.4	RAFSL	0 m²
5151650	2/2	Fifth Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				170000	420000	21000		120.4	RAFSL	0 m²
5151700	3/2	Fifth Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				150000	370000	18500		120.3	RAFSL	0 m²
3403750	Dandenong West Kindergart 4-8	Fifth Avenue	Dandenong	Altered By Planning Scheme	01-Jan-2020	810000	910000	45500	480000	550000	27500	720.4	720.4	NRFSL	1,241 m²
2484050	14	Finsbury Court	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020	440000	590000	29500	440000	630000	31500	110.3	110.3	RAFSL	581 m²
2330450	11X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	10000	15000	750	0	0	0	623	010	NRNL	48 m²
2330700	12X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	800	5800	290	0	0	0	623	010	NRNL	4 m²
2330850	14X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	13000	18000	900	0	0	0	623	010	NRNL	68 m²
2331050	17X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	1800	6800	340	0	0	0	623	010	NRNL	9 m²
2330800	20X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	2800	7800	390	0	0	0	623	010	NRNL	14 m²
2331100	21X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	1800	6600	330	0	0	0	623	010	NRNL	8 m²
2330550	23X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	10000	15000	750	0	0	0	623	010	NRNL	48 m²
2330600	29X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	1600	6600	330	0	0	0	623	010	NRNL	8 m²
3900500	2X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	200	5200	260	0	0	0	623	010	NRNL	1 m²
3900750	35X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	600	5600	280	0	0	0	623	010	NRNL	3 m²
3900650	3X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	1600	6800	340	0	0	0	623	010	NRNL	9 m²
3900800	43X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	1200	6200	310	0	0	0	623	010	NRNL	6 m²
3900550	4X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	200	5200	260	0	0	0	623	010	NRNL	1 m²
3900700	5X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	1000	6000	300	0	0	0	623	010	NRNL	5 m²
2330650	8X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	800	5800	290	0	0	0	623	010	NRNL	4 m²
2330500	9X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	2000	7000	350	0	0	0	623	010	NRNL	10 m²
5182550	14X	Fiveways Boulevarde	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020				48800	123800	6190		623	RAFSL	244 m²
5133300	10	Fox Drive	Dandenong South	Change of Legal Description and/or Sale of Land	01-Jan-2020	2710000	16300000	1382000	5480000	16300000	1382000	310.5	310.5	RAFSL	33,230 m²
5161250	499-523	Frankston Dandenong Road	Dandenong South	Change of Legal Description and/or Sale of Land	01-Jan-2020	9840000	9840000	492000	12924000	12924000	646200	524	524	RAFSL	118,400 m²
3741950	25	Glascocks Road	Dandenong South	Change In Occupancy Affecting the AVPCC	01-Jan-2020	2673000	2673000	133650	2673000	2673000	133650	118	303	RAFSL	31,083 m²
2761700	12	Glenelg Street	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020	500000	800000	40000	500000	850000	42500	110.3	110.3	RAFSL	819 m²
4154000	Kindergarten 90	Gove Street	Springvale	Altered By Planning Scheme	01-Jan-2020	810000	950000	47500	810000	950000	47500	720.3	720.3	NRFSL	914 m²
1432700	23	Grace Street	Springvale	Demolition of Improvements	01-Jan-2020	570000	6400000	32000	570000	5700000	28500	110.3	100	RAFSL	650 m²
3431050	382	Greens Road	Keysborough	Erection/Construction Of Buildings	01-Jan-2020	10560000	10560000	528000	0	0	0	300	010	NRNL	60,000 m²
5061500	382	Greens Road	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				7560000	7560000	378000		300	RAFSL	60,000 m²
5061550	205	Atlantic Drive	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				1500000	2750000	192500		310.5	RAFSL	3,561 m²
5061600	211	Atlantic Drive	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				1500000	2760000	193200		310.5	RAFSL	3,561 m²
4677250	50	Halpin Way	Dandenong	Change of Legal Description and/or Sale of Land	01-Jan-2020	550000	3960000	298500	0	0	0	620	210.1	NRNL	361 m²

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518275	15E	Halton Road	Dandenong North	Land Not Previously Included	01-Jan-2020				530000	530000	26500		844	NRFSL-S20	4 557 m²
345175	25	Haresta Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	500000	500000	25000	0	0	0	100	010	NRNL	631 m²
514055	1/25	Haresta Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				270000	500000	25000		120.4	RAFSL	0
514060	2/25	Haresta Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				239000	429000	21250		120.3	RAFSL	0
453245	1/4	Harlow Court	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020	265000	385000	19250	270000	550000	27500	131	120.3	RAFSL	0 m²
453250	2/4	Harlow Court	Keysborough	Change In Occupancy Affecting the AVPCC	01-Jan-2020	305000	470000	23500	280000	570000	28500	131	120.3	RAFSL	0 m²
512825	24	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
508475	57	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	355000	17750	100	110.2	RAFSL	110 m²
508480	59	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	355000	17750	100	110.2	RAFSL	110 m²
508485	61	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	355000	17750	100	110.2	RAFSL	110 m²
508490	63	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	220000	230000	11500	230000	440000	22000	100	110.2	RAFSL	165 m²
508495	65	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	230000	230000	11500	230000	460000	23000	100	110.2	RAFSL	165 m²
508500	67	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	230000	230000	11500	230000	440000	22000	100	110.2	RAFSL	165 m²
508505	69	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	230000	230000	11500	230000	460000	23000	100	110.2	RAFSL	165 m²
508510	71	Harrison Drive	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	230000	230000	11500	230000	460000	23000	100	110.2	RAFSL	165 m²
491230	3/30	Healey Road	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	195000	380000	23900	0	0	0	310.5	010	NRNL	0 m²
493245	Factory 1-2/30	Healey Road	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	481000	920000	59200	0	0	0	310.5	010	NRNL	0 m²
518265	30	Healey Road	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020				676000	1300000	83100		310.5	RAFSL	1 989 m²
144185	1/277	Heatherton Road	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	520000	520000	26000	520000	830000	44100	100	271.4	RAFSL	668 m²
304960	1/77	Herbert Street	Dandenong	Demolition of Improvements	01-Jan-2020	305000	305000	15250	0	0	0	010	131	NRNL	0 m²
304965	2/77	Herbert Street	Dandenong	Demolition of Improvements	01-Jan-2020	385000	385000	19250	0	0	0	010	131	NRNL	0 m²
518630	77	Herbert Street	Dandenong	Demolition of Improvements	01-Jan-2020				710000	710000	35500	844		NRFSL-S20	870 m²
112580	5	Hilton Avenue	Springvale	Erection/Construction Of Buildings	01-Jan-2020	630000	780000	39000	630000	820000	41000	110.3	110.3	RAFSL	597 m²
122850	2	Hooker Avenue	Springvale	Erection/Construction Of Buildings	01-Jan-2020	650000	730000	36500	0	0	0	110.3	010	RAFSL	697 m²
514255	1/2	Hooker Avenue	Springvale	Erection/Construction Of Buildings	01-Jan-2020				375000	680000	34000		120.4	RAFSL	0
514260	2/2	Hooker Avenue	Springvale	Erection/Construction Of Buildings	01-Jan-2020				280000	510000	25500		120.3	RAFSL	0
503650	7	Hornsby Street	Dandenong	Change of Legal Description and/or Sale of Land	01-Jan-2020	3990000	3990000	199500	0	0	0	100	010	NRNL	4 202 m²
504355	1/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504350	2/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504345	3/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504340	4/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504335	5/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504330	6/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504325	7/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504320	8/7	Hornsby Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504315	1/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504310	2/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504305	3/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504300	4/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504295	5/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504290	6/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504285	7/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0

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504280	8/60	Cheltenham Road	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504275	134	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504270	136	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504265	138	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504260	140	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504255	142	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504250	144	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504245	146	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504240	148	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504235	150	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504230	152	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
504225	154	Keneally Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				145000	540000	27000		120.4	RAFSL	0
383440	14X	Hydrive Close	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	140	2100	105	0	0	0	623	010	NRNL	1 m²
383445	18X	Hydrive Close	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	2300	115	0	0	0	623	010	NRNL	2 m²
383460	23X	Hydrive Close	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	6400	11400	570	0	0	0	623	010	NRNL	46 m²
383450	26X	Hydrive Close	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	2300	115	0	0	0	623	010	NRNL	2 m²
383455	34X	Hydrive Close	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	2300	115	0	0	0	623	010	NRNL	2 m²
518250	23X	Hydrive Close	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020				7400	20400	1020		623	RAFSL	53 m²
488940	95	Indian Drive	Keysborough	Erection/Construction Of Buildings	01-Jan-2020	580000	580000	29000	0	0	0	300	010	NRNL	1,204 m²
514180	93	Indian Drive	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				382000	1070000	54000		310.5	RAFSL	0
514185	95	Indian Drive	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				198000	550000	28000		310.5	RAFSL	0
504780	16/110	Indian Drive	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020	101000	290000	16000	114000	290000	16000	310.5	310.5	RAFSL	0 m²
179900	1	Janine Road	Springvale South	Demolition of Improvements	01-Jan-2020	540000	610000	30500	540000	540000	27000	110.3	100	RAFSL	600 m²
179965	27	Janine Road	Springvale South	Erection/Construction Of Buildings	01-Jan-2020	590000	690000	34500	0	0	0	110.3	010	RAFSL	677 m²
518045	1/27	Janine Road	Springvale South	Erection/Construction Of Buildings	01-Jan-2020				260000	450000	22500		120.3	RAFSL	0 m²
518050	2/27	Janine Road	Springvale South	Erection/Construction Of Buildings	01-Jan-2020				330000	570000	28500		120.3	RAFSL	0 m²
214170	55	Keys Road	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020	3980000	4380000	219000	0	0	0	117	010	NRNL	132,800 m²
217835	15	Bowman Lane	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020	5700000	6221000	311050	0	0	0	524	010	NRNL	419,291 m²
499140	55	Keys Road	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				7040000	7450000	372500		530	RAFSL	541,200 m²
499135	14	Bowman Lane	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				1340000	1840000	92000		117	RAFSL	12,150 m²
390060	13X	Keysborough Avenue	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	1200	6200	310	0	0	0	623	010	NRNL	6 m²
230080	25X	Keysborough Avenue	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	3000	8000	400	0	0	0	623	010	NRNL	16 m²
233075	33X	Keysborough Avenue	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	3000	8000	400	0	0	0	623	010	NRNL	16 m²
233100	41X	Keysborough Avenue	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	3000	8000	400	0	0	0	623	010	NRNL	16 m²
233095	49X	Keysborough Avenue	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020	3000	8000	400	0	0	0	623	010	NRNL	16 m²
518260	41X	Keysborough Avenue	Keysborough	Land Previously Multi Owned Now One Owner	01-Jan-2020				132000	386200	19100		623	RAFSL	70 m²
413820	10-12	Kilkenny Court	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020	950000	950000	47500	950000	2850000	182400	300	310.5	RAFSL	3,284 m²
350640	22	King George Parade	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	5100000	5990000	29500	0	0	0	110.3	010	NRNL	696 m²
518120	1/22	King George Parade	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				245000	385000	19250		110.3	RAFSL	0 m²
518125	2/22	King George Parade	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				265000	420000	21000		110.3	RAFSL	0 m²
507000	11	Kingcote Drive	Keysborough	House Erected	01-Jan-2020	470000	470000	23500	470000	820000	41000	100	110.2	RAFSL	350 m²
214985	30	Lemme Crescent	Keysborough	House Erected	01-Jan-2020	6200000	6400000	32000	520000	1070000	53500	110.3	110.2	RAFSL	553 m²

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278795	3	Lisbon Drive	Dandenong North	Erection/Construction Of Buildings	01-Jan-2020	480000	600000	30000	480000	960000	48000	110.3	110.3	RAFSL	650 m²
225875	2-4	Lucian Avenue	Springvale	Demolition of Improvements	01-Jan-2020	740000	1020000	51000	740000	740000	37000	110.3	100	RAFSL	939 m²
150535	1	Lyle Street	Noble Park	House Erected	01-Jan-2020	790000	830000	41500	790000	1130000	56500	110.3	110.2	RAFSL	999 m²
215790	7	Mackinnon Court	Keysborough	Erection/Construction Of Buildings	01-Jan-2020	510000	510000	25500	510000	810000	40500	100	110.2	RAFSL	535 m²
312750	5	Masters Street	Dandenong	Demolition of Improvements	01-Jan-2020	600000	700000	35000	600000	600000	30000	110.3	100	RAFSL	699 m²
478240	Plaza Shop 223-224 SS 223/23-55	Mccrae Street	Dandenong	Change In Occupancy Affecting NAV	01-Jan-2020	175000	1157000	81000	0	0	0	210.4	010	NRNL	81,415 m²
517910	Plaza SS 223/23-55	Mccrae Street	Dandenong	Change In Occupancy Affecting NAV	01-Jan-2020				98000	784000	55000		213.5	RAFSL	0 m²
517915	Plaza SS 224/23-55	Mccrae Street	Dandenong	Change In Occupancy Affecting NAV	01-Jan-2020				49000	381000	26700		213.5	RAFSL	0 m²
517920	Shop 2/K71 2F K1 71/23-55	Mccrae Street	Dandenong	Change In Occupancy Affecting NAV	01-Jan-2020				28000	215000	15100		213.5	RAFSL	0 m²
356045	24	Mickle Street	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020	396000	396000	19800	396000	945000	55700	300	310.5	RAFSL	1,000 m²
477435	31	Moshie Circuit	Springvale	House Erected	01-Jan-2020	630000	630000	31500	630000	1090000	54500	100	110.2	RAFSL	503 m²
281725	6	Morris Court	Dandenong North	House Erected	01-Jan-2020	445000	445000	22250	445000	720000	36000	100	110.2	RAFSL	555 m²
216555	5	Naomi Court	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	520000	650000	32500	520000	720000	36000	110.3	110.3	RAFSL	562 m²
502105	65	Naxos Way	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020	1710000	1710000	85500	0	0	0	300	010	RAFSL	4,071 m²
514905	65	Naxos Way	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				290000	950000	47500		310.5	RAFSL	0 m²
514910	1/67	Naxos Way	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				236000	780000	39000		310.5	RAFSL	0 m²
514915	2/67	Naxos Way	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				274000	900000	45000		310.5	RAFSL	0 m²
514920	3/67	Naxos Way	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				280000	930000	46500		310.5	RAFSL	0 m²
514925	4/67	Naxos Way	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				242000	790000	39500		310.5	RAFSL	0 m²
514930	69	Naxos Way	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				388000	1280000	64000		310.5	RAFSL	0 m²
315355	37	New Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	710000	800000	40000	0	0	0	110.3	010	NRNL	761 m²
513525	1/37	New Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				175000	490000	24500		120.4	RAFSL	0
513530	2/37	New Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				175000	490000	24500		120.4	RAFSL	0
513535	3/37	New Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				175000	490000	24500		120.4	RAFSL	0
513540	4/37	New Street	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				175000	490000	24500		120.4	RAFSL	0
501355	7	Newson Street	Keysborough	House Erected	01-Jan-2020	385000	385000	19250	385000	580000	29000	100	110.2	RAFSL	280 m²
507685	21	Newson Street	Keysborough	House Erected	01-Jan-2020	410000	410000	20500	410000	550000	27500	100	110.2	RAFSL	295 m²
397450	25	Nicholas Drive	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020	510000	1300000	76900	510000	1360000	81400	310.5	310.5	RAFSL	1,278 m²
152030	8	Nockolds Crescent	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	750000	750000	37500	0	0	0	100	010	NRNL	959 m²
502900	1/8	Nockolds Crescent	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				200000	590000	29500		120.4	RAFSL	968.63 m²
502905	2/8	Nockolds Crescent	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				190000	560000	28000		120.4	RAFSL	968.63 m²
502910	3/8	Nockolds Crescent	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				165000	490000	24500		120.4	RAFSL	968.63 m²
515155	4/8	Nockolds Crescent	Noble Park	Change of Legal Description and/or Sale of Land	01-Jan-2020				190000	560000	28000		120.3	RAFSL	0 m²
444985	141-145	Ordish Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020	670000	670000	33500	670000	720000	36000	300	320.6	RAFSL	1,932 m²
482060	84-100	Pacific Drive	Keysborough	Erection/Construction Of Buildings	01-Jan-2020	6210000	6210000	310500	0	0	0	300	010	NRNL	21,600 m²
509075	1	Arafura Lane	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				127000	420000	22400		310.3	RAFSL	0 ha
509105	2	Arafura Lane	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				127000	420000	22400		310.3	RAFSL	0 ha
509060	3	Arafura Lane	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				109000	360000	19200		310.3	RAFSL	0 ha
509100	4	Arafura Lane	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				109000	360000	19200		310.3	RAFSL	0 ha
509085	5	Arafura Lane	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				82000	270000	14500		310.3	RAFSL	0 ha
509095	6	Arafura Lane	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				178000	590000	31500		310.3	RAFSL	0 ha
509090	7	Arafura Lane	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				109000	360000	19300		310.3	RAFSL	0 ha

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5090065	1	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				124000	410000	21900		310.3	RAFSL	0 ha
5091550	2	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				113000	370000	19900		310.3	RAFSL	0 ha
5090070	3	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				109000	360000	19200		310.3	RAFSL	0 ha
5091600	4	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091100	5	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				109000	360000	19200		310.3	RAFSL	0 ha
5091650	6	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091150	7	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				163000	540000	28800		310.3	RAFSL	0 ha
5091700	8	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091200	9	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				147000	460000	26000		310.3	RAFSL	0 ha
5091750	10	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091250	11	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				131000	430000	23200		310.3	RAFSL	0 ha
5091800	12	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091300	13	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				123000	400000	21700		310.3	RAFSL	0 ha
5091850	14	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091350	15	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				123000	400000	21700		310.3	RAFSL	0 ha
5091900	16	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091400	17	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				146000	480000	25800		310.3	RAFSL	0 ha
5091950	18	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091450	19	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				90000	300000	15900		310.3	RAFSL	0 ha
5092000	20	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5091500	21	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				119000	390000	21000		310.3	RAFSL	0 ha
5092050	22	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5089950	23	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				201000	660000	35500		310.3	RAFSL	0 ha
5092100	24	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5090000	25	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				202000	660000	35600		310.3	RAFSL	0 ha
5092150	26	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5090050	27	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				208000	680000	36700		310.3	RAFSL	0 ha
5092200	28	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5090100	29	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				208000	680000	36700		310.3	RAFSL	0 ha
5092250	30	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5090150	31	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				151000	500000	26700		310.3	RAFSL	0 ha
5092300	32	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				89000	290000	15800		310.3	RAFSL	0 ha
5090200	33	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				151000	500000	26700		310.3	RAFSL	0 ha
5092350	34	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				157000	520000	27800		310.3	RAFSL	0 ha
5090250	35	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				151000	500000	26700		310.3	RAFSL	0 ha
5090300	37	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				162000	530000	28600		310.3	RAFSL	0 ha
5090350	39	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				164000	540000	28800		310.3	RAFSL	0 ha
5090400	41	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				216000	710000	38200		310.3	RAFSL	0 ha
5090450	43	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				202000	660000	35700		310.3	RAFSL	0 ha
5090500	45	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				125000	410000	22100		310.3	RAFSL	0 ha
5090550	47	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				118000	390000	20900		310.3	RAFSL	0 ha
5090600	49	Timor Circuit	Keysborough	Erection/Construction Of Buildings	01-Jan-2020				118000	390000	20900		310.3	RAFSL	0 ha

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217510	10	Paterson Road	Springvale South	Demolition of Improvements	01-Jan-2020	1130000	1160000	58000	1130000	1130000	56500	118	100	RAFSL	2,223 m²
513130	295-321	Perry Road	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020	9000000	9000000	450000	0	0	0	300	010	NRNL	60,000 m²
515235	7	Aegean Court	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				1465000	1465000	73250		300	RAFSL	3,631 m²
515220	8	Aegean Court	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				2739000	2739000	136950		300	RAFSL	7,568 m²
515240	15	Aegean Court	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				765000	765000	38250		300	RAFSL	1,766 m²
515225	16	Aegean Court	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				2710000	2710000	135500		300	RAFSL	7,526 m²
515245	19	Aegean Court	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				690000	690000	34500		300	RAFSL	1,661 m²
515230	26	Aegean Court	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				5600000	5600000	280000		300	RAFSL	25,670 m²
515345	10X	Aegean Court	Keysborough	Change of Legal Description and/or Sale of Land	01-Jan-2020				9000	18000	900		300	RAFSL	58 m²
432010	Dandenong Creek (South Of 330	Greens Road	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	0	0	0	0	0	0	645	645	NRNL	193,310 m²
153070	39	Peter Street	Springvale	Erection/Construction Of Buildings	01-Jan-2020	600000	670000	33500	0	0	0	110.3	010	RAFSL	535 m²
516010	1/39	Peter Street	Springvale	Erection/Construction Of Buildings	01-Jan-2020				300000	620000	31000		120.4	RAFSL	0
516015	2/39	Peter Street	Springvale	Erection/Construction Of Buildings	01-Jan-2020				300000	610000	30500		120.4	RAFSL	0
361095	14	Powell Court	Dandenong	House Erected	01-Jan-2020	440000	540000	27000	440000	820000	41000	110.3	110.2	RAFSL	530 m²
377100	39	Princes Highway	Dandenong South	Change In Occupancy Affecting the AVPCC	01-Jan-2020	1358000	1710000	1302000	1358000	4890000	336000	820.5	240.9	RAFSL	0 m²
318790	166	Princes Highway	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	770000	1050000	67000	770000	1100000	68200	210.3	210.3	RAFSL	1,280 m²
286240	72	Prospect Hill Crescent	Noble Park North	Erection/Construction Of Buildings	01-Jan-2020	430000	740000	37000	430000	780000	39000	110.3	110.3	RAFSL	557 m²
280965	8	Rainsford Drive	Noble Park North	Erection/Construction Of Buildings	01-Jan-2020	470000	470000	23500	470000	750000	37500	100	130	RAFSL	619 m²
119840	9	Red Hill Road	Springvale	Erection/Construction Of Buildings	01-Jan-2020	630000	680000	34000	630000	1150000	57500	110.3	110.2	RAFSL	586 m²
380210	11X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	5300	265	0	0	0	623	010	NRNL	2 m²
380240	22X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	5300	265	0	0	0	623	010	NRNL	2 m²
380215	27X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	5300	265	0	0	0	623	010	NRNL	2 m²
380235	32X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	8000	18000	900	0	0	0	623	010	NRNL	58 m²
380230	46X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	5300	265	0	0	0	623	010	NRNL	2 m²
380220	47X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	300	5300	265	0	0	0	623	010	NRNL	2 m²
383435	65X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020	100	5100	255	0	0	0	623	010	NRNL	1 m²
518245	32X	Remington Drive	Dandenong South	Land Previously Multi Owned Now One Owner	01-Jan-2020				9600	49600	2480		623	RAFSL	70 m²
364760	9	Sadle Court	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	450000	550000	27500	450000	610000	30500	110.3	110.3	RAFSL	538 m²
195155	28	Sharon Road	Springvale South	House Erected	01-Jan-2020	580000	580000	29000	580000	980000	49000	100	110.2	RAFSL	657 m²
479735	28-52	Sneaton Avenue	Dandenong South	Change of Legal Description and/or Sale of Land	01-Jan-2020	7120000	7120000	356000	0	0	0	300	010	RAFSL	26,980 m²
512225	2	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				200000	800000	48000		310.5	RAFSL	0
512230	4	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				297000	1200000	72000		310.5	RAFSL	0
512235	6	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				335000	1350000	81000		310.5	RAFSL	0
512290	46	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				105000	430000	25000		310.5	RAFSL	0
512295	48	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				64000	260000	16000		310.5	RAFSL	0
512300	50	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				64000	260000	16000		310.5	RAFSL	0
512305	52	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				101000	410000	24000		310.5	RAFSL	0
512310	54	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0
512315	56	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0
512320	58	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0
512325	60	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0
512330	62	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0

4.2.1 Supplementary Valuation Return 2020-4 and 2020-4A (Cont.)

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Property No.	Street No.	Street	Suburb	Supp Reason	Supp Effective Date	Current SV	Current CIV	Current NAV	Pending Supp SV	Pending Supp CIV	Pending Supp NAV	Prev AVPCC	New AVPCC	FSPL	Land Area
512335	64	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0
512340	66	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0
512345	68	Axis Crescent	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				143000	580000	34000		310.5	RAFSL	0
512240	2	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				142000	580000	34000		310.5	RAFSL	0
512245	4	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				94000	380000	23000		310.5	RAFSL	0
512250	6	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				94000	380000	23000		310.5	RAFSL	0
512255	8	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				94000	380000	23000		310.5	RAFSL	0
512260	10	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				94000	380000	23000		310.5	RAFSL	0
512270	12	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				94000	380000	23000		310.5	RAFSL	0
512275	14	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				94000	380000	23000		310.5	RAFSL	0
512280	16	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				94000	380000	23000		310.5	RAFSL	0
512285	18	Federation Road	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				96000	390000	23000		310.5	RAFSL	0
512350	40	Smeaton Avenue	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020				3916000	3916000	195800		300	RAFSL	0
263685	3	Smith Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	570000	570000	28500	0	0	0	100	010	RAFSL	709 m²
515185	3	Smith Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				160000	430000	21500		120.3	RAFSL	0 m²
515190	3A	Smith Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				200000	530000	26500		120.4	RAFSL	0 m²
515195	3B	Smith Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				200000	530000	26500		120.4	RAFSL	0 m²
501035	7	Soho Court	Keysborough	Erection/Construction Of Buildings	01-Jan-2020	510000	510000	25500	510000	940000	47000	100	110.2	RAFSL	511 m²
501040	9	Soho Court	Keysborough	House Erected	01-Jan-2020	500000	500000	25000	500000	830000	41500	100	110.2	RAFSL	470 m²
124005	234	Springvale Road	Springvale	Change In Occupancy Affecting the AVPCC	01-Jan-2020	1150000	1770000	88500	1150000	1770000	88500	210.4	210.4	RAFSL	208 m²
517925	1/234	Springvale Road	Springvale	Change In Occupancy Affecting the AVPCC	01-Jan-2020				680000	1040000	52000		210.4	RAFSL	0 m²
517930	2/234	Springvale Road	Springvale	Change In Occupancy Affecting the AVPCC	01-Jan-2020				470000	730000	36500		210.4	RAFSL	0 m²
196215	501	Springvale Road	Springvale South	Erection/Construction Of Buildings	01-Jan-2020	510000	510000	25500	510000	1050000	52500	100	110.2	RAFSL	530 m²
516110	First Floor 343-345	Springvale Road	Springvale	Land Not Previously Included	01-Jan-2020				580000	1110000	55500		222	RAFSL	0
501755	156	Stanley Road	Keysborough	House Erected	01-Jan-2020	430000	430000	21500	430000	850000	42500	100	110.2	RAFSL	376 m²
124820	49	Stephenson Street	Springvale	Erection/Construction Of Buildings	01-Jan-2020	680000	680000	34000	0	0	0	100	010	RAFSL	766 m²
512945	1/49	Stephenson Street	Springvale	Erection/Construction Of Buildings	01-Jan-2020				250000	580000	29000		120.4	RAFSL	0 m²
512950	2/49	Stephenson Street	Springvale	Erection/Construction Of Buildings	01-Jan-2020				240000	560000	28000		120.4	RAFSL	0 m²
512953	3/49	Stephenson Street	Springvale	Erection/Construction Of Buildings	01-Jan-2020				190000	445000	22250		120.3	RAFSL	0 m²
367470	25	Superior Drive	Dandenong South	Erection/Construction Of Buildings	01-Jan-2020	410000	410000	20500	410000	730000	40000	300	310.5	RAFSL	1,039 m²
509643	22	Suttie Court	Keysborough	House Erected	01-Jan-2020	470000	470000	23500	470000	690000	34500	100	110.2	RAFSL	356 m²
509650	24	Suttie Court	Keysborough	House Erected	01-Jan-2020	455000	455000	22750	455000	650000	32500	100	110.2	RAFSL	329 m²
509725	25	Suttie Court	Keysborough	House Erected	01-Jan-2020	455000	455000	22750	455000	810000	40500	100	110.2	RAFSL	333 m²
388615	5	Tarene Street	Dandenong	House Erected	01-Jan-2020	445000	445000	22250	445000	790000	39500	100	110.2	RAFSL	534 m²
289295	5	Thornton Court	Dandenong North	House Erected	01-Jan-2020	480000	480000	24000	480000	940000	47000	100	110.2	RAFSL	656 m²
264935	42	Titcher Road	Noble Park North	Erection/Construction Of Buildings	01-Jan-2020	570000	570000	28500	445000	670000	33500	110.3	110.3	RAFSL	585 m²
501330	33	Trafalgar Walk	Keysborough	House Erected	01-Jan-2020	385000	385000	19250	385000	560000	28000	100	110.2	RAFSL	260 m²
501335	35	Trafalgar Walk	Keysborough	House Erected	01-Jan-2020	385000	385000	19250	385000	560000	28000	100	110.2	RAFSL	260 m²
196585	1	Triton Drive	Keysborough	Demolition of Improvements	01-Jan-2020	510000	660000	33000	510000	510000	25500	110.3	100	RAFSL	536 m²
493590	63	Tyers Lane	Keysborough	House Erected	01-Jan-2020	490000	490000	24500	490000	1060000	53000	100	110.2	RAFSL	648 m²
158005	16	Vincent Crescent	Noble Park	Demolition of Improvements	01-Jan-2020	550000	600000	30000	550000	550000	27500	110.3	100	RAFSL	589 m²
157925	11	Vincent Crescent	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	670000	670000	33500	0	0	0	110.3	010	RAFSL	649 m²

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4.2.1 Supplementary Valuation Return 2020-4 and 2020-4A (Cont.)

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Property No.	Street No.	Street	Suburb	Supp Reason	Supp Effective Date	Current SV	Current CIV	Current NAV	Pending Supp SV	Pending Supp CIV	Pending Supp NAV	Prev AVPCC	New AVPCC	FSPL	Land Area
513280	1/11	Vincent Crescent	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				265000	460000	23000		120.3	RAFSL	0 m²
513285	2/11	Vincent Crescent	Noble Park	Erection/Construction Of Buildings	01-Jan-2020				320000	570000	28500		120.4	RAFSL	0 m²
508595	2	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	260000	260000	13000	260000	455000	22750	100	110.2	RAFSL	189 m²
508590	4	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	405000	20250	100	110.2	RAFSL	145 m²
508585	6	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	405000	20250	100	110.2	RAFSL	145 m²
508580	8	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	385000	19250	100	110.2	RAFSL	110 m²
508575	10	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	150000	150000	7500	150000	385000	19250	100	110.2	RAFSL	110 m²
508570	12	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
508565	14	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
508560	16	Volta Street	Noble Park	Erection/Construction Of Buildings	01-Jan-2020	200000	200000	10000	200000	390000	19500	100	110.2	RAFSL	145 m²
371795	6	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020	460000	510000	25500	0	0	0	110.3	010	NRNL	530 m²
513345	1/6	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				120000	395000	19750		120.4	RAFSL	0
513350	2/6	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				116000	380000	19000		120.4	RAFSL	0
513355	3/6	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				114000	370000	18500		120.4	RAFSL	0
513360	4/6	Wilma Avenue	Dandenong	Erection/Construction Of Buildings	01-Jan-2020				114000	370000	18500		120.4	RAFSL	0
						$ 220,662,640	$ 255,320,600	$ 14,172,480	$ 231,775,000	$ 371,004,000	$ 21,080,400				

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25

File Id:	
Responsible Officer:	Director Corporate Services
Attachments:	Long Term Financial Strategy 2020-21 to 2024-25

Report Summary

The Long Term Financial Strategy (LTFS) establishes a financial blueprint for Council's management of its financial resources ensuring that the City of Greater Dandenong remains a sustainable Council in the longer term. The LTFS is subject to annual reviews to ensure the financial projections remain current. This report recommends Council adopt the revised LTFS.

Recommendation Summary

This report recommends that Council adopts the 2020-21 to 2024-25 Long Term Financial Strategy.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Background

This revision of the LTFS represents a critical document for the Council in terms of its future financial direction. At this point the forward four-year projections (years two to five) of this LTFS were developed just prior to the COVID-19 pandemic impacting the world. The assumed immediate and short-term financial impacts have been factored into Council's 2019-20 forecast and 2020-21 Budget; however, we will need to better understand the longer term impact of COVID-19 on our community and on our operations. This won't be known for many months, as such we recognise Council's proposed financial direction for future years may require changes.

The total assumed impact of COVID-19 over the 2019-20 and 2020-21 years is $10.37 million. It is important to note that the 2020-21 Budget has been prepared on the assumption current restrictions impacting Council services will continue through to September 2020. Most of these losses are income related and include loss of rent on civic facilities, fees and fines, Drum Theatre revenue and lowering projections of interest on investment revenue due to falling interest rates (total $4.96 million).

Council continues to strive to provide high quality operational services for all residents including many disadvantaged sections of the community whilst at same point generally recovering lower levels of fees and charges in comparison to other municipalities.

A key challenge faced by Council as part of this LTFS is the capping of rate income at 2.00 per cent whilst also funding a minimum pay increase in the Enterprise Agreement of 2.25 per cent in 2020-21. Employee costs represent the largest component of Council's expenditure (43 per cent).

At the same point Council will shortly take on board the ongoing operational costs of the newly developed Springvale Community Hub which is expected to open in June 2020 and add in excess of $1.6 million per annum in net costs to the Budget.

Perhaps the most significant outcome included in this draft LTFS is the funding required to complete two very important major projects for Council – those being the construction of the Keysborough Community Hub ($15 million) and the redevelopment of Dandenong Oasis ($58 million). The funding sources for these projects will be largely drawn from a combination of new borrowings and Council Reserve funds.

These decisions combined with the ongoing capping of rates are resulting in a squeeze on Council's ability to continue to grow available funding for capital works and in particular the several major projects that Council wishes to deliver in the coming years.

Whilst Council has largely been protected from the impacts of rate capping to this point due to higher levels of supplementary rates the time is approaching where Council will either have to make significant changes to its operational services or accept that timelines for new projects will face longer term delays in order to be affordable for Council. The COVID-19 pandemic is likely to accelerate these issues.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Capping of council rates

The State Government Rate Capping System, introduced in 2016-17, restricts Council from increasing rate income above a capped amount. Each year the Minister for Local Government (the Minister) will set the rate cap that will specify the maximum increase in councils' rates and charges for the forthcoming financial year. In circumstances where the rate cap is insufficient for a specific council's needs, Council can apply to the Essential Services Commission for a higher cap.

In December 2019 the Minister for Local Government announced that Victorian council rate rises would be capped at the forecast rate of inflation of 2.00 per cent in the 2020-21 financial year. Annual rate increases from 2021-22 are also assumed at a forecast Consumer Price Index (CPI) of 2.00 per cent.

Forecast rate increases

			Strategic Resource Plan Projections			
	Actual	Budget				
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Rate increase	2.50%	2.00%	2.00%	2.00%	2.00%	2.00%

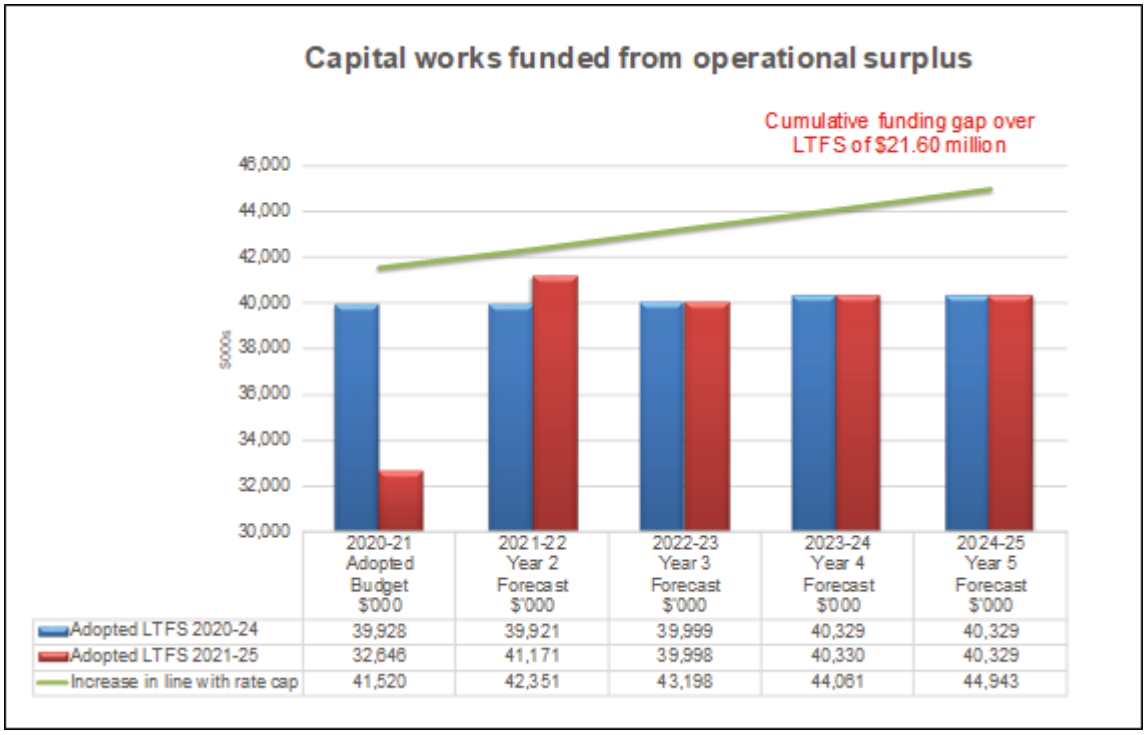
Council's Long Term Financial Strategy and impact of rate capping

Despite Council being in a healthy financial position with satisfactory liquidity requirements, cash flow and reserve balances, rate capping presents a significant challenge to Council's longer term financial sustainability.

This LTFS is based on a plateau of capital works investment funded from Council's operations of around $40 million from 2021-22 to 2024-25. The 2020-21 budget amount of capital expenditure funded from operational surplus has been further reduced ($6.8 million) to $32.65 million due mainly to COVID-19 pandemic impacts.

In addition to the COVID-19 pandemic impacts in 2020-21, the funding for capital expenditure (from Council operations) has also been impacted by rate capping restrictions. The following graph highlights the impact to available capital works funding from 2020-21 as a result of rate capping restrictions and the COVID-19 pandemic. In REAL terms Council's funding for capital expenditure is actually falling over this five-year period and by the final year the cumulative gap between ongoing growth in line with the rate cap and the forecast funding amount is $21.60 million.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)



	2020-21 Adopted Budget $'000	2021-22 Year 2 Forecast $'000	2022-23 Year 3 Forecast $'000	2023-24 Year 4 Forecast $'000	2024-25 Year 5 Forecast $'000
Adopted LTFS 2020-24	39,928	39,921	39,999	40,329	40,329
Adopted LTFS 2021-25	32,646	41,171	39,998	40,330	40,329
Increase in line with rate cap	41,520	42,351	43,198	44,061	44,943

NB: The actual amount of capital expenditure will vary significantly from year to year depending on capital grant revenue, loan funds and use of Council reserves. It is important to note that this graph is based on the amount of funding that Council can apply to capital expenditure from its operating result. The above figures are further subject to Council achieving savings targets or successfully applying for a variation to the rate cap in future years.

The development of this LTFS has also seen a focus on the expenditure assumptions.

Items creating a flow on impact (favourable and unfavourable) across the LTFS include:

- The Enterprise Agreement 2018 commenced 1 July 2018 for a four year term. This agreement provides for a minimum pay increase per annum of 2.25 percent or the rate cap whichever is higher.

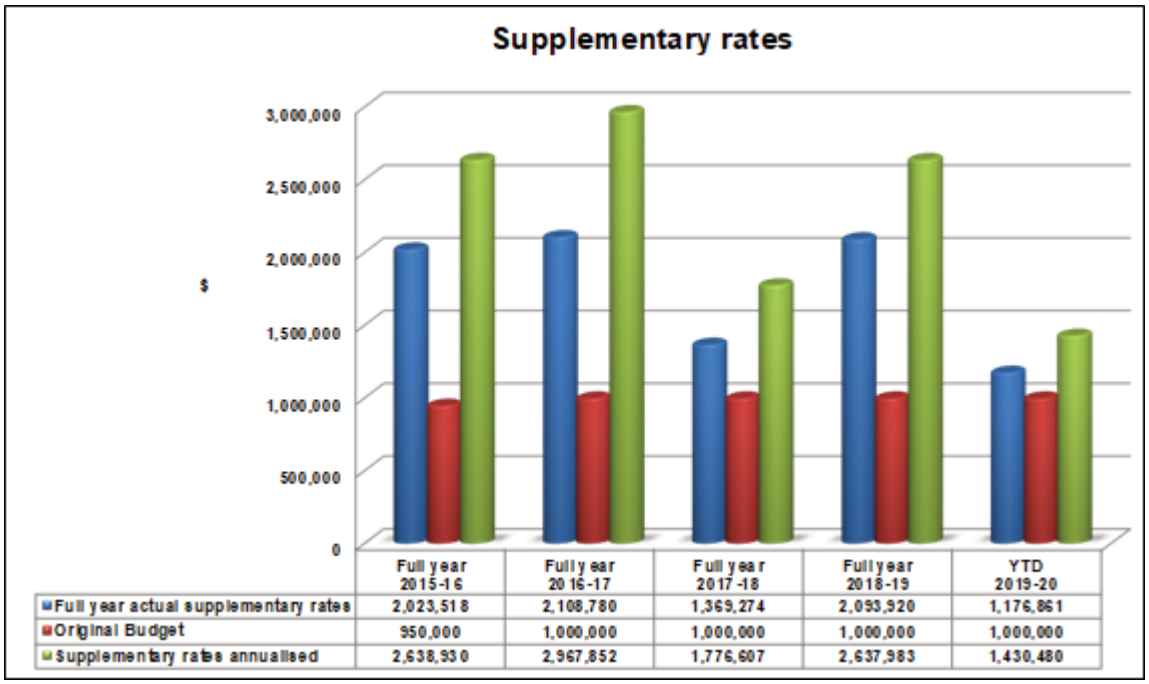
  In the 2020-21 financial year, Council will be in a position where employee costs are greater than the forecast rate cap of 2.00 per cent. Employee cost increases of 2.25 per cent plus salary band step increases and a 2.00 per cent rate cap are similarly assumed for the remaining years of the LTFS.

  Superannuation guarantee charge increases were announced as part of the 2014 Federal Budget and this LTFS assumes that the superannuation will increase progressively from 9.5 per cent in 2020-21 to 11 per cent by 2024-25 adding an additional $3.55 million in employee costs over the 2021-22 to 2024-25 years.

  Future changes to the superannuation legislation are outside the term of this LTFS however the current projected trajectory is 12.0 per cent by 2025-26.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

- Material costs match the forecast increase in Council rates. The forecast for 2020-21 is set at the rate cap of 2.00 per cent.
- Forecast funding required for the management contract of Council's leisure centres.
- The consequential operational servicing expenditure of approximately $1.60 million for the Springvale Community Hub which is due for completion mid 2020 has been factored into this LTFS revision. This has been funded via a reduction in the forward capital works program.
- A significant restructure in 2017-18 relating to the Aged Care Reform Agenda has seen the State and Federal Governments now undertaking separate responsibilities for In Home Support Programs depending on the age of the client. This has been a huge undertaking with unintended consequences resulting in a movement from a predominantly integrated block funded program to separate programs where funding is based almost solely on the achievement of targets. The increase since 2017-18 to the forecast 2020-21 year has seen just over $2 million added to the net cost of the Community Care services (aged care) (2017-18 Adopted Budget to the 2020-21 Budget with flow on effect).
- Financial Assistance (FA) grant funding via the Victoria Grants Commission was restored from indexation freezing in 2018-19. Council's FA grant allocation for the 2019-20 financial year only increased by 1.35 per cent ($161,000) which does not match the cost increases of CPI. The 2020-21 forecast is set at a conservative economic outlook.
- Significant supplementary rate growth over the past five years. The base level of rates that Council will commence the rate capped 2020-21 financial year are higher than forecast due to significantly higher than forecast supplementary rate revenue in recent years.



	Full year 2015-16	Full year 2016-17	Full year 2017-18	Full year 2018-19	YTD 2019-20
Full year actual supplementary rates	2,023,518	2,108,780	1,369,274	2,093,920	1,176,861
Original Budget	950,000	1,000,000	1,000,000	1,000,000	1,000,000
Supplementary rates annualised	2,638,930	2,967,852	1,776,607	2,637,983	1,430,480

While the annual decision on the rates has a material impact on Council's finances, the growth in the overall rate base through supplementary rates is of significant importance. The supplementary rates growth has been extraordinary, particularly in the first two years of the five-year period depicted in

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

the above graph. It should be noted that supplementary rates do not form part of the rate cap – but instead are built into the base for the future year's calculation. The average annual dwelling growth has been in excess of 1,000 over the five-year period.

It is important to note that 2019-20 has started to see supplementary rate growth slow and it is likely this trend will continue putting more pressure on Council forecasts.

Capital Investment

Notwithstanding COVID-19, Council forecasts a strong financial position for the 2020-21 financial year. Beyond this period, however, the ongoing challenges will begin to become more difficult. New facilities such as the Springvale Community Hub will add considerable costs (estimated to be at least $1.6 million annually) to Council's operational budgets without the ability to offset this via increased rates. Council's forward capital investment decisions and their consequential operational and infrastructure servicing expenditure (whole of life costing) will necessitate a shift in strategic thinking in the medium to long term.

Service levels

To maintain financial sustainability in the face of the above challenge, Council needs to continually review its approach to service delivery. Council will need to assess what levels of services can be provided for a given maximum rate rise under rate capping. The primary outcome from the LTFS is the quantification of the cost of existing service requirements and the associated long-term cash flow implications to maintain those service levels. This allows for the ongoing review of the affordability of existing service levels and their priority relative to emerging service demands and the capacity and willingness to pay of the community.

Recurrent grant funding

Recurrent grants (inclusive of the Financial Assistance grant funding received via the Victoria Grants Commission (VGC)) form around 13 per cent of Council's total underlying operational revenue and hence are an important source of revenue for Council.

Recurrent grant revenue however has consistently failed to keep pace with the cost of providing these same services that the grant supports, therefore requiring Council to continue to 'top-up' the State and Federal government shortfall with rate funding to continue to provide the current level of services to the community.

The table below highlights the current projected recurrent grant level funding over the life of this LTFS.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

	Budget	Strategic Resource Plan Projections			
	2020-21	2021-22	2022-23	2023-24	2024-25
Operating grants	$'000	$'000	$'000	$'000	$'000
Recurrent					
Commonwealth Government	22,058	22,157	22,397	22,530	22,755
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Subtotal grants - operating (recurrent)	**29,828**	**30,099**	**30,438**	**30,671**	**30,997**
% increase (decrease)	***-1.0%***	***0.9%***	***1.1%***	***0.8%***	***1.1%***

Note: The 1 per cent decrease in recurrent operating grant funding from the 2019-20 Forecast (adjusted for Financial Assistance Grants distributed early in 2018-19) is due mainly the additional growth funding received for Family Day Care in 2019-20, which is not expected to occur again in 2020-21. A 1 per cent indexation on the actual 2019-20 Financial Assistance grant funding is included in the 2020-21 Budget.

Strategic Major Projects

There have been enormous strides in the past five years and significant investment in the infrastructure of our City including:

- $65 million Dandenong Civic Centre and Library.
- $26 million redevelopment of the Dandenong Market.
- $21 million construction of Noble Park Aquatic Centre.
- $15 million construction of Tatterson Park Community Sports Complex.

Springvale Community Hub

The forecast 2019-20 year will see the finalisation of the Springvale Community Hub building including the library by June 2020. Landscaping works will see the finalisation of the master plan in 2020-21. The forecast project cost is $52.69 million – with $20.43 million sourced from Council rates and/or reserve funds. This will be a world-class community facility providing a variety of learning, leisure and cultural opportunities. It will include a modern, state-of-the-art library featuring new technologies and equipment, flexible community meeting spaces, customer service area and plentiful parking. The outdoor green spaces will be extensively landscaped and allow for a variety of passive and active recreation uses, community events and social gatherings.

Funding sources	$'000
View Road sale of land	11,000
Grants	1,263
Loan funds	20,000
Council capital contribution (rates or reserves)	20,428
Grand total funding sources	**52,691**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Most of the Council capital contribution from rates has been made in the preceding three years (2016-17 to 2018-19). Project expenditure of $27.09 million is expected in 2019-20 and the majority of this will be funded by new borrowings and a transfer from the Major Projects Reserve.

Whilst funding major projects like Springvale Community Hub, Council must also maintain its existing assets and meet the asset renewal challenges, continue to provide a strong suite of operational services to its residents and provide for the ongoing capital development of Council across a broad range of items in addition to the major projects listed above.

The past decade has seen facilities in the Council improve markedly and contribute towards making the Council a better place for its residents to live, work and enjoy. Council retains a strong focus on the future needs for this Council and there are several key projects that need to be considered. These include:

Keysborough Community Hub

The City of Greater Dandenong is committed to establishing a community hub in Keysborough South where a range of services, programs and flexible meeting spaces will be provided for the community. Council's preferred site is the corner of Chapel Road and Villiers Road (an existing dog park site) for the Keysborough South Community Hub. This will include the relocation of the existing dog park and a new access road into Tatterson Park. The development is estimated to cost around $15 million. A part funding source for this project will be community and development infrastructure levies collected under the Keysborough South Residential Development Contributions Plan totalling around $6.5 million and it is likely that significant rate funding will be required to deliver this project (estimated around $8.5 million including $3 million from the Major Projects reserve).

Other projects include:

- Redeveloping or replacing the Dandenong Oasis Aquatic Centre ($58 million).
- Dandenong Stadium redevelopment – Stage 1 ($27 million).
- Expansion of the Noble Park Aquatic Centre ($21 million).
- Determining a forward master plan and implementing it in relation to the current Dandenong Civic Precinct in Clow Street, Dandenong ($15-20 million).
- A new Table Tennis Centre ($7 million).

To deliver each of these projects involves capital expenditure in the tens of millions. In many cases these facilities also involve significant additions in terms of ongoing costs to operate - as noted in relation to the Springvale Community Hub which is due for completion mid-2020. An additional $1.6 million per annum is estimated for operational requirements (with around $1.4 million being funded by a corresponding reduction in the capital works program). It is important to note that these projects and others derived from Strategies and Plans also create an additional maintenance requirement going forward, increasing operational costs into the future.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Outcomes of the LTFS

The purpose of the LTFS is to therefore provide a financial framework to Council in terms of what can be prudently achieved over this period and whilst this document has a strong focus on a five-year time horizon, the work that sits behind the final document has a longer focus in terms of capital planning.

In preparing the 2020-21 to 2024-25 LTFS, the State Government capping of council rates at the CPI will impact the finances of Council and have been included in the preparation of this strategy. Moreover, these figures will be further impacted by the flow on effects of COVID-19.

The key outputs included in the LTFS are:

- The achievement of an ongoing underlying operational surplus throughout the life of the LTFS.
- A drop in capital works funded from Council's operations to $32.65 million in the 2020-21 Budget to fund the anticipated losses and community support provided by Council in relation to COVID-19. The capital works investment funded from Council's operations increases back up to $41.17 million in 2021-22 and plateaus out at around $40 million for the remaining years of the LTFS *(noting that this may be subject to future reductions due to the impacts of rate capping and/or COVID-19).*
- Funding for asset renewal ranging from $21.51 million to $29.58 million (excluding major projects) over the life of the LTFS *(again noting this is subject to future review as a result of rate capping and/or COVID-19).*
- The achievement of a financial structure, where annual asset renewal needs are met from the base operating outcome of Council, and non-renewable sources of funds such as reserves and asset sales are used to fund new or significantly upgraded facilities.
- Retention of service provision at present levels for 2020-21 *(noting that this is subject to future review as a result of rate capping).*

In terms of the inputs required to achieve the above outcomes, the LTFS is based on the following:

- A rate increase of 2.00 per cent for the 2020-21 financial year as directed by the Minister for Local Government. A rate cap at CPI (based on a future CPI projection of 2.00 per cent) has been applied for the remaining years of the LTFS. Waste charges have been included on a full cost recovery basis as they are currently excluded from the rate cap.
- Forecast borrowings of $10 million in the adopted 2019-20 budget with a term of 10 years (represents the second tranche of borrowings to fund the Springvale Community Hub project – the first tranche of $10 million in new borrowings occurred in 2018-19). Proposed new borrowings of $30 million ($15 million forecast in each of the 2022-23 and 2023-24 financial years) to part fund the estimated $58 million redevelopment of Dandenong Oasis.

In summary, the 2020-21 to 2024-25 LTFS highlights the considerable challenges faced by Council over the coming five-year period and beyond, for Council to remain a viable and sustainable Council and at the same time endeavouring to deliver on key infrastructure projects that are critical to our community.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Proposal

It is proposed that Council adopt the revised Long Term Financial Strategy.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Opportunity

- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Annual Budget

Related Council Policies

Financial Management Policy.

Financial Implications

The parameters established in the Long Term Financial Strategy have been utilised by Council in preparing the proposed 2020-21 Annual Budget.

Consultation

The draft Long Term Financial Strategy was presented to Council at its strategic retreat and formed the base framework upon which the 2020-21 Annual Budget was prepared.

Conclusion

The Long Term Financial Strategy forms an essential element of Council's overall planning framework and is vital in ensuring the long term financial health of this Council. Strong improvements have been achieved in the financial position of Greater Dandenong City Council over the past five years. The

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

2020-21 to 2024-25 LTFS highlights the considerable challenges faced by Council over the coming five-year period and beyond, in order for Council to remain a viable and sustainable Council and at the same time endeavouring to deliver on key infrastructure projects that are critical to our community.

Recommendation

That Council adopts the 2020-21 to 2024-25 Long Term Financial Strategy.

MINUTE 1477

Moved by: Cr Peter Brown
Seconded by: Cr Sean O'Reilly

That Council adopts the 2020-21 to 2024-25 Long Term Financial Strategy.

CARRIED

FINANCE AND BUDGET

ADOPTION OF THE LONG TERM FINANCIAL STRATEGY 2020-21 TO 2024-25

ATTACHMENT 1

LONG TERM FINANCIAL STRATEGY 2020-21 TO 2024-25

PAGES 95 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

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4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

1 Executive summary

1.1 Purpose of the Long Term Financial Strategy (LTFS)

The Long Term Financial Strategy (LTFS) exists primarily to provide the following outcomes for the City of Greater Dandenong (Council):

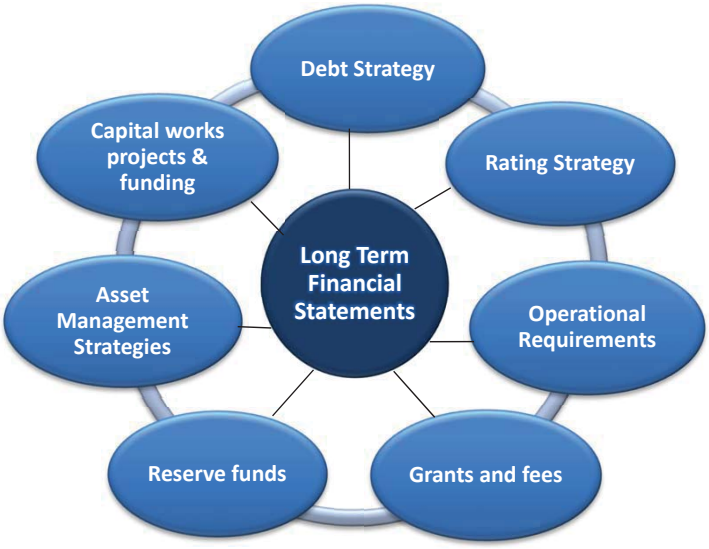
1. Establish a prudent and sound financial framework, combining and integrating financial strategies to achieve a planned outcome.

2. Establish a financial framework against which Council's strategies, policies and financial performance can be measured against.

3. Ensure that Council complies with sound financial management principles, as required by the Local Government Act 2020 and plan for the long-term financial sustainability of Council (Section 101).

4. Allow Council to meet the objectives of the Local Government Act 1989 to promote the social, economic and environmental viability of the municipal district and its role in maintaining the viability of Council to ensure that resources are managed in a responsible manner (sections 3C (2)(a) and 3D (2)(c)).

This LTFS represents a comprehensive approach to document and integrate the various strategies (financial and other) of Council. The development of the long-term financial projections represents the output of several strategy areas, that when combined, produce the financial direction of Council as shown below:



4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

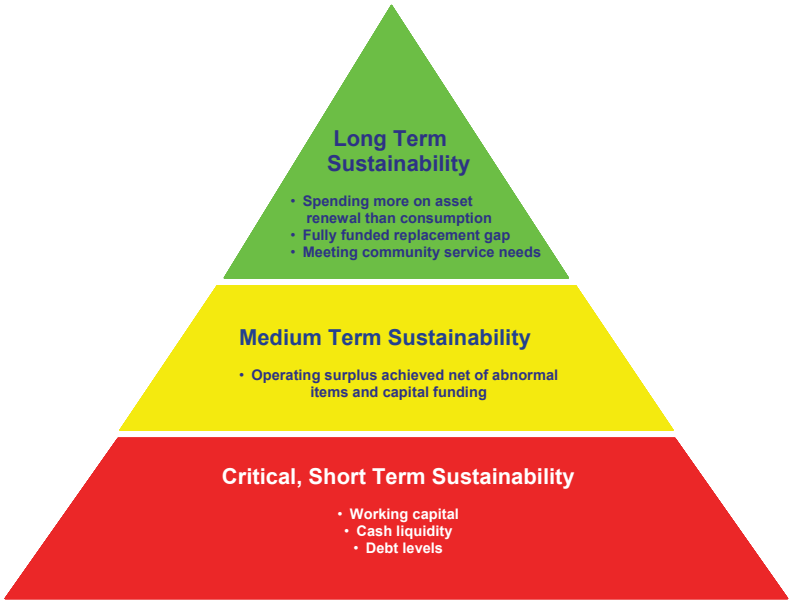
LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

1.2 Objectives of the Long Term Financial Strategy

The objectives of this LTFS (not prioritised) are as follows:

- The achievement of a prudent balance between meeting the service needs of our community (both now and future) and remaining financially sustainable for future generations.
- An increased ability to fund both capital works in general and meet the asset renewal requirements as outlined in asset management planning.
- Endeavouring to maintain a sustainable Council in an environment where Council must either constrain its net operational costs or reduce funds available to capital expenditure due to the capping of council rates and low increases in government grant funding.

For the purposes of this strategy, financial sustainability is defined in the below diagram, modelled essentially on a hierarchy of needs approach.



It could readily be argued that over the past ten years, the Council has maintained a position as outlined in the Long Term Sustainability section of the triangle. The challenge for Council will be, however, to avoid an outcome where it gradually drops through the sections back into the red zone over the next five years on the back of capped revenue capacity and rising costs.

To avoid this outcome, Council will have to critically evaluate all of its current service provision and may have to make a series of difficult decisions, particularly where costs in services part funded by State and Federal Government increase by an amount greater than Council's ability to increase general revenues.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

1.3 Key outcomes/challenges of this LTFS

This revision of the LTFS represents a critical document for the Council in terms of its future financial direction. At this point the forward four-year projections (years two to five) of this LTFS were developed just prior to the COVID-19 pandemic impacting the world. The assumed immediate and short-term financial impacts have been factored into Council's 2019-20 forecast and 2020-21 Budget; however, we will need to better understand the longer term impact of COVID-19 on our community and on our operations. This won't be known for many months, as such we recognise Council's proposed financial direction for future years may require changes.

The total assumed impact of COVID-19 over the 2019-20 and 2020-21 years is $10.37 million. It is important to note that the 2020-21 Budget has been prepared on the assumption current restrictions impacting Council services will continue through to September 2020. Most of these losses are income related and include loss of rent on civic facilities, fees and fines, Drum Theatre revenue and lowering projections of interest on investment revenue due to falling interest rates (total $4.96 million).

Council continues to strive to provide high quality operational services for all residents including many disadvantaged sections of the community whilst at same point generally recovering lower levels of fees and charges in comparison to other municipalities.

A key challenge faced by Council as part of this LTFS is the capping of rate income at 2.00 per cent whilst also funding a minimum pay increase in the Enterprise Agreement of 2.25 per cent in 2020-21. Employee costs represent the largest component of Council's expenditure (43 per cent).

At the same point Council will shortly take on board the ongoing operational costs of the newly developed Springvale Community Hub which is expected to open in June 2020 and add in excess of $1.6 million per annum in net costs to the Budget.

Perhaps the most significant outcome included in this draft LTFS is the funding required to complete two very important major projects for Council – those being the construction of the Keysborough Community Hub ($15 million) and the redevelopment of Dandenong Oasis ($58 million). The funding sources for these projects will be largely drawn from a combination of new borrowings and Council Reserve funds.

These decisions combined with the ongoing capping of rates are resulting in a squeeze on Council's ability to continue to grow available funding for capital works and in particular the several major projects that Council wishes to deliver in the coming years.

Whilst Council has largely been protected from the impacts of rate capping to this point due to higher levels of supplementary rates the time is approaching where Council will either have to make significant changes to its operational services or accept that timelines for new projects will face longer term delays in order to be affordable for Council. The COVID-19 pandemic is likely to accelerate these issues.

Capping of council rates

The State Government Rate Capping System, introduced in 2016-17, restricts Council from increasing rate income above a capped amount. Each year the Minister for Local Government (the Minister) will set the rate cap that will specify the maximum increase in councils' rates and charges for the forthcoming financial year. In circumstances where the rate cap is insufficient for a specific council's needs, Council can apply to the Essential Services Commission for a higher cap.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

In December 2019 the Minister for Local Government announced that Victorian council rate rises would be capped at the forecast rate of inflation of 2.00 per cent in the 2020-21 financial year. Annual rate increases from 2021-22 are also assumed at a forecast Consumer Price Index (CPI) of 2.00 per cent.

Forecast rate increases

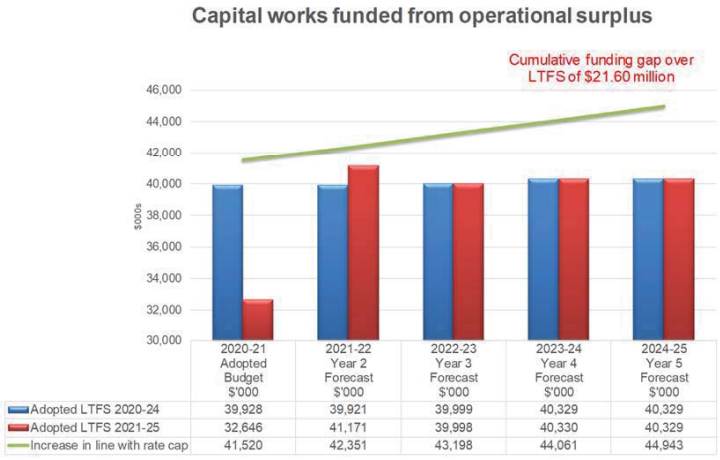
			Strategic Resource Plan Projections			
	Actual	Budget				
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Rate increase	2.50%	2.00%	2.00%	2.00%	2.00%	2.00%

Council's Long Term Financial Strategy and impact of rate capping

Despite Council being in a healthy financial position with satisfactory liquidity requirements, cash flow and reserve balances, rate capping presents a significant challenge to Council's longer term financial sustainability.

This LTFS is based on a plateau of capital works investment funded from Council's operations of around $40 million from 2021-22 to 2024-25. The 2020-21 budget amount of capital expenditure funded from operational surplus has been further reduced ($6.8 million) to $32.65 million due mainly to COVID-19 pandemic impacts.

In addition to the COVID-19 pandemic impacts in 2020-21, the funding for capital expenditure (from Council operations) has also been impacted by rate capping restrictions. The following graph highlights the impact to available capital works funding from 2020-21 as a result of rate capping restrictions and the COVID-19 pandemic. In REAL terms Council's funding for capital expenditure is actually falling over this five-year period and by the final year the cumulative gap between ongoing growth in line with the rate cap and the forecast funding amount is $21.60 million.



NB: The actual amount of capital expenditure will vary significantly from year to year depending on capital grant revenue, loan funds and use of Council reserves. It is important to note that this graph is based on the amount of funding that Council can apply to capital expenditure from its operating result. The above figures are further subject to Council achieving savings targets or successfully applying for a variation to the rate cap in future years.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The development of this LTFS has also seen a focus on the expenditure assumptions.

Items creating a flow on impact (favourable and unfavourable) across the LTFS include:

- The Enterprise Agreement 2018 commenced 1 July 2018 for a four year term. This agreement provides for a minimum pay increase per annum of 2.25 percent or the rate cap whichever is higher.

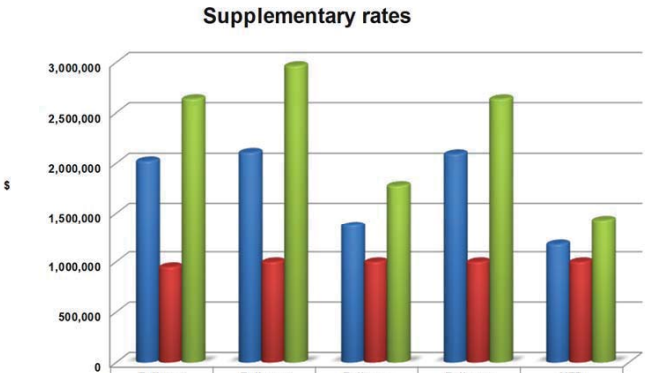
  In the 2020-21 financial year, Council will be in a position where employee costs are greater than the forecast rate cap of 2.00 per cent. Employee cost increases of 2.25 per cent plus salary band step increases and a 2.00 per cent rate cap are similarly assumed for the remaining years of the LTFS.

  Superannuation guarantee charge increases were announced as part of the 2014 Federal Budget and this LTFS assumes that the superannuation will increase progressively from 9.5 per cent in 2020-21 to 11 per cent by 2024-25 adding an additional $3.55 million in employee costs over the 2021-22 to 2024-25 years.

  Future changes to the superannuation legislation are outside the term of this LTFS however the current projected trajectory is 12.0 per cent by 2025-26.
- Material costs match the forecast increase in Council rates. The forecast for 2020-21 is set at the rate cap of 2.00 per cent.
- Forecast funding required for the management contract of Council's leisure centres.
- The consequential operational servicing expenditure of approximately $1.60 million for the Springvale Community Hub which is due for completion mid 2020 has been factored into this LTFS revision. This has been funded via a reduction in the forward capital works program.
- A significant restructure in 2017-18 relating to the Aged Care Reform Agenda has seen the State and Federal Governments now undertaking separate responsibilities for In Home Support Programs depending on the age of the client. This has been a huge undertaking with unintended consequences resulting in a movement from a predominantly integrated block funded program to separate programs where funding is based almost solely on the achievement of targets. The increase since 2017-18 to the forecast 2020-21 year has seen just over $2 million added to the net cost of the Community Care services (aged care) (2017-18 Adopted Budget to the 2020-21 Budget with flow on effect).
- Financial Assistance (FA) grant funding via the Victoria Grants Commission was restored from indexation freezing in 2018-19. Council's FA grant allocation for the 2019-20 financial year only increased by 1.35 per cent ($161,000) which does not match the cost increases of CPI. The 2020-21 forecast is set at a conservative economic outlook.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

- Significant supplementary rate growth over the past five years. The base level of rates that Council will commence the rate capped 2020-21 financial year are higher than forecast due to significantly higher than forecast supplementary rate revenue in recent years.



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Notwithstanding COVID-19, Council forecasts a strong financial position for the 2020-21 financial year. Beyond this period, however, the ongoing challenges will begin to become more difficult. New facilities such as the Springvale Community Hub will add considerable costs (estimated to be at least $1.6 million annually) to Council's operational budgets without the ability to offset this via increased rates. Council's forward capital investment decisions and their consequential operational and infrastructure servicing expenditure (whole of life costing) will necessitate a shift in strategic thinking in the medium to long term.

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4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

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Recurrent grants (inclusive of the Financial Assistance grant funding received via the Victoria Grants Commission (VGC)) form around 13 per cent of Council's total underlying operational revenue and hence are an important source of revenue for Council.

Recurrent grant revenue however has consistently failed to keep pace with the cost of providing these same services that the grant supports, therefore requiring Council to continue to 'top-up' the State and Federal government shortfall with rate funding to continue to provide the current level of services to the community.

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Note: The 1 per cent decrease in recurrent operating grant funding from the 2019-20 Forecast (adjusted for Financial Assistance Grants distributed early in 2018-19) is due mainly the additional growth funding received for Family Day Care in 2019-20, which is not expected to occur again in 2020-21. A 1 per cent indexation on the actual 2019-20 Financial Assistance grant funding is included in the 2020-21 Budget.

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- $15 million construction of Tatterson Park Community Sports Complex.

Springvale Community Hub

The forecast 2019-20 year will see the finalisation of the Springvale Community Hub building including the library by June 2020. Landscaping works will see the finalisation of the master plan in 2020-21. The forecast project cost is $52.69 million – with $20.43 million sourced from Council rates and/or reserve funds. This will be a world-class community facility providing a variety of learning, leisure and cultural opportunities. It will include a modern, state-of-the-art library featuring new technologies and equipment, flexible community meeting spaces, customer service area and plentiful parking. The outdoor green spaces will be extensively landscaped and allow for a variety of passive and active recreation uses, community events and social gatherings.

Funding sources	$'000
View Road sale of land	11,000
Grants	1,263
Loan funds	20,000
Council capital contribution (rates or reserves)	20,428
Grand total funding sources	**52,691**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Most of the Council capital contribution from rates has been made in the preceding three years (2016-17 to 2018-19). Project expenditure of $27.09 million is expected in 2019-20 and the majority of this will be funded by new borrowings and a transfer from the Major Projects Reserve.

Whilst funding major projects like Springvale Community Hub, Council must also maintain its existing assets and meet the asset renewal challenges, continue to provide a strong suite of operational services to its residents and provide for the ongoing capital development of Council across a broad range of items in addition to the major projects listed above.

The past decade has seen facilities in the Council improve markedly and contribute towards making the Council a better place for its residents to live, work and enjoy. Council retains a strong focus on the future needs for this Council and there are several key projects that need to be considered. These include:

Keysborough Community Hub

The City of Greater Dandenong is committed to establishing a community hub in Keysborough South where a range of services, programs and flexible meeting spaces will be provided for the community. Council's preferred site is the corner of Chapel Road and Villiers Road (an existing dog park site) for the Keysborough South Community Hub. This will include the relocation of the existing dog park and a new access road into Tatterson Park. The development is estimated to cost around $15 million. A part funding source for this project will be community and development infrastructure levies collected under the Keysborough South Residential Development Contributions Plan totalling around $6.5 million and it is likely that significant rate funding will be required to deliver this project (estimated around $8.5 million including $3 million from the Major Projects reserve).

Other projects include:

- Redeveloping or replacing the Dandenong Oasis Aquatic Centre ($58 million).
- Dandenong Stadium redevelopment – Stage 1 ($27 million).
- Expansion of the Noble Park Aquatic Centre ($21 million).
- Determining a forward master plan and implementing it in relation to the current Dandenong Civic Precinct in Clow Street, Dandenong ($15-20 million).
- A new Table Tennis Centre ($7 million).

To deliver each of these projects involves capital expenditure in the tens of millions. In many cases these facilities also involve significant additions in terms of ongoing costs to operate - as noted in relation to the Springvale Community Hub which is due for completion mid-2020. An additional $1.6 million per annum is estimated for operational requirements (with around $1.4 million being funded by a corresponding reduction in the capital works program). It is important to note that these projects and others derived from Strategies and Plans also create an additional maintenance requirement going forward, increasing operational costs into the future.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Outcomes of the LTFS

The purpose of the LTFS is to therefore provide a financial framework to Council in terms of what can be prudently achieved over this period and whilst this document has a strong focus on a five-year time horizon, the work that sits behind the final document has a longer focus in terms of capital planning.

In preparing the 2020-21 to 2024-25 LTFS, the State Government capping of council rates at the CPI will impact the finances of Council and have been included in the preparation of this strategy. Moreover, these figures will be further impacted by the flow on effects of COVID-19.

The key outputs included in the LTFS are:

- The achievement of an ongoing underlying operational surplus throughout the life of the LTFS.
- A drop in capital works funded from Council's operations to $32.65 million in the 2020-21 Budget to fund the anticipated losses and community support provided by Council in relation to COVID-19. The capital works investment funded from Council's operations increases back up to $41.17 million in 2021-22 and plateaus out at around $40 million for the remaining years of the LTFS *(noting that this may be subject to future reductions due to the impacts of rate capping and/or COVID-19).*
- Funding for asset renewal ranging from $21.51 million to $29.58 million (excluding major projects) over the life of the LTFS *(again noting this is subject to future review as a result of rate capping and/or COVID-19).*
- The achievement of a financial structure, where annual asset renewal needs are met from the base operating outcome of Council, and non-renewable sources of funds such as reserves and asset sales are used to fund new or significantly upgraded facilities.
- Retention of service provision at present levels for 2020-21 *(noting that this is subject to future review as a result of rate capping).*

In terms of the inputs required to achieve the above outcomes, the LTFS is based on the following:

- A rate increase of 2.00 per cent for the 2020-21 financial year as directed by the Minister for Local Government. A rate cap at CPI (based on a future CPI projection of 2.00 per cent) has been applied for the remaining years of the LTFS. Waste charges have been included on a full cost recovery basis as they are currently excluded from the rate cap.
- Forecast borrowings of $10 million in the adopted 2019-20 budget with a term of 10 years (represents the second tranche of borrowings to fund the Springvale Community Hub project – the first tranche of $10 million in new borrowings occurred in 2018-19). Proposed new borrowings of $30 million ($15 million forecast in each of the 2022-23 and 2023-24 financial years) to part fund the estimated $58 million redevelopment of Dandenong Oasis.

In summary, the 2020-21 to 2024-25 LTFS highlights the considerable challenges faced by Council over the coming five-year period and beyond, for Council to remain a viable and sustainable Council and at the same time endeavouring to deliver on key infrastructure projects that are critical to our community.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

The below table highlights the strategic outcomes contained in the LTFS.

Section	*Strategic Directions Outcomes:*
Section 3: Macro view of Council's financial position	1. That Council revise its five-year forward financial plan on an annual basis. 2. That Council maintains an underlying operational surplus (in the Income Statement) prior to the recognition of capital income over the life of the LTFS. 3. That Council seek to increase its capital works investment, funded from operational and alternative sources to a sufficient level that allows it to adequately fund its asset renewal requirements and continue to deliver major project funding *(subject to the impacts of rate capping and COVID-19 being fully assessed*). 4. That the asset renewal requirements identified in asset management plans be funded over the period of this LTFS (*subject to the impacts of rate capping and COVID-19 being fully assessed).* 5. That Council endorse through this LTFS, the principle that ongoing asset renewal requirements must be funded from ongoing operational funding sources and that non-renewable funding sources such as asset sales, reserve funds or loan funds not be used to address these needs.
Section 4: Capital works forward plan and funding sources	1. That Council note the forecast level of capital expenditure over the five-year period of the LTFS.
Section 5: Long term borrowing strategies	1. That Council continues the use of loan funding as a viable and equitable mechanism of funding new/significantly upgraded major assets that provide a broad community benefit (when required). 2. That Council endorse a strategy of setting a target of 40 per cent indebtedness to rates ratio as an ideal financial outcome and where new borrowings are sought, set a ceiling level of 60 per cent with reduction targets to reduce to 40 per cent within a five-year period.
Section 6: Long term reserve usage strategies	1. That Council endorse the continued use of the reserve funds noted in this section.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Section	*Strategic Directions Outcomes:*
Section 7: Rating and other revenue strategies	1. That Council note the rate cap of 2.00 per cent for 2020-21 as per the Minister Local Government directive under the rate capping framework. 2. That Council note for the years 2020-21 to 2024-25, rates income is estimated to be capped at a forecast CPI of 2.00 per cent. 3. That Council note for the years 2020-21 to 2024-25, waste income is forecast at full cost recovery as it is not currently subject to the rate cap of the FGRS. 4. That Council consider on an annual basis whether to make application to the ESC for a variation to the rate capping framework based on the outcomes contained in the LTFS and future infrastructure requirements. 5. That Council further advocate that all recurrent State Government funding be linked annually to an index that ensures funding is not below the amount set as the rate cap. 6. That this LTFS apply the annual cost escalation factor as the index to all discretionary fees and charges and Council seek to maximise revenue from fees during the Annual Budget processes.
Section 8: Asset management	That Council: 1. Continues to enhance existing asset management planning to further enhance the knowledge of future asset renewal and maintenance requirements, including reviewing the service potential of the existing asset infrastructure and how this matches the current community needs. 2. Endorse an in-principle strategy of allocating funds to meet asset renewal and maintenance requirements as a priority in the development of annual Capital Improvement Program and recurrent programs.

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

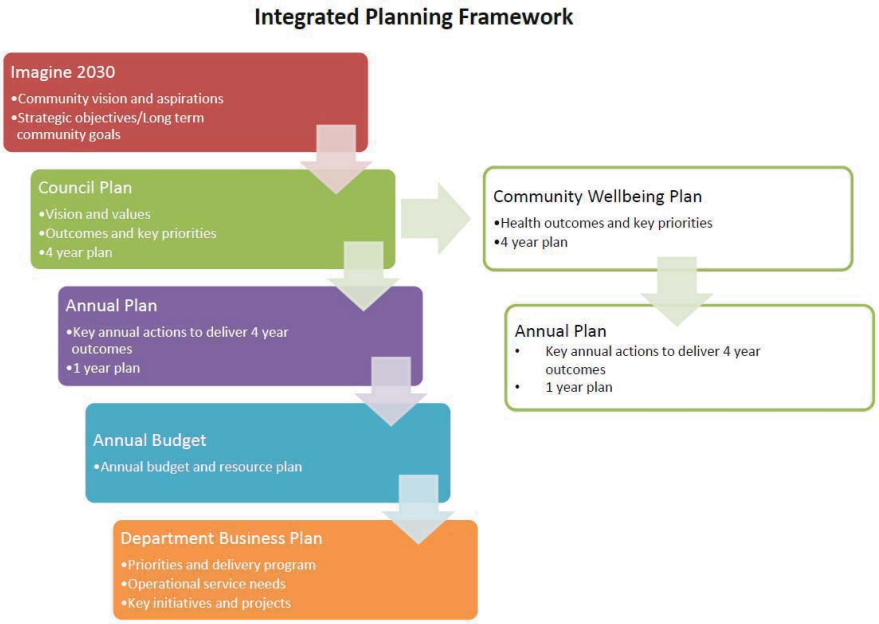
4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

2 Link between LTFS and Council's Planning Framework

The purpose of the LTFS is to ensure the financial soundness of Council and to provide appropriate levels of resources to meet Council's future needs in providing services and facilities to the community.

The LTFS fits into an overall Strategic Planning framework as outlined below:



3 Macro view of Council's financial position

The following financial statements portray the projected financial position of Council over the next five years.

The following financial statements are presented:

- Income Statement by line item including conversion to cash outcome
- Income Statement by Directorate
- Cash Flow Statement
- Balance Sheet
- Statement of Capital Works.

The statements are prepared based on current knowledge and service levels and will no doubt be affected by various events which will occur in future years. It is important that the long-term financial outlook be revisited and updated on an annual basis. It should be noted that final decisions on the allocation of funds are undertaken through Council's Annual Budget process in accordance with the Local Government Act 1989 (Section 137).

Modelling methodology

Following each statement are notes on the assumptions specifically applied to produce the long-term outlook. The notes are referenced in the financial statements. A commentary is also provided on the information relayed by the Statements and what they mean for Council.

In a more global sense however, it is worthwhile detailing the approach to the modelling process as broad percentages have not been universally applied. The model has been prepared at the lowest accounting level within Council's general ledger system being "sub activity (program and account) level". At this level, certain accounts were coded for manual adjustment rather than broad percentage increases (e.g. election expenses, property revaluation costs and one-off projects). It is therefore not possible to simply multiply the previous year's base by a percentage and achieve the same outcomes as presented.

The base point used for modelling has largely been the 2019-20 Original Budget with the 2019-20 Mid Year Budget review being used where it is more appropriate.

Achieving cost savings

The LTFS is a high level strategic plan that acts as a framework for future annual budgets. Whilst this plan is based on the premise of continuing to deliver all present-day operational services, it must be highlighted that Council continues to institute a number of processes that have delivered considerable savings against the framework, and will continue to identify savings in the future.

Identifying operational savings

Whilst the LTFS establishes a framework for the Annual Budget, Council thoroughly reviews all draft operational budgets on an annual basis and seeks to achieve savings against this framework wherever possible. Beyond the Annual Budget process, Council's Executive Management continues to seek further operational efficiencies and continuous improvement on an ongoing basis.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Parameters used in developing this LTFS

The table highlights the broader parameters used in the calculation of the LTFS. These parameters are discussed in more detail under each of the respective notes following the Income Statement.

Summary of forecast parameters

Description	Notes	Year 1 2020-21	Year 2 2021-22	Year 3 2022-23	Year 4 2023-24	Year 5 2024-25
CPI forecast	1	2.00%	2.00%	2.00%	2.00%	2.00%
Rate revenue cap	2	2.00%	2.00%	2.00%	2.00%	2.00%
Fees and charges - Council	3	2.75%	2.75%	2.75%	2.75%	2.75%
Fees and fines - statutory	4	2.00%	2.00%	2.00%	2.00%	2.00%
Financial Assistance Grants funding	5	1.00%	1.00%	1.00%	1.00%	1.00%
Grants and subsidies	5	1.00%	1.00%	1.00%	1.00%	1.00%
Employee costs	6	2.25%	2.25%	2.25%	2.25%	2.25%
Employee costs (incremental costs)	6	0.50%	0.50%	0.50%	0.50%	0.50%
Electricity	7	6.00%	5.00%	5.00%	5.00%	5.00%
Street lighting	7	5.00%	5.00%	5.00%	5.00%	5.00%
Water	8	7.00%	5.00%	5.00%	5.00%	5.00%
Gas	9	5.00%	5.00%	5.00%	5.00%	5.00%
Fuel	10	5.00%	5.00%	5.00%	5.00%	5.00%

Sources:

1. The forecast CPI is 2.00 per cent for 2020-21 and 2.00 per cent thereafter.
2. Rates in the 2020-21 year are based on the forecast CPI of 2.00 per cent as directed by the Minister Local Government under the State Government FGRS. The remaining years (2021-22 to 2024-25) are based on an assumed CPI of 2.00 per cent.
3. Fee revenue is estimated to increase by 2.75 per cent across each year of the LTFS. Fees and charges are generally linked to labour cost increases as most services provided by Council have a significant labour component. Where services do not include a labour cost component the inflation rate may be used instead. In addition, considerations of community factors are required such as encouraging use of a service and ability to pay.
4. Statutory fees are set by legislation and are frequently not indexed on an annual basis. An estimated increase of 2.00 per cent per annum has been allowed in the LTFS model to account for an increase in volume. However, the actual statutory fee charged will comply with the relevant regulatory framework. The State Government recently confirmed that all statutory fees and fines will not be incremented in 2020-21, and will be frozen at the 2019-20 rates as a result of COVID-19.
5. Grants and subsidies have been budgeted with a conservative economic outlook at 1 per cent. The Financial Assistance grant funding has also been conservatively increased by 1 per cent.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6. The employee cost increase for 2020-21 is 2.25 per cent as per the Enterprise Agreement (EA) 2018 which expires 30 June 2022. Employee costs will further grow by the cost of movement along bands and in relation to areas where Council inherits new service requirements such as areas of parklands handed from developers to Council. The employee cost parameter used for the remaining four years of the LTFS is forecast at 2.25 per cent (plus incremental movements) to align with the minimum rate in the EA and based on the assumption that rate continues in the next EA.

7. Electricity - an estimate of 6 per cent has been allowed for in the 2020-21 financial year to reflect the uncertainty and recent price movements in the electricity market. The parameter reduces to 5.00 per cent for the remaining four years of the LTFS. These costs will be closely monitored.

8. Water - an estimate of 7.00 per cent has been assumed to reflect anticipated increases in Government investment in water infrastructure. The parameter reduces to 5.00 per cent for the remaining four years of the LTFS. These costs will be closely monitored.

9. Gas costs are estimated to increase by around 5.00 per cent each year over the five year LTFS period.

10. Fuel cost increases are also expected to increase by 5.00 per cent across the LTFS in line with the recent market price increases.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Budgeted Comprehensive Income Statement

	Notes	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Income							
Rates and charges	1	144,497	152,325	154,744	159,346	164,157	169,088
Statutory fees and fines	2	7,614	8,426	9,843	9,937	10,136	10,339
User fees	2	7,128	8,068	9,398	9,652	9,914	10,182
Grants - operating	3	26,021	29,875	30,099	30,438	30,671	30,997
Grants - capital	3	4,498	3,244	1,093	1,018	826	-
Contributions - monetary	4	7,766	2,910	4,391	2,001	2,001	2,001
Contributions - non-monetary	5	15,000	15,000	15,000	15,000	15,000	15,000
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	6	591	377	387	388	374	442
Other income	7	10,378	6,000	8,534	9,051	8,967	9,200
Total income		**223,493**	**226,225**	**233,489**	**236,831**	**242,046**	**247,249**
Expenses							
Employee costs	8	81,964	84,402	85,049	87,129	89,606	92,329
Materials and services	9	73,292	70,493	68,120	70,494	71,469	73,231
Bad and doubtful debts	10	1,535	1,363	1,431	1,503	1,578	1,656
Depreciation	11	30,816	31,433	32,061	32,703	33,357	34,024
Borrowing costs	12	3,058	3,051	2,917	2,807	3,094	3,306
Other expenses	13	6,197	5,725	5,055	5,140	5,233	6,231
Total expenses		**196,862**	**196,467**	**194,633**	**199,776**	**204,337**	**210,777**
Surplus for the year		**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**
Other comprehensive income							
Items that will not be reclassified to surplus or deficit in future periods:							
Other		-	-	-	-	-	-
Total comprehensive result		**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**

Adjusted underlying result

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Operating						
Total income	223,493	226,225	233,489	236,831	242,046	247,249
Total expenses	(196,862)	(196,467)	(194,633)	(199,776)	(204,337)	(210,777)
Surplus for the year	**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**
Less non-operating income and expenditure						
Grants - capital (non-recurrent)	(3,279)	(2,236)	(75)	-	-	-
Contributions - non-monetary	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
Capital contributions - other sources	(7,766)	(2,910)	(4,391)	(2,001)	(2,001)	(2,001)
Adjusted underlying surplus (deficit)	**586**	**9,612**	**19,390**	**20,054**	**20,708**	**19,471**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Conversion to cash rates

	Notes	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Net operating result		**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**
Less cash costs not included in operating result							
Capital expenditure	**14**	97,119	43,705	47,894	67,016	62,156	41,329
Loan repayments	**15**	8,634	3,126	3,270	3,409	4,856	6,348
Loan proceeds	**16**	(10,000)	-	-	(15,000)	(15,000)	-
Transfer from reserves	**17**	(34,613)	(8,714)	(4,971)	(12,873)	(7,827)	(2,802)
Transfer to reserves	**17**	11,802	8,383	10,041	12,524	12,187	10,981
Sub total		**72,942**	**46,500**	**56,234**	**55,076**	**56,372**	**55,856**
Plus non-cash costs included in operating result							
Depreciation		30,816	31,433	32,061	32,703	33,357	34,024
Written down value of assets sold		300	309	317	318	306	360
Contributions - non-monetary assets		(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
Sub total		**16,116**	**16,742**	**17,378**	**18,021**	**18,663**	**19,384**
Surplus (deficit) for the year		**(30,195)**	**-**	**-**	**-**	**-**	**-**
Accumulated surplus brought forward		**27,471**	**-**	**-**	**-**	**-**	**-**
Accumulated surplus brought forward		**(2,724)**	**-**	**-**	**-**	**-**	**-**

Operational income

1 Rate income

The rate increase in 2020-21 has been based on a rate cap (CPI) of 2.00 per cent. Consistent with this, the rate increase in the remaining years of the LTFS are based on a forecast rate cap/CPI of 2.00 per cent.

Growth is forecast in relation to the industrial and residential components of the two large development areas south of Dandenong. Forecasts for supplementary rates will be further considered in future revisions of the LTFS. For the purposes of this LTFS, the forecast has been kept stable at $1 million per annum.

Council will apply its policy of 'full cost recovery' in determining the waste charge for residents in all years of this LTFS. Waste costs are forecast to increase on average around 3 per cent over five years of the LTFS.

The LTFS assumes the continuation of the Keysborough Maintenance Levy. All funds derived from these maintenance levies are fully reserved and do not form part of Council's general discretionary income.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The table below highlights the various rating components upon which the LTFS has been based.

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20 $'000	2020-21 $'000	2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
General rates	123,089	127,010	130,572	134,408	138,320	142,310
Supplementary rates	1,177	1,000	1,000	1,000	1,000	1,000
Waste charges	20,049	22,438	21,270	22,011	22,885	23,801
Keysborough Maintenance Levy	1,549	1,575	1,600	1,625	1,650	1,675
Interest on rates	493	414	414	414	414	414
Less rates abandoned	*(110)*	*(112)*	*(112)*	*(112)*	*(112)*	*(112)*
Less COVID-19 rate waiver package (unemployed/jobseekers)	*(1,750)*	-	-	-	-	-
Total rates and charges	**144,497**	**152,325**	**154,744**	**159,346**	**164,157**	**169,088**

2 Statutory fees, fines and user fees

Fees, charges and fines include services where Council has the discretion to determine the fee amount and statutory fees where the level is prescribed by the Commonwealth or State Governments.

Also included under this heading is income received from recoveries of Infringement Court costs (relating to parking infringements).

The LTFS is based on statutory fees increasing by 2.00 per cent per annum, whereas the discretionary fees have been indexed at 2.75 per cent, which is more in line with the cost of providing the services. Discretionary fees include the hire of Council's many building, sports and recreational facilities.

3 Grants – operating and capital (recurrent and non-recurrent)

Council currently receives approximately $29.45 million (2019-20 Original Budget) in operating grants, including the un-tied Financial Assistance grant funding received via the Victoria Grants Commission (VGC). This is Council's major operating grant. From 2020-21, a cautious increase of 1 per cent per annum for these grants has been applied, which seldom increase at an equivalent rate to the cost of providing the subsidised services.

Council relies on grant income for delivering a range of services to the diverse community of the city. Greater Dandenong has a large migrant population, from a wide socio-economic spectrum which places significant demands on Council in the delivery of services in language, literacy and social integration.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Operating grants

The major types of operating grants Council receives are summarised by:

- Source (federal, state and other)
- Type (services)
- Recurrent and non-recurrent

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Operating grants	$'000	$'000	$'000	$'000	$'000	$'000
Recurrent						
Commonwealth Government						
Financial Assistance Grant	5,704	12,201	12,323	12,446	12,571	12,696
Family Day Care	4,323	3,306	3,340	3,373	3,406	3,440
Home and community care	5,841	6,450	6,402	6,467	6,534	6,599
Family and children	90	80	70	90	-	-
Community health	20	20	21	21	21	21
State Government						
Home and community care	2,098	2,054	2,146	2,168	2,189	2,211
Maternal and child health	2,448	2,506	2,236	2,267	2,298	2,330
Family and children	1,762	1,630	1,973	2,003	2,033	2,064
Libraries	1,036	1,009	1,037	1,047	1,058	1,069
School crossings	451	450	428	432	436	441
Community health	110	122	123	124	125	126
Total recurrent operating grants	**23,883**	**29,828**	**30,099**	**30,438**	**30,671**	**30,997**
Non recurrent						
Commonwealth Government						
Family and children	417	-	-	-	-	-
Environment	220	-	-	-	-	-
Libraries	170	-	-	-	-	-
Community safety	10	-	-	-	-	-
Community health	6	-	-	-	-	-
Senior citizens	14	-	-	-	-	-
State Government						
Community health	142	-	-	-	-	-
Education and employment	246	-	-	-	-	-
Maternal and child health	105	-	-	-	-	-
Environment	207	-	-	-	-	-
Waste and recycling	349	-	-	-	-	-
Family and children	18	-	-	-	-	-
Home and community care	73	-	-	-	-	-
Libraries	52	32	-	-	-	-
Community safety	15	15	-	-	-	-
Emergency management	40	-	-	-	-	-
Sport and recreation	17	-	-	-	-	-
Other						
Education and employment	35	-	-	-	-	-
Family and children	2	-	-	-	-	-
Total non-recurrent operating grants	**2,138**	**47**	**-**	**-**	**-**	**-**
Total operating grants	**26,021**	**29,875**	**30,099**	**30,438**	**30,671**	**30,997**

Note – The Commonwealth Government Financial Assistance grant is lower in the 2019-20 Forecast due to the early receipt of 50% of the grant funding in the 2018-19 financial year.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Capital grants

Capital grants have been forecast in conjunction with the estimates provided on specific capital projects. There are no capital grants able to be forecast with certainty over the life of the LTFS.

The major type of capital grants Council receives are summarised by:

- Source (federal, state and other)
- Type (services)
- Recurrent and non-recurrent

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Capital grants	$'000	$'000	$'000	$'000	$'000	$'000
Recurrent						
Commonwealth Government						
Roads to Recovery *	1,219	1,008	1,018	1,018	826	-
Total recurrent capital grants	**1,219**	**1,008**	**1,018**	**1,018**	**826**	**-**
Non-recurrent						
Commonwealth Government						
Local Roads Community Infrastructure program	-	1,018	-	-	-	-
Roads	146	-	-	-	-	-
State Government						
Sport and recreation	2,800	1,218	75	-	-	-
Roads	300	-	-	-	-	-
Family and children	33	-	-	-	-	-
Total non-recurrent capital grants	**3,279**	**2,236**	**75**	**-**	**-**	**-**
Total capital grants	**4,498**	**3,244**	**1,093**	**1,018**	**826**	**-**

* *The Commonwealth Government provides Roads to Recovery (R2R) funding to the local government sector. The current R2R program commenced 1 July 2019 and will conclude 30 June 2024. Council's life of program allocation is a confirmed $5,089,034. Certain conditions must be followed, and annual reports must be submitted.*

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

4 Contributions – monetary

Depending on the amount of development activity in progress, Council receives contributions from developers. These contributions represent funds to enable Council to provide the necessary integrated infrastructure for new developments. They are for very specific purposes and often require Council to outlay funds for infrastructure works some time before receipt of these contributions. These contributions are statutory contributions and are transferred to a statutory reserve until utilised for a complying purpose through the Capital Works Program.

5 Contributions – non-monetary

Contributions non-monetary represent fixed assets that are 'gifted' by developers as developments progress. Council will see an increase in 'gifted assets' arising from the major Development Contribution Plans (DCP). Whilst these assets add to Council's overall asset base, they also add to the future obligations to maintain and replace these assets at the end of their useful lives. They therefore impact on Council's depreciation levels and required capital and maintenance spending in the future.

6 Net gain (or loss) on disposal of property, infrastructure, plant and equipment

Net gain (or loss) on disposal of fixed assets is the net result of the proceeds received from the sale of assets compared to their book value (written down value) held by Council.

Proceeds from sale of assets are mainly attributed to the asset classes of land and plant and equipment. Plant and equipment sales are determined by an annual replacement program of Council's fleet of vehicles and major plant used for street cleaning, parks maintenance and other asset management functions.

The premise in the strategy for land sales is that proceeds are transferred to the Major Projects reserve and are not utilised for operational purposes.

Written down values mainly relate to plant sold as part of the plant replacement program and the estimated book value of land earmarked for sale.

7 Other income (including interest)

Interest income will average around $2.02 million per annum over the five years of the LTFS, and comprises interest earned from cash invested with financial institutions.

Also included under this heading is recovery income from a variety of sources and rental income received from the hire of Council buildings.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Operational expenditure

8 Employee costs

Salaries are the largest component of Council's operating budget, representing around 52 per cent of operating expenses (excluding depreciation). The current Enterprise Agreement 2018 (EA) has a four-year term and expires on 30 June 2022. Employee costs under this agreement are over a four-year term and increase at a minimum of 2.25 per cent or the gazetted rate cap whichever is greater. Therefore in 2020-21 employee costs increase at 2.25 per cent as the confirmed rate cap is 2.00 percent. The remaining years have been set at these rates – with a forecast rate cap of 2.00 per cent and forecast employee cost increases of 2.25 per cent (this assumes 2.25 per cent beyond the expiry of the EA).

In the 2014 Federal Budget, the Treasurer announced important changes to the Superannuation Guarantee Scheme (SGC). The SGC rate will now remain at 9.5 per cent until 30 June 2021. It will then increase to 10 per cent in 2021-22, 10.50 per cent in 2022-23 and 11 per cent in 2024-25 adding an additional $3.55 million to employee costs over the period of increase in SGC. Beyond that point, it will continue to increase to 12.00 per cent by 2025-26. Should the Government revise the planned superannuation increases, the LTFS will be amended at that point.

In addition to the base wage increase assumptions, Council must provide funding for annual increments in employee banding. This generally equates to an additional 0.50 per cent (approximately) in employee costs.

9 Materials and services

The broad assumption in materials and services is for an increase matching the forecast CPI (2.00 per cent). Council has significant ongoing contracts for delivery of services such as waste management and maintenance of parks and gardens. Council also engages contractors for building maintenance and supplementary valuations. All these contracts are negotiated at near CPI levels as far as possible.

Material costs include items required for the maintenance and repairs of Council buildings, roads, drains and footpaths which are more governed by market forces based on availability than CPI. Council's payments to family day carers are also included under this category.

Other associated costs included under this category are utilities, materials for the supply of meals on wheels and consumable items for a range of services. Council also utilises external expertise on a range of matters, including legal services and audit. These costs are kept to within CPI levels year on year.

Costs of materials and services remain at approximately 36 per cent of total operating expenditure over the five years of the LTFS.

10 Bad and doubtful debts

Bad and doubtful debts are expected to increase marginally over the life of the LTFS and primarily relates to parking fines forwarded to the Infringements Court for collection and a consequent reduction in collection rates. This item may be further impacted by COVID-19 over the period of the LTFS.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

11 Depreciation

Depreciation estimates have been based on the projected capital spending contained within this LTFS document. Depreciation has been further increased by the indexing of the replacement cost of Council's fixed assets in order to recognise the impact of rising replacement costs in accordance with Australian Accounting Standard requirements. Depreciation estimates may be influenced by future recognition and disposal of assets and how Council expends its capital works program.

12 Borrowing costs

Council's projected loan indebtedness at 30 June 2020 is $59.89 million. The Local Government Funding Vehicle (LGFV) will be repaid in full in 2019-20.

Finance costs (interest on borrowings) are forecast at $3.05 million in 2020-21. After a slight dip in years two and three, finance costs are estimated to increase to $3.31 million in 2024-25 reflecting the $30 million in proposed new borrowings to be drawn down in two tranches of $15 million over the 2022-23 and 2023-24 financial years, which part fund significant infrastructure works associated with the redevelopment of Dandenong Oasis.

13 Other expenses

Other expenses include administration costs such as Councillor allowances, election costs, sponsorships, partnerships, community grants, lease expenditure, fire services property levy, audit costs and other costs associated with the day to day running of Council.

Cash surplus revenue and expenditure

14 Capital expenditure

Capital expenditure amounts included in this LTFS are in accordance with the proposed works forecast in the Capital Works section of this strategy (refer **Section 4**).

15 Loan repayments

Loan repayments are forecast in accordance with the agreed repayment schedules for existing loans. For the first three years of the LTFS, annual loan repayments are around $3-3.5 million, but increase up to $4.86 million in 2023-24 and $6.35 million in the final year of the LTFS as a result of the proposed $30 million new borrowings to occur evenly over the 2022-23 and 2023-24 financial years.

The 2019-20 financial year includes the repayment of the $4.90 million Local Government Funding Vehicle (LGFV) facility (funded by a transfer from the LGFV sinking fund).

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

16 Loan proceeds

Proposed loan borrowing proceeds of $10 million are forecast for 2019-20 and are to part fund significant infrastructure works at the Springvale Community Hub (assumed term of 10 years).

Additional proposed loan borrowing proceeds of $30 million ($15 million forecast for both 2022-23 and 2023-24) are to part fund significant infrastructure works in relation to the redevelopment of Dandenong Oasis (assumed terms of 10 years).

17 Transfers to and from reserves

A full listing of the reserve funds and the proposed transfers to and from these reserves in contained in **Section 6** of this LTFS.

Key information relayed by the Budgeted Comprehensive Income Statement and Conversion to Cash Result

There are a number of features that are relayed by the statements on pages 16 and 17:

- Council's underlying operational result (net surplus or deficit from operations) remains in surplus over the life of the LTFS. This is an extremely positive step in terms of maintaining Council's financial sustainability.
- Capital works expenditure is around $43-47 million for the first two years of the LTFS (up from a standard level of around $41 million) due to the Keysborough South Community Hub major project and funding provided from reserves. Total capital works expenditure then increases to over $60 million in years three and four due to the major infrastructure works to replace Dandenong Oasis before dropping back down to $41 million in the final year of the LTFS. Capital works funding from operational surplus has plateaued at an average of $40 million (except for the COVID-19 impacted $32.65 million in 2020-21) across the life of the LTFS, therefore, the increase in capital expenditure has been funded from reserves ($26.82 million) and proposed borrowings ($30 million). The key measure however is the amount of capital funds that Council is able to allocate from its operating result.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Comprehensive Income Statement by Directorate

	Notes	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Income							
Rates and charges		144,497	152,325	154,744	159,346	164,157	169,088
Chief Executive Office	1	1	-	-	-	-	-
Greater Dandenong Business	2	410	196	62	62	62	63
City Planning, Design and Amenity	3	12,196	13,218	15,698	16,051	16,413	16,783
Community Services	4	22,019	20,602	21,443	21,752	21,957	22,256
Corporate Services	5	3,830	2,691	4,510	4,654	4,804	4,960
Engineering Services	2	5,840	2,337	2,355	2,691	2,391	2,550
Non Directorate	6	10,602	16,011	16,510	16,575	16,742	16,911
Capital works funding		9,399	4,155	3,483	1,018	826	-
Contributions - non-monetary		15,000	15,000	15,000	15,000	15,000	15,000
Total income		**223,794**	**226,535**	**233,805**	**237,149**	**242,352**	**247,611**
Expenditure							
Chief Executive Office	1	699	788	699	715	732	749
Greater Dandenong Business	2	4,434	4,299	3,678	3,621	3,705	3,791
City Planning, Design and Amenity	3	16,973	18,256	18,415	18,816	19,291	19,872
Community Services	4	51,088	47,828	48,111	49,266	50,427	51,724
Corporate Services	5	22,293	23,280	23,602	24,190	24,913	25,517
Engineering Services	2	64,672	64,328	63,448	65,930	67,063	69,113
Non Directorate	6	5,888	6,256	4,618	4,535	4,849	5,989
Written down value of assets		300	309	317	318	306	360
Depreciation		30,816	31,433	32,061	32,703	33,357	34,024
Total expenses		**197,163**	**196,777**	**194,949**	**200,094**	**204,643**	**211,139**
Surplus for the year		**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**

Note: Total Income and expenditure amounts differ to the income statement on page 16 due to the classification of asset proceeds.

Income Statement by Directorate (net)

	Notes	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Rates and charges		144,497	152,325	154,744	159,346	164,157	169,088
Chief Executive Office	1	(698)	(788)	(699)	(715)	(732)	(749)
Greater Dandenong Business	2	(4,024)	(4,103)	(3,616)	(3,559)	(3,643)	(3,728)
Engineering Services	2	(58,832)	(61,991)	(61,093)	(63,239)	(64,672)	(66,563)
City Planning, Design and Amenity	3	(4,777)	(5,038)	(2,717)	(2,765)	(2,878)	(3,089)
Community Services	4	(29,069)	(27,226)	(26,668)	(27,514)	(28,470)	(29,468)
Corporate Services	5	(18,463)	(20,589)	(19,092)	(19,536)	(20,109)	(20,557)
Non Directorate	6	4,714	9,755	11,892	12,040	11,893	10,922
Capital works funding		9,399	4,155	3,483	1,018	826	-
Contributions - non-monetary		15,000	15,000	15,000	15,000	15,000	15,000
Written down value of assets		(300)	(309)	(317)	(318)	(306)	(360)
Depreciation		(30,816)	(31,433)	(32,061)	(32,703)	(33,357)	(34,024)
Net surplus for the year		**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Notes:

Without repeating the information from the previous section, this view of the Income Statement highlights a few points.

1 CEO

The CEO's Directorate incorporates the functions of providing strategic leadership for the entire organisation, including support and advice to Council and Councillors.

2 Business, Engineering and Major Projects

From 1 December 2019 Greater Dandenong Business and Engineering Services merged to create one directorate. For the purposes of this LTFS, Greater Dandenong Business and Engineering Services are displayed separately.

Greater Dandenong Business

The Greater Dandenong Business area includes the resources necessary in providing leadership in, and advocacy for, enhanced business relations and opportunities in the City. It also includes the functions of Business Networking, Activity Centres Revitalisation, Economic Development and Major Projects.

Engineering Services

The Engineering Services area incorporates three management functions including Infrastructure Services and Planning, City Projects and Asset Improvement and Transport and Civil Development.

This is the second largest function in Council with the net proportion of the operating expenditure budget being around 22 per cent (including waste income). It delivers some of the major services through external contractors with waste management being the most significant. The directorate is also responsible for maintaining the numerous parks and gardens and the road network. The responsibilities will grow over the next few years as the city grows through the various new developments, particularly in Dandenong South and Keysborough.

3 City Planning, Design and Amenity

The City Planning, Design and Amenity Directorate incorporate the functions of providing management and administration of building, planning, local laws and environmental sustainability. City Planning, Design and Amenity expenditure is stable at around 9 per cent of total Council expenditure over the term of the LTFS.

4 Community Services

The Community Services directorate provides a broad range of family and children, aged care, recreation, libraries and culture, health and community wellbeing services to the community. Operational expenditure for the directorate represents around 25 per cent of Council's expenditure budget with revenue comprising around 9 per cent of the total income budget. In respect to the revenue, the Community Services directorate rely on an average of 35 per cent grant funding with the balance from rates and fees for service. The major component of costs in Community Services is in salaries (and related costs), which account for around 72 per cent of Community Services total operating expenditure.

Due to COVID-19 the net cost to Council in providing Community Services in 2020-21 is anticipated to be $27.23 million. The net cost of this directorate is largely funded by rate revenue and is forecast to grow from $26.67 million in 2021-22 to $29.47 million in 2024-25.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

5 Corporate Services

The Corporate Services directorate incorporates Governance, Finance and Information Technology, Communications and Customer Service, People and Procurement Services. Governance looks after Council matters such as meeting procedures, Council elections and commercial property matters and sale of Council properties. Finance and Information Technology incorporates rates and valuations, financial planning, accounting and IT management and support. People and Procurement Services includes contract and risk management, human resources and occupational health and safety. The directorate's operating expenditure increments from $23.28 million in 2020-21 to $25.52 million in 2024-25.

6 Non-Directorate

Non Directorate includes non-attributable items such as finance costs (interest on loan borrowings), Financial Assistance grant funding received via the Victoria Grants Commission, open space contributions, interest on investments, and other minor expenditure items.

Also included are estimated costs associated with the fire services property levy on Council owned properties ($233,000 estimated for 2020-21). It is assumed that recoveries from the State Government associated with the ongoing collection of the State Government Fire Services Property Levy will continue, so $110,000 in recovery income has been forecast in the 2020-21 Budget.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Balance Sheet

	Notes	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Assets							
Current assets							
Cash and cash equivalents	1	109,674	108,170	115,499	120,857	126,323	132,856
Trade and other receivables	2	23,161	24,120	24,899	25,825	26,797	27,811
Other financial assets	6	2,000	-	-	-	-	-
Other assets	3	2,702	2,756	2,811	2,868	2,924	2,983
Total current assets		**137,537**	**135,046**	**143,209**	**149,550**	**156,044**	**163,650**
Non-current assets							
Trade and other receivables	2	325	325	325	325	325	325
Property, infrastructure, plant and equipment	4	2,217,618	2,244,581	2,275,097	2,324,092	2,367,585	2,389,530
Investment property	5	12,827	12,827	12,827	12,827	12,827	12,827
Other financial assets	6	230	230	230	230	230	230
Total non-current assets		**2,231,000**	**2,257,963**	**2,288,479**	**2,337,474**	**2,380,967**	**2,402,912**
Total assets		**2,368,537**	**2,393,009**	**2,431,688**	**2,487,024**	**2,537,011**	**2,566,562**
Liabilities							
Current liabilities							
Trade and other payables	7	25,562	20,670	20,999	24,889	24,186	20,735
Trust funds and deposits	8	37,069	39,069	41,069	43,069	45,069	47,069
Provisions	9	16,725	17,418	18,140	18,895	19,684	20,510
Interest-bearing loans and borrowings	10	3,126	3,270	3,409	4,856	6,348	6,608
Total current liabilities		**82,482**	**80,427**	**83,617**	**91,709**	**95,287**	**94,922**
Non-current liabilities							
Trust funds and deposits	8	900	900	900	900	900	900
Provisions	9	1,516	1,555	1,597	1,642	1,690	1,742
Interest-bearing loans and borrowings	10	56,765	53,495	50,086	60,230	68,882	62,274
Total non-current liabilities		**59,181**	**55,950**	**52,583**	**62,772**	**71,472**	**64,916**
Total liabilities		**141,663**	**136,377**	**136,200**	**154,481**	**166,759**	**159,838**
Net assets		**2,226,874**	**2,256,632**	**2,295,488**	**2,332,543**	**2,370,252**	**2,406,724**
Equity							
Accumulated surplus	11	925,364	955,453	989,239	1,026,643	1,059,992	1,088,285
Asset revaluation reserve		1,241,807	1,241,807	1,241,807	1,241,807	1,241,807	1,241,807
Reserves		59,703	59,372	64,442	64,093	68,453	76,632
Total equity		**2,226,874**	**2,256,632**	**2,295,488**	**2,332,543**	**2,370,252**	**2,406,724**

Notes:

1 Cash and cash equivalents

Cash and investments are forecast to remain at adequate levels throughout the five year forecast. Council's working capital ratio (current assets/current liabilities) is expected to remain steady with a slight upwards trend during the period of this LTFS. The ratio is forecast to be 1.68 in 2020-21 and 1.68 on average across the future years, which is in excess of the minimum prudential ratio of 1.00. Council will need to maintain the level of reserve funds proposed into the future to keep this ratio to acceptable levels.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

2 Trade and other receivables

Other receivables include payments outstanding from rates and other services such as parking and animal infringements, sporting clubs, monies owed from development contribution plans for works completed and community aged care services. The only trend available continually shows that parking infringements remain difficult to collect and the receivable in this area has been estimated to increase. Initiatives by the State Government are continually aimed at reducing this issue, however, COVID-19 is likely to negatively impact on collectability forecasts.

The non-current trade and other receivables are made up of refundable deposits that are not expected to be repaid in the next 12 months and Council's financial contribution in a closed landfill (Narre Warren landfill).

3 Other assets

Other assets comprise accrued income and prepayments.

4 Property, infrastructure, plant and equipment

Represent Council's fixed assets, including infrastructure assets such as roads, drainage and buildings. These assets are shown at their depreciated values. The increase in value of these assets over the term of the LTFS indicates that Council is investing more in capital than the rate of depreciation.

5 Investment property

Investment property represents land and building assets that generate long term rental yields.

6 Other financial assets

Other financial assets (current) comprise funds invested for greater than 90 days. Council invested $2 million in a 12 month green term deposit which will mature in 2020-21.

Other financial assets (non-current) represent unlisted shares in Regional Kitchen Pty Ltd (non-current).

7 Trade and other payables

Represent the accounts unpaid as at the end of June of each year. Council follows a 30 day credit policy for payment of invoices for most of the goods and services received. The increase in balances over the years reflects general growth in volume and prices of services received.

8 Trust funds and deposits

Amounts received as tender deposits, bonds and retention monies are recognised as trust monies until they are refunded or forfeited. The largest component is amounts received from developers relating to the Development Contribution Plans (DCP) which are held as deposits and are a surety for the construction of DCP infrastructure. Upon completion of the infrastructure, Council will refund the developer the deposit.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

9 Provisions

Represent the combination of employee entitlement and landfill restoration provisions.

Employee entitlement provisions comprise annual leave, long service leave and rostered day off (RDO) entitlements for staff. The current provision includes all of the annual leave liability and long service leave liability in accordance with Australian Accounting Standards, although they are not expected to be paid within twelve months. The balance of the liability is reflected in the non-current section.

The landfill restoration provision relates to the Spring Valley closed landfill on Council land. Council shares responsibility for the after care management plan of this closed landfill with three member councils.

10 Interest-bearing loans and borrowings

Represent long-term borrowings outstanding at balance date.

Borrowings of $10 million are proposed for the 2019-20 financial year, to part fund the Springvale Community Hub project (assumed loan term of 10 years).

Additional proposed loan borrowings of $30 million ($15 million forecast for both 2022-23 and 2023-24) are to part fund significant infrastructure works in relation to the replacement of Dandenong Oasis (assumed loan terms of 10 years).

11 Accumulated surplus

The accumulated equity of Council (excluding reserve funds) continues to increase during the life of the LTFS.

Key information relayed by the Balance Sheet

The Balance Sheet highlights a number of key points:

- Council's cash balances remain at healthy levels over the period of the forecast, although a component of it will be "restricted" to fund statutory obligations such as repayments of trust monies.
- Council's working capital ratio throughout the LTFS remains at a level in excess of 100 per cent, an indicator that shows Council's ability to service its creditors and loan obligations.
- Council continues to grow its equity and fixed asset levels.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Cash Flow Statement

	Forecast Actual 2019-20 $'000 Inflows (Outflows)	Budget 2020-21 $'000 Inflows (Outflows)	Strategic Resource Plan Projections 2021-22 $'000 Inflows (Outflows)	2022-23 $'000 Inflows (Outflows)	2023-24 $'000 Inflows (Outflows)	2024-25 $'000 Inflows (Outflows)
Cash flows from operating activities						
Rates and charges	144,497	151,986	154,615	159,102	163,901	168,826
Statutory fees and fines	5,709	6,587	7,909	7,902	7,995	8,087
User fees	7,841	8,710	10,171	10,445	10,731	11,021
Grants - operating	28,053	31,642	31,877	32,237	32,481	32,827
Grants - capital	4,498	3,244	1,093	1,018	826	-
Contributions - monetary	7,766	2,910	4,391	2,001	2,001	2,001
Interest received	2,220	1,496	2,082	2,125	2,167	2,210
Trust funds and deposits taken	35,000	35,500	36,000	36,500	37,000	37,500
Other receipts	9,063	5,019	7,162	7,685	7,544	7,764
Net GST refund	14,011	8,900	8,674	10,738	10,337	8,452
Employee costs	(81,964)	(83,649)	(84,263)	(86,307)	(88,747)	(91,429)
Materials and services	(89,920)	(86,855)	(79,444)	(80,408)	(85,588)	(88,191)
Trust funds and deposits repaid	(33,000)	(33,500)	(34,000)	(34,500)	(35,000)	(35,500)
Other payments	(6,817)	(6,298)	(5,561)	(5,654)	(5,756)	(6,854)
Net cash provided by operating activities	**46,957**	**45,692**	**60,706**	**62,884**	**59,892**	**56,714**
Cash flow from investing activities						
Payments for property, infrastructure, plant and equipment	(97,119)	(43,705)	(47,894)	(67,016)	(62,156)	(41,329)
Proceeds (payments) for other financial assets	(2,000)	2,000	-	-	-	-
Proceeds from sale of property, plant and equipment	891	686	704	706	680	802
Net cash used in investing activities	**(98,228)**	**(41,019)**	**(47,190)**	**(66,310)**	**(61,476)**	**(40,527)**
Cash flow from financing activities						
Finance costs	(3,058)	(3,051)	(2,917)	(2,807)	(3,094)	(3,306)
Proceeds from borrowings	10,000	-	-	15,000	15,000	-
Repayment of borrowings	(8,634)	(3,126)	(3,270)	(3,409)	(4,856)	(6,348)
Net cash provided by (used in) financing activities	**(1,692)**	**(6,177)**	**(6,187)**	**8,784**	**7,050**	**(9,654)**
Net increase (decrease) in cash and cash	(52,963)	(1,504)	7,329	5,358	5,466	6,533
Cash and cash equivalents at beginning of the financial year	162,637	109,674	108,170	115,499	120,857	126,323
Cash and cash equivalents at end of the financial year	**109,674**	**108,170**	**115,499**	**120,857**	**126,323**	**132,856**

Key information relayed by Statement of Cash Flows

The key information from the Statement of Cash Flows is that Council maintains a solid cash balance that sufficiently funds its reserve funds and restricted assets (eg. leave entitlements and trust deposits).

Notes:

The Cash Flow Statement illustrated above is drawn directly from the cash based transactions shown in the Income Statement with the addition of estimated movements in working capital. It should be noted that the cash flow amounts are disclosed on a GST inclusive basis.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Section	*Strategic Directions Outcomes:*
Section 3: Macro view of Council's financial position	1. That Council revise its five-year forward financial plan on an annual basis. 2. That Council maintains an underlying operational surplus (in the Income Statement) prior to the recognition of capital income over the life of the LTFS. 3. That Council seek to increase its capital works investment, funded from operational sources to a sufficient level that allows it to adequately fund its asset renewal requirements *(subject to the impacts of rate capping and COVID-19*). 4. That the asset renewal requirements identified in asset management plans be funded over the period of this LTFS (*subject to the impacts of rate capping and COVID-19).* 5. That Council endorse through this LTFS, the principle that ongoing asset renewal requirements must be funded from ongoing operational funding sources and that non-renewable funding sources such as asset sales, reserve funds or loan funds not be used to address these needs.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

4 Capital works forward plan and funding sources

The purpose of this section is to outline:

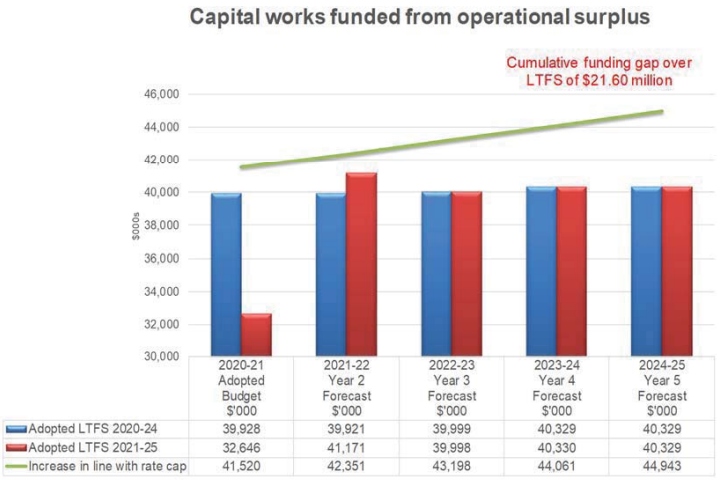
- The forecast capital works by asset class and category that are included in this LTFS in accordance with regulations and the local government model financial report.
- The proposed funding sources to be applied to the achievement of the works in the LTFS.

It should be noted that the proposed program of works is indicative at this point and will not be formally resolved upon until Council considers each Annual Budget in turn.

This LTFS is based on a plateau of capital works investment funded from Council's operations of around $40 million from 2021-22 to 2024-25. The 2020-21 budget amount of capital expenditure funded from operational surplus has been further reduced to $32.65 million due mainly to COVID-19 impacts.

In addition to the COVID-19 impacts in 2020-21, the funding for capital expenditure (from Council operations) has also been impacted by rate capping restrictions. The following graph highlights the impact to available capital works funding from 2020-21 as a result of rate capping restrictions and COVID-19. In REAL terms Council's funding for capital expenditure is actually falling over this five-year period and by the final year the cumulative gap between ongoing growth in line with the rate cap and the forecast funding amount is $21.60 million.

It should be noted that the actual amount of capital expenditure will vary significantly from year to year depending on capital grant revenue, loan funds and use of Council reserves. It is important to note that the following graph is based on the amount of funding that Council can apply to capital expenditure from its operating result.



	2020-21 Adopted Budget $'000	2021-22 Year 2 Forecast $'000	2022-23 Year 3 Forecast $'000	2023-24 Year 4 Forecast $'000	2024-25 Year 5 Forecast $'000
Adopted LTFS 2020-24	39,928	39,921	39,999	40,329	40,329
Adopted LTFS 2021-25	32,646	41,171	39,998	40,330	40,329
Increase in line with rate cap	41,520	42,351	43,198	44,061	44,943

As noted in the Executive Summary, an environment of rate capping at CPI, combined with the unknown longer term impacts of COVID-19, will significantly lessen the amount of funds at Council's disposal to complete capital projects.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

4.1 Level and nature of the capital works in the LTFS

The table below highlights the indicative forward five-year capital works program by asset grouping.

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Property						
Land	4,141	-	-	-	-	-
Total land	**4,141**	**-**	**-**	**-**	**-**	**-**
Buildings	42,800	13,511	14,654	34,610	28,163	10,493
Leasehold improvements	500	202	-	-	-	-
Total buildings	**43,300**	**13,713**	**14,654**	**34,610**	**28,163**	**10,493**
Total property	**47,441**	**13,713**	**14,654**	**34,610**	**28,163**	**10,493**
Plant and equipment						
Plant, machinery and equipment	2,524	2,906	2,940	2,955	2,951	3,002
Fixtures, fittings and furniture	150	426	263	233	249	281
Computers and telecommunications	1,918	577	1,001	134	141	410
Library books	974	860	1,024	1,035	1,046	1,056
Total plant and equipment	**5,566**	**4,769**	**5,228**	**4,357**	**4,387**	**4,749**
Infrastructure						
Roads	11,835	16,211	16,439	17,790	17,767	16,380
Bridges	487	100	100	100	450	155
Footpaths and cycleways	2,027	1,600	2,003	1,518	1,514	1,565
Drainage	2,701	660	1,787	1,585	1,769	1,424
Recreational, leisure and community facilities	6,117	1,471	4,409	3,950	4,858	2,785
Parks, open space and streetscapes	18,586	5,181	2,724	2,972	2,866	3,613
Off street car parks	2,359	-	550	134	382	165
Total infrastructure	**44,112**	**25,223**	**28,012**	**28,049**	**29,606**	**26,087**
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**
Represented by:						
New asset expenditure	35,376	7,854	12,635	7,619	7,352	10,629
Asset renewal expenditure	36,331	21,505	29,581	53,203	48,948	23,876
Asset upgrade expenditure	24,664	14,346	5,678	6,194	5,856	6,824
Asset expansion expenditure	748	-	-	-	-	-
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**
Funding sources represented by:						
Grants	4,498	3,244	1,093	1,018	826	-
Contributions	2,321	910	2,390	-	-	-
Council cash	57,663	32,646	41,171	39,998	40,330	40,329
Borrowings	10,000	-	-	15,000	15,000	-
Reserves	22,637	6,905	3,240	11,000	6,000	1,000
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**

Note: The Capital Works Program figures above are indicative and subject to Annual Budget allocation. Capital works expenditure associated with Development Contribution Plans has been excluded from the above. Scheduling of designated projects within in the DCP is subject to available Council funding (reserve funds are allocated to a reserve annually). Infrastructure works to be undertaken are currently being reviewed.

The key points from the table are:

- The LTFS provides funding for asset renewal purposes which averages $26 million for the LTFS (excluding major project renewal in 2022-23 and 2023-24 relating to the renewal of the Dandenong Oasis). This funds the known asset renewal requirements, but it should be noted that asset management modelling remains incomplete and this requirement can be expected to change as more data is obtained.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

4.2 Capital funding sources

In terms of the funding sources currently applied in the LTFS, the below table highlights these outcomes:

Capital expenditure funding sources	Original Budget 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Capital grants	2,794	3,244	1,093	1,018	826	-
Capital contributions	828	910	2,390	-	-	-
Transfer from reserves	14,961	6,905	3,240	11,000	6,000	1,000
Loan proceeds	10,000	-	-	15,000	15,000	-
Funded from operational surplus	40,706	32,646	41,171	39,998	40,330	40,329
Total capital works funding	**69,289**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**

The table highlights the plateau of the level of operational funds devoted to capital purposes across the LTFS, due to ongoing impacts of rate capping restrictions, the transfer of various non-capital expenditure items to the Income Statement and the impact of the ongoing operational and maintenance costs of the Springvale Community Hub. The amount of operational surplus funding available for capital works was reduced to $32.65 million in the 2020-21 Budget to fund the impacts of COVID-19 and financial support relief package provided to the community by Council.

This restriction in operational surplus capital funding has resulted in a greater reliance on funding sources from borrowings and reserves in order to progress and finalise important and much needed major capital works projects.

Loan proceeds of $10 million in 2019-20 is the second tranche of borrowings that will part fund significant works associated with the Springvale Community Hub project. Further proposed new borrowings of $30 million ($15 million forecast in both the 2022-23 and 2023-24 financial years) are also required to part fund significant infrastructure works associated with the redevelopment of Dandenong Oasis.

Similarly, significant reserve funding for capital works has been forecast across the LTFS. Part of the transfer from reserves in 2020-21 ($2.6 million) and 2021-22 ($1.5 million) represent transfers from the DCP Community Infrastructure Levies reserve and the DCP Council funded reserve for levies received under the Keysborough South Development Contributions Plan for community and sporting facilities costs (Keysborough Community Hub). $2 million from the Major Projects Reserve will also part fund the Keysborough Community Hub project in 2020-21. A further claim of $2.4 million can be accessed as a funding source upon completion of the Hub (i.e. – forecast capital contributions in 2021-22). The majority of the transfers from reserves in 2022-23 and 2023-24 ($10 million and $5 million respectively) relates to the Major Projects Reserve and will part fund the major project to replace Dandenong Oasis.

Strategic Directions Outcomes:

That Council note the forecast level of capital expenditure over the five year period of the LTFS.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

5 Long term borrowing strategies

The areas covered by the Strategic Plan in this section area as follows:

- Background to Council's current level of indebtedness.
- Future loan strategies.
- Future loan requirements.

5.1 Background to Council's current debt portfolio

The below table highlights Council's current position in respect of all interest-bearing liabilities and the movements that have occurred during the past three financial years.

	Balance 30 June 2017 $'000	Balance 30 June 2018 $'000	Balance 30 June 2019 $'000
Interest bearing loans and borrowings	54,912	51,826	58,525

5.2 Future loan strategies

What is Council's philosophy on debt?

Many Victorian councils are debt averse and view the achievement of a low level of debt or even debt free status as a primary goal. Others see the use of loan funding as being a critical component of the funding mix to deliver much needed infrastructure to the community.

The use of loans to fund capital expenditure can be an effective mechanism of linking the payment for the asset (via debt redemption payments) to the successive Council populations who receive benefits over the life of that asset. This matching concept is frequently referred to as 'inter-generational equity'.

Council has accessed debt funding to complete a range of major infrastructure projects including the construction of the Springvale Community Hub (due for completion mid 2020), Dandenong Civic Centre and Library, redevelopment of the Drum Theatre, Dandenong Market and Noble Park Aquatic Centre that will be enjoyed by the populations of the future (refer table below).

Project	Total cost ($ million)	Loan funds used ($ million)
Drum Theatre	13.0	9.0
Dandenong Market	26.0	20.0
Noble Park Aquatic Centre	21.0	5.0
Dandenong Civic Centre	65.5	47.2
Springvale Community Hub	52.7	20.0
Total	**178.2**	**101.2**

The significant replacement of Dandenong Oasis, estimated at around $58 million, will be part funded by proposed new borrowings of $30 million (forecast evenly across years 2022-23 and 2023-24 in this LTFS).

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

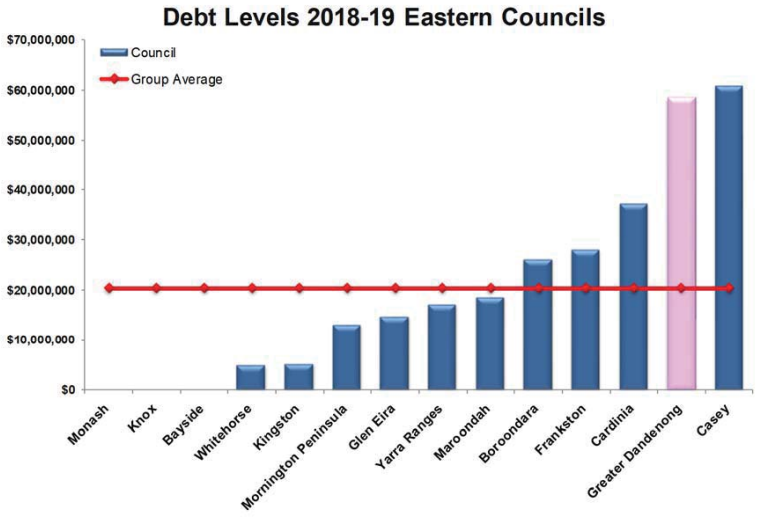
One of the key considerations for Council in the application of future loan borrowing is the premise that its long-term financial strategies should strive for a financial structure where its annual operational and asset renewal needs can be met from annual funding sources. That is, Council does not have to access funding from non-renewable sources such as loans, asset sales or reserves to meet its annual expenditure needs.

Measuring what level of debt is appropriate

The maximum levels of indebtedness are prescribed for Council by way of prudential limits established by the State Government. The three principle prudential limits are:

- Debt servicing (interest repayments) as a percentage of total revenue should not exceed five per cent.
- Total indebtedness as a percentage of rate revenue should not exceed 80 per cent (with this latter prudential limit – where ratios exceed 60 per cent, councils are required to demonstrate long-term strategies to reduce indebtedness prior to undertaking further borrowings).
- Working capital ratio (current assets/current liabilities) to remain in excess of 1.00.

Local Government as an industry has been relatively debt averse over the past decade with several councils seeking debt free status. The following graph highlights the pure dollar value of indebtedness of councils within the Eastern Melbourne metropolitan grouping, which provides an indication on Greater Dandenong's debt in relation to other councils.



As presented in the above graph, Council completed 2018-19 with the second highest level of indebtedness of all Eastern Melbourne Metropolitan councils in pure dollar terms.

The more meaningful comparison is however gained by using the dollar indebtedness, contrasted against other measures (e.g. rate revenue) that account for the varying financial sizes of councils in the group.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The below table highlights the outcomes of a debt level review based on the figures to 30 June 2019.

Council	Debt Servicing / Total Revenue	Debt Commitment / Rates	Total Debt / Rate Revenue	Total Liabilities / Realisable Assets	Debt Commitment / Own Source Revenue	Total Debt / Own Source Revenue
Monash	0.00%	0.00%	0.00%	2.01%	0.00%	0.00%
Whitehorse	0.11%	0.23%	4.36%	1.82%	0.16%	3.05%
Casey	0.67%	4.20%	26.60%	4.78%	3.69%	23.40%
Bayside	0.00%	0.00%	0.00%	1.02%	0.00%	0.00%
Knox	0.00%	0.00%	0.00%	2.86%	0.00%	0.00%
Kingston	0.10%	5.75%	3.61%	2.48%	4.93%	3.09%
Glen Eira	0.31%	3.65%	13.56%	4.48%	2.84%	10.55%
Mornington Peninsula	0.36%	2.63%	7.53%	4.35%	2.31%	6.62%
Yarra Ranges	0.51%	3.01%	12.23%	8.62%	2.81%	11.42%
Frankston	0.88%	7.02%	22.93%	5.95%	5.60%	18.27%
Maroondah	0.71%	2.55%	20.75%	4.14%	1.95%	15.85%
Boroondara	0.71%	11.16%	14.60%	2.57%	9.91%	12.97%
Greater Dandenong	1.53%	4.56%	41.50%	8.64%	4.00%	36.44%
Cardinia	2.14%	7.82%	40.88%	8.24%	7.10%	37.12%
Median Eastern Councils	0.43%	3.33%	12.90%	4.25%	2.83%	10.99%
Average Eastern Councils	0.57%	3.76%	14.90%	4.43%	3.24%	12.77%
Greater Dandenong Council Ranking	13	10	14	14	10	13

(Note regarding ranking - 1 is the lowest debt outcome, 14 is the highest debt outcome).

The table highlights the following points:

- Council's current indebtedness ratios place it generally as the second highest indebted Council of the group across a range of ratios.

Council's level of indebtedness has increased slightly (2.33 per cent) from the prior year and remains within the prudential limits. Council's debt servicing/total revenue ratio is 1.53 per cent (prudential limit 5 per cent) and indebtedness/rate revenue ratio is 41.50 per cent (prudential limit 80 per cent).

As outlined above, a certain level of debt can be viewed as a positive mechanism in financing infrastructure within Council. The key is ensuring that Council does not rely so strongly on debt funding that it increases the level of debt (and therefore annual debt servicing and redemption costs) beyond a prudent level or which unduly impacts on Council's ability to fund capital works on an annual basis.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

5.3 Future loan requirements

In terms of highlighting the impact of Council's current borrowings portfolio on Council's indebtedness to rates ratio, the below table provides these outcomes.

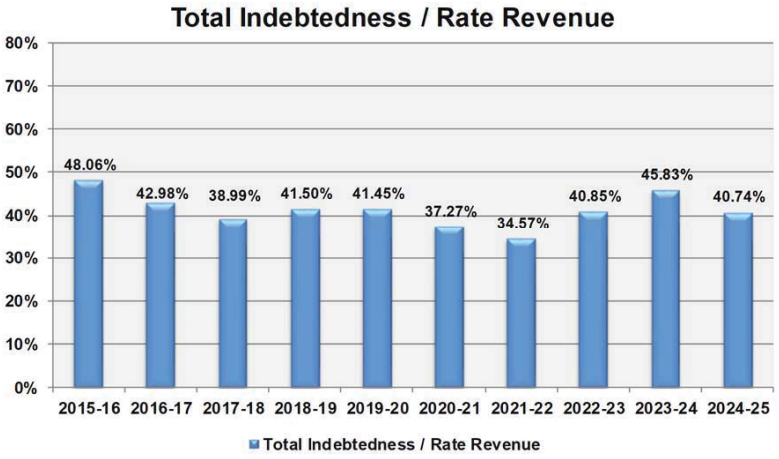
	Financial year ending	New/ refinance borrowings $'000	Principal paid $'000	Interest expense (b) $'000	*Balance 30 June* $'000	Liquidity (Current assets/ current liabilities)	Debt mgmt (Debt/ Total rates and charges)	Debt mgmt (Serv Costs/ Total revenue)
(a)	2020	10,000	8,634	3,058	59,891	167%	41.4%	1.4%
	2021	**-**	**3,126**	**3,051**	**56,765**	168%	37.3%	1.3%
	2022	-	3,270	2,917	53,495	171%	34.6%	1.2%
	2023	15,000	3,409	2,807	65,086	163%	40.8%	1.2%
	2024	15,000	4,856	3,094	75,230	164%	45.8%	1.3%
	2025	-	6,348	3,306	68,882	164%	40.7%	1.3%

Prudential ratio limits: Risk assessment criteria				
	High	Below 110%	Above 80%	Above 10%
	Medium	110% - 120%	60% - 80%	5% - 10%
	Low	Above 120%	Below 60%	Below 5%

Note:

a) 2020 includes the proposed repayment of the Local Government Funding Vehicle ($4.90 million) which matures in November 2019 and new borrowings of $10 million to part fund the Springvale Community Hub major project which is due to finished mid-2020.

Further illustrating the outcomes contained in the above table, the graph below charts the movement in the principle debt indicator (indebtedness to rate revenue) over the past four years, the projections for the current financial year (2019-20) and the following five year period of this LTFS.



A first tranche of $10 million in new borrowings occurred in 2018-19 and the second tranche of $10 million in new borrowings is anticipated to occur late in 2019-20. These funds will combine with proceeds from the sale of the former View Road depot and rate funding to complete the Springvale Community Hub project.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Further new borrowings of $30 million are proposed for 2022-23 and 2023-24 ($15 million each year) to part fund the significant redevelopment of Dandenong Oasis. As can be seen on the graph on the previous page, the 'Indebtedness to Rate Revenue' ratio increases over 40 per cent, up to a maximum of 45.83 per cent in 2023-24, but then the debt ratio falls again quite quickly in 2024-25 to 40.74 per cent.

Council relies on a strategy of ensuring its 'Indebtedness to Rate Revenue' ratio is below 40 per cent prior to undertaking any further borrowing. As depicted in the graph on the previous page, at 30 June 2022, Council's debt to rate revenue ratio falls to 34.57 per cent prior to the proposed new borrowings of $30 million for the redevelopment of Dandenong Oasis in 2022-23.

Once the 'Indebtedness to Rate Revenue' ratio drops to below 40 per cent, Council will once again be in a position to consider future borrowings from that point.

Council will consider debt for major community assets in accordance with the above guidelines. All projects are subject to community consultation, Council review and funding. Council will also seek to maximise external funding opportunities having regard to the financial impacts and outcomes for the community.

Strategic Directions Outcomes

1. That Council continues the use of loan funding as a viable and equitable mechanism of funding new/significantly upgraded major assets that provide a broad community benefit (when required).

2. That Council endorse a strategy of setting a target of 40 per cent indebtedness to rates ratio as an ideal financial outcome and where new borrowings are sought, set a ceiling level of 60 per cent with reduction targets to reduce to 40 per cent within a five year period.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

6 Long term reserve usage strategies

Victorian local government councils have traditionally operated with reserve funds that are amounts of money set aside for specific purposes in later years. In general these funds do not have bank accounts of their own but are a theoretical split up of the cash surplus that Council has on hand. The following sections provide a picture of what reserve funds Council holds and their purpose.

6.1 Nature and purpose of current reserves

The following summary outlines the purpose of each current reserve and its typical inflows and outflows. The current reserve funds utilised by Council are:

Section
- Open space – planning, development and improvements 6.1.1
- Open space – acquisitions 6.1.2
- Major projects reserve 6.1.3
- Development Contribution Plans – Council funded 6.1.4
- Self-insurance.....6.1.5
- Native revegetation funds.....6.1.6
- Keysborough maintenance levy 6.1.7
- Spring Valley landfill 6.1.8
- Local Government Funding Vehicle (sinking fund).....6.1.9
- Springvale Activity Precinct parking and development.....6.1.10
- Dandenong Activity Precinct parking and development 6.1.11
- General reserve (aged care) 6.1.12
- Grants in advance 6.1.13
- Keysborough Sth DCP Community Infrastructure Levies.....6.1.14

Please note that the following projected balances have been updated to reflect 2019-20 current forecast movements.

6.1.1 Open space – planning, development and improvements

Purpose

The open space – planning, development and improvements reserve holds funds contributed by developers for works associated with developing and improving open space and recreational facilities within Council. Funds are contributed in accordance with Section 18 of the Subdivision Act and transfers are restricted to the purpose of creating or enhancing open space such as parks, playgrounds, pavilions and other such items.

Typical sources of inflows and outflows

Inflows are solely composed of contributions from subdividers in lieu of the five per cent public open space requirement.

Outflows from this reserve in 2019-20 include the following:

- Parkfield Reserve Master Plan implementation ($272,000).
- Burden Park Master Plan implementation ($825,000)
- Wal Turner Reserve Master Plan implementation ($230,000).
- Tatterson Park Stage 1A Implementation Playground Upgrade ($151,000).
- A transfer to the Open Space Acquisitions Reserve to top it up to a $6 million balance at 30 June 2020 ($1.81 million).

Projected balance as at 30 June 2020 *$8.44 million*

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.1.2 Open space – acquisitions

Purpose

The open space – acquisitions reserve was established in 2016-17 to initially hold $6 million in funds contributed by developers for works associated with developing improved open space and recreational facilities within Council for the specific purpose of open space acquisitions. Transfers from this reserve are restricted to the purpose of acquiring open space land sites.

From time to time and as the reserve balance is consumed, Council may determine that this reserve fund be re-supplied by funding from the Open Space – Planning, Developments and Improvements reserve.

Typical sources of inflows and outflows

Inflows may occur from time to time as a transfer from the Open Space – Planning, Development and Improvements reserve as approved by Council. At 30 June 2020, Council has determined that this reserve be topped up by a transfer of $1.81 million from the Open Space – Planning, Development and Improvements reserve to bring the reserve balance back to $6 million.

In terms of outflows, Council will consider the allocation of reserve funds to appropriate open space acquisitions on an annual basis. During the 2019-20 year, two proposed open space sites have been purchased, the buildings on these sites will be demolished and the land will be held for the purposes of improving open space in the municipality. The cost of purchase and building demolition/site reinstatement to be covered a transfer from the Open Space – Acquisitions reserve in 2019-20 as follows:

- 89 Douglas Street, Noble Park ($740,000)
- 77 Herbert Street, Dandenong ($986,000)

Projected balance as at 30 June 2020 *$6 million*

6.1.3 General reserve (Major Projects)

Purpose

This reserve has been established to provide a source of funding for major infrastructure projects.

Typical sources of inflows and outflows

Inflows to this reserve will typically be from the sale of Council land. Further inflows may occur periodically if Council achieves a surplus outcome at the conclusion of the financial year and resolves to transfer surplus funds into this reserve.

Projected inflows into this reserve in 2019-20 are derived from annual funding previously transferred to the DCP reserve ($800,000). Inflows across the LTFS relate to a combination of funding previously transferred to the DCP reserve and any applicable LTFS surplus amounts.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Outflows from this reserve in 2019-20 of $19.07 million include the following:

- Springvale Community Hub (SCH) major project – construction of library ($9.69 million)
- $2 million to fund Council's COVID-19 rate waiver package for pensioners and jobseekers ($1.75 million) and Material Aid response program ($250,000).
- Property acquisition at 12-14 Stuart Street, Dandenong and building demolition ($1.97 million)
- Greater Dandenong Gallery of Art (5 Mason Street) ($1.50 million)
- Springvale Road Boulevard – implementation ($1.03 million)
- Keysborough South Community Hub building design ($1.00 million) and relocation of existing dog park ($300,000)
- Additional funding for the SCH project as approved in the 2019-20 Mid-Year Budget as follows:
  - ~ Springvale Road traffic signals ($750,000)
  - ~ Generator for Disaster Recovery room ($100,000)
  - ~ Public art ($50,000)
  - ~ Security upgrade ($115,000)
  - ~ Playground fencing ($210,000)
  - ~ Library Café appliances and fit-out ($35,000)
  - ~ Supper Room – storage extension ($220,000)
  - ~ Indigenous artwork ($100,000)

The following funding is quarantined in the Major Projects Reserve to be allocated over the next four years to fund the new access road into Tatterson Park and construction of the Keysborough South Community Hub as well as the significant redevelopment of Dandenong Oasis.

MAJOR PROJECTS RESERVE

		$'000
Forecast closing balance 30 June 2020	**Forecast year**	**20,718**
Forecast transfers out (quarantined):		
Keysborough South Community Hub - access road (previously reserve funding for land acquisition)	2020-21	(2,000)
Keysborough South Community Hub - construction (previously reserve funding for land acquisition)	2021-22	(700)
Dandenong Oasis Aquatic Centre	2022-23	(10,000)
Dandenong Oasis Aquatic Centre	2023-24	(5,000)
Revised forecast closing balance 30 June 2020		**3,018**

As highlighted in the table above, the forecast closing balance of the Major Projects Reserve at 30 June 2020 will mostly be consumed by $17.70 million in future outflows for the funding of the major capital works projects of Keysborough Community Hub and Dandenong Oasis. Further outflows may arise where Council is required to source major funding when there is no option but to utilise cash reserves.

Projected balance as at 30 June 2020 (after above quarantined) $3.02 million

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.1.4 Development Contribution Plans (DCP) – Council funded

Purpose

The purpose of this reserve is to hold funds for Council's contribution to the construction of infrastructure related to the two major development overlays in accordance with the terms and conditions of the published plans. Council is committed to contributing rate funding to 11 projects in the Dandenong South Industrial DCP (industrial).

Typical sources of inflows and outflows

Based on revised estimates, Council's contribution amount decreases over the life of the LTFS. A review of the infrastructure costs associated with Council's contribution has determined a reduction in this contribution over the remaining years of the LTFS will occur. The estimated value of works yet to be completed is $14.7 million at 30 June 2019. In 2019-20, $1.00 million will be transferred in to this reserve financed from Council rates. An additional transfer in of $2.58 million will occur as a result of DCP contribution income to be recognised in 2019-20 in relation to Keysborough South Community Hub. Future inflows will range from $700,000 in 2020-21 progressively down to $400,000 in 2024-25.

Outflows from this reserve will be for nominated capital works in accordance with the published plans. In 2019-20, this reserve will fund the following DCP projects:

- Perry Road South upgrade ($244,000)
- Chapel Road ($140,000)

Expenditure incurred by Council on the provision of infrastructure is capitalised upon completion, there is no discretion in terms of how funds are applied.

The reserve also funds $18,000 in DCP administration costs in 2019-20 and thereafter.

The outflows from this reserve in 2020-21 relate mostly ($2.57 million) funding for the Keysborough Community Hub.

Other than this $2.57 million transfer for Keysborough Community Hub and an annual transfer from this reserve for $18,000 administration costs, the LTFS framework does not assume any outflows over the five-year period. However, it is likely that major funding from this Reserve will be required to fund the development of Perry Road, Keysborough. The timing of this funding is still being determined but is likely within a two-three year timeframe which will significantly reduce funding held.

Projected balance as at 30 June 2020 *$18.88 million*

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.1.5 Self insurance reserve fund

Purpose

The purpose of this reserve is to set aside funds that allow Council to access low insurance premiums through opting to 'self-insure' against lower level insurance claims.

Typical sources of inflows and outflows

Inflows are generally derived from savings made on insurance costs. Lower than budgeted insurance claims create surplus funds in insurance excess contributions.

The inflow into this reserve in 2019-20 relates to insurance claim recovery income for a fire-damaged building. The net income after deducting lost rental income, insurance excess and building demolition costs has been transferred to this reserve.

Outflows from this reserve will generally be in the form of Council's contribution to any major insurance claims received or funding allocated to improve Council's Workcover performance. Transfers from this reserve in 2019-20 of $91,000 represent funding for the second year of a three year contract term for an Occupational Health and Safety Administration Officer position.

Projected balance as at 30 June 2020 *$980,000*

6.1.6 Native re-vegetation funds

Purpose

The purpose of these reserves are to set aside contributions received for the revegetation of the triangle land (Pellicano/National Drive) and other native revegetation funds.

Typical sources of inflows and outflows

Inflows to this reserve are typically from contributions. Two new inflows were received in 2019-20 for the Somerfield and Logis Native Offset Reserves in relation to contribution fundings in lieu of future maintenance responsibilities ($122,000 and $135,000 respectively). No further inflows are projected in the LTFS at this stage.

The outflows from this reserve (averaging $74,000 per annum) will be to fund agreed works or maintenance relating the revegetation of this subject land (mainly attributable to Somerfield, Logis, Bowmans Redgum and Australand Perry Road).

Projected balance as at 30 June 2020 *$424,000*

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.1.7 Keysborough maintenance levy

Purpose

Properties within the Keysborough and Somerfield Estates are levied an additional $350 per annum to reflect the costs of maintaining an additional 15 per cent in open space beyond that of traditional estates. This reserve fund was established to ensure that there is full accountability in how these funds are applied.

Typical sources of inflows and outflows

Inflows into this reserve will be derived from the rate levy and outflows will be in the form of either operational costs to maintain the estate or capital funding. Forecast outflows in this LTFS are projected to grow from $1.48 million in 2019-20 to $1.74 million in 2024-25.

Projected balance as at 30 June 2020 *$1.72 million*

6.1.8 Spring Valley landfill reserve

Purpose

The purpose of this reserve is to rehabilitate the Spring Valley landfill site at Clarke Road, Springvale South.

Typical sources of inflows and outflows

Inflows in the past have generally related to distributions of Council's share of the assurance fund monies held by Metropolitan Waste and Resource Recovery Group (MWRRG) for the rehabilitation of the former landfill at Spring Valley Reserve or savings in waste expenditure. However, this assurance fund has now been wound up.

Outflows will be in the form of Council's share of operational costs to rehabilitate the landfill site ($673,000 forecast in 2019-20). The reserve balance is reduced to nil during 2024-25.

Projected balance as at 30 June 2020 *$251,000*

6.1.9 Local Government Funding Vehicle (sinking fund) reserve

Purpose

The purpose of this reserve was to provide for the $4.90 million principal repayment required on maturity of the interest-only Local Government Funding Vehicle (LGFV) in 2020-21 and to provide future borrowing capacity for major infrastructure projects.

Typical sources of inflows and outflows

Inflows comprised of savings derived from annual loan repayments and interest savings compared to the original budget provisions of these items.

The only outflow occurs in 2019-20 to fund the maturity of the LGFV in November 2019.

Projected balance as at 30 June 2020 *$ nil*

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.1.10 Springvale Activity Precinct parking and development reserve

Purpose

The purpose of this reserve was to fund development in the Springvale Activity Centre.

Typical sources of inflows and outflows

Inflows previously comprised parking fee income derived annually in the Springvale Precinct. A Council decision in February 2017 to abolish a 'pay and display' parking fee system in the areas of the Springvale Central Activity District means that no further inflows are expected to this reserve. Other inflows have occurred from one off contributions 'in lieu of parking requirements' in Springvale.

Outflows will only occur to the extent of funds available and will be restricted to parking works in Springvale, as the remaining balance of $235,000 in the reserve at 30 June 2020 relates to contributions in lieu of parking.

Projected balance as at 30 June 2020 *$235,000*

6.1.11 Dandenong Activity Precinct parking and development reserve

Purpose

The purpose of this reserve is to fund development in the Dandenong Activity Centre.

Typical sources of inflows and outflows

Inflows comprise $1 million of parking fee income derived annually in the Dandenong Activity Precinct.

Outflows from this reserve in 2019-20 relate to capital project delivery costs associated with the development of the Dandenong Activity Precinct:

- Activity Centres Strategic Plan ($500,000)
- Mason/Robinson Street road realignment ($300,000)
- 275 Lonsdale Street, Dandenong – building demolition, site reinstatement and design of pedestrian lane ($210,000)
- Walker Street Multi-deck Car Park ($150,000)

Projected balance as at 30 June 2020 *$ 222,000*

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.1.12 General reserve (aged care)

Purpose

The purpose of this reserve is to fund potential Home and Community Care grant income returns and the impact of reforms in the aged care sector.

Typical sources of inflows and outflows

In recent years, the State Government provided advice that unspent home care grant funding relating to targets not achieved would be required to be refunded. This is due mainly to the Aged Care Reform Agenda, which has seen the State and Federal Governments undertaking separate responsibilities for In Home Support Programs depending on the age of the client. This reform has resulted in a movement from a predominantly integrated block funded program to separate programs where funding is based almost solely on the achievement of targets. During the 2016-17 and 2017-18 financial years, it was expected that grant funding would be required to be returned/refunded. Estimated amounts were transferred to reserves.

In 2019, Council returned $3.04 million in funding for targets unable to be achieved to the Australian Department of Health for the period 1 July 2017 – 30 June 2018 (funded from the reserve).

It is expected that further amounts will also be required to be returned in relation to the 2018-19 financial year, therefore, an accrual of $1.81 million was recognised at 30 June 2019. No further transfers to or from this reserve relating to the return of grant funding for targets unable to be achieved are required as a liability (unearned grant income) and will be recognised each year in the Balance Sheet.

Outflows in 2019-20 relate to approved Mid Year Budget items including:

- Community Care – income reduction ($300,000)
- Home Maintenance temporary staff ($175,000)
- Community Care staffing issues (professional services) ($60,000)

Projected balance as at 30 June 2020 *$305,000*

6.1.13 Grants in advance reserve

Purpose

The purpose of this reserve is to quarantine grant funding received in advance of capital project expenditure requirements.

Typical sources of inflows and outflows

Inflows in 2018-19 relate to grant funding received for the Ross Reserve Upgrade project. This capital improvement project commenced in 2019-20. The 2019-20 expenditure relating to this project will be funded from this reserve on a quarterly basis as the expenditure is incurred.

Projected balance as at 30 June 2020 *$ nil*

6.1.14 Keysborough Sth DCP Community Infrastructure Levies reserve

Purpose

The purpose of this reserve is to quarantine Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.

Typical sources of inflows and outflows

Inflows in 2018-19 relate to Community Infrastructure Levies required to be recognised as income. These levies were previously accounted for in the Balance Sheet.

Outflows of $1.54 million have been forecast in 2021-22 to provide funding for capital expenditure relating to the Keysborough South Community Hub major project.

Projected balance as at 30 June 2020 *$1.54 million*

6.2 Long term summary of projected reserve funds

The table below highlights the projected reserve fund balances over the next five years.

Reserves	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Major Projects						
Opening balance	38,810	20,718	21,826	26,066	23,565	25,702
Transfer to reserve	977	3,108	4,941	7,499	7,137	5,906
Transfer from reserve	(19,069)	(2,000)	(700)	(10,000)	(5,000)	0
Closing balance	**20,718**	**21,826**	**26,066**	**23,565**	**25,702**	**31,608**
Local Government Funding Vehicle (sinking fund)						
Opening balance	4,900	0	0	0	0	0
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(4,900)	0	0	0	0	0
Closing balance	**0**	**0**	**0**	**0**	**0**	**0**
Open space - planning, developments and improvements						
Opening balance	9,170	8,438	10,038	12,038	14,038	16,038
Transfer to reserve	2,553	2,000	2,000	2,000	2,000	2,000
Transfer from reserve	(3,285)	(400)	0	0	0	0
Closing balance	**8,438**	**10,038**	**12,038**	**14,038**	**16,038**	**18,038**
Open space - acquisitions						
Opening balance	5,918	6,000	6,000	6,000	6,000	6,000
Transfer to reserve	1,807	0	0	0	0	0
Transfer from reserve	(1,725)	0	0	0	0	0
Closing balance	**6,000**	**6,000**	**6,000**	**6,000**	**6,000**	**6,000**
Development Contribution Plans Council funded						
Opening balance	15,703	18,876	16,253	16,735	17,117	17,499
Transfer to reserve	3,575	700	500	400	400	400
Transfer from reserve	(402)	(3,323)	(18)	(18)	(18)	(18)
Closing balance	**18,876**	**16,253**	**16,735**	**17,117**	**17,499**	**17,881**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Reserve funds – continued

Reserves	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
DCP Keysborough South Community Infrastructure Levies						
Opening balance	1,540	1,540	1,540	0	0	0
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	0	0	(1,540)	0	0	0
Closing balance	**1,540**	**1,540**	**0**	**0**	**0**	**0**
Keysborough maintenance levy						
Opening balance	1,613	1,715	1,726	1,724	1,680	1,624
Transfer to reserve	1,549	1,575	1,600	1,625	1,650	1,675
Transfer from reserve	(1,448)	(1,564)	(1,601)	(1,669)	(1,706)	(1,744)
Closing balance	**1,715**	**1,726**	**1,724**	**1,680**	**1,624**	**1,555**
Self insurance reserve						
Opening balance	987	980	893	893	893	893
Transfer to reserve	84	0	0	0	0	0
Transfer from reserve	(91)	(88)	0	0	0	0
Closing balance	**980**	**893**	**893**	**893**	**893**	**893**
Spring Valley landfill assurance fund						
Opening balance	924	251	186	150	40	6
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(673)	(64)	(36)	(110)	(34)	(6)
Closing balance	**251**	**186**	**150**	**40**	**6**	**(0)**
Springvale Activity Precinct Parking and Development						
Opening balance	235	235	235	235	235	235
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	0	0	0	0	0	0
Closing balance	**235**	**235**	**235**	**235**	**235**	**235**
Dandenong Activity Precinct Parking and Development						
Opening balance	382	222	22	22	22	22
Transfer to reserve	1,000	1,000	1,000	1,000	1,000	1,000
Transfer from reserve	(1,160)	(1,200)	(1,000)	(1,000)	(1,000)	(1,000)
Closing balance	**222**	**22**	**22**	**22**	**22**	**22**
General Reserve (Aged Care)						
Opening balance	840	305	305	305	305	305
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(535)	0	0	0	0	0
Closing balance	**305**	**305**	**305**	**305**	**305**	**305**
Grants in Advance						
Opening balance	1,220	0	0	0	0	0
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(1,220)	0	0	0	0	0
Closing balance	**0**	**0**	**0**	**0**	**0**	**0**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Reserve funds – continued

Reserves	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Native revegetation - Souffi Place						
Opening balance	15	10	10	10	10	10
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(5)	0	0	0	0	0
Closing balance	**10**	**10**	**10**	**10**	**10**	**10**
Native revegetation - Pelacano						
Opening balance	39	16	16	16	16	16
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(23)	0	0	0	0	0
Closing balance	**16**	**16**	**16**	**16**	**16**	**16**
Native revegetation - Pound Road						
Opening balance	108	35	35	35	35	35
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(73)	0	0	0	0	0
Closing balance	**35**	**35**	**35**	**35**	**35**	**35**
Native revegetation - Dingley Arterial						
Opening balance	28	28	28	28	28	28
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	0	0	0	0	0	0
Closing balance	**28**	**28**	**28**	**28**	**28**	**28**
Native revegetation - Bowmans Redgum						
Opening balance	44	44	36	29	22	13
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(0)	(7)	(7)	(7)	(8)	(8)
Closing balance	**44**	**36**	**29**	**22**	**13**	**6**
Native revegetation - Australand Perry Road						
Opening balance	38	35	24	14	3	0
Transfer to reserve	0	0	0	0	0	0
Transfer from reserve	(3)	(10)	(11)	(11)	(3)	0
Closing balance	**35**	**24**	**14**	**3**	**0**	**0**
Native revegetation - Logis						
Opening balance	0	135	108	81	54	27
Transfer to reserve	135	0	0	0	0	0
Transfer from reserve	0	(27)	(27)	(27)	(27)	(27)
Closing balance	**135**	**108**	**81**	**54**	**27**	**0**
Native revegetation - Somerfield						
Opening balance	0	122	92	61	31	0
Transfer to reserve	122	0	0	0	0	0
Transfer from reserve	0	(31)	(31)	(31)	(31)	0
Closing balance	**122**	**92**	**61**	**31**	**0**	**0**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Reserve funds – continued

Reserves	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Reserve summary						
Opening balance	82,514	59,703	59,372	64,442	64,093	68,453
Transfer to reserve	11,802	8,383	10,041	12,524	12,187	10,981
Transfer from reserve	(34,613)	(8,714)	(4,971)	(12,873)	(7,827)	(2,802)
Closing balance	**59,703**	**59,372**	**64,442**	**64,093**	**68,453**	**76,632**

Please note that the above figures have been rounded to the nearest thousand ($'000).

6.3 Discretionary funds or restricted assets

There are two types of reserve funds. A discretionary cash fund represents monies held in a reserve that can in reality be used for any purpose Council desires, irrespective of the reserve title. A restricted asset is a reserve that is comprised of funds, which Council is legally obliged to apply to a certain purpose. The following table summarises the nature of each reserve.

Reserve	*Nature*	*Statutory?*
Open space – planning, development and improvements	Restricted asset	Yes
Open space – acquisitions	Restricted asset	Yes
Development Contribution Plans (Council funded)	Restricted asset	No
Native revegetation reserves	Restricted asset	No
Keysborough maintenance levy	Restricted asset	No
Keysborough South DCP Community Infrastructure Levies reserve	Restricted asset	Yes
General reserve (aged care)	Restricted asset	No
Grants in advance reserve	Restricted asset	No
Major projects	Discretionary fund	No
Self insurance	Discretionary fund	No
Spring Valley landfill	Discretionary fund	No
Local Government Funding Vehicle	Discretionary fund	No
Springvale Activity Precinct parking and development	Discretionary fund	No
Dandenong Activity Precinct parking and development	Discretionary fund	No

Strategic Direction Outcomes

1. That Council endorse the continued use of the reserve funds noted in this section.

7 Rating and other revenue strategies

The topics addressed in this section are:

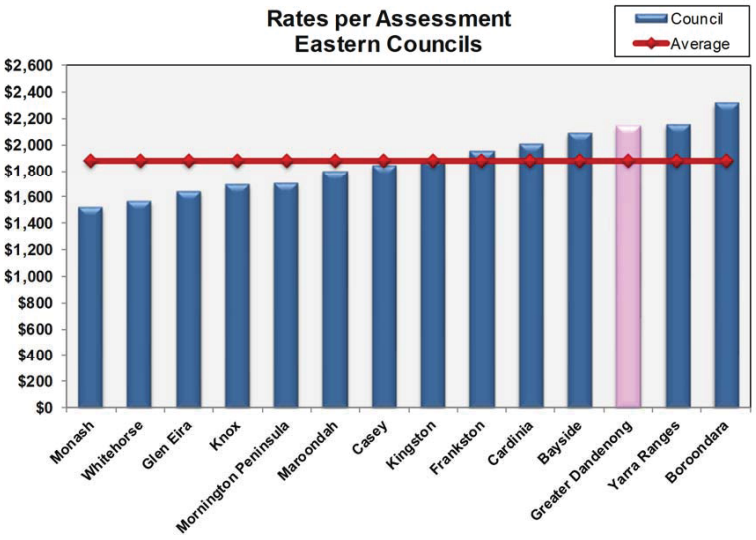
- Assessment of current rating levels
- Rating strategy for the future
- Grant revenues
- Approach to fees and charges revenue

7.1 Assessment of current rating levels

Comparing the relativity of rating levels between councils can be a difficult exercise with each Council employing a differing rating strategy. The various approaches include the use of differential rating, and the various options that councils have in respect of municipal charges and waste charges.

The most commonly accepted measure of rating levels is the total amount of rate revenue compared to the number of rateable assessments within the municipality.

The table below highlights that using this measure, Council is the third highest in the Eastern Melbourne grouping of fourteen councils. This data has been drawn from the 2018-19 Annual Reports.



The chart highlights that in total, Council's rating level is slightly above average, indicating that Council has achieved a strong financial position in terms of this very important revenue source. It is important to note however that the above graph is not an accurate portrayal of residential rating levels.

The Council is very cognisant of the comparative low level of income received by its residential communities compared to that of other municipalities. Accordingly, Council has structured its approach to rating to raise a higher proportion of its rate revenue from its industrial and commercial sector and its residential rates are among the lowest in Eastern Metropolitan Melbourne.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

The tables below highlight the various rating differentials that are currently applied.

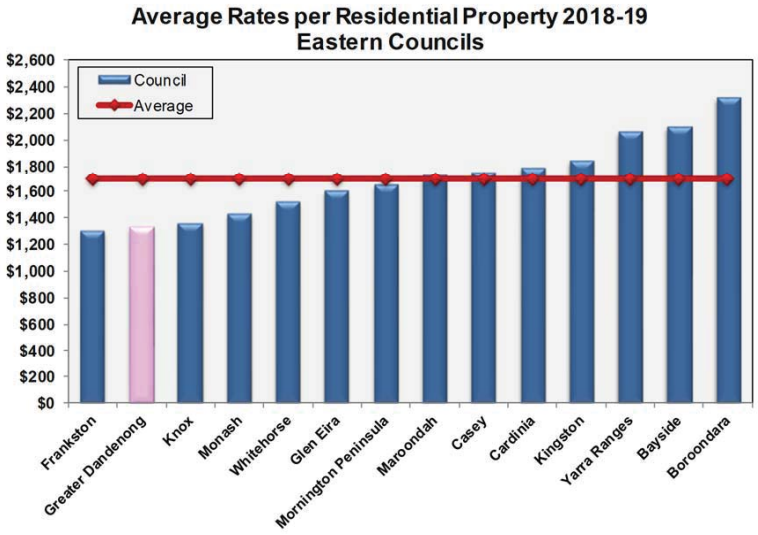
Rating category	Rate in the $ 2019-20	Variance to general rate
General	0.0017002	
Commercial	0.0032304	190.0%
Industrial	0.0046755	275.0%
Vacant residential	0.0024653	145.0%
Farm	0.0013602	80.0%

With the higher differentials applied to commercial and industrial properties and the strength of these sectors within Greater Dandenong, significant Council rate revenue is derived from these sources as compared to our residential sector.

Rating category	Number of assessments 2019-20	Rates levied $ 2019-20	Total rates levied % 2019-20
General rate	55,568	55,387,874	45.0%
Commercial rate	3,321	13,462,630	10.9%
Industrial rate	6,244	52,549,098	42.7%
Vacant residential rate	753	1,268,344	1.0%
Farm rate	56	421,196	0.3%
Total	**65,942**	**123,089,142**	**100.0%**

The above table highlights that 53.6 per cent of Council budgeted rate income is provided by the Commercial and Industrial sectors.

A benchmark exercise of 2018-19 residential rating levels sourced from the 'Know Your Council' website is depicted below. The chart highlights the average level of rates and charges per residential property across the Eastern Metropolitan councils (Council's result was the second lowest of the benchmark group of 14 councils).



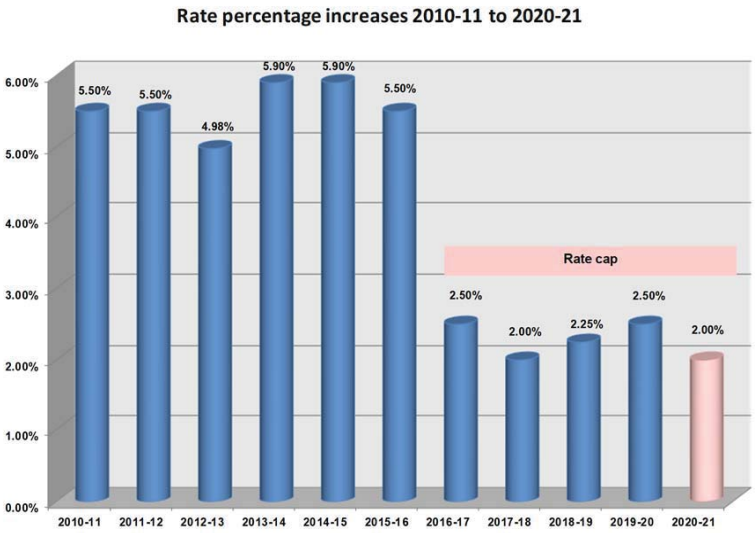
4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

7.2 Rating strategy for the future

Council's rating strategy for the future will be restricted to the rate cap set by the Minister for Local Government. For the 2020-21 year, the rate cap is the forecast CPI of 2.00 per cent.

Where the rate income generated under the rate cap is insufficient, Council has the option of applying for a variation to the rate cap.

The below graph highlights the percentage rate increases that have been applicable at Council over the past ten years.



Council's historical record portrays a reasonable approach in ensuring a stable outcome in terms of rating levels. This stability has been crucial in achieving prudent financial management and the concern will be how this is then impacted upon in a rate capped environment. Historically, the period for many councils following the end of the rate capped environment in the late 1990's, led to councils having to significantly increase rates to deal with organisations with low financial capacity to meet community needs for infrastructure.

The requirement for Council rate revenue is further heavily linked to asset renewal and accordingly, this section of the LTFS must be read in conjunction with the following section dealing with Asset Management. Council has significant challenges in terms of meeting the asset renewal requirements of a vast range of infrastructure that was established in the 1960's-70's and which over the next decade will reach the end of its useful life.

It will be difficult however to meet this challenge with rate increases linked solely to the CPI. With Council dealing with grant revenues that do not keep pace with CPI and the cost of providing Council services escalating at a rate higher than the CPI, this approach is not sustainable.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

7.3 Grant revenues

Operating grant revenue is an extremely important source of revenue for Council, contributing 15.46 per cent of the total revenue in 2018-19. Whilst being essential to Council, it is frequently unpredictable and movements in grants (above and below the annual cost escalation in delivering the services related to the grants) has a direct impact on the level of funds Council requires from rate revenue and fees.

The table below summarises the key grants that Council expects to receive. The 2020-21 budget for Financial Assistance grant funding received via the Victoria Grants Commission was incremented by a conservative 1.00 per cent – the actual percentage increase has not yet been confirmed. The forecast 2019-20 for Financial Assistance grant funding is lower due to 50 per cent being received early in 2018-19.

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Operating grants	$'000	$'000	$'000	$'000	$'000	$'000
Recurrent						
Commonwealth Government						
Financial Assistance Grant	5,704	12,201	12,323	12,446	12,571	12,696
Family Day Care	4,323	3,306	3,340	3,373	3,406	3,440
Home and community care	5,841	6,450	6,402	6,467	6,534	6,599
Family and children	90	80	70	90	-	-
Community health	20	20	21	21	21	21
State Government						
Home and community care	2,098	2,054	2,146	2,168	2,189	2,211
Maternal and child health	2,448	2,506	2,236	2,267	2,298	2,330
Family and children	1,762	1,630	1,973	2,003	2,033	2,064
Libraries	1,036	1,009	1,037	1,047	1,058	1,069
School crossings	451	450	428	432	436	441
Community health	110	122	123	124	125	126
Total recurrent operating grants	**23,883**	**29,828**	**30,099**	**30,438**	**30,671**	**30,997**
Non recurrent						
Commonwealth Government						
Family and children	417	-	-	-	-	-
Environment	220	-	-	-	-	-
Libraries	170	-	-	-	-	-
Community safety	10	-	-	-	-	-
Community health	6	-	-	-	-	-
Senior citizens	14	-	-	-	-	-
State Government						
Community health	142	-	-	-	-	-
Education and employment	246	-	-	-	-	-
Maternal and child health	105	-	-	-	-	-
Environment	207	-	-	-	-	-
Waste and recycling	349	-	-	-	-	-
Family and children	18	-	-	-	-	-
Home and community care	73	-	-	-	-	-
Libraries	52	32	-	-	-	-
Community safety	15	15	-	-	-	-
Emergency management	40	-	-	-	-	-
Sport and recreation	17	-	-	-	-	-
Other						
Education and employment	35	-	-	-	-	-
Family and children	2	-	-	-	-	-
Total non-recurrent operating grants	**2,138**	**47**	**-**	**-**	**-**	**-**
Total operating grants	**26,021**	**29,875**	**30,099**	**30,438**	**30,671**	**30,997**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

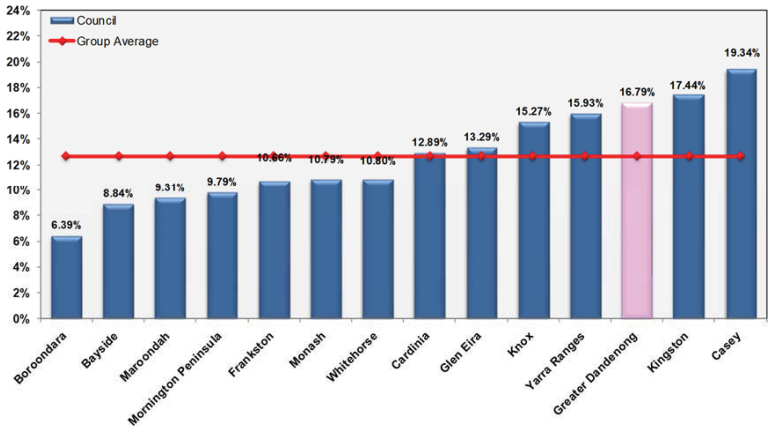
Operational grants on average increase only slightly on an annual basis compared to the cost of providing these same services supported by the grants. As a result Council's funding share of these services continues to increase every year.

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Capital grants	$'000	$'000	$'000	$'000	$'000	$'000
Recurrent						
Commonwealth Government						
Roads to Recovery *	1,219	1,008	1,018	1,018	826	-
Total recurrent capital grants	**1,219**	**1,008**	**1,018**	**1,018**	**826**	**-**
Non-recurrent						
Commonwealth Government						
Local Roads Community Infrastructure program	-	1,018	-	-	-	-
Roads	146	-	-	-	-	-
State Government						
Sport and recreation	2,800	1,218	75	-	-	-
Roads	300	-	-	-	-	-
Family and children	33	-	-	-	-	-
Total non-recurrent capital grants	**3,279**	**2,236**	**75**	**-**	**-**	**-**
Total capital grants	**4,498**	**3,244**	**1,093**	**1,018**	**826**	**-**

** The Commonwealth Government provides Roads to Recovery (R2R) funding to the local government sector. Council's life of program allocation for 1 July 2019 to 30 June 2024 is a confirmed $5.09 million. Certain conditions must be followed, and annual reports must be submitted.*

Council's performance in attracting grant revenue has been very positive compared to the Eastern Melbourne Group of councils with Council ranking third of the fourteen councils in attracting grant revenue. It is recommended that Council strive to continue to maximise the revenues it receives from government grants.

Grants & Reimbursements as % of Total Revenue 2018-19
Eastern Councils



4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

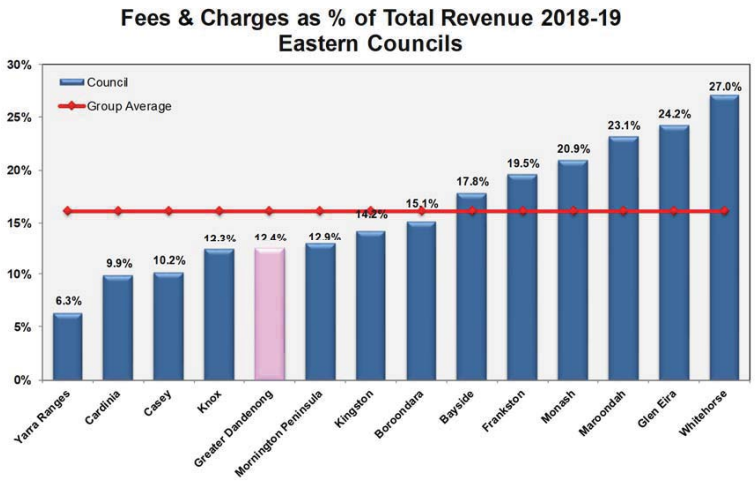
7.4 Fees and charges revenue

The final major source of revenue for Council is that gained from statutory fees and fines and user fees contributing 12.4 per cent of the adjusted total revenue received in 2018-19.

Fees and charges come in two broad categories. A number of Council fees and charges are statutory in nature in that the amount levied is fixed by statute and can only be increased in line with the annual increases announced by State Government. The balance of fees and charges are discretionary in that Council can levy the amount it believes is equitable for each service/item.

In a similar fashion to grant revenue, the amount of revenue that Council obtains directly from the users of Council services has a direct impact on the residual amount required to be obtained from rate revenue.

As highlighted in **Appendix A**, Section 2.2 and in the graph below, Council is lower than the average benchmark in terms of the fee revenue it collects in comparison to other Eastern Melbourne councils.



In terms of other fees and charges, over which Council has discretion in setting, this LTFS includes the assumption that these fees will be increased by the cost escalation factor closely linked to employee cost increases in providing these services on an annual basis. Through the adoption of this approach, Council is endeavouring to ensure that greater pressure is not placed on annual rate increases to offset shortfalls in fee revenue. It is further recommended that Council seek to maximise its fee revenue through its review of annual fees and charges in the annual budget process.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Strategic Direction Outcomes
1. That Council note the rate cap of 2.00 per cent for 2020-21 as per the Minister Local Government directive under the State Government Fair Go Rates System (FGRS).
2. That Council note for the years 2021-22 to 2024-25, rates income is forecast to be capped at a CPI forecast of 2.00 per cent.
3. That Council note for the years 2020-21 to 2024-25, waste income is forecast at full cost recovery as it is not currently subject to the rate cap of the FGRS.
4. That Council consider on an annual basis whether to make application to the ESC for a variation to the rate capping framework based on the outcomes contained in the LTFS and future infrastructure requirements.
5. That Council further advocate that all recurrent State Government funding be linked annually to an index that ensures funding is not below the amount set as the rate cap.
6. That this LTFS apply the annual cost escalation factor as the index to all discretionary fees and charges and Council seek to maximise revenue from fees during the Annual Budget processes.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

8 Asset Management

Asset Management is an essential component of the LTFS as it provides an indicator of the necessary financial commitment which would adequately sustain Council's asset base in future years. To achieve long-term financial sustainability, effective asset management processes are essential.

This topic covers the following areas of discussion:

- Council's total asset portfolio as at 30 June 2019
- Summary of Council's fixed assets
- Managing Council's assets for the future

8.1 Council's total asset portfolio as at 30 June 2019

Council's total asset portfolio is made up of both current and non-current assets.

Current assets include cash or assets which may be readily convertible to cash. This grouping includes cash at bank, investment funds, stock on hand, debtors, non-current assets classified as held for sale and prepayments. The balance of current assets held by Council at 30 June 2019 was $189.87 million.

Non-current assets comprise trade and other receivables and other financial assets not due in the next 12 months, investment property and Council's fixed assets. Fixed assets include land, buildings, plant, furniture, roads, drainage, playgrounds and other infrastructure assets. The total value of fixed assets as at 30 June 2019 was $2.14 billion (written down value).

It is the sound management and financial planning for the eventual renewal of the $2.14 billion worth of fixed assets that is the prime consideration in this section of the LTFS.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

8.2 Summary of Council's fixed assets

The following table highlights the various fixed assets.

Asset category	Fair Value / Cost 30-Jun-19 $'000	Accumulated Depreciation 30-Jun-19 $'000	Written Down Value 30-Jun-19 $'000
Property			
Land	1,127,985	-	1,127,985
Buildings	397,522	144,435	253,087
Leasehold improvements	3,461	1,309	2,152
Work in progress	17,980	-	17,980
	1,546,948	**145,744**	**1,401,204**
Plant and equipment			
Plant, machinery and equipment	15,645	8,608	7,037
Fixtures, fittings and furniture	7,267	6,269	998
Computers and telecommunications	7,252	6,178	1,074
Library books	7,935	5,050	2,885
Work in progress	160	-	160
	38,259	**26,105**	**12,154**
Infrastructure [(1)]			
Roads	501,708	219,487	282,221
Bridges	64,768	18,210	46,558
Footpaths and cycleways	86,817	28,233	58,584
Drainage	423,358	152,873	270,485
Recreational, leisure and community facilities	40,117	19,620	20,497
Parks, open space and streetscapes	45,496	27,123	18,373
Off street car parks	17,550	5,305	12,245
Works in progress	14,308	-	14,308
	1,194,122	**470,851**	**723,271**
Total	**2,779,329**	**642,700**	**2,136,629**

(1) – Infrastructure assets generally represent non-realisable assets.

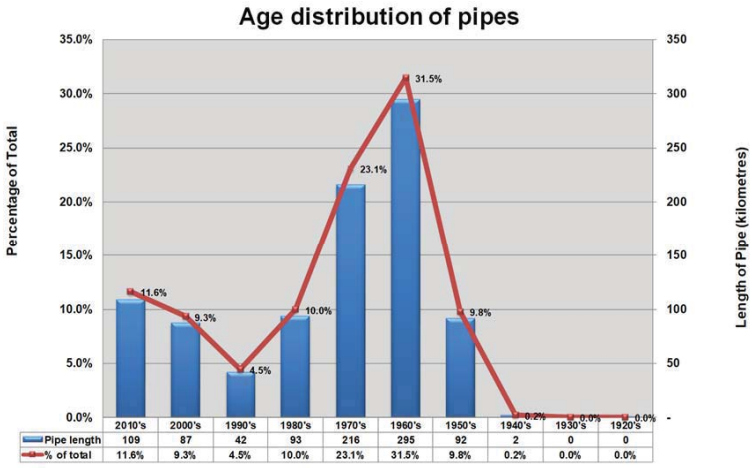
The following assets are managed within the Greater Dandenong municipality:

- Open space – 691 hectares
- Local roads – 686 kilometres
- Drainage pipes – 935 kilometres
- Drainage pits – 35,750
- Kerb and channel – 1,335 kilometres
- Footpaths – 1,170 kilometres
- Bike/shared paths – 61 kilometres
- Playgrounds – 151
- Buildings – 423
- Car parks – 0.23 square kilometres
- Bridges – 94
- Bus shelters – 64 (Council owned), 64 (Council managed), 147 (Non Council)

8.3 Managing Council's assets for the future

Effective management of Council's fixed assets is critical to ensure that these assets deliver a service into the future. The table in 8.2 indicates that Council's asset base is ageing, with 23 per cent (by asset value) of the useful life already utilised. As these assets move into the latter part of their lives, strategic maintenance and timely replacement of these assets becomes essential if effective service for the community is to be maintained.

One of the challenges for Council is the fact that a substantial portion of its assets were constructed in the period between 1960 and 1980. As a consequence, the majority of the infrastructure assets are now approaching an age of 40 to 60 years old, and in many cases will become a renewal issue over the coming two decades. The below chart provides an example of this showing the age distribution of Council's drainage pipe network.



The wear and tear is particularly noticeable on Council's building infrastructure which typically has a shorter useful life expectation than drains. The table on the following page highlights the current condition of Council buildings, with the majority at a condition rating of 'moderate' or 'good'.

Council needs to commit significant funding to asset renewal in this category, in conjunction with reviewing the functional use requirements of these buildings. There are a number of buildings that were built for a purpose that are no longer relevant to meet today's needs. Further, Council in many instances is achieving significant service delivery benefits through the combination of current buildings into integrated service hubs.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

		OVERALL CONDITION RATING				
Building Type	**No.**	**Very Good**	**Good**	**Moderate**	**Poor**	**Very Poor**
Aged Care	2	0%	50%	50%	0%	0%
Aquatic & Leisure	6	33%	50%	17%	0%	0%
Children's Services	29	14%	52%	34%	0%	0%
Civic Facilities	13	15%	46%	38%	0%	0%
Club Rooms	2	0%	0%	50%	50%	0%
Commercial	19	21%	58%	16%	0%	5%
Community Facilities	17	0%	35%	59%	6%	0%
Library, Arts & Heritage	10	0%	30%	60%	0%	10%
Market	6	17%	67%	17%	0%	0%
Operations Centre	6	0%	83%	17%	0%	0%
Out Buildings	22	23%	27%	50%	0%	0%
Public Conveniences	38	45%	26%	29%	0%	0%
Shelters	85	56%	35%	8%	0%	0%
Sports and Recreation	96	11%	32%	53%	1%	2%
TOTAL	**351**	**27%**	**37%**	**34%**	**1%**	**1%**

It is essential that any approach towards strategic financial planning be linked closely with asset management plans developed by Council. This will ensure that future funding is allocated in a manner that supports service delivery in terms of the plans and the effective management of Council's assets into the future.

The Asset Management Plans identify the operational and strategic practices which will ensure that Council manages assets across their life cycle in a financially sustainable manner. Implicit in the delivery of these plans is an understanding that the best available data be used to interpret current performance of Council's asset base and develop financial projections for future service delivery.

Council's approach to Asset Management Plans (AMP) is progressing in line with its Corporate Asset Management Program.

AMP's are in place for Roads, Stormwater and Buildings.

New AMP's have either recently been, are currently being, or are about to be prepared for the following asset classes:

- Buildings
- Fleet
- Land
- Multimedia and broadcast
- Public art
- Safety barriers
- Trees (street)
- Civic furniture
- Traffic signals
- Information technology
- Kerb and channel
- Local area traffic management
- Playgrounds
- Public lighting
- Sports facilities
- Off street car parking
- Streetscape/furniture (Activity Centres)
- Unsealed footpaths

Ten year plans covering renewal, capital, acquisition and disposal requirements, are in place for Buildings, Furniture and Fittings, Fleet, Roads, Paths, Bridges, Stormwater, Recreation Leisure and Community Facilities and Parks Open Space and Streetscapes.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

As Council further refines its Asset Management approaches and reviews Asset Management Plans, it is probable that further gaps in required funding to adequately plan and renew existing assets will be identified. This LTFS is based on addressing the current known gaps and will need to be re-considered in light of the further refined information as it becomes available.

Council has been meeting the challenge to align its future capital improvement programs to address these funding gaps. The strategy has been funded through CIP renewal programs via the Annual Budget process. However, given a new rate capped environment and the new requirements of the Local Government Act 2020 in respect of Asset Management, the funding strategy will have to be reviewed.

8.3.1 Council's current Asset Management gaps

In terms of considering the full extent of Council's asset management funding gap, it is essential that Council ultimately consider both the renewal funding gap and the maintenance funding gap as shortfalls in maintenance funding actually accelerates the need to renew assets. Work is still being carried out on the full assessment of maintenance gaps and future versions of the LTFS will reflect these outcomes.

The table included below highlights the estimated annual renewal requirements (excluding major projects) based on information obtained from asset management data base.

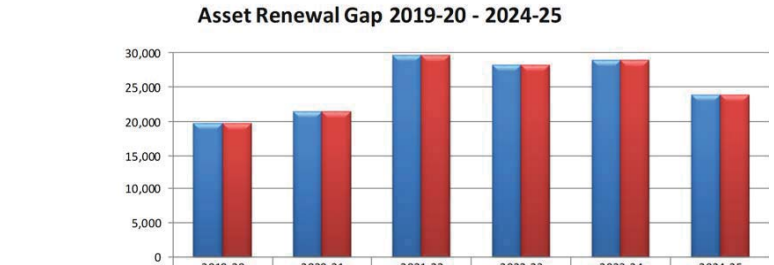
ASSET GROUP	2019-20 Adopted Budget $'000	2020-21 Adopted Budget $'000	2021-22 Year 2 Forecast $'000	2022-23 Year 3 Forecast $'000	2023-24 Year 4 Forecast $'000	2024-25 Year 5 Forecast $'000	2025-26 to 2029-30 Years 6-10 Forecast $'000	2030-31 to 2039-40 Years 11-20 Forecast $'000
Property	3,430	5,461	3,837	4,067	2,815	2,762	15,573	35,527
Plant and equipment	3,940	4,274	4,918	4,003	4,045	4,254	17,159	40,202
Infrastructure	12,423	11,770	20,826	20,132	22,088	16,859	55,293	151,007
Total renewal	**19,793**	**21,505**	**29,581**	**28,203**	**28,948**	**23,876**	**88,026**	**226,736**

The allocation of renewal requirements across the three assets groups - property, plant and equipment and infrastructure, can change from year to year depending on the inclusion of specific projects.

It must be noted however that these figures will be reviewed annually as Council progresses with the implementation of the Corporate Asset Management Program and Improvement Plans.

The graph below contrasts the required level of spending to appropriately renew Council's assets with the current spending levels. The LTFS has been based substantially on providing funding that equates to the renewal needs.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)



	2019-20 Adopted Budget $'000	2020-21 Adopted Budget $'000	2021-22 Year 2 Forecast $'000	2022-23 Year 3 Forecast $'000	2023-24 Year 4 Forecast $'000	2024-25 Year 5 Forecast $'000
Asset Renewal Requirement	19,793	21,505	29,581	28,203	28,948	23,876
LTFS Projected Funding	19,793	21,505	29,581	28,203	28,948	23,876

Additional notes regarding the above chart:

- *Council asset renewal funding aligns with the asset renewal requirements.*
- *The amounts in this graph may differ to those presented in the capital works information presented in Section 4.1, as the asset renewal requirements disclosed here relates to base renewal funding and do not include renewal amounts relating to foreshadowed major projects.*

The only caution to the graph above is that asset management planning has modelled the future requirements of the major sub-groups under each of the above categories. There remain some sub-groups that the predictive modelling is still general in nature and will be iteratively developed as the information improves. The above estimates are likely to increase further as a result of predictive modelling which indicates a renewal gap relating to road and drainage assets of around $17.8 million in 2020-21. This backlog is forecast to increase by approximately $3 to $5 million per year in subsequent years. This funding gap is currently under review and the focus of the Asset Management Plans will be whether the current levels of service that are provided to the community are maintainable at current levels.

8.3.2 Key outcomes of the Asset Management Plans

Council's asset management planning provides Council with a sound base to understand and manage the risk associated with managing its assets for the community's benefit. A further refinement of the process for establishing standards of service to deliver to the community will be undertaken. This will include the incorporation of specific refinements to the levels of service after community consultation. These revised levels of service will need to be based around Council's assessment of risk and affordability and policy in this regard will guide funding decisions into the long term.

Sound asset management practices will ensure that Council continues to meet the needs of current and future generations in a sustainable manner. Funding will need to be continually provided into the future to improve data collection and enable better understanding of asset performance. This will place Council in a position to move to a more proactive strategy, built around agreed service levels and risk management.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

Each of the individual asset plans to be delivered by Council will detail a methodology for responsible management of that asset class, incorporate knowledge of the condition of the asset group, risk assessment issues, establishment of intervention and service levels, and the identification of renewal, replacement and disposal, backlog and maintenance funding requirements projected over a period not less than 20 years through the establishment and understanding of each asset's whole of life costing.

The challenges in managing infrastructure assets may differ as each group is reassessed, however, common themes are expected to be present across all groupings.

These issues include:

- Collection and management of data
- Understanding the relationship between maintenance and renewal works
- Quantifying the backlog
- Lifecycle costing
- Accurately projecting future renewal, replacement and disposal requirements and updating Council's LTFS to reflect these.

The objectives for the next five years are to continue to strive for a sustainable asset base in future years. To achieve this, the following actions should be considered:

- Implement the Corporate Asset Management Program that aims to refine existing as well as develop asset management plans for all asset groupings.
- Allocate more funds to asset renewal and maintenance as more funds become available for capital works and consider loan borrowings as a source of funds for major projects.
- Target the allocation of funds to managing existing assets rather than the construction of new assets, which will increase Council's liability.

The intent of these points on asset management is to highlight that whilst Council's short-term financial issues have been addressed, the journey that remains is still a considerable one. The outcomes of this component of the LTFS link closely with that of the Rates/Revenue section where rating decisions and legislation such as rate capping (given rates are the most significant funding source) combined with potential COVID-19 impacts, will have a major impact on Council's ability to achieve the targets established above.

Strategic Direction Outcomes

That Council:

1. Continues to enhance existing asset management planning to further enhance the knowledge of future asset renewal and maintenance requirements, including reviewing the service potential of the existing asset infrastructure and how this matches the current community needs.
2. Endorse an in-principle strategy of allocating funds to meet asset renewal and maintenance requirements as a priority in the development of the annual Capital Improvement Program and recurrent programs.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

Appendix A - Financial key performance indicator analysis

The purpose of utilising financial key performance data analysis is to gain knowledge on how Greater Dandenong performs comparative to like councils and the wider metropolitan area and therefore understand areas where Council performs well and where there are opportunities for Council to seek improvement.

Financial key performance indicators (KPI's) by themselves do not provide definitive answers. Frequently there may be very valid reasons for councils varying from the 'norm'. What KPI's do, however, is to generate questions that need to be answered and ensure that variances are planned with knowledge rather than by accident.

The financial data that comprises this analysis has been drawn from the 30 Melbourne metropolitan municipal council's audited Annual Reports for the 2018-19 financial year. In all, some 40 different sets of data have been collated from each report and converted into the financial ratios that are illustrated in this chapter.

Given the basis of data collection, it should be noted that the financial statistics contained in this report do not attempt to contain any measures of what services are provided, and to what level, within Council in comparison to other municipalities. This information is not typically available in comparable forms in Annual Reports.

The performance of Council has been contrasted against both the average for the grouping of Eastern Metropolitan councils and the average for the Developed Metropolitan Council's category as established by the Essential Services Commission. Whilst State averages are also available, the sheer difference in size makes comparisons on this broad level less useful.

The Eastern region has been chosen as the benchmark grouping on the basis of regional association rather than necessarily being a collective of like-sized, demographically similar councils. Councils that comprise the Eastern Metropolitan grouping are:

Bayside	Boroondara	Cardinia
Casey	Frankston	Glen Eira
Greater Dandenong	Kingston	Maroondah
Mornington Peninsula	Monash	Whitehorse
Yarra Ranges		

Please note that the figures for the Council used to calculate the key performance indicators in this Appendix do not include the consolidation of Dandenong Market Pty Ltd and the 2019-20 estimates provided represent the approved Mid-Year Budget 2019-20.

Some key points from the analysis are:

- Council's reliance on rate revenue increased slightly from the prior year due in the main to the timing of Financial Assistance grant funding payments – refer details in third dot point of this section. Council's reliance falls midway in the comparative grouping. Rates in straight dollar terms grew 8.12 per cent in 2018-19 due to the increase in general rates (per the rate cap), a higher waste charge due to increased recycling costs and assisted by growth in supplementary rate revenue.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

- Council's rates per assessment outcome is above the average result of the fourteen council grouping, placing Council as the third highest result for the Eastern Melbourne Metropolitan group. It must be noted however that this ratio is not an indication of residential rate affordability and Council in particular, offsets residential rates through significantly higher differential rates on industrial and commercial properties in comparison to other municipalities. Council's average rates per residential property are the second lowest in the Eastern group of municipalities.
- Recurrent grant levels rank Council as the third highest Council in terms of the percentage grant revenue forms of adjusted total revenue. The recurrent grant revenue ratio result exhibits an up and down trend, primarily due to the timing of advance payments for Financial Assistance grant funding via the Victoria Grants Commission (VGC) over the past three years, as highlighted in the table below. Recurrent grant levels will also frequently be tied to the mix of services Council provides.

	Financial Year received by Council							
FA grant allocation by financial year	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**
2013-14	50%	50%						
2014-15			100%					
2015-16			50%	50%				
2016-17					100%			
2017-18					50%	50%		
2018-19						50%	50%	
2019-20							50%	50%
2020-21								
Total	**50%**	**50%**	**150%**	**50%**	**150%**	**100%**	**100%**	**50%**

- Council fees and charges revenue decreased by $201,000 (0.79 per cent) in 2018-19. Council is the fifth lowest fee raising Council in the comparative grouping (in terms of percentage of adjusted total revenue) placing increased emphasis on rate and grant income.
- Council's net operational surplus (as measured by operating revenue less operational expenditure – not including depreciation) per assessment is historically higher than the average of the Eastern group of councils. Given the limited ability to raise rate revenue, continuing to perform well in this indicator is essential.
- Council's debt to rate revenue increased from 38.99 per cent to 41.50 per cent due to the first tranche of $10 million in new borrowings drawn down in June 2019 part funding the Springvale Community Hub major project. Another measure of Council's capacity to meet long term obligations is non-current liabilities divided by own source revenue. Council's ratio was 32.58 per cent for 2018-19 which is within the permissible range of (0-50 per cent) as defined in the Local Government Performance Reporting Framework Better Practice Guide. This placed Council with the second highest ratio of the benchmark group and is directly influenced by the debt strategy Council uses to fund major capital projects.
- Council continued a healthy liquidity trend as measured by Council's working capital ratio of 217.50 per cent (current assets/current liabilities). A ratio of 120 per cent is considered to be sufficient.
- Capital works renewal and upgrade expenditure was 106.02 per cent in 2018-19 which is below the group average but is at the desired level of greater than 100 per cent. Historically, Council has been reliant on substantial external funding to achieve average capital works spending (capital grants, loans and asset sales) and one of its challenges will be to grow the amount of capital spending from its own source revenue (rates, fees).

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

1. Rating key performance indicators

1.1 Rate Revenue / Adjusted Total Revenue

Explanation
This ratio shows revenue raised by way of general rates, expressed as a percentage of total revenue as adjusted by removal of abnormal items.

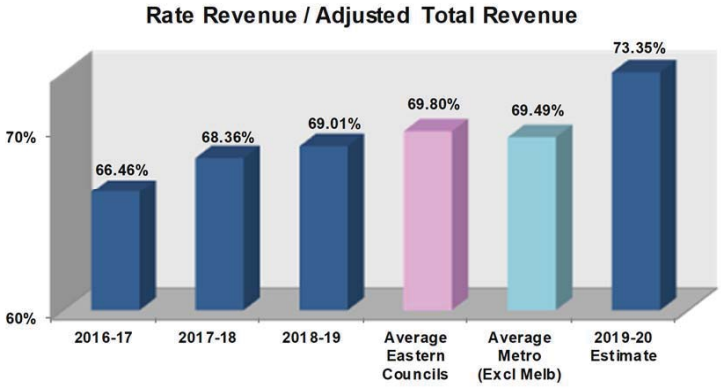
Warning trend
Rate income is a secure and predictable source of revenue. A low ratio can warn of undue reliance on forms of revenue, which may or may not be sustainable – such as Government grants. A high ratio may, however, indicate that Council has not pursued alternative revenue forms effectively.

Factors influencing the indicator
A strong revenue base from sources such as grants (recurrent) and fees and charges will lower the outcome.

Council's ratio at 30 June 2019: 69.01 per cent

Council's group ranking: Seventh highest of the 14 councils

Graphical presentation



Commentary on ratio

Council's 2018-19 rate income ratio is mid-range (slightly above average) when compared to the fourteen Eastern Melbourne Metropolitan councils.

The graph shows a fluctuating trend, however, this is primarily due to the timing of the distribution of Financial Assistance (FA) grant funding over the past three financial years (150 per cent allocation was received in 2016-17 and 100 per cent was received in 2017-18 and 2018-19 – however 50% was distributed early in the preceding year for both years). These movements demonstrate that Council's reliance on rate revenue decreases in years where recurrent grant funding is higher. If the effect of the early Financial Assistance grant funding distributions was removed from the ratio calculation – the ratio result would have been fairly consistent at 68.39 per cent (2016-17), 68.53 per cent (2017-18), 69.12 per cent (2018-19) and 71.12 per cent (2019-20 forecast).

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

1.2 Rates per assessment

Explanation
This ratio highlights the average rates per assessment calculated by dividing rate revenue by the number of rateable assessments.

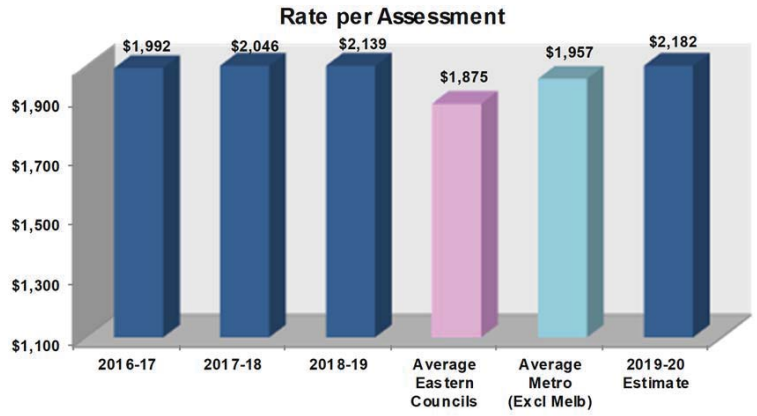
Warning trend
Low rates per assessment may indicate Council is rating at below its capacity compared to other like councils.

Factors influencing the indicator
Councils who have a large industry within their boundaries may find the average rate per assessment more appropriate than Rates per Capita as a meaningful measure. Essentially however all councils need to derive a level of funds per assessment to operate and large industries can operate to lower the residential rate and still produce a comparable indicator for benchmark purposes.

Council's result at 30 June 2019: $2,139

Council's group ranking: Third highest of the 14 councils

Graphical presentation



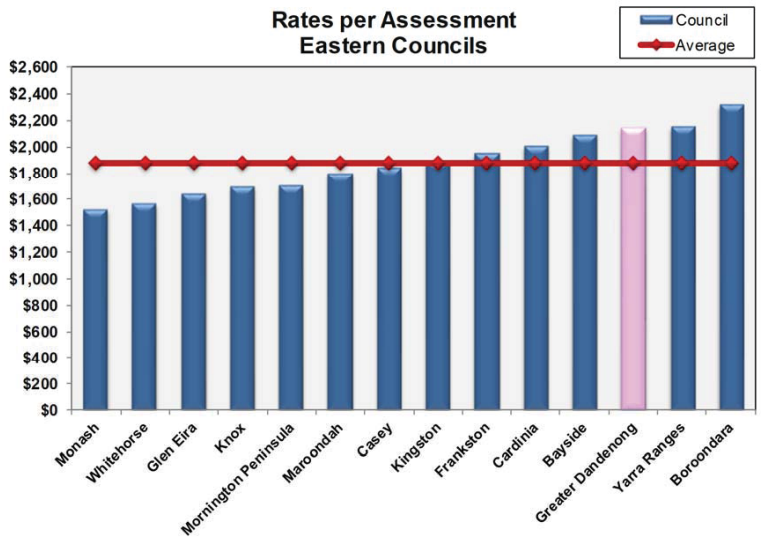
Commentary on ratio

Rates per assessment is the most accurate way to gauge rating levels in comparison to the other Eastern Melbourne Metropolitan councils and in this measure, Dandenong is the third highest rating Council, rating at $264 per assessment higher than the average outcome for the group.

As highlighted over the page, however, this does not translate into Council's residential rates being higher than average. In fact the reverse is true with Council's residential rates being amongst the lowest in the benchmark group with a strong cross subsidy provided by the industrial and commercial sector.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

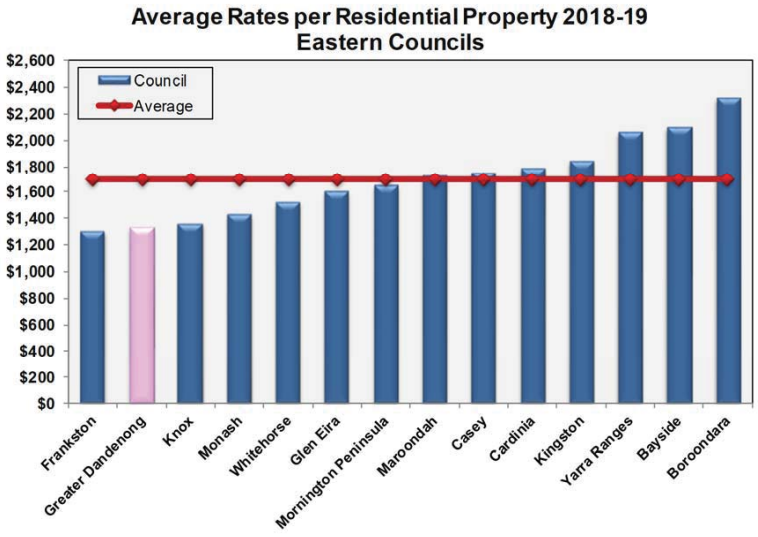


The above chart highlights rates per assessment and is not reflective of the average residential rate given the impact of industrial/commercial ratepayers. This is particularly relevant for Council where the rating burden is spread quite differently to the majority of metropolitan councils with industrial and commercial assessments paying a significantly higher rate differential as detailed in the below table.

Rating category	Rate in the $ 2019-20	Variance to general rate
General	0.0017002	
Commercial	0.0032304	190.0%
Industrial	0.0046755	275.0%
Vacant residential	0.0024653	145.0%
Farm	0.0013602	80.0%

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The graph below illustrates Council's position as the second lowest median rates and charges per residential property.



Source – 'Know your Council' website 2018-19

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

2. Other revenue key performance indicators

2.1 Recurrent Grant Revenue / Adjusted Total Revenue

Explanation
This ratio compares the amount received from recurrent grants to the adjusted total revenue figure.

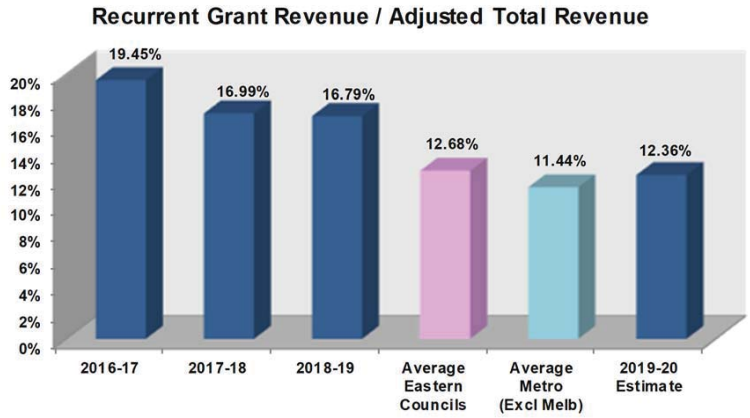
Warning trend
A decreasing trend may indicate a reduced level of financial commitment from other tiers of government, thereby increasing pressure on local councils.

Factors influencing the indicator
Surges in either rate revenue or fees and charges can impact on this outcome. Further, councils may receive large grants to deliver one-off operational expenditure and these are frequently recorded as recurrent grant revenue as they are not capital in nature.

Council's ratio at 30 June 2019: 16.79 per cent

Council's group ranking: Third highest of the 14 councils

Graphical presentation



Commentary on ratio

Dandenong's recurrent grant income is the third highest as a percentage of total revenue in respect to the benchmark group, indicating a higher reliance on recurrent grant funding for the mix of services provided by Council and the demographics of the population which Council services.

The fluctuating trend in the graph over the three years to 2018-19 is again due primarily to the timing of the distribution of Financial Assistance grant funding over the past three financial years (150 per cent allocation was received in 2016-17 and 100 per cent was received in 2017-18 and 2018-19 – however 50% was distributed early in the preceding year for both years). If the effect of the early Financial Assistance grant funding was removed, the ratio results would be 17.11 per cent (2016-17), 16.77 per cent (2017-18), 16.65 per cent (2018-19) and 15.03 per cent (2019-20 forecast).

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

2.2 Fees and Charges Revenue / Adjusted Total Revenue

Explanation
This ratio compares the amount received from fees and charges to the adjusted total revenue figure.

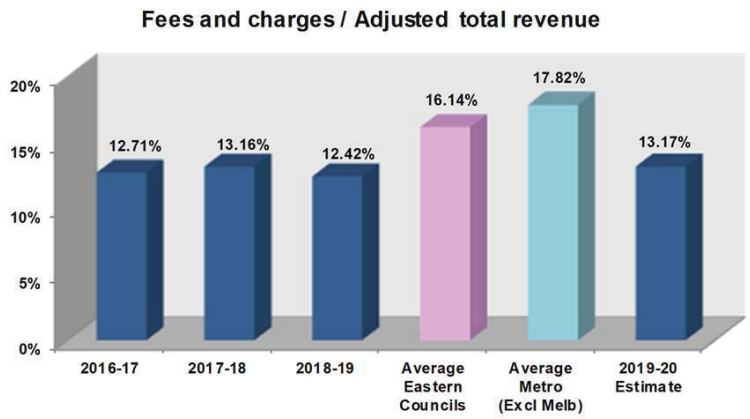
Warning trend
A decreasing trend may put pressure on Council's ability to continue to provide both operational services and capital works. It may require Council to source income from rates or loan borrowings.

Factors influencing the indicator
Spikes in grant income may boost adjusted total revenue from year to year distorting the ratio.

Council's ratio at 30 June 2019: 12.42 per cent

Council's group ranking: Fifth lowest of the 14 councils

Graphical presentation



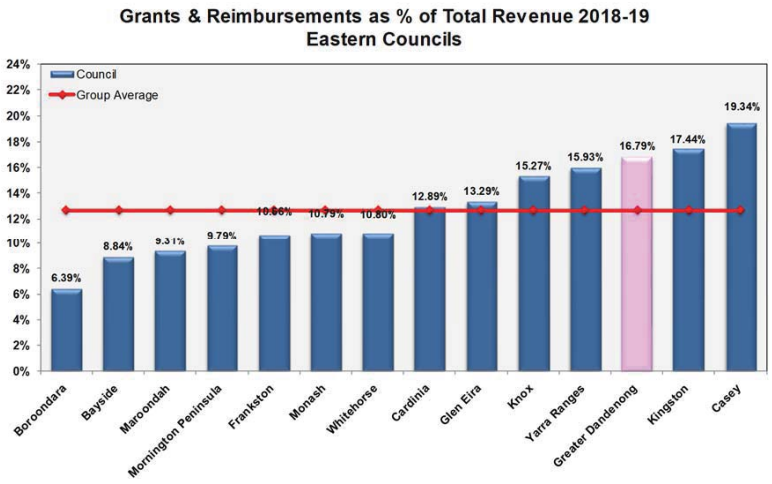
Commentary on ratio

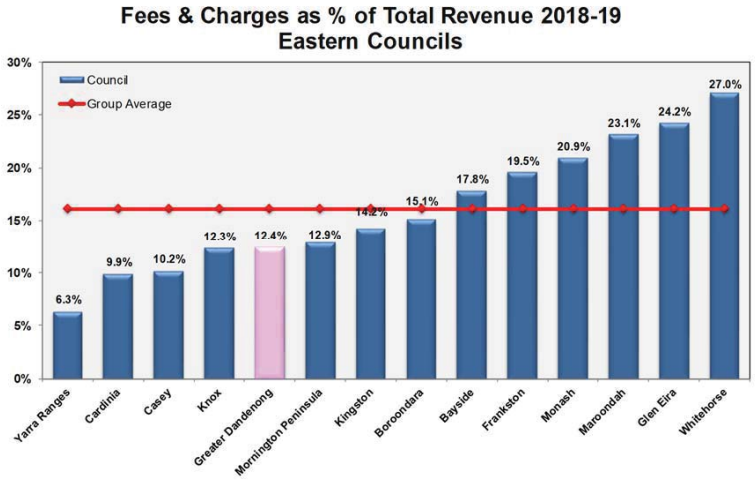
Council's fees and charges income decreased by $201,000 (0.79 per cent) and adjusted total revenue increased by $9.94 million (5.11 per cent in 2018-19), resulting in a slight decrease in the ratio result in 2018-19.

Council remains the fifth lowest fee raising Council in the comparative grouping (in terms of percentage of adjusted total revenue). Again fee revenue outcomes will be closely linked to the mix of services provided by Council.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The two graphs below highlight Dandenong's comparative performance in attracting grant income and fees and charges income.





LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

3. Efficiency key performance indicators

3.1 Total Expenses (excluding depreciation) / Assessments

Explanation
This ratio shows the average operating expense (net of depreciation) outlay for each rateable property. It should be noted however that this is purely financially based and doesn't account for relative service levels.

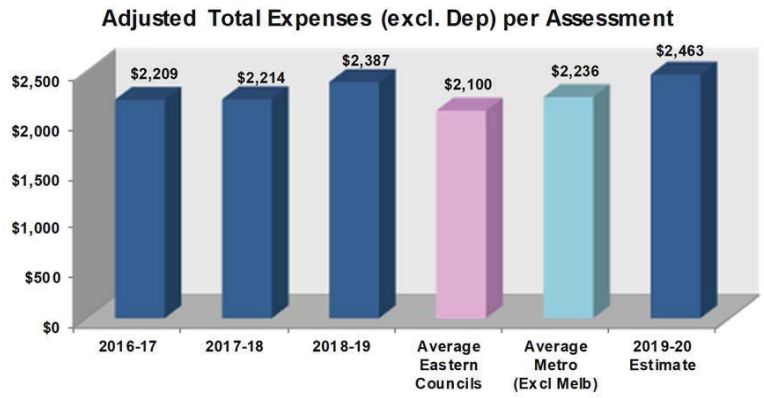
Warning trend
It is expected that operating expenses will grow annually in line with the escalating costs of service provision. An increasing cost per assessment, beyond this normal escalation, may indicate inefficiencies in service delivery or reflect decisions on service levels. Falling trends may conversely indicate efficiencies or falling service levels.

Factors influencing the indicator
The policy that each council adopts on exactly what expenditure is expensed (operating) and what is treated as capital expenditure affects this indicator. Other factors are large grant programs that affect both the expenditure levels and revenue amounts can also affect the amount of total operating expenses.

Council's result at 30 June 2019: $2,387

Council's group ranking: Highest of the 14 councils

Graphical presentation



Commentary on ratio

This ratio highlights that Council's operational expenses are $287 per assessment higher than the group average and ranks Council as the highest of the 14 councils. The outcome for revenue per assessment is also higher than average, but it is the net operational result (revenue less expenses) in section 3.3 that is the measure of Council's ability to provide surplus operational funding for capital expenditure.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

3.2 Adjusted Total Revenue / Assessments

Explanation
This ratio shows the average revenue that Council receives for each rateable property.

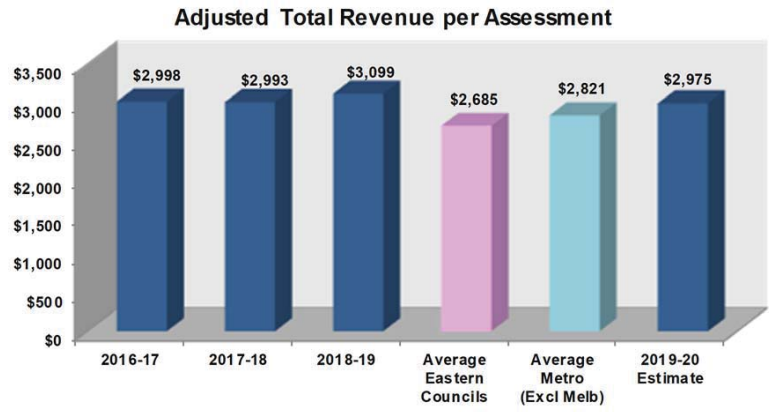
Warning trend
The warning trend for this indicator must be read in conjunction with the trends in operational spending. Council must be mindful to continue to provide operational services that meet the needs of their communities whilst keeping an appropriate balance of funds available to complete capital works. A sharply rising trend in revenue (as compared to expenses) will indicate that Council is increasing its operational surplus and therefore ability to complete capital requirements. Conversely a revenue trend that is growing less than expenses will indicate a declining ability to dedicate funds to capital.

Factors influencing the indicator
Large operational grant programs will influence this result on a year to year basis. (Note: capital grants are excluded from this ratio). Increases in rate revenue will strengthen the result.

Council's result at 30 June 2019: $3,099

Council's group ranking: Highest of the 14 councils

Graphical presentation



Commentary on ratio

Council recorded the highest revenue per assessment and is $414 more than the group average. The ratio result is higher compared with the prior year (3.57 per cent increase) mainly due to the increase in rates income due to higher general rates (consistent with the rate cap), higher waste charges because of increased recycling contract costs and favourable supplementary rates.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

3.3 Net operational surplus per assessment

Explanation
This ratio shows the net operational position per assessment, combining the outcomes of the ratio's presented in 3.1 and 3.2. The net operational position is an indicator that highlights to Council whether it has the balance correct between operational service provision and the retention of a sufficient operational surplus to complete capital spending.

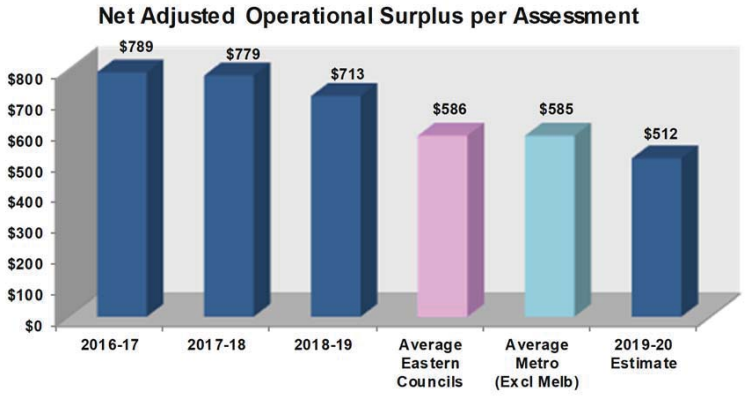
Warning trend
An increasing net outcome will highlight that Council's ability to complete capital works is strengthening but may also indicate that it has altered its commitment to providing operational services to the community. A decreasing trend will highlight that the cost of providing operational services is consuming a greater proportion of the surplus funds available to fund capital works.

Factors influencing the indicator
Councils with large operational revenues (e.g. parking) that do not necessarily have matching expenditure will typically be strong in this ratio. Council's philosophy towards service provision will have a large bearing on the ratio outcome. Those councils committed to providing strong operational services to the community, as compared to physical infrastructure, will typically have a lower result.

Council's result at 30 June 2019: $713

Council's group ranking: Third highest of the 14 councils

Graphical presentation



Commentary on ratio

Council achieved a net adjusted operational surplus per assessment of $713 which is greater than the group average outcome. The ratio result decreased in 2018-19 due to adjusted total expenditure increasing by more than the increase in rates income. Adjusted total expenditure increased due to higher other expenses - the main reason being $4.85 million in Home and Community Care grant income that is expected to be returned where Council has been unable to achieve the required target level.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

4. Debt key performance indicators

4.1 Total Indebtedness / Total Rate Revenue

Explanation
This ratio measures the level of indebtedness compared to the rate base that supports it.

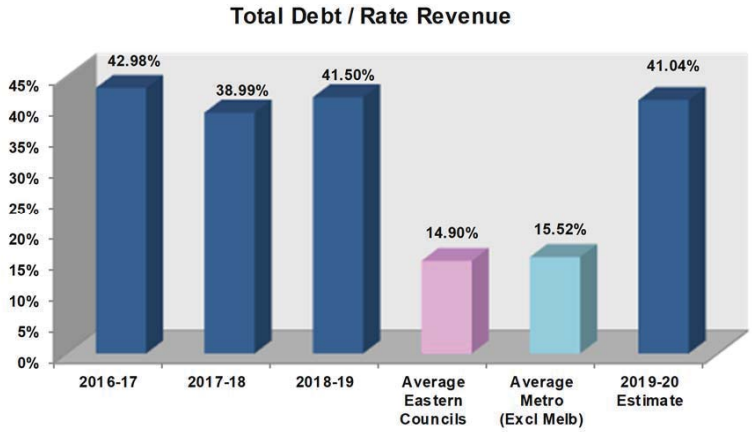
Warning trend
An increasing trend may indicate an over-reliance on loan funding for capital works. A decreasing trend may indicate redemption of loans.

Factors influencing the indicator
Increases in rate revenue either through percentage increases to ratepayers or through growth in the municipality will affect this ratio.

Council's ratio at 30 June 2019: 41.50 per cent

Council's group ranking: Highest of the 14 councils

Graphical presentation



Commentary on ratio

This ratio is perhaps the most used debt indicator and is applied by the Victorian State Government in order to set prudential guidelines for councils to follow. The prudential guideline set by the state government is for ratios to be below 80 per cent, with council's whose ratios exceed 60 per cent being required to evidence long term planning to reduce debt before having new borrowings approved.

As highlighted in the graph above, indebtedness increased in 2018-19 due to new borrowings of $10 million drawn down in June 2019 to partly fund the Springvale Community Hub major project, which is partly offset by $3.30 million repayment of existing borrowings. This ratio is estimated to drop slightly in 2019-20 (to 41.04 per cent) as the rates income will increase more than the level of borrowings due to a second tranche of $10 million in borrowings to be drawn down in June 2020, mostly offset by $8.63 million in loan repayments (including the $4.9 million repayment of Local Government Funding Vehicle).

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

4.2 Debt commitment ratio (Principal + Interest payments / Rate revenue)

Explanation
This ratio expresses the percentage of rate revenue utilised to pay interest and redeem debt principal.

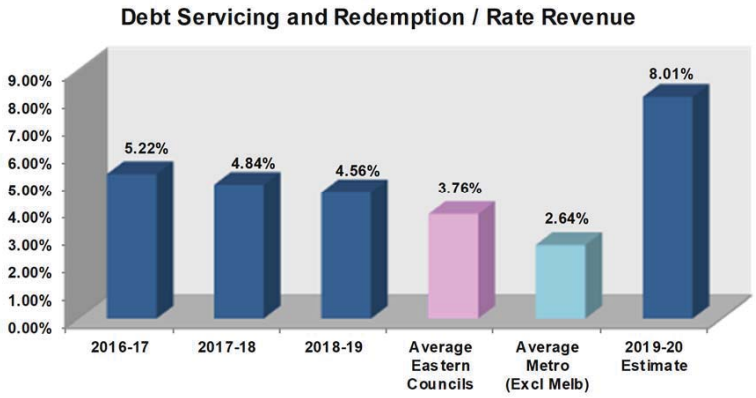
Warning trend
An increasing trend may indicate that the level of interest bearing loans and borrowings is not appropriate to the size and nature of Council's activities.

Factors influencing the indicator
Increases in rate revenue either through percentage increases to ratepayers or through growth in the municipality will affect this ratio. Refinancing of current debt may also distort the ratio result.

Council's ratio at 30 June 2019: 4.56 per cent

Council's group ranking: Fifth highest of the 14 councils

Graphical presentation



Commentary on ratio

The decreasing trend in this ratio result since 2016-17 highlights the ongoing repayment of existing loans. The 2018-19 ratio result dropped slightly due to consistent debt servicing and redemption costs but higher rates income compared to the prior year. The 2019-20 ratio result is estimated to increase to 8.01 per cent due to the $4.90 million repayment of the Local Government Funding Vehicle, combined with the repayment of existing borrowings which will include a full year impact of the first tranche of $10 million in new borrowings drawn down in June 2019 (part funding for the Springvale Community Hub major project).

In general, Council's ratio result is higher than the average of the benchmarked councils, due to the conservative debt strategy of no or minimal borrowings adopted by several councils in the group.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

4.3 Non-current liabilities / Own source revenue

Explanation
This ratio measures the level of long term liabilities compared to own source revenue.

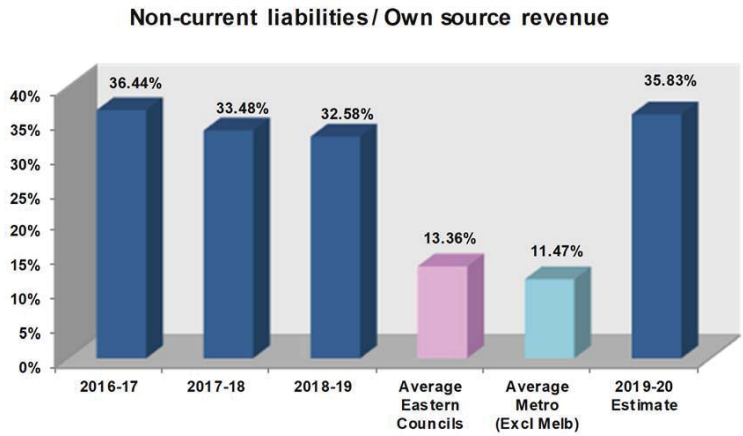
Warning trend
An increasing trend may indicate that the level of long term liabilities is not appropriate to the size and nature of Council's activities. A high or increasing level of long term liabilities suggests a decline in the capacity of Council to meet long term obligations.

Factors influencing the indicator
Changes in revenue from rates, fees and charges or interest will affect this ratio.

Council's ratio at 30 June 2019: 32.58 per cent

Council's group ranking: Second highest of the 14 councils

Graphical presentation



Commentary on ratio

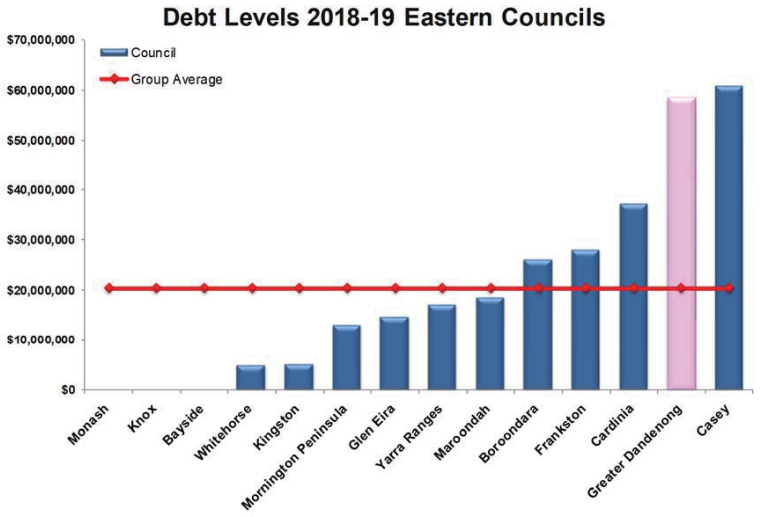
Council's ratio of non-current liabilities to own source revenue is significantly higher than the average of the fourteen benchmarked councils. This is mainly due to the high level of borrowings that Council has entered into as part of its borrowings strategy.

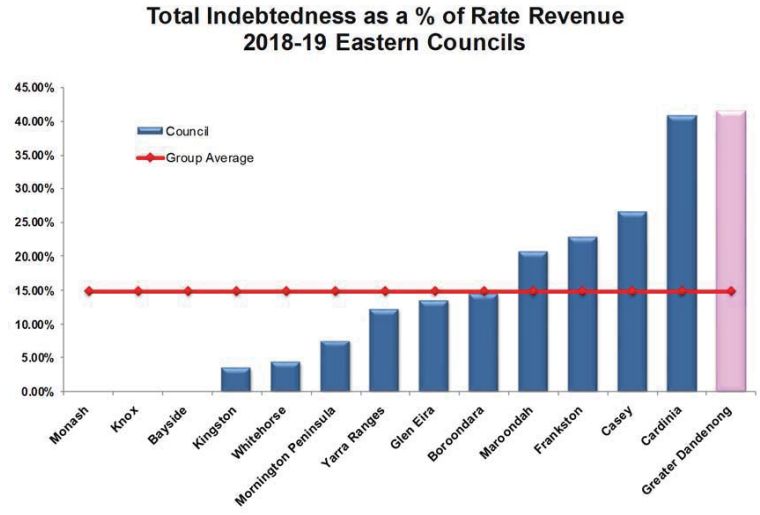
The 32.58 per cent result in 2018-19 is due to a higher increase in own-sourced revenue (mainly rates) compared to the slight increase in non-current liabilities.

The ratio results for the past three years have been adjusted to exclude statutory fees and fines from own-sourced revenue and are within the permissible range of 0 per cent to 50 per cent as defined in the Local Government Performance Reporting Framework Better Practice Guide May 2018. The forecast ratio estimate in 2019-20 is expected to increase to 35.83 per cent due to the drawdown of a second tranche of new borrowings ($10 million) in June 2020.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25





4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

5. Liquidity key performance indicators

5.1 Current assets / Current liabilities

Explanation
This ratio is the traditional Working Capital Ratio that is widely used in private enterprises and is a mandatory performance measurement for Local Government.

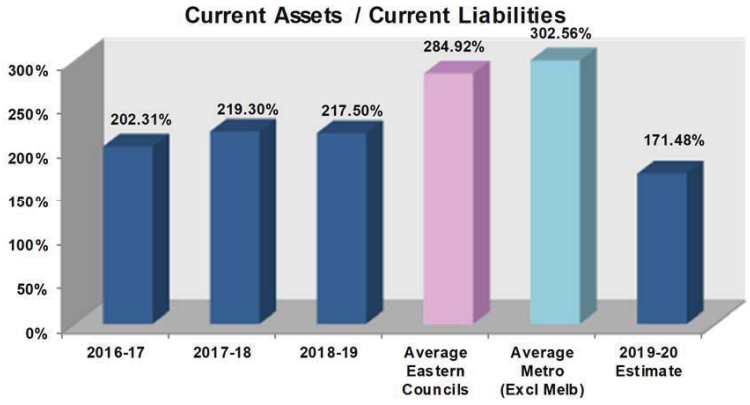
Warning trend
A decreasing trend, and in particular a ratio below 100 per cent, may indicate Council cannot meet its current debt obligations (i.e. debts that will be due within the current twelve month period).

Factors influencing the indicator
The level of cash funds held in reserve funds will influence this ratio.

Council's ratio at 30 June 2019: 217.50 per cent

Council's group ranking: Fourth lowest of the 14 councils

Graphical presentation



Commentary on ratio

Council's outcome of 217.50 per cent in 2018-19 indicates a more than adequate level of current assets to meet current liabilities ($2.18 of current assets to every $1.00 of current liabilities). A ratio of 120 per cent is considered to be sufficient.

The working capital result for 2019-20 is expected to remain at a sufficient level (171.48 per cent) indicating healthy liquidity. The reason for the decrease in the ratio result from 2018-19 to 2019-20 is due to a lower cash balance estimated for 30 June 2020 caused mainly by high anticipated capital expenditure of $93.82 million in 2019-20.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

5.1 Unrestricted cash / Current liabilities

Explanation
This ratio is an indicator of the broad objective that sufficient cash which is free of restrictions is available to pay bills as and when they fall due.

Warning trend
A low or decreasing level of unrestricted cash suggests a decline in liquidity.

Factors influencing the indicator
Unrestricted cash is all cash and cash equivalents (including financial assets) other than restricted cash. Therefore, the definition of restricted cash is important. Council has assumed that restricted cash includes cash and cash equivalents that are not available for use other than for the purpose for which it is restricted, and includes:

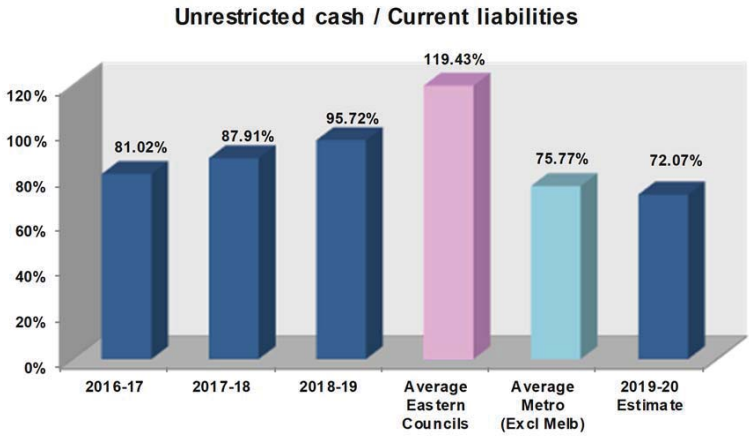
- Cash held to fund carry forward capital works.
- Conditional grants unspent.
- Trust funds and deposits.
- Statutory reserve funds (such as public open space reserve).

Any change in the above factors will influence the indicator result.

Council's ratio at 30 June 2019: 95.72 per cent

Council's group ranking: Sixth highest of the 14 councils

Graphical presentation



Commentary on ratio

The ratio result in 2018-19 increased due mainly to a higher level of cash and cash equivalents at year end than expected because of a delay in capital expenditure. Refer to the table on the following page for a breakdown of the items included in this ratio calculation.

The forecast 2019-20 ratio result is expected to reduce to 72.07 per cent, due to lower anticipated cash and cash equivalents offset by no carry over's or unexpended grants having been forecast for 2018-19 at this point.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The table below presents a breakdown of Council's cash assets, restricted and unrestricted.

Restricted and unrestricted cash
(per the Local Government Performance Reporting Framework definitions)

	2016-17 $'000	2017-18 $'000	2018-19 $'000	Estimate 2019-20 $'000	
Cash assets	$125,304	$153,578	$162,637	$112,330	
Less					
Reserve funds - statutory	($12,642)	($15,220)	($16,628)	($15,437)	(a)
Trust funds	($35,371)	($41,300)	($35,969)	($37,969)	
Unexpended grants	($7,330)	($9,597)	($10,286)	$0	(b)
Carry forward funding (net)	($10,848)	($16,659)	($16,190)	$0	(b)
Total unrestricted cash	**$59,113**	**$70,802**	**$83,564**	**$58,924**	
Current liabilities	**$72,962**	**$80,539**	**$87,298**	**$81,757**	
Unrestricted cash / Current liabilities	**81.02%**	**87.91%**	**95.72%**	**72.07%**	

(a) Statutory reserve funds relate to the open space reserves.
(b) No carry over's or unexpended grants have been forecast at this point for 2019-20. This will be reviewed at 30 June 2020 as part of the year end statutory accounts.
(c) The 2019-20 estimate in the table above and the table below is based on the 2019-20 Mid Year Budget.

Please note that the above analysis of restricted and unrestricted cash is in accordance with the definitions of those terms in the Local Government Performance Reporting Framework (LGPRF). However, Council has further restrictions on its cash balance in respect to employee provisions and non-statutory reserves. The table below depicts Council's unrestricted cash balance after considering these additional restrictions.

	2016-17 $'000	2017-18 $'000	2018-19 $'000	Estimate 2019-20 $'000
Total unrestricted cash per the Local Government Performance Reporting Framework (LGPRF)	**$59,113**	**$70,802**	**$83,564**	**$58,924**
Less Council restricted funds:				
Employee provisions	($17,024)	($16,779)	($17,922)	($17,922)
Non-statutory reserves	($43,844)	($54,545)	($65,886)	($44,923)
Unrestricted Council cash	**($1,755)**	**($522)**	**($244)**	**($3,921)**

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6. Asset key performance indicators

6.1 Adjusted operating surplus (deficit) / Total assets

Explanation
This ratio indicates the proportion of total revenue that is retained as operating profit.

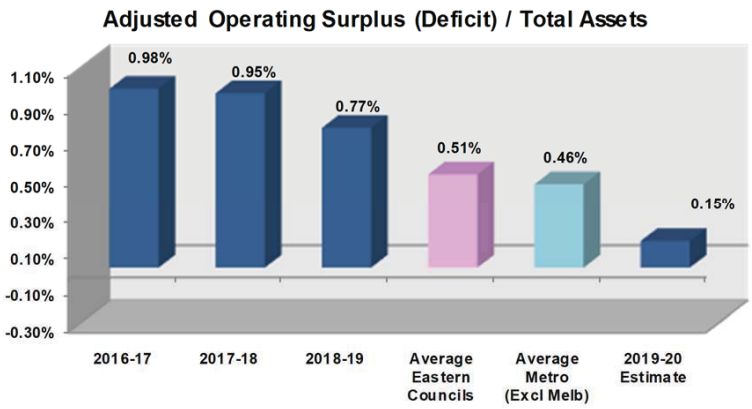
Warning trend
An inability to record a positive ratio may indicate long-term sustainability issues for Council to address. A negative ratio indicates the asset base is being eroded.

Factors influencing the indicator
In calculating the performance of Council, the Operating Statement result disclosed in the Annual Report has been adjusted to discount the effect of sale of assets, assets contributed by developers, capital income and the net effect of any asset revaluation or write off. The adjusted outcome is therefore a true reflection of the Council's performance.

Council's ratio at 30 June 2019: 0.77 per cent

Council's group ranking: Third highest of the 14 councils

Graphical presentation



Commentary on ratio

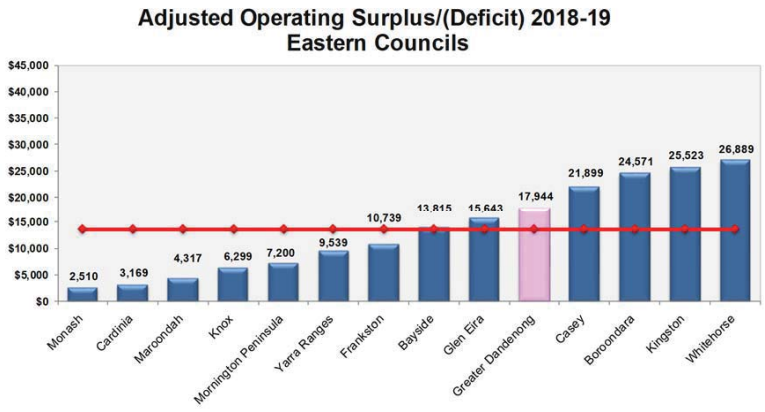
Underlying operational outcome is an important measure of long-term financial sustainability and one which the Auditor-General pays particular attention to (although using a slightly different methodology to that applied above).

Council's ratio result decreased to 0.77 per cent in 2018-19 due mainly to a reduction in the adjusted operational surplus caused by $4.85 million in Home and Community Care grant income that is expected to be returned where Council has been unable to achieve the required target level. The reduction in the 2019-20 estimate is due to $6.25 million (or 50 per cent) of the FA grant allocation being received early in 2018-19.

Overall, Council's operational performance is functioning in a sustainable fashion in the long term.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The graph presented below highlights in straight dollar terms the various underlying operating results recorded by the Eastern Melbourne Metropolitan Council grouping in 2018-19.



LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.2 Total Capital Outlays / Own Source Revenue

Explanation
This ratio presents the total capital outlays as a percentage of own source funding. Own source revenue is adjusted underlying revenue excluding revenue which is not under the control of Council (including government grants).

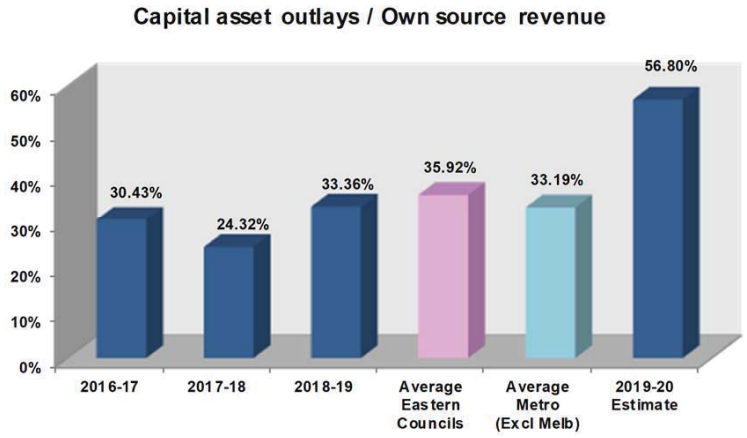
Warning trend
A decreasing trend may indicate an inability to renew assets as they reach the end of their useful lives. This indicator measures the total capital spend and includes funding of new assets in addition to asset renewal.

Factors influencing the indicator
Major projects that occur periodically and attract external funding will cause spikes in this ratio.

Council's ratio at 30 June 2019: 33.36 per cent

Council's group ranking: Seventh highest of the 14 councils

Graphical presentation



Commentary on ratio

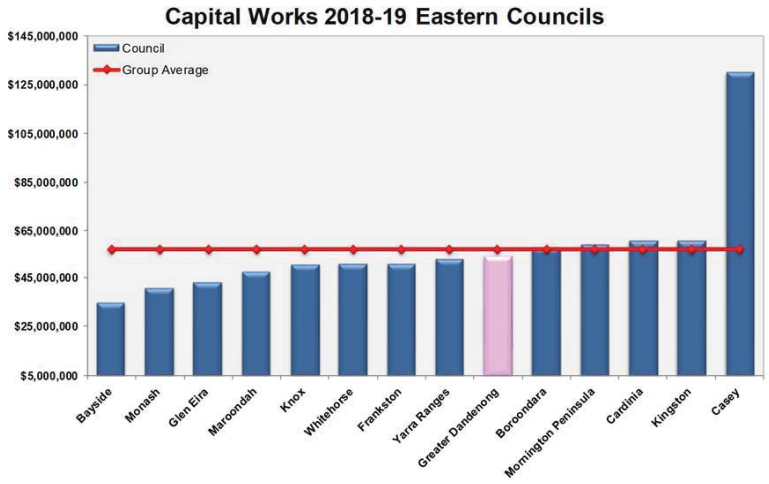
This ratio is one of the most critical in the data-set in terms of Council being in a position to both provide adequately from own source funding for the renewal of its existing assets and meet community expectations in regard to new assets.

The fluctuating ratio result is due mainly to the level of capital expenditure ($44.72 million 2016-17, $37.14 million 2017-18, $53.57 million 2018-19 and $93.82 million 2019-20 estimate) and the ratio results for the past three years have been adjusted to exclude statutory fees and fines from own-sourced revenue.

The significant increase in the 2019-20 estimate is because of a high level of capital carry overs ($21.97 million with $5.78 million funded from reserves or income) to 2019-20.

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

The graph presented below highlights in straight dollar terms the various capital expenditure results recorded by the Eastern Melbourne Metropolitan Council grouping in 2018-19.



LONG TERM FINANCIAL STRATEGY 2020-21 – 2024-25

4.2.2 Adoption of the Long Term Financial Strategy 2020-21 to 2024-25 (Cont.)

6.3 Capital Expenditure on Renewal and Upgrade / Total Depreciation

Explanation
This ratio presents the total capital expenditure on asset renewal and asset upgrade as a percentage of total depreciation.

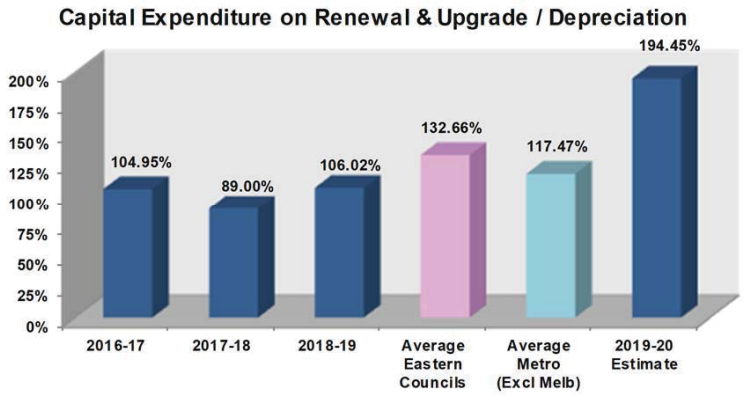
Warning trend
An indicator of less than 100 per cent may indicate that Council is not sustaining its asset base.

Factors influencing the indicator
The influencing factors for this ratio are quite varied. All of the issues relating to capital funding outlined in the previous two sections are applicable as are those relating to depreciation rates, assumptions on useful lives of assets and what represents capital spending. Further, several councils have not separated asset upgrade expenditure from new asset expenditure. All those issues aside, the ratio still presents a useful snapshot of Council's performance.

Council's ratio 30 June 2019: 106.02 per cent

Council's group ranking: Second lowest of the 14 councils

Graphical presentation



Commentary on ratio

Council's ratio for 2018-19 increased to 106.02 per cent due to higher capital expenditure on the renewal and upgrade of Council's assets in 2018-19 across a number of projects. The ratio result is expected to increase above the average of the benchmarked councils in 2019-20, due mainly to carry overs ($12.40 million) from the prior financial year.

A ratio result over 100 per cent positions Council well in terms of replacing assets as they fall due for replacement, so the 2018-19 ratio result is an improvement on the lower than desired result in 2017-18. This ratio does not however, provide for backlog of works which have accumulated over years of not meeting replacement needs and this result should be read in conjunction with information from the various asset management plans on the infrastructure renewal gap.

4.2.3 Adoption of the 2020-21 Annual Budget

File Id:	
Responsible Officer:	Director Corporate Services
Attachments:	Budget 2020-21

Report Summary

At its meeting on 27 April 2020, Council resolved to adopt the Proposed 2020-21 Budget for public notice and comment.

The Proposed Budget was placed on public exhibition on the 28 April 2020 for 28 days in accordance with the formal submission process under Section 223 of the Local Government Act 1989. Five submissions were received during the public exhibition period that related to the Proposed Budget 2020-21. Submissions closed on 26 May 2020.

This report recommends that Council adopts the 2020-21 Budget, declares the rates and charges for the 2020-21 financial year and that public notice be given of the decision in accordance with the Local Government Act 1989 (the Act). The Budget will form the basis for monitoring Council's financial performance over the 2020-21 financial year.

Recommendation Summary

This report recommends that Council adopt the 2020-21 Budget noting that Council will provide a budget allocation towards the Chandler Reserve Community Garden - $20,000 will be allocated as a contribution to the project and a further $20,000 to undertake additional strategic/policy work by council officers.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Background

Council must prepare a Budget for each financial year and adopt its Annual Budget including declaration of rates and charges by 30 June each year in accordance with the Act. The 2020-21 Annual Budget was presented to Council on 27 April 2020, and it was resolved to place it on public notice as required by the Act and seek public submissions from any person or organisation.

In respect of the 2020-21 Annual Budget, Council received a total of five submissions for consideration and Council's proposed response is summarised below:

Submission 1 Bryan Hunter, Chandler Road Reserve Community Garden.

This submission sought funding to allow the community garden at Chandler Road Reserve, Keysborough to "get off the ground" for the benefit to the local community.

Council response

Council agreed to contribute $20,000 toward the community garden project with a further $20,000 allocated for strategic/policy work to be undertaken by council.

Submission 2 Binay Prasad, Kenneth Reserve (sensory playground)

This submission sought funding for the development of a concept plan for Kenneth Reserve, Noble Park for a sensory play/sensory garden/nature play experience for younger children that complements Chandler Reserve Playground and Hemmings Park Playground for older children.

Council response

Council accepts that work is required in the future to further develop Kenneth Reserve. Council noted however that work is currently underway to finalise the Open Space Strategy and Playground Strategy and this reserve should not receive immediate priority over other reserves prior to the completion of these strategies.

Submission 3 Anthony Cardamone, Council rates submission for Dandenong Business District

This submission expressed concern over the level of rates levied by Council on Commercial properties and in particular noting the high level of differential rates charged on these properties in comparison to another municipality who applies uniform rates to all properties.

Council response

Council notes the valid concerns raised by this submission and accepts the point that due to the differential rate applied, commercial rates in Greater Dandenong are higher than the benchmark Council noted in the submission. In respect of the submission, Council provided the following responses at the submission hearing:

- Greater Dandenong applies differential rating which allows rates on residential properties to be lower than what they would otherwise be for Council to recover a similar amount in total rate revenue;

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

- Should Council lower the Commercial differential rate, Council would have to increase residential rates to offset this amount or lower service levels;
- Due to changes in valuations, Commercial rates in 2020-21 will be frozen with total rates from this category to increase by 0.03%
- Council will consider the level of the differential rate when it considers its future Revenue and Rating Strategy.

Submission 4 Benson Ong, COVID-19 Budget Process

Submission 5 Chris Leech, COVID-19 and Proposed Rate increase

Submission 4- 5 above have been grouped and summarised as both submissions expressed concerns regarding Council's proposed rate increase for 2020-21 and methodology for rating valuations.

Council response

Both submissions expressed concerns over Councils proposed 2% rate increase in light of falling valuations since the revaluation was done and applied from 1 January 2020. What both submissions fail to understand is that either rises or falls in valuations have no impact on Councils proposed total rates. When valuations increase by say 20% per annum, Councils total rate revenue can only rise by the set rate cap. Similarly falling valuations again have no impact on the proposed increase in total rate revenue.

The only real relevance of valuations is in setting the amount that individual ratepayers are levied in comparison to their fellow ratepayers. In essence, valuations determine how much of the total rate revenue that individual ratepayers will pay.

The valuation function is centralised with the Valuer-General of Victoria and state legislation requires all properties within Victoria to be revalued on an annual basis. The level of value date for the 2020-21 rating period is 1 January 2020. This means that the valuations on rate notices are reflective of the market data from around 1 January 2020.

The rate cap is applied to the total rates that Council can raise and not to individual properties. A resident's rate bill may vary by more or less than the rate cap due to the relative property valuation, the type of property classification (residential, commercial, industrial, etc) and other charges not subject to the rate cap (for example, the waste charge). This means that ratepayers will experience changes to their rates that vary from the standard increase of 2.00 per cent (both higher and lower). In practice, the total Council rates collected will increase by 2.00 per cent while individual property movements may vary greatly.

Overall, the increase in general rates for the median residential valued property is 0.41 per cent in 2020-21 (3.32 per cent including waste charges which are full cost recovery).

While total rates collected by council are proposed to increase by 2.00 per cent (or $2.49 million) in 2020-21, Council also unveiled local economic support on the 16 April 2020 to the value of more than $4 million to help our most vulnerable community members during the COVID-19 pandemic.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Valuation movements between 2020-21 Proposed Budget and 2020-21 Adopted Budget

Valuation figures used in rating income calculations in the 2020-21 Budget are final certified valuations provided by the Valuer General's office. Overall, the total rates income amount does not change. The changes in valuations and rate in the dollar for each differential category are very minor and are detailed in the table below.

	Total Value of Land			Rate in the $	
Rating Type	2020-21 Proposed Budget ($)	2020-21 Adopted Budget ($)	Mvmt ($)	2020-21 Proposed Budget ($)	2020-21 Adopted Budget ($)
General	33,535,243,500	33,535,583,500	340,000	0.0016796255	0.0016796486
Commercial	4,227,348,000	4,227,348,000	0	0.0031912885	0.0031913324
Industrial	12,062,325,700	12,062,325,700	0	0.0046189702	0.0046190337
Res vacant	414,518,500	413,598,500	(920,000)	0.0025194383	0.0025194729
Farm	343,568,000	343,568,000	0	0.0012597191	0.0012597365
Total	**50,583,003,700**	**50,582,423,700**	**(580,000)**		

Proposal

This report recommends that Council adopt the 2020-21 Budget, noting:

- that Council will provide a budget allocation towards the Chandler Road Reserve Community Garden - $20,000 will be allocated as a contribution to the project and a further $20,000 to undertake additional strategic/policy work by council officers.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Opportunity

- A diverse and growing economy
- An open and effective Council

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

The strategies and plans that contribute to these outcomes are as follows:

- Rating Strategy
- Long Term Financial Strategy

Related Council Policies

Financial Management Policy.

Financial Implications

The proposed 2020-21 Annual Budget provides the financial framework against which Council's financial performance will be measured during the coming financial year. The Budget represents a prudent financial approach which maintains funding for capital works and asset renewal spending. Assumed immediate and short-term impacts of the COIVD-19 have been considered and estimates have been included in the 2020-21 Budget.

As is the current practice, quarterly financial reports highlighting Council's progression against the Adopted Budget will be made available to Councillors and the community for their information.

Consultation

As required under Section 129 of the Local Government Act 1989, public notice of the 2020-21 Budget for the Greater Dandenong City Council was given on 28 April 2020. The Budget was further advertised on Council's website and displayed at Council's customer service centres and libraries. Submissions were invited from the community in respect of the Budget and four submissions were received.

Conclusion

The 2020-21 Annual Budget represents a prudent financial approach and forms the first year of Council's Long-Term Financial Strategy.

Recommendation

That:

1. Council adopts the 2020-21 Budget in accordance with Section 127 of the Act noting that Council, having considered:

- **a budget allocation towards the Chandler Road Reserve Community Garden - $20,000 will be allocated as a contribution to the project and a further $20,000 to undertake additional strategic/policy work by council officers.**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

2. Declaration of rates and charges

2.1. Amount intended to be raised

An amount of $149,448,434 (or such other amount as is lawfully raised as a consequence of this Resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge (described later in this Resolution), which amount is calculated as follows:

General rates $127,010,014 (excludes supplementary rates)

Annual service charges $22,438,420

2.2. General rates

2.3. A general rate be declared in respect of the 2020-21 financial year. It be further declared that the general rate be raised by the application of differential rates.

2.4. A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

2.4.1. Residential (refer to Schedule A).
Any land which does not have the characteristics of Commercial, Industrial, Residential Vacant or Farm Land.

2.4.2. Commercial Land (refer to Schedule B)

Any land which is primarily used for commercial purposes.

2.4.3. Industrial Land (refer to Schedule C)

Any land which is primarily used for industrial purposes.

2.4.4. Residential Vacant Land (refer to Schedule D)

Any land which is vacant residential land.

2.4.5 Farm Land (refer to Schedule E)

Any land which is primarily used for the purposes of farming.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

2.5. **Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.4 of this Resolution) by the relevant percentages indicated in the following table:**

Category	Cents in the dollar ($)
Commercial	0.0031913324 (of Capital Improved Value)
Industrial	0.0046190337 (of Capital Improved Value)
Residential vacant	0.0025194729 (of Capital Improved Value)
Farm land	0.0012597365 (of Capital Improved Value)
Residential (general)	0.0016796486 (of Capital Improved Value)

2.6. **It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:**

2.6.1. **the respective objectives of each differential rate be those specified in the Schedule to this Resolution;**

2.6.2. **the respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution;**

2.6.3. **the respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution; and**

2.6.4. **the relevant:**

(a) uses of;

(b) geographical locations of; and

(c) planning scheme zonings of; and

(d) types of buildings on

the respective types or classes of land be those identified in the Schedule to this Resolution;

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

2.7. No municipal charge to be declared in respect of the 2020-21 financial year.

2.8. An annual service charge be declared in respect of the 2020-21 financial year for the collection and disposal of refuse.

2.9. The annual service charge be in the sum of, and be based on the criteria specified below:

Option A: 120 litre waste, 240 litre recycling, 240 litre garden bin $377.00

Option B: 80 litre waste, 240 litre recycling, 240 litre garden bin $343.00

Option C: 120 litre waste, 240 litre recycling, 120 litre garden bin $358.00

Option D: 80 litre waste, 240 litre recycling, 120 litre garden bin $325.00

Option E: 120 litre waste, 240 litre recycling, no garden bin $305.00

Option F: 80 litre waste, 240 litre recycling, no garden bin $273.00

$51.00 per service for each land that utilise either domestic waste bin size for the collection of landfill levies associated with the disposal of refuse.

$273.00 minimum waste charge for each residential property.

<u>Additional bin services:</u>

$18.00 = bin option change of selection charge

$196.00 = 120 litre waste bin service

(Plus a "one off" fee for the purchase of the bin $38.50)

(Plus a $51.00 service for the collection of landfill levies associated with the disposal of refuse also applies)

$49.00 = 240 litre recycling bin service

(Plus a "one off" fee for the purchase of the bin $45.50)

$102.00 = 240 litre garden bin service

(Plus a "one off" fee for the purchase of the bin $45.50)

$100.00 = Recycling bin option - upgrade of 240 litre to 360 litre

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

$16.50 = Bin delivery

3. Rebates and Concessions

Council has entered into agreements with the Ministry of Housing to assess 50% of the general rate for certain purpose-built units for older persons.

Council also provides concessions of 10% and 40% of the relevant rate for qualifying properties under the Cultural and Recreational Lands Act.

4. Incentives

No incentive be declared for early payment of the general rates and annual service charge previously declared.

5. Consequential

5.1. It be recorded that Council requires any person to pay interest on any amount of rates and charges to which:

5.1.1. that person is liable to pay; and

5.1.2. have not been paid by the date specified for their payment.

5.2. The Chief Executive Officer be authorised to levy and recover the general rates and annual service charge in accordance with the Local Government Act, 1989.

6. Payment method

In accordance with Section 167 *Local Government Act 1989*, Council declares that Council rates will be payable by four quarterly instalments on or before the following dates:

Instalment 1 - 30 September 2020

Instalment 2 - 30 November 2020

Instalment 3 - 28 February 2021

Instalment 4 - 31 May 2021.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Where the payment due date falls on a weekend or public holiday, the payment date will be the next business day.

or

Ratepayers also have the option of paying by nine instalments (direct debit only). The first instalment is due by 30 September 2020 with the second and ninth instalments due at end of each month until 31 May 2021.

MINUTE 1478

Moved by: Cr Tim Dark
Seconded by: Cr Angela Long

That:

1. **Council adopts the 2020-21 Budget in accordance with Section 127 of the Act noting that Council, having considered:**
   - **a budget allocation towards the Chandler Road Reserve Community Garden - $20,000 will be allocated as a contribution to the project and a further $20,000 to undertake additional strategic/policy work by council officers.**

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Residential (general)	0.0016796486 (of Capital Improved Value)

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2.6.2. the respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution;

2.6.3. the respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution; and

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(a) uses of;

(b) geographical locations of; and

(c) planning scheme zonings of; and

(d) types of buildings on

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2.7. No municipal charge to be declared in respect of the 2020-21 financial year.

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$273.00 minimum waste charge for each residential property.

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3. Rebates and Concessions

Council has entered into agreements with the Ministry of Housing to assess 50% of the general rate for certain purpose-built units for older persons.

Council also provides concessions of 10% and 40% of the relevant rate for qualifying properties under the Cultural and Recreational Lands Act.

4. Incentives

No incentive be declared for early payment of the general rates and annual service charge previously declared.

5. Consequential

5.1. It be recorded that Council requires any person to pay interest on any amount of rates and charges to which:

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

5.1.1. that person is liable to pay; and

5.1.2. have not been paid by the date specified for their payment.

5.2. The Chief Executive Officer be authorised to levy and recover the general rates and annual service charge in accordance with the Local Government Act, 1989.

6. Payment method

In accordance with Section 167 *Local Government Act 1989*, Council declares that Council rates will be payable by four quarterly instalments on or before the following dates:

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Where the payment due date falls on a weekend or public holiday, the payment date will be the next business day.

or

Ratepayers also have the option of paying by nine instalments (direct debit only). The first instalment is due by 30 September 2020 with the second and ninth instalments due at end of each month until 31 May 2021.

CARRIED

SCHEDULE A

RESIDENTIAL (General)

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure.

2. Development and provision of health and community services.

3. Provision of general support services.

4. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations.

Types and classes:

Any land which does not have the characteristics of Commercial, Industrial, Residential Vacant or Farm Land.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

SCHEDULE B

COMMERCIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure related to the commercial sector.

2. Enhancement of the economic viability of the commercial sector through targeted programs and projects.

3. Encouragement of employment opportunities.

4. Promotion of economic development.

5. Requirement to ensure that streetscaping and promotional activity is complementary to the achievement of commercial objectives.

Types and classes:

Any land which is primarily used for commercial purposes.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

SCHEDULE C

INDUSTRIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure related to the industrial sector.

2. Enhancement of the economic viability of the industrial sector through targeted programs and projects.

3. Encouragement of employment opportunities.

4. Promotion of economic development.

5. Requirement to ensure that street scaping and promotional activity is complementary to the achievement of industrial objectives.

Types and classes:

Any land which is used primarily for industrial purposes.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

SCHEDULE D

RESIDENTIAL VACANT LAND

Objective:

To provide an economic incentive for the development of residential vacant land and a disincentive for residential land-banking in order that all rateable land makes an equitable contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure.

2. Development and provision of health and community services.

3. Provision of general support services.

4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and classes:

Any land which is vacant residential land.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

SCHEDULE E

FARM LAND

Objective:

To provide a financial subsidy to rateable farm land to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure.

2. Development and provision of health and community services.

3. Provision of general support services.

4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and classes:

Any land which is primarily used for the purposes of farming.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

FINANCE AND BUDGET

ADOPTION OF THE 2020-21 ANNUAL BUDGET

ATTACHMENT 1

BUDGET 2020-21 ADOPTED BY COUNCIL 22 JUNE 2020

PAGES 289 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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Appendix C – Capital works program
Appendix D – Operating initiatives
Appendix E – Fees and charges schedule
Appendix F – Performance indicators
Appendix G – Glossary of terms

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Executive summary

The 2020-21 Annual Budget forms an integral part of Council's overall strategic planning framework. It has been prepared, aligns to and will deliver on, the final year of the Council Plan 2017-21 (Revised). It's a pleasure to present it to the Greater Dandenong City community for comment.

The 2020-21 Annual Budget has been developed in a period of great uncertainty. We acknowledge the uncertain times facing all the community due to the coronavirus (COVID-19). COVID-19 continues to cause enormous disruption to every facet of normal life and business and Greater Dandenong City Council is certainly not immune to its impacts in both a service delivery and financial sense. Local Governments are complex businesses, we have many customers, large number of employees, key services, and costs and revenues to be managed during this time. While we face many unique challenges, many are also very similar to what other business are experiencing and similar approaches will need to be taken.

Supporting our community through COVID-19

Local economic support was unveiled on the 16 April 2020 with more than $4 million in relief to help our most vulnerable community members during the COVID-19 pandemic. A series of measures have been introduced through to the forecast year ending 30 June 2020 with further review at that point to ease the financial burden on residents and ratepayers including:

- $2 million rate relief package for pensioners and unemployed.
- No interest raised on outstanding rates.
- $250,000 allocated to support the provision of material aid in the City of Greater Dandenong.
- Rental waivers for all traders at Dandenong Market at a cost of $1.5 million.
- Waiver of rents for many of Council's commercial leaseholders and for those still trading, rent reduced to 50 per cent.
- Rental rebates offered to sporting clubs for seasonal venue hire and for other leisure facilities that may haven forced to close.

COVID-19 – immediate and short-term financial impacts

During the public notice period of the Proposed Budget 2020-21, Council explored the potential impacts over the remaining months of the 2019-20 forecast year and on the 2020-21 Budget. The total assumed impact of COVID-19 over these 2 years is $10.37 million. It is important to note that the budget has been prepared on the assumption current restrictions impacting Council services will continue through to September 2020. Most of these losses are income related and include loss of rent on civic facilities, fees and fines, Drum Theatre revenue and lowering projections of interest on investment revenue due to falling interest rates (total $4.96 million). Whilst some of these are outside of Council's control, a total of ($5.40 million) relates to decisions that Council has made to provide relief to residents, tenants, sporting clubs etc. The total of these impacts has been part funded by Council deferring $6.8 million in capital projects in the 2020-21 and the bringing forward of $2 million in funding from Council reserves to provide immediate relief to residents in terms of rate waivers and material aid in 2019-20.

The forecast result for 2019-20 still currently sits at a $2.7 million cash deficit. Overall, it is anticipated that the final cash result for 2019-20 will be closer to a breakeven result based on the deferral of discretionary expenditure and the realisation of further potential savings.

The past several years has seen strong capital investment in the city including the Dandenong Civic Centre and Library, redevelopment of the Dandenong Market, construction of the Noble Park Aquatic Centre, construction of Tatterson Park Community Sports Complex and more recently, the final stages of the Springvale Community Hub. The 2020-21 Budget continues to build on that strong investment with a capital works program which will deliver more than $43 million in capital works. This includes more than $21 million on asset renewal in the city. The most significant projects relate to road assets with the widening of Abbotts Road between Taylors Road and National Drive and Council's road resurfacing program (including Roads to Recovery works) totalling $10.5 million combined (Abbotts Road is part funded by grants, contributions and reserve transfers of $2.14 million).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Council remains in a healthy financial position for 2020-21 through sound and prudent leadership by Council and its staff, although this will continue to be tested by the compounding effect of rate capping and the COVID-19 pandemic. Council has largely been protected from the impacts of rate capping to this point due to higher levels of supplementary rates. However, Council will either have to make significant changes to its operational services or accept that timelines for new projects will face longer term delays in order to be affordable for Council.

New facilities such as the Springvale Community Hub will add considerable costs (approximately $1.6 million annually) to Council's operational budgets without the ability to offset this via increased rates. Council's forward capital investment decisions and their consequential operational and infrastructure servicing expenditure (whole of life costing) will necessitate a shift in strategic thinking in the medium to long term.

Property Revaluations and the Rate Rise

Average rates in 2020-21 will increase by 2.00 per cent, in line with the rate cap set by the Victorian Government under the Fair Go Rates System.

The City of Greater Dandenong has moved from biennial to annual valuations in line with the state government changes introduced from 1 July 2018. The valuation function is now centralised with the Valuer-General of Victoria. Valuation figures used in this 2020-21 budget report are final certified valuations provided by the Valuer General's office, which will be reported to the Minister for Planning.

It should be noted that since the introduction of rate capping it is important for residents to understand that these two matters are quite independent of each other. The rate cap is applied to the total rates that Council can raise and not to individual properties. A resident's rate bill may vary by more or less than the rate cap due to the relative property valuation, the type of property classification (residential, commercial, industrial, etc) and other charges not subject to the rate cap (for example, the waste charge). This means that ratepayers will experience changes to their rates that vary from the standard increase of 2.00 per cent (both higher and lower). In practice, the total Council rates collected will increase by 2.00 per cent while individual property movements may vary greatly.

The following table highlights that overall Council properties have increased by 2.55 per cent from the 2019-20 Forecast valuations, however, the various classes of land have experienced different movements compared to the overall average outcome. For example, farm properties increased by over 12 per cent whereas general and commercial properties increased by just over 1 per cent.

Type or class of land	Budget 2019-20 $	Forecast 2019-20 $	Budget 2020-21 $	Change
General	32,577,413,000	32,995,957,000	33,535,583,500	1.64%
Commercial	4,167,525,000	4,174,829,000	4,227,348,000	1.26%
Industrial	11,239,176,000	11,450,430,400	12,062,325,700	5.34%
Vacant residential	514,483,000	398,028,000	413,598,500	3.91%
Farm	309,668,000	305,733,000	343,568,000	12.38%
Total value of land	**48,808,265,000**	**49,324,977,400**	**50,582,423,700**	**2.55%**

By way of example the table below highlights the rating impact on the various rating types should Council retain the current rate differential structure (outcomes based on an annual increase in rates of 2.00 per cent).

Type or class of land	Proposed 2020-21 rates	% increase 2019-20 to 2020-21
General	56,330,605	0.41%
Commercial	13,491,497	0.04%
Industrial	55,718,869	4.08%
Vacant residential	1,007,362	2.66%
Farm	461,680	11.02%
Total	**127,010,014**	**2.00%**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

As shown in the table on the previous page, the rating experiences between rating groups is reasonably dynamic with residential properties on average marginally increasing by 0.41 per cent and farm increasing by 11.02 per cent.

Council has sought a rating model that more evenly applies the proposed rate increase to each of the major rating sectors (General, Commercial and Industrial).

On this basis, the Rating Strategy recommends the following differential rates be applied.

Type or class of land	Existing rating differential 2019-20	Proposed rating differential 2020-21	% increase 2019-20 to 2020-21
General	100%	100%	0.41%
Commercial	190%	190%	0.03%
Industrial	275%	275%	4.07%
Vacant residential	145%	150%	6.20%
Farm	80%	75%	4.08%
			2.00%

The proposed changes to the differential rates mainly impact the vacant residential and farm classes, with the top three classes maintaining similar increases under the existing differentials. Under the proposed differential changes, the vacant residential class will increase by 6.20 per cent and farm rates come down to 4.08 per cent. On this basis, it is recommended that the existing differential rating structure be amended to take account of the impacts of the 2020 Council revaluation.

Waste charges

The 2020-21 Budget proposes an increase of $42.00 (or 10.88 per cent) in the default annual waste charge (inclusive of the State Government landfill levy) which is linked directly to the cost of providing the waste services, priced on a cost recovery basis.

The Victorian State Governments introduction of Recycling Victoria – A New Economy details an increase in the landfill levy by more than 30% from the prior year ($65.90 per tonne) to $85.90 per tonne. This increase has now been delayed to 1 January 2021 and represents $51 per household ($39 in 2019-20).

As documented in the past three years, disruptions in the recycling processing market are “disrupters on a global scale”. These challenging events are still foreseeable into the future. The 2020-21 budget allows for the costs associated with continuing Council’s current recycling contract while continuing to be sustainably responsible in the process.

Residential rate in the dollar	Forecast 2019-20	Budget 2020-21	% Variance	$ Variance
Median residential valuation in Greater Dandenong	$ 590,350	$ 600,000		
Residential rate in the dollar	0.0017002	0.0016796		
General rates	$ 1,003.71	$ 1,007.79	0.41%	$ 4.08
Waste charge (including State Government landfill levy) *	$ 386.00	$ 428.00	10.88%	$ 42.00
Total rates and charges median residential property	**$ 1,389.71**	**$ 1,435.79**	**3.32%**	**$ 46.08**

** Includes State Government landfill levy of $51.00.*

Overall, the increase in general rates and waste charges for the median residential valued property is 3.32 per cent. The total annual impact is $46.08 or $0.89 cents per week.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Investing in infrastructure and meeting the asset renewal challenge

Council retains a strong focus on the future needs for this municipality. The 2020-21 Budget continues with significant investment in the infrastructure of our city, despite the constraints imposed by rate capping. An extensive Capital Works Program totalling $43.71 million will be undertaken in 2020-21. This capital investment includes Council funding from rate revenue of $32.65 million which is a significant drop from the capital investment from rates in 2019-20 ($40.71 million). This large drop is mainly attributable to funding required for COVID-19 assumed financial impacts and some transfers to operating expenditure for projects not considered to be capital in nature.

The challenge to fund the appropriate replacement of existing assets (roads, drains, buildings, etc) is one that City of Greater Dandenong shares with many other municipalities. In our case, the challenge is beginning to become urgent as much of our key infrastructure was built in the 1960's and 1970's and will soon reach the end of their useful lives.

The 2020-21 Council Budget continues to address the asset renewal challenge. A total of $21.50 million has been allocated in the 2020-21 Budget to renewing our assets.

In order to achieve Council's objectives of meeting the asset renewal challenge whilst at the same point delivering key new infrastructure, it is essential that Council strongly scrutinise its operational budgets annually and look to achieve efficiencies.

Capital expenditure funding sources	Original Budget 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Capital grants	2,794	3,244	1,093	1,018	826	-
Capital contributions	828	910	2,390	-	-	-
Transfer from reserves	14,961	6,905	3,240	11,000	6,000	1,000
Loan proceeds	10,000	-	-	15,000	15,000	-
Funded from operational surplus	40,706	32,646	41,171	39,998	40,330	40,329
Total capital works funding	**69,289**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**

Note: future years may be subject to heavy reductions due to the impacts of rate capping under the Fair Go Rates System. The investment in 2024-25 is retained at a similar level to the preceding years. Future spending may be impacted by the COVID-19 pandemic.

The table highlights that capital works funded from operational surplus has plateaued across the years presented at approximately $40 million. The reduction in capital works funded from operational surplus in the 2020-21 Budget to $32.65 is due to the financial impacts of COVID-19.

Loan proceeds totalling $30.00 million over the 2022-23 to 2023-24 years will part fund significant works associated with the redevelopment of Dandenong Oasis.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Key capital projects included in the 2020-21 Budget

The 2020-21 Council Budget provides funding for a range of key capital projects that are worthy of highlight and include:

- $5.76 million Road Resurfacing Program *(including Roads to Recovery works and funding of $508,000)*.
- $4.81 million Abbotts Road (Section 2 between Taylors Road and National Drive) – Widening Construction (Stage 1 of 3) *(partly funded by DCP contribution income of $910,000, a transfer of $730,000 from the DCP reserve and $500,000 in Roads to Recovery grant funding)*.
- $2.58 million Keysborough South Community Hub Development – Construction (Stage 1 of 2) *(fully funded from the DCP Reserve)*.
- $2.42 million Building Renewal Program.
- $2.30 million Ross Reserve New Pavilion (Football) – Construction (Stage 1 of 2) and Ross Reserve All Abilities Playground – Changing Places Toilet *(partly funded by State Government grant funding of $375,000)*.
- $2.25 million Kerb and Channel Renewal and Resurfacing Programs.
- $2.00 million Dandenong Oasis Replacement – Detailed Design.
- $2.00 million Villiers Road – Access Road to Springers Leisure Centre for Keysborough South Community Hub *(fully funded by a transfer from the Major Projects Reserve)*.
- $1.60 million Footpath Renewal Program and Active Transport Infrastructure Priority Program.
- $1.50 million Greater Dandenong Gallery of Art (5 Mason Street) – Construction (Stage 2 of 2)
- $1.18 million Vanity Lane – Construction of Streetscape (Stage 3 of 3) *(fully funded by a transfer from the Dandenong Activity Centre Parking and Development Reserve)*.
- $1.05 million Parkfield Reserve – Construction of Oval *(partly funded by State Government grant funding of $350,000)*.
- $1.02 million Local Roads Community Infrastructure Program works (building and road renewal works) *(fully funded by Federal Government grant funding)*.
- $1.00 million Dandenong Park (Northern Parkland / Riverside Precinct) - Master Plan Construction Year 4 and Concept Design for Riverside Park *(partly funded by a $200,000 transfer from the Open Space – Planning, Development and Improvements Reserve)*.
- $810,000 Dandenong Market – Various projects including resurfacing of V row flooring, roof renewal works, provision of services design (Stage 3 of 4), Back of House upgrade to office and cool rooms and resheet rubbish compound.
- $600,000 Springvale Community Hub – Complete building and landscape works (construction) and storage provisions for Civic Facilities, Events, Parks, Cleansing and Emergency Relief.

Several new operating initiatives totalling $775,000 have also been included in the 2020-21 Budget (refer **Appendix D** for details).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

In summary the 2020-21 Budget has been developed during a time of great uncertainty with long-term effects of COVID-19 across our community very much unknown at this point. This Budget is well positioned for recovery when restrictions relax, and that Council can quickly support the return of a strong economy. Capital spending will stimulate local employment, businesses and suppliers. The Budget is one that strikes a good balance between ensuring Council continues to provide operational services and support to the community and a capital spending program to provide much needed local infrastructure.

I commend the 2020-21 Budget to Council and the community.

John Bennie PSM
Chief Executive Officer

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Budget processes

Council Plan outcomes

The Council Plan sets out the key activities that the Council will undertake during the year to implement the strategic four-year directions established in the Plan, which in turn progresses Council towards contributing to outcomes as detailed in Imagine 2030. The Annual Budget converts these actions into financial terms to ensure that there are sufficient resources for their achievement.

Basis of budget preparation

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the *Local Government Act 1989* (the Act) and *Local Government (Planning and Reporting) Regulations 2014* (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2020-21 Budget, which is included in this report, is for the year 1 July 2020 to 30 June 2021 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works. These statements have been prepared for the year ending 30 June 2021 in accordance with the Act and Regulations and are consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

Pending Accounting Standards

Standards that are likely to impact on the 2020-21 financial statements, not considered in the preparation of the budget include:

- AASB 16 Leases
- AASB 15 Revenue from Contracts with Customers, and
- AASB 1058 Income of Not for Profit Entities.

While it is not possible to determine the precise impact of these standards at this time, the broad impact on Council is estimated to be as follows:

- AASB 16 Leases – introduces a single lessee accounting model whereby the Council will be required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.
- AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not for Profit Entities – will change the way that Council recognises income and addresses matters such as grant funding, contribution of assets and volunteer services. A key change is replacement for some transactions of the criteria of control as a determinant of the timing of income recognition, with the criteria of satisfying performance obligations in an enforceable agreement.

These new standards have the potential to impact the timing of how the Council recognises income.

Standards that are likely to impact on the 2020-21 financial statements, also not considered in the preparation of the budget include *AASB 1059 Service Concession Arrangements: Grantors.*

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

In advance of preparing the budget, officers firstly review and update Council's long-term financial projections. Financial projections for at least four years are ultimately included in Council's Strategic Resource Plan, which is the key medium-term financial plan produced by Council on a rolling basis. The preparation of the budget, within this broader context, begins with officers preparing the operating and capital components of the annual budget during January and February. A draft budget is then prepared, and various iterations are considered by Council at informal briefings during March and April. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in April for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption. *Due to the COVID pandemic, the Local Government Minister announced on the 9 April an extended deadline for 2020-21 Council budgets until 31 August.* However, at this point Council will progress with the current timeline and adopt its Budget by 30 June.

The budget includes consideration of several long-term strategies to assist Council in considering the budget in a proper financial management context.

Key dates for the Annual Budget process:

Budget process	Timing
Budget submitted to Council for approval "in principle"	27 April
Public notice advising of intention to adopt Budget	28 April
Budget available for public inspection and comment	28 April – 26 May
Public submission process undertaken	April/May
Submissions period closes (28 days)	26 May
Submissions considered by Council/Committee	4 June
Budget and submissions presented to Council for adoption	22 June
Copy of adopted Budget submitted to the Minister	Prior to 30 June

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

1. Linkage to Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Imagine 2030), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

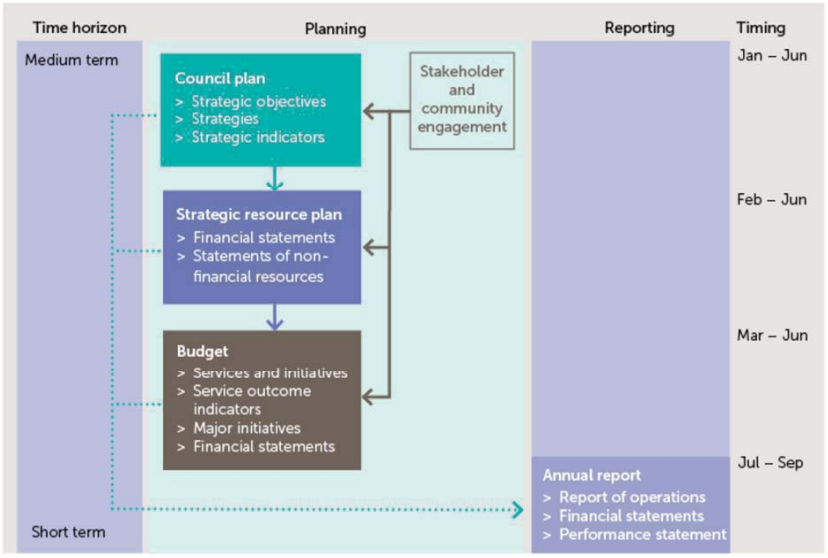
1.1 Planning and accountability framework

In reading the 2020-21 Annual Budget it is important to note that the document forms part of an overall planning framework that exists at the City of Greater Dandenong.

Council prepared its first Community Plan in February 2009, which describes the vision held by the community for the future of this City (Imagine 2030). It is a long-term plan which incorporates a range of aspirations, some of which are in the domain of Council to address whilst others require Council to lobby on behalf of their constituents.

In terms of a shorter time frame, the Council Plan 2017-21 expresses Council's four-year strategic objectives and these are aligned to the Strategic Resource Plan in terms of financial resources.

The Strategic Resource Plan, included in the Council Plan, is a rolling five-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is then framed within the Strategic Resource Plan, taking into account the services and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning (formerly Department of Transport, Planning and Local Infrastructure)

In addition to the above, Council has a long-term plan (Imagine 2030) which articulates the community's vision, mission and values. The Council Plan is prepared with reference to Council's long-term community plan and an Annual Plan is developed each financial year which highlights key activities for the twelve-month period. These activities provide specific information on how Council will deliver on its four-year priorities.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the Annual Budget process.

1.2 Our purpose

Our vision

Greater Dandenong is a safe, vibrant city of opportunity for all – to visit, work, live and play.

Our values

At the City of Greater Dandenong, we have adopted a set of values we call 'REACH' which define who we are and how we interact with each other and our community. REACH stands for:

- Respectful
- Engaged
- Accountable
- Creative
- Honest

Our strategic objectives

Theme	Strategic objectives
People	A vibrant, connected and safe community. A creative city that respects and embraces its diversity.
Place	A healthy, liveable and sustainable city. A city planned.
Opportunity	A diverse and growing economy. An open and effective Council.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

2. Budget influences

2.1 Greater Dandenong – snapshot

People

Greater Dandenong has a population of approximately 177,000 (2020 estimate). This is forecast to increase to an estimated total of 213,000 by 2030, largely as a result of residential developments in Sandown, Noble Park and Dandenong.

There were 2,436 births to Greater Dandenong residents in 2018-19, with 82 per cent of these being to residents born overseas, from countries such as Vietnam, India, Cambodia, Sri Lanka, Afghanistan and China.

The Greater Dandenong population total includes an estimated 33,000 children and adolescents aged 0-14 years, 22,000 young people aged 15-24 years, 96,000 people aged 25-64 years and 25,000 over 64 years of age.

Over half of the residents of Greater Dandenong were born overseas, making this the most culturally diverse municipality in Victoria, with residents from 167 different birthplaces.

Reflecting its cultural diversity Greater Dandenong also has a wide diversity of spoken languages, with two-thirds of residents speaking languages other than English in their homes. Among the languages widely spoken in this community are Vietnamese, Khmer, Mandarin, Cantonese, Greek, Punjabi and Sinhalese.

Place

Greater Dandenong encompasses an area of 129 square kilometres in Melbourne's south-east, approximately 24 kilometres from the central business district. It is bounded by Police Road in the north, Dandenong Creek and South Gippsland Freeway to the east, Thompson Road in the south, and by Westall and Springvale Roads to the west.

The suburbs of Greater Dandenong are Dandenong, Dandenong South, Bangholme, Springvale, Springvale South, Noble Park, Noble Park North and Keysborough.

Housing

In 2016, 54 per cent of residents own or are purchasing their homes and 32 per cent of residents rent their accommodation, similar to the metropolitan level.

Rises in the cost of housing over recent years have exceeded the rates in income growth, placing additional pressure on the local rental markets.

Though housing costs in Greater Dandenong are lower than the metropolitan average, the cost of purchasing a home in this city has trebled in the past two decades, placing financial strain on many families.

Parks and reserves

Greater Dandenong maintains over 35 sports reserves, 188 kilometres of bike and shared paths, 1,100 kilometres of footpaths, 152 playgrounds, 197 parks and 33 bushland areas.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Opportunity

Employment within Greater Dandenong

Greater Dandenong provides 22,694 jobs in manufacturing for the region. This represents a 23 per cent share of all jobs in the city, which is renowned as the manufacturing hub of Victoria.

The following sectors also provide a significant proportion of jobs: wholesale trade at 7900, health care and social assistance at 9200, transport, postal and warehousing at 6900 and retail trade at 8700.

Education

While the level of participation by young people in university is slightly lower than the metropolitan average, attendance at TAFE is substantially higher than the Victorian level.

The 2016 Census revealed that of residents aged 25-44 years, 33 per cent hold a degree qualification, with 38 per cent having no post-school qualifications at all.

Employment and income rates of Greater Dandenong residents

In 2016, 60,000 residents were in paid work, a third of them employed within the city, while the others journeyed outside the city to work. Manufacturing is the largest industry accounting for 17 per cent of employment among residents, followed by health care and social assistance at 12 per cent, retail trade at 11 per cent and wholesale trade at four per cent.

In 2016, the median weekly income in Greater Dandenong was the lowest across the state and less than two thirds of the metropolitan average.

Comprehensive demographic information about the City of Greater Dandenong is available on Council's website www.greaterdandenong.com.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

2.2 External influences

In preparing the 2020-21 Budget, several external influences have been taken into consideration. These include:

- Assumed immediate and short-term financial impacts have been factored into the 2019-20 and 2020-21 financial years while the Budget was on public notice. The amount is estimated at $10.37 million over other 2019-20 and 2020-21 financial years. These impacts have been part funded by Council deferring $6.8 million in capital projects in the 2020-21 and the bringing forward of $2 million in funding from Council reserves to provide immediate relief to residents in terms of rate waivers and material aid in 2019-20. A residual contingency of $656,000 for any further losses has been included in 2020-21 Budget. The forecast result for 2019-20 currently sits at a $2.7 million deficit. It is anticipated that the forecast result for 2019-20 will be closer to break even as council reviews its discretionary nature expenditure.

  The full impact of COVID-19 is still unknown and impact assessments on resource allocations, rates and revenue-based services continue to be undertaken as restrictions are lifted and economic activity returns.

- The Federal Government recently announced that additional funding would be provided to the Local Government sector in response to the COVID-19 pandemic via the Local Roads Community Infrastructure Program. This funding can be used by Council to bring forward capital works projects flagged for future years.
- $4 million in community relief support provided for in the forecast 2019-20 year relating to the COVID-19 pandemic to support Greater Dandenong's most vulnerable community members.
- Local Authorities Superannuation Fund Defined Benefit Plan (LASF DB) - Vested Benefit Index (VBI) update (COVID-19) – Vision Super have reported the impact of COVID-19 has continued to cause significant volatility in investment markets around the world. At 31 March 2020, the VBI for the sub-plan was 102.1 per cent. Vision Super will continue to monitor the plan's financial position. In the event the VBI falls below the nominated shortfall threshold (ie: 97%), an interim investigation is required to be carried out by the Fund Actuary, unless the next scheduled investigation is due within six months. If the VBI falls below 97% prior to 30 June 2020, LASF DB sub-plan's next scheduled investigation as at 30 June 2020 will satisfy this requirement.
- The Victorian State Government cap on the average property rate increase for 2020-21 has been set at 2.00 per cent (2019-20 2.50 per cent).
- Consumer Price Index – Melbourne All Groups (CPI) increases on goods and services of 2 per cent through the year to the December quarter 2019 (ABS). State-wide CPI is forecast to be 2.25 per cent for the 2020-21 year (Victorian Budget Papers 2019-20).
- The Valuer General of Victoria has now taken over the rateable property general valuation process changing to annually rather than every two years, impacting Council's supplementary valuation process timing compared to past years and creating valuation changes.
- A continuation of cost shifting where Federal and State government grants do not increase by the same percentage as Council's cost of providing these services.
- Increase in maintenance costs of parks and gardens due to continued trend of receiving gifted open space assets from developers.
- Over the last 30 years, recycling has been considered a critical service experienced by all. As documented in the past two years, the recycling industry has been through some challenging moments and events that are disrupters on the global scale. These challenging events are still foreseeable into the future; however, Greater Dandenong will continue to work closely with the State and Federal Governments to make inroads in the recycling sector. The waste service charge for 2020-21, incorporating kerbside collection and recycling, will increase by an average 10.88 per cent or $42.00 (default waste charge). This significant increase in the waste charge has been caused by higher recycling costs, an increase in the State Government landfill levy of over 30 per cent from 1 January 2021 and the introduction of Food Organics Garden Organics (FOGO).

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

- Since 2014-15, Greater Dandenong has benefited from $6.17 million in Roads to Recovery (R2R) funding improving road safety and undertaking local road upgrades. The Commonwealth Government provides R2R funding to the local government sector. The current R2R program commenced 1 July 2019 and will continue through to 30 June 2024. Council's life of program allocation for the period 1 July 2019 to 30 June 2024 is a confirmed $5.09 million. A total amount of $1.01 million has been allocated in 2020-21.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government in accordance with the Fire Services Property Levy Act 2012. As a result of the COVID-19 pandemic, the State Government has announced that the Fire Services Levy will not be indexed in 2020-21 and will remain set at the 2019-20 rate.

2.3 Internal influences

In addition to the external factors noted, there are several internal factors which also impact on the setting of the 2020-21 Council Budget.

These include the following:

- Council is committed to maintaining services to current standards (as a minimum) in the areas of parks, roads and drainage maintenance. This will require Council to make a higher investment in the ongoing renewal of these assets through its Capital Works Program.
- The Enterprise Agreement 2018 commenced 1 July 2018 for a four-year term. This agreement provides for a minimum of 2.25 percent or the rate cap whichever is higher. The financial impact of the quantum of this increase results in an increase higher than the rate cap for 2020-21 (2.00 per cent).
- Financial Assistance (FA) grant funding via the Victoria Grants Commission was restored from indexation freezing in 2017-18. Council's FA grant allocation for the 2019-20 financial year only increased by 1.35 per cent ($161,000) which does not match the cost increases of CPI. The 2020-21 forecast is set at a conservative economic outlook.
- The consequential operational servicing expenditure for the Springvale Community Hub which is due for completion mid 2020 has been factored into this Budget. Initially, the annual costs were forecast at $1.4 million (funded via a reduction in the forward capital works program). This has now increased to just over $1.6 million in 2020-21.

2.4 Budget principles

The 2020-21 Budget aims to meet the objectives of Council's Long-Term Financial Strategy which are:

- The maintenance of an ongoing underlying operational surplus.
- An increase in capital works investment funded from Council's operations.
- Increased funding for asset renewal.
- The achievement of a financial structure where annual asset renewal needs are met from the base operating outcome of Council and non-renewable sources of funds such as reserves and asset sales are used to fund new or significantly upgraded facilities.
- The retention of service provision at present levels in preparing the 2020-21 Council Budget. All operational budgets are reviewed by the Executive Management Team and Council and are subjected to scrutiny and justification. Focus on using fewer resources with an emphasis on innovation and efficiency.
- New revenue sources to be identified where possible.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

In terms of the direct parameters upon which the 2020-21 Budget is based, the below table highlights the broad escalation percentages in respect of key areas.

Description	2020-21
CPI forecast	2.00%
Rate revenue cap	2.00%
Fees and charges - Council *	2.75%
Fees and fines - statutory	2.00%
Financial Assistance Grants funding	1.00%
Grants and subsidies	1.00%
Employee costs **	2.25%
Employee costs (incremental costs)	0.50%
Electricity	6.00%
Street lighting	5.00%
Water	7.00%
Gas	5.00%
Fuel	5.00%

* *Council fees and charges are fully documented in* ***Appendix E****.*
** *As per the Enterprise Agreement (EA) 2018 which expires 30 June 2022. A 2.25 per cent salary increment applies in the 2020-21 financial year (plus an allowance for salary relativities). The 2.25 per cent is higher than the declared rate cap of 2 per cent due to the nominated minimum of 2.25 per cent in the EA.*

2.5 Major 2020-21 Budget outcomes

The major outcomes of the 2020-21 Council Budget are:

- Council rates are capped to 2.00 per cent as per the Fair Go Rates System.
- The default residential waste charge (including State Government landfill levy) will increase by $42.00 (or 10.88 per cent) from $386.00 to $428.00. This increase is due primarily to higher recycling costs, increased Stated Government landfill levy (from 1 January 2021) and the introduction of Food Organics Garden Organics (FOGO).
- Council's total capital expenditure in 2020-21 is estimated to be $43.71 million with $32.65 million being funded from Council rate revenue. Council's capital spending has reduced by nearly $6.8 million as is reflected in funding from Council's rate revenue. This reduced investment in capital spending for the 2020-21 has mostly been allocated to the immediate and short-term financial impacts relating to COVID-19. This will continue to be reviewed and monitored.
- Council will repay $3.13 million in loan redemption during 2020-21.
- Council will maintain funding for road asset renewal with funds of $8.58 million budgeted for in 2020-21.
- Council continues to record an underlying operational surplus in terms of the accounting result.

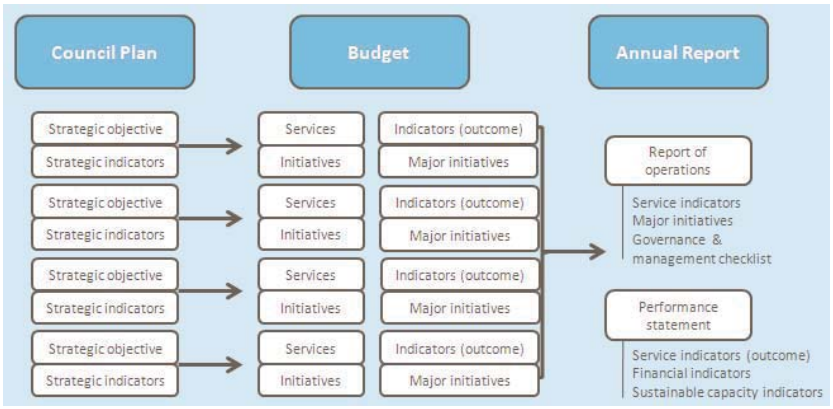
CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

3. Services, initiatives and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2020-21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning (formerly Department of Transport, Planning and Local Infrastructure).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Theme : People

Strategic Objective 1: A vibrant, connected and safe community

Council acknowledges that creating a healthy and safe community is at the core of everything we do. We make a commitment to the social model of health as a framework to inform our policy making, our service planning and delivery. These principles are also reflected in our Community Wellbeing Plan.

Strategic Objective 2: A creative city that respects and embraces its diversity

The cultural diversity of Greater Dandenong is the defining point of difference for this city. There are many aspects of diversity in addition to multiculturalism. Diversity of culture, ability, age, gender, faith and sexuality are all acknowledged and considered in the development and delivery of our services.

Services (operating budget)

Service category	Description	Net cost $'000
Community Services Executive	This function provides the oversight and leadership of the provision of Community Services to the municipality.	$445
Community Arts, Cultural and Libraries	The Arts, Culture and Libraries business unit supports the management of cultural venues, the Drum Theatre, festivals and events, public art, cultural development and cultural planning. Library services provide access to a wide range of information for all ages and cultures in a range of formats and locations and are committed to lifelong learning and self-improvement opportunities. Branches include Springvale, Dandenong and online.	$9,633
Community Wellbeing	This department focuses on developing and supporting a range of initiatives and services to enhance the health and wellbeing of families. This includes family day care, family support services, kindergarten and child care committee support, preschool field officer program, 'Best Start' and early years projects, immunisation, festivals and events, maternal and child health, parenting programs and youth services.	$5,003
Community Development, Sport and Recreation	This department focuses on community advocacy, leisure planning, sport and recreation programs and community grant funding.	$7,907
Community Care	Community Care provides services and programs to assist older people and people with a disability to remain living in the community. These include home based and centre based services, specialised community transport and support for clubs and groups within the city.	$4,238
Regulatory Services	Provides compliance, education and enforcement functions related to animal management, fire prevention, local laws, parking management, planning compliance, public safety and security, litter prevention and school crossings.	($556)
Total PEOPLE		**$26,670**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Strategic Objective 1: A vibrant, connected and safe community

Major Initiatives

1) Develop and implement the Domestic Animal Management Plan 2020-21.
2) Endorse and implement the next Reconciliation Action Plan.
3) Provide ongoing funds for road treatments via the Local Area Traffic Management prioritisation program for road safety.
4) Maintain the Safe City CCTV system in accordance with specified performance standards.
5) Implement year one of the Make Your Move Physical Activity Strategy.
6) Implement the endorsed recommendations of the Community Transport Review 2020.

Initiatives

7) Host the 2020 Walk Against Family Violence.
8) Continue to develop and implement an Anti-Poverty Collective Impact program.
9) Maintain eSmart libraries accreditation.
10) Manage the new permanent Pop Up park (constructed by Development Victoria).

Strategic Objective 2: A creative city that respects and embraces its diversity

Major Initiatives

11) Host the 2020 Children's Forum.
12) Deliver the Home exhibition featuring artists of Refugee and Asylum Seeker backgrounds.
13) Deliver the 2020 Short Cuts Film Festival.

Initiatives

14) Implement year four of the Positive Ageing Strategy.
15) Implement year four of the Disability Action Plan.
16) Deliver at least 12 arts and cultural heritage exhibitions across Council's cultural facilities.

Service Performance Outcome Indicators

Service	Indicator	Performance measure	Computation
Maternal and Child Health (MCH)	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100
		Participation in the MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Service	Indicator	Performance measure	Computation
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[The sum of the number of active library borrowers in the last three financial years / The sum of the population in the last three financial years] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (The number of visits to pool facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Animal Management	Health and Safety	Animal management prosecutions (Percentage of successful animal management prosecutions)	[Number of successful animal management prosecutions / Total number of animal management prosecutions] x 100
Food Safety	Health and Safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x 100

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Theme: Place

Strategic Objective 3: A healthy, liveable and sustainable city

Council is committed to a proactive and collaborative approach to climate change. We have prepared a new Sustainability Strategy that provides guidance on many key priorities, such as reducing waste, increasing transport options, improving our built environment and protecting our natural environment.

Strategic Objective 4: A city planned for the future

The appearance and amenity of the city defines its space. Council strives for best practice urban design and planning to create a city for the future that has high quality amenity for current and future residents, and appropriate levels of development. Planning and development within the city are regulated through the Greater Dandenong Planning Scheme which sets out the vision for the city through zoning, style and type of development, and regulatory functions.

Services (operating budget)

Service category	Description	Net cost $'000
Business, Engineering and Major Projects Executive	This service category commenced 2 December 2019 as a result of the merging of the Engineering Services directorate and the Greater Dandenong Business Group. The new Business, Engineering and Major Projects directorate is focused on: • the built and natural environment and provides the oversight of the engineering and infrastructure functions of Council. • Council's major activity centres, economic development, investment attraction and future growth.	$424
Infrastructure Services and Planning *	Responsible for: • Waste collection services. • Spring valley landfill maintenance and rehabilitation. • Fleet management. • Asset management and strategic asset planning. ** Please note this net cost excludes $22.44 million in waste income (included in rates and charges income total).*	$31,518
Roads	Responsible for the maintenance of the city's road, drainage, and footpath network. Road maintenance is a key function of Council, funding the ongoing upkeep of local roads.	$6,122
Parks	The Parks Service unit maintains the City of Greater Dandenong's parks and public open spaces in order to: • Improve the health and wellbeing of the community. • Provide accessible, usable open spaces for residents. • Improve the value of assets within the municipality.	$13,363

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Service category	Description	Net cost $'000
Building Maintenance	Building Maintenance services cover everyday building issues and helps maintain other Council properties and structures, including bus shelters, fencing and building lighting. Includes nominated building demolitions and the new Springvale Community Hub maintenance and operating costs.	$8,632
Transport and Civil Development	This unit is responsible for the long term planning and advocacy of Council's transport network, asset protection and civil development and design. The unit provides engineering input to planning and development and civil work applications.	$752
City Planning Design and Amenity Executive	This function provides the oversight of the planning, development, building and regulatory services activities.	$482
Building and Compliance Services	Building and Compliance Services maintain standards of amenity, habitation and safety in buildings. The unit provides services including building inspections, enforcement of safety standards, advice and consultation on building regulations issues and issuing of building permits. This unit is also responsible for environmental health and food legislation.	$1,275
Planning and Design	This unit provides statutory, strategic, design and sustainability planning services to the city as well as monitoring and enforcement of planning legislation and permissions.	$3,838
City Improvement	The project delivery team performs a project management function with the primary purpose of delivering Council's Capital Works program associated with its roads, drains, facilities and open space.	$2,289
Major Projects	This service commenced from 2 December 2019 and is responsible for coordinating the planning, advocacy / funding and development of major projects that provide social, community and economic benefits for Greater Dandenong in line with the strategic priorities of Council. Also, includes Team 11 which was the working title of a bid to bring an A-League Team to South East Melbourne. This bid process has now closed, however, the project concept will continue in 2020-21.	$415
Total PLACE		**$69,110**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Strategic Objective 3: A healthy, liveable and sustainable city

Major Initiatives

17) Implement the Greater Dandenong Sustainability Strategy 2016-30 and undertake the five-year review.
18) Finalise and begin implementing the Climate Change Strategy and Action Plan.
19) Develop and deliver a 2020-21 Waste Education Program.
20) Deliver Council's Capital Works Program.
21) Finalise the Urban Forest Strategy.
22) Develop the Electric Vehicle Fleet Transition Plan.

Initiatives

23) Undertake the annual Sustainability Festival and Awards.
24) Implement year three of the Urban Tree Strategy 2018-23.
25) Review the recycling charges, whilst considering opportunities to introduce an incentive for increased recycling.
26) Offer a Food Organics Garden Organics (FOGO) service to our community as a means to divert this resource from landfill.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

Strategic Objective 4: A city planned for the future

Major Initiatives

27) Develop Vanity Lane as a new pedestrian link between Thomas and Lonsdale Streets, Dandenong.
28) Complete the Springvale Community Hub project.
29) Implement staged delivery of the Springvale Boulevard project.
30) Construct the Greater Dandenong Gallery of Art.
31) Process the Planning Scheme Amendment for the Sandown Master Plan.
32) Finalise the design and commence construction of the Keysborough South Community Hub.

Initiatives

33) Finalise the revised Open Space Strategy and commence the Planning Scheme Amendment.
34) Continue planning for a Dandenong Community Hub by developing the business case and concept plans.
35) Review the Greater Dandenong Housing Strategy.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Statutory Planning	Decision making	Council planning decisions upheld at Victorian Civic and Administrative Tribunal (VCAT) (Percentage of planning application decisions subject to review by VCAT that were upheld in favour of Council)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Theme : Opportunity

Strategic Objective 5: A diverse and growing economy

As outlined in Council's long term strategy "Achieving Greater Dandenong's Potential - A Local Economic and Employment Development Strategy for our City": Greater Dandenong will be a place where people of all ages and backgrounds can reach their potential, gain the skills and education they need for success in life, and be part of a prosperous economy where all trade, manufacturing and business activity flourishes.

Strategic Objective 6: An open and effective Council

Council is committed to proactive engagement with residents to ensure that communication about all of council's services, planning activities and decisions are accessible to everyone. Community input into decision making is actively encouraged through a range of consultation opportunities throughout the year.

Services (operating budget)

Service category	Description	Net cost $'000
Office of the Chief Executive	The Office of the Chief Executive has overall responsibility for the operations of the organisation, and carriage of the Strategic Risk Register. Each member of the executive management team reports to the CEO.	$788
Corporate Services Executive	Corporate Services is responsible for Council business, financial planning, budgets, rates, and the systems used to manage and administer the organisation. Another key role is to provide Councillor support and governance services for Council decision making and representation. Communications, community consultation and corporate planning are also coordinated by the directorate.	$609
Media and Communications, Customer Service, Civic Facilities	The Media and Communications unit is responsible for all media management, marketing and communications campaigns and activities, web management, print shop services, community engagement and corporate planning and reporting. The Customer Service unit is responsible for the corporate call centre and three face to face customer service centres. The Civic and Community Facilities unit manages a diverse range of facilities for use or hire by Council and the community.	$5,629
Governance	Governance and Commercial Property is responsible for the overall governance of the organisation and the management of Council's commercial property portfolio. The unit is also responsible for the management, storage and disposal of corporate records to support business transactions and for evidentiary purposes. Also includes return from Dandenong Market.	$1,500

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Service category	Description	Net cost $'000
Information Technology	The Information Technology unit is responsible for the provision of cost-effective information and telecommunication solutions to staff and councillors.	$5,186
People and Procurement Services	People and Procurement Services is responsible for supporting the human resource capital within the organisation. This function also includes: • Occupational health and safety • Purchasing and procurement systems • Industrial relations • Professional development • Payroll • Contract management • Insurance and risk management • Continuous improvement.	$5,139
Economic Development	The Economic Development team markets the city as a business destination, facilitates business attraction, investment and employment creation, supports existing businesses and measures and monitors the local and regional economy to enhance the economic prosperity of the city. This area also promotes the city's cultural precincts and coordinates the cultural tours.	$1,471
South East Business Networks (SEBN)	Through its unique and collaborative network models, SEBN brings people and companies together to protect the economic viability of the region by ensuring a stronger, more resilient and globally engaged business community. SEBN promotes the role of women in business and the development and integration of our diverse community into the workplace.	$697
Activity Centres Revitalisation	The department leads and coordinates the revitalisation of the Dandenong, Springvale and Noble Park activity centres through the stewardship of property development, infrastructure planning, stakeholder engagement and place making.	$1,096
Financial Services	Financial Services exists to enable Council to comply with statutory requirements, provide strategic financial direction, undertake essential business processes and support the organisation with financial assistance and advice. Property Revenue includes the administration of rates and valuation services.	$2,526
Total OPPORTUNITY		**$24,641**

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Strategic Objective 5: A diverse and growing economy

Major Initiatives

36) Implement the One Percent project and continue to develop the capability and capacity of the disadvantaged/disengaged jobseekers in our community.
37) Develop and deliver a program for social enterprises.
38) Develop an investment attraction prospectus for the city.

Initiatives

39) Continue to implement the refreshed Local Economic and Employment Development Strategy.
40) Host the CGD-industry 'Take a Swing' golf day event to raise funds in support of the local community.
41) Continue to implement the Tourism and Regional Food Strategies.
42) Publish four editions of 'Talking Business' magazine.

Strategic Objective 6: An open and effective Council

Major Initiatives

43) Implement Council's Information Technology and Digital Strategy 2020-25.
44) Develop a Revenue and Rating Strategy.
45) Complete a Workforce Management Plan.
46) Manage the Victorian Electoral Commission (VEC) contract for conduct of the 2020 Council elections and conduct candidate forums across the Greater Dandenong community.
47) Develop the new Council Plan 2021-25 and Annual Plan 2021-22.

Initiatives

48) Develop a professional development and training program for Councillors.
49) Grow Council's social media following by 10 per cent from a base figure of 26,000.
50) Manage the effective leasing of Council's commercial property portfolio.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

3.1 Performance statement

The service performance indicators detailed in the preceding pages will be reported on within the Performance Statement which is prepared at the end of the year as required by section 132 of the Act and included in the 2020-21 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in section 9) and sustainable capacity, which are not included in this budget report. The full set of prescribed performance indicators are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the report of operations.

3.2 Reconciliation with budgeted operating result

	2020-21 Net cost $'000
People	26,670
Place	69,110
Opportunity	24,641
Total services and initiatives	**120,421**
Non-attributable expenditure	
Depreciation	31,433
Written down value of assets sold/scrapped	309
Borrowing costs	3,051
COVID-19 contingency fund *	656
Other non attributable **	2,238
Total non-attributable expenditure	**37,687**
Deficit before funding sources	**158,108**
Funding sources	
Rates and charges	152,325
Financial Assistance Grants (via Victoria Grants Commission)	12,201
Interest earnings	1,500
Asset sales	686
Contributions non-monetary	15,000
Contributions - monetary	2,910
Capital grant funding	3,244
Total funding sources	**187,866**
Surplus for the year	**29,758**

* *Assumed COVID-19 financial impacts for 2020-21 have been factored into the 2020-21 Budget. A residual contingency fund of $656,000 remains.*

** *Other non-attributable includes bank charges, external audit fees, annual leave and long service leave provisions and fire services levy payable on Council owned properties.*

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

4. Analysis of operating budget

This section of the Annual Budget analyses the expected revenues and expenses of the Council for the 2020-21 year.

4.1 Budgeted income statement

	Ref	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Operating				
Total income	4.2	223,493	226,225	2,732
Total expenses	4.3	(196,862)	(196,467)	395
Surplus for the year		**26,631**	**29,758**	**3,127**
Less non-operating income and expenditure				
Grants - capital non-recurrent	4.2.5	(3,279)	(2,236)	1,043
Contributions - non-monetary	4.2.7	(15,000)	(15,000)	-
Capital contributions - other sources	4.2.6	(7,766)	(2,910)	4,856
Adjusted underlying surplus (deficit)		**586**	**9,612**	**9,026**

4.1.1 Adjusted underlying result ($9.03 million increase)

The adjusted underlying result is the net surplus or deficit for the year adjusted for non-recurrent capital grants, non-monetary asset contributions, and capital contributions from other sources. It is a measure of financial sustainability and Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can mask the operating result.

The adjusted result for the 2020-21 year is a surplus of $9.61 million which is an increase of $9.03 million from the 2019-20 Forecast. The increase is mostly attributable to rate and waste charges revenue and higher operating grant income resulting from the timing of Financial Assistance grant funding distributions (refer to section 4.2.4 for further details), partly offset by a decrease in other income due to lower Spring Valley recovery income and COVID-19 provisional impacts. In calculating the underlying result, Council has excluded grants received for capital purposes which are non-recurrent and capital contributions from other sources. Contributions of non-monetary assets are excluded as the value of assets assumed by Council is dependent on the level of development activity each year.

4.2 Income

Income types	Ref	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Rates and charges	4.2.1	144,497	152,325	7,828
Statutory fees and fines	4.2.2	7,614	8,426	812
User fees	4.2.3	7,128	8,068	940
Grants - operating	4.2.4	26,021	29,875	3,854
Grants - capital	4.2.5	4,498	3,244	(1,254)
Contributions - monetary	4.2.6	7,766	2,910	(4,856)
Contributions - non-monetary	4.2.7	15,000	15,000	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	4.2.8	591	377	(214)
Other income	4.2.9	10,378	6,000	(4,378)
Total income		**223,493**	**226,225**	**2,732**

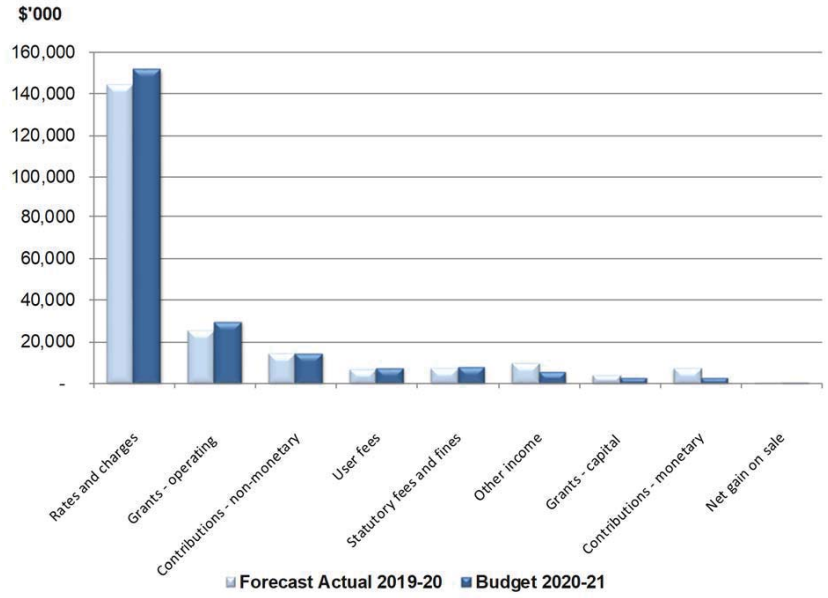
Source: ***Appendix A*** *- Financial Statements*

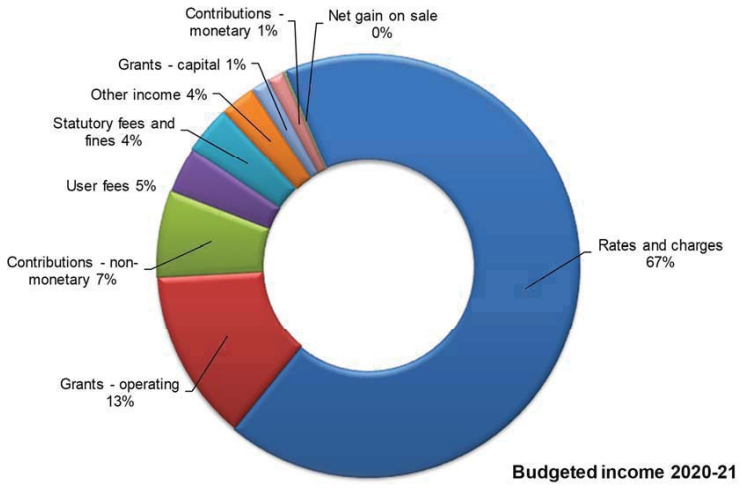
CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Income





4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

4.2.1 Rates and charges ($7.83 million increase)

Council's rate revenue of $152.33 million is made up using the following assumptions:

- An average increase in rates across all property types of 2.00 per cent.
- Residential waste charge of $428.00 per annum for the Option A standard service charge 120 litre bin (an increase of $42.00 or 10.88 per cent). The waste charge fee is based on full cost recovery. The waste charge includes a fortnightly garden waste and recycling service, and an annual hard waste collection. These charges also include the landfill levy impost by the State Government which will increase by over 30 per cent from the prior year (when it increases on 1 January 2021) and represents $51 per household.
- $1.00 million is estimated to be derived from supplementary rates (from new developments and improvements to existing properties).
- An estimated $1.58 million is expected to be collected from the Keysborough Maintenance Levy at a rate of $350 per household. These funds will be transferred to a reserve and fully expended on costs relating to this area.

The below table highlights the impacts of the rate increase on the average residential property in City of Greater Dandenong.

Residential rate in the dollar	Forecast 2019-20	Budget 2020-21	% Variance	$ Variance
Median residential valuation in Greater Dandenong	$ 590,350	$ 600,000		
Residential rate in the dollar	0.0017002	0.0016796		
General rates	$ 1,003.71	$ 1,007.79	0.41%	$ 4.08
Waste charge (including State Government landfill levy) *	$ 386.00	$ 428.00	10.88%	$ 42.00
Total rates and charges median residential property	**$ 1,389.71**	**$ 1,435.79**	**3.32%**	**$ 46.08**

** Includes a State Government landfill levy of $51.00.*

4.2.2 Statutory fees and fines ($812,000 increase)

A detailed schedule of fees and charges is contained in **Appendix E**. This schedule highlights the GST status of each fee category and whether the fee is determined by Council or is fixed by State Government legislation.

The table below shows the statutory fees and fines received by Council with the primary source from infringements and costs of $4.30 million plus $1.40 million in Infringement Court recoveries expected to be received. Parking infringements make up $3.39 million of the infringements and costs in the 2020-21 Budget with the balance relating to other fines including local laws, litter, animal control, food and health. Building and town planning fees represent another major source of statutory fees ($1.92 million). Refer to **Appendix E** - Fees and charges for further details.

The below figures have been impacted by COVID-19 and a reduction in income of $2.58 million has been included across the two years.

Statutory fees and fines type	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Infringements and costs	3,589	4,303	714
Court recoveries	1,691	1,398	(293)
Building and town planning fees	1,748	1,918	170
Land information certificates	109	111	2
Sub-division fees	238	413	175
Permits	239	283	44
Total statutory fees and fines	**7,614**	**8,426**	**812**

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 User fees ($940,000 increase)

Council derives user fees from several sources including on-street parking, multi-deck car parks, aged care services, family day care, hire of Council halls, meeting rooms (Drum Theatre, The Castle) and community facilities (Dandenong Basketball Stadium, sportsgrounds).

User fees are projected to increase by $940,000 in 2020-21 from the 2019-20 forecast due to a combination of lower fee income in 2019-20 as a result of economic activity levels and COVID-19 (Parking machines and meters, Building permits and inspections, Health registrations and Streatrader permits, Family Day Care administration levy) and higher Aged and Health Services fee income in 2020-21 based on anticipated target achievement.

A detailed schedule of fees and charges is contained in **Appendix E**.

User fees type	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Aged and health services	1,022	1,142	120
Child care/children's programs	994	1,146	152
Parking	2,642	2,816	174
Registration and other permits	1,867	2,291	424
Asset protection fees	370	419	49
Other fees and charges	233	254	21
Total user fees	**7,128**	**8,068**	**940**

4.2.4 Grants - operating ($3.85 million increase)

Operating grants include all monies received from State and Commonwealth sources, as well as some grants from other organisations, for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants is projected to increase by $3.85 million compared to 2019-20 due mainly to the early distribution of Financial Assistance grant funding in 2018-19 resulting in only 50% being included in the 2019-20 Forecast. A full year's allocation (100%) of Financial Assistance grant funding is included in the 2020-21 Budget (further details regarding grant category movements are provided on the following page). Operating grants are listed below by type and source, classified into recurrent and non-recurrent.

Operating grants	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Recurrent			
Commonwealth Government			
Financial Assistance Grant	5,704	12,201	6,497
Family Day Care	4,323	3,306	(1,017)
Home and community care	5,841	6,450	609
Family and children	90	80	(10)
Community health	20	20	-
State Government			
Home and community care	2,098	2,054	(44)
Maternal and child health	2,448	2,506	58
Family and children	1,762	1,630	(132)
Libraries	1,036	1,009	(27)
School crossings	451	450	(1)
Community health	110	122	12
Total recurrent operating grants	**23,883**	**29,828**	**5,945**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Operating grants	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Non recurrent			
Commonwealth Government			
Family and children	417	-	(417)
Environment	220	-	(220)
Libraries	170	-	(170)
Community safety	10	-	(10)
Community health	6	-	(6)
Senior citizens	14	-	(14)
State Government			
Community health	142	-	(142)
Education and employment	246	-	(246)
Maternal and child health	105	-	(105)
Environment	207	-	(207)
Waste and recycling	349	-	(349)
Family and children	18	-	(18)
Home and community care	73	-	(73)
Libraries	52	32	(20)
Community safety	15	15	-
Emergency management	40	-	(40)
Sport and recreation	17	-	(17)
Other			
Education and employment	35	-	(35)
Family and children	2	-	(2)
Total non-recurrent operating grants	**2,138**	**47**	**(2,091)**
Total operating grants	**26,021**	**29,875**	**3,854**

Recurrent operating grants

Total recurrent operating grants are estimated to increase by $5.95 million compared to the 2019-20 forecast mainly due to:

- The early distribution of $6.25 million (50%) of Council's 2019-20 Financial Assistance Grant funding allocation in June 2019 (2018-19), resulting in only 50% being included in the 2019-20 Forecast. $12.20 million or 100% of the estimated 2020-21 Financial Assistance grant funding allocation has been included in the 2020-21 Budget. Excluding the effect of the timing of Financial Assistance grants, the movement in recurrent operating grant income is actually a $306,000 decrease (1.02 per cent). The amount included in the 2020-21 Budget for Financial Assistance Grant funding is based on the actual 2019-20 Financial Assistance grant funding received with a conservative increase of 1.00 per cent. This grant is a general-purpose grant that is not tied to specific programs and includes a component for roads maintenance.

Partly offset by:

- Lower grant funding expected for the Family Day Care (FDC) program ($1.02 million decrease) mainly in relation to FDC growth funding received in 2019-20, not expected to continue in 2020-21. This grant funding is offset by payments to educators.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Non-recurrent operating grants

The reduction in non-recurrent operating grant funding of $2.09 million is due mainly to grant funding or grant funded programs that will conclude in 2019-20 including:

- Waste (recycling and E-waste) - $346,000
- Communities Environment Program - $220,000
- New Directions – Mothers and Babies - $330,000
- Community Revitalisation - $230,000
- Libraries Let's Read Program - $170,000
- Drug Strategy - $131,000
- Right @ Home - $105,000
- Our Catchments Our Communities - $92,000

4.2.5 Grants - capital ($1.25 million decrease)

Capital grants include all monies received from State, Commonwealth and community sources for the purposes of funding the capital works program. Overall, the level of capital grants has decreased by $1.25 million compared to 2019-20. Section 5 "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2020-21 year. A list of capital grants by type and source, classified into recurrent and non-recurrent, is included below.

Capital grants	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Recurrent			
Commonwealth Government			
Roads to Recovery *	1,219	1,008	(211)
Total recurrent capital grants	**1,219**	**1,008**	**(211)**
Non-recurrent			
Commonwealth Government			
Local Roads Community Infrastructure program	-	1,018	1,018
Roads	146	-	(146)
State Government			
Sport and recreation	2,800	1,218	(1,582)
Roads	300	-	(300)
Family and children	33	-	(33)
Total non-recurrent capital grants	**3,279**	**2,236**	**(1,043)**
Total capital grants	**4,498**	**3,244**	**(1,254)**

** Note – Council has been allocated $5.09 million in Roads to Recovery grant funding over the period 2019-20 to 2023-24, with $1.01 million expected to be received in 2020-21. Certain conditions must be followed, and annual reports submitted.*

The Federal Government recently announced that additional funding would be provided to the Local Government sector in response to the COVID-19 pandemic via the Local Roads Community Infrastructure Program. This funding can be used by Council to bring forward capital works projects flagged for future years but cannot be used to fund any capital works projects already included in the 2020-21 Budget.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

The capital grants forecast in 2020-21 for 'Sport and Recreation' include State Government funding for:

- $375,000 Ross Reserve New Pavilion (Football) – Construction (Stage 1 of 2).
- $350,000 Parkfield Reserve – Construction of Oval.
- $188,182 Normal Luth Reserve – Lighting upgrade.
- $175,450 Warner Reserve – Multi-court Recreation Space (Stage 1 of 2).
- $100,000 Police Paddocks Reserve (Soccer) – Refurbishment of Male Toilets and Showers in the Home and Away Changerooms.
- $30,000 Ian Tatterson Leisure Park (Oval 1) – Installation of Synthetic Cricket Wicket.

4.2.6 Contributions - monetary ($4.86 million decrease)

The $4.86 million decrease in monetary contributions is mainly attributable to DCP contribution income of $3.88 million relating to capital works projects and $315,000 in contributions received from developers to fund future maintenance of offset reserves at Logis and Somerfield that are forecast for 2019-20 but are not expected to occur again in 2020-21.

Depending on the amount of development activity in progress, Council receives contributions from developers. These represent funds to enable Council to improve the necessary integrated infrastructure for new developments. They are for very specific purposes and often require Council to outlay funds for infrastructure works some time before the receipt of these contributions. These contributions are statutory contributions and are transferred to reserves until utilised for a complying purpose through the capital works program. The 2020-21 Budget estimates that the level of open space contributions will be around $2.00 million. The 2019-20 Forecast includes $2.55 million of open space contributions which will be transferred to reserves.

4.2.7 Contributions - non-monetary (No movement)

These contributions (non-cash) primarily relate to the Development Contribution Plan's in Dandenong South and Keysborough and will be in the form of infrastructure assets (gifted assets). Non-monetary assets are difficult to budget and cannot be accurately predicted. This is a non-cash accounting entry.

4.2.8 Net gain (loss) on disposal of property, infrastructure, plant and equipment ($214,000 decrease)

Net gain/(loss) on the disposal of property, infrastructure, plant and equipment assets represents the net sale proceeds after deducting the written down value (WDV) of the assets being sold. The 2020-21 Budget represents the net gain on sale of Council's program of fleet replacement: $686,000 proceeds less $309,000 WDV, resulting in $377,000 net gain on sale. The 2020-21 Budget anticipates a lower level of asset sale proceeds than has occurred in 2019-20.

4.2.9 Other income ($4.38 decrease)

The major sources of other income include:

- Interest income on investments.
- Drum Theatre recoveries and other income.
- Rental income from commercial properties.
- Asset protection reinstatements.
- Supplementary valuation recoveries from South East Water.

The decrease in other income of $4.38 million in 2020-21 compared to the 2019-20 forecast is due to:

- Reduced recovery income ($2.14 million) in relation to works required at Spring Valley Landfill to comply with the Pollution Abatement Notice (PAN) issued by the Environment Protection Authority (EPA) that are expected to occur in 2019-20. The cost of these works is offset by recovery income from partner councils (80.12 per cent is recovered) and a transfer from reserves for Council's share. The level of recovery income in 2020-21 reduces significantly based on a reduction in the landfill maintenance costs required in 2020-21.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

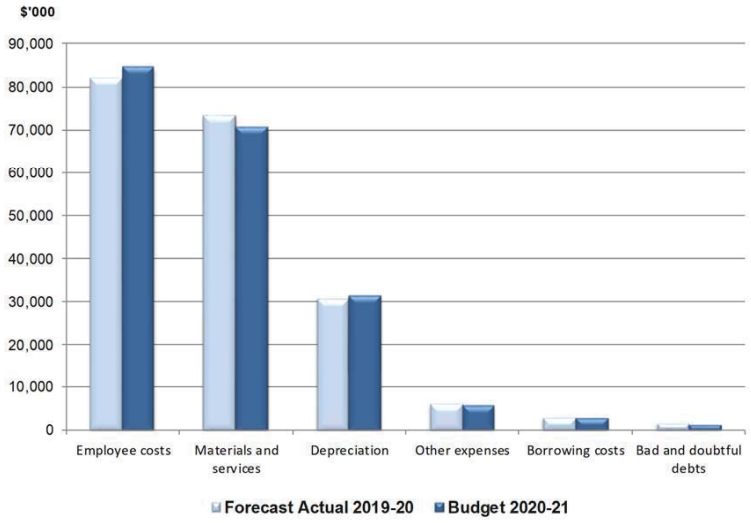
- Reduced returns from Dandenong Market in 2020-21 due to immediate and short-term financial impacts on the Market from the COVID-19 pandemic. The $724,000 received for the first half of 2019-20 recognised as other income in this category, has been refunded in other expenses to support the continuing operation of the Market amid COVID-19 (*refer 4.3.6 Other Expenses*). A loss of the full year Market income of $1.45 million has been reflected in the 2020-21 budget.
- A reduction in the anticipated interest return on investments in 2020-21 as a result of COVID-19 and low interest rates ($720,000).
- Insurance claims recovery income of $345,000 in 2019-20 mainly due to one off claim for a fire damaged building mostly offset by associated excess and demolition/site clearance costs.

4.3 Operating expenditure

Expenses type	Ref	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Employee costs	4.3.1	81,964	84,402	2,438
Materials and services	4.3.2	73,292	70,493	(2,799)
Bad and doubtful debts	4.3.3	1,535	1,363	(172)
Depreciation	4.3.4	30,816	31,433	617
Borrowing costs	4.3.5	3,058	3,051	(7)
Other expenses	4.3.6	6,197	5,725	(472)
Total expenses		**196,862**	**196,467**	**(395)**

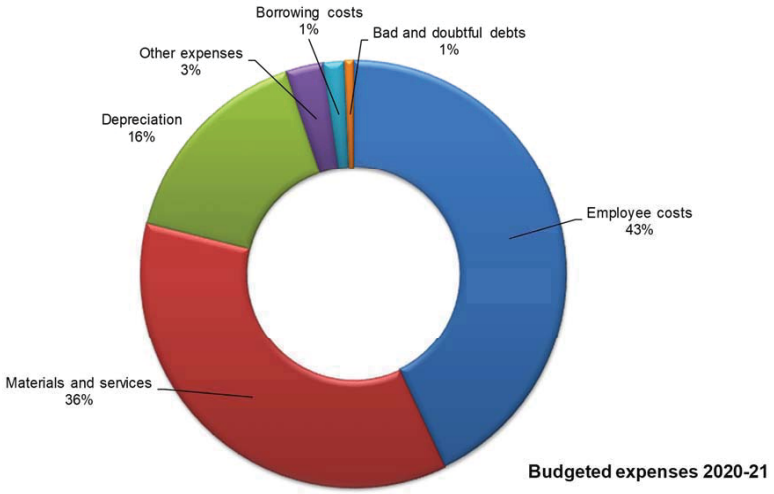
Source: ***Appendix A*** *Financial Statements*

Expenses



CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)



Budgeted expenses 2020-21

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.3.1 Employee costs ($2.44 million increase)

Employee costs include salaries and Council's statutory obligations in providing WorkCover insurance, employer superannuation, leave entitlements including leave loading and long service leave as well as staff development and training costs. These costs are largely driven by Council's Enterprise Agreement (EA). The Enterprise Agreement 2018 expires on 30 June 2022. The EA increase for 2020-21 is 2.25 per cent in line with guaranteed minimum in the EA (which presents a funding challenge as it exceeds the rate cap of 2.00 per cent in 2020-21). Annual award increases for banded staff also contribute to an increase in employee costs. Increase in resources in relation to areas where Council annually inherits new service requirements such as areas of parklands handed from developers has also been provided for. The compulsory Superannuation Guarantee Scheme rate is expected to remain at 9.50 per cent in 2020-21.

A summary of planned human resources expenditure categorised according to the organisational structure of Council is included below.

		Comprises	
Directorate	Budget 2020-21 $'000	Permanent Full time $'000	Permanent Part time $'000
Chief Executive	**574**	574	-
City Planning, Design and Amenity	**13,063**	11,146	1,917
Community Services	**32,588**	17,016	15,572
Corporate Services	**12,878**	10,258	2,620
Engineering Services	**16,679**	15,860	819
Greater Dandenong Business	**2,777**	2,268	509
Total permanent staff expenditure	**78,559**	**57,122**	**21,437**
Casuals and other expenditure	**5,843**		
Total employee cost expenditure	**84,402**		

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

A summary of the number of full time equivalent (FTE) Council staff in relation to the employee cost expenditure in 2020-21 is included below.

Directorate	Budget 2020-21 FTE	Comprises Permanent Full time FTE	Comprises Permanent Part time FTE
Chief Executive	**2.0**	2.0	-
City Planning, Design and Amenity	**121.2**	99.0	22.2
Community Services	**318.6**	154.0	164.6
Corporate Services	**112.0**	85.0	27.0
Engineering Services	**160.6**	152.0	8.6
Greater Dandenong Business	**21.3**	17.0	4.3
Total permanent staff expenditure	**735.7**	**509.0**	**226.7**
Casuals and other expenditure	**11.5**		
Total employee cost expenditure	**747.2**		

Note - FTE: Full time equivalent

4.3.2 Materials and services ($2.80 million decrease)

Materials and services represent the materials and consumables required for maintenance and repair of Council buildings, roads, drains, footpaths, playground equipment and occupancy costs including utilities. Other costs included are a range of expert services to assist in systems related advice and support, audit services, debt collection, and legal services. It also includes the cost of materials used in providing home-based community care and food services to the elderly people.

The majority of materials and services costs were increased by the forecast CPI (2.00 per cent) in the 2020-21 Budget, except for contract costs which are based on prevailing contract conditions, electricity (6 per cent), street lighting (5 per cent), water (7 per cent) and gas and fuel costs (5 per cent).

Materials and services	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Contract payments	46,740	45,247	(1,493)
Materials and services	6,238	6,302	64
Office administration	4,704	4,912	208
Consultants and professional services	6,820	4,870	(1,950)
Utilities	4,247	4,411	164
Information technology	3,199	3,539	340
Insurance	1,344	1,212	(132)
Total	**73,292**	**70,493**	**(2,799)**

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Overall, there is a decrease in the materials and services category of $2.80 million as a result of:

- Consultants and professional services (decrease of $1.95 million)
  - Lower consultants, legal and professional services costs ($1.46 million) due to grant funded programs that are due to cease at 30 June 2020 or have lower expenditure in 2020-21. Examples include Community Revitalisation, Indian Cultural Precinct, Market Street Operational, Drug Strategy, New Directions – Mothers and Babies and Metropolitan Partnerships Development Fund (MPDF) Social Isolation.
  - A building disposal program in 2019-20 ($680,000) which comprises one-year projects to demolish buildings at 280 Lonsdale Street Dandenong, 275 Lonsdale Street Dandenong, 12-14 Stuart Street Dandenong, 77 Herbert Street Dandenong, 89 Douglas Street Noble Park, Dandenong West Kindergarten, Sandown Park Kindergarten and Springvale Reserve Scoreboard Garage.
  - A number of one off operating projects relating to Master Plan / Concept Plan development in 2019-20 ($314,000).

  Partly offset by
  - A balance of $656,000 remaining in the COVID-19 pandemic contingency fund after taking into account provisional allocations for assumed financial and economic impacts in 2020-21. Due to the uncertainty around the nature of this spending it has been provided for under the professional services category.
- Contract payments (decrease of $1.49 million)
  - A reduction in forecast expenditure for works required at Spring Valley Landfill ($2.67 million) to comply with the Pollution Abatement Notice (PAN) issued by the Environment Protection Authority (EPA) which is expected to occur in 2019-20. These contract payment costs are offset by recovery income from partner councils (80.12 per cent is recovered) and a transfer from reserves for Council's share. Once the landfill cap rehabilitation works are complete in 2019-20, the maintenance costs in 2020-21 are expected to reduce back down to a lower level (and associated recovery income will also decrease accordingly).
  - A decrease of $1.02 million in payments to educators in the Family Day Care program due to growth funding received in 2019-20 which is not expected to continue in 2020-21.
  - Lower contract services costs ($538,000) due to one off grant funded programs in the Parks area, that are due to cease at 30 June 2020. Examples include Connecting to Country, Caring for our Local Environment, Corridors of Green, Communities Environment Program, Peri Urban Weed Management and Our Catchments our Communities.

  Partly offset by the following unfavourable variances:
  - An increase of $1.55 million in waste management costs, in particular, tipping fees due to the State Government landfill levy fee increase of over 30 per cent (from 1 January 2021), recycling costs, hard waste collection and garden waste disposal costs. This increase in waste management costs is recovered via the waste charge, which is based on full cost recovery.
  - A decrease in Cleansing contract costs of $432,000 in 2019-20 as a result of a greater use of temporary staff to perform these services.
  - An increase in contract services, cleaning, parks maintenance and Christmas decoration costs of $319,000 at the new Springvale Community Hub in 2020-21 which is due to open in June 2020. The 2019-20 year only includes a minor pro-rata budget allocation.
- Information Technology (increase of $340,000)
  - Due to increase in software maintenance costs to include annual subscriptions for Mimecast, Security Information and Event Management (SIEM) and Endpoint Detection and Response ($183,000).
  - An increase in software maintenance costs of $71,000 in the Fleet Management area due to a one-off budget provision in 2020-21 for a new fleet management system combined with forecast lower expenditure in 2019-20 as a result of GPS maintenance not yet required as not yet installed.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.3.3 Bad and doubtful debts ($172,000 decrease)

Bad and doubtful debts are expected to decrease compared to the 2019-20 forecast which is due to an expected once off write off in Food Services of $230,000 in 2019-20.

4.3.4 Depreciation ($617,000 increase)

Depreciation measures the allocation of the value of an asset over its useful life for Council's property, plant and equipment, including infrastructure assets such as roads and drains, from delivering services to the community. The increase of $617,000 for 2020-21 is based on a revised estimate considering several factors including the current property, infrastructure, plant and equipment balances in the asset register and the anticipated impact of the capital works program.

4.3.5. Borrowing costs ($7,000 decrease)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. Interest expense is budgeted to decrease slightly by $7,000 compared to 2019-20.

4.3.6 Other expenses ($472,000 decrease)

This expenditure category includes other expenses such as lease rentals, audit costs, accommodation costs, councillor allowances and Council election costs. The community grants program which funds diverse community groups towards promoting sporting, religious, cultural and leisure activities within the city is also provided for under this category. Costs associated with the Fire Services Property Levy on Council owned properties are also included in this category.

The $472,000 decrease in other expenses is due to:

- A Council stimulus package for the Dandenong Market in 2019-20 to help keep the market open amid the COVID-19 pandemic, which means that $724,000 in income received from the Dandenong Market for the first half of 2019-20 is forecast to be refunded.
- A Material Aid program of $250,000 included in 2019-20 in response to the COVID-19 pandemic.
- A decrease in contributions across the organisation of $226,000 in 2020-21 mainly due to several 2019-20 contributions that are either not expected to occur again or are expected to reduce in amount in 2020-21. Examples include contributions to shared Emergency Management resource (a 1 EFT position will now be employed by Council in 2020-21), a reduction in the Melbourne Food and Wine Festival contribution (in order to fund a second year of the Dandenong Night Market in 2021), works on an adjacent temple at Spring Valley landfill, a contribution to Friends of Refugees and contributions relating to grant funded projects including the Stronger Communities Program and Neighbourhood House.

Partly offset by:

- An increase in council election costs of $599,000 due to the anticipated costs of holding the 2020 Council election which occurs once every four years.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

5. Analysis of capital budget

5.1 Capital works expenditure

This section analyses the planned capital expenditure budget for the 2020-21 year and the sources of funding. Further detail on the capital works program can be found in **Appendix C**.

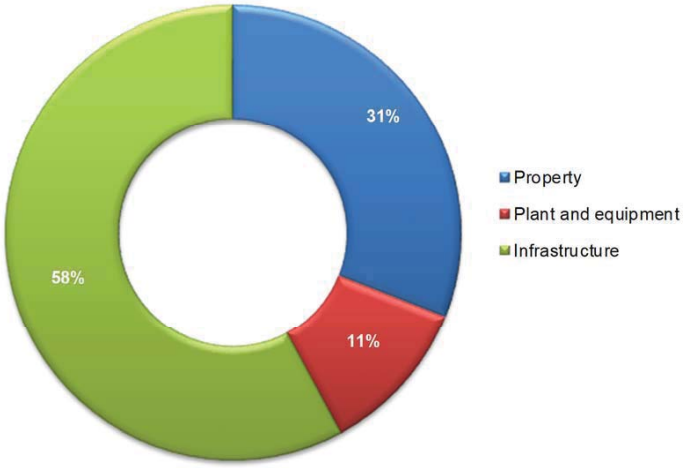
	Ref	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Property				
Land		4,141	-	(4,141)
Total land		**4,141**	**-**	**(4,141)**
Buildings		42,800	13,511	(29,289)
Leasehold improvements		500	202	(298)
Total buildings		**43,300**	**13,713**	**(29,587)**
Total property	5.1.1	**47,441**	**13,713**	**(67,456)**
Plant and equipment				
Plant, machinery and equipment		2,524	2,906	382
Fixtures, fittings and furniture		150	426	276
Computers and telecommunications		1,918	577	(1,341)
Library books		974	860	(114)
Total plant and equipment	5.1.2	**5,566**	**4,769**	**(797)**
Infrastructure				
Roads		11,835	16,211	4,376
Bridges		487	100	(387)
Footpaths and cycleways		2,027	1,600	(427)
Drainage		2,701	660	(2,041)
Recreational, leisure and community facilities		6,117	1,471	(4,646)
Parks, open space and streetscapes		18,586	5,181	(13,405)
Off street car parks		2,359	-	(2,359)
Total infrastructure	5.1.3	**44,112**	**25,223**	**(18,889)**
Total capital works expenditure		**97,119**	**43,705**	**(53,414)**
Represented by:				
New asset expenditure		35,376	7,854	(27,522)
Asset renewal expenditure		36,331	21,505	(14,826)
Asset upgrade expenditure		24,664	14,346	(10,318)
Asset expansion expenditure		748	-	(748)
Total capital works expenditure		**97,119**	**43,705**	**(53,414)**
Funding sources represented by:				
Grants		4,498	3,244	(1,254)
Contributions		2,321	910	(1,411)
Council cash		57,663	32,646	(25,017)
Borrowings		10,000	-	(10,000)
Reserves		22,637	6,905	(15,732)
Total capital works expenditure		**97,119**	**43,705**	**(53,414)**

CITY OF GREATER DANDENONG 2020-21 BUDGET

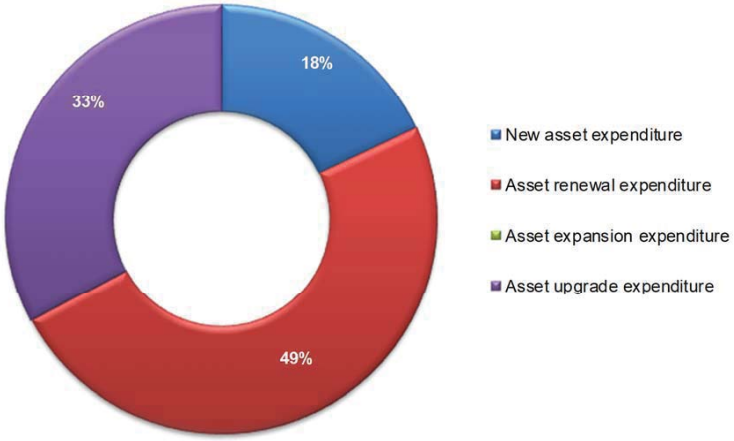
4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Budgeted capital works 2020-21 (by asset category)



Budgeted capital works 2020-21 (by asset expenditure type)



Source: **Appendix A**. A more detailed listing of the capital works program is included in **Appendix C**.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

5.1.1. Property - $13.71 million

The property class comprises land acquisitions, building and building improvements including community facilities, sports facilities and pavilions.

The more significant projects in 2020-21 include:

- $2.58 million Keysborough South Community Hub Development – Construction (Stage 1 of 2) *(fully funded from the Development Contribution Plan (DCP) Reserve)*.
- $2.42 million Building Renewal Program.
- $2.00 million Dandenong Oasis Replacement – detailed design.
- $2.30 million Ross Reserve New Pavilion (Football) – Construction (Stage 1 of 2) and Ross Reserve All Abilities Playground – Changing Places Toilet *(partly funded by State Government grant funding of $375,000).*
- $1.50 million Greater Dandenong Gallery of Art (5 Mason Street) – Construction (Stage 2 of 2)
- $810,000 Dandenong Market – Various projects including resurfacing of V row flooring, roof renewal works, provision of services design (Stage 3 of 4), Back of House upgrade to office and cool rooms and resheet rubbish compound.
- $600,000 Springvale Community Hub – Complete building and landscape works (construction) and storage provisions for Civic Facilities, Events, Parks, Cleansing and Emergency Relief.
- $500,000 Local Roads Community Infrastructure program *(fully grant funded from Federal Government grant funding).*

5.1.2 Plant and equipment - $4.77 million

The plant and equipment category include the ongoing replacement program of Council's heavy plant (trucks, sweepers, etc.) and motor vehicle fleet ($2.66 million). It also includes expenditure on computer and telecommunications ($577,000), fixtures, fittings and furniture ($426,000) and library resources ($860,000).

The $1.34 million decrease in computers and telecommunications relates to a greater investment in technology in the 2019-20 year, particularly in relation to a new Asset Management System ($821,000), digital infrastructure for the website ($256,000), Wi-Fi infrastructure and connections ($230,000), security software ($200,000) and multi-media and broadcast program ($196,000).

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

5.1.3 Infrastructure - $25.22 million

Infrastructure includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes and off-street car parks.

Most of the expenditure in this category is critical in terms of meeting Council's asset renewal challenge and ensuring a high level of amenity to the residents of City of Greater Dandenong.

Significant projects in 2020-21 include:

Roads, bridges, drainage, footpaths and cycle ways, off street car parks

- $5.76 million Road Resurfacing Program *(including Roads to Recovery works and funding of $508,000).*
- $4.81 million Abbotts Road (Section 2 between Taylors Road and National Drive) – Widening Construction (Stage 1 of 3) *(partly funded by DCP contribution income of $910,000, a transfer of $730,000 from the DCP reserve and $500,000 in Roads to Recovery grant funding).*
- $2.25 million Kerb and Channel Renewal and Resurfacing Programs.
- $2.00 million Villiers Road – Access Road to Springers Leisure Centre for Keysborough South Community Hub *(fully funded by a transfer from the Major Projects Reserve).*
- $1.60 million Footpath Renewal Program and Active Transport Infrastructure Priority Program.
- $518,000 Local Roads Community Infrastructure program *(fully grant funded from Federal Government grant funding).*

Recreational, leisure and community facilities and Parks, open space and streetscapes

- $1.18 million Vanity Lane – Construction of Streetscape (Stage 3 of 3) *(fully funded by a transfer from the Dandenong Activity Centre Parking and Development Reserve).*
- $1.05 million Parkfield Reserve – Construction of Oval *(partly funded by State Government grant funding of $350,000).*
- $1.00 million Dandenong Park (Northern Parkland / Riverside Precinct) - Master Plan Construction Year 4 and Concept Design for Riverside Park *(partly funded by a $200,000 transfer from the Open Space – Planning, Development and Improvements Reserve).*

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

5.2 Capital works funding sources

Council's capital expenditure program for 2020-21 will be funded as follows:

Sources of funding	Ref	Original Budget 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
External				
Capital grants	5.2.1	2,794	3,244	450
Capital contributions	5.2.1	828	910	82
Borrowings	5.2.2	10,000	-	(10,000)
Total external		**13,622**	**4,154**	**(9,468)**
Internal				
Transfer from reserves	5.2.3	14,961	6,905	(8,056)
Council cash	5.2.4	40,706	32,646	(8,060)
Total internal		**55,667**	**39,551**	**(16,116)**
Total capital works		**69,289**	**43,705**	**(25,584)**

A detailed listing of all projects that comprise the above totals of expenditure for the various asset groupings is included as **Appendix C**. Whilst the decrease in total capital works expenditure from 2019-20 to 2020-21 is noteworthy, the table above highlights the source of funds for the various total expenditure amounts. Funding from rate revenue for capital expenditure in 2020-21 is estimated at $32.65 million, which represents an $8.06 million decrease from the 2019-20 Original Budget due to a reduced investment to help fund impacts relating to COVID-19.

5.2.1 Capital grants and contributions (non-recurrent) ($4.15 million)

Capital grants and contributions funding includes:

- $1.02 million Federal Government Local Roads Community Infrastructure program.
- $1.01 million Federal Government Roads to Recovery grant funding (year 2 of 5).
- $910,244 Development Contribution Plan (DCP) contribution income for Abbotts Road (Section 2 between Taylors Road and National Drive) – Widening construction (Stage 1 of 3).
- $375,000 Ross Reserve New Pavilion (Football) – Construction (Stage 1 of 2).
- $350,000 Parkfield Reserve – Construction of Oval.
- $188,182 Normal Luth Reserve – Lighting upgrade.
- $175,450 Warner Reserve – Multi-court Recreation Space (Stage 1 of 2).
- $100,000 Police Paddocks Reserve (Soccer) – Refurbishment of Male Toilets and Showers in the Home and Away Changerooms.
- $30,000 Ian Tatterson Leisure Park (Oval 1) – Installation of Synthetic Cricket Wicket.

5.2.2 Borrowings ($nil)

No new borrowings are forecast for 2020-21. New borrowings of $10.00 million will be drawn down in June 2020 to finalise major project works at the Springvale Community Hub.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

5.2.3 Reserve funds ($6.91 million)

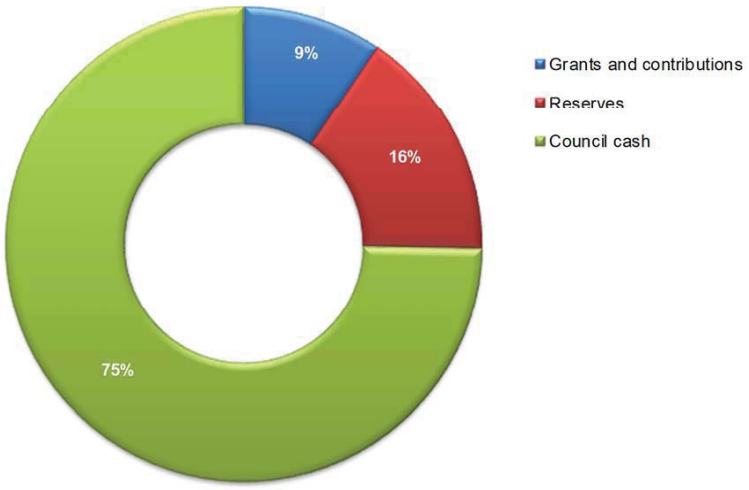
The transfer from reserves of $6.91 million comprises:

- DCP reserve funds of $3.30 million for:
  - $2.58 million – Keysborough South Community Hub Development Construction (Stage 1 of 2)
  - $729,835 – Abbotts Road (Section 2 between Taylors Road and National Drive) – Widening construction (Stage 1 of 3)
- Major Projects Reserve funds of $2 million for:
  - $2 million – Villiers Road – Access Road to Springers Leisure Centre for Keysborough South Community Hub.
- Dandenong Activity Centre Parking and Development Reserve funding of $1.20 million for:
  - $1.18 million – Vanity Lane - Construction of Streetscape (Stage 3 of 3)
  - $25,000 – Dandenong Activity Centre – Installation of Landscaping and Furniture to Activate Activity Centre
- Open Space – Planning, Development and Improvements Reserve funding of $400,000 for:
  - $200,000 – Dandenong Park (Northern Parkland / Riverside Precinct) - Master Plan Construction Year 4 and Concept Design for Riverside Park
  - $100,000 – Fifth Avenue (6-8) Reserve - Park Furniture and Landscape Works
  - $100,000 - 90 Gove Street - Park Furniture and Landscape Works

5.2.4 Rate funding applied to capital works

The 2020-21 Budget provides for $32.65 million of works funded by Council rates which represents a decrease of $8.06 million (19.80 per cent) from the 2019-20 Adopted Budget ($40.71 million). The decrease is mainly due to a reduction in capital works funded from rates to provide funding for COVID-19 financial impacts/contingency and the approval of several one-off projects that are not capital in nature which have been transferred to operating.

Budgeted total funding sources 2020-21



4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

6. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves to provide operational cash flow.

The analysis is based on three main categories of cash flows:

- **Operating activities** – refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services for the community may be available for investment in capital works or repayment of debt.
- **Investing activities** – refers to cash generated or used in the enhancement or creation of infrastructure or other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, plant and equipment.
- **Financing activities** – refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan requirements for the year.

6.1 Budgeted Cash Flow Statement (inclusive of GST)

	Ref	Forecast Actual 2019-20 $'000 Inflows (Outflows)	Budget 2020-21 $'000 Inflows (Outflows)	Variance $'000 Inflows (Outflows)
Cash flows from operating activities				
Rates and charges		144,497	151,986	7,489
Statutory fees and fines		5,709	6,587	878
User fees		7,841	8,710	869
Grants - operating		28,053	31,642	3,589
Grants - capital		4,498	3,244	(1,254)
Contributions - monetary		7,766	2,910	(4,856)
Interest received		2,220	1,496	(724)
Trust funds and deposits taken		35,000	35,500	500
Other receipts		9,063	5,019	(4,044)
Net GST refund		14,011	8,900	(5,111)
Employee costs		(81,964)	(83,649)	(1,685)
Materials and services		(89,920)	(86,855)	3,065
Trust funds and deposits repaid		(33,000)	(33,500)	(500)
Other payments		(6,817)	(6,298)	519
Net cash provided by operating activities	**6.1.1**	**46,957**	**45,692**	**(1,265)**
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment		(97,119)	(43,705)	53,414
Proceeds (payments) for other financial assets		(2,000)	2,000	4,000
Proceeds from sale of property, infrastructure, plant and equipment		891	686	(205)
Net cash used in investing activities	**6.1.2**	**(98,228)**	**(41,019)**	**57,209**
Cash flows from financing activities				
Finance costs		(3,058)	(3,051)	7
Proceeds from borrowings		10,000	-	(10,000)
Repayment of borrowings		(8,634)	(3,126)	5,508
Net cash provided by (used in) financing activities	**6.1.3**	**(1,692)**	**(6,177)**	**(4,485)**
Net increase (decrease) in cash and cash equivalents		(52,963)	(1,504)	51,459
Cash and cash equivalents at beginning of financial year		162,637	109,674	(52,963)
Cash and cash equivalents at end of financial year	**6.1.4**	**109,674**	**108,170**	**(1,504)**

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

6.1.1 Cash flows from operating activities (decrease of $1.27 million)

Council is estimating to generate a net cash surplus of $45.69 million from its operations in 2020-21, a decrease of $1.27 million compared to the 2019-20 forecast. The decrease is due to the following factors:

- Lower net GST refund ($5.11 million) due to the $53.41 million reduction in payments for property, infrastructure, plant and equipment in 2020-21. The 2019-20 Forecast outflow includes carry over capital works expenditure from the prior year. It is noted that GST on capital expenditure is also included in the operating activities section.
- A reduction in monetary contributions of $4.86 million (refer to section 4.2.6 for further details).
- Lower other receipts in 2020-21 due to reductions in Spring Valley landfill recoveries, Dandenong Market rental and estimated interest return of investments.
- A reduction in capital grants income ($1.25 million) due to the non-recurrent nature of such funding (refer to section 4.2.5 for further details).

Partly offset by increased cash flows from:

- Higher expected cash inflows relating to rate revenue consistent with the 2.00 per cent rate cap combined with an increase in waste service charges to recover higher landfill levy and recycling costs ($7.49 million).
- An increase in operating grant income ($3.59 million) primarily due to the timing of Financial Assistance grant funding (refer to section 4.2.4 for further details)

The net cash flows from operating activities does not equal the surplus (deficit) as the expected revenues and expenses of Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to the budgeted cash flows available from operating activities as set in the following table.

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Surplus for the year	**26,631**	**29,758**	**3,127**
Depreciation	30,816	31,433	617
(Gain)/loss on sale of assets	(591)	(377)	214
Contributions non-monetary	(15,000)	(15,000)	-
Borrowing costs	3,058	3,051	(7)
Net movement in other assets and liabilities	2,043	(3,173)	(5,216)
Cash flows available from operating activities	**46,957**	**45,692**	**(1,265)**

6.1.2 Cash flows used in investing activities ($57.21 million decrease)

Investing activities comprise cash inflows from sale of assets and outflows from expenditure on purchasing and constructing assets (capital works).

Council will have a net outflow from investing activities of $41.02 million in 2020-21, made up of cash outflows from investment in capital works of $43.71 million, partly offset by proceeds from other financial assets (maturity of green bonds to occur in 2020-21) and proceeds from the sale of property, infrastructure, plant and equipment. No major asset sales are forecast in 2020-21.

The large decrease ($53.41 million) in capital works is due to the 2019-20 forecast including a number of factors including the Springvale Community Hub major project and carry over capital works funding from the prior (2018-19) year, combined with a reduction in the 2020-21 capital works program to fund financial impacts of the COVID-19 pandemic.

CITY OF GREATER DANDENONG 2020-21 BUDGET

CITY OF GREATER DANDENONG 2020-21 BUDGET

6.1.3 Cash flows used in financing activities ($4.49 million increase)

Financing activities relate to cash inflows from any new borrowings and outflows from repayments of loan principal and interest.

The net cash outflow in financing activities is mainly due to the normal repayment of existing borrowings and ongoing interest commitments on existing borrowings.

The increase in cash flows used in financing activities is due to the $10 million in loan borrowing proceeds in 2019-20 (no new loan proceeds are forecast for 2020-21), partly offset by the full repayment of the $4.90 million Local Government Funding Vehicle in November 2019 (which was funded from reserves).

6.1.4 Cash and cash equivalents at the end of the year ($1.50 million decrease)

Council is projected to have cash and cash equivalents of $108.17 million at 30 June 2021. This balance includes cash that is "restricted" from being applied for the general operations of Council.

6.2 Unrestricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement at section 6.1 indicates that Council is estimating at 30 June 2021 it will have cash and investments of $108.17 million, which has been restricted as follows:

Statutory reserves ($17.58 million)

These funds comprise open space contributions and DCP Keysborough South Community Infrastructure Levies. They must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenues for Council, they are not available for other purposes.

Discretionary reserves ($41.79 million)

Discretionary reserves are funds set aside by Council for a specific purpose but are not protected by statute. The 2020-21 forecast balance comprises:

- $21.83 million – Major projects reserve
- $16.25 million - Developer Contribution Plans – Council funded works reserve
- $1.73 million - Keysborough maintenance levy reserve
- $893,000 – Self-insurance reserve
- $349,000 - Native revegetation funds
- $305,000 – General reserve (aged care)
- $235,000 – Springvale Activity Precinct parking and development reserve
- $186,000 – Spring Valley Landfill reserve
- $22,000 – Dandenong Activity Precinct parking and development reserve

Employee entitlements ($18.68 million)

Includes amounts required to meet Council's long service leave, annual leave and rostered day off liabilities.

Trust funds and deposits ($39.97 million)

Represent monies held in trust to be refunded and mainly constitute developer monies relating to the two major Developer Contribution Plans which are refunded upon the completion of capital works.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

6.2 Reserve fund balances

The table below highlights Council's reserve funds and the projected balance at 30 June 2021.

Reserve	Opening balance 2020-21 $'000	Transfer to reserves $'000	Transfer from reserves $'000	Closing balance 2020-21 $'000
Major projects reserve	20,717	3,108	2,000	21,825
Open space reserve - planning, developments and improvements	8,438	2,000	400	10,038
Open space reserve - acquisitions	6,000	-	-	6,000
Development Contribution Plan - Council funded	18,876	700	3,323	16,253
Keysborough Maintenance Levy	1,715	1,575	1,564	1,726
DCP Keysborough South Community Infrastructure levies	1,540	-	-	1,540
Self insurance	980	-	87	893
Spring Valley Landfill reserve	251	-	65	186
Springvale Activity Precinct parking and development	235	-	-	235
Dandenong Activity Precinct parking and development	222	1,000	1,200	22
General reserve (aged care)	305	-	-	305
Native revegetation reserves	424	-	75	349
Total reserves	**59,703**	**8,383**	**8,714**	**59,372**

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

7. Analysis of budgeted financial position

7.1 Budgeted balance sheet

This section of the Annual Budget report analyses the movements in assets, liabilities and equity between the 2019-20 Forecast and the 2020-21 Budget.

	Ref	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Assets				
Current assets				
Cash and cash equivalents		109,674	108,170	(1,504)
Trade and other receivables		23,161	24,120	959
Other financial assets		2,000	-	(2,000)
Other assets		2,702	2,756	54
Total current assets	7.1.1	**137,537**	**135,046**	**(2,491)**
Non-current assets				
Trade and other receivables		325	325	-
Property, infrastructure, plant and equipment		2,217,618	2,244,581	26,963
Investment property		12,827	12,827	-
Other financial assets		230	230	-
Total non-current assets	7.1.2	**2,231,000**	**2,257,963**	**26,963**
Total assets		**2,368,537**	**2,393,009**	**24,472**
Liabilities				
Current liabilities				
Trade and other payables		25,562	20,670	4,892
Trust funds and deposits		37,069	39,069	(2,000)
Provisions		16,725	17,418	(693)
Interest-bearing loans and borrowings		3,126	3,270	(144)
Total current liabilities	7.1.3	**82,482**	**80,427**	**2,055**
Non-current liabilities				
Trust funds and deposits		900	900	-
Provisions		1,516	1,555	(39)
Interest-bearing loans and borrowings		56,765	53,495	3,270
Total non-current liabilities	7.1.4	**59,181**	**55,950**	**3,231**
Total liabilities		**141,663**	**136,377**	**5,286**
Net assets		**2,226,874**	**2,256,632**	**29,758**
Equity				
Accumulated surplus		925,364	955,453	30,089
Asset revaluation reserve		1,241,807	1,241,807	-
Reserves		59,703	59,372	(331)
Total equity	7.1.5	**2,226,874**	**2,256,632**	**29,758**

Source: ***Appendix A*** *- Financial Statements*

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

7.1.1 Current assets ($2.49 million decrease)

Current assets include cash and investments and receivables, which include outstanding rate arrears. The decrease between the two years is due to the financial assets of $2.00 million in the 2019-20 Forecast Actual which relates to an investment in long-term green deposits (greater than 90 days) which are expected to mature in 2020-21, combined with a reduction in cash and cash equivalent balances of $1.50 million partly offset by higher trade and other receivables of $959,000.

Note: Council's rate arrears are expected to increase amid the COVID-19 pandemic.

7.1.2 Non-current assets ($24.47 million increase)

Non-current assets represent Council's fixed assets such as land, buildings, roads, drains and footpaths. The $24.47 million increase is due to property, infrastructure, plant and equipment as a result of $43.71 million in capital expenditure (refer **Appendix C – Capital Works Program** for a detailed listing of projects) combined with the receipt of assets primarily from developers through their obligations under the two Development Contribution Plans ($15.00 million). This increase is offset by $31.43 million in depreciation expenditure.

7.1.3 Current liabilities ($2.06 million decrease)

Current liabilities represent obligations that Council must pay within the next year and include borrowings, annual leave and long service leave entitlements, trust monies and payables to suppliers. The decrease in current liabilities in 2020-21 is due to lower trade and other payables ($4.89 million) partly offset by an increase in trust funds and deposits ($2.00 million).

7.1.4 Non-current liabilities ($3.23 million decrease)

Non-current liabilities include long term borrowings and long service leave entitlements for staff. This decrease of $3.23 million reflects the reduction of interest-bearing liabilities and borrowings during 2020-21.

7.1.5 Equity ($29.76 million increase)

Council's equity represents the difference between assets and liabilities which has grown by $29.76 million.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

8. Impact of current year (2019-20) on the 2020-21 Budget

This section of the report highlights the impact that outcomes in 2019-20 have had on the 2020-21 Budget. The figures utilised in this section adjust the net operating result calculated in accordance with accounting standards to include cash costs such as capital works and exclude non-cash transactions such as depreciation, non-cash contributions and book value of assets sold to reach a management accounting result.

The table below illustrates that Council is currently forecasting to complete 2019-20 with an accumulated deficit outcome of $2.72 million. The 2019-20 forecast has been subject to review while the 2020-21 Proposed Budget has been out for public notice due to the COVID-19 pandemic and the final forecast cash result has been adjusted for these impacts. Overall, it is anticipated that the final cash result for 2019-20 will actually be closer to a breakeven result based on the deferral of discretionary expenditure and the realisation of further potential savings.

Description	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Variance $'000
Net operating result	**26,631**	**29,758**	**3,127**
Add (less) cash costs not included in operating result			
Capital expenditure	97,119	43,705	(53,414)
Loan repayments	8,634	3,126	(5,508)
Loan proceeds	(10,000)	-	10,000
Transfer from reserves	(34,613)	(8,714)	25,899
Transfer to reserves	11,802	8,383	(3,419)
Sub total	**72,942**	**46,500**	**(26,442)**
Add (less) non-cash costs included in operating result			
Depreciation	30,816	31,433	617
Written down value of assets sold	300	309	9
Contributions - non-monetary	(15,000)	(15,000)	-
Sub total	**16,116**	**16,742**	**626**
Surplus (deficit) for the year	(30,195)	-	
Accumulated surplus bought forward	27,471	-	
Accumulated surplus bought forward	**(2,724)**	**-**	

The below highlights some of the emerging trends in the 2019-20 forecast result:

Unfavourable

- A net reduction in statutory fees and fines income across the organisation of $1.55 million mainly as a result of lower parking infringements and recoveries, statutory planning applications, building permits and inspections, subdivisions and plan checking fees, food and health infringements, litter and local law infringements. These reductions are due partly to lower activity levels in these areas in 2019-20 combined with the more recent impacts of COVID-19.
- $1.45 million in lost Dandenong Market rental income due to Council's stimulus package to keep the market open amid the COVID-19 pandemic.
- Reduced parking permits and ticket machine/meter income as a result of very little activity in Council's main business districts due to COVID-19 ($589,000).
- The requirement to close Council's venues due to COVID-19 and the resulting net income loss – including Drum Theatre ($336,000) and Civic and Cultural Facilities ($108,000).

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Unfavourable (continued)

- A loss in rental income from commercial properties and sporting clubs due to COVID-19 social distancing requirements ($232,000).
- Increased security costs across Council buildings throughout 2019-20 ($327,000) due to increasing incidents of vandalism and anti-social behaviours at Clow Street, Balmoral car park and Walker Street car park.
- Higher estimated Fringe Benefits Tax on car parking benefits of $250,000.
- Bad debt in Community Care ($230,000).

Favourable

- Employee costs savings of $1.63 million across the organisation. The majority of these savings occur in City Planning, Design and Amenity ($819,000) in Planning and Design and Regulatory Services. Other contributors include Maternal and Child Health and Library Services in Community Services.
- Higher proceeds on fleet sales in 2019-20 combined with savings in fuel, proactive servicing costs, software maintenance and vehicle contribution ($457,000).

At this point, no forecast adjustments have been recognised in Waste Management as any savings will be transferred to reserves at the end of the financial year. Similarly, any favourable variance in supplementary rates from the 2019-20 Original Budget will be transferred to reserves at the end of the financial year.

The $1.75 million rate waiver for pensioners and jobseekers and $250,000 Material Aid program has been funded by a transfer from the Major Projects Reserve. This reserve transfer of $2 million will be replenished in the 2020-21 Budget.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Long term strategies

9. Strategic resource plan and financial performance indicators

The Act requires a Strategic Resource Plan (SRP) to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

Council has prepared a Strategic Resource Plan (SRP) for the five years 2020-21 to 2024-25 as part of its ongoing financial planning to assist in adopting a budget within a longer-term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next five years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan.

Capital expenditure funding

This LTFS is based on a plateau of capital works investment funded from Council's operations of around $40 million from 2021-22 to 2024-25. The 2020-21 budget amount of capital expenditure funded from operational surplus has been further reduced to $32.65 million due mainly to COVID-19 pandemic impacts.

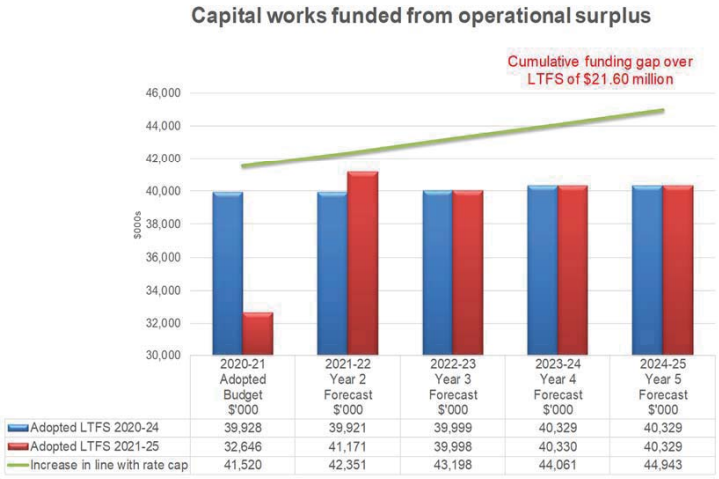
In addition to the COVID-19 pandemic impacts in 2020-21, the funding for capital expenditure (from Council operations) has also been impacted by rate capping restrictions. The following graph highlights the impact to available capital works funding from 2020-21 as a result of rate capping restrictions and the COVID-19 pandemic. In REAL terms Council's funding for capital expenditure is actually falling over this five-year period and by the final year the cumulative gap between ongoing growth in line with the rate cap and the forecast funding amount is $21.60 million.

It should be noted that the actual amount of capital expenditure will vary significantly from year to year depending on capital grant revenue, loan funds and use of Council reserves. It is important to note that the following graph is based on the amount of funding that Council can apply to capital expenditure from its operating result. The above figures are further subject to Council achieving savings targets or successfully applying for a variation to the rate cap in future years.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET



	2020-21 Adopted Budget $'000	2021-22 Year 2 Forecast $'000	2022-23 Year 3 Forecast $'000	2023-24 Year 4 Forecast $'000	2024-25 Year 5 Forecast $'000
Adopted LTFS 2020-24	39,928	39,921	39,999	40,329	40,329
Adopted LTFS 2021-25	32,646	41,171	39,998	40,330	40,329
Increase in line with rate cap	41,520	42,351	43,198	44,061	44,943

Impact on future years

A number of factors have now been built into the current proposed budget 2020-21 which have a flow on impact into future years: These include:

- The Enterprise Agreement 2018 approved by Fair Work, commenced 1 July 2018 for a four-year term. This agreement provides for a minimum of 2.25 percent or the rate cap whichever is higher.

  In the 2020-21 financial year, Council will be in a position where employee costs are greater than the forecast rate cap of 2.00 per cent. Employee cost increases of 2.25 per cent plus salary band step increases and a 2.00 per cent rate cap are similarly assumed for the remaining years of the LTFS.

  Superannuation guarantee charge (SGC) increases were announced as part of the 2014 Federal Budget and this LTFS assumes that the SGC rate will increase progressively from 9.5 per cent in 2020-21 to 11.5 per cent by 2024-25, adding an additional $3.55 million in employee costs over the 2021-22 to 2024-25 years.

  Future changes to the superannuation legislation are outside the term of this LTFS, however the current projected trajectory is 12.0 per cent by 2025-26.
- Material costs match the forecast increase in Council rates. The forecast for 2020-21 is set at the rate cap of 2.00 per cent.
- The consequential operational servicing expenditure for the Springvale Community Hub which is due for completion in June 2020 has been factored into this LTFS revision. Initially this was forecast at $1.4 million funded via a reduction in the forward capital works program, however, it has now been increased to $1.6 million.
- A significant restructure in the 2017-18 financial year relating to the Aged Care Reform Agenda has seen the State and Federal Governments now undertaking separate responsibilities for In Home Support Programs depending on the age of the client. This has been a huge undertaking with unintended consequences resulting in a movement from a predominantly integrated block funded program to separate programs where funding is based almost solely on the achievement of targets. The increase since 2017-18 to the forecast 2020-21 year has seen just over $2 million added to the net cost of Community Care services (aged care) (2017-18 Adopted Budget to 2020-21 Budget with flow on effect).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

- Financial Assistance (FA) grant funding via the Victoria Grants Commission was restored from indexation freezing in 2017-18. Council's FA grant allocation for the 2019-20 financial year only increased by 1.35 per cent ($161,000) which does not match the cost increases of CPI. The 2020-21 forecast is set at a conservative economic outlook of 1 per cent.
- Significant supplementary rate growth over the past three years. The base level of rates that Council will commence the rate capped 2020-21 financial year are higher than forecast due to higher supplementary rate revenue in recent years. It is important to note that 2019-20 has started to see supplementary rate growth slow and it is likely this trend will continue putting more pressure on Council forecasts.

The rate capping challenge in the medium to long term will require Council to fundamentally review the sustainability of its operations. A 'business as usual' approach will not be sufficient to meet the challenge into the future. It will be necessary for Council to undertake an annual review of all services in line with community expectations and Council's resource availability. Council is committed to annual reviews of the LTFS and, particularly, the assumptions which underpin the strategy. It will be necessary for Council to undertake a review of all services in line with community expectations and council's resource availability.

9.1 Plan development

City of Greater Dandenong annually prepares a Long-Term Financial Strategy (LTFS) that addresses Council's long-term financial outcomes and establishes a financial framework that moves Council towards a position of financial sustainability.

Council annually publishes a LTFS that addresses the Council's operational and capital works plans for the next five years. These plans were developed with due regard to the service delivery, asset maintenance and capital works implications from the future growth of the city. The 2020-21 Budget reflects the first year of the LTFS.

The main objective of the LTFS is to ensure that Council is financially sustainable to be able to deliver services to the community and keep the city's infrastructure assets renewed on a regular basis.

The key financial objectives of the LTFS are:

- The achievement of a prudent balance between meeting the service needs of our community (both now and in the future) and remaining financially sustainable for future generations.
- An increased ability to fund both capital works in general and meet the asset renewal requirements as outlined in the asset management planning
- Endeavouring to maintain a sustainable Council in an environment where Councils costs in delivering services are increasing at a higher rate than its revenue capacity due to capping of Council rates and low increases in government grant funding.

In preparing its LTFS, Council has also been mindful of the need to comply with the following principles of sound financial management as outlined in the *Local Government Act 1989* which requires Council to:

- Prudently manage the financial risks relating to debt, assets and liabilities.
- Provide reasonable stability in the level of rate burden.
- Consider the financial effects of Council decisions on future generations.
- Provide full, accurate and timely disclosure of financial information.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

9.2 Financial resources

The following table summarises the key indicative financial results for the next five years 2020-21 to 2024-25. **Appendix A** of the Budget contains the key financial statements.

Indicator	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000	Trend +/o/-
Result for the year	26,631	29,758	38,856	37,055	37,709	36,472	o
Adjusted underlying result	586	9,612	19,390	20,054	20,708	19,471	o
Cash and investments balance	109,674	108,170	115,499	120,857	126,323	132,856	+
Cash flows from operations	46,957	45,692	60,706	62,884	59,892	56,714	o
Capital works expenditure	97,119	43,705	47,894	67,016	62,156	41,329	o

Key to Forecast Trend:
+ Forecasts improvement in Council's financial performance/financial position indicator
o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

9.3 Financial performance indicators

The tables on the following pages highlight Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Financial performance indicators (continued)

Indicator	Measure	Notes	Actual 2018-19	Forecast Actual 2019-20	Budget 2020-21	Strategic Resource Plan Projections 2021-22	2022-23	2023-24	2024-25	Trend +/o/-
Operating position										
Adjusted underlying result	*Adjusted underlying surplus (deficit)* [Adjusted underlying surplus (deficit) / Adjusted underlying revenue]	1	7.15%	0.30%	4.66%	9.06%	9.12%	9.20%	8.46%	o
Liquidity										
Working capital	*Current assets compared to current liabilities* [Current assets / current liabilities] x 100	2	217.50%	166.75%	167.91%	171.27%	163.07%	163.76%	172.40%	+
Unrestricted cash	*Unrestricted cash compared to current liabilities* [Unrestricted cash / current liabilities] x 100		91.68%	67.56%	62.94%	66.36%	61.99%	61.20%	64.10%	o
Obligations										
Loans and borrowings	*Loans and borrowings compared to rates* [Interest-bearing loans and borrowings / rate revenue] x 100	3	42.15%	41.90%	37.66%	34.93%	41.27%	46.29%	41.14%	o
Loans and borrowings	*Loans and borrowings repayments compared to rates* [Interest and principal repayments on interest bearing loans and borrowings / rate revenue] x 100		4.65%	8.18%	4.10%	4.04%	3.94%	4.89%	5.77%	o
Indebtedness	*Non-current liabilities compared to own source revenue* [Non-current liabilities / own source revenue] x 100		30.69%	34.77%	31.94%	28.75%	33.32%	36.93%	32.58%	o

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Financial performance indicators (continued)

Indicator	Measure	Notes	Actual 2018-19	Forecast Actual 2019-20	Budget 2020-21	Strategic Resource Plan Projections 2021-22	2022-23	2023-24	2024-25	Trend +/o/-
Asset renewal and upgrade	*Asset renewal and upgrade compared to depreciation* [Asset renewal and upgrade expenditure / depreciation] x 100	4	72.37%	197.93%	114.06%	109.97%	181.63%	164.30%	90.23%	o
Stability										
Rates concentration	*Rates compared to adjusted underlying revenue* [Rate revenue / adjusted underlying revenue] x 100	5	67.67%	72.40%	73.15%	71.55%	71.75%	72.21%	72.71%	-
Rates effort	*Rates compared to property values* [Rate revenue / capital improved value of rateable properties in the municipality] x		0.28%	0.29%	0.30%	0.29%	0.30%	0.30%	0.30%	o
Efficiency										
Expenditure level	*Expenses per property assessment* Total expenses / no. of assessments]		$2,889.34	$3,389.24	$3,394.58	$3,467.16	$3,480.61	$3,521.03	$3,560.46	-
Revenue level	*Average rate per property assessment* [Total rate revenue / no. of property assessments]		$1,327.20	$1,143.99	$1,181.91	$1,166.50	$1,179.70	$1,194.81	$1,210.46	-
Sustainable capacity										
Workforce turnover	*Resignations and terminations compared to average staff* [No. of permanent staff resignations and terminations / average number of staff for the financial year] x 100		9.90%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	o

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Notes to indicators

1. **Adjusted underlying result** – Council's underlying operational surplus is steady, which means that Council's overall asset base is not being eroded over the period of the strategy. An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.
2. **Working capital** – The proportion of current liabilities represented by current assets. Current assets to liabilities remain at a healthy level across all years indicating strong liquidity.
3. **Debt compared to rates -** Trend indicates Council's increasing reliance on debt against its annual rate revenue in years three and four due to new borrowings forecast. The debt ratio reduces again in year five and over the period remains within prudential guidelines.
4. **Asset renewal and upgrade** - This percentage indicates the extent of Council's renewal and upgrade expenditure against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed/upgraded and future capital expenditure will be required to renew/upgrade assets. Asset renewal in the 2019-20 forecast year is higher due to the Springvale Community Hub major project and peaks in 2022-23 and 2023-24 due to forecast renewal works on the redevelopment of Dandenong Oasis (major project).
5. **Rates concentration** - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will gradually become more reliant on rate revenue compared to all other revenue sources.

9.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. A summary of Council's anticipated human resource requirements for the years 2020-21 to 2024-25 is shown below and further detail is included in **Appendix A**.

	Budget	Strategic Resource Plan Projections			
	2020-21	2021-22	2022-23	2023-24	2024-25
	$'000	$'000	$'000	$'000	$'000
Staff expenditure					
Employee costs - operating	84,402	85,049	87,129	89,606	92,329
Total staff expenditure	**84,402**	**85,049**	**87,129**	**89,606**	**92,329**
Staff numbers					
Employees	747.2	736.7	724.0	722.0	722.0
Total staff numbers	**747.2**	**736.7**	**724.0**	**722.0**	**722.0**

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

10. Rating Strategy

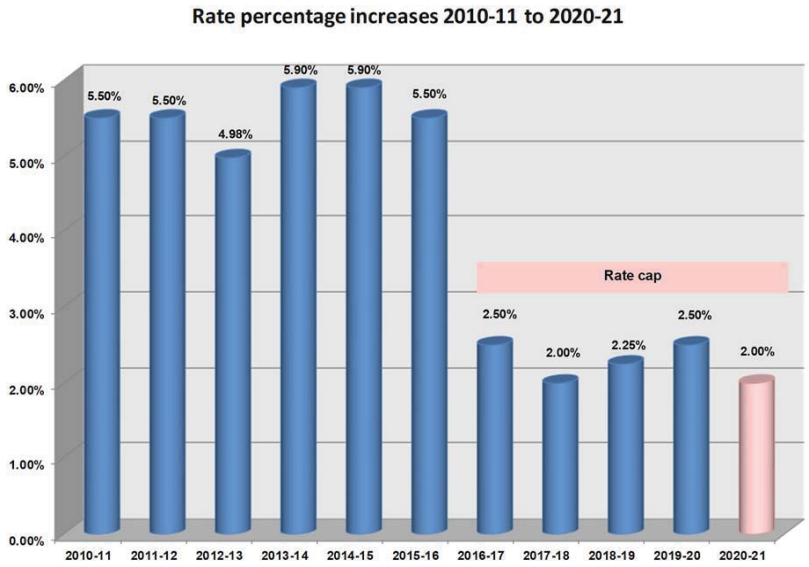
10.1 Strategy development

Council's rating strategy for the future should essentially be based on meeting two core principles:

1 Ensuring that the rating strategy is consistent with the principles of sound financial management as espoused in the Local Government Act 1989 in that Council must "pursue spending and rating policies that are consistent with a reasonable degree of stability in the level of the rates burden".

2 Dealing with the financial pressures established under a rate capped environment whilst also ensuring that Council's financial decisions in the present day prudently account for both existing needs and those of future generations in terms of both accessing services and providing the appropriate facilities and infrastructure.

In terms of the first principle, the below graph highlights the percentage rate increases that have been applicable at Greater Dandenong City Council over the past ten years.



Council's historical record portrays a reasonable approach in ensuring a stable outcome in terms of rating levels. This stability has been crucial in achieving prudent financial management and the concern is the long-term financial impact of a rate capped environment. Historically, the period for many councils following the end of the rate capped environment in the late 1990's, led to councils having to significantly increase rates to deal with organisations with low financial capacity to meet community needs for infrastructure.

Council has significant challenges in terms of meeting the asset renewal requirements of a vast range of infrastructure that was established in the 1960's-70's and which over the next decade will reach the end of its useful life. It will not be possible to meet this challenge with rate increases linked solely to CPI. With Council dealing with grant revenues that do not keep pace with CPI and the cost of providing Council services escalating at a rate higher than the CPI, this approach is not sustainable.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Rate Capping

Council has established the rating increase for 2020-21 at 2.00 per cent in line with the rate cap set by the Minister of Local Government. Beyond this period, the rating strategy is based on rates to be set at the CPI in accordance with the State Government rate capping policy with the current forecast being based on 2.00 per cent per annum for the remaining life of the LTFS. The forward four years of the plan (2021-22 to 2024-25) are indicative rate increases only and will be subject to the rate cap set by the Minister of Local Government.

Proposed future rate increases in LTFS

			Strategic Resource Plan Projections			
	Actual	Budget				
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Rate increase	2.50%	2.00%	2.00%	2.00%	2.00%	2.00%

10.1.1 Basis of rating

Council rates are levied on the Capital Improved Value (CIV) of properties as determined by and certified by the Valuer General of Victoria. The Valuer General of Victoria has taken over the rateable property general valuation process from 1 July 2018 changing it to once a year rather than every two years.

Council establishes a general rate in the dollar to be applied to the valuation of all residential assessments in order to levy rates. Council also adopts differential rating against this general rate to the other property categories in order to distribute the rate burden equitably across different property types.

10.1.2 Impact of the 2020 Revaluation

During the 2019-20 year, a revaluation of all properties within the municipality was carried out and will apply from 1 July 2020 for the 2020-21 year. Overall, property valuations across the Municipal District have increased by 2.55 per cent from the 2019-20 forecast valuations. Of this increase, residential properties have increased by 1.64 per cent.

The table below highlights the movements in property valuations by rating type over the past 12 months.

Type or class of land	Budget 2019-20 $	Forecast 2019-20 $	Budget 2020-21 $	Change
General	32,577,413,000	32,995,957,000	33,535,583,500	1.64%
Commercial	4,167,525,000	4,174,829,000	4,227,348,000	1.26%
Industrial	11,239,176,000	11,450,430,400	12,062,325,700	5.34%
Vacant residential	514,483,000	398,028,000	413,598,500	3.91%
Farm	309,668,000	305,733,000	343,568,000	12.38%
Total value of land	**48,808,265,000**	**49,324,977,400**	**50,582,423,700**	**2.55%**

The table highlights that overall, Council properties have increased by 2.55 per cent from the 2019-20 Forecast valuations. The land classes experiencing the higher valuation increases include farm (12.38 per cent), industrial (5.34 per cent) and vacant residential (3.91 per cent).

Council needs to be mindful of the impacts of revaluations on the various property types in implementing the differential rating strategy outlined in the previous section to ensure that rises and falls in Councils rates remain affordable and that the rating 'shocks' are mitigated to some degree.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

By way of example the table below highlights the rating impact on the various rating types should Council retain the current rate differential structure (outcomes based on an annual increase in rates of 2.00 per cent.

Type or class of land	Proposed 2020-21 rates	% increase 2019-20 to 2020-21
General	56,330,605	0.41%
Commercial	13,491,497	0.04%
Industrial	55,718,869	4.08%
Vacant residential	1,007,362	2.66%
Farm	461,680	11.02%
Total	**127,010,014**	**2.00%**

As shown in the table above, the rating experiences between rating groups is reasonably dynamic with residential properties on average marginally increasing by 0.41 per cent and farm increasing by 11.02 per cent.

Council has sought a rating model that more evenly applies the proposed rate increase to each of the major rating sectors (General, Commercial and Industrial).

On this basis, the Rating Strategy recommends the following differential rates be applied.

Type or class of land	Existing rating differential 2019-20	Proposed rating differential 2020-21	% increase 2019-20 to 2020-21
General	100%	100%	0.41%
Commercial	190%	190%	0.03%
Industrial	275%	275%	4.07%
Vacant residential	145%	150%	6.20%
Farm	80%	75%	4.08%
			2.00%

The proposed changes to the differential rates mainly impact the vacant residential and farm classes, with the top three classes maintaining similar increases under the existing differentials. Under the proposed differential changes, the vacant residential class will increase by 6.20 per cent and farm rates come down to 4.08 per cent. On this basis, it is recommended that the existing differential rating structure be amended to take account of the impacts of the 2020 Council revaluation.

The following table highlights the impact of the revaluation by suburb.

Residential Neighbourhoods	2020-21 No of assessments	Forecast 2019-20 CIV	Budget 2020-21 New CIV	% Increase/ (decrease) in Valuations	% Increase/ (decrease) in Rates
Bangholme	106	168,643,000	164,090,500	(2.70%)	(3.88%)
Dandenong	11,337	5,171,731,000	5,134,853,000	(0.71%)	(1.91%)
Dandenong North	8,358	4,787,045,000	4,797,040,000	0.21%	(1.00%)
Dandenong South (industrial zoned)	17	15,069,000	24,201,000	60.60%	58.66%
Keysborough	9,564	7,217,267,000	7,490,017,000	3.78%	2.53%
Lyndhurst	7	8,559,000	8,337,000	(2.59%)	(3.77%)
Noble Park	12,318	6,426,893,000	6,603,130,000	2.74%	1.50%
Noble Park North	2,777	1,592,060,000	1,603,815,000	0.74%	(0.48%)
Springvale	7,746	5,039,090,000	5,125,760,000	1.72%	0.49%
Springvale South	4,041	2,569,600,000	2,584,340,000	0.57%	(0.64%)
Totals	**56,271**	**32,995,957,000**	**33,535,583,500**	**1.64%**	**0.41%**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

10.1.3 Summary of rate income 2020-21

The table below provides a summary of the forecast rate revenue in 2020-21 highlighting that Council's total rate revenue will grow by 2.00 per cent.

Type or class of land	No of assessments	Annualised revenue 2019-20 $	Rate revenue 2020-21 $	Increase in rates %
General rate	56,271	56,099,479	56,327,997	0.41%
Commercial rate	3,347	13,486,225	13,490,873	0.03%
Industrial rate	6,358	53,536,824	55,716,289	4.07%
Vacant residential rate	612	981,250	1,042,050	6.20%
Farm rate	55	415,844	432,805	4.08%
Total rate revenue	**66,643**	**124,519,622**	**127,010,014**	**2.00%**

Note: The rates for 2020-21 have been adjusted for the supplementary rates received during 2019-20 on a full year rate yield basis (i.e. whilst properties subjected to supplementary rates have received pro-rata rate accounts – the above rate figures are based on the income that would have been received if the accounts were for a full twelve month period). Forecast supplementary rates in 2019-20 are estimated at $1.18 million.

10.1.4 Rate payment options

Greater Dandenong will maintain the mandatory instalment payment system for 2020-21. Ratepayers can elect to pay whatever number of payments that best meets their individual needs on the proviso that as a minimum, they remain ahead of the payments amounts that would fall due under the quarterly payment methodology.

The following instalment dates apply in 2020-21:

- 30 September 2020
- 30 November 2020
- 28 February 2021
- 31 May 2021

Ratepayers also have the option of paying by nine instalments (direct debit only). The first instalment is due by 30 September 2020 with the second and ninth instalments due at the end of each month until 31 May 2021.

Due dates for the payment of rates will be detailed on the annual rate notice. Reminder notices will be sent to ratepayers who opt to pay by instalments prior to each instalment.

10.1.5 Financial Hardship Policy

Council has adopted a Financial Hardship Policy which provides ratepayers who encounter difficulties with alternative payment arrangements. These arrangements include deferral of rates or smaller payment instalments at more frequent intervals. In extreme cases Council may waive interest or rate, subject to sighting proof of financial hardship from certified financial counsellors.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

11. Debt Strategy

11.1 Current borrowings

The below table shows information on borrowings specifically required by the Local Government (Planning and Reporting) Regulations.

	2018-19 $	2019-20 $
Total amount borrowed as at 30 June of the prior year	51,826,000	58,525,000
Total amount to be borrowed and/or refinanced	10,000,000	10,000,000
Total amount projected to be redeemed	(3,301,000)	(8,634,000)
Total amount proposed to be borrowed as at 30 June	**58,525,000**	**59,891,000**

11.2 Council philosophy on using loan borrowings

Many Victorian Councils are debt averse and view the achievement of a low level of debt or even debt free status as a primary goal. Others see the use of loan funding as being a critical component of the funding mix to deliver much needed infrastructure to the community.

The use of loans to fund capital expenditure can be an effective mechanism of linking the payment for the asset (via debt redemption payments) to the successive Council populations who receive benefits over the life of that asset. This matching concept is frequently referred to as 'inter-generational equity'.

Greater Dandenong City Council has accessed debt funding in the past years to complete a range of major infrastructure projects including the construction of the Dandenong Civic Centre and Library, redevelopment of the Drum Theatre, Dandenong Market and Noble Park Aquatic Centre that will be enjoyed by the populations of the future (refer table below).

Project	Total cost ($ million)	Loan funds used ($ million)
Drum Theatre	13.0	9.0
Dandenong Market	26.0	20.0
Noble Park Aquatic Centre	21.0	5.0
Dandenong Civic Centre	65.5	47.2
Springvale Community Hub	52.7	20.0
Total	**178.2**	**101.2**

One of the key considerations for Council in the application of future loan borrowing is the premise that its long-term financial strategies should strive for a financial structure where its annual operational and asset renewal needs can be met from annual funding sources. That is, Council does not have to access funding from non-renewable sources such as loans, asset sales or reserves to meet its annual expenditure needs.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

11.3 Establishing prudential debt limits

Utilisation of debt funding is an appropriate means of funding capital projects, particularly in a low interest rate environment. It is crucial however that Council remain within prudential debt limits.

The maximum levels of indebtedness are prescribed for Council by way of prudential limits established by the State Government. The three principle prudential limits are:

- Debt servicing (interest repayments) as a percentage of total revenue should not exceed 5 per cent.
- Total indebtedness as a percentage of rate revenue should not exceed 80 per cent (with this latter prudential limit – where ratios exceed 60 per cent, councils are required to demonstrate long-term strategies to reduce indebtedness prior to undertaking further borrowings).
- Working capital ratio (current assets/current liabilities) to remain in excess of 1.0.

11.4 Proposed future borrowings

Council relies upon a strategy of ensuring Council reduces its Indebtedness to Rate Revenue ratio to below 40 per cent prior to undertaking any further borrowing. As noted in the table below, at 30 June 2020, Council's debt ratio will be at 41.4 per cent due to the draw-down of $10 million in new borrowings for the Springvale Community Hub project in June 2020.

The debt ratios fall quite quickly, and Council's ratio returns to 37.3 per cent by June 2021 – which allows Council to consider future borrowings from that point.

The Long Term Financial Strategy includes a total of $30 million in proposed new borrowings split evenly over the 2022-23 and 2023-24 financial years for the purposes of replacing Dandenong Oasis.

Greater Dandenong Council will continue to consider debt for major community assets in accordance with the above guidelines. All projects are subject to community consultation, Council review and funding. Council will also seek to maximise external funding opportunities having regard to the financial impacts and outcomes for the community.

11.5 Impact of future borrowings on prudential limits

In terms of highlighting the impact of these borrowings on Council's Indebtedness to rates ratio, the below table provides these outcomes. Projected future borrowings have been structured to ensure at no point does Council exceed the prudential limit of an indebtedness level in excess of 80 per cent of annual rate revenue.

	Financial year ending	New/ refinance borrowings $'000	Principal paid $'000	Interest expense (b) $'000	*Balance 30 June* $'000	Liquidity (Current assets/ current liabilities)	Debt mgmt (Debt/ Total rates and charges)	Debt mgmt (Serv Costs/ Total revenue)
(a)	2020	10,000	8,634	3,058	59,891	167%	41.4%	1.4%
	2021	**-**	**3,126**	**3,051**	**56,765**	168%	37.3%	1.3%
	2022	-	3,270	2,917	53,495	171%	34.6%	1.2%
	2023	15,000	3,409	2,807	65,086	163%	40.8%	1.2%
	2024	15,000	4,856	3,094	75,230	164%	45.8%	1.3%
	2025	-	6,348	3,306	68,882	164%	40.7%	1.3%

Prudential ratio limits: Risk assessment criteria				
	High	Below 110%	Above 80%	Above 10%
	Medium	110% - 120%	60% - 80%	5% - 10%
	Low	Above 120%	Below 60%	Below 5%

(a) 2020 includes the repayment of the Local Government Funding Vehicle ($4.9 million) which matured in November 2019.

12. Infrastructure Strategy

12.1 Strategic infrastructure challenges

A significant infrastructure challenge included as an integral component of Council's Long Term Financial Strategy (LTFS), is the management of a relatively large and ageing infrastructure asset base. The LTFS deals with a funding approach for efficiently managing the preservation of these assets so that they continue delivering acceptable service into the future.

Council further has challenges in improving its asset management planning and in the matching of future asset capability with changing community needs for facilities and the capping of rate funding.

12.2 Planning for meeting community needs

Council's broad approach in fulfilling its long-term obligations to facilitate acceptable services for the community is to plan and develop service strategies. These strategies:

- Describe the nature and extent of existing service and the infrastructure presently facilitating the delivery of service.
- Identify plausible scenarios that could impact on service delivery.
- Establish key issues/challenges.
- Develop/review goals and objectives.
- Formulate and assess alternative strategic and policy responses.
- Evaluate and recommend preferred strategy and policy.
- Formulate action plans and programs to implement preferred strategy including proposals for funding.
- Feed into the Asset Management Plan for the infrastructure group(s) that facilitates service delivery.

Typical strategies include: Arts and Cultural Heritage Strategy, Regional Food Strategy, Sustainability Strategy, Digital Strategy, Greater Dandenong Housing Strategy, Tourism Strategy and Action Plan, Road Management Plan, Road Safety Strategy, Open Space Strategy, Sports Facility Plan, Active Sport and Active Recreation Strategy, Playground Strategy, Economic Development Strategy, Waste and Litter Strategy, Walking Strategy, Cycling Strategy and Ageing is About Living Strategy and Action Plan.

12.3 Infrastructure Asset Management Strategy and Plans

Council has an Asset Management Policy that sets the corporate frameworks for managing the City's assets by implementing best-practice asset management methodology across its infrastructure asset portfolio to ensure they are usable, accessible and safe.

Asset Management Plans (AMP) are in place for Roads, Stormwater and Buildings. New AMP's have either recently been, are currently being, or are about to be prepared for the following asset classes:

- Multimedia and broadcast
- Fleet
- Land
- Unsealed footpaths
- Public art
- Safety barriers
- Civic furniture
- Traffic signals
- Trees (street)
- Information technology
- Kerb and channel
- Local area traffic management
- Playgrounds
- Public lighting
- Sports facilities
- Off street car parking
- Streetscape/furniture (Activity Centres)

Ten-year plans covering renewal, capital, acquisition and disposal requirements, are in place for Buildings, Furniture and Fittings, Fleet, Roads, Paths, Bridges, Stormwater, Recreation Leisure and Community Facilities and Parks Open Space and Streetscapes.

CITY OF GREATER DANDENONG 2020-21 BUDGET

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

12.4 Asset valuation

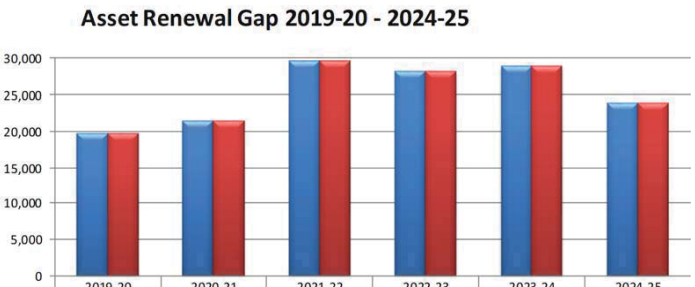
Council's assets, comprising roads, bridges, paths, buildings, drains and other infrastructure assets were valued at $2.78 billion as at 30 June 2019. The written down value of these assets after deducting accumulated depreciation was $2.14 billion.

The following assets are managed within the Greater Dandenong municipality:

- Open space – 691 hectares
- Local roads – 686 kilometres
- Drainage pipes – 935 kilometres
- Drainage pits – 35,750
- Kerb and channel – 1,335 kilometres
- Footpaths – 1,170 kilometres
- Bike/shared paths – 61 kilometres
- Playgrounds – 151
- Buildings – 423
- Car parks – 0.23 square kilometres
- Bridges – 94
- Bus shelters – 64 (Council owned), 64 (Council managed), 147 (Non-Council)

12.5 Future funding challenge to sustain infrastructure assets

One of the main challenges for City of Greater Dandenong is the fact that a substantial portion of its assets were constructed in the period between 1960 and 1980. As a consequence, the majority of its infrastructure assets are now approaching 40 to 60 years of age and in many cases will become a renewal issue over the coming 10 to 20-year period.



	2019-20 Adopted Budget $'000	2020-21 Adopted Budget $'000	2021-22 Year 2 Forecast $'000	2022-23 Year 3 Forecast $'000	2023-24 Year 4 Forecast $'000	2024-25 Year 5 Forecast $'000
Asset Renewal Requirement	19,793	21,505	29,581	28,203	28,948	23,876
LTFS Projected Funding	19,793	21,505	29,581	28,203	28,948	23,876

*Note: The above amounts may differ to those presented in the capital works information in **Appendix A** and **C**. The above asset renewal requirement relates to base renewal funding and does not include renewal amounts relating to foreshadowed major projects.*

Based on Council's current asset management information, Council is fully funding the asset renewal requirements of its assets.

CITY OF GREATER DANDENONG 2020-21 BUDGET

City of Greater Dandenong
Budget 2020-21

Appendices

The following appendices include voluntary and statutory disclosures of information, which provide support for the analysis contained in Sections 1-12 of this report:

Appendix A	Financial Statements
Appendix B	Statutory disclosures
Appendix C	Capital Works Program
Appendix D	Operating Initiatives
Appendix E	Fees and Charges
Appendix F	Performance indicators
Appendix G	Glossary of terms

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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City of Greater Dandenong
Budget 2020-21

Appendix A
Financial Statements

This appendix presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the years 2020-21 to 2024-25 has been extracted from the Strategic Resource Plan.

Section 127 of the Act requires that the Budget contain financial statements in the form containing the matters required by the Regulations. Regulation 9 of the Regulations requires that the financial statements must be in the form set out in the Local Government Model Financial Report.

The appendix includes the following budgeted information:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

In addition to the financial statements, there are two further disclosures which are specific to the preparation of the strategic resource plan (included in this appendix) being:

- Summary of planned capital works expenditure
- Summary of planned human resource expenditure.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Appendix A – Financial Statements

City of Greater Dandenong
Comprehensive Income Statement
For the five years ending 30 June 2025

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Income						
Rates and charges	144,497	152,325	154,744	159,346	164,157	169,088
Statutory fees and fines	7,614	8,426	9,843	9,937	10,136	10,339
User fees	7,128	8,068	9,398	9,652	9,914	10,182
Grants - operating	26,021	29,875	30,099	30,438	30,671	30,997
Grants - capital	4,498	3,244	1,093	1,018	826	-
Contributions - monetary	7,766	2,910	4,391	2,001	2,001	2,001
Contributions - non-monetary	15,000	15,000	15,000	15,000	15,000	15,000
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	591	377	387	388	374	442
Other income	10,378	6,000	8,534	9,051	8,967	9,200
Total income	**223,493**	**226,225**	**233,489**	**236,831**	**242,046**	**247,249**
Expenses						
Employee costs	81,964	84,402	85,049	87,129	89,606	92,329
Materials and services	73,292	70,493	68,120	70,494	71,469	73,231
Bad and doubtful debts	1,535	1,363	1,431	1,503	1,578	1,656
Depreciation	30,816	31,433	32,061	32,703	33,357	34,024
Borrowing costs	3,058	3,051	2,917	2,807	3,094	3,306
Other expenses	6,197	5,725	5,055	5,140	5,233	6,231
Total expenses	**196,862**	**196,467**	**194,633**	**199,776**	**204,337**	**210,777**
Surplus for the year	**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods:						
Other	-	-	-	-	-	-
Total comprehensive result	**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**

Notes:

- *The amount indicated for rates and charges includes an estimate of income from supplementary rates (i.e. properties newly subdivided or improved upon during the year) and therefore does not balance to the amounts indicated in Section 10 and the Declaration of Rates and Charges in **Appendix B**.*
- *Assumed immediate and short-term impacts of the COVID-19 pandemic have been factored in to 2019-20 and 2020-21. Any longer term impacts are unknown.*

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

City of Greater Dandenong
Conversion to cash result
For the five years ending 30 June 2025

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Net operating result	**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**
Add (less) cash costs not included in operating result						
Capital expenditure	97,119	43,705	47,894	67,016	62,156	41,329
Loan repayments	8,634	3,126	3,270	3,409	4,856	6,348
Loan proceeds	(10,000)	-	-	(15,000)	(15,000)	-
Transfer from reserves	(34,613)	(8,714)	(4,971)	(12,873)	(7,827)	(2,802)
Transfer to reserves	11,802	8,383	10,041	12,524	12,187	10,981
Sub total	**72,942**	**46,500**	**56,234**	**55,076**	**56,372**	**55,856**
Add (less) non-cash costs included in operating result						
Depreciation	30,816	31,433	32,061	32,703	33,357	34,024
Written down value of assets sold	300	309	317	318	306	360
Contributions - non-monetary	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
Sub total	**16,116**	**16,742**	**17,378**	**18,021**	**18,663**	**19,384**
Surplus (deficit) for the year	**(30,195)**	**-**	**-**	**-**	**-**	**-**
Accumulated surplus brought forward	**27,471**	**-**	**-**	**-**	**-**	**-**
Accumulated surplus brought forward	**(2,724)**	**-**	**-**	**-**	**-**	**-**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

City of Greater Dandenong
Balance Sheet
For the five years ending 30 June 2025

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	$'000	$'000	$'000	$'000	$'000	$'000
Assets						
Current assets						
Cash and cash equivalents	109,674	108,170	115,499	120,857	126,323	132,856
Trade and other receivables	23,161	24,120	24,899	25,825	26,797	27,811
Other financial assets	2,000	-	-	-	-	-
Other assets	2,702	2,756	2,811	2,868	2,924	2,983
Total current assets	**137,537**	**135,046**	**143,209**	**149,550**	**156,044**	**163,650**
Non-current assets						
Trade and other receivables	325	325	325	325	325	325
Property, infrastructure, plant and equipment	2,217,618	2,244,581	2,275,097	2,324,092	2,367,585	2,389,530
Investment property	12,827	12,827	12,827	12,827	12,827	12,827
Other financial assets	230	230	230	230	230	230
Total non-current assets	**2,231,000**	**2,257,963**	**2,288,479**	**2,337,474**	**2,380,967**	**2,402,912**
Total assets	**2,368,537**	**2,393,009**	**2,431,688**	**2,487,024**	**2,537,011**	**2,566,562**
Liabilities						
Current liabilities						
Trade and other payables	25,562	20,670	20,999	24,889	24,186	20,735
Trust funds and deposits	37,069	39,069	41,069	43,069	45,069	47,069
Provisions	16,725	17,418	18,140	18,895	19,684	20,510
Interest-bearing loans and borrowings	3,126	3,270	3,409	4,856	6,348	6,608
Total current liabilities	**82,482**	**80,427**	**83,617**	**91,709**	**95,287**	**94,922**
Non-current liabilities						
Trust funds and deposits	900	900	900	900	900	900
Provisions	1,516	1,555	1,597	1,642	1,690	1,742
Interest-bearing loans and borrowings	56,765	53,495	50,086	60,230	68,882	62,274
Total non-current liabilities	**59,181**	**55,950**	**52,583**	**62,772**	**71,472**	**64,916**
Total liabilities	**141,663**	**136,377**	**136,200**	**154,481**	**166,759**	**159,838**
Net assets	**2,226,874**	**2,256,632**	**2,295,488**	**2,332,543**	**2,370,252**	**2,406,724**
Equity						
Accumulated surplus	925,364	955,453	989,239	1,026,643	1,059,992	1,088,285
Asset revaluation reserve	1,241,807	1,241,807	1,241,807	1,241,807	1,241,807	1,241,807
Reserves	59,703	59,372	64,442	64,093	68,453	76,632
Total equity	**2,226,874**	**2,256,632**	**2,295,488**	**2,332,543**	**2,370,252**	**2,406,724**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

City of Greater Dandenong
Statement of Changes in Equity
For the five years ending 30 June 2025

	Total $'000	Accumulated surplus $'000	Revaluation reserve $'000	Other reserves $'000
2020				
Balance at beginning of the financial year	2,200,243	875,922	1,241,807	82,514
Surplus/(deficit) for the year	26,631	26,631	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(11,802)	-	11,802
Transfers from other reserves	-	34,613	-	(34,613)
Balance at end of the financial year	**2,226,874**	**925,364**	**1,241,807**	**59,703**
2021				
Balance at beginning of the financial year	2,226,874	925,364	1,241,807	59,703
Surplus/(deficit) for the year	29,758	29,758	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(8,383)	-	8,383
Transfers from other reserves	-	8,714	-	(8,714)
Balance at end of the financial year	**2,256,632**	**955,453**	**1,241,807**	**59,372**
2022				
Balance at the beginning of the financial year	2,256,632	955,453	1,241,807	59,372
Surplus/(deficit) for the year	38,856	38,856	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(10,041)	-	10,041
Transfers from other reserves	-	4,971	-	(4,971)
Balance at end of the financial year	**2,295,488**	**989,239**	**1,241,807**	**64,442**
2023				
Balance at the beginning of the financial year	2,295,488	989,239	1,241,807	64,442
Surplus/(deficit) for the year	37,055	37,055	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(12,524)	-	12,524
Transfers from other reserves	-	12,873	-	(12,873)
Balance at end of the financial year	**2,332,543**	**1,026,643**	**1,241,807**	**64,093**
2024				
Balance at the beginning of the financial year	2,332,543	1,026,643	1,241,807	64,093
Surplus/(deficit) for the year	37,709	37,709	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(12,187)	-	12,187
Transfers from other reserves	-	7,827	-	(7,827)
Balance at end of the financial year	**2,370,252**	**1,059,992**	**1,241,807**	**68,453**
2025				
Balance at the beginning of the financial year	2,370,252	1,059,992	1,241,807	68,453
Surplus/(deficit) for the year	36,472	36,472	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(10,981)	-	10,981
Transfers from other reserves	-	2,802	-	(2,802)
Balance at end of the financial year	**2,406,724**	**1,088,285**	**1,241,807**	**76,632**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

City of Greater Dandenong
Statement of Cash Flows
For the five years ending 30 June 2025

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20 $'000 Inflows (Outflows)	2020-21 $'000 Inflows (Outflows)	2021-22 $'000 Inflows (Outflows)	2022-23 $'000 Inflows (Outflows)	2023-24 $'000 Inflows (Outflows)	2024-25 $'000 Inflows (Outflows)
Cash flows from operating activities						
Rates and charges	144,497	151,986	154,615	159,102	163,901	168,826
Statutory fees and fines	5,709	6,587	7,909	7,902	7,995	8,087
User fees	7,841	8,710	10,171	10,445	10,731	11,021
Grants - operating	28,053	31,642	31,877	32,237	32,481	32,827
Grants - capital	4,498	3,244	1,093	1,018	826	-
Contributions - monetary	7,766	2,910	4,391	2,001	2,001	2,001
Interest received	2,220	1,496	2,082	2,125	2,167	2,210
Trust funds and deposits taken	35,000	35,500	36,000	36,500	37,000	37,500
Other receipts	9,063	5,019	7,162	7,685	7,544	7,764
Net GST refund	14,011	8,900	8,674	10,738	10,337	8,452
Employee costs	(81,964)	(83,649)	(84,263)	(86,307)	(88,747)	(91,429)
Materials and services	(89,920)	(86,855)	(79,444)	(80,408)	(85,588)	(88,191)
Trust funds and deposits repaid	(33,000)	(33,500)	(34,000)	(34,500)	(35,000)	(35,500)
Other payments	(6,817)	(6,298)	(5,561)	(5,654)	(5,756)	(6,854)
Net cash provided by operating activities	**46,957**	**45,692**	**60,706**	**62,884**	**59,892**	**56,714**
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment	(97,119)	(43,705)	(47,894)	(67,016)	(62,156)	(41,329)
Proceeds (payments) for other financial assets	(2,000)	2,000	-	-	-	-
Proceeds from sale of property, infrastructure, plant and equipment	891	686	704	706	680	802
Net cash used in investing activities	**(98,228)**	**(41,019)**	**(47,190)**	**(66,310)**	**(61,476)**	**(40,527)**
Cash flows from financing activities						
Finance costs	(3,058)	(3,051)	(2,917)	(2,807)	(3,094)	(3,306)
Proceeds from borrowings	10,000	-	-	15,000	15,000	-
Repayment of borrowings	(8,634)	(3,126)	(3,270)	(3,409)	(4,856)	(6,348)
Net cash provided by (used in) financing activities	**(1,692)**	**(6,177)**	**(6,187)**	**8,784**	**7,050**	**(9,654)**
Net increase (decrease) in cash and cash equivalents	(52,963)	(1,504)	7,329	5,358	5,466	6,533
Cash and cash equivalents at beginning of financial year	162,637	109,674	108,170	115,499	120,857	126,323
Cash and cash equivalents at end of financial year	**109,674**	**108,170**	**115,499**	**120,857**	**126,323**	**132,856**

Note: Figures for future years are likely to be amended due to the impact of rate capping.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

City of Greater Dandenong
Statement of Capital Works
For the five years ending 30 June 2025

	Forecast Actual	Budget	Strategic Resource Plan Projections			
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	$'000	$'000	$'000	$'000	$'000	$'000
Property						
Land	4,141	-	-	-	-	-
Total land	**4,141**	**-**	**-**	**-**	**-**	**-**
Buildings	42,800	13,511	14,654	34,610	28,163	10,493
Leasehold improvements	500	202	-	-	-	-
Total buildings	**43,300**	**13,713**	**14,654**	**34,610**	**28,163**	**10,493**
Total property	**47,441**	**13,713**	**14,654**	**34,610**	**28,163**	**10,493**
Plant and equipment						
Plant, machinery and equipment	2,524	2,906	2,940	2,955	2,951	3,002
Fixtures, fittings and furniture	150	426	263	233	249	281
Computers and telecommunications	1,918	577	1,001	134	141	410
Library books	974	860	1,024	1,035	1,046	1,056
Total plant and equipment	**5,566**	**4,769**	**5,228**	**4,357**	**4,387**	**4,749**
Infrastructure						
Roads	11,835	16,211	16,439	17,790	17,767	16,380
Bridges	487	100	100	100	450	155
Footpaths and cycleways	2,027	1,600	2,003	1,518	1,514	1,565
Drainage	2,701	660	1,787	1,585	1,769	1,424
Recreational, leisure and community facilities	6,117	1,471	4,409	3,950	4,858	2,785
Parks, open space and streetscapes	18,586	5,181	2,724	2,972	2,866	3,613
Off street car parks	2,359	-	550	134	382	165
Total infrastructure	**44,112**	**25,223**	**28,012**	**28,049**	**29,606**	**26,087**
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**
Represented by:						
New asset expenditure	35,376	7,854	12,635	7,619	7,352	10,629
Asset renewal expenditure	36,331	21,505	29,581	53,203	48,948	23,876
Asset upgrade expenditure	24,664	14,346	5,678	6,194	5,856	6,824
Asset expansion expenditure	748	-	-	-	-	-
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**
Funding sources represented by:						
Grants	4,498	3,244	1,093	1,018	826	-
Contributions	2,321	910	2,390	-	-	-
Council cash	57,663	32,646	41,171	39,998	40,330	40,329
Borrowings	10,000	-	-	15,000	15,000	-
Reserves	22,637	6,905	3,240	11,000	6,000	1,000
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**

Note: The 2020-21 budget has a reduced investment of $6.8 million to part fund the impacts related to COVID-19. Future years are likely to be amended due to the impact of rate capping and may also be impacted by COVID-19.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

City of Greater Dandenong
Statement of Human Resources
For the five years ending 30 June 2025

	Budget	Strategic Resource Plan Projections			
	2020-21 $'000	2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Staff expenditure					
Employee costs - operating	84,402	85,049	87,129	89,606	92,329
Total staff expenditure	**84,402**	**85,049**	**87,129**	**89,606**	**92,329**
Staff numbers					
Employees	747.2	736.7	724.0	722.0	722.0
Total staff numbers	**747.2**	**736.7**	**724.0**	**722.0**	**722.0**

Note: Figures for future years are likely to be amended due to the impact of rate capping.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Other information For the five years ended 30 June 2025

1. Summary of planned capital works expenditure

2020-21	Asset expenditure type					Funding sources				
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council cash	Reserves
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-
Buildings	13,511	3,220	5,461	4,830	-	13,511	875	-	10,061	2,575
Leasehold improvements	202	-	-	202	-	202	100	-	102	-
Total buildings	13,713	3,220	5,461	5,032	-	13,713	975	-	10,163	2,575
Total property	**13,713**	**3,220**	**5,461**	**5,032**	**-**	**13,713**	**975**	**-**	**10,163**	**2,575**
Plant and equipment										
Plant, machinery and equipment	2,906	244	2,662	-	-	2,906	-	-	2,906	-
Fixtures, fittings and furniture	426	10	400	16	-	426	-	-	426	-
Computers and telecommunications	577	210	352	15	-	577	-	-	577	-
Library books	860	-	860	-	-	860	-	-	860	-
Total plant and equipment	**4,769**	**464**	**4,274**	**31**	**-**	**4,769**	**-**	**-**	**4,769**	**-**
Infrastructure										
Roads	16,211	2,650	8,575	4,986	-	16,211	1,526	910	11,045	2,730
Bridges	100	-	100	-	-	100	-	-	100	-
Footpaths and cycle ways	1,600	200	1,400	-	-	1,600	-	-	1,600	-
Drainage	660	-	660	-	-	660	-	-	660	-
Recreational, leisure and community facilities	1,471	706	765	-	-	1,471	205	-	1,266	-
Parks, open space and streetscapes	5,181	614	270	4,297	-	5,181	538	-	3,043	1,600
Off street car parks	-	-	-	-	-	-	-	-	-	-
Total infrastructure	**25,223**	**4,170**	**11,770**	**9,283**	**-**	**25,223**	**2,269**	**910**	**17,714**	**4,330**
Total capital works expenditure	**43,705**	**7,854**	**21,505**	**14,346**	**-**	**43,705**	**3,244**	**910**	**32,646**	**6,905**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Other information For the five years ended 30 June 2025

1. Summary of planned capital works expenditure (continued)

2021-22	Asset expenditure type					Funding sources				
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council cash	Reserves
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-
Buildings	14,654	9,844	3,838	972	-	14,654	75	2,390	9,949	2,240
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
Total buildings	14,654	9,844	3,838	972	-	14,654	75	2,390	9,949	2,240
Total property	**14,654**	**9,844**	**3,838**	**972**	**-**	**14,654**	**75**	**2,390**	**9,949**	**2,240**
Plant and equipment										
Plant, machinery and equipment	2,940	103	2,837	-	-	2,940	-	-	2,940	-
Fixtures, fittings and furniture	263	103	160	-	-	263	-	-	263	-
Computers and telecommunications	1,001	21	897	83	-	1,001	-	-	1,001	-
Library books	1,024	-	1,024	-	-	1,024	-	-	1,024	-
Total plant and equipment	**5,228**	**227**	**4,918**	**83**	**-**	**5,228**	**-**	**-**	**5,228**	**-**
Infrastructure										
Roads	16,439	1,086	13,250	2,103	-	16,439	1,018	-	15,421	-
Bridges	100	-	100	-	-	100	-	-	100	-
Footpaths and cycle ways	2,003	103	1,900	-	-	2,003	-	-	2,003	-
Drainage	1,787	83	1,373	331	-	1,787	-	-	1,787	-
Recreational, leisure and community facilities	4,409	517	3,375	517	-	4,409	-	-	4,409	-
Parks, open space and streetscapes	2,724	672	380	1,672	-	2,724	-	-	1,724	1,000
Off street car parks	550	103	447	-	-	550	-	-	550	-
Total infrastructure	**28,012**	**2,564**	**20,825**	**4,623**	**-**	**28,012**	**1,018**	**-**	**25,994**	**1,000**
Total capital works expenditure	**47,894**	**12,635**	**29,581**	**5,678**	**-**	**47,894**	**1,093**	**2,390**	**41,171**	**3,240**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Other information For the five years ended 30 June 2025

1. Summary of planned capital works expenditure (continued)

2022-23	Asset expenditure type					Funding sources				
	Total $'000	New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Total $'000	Grants $'000	Council cash $'000	Borrow-ings $'000	Reserves $'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-
Buildings	34,610	4,434	29,067	1,109	-	34,610	-	9,610	15,000	10,000
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
Total buildings	34,610	4,434	29,067	1,109	-	34,610	-	9,610	15,000	10,000
Total property	**34,610**	**4,434**	**29,067**	**1,109**	**-**	**34,610**	**-**	**9,610**	**15,000**	**10,000**
Plant and equipment										
Plant, machinery and equipment	2,955	118	2,837	-	-	2,955	-	2,955	-	-
Fixtures, fittings and furniture	233	118	115	-	-	233	-	233	-	-
Computers and telecommunications	134	24	16	94	-	134	-	134	-	-
Library books	1,035	-	1,035	-	-	1,035	-	1,035	-	-
Total plant and equipment	**4,357**	**260**	**4,003**	**94**	**-**	**4,357**	**-**	**4,357**	**-**	**-**
Infrastructure										
Roads	17,790	1,238	14,295	2,257	-	17,790	1,018	16,772	-	-
Bridges	100	-	100	-	-	100	-	100	-	-
Footpaths and cycle ways	1,518	118	1,400	-	-	1,518	-	1,518	-	-
Drainage	1,585	95	1,113	377	-	1,585	-	1,585	-	-
Recreational, leisure and community facilities	3,950	590	2,770	590	-	3,950	-	3,950	-	-
Parks, open space and streetscapes	2,972	766	439	1,767	-	2,972	-	1,972	-	1,000
Off street car parks	134	118	16	-	-	134	-	134	-	-
Total infrastructure	**28,049**	**2,925**	**20,133**	**4,991**	**-**	**28,049**	**1,018**	**26,031**	**-**	**1,000**
Total capital works expenditure	**67,016**	**7,619**	**53,203**	**6,194**	**-**	**67,016**	**1,018**	**39,998**	**15,000**	**11,000**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Other information For the five years ended 30 June 2025

1. Summary of planned capital works expenditure (continued)

2023-24	Total $'000	Asset expenditure type: New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Total $'000	Funding sources: Grants $'000	Council cash $'000	Borrow-ings $'000	Reserves $'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-		-	-	-	-
Buildings	28,163	4,278	22,815	1,070	-	28,163	-	8,163	15,000	5,000
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
Total buildings	28,163	4,278	22,815	1,070	-	28,163	-	8,163	15,000	5,000
Total property	**28,163**	**4,278**	**22,815**	**1,070**	**-**	**28,163**	**-**	**8,163**	**15,000**	**5,000**
Plant and equipment										
Plant, machinery and equipment	2,951	114	2,837	-	-	2,951	-	2,951	-	-
Fixtures, fittings and furniture	249	114	135	-	-	249	-	249	-	-
Computers and telecommunications	141	23	27	91	-	141	-	141	-	-
Library books	1,046	-	1,046	-	-	1,046	-	1,046	-	-
Total plant and equipment	**4,387**	**251**	**4,045**	**91**	**-**	**4,387**	**-**	**4,387**	**-**	**-**
Infrastructure										
Roads	17,767	1,195	14,550	2,022	-	17,767	826	16,941	-	-
Bridges	450	-	450	-	-	450	-	450	-	-
Footpaths and cycle ways	1,514	114	1,400	-	-	1,514	-	1,514	-	-
Drainage	1,769	91	1,314	364	-	1,769	-	1,769	-	-
Recreational, leisure and community facilities	4,858	569	3,720	569	-	4,858	-	4,858	-	-
Parks, open space and streetscapes	2,866	740	386	1,740	-	2,866	-	1,866	-	1,000
Off street car parks	382	114	268	-	-	382	-	382	-	-
Total infrastructure	**29,606**	**2,823**	**22,088**	**4,695**	**-**	**29,606**	**826**	**27,780**	**-**	**1,000**
Total capital works expenditure	**62,156**	**7,352**	**48,948**	**5,856**	**-**	**62,156**	**826**	**40,330**	**15,000**	**6,000**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Other information For the five years ended 30 June 2025

1. Summary of planned capital works expenditure (continued)

2024-25	Total $'000	Asset expenditure type: New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Funding sources: Total $'000	Grants $'000	Council cash $'000	Borrow-ings $'000	Reserves $'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-
Buildings	10,493	6,185	2,762	1,546	-	10,493	-	10,493	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
Total buildings	10,493	6,185	2,762	1,546	-	10,493	-	10,493	-	-
Total property	**10,493**	**6,185**	**2,762**	**1,546**	**-**	**10,493**	**-**	**10,493**	**-**	**-**
Plant and equipment										
Plant, machinery and equipment	3,002	165	2,837	-	-	3,002	-	3,002	-	-
Fixtures, fittings and furniture	281	165	116	-	-	281	-	281	-	-
Computers and telecommunications	410	33	245	132	-	410	-	410	-	-
Library books	1,056	-	1,056	-	-	1,056	-	1,056	-	-
Total plant and equipment	**4,749**	**363**	**4,254**	**132**	**-**	**4,749**	**-**	**4,749**	**-**	**-**
Infrastructure										
Roads	16,380	1,727	12,925	1,728	-	16,380	-	16,380	-	-
Bridges	155	-	155	-	-	155	-	155	-	-
Footpaths and cycle ways	1,565	165	1,400	-	-	1,565	-	1,565	-	-
Drainage	1,424	132	766	526	-	1,424	-	1,424	-	-
Recreational, leisure and community facilities	2,785	822	1,140	823	-	2,785	-	2,785	-	-
Parks, open space and streetscapes	3,613	1,070	474	2,069	-	3,613	-	2,613	-	1,000
Off street car parks	165	165	-	-	-	165	-	165	-	-
Total infrastructure	**26,087**	**4,081**	**16,860**	**5,146**	**-**	**26,087**	**-**	**25,087**	**-**	**1,000**
Total capital works expenditure	**41,329**	**10,629**	**23,876**	**6,824**	**-**	**41,329**	**-**	**40,329**	**-**	**1,000**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2019-20 BUDGET

Other information For the five years ended 30 June 2025

2. Summary of planned human resources and expenditure

	Budget	Strategic Resource Plan Projections			
	2020-21 $'000	2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Chief Executive					
Permanent full time	574	585	601	617	633
Permanent part time	-	-	-	-	-
Total Chief Executive	**574**	**585**	**601**	**617**	**633**
City Planning, Design and Amenity					
Permanent full time	11,146	11,331	11,535	11,824	12,199
Permanent part time	1,917	1,949	1,984	2,034	2,099
Total City Planning, Design and Amenity	**13,063**	**13,280**	**13,519**	**13,858**	**14,298**
Community Services					
Permanent full time	17,016	17,490	18,004	18,571	19,155
Permanent part time	15,572	16,006	16,476	16,995	17,530
Total Community Services	**32,588**	**33,496**	**34,480**	**35,566**	**36,685**
Corporate Services					
Permanent full time	10,258	10,548	10,793	11,146	11,500
Permanent part time	2,620	2,694	2,756	2,847	2,937
Total Corporate Services	**12,878**	**13,242**	**13,549**	**13,993**	**14,437**
Engineering Services					
Permanent full time	15,860	15,919	16,343	16,861	17,396
Permanent part time	819	822	844	870	898
Total Engineering Services	**16,679**	**16,741**	**17,187**	**17,731**	**18,294**
Greater Dandenong Business					
Permanent full time	2,268	1,896	1,839	1,897	1,957
Permanent part time	509	426	413	426	439
Total Greater Dandenong Business	**2,777**	**2,322**	**2,252**	**2,323**	**2,396**
Total casuals and other	5,843	5,383	5,541	5,518	5,586
Total staff expenditure	**84,402**	**85,049**	**87,129**	**89,606**	**92,329**

Note: Figures for future years are likely to be amended due to the impact of rate capping.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Other information For the five years ended 30 June 2025

2. Summary of planned human resources and expenditure (continued)

	Budget	Strategic Resource Plan Projections			
	2020-21 FTE	2021-22 FTE	2022-23 FTE	2023-24 FTE	2024-25 FTE
Chief Executive					
Permanent full time	2.0	2.0	2.0	2.0	2.0
Permanent part time	-	-	-	-	-
Total Chief Executive	**2.0**	**2.0**	**2.0**	**2.0**	**2.0**
City Planning, Design and Amenity					
Permanent full time	99.0	99.0	96.0	94.0	94.0
Permanent part time	22.2	22.2	22.2	22.2	22.2
Total City Planning, Design and Amenity	**121.2**	**121.2**	**118.2**	**116.2**	**116.2**
Community Services					
Permanent full time	154.0	154.0	152.0	152.0	152.0
Permanent part time	164.6	164.1	164.1	164.1	164.1
Total Community Services	**318.6**	**318.1**	**316.1**	**316.1**	**316.1**
Corporate Services					
Permanent full time	85.0	84.0	83.0	83.0	83.0
Permanent part time	27.0	27.0	26.0	26.0	26.0
Total Corporate Services	**112.0**	**111.0**	**109.0**	**109.0**	**109.0**
Engineering Services					
Permanent full time	152.0	147.0	144.0	144.0	144.0
Permanent part time	8.6	8.6	7.8	7.8	7.8
Total Engineering Services	**160.6**	**155.6**	**151.8**	**151.8**	**151.8**
Greater Dandenong Business					
Permanent full time	17.0	13.0	12.0	12.0	12.0
Permanent part time	4.3	4.3	3.5	3.5	3.5
Total Greater Dandenong Business	**21.3**	**17.3**	**15.5**	**15.5**	**15.5**
Total casuals and other	11.5	11.5	11.5	11.5	11.5
Total staff numbers	**747.2**	**736.7**	**724.0**	**722.0**	**722.0**

Notes: Figures for future years are likely to be amended due to the impact of rate capping.
FTE: Full time equivalent.

City of Greater Dandenong
Budget 2020-21

Appendix B
Statutory disclosures

Purpose of Statutory Disclosures

This appendix presents information about rates and charges which the Act and the regulations require to be disclosed in Council's Annual Budget. The Regulations require certain information to be disclosed within the budget and some of these disclosures relating to rates and charges are made in the Appendix.

The appendix includes the following budget information:
- Rates and charges
- Differential rates

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

Appendix B - Statutory disclosures

Section 127, Regulations 10 (2)(a) – (r)

1. Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

1.1 The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual 2019-20 $	Budget 2020-21 $	Change $	Change %
General rates *	123,089,142	127,010,014	3,920,872	3.19%
Waste management charge	20,048,836	22,438,420	2,389,584	11.92%
Supplementary rates and rate adjustments	1,176,861	1,000,000	(176,861)	(15.03%)
Keysborough Maintenance Levy	1,549,308	1,575,000	25,692	1.66%
Interest on rates and charges	492,404	414,000	(78,404)	(15.92%)
Less abandoned rates	(110,000)	(112,250)	(2,250)	2.05%
Less rate waiver COVID-19 (pensioner/jobseeker rebate)	(1,750,000)	-	1,750,000	(100.00%)
Total rates and charges	**144,496,551**	**152,325,184**	**7,828,633**	**5.42%**

** - General rates are subject to the rate cap established under the Fair Go Rates System (FGRS). For 2020-21, the FGRS cap has been set at 2.00%. Forecast Actual 2019-20 for General Rates does not reflect the annualisation of supplementary rates received during the financial year therefore the percentage change will not equate to the rate cap of 2.00%. To comply with the rate cap of 2.00%, the base rate must include the annualisation of supplementary rate income received during the year (see 1.3 below).*

1.2 The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	Budget 2019-20 cents/$CIV	Budget 2020-21 cents/$CIV	Change
General	0.0017001925	0.0016796486	-1.21%
Commercial	0.0032303658	0.0031913324	-1.21%
Industrial	0.0046755294	0.0046190337	-1.21%
Vacant residential	0.0024652791	0.0025194729	2.20%
Farm	0.0013601540	0.0012597365	-7.38%

1.3 The estimated total amount to be raised by general rates in relation to each type or class of land and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	Budget 2019-20 $	Annualised rates levied 2019-20 $	Budget 2020-21 $	Change
General	55,387,874	56,099,479	56,327,997	0.41%
Commercial	13,462,630	13,486,225	13,490,873	0.03%
Industrial	52,549,098	53,536,824	55,716,289	4.07%
Vacant residential	1,268,344	981,250	1,042,050	6.20%
Farm	421,196	415,844	432,805	4.08%
Total amount to be raised by general rates	**123,089,142**	**124,519,622**	**127,010,014**	**2.00%**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

1.4 The numbers of assessments in relation to each type of class of land and the total number of assessments compared with the previous financial year.

Type or class of land	Budget 2019-20 Number	Budget 2020-21 Number	Change
General	55,568	56,271	1.27%
Commercial	3,321	3,347	0.78%
Industrial	6,244	6,358	1.83%
Vacant residential	753	612	-18.73%
Farm	56	55	-1.79%
Total number of assessments	**65,942**	**66,643**	**1.06%**

1.5 The basis of valuation to be used is the Capital Improved Value (CIV).

1.6 The estimated total value of each type or class of land and the estimated total value of land, compared with the previous financial year.

Type or class of land	Budget 2019-20 $	Forecast 2019-20 $	Budget 2020-21 $	Change
General	32,577,413,000	32,995,957,000	33,535,583,500	1.64%
Commercial	4,167,525,000	4,174,829,000	4,227,348,000	1.26%
Industrial	11,239,176,000	11,450,430,400	12,062,325,700	5.34%
Vacant residential	514,483,000	398,028,000	413,598,500	3.91%
Farm	309,668,000	305,733,000	343,568,000	12.38%
Total value of land	**48,808,265,000**	**49,324,977,400**	**50,582,423,700**	**2.55%**

1.7 The proposed unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year.

Type of charge	Per rateable property 2019-20 $	Per rateable property 2020-21 $	Change %
Option A: 120 litre waste, 240 litre recycling, 240 litre garden bin *	347.00	377.00	8.65%
Option B: 80 litre waste, 240 litre recycling, 240 litre garden bin *	316.00	343.00	8.54%
Option C: 120 litre waste, 240 litre recycling, 120 litre garden bin *	330.00	358.00	8.48%
Option D: 80 litre waste, 240 litre recycling, 120 litre garden bin *	299.00	325.00	8.70%
Option E: 120 litre waste, 240 litre recycling, no garden bin *	281.00	305.00	8.54%
Option F: 80 litre waste, 240 litre recycling, no garden bin *	251.00	273.00	8.76%
Minimum waste charge for each residential property	251.00	273.00	8.76%
State Government landfill levy	39.00	51.00	30.77%
Bin change of selection charge	17.50	18.00	2.86%
Additional bin services			
120 litre waste bin service *	181.00	196.00	8.29%
(Plus a "one off" fee for the purchase of the bin)	*37.00*	*38.50*	*4.05%*
240 litre recycling bin service	45.00	49.00	8.89%
(Plus a "one off" fee for the purchase of the bin)	*44.00*	*45.50*	*3.41%*
240 litre garden bin service	94.00	102.00	8.51%
(Plus a "one off" fee for the purchase of the bin)	*44.00*	*45.50*	*3.41%*
Bin delivery	16.00	16.50	3.13%
Recycling bin option - upgrade of 240 litre to 360 litre	97.00	100.00	3.09%

** Note - The State Government landfill levy is applicable in addition to these Council service charges. From 2020-21, the landfill levy will also apply to the 120 litre waste bin additional service, in addition to Council's fee above.*

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

1.8 The estimated total amount to be raised by each type of service rate or charge and the estimated total amount to be raised by services rates and charges compared with the previous financial year.

Type of charge	Budget 2019-20 $	Budget 2020-21 $	Change
Option A: 120 litre waste, 240 litre recycling, 240 litre garden bin	$ 8,965,786	$ 9,793,706	9.23%
Option B: 80 litre waste, 240 litre recycling, 240 litre garden bin	$ 1,607,808	$ 1,757,532	9.31%
Option C: 120 litre waste, 240 litre recycling, 120 litre garden bin	$ 2,673,330	$ 3,019,014	12.93%
Option D: 80 litre waste, 240 litre recycling, 120 litre garden bin	$ 1,820,312	$ 1,980,550	8.80%
Option E: 120 litre waste, 240 litre recycling, no garden bin	$ 1,752,597	$ 1,891,610	7.93%
Option F: 80 litre waste, 240 litre recycling, no garden bin	$ 718,362	$ 795,249	10.70%
Additional bin services	$ 193,524	$ 231,534	19.64%
State Government landfill levy	$ 2,114,346	$ 2,838,354	34.24%
Supplementary and other income	$ 202,771	$ 130,871	-35.46%
Total	**$ 20,048,836**	**$ 22,438,420**	**11.92%**

** Note – Supplementary income varies from year to year and is an estimate only.*

1.9 The estimated total amount to be raised by all rates and charges compared with the previous financial year.

	Budget 2019-20 $	Budget 2020-21 $	Change
General rates	$ 123,089,142	$ 127,010,014	3.19%
Waste charges	$ 20,048,836	$ 22,438,420	11.92%
Rates and charges	**$ 143,137,978**	**$ 149,448,434**	**4.41%**

1.10 Fair Go Rates System Compliance

The City of Greater Dandenong is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the FGRS.

	Budget 2019-20 $	Budget 2020-21 $
Total rates (including supplementary rates income)	$ 120,086,968	$ 124,519,622
Number of rateable properties	65,942	66,643
Base average rate	$ 1,821.10	$ 1,868.46
Maximum rate increase (set by the State Government)	**2.50%**	**2.00%**
Capped average rate	$ 1,866.63	$ 1,905.83
Maximum general rates and charges revenue	$ 123,089,142	$ 127,010,014
Budgeted		
General rates	$ 123,089,142	$ 127,010,014

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

1.11 There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2019-20 forecast $1.18 million, 2020-21 forecast $1 million).
- The variation of returned levels of value (e.g. valuation appeals).
- Changes of use of land such that rateable land becomes non-rateable land and vice versa.
- Changes of use of land such that residential land becomes business land and vice versa.

2. Differential rates

2.1 Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.16796486% (0.0016796486 cents in the dollar of capital improved value) for all rateable residential (general).
- A general rate of 0.31913324% (0.0031913324 cents in the dollar of capital improved value) for all rateable commercial land.
- A general rate of 0.46190337% (0.0046190337 cents in the dollar of capital improved value) for all rateable industrial land.
- A general rate of 0.25194729% (0.0025194729 cents in the dollar of capital improved value) for all rateable residential vacant land.
- A general rate of 0.12597365% for (0.0012597365 cents in the dollar of capital improved value) rateable farm land.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above. Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out on the following pages.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

SCHEDULE A

RESIDENTIAL (General)

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure.
2. Development and provision of health and community services.
3. Provision of general support services.
4. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations.

Types and classes:

Any land which does not have the characteristics of Commercial, Industrial, Residential Vacant or Farm Land.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

SCHEDULE B

COMMERCIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure related to the commercial sector.
2. Enhancement of the economic viability of the commercial sector through targeted programs and projects.
3. Encouragement of employment opportunities.
4. Promotion of economic development.
5. Requirement to ensure that streetscaping and promotional activity is complementary to the achievement of commercial objectives.

Types and classes:

Any land which is primarily used for commercial purposes.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

SCHEDULE C

INDUSTRIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure related to the industrial sector.
2. Enhancement of the economic viability of the industrial sector through targeted programs and projects.
3. Encouragement of employment opportunities.
4. Promotion of economic development.
5. Requirement to ensure that street scaping and promotional activity is complementary to the achievement of industrial objectives.

Types and classes:

Any land which is used primarily for industrial purposes.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

SCHEDULE D

RESIDENTIAL VACANT LAND

Objective:

To provide an economic incentive for the development of residential vacant land and a disincentive for residential land-banking in order that all rateable land makes an equitable contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure.
2. Development and provision of health and community services.
3. Provision of general support services.
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and classes:

Any land which is vacant residential land.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

CITY OF GREATER DANDENONG 2020-21 BUDGET

SCHEDULE E

FARM LAND

Objective:

To provide a financial subsidy to rateable farm land to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure.
2. Development and provision of health and community services.
3. Provision of general support services.
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and classes:

Any land which is primarily used for the purposes of farming.

Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:

Wherever located within the municipal district.

Use of land:

Any use permitted under the relevant Planning Scheme.

Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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City of Greater Dandenong
Budget 2020-21

Appendix C
Capital Works Program

This appendix presents a listing of the Capital Works projects that will be undertaken for the 2020-21 year.

The appendix includes the following budget information:
- Detailed capital works program grouped by asset class and type.

Regulation 10 (a) and (b) require that the budget contain a detailed list of capital works expenditure in relations to non-current assets by class according the Local Government Model Financial Report, classified separately as to asset expenditure type (ie. renewal, new, upgrade and expansion). The budget must also contain a summary of funding sources in relation to the capital works expenditure, classified separately as to grants, contributions, Council cash and borrowings. The disclosure in Appendix C reflects these requirements.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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CITY OF GREATER DANDENONG 2020-21 BUDGET
CAPITAL WORKS PROGRAM

Item no.	Project name	Asset expenditure type					Funding sources				
		Total	New	Renewal	Upgrade	Expansion	Total	Grants *	Contrib'ns	Council cash	Reserves
		$	$	$	$	$	$	$	$	$	$
PROPERTY											
Buildings											
1	39 Clow Street - Internal CCTV Renewal	**30,000**	-	30,000	-	-	**30,000**	-	-	30,000	-
2	Building Renewal Program	**2,420,300**	-	2,420,300	-	-	**2,420,300**	-	-	2,420,300	-
3	Dandenong Market (Fruit and Veg) - Resurfacing of V Row Flooring	**60,000**	-	60,000	-	-	**60,000**	-	-	60,000	-
4	Dandenong Market (Fruit and Veg) - Roof Renewal Works	**70,000**	-	70,000	-	-	**70,000**	-	-	70,000	-
5	Dandenong Market (Market Square) - Provision of Services Design (Stage 3 of 4)	**100,000**	-	-	100,000	-	**100,000**	-	-	100,000	-
6	Dandenong Market (Meat, Fish and Deli Hall, Admin, Cool Rooms) - Back of House (BOH) Upgrade to Office and Cool Rooms	**500,000**	-	-	500,000	-	**500,000**	-	-	500,000	-
7	Dandenong Market (Meat, Fish and Deli Hall, Admin, Cool Rooms) - Resheet Rubbish Compound	**80,000**	-	80,000	-	-	**80,000**	-	-	80,000	-
8	Dandenong Oasis Replacement - Detailed Design (Stage 2 of 6)	**2,000,000**	-	2,000,000	-	-	**2,000,000**	-	-	2,000,000	-
9	Greater Dandenong Gallery of Art (5 Mason Street) - Construction (Stage 2 of 2)	**1,500,000**	-	-	1,500,000	-	**1,500,000**	-	-	1,500,000	-
10	Keysborough South Community Hub Development - Construction (Stage 1 of 2)	**2,575,108**	2,575,108	-	-	-	**2,575,108**	-	-	-	2,575,108
13	Robert Booth Reserve Baseball Pavilion - Design and Construct Signage	**20,000**	20,000	-	-	-	**20,000**	-	-	20,000	-
14	Ross Reserve All Abilities Playground - Changing Places Toilet	**300,000**	-	300,000	-	-	**300,000**	-	-	300,000	-
15	Ross Reserve New Pavilion (Football) - Construction (Stage 1 of 2)	**2,000,000**	-	-	2,000,000	-	**2,000,000**	375,000	-	1,625,000	-
17	Springvale City Hall - Installation of Instantaneous Hot Water	**25,000**	25,000	-	-	-	**25,000**	-	-	25,000	-
18	Springvale Community Hub - Complete Building and Landscape Works (Construct)	**500,000**	500,000	-	-	-	**500,000**	-	-	500,000	-
19	Springvale Community Hub - Storage Provisions	**100,000**	100,000	-	-	-	**100,000**	-	-	100,000	-
77	8 Balmoral Avenue Multi Storey Carpark - Protective Fencing (Security Purposes)	**400,000**	-	-	400,000	-	**400,000**	-	-	400,000	-

Appendix C - Capital Works Program, ***Local Government (Planning and Reporting) Regulations 2014, sections 10(a) and (b)***
** Grant funding is subject to review and funding body approval*

CITY OF GREATER DANDENONG 2020-21 BUDGET
CAPITAL WORKS PROGRAM

Item no.	Project name	Asset expenditure type					Funding sources				
		Total	New	Renewal	Upgrade	Expansion	Total	Grants *	Contrib'ns	Council cash	Reserves
		$	$	$	$	$	$	$	$	$	$
90	George Andrews Reserve - Extension to Whittle Pavilion Kitchen	**330,000**	-	-	330,000	-	**330,000**	-	-	330,000	-
164	Local Roads Community Infrastructure Program	**500,000**	-	500,000	-	-	**500,000**	500,000	-	-	-
Sub-total buildings		**13,510,408**	**3,220,108**	**5,460,300**	**4,830,000**	**-**	**13,510,408**	**875,000**	**-**	**10,060,300**	**2,575,108**
Leasehold improvements											
20	Police Paddocks Reserve (Soccer) - Refurbishment of Male Toilets and Showers in Home and Away Changerooms	**202,385**	-	-	202,385	-	**202,385**	100,000	-	102,385	-
Sub-total leasehold improvements		**202,385**	**-**	**-**	**202,385**	**-**	**202,385**	**100,000**	**-**	**102,385**	**-**
TOTAL PROPERTY		**13,712,793**	**3,220,108**	**5,460,300**	**5,032,385**	**-**	**13,712,793**	**975,000**	**-**	**10,162,685**	**2,575,108**

Appendix C - Capital Works Program, *Local Government (Planning and Reporting) Regulations 2014, sections 10(a) and (b)*
** Grant funding is subject to review and funding body approval*

CITY OF GREATER DANDENONG 2020-21 BUDGET
CAPITAL WORKS PROGRAM

Item no.	Project name	Asset expenditure type					Funding sources				
		Total	New	Renewal	Upgrade	Expansion	Total	Grants *	Contrib'ns	Council cash	Reserves
		$	$	$	$	$	$	$	$	$	$
PLANT AND EQUIPMENT											
Plant, machinery and equipment											
74	Fleet Purchase - New Cleansing Fleet for the Springvale Community Hub	**84,000**	84,000	-	-	-	**84,000**	-	-	84,000	-
75	Fleet Renewal Program	**2,662,410**	-	2,662,410	-	-	**2,662,410**	-	-	2,662,410	-
161	Fleet Purchase - Mobile Eco Centre/Community Environment Centre	**160,000**	160,000	-	-	-	**160,000**	-	-	160,000	-
Sub-total plant, machinery and equipment		**2,906,410**	**244,000**	**2,662,410**	**-**	**-**	**2,906,410**	**-**	**-**	**2,906,410**	**-**
Fixtures, fittings and furniture											
71	Furniture Renewal Program	**400,000**	-	400,000	-	-	**400,000**	-	-	400,000	-
72	Springvale Community Hub - Equipment for Exhibition Space	**10,000**	10,000	-	-	-	**10,000**	-	-	10,000	-
158	Chandler Kindergarten and MCH - Install Double Blinds on MCH Windows	**8,000**	-	-	8,000	-	**8,000**	-	-	8,000	-
159	Darren Reserve Kindergarten - Install Double Blinds on MCH Windows	**8,000**	-	-	8,000	-	**8,000**	-	-	8,000	-
Sub-total fixtures, fittings and furniture		**426,000**	**10,000**	**400,000**	**16,000**	**-**	**426,000**	**-**	**-**	**400,000**	**-**
Computers and telecommunications											
62	39a Clow Street - Security Equipment, Software Renewal and Radio Link Installation	**15,000**	-	-	15,000	-	**15,000**	-	-	15,000	-
63	Civic Facilities - Replacement of Meeting Room Audio Visual Equipment	**25,000**	-	25,000	-	-	**25,000**	-	-	25,000	-
64	Customer Digital Portal for Website	**100,000**	100,000	-	-	-	**100,000**	-	-	100,000	-
65	Dandenong Civic Centre - Security Equipment and Software Renewal	**110,000**	-	110,000	-	-	**110,000**	-	-	110,000	-
66	Dandenong Stadium (Eastern Courts) - Wi-Fi (Stage 2 of 2)	**10,000**	10,000	-	-	-	**10,000**	-	-	10,000	-
67	Emergency Relief Centres - Equipment	**60,000**	60,000	-	-	-	**60,000**	-	-	60,000	-
68	Menzies Avenue - Transmission CCTV Footage	**20,000**	20,000	-	-	-	**20,000**	-	-	20,000	-
69	Noble Park Aquatic Centre (NPAC) - Wi-Fi	**20,000**	20,000	-	-	-	**20,000**	-	-	20,000	-
70	Supply and Implementation of Asset Management System (Stage 2 of 3)	**216,612**	-	216,612	-	-	**216,612**	-	-	216,612	-
Sub-total computers and telecomm.		**576,612**	**210,000**	**351,612**	**15,000**	**-**	**576,612**	**-**	**-**	**576,612**	**-**

Appendix C - Capital Works Program, *Local Government (Planning and Reporting) Regulations 2014, sections 10(a) and (b)*
** Grant funding is subject to review and funding body approval*

CITY OF GREATER DANDENONG 2020-21 BUDGET
CAPITAL WORKS PROGRAM

Item no.	Project name	Asset expenditure type					Funding sources				
		Total	New	Renewal	Upgrade	Expansion	Total	Grants *	Contrib'ns	Council cash	Reserves
		$	$	$	$	$	$	$	$	$	$
Library books											
73	Library Strategy	**859,560**	-	859,560	-	-	**859,560**	-	-	859,560	-
Sub-total library books		**859,560**	-	**859,560**	-	-	**859,560**	-	-	**859,560**	-
TOTAL PLANT AND EQUIPMENT		**4,768,582**	**464,000**	**4,273,582**	**31,000**	**-**	**4,768,582**	**-**	**-**	**4,768,582**	**-**

Appendix C - Capital Works Program, *Local Government (Planning and Reporting) Regulations 2014, sections 10(a) and (b)*
** Grant funding is subject to review and funding body approval*

CITY OF GREATER DANDENONG 2020-21 BUDGET
CAPITAL WORKS PROGRAM

Item no.	Project name	Asset expenditure type					Funding sources				
		Total	New	Renewal	Upgrade	Expansion	Total	Grants *	Contrib'ns	Council cash	Reserves
		$	$	$	$	$	$	$	$	$	$
INFRASTRUCTURE											
Roads											
54	Abbotts Road (Section 2 Between Taylors Road and National Drive) - Widening Construction (Stage 1 of 3)	**4,806,087**	-	-	4,806,087		**4,806,087**	500,000	910,244	2,666,008	729,835
55	Kerb and Channel Renewal Program	**500,000**	-	500,000	-	-	**500,000**	-	-	500,000	-
56	Kerb and Channel Resurfacing Program	**1,750,000**	-	1,750,000	-	-	**1,750,000**	-	-	1,750,000	-
57	Local Area Traffic Management (LATM) Program	**450,000**	450,000	-	-	-	**450,000**	-	-	450,000	-
58	Road Reconstruction Program - Geotechnical Investigations	**50,000**	-	50,000	-	-	**50,000**	-	-	50,000	-
59	Road Resurfacing Program	**5,250,000**	-	5,250,000	-	-	**5,250,000**	-	-	5,250,000	-
60	Roads to Recovery Resurfacing Program	**507,817**	-	507,817	-	-	**507,817**	507,817	-	-	-
61	Villiers Road - Access Road to Springers Leisure Centre for Keysborough South Community Hub	**2,000,000**	2,000,000	-	-	-	**2,000,000**	-	-	-	2,000,000
150	Bakers Road - Open Service Road	**180,000**	-	-	180,000	-	**180,000**	-	-	180,000	-
154	Implement Parking Sensors (Stage 2 of 3)	**200,000**	200,000	-	-	-	**200,000**	-	-	200,000	-
165	Local Roads Community Infrastructure Program	**517,807**	-	517,807	-	-	**517,807**	517,807	-	-	-
Sub-total roads		**16,211,711**	**2,650,000**	**8,575,624**	**4,986,087**	**-**	**16,211,711**	**1,525,624**	**910,244**	**11,046,008**	**2,729,835**
Bridges											
21	Bridge Renewal Program	**100,000**	-	100,000	-	-	**100,000**	-	-	100,000	-
Sub-total bridges		**100,000**	**-**	**100,000**	**-**	**-**	**100,000**	**-**	**-**	**100,000**	**-**
Footpaths and cycleways											
24	Active Transport Infrastructure Priority Program (ATIPP)	**200,000**	200,000	-	-	-	**200,000**	-	-	200,000	-
25	Footpath Renewal Program	**1,400,000**	-	1,400,000	-	-	**1,400,000**	-	-	1,400,000	-
Sub-total footpaths and cycleways		**1,600,000**	**200,000**	**1,400,000**	**-**	**-**	**1,600,000**	**-**	**-**	**1,600,000**	**-**
Drainage											
22	Drainage Reactive Works Program	**250,000**	-	250,000	-	-	**250,000**	-	-	250,000	-
23	Drainage Renewal Works Program	**410,000**	-	410,000	-	-	**410,000**	-	-	410,000	-
Sub-total drainage		**660,000**	**-**	**660,000**	**-**	**-**	**660,000**	**-**	**-**	**660,000**	**-**

Appendix C - Capital Works Program, ***Local Government (Planning and Reporting) Regulations 2014, sections 10(a) and (b)***
** Grant funding is subject to review and funding body approval*

CITY OF GREATER DANDENONG 2020-21 BUDGET
CAPITAL WORKS PROGRAM

Item no.	Project name	Asset expenditure type					Funding sources				
		Total	New	Renewal	Upgrade	Expansion	Total	Grants *	Contrib'ns	Council cash	Reserves
		$	$	$	$	$	$	$	$	$	$
Recreational, leisure & community facilities											
47	Active Reserves Renewal Program	**335,000**	-	335,000	-	-	**335,000**	-	-	335,000	-
49	Ian Tatterson Leisure Park (Oval 1) - Installation of Synthetic Cricket Wicket	**60,000**	60,000	-	-	-	**60,000**	30,000	-	30,000	-
51	Thomas Carroll Reserve - Cricket Net Relocation	**180,000**	-	180,000	-	-	**180,000**	-	-	180,000	-
52	Thomas Carroll Reserve - Neighbourhood Renewal of Playground, Park Furniture and Fencing	**250,000**	-	250,000	-	-	**250,000**	-	-	250,000	-
53	Warner Reserve - Multi-court Recreation Space (Stage 1 of 2)	**350,900**	350,900	-	-	-	**350,900**	175,450	-	175,450	-
146	Red Gum Rest - Shade at Playground	**120,000**	120,000	-	-	-	**120,000**	-	-	120,000	-
147	Tirhatuan Park - New Basketball Court	**175,000**	175,000	-	-	-	**175,000**	-	-	175,000	-
Sub-total recreational, leis & comm facilities		**1,470,900**	**705,900**	**765,000**	-	-	**1,470,900**	**205,450**	-	**1,265,450**	-
Parks, open space and streetscapes											
27	Burden Park Tennis - Design for the Upgrade of Lights, Fencing and Resurfacing of Courts (Stage 1 of 3)	**20,000**	-	-	20,000	-	**20,000**	-	-	20,000	-
28	Clarendon Reserve - Dog Off Leash Park	**100,000**	100,000	-	-	-	**100,000**	-	-	100,000	-
29	Dandenong Activity Centre - Installation of Landscaping and Furniture to Activate Activity Centre	**25,000**	-	-	25,000	-	**25,000**	-	-	-	25,000
30	Dandenong Park (Northern Parkland / Riverside Precinct) - Master Plan Construction Year 4 and Concept Design for Riverside Park	**1,000,000**	-	-	1,000,000	-	**1,000,000**	-	-	800,000	200,000
31	Fifth Avenue (6-8) Reserve - Park Furniture and Landscape Works	**100,000**	100,000	-	-	-	**100,000**	-	-	-	100,000
33	Frederick Wachter Reserve (Wetlands) - Construction and Landscape Improvements (Stage 2 of 2)	**510,000**	-	-	510,000	-	**510,000**	-	-	510,000	-
34	Hemmings Street Shopping Precinct - Streetscape Upgrade (Stage 2 of 4)	**100,000**	-	-	100,000	-	**100,000**	-	-	100,000	-
36	Noble Park Activity Centre - Installation of Landscaping and Furniture to Activate Activity Centre	**25,000**	25,000	-	-	-	**25,000**	-	-	25,000	-
37	Norman Luth Reserve - Lighting Upgrade	**376,365**	-	-	376,365	-	**376,365**	188,182	-	188,183	-
38	Parkfield Reserve - Construction of Oval	**1,050,000**	-	-	1,050,000	-	**1,050,000**	350,000	-	700,000	-

Appendix C - Capital Works Program, ***Local Government (Planning and Reporting) Regulations 2014, sections 10(a) and (b)***

** Grant funding is subject to review and funding body approval*

CITY OF GREATER DANDENONG 2020-21 BUDGET
CAPITAL WORKS PROGRAM

Item no.	Project name	Asset expenditure type					Funding sources				
		Total	New	Renewal	Upgrade	Expansion	Total	Grants *	Contrib'ns	Council cash	Reserves
		$	$	$	$	$	$	$	$	$	$
39	Passive Open Space Renewal Program	**160,000**	-	160,000	-	-	**160,000**	-	-	160,000	-
40	Signage Renewal Program	**110,000**	-	110,000	-	-	**110,000**	-	-	110,000	-
41	Springvale Activity Centre - Installation of Landscaping and Furniture to Activate Activity Centre	**25,000**	-	-	25,000	-	**25,000**	-	-	25,000	-
42	Thomas Carroll Reserve - Oval East Lighting	**15,000**	-	-	15,000	-	**15,000**	-	-	15,000	-
43	Tirhatuan Park - Dog Off Leash Strategy Implementation (Stage 2 of 2)	**50,000**	50,000	-	-	-	**50,000**	-	-	50,000	-
44	Vanity Lane - Construction of Streetscape (Stage 3 of 3)	**1,175,000**	-	-	1,175,000	-	**1,175,000**	-	-	-	1,175,000
126	89 Douglas Street - Implementation of Landscape Design for New Reserve	**80,000**	80,000	-	-	-	**80,000**	-	-	80,000	-
127	90 Gove Street - Park Furniture and Landscape Works	**100,000**	100,000	-	-	-	**100,000**	-	-	-	100,000
128	Alan Corrigan Reserve - Exercise Equipment	**60,000**	60,000	-	-	-	**60,000**	-	-	60,000	-
140	Dandenong / Dandenong North - Sensory Nature Trail	**100,000**	100,000	-	-	-	**100,000**	-	-	100,000	-
Sub-total parks, open space & streetscapes		**5,181,365**	**615,000**	**270,000**	**4,296,365**	**-**	**5,181,365**	**538,182**	**-**	**3,043,183**	**1,600,000**
TOTAL INFRASTRUCTURE		**25,223,976**	**4,170,900**	**11,770,624**	**9,282,452**	**-**	**25,223,976**	**2,269,256**	**910,244**	**17,714,641**	**4,329,835**
GRAND TOTAL		**43,705,351**	**7,855,008**	**21,504,506**	**14,345,837**	**-**	**43,705,351**	**3,244,256**	**910,244**	**32,645,908**	**6,904,943**

Appendix C - Capital Works Program, ***Local Government (Planning and Reporting) Regulations 2014, sections 10(a) and (b)***
** Grant funding is subject to review and funding body approval*

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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City of Greater Dandenong
Budget 2020-21

Appendix D
Operating Initiatives

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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CITY OF GREATER DANDENONG 2020-21 BUDGET
OPERATING INITIATIVES

Item no.	Operating initiative name and description	Duration	Operating expenditure
Greater Dandenong Business			
1.1	Christmas decorations - Springvale Community Precinct	1 year	**40,000**
1.2	Stage 2 Social Enterprise Progam	1 year	**40,000**
1.3	Business Case for Dandenong Sports and Events Centre	1 year	**50,000**
			130,000
Engineering Services			
2.1	Street Trees - Springvale South	1 year	**20,000**
2.2	Electric Vehicle Fleet Transition Plan	1 year	**20,000**
2.3	Landscaping - Robinson Street and Princes Highway Intersection	1 year	**200,000**
			240,000
City Planning, Design and Amenity			
3.1	Climate Change Strategy Implementation	1 year	**80,000**
3.2	Biodiversity Action Plan	1 year	**50,000**
3.3	Sustainability Planning Officer position (1 EFT, Band 5)	3 years	**83,947**
			213,947
Community Services			
4.1	Membership fee for Refugee Welcome Zone (RWZ) Leadership Council	2 years	**5,000**
4.2	Short Cuts Festival – Local Content Development	Ongoing	**24,500**
4.3	Dandenong Community Hub - Business Case and Concept Plan	1 year	**80,000**
4.4	Community Transport - Project Officer position (0.5 EFT, Band 5)	1 year	**41,973**
4.5	Community Gardens Strategy Development	1 year	**20,000**
4.6	Chandler Reserve Community Gardens Contribution	1 year	**20,000**
			191,473
TOTAL OPERATING INITIATIVES INCLUDED IN 2020-21 BUDGET			**775,420**

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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City of Greater Dandenong
Budget 2020-21

Appendix E

Fees and charges (Council)

Fees and charges (Subject to Contract Agreement)

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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Fees and charges (Council)

Introduction

The City of Greater Dandenong provides a range of services to the community. Some of these services have an associated fee or charge levied. Services funded by fees and charges provide enhanced community wellbeing.

Goods and Services Tax (GST)

The current GST status of goods and services provided by Council is shown in this Schedule against each item. It is indicated in the right-most column on each page, as follows:

- **Y** - GST applies and is included in the amount shown
- **N** - GST does not apply to this good or service

Changes to GST Status

The GST status of Council's fees and charges is determined in accordance with relevant provisions of A New Tax System (Goods and Services Tax) Act and rulings issued by the Australian Taxation Office.

The GST legislation deems that Council's fees and charges are to include GST (taxable supply) unless they are identified for specific exemption from GST.

This determination under section 81-5 of the GST Act identifies those Council fees and charges that are exempted from GST. The application of GST to the Fees and Charges schedule is therefore based on current Australian Taxation Office (ATO) legislation including this determination.

Council may be required to further amend the GST status of specific fees and charges when the ATO approves and issues further legislation or regulations. The impact of further ATO amendments may therefore require Council to alter prices in this Schedule to reflect changes in the GST status of particular goods or services.

Deposits and GST

Deposits, when initially paid, do not attract GST. If part or all of a deposit is retained, due to damage to a hall, for example, GST is then applicable. If the deposit does not cover the full (GST-inclusive) charge, the extra amount will be requested of the hirer.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Basis of fee

While many of the fees and charges in the Schedule are set at Council's discretion, a number are established by a range of external bodies such as Government Departments or professional organisations. In the column headed "Basis of Fee", an indication is given of the body responsible for determining the price. The following legend explains the abbreviations:

- CNCL - Greater Dandenong Council
- REG - Regulation associated with the relevant Act, or the Act itself

Fees not within Council's discretion (Regulatory Fees)

Where fees are set by Government statute, Council has no ability to alter the fee. The statutory fees and charges disclosed in the following schedule are current at the time of preparing this report, however, they are subject to change during the financial year. Council is required to apply the revised statutory fees and charges from the advised effective date. Where relevant, prior year comparative statutory fees have been updated to reflect the correct statutory fee for the relevant financial year.

Refund policy

Refund of the following fees and charges are subject to conditions as detailed below:

Pet registration (for fees set out under the heading 'Pet registration')

1. Subject to Clause 5 below, refunds are only available within the first six months of the registration year.
2. For a deceased animal – 50% of the fee paid.
3. Where registration has already been paid and an animal has subsequently been de-sexed, microchipped or trained in accordance with the requirements of the Domestic Animals Act Regulations – difference between full fee and reduced fee.
4. Refunds are only available if the amount to be refunded is more than $10.00.
5. Should a person pay a registration fee prior to commencement of the registration period for a given year and the subject animal subsequently dies before that period commences, a full refund of the fee shall be made. The refund shall be subject to provision of evidence of the animal's death e.g. a vet report, or the provision of an appropriate Statutory Declaration.

Local Laws Permit fees (only applies to fees set out under the heading 'Local Laws Permits')

1. If a permit fee is paid at the time of the application and the application is then refused, the full fee will be refunded.
2. Permit fees will only be refunded if the amount to be refunded is $30.00 or more.
3. No refund is available if the permit fee was less than $100.00 except as set out in item 1 above.
4. A maximum of 50% of the permit fee may be refunded except as set out in item 1 above.
5. Fees (other than set out in item 1 above) will only be refunded in the following circumstances:
   i) Single event permits – if the request is made at least seven days prior to the event date.
   ii) Annual or short term permits (e.g. less than 12 months) – if the request is made prior to 50% of the permit period elapsing.

6. If the conditions set out in Clause 5 are met, 50% of the fee may be refunded, subject to Clauses 2 and 3 above.

Food and Health related Business registration

Food and health related business registration fees are set at rates aimed at recovering Council's costs in administering and enforcing the Food Act, Public Health and Wellbeing Act and Residential Tenancies Act .

Refund of business registration fees is therefore subject to the following conditions:

1. No refund is available for business operating in their first year of trading
2. 50% of the renewal fee paid will be refunded to a business that is closing or ceasing to trade within the first 6 months of the registration period that has not received an annual inspection.
3. Full fee refunded where no service has been provided (e.g request for a presale inspection)
4. In all cases, the refund shall be subject to provision of evidence of the business's closure or change of services.

Building permits (applies to fees set out under this heading)

1. Cancellation of application for permit when no work has been carried out on plans. Refund 50% of building fee plus all levies, subject to holding minimum of $30.00 administration fee.
2. Cancellation of application for permit where assessment has commenced but not issued. Refund 35% of building fee plus all levies.
3. Cancellation of permit when no inspection has been carried out. Refund 25% of building fee, subject to holding minimum of $30.00 administration fee.
4. Report and consent fees where process commenced - no refund.
5. Refund on miscellaneous fees discretionary - subject to Manager's approval.

Asset protection permits (applies to fees set out under this heading)

1. This permit is non-refundable.

Fees and Charges (Subject to Contract Agreement)

Introduction

The City of Greater Dandenong provides a range of services to the community. Some of these services have an associated fee or charge levied. Services funded by fees and charges provide enhanced community wellbeing.

Goods and Services Tax (GST)

The current GST status of goods and services provided by Council is shown in this Schedule against each item. It is indicated in the right-most column on each page, as follows:

- **Y** - GST applies and is included in the amount shown
- **N** - GST does not apply to this good or service

Changes to GST Status

The GST status of Council's fees and charges is determined in accordance with relevant provisions of A New Tax System (Goods and Services Tax) Act and rulings issued by the Australian Taxation Office.

Deposits and GST

Deposits, when initially paid, do not attract GST. If part or all of a deposit is retained, due to damage to a hall, for example, GST is then applicable. If the deposit does not cover the full (GST-inclusive) charge, the extra amount will be requested of the hirer.

Basis of fee

The following fees and charges are determined based on the requirements of the specific management/contract arrangements in place between Council and the Managing Agency. The Management Agreements that exist between Council and the Managing Agency state that the pricing policies and fees charged for the facility will be developed and agreed between Council and the Managing Agency, and will form part of their business plan. Fees charged for the use of facilities are fees of the Managing Agency, they are not fees of Council.

As the fees and charges are under a contract arrangement, they are subject to change during the financial year.

In the column headed "Basis of Fee", an indication is given of the body responsible for determining the price. The following legend explains the abbreviations.

CON – Fees determined based on the requirements of Contract Agreements

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Community Facility Management Policy
(applies to both Council and Contract fees and charges)

Fees and charges for the use or hire of community facilities have been set in line with the Community Facility Management Policy. Use of community facilities has been divided into the following categories for the purpose of charging fees:

Community group	All not for profit groups/organisations who provide local benefit.
General	All private use/functions.
Commercial	For-profit businesses and commercial enterprises.
Council funded	Subsidised groups and programs that are conducted by Council.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST

Council Fees and Charges

Corporate Services

Freedom of Information

Other charges may apply – these are set out in the Freedom of Information (Access Charges) Regulation 2014. Please refer to www.foi.vic.gov.au for up to date information.

Application fee	Per application	$29.60	$29.60	0.00%	$0.00	REG	N
Photocopying fees (per A4 black and white)	Per page	$0.20	$0.20	0.00%	$0.00	REG	N
Search fees (calculated per hour or part of an hour rounded to the nearest 10 cents)	Per hour or part	$22.20	$22.20	0.00%	$0.00	REG	N
Supervision of inspection (per hour to be calculated per quarter hour or part of a quarter hour, rounded to the nearest 10 cents)	Per hour or part	$22.20	$22.20	0.00%	$0.00	REG	N

Land Information Certificates

Land Information Certificate Fee	Per certificate	$27.00	$27.00	0.00%	$0.00	REG	N

Halls and Meeting Rooms

Hire rates may vary depending on booking requirements. All cancellations and booking variations will incur a fee.

Springvale City Hall – Main Hall

Time limits apply – Monday to Thursday (1.00am), Friday (2.00am), Saturday (1.00am) and Sunday (midnight).

General

Minimum charge

Monday to Thursday – to 6pm	Minimum 3 hour block	$810.00	$833.00	2.84%	$23.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$1,029.00	$1,060.00	3.01%	$31.00	CNCL	Y
Friday – to 6pm	Minimum 5 hour block	$1,982.50	$2,040.00	2.90%	$57.50	CNCL	Y
Friday – after 6pm	Minimum 5 hour block	$2,600.00	$2,675.00	2.88%	$75.00	CNCL	Y
Saturday – day and night	Minimum 5 hour block	$3,177.50	$3,265.00	2.75%	$87.50	CNCL	Y
Sunday – day and night	Minimum 5 hour block	$3,177.50	$3,265.00	2.75%	$87.50	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$270.00	$277.50	2.78%	$7.50	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$343.00	$353.00	2.92%	$10.00	CNCL	Y
Friday – to 6pm	Per hour	$396.50	$408.00	2.90%	$11.50	CNCL	Y
Friday – after 6pm	Per hour	$520.00	$535.00	2.88%	$15.00	CNCL	Y
Saturday – day and night	Per hour	$635.50	$653.00	2.75%	$17.50	CNCL	Y
Sunday – day and night	Per hour	$635.50	$653.00	2.75%	$17.50	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Minimum charge							
Monday to Thursday – to 6pm	Minimum 3 hour block	$553.50	$569.00	2.80%	$15.50	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$700.50	$720.00	2.78%	$19.50	CNCL	Y
Friday – to 6pm	Minimum 5 hour block	$1,332.50	$1,370.00	2.81%	$37.50	CNCL	Y
Friday – after 6pm	Minimum 5 hour block	$1,920.00	$1,975.00	2.86%	$55.00	CNCL	Y
Saturday – day and night	Minimum 5 hour block	$2,250.00	$2,315.00	2.89%	$65.00	CNCL	Y
Sunday – day and night	Minimum 5 hour block	$2,250.00	$2,315.00	2.89%	$65.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$184.50	$190.00	2.98%	$5.50	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$233.50	$240.00	2.78%	$6.50	CNCL	Y
Friday – to 6pm	Per hour	$266.50	$274.00	2.81%	$7.50	CNCL	Y
Friday – after 6pm	Per hour	$384.00	$395.00	2.86%	$11.00	CNCL	Y
Saturday – day and night	Per hour	$450.00	$463.00	2.89%	$13.00	CNCL	Y
Sunday – day and night	Per hour	$450.00	$463.00	2.89%	$13.00	CNCL	Y
Commercial							
Minimum charge							
Monday to Thursday – to 6pm	Minimum 3 hour block	$951.00	$978.00	2.84%	$27.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$1,174.50	$1,210.00	3.02%	$35.50	CNCL	Y
Friday – to 6pm	Minimum 5 hour block	$2,162.50	$2,225.00	2.89%	$62.50	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Minimum charge [continued]							
Friday – after 6pm	Minimum 5 hour block	$2,955.00	$3,040.00	2.88%	$85.00	CNCL	Y
Saturday – day and night	Minimum 5 hour block	$3,585.00	$3,685.00	2.79%	$100.00	CNCL	Y
Sunday – day and night	Minimum 5 hour block	$3,585.00	$3,685.00	2.79%	$100.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$317.00	$326.00	2.84%	$9.00	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$391.50	$403.00	2.94%	$11.50	CNCL	Y
Friday – to 6pm	Per hour	$432.50	$445.00	2.89%	$12.50	CNCL	Y
Friday – after 6pm	Per hour	$591.00	$608.00	2.88%	$17.00	CNCL	Y
Saturday – day and night	Per hour	$717.00	$737.00	2.79%	$20.00	CNCL	Y
Sunday – day and night	Per hour	$717.00	$737.00	2.79%	$20.00	CNCL	Y
Other fees and charges							
Balcony	Per event	$175.00	$180.00	2.86%	$5.00	CNCL	Y
Rehearsals (deb balls/school concerts)	Maximum 3 hour block	$338.00	$348.00	2.96%	$10.00	CNCL	Y
Evening	Maximum 3 hour block	$422.00	$434.00	2.84%	$12.00	CNCL	Y
Setting up – additional charge (covers 3 hours and is the minimum)	Minimum 3 hour block	$345.00	$355.00	2.90%	$10.00	CNCL	Y
Setting up – additional time per hour thereafter	Per hour	$115.00	$118.50	3.04%	$3.50	CNCL	Y
Additional cleaning	Per hour	$211.00	$217.00	2.84%	$6.00	CNCL	Y
Bond							
High risk events will incur double bond.							
Security bond	Per event	$1,500.00	$1,500.00	0.00%	$0.00	CNCL	N

Springvale City Hall – Supper Room

Time limits apply – Monday to Thursday (1.00am), Friday (2.00am), Saturday (1.00am) and Sunday (midnight).

General

Minimum charge

Monday to Thursday – to 6pm	Minimum 3 hour block	$411.00	$423.00	2.92%	$12.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$543.00	$558.00	2.76%	$15.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Minimum charge [continued]							
Friday – to 6pm	Minimum 5 hour block	$725.00	$745.00	2.76%	$20.00	CNCL	Y
Friday – after 6pm	Minimum 5 hour block	$942.50	$969.00	2.81%	$26.50	CNCL	Y
Saturday – day and night	Minimum 5 hour block	$1,305.00	$1,345.00	3.07%	$40.00	CNCL	Y
Sunday – day and night	Minimum 5 hour block	$1,305.00	$1,345.00	3.07%	$40.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$137.00	$141.00	2.92%	$4.00	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$181.00	$186.00	2.76%	$5.00	CNCL	Y
Friday – to 6pm	Per hour	$145.00	$149.00	2.76%	$4.00	CNCL	Y
Friday – after 6pm	Per hour	$188.50	$194.00	2.92%	$5.50	CNCL	Y
Saturday – day and night	Per hour	$261.00	$268.50	2.87%	$7.50	CNCL	Y
Sunday – day and night	Per hour	$261.00	$268.50	2.87%	$7.50	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Minimum charge							
Monday to Thursday – to 6pm	Minimum 3 hour block	$324.00	$333.00	2.78%	$9.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$438.00	$451.00	2.97%	$13.00	CNCL	Y
Friday – to 6pm	Minimum 5 hour block	$575.00	$591.00	2.78%	$16.00	CNCL	Y
Friday – after 6pm	Minimum 5 hour block	$755.00	$776.00	2.78%	$21.00	CNCL	Y
Saturday – day and night	Minimum 5 hour block	$1,045.00	$1,075.00	2.87%	$30.00	CNCL	Y
Sunday – day and night	Minimum 5 hour block	$1,045.00	$1,075.00	2.87%	$30.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$108.00	$111.00	2.78%	$3.00	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$146.00	$150.50	3.08%	$4.50	CNCL	Y
Friday – to 6pm	Per hour	$115.00	$118.50	3.04%	$3.50	CNCL	Y
Friday – after 6pm	Per hour	$151.00	$155.50	2.98%	$4.50	CNCL	Y
Saturday – day and night	Per hour	$209.00	$215.00	2.87%	$6.00	CNCL	Y
Sunday – day and night	Per hour	$209.00	$215.00	2.87%	$6.00	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Commercial							
Minimum charge							
Monday to Thursday – to 6pm	Minimum 3 hour block	$522.00	$537.00	2.87%	$15.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$651.00	$669.00	2.76%	$18.00	CNCL	Y
Friday – to 6pm	Minimum 5 hour block	$910.00	$936.00	2.86%	$26.00	CNCL	Y
Friday – after 6pm	Minimum 5 hour block	$1,137.00	$1,170.00	2.90%	$33.00	CNCL	Y
Saturday – day and night	Minimum 5 hour block	$1,560.00	$1,605.00	2.88%	$45.00	CNCL	Y
Sunday – day and night	Minimum 5 hour block	$1,560.00	$1,605.00	2.88%	$45.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$174.00	$179.00	2.87%	$5.00	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$217.00	$223.00	2.76%	$6.00	CNCL	Y
Friday – to 6pm	Per hour	$182.00	$187.00	2.75%	$5.00	CNCL	Y
Friday – after 6pm	Per hour	$227.50	$234.00	2.86%	$6.50	CNCL	Y
Saturday – day and night	Per hour	$312.00	$321.00	2.88%	$9.00	CNCL	Y
Sunday – day and night	Per hour	$312.00	$321.00	2.88%	$9.00	CNCL	Y
Other fees and charges							
Setting up – additional charge (covers 3 hours and is the minimum)	Per set up	$345.00	$355.00	2.90%	$10.00	CNCL	Y
Setting up – additional time per hour thereafter	Per hour	$115.00	$118.50	3.04%	$3.50	CNCL	Y
Additional cleaning	Per hour	$185.00	$190.50	2.97%	$5.50	CNCL	Y
Bond							
High risk events will incur double bond.							
Security bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Springvale City Hall – Supper Room (half room only)							
The Supper Room (half room only) is not available Friday nights after 6pm, Saturday or Sunday.							
General							
Minimum charge							
Monday to Thursday – to 6pm	Minimum 3 hour block	$570.00	$586.00	2.81%	$16.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$690.00	$709.00	2.75%	$19.00	CNCL	Y
Friday – to 6pm	Minimum 5 hour block	$1,350.00	$1,390.00	2.96%	$40.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$190.00	$195.50	2.89%	$5.50	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$230.00	$236.50	2.83%	$6.50	CNCL	Y
Friday – to 6pm	Per hour	$270.00	$277.50	2.78%	$7.50	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Minimum charge							
Monday to Thursday – to 6pm	Minimum 3 hour block	$378.00	$386.00	2.12%	$8.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$477.00	$487.00	2.10%	$10.00	CNCL	Y
Friday – to 6pm	Minimum 5 hour block	$910.00	$929.00	2.09%	$19.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$126.00	$129.00	2.38%	$3.00	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$159.00	$163.00	2.52%	$4.00	CNCL	Y
Friday – to 6pm	Per hour	$182.00	$187.00	2.75%	$5.00	CNCL	Y
Commercial							
Minimum charge							
Monday to Thursday – to 6pm	Minimum 3 hour block	$648.00	$666.00	2.78%	$18.00	CNCL	Y
Monday to Thursday – after 6pm	Minimum 3 hour block	$798.00	$820.00	2.76%	$22.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Minimum charge [continued]							
Friday – to 6pm	Minimum 5 hour block	$1,470.00	$1,515.00	3.06%	$45.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday – to 6pm	Per hour	$216.00	$222.00	2.78%	$6.00	CNCL	Y
Monday to Thursday – after 6pm	Per hour	$266.00	$273.50	2.82%	$7.50	CNCL	Y
Friday – to 6pm	Per hour	$294.00	$303.00	3.06%	$9.00	CNCL	Y
Other fees and charges							
Setting up – additional charge (covers 3 hours and is the minimum)	Per set up	$345.00	$355.00	2.90%	$10.00	CNCL	Y
Setting up – additional time per hour thereafter	Per hour	$115.00	$118.50	3.04%	$3.50	CNCL	Y
Additional cleaning	Per hour	$185.00	$190.50	2.97%	$5.50	CNCL	Y
Bond							
High risk events will incur double bond.							
Security bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
Springvale Community Hub							
General							
Community Room 1	Per hour	$0.00	$28.00	∞	∞	CNCL	Y
Community Room 2	Per hour	$0.00	$28.00	∞	∞	CNCL	Y
Community Room 2 and 3 (combined)	Per hour	$0.00	$39.00	∞	∞	CNCL	Y
Community Room 3	Per hour	$0.00	$28.00	∞	∞	CNCL	Y
Community Room 4	Per hour	$0.00	$28.00	∞	∞	CNCL	Y
Community Room 5	Per hour	$0.00	$28.00	∞	∞	CNCL	Y
Community Room 6	Per hour	$0.00	$41.00	∞	∞	CNCL	Y
Community Room 7	Per hour	$0.00	$39.00	∞	∞	CNCL	Y
Meeting Room 1	Per hour	$0.00	$20.00	∞	∞	CNCL	Y
Meeting Room 2	Per hour	$0.00	$20.00	∞	∞	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Community Room 1	Per hour	$0.00	$20.00	∞	∞	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group [continued]							
Community Room 2	Per hour	$0.00	$20.00	∞	∞	CNCL	Y
Community Room 2 and 3 (combined)	Per hour	$0.00	$31.00	∞	∞	CNCL	Y
Community Room 3	Per hour	$0.00	$20.00	∞	∞	CNCL	Y
Community Room 4	Per hour	$0.00	$20.00	∞	∞	CNCL	Y
Community Room 5	Per hour	$0.00	$20.00	∞	∞	CNCL	Y
Community Room 6	Per hour	$0.00	$33.00	∞	∞	CNCL	Y
Community Room 7	Per hour	$0.00	$31.00	∞	∞	CNCL	Y
Meeting Room 1	Per hour	$0.00	$15.00	∞	∞	CNCL	Y
Meeting Room 2	Per hour	$0.00	$15.00	∞	∞	CNCL	Y
Commercial							
Community Room 1	Per hour	$0.00	$36.00	∞	∞	CNCL	Y
Community Room 2	Per hour	$0.00	$36.00	∞	∞	CNCL	Y
Community Room 2 and 3 (combined)	Per hour	$0.00	$47.00	∞	∞	CNCL	Y
Community Room 3	Per hour	$0.00	$36.00	∞	∞	CNCL	Y
Community Room 4	Per hour	$0.00	$36.00	∞	∞	CNCL	Y
Community Room 5	Per hour	$0.00	$36.00	∞	∞	CNCL	Y
Community Room 6	Per hour	$0.00	$49.00	∞	∞	CNCL	Y
Community Room 7	Per hour	$0.00	$47.00	∞	∞	CNCL	Y
Meeting Room 1	Per hour	$0.00	$28.00	∞	∞	CNCL	Y
Meeting Room 2	Per hour	$0.00	$28.00	∞	∞	CNCL	Y
Edinburgh Hall							
(capacity 100)							
General							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$250.00	$257.00	2.80%	$7.00	CNCL	Y
Additional hours / hourly rate							
Monday to Sunday	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$145.00	$148.00	2.07%	$3.00	CNCL	Y
Additional hours / hourly rate							
Monday to Sunday	Per hour	$29.00	$30.00	3.45%	$1.00	CNCL	Y
Commercial							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$300.00	$309.00	3.00%	$9.00	CNCL	Y
Additional hours / hourly rate							
Monday to Sunday	Per hour	$60.00	$62.50	4.17%	$2.50	CNCL	Y
Bond							
High risk events will incur double bond.							
Security bond	Per event	$300.00	$300.00	0.00%	$0.00	CNCL	N
Menzies Avenue							
(capacity 300)							
General							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$460.00	$473.00	2.83%	$13.00	CNCL	Y
Saturday 5.30pm onwards	Per event	$690.00	$709.00	2.75%	$19.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday	Per hour	$73.00	$75.50	3.42%	$2.50	CNCL	Y
Friday to Sunday	Per hour	$92.00	$95.00	3.26%	$3.00	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$370.00	$378.00	2.16%	$8.00	CNCL	Y
Saturday 5.30pm onwards	Per event	$575.00	$587.00	2.09%	$12.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday	Per hour	$60.00	$62.00	3.33%	$2.00	CNCL	Y
Friday to Sunday	Per hour	$74.00	$76.00	2.70%	$2.00	CNCL	Y
Commercial							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$550.00	$566.00	2.91%	$16.00	CNCL	Y
Saturday 5.30pm onwards	Per event	$720.00	$740.00	2.78%	$20.00	CNCL	Y
Additional hours / hourly rate							
Monday to Thursday	Per hour	$75.00	$77.50	3.33%	$2.50	CNCL	Y
Friday to Sunday	Per hour	$110.00	$113.50	3.18%	$3.50	CNCL	Y
Bond							
High risk events will incur double bond.							
Security bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Springvale Reserve (Hall 1)							
(capacity 110)							
General							
Monday to Thursday	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Monday to Thursday	Per hour	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Commercial							
Monday to Thursday	Per hour	$60.00	$62.00	3.33%	$2.00	CNCL	Y
Springvale Reserve (Hall 2)							
(capacity 50)							
General							
Monday to Thursday	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Monday to Thursday	Per hour	$40.00	$41.00	2.50%	$1.00	CNCL	Y
Commercial							
Monday to Thursday	Per hour	$60.00	$62.00	3.33%	$2.00	CNCL	Y
Springvale Reserve (Hall 1 and 2 combined)							
(capacity 165, includes kitchen)							
General							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$450.00	$463.00	2.89%	$13.00	CNCL	Y
Additional hours / hourly rate							
Friday to Sunday	Per hour	$90.00	$92.50	2.78%	$2.50	CNCL	Y
Commercial kitchen hire (Monday to Thursday – day time only to 5pm)	Per hour	$45.00	$46.50	3.33%	$1.50	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$300.00	$309.00	3.00%	$9.00	CNCL	Y
Additional hours / hourly rate							
Friday to Sunday	Per hour	$60.00	$62.00	3.33%	$2.00	CNCL	Y
Commercial kitchen hire (Monday to Thursday – day time only to 5pm)	Per hour	$30.00	$31.00	3.33%	$1.00	CNCL	Y
Commercial							
Minimum charge							
Friday to Sunday	Minimum 5 hour block	$550.00	$566.00	2.91%	$16.00	CNCL	Y
Additional hours / hourly rate							
Friday to Sunday	Per hour	$110.00	$113.50	3.18%	$3.50	CNCL	Y
Commercial kitchen hire (Monday to Thursday – day time only to 5pm)	Per hour	$63.00	$65.00	3.17%	$2.00	CNCL	Y
Springvale Reserve (Meeting room 1)							
(capacity 16)							
General							
Monday to Sunday	Per hour	$25.00	$26.00	4.00%	$1.00	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Monday to Sunday	Per hour	$20.00	$21.00	5.00%	$1.00	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Commercial							
Monday to Sunday	Per hour	$30.00	$31.00	3.33%	$1.00	CNCL	Y
Springvale Reserve (Meeting room 2)							
(capacity 8)							
General							
Monday to Sunday	Per hour	$20.00	$21.00	5.00%	$1.00	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Monday to Sunday	Per hour	$15.00	$15.50	3.33%	$0.50	CNCL	Y
Commercial							
Monday to Sunday	Per hour	$25.00	$26.00	4.00%	$1.00	CNCL	Y
Springvale Reserve (All)							
Bond							
High risk events will incur double bond.							
Security bond	Per event	$300.00	$300.00	0.00%	$0.00	CNCL	N
Palm Plaza (Meeting rooms)							
General							
Monday to Sunday	Per hour	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Monday to Sunday	Per hour	$25.00	$26.00	4.00%	$1.00	CNCL	Y
Commercial							
Monday to Sunday	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Dandenong Civic Centre (Level 2)							
General							
Council Chamber (limited availability)	Per hour	$87.00	$89.50	2.87%	$2.50	CNCL	Y
Formal Meeting Room	Per hour	$87.00	$89.50	2.87%	$2.50	CNCL	Y
Board Room 1	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Board Room 2	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Board Rooms 1 and 2 (combined)	Per hour	$74.50	$77.00	3.36%	$2.50	CNCL	Y
Board Rooms 1 and 2, and Formal Room (combined) before 6pm	Per hour	$139.00	$143.00	2.88%	$4.00	CNCL	Y
Board Rooms 1 and 2, and Formal Room (combined) after 6pm	Per hour	$198.00	$203.50	2.78%	$5.50	CNCL	Y
Board Rooms 1 and 2, Formal Room and Council Chamber (combined) before 6pm	Per hour	$215.00	$221.00	2.79%	$6.00	CNCL	Y
Board Rooms 1 and 2, Formal Room and Council Chamber (combined) after 6pm	Per hour	$232.00	$238.50	2.80%	$6.50	CNCL	Y
Kitchen	Per hour	$51.00	$52.50	2.94%	$1.50	CNCL	Y
Interview Room 1	Per hour	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Interview Room 2	Per hour	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Interview Room 3	Per hour	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Interview Room 4	Per hour	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Council Chamber (limited availability)	Per hour	$69.50	$70.50	1.44%	$1.00	CNCL	Y
Formal Meeting Room	Per hour	$69.50	$70.50	1.44%	$1.00	CNCL	Y
Board Room 1	Per hour	$34.00	$35.00	2.94%	$1.00	CNCL	Y
Board Room 2	Per hour	$34.00	$35.00	2.94%	$1.00	CNCL	Y
Board Rooms 1 and 2 (combined)	Per hour	$52.50	$53.50	1.90%	$1.00	CNCL	Y
Board Rooms 1 and 2, and Formal Room (combined) before 6pm	Per hour	$104.50	$106.50	1.91%	$2.00	CNCL	Y
Board Rooms 1 and 2, and Formal Room (combined) after 6pm	Per hour	$168.00	$171.00	1.79%	$3.00	CNCL	Y
Board Rooms 1 and 2, Formal Room and Council Chamber (combined) before 6pm	Per hour	$179.00	$184.00	2.79%	$5.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group [continued]							
Board Rooms 1 and 2, Formal Room and Council Chamber (combined) after 6pm	Per hour	$226.50	$233.00	2.87%	$6.50	CNCL	Y
Kitchen	Per hour	$37.00	$38.50	4.05%	$1.50	CNCL	Y
Interview Room 1	Per hour	$25.00	$25.50	2.00%	$0.50	CNCL	Y
Interview Room 2	Per hour	$25.00	$25.50	2.00%	$0.50	CNCL	Y
Interview Room 3	Per hour	$25.00	$25.50	2.00%	$0.50	CNCL	Y
Interview Room 4	Per hour	$25.00	$25.50	2.00%	$0.50	CNCL	Y
Senior Citizens Centres							
Minimum 5 hour block booking required for private functions on a Friday, Saturday and Sunday.							
General							
Rate per hour							
Dandenong North Seniors Centre	Per hour	$55.00	$57.00	3.64%	$2.00	CNCL	Y
Dandenong Central Seniors Centre – Memorial	Per hour	$55.00	$57.00	3.64%	$2.00	CNCL	Y
Latham Crescent Seniors Centre	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Springvale Senior Citizens Centre (Main Hall)	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Deakin Hall	Per hour	$55.00	$57.00	3.64%	$2.00	CNCL	Y
Bond							
Standard bond	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Rate per hour							
Dandenong North Seniors Centre	Per hour	$29.00	$29.00	0.00%	$0.00	CNCL	Y
Dandenong Central Seniors Centre – Memorial	Per hour	$29.00	$29.00	0.00%	$0.00	CNCL	Y
Latham Crescent Seniors Centre	Per hour	$25.00	$25.00	0.00%	$0.00	CNCL	Y
Springvale Senior Citizens Centre (Main Hall)	Per hour	$29.00	$29.00	0.00%	$0.00	CNCL	Y
Springvale Senior Citizens Centre (Multi-purpose room)	Per hour	$12.90	$12.90	0.00%	$0.00	CNCL	Y
Deakin Hall	Per hour	$29.00	$29.00	0.00%	$0.00	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Bond							
Standard bond	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Commercial							
Rate per hour							
Dandenong North Seniors Centre	Per hour	$65.00	$67.00	3.08%	$2.00	CNCL	Y
Dandenong Central Seniors Centre – Memorial	Per hour	$65.00	$67.00	3.08%	$2.00	CNCL	Y
Latham Crescent Seniors Centre	Per hour	$60.00	$62.00	3.33%	$2.00	CNCL	Y
Springvale Senior Citizens Centre (Main Hall)	Per hour	$60.00	$62.00	3.33%	$2.00	CNCL	Y
Deakin Hall	Per hour	$65.00	$67.00	3.08%	$2.00	CNCL	Y
Bond							
Standard bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
Other fees and charges							
Room set up and pack up – Monday to Friday (9am-5pm)	Per event	$26.00	$27.00	3.85%	$1.00	CNCL	Y
Room set up and pack up – Monday to Friday (after 5pm)	Per event	$51.50	$53.00	2.91%	$1.50	CNCL	Y
Additional cleaning	Per hour			Commercial rate + 20%		CNCL	Y
Jan Wilson Community Centre							
Minimum 5 hour block booking required for private functions on a Friday, Saturday and Sunday.							
General							
Rate per hour							
Multi-purpose room	Per hour	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Training/meeting room	Per hour	$25.00	$26.00	4.00%	$1.00	CNCL	Y
Main Hall	Per hour	$90.00	$92.50	2.78%	$2.50	CNCL	Y
Kitchen	Per hour	$45.00	$46.50	3.33%	$1.50	CNCL	Y
Bond							
Standard bond	Per event	$200.00	$250.00	25.00%	$50.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Rate per hour							
Multi-purpose room	Per hour	$30.00	$30.00	0.00%	$0.00	CNCL	Y
Training/meeting room	Per hour	$20.00	$20.00	0.00%	$0.00	CNCL	Y
Main Hall	Per hour	$40.00	$40.00	0.00%	$0.00	CNCL	Y
Kitchen	Per hour	$30.00	$30.00	0.00%	$0.00	CNCL	Y
Bond							
Standard bond	Per event	$200.00	$250.00	25.00%	$50.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Commercial							
Rate per hour							
Multi-purpose room	Per hour	$65.00	$67.00	3.08%	$2.00	CNCL	Y
Training/meeting room	Per hour	$30.00	$31.00	3.33%	$1.00	CNCL	Y
Main Hall	Per hour	$110.00	$113.50	3.18%	$3.50	CNCL	Y
Kitchen	Per hour	$63.00	$65.00	3.17%	$2.00	CNCL	Y
Bond							
Standard bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
Other fees and charges							
Room set up and pack up – Monday to Friday (9am-5pm)	Per event	$26.00	$27.00	3.85%	$1.00	CNCL	Y
Room set up and pack up – Monday to Friday (after 5pm)	Per event	$51.50	$53.00	2.91%	$1.50	CNCL	Y
Additional cleaning	Per hour			Commercial rate + 20%		CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Tatterson Park Pavilion							
Minimum 5 hour block booking required for private functions on a Friday, Saturday and Sunday.							
General							
Rate per hour							
Function room 1 (capacity 80)	Per hour	$74.00	$76.50	3.38%	$2.50	CNCL	Y
Function room 2 (capacity 80)	Per hour	$74.00	$76.50	3.38%	$2.50	CNCL	Y
Function rooms 1 and 2 (capacity 160)	Per hour	$140.00	$144.00	2.86%	$4.00	CNCL	Y
Meeting room 1 (Ground floor)	Per hour	$32.00	$33.00	3.13%	$1.00	CNCL	Y
Meeting room 2 (Level 1)	Per hour	$35.00	$36.00	2.86%	$1.00	CNCL	Y
Meeting room 3 (Level 1)	Per hour	$35.00	$36.00	2.86%	$1.00	CNCL	Y
Meeting rooms 2 and 3 (Level 1)	Per hour	$66.00	$68.00	3.03%	$2.00	CNCL	Y
Commercial kitchen (Level 1)	Per hour	$45.00	$46.50	3.33%	$1.50	CNCL	Y
Other fees and charges							
Room set up and pack up – Monday to 5pm Friday	Per event	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Bond							
Standard bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$2,000.00	$2,000.00	0.00%	$0.00	CNCL	N
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Rate per hour							
Function room 1 (capacity 80)	Per hour	$54.00	$55.00	1.85%	$1.00	CNCL	Y
Function room 2 (capacity 80)	Per hour	$54.00	$55.00	1.85%	$1.00	CNCL	Y
Function rooms 1 and 2 (capacity 160)	Per hour	$95.00	$98.00	3.16%	$3.00	CNCL	Y
Meeting room 1 (Ground floor)	Per hour	$21.00	$22.00	4.76%	$1.00	CNCL	Y
Meeting room 2 (Level 1)	Per hour	$24.00	$25.00	4.17%	$1.00	CNCL	Y
Meeting room 3 (Level 1)	Per hour	$24.00	$25.00	4.17%	$1.00	CNCL	Y
Meeting rooms 2 and 3 (Level 1)	Per hour	$42.00	$43.00	2.38%	$1.00	CNCL	Y
Commercial kitchen (Level 1)	Per hour	$30.00	$31.00	3.33%	$1.00	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Other fees and charges							
Room set up and pack up – Monday to 5pm Friday	Per event	$23.00	$24.00	4.35%	$1.00	CNCL	Y
Bond							
Standard bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
Commercial							
Rate per hour							
Function room 1 (capacity 80)	Per hour	$113.00	$116.50	3.10%	$3.50	CNCL	Y
Function room 2 (capacity 80)	Per hour	$113.00	$116.50	3.10%	$3.50	CNCL	Y
Function rooms 1 and 2 (capacity 160)	Per hour	$185.00	$190.50	2.97%	$5.50	CNCL	Y
Meeting room 1 (Ground floor)	Per hour	$42.00	$43.50	3.57%	$1.50	CNCL	Y
Meeting room 2 (Level 1)	Per hour	$47.00	$48.50	3.19%	$1.50	CNCL	Y
Meeting room 3 (Level 1)	Per hour	$47.00	$48.50	3.19%	$1.50	CNCL	Y
Meeting rooms 2 and 3 (Level 1)	Per hour	$90.00	$92.50	2.78%	$2.50	CNCL	Y
Commercial kitchen (Level 1)	Per hour	$63.00	$65.00	3.17%	$2.00	CNCL	Y
Other fees and charges							
Room set up and pack up – Monday to 5pm Friday	Per event	$51.50	$53.00	2.91%	$1.50	CNCL	Y
Bond							
Standard bond	Per event	$1,500.00	$1,500.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$3,000.00	$3,000.00	0.00%	$0.00	CNCL	N
Other fees and charges							
Room set up and pack up – 5pm Friday to Sunday (covers minimum of 3 hours)	Per event	$345.00	$355.00	2.90%	$10.00	CNCL	Y
Room set up and pack up – 5pm Friday to Sunday (additional time to minimum)	Per hour	$115.00	$118.50	3.04%	$3.50	CNCL	Y
Additional cleaning	Per hour	$185.40	$190.50	2.75%	$5.10	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Paddy O'Donoghue Centre							
Minimum 5 hour block booking required for private functions on a Friday, Saturday and Sunday. This Centre is not available for general hire.							
General							
Bond							
Standard bond	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Rate per hour							
Rooms 1 or 2	Per hour	$24.50	$24.50	0.00%	$0.00	CNCL	Y
Rooms 3 or 4	Per hour	$19.50	$19.50	0.00%	$0.00	CNCL	Y
Rooms 5 or 6	Per hour	$19.50	$19.50	0.00%	$0.00	CNCL	Y
Main Hall	Per hour	$39.00	$39.00	0.00%	$0.00	CNCL	Y
General Office 1 or 2	Per hour	$19.50	$19.50	0.00%	$0.00	CNCL	Y
Kitchens	Per hour	$17.50	$17.50	0.00%	$0.00	CNCL	Y
Bond							
Standard bond	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Commercial							
Rate per hour							
Rooms 1 or 2	Per hour	$41.00	$42.50	3.66%	$1.50	CNCL	Y
Rooms 3 or 4	Per hour	$28.00	$29.00	3.57%	$1.00	CNCL	Y
Rooms 5 or 6	Per hour	$28.00	$29.00	3.57%	$1.00	CNCL	Y
Main Hall	Per hour	$66.00	$68.00	3.03%	$2.00	CNCL	Y
General Office 1 or 2	Per hour	$28.00	$29.00	3.57%	$1.00	CNCL	Y
Kitchens	Per hour	$41.00	$42.50	3.66%	$1.50	CNCL	Y
Bond							
Standard bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Other fees and charges							
Room set up and pack up – Monday to Friday (9am-5pm)	Per event	$26.00	$27.00	3.85%	$1.00	CNCL	Y
Room set up and pack up – Monday to Friday (after 5pm)	Per event	$51.50	$53.00	2.91%	$1.50	CNCL	Y
Additional cleaning	Per hour			Commercial rate + 20%		CNCL	Y
The Castle							
General							
Rate per hour							
Main Hall, Balcony and Lounge (includes kitchen)	Per hour	$75.00	$77.50	3.33%	$2.50	CNCL	Y
Technical staff to operate sound and lighting system	Per hour	$103.00	$106.00	2.91%	$3.00	CNCL	Y
Bond							
Standard bond	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Rate per hour							
Main Hall, Balcony and Lounge (includes kitchen)	Per hour	$50.00	$51.00	2.00%	$1.00	CNCL	Y
Technical staff to operate sound and lighting system	Per hour	$85.50	$88.00	2.92%	$2.50	CNCL	Y
Bond							
Standard bond	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Commercial							
Rate per hour							
Main Hall, Balcony and Lounge (includes kitchen)	Per hour	$100.00	$103.00	3.00%	$3.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Rate per hour [continued]							
Technical staff to operate sound and lighting system	Per hour	$103.00	$106.00	2.91%	$3.00	CNCL	Y
Bond							
Standard bond	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
High risk event bond	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
Other fees and charges							
Room set up and pack up – Monday to Friday (9am-5pm)	Per event	$26.00	$27.00	3.85%	$1.00	CNCL	Y
Room set up and pack up – Monday to Friday (after 5pm)	Per event	$51.50	$53.00	2.91%	$1.50	CNCL	Y
Additional cleaning	Per hour			Commercial rate + 20%		CNCL	Y
Security guard – Monday to Sunday, Public Holiday (minimum 4 hours, 1 guard per 50 people)	Per hour			Commercial rate		CNCL	Y
Fotheringham Reserve Dandenong							
General							
Main Hall – Monday-Sunday	Per hour	$0.00	$30.00	∞	∞	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Main Hall – Monday-Sunday	Per hour	$0.00	$20.00	∞	∞	CNCL	Y
Commercial							
Main Hall – Monday-Sunday	Per hour	$0.00	$40.00	∞	∞	CNCL	Y
Public Liability Insurance Cover							
Terms and conditions apply to Council's public liability insurance coverage, including a $1,000 excess on any one claim. A certificate of currency ($20 million) is required to avoid the following charges.							
Single event							
1-50 people (no alcohol)	Per hire	$54.40	$57.50	5.70%	$3.10	CNCL	Y
1-50 people (with alcohol)	Per hire	$76.00	$80.50	5.92%	$4.50	CNCL	Y
51-300 (no alcohol)	Per hire	$76.00	$80.50	5.92%	$4.50	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Single event [continued]							
51-300 (with alcohol)	Per hire	$119.25	$126.00	5.66%	$6.75	CNCL	Y
301-1,000 (no alcohol)	Per hire	$97.65	$103.50	5.99%	$5.85	CNCL	Y
301-1,000 (with alcohol)	Per hire	$162.55	$171.50	5.51%	$8.95	CNCL	Y
Meetings 1-50 people	Per hire	$32.20	$34.00	5.59%	$1.80	CNCL	Y
Meetings 51-300 people	Per hire	$43.25	$46.00	6.36%	$2.75	CNCL	Y
Stallholders, performers and others (1-50 attendees)	Per hire	$32.20	$34.00	5.59%	$1.80	CNCL	Y
Stallholders, performers and others (51-300 attendees)	Per hire	$43.25	$46.00	6.36%	$2.75	CNCL	Y
Stallholders, performers and others (301-1,000 attendees)	Per hire	$54.40	$57.50	5.70%	$3.10	CNCL	Y
Multi event							
1-50 people (meeting/exhibition)	Per hire	$76.00	$80.50	5.92%	$4.50	CNCL	Y
51-300 people (meeting/exhibition)	Per hire	$141.10	$149.00	5.60%	$7.90	CNCL	Y
300 + people (meeting/exhibition)	Per hire	$206.00	$217.50	5.58%	$11.50	CNCL	Y
Stallholders, performers & others (1-50 attendees)	Per hire	$76.00	$80.50	5.92%	$4.50	CNCL	Y
Stallholders, performers & others (51-300 attendees)	Per hire	$141.10	$149.00	5.60%	$7.90	CNCL	Y
Stallholders, performers & others (301-1,000 attendees)	Per hire	$206.00	$217.50	5.58%	$11.50	CNCL	Y
Urban Screen							
Commercial advertising							
Low rotation (minimum 4 times per day)	Per month	$1,500.00	$1,500.00	0.00%	$0.00	CNCL	Y
High rotation (minimum 6 times per day)	Per month	$2,000.00	$2,000.00	0.00%	$0.00	CNCL	Y
Education sector rate (minimum 4 times per day)	Per month	$500.00	$500.00	0.00%	$0.00	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Business, Engineering and Major Projects							
Asset Protection Permits							
Single or corner street frontage. *Industrial: Building works carried out on land zoned Industrial, ie. IN1Z, IN2Z or IN3Z.* *Commercial: All other building works not classified as residential, apartments or industrial.*							
Single residential	Per permit	$295.00	$304.00	3.05%	$9.00	CNCL	N
Multi-unit residential (2 units)	Per permit	$425.00	$437.00	2.82%	$12.00	CNCL	N
Multi-unit residential (3 units)	Per permit	$555.00	$571.00	2.88%	$16.00	CNCL	N
Multi-unit residential (4 units)	Per permit	$685.00	$704.00	2.77%	$19.00	CNCL	N
Multi-unit residential (5 units)	Per permit	$815.00	$838.00	2.82%	$23.00	CNCL	N
Multi-unit residential (6 units)	Per permit	$945.00	$971.00	2.75%	$26.00	CNCL	N
Multi-unit residential (7 units)	Per permit	$1,075.00	$1,105.00	2.79%	$30.00	CNCL	N
Multi-unit residential (8 units)	Per permit	$1,205.00	$1,240.00	2.90%	$35.00	CNCL	N
Multi-unit residential (9 units)	Per permit	$1,335.00	$1,375.00	3.00%	$40.00	CNCL	N
Multi-unit residential (10 units)	Per permit	$1,465.00	$1,510.00	3.07%	$45.00	CNCL	N
Multi-unit residential (11 units)	Per permit	$1,595.00	$1,640.00	2.82%	$45.00	CNCL	N
Multi-unit residential (12 units)	Per permit	$1,725.00	$1,775.00	2.90%	$50.00	CNCL	N
Multi-unit residential (13 units)	Per permit	$1,855.00	$1,910.00	2.96%	$55.00	CNCL	N
Multi-unit residential (14 units)	Per permit	$1,985.00	$2,040.00	2.77%	$55.00	CNCL	N
Multi-unit residential (15 units)	Per permit	$2,115.00	$2,175.00	2.84%	$60.00	CNCL	N
Multi-unit residential (16 units)	Per permit	$2,245.00	$2,310.00	2.90%	$65.00	CNCL	N
Multi-unit residential (17 units)	Per permit	$2,375.00	$2,445.00	2.95%	$70.00	CNCL	N
Multi-unit residential (18 units)	Per permit	$2,505.00	$2,575.00	2.79%	$70.00	CNCL	N
Multi-unit residential (19 units)	Per permit	$2,635.00	$2,710.00	2.85%	$75.00	CNCL	N
Multi-unit residential (20+ units)	Per permit	$2,765.00	$2,845.00	2.89%	$80.00	CNCL	N
Industrial	Per permit	$360.00	$370.00	2.78%	$10.00	CNCL	N
Commercial (less than $1 million)	Per permit	$425.00	$437.00	2.82%	$12.00	CNCL	N
Commercial ($1 million to $5 million)	Per permit	$850.00	$874.00	2.82%	$24.00	CNCL	N
Commercial ($5 million+)	Per permit	$2,765.00	$2,845.00	2.89%	$80.00	CNCL	N
Additional inspection (resulting from a contractor's failure to comply with Council permit requirements or a permit holder's decision for Council to manage the repair of any damages on their behalf).	Per inspection	$74.05	$76.50	3.31%	$2.45	CNCL	N
Administration fee (resulting from a permit holder's decision for Council to manage the repair of any damages on their behalf (does not include the actual cost of reinstatement).	Per property	$115.45	$119.00	3.07%	$3.55	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Asset Protection Bonds							
Industrial: Building works carried out on land zoned Industrial, ie. IN1Z, IN2Z or IN3Z. *Commercial: All other building works not classified as residential, apartments or industrial.* *The full cost of any reinstatement works carried out by Council as a result of contractors failure to comply, will be recovered by Council from the permit holder. This will include the administration fee, plus additional inspection fee and the actual cost of the reinstatement.*							
Single street frontage							
Single residential	Per permit	$2,500.00	$2,500.00	0.00%	$0.00	CNCL	N
Multi-unit residential (2 to 5 units)	Per permit	$3,000.00	$3,000.00	0.00%	$0.00	CNCL	N
Multi-unit residential (6 to 20 + units)	Per permit	$7,500.00	$7,500.00	0.00%	$0.00	CNCL	N
Industrial	Per property	$3,000.00	$3,000.00	0.00%	$0.00	CNCL	N
Commercial (less than $1 million)	Per property	$3,000.00	$3,000.00	0.00%	$0.00	CNCL	N
Commercial ($1 million to $5 million)	Per property	$5,000.00	$5,000.00	0.00%	$0.00	CNCL	N
Commercial ($5 million+)	Per property	$7,500.00	$7,500.00	0.00%	$0.00	CNCL	N
Demolition	Per property	$4,000.00	$4,000.00	0.00%	$0.00	CNCL	N
Corner street frontage							
Single residential	Per permit	$5,000.00	$5,000.00	0.00%	$0.00	CNCL	N
Multi-unit residential (2 to 5 units)	Per permit	$6,000.00	$6,000.00	0.00%	$0.00	CNCL	N
Multi-unit residential (6 to 20 + units)	Per permit	$15,000.00	$15,000.00	0.00%	$0.00	CNCL	N
Industrial	Per property	$6,000.00	$6,000.00	0.00%	$0.00	CNCL	N
Commercial (less than $1 million)	Per property	$6,000.00	$6,000.00	0.00%	$0.00	CNCL	N
Commercial ($1 million to $5 million)	Per property	$10,000.00	$10,000.00	0.00%	$0.00	CNCL	N
Commercial ($5 million+)	Per property	$15,000.00	$15,000.00	0.00%	$0.00	CNCL	N
Demolition	Per property	$8,000.00	$8,000.00	0.00%	$0.00	CNCL	N
Community Signage							
1) The sign is to conform to Australian Standard AS1742 and is to be supplied to Council for installation. *2) If the position of the sign requires closing part of a roadway, an additional Traffic Control charge will be applied (notified in advance).* *3) If the installation requires use of a "cherry-picker", an additional charge will be applied depending on the current hire rates (notified in advance).* *4) If the installation involves fixing to High Voltage (HV) assets, a charge will be applied to cover third party Contractor costs (notified in advance).*							
Administration fee	Per application	$55.95	$57.50	2.77%	$1.55	CNCL	N
Sign on existing pole	Per permit	$158.35	$163.00	2.94%	$4.65	CNCL	N
Sign and new pole	Per permit	$267.10	$274.50	2.77%	$7.40	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Sportsgrounds (Casual hire)							
Sporting facilities – eg. Greaves Reserve, Police Paddocks, Booth Reserve, etc.							
Government Schools (within City of Greater Dandenong (CGD))	Per day	$63.35	$65.50	3.39%	$2.15	CNCL	Y
Non Government Schools	Per day	$126.70	$130.50	3.00%	$3.80	CNCL	Y
Government Schools (from outside CGD)	Per day	$95.00	$98.00	3.16%	$3.00	CNCL	Y
District School Event Bookings (if more than 50% of participants are from outside CGD)	Per day	$126.70	$130.50	3.00%	$3.80	CNCL	Y
Community group (local) – standard booking	Per day	$126.70	$130.50	3.00%	$3.80	CNCL	Y
Community group (local) – junior team booking	Per day	$63.35	$65.50	3.39%	$2.15	CNCL	Y
Community group (from outside CGD) – standard booking	Per day	$253.40	$260.50	2.80%	$7.10	CNCL	Y
Commercial organisation – standard booking	Per day	$253.40	$260.50	2.80%	$7.10	CNCL	Y
Softball / Baseball Diamonds	Per day	$42.25	$43.50	2.96%	$1.25	CNCL	Y
Ross Reserve Athletic Track – schools within CGD (minimum 2 hours)	Per hour	$63.35	$65.50	3.39%	$2.15	CNCL	Y
Ross Reserve Athletic Track – schools outside CGD (minimum 2 hours)	Per hour	$158.35	$163.00	2.94%	$4.65	CNCL	Y
Passive Open Space (Casual hire)							
Passive reserves – eg. Dandenong Park, Burden Park, Hemmings Park, Tirhatuan Park, etc.							
Casual hire fee							
Passive open space hire fees override the sportsground hire charge, when the overall numbers exceed 200 people. Booking fee applies to exclusive booking with formal group activity. Incorporated Greater Dandenong Community Groups are entitled to a 50% discount. Registered Charities – no charge (copy of Australian Charity Not For Profit Commission (ACNC) registration required). Applicable bond below. Ancillary charges and discounts: Full cost recovery for additional waste/cleaning services in addition to standard service levels in accordance with approved Events Application form.							
201-500 people	Per day	$422.30	$434.00	2.77%	$11.70	CNCL	Y
501-1,000 people	Per day	$1,055.75	$1,085.00	2.77%	$29.25	CNCL	Y
1,001-1,500 people	Per day	$2,032.30	$2,090.00	2.84%	$57.70	CNCL	Y
1,500+ people	Per day				To be negotiated	CNCL	Y
Security bond							
Applicable in addition to hire fee above.							
201-500 people	Per hire	$639.75	$640.00	0.04%	$0.25	CNCL	N
501-1,000 people	Per hire	$1,279.45	$1,280.00	0.04%	$0.55	CNCL	N
1,001-1,500 people	Per hire	$1,919.30	$1,920.00	0.04%	$0.70	CNCL	N
1,500+ people	Per hire				To be negotiated	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Other fees and charges							
Tatterson Park casual evening floodlighting hire (minimum)	Minimum 2 hour block	$94.50	$97.50	3.17%	$3.00	CNCL	Y
Tatterson Park casual evening floodlighting hire (additional hours)	Per hour	$63.00	$65.00	3.17%	$2.00	CNCL	Y
Pre-season training for seasonally allocated CGD Sporting Clubs per ground	Per hour	$61.80	$63.50	2.75%	$1.70	CNCL	Y
Two hour session (minimum charge and maximum time allocation)							
Subdivision and Other Fees							
Subdivisions							
Subdivisions of three lots or more will generally require a Public Open Space contribution. The subdivision charges and other fees above with a fee basis of REG are set under state legislation, which is a set fee per unit. The dollar value of the set fee per unit has now been indexed by State Government and is subject to annual review.							
Supervision of works (maximum fee)	Per request	2.5% of estimated cost of works				REG	N
Checking of engineering plans (maximum fee)	Per request	0.75% of estimated cost of works proposed in engineering plan				REG	N
Other fees and charges							
Civil works permit (works within road reserves permit)	Per permit	$159.50	$164.00	2.82%	$4.50	REG	N
Vehicular crossing permit (works within road reserves permit)	Per permit	$159.50	$164.00	2.82%	$4.50	REG	N
Minor works (works within road reserves permit)	Per permit	$159.50	$164.00	2.82%	$4.50	REG	N
Drainage plan approval and supervision for multi unit, commercial and industrial development	Per application	$502.15	$516.00	2.76%	$13.85	CNCL	N
Waste Management Services							
Kerbside waste and recycling collection							
New services after the commencement of the financial year will be charged pro-rata for the period remaining in the financial year. For a change to a different service model, a pro-rata payment adjustment will apply to the new service option charge. State Government Landfill Levy of $51 is included in 2020-21 ($39 in 2019-20).							
Option A – 1 x 120 litre garbage bin, 1 x 240 litre recycling bin and 1 x 240 litre garden bin	Per service	$386.00	$428.00	10.88%	$42.00	CNCL	N
Option B – 1 x 80 litre garbage bin, 1 x 240 litre recycling bin and 1 x 240 litre garden bin	Per service	$355.00	$394.00	10.99%	$39.00	CNCL	N
Option C – 1 x 120 litre garbage bin, 1 x 240 litre recycling bin and 1 x 120 litre garden bin	Per service	$369.00	$409.00	10.84%	$40.00	CNCL	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Kerbside waste and recycling collection [continued]							
Option D – 1 x 80 litre garbage bin, 1 x 240 litre recycling bin and 1 x 120 litre garden bin	Per service	$338.00	$376.00	11.24%	$38.00	CNCL	N
Option E – 1 x 120 litre garbage bin, 1 x 240 litre recycling bin and NO garden bin	Per service	$320.00	$356.00	11.25%	$36.00	CNCL	N
Option F – 1 x 80 litre garbage bin, 1 x 240 litre recycling bin and NO garden bin	Per service	$290.00	$324.00	11.72%	$34.00	CNCL	N
Minimum waste charge for each residential property	Per year	$290.00	$324.00	11.72%	$34.00	CNCL	N
Additional bin services							
120 litre garbage bin – additional bin service (issued subject to condition)	Per service	$181.00	$247.00	36.46%	$66.00	CNCL	N
Supply of additional 120 litre garbage bin	Per bin	$37.00	$38.50	4.05%	$1.50	CNCL	N
240 litre domestic recycling bin – additional bin service fortnightly	Per service	$45.00	$49.00	8.89%	$4.00	CNCL	N
Supply of additional 240 litre recycling bin	Per bin	$44.00	$45.50	3.41%	$1.50	CNCL	N
240 litre garden waste bin – additional bin service fortnightly	Per service	$94.00	$102.00	8.51%	$8.00	CNCL	N
Supply of additional 240 litre garden waste bin	Per bin	$44.00	$45.50	3.41%	$1.50	CNCL	N
Other waste fees							
Bin option change of selection (bin changeover)	Per bin	$17.50	$18.00	2.86%	$0.50	CNCL	N
Recycling bin option – upgrade of 240 litre recycling bin to a 360 litre recycling bin	Per bin	$97.00	$100.00	3.09%	$3.00	CNCL	N
Hard waste collection – one free 'at call' service per year	Per year		One free 'at call' hard waste service			CNCL	N
Bin delivery	Per bin	$16.00	$16.50	3.13%	$0.50	CNCL	N
Traffic Management Plans							
Works							
Other than minor works conducted by person referred to in Regulation 10(2) of the Road Management (Works and Infrastructure) Regulations 2015 that are traffic impact works							
Municipal road where speed limit > 50 kilometres per hour – conducted on any part of the roadway, shoulder or pathway	Per assessment	$638.30	$638.30	0.00%	$0.00	REG	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Works [continued]							
Municipal road where speed limit does not exceed 50 kilometres per hour – conducted on any part of the roadway, shoulder or pathway	Per assessment	$348.00	$348.00	0.00%	$0.00	REG	N
Municipal road where speed limit > 50 kilometres per hour – NOT conducted on any part of the roadway, shoulder or pathway	Per assessment	$348.00	$348.00	0.00%	$0.00	REG	N
Municipal road where speed limit does not exceed 50 kilometres per hour – NOT conducted on any part of the roadway, shoulder or pathway	Per assessment	$88.90	$88.90	0.00%	$0.00	REG	N
Minor works							
Other than minor works conducted by person referred to in Regulation 10(2) of the Road Management (Works and Infrastructure) Regulations 2015 that are traffic impact works							
Municipal road where speed limit > 50 kilometres per hour – conducted on any part of the roadway, shoulder or pathway	Per assessment	$137.70	$137.70	0.00%	$0.00	REG	N
Municipal road where speed limit does not exceed 50 kilometres per hour – conducted on any part of the roadway, shoulder or pathway	Per assessment	$137.70	$137.70	0.00%	$0.00	REG	N
Municipal road where speed limit > 50 kilometres per hour – NOT conducted on any part of the roadway, shoulder or pathway	Per assessment	$88.90	$88.90	0.00%	$0.00	REG	N
Municipal road where speed limit does not exceed 50 kilometres per hour – NOT conducted on any part of the roadway, shoulder or pathway	Per assessment	$88.90	$88.90	0.00%	$0.00	REG	N
Other traffic fees							
Additional traffic survey	Per assessment	$50.00	$50.00	0.00%	$0.00	CNCL	Y
Cultural Tours							
Cultural and food tours	Per participant	$50.00	$50.00	0.00%	$0.00	CNCL	Y

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST

City Planning, Design and Amenity

Building and Compliance Services

Building Permits and Services

Includes examination and surveying of plans and specifications, mandatory inspection of building work during course of construction and issuance of relevant certificates. The fees are payable upon lodgement of the building application. The fee schedule indicates the basis for charging in most instances. Fees are set to reflect the cost of performing the service. Checking of specialist system designs (structural, mechanical, electrical and hydraulic), where necessary and/or where an appropriate design compliance certificate is not provided, is charged on a cost recovery basis.
The following costs apply in addition to the basic fee schedule: special performance based assessments and applications for reporting authority consents are charged on a cost recovery basis and the base fee allows for a standard number of inspections per project. Additional inspection fees apply for additional inspections.

Class 1 and Class 10

Minor works

Fences, garages, verandahs and carports	Per permit	$680.95	$700.00	2.80%	$19.05	CNCL	Y
Masonary fences, garages, verandahs and carports	Per permit	$751.20	$772.00	2.77%	$20.80	CNCL	Y
Combined permits for fences, garages, verandahs and carports	Per combined permit	$0.00	$850.00	∞	∞	CNCL	Y

Dwellings

Construction cost to $197,056 – registered builder	Per permit	$1,576.45	$1,620.00	2.76%	$43.55	CNCL	Y
Construction cost over $197,056 – registered builder	Per permit				Cost/125	CNCL	Y
Construction cost to $210,255 – owner/builder	Per permit	$1,828.30	$1,880.00	2.83%	$51.70	CNCL	Y
Construction cost over $210,255 – registered builder	Per permit				Cost/115	CNCL	Y

All other works

Registered builder

Alterations, additions up to $10,000	Per permit	$0.00	$850.00	∞	∞	CNCL	Y
Alterations, additions between $10,001 and $20,000	Per permit	$0.00	$950.00	∞	∞	CNCL	Y
Alterations, additions between $20,001 and $78,000	Per permit	$0.00	$1,045.45	∞	∞	CNCL	Y
Alterations, additions $78,001 and above	Per permit				Cost/75	CNCL	Y
		Last YR Fee Not applicable					

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Owner builder							
Alterations, additions over $76,305 – owner/builder	Per permit				N/A	CNCL	Y
					Last YR Fee Cost/59		
Alterations, additions up to $10,000	Per permit	$0.00	$950.00	∞	∞	CNCL	Y
Alterations, additions between $10,001 and $20,000	Per permit	$0.00	$1,150.00	∞	∞	CNCL	Y
Alterations, additions between $20,001 and $78,000	Per permit	$0.00	$1,293.30	∞	∞	CNCL	Y
Alterations, additions $78,001 and above	Per permit				Cost/75	CNCL	Y
					Last YR Fee N/A		
Class 2 to Class 9							
Commercial works							
Up to $30,000	Per permit	$662.50	$681.00	2.79%	$18.50	CNCL	Y
$30,000-$100,000	Per permit				Value x 1.1% + $330	CNCL	Y
$100,000-$500,000	Per permit				Value x 0.275% + $1,215	CNCL	Y
$500,000-$2,000,000	Per permit				Value x 0.1375% + $2,200	CNCL	Y
Over $2,000,000	Per permit				Value x 0.22% + $470	CNCL	Y
Permits							
Demolition permit – any Class 1 building	Per dwelling	$707.85	$728.00	2.85%	$20.15	CNCL	Y
Demolition permit – multiple Class 1	Per unit	$473.45	$487.00	2.86%	$13.55	CNCL	Y
Variations to permits – changes not requiring additional inspection	Per request	$264.95	$272.50	2.85%	$7.55	CNCL	Y
Variations to permits – changes requiring up to two additional inspections	Per request	$466.45	$480.00	2.90%	$13.55	CNCL	Y
Extension of time permits – Class 1 and 10	Per request	$395.25	$407.00	2.97%	$11.75	CNCL	N
Extension of time permits – Class 2 to 9 (min or as assessed)	Per request	$461.30	$474.00	2.75%	$12.70	CNCL	N
Hoarding permits – precautions erected over the street – application fee (statutory)	Per application	$283.40	$283.40	0.00%	$0.00	REG	N
Hoarding permits – precautions erected over the street (Council set fee)	Per permit	Minimum of $197.00/month or $8.00/m2 per mth or part thereof				CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Inspections							
Retentions – for the purpose of obtaining Council consent for the retention of illegal buildings	Per request				$550.00 to $1,100.00	CNCL	Y
Outside business hours – mandatory building inspections (minimum charge)	Per inspection	$125.95	$129.50	2.82%	$3.55	CNCL	Y
Mandatory inspections for building permits (additional to those specified within the permit)	Per inspection	$125.95	$129.50	2.82%	$3.55	CNCL	Y
Regulatory building fees and charges							
The following fees with a basis of REG are set under state legislation, which is a set fee per unit. The dollar value of the set fee per unit has now been indexed by State Government and is subject to annual review. Council is not able to accurately predict the fee unit amounts. These fees will be published on Council's website when gazetted by the State Government.							
Building permit levy							
Section 205G (Building Act 1993) – this levy is passed directly to the State Government	Per permit				0.00128% of cost of works	REG	N
Lodgement fees							
Class 1 to 10	Per lodgement	$118.90	$118.90	0.00%	$0.00	REG	N
Dispensation or permit to build over easement							
Class 1 to 10	Per permit	$283.40	$283.40	0.00%	$0.00	REG	N
Requests for information							
Property information priority fee	Per request	$181.10	$181.10	0.00%	$0.00	REG	N
Regulation 51 of the Building Regulations 2018	Per request	$46.10	$46.10	0.00%	$0.00	REG	N
Requests for heritage information	Per request	$83.10	$83.10	0.00%	$0.00	REG	N
Copy of any building certificate – residential (search fee, not refundable)	Per information	$113.50	$117.00	3.08%	$3.50	CNCL	N
Copy of any building certificate – commercial (search fee, not refundable)	Per information	$135.65	$139.50	2.84%	$3.85	CNCL	N
Stormwater – legal point of discharge (LPD)	Per request	$141.20	$141.20	0.00%	$0.00	REG	N
Stormwater – location of adjoining Council drains (LDI)	Per request	$141.20	$141.20	0.00%	$0.00	REG	N
Stormwater – flood area, floor level information (request for comment)	Per request	$106.50	$106.50	0.00%	$0.00	REG	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Swimming pools and spas							
Permit – Above ground swimming pools/spas and associated fencing	Per permit	$857.00	$881.00	2.80%	$24.00	CNCL	Y
Permit – In ground swimming pools/spas and associated fencing	Per permit	$0.00	$1,100.00	∞	∞	CNCL	Y
Inspection of pool safety barrier under relevant legislation and letter to applicant	Per inspection	$377.80	$389.00	2.96%	$11.20	CNCL	Y
Application for registration of swimming pool or spa	Per registration	$31.80	$31.80	0.00%	$0.00	REG	N
Information search fee	Per request	$47.20	$47.20	0.00%	$0.00	REG	N
Compliance certificate	Per certificate	$20.40	$20.40	0.00%	$0.00	REG	N
Non-compliance certificate	Per certificate	$385.05	$385.05	0.00%	$0.00	REG	N
Other building fees							
Any service/permit not otherwise provided for.							
Class 1 to 10 (including Section 173 agreement)	Minimum	$379.00	$390.00	2.90%	$11.00	CNCL	Y
Class 1 to 10 (additional hourly rate where required)	Per hour and part	$186.55	$192.00	2.92%	$5.45	CNCL	Y
File/plan search request – Class 1 or 10 (includes copy of plans if required)	Per request	$116.65	$120.00	2.87%	$3.35	CNCL	N
File/plan search requests – Class 2 to 9 (includes copy of plans if required)	Per request	$139.95	$144.00	2.89%	$4.05	CNCL	N
Copy of plans (all classes) – A4 size	Per copy	$1.75	$1.80	2.86%	$0.05	CNCL	N
Copy of plans (all classes) – A3 size	Per copy	$2.95	$3.10	5.08%	$0.15	CNCL	N
Copy of plans (all classes) – A2 size	Per copy	$5.80	$6.00	3.45%	$0.20	CNCL	N
Copy of plans (all classes) – A1 size	Per copy	$8.75	$9.00	2.86%	$0.25	CNCL	N
Copy of plans (all classes) – larger than A1 size	Per copy	$11.75	$12.20	3.83%	$0.45	CNCL	N
Providing a USB for any plans or documents	Per USB	$66.00	$68.00	3.03%	$2.00	CNCL	N
Preparation of protection works notices or other necessary building orders or notices	Per hour	$103.00	$106.00	2.91%	$3.00	CNCL	Y
Report and consent advertising fee	Per application	$0.00	$135.00	∞	∞	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Public Health							
Registration – Health Services							
Public Health and Wellbeing Act (PHWA)							
Hairdressing – registration and plans assessment	Once off	$320.00	$329.00	2.81%	$9.00	CNCL	N
Ear piercing	Yearly	$185.00	$190.50	2.97%	$5.50	CNCL	N
Beauty parlours	Yearly	$185.00	$190.50	2.97%	$5.50	CNCL	N
Tattooists	Yearly	$420.00	$432.00	2.86%	$12.00	CNCL	N
Skin penetration	Yearly	$420.00	$432.00	2.86%	$12.00	CNCL	N
Aquatic facilities (public or commercial swimming pools)	First year	$0.00	$300.00	∞	∞	CNCL	N
Registration – Prescribed Accommodation							
Public Health and Wellbeing Act (PHWA)							
All prescribed accommodation excluding rooming houses	Yearly	$420.00	$432.00	2.86%	$12.00	CNCL	N
Rooming house with up to 12 rooms	Yearly	$530.00	$545.00	2.83%	$15.00	CNCL	N
Rooming houses with greater than 12 rooms (existing fee plus 200%)	Yearly			Existing fee plus 200%		CNCL	N
					Last YR Fee N/A		
Transfer of registration – Health Services Low Risk	Per transfer	$185.00	$190.50	2.97%	$5.50	CNCL	N
Transfer of registration – Health Services High Risk	Per transfer	$420.00	$432.00	2.86%	$12.00	CNCL	N
Transfer of registration – Prescribed Accommodation – excluding rooming houses	Per transfer	$420.00	$432.00	2.86%	$12.00	CNCL	N
Transfer of registration – Rooming Houses	Per transfer	$525.00	$540.00	2.86%	$15.00	CNCL	N
Community group / charity / not-for-profit	Yearly				No charge	CNCL	N
Assessment of plans (All new PHWA applications – except hairdressing)	Per assessment	$305.00	$314.00	2.95%	$9.00	CNCL	N
Registration – 'Streatrader' (mobile/temporary food trading)							
Class 1 or 2	Yearly	$730.00	$751.00	2.88%	$21.00	CNCL	N
Class 1 or 2 (linked to a City of Greater Dandenong Food Act Class 1 or 2 fixed food premises registration)	Yearly	$260.00	$267.50	2.88%	$7.50	CNCL	N
Class 3	Yearly	$260.00	$267.50	2.88%	$7.50	CNCL	N
Community group / charity	Yearly				No charge	CNCL	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Registration – 'Streatrader' (mobile/temporary food trading) [continued]							
Initial registration of mobile food vehicle (linked to a City of Greater Dandenong Food Act registration)	Once off	$260.00	$267.50	2.88%	$7.50	CNCL	N
Registration – Food Premises							
Class 1 – initial registration	Once off	$1,110.00	$1,145.00	3.15%	$35.00	CNCL	N
Class 1 – registration renewal	Yearly	$730.00	$751.00	2.88%	$21.00	CNCL	N
Class 2 – initial registration	Once off	$1,110.00	$1,145.00	3.15%	$35.00	CNCL	N
Class 2 – registration renewal (standard)	Yearly	$730.00	$751.00	2.88%	$21.00	CNCL	N
Class 2 – registration renewal (large)	Yearly	$1,110.00	$1,145.00	3.15%	$35.00	CNCL	N
Class 3 – initial registration	Once off	$480.00	$494.00	2.92%	$14.00	CNCL	N
Class 3 – registration renewal (standard)	Yearly	$260.00	$267.50	2.88%	$7.50	CNCL	N
Class 3 – registration renewal (large)	Yearly	$480.00	$494.00	2.92%	$14.00	CNCL	N
Seasonal sporting clubs registration renewal	Yearly	$260.00	$267.50	2.88%	$7.50	CNCL	N
Community group / charity / not for profit	Yearly				No charge	CNCL	N
Other food services							
Section 19UA – hourly rate – premises assessment (Inspection other than under section 38B(1)(c))	Per hour	$310.00	$319.00	2.90%	$9.00	CNCL	N
Request for inspection (5 working days)	Per request	$310.00	$319.00	2.90%	$9.00	CNCL	N
Priority inspection (3 working days guarantee)	Per request	$475.00	$489.00	2.95%	$14.00	CNCL	N
Alteration of existing food premises (includes assessment of plans and progress inspections)	Per request		50% of relevant registration fee			CNCL	N
					Last YR Fee N/A		
Transfer of registration Class 1 and Class 2	Per transfer	$425.00	$437.00	2.82%	$12.00	CNCL	N
Transfer of registration Class 2 (large)	Per transfer	$490.00	$504.00	2.86%	$14.00	CNCL	N
Transfer of registration Class 3	Per transfer	$258.00	$265.50	2.91%	$7.50	CNCL	N
Transfer of registration Class 3 (large)	Per transfer	$480.00	$494.00	2.92%	$14.00	CNCL	N
Failed food sample	Per unit	$155.00	$159.50	2.90%	$4.50	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Miscellaneous health fees							
Caravan parks	Yearly	$14.45	$14.45	0.00%	$0.00	REG	N
These fees are set under state legislation, which is a set fee unit. The dollar value of the set fee unit has now been indexed by State Government and is subject to annual review. Council is not able to accurately predict the fee unit amounts and therefore the fee for 2019-20 is based on the current statutory fee at the time of preparing this report. The renewal fee for caravan parks is updated every three years by State Government.							
Septic tank permit to install	Per permit	$525.00	$540.00	2.86%	$15.00	CNCL	N
Septic tank permit to alter	Per permit	$250.00	$257.00	2.80%	$7.00	CNCL	N
Alteration of existing public health and wellbeing premises (beauty, hairdressing, etc) – includes assessment of plans and progress inspections	Per request	50% of relevant registration fee				CNCL	N
		Last YR Fee N/A					
Alteration of existing public health and wellbeing premises (prescribed accommodation) – includes assessment of plans and progress inspections	Per request	50% of relevant registration fee				CNCL	N
		Last YR Fee N/A					
Fire Prevention							
Removal of fire hazard (contractor fees for removal are additional to this fee and calculated on a site by site basis)	Per property	$195.00	$200.50	2.82%	$5.50	CNCL	N
Planning Compliance							
Planning infringements							
The penalty attached to Planning Infringement notices is set by State Government and is expressed as penalty units, rather than as a dollar amount. The dollar value of a penalty unit has now been indexed by State Government and is subject to annual review. Council is not able to accurately predict the penalty amounts and therefore does not publish them in this document. Current information can be obtained from the Department of Justice – Infringements Oversight Unit.							
Individual person or company	Per breach	Maximum penalty units as per state government legislation				REG	N
Regulatory Services and Local Laws							
Parking							
Parking fees							
** The red, yellow and green zones will be published on Council's website. Please note that rates per hour may vary from time to time.*							
On-street ticket machines – Red Zones*	Per hour	$1.90	$1.90	0.00%	$0.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Parking fees [continued]							
On-street ticket machines – Yellow Zones*	Per hour	$1.00	$1.00	0.00%	$0.00	CNCL	Y
On-street ticket machines – Green Zones*	Per hour	$0.50	$0.50	0.00%	$0.00	CNCL	Y
Off-street ticket machines – Red Zones*	Per hour	$1.50	$1.50	0.00%	$0.00	CNCL	Y
Off-street ticket machines – Green Zones*	Per hour	$0.50	$0.50	0.00%	$0.00	CNCL	Y
Off-street ticket machines – Red Zones*	Per day	$9.80	$9.80	0.00%	$0.00	CNCL	Y
Off-street ticket machines early bird rate – Yellow Zones*	Per day	$6.20	$6.20	0.00%	$0.00	CNCL	Y
In before 8:30am, at following car parks: McCrae Street, Robinson Street and Oldham Lane							
Off-street ticket machines rate – Green Zones*	Per day	$4.20	$4.20	0.00%	$0.00	CNCL	Y
At following car parks: Hemmings Street, Rodd Street, Cnr Lonsdale/Thomas Street							
Dandenong Market car park	Per hour	$0.50	$0.50	0.00%	$0.00	CNCL	Y
Carroll Lane car park permit (quarterly)	Per three months	$205.00	$210.65	2.76%	$5.65	CNCL	Y
Carroll Lane car park permit (six monthly)	Per six months	$360.00	$370.00	2.78%	$10.00	CNCL	Y
Carroll Lane car park permit (yearly)	Yearly	$515.00	$530.00	2.91%	$15.00	CNCL	Y
Parking permits							
*** Works zones – signs installed by Council for long-term construction projects.*							
Shopping precincts (1 to 4 consecutive days)	Per space/day	$53.00	$54.50	2.83%	$1.50	CNCL	N
Shopping precincts – weekly (5 or more consecutive days)	Per week/ bay or part thereof	$252.00	$259.00	2.78%	$7.00	CNCL	N
Residential/industrial precincts (1 to 4 consecutive days)	Per space/day	$27.00	$28.00	3.70%	$1.00	CNCL	N
Residential/industrial precincts – weekly (5 or more consecutive days)	Per week/ bay or part thereof	$127.00	$130.50	2.76%	$3.50	CNCL	N
Works zones ** – small (up to 16 metres in length)	0-3 months	$300.00	$309.00	3.00%	$9.00	CNCL	N
Works zones ** – medium (up to 16 metres in length)	0-6 months	$480.00	$494.00	2.92%	$14.00	CNCL	N
Works zones ** – large (up to 16 metres in length)	6 months +	$600.00	$617.00	2.83%	$17.00	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Parking infringements							
Council has elected to set the penalty for this offence at the maximum allowable under state legislation, which is 0.5 penalty units. The dollar value of a penalty unit has now been indexed by State Government and is subject to annual review. Council is not able to accurately predict the penalty amounts and therefore does not publish them in this document. Current information can be obtained from the Department of Justice – Infringements Oversight Unit.							
Parking fines	Per infringement	Maximum penalty unit under state legislation				REG	N
Multi-deck car parks							
Thomas Street car park							
Parking fees							
General – hourly	Per hour	$1.60	$1.70	6.25%	$0.10	CNCL	Y
General – daily (7 hours+)	Per day	$10.50	$10.80	2.86%	$0.30	CNCL	Y
General – after 6.00pm	N/A				No charge	CNCL	Y
Parking permits							
General (includes 10% discount)	Per year	$1,100.00	$1,135.00	3.18%	$35.00	CNCL	Y
Walker Street car park							
Parking fees							
General – hourly	Per hour	$1.60	$1.70	6.25%	$0.10	CNCL	Y
General – daily (7 hours+)	Per day	$10.50	$10.80	2.86%	$0.30	CNCL	Y
General – after 6.00pm	N/A				No charge	CNCL	Y
Parking permits							
General	Per quarter	$307.00	$316.00	2.93%	$9.00	CNCL	Y
Reserved	Per quarter	$496.00	$510.00	2.82%	$14.00	CNCL	Y
General (includes 5% discount)	Per half year	$581.00	$597.00	2.75%	$16.00	CNCL	Y
Reserved (includes 5% discount)	Per half year	$939.00	$965.00	2.77%	$26.00	CNCL	Y
General (includes 10% discount)	Per year	$1,104.00	$1,135.00	2.81%	$31.00	CNCL	Y
Reserved (includes 10% discount)	Per year	$1,784.00	$1,835.00	2.86%	$51.00	CNCL	Y
No. 8 Balmoral Avenue car park							
Parking fees							
First hour	First hour	$0.50	$0.60	20.00%	$0.10	CNCL	Y
1 to 2 hours	2 hours	$1.00	$1.20	20.00%	$0.20	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Parking fees [continued]							
2 to 3 hours	3 hours	$3.00	$3.10	3.33%	$0.10	CNCL	Y
3 to 4 hours	4 hours	$4.00	$4.20	5.00%	$0.20	CNCL	Y
4 to 5 hours	5 hours	$8.00	$8.30	3.75%	$0.30	CNCL	Y
5 to 6 hours	6 hours	$17.00	$17.60	3.53%	$0.60	CNCL	Y
Maximum daily	> 6 hours	$17.00	$17.60	3.53%	$0.60	CNCL	Y
Early bird rate – in before 8:30am	Daily	$4.00	$4.20	5.00%	$0.20	CNCL	Y
Parking permits							
General	Monthly	$80.00	$82.50	3.13%	$2.50	CNCL	Y
Reserved	Monthly	$100.00	$103.00	3.00%	$3.00	CNCL	Y
Trader/Worker Permit	2 years per bay	$100.00	$103.00	3.00%	$3.00	CNCL	N
Local Laws							
** 50% reduction for pensioners.* *For Council's Refund Policy in relation to permit fees, please see the notes pages at the beginning of this schedule.*							
Permits							
Activities in reserves	Per event	$46.00	$47.50	3.26%	$1.50	CNCL	N
Advertising signs (annual)	Yearly	$260.00	$267.50	2.88%	$7.50	CNCL	N
Advertising signs (short term, per day, maximum 7 days)	Per day	$23.00	$24.00	4.35%	$1.00	CNCL	N
Advertising signs – Real Estate	Yearly	$288.00	$296.00	2.78%	$8.00	CNCL	N
Animal numbers *	On application	$87.00	$89.50	2.87%	$2.50	CNCL	N
Busking (any 4 dates in a calendar month) *	Per event	$22.00	$23.00	4.55%	$1.00	CNCL	N
Camping/caravans	Per event	$42.00	$43.50	3.57%	$1.50	CNCL	N
Interference with Council assets	Per event	$42.00	$43.50	3.57%	$1.50	CNCL	N
Display merchandise/goods	Yearly	$260.00	$267.50	2.88%	$7.50	CNCL	N
Display merchandise/goods (short term per day, maximum 7 days)	Per day	$22.00	$23.00	4.55%	$1.00	CNCL	N
Fires *	Per event	$43.00	$44.50	3.49%	$1.50	CNCL	N
Fireworks display	Per event	$155.00	$159.50	2.90%	$4.50	CNCL	N
Handbills (free to community non-profit organisations)	Per event	$43.00	$44.50	3.49%	$1.50	CNCL	N
Heavy vehicles	Yearly	$87.00	$89.50	2.87%	$2.50	CNCL	N
Liquor – consumption/possession *	Per event	$43.00	$44.50	3.49%	$1.50	CNCL	N
Mobile crane (one day permit – deposit also required)	First day	$258.00	$265.50	2.91%	$7.50	CNCL	N
Mobile crane (subsequent days)	Per day	$124.00	$127.50	2.82%	$3.50	CNCL	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Permits [continued]							
Mobile crane bond (refundable security deposit)	Per permit	$500.00	$500.00	0.00%	$0.00	CNCL	N
Motor vehicle/machinery and second hand goods storage	Yearly	$43.00	$44.50	3.49%	$1.50	CNCL	N
Motor vehicle repair *	Per event	$43.00	$44.50	3.49%	$1.50	CNCL	N
Outdoor eating facilities (first table free) per table	Yearly	$261.00	$261.00	0.00%	$0.00	CNCL	N
Plant vegetation on Council land *	Per event	$43.00	$44.50	3.49%	$1.50	CNCL	N
Public space event approvals – up to 200 people attending (free to charitable and non-profit community groups)	Per event	$155.00	$159.50	2.90%	$4.50	CNCL	N
Public space event approvals – 201-500 people attending (free to charitable and non-profit community groups)	Per event	$412.00	$424.00	2.91%	$12.00	CNCL	N
Public space event approvals – more than 500 people attending (free to charitable and non-profit community groups)	Per event	$1,030.00	$1,060.00	2.91%	$30.00	CNCL	N
Roadside vending – mobile only	Yearly	$2,630.00	$2,705.00	2.85%	$75.00	CNCL	N
Roadside closures/hoardings (first week, security deposit also required)	First seven days	$258.00	$265.50	2.91%	$7.50	CNCL	N
Roadside closures/hoardings (second and subsequent weeks or part there-of)	Per week	$124.00	$127.50	2.82%	$3.50	CNCL	N
Roadside closures/hoardings bond (refundable security deposit)	Per permit	$500.00	$500.00	0.00%	$0.00	CNCL	N
Skip bins (bulk rubbish containers)	First 3 days	$114.00	$117.50	3.07%	$3.50	CNCL	N
Skip bins – fourth and subsequent days	Per day	$16.00	$16.60	3.75%	$0.60	CNCL	N
Skip bins annual permit, bin companies only	Yearly	$260.00	$267.50	2.88%	$7.50	CNCL	N
Soliciting trade (per day max 30 consecutive days)	Per event	$22.00	$23.00	4.55%	$1.00	CNCL	N
Street trading/stalls (free to charitable and non-profit community groups)	Per event	$43.00	$44.50	3.49%	$1.50	CNCL	N
Street collecting, door to door	N/A				No charge	CNCL	N
Street parties/festivals/processions permit fee (free to charitable and non-profit community groups)	Per event	$545.00	$560.00	2.75%	$15.00	CNCL	N
Street parties/festivals/processions security deposit (refundable)	Per event	$515.00	$530.00	2.91%	$15.00	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Other fees and charges							
Hard copy of local laws documents	Per printed set	$22.00	$23.00	4.55%	$1.00	CNCL	N

Animal Registrations and Other Fees

Pet registrations

Please note - a State Government levy is payable in addition to the applicable standard or concession pet registration fee.

Standard rate

Please note a State Government levy is also payable in addition to this fee.

Dog registration	Yearly per animal	$158.00	$162.50	2.85%	$4.50	CNCL	N
Declared dangerous dog	Yearly per animal	$404.00	$416.00	2.97%	$12.00	CNCL	N
Declared menacing dog	Yearly per animal	$243.00	$250.00	2.88%	$7.00	CNCL	N
Declared restricted breed dog	Yearly per animal	$404.00	$416.00	2.97%	$12.00	CNCL	N
Dog reduced fee (does not apply to dangerous / menacing / restricted breed dogs)	Yearly per animal	$52.00	$53.50	2.88%	$1.50	CNCL	N
Cat registration	Yearly per animal	$108.00	$111.00	2.78%	$3.00	CNCL	N
Cat reduced fee	Yearly per animal	$33.00	$34.00	3.03%	$1.00	CNCL	N

Concession rate

Please note a State Government levy is also payable in addition to this fee.

Dog registration	Yearly per animal	$66.00	$68.00	3.03%	$2.00	CNCL	N
Declared dangerous dog	Yearly per animal	$404.00	$416.00	2.97%	$12.00	CNCL	N
Declared menacing dog	Yearly per animal	$243.00	$250.00	2.88%	$7.00	CNCL	N
Declared restricted breed dog	Yearly per animal	$404.00	$416.00	2.97%	$12.00	CNCL	N
Dog reduced fee (does not apply to dangerous / menacing / restricted breed dogs)	Yearly per animal	$22.00	$23.00	4.55%	$1.00	CNCL	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Concession rate [continued]							
Registration fee for a dog kept in foster care (other than a dangerous dog) by a person holding a Foster Care Registration	Yearly per animal				No charge	REG	N
					Last YR Fee N/A		
Cat registration	Yearly per animal	$49.00	$50.50	3.06%	$1.50	CNCL	N
Cat reduced fee	Yearly per animal	$16.00	$16.60	3.75%	$0.60	CNCL	N
Registration fee for a cat kept in foster care by a person holding a Foster Care Registration	Yearly per animal				No charge	REG	N
					Last YR Fee N/A		
State Government levy							
Applies in addition to the relevant pet registration fee above.							
Cat	Yearly per animal	$4.00	$4.00	0.00%	$0.00	REG	N
Dog	Yearly per animal	$4.00	$4.00	0.00%	$0.00	REG	N
Other animal fees							
Deposit for cat traps (refundable)	Per trap	$148.00	$152.50	3.04%	$4.50	CNCL	N
Domestic animal business registration	Yearly	$263.00	$270.50	2.85%	$7.50	CNCL	N
Inspection of Domestic Animal Register	Per inspection	$52.00	$53.50	2.88%	$1.50	CNCL	N
Copy of record of animal registration	Per animal	$10.00	$10.40	4.00%	$0.40	CNCL	N
Application for Foster Carer Registration (registration expires 10 April each year)	Yearly per foster carer				No charge	REG	N
					Last YR Fee N/A		
Renewal of a Foster Carer Registration	Yearly per foster carer				No charge	REG	N
					Last YR Fee N/A		

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Impounding fees							
Animal release fees							
Pigs/goats/sheep	Per animal			Cost recovery		CNCL	N
				Last YR Fee Cost recovery (previously $175.00)			
As per the Impounding of Livestock Act 1994 Section 7, Council can recover the reasonable expenses actually incurred in providing impounded livestock with food, water and veterinary care, and the reasonable cost of rectifying or compensating for any loss or damage which can be attributed to the trespassing of the livestock.							
Cattle/horses	Per animal			Cost recovery		CNCL	N
				Last YR Fee Cost recovery (previously $180.00)			
Dogs (1-2 days)	Per animal	$137.00	$141.00	2.92%	$4.00	CNCL	N
Dogs (3-5 days)	Per animal	$175.00	$180.00	2.86%	$5.00	CNCL	N
Dogs (6-8 days)	Per animal	$201.00	$207.00	2.99%	$6.00	CNCL	N
Seized dogs holding fees (per day)	Per animal	$42.00	$43.50	3.57%	$1.50	CNCL	N
Cats (1-2 days)	Per animal	$137.00	$141.00	2.92%	$4.00	CNCL	N
Cats (3-5 days)	Per animal	$174.00	$179.00	2.87%	$5.00	CNCL	N
Cats (6-8 days)	Per animal	$201.00	$207.00	2.99%	$6.00	CNCL	N
Seized cats holding fees (per day)	Per animal	$42.00	$43.50	3.57%	$1.50	CNCL	N
Poultry	Per animal	$22.00	$23.00	4.55%	$1.00	CNCL	N
Other release fees							
Release of impounded vehicle	Per vehicle	$427.00	$450.00	5.39%	$23.00	CNCL	N
Release of impounded signs	Per sign	$84.00	$86.50	2.98%	$2.50	CNCL	N
Release of impounded shopping trolleys	Per trolley	$100.00	$103.00	3.00%	$3.00	CNCL	N
Release of impounded containers and other large items (this fee plus transport cost to pound)	Per item	$200.00	$205.50	2.75%	$5.50	CNCL	N
Planning and Design Services							
Council charges for Planning considerations and services							
Statutory Planning Advice – Counter Service	Per service				No charge	CNCL	Y
Copy of planning permit and/or endorsed plans – residential (includes historic file search and retrieval request)	Per permit	$130.00	$134.00	3.08%	$4.00	CNCL	N
Copy of planning permit and/or endorsed plans – non-residential (includes historic file search and retrieval request)	Per permit	$180.00	$185.00	2.78%	$5.00	CNCL	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Council charges for Planning considerations and services [continued]							
Application for all written Planning advice	Per property	$150.00	$154.00	2.67%	$4.00	CNCL	Y
Application to propose to extend the expiry date of an existing planning permit	Per application	$275.00	$380.00	38.18%	$105.00	CNCL	N
Application under 'Secondary Consent' to propose minor changes to plan(s) which are endorsed to an existing planning permit	Per application	$380.00	$425.00	11.84%	$45.00	CNCL	N
Providing a printed (paper) copy of any Advertised Material (plans or other documents) for a current planning application, or a Greater Dandenong Planning Scheme Incorporated Document, Reference Document, Approved Development Plan or other Planning Strategy/document	Per application	$42.00	$43.00	2.38%	$1.00	CNCL	N
Pre-application discussion service							
Average proposal – initial pre-application service	Per initial service	$275.00	$283.00	2.91%	$8.00	CNCL	Y
One written document							
Average proposal – additional pre-application service	Per additional service	$120.00	$123.00	2.50%	$3.00	CNCL	Y
For any meeting(s) and/or written document(s) after the initial service							
Complex proposal – initial pre-application service	Per initial service	$380.00	$391.00	2.89%	$11.00	CNCL	Y
One written document							
Complex proposal – additional pre-application service	Per additional service	$220.00	$226.00	2.73%	$6.00	CNCL	Y
For any meeting(s) and/or written document(s) after the initial service							
State or city significant proposal – initial pre-application service	Per initial service	$485.00	$499.00	2.89%	$14.00	CNCL	Y
One written document							
State or city significant proposal – additional pre-application service	Per additional service	$330.00	$340.00	3.03%	$10.00	CNCL	Y
For any meeting(s) and/or written document(s) after the initial service							
Public notification fees – 'Advertising'							
Public notification of a planning application or planning scheme amendment, 1-10 notifications and/or one (1) A1 Site Notice	Up to 10 names	$135.00	$140.00	3.70%	$5.00	CNCL	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Public notification fees – 'Advertising' [continued]							
Public notification of a planning application or planning scheme amendment, 11 or more notifications and/or per additional site notice(s)	Per name or per addit. site notice	$13.50	$14.00	3.70%	$0.50	CNCL	N
Public notification of a planning application or planning scheme amendment in a newspaper and/or Government Gazette (administration fee in addition to the recovery of all costs incurred by Council in placing an advertisement in a newspaper and/or Government Gazette).	Per application/ amendment	$115.00	$118.00	2.61%	$3.00	CNCL	N
Planning Scheme Amendment – cost recovery	Case by case basis				Cost recovery	CNCL	N
Fees under Planning and Environment (Fees) Regulations 2016							
The following fees with a basis of REG are set under state legislation. The regulations set fees in fee units. The fee units have been converted to a dollar value on the basis of the value of a fee unit as it is set for the financial year. A fee unit value is adjusted on 1 July each year by the Treasurer's amount and is published in the Government Gazette. Changes to these fees will be published on Council's website when gazetted by the State Government. These fees are correct at the date the Council budget was prepared.							
Regulation 6, Stage 1	Per application	$3,050.90	$3,050.90	0.00%	$0.00	REG	N
For: (a) considering a request to amend a planning scheme, and (b) taking action required by Division 1 of Part 3 of the Act, and (c) considering any submissions which do not seek a change to the amendment, and (d) if applicable, abandoning the amendment in accordance with section 28 of the Act.							
Regulation 6, Stage 2	Per application	$15,121.00	$15,121.00	0.00%	$0.00	REG	N
For: (a) considering: (i) up to and including 10 submissions which seek a change to an amendment and where necessary referring submissions to a panel, and (b) providing assistance to a panel in accordance with section 158 of the Act, and (c) making a submission in accordance with section 24(b) of the Act, and (d) considering the Panel's report in accordance with section 27 of the Act, and (e) after considering submissions and the Panel's report, abandoning the amendment.							
Regulation 6, Stage 2	Per application	$30,212.40	$30,212.40	0.00%	$0.00	REG	N
For: (a) considering: (ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel, and (b) providing assistance to a panel in accordance with section 158 of the Act, and (c) making a submission in accordance with section 24(b) of the Act, and (d) considering the Panel's report in accordance with section 27 of the Act, and (e) after considering submissions and the Panel's report, abandoning the amendment.							

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Fees under Planning and Environment (Fees) Regulations 2016 [continued]							
Regulation 6, Stage 2	Per application	$40,386.90	$40,386.90	0.00%	$0.00	REG	N
For: (a) considering: (iii) submissions that exceed 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel, and (b) providing assistance to a panel in accordance with section 158 of the Act, and (c) making a submission in accordance with section 24(b) of the Act, and (d) considering the Panel's report in accordance with section 27 of the Act, and (e) after considering submissions and the Panel's report, abandoning the amendment.							
Regulation 6, Stage 3	Per application	$481.30	$481.30	0.00%	$0.00	REG	N
For: (a) adopting the amendment or a part of the amendment in accordance with section 29 of the Act, and (b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act, and (c) giving the notice of approval of the amendment required by section 36(2) of the Act. Note – $nil fee if Minister is the planning authority.							
Regulation 6, Stage 4	Per application	$481.30	$481.30	0.00%	$0.00	REG	N
For: (a) consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act, and (b) giving notice of approval of the amendment in accordance with section 36(1) of the Act. Note – $nil fee if Minister is the planning authority.							
Regulation 7	Per application	$3,998.70	$3,998.70	0.00%	$0.00	REG	N
For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.							
Regulation 8	Per application	$962.70	$962.70	0.00%	$0.00	REG	N
For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.							
Regulation 9, Class 1	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Application for permit relating to use of land							
Regulation 9, Class 2	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
Application for permit to develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is $10,000 or less.							
Regulation 9, Class 3	Per application	$629.40	$629.40	0.00%	$0.00	REG	N
Application for permit to develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than $10,000 but not more than $100,000.							
Regulation 9, Class 4	Per application	$1,288.50	$1,288.50	0.00%	$0.00	REG	N
Application for permit to develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than $100,000 but not more than $500,000.							

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Fees under Planning and Environment (Fees) Regulations 2016 [continued]							
Regulation 9, Class 5	Per application	$1,392.10	$1,392.10	0.00%	$0.00	REG	N
Application for permit to develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than $500,000 but not more than $1,000,000.							
Regulation 9, Class 6	Per application	$1,495.80	$1,495.80	0.00%	$0.00	REG	N
Application for permit to develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than $1,000,000 but not more than $2,000,000.							
Regulation 9, Class 7	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
VicSmart application if the estimated cost of development is $10,000 or less.							
Regulation 9, Class 8	Per application	$429.50	$429.50	0.00%	$0.00	REG	N
VicSmart application if the estimated cost of development is more than $10,000.							
Regulation 9, Class 9	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
VicSmart application to subdivide or consolidate land.							
Regulation 9, Class 10	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
VicSmart application (other than a class 7, class 8 or class 9 permit).							
Regulation 9, Class 11	Per application	$1,147.80	$1,147.80	0.00%	$0.00	REG	N
Application for permit to develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than $100,000.							
Regulation 9, Class 12	Per application	$1,547.70	$1,547.70	0.00%	$0.00	REG	N
Application for permit to develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than $100,000 and not more than $1,000,000.							
Regulation 9, Class 13	Per application	$3,413.70	$3,413.70	0.00%	$0.00	REG	N
Application for permit to develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than $1,000,000 and not more than $5,000,000.							
Regulation 9, Class 14	Per application	$8,700.90	$8,700.90	0.00%	$0.00	REG	N
Application for permit to develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than $5,000,000 and not more than $15,000,000.							
Regulation 9, Class 15	Per application	$25,658.30	$25,658.30	0.00%	$0.00	REG	N
Application for permit to develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than $15,000,000 and not more than $50,000,000.							

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Fees under Planning and Environment (Fees) Regulations 2016 [continued]							
Regulation 9, Class 16	Per application	$57,670.10	$57,670.10	0.00%	$0.00	REG	N
Application for permit to develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than $50,000,000.							
Regulation 9, Class 17	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Application for permit to subdivide an existing building (other than a class 9 permit).							
Regulation 9, Class 18	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Application for permit to subdivide land into 2 lots (other than a class 9 or class 16 permit).							
Regulation 9, Class 19	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Application for permit to effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit).							
Regulation 9, Class 20	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Application for permit to subdivide land (other than a class 9, class 16, class 17 or class 18 permit) – per 100 lots created.							
Regulation 9, Class 21	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Application for permit to: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988, or b) create or remove a right of way, or c) create, vary or remove an easement other than a right of way, or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.							
Regulation 9, Class 22	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Application for permit not otherwise provided for in the regulation.							
Regulation 10 (combined permit applications)	Per application	Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.				REG	N
Regulation 11, Class 1	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.							
Regulation 11, Class 2	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.							
Regulation 11, Class 3	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
Amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the cost of any additional development permitted by the amendment is $10,000 or less.							
Regulation 11, Class 4	Per application	$629.40	$629.40	0.00%	$0.00	REG	N
Amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the cost of any additional development permitted by the amendment is more than $10,000 but not more than $100,000.							

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Fees under Planning and Environment (Fees) Regulations 2016 [continued]							
Regulation 11, Class 5	Per application	$1,288.50	$1,288.50	0.00%	$0.00	REG	N
Amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the cost of any additional development permitted by the amendment is more than $100,00 but not more than $500,000.							
Regulation 11, Class 6	Per application	$1,392.10	$1,392.10	0.00%	$0.00	REG	N
Amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the cost of any additional development permitted by the amendment is more than $500,000.							
Regulation 11, Class 7	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
Amendment to a permit that is the subject of VicSmart application, if the estimated cost of the additional development is $10,000 or less.							
Regulation 11, Class 8	Per application	$429.50	$429.50	0.00%	$0.00	REG	N
Amendment to a permit that is the subject of VicSmart application, if the estimated cost of the additional development is more than $10,000.							
Regulation 11, Class 9	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
Amendment to a class 9 permit.							
Regulation 11, Class 10	Per application	$199.90	$199.90	0.00%	$0.00	REG	N
Amendment to a class 10 permit.							
Regulation 11, Class 11	Per application	$1,147.80	$1,147.80	0.00%	$0.00	REG	N
Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit * if the estimated cost of the additional development to be permitted by the amendment is $100,000 or less.							
Regulation 11, Class 12	Per application	$1,547.60	$1,547.60	0.00%	$0.00	REG	N
Amendment to a class 12, class 13, class 14, class 15 or class 16 permit * if the estimated cost of any additional development to be permitted by the amendment is more than $100,000 but not more than $1,000,000.							
Regulation 11, Class 13	Per application	$3,413.70	$3,413.70	0.00%	$0.00	REG	N
Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit * if the estimated cost of any additional development to be permitted by the amendment is more than $1,000,000.							
Regulation 11, Class 14	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a class 17 permit.							
Regulation 11, Class 15	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a class 18 permit.							
Regulation 11, Class 16	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a class 19 permit.							

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Fees under Planning and Environment (Fees) Regulations 2016 [continued]							
Regulation 11, Class 17	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a class 20 permit (per 100 lots created).							
Regulation 11, Class 18	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a class 21 permit.							
Regulation 11, Class 19	Per application	$1,318.10	$1,318.10	0.00%	$0.00	REG	N
Amendment to a class 22 permit.							
Regulation 12 – Amendments to planning permit applications (after notice is given)	Per amendment	40% of the application fee for that class of permit				REG	N
Regulation 12 – Amendments to planning permit applications (after notice is given – where the application changes the class of that permit to a new class)	Per application	Fee is the difference between the original class of application and the amended class of permit.				REG	N
Regulation 13 – Combined applications to amend planning permits	Per application	Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.				REG	N
Regulation 15	Per application	$325.80	$325.80	0.00%	$0.00	REG	N
Certificates of compliance							
Regulation 16	Per application	$659.00	$659.00	0.00%	$0.00	REG	N
Amend or end agreement under Section 173							
Regulation 18	Per application	$325.80	$325.80	0.00%	$0.00	REG	N
Satisfaction matters – where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council.							
Fees under Subdivision (Fees) Regulations 2016							
Regulation 6	Per application	$174.80	$174.80	0.00%	$0.00	REG	N
For certification of a plan of subdivision.							
Regulation 7	Per application	$111.10	$111.10	0.00%	$0.00	REG	N
Alteration of plan under section 10(2) of the Act.							
Regulation 8	Per application	$140.70	$140.70	0.00%	$0.00	REG	N
Amendment of certified plan under section 11(1) of the Act.							

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Services							
Aged and Disability Services (Community Care)							
** Commonwealth Home Support Program (CHSP) – Funded by the Commonwealth Department of Health for people over the age of 65 – these fees are set by Council based on the CHSP fee principles issued by the Department of Health. Home and Community Care – Program for Younger People (HACC-PYP) – Services for people under the age of 65 funded by the Victorian Department of Health and Human Services – these fees are set by Council based on the Victorian fees schedule.*							
Community transport service							
Client transport for shopping, access to Oasis and Library	One way trip	$2.15	$2.30	6.98%	$0.15	CNCL	N
Full day outing (more than 6 hours)	Per round trip	$0.00	$18.00	∞	∞	CNCL	N
Luncheon (local)	Per round trip	$0.00	$5.00	∞	∞	CNCL	N
Luncheon (non-local)	Per round trip	$0.00	$8.00	∞	∞	CNCL	N
Part day outing (3 to 6 hours)	Per round trip	$0.00	$12.00	∞	∞	CNCL	N
Short outing (less than 3 hours)	Per round trip	$0.00	$6.00	∞	∞	CNCL	N
Social support group	Per round trip	$0.00	$3.10	∞	∞	CNCL	N
Social support – centre-based group activity – Planned Activity Group							
Low fee *	Per hour	$18.15	$18.80	3.58%	$0.65	CNCL	N
Medium fee *	Per hour	$18.15	$18.80	3.58%	$0.65	CNCL	N
High fee *	Per hour	$46.10	$47.50	3.04%	$1.40	CNCL	N
Commercial fee	Per hour	$84.00	$86.50	2.98%	$2.50	CNCL	Y
Property maintenance							
Low fee *	Per hour	$13.10	$13.60	3.82%	$0.50	CNCL	N
Medium fee *	Per hour	$19.60	$20.50	4.59%	$0.90	CNCL	N
High fee *	Per hour	$73.50	$76.00	3.40%	$2.50	CNCL	N
Commercial fee	Per hour	$93.30	$96.00	2.89%	$2.70	CNCL	Y
Property maintenance materials					At cost	CNCL	Y
Home care							
Low fee (single) *	Per hour	$7.15	$7.40	3.50%	$0.25	CNCL	N
Medium fee *	Per hour	$16.75	$17.40	3.88%	$0.65	CNCL	N
High fee *	Per hour	$50.25	$52.00	3.48%	$1.75	CNCL	N
Commercial fee	Per hour	$54.75	$56.50	3.20%	$1.75	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Personal care							
Low fee *	Per hour	$5.15	$5.30	2.91%	$0.15	CNCL	N
Medium fee *	Per hour	$10.20	$10.60	3.92%	$0.40	CNCL	N
High fee *	Per hour	$50.25	$52.00	3.48%	$1.75	CNCL	N
Commercial fee	Per hour	$58.60	$60.50	3.24%	$1.90	CNCL	Y
Respite care							
Low fee *	Per hour	$4.35	$4.50	3.45%	$0.15	CNCL	N
Medium fee *	Per hour	$6.35	$6.60	3.94%	$0.25	CNCL	N
High fee *	Per hour	$51.90	$53.50	3.08%	$1.60	CNCL	N
Commercial fee	Per hour	$62.45	$64.50	3.28%	$2.05	CNCL	Y
Travel incurred for client outings, shopping and appointments							
Low fee *	Per kilometre	$1.15	$1.20	4.35%	$0.05	CNCL	N
Medium fee *	Per kilometre	$1.15	$1.20	4.35%	$0.05	CNCL	N
High fee *	Per kilometre	$1.35	$1.40	3.70%	$0.05	CNCL	N
Commercial fee	Per kilometre	$1.45	$1.50	3.45%	$0.05	CNCL	Y
Food services (Meals on wheels) – single meal							
Low fee *	Per meal	$9.95	$10.40	4.52%	$0.45	CNCL	N
Medium fee *	Per meal	$9.95	$10.40	4.52%	$0.45	CNCL	N
High fee *	Per meal	$14.50	$15.00	3.45%	$0.50	CNCL	N
Commercial fee	Per meal	$17.40	$18.00	3.45%	$0.60	CNCL	Y
Food services (Meals on wheels) – bulk meals							
Soup/main/side and sweet (CHSP fee*)	Per 4 serves	$39.65	$41.00	3.40%	$1.35	CNCL	N
Soup/main/side and sweet (Commercial fee)	Per 4 serves	$69.75	$72.00	3.23%	$2.25	CNCL	Y
Soup and sandwich (CHSP fee*)	Per 4 serves	$24.60	$25.50	3.66%	$0.90	CNCL	N
Soup and sandwich (Commercial fee)	Per 4 serves	$43.20	$44.50	3.01%	$1.30	CNCL	Y
Library Services							
Lost or damaged items replacement fees					Cost of the item	CNCL	N
Lost or damaged item replacement processing charge	Per item	$7.20	$7.40	2.78%	$0.20	CNCL	N

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Library Services [continued]							
Replacement of Radio Frequency Identification (RFID) tag	Per tag	$6.40	$6.60	3.13%	$0.20	CNCL	N
Fee to recover long overdue materials – per account (50 days or more overdue)	Per account	$18.10	$18.10	0.00%	$0.00	CNCL	Y
Inter library loan charge	Per loan	$17.20	$28.50	65.70%	$11.30	REG	Y
Per inter-library loan where the lending library charges the Australian Council of Libraries and Information Services (ACLIS) fee							
Library bag	Per bag	$2.10	$2.20	4.76%	$0.10	CNCL	Y
Ear buds	Each	$2.10	$2.20	4.76%	$0.10	CNCL	Y
USB memory stick	Each	$11.10	$11.60	4.50%	$0.50	CNCL	Y
Lost or damaged Lending iPads replacement fee	Per iPad	$785.00	$785.00	0.00%	$0.00	CNCL	N
Photocopying – A4 (Black and White)	Per copy	$0.25	$0.25	0.00%	$0.00	CNCL	Y
Photocopying – A3 (Black and White)	Per copy	$0.35	$0.35	0.00%	$0.00	CNCL	Y
Photocopying – A4 (Colour)	Per copy	$1.10	$1.10	0.00%	$0.00	CNCL	Y
Photocopying – A3 (Colour)	Per copy	$1.80	$1.80	0.00%	$0.00	CNCL	Y
Photocopying – A4 (Black and White Duplex)	Per copy	$0.48	$0.48	0.00%	$0.00	CNCL	Y
Photocopying – A3 (Black and White Duplex)	Per copy	$0.67	$0.67	0.00%	$0.00	CNCL	Y
Photocopying – A4 (Colour Duplex)	Per copy	$2.09	$2.09	0.00%	$0.00	CNCL	Y
Photocopying – A3 (Colour Duplex)	Per copy	$3.42	$3.42	0.00%	$0.00	CNCL	Y
Facsimile in Australia (first page)	First page	$3.80	$3.90	2.63%	$0.10	CNCL	Y
Facsimile additional pages, anywhere	Per page	$1.20	$1.25	4.17%	$0.05	CNCL	Y
Replacing lost membership card	Per card	$4.00	$4.20	5.00%	$0.20	CNCL	N
Family Day Care							
Administration levy	Per hour maximum	$1.60	$1.70	6.25%	$0.10	CNCL	N
Assists in meeting the operational costs of the scheme, the employment of qualified staff and the provision and maintenance of resources and enrichment activities to children, families and educators							
Immunisation Services							
Influenza	Per client	$37.20	$38.20	2.69%	$1.00	CNCL	Y
Hepatitis A and B	Per client	$110.30	$113.40	2.81%	$3.10	CNCL	Y
Cold chain fee	Per client	$22.65	$23.30	2.87%	$0.65	CNCL	Y
Boostrix	Per client	$63.85	$65.60	2.74%	$1.75	CNCL	Y
Immunisation record search fee	Per record	$23.80	$24.50	2.94%	$0.70	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Walker Street Gallery and Community Arts Centre							
Room and exhibition hire							
Bookings at this venue may require suitable staff to set up or be present at your event. This cost will be charged on to you. A technician will be required for operation of venue's lighting and sound equipment (refer to Cultural Facilities Staff Schedule).							
General							
Large Rooms (Band Room, Performing Arts Theatre, Gallery 1)	Per hour	$30.00	$31.00	3.33%	$1.00	CNCL	Y
Medium Rooms (Studio)	Per hour	$20.00	$21.00	5.00%	$1.00	CNCL	Y
White Walls	Per hour	$42.50	$44.00	3.53%	$1.50	CNCL	Y
Large Gallery (Gallery 1)	Per week	$211.15	$217.00	2.77%	$5.85	CNCL	Y
Small Gallery (Gallery 2)	Per week	$41.20	$42.50	3.16%	$1.30	CNCL	Y
Security bond (after hours)	Per event	$120.00	$120.00	0.00%	$0.00	CNCL	N
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Large Rooms (Band Room, Performing Arts Theatre, Gallery 1)	Per hour	$25.00	$26.00	4.00%	$1.00	CNCL	Y
Medium Rooms (Studio)	Per hour	$18.00	$18.60	3.33%	$0.60	CNCL	Y
White Walls	Per hour	$37.00	$38.50	4.05%	$1.50	CNCL	Y
Large Gallery (Gallery 1)	Per week	$157.60	$162.00	2.79%	$4.40	CNCL	Y
Small Gallery (Gallery 2)	Per week	$30.90	$32.00	3.56%	$1.10	CNCL	Y
Security bond (after hours)	Per event	$100.00	$100.00	0.00%	$0.00	CNCL	N
Commercial							
Large Rooms (Band Room, Performing Arts Theatre, Gallery 1)	Per hour	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Medium Rooms (Studio)	Per hour	$30.00	$31.00	3.33%	$1.00	CNCL	Y
White Walls	Per hour	$60.00	$62.00	3.33%	$2.00	CNCL	Y
Large Gallery (Gallery 1)	Per week	$263.70	$271.00	2.77%	$7.30	CNCL	Y
Small Gallery (Gallery 2)	Per week	$51.50	$53.00	2.91%	$1.50	CNCL	Y
Security bond (after hours)	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
Other fees and charges							
Microphone hire	Per hire (flat rate)	$0.00	$25.00	∞	∞	CNCL	Y
Projector hire	Per hire (flat rate)	$0.00	$25.00	∞	∞	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Other fees and charges [continued]							
Large Rooms – Theatre seats	Per booking	$69.00	$71.00	2.90%	$2.00	CNCL	Y
Large Rooms – Technical box	Per booking	$40.00	$41.50	3.75%	$1.50	CNCL	Y
Commission on artwork sales	% of sale proceeds			25% of sale proceeds		CNCL	Y

Drum Theatre

Drum Theatre welcomes your business and is happy to discuss your group's needs with a quote. Additional fees may apply for public holidays, weekends and after hours.
Discount available for use of multiple rooms: 2 rooms – 10%, 3 rooms – 15%, 4 rooms – 20%.

Theatre services and function rooms

General

Includes dance schools.

Theatre hire – Performance (five hour minimum)	First five minimum	$916.40	$942.00	2.79%	$25.60	CNCL	Y
Theatre hire – Performance (additional hours)	Per hour	$184.35	$188.50	2.25%	$4.15	CNCL	Y
Rehearsal room (or complimentary with theatre hire by arrangement)	Per day	$54.40	$60.00	10.29%	$5.60	CNCL	Y
Stage hire only	Per day	$0.00	$150.00	∞	∞	CNCL	Y
Auditorium hire – seminars, presentations	Per day	$0.00	$150.00	∞	∞	CNCL	Y
Additional cleaning	Per hour	$95.00	$98.00	3.16%	$3.00	CNCL	Y
Full service box office – per ticket	Per ticket	$2.55	$2.55	0.00%	$0.00	CNCL	Y
Full service box office – complimentary tickets	Per ticket	$1.30	$1.35	3.85%	$0.05	CNCL	Y
Magistrates room, Reading room or Committee room	Per hour	$43.25	$44.50	2.89%	$1.25	CNCL	Y
Rehearsal room for function hire	Per hour	$64.90	$67.00	3.24%	$2.10	CNCL	Y
Foyer – function hire (complimentary with theatre hire)	Per hour	$64.90	$67.00	3.24%	$2.10	CNCL	Y

Community Group

50% discount for Community group rate on total charge when 2 or more rooms are booked for a single 4 hour event/meeting. Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.

Theatre hire – Performance (five hour minimum)	five hour minimum	$820.90	$500.00	-39.09%	-$320.90	CNCL	Y
Theatre hire – Performance (additional hours)	Per hour	$168.90	$100.00	-40.79%	-$68.90	CNCL	Y
Rehearsal room (or complimentary with theatre hire by arrangement)	Per day	$54.40	$54.40	0.00%	$0.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group [continued]							
Stage hire only	Per day	$0.00	$150.00	∞	∞	CNCL	Y
Auditorium hire – seminars, presentations	Per day	$0.00	$150.00	∞	∞	CNCL	Y
Additional cleaning	Per hour	$83.95	$86.50	3.04%	$2.55	CNCL	Y
Full service box office (includes complimentary tickets)	Per ticket	$2.15	$1.30	-39.53%	-$0.85	CNCL	Y
Magistrates room, Reading room or Committee room	Per hour	$32.65	$34.00	4.13%	$1.35	CNCL	Y
Rehearsal room for function hire	Per hour	$43.25	$44.50	2.89%	$1.25	CNCL	Y
Foyer – function hire (complimentary with theatre hire)	Per hour	$43.25	$44.50	2.89%	$1.25	CNCL	Y
Commercial							
Theatre hire – Performance	Per day	$2,384.45	$2,455.00	2.96%	$70.55	CNCL	Y
Rehearsal room (or complimentary with theatre hire)	Per day	$141.30	$145.50	2.97%	$4.20	CNCL	Y
Stage hire only	Per day	$0.00	$250.00	∞	∞	CNCL	Y
Auditorium hire – seminars, presentations	Per day	$0.00	$250.00	∞	∞	CNCL	Y
Additional cleaning	Per hour	$108.70	$112.00	3.04%	$3.30	CNCL	Y
Full service box office – per ticket	Per ticket	$4.35	$4.50	3.45%	$0.15	CNCL	Y
Full service box office – complimentary tickets	Per ticket	$1.30	$1.35	3.85%	$0.05	CNCL	Y
Merchandise commission	Value of sales		Merchandise commission 10% of sales			CNCL	Y
					Last YR Fee N/A		
Magistrates room, Reading room or Committee room	Per hour	$64.90	$67.00	3.24%	$2.10	CNCL	Y
Rehearsal room for function hire	Per hour	$108.65	$112.00	3.08%	$3.35	CNCL	Y
Foyer – function hire (complimentary with theatre hire)	Per hour	$108.65	$112.00	3.08%	$3.35	CNCL	Y
Equipment hire							
Theatre data projector	Per day	$350.00	$360.00	2.86%	$10.00	CNCL	Y
Laptop	Per day	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Lectern and microphone (Commercial)	Per day	$50.00	$51.50	3.00%	$1.50	CNCL	Y
Portable public announcement (PA) system	Per day	$150.00	$154.50	3.00%	$4.50	CNCL	Y
Scrim (white)	Per day	$70.00	$72.00	2.86%	$2.00	CNCL	Y
Scrim (black)	Per day	$70.00	$72.00	2.86%	$2.00	CNCL	Y
Scrim (both)	Per day	$100.00	$103.00	3.00%	$3.00	CNCL	Y
Hazer	Per day	$66.00	$68.00	3.03%	$2.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Equipment hire [continued]							
Smoke machine	Per day	$33.00	$34.00	3.03%	$1.00	CNCL	Y
Data projector and screen (meeting rooms)	Per item		Complimentary with meeting room hire			CNCL	Y
Electronic whiteboard	Per day		Complimentary with meeting room hire			CNCL	Y
Whiteboards and flipchart stand	Per item		Complimentary with meeting room hire			CNCL	Y
Other fees and charges							
Box office – allocation of tickets for hirer to sell	Per ticket	$1.30	$1.35	3.85%	$0.05	CNCL	Y
Box office – ticket transaction fee	Per ticket	$1.20	$1.25	4.17%	$0.05	CNCL	Y
Catering	Per event			As quoted per event		CNCL	Y
Gaffer tape	Per roll	$22.00	$23.00	4.55%	$1.00	CNCL	Y
Electrical tape	Per roll	$1.80	$1.85	2.78%	$0.05	CNCL	Y
Mark up tape	Per roll	$8.00	$8.30	3.75%	$0.30	CNCL	Y
Hazard tape	Per roll	$15.40	$16.00	3.90%	$0.60	CNCL	Y
AAA batteries	Each	$1.40	$1.45	3.57%	$0.05	CNCL	Y
AA batteries	Each	$1.60	$1.65	3.13%	$0.05	CNCL	Y
9V batteries	Each	$6.00	$6.20	3.33%	$0.20	CNCL	Y
Clear tarkett tape	Per roll	$36.00	$37.00	2.78%	$1.00	CNCL	Y
Traffic management	Per event			As quoted per event		CNCL	Y
Heritage Hill (Benga and Laurel Lodge) and Historic Gardens							
Bookings at this venue may require suitable staff to set up or be present at your event. This cost will be charged on to you. A technician will be required for operation of venue's lighting and sound equipment (refer to Cultural Facilities Staff Schedule).							
Room and exhibition hire							
General							
Large Rooms (Langley Gallery – Benga, Dining Room – Laurel Lodge, Gardens)	Per hour	$30.90	$32.00	3.56%	$1.10	CNCL	Y
Medium Rooms (Sunroom – Benga)	Per hour	$20.60	$21.50	4.37%	$0.90	CNCL	Y
Small Rooms (Dining Room – Laurel Lodge, Bedrooms – Benga)	Per hour	$15.45	$16.00	3.56%	$0.55	CNCL	Y
Medium Gallery (Langley Gallery – Benga, Laurel Lodge)	Per week	$103.00	$106.00	2.91%	$3.00	CNCL	Y
Small Gallery (Master Bedroom – Benga, Sunroom – Benga)	Per week	$41.20	$42.50	3.16%	$1.30	CNCL	Y
Security bond (after hours)	Per event	$120.00	$120.00	0.00%	$0.00	CNCL	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Large Rooms (Langley Gallery – Benga, Dining Room – Laurel Lodge, Gardens)	Per hour	$25.75	$26.50	2.91%	$0.75	CNCL	Y
Medium Rooms (Sunroom – Benga)	Per hour	$18.55	$19.20	3.50%	$0.65	CNCL	Y
Small Rooms (Dining Room – Laurel Lodge, Bedrooms – Benga)	Per hour	$12.35	$13.00	5.26%	$0.65	CNCL	Y
Medium Gallery (Langley Gallery – Benga, Laurel Lodge)	Per week	$61.80	$63.50	2.75%	$1.70	CNCL	Y
Small Gallery (Master Bedroom – Benga, Sunroom – Benga)	Per week	$30.90	$32.00	3.56%	$1.10	CNCL	Y
Security bond (after hours)	Per event	$100.00	$100.00	0.00%	$0.00	CNCL	N
Commercial							
Large Rooms (Langley Gallery – Benga, Dining Room – Laurel Lodge, Gardens)	Per hour	$41.20	$42.50	3.16%	$1.30	CNCL	Y
Medium Rooms (Sunroom – Benga)	Per hour	$30.90	$32.00	3.56%	$1.10	CNCL	Y
Small Rooms (Dining Room – Laurel Lodge, Bedrooms – Benga)	Per hour	$20.60	$21.50	4.37%	$0.90	CNCL	Y
Medium Gallery (Langley Gallery – Benga, Laurel Lodge)	Per week	$144.20	$148.50	2.98%	$4.30	CNCL	Y
Small Gallery (Master Bedroom – Benga, Sunroom – Benga)	Per week	$51.50	$53.00	2.91%	$1.50	CNCL	Y
Security bond (after hours)	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
Other fees and charges							
Commission on artwork sales				25% of sale proceeds		CNCL	Y
Heritage Hill – Studio hire – School house	Per week	$72.10	$74.50	3.33%	$2.40	CNCL	Y
Heritage Hill – Studio hire – Coach house	Per week	$72.10	$74.50	3.33%	$2.40	CNCL	Y
Workshop programs – School holiday workshop fees	Per person			From $5 to $25		CNCL	Y
Workshop programs – Adult workshop fees	Per person			From $10 to $35		CNCL	Y
Heritage Hill museum and historic garden tour (minimum 10 people)	Per person	$9.25	$9.50	2.70%	$0.25	CNCL	Y
Heritage Hill museum and historic garden tour (minimum 10 people) – seniors	Per person	$6.70	$7.00	4.48%	$0.30	CNCL	Y
Education tour	Per person	$6.70	$7.00	4.48%	$0.30	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Other fees and charges [continued]							
General visitation (adults, concession, students, seniors)	Per person				Gold coin	CNCL	N
Gardeners only tour	Per person (flat rate)	$0.00	$4.50	∞	∞	CNCL	Y
Tea and coffee cart	Per tour (flat rate)	$0.00	$20.00	∞	∞	CNCL	Y
Microphone hire	Per hire (flat rate)	$0.00	$25.00	∞	∞	CNCL	Y
Projector hire	Per hire (flat rate)	$0.00	$25.00	∞	∞	CNCL	Y
Cultural Facilities – Staff Charges							
Technical and Front of House Supervisors							
Commercial							
Monday to Saturday	Per hour	$92.40	$89.00	-3.68%	-$3.40	CNCL	Y
Monday to Saturday (over 8 hours) and Sunday	Per hour	$125.05	$105.00	-16.03%	-$20.05	CNCL	Y
Public holidays	Per hour	$0.00	$125.00	∞	∞	CNCL	Y
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Monday to Friday 7.00am to 7.00pm	Per hour	$61.70	$54.00	-12.48%	-$7.70	CNCL	Y
Monday to Saturday after 7.00pm	Per hour	$92.40	$88.50	-4.22%	-$3.90	CNCL	Y
Monday to Saturday (over 8 hours) and Sunday	Per hour	$92.40	$91.50	-0.97%	-$0.90	CNCL	Y
Public holidays	Per hour	$0.00	$118.30	∞	∞	CNCL	Y
Technicians and Front of House Officers							
Commercial							
Monday to Saturday	Per hour	$83.85	$82.50	-1.61%	-$1.35	CNCL	Y
Monday to Saturday (over 8 hours) and Sunday	Per hour	$114.25	$100.00	-12.47%	-$14.25	CNCL	Y
Public holidays	Per hour	$0.00	$118.30	∞	∞	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group							
Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Monday to Friday 7.00am to 7.00pm	Per hour	$57.05	$50.00	-12.36%	-$7.05	CNCL	Y
Monday to Saturday after 7.00pm	Per hour	$83.85	$82.50	-1.61%	-$1.35	CNCL	Y
Monday to Saturday (over 8 hours) and Sunday	Per hour	$83.85	$89.00	6.14%	$5.15	CNCL	Y
Public holidays	Per hour	$0.00	$109.20	∞	∞	CNCL	Y
Sportsgrounds and Pavilions							
Reserves (seasonal hire)							
Category 1							
Applicable to: Shepley Reserve, Springvale Reserve, Noble Park Reserve, Ross Reserve Athletics Track and Infield, Ross Reserve Main Soccer Pitch, Mills Reserve Synthetic Pitch and Tatterson Park Synthetic Pitch.							
Summer	Per season	$1,962.20	$2,020.00	2.95%	$57.80	CNCL	Y
Winter	Per season	$2,953.75	$3,035.00	2.75%	$81.25	CNCL	Y
Category 2							
Applicable to: Alex Nelson Reserve, Thomas Carroll West or East Oval, Coomoora Oval 1 or Oval 2, Edinburgh Reserve, Fotheringham Reserve, George Andrews Soccer Pitch 1, Greaves Reserve Oval 1, Greaves Reserve Soccer Pitch, Keysborough Reserve, Lois Twohig Oval 1, Oval 2 or Soccer Pitch, Norman Luth Reserve Soccer Pitch 1 or Soccer Pitch 2, Dandenong Park Oval, Dandenong Park Wilson Oval, Parkfield Reserve, Police Paddocks Soccer Pitch 1 or Softball, Barry Powell Oval 1 (lower Oval), Ross Reserve Soccer/Cricket, Ross Reserve P O'Donoghue Oval, Tatterson Park Soccer Pitch 1 or 2, Tatterson Park Soccer Oval 1, 2 or 3, Warner Reserve Soccer Pitch 1 or 2, Warner Reserve Cricket Pitch, Wachter Reserve Oval 1, Robert Booth Reserve Athletics Track.							
Summer	Per season	$1,188.70	$1,222.00	2.80%	$33.30	CNCL	Y
Winter	Per season	$1,805.85	$1,860.00	3.00%	$54.15	CNCL	Y
Category 3							
Applicable to: Robert Booth Baseball, Coomoora Pitch 3, Greaves Reserve Oval 2, 3 or 4, WJ Turner, Keysborough Parish Reserve, Mills Reserve Grass Pitch, Barry Powell Reserve Oval 2, Wachter Reserve Oval 2, George Andrews Pitch 2, Police Paddocks Soccer Pitch 2 or 3.							
Summer	Per season	$836.40	$860.00	2.82%	$23.60	CNCL	Y
Winter	Per season	$1,251.70	$1,286.60	2.79%	$34.90	CNCL	Y
Category 4							
Applicable to: Keysborough College Chandler Campus, Noble Park Secondary College, Lyndale Secondary College Soccer Pitch 1 or 2, Yarraman Primary School, Police Paddocks Oval 1 or 2, Keysborough Banksia College.							
Summer	Per season	$361.65	$372.00	2.86%	$10.35	CNCL	Y
Winter	Per season	$537.80	$553.00	2.83%	$15.20	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Pavilions (seasonal hire)							
Category 1							
Applicable to: Shepley Reserve (pavilions), Police Paddocks Frank Holohan Soccer, Warner Reserve, Georges Andrews Whittle Pavilion, Greaves Reserve – Alan Carter, Coomoora Reserve, Alex Nelson Reserve, Tatterson Park Community Sports Complex (East Pavilion, changeroom 5-8), Tatterson Park Community Sports Complex (West Pavilion, changeroom 1-4).							
Hire	Per season	$1,592.35	$1,640.00	2.99%	$47.65	CNCL	Y
Bond	Per season	$500.00	$500.00	0.00%	$0.00	CNCL	N
Category 2							
Applicable to: Thomas Carroll – Crowe, Lois Twohig – Gerry Sweeting, Police Paddocks – Softball, Keysborough Reserve, Barry Powell – Multi Use, Greaves Reserve – Monohan, Lyndale Secondary College, WJ Turner, Parkfield Reserve, Ross Reserve – Social Pavilion, Mills Reserve Pavilion, Norman Luth Reserve, Edinburgh Reserve, Robert Booth – Baseball.							
Hire	Per season	$1,061.60	$1,091.00	2.77%	$29.40	CNCL	Y
Bond	Per season	$500.00	$500.00	0.00%	$0.00	CNCL	N
Category 3							
Applicable to: Robert Booth – Little Athletics, Lois Twohig – Soccer or Little Athletics, Fotheringham Reserve, Ross Reserve – Little Athletics, Soccer (small) or Football, Wilson Oval – Greg Dickson, Wachter Reserve – northern pavilion (previously small pavilion), Wachter Reserve – southern pavilion, Springvale Reserve Club pavilion, Heatherhill Secondary College.							
Hire	Per season	$531.40	$547.00	2.94%	$15.60	CNCL	Y
Bond	Per season	$500.00	$500.00	0.00%	$0.00	CNCL	N
Category 4							
Applicable to: Burden Park, Shepley Umpires Room.							
Hire	Per season	$265.95	$273.50	2.84%	$7.55	CNCL	Y
Bond	Per season	$500.00	$500.00	0.00%	$0.00	CNCL	N
Pavilions (casual hire)							
General							
Casual hire fee – Community Group	Per day	$98.05	$100.75	2.75%	$2.70	CNCL	Y
Standard bond – General	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
Standard bond – Community Group	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
Standard bond – Commercial	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Mills Reserve Pavilion							
Casual hire fee – General	Per hour	$58.45	$60.10	2.82%	$1.65	CNCL	Y
Casual hire fee – Community Group	Per hour	$44.95	$46.20	2.78%	$1.25	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Mills Reserve Pavilion [continued]							
Casual hire fee – Commercial	Per hour	$85.45	$88.00	2.98%	$2.55	CNCL	Y
Standard bond – General	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond – General	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Standard bond – Community Group	Per event	$200.00	$200.00	0.00%	$0.00	CNCL	N
High risk event bond – Commercial	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
Synthetic pitches							
Tatterson Park							
General							
Full pitch – without lights	Per hour	$72.10	$74.10	2.77%	$2.00	CNCL	Y
Full pitch – with lights	Per hour	$82.40	$84.70	2.79%	$2.30	CNCL	Y
Half pitch – without lights	Per hour	$41.20	$42.35	2.79%	$1.15	CNCL	Y
Half pitch – with lights	Per hour	$46.35	$47.70	2.91%	$1.35	CNCL	Y
Full pitch – without lights	Per half day	$210.00	$216.00	2.86%	$6.00	CNCL	Y
Full pitch – with lights	Per half day	$240.00	$247.00	2.92%	$7.00	CNCL	Y
Half pitch – without lights	Per half day	$120.00	$123.50	2.92%	$3.50	CNCL	Y
Half pitch – with lights	Per half day	$135.00	$139.00	2.96%	$4.00	CNCL	Y
Full pitch – without lights	Per day	$350.00	$360.00	2.86%	$10.00	CNCL	Y
Full pitch – with lights	Per day	$400.00	$411.00	2.75%	$11.00	CNCL	Y
Half pitch – without lights	Per day	$200.00	$205.50	2.75%	$5.50	CNCL	Y
Half pitch – with lights	Per day	$225.00	$231.50	2.89%	$6.50	CNCL	Y
Community Group (from municipality)							
Includes clubs and schools from within the City of Greater Dandenong municipality. Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Full pitch – without lights	Per hour	$61.80	$63.50	2.75%	$1.70	CNCL	Y
Full pitch – with lights	Per hour	$72.10	$74.10	2.77%	$2.00	CNCL	Y
Half pitch – without lights	Per hour	$36.05	$37.10	2.91%	$1.05	CNCL	Y
Half pitch – with lights	Per hour	$41.20	$42.35	2.79%	$1.15	CNCL	Y
Full pitch – without lights	Per half day	$180.00	$185.00	2.78%	$5.00	CNCL	Y
Full pitch – with lights	Per half day	$210.00	$216.00	2.86%	$6.00	CNCL	Y
Half pitch – without lights	Per half day	$105.00	$108.00	2.86%	$3.00	CNCL	Y
Half pitch – with lights	Per half day	$120.00	$123.50	2.92%	$3.50	CNCL	Y
Full pitch – without lights	Per day	$300.00	$309.00	3.00%	$9.00	CNCL	Y
Full pitch – with lights	Per day	$350.00	$360.00	2.86%	$10.00	CNCL	Y
Half pitch – without lights	Per day	$175.00	$180.00	2.86%	$5.00	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Community Group (from municipality) [continued]							
Half pitch – with lights	Per day	$200.00	$205.50	2.75%	$5.50	CNCL	Y
Community Group (from outside municipality)							
Includes clubs and schools from outside the City of Greater Dandenong municipality. Community groups/organisations seeking the not for profit community rate must either be an incorporated association or auspiced by an Incorporated Association. Such groups must provide their Incorporation number as it appears on the Certificate of incorporation from Consumer Affairs Victoria. Those who fail to provide the incorporation number of the group or auspicing body (or equivalent) will be ineligible for the community rates.							
Full pitch – without lights	Per hour	$92.70	$95.25	2.75%	$2.55	CNCL	Y
Full pitch – with lights	Per hour	$113.30	$116.50	2.82%	$3.20	CNCL	Y
Half pitch – without lights	Per hour	$56.65	$58.25	2.82%	$1.60	CNCL	Y
Half pitch – with lights	Per hour	$72.10	$74.10	2.77%	$2.00	CNCL	Y
Full pitch – without lights	Per half day	$270.00	$277.50	2.78%	$7.50	CNCL	Y
Full pitch – with lights	Per half day	$300.00	$309.00	3.00%	$9.00	CNCL	Y
Half pitch – without lights	Per half day	$165.00	$169.55	2.76%	$4.55	CNCL	Y
Half pitch – with lights	Per half day	$210.00	$216.00	2.86%	$6.00	CNCL	Y
Full pitch – without lights	Per day	$450.00	$463.00	2.89%	$13.00	CNCL	Y
Full pitch – with lights	Per day	$550.00	$566.00	2.91%	$16.00	CNCL	Y
Half pitch – without lights	Per day	$275.00	$283.00	2.91%	$8.00	CNCL	Y
Half pitch – with lights	Per day	$350.00	$360.00	2.86%	$10.00	CNCL	Y
Commercial							
Full pitch – without lights	Per hour	$113.30	$116.50	2.82%	$3.20	CNCL	Y
Full pitch – with lights	Per hour	$144.20	$148.50	2.98%	$4.30	CNCL	Y
Half pitch – without lights	Per hour	$72.10	$74.10	2.77%	$2.00	CNCL	Y
Half pitch – with lights	Per hour	$87.55	$90.00	2.80%	$2.45	CNCL	Y
Full pitch – without lights	Per half day	$330.00	$339.10	2.76%	$9.10	CNCL	Y
Full pitch – with lights	Per half day	$420.00	$432.00	2.86%	$12.00	CNCL	Y
Half pitch – without lights	Per half day	$210.00	$216.00	2.86%	$6.00	CNCL	Y
Half pitch – with lights	Per half day	$255.00	$262.50	2.94%	$7.50	CNCL	Y
Full pitch – without lights	Per day	$550.00	$566.00	2.91%	$16.00	CNCL	Y
Full pitch – with lights	Per day	$700.00	$720.00	2.86%	$20.00	CNCL	Y
Half pitch – without lights	Per day	$350.00	$360.00	2.86%	$10.00	CNCL	Y
Half pitch – with lights	Per day	$425.00	$437.00	2.82%	$12.00	CNCL	Y
Mills Reserve							
Hire of synthetic pitch – without floodlights	Per hour	$104.60	$107.50	2.77%	$2.90	CNCL	Y
Hire of synthetic pitch – without floodlights – > 50 hours	Per hour	$77.90	$80.10	2.82%	$2.20	CNCL	Y
Hire of synthetic pitch – with floodlights	Per hour	$131.80	$135.50	2.81%	$3.70	CNCL	Y
Hire of mini synthetic pitch	Per hour	$36.15	$37.20	2.90%	$1.05	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Mills Reserve [continued]							
Hire of synthetic pitch – without floodlights	Per half day	$329.60	$339.00	2.85%	$9.40	CNCL	Y
Hire of synthetic pitch – with floodlights	Per half day	$381.10	$392.00	2.86%	$10.90	CNCL	Y
Hire of synthetic pitch – without floodlights	Per day	$618.00	$635.00	2.75%	$17.00	CNCL	Y
Hire of synthetic pitch – with floodlights	Per day	$669.50	$688.00	2.76%	$18.50	CNCL	Y
Turf wickets							
Category 1							
Applicable to: Shepley Oval.							
Turf wicket hire	Per season	$14,562.95	$14,965.00	2.76%	$402.05	CNCL	Y
Category 2							
Applicable to: Noble Park Reserve.							
Turf wicket hire	Per season	$8,666.40	$8,905.00	2.75%	$238.60	CNCL	Y
Category 3							
Applicable to: Carroll Reserve (East), Coomoora Reserve, Fotheringham Reserve, Greaves Reserve, Keysborough Reserve, Alex Nelson Reserve, Park Oval, Powell Reserve, Ross Reserve, Springvale Reserve, Lois Twohig Reserve, Wachter Reserve, Warner Reserve, Wilson Oval.							
Turf wicket hire	Per season	$5,769.85	$5,930.00	2.78%	$160.15	CNCL	Y
Tennis club rooms							
Includes Lois Twohig, George Andrews, Heritage, Rosswood and Fotheringham Reserve.							
General	Per week	$135.15	$139.00	2.85%	$3.85	CNCL	Y
Community Group	Per week	$90.30	$93.00	2.99%	$2.70	CNCL	Y
Commercial	Per week	$180.00	$185.00	2.78%	$5.00	CNCL	Y
Offices							
Category 1 – Shepley Reserve	Per season	$659.15	$678.00	2.86%	$18.85	CNCL	Y
Category 2 – Greg Dickson Board Room	Per season	$461.95	$475.00	2.82%	$13.05	CNCL	Y
Category 3 – Warner Reserve	Per season	$330.10	$340.00	3.00%	$9.90	CNCL	Y
Category 4 – Ross Reserve Athletics	Per season	$180.85	$186.00	2.85%	$5.15	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Other fees and charges							
Pre-season allocation – all sports reserves, ground only (only January to March)	1 month allocation	$288.40	$296.50	2.81%	$8.10	CNCL	Y
Pre-season allocation – all sports reserves, ground only (only January to March)	2 months allocation	$556.20	$572.00	2.84%	$15.80	CNCL	Y
Pre-season allocation – all sports reserves, ground only (only January to March)	3 months allocation	$824.00	$847.00	2.79%	$23.00	CNCL	Y
Sportsground floodlight maintenance	Per season		50% of cost of works by Council			CNCL	Y
Festivals and Events							
Stallholder fees and equipment charges							
Healthy Bites Program participant discount on food stall fee is 20%.							
Food stall: event 0-1,500 people	Per stall (3x3m)	$168.90	$174.00	3.02%	$5.10	CNCL	Y
Food stall: event 0-1,500 people (coffee vendors only)	Per stall (3x3m)	$84.45	$87.00	3.02%	$2.55	CNCL	Y
Food stall: event 1,501-5,000 people	Per stall (3x3m)	$229.70	$236.50	2.96%	$6.80	CNCL	Y
Food stall: event 1,501-5,000 people (coffee vendors only)	Per stall (3x3m)	$114.85	$118.50	3.18%	$3.65	CNCL	Y
Food stall: event 5,001-10,000 people	Per stall (3x3m)	$283.25	$291.50	2.91%	$8.25	CNCL	Y
Food stall: event 5,001-10,000 people (coffee vendors only)	Per stall (3x3m)	$141.65	$146.00	3.07%	$4.35	CNCL	Y
Food stall: event 10,001-20,000 people	Per stall (3x3m)	$408.90	$421.00	2.96%	$12.10	CNCL	Y
Food stall: event 10,001-20,000 people (coffee vendors only)	Per stall (3x3m)	$204.45	$210.50	2.96%	$6.05	CNCL	Y
Food stall: event 20,000+ people	Per stall (3x3m)	$743.65	$765.00	2.87%	$21.35	CNCL	Y
Food stall: event 20,000+ people (coffee vendors only)	Per stall (3x3m)	$371.85	$383.00	3.00%	$11.15	CNCL	Y
Market stall: event 0-10,000 people	Per stall (3x3m)	$32.95	$34.00	3.19%	$1.05	CNCL	Y
Market stall: event 10,001-20,000 people	Per stall (3x3m)	$164.80	$169.50	2.85%	$4.70	CNCL	Y
Market stall: event 20,000+ people	Per stall (3x3m)	$518.10	$533.00	2.88%	$14.90	CNCL	Y
Corporate/promotion stall: 0-5,000 people	Per stall (3x3m)	$109.20	$112.50	3.02%	$3.30	CNCL	Y
Corporate/promotion stall: 5,001-10,000 people	Per stall (3x3m)	$218.35	$224.50	2.82%	$6.15	CNCL	Y
Corporate/promotion stall: 10,001-20,000 people	Per stall (3x3m)	$437.75	$450.00	2.80%	$12.25	CNCL	Y
Corporate/promotion stall: 20,000+ people	Per stall (3x3m)	$899.20	$924.00	2.76%	$24.80	CNCL	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Stallholder fees and equipment charges [continued]							
Community stall without an interactive activity, if a marquee is supplied	Per stall (3x3m)	$32.95	$34.00	3.19%	$1.05	CNCL	Y
Marquee Supplied 3x3 metres (cost recovery)	Per marquee	$198.00	$203.50	2.78%	$5.50	CNCL	Y
Marquee Supplied 6x3 metres (cost recovery)	Per marquee	$396.00	$407.00	2.78%	$11.00	CNCL	Y
Trestle and chairs (x 2)	Per stall	$20.00	$21.00	5.00%	$1.00	CNCL	Y
Powered site per stall	Per stall	$35.00	$36.00	2.86%	$1.00	CNCL	Y
Harmony Square							
Organiser to provide security (licenced staff), bins (standard and recycling) and cleaning staff at the organiser's expense.							
Refundable deposit (bond) – events up to 2,000 people	Per event	$500.00	$500.00	0.00%	$0.00	CNCL	N
Refundable deposit (bond) – events 2,000-3,000 people	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CNCL	N
Umbrellas/chairs (includes 2 x contractors to put up and bring in)	Per installation	$842.50	$866.00	2.79%	$23.50	CNCL	Y
Urban Screen technician for after hours events (first two hours)	Per hour	$79.20	$81.50	2.90%	$2.30	CNCL	Y
Urban Screen technician for after hours events (after first two hours)	Per hour	$105.60	$108.50	2.75%	$2.90	CNCL	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Contract Fees and Charges							
Leisure and Aquatic Centres – Full Access							
Memberships (direct debit)							
Full access membership – individual	Per fortnight	$45.50	$46.60	2.42%	$1.10	CON	Y
Full access membership – individual (concession)	Per fortnight	$36.40	$37.30	2.47%	$0.90	CON	Y
Full access membership – family (two or more individuals) concession	Per fortnight	$29.80	$29.80	0.00%	$0.00	CON	Y
Full access membership – joining fee	Per membership	$99.00	$99.00	0.00%	$0.00	CON	Y
Full access membership (half year) – joining fee	Per membership	$55.00	$65.00	18.18%	$10.00		Y
Memberships (paid upfront)							
Full access membership (quarterly) – individual	Per 3 months	$295.80	$303.00	2.43%	$7.20	CON	Y
Full access membership (quarterly) – individual (concession)	Per 3 months	$236.60	$242.00	2.28%	$5.40	CON	Y
Full access membership (half year) – individual	Per half year	$591.50	$606.00	2.45%	$14.50	CON	Y
Full access membership (half year) – individual (concession)	Per half year	$473.20	$485.00	2.49%	$11.80	CON	Y
Full access membership (annual) – individual	Per year	$1,183.00	$1,212.00	2.45%	$29.00	CON	Y
Full access membership (annual) – individual (concession)	Per year	$946.40	$969.00	2.39%	$22.60	CON	Y
Full access membership – joining fee	Per membership	$99.00	$99.00	0.00%	$0.00	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Springers Leisure Centre							
Notes: *1) Function is any event in nature of or similar to birthday party, christening, wedding, special celebrations, festivals, exhibitions.* *2) Bookings of any nature for less than 50 people which involve alcohol will be charged the minor event bond.* *3) There will be a 10% surcharge fee for functions and hire on public holidays.* *4) Multi visit pass available for Badminton, buy 9 get tenth free for off peak, casual or weekend rates.* *5) Cleaning fees may apply for major events.*							
Main Hall and Minor Hall							
Court hire for basketball and netball and futsal (community group)	Per court per hour	$44.80	$45.90	2.46%	$1.10	CON	Y
Court hire for basketball and netball and futsal (general)	Per court per hour	$47.60	$48.80	2.52%	$1.20	CON	Y
Court hire for basketball and netball and futsal (commercial)	Per court per hour	$56.00	$57.40	2.50%	$1.40	CON	Y
Court hire for Volleyball (community groups)	Per court per hour	$36.10	$37.00	2.49%	$0.90	CON	Y
Court hire for Volleyball (general)	Per court per hour	$38.30	$39.30	2.61%	$1.00	CON	Y
Court hire for Volleyball (commercial)	Per court per hour	$45.10	$46.20	2.44%	$1.10	CON	Y
Direct programs							
Junior program	Per session	$8.20	$8.40	2.44%	$0.20	CON	Y
Team registration							
Senior team – Basketball	Per registration	$180.00	$185.00	2.78%	$5.00	CON	Y
Senior team – Netball	Per registration	$180.00	$185.00	2.78%	$5.00	CON	Y
Junior team	Per registration	$65.00	$65.00	0.00%	$0.00	CON	Y
Games fees							
Senior team – Basketball and Netball	Per registration	$72.50	$74.00	2.07%	$1.50	CON	Y
Junior team	Per registration	$50.00	$50.00	0.00%	$0.00	CON	Y
Casual fees							
Badminton court/hour (peak times)	Per court/per hour	$25.00	$25.00	0.00%	$0.00	CON	Y
Badminton court/hour (off peak times)	Per court/per hour	$17.00	$17.00	0.00%	$0.00	CON	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Casual fees [continued]							
Badminton court/hour (weekend)	Per court/per hour	$19.50	$19.50	0.00%	$0.00	CON	Y
Individual – Badminton all abilities	Per person	$5.00	$5.00	0.00%	$0.00	CON	Y
Individual – Basketball	Per person	$5.40	$5.50	1.85%	$0.10	CON	Y
Basketball super pass	Ten visit per pass	$43.50	$44.00	1.15%	$0.50	CON	Y
Schools mega sports day	Per student	$9.20	$9.40	2.17%	$0.20	CON	Y
Group fitness (day time)	Per class	$8.30	$8.50	2.41%	$0.20	CON	Y
Group fitness (evening time)	Per class	$9.00	$9.00	0.00%	$0.00	CON	Y
Group fitness (multi visit pass)	Ten visit per pass	$76.20	$76.50	0.39%	$0.30	CON	Y
Group fitness membership	Per fortnight	$28.50	$29.20	2.46%	$0.70	CON	Y
Group fitness membership (concession)	Per fortnight	$22.80	$23.40	2.63%	$0.60	CON	Y
Racquet hire	Per hire	$4.30	$4.40	2.33%	$0.10	CON	Y
Locker hire	Per hire	$3.00	$3.00	0.00%	$0.00	CON	Y
Hire fees							
Room/foyer hire – Community group	Per hour	$34.00	$35.00	2.94%	$1.00	CON	Y
Room/foyer hire – General	Per hour	$42.40	$43.60	2.83%	$1.20	CON	Y
Room/foyer hire – Commercial	Per hour	$53.00	$54.50	2.83%	$1.50	CON	Y
Meeting room – Community groups	Per hour	$32.00	$32.50	1.56%	$0.50	CON	Y
Meeting room – General	Per hour	$34.00	$35.00	2.94%	$1.00	CON	Y
Meeting room – Commercial	Per hour	$40.00	$41.00	2.50%	$1.00	CON	Y
Birthday party – self run	Per child	$11.00	$11.30	2.73%	$0.30	CON	Y
Birthday party – self catering	Per child	$17.50	$18.00	2.86%	$0.50	CON	Y
Birthday party – full catering	Per child	$23.40	$24.00	2.56%	$0.60	CON	Y
Office 1, 2 and 3 – Community group	Per month	$129.50	$133.00	2.70%	$3.50	CON	Y
Office 1, 2 and 3 – General	Per month	$140.50	$144.00	2.49%	$3.50	CON	Y
Office 1, 2 and 3 – Commercial	Per month	$157.50	$161.00	2.22%	$3.50	CON	Y
Office 4 – Community group	Per month	$146.00	$150.00	2.74%	$4.00	CON	Y
Office 4 – General	Per month	$157.50	$162.00	2.86%	$4.50	CON	Y
Office 4 – Commercial	Per month	$179.50	$184.00	2.51%	$4.50	CON	Y
Kitchen hire (midweek per hour – min 2 hour booking)	Per hour	$16.00	$16.40	2.50%	$0.40	CON	Y
Function hire							
Main hall (commercial only)	Per hour	$160.00	$164.00	2.50%	$4.00	CON	Y
Minor hall (commercial only)	Per hour	$105.00	$107.50	2.38%	$2.50	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Bond							
Function bond (minor event 1-50 people)	Per event	$250.00	$250.00	0.00%	$0.00	CON	N
Function bond (minor events – 51-150 people)	Per event	$500.00	$500.00	0.00%	$0.00	CON	N
Function bond (major events – 151+ people)	Per event	$1,000.00	$1,000.00	0.00%	$0.00	CON	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Noble Park Aquatic Centre							
Pool fees							
Adult recreational swim	Per session	$7.10	$7.30	2.82%	$0.20	CON	Y
Concession swim	Per session	$5.70	$5.80	1.75%	$0.10	CON	Y
Child swim	Per session	$5.70	$5.80	1.75%	$0.10	CON	Y
Family swim	Per session	$18.00	$18.50	2.78%	$0.50	CON	Y
Spectator	Per session	$2.80	$2.80	0.00%	$0.00	CON	Y
Squad swim	Per session	$2.90	$2.90	0.00%	$0.00	CON	Y
Indoor pool hire	Per hour	$58.00	$59.50	2.59%	$1.50	CON	Y
Cost per student – 1:10 ratio (indoor pool charges also apply)	Per participant	$7.20	$7.40	2.78%	$0.20	CON	Y
Cost per student – 1:9 ratio (indoor pool charges also apply)	Per participant	$7.50	$7.70	2.67%	$0.20	CON	Y
Cost per student – 1:8 ratio (indoor pool charges also apply)	Per participant	$7.90	$8.10	2.53%	$0.20	CON	Y
Cost per student – 1:7 ratio (indoor pool charges also apply)	Per participant	$8.40	$8.60	2.38%	$0.20	CON	Y
Cost of additional instructor	Per instructor	$45.00	$46.00	2.22%	$1.00	CON	Y
Schools							
Lane hire	Per hour	$44.30	$45.40	2.48%	$1.10	CON	Y
School lane hire (lane hire charges also apply)	Per student	$2.90	$2.90	0.00%	$0.00	CON	Y
Pool hire – carnival	Per hour	$300.00	$307.50	2.50%	$7.50	CON	Y
Aquatic adventure	Per participant	$13.20	$13.50	2.27%	$0.30	CON	Y
Multi-visit passes							
Multi visit pass swim adults	x10 pass	$63.90	$65.70	2.82%	$1.80	CON	Y
Multi visit pass swim concession	x10 pass	$51.30	$52.20	1.75%	$0.90	CON	Y
Multi visit pass group exercise/aqua aerobics	x10 pass	$151.20	$154.80	2.38%	$3.60	CON	Y
Multi visit pass group exercise/aqua aerobics concession	x10 pass	$121.00	$123.80	2.31%	$2.80	CON	Y
Multi visit PrYme movers – Aqua movers	x10 pass	$91.80	$94.50	2.94%	$2.70	CON	Y
Multi visit – Aquatic squad pass	x25 pass	$71.00	$72.80	2.54%	$1.80	CON	Y
Multi visit – Aquatic squad pass	x50 pass	$142.00	$145.50	2.46%	$3.50	CON	Y
Programs							
Aqua aerobics	Per session	$16.80	$17.20	2.38%	$0.40	CON	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Programs [continued]							
Aqua aerobics concession	Per session	$13.40	$13.70	2.24%	$0.30	CON	Y
Group fitness	Per session	$16.80	$17.20	2.38%	$0.40	CON	Y
Group fitness concession	Per session	$13.40	$13.70	2.24%	$0.30	CON	Y
Aqua movers	Per session	$10.20	$10.50	2.94%	$0.30	CON	Y
Birthday parties							
Birthday parties uncatered	Per session	$22.00	$22.50	2.27%	$0.50	CON	Y
Birthday parties catering	Per person	$12.80	$13.00	1.56%	$0.20	CON	Y
Water slide							
Water slide fee	Per slide	$2.30	$2.30	0.00%	$0.00	CON	Y
Water slide fee	x5 pass	$9.00	$9.20	2.22%	$0.20	CON	Y
Water slide (school and user groups only)	Per hour	$104.00	$107.00	2.88%	$3.00	CON	Y
Water slide daily pass	Per day	$15.00	$15.00	0.00%	$0.00	CON	Y
Community rooms							
Community room hire – Community group	Per hour	$37.40	$38.50	2.94%	$1.10	CON	Y
Community room hire – General	Per hour	$37.40	$38.50	2.94%	$1.10	CON	Y
Community room hire – Commercial	Per hour	$48.00	$49.00	2.08%	$1.00	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Memberships							
NPAC membership (direct debit)							
NPAC health and wellness	Per fortnight	$32.40	$33.20	2.47%	$0.80	CON	Y
NPAC health and wellness (concession/family)	Per fortnight	$25.90	$26.60	2.70%	$0.70	CON	Y
NPAC health and wellness (start up fee)	On joining	$99.00	$99.00	0.00%	$0.00	CON	Y
NPAC health and wellness (half year start up fee)	On joining	$49.50	$49.50	0.00%	$0.00	CON	Y
NPAC aquatic access	Per fortnight	$25.80	$26.40	2.33%	$0.60	CON	Y
NPAC aquatic membership (concession/family)	Per fortnight	$20.60	$21.10	2.43%	$0.50	CON	Y
NPAC aquatic membership (start up fee)	On joining	$65.00	$65.00	0.00%	$0.00	CON	Y
NPAC aquatic membership (half year start up fee)	On joining	$32.50	$32.50	0.00%	$0.00	CON	Y
NPAC Pryme membership	Per fortnight	$20.60	$21.10	2.43%	$0.50	CON	Y
NPAC Pryme membership (start up fee)	On joining	$50.00	$50.00	0.00%	$0.00	CON	Y
NPAC Pryme membership (half year start up fee)	On joining	$25.00	$25.00	0.00%	$0.00	CON	Y
Swimming lesson membership	Per fortnight	$38.00	$39.00	2.63%	$1.00	CON	N
Swimming lesson membership (concession)	Per fortnight	$30.40	$31.20	2.63%	$0.80	CON	N
NPAC membership (paid upfront)							
NPAC health and wellness – membership – general	3 months	$210.60	$216.00	2.56%	$5.40	CON	Y
NPAC health and wellness – membership – concession	3 months	$168.50	$173.00	2.67%	$4.50	CON	Y
NPAC health and wellness – membership – general	6 months	$421.20	$431.00	2.33%	$9.80	CON	Y
NPAC health and wellness – membership – concession	6 months	$337.00	$345.50	2.52%	$8.50	CON	Y
NPAC health and wellness – membership – general	12 months	$842.40	$863.00	2.45%	$20.60	CON	Y
NPAC health and wellness – membership – concession	12 months	$673.90	$691.50	2.61%	$17.60	CON	Y
NPAC health and wellness – joining fee	Per membership	$99.00	$99.00	0.00%	$0.00	CON	Y
NPAC aquatic – membership – general	3 months	$167.70	$172.00	2.56%	$4.30	CON	Y
NPAC aquatic – membership – concession	3 months	$134.20	$137.50	2.46%	$3.30	CON	Y
NPAC aquatic – membership – general	6 months	$335.40	$343.50	2.42%	$8.10	CON	Y
NPAC aquatic – membership – concession	6 months	$268.30	$275.00	2.50%	$6.70	CON	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
NPAC membership (paid upfront) [continued]							
NPAC aquatic – membership – general	12 months	$670.80	$687.00	2.42%	$16.20	CON	Y
NPAC aquatic – membership – concession	12 months	$536.60	$549.00	2.31%	$12.40	CON	Y
NPAC aquatic – joining fee	Per membership	$65.00	$65.00	0.00%	$0.00	CON	Y
NPAC prYme movers – membership – general	3 months	$133.25	$137.00	2.81%	$3.75	CON	Y
NPAC prYme movers – membership – general	6 months	$266.50	$274.00	2.81%	$7.50	CON	Y
NPAC prYme movers – membership – general	12 months	$533.00	$548.00	2.81%	$15.00	CON	Y
NPAC prYme movers – joining fee	Per membership	$50.00	$50.00	0.00%	$0.00	CON	Y
Locker hire							
Locker hire fee	3 hours	$3.00	$3.00	0.00%	$0.00	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Dandenong Oasis							
Facility hire							
Function room hire – Community group	Per hour	$42.40	$43.40	2.36%	$1.00	CON	Y
Function room hire – General	Per hour	$42.40	$43.40	2.36%	$1.00	CON	Y
Function room hire – Commercial	Per hour	$48.40	$49.60	2.48%	$1.20	CON	Y
Creche room hire – Community group	Per hour	$42.40	$43.40	2.36%	$1.00	CON	Y
Creche room hire – General	Per hour	$42.40	$43.40	2.36%	$1.00	CON	Y
Creche room hire – Commercial	Per hour	$48.40	$49.60	2.48%	$1.20	CON	Y
Locker hire							
Locker hire fee	3 hours	$3.00	$3.00	0.00%	$0.00	CON	Y
Locker hire fee	6 hours	$5.00	$5.00	0.00%	$0.00	CON	Y
Casual swim							
Adult recreational swim	Per session	$7.10	$7.30	2.82%	$0.20	CON	Y
Child recreational swim	Per session	$5.70	$5.80	1.75%	$0.10	CON	Y
Concession recreational swim	Per session	$5.70	$5.80	1.75%	$0.10	CON	Y
Family recreational swim	Per session	$18.00	$18.50	2.78%	$0.50	CON	Y
Spectator	Per session	$2.80	$2.80	0.00%	$0.00	CON	Y
Splash zone	Per session	$3.40	$3.50	2.94%	$0.10	CON	Y
Swim / sauna / spa	Per session	$10.30	$10.50	1.94%	$0.20	CON	Y
Swim / sauna / spa (concession)	Per session	$7.90	$8.10	2.53%	$0.20	CON	Y
Multi visit pass swim adults	10 visits	$63.90	$65.70	2.82%	$1.80	CON	Y
Multi visit pass swim adults	10 visits	$51.30	$52.20	1.75%	$0.90	CON	Y
Multi visit pass swim sauna spa hydro adult	10 visits	$92.70	$94.50	1.94%	$1.80	CON	Y
Multi visit pass swim sauna spa hydro concession	10 visits	$71.10	$73.00	2.67%	$1.90	CON	Y
Group fitness							
Aqua aerobics	Per session	$16.80	$17.20	2.38%	$0.40	CON	Y
Aqua aerobics (concession)	Per session	$13.40	$13.70	2.24%	$0.30	CON	Y
Group fitness	Per session	$16.80	$17.20	2.38%	$0.40	CON	Y
Group fitness (concession)	Per session	$13.40	$13.70	2.24%	$0.30	CON	Y
Multi visit pass group fitness	10 visits	$151.20	$154.80	2.38%	$3.60	CON	Y
Multi visit pass group fitness concession	10 visits	$121.00	$123.80	2.31%	$2.80	CON	Y
Multi visit pass aqua movers	10 visits	$91.80	$94.50	2.94%	$2.70	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Boot camp							
Boot camp (non-members)	3 sessions per week	$134.00	$137.00	2.24%	$3.00	CON	Y
Boot camp (members)	3 sessions per week	$112.00	$114.00	1.79%	$2.00	CON	Y
Older adults programs							
Aqua movers	Per session	$10.20	$10.50	2.94%	$0.30	CON	Y
Gentle exercise	Per session	$10.20	$10.50	2.94%	$0.30	CON	Y
Health club							
Casual health club – adult	Per session	$25.00	$25.50	2.00%	$0.50	CON	Y
Casual health club – concession	Per session	$20.00	$20.40	2.00%	$0.40	CON	Y
Personal training – member	Half hour	$40.00	$41.00	2.50%	$1.00	CON	Y
Personal training – non-member	Half hour	$44.00	$45.00	2.27%	$1.00	CON	Y
Birthday parties							
Birthday party – non-catering	Per child	$22.00	$22.50	2.27%	$0.50	CON	Y
Squash hire							
Squash hire fee	Per hour	$25.75	$26.40	2.52%	$0.65	CON	Y
Oasis memberships (direct debit)							
Personal training membership (2 per fortnight)	Per fortnight	$80.00	$82.00	2.50%	$2.00	CON	Y
Personal training membership (4 per fortnight)	Per fortnight	$160.00	$164.00	2.50%	$4.00	CON	Y
Personal training membership (8 per fortnight)	Per fortnight	$320.00	$328.00	2.50%	$8.00	CON	Y
Aquatic membership – joining fee	Per membership	$65.00	$65.00	0.00%	$0.00	CON	Y
Aquatic membership – fortnightly fee	Per fortnight	$26.80	$27.50	2.61%	$0.70	CON	Y
Aquatic membership – fortnightly fee (concession/family)	Per fortnight	$21.40	$22.00	2.80%	$0.60	CON	Y
Aquatic membership – fortnightly fee (family concession – 2 or more members join together)	Per fortnight	$17.10	$17.50	2.34%	$0.40	CON	Y
Swim School plus membership – fortnightly fee	Per fortnight	$38.00	$39.00	2.63%	$1.00	CON	N
Swim School plus membership – fortnightly fee (concession or family)	Per fortnight	$30.40	$31.20	2.63%	$0.80	CON	N

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Oasis memberships (paid upfront)							
Oasis aquatic membership	3 months	$174.20	$178.70	2.58%	$4.50	CON	N
Oasis aquatic membership (concession)	3 months	$139.40	$143.00	2.58%	$3.60	CON	N
Oasis aquatic membership	6 months	$348.40	$357.50	2.61%	$9.10	CON	N
Oasis aquatic membership (concession)	6 months	$278.70	$286.00	2.62%	$7.30	CON	N
Oasis aquatic membership	12 months	$696.80	$715.00	2.61%	$18.20	CON	N
Oasis aquatic membership (concession)	12 months	$557.40	$572.00	2.62%	$14.60	CON	N
Oasis aquatic membership – joining fee	Per membership	$65.00	$65.00	0.00%	$0.00	CON	N
Pool hire							
1/2 Hydro	1/2 hour	$43.00	$44.00	2.33%	$1.00	CON	Y
1/2 Hydro	1 hour	$86.20	$88.40	2.55%	$2.20	CON	Y
Hydro full pool	1/2 hour	$87.40	$89.60	2.52%	$2.20	CON	Y
Hydro full pool	1 hour	$176.10	$180.50	2.50%	$4.40	CON	Y
50 metre lane hire (per hour)	Per lane	$60.50	$62.00	2.48%	$1.50	CON	Y
50 metre lane hire (per half hour)	Per lane	$39.80	$40.80	2.51%	$1.00	CON	Y
50m pool hire all 8 lanes	Per hour	$387.00	$397.00	2.58%	$10.00	CON	Y
Entry per participant (pool hire charges also apply)	Per person	$3.40	$3.50	2.94%	$0.10	CON	Y
Swim squad							
Aquatic squads	Per fortnight	$45.50	$46.60	2.42%	$1.10	CON	Y
School – Aquatic							
Cost per student 1-10 ratio	Per student	$7.20	$7.40	2.78%	$0.20	CON	N
Cost per student 1-9 ratio	Per student	$7.50	$7.70	2.67%	$0.20	CON	N
Cost per student 1-8 ratio	Per student	$7.90	$8.10	2.53%	$0.20	CON	N
Cost per student 1-7 ratio	Per student	$8.40	$8.60	2.38%	$0.20	CON	N
Cost of additional instructors	Per instructor	$45.00	$46.00	2.22%	$1.00	CON	N
Aquatic adventure	Per participant	$13.10	$13.40	2.29%	$0.30	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Dandenong Indoor Sports Stadium							
Hire rates may vary depending on booking requirements.							
Entry fees							
** Free entry for spectators under 12 years.*							
Entry fees (junior competition) *	Per child	$3.00	$3.00	0.00%	$0.00	CON	Y
Entry fee (senior competition) *	Per adult	$3.00	$3.00	0.00%	$0.00	CON	Y
Entry fee – concession (all competitions)	Per adult	$2.40	$2.40	0.00%	$0.00	CON	Y
Entry fee – family (all competitions)	Per family (2 adults, 2 children)	$10.00	$10.00	0.00%	$0.00	CON	Y
5 Visit multi-pass	Per person	$15.00	$15.00	0.00%	$0.00	CON	Y
5 Visit multi-pass – concession	Per person	$12.00	$12.00	0.00%	$0.00	CON	Y
10 Visit multi-pass (includes +1 free visit)	Per person	$30.00	$30.00	0.00%	$0.00	CON	Y
10 Visit multi-pass – concession (includes +1 free visit)	Per person	$24.00	$24.00	0.00%	$0.00	CON	Y
20 Visit multi-pass (includes +2 free visits)	Per person	$60.00	$60.00	0.00%	$0.00	CON	Y
20 Visit multi-pass – concession (includes +2 free visits)	Per person	$48.00	$48.00	0.00%	$0.00	CON	Y
Court hire							
Casual court hire	Per person	$5.50	$5.50	0.00%	$0.00	CON	Y
Show court	Per hour	$83.00	$84.60	1.93%	$1.60	CON	Y
Basketball court – Community group	Per hour	$42.00	$42.80	1.90%	$0.80	CON	Y
Basketball court – General	Per hour	$42.00	$42.80	1.90%	$0.80	CON	Y
Basketball court – Commercial	Per hour	$69.50	$70.90	2.01%	$1.40	CON	Y
Volleyball hard court – Community group	Per hour	$42.00	$42.80	1.90%	$0.80	CON	Y
Volleyball hard court – General	Per hour	$42.00	$42.80	1.90%	$0.80	CON	Y
Volleyball hard court – Commercial	Per hour	$69.50	$70.90	2.01%	$1.40	CON	Y
Volleyball beach court	Per hour	$46.00	$46.90	1.96%	$0.90	CON	Y
Volleyball split court (V3/V4)	Per hour	$35.75	$36.40	1.82%	$0.65	CON	Y
Function hire							
Function room – Community group	Per hour	$57.50	$58.65	2.00%	$1.15	CON	Y
Function room – General	Per hour	$63.25	$64.50	1.98%	$1.25	CON	Y
Function room – Commercial	Per hour	$69.00	$70.40	2.03%	$1.40	CON	Y
Upper meeting room – Community group	Per hour	$11.65	$11.85	1.72%	$0.20	CON	Y
Upper meeting room – General	Per hour	$17.35	$17.70	2.02%	$0.35	CON	Y

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4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Function hire [continued]							
Upper meeting room – Commercial	Per hour	$23.20	$23.65	1.94%	$0.45	CON	Y
Equipment charges							
Data Projector – downstairs meeting room	Per hire	$63.55	$63.55	0.00%	$0.00	CON	Y
Data Projector (dual projectors) – function room	Per hire	$95.50	$95.50	0.00%	$0.00	CON	Y
Microphone & PA system (function room)	Per hire	$66.30	$66.30	0.00%	$0.00	CON	Y
Carpet (floor protection)	Per hire	$990.00	$990.00	0.00%	$0.00	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Dandenong Netball Complex							
Stadium							
Court hire – Schools	Per court per hour	$12.90	$13.20	2.33%	$0.30	CON	Y
Court hire – Community group	Per court per hour	$24.00	$24.20	0.83%	$0.20	CON	Y
Court hire – General	Per court per hour	$36.50	$37.00	1.37%	$0.50	CON	Y
Court hire – Commercial	Per court per hour	$48.70	$49.50	1.64%	$0.80	CON	Y
Day hire (8:00am to 4:00pm)	4 courts	$595.00	$605.00	1.68%	$10.00	CON	Y
Evening hire (6:00pm to 10:00pm)	4 courts	$360.00	$365.00	1.39%	$5.00	CON	Y
Skating							
Court hire – Community group	4 courts per hour	$57.00	$58.00	1.75%	$1.00	CON	Y
Court hire – General	4 courts per hour	$68.50	$69.50	1.46%	$1.00	CON	Y
Court hire – Commercial	4 courts per hour	$115.00	$117.00	1.74%	$2.00	CON	Y
Direct programs							
Night netball – Door charge	Per person	$1.00	$1.00	0.00%	$0.00	CON	Y
Night netball – Team registration	Per team per season	$70.00	$75.00	7.14%	$5.00	CON	Y
Night team – Game fee	Per team per season	$49.00	$52.50	7.14%	$3.50	CON	Y
Junior team (17 and under, 15 and under)	Per team per season	$245.00	$245.00	0.00%	$0.00	CON	Y
Junior team (13 and under, 11 and under)	Per team per season	$245.00	$245.00	0.00%	$0.00	CON	Y
Net Set Go	Per person per season	$5.00	$5.00	0.00%	$0.00	CON	Y
Outdoor courts							
Schools / skating	Per day	$130.00	$132.00	1.54%	$2.00	CON	Y
Others	Per day	$625.00	$635.00	1.60%	$10.00	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Name	Unit	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	Increase $	Basis of Fee	GST
Meeting rooms							
Meeting room – Community Group	Per hour	$20.00	$20.00	0.00%	$0.00	CON	Y
Meeting room – General	Per hour	$32.00	$32.50	1.56%	$0.50	CON	Y
Meeting room – Commercial	Per hour	$43.00	$43.50	1.16%	$0.50	CON	Y
Small meeting room – Community Group	Per hour	$20.50	$20.50	0.00%	$0.00	CON	Y
Small meeting room – General	Per hour	$32.00	$32.50	1.56%	$0.50	CON	Y
Small meeting room – Commercial	Per hour	$43.00	$43.50	1.16%	$0.50	CON	Y

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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City of Greater Dandenong
Budget 2020-21

Appendix F
Performance indicators

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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Appendix F – Performance Indicators

In accordance with the *Local Government Act 1989* Section 131(4), Council is required to report on its performance against a common suite of indicators. The measures included in the Service Performance, Financial Performance and Sustainable Capacity Indicator tables below will be reported upon in Council's Annual Report. These indicators will form Council's Performance Statement and are required to be audited under Section 132 of this Act.

Local Government Performance Measures
For the year ending 30 June 2021

Service Performance Indicators

Indicator	Description	Measure
Governance		
Satisfaction	Councils make and implement decisions in the best interests of the community.	Satisfaction with Council decisions (community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community).
Statutory Planning		
Decision making	Planning application processing and decisions are consistent with the local planning scheme.	Council planning decisions upheld at VCAT (percentage of planning application decisions subject to review by VCAT that were not set aside).
Roads		
Satisfaction	Sealed local road network is maintained and renewed to ensure that it is safe and efficient.	Satisfaction with sealed local roads (community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads).
Libraries		
Participation	Library resources are free, accessible and well utilised.	Active library borrowers (percentage of the municipal population that are active library borrowers).
Waste Collection		
Waste diversion	Amount of waste diverted from landfill is maximised.	Kerbside collection waste diverted from landfill (percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill).
Aquatic Facilities		
Utilisation	Aquatic facilities are safe, accessible and well utilised.	Utilisation of aquatic facilities (number of visits to aquatic facilities per head of municipal population).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Indicator	Description	Measure
Animal management		
Health and safety	Animal management service protects the health and safety of animals, humans and the environment.	Animal management prosecutions (percentage of successful animal management prosecutions).
Food safety		
Health and safety	Food safety service protects public health by preventing the sale of unsafe food.	Critical and major non-compliance notifications (percentage of critical and major non-compliance outcome notifications that are followed up by Council).
Maternal and Child Health		
Participation	Councils promote healthy outcomes for children and their families.	Participation in the MCH service (percentage of children enrolled who participate in the MCH service).
		Participation in the MCH service by Aboriginal children (percentage of Aboriginal children enrolled who participate in the MCH service).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Financial Performance Indicators

Indicator	Description	Measure
Operating position		
Adjusted underlying result	An adjusted underlying surplus is generated in the ordinary course of business.	Adjusted underlying surplus (or deficit) (the underlying surplus (or deficit) as a percentage of adjusted underlying revenue).
Liquidity		
Working capital	Sufficient working capital is available to pay bills as and when they fall due.	Current assets compared to current liabilities (current assets as a percentage of current liabilities).
Unrestricted cash	Sufficient cash that is free of restrictions is available to pay bills as and when they fall due.	Unrestricted cash compared to current liabilities (unrestricted cash as a percentage of current liabilities).
Obligations		
Loans and borrowings	Level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities.	Loans and borrowings compared to rates (interest bearing loans and borrowings as a percentage of rate revenue).
		Loans and borrowings repayments compared to rates (interest and principal repayments on interest bearing loans and borrowings as a percentage of rate revenue).
Indebtedness	Level of long term liabilities is appropriate to the size and nature of a Council's activities.	Non-current liabilities compared to own source revenue (non-current liabilities as a percentage of own-source revenue).
Asset renewal	Assets are renewed or upgraded as planned.	Asset renewal and upgrade expense compared to depreciation (asset renewal and upgrade expenses as a percentage of depreciation).
Stability		
Rates concentration	Revenue is generated from a range of sources.	Rates compared to adjusted underlying revenue (rate revenue as a percentage of adjusted underlying revenue).
Rates effort	Rating level is set based on the community's capacity to pay.	Rates compared to property values (rate revenue as a percentage of the capital improved value of rateable properties in the municipality).
Efficiency		
Expenditure level	Resources are used efficiently in the delivery of services.	Expenses per property assessment (total expenses per property assessment).
Revenue level	Resources are used efficiently in the delivery of services.	Average rate per property assessment (average rate revenue per property assessment).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Indicator	Description	Measure
Sustainable Capacity		
Workforce turnover	Resources are used efficiently in the delivery of services.	Percentage of staff turnover (number of permanent staff resignations and terminations as a percentage of the average number of permanent staff).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Sustainable Capacity Indicators

Indicator	Description	Measure
Own-source revenue	Revenue is generated from a range of sources in order to fund the delivery of Council services to the community.	Own-source revenue per head of municipal population (own-source revenue per head of municipal population).
Recurrent grants	Revenue is generated from a range of sources in order to fund the delivery of Council services to the community.	Recurrent grants per head of municipal population (recurrent grants per head of municipal population).
Population	Population is a key driver of a Council's ability to fund the delivery of services to the community.	Expenses per head of municipal population (total expenses per head of municipal population).
		Infrastructure per head of municipal population (value of infrastructure per head of municipal population).
		Population density per length of road (municipal population per kilometre of local road).
Disadvantage	Disadvantage is a key driver of a Council's ability to fund the delivery of services to the community.	Relative socio-economic disadvantage (relative Socio-economic Disadvantage of the municipality).

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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City of Greater Dandenong
Budget 2020-21

Appendix G
Glossary of terms

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

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Appendix G – Glossary of terms

Term	Definition
Accounting Standards	Australian accounting standards are set by the Australian Accounting Standards Board (AASB) and have the force of law under s 296 of the *Corporations Act 2001*. They must also be applied to all other general purpose financial reports of reporting entities in the public and private sectors.
Act	*Local Government Act 1989*
Adjusted underlying revenue	The adjusted underlying revenue means total income other than non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure from sources other than grants and non-monetary contributions. Local Government (Planning and Reporting) Regulations 2014 - Schedule 3.
Adjusted underlying surplus (or deficit)	The adjusted underlying surplus (or deficit) means adjusted underlying revenue less total expenditure. It is a measure of financial sustainability of the Council which can be masked in the net surplus (or deficit) by capital-related items. Local Government (Planning and Reporting) Regulations 2014 - Schedule 3.
Annual budget	Plan under Section 127 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required.
Annual report	The annual report prepared by Council under sections 131, 132 and 133 of the Act. The annual report to the community contains a report of operations and audited financial and performance statements.
Annual reporting requirements	Annual reporting requirements include the financial reporting requirements of the Act, Accounting Standards and other mandatory professional reporting requirements.
Asset expansion expenditure	Expenditure that extends the capacity of an existing asset to provide benefits to new users at the same standard as is provided to existing beneficiaries Local Government (Planning and Reporting) Regulations 2014 – Section 5.
Asset renewal expenditure	Expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability. Local Government (Planning and Reporting) Regulations 2014 – Section 5.
Asset upgrade expenditure	Expenditure that: (a) enhances an existing asset to provide a higher level of service, or (b) increases the life of the asset beyond its original life. Local Government (Planning and Reporting) Regulations 2014 – Section 5.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Term	Definition
Balance sheet	The balance sheet shows the expected net current asset, net non-current asset and net asset positions in the forthcoming year compared to the forecast actual in the current year. The balance sheet should be prepared in accordance with the requirements of AASB 101 - Presentation of Financial Statements and the Local Government Model Financial Report.
Borrowing strategy	A borrowing strategy is the process by which the Council's current external funding requirements can be identified, existing funding arrangements managed and future requirements monitored.
Budget preparation requirement	Under the Act, a Council is required to prepare and adopt an annual budget by 30 June each year. The Local Government Amendment (Performance Reporting and Accountability) Bill 2013 amends the date the budget must be adopted to 30 June each year – refer section 11(1) of the Bill. This amends section 130 (3) of the Act.
Capital expenditure	Capital expenditure is relatively large (material) expenditure that produces economic benefits expected to last for more than 12 months. A pre-determined 'threshold' may be used which indicates the level of expenditure deemed to be material in accordance with Council's policy. Capital expenditure includes renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and upgrade expenditures, the total project cost needs to be allocated accordingly.
Capital works program	A detailed list of capital works expenditure that will be undertaken during the budget financial year. Regulation 10 requires that the budget contains a detailed list of capital works expenditure and sets out how that information is to be disclosed by reference to asset categories, asset expenditure type and funding sources.
Carry forward capital works	Carry forward capital works are those that that are incomplete in the current budget year and will be completed in the following budget year.
Community plan / vision	A 'community owned' document or process which identifies the long term needs and aspirations of the Council, and the medium and short term goals and objectives which are framed within the long term plan.
Comprehensive income statement	The comprehensive income statement shows the expected operating result in the forthcoming year compared to the forecast actual result in the current year. The income statement should be prepared in accordance with the requirements of AASB101 Presentation of Financial Statements and the Local Government Model Financial Report.
Council plan	Means a Council Plan prepared by the Council under Section 125 of the Local Government Act 1989. This document sets out the strategic objectives of the Council and strategies for achieving the objectives as part of the overall strategic planning framework required by the Act.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Term	Definition
Department of Environment, Land, Water and Planning (DELWP)	Local Government Victoria is part of the Department of Environment, Land, Water and Planning (DELWP). It was previously part of the former: • Department of Transport, Planning and Local Infrastructure (DTPLI). • Department of Planning and Community Development (DPCD). • Department of Victorian Communities (DVC).
Differential rates	When a Council intends to declare a differential rate (eg business and residential), information prescribed by the Act under section 161 must be disclosed in the Council budget.
Discretionary reserves	Discretionary reserves are funds earmarked by Council for various purposes. Councils can by resolution change the purpose of these reserves.
External influences in the preparation of a budget.	Matters arising from third party actions over which Council has little or no control e.g. change in legislation.
Financial Statements	Section(s) 126(2)(a), 127(2)(a) and / or 131(1)(b) of the Act require the following documents to include financial statements: • Strategic resource plan • Budget • Annual report The financial statements to be included in the Budget comprise: • Comprehensive Income Statement • Balance Sheet • Statement of Changes in Equity • Statement of Cash Flows • Statement of Capital Works The financial statements must be in the form set out in the Local Government Model Financial Report.
Financial sustainability	A key outcome of the strategic resource plan. Longer term planning is essential in ensuring that a Council remains financially sustainable in the long term.
Financing activities	Financing activities means those activities which relate to changing the size and composition of the financial structure of the entity, including equity, and borrowings not falling within the definition of cash.
Four way budgeting methodology *(Strategic resource plan)*	The linking of the income statement, balance sheet, cash flow statement and capital works statement to produce forecast financial statements based on assumptions about future movements in key revenues, expenses, assets and liabilities.
Infrastructure	A category of non-current fixed assets comprising a number of asset classes including roads, drains, footpaths and cycleways, bridges, off-street car parks, recreational, leisure and community facilities and parks, open space and streetscapes.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Term	Definition
Infrastructure strategy	An infrastructure strategy is the process by which current infrastructure and ongoing maintenance requirements can be identified, budgeted capital works implemented and future developments monitored. The key objective of an infrastructure strategy is to maintain or preserve Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset preservation then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.
Internal influences in the preparation of a budget	Matters arising from Council actions over which there is some element of control (e.g. approval of unbudgeted capital expenditure).
Investing activities	Investing activities means those activities which relate to acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets, and investments not falling within the definition of cash.
Investment property	Land and building assets generating long-term rental yields.
Key assumptions	When preparing a budgeted balance sheet of financial position, key assumptions upon which the statement has been based should be disclosed in the budget to assist the reader when comparing movements in assets, liabilities and equity between budget years.
Legislative framework	The Act, Regulations and other laws and statutes under which set a Council's governance and reporting requirements.
Local Government Model Financial Report	Local Government Model Financial Report published by the Department from time to time including on the Department's Internet website.
Local Government (Planning and Reporting) Regulations 2014	Regulations, made under Section 243 of the Local Government Act 1989 which prescribe: (a) The content and preparation of the financial statements of a Council. (b) The performance indicators and measures to be included in a budget, revised budget and annual report of a Council. (c) The information to be included in a Council Plan, Strategic Resource Plan, budget, revised budget and annual report. (d) Other matters required to be prescribed under Parts 6 and 7 of the Act.
Long Term Financial Strategy	A Long Term Financial Strategy is a key component of the Strategic Resource Plan and is a separate document to the annual budget, setting the future financial direction of the Council. Longer term planning is essential in ensuring that an organisation remains financially sustainable in the long term. The annual budget should be consistent with the first projected year of a Long Term Financial Strategy. An extract of the Long Term Financial Strategy is included in the budget report to provide information about the long term financial sustainability of the Council and how the budget for the forthcoming year fits within that framework. It also demonstrates the linkage with the Council plan objectives, goals and desired outcomes by including a summary of these short and long term objectives. Reference to the Long Term Financial Strategy in an annual budget should include as a minimum, plan development and key outcomes.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Term	Definition
New asset expenditure	Expenditure that creates a new asset that provides a service that does not currently exist. Local Government (Planning and Reporting) Regulations 2014 – Section 5.
Non-financial resources	Resources of a non-financial nature (such as human resources, information systems and processes, asset management systems) which are consumed by a Council in the achievement of its strategic resource plan goals.
Non-recurrent grant	A grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a Council's Strategic Resource Plan.
Operating activities	Operating activities means those activities that relate to the provision of goods and services.
Operating expenditure	Operating expenditure is defined as consumptions or losses of future economic benefits, in the form of reductions in assets or increases in liabilities; and that result in a decrease in equity during the reporting period.
Operating performance *(Impact of current year on budget year)*	This statement shows the expected operating result as compared to the budget result in the current year separating operating and capital components of revenue and expenditure.
Operating revenue	Operating revenue is defined as inflows or other enhancements or savings in outflows of future economic benefits in the form of increases in assets or reductions in liabilities and that result in an increase in equity during the reporting period.
Own-source revenue	Adjusted underlying revenue other than revenue that is not under the control of Council (including government grants). Local Government (Planning and Reporting) Regulations 2014 – Regulation 5.
Performance statement	Performance statement prepared by a Council under Section 131 of the Act. A performance statement must be included in the annual report of a Council and include the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year.
Rate structure *(Rating information)*	Site value (SV), capital improved value (CIV) or net annual value (NAV) are the main bases upon which rates will be levied. These should be detailed in the budget statement.
Rating strategy	A rating strategy is the process by which the Council's rate structure is established and how the total income generated through rates and charges is allocated across properties in the municipality. Decisions regarding the quantum of rate levels and increases from year to year are made as part of Council's long term financial planning processes and with consideration of Council's other sources of income and the planned expenditure on services and works to be undertaken for its community.
Recurrent grant	A grant other than a non-recurrent grant.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Term	Definition
Regulations	Local Government (Planning and Reporting) Regulations 2014.
Restricted cash	Cash and cash equivalents, within the meaning of the Australian Accounting Standards (AAS), that are not available for use other than a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year.
Revised budget	The revised budget prepared by a Council under Section 128 of the Act. Section 128 of the Act permits a Council to prepare a revised budget if circumstances arise which cause a material change in the budget and which affects the financial operations and position of the Council.
Road Management Act	The purpose of this Act which operates from 1 July 2004 is to reform the law relating to road management in Victoria and to make relating amendments to certain Acts, including the local Government Act 1989.
Service delivery *(in strategic resource plan)*	A key outcome of a strategic resource plan, service delivery must be linked with performance strategies in order to assess the adequacy of service delivery and the impact on long term budget preparation.
Services, initiatives, major initiatives and commitments	Section 127 of the Act requires a budget to contain a description of the services and initiatives to be funded by the budget, along with a statement as to how they will contribute to the achievement of the Council's strategic objectives as specified in the Council Plan. The budget must also include major initiatives, being initiatives identified by the Council as priorities to be undertaken during the financial year. The services delivered by Council means assistance, support, advice and other actions undertaken by a council for the benefit of the local community. Initiatives mean actions that are once-off in nature and/or lead to improvements in service. Major initiatives means significant initiatives that will directly contribute to the achievement of the council plan during the current year and have a major focus in the budget.
Statement of capital works	The statement of capital works shows the expected internal and external funding for capital works expenditure and the total proposed capital works expenditure for the forthcoming year with a comparison with forecast actual for the current year. The statement of capital works should be prepared in accordance with Regulation 9 and the Local Government Model Financial Report. Local Government (Planning and Reporting) Regulations 2014 – Section 9. Refer also Financial Statements Appendix A.
Statement of cash flows	The statement of cash flows shows the expected net cash inflows and outflows in the forthcoming year in the form of reconciliation between opening and closing balances of total cash and investments for the year. Comparison is made to the current year's expected inflows and outflows. The cash flow statement should be prepared in accordance with the requirements of AASB 107 Statement of Cash Flows and the Local Government Model Financial Report.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Term	Definition
Statement of changes in equity	The statement of changes in equity shows the expected movement in Accumulated Surplus and reserves for the year. The statement of changes in equity should be prepared in accordance with the requirements of AASB 101 - Presentation of Financial Statements and the Local Government Model Financial Report.
Statement of human resources	Means a statement which shows all Council staff expenditure and the number of full time equivalent Council staff. Refer also Financial Statements Appendix A.
Statutory reserves	Statutory reserves are funds set aside for specified statutory purposes in accordance with various legislative requirements. These reserves are not available for other purposes.
Strategic planning framework	A "community owned" document or process which identifies the long term needs and aspirations of the Council, and the medium and short term goals and objectives which are framed within the long term plan.
Strategic resource plan (SRP)	Section 125(2) (d) of the Act requires that a Council must prepare and approve a Council Plan that must include a strategic resource plan containing the matters specified in Section 126. Section 126 of the Act states that. • the strategic resource plan is a plan of the resources required to achieve the council plan strategic objectives • the strategic resource plan must include the financial statements describing the financial resources in respect of at least the next four financial years • the strategic resource plan must include statements describing the non-financial resources including human resources in respect of at least the next four financial years • the strategic resource plan must take into account services and initiatives contained in any plan adopted by council and if the council proposes to adopt a plan to provide services or take initiatives, the resources required must be consistent with the strategic resource plan • Council must review their strategic resource plan during the preparation of the council plan • Council must adopt the strategic resource plan not later than 30 June each year and a copy must be available for public inspection at the council office and internet website. In preparing the strategic resource plan, councils should comply with the principles of sound financial management (Section 136) as prescribed in the Act being to: • prudently manage financial risks relating to debt, assets and liabilities • provide reasonable stability in the level of rate burden • consider the financial effects of council decisions on future generations • provide full, accurate and timely disclosure of financial information. In addition to Section 126 of the Act, parts 2 and 3 of the Regulations also prescribe further details in relation to the preparation of a strategic resource plan.

4.2.3 Adoption of the 2020-21 Annual Budget (Cont.)

Term	Definition
Unrestricted cash	Unrestricted cash represents all cash and cash equivalents other than restricted cash.
Valuations of Land Act 1960	The Valuations of Land Act 1960 requires a Council to revalue all rateable properties every year. Valuations of Land Act 1960 – Section 11.

4.3 POLICY AND STRATEGY

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21

File Id:	
Responsible Officer:	Director Corporate Services
Attachments:	Council Plan 2017-21 (Revised 2020) Annual Plan 2020-21

Report Summary

This report presents the Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 for final adoption by Council. Both plans were placed on public exhibition for 28 days in accordance with the formal submission process under Section 223 of the Local Government Act 1989. Five submissions were received during the public exhibition period, all five referred to the Proposed Budget 2020-21.

Recommendation Summary

This report recommends that the Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 be adopted by Council.

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Background

As part of its legislative requirements, Council must review its Council Plan each year. The revised Council Plan must be lodged with the Minister by 30 June 2020, after a 28 day formal submission process and adoption by Council.

The Act further provides that the Council Plan must include the following:

- the strategic objectives of Council;
- strategies for achieving those objectives for at least the next four years;
- strategic indicators for monitoring the achievement of the objectives; and
- a Strategic Resource Plan

The Council Plan 2017-21 (Revised 2020) essentially represents Council's planned strategies and actions over the four year period to drive Council towards the long-term vision of the community for the City of Greater Dandenong. The Council Plan guides the work of Council and provides the structure for how business plans and budgets are prepared to achieve the Council's longer term goals and strategic objectives.

The Council Plan 2017-21 (Revised 2020) only required minor changes including an update of the city's demographic data, the addition of 2019 results for some performance measures and a new Mayor's message. All strategic objectives and key priorities remained the same. The Annual Plan 2020-21 expands on these four year priorities and provides detail for activities to be undertaken in the coming financial year.

The Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 were placed on public exhibition with the Proposed Budget 2020-21 for a 28 day period from Tuesday 28 April until Tuesday 26 May.

Council received no submissions for the Council Plan/Annual Plan however four were received for the Proposed Budget.

All submissions were considered at a special Submissions Hearing on Thursday 4 June 2020. Each submitter will be advised in writing how their submission points are being dealt with by Council.

Proposal

That Council adopts the Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 as outlined in Attachments One and Two.

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Financial Implications

There are no financial implications associated with this report.

Consultation

A range of consultation activities were undertaken for the development of the Council Plan 2017-21 which included on-line forums, electronic surveys, workshops and an activity at the Dandenong Show. Participants in the activities included community, business and industry, Councillors and staff representatives. The outcomes of these consultations influenced the development of the existing plan. No major changes were made to the revised version for 2020 which was placed on public exhibition for final public comment. These outcomes also influenced the development of the Annual Plan 2020-21 with staff across the organisation providing input.

Conclusion

It is recommended that Council adopts the Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21.

Recommendation

That Council adopts the Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21.

MINUTE 1479

Moved by: Cr Matthew Kirwan
Seconded by: Cr Youhorn Chea

That Council adopts the Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21.

CARRIED

POLICY AND STRATEGY

COUNCIL PLAN 2017-21 (REVISED 2020) AND ANNUAL PLAN 2020-21

ATTACHMENT 1

COUNCIL PLAN 2017-21 (REVISED 2020)

PAGES 45 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Contents

01 Introduction
02 Mayor's message
03 Council's Vision and Values
04 Imagine 2030
05 Integrated planning framework
06 Snapshot of Council
07 Councillors
08 Our organisation
09 Directorate overviews
10 Our community
14 How was this plan developed?
15 Our key strategic objectives
16 Council priorities
28 Strategic resource plan

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Introduction

The City of Greater Dandenong is a vibrant, diverse and creative city which continues to grow both in population and economic prosperity. In 2009 our residents developed their vision of Greater Dandenong for 2030, a city focused on people, place and opportunity, and throughout the development of this Council Plan for 2017-21 these themes have been revisited. This plan builds on the considerable amount of work already undertaken since Imagine 2030 with a particular focus on community safety, sustainability, social cohesion, and health and wellbeing. Our community and key stakeholders have provided valuable input into the development of this plan and their vision for our city is reflected in our strategic objectives and the outcomes we hope to achieve over the next four years.

As Victoria's most multicultural municipality Greater Dandenong provides unique cultural opportunities for residents and visitors. The city conducts many festivals and events, supports a variety of faiths and offers a large range of cultural cuisines all of which contribute to the wealth of diversity on offer.

There are also numerous challenges facing the City of Greater Dandenong and the Local Government sector as a whole. The introduction of rate capping provides an opportunity for Council to review its service delivery and how we conduct business however it also has the potential to impact our ability to deliver on key capital projects over the coming years. Council will continue to provide quality services and programs to our community but will be required to regularly review the resources available to deliver these. Ongoing consultation over the life of this plan will ensure the needs of our community and business stakeholders are represented.

Councillors and senior management teams across the organisation have identified the broad objectives and key strategies which will deliver on projects and programs important to our community. These represent Council's strategic direction for the next four years and make up the Council Plan 2017-21. Each year an Annual Plan will also be developed to provide further information on specific activities to be undertaken over the 12 month period.

"Our community and key stakeholders have provided valuable input into the development of this plan and their vision for our city is reflected in our strategic objectives and the outcomes we hope to achieve over the next four years"

Mayor's message

The City of Greater Dandenong is continually adapting and changing in order to meet the needs of its community, both now and into the future.

We are a city that prides itself on being an inclusive and diverse community, welcoming people from across the globe.

We are a city that values the idea of partnerships and collaboration and believe that the best outcomes are achieved by working together.

We are now officially recognised as Australia's most culturally diverse community with residents from more than 160 different nations calling Greater Dandenong home. This diversity brings with it a vibrancy that many aspire to, but it also brings challenges. Our community's needs and wants vary and we are continually trying to strike a balance between providing what they need now while also taking into account how those needs may change in the future.

In order to ensure our community remains innovative, vibrant and successful, it is important we have a clear vision moving forward. While our direction is driven by Council, it is important the community helps mould and shape the way we plan for the future.

The Council Plan 2017-21 identifies six objectives that will guide Council's direction until 2021. These objectives represent a collaboration of ideas shared by Council and the community.

1. A vibrant, connected and safe community
2. A creative city that respects and embraces its diversity
3. A healthy, liveable and sustainable city
4. A city planned for the future
5. A diverse and growing economy
6. An open and effective Council

A clear vision for the future is vital in ensuring the City of Greater Dandenong remains active, engaged, progressive and forward thinking. This plan looks at everything from infrastructure renewal and development, improved public transport links and accessibility, improved educational opportunities, sport and recreation, long-term employment solutions, advocacy, business investment and improved health and wellbeing.

The Council Plan 2017-21 has been developed alongside the Community Wellbeing Plan 2017-21 to ensure the principles and strategic direction align. We believe that by creating a more connected community we can achieve better outcomes for everyone.

The City of Greater Dandenong has long been lauded as a city of opportunity. We are committed to ensuring everyone, no matter their age, gender or cultural background feels respected, takes pride in where they live and are empowered to making their community the best it can be.

Cr Jim Memeti
Mayor

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Council's Vision and Values

Vision

Greater Dandenong is a safe and vibrant city of opportunity for all – to visit, work, live and play

Values

Council's core values are defined by our REACH principles which outline how we interact with our community.

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Imagine 2030

The Corporate Planning framework for the City of Greater Dandenong is guided by the Imagine 2030 Community Plan which provides the overarching strategic direction for Council and the community for the long term. A copy of the plan can be found on our website www.greaterdandenong.com

The following table is a summary of the Imagine 2030 Community Plan:

People		Place		Opportunity	
Pride	Best Place Best People	Sense of Place	One City Many Neighborhoods	Education Learning and Information	Knowledge
Cultural Diversity	Model Multicultural Community	Safety in Streets and Places	Feeling and Being Safe	Jobs and Business Opportunities	Prosperous and Affordable
Outdoor Activity and Sports	Recreation for Everyone	Appearance of Places	Places and Buildings	Tourism and Visitors	Diverse and Interesting Experiences
Lifecycle and Social Support	The Generations Supported	Travel and Transport	Easy to Get Around	Leadership by the Council	The Leading Council

Integrated planning framework

Community Plan

Imagine 2030 is the City of Greater Dandenong's community plan which was developed in 2009 after an extensive research and consultation project. This plan outlines the community's long term aspirations for our city and describes the city they want to see in 2030. As part of the development of the Council Plan 2017-21, Imagine 2030 was reviewed and updated to include additional priorities identified by our community. These included tourism and encouraging more visitors to our city to experience the many excellent recreation, food and business opportunities on offer.

Council Plan

The Council Plan 2017-21 sets the strategic direction of the City of Greater Dandenong and describes how the community's vision of a safe, vibrant city of opportunity for all will be achieved. It outlines Council's key objectives for the next four years and the resources required to achieve them. Council's performance against these objectives is reported to Council and the community each year through the Annual Report.

Annual Plan and Budget

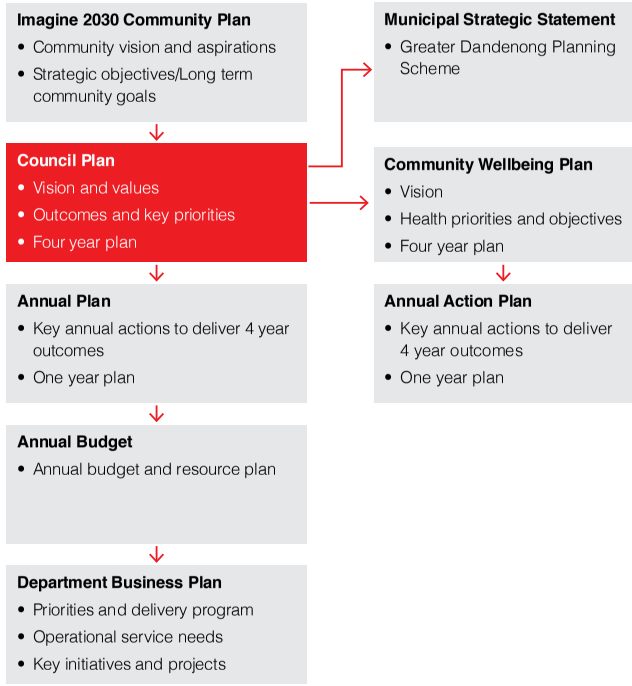
Each year an Annual Plan and Budget are developed to outline the specific actions Council will undertake to deliver on its four year objectives and how these will be funded. Performance reports are provided on a quarterly basis to Council and the community to provide updates on specific projects and overall progress for the year.

Community Wellbeing Plan

The Community Wellbeing Plan sets Council's health priorities for the next four years. It outlines what we will do to help achieve improved health and wellbeing outcomes so that residents can live rewarding, healthy and socially connected lives. An Annual Action Plan is also developed each financial year to provide specific outcomes for the 12 month period.

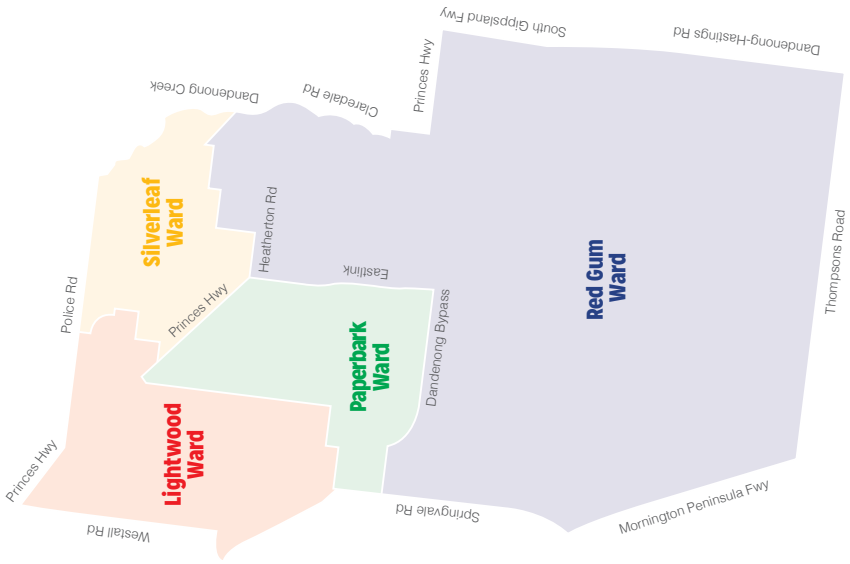
Municipal Strategic Statement

The Municipal Strategic Statement is part of the Victorian Government's Planning Scheme and outlines the key strategic planning, land use and development objectives for Greater Dandenong and the strategies for achieving these objectives.



4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Snapshot of Council



Councillors are elected to represent the community's needs and make decisions on local issues. They advocate on areas of importance to our community and lead Council's strategic direction.

They deliver on key strategic documents including the Council Plan, Community Wellbeing Plan, Long Term Financial Strategy, Annual Plan and Budget.

The Chief Executive Officer and staff ensure that council decisions and services are implemented, manage day to day Council operations, provide services and programs to the community and deliver local projects and initiatives.

Greater Dandenong Council is represented by 11 Councillors who are elected for a four year term. Each year a Councillor is elected Mayor to lead Council and act as spokesperson for the next 12 months.

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Councillors

Lightwood Ward

Youhorn Chea
0417 320 645

Sean O'Reilly
0422 523 258

Loi Truong
0466 004 618

Red Gum Ward

Matthew Kirwan
0403 072 295

Angela Long
0466 004 616

Jim Memeti (Mayor)
0434 560 239

Paperbark Ward

Peter Brown
0468 584 837

Tim Dark
0466 403 914

Sophie Tan
0466 793 727

Silverleaf Ward

Zaynoun Melhem
0466 518 082

Maria Sampey
0438 800 027

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Our organisation

John Bennie PSM
Chief Executive Officer

Jody Bosman
City Planning, Design & Amenity Directorate

- Building and Compliance Services
- Planning and Design
- Regulatory Services

Mick Jaensch
Corporate Services Directorate

- Communications and Customer Service
- Finance and Information Technology
- Governance and Commercial Property
- People and Procurement Services

Paul Kearsley
Business, Engineering and Major Projects

- Business and Revitalisation
- City Improvement Services
- Infrastructure Services and Planning
- Major Projects
- SEBN (South East Business Networks)
- Transport and Civil Development

Martin Fidler
Community Services Directorate

- Community, Arts, Culture and Libraries
- Community Care
- Community Wellbeing
- Community Development, Sport and Recreation

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Directorate overviews

City Planning, Design and Amenity

The City Planning, Design and Amenity directorate is focused on the development of our built and natural environments and ensuring that Council's activities match the community's future needs for facilities, housing, and sustainability. It oversees the functions of Building and Compliance Services, Planning and Design, and Regulatory Services.

Community Services

Community Services provides direct services to the community across a wide range of programs such as sport and recreation, libraries, youth and families, children's services, festivals and events, support for older people and community advocacy. This directorate manages Community Care, Community Arts, Culture and Libraries, Community Wellbeing and Community Development, Sport and Recreation.

Corporate Services

The Corporate Services directorate is responsible for a broad range of organisational functions including financial planning, marketing and communications, governance, information and telecommunications, organisational development and corporate planning. The departments which make up this directorate include Financial Services, Information Technology, Governance, Customer Service and Civic Facilities, Media and Communications; and People and Procurement.

Business, Engineering and Major Projects

Business, Engineering and Major Projects is a newly created directorate which merged the previous Engineering Services and Greater Dandenong Business portfolios. This directorate is responsible for a large range of Council activities including asset management, parks and waste, roads and transport, major projects, economic development, activity centres revitalisation, investment attraction and showcasing business. The departments which make up Business, Engineering and Major Projects are Activity Centres Revitalisation, City Improvement Services, Economic Development, Infrastructure Services and Planning, Major Projects, South East Business Networks (SEBN), and Transport and Civil Development.

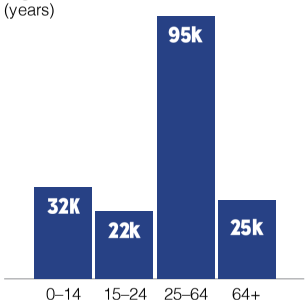
Our community
People

Population

174,000
(2019 estimate)

Greater Dandenong's population is forecast to increase to 205,000 by 2028, largely as a result of residential developments in Keysborough, central Dandenong and dispersed construction across the city.

Age
(years)



Births

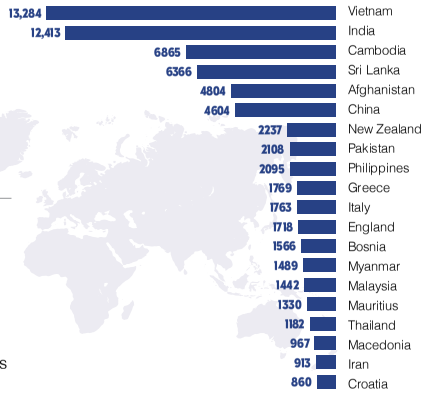
2,436
Births to Greater Dandenong residents in 2018-19

Four fifths are born to residents (82%) born overseas.

Origins

157
Residents are from 157 different birthplaces

Nearly two-thirds of residents were born overseas



Greater Dandenong is the most culturally diverse municipality in Australia.

Diversity of faith

41% Christian

16% Buddhist

14% Islamic

6% Hindu

There are over 100 places of worship across the city.

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Languages

Reflecting its cultural diversity Greater Dandenong also has a wide diversity of spoken languages, with two-thirds of residents speaking languages other than English in their homes.

Eighteen per cent of residents have limited fluency in the use of spoken English. This is three times the metropolitan level of six per cent. Such limited English fluency is widespread among the Vietnamese, Khmer and Cantonese speaking residents.

Among the languages widely spoken in this community are Vietnamese, Khmer, Chinese, Greek, Punjabi and Sinhalese

Settlement

3,884

The number of recently arrived migrants settled in 2018 in Greater Dandenong, the fourth highest number of settlers in Victoria.

Approximately one in five are refugees, largely from Afghanistan, Burma, Iran, Pakistan and Thailand.

These and other demographics are taken into consideration to inform Council's planning processes for services.

Families

There are 59,000 households in Greater Dandenong.

As shown in the graph below, the majority of families are two parent families and couples without children.

Our community
Place

Parks and Reserves

Open spaces offer a huge range of things to see and do, for all of the community, including bushwalking, bike riding, recreational areas, picnic areas, local flora and fauna and more.

35
Sports reserves

188km
Bike and shared paths

1,100km
Footpaths

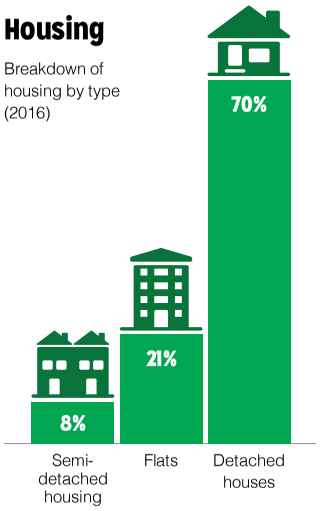
152
Playgrounds

197
Parks totalling 523 hectares

33
Bushland areas

Housing

Breakdown of housing by type (2016)



54%
Of residents own or are purchasing their homes

32%
Of residents rent their accommodation, similar to the metropolitan level

$622,000
The median house price for Greater Dandenong as at June 2019

Rises in the cost of housing over recent years have exceeded the rates in income growth, placing additional pressure on the local rental markets.

The cost of purchasing a home in this city has trebled in the past two decades, placing financial strain on many families.

Our community
Opportunity

Employment Within Greater Dandenong

98,000

The approximate number of people employed in the City of Greater Dandenong.

22,694 Manufacturing

The City of Greater Dandenong is renowned as the manufacturing hub of Victoria with the industry accounting for 30 per cent of all jobs.

The following sectors provide a significant proportion of jobs:

9200 Health care and Social Assistance

8700 Retail trade

7900 Wholesale trade

6900 Transport, Postal and Warehousing

Education

Young people in Greater Dandenong experience relatively high rates of early school leaving and unemployment. However recent years have witnessed a rise in the number of young people completing their secondary education.

While the level of participation by young people in university is slightly lower than the metropolitan average, attendance at TAFE is substantially higher than the Victorian level.

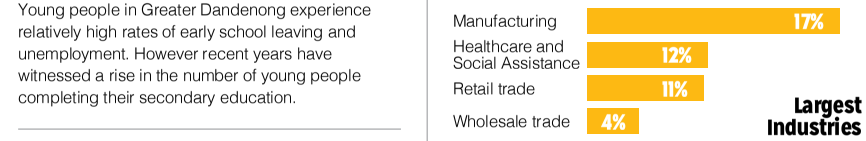
33% Of residents aged 25-44 years hold a degree qualification

38% Have no post school qualifications

Employment and Income Rates of Greater Dandenong Residents

60,000

Residents were in paid work in 2016, a third of them employed within the city, while the others journeyed outside the city to work.



In 2016 the median weekly income in Greater Dandenong was the lowest across the state and less than two thirds of the metropolitan average.

Comprehensive demographic information about the City of Greater Dandenong is available on Council's website:

www.greaterdandenong.com

How was this plan developed?

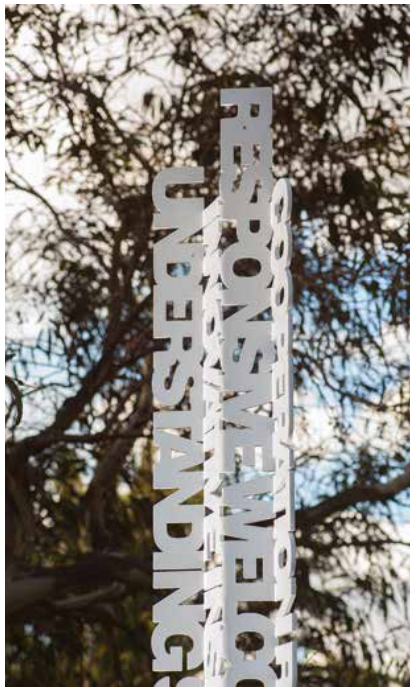
The City of Greater Dandenong undertook an extensive consultation program for the Council Plan 2017-21 from July 2016 until June 2017. The program included a number of activities with the community, key stakeholders, Councillors and staff which have influenced the final priorities set for the next four years.

Our community was invited to get involved and provide their ideas on what Council should prioritise over the next four years through an online forum, workshops, phone and email feedback mechanisms, and the Dandenong Show. Key business stakeholders were also provided the opportunity to contribute through an online survey and face to face workshop. The feedback received was incredibly valuable in developing our new plan and aligns with our existing Community Plan – Imagine 2030.

The key priorities which were highlighted through the consultation activities included:

- Streetscapes and public places
- Trees and our natural environment
- Roads, traffic and transport
- Arts and cultural heritage
- Attracting business
- Sustainability
- Physical activity
- Community participation
- Safety
- Parks and reserves
- Community hubs
- Youth unemployment and education
- Urban planning
- Marketing and promotion of businesses
- Jobs and innovation

These priority areas have been used to develop four year outcomes for Council and identify the relevant actions to be undertaken to achieve these. Each year Council will also produce an Annual Plan which will outline the specific activities to be undertaken over the current financial year.



4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Our key strategic objectives

The key strategic objectives support Council's vision and the areas of focus for our service delivery:

People

A vibrant, connected and safe community

- Community safety
- Learning and literacy
- Community participation
- Health and wellbeing

A creative city that respects and embraces its diversity

- Cultural diversity
- Community arts
- Cultural heritage
- Positive ageing
- Access and equity

Place

A healthy, liveable and sustainable city

- Parks, reserve and sportsgrounds
- Environmental sustainability
- Roads, traffic and parking
- Trees and our natural environment
- Streetscapes and public places

A city planned for the future

- Urban design
- Asset management
- Residential, commercial and industrial development
- Place making
- Transport advocacy

Opportunity

A diverse and growing economy

- Jobs and business
- Tourism and visitation
- Activity centre revitalisation
- Investment

An open and effective Council

- Advocacy and community engagement
- Transparency and accountable decision making
- Digital innovation and leadership

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

STRATEGIC OBJECTIVE 1 PEOPLE

A vibrant, connected and safe community

What we hope to achieve	How we will measure our progress
A safe community	• Community Satisfaction Survey – "How safe do you feel walking alone at night?"
A city with high community participation	• No. of people participating in Council's major events (2019 – 85,000) • % of municipality who are active library members (2019 – 11.32%) • Number of visits to the Library (2019 – 981,823) • % of residents who volunteer in Council programs (2019 – 72%)
A well informed and connected community with improved health and wellbeing	• VIC Health General Wellbeing indicator • Number of hours of direct service delivered to residents aged over 65 years and residents with a disability under 65 years (as funded through relevant government programs)
Enhanced partnerships with agencies and stakeholder groups to deliver quality services	• Stakeholder and Agency Partnership Satisfaction Survey

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

What we will do over the next four years to achieve our objectives

- Promote gender equity, and support the right of women to engage and participate equally in all aspects of community life
- Support those experiencing family violence and work with agencies and Victoria Police to address the causes
- Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English
- Work in partnership with relevant agencies to raise awareness of the harmful effects of alcohol and other drugs
- Develop safe and well-designed public spaces which encourage public access
- Increase cyber safety awareness in the community
- Advocate for increased police resources for our city to assist with reducing crime

- Increase community participation in physical activity through our leisure, recreation and sports services
- Provide quality and affordable community facilities to enable effective programs and activities for all
- Advocate for increased employment opportunities, particularly for vulnerable community groups
- Deliver a welcoming library service and increase engagement opportunities to enhance learning, reading and literacy at all life stages
- Provide community funding programs to increase capacity of strategic partners and community groups
- Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness
- Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups

- Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan
- Continue to be a leading partner of the Alliance for Gambling Reform
- Implement and promote the Greater Dandenong Charitable Fund
- Improve public lighting at identified key areas to encourage greater use after dark and improve perceptions of safety

Supporting strategic documents being implemented over the period of this Council Plan:

- Community Wellbeing Plan 2017-21
- Positive Ageing Strategy 2017-24
- Library Strategy
- Disability Action Plan 2016-23
- Cycling Strategy 2017-21
- Sports Facilities Plan
- Children's Plan 2015-19
- Walking Strategy 2015-23
- Youth Strategy 2016-19
- Activate – Recreation Strategy 2014-19
- Community Safety Plan 2015-22
- Neighbourhood Houses Strategic Directions 2016

These documents are publicly accessible on our website www.greaterdandenong.com

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

STRATEGIC OBJECTIVE 2 PEOPLE

A creative city that respects and embraces its diversity

What we hope to achieve	How we will measure our progress
A harmonious community that celebrates diversity	• Number of annual artist opportunities that celebrate diversity and build community cohesion • Number of cultural celebrations facilitated by Council
Increased participation in creative and cultural activities	• Increase in participation for creative and cultural programs and initiatives (2019 – 1,533) • Number of arts and heritage exhibitions delivered through cultural facilities
A city well known for working together with its community	• Number of community advisory groups

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

What we will do over the next four years to achieve our objectives

- Celebrate diversity through a range of activities
- Advocate against all forms of discrimination
- Provide programs and events for people to participate in community activities and civic life
- Provide community members of all abilities and backgrounds with access to community and council information, services and events
- Value and recognise the local Indigenous community through reconciliation initiatives and responsive Council services
- Advocate for and assist Asylum Seekers and Refugees living in the community
- Provide community arts participation for artists, residents and businesses through performances, exhibitions and programs
- Support the role of public art, new installations and maintenance of existing public art assets
- Record, protect and promote local heritage including support of the historical societies and Cultural Heritage Advisory Committee
- Provide opportunities for children and young people to participate in civic and community activities

Supporting strategic documents being implemented over the period of this Council Plan:

- Disability Action Plan 2016-23
- Arts and Cultural Heritage Strategy 2016
- Drum Theatre Strategic and Business Plan 2015-19
- Positive Ageing Strategy 2017-24
- People seeking Asylum and Refugees Plan 2018-21
- Refugee and Asylum Seeker Statement
- Community Development Framework

These documents are publicly accessible on our website www.greaterdandenong.com

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

STRATEGIC OBJECTIVE 3 PLACE

A healthy, liveable and sustainable city

What we hope to achieve	How we will measure our progress
A city that delivers a clean and healthy environment for people to enjoy	• % of kerbside collection waste diverted from landfill (2019 – 46.40%) • Number of Indigenous seedlings planted (2019 – 23,005) • Number of street trees planted (2019 – 2,624)
A city that prepares for climate change	• Completion of Climate Change Strategy • Delivery of annual report on the Sustainability Strategy
A network of quality parks, reserves and sportsgrounds	• Number of upgrades completed
Infrastructure that supports people and business	• Completion of Capital Works Program • Increase in shared path network
A range of quality streetscapes and public places that build pride	• Kilometres of streetscapes renewed to a high urban design standard • Increase of canopy cover within areas of low coverage

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

What we will do over the next four years to achieve our objectives

- Improve diversion from landfill rates
- Increase the length and coverage of the shared path network
- Upgrade Council parks and reserves through the implementation of the Capital Improvement Program
- Provide proactive waste 'pick up' throughout the municipality combined with a public education campaign
- Advocate to the State Government to better manage landfill costs
- Ensure new street plantings are compatible with increasing average temperatures, whilst increasing canopy cover throughout the municipality
- Protect and enhance the ecological value of land within the municipality
- Work regionally with the South East Councils Climate Change Alliance (SECCCA)
- Engage with the community to increase their awareness of the environment and sustainability
- Continue to advocate for the earliest possible closure of the Lyndhurst Landfill Site
- Implement graffiti management and hard rubbish dumping initiatives
- Amend the Greater Dandenong Planning Scheme (GDPS) by introducing a permanent Vegetation Protection Overlay (VPO) across the green wedge to afford permanent protection to its vegetation
- Develop and complete a Climate Change Strategy

Supporting strategic documents being implemented over the period of this Council Plan:

- Sustainability Strategy 2016-30
- Bicycle and Shared Networks Plan
- Urban Tree Strategy 2018-23
- Park Masterplans
- Open Space Strategy
- Green Wedge Management Plan
- Waste and Litter Strategy
- Road Safety Strategy 2016-22
- Cycling Strategy 2017-21
- Walking Strategy 2015-23
- Community Hub Framework

These documents are publicly accessible on our website www.greaterdandenong.com

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

STRATEGIC OBJECTIVE 4 PLACE

A city planned for the future

What we hope to achieve	How we will measure our progress
An adequate supply of residential, commercial and industrial development	• Continued growth in development permits and activity across the municipality
Revitalised activity centres	• Completion of reviews of Activity Centre Structure Plans for Springvale and Noble Park • Completion of Springvale Community Precinct Project
Assets planned to meet future community needs	• Number of 10 year capital and renewal plans for major asset classes implemented
Quality public open space provided across the city	• 4.5ha of open space per 1000 head of population (2019 – 4.04ha) • Hectares of public open space acquired, renewed or developed
Increased sustainability of residential, commercial, industrial and Council developments	• Sustainable Buildings Policy completed and implemented • Greater Dandenong Planning Scheme amended to include sustainability performance requirements for new developments • Number of environmentally sustainable design planning policy actions completed

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

What we will do over the next four years to achieve our objectives

- Appropriately zone sufficient land for ongoing industrial growth and development in the city
- Undertake a review of the number of dwellings constructed in each residential zone to ensure the aims of the Municipal Housing Strategy are being met
- Complete the survey of stakeholders (including State Government agencies) of industrial land demand and supply to analyse land supply projections for the period ending with the 2028-29 financial year
- Ensure that both private and new developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes
- Implement best practice planning systems which consistently achieve Local Government Performance Reporting Framework targets
- Review and update activity centre structure plans for Noble Park and Springvale
- Investigate the development of a municipal wide developer contributions plan for application to new development across the city
- Amend the Greater Dandenong Planning Scheme to include and update policy provisions for Noble Park and Springvale Activity Centres
- Deliver a collaborative approach to creating, enhancing and managing great people focused places that respond to and respect the unique qualities of the activity centres
- Advocate for improved transport options
- Increase supply of open space in areas currently deficient and achieve a policy benchmark of 4.5ha per 1000 head of population for each of the areas outlined in the Greater Dandenong Open Space Strategy

Supporting strategic documents being implemented over the period of this Council Plan:

- Municipal Strategic Statement
- Greater Dandenong Planning Scheme
- Housing Strategy
- Open Space Strategy
- Road Management Plan
- Integrated Transport Strategy
- Park Masterplans
- Waste and Litter Strategy
- Municipal Emergency Management Plan
- Green Wedge Management Plan
- Sustainable Stormwater Strategy
- Asset Management Strategy 2015-22

These documents are publicly accessible on our website www.greaterdandenong.com

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

STRATEGIC OBJECTIVE 5 OPPORTUNITY

A diverse and growing economy

What we hope to achieve	How we will measure our progress
A city that supports the economic contribution, strength and diversity of its industries	• Number of training and development, networking, and mentoring activities (2019 – 72)
A tourist destination attracting new visitors	• Number of food and cultural tours conducted (2019 – 15) • Number of advertising opportunities to promote the city to visitors
A resilient employment hub	• Number of business support services and investment attraction activities that facilitate job sustainability and growth (2019 – 22)
A great place for business	• 4-10 year city improvement program developed to implement sustainable improvements in each activity centre • Kilometres of commercial centre streetscape refurbished
A city where business and community work together	• Number of activities supporting social enterprises • Progress on the Community Revitalisation and One Per Cent projects
A city that is connected to the global economy	• Number of businesses participating in export industry workshops and overseas delegations

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

What we will do over the next four years to achieve our objectives

- Work collectively with and across government, industry, service providers and educational organisations to facilitate long term solutions to both the supply and demand of employment
- Market business and investment success stories
- Provide information on investment options and facilitate streamlined processes for planning and investment
- Explore, facilitate and promote opportunities for more effective and sustainable engagement and collaboration between the commercial and community sectors operating within the city
- Support the economic sustainability of activity centres by attracting appropriate government, business and community investment
- Support businesses through education, awareness, collaboration, networking and trade opportunities
- Undertake effective marketing, events and tourism activities to promote Greater Dandenong
- Support, promote and upgrade the infrastructure of major activity centres and local shopping strips
- Work in partnership to support Greater Dandenong businesses, education and training providers to be more sustainable
- Support, promote and facilitate local social enterprises
- Continue to promote opportunities for businesses to compete and participate in the global economy

Supporting strategic documents being implemented over the period of this Council Plan:

- Achieving Greater Dandenong's Potential – A Local Economic and Employment Development Strategy for our city
- Springvale Activity Centre Structure Plan
- Noble Park Activity Centre Structure Plan
- Tourism Strategy 2014-18
- Regional Food Strategy 2015-18

These documents are publicly accessible on our website www.greaterdandenong.com

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

STRATEGIC OBJECTIVE 6 OPPORTUNITY

An open and effective Council

What we hope to achieve	How we will measure our progress
A Council connected with the community, providing an effective voice on their behalf	• Community satisfaction survey – satisfaction with lobbying on behalf of the community (advocacy) • Community satisfaction survey – satisfaction with community consultation and engagement
Decision making which is transparent and accountable	• % of decisions made in Council meetings closed to the public • Increase in the amount of residents either attending Council meetings or viewing the meetings online • Increase in number of opportunities for residents to participate in community engagement activities
An innovative and technologically connected Council	• Increase in the number of registered users accessing the Council digital portal (2019 – 2,150) • Increase in the number of residents engaging with Council on social media (2019 – 13.2%) • $ amount of Council transactions completed online (2019 – $12,844,636)
A well-managed and high performing Council	• Adoption of a revised Long Term Financial Strategy (LTFS) annually which addresses Councils financial sustainability over a rolling ten year period • Capital works funded from operational surpluses in Annual Budgets meet or exceed targets established in LTFS • Underlying financial result remains in surplus (as per the Local Government Performance Reporting Framework measurement)

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

What we will do over the next four years to achieve our objectives

- Ensure compliance with the Local Government Act and Councillor/Staff Codes of Conduct
- Continue to implement mechanisms that enhance community access and understanding of Council decision making and the role of Council
- Maintain Council as an employer of choice and provide a safe work environment
- Maintain and annually review Council's Long Term Financial Strategy to ensure financial sustainability
- Undertake proactive communication on key issues to foster community understanding
- Continue to be a strong advocate on issues of community importance which are beyond Council authority
- Ensure best practice risk management through the implementation of the Risk Management Strategy
- Provide high quality, timely customer service
- Implement the Digital Strategy
- Continually review service delivery methods and quality incorporating feedback from the community
- Seek to establish and maintain strategic partnerships and alliances which enhance Council performance

Supporting strategic documents being implemented over the period of this Council Plan:

- Long Term Financial Strategy 2017-21
- Rating Strategy
- Annual Budget
- Information Technology Strategy 2014-18
- Organisational Development Strategy
- Digital Strategy 2016-20
- Risk Management Strategy 2014-18
- Language and Communications Framework and Action Plan
- Community Engagement Framework and Policy

These documents are publicly accessible on our website www.greaterdandenong.com

Strategic Resource Plan

The Strategic Resource Plan 2020-25 details the financial and non-financial resources required to achieve the Council Plan strategic objectives and deliver on the actions and services listed in this plan.

Introduction

The City of Greater Dandenong annually reviews its Long Term Financial Strategy which is summarised in this Strategic Resource Plan.

The resources available to Council can be grouped into two major sections:

- Financial resources
- Non-financial resources

Financial Resources

The financial outcomes and forecast long-term financial statements provided in the Strategic Resource Plan are in accordance with Council's Long Term Financial Strategy, which is reviewed on an annual basis.

This Strategic Resource Plan (SRP) is updated annually with the development of the annual budget and meets the legislative requirements as specified in the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

The key financial objectives of the Strategic Resource Plan are:

- The achievement of a prudent balance between meeting the service needs of our community (both now and in the future) and remaining financially sustainable for future generations.
- An increased ability to fund both capital works in general and meet the asset renewal requirements as outlined in asset management planning.
- Endeavouring to maintain a sustainable Council in an environment where Council's costs in delivering services are increasing at a higher rate than its revenue capacity due to capping of Council rates and low increases in government grant funding.

In preparing the SRP, Council has also been mindful of the need to comply with the following *Principles of Sound Financial Management* as contained in the Act:

- Prudently manage the financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden.
- Consider the financial effects of Council decisions on future generations.
- Provide full and accurate and timely disclosure of financial information.

The Strategic Resource Plan has been prepared on the basis of a number of assumptions and challenges including:

Financial resource planning assumptions

Rate income has been capped to the Consumer Price Index (CPI) at 2.00% for 2020-21 under the Fair Go Rates System. The forward four years of the Strategic Resource Plan use indicative rate increases only and will be subject to the rate cap set by the Minister for Local Government.

Revenue from government grants fails to increase at the cost of providing services.

Council's costs in providing services have been escalated in line with known estimates for key components such as labour costs.

Challenges

The State Government's Fair Go Rates System prevents Councils from raising rates above inflation levels from 1 July 2016. Council remains in a healthy financial position, although this will continue to be tested by the compounding effect of rate capping and vagaries of external influences. The challenge will require Council to fundamentally review the sustainability of its operations as the outcomes will have implications in future years.

At this point the forward four-year projections (years two to five) of this Strategic Resource Plan were developed just prior to the COVID-19 pandemic impacting the world. The assumed immediate and short-term financial impacts have been factored into Council's 2019-20 forecast and 2020-21 Budget; however, we will need to better understand the longer term impact of COVID-19 on our community and on our operations. This won't be known for many months, as such we recognise Council's proposed financial direction for future years may require changes. The total assumed impact of COVID-19 over the 2019-20 and 2020-21 years is $10.37 million.

Council has unique opportunities to address the revitalisation of Dandenong, Springvale and Keysborough with key infrastructure projects. The Strategic Resource Plan needs to recognise and resource these opportunities at the same time as directing greater resources to asset renewal.

Diminishing real contributions from State and Federal Governments in terms of operational funding continues to place greater pressure on Council to finance this difference from rate revenue.

Council has an extremely diverse community with equally diverse service requirements. Council needs to maintain a high focus on meeting the needs of its community in its service provision.

Comprehensive Income Statement
For the five years ending 30 June 2025

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Income						
Rates and charges	144,497	152,325	154,744	159,346	164,157	169,088
Statutory fees and fines	7,614	8,426	9,843	9,937	10,136	10,339
User fees	7,128	8,068	9,398	9,652	9,914	10,182
Grants – operating	26,021	29,875	30,099	30,438	30,671	30,997
Grants – capital	4,498	3,244	1,093	1,018	826	-
Contributions – monetary	7,766	2,910	4,391	2,001	2,001	2,001
Contributions – non-monetary	15,000	15,000	15,000	15,000	15,000	15,000
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	591	377	387	388	374	442
Other income	10,378	6,000	8,534	9,051	8,967	9,200
Total income	**223,493**	**226,225**	**233,489**	**236,831**	**242,046**	**247,249**
Expenses						
Employee costs	81,964	84,402	85,049	87,129	89,606	92,329
Materials and services	73,292	70,493	68,120	70,494	71,469	73,231
Bad and doubtful debts	1,535	1,363	1,431	1,503	1,578	1,656
Depreciation	30,816	31,433	32,061	32,703	33,357	34,024
Borrowing costs	3,058	3,051	2,917	2,807	3,094	3,306
Other expenses	6,197	5,725	5,055	5,140	5,233	6,231
Total expenses	**196,862**	**196,467**	**194,633**	**199,776**	**204,337**	**210,777**
Surplus for the year	**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**
Other comprehensive income *Items that will not be reclassified to surplus or deficit in future periods:*						
Other	-	-	-	-	-	-
Total comprehensive result	**26,631**	**29,758**	**38,856**	**37,055**	**37,709**	**36,472**

Note: Assumed immediate and short-term impacts of the COVID-19 pandemic have been factored in to 2019-20 and 2020-21. Any longer term impacts are unknown.

Balance Sheet
For the five years ending 30 June 2025

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Assets						
Current assets						
Cash and cash equivalents	109,674	108,170	115,499	120,857	126,323	132,856
Trade and other receivables	23,161	24,120	24,899	25,825	26,797	27,811
Other financial assets	2,000	-	-	-	-	-
Other assets	2,702	2,756	2,811	2,868	2,924	2,983
Total current assets	**137,537**	**135,046**	**143,209**	**149,550**	**156,044**	**163,650**
Non-current assets						
Trade and other receivables	325	325	325	325	325	325
Property, infrastructure, plant and equipment	2,217,618	2,244,581	2,275,097	2,324,092	2,367,585	2,389,530
Investment property	12,827	12,827	12,827	12,827	12,827	12,827
Other financial assets	230	230	230	230	230	230
Total non-current assets	**2,231,000**	**2,257,963**	**2,288,479**	**2,337,474**	**2,380,967**	**2,402,912**
Total assets	**2,368,537**	**2,393,009**	**2,431,688**	**2,487,024**	**2,537,011**	**2,566,562**
Liabilities						
Current liabilities						
Trade and other payables	25,562	20,670	20,999	24,889	24,186	20,735
Trust funds and deposits	37,069	39,069	41,069	43,069	45,069	47,069
Provisions	16,725	17,418	18,140	18,895	19,684	20,510
Interest-bearing loans and borrowings	3,126	3,270	3,409	4,856	6,348	6,608
Total current liabilities	**82,482**	**80,427**	**83,617**	**91,709**	**95,287**	**94,922**
Non-current liabilities						
Trust funds and deposits	900	900	900	900	900	900
Provisions	1,516	1,555	1,597	1,642	1,690	1,742
Interest-bearing loans and borrowings	56,765	53,495	50,086	60,230	68,882	62,274
Total non-current liabilities	**59,181**	**55,950**	**52,583**	**62,772**	**71,472**	**64,916**
Total liabilities	**141,663**	**136,377**	**136,200**	**154,481**	**166,759**	**159,838**
Net assets	**2,226,874**	**2,256,632**	**2,295,488**	**2,332,543**	**2,370,252**	**2,406,724**
Equity						
Accumulated surplus	925,364	955,453	989,239	1,026,643	1,059,992	1,088,285
Asset revaluation reserve	1,241,807	1,241,807	1,241,807	1,241,807	1,241,807	1,241,807
Reserves	59,703	59,372	64,442	64,093	68,453	76,632
Total equity	**2,226,874**	**2,256,632**	**2,295,488**	**2,332,543**	**2,370,252**	**2,406,724**

Statement of Changes in Equity
For the five years ending 30 June 2025

	Total $'000	Accumulated surplus $'000	Revaluation reserve $'000	Other reserves $'000
2020				
Balance at beginning of the financial year	2,200,243	875,922	1,241,807	82,514
Surplus/(deficit) for the year	26,631	26,631	-	-
Net asset revaluation increment/ (decrement)	-	-	-	-
Transfers to other reserves	-	(11,802)	-	11,802
Transfers from other reserves	-	34,613	-	(34,613)
Balance at end of the financial year	**2,226,874**	**925,364**	**1,241,807**	**59,703**
2021				
Balance at beginning of the financial year	2,226,874	925,364	1,241,807	59,703
Surplus/(deficit) for the year	29,758	29,758	-	-
Net asset revaluation increment/ (decrement)	-	-	-	-
Transfers to other reserves	-	(8,383)	-	8,383
Transfers from other reserves	-	8,714	-	(8,714)
Balance at end of the financial year	**2,256,632**	**955,453**	**1,241,807**	**59,372**
2022				
Balance at the beginning of the financial year	2,256,632	955,453	1,241,807	59,372
Surplus/(deficit) for the year	38,856	38,856	-	-
Net asset revaluation increment/ (decrement)	-	-	-	-
Transfers to other reserves	-	(10,041)	-	10,041
Transfers from other reserves	-	4,971	-	(4,971)
Balance at end of the financial year	**2,295,488**	**989,239**	**1,241,807**	**64,442**

	Total $'000	Accumulated surplus $'000	Revaluation reserve $'000	Other reserves $'000
2023				
Balance at the beginning of the financial year	2,295,488	989,239	1,241,807	64,442
Surplus/(deficit) for the year	37,055	37,055	-	-
Net asset revaluation increment/ (decrement)	-	-	-	-
Transfers to other reserves	-	(12,524)	-	12,524
Transfers from other reserves	-	12,873	-	(12,873)
Balance at end of the financial year	**2,332,543**	**1,026,643**	**1,241,807**	**64,093**
2024				
Balance at the beginning of the financial year	2,332,543	1,026,643	1,241,807	64,093
Surplus/(deficit) for the year	37,709	37,709	-	-
Net asset revaluation increment/ (decrement)	-	-	-	-
Transfers to other reserves	-	(12,187)	-	12,187
Transfers from other reserves	-	7,827	-	(7,827)
Balance at end of the financial year	**2,370,252**	**1,059,992**	**1,241,807**	**68,453**
2025				
Balance at the beginning of the financial year	2,370,252	1,059,992	1,241,807	68,453
Surplus/(deficit) for the year	36,472	36,472	-	-
Net asset revaluation increment/ (decrement)	-	-	-	-
Transfers to other reserves	-	(10,981)	-	10,981
Transfers from other reserves	-	2,802	-	(2,802)
Balance at end of the financial year	**2,406,724**	**1,088,285**	**1,241,807**	**76,632**

Statement of Cash Flows
For the five years ending 30 June 2025

	Forecast Actual 2019-20 $'000 Inflows (Outflows)	Budget 2020-21 $'000 Inflows (Outflows)	Strategic Resource Plan Projections 2021-22 $'000 Inflows (Outflows)	2022-23 $'000 Inflows (Outflows)	2023-24 $'000 Inflows (Outflows)	2024-25 $'000 Inflows (Outflows)
Cash flows from operating activities						
Rates and charges	144,497	151,986	154,615	159,102	163,901	168,826
Statutory fees and fines	5,709	6,587	7,909	7,902	7,995	8,087
User fees	7,841	8,710	10,171	10,445	10,731	11,021
Grants - operating	28,053	31,642	31,877	32,237	32,481	32,827
Grants - capital	4,498	3,244	1,093	1,018	826	-
Contributions - monetary	7,766	2,910	4,391	2,001	2,001	2,001
Interest received	2,220	1,496	2,082	2,125	2,167	2,210
Trust funds and deposits taken	35,000	35,500	36,000	36,500	37,000	37,500
Other receipts	9,063	5,019	7,162	7,685	7,544	7,764
Net GST refund	14,011	8,900	8,674	10,738	10,337	8,452
Employee costs	(81,964)	(83,649)	(84,263)	(86,307)	(88,747)	(91,429)
Materials and services	(89,920)	(86,855)	(79,444)	(80,408)	(85,588)	(88,191)
Trust funds and deposits repaid	(33,000)	(33,500)	(34,000)	(34,500)	(35,000)	(35,500)
Other payments	(6,817)	(6,298)	(5,561)	(5,654)	(5,756)	(6,854)
Net cash provided by operating activities	**46,957**	**45,692**	**60,706**	**62,884**	**59,892**	**56,714**
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment	(97,119)	(43,705)	(47,894)	(67,016)	(62,156)	(41,329)
Proceeds (payments) for other financial assets	(2,000)	2,000	-	-	-	-
Proceeds from sale of property, infrastructure, plant and equipment	891	686	704	706	680	802
Net cash used in investing activities	**(98,228)**	**(41,019)**	**(47,190)**	**(66,310)**	**(61,476)**	**(40,527)**
Cash flows from financing activities						
Finance costs	(3,058)	(3,051)	(2,917)	(2,807)	(3,094)	(3,306)
Proceeds from borrowings	10,000	-	-	15,000	15,000	-
Repayment of borrowings	(8,634)	(3,126)	(3,270)	(3,409)	(4,856)	(6,348)
Net cash provided by (used in) financing activities	**(1,692)**	**(6,177)**	**(6,187)**	**8,784**	**7,050**	**(9,654)**
Net increase (decrease) in cash and cash equivalents	(52,963)	(1,504)	7,329	5,358	5,466	6,533
Cash and cash equivalents at beginning of financial year	162,637	109,674	108,170	115,499	120,857	126,323
Cash and cash equivalents at end of financial year	**109,674**	**108,170**	**115,499**	**120,857**	**126,323**	**132,856**

Note: Figures for future years are likely to be amended due to the impact of rate capping.

Statement of Capital Works
For the five years ending 30 June 2025

	Forecast Actual 2019-20 $'000	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Property						
Land	4,141	-	-	-	-	-
Total land	**4,141**	**-**	**-**	**-**	**-**	**-**
Buildings	42,800	13,511	14,654	34,610	28,163	10,493
Leasehold improvements	500	202	-	-	-	-
Total buildings	**43,300**	**13,713**	**14,654**	**34,610**	**28,163**	**10,493**
Total property	**47,441**	**13,713**	**14,654**	**34,610**	**28,163**	**10,493**
Plant and equipment						
Plant, machinery and equipment	2,524	2,906	2,940	2,955	2,951	3,002
Fixtures, fittings and furniture	150	426	263	233	249	281
Computers and telecommunications	1,918	577	1,001	134	141	410
Library books	974	860	1,024	1,035	1,046	1,056
Total plant and equipment	**5,566**	**4,769**	**5,228**	**4,357**	**4,387**	**4,749**
Infrastructure						
Roads	11,835	16,211	16,439	17,790	17,767	16,380
Bridges	487	100	100	100	450	155
Footpaths and cycleways	2,027	1,600	2,003	1,518	1,514	1,565
Drainage	2,701	660	1,787	1,585	1,769	1,424
Recreational, leisure and community facilities	6,117	1,471	4,409	3,950	4,858	2,785
Parks, open space and streetscapes	18,586	5,181	2,724	2,972	2,866	3,613
Off street car parks	2,359	-	550	134	382	165
Total infrastructure	**44,112**	**25,223**	**28,012**	**28,049**	**29,606**	**26,087**
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**
Represented by:						
New asset expenditure	35,376	7,854	12,635	7,619	7,352	10,629
Asset renewal expenditure	36,331	21,505	29,581	53,203	48,948	23,876
Asset upgrade expenditure	24,664	14,346	5,678	6,194	5,856	6,824
Asset expansion expenditure	748	-	-	-	-	-
Total capital works expenditure	**97,119**	**43,705**	**47,894**	**67,016**	**62,156**	**41,329**

Note: The 2020-21 budget has a reduced investment of $6.8 million to part fund the impacts of the COVID-19 pandemic. Future years are likely to be amended due to the impact of rate capping and may also be impacted by COVID-19.

Statement of Human Resources
For the five years ending 30 June 2025

	Budget 2020-21 $'000	Strategic Resource Plan Projections 2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Staff expenditure					
Employee costs - operating	84,402	85,049	87,129	89,606	92,329
Total staff expenditure	**84,402**	**85,049**	**87,129**	**89,606**	**92,329**
Staff numbers					
Employees	747.2	736.7	724.0	722.0	722.0
Total staff numbers	**747.2**	**736.7**	**724.0**	**722.0**	**722.0**

Note: Figures for future years are likely to be amended due to the impact of rate capping.

Other information
For the five years ending 30 June 2025

1. Summary of planned capital works expenditure

	Asset expenditure type					Funding sources					
2020-21	Total $'000	New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Total $'000	Grants $'000	Contributions $'000	Council cash $'000	Borrowings $'000	Reserves $'000
Property											
Land	-	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-	-
Buildings	13,511	3,220	5,461	4,830	-	13,511	875	-	10,061	-	2,575
Leasehold improvements	202	-	-	202	-	202	100	-	102	-	-
Total buildings	13,713	3,220	5,461	5,032	-	13,713	975	-	10,163	-	2,575
Total property	**13,713**	**3,220**	**5,461**	**5,032**	**-**	**13,713**	**975**	**-**	**10,163**	**-**	**2,575**
Plant and equipment											
Plant, machinery and equipment	2,906	244	2,662	-	-	2,906	-	-	2,906	-	-
Fixtures, fittings and furniture	426	10	400	16	-	426	-	-	426	-	-
Computers and telecommunications	577	210	352	15	-	577	-	-	577	-	-
Library books	860	-	860	-	-	860	-	-	860	-	-
Total plant and equipment	**4,769**	**464**	**4,274**	**31**	**-**	**4,769**	**-**	**-**	**4,769**	**-**	**-**
Infrastructure											
Roads	16,211	2,650	8,575	4,986	-	16,211	1,526	910	11,045	-	2,730
Bridges	100	-	100	-	-	100	-	-	100	-	-
Footpaths and cycle ways	1,600	200	1,400	-	-	1,600	-	-	1,600	-	-
Drainage	660	-	660	-	-	660	-	-	660	-	-
Recreational, leisure and community facilities	1,471	706	765	-	-	1,471	205	-	1,266	-	-
Parks, open space and streetscapes	5,181	614	270	4,297	-	5,181	538	-	3,043	-	1,600
Off street car parks	-	-	-	-	-	-	-	-	-	-	-
Total infrastructure	**25,223**	**4,170**	**11,770**	**9,283**	**-**	**25,223**	**2,269**	**910**	**17,714**	**-**	**4,330**
Total capital works expenditure	**43,705**	**7,854**	**21,505**	**14,346**	**-**	**43,705**	**3,244**	**910**	**32,646**	**-**	**6,905**

Other information
For the five years ending 30 June 2025

1. Summary of planned capital works expenditure (continued)

	Asset expenditure type					Funding sources					
2021-22	Total $'000	New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Total $'000	Grants $'000	Contributions $'000	Council cash $'000	Borrowings $'000	Reserves $'000
Property											
Land	-	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-	-
Buildings	14,654	9,844	3,838	972	-	14,654	75	2,390	9,949	-	2,240
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	-
Total buildings	14,654	9,844	3,838	972	-	14,654	75	2,390	9,949	-	2,240
Total property	**14,654**	**9,844**	**3,838**	**972**	**-**	**14,654**	**75**	**2,390**	**9,949**	**-**	**2,240**
Plant and equipment											
Plant, machinery and equipment	2,940	103	2,837	-	-	2,940	-	-	2,940	-	-
Fixtures, fittings and furniture	263	103	160	-	-	263	-	-	263	-	-
Computers and telecommunications	1,001	21	897	83	-	1,001	-	-	1,001	-	-
Library books	1,024	-	1,024	-	-	1,024	-	-	1,024	-	-
Total plant and equipment	**5,228**	**227**	**4,918**	**83**	**-**	**5,228**	**-**	**-**	**5,228**	**-**	-
Infrastructure											
Roads	16,439	1,086	13,250	2,103	-	16,439	1,018	-	15,421	-	-
Bridges	100	-	100	-	-	100	-	-	100	-	-
Footpaths and cycle ways	2,003	103	1,900	-	-	2,003	-	-	2,003	-	-
Drainage	1,787	83	1,373	331	-	1,787	-	-	1,787	-	-
Recreational, leisure and community facilities	4,409	517	3,375	517	-	4,409	-	-	4,409	-	-
Parks, open space and streetscapes	2,724	672	380	1,672	-	2,724	-	-	1,724	-	1,000
Off street car parks	550	103	447	-	-	550	-	-	550	-	-
Total infrastructure	**28,012**	**2,564**	**20,825**	**4,623**	**-**	**28,012**	**1,018**	**-**	**25,994**	**-**	**1,000**
Total capital works expenditure	**47,894**	**12,635**	**29,581**	**5,678**	**-**	**47,894**	**1,093**	**2,390**	**41,171**	**-**	**3,240**

Other information
For the five years ending 30 June 2025

1. Summary of planned capital works expenditure (continued)

	Asset expenditure type					Funding sources					
2022-23	Total $'000	New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Total $'000	Grants $'000	Contributions $'000	Council cash $'000	Borrowings $'000	Reserves $'000
Property											
Land	-	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-	-
Buildings	34,610	4,434	29,067	1,109	-	34,610			9,610	15,000	10,000
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	-
Total buildings	34,610	4,434	29,067	1,109	-	34,610	-	-	9,610	15,000	10,000
Total property	**34,610**	**4,434**	**29,067**	**1,109**	**-**	**34,610**	**-**	**-**	**9,610**	**15,000**	**10,000**
Plant and equipment											
Plant, machinery and equipment	2,955	118	2,837	-	-	2,955	-	-	2,955	-	-
Fixtures, fittings and furniture	233	118	115	-	-	233	-	-	233	-	-
Computers and telecommunications	134	24	16	94	-	134	-	-	134	-	-
Library books	1,035	-	1,035	-	-	1,035	-	-	1,035	-	-
Total plant and equipment	**4,357**	**260**	**4,003**	**94**	**-**	**4,357**	**-**	**-**	**4,357**	**-**	**-**
Infrastructure											
Roads	17,790	1,238	14,295	2,257	-	17,790	1,018	-	16,772	-	-
Bridges	100	-	100	-	-	100	-	-	100	-	-
Footpaths and cycle ways	1,518	118	1,400	-	-	1,518	-	-	1,518	-	-
Drainage	1,585	95	1,113	377	-	1,585	-	-	1,585	-	-
Recreational, leisure and community facilities	3,950	590	2,770	590	-	3,950	-	-	3,950	-	-
Parks, open space and streetscapes	2,972	766	439	1,767	-	2,972	-	-	1,972	-	1,000
Off street car parks	134	118	16	-	-	134	-	-	134	-	-
Total infrastructure	**28,049**	**2,925**	**20,133**	**4,991**	**-**	**28,049**	**1,018**	**-**	**26,031**	**-**	**1,000**
Total capital works expenditure	**67,016**	**7,619**	**53,203**	**6,194**	**-**	**67,016**	**1,018**	**-**	**39,998**	**15,000**	**11,000**

Other information
For the five years ending 30 June 2025

1. Summary of planned capital works expenditure (continued)

	Asset expenditure type					Funding sources					
2023-24	Total $'000	New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Total $'000	Grants $'000	Contributions $'000	Council cash $'000	Borrowings $'000	Reserves $'000
Property											
Land	-	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-	-
Buildings	28,163	4,278	22,815	1,070	-	28,163	-	-	8,163	15,000	5,000
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	-
Total buildings	28,163	4,278	22,815	1,070	-	28,163	-	-	8,163	15,000	5,000
Total property	**28,163**	**4,278**	**22,815**	**1,070**	**-**	**28,163**	**-**	**-**	**8,163**	**15,000**	**5,000**
Plant and equipment											
Plant, machinery and equipment	2,951	114	2,837	-	-	2,951	-	-	2,951	-	-
Fixtures, fittings and furniture	249	114	135	-	-	249	-	-	249	-	-
Computers and telecommunications	141	23	27	91	-	141	-	-	141	-	-
Library books	1,046	-	1,046	-	-	1,046	-	-	1,046	-	-
Total plant and equipment	**4,387**	**251**	**4,045**	**91**	**-**	**4,387**	**-**	**-**	**4,387**	**-**	**-**
Infrastructure											
Roads	17,767	1,195	14,550	2,022	-	17,767	826	-	16,941	-	-
Bridges	450	-	450	-	-	450	-	-	450	-	-
Footpaths and cycle ways	1,514	114	1,400	-	-	1,514	-	-	1,514	-	-
Drainage	1,769	91	1,314	364	-	1,769	-	-	1,769	-	-
Recreational, leisure and community facilities	4,858	569	3,720	569	-	4,858	-	-	4,858	-	-
Parks, open space and streetscapes	2,866	740	386	1,740	-	2,866	-	-	1,866	-	1,000
Off street car parks	382	114	268	-	-	382	-	-	382	-	-
Total infrastructure	**29,606**	**2,823**	**22,088**	**4,695**	**-**	**29,606**	**826**	**-**	**27,780**	**-**	**1,000**
Total capital works expenditure	**62,156**	**7,352**	**48,948**	**5,856**	**-**	**62,156**	**826**	**-**	**40,330**	**15,000**	**6,000**

Other information
For the five years ending 30 June 2025

1. Summary of planned capital works expenditure (continued)

	Asset expenditure type					Funding sources					
2024-25	Total $'000	New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Total $'000	Grants $'000	Contributions $'000	Council cash $'000	Borrowings $'000	Reserves $'000
Property											
Land	-	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-	-
Buildings	10,493	6,185	2,762	1,546	-	10,493	-	-	10,493	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	-
Total buildings	10,493	6,185	2,762	1,546	-	10,493	-	-	10,493	-	-
Total property	**10,493**	**6,185**	**2,762**	**1,546**	**-**	**10,493**	**-**	**-**	**10,493**	**-**	**-**
Plant and equipment											
Plant, machinery and equipment	3,002	165	2,837	-	-	3,002	-	-	3,002	-	-
Fixtures, fittings and furniture	281	165	116	-	-	281	-	-	281	-	-
Computers and telecommunications	410	33	245	132	-	410	-	-	410	-	-
Library books	1,056	-	1,056	-	-	1,056	-	-	1,056	-	-
Total plant and equipment	**4,749**	**363**	**4,254**	**132**	**-**	**4,749**	**-**	**-**	**4,749**	**-**	**-**
Infrastructure											
Roads	16,380	1,727	12,925	1,728	-	16,380	-	-	16,380	-	-
Bridges	155	-	155	-	-	155	-	-	155	-	-
Footpaths and cycle ways	1,565	165	1,400	-	-	1,565	-	-	1,565	-	-
Drainage	1,424	132	766	526	-	1,424	-	-	1,424	-	-
Recreational, leisure and community facilities	2,785	822	1,140	823	-	2,785	-	-	2,785	-	-
Parks, open space and streetscapes	3,613	1,070	474	2,069	-	3,613	-	-	2,613	-	1,000
Off street car parks	165	165	-	-	-	165	-	-	165	-	-
Total infrastructure	**26,087**	**4,081**	**16,860**	**5,146**	**-**	**26,087**	**-**	**-**	**25,087**	**-**	**1,000**
Total capital works expenditure	**41,329**	**10,629**	**23,876**	**6,824**	**-**	**41,329**	**-**	**-**	**40,329**	**-**	**1,000**

Other information
For the five years ending 30 June 2025

2. Summary of planned human resources and expenditure

	Budget	Strategic Resource Plan Projections			
	2020-21 $'000	2021-22 $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000
Chief Executive					
Permanent full time	574	585	601	617	633
Permanent part time	-	-	-	-	-
Total Chief Executive	**574**	**585**	**601**	**617**	**633**
City Planning, Design and Amenity					
Permanent full time	11,146	11,331	11,535	11,824	12,199
Permanent part time	1,917	1,949	1,984	2,034	2,099
Total City Planning, Design and Amenity	**13,063**	**13,280**	**13,519**	**13,858**	**14,298**
Community Services					
Permanent full time	17,016	17,490	18,004	18,571	19,155
Permanent part time	15,572	16,006	16,476	16,995	17,530
Total Community Services	**32,588**	**33,496**	**34,480**	**35,566**	**36,685**
Corporate Services					
Permanent full time	10,258	10,548	10,793	11,146	11,500
Permanent part time	2,620	2,694	2,756	2,847	2,937
Total Corporate Services	**12,878**	**13,242**	**13,549**	**13,993**	**14,437**
Engineering Services					
Permanent full time	15,860	15,919	16,343	16,861	17,396
Permanent part time	819	822	844	870	898
Total Engineering Services	**16,679**	**16,741**	**17,187**	**17,731**	**18,294**
Greater Dandenong Business					
Permanent full time	2,268	1,896	1,839	1,897	1,957
Permanent part time	509	426	413	426	439
Total Greater Dandenong Business	**2,777**	**2,322**	**2,252**	**2,323**	**2,396**
Total casuals and other	5,843	5,383	5,541	5,518	5,586
Total staff expenditure	**84,402**	**85,049**	**87,129**	**89,606**	**92,329**

Note: Figures for future years are likely to be amended due to the impact of rate capping.

Other information
For the five years ending 30 June 2025

2. Summary of planned human resources and expenditure (continued)

	Budget 2020-21 FTE	Strategic Resource Plan Projections 2021-22 FTE	2022-23 FTE	2023-24 FTE	2024-25 FTE
Chief Executive					
Permanent full time	2.0	2.0	2.0	2.0	2.0
Permanent part time	-	-	-	-	-
Total Chief Executive	**2.0**	**2.0**	**2.0**	**2.0**	**2.0**
City Planning, Design and Amenity					
Permanent full time	99.0	99.0	96.0	94.0	94.0
Permanent part time	22.2	22.2	22.2	22.2	22.2
Total City Planning, Design and Amenity	**121.2**	**121.2**	**118.2**	**116.2**	**116.2**
Community Services					
Permanent full time	154.0	154.0	152.0	152.0	152.0
Permanent part time	164.6	164.1	164.1	164.1	164.1
Total Community Services	**318.6**	**318.1**	**316.1**	**316.1**	**316.1**
Corporate Services					
Permanent full time	85.0	84.0	83.0	83.0	83.0
Permanent part time	27.0	27.0	26.0	26.0	26.0
Total Corporate Services	**112.0**	**111.0**	**109.0**	**109.0**	**109.0**
Engineering Services					
Permanent full time	152.0	147.0	144.0	144.0	144.0
Permanent part time	8.6	8.6	7.8	7.8	7.8
Total Engineering Services	**160.6**	**155.6**	**151.8**	**151.8**	**151.8**
Greater Dandenong Business					
Permanent full time	17.0	13.0	12.0	12.0	12.0
Permanent part time	4.3	4.3	3.5	3.5	3.5
Total Greater Dandenong Business	**21.3**	**17.3**	**15.5**	**15.5**	**15.5**
Total casuals and other	11.5	11.5	11.5	11.5	11.5
Total staff numbers	**747.2**	**736.7**	**724.0**	**722.0**	**722.0**

Note: Figures for future years are likely to be amended due to the impact of rate capping.
FTE: Full time equivalent

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

POLICY AND STRATEGY

COUNCIL PLAN 2017-21 (REVISED 2020) AND ANNUAL PLAN 2020-21

ATTACHMENT 2

ANNUAL PLAN 2020-21

PAGES 11 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Introduction

Three years ago Greater Dandenong Council, in partnership with its community, created a new Council Plan which highlights Council's six strategic objectives for 2017-21:

1. A vibrant, connected and safe community
2. A creative city that respects and embraces its diversity
3. A healthy, liveable and sustainable city
4. A city planned for the future
5. A diverse and growing economy
6. An open and effective Council

These objectives were the result of extensive community consultation. We received valuable feedback and insights into how our community saw Greater Dandenong now and how they wanted to see it grow and develop in the future.

Council believes a shared vision with the community is the most effective way to achieve the best outcomes for the City of Greater Dandenong.

In order to deliver on these strategic objectives Council must develop an Annual Plan which details the activities and major works which will occur across the city during each financial year. We take into account the community's priorities and balance these against the financial, physical and human resources Council has available to it.

The key is striking a balance between what we want to achieve long-term and what we need to achieve each year to make that happen.

Each year Councillors and senior management teams across the organisation review their activities, identify key areas of focus and create actions which align with the annual budget and the community's vision for the future.

In 2020-21 Council will continue to focus on connecting with the community, celebrating our vibrancy and diversity and improving health and wellbeing. We recognise that in the current climate the ability to adapt and be innovative is more important than ever.

Social distancing guidelines have led to the creation of more digital content. We will continue to run exhibitions, workshops and library storytime sessions but these will now be disseminated online rather than in person.

Our arts offerings will receive a further boost with work commencing on the new Greater Dandenong Gallery of Art. The new gallery will be located on the current site of the Masonic Hall in Mason St, Dandenong.

We will promote our new Sports and Active Recreation Strategy – Make Your Move – by providing innovative ways for people to stay fit and healthy. Detailed planning will also commence on the new Dandenong aquatic and leisure centre which will ensure our community's needs are met well into the future.

We will continue to provide support to the most vulnerable members of our community and will start implementing our Anti-Poverty Collective Impact program and roll out the key objectives of our Reconciliation Action Plan.

Sustainability continues to be a priority for Council. Along with the Climate Change Strategy and Green Wedge Management Plan, Council will continue to invest in its parks and reserves through parks master planning.

Community Safety also remains a key priority. As a Council we will continue to partner with Victoria Police to maintain our Safe City CCTV network and establish programs like Operation Bounce Back to reduce crime.

Our new Community Engagement Framework will also help to ensure our community plays a pivotal role in the decision-making process.

The year ahead will undoubtedly have its challenges, but Council is committed to working with the community to ensure Greater Dandenong continues to be a place we want to live, work, play and invest.

Jim Memeti
Greater Dandenong Mayor

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Strategic Objective 1:
A vibrant, connected and safe community

Priority	Action	Department
A city with high community participation	• Deliver initiatives which enhance the employment capability of young people	Community Wellbeing
	• Develop female physical activities and sporting opportunities as part of the 'Make Your Move' Physical Activity Strategy	Community Development, Sport and Recreation
	• Implement the year one actions of the 'Make Your Move' Physical Activity Strategy	Community Development, Sport and Recreation
	• Develop and deliver a program of festivals and events across the City that are accessible and inclusive, financially and environmentally sustainable and contribute to the creativity and vibrancy of Greater Dandenong	Community Wellbeing
	• Review governance structures for kindergarten and child care provision across the municipality	Community Wellbeing
	• Manage the new permanent Pop Up Park (constructed by Development Victoria)	Community Development, Sport and Recreation
	• Support young people to participate in civic and community activities which enhance leadership and personal development	Community Wellbeing
	• Continue to support, train and recognise Council volunteers through regular training and recognition events	Community Development, Sport and Recreation
	• Increase opportunities for volunteering within Council programs	Community Development, Sport and Recreation
	• Develop and implement a governance framework that will guide engagement, support and business with community organisations	Community Development, Sport and Recreation
	• Implement a new network approach to connect and build the capacity of Not for Profit agencies through corporate support and sponsorship	Community Development, Sport and Recreation
	• Develop an Informal Recreation Infrastructure Plan	Community Development, Sport and Recreation
	• Finalise the review of the Community Development Framework and Community Hub Framework	Community Development, Sport and Recreation
A safe community	• Improve safety within the community by advocating for additional police resources and addressing identified hot spots while also continuing to monitor community perceptions	Community Development, Sport and Recreation
	• Assist Victoria Police with targeted enforcement of speeding and hoon behaviour, through ongoing liaison and data provision	Transport and Civil Development
	• Maintain the Safe City CCTV system in accordance with specified performance standards	Regulatory Services
	• Develop and implement the Domestic Animal Management Plan 2020-21	Regulatory Services
	• Review the Municipal Emergency Management Plan as part of ongoing continuous improvement activities	City Improvement Services
	• Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsive use of technology	Community Arts, Culture and Libraries
	• Provide ongoing funds for local road safety treatments to address priority locations, where the greatest road safety risks are identified (via Council's Local Area Traffic Management prioritisation program)	Transport and Civil Development

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

PEOPLE A VIBRANT, CONNECTED AND SAFE COMMUNITY

Strategic Objective 1:
A vibrant, connected and safe community (continued)

Priority	Action	Department
A safe community (continued)	• Work with young people to address the impact of racism and discrimination	Community Wellbeing
	• In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, hoon behaviour and distractions have on driving abilities	Transport and Civil Development
	• Deliver support services for vulnerable families, including those experiencing or at risk of, family violence	Community Wellbeing
	• Host the 2020 Walk Against Family Violence	People and Procurement Services
A well informed and connected community with improved health and wellbeing	• Promote gender equity, and support the right of women to engage and participate equally in all aspects of community life	Community Development, Sport and Recreation
	• Maintain food safety - inspect all registered food premises annually and report outcomes	Building and Compliance Services
	• Maintain food safety and public health standards - interact with other local authorities, Environmental Health Professionals Australia (EHPA), Municipal Association of Victoria (MAV), and State Government departments	Building and Compliance Services
	• Monitor adolescent immunisation rates and report on the number of adolescents immunised according to the National Immunisation Program (NIP) Secondary School Program	Community Wellbeing
	• Monitor immunisation rates and report on the number of children and adolescents under 20 years of age immunised according to the National Immunisation Program (NIP)	Community Wellbeing
	• Report on services and initiatives targeting vulnerable people in the community who may be at risk of being unimmunised or under immunised	Community Wellbeing
	• Continue to develop and implement an Anti-Poverty Collective Impact program with high community and cross Council departmental involvement	Community Development, Sport and Recreation
	• Endorse and begin implementation of the next Reconciliation Action Plan	Community Development, Sport and Recreation
Enhanced partnerships with agencies and stakeholder groups to deliver quality services	• Engage with and monitor organisations funded through the new Community Partnership Funding and Sponsorship Program to ensure delivery of outcomes.	Community Development, Sport and Recreation
	• Implement the endorsed recommendations of the Community Transport Review 2020 which aims to develop an improved Community Transport Program for older frail residents and residents with a disability to foster greater social connectedness and health and wellbeing	Community Care

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Strategic Objective 2:
A creative city that respects and embraces its diversity

Priority	Action	Department
A city well known for working together with its community	• Implement Year Four actions of the Disability Action Plan 2017-23	Community Care
	• Implement Year Four actions of the Positive Ageing Strategy 2017-25	Community Care
	• Monitor and analyse the recommendations of the Aged Care Quality and Safety Royal Commission final report due November 2020 with a view to preparing an Options Paper which identifies the possible impacts for older residents of Greater Dandenong and the role of Aged Services post June 2022	Community Care
	• Facilitate the implementation of a new Children, Youth and Family Strategy 2020-24 for children and families	Community Wellbeing
A harmonious community that celebrates diversity	• Continue to improve the inclusion, recognition and community understanding of the LGBTIQ community	Community Development, Sport and Recreation
	• Support implementation of yearly actions from the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21	Community Development, Sport and Recreation
	• Deliver the Home exhibition and program that features artists from refugee backgrounds including people seeking asylum	Community Arts, Culture and Libraries
	• Provide support and guidance to community organised festivals, events and cultural celebrations	Community Wellbeing
	• Continue to suppport the Back Your Neighbour campaign and the activities of the Local Government Mayoral Taskforce Supporting People Seeking Asylum	Community Development, Sport and Recreation
Increased participation in creative and cultural activities	• Deliver at least 12 arts and cultural heritage exhibitions and supporting programs annually through cultural facilities	Community Arts, Culture and Libraries
	• Deliver the 2020 Short Cuts Film Festival	Community Arts, Culture and Libraries
	• Implement Year Five actions of the Greater Dandenong Arts and Cultural Heritage Strategy 2016-26	Community Arts, Culture and Libraries
	• Promote and support artists locally through engagement, networking, residency and development activities	Community Arts, Culture and Libraries
	• Provide 20 community arts participation opportunities for artists, residents and businesses through performance and exhibition programs and other projects	Community Arts, Culture and Libraries
	• Present a season of professional performances consisting of varied genres for the Encore seniors program, family and children's program as well as general programming with broad appeal	Community Arts, Culture and Libraries
	• Promote greater artist engagement through The Drum's programs, performances and workshops	Community Arts, Culture and Libraries
	• Host the 2020 Children's Forum	Community Wellbeing
	• Enhance Council's ability to store and protect the City's heritage collections in collaboration with local historical societies	Community Arts, Culture and Libraries

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

PLACE A HEALTHY, LIVEABLE AND SUSTAINABLE CITY

Strategic Objective 3:
A healthy, liveable and sustainable city

Priority	Action	Department
A city that delivers a clean and healthy environment for people to enjoy	• Implement the Greater Dandenong Plastics Policy	Planning and Design
	• Implement the Greater Dandenong Sustainability Strategy 2016-30 and undertake the five year review	Planning and Design
	• Undertake the annual Sustainability Festival and Awards	Planning and Design
	• Develop and deliver a 2020-21 Waste Education Program	Infrastructure Services and Planning
	• In conjunction with the Metropolitan Waste Resource and Recovery Group, participate in the current EOI process and report back to Council at the key milestones that will inform the final tender stage	Infrastructure Services and Planning
	• Offer a Food Organics Garden Organics (FOGO) service to our community as a means to divert this valuable resource from landfill	Infrastructure Services and Planning
	• Implement Year Three of the Urban Tree Strategy 2018-23	Infrastructure Services and Planning
	• Finalise the Urban Forest Strategy	Planning and Design
	• Implement the Greater Dandenong Green Wedge Management Plan 2015-35	Planning and Design
	• Monitor materials recycling and green waste processing sites across the municipality	Building and Compliance Services
	• Review the recycling charges, whilst considering opportunities to introduce an incentive for increased recycling	Infrastructure Services and Planning
	• Investigate the implications in implementing the Circular Economy Policy recommendations	Infrastructure, Services and Planning
A city that prepares for climate change	• Finalise and begin implementing the Greater Dandenong Climate Change Strategy and Action Plan	Planning and Design
	• Commence the development of the Biodiversity Action Plan	Planning and Design
	• Embed climate emergency into decision making and governance processes	Planning and Design
	• Develop an Electric Vehicle Fleet Transition Plan	Infrastructure Services and Planning
	• Determine future approach re: ESD 2.0 (implementing zero carbon into the planning scheme)	Planning and Design
A network of quality parks, reserves and sportsgrounds	• Undertake Dandenong Park improvements as per the Dandenong Park Masterplan 2007	City Improvement Services
Infrastructure that supports people and business	• Implement the Active Transport Infrastructure Priority Program improving pedestrian and cycling infrastructure	City Improvement Services
	• Deliver Council's Capital Works Program	City Improvement Services
	• Undertake the road resurfacing program	City Improvement Services
	• Enable and showcase the opportunity for social activity on local streets, for example street parties, temporary playgrounds and events	Transport and Civil Development
	• Finalise the Toilet Strategy to map out where there needs to be new or upgraded public toilets	City Improvement Services

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Strategic Objective 4:
A city planned for the future

Priority	Action	Department
An adequate supply of residential, commercial and industrial development	• Support the organisation's town planning activities by dealing with department referrals in a timely manner, in compliance with the Subdivision Act	Transport and Civil Development
	• Process the Planning Scheme Amendment for the Sandown Master Plan	Planning and Design
	• Translate the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework in conjunction with DEWLP	Planning and Design
	• Review the Greater Dandenong Housing Strategy	Community Development, Sport and Recreation
Assets planned to meet future community needs	• Develop a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre	Transport and Civil Development
	• Develop a Multi Modal Transport Infrastructure Plan for Noble Park Activity Centre	Transport and Civil Development
	• Finalise a Multi Modal Transport Infrastructure Plan for Springvale Activity Centre	Transport and Civil Development
	• Finalise and launch the Public Transport Advocacy Statement and advocate in accordance with the Statement	Transport and Civil Development
	• Review and implement the Municipal Early Years Infrastructure Plan to embed planning for three year old kindergarten	Community Wellbeing
	• Complete the Springvale Community Hub Project	City Improvement Services
	• Continue to advocate for the proposed Dandenong Sports and Events Centre, as south east Melbourne's home for elite sporting competitions, major events, concerts and community festivals	Major Projects
	• Finalise the design and commence construction of the Keysborough South Community Hub	Major Projects
	• Undertake detailed planning for the new Dandenong Aquatic and Leisure Centre in partnership with key stakeholders and in accordance with the Greater Dandenong Aquatic Strategy	Major Projects
	• Continue planning for a Dandenong Community Hub by developing the business case and concept plans	Major Projects
Increased sustainability of residential, commercial, industrial and Council developments	• Increase access and availability of social housing stock in the municipality by activation of Council and community assets for delivery of social housing, and advocating for increased State and Federal Government provision	Community Development, Sport and Recreation
Quality public open space provided across the city	• Implement the Open Space Acquisition Targets	Planning and Design
	• Finalise the revised Open Space Strategy and commence the Planning Scheme Amendment	Planning and Design
Revitalised activity centres	• Finalise the Noble Park Activity Centre Structure Plan and commence the Planning Scheme Amendment	Planning and Design
	• Finalise the Planning Scheme Amendment for the Springvale Activity Centre Structure Plan	Planning and Design
	• Implement staged delivery of the Springvale Boulevard Project	Business and Revitalisation
	• Develop Vanity Lane as a new pedestrian link between Thomas and Lonsdale Streets, Dandenong	Business and Revitalisation
	• Continue to support the Little India Precinct including implementing the State Government grant to deliver Victoria-s first ever Indian Cultural Precinct	Business and Revitalisation
	• Advocate for phase two of the Revitalising Central Dandenong project	Business and Revitalisation
	• Monitor the 10 year Infrastructure Plan for the Activity Centres	Business and Revitalisation
	• Monitor, implement and promote Activity Centre parking changes	Business and Revitalisation
	• Construct the Greater Dandenong Gallery of Art	Business and Revitalisation

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Strategic Objective 5:
A diverse and growing economy

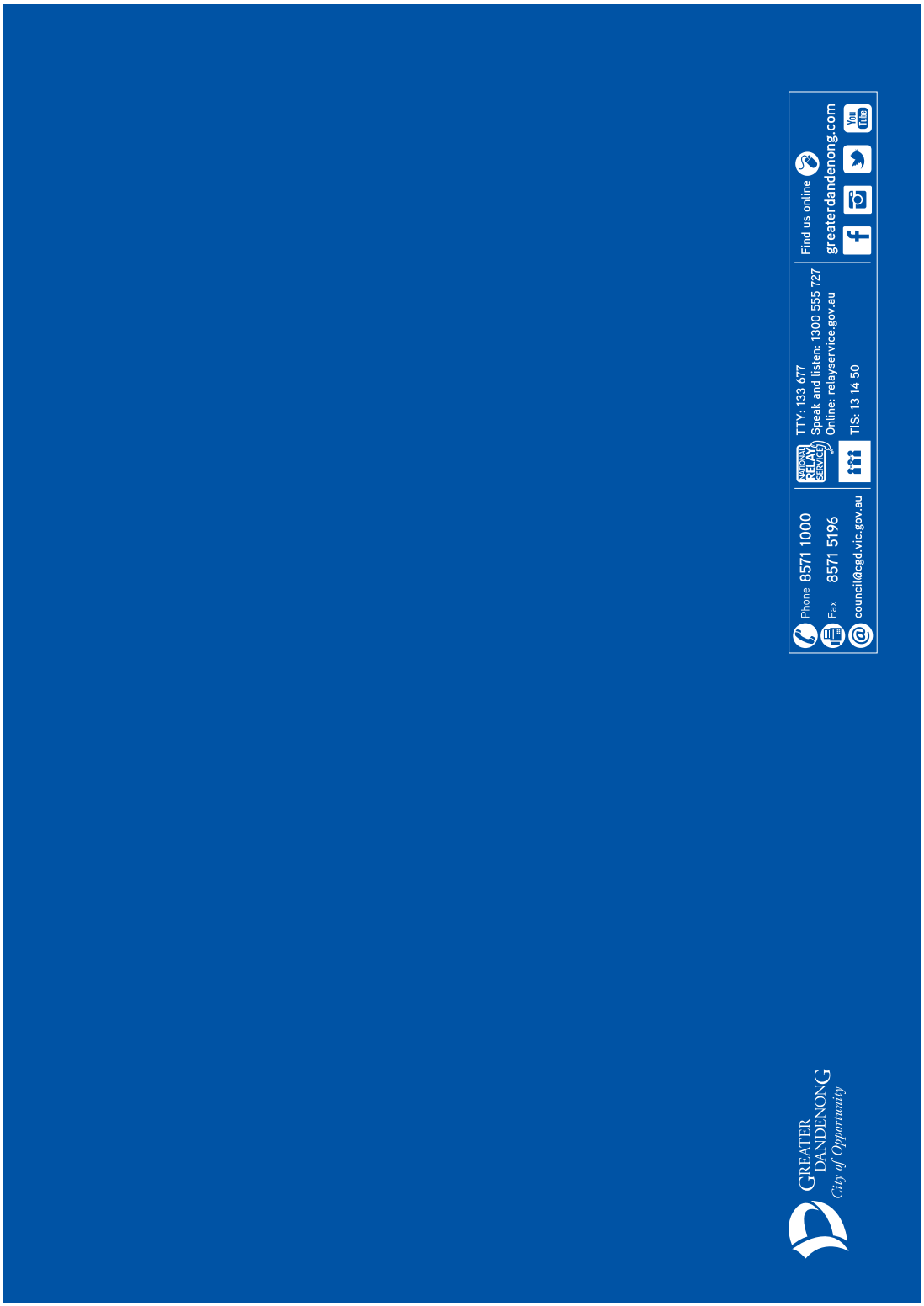
Priority	Action	Department
A city that is connected to the global economy	• Deliver activities to business and industry that provide opportunities, awareness and exposure to global trends and markets	SEBN
	• Support the Future of Manufacturing program and continue to explore the opportunities for a Manufacturing Connectivity Centre in partnership with SEMMA	SEBN
A city that supports the economic contribution, strength and diversity of its industries	• Develop an investment attraction prospectus for the city	Business and Revitalisation
	• Undertake discussions with industry experts and stakeholders on future opportunities and strategies for revitalising central Dandenong	Business and Revitalisation
A city where business and community work together	• Develop and deliver a program for social enterprises	Business and Revitalisation
A great place for business	• Host the CGD-industry "Take a Swing" golf day event to raise funds in support of the local community	SEBN
	• Monitor and report the number of network activities conducted with a target of 50	SEBN
	• Provide activities that encourage opportunities for women and promote women in business	SEBN
A resilient employment hub	• Publish four editions of 'Talking Business' magazine and relevant e-newsletters	Business and Revitalisation
	• Deliver a minimum of one key event for secondary school students that promotes the diversity of career opportunities in the region, particularly within the manufacturing sector	SEBN
	• Oversee and implement the Community Revitalisation and One Per Cent project and continue to develop the capability and capacity of the disadvantaged/disengaged jobseekers in our community	SEBN
	• Continue to implement the refreshed Local Economic and Employment Development Strategy	Business and Revitalisation
A tourist destination attracting new visitors	• Continue to implement the Tourism and Regional Food Strategies	Business and Revitalisation

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)

Strategic objective 6:
An open and effective Council

Priority	Action	Department
A Council connected with the community, providing an effective voice on their behalf	• Achieve an index score that is equivalent or higher than the average result of comparison Councils for community consultation and advocacy (Community Satisfaction Survey)	Communications and Customer Service
	• Maintain a detailed advocacy register on Council's website and prepare an updated advocacy document for distribution to local Members of Parliament	Communications and Customer Service
	• Grow Council's social media following by 10 per cent from a base figure of 26,000	Communications and Customer Service
	• Facilitate Community Forums as requested by Councillors	Governance and Commercial Property
	• Manage the VEC contract for conduct of the 2020 Council elections and conduct candidate forums across the Greater Dandenong community.	Governance and Commercial Property
A well-managed and high performing Council	• Ensure Local Government Act general compliance across the organisation through the ongoing management of the legislative compliance system	Governance and Commercial Property
	• Review and update the Audit Advisory Committee Charter	Governance and Commercial Property
	• Enhance the Pulse risk management system across Council for improved performance reporting, risk identification and mitigation	People and Procurement Services
	• Maintain sound financial practices by completion of the Annual Financial Statements for the year ended 30 June 2020 and receive full audit clearance by the legislated time frame of 30 September (including compliance with the Model Financial Report)	Finance and Information Technology
	• Review the Long Term Financial Strategy and seek Council adoption of the revised framework	Finance and Information Technology
	• Develop a Revenue and Rating Strategy	Finance and Information Technology
	• Complete a Workforce Management Plan	People and Procurement Services
	• Complete the development of a CEO remuneration policy	People and Procurement Services
	• Develop a professional development and training program for Councillors	Governance and Commercial Property
	• Achieve an index score of 76 or higher for customer satisfaction (Community Satisfaction Survey)	Communications and Customer Service
	• Maintain all public registers required in accordance with the Local Government Act and associated regulations	Governance and Commercial Property
	• Manage the effective leasing of Council's commercial property portfolio including seeking new lease opportunities for spaces which are currently vacant	Governance and Commercial Property
An innovative and technologically connected Council	• Continue to develop on-line digital forms to supplement current manual processes and promote these products to the community	Finance and Information Technology
	• Implement Council's Information Technology and Digital Strategy 2020-25	Finance and Information Technology
Decision making which is transparent and accountable	• Achieve an index score that is equivalent or higher than the average result of comparison Councils for making decisions in the interest of the community (Community Satisfaction Survey)	Communications and Customer Service
	• Develop the new Council Plan 2021-25 and the Annual Plan 2021-22	Communications and Customer Service
	• Produce and adopt the Annual Budget by 30 June 2021 in line with the new requirements of the Local Government Act	Finance and Information Technology

4.3.1 Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 (Cont.)



4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21

File Id:	
Responsible Officer:	Director Corporate Services
Attachments:	Fixed Asset Accounting Policy for Adoption Fixed Asset Accounting Policy Marked-up

Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

Council adopted the revised Fixed Asset Accounting Policy in June 2019 with the provision of reviewing the policy after (12) twelve months. This policy has now been reviewed to ensure currency and compliance with relevant legislation and Council's current operational requirements and is now presented to Council for readoption.

Recommendation Summary

This report recommends that the Fixed Asset Accounting Policy be readopted as per Attachment 1.

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2017-21 or as required by legislation. Policies promote consistency across the organisation and also enable the community to be familiar with the principles behind administrative and council decisions.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is considered to be automatically revoked upon readoption of the latest version of that policy.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

Proposal

It is proposed that the Fixed Asset Accounting Policy be readopted by Council. This policy is updated each financial year and the changes made of the 2020-21 are highlighted in red in Attachment 2 of this report.

A summary of the changes are as follows:

Changes in capitalisation thresholds for LATMs, Drainage Pipes and Pits

The following changes are proposed for the capitalisation threshold of new assets and additions to existing assets in the asset classes stated below:

Asset type	2019-20 Capitalisation Threshold	2020-21 Capitalisation Threshold
Drainage Pipes		
New asset	$0	$5,000
Addition to existing asset (no change)	*$5,000*	*$5,000*
Drainage Pits		
New asset	$0	$2,000

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

Addition to existing asset	$5,000	$2,000
LATMs		
New asset	$0	$2,000
Addition to existing asset	$5,000	$2,000

The financial impact of this change is an increase in operating expenditure and a decrease in assets of $310,000. This mainly relates to drainage pipes under $5,000 that were previously capitalised but will be expensed as they are under the capitalisation threshold stipulated in the 2020-21 Fixed Asset Accounting Policy. The financial impact of the changes in capitalisation thresholds for drainage pits and LATMs is minor (approximately $15,000).

Accounting for bulk asset purchases

Changes in Section 7.1 'Capitalisation' to provide greater clarity about bulk purchases – only occurs in limited circumstances as detailed in section 7.2.5 of the Fixed Asset Accounting Guidelines (where the assets do not have unique identifiers, have the same location and are not a component of another asset).

Appendix A revisions

Leasehold improvements - Further clarity about assets on leased land in the Leasehold Improvements asset class. This will require the transfer of Council owned/constructed buildings on leased land from Buildings to Leasehold Improvements asset class, to be depreciated over the life of the lease.

Digital library book content no longer considered capital - Audio books and e-books generally have a life of one year or less, so are not considered to be capital in nature, and therefore, expensed.

Additional examples and guidance included for various asset classes.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Council Plans including Annual Plan

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Consultation

Prior to reporting to Council the Fixed Asset Accounting Policy was reviewed and evaluated by the:

- Executive Management Team

The policy was presented to the Audit Advisory Committee on 19 June 2020.

Conclusions

A review of the Fixed Asset Accounting Policy was conducted and is now presented to

Council for readoption with changes as detailed in this report..

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

The principal objective of the review was to ensure that the policy is current with legislative requirements and remained relevant and up to date.

Recommendation

That the Fixed Asset Accounting Policy be readopted as provided in Attachment 1.

MINUTE 1480

Moved by: Cr Tim Dark
Seconded by: Cr Maria Sampey

That the Fixed Asset Accounting Policy be readopted as provided in Attachment 1.

CARRIED

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICY – FIXED ASSET ACCOUNTING POLICY 2020/21

ATTACHMENT 1

FIXED ASSET ACCOUNTING POLICY FOR ADOPTION

PAGES 14 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Greater Dandenong Policy

Fixed Asset Accounting Policy

Policy Endorsement:	Endorsement required by Council		
Policy Superseded by this Policy	Not Applicable		
Directorate:	Corporate Services		
Responsible Officer:	Manager Finance and IT		
Policy Type:	Discretionary		
File Number:	A5743668	Version No:	007
1st Adopted by Council	24 June 2013 Minute No. 225	Last Adopted by Council:	24 June 2019 Minute No. 1098
Review Period:	Annually	Next Review:	June 2021

1. Purpose

This policy is designed to provide guidance regarding expenditure that is to be capitalised and the associated accounting treatment for non-current assets in Council's fixed asset register.

This revision of the Fixed Asset Accounting Policy is effective from 1 July 2020.

2. Background

Accounting standards, including AASB 116 Property, Plant and Equipment, require a distinction to be made between expenditure that is consumed immediately in operations (or within one financial year) and expenditure on fixed assets that will provide service over more than one financial year.

Accounting and Guideline issues

Local Government (Planning and Reporting) Regulations 2014

The Local Government (Planning and Reporting) Regulations 2014 require the financial statements of Council to be prepared in accordance with the Local Government Model Financial Report (LGMFR). The LGMFR specifies certain fixed asset categories and classes in the Statement of Capital Works and fixed asset disclosure notes. Refer to **Appendix A** for a list of the asset categories and classes and the measurement basis of each asset class.

Land Under Roads (LUR)

Council does not propose to make changes to its accounting policy regarding the treatment of LUR and will continue to recognise all land under roads post 1 July 2008 using the cost method of valuation. Council monitored the sector position on land under roads both during and post the 2017-18 financial year, received audit clearance and did not experience any issues pertaining to the policy position.

Greater Dandenong Policy

3. Scope

This policy includes the accounting treatment of all Council's non-current assets.

4. References

- Annual Financial Statements
- Annual Budget
- Local Government Act 1989
- Local Government (Planning and Reporting) Regulations 2014
- Local Government Model Financial Report (LGMFR)
- Fixed Asset Guidelines
- Australian Accounting Standards

5. Definitions

Assets	Resources controlled by Council as a result of past events and from which future economic benefits or service potential are expected to flow to Council.
Capitalisation threshold	The new, upgrade or renewal value of an asset, below which the project cost is normally expensed and above which it is normally capitalised.
Capital expenditure	Expenditure on a non-current asset which meets the adopted recognition criteria for the Asset Class or Asset Component.
Useful life	The time period over which an asset is expected to be available for use by Council.

6. Legislative Provisions

Council is required to prepare an annual report pursuant to:
- Section 131 of the Local Government Act 1989
- Section 19 of the Local Government (Planning and Reporting) Regulations 2014

Greater Dandenong Policy

7. Council Policy

7.1 Capitalisation

Capitalisation of fixed assets is determined by a materiality threshold at which items of expenditure will be recognised as assets in Council's Balance Sheet.

The useful life of each asset class forms the basis of the calculation of annual depreciation charges and assessment of an assets written down replacement value (refer **Appendix A**).

Appendix A details the asset categories and classes required in the Local Government Model Financial Report (LGMFR).

Expenditure is to be capitalised when:

- It is probable that the future economic benefits embodied in an asset will eventuate.
- The item of expenditure is in excess of the asset capitalisation threshold (refer **Appendix A**).
- In limited circumstances, where the value of individual assets fall below the asset threshold for capitalisation, but the assets form part of a bulk purchase (such as office furniture), the aggregate value of the bulk purchase will be recognised where it exceeds the capitalisation threshold (refer to section 7.2.5 of the Fixed Asset Accounting Guidelines).
- Acquisition costs of assets with less than these capitalisation threshold values will be treated as operating expenses.
- All capitalised expenditure is to be recorded in Council's fixed asset register. For each asset, a determination shall be made of its total life, remaining useful life, cost for accounting purposes and method of depreciation.

Note - certain costs are not capitalised when incurred and are charged as an expense in the period in which they are incurred (eg – Christmas decorations, IT software upgrades and building audits).

7.2 Acquisition of assets

Assets acquired by Council are to be recorded based on acquisition or construction cost (fair value) plus costs incidental to acquisition including architect's fees, engineering fees and all other costs incurred in preparing the asset ready for use.

7.3 Gifted assets (acquired for nil consideration)

Assets which are gifted or contributed to Council by developers or other bodies (i.e. - acquired for nil consideration) are to be recorded at fair value at the date of acquisition, based on currently assessed replacement rates or developer costs (whichever is the best information source at the time).

Greater Dandenong Policy

7.4 Revaluation of non-current assets

All infrastructure assets (except recreational, leisure and community facilities and parks, open space and streetscapes) and property assets (land and buildings excluding land under roads and leasehold improvements) shall be revalued on a regular basis such that the carrying values are not materially different from fair value where fair value is determined to be the current replacement cost of the asset less accumulated depreciation. **Appendix A** identifies the basis for measurement for each asset class.

7.5 Internally constructed assets

The cost of assets constructed by Council shall include the cost of all materials used in construction, direct labour employed and an appropriate proportion of variable and fixed overheads.

7.6 Fixed assets register

The fixed assets register is to record individual assets in sufficient detail as to permit their identification and control. The fixed assets register is to be updated at least annually. The fixed assets register is to be used for the purpose of revaluing and depreciating assets.

7.7 Impairment of assets

Fixed assets will be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use (infrastructure assets) is the depreciated replacement cost.

7.8 Investment property

Investment property, comprising retail complexes, are held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Cost incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Comprehensive Income Statement in the period that they arise. Investment property are not subject to depreciation. Rental income from the leasing of investment properties is recognised in the Comprehensive Income Statement on a straight line basis over the lease term.

Greater Dandenong Policy

8. Related documents

- City of Greater Dandenong Fixed Asset Accounting Guidelines
- Australian Accounting Standards
- Asset Management Policy
- Annual Financial Statements (Local Government Model Financial Report)
- Annual Budget
- Audit Reports and Audit Advisory Committee
- Council Plans, including Annual Plan

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	$	*Years*	*Years*
PROPERTY						
Land	Land owned or controlled by Council. Land either has a fair value classification of level 3 - 'specialised land' or level 2 - 'non-specialised land'.	Fair value (indep val'n)	0	**0**	N/A	**N/A**
	Land under roads (LUR) (exduding lanes, private roads and Council roads in parks and reserves) acquired after 1 July 2008. All LUR have a fair value level 3 classification - 'specialised land'.	Cost	0	**0**	N/A	**N/A**
Land improvements	Not applicable - allocated to other asset classes such as 'Recreational, leisure and community facilities' and 'Parks, open space and streetscapes'.	N/A	N/A	**N/A**	N/A	**N/A**
Buildings	Buildings, building improvements and multi-story car park buildings. All buildings have a fair value level 3 classification - 'specialised buildings'. Buildings include Class 1 to Class 9 buildings as defined in the Building Code of Australia including all corporate, community and commercial buildings managed / controlled / owned by Council and multi-story car park buildings. This includes both habitable and non-habitable buildings. Non-habitable buildings as defined in class 10A of the Building Code of Australia. Examples include garages, workshops, kiosks, stand-alone administration buildings/offices, public conveniences, sheds, stores, under croft car parking, sporting pavilions and sporting clubrooms. Includes structures that link or are attached to the building or structures which form part of the building. Such examples are paths, access ramps or steps, verandas, pergolas, carports, toilets and shade/shelter structures (only totally freestanding structures will be considered se parate assets). Includes other general building services, site engineering services and central plant that form part of the building structure, that are attached to or hidden behind the building fabric and which may feed from or to fixtures and fittings. Some examples are general electrical, gas and water supply, attached stormwater drainage / guttering and sewerage. Includes trunk reticulated building systems such as lifts, escalators, heating and cooling systems, cranes, hoists, sanitary plumbing, air-conditioning and ventilation (refrigerated plant, terminal units, heating oils, fans, pumps), fire protection and security alarm systems, access control systems, building management systems (BMS), electrical distributions (mains cables, switch gear and distribution equipment), CCTV, solar panels and lighting installations, communications (telephone and call systems), boilers and specialist services in kitchens or laundries (ovens, dishwashers, etc). It also includes fixed equipment that can be recognised as part of the building fit-out (such as indoor swimming pools, pool pumps, fixed sporting equipment, etc). Buildings or structures less than two square metres in size and less than $5,000 in value will be recognised as a minor structure in the 'Recreational, leisure and community facilities asset class'.	Fair value (indep val'n)	5,000	**5,000**	50-100	**50-100**

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	$	*Years*	*Years*
PROPERTY						
Building improvements	Not applicable - included in buildings above.	N/A	N/A	N/A	N/A	N/A
Leasehold improvements	Land improvements, buildings and other improvements to property assets leased by Council or on land leased by Council. Leasehold improvements to buildings include fit-outs, security enhancements and/or renovations of leased office accommodation or leased property. Examples are recarpeting, immoveable fixtures such as the installation of air-conditioning or CCTV, and structural improvements to a leased property upon commencement of a lease (initial office/residential fit-out), and any subsequent refurbishment of office/residential leased accommodation.	Cost	0	0	Lease term	Lease term
Heritage buildings	Not applicable - defined as heritage buildings as listed on the Victorian Heritage Register.	Fair value (indep val'n)	N/A	N/A	N/A	N/A

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
PLANT AND EQUIPMENT						
Heritage plant and equipment	Not applicable.	N/A	N/A	N/A	N/A	N/A
Plant, machinery and equipment	Heavy plant and equipment (such as graders, trucks, tractors, tippers, scissor lifts and loaders).	Cost	3,000	**3,000**	7	**7**
	Buses, quads and trailers.	Cost	3,000	**3,000**	10	**10**
	Light plant and equipment (such as rollers, mowers, tools and blowers), passenger vehicles, light commercial vehicles (</= 3 tonne). Also includes lifters, generators, powersaws, floor polishers, steam cleaners, sweepers, winches, compressors, surveying equipment, people counting systems, rotators, outdoor cleaning equipment and submersible pumps.	Cost	3,000	**3,000**	5	**5**
Fixtures, fittings and furniture	Office furniture and equipment (workstations, mobile shelving, chairs, office bins, lockers, tables, desks, filing cabinets), kitchen appliances and equipment (fridges), hand dryers, display units/stands, dividers/privacy screens, safes, podiums, trolleys and other miscellaneous fixtures, fittings (eg - window furnishings) and furniture. Excludes Christmas decorations (not capital).	Cost	3,000	**3,000**	6	**6**
	Musical instruments.	Cost	3,000	**3,000**	20	**20**
	Art works (paintings, pictures, murals, heritage).	Cost	3,000	**3,000**	N/A	**N/A**
Computers and telecomm's	Hardware, servers, hubs, cabling, faxes, printers, telephones, mobile phones/devices, photocopiers, computers, laptops, microwave links, wireless links, firewall, scanners, GPS, Book-a-Court system and audio visual equipment (such as stereos, speakers, amplifiers, antenna, cameras, video recorders, microphones, televisions, DVD players, electronic whiteboards, two way radios, hearing loop, projectors, etc).	Cost	3,000	**3,000**	5	**5**
	Software (implementation only not subsequent upgrades). Items that can be capitalised as computer software include software licenses, interworking, configuration support, implementation planning, database planning, quality planning and acceptance testing. Software items to be expensed include software maintenance, data conversion/migration, training, helpdesk support and website costs.	Cost	3,000	**3,000**	3	**3**
Library books	Includes library books, CDs, DVDs and tapes (excludes digital content such as e-books and e-audio books, annual online licences or subscriptions, annual platform access to e-formats, periodicals and newspapers - these items are expensed as they generally have a life of one year or less).	Cost	0	**0**	5	**5**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
INFRASTRUCTURE						
Roads	Road seal (surface) comprises the wearing surface of a road pavement or laneway. Reconstruction, resurfacing (asphalt overlays and spray seals) and rehabilitation of road seal are capital. Surface patching treatments (major or minor) such as pothole repairs, crack sealing or repairs, slurry seals are considered maintenance treatments aimed at ensuring the road seal asset reaches its intended useful life (expensed). Linemarking is also not capital. Sub-categories include:					
	Seal/surface (spray seal).	Fair value	20,000	**20,000**	12	**12**
	Seal/surface (asphalt, concrete, brick, granite setts and gravel).	Fair value	20,000	**20,000**	20	**20**
	Road substructure (pavement). Road substructure is the constructed material layer(s) beneath the wearing surface of a road pavement or laneway. Usually unaffected by periodic replacements of the wearing surface and would normally only be created where a new pavement was built or an existing pavement was totally reconstructed/rehabilitated.	Fair value	20,000	**20,000**	100	**100**
	Kerb and channel. Includes concrete, bluestone and asphalt kerb and channel on local roads. Also includes kerb laybacks/aprons (which are part of 'crossings/driveways'), usually provided for vehicle, bicycle or pedestrian access across the kerb and channel.	Fair value	5,000	**5,000**	80	**80**
	On street car parks (seal) - asphalt, brick paves, concrete and gravel). On-street car parks include car parks located within the road reserve (ie – indented parking bays, parallel parking bays, etc).	Fair value	5,000	**5,000**	20-25	**20-25**
	On street car parks (substructure).	Fair value	5,000	**5,000**	100	**100**
	Local Area Traffic Management (LATM) - splitter islands, roundabouts, speed humps.	Fair value	5,000	**2,000**	20	**20**
	LATM - slow points.	Fair value	5,000	**2,000**	5	**5**
	LATM - traffic signal controller.	Fair value	5,000	**2,000**	15	**15**
	LATM - traffic signal hardware.	Fair value	5,000	**2,000**	30	**30**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
INFRASTRUCTURE						
Bridges	Includes major culverts, deck and substructure. Bridges include all structures which convey a road, footpath or cycleway across another physical feature (including waterways and other roads) and includes major culverts. Bridge components include the foundation, column, girder, decking, wearing course, railing, paths and guardrails. Items such as lighting, signage and paths are not included. Boardwalks are also included in this asset class (constructed pathways above ground either in steel/concrete or timber).	Fair value	5,000	**5,000**	20 - 100	**20 - 100**
Footpaths and cycleways	Footpaths (concrete, brick/pavers and granite). Footpaths and cycleways includes footpaths leading to bridges, and pedestrian access features, ramps, pram crossings and path widenings. Paths in playgrounds that provide a direct access between playground items are not considered part of the path asset class (included in playgrounds).	Fair value	0	**0**	50	**50**
	Footpaths (asphalt).	Fair value	0	**0**	25	**25**
	Footpaths (gravel, granitic).	Fair value	0	**0**	10	**10**
Drainage	Underground drainage/stormwater pipes.	Fair value	5,000	**5,000**	100	**100**
	Drainage pits	Fair value	5,000	**2,000**	100	**100**
	Gross pollutant traps (GPTs).	Fair value	5,000	**5,000**	50	**50**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
INFRASTRUCTURE						
Recreational, leisure & community facilities	Recreational equipment and facilities. Recreation equipment includes sports and leisure equipment at recreation centres such as bench seats, TV cardio and aerobic stereos, pool cover rollers, gym equipment, pool vacuums, dividing curtains, internal scoreboards, cleaning equipment, aquatic equipment, various items of smaller transportable pool equipment, thermal blankets and gym mats.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Major outdoor LED screens (ie - 'the big screen').	Cost	3,000	**3,000**	5	**5**
	Minor outdoor electronic screens and scoreboards, electronic variable message signs/sensors.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Sportsgrounds, sports fields, sporting grass (turf), courts (eg - netball, basketball, tennis), athletic tracks, wickets, hardstand, general sporting surfaces. Note - Turf installed on a sportsground is capital, turf in general areas is not considered capital (expensed).	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Minor structures, sporting structures and equipment (such as goal posts, cricket nets, outdoor exercise equipment, skate ramps/park, basketball towers/backboards, rebound walls, canopies/shade structures, structures without walls (such as bike sheds and racks, display and information shelters, picnic shelters, rotundas and stages without a roof) and buildings which are less than two square metres and less than $5,000 in value).	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Playgrounds (outdoor and indoor). Playgrounds such as swing sets or climbing apparatus. Also includes interconnecting paths between equipment and path edging. Fixed play items associated with a playing surface (such as goal posts) are considered part of the playing surface they relate to and are not recorded as a playground item. Other assets in or near playgrounds (whether enclosed by a fence or not) such as drink fountains, bins, signs, picnic tables, seats or shade structures are considered part of their respective asset class and not a playground item asset unless their primary function is as a piece of play equipment. Mulch and softfall are capitalised when part of a new playground. Ongoing mulch/softfall works - rubber softfall (capitalised), bark or plastic mulch (expensed).	Cost	3,000	**3,000**	15	**15**
	Irrigation, sports field drainage, controllers, sensors, water tanks/pumps and water systems.	Cost	3,000	**3,000**	10 -20	**10 -20**
	Outdoor pools	Cost	3,000	**3,000**	50	**50**
Waste management	Not applicable.	N/A	N/A	**N/A**	N/A	**N/A**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
INFRASTRUCTURE						
Parks, open space and streetscapes	Open space furniture (street furniture such as bicycle racks, tree guards, planter boxes, seats and park furniture such as seats, drinking fountains, tables, root barriers/guards and BBQ's).	Cost	3,000	**3,000**	10	**10**
	Open space furniture (bus shelters).	Cost	3,000	**3,000**	20	**20**
	Open space furniture (litter bins).	Cost	3,000	**3,000**	12	**12**
	Signs (unless attached to another asset such as a building or playground, includes heritage markers).	Cost	3,000	**3,000**	20	**20**
	Landscaping, passive grass/surface and gardens.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Water quality devices - wetlands, rain gardens and biodetention swales.	Cost	3,000	**3,000**	10	**10**
	Surface drainage - formed open drains (generally made of concrete, eg - spoon drains).	Cost	3,000	**3,000**	50	**50**
	Surface drainage - unformed open drains.	Cost	3,000	**3,000**	10	**10**
	Flood prevention - retarding/detention basins.	Cost	3,000	**3,000**	20	**20**
	Lighting (public, flood lights, solar, car parks, sportsground, security and street) including light poles and any attached CCTV.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Fencing, bollards, gates, retaining walls and poles.	Cost	3,000	**3,000**	10 - 50	**10 - 50**
	Parking meters, ticket machines and equipment.	Cost	3,000	**3,000**	10	**10**
	Public art (memorials, monuments, murals, plaques, sculptures and statues).	Cost	3,000	**3,000**	50	**50**
	Guard rails.	Cost	3,000	**3,000**	20	**20**
Aerodromes	Not applicable.	N/A	N/A	**N/A**	N/A	**N/A**
Off street car parks	Off street car park and access road (asphalt, brick paved, concrete, gravel).	Fair value	5,000	**5,000**	20 - 25	**20 - 25**
	Off street car park and access road (substructure/pavement).	Fair value	5,000	**5,000**	100	**100**
	Off street car park and access road (kerb and channel).	Fair value	5,000	**5,000**	80	**80**
Other infrastructure	Not applicable. Marine assets - piers, jetties, groins, sea walls, caravan parks, markets and saleyards.	N/A	N/A	**N/A**	N/A	**N/A**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	$	Years	Years
WORK IN PROGRESS						
Work in progress	Capital expenditure on projects not yet completed.	Cost	N/A	**N/A**	N/A	**N/A**
INVESTMENT PROPERTY						
Investment property	Land and buildings	Fair value	0	**0**	N/A	**N/A**

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – FIXED ASSET ACCOUNTING POLICY 2020/21

ATTACHMENT 2

FIXED ASSET ACCOUNTING POLICY (MARKED-UP)

PAGES 14 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

Greater Dandenong Policy

Fixed Asset Accounting Policy

Policy Endorsement:	Endorsement required by Council		
Policy Superseded by this Policy	Not Applicable		
Directorate:	Corporate Services		
Responsible Officer:	Manager Finance and IT		
Policy Type:	Discretionary		
File Number:	A5743668	Version No:	007
1st Adopted by Council	24 June 2013 Minute No. 225	Last Adopted by Council:	24 June 2019 Minute No. 1098
Review Period:	Annually	Next Review:	June 2021

1. Purpose

This policy is designed to provide guidance regarding expenditure that is to be capitalised and the associated accounting treatment for non-current assets in Council's fixed asset register.

This revision of the Fixed Asset Accounting Policy is effective from 1 July 2020.

2. Background

Accounting standards, including AASB 116 Property, Plant and Equipment, require a distinction to be made between expenditure that is consumed immediately in operations (or within one financial year) and expenditure on fixed assets that will provide service over more than one financial year.

Accounting and Guideline issues

Local Government (Planning and Reporting) Regulations 2014

The Local Government (Planning and Reporting) Regulations 2014 require the financial statements of Council to be prepared in accordance with the Local Government Model Financial Report (LGMFR). The LGMFR specifies certain fixed asset categories and classes in the Statement of Capital Works and fixed asset disclosure notes. Refer to **Appendix A** for a list of the asset categories and classes and the measurement basis of each asset class.

Land Under Roads (LUR)

Council does not propose to make changes to its accounting policy regarding the treatment of LUR and will continue to recognise all land under roads post 1 July 2008 using the cost method of valuation. Council monitored the sector position on land under roads both during and post the 2017-18 financial year, received audit clearance and did not experience any issues pertaining to the policy position.

Greater Dandenong Policy

3. Scope

This policy includes the accounting treatment of all Council's non-current assets.

4. References

- Annual Financial Statements
- Annual Budget
- Local Government Act 1989
- Local Government (Planning and Reporting) Regulations 2014
- Local Government Model Financial Report (LGMFR)
- Fixed Asset Guidelines
- Australian Accounting Standards

5. Definitions

Assets	Resources controlled by Council as a result of past events and from which future economic benefits or service potential are expected to flow to Council.
Capitalisation threshold	The new, upgrade or renewal value of an asset, below which the project cost is normally expensed and above which it is normally capitalised.
Capital expenditure	Expenditure on a non-current asset which meets the adopted recognition criteria for the Asset Class or Asset Component.
Useful life	The time period over which an asset is expected to be available for use by Council.

6. Legislative Provisions

Council is required to prepare an annual report pursuant to:
- Section 131 of the Local Government Act 1989
- Section 19 of the Local Government (Planning and Reporting) Regulations 2014

Greater Dandenong Policy

7. Council Policy

7.1 Capitalisation

Capitalisation of fixed assets is determined by a materiality threshold at which items of expenditure will be recognised as assets in Council's Balance Sheet.

The useful life of each asset class forms the basis of the calculation of annual depreciation charges and assessment of an assets written down replacement value (refer **Appendix A**).

Appendix A details the asset categories and classes required in the Local Government Model Financial Report (LGMFR).

Expenditure is to be capitalised when:

- It is probable that the future economic benefits embodied in an asset will eventuate.
- The item of expenditure is in excess of the asset capitalisation threshold (refer **Appendix A**).
- In limited circumstances, ~~W~~where the value of individual assets fall below the asset threshold for capitalisation, but the assets form part of a ~~network or asset group~~bulk purchase (such as office ~~for park~~ furniture ~~on a reserve, signs, etc~~), ~~consideration will be given to capitalising the individual asset based on whether~~ the aggregate value of the bulk purchase will be recognised where it ~~those assets~~ exceeds the capitalisation threshold (refer to section 7.2.5 of the Fixed Asset Accounting Guidelines).
- Acquisition costs of assets with less than these capitalisation threshold values will be treated as operating expenses.
- All capitalised expenditure is to be recorded in Council's fixed asset register. For each asset, a determination shall be made of its total life, remaining useful life, cost for accounting purposes and method of depreciation.

Note - certain costs are not capitalised when incurred and are charged as an expense in the period in which they are incurred (eg – Christmas decorations, IT software upgrades and building audits).

7.2 Acquisition of assets

Assets acquired by Council are to be recorded based on acquisition or construction cost (fair value) plus costs incidental to acquisition including architect's fees, engineering fees and all other costs incurred in preparing the asset ready for use.

7.3 Gifted assets (acquired for nil consideration)

Assets which are gifted or contributed to Council by developers or other bodies (i.e. - acquired for nil consideration) are to be recorded at fair value at the date of acquisition, based on currently assessed replacement rates or developer costs (whichever is the best information source at the time).

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

Greater Dandenong Policy

7.4 Revaluation of non-current assets

All infrastructure assets (except recreational, leisure and community facilities and parks, open space and streetscapes) and property assets (land and buildings excluding land under roads and leasehold improvements) shall be revalued on a regular basis such that the carrying values are not materially different from fair value where fair value is determined to be the current replacement cost of the asset less accumulated depreciation. **Appendix A** identifies the basis for measurement for each asset class.

7.5 Internally constructed assets

The cost of assets constructed by Council shall include the cost of all materials used in construction, direct labour employed and an appropriate proportion of variable and fixed overheads.

7.6 Fixed assets register

The fixed assets register is to record individual assets in sufficient detail as to permit their identification and control. The fixed assets register is to be updated at least annually. The fixed assets register is to be used for the purpose of revaluing and depreciating assets.

7.7 Impairment of assets

Fixed assets will be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use (infrastructure assets) is the depreciated replacement cost.

7.8 Investment property

Investment property, comprising retail complexes, are held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Cost incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Comprehensive Income Statement in the period that they arise. Investment property are not subject to depreciation. Rental income from the leasing of investment properties is recognised in the Comprehensive Income Statement on a straight line basis over the lease term.

Greater Dandenong Policy

8. Related documents

- City of Greater Dandenong Fixed Asset Accounting Guidelines
- Australian Accounting Standards
- Asset Management Policy
- Annual Financial Statements (Local Government Model Financial Report)
- Annual Budget
- Audit Reports and Audit Advisory Committee
- Council Plans, including Annual Plan

4.3.2 Review of Council Policies - Fixed Asset Accounting Policy 2020/21 (Cont.)

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	$	Years	Years
PROPERTY						
Land	Land owned or controlled by Council. Land either has a fair value classification of level 3 - 'specialised land' or level 2 - 'non-specialised land'.	Fair value (indep val'n)	0	**0**	N/A	**N/A**
	Land under roads (LUR) (excluding lanes, private roads and Council roads in parks and reserves) acquired after 1 July 2008. All LUR have a fair value level 3 classification - 'specialised land'.	Cost	0	**0**	N/A	**N/A**
Land improvements	Not applicable - allocated to other asset classes such as 'Recreational, leisure and community facilities' and 'Parks, open space and streetscapes'.	N/A	N/A	**N/A**	N/A	**N/A**
Buildings	Buildings, building improvements and multi-story car park buildings. All buildings have a fair value level 3 classification - 'specialised buildings'. Buildings include Class 1 to Class 9 buildings as defined in the Building Code of Australia including all corporate, community and commercial buildings managed / controlled / owned by Council and multi-story car park buildings. This includes both habitable and non-habitable buildings. Non-habitable buildings as defined in class 10A of the Building Code of Australia. Examples include garages, workshops, kiosks, stand-alone administration buildings/offices, public conveniences, sheds, stores, under croft car parking, sporting pavilions and sporting clubrooms. ~~Includes Council owned or constructed buildings on leased land (considered short-term buildings at 50 years).~~ Includes structures that link or are attached to the building or structures which form part of the building. Such examples are paths, access ramps or steps, verandas, pergolas, carports, toilets and shade/shelter structures (only totally freestanding structures will be considered separate assets). Includes other general building services, site engineering services and central plant that form part of the building structure, that are attached to or hidden behind the building fabric and which may feed from or to fixtures and fittings. Some examples are general electrical, gas and water supply, attached stormwater drainage / guttering and sewerage. Includes trunk reticulated building systems such as lifts, escalators, heating and cooling systems, cranes, hoists, sanitary plumbing, air-conditioning and ventilation (refrigerated plant, terminal units, heating oils, fans, pumps), fire protection and security alarm systems, access control systems, building management systems (BMS), electrical distributions (mains cables, switch gear and distribution equipment), CCTV, solar panels and lighting installations, communications (telephone and call systems), boilers and specialist services in kitchens or laundries (ovens, dishwashers, etc). It also includes fixed equipment that can be recognised as part of the building fit-out (such as indoor swimming pools, pool pumps, fixed sporting equipment, etc). Buildings or structures less than two square metres in size and less than $5,000 in value will be recognised as a minor structure in the 'Recreational, leisure and community facilities asset class'.	Fair value (indep val'n)	5,000	**5,000**	50-100	**50-100**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
PROPERTY						
Building improvements	Not applicable - included in buildings above.	N/A	N/A	N/A	N/A	N/A
Leasehold improvements	Land improvements, buildings and other improvements to property assets leased by Council or on land leased by Council. Leasehold improvements to buildings include fit-outs, security enhancements and/or renovations of leased office accommodation or leased property. Examples are recarpeting, immoveable fixtures such as the installation of air-conditioning or CCTV, ~~painting~~ and structural improvements to a leased property upon commencement of a lease (initial office/residential fit-out), and any subsequent refurbishment of office/residential leased accommodation.	Cost	0	0	Lease term	Lease term
Heritage buildings	Not applicable - defined as heritage buildings as listed on the Victorian Heritage Register.	Fair value (indep val'n)	N/A	N/A	N/A	N/A

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	$	Years	Years
PLANT AND EQUIPMENT						
Heritage plant and equipment	Not applicable.	N/A	N/A	N/A	N/A	N/A
Plant, machinery and equipment	Heavy plant and equipment (such as graders, trucks, tractors, tippers, scissor lifts and loaders).	Cost	3,000	**3,000**	7	**7**
	Buses, quads and trailers.	Cost	3,000	**3,000**	10	**10**
	Light plant and equipment (such as rollers, mowers, tools and blowers), passenger vehicles, light commercial vehicles (</= 3 tonne). Also includes lifters, generators, powersaws, floor polishers, steam cleaners, sweepers, winches, compressors, surveying equipment, people counting systems, rotators, outdoor cleaning equipment and submersible pumps.	Cost	3,000	**3,000**	5	**5**
Fixtures, fittings and furniture	Office furniture and equipment (workstations, mobile shelving, chairs, office bins, lockers, tables, desks, filing cabinets), kitchen appliances and equipment (fridges), hand dryers, display units/stands, dividers/privacy screens, safes, podiums, trolleys and other miscellaneous fixtures, fittings (eg - window furnishings) and furniture. Excludes Christmas decorations (not capital).	Cost	3,000	**3,000**	6	**6**
	Musical instruments.	Cost	3,000	**3,000**	20	**20**
	Art works (paintings, pictures, murals, heritage).	Cost	3,000	**3,000**	N/A	**N/A**
Computers and telecomm's	Hardware, servers, hubs, cabling, faxes, printers, telephones, mobile phones/devices, photocopiers, computers, laptops, microwave links, wireless links, firewall, scanners, GPS, Book-a-Court system and audio visual equipment (such as stereos, speakers, amplifiers, antenna, cameras, video recorders, microphones, televisions, DVD players, electronic whiteboards, two way radios, hearing loop, projectors, etc).	Cost	3,000	**3,000**	5	**5**
	Software (implementation only not subsequent upgrades). Items that can be capitalised as computer software include software licenses, interworking, configuration support, implementation planning, database planning, quality planning and acceptance testing. Software items to be expensed include software maintenance, data conversion/migration, training, helpdesk support and website costs.	Cost	3,000	**3,000**	3	**3**
Library books	Includes library books, CDs, DVDs and tapes ~~e-books, e-audio books~~ (excludes digital content such as e-books and e-audio books, annual online licences or subscriptions, annual platform access to e-formats, periodicals and newspapers - these items are expensed as they generally have a life of one year or less).	Cost	0	**0**	5	**5**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	$	Years	Years
INFRASTRUCTURE						
Roads	Road seal (surface) comprises the wearing surface of a road pavement or laneway. Reconstruction, resurfacing (asphalt overlays and spray seals) and rehabilitation of road seal are capital. Surface patching treatments (major or minor) such as pothole repairs, crack sealing or repairs, slurry seals are considered maintenance treatments aimed at ensuring the road seal asset reaches its intended useful life (expensed). Linemarking is also not capital. Sub-categories include:					
	Seal/surface (spray seal).	Fair value	20,000	**20,000**	12	**12**
	Seal/surface (asphalt, concrete, brick, granite setts and gravel).	Fair value	20,000	**20,000**	20	**20**
	Road substructure (pavement). Road substructure is the constructed material layer(s) beneath the wearing surface of a road pavement or laneway. Usually unaffected by periodic replacements of the wearing surface and would normally only be created where a new pavement was built or an existing pavement was totally reconstructed/rehabilitated.	Fair value	20,000	**20,000**	100	**100**
	Kerb and channel. Includes concrete, bluestone and asphalt kerb and channel on local roads. Also includes kerb laybacks/aprons (which are part of 'crossings/driveways'), usually provided for vehicle, bicycle or pedestrian access across the kerb and channel.	Fair value	5,000	**5,000**	80	**80**
	On street car parks (seal) - asphalt, brick paves, concrete and gravel). On-street car parks include car parks located within the road reserve (ie – indented parking bays, parallel parking bays, etc).	Fair value	5,000	**5,000**	20-25	**20-25**
	On street car parks (substructure).	Fair value	5,000	**5,000**	100	**100**
	~~New Local Area Traffic Management (LATM) - splitter islands, roundabouts, speed humps, traffic islands.~~	~~Fair value~~	~~0~~	~~0~~	~~20~~	~~20~~
	~~New LATM - slow points.~~	~~Fair value~~	~~0~~	~~0~~	~~5~~	~~5~~
	~~New LATM - traffic signal controller.~~	~~Fair value~~	~~0~~	~~0~~	~~15~~	~~15~~
	~~New LATM - traffic signal hardware.~~	~~Fair value~~	~~0~~	~~0~~	~~30~~	~~30~~
	~~Addition to existing~~ Local Area Traffic Management (LATM) - splitter islands, roundabouts, speed humps.	Fair value	5,000	**2,000**	20	**20**
	~~Addition to existing~~ LATM - slow points.	Fair value	5,000	**2,000**	5	**5**
	~~Addition to existing~~ LATM - traffic signal controller.	Fair value	5,000	**2,000**	15	**15**
	~~Addition to existing~~ LATM - traffic signal hardware.	Fair value	5,000	**2,000**	30	**30**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
INFRASTRUCTURE						
Bridges	Includes major culverts, deck and substructure. Bridges include all structures which convey a road, footpath or cycleway across another physical feature (including waterways and other roads) and includes major culverts. Bridge components include the foundation, column, girder, decking, wearing course, railing, paths and guardrails. Items such as lighting, signage and paths are not included. Boardwalks are also included in this asset class (constructed pathways above ground either in steel/concrete or timber).	Fair value	5,000	**5,000**	20 - 100	**20 - 100**
Footpaths and cycleways	Footpaths (concrete, brick/pavers and granite). Footpaths and cycleways includes footpaths leading to bridges, and pedestrian access features, ramps, pram crossings and path widenings. Paths in playgrounds that provide a direct access between playground items are not considered part of the path asset class (included in playgrounds).	Fair value	0	**0**	50	**50**
	Footpaths (asphalt).	Fair value	0	**0**	25	**25**
	Footpaths (gravel, granitic).	Fair value	0	**0**	10	**10**
Drainage	~~New underground drainage pipes.~~	~~Fair value~~	~~0~~	~~0~~	~~100~~	~~100~~
	~~New underground drainage pits.~~	~~Fair value~~	~~0~~	~~0~~	~~100~~	~~100~~
	~~Addition to existing~~ Underground drainage/stormwater pipes ~~and pits.~~	Fair value	5,000	**5,000**	100	**100**
	Drainage pits	Fair value	5,000	**2,000**	100	**100**
	Gross pollutant traps (GPTs).	Fair value	5,000	**5,000**	50	**50**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
Recreational, leisure & community facilities	Recreational equipment and facilities. Recreation equipment includes sports and leisure equipment at recreation centres such as bench seats, TV cardio and aerobic stereos, pool cover rollers, gym equipment, pool vacuums, dividing curtains, internal scoreboards, cleaning equipment, aquatic equipment, various items of smaller transportable pool equipment, thermal blankets and gym mats.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Major outdoor LED screens (ie - 'the big screen').	Cost	3,000	**3,000**	5	**5**
	Minor outdoor electronic screens and scoreboards, electronic variable message signs/sensors.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Sportsgrounds, sports fields, sporting grass (turf), courts (eg - netball, basketball, tennis), athletic tracks, wickets, hardstand, general sporting ~~and other ground~~ surfaces. Note - Turf installed on a sportsground is capital, turf in general areas is not considered capital (expensed).	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Minor structures, sporting structures and equipment (such as goal posts, cricket nets, outdoor exercise equipment, skate ramps/park, basketball towers/backboards, rebound walls, canopies/shade structures, structures without walls (such as bike sheds and racks, display and information shelters, picnic shelters, rotundas and stages without a roof) and buildings which are less than two square metres and less than $5,000 in value).	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Playgrounds (outdoor and indoor). Playgrounds such as swing sets or climbing apparatus. Also includes interconnecting paths between equipment and ~~soft fall/~~path edging. Fixed play items associated with a playing surface (such as goal posts) are considered part of the playing surface they relate to and are not recorded as a playground item. Other assets in or near playgrounds (whether enclosed by a fence or not) such as drink fountains, bins, signs, picnic tables, seats or shade structures are considered part of their respective asset class and not a playground item asset unless their primary function is as a piece of play equipment. Mulch and softfall are capitalised when part of a new playground. Ongoing mulch/softfall works - rubber softfall (capitalised), bark or plastic mulch (expensed).	Cost	3,000	**3,000**	15	**15**
	Irrigation, sports field drainage, controllers, sensors, water tanks/pumps and water systems.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Outdoor pools	Cost	3,000	**3,000**	50	**50**
Waste management	Not applicable.	N/A	N/A	**N/A**	N/A	**N/A**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
Parks, open space and streetscapes	Open space furniture (street furniture such as bicycle racks, tree guards, planter boxes, seats and park furniture such as seats, drinking fountains, tables, root barriers/guards and BBQ's).	Cost	3,000	**3,000**	10	**10**
	Open space furniture (bus shelters).	Cost	3,000	**3,000**	20	**20**
	Open space furniture (litter bins).	Cost	3,000	**3,000**	12	**12**
	Signs (unless attached to another asset such as a building or playground, includes heritage markers).	Cost	3,000	**3,000**	20	**20**
	Landscaping, passive grass/surface and gardens.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Water quality devices - wetlands, rain gardens and biodetention swales.	Cost	3,000	**3,000**	10	**10**
	Surface drainage - formed open drains (generally made of concrete, eg - spoon drains).	Cost	3,000	**3,000**	50	**50**
	Surface drainage - unformed open drains.	Cost	3,000	**3,000**	10	**10**
	Flood prevention - retarding/detention basins.	Cost	3,000	**3,000**	20	**20**
	Lighting (public, flood lights, solar, car parks, sportsground, security and street) including light poles and any attached CCTV.	Cost	3,000	**3,000**	10 - 20	**10 - 20**
	Fencing, bollards, gates, retaining walls and poles.	Cost	3,000	**3,000**	10 - 50	**10 - 50**
	Parking meters, ticket machines and equipment.	Cost	3,000	**3,000**	10	**10**
	Public art (memorials, monuments, murals, plaques, sculptures and statues).	Cost	3,000	**3,000**	50	**50**
	Guard rails.	Cost	3,000	**3,000**	20	**20**
Aerodromes	Not applicable.	N/A	N/A	**N/A**	N/A	**N/A**
Off street car parks	Off street car park and access road (asphalt, brick paved, concrete, gravel).	Fair value	5,000	**5,000**	20 - 25	**20 - 25**
	Off street car park and access road (substructure/pavement).	Fair value	5,000	**5,000**	100	**100**
	Off street car park and access road (kerb and channel).	Fair value	5,000	**5,000**	80	**80**
Other infrastructure	Not applicable. Marine assets - piers, jetties, groins, sea walls, caravan parks, markets and saleyards.	N/A	N/A	**N/A**	N/A	**N/A**

Greater Dandenong Policy – Appendix A (Basis of measurement, capitalisation thresholds & useful lives)

Asset class	Description	Measurement basis	CAP THRESHOLD 2019-20	CAP THRESHOLD 2020-21	USEFUL LIFE 2019-20	USEFUL LIFE 2020-21
			$	*$*	*Years*	*Years*
WORK IN PROGRESS						
Work in progress	Capital expenditure on projects not yet completed.	Cost	N/A	**N/A**	N/A	**N/A**
INVESTMENT PROPERTY						
Investment property	Land and buildings	Fair value	0	**0**	N/A	**N/A**

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report

File Id:	A6611958
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	2018/19 Annual Sustainability Highlight Report

Report Summary

The purpose of this Council Report is to present the final version of the *2018-19 Annual Sustainability Highlight Report* to Councillors for their consideration and endorsement.

The *Annual Sustainability Highlight Report* is the reporting tool for the adopted *2016-2030 Sustainability Strategy*. The *Strategy* provides a clear vision, strategic framework and roadmap that will enable the City of Greater Dandenong to become one of the most sustainable cities in Australia by 2030. This will also ensure that Council meets its key strategic objectives as outlined in the *2017-21 Council Plan*.

The *2018/19 Annual Sustainability Highlight Report* provides a transparent management reporting tool to both monitor our progress towards the *Strategy's* goals and objectives, as well as inform our policies and practices that guide our activities.

The *2018/19 Annual Sustainability Highlight Report* has been presented in a different format compared to the *2016/17* and *2017/18 Annual Sustainability Reports*. The *2018/19 Annual Sustainability Highlight Report* is in the form of a shortened 'highlight report', providing key highlights, achievements and notable statistics associated with relevant performance objectives of each theme within the Sustainability Strategy.

The report was developed in this consolidated format to allow people to read the document in its entirety in one attempt or sitting. This approach aims to maximise readability and engagement with the broader community on Council's achievements related to Environmental Sustainability.

While the report will be made available online through a downloadable copy, the *Sustainable Greater Dandenong Website* has been developed to effectively communicate progress against the *Strategy.* It is intended to update the relevant performance metrics of the website with information relevant to the 2018/19 financial year.

Note: A copy of the draft version of the *2018-19 Annual Sustainability Highlight Report* has been attached to this Council Report. This report is currently undergoing refinements and will be made available once completed and pending outcomes of this Council Meeting.

Recommendation Summary

This report recommends that Council endorses the *2018-19 Annual Sustainability Highlight Report.*

Background

The Strategy contains 10 Themes and Goals that include:

Theme	Goal
1. Biodiversity and Open Space	A Greener City
2. Water and Stormwater	A Water Sensitive City
3. Waste and Resources	A Waste Wise City
4. Transport and Movement	A Well Connected City
5. Climate and Energy	A Low Carbon City
6. Buildings and Places	A City Planned for the Future
7. Environmental Pollution	A Clean and Healthy City
8. Local and Sustainable Food	A City Connected by Food
9. Local Community and Culture	A Liveable City
10. Local Business and Economy	A City of Opportunity

Within each of the Themes, a series of Objectives and 2020 Targets provide a way for Council to track its progress. For issues that Council has direct operational control over there are a series of Corporate Objectives. For those areas outside of Council's direct operational control there are a series of aspirational Community Objectives.

Implementation is delivered through the various strategies, plans and policies that relate to each of the Themes. Reporting on the Council's progress against the Themes, Objectives and Targets informs this *Annual Sustainability Highlight Report* and the *Sustainable Greater Dandenong Website*.

The 2018-19 Annual Sustainability Highlight Report

This version of the *Annual Sustainability Highlight Report* differs from the previous version and structure that tracks Council's Performance against each Theme and its Goal, Objectives and Targets. The Report has removed a significant amount of repetition compared to previous versions. This includes report objectives such as *Planning* and *Awareness* which are repeated across each theme. There are also a number of objectives across some themes where data was, and in some instances is still not available for reporting.

Instead, the document is presented in a way to inform the community about the significance of each theme included in the Sustainability Strategy and why it is important to them. It then highlights where Council has taken action in the context of each theme. Each theme is also supported through the

incorporation of infographics to help best represent Council's performance in relation to key objectives and metrics that would be of most interest to the community (such as greenhouse gas emissions and waste diverted from landfill).

To address the awareness and other common reporting elements, the report includes new sections including *Awareness*, *Advocacy* and *Leadership*. These new sections address the previous issue of repetition and highlight the value of these three elements in the context of Council and the community achieving all objectives within *the 2016-30 Sustainability Strategy*.

By developing this new format of the *2018/19 Annual Sustainability Highlight Report*, elements including the summary report card and performance against all baselines and targets is not included in this report. Some of this information is presented in the form of infographics but only for some objectives and themes.

Overall Performance against 2020 Targets

Despite the report card and performance information not being included in this version of the report, all performance outcomes against targets and baseline data has been obtained and will be presented in councils *Sustainable Greater Dandenong Website*.

The following provides a snapshot on how Council is tracking against each of Themes.

Performance Indicator Against 2020 Target			2018/19	2017/18
Exceeds Target		Currently exceeding Target	**4**	**4**
On Target		On track to meet Target	**51**	**51**
Off Target		Not on track to meet Target – Measures in Place	**22**	**20**
Action Required		Not on track to meet Target – Action Required	**5**	**3**
Not Available		Status not available due to limited data	**1**	**5**

Note: 11 of these objectives do not contain data available to determine their performance this year, therefore they have adopted the same performance outcome as the previous year until data becomes available.

Proposal

Theme: Biodiversity and Open Space

Our Goal: A Greener City

2018-19 Performance

Larger patches of remnant vegetation within Council reserves have been assessed in detail, however there is still further work required, particularly on private land holdings, including the Green Wedge area.

Open space across the municipality has been increasing, however it is acknowledged that Council needs to continue to seek to acquire additional areas of open space, particularly in established areas where access to open space is limited for residents.

Council's Parks Team continues to undertake a wide range of activities to increase the community's awareness on the value and benefits of our Biodiversity and Open Space.

The table below provides an indication on how Council is tracking against the Objectives in the Biodiversity and Open Space Theme.

Objective		**Performance**
Corporate Objectives		
BO – 1.1 Ecological Value	Identify, protect and enhance the ecological value (EV) of Council land within the municipality.	On Target
BO – 1.2 Open Space	Identify, protect and enhance the ecological value (EV) of Council land within the municipality.	Off Target
BO – 1.3 Vegetation	Increase quality and quantity of vegetation cover on Council land to provide a net gain in the municipality	Exceeds Target
Community Objectives		
BO – 2.1 Ecological Value	Identify, protect and enhance the ecological value of land throughout the municipality.	Not Available
BO – 2.2 Open Space	Support the increase in community access to open space through the Open Space Provision Goals.	On Target

BO – 2.3 Green Wedge	Work with key stakeholders to protect and enhance the ecological value of the Green Wedge area.	Exceeds Target
BO – 2.4 Planning	New development within Greater Dandenong to address open space and biodiversity issues, where appropriate.	Off Target
BO – 2.5 Awareness	Engage community, residents and businesses to increase their awareness on the value of parks, plants and wildlife.	On Target

Theme: Water and Stormwater

Our Goal: A Water Sensitive City

2018-19 Performance

Drought and increasing water charges have led to a reduction in the community's use of mains water in recent years. Despite Council's significant efforts to reduce mains water, such as the use of grass species that need less water, the irrigation needs of Council's sports fields still fluctuates with yearly rainfall levels. Council has acted to increase alternative water sources to reduce its mains water use, but further action is required as is demonstrated by Councils increased use of mains water across all forms of its uses of buildings, leisure centres and sports fields.

While stormwater management has primarily focussed on flood management, there is an increasing focus on stormwater quality. This is reflected in the adoption of Clause 53.18 (Stormwater Management) in the Dandenong Planning Scheme. Council's objective is to achieve best practice across its assets, however at this time there is unfortunately limited data available to monitor Council's performance with regard to these stormwater targets.

Council will continue a range of activities to increase the community's awareness on the management of water and stormwater.

The table below provides an indication on how Council is tracking against the Objectives in the Water and Stormwater Theme.

Objective		**Performance**
Corporate Objectives		
WS – 1.1 Mains Water	Reduce Council's corporate mains water consumption.	Off Target

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

WS – 1.2 Stormwater	Minimise the impact of stormwater runoff and pollution	Action Required
WS – 1.3 Alternative Water	Where appropriate, increase the supply and use of alternative water sources	Action Required
Community Objectives		
WS – 2.1 Mains Water	With the support of key partners, help the community, both residents and businesses, reduce mains water consumption	Exceeds Target
WS – 2.2 Stormwater	Work with key partners to reduce the impact of stormwater on catchments within the city.	Action Required
WS – 2.3 Planning	New developments within the city to incorporate best practice water and stormwater measures	Off Target
WS – 2.4 Awareness	Engage with the community, both residents and businesses, to increase their awareness of water use and management	On Target

Theme: Waste and Resources

Our Goal: A Greener City

2018-19 Performance

Measures recently put in place see Council on track to reduce waste to landfill and increase recycling from its offices. While Council has in place measures to improve resource efficiency and sustainable procurement, further action is required.

Implementation of Council's 2015-20 Waste and Litter Strategy's annual Action Pan and annual Waste Education Plan provides an ongoing focus on effective waste and litter management systems that has helped the community to reduce its waste to landfill and increase recycling rates. Council also commenced its initial work on the development of a single use Plastics Policy including supporting the Dandenong Market Management board and traders adhere to the Victorian Government Single Use Plastic Bag Ban that came to affect in November 2019.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

Council's Waste Education and Litter Prevention officers each year undertake a wide range of activities to increase the community's awareness to reduce waste and litter as well as our unnecessary use of resources.

The table below provides an indication on how Council is tracking against the Objectives in the Waste and Resources Theme.

Objective		Performance
Corporate Objectives		
WR – 1.1 Waste to Landfill	Reduce the amount of waste sent to landfill from Dandenong Civic Centre and Operations Centre	Off Target
WR – 1.2 Recycling & Reuse	Increase the amount of material that is recovered for re-use and recycling	Off Target
WR – 1.3 Resource Efficiency	Establish a resource efficiency program for goods and materials across Council	On Target
WR – 1.4 Sustainable Procurement	Review and update sustainable procurement policy for goods and materials across Council	On Target
Community Objectives		
WR – 2.1 Waste to Landfill	Work in partnership with our community to reduce the amount of waste sent to landfill	On Target
WR – 2.2 Recycling & Reuse	Work in partnership with the community to increase recycling rates across the city	Off Target
WR – 2.3 Litter Prevention	Work with the community to provide clean streets and waterways by reducing littering and dumped rubbish.	On Target

WR – 2.4 Planning	New developments within the city to incorporate best practice waste and resource management	Off Target
WR – 2.5 Awareness	Increase awareness on waste and resources and benefits of smart consumption, re-use and recycle	On Target

Theme: Transport and Movement

Our Goal: A Well Connected City

2018-19 Performance

Private motor vehicles are the major mode of transport in Greater Dandenong, for both staff and the broader community.

A 2016/17 survey of Council employee's mode of travel to work showed a small increase in both walking and the use of public transport. The 2016 Census data indicates a reduction in the community's travel to work by active transport (walking and cycling) but an increase in their use of low carbon transport (public transport).

Council continues to work with its partners to expand the shared user path network; a baseline has been established to monitor changes in community access to public transport.

While Council undertakes activities to promote community awareness on the benefits of sustainable transport, there is further work to be done.

The table below provides an indication on how Council is tracking against the Objectives in the Transport and Movement Theme.

Objective		**Performance**
Corporate Objectives		
TM – 1.1 Active Transport	Support Council staff to increase levels of active transport – such as walking and cycling.	On Target
TM – 1.2 Low Carbon Transport	Support Council staff to increase use of low carbon and sustainable transport options	On Target

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

TM – 1.3 Fleet	Reduce emissions and costs associated with the operation of fleet – Council and contractors	On Target
TM – 1.4 Walking & Cycling Networks	Improve connectivity and accessibility of the walking and cycling networks throughout the municipality	On Target No data available
Community Objectives		
TM – 2.1 Active Transport	Work with partners to encourage community to increase use of active travel – such as walking and cycling	Off Target
TM – 2.2 Low Carbon Transport	Work with partners to encourage the community to increase their use of low carbon and sustainable transport – such as public transport and electric vehicles	Exceeded Target
TM – 2.3 Access to Public Transport	With our partners, work towards providing safe, connected and well serviced Public Transport options for the community within a walking distance of 400m	On Target
TM – 2.4 Planning	Where appropriate new developments within the city to incorporate best practice sustainable transport outcomes.	Off Target
TM – 2.5 Awareness	Increase community awareness on the benefits of sustainable transport options.	On Target

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

Theme: Climate and Energy

Our Goal: A Low Carbon City

2018-19 Performance

Council plays its part in reducing the impacts of global warming through recent actions such as the energy efficient street light program and implementation of the building energy management plan. Council's uptake of renewable energy sources such as solar panels has seen significant improvement in 2018/19 with the installation of a 100 kW solar PV system on the Dandenong Civic Centre and a 200kW solar PV system part of the Springvale Community Precinct.

Data shows community solar panel capacity has increased by 373% since 2013, changes in community greenhouse gas emissions is not known due to limited data. Council is implementing a number of new actions over 2019/20 to reduce community emissions and improve data collection.

2018/19 also saw council take the first steps in the development of its Climate Change Strategy and Action Plan. The Strategy and Action Plan will provide a strategic framework to guide Council and the community's efforts to reduce greenhouse gas emissions and increase resilience. This included the engagement of consultants to develop a suite of background evidence to support a draft climate change strategy. 2018/19 also saw Council officers undertaken extensive consultation with the wider Dandenong community to better understand their concerns around climate change. In the end, a total of 1020 responses including 897 survey responses; and a further 123 submissions were submitted pushing for strong action on achieving zero net emissions for council operations and the community as fast as possible.

The table below indicates how Council is tracking against the Objectives in the Climate and Energy Theme.

Objective		**Performance**
Corporate Objectives		
CE – 1.1 Carbon Emissions	Reduce Council's CO2e emissions from street lighting, buildings and facilities	On Target
CE – 1.2 Energy Efficiency	Reduce the energy consumption of Council assets – includes buildings and street lights	On Target
CE – 1.3 Low Carbon Energy	Increase the percentage of energy consumed by Council obtained from renewable sources	On Target

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

CE – 1.4 Climate Change	Develop and implement a Climate Change Strategy for Council and the City of Greater Dandenong	On Target
Community Objectives		
CE – 2.1 Carbon Emissions	Engage, advocate and empower the community to enable the reduction of CO2e emissions from the built environment.	Action Required Limited data
CE – 2.2 Energy Efficiency	Help the community reduce energy consumption within the built environment	Action Required Limited data
CE – 2.3 Renewable Energy	Help the community increase use of renewable energy	On Target
CE – 2.4 Planning	Help the community to incorporate best practice energy initiatives through the planning process	Off Target
CE – 2.5 Awareness	Work with partners to increase community awareness on the benefits of energy efficiency and renewables	Off Target

Theme: Buildings and Places

Our Goal: A City Planned for the Future

2018-19 Performance

While energy use across Council's buildings and facilities has reduced compared to baseline figures, energy and water charges have increased. Water usage also has increased significantly due to continued drought conditions over most of 2018/19.

To reduce costs and increase the Environmentally Sustainable Design (ESD) outcomes for all corporate buildings, Council adopted a Sustainable Buildings Policy in 2017 which will be applied to all applicable capital works projects.

2018/19 saw Council strengthening its existing ESD measures in the planning system to improve the sustainability outcomes of new development projects. Clause 22.06 (Environmentally Sustainable Development) was adopted in the Greater Dandenong Planning Scheme in November 2018 this

formalises Councils existing Sustainable Design Assessment in the Planning Process (SDAPP) program and increased the number of development applications captured by the policy (39 additional planning applications).

In addition, Council is also looking at opportunities to help reduce energy and water usage from existing buildings through new programs such as the introduction of Environmental Upgrade Agreements.

The table below indicates how Council is tracking against the Objectives in the Buildings and Places Theme.

Objective		**Performance**
Corporate Objectives		
BP – 1.1 Existing Buildings	Enhance energy and water efficiency of Council buildings	Off Target
BP – 1.2 New Buildings	New Council buildings designed, constructed and operated to meet best practice Ecologically Sustainable Design (ESD) standards	On Target
BP – 1.3 Economic Performance	Reduce the operational cost and CO2 emissions from Council buildings	Off Target
Community Objectives		
BP – 1.1 Existing Buildings	With the support of key stakeholders, help the community reduce energy and water consumption in existing buildings	On Target
BP – 2.2 Places	Work with the community to enhance the sense of place through Council's Placemaking Framework	On Target
BP – 2.3 Walkability	Work with key partners to help increase the walkability of our suburbs.	On Target
BP – 2.4	New development within the city to incorporate best practice Environmentally Sustainable Design (ESD).	Off Target

Planning		
BP – 2.5 Awareness	Engage and empower the community to help improve the energy and water performance of their buildings.	On Target

Theme: Environmental Pollution

Our Goal: A Clean and Healthy City

2018-19 Performance

Data relevant to pollution within the municipality is currently limited. This applies to both data from Council as well as other government agencies.

Council's improvements to its customer request system will provide greater insight into the pollution issues across the municipality that Council responds to and associated outcomes.

Council's programs to increase awareness and reduce pollution are increasingly being recognised by both the community and other stakeholders. Of most significance in 2018/19 was the deployment of Councils Officer for the Protecting of the Local Environment (OPLE) who is resourced though the Environmental Protection Authority (EPA). The OPLE is and continues to work closely with Greater Dandenong's Industrial sector to improve awareness and industrial practices that reduce environmental pollution.

In addition, to manage pollution risks across Council's operations, its contractors and subcontractors are required to have a compliant Environmental Management System and /or Plan in place for works conducted in the municipality.

The table below provides an indication on how Council is tracking against the Objectives in the Environmental Pollution Theme.

Objective		**Performance**
Corporate Objectives		
EP – 1.1 Land Pollution	Minimise and manage sources of land pollution from Council's operations and facilities	On Target
EP – 1.2 Water Pollution	Minimise and manage sources of water pollution from Council's operations and facilities	On Target

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

EP – 1.3 Air Pollution	Minimise sources of air pollution from Council's operations and facilities	On Target
Community Objectives		
EP – 2.1 Land Pollution	Work with the community to reduce land pollution across the city	Off Target Limited Data
EP – 2.2 Water Pollution	Work with the community to improve stormwater quality and waterway health across the city	Off Target
EP – 2.3 Air Pollution	Work with the community to improve air quality across the city	On Target
EP – 2.4 Planning	New developments within the city to incorporate best practice pollution management	Off Target
EP – 2.5 Awareness	New developments within the city to incorporate best practice pollution management	On Target

Theme: Local and Sustainable Food

Our Goal: A City Connected by Food

2018-19 Performance

Council is working to increase resident's ability to produce fresh fruit and vegetables in the urban environment which is important given that:

- Many residents look likely to have greater access to fast food outlets than fresh food outlets.
- For families on low incomes, the relative amount of income spent on healthy food basket indicates affordability issues.

A number of community gardens continue to be developed by Council and the community to increase the community's access to fresh food and promote the benefits of growing fresh produce.

From a corporate perspective, Council's focus was on increased staff awareness towards healthy diets as well as reduced food waste from across its offices.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

The table below provides an indication on how Council is tracking against the Objectives in the Local and Sustainable Food Theme.

Objective		Performance
Corporate Objectives		
LF – 1.1 Procurement	Develop and implement a sustainable food procurement policy for Council	On Target
LF – 1.2 Food Waste	Reduce the amount of food waste and packaging sent to landfill	On Target
LF – 1.3 Awareness	Create an internal culture that promotes healthy diets, as well as local and sustainable food options	On Target Limited data
Community Objectives		
LF – 2.1 Production (Urban Agriculture)	Work with partners to support the community's ability to grow their own fresh fruit and vegetables	On Target Limited data
LF – 2.2 Access	Work with stakeholders to increase percentage of residents that have access to healthy food.	On Target Limited data
LF – 2.3 Affordability	Work with stakeholders to increase the affordability of fresh food within the municipality	On Target
LF – 2.4 Green Wedge	Support the expansion and diversification of agricultural activity in the Green Wedge (GW) area	On Target
LF – 2.5 Planning	New development within the city to incorporate best practice food production and access requirements	Off Target

LF – 2.6 Awareness	Promote healthy diets and local sustainable food options for the broader community	On Target

Theme: Local Community and Culture

Our Goal: A Liveable City

2018-19 Performance

Council is delivering, with its partners, a range of programs centred on issues included in the Profile of Health and Wellbeing in Greater Dandenong 2018. Issues of particular focus include Health and Wellbeing; Culture and Diversity; Crime and Safety; and Affordability.

The commencement of Council's Climate Change Strategy and Action Plan has helped build community awareness of the impacts of climate change. The Strategy's intention is to facilitate increased resilience to the impacts of climate change.

The table below provides an indication on how Council is tracking against the Objectives in the Local Community and Culture Theme

Objective		**Performance**
Corporate Objectives		
CC – 1.1 Organisational Culture	Establish internal programs that help to create a culture of sustainability within Council.	On Target
CC – 1.2 Social Responsibility	Investigate how to incorporate Corporate Social Responsibility Principles into Annual Sustainability Report	On Target
Community Objectives		
CC – 2.1 Health and Wellbeing	Use Social Model of Health as framework to create an environment that enhances health and wellbeing	On Target
CC – 2.2	Work with partners and key stakeholders to help create an environment that helps to promote community	On Target

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

Culture and Diversity	participation, inclusion and equity, as well as recognising, responding and celebrating the arts, culture and diversity of Greater Dandenong	
CC – 2.3 Crime and Safety	Work with partners and key stakeholders to help create an environment that will improve community perceptions of safety, and reduce the risk of crime and anti-social behaviour	On Target Not Available
CC – 2.4 Climate Change	Work with partners and stakeholders to help protect vulnerable residents from extreme weather events through the implementation of key strategies and programs	On Target
CC – 2.5 Affordability	Work with partners and stakeholders to help manage the housing affordability and associated cost of living	On Target
CC – 2.6 Awareness	Work with partners and key stakeholders to help increase the awareness of the general community on the benefits of sustainable living	On Target

Theme: Local Business and Economy

Our Goal: A City of Opportunity

2018-19 Performance

While Council supports its staff through professional development programs, there is limited data on training around key sustainability issues.

Council has gained accreditation as a Fairtrade Workplace and has incorporated the Fairtrade requirements into its procurement and purchasing policies as part of its operations. Council is also actively working with local businesses to save them money by improving their operations to reducing energy and water use, as well encouraging manufacturers to address resource efficiency, in particular through Environmental Upgrade Agreements (EUA's)

In addition, Council supports local green investment by business and works with education providers, but again data available is currently limited.

The table below indicates how Council is tracking against the Objectives in the Local Business and Economy Theme.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

Objective		Performance
Corporate Objectives		
BE – 1.1 Professional Development	Support staff with their professional development, especially around key sustainability issues	Off Target
BE – 1.2 Fair Trade	Investigate how best to incorporate key Fair Trade Principles into Council's procurement and policy processes.	On Target
Community Objectives		
BE – 2.1 Green Investment	Work in partnership to support and encourage the establishment, relocation or expansion of suitable green businesses within Greater Dandenong	Off Target Not Available
BE – 2.2 Operational	Work in partnership to support all types of businesses throughout Greater Dandenong save money by reducing their energy and water consumption	Off Target Not Available
BE – 2.3 Resources	Work in partnership to encourage manufacturing sector to address resource efficiency and 'people, profit, planet' in both strategic planning and operational efficiency	On Target
BE – 2.4 Education & Skills	Work in partnership with education institutions, training providers, social enterprises and other businesses to help provide residents with skills for an innovative and sustainable future	On Target
BE – 2.5 Awareness	Engage and empower the business community to help them benefit from adopting sustainable business practices	On Target

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy

- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- Greater Dandenong Planning Scheme
- 2016-30 Sustainability Strategy
- 2015-20 Long-Term Financial Strategy
- 2015-22 Asset Management Strategy
- 2017-21 Community Wellbeing Plan
- 2015-23 Walking Strategy
- 2017-24 Cycling Strategy
- 2017-22 Integrated Transport Plan
- 2015-22 Community Safety Plan
- 2015-19 Children's Plan
- 2011 Local Economic and Employment Development Strategy
- 2015-18 Regional Food Strategy
- 2014 Green Wedge Management Plan
- 2015 Waste and Litter Strategy
- 2017 Sustainable Drainage Strategy
- 2009 Sustainable Water Use Plan
- 2014 Housing Strategy
- 2015 Community Development Framework
- 2015 Arts and Cultural Heritage Strategy and Action Plan
- 2015 Community Hub Framework

Related Council Policies

- Asset Management Policy
- Community Engagement Policy
- Diversity Access and Equity Policy
- Healthy Eating Policy
- Human Rights and Equal Opportunity Policy
- Local Economic and Employment Policy
- Sustainable Buildings Policy
- Procurement Policy
- Risk Management Policy

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

The *2018-19 Annual Sustainability Highlight Report* identifies actions that were delivered during the 2018-19 Financial Year – this includes ongoing, and project specific, actions.

Council's ability to realise the Council Plan's strategic objective of an environmentally sustainable city will be significantly affected by the availability of resources which are dedicated to its implementation.

Some projects may incur little direct costs, but will require ongoing commitment. The annual report may also highlight beneficial projects to invest in that may identify potential cost savings for Council, and thus should be prioritized accordingly. Other projects may require upfront capital costs or recurrent funding, depending on the project.

The funds required will range from those requiring relatively small amounts to those requiring a substantial investment. The costs of some projects may be partially offset through alternative funding sources or ongoing financial savings, and will be further considered through Council's budget planning for future financial years.

Consultation

Extensive community consultation was undertaken on the development of the 2016-30 Sustainability Strategy. This consultation has informed the creation of the *2018-19 Annual Sustainability Highlight Report*.

In addition, key members of the Executive Management Team have overseen development of previous Annual Sustainability Reports and its supporting website. In addition, collaboration with Council officers throughout the organisation was an important part of the development of this Report. Each department responsible for objectives and actions contained within this and the previous year's report provided significant input during its development.

Conclusion

The Annual Sustainability Report provides transparency and conveys Council's commitment to achieving a sustainable municipality, in accordance with our vision – 'By 2030 the City of Greater Dandenong is one of the most sustainable cities in Australia'.

The *2018-19 Annual Sustainability Highlight Report* has evolved to accord with the adopted *2016-30 Sustainability Strategy*. It reflects on the past financial year and also reports and communicates how Council, the community and the municipality are tracking.

Recommendation

That Council endorses the Greater Dandenong 2018-19 Annual Sustainability Highlight Report.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

MINUTE 1481

Moved by: Cr Matthew Kirwan
Seconded by: Cr Angela Long

That Council endorses the Greater Dandenong 2018-19 Annual Sustainability Highlight Report.

CARRIED

POLICY AND STRATEGY

2018-19 ANNUAL SUSTAINABILITY HIGHLIGHT REPORT

ATTACHMENT 1

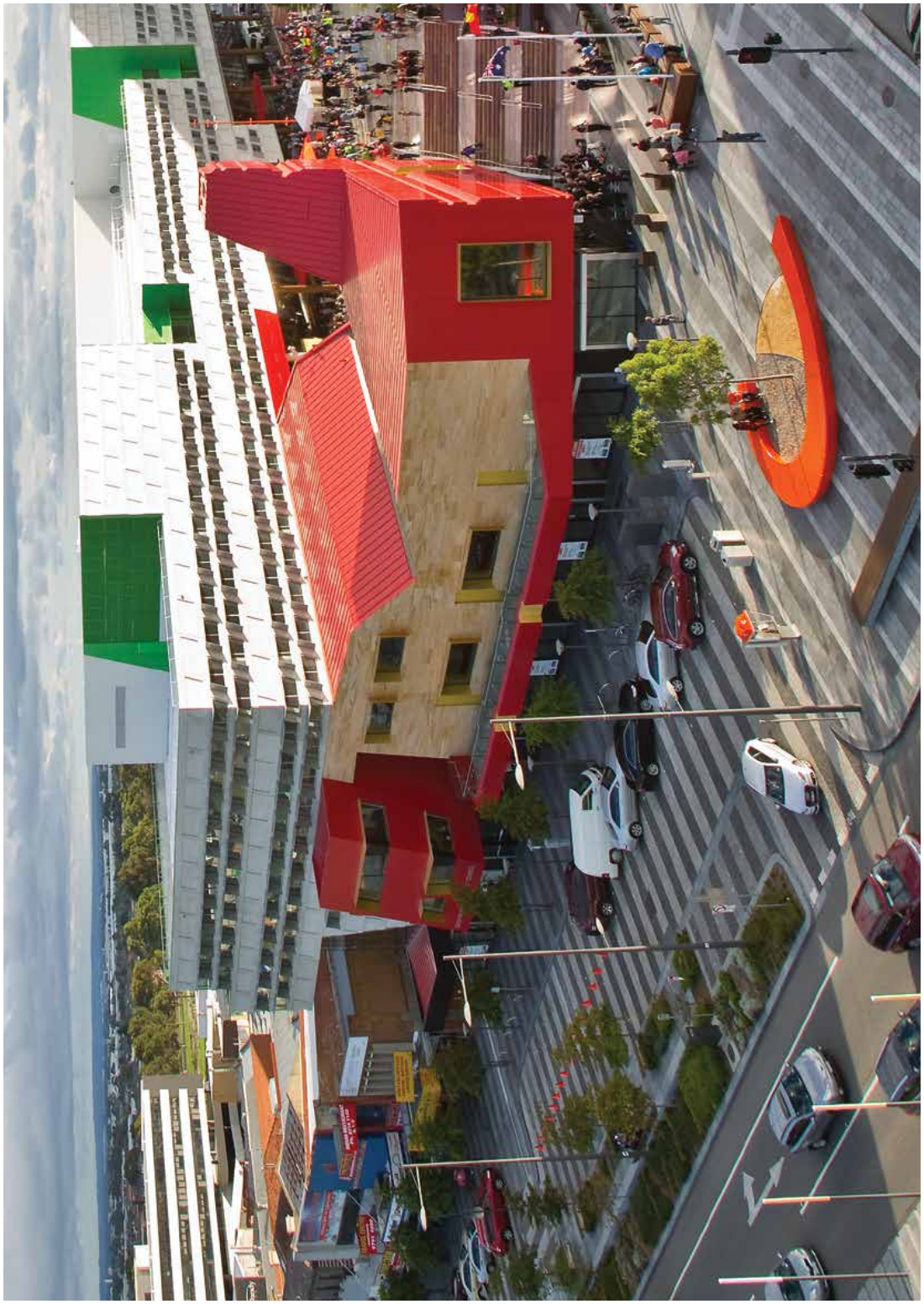
ANNUAL SUSTAINABILITY REPORT 2018-19

PAGES 25 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)



4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

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EXECUTIVE SUMMARY

The Council Plan 2017-21 identifies sustainability and the environment as a high priority for the City of Greater Dandenong. Two of its six key strategic objectives reflect this priority and the views of the local community, which are:

- *'A healthy, liveable and sustainable city' and*
- *'A city planned for the future'.*

Guiding Council's approach to achieving this is the Greater Dandenong Sustainability Strategy 2016-30 and its vision:

By 2030 the City of Greater Dandenong is one of the most sustainable cities in Australia.

Delivering this vision has ongoing benefits for the environment, as well as the health and wellbeing of residents and businesses. Council has the capacity to realise this vision by implementing projects and programs within its own control, but it cannot do it alone. Working in collaboration with the community, stakeholders and key partners is essential, and everybody has a role to play.

The Sustainability Strategy provides the strategic framework to achieve this vision, by informing decisions, helping to shape plans and activities undertaken across the municipality and region. Achieving this vision won't occur straight away, but the implementation of many of the Strategy's identified key priorities and future key strategic actions are well underway with significant progress made since its adoption in 2016.

About this Report

Annual Sustainability Reporting is a transparent management reporting tool to both monitor our progress towards the strategy's goals and objectives, as well as inform our policies and practices that guide our activities each year.

This report focusses on the highlights and key achievements related to the Sustainability Strategy's 10 themes and associated goals and objectives in the 2018/19 financial year. This report provides a snapshot on the various achievements made by Council and the community, ensuring that these key achievements are acknowledged and celebrated by everyone involved. The report also highlights Council's performance against various objectives across a number of themes compared to the previous financial year.

This report reinforces council's commitment to environmental sustainability, highlights the significance of each theme included in the Sustainability Strategy to our everyday lives, and demonstrates the progress we have made together towards achieving our overall vision for sustainability in Greater Dandenong.

Tracking our Performance

Council is committed to monitoring and tracking our performance against all objectives and targets across each theme in the 2016-30 Sustainability Strategy. While this document provides a snapshot of our achievements related to the Strategy, it is not intended to be used as a tool to monitor and track our performance.

The *Sustainable Greater Dandenong Website* is the platform used to monitor and track council's performance and progress against all objectives and targets outlined in the Sustainability Strategy. This includes a list of key achievements for the 2018/19 financial year and a list of current and completed actions relevant to that financial year.

Our Achievements

The table summarises our progress and success for 2018/19 in relation to achieving our goals for each of the 10 themes included in the 2016-30 Sustainability Strategy.

Biodiversity and Open Spaces

Our Goal: A Greener City

Progress for the year: Council undertook work on strategic projects that protect and enhance biodiversity including; introducing a Vegetation Protection Overlay to the Green Wedge, commencing work on an Open Space Strategy and implementing our Urban Tree Strategy.

Council's Parks Team continues to undertake a wide range of activities to increase the community's awareness on the value and benefits of our Biodiversity and Open Space.

Water and Stormwater

Our Goals: A Water Sensitive City

Progress for the year: While community mains water consumption continues to decrease each year, Council's water usage continues to increase as a direct result of below average rainfall. This requires more effort to improve water efficiency across our buildings, sports fields and leisure centres.

Council's efforts towards improved water quality were achieved with the introduction of a Stormwater Management Local Policy into the Planning Scheme.

EXECUTIVE SUMMARY CONT.

Waste and Resources

Our Goal: A Waste Wise City

Progress for the year: Council and the Community continue to reduce the amount of waste sent to landfill by increasing the amount of recycling and organic waste disposal.

Council's Waste Education and Litter Prevention Officers continue to engage and educate residents with a record number of activities and people engaged.

Transport and Movement

Our Goal: A Well Connected City

Progress for the year: Council continues to invest in shared user path infrastructure and continues to collaborate with its partners to expand the extent of the shared user path network.

To help facilitate a transition away from private motor vehicles, Council commenced the development of its Car Share Policy and Electric Vehicle Charging Infrastructure Policy.

Climate and Energy

Our Goal: A Low Carbon City

Progress for the year: Council commenced the development of its Climate Change Strategy and Action Plan with extensive community consultation undertaken. The community's message was clear, calling for strong action on reducing our emissions as fast as possible.

Council continues to reduce its greenhouse gas emissions across its buildings, streetlights, facilities and fleet, ensuring we remain in line with our 2020 target.

In addition, the uptake of renewable energy across the municipality continues with a number of solar installation projects on council buildings and private developments.

Buildings and Place

Our Goal: A City Planned for the Future

Progress for the year: Council continues to enhance the sustainability of its own buildings and private development. In 2018 Council introduced an Environmentally Sustainable Development (ESD) Planning Policy into the Planning Scheme, ensuring over 100 private developments achieved Best Practice ESD outcomes.

Environmental Pollution

Our Goal: A Clean and Healthy City

Progress for the year: Council's programs to increase awareness and reduce pollution are increasingly being recognised by both the community and other stakeholders.

The introduction of the Officer for the Protection of the Local Environment (OPLE) and continued stormwater quality point source monitoring and other monitoring activities are helping to minimise pollution across the municipality.

Local and Sustainable Food

Our Goal: A City Connected by Food

Progress for the year: As the cost of fresh food increases and access to fresh food outlets remains an issue, Council is working to increase residents' ability to produce and grow fresh fruit and vegetables in the urban environment. This includes supporting and funding the establishment of local food gardens by community groups and schools.

Council also continues to promote the benefits of a healthy diet across the organisation and divert food waste from landfill.

Local Community and Culture

Our Goal: A Liveable City

Progress for the year: As the most culturally diverse municipality in Australia alongside a number of socio-economic challenges, many residents are vulnerable to social, economic and environmental issues.

Council's Climate Change Strategy and Action Plan has placed a strong focus on climate adaptation measures to help build the resilience of our most vulnerable.

Local Business and Economy

Our Goal: A City of Opportunity

Progress for the year: Council is actively working with local businesses to save them money by improving their operations to reduce energy and water use, and resource efficiency.

This includes implementing the Environmental Upgrade Agreements Program and promoting the business industry's sustainable efforts though the Sustainability Awards.

LEADERSHIP AND GOVERNANCE

Why is it important?

Whilst the image of Local Government may once have been of 'rates, roads and rubbish', they are increasingly responsible for the delivery of a broad range of services for their community, including their residents, businesses and other levels of government. Furthermore, local government is also perceived as a source of innovation and research, with new concepts initiated or piloted at a local level with their community or own operations, with their learnings and successes adopted and replicated by other local government's or even higher levels of government.

This expansion in activity and service provision has led to increased expectation and accountability of their leadership and governance, to ensure their decision-making processes are relevant and responsive to their community's needs. To ensure we respond to these needs effectively, local government must increasingly develop partnerships with the community and other key stakeholders in a collaborative manner. By applying a bottom up approach, facilitated by local government, it builds better governance and transparency allowing council to tap into the skills and capabilities of all participating sectors in the community, resulting in outcomes that can benefit all.

In the context of sustainability, Local Government leadership and governance is critical in empowering others to act to achieve the desired outcomes for their communities. This is because Local Governments can influence:

- The decisions made by state or federal government and key stakeholders through advocacy undertaken on behalf of their community.
- The decisions made by households and communities through information programs, policy and regulatory frameworks.
- Goods and services markets through their support for more environmentally sustainable technologies and services.
- Demonstrate leadership through their own sustainable practices and projects.

What are we doing about it?

Council is committed to demonstrating leadership and governance across its operations and projects, to ensure the community remain engaged, inspired and committed to achieving our vision for environmental sustainability in Greater Dandenong.

Environmentally Sustainable Development

In October 2018 Council Introduced Clause 22.06 - Environmentally Sustainable Development into the Greater Dandenong Planning Scheme. This Local Policy applies ESD design and documentation requirements to proposed developments of various scales that must apply for a planning permit.

Before this policy was developed and implemented, the fundamentals of leadership and governance were applied to inform its development and ensure its ongoing success. Governance and leadership were demonstrated through the following:

Governance: Trialling the Sustainable Design Assessment in the Planning Process (SDAPP) program as a voluntary ESD assessment framework for several years, evaluating its success to help inform the development and refinement of a permanent local ESD planning policy.

Leadership: In October 2017, council adopted its own Sustainable Building Policy, ensuring ESD measures are applied to the design, construction, operation and management of buildings owned and managed by council. This policy demonstrates Councils approach taken to the sustainability expectations of all new buildings in the community, whether public or private.

Springvale Library and Community will achieve a 5-Star Green Star Design and As-Built rating and will achieve zero net emissions, a requirement for all large scale capital building projects under councils Sustainable Buildings Policy 2017

ADVOCACY

Why is it important?

Advocacy is an important role of local government as it provides a powerful voice representing the views and needs of their local communities seeking to influence decision and policy makers actions to help build strong, healthy and connected communities. Effective advocacy outcome decisions can have substantial impacts on residents' everyday lives well into the future.

The success of advocacy is often viewed by the direct outcome of the action taken, such as a project granted, or funding obtained. However, the fact is advocacy results in more indirect benefits than direct benefits. For example, advocacy develops groups, bonds relationships, strengthens community ties and brings prominence to the issue at hand and those driving change.

The City of Greater Dandenong is committed to advocating on behalf of its current and future communities and has a strong history of achieving many significant outcomes through a range of approaches to advocacy.

What are we doing about it?

SECCCA

Greater Dandenong is a member council of the South East Councils Climate Change Alliance (SECCCA), an organisation committed to supporting member council's reduce greenhouse gas emissions and adapt to the impacts of climate change. Greater Dandenong has been a member since 2013 and works closely with SECCCA in the development and implementation of programs for the benefit of community and council operations and assets.

A key role of SECCCA is to advocate to state and federal government and industry groups on behalf of its local government members. In 2018/19 SECCCA prepared several submissions forward to state and federal government including:

- National Construction Code Review and New Home Energy Advisory Service Evaluation
- Updating the Authority's advice on meeting the Paris Agreement
- Victoria's Interim Emissions Reduction Targets Submission
- Electricity Distribution Code Review Submission
- Enquiry into Tackling Climate Change in Victorian Communities
- Wholesale Demand Response Mechanism Submission

CASBE

Greater Dandenong is a member council of the Council Alliance for a Sustainable Built Environment (CASBE), an association of Victorian councils committed to the creation of a sustainable built environment within and beyond their municipalities. CASBE provides a central body of advocacy, expertise and support for its members, in particular sharing of resources, knowledge and development of sustainability tools (including the Built Environment Sustainability Scorecard BESS) for member councils to apply to planning applications and capital projects. Greater Dandenong has been a member council since 2010.

CASBE has been advocating to the State Government for stronger and more effective Planning Policy for several years. Throughout 2018, we collaborated with CASBE to advocate to the Minister for Planning for the approval of a consistent ESD policy to be applied to the planning schemes of several councils. This advocacy was acknowledged and Granted by the Minister in October 2018.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

ADVOCACY CONT.

Recycling and Waste management reform

Councils Engineering Services Unit continue to provide a key role in advocating for effective disposal and management of municipal waste for the community. This comes at a time where the Victorian waste and recycling industry faces increased challenges to dispose and recycle waste. This is dubbed the "recycling crisis".

Council Officers have participated in a number of State Government workshops providing input into key strategic documents including the "Circular Economy Policy", "Victoria's Recycling & Resource Recovery Infrastructure Requirements Report" and an "Inquiry into Recycling & Waste Management".

Council Officers have also made a significant contribution towards the scope for collaborative procurement of Advanced Waste Processing (household garbage), Household Recycling Processing and Landfill & Transfer Services coordinated by the Metropolitan Waste & Resource Recovery Group (MWRRG).

Working closely with MWRRG, we have navigated through the recycling crisis to keep recyclables out of landfill and advocated to the State Government to prioritise funding into key waste and recycling needs.

Eastern Transport Coalition and South East Melbourne Group

Greater Dandenong Councillors and officers also undertake advocacy for sustainable and integrated transport services through the Eastern Transport Coalition and South East Melbourne (SEM) group.

The Eastern Transport Coalition consists of Melbourne's seven eastern metropolitan councils and represents approximately one million residents. The Eastern Transport Coalition advocates for a wide range of projects including Train & Tram, Buses and Active Transport projects that improve connectivity, liveability and sustainability.

SEM advocates for jobs, infrastructure, investment, liveability, sustainability and wellbeing for the southeast and everyone who lives and works in the region. SEM has recognised the need in their South East Transport Strategy for a bus review in the south east to create a more efficient, reliable and sustainable transport network.

AWARENESS

Why is it important?

The day-to-day activities and decisions we make, whether it be at home or work, all have an impact on our environment. If we are to live a more sustainable life that entitles future generations to the same basic privileges we have and enjoy today, then we all have a role to play.

Governments can influence decisions made by households and businesses through policy and programs to educate the community and trigger change. These measures, whether it be through awareness campaigns, environmental education or behavioural change programs rarely result in changed behaviour when applied alone, but when combined with policy and regulation, they encourage sustainable behaviour, leading to permanent change.

Education enables learning to occur through the many social networks such as families, peers and workplaces that influence the way people think, feel and act. Practical demonstrations can be a powerful way to communicate sustainability messages and encourage behaviour change. The community should not just be educated about sustainability, they need to be empowered to take actions that contribute to sustainable outcomes.

What are we doing about it?

Sustainability festival

Council's Annual Sustainability Festival is our largest community environmental event. Held at the Dandenong Market since 2014, the festival aims to engage, inform and educate the community in a fun and entertaining way, the importance of and benefits of a sustainable lifestyle. This encourages residents to adopt sustainable measures at their home, work or school.

The scale of the festival provides Council and the Community with a platform to promote various initiatives and programs focused on environmental sustainability to the wider community. This builds further awareness and influence on the community to take action.

The 2019 Sustainability Festival was our most successful yet with a diverse range of activities, displays, information stalls and entertainment. This year's festival had an emphasis on the impacts of single use plastics on the environment and seeking the community's views on climate change and where action is required.

XXXX Visitors
to the market

XX Activities
participated in

Sustainability Awards

The Sustainability Awards acknowledges and encourages community led sustainability initiatives. It recognises, rewards and promotes sustainable practices implemented by residents, schools, businesses, community groups; and individuals.

By sharing the stories and achievements by the community – to the community, the Awards create a peer-to peer learning environment. This helps to inspire and empower the community to apply similar sustainable practices at their home, school, work or other place.

The 2018 Awards took a different approach with a dedicated presentation evening at the held in October 2018 for Business category entrants. In addition, the 2019 Sustainability Festival was used to launch the 2019 Sustainability Awards. In previous years, the Festival was used to present the winners of the Sustainable Community Category.

Fujitsu Australia being presented the 2018 Sustainability Business Category Award for their Noble Park Data Centre, saving them one million dollars/year.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

AWARENESS CONT.

Bushland Education Programs

Council's Bushland Education Team provide a range of activities and programs each year for schools, residents and other groups. These activities help increase community awareness of our local parks, gardens, wildlife and environment, providing people with the opportunity to discover and explore the outdoors and develop a life-long appreciation for bushland and biodiversity.

Council's 2018/19 Biodiversity Education program was far reaching with a range of community events and programs, engaging thousands of residents, students and community group members.

64 Educational Events
with 5,179 attendees

30 Planting days
with 1,012 attendees

Key Activities include:

- **Discover Dandenong Creek Festival:** Held at Tirhatuan Park, over 800 visitors enjoyed the many activities, displays and entertainment and explored the natural features of the park Reserve which is located along Dandenong.
- **Habitats and Hollows Nesting Program:** This program takes Primary School students on a guided tour through local reserves to educate them about native animals and where they find food, water and shelter. The activity involves students building a nesting box for an animal of their choice which is then placed in the environment and monitored by the student's overt time.
- **Dolphin Research Institute - I See, I Care Program:** Council's supports the program which is designed for grade 5 and 6 students to educate them about what lives in our bays and waterways and the many issues facing them. Several Schools in Greater Dandenong participated in the program in 2018/19.
- **Adopt a Park:** The program targets pre-schools, kindergartens and early learning centres that don't have room to plant trees, by allowing them to plant trees in council reserves.
- **Tree Planting Activities:** Council continues to offer community tree planting activities to schools and residents each year. These programs ensure we continue to green the city and replenish natural habitat.
- **School excursions:** Council provides guided tours for schools to local reserves to educate them on significance of our natural environment. The new Alex Wilkie Nature Reserve education centre is central to these excursions.

Waste Education programs

Council's Annual Waste Education Plan identifies activities to be undertaken by Council to increase community awareness on waste and resources that aims to minimise waste and increase recycling.

The waste education team delivers a wide range of programs for all sectors of the community, including programs for schools and early learning centres, community workshops and tours, displays at events and specialised waste events.

6286 Participants

30 Waste
Education activities

The following key waste education activities were delivered ion 2018/19

- **Schools Waste Education program:** Several waste education activities were made available to primary schools and early learning centres in 2018/19. Uptake was its highest yet with over 2403 children engaged across 109 activities.
- **Community Waste Education Events:** A total of 25 community events were held ranging from workshops, waste facility tours, community events and activities with over 1300 participants.
- **Reuse and Recycle Drop Off Day:** The event gives residents the opportunity to ensure their hard rubbish waste is correctly disposed of. Two drop off days were held in 2019 with over 123 tonnes of waste collected for correct disposal, with over 40 tonnes recycled.
- **Litter Prevention Campaign:** Council's Litter Prevention Officer continues to work closely with the community to prevent the illegal dumping of waste in the municipality.

AWARENESS CONT.

Climate Change Strategy

In 2018, council commenced its journey in the development of a Climate Change Strategy and Action Plan. Due to the significance of climate change and the threat it poses to the world we live in, it was essential for Council to engage with the community to ensure they understand the science, the consequences and the opportunities to lessen the impacts of climate change. To achieve this, Council prepared a range of materials and engaged with all parts of the community including schools, businesses, community groups, senior citizens groups and council officers.

This enabled the community to share their concerns around climate change including feedback on what action should be taken to lessen its impacts in the short and long term. This information has formed the basis of Council's climate change strategy and action plan, to be delivered in 2020.

92%
of our community
are worried about climate change

94%
of our community
think it's important that Greater Dandenong take action

90%
of our community
want targets of Zero Emissions by 2050 (63% before 2050) to keep temperature increases at 2°C or below.

Plastic Bag Ban – Supporting Market Traders

In response to the Victorian Government ban on single use plastic bags from November 2019, council collaborated with the Department of Land, Environment, Water and Planning (DELWP), the National Retailers Association of Australia and the Dandenong Market Management Board, to support market traders comply with legislation.

Support was provided through workshops, surveys, and development of fact sheets, including a dedicated plastic bag-free day at Dandenong Market during the Sustainability Festival.

BIODIVERSITY AND OPEN SPACE

Why is it important?

Biodiversity directly supports our way of life. At its most basic, it is the provision of the clean air, water and food we rely on. In many parts of Australia, biodiversity continues to be in serious decline. Urban cities such as Greater Dandenong can play an important role in protecting and enhancing the local biodiversity that remains.

Whilst urban, green open spaces can support local biodiversity, they can also provide many other functions. These can include producing food, reducing heat island impacts, providing safe walking and cycling routes as well as sites for recreation, physical activity and social interaction. Urban open spaces are particularly important in supporting the community's physical and mental health.

What are we doing about it?

Council has implemented a range of initiatives in 2018/19.

Green Wedge Vegetation Protection Overlay - Council is committed to protecting and enhancing the environmental values of the Green Wedge. In order to achieve this, Council introduced a Permanent Vegetation Overlay through Planning Scheme Amendment C205 to the Greater Dandenong Planning Scheme.

The Vegetation Protection overlay covers the main portion of the Green Wedge. This means a planning permit is required to remove larger native trees, including River Red Gums.

In 2018-19 Council planted

2,624 Trees + **23,005** Seedlings

Alex Wilkie Nature Reserve Visitor Centre

In December 2018, Council completed the construction of a new state-of-the-art education centre at Alex Wilkie Nature Reserve in Springvale South. The centre is designed to have a minimal impact on the reserve and will be core to council's biodiversity and bushland education programs.

The education centre will be equipped with a range of interactive displays and education materials and facilities for use by schools, residents and corporate workshops.

Open Space Strategy and Action Plan Review:

In May/June 2019, Council released an Analysis and Discussion Paper as part of the Open Space Strategy and Action Plan Review and sought feedback from the community on the future of open space. A total of 263 submissions were received. The importance of vegetation, being outdoors and close to nature along with the expansion of the existing open space network was of great importance to many.

Urban Tree Strategy

Greater Dandenong's overall tree canopy is only 9.9 per cent which is the lowest of all metro Melbourne municipalities on the eastern side of Melbourne. Council's aim is to increase canopy cover to 15 per cent by 2028 as part of the 'Greening our City' Strategy. Tree canopy reduces the temperature, provides shading and habitat for native animals.

KEY ACTIONS

- Review of Council's *Open Space Strategy*
- Introduction of the Permanent Vegetation Protection Overlay to increase protection of the Green Wedge's biodiversity.
- Planting of thousands of trees and seedlings as part of the Greening Our City Strategy

BUILDINGS AND PLACES

Why is it important?

The construction and operation of our buildings has a significant impact on our natural resources. Buildings are responsible for generating:

40% of all CO_2 emissions

32% of world's resources

12% of water we use

Despite this, these impacts give buildings the opportunity to achieve the most environmental gains. Furthermore, as the benefits of living and working in sustainable buildings continues to be realised, a sustainable building can deliver the following benefits:

LOWER Utility costs

IMPROVED Health and well-being

HIGHER Capital values

What are we doing about it?

2018/19 saw significant changes to the way *Environmentally Sustainable Development (ESD)* is applied in new buildings across Greater Dandenong.

This year saw more private developments incorporating sustainable design measures than in any other year after the introduction of a new policy into our Planning Scheme. Additionally, the introduction of Council's Sustainable Buildings Policy ensures that Council's own buildings also must include sustainable design measures.

Environmentally Sustainable Development (ESD) Local Planning Policy

In October 2018, Council introduced Clause 22.06 - *Environmentally Sustainable Development* into the Greater Dandenong Planning Scheme. This Local Policy applies ESD standards to planning applications of various scales. The policy formalises the Sustainable Design Assessment in the Planning Process (SDAPP) program and extends the scale of development applications that it has applied to since 2010.

In 2018/19 we achieved:

116 Council assessed the ESD credentials of 116 new development applications.

98 Since the application of Clause 22.06, a total of 98 development applications are being designed to achieve Best Practice ESD Outcomes. (77 planning applications were assessed in 2017/18).

95% Since the adoption of Councils ESD Planning Policy, 95% of all applications captured by the policy were assessed.

Collaborating for Policy Improvement

Council continues to collaborate with CASBE in advocacy for stronger and consistent ESD outcomes in the planning scheme. This includes building the capacity of council officers and the building industry to apply and improve sustainable development outcomes.

Council Buildings

Implementation of Council's Sustainable Building Policy, adopted in October 2017, now ensures that ESD measures are applied to the design, construction, operation and management of buildings owned and operated by Council. The policy will result in leading edge sustainable buildings such as the Spingvale Library.

Springvale Library will be constructed to achieve a 5-star Green Star rating and be Council's first zero net emissions building.

CLIMATE AND ENERGY

Why is it important?

Climate change is here, and its impacts are already affecting our environment, our society and our economy. While global efforts to tackle climate change are increasing, the science is clear these efforts are not enough to keep climate change from affecting life on earth in increasingly severe ways. With climate change already impacting our day to day lives, we all need to take stronger action, urgently. This action needs to focus on both:

1. **Reducing carbon emissions into the atmosphere (mitigation).**
2. **Lower the risks of the impacts from climate change (adaptation).**

As the most socio-economically disadvantaged community in Melbourne, we will be more exposed to some of the worst impacts as the vulnerable in our community may lack the resources to prepare for, or to respond to climate change to recover from its impacts.

What are we doing about it?

Council is working hard to reduce its emissions and impacts of climate change for the Greater Dandenong community.

What are we doing about it?

Climate Change Strategy

Council is developing a Climate Change Strategy and Action Plan to provide a strategic framework to guide Council and the community's efforts to reduce emissions and increase resilience. Initial work on the development of the strategy is complete with Council undertaking extensive consultation with the wider Dandenong community to better understand their concerns around climate change. In the end, a total of 1020 responses including 897 survey responses; and a further 123 submissions were submitted pushing for strong action on achieving zero net emissions for council operations and the community as fast as possible.

This initial community feedback has helped Council develop a draft Climate Change Strategy and Action Plan, which will be completed in 2020.

KEY ACTIONS

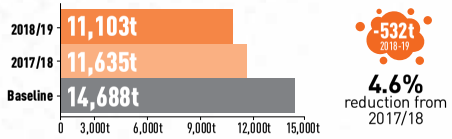
Council is developing a Climate Change Strategy.

Council is installing 600kW of solar panels at Council facilities by 2021, including 250kW at the Springvale Community Hub (2020) and 100kW at Dandenong Market (2020).

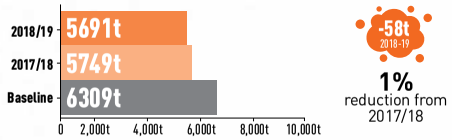
Council's Energy Use

Tonnes tC02-e

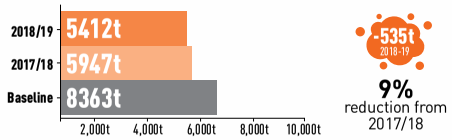
Emissions from buildings, streetlights and facilities



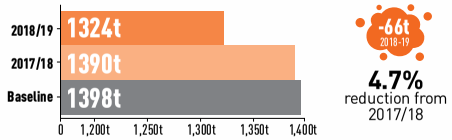
Buildings – electricity and gas (combined)



Street Lighting and other public lighting



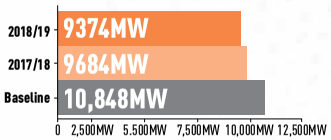
Fleet emissions



CLIMATE AND ENERGY

Council's Energy Use

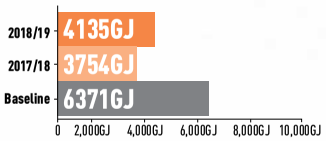
Electricity



-310MW 2018-19

3% reduction from 2017/18

Gas



+381GJ 2018-19

3.2% increase from 2017/18

Energy Costs

$1.27million
Councils energy bill
for 2018/19

$150,000
Increase from
2017/18

Energy Efficiency Improvements

Council continues to implement energy saving measures to its buildings and facilities as part of the Building Energy Management Plan. Projects recently completed include:

- **Air Conditioner Optimisation and Monitoring at 39 Clow Street Offices** – reduced heating and cooling costs by over 50% and improved maintenance regimes.
- **Walker Street Car Park Lighting Upgrade** – Installation of LED lighting, controlled by sensors and timers has reduced energy use by 23,000kW a year and costs by 35%

Council's Solar Revolution Begins

Council is in the process of transforming its rooftops into renewable energy hubs including the following:

- Installation of 100kW solar system on the roof of Council's Dandenong Civic Centre
- Installation of 30kW solar system on the roof of Council's Shepley Oval pavilion
- Planning the installation of 250kW solar system on the roof of the Springvale Library

XXX
Total installed figure
solar power by 2019
(380KW Capacity)

$7,100+
Has been saved by council
monthly savings (over $2000/month)

Community Solar Continues to Grow

The Greater Dandenong Community continue to release the environmental and economic benefit of solar panels with continued growth in 2018/19. Council will continue to encourage community uptake of Solar through programs such as Environmental Upgrade Agreements, Solar Savers and ESD Planning Policy.

375%
Increase since 2013
in Community uptake of solar renewable energy. That is a 34% increase from 2017/18.

ENVIRONMENTAL POLLUTION

Why is it important?

Environmental pollution occurs when pollutants contaminate our surroundings, impacting on the natural elements that life on earth relies on: air, water and soil.

Pollution affects the health of the community, the amenity of our open space, the function of ecosystems, and the prosperity of our economy. This makes pollution one of the biggest threats to the community and the environment. It is essential our city is one that supports a clean and healthy environment and protects the community from pollution that causes health-related problems.

What are we doing about it?

Council continues its efforts to reduce pollution levels across the municipality, in particular raising community awareness, environmental monitoring, project audits and enforcement of planning permit conditions for development.

Stormwater Quality Point Source Monitoring project

To ensure the protection of waterway health, Council officers continue to monitor the stormwater drainage network in the industrial and commercial areas of Dandenong South. This includes taking regular samples of stormwater to detect harmful pollutants which allows the source of the pollutants to be identified.

The project continues to be successful with council officers engaging with a number of businesses to assist them to reduce pollution levels from their operations. This program has led to the development of further measures as part of council's approach to integrated water management.

Officers for the Protection of the Local Environment (OPLE)

Council has partnered up with the EPA to employ an OPLE officer to respond to issues of noise, dust, odour and waste arising from business operations. The OPLE officer also equips community and industry with the knowledge and skills to help prevent, identify and resolve environmental issues.

In 2018/19 Councils:

OPLE officer has visited over 150 sites and completed 79 inspection reports. This high level of engagement and subsequent action ensures businesses apply safe practices

Environmental Tenders

To ensure protection of our environment, council requires all of its contractors to implement compliant Environmental Management Systems or Plans for works in the municipality.

In 2018/19 Council:

Tendered for 93 projects with requirements for the tenderers to demonstrate their environmental management practices.

Council conducted audits on 20 tendered projects. The audits included consideration of environmental management practices

93 projects
Out for tender

20 audits
Conducted by council

LOCAL AND SUSTAINABLE FOOD

Why is it important?

As the world's population has increased and become richer, the global demand for food, energy and water has grown rapidly, in part because they are strongly linked, with increasing food production requiring more water and energy. As a result, the impacts of food production and consumption the environment is significant:

26%
Of global greenhouse gas emissions comes from food

50%
Of the world's habitable land is used for agriculture

94%
Of mammal biomass (excluding humans) is livestock

70%
Of global freshwater used is taken for agriculture

Moving to more sustainable diets and food systems is required if we are to tackle climate change and reduce water stress, pollution, and impacts on biodiversity. It will also lead to improved public health and food security outcomes.

What are we doing about it?

Supporting community gardens

Community gardens allow people to grow their own fresh produce. With the 2017 Victorian Population Health survey finding that Greater Dandenong residents eat well below the recommended levels of fruit and vegetables, community gardens provide an opportunity for those members of our community on low incomes or without land of their own to grow food.

While community gardeners enjoy the rewards of eating fresh food they produce, there are many other benefits which in many ways are even more important, such as providing opportunities to meet your neighbours, learn new skills and be active.

27
Community and school gardens across the municipality.

In 2018/19 we achieved:

- Edible food gardens developed in Dandenong Park by Council.
- Establishment of a community garden at Athol Road Primary School funded by the community grants program.
- Support of the Halpin Way Community Garden Project implemented by TRY Australia, supporting disadvantaged youth.
- Council's community grants program funded the establishment of several community gardens.

Other Key Achievements

- Development of the South East "Food for thought program" in collaboration with Monash Health.
- Healthy Bites Program – 17 local food outlets participating in the program in 2018/19
- Publication of Council's Flavours Newsletter, promoting healthy diets and food safety practices for the food industry.
- Diversion of 1.3 tonnes of council office food waste into compost, used on council gardens.

LOCAL BUSINESS AND ECONOMY

Why is it important?

Greater Dandenong and the surrounding region hosts the largest number of manufacturing jobs in Melbourne and Victoria, making it a major economic hub. Within this hub are a diverse range of manufacturing and commercial operations of varying scale.

Business, in particular, manufacturing, often focus on two vital areas, ensuring their operational viability is maintained, and implementing new measures to maintain the edge over their competitors. Sustainable development has a vital role in supporting businesses across these two areas, whilst minimising their environmental impact.

What are we doing about it?

Council's commitment to economic resilience and sustainable development is being implemented through a range of strategies, programs and initiatives.

Environmental Upgrade Agreements

Council is helping support the business community reduce their operating costs through the implementation of the Environmental Upgrade Agreements EUA's program. EUA's can be used to fund building works that improve energy efficiency, reduce waste, and cut water use.

Council continues to work with stakeholders to streamline and promote the program to local businesses.

Sustainability Awards

Council continue to promote the achievements of businesses and industry who apply sustainability into their business model through the annual Sustainability Awards. 2018 saw the merging of the sustainable business and sustainable development categories into the "Sustainable Industry Category".

IKEA Springvale (pictured) was highly commended in the 2018 Sustainability Awards for their large-scale Solar PV system and other sustainability programs that benefit their operations and the community.

Stakeholder Engagement and Collaboration

Council continues to support the business community embrace sustainable practices and strengthen their operation. Our Economic Development team and the South East Business Network (SEBN) work closely with stakeholders to support the following programs:

- Hosting Gas Efficiency Masterclasses, facilitated by Sustainability Victoria
- Continued support for online Advisory Service for Process Information and Resource Exchange (ASPIRE) to help businesses cut waste disposal costs and facilitate collaboration between local businesses
- Promoting sustainable practices by local companies in Council's Talking Business magazine.

Smart Recycling installed a 100kw Solar PV system via an Environmental Upgrade Agreement (EUA) with the Sustainable Melbourne Fund and Greater Dandenong Council.

Since launching in 2017/18, a total of

Two 50kW

of solar panels have been installed through EUA's.

This includes local business Smart Recycling who installed a 100kW system which has reduced its energy bill by

$28,000 pa.

LOCAL COMMUNITY AND CULTURE

Why is it important?

In 2018, Greater Dandenong became the most culturally diverse municipality in Australia. While celebrating its cultural diversity, the community continues to face challenges including high unemployment rates, relatively low incomes and educational outcomes, coupled with lower levels of health.

These challenges are reflected in the priorities identified by our community, with their highest priority being their livelihoods, employment opportunities, access to transport, safety and education. Following these priorities are those that influence people's sense of wellbeing and belonging, or community identity. This includes the environment, being proud of where you live, how people regard each other and behave and how to make the most of opportunities.

Council's efforts to bring its diverse community together in projects that help raise cultural awareness and foster social inclusion also helps promote tolerance and community harmony. Encouraging members of our community to identify with and contribute to their community has important social benefits, as well as environmental and economic benefits.

What are we doing about it?

Climate Change Strategy and Action Plan

The effects of climate change will have far reaching impacts on vulnerable people in the community as they lack the resources to prepare for, or respond to climate change, or recover from its impacts. Due to the higher proportion of socio-economic disadvantage in Greater Dandenong compared to the rest of Victoria, Council takes the threat of climate change seriously and has commenced preparation of a Climate Change Strategy.

The strategy will guide council and community efforts to reduce emissions and increase resilience.

In March-April, over 1000 responses were received from the community with the results showing:

92% are worried about climate change

94% think it is important that Greater Dandenong Act

90% want targets of Net Zero Carbon emissions before or by 2050

Community Sustainability Advisory Committee

The Sustainability Advisory committee was established to assist council in the implementation of the community key priorities and community objectives identified within the Climate Change Strategy. In 2018/19, a total of four meetings took place with members contributing to a number of initiatives. This included significant input into the preparation of four background reports that formed the basis for the initial public consultation of a draft Climate Change Strategy and Action Plan.

Increasing Community Resilience to Heatwaves

Council contributed to the delivery of the *Hot Spots* initiative, a program specifically aimed at building community resilience to impacts of heatwaves. Funded by the Lord Mayor's Charitable Foundation, Council collaborated with *Enliven, Southern Migrant and Refugee Centre, and Bolton Clarke.*

The health promotion activities focused on community members who are vulnerable on days of extreme heat including newly arrived migrants, older people and parents with babies and young children.

The health promotion activities focused on community members who are vulnerable on days of extreme heat including newly arrived migrants, older people and parents with young babies/children.

TRANSPORT AND MOVEMENT

Why is it important?

Transport connects us to our family, friends, employment, services and the community. A well-connected city of roads, rail, paths and trails that are well serviced is critical to the liveability of our city.

By providing access to all these transport options, in particular, options to reduce reliance on private motor vehicles, our city moves faster and is more active improving our health and well-being.

What are we doing about it?

Council continues to advocate for improvements to our regional transport networks as well as directly implementing a range of local transport infrastructure measures, as well as contributing to significant projects that will benefit the broader region.

Car Share Policy and EV Policy

To encourage the use of sustainable transport options, council commenced work on the development of a public Car Share Policy and public Electric Vehicle (EV) Charging Infrastructure Policy. The policy will help create a framework to facilitate the provision and use of electric vehicle charging and car sharing facilities on public land for residents, businesses and visitors to Greater Dandenong.

EcoDriver Program

In 2018, selected council fleet operations staff participated in the EcoDriver pilot program which identified opportunities to reduce vehicle emissions, wear and tear on vehicles and improve driver safety. A number of learnings were applied which have contributed to council's reduction in fuel consumption.

Transport Advocacy statement

Many aspects of public transport are not directly under the control of Council. However, Council plays a critical role in ensuring the needs of residents are considered by decision makers such as the Department of Transport.

Council needs a clear and justified position around what improvements are required to the public transport system in Greater Dandenong. The Public Transport Advocacy Statement (PTAS) will identify specific advocacy actions that council will advocate to the State Government.

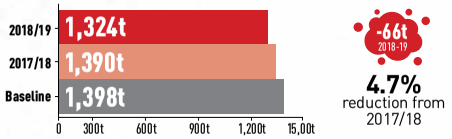
Development of Council's PTAS commenced in 2019 which included engagement with multiple stakeholders in the region to support detailed research that will inform the proposed public transport improvements as part of the final statement.

Increased Bicycle Infrastructure

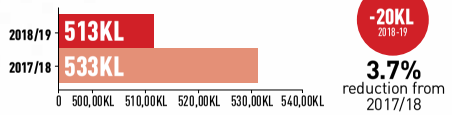
Council continues to increase its bicycle and shared user path network to encourage the community to walk and cycle. In 2018/19 a number of projects were completed including:

- A 17-kilometre shared user path for commuter and recreational cyclists and pedestrians was delivered by the Level Crossing Removal Authority as part of the Caulfield to Dandenong project. Over 12 kilometres of new sections of shared path will join existing paths to create a continuous route from Caulfield to the Yarraman Station.
- Construction of on-road cycling lanes along Corrigan Road and James Street in Dandenong.

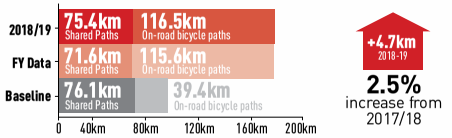
Council Fleet Emissions



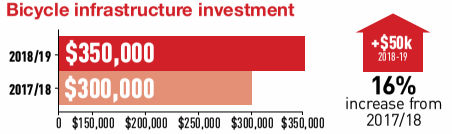
Fuel Consumption



Bike and Shared User Path



Bicycle infrastructure investment



WASTE AND RESOURCES

Why is it important?

2018/19 saw the world declare a war on waste. This was in response to recent disruptions on global recycling markets, with overseas countries not accepting our recyclable waste to process. With Australians one of the highest generators of waste in the world per capita, this disruption will require us to make changes to the way we dispose, recycle, and manage waste.

Whilst we begin to reform our approach to waste management and recycling processes across the State, we must continue to apply the waste hierarchy and avoid creating waste in the first instance.

Residents and businesses are playing their part in the war on waste, as they continue to reduce their waste to landfill. Council is working closely with the state government and industry and the community to win the war on waste.

What are we doing about it?

Recycling continues for us

The beginning of 2019 saw the recycling industry facing huge challenges after the closure of a number of Materials Recycling Facilities (MRF's) operated by SKM. The result was numerous councils across Victoria having to send their recyclables to landfill.

The story was different for Greater Dandenong however. Who, through a strong partnership with our MRF service provider, Polytrade, enabled recycling to continue and avoid the need for recyclables being sent to landfill.

Industry Collaboration

As the waste and recycling industry continues to change in response to the recycling crisis, Council continues to work closely with industry to work closely with industry stakeholders such as the Metropolitan Waste Management and Resource Recovery Group, Sustainability Victoria to ensure residents and business can manage and dispose of their waste efficiently and effectively.

Single Use Plastics

Council commenced work on the development of a Single Use Plastics Policy. The policy will guide council in eliminating single use plastics across its operations and service delivery as well as at festivals and events on land or buildings owned by council.

Plastic Bag Ban – Supporting Market Traders

In response to the Victorian Government ban on single use plastic bags from November 2019, council collaborated with the Department of Land, Environment, Water and Planning (DELWP), the National Retailers Association of Australia and the Dandenong Market Management Board, to support market traders comply with legislation.

Support was provided through workshops, surveys, and development of fact sheets, including a dedicated plastic bag-free day at Dandenong Market during the Sustainability Festival.

Community Waste Initiatives

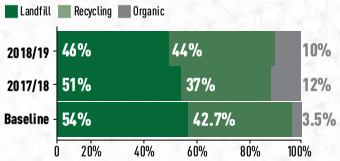
Council continues to implement programs to help the community dispose of unwanted goods to ensure they are correctly disposed, recycled or re-purposed, reducing waste to landfill and illegal dumping of rubbish.

- Reuse and recycle drop off days – collected over 123 tonnes of goods and waste
- Homecycle services – 30 tonnes of goods
- Council office recycling stations – 1080kg's of batteries, phones, light globes and CD/DVD's
- 155 tonnes of waste and goods collected (for correct disposal, recycling or repurposing – based on above 3 key community waste collection events)

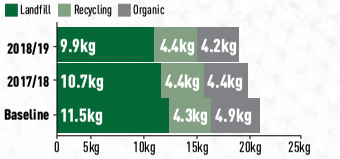
Waste Education

Council's Waste Education team continue to implement various waste activities with the community to increase community awareness on waste and resources that aims to minimise waste and increase recycling.

Council Corporate Waste Stream Composition



Residential Kerbside Waste Breakdown Per Week



Household recycling waste increased to
303 tonnes
from 17/18

WATER AND STORMWATER

Why is it important?

Water is one of our most precious resources. Access to a secure source of clean drinking water is essential to sustain our lives. As it is for people, water is vital to keep our parks and gardens alive and healthy, our sports fields green and playable, and our waterways clean and safe.

2018/2019 was one of our hottest and driest years on record. However, when it did rain, it would often pour, overwhelming drains and damaging our waterways. Therefore, we all must continue to manage our water effectively and efficiently.

What are we doing about it?

Council continues to save water across all its operations through a range of efficiency measures. It has also introduced a range of new initiatives that ensure long term protection of our waterways and drainage assets.

Securing our Water

Council understands the risks of a need for reliable supply of water by investing in a number of water conservation projects, in particular rainwater and stormwater harvesting projects. These include:

- Dandenong Municipal building project - installation of 120,000L rainwater tank for toilet flushing.
- Tatterson Park Stormwater harvesting project - will provide up to 20megalitres of water per year
- Construction of an 120,000L underground stormwater harvesting tank that will be used to irrigate all the gardens in the Springvale Civic Precinct.

Water Sensitive Cities Index - Benchmarking Project

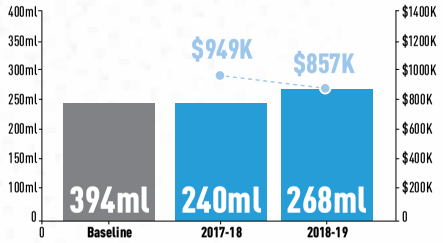
Council participated with other metropolitan councils and government agencies in the development and implementation of the Water Sensitive Cities Index. The Index is a tool that will help benchmark our city against a range of urban water indicators.

This will allow council and other local organisations to set targets and collaborate more effectively to manage water into the future. The project concluded in May 2019 with a series recommendations developed.

Site Stormwater management

In November 2018, council adopted Clause 53.18 (Stormwater Management in Urban Development) in the Greater Dandenong Planning Scheme. The clause ensures quality and flow of stormwater leaving a property is managed to a high standard to protect local waterways and infrastructure. The provision has been applied to 116 planning applications in 2018/19.

Council Water Consumption



Corporate Breakdown

Sportsfields	Leisure Centres	Council buildings
150ML, $522K	**61ML, $218K**	**57ML, $209K**

Residential Mains Water Consumption

344L per household per day

8L increase per household per day

Awareness activities

Council continues to educate the community to help them reduce water consumption and protect water quality though a range of initiatives including:

- Facilitating kids teaching kids program in schools with Melbourne Water and Dolphin Research Institute.
- Stormwater quality testing and monitoring in industrial areas and liaison with businesses to reduce the pollution from their operations.
- Working with planning applicants to apply water efficiency and stormwater treatment measures as part of councils ESD planning policy.

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

4.3.3 Greater Dandenong 2018-19 Annual Sustainability Highlight Report (Cont.)

4.4 OTHER

4.4.1 Draft Minutes of Sustainability Advisory Committee Meeting - 6 May 2020

File Id:	A6592852
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Minutes of Sustainability Advisory Committee Meeting on 6 May 2020

Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement.* This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

Recommendation Summary

This report recommends that the draft Minutes of the Sustainability Advisory Committee meeting provided in Attachment no.1 to this report be noted and endorsed by Council.

Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as Attachment 1 to this report.

Proposal

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A creative city that respects and embraces diversity

Opportunity

- An open and effective Council

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

Recommendation

That Council notes and endorses the Minutes of meeting for the Sustainability Advisory Committee as provided in Attachment No. 1 to this report.

MINUTE 1482

Moved by: Cr Matthew Kirwan
Seconded by: Cr Sean O'Reilly

That Council notes and endorses the Minutes of meeting for the Sustainability Advisory Committee as provided in Attachment No. 1 to this report.

CARRIED

OTHER

DRAFT MINUTES OF SUSTAINABILITY ADVISORY COMMITTEE MEETING

ATTACHMENT 1

MINUTES OF SUSTAINABILITY ADVISORY COMMITTEE MEETING HELD ON 6 MAY 2020

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.4.1 Draft Minutes of Sustainability Advisory Committee Meeting - 6 May 2020 (Cont.)

Advisory Committee or Reference Group Name:	*Sustainability Advisory Committee Meeting*
Date of Meeting:	*Wednesday 6 May 2020*
Time of Meeting:	*5:30-7:00pm*
Meeting Location:	*Online meeting – (via Microsoft Teams)*

Attendees:

Jody Bosman (JBos), Cr. Matthew Kirwan (MK), Judith Sise (JS), Graeme Pearman (GP), Ward Petherbridge (WP), Asher Coleman (AC), Brian Congues (BC), Bryan Hunter (BH), Aurore Pont (AP), James Mitchell (JM) Darren Wilson (DW)
Apologies:

Minutes:

Item No.	Item	Action	Action By
1. Welcome and Introductions	Welcome to new members by the Chairperson **For noting** - introduction by BH and AP to the Committee as new members.		
2. Terms of Reference	**For noting** – BH and AP advised on the function of the adopted Terms of Reference.	Send signed ToR and Code of conduct to JM	BH, AP
3. Review of Previous Minutes	Review and confirm the previous minutes **For Noting:** - Previous meeting minutes no. 11 carried, - Correction to item raised in minutes no. 11, item 8 (climate change strategy) : *MK specifically raised issue of embedding zero carbon into the Planning Scheme and the various pathways available, including performance based approach (such as that by the Council Alliance for a Sustainable Built Environment (CASBE)), and the direction proposed and taken by the Moreland City Council and City of Melbourne (combination of prescriptive and performance standard). Items above will relate the ESD measures applied to planning applications.*	Provide presentation to committee on ESD, including planning policy approach /opportunities possible for council to take. Completed during meeting 6/5/2020	TL Sust. Planning
4. Committee Member	**For Noting**: - Committee informed on the termination of AP membership in accordance with part 5.3 of ToR. Committee position was declared vacant. - MK, JB clarified attendance requirements of Committee in accordance with adopted ToR.	Review selection criteria and panel decision to determine existing applicant eligibility in light of attributes of current members and vacant position. Committee to make decision on existing	JBos ALL

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.4.1 Draft Minutes of Sustainability Advisory Committee Meeting - 6 May 2020 (Cont.)

	- Establishment of working groups to have bearing on applicants and necessary skillset	applications or need to readvertise vacancy. To be done via email prior to next meeting.	
5. Deputy Chairperson	**For Noting** - No nominations for a Deputy Chairperson. - Position remains vacant. Agreed that a Council Officer would chair the meeting in the absence of the Chairperson.		
6. Climate Change Strategy	Update on the Climate Change Strategy (by Principal Enviro. Planner) **For Noting** - Overall high response rate in the strategy (49 response). Combination of high level and detailed responses. - Overall support for the strategy and need for action on climate change emergency. - Trend of more clarity on community ambitions and measures to achieve objectives and targets. - Currently addressing comments to include into the strategy where applicable. Includes providing responses summary report for community and Councillors. - Officers are in the process of developing the Action Plan that will form part of the strategy. - MK commended high response rate in light of the pandemic - DW thanked the contribution of Committee members who provided a submission on the strategy. - DW highlighted committed projects supporting the draft Climate Change Strategy and Action Plan including recent SECCCA projects related to asset vulnerability, financial risk and community emissions profiling and response planning for councils. - What role can the Committee have in reviewing and supporting refinement of the Strategy and Action Plan prior to the Council meeting? - MK and GP highlighted the issue of natural gas as an energy source and the need for electrification and no gas. - BC - how to best engage community for action?	Determine extent of Committee input in development of Finalised Strategy and Action Plan. Formation on a dedicated Working Group for climate change tasked with any support given to the finalisation of the draft strategy and action plan and ongoing actions. Further discuss community engagement plan aspects Respond to submissions submitted by Committee members on the draft Climate Change Strategy. Develop consultation report to be made available to the Committee.	JBos JBos BC, AC Principal Environ. Planner Principal Environ. Planner
7. Presentation	Environmentally Sustainable Development in Greater Dandenong (by TL Sust. Planning) **For Noting** - Overview of Council's historical approach applied to ESD, including statutory planning programs and policy. - Highlighted broader need for strengthening of ESD standards in order to achieve zero net emissions	Commence process on establishment of an ESD Working Group (raised by AC). Provide update to Committee on progress of ESD policy state of play, in particular	JBos, TL Sust. Planning TL Sust. Planning

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.4.1 Draft Minutes of Sustainability Advisory Committee Meeting - 6 May 2020 (Cont.)

	- Highlighted current state of play in ESD planning policy investigation and development for City of Melbourne, Moreland City Council, CASBE and DELWP. - Outlined councils focus on Moreland's approach and their project currently being undertaken to build the justification and evidence base to achieve through new standards applied to planning scheme. - Includes response to notice of Council Motion No. 79	Moreland City Council evidence base and justification project.	
8. Working Groups	**For Noting** - Working Groups to be formulated at the next meeting. - Development of, extent of input and timing of formation of Working Groups to be confirmed and communicated via email - Pathway for communication between Working Groups and members to be established.		
9. Project Update	**For Noting** – Item carried to next meeting (no update given)		
10.Other Business	No items		

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.4.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 25 May & 1 June 2020

File Id:	fA25545
Responsible Officer:	Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in May and June 2020.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

4.4.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 25 May & 1 June 2020 (Cont.)

Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	***General Discussion*** Councillors and Council officers briefly discussed the following topics: a) Draft Rowley Allan Reserve, Keysborough Concept Plan. b) Public open space acquisitions across Greater Dandenong (CONFIDENTIAL). c) Update on COVID-19 restrictions and impacts on Council facilities. d) Agenda items for the Council Meeting of 25 May 2020.	***25 May 2020***
2	***Naming of Reserve, corner of Westwood Boulevard and Stanley Road, Keysborough*** Councillors were presented with options regarding the naming of the reserve on the corner of Westwood Boulevard and Stanley Road in Keysborough. A report to formally decide on a new name will be presented to Council.	***1 June 2020***
3	***Greater Dandenong Events Review*** Councillors were presented with a summary of the current practice and trends for each event delivered by Council's Festival and Events team. Details were provided regarding improvement recommendations for discussion and consideration and further direction on these events was sought.	***1 June 2020***
4	***Local Government Climate Risk through a Financial and Liability Lens*** Councillors were provided with a comprehensive report on climate risk and financial liability.	***1 June 2020***

4.4.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 25 May & 1 June 2020 (Cont.)

5	***Community and Social Housing Options for Greater Dandenong*** Councillors were provided with relevant details to gain an understanding of the various forms of housing in the social/community housing sphere. Councillor support was sought for a way forward in the implementation of community housing delivery in accordance with the Greater Dandenong Housing Strategy 2014-2024.	***1 June 2020***
6	***General Discussion*** Councillors and Council officers briefly discussed the following topics: a) Update on COVID-19 restrictions and impacts on Council facilities. b) Planning application at 70 Ordish Road, Dandenong South. c) Agenda items for the Council Meeting of 9 June 2020. d) CEO/Councillors Only – Dandenong Market Pty Ltd governance matters. (CONFIDENTIAL - Cr Jim Memeti disclosed a conflict of interest in this item and left the room during its discussion.)	***1 June 2020***

Apologies

- Councillor Zaynoun Melhem did not attend the Councillor Briefing Session on 1 June 2020.

Recommendation

That:

1. the information contained in this report be received and noted; and

2. the information discussed at the above listed Councillor Briefing Session that was declared confidential in Item 1(b) & 6(d) by the Chief Executive Officer under sections 77(2)(c) of the *Local Government Act 1989* and section 125(1) of the *Local Government Act 2020* remains confidential until further advisement unless that information forms subject of a subsequent Council report. subject of a subsequent Council report.

4.4.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 25 May & 1 June 2020 (Cont.)

MINUTE 1483

Moved by: Cr Angela Long
Seconded by: Cr Youhorn Chea

That:

1. **the information contained in this report be received and noted; and**

2. **the information discussed at the above listed Councillor Briefing Session that was declared confidential in Item 1(b) & 6(d) by the Chief Executive Officer under sections 77(2)(c) of the *Local Government Act 1989* and section 125(1) of the *Local Government Act 2020* remains confidential until further advisement unless that information forms subject of a subsequent Council report. subject of a subsequent Council report.**

CARRIED

4.4.3 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 1-12 June 2020

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 1-12 June 2020.

Recommendation

That the listed items provided in Attachment 1 for the period 1-12 June 2020 be received and noted.

MINUTE 1484

Moved by: Cr Youhorn Chea
Seconded by: Cr Sean O'Reilly

That the listed items provided in Attachment 1 for the period 1-12 June 2020 be received and noted.

CARRIED

OTHER

LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND COUNCILLORS

ATTACHMENT 1

CORRESPONDENCE RECEIVED 1 - 12 JUNE 2020

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.4.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective
CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 01/06/20 & 12/06/20 - for officer action - total = 1

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A request from St Joseph's Rooming House in Llewellyn Court, Noble Park for Council to remove a large gum tree in Maxwell Reserve.	01-Jun-20	05-Jun-20	fA193536	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.4.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective
CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 01/06/20 & 12/06/20 - for information only - total = 1

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A letter of thanks from two Dandenong North residents in relation to Council's rate rebate.	11-Jun-20	11-Jun-20	A6637772	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.4.4 Appointment of Interim Chair - Dandenong Market Pty Ltd

File Id:

Responsible Officer: Director Corporate Services

Report Summary

A vacancy has arisen in the Chair position for Dandenong Market Pty Ltd.

This report recommends to Council the appointment of an interim Chair to fill this vacancy.

Recommendation Summary

This report recommends that Tim Cockayne is appointed as the interim Chair of Dandenong Market Pty Ltd for a period of up to six months, ending 22 December 2020.

4.4.4 Appointment of Interim Chair - Dandenong Market Pty Ltd (Cont.)

Background

Dandenong Market Pty Ltd was established in September 2012 with initially four Directors appointed by Council, with a fifth Director added subsequently in the months that followed its inception.

The inaugural Chair of the Market Board was Julie Busch who has resigned from the Board effective 31 May 2020.

The Board and Council have indicated a willingness to undertake a governance review of the Board structure which would include a review of the relationship between Council and the Board and current skills matrix of existing Directors as compared to the skills gaps that will need to be addressed in any future recruiting process.

As such, Council has deemed it preferable to appoint an Interim Chair for a shorter period in order to allow this review process to be completed prior to undertaking a recruitment process for a Chair for a longer set term.

Mr Tim Cockayne was a former Director of DMPL who resigned from the Board in October 2019. Mr Cockayne is an experienced Chief Executive Officer with a demonstrated history of providing growth in the retail industry. He is currently the Executive General Manager Retail at Automotive Brands Pty Ltd.

Mr Cockayne has indicated to Council his willingness to re-join the Dandenong Market Board as interim Chair for a short period of time to allow the governance review to be completed.

Proposal

This report recommends that Tim Cockayne is appointed as the interim Chair of Dandenong Market Pty Ltd for a period of up to six months, ending 22 December 2020.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

Opportunity

- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

4.4.4 Appointment of Interim Chair - Dandenong Market Pty Ltd (Cont.)

Opportunity

- A diverse and growing economy
- An open and effective Council

Financial Implications

There are no financial implications associated with this report.

Consultation

Council has met with Mr Cockayne prior to considering this recommendation.

Conclusion

This report recommends the appointment of an interim Chair for a short period of time to allow Council to complete its governance review of the Market prior to undertaking any future recruitment process to fill vacant Director roles.

Recommendation

That Council appoints Mr Tim Cockayne as the interim Chair of Dandenong Market Pty Ltd for a period of up to six months, ending 22 December 2020.

Cr Jim Memeti disclosed a Conflict of Interest (Direct interest (s.77B)) in this item, as he is the Director of a company that has a stall at the Dandenong Market.

The Mayor, Jim Memeti called for a temporary Chairperson for discussion and voting on this item.

MINUTE 1485

Moved by: Cr Loi Truong
Seconded by: Cr Matthew Kirwan

That Cr Youhorn Chea be elected Temporary Chairperson to consider this Item.

CARRIED

Cr Jim Memeti vacated the Chair and left the Chamber at 7.39pm prior to discussion and voting on this item.

4.4.4 Appointment of Interim Chair - Dandenong Market Pty Ltd (Cont.)

MINUTE 1486

Moved by: Cr Peter Brown
Seconded by: Cr Tim Dark

That Council appoints Mr Tim Cockayne as the interim Chair of Dandenong Market Pty Ltd for a period of up to six months, ending 22 December 2020.

CARRIED

Cr Jim Memeti returned to the Chamber and resumed the Chair at 7.40pm.

5 NOTICES OF MOTION

5.1 Notice of Motion No. 82 - Consultation on and Finalisation of 2020/21 Springvale Community Hub Annual Action Plan

File Id:

Responsible Officer: Director Community Services

Author: Cr Matthew Kirwan

Preamble

Essential to the delivery of the Springvale Community Hub Strategic Plan, which is a high-level document, is the lower level annual action plan, the first of which is the 2020/21 Annual Action Plan which is for the year July 2020 - June 2021.

As detailed in the report to Council on Monday 25 May 2020, the annual action plan will also identify priorities and preferred approaches to ongoing engagement, participation and public consultation to enable the hub to be a community centred place of connection, taking a proactive place-based community development approach, working with individuals, community groups and other stakeholders to fulfil the vision of the hub, specifically to ensure:

- the hub is community centred;
- fair, affordable and equitable access is provided to all;
- access and open lines of communication are available for groups or individuals to identify and progress community led initiatives; and
- provision of access and assistance is provided if required to promote, connect and support the development of community led initiatives.

5.1 Notice of Motion No. 82 - Consultation on and Finalisation of 2020/21 Springvale Community Hub Annual Action Plan (Cont.)

Motion

That:

1. **community consultation on the Springvale Community Hub 2020/21 Annual Action Plan starts no later than Monday 29 June 2020; and**

2. **the Annual Action Plan for the July 2020 - June 2021 period be presented to Council no later than the Council meeting on the 14 September 2020.**

MINUTE 1487

Moved by: Cr Matthew Kirwan
Seconded by: Cr Tim Dark

That:

1. **community consultation on the Springvale Community Hub 2020/21 Annual Action Plan starts no later than Monday 29 June 2020; and**

2. **the Annual Action Plan for the July 2020 - June 2021 period be presented to Council no later than the Council meeting on the 14 September 2020.**

CARRIED

For the Motion: Cr Youhorn Chea, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Zaynoun Melhem, Cr Sean O'Reilly, Cr Maria Sampey, Cr Loi Truong.

Against the Motion: Cr Peter Brown, Cr Jim Memeti.

5.2 Notice of Motion No. 83 - Recruitment of Fifth Director of Dandenong Market

File Id:

Responsible Officer: Director Corporate Services

Author: Cr Maria Sampey

Preamble

Council originally agreed to have five directors for the Dandenong Market Pty Ltd (DMPL).

We have now gone 8 months without filling the fifth Director's position which is a considerable amount of time where the Board has lacked a full complement of Directors, the impact of which is that we have lacked the benefit during that time of a broad cross-section of skills and abilities on the Market Board.

Motion

That the process of recruitment for a fifth director for the Dandenong Market commences immediately.

Cr Jim Memeti disclosed a Conflict of Interest (Direct interest (s.77B)) in this item, as he is the Director of a company that has a stall at the Dandenong Market.

The Mayor, Jim Memeti called for a temporary Chairperson for discussion and voting on this item.

MINUTE 1488

Moved by: Cr Loi Truong
Seconded by: Cr Sean O'Reilly

That Cr Youhorn Chea be elected Temporary Chairperson to consider this Item.

CARRIED

Cr Jim Memeti vacated the Chair and left the Chamber at 8.00pm prior to discussion and voting on this item.

5.2 Notice of Motion No. 83 - Recruitment of Fifth Director of Dandenong Market (Cont.)

Motion

That the process of recruitment for a fifth director for the Dandenong Market commences immediately.

THIS ITEM WAS WITHDRAWN BY CR MARIA SAMPEY FOR FURTHER CONSIDERATION BY THE DANDENONG MARKET BOARD.

Cr Jim Memeti returned to the Chamber and resumed the Chair at 8.02pm.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

Question
Cr Youhorn Chea

I would like to ask about COVID-19 because the restrictions are changing. Could the relevant officer please explain the current restrictions?

Response
John Bennie PSM, Chief Executive Officer

This is a complex matter and I think the best response I can provide is that I would refer all listeners and all members of the community to our website. I think we have a comprehensive response to the COVID-19 restrictions. The thing that you might be seeking though and that I could address and even that is rather complex, is what has happened in the last few days. This Council has taken a very conservative approach to its response to COVID-19. It has adopted six protocols around the re-opening of services and facilities in relation to COVID-19. Those principles put the health, safety and welfare of the community and the staff of Greater Dandenong ahead of anything else and Council has determined that it will not do anything that will compromise the health and safety of the community. It has also indicated that it will look at the viability of facilities before it takes a decision to open, such as the Oasis Swimming Centre. The Council can open the Oasis Swimming Centre more extensively than it has proposed. Up until last week, it could have opened the facility but it costs a lot of money to open a facility like that and it is not about opening a facility at the expense of the community ahead of the community. Council has a desire to open as many facilities and re-open as many services as is possible, as quickly as possible but again, safety will override that and viability will come into consideration as well. For all activity centres where Council may be making a contribution such as this building to the local economy, to the coffee shops and to other factors that drive the Dandenong economy, again, there is a desire to get things moving as quickly as possible but not against the restrictions of COVID-19 and not at the expense of health, safety and welfare.

A week or so ago, Council determined that certain facilities and activities should be re-opened. None of those decisions have been altered by the assessment of the government on Saturday and was being confirmed today. The latest thing that I could say or I should say is that we do note with some concern that the potential under-reporting of COVID-19 cases in Greater Dandenong is something the government is trying to get a handle on. Hence the opening of a COVID-19 testing centre at the Carroll Lane Car Park near Cheltenham Road. There is a suggestion that another location may be opened in this activity centre so that the government can work with our culturally diverse community to make sure that the message is well and truly heard that more people must be tested. The more that are tested, the more confident that we can be about the true position of COVID. I hope that sums things up well enough for Councillor Chea.

Cr Angela Long left the Chamber at 8.03pm.

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Cr Maria Sampey left the Chamber at 8.05pm

Question
Cr Youhorn Chea

Thank you, Mr Bennie. Does social distancing still apply to residents at shopping centres or at the Dandenong Market?

Response
John Bennie PSM, Chief Executive Officer

Yes, social distancing still applies and I think it will apply for a long, long time to come. It is one of the things we know about COVID that social distancing and the requirements for appropriate hygiene to be practised by all people will be with us for a long period of time but therein also lies the challenge. Councillor Chea mentioned the Market. It is a difficult thing to do in shopping centres and in marketplaces and whether it be Dandenong Market or Springvale Private Market, people want to get to markets and do their shopping and they have a tendency to ignore social distancing. Again, we all have to work together to make sure that social distancing is observed but also, some of these facilities are as active and financially viable as they possibly can be.

Question
Cr Youhorn Chea

Can I have an update on the Springvale Boulevard project?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

Tenders have been received from contractors and are currently being assessed for the Springvale Boulevard project. At this stage, we are planning to bring a report for a Council decision at the meeting of 27 July 2020.

Question
Cr Youhorn Chea

Will Springvale Boulevard be finished before October 2020?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

No, unfortunately not. It is a major multimillion-dollar project and there are a number of requirements that need to be met in terms of being a VicRoads controlled road in terms of traffic management and keeping access to shops viable during the construction period. We expect to bring a report to Council in late July 2020. We expect the contractor will be onsite in probably August/September at the earliest this year but the construction program is still being worked through pending the selection of the preferred contractor. It is unlikely that it will be finished until well into the new calendar year.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Cr Angela Long returned to the Chamber at 8.08pm.

Cr Maria Sampey returned to the Chamber at 8.09pm

Question
Cr Loi Truong

I have two questions about the COVID-19 cases because the record shows that there are 23 cases in Dandenong. Does Council know who they are and if yes and does Council do anything to help them?

Response
Mick Jaensch, Director Corporate Services

No, we would not be advised who they are at all.

Cr Zaynoun Melhem left the Chamber at 8.12pm.

Cr Zaynoun Melhem returned to the Chamber at 8.13pm

Question
Cr Sean O'Reilly

As I am President of Springvale Rise Primary School Council, I receive feedback from parents about traffic congestion and children's safety during school pick up and drop off times. As we know there is a high demand for parking around schools in peak times which can lead I am sure, to more bending of the rules. Therefore, you would think that residents could expect a greater amount of enforcement by Council traffic officers at these times. My question for the Director of Planning is, are there any cyclical enforcement programs around schools particularly primary schools? For example, are school drop off and pick-ups monitored one day per month or exactly how is it managed given that these are highly sensitive areas?

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response
Jody Bosman, Director City Planning, Design and Amenity

In general, there is a cyclical enforcement strategy in place for the monitoring of driver behaviours around our schools during school drop off and pick up time. Generally, the schools are divided into groups of 10 which are then allocated to and patrolled by teams from right across the Regulatory Services department. All schools are allocated visits. However, history has shown that some schools require more attention than others. Since the recent return to school, anecdotally staff have noticed that vehicle activity in the vicinity of our schools is busier than the pre-COVID-19 normal, with more drivers flouting the road rules near schools. This has seen a marked increase in our enforcement activity with roughly 110 infringements being issued in the last two weeks for parking breaches in the vicinity of schools whereas pre-COVID-19, we would expect to see around 20 infringements issued in the same period.

Additionally, we have had several school principals call the team to seek assistance in regulating the poor and dangerous behaviour of drivers during the school drop off and pick up time. While we know there has been very much an easing off of the enforcement of overstaying times on time-restricted spaces, when it comes to the enforcement around road safety areas, the red signs, there can be no easing off on that. As I have just mentioned, the increased amount of activity around the unsafe practices around the school has seen an increase in infringements being issued as well.

Comment
Cr Matthew Kirwan

In the interest of time I will table my Councillor report tonight which includes my comments on the Budget and go straight to questions. I had provided my questions to officers this morning but there have been some other questions about COVID-19 that have come to me during the day so I will start with those ones first.

Report Tabled
Cr Matthew Kirwan

Regarding the Budget, for me the highlights are the $2.58 million for the beginning of the construction of the Keysborough South Community Hub; $1.50 million to complete the Greater Dandenong Gallery of Art, $80,000 to complete the Dandenong Community Hub Business Case and Concept Plan and $230,000 to fund various aspects of our soon to be approved Climate Change Strategy (new fixed term position, Biodiversity Action Plan, Electric Vehicle Transition Plan) and finally $160,000 for the long awaited Environment/Sustainability Mobile Education Trailer.

It was a positive for our community that one of the budget submissions, the Chandler Reserve Community Garden was funded as well.

All achieved with an almost zero average residential rate rise in these difficult times.

These are some of my activities over the last fortnight.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

On Thursday 11 June 2020, I attended the Melbourne Metropolitan Local Government Waste Forum where key focusses were more information about the implementation of Recycling Victoria and the recycling education campaign of Sustainability Victoria which is being currently rolled out.

On Friday 12 June 2020, Cr Sean O'Reilly, Cr Youhorn Chea and I met with the Enterprise Group regarding their proposal for the community management of the community spaces.

On Wednesday 17 June 2020, I attended the Community Safety Advisory Committee meeting where the Hemmings Street crimes and anti-social behaviour that were the subject of Cr Maria Sampey's recent Notice of Motion were discussed.

Question
Cr Matthew Kirwan

I heard from residents this afternoon that both COVID-19 testing stations in Dandenong, the one in Cleeland Street and the one-off Cheltenham Road near the railway station, ran out of kits at 11am this morning. Are we aware of that and if so, do we know from the Department of Health and Human Services if plans are in place to get more kits and whether there are likely to be shortfalls at those two testing stations in the next couple of days?

Response
Jody Bosman, Director City Planning, Design and Amenity

I am not aware of that but I am certainly happy to find out if there is any truth to the rumour and what the response would be if there is, unless any of my colleagues have any other information.

Response
Mick Jaensch, Director Corporate Services

Council was advised at a briefing held tonight by Council's Emergency Services Coordinator that those testing stations did not in fact, run out of test kits and that test kits remain available.

Question
Cr Matthew Kirwan

My second question relates to the new tightening of restrictions on the weekend, affecting Council services and buildings and specifically, the expected opening of the new Springvale Community Hub, particularly the library component which is expected to happen now. Is Monday 13 July 2020 still a viable date?

Response
Martin Fidler, Director Community Services

We need clarification from the department on that. Tonight, we were informed that even though there is a state of emergency declared to the end of July 2020, there may be some room to move around what we had originally proposed which was 13 July 2020. There are still limited numbers of people going through of 50 people. We will report back to Council with some further clarification on that.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question
Cr Matthew Kirwan

I have received a number of complaints today about the marketplace fruit and vegetable stall at Parkmore Shopping Centre. This is not the first time that people have come to me about this store and the residents of Keysborough and Springvale South have raised it with me again. They had a video on their Facebook site on the weekend which I only saw this afternoon, that showed that social distancing was not being followed. A resident emailed me a photo of the store showing a sign that government measures allow 125 people in the store at any one time. Anyone who has been there knows that it is probably more like 50 to 60 square metres. You would need 500 square metres to have that 125 person limit. People keep on bringing up this store because while there are other issues at Parkmore Shopping Centre, this store is repeatedly the worst of the issues. Residents keep on reporting the shop to the State Government coronavirus hotline but nothing is changing in terms of their behaviour. What can be done about this?

Response
John Bennie PSM, Chief Executive Officers

I was just listening to make sure I heard correctly so Councillor Kirwan is referring to Parkmore and I think I know the store that he is talking about. If shoppers and residents are reporting it to the COVID hotline, they are doing the right thing. If they are doing that without any success, our Emergency Services Coordinator would be happy to follow up as he has done in the past. First and foremost, people should report it to the hotline. The State has the resources in place to then follow up and do the appropriate inspections. If that is not having any effect, we could follow up and double-check that.

Question
Cr Matthew Kirwan

I have the following questions relating to the Dandenong Oasis Redevelopment Project.

(a) What is the status?

(b) When will there be a Councillor Briefing Session to discuss the project because we have not had one for some time?

(c) When will there be a Councillor discussion around the sustainability objectives and aspirations of the project?

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

In terms of its status, Deloitte Australia have just recently been appointed to develop a business case for the new Dandenong Aquatic and Wellbeing Centre.

In respect to a Councillor Briefing Session, one is proposed for September 2020 to discuss the draft business case. Paul Kearsley, Director Business, Engineering and Major projects will provide an update about the project during his executive update at the next meeting on 6 July 2020 to bring Councillors up to date on matters.

In respect to sustainability and other objectives, discussions regarding ESD initiatives are proposed to take place as part of the detailed design process which is planned to commence in early 20/21.

Question
Cr Matthew Kirwan

Is that though at the point of detail design in terms of my question which was the high-level sustainability objective and aspirations of the project, would that not happen during the business case phase because it would affect the estimated costs of build but also operation?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

Yes in part, I think what Councillor Kirwan is alluding to can be discussed as part of this next phase of engagement with Councillors and then that will lead into the consultation and broader detailed design process early in 20/21.

Question
Cr Matthew Kirwan

My next question relates to the status of the Metropolitan Waste and Resource Recovery Expression of Interest (EOI) including the following:

(a) The date Council is expecting to receive the results of the EOI process?

(b) What say do Greater Dandenong Councillors have over the shortlisting process ie. can Greater Dandenong Councillors insist that a number of different technology options go forward?

(c) The date at which point Councillors would be briefed on the outcome of the EOI process and what would the scope of that review be?

(d) The date of the Councillor meeting that Greater Dandenong Councillors will make a decision and given the number of Councillors who will need to make such decisions for this project to go forward, how will the consortium of Councillors in general make a collective decision?

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

I will take that question on notice. We are still waiting on further information from the Metropolitan Waste and Resource Recovery Group on the EOI. I understand there is a meeting scheduled for later this week with Councillors and officers to discuss some aspects of this particular matter. I could also advise that this matter is scheduled for a pending Councillor Briefing Session on 20 July 2020. As that information comes to hand, we will be able to provide more insight into this issue.

Question
Cr Matthew Kirwan

The community group formed to try and save the Keysborough Uniting Church wrote to the Director of Planning to sign an amenity on 30 May 2020 and are wanting an update on correspondence between the Council and the Uniting Church but have not yet received a reply. When can they expect a reply?

Response
Jody Bosman, Director City Planning, Design and Amenity

This group has received a reply from me for the original correspondence. I advised them a letter had gone through to the synod of the Uniting Church and that we had received the response from the synod. In fact, I advised Councillor Kirwan on the very same day that I advised them. They came back to me and they wanted to know where to next. I have not yet corresponded with them and I expect that a reply to them in respect of their second letter received from the synod will go to them either this week or next week.

Question
Cr Matthew Kirwan

What is the status of or response to my Notice of Motion regarding ESD 2.0 and is it on track to come to a Council meeting in August 2020?

Response
Jody Bosman, Director City Planning, Design and Amenity

A report is still proposed to be tabled at a Council meeting in August 2020 in response to the Notice of Motion relating to ESD 2.0. This report is likely to be an update of the work undertaken to date by various Councils as well as by CASBE (Council Alliance for a Sustainable Built Environment.

Question
Cr Matthew Kirwan

Can I please have an update on some transport advocacy issues?
(a) Lobbying for a Stud Road pedestrian crossing at McFees Road; and
(b) Lobbying for Emerson School Pedestrian Crossing.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

Following recent advocacy by Council, officers have continued to work with the Department of Transport to progress these projects. Unfortunately, there is still no funding confirmed for their installation. We are now exploring a methodology where Council would assist the Department of Transport with delivery of signals on Stud Road, potentially utilising Federal Black Spot funding in 2021/2022. Unfortunately, the location near the Emerson School on Heatherton Road is not eligible for us to apply or using a similar methodology as there is no accident history in place at that location.

The installation for signals on Stud Road is still pending a funding outcome and at this stage, we do not have a funding solution or the support of the department for the signals on Heatherton Road.

Question
Cr Matthew Kirwan

With both of those projects, is either the concept design or the detail design done?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

I will take that question on notice. I understand work is being done on the costings for those projects and there has been dialogue but I am not sure if there are any plans in place.

Comment
Cr Matthew Kirwan

I will table the rest of my questions.

Question
Cr Matthew Kirwan

It was great news for the first Power Purchasing Agreements (PPA) project with Procurement Australia. In the end what was:

1. The final load?

2. The expected emissions saved on 1 July 2020?

3. What percentage of our electricity load and emissions is that?

This question was tabled and taken on notice.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question
Cr Matthew Kirwan

What is the status of our involvement in the Local Government PPA project in particular relating to the following:

1. What is the status of that project in general?

2. How many Councils are still interested (I understand it got to 50 Councils at one stage)

3. Are we intending to sign the Deed or have we done that already?

4. What is the load?

5. What is the technology mechanism (a specific solar/wind farms for the PPA or from a more general renewable market source)?

6. Is it still expected to be operational on 1st July 2021 or if there has been a revised date what is it?

7. On the day it is operational what is the expected emissions saved?

8. What percentage of our electricity load and emissions is that?

This question was tabled and taken on notice.

Question
Cr Matthew Kirwan

There is considerable interest in the Biodiversity Action Plan. Can there be an early online consultation to capture community views on what could be considered in the scope of the plan?

This question was tabled and taken on notice.

Question
Cr Matthew Kirwan

Do we have any activities planned for National Tree Day on 2 August 2020?

This question was tabled and taken on notice.

Question
Cr Matthew Kirwan

What is the percentage of local recycled material in our road projects? Do we proscribe a certain amount and if not, why not?

This question was tabled and taken on notice.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question
Cr Matthew Kirwan

At the Council meeting on 9 June 2020, the following question was tabled and taken on notice.

"Many Councils have begun supporting a program called Gardens for Wildlife including asking members of the public to register via their Council magazine. Will we be getting involved in this program and if so, what will be the timing of seeking resident interest?"

The answer I received was as follows:

"Council officers has registered our interest in the Gardens for Wildlife program, which is a community driven program aimed at supporting others to care for the native plants and animals of our communities. We have requested more information from the steering committee, to explore how best we can support this program and encourage our residents to get involved.

At this stage and in anticipation of more information, Council officers are considering the commencement of a pilot program to consider its feasibility, in consultation with an interested resident and the Greater Dandenong Environment Group who have also expressed an interest in this program."

My current questions are:

1. Have we received more information from the Steering Committee?

2. When will there be a decision on the commencement of a pilot program?

This question was tabled and taken on notice.

Question
Cr Matthew Kirwan

How are the answers to my questions that I asked at the Council meeting on 9 June 2020 about the International Peace Park progressing?

This question was tabled and taken on notice.

Question
Cr Maria Sampey

This must be the night for pedestrian crossings because I have received letters from residents with regards to the roundabout of Bakers Road and Halton Road, Noble Park North. Residents are wanting some sort of pedestrian crossing there so that children can cross the road safely while walking down to St Elizabeth's Parish School, Dandenong North. Halton Road is a very busy road so they want to make it safe because it is a 60km an hour zone.

Also with regards to the pedestrian crossing that was going to be on Bakers Road, opposite the kindergarten and the nursing home as part of the Barry Powell Reserve Master Plan. I am wondering whether it is going to be implemented because the money was set aside years ago for the pedestrian

crossing but if it is included in the Master Plan, it may not happen. The idea for a pedestrian crossing there was to make it safe for mothers to cross the road to take their children to the Heritage Kindergarten. Can someone tell me whether it will eventuate?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

I will liaise with Jody Bosman, Director City Planning, Design and Amenity; and our traffic officers to obtain further information and will advise Councillor Sampey.

Question
Cr Maria Sampey

It has been raised to me by a couple of residents that the industrial area that backs onto Elonera Road, Noble Park North has many blackberries that overhang onto the footpaths. I know they have been pruned but there are still blackberries growing there. Is there a way of getting the owners of the building to make it a bit neater so that the blackberries do not continually grow and overhang onto the footpath?

Response
Jody Bosman, Director City Planning, Design and Amenity

I will ask the Local Laws team to follow up and see if we can get some compliance from the property owners to maintain anything that is growing within their property. I will follow that up and I will report back to Councillor Sampey and all Councillors.

Question
Cr Maria Sampey

Council had a Municipal Building Inspector as an employee and then when they left, another person was employed but did not have the suitable qualifications. Now, we have re-employed the former Municipal Building Inspector as a consultant and would probably be charging us double in wages. Are we going to be employing a Municipal Building Inspector/Surveyor in the future or are we going to continue to use this former employee as a consultant?

Response
Jody Bosman, Director Planning, Design and Amenity

Could Councillor Sampey advise me what the question is?

Question
Cr Maria Sampey

The question is, why are we employing a former employee as a consultant or a subcontractor for the same position when the position was vacant and we did not fill the position with a suitably qualified person?

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response
Jody Bosman, Director Planning, Design and Amenity

Over the period of the last 18 months, there was a restructure of the Building Department together with a competent restructure of the Regulatory Services Department. There was a rebalancing between the functions of those two departments and at the time, the heads of both those departments quite coincidentally had similar retirement plans. With regards to the Building Department, the Building Department is now the Building and Compliance Services Department. The previous manager of Building Services was a qualified Municipal Building Surveyor. In appointing a manager to the new department, it goes beyond just building. It goes to building, it goes to planning compliance, it goes to public health. The imperative to have somebody as manager that was also a municipal building surveyor obviously, was not there.

Every Council is required to have a municipal building surveyor. We have a municipal building surveyor that we have on our books. He fills that function twice a week and we have the deputy municipal building surveyors. The process of working the efficiencies within the department are still there and as with any other case with any department, we will continue to monitor the efficiencies of that arrangement. If it proves that we could come up with a more efficient model with a full-time municipal building surveyor we will investigate that in the future but right now, the need for a municipal building surveyor can be met on the basis of two days of the week.

Question
Cr Maria Sampey

When Council makes a claim to its insurance company, what is the excess incurred?

Response
Mick Jaensch, Director Corporate Services

My understanding is that the excess would be $100,000.

Question
Cr Maria Sampey

We have a resident who lives next to a park where the tree roots have damaged the pipes in his backyard. It is about $4,000 worth of damage. I really think it is unfair when there are photos and Council are saying that the insurance company has refused to pay when Council did not put the claim through. Council advised the resident that it understood the pipe damage and recommended a plumber repair the damage and would reimburse the cost. Now Council advising the insurance company is refusing to pay when the excess is $100,000. We are just talking about $4,000. I have sent in photos and I think it is unfair that this matter has been going on for nearly 12 months.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Comment
Cr Jim Memeti, Mayor

I am not sure what the question exactly is but Mr Bennie could have a try at answering.

Response
John Bennie PSM, Chief Executive Officer

I do not seek to address the entire matter but my understanding of that particular circumstance is that it has been proven that the drainage was already damaged before the trees infiltrated the damaged drain. The trees did not damage the drain. What happened was that the drain over a period of time for whatever reason has deteriorated and created openings. Whenever there is an opening in a drain, a tree root will find its way into the drain. Yes, the drain is filled with tree roots but the damage occurred before the tree roots infiltrated the drain.

Question
Cr Tim Dark

I received quite a bit of correspondence regarding the Greater Dandenong Shisha Policy. We have had multiple cases occurring that have been going on and I know the Mayor is shaking his head and he has no doubt been inundated with calls as well.

The Shisha Policy in Greater Dandenong has attracted controversy. Recently in the Victorian Civil Administrative Tribunal (VCAT), there was a decision that was made to approve a legitimate shisha operation on Cheltenham Road. I have had an inundation of people who have applied in the past, people who are opening or looking at opening up places in Central Dandenong. I am just trying to understand exactly what our position is on the Shisha Policy, if people can do it, how they can go about applying for it or what exactly Council is doing about it. It has become quite a hot topic and given that VCAT has approved one after we refused it, where do we go from here?

Response
Jody Bosman, Director Planning, Design and Amenity

As Mr Mayor is well aware and as the other Councillors are aware, this Council has taken a position in respect of being an advocate against shisha smoking; particularly where that shisha contains tobacco. We do have a policy. It is not a simple matter of just refusing it on the basis that if it is called a shisha lounge, it is a shisha lounge. The enforcement becomes an issue because it is almost impossible to separate shisha that has tobacco in it from shisha that does not. There needs to be a far more sophisticated enforcement regime. Also, from the planning point of view, the use or the premises at which a shisha lounge is established can be affected in terms of either a positive or negative report as to whether or not food is prepared or served from that premise. There are a number of issues which will influence the recommendation that an officer makes as well. Certainly one of the things that I believe is inextricably linked to planning is that planners need to be planning in terms of the health and welfare of the communities for which they are doing their planning and there is more than enough evidence to show that shisha has an impact in that area as well.

Now, I do not want to give you a shisha 101 here tonight. I think that in order to be able to fully answer Councillor Dark's question I should prepare a document in the Councillors' Weekly Information Summary (InfoSum). I can put out all of these issues such as our advocacy, our policy, the matters that have been to VCAT, those that have been successful, those that have not been and combine these in a document. There is no doubt that this Council has an adopted position that it generally discourages shisha lounges because of the adverse health impacts that they have on the people that participate.

Question
Cr Tim Dark

Just a supplementary question on that as well. I have no doubt that given the correspondence that I have been receiving in the last week or so that we are no doubt going to shortly receive an inundation of people who are going to apply for shisha permits. It was mentioned to me by one operator that there is a way in which you can apply and I believe it is a place of assembly without them having the shisha permit, that you can then operate that with food so there is still some sort of loophole. I believe that was a recommendation that was also made by one of our planners. I will get that information and send that through to Mr Bosman as well but I think it is definitely critical that we reassess how we do it. I am not sure whether the Shisha policy we have has a review date on it but I am concerned that given what we have seen in recent times and given this recent VCAT approval of a permit, that we may potentially have a big issue on our hands.

Response
Jody Bosman, Director Planning, Design and Amenity

I am certainly happy to revisit it as a broad-based set of commentary and Councillor Dark knows we are.

Question
Cr Tim Dark

My next question has to do with the Springvale South Shopping Centre that runs between MacKay Street, Springvale Road and Athol Road. I know it has been raised by Councillor Chea or Councillor Truong in the past. It has come up to me again. I had some correspondence coming to me over the weekend that the building has become quite rundown and rubbish being strewn outside. There is a walkway between the shopping centre and there has been a lot of rubbish placed there with food being exposed to the elements along with general rubbish. There has also been a spike of people who are begging and hanging out at the front of the premises. It has become a dive a concern for residents who are shopping nearby. I know it is a private property but I want to find out whether we have had any success corresponding with the owners and if we can contact them again; or if there is anything we can do under the planning scheme because it has become quite a concern of recent times.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response
Jody Bosman, Director Planning, Design and Amenity

We have in previous years corresponded with the managers of the shopping centre amongst other things, in terms of litter, overflowing bins and asking them to increase the supply of bins on site. I am happy to re-engage with them on all matters, have the health inspectors investigate and see what can be done.

Comment
Cr Sean O'Reilly

Just to add to that answer, I have represented residents' concerns on a few issues with Springvale South Shopping Centre, which as a result, the bins were upgraded to the new models about two months ago I think, which is a big improvement. We have resolved one issue with potholes and I have recently managed to obtain the email address of body corporate owners management and it appears they are listening to what I am emailing them. If Councillor Dark likes, I can certainly share that with him seeing that is the most direct path to at least try to sort of get their attention and hopefully resolved.

Question
Cr Tim Dark

My next question has to do with Swift Way in Dandenong South. It has been raised with me quite a few times and I have confirmed it tonight with a lady who was just in here before who operates a business on Swift Way and they are on a bend. Swift Way has become increasingly full of traffic. It has become very, very hard to enter and exit and cars are speeding at quite a rapid rate along the winding turn approaching Frankston/Dandenong Road. I know this is becoming quite a prevalent issue beginning at 6am until 7pm with a huge influx of traffic. It is becoming very dangerous because of the blind spots as the road winds particularly from Nicholas Drive into Swift Way as well. Can Council conduct a traffic assessment of Swift Way to observe if there has been a sharp increase in the amount of traffic and speeding. Also are there any sort of line of sight improvements for people who are driving along Swift Way and ways in which they may be able to move traffic easier without any congestion or any issues.

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

We will undertake an investigation of those concerns and report back to Councillor Dark.

Question
Cr Tim Dark

My next question has to do with Ross Reserve. There has been quite a spike of criminal offences occurring within Ross Reserve. Of recent times there have been people being assaulted, being robbed, people with weapons and people running through the park which have been well reported in the local media. This is something I have raised in the past. I was not sure whether Ross Reserve has had an increase in lighting or CCTV, or if we have made any representations to any potential grant funding to look at making that facility into a safer place.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response
Jody Bosman, Director Planning, Design and Amenity

There is a fair degree of CCTV there already. It is well serviced by CCTV under the elevated rail around the skate park. I guess it depends where the criminal activity is taking place, whether it is away from the playgrounds and the skate park or if it is happening under the darker more vegetated areas where CCTV would have a very limited benefit. I guess there is a role here for Victoria Police to play as well but certainly, with regards to the question on CCTV, it is an area that is well covered and well monitored, active monitoring and it is not just on a recording video. The area is actively monitored by Springvale Police Station of the CCTV that is in Ross Reserve.

Question
Cr Tim Dark

Just following up on a question that I have asked some time ago to do with VicRoads which is becoming the bane of my term on this Council. We have raised multiple questions to do with the Chandler Road side skirt which needs to be asphalted and upgraded. We have had a commitment from VicRoads and we have had no commitment from VicRoads and we have had swapping of managers and we have gone quite literally round in circles and it is incredibly frustrating that we seem to take one step forward and 15 steps backward.

Many residents keep asking me about this as the amount of traffic coming off the Dandenong Bypass onto Chandler Road is increasing. The lip on the tunnel on the side as people try and drive through the gravel is becoming a real issue. In addition to that as well, we have also had issues with the Dandenong Bypass with more accidents. There have been issues with Cheltenham Road and every time we seem to raise issues with VicRoads we seem to be falling on deaf ears. There have been conversations about Police Road and about Stud Road, basically, the whole VicRoads network in Greater Dandenong is just a massive problematic issue. I am not sure exactly what is going on. I was wondering whether it may be possible to get somebody from VicRoads, whether it be a regional manager or somebody to come in to talk to Councillors to understand exactly where we are coming from and also whether there may be any other option to get action. I know, for instance with the lip with Chandler Road, if it only requires a couple of cubic metres of asphalt, whether there is potential of Council undertaking that within the budget and if we can get approval from VicRoads to get something done. I am not sure what options are available to us but I think it is now getting to a point where every single time we make a representation and nothing happens. I feel like VicRoads will basically receive an email from this Council and put it straight in the shredder and disregard everything we are saying so if we could please make some representations again, that would be fantastic.

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

I will have to get an update for Councillor Dark on the Chandler Road matter. I am not across the status of that so I will speak to our traffic officers and come back to him.

In respect of the broader issue of VicRoads issues across the municipality, we will make contact with VicRoads and see if that is an option that we can explore in terms of a representative speaking to Councillors at a future date.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Comment
Cr Jim Memeti, Mayor

Councillors, I visited the asylum seeker centre in the Hub last week and they are one of the recipients that picks up a lot of the food and then give it back to the community from the Springvale City Hall. On the week that I was there, they had already had up to over 100-123 families visiting the asylum seeker centre for food. It is in the Hub Arcade in Dandenong so if you have time, go and see how they operate. The do a really good job and they are looking after many of the asylum seekers in the area.

I also attended the Local Government Mayoral Advisory Panel Meeting.

Last Friday I attended the Greater Dandenong City Council Audit Advisory Committee Meeting.

Question
Cr Jim Memeti, Mayor

Can we have an update on the works at Dandenong Park?

Response
Kevin Van Boxtel, Acting Director Business, Engineering and Major Projects

I understand the works are progressing well with the current contract at the north end of the park. Bike tracks have been put in on a certain section along the Princes Highway. There are a number of footings being poured for some of the brickwork walls that are being constructed in that space and works are continuing basically on the whole northern section. I think there is a budget item that was passed tonight that would make further funds available to continue those works but I can get a more detailed response to the Mayor in due course.

Comment
Cr Jim Memeti, Mayor

As I do drive past on a daily basis, it looks like it is really starting to come together and I think hopefully it will be ready by the festive season for Carols by Candlelight or New Years' Eve. It will be a good place to celebrate at so it is something to think about.

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT9	Cr Matthew Kirwan	**Multiple questions relating to waste to energy via incineration proposal at 70 Ordish Road, Dandenong South** I have received the following questions about the waste to energy via incineration proposal at 70 Ordish Road, Dandenong South which I am putting forward to the relevant officers tonight: (a) Waste incinerators generate hazardous wastes which include dioxins and furans. How much hazardous waste does the proposal expect to produce per year? Where will it be disposed at? If it is likely to be disposed at the Lyndhurst landfill, does Lyndhurst have sufficient space to receive waste for the lifetime of the project? (b) How close will this incinerator be to the residential areas and how can we ensure no toxic fly ash containing harmful chemicals or metals are released into the local environment? c) There have been many hazardous fires and leaks from toxic facilities in recent years causing huge harm to creeks and risking people's healths in Melbourne's West. How can residents trust this will be any different? d) In New South Wales, the Independent Panning Commission rejected a proposal for a waste incinerator on the grounds of concerns about the health impacts on local residents. How is this and other	Director Business, Engineering and Major Projects		**Response provided 2/04/20:** This proposal is subject to an Environmental Protection Authority (EPA) Works Approval process that is designed to consider the concerns that Cr Kirwan has raised. It is our current understanding that the EPA findings will be clearer this month. **Further response provided 25/05/20:** The questions raised relate to the EPA Works Approval application, which is currently being assessed by the EPA. It is expected that these matters will be considered as part of that application, and information will be included in the EPA decision when it is released. **Further response provided 5/06/20:** I have today followed up with EPA via letter seeking responses for Cr Kirwan's questions however, I think the best way forward is to submit questions of this nature such as parts (a), (b), (c) and (e) directly to the EPA to ensure accurate responses are given. I would hope that question (d) may be answered through the decision that VCAT is now being asked to

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		incinerator proposals in Victoria different? e) When calculating the climate pollution of these facilities, what proportion of the resources burnt has the applicant estimated organic material to be? Has the applicant calculated a reduction in organics over time in the applicant's calculations as more and more Councils introduce food composting services into green bins? Has the applicant also calculated the reductions in emissions from conventional energy as mains electricity moves from coal to renewable energy? f) At a time when the impacts of climate change are upmost in our minds due to the bushfires, how can Local Governments support a new industry to be established that locks in burning fossil fuels (via plastics) and climate pollution for around 30 years to come? How is this protecting our environment? **This question was tabled and taken on notice.**			make through the appeal process. We will have to wait and see. Finally, for part (f), I see this as more of a philosophical question for the Local Government sector. I will seek some comments from the Sustainability Unit in the Planning Directorate especially in light of the current Climate Change work being undertaken. FURTHER ACTION REQUIRED
09/06/20 CQT1	CrZaynoun Melhem	**Gravel resurfacing of Kriegel Way through to Stud Road, Dandenong North** Following on from Mr Riddiford's question, one of the local community groups have asked me many questions about Tirhatuan Park. The City of Greater Dandenong has been doing an amazing job at Tirhatuan Park and we are so lucky to have it but in these rainy times, I find it really hard to explain to residents that Tirhatuan Park was	Director Business, Engineering and Major Projects	18/06/20	**Initial response provided 9/06/20:** Councillor Melhem is quite right. It has been incredibly wet over the last couple of months and therefore we have experienced additional waterlogging sitting over the footpaths. We are undertaking ongoing regravelling but I will take that particular question on notice and provide information back to Councillor Melhem if he can email me those particular details.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		previously swampland that we have converted into a really beautiful park. Residents see it as a park, they believe that Council is not maintaining it when they see puddles everywhere but we do look after it. It is part of the nature of the beast and we have had a pretty wet month. However, the gravel path that runs along Dandenong Creek from Kriegel Way all the way to Stud Road has been almost flooding but not quite. When was the last time Council surfaced that gravel path and can Council possibly consider surfacing the path once again to mitigate the recent type of flooding?			**Further response provided 18/06/20:** The gravel paths at Tirhautan Park are on an annual maintenance program, and are due to be topped up this month (June 2020), depending on access. As you are aware, we have received more rain in the first three months of this year than we did for the whole of 2019, so the park is very wet at the moment. Additionally and as you have indicated, Tirhatuan Park is a floodplain that was designed to ensure the surrounding houses do not flood, which means that on occasion, the park can hold pockets of water from time to time. This means that Tirhatuan Park requires a little more maintenance than some of our other parks, which may only require gravel path maintenance every few years. COMPLETED
09/06/20 CQT2	Cr Angela Long	**Letter of congratulations to John Mooney, President of Emerson Special School on his award of OAM** I would like to congratulate Mr John Mooney, principal of Emerson Special School, Dandenong, for receiving an OAM on the Queen's birthday honour list. Could we please write a letter congratulating him?	Director Corporate Services	11/06/20	**Initial response provided 9/06/20:** We will do and thank you for that, Councillor Long. **Further response provided 11/06/20:** Letter signed by the Mayor was sent to Mr Mooney. COMPLETED

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
09/06/20 CQT7	Cr Matthew Kirwan	**Delay in starting broad public consultation for Springvale Community Hub** Given that the parameters of the consultation seemed very clear in the report at the last Council meeting, why does it need to wait another two weeks before the consultation occurs? I can understand in terms of community groups, but my understanding is that in the report at the last meeting that consultation with the general broad-based community was meant to start this week and only the more detailed consultation with community groups and agencies later in the month. Why can the broad consultation not start this week?	Director Community Services	16/06/20	**Initial response provided 9/06/20:** I do not have the details of that exact question so I will take that question on notice. **Further response provided 16/0620:** The consultation has been delayed due to the Springvale Community Hub now reaching practical completion and the immediate workload involved in operationalising the new hub. This also coincides with the concurrent increase in work for the same teams required to redesign services and reopen other sites in accordance with changing COVID-19 restrictions as they are easing in Victoria. To avoid compromising the consultation process at this time, it has been slightly delayed and should commence in July 2020. COMPLETED
09/06/20 CQT9	Cr Matthew Kirwan	**Residents' questions on the visibility of the raised platform crossing at corner of Wilma Avenue & Hemmings Street, Dandenong** My next question relates to a public question from the Noble Park resident earlier. I have only heard it from the Dandenong residents in recent weeks and it is regarding the raised platform crossing at the corner of Wilma Avenue and Hemmings Street, Dandenong. They thought the raised platform has been a good idea but similar to the public	Director Business, Engineering and Major Projects		**Initial response provided 9/06/20:** have received some advice because this is across many different departments, that the purpose of the black pepper granite was to tone down the dynamics of the colour as red was seen as not the preferred tone for the road and design for the urban design. However, in light of commentary made by Councillor Kirwan and other residents, including the question of this evening, I will ask the transport engineers to

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		question earlier, they have been concerned about its visibility. I personally hope that a red or otherwise coloured coating would be applied to increase the visibility however, I learnt on Friday that black pepper granite was the colour that was going to be used which from looking online, is not that different to the colour of asphalt. On the weekend, I had a drive along the street and was reminded that we are doing the pavement as an asphalt colour which is again, going to make that platform even less visible. In that neighbourhood, we already have a raised platform at the corner of Purdy Avenue and Hemmings Street, which has a red covering on top, a fake brick covering on top. We also have a raised platform on Jones Road with a red top so there is an expectation in that area that you would use the same colour for a raised platform. Can we reconsider using a more distinctive colour? Another place I drove to on the weekend was Church Road in Keysborough, where I saw a more subtle burgundy being used and maybe we could consider that.			overview that particular colour treatment with regards to issues of safety and I will be able to get some information back to Councillors for the other residents in the next few days. **Further response provided 22/06/20:** Work is still in progress. A final decision is yet to be made on the colour of the platform. FURTHER ACTION REQUIRED
09/06/20 CQT10	Cr Matthew Kirwan	**More information on the International Peace Park, Springvale** When I was first elected, I was intrigued by a sign on Princes Highway about an International Peace Park. The new draft Open Space Strategy stimulated my interest to find out more and I went off in search of this mysterious park in Springvale. When I went to look at where I used to see the sign on Princes	Director City Planning, Design and Amenity		**Initial response provided 9/06/20:** I need some time to research the history of the International Peace Park and provide information on my findings. The land on which both International Peace Park and the Sporting Shooters' Association of Australia are located is in the ownership of the

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		Highway it was no longer there. My search reminded me of an old children's book I used to read when I was a child called The Secret Garden because this is really a secret park. The southern part of the International Peace Park is behind the Sporting Shooters' Association of Victoria and is fenced off. I could not enter this International Peace Park from the southern side. I found a laneway into the park from Brough Street which was locked but oddly this laneway into the park said that it was Springvale Cemetery property which is the advice I got from the planning team. When I asked about this, I was told that this was a public entrance even though it was locked off and it said Springvale Cemetery property entrance. I then went into the cemetery and just off one of the western exits you could duck into the park and it was a tranquil, lovely and secluded park. It had its own little secret bridge and it is well worth the visit. My questions tonight are: (a) When was this International Peace Park opened? Councillor Brown might know the history of it because it was probably in the City of Springvale, so he might be able to answer part of this question. (b) In what way was it meant to be a peace park? What was the idea behind it? (c) Were there plans for particular features of the park that just have not been developed over time? (d) Has the park shrunk from what it was originally and if so, how and by how			Minister of the Crown under the Cemeteries' Act with the Springvale Botanical Cemetery being the service address. Council has no ownership of the land and as I understand there is a lease arrangement between the Minister for the Crown/Springvale Botanical Cemetery. On 12 March 1976, a planning permit was issued by the Metropolitan Board of Works for the use of part of the site as a pistol range. Over the subsequent years, a number of planning permits have been issued, such as that for the building and works by the City of Springvale on 12 June 1979 and at least five subsequent permits issued either by the City of Springvale or the City of Greater Dandenong in later years following amalgamation. It is necessary to delve into Council's archives and those of the Springvale Historical Society too in order to answer some of the questions asked in respect of the establishment history of International Peace Park. Once I have a comprehensive picture of the past, present and future of the site, I will advise Councillor Kirwan and all Councillors of my finding. **Further response provided 22/06/20:**

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		much? (e) Was the Sporting Shooters' Association range originally part of the park and how did it come about that the range was built there? Was it built before the park opened or was the range built over part of the park? (f) How much does the Sporting Shooters' Association pay to Council to use that land and how long is their lease? (g) Why is the Brough Street pedestrian entrance shut and why does it say that it is the Springvale Cemetery property when it goes into the park and not the cemetery? (h) What are Council's plans for this unusual but as I said tranquil park?			We are following up on background information to be able to provide a further response. FURTHER ACTION REQUIRED
09/06/20 CQT11	Cr Matthew Kirwan	**Lions Club of Noble Park-Keysborough Festival – update on a venue & discussions with the club since the last meeting** What is the current situation with the Lions Club of Noble Park Keysborough? Have we identified a venue in Springvale or Springvale South for them and if not, why not? Have we also been in dialogue with the Lions Club since the last meeting and if not, why not? **This question was tabled and taken on notice.**	Director Community Services	10/06/20	**Response provided on 10/06/2020:** The Lions Club of Noble Park Keysborough have been informed, after a review of the proposed works at Spring Valley Reserve, that they will be able to hold their proposed event at the reserve in February of 2021 subject to COVID-19 restrictions at that time. Festivals and Events officers have been in communication with Lions Club representatives throughout this process, in particular last week (Tuesday) when concern was raised as to the potential impact that the proposed works might have had on the event, and again this week (Wednesday) to confirm that the work would likely not have any

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					considerable impact. Festivals and Events officers will continue to support the club throughout the planning process leading up to their event, including contingency planning for long-lasting COVID-19 restrictions. COMPLETED
09/06/20 CQT12	Cr Matthew Kirwan	**Seeking public interest & Council's involvement in the Gardens for Wildlife program** Many Councils have begun supporting a program called Gardens for Wildlife including asking members of the public to register via their Council magazine. Will we be getting involved in this program and if so, what will be the timing of seeking resident interest? **This question was tabled and taken on notice.**	Director Business, Engineering and Major Projects	18/06/20	**Response provided 18/06/20:** Council officers has registered our interest in the Gardens for Wildlife program, which is a community driven program aimed at supporting others to care for the native plants and animals of our communities. We have requested more information from the steering committee, to explore how best we can support this program and encourage our residents to get involved. At this stage and in anticipation of more information, Council officers are considering the commencement of a pilot program to consider its feasibility, in consultation with an interested resident and the Greater Dandenong Environment Group who have also expressed an interest in this program. COMPLETED
09/06/20 CQT13	Cr Matthew Kirwan	**Update on putting the LATM priority list on Council's website as discussed at CBS last year.** How far away are we from what we were committed to at a Councillor Briefing Session last year, namely putting the	Director Business, Engineering and Major Projects	22/06/20	**Response provided 22/06/20:** With reference to your request seeking an update regarding putting the LATM priority list on Council's website, I am pleased to advise the list is on the website and can be

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		LATM priority list on our public website? **This question was tabled and taken on notice.**			found using the following link. https://greaterdandenong.com/document/25572/local-area-traffic-management COMPLETED
09/06/20 CQT14	Cr Matthew Kirwan	**Signage for the Coomoora Reserve on the Serpentine Reserve side (Springvale South) – map of tracks for clear directions** A Keysborough resident contacted me as to why there was no name board for the Coomoora Reserve on the Serpentine Reserve side, noting that side is a conservation reserve. A map of tracks would also be useful at various points in the walk particularly where you encounter the Coomoora Sporting Reserve or the Dandenong Bypass as it is unclear where to go. Can this please be rectified? **This question was tabled and taken on notice.**	Director Business, Engineering and Major Projects	18/06/20	**Response provided 18/06/20:** Council officers will install a new sign at the Serpentine Road entry to Coomoora Woodland Flora and Fauna Reserve, including a map of the trails. Additional signage throughout the reserve would need to be scoped and be considered as part of councils annual CIP process. COMPLETED
09/06/20 CQT15	Cr Matthew Kirwan	**Issues raised by users of the new off-leash dog park in Clarendon Reserve, Keysborough:** Users of the new off-leash dog park in Clarendon Reserve, Keysborough have contacted me about issues with the park. I said I would get back to them as there may be scope for improvement when the park next financial year is funded to become permanent. a) While it seems like a lot of land,	Director City Planning, Design and Amenity	12/06/20	**Response provided 12/06/20:** Next financial year, a further funding amount of $100,000 has been allocated to provide additional infrastructure for the new Clarendon Reserve off leash dog park. This includes additional gates at Clarendon Drive, a planting buffer along the north side of the warehouses, with a further review of this possible, rubbish bins, seating,

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		very little can be accessed by dogs due to there being a swamp in the middle. In fact, the day I met users there, the swamp blocked access to much of the park. Is this low-lying section planning to be filled in at all? Residents understand the need for a retarding basin in times of very heavy rainfall but this has become permanently water-filled for much of the year. b) There are gates to the off-leash area from Soho Court and Suttie Court but not at the Clarendon Drive end. c) This is good visual screening of the warehouse on the Clarendon Road side of the reserve but not on the Soho/Suttie Court side. Will more mature trees and thick shrubs be planted along the fence line? d) What other improvements are planned for the off-leash dog park? Is there a water fountain or shelter planned and will it be lit at night? **This question was tabled and taken on notice.**			drinking fountain, signage and paths. An assessment of the site will also need to be undertaken to determine any works required to address drainage and access issues to the park. In terms of lighting, the current funding will not include this, but could be part of a future budget bid. COMPLETED
09/06/20 CQT16	Cr Matthew Kirwan	**Update on the Yarraman - Dandenong Railway Station Feasibility Study.** When will Councillors get an update on the Yarraman Railway Station to Dandenong Railway Station Feasibility Study and could this be a good stimulus candidate for us to put forward? It will certainly advance Revitalising Central	Director Business, Engineering and Major Projects	22/06/20	**Response provided 22/06/20:** The Feasibility Study is currently being finalised by the consultant. A preferred route has been identified with concept plans and rough costs which will enable us to advocate for this project. Basic information has already been provided to the

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		Dandenong. **This question was tabled and taken on notice.**			Department of Transport for use in seeking stimulus funding. It is anticipated an update will be provided to Councillors in July/August this year. COMPLETED
09/06/20 CQT17	Cr Matthew Kirwan	**Future direction by Council regarding Climate Change Strategies** Nearby Councils and Monash City Council have already; and Cardinia is considering divesting from fossil fuels as part of their climate change strategies. What is being considered by Greater Dandenong officers? **This question was tabled and taken on notice.**	Director City Planning, Design and Amenity	12/06/20	**Response provided 12/06/20:** As part of the development of the Climate Change Strategy Action Plan, it is proposed to include an action that looks at the opportunities for divestment from fossil fuels. The exact details of this would need to be worked through in due course. COMPLETED
09/06/20 CQT18	Cr Matthew Kirwan	**Council's COVID-19 recovery strategy for CGD and material that is publicly available** I was asked last week what publicly available material is there for Council's COVID-19 recovery strategy for the municipality? **This question was tabled and taken on notice.**	Director Corporate Services	12/06/20	**Response provided 12/06/20:** The recovery plan for all emergencies can be found in Section I of our Municipal Recovery Plan and it is published on our website at: https://greaterdandenong.com/document/32863/municipal-emergency-management-plan-mem It is a higher-level document designed to be adaptable to any emergency. 0Direct link https://cgdresources.mmgsolutions.net/Resources/Website/SiteDocuments/Section%20I%20-%20Recovery%20Arrangements%20CGD%20MEMP%202018.pdf) There is nothing specific for

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					COVID19 recovery planning for CGD publicly available. The State Government have told us via DHHS they are not intending to write a recovery plan for Victoria because the consequences and impacts of this disease are so widespread and unquantified it would almost be impossible. The recovery principles presented to Council will frame the recovery process for CGD and these will be made public in the near future. COMPLETED
09/06/20 CQT19	Cr Matthew Kirwan	**CGD environmental activities recommencement with restrictions easing on outdoor group gatherings.** Now that groups can gather outside, many park or creek friend groups have re-started their environmental activities now that groups are allowed. When are we envisaging re-starting our environmental activities including our nature play group at Alex Wilkie Reserve? **This question was tabled and taken on notice.**	Director Business, Engineering and Major Projects	18/06/20	**Response provided 18/06/20:** Nature play will restart at the commencement of Term 3. Social distancing with limited numbers and hygiene measures will likely apply depending upon the DHHS restrictions at the time. Friends group working bees have restarted, again with social distancing and hygiene measures in place. Council officers are currently preparing to restart our other environmental events including planting days, which are likely to go ahead from August, again with social distancing and hygiene protocols in place. An e-newsletter will go out to those registered on our environmental events list in July, and they will also be advertised on Council's website. COMPLETED

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
09/06/20 CQT20	Cr Matthew Kirwan	**Status of the Noble Park All Abilities Playground construction & opening** What is the status of construction of the All Abilities Playground in Noble Park and when is it due to open? **This question was tabled and taken on notice.**	Director City Planning, Design and Amenity	12/06/20	**Response provided 12/06/20:** The all abilities playground project is currently in the Tender review stage. After the tender review process and awarding of the tender to a successful contractor has been completed then a timeframe on the commencement and projected completion of the playground will be advised. COMPLETED
09/06/20 CQT21	Cr Matthew Kirwan	**Frederick Wachter Reserve (Keysborough) Master Plan rollout** Regarding the Frederick Wachter Reserve Master Plan rollout, when are the new wetlands expected to be ready for public use and when will the design of the new playground be announced? **This question was tabled and taken on notice.**	Director Business, Engineering and Major Projects	19/06/20	**Response provided 19/06/20:** A completion date for the Wachter Wetlands was discussed at the recent contract initiation meeting. Formal advice is yet to be received from the contractor but the start is likely to be delayed until August 2020 due to the wet ground conditions and the desire to minimise disturbance to the rest of the park. The new playground design is still in the consultation evaluation phase and a final design would not be available for up to 3 months. COMPLETED
09/06/20 CQT22	Cr Matthew Kirwan	**Wetland area near the Keysborough South McDonalds** Next to the Keysborough South McDonalds there is a large wetland area. Is this meant to be public open space? If so, when will it be open to the public and when will it have signage indicating that it is public open space?	Director City Planning, Design and Amenity	12/06/20	**Response provided 12/06/20:** This is a Melbourne Water regional retarding basin, and while it has open space benefits, its predominant use is for a retarding basin. As such, any paths or other works would need agreement from Melbourne Water.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		Are there any works by developers like paths or fences and if so, when is it envisaged to be completed? **This question was tabled and taken on notice.**			COMPLETED
09/06/20 CQT23	Cr Matthew Kirwan	**Drum Working Group resume meeting date** When will the meetings for the new Drum Working Group that I referred to earlier start? **This question was tabled and taken on notice.**	Director Community Services	10/06/20	**Response provided on 10/06/2020:** Draft Terms of Reference are currently being prepared for the newly proposed Drum Working Group of the Arts Advisory Board. These are anticipated to be completed shortly and will be workshopped and refined in consultation with the chair of the Arts Advisory Board and interested Arts Advisory Board Members. This is anticipated to occur by the end of June 2020, at which time a framework for meetings and attendees will also be developed for consideration and ratification by the Arts Advisory Board at their upcoming meeting on Tuesday 25 August 2020. If endorsed by the Arts Advisory Board, the Drum Theatre working group can then commence meeting from late August. COMPLETED
09/06/20 CQT24	Cr Matthew Kirwan	**Update on Multicultural Leaders' Network** When we will be able to get the Multicultural Leaders' Network, I referred to earlier be up and running? **This question was tabled and taken on**	Director Community Services	10/06/20	**Response provided on 10/06/2020:** It is anticipated that the Multicultural Leaders' Network will be established within two to three months of the acceptance of the Network's Terms of Reference. The draft Terms of Reference was considered at the

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		notice.			last Multicultural and People Seeking Asylum Advisory Committee on 2 June 2020 and revisions recommended. A second draft will shortly be available for consideration and ratification. Following the Committee's endorsement an Expression of Interest will be advertised for community members participation. COMPLETED
09/06/20 CQT25	Cr Matthew Kirwan	**Update on State Government funded job opportunities** An unemployed professional in Dandenong North emailed me about a Moreland press release called "Creating Jobs for Morelanders" on 18 May 2020. It talked about an opportunity to work for Moreland Council in a variety of roles from low-skill roles like cleaning to corporate services and professional roles funded by the "Working for Victoria" State Government funding stream. What is the latest in terms of State Government funded opportunities at Council, particularly professional roles as they are in short supply in the suburbs? **This question was tabled and taken on notice.**	Director Business, Engineering and Major Projects		**Response provided 22/06/20:** We are waiting for a response from the State Government. FURTHER ACTION REQUIRED
09/06/20 CQT26	Cr Matthew Kirwan	**Funds from Federal Local Road and Community Infrastructure Program** I understand that we have been granted $1,017,807 under the Federal Local Road and Community Infrastructure Program. How are we going to spend it	Director Business, Engineering and Major Projects	11/06/20	**Response provided 11/06/20:** Candidate infrastructure projects compliant with criteria stipulated by the Federal Government's notification/guideline are currently being reviewed for recommendation

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		and what criteria has been used/will be used to determine it? Will it be on top of what we already plan to spend in our 2020/21 Budget so it provides stimulus on top of what we were already planning to spend? **This question was tabled and taken on notice.**			and will be presented to Council. Once the project(s) are approved by the Federal Government, council's 2020/21 City Improvement Program budget will increase by the aggregated grant amount, up to the maximum of the announced allocation to CGD being $1,017,807. COMPLETED
09/06/20 CQT27	Cr Matthew Kirwan	**Idea of a Springvale Piazza along Queens Avenue behind the bus shelters outside Springvale Railway** A Springvale resident spoke to me since the last meeting about an interesting idea. When you walk out of the Springvale Railway Station and look out to the other side of Springvale Road, you see behind the bus shelter the Djerring Trail stretch towards Clayton South but in desolate surroundings with no trees and the uninspiring backs of shops running alongside Queens Avenue. In his mind, there was the possibility of a Springvale Piazza being built that would create community space that would enhance use of the area and act as a gateway to the Springvale retail activity centre. What do officers think of this idea? **This question was tabled and taken on notice.**	Director Business, Engineering and Major Projects	18/06/20	**Response provided 18/06/20:** Officers recognise that this area of Springvale has a large footfall (due to bus stop and shared pathway) and is one that could use additional attention as far as look and feel. The area is owned by VicTrack (including the buildings along Queens Avenue and the rail corridor) with no licence agreement in place. In recent years the Place Making and Revitalisation team have advocated for the rear of the buildings (along Queen St) to be sites for *Transformed* projects (temporary public art installations) – including as a site to relocate an existing artwork and as a site for a new mural. Unfortunately, these advocacy approaches were unsuccessful. Officers will continue to advocate for future improvements of this site, however recognising that our influence here is limited. Officers recognise efforts may be better utilised and more successful in advocating for greater activation of the existing forecourt area outside of

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					the station – as this is a 'piazza' style area that already exists and can be further leveraged. The area of Queens Avenue is an area that officers have greater influence. Upcoming work on a ten year tree planting program will hopefully identify and prioritise Queens Avenue as a site for future tree planting improvements. This, along with the CIP ten year plan for the Springvale Activity Centre will provide improvements in coming years to the centres amenity and streetscape. COMPLETED
09/06/20 CQT28	Cr Matthew Kirwan	**Opening date for nominations for Greater Dandenong Sustainability Awards for 2020** It was this time last year that we opened for nominations for the Greater Dandenong Sustainability Awards. With COVID-19 restrictions easing and schools and other organisations starting to return to normal, I was wondering when nominations were going to open for the 2020 Awards? **This question was tabled and taken on notice.**	Director City Planning, Design and Amenity	12/06/20	**Response provided 12/06/20:** The launch of the Sustainability Awards is unlikely to occur until the third quarter of the 2020/21 financial year, at which time we will hopefully have a better understanding of what Council may or may not be able to do in terms of potentially holding an event. In addition, we also need to give schools time to re-adjust to students being in the classroom again before we start seeking nominations. COMPLETED
09/06/20 CQT29	Cr Matthew Kirwan	**Status of the following Projects.** What is the status of each of the following developments in the RCD project area: a) Orion development; b) Salvation Army Development;	Director Business, Engineering and Major Projects	19/06/20	**Response provided 19/06/20:** Officers have contacted the relevant stakeholders to seek an update on each of these projects. Responses have been received as per the information below.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		c) Spectra development; and d) Philador Apartment development at Corner of Thomas St and Scott Street? **This question was tabled and taken on notice.**			• **Orion development** – the developer has advised Development Victoria (DV) that the project timelines have been delayed due to economic and market disruptions caused by the COVID-19 pandemic. A further update on the development is expected in October (with the anticipation that general business conditions would return to "somewhat normal" by then). In the best case scenario, DV expect construction to commence in late 2021. • **Salvation Army development** – the developer is waiting for a revised planning approval from DELWP for a community hub development. Subject to planning approval, DV has advised that construction is expected to commence in late 2020. • **Spectra development** – We are awaiting a reply from the developer and will forward this once received. • **Philidor development** – Recent contact with the developer indicated that they expect to recommence construction on site in June/July 2020. COMPLETED

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
09/06/20 CQT30	Cr Sean O'Reilly	**Drop off zone required in central Springvale** I have some good news and then a question. I have been back in Central Springvale and Central Springvale is springing back to life. We know that soon enough in peak times parking will be completely occupied with all the parking spots taken up and it is virtually impossible to let out the particularly old and frail passengers from the car so may I make a public confession on the record? I confess that I have been tempted in Springvale Shopping Centre, while waiting in a line of stationary traffic to let passengers out of my car and the reason is my experience is like everybody that wants to drop off a passenger in Central Springvale. I think the Mayor mentioned he was there today and it is busy already and you have no option but to almost break the rules. It appears that this is occurring because there is no other option yet people get fined. They ring me up. They complain they have been fined over $100 for letting a passenger out in a stationary car when traffic is at a standstill. I acknowledge that Councillor Truong has raised this issue in the past with the suggestion of 'kiss and ride' spots. I would like to put the idea forward that if the relevant director and officers could investigate 'kiss and ride' areas for passengers, taxis and Ubers. Or alternatively, some laxity of application of the rules regarding alighting in peak times in Buckingham Avenue might be a possible solution with an understanding	Director Business, Engineering and Major Projects		**Initial response provided 09/06/20:** Yes, you do raise a difficult issue in Springvale with the amount of parking and traffic moving through the centre. It is difficult to identify as we have in the past, a number of car spaces that either traders and/or shoppers do not believe are important to them. However, what I would like to propose is perhaps that myself and the transport engineers with the Ward Councillors, meet in Springvale and try to work out what is best and seek the advice of the transport engineers at the same time. We will have to consult with regards to the local traders with regards to any spaces we do identify. I think certainly, we would probably want to identify a number of different options and not just one but I am happy to take notes of that on notice and we will arrange a meeting this time.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		that if the car is stationary the driver must remain in the car. The driver cannot get out of the car. I think this is an obvious problem that is being put forward to myself by a resident and I think we need some creative thinking. Could I have an initial response from the relevant director?			FURTHER ACTION REQUIRED.

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

7 URGENT BUSINESS

Nil.

The meeting closed at 8.50PM.

Confirmed: / /

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